

CITY OF MONTEREY PARK, AND
THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR
AGENCY OF THE FORMER REDEVELOPMENT AGENCY
AGENDA

REGULAR MEETING
Monterey Park City Hall Council Chambers
320 West Newmark Avenue, Monterey Park, Ca 91754

WEDNESDAY
May 1, 2013
7:00 PM

MISSION STATEMENT
The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.

Staff reports, writings, or other materials related to an item on this Agenda, which are distributed to the City Council/Agency Board less than 72 hours before this scheduled meeting shall be available for public inspection in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours. Such staff reports, writings, or other materials are also on the City's website subject to staff's ability to post the materials before the meeting. The City's website is located at <http://ci.monterey-park.ca.us/home/index.asp>. Copies of staff reports and/or written documents pertaining to any item on the Agenda are on file in the Office of the City Clerk and are available for public inspection during regular business hours.

PUBLIC COMMENTS ON AGENDA ITEMS

Any member of the public wishing to address the City Council regarding any item on this Agenda will need to fill out a speaker card and then please return it to the City Clerk prior to the announcement of the Agenda Item.

Speakers are afforded five (5) minutes per individual on each published agenda item. The Public will be allowed consolidation with another speaker's time not to exceed two (2) minutes for each speaker wishing to forego his or her opportunity. However in the interest of ensuring that all members of the Public have an equal opportunity to participate, a single speaker cannot speak for more than ten (10) minutes on the individual Agenda item. In the event that there are a large number of speakers on a particular agenda item, the Council may in the interest of being able to timely conduct business reduce the amount of time allotted to each speaker and/or limit the total amount time allowed for speakers to address the agenda item. At the conclusion of that period of time, the speaker will be asked to please conclude their remarks so that the next speaker may begin their comments.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call City Hall, (626) 307-1359. Please notify the City Clerk's Office twenty-four hours prior to the meeting so that reasonable arrangements can be made to ensure availability of audio equipment for the hearing impaired. Council Chambers are wheelchair accessible.

PLEASE NOTE that this Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, and the Successor Housing Agency which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number. Housing Successor Agency will include the notation of "HSA" next to the Agenda Item Number.

CALL TO ORDER	Mayor
FLAG SALUTE	The Monterey Park Fire Explorers
ROLL CALL	Peter Chan, Mitchell Ing, Hans Liang, Teresa Real Sebastian, and Anthony Wong

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

CONSENT CALENDAR ORAL AND WRITTEN COMMUNICATIONS

Any individual wishing to address the Council under Oral and Written Communications needs to complete a Speaker Card provided by the City Clerk and then please return it the City Clerk prior to the City Council taking up this item.

The City Clerk will call members of the public that have submitted speaker cards. The City Clerk will call the public in the same order that the speaker cards are received except that the Clerk may group and present the speaker cards by first calling all persons in favor of an issue and all persons opposed, and finally those with neutral comments.

Items on the Consent Calendar are considered to be routine, ongoing business and will be enacted by one motion. There is no separate discussion on consent items unless a Council Member/Agency Member or citizen so requests, in which event the item is removed from the Consent Calendar and considered separately. Individuals wishing to address the City Council/Agency on any item must first complete a speaker card provided by the City Clerk and must return it to the City Clerk prior to the Council's/Agency's consideration of the Consent Calendar. The City Clerk will not accept cards after the item has been taken up. Time limit for individual comments is five minutes.

Consent Calendar – Approval By Minute Motion

SUCCESSOR AGENCY CONSENT CALENDAR ITEM 1

1. SUCCESSOR AGENCY RESOLUTIONS, DEMANDS, PROGRESS PAYMENTS AND INTERFUND TRANSFERS

It is required that the City Council (acting on behalf of the Successor Agency) approve all disbursements.

Recommendations: It is recommended that the City Council (acting on behalf of the Successor Agency)

- (1) approve payment of warrants and adopt Resolution No. _____ of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated **May 1, 2013 totaling \$1,104.13** and specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

PRESENTATIONS: None.

ORAL AND WRITTEN COMMUNICATIONS

Any individual wishing to address the Council under Oral and Written Communications needs to complete a Speaker Card provided by the City Clerk and then please return it the City Clerk prior to the City Council taking up this item.

The City Clerk will call members of the public that have submitted speaker cards. The City Clerk will call the public in the same order that the speaker cards are received except that the Clerk may group and present the speaker cards by first calling all persons in favor of an issue and all persons opposed, and finally those with neutral comments.

CITY OF MONTEREY PARK CONSENT CALENDAR ITEMS 2-10

2. RESOLUTIONS, DEMANDS, PROGRESS PAYMENTS AND INTERFUND TRANSFERS

It is required that the City Council approve all disbursements.

Recommendations: It is recommended that the City Council

- (1) Approve payment of warrants and adopt Resolution No. _____ allowing certain claims and demands per Warrant Register dated **May 1, 2013 Totaling \$1,059,230.29** and specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

3. AMENDMENTS TO MONTEREY PARK MUNICIPAL CODE, TITLE 21, REGARDING ZONING REGULATIONS AFFECTING ALL ZONES WITHIN THE CITY OF MONTEREY PARK (CA-13-01)

The proposed amendments to Title 21 of the Monterey Park Municipal Code, which implements the City's zoning regulations, was brought before the Planning Commission on March 13, 2013 and March 26, 2013. The proposed Ordinance, if adopted, would amend Title 21 in its entirety to update the Monterey Park Municipal Code following changes to California law; amend the Monterey Park Municipal Code in light of voter approved amendments to the General Plan; and clarify the Monterey Park Municipal Code for purposes of transparency and ease of use. The City Council held a Public Hearing and had the first reading of the Ordinance at its April 17, 2013 Council Meeting.

Recommendations: It is recommended that the City Council

- (1) Waive second reading and adopt Ordinance No. _____ amending Title 21 of the Monterey Park Municipal Code (CA-13-01); and
- (2) take such additional, related, action that may be desirable.

4. APPOINTING ELECTED OFFICIAL REPRESENTATIVES TO SPECIFIC ORGANIZATIONS

There are ten associations/organizations requiring a City representative. Routinely Council reviews the Resolution assigning Council to the various organizations in July of each year but with the March 5, 2013 City Election, the City now has two new Council Members that need to receive representative assignments.

Recommendations: It is recommended that the City Council

- (1) Adopt Resolution No. _____ appointing Elected Official representatives to specific organizations; and
- (2) take such additional, related, action that may be desirable.

5. APPROVAL OF FIREWORKS CONTRACT FOR JULY 4TH CELEBRATION

The Recreation and Community Services Department requested proposals from three qualified pyrotechnic companies for the traditional fireworks display for the City's 4th of July Celebration. Pyro Spectaculars submitted three proposals and the 4th of July Committee and staff selected the lower price package at \$13,500.

Recommendations: It is recommended that the City Council consider

- (1) Authorizing the City Manager to execute an agreement, in a form approved by the City Attorney, between the City and Pyro Spectaculars for the 2013 Fourth of July Firework Display; and
- (2) take such additional, related, action that may be desirable.

6. WELL 12 AIR STRIPPER PAINTING

The tower and blower of the air stripper for Well 12 is need of repainting. This maintenance project includes pressure washing, sanding and preparing the tower, blower enclosure and hydrochloric acid tank for two gel coats of paint. This painting will prevent sunlight from penetrating the treatment plant and minimize the possibility of biogrowth fouling the media or any portion of the treatment process. The City solicited bids from three qualified contractors; Core-Rosion Products, RC Foster and MMP. Core-Rosion Products was the only company to respond with a bid of \$58,587.50.

Recommendations: It is recommended that the City Council:

- (1) Award a contract to Core-Rosion Products for painting services in an amount not to exceed \$64,446.25 to repaint the Well 12 Treatment Plant;
- (2) Authorize the City Manager to execute an agreement with Core-Rosion Products in a form approved by the City Attorney; and
- (3) take such additional, related, action that may be desirable.

7. FIRE STATION 61 APPARATUS FLOOR RESURFACING

The project involves removal of the deteriorated surface coating, repairs to underlying cracks in the concrete floor, and application of a self-leveling polyurethane-cement product on the main apparatus floor, three adjoining utility rooms and an adjoining garage.

Recommendations: It is recommended that the City Council:

- (1) Adopt Resolution No. _____ authorizing staff to advertise the Fire Station No. 61 Apparatus Floor Resurfacing for bids; and
- (2) take such additional, related, action that may be desirable.

8. SEQUOIA PARK AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) IMPROVEMENTS

The project involved the construction of concrete walkways in and around the restroom building, baseball diamond, play area, and shade shelter to comply with ADA access requirements. The project included a change order for removal and replacement of uplifted sidewalk sections in the median island adjacent to the parking lot; construction of additional concrete and flagstone walkways to tie in the existing picnic areas; construction of additional concrete curbs and handrails and installation a new ADA drinking fountain and concrete pad for bleacher seating adjacent to the baseball diamond.

Recommendations: It is recommended that the City Council:

- (1) Accept the Sequoia Park ADA improvement works performed by CT&T;
- (2) Authorize staff to file a Notice of Completion with the Los Angeles County Recorder's Office and pay the final retention 35 days thereafter;
- (3) Authorize the allocation of an additional \$16,000 in General Funds to cover the final cost of the project; and
- (4) take such additional, related, action that may be desirable.

9. EMERGENCY OPERATIONS CENTER CONSTRUCTION

The project work at 329 West Newmark Avenue consisted of excavation and grading, construction of a reinforced concrete building foundations, installation of a prefabricated building, connection of all utilities, construction of concrete pavement, walkways, masonry block perimeter wall, covered entryway, sidewalk, curb and gutter, and installation of landscaping and irrigation.

Recommendations: It is recommended that the City Council:

- (1) Accept the Emergency Operations Center work performed by Accelerated Modular Concepts Inc.;
- (2) Authorize staff to file a Notice of Completion with the Los Angeles County Recorder's Office;
- (3) Authorize staff to pay the final retention 35 days thereafter; and
- (4) take such additional, related, action that may be desirable.

10. CITY HALL AND PARKING STRUCTURE PAINTING PROJECT

The project involves the repair and painting of exterior walls, roof panels and fixtures of City Hall and the abutting parking structure.

Recommendations: It is recommended that the City Council:

- (1) Adopt Resolution No. _____ authorizing staff to advertise for bids for City Hall and Parking Structure painting project; and
- (2) take such additional, related, action that may be desirable.

PUBLIC HEARING

11. COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP PROGRAM CONSOLIDATED PLAN

Local governments receiving Community Development Block Grant and HOME Investment Partnership program funds must prepare a Consolidated Plan every three to five years. This Plan identifies needs and resources to achieve federal legislative for decent housing, creating suitable living environments, and expanding economic opportunities for every resident, particularly those with low-incomes. The first Public Hearing was conducted on April 17, 2013.

Recommendations: It is recommended that the City Council

- (1) Open public hearing, hear staff, hear audience, close public hearing;
- (2) Adopt the One-Year Action Plan for Fiscal Year 2013-14; and
- (3) take such additional, related, action that may be desirable.

12. COMPREHENSIVE MASTER FEE STUDY

The purpose of this study is to ensure that the fees currently in place are fair and reasonable and effectively recover the cost for the services provided. The total cost for each fee included in this study is based on the full cost of providing the services, including staff salaries, benefits, departmental costs, as well as indirect costs from central service support.

Recommendations: It is recommended that the City Council

- (1) Open public hearing, hear staff, hear audience, close public hearing;
- (2) Adopt Resolution No. _____ a new fee schedule for recovering costs incurred from providing various public services; and
- (3) take such additional, related, action that may be desirable.

UNFINISHED BUSINESS

None.

NEW BUSINESS

13. PERSONNEL MATTERS AS REVIEWED BY THE CITY COUNCIL DURING CLOSED SESSION ON APRIL 17, 2013

- **Reinstate Merit Increases for Part-Time Employees.**
In July 2009, the City Council directed staff to place a freeze on all part-time employee merit increases. Restoration of merit increases would recognize the many long-term part-time employees that have served the City.
- **Authorize recruitments for Director of Community/Economic Development, and Director of Management Services/Assistant City Manager and Director of Public Works.**
Due to the elimination of the Redevelopment Agency, the City has been operating the Economic Development with only contract staff and a long-term temporary appointment. Staff is proposing to combine the functions of the Economic Development and Community Services Departments. The City has been without a Community Services Director since December 2012.
- **Reclassify the Financial Services Manager Position to the Classification of Controller.**
This reclassification would recognize the level of quality contributions and additional duties the Financial Services Manager has performed since the Director of Management Services vacancy.
- **Restore 60 hours of Administrative Leave to the Non-Contract Executive Classified Employees.**
There will be no cash value assigned to the administrative leave and it will not be allowed to rollover into a new fiscal year and accumulate.

Recommendations: It is recommended that the City Council:

- (1) Adopt Resolution No. ____ approving restoration of part-time merit increases and administrative leave for non-contract executive staff; combine the Economic Development and Community Development Departments and reclassify the Director of Management Services and Financial Services Manager; open recruitments for Director of Public Works, Director of Management Services/Assistant City Manager and the Director of Community/Economic Development; and
- (2) take such additional, related, action that may be desirable.

COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Council communications and committee reports from Council Representatives of specific organizations

CLOSED SESSION

None.

ADJOURN

CONSENT CALENDAR ORAL AND WRITTEN COMMUNICATIONS

Staff Report City of Monterey Park

May 1, 2013

To: Paul Talbot, City Manager

From: Annie Yaung, CPFO, Financial Services Manager

Subject: Warrant Register for Successor Agency to the Former Community
Redevelopment Agency of May 1, 2013

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park, Acting as the Successor Agency to the Former Community Redevelopment Agency (SA). I also certify that there are monies available for the payments thereof. Please note that amounts being paid by the SA funds in this warrant register represented expenditures incurred, which are pending for approval by the Oversight Board.

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered 152-154 (SA).

Fiscal Impact

Disbursements from all SA funds total \$1,104.13.

Recommendation

Adopt SA Resolutions approving payment of warrants.

By: _____

Annie Yaung, CPFO
Financial Services Manager

Approval: _____

Paul Talbot
City Manager

RESOLUTION NO. SA-_____

**A RESOLUTION OF THE
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)
ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED 1ST DAY OF MAY 2013
TOTALING \$1,104.13 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID**

THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY
DOSE RESOLVE AS FOLLOWS:

SECTION 1. That the following claims and demands have been audited and that the same
are hereby allowed from various funds in the following amounts:

Atlantic/Garvey Projects	\$	134.53
Merged Project Projects		969.60
Total	\$	<u>1,104.13</u>

PASSED, APPROVED AND ADOPTED THE 1ST DAY OF MAY 2013.

Teresa Real Sebastian, Mayor
City of Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

Resolution No. SA-
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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY)
OF CITY OF MONTEREY PARK)

I hereby certify that this resolution was duly adopted by the
Successor Agency to the Former Community Redevelopment Agency,
at a regular meeting held on the 1st day of May 2013 by the following vote.

AYES:
NOES:
ABSTAIN:
ABSENT:

Vincent D. Chang, City Clerk
City of Monterey Park, California

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 05/01/2013

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0860-801-1203-32050	14.93	INTERNET/PHONE SERVICE		152	14.93
JENKINS & HOGIN, LLP	0860-801-1203-31600	37.50	LEGAL-SA		153	
	0870-801-1203-31600	37.50	LEGAL-SA		153	
	0870-801-1203-31600	850.00	LEGAL-ATLANTIC TIMES SQUARE		153	
						925.00
	TOTAL FOR PREPAID WARRANTS					939.93

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 05/01/2013

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CANON SOLUTIONS AMERICA, INC	0860-801-1203-38400	82.10	COPIER MAINTENANCE		154	
	0870-801-1203-38400	82.10	COPIER MAINTENANCE		154	
						164.20
	TOTAL FOR PRINTED WARRANTS					164.20

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 05/01/2013

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TOTAL FOR PREPAID WARRANTS	939.93
TOTAL FOR PRINTED WARRANTS	164.20
TOTAL WARRANTS	1,104.13
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	2
TOTAL CHECKS PRINTED	1
TOTAL CHECKS ISSUED	3

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 05/01/2013
FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0860	ATLANTIC/GARVEY CAP PROJECTS	52.43	82.10	134.53
0870	MERGED CAPITAL PROJECTS	887.50	82.10	969.60
	TOTAL	939.93	164.20	1,104.13

ORAL AND WRITTEN COMMUNICATIONS

Staff Report City of Monterey Park

May 1, 2013

To: Paul Talbot, City Manager

From: Annie Yaung, CPFO, Financial Services Manager

Subject: Warrant Register for the City of Monterey Park of May 1, 2013

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered 292539-292776.

Fiscal Impact

Disbursements from all funds total \$1,059,230.29.

Recommendation

Adopt City Resolutions approving payment of warrants.

By: _____


Annie Yaung, CPFO
Financial Services Manager

Approval: _____


Paul Talbot
City Manager

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED 1ST DAY OF MAY 2013
TOTALING \$1,059,230.29 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 153,221.54
State Gas Tax Fund	27,934.74
Sewer Fund	965.53
Refuse Fund	409,175.16
City Shop Fund	65,020.22
General Liability Fund	82,258.76
Technology Internal Service Fund	84.85
Payroll Clearing Account	5,356.87
Public Safety Impact Fee	27,626.15
Special Deposits Fund	29,168.00
Business Improvement Area #1	4,725.00
Workers Comp. Fund	6,666.67
Water Fund	49,448.83
Water Treatment Fund	21,208.09
OPA Proposition A	3,437.63
Measure R Fund	4,437.22
STC Standards/Training/Corrections	176.20
POST	1,893.03
Home Housing Program	13,582.13
Recreation Fund	3,952.25
Asset Forfeiture	38,037.72
Prop C	1,251.59
CDBG Fund	207.64
Maintenance District 93-1	5,135.98
Recreation Grant (075)	689.00
ELAC Instructional Serv Prog	6,447.50
Emergency Operations Center	81,822.42
Sustainable Comm Planning	14,516.90
Literacy Trust Grant	8.61
City/Housing Successor Agency	774.06
 TOTAL	 <u><u>\$ 1,059,230.29</u></u>

PASSED, APPROVED AND ADOPTED THE 1ST DAY OF MAY 2013.

Teresa Real Sebastian, Mayor
City of Monterey Park, California

ATTEST

Vincent D. Chang, City Clerk
City of Monterey Park, California

RESOLUTION NO.

Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 1st day of May 2013 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 05/01/2013

4

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ACCELERATED MODULAR CONCEPTS INC.	0071-801-5004-99714	27,107.43	EMERGENCY OPERATION CENTER	70455	292539	
	0435-801-5004-99714	81,322.26	EMERGENCY OPERATION CENTER	70455	292539	
	0110-801-5001-89340	1,459.35	EMERGENCY OPERATION CENTER		292539	
						109,889.04
ACCONTEMPS	0010-801-1403-31950	800.00	TEMPORARY STAFFING SERVICES		292540	
	0010-801-1403-31950	800.00	TEMPORARY STAFFING SERVICES		292540	
						1,600.00
	0010-801-1403-31950	800.00	TEMPORARY STAFFING SERVICES		292591	
						800.00
CHRISTINA AIU-QUEZADA	0075-450-0075-09010	125.00	CHERRY BLOSSOM (TRUST)		292562	
						125.00
ALLEN OSHIRO	0075-450-0075-09010	200.00	CHERRY BLOSSOM (TRUST)		292563	
						200.00
AMC CARD PROCESSING SERVICES INC	0075-450-0075-08370	1,125.00	EE SERVICES PROGRAM (TRUST)		292592	
	0010-801-1801-32200	9.95	EE SERVICES PROGRAM		292592	
						1,134.95
AMPCO SYSTEM PARKING	0010-801-3104-38400	400.00	POLICE PARKING FEE		292541	
						400.00
ANTHEM BLUE CROSS	0010-801-5102-12330	7,493.64	5-6/13 MEDICAL INSURANCE		292542	
						7,493.64
ASSOCIATED STUDENTS, CSUN INC.	0075-450-0075-09010	125.00	CHERRY BLOSSOM (TRUST)		292564	
						125.00
AT & T	0010-801-3112-32050	5.09	PHONE SERVICE		292594	
	0010-801-3114-32050	3.81	PHONE SERVICE		292594	
						8.90
	0010-801-3113-32050	34.78	PHONE SERVICE		292593	
						34.78
AT&T	0010-801-1408-32050	933.94	INTERNET/PHONE SERVICE		292595	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 05/01/2013

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0010-801-3112-32050	622.62	INTERNET/PHONE SERVICE		292595	
	0010-801-3201-32050	311.31	INTERNET/PHONE SERVICE		292595	
	0010-801-6001-32050	103.77	INTERNET/PHONE SERVICE		292595	
	0169-801-2201-32050	103.77	INTERNET/PHONE SERVICE		292595	
	0010-801-1408-32050	925.20	INTERNET/PHONE SERVICE		292595	
	0010-801-3112-32050	616.81	INTERNET/PHONE SERVICE		292595	
	0010-801-3201-32050	308.40	INTERNET/PHONE SERVICE		292595	
	0010-801-6001-32050	102.80	INTERNET/PHONE SERVICE		292595	
	0169-801-2201-32050	102.80	INTERNET/PHONE SERVICE		292595	
						4,131.42
TONY AZALTINE	0075-450-0075-09010	135.00	CHERRY BLOSSOM (TRUST)		292565	
						135.00
BANDO HIDESOMI	0075-450-0075-09010	125.00	CHERRY BLOSSOM (TRUST)		292566	
						125.00
BANKCARD CENTER	0010-801-1101-22670	40.74	3/13 STMT-REFRESHMENTS		292596	
	0010-801-1101-39300	250.00	3/13 STMT-ICSC MEMBERSHIP		292596	
	0010-801-1101-39400	3,434.74	3/13 STMT-ICSC CONFERENCE		292596	
	0010-801-1301-39400	750.00	3/13 STMT-CITY CLERK TRAINING		292596	
	0010-801-1403-39350	214.44	3/13 STMT-SUBSCRIPTION		292596	
	0010-801-1403-39400	39.00	3/13 STMT-WEBINAR		292596	
	0010-801-1801-39550	281.45	3/13 STMT-REFRESHMENTS		292596	
	0010-801-4210-38400	979.91	3/13 STMT-FIRE EQUIPMENT		292596	
	0062-801-5101-35650	4,513.44	3/13 STMT-SEWAGE CLAIM		292596	
	0071-801-5004-99714	166.72	3/13 STMT-EOC LIGHTING		292596	
	0136-801-3101-33250	105.28	3/13 STMT-POLICE POST TRAINING		292596	
	0160-801-3101-39400	804.80	3/13 STMT-POLICE TRAINING		292596	
	0349-801-3201-39400	254.00	3/13 STMT-MEMBERSHIP		292596	
	0435-801-5004-99714	500.16	3/13 STMT-EOC LIGHTING		292596	
						12,334.68

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 05/01/2013

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BASIC LIFE AID & SAFETY TRAINING (I	0349-801-3201-39400	120.00	FIRE EMT TRAINING		292597	120.00
BRIGHT LIGHT M, INC	0075-450-0075-09010	100.00	CHERRY BLOSSOM (TRUST)		292567	100.00
CALIFORNIA BUILDING STANDARDS COMMJ	0010-701-0010-09202	221.40	BUILDING PERMIT SURCHARGE FEE		292543	221.40
PHYLLIS CHANG	0075-450-0075-09010	325.00	CHERRY BLOSSOM (TRUST)		292568	325.00
CHARTER COMMUNICATIONS	0010-801-3201-32050	548.92	INTERNET/CABLE SERVICE		292544	548.92
	0010-801-1404-32050	70.40	INTERNET/CABLE SERVICE		292598	
	0010-801-3112-32050	29.10	INTERNET/CABLE SERVICE		292598	
	0043-801-1404-32050	51.87	INTERNET/CABLE SERVICE		292598	
	0092-801-1404-32050	62.99	INTERNET/CABLE SERVICE		292598	
	0092-801-4220-32050	19.68	INTERNET/CABLE SERVICE		292598	234.04
	0075-450-0075-08550	80.55	INTERNET/CABLE SERVICE (TRUST)		292600	80.55
	0010-801-6502-32050	40.27	INTERNET/CABLE SERVICE	70227	292599	
	0010-801-6502-32050	39.43	INTERNET/CABLE SERVICE	70228	292599	79.70
CHEVRON INC	0060-801-4211-22250	2,160.98	3/13-FUEL SERVICE		292601	2,160.98
BRIAN CHU	0010-801-3101-22670	2,904.29	POLICE VOLUNTEER BANQUET		292545	2,904.29
ALFREDO DOMINGUEZ CISNEROS	0075-450-0075-08550	420.00	LANGLEY STAGE REPAIR (TRUST)		292559	420.00
DAN COSTLEY	0010-801-6502-31150	359.00	CPRS CONFERENCE		292546	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						359.00
DAN COSTLEY	0075-450-0075-08895	450.00	HISTORICAL HERITAGE (TRUST)		292602	450.00
CRANE PRODUCTIONS (DBA)	0075-450-0075-09010	725.00	CHERRY BLOSSOM (TRUST)		292569	725.00
DEPARTMENT OF CONSERVATION	0010-701-0010-09200	501.18	STRONG MOTION FEE-3RD QTR		292547	501.18
DIVERSIFIED RISK INSURANCE	0075-450-0075-08350	679.48	SPECIAL EVENT INSURANCE (TRUST)		292548	679.48
FOUR SEASONS CONSTRUCTION	0152-701-0152-05454	67.50	REPAIR 321D E.POMONA		292603	675.00
	0880-701-0880-05454	607.50	REPAIR 321D E.POMONA		292603	
GHOLAM SAIDI AND HIS ATTORNEYS	0062-801-5101-35650	25,000.00	CLAIM SETTLEMENT		292604	25,000.00
JONATHAN GIN	0349-801-3201-39400	797.30	FIRE TRAINING		292605	797.30
HOUSE OF PRINTING	0010-801-1101-39250	227.81	MAYORAL INSTALLATION CARDS		292560	227.81
SUSAN K. IMOTO	0075-450-0075-09010	125.00	CHERRY BLOSSOM (TRUST)		292570	125.00
MARK ISHIDA	0075-450-0075-09010	100.00	CHERRY BLOSSOM (TRUST)		292571	100.00
SHIN ITO	0075-450-0075-09010	150.00	CHERRY BLOSSOM (TRUST)		292572	150.00
JUDITH N. KAMINISHI	0075-450-0075-09010	125.00	CHERRY BLOSSOM (TRUST)		292573	125.00
ISOKO KAYAMA/KAYAMA PUPPET	0075-450-0075-09010	150.00	CHERRY BLOSSOM (TRUST)		292574	150.00

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
KIMBERLY MARIE GRAHAM & ERNEST GRAHAM	0062-801-5101-35650	10,000.00	CLAIM SETTLEMENT		292606	10,000.00
KISHIN DAIKO (DBA)	0075-450-0075-09010	125.00	CHERRY BLOSSOM (TRUST)		292575	125.00
KUNTAU MARTIAL ARTS ACADEMY	0075-450-0075-09010	100.00	CHERRY BLOSSOM (TRUST)		292576	100.00
JUNE KURAMOTO	0075-450-0075-09010	700.00	CHERRY BLOSSOM (TRUST)		292577	700.00
LOS ANGELES COUNTY POLICE	0010-801-3101-39300	300.00	POLICE TRAINING		292549	300.00
PATRICIA LOZANO	0062-801-5101-35650	684.78	CLAIM SETTLEMENT		292550	684.78
MARK KEPPEL H.S. AZTEC BAND	0075-450-0075-09010	135.00	CHERRY BLOSSOM (TRUST)		292578	135.00
MERCURY CASUALTY COMPANY	0062-801-5101-35650	25,000.00	CLAIM SETTLEMENT		292607	25,000.00
MONTEREY PARK PETTY CASH	0010-801-6517-22400	88.53	PETTY CASH-PARKS SUPPLIES		292608	
	0010-801-3104-33100	25.00	PETTY CASH-PARKING		292608	
	0010-801-1403-39400	18.08	PETTY CASH-MILEAGE		292608	
	0010-801-3120-39700	99.62	PETTY CASH-REFRESHMENTS		292608	
	0092-801-1408-32050	50.00	PETTY CASH-PHONE FEE		292608	
	0010-801-1201-33200	15.00	PETTY CASH-PARKING		292608	
	0092-801-4222-31950	23.50	PETTY CASH-POSTAGE		292608	
	0010-801-1101-22670	93.81	PETTY CASH-REFRESHMENTS		292608	
	0010-801-3104-38400	83.62	PETTY CASH-SUPPLIES		292608	
	0010-801-3120-39700	100.00	PETTY CASH-REFRESHMENTS		292608	
	0010-801-3120-39700	100.00	PETTY CASH-REFRESHMENTS		292608	
	0010-801-6517-22750	81.44	PETTY CASH-REFRESHMENTS		292608	
	0010-801-3120-39700	14.42	PETTY CASH-SUPPLIES		292608	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MONTEREY PARK PETTY CASH	0010-801-1101-22670	48.60	PETTY CASH-REFRESHMENTS		292608	
	0010-801-1403-39400	44.64	PETTY CASH-MILEAGE		292608	886.26
CAROLYN K MORINISHI	0075-450-0075-09010	125.00	CHERRY BLOSSOM (TRUST)		292579	125.00
NATIONAL FIRE SPRINKLER	0010-801-3205-39400	200.00-	VOID CHECK		274285	200.00-
	0010-801-3205-39400	200.00	FIRE PREVENTION TRAINING		292609	200.00
NEXTEL COMMUNICATIONS	0010-801-1408-32050	191.38	2/12-3/11/13 WIRELESS DATA		292551	
	0010-801-1701-32050	21.03	2/12-3/11/13 WIRELESS DATA		292551	
	0010-801-1702-32050	116.17	2/12-3/11/13 WIRELESS DATA		292551	
	0010-801-1703-32050	34.13	2/12-3/11/13 WIRELESS DATA		292551	
	0010-801-1801-32050	55.79	2/12-3/11/13 WIRELESS DATA		292551	
	0010-801-3112-32050	2,153.12	2/12-3/11/13 WIRELESS DATA		292551	
	0010-801-3205-32050	71.50	2/12-3/11/13 WIRELESS DATA		292551	
	0010-801-4209-32050	417.66	2/12-3/11/13 WIRELESS DATA		292551	
	0010-801-4212-32050	348.58	2/12-3/11/13 WIRELESS DATA		292551	
	0010-801-6001-32050	53.96	2/12-3/11/13 WIRELESS DATA		292551	
	0010-801-6502-32050	147.99	2/12-3/11/13 WIRELESS DATA		292551	
	0010-801-6517-32050	199.64	2/12-3/11/13 WIRELESS DATA		292551	
	0060-801-4211-38400	16.74	2/12-3/11/13 WIRELESS DATA		292551	
	0092-801-4221-32050	94.67	2/12-3/11/13 WIRELESS DATA		292551	
	0092-801-4222-32050	135.24	2/12-3/11/13 WIRELESS DATA		292551	
	0092-801-4223-32050	215.54	2/12-3/11/13 WIRELESS DATA		292551	
	0109-801-6511-31180	168.01	2/12-3/11/13 WIRELESS DATA		292551	
	0010-801-1408-32050	192.67	9/12-10/11/12 WIRELESS DATA		292551	
	0010-801-1701-32050	21.41	9/12-10/11/12 WIRELESS DATA		292551	
	0010-801-1702-32050	132.17	9/12-10/11/12 WIRELESS DATA		292551	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
NEXTEL COMMUNICATIONS	0010-801-1703-32050	36.25	9/12-10/11/12 WIRELESS DATA		292551	
	0010-801-1801-32050	49.03	9/12-10/11/12 WIRELESS DATA		292551	
	0010-801-3112-32050	2,173.41	9/12-10/11/12 WIRELESS DATA		292551	
	0010-801-3205-32050	70.94	9/12-10/11/12 WIRELESS DATA		292551	
	0010-801-4209-32050	475.55	9/12-10/11/12 WIRELESS DATA		292551	
	0010-801-4212-32050	351.64	9/12-10/11/12 WIRELESS DATA		292551	
	0010-801-6502-32050	155.82	9/12-10/11/12 WIRELESS DATA		292551	
	0010-801-6517-32050	200.98	9/12-10/11/12 WIRELESS DATA		292551	
	0060-801-4211-38400	17.02	9/12-10/11/12 WIRELESS DATA		292551	
	0092-801-4221-32050	92.03	9/12-10/11/12 WIRELESS DATA		292551	
	0092-801-4222-32050	153.35	9/12-10/11/12 WIRELESS DATA		292551	
	0092-801-4223-32050	224.01	9/12-10/11/12 WIRELESS DATA		292551	
	0109-801-6511-31180	258.62	9/12-10/11/12 WIRELESS DATA		292551	
	0092-801-1408-32050	32.39-	9/12-10/11/12 WIRELESS DATA		292551	
						9,013.66
OHANA POLYNESIAN DANCERS (DBA)	0075-450-0075-09010	125.00	CHERRY BLOSSOM (TRUST)		292580	
						125.00
KAZUTAKA OSUMI	0075-450-0075-09010	300.00	CHERRY BLOSSOM (TRUST)		292581	
						300.00
	0075-450-0075-09010	300.00	CHERRY BLOSSOM (TRUST)		292582	
						300.00
PARTYLINE EVENTS	0010-801-1101-22670	463.04	MAYORAL INSTALLATION RENTAL		292561	
						463.04
	0075-450-0075-09010	11,537.36	CHERRY BLOSSOM (TRUST)	70310	292583	
						11,537.36
PAUL C. TELLEZ & MARICELA Z. TELLEZ	0062-801-5101-35650	8,000.00	CLAIM SETTLEMENT		292610	
						8,000.00
PITNEY BOWES POSTAGE BY PHONE	0010-801-1301-31750	1.38	POSTAGE		292611	
	0010-801-1301-32200	28.17	POSTAGE		292611	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-1403-32200	120.27	POSTAGE		292611	
	0010-801-1406-32200	224.74	POSTAGE		292611	
	0010-801-1701-32200	61.06	POSTAGE		292611	
	0010-801-1702-32200	62.97	POSTAGE		292611	
	0010-801-1703-32200	7.92	POSTAGE		292611	
	0010-801-1801-32200	14.19	POSTAGE		292611	
	0010-801-3101-32200	25.52	POSTAGE		292611	
	0010-801-3102-32200	31.41	POSTAGE		292611	
	0010-801-3104-32200	5.46	POSTAGE		292611	
	0010-801-3113-32200	17.02	POSTAGE		292611	
	0010-801-3114-32200	83.40	POSTAGE		292611	
	0010-801-3120-32200	1.78	POSTAGE		292611	
	0010-801-3201-32200	14.60	POSTAGE		292611	
	0010-801-3205-32200	16.84	POSTAGE		292611	
	0010-801-3210-32200	19.61	POSTAGE		292611	
	0010-801-3220-32200	0.92	POSTAGE		292611	
	0010-801-6001-32200	44.92	POSTAGE		292611	
	0010-801-6502-32200	64.86	POSTAGE		292611	
	0043-801-1201-32200	17.48	POSTAGE		292611	
	0043-801-4212-32200	54.85	POSTAGE		292611	
	0075-450-0075-09230	81.10	POSTAGE (TRUST)		292611	
	0092-801-1201-32200	56.21	POSTAGE		292611	
	0445-801-6005-32200	8.61	POSTAGE		292611	
						1,065.29
PRIVATE MEDICAL CARE, INC.	0065-461	2,664.90	DENTAL INSURANCE		292552	
						2,664.90
REGAL ENTERTAINMENT GROUP	0075-450-0075-08370	750.00	EE SERVICE PROGRAM (TRUST)		292612	
	0010-801-1801-32200	8.00	EE SERVICE PROGRAM		292612	
						758.00

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
RYUKYU-KOKU MATSURI DAIKO	0075-450-0075-09010	125.00	CHERRY BLOSSOM (TRUST)		292584	125.00
SAN DIMAS CANYON CLUBHOUSE	0075-450-0075-08420	500.00	GOLF TOURNAMENT DEPOSIT (TRUST)		292553	500.00
LINDA SANTOS	0010-701-0010-07960	1,740.52	REFUND AMBULANCE FEE		292554	1,740.52
SBC LONG DISTANCE	0010-801-1408-32050	9.57	PHONE SERVICE		292613	21.30
	0010-801-3112-32050	6.39	PHONE SERVICE		292613	
	0010-801-1408-32050	3.20	PHONE SERVICE		292613	
	0010-801-6001-32050	1.07	PHONE SERVICE		292613	
	0169-801-2201-32050	1.07	PHONE SERVICE		292613	
SOUTHERN CALIFORNIA EDISON CO.	0152-701-0152-05451	0.98	ELECTRICITY 534BGH CHANDLER		292614	50.25
	0880-701-0880-05451	4.18	ELECTRICITY 534BGH CHANDLER		292614	
	0152-701-0152-05451	0.35	ELECTRICITY 534F CHANDLER		292614	
	0880-701-0880-05451	1.51	ELECTRICITY 534F CHANDLER		292614	
	0152-701-0152-05451	8.21	ELECTRICITY 534HM CHANDLER		292614	
	0880-701-0880-05451	35.02	ELECTRICITY 534HM CHANDLER		292614	
SPRINT CORPORATION	0160-801-3115-38400	1,400.65	POLICE DATA SERVICE	70217	292555	1,400.65
STATE BOARD OF EQUALIZATION	0060-801-4211-22250	33.34	DIESEL FUEL TAX		292615	33.34
TAIKO CTR OF LOS ANGELES	0075-450-0075-09010	125.00	CHERRY BLOSSOM (TRUST)		292585	125.00
TAIKO PROJECT	0075-450-0075-09010	200.00	CHERRY BLOSSOM (TRUST)		292586	200.00
KOSHIN TAIKO	0075-450-0075-09010	125.00	CHERRY BLOSSOM (TRUST)		292587	125.00

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
THE GAS COMPANY (DBA)	0152-701-0152-05451	5.04	GAS SERVICES-321L POMONA		292616	
	0880-701-0880-05451	7.40	GAS SERVICES-321L POMONA		292616	
	0010-801-3114-36200	99.88	GAS SERVICES		292616	
	0060-801-4211-22250	141.75	GAS SERVICES		292616	
						254.07
DAVID TORRES	0075-450-0075-09010	100.00	CHERRY BLOSSOM (TRUST)		292588	
						100.00
VERIZON WIRELESS	0092-801-4222-32050	152.04	WIRELESS DATA SERVICE		292556	
	0160-801-3115-38400	38.01	WIRELESS DATA SERVICE		292556	
						190.05
	0010-801-3220-32050	237.56	WIRELESS DATA SERVICE		292617	
	0349-801-3201-39400	38.01	WIRELESS DATA SERVICE		292617	
	0010-801-3210-32050	174.01	WIRELESS DATA SERVICE		292617	
	0010-801-3210-32050	36.76	WIRELESS DATA SERVICE		292617	
						486.34
VILLACORTA PACIFIC CONSTRUCTION, INC	0152-801-2206-38650	12,748.50	HOUSING REHAB-521 W.FLORAL	70573	292557	
						12,748.50
VISION SERVICE PLAN-CA	0065-466	2,691.97	VISION PLAN		292558	
						2,691.97
WWW.MAGICWAYNE.COM (DBA)	0075-450-0075-09010	200.00	CHERRY BLOSSOM (TRUST)		292589	
						200.00
MARGARET M YASUDA	0075-450-0075-09010	400.00	CHERRY BLOSSOM (TRUST)		292590	
						400.00
TOTAL FOR PREPAID WARRANTS						269,472.34

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ADVANCE PEST TERMITE CONTROL	0010-801-3210-22750	44.00	PEST CONTROL	70163	292618	
	0010-801-3210-22750	33.00	PEST CONTROL	70163	292618	
	0010-801-3210-22750	39.00	PEST CONTROL	70163	292618	116.00
AGENCIES TOOL CENTER	0060-801-4211-24100	86.24	FLEET TOOLS		292619	86.24
AIR CLEANING SYSTEMS	0010-801-3210-38400	1,250.00	FIRE STATION 62 REPAIR		292620	1,250.00
CITY OF ALHAMBRA	0010-801-3210-39400	7,000.00	FIRE TRAINING FACILITY	70406	292621	
	0349-801-3201-39400	2,546.75	FIRE TRAINING FACILITY	70406	292621	9,546.75
ALLSTAR FIRE EQUIPMENT INC.	0010-801-3210-22300	1,211.32	FIRE UNIFORM	70167	292622	
	0010-801-3210-22300	565.35	FIRE UNIFORM	70167	292622	1,776.67
APL GLASS COMPANY	0010-801-4210-38100	1,083.00	WINDOW REPAIR		292623	1,083.00
ARMSTRONG MEDICAL INDUSTRIES	0010-801-3220-24200	141.93	MEDICAL SUPPLIES		292624	141.93
ASTRO PLUMBING SUPPLY CO (DBA)	0010-801-4210-23300	287.09	BLDG MAINT PLUMBING SUPPIES	70096	292625	
	0010-801-4210-23300	14.67	BLDG MAINT PLUMBING SUPPIES		292625	301.76
ATHENS SERVICES	0043-801-4208-41200	405,488.50	REFUSE COLLECTION		292626	
	0022-801-4205-41200	25,750.00	STREET SWEEPING	70079	292626	431,238.50
B W GRAPHICS	0010-801-6505-39250	33.79	BUSINESS CARD-B.HAMER		292627	
	0010-801-6505-39250	28.34	BUSINESS CARD-B.HERRERA		292627	
	0010-801-1301-39250	141.70	BUSINESS CARD-V.CHANG		292627	
	0010-801-3103-39250	37.06	BUSINESS CARD-D.VIVONA-SAIZ		292627	
	0010-801-3120-39250	49.05	BUSINESS CARD-E.TOM		292627	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
B W GRAPHICS	0010-801-3120-39250	49.05	BUSINESS CARD-J.LONG		292627	
	0010-801-3120-39250	49.05	BUSINESS CARD-R.CHUMAN		292627	
	0010-801-3120-39250	49.05	BUSINESS CARD-A.HUNG		292627	
	0010-801-1101-39250	545.00	BUSINESS CARD-COUNCIL MEMBERS		292627	982.09
BAXTER'S FRAME WORKS AND BADGE FRAM	0010-801-3101-22670	1,263.60	VOLUNTEERS AWARDS		292628	1,263.60
BEN CASTRO MASONRY, INC	0075-450-0075-08200	500.00	BOND REFUND (TRUST)		292629	500.00
BEST CONTRACTING SERVICES INC	0060-801-5004-96028	4,981.00	ROOF REPAIRS CITY YARD	70475	292630	
	0060-801-5004-96028	1,511.92	ROOF REPAIRS CITY YARD		292630	6,492.92
BISHOP COMPANY	0176-801-6516-23050	185.98	PARKS SUPPLIES		292631	185.98
BRADY,VORWERCK,RYDER & CASPINO	0062-801-5101-31600	1,650.00	CLAIM SERVICE-K.KLEIN		292632	
	0062-801-5101-31600	117.90	CLAIM SERVICE-K.KLEIN		292632	
	0062-801-5101-31600	3,253.15	CLAIM SERVICE-G.SAIDI		292632	5,021.05
BUSY BEE MESSENGER SERVICE INC	0010-801-1301-31750	120.00	MESSENGER SERVICE		292633	120.00
CAAD LLC	0010-801-1408-32200	1,007.54	WATER BILL MAILING SERVICE		292634	1,007.54
CALIFORNIA FITNESS SOURCE INC	0010-801-3210-38400	361.80	FIRE EQUIPMENT MAINTENANCE		292635	361.80
CALIFORNIA FRAME & AXLE (DBA)	0060-801-3210-38400	857.84	FIRE-REPAIR ENGINE 62		292636	857.84
CALOX, INC	0010-801-3210-22750	29.75	FIRE MEDICAL SUPPLIES	70169	292637	
	0010-801-3210-22750	21.25	FIRE MEDICAL SUPPLIES	70169	292637	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						51.00
CANON FINANCIAL SERVICES, INC.	0092-801-4220-37500	114.97	COPIER MACHINE RENTAL		292638	
						114.97
CANON SOLUTIONS AMERICA, INC	0092-801-4220-37500	118.37	COPIER MAINTENANCE		292639	
	0092-801-4209-37500	48.17	COPIER MAINTENANCE		292639	
	0010-801-1406-38400	130.54	COPIER MAINTENANCE	70472	292639	
	0010-801-1801-38400	130.54	COPIER MAINTENANCE	70472	292639	
	0010-801-6502-38400	130.54	COPIER MAINTENANCE	70472	292639	
	0010-801-1701-37500	439.75	COPIER MAINTENANCE	70493	292639	
	0092-801-4212-37500	439.73	COPIER MAINTENANCE	70493	292639	
	0010-801-3205-37500	439.73	COPIER MAINTENANCE	70493	292639	
						1,877.37
CAPPO, INC.	0010-801-1407-39300	260.00	MEMBERSHIP		292640	
						260.00
CARL WARREN & COMPANY	0062-801-5101-35600	15.68	LIABILITY CLAIM-COUNTY OF LA		292641	
	0062-801-5101-35600	266.48	LIABILITY CLAIM-C.ORCHARD		292641	
	0062-801-5101-35600	39.19	LIABILITY CLAIM-T.VERA-RIGO		292641	
	0062-801-5101-35600	31.35	LIABILITY CLAIM-P.MONTOYA		292641	
	0062-801-5101-35600	7.84	LIABILITY CLAIM-R.REYES		292641	
	0062-801-5101-35600	368.36	LIABILITY CLAIM-Z.XU		292641	
	0062-801-5101-35600	305.66	LIABILITY CLAIM-M.GARCIA		292641	
	0062-801-5101-35600	1,157.61	LIABILITY CLAIM-G.BARNARD		292641	
	0062-801-5101-35600	47.03	LIABILITY CLAIM-CYD		292641	
	0062-801-5101-35600	125.54	LIABILITY CLAIM-SO CAL EDISON		292641	
	0062-801-5101-35600	1,674.75	LIABILITY CLAIM-K.GRAHAM		292641	
						4,039.49
CARMENITA TRUCK CENTER	0160-801-4211-54050	22,949.95	FLEET UNIT 083	70563	292642	
						22,949.95
CHARLES E. THOMAS CO., INC	0060-801-4211-23500	1,546.71	FLEET SUPPLIES		292643	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,546.71
CHARLIES TIRE RECYCLING	0060-801-4211-31950	94.50	FLEET TIRE RECYCLING		292644	94.50
CLEAN ENERGY	0166-801-4201-31960	1,251.59	CNG FUEL		292645	1,251.59
CLINICAL LABORATORY OF	0093-801-4228-31950	18.50	WATER ANALYSIS	70402	292646	
	0093-801-4228-31950	74.00	WATER ANALYSIS	70402	292646	
	0093-801-4228-31950	18.50	WATER ANALYSIS	70402	292646	
	0093-801-4231-31950	137.83	WATER ANALYSIS	70402	292646	
	0093-801-4231-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4231-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4232-31950	18.50	WATER ANALYSIS	70402	292646	
	0093-801-4230-31950	859.33	WATER ANALYSIS	70402	292646	
	0093-801-4230-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4230-31950	794.58	WATER ANALYSIS	70402	292646	
	0093-801-4230-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4230-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4230-31950	794.58	WATER ANALYSIS	70402	292646	
	0093-801-4230-31950	794.58	WATER ANALYSIS	70402	292646	
	0093-801-4230-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4230-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4230-31950	71.23	WATER ANALYSIS	70402	292646	
	0093-801-4230-31950	20.35	WATER ANALYSIS	70402	292646	
	0093-801-4227-31950	448.63	WATER ANALYSIS	70402	292646	
	0093-801-4227-31950	30.53	WATER ANALYSIS	70402	292646	
	0093-801-4227-31950	248.83	WATER ANALYSIS	70402	292646	
	0093-801-4227-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4227-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4227-31950	248.83	WATER ANALYSIS	70402	292646	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CLINICAL LABORATORY OF	0093-801-4227-31950	248.83	WATER ANALYSIS	70402	292646	
	0093-801-4227-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4227-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4227-31950	40.70	WATER ANALYSIS	70402	292646	
	0093-801-4227-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4226-31950	693.75	WATER ANALYSIS	70402	292646	
	0093-801-4226-31950	692.83	WATER ANALYSIS	70402	292646	
	0093-801-4226-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4226-31950	757.58	WATER ANALYSIS	70402	292646	
	0093-801-4226-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4226-31950	757.55	WATER ANALYSIS	70402	292646	
	0093-801-4226-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4226-31950	20.35	WATER ANALYSIS	70402	292646	
	0093-801-4226-31950	1,502.20	WATER ANALYSIS	70402	292646	
	0092-801-4222-31950	30.53	WATER ANALYSIS	70402	292646	
	0092-801-4222-31950	10.18	WATER ANALYSIS	70402	292646	
	0092-801-4222-31950	108.23	WATER ANALYSIS	70402	292646	
	0092-801-4222-31950	29.14	WATER ANALYSIS	70402	292646	
	0092-801-4222-31950	10.18	WATER ANALYSIS	70402	292646	
	0092-801-4222-31950	176.22	WATER ANALYSIS	70402	292646	
	0092-801-4222-31950	10.18	WATER ANALYSIS	70402	292646	
	0092-801-4222-31950	108.23	WATER ANALYSIS	70402	292646	
	0092-801-4222-31950	10.18	WATER ANALYSIS	70402	292646	
	0092-801-4222-31950	877.83	WATER ANALYSIS	70402	292646	
	0093-801-4229-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4229-31950	1,714.03	WATER ANALYSIS	70402	292646	
	0093-801-4229-31950	1,714.03	WATER ANALYSIS	70402	292646	
	0093-801-4229-31950	10.18	WATER ANALYSIS	70402	292646	
	0093-801-4229-31950	1,714.03	WATER ANALYSIS	70402	292646	
	0093-801-4229-31950	10.18	WATER ANALYSIS	70402	292646	

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CLINICAL LABORATORY OF	0093-801-4229-31950	2,160.80	WATER ANALYSIS	70402	292646	
	0093-801-4229-31950	40.70	WATER ANALYSIS	70402	292646	
						18,190.32
COME LAND MAINTENANCE COMPANY	0010-801-3113-38250	1,958.33	JANITORIAL SERVICE	70205	292647	
	0060-801-4211-38400	140.00	JANITORIAL SERVICE		292647	
						2,098.33
COMPLETE LANDSCAPE CARE, INC.	0176-801-6516-31190	4,950.00	MEDIANS MAINTENANCE	70363	292648	
						4,950.00
CORVEL ENTERPRISE COMP INC	0080-801-8301-20000	6,666.67	WORKER'S COMP ADMIN FEE	70200	292649	
						6,666.67
COUNTY OF LOS ANGELES	0075-450-0075-08400	140.00	SENIOR PET LICENSING (TRUST)		292650	
						140.00
CROWN GRAPHICS (DBA)	0060-801-4211-38410	119.79	FLEET DECAL	70017	292651	
						119.79
DAILY JOURNAL CORPORATION	0010-801-1301-31750	217.65	LEGAL NOTICE	70069	292652	
	0010-801-1301-31750	217.65	LEGAL NOTICE	70069	292652	
	0010-801-1301-34050	779.82	LEGAL NOTICE	70069	292652	
	0010-801-1301-34050	390.60	LEGAL NOTICE	70069	292652	
	0092-801-1301-34050	201.60	LEGAL NOTICE	70069	292652	
	0010-801-1301-31750	1,541.40	LEGAL NOTICE	70069	292652	
	0010-801-1301-31750	424.20	LEGAL NOTICE	70069	292652	
						3,772.92
DELL MARKETING LP	0075-450-0075-08895	434.47	COMPUTER/SUPPLIES (TRUST)		292653	
	0075-450-0075-08895	218.44	COMPUTER/SUPPLIES (TRUST)		292653	
	0075-450-0075-08895	1,597.81	COMPUTER/SUPPLIES (TRUST)		292653	
	0010-801-1404-38400	3,998.81	COMPUTER/SUPPLIES	70559	292653	
	0010-801-3115-38400	1,171.65	COMPUTER/SUPPLIES		292653	
						7,421.18
DEPARTMENT OF JUSTICE	0071-801-3201-39460	256.00	FINGERPRINT PROCESSING		292654	

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DEPARTMENT OF JUSTICE	0010-801-1801-39550	128.00	FINGERPRINT PROCESSING		292654	
	0010-701-0010-03710	561.00	FINGERPRINT PROCESSING		292654	
	0071-801-3201-39460	96.00	FINGERPRINT PROCESSING		292654	
						1,041.00
DEPARTMENT OF MOTOR VEHICLES	0060-801-4211-31950	20.00	PERMANENT TRAILER PROGRAM FEE		292655	
						20.00
DIAZ LANDSCAPE & NURSERY	0152-701-0152-05454	90.00	LANDSCAPE SERVICE 321 POMONA		292656	
	0880-701-0880-05454	10.00	LANDSCAPE SERVICE 321 POMONA		292656	
	0152-701-0152-05451	60.75	LANDSCAPE SERVICE 325 POMONA		292656	
	0880-701-0880-05451	89.25	LANDSCAPE SERVICE 325 POMONA		292656	
	0152-701-0152-05453	60.00	LANDSCAPE SERVICE 341 POMONA		292656	
	0152-701-0152-05452	75.20	LANDSCAPE SERVICE 371 POMONA		292656	
	0880-701-0880-05452	4.80	LANDSCAPE SERVICE 371 POMONA		292656	
	0152-701-0152-05455	225.60	LANDSCAPE SERVICE 534 CHANDLER		292656	
	0880-701-0880-05455	14.40	LANDSCAPE SERVICE 534 CHANDLER		292656	
						630.00
DIVERSIFIED ALARM SERVICE	0010-801-3113-38400	613.75	POLICE CAMERA INSTALLATION		292657	
						613.75
DOCULOGIC INC., DBA AJ REPROGRAPH	0075-450-0075-09010	735.75	CHERRY BLOSSOM PROGRAM (TRUST)		292658	
						735.75
DOUBLE TREE HOTEL SACRAMENTO	0136-801-3101-33250	288.79	POLICE POST TRAINING		292659	
						288.79
DOWNTOWN FORD SALES	0060-801-4211-54100	23,560.67	FLEET-UNIT 081	70396	292660	
	0060-801-4211-54100	213.22	FLEET-UNIT 081		292660	
						23,773.89
E.G.BRENNAN & CO LLC	0010-801-1201-38400	278.30	EQUIPMENT MAINTENANCE		292661	
						278.30
EL NATIVO GROWERS, INC.	0010-801-6517-22100	953.75	PARKS PLANTS		292662	
	0010-801-6517-22100	1,912.95	PARKS PLANTS		292662	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
EL NATIVO GROWERS, INC.	0010-801-6517-22100	1,351.60	PARKS PLANTS		292662	
	0010-801-6517-22100	721.04	PARKS PLANTS		292662	
	0010-801-6517-22100	1,199.00	PARKS PLANTS		292662	
						6,138.34
EMERGENCY RESPONSE CRIME SCENE CLEA	0010-801-3103-22750	650.00	POLICE CLEAN UP		292663	
						650.00
EMPIRE CLEANING SUPPLY	0010-801-4210-22150	484.05	JANITORIAL SUPPLIES	70104	292664	
	0010-801-6503-22150	849.11	JANITORIAL SUPPLIES	70231	292664	
						1,333.16
SUSANA ENG	0010-701-0010-03630	53.00	PARKING CITATION REFUND		292665	
						53.00
ENNIS TRAFFIC SAFETY SOLUTIONS	0010-801-4206-23100	2,686.20	TRAFFIC PAINT SUPPLIES	70082	292666	
						2,686.20
EWING IRRIGATION PRODUCTS, INC.	0060-801-3210-38400	316.32	FIRE SUPPLIES		292667	
						316.32
FAYETTE TRAILER SALES	0060-801-4211-23500	260.00	FLEET PARTS UNIT 065		292668	
						260.00
FEDERAL EXPRESS CORP.	0010-801-1201-33200	23.98	DELIVERY SERVICE		292669	
	0010-801-1301-32200	29.92	DELIVERY SERVICE		292669	
	0010-801-1403-32200	23.98	DELIVERY SERVICE		292669	
	0010-801-3102-32200	15.37	DELIVERY SERVICE		292669	
						93.25
FENSCO SERVICES INC	0343-801-5002-91524	689.00	FENCE REPAIR-SUNNY SLOPE		292670	
	0010-801-6517-22100	149.00	FENCE REPAIR		292670	
						838.00
FILEKEEPERS, LLC	0010-801-1802-31950	189.76	STORAGE SERVICE		292671	
						189.76
FORD OF MONTEBELLO	0060-801-4211-23500	215.36	FLEET PARTS UNIT 879	70019	292672	
	0060-801-4211-23500	387.84	FLEET PARTS UNIT 993	70019	292672	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
FORD OF MONTEBELLO	0060-801-4211-23500	366.07	FLEET PARTS UNIT 013	70019	292672	969.27
GARFIELD MEDICAL CENTER	0010-801-3113-22600	24.00	PHYSICAL		292673	
	0010-801-3113-22600	24.00	PHYSICAL		292673	
	0010-801-3113-22600	24.00	PHYSICAL		292673	
	0010-801-3113-22600	24.00	PHYSICAL		292673	
	0010-801-3113-22600	24.00	PHYSICAL		292673	120.00
GARVEY EQUIPMENT COMPANY	0010-801-6517-23050	72.07	PARKS SUPPLIES	70250	292674	
	0010-801-6517-24100	366.84	PARKS SUPPLIES	70250	292674	438.91
GOLDEN STATE WATER COMPANY	0092-801-4222-36300	64.51	WATER SERVICE		292675	64.51
GOVCONNECTION INC	0160-801-5002-88550	8,700.97	POLICE DIGITAL VOICE RECORDERS	70560	292676	
	0075-450-0075-08640	192.58	RECREATION DVD RECORDER		292676	
	0063-850-5002-99055	84.85	NETWORK EQUIPMENT UPGRADE		292676	8,978.40
GOVERNMENT FINANCE OFFICERS	0010-801-1403-39350	55.00	SUBSCRIPTION		292677	55.00
GRAINGER	0092-801-4222-23400	26.95	WATER SUPPLIES	70129	292678	
	0092-801-4222-23400	123.41	WATER SUPPLIES	70129	292678	
	0010-801-4210-23400	627.21	WATER SUPPLIES	70078	292678	777.57
GRISWOLD INDUSTRIES	0092-801-4222-38420	210.06	WATER-PARTS		292679	210.06
H & H AUTO PARTS WHOLESALE	0060-801-4211-22250	400.25	FLEET PARTS		292680	
	0060-801-4211-23500	36.96	FLEET PARTS UNIT 879	70023	292680	
	0060-801-4211-23500	73.92	FLEET PARTS	70023	292680	
	0060-801-4211-23500	94.05	FLEET PARTS	70023	292680	

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H & H AUTO PARTS WHOLESALE	0060-801-4211-23500	99.43	FLEET PARTS	70023	292680	
	0060-801-4211-23500	33.72	FLEET PARTS UNIT 908	70023	292680	
	0060-801-4211-23500	32.36	FLEET PARTS UNIT 908	70023	292680	
	0060-801-4211-23500	34.62	FLEET PARTS	70023	292680	
	0060-801-4211-23500	247.75	FLEET PARTS	70023	292680	
	0060-801-4211-23500	82.35	FLEET PARTS	70023	292680	
	0060-801-4211-23500	83.22	FLEET PARTS	70023	292680	
	0060-801-4211-23500	17.99-	FLEET PARTS-CREDIT	70023	292680	
						1,200.64
HAROLD'S KEY SHOP, INC.	0092-801-4210-23050	778.72	DOOR REPAIR		292681	
	0092-801-4210-23050	14.99	KEY/LOCK SERVICES		292681	
	0010-801-6517-22100	394.98	KEY/LOCK SERVICES		292681	
	0010-801-6502-21350	421.03	KEY/LOCK SERVICES		292681	
	0010-801-6502-21350	24.01	KEY/LOCK SERVICES		292681	
	0010-801-6502-21350	47.65	KEY/LOCK SERVICES		292681	
						1,681.38
RANDALL HARPER	0075-450-0075-08360	1,790.98	EE COMPUTER PROGRAM (TRUST)		292682	
						1,790.98
HARRINGTON INDUSTRIAL PLASTICS	0092-801-4222-23700	340.71	PLUMBING SUPPLIES		292683	
						340.71
HERITAGE OPERATING LP (DBA) PROFLAN	0060-801-4211-22250	83.47	FLEET PROPANE		292684	
						83.47
HOME DEPOT CREDIT SERVICES	0010-801-6517-23050	180.43	HARDWARE SUPPLIES	70251	292685	
	0010-801-6517-23050	105.99	HARDWARE SUPPLIES	70251	292685	
	0042-801-4204-22750	243.39	HARDWARE SUPPLIES	70085	292685	
	0042-801-4204-22750	98.60	HARDWARE SUPPLIES	70085	292685	
	0010-801-4202-22400	30.41	HARDWARE SUPPLIES	70085	292685	
	0010-801-4202-22400	155.64	HARDWARE SUPPLIES	70085	292685	
	0010-801-4202-23950	239.77	HARDWARE SUPPLIES	70085	292685	

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HOME DEPOT CREDIT SERVICES	0092-801-4210-23050	179.83	HARDWARE SUPPLIES		292685	
	0010-801-4210-23300	108.78	HARDWARE SUPPLIES		292685	
	0010-801-4210-23300	210.81	HARDWARE SUPPLIES		292685	
	0092-801-4222-38420	1,199.46	HARDWARE SUPPLIES	70131	292685	
	0092-801-4222-23700	484.65	HARDWARE SUPPLIES	70131	292685	
	0092-801-4210-23050	88.10	HARDWARE SUPPLIES		292685	
	0092-801-4210-23050	46.47	HARDWARE SUPPLIES		292685	
	0092-801-4210-23050	176.68	HARDWARE SUPPLIES		292685	
						3,549.01
HOUSE OF PRINTING	0010-801-1101-39250	141.52	BUSINESS CARDS		292686	
						141.52
I.C.B.O. L.A. BASIN CHAPTER	0010-801-1703-39300	300.00	DEVELOPMENT SVC-MEMBERSHIP		292687	
						300.00
INTER VALLEY POOL SUPPLY	0010-801-6503-23050	324.29	POOL CHEMICAL	70315	292688	
						324.29
INTERNATIONAL CODE COUNCIL INC	0010-801-1703-39300	225.00	DEVELOPMENT SVC-MEMBERSHIP		292689	
						225.00
INTERNATIONAL INSTITUTE OF	0010-801-1301-39300	185.00	CITY CLERK MEMBERSHIP		292690	
	0010-801-1301-39300	85.00	CITY CLERK MEMBERSHIP		292690	
	0010-801-1301-39300	85.00	CITY CLERK MEMBERSHIP		292690	
						355.00
IRON MOUNTAIN OFF-SITE DATA	0010-801-1403-31700	277.87	COMPUTER TAPE STORAGE	70003	292691	
						277.87
JENKINS & HOGIN, LLP	0010-801-1601-31600	15,000.00	LEGAL-GENERAL SERVICES		292692	
	0010-801-1601-31600	3,536.04	LEGAL-GENERAL LITIGATION		292692	
	0010-801-1601-31600	26.00	LEGAL-CHAN		292692	
	0010-801-1601-31600	5,490.00	LEGAL-VILLA GARFIELD		292692	
	0010-801-1201-31600	100.00	LEGAL-PROFESSIONAL SVC		292692	
	0075-450-0075-09204	550.00	LEGAL-MARKET PLACE (TRUST)		292692	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
JENKINS & HOGIN, LLP	0075-450-0075-09201	1,050.00	LEGAL-TOWNE CENTER (TRUST)		292692	
	0075-450-0075-09201	154.00	LEGAL-TOWNE CENTER (TRUST)		292692	
	0093-801-4226-31600	35.36	LEGAL-SEMOU		292692	
	0093-801-4227-31600	35.36	LEGAL-SEMOU		292692	
	0093-801-4228-31600	35.36	LEGAL-SEMOU		292692	
	0093-801-4229-31600	35.36	LEGAL-SEMOU		292692	
	0093-801-4230-31600	35.36	LEGAL-SEMOU		292692	
	0093-801-4231-31600	35.35	LEGAL-SEMOU		292692	
	0093-801-4232-31600	35.35	LEGAL-SEMOU		292692	
						26,153.54
JHM SUPPLY INC	0010-801-6517-22100	457.40	IRRIGATION SUPPLIES		292693	
	0010-801-6517-22100	448.99	IRRIGATION SUPPLIES		292693	
	0010-801-6517-22100	256.15	IRRIGATION SUPPLIES		292693	
	0010-801-6517-22100	65.48	IRRIGATION SUPPLIES		292693	
	0010-801-6517-22100	594.80	IRRIGATION SUPPLIES		292693	
						1,822.82
SANDRA JIMENEZ	0159-701-0159-07040	83.00	REFUND RECREATION CLASS		292694	
						83.00
JOHNNY THOMPSON MUSIC	0075-450-0075-08550	150.00	RECREATION-REPAIR PIANO(TRUST)		292695	
						150.00
LAWN MOWER CORNER/KNG POWER EQUIPM	0060-801-4211-23500	81.69	FLEET SUPPLIES	70029	292696	
	0060-801-4211-23500	106.71	FLEET SUPPLIES	70029	292696	
	0060-801-4211-23500	21.79	FLEET SUPPLIES	70029	292696	
	0060-801-4211-54920	1,286.20	FLEET EQUIPMENT		292696	
						1,496.39
LEAD TECH ENVIRONMENTAL, INC.	0152-801-2206-38650	240.00	LEAD TESTING-521 W.FLORAL		292697	
						240.00
LEXISNEXIS RISK & INFORMATION ANAL	0160-801-3104-39100	183.00	POLICE DATABASE SERVICE		292698	
						183.00

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
LIFE SAFETY CONSULTING & ENGINEERING	0010-701-0010-06330	1,350.00	FIRE PLAN CHECK		292699	
	0010-701-0010-06330	675.00	FIRE PLAN CHECK		292699	
						2,025.00
LIFE-ASSIST INC	0010-801-3220-24200	299.57	FIRE MEDICAL SUPPLIES	70197	292700	
	0010-801-3220-24200	444.61	FIRE MEDICAL SUPPLIES	70197	292700	
	0010-801-3220-24200	185.67	FIRE MEDICAL SUPPLIES	70197	292700	
						929.85
THE LIGHTHOUSE INC (DBA)	0060-801-4211-23500	31.08	FLEET PARTS	70052	292701	
						31.08
LOGAN SUPPLY CO., INC.	0092-801-4223-23100	244.27	WATER SUPPLIES	70120	292702	
	0092-801-4223-22750	210.70	WATER SUPPLIES	70120	292702	
	0092-801-4221-24100	114.56	WATER SUPPLIES	70120	292702	
						569.53
LOOMIS ARMORED US, INC.	0010-701-0010-03700	508.28	ARMORED CARRIER SERVICE		292703	
						508.28
LOS ANGELES REGIONAL TAP PROGRAM	0109-900-6511-41200	10.00	1/2013 TAP FEE		292704	
						10.00
LU'S LIGHTHOUSE, INC.	0060-801-3210-38400	434.91	FIRE PARTS ENGINE 61		292705	
						434.91
JOHN MARTINDALE	0136-801-3101-33250	150.00	POLICE POST TRAINING		292706	
	0136-801-3101-33250	553.53	POLICE POST TRAINING		292706	
						703.53
MATCO TOOLS (DBA)	0060-801-4211-24100	39.08	FLEET-TOOLS		292707	
						39.08
MCMASTER-CARR SUPPLY CO.	0092-801-4222-23700	14.43	WATER SUPPLIES	70122	292708	
	0092-801-4222-38400	1,208.66	WATER AIR COMPRESSOR	70122	292708	
	0092-801-4222-23700	135.66	WATER SUPPLIES	70122	292708	
	0092-801-4222-23700	153.69	WATER SUPPLIES	70122	292708	
	0092-801-4222-23700	58.35	WATER SUPPLIES	70122	292708	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,570.79
ERLINDA MEDINA	0132-801-3101-33300	176.20	POLICE TRAINING		292709	176.20
METRON-FARNIER, LLC	0092-801-4224-81070	14,213.60	WATER METERS	70384	292710	14,213.60
METROPOLITAN TRANSPORTATION	0109-900-6511-41200	3,001.00	LANGLEY TAP CARD SALES		292711	3,001.00
MIG	0010-450-1701-02530	8,102.25	HOUSING ELEMENT SERVICES	70575	292712	8,102.25
MISSION SUPER HARDWARE	0010-801-3210-38400	21.22	HARDWARE SUPPLIES	70196	292713	
	0010-801-3210-38400	38.04	HARDWARE SUPPLIES	70196	292713	
	0010-801-3210-38400	173.84	HARDWARE SUPPLIES	70196	292713	
	0010-801-6517-23050	51.43	HARDWARE SUPPLIES		292713	
	0010-801-6517-23050	15.87	HARDWARE SUPPLIES		292713	
	0010-801-6517-23050	13.39	HARDWARE SUPPLIES		292713	
	0010-801-6517-23050	45.91	HARDWARE SUPPLIES		292713	
						359.70
MOORE MEDICAL CORP	0042-801-4204-23700	623.54	STREET-SAFETY SUPPLIES		292714	
	0022-801-4202-22300	332.28	STREET-SAFETY SUPPLIES		292714	
						955.82
MR. ROOTER PLUMBING (DBA)	0010-801-4210-38100	4,108.00	PLUMBING SERVICES	70553	292715	4,108.00
MUNI TEMPS	0060-801-4211-31950	3,240.00	TEMPORARY STAFFING SERVIES		292716	
	0060-801-4211-31950	2,497.50	TEMPORARY STAFFING SERVIES		292716	
						5,737.50
NAVARRO'S TOWING	0092-801-4222-38420	110.00	TOWING SERVICES		292717	
	0092-801-4222-38420	110.00	TOWING SERVICES		292717	
	0160-850-4211-54050	75.00	TOWING SERVICES		292717	
	0160-850-4211-54050	75.00	TOWING SERVICES		292717	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						370.00
NEW CENTURY BMW MOTORCYCLES	0060-801-4211-38400	365.11	FLEET PARTS UNIT 002	70040	292718	365.11
NORMAN A TRAUB ASSOCIATES	0092-801-4222-31950	2,145.13	INVESTIGATIVE SERVICE		292719	2,145.13
O'REILLY AUTO PARTS	0010-801-3210-38400	44.31	FIRE SUPPLIES		292720	44.31
OFFICE DEPOT INC.	0010-801-3210-21250	97.73	OFFICE SUPPLIES	70195	292721	
	0010-801-3210-21350	22.56	OFFICE SUPPLIES	70195	292721	
	0010-801-3210-21350	472.25	OFFICE SUPPLIES	70195	292721	
	0010-801-3104-38400	163.49	OFFICE SUPPLIES		292721	
	0010-801-6517-21350	4.12	OFFICE SUPPLIES	70294	292721	
	0010-801-6517-21350	3.59	OFFICE SUPPLIES	70294	292721	
	0010-801-6517-21350	42.89	OFFICE SUPPLIES	70294	292721	806.63
OFFICE SOLUTIONS	0010-801-1406-21350	16.32	OFFICE SUPPLIES	70261	292722	
	0010-801-1403-21350	125.55	OFFICE SUPPLIES	70002	292722	141.87
ON TRAC	0010-801-1701-32200	1.60	COURIER SERVICES		292723	1.60
PACIFIC PLUMBING SPECIALTIES	0010-801-4210-23300	95.85	PLUMBING SUPPLIES	70108	292724	
	0010-801-4210-23300	558.45	PLUMBING SUPPLIES	70108	292724	654.30
MARIA PALAFOX	0010-701-0010-07050	35.70	REFUND PICNIC RESERVATION		292725	35.70
PARKHOUSE TIRE, INC.	0060-801-4211-23500	739.91	FLEET TIRES	70044	292726	739.91
THE PHONE GUY	0010-801-1404-38400	406.16	VOICE/DATA CABLING	70257	292727	
	0043-801-1404-38400	162.46	VOICE/DATA CABLING	70257	292727	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
THE PHONE GUY	0092-801-1404-38400	243.69	VOICE/DATA CABLING	70257	292727	812.31
PRUDENTIAL OVERALL SUPPLY	0060-801-4211-22300	28.65	FLEET UNIFORMS	70047	292728	
	0060-801-4211-22300	28.65	FLEET UNIFORMS	70047	292728	
	0060-801-4211-22150	26.64	FLEET SHOP RAGS	70047	292728	
	0010-801-3210-22150	18.64	FLEET SHOP RAGS	70047	292728	
	0060-801-4211-22150	26.56	FLEET SHOP RAGS	70047	292728	
	0010-801-3210-22150	18.66	FLEET SHOP RAGS	70047	292728	147.80
PUN & MCGEADY LLP	0092-801-1403-31800	13,547.50	AUDIT SERVICES	70386	292729	
	0010-801-1403-31800	6,452.50	AUDIT SERVICES	70386	292729	20,000.00
QUILL CORPORATION	0010-801-3205-21350	129.96	OFFICE SUPPLIES		292730	129.96
QUINN COMPANY	0060-801-4211-23500	50.38	FLEET PARTS UNIT 896		292731	50.38
R C FOSTER CORPORATION	0093-801-4227-23300	2,432.57	WATER TANK REPAIR	70449	292732	
	0093-801-4227-23300	44.73	WATER TANK REPAIR		292732	2,477.30
R S D REFRIGERATION	0010-801-4210-23700	619.12	AIR CONDITIONING PARTS		292733	619.12
R. M. BODY SHOP	0060-801-4211-38450	192.19	FLEET REPAIR UNIT 992	70048	292734	192.19
EDNA RAMIREZ	0159-701-0159-07040	86.00	REFUND RECREATION CLASS		292735	86.00
RBF CONSULTING	0440-801-5004-99004	14,516.90	SUSTAINABLE COMMUNITY	70246	292736	14,516.90
RED WING SHOE STORES	0092-801-4223-22300	200.00	SAFETY BOOTS-E.VILLARROEL	70155	292737	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						200.00
JOHN REZA	0136-801-3101-33250	488.18	POLICE POST TRAINING		292738	488.18
JOSEPH RIVERA	0010-801-3101-22670	349.67	POLICE REFRESHMENTS		292739	349.67
ROSEMEAD OIL PRODUCTS, INC.	0060-801-4211-22250	1,112.85	MOTOR OIL	70049	292740	1,112.85
S C FUELS (DBA)	0060-801-4211-22250	14,379.65	FUEL 4/13	70050	292741	14,379.65
SOUTHEAST CONSTRUCTION PRODUCT	0010-801-4202-22400	153.25	STREET SUPPLIES	70093	292742	153.25
STATE CONTROLLER'S OFFICE	0022-801-4202-31950	1,852.46	ANNUAL STREET REPORT		292743	1,852.46
STETSON ENGINEERS, INC,	0093-801-4228-31950	720.50	NPDES PERMIT APPLICATION SVC.	70134	292744	1,233.87
	0092-801-4222-31950	50.00	NPDES PERMIT APPLICATION SVC.	70134	292744	
	0093-801-4228-31950	50.00	NPDES PERMIT APPLICATION SVC.	70134	292744	
	0093-801-4226-31950	413.37	NPDES PERMIT APPLICATION SVC.	70134	292744	
SUPREME TROPHIES & GIFTS CO.	0010-801-1101-39250	71.94	PLATES & BADGES		292745	71.94
THERESE TALAVERA	0010-701-0010-07050	41.82	REFUND RECREATION CLASS		292746	41.82
YAO TAN	0010-701-0010-06320	319.00	REFUND FIRE FLOW TEST		292747	319.00
TANK SPECIALISTS OF CALIFORNIA	0060-801-4211-31950	125.00	DESIGNATED OPERATOR SERVICE	70528	292748	
	0060-801-4211-31950	125.00	DESIGNATED OPERATOR SERVICE	70528	292748	
	0060-801-4211-31950	830.00	FLEET TANK TESTING	70528	292748	
	0060-801-4211-31950	830.00	FLEET TANK TESTING	70528	292748	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,910.00
TERRILL PUBLICATIONS	0159-801-6S09-31880	3,459.25	CASCADES PRINTING	70380	292749	3,459.25
THE CHRYSALIS CENTER	0077-801-1111-31950	4,725.00	BID MAINTENANCE	70313	292750	4,725.00
TOM'S CLOTHING & UNIFORMS INC	0010-801-3210-22310	136.25	UNIFORMS-R.BLAKE	70185	292751	
	0010-801-3210-22310	118.27	UNIFORMS-M.OLIVAS	70185	292751	
	0010-801-3210-22310	158.05	UNIFORMS-S.REILLY	70185	292751	
	0010-801-3210-22320	93.29	UNIFORMS-J.JIMENEZ	70187	292751	
	0010-801-3210-22310	572.44	UNIFORMS-R.STARK	70185	292751	
	0010-801-3210-22310	578.09	UNIFORMS-M.HALLOCK	70185	292751	1,656.39
JENNY TSUI	0159-701-0159-07040	120.00	REFUND RECREATION CLASS		292752	120.00
UC REGENTS	0010-801-3220-39400	2,560.42	FIRE CONTINUE EDUCATION	70189	292753	2,560.42
UNDERGROUND SERVICE ALERT	0092-801-4223-39300	115.50	UNDERGROUND UTILITY SERVICES		292754	115.50
UNITED STATES POSTAL SERVICE	0043-801-6509-31880	3,400.00	POSTAGE CASCADES	70379	292755	3,400.00
MARICELA VASQUEZ	0010-801-6506-22750	200.00	DAY CARE SUPPLIES		292756	200.00
VISTA PAINT CO.	0010-801-4202-23950	351.44	WATER PAINT SUPPLIES		292757	351.44
VMI, INC	0075-450-0075-08640	335.48	MPK-TV SYSTEM UPDATE (TRUST)		292758	335.48
VULCAN MATERIAL CO	0110-801-4202-23600	444.28	ASPHALT	70094	292759	
	0110-801-4202-23600	556.75	ASPHALT	70094	292759	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
VULCAN MATERIAL CO	0110-801-4202-23600	299.01	ASPHALT	70094	292759	
	0110-801-4202-23600	522.12	ASPHALT	70094	292759	
	0110-801-4202-23600	337.55	ASPHALT	70094	292759	
	0110-801-4202-23600	296.79	ASPHALT	70094	292759	
	0110-801-4202-23600	521.37	ASPHALT	70094	292759	
						2,977.87
WALTERS WHOLESALE ELECTRIC CO	0010-801-4210-23400	55.19	ELECTRICAL SUPPLIES	70568	292760	
	0010-801-4210-23400	83.31	ELECTRICAL SUPPLIES	70568	292760	
	0010-801-4210-23400	173.53	ELECTRICAL SUPPLIES	70568	292760	
	0010-801-4210-23400	420.70	ELECTRICAL SUPPLIES	70568	292760	
	0010-801-4210-23400	128.10	ELECTRICAL SUPPLIES	70568	292760	
	0010-801-4210-23400	273.46	ELECTRICAL SUPPLIES	70568	292760	
	0010-801-4210-23400	110.37	ELECTRICAL SUPPLIES	70568	292760	
	0010-801-4210-23400	62.18	ELECTRICAL SUPPLIES	70568	292760	
	0010-801-4210-23400	120.29	ELECTRICAL SUPPLIES		292760	
	0010-801-4210-23400	121.36	ELECTRICAL SUPPLIES	70568	292760	
	0010-801-4210-23400	318.68	ELECTRICAL SUPPLIES	70568	292760	
	0010-801-4210-23400	261.60	ELECTRICAL SUPPLIES	70568	292760	
	0010-801-4210-23400	153.28-	ELECTRICAL SUPPLIES-CREDIT	70568	292760	
	0010-801-4210-23400	213.65-	ELECTRICAL SUPPLIES-CREDIT	70568	292760	
						1,761.84
CAROLYN WANG	0010-701-0010-04020	122.00	REFUND FACILITY RENTAL		292761	
						122.00
SUE WANG	0159-701-0159-07040	60.00	REFUND RECREATION CLASS		292762	
						60.00
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	86.10	FLEET PARTS	70054	292763	
	0060-801-4211-23500	3.15	FLEET PARTS UNIT 242	70054	292763	
						89.25
WECK LABORATORIES (DBA)	0093-801-4227-31950	480.00	WATER LABORATORY SUPPLIES		292764	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						480.00
WEST COAST ARBORISTS, INC.	0010-801-6516-31190	698.00	TREE MAINTENANCE SERVICES	70277	292765	698.00
WEST COAST LIGHTS & SIRENS	0160-850-4211-54050	3,810.34	FLEET PARTS UNIT 078	70574	292766	3,810.34
WESTCO SERVICE COMPANY	0010-801-4210-38150	80.99	AIR CONDITIONING REPAIR	70116	292767	2,166.12
	0010-801-4210-38150	2,085.13	AIR CONDITIONING REPAIR		292767	
WESTERN WATER WORKS SUPPLY CO.	0092-801-4223-24100	2,579.16	WATER VALVES	70127	292768	8,197.57
	0092-801-4223-23300	5,618.41	WATER VALVES	70127	292768	
WHITTIER FERTILIZER CO.	0010-801-6517-22100	122.10	PARKS SUPPLIES		292769	561.00
	0010-801-6517-22100	61.05	PARKS SUPPLIES		292769	
	0010-801-6517-22100	61.05	PARKS SUPPLIES		292769	
	0010-801-6517-22100	61.05	PARKS SUPPLIES		292769	
	0010-801-6517-22100	61.05	PARKS SUPPLIES		292769	
	0010-801-6517-22100	194.70	PARKS SUPPLIES		292769	
SCOTT WIESE	0136-801-3101-33250	307.25	POLICE POST TRAINING		292770	307.25
WITTMAN ENTERPRISES	0010-801-3220-31400	4,620.00	AMBULANCE BILLING SVC.	70190	292771	4,620.00
SYLVIA WONG	0159-701-0159-07040	97.00	REFUND RECREATION CLASS		292772	97.00
WORKOUT WORLD / AVANTI FITNESS	0349-801-3201-39400	2,691.44	FIRE WORKOUT EQUIPMENT	70535	292773	2,691.44
XEROX CORPORATION	0010-801-1407-37500	1,169.74	COPIER RENTAL	70266	292774	
	0010-801-1408-38400	1,069.32	COPIER RENTAL	70267	292774	
	0092-801-1408-38400	1,100.37	COPIER RENTAL	70267	292774	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
XEROX CORPORATION	0010-801-1407-37500	404.90	COPIER RENTAL	70266	292774	
	0010-801-6505-39250	337.71	COPIER RENTAL		292774	
						4,082.04
LANI YEE	0159-701-0159-07040	47.00	REFUND RECREATION CLASS		292775	
						47.00
ZUMAR INDUSTRIES, INC.	0010-801-4206-23800	61.04	TRAFFIC SIGNS	70084	292776	
	0010-801-4206-23800	188.03	TRAFFIC SIGNS	70084	292776	
	0010-801-4206-23800	61.04	TRAFFIC SIGNS	70084	292776	
						310.11
	TOTAL FOR PRINTED WARRANTS					789,757.95

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TOTAL FOR PREPAID WARRANTS	269,472.34
TOTAL FOR PRINTED WARRANTS	789,757.95
TOTAL WARRANTS	1,059,230.29
TOTAL VOID CHECKS	1
TOTAL PREPAID CHECKS	79
TOTAL CHECKS PRINTED	159
TOTAL CHECKS ISSUED	238

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FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	37,614.82	115,606.72	153,221.54
0022	STATE GAS TAX FUND	0.00	27,934.74	27,934.74
0042	SEWER FUND	0.00	965.53	965.53
0043	REFUSE FUND	124.20	409,050.96	409,175.16
0060	CITY SHOP FUND	2,369.83	62,650.39	65,020.22
0062	GENERAL LIABILITY FUND	73,198.22	9,060.54	82,258.76
0063	TECHNOLOGY INTERNAL SERV FUND	0.00	84.85	84.85
0065	PAYROLL CLEARING ACCOUNT	5,356.87	0.00	5,356.87
0071	PUBLIC SAFETY IMPACT FEE FUND	27,274.15	352.00	27,626.15
0075	SPECIAL DEPOSITS FUND	21,318.49	7,849.51	29,168.00
0077	BUSINESS IMPROVEMENT AREA #1	0.00	4,725.00	4,725.00
0080	WORKERS COMP FUND	0.00	6,666.67	6,666.67
0092	WATER FUND	1,246.87	48,201.96	49,448.83
0093	WATER TREATMENT FUND	0.00	21,208.09	21,208.09
0109	OPA PROPOSITION A	426.63	3,011.00	3,437.63
0110	MEASURE R FUND	1,459.35	2,977.87	4,437.22
0132	STC STANDARDS/TRAINING/CORREC	0.00	176.20	176.20
0136	POST	105.28	1,787.75	1,893.03
0152	HOME HOUSING PROGRAM	12,830.58	751.55	13,582.13
0159	RECREATION FUND	0.00	3,952.25	3,952.25
0160	ASSET FORFEITURE	2,243.46	35,794.26	38,037.72
0166	PROPOSITION C	0.00	1,251.59	1,251.59
0169	CDBG FUND	207.64	0.00	207.64
0176	MAINTENANCE DISTRICT 93-1	0.00	5,135.98	5,135.98
0343	RECREATION GRANT (075)	0.00	689.00	689.00
0349	ELAC INSTRUCTIONAL SERV PROG	1,209.31	5,238.19	6,447.50
0435	EMERGENCY OPERATIONS CENTER	81,822.42	0.00	81,822.42
0440	SUSTAINABLE COMM PLANNING	0.00	14,516.90	14,516.90

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 05/01/2013
FUND SUMMARY

37

FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0445	LITERACY TRUST GRANT	8.61	0.00	8.61
0880	CITY/HOUSING SUCCESSOR AGENCY	655.61	118.45	774.06
	TOTAL	269,472.34	789,757.95	1,059,230.29

Staff Report City of Monterey Park

Date: May 1, 2013

TO: Paul Talbot, City Manager

**FROM: James Funk, Lead Planner/Economic and Development
Special Projects Manager**

**SUBJECT: CONSENT ITEM: TITLE 21 ZONING CODE AMENDMENT (CA-13-01)
(COUNCIL ACTION)**

SUMMARY

At its meeting of April 17, 2013 the City Council introduced an Ordinance approving the Negative Declaration and adopting the Title 21 Zoning Code Amendment (CA-13-01).

The proposed amendments to Title 21 of the Monterey Park Municipal Code ("MPMC") – which implements the City's zoning regulations – was brought before the Planning Commission on March 13th and 26rd, 2013. At the March 26 meeting, the Planning Commission provided comments on two items.

First, the Planning Commission considered the required number of parking spaces for multi-unit residential developments in the Off-Street Parking Chapter. The required number of parking spaces was previously determined by the number of dwelling units. Since the March 23 meeting, the required number of parking spaces for multi-unit residential developments was revised to be determined by the number of dwelling units and the number of bedrooms.

Second, the Planning Commission considered the Minor Modification maximum percentage to be processed administratively in the Permit Procedures Chapter. The maximum percentage was previously 20 percent. Since the March 23 meeting, the maximum percentage was revised to 10 percent. Additionally, the updated Wireless Chapter was provided to the Planning Commission for review.

On March 26, 2013, the Planning Commission was satisfied with the updates, but requested one other item be revised. The Planning Commission requested that the square footage for residential addition projects subject to Design Review Board approval be revised from 3,000 square feet to 2,000 square feet in the Design Review Board Chapter. This provision has been revised since the March 26 meeting. The Planning Commission recommended that the City Council certify the Negative Declaration prepared for the Ordinance and adopt the Ordinance amending Title 21 of Monterey Park Municipal Code (CA-13-01).

DISCUSSION

The proposed amendments will accomplish three primary tasks, including:

- 1) Implementing Measures D and O, which were voted on by the people of Monterey Park in 1998 and 2001, respectively, and resolve inconsistencies between the Zoning Code and General Plan; and
- 2) Implementing the policies of the updated Housing Element 2009-2014; and
- 3) Creating a more user-friendly Code by changing the format and organization of the Code, removing redundant information and outdated land uses, eliminating internal inconsistencies, and updating the Code to be consistent with changes in State law.

While the Code changes amend certain restrictions concerning which uses may be permitted in a specific zone, the amendment does not directly permit any additional new development as compared to the existing zoning regulations and does not directly increase the height, density, or permitted uses within the City (other than as required by State law).

State and Municipal Laws

In 2001, the City updated the General Plan and adopted new goals and policies, which focused on physical development and land use mixes. These changes included several goals and policies which impact the City's zoning regulations, thereby requiring that the zoning regulations be updated to maintain consistency. Since zoning is one of the primary means of implementing the General Plan, the success of the General Plan, and in particular the Land Use Element, rests in part upon the effectiveness of consistent zoning regulations in translating the long-term objectives and policies contained in the General Plan into everyday decisions.

In accordance with Government Code § 65400, the Planning Commission must investigate and make recommendations to the City Council regarding reasonable and practical means for implementing the General Plan so that it will serve as an effective guide for orderly growth and development. Therefore, one of the primary goals of the proposed Ordinance is to implement the goals and policies of the General Plan update to ensure consistency with the previously adopted General Plan changes.

Additionally, the zoning regulations have not been comprehensively updated in over 30 years. There are several areas of California law that have changed over the years that require changes in City regulations to ensure consistency. For example, State regulations regarding density bonuses, affordable housing, regulation of transitional housing, medical services, and treatment centers, all have evolved over time and require changes to City zoning regulations to provide predictable and transparent regulation in these areas.

Description of Tasks

In April 14, 1998, the People of Monterey Park adopted Ordinance No. 1933 approving Measure D (see attached Ordinance), which affected the land use and zoning designations of the McCaslin Business Park area, located in the southeastern portion of the City. The following amendments to the General Plan, zoning regulations, and Zoning Map were approved by the vote of the people:

1. Creation and addition of Chapter 21.14, entitled O-P (Office Professional) Zone in the zoning regulations;
2. Modification of MPMC § 21.70.030 by adding certain conditionally permitted uses in the O-P Zone; and
3. McCaslin Business Park was affected by Measure D, which changed the General Plan land use from Industrial to Commercial and the Zoning designation, from Manufacturing (M) to Office Professional (O-P).

On July 18, 2001, the City Council adopted Resolution No. 10655 (Measure O) approving a comprehensive update of the City's General Plan (see attached Resolution). The following amendments to the Land Use Element were approved by the vote of the people:

1. Commercial and/or Residential zoning was changed to Mixed-Use commercial residential zoning along portions of the North Atlantic, Garfield, East Garvey, Baltimore, and Pomona;
- 2a. Industrial zoning was changed to Employment Technology zoning along Monterey Pass Road and west of the Long Beach Freeway;
- 2b. Industrial zoning was changed to Public Facilities zoning west of the Long Beach Freeway and adjacent to the west City boundary;
- 2c. Industrial zoning was changed to commercial zoning between Potrero Grande Drive and the Pomona Freeway;
3. Public and Semi-Public Facilities zoning was changed to Open Space zoning south of the Pomona Freeway;
4. Residential zoning was changed to Commercial zoning on Hillview, and Mable; and
5. Increased residential density uses were permitted on Cesar Chavez across from East Los Angeles College and on Potrero Grande east of Kenton.

In March 4, 2009, the City Council adopted Ordinance No. 2062 approving the 2008-2014 Housing Element (see attached Ordinance). The following programs were created to illustrate to the Department of Housing and Community Development (HCD) Monterey Park's commitment to promote conservation and improvement of the existing housing stock:

1. Program 5: Efficient Permit Processing

- Review existing design review procedures for residential and mixed-use development and revise the zoning regulations, as part of the comprehensive update, to include design guidelines related to scale and massing for new residential and mixed-use development for the Design Review Board to use in assessing projects; and

2. Program 6: Density Bonuses

- Adopt the State density bonus law to facilitate development of affordable housing; and
- Continue to provide regulatory incentives to developers of senior housing through the Senior Citizen Housing Overlay Zoning; and

3. Program 7: Extremely Low-Income and Special Needs Housing

- Amended zoning regulations must facilitate housing opportunities for extremely low-income persons by establishing definitions, performance standards, and siting regulations for transitional and supportive housing development and single-room occupancy developments (SROs). Establish a process to monitor applications for SROs to ensure processing procedures and standards do not hinder the development of SROs;
- Continue to allow the establishment of transitional housing and supportive housing that functions as residential uses in the residential zones consistent with similar residential uses; and
- Permit emergency shelters by right in the Office-Professional (O-P) Zone and to amend the zoning regulations to include emergency shelters as a permitted use in the M Zone. Emergency shelters are to have the same development standards as dwelling units allowed in the M Zone for the purpose of guarding and caretaking operations and businesses. Additional written objective standards are to be developed for emergency shelters to regulate the following, as permitted under SB 2:
 - The maximum number of beds/persons permitted to be served nightly;
 - Off-street parking based on demonstrated need, but not to exceed parking requirements for other residential or commercial uses in the same zone;
 - The size/location of exterior and interior on-site waiting and client intake areas;
 - The provision of on-site management;
 - The proximity of other emergency shelters are not required to be more than 300 feet apart;

- The length of stay;
- Lighting; and
- Security during hours of operation.

4. Program 16: Zoning Ordinance Revision

- Amend the zoning regulations to revise or remove the definition of family.

Summary of Changes

Most of the proposed changes are intended to resolve internal inconsistencies, eliminate redundancy, and make the Code easier to understand and more accessible to City residents and applicants. The below table represents a summary of the changes that staff believes are most significant as compared to the existing Code, and the reason for the proposed change.

Proposed Change	Reason for Change
Community Centers are Conditionally Permitted in R-2 and R-3 Zones	Consistent with City's Climate Action plan of locating community uses nearby residential areas to decrease vehicular trips
Congregate Care Facilities are Conditionally Permitted in R-2 and R-3 Zones	Required by Welfare & Institutions Code (Lanterman Developmental Disabilities Services Act)
Golf Courses and Public Parks are Conditionally Permitted in Residential Zones	Increases recreational uses nearby residential areas, thereby promoting City parks and recreation consistent with the General Plan
Supportive and Transitional Housing is Conditionally Permitted in the R-3 Zone	Required by Welfare & Institutions Code (Lanterman Developmental Disabilities Services Act) and Government Code Section 65583
New regulations of Extended Lodging Facilities	Provides regulation of facilities that offer lodging for more than 30 days. Permitted in R-S, C-S, and C-P Zones.
Eliminate Manufacturing Zone	Consistent with Measure O previously approved by City voters
Include tattoo/body piercing and emergency shelters as permitted uses in the O-P Zone	Pursuant to State law and recent case law, these uses cannot be prohibited in the City. Staff believes that these uses would be best situated in the O-P Zone.
Include wholesaling use in O-P Zone.	Given the large size of many of the existing structures in the O-P Zone, wholesaling uses are appropriate, given the need for a large amount of floor area for sales and storage. This provides a beneficial use for certain properties that cannot be used for manufacturing, warehousing, or industrial uses pursuant to Measure O.
Incorporation of Design	Consistent with General Plan policy of enhancing the

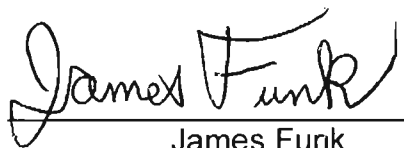
Standards for Downtown	aesthetic character of Downtown with a unifying development theme.
Update affordable housing, senior citizen housing, and density bonus regulations.	Required to comply with changes in State affordable housing and senior citizen housing regulations.
Revised parking regulations.	Required to update confusing and ambiguous regulations regarding the required number of parking spaces per use.
Regulations for minor modifications and minor variances.	Creates a procedure for minor changes in code requirements (less than 20%) or changes to previous approvals to permit more efficient streamlining of projects and approvals.
Wireless telecommunications facility regulations.	Required to comply with Federal Telecommunications Act.

FISCAL IMPACT:

There is no impact on the General Fund. The City was awarded the Energy Efficiency and Conservation Block Grant (EECBG) from State Department of Energy in 2009. One of the project objectives identified in the Grant is the codification of the proposed zoning regulations Amendment.

RECOMMENDATION:

Waive second reading and adopt Ordinance No. _____ amending Title 21 of Monterey Park Code (CA-13-01).

By: 
James Funk,
Lead Planner/Economic and
Development Special Projects
Manager

Approved: 
Paul Talbot
City Manager

Exhibits:

- A) Proposed City Council Ordinance
- B) Planning Commission Resolution No. 01-13
- C) Draft Title 21 Zoning Code Amendment
- D) Initial Study and Draft Negative Declaration
- E) Resolution No. 10655
- F) Ordinance No. 1933
- G) Ordinance No. 2062

ORDINANCE NO.

AN ORDINANCE AMENDING TITLE 21 OF THE MONTEREY PARK MUNICIPAL CODE IN ITS ENTIRETY REGULATING ZONING

The City Council does ordain as follows:

SECTION 1: The City Council finds as follows:

- A. The amendments proposed by this Ordinance amend Title 21 of the Monterey Park Municipal Code ("MPMC") which contains the City's regulations concerning zoning procedures and zoning regulations to comply with recent changes in state law; increase transparency; and maintain consistency with the City's General Plan.
- B. The Planning Commission held public hearings on March 13 and March 26, 2013, at which time it received oral and documentary evidence from the public, regarding the proposed amendments.
- C. On March 26, 2013, the Planning Commission recommended the City Council approve the proposed amendments to Title 21 of the MPMC as provided in attached Exhibit "A," which is incorporated by reference, and certify the Negative Declaration.
- D. On April 17, 2013, the City Council introduced this ordinance by first reading and conducted a duly noticed public hearing to consider the amendments to Title 21 of the MPMC. Notice of the time, place and purpose of the public hearing was provided in accordance with California Government Code Sections 65867, 65090 and 65091 and MPMC Section 21.110.030.
- E. On May 1, 2013, the City Council conducted a second reading of the ordinance and voted to approve this ordinance to amend the MPMC as set forth in Exhibit A.

SECTION 2: Environmental Assessment. City reviewed the project's environmental impacts under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA"), the regulations promulgated thereunder (14 Cal. Code of Regulations §§15000, *et seq.*, the "CEQA Guidelines"), and the City's Environmental Guidelines. An Initial Study of Environmental Impacts was prepared pursuant to CEQA Guidelines § 15063. The Negative Declaration of Environmental Impacts attached as Exhibit "B," and incorporated by this reference, was prepared pursuant to CEQA Guidelines § 15070. The Negative Declaration prepared for this project reflects the City's independent judgment and analysis and is certified upon this Ordinance becoming effective.

SECTION 3: Title 21 Zoning of the Monterey Park Municipal Code ("MPMC") is amended in its entirety to read as shown in Exhibit A.

SECTION 4: *Savings Clause.* Repeal of any provision of the MPMC or any other regulation by this Ordinance does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 5: *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 6: *Validity of Previous Code Sections.* If this the entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal of the MPMC or other regulation by this Ordinance will be rendered void and cause such MPMC provision or other regulation to remain in full force and effect for all purposes.

SECTION 7: *Publication.* The City Clerk must certify as to the adoption of this ordinance; cause a summary to be published within fifteen calendar (15) days of its adoption; and post a certified copy of this ordinance, including the vote for and against the same, in the office of the City Clerk, in accordance with Government Code §§ 36993, *et seq.*

SECTION 8: *Effective Date.* This Ordinance will take effect thirty (30) days after its adoption pursuant to Government Code § 36937.

PASSED, APPROVED AND ADOPTED this 1st day of May, 2013.

Teresa Real Sebastian, Mayor

ATTEST:

Vincent D. Chang, City Clerk

I HEREBY CERTIFY that the above and foregoing ordinance was duly passed and adopted by the Monterey Park City Council at its regular meeting held on 1st of May, 2013, by the following vote, to wit:

AYES:

NOES:

ABSENT:

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney

Staff Report City of Monterey Park

Consent Calendar
Agenda Item 4

DATE: May 1, 2013

TO: THE HONORABLE MAYOR AND CITY COUNCIL
FROM: PAUL L. TALBOT, CITY MANAGER
SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK APPOINTING COUNCIL
REPRESENTATIVES TO SPECIFIC ORGANIZATIONS

Elected Officials have assignments on various regional and community organizations as liaisons for the City.

Pursuant to City Council Policies and Procedures, Council annually reviews all Council Member assignments each July. However; the residents elected two new Council Members at the March 5, 2013 Election so the review has been moved forward to assign the newly elected officials to various organizations.

DISCUSSION:

There are currently ten (10) associations/organizations requiring a City representative. One organization, the Los Angeles County Sanitation District, mandates that the Mayor be the Council representative. The alternate representative has traditionally been the Mayor Pro Tem. The Mayor is recommending the assignments listed in the Resolution.

FISCAL IMPACT:

None.

RECOMMENDATION:

It is recommended that the City Council:

- (1) Adopt Resolution No. _____ appointing elected official representatives to specific organizations and;
- (2) take such additional, related, action that may be desirable.

Attachment

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA APPOINTING ELECTED OFFICIAL REPRESENTATIVES TO SPECIFIC ORGANIZATIONS

WHEREAS, the City Council of the City of Monterey Park supports Elected Official representation in local associations and organizations; and

WHEREAS, these specific local associations and organizations require Elected Official and/or staff representation.

WHEREAS, Resolution No. 10897 indicates that every July, the City Council shall review all Council Member Committee/Organization assignments and that Council Member appointments to specific committees and organizations shall be made upon the recommendation of the Mayor, with a majority vote of approval by the City Council.

NOW THEREFORE, BE IT RESOLVED, that Council Member representatives and alternates are hereby confirmed for the following local associations and organizations.

**Board of Education/City Council Joint Use
Committee (Alhambra School District)**

Representative: Mitchell Ing

Representative: Hans Liang

**Staff
Representative: Director of
Recreation and
Community Services**

California Contract Cities Association

Representative: Peter Chan

Alternate: Anthony Wong

Independent Cities Association:

Representative: Hans Liang

Alternate: Mitchell Ing

League of California Cities:

Representative: Anthony Wong

Alternate: Peter Chan

Los Angeles County Sanitation District

Representative: Mayor

Alternate: Mayor Pro Tem

San Gabriel Valley Council Of Governments:	Representative:	Teresa Real Sebastian
	Alternate:	Anthony Wong
San Gabriel Valley Economic Partnership:	Representative:	Mitchell Ing
	Alternate:	Anthony Wong
San Gabriel Valley Mosquito Abatement District:	Representative:	Joseph Leon
Sister City Commission	Representative:	Anthony Wong
	Alternate:	Hans Liang
Southern California Association of Governments (SCAG)	Representative:	Teresa Real Sebastian

BE IT FURTHER RESOLVED that the City Clerk shall certify to the adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED, AND ADOPTED this 1st day of May 2013.

Teresa Real Sebastian, Mayor
City of Monterey Park
California

Attest:

Vincent D. Chang, City Clerk
City of Monterey Park
California

Resolution No.

Page 3 of 3

State of California)
County of Los Angeles) ss.
City of Monterey Park)

I, David M. Barron, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly and regularly adopted by the City Council of the City of Monterey Park at a meeting held on the, by the following vote:

Ayes:	Council Members:
Naes:	Council Members:
Absent:	Council Members:
Abstain:	Council Members:

Dated this 18th day of July 2012.

David M. Barron, CMC, City Clerk
City of Monterey Park
California

Staff Report City of Monterey Park

Consent Calendar
Agenda Item 5

DATE: May 1, 2013

TO: Paul Talbot, City Manager

FROM: Dan Costley, Director of Recreation and Community Services

SUBJECT: Approval of Fireworks Contract for July 4th Celebration

On the behalf of the Monterey Park Fourth of July Committee, staff is requesting the City contract again with Pyro Spectaculars to provide a Fireworks Display for the Monterey Park Fourth of July Celebration.

DISCUSSION:

For many years, Monterey Park has celebrated Fourth of July with a traditional Fireworks Show as the culminating event to an all day celebration, with Pyro Spectaculars acting as the firework show contractor.

The Recreation and Community Services Department requested proposals from three qualified pyrotechnic companies – Pyro Spectaculars, Zambelli and Fireworks America; Pyro Spectaculars was the only company to respond. Their service record is exceptional and their references include the cities of Los Angeles, Hermosa Beach, Fullerton, Gardena, Santa Monica, and La Puente, as well as New York, San Francisco, Hong Kong, and Hamburg.

The City has a long standing relationship with Pyro Spectacular and the Fourth of July Committee looks forward to another amazing show. Thousands of residents and non-residents come to Barnes Park to see the fireworks show, with additional residents watching the show from their homes throughout the City. Committee members and residents continually praise the Monterey Park show as one of the best in the San Gabriel Valley.

Pyro Spectaculars submitted three (3) show options that vary in length, number and type of shells, with three separate prices: A. \$22,500 B. \$18,000 C. \$13,500. The Recreation and Community Services Department along with the 4th of July committee would like to recommend option C for \$13,500, which is the equivalent show the community enjoyed last year.

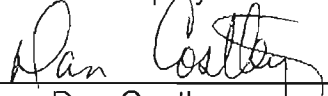
FINANCIAL IMPACT:

The cost of the firework show is \$13,500, which will be paid for out of donations from the community, sponsorships, and fees raised through the rental of food booths, plus \$4000 in general funds from the Community Participation budget.

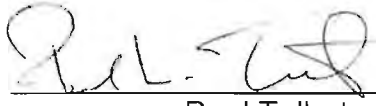
RECOMMENDATION:

1. Consider authorizing the City Manager to execute an agreement, approved by the City Attorney, between the City and Pyro Spectaculars for the 2013 Fourth of July Firework Display.

By: _____


Dan Costley
Director of Recreation and
Community Services

Approved: _____


Paul Talbot
City Manager

Product Synopsis • Pyrotechnic Proposal
City of Monterey Park
PROGRAM C – July 4, 2013
\$13,500.00

Opening

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Opening Salutes	10
Total of Opening	10

Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Selections	130
◆ 4" Souza Designer Selections	150
Total of Main Body - Aerial Shells	280

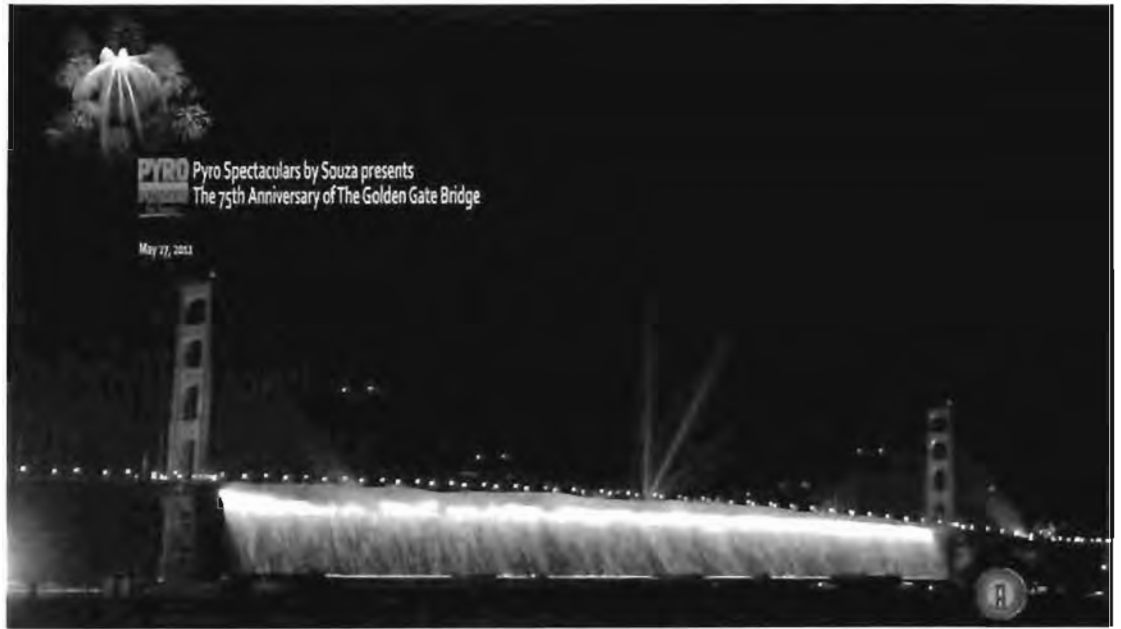
Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ Sousa Gold Line Custom Multishot Device	500 Shots
◆ Sousa Ruby Line Custom Multishot Device	177 Shots
◆ Sousa Silver Line Custom Multishot Device	76 Shots
Total of Pyrotechnic Devices	753

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Bombardment Shells	36
◆ 2.5" Souza Designer Finale Shells	60
◆ 3" Souza Designer Bombardment Shells	30
◆ 3" Souza Designer Finale Shells	60
◆ 4" Souza Designer Finale Shells	30
Total of Grand Finale	216

Grand Total 1,259



Golden Gate Bridge 75th Anniversary



Statue of Liberty 125th Anniversary

*Korea
International
Fireworks
Festival*



*Macy's
"Golden
Mile"*



Hong Kong Chinese New Year



KGB Sky Show, San Diego



*"Lights on the
Lake"
Lake Tahoe*



Montreal Fireworks Festival



AmericaFest at the Rose Bowl



Korea International Fireworks Festival



Pyrotechnic Proposal for

City of Monterey Park

July 4, 2013

PYRO
SPECTACULARS
by Souza

March 25, 2013

City of Monterey Park
Robert Aguirre
320 W. Newmark Ave.
Monterey Park, CA 91754

Dear Mr. Aguirre,

Pyro Spectaculars, Inc. is happy to provide your pyrotechnic proposal for your July 4, 2013 event. The following proposal outlines three custom designed programs, Program "A" for the amount of \$22,500.00, Program "B" for the amount of \$18,000.00, and Program "C" for the amount of \$13,500.00. Your display is scheduled for 9:00 p.m. Program "A" will be approximately 30 minutes in duration and Programs "B" and "C" will be approximately 20 minutes in duration.

Our full service programs include the services of a licensed pyrotechnic operator, insurance coverage, sales tax and delivery. Programs "A" and "B" will also include an electronic firing system. We will apply for all the necessary fire department and other fireworks related permit applications. Our winning combination of products, people and production capabilities help produce the best fireworks entertainment package possible.

The City of Monterey Park will be responsible for payment of the Monterey Park Fire Department permit fee and/or standby firemen fees, if any. The Fire Department may bill you directly for any standby fees for inspections. The City of Monterey Park will also be responsible for providing the display location and all necessary security for the display site.

Enclosed you will find a Product Synopsis, Production Agreements for signature and Scope of Work. Please have one copy of the fully executed agreement for the display of your choice returned to our office by April 15, 2013 along with your deposit.

Please take the time to review this proposal in detail. If you wish to discuss any changes in your program or need more information, please call either myself or your Customer Service Representative Cindy Allie at (909) 355-8120 ext. 231.

Sincerely,
PYRO SPECTACULARS, INC.

B. McKenney
Brendan McKenney
PYRO Show Producer

BM/nc

Enclosures

Pyro Spectaculars, Inc.

P.O. Box 2329 • Rialto, CA 92388 • Phone: (909) 355-8120 or (888) 477-PYRO • Fax: (909) 355-9813

www.pyrospec.com



Proposal Outline for City of Monterey Park

Product Synopsis

The Souza Touch™

The World of Pyro Spectaculars, Inc. at your Service

Commitment from the President

Production Agreement and Scope of Work



Macy's New York Fourth of July Fireworks

Our Commitment to

City of Monterey Park

FROM THE DESK OF

James Souza

PRESIDENT AND CEO

I am so proud that my children and my grandchildren have decided to continue the Souza fireworks tradition and have joined the family business that now spans five generations...my father and my grandfather ("Papagayo") would be so proud to see their vision of the American dream come true for generations to come.

—Bob Souza, Founder

At the heart of every Pyro Spectaculars by Souza show there is the American heritage and a California heritage as well. We are proud to be a California Fireworks Show Production company with resources that are rooted in the Golden State and reach literally around the world.

For five generations the Souza Family, and the Pyro Spectaculars family have been committed to the highest standards of safety, showmanship, and satisfaction for each of our customers. Your audience expects the best from you... and I am pleased to offer my personal commitment to ensure that they will be thrilled with your fireworks show... and that you will never have to "worry" about any aspect of our business, professional, pyrotechnic, or performance relationship.

Along with the finest fireworks team in the industry, I pledge to you my personal support. Pyro Spectaculars is local, safe, cost-effective, creative, resourceful... the right choice for your fireworks show.

I am personally committed to ensuring that our local experience of excellence for over one hundred years will give you the finest show possible at any price. You deserve the "Pyro Spec Experience!"

Thank you. We look forward to serving you... with Pride!

James R. Souza

VENDOR'S REFERENCES

This sheet must be completed in full and returned with vendor's proposal.

List and describe fully the last three contracts performed by your firm, which demonstrate your ability to provide carnival service in accordance with the specifications in Section V. Attach additional pages if necessary. The City reserves the right to contact each of the references listed for additional information regarding your firm's qualifications.

Also, please attach a letter or printout from the vendor's insurance provider(s), current and/or previous, who have provided your business with insurance over the last three (3) years, detailing any claims that have been filed in connection with vendor's operations.

Reference No.1

Customer Name: Monterey Park Contact Individual: Robert Aguirre

Address: 320 W. Newmark Phone Number: 626-307-1390

Monterey Park, CA 91754 Over

Compensation Terms: \$13, 500.00 Year: 11 Years

Description of equipment and services provided:

Manually Fired Display.

Reference No. 2

Customer Name: Fairplex Contact Individual: Christy Enderle

Address: 1101 W. McKinley St. Phone Number: 909-865-4507

Pomona, CA 91769 Over

Compensation Terms: N/A Year: 11 Years

Description of equipment and services provided:

L.A. County Fair Nightly Kaboom! Ticketed Event. Electrically Fired Sky Concert with two sites.

Reference No. 3

Customer Name: City of Cerritos Contact Individual: Sherre Titus

Address: P.O. Box 3130 Phone Number: 562-916-1255

Cerritos, CA 90703 Over

Compensation Terms: N/A Year: 11 Years

Description of equipment and services provided: Electrically Fired Sky Concert

PROPOSAL FORM

Responses to this Request for Proposal are due at 12:00 p.m. **Thursday, March 21, 2013**. The undersigned Vendor agrees to provide fireworks services at Barnes Park in accordance with the specification. I/We have stated herein the services and fee that I/we will furnish and deliver as specified.

Award is based upon the evaluation criteria included this document. Where there is a discrepancy between words and figures, WORDS GOVERN.

The City of Monterey Park reserves the right to cancel any agreement in the event that terms under which a vendor is contracted are violated.

Pyro Spectaculars, Inc.
Name of Vendor
(Person, Firms, Corp.)


Signature of Authorized Rep.

P.O. Box 2329
Address

James R. Souza
President
Name and Title (Please Print)

Rialto, CA 92377
Address

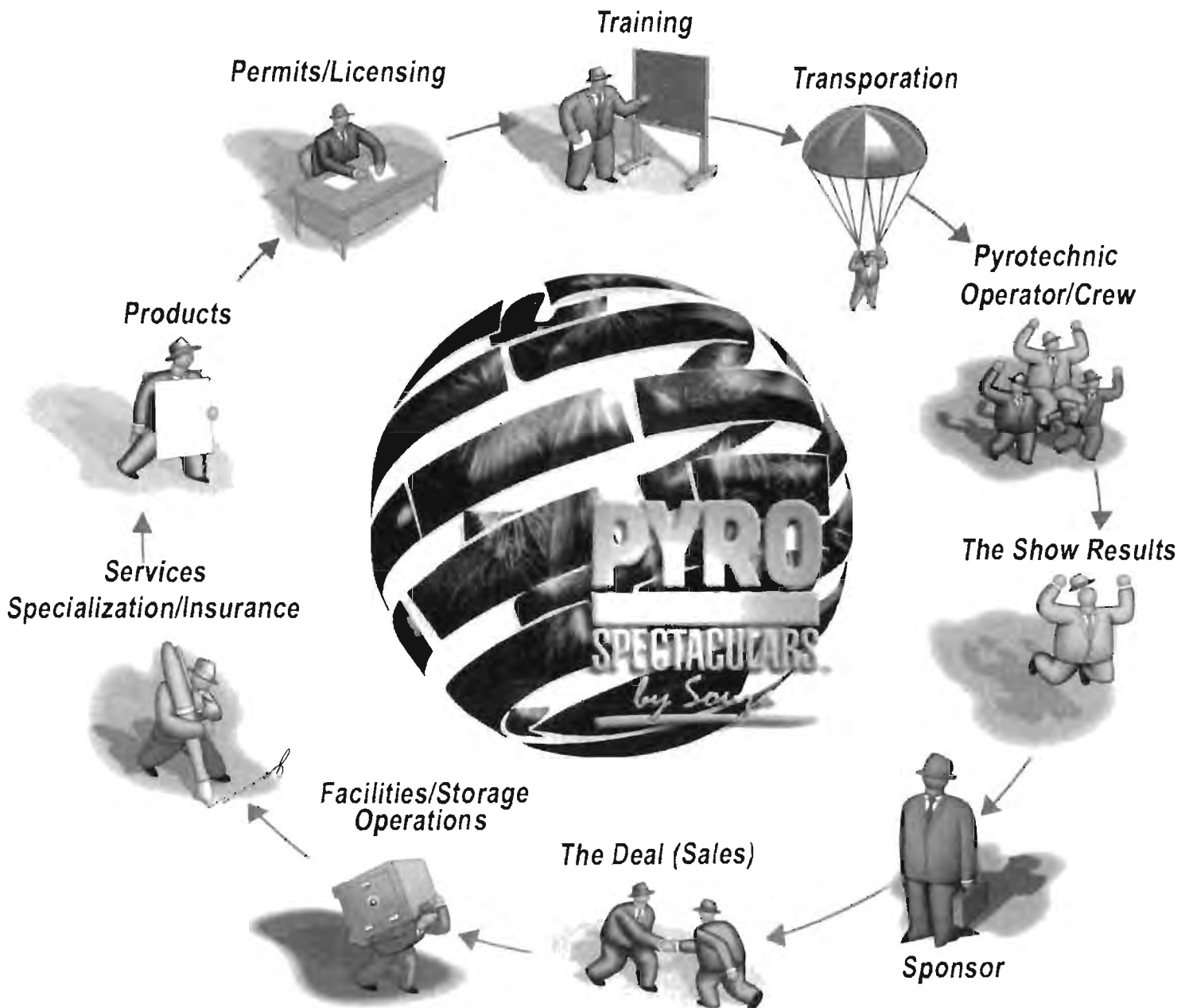
3/25/13
Date

909-355-8120
Telephone Number

909-355-9813
Fax Number

City of Monterey Park

The World of Pyro Spectaculars, Inc. at your Service!



Product Synopsis • Pyrotechnic Proposal
City of Monterey Park
PROGRAM A – July 4, 2013
\$22,500.00

Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Selections	280
◆ 4" Souza Designer Selections	180
Total of Main Body - Aerial Shells	460

Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ Sousa Gold Line Custom Multishot Device	700 Shots
◆ Sousa Platinum Line Custom Multishot Device	100 Shots
◆ Sousa Emerald Line Custom Multishot Device	640 Shots
◆ Sousa Ruby Line Custom Multishot Device	177 Shots
◆ Sousa Sapphire Line Custom Multishot Device	45 Shots

Total of Pyrotechnic Devices 1,662

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Bombardment Shells	36
◆ 2.5" Souza Designer Finale Shells	60
◆ 3" Souza Designer Bombardment Shells	15
◆ 3" Souza Designer Finale Shells	60
◆ 4" Souza Designer Finale Shells	30

Total of Grand Finale 201

Grand Total 2,323

Product Synopsis • Pyrotechnic Proposal
City of Monterey Park
PROGRAM B – July 4, 2013
\$18,000.00

Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Selections	180
◆ 4" Souza Designer Selections	190

Total of Main Body - Aerial Shells 370

Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ Sousa Gold Line Custom Multishot Device	400 Shots
◆ Sousa Emerald Line Custom Multishot Device	520 Shots
◆ Sousa Ruby Line Custom Multishot Device	177 Shots
◆ Sousa Sapphire Line Custom Multishot Device	45 Shots
◆ Sousa Silver Line Custom Multishot Device	76 Shots

Total of Pyrotechnic Devices 1,218

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Bombardment Shells	36
◆ 2.5" Souza Designer Finale Shells	60
◆ 3" Souza Designer Finale Shells	30
◆ 4" Souza Designer Finale Shells	30

Total of Grand Finale 156

Grand Total 1,744

PRODUCTION AGREEMENT (Special)

This agreement ("Agreement") is made this _____ day of _____, 2013 by and between Pyro Spectaculars, Inc., a California corporation, hereinafter referred to as ("PYRO"), and City of Monterey Park, hereinafter referred to as ("CLIENT"). PYRO and CLIENT are sometimes referred to as "Party" or collectively as "Parties" herein.

1. **Engagement** - CLIENT hereby engages PYRO to provide to CLIENT one fireworks production ("Production"), and PYRO accepts such engagement upon all of the promises, terms and conditions hereinafter set forth. The Production shall be substantially as outlined in Program "C", attached hereto and incorporated herein by this reference.

1.1 **PYRO Duties** - PYRO shall provide all pyrotechnic equipment, trained pyrotechnicians, shipping, pyrotechnic products, application for specific pyrotechnic permits (the cost of which, including standby fees, shall be paid by CLIENT) relating to the Production, insurance covering the Production and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work ("Scope of Work"), attached hereto, incorporated herein by this reference, and made a part of this Agreement as though set forth fully herein.

1.2 **CLIENT Duties** - CLIENT shall provide to PYRO a suitable site ("Site") for the Production, security for the Site as set forth in Paragraph 6 hereof, access to the Site, any permission necessary to utilize the Site for the Production, and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work. All Site arrangements are subject to PYRO's reasonable approval as to pyrotechnic safety, suitability, and security. All other conditions of the Site shall be the responsibility of CLIENT, including, but not limited to, access, use, control, parking and general safety with respect to the public, CLIENT personnel and other contractors.

2. **Time and Place** - The Production shall take place on July 4, 2013, at approximately 9:00 p.m., at Barnes Park Baseball Field; 400 S. McPherrin Avenue, Monterey Park, CA, Site.

3. **Fees, Interest, and Expenses** -

3.1 **Fee** - CLIENT agrees to pay PYRO a fee of \$13,500.00 USD (Thirteen Thousand Five Hundred Dollars) ("Fee") for the Production. CLIENT shall pay to PYRO \$6,750.00 USD (Six Thousand Seven Hundred Fifty Dollars) of the Fee plus estimated permit and standby fees, specified production costs, and other regulatory costs approximated at \$00.00 OR an amount to be determined, for a total of \$6,750.00, as a deposit ("Deposit") upon the execution of this Agreement by both parties but no later than April 15, 2013. The balance of the Fee shall be paid no later than July 5, 2013. CLIENT authorizes PYRO to receive and verify credit and financial information concerning CLIENT from any agency, person or entity including but not limited to credit reporting agencies. The "PRICE FIRM" date, the date by which the executed Agreement must be delivered to Pyro, is set forth in paragraph 20.

3.2 **Interest** - In the event that the Fee is not paid in a timely manner, CLIENT will be responsible for the payment of 1.5% interest per month or 18% annually on the unpaid balance. If litigation arises out of this Agreement, the prevailing party shall be entitled to reasonable costs incurred in connection with the litigation, including, but not limited to attorneys' fees.

3.3 **Expenses** - PYRO shall pay all normal expenses directly related to the Production including freight, insurance as outlined, pyrotechnic products, pyrotechnic equipment, experienced pyrotechnic personnel to set up and discharge the pyrotechnics and those additional items as outlined as PYRO's responsibility in the Scope of Work. CLIENT shall pay all costs related to the Production not supplied by PYRO including, but not limited to, those items outlined as CLIENT's responsibility in this Agreement and Scope of Work.

4. **Proprietary Rights** - PYRO represents and warrants that it owns all copyrights, including performance rights, to this Production, except that PYRO does not own CLIENT-owned material or third-party-owned material that has been included in the Production, and as to such CLIENT-owned and third-party-owned material, CLIENT assumes full responsibility therefore. CLIENT agrees that PYRO shall retain ownership of, and all copyrights and other rights to, the Production, except that PYRO shall not acquire or retain any ownership or other rights in or to CLIENT-owned material and third-party-owned material and shall not be responsible in any way for such material. If applicable, CLIENT consents to the use of CLIENT-owned material and represents that it has or will obtain any permission from appropriate third parties sufficient to authorize public exhibition of any such material in connection with this Production. PYRO reserves the ownership rights in its trade names that are used in or are a product of the Production. Any reproduction by sound, video or other duplication or recording process without the express written permission of PYRO is prohibited.

5. **Safety** - PYRO and CLIENT shall each comply with applicable federal, state and local laws and regulations and employ safety programs and measures consistent with recognized applicable industry standards and practices. At all times before and during the Production, it shall be within PYRO's sole discretion to determine whether or not the Production may be safely discharged or continued. It shall not constitute a breach of this Agreement by PYRO for fireworks to fail or malfunction, or for PYRO to determine that the Production cannot be discharged or continued as a result of any conditions or circumstances affecting safety beyond the reasonable control of PYRO.

6. **Security** - CLIENT shall provide adequate security personnel, barricades, and Police Department services as may be necessary to preclude individuals other than those authorized by PYRO from entering an area to be designated by PYRO as the area for the set-up and discharge of the Production, including a fallout area satisfactory to PYRO where the pyrotechnics may safely rise and any debris may safely fall. PYRO shall have no responsibility for monitoring or controlling CLIENT's other contractors, providers or volunteers; the public; areas to which the public or contractors have access; or any other public or contractor facilities associated with the Production.

7. **Cleanup** - PYRO shall be responsible for the removal of all equipment provided by PYRO and clean up of any live pyrotechnic debris made necessary by PYRO. CLIENT shall be responsible for any other clean up which may be required of the Production or set-up, discharge and fallout areas including any environmental clean-up.

8. **Permits** - PYRO agrees to apply for permits for the firing of pyrotechnics only from the Monterey Park Fire Department, FAA, and USCG, if required. CLIENT shall be responsible for any fees associated with these permits including standby fees. CLIENT shall be responsible for obtaining any other necessary permits, paying associated fees, and making other appropriate arrangements for Police Departments, other Fire Departments, road closures, event/activity or land use permits or any permission or permit required by any Local, Regional, State or Federal Government.

9. **Insurance** - PYRO shall at all times during the performance of services herein ensure that the following insurance is maintained in connection with PYRO's performance of this Agreement: (1) commercial general liability insurance, including products, completed operations, and contractual liability under this Agreement; (2) automobile liability insurance; (3) workers' compensation insurance and employer liability insurance. Such insurance is to protect CLIENT from claims for bodily injury, including death, personal injury, and from claims of property damage, which may arise from PYRO's performance of this Agreement, only. The types and amounts of coverage shall be as set forth in the Scope of Work. Such insurance shall not include claims which arise from CLIENT's negligence or willful conduct or from failure of CLIENT to perform its obligations under this Agreement, coverage for which shall be provided by CLIENT.

The coverage of these policies shall be subject to reasonable inspection by CLIENT. Certificates of Insurance evidencing the required general liability coverage shall be furnished to CLIENT prior to the rendering of services hereunder and shall include that the following are named as additionally insured: CLIENT; Sponsors, Landowners, Barge Owners, if any, and Permitting Authorities, with respect to the operations of PYRO at the Production. Pyrotechnic subcontractors or providers, if any, not covered under policies of insurance required hereby, shall secure, maintain and provide their own insurance coverage with respect to their respective operations and services.

10. **Indemnification** - PYRO represents and warrants that it is capable of furnishing the necessary experience, personnel, equipment, materials, providers, and expertise to produce the Production in a safe and professional manner. Notwithstanding anything in this Agreement to the contrary, PYRO shall indemnify, hold harmless, and defend CLIENT and the additional insureds from and against any and all claims, actions, damages, liabilities and expenses, including but not limited to, attorney and other professional fees and court costs, in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of PYRO, their officers, agents, contractors, providers, or employees. CLIENT shall indemnify, hold harmless, and defend PYRO from and against any and all claims, actions, damages, liability and expenses, including but not limited to, attorney and other professional fees and court costs in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of CLIENT, its officers, agents, contractors, providers, or employees. In no event shall either party be liable for the consequential damages of the other party.

11. **Limitation of Damages for Ordinary Breach** - Except in the case of bodily injury and property damage as provided in the insurance and indemnification provisions of Paragraphs 9 and 10, above, in the event CLIENT claims that PYRO has breached this Agreement or was otherwise negligent in performing the Production provided for herein, CLIENT shall not be entitled to claim or recover monetary damages from PYRO beyond the amount CLIENT has paid to PYRO under this Agreement, and shall not be entitled to claim or recover any consequential damages from PYRO including, without limitation, damages for loss of income, business or profits.

12. **Force Majeure** - CLIENT agrees to assume the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and any other causes beyond the control of PYRO which may prevent the Production from being safely discharged on the scheduled date, which may cause the cancellation of any event for which CLIENT has purchased the Production, or which may affect or damage such portion of the exhibits as must be placed and exposed a necessary time before the Production. If, for any such reason, PYRO is not reasonably able to safely discharge the Production on the scheduled date, or at the scheduled time, or should any event for which CLIENT has purchased the Production be canceled as a result of such causes, CLIENT may (i) reschedule the Production and pay PYRO such sums as provided in Paragraph 13, or (ii) cancel the Production and pay PYRO such sums as provided in Paragraph 14, based upon when the Production is canceled.

13. **Rescheduling Of Event** - If CLIENT elects to reschedule the Production, PYRO shall be paid the original Fee plus all additional expenses made necessary by rescheduling plus a 15% service fee on such additional expenses. Said expenses will be invoiced separately and payment will be due in full within 5 days of receipt. CLIENT and PYRO shall agree upon the rescheduled date taking into consideration availability of permits, materials, equipment, transportation and labor. The Production shall be rescheduled for a date not more than 90 Days subsequent to the date first set for the Production. The Production shall not be rescheduled to a date, or for an event, that historically has involved a fireworks production. The Production shall not be rescheduled between June 15th and July 15th unless the original date was July 4th of that same year, or between December 15th and January 15th unless the original date was December 31st of the earlier year unless PYRO agrees that such rescheduling will not adversely affect normal business operations during those periods.

14. **Right To Cancel** - CLIENT shall have the option to unilaterally cancel the Production prior to the scheduled date. If CLIENT exercises this option, CLIENT agrees to pay to PYRO, as liquidated damages, the following percentages of the Fee as set forth in Paragraph 3.1. 1) 50% if cancellation occurs 30 to 90 days prior to the scheduled date, 2) 75% if cancellation occurs 15 to 29 days prior to the scheduled date, 3) 100% thereafter. In the event CLIENT cancels the Production, it will be impractical or extremely difficult to fix actual amount of PYRO's damages. The foregoing represents a reasonable estimate of the damages PYRO will suffer if CLIENT cancels the Production.

15. **No Joint Venture** - It is agreed, nothing in this Agreement or in PYRO's performance of the Production shall be construed as forming a partnership or joint venture between CLIENT and PYRO. PYRO shall be and is an independent contractor with CLIENT and not an employee of CLIENT. The Parties hereto shall be severally responsible for their own separate debts and obligations and neither Party shall be held responsible for any agreements or obligations not expressly provided for herein.

16. **Applicable Law** - This Agreement and the rights and obligations of the Parties hereunder shall be construed in accordance with the laws of California. It is further agreed that the Central Judicial District of San Bernardino County, California, shall be proper venue for any such action. In the event that the scope of the Production is reduced by authorities having jurisdiction or by either Party for safety concerns, the full dollar amounts outlined in this Agreement are enforceable.

17. **Notices** - Any Notice to the Parties permitted or required under this Agreement may be given by mailing such Notice in the United States Mail, postage prepaid, first class, addressed as follows: PYRO - Pyro Spectaculars, Inc., P.O. Box 2329, Rialto, California, 92377, or for overnight delivery to 3196 N. Locust Avenue, Rialto, California 92377. CLIENT - City of Monterey Park; 320 W. Newmark, Monterey Park, CA 91754.

Pyro Spectaculars, Inc.
P.O. Box 2329
Rialto, CA 92377
Tel: 909-355-8120 : Fax: 909-355-9813

City of Monterey Park
Program C - Rev. # 2
July 4, 2013
Page 3 of 4

18. **Modification of Terms** -- All terms of the Agreement are in writing and may only be modified by written agreement of both Parties hereto. Both Parties acknowledge they have received a copy of said written Agreement and agree to be bound by said terms of written Agreement only.
19. **Severability** -- If there is more than one CLIENT, they shall be jointly and severally responsible to perform CLIENT's obligations under this Agreement. This Agreement shall become effective after it is executed and accepted by CLIENT and after it is executed and accepted by PYRO at PYRO's offices in Rialto, California. This Agreement may be executed in several counterparts, including faxed and emailed copies, each one of which shall be deemed an original against the Party executing same. This Agreement shall be binding upon the Parties hereto and upon their heirs, successors, executors, administrators and assigns.
20. **Price Firm** -- If any changes or alterations are made by CLIENT to this Agreement or if this Agreement is not executed by CLIENT and delivered to PYRO on or before the PRICE FIRM date shown below, then the price, date, and scope of the Production are subject to review and acceptance by PYRO for a period of 15 days following delivery to PYRO of the executed Agreement. In the event it is not accepted by PYRO, PYRO shall give CLIENT written notice, and this Agreement shall be void.
21. **Taxpayer Identification** -- PYRO shall provide its taxpayer information to CLIENT.
22. **Assignability** -- This Agreement is for PYRO's unique services at the location specified herein, only. Neither party may assign, directly or indirectly, all or part of its rights or obligations under this Agreement without the prior written consent of the other party. Any attempt by either Party to assign this Agreement without the written consent of the other Party shall be void.
23. **Entire Agreement** -- This Agreement and its attachments set forth the entire understanding of the Parties. There are no other understandings, terms, or agreements, express or implied, oral or written.

PRICE FIRM through April 15, 2013
EXECUTED AGREEMENT MUST BE DELIVERED TO PYRO BY THIS DATE
See PRICE FIRM conditions, paragraph 20, above.

EXECUTED as of the date first written above:

PYRO SPECTACULARS, INC

CITY OF MONTEREY PARK

By: _____

Its: President

By: _____

Its: _____

Print Name

SHOW PRODUCER: **Brendan McKenney**

SCOPE OF WORK
PYRO SPECTACULARS, INC. ("PYRO")
and
CITY OF MONTEREY PARK ("CLIENT")

Pyro shall provide the following goods and services to CLIENT:

- One Pyro Spectaculars, Inc., Production on July 4, 2013, at approximately 9:00 p.m. at Barnes Park Baseball Field; 400 S. McPherrin Avenue, Monterey Park, CA.
- All pyrotechnic equipment, trained pyrotechnicians, shipping, and pyrotechnic product.
- Application for specific pyrotechnic permits relating to the Production.
- Insurance covering the Production as set forth in the Agreement with the following limits:

<u>Insurance Requirements</u>	<u>Limits</u>	
<u>Commercial General Liability</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Business Auto Liability- Owned, Non-Owned and Hired Autos</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Workers' Compensation</u>	Statutory	
<u>Employer Liability</u>	\$1,000,000	Per Occurrence

CLIENT shall provide to PYRO the following goods and services:

- All on-site labor costs, if any, not provided or performed by PYRO personnel including, but not limited to, local union requirements, all Site security, Police and Fire Dept. standby personnel, stagehands, electricians, audio and fire control monitors, carpenters, plumbers, clean-up crew. All these additional personnel and services shall be fully insured and the sole responsibility of CLIENT.
- Coordination and any applicable non-pyrotechnic permitting with the local, state or federal government that may hold authority within the Production.
- Costs of all permits required for the presentation of the Production and the event as a whole.
- Provision of a Safety Zone in accordance with applicable standards and all requirements of the authorities having jurisdiction throughout the entire time that the pyrotechnics are at the Site or the load site (if different) on the date of the Production and all set-up and load-out dates, including water security to keep unauthorized people, boats, etc. from entering the Safety Zone.
- General Services including, but not limited to, Site and audience security, fencing, adequate work light, dumpster accessibility, a secure office for PYRO personnel within the venue, secure parking for PYRO vehicles, access to washrooms, tents, equipment storage, hazmat storage, electrical power, fire suppression equipment, access to worksites, necessary credentialing, etc., will be required as necessary.

Product Synopsis • Pyrotechnic Proposal
City of Monterey Park
PROGRAM C – July 4, 2013
\$13,500.00

Opening

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Opening Salutes	10
Total of Opening	10

Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Selections	130
◆ 4" Souza Designer Selections	150
Total of Main Body - Aerial Shells	280

Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ Sousa Gold Line Custom Multishot Device	500 Shots
◆ Sousa Ruby Line Custom Multishot Device	177 Shots
◆ Sousa Silver Line Custom Multishot Device	76 Shots
Total of Pyrotechnic Devices	753

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Bombardment Shells	36
◆ 2.5" Souza Designer Finale Shells	60
◆ 3" Souza Designer Bombardment Shells	30
◆ 3" Souza Designer Finale Shells	60
◆ 4" Souza Designer Finale Shells	30
Total of Grand Finale	216

Grand Total 1,259



Golden Gate Bridge 75th Anniversary



Statue of Liberty 125th Anniversary

Korea
International
Fireworks
Festival



Macy's
"Golden
Mile"



Hong Kong Chinese New Year



KGB Sky Show, San Diego



"Lights on the
Lake"
Lake Tahoe



Montreal Fireworks Festival



AmericaFest at the Royal Bowl



Korea International Fireworks Festival

Staff Report City of Monterey Park

Consent Calendar
Agenda Item 6

DATE: May 1, 2013

TO: PAUL TALBOT, CITY MANAGER
FROM: ROBERT QUINTERO, INTERIM DIRECTOR OF PUBLIC WORKS
SUBJECT: WELL 12 AIR STRIPPER PAINTING

BACKGROUND:

The Public Works Department, Water Utility Division, is seeking authorization to perform maintenance painting of the Well 12 Air Stripper as part of Chapter 3.100 of the Monterey Park Municipal Code (MPMC).

DISCUSSION:

The Well 12 Air Stripper cascades water down a 50-foot tower filled with a packing material of aerating balls. As the water trickles down through the spaces between the balls and toward the bottom of the tank, a fan at the bottom blows air upward. As the air passes upward through the water, it causes the chemicals to evaporate. The Air Stripper has been in almost continual service and the tower and blower are in need of repainting.

This maintenance project includes pressure washing, sanding and preparing the tower, blower enclosure and hydrochloric acid tank for two gel coats of paint. This painting will prevent sunlight from penetrating the treatment plant and minimize the possibility of biogrowth fouling the media or any portion of the treatment process.

The City bid this matter out in accordance with Chapter 3.100 of the MPMC. As a maintenance project, the City utilized the informal bidding process adopted by the City Council. The City mailed notices soliciting bids to three qualified contractors in accordance with MPMC § 3.100.600. Upon bid opening, the results were as follows:

Vendor	Price
Core-Rosion Products	\$58,587.50
RC Foster	No Bid
MMP	No Bid

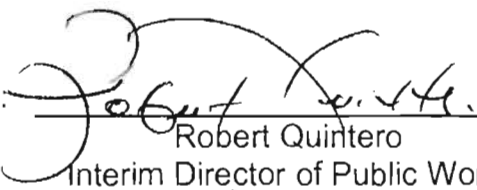
FISCAL IMPACT:

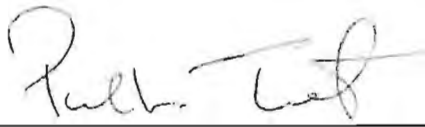
The total estimated cost for preparing and painting the Wells 12 Treatment Plant is \$64,446.25, including a 10% contingency for minor adjustments. The total amount will be paid from the Wells 12 VOC Treatment Plant Account.

It should be noted that this maintenance is eligible for EPA and/or WQA reimbursement in the future.

RECOMMENDATION:

It is recommended that the City Council authorize the City Manager, or designee, to purchase painting services from Core-Rosion Products in an amount not to exceed \$64,446.25 to repaint the Well 12 Treatment Plant.

By: 
Robert Quintero
Interim Director of Public Works

Approved: 
Paul Talbot
City Manager

By: 
Annie Young, CPFO
Financial Services Manager



Representing the Best Names in the Business Since 1974

Thursday, April 11, 2013

Ralph Martinez
City of Monterey Park
2657 North Delta Avenue
Rosemead, CA 91770
626-280-5552 FAX 626-280-5991
rmartinez@montereypark.ca.gov

Reference: Resurfacing Air Stripper, Blower Enclosure Room, and Hydrochloric Acid Tank
Quotation #8PP034Q

Dear Ralph:

As per your recent request, I am pleased to submit for your review and evaluation the following proposal to prep, and resurface the referenced equipment.

We appreciate this opportunity to quote to your tank requirements and look forward to working with you on this project. Please call when I can provide you with any additional or more detailed information.

Sincerely,

Aaron Ireland

Aaron Ireland, Sales Representative
Core-Rosion Products
irelanda@core-rosion.com

Ralph Martinez
City of Monterey Park
Quotation #8PP034Q
April 11, 2013
Page 2

Item Number	Item Description	Qty.	Extended Price
1	Pressure washing, sanding and preparing Tower, Blower Enclosure, and Hydrochloric Acid Tank (per the site visit)	1	\$15,750
2	Paint Tank, pipe, Blower Enclosure, and Hydrochloric Acid tank with black gel coat base followed by a white gel top coat	1	\$38,000
3	Local Sales Tax	9%	\$4,837.50
4	Surcharges	n/a	n/a
		Total	\$58,587.50

Company Name: Core-Rosion Products

Authorized Signature: *Aaron Ireland*

Printed Name/Title: Aaron Ireland / Territory Manager

Address: 3300 E. 19th Street
Signal Hill, CA 90755

Phone: 562-986-5238 **Fax:** 562-986-5246

E-mail: irelanda@core-rosion.com **Tax ID Number:** 33-0347118

Date: 4/11/2013

Notes & Exceptions

1. Quote is based off specification and site visit
2. Quote includes the work for the Hydrochloric Acid tank also per the site visit
3. Based off the fluctuating sales tax rates, the sales tax rate may change and be responsibility of owner
4. Quote is not based off prevailing wage as one was not provided, if in the future one is brought to our attention, we can invoice accordingly

Terms & Conditions

Drawings	n/a
Shipment	n/a
Manufacturer's Warranty	60 Days
FOB Point	Factory
Prices Effective	30 days
Freight	Not included unless otherwise indicated
Sales Tax	Not included unless otherwise indicated
Sales Tax	Will be charged unless a resale card is on file (CA & AZ)
Freight Billing	To be by purchaser specified at time of order placement
Terms	25% with order, balance net 20 days after completion - OAC
Cancellation Charges	10% after order placement 25% after submittal of drawings 50% after receipt of approved drawings 75% after fabrication commences 100% after fabrication is 50% complete
Damaged Freight	Must be noted on the freight bill to establish liability
Crating / Special Handling	Will be invoiced at cost + 10% handling fee
Credit Card Payment	Visa / MC / Amex accepted (4% fee will be added to cost)
Off-Loading / Installation	By others
Missing Parts	Claims must be made within 30 days of delivery
Preliminary Lien	Standard procedure when equipment is purchased for resale

Ordering Instructions

Core-Rosion Products
3300 E. 19th Street
Signal Hill, CA 90755
(562) 986-5238 FAX 986-5246
Attention: Aaron Ireland
irelanda@core-rosion.com

STAFF REPORT

City of Monterey Park

DATE: May 1, 2013

TO: PAUL TALBOT, CITY MANAGER

FROM: ROBERT QUINTERO, INTERIM DIRECTOR OF PUBLIC WORKS

SUBJECT: FIRE STATION 61 APPARATUS FLOOR RESURFACING –
AUTHORIZATION TO ADVERTISE

The Engineering Division has prepared bid specifications for the Fire Station No. 61 Apparatus Floor Resurfacing and is requesting City Council's authorization to advertise the project for bids.

DISCUSSION:

The project involves removal of the deteriorated surface coating, repairs to underlying cracks in the concrete floor, and application of a self-leveling polyurethane-cement product on the main apparatus floor, three adjoining utility rooms, and an adjoining garage at Fire Station No. 61.

The anticipated bid opening date for the project is May 26, 2013, and the work is expected to be completed this summer.

CEQA (California Environmental Quality Act):

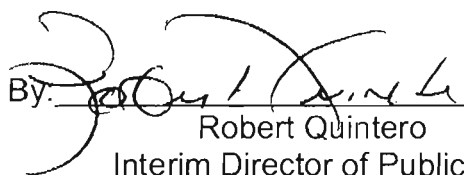
Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

FISCAL IMPACT:

The engineer's estimate for the project is \$50,000. The project will be funded with Public Safety Impact Fee funds.

RECOMMENDATION:

It is recommended that the City Council adopt a resolution authorizing staff to advertise the Fire Station No. 61 Apparatus Floor Resurfacing for bids.

By: 
Robert Quintero
Interim Director of Public Works

Approved: 
Paul Talbot
City Manager

RESOLUTION NO. __

**A RESOLUTION APPROVING THE DESIGN AND PLANS FOR THE
FIRE STATION 61 APPARATUS FLOOR RESURFACING PURSUANT
TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT
PAYMENT ACCOUNT.**

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. City staff has prepared bid specifications for the Fire Station 61 Apparatus Floor Resurfacing ("Project");
- B. The City Engineer reviewed the completed design and plans for the Project and agrees with staff that the plans are complete and the Project may be constructed;
- C. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and construction of the Project.

SECTION 2: *Environmental Assessment.* The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities). The project results in minor alterations to existing public facilities involving no significant expansion of the existing use. The project is not anticipated to have any significant impacts with regard to traffic, noise, air quality, or water quality. There are adequate utilities and public services to serve the project.

SECTION 3: *Design Immunity; Authorization.*

- A. The design and plans for the Project are determined to be consistent with the City's standards and are approved.
- B. The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.
- C. The approval granted by this Resolution conforms with the City's General Plan.
- D. The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the design and plans approved by this Resolution.
- E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.
- F. The City Manager, or designee, may solicit bids for the Project in

accordance with applicable law.

SECTION 4: *Project Payment Account*. For purposes of the Contract Documents administering the Project, the City Council directs the City Manager, or designee, to establish an account allocating Public Safety Impact Fee funds from the current fiscal year budget to pay for the Project ("Project Payment Account"). The Project Payment Account is the sole source of funds available for the Contract Sum, as defined in the Contract Document administering the Project.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 6: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this ____ day of _____, 20____.

Teresa Real Sebastian, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: _____
Karl H. Berger, Assistant City Attorney

STAFF REPORT

City of Monterey Park

DATE: May 1, 2013

TO: PAUL TALBOT, CITY MANAGER

FROM: ROBERT QUINTERO, INTERIM DIRECTOR OF PUBLIC WORKS

SUBJECT: SEQUOIA PARK ADA IMPROVEMENTS – ACCEPTANCE OF
WORK AND REQUEST FOR ADDITIONAL ALLOCATION

DISCUSSION:

On December 5, 2012, the City Council awarded a contract to CT&T (Carvajal Trucking & Tractor, Inc.) in the amount of \$43,680 to complete the Sequoia Park ADA Improvements project. The project involved the construction of concrete walkways in and around the restroom building, baseball diamond, play area, and shade shelter at Sequoia Park to comply with Americans with Disabilities Act (ADA) access requirements. The work also included the construction of curb ramps and handrails; and installation of handicap signs and pavement markings to improve access from the street and parking lot into the park. The work has been completed, inspected and approved by the Public Works Department.

The final cost of the project was \$63,381.75, which included \$19,701.75 in change order work directed by City staff. The change order work included removal and replacement of uplifted sidewalk sections in the median island adjacent to the Sequoia Park parking lot; construction of additional concrete and flagstone walkways to tie in the existing picnic areas; construction of additional concrete curbs and handrails necessitated by the walkway slopes; and installation of a new ADA drinking fountain and concrete pad for bleacher seating adjacent to the baseball diamond.

CEQA (CALIFORNIA ENVIRONMENTAL QUALITY ACT):

As a minor alteration to an existing public facility, this project is a Class 1 Categorically Exempt project pursuant to the California Environmental Quality Act (CEQA).

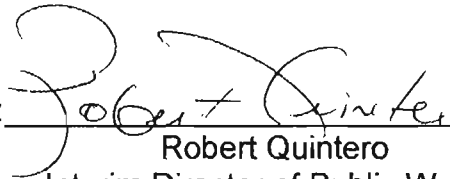
FISCAL IMPACT:

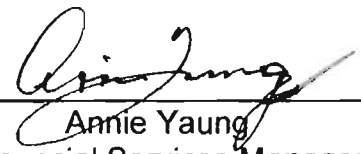
This project is funded with General Funds up to \$48,100 which included a 10% contingency approved by the City Council on December 5, 2012. However, because the final cost of the project exceeded the contingency, an additional allocation of \$16,000 in General Funds is needed to cover the cost of the project.

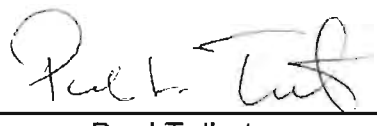
RECOMMENDATION:

It is recommended that the City Council:

1. Accept the Sequoia Park ADA Improvement work performed by CT&T and authorize staff to file a Notice of Completion with the Los Angeles County Recorder's Office and pay the final retention 35 days thereafter.
2. Authorize the allocation of an additional \$16,000 in General Funds to cover the final cost of the project.

By: 
Robert Quintero
Interim Director of Public Works

By: 
Annie Young
Financial Services Manager

Approved: 
Paul Talbot
City Manager

Staff Report City of Monterey Park

Consent Calendar
Agenda Item 9

DATE: MAY 1, 2013

TO: PAUL TALBOT, CITY MANAGER

FROM: ROBERT QUINTERO, INTERIM DIRECTOR OF PUBLIC WORKS

SUBJECT: EMERGENCY OPERATIONS CENTER CONSTRUCTION –
ACCEPTANCE OF WORK AND FINAL PAYMENT

On November 21, 2012, the City Council awarded a contract to Accelerated Modular Concepts Inc. in the amount of \$443,282.00 to complete the City's Emergency Operations Center construction project. The work has been completed, inspected, and approved by the Public Works Department, and staff is seeking the Council's acceptance of the work and approval of final payment.

DISCUSSION:

On November 21, 2012, the City Council awarded a contract to Accelerated Modular Concepts Inc. for the construction of the City's Emergency Operation Center (EOC) in the amount of \$443,282.00 funded by the FY2010 EOC Grant Program. The new EOC provides the City with the necessary space and design features to ensure the ability of City personnel to carry out a unified and coordinated response in the event of a natural or man-made disaster or large-scale planned event. All work required of the contract has been completed at this time.

The project work at 329 West Newmark Avenue consisted of excavation and grading, construction of a reinforced concrete building foundation, installation of a prefabricated building, connection of all utilities, construction of concrete pavement, walkways, masonry block perimeter wall, covered entryway, sidewalk, curb & gutter, and installation of landscaping and irrigation.

The final cost of the project was \$442,728.73, which included a credit of \$45,344 for work eliminated from the project, and \$44,790.73 in change order work directed by City staff. The credited work included the elimination of a fire line and sprinklers (not needed due to fire-rated walls), changing from steel to wood stud framing (for better energy efficiency), and elimination of concrete ramps, handrailing, and planter walls. The change order work included interior design changes; electrical circuitry work; installation of a block wall and emergency generator; installation of a new electrical transfer switch, additional concrete curb, gates and fencing; and decorative rock work in the front of the building.

The FY2010 Emergency Operations Center Grant will cover \$421,498.38 of the total project cost, and the remaining balance of the work (\$21,230.35) will be paid for by Public Works Department and the City's Community Enhancement Fund. The remaining

grant funds will be used for interior elements, telecommunications installation, generator startup, and installation and permitting fees.

CEQA (California Environmental Quality Act):

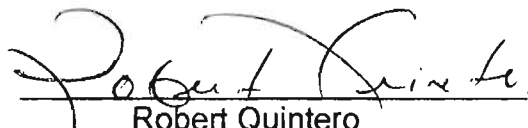
This project is a Class 3 Categorically Exempt project pursuant to the California Environmental Quality Act.

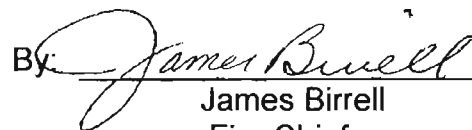
FISCAL IMPACT:

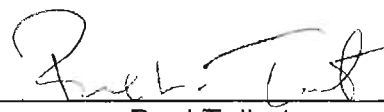
The FY2010 Emergency Operations Grant approved a total project cost of \$502,500 of which \$375,000 is Federal funds and \$127,000 the City's match requirement and contained in the City's budget.

RECOMMENDATION:

1. Accept the Emergency Operations Center work performed by Accelerated Modular Concepts Inc. and authorize staff to file a Notice of Completion with the Los Angeles County Recorder's Office.
2. Authorize staff to pay the final retention 35 days thereafter.

By: 
Robert Quintero
Interim Director of Public Works

By: 
James Birrell
Fire Chief

Approved: 
Paul Talbot
City Manager

STAFF REPORT

City of Monterey Park

DATE: May 1, 2013

TO: PAUL TALBOT, CITY MANAGER

FROM: ROBERT QUINTERO, INTERIM DIRECTOR OF PUBLIC
WORKS/COMMUNITY DEVELOPMENT

SUBJECT: MONTEREY PARK CITY HALL AND PARKING STRUCTURE PAINT
JOB – AUTHORIZATION TO ADVERTISE

The Community Development Department and Public Works Department have prepared bid specifications for the City of Monterey Park City Hall and Parking Structure Paint Job and is requesting City Council's authorization to advertise the project for bids.

DISCUSSION:

The project involves the repair and painting of exterior walls, roof panels and fixtures of City Hall and the abutting parking structure.

A pre-bid meeting is intended to be scheduled for May 28, 2013. The anticipated bid opening date for the project is June 11, 2013. The selected contractor is expected to submit all remaining required documents to the Public Works Department within 15 calendar days of award of bid. After confirmation that all documentation is in order, the contract time for completion of the work will commence when the City issues a Notice to Proceed. The work is expected to be completed within 45 calendar days after the Public Works Department issues a Notice to Proceed.

CEQA (California Environmental Quality Act):

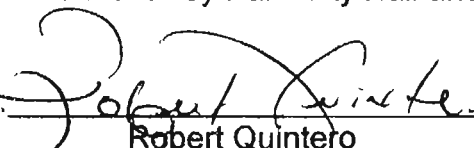
This project has been determined to be a Class 1 Categorical Exemption (Existing Facilities) pursuant to the California Environmental Quality Act (CEQA).

FISCAL IMPACT:

The engineer's estimate for the project is \$130,000. The project will be funded with General Fund Account #0010801500296037.

RECOMMENDATION:

It is recommended that the City Council adopt a resolution authorizing staff to advertise for bids the Monterey Park City Hall and Parking Structure Paint Job.

By: 
Robert Quintero
Interim Director of Public Works/
Community Development

Approved: 
Paul Talbot
City Manager

RESOLUTION NO. ____

A RESOLUTION APPROVING THE BIDDING DOCUMENTS AND SPECIFICATIONS FOR THE MONTEREY PARK CITY HALL AND PARKING STRUCTURE PAINT JOB PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT.

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. City staff has prepared bid specifications for the Monterey Park City Hall and Parking Structure Paint Job at 320 West Newmark Avenue, Monterey Park, California ("Project");
- B. The City Engineer reviewed the completed bidding documents and specifications for the Project and agrees with staff that the bidding documents and specifications are complete and the Project may be constructed;
- C. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and construction of the Project.

SECTION 2: *Environmental Assessment.* The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities). The project results in minor alterations to existing public facilities involving no significant expansion of the existing use. The project is not anticipated to have any significant impacts with regard to traffic, noise, air quality, or water quality. There are adequate utilities and public services to serve the project.

SECTION 3: *Design Immunity; Authorization.*

- A. The bidding documents and specifications for the Project are determined to be consistent with the City's standards and are approved.
- B. The bidding documents and specifications approval set forth in this Resolution occurred before actual work on the Project construction commenced.
- C. The approval granted by this Resolution conforms to the City's General Plan.
- D. The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the bidding documents and specifications approved by this Resolution.

- E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.
- F. The City Manager, or designee, may solicit bids for the Project in accordance with applicable law.

SECTION 4: *Project Payment Account.* For purposes of the Contract Documents administering the Project, the City Council directs the City Manager, or designee, is authorized to utilize funds from General Fund Account #0010801500296037 from the current fiscal year budget to pay for the Project ("Project Payment Account"). The Project Payment Account is the sole source of funds available for the Contract Sum, as defined in the Contract Document administering the Project.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 6: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this ____ day of _____, 2013.

Teresa Real Sebastian, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl H. Berger, Assistant City Attorney

Staff Report City of Monterey Park

DATE: May 1, 2013

TO: PAUL TALBOT, CITY MANAGER

FROM: JAMES FUNK, LEAD PLANNER AND SPECIAL PROJECTS MANAGER

SUBJECT: SECOND PUBLIC HEARING TO SOLICIT COMMENTS FOR
INCORPORATION INTO THE 2013-2014 ONE YEAR-ACTION PLAN

Pursuant to Federal regulations, Monterey Park is required to submit to the U.S. Department of Housing and Urban Development (HUD) an annual update or One-Year Action Plan to the comprehensive Consolidated Plan that outlines the City's housing and community development strategies for a five-year period. The current five-year consolidated plan covers the period between fiscal years 2010-2015. HUD requires that two public hearings be held to solicit public comments before the One-Year Action Plan is submitted to HUD.

DISCUSSION

The One-Year Action Plan presents eligible activities for the City's CDBG and HOME Investment Partnership Program (HOME) funds for Fiscal Year 2013-2014. The City's plan incorporates statutory goals principally for extremely low, low and moderate-income residents. These goals are to provide decent housing, a suitable living environment, expand economic opportunities, end chronic homelessness, and increase minority population homeownership opportunities.

The process of approving the One Year Action Plan requires that two public hearings be held. On April 17, the first public hearing was held to solicit public comment on the kinds of activities residents and interest groups wish to see addressed in the Action Plan. The second public hearing provides a second opportunity for comment and formally considers adoption of the Annual Action Plan.

A public hearing notice was published for this meeting as required in the *Monterey Park Progress*, *Chinese Daily News* and *La Opinion*, to encourage residents and other interested parties to provide input on the City's housing needs and community development goals. These notices were translated into Spanish and Chinese. To date, no oral or written comments have been received.

The following activities, among others, are eligible for funding under the Community Development Block Grant Program (CDBG): residential rehabilitation, commercial rehabilitation, and code enforcement activities, Community Fund assistance to non-profit agencies, improvements for disabled persons, fair housing, infrastructure improvements, youth activities, child care, adult literacy program, housing for persons with special needs, special economic activities and affordable housing programs. Only a maximum of twenty percent (max.

20%) or approximately \$103,693 can be used on administration cost and only fifteen percent (max. 15%) or approximately \$77,769 can be used for social services.

The following activities are eligible for funding under the HOME Program: construction of affordable housing, acquisition of land for affordable housing, rental assistance for affordable housing tenants and rehabilitation of affordable housing.

Each activity assisted with CDBG and HOME funds must be an eligible use and must meet one of the three national objectives of the CDBG and HOME program: 1) benefit low and moderate-income persons; 2) aid in the prevention or elimination of slums or blight; or 3) meet an urgent community need.

In accordance with CDBG and HOME Program regulations, the proposed FY 2013-2014 CDBG and HOME Programs One Year Action Plan proposed activities and funding are as follows:

CDBG BUDGET

2013-2014 Allocation:	\$518,464
Reserve:	\$136,371
Total Budget:	\$654,835

Regarding the use of reserve funds in the amount of \$136,371, if the proposed One Year Action Plan is approved by the City Council the CDBG Reserve Fund will be reduced from \$528,801 to \$392,430.

CDBG ACTIVITIES

Administration	\$93,693
Fair Housing	\$10,000
Repayment of Section 108 loan:	\$551,142
Total Budget	\$654,835

HOME BUDGET

2013-2014 Allocation:	\$273,486
Reserve:	\$0
Total Budget:	\$273,486

HOME ACTIVITIES

Administration:	\$27,348
CHDO:	\$41,022
Housing Rehabilitation Program:	\$205,116
Total Budget:	\$273,486

Regarding the CHDO funds in the amount of \$41,022, it is anticipated that the City Council will desire to add these funds to the Housing Program Funds that are available to fund the proposed affordable housing complex (9) apartments contemplated to be integrated in design and primarily

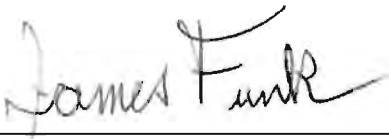
above the City's public parking lots) at the northwest and northeast corners of Newmark and Ramona Avenues. Prior to the City Council taking action at the final public hearing for the adoption of the Fiscal Year 2013-14 One-Year Action Plan, a City Council studied session will occur to review a proposal from LINC Housing for development of the two public parking lots as well as the assumption/management of the City's 24 affordable rental units.

FISCAL IMPACT

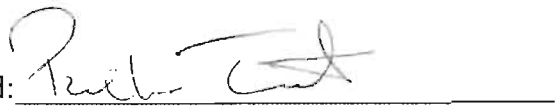
No impact to the General Fund. The Fiscal Year 2013-14 One-Year Action Plan will be funded by the CDBG entitlement and CDBG reserves. The estimated fiscal year 2013-2014 CDBG entitlement is \$518,464 and HOME entitlement is \$273,486. If additional CDBG funds are allocated to the City by HUD for Fiscal Year 2013-14, then the reserve amount of \$136,371 proposed to be used during in the Fiscal Year 2013-14 One-Year Action Plan will modified to reflect the additional monies.

RECOMMENDATION

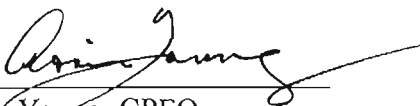
- 1) Open public hearing; receive public comment; close public hearing;
- 2) Adopt the One-Year Action Plan for Fiscal Year 2013-2014.

By: 

James Funk
Lead Planner & Special Projects Manager

Approved: 

Paul Talbot
City Manager

By: 

Annie Young, CPFO
Financial Services Manager

Attachments:

2013-14 Monterey Park Annual Action Plan

MONTEREY PARK

ANNUAL ACTION PLAN

FISCAL YEAR (FY) 2013- 2014



**City of Monterey Park
320 West Newmark Ave.
Monterey Park, CA 91754**

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GENERAL

The General Section contains narrative responses to questions in the following areas:

- A. Executive Summary: objectives and outcomes.
- B. General Questions: areas in which investment will be directed, basis for allocating investments geographically, actions to address obstacles to meeting underserved needs and resources expected to be available to address needs.
- C. Managing the Process: lead agency, process by which the Annual Action Plan was developed and actions to enhance coordination between public and private organizations.
- D. Citizen Participation: summary of the process, citizen comments, efforts to broaden participation including outreach to minorities and persons with disabilities and responses to comments.
- E. Institutional Structure: description of actions to develop institutional structure.
- F. Monitoring: description of actions to monitor housing and community development projects and ensure compliance with program requirements.
- G. Lead-based Paint: description of actions to evaluate and reduce the number of housing units containing lead-based paint.

A. Executive Summary

The 2013-14 Annual Action Plan implements the fourth year of the 2010-2015 Consolidated Plan and addresses the HUD consolidated planning requirements for the Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) programs. The City of Monterey Park's CDBG program is authorized by the Housing and Community Development Act of 1974, which provides eligible entitlement communities with annual grants that can be used to provide decent housing, suitable living environments, and expanded opportunities, principally for low and moderate income persons.

The 5 year Consolidated Plan outlines the action steps that the City of Monterey Park will use to address housing and community development needs in the City. The Annual Action Plan includes a listing of activities that the City will undertake during Fiscal Year 2013 - 2014 (July 1, 2013 through June 30, 2014) that utilize CDBG and HOME funds.

The primary objective of the CDBG Program is the development of viable urban communities, which is achieved by providing the following, principally for persons of low and moderate income:

- Enhance suitable living environments
- Create decent and affordable housing
- Promote economic opportunities, especially for low and moderate income households

1. Objectives and Outcomes

Table 1 identifies the City of Monterey Park's objective and outcome categories for CDBG and HOME funded activities in accordance with Federal Register Notice dated March 7, 2006. During the 2013-2014 Program Year, the City will fund activities in four objective/outcome categories – Affordability for the purpose of creating decent housing, Improve availability/accessibility for the purpose of creating a suitable living environment, Improve sustainability for the purpose of creating a suitable living environment and Improve availability/accessibility for the purpose of creating economic opportunity.

Table 1
City of Monterey Park
Annual Action Plan – 2013-2014
Objectives and Outcomes

DH-2 – Affordability for the Purpose of Creating Decent Housing
HOME Housing – Housing Rehabilitation Program
HOME Housing - CHDO Program
SL-1 Improve Availability/Accessibility for the Purpose of Creating a Suitable Living Environment
SL-3 Improve Sustainability for the Purpose of Creating a Suitable Living Environment
CDBG – Fair Housing
EO-1 Improve Availability/Accessibility for the Purpose of Creating Economic Opportunity
CDBG – Section 108 Loan Repayment

In addition to national objectives and performance outcomes, the City must weigh and balance the input from different groups and assign funding priorities that best bridge the gaps in the service delivery system. The City has established priorities for allocating CDBG and HOME funds based on a number of criteria, including urgency of needs, cost efficiency, eligibility of activities and programs, availability of other funding

sources to address specific needs, funding program limitations, capacity and authority for implementing actions, and consistency with citywide goals, policies, and efforts.

Based on these priorities the projects to be funded during FY 2013-2014 are shown in Table 2 below.

The City will receive approximately \$518,464 in CDBG funds and \$273,486 in HOME funds for FY 2013-14. Due to federal budgetary constraints the amount of funding has decreased incrementally over past years. Fiscal year 2013-2014 funding amount is a 5% decrease compared to last year's. Due to this decrease, the 2013-2014 Annual Action Plan refocuses priority funding to address program obligations. The HOME matching requirement will be satisfied by the excess match carried over from prior year.

Table 2 shows the FY 2013-2014 CDBG and HOME funded programs/projects based on the funding level for CDBG of \$518,464 plus \$136,371 of reserves. Pursuant to the HOME program regulations, 15% of the \$273,486 of HOME funds is reserved for Community Development Housing Organization (CHDO) for housing development projects and 10% is reserved for program administration.

Table 2
City of Monterey Park
FY 2013-2014 CDBG and HOME Funded Projects

Category / Activity	Priority	CDBG Funding	Home Funding
CDBG			
General Administration	HIGH	\$93,693	
Fair Housing	HIGH	\$10,000	
Section 108 Loan Repayment	HIGH	\$551,142	
Public Services:	HIGH	\$0	
HOME			
General Administration	HIGH		\$27,348
Housing Rehabilitation Program	HIGH		\$205,116
CHDO	HIGH		\$41,022
TOTAL		\$654,835	\$273,486

B. General Questions

1. Geographic Areas in Which Assistance will be Directed

Assistance will be directed to neighborhoods that qualify for CDBG funds on an "area benefit" basis. An area benefit activity is one *that is available to benefit all the residents of an area* which is 1) primarily residential, and 2) where 51% of the population is low/mod income.

<u>Census Tract</u>	<u>Block Groups</u>
4817.11	4
4817.12	1, 4
4817.13	1, 2
4817.14	1, 2
4820.02	4
4821.01	3
4822.01	2
4827.01	3

Exhibit 1 shows the boundaries of the census tracts and block groups.

CITY OF MONTEREY PARK

UPDATED CDBG ELIGIBLE AREAS

2000

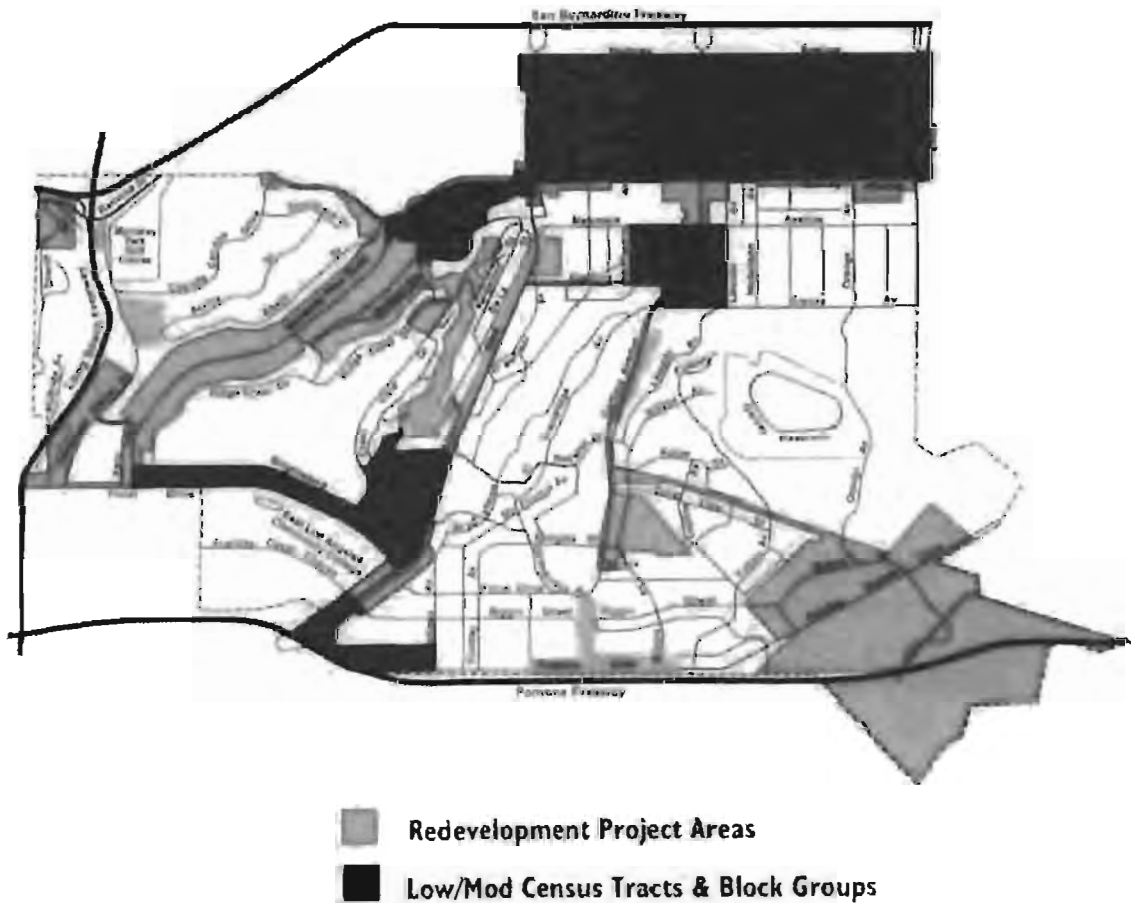


Exhibit 2-1

2. Basis for Allocating Investments Geographically

The basis for allocating investments reflects the results of input from the following:

- Public Consultation (e.g., homeless assistance providers, fair housing providers)
- Housing market conditions and influences
- 2008-2014 Housing Element of the General Plan
- Monterey Park Redevelopment Agency 2009-2014 Redevelopment Implementation Plan
- Los Angeles Homeless Services Authority, 2009 Priorities
- City Council Annual Action Plan Public Hearing – April 17, 2013 & May 1, 2013

National Objectives and Performance Outcomes

In order to be eligible for funding, every CDBG-funded activity/program must qualify as meeting one of the three national objectives established by HUD. This requires that each activity/program, except those carried out under the basic eligibility categories of program administration and planning and capacity building, meet specific test for either:

- Benefiting low- and moderate-income persons
- Preventing or eliminating slums or blight
- Meeting other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs

In addition to meeting one of the three national objectives, HUD established the following performance outcomes that each activity must either:

- Enhance suitable living environments
- Create decent and affordable housing
- Promote economic opportunities, especially for low - and moderate-income households

Projects are required to meet specific performance outcomes that are related to at least one of the following:

- Availability/ Accessibility
- Affordability
- Sustainability (Promoting Livable or Viable Communities)

Table 3 outlines how the national objectives are related to the performance outcomes used to measure specific annual objectives.

Table 3

Performance Criteria	National Objectives		
	Suitable Living Environment	Decent Housing	Economic Opportunity
Availability/Accessibility	SL-1	DH-1	EO-1
Affordability	SL-2	DH-2	EO-2
Sustainability	SL-3	DH-3	EO-3

Priorities Analysis and Outreach Process

In May 2010, when the 5 year Consolidated Plan was implemented, relative priorities and target funding proportions were established through identification of needs obtained through public outreach efforts. Outreach activities included a Community Workshop, Housing and Community Development Survey, and input from service providers. Based on this comprehensive needs assessment, priority ranking was assigned to each category of housing and community development needs as follows:

- **High Priority:** Activities to address these needs are expected to be funded during the Five-year period.
- **Medium Priority:** If funds are available, then activities to address these needs may be funded during the five-year period.
- **Low Priority:** The City will not directly fund activities using CDBG and HOME funds to address these needs during the five-year period. However, the City may support applications for public assistance by other entities if such assistance is found to be consistent with this Plan.
- **No Such Need:** The City finds that the activities or these needs are already substantially addressed.

The City must weigh and balance the input from different groups and assign funding priorities that best bridge the gaps in the City's service delivery system based upon funding amounts received. The established priorities for FY 2013-2014 are:

Housing Priorities

- Conserve and improve affordable housing
- Support new affordable housing construction
- Promote equal housing opportunity

Community Development Priorities

- Support needed commercial rehabilitation
- Prioritize repayment of Section 108 loan
- Provide for planning and administration activities
- Provide for needed community and supportive services

3. Actions to Address Obstacles to Meeting Underserved Needs

Efforts to address obstacles to meeting underserved needs will include:

- The City will obtain data from the Housing Authority of the County of Los Angeles on the number of Section 8 households assisted by race, ethnicity, age and disability status. The City will compare who is being served to the demographics characteristics of the community. In this way, the City will be able to estimate more precisely underserved populations.
- The City will encourage and support the efforts of the Housing Authority of the County of Los Angeles to seek additional Section 8 Housing Choice Vouchers.
- The City will encourage and support the efforts of non-profit housing development corporations to seek funding from federal, state and local sources for special needs housing.

C. Managing the Process

1. Lead Agency

The City of Monterey Park is the lead agency for overseeing the development of the Annual Action Plan and administration of the CDBG and HOME programs

2. Process by which the Program Year 2013-2014 Annual Action Plan was Developed

The City took the lead in developing the Annual Action Plan. The City accomplished the following in preparing the Consolidated Plan:

- Consulted with other City Departments including City Manager
- Organized and conducted a pre-development public hearing before the City Council – April 17, 2013 & May 1, 2013
- Consulted with adjacent local jurisdictions

The City used this information and updated information to prepare the 2013- 2014 Annual Action Plan.

3. Actions to Enhance Coordination

The City has developed an inventory of public and private housing, health and social services agencies. During the 2010-2011 program year, the City codified the inventory as a directory of services and currently maintains a point of contact for each agency. Additionally, the City will obtain the agency-specific 5-Year Consolidated and 1-Annual Action Plans and maintain these plans in a resource binder to facilitate coordination in future program years.

D. Citizen Participation

1. Summary of Citizen Participation Process

The City's citizen participation process included:

- Public Hearings held by the City Council – April 17, 2013 and May 1, 2013
- Prepared Public Notices advertising the Action Plan's public hearings in multi-language newspapers – March 14, 2012
- City Council approval of the Annual Action Plan – TBD

The Draft Action Plan was available for review from March 14, 2013 through April 16, 2013.

2. Summary of Citizen Comments or Views on the Action Plan

The City did not receive any written public comments and views on the Annual Action Plan during the 30-day review period (March 14, 2013 - April 16, 2013).

3. Summary of Efforts to Broaden Public Participation

The City's outreach effort to minority populations and non-English speaking persons was accomplished through the Public Notices advertising the Action Plan's public hearings in English, Spanish and Chinese.

These Notices were published in the Monterey Park Progress.

4. Response to Comments

The City Council held a public hearing to adopt the Annual Action Plan on April 17, 2013 and May 1, 2013. INSERT Comments

E. Institutional Structure

The City's Community Development Department is the key department involved in the 5 year Consolidated Plan and Annual Action Plan process. The Community Development Department is responsible for administration of the CDBG and HOME programs, including the Annual Action Plan, CAPER and program monitoring.

Additionally, the City will focus on:

- Strengthening the working relationship with the Housing Authority of the County of Los Angeles by providing input to and coordinating with that organization. Efforts to strengthen the institutional structure will involve review of the five-year and annual plans of the Housing Authority of the County of Los Angeles, encouraging the Authority to conduct outreach to local landlords, providing information to the Authority on the location of housing suitable for disabled persons, and other similar considerations.
- Developing a working alliance with private institutions such as local lenders and associations of Realtors. Local lenders may be a source of referrals for applicants to the Housing Rehabilitation Program. Local associations of Realtors may help the City to develop ways of increasing homeownership among all populations.

F. Monitoring

This part describes the City's compliance with the five monitoring requirements that are contained in 91.230 and the Consolidated Plan Checklist. These requirements include topics such as standards and procedures and ensuring compliance with City housing codes.

1. Standards and Procedures

The City monitors each funded activity to ensure compliance with the CDBG and HOME regulations, national objectives, and subrecipient agreement. The City has developed a CDBG Project Compliance Checklist used to monitor each funded activity and a second checklist to monitor record keeping in regard to complying with national objectives criteria.

The City requires any sub-recipients to execute an agreement with specific performance measures prior to the release of funds. In addition, all records must be maintained for a four-year period.

Pursuant to the CDBG contract, progress reports are required to be submitted quarterly and one annual report. Staff conducts periodic site visits to ensure program records are in order and services are being provided in compliance with the sub-recipient agreements.

The City further ensures compliance with the Consolidated Plan and Action Plan by placing guidelines or conditions in its contracts with consultants that ensure implementation of the annual monitoring goals.

All CDBG funds are disbursed on a reimbursement basis. Invoices must be submitted for payment and must include a description of activities being reimbursed. Audit reports are further required at the close of the year.

2. Monitoring of City's Performance

The previously described Performance Measurement System will be used to monitor the City's performance in meeting its goals and objectives as set forth in the Consolidated Plan and Action Plan. The results of implementing the Performance Measurement System will be completely described in the Consolidated Annual Performance and Evaluation Report (CAPER), which will be completed by early September 2013.

3. Ensuring Compliance with Planning and Monitoring Requirements

The City makes every effort to comply with all CDBG, HOME and Consolidated Plan regulations. The Citizen Participation Plan ensures input from the community prior to action to approve or amend the Consolidated Plan or Action Plan. Housing rehabilitation, construction and professional services agreements are prepared to guarantee compliance with applicable CDBG and HOME program regulations. CDBG subrecipient agreements also contain language consistent with the program regulations. Additionally, the City continues on-site monitoring of CDBG recipients and housing units assisted by HOME funds and subject to affordability covenants.

4. Compliance with Housing Codes and On-Site Inspections

The City has established program guidelines that require all rental units must meet the City's Housing Code, Building Code, and Zoning Code.

City staff verifies compliance with property standards and the information submitted by owners on tenant's incomes, rents and other requirements during a project's period of affordability, conducts on-site inspections of HOME properties according to the total number of units in a project as follows:

1-4 units	every 3 years
5-25 units	every 2 years
25 or more units	annually

5. Monitoring of Subrecipients

As previously described, the City requires any sub-recipients to execute an agreement with specific performance measures prior to the release of funds. In addition, all records must be maintained for a four-year period. Progress reports are required to be submitted quarterly and one annual report. Staff conducts periodic site visits to ensure program records are in order and services are being provided in compliance with the sub-recipient agreements.

G. Priority Needs Analysis and Strategies

1. Basis for Assigning Priorities

As stated earlier in this report, the four relative priorities are High, Medium, Low and No Such Need. HUD has identified nine priority needs categories.

The priorities per the 5-year Consolidated Plan have been assigned to each category based on the funding allocation received in CDBG and HOME funds. These priorities will be formally revised when the 5-year Consolidated Plan is amended in late 2013.

The 5-year Consolidated Plan stated the following priorities:

Homeless/HIV/AIDS: The allocation of CDBG funds to public services can address a portion of these needs. The City in the past has funded agencies providing outreach and other services to homeless people.

Non-Homeless Special Needs: The City does not plan to allocate CDBG funds for public services that address the needs of special populations such as the elderly, frail elderly. The City is founding MERCI that assists the disabled population. ADA improvements will address the needs of disabled people.

Rental Housing: HOME funds will be used to provide affordable rental housing. Rental housing will be provided through the HOME-funded Affordable Housing Incentives and CHDO Programs.

Owner-Occupied Housing: HOME funds will be allocated to the Housing Rehabilitation Program, which provides grants and loans to low/moderate income owners to improve their homes.

Public Facilities: During this fiscal year, the City will not allocate CDBG funds to a public facility.

Infrastructure Improvements: The City does not plan to expend CDBG funds on Infrastructure improvements.

Economic Development: The City does plan to allocate CDBG funds to economic development through the Commercial Rehabilitation Program.

Public Services: A high priority was assigned to public services in the 5-year Consolidated Plan because CDBG funds can help to address the needs of homeless people, non-homeless special needs populations and other low and moderate income persons; however, do to less CDBG funds being received the City is not funding public service agencies with 2013-2014 funds.

Code Enforcement: This need has been addressed in the past by CDBG funds; however this program will not receive CDBG funds during 2013-2014. All staff funded under this program have been transferred into non-CDBG accounts. Code enforcement activities will not be affected throughout the City.

Table 4
City of Monterey Park
2013-2014 Action Plan Priorities and
One-Year Funding Allocations

Project/Program	Estimated Funding Allocation	One-Year Goal
CHDO	\$41,022	1 unit
Owner Occupied Housing	\$205,116	8 units
Planning/Administration	\$121,041	N/A
Other - Fair Housing	\$10,000	100 people
Other - Section 108 Loan Repayment	\$551,142	N/A

2. Obstacles to Meeting Underserved Needs

As previously stated, the primary obstacle to meeting all of the identified needs, including those identified as priorities is the general lack of funding available to the public and private agencies who serve the needs of low- and moderate-income residents. Adverse economic and financial conditions impact the funds available to meet the underserved needs of low/moderate income persons. While needs may be at their peak- due, in part to job losses and income reductions - resources to satisfy these needs are scarce and dwindling. The major obstacle, therefore, to meeting these underserved needs is that they cannot be satisfied entirely through CDBG funds alone. However, over time - such as the five-year period of the Consolidated Plan- some of these needs can be addressed.

H. Lead-based Paint

Efforts to reduce lead based paint hazards are integrated into the Monterey Park's housing rehabilitation programs. The City has prepared guidelines to provide a quick overview of the requirements to comply with the HUD regulations under its Lead Safe Housing Rules (24 CFR, Part 35), which requires *notification*, *evaluation*, and *reduction* of lead-based paint hazards in housing receiving federal assistance. This regulation applies to all residential properties built prior to 1978.

Evaluation methods include visual assessment, paint testing, and risk assessments. Lead based reduction requirements involve three approaches to addressing lead based paint hazards in HUD funded rehabilitation projects. These approaches are a function of the cost of the rehabilitation jobs as follows:

- | | |
|--|-----------------------------|
| ▪ "Do No Harm" | Jobs of less than \$5,000 |
| ▪ "Identify and Control Lead Based Paint Hazard" | Jobs of \$5,000 to \$25,000 |
| ▪ "Identify and Abate Lead Based Paint Hazard" | Jobs of more than \$25,000 |

In addition, the City will continue to work with the County's Childhood Lead Poisoning Prevention Program to provide information to City residents on lead hazards, lead poisoning prevention, and lead-based paint abatement.

HOUSING

The Housing Section contains narrative responses to questions in the following areas:

- H. Specific Housing Objectives: description of the priorities and specific objectives for the coming year and of the resources expected to be available to address needs.
- I. Needs of Public Housing: description of how the jurisdiction will address the needs of public housing.
- J. Barriers to Affordable Housing: description of the actions that will take place during the next year to remove barriers to affordable housing.
- K. HOME/American Dream Down Payment Initiative (ADDI):

I. Specific Housing Objectives

1. Priorities and Specific Housing Objectives

For this program year, the City's priority is the rehabilitation of owner-occupied homes. Five (5) homes will be rehabilitated during the Program Year.

The acquisition and rehabilitation of a rental housing development requires multi-year funding and, therefore, is not likely to be accomplished in 2013-2014. When a rental housing development is completed, the HOME final rule (24 CFR 92.351 a) requires the City to have the project owner design and employ a marketing plan that promotes fair housing by ensuring outreach to all potentially eligible households, especially those least likely to apply for assistance. The affirmative marketing must consist of actions that provide information and otherwise attract eligible persons to available housing without regard to race, color, national origin, sex, religion, familial status (persons with children under 18 years of age, including pregnant women), or disability. The affirmative marketing requirements also apply to projects targeted to persons with special needs.

2. Resources Expected to be Available

HOME funds in the amount of \$273,486 will be available to support the Housing Rehabilitation Program. HOME funds also will be available for the Housing Programs and the CHDO Program. These funds will be combined with the 2010, 2011, and 2012 program year funds in order to accomplish the rehabilitation of a rental housing development. HUD and the Housing Authority of the County of Los Angeles provide the financial resources for the Section 8 Housing Choice Voucher Program.

The City contracts with the Housing Rights Center (HRC) to provide fair housing services and landlord tenant counseling services to residents of Monterey Park. A variety of issues are addressed, including evictions, security deposits, rent increases, repairs and lease/contract issues. The City will continue to contract with the Housing Rights Center or another qualified organization to provide housing services and landlord tenant counseling services to Monterey Park residents.

J. Needs of Public Housing

Public housing units are not located in the City of Monterey Park.

K. Barriers to Affordable Housing

In the *Housing Element Update*, the City has established barrier removal goals, policies and programs. During the Program Year, the City's Community Development Department will attempt to:

- Remove or reduce governmental constraints on affordable housing development.
- Continue efforts to streamline administrative procedures for granting approvals and permits. Review residential development standards, regulations, ordinances, review procedures and permitting fees related to the development of housing. Adjust, as appropriate, those that are determined to be a constraint to the development of housing.
- Encourage the use of density bonuses and provide other regulatory concessions to facilitate affordable housing development.
- Provide appropriate definitions and zoning designations in the Zoning Ordinance to allow and facilitate the development of housing for extremely low-income and special needs persons.

The *Housing Element Update* contains specific programs to attain the goal and implement the policies. Additionally, the City will reduce barriers to affordable housing by encouraging and facilitating the development high density, mixed-use projects.

L. HOME/ American Dream Down Payment Initiative (ADDI)

1. Other Forms of Investment

92.205(b) describes how the City may invest HOME funds (e.g., equity investments, deferred payment loans, etc.). The City plans to use only the forms of investment and assistance that are explicitly listed in 92.205(b). No other forms of investment and assistance are planned in PY 2013-2014.

2. Recapture/Resale Guidelines

In PY 2013-2014, the City *does not* plan to use HOME funds for homebuyer down payment assistance. However, some homebuyers that were assisted in prior years may decide to sell their homes during the upcoming program year. In that event, the City will enforce the resale and recapture guidelines.

3. Refinancing of Multifamily Housing

The City does not plan to use HOME funds to refinance existing debt secured by multifamily housing. Therefore, refinancing guidelines are not described in this part.

4. ADDI Funds

The City will not be receiving ADDI Funds in PY 2013-2014.

HOMELESS

The Homeless Section contains narrative responses to questions in the following areas:

L. Specific Homeless Prevention Elements: description of the homeless resources and actions to prevent homelessness and to address chronic homelessness.

M. Emergency Solutions Grants: does not apply to the City of Monterey Park.

M. Specific Homeless Prevention Elements

1. Sources of Funds

During Program Year 2013-2014, the City is not funding agencies that assists the homeless population.

2. Homelessness Specific Objectives

Specific objectives will be established following the City Council decision on agencies that will receive public services funding.

3. Chronic Homelessness

Chronically homeless people will not be assisted by one or more agencies receiving public services this fiscal year.

4. Homeless Prevention

The City's strategy to help prevent homelessness for individuals and families with children who are at imminent risk of becoming homeless includes rental assistance and other related homeless prevention services. Additionally, the City's strategy includes working with the Housing Authority on landlord outreach efforts and having the City's fair housing provider provide services to tenants/landlords.

Obstacles and barriers to addressing homelessness include: a) the transient nature of homelessness; b) homeless people reluctant to be assisted; c) connecting homeless people to the appropriate services; and d) lack of permanent supportive housing.

5. Discharge Coordination Policy

The City of Monterey Park does not receive McKinney-Vento Homeless Assistance Act Emergency Shelter Grant (ESG), Supportive Housing, Shelter Plus Care, or Section 8 SRO Program funds and is therefore under no obligation to develop and implement a Discharge Coordination Policy.

N. Emergency Solutions Grant (ESG)

The City of Monterey Park does not receive Emergency Solutions Grant (ESG).

COMMUNITY DEVELOPMENT

The Community Development Section contains narrative responses to questions in the following areas:

- N. Community Development: description of the priority non-housing community development needs and specific objectives.
- O. Antipoverty Strategy: description of the actions that will take place during the next year to reduce the number of poverty level families.

O. Community Development

1. Priority Non-Housing Community Development Needs Eligible for Assistance

The City's non-housing community needs eligible for assistance include:

- Fair Housing
- Public Services

2. Specific Long-Term and Short-Term Objectives

The City's long-term and short-term objectives are noted below:

- | | |
|-------------------|--|
| ▪ Fair Housing | Provide services to 1,100 people in five years
Provide services to 100 people in Program Year 4 |
| ▪ Public Services | Provide services to 3,753 persons in five years
Provide services to TBD persons in Program Year 4 |

The long term objectives will be revised when the 5-year Consolidated Plan is amended in late 2013.

P. Antipoverty Strategy

In order to contribute to a reduction of poverty income level families, the City will carry out the following actions:

- The City will encourage childcare facilities through density bonuses. In accordance to Government Code 65915-65918, density bonuses must be given for affordable housing, senior housing, land donations for affordable housing, and child care facilities. The City will adopt regulations that specify how compliance with Government Code 65915-65918 will be implemented.

- The City will continue to support the Section 8 Housing Choice Voucher Program. The City will work with the Housing Authority of the County of Los Angeles to increase the number of households that obtain rental assistance.
- The City will work with the Housing Authority of the County of Los Angeles to determine the number of Monterey Park families participating in the Family Self-Sufficiency Program. To the extent possible, the City will encourage Monterey Park families to participate and graduate from the FSS Program.

NON-HOMELESS SPECIAL NEEDS HOUSING

The Non-Homeless Special Needs Housing Section contains narrative responses to questions in the following areas:

- P. Non-homeless Special Needs: description of the priorities and specific objectives for the coming year and resources expected to be available to address needs.
- Q. Housing Opportunities for People with AIDS: does not apply to the City of Monterey Park.
- R. Specific HOPWA Objectives: does not apply to the City of Monterey Park.

Q. Non-homeless Special Needs (91.220 (c) and (e))

1. Priorities and Specific Objectives

The City's priorities include addressing the needs of the following non-homeless special needs populations:

- Elderly
- Frail Elderly
- Disabled

Specific objectives will be established following City Council decisions at a noticed public hearing on the public services funding.

2. Available Resources

Available resources for the Program Year 2013-2014 Action Plan will be determined at the City Council public hearing.

R. Housing Opportunities for People with AIDS

The City of Monterey Park does not receive HOPWA funds.

S. Specific HOPWA Objectives

The City of Monterey Park does not received HOPWA funds.

OTHER NARRATIVE

Include any Action Plan information that was not covered by a narrative in any other section.

Leveraging

HOME funds will be used to partner with a Community Housing Development Organization (CHDO) to focus efforts on acquiring additional housing to meet the City's and HUD objectives of providing housing for low income families and veterans.

Minority Outreach Program

The actions the City will take to administer a minority outreach program is to notice in the City newspaper any affordable housing projects that will be constructed or have major rehabilitation work performed.

APPENDIX “A”

SF 424 Forms

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) ☒ New ☐ Continuation *Other (Specify) _____ ☐ Revision	
3. Date Received: 4. Applicant Identifier: B-13-MC-06-0548		
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name: City of Monterey Park		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000474		*c. Organizational DUNS: 141693445
d. Address:		
*Street 1: <u>320 W. Newmark Avenue</u> Street 2: _____ *City: <u>Monterey Park</u> County: <u>Los Angeles</u> *State: <u>CA</u> Province: _____ *Country: <u>USA</u> *Zip / Postal Code <u>91754</u>		
e. Organizational Unit:		
Department Name: Community Development		Division Name: Housing
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Mr.</u> *First Name: <u>Paul</u> Middle Name: _____ *Last Name: <u>Talbot</u> Suffix: _____		
Title: <u>City Manager</u>		
Organizational Affiliation:		
*Telephone Number: 626-307-1485 Fax Number: 626-280-4537		
*Email: <u>ptalbot@montereypark.ca.gov</u>		

Application for Federal Assistance SF-424	Version 02
*9. Type of Applicant 1: Select Applicant Type: C. City or Township Government Type of Applicant 2: Select Applicant Type: Type of Applicant 3: Select Applicant Type: *Other (Specify)	
*10 Name of Federal Agency: U.S. Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14-218 CFDA Title: Community Development Block Grant Program (CDBG)	
*12 Funding Opportunity Number: *Title: 	
13. Competition Identification Number: Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): City of Monterey Park	
*15. Descriptive Title of Applicant's Project: Application for CDBG Funds: Administration and funding of eligible projects.	

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: 29th	*b. Program/Project: CA-029	
17. Proposed Project:		
*a. Start Date: 07/01/13	*b. End Date: 6/30/14	
18. Estimated Funding (\$):		
*a. Federal	518,464	
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	
*g. TOTAL	518,464	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____		
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
☒ c. Program is not covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
☐ Yes ☒ No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)		
☒ ** I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: Mr.	*First Name: Paul	
Middle Name: _____		
*Last Name: Talbot		
Suffix: _____		
*Title: City Manager		
*Telephone Number: 626-307-1485	Fax Number: 626-280-4537	
* Email: ptalbot@monterypark.ca.gov		
*Signature of Authorized Representative:		*Date Signed:

Application for Federal Assistance SF-424.

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form (including the continuation sheet) required for use as a cover sheet for submission of preapplications and applications and related information under discretionary programs. Some of the items are required and some are optional at the discretion of the applicant or the Federal agency (agency). Required items are identified with an asterisk on the form and are specified in the instructions below. In addition to the instructions provided below, applicants must consult agency instructions to determine specific requirements.

Item	Entry:	Item	Entry:
1.	Type of Submission: (Required) Select one type of submission in accordance with agency instructions. - Preapplication - Application - Changed/Corrected Application - If requested by the agency, check if this submission is to change or correct a previously submitted application. Unless requested by the agency, applicants may not use this to submit changes after the closing date.	10.	Name Of Federal Agency: (Required) Enter the name of the Federal agency from which assistance is being requested with this application.
2.	Type of Application: (Required) Select one type of application in accordance with agency instructions. - New - An application that is being submitted to an agency for the first time. - Continuation - An extension for an additional funding/budget period for a project with a projected completion date. This can include renewals. - Revision - Any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision, enter the appropriate letter(s). More than one may be selected. If "Other" is selected, please specify in text box provided. A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration E. Other (specify)	11.	Catalog Of Federal Domestic Assistance Number/Title: Enter the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested, as found in the program announcement, if applicable.
3.	Date Received: Leave this field blank. This date will be assigned by the Federal agency.	12.	Funding Opportunity Number/Title: (Required) Enter the Funding Opportunity Number and title of the opportunity under which assistance is requested, as found in the program announcement.
4.	Applicant Identifier: Enter the entity identifier assigned by the Federal agency if any, or applicant's control number, if applicable.	13.	Competition Identification Number/Title: Enter the Competition Identification Number and title of the competition under which assistance is requested, if applicable.
5a.	Federal Entity Identifier: Enter the number assigned to your organization by the Federal Agency, if any.	14.	Areas Affected By Project: List the areas or entities using the categories (e.g., cities, counties, states, etc.) specified in agency instructions. Use the continuation sheet to enter additional areas, if needed.
5b.	Federal Award Identifier: For new applications leave blank. For a continuation or revision to an existing award, enter the previously assigned Federal award identifier number. If a changed/corrected application, enter the Federal Identifier in accordance with agency instructions.	15.	Descriptive Title of Applicant's Project: (Required) Enter a brief descriptive title of the project. If appropriate, attach a map showing project location (e.g., construction or real property projects). For preapplications, attach a summary description of the project.
6.	Date Received by State: Leave this field blank. This date will be assigned by the State, if applicable.	16.	Congressional Districts Of: (Required) 16a. Enter the applicant's Congressional District and 16b. Enter all Districts affected by the program or project. Enter in the format: 2 characters State Abbreviation - 3 characters District Number, e.g., CA-005 for California 5 th district, CA-012 for California 12 th district, NC-103 for North Carolina's 103 rd district. - If all congressional districts in a state are affected, enter "all" for the district number, e.g., MD-all for all congressional districts in Maryland. - If nationwide, i.e., all districts within all states are affected, enter US-all. - If the program/projects outside the US, enter 00-000.
7.	State Application Identifier: Leave this field blank. This identifier will be assigned by the State, if applicable.	17.	Proposed Project Start and End Dates: (Required) Enter the proposed start date and end date of the project.
8.	Applicant Information: Enter the following in accordance with agency instructions: a. Legal Name: (Required) Enter the legal name of applicant that will undertake the assistance activity. This is the name that the organization has registered with the Central Contractor Registry. Information on registering with CCR may be obtained by visiting the Grants.gov website. b. Employer/Taxpayer Number (EIN/TIN): (Required) Enter the Employer or Taxpayer identification Number (EIN or TIN) as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-444444. c. Organizational DUNS: (Required) Enter the organization's DUNS or DUNS+4 number received from Dun and Bradstreet. Information on obtaining a DUNS number may be obtained by visiting the Grants.gov website. d. Address: Enter the complete address as follows: Street address (Line 1 required), City (Required), County, State (Required, if country is US), Province/Country (Required), Zip/Postal Code (Required, if country is US). e. Organizational Unit: Enter the name of the primary organizational unit (and department or division, if applicable) that will undertake the	18.	Estimated Funding: (Required) Enter the amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines, as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses.
		19.	Is Application Subject to Review by State Under Executive Order 12372 Process? Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the

	assistance activity, if applicable. f. Name and contact information of person to be contacted on matters involving this application: Enter the name (First and last name required), organizational affiliation (if affiliated with an organization other than the applicant organization), telephone number (Required), fax number, and email address (Required) of the person to contact on matters related to this application.		State intergovernmental review process. Select the appropriate box. If "a" is selected, enter the date the application was submitted to the State.		
20.			Is the Applicant Delinquent on any Federal Debt? (Required) Select the appropriate box. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes. If yes, include an explanation on the continuation sheet.		
g.	Type of Applicant: (Required) Select up to three applicant type(s) in accordance with agency instructions. <table border="1" data-bbox="212 506 867 1052"> <tr> <td data-bbox="212 506 542 961"> A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribal Government (Federally Recognized) J. Indian/Native American Tribal Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public Indian Housing Authority </td> <td data-bbox="542 506 867 1010"> M. Nonprofit with 501(c)(3) IRS Status (Other than Institution of Higher Education) N. Nonprofit without 501(c)(3) IRS Status (Other than Institution of Higher Education) O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (specify) </td> </tr> </table>		A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribal Government (Federally Recognized) J. Indian/Native American Tribal Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public Indian Housing Authority	M. Nonprofit with 501(c)(3) IRS Status (Other than Institution of Higher Education) N. Nonprofit without 501(c)(3) IRS Status (Other than Institution of Higher Education) O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (specify)	21. Authorized Representative: (Required) To be signed and dated by the authorized representative of the applicant organization. Enter the name (First and last name required), title (Required), telephone number (Required), fax number, and email address (Required) of the person authorized to sign for the applicant. A copy of the governing body's authorization for you to sign this application as the official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)
A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribal Government (Federally Recognized) J. Indian/Native American Tribal Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public Indian Housing Authority	M. Nonprofit with 501(c)(3) IRS Status (Other than Institution of Higher Education) N. Nonprofit without 501(c)(3) IRS Status (Other than Institution of Higher Education) O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (specify)				

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application		*2. Type of Application * If Revision, select appropriate letter(s) ☒ New ☐ Continuation *Other (Specify) _____ ☐ Revision
3. Date Received:		4. Applicant Identifier: B-13-MC-06-0548
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name: City of Monterey Park		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000474		*c. Organizational DUNS: 141693445
d. Address:		
*Street 1: <u>320 W. Newmark Avenue</u> Street 2: _____ *City: <u>Monterey Park</u> County: <u>Los Angeles</u> *State: <u>CA</u> Province: _____ *Country: <u>USA</u> *Zip / Postal Code <u>91754</u>		
e. Organizational Unit:		
Department Name: Community Development		Division Name: Housing
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Mr.</u> *First Name: <u>Paul</u> Middle Name: _____ *Last Name: <u>Talbot</u> Suffix: _____		
Title: <u>City Manager</u>		
Organizational Affiliation:		
*Telephone Number: 626-307-1485		Fax Number: 626-280-4537
*Email: ptalbot@montereypark.ca.gov		

Application for Federal Assistance SF-424	Version 02
*9. Type of Applicant 1: Select Applicant Type: C. City or Township Government Type of Applicant 2: Select Applicant Type: Type of Applicant 3: Select Applicant Type: *Other (Specify)	
*10 Name of Federal Agency: U.S. Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14-239 CFDA Title: Home Investment Partnership Program (HOME)	
*12 Funding Opportunity Number: _____ *Title: _____	
13. Competition Identification Number: _____ Title: _____	
14. Areas Affected by Project (Cities, Counties, States, etc.): City of Monterey Park	
*15. Descriptive Title of Applicant's Project: Application for HOME Funds: Administration and funding of eligible projects.	

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: 29th

*b. Program/Project: CA-029

17. Proposed Project:

*a. Start Date: 07/01/13

*b. End Date: 6/30/14

18. Estimated Funding (\$):

*a. Federal	273,486
*b. Applicant	
*c. State	
*d. Local	
*e. Other	
*f. Program Income	
*g. TOTAL	273,486

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Mr. *First Name: Paul

Middle Name: _____

*Last Name: Talbot

Suffix: _____

*Title: City Manager

*Telephone Number: 626-307-1485

Fax Number: 626-280-4537

* Email: ptalbot@monterypark.ca.gov

*Signature of Authorized Representative:

*Date Signed:

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (2648-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form (including the continuation sheet) required for use as a cover sheet for submission of preapplications and applications and related information under discretionary programs. Some of the items are required and some are optional at the discretion of the applicant or the Federal agency (agency). Required items are identified with an asterisk on the form and are specified in the instructions below. In addition to the instructions provided below, applicants must consult agency instructions to determine specific requirements.

Item	Entry:	Item	Entry:
1.	Type of Submission: (Required) Select one type of submission in accordance with agency instructions. • Preapplication • Application • Changed/Corrected Application - If requested by the agency, check if this submission is to change or correct a previously submitted application, unless requested by the agency, applicants may not use this to submit changes after the closing date.	10.	Name Of Federal Agency: (Required) Enter the name of the Federal agency from which assistance is being requested with this application.
2.	Type of Application: (Required) Select one type of application in accordance with agency instructions. • New - An application that is being submitted to an agency for the first time. • Continuation - An extension for an additional funding/budget period for a project with a projected completion date. This can include renewals. • Revision - Any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision, enter the appropriate letter(s). More than one may be selected. If "Other" is selected, please specify in text box provided. A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration E. Other (specify):	11.	Catalog Of Federal Domestic Assistance Number/Title: Enter the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested, as found in the program announcement, if applicable.
3.	Date Received: Leave this field blank. This date will be assigned by the Federal agency.	12.	Funding Opportunity Number/Title: (Required) Enter the Funding Opportunity Number and title of the opportunity under which assistance is requested, as found in the program announcement.
4.	Applicant Identifier: Enter the entity identifier assigned by the Federal agency, if any, or applicant's control number, if applicable.	12.	Competition Identification Number/Title: Enter the Competition Identification Number and title of the competition under which assistance is requested, if applicable.
5a.	Federal Entity Identifier: Enter the number assigned to your organization by the Federal Agency, if any.	14.	Areas Affected By Project: List the areas or entities using the categories (e.g., cities, counties, states, etc.) specified in agency instructions. Use the continuation sheet to enter additional areas, if needed.
5b.	Federal Award Identifier: For new applications leave blank. For a continuation or revision to an existing award, enter the previously assigned Federal award identifier number. If a changed/corrected application, enter the Federal identifier in accordance with agency instructions.	15.	Descriptive Title of Applicant's Project: (Required) Enter a brief descriptive title of the project. If appropriate, attach a map showing project location (e.g., construction or real property projects). For preapplications, attach a summary description of the project.
6.	Date Received by State: Leave this field blank. This date will be assigned by the State, if applicable.	16.	Congressional Districts Of: (Required) 16a. Enter the applicant's Congressional District and 16b. Enter all Districts affected by the program or project. Enter in the format: 2 characters State Abbreviation + 3 characters District Number, e.g., CA-025 for California 5 th district, CA-042 for California 12 th district, NC-102 for North Carolina's 10 th district. • If all congressional districts in a state are affected, enter "all" for the district number (e.g., MD-all for all congressional districts in Maryland). • If nationwide (i.e., all districts within all states) are affected, enter US-all. • If the program/project is outside the US, enter 00-000.
7.	State Application Identifier: Leave this field blank. This identifier will be assigned by the State, if applicable.	17.	Proposed Project Start and End Dates: (Required) Enter the proposed start date and end date of the project.
8.	Applicant Information: Enter the following in accordance with agency instructions: a. Legal Name: (Required) Enter the legal name of applicant that will undertake the assistance activity. This is the name that the organization has registered with the Central Contractor Registry. Information on registering with PCR may be obtained by visiting the Grants.gov website. b. Employer/Taxpayer Number (EIN/TIN): (Required) Enter the Employer or Taxpayer Identification Number (EIN or TIN) as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-4444444. c. Organizational DUNS: (Required) Enter the organization's DUNS or DUNS+4 number received from Dun and Bradstreet. Information on obtaining a DUNS number may be obtained by visiting the Grants.gov website. d. Address: Enter the complete address as follows: Street address (line 1 required), City (Required), County, State (Required, if country is US), Province, Country (Required), Zip/Postal Code (Required, if country is US). e. Organizational Unit: Enter the name of the primary organizational unit (and department or division, if applicable) that will undertake the	18.	Estimated Funding: (Required) Enter the amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines, as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses.
		19.	Is Application Subject to Review by State Under Executive Order 12372 Process? Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the

	assistance activity, if applicable.		State intergovernmental review process. Select the appropriate box. If "a." is selected, enter the date the application was submitted to the State.																								
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g.	Type of Applicant: (Required) Select up to three applicant type(s) in accordance with agency instructions.	21.	Authorized Representative (Required) To be signed and dated by the authorized representative of the applicant organization. Enter the name (First and last name required), title (Required), telephone number (Required), fax number, and email address (Required) of the person authorized to sign for the applicant. A copy of the governing body's authorization for you to sign this application as the official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)																								
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APPENDIX “B” HUD Certifications

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the Consolidated Plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under Section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1.
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The Consolidated Plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the Strategic Plan.

Section 3 -- It will comply with Section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Paul Talbot, City Manager _____

Name and Title

320 W. Newmark Avenue _____

Address

Monterey Park, CA 91754 _____

City/State/Zip

626-307-1255 _____

Telephone Number

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed Citizen Participation Plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570.)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
2. Overall Benefit. The aggregate use of CDBG funds including Section 108 guaranteed loans during program year(s) 2010 - 2012 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public

improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-Discrimination Laws -- The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R of Title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Paul Talbot, City Manager
Name and Title

320 W. Newmark Avenue
Address

Monterey Park, CA 91754
City/State/Zip

626-307-1255
Telephone Number

**Optional Certification
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 507.208 (c)

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Paul Talbot, City Manager

Name and Title

320 W. Newmark Avenue

Address

Monterey Park, CA 91754

City/State/Zip

626-307-1255

Telephone Number

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Paul Talbot, City Manager
Name and Title

320 W. Newmark Avenue
Address

Monterey Park, CA 91754
City/State/Zip

626-307-1255
Telephone Number

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying And Drug-Free Workplace Requirements:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code). Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City Hall	320 W. Newmark Avenue	Monterey Park	Los Angeles	CA	91754

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. All "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

Signature/Authorized Official

Date

Paul Talbot, City Manager

Name and Title

320 W. Newmark Avenue

Address

Monterey Park, CA 91754

City/State/Zip

626-307-1255

Telephone Number

APPENDIX “C” Public Notices

**PUBLIC NOTICE
OF THE AVAILABILITY FOR REVIEW OF THE
DRAFT 2013-2014 ANNUAL ACTION PLAN AND
NOTICE OF PUBLIC HEARINGS**

NOTICE IS HEREBY GIVEN that the City of Monterey Park, California will receive approximately \$518,464 dollars in Community Development Block Grant (CDBG) and \$273,486 dollars in HOME Investment Partnership Program (HOME) funds from the U.S. Department of Housing and Urban Development (HUD) to fund eligible projects during Fiscal Year 2013-2014.

The City of Monterey Park announces that the Draft 2013-2014 Annual Action Plan, as required by the Department of Housing and Urban Development (HUD), will be available for **public review for a 30-day period** on or about March 14, 2013 through April 16, 2013. The Draft Annual Action Plan details the City's proposed uses of the CDBG and HOME funds for FY 2013-2014.

The City Council of the City of Monterey Park will conduct **two** Public Hearings to receive public comments on the Draft Annual Action Plan and the final Action Plan for the CDBG and HOME programs for Fiscal Year 2013-2014. The first public hearing to receive comments on the 2013-2014 Draft Annual Action Plan will be held on Wednesday, **April 17, 2013** and the second public hearing to receive comments on the final 2013-2014 Action Plan will be Wednesday, **May 1, 2013**. Both public hearings will be at 7:00 pm in the City Hall Council Chambers, 320 West Newmark Avenue, Monterey Park, California.

All interested persons are invited to attend the public hearings to comment on the City's proposed CDBG and HOME funded projects for FY 2013-2014. In addition, copies of the report may be obtained by contacting the Community Development Department and/or written comments may be submitted prior to the public hearing to the Community Development Department, 320 West Newmark Avenue, Monterey Park, California., telephone number (626) 307-1385.

03/14/2013

MONTEREY PARK PROGRESS

公共通知
有關審核 2013-2014 年度行動草案計劃書
和公共聽證會通知

現通知加州蒙特利市市政府，為籌集 2013-2014 財政年度所需的項目資金，已從美國房屋部門和城市發展部門(HUD)，獲得一筆款項約為\$518,464 美元的社區發展補助金(CDBG)，和一筆數為\$273,486 美元的住宅投資合作計劃(HOME)資金。

依照美國房屋部門和城市發展部門(HUD)的要求，蒙特利公園市政府，將於或約 2013 年 3 月 14 日至 4 月 16 日期間，公開 2013-2014 年度行動草案計劃書給社區民眾查閱審核，為期 30 天。此年度行動草案計劃書內容，將成為市政府擬議 2013-2014 財政年度的 CDBG 和 HOME 計劃資金用途。

蒙特利公園市市議會，將舉行 2 個公共聽證會，採納 2013-2014 財政年度行動草案計劃書和最終行動計劃中，有關 CDBG 和 HOME 項目的公共意見和建議。接受有關 2013-2014 年度行動草案計劃書意見的第一次公共聽證會，將於 2013 年 4 月 17 日，星期三舉行，接受有關 2013-2014 年度最終行動計劃意見和建議的第二次公共聽證會，則將於 2013 年 5 月 1 日，星期三舉行。兩個公共聽證會都將設在市議廳會議室，晚上 7 點舉行。地址：320 West Newmark Avenue, Monterey Park, California。

所有有興趣參加公共聽證會的居民，歡迎前來為市政府擬議的 2013-2014 財政年度 CDBG 和 HOME 計劃資金，提供寶貴意見和建議。此外，您可與社區發展部門聯繫，索取報告副本，或者在公共聽證會舉行之前，以書面形式向社區發展部門提交意見和建議。地址：320 West Newmark Avenue, Monterey Park, California，電話：(626) 307-1385。

03/14/2013
MONTEREY PARK PROGRESS
蒙特利公園市 PROGRESS 日報

AVISO PÚBLICO
DE LA DISPONIBILIDAD PARA REVISAR EL
BORRADOR DEL PLAN DE ACCIÓN ANUAL DE 2012-2013 Y
AVISO DE AUDIENCIAS PÚBLICAS

POR LA PRESENTE SE DA AVISO que la Ciudad de Monterey Park, California, recibirá fondos de aproximadamente \$ 518,464 dólares de el Programa de Subsidios Globales para el Desarrollo Comunitario (CDBG) y \$ 273,486 dólares de HOME el Programa de Asociación para Inversiones en Vivienda (HOME) del Departamento de Vivienda y Desarrollo Urbano de EE.UU.(HUD) para financiar proyectos durante el Año Fiscal 2013-2014.

La Ciudad de Monterey Park anuncia que el Borrador del Plan de Acción Anual de 2013-2014, según lo requiere el Departamento de Vivienda y Desarrollo Urbano de EE.UU.(HUD), estará disponible para **revisión pública durante un período de 30 días** en o alrededor del 14 de marzo de 2013 hasta el 16 de abril de 2013. El Borrador del Plan de Acción Anual detalla los usos propuestos por la Ciudad sobre los fondos de CDBG y HOME para el Año Fiscal 2013-2014.

El Consejo Municipal de la Ciudad de Monterey Park llevará a cabo **dos** Audiencias Públicas para recibir comentarios públicos sobre el Borrador del Plan de Acción Anual y el Plan de Acción final para los programas CDBG y HOME para el Año Fiscal 2013-2014. La primera audiencia pública para recibir comentarios sobre el Borrador del Plan de Acción Anual de 2013-2014 se llevará a cabo el miércoles, **el 17 de abril de 2013** y la segunda audiencia pública para recibir comentarios sobre el Plan de Acción final de 2013-2014 será el miércoles, **1ro de mayo de 2013**. Ambas audiencias públicas serán a las 7:00 pm en las Cámaras de la Municipalidad, 320 W. Newmark Avenue, Monterey Park, California.

Todas las personas interesadas están invitadas a asistir a las audiencias públicas para comentar sobre los CDBG y HOME proyectos financiados propuestos por la Ciudad para el Año Fiscal 2013-2014. Además, las copias del reportaje se pueden obtener contactando con el Departamento de Desarrollo Comunitario y / o comentarios escritos podrán presentarse antes de la audiencia pública al Departamento de Desarrollo Comunitario, 320 West Newmark Avenue, Monterey Park, California., número de teléfono (626) 307-1385.

03/01/2013

MONTEREY PARK PROGRESO

APPENDIX “D”
Table 3’s

Project Name: CDBG General Program Administration

Description: The funding for this activity will provide for salaries and benefits for staff and consultants implementing the CDBG Program. This activity provides for general management oversight, coordination and monitoring for the CDBG program. Staff will provide local officials and citizens with information about the CDBG program; prepare budgets and schedules; prepare reports (Annual Action Plan and Consolidated Annual Performance Evaluation Report), enters IDIS data, and other HUD-required documents. The proposed funding amount is the maximum allowed for Administration; however, it is not anticipated that these funds will be fully expended. The funding amount may change when final programs and projects are determined.

IDIS Project #	To be completed with receipt of CDBG entitlement.
Location	320 West Newmark Avenue Monterey Park, CA 91754
Priority Need Category	Planning/Administration
Priority Need Category Explanation	The project is a priority because it is necessary for the proper administration of the CDBG program including oversight of the subrecipients and implementation of the citizen participation process.
Expected Completion Date	June 30, 2014
Objective Category	N/A
Outcome Category	N/A
Specific Objectives	N/A
Accomplishment Type	Other - Program Administration
Proposed	N/A
Underway	N/A
Complete	N/A.
Proposed Outcome	N/A
Performance Measure	N/A
Actual Outcome	N/A.
Matrix Code	21A/General Program Administration
Funding Source	CDBG
Proposed Amount	\$93,693
Actual Amount	To be filled out at end of year.

Project Name: Housing Rights Center/Fair Housing Services

Description: Housing Rights Center (HRC) will provide fair housing services that will benefit low- and moderate-income persons. The services include three components: housing discrimination complaint investigation; tenant and landlord counseling; and outreach. HRC investigates housing discrimination complaints brought under both State and Federal fair housing laws. HRC provides telephone and in-person counseling to both tenants and landlords regarding their respective rights under California law and local city ordinances. HRC also administers a comprehensive outreach and education program that includes the distribution of written materials.

IDIS Project #	To be completed with receipt of CDBG entitlement.
Location	Citywide
Priority Need Category	Planning/Administration
Priority Need Category Explanation	HRC will assist the City in taking actions to affirmatively further fair housing. HRC will handle housing discrimination complaints or tenant/landlord counseling.
Expected Completion Date	June 30, 2014
Objective Category	Suitable Living Environment
Outcome Category	Improve availability/accessibility
Specific Objectives	Improve the services for low/mod income persons.
Accomplishment Type	01/People
Proposed	100 people
Underway	The City will be re-funding the Housing Rights Center and fair housing services.
Complete	To be filled out at end of fiscal year.
Proposed Outcome	150 low- and moderate-income persons assisted
Performance Measure	Number of persons assisted with improved access to fair housing services.
Actual Outcome	To be filled out at end of fiscal year.
Matrix Code	21D/Fair Housing Activities (subject to 20% Administration cap)
Funding Source	CDBG
Proposed Amount	\$10,000
Actual Amount	To be filled out at end of year.

Project Name: Section 108 Loan Repayment

Description: The project involves the repayment of a Section 108 Loan Guarantee for the Monterey Park Market Place Shopping Center and acquisition.

IDIS Project #	To be completed with receipt of CDBG entitlement.
Location	Pomona Freeway and Greenwood Avenue Monterey Park, CA 91754
Priority Need Category	Other – Section 108 Payment
Priority Need Category Explanation	This project is a priority because there is a need to pay the debt obligation for the Section 108 loan in connection with the Monterey Park Market Place Shopping Center and Acquisition.
Expected Completion Date	June 30, 2014
Objective Category	Economic Opportunity
Outcome Category	Availability/Accessibility
Specific Objectives	Improve economic opportunities for low income persons
Accomplishment Type	Other – Section 108 Loan Payment
Proposed	Make annual Section 108 payment.
Underway	The City will fund this project in PY 2013-2014.
Complete	To be filled out at end of year.
Proposed Outcome	N/A
Performance Measure	N/A
Actual Outcome	To be filled out at end of year.
Matrix Code	19F/Repayments of Section 108 Loan Principal
Funding Source	CDBG
Proposed Amount	\$551,142
Actual Amount	To be filled out at end of year.

Project Name: HOME Program Administration

Description: The project provides oversight, management and coordination of the HOME Program.

IDIS Project #	To be completed with receipt of HOME entitlement.
Location	320 West Newmark Avenue Monterey Park, CA 91754
Priority Need Category	Planning/Administration
Priority Need Category Explanation	This project is a priority because it is necessary for the proper administration of the HOME program including oversight of the CHDO projects and implementation of the citizen participation process.
Expected Completion Date	June 30, 2014
Objective Category	N/A
Outcome Category	N/A
Specific Objectives	N/A
Accomplishment Type	Other – Program Administration
Proposed	N/A
Underway	N/A
Complete	N/A
Proposed Outcome	N/A
Performance Measure	N/A
Actual Outcome	N/A
Matrix Code	21H/Funding of Administration/Planning Costs of PJ
Funding Source	HOME
Proposed Amount	\$27,348
Actual Amount	To be filled out at end of year.

Project Name: HOME CHDO Program

Description: The project provides funds to Community Housing Development Organizations (CHDOs) for the development of affordable housing. Projects will involve acquisition and rehabilitation of a structure(s) that will be used to provide affordable housing.

IDIS Project #	To be completed with receipt of HOME entitlement.
Location	Community Wide
Priority Need Category	Housing
Priority Need Category Explanation	This project is a priority because it is necessary to allocate 15% of the HOME funds to projects owned, operated, or sponsored by CHDOs.
Expected Completion Date	June 30, 2014
Objective Category	Creating Decent Housing
Outcome Category	Affordability
Specific Objectives	Increase the supply of affordable rental housing.
Accomplishment Type	1 Housing Units
Proposed	Acquisition and rehabilitation of housing units over the 5-year Consolidated Plan period.
Underway	The City will provide HOME funds to a CHDO affordable housing project.
Complete	To be filled out at end of year.
Proposed Outcome	CHDOs funds are not enough to acquire and rehabilitate housing units each year. The proposed outcome is affordable housing units over a 5-year period.
Performance Measure	Number of units acquired, rehabilitated and made affordable.
Actual Outcome	To be filled out at end of year.
Matrix Code	14G/Acquisition for Rehabilitation
Funding Source	HOME
Proposed Amount	\$41,022
Actual Amount	To be filled out at end of year.

Project Name: HOME Owner Occupied Housing Rehabilitation Program

Description: The project will provide grants and deferred loans to owner occupied residential properties to eliminate code violations and make the property meet housing standards. HOME funds will available for grants and loans to income and property qualified property owners.

IDIS Project #	To be completed with receipt of HOME entitlement.
Location	Community Wide
Priority Need Category	Housing Rehabilitation
Priority Need Category Explanation	This project is a priority because there is a need to increase the supply of affordable housing.
Expected Completion Date	June 30, 2014
Objective Category	Creating Decent Housing
Outcome Category	Affordability
Specific Objectives	Increase the supply of affordable rental housing.
Accomplishment Type	5Housing Units
Proposed	Rehabilitate eight (8) residential properties.
Underway	The City will provide HOME funds to low-and moderate-income owners.
Complete	To be filled out at end of year.
Proposed Outcome	Rehabilitation of five (5) residential properties.
Performance Measure	Number of units rehabilitated.
Actual Outcome	To be filled out at end of year.
Matrix Code	14A/ Rehab Single-Unit Residential
Funding Source	HOME
Proposed Amount	\$205,116
Actual Amount	To be filled out at end of year.

Staff Report City of Monterey Park

May 1, 2013

To: Paul Talbot, City Manager
From: Tim Shay, Support Services Manager
Re: Comprehensive Master Fee Study – Approval of Final Report

Background/Discussion

In 1989 the City Council adopted Resolution No. 9322 which established a Master Schedule of Fees and Charges. This list of fees is used for by the City to recover the cost for activities and services provided. As identified in the Strategic Plan, one of the major goals identified was to have a comprehensive study performed on the City's list of fees. The purpose of this study is to ensure that the fees currently in place are fair and reasonable and effectively recover the cost for the services provided.

The City Council previously approved a contract with Willdan Financial Services to perform a comprehensive master fee study for the City. Pursuant to its contract, Willdan met with City Staff to discuss the process to develop accurate costs incurred by each department charging fees for services. Following this meeting, each department thoroughly evaluated each fee to develop the new recommended fee list.

The total cost for each fee included in this study is based on the full cost of providing the services, including direct salaries of the staff involved, the benefits of those individuals, direct departmental costs, as well as indirect costs from central service support. The study yielded the full cost recovery fee for each service provided. The final recommended fees do not necessarily recover 100% of the cost, and some identify a certain amount of subsidy outlined in the fee model.

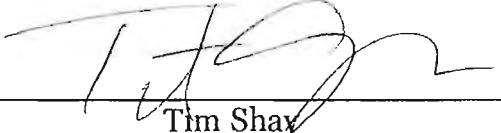
Fiscal Impact

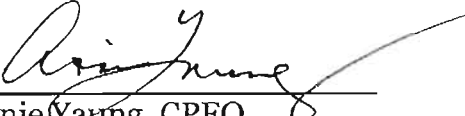
The study results provide a solid understanding of each fee amount and ensures compliance with State law and enhances fairness and equity. The City has not adjusted its fees and charges to reflect reasonable cost recovery for over four years. The proposed fee adjustments would generate approximately \$90,738 for the City based on a full-year implementation. Staff would reflect adjustments to the budget revenues in the final 2013-2014 budget.

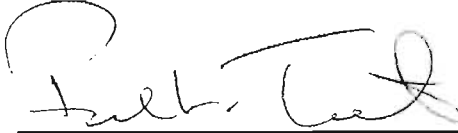
Recommendation

It is recommended that the City Council:

1. Open a public hearing, take evidence, and adopt Resolution No. _____ revising the City's the master fee schedule.
2. Take such additional, related, action that may be desirable.

By: 
Tim Shay
Support Services Manager

By: 
Annie Young, CPFO
Financial Services Manager

Approved: 
Paul Talbot
City Manager

City of Monterey Park

Comprehensive User Fee Study Report

March 15, 2013



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Office Locations:

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Oakland, CA
Sacramento, CA

New York, NY
Orlando, FL

www.willdan.com

February 14, 2013

Tim Shay
City of Monterey Park
Support Services Manager

Dear Mr. Shay,

Willdan Financial Services (Willdan) is pleased to present this report on the Comprehensive User Fee Study conducted for the City of Monterey Park (City).

This report was undertaken to assist the City in determining the costs of providing important services to its local community in order to help continue its operations at the level of service that the community has come to expect. The focus of this study is to ensure that the City has sufficient revenues to meet their service obligations and that user fees are set proportionate to the costs of providing the services. Our report outlines the approach, findings, and conclusions of this study.

This report has been prepared using generally accepted fee setting techniques. The City's Budget, Salary Schedule, Cost Allocation Plan, and Departmental Costs were the primary sources for the data contained within this report. Willdan worked closely with City staff over the course of this project. The conclusions contained within this report provide the City with a set of recommendations to provide stable funding for continued City services, based on a cost of service analysis that will result in fair and equitable user fees to the City's end users.

Thank you, it was a pleasure working with you, and thank you to each City Department for the support and cooperation extended throughout the study.

Sincerely,

Willdan Financial Services

A handwritten signature in black ink, appearing to read 'Chris Fisher', is written over the printed name.

Chris Fisher
Group Manager

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EXECUTIVE SUMMARY

The City of Monterey Park engaged Willdan to determine the full costs incurred by the City in support of various activities for which the City charges user fees. Due to the complexity and the breadth of performing a comprehensive review of fees, Willdan employed a variety of fee methodologies to identify the full costs of individual fee and program activities. This report and the appendices herein identifies 100% full cost recovery for City services and the recommended level of recovery as determined through discussion with departmental staff.

The reality of the local government fee environment is that significant increases to achieve 100% cost recovery are often not feasible, desirable, or appropriate—particularly in a single year. In recognition of this situation, the recommended fees identified herein are either at or slightly less than full cost recovery.

STUDY OBJECTIVE

As the City of Monterey Park seeks to manage resources efficiently and respond to increased service demands, it needs a variety of tools to provide assurance that it has the best information and the best resources to make sound decisions, fairly and legitimately set fees, maintain compliance with state law and local policies, and meet the needs of the City administration and its constituency. Given the limitations on raising revenue in local government, the City recognizes that a User Fee Study is the most cost-effective way to understand the total cost of services and identify potential fee adjustments. Essentially, a User Fee is a payment for a requested service provided by a local government that primarily benefits an individual or group.

The total cost of each service included in this analysis is based on the full cost of providing city services, including direct salaries and benefits of City staff, direct departmental costs, and indirect costs from central service support. This study determines the full cost recovery fee for the City to provide each service; however, each fee is set at the City's discretion, up to 100% of the total cost as specified in this report.

The principle goal of the study was to help the City determine the full cost of the services that are provided. In addition, Willdan established a series of additional objectives including:

- Developing a rational basis for setting fees
- Identifying subsidy amount, if applicable, of each fee in the model
- Enhancing fairness and equity
- Ensuring compliance with State law
- Developing an updatable and comprehensive list of fees

The study results can help the City better understand its true costs and the basis for making informed policy decisions regarding the most appropriate fees, if any, to collect from individuals and organizations that require individualized services from the City.

SCOPE OF THE STUDY

The scope of this study encompasses a review and calculation of the user fees charged by the following Monterey Park departments and divisions:

- Fire
- Police
- City Clerk
- Library
- Recreation and Community Services
- Community Development
- Public Works

The study involved the identification of existing and potential new fees, fee schedule restructuring (particularly for the Building Division), data collection and analysis, orientation and consultation, quality control, communication and presentations, and calculation of individual service costs (fees) or program cost recovery performance.

AIM OF THE REPORT

The User Fee Study focused on the cost of City services, as City staff currently provides them, at existing, known, or reasonably anticipated service and staff levels. This report provides as a summary of the study results, as well as a general description of the approach and methods Willdan and City staff used to determine the updated recommended fee schedule. Conversely, the report is not intended to document all of the numerous discussions throughout the process, nor is it intended to provide influential dissertation on the qualities of the utilized tools, techniques, or other approaches.

USER FEE BACKGROUND

BACKGROUND

As part of a general cost recovery strategy, local governments have adopted user fees to fund programs and services that provide limited or no direct benefit to the community as a whole. As City's struggle to maintain levels of service and variability of demand, cities have become increasingly aware of subsidies provided by the General Fund and have implemented cost-recovery targets. To the extent that governments use general tax monies to provide individuals with private benefits, and not require them to pay the full cost of the service (and, therefore, receive a subsidy), the government is limiting funds that may be available to provide other community-wide benefits. In effect, the government is using community funds to pay for private benefit. Unlike most revenue sources, cities have more control over the level of user fees they charge to recover costs, or the subsidies they can institute.

ADDITIONAL POLICY CONSIDERATIONS

It is becoming a growing trend for municipalities to update their fee schedules to reflect the actual costs of certain public services that primarily benefit users. Fees are imposed because they recover costs associated with the provision of specific services benefiting the user, thereby reducing the use of General Fund monies for such purposes.

In addition to collecting direct cost of labor and materials associated with processing and administering user services, it is common for local governments recover support costs. Support costs are those costs relating to a local government's central service departments that are properly allocable to the local government's operating departments. Central services support cost allocations were derived from the City's Cost Allocation Plan.

As labor effort and costs associated with the provision of services fluctuate over time, a significant element in the development of any fee schedule is that it be adopted with the flexibility to remain current. Consequently, it is recommended that the City include the inflation factors of Marshall & Swift and the MOU in the resolution adopting the fee schedule that allows the City Council, by resolution, to annually increase or decrease the fees. It is also recommended that the City perform this internal review annually with a comprehensive review of services and fees performed every three to five years, which would include adding or removing fees for any new or eliminated programs/services.

PROJECT APPROACH AND METHODOLOGY

CONCEPTUAL APPROACH

The basic concept of a User Fee Study is to determine the “reasonable cost” of each service provided by the City for which it charges a user fee. The full cost of providing a service may not necessarily become the City’s fee, but it serves as the objective basis as to the maximum amount that can be collected, from which the City leaders can make informed decisions regarding the final fee level. One of the critical methods used to ensure full cost recovery rates was to establish annual productive (or “billable”) hours for staff. This study reduced the full-time annual hours (2,080) by the non-billable hours, such as holiday, vacation, sick leave. By using only the true number of productive hours per employee, the study ensures that allowable costs are recovered during the actual hours of operation of the City.

The standard fee limitation established in California law for property-related (non-discretionary) fees is the “estimated, reasonable cost” principle. In order to maintain compliance with the letter and spirit of this standard, every component of the fee study process included a related review. The use of budget figures, time estimates, and improvement valuation clearly indicates reliance upon estimates for some data. The cost figures used as the basis for the study were from the City of Monterey Park’s FY 2012/13 Adopted Budget.

FULLY BURDENED HOURLY RATES

The total cost of each service included in this analysis is based on the Fully Burdened Hourly Rates (FBHRs) that were determined for City personnel directly involved in providing services. The FBHRs include, not only personnel salary and benefits, but also departmental overhead costs (operation costs and administration personnel costs) and central services overhead costs. The FBHRs are then multiplied by the average estimated number of hours, or portion thereof, by position, needed to complete each service. The result is the total cost to the City for rendering a service. The total cost is also referred to as the full cost recovery fee.

SUMMARY STEPS OF THE STUDY

The methodology to evaluate most User Fee levels is straightforward and simple in concept. The following list provides a summary of the study process steps:

Data Analysis	Building Cost Layers	Set Fees
Department Interviews	Direct Services	Define the Full Cost of Services
Time Estimates	Indirect Services	Set Cost Recovery Policy
Labor Costs	Department Overhead	
Cost Allocation Plan	City-Wide Overhead	

ALLOWABLE COSTS

This report identifies three types of costs that, when combined, constitute the fully burdened cost of a service (Appendix A). Costs are defined as direct labor, including salary and benefits, departmental overhead costs, and the city's central services overhead, where departmental and central service overhead costs constitute support costs. These cost types are defined as follows:

- **Direct Labor:** The costs related to staff salaries for time spent directly on fee-related services.
- **Departmental Overhead:** A proportional allocation of departmental overhead costs, including operation costs such as supplies and materials that are necessary for the department to function.
- **Central Services Overhead:** These costs, detailed in the city's Cost Allocation Plan, represent services provided by those Central Services Departments whose primary function is to support other City departments.



METHODOLOGY

The three methods of analysis for calculating fees used in this report are the:

Case Study Method: This approach estimates the actual labor and material costs associated with providing a unit of service to a single user. This analysis is suitable when City staff time requirements vary dramatically for a service, or for special projects where the time and cost requirements are not easy to identify at the project's outset. Further, the method is effective in instances when a staff member from one department assists on an application, service or permit for another department on an as-needed basis. Costs are estimated based upon interviews with City staff regarding the time typically spent on tasks, a review of available records, and a time and materials analysis.

Programmatic Approach: The standard Case Study approach relies upon the detailed analysis of specific time estimates, salaries and benefits, expenditures, and overhead costs. In many instances, the underlying data are not available or vary widely, leaving a standard unit cost build-up approach impractical. In addition, market factors and policy concerns (as opposed to actual costs) tend to influence fee levels more than other types of services. With these general constraints, and in order to maximize the utility of this analysis, Willdan Financial employed a different methodology where appropriate.

QUALITY CONTROL / QUALITY ASSURANCE

All study components are interrelated, thus flawed data at any step in the process will cause the ultimate results to be inconsistent and unsound. The elements of our Quality Control process for User Fee calculations include:

- Involvement of knowledgeable City staff
- Clear instructions and guidance to City staff
- Reasonableness tests and validation
- Normalcy/expectation ranges
- Confirmation of staff hours
- FTE balancing
- Internal and external reviews
- Cross-checking

CITY STAFF CONTRIBUTIONS

As part of the study process, Willdan received tremendous support and cooperation from City staff, who contributed and reviewed a variety of components to the study, including:

- Budget and other cost data
- Staffing structures
- Fee and service structures, organization, and descriptions
- Direct and indirect work hours (billable/non-billable)
- Time estimates to complete work tasks
- Frequency and current fee levels
- Review of draft results and other documentation

A User Fee Study requires significant involvement of the managers and line staff from the departments—on top of their existing workloads and competing priorities. The contributions from City staff were critical to this study. We would like to express our appreciation to the individuals involved for their assistance, professionalism, positive attitudes, helpful suggestions, responsiveness, and overall cooperation.

MONTEREY PARK USER FEES

COST RECOVERY

The cost recovery models, by department/division fee type, are presented in detail in [Appendix B](#). Full cost recovery is determined by the estimated amount of time each position (in increments of minutes or hours) spends to render a service, then summing the total cost to determine the full cost. The estimated time of how long it takes City staff to render each service is determined by Willdan and City staff through a time and materials survey conducted for each department/division fee type included in the study. The resulting cost recovery amount represents the total cost of providing each service. The City's current fee being charged for each service, if applicable, is provided in this section, as well, for reference.

It is important to note that the time and materials survey used to determine the amount of time each employee spends assisting in the provision of the services listed on the fee schedule is essential in identifying the total cost of providing each service. Specifically, in providing services, a number of employees are often involved in various aspects of the process, spending anywhere from a few minutes to several hours on the service.

The principle goal of this study was to identify the cost of City services, in order to provide information to help the City make informed decisions regarding the actual fee levels and charges. The responsibility to determine the final fee levels is a complicated task. City staff must consider many issues in formulating recommendations, and the City Council must consider those same issues and more in making the final decisions.

City staff assumes the responsibility to develop specific fee level recommendations to present to the City Council. Unfortunately, there are no hard and fast rules to guide the City, since many of the considerations are based on the unique characteristics of the City of Monterey Park and administrative and political discretion. However, in setting the level of full cost recovery for each fee, one should consider whether the service solely benefits one end user or the general community.

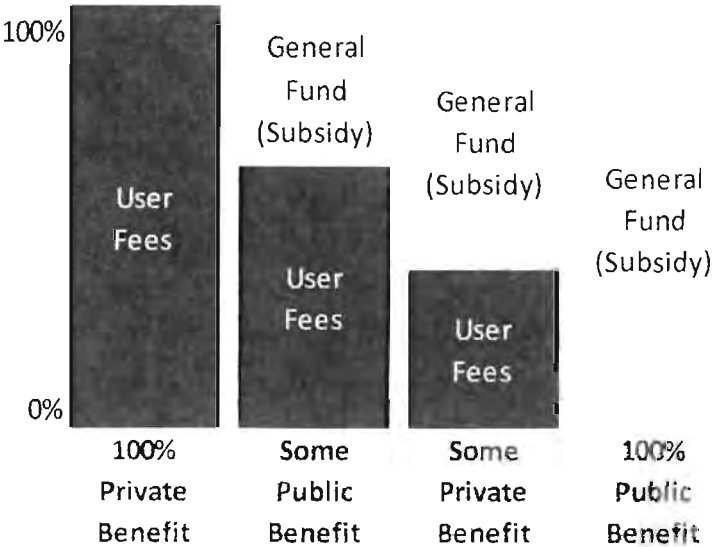
SUBSIDIZATION

Recalling the definition of a user fee helps guide decisions regarding subsidization. The general standard is that individuals (or groups) whom receive a wholly private benefit should pay 100% of the full cost of the services. In contrast, services that are simply public benefit should be funded entirely by the general fund's tax dollars. Unfortunately, for the decision makers, a large number of services fall into the range between these two extremes (i.e., some planning and recreation services). The graphic on the following page illustrates the potential decision basis:

Further complicating the decision, opponents of fees often assert that the activities subject to the fees provide economic, cultural, "quality of life," or other community benefits that exceed the costs to the City. It is recommended the City consider such factors during its deliberations regarding appropriate fee levels.

Of course, subsidization can be an effective public policy tool, since it can be used to reduce fees to encourage certain activities (such as sports programs and educational classes) or allow some people to be able to afford to receive services they otherwise could not at the full cost. In addition, subsidies can be an appropriate and justifiable action, such as to allow citizens to rightfully access services, (such as appeals of discretionary actions) without burdensome costs.

Despite the intent, it is important for the City and public to understand that subsidies must be covered by another revenue source, such as the General Fund. Therefore, the general taxpayer will potentially help to fund private benefits, and/or other City services will not receive funds that are otherwise directed to cover subsidies.



IMPACT ON DEMAND (ELASTICITY)

Economic principles of elasticity suggest that increased costs for services (higher fees) will eventually curtail the demand for the services; whereas lower fees may spark an incentive to utilize the services and encourage certain actions. Either of these conditions may be a desirable effect to the City. However, the level of the fees that would cause demand changes is largely unknown. The Cost of Service Study did not attempt to evaluate the economic or behavioral impacts of higher fees; nevertheless, the City should consider the potential impacts of these issues when deciding on fee levels.

SUMMARY

If the City’s overriding goal of this study were to maximize revenues from user fees, Willdan would recommend setting user fees at 100% of the full cost identified in this study. However, we understand that revenue enhancement is not the only goal of a cost of service study, and sometimes full-cost recovery is not needed, desired, or appropriate. Other City and departmental goals, City Council priorities, policy initiatives, past experience, implementation issues, and other internal and external factors may influence staff recommendations and City Council decisions. In this case, the proper identification of additional services (new or existing services) and creation of a consistent and comprehensive fee schedule was the primary objective of this study. City staff has reviewed the full costs and identified the “recommended fee levels” for consideration by City Council. The appendices exhibit these unit fees individually.

RECREATION AND COMMUNITY SERVICES

The Recreation and Parks Department is responsible for the development, implementation, coordination and delivery of recreational and leisure time activities. The programs are to promote the well being and enjoyment of life for the City's residents through the fulfillment of their recreational, cultural, social and educational needs; and for the development and maintenance of public parks, facilities, landscaped areas, street medians and trees.

In addition to the recreational activities the department operates the City's Dial-A-Ride service, Volunteer Programs, Cable TV (MPK-TV), and coordinates the monthly publication of CASCADES.

ANALYSIS

Willdan individually reviewed all services and programs associated with Recreation and Community Services. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Recreation and Community Service activities and programs relied upon the standard unit cost build-up approach, whereby we calculated the cost of each unit of service using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated cost against the current fee amount to determine, if charged, whether the fee would recover the costs associated with the requested service.

COMMUNITY DEVELOPMENT

The Community Development Department has, as its mission, to maintain the City's physical environment through the effective and efficient use of the City's legislative mandates (i.e. maintaining the General Plan, zoning, building, and property maintenance codes), which provide a solid foundation for an excellent quality of life for the residents of Monterey Park. This Department is also responsible for providing services that promote the community's short and long term development interests in maintaining Monterey Park's traditionally high standards of development in residential, commercial, and industrial areas, as well as providing staff assistance to the Planning Commission, Design Review Board, Modification Committee, and City Council.

ANALYSIS

Willdan individually reviewed all services and programs conducted by Community Development. The review also consisted of an evaluation of existing services in an effort to update the fee schedule. .

The analysis of Community Development activities relied upon the standard unit cost build-up approach, whereby we calculated the cost of each unit of service using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated cost against the current fee amount to determine, if charged, whether the fee would recover the costs associated with the requested service.

POLICE

The Monterey Park Police Department is a diverse work force reflecting the demographics of our community. This allows us to recognize and address various issues that exist in our many different neighborhoods. Through our staff, of whom many are bilingual, our open communications network with our community is achieved in a variety of forms, including programs such as Neighborhood Watch, Business Watch, Citizen Patrol, Police Reserves, and Explorers.

ANALYSIS

Willdan individually reviewed all services and programs conducted by Police. The review also consisted of an evaluation of existing services in an effort to update the fee schedule. .

The analysis of Police activities relied upon the standard unit cost build-up approach, whereby we calculated the cost of each unit of service using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated cost against the current fee amount to determine, if charged, whether the fee would recover the costs associated with the requested service.

PUBLIC WORKS

Generally, The Public Works Department is responsible for providing and maintaining the City's infrastructure in a manner that ensures the health, safety, and welfare of the City's residents and visitors.

This includes the planning, design, construction, maintenance and operations of public land, including parks, roadways, sidewalks, sewers and storm drains; public buildings and structures; water production, storage and delivery facilities; and the repair and maintenance of City vehicles and equipment.

The Public Works Department is made up of four divisions: Engineering, Sewer Utility, Storm Drain Utility, and Maintenance Services.

ANALYSIS

Willdan individually reviewed all services and programs conducted by Public Works. The review also consisted of an evaluation of existing services in an effort to update the fee schedule. .

The analysis of Public Works activities relied upon the standard unit cost build-up approach, whereby we calculated the cost of each unit of service using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated cost against the current fee amount to determine, if charged, whether the fee would recover the costs associated with the requested service.

FIRE

The Fire Department is entrusted with the responsibility of providing this community, its citizens and guests, with the highest level of standard care and emergency response in support of our organizational mission, the reservation of life, property, and the environment. Typical of most other Southern California cities, Monterey Park is subjected to naturally occurring events, such as earthquakes, brush fires, flooding, and mud slides. The City is charged with the task of managing numerous human-caused hazards as well, including building fires, environmental hazardous conditions, multi-casualty medical events and numerous other catastrophic occurrences. Three of the most heavily traveled interstates and state highways border this city. This proximity results in numerous transportation accidents, which require specialized mitigation equipment. This proximity results in numerous transportation accidents, which require specialized mitigation equipment, the treatment and transportation of the injured patients to the community hospitals, and the probability of a transportation vehicle incident with a resulting release of hazardous materials. These and other complex incidents are a major concern to the Fire Department and the community.

ANALYSIS

Willdan individually reviewed all services and programs conducted by the Fire Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule. .

The analysis of the Fire Department activities relied upon the standard unit cost build-up approach, whereby we calculated the cost of each unit of service using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated cost against the current fee amount to determine, if charged, whether the fee would recover the costs associated with the requested service.

CITY CLERK

The City Clerk is an elected position whose office is responsible to the electorate for keeping a complete and accurate record of City Council proceedings, maintaining official city records, supplying public information and conducting municipal elections according to the stipulations of State and Federal laws.

ANALYSIS

Willdan individually reviewed all services and programs conducted by the City Clerk. The review also consisted of an evaluation of existing services in an effort to update the fee schedule. .

The analysis of the City Clerk activities relied upon the standard unit cost build-up approach, whereby we calculated the cost of each unit of service using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated cost against the current fee amount to determine, if charged, whether the fee would recover the costs associated with the requested service.

LIBRARY

The library serves the residents, city employees and business community of the City of Monterey Park by acquiring, organizing and maintaining a diversified collection of books and non-print materials; encouraging and promoting independent lifelong learning; providing reference assistance to answer personal, business and job-related inquiries; providing recreational reading, listening and viewing opportunities; providing access for patrons to materials and services in other libraries; and preserving Monterey Park's heritage by collecting local information and materials of historical significance.

ANALYSIS

Willdan individually reviewed all services and programs conducted by the library. The review also consisted of an evaluation of existing services in an effort to update the fee schedule. .

The analysis of the library's activities relied upon the standard unit cost build-up approach, whereby we calculated the cost of each unit of service using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated cost against the current fee amount to determine, if charged, whether the fee would recover the costs associated with the requested service.

APPENDIX A – TOTAL ALLOWABLE COST TO BE RECOVERED

Below is the total allowable costs that may be recovered through User Fees; however, only a percentage of the total allowable cost is realized as staff not only work on services related to User Fees, but also work on an array of other City functions during the operational hours of the City. In addition, the frequency of each service activity also plays a role on the amount of revenue recovered. As the activity level of certain services fluctuate from year to year, so will the amount of revenue generated by the City's User Fees.

The total cost of each service included in this analysis is based on the Fully Burdened Hourly Rates (FBHRs) that were determined for City personnel directly involved in providing services. The FBHRs include, not only personnel salary and benefits, but also departmental overhead costs (operation costs and administration personnel costs) and central services overhead costs. The FBHRs are then multiplied by the average estimated number of hours, or portion thereof, by position, needed to complete each service. The result is the total cost to the City for rendering a service. The total cost is also referred to as the full cost recovery fee.

Department	Salaries & Benefits	Operating Budget	CAP Allocation	Total Costs
City Clerk	-	-	-	-
Fire	7,459,629	856,771	1,806,192	10,979,363
Library	1,302,425	170,636	496,602	2,140,299
Recreation and Community Services	1,725,314	791,058	880,908	4,188,338
Community Development	801,311	99,889	428,791	1,429,880
Police	10,714,006	1,330,543	2,786,011	16,161,103
Public Works	642,232	327,641	1,074,539	2,372,053

APPENDIX B – COST RECOVERY ANALYSIS

The following tables provide the results of the case study methodology (time surveys), resulting full cost recovery amount, and recommended fees.

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Fire							
SECTION 8 - FIRE DEPARTMENT							
Annual Business Inspection- 7-10	76	100.00	184.28	184.00	84.0%		
Annual Business Inspection- 11-20	77	125.00	184.28	184.00	47.2%		
Annual Business Inspection- 21 & over	78	150.00	184.28	184.00	22.7%		
Building Life/Safety Plan Check	28	160.00	156.74	156.00	-2.5%	per hour	
Fire Alarm System (New & Tenant Improvement commercial system)	29	319.00	270.79	270.00	-15.4%	plus \$6.50 per device	plus third party costs
Fire Extinguisher System/Hood & Duct Dry, wet or halon	30	255.00	270.79	270.00	5.9%	plus \$7.00 per device	plus third party costs
Fire Hydrant Flow Calculation	31	319.00	121.07	121.00	-62.1%		
Fire Investigation/After hour & special inspections	32	109.00	207.16	207.00	89.9%	per hour	
Fire Sprinkler System (New residential/commercial construction)	33	255.00	270.79	270.00	5.9%	plus \$6.50 per head	
Fire Sprinkler System Tenant Improvement	34	191.00	270.79	270.00	41.4%	plus \$6.50 per head	
Records Management (Storage for fire plans)	35	64.00	18.15	64.00	0.0%	per plan	per RES 10823
Flammable/Combustible Liquid Storage. Additional tanks (inspection) (Special Permit)	36	96.00	211.54	211.00	119.8%		
Flammable/Combustible Liquids Storage Permit (Annual)	37	255.00	211.54	211.00	-17.3%		
Flammable/Combustible Liquids/Gas tank Storage. (New Installation)	38	192.00	211.54	211.00	9.9%	per tank	
Flammable/Combustible Liquids/Gas tank Storage. (Removal)	39	192.00	211.54	211.00	9.9%	per tank	
Liquefied Petroleum Gases/Annual Permit	40	192.00	211.54	211.00	9.9%	per tank	
Liquefied Petroleum Gas/New Installation	41	202.00	211.54	211.00	4.5%		
Medical Gas System Annual Permit (Special)	42	96.00	211.54	211.00	119.8%		
Medical Gas System Install (Plan Check)	43	202.00	211.54	211.00	4.5%		
Document Copy Charge Response Reports (CFIRS & EMS)	44	8.00	12.92	8.00	0.0%	per report	
Water Removal -Single Family Dwelling (Not caused by a fire or natural disaster)	45	138.00	318.99	318.00	130.4%	per hour	
Water Removal -Commercial Building (Not caused by a fire or natural disaster)	46	138.00	318.99	318.00	130.4%	per hour	
Illegal Burns	47	166.00	318.99	318.00	91.6%		Penalty
Structure Fire Fee -Residential	48	638.00	1,218.69	500.00	-21.6%		
Code 3 Response: F/Alarm due to non- notification of alarm work/tests or alarm system malfunction due to neglect, building maintenance or cooking	50	306.00	318.99	318.00	3.9%	per call (3 free per calendar year)	
Smoke/Odor Removal -Not related to fire	51	138.00	318.99	318.00	130.4%	per hour	
Hillside Covering Private Property (Not related to fire or natural disaster)	52	138.00	318.99	318.00	130.4%	per hour plus materials	
Roof Covering not related to fire or natural disaster	53	138.00	318.99	318.00	130.4%	per hour plus materials	
Standpipe system & charge (wet, dry or combination)	590	123.00	131.15	131.00	6.5%	plus \$3.85 per outlet	
Underground Pipeline Inspection	591	38.00	71.35	71.00	86.8%	plus \$46 per hour	
Vapor Recovery System Permit (Special Permit)	56	96.00	152.37	35.00	-63.5%	Flat Rate	
Flammable Liquid Installation Plan Check & install inspection	57	166.00	152.37	152.00	-8.4%		
Citizen CPRI AED Training Program (Resident)	58	30.00	397.97	30.00	0.0%	per resident	Flat Rate
Citizen CPRI AED Training Program (Non-Resident)	59	35.00	397.97	35.00	0.0%	per non-resident	Flat Rate
Flammable Liquid Room Plan Check & Inspection	60	128.00	148.00	148.00	15.6%		
Halon Extinguisher System, Permit	61	172.00	148.00	148.00	-14.0%	plus \$3.85 per nozzle	
Filing Details Staff Time	62	89.00	278.51	278.00	212.4%	per hour	
Multi-Story structures (non-high rise per floor)	63	77.00	71.35	71.00	-7.8%		
Non-Compliance Reinspection - 3rd inspection	64	128.00	0.00	128.00	0.0%		per RES 10823
Non-Compliance Reinspection - 4th inspection	65	160.00	0.00	160.00	0.0%		per RES 10823
Non-Compliance Reinspection - 5th inspection	66	191.00	0.00	191.00	0.0%		per RES 10823
Non-Compliance Reinspection - 6th inspection	67	223.00	0.00	223.00	0.0%		per RES 10823
State Mandated Inspections - High-rise buildings (75 feet & up)	68	128.00	152.37	152.00	18.8%	per floor	
State Mandated Inspections - R-1, multi-family occupancy (3 units & up)	69	64.00	121.07	121.00	89.1%	per floor	
State Mandated Inspections - High-rise, R-1 occupancy	70	128.00	192.42	192.00	50.0%	per floor	
Other Mandated Inspections (day care, private school, residential elder facilities)	71	0.00	168.33	168.00	0.0%		
Other Mandated Inspections (day care, private school, residential elder facilities) - 9 to 14 occupants	72	96.00	168.33	168.00	75.0%	per inspection	
Other Mandated Inspections (day care, private school, residential elder facilities) - 15 or more occupants	73	115.00	168.33	168.00	46.1%	per inspection	
Annual Business Inspection- Employees 3 & Under	74	0.00	184.28	184.00	0.0%		
Annual Business Inspection- 4-6	75	75.00	184.28	184.00	145.3%		
Annual Fire Permits/Inspections - Assembly (>50)	79	191.00	176.18	176.00	-7.9%		
Annual Fire Permits/Inspections - Cellulose Nitrate	80	166.00	176.18	176.00	6.0%		
Annual Fire Permits/Inspections - Combustible Fiber Storage	81	166.00	176.18	176.00	6.0%		
Annual Fire Permits/Inspections - Compressed Gases	82	191.00	176.18	176.00	-7.9%		
Annual Fire Permits/Inspections - Dry Cleaning Plants	83	319.00	176.18	176.00	-44.8%		
Annual Fire Permits/Inspections - Dust Producing Operation	84	211.00	176.18	176.00	-16.6%		
Annual Fire Permits/Inspections - Flammable/Combustible Liquids	85	255.00	176.18	176.00	-31.0%		
Annual Fire Permits/Inspections - Firework Stands	86	64.00	176.18	176.00	175.0%		
Annual Fire Permits/Inspections - Hazardous Materials Storage	87	383.00	176.18	176.00	-54.0%		

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Fire							
SECTION B - FIRE DEPARTMENT							
Annual Fire Permits/Inspections - Repair Garages	88	191.00	176.18	176.00	-7.9%		
Annual Fire Permits/Inspections - High Piled Combustible Storage	89	383.00	176.18	176.00	-54.0%		
Annual Fire Permits/Inspections - Spraying or Dipping (spray booth)	90	191.00	176.18	176.00	-7.9%		
Annual Fire Permits/Inspections - Tank Vehicles	91	217.00	176.18	176.00	-18.9%		
Annual Fire Permits/Inspections - Welding & Cutting Operations	92	191.00	176.18	176.00	-7.9%		
Annual Fire Permits/Inspections - Special Permits (per fire code)	93	96.00	176.18	176.00	83.3%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Aerosol Products	94	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Aircraft Refueling Vehicles	95	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Aircraft Repair Hanger	96	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Asbestos Removal	97	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Automobile Wrecking Yard	98	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Battery System	99	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Candles and Flames in Assembly Areas	100	166.00	81.63	81.00	-51.2%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Carnivals & Fairs	101	166.00	204.00	204.00	22.9%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Cellulose Nitrate Storage	102	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Combustible Material Storage	103	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Commercial Rubbish-Handling Operation	104	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Cryogenics	105	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Explosives or Blasting Agents (Possess, Store,	106	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Fire Hydrants & Water-Control Valves	107	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Fruit Ripening	108	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Hot-Work Operations/Asphalt Kettles	109	191.00	104.19	104.00	-45.5%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Liquefied Petroleum Gases	110	191.00	152.37	152.00	-20.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Liquid or Gas-Fueled Vehicles or Equipment in Assembly Buildings	111	191.00	152.37	152.00	-20.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Lumber Yards	112	255.00	156.74	156.00	-38.8%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Magnesium Working	113	166.00	156.74	156.00	-6.0%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Mall, Covered	114	255.00	287.26	287.00	12.5%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Motor Vehicle Fuel-Dispensing Stations	115	319.00	132.65	132.00	-58.6%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Nitrate Film	116	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Open Burning	117	191.00	152.37	152.00	-20.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Organic Coating	118	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Ovens, Industrial Baking or Drying	119	191.00	152.37	152.00	-20.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Parade Floats	120	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Places of Assembly	121	255.00	152.37	152.00	-40.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Pyrotechnical Special Effects Material	122	191.00	247.21	247.00	29.3%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Radioactive Materials	123	166.00	211.54	211.00	27.1%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Refrigeration Equipment	124	166.00	152.37	152.00	-8.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Temporary Membrane Structures, Tents &	125	255.00	152.37	152.00	-40.4%		

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Fire							
SECTION B - FIRE DEPARTMENT							
Special Other Permits (Per Fire Code) Not Otherwise Listed - Tire Storage	126	255.00	152.37	152.00	-40.4%		
Special Other Permits (Per Fire Code) Not Otherwise Listed - Wood Products	127	191.00	152.37	152.00	-20.4%		
Ambulance Transportation Fee: 1. ALS/EKG-IV (including dispatcher costs)	128	1,473.00	0.00	1,473.00	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 2. ALS-Nonspecialized (including dispatcher costs)	129	1,473.00	0.00	1,473.00	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 3. CODE 3	130	127.75	0.00	127.75	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 4. Mileage Rate	131	18.50	0.00	18.50	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 5. Standby Time	132	48.25	0.00	48.25	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 6. Cervical Collar	133	45.00	0.00	45.00	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 7. Backboard, splints,	134	50.00	0.00	50.00	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 8. Traction Splints	135	90.75	0.00	90.75	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 9. Neonatal Transport	136	191.00	0.00	191.00	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 10. Ice packs	137	26.75	0.00	26.75	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 11. Bandages, dressing	138	26.75	0.00	26.75	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 12. Oxygen	139	91.00	0.00	91.00	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 13. Obstetrical kit	140	49.00	0.00	49.00	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 14. Burn kit	141	49.00	0.00	49.00	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 15. Pulse Oximeter	142	86.75	0.00	86.75	0.0%		per LA COUNTY RES 11094
Ambulance Transportation Fee: 16. Patient Assessment Fee (including dispatcher costs)	143	250.75	0.00	251.00	0.1%		per LA COUNTY RES 11094
Annual Permit/Industrial Waste Inspection for restaurant/Public Assembly with any Occupant Load and a Grease Waste Inspection	160	727.00	0.00	727.00	0.0%		per RES 9756
Industrial Waste Plan Check Fee	161	Cost plus 50%	0.00	597.00	0.0%	[\$638 min. deposit]	per RES 9756 MPMC 14.04.060 County Code 20.36.245
Industrial Waste Inspection -Class A	162	277.00	0.00	287.00	3.6%		per RES 9756 MPMC 14.04.060 County Code 20.36.250
Industrial Waste Inspection -Class B	163	548.00	0.00	574.00	4.7%		per RES 9756 MPMC 14.04.060 County Code 20.36.250
Industrial Waste Inspection -Class C	164	825.00	0.00	851.00	3.2%		per RES 9756 MPMC 14.04.060 County Code 20.36.250
Industrial Waste Inspection -Class D	165	1,096.00	0.00	1,122.00	2.4%		per RES 9756 MPMC 14.04.060 County Code 20.36.250
Industrial Waste Inspection -Class E	166	1,287.00	0.00	1,287.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.250
Industrial Waste Inspection -Class F	167	315.00	0.00	341.00	8.3%		per RES 9756 MPMC 14.04.060 County Code 20.36.250
Industrial Waste Inspection -Class G	168	629.00	0.00	655.00	4.1%		per RES 9756 MPMC 14.04.060 County Code 20.36.250
Industrial Waste Inspection -Class M	169	2,726.00	0.00	2,752.00	1.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.250
Industrial Waste Inspection, Rainwater Diversion System -Class X	170	242.00	0.00	268.00	10.7%		per RES 9756 MPMC 14.04.060 County Code 20.36.250
City Administrative Fee Per Unit	172	94.00	0.00	94.00	0.0%	per unit	per RES 9756 MPMC 14.04.060 County Code 20.36.230
Hazardous Condition and Traffic Collision Recovery Fee: Command Vehicle	215	135.00	0.00	135.00	0.0%	per hour	per RES 11275
Hazardous Condition and Traffic Collision Recovery Fee: Engine Company	216	305.00	0.00	305.00	0.0%	per hour	per RES 11275
Hazardous Condition and Traffic Collision Recovery Fee: Truck Company	217	370.00	0.00	370.00	0.0%	per hour	per RES 11275
Hazardous Condition and Traffic Collision Recovery Fee: Rescue Ambulance	218	173.00	0.00	173.00	0.0%	per hour	per RES 11275
Hazardous Condition and Traffic Collision Recovery Fee: 5-gal container with lid	219	13.00	0.00	13.00	0.0%	each	per RES 11275
Hazardous Condition and Traffic Collision Recovery Fee: Processing fee	220	193.00	0.00	193.00	0.0%	per incident	per RES 11275
Hazardous Condition and Traffic Collision Recovery Fee: Turn-out Pant	221	800.00	0.00	800.00	0.0%	each	per RES 11275
Hazardous Condition and Traffic Collision Recovery Fee: Turn-out Coat	222	1,200.00	0.00	1,200.00	0.0%	each	per RES 11275
Hazardous Condition and Traffic Collision Recovery Fee: Absorbent	223	34.00	0.00	34.00	0.0%	per bag	per RES 11275
Hazardous Condition and Traffic Collision Recovery Fee: Hazmat Disposal Fee	224	44.00	0.00	44.00	0.0%	per occurrence	per RES 11275
Ambulance Subscription Fee (Business membership) (1-10 Employees)	145	50.00	0.00	50.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (11-20 Employees)	146	100.00	0.00	100.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (21-30 Employees)	147	150.00	0.00	150.00	0.0%		per RES 11261

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Fire							
SECTION B - FIRE DEPARTMENT							
Ambulance Subscription Fee (Business membership) (31-40 Employees)	148	200.00	0.00	200.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (41-50 Employees)	149	250.00	0.00	250.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (51-60 Employees)	150	300.00	0.00	300.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (61-70 Employees)	151	350.00	0.00	350.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (71-80 Employees)	152	400.00	0.00	400.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (81-90 Employees)	153	450.00	0.00	450.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (91-100 Employees)	154	500.00	0.00	500.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (101-110 Employees)	155	550.00	0.00	550.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (111-120 Employees)	156	600.00	0.00	600.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (121-130 Employees)	157	650.00	0.00	650.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (131-140 Employees)	158	700.00	0.00	700.00	0.0%		per RES 11261
Ambulance Subscription Fee (Business membership) (141+ Employees)	159	750.00	0.00	750.00	0.0%		per RES 11261
Structure Fire Fee -Business	49	1,276.00	1,218.69	900.00	-29.5%		
Ambulance Subscription Fee	144	50.00	0.00	50.00	0.0%		per RES 10865
Industrial Waste Reinspection Fee (3rd inspection)	171	128.00	0.00	128.00	0.0%		Penalty
Industrial Waste Reinspection Fee (4th inspection)	15	128.00	156.74	160.00	N/A		Penalty
Industrial Waste Reinspection Fee (5th inspection)	16	128.00	156.74	191.00	N/A		Penalty
Industrial Waste Reinspection Fee (for each inspection after five)	17	128.00	156.74	223.00	N/A		Penalty
Application Fee for Temporary Fireworks Stand	2				N/A		per RES 11469

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Police							
SECTION F - POLICE DEPARTMENT							
DUI Processing	482	511.00	694.75	694.00	35.8%		
Emergency Response -DUI Arrest	483	162.00	0.00	162.00	0.0%		
Emergency Response -DUI Non-Injury	484	365.00	768.21	768.00	110.4%		
Emergency Response -DUI Minor Injury	485	438.00	952.92	858.00	95.9%		
Emergency Response -DUI Major/Fatal Injury	486	1,216.00	2,074.30	1,867.00	53.5%		
Vehicle Impound and Release	487	191.00	239.01	239.00	25.1%		
Non-Injury Traffic Report (per page)	488	0.15	0.00	0.15	0.0%	per page	
Crime Reports (per page)	489	0.15	0.00	0.15	0.0%	per page	
Common Reports (per page)	490	0.15	0.00	0.15	0.0%	per page	
Fingerprinting	491	28.00	39.60	28.00	0.0%		
Insurance Report (per page)	492	0.15	0.00	0.15	0.0%	per page	
Special Handling Administration Charges	493	19.00	48.56	49.00	157.9%		
Clearance Letter	494	26.00	83.14	83.00	219.2%		
Local Background Check/Recruiters	495	14.35	36.42	36.00	150.9%		
CAD Log Searches (address and/or time/date of Crime Rate Report (required research redacting, writing report)	496 497	19.00 26.00	30.70 39.50	26.00 40.00	36.8% 53.8%		
Visa/ INS Letter cw/ report	498	30.00	84.97	84.00	180.0%	each	
9-1-1 Misuse	499	6.50	61.53	62.00	853.8%	\$19/subsequent	
Replace Lost Permit	500	22.00	0.00	25.00	13.6%		
Duplicate Citations	501	3.50	0.00	5.00	42.9%		
Parking Fines- Disabled Parking	502	373.00	0.00	400.00	7.2%		Penalty
Parking Fines- Firelane	503	98.00	0.00	100.00	2.0%		Penalty
Parking Fines- Red Curb	504	65.00	0.00	65.00	0.0%		Penalty
Parking Fines- Private Property	505	65.00	0.00	65.00	0.0%		Penalty
Parking Fines- Block Driveway	506	68.00	0.00	70.00	2.9%		Penalty
Parking Fines- Street Sweeping/(Restricted Parking)	507	53.00	0.00	53.00	0.0%		Penalty
Parking Fines- Display License Plates	508	53.00	0.00	55.00	3.8%		Penalty
Parking Fines- Position of Plates	509	53.00	0.00	55.00	3.8%		Penalty
Parking Fines- No Current Tab on Vehicle	510	53.00	0.00	55.00	3.8%		Penalty
Parking Fines- Public Ground/Govt & School Zone	511	48.00	0.00	50.00	4.2%		Penalty
Parking Fines- Parked in Intersection	512	53.00	0.00	55.00	3.8%		Penalty
Parking Fines- Parked in Crosswalk	513	53.00	0.00	55.00	3.8%		Penalty
Parking Fines- 15' From Fire Station Driveway	514	53.00	0.00	55.00	3.8%		Penalty
Parking Fines- Parked on Sidewalk	515	53.00	0.00	60.00	13.2%		Penalty
Parking Fines- Double Parked	516	53.00	0.00	60.00	13.2%		Penalty
Parking Fines- Parked in Bus Zone	517	283.00	0.00	285.00	0.7%		Penalty
Parking Fines- Block Disabled Access Ramp	518	283.00	0.00	300.00	6.0%		Penalty
Parking Fines- Parked Over 18" from Curb	519	56.00	0.00	56.00	0.0%		Penalty
Parking Fines- Wrong Way Parking	520	53.00	0.00	60.00	13.2%		Penalty
Parking Fines- Curb Parking	521	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Blocking Handicapped Parking	522	358.00	0.00	400.00	11.7%		Penalty
Parking Fines- Fire Hydrant Parking Within 15' Of	523	63.00	0.00	65.00	3.2%		Penalty
Parking Fines- Unattended Vehicle/Motor Running	524	53.00	0.00	55.00	3.8%		Penalty
Parking Fines- Locked Vehicle Person/ Toddler Locked	525	63.00	0.00	65.00	3.2%		Penalty
Parking Fines- Blocking Sidewalk Access Ramp	526	308.00	0.00	325.00	5.5%		Penalty
Parking Fines- No Fuel Cap	527	53.00	0.00	55.00	3.8%		Penalty
Parking Fines- Vehicle Alarm (1st)	528	118.00	0.00	125.00	5.9%		Penalty
Parking Fines- Vehicle Alarm (2nd)	529	218.00	0.00	225.00	3.2%		Penalty
Parking Fines- Vehicle Alarm (3rd)	530	268.00	0.00	275.00	2.6%		Penalty
Parking Fines- Overweight Vehicle/Over 6,000lbs.	531	58.00	0.00	75.00	29.3%		Penalty
Parking Fines- Blocking Driveway	532	68.00	0.00	70.00	2.9%		Penalty
Parking Fines- Passenger Loading Zone	533	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- 1 Hour Parking	534	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- 72 Hour Parking Violation	535	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Display For Sale Sign On Vehicle	536	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Repairing Vehicle on Street	537	53.00	0.00	55.00	3.8%		Penalty
Parking Fines- Repair/Shop/Storage	538	83.00	0.00	85.00	2.4%		Penalty
Parking Fines- Failure to Park at Angle	539	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Parking Adjacent to School	540	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Narrow Streets	541	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Parked on Hill-Wheels	542	53.00	0.00	55.00	3.8%		Penalty
Parking Fines- Parking Within 25' of Intersection	543	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Parking Within 25' of Signal/Stop sign	544	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Sign Posted	545	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Emergency Parking Signs	546	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Not Parked in Designated Space	547	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- 1 Hour Business District	548	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Parking During Certain Times	549	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Limited Time Zone, 1 hr. (M-Sat 8-6 PM)	550	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Parking Prohibited at All Times	551	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Restricted Parking/ Lots	552	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Overweight Vehicle/Over 10,000lbs.	553	83.00	0.00	100.00	20.5%		Penalty
Parking Fines- No Overnight Parking/2-5 AM/Business	554	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Curb Marking, Yellow	555	50.00	0.00	50.00	0.0%		Penalty

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Police							
SECTION F - POLICE DEPARTMENT							
Parking Fines- Curb Marking, White	556	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Curb Marking, Green	557	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Alley-No Parking	558	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Parking in Park/Not on Roadway	559	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Not Parked in Designated Parking Area	560	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- No Overnight Parking/Central Business	561	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- No Overnight Parking/Park	562	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Overnight Parking/ Commercial Service	563	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Parked in Front Yard/Side Yard	564	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Parked Over 18" from Left Curb	565	56.00	0.00	56.00	0.0%		Penalty
Parking Fines- Parked Over 18" from Right Curb	566	56.00	0.00	56.00	0.0%		Penalty
Parking Fines- Permit Parking	567	56.00	0.00	56.00	0.0%		Penalty
Parking Fines- City Lot Parking Restrictions	568	53.00	0.00	55.00	3.8%		Penalty
Parking Fines- Parking During Certain Hours	569	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Disabled Parking / Stall	570	373.00	0.00	400.00	7.2%		Penalty
Parking Fines- Disabled Parking / Border	571	358.00	0.00	400.00	11.7%		Penalty
Parking Fines- Oversize Vehicle / Signs Required	572	50.00	0.00	75.00	50.0%		Penalty
Parking Fines- Non-Emergency Vehicle Repairs on	573	53.00	0.00	55.00	3.8%		Penalty
Parking Fines- Public Nuisance	574	68.00	0.00	70.00	2.9%		Penalty
Parking Fines- Parked as a Hazard / Posted Signs	575	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Business District / Time Restrictions	576	50.00	0.00	50.00	0.0%		Penalty
Parking Fines- Unlawful Vehicle Parking -1st Offense Tour Bus Zone	577	108.00	0.00	125.00	15.7%		Penalty
Parking Fines- Unlawful Vehicle Parking -2nd Offense Tour Bus Zone	578	208.00	0.00	225.00	8.2%		Penalty
Parking Fines- Unlawful Vehicle Parking -3rd Offense Tour Bus Zone	579	408.00	0.00	425.00	4.2%		Penalty
Parking Fines- Tour Bus / Outside Zone	580	108.00	0.00	125.00	15.7%		Penalty
Parking Fines- Unlawful Parking / Vending or Peddling	581	50.00	0.00	100.00	100.0%		Penalty
Sentenced Prisoners	582	96.00	341.64	96.00	0.0%	per 24 hours	
Sentenced Prisoners- per diem rate	583	51.00	176.89	51.00	0.0%	per 12 hours	
Sentenced Prisoner Registration Fee	584	13.00	124.57	26.00	100.0%		
Sentenced Prisoner Schedule Change Fee	585	28.00	51.74	33.00	17.9%		
Deceased Pet Pick Up	586	20.00	81.09	32.00	60.0%	each + SGVH Surcharge	plus Vendor charge
Animal Traps Rental	587	13.00	30.00	15.00	15.4%		
Animal License Fees: Dogs- One year license (sterilized)	588	20.00	0.00	20.00	0.0%		contracted price (\$7.50 senior discount)
Animal License Fees: Dogs- One year license (non-	589	40.00	0.00	40.00	0.0%		contracted price
Alarm Permits, Failure to Notify Penalty	595	32.00	47.47	47.00	46.9%		Penalty
Residential And Business False Alarm Permit	596	38.00	47.47	47.00	23.7%		
Residential False Alarm Response - 1st Response	597	0.00	93.65	0.00	N/A		Penalty
Residential False Alarm Response - 2nd Response	598	77.00	130.22	90.00	16.9%		Penalty
Residential False Alarm Response - 3rd Response	599	77.00	130.22	90.00	16.9%		Penalty
Residential False Alarm Response - 4th Response	600	115.00	130.22	125.00	8.7%		Penalty
Residential False Alarm Response - 5th Response	601	115.00	130.22	125.00	8.7%		Penalty
Residential False Alarm Response - 6th Response	602	153.00	130.22	175.00	14.4%		Penalty
Business False Alarm Response - 1st Response	603	0.00	130.22	0.00	N/A		Penalty
Business False Alarm Response - 2nd Response	604	77.00	130.22	90.00	16.9%		Penalty
Business False Alarm Response - 3rd Response	605	77.00	130.22	90.00	16.9%		Penalty
Business False Alarm Response - 4th Response	606	115.00	130.22	125.00	8.7%		Penalty
Business False Alarm Response - 5th Response	607	115.00	130.22	125.00	8.7%		Penalty
Business False Alarm Response - 6th Response	608	153.00	130.22	175.00	14.4%		Penalty
Verification of Proof of Correction on Traffic Citations	609	13.00	35.23	20.00	53.8%		per RES 9636
Booking and Housing of Prisoners on Los Angeles County Sheriffs Warrants and Other Arrests	610	153.00	0.00	153.00	0.0%		Set by Superior Court
Special Details (filming, other events)	611	89.00	0.00	89.00	0.0%		
Prisoner Booking Fees	612	200.00	481.43	200.00	0.0%		
Witness fee (0010-0361) is not subjected to annual City fee adjustments. It's based on State regulations.	613	0.00	277.07	277.00	0.0%		

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
City Clerk							
SECTION A- GENERAL ADMINISTRATION							
Copy Charge -Cassette Tape	1	13.00	3.00	3.00	-76.9%	per tape	
Copy Charge -Xerox of General Materials	3	0.15	0.00	0.15	0.0%	per page	
Copy Charge -Specialized materials (Maps, Diagrams, Reports etc)	4	Actual Cost	0.00	Actual Cost	0.0%		Actual Cost
City Clerk -Written Certification	7	2.55	9.64	9.64	278.2%		
Document Research (Campaign statements over 5	8	5.00	0.00	5.00	0.0%		
Copy Charge -Xerox of Campaign Statement	9	0.10	0.00	0.10	0.0%	per page	
DVD	10	5.00	0.00	5.00	0.0%		
Specialized Legal Research Investigation, Standby etc., requested for Insurance, Litigation, Development or other Private non-Governmental purpose	11	Actual Cost	0.00	Actual Cost	0.0%		Actual Cost
Business License: Duplicate Business License	12	16.60	0.00	16.60	0.0%		per RES 11341
Business License: Reissue of Business License-	13	34.00	0.00	34.00	0.0%		per RES 11341
Business License: Tobacco Retailer License Fee	14	40.00	0.00	40.00	0.0%	each	per RES 11341
Annual Business Inspection- 4 -6	19	75.00	0.00	75.00	0.0%		per RES 11223
Annual Business Inspection- 7-10	20	100.00	0.00	100.00	0.0%		per RES 11223
Annual Business Inspection- 11-20	21	125.00	0.00	125.00	0.0%		per RES 11223
Annual Business Inspection- 21 & over	22	150.00	0.00	150.00	0.0%		per RES 11223
Returned Check Charge	23	35.00	0.00	25.00	-28.6%		CA Civil Code Sec. 1719
Filming Permit	24	58.00	0.00	58.00	0.0%		per RES 9636
Firework Permit	25	400.00	0.00	400.00	0.0%		per RES 11469
Special Details (filming, other events)	26	89.00	0.00	89.00	0.0%		per RES 9636
Special Processing Fee	27	98.00	0.00	98.00	0.0%		per RES 9636
Annual Business Inspection- Employees 3 & Under	18	50.00	0.00	50.00	0.0%		per RES 11223
Online Payment Processing Fee (Cap to \$250 per	683	3.25	0.00	3.25	0.0%		per RES 11454

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Library							
SECTION C - LIBRARY							
Overdue fines - adult print and audio materials	225	0.25	0.00	0.25	0.0%	per day to \$24 or cost of the item whichever is less	
When replacement cost cannot be found, the default cost will be: Adult fiction	226	34.00	42.72	42.00	23.5%	Plus Actual Costs	
When replacement cost cannot be found, the default cost will be: Adult fiction (New)	227	34.00	42.72	42.00	23.5%	Plus Actual Costs	
When replacement cost cannot be found, the default cost will be: Adult non-fiction	228	52.00	60.72	60.00	15.4%	Plus Actual Costs	
When replacement cost cannot be found, the default cost will be: Adult non-fiction (New)	229	52.00	60.72	60.00	15.4%	Plus Actual Costs	
When replacement cost cannot be found, the default cost will be: YA fiction	230	29.00	37.72	37.00	27.6%	Plus Actual Costs	
When replacement cost cannot be found, the default cost will be: Adult/YA non-fiction	231	55.00	63.72	63.00	14.5%	Plus Actual Costs	
When replacement cost cannot be found, the default cost will be: Adult paperback (uncataloged)	232	13.50	22.22	22.00	63.0%	Plus Actual Costs	
When replacement cost cannot be found, the default cost will be: Pamphlet	233	10.00	20.72	20.00	100.0%	Plus Actual Costs	
When replacement cost cannot be found, the default cost will be: Government document	234	34.00	42.72	42.00	23.5%	Plus Actual Costs	
When replacement cost cannot be found, the default cost will be: Audiobook Fiction	235	93.00	101.72	101.00	8.6%	Plus Actual Costs	
When replacement cost cannot be found, the default cost will be: Audiobook Non-Fiction	236	93.00	101.72	101.00	8.6%	Plus Actual Costs	
When replacement cost cannot be found, the default cost will be: Compact disk (CD)	237	29.00	37.72	37.00	27.6%	Plus Actual Costs	
When replacement cost cannot be found, the default cost will be: Videocassette/DVD	238	52.00	60.72	60.00	15.4%	Plus Actual Costs	
Overdue fines - children's print and audio materials	239	0.25	0.00	0.25	0.0%	per day to \$12 or cost of the item whichever is less	
When replacement cost cannot be determined, the default cost will be: Children's book	240	29.00	37.72	37.00	27.6%	Plus Actual Costs	
When replacement cost cannot be determined, the default cost will be: Children's book/cassette set	241	29.00	37.72	37.00	27.6%	Plus Actual Costs	
When replacement cost cannot be determined, the default cost will be: Children's magazine	242	10.00	20.72	20.00	100.0%	Plus Actual Costs	
When replacement cost cannot be determined, the default cost will be: Children's paperback	243	11.00	20.72	20.00	81.8%	Plus Actual Costs	
Overdue fines - Video/DVD	244	1.25	0.00	1.25	0.0%	per day to \$24 or cost of the item whichever is less	
Processing fee for adding replacement copy	245	10.00	11.19	11.00	10.0%		
Damaged/lost accompanying material	246	6.80	12.41	6.00	-11.8%		
Damaged Book - replace plastic jacket	247	1.70	2.48	1.70	0.0%		
Damaged/lost pages	248	1.25	1.65	1.25	0.0%		
Damaged/lost videocassette case/DVD	249	6.80	12.41	6.80	0.0%		
Damaged/lost audiocassette/CD case (single)	250	1.70	2.48	1.70	0.0%	per case	
Damaged/lost bag from children's book/cassette set	251	1.70	2.48	1.70	0.0%	per bag	
Damaged/lost audiocassette/Audiobook/CD case (multiple tape)	252	3.35	4.14	4.10	22.4%		
Damaged/lost audiocassette/CD jacket (inside jacket)	253	1.70	2.48	1.70	0.0%		
Damaged/lost videocassette/DVD jacket (inside jacket)	254	4.75	5.79	5.70	20.0%		
Damaged book rebinding	255	19.00	24.82	24.80	30.5%		
Borrower cards - replacement cost	256	6.30	0.00	6.30	0.0%	per card	
Rental - DVD - Entertainment	257	1.25	0.00	1.25	0.0%	per 7 days	
Interlibrary Loan fees to patrons	258	5.00	6.62	5.00	0.0%	per request plus charges of lending library	
Interlibrary Loan photocopy	259	5.00	6.62	5.00	0.0%	per page over 20 pages (pages 1-20 free)	
Photocopy/Print copies	260	0.00	0.00	0.00	N/A		
Microfilm/microfiche copies	261	0.20	0.00	0.20	0.0%	per page	
Hold not picked up or cancelled before processing	262	0.50	0.00	0.50	0.0%		
Library Card Lookup or checkout without library card	263	0.50	0.00	0.50	0.0%		

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Recreation and Community Services							
SECTION D - RECREATION & PARKS							
Adult Softball Leagues	264	360.00	384.56	384.00	6.7%	per team/season	
Adult Basketball Leagues	265	255.00	293.91	293.00	14.9%	per team/season	
Athletic Field Rental - Day	266	32.00	102.26	102.00	N/A	per hour	includes first hour, \$12 subsequent hourly fee
Athletic Field Rental with lights- Night	267	41.00	114.12	114.00	N/A	per hour	includes first hour, \$53 subsequent hourly fee
Swim lessons -Youth: (7-17 yrs.)	268	22.00	28.09	28.00	27.3%	for 5 hours of lessons	
Swim lessons -Youth: (4-6 yrs.)	269	26.00	37.45	37.00	42.3%	for 5 hours of lessons	
Swim lessons -Youth: (1-3 yrs.)	270	28.00	22.47	22.00	-21.4%	for 5 hours of lessons	
Swim lessons -Adult	271	34.00	17.76	17.00	-50.0%	for 5 hours of lessons	
Public Swim Admission: Youth	272	1.00	2.03	2.00	100.0%	2 hr. swim	
Public Swim Admission: Adult	273	2.00	4.30	3.00	50.0%	2 hr. swim	
Public Swim Admission: Youth Discount Pass (25	274	19.00	48.89	37.00	94.7%	per 25 swims	
Public Swim Admission: Adult Discount Pass (20	275	32.00	86.04	65.00	103.1%	per 20 swims	
Swim Workout	276	24.00	43.41	24.00	0.0%	per month	
Lap Swimming: per swim	277	5.00	5.30	5.00	0.0%	per swim	
Lap Swimming: Monthly Pass	278	34.00	158.99	120.00	252.9%	per month	
Lap Swimming: Family	279	60.00	317.98	150.00	150.0%	per month	
Lap Swimming: Senior	280	22.00	158.99	87.00	295.5%	per month	
Langley Center Main Room Rental	282	97.00	117.87	117.00	20.6%	per hour	
Pool Rental	283	83.00	129.21	129.00	N/A	per hour	includes first hour, \$39 subsequent hourly fee
Langley Center Kitchen Facility	284	26.00	34.92	34.00	N/A	per hour	includes first hour, \$8 subsequent hourly fee
Gymnasium Rental:(Resident Non -Profit Youth)	285	19.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Gymnasium Rental: (All others)	286	61.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Barnes Park Memorial Amphitheater	289	95.00	117.87	117.00	N/A	per hour (stage only)	includes first hour, \$35 subsequent hourly fee
City Hall Community Room	290	61.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Other Indoor Facilities	291	61.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Specialized Class Fees Administrative Fee	292	\$1.28-\$29.00 or \$7.35	19.82	10.50	0.0%	per class/person	
Cleaning Deposit	294	\$100-500	288.02	100.00	0.0%	per 50 people	
Service Club House Rental	295	0.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Service Club House Rental: Weekday meeting (service clubs)	296	32.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Service Club House Rental: Weeknights, weekend/holiday (service clubs)	297	10.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Service Club House Rental: Special functions (service clubs)	298	10.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Service Club House Rental: Non resident service clubs	299	26.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Service Club House Rental: Non-profit Monterey Park Group	300	31.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Service Club House Rental: Non-profit Outside Group	301	68.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Service Club House Rental: Monterey Park Resident	302	91.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Service Club House Rental: Non Resident	303	119.00	143.35	143.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Small conference room fees (resident service clubs)	305	0.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Small conference room fees (All other groups)	306	26.00	117.87	117.00	N/A	per hour	includes first hour, \$35 subsequent hourly fee
Child Care Fees: After School Care -Resident	307	102.00	119.77	120.00	17.6%	per week	
Child Care Fees: Non Resident -After School	308	109.00	119.77	120.00	10.1%	per week	
Child Care Fees: All Day & Summer	309	124.00	156.19	156.00	25.8%	per week	
Child Care Fees: Non Resident All Day	310	131.00	156.19	156.00	19.1%	per week	
Manta Ray Swim Team: Monthly dues	312	38.00	41.84	41.00	7.9%	per month	
Manta Ray Swim Team: Registration Fee	313	32.00	41.84	41.00	28.1%	once a year	
Picnic Reservation Fees (All Day)	287	51.00	94.12	94.00	84.3%	per section	

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Community Development							
SECTION E - COMMUNITY DEVELOPMENT							
Sewer Permit Application Fees: Permit Application, New (Sewer)	173	309.00	0.00	309.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Permit Application Fees: Permit Application, New (Onsite)	174	484.00	0.00	484.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Permit Application Fees: Permit Application, New (Offsite)	175	458.00	0.00	458.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Permit Application Fees: Permit Application, Revision (Sewer)	176	202.00	0.00	202.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Permit Application Fees: Permit Application, Revision (Onsite)	177	292.00	0.00	292.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Permit Application Fees: Permit Application, Revision (Offsite)	178	276.00	0.00	276.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Sewer -Class 1	179	735.00	0.00	735.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Sewer -Class 2	180	932.00	0.00	932.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Sewer -Class 3	181	1,129.00	0.00	1,129.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Sewer -Class 4	182	1,326.00	0.00	1,326.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Sewer -Class 5	183	1,524.00	0.00	1,524.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Sewer -Class 6	184	1,722.00	0.00	1,722.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Onsite -Class 1	185	833.00	0.00	833.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Onsite -Class 2	186	1,031.00	0.00	1,031.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Onsite -Class 3	187	1,228.00	0.00	1,228.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Onsite -Class 4	188	1,426.00	0.00	1,426.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Onsite -Class 5	189	1,821.00	0.00	1,821.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Onsite -Class 6	190	2,116.00	0.00	2,116.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Offsite -Class 1	191	784.00	0.00	784.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Offsite -Class 2	192	982.00	0.00	982.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Offsite -Class 3	193	1,179.00	0.00	1,179.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Offsite -Class 4	194	1,376.00	0.00	1,376.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Offsite -Class 5	195	1,573.00	0.00	1,573.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, New, Offsite -Class 6	196	1,771.00	0.00	1,771.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Sewer -Class 1	197	537.00	0.00	537.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Sewer -Class 2	198	735.00	0.00	735.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Sewer -Class 3	199	932.00	0.00	932.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Sewer -Class 4	200	1,129.00	0.00	1,129.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Sewer -Class 5	201	1,241.00	0.00	1,241.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Sewer -Class 6	202	1,524.00	0.00	1,524.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Onsite -Class 1	203	637.00	0.00	637.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Onsite -Class 2	204	833.00	0.00	833.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Onsite -Class 3	205	1,031.00	0.00	1,031.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Onsite -Class 4	206	1,228.00	0.00	1,228.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Onsite -Class 5	207	1,426.00	0.00	1,426.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230

Note: Deposit for Plan Check Consultant required for applicable fees

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Community Development							
SECTION E - COMMUNITY DEVELOPMENT							
Sewer Review Fees: Plan Review, Revised, Onsite - Class 6	208	1,821.00	0.00	1,821.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Offsite - Class 1	209	588.00	0.00	588.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Offsite - Class 2	210	784.00	0.00	784.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Offsite - Class 3	211	982.00	0.00	982.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Offsite - Class 4	212	1,179.00	0.00	1,179.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Offsite - Class 5	213	1,376.00	0.00	1,376.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
Sewer Review Fees: Plan Review, Revised, Offsite - Class 6	214	1,573.00	0.00	1,573.00	0.0%		per RES 9756 MPMC 14.04.060 County Code 20.36.230
General Plan Amendment (Deposit)	314	1,686.00	8,634.80	8,634.00	412.1%	Deposit	Direct Cost - City Attorney.
Development Agreement Review Deposit	315	15,295.00	16,088.30	16,088.00	5.2%	per activity	City Attorney : 3050
Zoning Fees- Zoning Fees- Cup/Variance Annual Review/Reinspection Fee	316	204.00	272.03	272.00	33.3%	Flat	
Zoning Fees- Zoning Fees- Recordable Covenants Fee	317	72.00	332.47	332.00	361.1%	Flat	
Zoning Fees- Zoning Fees- Zone Change (Deposit)	318	1,021.00	7,216.17	7,216.00	606.8%	Deposit	60
Zoning Fees- Zoning Fees- Modification to Specific Plan (Deposit)	319	1,021.00	6,573.37	6,573.00	543.8%	Deposit	120
Zoning Fees- Variance: SF Residential	320	383.00	3,213.22	3,213.00	738.9%	Flat	60
Zoning Fees- Variance: Other	321	958.00	3,213.22	3,213.00	235.4%	Flat	60
Zoning Fees- Minor Departure	322	204.00	194.95	195.00	-4.4%	Flat	
Zoning Fees- Code Amendment (Deposit)	323	1,021.00	8,284.69	8,285.00	711.5%	Deposit	120
Zoning Fees- Environmental Impact Report Deposit (In-House Review)	324	1,532.00	7,344.93	7,345.00	379.4%	Deposit	900
Zoning Fees- Environmental Impact Report Deposit (Consultant)	325	Consultant's cost	5,217.68	Consultant's cost	0.0%	15% Administrative Fee, Deposit	900
Zoning Fees- Administrative Citations: 1st Offense	326	100.00	302.14	100.00	0.0%	Flat	
Zoning Fees- Administrative Citations: 2nd Offense	327	250.00	302.14	250.00	0.0%	Flat	
Zoning Fees- Administrative Citations: 3rd Offense	328	500.00	302.14	500.00	0.0%	Flat	
Zoning Fees- Administrative Citations: Each additional offense thereafter	329	1,000.00	302.14	1,000.00	0.0%	per each additional offense after 3rd	
Zoning Fees- Negative Declaration (Deposit)	330	319.00	4,412.69	4,413.00	1283.4%	Deposit	240
Zoning Fees- Conditional Use Permit: Commercial	331	1,085.00	3,213.22	3,213.00	196.1%	Deposit	60
Zoning Fees- Conditional Use Permit: SF Residential	332	408.00	3,213.22	3,213.00	687.5%	Deposit	60
Zoning Fees- Site Plan Review	333	383.00	1,638.36	1,638.00	327.7%	Flat	
Zoning Fees- Hillside Plan Deposit (H-D Zone)	334	638.00	3,425.36	3,425.00	436.8%	Deposit	120
Zoning Fees- Precise Plan Deposit (P-D Zone)	335	638.00	7,896.03	7,896.00	1137.6%	Deposit	900
Zoning Fees- Extension of Time	336	255.00	394.14	394.00	54.5%	Flat	
Zoning Fees- Engineering Traffic Services (Trust Acct) (Billed at consultant's hourly rate) (Deposit)	337	383.00	383.00	383.00	0.0%	Deposit	Deposit Only
Zoning Fees- Radius Map & Mailing	338	319.00	90.17	90.00	-71.8%	Flat	
Zoning Fees- Temporary Use Permit	339	255.00	34.58	510.00	100.0%	Flat	
Zoning Fees- Tenant Mix/Leasing Review	340	160.00	2,596.04	2,596.00	1522.5%	Flat	
Zoning Fees- Appeal (to City Council)	341	510.00	1,515.29	1,515.00	197.1%	Flat	60
Zoning Fees- Certificate of Compliance	343	191.00	354.76	354.00	85.3%	Flat	
Zoning Fees- Lot Line Adjustment	344	510.00	1,385.94	1,386.00	171.8%	Flat	
Zoning Fees- Design Review Board: New Construction (10,000 sf or less)	345	894.00	1,030.40	1,030.00	15.2%	Flat	
Zoning Fees- Design Review Board: New Construction (more than 10,000 SF)	346	1,021.00	1,108.26	1,108.00	8.5%	Flat	
Zoning Fees- Design Review Board: Remodel (w/o increase in floor area) (more than 10,000 sf)	347	638.00	1,030.40	1,030.00	61.4%	Flat	
Zoning Fees- Design Review Board: Remodel (w/ increase in floor area)	348	765.00	991.48	991.00	29.5%	Flat	
Zoning Fees- Design Review Board: Master Sign Plan	349	319.00	1,030.40	1,030.00	222.9%	plus \$13 each in excess of 3	
Zoning Fees- Design Review Board: Signs (New)	350	191.00	991.48	991.00	418.8%	Flat	
Zoning Fees- Design Review Board: Signs (Face Change)	351	128.00	44.58	45.00	-64.8%	Flat	
Zoning Fees- Temporary Banner Permit	352	32.00	30.06	30.00	-6.3%	Flat	
Zoning Fees- Condominium Homeowner's Registration	353	32.00	44.58	45.00	40.6%	per DU	
Zoning Fees- Annual Commercial Zoning Inspection	354	127.00	128.09	128.00	0.8%	Flat	
Zoning Fees- Annual Home Occupation Inspection	362	64.00	71.42	71.00	10.9%	per inspection	
Zoning Fees- Yard Sale Permit	365	6.00	15.03	15.00	150.0%	Flat	
Zoning Fees- Landscape Plan Check Fee (Deposit)	366	Actual cost	N/A	Actual Cost	0.0%		Actual Cost

Note: Deposit for Plan Check Consultant required for applicable fees

Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Community Development						
SECTION E - COMMUNITY DEVELOPMENT						
Zoning Fees- Code Enforcement Appeal	367	65.00	374.42	374.00	475.4%	per appellant based on hourly - \$55/hr (min 3 hrs) + mileage @ \$0.58.5/mi which is set by the IRS
Building Plan Check Fee: Building Plan Check Fee, when applicable, shall be 81.2% of Permit Fee.	412	81.20% of Permit Fee	0.00	81.20% of Permit Fee	0.0%	Based on Hr. for plan checkers
Energy Plan Check- Each 1,000 square feet or fraction of floor area	414	80.00	0.00	80.00	0.0%	per RES 10823
Accessibility Plan Check: Each 1,000 square feet or fraction of floor area	416	80.00	0.00	80.00	0.0%	per RES 10823
Plan Check Fee for Plan Revisions (after permit is issued) Hourly Rate (min. 0.5 hr.)	417	116.00	0.00	116.00	0.0%	per hr (min. 0.5 hr) per RES 10823
Miscellaneous Inspections: Re-Inspection (each)	418	80.00	0.00	80.00	0.0%	each per RES 10823
Miscellaneous Inspections: Overtime Inspection (per hour)	419	116.00	0.00	116.00	0.0%	per hour per RES 10823
Electrical Permit Fee- Permit Issuance Fee	420	34.00	0.00	34.00	0.0%	per RES 10823
Electrical Permit Fee- 600 Volts or less & not over 200 Amperes, Each Services	421	57.00	0.00	57.00	0.0%	per RES 10823
Electrical Permit Fee- 600 Volts or less & 200 to 1,000 Amperes, Each Services	422	116.00	0.00	116.00	0.0%	per RES 10823
Electrical Permit Fee- Over 600 Volts or over 1,000 Amperes, Each Services	423	231.00	0.00	231.00	0.0%	per RES 10823
Electrical Permit Fee- Sub-Panel or Switchboard	424	34.00	0.00	34.00	0.0%	per RES 10823
Electrical Permit Fee- Temporary Power Pole	425	57.00	0.00	57.00	0.0%	per RES 10823
Electrical Permit Fee- Power Apparatus: Motors, Generators, Transformers, Rectifiers, Synchronous Converters, Capacitors, Air Conditioners, Heat Pumps, Other Electrical Heating Systems, Cooking or baking equipment, each. Rating in Horsepower, Kilowatts or Kilovolt Amperes: Up to 1	426	34.00	0.00	34.00	0.0%	per RES 10823
Electrical Permit Fee- Power Apparatus: Motors, Generators, Transformers, Rectifiers, Synchronous Converters, Capacitors, Air Conditioners, Heat Pumps, Other Electrical Heating Systems, Cooking or baking equipment, each. Rating in Horsepower, Kilowatts or Kilovolt Amperes: Over 1 up to 10	427	69.00	0.00	69.00	0.0%	per RES 10823
Electrical Permit Fee- Power Apparatus: Motors, Generators, Transformers, Rectifiers, Synchronous Converters, Capacitors, Air Conditioners, Heat Pumps, Other Electrical Heating Systems, Cooking or baking equipment, each. Rating in Horsepower, Kilowatts or Kilovolt Amperes: Over 10 up to 50	428	139.00	0.00	139.00	0.0%	per RES 10823
Electrical Permit Fee- Power Apparatus: Motors, Generators, Transformers, Rectifiers, Synchronous Converters, Capacitors, Air Conditioners, Heat Pumps, Other Electrical Heating Systems, Cooking or baking equipment, each. Rating in Horsepower, Kilowatts or Kilovolt Amperes: Over 50	429	208.00	0.00	208.00	0.0%	per RES 10823
Electrical Permit Fee- Dishwasher, Disposal, Clothes Washer, Clothes Dryer, Bath Fans, Trolley Busways, each	430	23.00	0.00	23.00	0.0%	each per RES 10823
Electrical Permit Fee- Branch Circuits (including Circuit Breakers), each	431	11.00	0.00	11.00	0.0%	each per RES 10823
Electrical Permit Fee- Receptacles, Switches, Fixtures, Junction Boxes, Other Outlets, each box	432	4.00	0.00	4.00	0.0%	each box per RES 10823
Electrical Permit Fee- Illuminated Signs, Outline Lighting, Festoon Lighting, each transformer	433	34.00	0.00	34.00	0.0%	each transformer per RES 10823
Electrical Permit Fee- Swimming Pools, no Spas	434	46.00	0.00	46.00	0.0%	per RES 10823
Electrical Permit Fee- Swimming Pools, with Spas	435	92.00	0.00	92.00	0.0%	per RES 10823
Electrical Permit Fee- Temporary Power Supply for Christmas Tree Sales, Fire Work Stands, Carnivals, Circuses, Exhibitions, etc., each system including lighting fixtures and outlets. Permits are required for new installation, replacement, or relocation of each item listed above.	436	34.00	0.00	34.00	0.0%	per RES 10823
Electrical Plan Check Fee: Electrical Plan Check fee shall be 81.2% of the Electrical Permit Fee, when plan check is required.	437	81.20% of Electrical Permit Fee	0.00	81.20% of Electrical Permit Fee	0.0%	per RES 10823
Plumbing Permit- Permit Issuance Fee	438	34.00	0.00	34.00	0.0%	per RES 10823

Note: Deposit for Plan Check Consultant required for applicable fees

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Community Development							
SECTION E - COMMUNITY DEVELOPMENT							
Plumbing Permit- Each plumbing fixture including its water supply, trap, and drainage piping: Toilet, Urinal, Tub, Shower, or Combination, Mop Sink, Laundry Tray, Kitchen Sink, Bar Sink, Lavatory, Floor Drain, Floor Sink, Dishwasher, Clothes Washer, Drinking Fountain, Rainwater Drains, P-Trap, Water Treatment Equipment	439	23.00	0.00	23.00	0.0%		per RES 10823
Plumbing Permit- Water Piping, Drain Piping, Vent Piping, repair	440	23.00	0.00	23.00	0.0%		per RES 10823
Plumbing Permit- Water Supply System, Drainage System, Vent System, repiping each system	441	69.00	0.00	69.00	0.0%	each system	per RES 10823
Plumbing Permit- Backflow Preventor or Anti-Siphon Device, each	442	23.00	0.00	23.00	0.0%	each	per RES 10823
Plumbing Permit- Gas Piping, each meter	443	46.00	0.00	46.00	0.0%	per meter	per RES 10823
Plumbing Permit- Gas Outlet	444	11.00	0.00	11.00	0.0%		per RES 10823
Plumbing Permit- Commercial Grease Trap, Commercial Grease Interceptor, Industrial Waste Interceptor, Trailer Park Trap, each	445	57.00	0.00	57.00	0.0%	each	per RES 10823
Plumbing Permit- Sewer Connections, Sewer Extensions, each	446	46.00	0.00	46.00	0.0%	each	per RES 10823
Plumbing Permit- Sewer Caps, each	447	23.00	0.00	23.00	0.0%	each	per RES 10823
Plumbing Permit- Sump Pump Systems, Sewage Ejector Systems, each	448	57.00	0.00	57.00	0.0%	each	per RES 10823
Plumbing Permit- Pool, Spa, or Combination thereof, including trap and Piping	449	92.00	0.00	92.00	0.0%		per RES 10823
Plumbing Permit- Water Heater including water piping and vent system	450	51.00	0.00	51.00	0.0%		per RES 10823
Plumbing Plan Check Fee: Plumbing Plan Check fee shall be 81.20% of the Plumbing Permit fee, when plan check is required.	451	81.20% of Electrical Permit Fee	0.00	81.20% of Electrical Permit Fee	0.0%		per RES 10823
Mechanical Permit Fee- Permit Issuance Fee	452	34.00	0.00	34.00	0.0%		per RES 10823
Mechanical Permit Fee- Furnance or space heater: Up to 100M BTU.	453	46.00	0.00	46.00	0.0%		per RES 10823
Mechanical Permit Fee- Furnance or space heater: Over 100M BTU.	454	69.00	0.00	69.00	0.0%		per RES 10823
Mechanical Permit Fee- Compressor Boiler: Up to 3 HP or 100M BTU.	455	46.00	0.00	46.00	0.0%		per RES 10823
Mechanical Permit Fee- Compressor Boiler: Over 3 HP or 100M BTU., up to 15 HP or 500M B.T.U.	456	57.00	0.00	57.00	0.0%		per RES 10823
Mechanical Permit Fee- Compressor Boiler: Over 15 HP or 500M BTU., up to 30 HP or 1000M BTU.	457	92.00	0.00	92.00	0.0%		per RES 10823
Mechanical Permit Fee- Compressor Boiler: Over 30HP or 1 DOOM BTU.	458	162.00	0.00	162.00	0.0%		per RES 10823
Mechanical Permit Fee- Absorption Units, Evaporative Coolers, each	459	57.00	0.00	57.00	0.0%	each	per RES 10823
Mechanical Permit Fee- VA V Control Box	460	23.00	0.00	23.00	0.0%		per RES 10823
Mechanical Permit Fee- Diffusers or Registers, each	461	6.00	0.00	6.00	0.0%	each	per RES 10823
Mechanical Permit Fee- Vent Fan, Residential Hood, Appliance Vents, Duct Alteration/Repair, each	462	34.00	0.00	34.00	0.0%	each	per RES 10823
Mechanical Permit Fee- Commercial Hood including motor & duct	463	116.00	0.00	116.00	0.0%		per RES 10823
Mechanical Permit Fee- Metal Fireplace & Chimney, Oil Fired Equipment, Storage Tanks, Dipping Tanks, Appliance or Equipment not listed	464	46.00	0.00	46.00	0.0%		per RES 10823
Mechanical Permit Fee- Gas Outlet	465	1100.000%	0.00	1100.000%	0.0%		per RES 10823
Mechanical Plan Check Fee: Mechanical Plan Check fee shall be 81.2% of the Mechanical Permit Fee.	466	81.20% of Mechanical Permit Fee	0.00	81.20% of Mechanical Permit Fee	0.0%		per RES 10823
Other Trust/State Mandated Fee- Plans Archival/Records Management	467	0.100%	0.00	0.100%	0.0%	of Valuation	City Ordinance
Other Trust/State Mandated Fee- General Plan Revision Surcharge	468	0.200%	0.00	0.200%	0.0%	of Valuation	State Mandated
Other Trust/State Mandated Fee- Strong Motion Tax - State of California: Residential	469	0.00	0.00	0.00	0.0%	of Valuation	State Mandated
Other Trust/State Mandated Fee- Strong Motion Tax - State of California: Non-Residential	470	0.00	0.00	0.00	0.0%	of Valuation	State Mandated
Other Trust/State Mandated Fee-State Building Permit Surcharge Fee: \$1 - 25,000	471	1.00	0.00	1.00	0.0%		State Mandated
Other Trust/State Mandated Fee-State Building Permit Surcharge Fee: \$50,001 - 75,000	473	3.00	0.00	3.00	0.0%		State Mandated

Note: Deposit for Plan Check Consultant required for applicable fees

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Community Development							
SECTION E - COMMUNITY DEVELOPMENT							
Other Trust/State Mandated Fee -State Building Permit Surcharge Fee: \$75,001 - 100,000	474	4.00	0.00	4.00	0.0%		State Mandated
Other Trust/State Mandated Fee -State Building Permit Surcharge Fee: Every \$25,000 or fraction thereof above \$100,000	475	1.00	0.00	1.00	0.0%	Every \$25,000 or fraction thereof above \$100,000	State Mandated
Other Trust/State Mandated Fee -State Building Permit Surcharge Fee: (\$BPS City Admin Costs)	476	0.10	0.00	0.10	0.0%	of SBPS Collected	State Mandated
Public Safety Impact Fee (PSI F):New residential	477	2.32	0.00	2.32	0.0%	per sq. ft.	Per RES 9801/11122
Public Safety Impact Fee (PSI F):New leasable area for non-residential	478	2.32	0.00	2.32	0.0%	per sq. ft.	Per RES 9801/11122
Park Facility Fee: New Residential	479	700.00	0.00	700.00	0.0%	per dwelling unit	Per RES 9145
Park Facility Fee: Any residential addition	480	150.00	0.00	150.00	0.0%		Per RES 9145
Park Facility Fee:Non-residential, new, or additions	481	1.00	0.00	1.00	0.0%	per sq. ft.	Per RES 9145
Zoning Fees- Tentative Subdivision Map (Deposit)	342	1,085.00	3,002.82	3,003.00	176.8%	plus \$64 per lot/unit \$64 ea. Additional	Deposit
Building Fees- Residential Property Report	355	128.00	225.74	226.00	76.6%	plus \$64 each additional unit after 1st	
Building Fees- Commercial/Industrial Property Report	356	230.00	477.23	477.00	107.4%	plus \$26/ksf	
Building Fees- Deputy Inspector	357	64.00	83.30	83.00	29.7%	plus \$32 ea. trade	
Building Fees- Certificate of Occupancy: Temporary	359	255.00	256.92	257.00	0.8%	Flat	
Building Fees- Certificate of Occupancy: Existing (Change of Occupancy)	360	160.00	294.81	295.00	84.4%	plus \$32 ea. 1,000 sqft	
Building Fees- Certificate of Occupancy: New construction	361	64.00	118.16	118.00	84.4%	Flat	
Building Fees- Building Permit Investigation Fee	363	25-150% of Permit Fee	0.00	25-150% of Permit Fee	0.0%		25-150% of Permit Fee
Building Fees- Building Reinspection	364	80.00	104.87	104.00	30.0%	Flat	based on the scope of work
Building Fees- Appeal (to Modification Committee) (Deposit)	358	638.00	4,659.66	4,660.00	630.4%	Deposit	
Energy Permit - Each 1,000 square feet or fraction of floor area	413	80.00	0.00	80.00	0.0%		per RES 10823
Accessibility Permit: Each 1,000 square feet or fraction of floor area	415	80.00	0.00	80.00	0.0%		per RES 10823
Other Trust/State Mandated Fee -State Building Permit Surcharge Fee: \$25,001 - 50,000	472	2.00	0.00	2.00	0.0%		State Mandated
Building Permit Fee	368	0.00	0.00	Valuation Based	0.0%		Refer to Valuation Schedule
Massage Establishment Background Application. (Initial Application Fee)	54	193.00	193.00	193.00	0.0%		per RES 11441
Massage Establishment Background Application. (Annual Renewal Application Fee)	55	130.00	130.00	130.00	0.0%	per year	per RES 11441

Note: Deposit for Plan Check Consultant required for applicable fees

	Fee Number	Current Fee	Full Cost Recovery Fee	Recommended Fee	Percent Change	Unit	Notes
Public Works							
SECTION G - PUBLIC WORKS DEPARTMENT							
Public Works Improvement Inspection Fee- construction cost over \$75,000 but less than \$100,000	649	9,253.00	0.00	9,253.00	0.0%	plus 7.6% of construction cost	per RES 10155
Public Works Improvement Inspection Fee- construction cost over \$100,000 but less than \$200,000	650	11,678.00	0.00	11,678.00	0.0%	plus 6% of construction cost	per RES 10155
Public Works Improvement Inspection Fee- construction cost over \$200,000 but less than \$300,000	651	19,336.00	0.00	19,336.00	0.0%	plus 5% of construction cost	per RES 10155
Public Works Improvement Inspection Fee- construction cost over \$300,000 but less than \$400,000	652	25,717.00	0.00	25,717.00	0.0%	plus 4.5% of construction cost	per RES 10155
Public Works Improvement Inspection Fee- construction cost over \$400,000 but less than \$800,000	653	31,460.00	0.00	31,460.00	0.0%	plus 4% of construction cost	per RES 10155
Public Works Improvement Inspection Fee- construction cost over \$800,000	654	51,881.00	0.00	51,881.00	0.0%	plus construction cost	per RES 10155
Re-Inspection Fee	655	44.67	136.29	136.00	204.5%	per additional inspection	
Sale of Engineering Division Standard Plans	656	38.29	80.04	80.00	108.9%	per set	Plus cost of materials
Sewer House Connection Permit Fee	658	108.00	594.83	595.00	450.9%		\$800 for outside of the City
Sewer Reconstruction Fee	660	1.34	354.40	354.00	26317.9%	per gallon of	
Slope Drain Re-Inspection/Citation (3rd & 4th inspection)	661	60.20	272.58	273.00	353.5%	per inspection	
Subdivision Tract Map Checking Fee	662	590.00	1,278.47	1,278.00	116.6%	plus \$4869 or 70% of Los Angeles County fee schedule	plus \$4,869 consulting fee
Subdivision Parcel Map Checking Fee	663	590.00	1,278.47	1,278.47	116.7%	plus \$4596 or 70% of Los Angeles County fee schedule	plus \$4,596 consulting fee
Subdivision Monument Inspection Fee	664	89.00	176.13	176.00	97.8%	plus \$26 per boundary monument	
Subdivision Map Guarantee	665	191.00	86.62	87.00	-54.5%		
Subdivision CCR (Review By City Attorney)	666	2,500.00	86.62	2,500.00	0.0%	Deposit	Refundable deposit. Deposit for Plan check by City Attorney
Traffic Engineering Plan Check Fee	667	15% of Building Plan Check Fee, \$319 min for Condominiums, Multiple Units, Commercial and Industrial Buildings.	1,339.55	1,340.00	0.0%		This is a fixed fee and applies only to the first two plan checks. Any additional plan checks will be charged at cost
Waste and Recycling Collection Permit Application	668	383.00	483.88	484.00	26.4%		
Permit Appeal	669	\$11.00	483.88	484.00	-5.3%		
Transportation Permit Fee	670	16.00	164.09	165.00	931.3%	per permit	
Penalty Fees: Concrete Permit	671	96.00	374.84	375.00	290.6%	per violation	
Penalty Fees: Encroachment Permit	672	108.00	374.84	375.00	247.2%	per violation	
Penalty Fees: Excavation Permit	673	64.00	374.84	375.00	485.9%	per violation	
Penalty Fees: Grading Permit	674	Penalty shall be dependant upon the amount of earth moved illegally. Fee shall be 100% of the basic permit fee for the cubic yards of dirt illegally	374.84	375.00	0.0%		
Penalty Fees:: Housemoving Permit	675	153.00	374.84	375.00	145.1%	per violation	
Penalty Fees: Newsrack Impound Fee	676	102.00	374.84	375.00	267.6%	per violation	
Penalty Fees: Sewer House Connection Permit	677	128.00	374.84	375.00	193.0%	per violation	
Penalty Fees: Transportation Permit Fee	678	16.00	374.84	375.00	2243.8%	per violation	

RESOLUTION NO. _____

**A RESOLUTION ADOPTING A NEW FEE SCHEDULE FOR
RECOVERING COSTS INCURRED FROM PROVIDING
VARIOUS PUBLIC SERVICES.**

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: The City Council finds as follows:

- A. The City Council may establish fees for services under various provisions of California law including, without limitation, Business & Professions Code § 16000; Government Code §§ 36936.1, 43000, 54344, 65104, 65456, 65874, 65909.5, 65943, 66013, 66014, 66451.2; and Health & Safety Code §§ 510, 17951, 17980.1, 19852.
- B. Pursuant to Government Code § 66016, the City made data available regarding the cost, or estimated cost, of providing services for various fees ten (10) days before the public hearing held on _____.
- C. On _____, City Council heard public testimony and considered evidence in a public hearing held and noticed in accordance with Government Code § 66016.
- D. At the recommendation of the City's Departments and the City Manager, the City Council believes that it is in the public interest to establish the recommended fees to recover the costs of public services.

SECTION 2: The Fees, attached as Exhibit "A" and incorporated into this Resolution as if fully set forth, are approved and adopted.

SECTION 3: Unless otherwise revised, the fees established by this Resolution will be automatically adjusted on an annual basis at the beginning of each fiscal year based on the average percentage change over the previous calendar year to the City's costs for administering the services set forth in Exhibit "A." The first fee adjustment cannot be made before a minimum of ten (10) months after the effective date of this Resolution.

SECTION 4: This Resolution is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") and CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*) because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service

areas. This Resolution, therefore, is categorically exempt from further CEQA review under Cal. Code Regs. tit. 14, § 15273.

SECTION 5: Pursuant to Government Code § 66017, all fees related to the Planning and Building Safety Department set forth in this Resolution will become effective sixty (60) days after adoption and will remain effective unless repealed or superseded.

SECTION 6: For all other fees, this Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

SECTION 7: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

PASSED AND ADOPTED this _____ day of May, 2013.

Teresa Real Sebastian,
Mayor

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF MONTEREY PARK)

I, Vincent Chang, City Clerk of the City of Monterey Park, California, certify that the whole number of members of the City Council of the City is five; that the foregoing Resolution No. _____ was duly passed and adopted by said City Council, approved and signed by the Mayor of said City, and attested to by the City Clerk of said City, all at a regular meeting of said Council held on the ____ day of May 2013, and the same was so passed and adopted by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Vincent Chang,
City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: _____
Karl H. Berger
Assistant City Attorney

(Exhibit A)
City of Monterey Park
Comprehensive User Fee Study Fiscal Impacts for 2013-2014

Department	Increase / (Decrease)
Police	\$ -
Fire	(250)
Community Development	49,540
Public Works	20,548
Library	500
Recreation & Community Services	20,400
Total Increases	\$ 90,738

Staff Report City of Monterey Park

DATE: May 1, 2013

TO: Honorable Mayor and Members of the City Council

FROM: Tom Cody, Director of Human Resources and Risk Management

SUBJECT: Various Personnel Matters as Reviewed by the City Council at the April 17, 2013 Closed Session City Council Meeting

- Reinstatement Merit Increases for Part-Time (P/T) Employees
- Authorize recruitments for Director of Community/Economic Development, and Director of Management Services/Assistant City Manager and Director of Public Works
- Reclassify the Financial Services Manager Position to the Classification of Controller
- Restore 60 hours of Administrative Leave to the Non-Contract Executive Classified Employees

DISCUSSION:

Following a review of the City's organization structure and employee retention policies, staff is making the following recommendations:

1. Reinstatement Merit Increases for Part-Time (P/T) Employees:
In July 2009, the City Council directed staff to place a "freeze" on all part-time employee merit increases. Part-time employees are on the same ten (10) step merit pay system that all non-sworn employees currently are assigned. The difference between each step is 2 1/2%. In 2009 a similar freeze was considered, but not implemented for full time employees. Consequently, full time employees have continued moving up the merit step system with good performance and evaluations. Restoring the opportunity to achieve merit increases every year for part-time employees would recognize the many long-term part-time employees that have served this City well and have had their step/pay frozen for approximately four years. For example, the Recreation Division of the Community Services Department currently has nine (9) P/T Recreation Leader positions all being compensated at Step 1 of the classification pay scale which is \$8.63 an hour. Step 2 of the classification pay scale is \$8.85 an hour. California minimum wage is current at \$8.00 an hour.
2. Authorize recruitments for:
 - a) Director of Community/Economic Development – Due to the State of California's dissolution of redevelopment agencies, the activity once performed by the Monterey Park Economic Development staff has been performed by contract staff and a long term temporary appointment. As a result, the City is proposing combining the functions of Economic Development and the Community

Development Department and renaming it the Community and Economic Development Department. The City would have one Director oversee both functions. The organizational model has been adopted by many local agencies by having existing staff absorb the economic development function and placing it under the Community Development Department. The Director of Community Development resigned in December 2012 and this presents the City with the opportunity to hire an individual with broad experience with managing both development fields.

- b) Director of Management Services/Assistant City Manager – Vacant since January 2010. This classification would oversee both the Finance Division and Support Services Division on the Department of Management Services. In addition, the position would also be assigned additional duties in providing support to the City Manager.
 - c) Director of Public Works – Vacant since December 2012
3. Reclassify the Financial Services Manager position to the classification of Controller: This reclassification would recognize the excellent level of quality contribution and additional duties the Financial Services Manager has performed since the Director of Management Services vacancy. These contributions and duties will continue under the new organizational structure and the Controller position will be part of the City's Executive Team.
4. Restore 60 hours of Administrative Leave to the Non-Contract Executive Classified Employees: This would apply to the Director of Human Resources & Risk Management, Director of Community/Economic Services, City Librarian, Fire Chief, Director of Public Works, and the Director of Management Services/Assistant City Manager. The Police Chief and the City Manager are under contracts so this would not apply to them at this time. There will be no cash value assigned to the Administrative Leave and Administrative Leave will not be allowed to rollover into a new fiscal year and accumulate. Forty (40) hours of Administrative Leave is currently provided to some Mid-Management and Confidential employees, fifty-six (56) hours are provided to the Fire Battalion Chiefs and seventy-two (72) hours is provided the Police Captain, also with no cash value and no carry-over.

If the City Council concurs with these recommendations, it should adopt the resolution which will direct staff to implement these policies and return with the appropriate changes to the Monterey Park Municipal Code and such additional changes recommended by the City Attorney. It is anticipated that this will be brought to the City Council during consideration of the 2013-2014 fiscal year budget. Staff will also be directed to begin the recruitment process for these Director positions which will take four (4) to six (6) months.

FISCAL IMPACT:

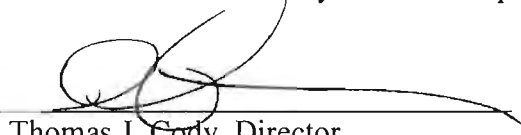
The fiscal impacts of the proposed changes are as follows:

1. Resume Merit Increases for Part-Time Employees: Currently the City spends approximately \$1.2 million dollars annually for part-time employees. If every part-time employee received a performance review that warranted a step increase, the annual cost to the City would be approximately \$30,000.
2. Authorized Recruitments: There is no additional cost for recruiting and filling the Director of Public Works position and the Director of Community/Economic Development position. The current director salary schedule of \$116,000 - \$148,000 will be used for these two positions. Combining the Directors of Community Development and Economic Development positions into one Director of Community/Economic Development position would result in a savings to the City of approximately \$175,000 to \$200,000 annually and would offset the increased cost of Director of Management Services/Assistant City Manager. The Director of Management Services/Assistant City Manager position will require a slight adjustment for the higher classification and expected duties. The adjustment would be an increase of 6.7% in the salary schedule with a range of \$125,000 - \$158,000. Including benefits this adjustment will result in an increase of up to approximately \$14,000 annually.
3. Reclassify the Financial Services Manager Position to Classification of Controller: The reclassification of the Financial Services Manager position to the classification of Controller would be accompanied by an increase in compensation range of approximately 4%. The current salary range of the Financial Services Manager is \$109,044 - \$139,500. The range for the Controller position will be \$113,219- \$144,500. With benefits this increased cost of up to approximately \$7,000 annually.
4. Restore 60 hours of Administrative Leave to the Non-Contract Executive Employees: There is no immediate cost for this proposal but the executive staff would use this balance before vacation balances and there will be an undetermined future cost to the City with the cash value of vacation balance cash outs.

RECOMMENDATION:

It is recommended that the City Council adopt the attached Resolution.

By:


Thomas J. Cody, Director
Human Resources & Risk Management

Approved:


Paul Talbot
City Manager

Attachments:

1. Part-Time Salary Scale

Effective Date (Revised Date): October 30, 2010 (11-01-10)

City of Monterey Park
Temporary Part-time, Seasonal and Hourly Salary Ranges

Job Classifications	Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Account Clerk	52	16.05	16.45	16.86	17.28	17.71	18.16	18.61	19.08	19.55	20.53
Administrative Aide	85	19.82	20.32	20.83	21.35	21.88	22.43	22.99	23.56	24.15	25.36
Administrative Intern	45	10.83	11.10	11.38	11.67	11.95	12.26	12.56	12.87	13.20	13.85
Administrative Secretary	80	16.12	16.52	16.94	17.36	17.79	18.24	18.69	19.16	19.64	20.62
Animal Control Officer	70	17.04	17.47	17.90	18.35	18.81	19.28	19.76	20.26	20.76	21.80
Assistant Pool Manager	35	10.43	10.69	10.96	11.23	11.51	11.80	12.10	12.40	12.71	13.35
Assistant Planner	87	26.66	27.33	28.01	28.71	29.43	30.16	30.92	31.69	32.48	34.11
Building Inspector	87	26.66	27.33	28.01	28.71	29.43	30.16	30.92	31.69	32.48	34.11
Building Trades Technician	57	20.78	21.30	21.83	22.37	22.93	23.51	24.09	24.70	25.31	26.58
Cashier	01	8.00	8.20	8.41	8.62	8.83	9.05	9.28	9.51	9.75	10.23
Child Care Teacher	40	11.24	11.52	11.81	12.10	12.41	12.72	13.03	13.36	13.69	14.38
Civil Engineering Assoc.	93	33.24	34.07	34.92	35.79	36.69	37.60	38.54	39.51	40.49	42.52
Clerical Trainee	01	8.00	8.20	8.41	8.62	8.83	9.05	9.28	9.51	9.75	10.23
Clerk Typist	45	10.83	11.10	11.38	11.67	11.95	12.26	12.56	12.87	13.20	13.85
Code Enforcement Officer	89	23.05	23.63	24.22	24.82	25.44	26.08	26.73	27.40	28.09	29.49
Community Service Officer	55	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Computer Clerk	01	8.00	8.20	8.41	8.62	8.83	9.05	9.28	9.51	9.75	10.23

Effective Date (Revised Date): October 30, 2010 (11-01-10)

City of Monterey Park
Temporary Part-time, Seasonal and Hourly Salary Ranges

Job Classifications	Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Crime Analyst	56	16.84	17.26	17.69	18.13	18.58	19.05	19.53	20.01	20.51	21.54
Data Entry Clerk	27	9.53	9.77	10.01	10.26	10.52	10.78	11.05	11.33	11.61	12.19
Dial-A-Ride Driver	30	9.66	9.90	10.15	10.40	10.66	10.93	11.20	11.48	11.77	12.36
Dispatch Assistant	56	16.84	17.26	17.69	18.13	18.58	19.05	19.53	20.01	20.51	21.54
Dispatcher	60	21.99	22.54	23.11	23.68	24.28	24.88	25.51	26.14	26.80	28.13
Drafting Technician	45	10.83	11.10	11.38	11.67	11.95	12.26	12.56	12.87	13.20	13.85
Elections Clerk	50	13.34	13.67	14.01	14.36	14.72	15.09	15.46	15.85	16.25	17.06
Electrician	88	23.50	24.09	24.69	25.31	25.94	26.59	27.26	27.94	28.64	30.07
Engineering Aide	45	10.83	11.10	11.38	11.67	11.95	12.26	12.56	12.87	13.20	13.85
Equipment Mechanic	57	20.78	21.30	21.83	22.37	22.93	23.51	24.09	24.70	25.31	26.58
Evidence Officer	55	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Fire Safety Specialist	91	23.40	23.99	24.58	25.20	25.83	26.48	27.14	27.82	28.51	29.94
Jailer	65	17.13	17.55	17.99	18.44	18.90	19.38	19.86	20.36	20.87	21.91
Janitor	27	9.53	9.77	10.01	10.26	10.52	10.78	11.05	11.33	11.61	12.19
Junior Lifeguard	01	8.00	8.20	8.41	8.62	8.83	9.05	9.28	9.51	9.75	10.23
Laborer	01	8.00	8.20	8.41	8.62	8.83	9.05	9.28	9.51	9.75	10.23
Librarian	85	19.82	20.32	20.83	21.35	21.88	22.43	22.99	23.56	24.15	25.36

Effective Date (Revised Date): October 30, 2010 (11-01-10)

City of Monterey Park
Temporary Part-time, Seasonal and Hourly Salary Ranges

Job Classifications	Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Library Clerk	50	13.34	13.67	14.01	14.36	14.72	15.09	15.46	15.85	16.25	17.06
Library Page	01	8.00	8.20	8.41	8.62	8.83	9.05	9.28	9.51	9.75	10.23
Library Technician	68	15.35	15.74	16.13	16.53	16.95	17.37	17.80	18.25	18.70	19.64
Lifeguard	23	8.89	9.11	9.34	9.57	9.81	10.06	10.31	10.57	10.83	11.37
Literacy Program Admin.	93	33.24	34.07	34.92	35.79	36.69	37.60	38.54	39.51	40.49	42.52
Locker Room Attendant	01	8.00	8.20	8.41	8.62	8.83	9.05	9.28	9.51	9.75	10.23
Lunch Program Monitor	28	9.36	9.59	9.83	10.08	10.33	10.59	10.85	11.13	11.40	11.97
Lunch Program Site Supvsr	21	8.63	8.85	9.07	9.29	9.53	9.76	10.01	10.26	10.51	11.04
Lunch Program Worker	01	8.00	8.20	8.41	8.62	8.83	9.05	9.28	9.51	9.75	10.23
Maintenance Worker	55	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Management Analyst	90	28.98	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	37.08
Minutes Clerk	55	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Permit Systems Technician	68	15.35	15.74	16.13	16.53	16.95	17.37	17.80	18.25	18.70	19.64
Permit Technician I	86	18.25	18.71	19.18	19.66	20.15	20.65	21.17	21.70	22.24	23.35
Planning Intern	33	8.76	8.98	9.20	9.44	9.67	9.91	10.16	10.42	10.68	11.21
Planning Technician	75	15.41	15.80	16.19	16.60	17.01	17.43	17.87	18.32	18.78	19.72
Police Cadet	30	9.66	9.90	10.15	10.40	10.66	10.93	11.20	11.48	11.77	12.36

Effective Date (Revised Date): October 30, 2010 (11-01-10)

City of Monterey Park
Temporary Part-time, Seasonal and Hourly Salary Ranges

Job Classifications	Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Police Records Cadet	30	9.66	9.90	10.15	10.40	10.66	10.93	11.20	11.48	11.77	12.36
Police Records Clerk	50	13.34	13.67	14.01	14.36	14.72	15.09	15.46	15.85	16.25	17.06
Police Records Intern	30	9.66	9.90	10.15	10.40	10.66	10.93	11.20	11.48	11.77	12.36
Police Records Mgmt Tech	83	21.38	21.91	22.45	23.01	23.59	24.18	24.78	25.41	26.04	27.34
Pool Manager	41	11.75	12.04	12.34	12.65	12.97	13.29	13.63	13.97	14.32	15.03
Principal Mgmt Analyst	96	36.39	37.30	38.23	39.18	40.16	41.17	42.20	43.25	44.33	46.55
Program Coordinator	86	18.25	18.71	19.18	19.66	20.15	20.65	21.17	21.70	22.24	23.35
Recreation Leader	21	8.63	8.85	9.07	9.29	9.53	9.76	10.01	10.26	10.51	11.04
Recreation Superintendent	90	28.98	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	37.08
Revenue Collection Spec.	70	17.04	17.47	17.90	18.35	18.81	19.28	19.76	20.26	20.76	21.80
School Crossing Guard	01	8.00	8.20	8.41	8.62	8.83	9.05	9.28	9.51	9.75	10.23
Senior Clerk Typist	52	16.05	16.45	16.86	17.28	17.71	18.16	18.61	19.08	19.55	20.53
Senior Account Clerk	85	19.82	20.32	20.83	21.35	21.88	22.43	22.99	23.56	24.15	25.36
Senior Librarian	88	23.50	24.09	24.69	25.31	25.94	26.59	27.26	27.94	28.64	30.07
Senior Lifeguard/Instructor	28	9.36	9.59	9.83	10.08	10.33	10.59	10.85	11.13	11.40	11.97
Storekeeper	45	10.83	11.10	11.38	11.67	11.95	12.26	12.56	12.87	13.20	13.85

Effective Date (Revised Date): October 30, 2010 (11-01-10)

City of Monterey Park
Temporary Part-time, Seasonal and Hourly Salary Ranges

Job Classifications	Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Student Worker	01	8.00	8.20	8.41	8.62	8.83	9.05	9.28	9.51	9.75	10.23
Transportation Prog Mgr	90	28.98	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	37.08
Video Technical Assistant	28	9.36	9.59	9.83	10.08	10.33	10.59	10.85	11.13	11.40	11.97

RESOLUTION NO. ____

A RESOLUTION APPROVING RESTORATION OF PART-TIME MERIT INCREASES AND ADMINISTRATIVE LEAVE FOR NON-CONTRACT EXECUTIVE STAFF; COMBINE THE ECONOMIC DEVELOPMENT AND COMMUNITY DEVELOPMENT DEPARTMENTS AND RECLASSIFY THE DIRECTOR OF MANAGEMENT SERVICES AND FINANCIAL SERVICES MANAGER; OPEN RECRUITMENTS FOR DIRECTOR OF PUBLIC WORKS, DIRECTOR OF MANAGEMENT SERVICES/ASSISTANT CITY MANAGER AND THE DIRECTOR OF COMMUNITY/ECONOMIC DEVELOPMENT

The City Council for the City of Monterey Park does resolve as follows:

SECTION 1: Reinstate Merit Increases for Part-Time (P/T) Employees. In July 2009, the City Council directed staff to place a “freeze” on all part-time employee merit increases. Part-time employees are on the same ten (10) step merit pay system that all non-sworn employees currently are assigned. The difference between each step is 2 1/2%.

SECTION 2: Authorized recruitments for the Director of Public Works, Director of Community/Economic Development and the Director of Management Services/Assistant City Manager. Due to the State of California's seizure of redevelopment agencies and the funding for the City's Economic Development Department, the activity once performed by the Monterey Park Economic Development staff has been performed by contract staff and a long term acting appointment. As a result, the City is combining the function of Economic Development under the Community Development Department and renaming it the Community and Economic Development Department. The City would have one Director oversee both functions. The Director of Management Services has been vacant since January 2010 and the Director of Management Services/Assistant City Manager would oversee the Department of Management Services and be assigned additional duties in providing support to the City Managers Office. The Director of Public Works has been vacant since December 2012.

SECTION 3: Reclassify the Financial Services Manager Position to the Classification of Controller. This reclassification would recognize the excellent level of quality contribution and additional duties the Financial Services Manager has performed since the Director of Management Services vacancy. These contributions and duties will continue under the new organizational structure.

SECTION 4: Restore 60 hours of Administrative Leave to the Non-Contract Executive Classified Employees.

SECTION 5: The City Manager is authorized to execute the provisions of this resolution on the City's behalf upon the appropriate revision to the Monterey Park Municipal Code and the City Administrative Policy Manual.

SECTION 6: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

SECTION 7: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

PASSED AND ADOPTED this 1st day of May, 2013.

Teresa Real Sebastian
Mayor, City of Monterey Park

ATTEST:

Vincent D. Chang, City Clerk

Approved as to form:
MARK D. HENSLEY, City Attorney

By: _____