

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
OCTOBER 21, 2015**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, October 21, 2015 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Chan called the meeting to order at 7:05 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Hans Liang, Stephen Lam, Teresa Real Sebastian, Peter Chan, Mitchell Ing

Council Members Absent: None.

ALSO PRESENT: City Manager Paul Talbot, Assistant City Attorney Karl Berger, City Treasurer Joseph Leon, Public Works Director/Assistant City Manager Ron Bow, Fire Chief Scott Haberle, Recreation and Community Services Director Dan Costley, Management Services Director Chu Thai, Community and Economic Development Director Michael Huntley, Human Resources Director Tom Cody, City Librarian Norma Arvizu, Controller Annie Yaung, Police Captain Gene Harris, Battalion Chief/Fire Marshall Randy Harper, Deputy City Clerk Cindy Trang

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

City Manager Talbot reported a typographical error on Item No. 6B. The minutes presented for approval are from September 16, 2015, not September 2, 2015; and Item No. 6H was continued to a future council meeting date.

1. PRESENTATION

None.

ORAL AND WRITTEN COMMUNICATIONS

- David Barron expressed concerns regarding crowds and traffic control for the Lunar New Year festival.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Richard Gorman, extended an invitation to the Council and the community to attend the Monterey Park Chamber of Commerce open house event scheduled for October 23, 2015.
- Dora Leung, President of Monterey Park Chamber of Commerce, along with Jerry Ching representing Delta Airline, a sponsor of the Chamber, drew the winner of the Chamber of Commerce website contest, Yan Jin. She won a round trip airline ticket to Shanghai, China.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF OCTOBER 15, 2015

It is required that the City Council (acting on behalf of the Successor Agency) approve all disbursements. Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered 295-296.

Action Taken: The City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency made a motion to approve Item Nos. 2A, 2B and 2C. The City Council approved payment of warrants and adopted Resolution No. SA-104 of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated October 21, 2015 totaling \$1,116.06 and specifying the funds out of which the same are to be paid.

Motion: Moved by Council Member Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Liang, Lam, Real Sebastian, Ing, Chan
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. SA-104, entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 21ST DAY OF OCTOBER 2015 TOTALING \$1,116.06 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

2B. SUCCESSOR AGENCY MINUTES

Approval of Minutes from the regular meeting and special meeting of September 16, 2015 and the Joint Centennial meeting of September 9, 2015 of the Successor Agency to the former Monterey Park Redevelopment Agency.

Action Taken: The City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, approved the minutes from the regular and special meeting of September 16, 2015 and the Joint Centennial meeting of September 9, 2015. Motion taken with Item No. 2A.

2C. SUCCESSOR AGENCY INVESTMENT REPORT AS OF SEPTEMBER 2015

As of September 30, 2015 invested funds for the Successor Agency of the City of Monterey Park is as follows:

• Successor Agency (SA) Savings	5,635,209.54
• Successor Agency (SA) Checking	114,726.51
• Successor Agency (SA) RORF	<u>115,988.00</u>

Total \$ 5,865.924.05

Action Taken: The City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, received and filed the Monthly Investment Report. Motion taken with Item No. 2A.

This is the end of Successor Agency (SA) items.

3. CITY OF MONTEREY PARK CONSENT CALENDAR

None.

4. PUBLIC HEARING

None.

5. UNFINISHED BUSINESS

None.

6. NEW BUSINESS

6A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF OCTOBER 21, 2015

It is required that the City Council approve all disbursements. Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered 306378-306559 and e-Payables numbered 000050-000070.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11796 allowing certain claims and demands per Warrant Register dated October 21, 2015 totaling \$1,100,716.39 and specifying the funds out of which the same are to be paid.

Motion: Moved by Council Member Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Real Sebastian, Ing, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11796, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 21ST DAY OF OCTOBER 2015 TOTALING \$1,100,716.39 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

6B. CITY COUNCIL MINUTES

Approve the minutes from the regular and special meeting of September 2, 2015 and the Joint Centennial meeting of September 9, 2015.

Action Taken: The City Council approved the minutes from the regular and special meeting of September 2, 2015 as amended to correct the typographical error of September 2, 2015 to September 16, 2015; and the Joint Centennial meeting of September 9, 2015.

Motion: Moved by Council Member Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Real Sebastian, Ing, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6C. INVESTMENT REPORT AS OF SEPTEMBER 2015

As of September 30, 2015 invested funds for the City of Monterey Park is \$70,534,776.88.

Discussion: City Treasurer Leon presented an overview of the investment. Council Member Real Sebastian requested for a dollar figure of the interest for the quarter to be included in the investment report.

Action Taken: The City Council received and filed the investment report.

Motion: Moved by Council Member Real Sebastian and seconded by Mayor Pro Tem Ing, motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Real Sebastian, Ing, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6D. FIRE SEASON AND EL NIÑO PREPAREDNESS

A report was presented providing a proactive evaluation of the fire season and predicted El Niño winter. The goal of the report is to identify fall and winter predictions and communicate the possible impacts to the City of Monterey Park. The report also outlines the preparedness efforts residents and businesspersons can take to help prevent and mitigate the impacts caused by the fire season and weather conditions, the steps the City is taking to promote this awareness, and to seek approval of funding for disaster preparedness materials and equipment.

Public Speakers:

- Grace Chu read into the record a letter with 27 signatures from her neighbors expressing potential issues as a result of the El Nino condition. She briefly spoke about a fire incident on Ransom Way and requested the City to set up guidelines for planting Italian cypress trees.

Action Taken: The City Council (1) appropriated funding of \$42,000 for disaster preparedness materials and equipment from the general fund grant reimbursement account, 0010-801-5002-96082; and (2) received and filed report.

Motion: Moved by Council Member Real Sebastian, and seconded by Council Member Lam motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Real Sebastian, Ing, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6E. A RESOLUTION TO AMEND THE FISCAL YEAR 2015-16 BUDGET TO ALLOCATE 50% OF THE \$1,833,519 OF THE SET ASIDE FOR ECONOMIC DEVELOPMENT TO THE DOWNTOWN BUSINESS IMPROVEMENT DISTRICT

On October 7, 2015, the City Council approved the second reading of the South Garfield Village Specific Plan and adopted a resolution amending the FY 2015-2016 City General Fund Budget allocating 50% of the \$1,833,519 of funds set aside for economic development activities for the South Garfield Village Specific Plan area. These funds were earmarked for various capital improvements along South Garfield Avenue.

As part of the discussion, the City Council directed staff to prepare another resolution to amend the FY 2015-2016 City General Fund Budget to allocate the remaining fund balance for economic development activities in the Downtown Business Improvement District.

Public Speakers:

- Nancy Arcuri spoke in opposition to allocating the funds for economic development to the downtown area as the BID has their own funds.
- Johnny Thompson and David Tawasart spoke in support of funding capital improvements in the downtown area. Mr. Thompson said that the BID funds are not able to support any capital improvement projects.
- Barbara Chavira thanked the Council for approving the Garfield Specific Plan and asked the Council to move the project along. She said she supports improvement of the whole city.
- David Barron congratulated the Council for allocating funds for improvement of the South Garfield area and asked the Council to invest funding to improve other areas along Garvey Avenue beside the Business Improvement District Area 1.

Action Taken: Council Member Lam declared a potential conflict of interest; recused himself and left the Council Chambers as his business is located in the Downtown Business Improvement District Area 1 and the decision regarding this issue is reasonably foreseeable to have an economic impact on his own property value. Staff recommended that the City Council adopt a resolution amending the FY 2015-2016 City Budget to allocate the remaining 50% of the \$1,833,519 of the set aside for economic development (approximately \$916,760) to the Downtown Business Improvement District for economic development activities. However, the City Council directed staff to define what "Downtown" is, to provide a general breakdown of how the funds are to be spent, send to Council the Garvey/Garfield Specific Plan and the Pedestrian Linkages Plan, and look into incorporating the suggestions into the spending plan.

Motion: Moved by Mayor Chan and seconded by Council Member Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Liang, Real Sebastian, Ing, Chan
Noes:	Council Members:	None
Absent:	Council Members:	Lam
Abstain:	Council Members:	None

RECESSED AND RECONVENED

The City Council recessed at 9:40 p.m. and reconvened with all council members present at 9:50 p.m.

6F. ADOPTING A RESOLUTION AUTHORIZING ADVERTISEMENT OF THE BARNES PARK POOL HEATER PROJECT

City staff has prepared bid specifications for the purchase and installation of heaters for Barnes Pool. Staff requests City Council authorization to advertise the project for bids.

Action Taken: The City Council adopted a Resolution No. 11798 authorizing advertisement of the Barnes Park Pool Heater Project.

Motion: Moved by Council Member Liang and seconded by Mayor Pro Tem Ing, motion carried by the following vote:

Ayes:	Council Members:	Liang, Lam, Real Sebastian, Ing, Chan
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11798 entitled:

A RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS FOR THE BARNES PARK POOL HEATER PROJECT PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT.

6G. AMENDING RECORDS RETENTION SCHEDULE

At the November 2, 2011, the City Council adopted Resolution No. 11443, adopting a Records Retention Schedule for city documents. As set forth by resolution, every odd year, staff reviews the retention schedule for purposes of practicability and applicable law.

Action Taken: The City Council adopted Resolution No. 11799 amending the City's Records Retention Schedule for city documents.

Motion: Moved by Council Member Liang and seconded by Council Member Lam, motion carried by the following vote:

Ayes:	Council Members:	Liang, Lam, Real Sebastian, Ing, Chan
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11799 entitled:

A RESOLUTION AMENDING THE CITY'S RECORDS RETENTION SCHEDULE FOR CITY DOCUMENTS

6H. AWARD OF CONTRACT FOR CITYWIDE TREE TRIMMING AND MAINTENANCE SERVICES

Through a joint purchase agreement, the Public Works / Parks Maintenance Division is recommending the award of contract for tree trimming and maintenance services to West Coast Arborists.

In the last four months, six nearby cities have undergone the competitive bidding process and awarded contracts to West Coast Arborist (WCA) for tree trimming services, including Santa Ana, Thousand Oaks, Irwindale, Glendale, Burbank, and Redondo Beach. Of these cities, Redondo Beach is most similar to Monterey Park's tree inventory and grid trim patterns. Thus, through a joint purchase agreement, WCA agreed to provide Monterey Park with pricing consistent with the terms and conditions set forth in Redondo Beach's Service Agreement for Tree Maintenance.

As part of the contract, WCA will perform a complete City street and park tree inventory, and provide both a digital and printed catalog of all 13,000 trees by location, species, size and history. WCA will also provide the City with access to "Arbor Access," a tree inventory software program that will allow staff to monitor WCA vehicles, technicians and equipment, along with each targeted tree location by GPS coordinates on a daily basis.

It is recommended that the City Council:

- (1) Waiving the bidding requirements pursuant to Monterey Park Municipal Code §3.20.050;
- (2) Awarding a three-year tree trimming and maintenance contract to West Coast Arborists, through a joint purchase agreement, in the amount not to exceed \$265,000 per year (or annual adopted maintenance budget), with a two-year renewal option in 2018, followed by a one-year renewal option in 2020; and
- (3) Authorizing the City Manager to execute a contract with West Coast Arborists, in a form approved by the City Attorney; and
- (4) Take such additional, related, action that may be desirable.

Action Taken: This item was continued to a future council meeting.

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Council Member Liang reported that he attended the Taipei Economic Cultural Office celebration of the founding of the Taiwan Republic of China on October 9, the Police Promotional Ceremony on October 19, and the recognition of the Citizen Patrols Ceremony on October 20. Council Member Lam announced that he is using his own funds to form a delegation and taking a trip to Hong Kong, China, to promote better relations with the Friendship Cities and Sister Cities. Council Member Real Sebastian said she attended the San Gabriel Valley Council of Government Transportation meeting and reported that Mayor Chan, Mayor Pro Tem Ing and herself attended the Centennial Meeting and showcased the Centennial logo. She reminded the residents of the rededication of the Cascade

event on October 23. Mayor Chan invited the residents to attend the Chamber of Commerce 85th Birthday Celebration on the same day. He announced the upcoming Town Hall meeting at George Elder Park on October 27, and concluded by congratulating Assistant City Manager Ron Bow for being recognized by State Senator Ed Hernandez.

8. CLOSED SESSION

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 10:11 p.m.



Vincent D. Chang
City Clerk

Approved on December 16, 2015 at the Regular City Council Meeting