

**COMMISSION ON AGING OF MONTEREY PARK
AGENDA**

**REGULAR MEETING
Langley Center
400 West Emerson Avenue**

**MONDAY
December 18, 2017
11:00 AM**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the Recreation and Community Services Department – Langley Center located at 400 West Emerson Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

Chairperson

FLAG SALUTE

Chairperson

ROLL CALL

Steve Shieh, Alex Tang, Agnes Arakawa, Beryl Shieh, Samuel Song Y. Park, Virginia King, Michael W. Lopez, Betty Ping Cheng, and Charles Mau

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS - None.

[2.] CONSENT CALENDAR

2-A. MINUTES FROM NOVEMBER 20, 2017

[3.] PUBLIC HEARING – None.

[4.] OLD BUSINESS – None.

4-A. PROGRAM SURVEYS COMPLETE

4-B. DIAL A RIDE IDENTIFICATION CARD REGISTRATION DATES

4-C. SUNDAY HOLIDAY HOURS CHANGED

[5.] NEW BUSINESS – None.

5-A. CUSTOMER SURVEY FORM

[6.] COMMISSION COMMUNICATIONS AND MATTERS

[7.] STAFF COMMUNICATIONS AND MATTERS

7-A. SUPERVISOR'S REPORT

ADJOURN

Next regular scheduled meeting on January 15, 2017.



Commission on Aging Staff Report

DATE: December 18, 2017

AGENDA ITEM NO: 2-A

TO: Commission on Aging
FROM: Ben Herrera, Recreation Supervisor
SUBJECT: COMMISSION ON AGING MINUTES

RECOMMENDATION:

It is recommended that the Commission on Aging:

1. Approve minutes for the Regular meeting of November 20, 2017; and
2. Take such additional action that may be desirable.

EXECUTIVE SUMMARY:

NONE

BACKGROUND:

NONE

FISCAL IMPACT:

NONE

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "Ben Herrera", is written over a horizontal line.

Ben Herrera
Recreation Supervisor

ATTACHMENT:

1. Commission on Aging
Minutes

**MINUTES
CITY OF MONTEREY PARK
COMMISSION ON AGING
REGULAR MEETING
November 20, 2017**

The Commission on Aging held a Regular Meeting of the Board in the Langley Center, Room 1, located at 400 West Emerson Avenue in the City of Monterey Park, Monday, November 20, 2017 at 11:00 a.m.

CALL TO ORDER:

Chairman Lopez called the meeting to order at 11:07 a.m.

FLAG SALUTE:

Commissioner Park led the flag salute.

ROLL CALL:

Commissioner Arakawa called the roll:

Commissioners Present: Agnes Arakawa, Samuel Song Park, Virginia King, Michael W. Lopez, and Betty Ping Cheng

Commissioners Absent: Steve Shieh, Alex Tang, Beryl Shieh, Charles Mau

Also Present: Ben Herrera, Recreation Supervisor; Julianne Bautista, Program Coordinator; and Michelle Chen, Senior Clerk Typist

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTION

None.

ORAL AND WRITTEN COMMUNICATIONS

None.

1. PRESENTATIONS

None.

2. CONSENT CALENDAR

2A. APPROVAL OF MINUTES

Approval of Minutes from the October 16, 2017 Commission on Aging Regular Meeting.

Action Taken: The Commissioners approved the minutes from the October 16, 2017 Commission on Aging regular meeting.

Motion: Moved by Commissioner King and seconded by Commissioner Cheng, motion approved by the following vote:

Ayes: Board Members: Arakawa, Park, King, Lopez, Cheng

Noes: Board Members: None

Absent: Board Members: Shieh, Tang, Shieh, Mau

Abstain: Board Members: None

3. PUBLIC HEARING

None.

4. OLD BUSINESS

4A. NEW DIAL-A-RIDE CUSTOMER SERVICE POLICIES

4B. FRIDAY BINGO DURING THE HOLIDAY MONTHS

5. NEW BUSINESS

5A. PROGRAM SURVEYS

Discussion: Recreation Supervisor Herrera presented to the Commissioners that staff has created a program survey for all Langley Center activities, classes and programs. The surveys have been translated and are printed in English, Chinese and Spanish. Staff will distribute a program survey to be completed by the lead instructor or volunteer for each activity, class or program with a report to be submitted at a future commission meeting for review and discussion.

Action taken: The Commissioners approved staff recommendations to distribute the program surveys to all Langley Center activities, classes and programs.

Motion: Moved by Commissioner King and seconded by Commissioner Park, motion approved by the following vote:

Ayes: Board Members: Arakawa, Park, King, Lopez, Cheng

Noes: Board Members: None

Absent: Board Members: Shieh, Tang, Shieh, Mau

Abstain: Board Members: None

5B. DIAL-A-RIDE IDENTIFICATION CARD REGISTRATION DATES

Discussion: Recreation Supervisor informed the commissioners that staff has met with Fiesta Taxi representatives and will begin processing photo identification membership cards to all Dial-A-Ride participants. Identification cards will be required for all senior riders utilizing any transportation services for Dial-A-Ride or Fiesta Taxi effective January 1, 2018. Flyers have been published and distributed to all members that two free registration dates will be held on December 11, 2017 and December 18, 2017 with the

\$5.00 application fee waived. Any identification card applications received after December 18, 2017 will be required to pay the \$5.00 materials fee. Recreation Supervisor Herrera informed the commissioners that staff has spoken with Fiesta Taxi representatives to make noted corrections and changes to the identification card template to include (1) updating the call center and dispatchers phone number and (2) correct the address to print Langley Center's physical mailing address.

Action taken: The Commissioners approved staff recommendations with noted changes to authorize the Dial-A-Ride identification card registration dates on December 11, 2017 and December 18, 2017.

Motion: Moved by Commissioner Park and seconded by Commissioner King, motion approved by the following vote:

Ayes: Board Members: Arakawa, Park, King, Lopez, Cheng
 Noes: Board Members: None
 Absent: Board Members: Shieh, Tang, Shieh, Mau
 Abstain: Board Members: None

5C. SUNDAY HOLIDAY HOURS CHANGED

Discussion: Recreation Supervisor Herrera informed the commissioners that Langley Center will be opened on December 24, 2017 and December 31, 2017 during normal operating hours from 8:00 a.m. – 2:00 p.m. in observance of the holidays. Langley Center will be closed for all facilities use reservations after 2:00 p.m.

6. COMMISSION AND COMMUNICATION MATTERS

Discussion: Commissioner Michael Lopez informed the commissioners he would like to discuss additional recommendations and intergenerational programs for Langley Center.

7. STAFF COMMUNICATIONS AND MATTERS

7A. SUPERVISOR'S REPORT

Discussion: Recreation Supervisor Herrera presented a report updating the commissioners on recent events at Langley Center: (1) the first annual Fall Bazaar and Craft Fair was successfully held on October 19, 2017 with 37 vendors in attendance providing free blood pressure readings, vision and audiology screenings, and other health screening services. The Alzheimer's Association of Greater Los Angeles and Anthem Blue Cross participated in the public forum speaker series during the event. The event was successfully attended with 10 raffle prizes distributed and awarded from our sponsor's in-kind donations. (2) the Halloween Costume Party was held on October 31, 2017 and was well attended with entertainment provided by SWD Entertainment and prizes awarded to participants in the best couple, most creative, and best male and female categories. (3) the Los Angeles County Department of Public Health hosted a

free flu shot clinic at Langley Center on November 1, 2017 with nursing students from Azusa Pacific University. Approximately 108 flu shots were administered to the public community. (4) the Annual Thanksgiving Luncheon was successfully held on November 16, 2017 with 400 lunches served and new entertainment provided by "The Rock Tops" with an in-kind monetary donation received from Supervisor Hilda Solis providing dessert and favors to all those in attendance. (5) the Program Coordinator informed the commissioners that he has met with volunteers and staff to discuss tournament and program rules and recommendations in hosting a Billiards and Ping Pong tournament at Langley Center and that the Chinese Brush Painting class has been cancelled and that staff will resume the class upon further discussion with the instructor (6) provided the commissioners with a brief facility maintenance report and status updates of the center and (7) informed the commissioners that the center will be closed on the following dates in observance of the holidays on November 23 - 24, 2017, December 22 and December 25, 2017 and December 29, 2017 and January 1, 2018.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 12:01 p.m. to the next scheduled meeting on Monday, December 18, 2017 at Langley Center at 11:00 a.m.

Ben Herrera
Secretary