

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF THE
FORMER REDEVELOPMENT AGENCY
AGENDA**

**REGULAR MEETING
Monterey Park City Hall Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Wednesday
February 15, 2017
7:00 PM**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

This Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER

Mayor

FLAG SALUTE

The Monterey Park Police Explorers

ROLL CALL

**Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real
Sebastian**

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATION - None.

[2.] SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2-A. SUCCESSOR AGENCY INVESTMENT REPORT - JANUARY 2017

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Receive and file the Monthly Investment Report; and
- (2) Take such additional, related, action that may be desirable.

2-B. SUCCESSOR AGENCY (SA) MINUTES

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve the minutes from the regular meeting of January 18, 2017 and the special meeting of January 18, 2017; and
- (2) Take such additional, related, action that may be desirable.

[3.] CITY OF MONTEREY PARK- CONSENT CALENDAR - None.

[4.] PUBLIC HEARING - None.

[5.] OLD BUSINESS

5-A. ANNUAL WEED ABATEMENT DECLARATION LIST

It is recommended that the City Council:

- (1) Approving the Weed Abatement Declaration List
- (2) Adopting the attached Resolution, and
- (3) Take such additional, related, action that may be desirable.

5-B. APPEAL OF THE PLANNING COMMISSION'S DECISION FOR PROPOSED ZONE CHANGE (ZC-16-01) TO CREATE A SENIOR-CITIZEN-HOUSING (S-C-H) OVERLAY ZONE, CONDITIONAL USE PERMIT (CU-16-04) FOR AN AFFORDABLE SENIOR HOUSING DEVELOPMENT, AND TENTATIVE MAP NO. 073741 (TM-16-02) TO SUBDIVIDE AIR RIGHTS FOR THE CONSTRUCTION OF A 54-UNIT SENIOR CITIZEN HOUSING CONDOMINIUM PROJECT AT 130-206 SOUTH CHANDLER AVENUE.

It is recommended that the City Council:

- (1) Adopt the draft resolution memorializing its final decision from February 1, 2017; and
- (2) Take such additional, related, action that may be desirable.

[6.] NEW BUSINESS

6-A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF February 15, 2017

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ allowing certain claims and demands per Warrant Register dated February 15, 2017 totaling \$460,890.85 specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

6-B. MONTHLY INVESTMENT REPORT – JANUARY 2017

It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

6-C. CITY COUNCIL MINUTES

It is recommended that the City Council:

- (1) Approve the minutes from the regular meeting of January 18, 2017 and the special meeting of January 18, 2017; and
- (2) Take such additional, related, action that may be desirable.

6-D. AWARD OF RFP FOR ENTERPRISE RESOURCE PLANNING SYSTEM

It is recommended that the City Council consider:

- (1) Authorize the city manager to execute a contract with Tyler Technologies for an Enterprise Resource Planning system for \$413,085 in a form approved by the city attorney.
- (2) Appropriate \$713,085 Technology Internal Service Fund (0063) balance to this project which includes \$305,000 for miscellaneous software, hardware, installation and support.
- (3) Take such additional, related, action that may be desirable.

6-E. AUTHORIZE PURCHASE OF REPLACEMENT STORAGE ATTACHED NETWORK AND SOFTWARE

It is recommended that the City Council consider:

- (1) Authorize the City Manager to execute an agreement with West Coast Technology in a form approved by the City Attorney, not to exceed \$225,000.
- (2) Appropriate \$225,000 Technology Internal Service Fund (0063) balance to this project.
- (3) Take such additional, related, action that may be desirable.

6-F. REVIEW OF PILOT PROGRAM – DIAL A RIDE SUPPLEMENTAL SERVICES

It is recommended that the City Council consider:

- (1) Authorize the City Manager to continue the Dial A Ride supplemental service program that provides transportation services to resident senior citizens and handicapped individuals, based on the results of the pilot program authorized by the City Council in March 2015; and
- (2) Authorize to advertise Requests for Proposals to taxi companies and ride sharing companies (such as Lyft and Uber) that can provide service to participants 24 hours a day, seven days a week, with the participants paying one dollar a ride and the City paying the balance, not to exceed \$10,000 for the remainder of the fiscal year (Aid to Private Agencies account 0109-801-6511-41200 – Prop A funds), with the program subsequently budgeted in 2017-2018; and
- (3) Take such additional, related, action that may be desirable.

CEQA:

Taking the recommended action_would not result in a potential for resulting in a direct or reasonably indirect physical change in the environment and, accordingly, does not qualify as a "project" under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") or CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*; see Cal. Code Regs. tit. 14, §§ 15061(b)(3), 15378). Even if the award of contract were to qualify as a project, it would be categorically exempt as a Class 1 or Class 5 project since, at best, it would constitute a minor alteration of existing public structures involving no expansion of use; or a minor alteration in land use limitations (see Cal. Code Regs. tit. 14, §§ 15301, 15305).

6-G. PUBLIC WORKS CORPORATE YARD LOCKER ROOM AND LANGLEY CENTER RESTROOM PROJECT – AWARD OF CONTRACT

It is recommended that the City Council consider:

- (1) Waiving a minor irregularity – although R Dependable Construction, Inc., did not have the bid proposal properly notarized, staff has determined this is a minor irregularity that can be waived, in accordance with applicable law;
- (2) Authorizing the City Manager to execute a public works contract, in a form approved by the City Attorney, with R Dependable Construction, Inc., in the amount of \$218,380.00 for the Public Works Corporate Yard Locker Room and Langley Center Restroom Project (Spec. 861);
- (3) Authorizing the Interim Director of Public Works to approve change orders up to \$21,838.00 (up to 10% of the construction contract amount) for this project; and
- (4) Take such additional, related, action that may be desirable.

CEQA:

Pursuant to the California Environmental Quality Act (CEQA) (Public Resources Code §§ 21000, *et seq.*) and CEQA Guidelines (California Code of Regulations, Title 14, §§ 15000, *et seq.*), the City conducted an environmental assessment. Based on the environmental assessment, the project was determined to be categorically exempt pursuant to CEQA Guidelines § 15301 (Existing Facilities).

6-H. TRAFFIC SIGNAL MAINTENANCE – AWARD OF CONTRACT

It is recommended that the City Council consider:

- (1) Authorizing the City Manager to execute a three year agreement, in a form approved by the City Attorney, with Computer Service Company, in an amount not to exceed \$321,000, for the maintenance of the City's traffic signals;
- (2) Take such additional, related, action that may be desirable.

[7.] COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

7-A. RESOLUTION DECLARING MONTEREY PARK IS DEDICATED TO PRESERVING THE RIGHTS OF ALL PERSONS WITHIN ITS JURISDICTION; ADOPTS INTERIM POLICIES; AND DIRECTS THE CITY MANAGER AND CITY ATTORNEY TO PROVIDE ADDITIONAL INFORMATION (CONTINUED FROM FEBRUARY 1, 2017 SPECIAL MEETING)

It is recommended that the City Council:

- (1) Adopting a Resolution declaring the City of Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction; adopts interim policies; and directs the City Manager and City Attorney to provide additional information not later than July 4, 2017; and
- (2) Take such additional, related, action that may be desirable.

[8.] CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE).

ADJOURN

ORAL AND WRITTEN COMMUNICATIONS



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-A.

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Controller
SUBJECT: Successor Agency Monthly Investment Report – January 2017

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the Monthly Investment Report; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As of January 31, 2017 invested funds for the Successor Agency of the City of Monterey Park is as follows:

• Successor Agency (SA) Checking	122,337.14
• Successor Agency (SA) RORF	<u>196,190.00</u>
Total	<u>\$ 318,527.14</u>

BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months.

Respectfully submitted and prepared by:

Approved by:


Annie Yaung, CPFO
Controller


Ron Bow
Interim City Manager



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-B.

TO: The Honorable Mayor and City Council
FROM: Vincent D. Chang, City Clerk
SUBJECT: Successor Agency (SA) Minutes

RECOMMENDATION:

It is recommended that the City Council (acting on behalf of the Successor Agency)

- (1) Approve the minutes from the regular meeting of January 18, 2017 and the special meeting of January 18, 2017; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

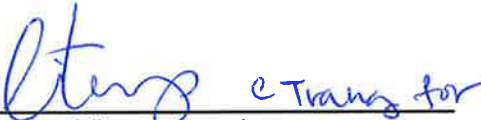
None.

FISCAL IMPACT:

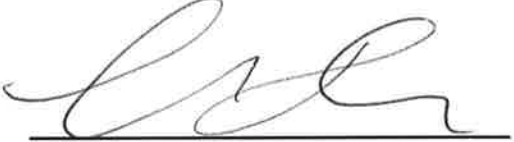
None.

Respectfully submitted,

Prepared by:



Vincent D. Chang
City Clerk



Timothy Huynh
Minutes Clerk

Approved By:



Ron Bow
Interim City Manager

Attachments: January 18, 2017 regular meeting minutes
January 18, 2017 special meeting minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
JANUARY 18, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, January 18, 2017 at 6:30 p.m.

CALL TO ORDER:

Vice Mayor Real Sebastian called the meeting to order at 6:30 p.m.

ROLL CALL:

Interim City Manager Bow called the roll:

Council Members Present: Peter Chan, Stephen Lam, Hans Liang, Teresa Real
Sebastian

Council Members Absent: Mitchell Ing

Also Present: Interim City Manager Ron Bow, City Attorney Mark Hensley

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

CLOSED SESSION - The City Council adjourned to Closed Session at 6:30 p.m.

**1. CONFERENCE LEGAL COUNSEL, EXISTING LITIGATION – GOVERNMENT
CODE SECTION 54956.9(d) – Number of Cases: 1**

Ying Chen, et al. v. City of Monterey Park, et al.
(filed August 24, 2014)

LASC Case Number: BC556199

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present.
The meeting was adjourned at 6:54 p.m.

Action Taken: No reportable action taken during Closed Session.

Vincent D. Chang
City Clerk

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance
the quality of life for our entire community

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
JANUARY 18, 2017**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, January 18, 2017 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Vice Mayor Real Sebastian called the meeting to order at 7:05 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Stephen Lam, Hans Liang, Teresa Real
Sebastian

Council Members Absent: Mitchell Ing

ALSO PRESENT: Interim City Manager Ron Bow, City Attorney Mark Hensley, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Management Services Chu Thai, Director of Human Resources Tom Cody, Director of Recreation & Community Services Dan Costley, Director of Community & Economic Development Michael Huntley, Controller Annie Yaung, Interim Public Works Director Tito Haes, Water Utility Manager Frank Heldman, Assistant City Engineer Rey Alfonso, Police Captain Steve Coday, Recreation Superintendent Robert Aguirre, Principal Management Analyst Bonnie Tam

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

Interim City Manager Ron Bow requested that Presentations be heard before Oral and Written Communications.

ORAL AND WRITTEN COMMUNICATIONS

This item was heard after Agenda Item 1-A.

- Wing Low, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance
the quality of life for our entire community

- Albert Chang, representative for Friends of Rowland Unified School District Foundation, spoke in support for Athens to be the primary waste collection service.
- Jessica Ramos, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- J. R. Ozubak, CEO of West San Gabriel Valley's Boys and Girls Club, spoke in support for Athens to be the primary waste collection service.
- Eileen Ta, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Jason Wang, representative for KCAL Insurance Agency, spoke in support for Athens to be the primary waste collection service.
- Jesse Chang, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Maximiano Mariscal and Joe Ortiueros, representatives for Athens, spoke in support for Athens to be the primary waste collection service.
- David Barron, representative for the Greater Monterey Park Chamber of Commerce, spoke regarding upcoming events for the Chamber.
- Casey Kitchel, a resident of Monterey Park, spoke regarding the increasing traffic in Monterey Park.
- Marvella Muro, representative for Los Angeles County Museum of Art, spoke regarding an Art Exhibition at Vincent Price Art Museum.
- Anna Chu, representative for Project Neo, spoke in support for Athens to be the primary waste collection service.
- William Wheeler, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Lilian Deloza Gutierrez, a representative for Los Angeles County Metro, spoke regarding the East-side extension of the Gold Line.
- Michelle Hsu, a business owner in Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Gigi Yam, a business owner in Monterey Park, spoke in support for Athens to be the primary waste collection service.

- Xiayi Zhiang, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Linda Wong, a business owner and resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.

1. PRESENTATIONS

1A. LOS ANGELES COUNTY CHIEFS ASSOCIATION

This item was heard before Oral and Written Communications.

Police Chief Jim Smith was presented with an award from the Los Angeles County Chiefs' Association by Arcadia's Chief of Police Robert Guthrie and Los Angeles County District Attorney Jackie Lacey.

Action Taken: Discussion only, no action taken.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF JANUARY 18, 2017

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered 336-336.

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, approved payments of warrants and adopted Resolution No. SA-132 of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated January 18, 2017 totaling \$2,000.00 and specifying the funds of which the same are to be paid.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Ing
Abstain:	Council Members:	None

Resolution No. SA-132, entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 18TH DAY OF JANUARY 2017 TOTALING \$2,000.00 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

2B. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT – DECEMBER 2016

As of December 31, 2016 invested funds for the Successor Agency of the City of Monterey Park is as follows:

• Successor Agency (SA) Checking	143,139.50
• Successor Agency (SA) RORF	<u>31,595.00</u>
Total	<u>\$ 174,737.50</u>

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, received and filed the monthly investment report.

Motion: Moved by Council Member Liang and seconded by Council Member Chan, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Ing
Abstain:	Council Members:	None

This is the end of Successor Agency (SA) items.



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: Old Business
Agenda Item 5-A.

TO: Honorable Mayor and Members of the City Council
FROM: Michael A. Huntley, Community and Economic Development Director
SUBJECT: Annual Weed Abatement Declaration List

RECOMMENDATION:

It is recommended that the City Council consider:

1. Approving the Weed Abatement Declaration List,
2. Adopting the attached Resolution, and
3. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The County of Los Angeles Department of Agriculture Commissioner and Weights and Measures Weed Abatement Division submitted to the City of Monterey Park the annual Weed Abatement Declaration List and Resolution to be approved and adopted by the City Council on February 1, 2017. This action declares a list of parcels to be potentially hazardous to fire and thereby deemed public nuisances. Since there were no representatives from the County of Los Angeles Department of Agriculture Commissioner and Weights and Measures Weed Abatement Division at the meeting and the Council had questions, the Council continued the item to the February 15, 2017 meeting. City staff has contacted the County and there will be representatives at the meeting to respond to Council questions.

Attached to this staff report is the City Council agenda packet for this item from February 1, 2017.

ATTACHMENTS:

1. City Council Agenda Packet: February 1, 2017 – Weed Abatement Declaration List

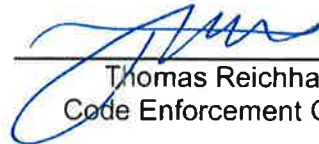
Respectfully submitted,

By



Michael Huntley
Community and Economic
Development Director

Prepared by:



Thomas Reichhardt
Code Enforcement Officer

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT 1

City Council Agenda Packet: February 1, 2017 Weed Abatement Declaration List



City Council Staff Report

DATE: February 1, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-C.

TO: Honorable Mayor and Members of the City Council

FROM: Michael A. Huntley, Community and Economic Development Director

SUBJECT: Annual Weed Abatement Declaration List

RECOMMENDATION:

It is recommended that the City Council consider:

1. Approving the Weed Abatement Declaration List,
2. Adopting the attached Resolution, and
3. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The County of Los Angeles Department of Agriculture Commissioner and Weights and Measures Weed Abatement Division submitted to the City of Monterey Park the annual Weed Abatement Declaration List and Resolution to be approved and adopted by the City Council on February 1, 2017. This action declares a list of parcels to be potentially hazardous to fire and thereby deemed public nuisances.

DISCUSSION:

The County has listed 1449 improved and unimproved parcels on the Weed Abatement Declaration List ("List") for this year. This is an increase of 9 parcels from last year. The increased number of parcels is due to the County performing a comprehensive inspection of parcels in Monterey Park. The County mailed notices on or about February 1, 2017 to the recorded owner of each parcel included on the List declaring that their parcel is an existing, future or "potential" hazard. The County has advised that they consider a parcel a future or "potential" hazard if the parcel is not completely landscaped or irrigated and there is a potential for weed growth. The Los Angeles County Board of Supervisors has established an inspection fee of \$41.28, an increase from last year's fee by \$0.11 which will be assessed against all declared properties whether or not they are cleared by the property owners. Over the last five years the fees have been as follows: 2016-\$41.17; 2015-\$41.77; 2014-\$42.32; 2013-\$39.81; 2012-\$42.44.

Parcel owners who received notices from the County will be able to challenge their inclusion on the list. Parcel owners will be able to request Council to remove their

parcels from the list if they feel that their parcel is not in violation or that the County has erred by including their parcel on the list.

The County has advised us that if parcel owners want their parcel to be removed from the declaration list, the County will conduct a re-inspection of the parcel to determine if, in fact, the parcel is not in violation or a potential hazard, or that an error has been made. Upon completion of the re-inspection of the parcel, the County will advise the City of its findings.

The County has advised that this year's declaration list includes re-declared parcels that are not landscaped and irrigated and the addition of new parcels due to complaints being turned in by residents, new inspections, and field surveys by County inspectors.

Since its inception in 1992, the County Weed Abatement program has resulted in a reduction of fire calls for service for vegetation-related fires.

The following is a time line of the weed abatement process.

February	1, 2017	Consent item - Declaration List Resolution adoption date
March	1, 2017	Public hearing - Protest hearing
March	15, 2017	County needs response cards returned to them by no later than this date
March	31, 2017	Prior to this date, the City can request or the County can authorize removal of a property from the Declaration List. The \$42.28 inspection fee will not be charged if a property is removed from the list
April	01, 2017	County will begin clearing weeds on vacant disable parcels.
May	15, 2017	Deadline for all improved parcels to attain compliance. Deadlines will be sent to all improved parcel owners who respond

FISCAL IMPACT:

The City of Monterey Park has been contracting with the County of Los Angeles since 1992 for weed abatement services. The abatement fee charged by the County covers the cost of abatement and there is no cost to the City.

ATTACHMENTS:

1. Resolution
2. Declaration List

Respectfully submitted,

By



Michael Huntley
Community and Economic
Development Director

Prepared by:



Thomas Reichhardt
Code Enforcement Officer

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT 1

Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK DECLARING THAT WEEDS GROWING UPON AND IN FRONT OF,
AND BRUSH, RUBBISH, REFUSE, AND DIRT UPON AND IN FRONT OF CERTAIN
PRIVATE PROPERTY IN THE CITY ARE A PUBLIC NUISANCE, AND DECLARING ITS
INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF**

**THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA,
DOES HEREBY RESOLVE AS FOLLOWS:**

BE IT RESOLVED THAT, pursuant to the provisions of Articles 1 and 2, Chapter 13, part 2, Division 3, Title 4, of the California Government Code, Sections 39500 to 39588, inclusive, and evidence received by it, the City Council of the City of Monterey Park specifically finds:

SECTION 1: That the weeds growing upon the streets and sidewalks in front of said property are weeds which bear seeds of a wingy or downy nature or attain such large growth as to become a fire menace to adjacent improved property when dry, or which are otherwise noxious or dangerous.

SECTION 2: That the presence of dry grass, stubble, refuse, or other flammable materials are conditions which endanger the public safety.

SECTION 3: That by reason of the foregoing fact, the weeds or dry grass, stubble, refuse, or other flammable material growing or existing upon the private property hereinafter described, and upon the streets and sidewalks in front of said property constitute a public nuisance and should be abated before the coming fire season.

SECTION 4: That the private property including the hillside areas of the city, together with the streets and sidewalks in front of same herein referred to, is more particularly described as follows, to wit: That certain property described in Appendix "A" attached hereto and by this reference made a part hereof as though set forth in full at this point.

BE IT THEREFORE RESOLVED, pursuant to the findings of fact, by this Council heretofore made, that the weeds or dry grass, stubble, refuse, or other flammable material in and upon and in front of the real property hereinbefore described constitute and are hereby declared to be a public nuisance which should be abated. The Agricultural Commissioner/Director of Weights and Measures, County of Los Angeles, is hereby designated the person to give notice to destroy said weeds or dry grass, stubble, refuse, or other flammable material and shall cause notices to be given to each property owner by United States Mail and said notice shall be substantially in the following form to-wit.

BE IT THEREFORE RESOLVED, that the Agricultural Commissioner is hereby authorized and directed to recover its costs of inspection of the properties hereinabove described in a manner consistent with prior action of the Board adopting a fee schedule for such inspections. The recovery of these costs is vital to the ongoing operation governing the identification and abatement of those properties that constitute a public nuisance and endanger the public safety.

**NOTICE TO DESTROY WEEDS,
REMOVE BRUSH, RUBBISH, REFUSE AND DIRT**

Notice is hereby given that on February 1, 2017, the City Council of the City of Monterey Park passed or will pass a resolution declaring noxious or dangerous weeds, tumbleweeds, sagebrush, and/or chaparral were growing upon or in front of said property of certain streets in said city or unincorporated area of the County of Los Angeles, and more particularly described in the resolution, and that they constitute a fire hazard or public nuisance which must be abated to the removal of said weeds, brush, rubbish, refuse and dirt, otherwise they may be removed and the nuisance abated by city or county authorities and the cost of removal assessed upon the land from or in front of which the weeds, brush, rubbish, refuse and dirt are removed, and such cost will constitute a special assessment against such lots or lands. In addition, the Board of Supervisors authorized and directed the Agricultural Commissioner to recover its costs of details. All property owners having any objections to the proposed removal of weeds, brush, rubbish, refuse, dirt, and the recovery of inspection costs, are hereby notified that they may attend a meeting of the City Council of the City of Monterey Park to be held in the Council Chamber of said City at 7:00 p.m. on February 1, 2017 and March 1, 2017. Protests which are not resolved will be heard and given full consideration. If the property owner does not want to present objections to the proposed removal of the weeds, brush, rubbish, refuse, dirt, or to the recovery of inspection costs, the owner need not appear at the above-mentioned hearings.

Vincent Chang, City Clerk, City of Monterey Park

Property owners are advised that re-growth after first removal should not be permitted otherwise City crews may clear re-growth.

BE IT FURTHER RESOLVED THAT the 1st day of February, 2017 and the 1st day of March, 2017, at the hour of 7:00 p.m. of said day is the day and hour, in the Council Chambers of the City Council of the City of Monterey Park in the City Hall in the City of Monterey Park is fixed by this City Council as the place when and where any and all property owners having any objections to the aforesaid proposed removal of weeds or dry grass, stubble, refuse, or other flammable material may appear before the City Council and show cause why said weeds or dry grass, stubble, refuse, or other flammable material should not be removed in accordance with this resolution, and said objections will then and there be heard and given due consideration; and

**CITY COUNCIL
RESOLUTION NO. _____
PAGE 3 OF 4**

BE IT RESOLVED THAT the notices to destroy weeds or dry grass, stubble, refuse or other flammable material hereinbefore referred to shall be mailed by said Agricultural Commissioner/Director of Weights and Measures at least ten days prior to February 1, 2017 and March 1, 2017.

PASSED AND ADOPTED this _____ day of _____, 2017.

Mitchell Ing, Mayor, City of Monterey Park

ATTEST:

BY _____
Vincent Chang, City Clerk, City of Monterey Park

**CITY COUNCIL
RESOLUTION NO. _____
PAGE 4 OF 4**

ABATEMENT ORDER _____

February 1, 2017

FOLLOWING THE PUBLIC HEARING(S) HELD FEBRUARY 1, 2017 AND MARCH 1, 2017,
IN THE MATTER OF RESOLUTION TO ABATE NOXIOUS WEEDS, RUBBISH, AND REFUSE,
THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, BY MOTION ADOPTED AN ORDER
DIRECTING THE AGRICULTURAL COMMISSIONER/DIRECTOR OF WEIGHTS AND
MEASURES TO ABATE THE NUISANCE BY HAVING THE WEEDS, RUBBISH, AND
REFUSE REMOVED,

CITY COUNCIL OF THE
CITY OF MONTEREY PARK

BY _____
Mitchell Ing, Mayor

ATTEST:

BY _____
Vincent Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:  _____

ATTACHMENT 2

Declaration List



Kurt E. Floren
Agricultural Commissioner
Director of Weights and Measures

COUNTY OF LOS ANGELES

Department of Agricultural Commissioner/ Weights and Measures

12300 Lower Azusa Road
Arcadia, California 91006-5872
<http://acwm.lacounty.gov>



Richard K. Iizuka
Chief Deputy

December 15, 2016

Vincent Chang, City Clerk
City of Monterey Park
320 West Newmark Avenue
Monterey Park, CA 91754

Dear Mr. Chang,

REQUEST TO REVIEW DECLARATION LIST 2017

Enclosed is a list of parcels in the City of Monterey Park which have been identified, by inspection, to contain or have the potential to contain weeds or brush sufficient to be considered a public nuisance. We are recommending that the City include them in its annual weed abatement process beginning with the City Council resolution scheduled for March 1, 2017. Please review the list and submit any changes in writing prior to January 4, 2017, which is when the Resolution and Final Declaration List will be sent to your City for approval.

The same state law pursuant to which the City's weed abatement program is conducted can also be used to abate rubbish and refuse (illegal dumping, etc.) on private property in your City. If your City is interested in pursuing this, our Department may be able to help. For more information on this, please contact Raymond B. Smith, Bureau Chief, at (626) 575-5482. For all other questions, please feel free to contact Jo Anne Benavidez at (626) 575-5488 or myself at (626) 575-5487.

Very truly yours,

RAYMOND B. SMITH
Deputy Director/Bureau Chief
Weed Hazard and Integrated Pest Management Bureau

MYRNA MADRID
Staff Assistant III
Weed Hazard and Integrated Pest Management Bureau

RBS:MM:mm

Enc.

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5225 031 018	101 LINCOLN WAY	MONTEREY CHASE LLC, C/O LINDA REEVES	PO BOX 3944	GLENDALE CA	91221
5225 031 019	SHERIFF RD	CROWN ENTERPRISES INC	PO BOX 869	WARREN MI	48090
5225 031 916	4500 E CITY HALL DR	L A COUNTY	500 W TEMPLE ST RM 754	LOS ANGELES CA	90012
5225 031 917	SHERIFF RD	L A COUNTY	500 W TEMPLE ST RM 754	LOS ANGELES CA	90012
5225 031 918	4700 W RAMONA BLVD	L A CO LAW ENFORCEMENT PUBLIC	500 W TEMPLE ST RM 754	LOS ANGELES CA	90012
5225 031 919	RAMONA BLVD	STATE OF CALIFORNIA C/O JUDICIAL COUNCIL	455 GOLDEN GATE AVE	SAN FRANCISCO CA	94102
5225 031 920	RAMONA BLVD	LA COUNTY	500 W TEMPLE ST RM 754	LOS ANGELES CA	90012
* 5237 008 019	2095 ALAMO DR	FRIEDMAN,GUY AND	2095 ALAMO DR	MONTEREY PARK CA	91754
* 5237 008 020	2125 ALAMO DR	SO,DAVID K AND DIANA Y	2125 ALAMO DR	MONTEREY PARK CA	91754
* 5237 008 021	2145 ALAMO DR	KIKUCHI,TAKEO T AND MIYECO R AND	2145 ALAMO DR	MONTEREY PARK CA	91754
* 5237 008 023	2185 ALAMO DR	CHIEN,AN H AND	2185 ALAMO DR	MONTEREY PARK CA	91754
* 5237 008 024	2225 ALAMO DR	KODAMA,SHEILAH TR	2225 ALAMO DR	MONTEREY PARK CA	91754
* 5237 008 025	2245 ALAMO DR	KONG,JOLIE AND	2245 ALAMO DR	MONTEREY PARK CA	91754
* 5237 008 027	360 LADERA ST	CHANG,EDWARD T TR	3345 TIZIANO CT	STOCKTON CA	95212
* 5237 009 016	347 CASUDA CYN DR	SY,JAMES J AND LINNA L TRS	433 W WINNIE WAY	ARCADIA CA	91007
5237 010 901	CASUDA CANYON DR	ALHAMBRA CITY UNIFIED SCHOOL DISTRICT	1515 W MISSION ROAD	ALHAMBRA CA	91803
* 5237 012 001	1930 COPA WAY	MIYAHIRA,TETSUO AND CAROL TRS	1930 COPA WAY	MONTEREY PARK CA	91754
* 5237 012 002	1910 COPA WAY	HASHIMOTO,STAN S AND LYNNE K	1910 COPA WAY	MONTEREY PARK CA	91754
* 5237 012 003	1886 COPA WAY	ZHEN, MICHAEL Y AND	1886 COPA WAY	MONTEREY PARK CA	91754
* 5237 012 004	1878 COPA WAY	LILEY,BOBBY AND HELEN F	1878 COPA WAY	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5237 012 005	1872 COPA WAY	BANUELOS,JESSIE L TR	1872 COPA WAY	MONTEREY PARK CA	91754
* 5237 012 006	1864 COPA WAY	MARIN, DOLORES J CO TR	1322 W GAGE AVE	FULLERTON CA	92833
* 5237 012 007	1848 COPA WAY	NISHI,TERUMI P	1848 COPA WAY	MONTEREY PARK CA	91754
* 5237 012 021	1853 ARRIBA DR	CHEN,HSIANG JUI AND CAROLINE TRS	1040 DE LA FUENTE ST	MONTEREY PARK CA	91754
* 5237 012 034	1943 ARRIBA DR	FURUKAWA,NORMAN AND LINDA TRS	1943 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 012 035	1933 ARRIBA DR	LAW,KAM C	1740 ALBION ST	LOS ANGELES CA	90031
* 5237 012 036	1927 ARRIBA DR	SHUM,DONALD M	1927 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 012 037	1919 ARRIBA DR	CHUCK,PHYLLIS T TR	1919 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 012 038	1915 ARRIBA DR	WONG,RICHARD T AND HAZEL F TRS	11 MCCLINTOCK CT	IRVINE CA	92617
* 5237 012 039	1909 ARRIBA DR	CHENG,ALLAN W AND ABBY A TRS	1732 WEST DR	SAN MARINO CA	91108
* 5237 012 040	1901 ARRIBA DR	CHENG,DAVID W AND CHI K	1901 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 012 041	500 CASUDA CYN DR	WONG,FOO K AND MARY	229 KELLER ST	MONTEREY PARK CA	91755
* 5237 012 042	504 CASUDA CYN DR	JOE,PATRICIA S K	504 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 012 043	508 CASUDA CYN DR	CHEUNG,YIM S AND MARISOL	508 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 012 044	510 CASUDA CYN DR	WHALEN,PAUL L AND CAROLE J AND	510 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 001	512 CASUDA CYN DR	MONTUFAR, BYRON	512 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 002	514 CASUDA CYN DR	LIM,CHIN K AND	514 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 003	516 CASUDA CYN DR	TAMURA,STEVEN H AND JADENE M	516 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 004	518 CASUDA CYN DR	KIMURA,ROBERT W AND BARBARA K	518 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 005	520 CASUDA CYN DR	IZUNO,MIKE R AND GAYLE N TRS	520 CASUDA CANYON DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5237 013 006	522 CASUDA CYN DR	WU,BEVERLY L	522 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 007	524 CASUDA CYN DR	LEE,DIN L AND SO K	524 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 008	526 CASUDA CYN DR	NUNEZ,ENRIQUE O AND IRMA G TRS	526 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 009	530 CASUDA CYN DR	WALLACE,KAREN C	530 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 010	532 CASUDA CYN DR	SHIGIO,WESLEY D TR	11643 BANYAN RIM DR	WHITTIER CA	90601
* 5237 013 011	534 CASUDA CYN DR	WONG,KAI S AND FUNG H TRS	534 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 012	536 CASUDA CYN DR	WOO,HOWARD K AND BIK F TRS	536 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 013	538 CASUDA CYN DR	TAKAHASHI,EDWARD K AND MINNIE	538 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 014	540 CASUDA CYN DR	JUE,JOANNE L TR	540 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 015	542 CASUDA CYN DR	LEE,MARSHALL W AND MARY L TRS	542 CASUDA CANYON DR	MONTEREY PARK CA	91754
* 5237 013 016	544 CASUDA CYN DR	BALDINI,LINDA J	559 TAYLOR DR	MONTEREY PARK CA	91755
* 5237 013 019	2137 ARRIBA DR	YIP,TIMOTHY W AND PATRICIA H	2137 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 013 020	2127 ARRIBA DR	WONG,ALVIN CO TR	2127 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 013 021	2107 ARRIBA DR	LEE,YOUNG M AND KYOUNG O	2107 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 013 029	2025 ARRIBA DR	HUANG,JASON C CO TR	2025 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 013 033	1973 ARRIBA DR	LYNCH, EMILY V	PO BOX 4024	ALHAMBRA CA	91803
* 5237 013 034	1963 ARRIBA DR	YASUDA, BRUCE K TR	1963 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 013 035	1953 ARRIBA DR	GUITRON,ARMIDA AND	1953 ARRIBA DR	MONTEREY PARK CA	91754
5237 013 900	ARRIBA DR	MONTEREY PARK CITY	320 W NEWMARK AVE	MONTEREY PARK, CA	91754
* 5237 014 001	625 PUEBLO DR	CASTILLO,MARTIN G TR	625 PUEBLO DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5237 014 004	1964 ARRIBA DR	FREIRE,SANDRA	1964 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 014 005	1974 ARRIBA DR	BANK OF AMERICA TR	3903 BELLAIRE BLVD	HOUSTON TX	77025
* 5237 014 006	1984 ARRIBA DR	YOW,KENNETH JR AND PUI Y	1984 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 014 007	1994 ARRIBA DR	CHIN,CHARLES AND BETTY TRS	1994 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 014 008	2016 ARRIBA DR	WONG,TERRANCE ET AL	2016 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 014 009	2026 ARRIBA DR	TSE,DEXTER C AND	2026 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 014 010	2046 ARRIBA DR	YIP,SANDRA TR	2046 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 014 011	2056 ARRIBA DR	LEW, ROBERT V TR	2056 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 014 012	2066 ARRIBA DR	GOTO,DANIEL AND NANCY M	2066 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 014 013	2076 ARRIBA DR	KWAN,PATTY TR	655 S HOPE ST UNIT 907	LOS ANGELES CA	90017
* 5237 014 014	2086 ARRIBA DR	MALHOTRA,VASISHT AND NANCY L TRS	2086 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 014 017	766 TOPACIO DR	CHUNG,EUGENE AND KATHY TRS	766 TOPACIO DR	MONTEREY PARK CA	91754
* 5237 014 018	779 TOPACIO DR	LEE,ERNEST K AND TAN L TRS	779 TOPACIO DR	MONTEREY PARK CA	91754
* 5237 014 023	754 CEREZA DR	JOE,BETTY W TR	758 CEREZA DR	MONTEREY PARK CA	91754
* 5237 014 024	763 CEREZA DR	WOO,STARBOARD Y AND BRENDA H	763 CEREZA DR	MONTEREY PARK CA	91754
* 5237 015 007	585 COLINA TER	RUDHOLM, HAYDEE TRS	585 COLINA TER	MONTEREY PARK CA	91754
* 5237 015 008	582 COLINA TER	WANG,JAMES AND	582 COLINA TER	MONTEREY PARK CA	91754
* 5237 015 010	1681 ABAJO DR	WONG,THOMAS K AND SHARON Y	1681 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 012	520 CASITAS ST	KACKSTETTER, WADE R AND	520 CASITAS ST	MONTEREY PARK CA	91754
* 5237 015 013	527 CASITAS ST	YAMAMOTO,TADASHI AND JUNKO TRS	527 CASITAS ST	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5237 015 014 1705 ABAJO DR		NISHIKAWAI, RYANS	1705 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 015 1715 ABAJO DR		YASUI,BETTIE M TR	1715 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 016 1725 ABAJO DR		MURASE,TAKASHI AND GRACE TRS	1725 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 017 1735 ABAJO DR		SHIU CHI CHOW AND	1735 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 018 1745 ABAJO DR		MURAKAMI,RICHARD TR	1745 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 019 1765 ABAJO DR		TAM,ANNIE H AND FREDERICK	1765 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 020 1785 ABAJO DR		LOUIE,GARY S ET AL	1785 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 021 1805 ABAJO DR		WONG,EVELYN C TR	1805 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 022 1815 ABAJO DR		YAMASHIRO,KIRK T	1815 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 023 1825 ABAJO DR		SZETO,WARREN W AND MEE LEE	1825 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 024 1845 ABAJO DR		LIONG,YAU K AND DIANA Y TRS	2670 MELVILLE DR	SAN MARINO CA	91108
* 5237 015 025 1855 ABAJO DR		YAMASAKI,YO AND EDITH TRS	1855 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 026 1875 ABAJO DR		FIGUEROA,CHRISTINE R	1875 ABAJO DR	MONTEREY PARK CA	91754
* 5237 015 036 665 PUEBLO DR		SUZUKI,LEO M AND KEIKO H	665 PUEBLO DR	MONTEREY PARK CA	91754
* 5237 015 037 655 PUEBLO DR		LIU,ELISA C TR	655 PUEBLO DR	MONTEREY PARK CA	91754
* 5237 015 038 645 PUEBLO DR		ALTON, AIMIN S & PATRICIA S	645 PUEBLO DR	MONTEREY PARK CA	91754
* 5237 015 039 635 PUEBLO DR		FAULKNER, MOLLY	635 PUEBLO DR	MONTEREY PARK CA	91754
* 5237 016 001 562 COLINA TER		GONG, GARY E CO TR	562 COLINA TER	MONTEREY PARK CA	91754
* 5237 016 002 542 COLINA TER		LIAO,CHANG HO AND CHUEN MEI H	542 COLINA TER	MONTEREY PARK CA	91754
* 5237 016 005 1784 ARRIBA DR		FONG, JACK S AND BETTY TRS	1608 APPIAN WAY	MONTEBELLO CA	90640

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 49D (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5237 016 007	1756 ARRIBA DR	PARK,YONG S AND SUK H	1756 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 016 008	1742 ARRIBA DR	YEE,KEVIN S AND LISA M	1742 ARRIBA DR	MONTEREY PARK CA	91754
* 5237 016 012	1640 COPA WAY	SHEN,SHIRLEY S	641 BARNUM WAY	MONTEREY PARK CA	91754
* 5237 016 013	1641 COPA WAY	LEE,WILLIAM U AND JUNG H	1611 COPA WAY	MONTEREY PARK CA	91754
* 5237 016 014	515 ARBOLES ST	BURLEY,BRENT DAVID AND	515 ARBOLES ST	MONTEREY PARK CA	91754
* 5237 016 023	558 CASITAS ST	BERGARA,ROBERT M AND MARIE I	558 CASITAS ST	MONTEREY PARK CA	91754
* 5237 016 024	550 CASITAS ST	WONG,KENNETH AND HAN M	PO BOX 494	MONTEREY PARK CA	91754
* 5237 016 025	540 CASITAS ST	LEE,NORMAN C	540 CASITAS ST	MONTEREY PARK CA	91754
* 5237 016 026	530 CASITAS ST	YAMAMOTO,KEN AND JUNE M TRS	530 CASITAS ST	MONTEREY PARK CA	91754
* 5237 017 006	477 ELEVADO TER	LEE,TONG J AND OK L	477 ELEVADO TER	MONTEREY PARK CA	91754
* 5237 018 002	1720 ABAJO DR	TAM,LINDA S	1720 ABAJO DR	MONTEREY PARK CA	91754
* 5237 018 003	1730 ABAJO DR	DONG,EDITH TR	1730 ABAJO DR	MONTEREY PARK CA	91754
* 5237 018 004	1740 ABAJO DR	INOCENCIO,ERWIN AND RAQUEL	1740 ABAJO DR	MONTEREY PARK CA	91754
* 5237 018 005	1750 ABAJO DR	LONG, NICOLE AND CORBIN	1750 ABAJO DR	MONTEREY PARK CA	91754
* 5237 018 006	1760 ABAJO DR	DIAZ,GREGORIA	1760 ABAJO DR	MONTEREY PARK CA	91754
* 5237 018 007	1780 ABAJO DR	LAM,PEGGY W TR	1780 ABAJO DR	MONTEREY PARK CA	91754
* 5237 018 008	1920 ABAJO DR	SUZUKI,ELIZABETH H TR	1790 ABAJO DR	MONTEREY PARK CA	91754
* 5237 018 009	1800 ABAJO DR	LEE,RICHARD L AND JOYCE K CO TR	1800 ABAJO DR	MONTEREY PARK CA	91754
* 5237 018 011	1820 ABAJO DR	CHAN,LAURENCE JR AND JANE TRS	1820 ABAJO DR	MONTEREY PARK CA	91754
* 5237 018 012	1830 ABAJO DR	CHIU, RAYMOND AND	1830 ABAJO DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5237 018 014	1850 ABAJO DR	AU,NATHAN H AND	1850 ABAJO DR	MONTEREY PARK CA	91754
* 5237 018 015	1860 ABAJO DR	JUNG,STEVEN P AND HAZEL M TRS	1860 ABAJO DR	MONTEREY PARK CA	91754
* 5237 018 016	1870 ABAJO DR	CHING,JOSE AND TINA K TRS	1870 ABAJO DR	MONTEREY PARK CA	91754
* 5237 018 017	707 MONTEREY PASS RD	NG,VINCENT AND	707 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5237 018 019	711 MONTEREY PASS RD	D E N INC	717 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5237 018 020	717 MONTEREY PASS RD	D E N INC	717 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5237 018 021	721 MONTEREY PASS RD	LEE,JIM AND ANNA	1296 S 8TH AVE	ARCADIA CA	91006
* 5237 018 022	727 MONTEREY PASS RD	KBF PROPERTIES LLC	801 S FIGUEROA ST 600	LOS ANGELES CA	90017
* 5237 018 023	767 MONTEREY PASS RD	SGC MONTEREY HILL INVESTMENT LLC	2270 HUNTLEY CIR	SAN MARINO CA	91108
* 5237 018 025	777 MONTEREY PASS RD	BEVEN,C FINLEY CO TR ET AL	10005 MISSION MILL RD	WHITTIER CA	90601
* 5237 019 001	1880 ABAJO DR	OSUGI,CRAIG K	1880 ABAJO DR	MONTEREY PARK CA	91754
* 5237 019 002	1890 ABAJO DR	MAR,RICHARD T	3 LILAC	IRVINE CA	92618
* 5237 019 003	1900 ABAJO DR	GENOVIA,MARY K TR	1900 ABAJO DR	MONTEREY PARK CA	91754
* 5237 019 004	1910 ABAJO DR	YAMASHIRO,PAUL T AND MILDRED TRS	1910 ABAJO DR	MONTEREY PARK CA	91754
* 5237 019 007	1940 ABAJO DR	WOO,PAUL T AND	1940 ABAJO DR	MONTEREY PARK CA	91754
* 5237 019 008	1950 ABAJO DR	KOBA,JUNE S TR	1950 ABAJO DR	MONTEREY PARK CA	91754
* 5237 019 009	1960 ABAJO DR	SAIKI,ELSII H TR	1960 ABAJO DR	MONTEREY PARK CA	91754
* 5237 019 012	1990 ABAJO DR	LEUNG,ROSIE W TR	548 S BERKELEY AVE	SAN MARINO CA	91108
* 5237 019 013	2000 ABAJO DR	NAKAGUCHI,STEVEN	2000 ABAJO DR	MONTEREY PARK CA	91754
* 5237 019 015	2020 ABAJO DR	DEMESTRE,JOAQUIN CO TR	2020 ABAJO DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5237 019 016	2030 ABAJO DR	GONZALES, MARIA F TR	2030 ABAJO DR	MONTEREY PARK CA	91754
* 5237 019 017	2040 ABAJO DR	LEE,MARGARET P TR	2040 ABAJO DR	MONTEREY PARK CA	91754
* 5237 019 018	2050 ABAJO DR	NAGATO,LINCOLN M AND MARY M TRS	2050 ABAJO DR	MONTEREY PARK CA	91754
* 5237 019 019	2060 ABAJO DR	LEE,BOWMAN AND CHRISTINE TRS	2060 ABAJO DR	MONTEREY PARK CA	91754
* 5237 019 020	2070 ABAJO DR	QU,WEN	2070 ABAJO DR	MONTEREY PARK CA	91754
* 5237 019 022	777 MONTEREY PASS RD	BEVEN,C FINLEY CO TR ET AL	10005 MISSION MILL RD	WHITTIER CA	90601
* 5237 019 023	831 MONTEREY PASS RD	JC MONTEREY PARK LLC	415 S ATLANTIC BLVD	MONTEREY PARK CA	91754
* 5237 019 024	855 MONTEREY PASS RD	877 MONTEREY PARTNERS	877 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5237 019 025	877 MONTEREY PASS RD	877 MONTEREY PARTNERS	877 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5237 019 026	901 MONTEREY PASS RD	C AND S PROPERTIES	23505 CRENSHAW BLVD STE 152	TORRANCE CA	90505
* 5237 020 001	955 MONTEREY PASS RD	955 MONTEREY PASS LLC	PO BOX 777	MONTEREY PARK CA	91754
* 5237 020 004	2100 ABAJO DR	NAKANO,GREGORY AND	2100 ABAJO DR	MONTEREY PARK CA	91754
* 5237 020 005	2110 ABAJO DR	WANG,RICHARD D AND ISCAH Y TRS	2110 ABAJO DR	MONTEREY PARK CA	91754
* 5237 020 006	2120 ABAJO DR	YOON,HONG R AND YUN J	2120 ABAJO DR	MONTEREY PARK CA	91754
* 5237 020 008	2140 ABAJO DR	MOH, PETER TR	732 CEREZA DR	MONTEREY PARK CA	91754
* 5237 020 009	2150 ABAJO DR	WONG,MICHAEL E AND GAY Y	2150 ABAJO DR	MONTEREY PARK CA	91754
* 5237 020 019	999 MONTEREY PASS RD	CAZZO PROPERTIES LLC C/O DANIEL JOHNSON	PO BOX 777	MONTEREY PARK CA	91754
* 5237 020 020	1001 MONTEREY PASS RD	CAZZO PROPERTIES LLC C/O DANIEL JOHNSON	PO BOX 777	MONTEREY PARK CA	91754
* 5237 021 001	1231 MONTEREY PASS RD	REFRIGERATION SUPPLIES	26021 ATLANTIC OCEAN DR	LAKE FOREST CA	92630
* 5237 021 002	1051 MONTEREY PASS RD	JONES,ROLAND AND	8451 LEROY ST	SAN GABRIEL CA	91775

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5237 021 003	1101 MONTEREY PASS RD	PWCHOW, LLC	1435 SOMBRERO DR	MONTEREY PARK CA	91754
* 5237 021 004	1131 MONTEREY PASS RD	LIN,DANNY J AND JESSIE S	1511 S SHALE HOLLOW LN	DIAMOND BAR CA	91765
* 5237 021 005	1161 MONTEREY PASS RD	ROBLES FAMILY LLC	2275 HUNTINGTON DR 410	SAN MARINO CA	91108
* 5237 021 006	1191 MONTEREY PASS RD	TANG,HUNG P AND	3338 E CALIFORNIA BLVD	PASADENA CA	91107
* 5237 021 007	1201 MONTEREY PASS RD	REFRIGERATION SUPPLIES	26021 ATLANTIC OCEAN DR	LAKE FOREST CA	92630
* 5237 022 009	1100 CORPORATE CENTER DR	ADC HOLDINGS LLC	PO BOX 1588	PACIFIC PALISADES CA	90272
* 5237 022 014	701 CORPORATE CENTER DR	901 CORPORATE CENTER LP	PO BOX 847	CARLSBAD CA	92018
* 5237 022 017	900 CORPORATE CENTER DR	LOS ANGELES CORPORATE CENTER LLC	PO BOX A3879	CHICAGO IL	60690
* 5237 022 018	1000 CORPORATE CENTER DR	LOS ANGELES CORPORATE CENTER LLC	PO BOX A3879	CHICAGO IL	60690
5237 022 021	CORPORATE CENTER DR	M & A GABEE AND	9034 W SUNSET BVD	W HOLLYWOOD CA	90069
5237 022 046	CORPORATE CENTER DR	901 CORPORATE CENTER LP	PO BOX 847	CARLSBAD CA	92018
* 5237 022 047	901 CORPORATE CENTER DR	901 CORPORATE CENTER LP	PO BOX 847	CARLSBAD CA	92018
5237 022 048	CORPORATE CENTER DR	JOINT WIN DEV LLC	13517 PENN ST	WHITTIER CA	90602
+ 5237 022 903	1055 CORPORATE CENTER DR	LA COMMUNITY COLLEGE DIST	770 WILSHIRE BLVD	LOS ANGELES CA	90017
* 5237 024 017	1255 CORPORATE CENTER DR	LOS ANGELES CORPORATE CENTER LLC	PO BOX A3879	CHICAGO IL	60690
* 5237 024 059	CORPORATE CENTER DR	LOS ANGELES CORPORATE CENTER LLC	PO BOX A3879	CHICAGO IL	60690
5237 024 061	DAVIDSON DR	WU,SHEILA T	2420 LOUISE AVE	ARCADIA CA	91006
* 5252 001 023	793 BARNUM WAY	KHOO,HENRY	793 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 024	789 BARNUM WAY	KABAKIAN,ADOUR V AND	789 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 025	785 BARNUM WAY	CHO,SOO W AND JUM J	785 BARNUM WAY	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 001 026	781 BARNUM WAY	WANG,ANNA S	781 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 027	777 BARNUM WAY	RUI ZHEN ZHAO AND	777 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 028	773 BARNUM WAY	CHING YU KO AND	773 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 029	769 BARNUM WAY	CHOU,DAVID C	769 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 030	765 BARNUM WAY	POON,MABEL AND	765 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 031	761 BARNUM WAY	HUI,YIN CHEUNG AND TAK YING	761 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 032	757 BARNUM WAY	MA,PATRICK CO TR	757 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 033	753 BARNUM WAY	CHING,BENJAMIN D TR	753 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 034	749 BARNUM WAY	LEE,YUAN AND MEI NA	749 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 035	745 BARNUM WAY	SZE,RAYMOND AND FLORA	745 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 036	741 BARNUM WAY	CHOW,REGINA W TR	741 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 037	737 BARNUM WAY	YUAN,HSIN	737 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 038	733 BARNUM WAY	LAI,TIMOTHY S AND JANET M TRS	733 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 039	729 BARNUM WAY	MA, SAM	729 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 040	725 BARNUM WAY	PATEL,RAMANBHAI A CO TR	725 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 041	721 BARNUM WAY	SZETO,MARGARET	721 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 042	717 BARNUM WAY	TRINIDAD,JON	717 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 043	713 BARNUM WAY	TRANG,SI DU AND KIM H	713 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 044	709 BARNUM WAY	MAYEMURA,DAVID J AND BARBARA K	709 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 045	705 BARNUM WAY	TOM,WILLIAM Y AND LANORA TRS	705 BARNUM WAY	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 001 046	701 BARNUM WAY	LI, BOHAO AND	701 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 047	697 BARNUM WAY	DOUGLASS, DUANE AND	697 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 048	693 BARNUM WAY	CHOY, MAN F CO TR	693 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 001 049	689 BARNUM WAY	CHOW, WING P AND CATHERINE K	689 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 002 002	608 MONTEREY PASS RD	JU FAT LLC	608 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5252 002 008	656 MONTEREY PASS RD	GULDALIAN, ANTHONY AND SUZY TRS	609 MICHAEL COLLINS CIR	MONTEBELLO CA	90640
* 5252 002 010	670 MONTEREY PASS RD	JONAMERICA LLC	3712 W JEFFERSON BLVD	LOS ANGELES CA	90016
* 5252 002 011	616 MONTEREY PASS RD	DIETERICH POST CO	P O BOX 155	MONTEREY PARK CA	91754
5252 002 016	MONTEREY PASS RD	AMERICAN XINAO TRADE INC	644 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5252 002 017	632 MONTEREY PASS RD	DANIELSON, M JOYCE CO TR	5151 AVENIDA DESPACIO	LAGUNA WOODS CA	92637
* 5252 003 009	1200 MONTEREY PASS RD	FARBSTEIN, JAY TR	219 14TH ST	SANTA MONICA CA	90402
* 5252 003 010	1190 MONTEREY PASS RD	HAAS, THEODORE AND AUDREY R TRS	1938 LA FREMONTIA ST	SOUTH PASADENA CA	91030
* 5252 003 011	1160 MONTEREY PASS RD	J E M ASSOCIATES INC	3926 VIRGINIA RD	LOS ANGELES CA	90008
* 5252 003 012	1130 MONTEREY PASS RD	JEM ASSOCIATES INC	3926 VIRGINIA RD	LOS ANGELES CA	90008
* 5252 003 013	1110 MONTEREY PASS RD	OWSHOU LLC	1435 SOMBRERO DR	MONTEREY PARK CA	91754
* 5252 003 020	900 MONTEREY PASS RD	RATIGAN, CHARLES J JR CO TR	900 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5252 003 021	890 MONTEREY PASS RD	BEVERSTOCK, CAROLINE TR	354 WALSH RD	ATHERTON CA	94027
* 5252 003 022	870 MONTEREY PASS RD	PANDA REAL ESTATE INVESTMENT INC	870 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5252 003 027	800 MONTEREY PASS RD	ZHAO AND LUO LLC	1000 E GARVEY AVE	MONTEREY PARK CA	91755
* 5252 003 028	798 MONTEREY PASS RD	JRL LLC	1000 E GARVEY AVE	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 003 029	786 MONTEREY PASS RD	GROSSMAN, ROBERT D AND	1647 GLORIETTA AVE	GLENDALE CA	91208
* 5252 003 030	774 MONTEREY PASS RD	JY ASSOCIATES	P O BOX 63309	LOS ANGELES CA	90063
* 5252 003 033	748 MONTEREY PASS RD	SCHWARTZ TEA LLC	748 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5252 003 042	1100 MONTEREY PASS RD	BROWN, GORDON AND	1314 ASHLAND AVE	SANTA MONICA CA	90405
* 5252 003 043	810 MONTEREY PASS RD	JRL LLC	1000 E GARVEY AVE	MONTEREY PARK CA	91754
* 5252 003 046	750 MONTEREY PASS RD	OAKCROFT ASSOCIATES INC	10100 SANTA MONICA BLVD STE 1700	LOS ANGELES CA	90067
* 5252 003 049	960 MONTEREY PASS RD	PASS ROAD LLC	PO BOX 3066	BEVERLY HILLS CA	90212
* 5252 003 050	930 MONTEREY PASS RD	MIKEN PROPERTIES	1880 CENTURY PARK E #607	LOS ANGELES CA	90067
* 5252 003 052	724 MONTEREY PASS RD	COOPER LA REALTY LLC	1588 CORPORATE CENTER DR	MONTEREY PARK CA	91754
* 5252 003 053	850 MONTEREY PASS RD	JRL LLC	1000 E GARVEY AVE	MONTEREY PARK CA	91754
* 5252 003 055	1090 MONTEREY PASS RD	EVERLIGHT LLC	122 S EL MOLINO ST	ALHAMBRA CA	91801
* 5252 003 057	990 MONTEREY PASS RD	HILANDS JAMES H AND LUCY L TRS	1719 WARWICK RD	SAN MARINO CA	91108
* 5252 003 058	708 MONTEREY PASS RD	KONTOS, PHILLIP J AND MARY J TRS	18924 CARMEL CREST DR	TARZANA CA	91356
* 5252 003 065	716 MONTEREY PASS RD	MONTEREY PASS HI TECH LLC	718 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5252 003 066	1000 MONTEREY PASS RD	TRAN, DANIEL CO TR	PO BOX 5007	SAN GABRIEL CA	91778
* 5252 003 069	736 MONTEREY PASS RD	COOPER LA REALTY LLC	1588 CORPORATE CENTER DR	MONTEREY PARK CA	91754
* 5252 003 070	1260 MONTEREY PASS RD	MPCL LLC, C/O RAYMOND E POLIQUIN	263 N COVINA LN	CITY OF INDUSTRY CA	91746
* 5252 003 071	1230 MONTEREY PASS RD	BOHER FINE ARTS LLC	1230 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5252 004 074	1390 MONTEREY PASS RD	HERSCOWITZ, MORIS CO TR	5020 BLUEBELL AVE	VALLEY VILLAGE CA	91607
* 5252 004 075	1350 MONTEREY PASS RD	NYH PROPERTIES LLC	1350 MONTEREY PASS RD	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 004 078	1300 MONTEREY PASS RD	HOM,HENRY Y AND CHING W	1300 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5252 004 080	1460 MONTEREY PASS RD NO A	ZHANG,JASON AND	153 DIAMOND ST # B	ARCADIA CA	91006
* 5252 004 081	1460 MONTEREY PASS RD NO B	NING,CECILIA TR	PO BOX 1349	MONTEREY PARK CA	91754
* 5252 004 082	1460 MONTEREY PASS RD NO C	WANG,JAMES	1460 MONTEREY PASS RD C	MONTEREY PARK CA	91754
* 5252 004 083	1460 MONTEREY PASS RD NO D	PHAT LU AND	2809 WARREN WAY	ARCADIA CA	91007
* 5252 004 084	1460 MONTEREY PASS RD NO E	HON,JOHN H	1460 MONTEREY PASS RD NO E	MONTEREY PARK CA	91754
* 5252 004 085	1460 MONTEREY PASS RD NO F	CML GROUP LLC, C/O CHRISTINA LIU	5538 ANGELUS AVE	SAN GABRIEL CA	91776
* 5252 004 086	1430 MONTEREY PASS RD NO A	LAM,PETER K AND	1430 MONTEREY PASS RD NO A	MONTEREY PARK CA	91754
* 5252 004 087	1430 MONTEREY PASS RD NO B	NG,ANTHONY AND CORRIN	305 ALMORA ST	MONTEREY PARK CA	91754
* 5252 004 088	1430 MONTEREY PASS RD NO C	LO,ALAN T AND HELEN S TRS	1381 SAN MARINO AVE	SAN MARINO CA	91108
* 5252 004 089	1430 MONTEREY PASS RD NO D	STEFANUS,ARDIAN AND	4920 ALESSANDRO AVE	TEMPLE CITY CA	91780
* 5252 004 090	1430 MONTEREY PASS RD NO E	KENG LIN AND	15107 EL SELINDA DR	HACIENDA HTS CA	91745
* 5252 004 091	1430 MONTEREY PASS RD NO F	EMPIRE ENTOURAGE LLC	2168 S ATLANTIC BLVD UNIT 217	MONTEREY PARK CA	91755
* 5252 005 071	1810 COLLEGE VIEW DR	CHI KAN KWAN AND	1810 COLLEGE VIEW DR	MONTEREY PARK CA	91754
* 5252 005 072	1820 COLLEGE VIEW DR	TRAN,PETER K AND	1820 COLLEGE VIEW DR	MONTEREY PARK CA	91754
* 5252 005 074	1860 COLLEGE VIEW DR	VENTI,BENJAMIN F AND MARTHA	668 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 005 075	1880 COLLEGE VIEW DR	CANTERO,TERESA G	1880 COLLEGE VIEW DR	MONTEREY PARK CA	91754
* 5252 005 076	1890 COLLEGE VIEW DR	HOM,LESLIE Y AND SHUI T TRS	8524 LARKDALE RD	SAN GABRIEL CA	91775
* 5252 005 077	1900 COLLEGE VIEW DR	JOHN CHI DUONG	1900 COLLEGE VIEW DR	MONTEREY PARK CA	91754
* 5252 005 079	1920 COLLEGE VIEW DR	DON,ESTHER J TR	1920 COLLEGE VIEW DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 005 080	1940 COLLEGE VIEW DR	LEUNGI SI SING TR	20707 ERIM LN	WALNUT CA	91789
* 5252 005 081	1960 COLLEGE VIEW DR	LIU,JOHNNY AND CHRISTINE	1960 COLLEGE VIEW DR	MONTEREY PARK CA	91754
* 5252 005 091	2120 COLLEGE VIEW DR	SHEN,PO CHYUN AND SHIRLEY S	641 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 005 101	2300 COLLEGE VIEW DR	CHEW,KIM M TR	2300 COLLEGE VIEW DR	MONTEREY PARK CA	91754
* 5252 006 013	1847 COLLEGE VIEW DR	URANGA,BRENDA	PO BOX 3122	ALHAMBRA CA	91803
* 5252 013 026	1301 LIGHTVIEW ST	TAT,QUANG T AND	1301 LIGHTVIEW ST	MONTEREY PARK CA	91754
* 5252 013 031	1800 BLUFFHILL DR	CHOW,SUSIE	1800 BLUFFHILL DR	MONTEREY PARK CA	91754
* 5252 014 011	1367 HILLSIDE ST	LI,ANDY W TR	1367 HILLSIDE ST	MONTEREY PARK CA	91754
* 5252 014 023	1295 HILLSIDE ST	WILLIAMS,DONALD CO TR	26441 BELSHIRE WAY	LAKE FOREST CA	92630
* 5252 015 001	1184 S LONGHILL WAY	MARTY,BETTY J TR	1184 S LONGHILL WAY	MONTEREY PARK CA	91754
* 5252 015 014	1795 BLUFFHILL DR	AKIYOSHI,CARY AND TAMMIE K	1795 BLUFFHILL DR	MONTEREY PARK CA	91754
* 5252 015 015	1801 BLUFFHILL DR	YEUNG,FRANCES F AND	P O BOX 31250	LOS ANGELES CA	90031
* 5252 015 017	1855 BLUFFHILL DR	QUAN,KAHN AND MAY F TRS	1164 HIGHLAND DR	MONTEREY PARK CA	91754
* 5252 015 018	1877 BLUFFHILL DR	MURAKAMI,ROBERT K AND PATRICIA I	1877 BLUFFHILL DR	MONTEREY PARK CA	91754
* 5252 015 019	1895 BLUFFHILL DR	LEE,PATRICIA W TR	1895 BLUFFHILL DR	MONTEREY PARK CA	91754
* 5252 015 020	1901 BLUFFHILL DR	BOW,RONALD D AND LILLIAN M	1901 BLUFFHILL DR	MONTEREY PARK CA	91754
* 5252 015 021	1915 BLUFFHILL DR	QUAN,OLIN TR	1915 BLUFFHILL DR	MONTEREY PARK CA	91754
* 5252 015 022	1833 BLUFFHILL DR	GODINEZ, NOEL A AND	1833 BLUFFHILL DR	MONTEREY PARK CA	91754
* 5252 016 003	2068 W LONGHILL DR	MITANI,DENNIS T AND DIANA Y TRS	2068 W LONGHILL DR	MONTEREY PARK CA	91754
* 5252 016 004	1187 S LONGHILL WAY	COYNE,PATRICK L AND LORRAINE S	1311 BELHAM RIDGE CT	SPRING TX	77379

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 016 005	1190 S LONGHILL WAY	PEREZ,CARMEN ET AL	1190 S LONGHILL WAY	MONTEREY PARK CA	91754
* 5252 016 006	1933 BLUFFHILL DR	HASHIMA,MARK I TR	1933 BLUFFHILL DR	MONTEREY PARK CA	91754
* 5252 016 007	1947 BLUFFHILL DR	CHAN,DAVID AND	1947 BLUFFHILL DR	MONTEREY PARK CA	91754
* 5252 016 008	1963 BLUFFHILL DR	KAWAHARA,JAMES B AND LESLIE E	1963 BLUFFHILL DR	MONTEREY PARK CA	91754
* 5252 016 009	1985 BLUFFHILL DR	FONG,MARY L TR	1985 BLUFFHILL DR	MONTEREY PARK CA	91754
* 5252 018 004	1255 RIDGECREST ST	KIM,BRIAN J	1255 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 018 005	1241 RIDGECREST ST	SHITARA,SHIZUKO	1241 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 018 006	1225 RIDGECREST ST	HUGHES,PETER GDN	3655 YORKSHIRE RD	PASADENA CA	91107
* 5252 018 007	1201 RIDGECREST ST	SCOBIE,TRENTON J II	1201 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 018 008	1187 RIDGECREST ST	KAPPELER,DORIS AND	1187 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 018 011	1149 RIDGECREST ST	WONG, SUSAN TR	2167 COLLEGE VIEW DR	MONTEREY PARK CA	91754
* 5252 018 013	1125 RIDGECREST ST	SHUM, SAID C & YUK K	1125 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 018 014	1113 RIDGECREST ST	DANERI,CHARLES R TR	1113 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 018 016	1091 RIDGECREST ST	NISHIKUBO,NAPAPOM J	1091 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 018 017	1087 RIDGECREST ST	WAI YIN CHAN	1087 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 018 018	1083 RIDGECREST ST	SEN,DARWIN Y TR	1083 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 018 019	1079 RIDGECREST ST	SAI, JUDY TR	1079 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 001	1071 RIDGECREST ST	PASQUES,FRANCOISE TR	1071 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 002	1069 RIDGECREST ST	CHENG,HON M AND POCHING L	1069 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 003	1065 RIDGECREST ST	PAUL,WILFRED D II AND KARELLE	1065 RIDGECREST ST	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 019 004	1061 RIDGECREST ST	LU,DULY TR	1068 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 005	1057 RIDGECREST ST	CAI, ZHIJUAN AND	1057 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 006	1053 RIDGECREST ST	YAMAUCHI,NORMAN K AND NORA S TRS	1053 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 007	1049 RIDGECREST ST	OGURA,KEVIN AND	1049 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 008	1045 RIDGECREST ST	LIAO,KAO H AND CHING H	1045 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 009	1041 RIDGECREST ST	FERRIERE, THOMAS AND GINA Y	1041 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 010	1037 RIDGECREST ST	GEE,DANNY S	1037 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 011	1033 RIDGECREST ST	NEWMAN,ANDREW K AND AMY L TRS	1033 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 012	1029 RIDGECREST ST	KAWA,CYNTHIA TR	1029 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 014	1021 RIDGECREST ST	WANG, QIN XIA	1021 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 015	1017 RIDGECREST ST	WONG,TOMAS A AND	1017 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 016	1013 RIDGECREST ST	HARTLEY, JULIA C TR	333 E BENBOX ST	COVINA CA	91722
* 5252 019 017	1009 RIDGECREST ST	YIU CHOK CHAN AND	1009 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 019 018	1005 RIDGECREST ST	CHEN,CHARLES T AND	1025 BORANDA AVE APT 2	MOUNTAIN VIEW CA	94040
* 5252 019 019	1001 RIDGECREST ST	COX,CATHERINE	1001 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 020 017	1052 RIDGECREST ST	KWOK,PIT AND IKA ET AL	1052 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 022 020	1611 BLUFFHILL DR	JO,KYUNG	1611 BLUFFHILL DR	MONTEREY PARK CA	91754
* 5252 023 006	1156 HILLSIDE ST	WONG,HOY Y AND SAUSIM L TRS	1128 HILSIDE CT	MONTEREY PARK CA	91754
* 5252 028 001	1521 COLLEGE VIEW DR	GAREN III LP LTD LP	15445 VENTURA BLVD NO 1004	SHERMAN OAKS CA	91403
* 5252 028 044	1541 COLLEGE VIEW DR	CBN HOTEL GROUP INC	1300 E MAIN ST STE 210	ALHAMBRA CA	91801

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 029 037	1700 COLLEGE VIEW DR	AOYAGI,MAY TR	22606 CORAL PL	LAKE FOREST CA	92630
* 5252 029 042	1620 COLLEGE VIEW DR	TAN, THEAN YEAT AND	2090 VANCOUVER AVE	MONTEREY PARK CA	91754
* 5252 030 011	1101 HIGHLAND DR	ZHONG, JIAN HONG AND	1101 HIGHLAND DR	MONTEREY PARK CA	91754
* 5252 031 001	991 RIDGECREST ST	HIGA,MERY	1445 FORESTVIEW DR	BREA CA	92821
* 5252 031 002	985 RIDGECREST ST	YIP,ROLAND	985 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 031 003	979 RIDGECREST ST	HE, DONG	979 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 031 006	1526 RIDGECREST WAY	ONO,DAVID Y AND	1526 RIDGECREST WAY	MONTEREY PARK CA	91754
* 5252 031 007	1540 RIDGECREST WAY	UJITA,SCOTT L AND LAURI I TRS	1540 RIDGECREST WAY	MONTEREY PARK CA	91754
* 5252 031 008	1552 RIDGECREST WAY	DE GUZMAN, GIL AND	1552 RIDGECREST WAY	MONTEREY PARK CA	91754
* 5252 031 009	1566 RIDGECREST WAY	LEE,DAISY W AND	1566 RIDGECREST WAY	MONTEREY PARK CA	91754
* 5252 031 010	1580 RIDGECREST WAY	MURRAY,ROCHELLE R	1580 RIDGECREST WAY	MONTEREY PARK CA	91754
* 5252 031 011	1592 RIDGECREST WAY	LEM,KAI S ET AL	1592 RIDGECREST WAY	MONTEREY PARK CA	91754
* 5252 031 020	1501 VAGABOND RD	FIRST MOLOKAN CH OF MONTEBELLO	1501 VAGABOND RD	MONTEREY PARK CA	91754
* 5252 032 003	929 RIDGECREST ST	PAVLIC,LOUIS S TR	929 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 032 004	921 RIDGECREST ST	SUSAGANO,USHIO TR	921 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 032 005	915 RIDGECREST ST	SAISHO,TARO AND MASAKO TRS	705B IRVING ST	ALHAMBRA CA	91801
* 5252 032 006	901 RIDGECREST ST	CHAO,LAWRENCE S TR	901 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 032 007	889 RIDGECREST ST	CAO, CECILIA L TR	889 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 033 004	865 DONNER PL	QUAN,NELSON W AND HELEN L TRS	250 S ATLANTIC BLVD	LOS ANGELES CA	90022
* 5252 033 005	861 DONNER PL	WHITTAKER,YVONNE R TR	861 DONNER PL	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 033 006	857 DONNER PL	MATSUI, MICHIO TR	857 DONNER PLACE	MONTEREY PARK CA	91754
* 5252 033 008	849 RIDGECREST ST	MIYAMOTO, SAM S AND JEAN Y TRS	849 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 033 009	843 RIDGECREST ST	KUO, EDWARD T AND NINA	843 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 033 010	841 RIDGECREST ST	KURAMOTO, FORD ET AL TR	1836 OAKGATE ST	MONTEREY PARK CA	91755
* 5252 033 011	837 RIDGECREST ST	YAMATE, MEIKO A TR	837 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 033 016	827 BARNUM WAY	MATSUNAMI, DAN AND	827 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 033 017	809 BARNUM WAY	NGO, NANCY	809 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 033 020	772 BARNUM WAY	HO, SONNY CO TR	2355 MELVILLE DR	SAN MARINO CA	91108
* 5252 034 001	1199 CREST HAVEN WAY	WU, JIACHENG	1199 CREST HAVEN WAY	MONTEREY PARK CA	91754
* 5252 034 010	880 RIDGECREST ST	HO, ELAINE L	880 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 034 011	888 RIDGECREST ST	HUANG, MICHELLE Y TR	888 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 034 013	906 SUMMIT PL	TMW INVESTMENT INC	906 SUMMIT PL	MONTEREY PARK CA	91754
* 5252 035 001	1175 CREST HAVEN WAY	LONG, HELEN	1175 CREST HAVEN WAY	MONTEREY PARK CA	91754
* 5252 036 001	1197 DOVER WAY	SHUM, TONY K AND KIT M TRS	2695 LOMBARDY RD	SAN MARINO CA	91108
* 5252 036 002	1181 DOVER WAY	TEO, GARY S AND	1181 DOVER WAY	MONTEREY PARK CA	91754
* 5252 036 016	1196 CREST HAVEN WAY	CECILA, MARY J TR	1196 CREST HAVEN WAY	MONTEREY PARK CA	91754
* 5252 037 001	1211 W CREST WAY	ZEPEDA, JOSE A AND MARIA A TRS	1211 W CREST WAY	MONTEREY PARK CA	91754
* 5252 037 002	1201 W CREST WAY	SHAM, THOMAS & KONG C	1201 W CREST WAY	MONTEREY PARK CA	91754
* 5252 037 003	1263 W CREST WAY	WATANABE, MARIKO	1263 W CREST WAY	MONTEREY PARK CA	91754
* 5252 037 004	1251 W CREST WAY	GUO QIANG LENG AND	1251 W CREST WAY	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 037 005	1243 W CREST WAY	MINOHARA,STEVEN & CHARMAINE P	1243 W CREST WAY	MONTEREY PARK CA	91754
* 5252 037 012	1198 DOVER WAY	KAWATA,JOE S AND MAY S TRS	1198 DOVER WAY	MONTEREY PARK CA	91754
* 5252 037 013	912 SUMMIT PL	CHUANG, KAI WIN AND	2095 S LEO AVE	COMMERCE CA	90040
5252 038 003	SUMMIT PL	SANCHEZ, IRENE TRS	924 SUMMIT PL	MONTEREY PARK CA	91754
* 5252 038 009	1295 W CREST WAY	LEE,CHARLES C AND AMY W TRS	1160 BUSCH GARDEN CT	PASADENA CA	91105
* 5252 040 011	1290 HIGHLAND DR	QINGYU FU AND	1290 HIGHLAND DR	MONTEREY PARK CA	91754
* 5252 040 018	1295 WINDOVER WAY	SOTO,LUIS JR AND IRMA	1295 WINDOVER WAY	MONTEREY PARK CA	91754
* 5252 040 019	1281 WINDOVER WAY	TRAN,SHIRLEY T	221 S RUSSELL AVE	MONTEREY PARK CA	91754
* 5252 040 022	1233 WINDOVER WAY	PHOSUK,SIRIPORN	1233 WINDOVER WAY	MONTEREY PARK CA	91754
* 5252 041 007	801 RIDGECREST ST	HOSHIZAKI,KOTARO R TR	801 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 041 008	805 RIDGECREST ST	GIN,GING L TR	805 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 041 009	809 RIDGECREST ST	SATO,WILLIAM AND ISABELLE	809 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 041 010	815 RIDGECREST ST	MATSUI,RICKY K AND	815 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 041 011	819 RIDGECREST ST	PENA,ANGEL B AND IVETTE C TRS	819 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 041 012	823 RIDGECREST ST	WONG,BETTY H TR	PO BOX 1704	MONTEREY PARK CA	91754
* 5252 041 013	827 RIDGECREST ST	NAKASHIMO,SHOJI AND MASAKO	827 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 041 014	831 RIDGECREST ST	RAMIREZ,DOLORES R TR	831 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 041 015	797 RIDGECREST ST	IRWIN,LOWELL E AND ROSE M TRS	797 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 041 021	781 RIDGECREST ST	HASHIMOTO,TED S CO-TRS	781 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 041 028	765 RIDGECREST ST	JIANG, CHANGHAN	14438 FAIRGROVE AVE	LA PUENTE CA	91744

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION			OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 041 029	795 RIDGECREST ST			PHUNG,AMY N TR	795 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 041 032	773 RIDGECREST ST			TONG,KEVIN K AND YUSHAN K	773 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 041 033	769 RIDGECREST ST			DEGEORGE,KAREN A TR	769 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 041 034	720 BARNUM WAY			LEE,PEK C TR	720 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 041 035	724 BARNUM WAY			TANG,HUNG K TR	724 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 041 036	728 BARNUM WAY			HUYNH,UT C AND TUYET HONG	728 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 041 037	732 BARNUM WAY			CHOW,BENJAMIN H AND KAZUKO K	732 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 041 038	736 BARNUM WAY			SIU,LUIS AND	736 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 041 039	740 BARNUM WAY			CHUI, STEPHEN AND MAGGIE M	740 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 041 040	744 BARNUM WAY			HUANG,MING C AND SHUMEI C TRS	744 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 041 041	748 BARNUM WAY			LAI,PHILLIP L AND	748 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 041 042	752 BARNUM WAY			YOUNG,MICHAEL	752 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 041 043	756 BARNUM WAY			JUNG,DEWEY AND BETTY C TRS	1363 ROCK VIEW ST	MONTEREY PARK CA	91754
* 5252 041 044	760 BARNUM WAY			CHUNNE,FERNAND C TR C/O MIREILLE HANFT	628 CREEKMORE CT	WALNUT CREEK CA	94598
* 5252 041 045	764 BARNUM WAY			TANG,CHING W AND LINDA C	764 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 041 046	768 BARNUM WAY			TING,WILLIAM C AND	768 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 042 009	1097 BRIER CLIFF WAY			MARQUEZ,ALMA V	1097 BRIER CLIFF WAY	MONTEREY PARK CA	91754
* 5252 042 010	1101 BRIER CLIFF WAY			NG,JACK CO TR	1101 BRIER CLIFF WAY	MONTEREY PARK CA	91754
* 5252 042 011	1113 BRIER CLIFF WAY			LEE, NORMAN T AND CARMEN J	1113 BRIER CLIFF WAY	MONTEREY PARK CA	91754
* 5252 042 012	1125 BRIER CLIFF WAY			QUANI, HENRY C AND	44 RIDGESIDE DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 042 013 1149 BRIER CLIFF WAY		YAMAMOTO,PETER P	1149 BRIER CLIFF WAY	MONTEREY PARK CA	91754
* 5252 043 003 1087 CHALET TER		MURPHY,JOHN JR AND ELAINE TRS	2234 HIGHLAND VISTA DR	ARCADIA CA	91006
* 5252 043 004 1090 CHALET TER		LEW, MARILYN L ET AL TRS	1090 CHALET TER	MONTEREY PARK CA	91754
* 5252 043 011 1067 ALPINE TER		HORIGUCHI,TAD AND	1067 ALPINE TER	MONTEREY PARK CA	91754
* 5252 043 012 1089 ALPINE TER		TAWEESUP,PATAMA	PO BOX 1363	MONTEREY PARK CA	91754
* 5252 043 014 812 RIDGECREST ST		DUONG, NICK AND CHRISTINE L	812 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 043 015 806 RIDGECREST ST		HUEY, LINDA TR	806 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 043 020 851 CREST VISTA DR		MATSUMOTO,MITSUKO M TR	851 CREST VISTA DR	MONTEREY PARK CA	91754
* 5252 043 021 869 CREST VISTA DR		HENG,JOHN M AND MONA TRS	869 CREST VISTA DR	MONTEREY PARK CA	91754
* 5252 043 023 903 CREST VISTA DR		RAMIREZ,ROBERT L AND CORINA	903 CREST VISTA DR	MONTEREY PARK CA	91754
* 5252 043 038 790 RIDGECREST ST		LIM,JANE H TR	790 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 043 041 1055 CHALET TER		HO,KENNY AND	1055 CHALET TER	MONTEREY PARK CA	91754
* 5252 043 042 752 RIDGECREST ST		AOCHI,ETSUKO	752 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 043 043 758 RIDGECREST ST		HAO,PHILIP B TR	758 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 043 045 770 RIDGECREST ST		LEE,FRANK T AND JENNIE O TRS	770 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 043 047 782 RIDGECREST ST		YOSHIMOTO,PAUL T AND NAOMI TRS	782 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 043 048 794 RIDGECREST ST		WONG,TAN F AND GLORIA	794 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 044 001 761 RIDGECREST ST		KANZAWA,SANJI AND MIYOKO	1400 W LONGHILL DR	MONTEREY PARK CA	91754
* 5252 044 002 757 RIDGECREST ST		MORISHITA,TOYOMI K TR	757 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 044 003 753 RIDGECREST ST		XUE XIU ZHAO TR	753 RIDGECREST ST	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5252 044 004	749 RIDGECREST ST	LEE, EDWARD T	749 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 044 005	745 RIDGECREST ST	CHAN, FANNY O TR	745 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 044 006	741 RIDGECREST ST	KAWARATANI, AIKO TR	741 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 044 007	737 RIDGECREST ST	NAKAMURA, ROY H AND SETSUKO A TRS	737 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 044 008	733 RIDGECREST ST	GUO, XUEZE AND	733 RIDGECREST ST	MONTEREY PARK CA	91754
* 5252 044 016	692 BARNUM WAY	LAW, JIMMY K AND LILY C	2345 SHERWOOD RD	SAN MARINO CA	91108
* 5252 044 017	696 BARNUM WAY	TANG, ARTHUR TR	696 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 044 018	700 BARNUM WAY	WONG, HENRY H AND MARY P	700 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 044 019	704 BARNUM WAY	WAI YEE YAN AND	704 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 044 020	708 BARNUM WAY	IWAKI, JIMMY M AND JUDY M TRS	708 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 044 021	712 BARNUM WAY	JUATMA, VUNAPHA W TR	712 BARNUM WAY	MONTEREY PARK CA	91754
* 5252 044 022	716 BARNUM WAY	RO, STEVE S AND SUNMI K	716 BARNUM WAY	MONTEREY PARK CA	91754
5253 002 022	ATLANTIC BLVD	SC INVESTMENT GROUP LLC	2707 E VALLEY BLVD STE 311	WEST COVINA CA	91792
* 5253 005 003	915 DE LA FUENTE ST	NGUYEN, NAM AND	915 DE LA FUENTE ST	MONTEREY PARK CA	91754
* 5253 006 013	1015 DE LA FUENTE ST	LEE, DUSTIN	1015 DE LA FUENTE ST	MONTEREY PARK CA	91754
* 5253 006 016	898 VIA VENTI AVE	YOUNG, KALLY W TR	898 VIA VENTI AVE	MONTEREY PARK CA	91754
* 5253 006 018	983 KINGSFORD ST	LEE, VICTOR AND KIM T	983 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 006 019	989 KINGSFORD ST	NGO, HY P TR	989 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 006 020	999 SNYDER LN	LU, LOU	999 SNYDER LN	MONTEREY PARK CA	91754
* 5253 006 027	887 SCUDDER WAY	LI, YUZHEN	887 SCUDDER WAY	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
5253 006 028	SCUDDER WAY	LAU,YEE H AND ANNA	7318 TERESA AVE	ROSEMEAD CA	91770
* 5253 006 040	899 HOLLADAY WAY	LIEN,JIMMY AND SHIRLEY S TR	899 HOLLADAY WAY	MONTEREY PARK CA	91754
* 5253 006 041	898 HOLLADAY WAY	OGINO,JAMES T AND MYRA M	898 HOLLADAY WAY	MONTEREY PARK CA	91754
* 5253 006 042	888 HOLLADAY WAY	WONG, SIN WEI	888 HOLLADAY WAY	MONTEREY PARK CA	91754
* 5253 006 043	886 HOLLADAY WAY	YAMADA,DEAN O AND	PO BOX 1526	MONTEREY PARK CA	91754
* 5253 006 044	882 HOLLADAY WAY	WU, ZHUOFU AND RUI SHEN	882 HOLLADAY WAY	MONTEREY PARK CA	91754
* 5253 006 051	1086 SNYDER LN	LUK,LINCOLN JR AND	1086 SNYDER LN	MONTEREY PARK CA	91754
* 5253 006 052	1082 SNYDER LN	LIU,SU CHIAO	1082 SNYDER LN	MONTEREY PARK CA	91754
* 5253 006 056	1038 SNYDER LN	HADDAD,IKHLAS TR	882 SCUDDER WAY	MONTEREY PARK CA	91754
* 5253 006 058	988 SNYDER LN	MAI,DAMING	988 SNYDER LN	MONTEREY PARK CA	91754
* 5253 006 059	988 KINGSFORD ST	YIU, YVONNE Y	988 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 006 060	986 KINGSFORD ST	TSUI,SAN CO TR	986 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 006 061	982 KINGSFORD ST	CHI,SAMUEL C AND SUI J	982 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 006 062	928 KINGSFORD ST	WONG,SIU W	928 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 006 063	898 KINGSFORD ST	XING LI	898 KINGSFORD ST	MONTEREY PARK CA	91754
5253 007 005	DE LA FUENTE ST	CHEN,HSIANG JUI CO TR	1040 DE LA FUENTE ST	MONTEREY PARK CA	91754
* 5253 007 017	1030 DE LA FUENTE ST	KO,WINSTON P AND PUI YUK D TRS	1030 DE LA FUENTE ST	MONTEREY PARK CA	91754
5253 007 024	DE LA FUENTE ST	WONG,KYLE R	1068 DE LA FUENTE ST	MONTEREY PARK CA	91754
* 5253 007 025	1068 DE LA FUENTE ST	WONG,KYLE R	1068 DE LA FUENTE ST	MONTEREY PARK CA	91754
* 5253 007 027	1088 DE LA FUENTE ST	RAMIREZ, SELOMITH	1088 DE LA FUENTE ST	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
5253 007 028	1002 DE LA FUENTE ST	RHE LLC	711 N BROADWAY # 403	LOS ANGELES CA	90012
5253 008 023	CADIZ ST	YEUNG, CHI M	201 W GARVEY AVE UNIT 102	MONTEREY PARK CA	91754
5253 008 024	CADIZ ST	MONTEREY VIEWS OEPT LLC	100 E CORSON ST	PASADENA CA	91103
* 5253 008 026	828 VIA VENTI AVE	KAO, CHARLES C CO TR	828 VIA VENTI	MONTEREY PARK CA	91754
* 5253 008 027	832 VIA VENTI AVE	LAU, CHI YAM	832 VIA VENTI	MONTEREY PARK CA	91754
* 5253 008 028	838 VIA VENTI AVE	KAZEIAN, NORAIR AND DIANA	838 VIA VENTI	MONTEREY PARK CA	91754
* 5253 008 029	866 VIA VENTI AVE	HYUN, CHUL CHOI AND	866 VIA VENTI	MONTEREY PARK CA	91754
* 5253 008 030	868 VIA VENTI AVE	LO, VEYKIE C AND	868 VIA VENTI	MONTEREY PARK CA	91754
* 5253 008 031	880 VIA VENTI AVE	WU, JONATHAN Y	880 VIA VENTI	MONTEREY PARK CA	91754
* 5253 008 032	882 VIA VENTI AVE	TSOI, ALPHAN AND CHOI, JULIE H	882 VIA VENTI	MONTEREY PARK CA	91754
* 5253 008 033	886 VIA VENTI AVE	AU, BRANDON & ANGELICA R	886 VIA VENTI	MONTEREY PARK CA	91754
* 5253 008 034	888 VIA VENTI AVE	CHAN, ROBERT O & OUYANG FRANCES Y	888 VIA VENTI	MONTEREY PARK CA	91754
* 5253 008 035	892 VIA VENTI AVE	VU, THAI	892 VIA VENTI	MONTEREY PARK CA	91754
5253 008 036	CADIZ ST	MONTEREY VIEWS OEPT LLC	100 E CORSON ST	PASADENA CA	91103
* 5253 008 037	809 KINGSFORD ST	BOUAYAD, HASSAN M AND MLISS L	809 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 038	829 KINGSFORD ST	FONG, ARTURO AND AGNES TRS	829 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 039	839 KINGSFORD ST	CHEN, CHINGCHI AND	839 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 040	863 KINGSFORD ST	TSUJII, RYAN B AND	863 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 041	869 KINGSFORD ST	PATEL, AMRATLAL N AND BHANU A	869 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 042	883 KINGSFORD ST	YEUNG, WING K AND	883 KINGSFORD ST	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5253 008 043	889 KINGSFORD ST	CHENG,HOA AND FAY F TRS	889 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 044	893 KINGSFORD ST	LUM,BING K AND LISA G	893 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 045	896 KINGSFORD ST	CO,YOLANDA L AND ARLOS	896 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 046	888 KINGSFORD ST	FANG ZHAO	888 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 047	886 KINGSFORD ST	SUN,HELEN	886 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 048	882 KINGSFORD ST	QUAN,JEFF AND	1026 OLD OYSTER TRL	SUGAR LAND TX	77478
* 5253 008 049	880 KINGSFORD ST	WANG,KOUG C AND MANPING	880 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 050	868 KINGSFORD ST	GALLINOT,GARY F AND DEBRA J	868 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 052	862 KINGSFORD ST	SUKANDADINATA,ALBERT C AND	862 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 054	832 KINGSFORD ST	THAMMAVONGSA AMPHASOUK AND	832 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 055	828 KINGSFORD ST	LI, YING	828 KINGSFORD ST	MONTEREY PARK CA	91754
* 5253 008 060	818 VIA VENTI AVE	QUACH,HAI C AND	818 VIA VENTI	MONTEREY PARK CA	91754
5253 008 061	CADIZ ST	YOUNG, CHI M	201 W GARVEY AVE UNIT 102	MONTEREY PARK CA	91754
* 5253 009 019	877 W EL REPETTO DR	EMERALD HILLS LLC	21700 OXNARD ST STE 345	WOODLAND HILLS CA	91367
5253 010 031	ATLANTIC BLVD	CALIF WATER SERVICE CO	1720 N 1ST ST	SAN JOSE CA	95112
* 5253 010 036	1995 S ATLANTIC BLVD	BOTTARI ENTERPRISES LLC C/O JASON JEON	9622 HALEDON AVE	DOWNEY CA	90240
* 5253 010 037	1969 S ATLANTIC BLVD	BOTTARI ENTERPRISES LLC C/O JASON JEON	9622 HALEDON AVE	DOWNEY CA	90240
* 5253 010 039	1955 S ATLANTIC BLVD	BOTTARI ENTERPRISES LLC C/O JASON JEON	9622 HALEDON AVE	DOWNEY CA	90240
* 5253 010 040	1935 S ATLANTIC BLVD	BOTTARI ENTERPRISES LLC C/O JASON JEON	9622 HALEDON AVE	DOWNEY CA	90240
* 5253 012 025	1070 COLLEGE VIEW DR	LAU,NATALIA Y TR	1536 SOMBRERO DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5253 013 021	1080 COLLEGE VIEW DR	MYNL LLC	18605 E GALE AVE STE 205	CITY OF INDUSTRY CA	91748
* 5253 013 025	1130 COLLEGE VIEW DR	CHONG,OTT M AND SHUE Q TRS	1130 COLLEGE VIEW DR	MONTEREY PARK CA	91754
* 5253 014 006	1129 COLLEGE VIEW DR	YAU,CHRISTINE TR	9063 ARDENDALE AVE	SAN GABRIEL CA	91775
* 5253 014 009	1101 COLLEGE VIEW DR	1101 MC LLC	2130 EASTLAKE AVE	LOS ANGELES CA	90031
* 5253 014 018	1109 COLLEGE VIEW DR	MONTEREY PARK GARDEN LLC C/O JOHN RONG	724 W HELLMAN AVE	MONTEREY PARK CA	91754
* 5253 024 003	961 WANDERING DR	SISWANTO,EDWIN K AND ANNE S	191 ROCA WAY	MONTEREY PARK CA	91754
* 5253 024 004	931 WANDERING DR	AWANA,SHIRLEY S	241 W FOOTHILL BLVD	ARCADIA CA	91006
* 5253 024 005	901 WANDERING DR	HAYASHI, LEO TRS	PO BOX 331302	LOS ANGELES CA	90033
* 5253 024 006	1204 DELL DR	OU,JUNE AND	1204 DELL DR	MONTEREY PARK CA	91754
* 5253 024 008	1264 DELL DR	WU,DANNY AND	1264 DELL DR	MONTEREY PARK CA	91754
* 5253 024 010	921 W EL REPETTO DR	HERNANDEZ,ERNEST CO TR	940 W EL REPETTO DR	MONTEREY PARK CA	91754
* 5253 024 012	1086 W EAST CREST WAY	CHONG,ANDREW G	1086 W EAST CREST WAY	MONTEREY PARK CA	91754
* 5253 024 013	1060 W EAST CREST WAY	BRUNIE,RAYMOND AND FAUSTINA TRS	1060 W EAST CREST WAY	MONTEREY PARK CA	91754
* 5253 024 014	1028 W EAST CREST WAY	LAI,ALBERT S AND JANE	1028 W EAST CREST WAY	MONTEREY PARK CA	91754
* 5253 029 004	1240 CREST VISTA DR	YIP,JOHNSON C AND ADRIANNE E TRS	1240 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 029 005	1220 CREST VISTA DR	CHAN,STEWART W TR	1220 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 029 006	1200 CREST VISTA DR	PRICE,MARY LOU TR	1200 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 029 007	1231 RIDGESIDE DR	MIGUEL,ROBERT AND CHIZUKO TRS	1231 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 030 013	1360 HIGHLAND DR	WONG,VIVIAN C TR	1618 GOODMAN AVE	REDONDO BEACH CA	90278
* 5253 030 014	1310 W GRAND VISTA WAY	TAKEUCHI,TED AND SUMIYE	1310 W GRAND VISTA WAY	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5253 033 036 1451 COLLEGE VIEW DR		CHANG,FUN S TR	403 S YNEZ AVE	MONTEREY PARK CA	91754
* 5253 033 037 1471 COLLEGE VIEW DR		KONG,LULU TR	1471 COLLEGE VIEW DR	MONTEREY PARK CA	91754
* 5253 033 040 1381 COLLEGE VIEW DR		SVT MANAGEMENT LLC	1605 S 6TH ST	ALHAMBRA CA	91803
* 5253 033 041 1341 COLLEGE VIEW DR		TSE,KELVIN A CO TR ET AL	1970 E CALIFORNIA BLVD	SAN MARINO CA	91108
* 5253 033 042 1411 COLLEGE VIEW DR		NEXTGEN VILLAGE LLC C/O HSIEN CHUN LO	2275 HUNTINGTON DR STE 462	SAN MARINO CA	91108
* 5253 033 043 1251 COLLEGE VIEW DR		LAU,JAMES S CO TR	654 HARRISON RD	MONTEREY PARK CA	91755
* 5253 034 046 1470 COLLEGE VIEW DR		FONG,CHONG M AND EILLEN T TRS	445 S JADE TREE DR	MONTEREY PARK CA	91754
* 5253 034 047 1450 COLLEGE VIEW DR		FONG,CHONG M AND EILEEN T TRS	445 S JADE TREE DR	MONTEREY PARK CA	91754
* 5253 034 055 1370 COLLEGE VIEW DR		LEE,FRANK AND JENNIE ET AL TRS	770 RIDGECREST ST	MONTEREY PARK CA	91754
* 5253 034 056 1390 COLLEGE VIEW DR		LEE,FRANK AND JENNIE ET AL TRS	770 RIDGECREST ST	MONTEREY PARK CA	91754
* 5253 034 057 1400 COLLEGE VIEW DR		WONG,HUBERT ET AL	1616 ABAJO DR	MONTEREY PARK CA	91754
* 5253 035 008 1185 RIDGESIDE DR		NISHIMOTO ALICE	1185 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 035 009 1191 RIDGESIDE DR		KIKUCHI,KYLE	43 ROYAL DR	WEST WARWICK RI	
* 5253 035 010 1197 RIDGESIDE DR		YEE,MICHAEL Q AND	1197 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 035 015 1108 CREST VISTA DR		TANI,MASAO AND SADAKO TRS	1108 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 035 017 1148 CREST VISTA DR		TAY,LUIS C AND STELLA TRS	1148 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 035 018 1156 CREST VISTA DR		LAU, WINNIE W	1581 VALLEY VISTA DR	MONTEREY PARK CA	91754
* 5253 035 019 1164 CREST VISTA DR		KOBAYASHI,SEIICHI AND IKUKO TRS	1164 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 035 020 1182 CREST VISTA DR		FARIAS,ARMANDO JR AND	1182 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 035 021 1190 CREST VISTA DR		LIM,JULIUS K	1190 CREST VISTA DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5253 036 002	1101 RIDGESIDE DR	TAKEMOTO,FRANK T CO TR	1101 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 036 003	1107 RIDGESIDE DR	ESQUIVEL,MOISES AND DIANE H	1107 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 036 004	1115 RIDGESIDE DR	AU,ALEX AND ERIKO	1115 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 036 005	1123 RIDGESIDE DR	LEE,JOHN H AND	1123 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 036 009	1072 CREST VISTA DR	ITO,SALLY S AND LANCE E	1072 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 036 010	1060 CREST VISTA DR	HOO, HAYWARD S	1411 SOLAR DR	MONTEREY PARK CA	91754
* 5253 036 011	1048 CREST VISTA DR	KATAYAMA,CATHY CO TR	2650 FAIRGREEN AVE	ARCADIA CA	91006
* 5253 036 012	1036 CREST VISTA DR	ALVAREZ,JOHN	3544 W BEVERLY BLVD	MONTEBELLO CA	90640
* 5253 036 013	1024 CREST VISTA DR	WONG,CAREY K AND JANICE TRS	1024 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 036 014	1012 CREST VISTA DR	HARADA,CLARA M CO TR	1012 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 036 029	1095 RIDGESIDE DR	HWANG,DER HAW AND ISABELLA	1095 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 036 030	1000 CREST VISTA DR	SHIMIZU, SPENCER S AN DAWN A TRA	2317 W 184TH ST	TORRANCE CA	90504
* 5253 036 031	990 CREST VISTA DR	TOMITA,PAUL S AND JOYCE S	990 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 036 032	980 CREST VISTA DR	HIRATA,KAZUTO AND ALICE H	980 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 036 033	964 CREST VISTA DR	CHU,AH SANF AND HELEN AND	964 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 036 034	1075 RIDGESIDE DR	SUDIRGO,RIDWAN AND EVI B	1075 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 036 035	1057 RIDGESIDE DR	WOO,BING AND MARILYN TRS	1057 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 036 036	1041 RIDGESIDE DR	QUON,RANDOLPH W AND ANGELA W TRS	6508 CERTA DR	RANCHO PALOS VERDES	90275
* 5253 036 038	1009 RIDGESIDE DR	TUEY, SHEANG & BETTY	1009 RIDGESIDD DR	MONTEREY PARK CA	91754
* 5253 037 001	1000 W EAST CREST WAY	WONG,DANNY M AND MAYFUN K	1000 W EAST CREST WAY	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5253 037 002	1015 W EAST CREST WAY	LEE,ANDREW M AND	1015 W EAST CREST WAY	MONTEREY PARK CA	91754
* 5253 037 003	1031 W EAST CREST WAY	TRAN,MUOI CO TR	1031 W EAST CREST WAY	MONTEREY PARK CA	91754
* 5253 037 013	1130 RIDGESIDE DR	ROCK,NATHANIEL M AND DAWN M	1130 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 037 014	1124 RIDGESIDE DR	SIMONCINI,JEANNE M TR	1124 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 037 025	1112 RIDGESIDE DR	SUN, CHANGJIAN AND	1112 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 038 001	946 CREST VISTA DR	CHANG WEI CHEN	946 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 038 015	917 RIDGESIDE DR	SHUI,JEAN F TR	6152 N MUSCATEL AVE	SAN GABRIEL CA	91775
* 5253 038 016	929 RIDGESIDE DR	LEE,JAMES AND JENNY L	929 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 038 017	941 RIDGESIDE DR	WONG,WAIHONG H AND LISA D	941 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 038 018	955 RIDGESIDE DR	MORALES, HORTENSIA TR	955 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 038 019	973 RIDGESIDE DR	HUM,JON G AND CHRISTINE A	1580 BRIGHTWOOD ST	MONTEREY PARK CA	91754
* 5253 039 001	978 RIDGESIDE DR	WONG,KENNETH S AND PING Y TRS	978 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 039 003	1006 RIDGESIDE DR	MITANI,JERRY M AND GLADYS H TRS	1006 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 039 004	1014 RIDGESIDE DR	ZHENG, LONGGAN AND	1014 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 039 005	1022 RIDGESIDE DR	NAKAMURA,MAKOTO H AND CINDY L	1022 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 039 008	1066 RIDGESIDE DR	SHIM,ALDRIC J	1066 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 039 009	1086 RIDGESIDE DR	CHAN,WA HING AND MEI LIN	1086 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 039 010	968 RIDGESIDE DR	NG,KENNY K AND	968 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 039 013	924 RIDGESIDE DR	LEE,SHIRLEY A	924 RIDGESIDE DR	MONTEREY PARK CA	91754
* 5253 039 015	900 RIDGESIDE DR	ORTEGA,ADRIAN F AND ANA R	900 RIDGESIDE DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5253 040 028	720 RODMAN CIR	QUAN,JAMES	PO BOX 1624	ROSEMEAD CA	91770
* 5253 040 030	712 RODMAN CIR	SAKUMA,CHRISTOPHER AND	712 RODMAN CIR	MONTEREY PARK CA	91754
5253 040 031	RODMAN CIR	HIGH SEAS RODMANM LLC	1107 FAIR OAKS AVE # 234	S PASADENA CA	91030
* 5253 040 037	622 CREST VISTA DR	CHAN,ALAN Y AND TEODORA	622 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 040 038	616 CREST VISTA DR	KWAN,MICHAEL AND SAU C TRS	616 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 040 039	610 CREST VISTA DR	WONG, SIU NGOR	610 CREST VISTA DR	MONTEREY PARK CA	91754
* 5253 040 040	606 CREST VISTA DR	SAM,CHUCK M AND KAREN	606 CREST VISTA DR	MONTEREY PARK CA	91754
* 5254 002 012	1367 SOMBRERO DR	HIRONAKA,ALVIN T	1367 SOMBRERO DR	MONTEREY PARK CA	91754
* 5254 002 013	1355 SOMBRERO DR	SOMBRERO ENTERPRISES LLC	1355 SOMBRERO DR	MONTEREY PARK CA	91754
* 5254 002 014	1345 SOMBRERO DR	ZHAO,GUANFU	1345 SOMBRERO DR	MONTEREY PARK CA	91754
* 5254 002 016	1321 SOMBRERO DR	VARGAS, ORLANDO	1321 SOMBRERO DR	MONTEREY PARK CA	91754
* 5254 002 017	1311 SOMBRERO DR	LEI,CONNIE U TR	1311 SOMBRERO DR	MONTEREY PARK CA	91754
* 5254 002 018	1301 SOMBRERO DR	BRADSHAW,JAMES T JR CO TR	1304 OLD MILL RD	SAN MARINO CA	91108
* 5254 002 019	1300 SOMBRERO DR	ENDO,JESSE C AND MARGARET K	1300 SOMBRERO DR	MONTEREY PARK CA	91754
* 5254 002 027	403 MONTEREY PASS RD	RAGO,DOMENICK	403 MONTEREY PASS RD	MONTEREY PARK CA	91754
5254 002 029	GARVEY AVE	ABAJO VILLA LLC	960 E LAS TUNAS DR STE A	SAN GABRIEL CA	91776
5254 002 031	GARVEY AVE	CENTER INTL INVESTMENTS INC	1022 E GARVEY AVE	MONTEREY PARK CA	91755
+ 5254 002 902	1000 ABAJO DR	MONTEREY PARK CITY HOUSING	1000 ABAJO DR	MONTEREY PARK CA	91754
* 5254 003 005	1457 SOMBRERO DR	KOCHI,TATSUO AND KIMIKO	1457 SOMBRERO DR	MONTEREY PARK CA	91754
* 5254 003 007	1421 SOMBRERO DR	CAUCIA,DANTE D AND MITSUKO	1421 SOMBRERO DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
5254 003 013	SOMRERO DR	CHEN,ANDY	757 ANOKIA LN	ARCADIA CA	91006
5254 003 014	1585 SOMBRERO DR	OLA, TIMMY AND	333W GARVEY AVE	MONTEREY PARK CA	91754
5254 003 018	SOMBRERO DR	TRUONG,PHAM S	4838 FIESTA AVE	TEMPLE CITY CA	91780
5254 003 019	SOMBRERO DR	AMEXSYN PROPERTIES INC	6415 WHITTIER BLVD	LOS ANGELES CA	90022
* 5254 003 126	125 CAMPANITA CT	CAI,CHANG	125 CAMPANITA CT	MONTEREY PARK CA	91754
* 5254 003 127	108 CAMPANITA CT	YU, GANG	108 CAMPANITA CT	MONTEREY PARK CA	91754
* 5254 004 009	1597 VERDE VISTA DR	PAN,FRANCIS M AND WENDA T TRS	1597 VERDE VISTA DR	MONTEREY PARK CA	91754
* 5254 004 010	1591 VERDE VISTA DR	LOPEZ,ELEANOR A TR	1591 VERDE VISTA DR	MONTEREY PARK CA	91754
* 5254 004 027	1485 ARRIBA DR	CHAN,HUNG YIU AND	1485 ARRIBA DR	MONTEREY PARK CA	91754
* 5254 004 038	1458 SOMBRERO DR	HAYASHI,SACHI TR	1458 SOMBRERO DR	MONTEREY PARK CA	91754
* 5254 004 039	1478 SOMBRERO DR	HIROSAWA,RONALD AND DORIS TRS	1580 ABAJO DR	MONTEREY PARK CA	91754
* 5254 004 040	1500 SOMBRERO DR	ITO,JUNE	1500 SOMBRERO DR	MONTEREY PARK CA	91754
* 5254 004 041	1518 SOMBRERO DR	YANG,ASHLEY L	1518 SOMBRERO DR	MONTEREY PARK CA	91754
* 5254 004 044	1588 SOMBRERO DR	IWAMOTO,DEBORAH L TR	1588 SOMBRERO DR	MONTEREY PARK CA	91754
* 5254 004 045	1495 ARRIBA DR	KWOK , CLARK T	1495 ARRIBA DR	MONTEREY PARK CA	91754
* 5254 004 046	1503 ARRIBA DR	WANG, CHE Y AND	1503 ARRIBA DR	MONTEREY PARK CA	91754
* 5254 004 052	1581 VERDE VISTA DR	NOVASEL,EDWARD AND MARGARET TRS	1581 VERDE VISTA DR	MONTEREY PARK CA	91754
* 5254 004 053	1587 VERDE VISTA DR	KAWASHIMA, MASAJI	1587 VERDE VISTA DR	MONTEREY PARK CA	91754
* 5254 005 034	2080 DURANGO DR	CHEN, CHARLES K	1721 GARVEY AVE NO C	ALHAMBRA CA	91803
* 5254 005 045	2095 CERCO ALTA DR	CHAN,PETER N AND VIVIEN C	2095 CERCO ALTA DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5254 005 046	2096 CERCO ALTA DR	SUNG,FU MIN AND HAI YEN AND	2096 CERCO ALTA DR	MONTEREY PARK CA	91754
* 5254 006 020	1825 VERDE VISTA DR	LEE,CHRIS Y AND SUZIE TRS	1825 VERDE VISTA DR	MONTEREY PARK CA	91754
* 5254 006 021	1813 VERDE VISTA DR	ROURA,QUETZAL A AND KIMBERLY A	1813 VERDE VISTA DR	MONTEREY PARK CA	91754
* 5254 007 006	1912 CERCO ALTA DR	RAMIREZ,VINCE AND EDNA TRS	1912 CERCO ALTA DR	MONTEREY PARK CA	91754
* 5254 007 007	1918 CERCO ALTA DR	CHUI,SIU HONG AND	1918 CERCO ALTA DR	MONTEREY PARK CA	91754
* 5254 007 008	1924 CERCO ALTA DR	CHALE,PHAN T TR	1924 CERCO ALTA DR	MONTEREY PARK CA	91754
* 5254 007 010	1936 CERCO ALTA DR	BAKER,ROBERT D AND MARIA E	1936 CERCO ALTA DR	MONTEREY PARK CA	91754
* 5254 008 001	288 BARRANCA DR	TODA, KATY S	288 BARRANCA DR	MONTEREY PARK CA	91754
* 5254 008 028	282 BARRANCA DR	PRASAD PIERRIBIA,RAJ L TR	282 BARRANCA DR	MONTEREY PARK CA	91754
* 5254 009 020	174 LADERA ST	ZHAO, DAVID AND MARILYN	178 LADERA ST	MONTEREY PARK CA	91754
* 5254 009 021	168 LADERA ST	MASADA,GREGG AND SUSAN	168 LADERA ST	MONTEREY PARK CA	91754
* 5254 009 023	154 LADERA ST	GOEI,BERNARD T AND SIOE T TRS	154 LADERA ST	MONTEREY PARK CA	91754
* 5254 009 040	2096 DURANGO DR	FONG,HENRY W AND JANE B TRS	2096 DURANGO DR	MONTEREY PARK CA	91754
* 5254 010 001	265 BARRANCA DR	CHUN,WING Y AND LILY H	265 BARRANCA DR	MONTEREY PARK CA	91754
* 5254 010 002	261 BARRANCA DR	CHU,CATHERINE	261 BARRANCA DR	MONTEREY PARK CA	91754
* 5254 010 003	253 BARRANCA DR	LEE,DENNIS G	253 BARRANCA DR	MONTEREY PARK CA	91754
* 5254 010 027	141 LADERA ST	CHENG,JOHN AND CECILIA	141 LADERA ST	MONTEREY PARK CA	91754
* 5254 010 028	149 LADERA ST	TAY, DEBBIE J CO TR	1857 HANSCOM DR	S PASADENA CA	91030
* 5254 010 029	153 LADERA ST	ZHENG,YANG Y AND	153 LADERA ST	MONTEREY PARK CA	91754
* 5254 012 042	157 LADERA ST	YANG,SUSHI L AND	157 LADERA ST	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5254 012 043	161 LADERA ST	NATSUME,MARGARET	161 LADERA ST	MONTEREY PARK CA	91754
* 5254 012 044	167 LADERA ST	MARSDEN,STEVEN AND	167 LADERA ST	MONTEREY PARK CA	91754
* 5254 012 045	173 LADERA ST	HO,ULLIN AND MAGDALENE Y	PO BOX 1508	MONTEREY PARK CA	91754
* 5254 012 046	177 LADERA ST	HO,ULLIN AND MAGDALENE Y	PO BOX 1508	MONTEREY PARK CA	91754
* 5254 012 050	201 LADERA ST	WONG,JOSEPH K AND SUSIE L	201 LADERA ST	MONTEREY PARK CA	91754
* 5254 015 043	200 LADERA ST	PENG,KEVIN S AND	200 LADERA ST	MONTEREY PARK CA	91754
* 5254 015 045	188 LADERA ST	MENDEZ,DAVID A AND	188 LADERA ST	MONTEREY PARK CA	91754
* 5254 015 046	182 LADERA ST	WELSH,DENNIS J AND ROSE W TRS	182 LADERA ST	MONTEREY PARK CA	91754
* 5254 016 017	1574 FELIZ ST	LEE,VICTOR AND FANNY K	1574 FELIZ ST	MONTEREY PARK CA	91754
* 5254 016 018	1560 FELIZ ST	KAN,ROSE Y TR	1560 FELIZ ST	MONTEREY PARK CA	91754
* 5254 016 019	1544 FELIZ ST	HAHN,KYUNG H	1544 FELIZ ST	MONTEREY PARK CA	91754
* 5254 016 020	1530 FELIZ ST	SHI,SHUN PU	1530 FELIZ ST	MONTEREY PARK CA	91754
* 5254 016 021	1516 FELIZ ST	ARASE,HAROLD AND EDITH TRS	1516 FELIZ ST	MONTEREY PARK CA	91754
* 5254 016 022	1500 FELIZ ST	CHAVALITDHAMRONG,SATAPORN AND	1880 LUY ST	MONTEREY PARK CA	91755
* 5254 017 026	480 CAMPO ST	WONG,MABEL T TR	480 CAMPO ST	MONTEREY PARK CA	91754
* 5254 017 029	1446 AVION DR	CHENG,CHEN AND MARGARET TRS	1446 AVION DR	MONTEREY PARK CA	91754
* 5254 017 033	355 ALISO ST	WU,SUSAN I	355 ALISO ST	MONTEREY PARK CA	91754
* 5254 017 034	385 ALISO ST	MACALESTER,D S AND VICTORIA	385 ALISO ST	MONTEREY PARK CA	91754
* 5254 017 037	1479 ABAJO DR	EFFENDY,YANICK AND	1479 ABAJO DR	MONTEREY PARK CA	91754
* 5254 017 038	1469 ABAJO DR	WU,CHARLES AND MING H	1469 ABAJO DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5254 017 039	1459 ABAJO DR	MITCHELL,RALPH A CO TR	1459 ABAJO DR	MONTEREY PARK CA	91754
5254 017 040	ABAJO DR	MONTEJANO, GERARDO S TR	PO BOX 666	LOS ANGELES CA	90009
* 5254 018 014	1510 ABAJO DR	SUZUKI,HAJIME AND HIDEKO	1510 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 015	1500 ABAJO DR	MAGDALENO,RAUL CO TR	1500 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 016	1480 ABAJO DR	DUNN,JASON AND TINA Y	1480 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 017	1470 ABAJO DR	SALAZAR,JOAQUIN G AND	1470 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 018	1460 ABAJO DR	WEI HUANG	1460 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 019	1450 ABAJO DR	JIN, CHARLES AND ANGELA	1450 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 020	1440 ABAJO DR	YOSHINAGA,ROBERT TR	1440 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 021	1430 ABAJO DR	SAHARA,RONALD R AND FRED A F	1888 MAPLEGATE ST	MONTEREY PARK CA	91755
* 5254 018 022	1420 ABAJO DR	KO, ANITA M TR	1420 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 023	1410 ABAJO DR	WONG,GARY H AND CECILIA M TRS	1410 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 024	1400 ABAJO DR	CHEN,KENDALL S TR	1400 ABAJO DR	MONTEREY PARK CA	91755
* 5254 018 025	1390 ABAJO DR	TONG,JOHN AND JANICE	1390 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 026	1380 ABAJO DR	OSUGI,JOHN H AND JUNE H	1380 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 027	1370 ABAJO DR	SOTO,GILDARDO AND TERESA	1370 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 029	1350 ABAJO DR	NAKANO,WALTER F TR	1350 ABAJO DR	MONTEREY PARK CA	91754
* 5254 018 034	525 MONTEREY PASS RD	FARBSTEIN, JAY D TR ET AL, C/O SEN CHENG	12011 SAN VICENTE BLVD STE 700	LOS ANGELES CA	90049
* 5254 018 035	505 MONTEREY PASS RD	SENLAUNCHING LLC	517 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5254 018 037	543 MONTEREY PASS RD	ROBLES,DANIEL P AND ELENA N TRS	543 MONTEREY PASS RD	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5254 018 038 569 MONTEREY PASS RD		ROMAS INVESTMENT LLC	816 N GARFIELD AVE UNIT 4	ALHAMBRA CA	91801
* 5254 018 039 583 MONTEREY PASS RD		ALOHA LLC	583 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5254 018 040 1340 ABAJO DR		CHEN, SU SHING	310 S ALMONT DR UNIT 205	LOS ANGELES CA	90048
* 5254 018 041 ABAJO DR		TJENDERA, NAKA	1340 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 085 1690 ABAJO DR		CHIOU, SHAOCHIA AND	1690 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 086 1680 ABAJO DR		LUM, FRANK T CO TR	1680 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 087 1670 ABAJO DR		WONG, WEBER W TRS ET AL	1670 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 089 1650 ABAJO DR		LEE, DAVID M AND	1650 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 092 1624 ABAJO DR		LEEDOM, JOHN M AND ANITA J TRS	1624 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 093 1616 ABAJO DR		WONG, HUBERT AND	1616 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 094 1608 ABAJO DR		NG, ANGEL AND	1608 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 095 1600 ABAJO DR		FAVELA, RICHARD C AND TOSHIKO N	1600 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 096 1590 ABAJO DR		RODRIGUEZ, CAROL A	1590 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 098 1570 ABAJO DR		LEE, LILLIAN W TR	1570 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 099 1560 ABAJO DR		LAW, PATRICK AND EUNICE	1560 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 100 1550 ABAJO DR		KAN, LAO IP AND	1550 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 101 1540 ABAJO DR		IWAMOTO, RAYMOND T AND FUMIE TRS	1540 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 102 1530 ABAJO DR		HAM, ORWIN AND HENRIETTA	1530 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 103 1520 ABAJO DR		GOV, RICKY AND LORI L	1520 ABAJO DR	MONTEREY PARK CA	91754
* 5254 019 104 673 MONTEREY PASS RD		PALMER, JEFFREY P TR ET AL	1250 E WALNUT ST NO 236	PASADENA CA	91106

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
5254 019 105	VAGABOND DR	NGUYEN, NANCY N	3324 WALNUT GROVE AVE	ROSEMEAD CA	91770
* 5254 019 106	665 MONTEREY PASS RD	WILEY,PEGGY P TR ET AL	1250 E WALNUT ST NO 236	PASADENA CA	91106
* 5254 019 107	657 MONTEREY PASS RD	W GOLDSTONE LLC	657 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5254 019 108	649 MONTEREY PASS RD	INTERTECH SUPPLY INC	641 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5254 019 109	641 MONTEREY PASS RD	INERTECH INC	641 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5254 019 110	633 MONTEREY PASS RD	LEE,STEPHEN Y AND TRACY H	815 GLENMERE WAY	LOS ANGELES CA	90049
* 5254 019 111	625 MONTEREY PASS RD	TRAN,MICHAEL AND JULIE TRS	338 PARSONS LNDG	LONG BEACH CA	90803
* 5254 019 112	617 MONTEREY PASS RD	LU,DANG T AND THUYEN U	1068 RIDGECREST ST	MONTEREY PARK CA	91754
* 5254 019 113	609 MONTEREY PASS RD	M AND M FAMILY PROPERTY LIMITED	2940 MILITARY AVE	LOS ANGELES CA	90064
* 5254 019 114	601 MONTEREY PASS RD	28 TRADING INC	10239 LA ROSA DR	TEMPLE CITY CA	91780
* 5254 019 115	597 MONTEREY PASS RD	MARELL,PHYLLIS S TR	433 S PALM DR	BEVERLY HILLS CA	90212
* 5254 019 117	595 MONTEREY PASS RD	YUE,FRED	150 SAN MIGUEL RD	PASADENA CA	91105
5255 002 016	120 W HELLMAN AVE	HELLMAN INVESTMENT LLC	227 W VALLEY BLVD STE 298B	SAN GABRIEL CA	91791
5255 016 021	LINCOLN AVE	PINNACLE LLC	421 N PINE ST	SAN GABRIEL CA	91775
5255 016 022	LINCOLN AVE	PINNACLE LLC	421 N PINE ST	SAN GABRIEL CA	91775
- 5256 002 008	415 N CHANDLER AVE	PACIFIC PLAZA MONTEREY PARK LLC	1359 BENTLEY CT	WEST COVINA CA	91791
5256 003 049	220 N ATLANTIC BLVD	220 HOTEL ATLANTIC LLC	2225 S 6TH AVE	ARCADIA CA	91006
- 5257 001 085	780 W GARVEY AVE	PROGRESSIVE INVESTMENT 2014 LLC	2275 HUNTINGTON DR UNIT 199	SAN MARINO CA	91108
5257 004 019	130 S CHANDLER AVE	LATIGO CANYON DEVELOPMENT LLC	602 FAIRVIEW AVE APT 15	ARCADIA CA	91007
5257 004 020	202 S CHANDLER AVE	LATIGO CANYON DEVELOPMENT LLC	602 FAIRVIEW AVE APT 15	ARCADIA CA	91007

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
5257 005 074	GARVEY AVE	HSL REALTY INC	1510 S 6TH AVE	ARCADIA CA	91006
5257 005 075	GARVEY AVE	HSL REALTY INC	1510 S 6TH AVE	ARCADIA CA	91006
5257 015 001	114 E GARVEY AVE	YU HUA LONG INVESTMENTS LLC	600 W MAIN ST UNIT 103	ALHAMBRA CA	91801
5257 015 002	100 S GARFIELD AVE	YU HUA LONG INVESTMENTS LLC	600 W MAIN ST UNIT 103	ALHAMBRA CA	91801
5257 015 004	150 S GARFIELD AVE	YU HUA LONG INVESTMENTS LLC	600 W MAIN ST UNIT 103	ALHAMBRA CA	91801
5257 015 005	200 S GARFIELD AVE	YU HUA LONG INVESTMENTS LLC	600 W MAIN ST UNIT 103	ALHAMBRA CA	91801
* 5257 017 005	510 S GARFIELD AVE	SHEL,TOA ET AL TRS	888 GARDNER DR	MONTEBELLO CA	90640
* 5257 017 006	133 GRAVES AVE	BISHOP OF PROTESTANT	P O BOX 512164	LOS ANGELES CA	90051
- 5257 017 021	541 CECIL ST	LU, MEIQI AND LI, XIAOFEN	920 S LINCOLN AVE	MONTEREY PARK CA	91755
5258 007 030	201 N NEW AVE	AMERICAN LUNG JUI YEH MEDICAL	900 BALBOA DR	ARCADIA CA	91007
5258 013 030	1024 E HELLMAN AVE	CHEN,ENYUEN AND RU HUANN TRS	PO BOX 4067	ALHAMBRA CA	91803
5259 007 064	338 SEFTON AVE	HJM INVESTMENT LLC	PO BOX 661203	ARCADIA CA	91066
5259 007 065	346 SEFTON AVE	HJM INVESTMENT LLC	PO BOX 661203	ARCADIA CA	91066
5260 006 901	SEFTON AVE	METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES, CA	90054
5260 006 902	SEFTON AVE	METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES, CA	90054
5260 006 903	GRAVES AVE	METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES, CA	90054
5260 009 009	1012 MONNEY DR	CHUANG, FRANK W AND GRACE K TRS	718 MOONEY DR	MONTEREY PARK CA	91755
* 5260 011 016	811 METRO DR	MAKI,MITCHELL T AND CAYLEEN R	811 METRO DR	MONTEREY PARK CA	91755
* 5260 011 017	833 METRO DR	HENG,KHENG P ET AL	833 METRO DR	MONTEREY PARK CA	91755
* 5260 011 018	865 METRO DR	WONG,JOHN S CO TR	865 METRO DR	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5260 011 023	945 METRO DR	TAN, JUAN A ET AL	945 METRO DR	MONTEREY PARK CA	91755
* 5260 011 032	922 VILLAGE DR	ZHANG, LING	922 VILLAGE DR	MONTEREY PARK CA	91755
* 5260 011 033	900 VILLAGE DR	MANDAP, BESSIE M	900 VILLAGE DR	MONTEREY PARK CA	91755
* 5260 011 034	890 VILLAGE DR	CHANG, SHIRLEY H TR	890 VILLAGE DR	MONTEREY PARK CA	91755
* 5260 011 035	860 VILLAGE DR	JOA, DAMIAN CO TR	860 VILLAGE DR	MONTEREY PARK CA	91755
* 5260 011 036	735 PLATEAU AVE	SAIDI, GHOLAM R AND MEIMAN L TRS	735 PLATEAU AVE	MONTEREY PARK CA	91755
* 5260 011 037	801 METRO DR	TAM, PING L AND ELIZABETH N AND	801 METRO DR	MONTEREY PARK CA	91755
5260 013 905	RUSSELL AVE	METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES, CA	90054
5260 013 907	ORANGE AVE	METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES, CA	90054
5260 013 909	RUSSELL AVE	MONTEREY PARK CITY	320 W NEWMARK AVE	MONTEREY PARK, CA	91754
* 5260 014 016	1114 KEMPTON AVE	LEW, JAMES K	1114 KEMPTON AVE	MONTEREY PARK CA	91755
* 5260 014 017	1198 KEMPTON AVE	RENTERIA, IRIS D	1198 KEMPTON AVE	MONTEREY PARK CA	91755
* 5260 014 018	1234 KEMPTON AVE	TSUI, GARY AND BING CHEUNG	1371 VANDYKE RD	SAN MARINO CA	91109
* 5260 014 019	1266 KEMPTON AVE	SAINZ, RUBEN R AND YVONNE S TRS	1266 KEMPTON AVE	MONTEREY PARK CA	91755
* 5260 014 020	1292 KEMPTON AVE	DANG, CAM AND HELEN TRS	1101 LOGANRITA AVE	ARCADIA CA	91006
* 5260 014 021	1300 KEMPTON AVE	CHU, TIEN-CHING AND SHANG C	16080 LA MONDE ST	HACIENDA HEIGHTS CA	91745
* 5260 014 022	1332 KEMPTON AVE	HO, KWOK LUN CO TR	621 BALTIMORE AVE	MONTEREY PARK CA	91754
* 5260 014 023	1366 KEMPTON AVE	HU, RAYMOND AND	1366 KEMPTON AVE	MONTEREY PARK CA	91754
* 5260 014 025	1400 KEMPTON AVE	LAC, DANIEL AND	1398 KEMPTON AVE	MONTEREY PARK CA	91755
* 5260 014 026	1422 KEMPTON AVE	RUIZ, HUMBERTO R AND MARIA A TRS	4416 WOODMAR DR	WHITTIER CA	90601

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5260 014 027 1444 KEMPTON AVE		JOKO,TADASHI AND DORIS T TRS	1444 KEMPTON AVE	MONTEREY PARK CA	91755
* 5260 015 005 417 VAN BUREN DR		HO,RAYMOND W AND	42 SAIL VIEW AVE	RCH PALOS VRD CA	90275
* 5260 015 006 1701 GRANT ST		WANG, RICHARD C AND	1701 GRANT ST	MONTEREY PARK CA	91755
* 5260 015 013 1670 FULTON AVE		SILOS,GLORIA TR	1670 FULTON AVE	MONTEREY PARK CA	91755
* 5260 015 025 1780 FULTON AVE		WONG, FOON YUNG LEE AND	2531 DUNSWELL AVE	HACIENDA HEIGHTS CA	91745
* 5260 015 028 1708 FULTON AVE		SEETAO,CARRYL ET AL	1708 FULTON AVE	MONTEREY PARK CA	91755
* 5260 015 029 1720 FULTON AVE		CHAN,STEVE K AND WEI W TRS	17665 DEER VALLEY CT	RIVERSIDE CA	92504
* 5260 016 014 1820 BUCHANAN PL		BUSTOS,MARTHA P AND	1820 BUCHANAN PL	MONTEREY PARK CA	91755
* 5260 016 021 1800 PIERCE PL		CHEN,HANSHENG AND	1800 PIERCE PL	MONTEREY PARK CA	91755
* 5260 016 022 1820 PIERCE PL		WONG,WESLEY G AND PAULETTE Y	1820 PIERCE PL	MONTEREY PARK CA	91755
* 5260 017 006 490 VAN BUREN DR		HANG,JIMMY T AND	490 VAN BUREN DR	MONTEREY PARK CA	91755
* 5260 017 023 1880 LUY ST		CAVATAIO,JOHN JR AND MARIAN TRS	1880 LUY ST	MONTEREY PARK CA	91755
* 5260 019 030 1716 FILLMORE DR		FERRER,VINCENT Z AND VERONICA A	1716 FILLMORE DR	MONTEREY PARK CA	91755
* 5260 019 031 1724 FILLMORE DR		YOUNG, BRENT AND	1724 FILLMORE DR	MONTEREY PARK CA	91755
* 5260 020 001 1732 FILLMORE DR		TAKAESU,MIKIKO AND	1732 FILLMORE DR	MONTEREY PARK CA	91755
* 5260 020 002 1740 FILLMORE DR		VALENZUELA,GAVIN V TR ET AL	1740 FILLMORE DR	MONTEREY PARK CA	91755
* 5260 020 005 1760 FILLMORE DR		NAKAMINE ALLEN,ELLEN	1510 GREEN LN	REDONDO BEACH CA	90278
* 5260 023 007 813 BROWNING PL		QUYEN AI PHAN TRAN	5235 TEMPLE CITY BLVD	TEMPLE CITY CA	91780
5260 024 024 TENDER RD		LUI, KUI DIN AND GIN, SUE YEN	2825 W GRAND AVE	ALHAMBRA CA	91801
* 5260 025 035 926 BERKEBILE CT		HA, HUNG MAI CO TR	926 BERKEBILE CT	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5260 025 059	945 ABE WAY	LIN,HELEN H	945 ABE WAY	MONTEREY PARK CA	91755
* 5260 025 062	942 ABE WAY	HO,ROMAN S AND JENNY L	942 ABE WY	MONTEREY PARK CA	91755
5260 025 063	ABE WAY	SOLANKI,UKABHAI AND NALINI TRS	2690 S OAK KNOLL AVE	SAN MARINO CA	91108
5260 025 064	ABE WAY	SOLANKI,UKABHAI AND NALINI TRS	2690 S OAK KNOLL AVE	SAN MARINO CA	91108
* 5260 026 011	687 AZTEC WAY	CHEUNG,KWOK C AND	687 AZTEC WAY	MONTEREY PARK CA	91755
* 5260 026 015	667 AZTEC WAY	LAW,LOK T AND TAMMY	667 AZTEC WAY	MONTEREY PARK CA	91755
* 5260 026 017	663 AZTEC WAY	MAH,TONY AND MARY J TRS	663 AZTEC WAY	MONTEREY PARK CA	91755
* 5260 027 004	820 COUNTRY RD	ENG, FREDERICK P AND YVONNE T TRS	820 COUNTRY RD	MONTEREY PARK CA	91755
* 5260 027 005	804 COUNTRY RD	LAM,DAISY S AND	804 COUNTRY RD	MONTEREY PARK CA	91755
* 5260 027 006	788 COUNTRY RD	LAM,KA Y AND CINDY W	788 COUNTRY RD	MONTEREY PARK CA	91755
* 5260 027 024	671 BATAAN PL	WONG,MELVIN K AND LAVERNE K	671 BATAAN PL	MONTEREY PARK CA	91755
* 5260 027 025	667 BATAAN PL	BACHMANN,GEORGE AND IRENE TRS	667 BATAAN PL	MONTEREY PARK CA	91755
* 5260 027 026	674 BATAAN PL	TANG,CHI SHIEN AND LIU WAN TRS	674 BATAAN PL	MONTEREY PARK CA	91755
* 5260 027 032	698 BATAAN PL	KUI,KIN YAN AND BEVERLY P TRS	698 BATAAN PL	MONTEREY PARK CA	91755
* 5260 027 033	702 BATAAN PL	EAMRANOND,PRATHEEP P	702 BATAAN PL	MONTEREY PARK CA	91755
* 5260 027 034	706 BATAAN PL	LIBING,GU AND	706 BATAAN PL	MONTEREY PARK CA	91755
* 5261 001 040	500 MONTEREY PASS RD	JAMES M HARDING CORP	28032 PASEO RINCON	MISSION VIEJO CA	92692
* 5261 001 043	508 MONTEREY PASS RD	ORO CONSTRUCTION COMPANY	10005 MISSION MILL RD	WHITTIER CA	90601
* 5261 001 046	524 MONTEREY PASS RD	NAVARRO,HERIBERTO E	524 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5261 001 047	532 MONTEREY PASS RD	MALDONADO FAMILY LIMITED	765 RUSSELL AVE	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5261 001 048	540 MONTEREY PASS RD	H2S LLC	660 BARNUM WAY	MONTEREY PARK CA	91754
* 5261 001 049	548 MONTEREY PASS RD	SPRING FOUNTAIN LLC	670 MONTEREY PASS RD STE 250	MONTEREY PARK CA	91754
* 5261 001 050	556 MONTEREY PASS RD	CHEN, JENQ HORNG CO TR	1937 PONTIUS AVE	LOS ANGELES CA	90025
* 5261 001 051	566 MONTEREY PASS RD	LEE, CHUI S ET AL TRS	576 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 001 052	580 MONTEREY PASS RD	3M PROPERTY INVESTMENT CO	582 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5261 001 053	582 MONTEREY PASS RD	3M PROPERTY INVESTMENT CO	582 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5261 001 054	588 MONTEREY PASS RD	ILLIG, EDWARD M TR ET AL	PO BOX 2502	VALLEY CENTER CA	92082
* 5261 001 055	592 MONTEREY PASS RD	THAI VARIETY FOOD INC	1233 WINDOVER WAY	MONTEREY PARK CA	91754
* 5261 001 056	598 MONTEREY PASS RD	LU, FUZHONG TR	608 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5261 001 059	602 MONTEREY PASS RD	PALMER, JEFFREY P TR ET AL	1250 E WALNUT ST STE 236	PASADENA CA	91106
* 5261 001 060	606 MONTEREY PASS RD	HAAS INVESTMENT LLC	1190 MONTEREY PASS RD	MONTEREY PARK CA	91754
* 5261 001 061	516 MONTEREY PASS RD	KAIROS COMMUNICATION SERVICE	516 MONTEREY PASS RD	MONTEREY PARK CA	91754
5261 005 031	1038 W GARVEY AVE	SHI, JING	4140 TYLER AVE	EL MONTE CA	91731
* 5261 009 024	591 WHITNEY PL	MEZA, VICTOR R AND CELESTE J	591 WHITNEY PL	MONTEREY PARK CA	91754
* 5261 009 025	571 WHITNEY PL	LY, REGINA AND	571 WHITNEY PL	MONTEREY PARK CA	91754
* 5261 009 026	551 WHITNEY PL	CHANG, JERRY P AND	551 WHITNEY PL	MONTEREY PARK CA	91754
* 5261 009 029	1180 WILLIAMS ST	TERRAZAS, ESTEBAN AND DALIA S	1180 WILLIAMS ST	MONTEREY PARK CA	91754
* 5261 009 032	550 TEDFORD WAY	MORINAGA, HIROMI K	550 TEDFORD WAY	MONTEREY PARK CA	91754
* 5261 009 033	570 TEDFORD WAY	YAO, ALEXANDER AND	570 TEDFORD WAY	MONTEREY PARK CA	91754
* 5261 009 034	576 TEDFORD WAY	LIU, MEINA	576 TEDFORD WAY	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5261 009 035	591 TEDFORD WAY	PANG, JON L AND YI CHENG H	591 TED FORD WAY	MONTEREY PARK	91754
* 5261 009 036	571 TEDFORD WAY	WAKITA, DENNIS M AND CYNTHIA	571 TEDFORD WAY	MONTEREY PARK CA	91754
* 5261 009 037	551 TEDFORD WAY	TAN, SUTHEP AND VIPHA TRS	551 TEDFORD WAY	MONTEREY PARK CA	91754
* 5261 009 039	1220 WILLIAMS ST	LAU, LEO K AND LOISA P	1220 WILLIAMS ST	MONTEREY PARK CA	91754
* 5261 009 040	1240 WILLIAMS ST	MARTINEZ, JOSE L AND OLIVIA	1240 WILLIAMS ST	MONTEREY PARK CA	91754
* 5261 009 041	1260 WILLIAMS ST	LU YONG GUAN	1260 WILLIAMS ST	MONTEREY PARK CA	91754
* 5261 009 042	1280 WILLIAMS ST	SU, GUAN H AND MEI P	1280 WILLIAMS ST	MONTEREY PARK CA	91754
* 5261 009 048	701 NACHI WAY	CHUNG, KENNETH H	701 NACHI WAY	MONTEREY PARK CA	91754
* 5261 009 049	703 NACHI WAY	LIN, JOHN C AND ANNIE S	703 NACHI WAY	MONTEREY PARK CA	91754
* 5261 009 050	705 NACHI WAY	CHU, NGAI F AND MARIA	705 NACHI WAY	MONTEREY PARK CA	91754
* 5261 009 052	709 NACHI WAY	FOON, JEU JR AND JUDY J TRS	709 NACHI WAY	MONTEREY PARK CA	91754
* 5261 010 040	1000 W NEWMARK AVE	CHEN, JUNSEN AND	1000 W NEWMARK AVE	MONTEREY PARK CA	91754
* 5261 010 053	339 MONTECHICO DR	SONDAY, MARK G AND REIKO N TRS	2056 MEADOW VALLEY TER	LOS ANGELES CA	90039
* 5261 010 054	956 W NEWMARK AVE	TENORIO, JOSE E AND GERTRUDIS H	956 W NEWMARK AVE	MONTEREY PARK CA	91754
5261 010 055	MONTECHICO DR	INVESTORS EQUITABLE FUND INC	PO BOX 931839	LOS ANGELES CA	90093
* 5261 010 068	351 MONTECHICO DR	CHAO, SAMMY TR	351 MONTECHICO DR	MONTEREY PARK CA	91754
* 5261 010 071	1010 W NEWMARK AVE	CHAO, SAMMY TR	1010 W NEWMARK AVE	MONTEREY PARK CA	91754
5261 010 075	NEWMARK AVE	CHAO, SAMMY TR	351 MONTECHICO DR	MONTEREY PARK CA	91754
* 5261 011 016	398 MONTECHICO DR	KWOK, RICHARD Y AND ROSITA I	398 MONTECHICO DR	MONTEREY PARK CA	91754
* 5261 011 017	352 MONTECHICO DR	PETERS, SUSAN TR	352 MONTECHICO DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5261 011 018 346 MONTECHICO DR		TETREAU, DAVID AND LORETTA TRS	346 MONTECHICO DR	MONTEREY PARK CA	91754
* 5261 011 020 334 MONTECHICO DR		CHING TANG YU	334 MONTECHICO DR	MONTEREY PARK CA	91754
* 5261 011 032 329 KINGSFORD ST		HAINES, JOSEPH C CO TR	6709 LONICERA ST	CARLSBAD CA	92011
* 5261 011 033 333 KINGSFORD ST		PHAM, LIEU KIM AND	2709 BELGRAVE AVE	HUNTINGTON PARK CA	90255
* 5261 011 034 339 KINGSFORD ST		HERNANDEZ, EDWARD R	339 KINGSFORD ST	MONTEREY PARK CA	91754
* 5261 011 035 401 HERMOSA VISTA ST		CHOU, PAI AND	401 HERMOSA VISTA ST	MONTEREY PARK CA	91754
* 5261 011 036 411 HERMOSA VISTA ST		JIMENEZ, MARLON AND	411 HERMOSA VISTA ST	MONTEREY PARK CA	91754
* 5261 011 037 417 HERMOSA VISTA ST		CHEN, FANG R AND	417 HERMOSA VISTA ST	MONTEREY PARK CA	91754
* 5261 011 038 425 HERMOSA VISTA ST		CHEN, LINDA	425 HERMOSA VISTA ST	MONTEREY PARK CA	91754
* 5261 011 045 468 JADE TREE DR		LEE, WAYNE AND FRANCES N	468 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 011 046 456 JADE TREE DR		JAO, BIENVENIDO JR	456 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 011 048 432 JADE TREE DR		TANTRAPHOL, EDWARD CO TR	432 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 011 049 420 JADE TREE DR		PARK, LISA AND	2889 PLAZA DEL AMO UNIT 900	TORRANCE CA	90503
* 5261 012 019 656 BARNUM WAY		KOO, JOSEPH L AND HELEN C TRS	656 BARNUM WAY	MONTEREY PARK CA	91754
* 5261 012 020 660 BARNUM WAY		WU, HONGBO CO TR	660 BARNUM WAY	MONTEREY PARK CA	91754
* 5261 012 021 662 BARNUM WAY		ZHANG, JU AND	662 BARNUM WAY	MONTEREY PARK CA	91754
* 5261 012 022 668 BARNUM WAY		VENTI, BENJAMIN F AND MARTHA	668 BARNUM WAY	MONTEREY PARK CA	91754
* 5261 012 023 672 BARNUM WAY		SETO, ANDREW C AND SUSANNA W	672 BARNUM WY	MONTEREY PARK CA	91754
* 5261 012 024 676 BARNUM WAY		GARCIA, HENRY R AND CONNIE M	676 BARNUM WY	MONTEREY PARK CA	91754
* 5261 012 026 685 BARNUM WAY		WEN, JIN CO TR	220 S GUADALUPE AVE UNIT 1	REDONDO BEACH CA	90277

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5261 012 027	688 BARNUM WAY	LIU,STANLEY T TR	688 BARNUM WAY	MONTEREY PARK CA	91754
* 5261 012 028	684 BARNUM WAY	TOM,CARLTON AND DONNA TRS ET AL	684 BARNUM WAY	MONTEREY PARK CA	91754
* 5261 012 031	649 BARNUM WAY	CHEUNG,SZE WAI AND IP KWAI C TRS	649 BARNUM WAY	MONTEREY PARK CA	91754
* 5261 012 033	680 BARNUM WAY	PROUT,DAVID L AND SUSAN J	680 BARNUM WAY	MONTEREY PARK CA	91754
5261 012 035	BARNUM WAY	GU,LUOFU AND	1290 WILLIAMS ST	MONTEREY PARK CA	91754
* 5261 012 036	681 BARNUM WAY	NGUYEN,HUNG Q AND MAI N	681 BARNUM WAY	MONTEREY PARK CA	91754
* 5261 013 030	641 KINSFORD ST	HSU, YIN PEN AND CHU SAN	641 KINSFORD ST	MONTEREY PARK CA	91754
* 5261 014 019	825 W MABEL AVE	LWIN,SOE CO TR	825 W MABEL AVE	MONTEREY PARK CA	91754
5261 014 021	817 W MABEL AVE	M AND A GABAE LP	PO BOX 5357	BEVERLY HILLS CA	90209
5261 014 022	813 W MABEL AVE	M AND A GABAE LP	P O BOX 5357	BEVERLY HILLS CA	90209
5261 014 023	809 W MABEL AVE	M AND A GABAE LP	PO BOX 5357	BEVERLY HILLS CA	90209
5261 014 025	ATLANTIC BLVD	M AND A GABAE	PO BOX 5357	BEVERLY HILLS CA	90209
5261 014 026	808 E GARVEY AVE	M AND A GABAE	PO BOX 5357	BEVERLY HILLS CA	90209
5261 014 027	864 E GARVEY AVE	GABAE,M AND A	P O BOX 5357	BEVERLY HILLS CA	90209
5261 014 028	910 W GARVEY AVE	M AND A GABAE THE CHARLES CO	P O BOX 5357	BEVERLY HILLS CA	90209
5261 015 042	810 W MABEL AVE	LY,KIM B AND	18414 E COLIMA RD # 8	ROWLAND HEIGHTS CA	91748
* 5261 015 046	879 W NEWMARK AVE	RANSONS,ANDRE J AND IRENE M TRS	PO BOX 846	ALHAMBRA CA	91802
* 5261 015 047	875 W NEWMARK AVE	RANSONS,ANDRE AND IRENE TRS	PO BOX 846	ALHAMBRA CA	91802
* 5261 015 053	308 DE LA FUENTE ST	POON,EDDIE AND	308 DE LA FUENTE ST	MONTEREY PARK CA	91754
* 5261 015 054	302 DE LA FUENTE ST	MARUTANI,Alice TR	230 S MADISON AVE # 230	PASADENA CA	91101

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
5261 015 087	151 S ATLANTIC BLVD	HI BANH	3115 LASHBROOK AVE	EL MONTE CA	91733
5261 015 088	ATLANTIC BLVD	SANSAN LLC	1125 S GRANADA AVE	ALHAMBRA CA	91801
* 5261 018 009	408 DE LA FUENTE ST	WARD,BRIAN C	408 DE LA FUENTE ST	MONTEREY PARK CA	91754
* 5261 019 043	435 HERMOSA VISTA ST	SANCHEZ,RAMIRO S TR	435 HERMOSA VISTA ST	MONTEREY PARK CA	91754
* 5261 019 046	511 HERMOSA VISTA ST	LEE,ERNEST K AND TAN LEE D AND	779 TOPACIO DR	MONTEREY PARK CA	91754
* 5261 019 048	660 CADIZ ST	OKITA, GRANT R AND LAURA L	660 CADIZ ST	MONTEREY PARK CA	91754
* 5261 019 049	640 CADIZ ST	NG, NHU L AND CAREY J AND	638 CADIZ ST	MONTEREY PARK CA	91754
* 5261 019 050	620 CADIZ ST	ORO ASHI LLC	PO BOX 1598	STUDIO CITY CA	91614
* 5261 019 052	588 JADE TREE DR	LIN,E SING TR	588 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 019 053	576 JADE TREE DR	LEE, MAYS	576 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 019 054	564 JADE TREE DR	MAY HUNG SO	564 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 019 055	552 JADE TREE DR	IMOTO,KATSUMI AND HELEN	552 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 019 056	540 JADE TREE DR	CHAN,STEPHEN S AND	540 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 019 057	528 JADE TREE DR	SUN,CHENG HUI AND	528 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 019 059	508 JADE TREE DR	HOANG,KEVIN M CO TR	508 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 019 061	480 JADE TREE DR	TONG,YUI Y AND WAI C TRS	480 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 020 041	350 ELECTRIC AVE	HO,VINCENT W	350 ELECTRIC AVE	MONTEREY PARK CA	91754
* 5261 020 043	370 ELECTRIC AVE	LADIA,LEONARD C AND LAURA R TRS	1016 SPRUCE LN	PASADENA CA	91103
* 5261 020 044	1100 WILLIAMS ST	GONZALEZ,MARIAN C TR	1100 WILLIAMS ST	MONTEREY PARK CA	91754
* 5261 020 045	1110 WILLIAMS ST	CHUI,TIMOTHY	1110 WILLIAMS ST	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5261 020 046	1120 WILLIAMS ST	INJARUSORN, CHAIVUT	1120 WILLIAMS ST	MONTEREY PARK CA	91754
* 5261 020 047	1130 WILLIAMS ST	RAKSANOH, FARLIDA	1130 WILLIAMS ST	MONTEREY PARK CA	91754
* 5261 020 048	1140 WILLIAMS ST	STADLER, JOSEPH N CO TR	2956 W SHORB ST	ALHAMBRA CA	91803
* 5261 020 050	550 WHITNEY PL	ROMAN, JOSE G AND MARIA A	550 WHITNEY PL	MONTEREY PARK CA	91754
* 5261 020 051	570 WHITNEY PL	YOSHIDA, HIDEYUKI AND HIROE AND	570 WHITNEY PL	MONTEREY PARK CA	91754
* 5261 020 052	590 WHITNEY PL	CHUN, TIT K AND ELLIE C	590 WHITNEY PL	MONTEREY PARK CA	91754
* 5261 020 054	433 JADE TREE DR	ABELLA, ROSANNA R TR	433 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 020 057	469 JADE TREE DR	KING, GEORGE Y AND PEARLIE	469 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 020 058	481 JADE TREE DR	ANGKADJAJA, JOHANNES	481 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 020 059	493 JADE TREE DR	IWO, SHOYE S AND MARSHA M	493 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 020 060	505 JADE TREE DR	SOO HOO, TERRY AND BONNIE	505 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 020 062	429 JADE TREE DR	HO, ANITA AND	PO BOX 520	ALHAMBRA CA	91802
* 5261 020 064	555 JADE TREE DR	KIM, CHUNG W AND HAE K TRS	555 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 020 065	565 JADE TREE DR	WONG, NORMAN J AND SOPHIE C TRS	565 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 020 066	577 JADE TREE DR	OONG, WAYLAND AND	577 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 020 067	589 JADE TREE DR	NG, HOWARD C AND ROSA C TRS	589 JADE TREE DR	MONTEREY PARK CA	91754
* 5261 020 069	605 CREST VISTA DR	LIN, MEILYN TR	605 CREST VISTA DR	MONTEREY PARK CA	91754
* 5262 012 005	1200 S ATLANTIC BLVD	LEE, SHANNON H	1200 S ATLANTIC BLVD	MONTEREY PARK CA	91745
* 5262 012 010	1231 S YNEZ AVE	YAN, STANLEY K AND NANCY L	1231 S YNEZ AVE	MONTEREY PARK CA	91754
* 5262 014 008	1630 S ATLANTIC BLVD	TAY, LEONARD K AND BETTY N TRS	3926 HARRIMAN AVE	LOS ANGELES CA	90032

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5262 014 010	1580 S ATLANTIC BLVD	CASTRO,MELECIO AND WILHELMINA	1580 S ATLANTIC BLVD	MONTEREY PARK CA	91754
* 5262 017 007	1401 LOMA VERDE ST	WANG,ROBERT T P AND HELEN W TRS	1401 LOMA VERDE ST	MONTEREY PARK CA	91754
* 5262 017 008	1381 LOMA VERDE ST	ALI-KHAN,S HUSAIN AND SALMA	1085 PELON WAY	MONTEREY PARK CA	91754
* 5262 018 012	1012 S YNEZ AVE	FONG,CHONG M AND EILEEN T TRS	445 S JADE TREE DR	MONTEREY PARK CA	91754
* 5262 019 002	1000 S YNEZ AVE	XU,JACK AND	620 W HUNTINGTON DR 104	ARCADIA CA	91007
* 5262 019 005	972 S YNEZ AVE	LEE, ALICE W TRS	1475 GRANADA AVE	SAN MARINO CA	91108
* 5262 019 006	960 S YNEZ AVE	UNG, LUAN VINH AND	960 S YNEZ AVE	MONTEREY PARK CA	91754
* 5262 020 001	924 S YNEZ AVE	CHEN,YI MIN AND	924 S YNEZ AVE	MONTEREY PARK CA	91754
* 5262 020 026	909 LOMA VERDE ST	WONG,HELEN	909 LOMA VERDE ST	MONTEREY PARK CA	91754
* 5262 021 012	724 S YNEZ AVE	DUENAS,RUBEN A	724 S YNEZ AVE	MONTEREY PARK CA	91754
* 5262 021 013	720 S YNEZ AVE	WONG, MICHAEL M ET AL TRS	4612 ALVEO RD	LA CANADA FLINT CA	91011
* 5262 021 018	731 DIVINA VISTA ST	MELENDEZ,DENNIS	2132 S WESTBORO AVE	ALHAMBRA CA	91803
* 5262 021 024	755 DIVINA VISTA ST	MOY,MONTY L AND	755 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5262 022 008	822 LOMA VERDE ST	WANG, JUN AND	822 LOMA VERDE ST	MONTEREY PARK CA	91754
* 5262 022 009	818 LOMA VERDE ST	CHI, DEAN AND	818 LOMA VERDE ST	MONTEREY PARK CA	91754
* 5262 022 010	814 LOMA VERDE ST	WONG, TAK SHING AND	814 LOMA VERDE ST	MONTEREY PARK CA	91754
* 5262 022 011	810 LOMA VERDE ST	CHIN,GRACE S TR	810 LOMA VERDE ST	MONTEREY PARK CA	91754
* 5262 022 012	806 LOMA VERDE ST	SENTENO, JIMMY R	806 LOMA VERDE ST	MONTEREY PARK CA	91754
* 5262 022 013	802 LOMA VERDE ST	CHAN FOO,MAY	1380 LIGHTVIEW ST	MONTEREY PARK CA	91754
* 5262 022 014	776 S YNEZ AVE	MARTINEZ,CONSTANCE AND	1155 ALICE DR	SANTA CLARA CA	95050

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5262 022 015	772 S YNEZ AVE	ONTIVEROS, RAFAEL	772 S YNEZ AVE	MONTEREY PARK CA	91754
* 5262 022 016	771 DIVINA VISTA ST	NAGASHIMA,TATSUO AND TOKIE	771 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5262 022 017	777 DIVINA VISTA ST	SORIA,E DANIEL	777 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5262 022 019	805 DIVINA VISTA ST	TRAN,JAMIE AND	805 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5262 022 020	809 DIVINA VISTA ST	MING,LUI CHEN ET AL	809 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5262 022 021	813 DIVINA VISTA ST	MAYORAL,RAQUEL TR	813 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5262 022 022	817 DIVINA VISTA ST	HO,SCOTT H AND CHRISTY M	817 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5262 022 023	821 MIRA VALLE ST	UTHENPONG,SURACHAI AND	821 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 023 001	1034 LOMA VERDE ST	MACIAS,SONIA	401 W DONCREST ST	MONTEREY PARK CA	91754
* 5262 023 002	1030 LOMA VERDE ST	HOLTZMAN,IRWING AND NOHEMI TRS	15892 REDLANDS ST	WESTMINSTER CA	92683
* 5262 023 008	1006 LOMA VERDE ST	WONG, LAP Y & CHAN, BERYL W &	5248 MOUNT ROYAL DR	LOS ANGELES CA	90041
* 5262 023 018	909 MIRA VALLE ST	PAEZ, OSCAR A AND	909 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 023 019	913 MIRA VALLE ST	MURAI,GERALD H AND SUSAN M TRS	913 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 023 020	917 MIRA VALLE ST	HUANG, I LING	917 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 023 021	921 MIRA VALLE ST	CHAN,CONRAD H AND SELINA W	921 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 023 027	945 MIRA VALLE ST	CARRILLO,ENRIQUETA	945 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 024 001	1200 LOMA VERDE ST	LI,WING H AND	1200 LOMA VERDE ST	MONTEREY PARK CA	91754
* 5262 024 003	1240 LOMA VERDE ST	TANAKA,KAREN I TR	1240 LOMA VERDE ST	MONTEREY PARK CA	91754
* 5262 024 004	1260 LOMA VERDE ST	LIU,NORMAN AND LINDA W	1260 LOMA VERDE ST	MONTEREY PARK CA	91754
* 5262 024 009	1081 MIRA VALLE ST	SABOKPEY,JAVAD AND ESTHER E TRS	1081 MIRA VALLE ST	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5262 024 010	1001 MIRA VALLE ST	NG,PHILIP H AND	1001 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 024 014	1220 LOMA VERDE ST	HO,PAUL AND VICTORIA W	1220 LOMA VERDE ST	MONTEREY PARK CA	91754
* 5262 025 013	1381 MIRA VALLE ST	FIGUEROA,HUMBERTO JR AND	1381 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 026 005	1660 LOMA VERDE ST	YOSHIDA,MACHIKO	1660 LOMA VERDE ST	MONTEREY PARK CA	91754
* 5262 026 017	1701 MIRA VALLE ST	LEYVA,MARK	1701 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 026 018	1751 MIRA VALLE ST	FLORES,IGNACIO AND OLIVIA	1751 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 032 003	1300 MIRA VALLE ST	LEUNG,FAN K AND	1300 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 032 004	1350 MIRA VALLE ST	SALAS,LEOPOLDO G AND CARMEN TRS	1350 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 032 005	1380 MIRA VALLE ST	LIU,RAYMOND Y AND CAROL W	1380 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 032 006	1400 MIRA VALLE ST	ZEE,ANNA	229 RIDGE TERRACE LN	MONTEBELLO CA	90640
* 5262 032 007	1450 MIRA VALLE ST	WONG,YUK M AND WAI Y	1450 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 032 008	1480 MIRA VALLE ST	ESPIRITU,ANTONIO O AND AMELIA P	1480 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 032 015	1451 BRADSHAW AVE	BY,CHHUM AND	12496 FARMBOROUGH CT	MIRA LOMA CA	91752
* 5262 032 016	1401 BRADSHAW AVE	JIM,KIN KIT TR	1401 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5262 032 017	1371 BRADSHAW AVE	ABDALLAH,SAMIRA AND WALID	1371 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5262 032 018	1351 BRADSHAW AVE	ITO,RICHARD ET AL	1351 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5262 032 019	1301 BRADSHAW AVE	PAGE,ARTHUR D AND KEIKO T	1301 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5262 033 001	1000 MIRA VALLE ST	CHIC,HENRY T AND HELEN N	1000 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 033 002	1080 MIRA VALLE ST	SAKAZAKI,TERRY AND LOURDES TRS	1080 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 033 003	1100 MIRA VALLE ST	VILLALOBOS,MANUEL AND CAROL TRS	1100 MIRA VALLE ST	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5262 033 004	1150 MIRA VALLE ST	YAO,JIE AND	1150 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 033 005	1170 MIRA VALLE ST	CHANG,SIU MING ROBERT	4869 HERBORNE DR	HARRISBURG NC	28075
* 5262 033 007	1181 BRADSHAWE AVE	COVARRUBIAS,ALFONSO AND	1181 BRADSHAWE AVE	MONTEREY PARK CA	91754
* 5262 033 008	1101 BRADSHAWE AVE	FARIAS,JAVIER TR	1101 BRADSHAWE AVE	MONTEREY PARK CA	91754
* 5262 033 009	1081 DIVINA VISTA ST	NOBUTO,MASARU AND KAZUKO	1081 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5262 033 010	1061 DIVINA VISTA ST	NY,THONG CO TR	1061 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5262 033 011	1051 DIVINA VISTA ST	JOSEPH & KATHY CHEN	927 DIVINA VISTA STREET	MONTEREY PARK, CA	91754
* 5262 033 012	1001 DIVINA VISTA ST	LEON,JOSEPH AND ROLANDA Y	1001 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5262 033 017	1180 MIRA VALLE ST	HOUN,SONN L CO TR	1180 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 034 002	938 MIRA VALLE ST	GRAPE,JAYMEE	938 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 034 007	908 MIRA VALLE ST	SERRANO, ARIEL AND MARIA	908 MIRA VALLE ST	MONTEREY PARK CA	91754
* 5262 034 022	961 DIVINA VISTA ST	SUAREZ,JAIME AND	961 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5262 034 027	933 DIVINA VISTA ST	DERR,LAWRENCE E AND JEANNETTE	933 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5262 034 028	942 MIRA VALLE ST	KELLER,REID AND BRENDA	PO BOX 2138	BLAINE WA	98231
5262 034 029	MIRA VALLE ST	MBRC LLC	PO BOX 1639	BEVERLY HILLS CA	90213
* 5263 003 021	422 W GRAVES AVE	KAO,ROY C AND DONNA W TRS	3536 LOCKSLEY DR	PASADENA CA	91107
* 5263 003 023	418 W GRAVES AVE	LEUNG,KAI SUN	2908 ASHMONT AVE	ARCADIA CA	91006
* 5263 003 024	412 W GRAVES AVE	ACKERMAN,DAVID AND YING C	412 W GRAVES AVE	MONTEREY PARK CA	91754
* 5263 003 029	310 W GRAVES AVE	LENG,HENG AND	310 W GRAVES AVE	MONTEREY PARK CA	91754
* 5263 004 001	740 DIVINA VISTA ST	BARRAZA,JAIME A AND ELSA O	740 DIVINA VISTA ST	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5263 004 002	736 DIVINA VISTA ST	QU,CHANG	736 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 004 003	730 DIVINA VISTA ST	CHARLES,KEVIN L	730 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 004 004	728 DIVINA VISTA ST	YUN,HEIDI Y ET AL	728 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 004 005	722 DIVINA VISTA ST	KUBOTA,LESTER TR	722 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 004 006	716 DIVINA VISTA ST	O CELLO,RORY	716 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 004 007	704 DIVINA VISTA ST	CHAN,VINCENT D AND TAMMY S	704 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 004 014	646 S YNEZ AVE	SANCHEZ,NICK CO TR	646 S YNEZ AVE	MONTEREY PARK CA	91754
* 5263 004 024	624 S YNEZ AVE	KWAN,ELVIS N AND SUSAN K	624 S YNEZ AVE	MONTEREY PARK CA	91754
5263 005 003	DIVINA VISTA ST	SANCHEZ, IVAN H	814 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 005 004	814 DIVINA VISTA ST	SANCHEZ, IVAN H	814 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 005 005	810 DIVINA VISTA ST	MOLINA, RAUL AND IRMA	810 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 005 006	804 DIVINA VISTA ST	MOLINA,RAUL	804 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 005 007	776 DIVINA VISTA ST	FRANCO,GILLIAN	776 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 005 008	768 DIVINA VISTA ST	TANAKA,JEAN TR	768 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 005 011	750 DIVINA VISTA ST	HERNANDEZ,GILBERT M AND	750 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 005 012	744 DIVINA VISTA ST	SHAR, DIANA AND STANLEY	744 DIVINA VISTA ST	MONTEREY PARK CA	91754
* 5263 005 013	DIVINA VISTA ST	CHEN, INGRID S	1060 DEL LA FUENTE ST	MONTEREY PARK CA	91754
* 5263 006 002	1031 BRADSHAW AVE	CHINN,PETE AND MARGARET	11038 VALLEY MALL	EL MONTE CA	91731
* 5263 006 003	1033 BRADSHAW AVE	BAEFISKY,HEATHER AND	1033 S BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 006 006	1039 BRADSHAW AVE	YOSHIMURA, FUMIKO TR	1039 BRADSHAW AVE	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5263 006 007	1041 BRADSHAW AVE	MOREAU, BRUCE R	1041 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 006 011	1049 BRADSHAW AVE	WU, KRISTY	201 W GARVEY AVE NO 102	MONTEREY PARK CA	91754
* 5263 007 001	801 BRADSHAW AVE	TJIOE, HENRY AND FLORENCE TRS	801 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 007 002	825 BRADSHAW AVE	SHIROISHI, ALLEN L CO TR	825 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 007 003	851 BRADSHAW AVE	WU, DANNY T AND CARMAN	851 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 007 004	891 BRADSHAW AVE	LU, JUSTON AND	891 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 007 005	901 BRADSHAW AVE	IMUTA, SHIGETAKA AND TERRY L TRS	901 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 007 006	951 BRADSHAW AVE	PHU, TIM AND SARAH T TRS	951 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 007 008	993 BRADSHAW PL	ROGERS, JOHN E AND CAROLYN	993 BRADSHAW PL	MONTEREY PARK CA	91754
* 5263 007 009	999 BRADSHAW PL	ORTEGA, JULIO A TR	999 BRADSHAW PL	MONTEREY PARK CA	91754
* 5263 007 010	1001 BRADSHAW AVE	HAMASAKI, MARK	1001 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 010 008	835 S GRANDRIDGE AVE	CHEN, CHIN YUAN AND CHUN Y	547 WORKMAN AVE	ARCADIA CA	91007
* 5263 010 009	801 S GRANDRIDGE AVE	RAMIREZ, RUDY AND	801 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 013 011	1001 S GARFIELD AVE	CROFT, LORI A TR	1001 S GARFIELD AVE	MONTEREY PARK CA	91754
* 5263 013 012	1025 S GARFIELD AVE	MORALES, ALEX G AND JULIA M TRS	1025 S GARFIELD AVE	MONTEREY PARK CA	91754
* 5263 013 013	1059 S GARFIELD AVE	ROBLES, RALPH R TR	316 W ARLIGHT ST	MONTEREY PARK CA	91754
* 5263 013 017	151 ROCA WAY	MI FEN LIN BANH	151 ROCA WAY	MONTEREY PARK CA	91754
* 5263 014 007	150 ROCA WAY	TSE, CHUCK AND BETSY B TRS	150 ROCA WAY	MONTEREY PARK CA	91754
* 5263 014 008	130 ROCA WAY	FUJIWARA, RONALD AND ALICIA TRS	130 ROCA WAY	MONTEREY PARK CA	91754
* 5263 014 010	1115 S GARFIELD AVE	BAIMA, ALBERT J TR	30 BERMUDA CT	MANHATTAN BEACH CA	90266

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5263 014 011	1133 S GARFIELD AVE	CHIANG, SUSAN N	220 S ELECTRIC AVE	ALHAMBRA CA	91801
* 5263 014 012	1147 S GARFIELD AVE	HOWARD, LINDA H	1147 S GARFIELD AVE	MONTEREY PARK CA	91754
* 5263 014 013	1167 S GARFIELD AVE	ESCOTO, SARA	1167 S GARFIELD AVE	MONTEREY PARK CA	91754
* 5263 014 014	1171 S GARFIELD AVE	IPPOLITO, FRANCES L TR	1403 ALMANOR CT	SAN JOSE CA	85132
* 5263 014 015	1177 S GARFIELD AVE	TSUCHIYA, MIEKO TR	350 TOYON RD	SIERRA MADRE CA	91024
* 5263 014 026	1181 S GARFIELD AVE	YU, KOUGING AND	1181 S GARFIELD AVE	MONTEREY PARK CA	91754
* 5263 016 002	1255 S GARFIELD AVE	NAKASHIMA, TAKUMA AND KIMIKO TRS	1255 S GARFIELD AVE	MONTEREY PARK CA	91754
* 5263 016 004	111 W EL REPETTO DR	HUANG, YAO DUAN AND	111 W EL REPETTO DR	MONTEREY PARK CA	91754
* 5263 016 006	135 W EL REPETTO DR	DURAN, CHRISTOPHER F AND	135 W EL REPETTO DR	MONTEREY PARK CA	91754
* 5263 016 019	1182 S ISABELLA AVE	QUON, WING L AND NORI TRS	1182 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 017 005	1033 S ISABELLA AVE	LI, MIN AND	1033 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 017 006	1043 S ISABELLA AVE	CHANG, TSUNG J AND JUDY TRS	1043 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 017 007	1057 S ISABELLA AVE	HO, YU CHICH AND RU CHIEN	1057 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 017 008	1065 S ISABELLA AVE	SAETIA, MARIA M	1065 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 017 009	1073 S ISABELLA AVE	CHOU, CHIH CHUNG J AND LI CHEN J	1073 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 017 015	1048 S GRANDRIDGE AVE	YAYLA, ZAKAR K AND SONIA K	1048 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 017 018	1032 S GRANDRIDGE AVE	MORIOKA, YOSHITAKA AND MICHIO	1032 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 017 019	1022 S GRANDRIDGE AVE	SALEM, RAMZY S AND JANET I TRS	1022 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 018 001	1133 S ISABELLA AVE	LAW, IVAN S AND	333 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5263 018 003	1096 S GRANDRIDGE AVE	HIROTA, SATOSHI	1096 S GRANDRIDGE AVE	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5263 018 004	1078 S GRANDRIDGE AVE	SUGIURA,MIYOKO AND	11927 SIERRA SKY DR	WHITTIER CA	90601
* 5263 018 005	1066 S GRANDRIDGE AVE	JUNG,JESSIE H TR ET AL	1066 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 018 006	1151 S ISABELLA AVE	VALENCIA VALLEY LLC SERIES T	PO BOX 1754	MONTEREY PARK CA	91754
* 5263 018 007	1193 S ISABELLA AVE	CHOU,CHIH CHUNG J AND	1193 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 018 008	1201 S ISABELLA AVE	HINO,GLENN M AND JOSEPHENE T TRS	1201 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 018 009	1255 S ISABELLA AVE	CHONG,VINCENT AND LILIAN TRS	1255 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 018 010	1293 S ISABELLA AVE	LOUIE,STEVEN W AND ELLEN W	1293 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 018 011	1301 S ISABELLA AVE	NGAN,HON W AND	1301 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 018 012	1333 S ISABELLA AVE	NG,CHOR BUN AND	1333 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 018 013	1375 S ISABELLA AVE	WANG,WENHUA AND	1375 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 018 014	1397 S ISABELLA AVE	FLORDELIS,ALEXANDER CO TR	1397 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5263 018 022	1332 S GRANDRIDGE AVE	KAWARATANI,YUKIO CO TR	1332 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 018 023	1300 S GRANDRIDGE AVE	PEI JUN GRACE GE	1300 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 018 024	1290 S GRANDRIDGE AVE	SUEHIRO,LLOYD E AND SEIKO D TRS	1290 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 018 025	1250 S GRANDRIDGE AVE	WATAMURA,TSURUKO TR	1250 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 018 026	1200 S GRANDRIDGE AVE	FONG,WAYMOND	1200 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 018 027	1188 S GRANDRIDGE AVE	KAWASAKI,DIANE	1188 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 018 028	1152 S GRANDRIDGE AVE	NG,LOUIS C AND PAULA V TRS	1152 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 018 029	1100 S GRANDRIDGE AVE	LOPEZ,PAULINE L TR	1100 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
5263 018 033	GRANDRIDGE AVE	FLORDELIS,ALEXANDER CO TR	1397 S ISABELLA AVE	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION		OWNER	MAILING ADDRESS	CITY/STATE	ZIP
5263 018 034	GRANDRIDGE AVE		WONG,ANTHONY	236 E GARVEY AVE	MONTEREY PARK CA	91755
* 5263 018 035	1374 S GRANDRIDGE AVE		WONG,ANTHONY	236 E GARVEY AVE	MONTEREY PARK CA	91755
* 5263 019 001	1014 BRADSHAWE AVE		NG,YUNG YU	1014 BRADSHAWE AVE	MONTEREY PARK CA	91754
* 5263 019 002	1010 BRADSHAWE AVE		YU, THOMAS P	1010 BRADSHAWE AVE	MONTEREY PARK CA	91754
* 5263 019 003	1006 BRADSHAWE AVE		TAM,ROBERT P AND LINABELLIE	1006 BRADSHAWE AVE	MONTEREY PARK CA	91754
* 5263 019 004	1006 BRADSHAWE AVE		TZE LEUNG NG CO TR	1002 BRADSHAWE AVE	MONTEREY PARK CA	91754
* 5263 019 006	950 BRADSHAWE AVE		CHANBONPIN,JIMMY AND ARACELI TRS	1654 S EL MOLINO AVE	SAN MARINO CA	91108
* 5263 019 012	338 ROCA WAY		NAGAMATSU,ERNEST AND ELAINE TRS	2035 KENILWORTH AVE	LOS ANGELES CA	90039
* 5263 019 014	1005 S GRANDRIDGE AVE		AU,GEORGE K AND	1005 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 019 015	1009 S GRANDRIDGE AVE		SUDOL,LAURA M TR	1009 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 019 016	1015 S GRANDRIDGE AVE		SHYER,WESLEY E AND JANICE R TRS	1015 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 019 017	1021 S GRANDRIDGE AVE		KWONG,KEI FAT AND SAU TRS	1021 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 019 019	1031 S GRANDRIDGE AVE		CHOY,WOODY M AND KATHERINE S	1031 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 019 021	1039 S GRANDRIDGE AVE		CORDOVA, DANIEL AND CLAUDIA Y	1039 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 020 002	1040 BRADSHAWE AVE		GARCIA,JOSE A	1040 BRADSHAWE AVE	MONTEREY PARK CA	91754
* 5263 020 003	1038 BRADSHAWE AVE		BURNS,ISABELLA J CO TR	8505 RED HILL COUNTRY CLUB DR	RO CUCAMONGA CA	91730
* 5263 020 004	1036 BRADSHAWE AVE		MORITA,YUKIHIDE AND MAYUMI	1036 BRADSHAWE AVE	MONTEREY PARK CA	91754
* 5263 020 005	1034 BRADSHAWE AVE		TAM,PETER AND MYLAN	1034 BRADSHAWE AVE	MONTEREY PARK CA	91754
* 5263 020 006	1030 BRADSHAWE AVE		PANG,THOMAS AND RITA	1030 BRADSHAWE AVE	MONTEREY PARK CA	91754
* 5263 020 007	1026 BRADSHAWE AVE		SAIS,EDWARD E JR AND JEAN	1026 BRADSHAWE AVE	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5263 020 008	1022 BRADSHAW AVE	DODGE,ELIZABETH A CO TR	1022 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 020 012	1071 S GRANDRIDGE AVE	TERAISHI,BEN M AND ESTHER	1071 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 020 013	1095 S GRANDRIDGE AVE	HONG,BENNY N AND SHARLENE L TRS	1095 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 021 003	1060 BRADSHAW AVE	SHEN,RAY AND EMILY M	1060 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 021 004	1070 BRADSHAW AVE	KLEIN,JOSEPH JR AND ROBERTA TRS	1550 HASTINGS WAY	PLACENTIA CA	92870
* 5263 021 005	1080 BRADSHAW AVE	CHAN, JOHN WAI SUN AND CHI MING	1080 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 021 006	1100 BRADSHAW AVE	DOBLER,KARL AND MARLENE	1100 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 021 007	1150 BRADSHAW AVE	RENTERIA,ANTHONY S AND ALMA	1150 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 021 019	1155 PUNTA WAY	LUSTER,LORA A TR	2719 CARTER FARM CT	ALEXANDRIA VA	22306
* 5263 021 023	1257 PUNTA WAY	STEFANSKY, PETER	1257 PUNTA WAY	MONTEREY PARK CA	91754
* 5263 021 044	1373 S GRANDRIDGE AVE	LAM,SIMON AND	1373 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 021 045	1201 PUNTA WAY	JIN,MING AND	1201 PUNTA WAY	MONTEREY PARK CA	91754
5263 021 900	GRANDRIDGE AVE	MONTEREY PARK CITY S BY S	320 W NEWMARK AVE	MONTEREY PARK, CA	91754
* 5263 022 004	345 W EL REPETTO DR	LEE,PEGGY B TR ET AL	345 W EL REPETTO DR	MONTEREY PARK CA	91754
* 5263 022 005	363 W EL REPETTO DR	CHUANG,KAI WIN	2095 S LEO AVE	COMMERCE CA	90040
* 5263 022 007	373 POCO WAY	LINN,ALICE E TR	373 POCO WAY	MONTEREY PARK CA	91754
* 5263 022 008	375 POCO WAY	LEE,MICHAEL AND ELISA	375 POCO WAY	MONTEREY PARK CA	91754
* 5263 022 021	1350 BRADSHAW AVE	BJORKMAN, CARL S CO TR ET AL	31821 ISLE ROYAL DR	LAGUNA NIGUEL CA	92677
* 5263 022 022	1370 BRADSHAW AVE	CHAN, YAU S	1370 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 022 023	1400 BRADSHAW AVE	FARAJ,ZIAD F CO TR	1400 BRADSHAW AVE	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5263 022 033	1401 PIEDRA WAY	HUI,KAM S AND DEE C	1401 PIEDRA WAY	MONTEREY PARK CA	91754
* 5263 022 034	1400 PIEDRA WAY	PALOMINO,BORIS AND AMANDA	1400 PIEDRA WAY	MONTEREY PARK CA	91754
* 5263 022 040	317 W EL REPETTO DR	MELENDEZ,CHARLES AND CRUSITA TRS	317 W EL REPETTO DR	MONTEREY PARK CA	91754
* 5263 022 041	1300 BRADSHAW AVE	BJORKMAN, CARL S CO TR ET AL	31821 ISLE ROYAL DR	LAGUNA NIGUEL CA	92677
* 5263 027 002	1592 S GRANDRIDGE AVE	ARCHULETA,LILIA TR	1592 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 027 007	1528 S GRANDRIDGE AVE	TAM,FAT L AND	1528 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 027 017	1601 S MCPHERRIN AVE	DOMINGO, FIDENCIO E JR AND	1601 S MCPHERRIN AVE	MONTEREY PARK CA	91754
* 5263 027 019	1701 S MCPHERRIN AVE	SHEN,SABINA C Y TR	1701 S MCPHERRIN AVE	MONTEREY PARK CA	91754
* 5263 027 022	1653 S MCPHERRIN AVE	SFT INVESTMENT PROPERTIES LLC	1278 GLENNEYRE ST UNIT 148	LAGUNA BEACH CA	92651
* 5263 028 002	1700 S MCPHERRIN AVE	SHIBATA,SHUNICHI AND MIZUE	1700 S MCPHERRIN AVE	MONTEREY PARK CA	91754
* 5263 028 004	1654 S MCPHERRIN AVE	NG,PETER AND SANDY	1654 S MCPHERRIN AVE	MONTEREY PARK CA	91754
* 5263 028 005	1600 S MCPHERRIN AVE	SHIMIZU,SHOJI ET AL TRS	1600 S MCPHERRIN AVE	MONTEREY PARK CA	91754
* 5263 028 024	1690 S MCPHERRIN AVE	CHUI, PEARL CO TR	2357 COUNTRY CANYON DR	HACIENDA HEIGHTS CA	91745
5263 029 800	GRANDRIDGE AVE	SO CALIF EDISON CO	2131 WALNUT GROVE AVE. 2ND FL	ROSEMEAD, CA	91770
* 5263 035 001	1809 GARFIELD PL	CHENG,SU CHING AND CHAO YU TRS	150 W WISTARIA AVE	ARCADIA CA	91007
* 5263 036 006	1842 CLIFFHILL DR	NISHIMURA, PETER K	1842 CLIFFHILL DR	MONTEREY PARK CA	91745
* 5263 036 008	1838 CLIFFHILL DR	CHUNG, LAURA L AND CHARLES N	1838 CLIFFHILL DR	MONTEREY PARK CA	91754
* 5263 037 007	162 W EL REPETTO DR	FREEMAN,ROBERTO AND MARIA A	162 W EL REPETTO DR	MONTEREY PARK CA	91754
5263 037 010	EL REPPETO DR	GONZALES,RICHARD Q	1397 S GARFIELD AVE	MONTEREY PARK CA	91754
* 5263 037 011	100 W EL REPETTO DR	MEDINA,NILDA	100 W EL REPETTO DR	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
5263 037 804	EL REPPETO DR	SO CALIF EDISON CO	14799 CHESTNUT ST.	WESTMINSTER, CA	92683
* 5263 038 017	607 BRADSHAW AVE	SANCHEZ,LINDA C	607 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 038 018	609 BRADSHAW AVE	LEE,TSE KIU AND	609 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 038 020	623 BRADSHAW AVE	YAN,STANLEY AND NANCY	623 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 038 021	627 BRADSHAW AVE	CHAN,HENRY AND GRACE E TRS	5512 FRANCES AVE NE	TACOMA WA	98422
* 5263 038 022	637 BRADSHAW AVE	LAU,MONA	637 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 039 001	665 VILLA MONTE AVE	SZETO,LIM Y AND	665 VILLA MONTE AVE	MONTEREY PARK CA	91754
* 5263 039 002	657 VILLA MONTE AVE	CARTER,AMELIA R TR	5200 LOUISE AVE	ENCINO CA	91316
* 5263 039 003	651 VILLA MONTE AVE	EMOTO,HIROSHI AND JUNKO TRS	909 BRIGHTON WAY	MONTEBELLO CA	90640
* 5263 039 004	643 VILLA MONTE AVE	KWOK,MATTHEW F AND	643 VILLA MONTE AVE	MONTEREY PARK CA	91754
* 5263 039 005	637 VILLA MONTE AVE	SALZ, CONSTANCE E AND	1020 RUBERTA AVE UNIT 1	GLENDALE CA	91201
* 5263 040 001	639 BRADSHAW AVE	TANG,MICHAEL AND	639 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 040 002	641 BRADSHAW AVE	LEE,IRENE S TR	498 S SEFTON AVE	MONTEREY PARK CA	91755
* 5263 040 003	647 BRADSHAW AVE	YAMAMURO,TOMIKAZU AND YOKO TRS	647 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 040 004	653 BRADSHAW AVE	LIN,MAGGIE T	653 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 040 005	657 BRADSHAW AVE	LIAN, DE AN TR	657 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 040 008	687 BRADSHAW AVE	KUO,MEI SHI	687 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 040 009	695 BRADSHAW AVE	NHIN, HO SEC AND	49 PALOMA AVE	SAN FRANCISCO CA	94127
* 5263 040 011	608 VILLA MONTE AVE	PEREZ,DOLISA	608 VILLA MONTE AVE	MONTEREY PARK CA	91754
* 5263 040 012	614 VILLA MONTE AVE	DASCA,MARK AND	614 VILLA MONTE AVE	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5263 040 013	622 VILLA MONTE AVE	JOVEN,MICHAEL AND RACHEL	622 VILLA MONTE AVE	MONTEREY PARK CA	91754
* 5263 040 015	636 VILLA MONTE AVE	SHAO, HUI & HE RUI	626 VILLA MONTE AVE	MONTEREY PARK CA	91754
* 5263 040 016	642 VILLA MONTE AVE	TAN,NIYADA S AND	642 VILLA MONTE AVE	MONTEREY PARK CA	91754
* 5263 040 017	650 VILLA MONTE AVE	VEGA,MARCOS AND EUFEMIA E TRS	1102 CADIZ ST	MONTEREY PARK CA	91754
* 5263 040 018	656 VILLA MONTE AVE	CHAN,RICHARD H AND YUEN MUI	656 VILLA MONTE AVE	MONTEREY PARK CA	91754
* 5263 040 019	664 VILLA MONTE AVE	MAK,CHI H AND BILLIE	664 VILLA MONTE AVE	MONTEREY PARK CA	91754
* 5263 041 005	685 S GRANDRIDGE AVE	LY,KEVIN H AND	685 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 041 006	689 S GRANDRIDGE AVE	CHEN,JEFFREY M AND	1601 S GRANADA AVE	ALHAMBRA CA	91801
* 5263 041 007	695 S GRANDRIDGE AVE	LEE,JAMES H AND JEANIE E TRS	695 S GRANDRIDGE AVE	MONTEREY PARK CA	91754
* 5263 041 009	696 BRADSHAW AVE	APICATHATHANAPATH,SANGCHAI	1549 KEMPTON AVE	MONTEREY PARK CA	91755
* 5263 041 010	688 BRADSHAW AVE	APICATHATHANAPATH,SANGCHAI	1549 KEMPTON AVE	MONTEREY PARK CA	91755
* 5263 041 011	678 BRADSHAW AVE	NG,STEVEN AND	678 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 041 012	672 BRADSHAW AVE	HSU,MINGKEE T ET AL	2300 LORAIN RD	SAN MARINO CA	91108
* 5263 041 013	660 BRADSHAW AVE	LOH,DAVID S K AND ANNA T	660 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 041 014	658 BRADSHAW AVE	LIAW,JUN Y AND WEN Y	658 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 041 015	652 BRADSHAW AVE	LIN,SANNIE L ET AL	652 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 042 005	735 BRADSHAW AVE	SIN,SING CHEUNG AND TERESA	735 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 042 006	743 BRADSHAW AVE	CARR,ROBERT H AND JANICE E TRS	743 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 042 008	763 BRADSHAW AVE	VIDALES,VICTOR AND	763 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5263 042 009	777 BRADSHAW AVE	NAGATA,SHIKO AND CHIEKO	777 BRADSHAW AVE	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5263 042 010	795 BRADSHAW AVE	DAHL, PATRICIA E TR	626 ALTA VISTA CIR	SOUTH PASADENA CA	91030
* 5263 042 011	670 VILLA MONTE AVE	WEI HUANG AND	2695 DEVONPORT RD	SAN MARINO CA	91108
* 5263 042 013	690 VILLA MONTE AVE	PEREZ, ROGELIO AND CARMEN	690 VILLA MONTE AVE	MONTEREY PARK CA	91754
* 5263 042 015	679 VILLA MONTE AVE	YEE, TONY C AND DAY T	679 VILLA MONTE AVE	MONTEREY PARK CA	91754
* 5263 042 016	671 VILLA MONTE AVE	GUAN, ANNA M TR	671 VILLA MONTE AVE	MONTEREY PARK CA	91754
* 5263 043 010	724 OJAI CIR	DANG, HANH C AND	724 OJAI CIR	MONTEREY PARK CA	91754
* 5263 043 016	758 ALTA MESA PL	KAN, JOE HING LUN AND FUNG CHING	30 CHOATE	IRVINE CA	92620
5263 043 017	ALTA MESA PL	SCOTT, DAVID C	951 GRANDRIDGE AVE	MONTEREY PARK CA	91754
5263 043 018	ALTA MESA PL	DAGHLIAN, HRATCH AND MARY	351 ROCA WAY	MONTEREY PARK CA	91754
* 5264 002 006	650 CECIL ST	ISMEN, JACK AND WILMA	650 CECIL ST	MONTEREY PARK CA	91755
* 5264 002 007	648 CECIL ST	LAU, JAY H	10536 OLIVE ST	TEMPLE CITY CA	91780
* 5264 002 008	642 CECIL ST	TANG, DUC AND TINA	642 CECIL ST	MONTEREY PARK CA	91755
* 5264 002 009	634 CECIL ST	KANG, CLAUDIA TR	634 CECIL ST	MONTEREY PARK CA	91755
* 5264 002 010	628 CECIL ST	LOW, JONATHAN B ET AL	1510 S BALDWIN PARK AVE UNIT A	ARCADIA CA	91077
* 5264 002 011	618 CECIL ST	KAMEI, TADASHI AND NORIKO	618 CECIL ST	MONTEREY PARK CA	91755
* 5264 002 022	643 S LINCOLN AVE	LEW, NORMAN AND MARLENE F TRS	643 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 002 023	649 S LINCOLN AVE	WONG, TOMMY AND MYRA M	649 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 002 024	655 S LINCOLN AVE	CHU, YIM KING A AND	655 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 002 025	661 S LINCOLN AVE	TRAN, NAM T AND FRANCES TRS	225 S RUSSELL AVE	MONTEREY PARK CA	91755
* 5264 002 026	667 S LINCOLN AVE	GUTIERREZ, JESUS AND	667 S LINCOLN AVE	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5264 002 027	675 S LINCOLN AVE	SRABERG,GERALD AND ILENE S	PO BOX 512037	LOS ANGELES CA	90051
* 5264 002 028	683 S LINCOLN AVE	LIN,TYLER AND	PO BOX 7583	ALHAMBRA CA	91802
* 5264 002 029	689 S LINCOLN AVE	LIN,RYAN Q AND	689 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 002 030	691 S LINCOLN AVE	MORELL,AUGUST AND ELVERA TRS	691 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 002 031	695 S LINCOLN AVE	TRUONG,EDWIN K AND	695 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 002	692 CECIL ST	CHANG,CHUN F AND CHUI L TRS	692 CECIL ST	MONTEREY PARK CA	91755
* 5264 003 003	688 CECIL ST	PEVSNER MADELINE G TR	911 DEREK DR	ARCADIA CA	91006
* 5264 003 004	684 CECIL ST	TSUJI,NORIKATSU AND JENNY H	684 CECIL ST	MONTEREY PARK CA	91755
* 5264 003 005	680 CECIL ST	CHOI, ANTHONY K AND	680 CECIL ST	MONTEREY PARK CA	91755
* 5264 003 012	699 S LINCOLN AVE	LAM,SING B AND	699 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 013	701 S LINCOLN AVE	PETERSEN,PENNEY P TR	701 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 014	707 S LINCOLN AVE	CHANG,RICHARD JR AND	9542 E NAOMI AVE	ARCADIA CA	91007
* 5264 003 015	715 S LINCOLN AVE	MA,DEREK S AND DAISY L TRS	715 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 016	721 S LINCOLN AVE	HIGUERA,RICHARD H AND ARMIDA TRS	721 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 017	741 S LINCOLN AVE	LUONG,PHIL K AND HOLLIE T	741 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 018	755 S LINCOLN AVE	LUONG,PHIL K AND HOLLIE T	755 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 019	771 S LINCOLN AVE	TAK KUEN MAU AND	771 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 020	787 S LINCOLN AVE	CHOW,ANTHONY C AND	787 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 021	803 S LINCOLN AVE	ORTIZ,RAYMOND AND DONNA TRS	803 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 022	819 S LINCOLN AVE	KURAI,SHUICHI T	819 S LINCOLN AVE	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5264 003 023	833 S LINCOLN AVE	ROJO,PRESCILLA E TR	833 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 024	849 S LINCOLN AVE	LEE,THOMAS W AND ANNA K TRS	849 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 025	863 S LINCOLN AVE	YOUNG,KEVIN S AND CARMEN	863 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 026	879 S LINCOLN AVE	KWOK, SELINA	879 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 027	901 S LINCOLN AVE	HALIM,THIO N AND	901 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 028	921 S LINCOLN AVE	WOO,KENNETH C AND SANDY L	921 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 029	941 S LINCOLN AVE	QUACH,VAN THE AND	941 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 030	961 S LINCOLN AVE	LAM,PAUL AND VIRGINIA TRS	961 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 031	981 S LINCOLN AVE	FONG,HARMON AND ANNIE TRS	981 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 003 032	1001 S LINCOLN AVE	ROBLES,FRANK G	1001 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 004 007	1061 S LINCOLN AVE	XO, SHERRY Y	1061 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 004 010	1121 S LINCOLN AVE	CHEN,MEI Y TR	1121 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 004 028	1021 S LINCOLN AVE	DUAN, SHIANG SHU AND	463 W CAMINO REAL AVE	ARCADIA CA	91007
* 5264 005 017	1060 S LINCOLN AVE	ESCOBEDO,DANIEL TR	1060 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 005 026	1201 WILCOX AVE	LAU,LELAND G TR	3056 W MAIN ST	ALHAMBRA CA	91801
* 5264 006 003	150 E EL REPETTO DR	LO,PATRICK K AND	5 SILVER FERN	IRVINE CA	92603
* 5264 007 026	281 STARBIRD DR	SCHOFIELD,MARVENA A TR	281 STARBIRD DR	MONTEREY PARK CA	91755
* 5264 007 027	277 STARBIRD DR	PEREZ,ALFRED V AND JENNIE F	277 STARBIRD DR	MONTEREY PARK CA	91755
* 5264 007 028	273 STARBIRD DR	CHAN, BONITA TR	273 STARBIRD DR	MONTEREY PARK CA	91755
* 5264 007 030	265 STARBIRD DR	MOTONAGAHERBERT & MILDRED TRS	265 STARBIRD DR	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5264 007 035	247 STARBIRD DR	HO LOK CHIU AND	247 STARBIRD DR	MONTEREY PARK CA	91755
* 5264 007 040	269 STARBIRD DR	ROMO, RICHARD R AND	269 STARBIRD DR	MONTEREY PARK CA	91755
* 5264 008 007	285 STARBIRD DR	CHOW, CHI K AND	285 STARBIRD DR	MONTEREY PARK CA	91755
* 5264 008 016	1341 FULTON AVE	KWAN, DENNY S AND	1341 FULTON AVE	MONTEREY PARK CA	91755
* 5264 008 024	293 STARBIRD DR	WALKER, ROBERT N AND MELINDA K	293 STARBIRD DR	MONTEREY PARK CA	91755
* 5264 009 056	258 STARBIRD DR	LEE, THOMAS K AND	258 STARBIRD DR	MONTEREY PARK CA	91755
* 5264 011 002	1781 FULTON AVE	BINH MY TRAN	1781 FULTON AVE	MONTEREY PARK CA	91755
* 5264 011 013	1868 WHITEHURST DR	PEREZ, DENNISE I JR ET AL	1868 WHITEHURST DR	MONTEREY PARK CA	91755
* 5264 011 014	1854 WHITEHURST DR	CHAN, ANDY J & LEE, IRENE H	419 ELMGATE ST	MONTEREY PARK CA	91754
* 5264 011 015	1838 WHITEHURST DR	QI, LI NONG CO TR	1838 WHITEHURST DR	MONTEREY PARK CA	91755
* 5264 011 019	1770 MANCHA WAY	LIAO, BRANDA M AND	1770 MANCHA WAY	MONTEREY PARK CA	91755
* 5264 011 020	1768 MANCHA WAY	WONG, CINDY H AND TONY A	1768 MANCHA WAY	MONTEREY PARK CA	91755
* 5264 011 021	1756 MANCHA WAY	HUANG, YONG T & NG HUANK, MARIA C	5632 CAMBURY AVE	TEMPLE CITY CA	91780
* 5264 011 032	1875 WHITEHURST DR	GORMAN, WILLIAM R AND DONNA J TRS	1875 WHITEHURST DR	MONTEREY PARK CA	91755
* 5264 011 033	1876 WHITEHURST DR	LOWTHER, JOHN T TR	1876 WHITEHURST DR	MONTEREY PARK CA	91755
* 5264 011 037	1851 FULTON AVE	CHAU, MAN AND	1851 FULTON AVE	MONTEREY PARK CA	91755
* 5264 011 039	1835 FULTON AVE	CASTELAZO, THOMAS J & KUN HSIN CHANG	1835 FULTON AVE	MONTEREY PARK CA	91755
* 5264 011 040	1821 FULTON AVE	MORALES, JUANITA E TR	1821 FULTON AVE	MONTEREY PARK CA	91755
* 5264 013 034	1739 WHITEHURST DR	GU, JASON H AND SUNNY H	1739 WHITEHURST DR	MONTEREY PARK CA	91755
* 5264 013 035	1745 WHITEHURST DR	KHOMMARATH, CHINHDA AND KONGCHANH	1745 WHITEHURST DR	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5264 018 001	1057 FULTON AVE	ESPOLONG,CESAREO D CO TR	1057 FULTON AVE	MONTEREY PARK CA	91755
* 5264 018 002	1065 FULTON AVE	LEE-VONGPHACHANH,MELISA M	1065 FULTON AVE	MONTEREY PARK CA	91755
* 5264 018 005	1097 FULTON AVE	LAM,SYDNEY V TR	1097 FULTON AVE	MONTEREY PARK CA	91755
* 5264 018 006	1101 FULTON AVE	YU TANG YANG	1101 FULTON AVE	MONTEREY PARK CA	91755
* 5264 018 007	1143 FULTON AVE	AGUILERA,ROSALINDA AND	1143 FULTON AVE	MONTEREY PARK CA	91755
* 5264 018 009	1195 FULTON AVE	BALLINGER,LORIA	1195 S FULTON AVE	MONTEREY PARK CA	91755
* 5264 018 010	1201 FULTON AVE	PUGA,CHRIS M	1201 FULTON AVE	MONTEREY PARK CA	91755
* 5264 018 011	1253 FULTON AVE	CHOW,KUI F AND SIU K	1253 FULTON AVE	MONTEREY PARK CA	91755
* 5264 018 012	1183 WILCOX AVE	CHU,CHAU	1183 WILCOX AVE	MONTEREY PARK CA	91755
* 5264 018 016	1100 LANGLEY WAY	NAING,THAN AND WENDY L	1100 LANGLEY WAY	MONTEREY PARK CA	91755
* 5264 018 017	1090 LANGLEY WAY	HANGSE,SORATH AND VANTHA	1090 LANGLEY WAY	MONTEREY PARK CA	91755
* 5264 018 018	1070 LANGLEY WAY	SANCHEZ, PEDRO TR	1070 LANGLEY WAY	MONTEREY PARK CA	91755
* 5264 018 019	1038 LANGLEY WAY	WONG,WAYNE CO TR	1038 LANGLEY WAY	MONTEREY PARK CA	91755
* 5264 018 020	1000 LANGLEY WAY	TSENG,YI CHUAN AND	1000 LANGLEY WAY	MONTEREY PARK CA	91755
* 5264 018 022	960 S LINCOLN AVE	CHEN,NING AND	960 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 018 024	920 S LINCOLN AVE	MEI, DIANA TR	920 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 018 025	900 S LINCOLN AVE	GLOBAL INFOCONSULTATION INC.	900 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 018 026	800 S LINCOLN AVE	MA,ANTHONY	880 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 018 027	860 S LINCOLN AVE	TSENG,KUANG C AND YU ING TRS	860 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 018 028	840 S LINCOLN AVE	SETO,JENNIFER L AND	840 S LINCOLN AVE	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5264 018 029	826 S LINCOLN AVE	DO,JENNIFER	2032 S 4TH ST	ALHAMBRA CA	91803
* 5264 018 030	810 S LINCOLN AVE	LAM,JENNIE S	810 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 018 031	786 S LINCOLN AVE	LEE,JUDY TR	786 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 018 033	740 S LINCOLN AVE	PAN, ZHOGREN AND	740 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 001	730 S LINCOLN AVE	OCHI,THOMAS H AND TAKAYO R TRS	730 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 002	728 S LINCOLN AVE	TOYAMA,TOM T AND RYOKO	728 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 003	722 S LINCOLN AVE	BARAJAS, GILBERT J CO TR	722 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 004	716 S LINCOLN AVE	LAI,VIVIANA TR	716 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 005	708 S LINCOLN AVE	TRAN,ELAINE	708 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 006	700 S LINCOLN AVE	WANG,TERESA J AND	700 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 007	698 S LINCOLN AVE	WANG,SCOTT AND	698 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 008	694 S LINCOLN AVE	CHU,HUNG Y AND YUK L	694 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 009	692 S LINCOLN AVE	TRINH,THOMAS V AND	202 E GRAVES AVE	MONTEREY PARK CA	91755
* 5264 019 011	686 S LINCOLN AVE	WONG,DANNY AND	686 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 012	680 S LINCOLN AVE	SHEFFIELD,BRADLEY W AND	680 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 013	674 S LINCOLN AVE	BIG CHUN NG AND	674 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 014	662 S LINCOLN AVE	ISKANDAR,EDDY AND KUMALA D	662 S LINCOLN AVE	MONTEREY PARK CA	91755
* 5264 019 020	691 KEMPTON AVE	WEI HUNG PANG AND	691 KEMPTON AVE	MONTEREY PARK CA	91755
* 5264 019 024	661 KEMPTON AVE	VATHANARAVEE,OPAS AND SIRIBUNGON	661 KEMPTON AVE	MONTEREY PARK CA	91755
* 5264 019 035	965 FULTON AVE	CHEONG,ORSON AND	965 FULTON AVE	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5264 019 036	991 FULTON AVE	LAUREANO,RAMON L CO TR	991 FULTON AVE	MONTEREY PARK CA	91755
* 5264 021 051	241 E KEMPTON PL	MAK,SHU C AND	241 E KEMPTON PL	MONTEREY PARK CA	91755
5264 023 146	700 S GARFIELD AVE	BEVEN & BROCK PROPERTY MGMT. CO	99 S LAKE AVE	PASADENA CA	91101
5264 023 147	S GARFIELD AVE	BEVEN & BROCK PROPERTY MGMT. CO	99 S LAKE AVE	PASADENA CA	91101
5264 023 148	S GARFIELD AVE	BEVEN & BROCK PROPERTY MGMT. CO	99 S LAKE AVE	PASADENA CA	91101
5264 024 063	S GARFIELD AVE	AMPACK MGMT GROUP INC	1111 CORPORATE CTR DR STE 102	MONTEREY PARK CA	91754
5265 001 809	SATURN ST	SO CALIF EDISON CO	14799 CHESTNUT ST.	WESTMINISTER, CA	92683
* 5265 004 047	2080 CLOVER DR	GIOIA,FRANK C	2080 CLOVER DR	MONTEREY PARK CA	91755
* 5265 004 048	2113 HEATHER DR	LEE,FRANK K AND STELLA H	2113 HEATHER DR	MONTEREY PARK CA	91755
5265 004 052	FULTON AVE	FONG,ARNOLD AND BARBARA	1401 MERIDIAN AVE	S PASADENA CA	91030
* 5265 004 053	2150 FULTON AVE	CHUNG, KAREN T AND	PO BOX 422	ROSEMEAD, CA	91770
* 5265 008 016	201 E GLEASON ST	MILLS,ROSE J	201 E GLEASON ST	MONTEREY PARK CA	91755
* 5265 008 019	200 E MARKLAND DR	GOMEZ, ELVA	200 E MARKLAND DR	MONTEREY PARK CA	91755
* 5265 009 017	2325 WILCOX AVE	CHOW,YIN PING AND GLADYS	2325 WILCOX AVE	MONTEREY PARK CA	91755
* 5265 009 020	2317 WILCOX AVE	SAKASHITA,SHIGEMITSU AND	2317 WILCOX AVE	MONTEREY PARK CA	91755
* 5265 010 001	268 E GLEASON ST	CHRIST EVANGELICAL MISSION	PO BOX 1324	ARCADIA CA	91077
* 5265 010 002	264 E GLEASON ST	LAU,LEO C AND	264 E GLEASON ST	MONTEREY PARK CA	91755
* 5265 010 003	260 E GLEASON ST	DANGLACRUZ,CORNELIA R AND FRED G	260 E GLEASON ST	MONTEREY PARK CA	91755
* 5265 010 004	256 E GLEASON ST	CHAN, WAH K AND CORA K	256 E FLEASON ST	MONTEREY PARK CA	91755
* 5265 010 008	245 E FERNFIELD DR	MIRANDA,ROBERTO AND	245 E FERNFIELD DR	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5265 010 009	249 E FERNFIELD DR	LOPEZ, RAMON A TR	249 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 010 010	253 E FERNFIELD DR	FIGUEROA, ROBERT A	453 E MARKLAND DR	MONTEREY PARK CA	91755
* 5265 010 011	257 E FERNFIELD DR	GARCIA, LUIS G AND CHRISTINE A	2750 W AVENUE 31	LOS ANGELES CA	90065
* 5265 010 012	261 E FERNFIELD DR	VALENZUELA, ERNEST JR AND	261 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 010 014	269 E FERNFIELD DR	CHAGOLLA, CHRISTOPHER P	269 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 010 015	273 E FERNFIELD DR	SERRANO, FRANK AND CLAUDIA	273 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 012 010	204 E FERNFIELD DR	LECARO, EDUARDO M AND MARIA L	204 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 012 011	200 W FERNFIELD DR	MARTINEZ, IVAN AND	200 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 012 012	201 E FERNFIELD DR	MENDEZ, SALVADOR AND YOLANDA R	201 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 012 014	204 E GLEASON ST	SUMMERS, CLAUDIA TR	428 E OAKMONT DR	MONTEBELLO CA	90640
* 5265 013 010	236 E FERNFIELD DR	UNDERWOOD, KATHRYN M TR	236 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 013 011	232 E FERNFIELD DR	ORNELAS PROPERTY MANAGEMENT LLC	15434 CONDESA DR	WHITTIER CA	90603
* 5265 013 012	228 E FERNFIELD DR	HUI, FANG CHEN	228 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 013 013	224 E FERNFIELD DR	PIERRE, MILHAUD R AND SANDRA	224 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 013 014	216 E FERNFIELD DR	MORENO, JOSE	216 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 013 015	212 E FERNFIELD DR	SANDOVAL, RUDY JR	212 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 013 016	208 E FERNFIELD DR	ROCHA, TOM G AND OFELIA	208 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 014 025	244 E FERNFIELD DR	HUANG, CINDY	244 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 018 004	500 WOODLAND WAY	LING, YUNXIN AND MAY H	500 WOODLAND WAY	MONTEREY PARK CA	91755
* 5265 018 009	441 E MARKLAND DR	KUSAMA, MASAMICHI AND KAZUKO	441 E MARKLAND DR	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5265 018 012	596 E FERNFIELD DR	SCOTT, LISA G	596 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 018 013	588 E FERNFIELD DR	MOHRI, ZINA S	588 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 018 014	568 E FERNFIELD DR	VALENCIA, JESS O TR	568 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 018 021	516 POTRERO GRANDE DR	PRIMERO, MARLOWE ET AL	519 POTRERO GRANDE DR	MONTEREY PARK CA	91755
* 5265 018 025	527 POTRERO GRANDE DR	LIEU, KENNY QUANG AND	527 POTRERO GRANDE DR	MONTEREY PARK CA	91755
5265 018 027	POTRERO GRANDE DR	RREF II WPG CORAL JV LLC	567 SAN NICOLAS DR #270	NEWPORT BEACH CA	92660
* 5265 019 003	561 E FERNFIELD DR	WONG, TOMMY AND MYRA M	561 E FERNFIELD DR	MONTEREY PARK CA	91755
* 5265 025 044	2054 SATURN ST	MONT PARK LP THE KORDA GROUP	2566 OVERLAND AVE NO 700	LOS ANGELES CA	90064
* 5265 025 046	2 RED PLUM CIR	ROSS, MARC J TR ET AL	2 RED PLUM CIR	MONTEREY PARK CA	91755
* 5265 025 047	2019 SATURN ST	CENTRAL CITY COMMUNITY HEALTH	5233 E BEVERLY BLVD	LOS ANGELES CA	90022
* 5265 025 048	2001 SATURN ST	UNION BANK OF CALIFORNIA NA	P O BOX 7788	NEWPORT BEACH CA	92658
* 5266 002 001	1939 BRADSHAW AVE	ROMERO, EILEEN AND ROMERO TR	641 E SAN YSIDRO BLVD #B3-638	SAN YSIDRO CA	92173
* 5266 002 002	1937 BRADSHAW AVE	CASILLAS, RAFAEL O AND GINA M AND	1937 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5266 002 003	1935 BRADSHAW AVE	SAKAE, KIYO AND MINORU	1935 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5266 002 004	1933 BRADSHAW AVE	TANAKA, RODGER K	1933 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5266 002 005	1931 BRADSHAW AVE	ONG, YUDI K AND	1931 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5266 002 006	1929 BRADSHAW AVE	GAIN, LYDIA TR	833 W SUFFOLK AVE	MONTEBELLO CA	90640
* 5266 002 007	1927 BRADSHAW AVE	GAIN, LYDIA TR	833 W SUFFOLK AVE	MONTEBELLO CA	90640
* 5266 002 008	1925 BRADSHAW AVE	CHOY, STEPHEN AND WINNIE	1925 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5266 002 009	1923 BRADSHAW AVE	LEW, CATHY AND	1923 BRADSHAW AVE	MONTEREY PARK CA	91754

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5266 002 011	1919 BRADSHAW AVE	GARCIA, MANUEL G AND IRMA R	1919 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5266 002 012	1917 BRADSHAW AVE	YAN, JOANNIE TR	937 BALBOA DR	ARCADIA CA	91007
* 5266 002 013	1915 BRADSHAW AVE	AU, KIN L AND ANNIE A	1915 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5266 002 014	1913 BRADSHAW AVE	CHAN, WOODY W AND	1913 BRADSHAW AVE	MONTEREY PARK CA	91754
* 5266 002 021	510 BRIGHTWOOD ST	TEZBER, CHRISTOPHER M AND YU L	510 BRIGHTWOOD ST	MONTEREY PARK CA	91754
* 5266 002 024	516 BRIGHTWOOD ST	YU, YUNG S CO TR	220 W PALM DR	ARCADIA CA	91007
* 5266 002 025	518 BRIGHTWOOD ST	FREIRE, ANTONIO AND OFELIA	518 BRIGHTWOOD ST	MONTEREY PARK CA	91754
* 5266 002 027	602 BRIGHTWOOD ST	POON, IRENE K	602 BRIGHTWOOD ST	MONTEREY PARK CA	91754
* 5266 002 028	604 BRIGHTWOOD ST	CHEN, KURT C	604 BRIGHTWOOD ST	MONTEREY PARK CA	91754
* 5266 002 029	606 BRIGHTWOOD ST	TENORIO, GLORIA	606 BRIGHTWOOD ST	MONTEREY PARK CA	91754
* 5266 002 030	608 BRIGHTWOOD ST	SOTO, FRANK AND GLORIA A TRS	608 BRIGHTWOOD ST	MONTEREY PARK CA	91754
* 5266 002 031	610 BRIGHTWOOD ST	DUMKE, DARLENE L AND RALPH TRS	20400 SW BRAMBLEWOOD LN	SHERWOOD OR	97140
* 5266 003 032	2000 S ATLANTIC BLVD	GMS FIVE LLC	5973 AVENIDA ENCINAS STE 300	CARLSBAD CA	92008
5273 019 013	250 W MARKLAND DR	ROSAS, ANTONIO CO TR	2109 S ISABELLA AVE	MONTEREY PARK CA	91754
* 5273 019 024	211 W GLEASON ST	SOBRASKE, KENNETH J TR	211 W GLEASON ST	MONTEREY PARK CA	91754
* 5274 003 015	1845 LUPINE AVE	YEE, DANNY H AND MAY H	1845 LUPINE AVE	MONTEREY PARK CA	91755
* 5274 003 016	1859 LUPINE AVE	LIE, SIANG AND PAULA T	1859 LUPINE AVE	MONTEREY PARK CA	91755
* 5274 003 017	1871 LUPINE AVE	YU, MACY	1871 LUPINE AVE	MONTEREY PARK CA	91755
* 5274 003 018	1889 LUPINE AVE	YANG, J LING S	1889 LUPINE AVE	MONTEREY PARK CA	91755
* 5274 003 019	1901 LUPINE AVE	UJITA, KEVIN AND SHARON	1901 LUPINE AVE	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5274 003 020	1921 LUPINE AVE	FAN,QIANG AND	1921 LUPINE AVE	MONTEREY PARK CA	91755
* 5274 003 021	1935 LUPINE AVE	TAM,YONG H AND	1935 LUPINE AVE	MONTEREY PARK CA	91755
* 5274 003 022	1949 LUPINE AVE	LEE,YOUNG AI	1949 LUPINE AVE	MONTEREY PARK CA	91755
* 5274 003 023	1963 LUPINE AVE	MENDOZA,VIRGINA C TR	1963 LUPINE AVE	MONTEREY PARK CA	91755
* 5274 004 012	1974 HEATHER DR	TIMMONS,JENNIFER CO TR	1974 HEATHER DR	MONTEREY PARK CA	91755
* 5274 004 013	1962 LUPINE AVE	CHIU,PATRICK AND KIMBERLY	1962 LUPINE AVE	MONTEREY PARK CA	91755
* 5274 004 014	1948 LUPINE AVE	WILLNER,PAUL M TR	24332 SONGSPARROW LN	CORONA CA	92883
* 5274 004 015	1934 LUPINE AVE	HIEP MINH LUU TR	1934 LUPINE AVE	MONTEREY PARK CA	91755
* 5274 004 016	1920 LUPINE AVE	KOBAYASHI,MASASHI & HIDEKO AND	1920 LUPINE AVE	MONTEREY PARK CA	91755
* 5274 004 017	1898 LUPINE AVE	GUSTAFSON,DENNIS AND	1898 LUPINE AVE	MONTEREY PARK CA	91755
* 5274 004 018	1890 LUPINE AVE	LIANG, QUIN & YAO YAO	927 W DUARTE RD	ARCADIA CA	91007
* 5274 006 022	345 CORAL VIEW ST	MONJE,EDWARD Y AND ANGELINA	345 CORAL VIEW ST	MONTEREY PARK CA	91755
* 5274 007 025	2008 EMERALD WAY	COENRAAD,FRANS&CORNELIA C	2008 EMERALD WAY	MONTEREY PARK CA	91755
* 5274 008 001	2000 HEATHER DR	LA,LARRY AND MELISSA	2000 HEATHER DR	MONTEREY PARK CA	91755
* 5274 008 002	2004 HEATHER DR	COVARRUBIAS,ROMAN	2004 HEATHER DR	MONTEREY PARK CA	91755
* 5274 008 003	2008 HEATHER DR	READING,HOWARD CO TR	2008 HEATHER DR	MONTEREY PARK CA	91755
* 5274 008 004	2012 HEATHER DR	CHANG,HUI H	2012 HEATHER DR	MONTEREY PARK CA	91755
* 5274 008 005	2016 HEATHER DR	WONG,DONALD AND	2016 HEATHER DR	MONTEREY PARK CA	91755
* 5274 008 007	2024 HEATHER DR	NEVAREZ,DANIEL R	2024 HEATHER DR	MONTEREY PARK CA	91755
* 5274 008 008	2028 HEATHER DR	DAM,RITA	2028 HEATHER DR	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5274 008 013	2044 WHEELER DR	ZAPATA,JOE AND	2044 WHEELER DR	MONTEREY PARK CA	91755
* 5274 008 014	2046 WHEELER DR	RAMOS,LAURA	2046 WHEELER DR	MONTEREY PARK CA	91755
* 5274 008 015	2048 WHEELER DR	ORME,KATHY H ET AL	2048 WHEELER DR	MONTEREY PARK CA	91755
* 5274 008 016	2050 WHEELER DR	TERRY,BARARA M ET AL TRS	5857 GREENLEAF AVE	WHITTIER CA	90601
* 5274 008 017	2052 WHEELER DR	TSANG,DANIEL K AND BETTY T	2052 WHEELER DR	MONTEREY PARK CA	91755
* 5274 008 018	2056 WHEELER DR	LOPEZ,LEONARD J AND KATHLEEN TRS	2056 WHEELER DR	MONTEREY PARK CA	91755
* 5274 008 019	2058 WHEELER DR	YU,SHELLEY T AND ANITA S	3027 BAGLEY AVE	LOS ANGELES CA	90034
* 5274 008 020	2060 WHEELER DR	MCKIBBEN,JERRY C AND ELIZABETH J	2060 WHEELER DR	MONTEREY PARK CA	91755
* 5274 008 022	2043 EMERALD WAY	LIM,BARBARA Y AND	2043 EMERALD WAY	MONTEREY PARK CA	91755
* 5274 008 025	284 BLOOM DR	YUEN, DIANE T TRS	284 BLOOM DR	MONTEREY PARK CA	91755
* 5274 008 026	290 BLOOM DR	YONG GANG LI AND	290 BLOOM DR	MONTEREY PARK CA	91755
* 5274 008 027	294 BLOOM DR	FONG,KWONG M CO TR	294 BLOOM DR	MONTEREY PARK CA	91755
* 5274 008 028	300 BLOOM DR	WONG,VIRGINIA Q TR	300 BLOOM DR	MONTEREY PARK CA	91755
* 5274 008 029	310 BLOOM DR	WONG, SELINA T AND	310 BLOOM DR	MONTEREY PARK CA	91755
* 5274 008 030	318 BLOOM DR	KATO,ROBERT M AND KATHERINE A	1047 MC COMB WAY	MONTEREY PARK CA	91755
* 5274 008 031	326 BLOOM DR	CHOW,LOK AND SIU C	326 BLOOM DR	MONTEREY PARK CA	91755
* 5274 008 032	334 BLOOM DR	CHOW,OI CHUN	334 BLOOM DR	MONTEREY PARK CA	91755
* 5274 011 004	252 ALDERGATE ST	KIKUTA,JUDY TR	252 ALDERGATE ST	MONTEREY PARK CA	91755
* 5274 024 030	1904 MAPLEGATE ST	VAZQUEZ,MARIA L	1904 MAPLEGATE ST	MONTEREY PARK CA	91755
* 5274 024 033	245 ALDERGATE ST	NOMURA,ROGER T JR AND	245 ALDERGATE ST	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
5275 001 018	MARKLAND DR	BRADLEY MCCALL LLC	3296 E GUASTI RD STE 120	ONTARIO CA	91761
5275 001 800	501 W MARKLAND DR	SO CAL EDISON CO	2131 WALNUT GROVE 2ND FLOOR	ROSEMEAD, CA	91770
* 5275 001 022	430 POTRERO GRANDE DR	QUAD FUEL INC	2226 FAIRGREEN AVE	MONROVIA CA	91016
* 5276 004 005	775 TAYLOR DR	JUNG,MARTIN AN CAMILLA L TRS	775 TAYLOR DR	MONTEREY PARK CA	91755
* 5276 004 006	763 TAYLOR DR	NAKASHIMA,TAD N AND SETSUMI TRS	763 TAYLOR DR	MONTEREY PARK CA	91755
* 5276 004 015	733 OLIVE PL	TRAN,THAI N AND NGA T	733 OLIVE PL	MONTEREY PARK CA	91755
* 5276 004 031	1976 HOLLY OAK DR	MARTINEZ,MARIA S	1976 HOLLY OAK DR	MONTEREY PARK CA	91755
* 5276 004 032	1970 HOLLY OAK DR	ARRIOLA,M JR AND D M TRS	1970 HOLLY OAK DR	MONTEREY PARK CA	91755
5276 008 015	ORANGE AVE	GOLDSTAR DEVELOPMENT INC.	1025 WESTMONT DR	ALHAMBRA CA	91803
* 5276 008 031	750 LAUREL PL	NGUYEN, VICTORIA T AND	750 LAUREL PL	MONTEREY PARK CA	91755
5276 008 042	REPPER ST	GOLDSTAR DEVELOPMENT INC.	1025 WESTMONT DR	ALHAMBRA CA	91803
* 5276 013 001	1900 ALISAR AVE	ITO,KEIJI H AND MARY J TRS	1900 ALISAR AVE	MONTEREY PARK CA	91755
* 5276 013 003	1920 ALISAR AVE	DUONG, WILLIAM AND	1920 ALISAR AVE	MONTEREY PARK CA	91755
* 5276 013 004	1915 ALISAR AVE	KITAZAKI,SHU AND ATSUKO	1915 ALISAR AVE	MONTEREY PARK CA	91755
* 5276 013 005	1966 HOLLY OAK DR	SUWANNARAT,SURAPONG AND RATANA	1966 HOLLY OAK DR	MONTEREY PARK CA	91755
* 5276 013 006	1960 HOLLY OAK DR	FUJITA,STEVEN K TR	1960 HOLLY OAK DR	MONTEREY PARK CA	91755
* 5276 013 007	1956 HOLLY OAK DR	PERALTA,CONSTANCE TR	1956 HOLLY OAK DR	MONTEREY PARK CA	91755
* 5276 013 008	1950 HOLLY OAK DR	PARK, SUELI L	1950 HOLLY OAK DR	MONTEREY PARK CA	91755
* 5276 013 009	1946 HOLLY OAK DR	HO,FRANKLIN C	1946 HOLLY OAK DR	MONTEREY PARK CA	91755
* 5276 013 011	1936 HOLLY OAK DR	VANLOI, TAM AND	1936 HOLLY OAK DR	MONTEREY PARK CA	91755

LOS ANGELES COUNTY DECLARATION LIST
CITY OF MONTEREY PARK
 KEY OF J, CITY CODE 490 (IMPROVED AND UNIMPROVED)

DATE: 01/04/17

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
* 5276 013 012	1930 HOLLY OAK DR	JURADO,VICTOR M	PO BOX 192	ALHAMBRA CA	91802
* 5276 013 013	1926 HOLLY OAK DR	SAAVEDRA,JILL I TR	1920 HOLLY OAK DR	MONTEREY PARK CA	91755
* 5276 014 020	1880 ALISAR AVE	ORTEGA,JOSE S AND STELLA R TRS	1880 ALISAR AVE	MONTEREY PARK CA	91755
* 5276 014 042	1890 ALISAR AVE	TANIGAWA,THOMAS S & JOAN N TRS	1890 ALISAR AVE	MONTEREY PARK CA	91755
5276 018 804	ARROYO DR	SO CALIF EDISON CO	2131 WALNUT GROVE AVE 2ND FLR	ROSEMEAD, CA	91770
5276 018 806	ARROYO DR	SO CALIF EDISON CO	2131 WALNUT GROVE AVE 2ND FLR	ROSEMEAD, CA	91770
5276 020 018	KENTON DR	DEWOLFE,TERRY E AND TILDA D	1142 KENTON DR	MONTEREY PARK CA	91755
* 5276 020 023	1133 KENTON DR	DEWOLFE,TERRY E AND TILDA D	1142 KENTON DR	MONTEREY PARK CA	91755
5286 010 018	1110 E HELLMAN AVE	TRINH,LANH T AND TRAN,YEN	3838 N CHARLOTTE AVE	SAN GABRIEL CA	91776
TOTAL IMPROVED RECORDS					1347
TOTAL UNIMPROVED RECORDS					102
TOTAL RECORDS					1449



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: Old Business
Agenda Item 5-B.

TO: Honorable Mayor and Members of the City Council

FROM: Michael A. Huntley, Director of Community and Economic Development

SUBJECT: Appeal of the Planning Commission's decision for proposed Zone Change (ZC-16-01) to create a senior-citizen-housing (S-C-H) Overlay Zone, Conditional Use Permit (CU-16-04) for an affordable senior housing development, and Tentative Map No. 073741 (TM-16-02) to subdivide air rights for the construction of a 54-unit senior citizen housing condominium project at 130-206 South Chandler Avenue.

RECOMMENDATION:

It is recommended that the City Council consider:

- (1) Adopt the draft resolution memorializing its final decision from February 1, 2017;
and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On February 1, 2017, the City Council rendered a final decision in the appeal regarding 130-206 South Chandler Avenue. As noted during the meeting of February 1st, this draft resolution memorializes the City Council's final decision. Since a final decision was rendered on February 1st, no further evidence - whether testimonial or written - may be taken at this time. Adopting the resolution is simply confirmation of the City Council's previous decision. The City Council's consideration of the resolution, therefore, should be limited to ensuring that the resolution properly reflects the Council's motion at the last meeting.

On February 3, 2017, the Appellant was provided written notice regarding the City Council's decision. Additional email correspondence with the Appellant's representative confirmed that no further testimony could be taken regarding the matter and recommended that any further efforts regarding the matter be reserved for Planning Commission consideration. Copies of all correspondence are attached.

As noted in the draft Resolution, this action is not subject to further CEQA consideration.

A copy of the adopted resolution will be conveyed to both the Appellant and to the Planning Commission at its next meeting. The Planning Commission can, at that point, determine when it will consider the Appellant's revised Project application.

Respectfully submitted:

By:


Michael Huntley
Director of Community and
Economic Development

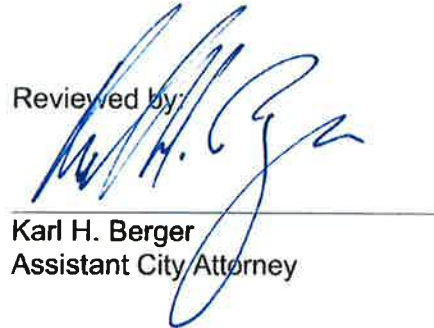
Approved by:


Ron Bow
Interim City Manager

Prepared by:


Samantha Tewasart
Senior Planner

Reviewed by:


Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment 1: Draft Resolution
- Attachment 2: Email correspondences

ATTACHMENT 1

Draft Resolution

RESOLUTION NO. ____

A RESOLUTION OF THE MONTEREY PARK CITY COUNCIL PARTIALLY GRANTING AN APPEAL (AP-16-01) BY MODIFYING A PLANNING COMMISSION DECISION DENYING A ZONE CHANGE (ZC-16-01) TO CREATE A SENIOR-CITIZEN-HOUSING (S-C-H) OVERLAY ZONE, CONDITIONAL USE PERMIT (CU-16-04) FOR AN AFFORDABLE SENIOR HOUSING DEVELOPMENT, AND TENTATIVE MAP NO. 073741 (TM-16-02) TO SUBDIVIDE AIR RIGHTS FOR THE CONSTRUCTION OF A 54-UNIT SENIOR CITIZEN HOUSING CONDOMINIUM PROJECT AT 130-206 SOUTH CHANDLER AVENUE; AND REMANDING THE MATTER BACK TO THE PLANNING COMMISSION FOR FURTHER ACTION IN ACCORDANCE WITH THIS RESOLUTION.

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: The City Council finds as follows:

- A. On December 13, 2016, the Planning Commission denied an application submitted by Latigo Canyon Development LLC (the “Appellant”) for a Zone Change (ZC-16-01), Conditional Use Permit (CU-16-04), Tentative Map (TM-16-02), and Mitigated Negative Declaration needed to permit a proposed 54-unit mixed-affordable senior housing development at 130-206 South Chandler Avenue (the “Decision”);
- B. The Appellant timely appealed the Decision to the City Council in accordance with Government Code § 66452.5 and Monterey Park Municipal Code (MPMC) § 20.04.040 on December 21, 2016 (the “Appeal”);
- C. The Appeal was scheduled for a public hearing on February 1, 2017;
- D. On February 1, 2017, the City Council opened a public hearing and took testimonial and documentary evidence regarding the Appeal. Following the public hearing, the City Council rendered a final decision as memorialized in this Resolution; and
- E. This Resolution and its findings are based upon the administrative record considered by the Planning Commission when it made the Decision and such supplementary evidence accepted by the City Council on February 1, 2017 including, without limitation, the staff reports submitted during the public hearing.

SECTION 2: *Environmental Review.* Pursuant to 14 California Code of Regulations § 15270, projects denied by a public agency are not subject to CEQA review. Consequently, the Decision did not require CEQA review. Since this Resolution does

not approve any proposed project, it too is exempt from environmental review in accordance with 14 California Code of Regulations § 15061(b)(3) since there is no possibility that this Resolution may have a significant effect on the environment.

SECTION 3: Conclusions. Based upon the administrative record, the City Council makes the following conclusions regarding the Decision:

- A. *Conditional Use Permit.* The Decision found that the Appellant could not demonstrate that the subject property is adequate in size for the proposed project. Testimony received during the public hearing indicated that there are concerns from adjacent properties relative to the proposed setbacks, building height, and number of provided parking spaces. Consequently, the City Council directed that the Planning Commission reconsider the setbacks, building height, and number of provided parking spaces based upon revised plans to be submitted by the Appellant.
- B. *Zone Change.* The Decision found that the Appellant did not provide adequate information as it relates to the building experience of the development team. The City Council directed that the City Council consider resumes to be provided for the development team by the Appellant. Additionally, the development team did not include a housing professional to address the affordability component of the proposed project. The City Council requested that the Appellant consult a housing professional. Furthermore, the City Council directed the Planning Commission to consider a pro forma to be submitted by the Appellant to address concerns relative to the number of proposed affordable dwelling units. Lastly, the City Council directed that the Planning Commission provide draft conditions of approval for City Council consideration that would require the Appellant to submit annual evidence to the City Manager, or designee, verifying that affordability and age restrictions are met.
- C. *Subdivision.* The City Council directed that the Planning Commission, if it recommended that the Project be approved, provide draft conditions of approval for City Council consideration that, among other things, would require the Appellant to provide an Ownership Selection Plan to the City Manager, or designee, which (at a minimum) gives priority to persons displaced by the construction of the project for ownership and to veterans.
- D. *Overall Conclusion.* Additional information must be submitted into the administrative record in order for the Planning Commission to render an informed decision. Accordingly, the matter is remanded to the Planning Commission for further consideration in light of the direction provided in this Resolution.

SECTION 4: Tentative Map. Based upon the findings in Section 3 and pursuant to Government Code § 66474, the City Council finds that the tentative map for the Project must be denied for the reason that the map application is inconsistent with the Monterey Park General Plan and Monterey Park Municipal Code (“MPMC”) zoning regulations for the following reasons:

- A. The General Plan designation for the project site is High Density Residential. This allows for a broad range of dwelling unit types which may be attached or detached.
- B. General Plan Land Use Element Goal 11.0 provides the City’s goal is to continue to provide opportunities for persons of all incomes to find suitable housing.
- C. General Plan Housing Element Goal 4 is to assist in providing housing that meets the needs of all economic segments of the community.
- D. As proposed, the Project would construct a total of 6 affordable units out of a total of 54 proposed dwelling units. This is inadequate to meet the expectations of the General Plan.
- E. The project site is zoned R-3 (High Density Residential) which allows a maximum of 11 units. The project cannot be developed on the project site without the zone change to Senior Citizen Housing Overlay Zone and other discretionary approvals. The tentative map, therefore, does not comply with the MPMC zoning regulations.

SECTION 5: Determination. Based upon the Conclusions set forth in Sections 3 and 4, the City Council renders the following determinations and authorizations:

- A. The City Council partially upholds the Appeal by modifying the Planning Commission’s Decision for the reasons set forth in this Resolution.
- B. This matter is remanded to the Planning Commission which is directed to reconsider the matter in accordance with the findings and conclusions in this Resolution.
- C. The City Manager, or designee, is authorized to take such action as may be needed to implement this Resolution and provide sufficient evidence to the Planning Commission in order for it to render an appropriate decision.
- D. Nothing in this Resolution is intended to, nor does it, instruct the Planning Commission regarding whether to approve the Appellant’s application for the Project. And, nothing in this Resolution precludes the Appellant from appealing a subsequent Planning Commission decision in accordance with applicable law.

SECTION 6: Reliance on Record. Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 7: Summaries of Information. All summaries of information in the findings which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding, is not based in part on that fact.

SECTION 8: Notice. The City Clerk is directed to provide a copy of this Resolution to the Planning Commission, the Appellant, and to any other person requesting a copy.

SECTION 9: Effective Date. This Resolution becomes effective immediately upon adoption and memorializes the City Council's final decision made on February 1, 2017. Note that persons dissatisfied with the City Council's decision may appeal it to a court of competent jurisdiction pursuant to Code of Civil Procedure § 1094.6. The time period for any such appeal commenced at the time the City Council rendered its decision on February 1, 2017.

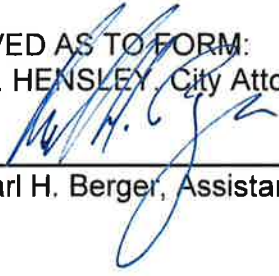
PASSED AND ADOPTED this ____ day of February, 2017.

Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 
Karl H. Berger, Assistant City Attorney

ATTACHMENT 2

Email Correspondences

Tewasart, Samantha

From: Karl Berger [kberger@hensleylawgroup.com]
Sent: Tuesday, February 07, 2017 10:02 AM
To: yung.kao@yahoo.com
Cc: Tewasart, Samantha; Bow, Ron; Huntley, Michael
Subject: MP - 130-206 S. Chandler (AP-16-01) - Request to postpone the hearing to February 1, 2017

Mr. Kao:

Per the notification you already received, the City Council rendered a final decision at its meeting on February 1, 2017. At this point, the public hearing on your client's appeal is concluded and a decision is rendered. That decision will be memorialized in resolution presented to the City Council at its next meeting on February 15, 2017. The Council, however, will not be taking additional testimony on this matter; it is simply a ministerial action to adopt the resolution.

If your client believes that there are additional matters that should be considered regarding this project, those should be presented to the Planning Commission when your client's application is next considered. You are certainly welcome to present them at that time.

At this point, however, we are done exchanging correspondence on this matter. Thank you very much for your interest.

Karl Berger,
Assistant City Attorney

From: yung.kao@yahoo.com [mailto:yung.kao@yahoo.com]
Sent: Tuesday, February 7, 2017 9:42 AM
To: Huntley, Michael <MHuntley@MontereyPark.ca.gov>
Cc: Karl Berger <kberger@hensleylawgroup.com>; Tewasart, Samantha <STewasart@MontereyPark.ca.gov>
Subject: Re: 130-206 S. Chandler (AP-16-01) - Request to postpone the hearing to February 1, 2017

It's not too late. The council expressed the desire to have more low-income units in their direction. Without a proforma no one can pinpoint how many more is a realistic number, and the council was careful not to suggest a specific number until they were put on spot by the attorney-broker. We should not hold literally a number that's arbitrarily suggested under that circumstance, but rather memorialize their intent without a specific number.

Yung Kao, CASp, NCARB

Architech | Group

235 E. Main Street, Suite 200
Alhambra, CA 91801
626.570.9989 office
626.236.0336 cell

On Monday, February 6, 2017 5:25 PM, "Huntley, Michael" <MHuntley@MontereyPark.ca.gov> wrote:

Yung,

It is a little late in the game to discuss the City's Density Bonus provisions. The City Council did not deny the project, but referred the project back to the Planning Commission. The Council provided clear direction to you

and your client as to the issues that need to be addressed before returning to the Commission, and then to the Council. That list of issues will be memorialized in a resolution by the City Council at their February 15th meeting. I would suggest that you focus your attention on addressing those issues so that the project can be presented to the Planning Commission in the near future.

Michael A. Huntley
Director of Community and Economic Development Department
City of Monterey Park
Office 626/307-1315
Direct 626/307-1463

From: yung.kao@yahoo.com [mailto:yung.kao@yahoo.com]
Sent: Monday, February 06, 2017 4:44 PM
To: Huntley, Michael
Subject: Re: 130-206 S. Chandler (AP-16-01) - Request to postpone the hearing to February 1, 2017

Yes, I do believe that the way we handle the issue of low-mod income density bonus is not consistent with state laws. Though we adopted the state mandated incentive package for affordable housing, as a policy we are using the entitlement process to create a less attractive de facto package that overrides the codified package. If I understand it correctly, the city must grant developers a density bonus that's no less attractive than what's provided in Government Code 65915 – 65918.

Yung Kao, CAsP, NCARB
Architech | Group
235 E. Main Street, Suite 200
Alhambra, CA 91801
626.570.9989 office
626.236.0336 cell

On Monday, February 6, 2017 11:53 AM, "Huntley, Michael" <MHuntley@MontereyPark.ca.gov> wrote:

Yung,

At this time, I am not sure a meeting would be necessary unless there is something else you believe is important that needs to be vetted.

Michael A. Huntley
Director of Community and Economic Development Department
City of Monterey Park
Office 626/307-1315
Direct 626/307-1463

From: yung.kao@yahoo.com [mailto:yung.kao@yahoo.com]
Sent: Friday, February 03, 2017 4:31 PM
To: Tewasart, Samantha
Cc: Kenny Tie Gao; Huntley, Michael
Subject: Re: 130-206 S. Chandler (AP-16-01) - Request to postpone the hearing to February 1, 2017

Hello Samantha and Michael,

Thanks for the notice. I will attend the next council meeting and voice my opinion during the public comments about the low-income density bonus issue, which I didn't have a chance to address last Wednesday. If you would like to have a meeting along with the city attorney to discuss about the issue before the next council meeting, I would be more than happy to participate.

Thanks,

Yung Kao, CAsp, NCARB

Architech | Group

235 E. Main Street, Suite 200

Alhambra, CA 91801

626.570.9989 office

626.236.0336 cell

On Friday, February 3, 2017 2:32 PM, "Tewasart, Samantha" <STewasart@MontereyPark.ca.gov> wrote:

Hi Yung and Kenny,

Please see the attached outcome letter for the City Council meeting on February 1, 2017.

If you have any questions, please email or contact me.

Thank you,

Samantha

City of Monterey Park

Community and Economic Development Department

Planning Division

Phone: (626) 307-1324

Fax: (626) 307-1482



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-A.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
Annie Yaung, CPFO, Controller
SUBJECT: Warrant Register for the City of Monterey Park of
February 15, 2017

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ allowing certain claims and demands per Warrant Register dated **February 15, 2017** totaling **\$460,890.85** specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **312967-313125** and e-Payables numbered **000534-000547**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

FISCAL IMPACT:

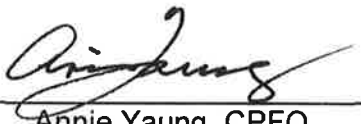
Disbursements from all funds total **\$460,890.85**.

Respectfully submitted:

Prepared by:



tn Chu Thai
Director of Management Services



Annie Yaung, CPFO
Controller

Approved By:



Ron Bow
Interim City Manager

Attachments 1: Resolution
Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
15TH DAY OF FEBRUARY 2017
TOTALING \$460,890.85 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 141,448.88
State Gas Tax Fund	3,824.87
Refuse Fund	21,728.26
City Shop Fund	30,168.16
Public Safety Impact Fee	1,559.41
Special Deposits Fund	10,085.49
Business Improvement Area #1	715.92
Water Fund	25,534.51
Water Treatment Fund	197,923.03
OPA Proposition A	103.72
Measure R Fund	3,354.94
Library Tax Fund	853.33
STC Standards/Training/Corrections	160.00
POST	615.00
Asset Forfeiture	12,620.78
CDBG Fund	618.09
Maintenance District 93-1	326.50
Prop A - Per Parcel Grant	87.47
Used Oil Recycling Block Grant	2,855.00
ELAC Instructional Serv Prog	2,290.99
City/Housing Successor Agency	4,016.50
 TOTAL	 \$ <u>460,890.85</u>

PASSED, APPROVED AND ADOPTED THE 15TH DAY OF FEBRUARY 2017.

 Mitchell Ing, Mayor
 City of Monterey Park, California

ATTEST

 Vincent D. Chang, City Clerk
 City of Monterey Park, California

RESOLUTION NO.
Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 15th day of February 2017 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

5

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ALL AMERICAN LEADERSHIP	0349-801-3201-39400	2,000.00	FIRE TRAINING		312967	2,000.00
BRIAN ANDRUS	0136-801-3101-33250	150.00	POST TRAINING		312984	150.00
ANTHEM BLUE CROSS	0010-801-5102-12330	3,122.35	01/17 MEDICAL INSURANCE		312985	
	0010-801-5102-12330	3,122.35	02/17 MEDICAL INSURANCE		312985	6,244.70
APPLEONE EMPLOYMENT SERVICES	0010-801-1704-31950	632.32	TEMPORARY STAFFING SERVICES		312968	
	0010-801-1704-31950	118.56	TEMPORARY STAFFING SERVICES		312968	
	0010-801-1704-31950	19.44	TEMPORARY STAFFING SERVICES		312968	770.32
	0010-801-1704-31950	740.14	TEMPORARY STAFFING SERVICES		312986	740.14
AT & T	0010-801-3112-32050	603.38	PHONE SERVICE		312987	
	0022-801-4206-32050	628.42	PHONE SERVICE		312987	
	0092-801-4222-32050	117.08	PHONE SERVICE		312987	1,348.88
	0010-801-3113-32050	40.28	PHONE SERVICE		312969	
	0010-801-3201-32050	46.92	PHONE SERVICE		312969	87.20
AT&T	0010-801-1404-32050	591.64	INTERNET/PHONE SERVICE		312970	
	0043-801-1404-32050	435.95	INTERNET/PHONE SERVICE		312970	
	0092-801-1404-32050	529.36	INTERNET/PHONE SERVICE		312970	
	0010-801-1408-32050	450.85	INTERNET/PHONE SERVICE		312970	
	0010-801-3112-32050	300.56	INTERNET/PHONE SERVICE		312970	
	0010-801-3201-32050	150.28	INTERNET/PHONE SERVICE		312970	
	0010-801-6001-32050	50.09	INTERNET/PHONE SERVICE		312970	
	0169-801-2201-32050	50.09	INTERNET/PHONE SERVICE		312970	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

6

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0010-801-3201-32050	199.41	INTERNET/PHONE SERVICE		312970	
	0010-801-3112-32050	1,161.14	INTERNET/PHONE SERVICE		312970	3,919.37
	0092-801-4220-32050	18.47	INTERNET/PHONE SERVICE		312988	18.47
LILLIAN BOW	0349-801-3201-39400	290.99	FIRE-CEREMONY		312989	290.99
RON BOW	0010-801-1101-39400	177.50	LEAGUE OF CA CITIES - MEETING		312971	177.50
CHARLIE'S TRIO	0075-450-0075-08420	268.52	POLICE EXPLORER (TRUST)		312990	268.52
CHARTER COMMUNICATIONS	0010-801-1404-32050	33.97	INTERNET/CABLE SERVICE		312972	
	0010-801-3112-32050	65.11	INTERNET/CABLE SERVICE		312972	
	0043-801-1404-32050	25.03	INTERNET/CABLE SERVICE		312972	
	0092-801-1404-32050	30.39	INTERNET/CABLE SERVICE		312972	154.50
	0010-801-3201-32050	574.87	INTERNET/CABLE SERVICE		312991	
	0010-801-4210-38400	89.98	INTERNET/CABLE SERVICE		312991	664.85
CITY OF MONTEREY PARK	0092-450-0092-09000	10,989.00	REFUND-WATER DEPOSIT		312973	
	0092-701-0092-07510	10,660.91-	WATER USAGE		312973	
	0092-701-0092-07510	1,458.17	REFUND WATER PAYMENT		312973	1,786.26
XU DONG DING	0010-701-0010-07430	11.98	BOOK REFUND		312992	
	0010-701-0010-07430	11.98	BOOK REFUND		312992	23.96
DIRECTV, LLC	0010-801-3230-32050	127.99	EOC SERVICES		312974	127.99

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

7

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
FEDEX OFFICE PRINTS & SHIP SERVICES	0043-850-1403-39250	1,290.32	MIDYEAR REVIEW REPORT		312993	
	0092-801-1403-39250	1,290.32	MIDYEAR REVIEW REPORT		312993	2,580.64
GOVERNMENTJOBS.COM, INC. DBA NEOGOV	0010-801-1801-39400	1,550.00	CONFERENCE - NEOGOV		312975	1,550.00
BRENDA IGLESIAS	0136-801-3101-33250	150.00	POST TRAINING		312994	150.00
MITCHELL ING	0010-801-1101-39400	110.21	ICA SEMINAR		312995	110.21
JWA URBAN CONSULTANTS INC	0169-801-2201-31850	568.00	CDBG CONSULTING		312976	
	0880-801-2207-31950	4,016.50	HOME CONSULTING		312976	4,584.50
MONTEREY PARK PETTY CASH	0010-801-3120-22200	96.57	PETTY CASH-OATH CEREMONY		312996	
	0010-801-1101-39400	80.68	PETTY CASH-REFRESHMENTS		312996	
	0010-801-3120-39700	96.15	PETTY CASH-OATH CEREMONY		312996	
	0010-801-3120-39700	96.20	PETTY CASH-OATH CEREMONY		312996	
	0010-801-1701-21350	7.40	PETTY CASH-REFRESHMENTS		312996	
	0010-801-1403-39400	83.85	PETTY CASH-MILEAGE		312996	
	0010-801-3201-22670	3.80	PETTY CASH-PROMO CEREMONY		312996	
	0010-801-3201-22670	37.45	PETTY CASH-PROMO CEREMONY		312996	
	0010-801-3201-22670	14.10	PETTY CASH-PROMO CEREMONY		312996	
	0010-801-4209-22300	89.16	PETTY CASH-BOOT J MENDIVIL		312996	
						605.36
MUSIC GEM	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	312997	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	312998	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	312999	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

8

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						190.00
MUSIC GEM	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	313000	190.00
ORANGE COUNTY SHERIFF'S DEPT	0136-801-3101-33250	165.00	POST TRAINING		313001	165.00
PACIFIC TELEMAGEMENT SERVICES	0010-801-6502-32050	228.00	PHONE SERVICE		312977	228.00
PATHOMRAT NEIL KUNAWONGSE	0092-801-6508-39860	675.00	UV COATING CARD		313002	675.00
PITNEY BOWES POSTAGE BY PHONE	0010-801-1301-31750	0.46	POSTAGE		313003	
	0010-801-1301-32200	0.92	POSTAGE		313003	
	0010-801-1403-32200	165.75	POSTAGE		313003	
	0010-801-1406-32200	333.06	POSTAGE		313003	
	0010-801-1407-32200	79.12	POSTAGE		313003	
	0010-801-1701-32200	26.46	POSTAGE		313003	
	0010-801-1702-32200	17.06	POSTAGE		313003	
	0010-801-1703-32200	7.23	POSTAGE		313003	
	0010-801-1704-32200	26.50	POSTAGE		313003	
	0010-801-1801-32200	22.99	POSTAGE		313003	
	0010-801-1802-32200	1.84	POSTAGE		313003	
	0010-801-3101-32200	15.70	POSTAGE		313003	
	0010-801-3102-32200	18.58	POSTAGE		313003	
	0010-801-3104-32200	36.84	POSTAGE		313003	
	0010-801-3113-32200	1.86	POSTAGE		313003	
	0010-801-3114-32200	85.05	POSTAGE		313003	
	0010-801-3201-32200	9.59	POSTAGE		313003	
	0010-801-3205-32200	413.27	POSTAGE		313003	
	0010-801-3210-32200	4.48	POSTAGE		313003	
	0010-801-3220-32200	10.04	POSTAGE		313003	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

9

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-4209-32200	13.30	POSTAGE		313003	
	0010-801-6001-32200	33.39	POSTAGE		313003	
	0010-801-6502-32200	28.13	POSTAGE		313003	
	0043-801-1201-32200	0.46	POSTAGE		313003	
	0043-801-4212-32200	955.25	POSTAGE		313003	
	0075-450-0075-09230	72.15	POSTAGE (TRUST)		313003	2,379.48
RUBEN SEMERENA	0136-801-3101-33250	150.00	POST TRAINING		313004	150.00
SOUTHERN CALIFORNIA EDISON CO.	0077-801-1111-31950	555.30	ELECTRICITY-BID HOLIDAY LIGHT		312978	555.30
SPRINT CORPORATION	0010-801-3115-38400	1,154.80	MOBILE DATA SERVICE	17-0126	313005	1,154.80
	0010-801-3115-38400	1,391.65	MOBILE DATA SERVICE	17-0126	313006	1,391.65
STATE BOARD OF EQUALIZATION	0060-801-4211-22250	664.92	UNDERGROUND STORAGE TANK		312979	
	0060-801-4211-22250	1,493.82	UNDERGROUND STORAGE TANK		312979	2,158.74
	0010-431	215.54	USE TAX		313007	215.54
SUPREME TROPHIES & GIFTS CO.	0010-801-3201-22670	176.18	AWARD/PLAQUES		312980	176.18
UNITED STATES POSTAL SERVICE	0043-801-6509-31880	3,800.00	CASCADES POSTAGE	17-0269	312981	3,800.00
VCA CODE GROUP	0010-701-0010-06100	2,343.66	PLAN CHECK SERVICE	17-0277	312982	
	0010-701-0010-06100	285.00	PLAN CHECK SERVICE	17-0277	312982	2,628.66
VERIZON WIRELESS	0092-801-4222-32050	152.04	WIRELESS VOICE & DATA SERVICE		312983	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

10

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
VERIZON WIRELESS	0010-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		312983	
	0010-801-3205-32050	25.46	WIRELESS VOICE & DATA SERVICE		312983	
	0010-801-3210-32050	191.54	WIRELESS VOICE & DATA SERVICE		312983	
	0010-801-3220-32050	126.53	WIRELESS VOICE & DATA SERVICE		312983	533.58
	0010-801-1408-32050	367.26	WIRELESS VOICE & DATA SERVICE		313008	
	0010-801-1701-32050	38.01	WIRELESS VOICE & DATA SERVICE		313008	
	0010-801-1702-32050	6.87	WIRELESS VOICE & DATA SERVICE		313008	
	0010-801-1703-32050	38.01	WIRELESS VOICE & DATA SERVICE		313008	
	0010-801-3112-32050	179.85	WIRELESS VOICE & DATA SERVICE		313008	
	0010-801-4209-32050	49.21	WIRELESS VOICE & DATA SERVICE		313008	
	0010-801-4212-32050	15.95	WIRELESS VOICE & DATA SERVICE		313008	
	0010-801-6517-32050	3.63	WIRELESS VOICE & DATA SERVICE		313008	
	0092-801-4220-32050	0.22	WIRELESS VOICE & DATA SERVICE		313008	
	0092-801-4221-32050	39.86	WIRELESS VOICE & DATA SERVICE		313008	
	0092-801-4222-32050	0.48	WIRELESS VOICE & DATA SERVICE		313008	4.83
MASAYOSHI YOKOTA	0010-701-0010-06850	354.00	REFUND INDUSTRIAL WASTE FEE		313009	354.00
XIAO GIANZ ZHANG	0010-701-0010-06850	354.00	REFUND INDUSTRIAL WASTE FEE		313010	354.00
TOTAL FOR PREPAID WARRANTS						46,039.12
PRINTED		46,039.12				
E-PAYABLE		0.00				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

11

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AAA ELECTRICAL SUPPLY, INC.	0010-801-4210-23400	169.05	ELECTRICAL SUPPLIES	17-0253	313011	
	0010-801-4210-23400	328.79	ELECTRICAL SUPPLIES	17-0253	313011	
	0010-801-4210-23400	205.69	ELECTRICAL SUPPLIES	17-0253	313011	703.53
ADLERHORST INTERNATIONAL INC.	0160-801-3103-22800	175.00	POLICE TRAINING	17-0083	534 *	175.00
ADVANCE PEST TERMITE CONTROL	0010-801-3113-38100	43.00	PEST CONTROL		313012	
	0010-801-3210-22750	47.00	PEST CONTROL		313012	
	0010-801-3210-22750	35.00	PEST CONTROL		313012	
	0010-801-3210-22750	42.00	PEST CONTROL		313012	
	0010-801-3113-38100	43.00	PEST CONTROL		313012	210.00
GILBERT ALVAREZ	0075-450-0075-08360	1,391.98	EE COMPUTER PROGRAM (TRUST)		313013	1,391.98
AMTECH ELEVATOR SERVICES	0010-801-4210-38400	501.65	ELEVATOR MAINTENANCE		313014	
	0010-801-6001-38100	759.15	ELEVATOR MAINTENANCE		313014	1,260.80
ANGELO PLUMBING INC	0092-801-4210-38100	752.00	PLUMBING SERVICE		313015	
	0092-801-4210-38100	1,692.00	PLUMBING SERVICE		313015	2,444.00
ARAMARK UNIFORM & CAREER APPAREL, I	0010-801-3210-39050	31.65	FIRE UNIFORM SERVICES		313016	
	0010-801-3210-39050	23.50	FIRE UNIFORM SERVICES		313016	
	0010-801-3210-39050	27.57	FIRE UNIFORM SERVICES		313016	
	0010-801-3210-39050	26.01	FIRE UNIFORM SERVICES		313016	108.73
ARC IMAGING RESOURCE - CALIFORNIA	0010-801-4212-37500	243.21	ENGINEERING PRINTER		313017	243.21
ARROYO BACKGROUND INVESTIGATIONS	0010-801-3104-31950	900.00	BACKGROUND INVESTIGATIONS	17-0078	313018	

* Indicates an E-Payable transaction

02/08/2017 3:14:32 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

12

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						900.00
ASTRO PLUMBING SUPPLY CO (DBA)	0010-801-4210-23300	326.92	PLUMBING SUPPLIES	17-0239	535 *	
	0010-801-4210-23300	253.34	PLUMBING SUPPLIES	17-0239	535 *	
	0010-801-4210-23300	421.79	PLUMBING SUPPLIES-CREDIT	17-0239	535 *	
	0010-801-5004-91738	5,005.64	PLUMBING SUPPLIES	17-0378	535 *	
	0010-801-5004-91738	185.92	PLUMBING SUPPLIES	17-0378	535 *	
	0010-801-5004-91738	173.52	PLUMBING SUPPLIES	17-0378	535 *	
	0010-801-5004-91738	194.37	PLUMBING SUPPLIES	17-0378	535 *	
	0010-801-5004-91738	211.01	PLUMBING SUPPLIES	17-0378	535 *	
						5,928.93
AUTOZONE WEST, INC	0060-801-4211-23500	50.40	FLEET PARTS/SUPPLIES-UNIT 037	17-0298	536 *	
	0060-801-4211-23500	52.19	FLEET PARTS/SUPPLIES-UNIT 084	17-0298	536 *	
	0060-801-4211-23500	182.57	FLEET PARTS/SUPPLIES	17-0298	536 *	
	0060-801-4211-23500	204.89	FLEET PARTS/SUPPLIES	17-0298	536 *	
	0060-801-4211-23500	242.86	FLEET PARTS/SUPPLIES	17-0298	536 *	
	0060-801-4211-23500	121.79	FLEET PARTS/SUPPLIES	17-0298	536 *	
						854.70
TYLER AYALA	0075-450-0075-08360	1,641.97	EE COMPUTER PROGRAM (TRUST)		313019	
						1,641.97
BEAR COMMUNICATIONS INC (DBA) BEAR	0160-801-3103-22750	1,115.78	POLICE SUPPLIES		313020	
						1,115.78
JUSTIN BIRRELL	0010-801-3220-39400	248.50	FIRE TRAINING		313021	
						248.50
ROBERT BLAKE	0075-450-0075-08360	2,500.00	EE COMPUTER PROGRAM (TRUST)		313022	
						2,500.00
BURRO CANYON SHOOTING PARK DBA	0010-801-3103-22720	400.00	POLICE RANGE FEES		313023	
	0010-801-3103-22720	380.00	POLICE RANGE FEES		313023	
						780.00

* Indicates an E-Payable transaction

02/08/2017 3:14:32 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

13

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CAAD LLC	0092-801-1406-32200	214.08	BUSINESS LIC MAILING SERVICE		313024	214.08
CALIFORNIA WATER SERVICE CO.	0092-801-4222-36300	16.97	WATER SERVICE		313025	
	0092-801-4222-36300	341.50	WATER SERVICE		313025	
	0092-801-4222-36300	28.71	WATER SERVICE		313025	
	0092-801-4222-36300	103.39	WATER SERVICE		313025	490.57
CALOX, INC	0010-801-3220-24200	72.00	FIRE MEDICAL SUPPLIES		313026	
	0010-801-3220-24200	29.75	FIRE MEDICAL SUPPLIES		313026	
	0010-801-3220-24200	21.25	FIRE MEDICAL SUPPLIES		313026	123.00
CANON FINANCIAL SERVICES, INC.	0010-801-1301-37500	1,327.50	COPIER MACHINE RENTAL		313027	
	0010-801-1403-37500	1,267.66	COPIER MACHINE RENTAL	17-0334	313027	
	0010-801-1701-37500	4,468.65	COPIER MACHINE RENTAL	17-0249	313027	
	0010-801-1701-37500	372.13	COPIER MACHINE RENTAL		313027	
	0010-801-3210-37500	656.03	COPIER MACHINE RENTAL		313027	
	0092-801-4220-37500	86.45	COPIER MACHINE RENTAL		313027	8,178.42
SIMON CHAN	0010-701-0010-06100	439.47	REFUND PLAN CHECK FEE		313028	439.47
CHARLIES TIRE RECYCLING	0060-801-4211-31950	273.00	FLEET TIRE RECYCLING		313029	273.00
CHRISTINA BRAVO	0010-801-3210-39050	15.00	FIRE UNIFORM CLEANING		313030	
	0010-801-3210-39050	30.00	FIRE UNIFORM CLEANING		313030	
	0010-801-3210-39050	17.00	FIRE UNIFORM CLEANING		313030	62.00
CITATION MANAGEMENT (DBA)	0010-701-0010-03630	4,271.16	PARKING CITATIONS SERVICE		313031	4,271.16

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

14

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CITY LASER SERVICE INC.	0010-801-3104-38400	149.15	PRINTER REPAIR		313032	149.15
CLEAN ENERGY	0109-801-4201-31950	103.72	CNG FUEL		537 *	103.72
CLINICAL LABORATORY OF	0092-801-4222-31950	10.18	WATER ANALYSIS		538 *	
	0092-801-4222-31950	108.23	WATER ANALYSIS		538 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		538 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		538 *	
	0092-801-4222-31950	108.23	WATER ANALYSIS		538 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		538 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		538 *	
	0092-801-4222-31950	879.32	WATER ANALYSIS		538 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		538 *	
	0092-801-4222-31950	877.83	WATER ANALYSIS		538 *	
	0092-801-4222-31950	108.23	WATER ANALYSIS		538 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		538 *	
	0092-801-4222-31950	176.22	WATER ANALYSIS		538 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		538 *	
	0092-801-4222-31950	108.23	WATER ANALYSIS		538 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		538 *	
	0092-801-4222-31950	976.00	WATER ANALYSIS		538 *	
	0092-801-4222-31950	508.00	WATER ANALYSIS		538 *	
	0092-801-4222-31950	468.00	WATER ANALYSIS		538 *	
	0092-801-4222-31950	15.00	WATER ANALYSIS		538 *	
	0092-801-4222-31950	15.00	WATER ANALYSIS		538 *	
	0092-801-4222-31950	15.00	WATER ANALYSIS		538 *	
	0092-801-4222-31950	15.00	WATER ANALYSIS		538 *	
	0092-801-4222-31950	15.00	WATER ANALYSIS		538 *	
	0092-801-4222-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4226-31950	10.18	WATER ANALYSIS		538 *	

* Indicates an E-Payable transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

15

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CLINICAL LABORATORY OF	0093-801-4226-31950	30.00	WATER ANALYSIS		538 *	
	0093-801-4226-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4226-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4226-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	30.52	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	115.63	WATER ANALYSIS		538 *	
	0093-801-4227-31950	40.70	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	

* Indicates an E-Payable transaction

02/08/2017 3:14:32 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

16

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CLINICAL LABORATORY OF	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4227-31950	45.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	60.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	30.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4229-31950	2,142.30	WATER ANALYSIS		538 *	
	0093-801-4229-31950	60.00	WATER ANALYSIS		538 *	
	0093-801-4229-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4229-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4229-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	

* Indicates an E-Payable transaction

02/08/2017 3:14:32 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

17

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CLINICAL LABORATORY OF	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	36.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	45.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4231-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4231-31950	10.18	WATER ANALYSIS		538 *	
	0093-801-4231-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4231-31950	15.00	WATER ANALYSIS		538 *	
	0093-801-4231-31950	15.00	WATER ANALYSIS		538 *	

* Indicates an E-Payable transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

18

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						8,048.52
COBRA FIRE PROTECTION	0010-801-4210-38100	103.30	FIRE SYS/EXTINGUISHERS SERVICE		313033	
	0010-801-4210-38100	276.03	FIRE SYS/EXTINGUISHERS SERVICE		313033	
	0010-801-4210-38100	111.80	FIRE SYS/EXTINGUISHERS SERVICE		313033	
	0010-801-4210-38100	234.50	FIRE SYS/EXTINGUISHERS SERVICE		313033	
						725.63
COMMERCIAL DOOR OF LOS ANGELES	0010-801-4210-38100	502.10	FIRE DOOR REPAIR		313034	
	0010-801-4210-38100	1,645.25	FIRE DOOR REPAIR		313034	
						2,147.35
COUNTY OF LOS ANGELES	0010-801-6517-41100	228.77	PEST CONTROL	17-0111	313035	
						228.77
CPS HUMAN RESOURCE SERVICES (DBA)	0010-801-1801-31950	1,014.20	RECRUITMENT SERVICES		313036	
						1,014.20
DAILY JOURNAL CORPORATION	0010-801-1301-31750	66.00	LEGAL NOTICE		313037	
	0092-801-1301-34050	204.00	LEGAL NOTICE	17-0073	313037	
	0092-801-4220-31950	96.00	LEGAL NOTICE		313037	
						366.00
DAY WIRELESS SYSTEMS (DBA)	0071-801-3210-38400	190.00	FIRE RADIO REPAIRS		313038	
	0071-801-3210-38400	1,282.50	FIRE RADIO REPAIRS		313038	
						1,472.50
DELL MARKETING LP	0010-801-3115-38400	46.75	COMPUTER/SUPPLIES		313039	
						46.75
DEPARTMENT OF JUSTICE	0010-801-1801-39550	196.00	FINGERPRINT PROCESSING		313040	
	0010-701-0010-03710	546.00	FINGERPRINT PROCESSING		313040	
						742.00
DEPT OF TRANSPORTATION	0022-801-4206-41100	1,379.46	TRAFFIC SIGNALS & LIGHTING	17-0121	313041	
						1,379.46
EDWARD DOMINGUEZ	0132-801-3101-33300	160.00	POLICE TRAINING		313042	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

19

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						160.00
DRIVERS LICENSE GUIDE COMPANY	0075-450-0075-09230	23.87	PUBLICATION (TRUST)		313043	
	0075-450-0075-08325	23.87	PUBLICATION (TRUST)		313043	
						47.74
E H WACHS COMPANY	0092-801-4223-38400	1,020.93	WATER EQUIPMENT SUPPLY		313044	
						1,020.93
DAVID ELLIOTT	0010-801-3103-22310	300.00	POLICE UNIFORM		313045	
						300.00
EMPIRE CLEANING SUPPLY	0010-801-3113-22600	2,459.16	JANITORIAL SUPPLIES		539 *	
						2,459.16
EUROFINS EATON ANALYTICAL, INC.	0093-801-4230-31950	3,235.00	WATER ANALYSIS	17-0358	313046	
	0093-801-4229-31950	6,005.00	WATER ANALYSIS	17-0358	313046	
	0093-801-4226-31950	3,010.00	WATER ANALYSIS	17-0358	313046	
						12,250.00
EWING IRRIGATION PRODUCTS, INC.	0092-801-4222-23700	183.37	WATER SUPPLIES	17-0138	313047	
						183.37
EZEQUIEL LOPEZ VELASCO (DBA) EFFICI	0010-801-3113-38250	2,326.88	JAIL JANITORIAL SERVICES	17-0372	313048	
						2,326.88
FEDEX OFFICE PRINTS & SHIP SERVICES	0075-450-0075-08530	511.90	SNOW VILLAGE PROGRAMS (TRUST)		313049	
						511.90
FORD OF MONTEBELLO	0060-801-4211-23500	37.85	FLEET PARTS/REPAIR-UNIT 093		313050	
	0060-801-4211-38400	646.44	FLEET PARTS/REPAIR-UNIT 093		313050	
	0060-801-4211-38400	980.51	FLEET PARTS/REPAIR-UNIT 986		313050	
						1,664.80
FS3	0010-801-3210-38400	1,236.44	FIRE EQUIPMENT/REPAIR		313051	
						1,236.44
GARVEY EQUIPMENT COMPANY	0010-801-6517-24100	402.32	PARKS SUPPLIES		313052	
						402.32

* Indicates an E-Payable transaction

02/08/2017 3:14:32 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

20

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
GOLDEN STATE WATER COMPANY	0092-801-4222-36300	57.12	WATER SERVICE		313053	57.12
GRICELDA GOMEZ	0010-801-3210-39050	17.56	FIRE-UNIFORM CLEANING		313054	
	0010-801-3210-39050	11.77	FIRE-UNIFORM CLEANING		313054	29.33
GRAINGER	0010-801-6517-22300	396.44	PARKS SUPPLIES		313055	396.44
GRM INFORMATION MANAGEMENT	0010-801-1801-38400	231.00	DOCUMENT SYSTEM SERVICES		313056	
	0010-801-1801-38400	257.42	DOCUMENT SYSTEM SERVICES		313056	
	0010-801-1301-31950	757.00	DOCUMENT SYSTEM SERVICES	17-0068	313056	
	0092-801-1301-31950	36.17	DOCUMENT SYSTEM SERVICES	17-0067	313056	
	0010-801-1801-38400	114.51	DOCUMENT SYSTEM SERVICES	17-0067	313056	1,396.10
H & H AUTO PARTS WHOLESALE	0060-801-4211-23500	97.46	FLEET PARTS/SUPPLIES-UNIT 037	17-0284	313057	97.46
MATT HALLOCK	0010-801-3230-39700	129.26	FIRE TRAINING REFRESHMENTS		313058	129.26
HANSON AGGREGATES	0110-801-4202-23600	528.78	ASPHALT	17-0237	540 *	528.78
HDL COREN & CONE	0010-801-1403-31400	4,562.50	PROPERTY TAX SERVICES	17-0357	313059	4,562.50
HEALTHFIRST MEDICAL GROUP	0010-801-1801-31900	1,417.00	PRE-EMPLOYMENT PHYSICALS		313060	1,417.00
HIGA'S AUTOMATIC TRANSMISSION	0060-801-4211-38400	2,355.65	FLEET REPAIR-UNIT 899		313061	2,355.65
HOLLIDAY ROCK CO INC	0110-801-4202-23600	476.59	STREET-REPAIR SUPPLIES		313062	
	0110-801-4202-23600	247.43	STREET-REPAIR SUPPLIES		313062	
	0110-801-4202-23600	747.54	STREET-REPAIR SUPPLIES		313062	

* Indicates an E-Payable transaction

02/08/2017 3:14:32 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

21

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,471.56
HOLLY ELECTRIC, INC. (DBA) BREA ELF	0010-801-4210-38100	2,110.58	BLDG MAINT REPAIR		313063	2,110.58
HOME DEPOT CREDIT SERVICES	0071-801-3210-38400	31.97	HARDWARE SUPPLIES	17-0262	313064	
	0071-801-3210-38400	54.94	HARDWARE SUPPLIES	17-0262	313064	
	0010-801-6517-22400	107.27	HARDWARE SUPPLIES	17-0108	313064	
	0010-801-6517-23100	14.38	HARDWARE SUPPLIES	17-0108	313064	
	0010-801-4202-23950	469.06	HARDWARE SUPPLIES	17-0214	313064	
	0010-801-6517-22400	25.76	HARDWARE SUPPLIES	17-0108	313064	
	0010-801-3210-22750	39.08	HARDWARE SUPPLIES	17-0262	313064	
	0178-801-6502-23050	87.47	HARDWARE SUPPLIES		313064	
	0010-801-6502-23050	279.15	HARDWARE SUPPLIES	17-0260	313064	
	0010-801-6502-23050	54.60	HARDWARE SUPPLIES	17-0260	313064	
	0010-801-3210-24100	141.69	HARDWARE SUPPLIES		313064	1,305.37
MITCHELL ING	0010-801-1101-11100	80.00	MAYOR'S EXPENSES		313065	
	0092-801-1101-11100	60.00	MAYOR'S EXPENSES		313065	
	0043-801-1101-11100	60.00	MAYOR'S EXPENSES		313065	200.00
INTERWEST CONSULTING GROUP, INC	0010-701-0010-06100	915.00	PLAN CHECK SERVICES	17-0276	313066	915.00
J.R. FILANC CONSTRUCTION COMPANY, I	0093-801-4224-82259	76,000.00	GROUNDWATER TREATMENT SYSTEM	17-0366	313067	
	0093-801-4224-82259	104,500.00	GROUNDWATER TREATMENT SYSTEM	17-0366	313067	180,500.00
JHM SUPPLY INC	0010-801-6517-23300	19.78	PARKS SUPPLIES	17-0112	313068	19.78
JIM'S AUTOMOTIVE SERVICE	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 054		313069	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 042		313069	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER 22
COUNCIL MEETING DATE 02/15/2017

22

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						83.40
JOHN L. HUNTER & ASSOC., INC.	0043-801-4203-31950	6,597.50	NPDES SERVICES	17-0321	313070	
	0184-801-4208-31950	390.00	USED OIL OUTREACH	17-0321	313070	
	0184-801-4208-31950	475.00	USED OIL RECYCLING	17-0321	313070	
	0184-801-4208-31950	825.00	ENVIRONMENTAL CALENDAR		313070	
	0184-801-4208-31950	825.00	ENVIRONMENTAL CALENDAR		313070	
						9,112.50
CORY KILBURN	0010-801-3220-39400	248.50	FIRE TRAINING		313071	
						248.50
KNIGHT COMMUNICATIONS INC	0160-801-3115-31700	10,250.00	SYSTEM MANAGEMENT SERVICE	17-0122	313072	
	0010-801-1301-38400	497.17	SYSTEM MANAGEMENT SERVICE		313072	
	0010-801-1404-38400	464.96	SYSTEM MANAGEMENT SERVICE		313072	
	0043-801-1404-38400	548.29	SYSTEM MANAGEMENT SERVICE		313072	
	0092-801-1404-38400	714.97	SYSTEM MANAGEMENT SERVICE		313072	
	0010-801-1701-38400	376.67	SYSTEM MANAGEMENT SERVICE		313072	
	0010-801-1702-38400	376.67	SYSTEM MANAGEMENT SERVICE		313072	
	0010-801-1703-38400	376.67	SYSTEM MANAGEMENT SERVICE		313072	
	0010-801-1801-38400	733.75	SYSTEM MANAGEMENT SERVICE		313072	
	0010-801-3115-38400	1,282.50	SYSTEM MANAGEMENT SERVICE		313072	
	0010-801-3201-38400	897.50	SYSTEM MANAGEMENT SERVICE		313072	
	0022-801-4202-38400	524.08	SYSTEM MANAGEMENT SERVICE		313072	
	0092-801-4210-38400	386.75	SYSTEM MANAGEMENT SERVICE		313072	
	0060-801-4211-38400	1,716.66	SYSTEM MANAGEMENT SERVICE		313072	
	0043-801-4212-38400	552.92	SYSTEM MANAGEMENT SERVICE		313072	
	0092-801-4220-38400	1,628.33	SYSTEM MANAGEMENT SERVICE		313072	
	0131-801-6001-38400	853.33	SYSTEM MANAGEMENT SERVICE		313072	
	0010-801-6502-38400	1,110.83	SYSTEM MANAGEMENT SERVICE		313072	
						23,292.05
KNOWLES-MCNIFF	0010-801-1404-31700	783.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

23

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
KNOWLES-MCNIFF	0043-801-1404-31700	3,850.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	
	0092-801-1404-31700	3,908.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	
	0010-801-3115-31700	599.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	
	0010-801-3220-31700	209.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	
	0092-801-4221-31700	989.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	
	0093-801-4226-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	
	0093-801-4227-31700	259.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	
	0093-801-4228-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	
	0093-801-4229-31700	199.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	
	0093-801-4231-31700	265.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	
	0093-801-4232-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	
	0010-801-6001-31700	803.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313073	12,500.00
LIEBERT CASSIDY WHITMORE	0043-801-1601-31600	122.50	LEGAL SERVICES-GENERAL		313074	
	0043-801-1601-31600	409.50	LEGAL SERVICES-POA NEGOTIATION		313074	
	0043-801-1601-31600	58.50	LEGAL SERVICES-PCOA MOU REVIEW		313074	
	0043-801-1601-31600	97.50	LEGAL SERVICES-FIRE MOU REVIEW		313074	
	0043-801-1601-31600	234.00	LEGAL SERVICES-PD MOU REVIEW		313074	
	0010-801-1801-31951	318.50	LEGAL SERVICES-PD APPEAL		313074	
	0010-801-1801-31953	539.00	LEGAL SERVICES-PW DISCIPLINE		313074	
	0010-801-1801-31955	220.50	LEGAL SERVICES-MS DISCIPLINE		313074	2,000.00
LIFE-ASSIST INC	0010-801-3220-24200	32.46	FIRE SUPPLIES	17-0079	313075	
	0010-801-3220-24200	243.03	FIRE SUPPLIES	17-0079	313075	
	0010-801-3220-24200	134.20	FIRE SUPPLIES	17-0079	313075	
	0010-801-3220-22350	248.30	FIRE SUPPLIES	17-0079	313075	
	0010-801-3220-24200	424.28	FIRE SUPPLIES	17-0079	313075	
	0010-801-3220-22350	408.00	FIRE SUPPLIES	17-0079	313075	1,490.27

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

24

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
LOS ANGELES COUNTY DEPT OF	0010-701-0010-06850	635.73	INDUSTRIAL WASTE PERMIT		313076	
	0010-701-0010-06850	5,041.97	INDUSTRIAL WASTE INSPECTION		313076	5,677.70
LOS ANGELES COUNTY DEPT. OF	0092-801-4222-41100	426.14	TRAFFIC SIGNALS MAINTENANCE	17-0252	313077	426.14
LOS ANGELES COUNTY FIRE DEPT.	0060-801-3210-38400	4,731.93	FIRE TRUCK REPAIR	17-0320	313078	4,731.93
BETTY LU	0010-801-1301-31750	75.00	ELECTION OUTREACH		313079	75.00
	0010-801-1801-39400	1,240.00	TUITION REIMBURSEMENT		313080	1,240.00
MAK FIRE PROTECTION ENGINEERING & C	0010-701-0010-06330	170.00	FIRE PLAN CHECK	17-0080	313081	170.00
ADAM MALOUF	0010-801-3220-39400	248.50	FIRE TRAINING		313082	248.50
MCMASTER-CARR SUPPLY CO.	0092-801-4222-23400	12.89	WATER SUPPLIES	17-0169	313083	
	0092-801-4222-23400	73.52	WATER SUPPLIES	17-0169	313083	
	0092-801-4222-23700	139.98	WATER SUPPLIES	17-0169	313083	
	0092-801-4222-23700	171.17	WATER SUPPLIES	17-0169	313083	
	0092-801-4222-23700	328.96	WATER SUPPLIES	17-0169	313083	726.52
MCNEILL SECURITY AND FIRE SYSTEMS	0092-801-4222-31950	1,031.69	ALARM SERVICES		313084	1,031.69
MICHAEL BAKER INTERNATIONAL, INC.	0010-801-5004-96081	17,075.68	GARFIELD TRANSIT VILLAGE SVCS	17-0315	313085	17,075.68
MIG	0075-450-0075-08660	1,464.01	ENVIRONMENTAL SERVICES (TRUST)	17-0264	313086	
	0075-450-0075-08660	1,218.75	ENVIRONMENTAL SERVICES (TRUST)	17-0264	313086	2,682.76

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

25

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MISSION FENCE & PATIO BUILDERS	0092-801-4222-23700	13.01	WATER PARTS		313087	13.01
MISSION SUPER HARDWARE	0010-801-6517-23050	12.27	HARDWARE SUPPLIES	17-0114	313088	
	0010-801-6517-23050	16.18	HARDWARE SUPPLIES	17-0114	313088	
	0010-801-6517-23050	7.31	HARDWARE SUPPLIES	17-0114	313088	
	0010-801-3210-38400	15.84	HARDWARE SUPPLIES	17-0263	313088	
	0010-801-3210-22750	7.06	HARDWARE SUPPLIES	17-0263	313088	
	0092-801-4222-23700	43.15	HARDWARE SUPPLIES	17-0160	313088	101.81
MR. ROOTER PLUMBING (DBA)	0010-801-4210-38100	875.00	PLUMBING SERVICES		313089	
	0010-801-4210-38100	950.00	PLUMBING SERVICES		313089	
	0010-801-4210-38100	500.00	PLUMBING SERVICES		313089	2,325.00
MULTIPLIER INDUSTRIES LLC	0160-801-3103-22750	1,080.00	POLICE RADIO BATTERIES		313090	1,080.00
NATIONAL BUSINESS FURNITURE	0010-801-3113-22600	653.29	OFFICE FURNITURE		313091	
	0010-801-3104-38400	531.00	OFFICE FURNITURE		313091	
	0010-801-3120-22750	1,340.55	OFFICE FURNITURE		313091	2,524.84
NETWORK INNOVATIONS US INC.	0010-801-3230-32050	31.02	EOC PHONE SERVICE		313092	31.02
O'REILLY AUTO PARTS	0010-801-3210-38400	81.53	FIRE PARTS/SUPPLIES		313093	
	0060-801-4211-22250	304.46	FLEET PARTS/SUPPLIES		313093	
	0060-801-4211-23500	56.38	FLEET PARTS/SUPPLIES-UNIT	17-0297	313093	442.37
OFFICE DEPOT INC.	0043-801-4212-21250	31.34	OFFICE SUPPLIES		313094	
	0043-801-4212-21250	168.59	OFFICE SUPPLIES		313094	
	0043-801-4212-21250	103.65	OFFICE SUPPLIES		313094	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

26

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE DEPOT INC.	0043-801-4212-21250	35.74	OFFICE SUPPLIES		313094	
	0043-801-4212-21250	138.98	OFFICE SUPPLIES		313094	
	0010-801-3114-21350	49.68	OFFICE SUPPLIES	17-0075	313094	
	0176-801-6516-21350	326.50	OFFICE SUPPLIES	17-0100	313094	
	0010-801-6517-21350	5.69	OFFICE SUPPLIES	17-0100	313094	
	0010-801-6517-21350	194.31	OFFICE SUPPLIES	17-0100	313094	
	0010-801-6517-21350	1.43	OFFICE SUPPLIES		313094	
	0092-801-4222-24100	632.91	OFFICE SUPPLIES	17-0174	313094	
	0010-801-4209-21350	278.28	OFFICE SUPPLIES	17-0223	313094	
	0010-801-4209-21350	69.57	OFFICE SUPPLIES	17-0223	313094	
	0010-801-3104-22750	80.26-	OFFICE SUPPLIES-CREDIT		313094	
	0010-801-4209-21350	108.01	OFFICE SUPPLIES	17-0223	313094	
	0010-801-4209-21350	56.79	OFFICE SUPPLIES	17-0223	313094	
	0010-801-4209-21350	898.22	OFFICE SUPPLIES	17-0223	313094	
	0010-801-3210-21350	13.16	OFFICE SUPPLIES	17-0199	313094	
	0010-801-1702-21350	82.78	OFFICE SUPPLIES	17-0042	313094	
	0010-801-1703-22750	63.59	OFFICE SUPPLIES	17-0042	313094	
	0010-801-1701-21350	61.71	OFFICE SUPPLIES	17-0042	313094	
	0010-801-1702-21350	38.84	OFFICE SUPPLIES	17-0042	313094	
	0010-801-3114-21350	17.39	OFFICE SUPPLIES	17-0075	313094	
	0010-801-3114-21350	17.93-	OFFICE SUPPLIES-CREDIT	17-0075	313094	
	0010-801-3114-21350	60.66	OFFICE SUPPLIES	17-0075	313094	
	0010-801-3114-21350	426.06	OFFICE SUPPLIES	17-0075	313094	
	0010-801-3114-21350	27.93	OFFICE SUPPLIES	17-0075	313094	
	0010-801-3112-38400	9.23	OFFICE SUPPLIES		313094	
	0010-801-3112-38400	123.49	OFFICE SUPPLIES		313094	
	0010-801-6502-21250	57.43	OFFICE SUPPLIES		313094	
	0010-801-6502-21250	40.44	OFFICE SUPPLIES		313094	
	0010-801-6502-21250	10.29-	OFFICE SUPPLIES-CREDITS		313094	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

27

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE DEPOT INC.	0010-801-6502-21350	18.69	OFFICE SUPPLIES		313094	
	0010-801-6502-21350	113.85	OFFICE SUPPLIES		313094	
	0043-801-4212-21250	12.39	OFFICE SUPPLIES		313094	
	0043-801-4212-21250	187.23	OFFICE SUPPLIES		313094	
						4,346.08
OFFICE SOLUTIONS	0010-801-1301-22750	60.14	OFFICE SUPPLIES		541 *	
	0010-801-1301-22750	29.53-	OFFICE SUPPLIES-CREDIT		541 *	
	0010-801-1301-21250	79.17	OFFICE SUPPLIES		541 *	
	0010-801-1301-21300	171.92	OFFICE SUPPLIES		541 *	
	0010-801-1301-21250	39.68	OFFICE SUPPLIES		541 *	
	0010-801-1301-21350	48.56	OFFICE SUPPLIES		541 *	
	0010-801-1407-22750	45.15	OFFICE SUPPLIES	17-0052	541 *	
						415.09
PACIFIC TRUCK EQUIP.	0060-801-4211-23500	406.80	FLEET PARTS-UNIT 912		313095	
						406.80
PARKHOUSE TIRE, INC.	0060-801-4211-23500	2,327.02	FLEET TIRES		313096	
						2,327.02
PROSOURCE FACILITY SUPPLY	0010-801-1407-38250	380.96	JANITORIAL SUPPLIES		313097	
						380.96
PRUDENTIAL OVERALL SUPPLY	0060-801-4211-22150	24.55	SHOP RAG		542 *	
	0010-801-3210-22150	14.01	SHOP RAG		542 *	
	0060-801-4211-22150	24.55	SHOP RAG		542 *	
	0010-801-3210-22150	14.01	SHOP RAG		542 *	
	0060-801-4211-22150	24.55	SHOP RAG		542 *	
	0010-801-3210-22150	14.01	SHOP RAG		542 *	
	0060-801-4211-22300	25.00	UNIFORMS		542 *	
	0060-801-4211-22300	25.00	UNIFORMS		542 *	
	0060-801-4211-22300	25.00	UNIFORMS		542 *	

* Indicates an E-Payable transaction

02/08/2017 3:14:32 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

28

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						190.68
QUILL CORPORATION	0010-801-3205-21250	88.03	OFFICE SUPPLIES		313098	
	0010-801-3205-21250	49.03-	OFFICE SUPPLIES-CREDIT		313098	
						39.00
R S D REFRIGERATION	0010-801-4210-23050	44.76	AIR CONDITIONING PARTS	17-0240	313099	
						44.76
MARGARET RAMIREZ	0010-801-1301-31950	25.00	COUNCIL PRESENTATION PHOTO		313100	
						25.00
RENTAL CAR FIN CORP.	0010-701-0010-03630	53.00	REFUND PARKING CITATION		313101	
						53.00
S C FUELS (DBA)	0060-801-4211-22250	9,507.62	FUEL	17-0349	313102	
						9,507.62
S7 GRAPHICS	0010-801-1301-31750	244.69	ELECTION T-SHIRTS		313103	
						244.69
SAN GABRIEL VALLEY ECONOMIC	0010-801-1704-31860	1,950.00	ICSC EXHIBIT SHARE COST		313104	
						1,950.00
SAN GABRIEL VALLEY WATER CO.	0093-801-4233-22900	140.73	WATER SERVICES		313105	
	0093-801-4233-22900	109.69	WATER SERVICES		313105	
	0092-801-4222-36300	54.40	WATER SERVICES		313105	
						304.82
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	26.06	PROPANE	17-0036	313106	
	0060-801-4211-22250	22.80	PROPANE	17-0036	313106	
	0060-801-4211-22250	40.44	PROPANE	17-0036	313106	
						89.30
SUSAN SAXE-CLIFFORD, PH.D.	0010-801-1801-31900	900.00	PSYCHOLOGICAL EVALUATION		313107	
	0010-801-1801-31900	450.00	PSYCHOLOGICAL EVALUATION		313107	
	0010-801-1801-31900	450.00	PSYCHOLOGICAL EVALUATION		313107	
						1,800.00

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER 28
COUNCIL MEETING DATE 02/15/2017

29

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
SIERRA DISPLAY INC	0077-801-1111-31950	160.62	HOLIDAY LIGHT LAMP REPLACEMENT		313108	160.62
SMART & FINAL #321	0010-801-3210-22150	168.08	FIRE SUPPLIES		313109	168.08
SNAP-ON INDUSTRIAL, A DIVISION OF I	0060-801-4211-38400	542.17	FLEET TOOLS/SUPPLIES	17-0116	543 *	542.17
SOURCE GRAPHICS, INC	0010-801-3230-21300	104.92	PRINTER SERVICES		313110	
	0010-801-3230-21200	400.00	PRINTER SERVICES		313110	504.92
STETSON ENGINEERS, INC	0092-801-4222-31950	166.93	NPDES PERMIT APPLICATION	17-0311	313111	166.93
SUPER PRINT LITHOGRAPHICS INC	0010-801-1702-39250	117.35	YARD SALE PERMITS APPLICATION		313112	
	0010-801-1701-39250	117.34	YARD SALE PERMITS APPLICATION		313112	
	0010-801-1702-39250	205.50	HOME OCCUPATION INSPECTION RPT		313112	440.19
SUPERIOR COURT OF CALIFORNIA - COUN	0010-701-0010-03620	10,122.18	CITATION PROCESSING		313113	10,122.18
TOM'S CLOTHING & UNIFORMS INC	0075-450-0075-08420	69.49	UNIFORMS-N GUZMAN (TRUST)		313114	
	0075-450-0075-08420	69.49	UNIFORMS-D GARCIA (TRUST)		313114	
	0075-450-0075-08420	69.49	UNIFORMS-K ESCANDON (TRUST)		313114	
	0010-801-3114-22310	300.00	UNIFORMS-D CASEY	17-0087	313114	
	0010-801-3103-22310	625.00	UNIFORMS-P YNIGUEZ	17-0087	313114	
	0010-801-3113-22310	19.57	UNIFORMS-E DOMINGUEZ	17-0087	313114	
	0010-801-3104-22310	73.40	UNIFORMS-R MINOR	17-0087	313114	
	0010-801-3104-22310	107.67	UNIFORMS-L SALAZAR	17-0087	313114	
	0010-801-3101-22320	265.73	UNIFORMS-L STAAL	17-0087	313114	
	0010-801-3101-22320	8.81	UNIFORMS-S CODAY	17-0087	313114	
	0010-801-4209-22300	74.37	UNIFORMS-J HERNANDEZ	17-0184	313114	

* Indicates an E-Payable transaction

02/08/2017 3:14:32 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

30

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
TOM'S CLOTHING & UNIFORMS INC	0010-801-4209-22300	300.00	UNIFORMS-R RIVAS	17-0184	313114	
	0010-801-4209-22300	101.37	UNIFORMS-E BOBADILLA	17-0184	313114	
	0010-801-3210-22310	409.31	UNIFORMS-J GIN	17-0129	313114	
	0060-801-3210-38400	195.75	UNIFORMS-JUMP SUITE		313114	2,689.45
TRANSTECH	0184-801-4208-31950	340.00	WASTE HAULING & RECYCLING SVCS		313115	340.00
TURF STAR INC	0060-801-4211-23500	23.70	FLEET PARTS-UNIT 070		313116	
	0060-801-4211-23500	183.11	FLEET PARTS-UNIT 070		313116	206.81
TURNOUT MAINTENANCE COMPANY LLC	0010-801-3210-22300	34.00	FIRE UNIFORM CLEAN/REPAIR		313117	34.00
U S SAFETY AND SUPPLY COMPANY	0092-801-4223-22300	97.45	WATER SUPPLIES	17-0181	313118	97.45
UC REGENTS	0010-801-3220-39400	2,784.92	FIRE-CONTINUED EDUCATION	17-0268	313119	2,784.92
V & V MANUFACTURING INC	0010-801-3103-22750	84.86	POLICE BADGES		313120	
	0010-801-3103-22750	56.57	POLICE BADGES		313120	141.43
VULCAN MATERIAL CO	0110-801-4202-23600	1,354.60	ASPHALT		313121	1,354.60
WALTERS WHOLESALE ELECTRIC CO	0010-801-4210-23400	12.08	BLDG MAINT SUPPLIES		313122	
	0010-801-4210-23400	139.89	BLDG MAINT SUPPLIES		313122	151.97
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	12.20	FLEET PARTS/SUPPLIES-UNIT 949	17-0285	544 *	
	0060-801-4211-23500	66.05	FLEET PARTS/SUPPLIES-UNIT 949	17-0285	544 *	
	0060-801-4211-23500	83.30	FLEET PARTS/SUPPLIES-UNIT 949	17-0285	544 *	
	0060-801-4211-23500	43.20	FLEET PARTS/SUPPLIES-UNIT 014	17-0285	544 *	

* Indicates an E-Payable transaction

02/08/2017 3:14:32 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

31

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	224.92	FLEET PARTS/SUPPLIES-UNIT 014	17-0285	544 *	
	0060-801-4211-23500	59.90	FLEET PARTS/SUPPLIES-UNIT 845	17-0285	544 *	
	0060-801-4211-23500	105.63	FLEET PARTS/SUPPLIES	17-0285	544 *	
	0060-801-4211-23500	190.49	FLEET PARTS/SUPPLIES	17-0285	544 *	
	0060-801-4211-23500	331.01	FLEET PARTS/SUPPLIES-UNIT 978	17-0285	544 *	
	0060-801-4211-23500	19.57	FLEET PARTS/SUPPLIES-UNIT 032	17-0285	544 *	
	0060-801-4211-23500	94.50	FLEET PARTS/SUPPLIES-UNIT 035	17-0285	544 *	
	0060-801-4211-23500	42.19	FLEET PARTS/SUPPLIES-UNIT 032	17-0285	544 *	
	0060-801-4211-23500	53.04	FLEET PARTS/SUPPLIES-UNIT 057	17-0285	544 *	
	0060-801-4211-23500	18.38	FLEET PARTS/SUPPLIES-UNIT 057	17-0285	544 *	
	0060-801-4211-23500	545.29	FLEET PARTS/SUPPLIES	17-0285	544 *	
	0060-801-4211-23500	316.72	FLEET PARTS/SUPPLIES-UNIT 092	17-0285	544 *	
	0060-801-4211-23500	87.12	FLEET PARTS/SUPPLIES-UNIT 945	17-0285	544 *	
	0060-801-4211-23500	344.32	FLEET PARTS/SUPPLIES-UNIT 073	17-0285	544 *	
	0060-801-4211-23500	112.49	FLEET PARTS/SUPPLIES-CREDIT	17-0285	544 *	
	0060-801-4211-23500	78.48	FLEET PARTS/SUPPLIES-CREDIT	17-0285	544 *	
						2,446.86
WESTCO SERVICE COMPANY	0010-801-4210-38150	1,073.00	AIR CONDITIONING REPAIR		313123	
	0010-801-4210-38150	1,250.00	AIR CONDITIONING REPAIR		313123	
						2,323.00
WESTERN WATER WORKS SUPPLY CO.	0092-801-4222-23700	698.18	WATER PARTS/SUPPLIES	17-0258	313124	
						698.18
WHITTIER FERTILIZER CO.	0010-801-6517-22100	28.58	PARKS SUPPLIES	17-0107	545 *	
						28.58
X-IGENT PRINTING, INC	0043-801-4212-32200	1,000.00	CARD PRINTING	17-0375	546 *	
	0043-801-4208-39250	500.00	CARD PRINTING	17-0375	546 *	
	0043-801-4208-39740	512.62	CARD PRINTING	17-0375	546 *	
						2,012.62
XANADU SERVICE SYSTEM	0010-801-6517-38250	3,650.00	JANITORIAL SERVICES	17-0346	313125	

* Indicates an E-Payable transaction

02/08/2017 3:14:32 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

32

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						3,650.00
ZUMAR INDUSTRIES, INC.	0022-801-4206-23800	104.10	STREET SIGNS & SUPPLIES		547 *	
	0022-801-4206-23800	126.06	STREET SIGNS & SUPPLIES		547 *	
	0022-801-4206-23800	81.75	STREET SIGNS & SUPPLIES		547 *	
	0022-801-4206-23800	981.00	STREET SIGNS & SUPPLIES		547 *	
						1,292.91
	TOTAL FOR REGULAR WARRANTS					414,851.73
	PRINTED	389,824.01				
	E-PAYABLE	25,027.72				

* Indicates an E-Payable transaction

02/08/2017 3:14:32 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017

33

TOTAL FOR PREPAID WARRANTS	46,039.12
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	389,824.01
TOTAL FOR PRINTED E-PAYABLES	25,027.72
TOTAL WARRANTS	460,890.85
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	44
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	115
TOTAL E-PAYABLES PRINTED	14
TOTAL CHECKS ISSUED	173

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 02/15/2017
FUND SUMMARY

34

FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	22,908.92	118,539.96	141,448.88
0022	STATE GAS TAX FUND	628.42	3,196.45	3,824.87
0043	REFUSE FUND	6,507.01	15,221.25	21,728.26
0060	CITY SHOP FUND	2,158.74	28,009.42	30,168.16
0071	PUBLIC SAFETY IMPACT FEE FUND	0.00	1,559.41	1,559.41
0075	SPECIAL DEPOSITS FUND	1,100.67	8,984.82	10,085.49
0077	BUSINESS IMPROVEMENT AREA #1	555.30	160.62	715.92
0092	WATER FUND	4,639.48	20,895.03	25,534.51
0093	WATER TREATMENT FUND	0.00	197,923.03	197,923.03
0109	OPA PROPOSITION A	0.00	103.72	103.72
0110	MEASURE R FUND	0.00	3,354.94	3,354.94
0131	LIBRARY TAX FUND	0.00	853.33	853.33
0132	STC STANDARDS/TRAINING/CORREC	0.00	160.00	160.00
0136	POST	615.00	0.00	615.00
0160	ASSET FORFEITURE	0.00	12,620.78	12,620.78
0169	CDBG FUND	618.09	0.00	618.09
0176	MAINTENANCE DISTRICT 93-1	0.00	326.50	326.50
0178	PROP A - PER PARCEL GRANT	0.00	87.47	87.47
0184	USED OIL RECYCLING BLOCK GRANT	0.00	2,855.00	2,855.00
0349	ELAC INSTRUCTIONAL SERV PROG	2,290.99	0.00	2,290.99
0880	CITY/HOUSING SPECIAL REVENUE	4,016.50	0.00	4,016.50
TOTAL		46,039.12	414,851.73	460,890.85



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-B.

TO: The Honorable Mayor and City Council
FROM: Joseph Leon, City Treasurer
SUBJECT: Monthly Investment Report – January 2017

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

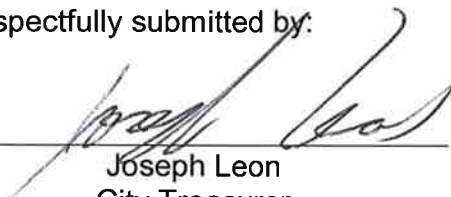
EXECUTIVE SUMMARY:

As of January 31, 2017 invested funds for the City of Monterey Park is \$81,764,099.85.

BACKGROUND:

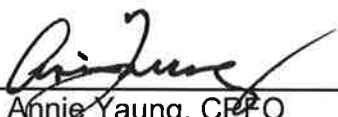
In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months.

Respectfully submitted by:



Joseph Leon
City Treasurer

Prepared by:



Annie Young, CFP®
Controller

Approved by:



Ron Bow
Interim City Manager



Chu Thai
Director of Management Services

**CITY OF MONTEREY PARK
INVESTMENT REPORT
AS OF JANUARY 31, 2017**

INSTITUTION NAME	PURCHASE DATE	MATURITY DATE	INTEREST RATE	% OF PORTFOLIO	AMOUNT
INVESTMENTS:					
CERTIFICATES OF DEPOSIT					
AMERICAN PLUS BANK	12/02/15	12/02/17	1.15%		240,000.00
ASIAN PACIFIC NATIONAL BANK	03/04/16	03/03/17	1.00%		200,000.00
CATHAY BANK	08/14/16	08/14/18	1.20%		100,000.00
CATHAY BANK	10/07/15	04/07/17	1.20%		150,000.00
EVERTRUST BANK	11/14/16	11/15/17	1.20%		100,000.00
EVERTRUST BANK	10/12/16	10/12/17	1.15%		150,000.00
FIRST GENERAL BANK	08/15/15	08/15/17	1.00%		240,000.00
PLAZA BANK	08/30/16	02/28/18	1.25%		245,000.00
PREFERRED BANK	06/06/16	06/06/17	1.10%		100,000.00
PREFERRED BANK	03/03/16	03/03/17	1.15%		140,000.00
ROYAL BUSINESS BANK	03/04/16	03/04/17	1.10%		100,000.00
ROYAL BUSINESS BANK	02/04/16	02/04/17	1.00%		140,000.00
ROYAL BUSINESS BANK	06/23/16	06/23/17	1.15%		250,000.00
DISCOVER BANK	05/13/15	05/15/17	0.95%		240,000.00
BLUE HILLS BANK	05/30/14	05/30/17	0.95%		240,000.00
ALLY BK MIDVALE UTAH	09/17/15	09/18/17	1.25%		245,000.00
COMENITY CAP BK SALT LAKE CITY	09/21/15	09/21/18	1.70%		245,000.00
BMW BK NORTH AMERICA	09/23/15	09/18/17	1.20%		245,000.00
MERRICK BK SOUTH JORDAN UTAH	09/30/15	03/30/17	0.90%		245,000.00
KEY BANK, N.A.	09/30/15	10/02/17	1.15%		245,000.00
SALLIE MAE BANK	10/07/15	10/09/18	1.65%		245,000.00
GOLDMAN SACHS BANK	10/14/15	10/16/17	1.15%		245,000.00
CAPITAL ONE NATL BANK	10/21/15	10/23/17	1.15%		245,000.00
MEDALLION BANK	10/26/15	04/26/18	1.25%		245,000.00
WEBBANK	10/30/15	07/30/18	1.25%		245,000.00
WELLS FARGO BANK	11/12/15	11/13/18	1.40%		245,000.00
BMO HARRIS BANK	11/18/15	11/20/17	1.25%		245,000.00
BANKUNITED NATL ASSN.	11/25/15	05/24/17	0.90%		245,000.00
COMPASS BANK BIRMINGHAM	12/09/15	12/11/17	1.30%		245,000.00
CADENCE BANK	02/10/16	02/18/18	1.25%		245,000.00
SANTANDER BANK	02/17/16	08/17/17	1.00%		245,000.00
INVESTOR BANK	02/25/16	05/25/17	0.85%		245,000.00
WORLDS FOREMOST BANK	04/07/16	04/05/19	1.35%		200,000.00
JP MORGAN CHASE BANK	04/19/16	04/19/19	1.20%		245,000.00
BANK NORTH CAROLINA THOMASVILLE	05/27/16	02/27/18	1.00%		245,000.00
FIRST NATIONAL BANK	06/17/16	06/18/18	1.10%		245,000.00
AMERICAN EXPRESS CENTURION BANK	12/01/16	12/03/18	1.40%		245,000.00
FIRST MERCHANTS BANK	12/30/16	06/28/19	1.50%		245,000.00
WHITNEY BANK	01/25/17	01/25/19	1.55%		245,000.00
TOTAL CDs (39)		Average	1.200%	10.36%	<u>8,470,000.00</u>
LA COUNTY TREASURY POOL		ON DEMAND	1.010%	89.25%	<u>72,975,970.44</u>
LOCAL AGENCY INVESTMENT FUND		ON DEMAND	0.680%	0.39%	<u>318,129.41</u>
TOTAL INVESTMENTS				100.00%	<u>\$ 81,764,099.85</u>
BANK BALANCE: ⁽¹⁾					<u>\$ 4,489,111.88</u>

AVERAGE MATURITY DAYS	57
AVERAGE INTEREST RATE FOR THE MONTH	1.027%
THE CITY'S INVESTMENT HAS SUFFICIENT LIQUIDITY TO MEET THE CITY'S EXPENDITURE REQUIREMENTS FOR THE NEXT 180 DAYS. THE 180-DAY LIQUIDITY DISCLOSURE IS REQUIRED PER GOVERNMENT CODE 53646.	
INTEREST EARNINGS FOR 2ND QUARTER 2016-2017 (CUMULATIVE)	<u>\$ 160,521.00</u>
THERE HAVE BEEN NO VARIANCES TO THE INVESTMENT POLICY.	
3-MONTH T-BILL	<u>0.51%</u>
CERBT STRATEGY 1 FYTD RETURN:	<u>2.67%</u>
(1) Bank balance is maintained to cover outstanding warrants and payroll checks as well as compensated balances.	



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-C.

TO: The Honorable Mayor and City Council

FROM: Vincent D. Chang, City Clerk

SUBJECT: City Council Minutes

RECOMMENDATION:

It is recommended that the City Council

- (1) Approve the minutes from the regular meeting of January 18, 2017 and the special meeting of January 18, 2017; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

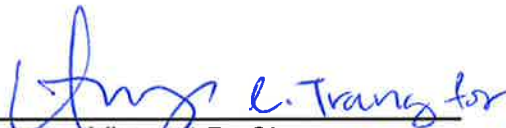
None.

FISCAL IMPACT:

None.

Respectfully submitted,

Prepared by:



Vincent D. Chang
City Clerk



Timothy Huynh
Minutes Clerk

Approved By:



Ron Bow
Interim City Manager

Attachments: January 18, 2017 regular meeting minutes
January 18, 2017 special meeting minutes

ATTACHMENT 1
Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
JANUARY 18, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, January 18, 2017 at 6:30 p.m.

CALL TO ORDER:

Vice Mayor Real Sebastian called the meeting to order at 6:30 p.m.

ROLL CALL:

Interim City Manager Bow called the roll:

Council Members Present: Peter Chan, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: Mitchell Ing

Also Present: Interim City Manager Ron Bow, City Attorney Mark Hensley

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

CLOSED SESSION - The City Council adjourned to Closed Session at 6:30 p.m.

**1. CONFERENCE LEGAL COUNSEL, EXISTING LITIGATION – GOVERNMENT
CODE SECTION 54956.9(d) – Number of Cases: 1**

Ying Chen, et al. v. City of Monterey Park, et al.

(filed August 24, 2014)

LASC Case Number: BC556199

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 6:54 p.m.

Action Taken: No reportable action taken during Closed Session.

Vincent D. Chang
City Clerk

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
JANUARY 18, 2017**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, January 18, 2017 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Vice Mayor Real Sebastian called the meeting to order at 7:05 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Stephen Lam, Hans Liang, Teresa Real
Sebastian

Council Members Absent: Mitchell Ing

ALSO PRESENT: Interim City Manager Ron Bow, City Attorney Mark Hensley, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Management Services Chu Thai, Director of Human Resources Tom Cody, Director of Recreation & Community Services Dan Costley, Director of Community & Economic Development Michael Huntley, Controller Annie Yaung, Interim Public Works Director Tito Haes, Water Utility Manager Frank Heldman, Assistant City Engineer Rey Alfonso, Police Captain Steve Coday, Recreation Superintendent Robert Aguirre, Principal Management Analyst Bonnie Tam

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

Interim City Manager Ron Bow requested that Presentations be heard before Oral and Written Communications.

ORAL AND WRITTEN COMMUNICATIONS

This item was heard after Agenda Item 1-A.

- Wing Low, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Albert Chang, representative for Friends of Rowland Unified School District Foundation, spoke in support for Athens to be the primary waste collection service.
- Jessica Ramos, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- J. R. Ozubak, CEO of West San Gabriel Valley's Boys and Girls Club, spoke in support for Athens to be the primary waste collection service.
- Eileen Ta, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Jason Wang, representative for KCAL Insurance Agency, spoke in support for Athens to be the primary waste collection service.
- Jesse Chang, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Maximiano Mariscal and Joe Ortiueros, representatives for Athens, spoke in support for Athens to be the primary waste collection service.
- David Barron, representative for the Greater Monterey Park Chamber of Commerce, spoke regarding upcoming events for the Chamber.
- Casey Kitchel, a resident of Monterey Park, spoke regarding the increasing traffic in Monterey Park.
- Marvella Muro, representative for Los Angeles County Museum of Art, spoke regarding an Art Exhibition at Vincent Price Art Museum.
- Anna Chu, representative for Project Neo, spoke in support for Athens to be the primary waste collection service.
- William Wheeler, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Lilian Deloza Gutierrez, a representative for Los Angeles County Metro, spoke regarding the East-side extension of the Gold Line.
- Michelle Hsu, a business owner in Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Gigi Yam, a business owner in Monterey Park, spoke in support for Athens to be the primary waste collection service.

- Xiayi Zhiang, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Linda Wong, a business owner and resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.

1. PRESENTATIONS

1A. LOS ANGELES COUNTY CHIEFS ASSOCIATION

This item was heard before Oral and Written Communications.

Police Chief Jim Smith was presented with an award from the Los Angeles County Chiefs' Association by Arcadia's Chief of Police Robert Guthrie and Los Angeles County District Attorney Jackie Lacey.

Action Taken: Discussion only, no action taken.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF JANUARY 18, 2017

See Successor Agency minutes.

2B. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT – DECEMBER 2016

See Successor Agency minutes.

This is the end of Successor Agency (SA) items.

3. CITY OF MONTEREY PARK CONSENT CALENDAR

None.

4. PUBLIC HEARING

None.

5. OLD BUSINESS

None.

6. NEW BUSINESS

6A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF JANUARY 18, 2017

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered 312577-312705 and e-Payables numbered 000509-000516.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11890 allowing certain claims and demands per Warrant Register dated January 18, 2017 totaling \$501,698.11 and specifying the funds out of which the same are to be paid.

Motion: Moved by Council Member Chan and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing
Abstain: Council Members: None

Resolution No. 11890, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED THE 18th DAY OF JANUARY 2017 TOTALING \$501,698.11 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

6B. MONTHLY INVESTMENT REPORT – DECEMBER 2016

As of December 31, 2016 invested funds for the City of Monterey Park is \$76,235,626.83.

Action Taken: The City Council received and filed the monthly investment report.

Motion: Moved by Council Member Chan and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing
Abstain: Council Members: None

6C. PROFESSIONAL SERVICE AGREEMENTS FOR COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIPS PROGRAM SERVICES

Every year the City of Monterey Park receives Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) funds from

the United States Department of Housing and Urban Development (HUD). Under this federal program, the City is obligated to spend HOME Investment Partnership program funds exclusively to create affordable housing for low-income households or rehabilitate existing residential dwelling unit who owner meets specific income requirements. The CDBG funds are a more flexible spending program that addresses a wide range of unique community development needs with the understanding that the City is ultimately meeting a national objective(s) that expand economic opportunities and fulfill community needs that benefit low to moderate-income households.

Due to the complexity of federal regulations and limited staffing in the Community and Economic Development Department, the City retained the services of JWA Urban Consultants to provide technical assistance and monitoring of the City's CDBG and HOME programs. The existing Professional Services Agreement has been in place since 2012. JWA had also provided similar services to the city before 2012 as well.

Staff circulated an RFP to qualified companies and individual professionals and conducted interviews with five companies that responded to the RFP. Based on the needs of the community and available funding for the services, staff is recommending that the City Council direct the City Manager to execute professional service agreements with Priscila Davila & Associates to provide CDBG and Home administrative services, and HP Housing Programs to manage the City's Housing Rehabilitation Program and monitor the affordable housing assets in the community.

Public Speakers:

- City Clerk Chang read into the record a written communication by Mayor Ing requesting Agenda Item 6-C, Professional Service Agreements for Community Development Block Grant and HOME Investment Partnerships Program Services, to be postponed to a future meeting.

Action Taken: The City Council authorized the Interim City Manager to enter into 3-year professional service agreements with Priscila Davila & Associates and HP Housing Programs to provide CDBG and HOME services in a form approved by the City Attorney as amended to change the amounts of the agreements to \$20,000 for Priscilla Davila & Associates and \$65,000 to HP Housing Programs.

Motion: Moved by Council Member Liang and seconded by Council Member Lam, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Ing
Abstain:	Council Members:	None

6D. AWARD OF FRANCHISE AGREEMENTS FOR RESIDENTIAL AND COMMERCIAL WASTE COLLECTION AND RECYCLING SERVICES

On September 21, 2016, the City Council approved the release of a Request for Applications (RFA) for residential and commercial waste collection and recycling franchises to companies that had been qualified to apply for these franchises.

The City received one application for residential services from Athens Services and three applications for commercial services from Athens Services, NASA Services and Ware Disposal. Staff is requesting that the City Council award an exclusive residential franchise to Athens Services, and award either non-exclusive commercial franchises to Ware Disposal, Athens Services, and/or NASA Services, or an exclusive commercial franchise to Ware (the lowest bidder).

Public Speakers:

- City Clerk Chang read into the record a written communication by Caleb Kowk, a resident of Monterey Park, expressing his support for Athens Services to be the primary waste collection service.
- City Clerk Chang read into the record a written communication by Mayor Ing requesting Agenda Item 6-D, Award of Franchise Agreements for Residential and Commercial Waste Collection and Recycling Services, to be postponed to a future meeting.
- Gary Clifford, representative for Athens Services, spoke in support for Athens to be the primary waste collection service.
- Mark Hein, representative for Ware Disposal, addressed some concerns brought up by residents and business owners regarding having multiple franchises.
- Nancy Arcuri, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Steve Ramirez, a representative for the Greater Monterey Park Chamber of Commerce, spoke in support for Athens to be the primary waste collection service.
- Mary Lanfor, a resident of Monterey Park, was called but was not present.
- Theresa Amador, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- David Barron, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.

- Konan Tien, representative for the World Journal, spoke in support for Athens to be the primary waste collection service.
- Francisco Alonso, a resident of Monterey Park, spoke in regards to having only one hauler and stated that it should be Athens.
- Lenora Hall, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Kathy Chow, a resident of Monterey Park, was called but was not present.
- John Cases, a resident of Monterey Park and employee of Athens, spoke in support for Athens to be the primary waste collection service.
- Delario Robinson, a resident of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- John Lu, a business owner of Monterey Park, spoke in support for Athens to be the primary waste collection service.
- Edwin Hernandez, a resident of Monterey Park and employee of Athens, spoke in support for Athens to be the primary waste collection service.

Recommendation: It is recommended that the City Council (1) award an exclusive franchise contract for residential waste collection and recycling services to Athens Services; (2) award non-exclusive franchise contracts for commercial waste collection and recycling services to Ware Disposal, Athens Services, and/or NASA Services, or an exclusive contract to Ware Disposal; and (3) adopt a resolution making findings in accordance with CEQA, adopting a Negative Declaration, and authorizing the Mayor to execute franchise agreements in a form approved by the City Attorney in accordance with Monterey Park Municipal Code Chapter 6.09.

Action Taken: The City Council awarded an exclusive franchise contract for residential waste collection and recycling services to Athens Services.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Ing
Abstain:	Council Members:	None

Action Taken: The City Council awarded non-exclusive franchise contracts for commercial waste collection and recycling services to Ware Disposal and Athens Services.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing
Abstain: Council Members: None

Action Taken: The City Council adopted Resolution No. 11891 making findings in accordance with California Environmental Quality Act, adopting a Negative Declaration, and authorizing the Mayor to execute franchise agreements in a form approved by the City Attorney in accordance with Monterey Park Municipal Code Chapter 6.09.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing
Abstain: Council Members: None

Resolution No. 11891, entitled:

A RESOLUTION MAKING FINDINGS IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; ADOPTING A NEGATIVE DECLARATION; AND AUTHORIZING THE MAYOR TO EXECUTE FRANCHISE AGREEMENTS IN A FORM APPROVED BY THE CITY ATTORNEY IN ACCORDANCE WITH MONTEREY PARK MUNICIPAL CODE CHAPTER 6.09

Action Taken: The City Council changed the 180 day cancellation notice period to 90 days for the commercial waste hauler agreement.

Motion: Moved by Vice Mayor Real Sebastian and, after further discussion, Vice Mayor Real Sebastian withdrew her motion.

RECESSED AND RECONVENED

The City Council recessed at 10:25 p.m. and reconvened with all council members present at 10:34 p.m.

6E. ADOPTING A RESOLUTION AUTHORIZING ADVERTISEMENT FOR IMPROVEMENTS OF THE EXISTING GARVEY RANCH PARK BASKETBALL COURTS

Staff is preparing bid specifications for the improvements of the existing basketball courts at Garvey Ranch Park. Staff requests City Council authorization to advertise the project for bids.

Action Taken: Council Member Chan declared a potential conflict of interest and left the dais as he lives within 500 feet of the project site. The City Council adopted Resolution No. 11892 authorizing staff to advertise for the improvements of the Existing Garvey Ranch Park Basketball Courts.

Motion: Moved by Council Member Lam and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Chan, Ing
Abstain: Council Members: None

Resolution No. 11892, entitled:

A RESOLUTION APPROVING THE BID SPECIFICATIONS FOR THE GARVEY RANCH PARK IMPROVEMENTS OF EXISTING BASKETBALL COURTS PROJECT PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT

6F. PURCHASE OF PARTS AND MATERIALS FOR WATER PIPELINES

Throughout the course of the year, staff purchases various parts and materials to maintain the City's water pipelines. On December 27, 2016, the City completed a bid process pursuant to Monterey Park Municipal Code Chapter 3.20 for purchasing water pipeline parts and materials. The purchased parts and materials are installed by City staff. Staff requests City Council authorization for the Interim City Manager to enter into separate one-year contracts with Dangelo Co., Western Water Works Supply Co., S&J Supply Co., Inc., HD Supply, and United Water, in a form approved by the City Attorney, for a combined total not to exceed \$150,000 a year for water pipeline supplies.

Action Taken: The City Council authorized the Interim City Manager to enter into separate one-year contracts with Dangelo Co., Western Water Works Supply Co., S&J Supply Co., Inc., HD Supply, and United Water, in a form approved by the City Attorney, for a combined total not to exceed \$150,000 to purchase water pipeline parts and materials.

Motion: Moved by Council Member Laing and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing
Abstain: Council Members: None

EXTENSION OF COUNCIL MEETING

Action Taken: The City Council made a motion to extend the City Council Meeting to 11:15 p.m.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote.

Ayes: Council Members: Chan, Lam, Real Sebastian
Noes: Council Members: Liang
Absent: Council Members: Ing
Abstain: Council Members: None

6G. APPROVAL OF RESOLUTION TO CHANGE STREET NAME FROM GREENWOOD AVENUE TO MARKET PLACE DRIVE, AND ACCEPT RENAMED PORTION OF MARKET PLACE DRIVE INTO CITY'S ROADWAY SYSTEM

M & M Realty Partners, the owner and developer of the Monterey Park Market Place project, has requested a change of the street name entering the Market Place from Potrero Grande Drive. Staff is requesting the City Council's approval of a resolution changing the street name from Greenwood Avenue to Market Place Drive to designate the Monterey Park entrance into the Market Place project. The resolution would also accept the renamed portion of Market Place Drive into the City's roadway system.

Action Taken: The City Council adopted Resolution No. 11893 changing the street name of Greenwood Avenue to Market Place Drive, and accepted the renamed portion of Market Place Drive into the City's roadway system.

Motion: Moved by Council Member Lam and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing
Abstain: Council Members: None

Resolution No. 11893, entitled:

A RESOLUTION TO CHANGE THE STREET NAME OF GREENWOOD AVENUE TO MARKET PLACE DRIVE AND ACCEPT THE RENAMED PORTION OF MARKET PLACE DRIVE INTO THE CITY'S ROADWAY SYSTEM PURSUANT TO STREETS AND HIGHWAYS CODE § 1806

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Council Member Chan, Liang, and Lam announced that the Lunar New Year Festival will be postponed to January 27, 2017 – January 28, 2017.

Vice Mayor Real Sebastian announced that there will be a homeless count on January 24, 2017 and a Metroplex outreach meeting that is scheduled for January 24, 2017.

8. CLOSED SESSION
None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 11:09 p.m.

Vincent D. Chang
City Clerk



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-D.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
SUBJECT: Award of RFP for Enterprise Resource Planning System

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorize the city manager to execute a contract with Tyler Technologies for an Enterprise Resource Planning system for \$413,085 in a form approved by the city attorney.
2. Appropriate \$713,085 Technology Internal Service Fund (0063) balance to this project which includes \$305,000 for miscellaneous software, hardware, installation and support.
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

City staff is seeking approval to purchase an Enterprise Resource Planning (ERP) system to replace its current finance software to improve workflow functionality and fiscal reporting throughout all departments in the City. More financial information will be available, and staff will have the ability to process financial transaction electronically.

The project requires replacement of ERP software, update of server hardware, data conversion, project management and staff training. Finance modules in the ERP include general accounting, budgeting, accounts payable, cash management, contract management, fixed assets, project and grant accounting, purchasing, HR management, payroll, accounts receivable, document management, analytics and reporting. Fully implemented, maintenance costs will decrease by approximately \$100,000 per year.

BACKGROUND:

The City's current finance system was created by Knowles McNiff and is 15 years old. The annual cost for our current system is \$150,000 which includes an on-site programmer to handle custom programming for all changes to accommodate proper and effective functionality. The Knowles McNiff system includes payroll, accounts payable, finance, budgeting, vendor and purchasing modules. Although the Knowles McNiff system provides reliability and reporting functionality for our financial operation, it lacks current modern enterprise system features, such as dashboard capacity, purchase orders and warrant processing with automated workflow processes, and self service kiosk for payroll desk, which would enable the City to function more efficiently and with much greater effectiveness. The \$150,000 annual maintenance expense is approximately \$100,000 higher than other municipal ERP systems' maintenance costs.

Of highest concern, the City is too dependent on one Knowles-McNiff programmer to maintain the system.

City Staff prepared specifications for a Requests for Proposal (RFP) for an ERP that would provide a fully integrated solution for the City that would be cost effective, secure, streamlined, intuitive and efficient (Attachment 2). The specifications called for a system capable of eliminating duplicate data entry, eliminate the need for reliance on excel, word, or other systems for day-to-day processing and activities, provide enhanced user-friendly reporting capabilities, offer an intuitive interface, ensure stability, provide an online workflow of documents and processes to ensure timely and efficient functionality.

On February 2, 2016, RFPs were sent out to nine vendors and the City received three proposals: Tyler Technologies New World, Tyler Technologies Munis, and Accela Springbrook. Following the receipt of the proposals Accela Springbrook withdrew its proposal, and staff determined the two remaining proposals merit further evaluation.

ERP Proposals Received

	*Accela Springbrook	Tyler Technologies Munis	Tyler Technologies New World
Software Pricing	\$44,668	\$298,100	\$265,150
Implementation Services	\$83,125	\$147,900	\$126,880
Data Conversion Services	\$17,400	\$26,100	\$27,600
Travel Expenses	Did not state	\$45,000	\$40,000
Discount		(55,068)	(47,727)
Initial Cost	\$145,193	\$472,100	\$419,630
Annual Maintenance	Did not state	\$53,848	\$47,727

*Accela withdrew its proposal

A Selection Committee and key staff representing all departments were present during the demonstrations to see how each system module worked and asked questions related to the systems' applicability to Monterey Park. Each presentation took place over a 2 day period. After the demonstrations, the Selection Committee concluded that Tyler Technologies Munis is the preferred ERP and worth further investigations. Staff contacted the cities of Lakewood, Santa Monica, Monrovia, Santa Barbara, Culver City, and Glendale to ask about their implementation of Tyler Technologies Munis. Staff also contacted several Tyler Technologies New World cities to ask why they chose that vendor over others.

Finally, a site visit to the City of Newport Beach was coordinated on July 28, 2016 to evaluate real-world utilization of Tyler Munis. Newport Beach's team of 15 staff members hosted a full-day discussion and demonstration for Monterey Park's staff. The agenda (Attachment 3) covered items such as implementation, reporting, payroll and cash receipts.

The City's Technology Committee, consisting of technology experts in the Police Department, Fire Department, Public Works, Community Development, Community Services, Human Resources, Management Services and Library, recommends the Tyler Technologies Munis ERP system. The team unanimously agreed that the Tyler Technologies Munis proposed system provided the best option for the City and possessed the following:

- A user-friendly and familiar end-user interface;
- Comprehensive and intuitive electronic workflow; and
- Easy-to-use reporting tools for staff with non-technical backgrounds;
- Employee and vendor self-service portals;
- A robust content management system that stores and easily retrieves electronic copies of documents such as purchase orders, invoices, and payments.
- An evergreen philosophy which states that the City will not be charged additional license fees for any future enhancement releases;

With a better understanding of Tyler Technologies Munis' functionalities and capabilities, staff refined the system requirements and reduced the price quote (Attachment 1). Implementing a new ERP requires a new server, and staff also recommends investing in a Virtual Storage Attached Network (VSAN). The hyper-converged server would consolidate the approximate 24 enterprise applications from a cluster of physical servers into a two node system. It is also time to update the office suite software. The City purchased Office 2007 approximately 10 years ago, and has frugally used the same version. Tyler Technologies Munis requires MSOffice 2017 to take advantage of its reporting and system integration functionalities. Staff recommends purchasing 50 licenses for this implementation and the additional 250 licenses during the upcoming budget process.

Projected Tyler Technologies Munis Implementation Cost

	One-Time Cost	Ongoing
Software Licensing	\$183,560	\$41,491
Implementation Cost	\$150,675	
Data Conversion	\$27,700	
3rd Party Hardware, Software and Services	\$1,650	
Estimated Travel Expenses	\$49,500	
Tyler Technologies Munis Software Total	\$413,085	
Hardware / Server Update	\$225,000	
Software Update - Office 2017	\$50,000	
Programming support	\$20,000	
Additional staff support	\$10,000	
Hardware and Setup Total	\$305,000	
TOTAL	\$718,085	

FISCAL IMPACT:

Funds are available for the ERP system, software and hardware in the City's technology fund account.

Respectfully submitted by:



Chu Thai
Director of Management Services

Prepared by:



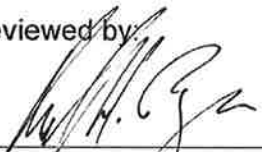
Tim Shay
Support Services Manager

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachments:

- 1) Tyler Technologies Munis Agreement and Price Quote
- 2) Tyler Technologies Munis Full Proposal

ATTACHMENT 1
Tyler Technologies Munis
Agreement and Price Quote



Quoted By: Henrik Beijar
 Date: 6/29/2016
 Quote Expiration: 12/25/2016
 Quote Name: City of Monterey Park, CA-ERP-Munis
 Quote Number: 2016-21494
 Quote Description: 20160628 Pref 20 UB opt

Sales Quotation For

City of Monterey Park
 320 W Newmark Ave
 Monterey Park, California 91754
 Phone (626) 307-1458

Tyler Software and Related Services

Description	License	Impl. Days	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
Financials:						
Accounting/GL/BG/AP	\$53,550.00	20 @ \$1,275.00	\$25,500.00	\$10,600.00	\$89,650.00	\$9,639.00
Cash Management	\$10,250.00	4 @ \$1,275.00	\$5,100.00	\$0.00	\$15,350.00	\$1,845.00
Contract Management	\$6,050.00	3 @ \$1,275.00	\$3,825.00	\$4,000.00	\$13,875.00	\$1,089.00
Fixed Assets	\$12,300.00	5 @ \$1,275.00	\$6,375.00	\$0.00	\$18,675.00	\$2,214.00
Project & Grant Accounting	\$10,250.00	4 @ \$1,275.00	\$5,100.00	\$0.00	\$15,350.00	\$1,845.00
Purchasing	\$22,550.00	10 @ \$1,275.00	\$12,750.00	\$2,700.00	\$38,000.00	\$4,059.00
Payroll/HR:						
HR Management	\$7,700.00	5 @ \$1,275.00	\$6,375.00	\$0.00	\$14,075.00	\$1,386.00
Payroll w/ESS	\$16,100.00	13 @ \$1,275.00	\$16,575.00	\$10,400.00	\$43,075.00	\$2,898.00
Revenue:						
Accounts Receivable	\$11,000.00	8 @ \$1,275.00	\$10,200.00	\$0.00	\$21,200.00	\$1,980.00
General Billing	\$5,000.00	4 @ \$1,275.00	\$5,100.00	\$0.00	\$10,100.00	\$900.00
Productivity:						
Tyler Forms Processing	\$9,500.00	0 @ \$1,275.00	\$0.00	\$0.00	\$9,500.00	\$1,900.00

Tyler Software and Related Services

Description	License	Impl. Days	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
Tyler Content Manager SE	\$20,000.00	4 @ \$1,275.00	\$5,100.00	\$0.00	\$25,100.00	\$3,600.00
Munis Analytics & Reporting	\$45,200.00	10 @ \$1,275.00	\$12,750.00	\$0.00	\$57,950.00	\$8,136.00
Sub-Total:	\$229,450.00		\$114,750.00	\$27,700.00	\$371,900.00	\$41,491.00
<i>Less Discount:</i>	<i>\$45,890.00</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$45,890.00</i>	<i>\$41,491.00</i>
TOTAL:	\$183,560.00	90	\$114,750.00	\$27,700.00	\$326,010.00	\$0.00

Other Services

Description	Quantity	Unit Price	Unit Discount	Extended Price
Additional Service Days	7	\$1,275.00	\$0.00	\$8,925.00
AP/PR Check Recon Import	1	\$1,000.00	\$0.00	\$1,000.00
AP Positive Pay Export Format	1	\$3,000.00	\$0.00	\$3,000.00
Install Fee - New Server Install-WIN	1	\$6,000.00	\$0.00	\$6,000.00
Project Planning Services	1	\$6,000.00	\$0.00	\$6,000.00
PR Positive Pay Export Format	1	\$3,000.00	\$0.00	\$3,000.00
Tyler Forms Library - Financial	1	\$1,800.00	\$0.00	\$1,800.00
Tyler Forms Library - General Billing	1	\$2,000.00	\$0.00	\$2,000.00
Tyler Forms Library - Payroll	1	\$1,200.00	\$0.00	\$1,200.00
Tyler Forms Library - Personnel Action	1	\$1,000.00	\$0.00	\$1,000.00
Tyler Forms Processing Configuration	1	\$2,000.00	\$0.00	\$2,000.00
TOTAL:				\$35,925.00

3rd Party Hardware, Software and Services

Description	Quantity	Unit Price	Unit Discount	Total Price	Unit Maintenance	Unit Maintenance Discount	Total Year One Maintenance
Tyler Secure Signature System with 2 Keys	1	\$1,650.00	\$0.00	\$1,650.00	\$0.00	\$0.00	\$0.00
<i>3rd Party Hardware Sub-Total:</i>			<i>\$0.00</i>	<i>\$1,650.00</i>			<i>\$0.00</i>
TOTAL:				\$1,650.00			\$0.00

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$183,560.00	\$0.00
Total Tyler Services	\$178,375.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$1,650.00	\$0.00
Summary Total	\$363,585.00	\$0.00
Contract Total	\$363,585.00	
(Excluding Estimated Travel Expenses)		
Estimated Travel Expenses	\$49,500.00	

Detailed Breakdown of Conversions (included in Contract Total)

Description	Unit Price	Unit Discount	Extended Price
Accounting Opt 1 - Actuals	\$1,500.00	\$0.00	\$1,500.00
Accounting Opt 2 - Budgets	\$1,500.00	\$0.00	\$1,500.00
Accounting Standard COA	\$2,000.00	\$0.00	\$2,000.00
Accounts Payable Opt 1 - Checks	\$1,600.00	\$0.00	\$1,600.00
Accounts Payable Opt 2 - Invoice	\$2,400.00	\$0.00	\$2,400.00
Accounts Payable Standard Master	\$1,600.00	\$0.00	\$1,600.00
Contracts	\$4,000.00	\$0.00	\$4,000.00
Payroll - Option 1 Deductions	\$1,800.00	\$0.00	\$1,800.00
Payroll - Option 2 Accrual Balances	\$1,500.00	\$0.00	\$1,500.00
Payroll - Option 3 Accumulators	\$1,400.00	\$0.00	\$1,400.00
Payroll - Option 4 Check History	\$1,200.00	\$0.00	\$1,200.00
Payroll - Option 5 Earning/Deduction Hist	\$2,500.00	\$0.00	\$2,500.00
Payroll - Standard	\$2,000.00	\$0.00	\$2,000.00
Purchasing - Purchase Orders - Standard	\$2,700.00	\$0.00	\$2,700.00
TOTAL:			\$27,700.00

Optional Tyler Software & Related Services

Description	License	Impl. Days	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
Financials:						
Bid Management	\$6,150.00	3 @ \$1,275.00	\$3,825.00	\$0.00	\$9,975.00	\$1,107.00
Performance Based Budgeting	\$16,400.00	10 @ \$1,275.00	\$12,750.00	\$0.00	\$29,150.00	\$2,952.00
Work Orders, Fleet & Facilities Management	\$14,100.00	15 @ \$1,275.00	\$19,125.00	\$12,000.00	\$45,225.00	\$2,538.00
Revenue:						
Tyler Cashiering	\$21,000.00	5 @ \$1,275.00	\$6,375.00	\$0.00	\$27,375.00	\$3,780.00
UB Interface	\$8,250.00	3 @ \$1,275.00	\$3,825.00	\$0.00	\$12,075.00	\$1,485.00
UB Special Assessments	\$10,000.00	8 @ \$1,275.00	\$10,200.00	\$0.00	\$20,200.00	\$1,800.00
Utility Billing CIS	\$23,000.00	19 @ \$1,275.00	\$24,225.00	\$19,300.00	\$66,525.00	\$4,140.00
Productivity:						
Citizen Self Service	\$11,000.00	1 @ \$1,275.00	\$1,275.00	\$0.00	\$12,275.00	\$1,980.00
eProcurement	\$10,000.00	1 @ \$1,275.00	\$1,275.00	\$0.00	\$11,275.00	\$1,800.00
Tyler Content Manager Enterprise Upgrade (Existing CL w/Tyler Content Manager SE)	\$18,000.00	6 @ \$1,275.00	\$7,650.00	\$0.00	\$25,650.00	\$3,240.00
Additional:						
CAFR Statement Builder	\$13,750.00	3 @ \$1,275.00	\$3,825.00	\$0.00	\$17,575.00	\$2,475.00
Fixed Assets Opt 1 - History - D	\$0.00	0 @ \$1,275.00	\$0.00	\$1,800.00	\$1,800.00	\$0.00
Fixed Assets Std Master - D	\$0.00	0 @ \$1,275.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00
General Billing Opt 1 - Recurring Invoices - D	\$0.00	0 @ \$1,275.00	\$0.00	\$2,700.00	\$2,700.00	\$0.00
General Billing Opt 2 - Bills - D	\$0.00	0 @ \$1,275.00	\$0.00	\$4,000.00	\$4,000.00	\$0.00
General Billing Std CID - D	\$0.00	0 @ \$1,275.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00
MUNIS Disaster Recovery Service	\$0.00	0 @ \$1,275.00	\$0.00	\$0.00	\$0.00	\$10,373.00
Payroll - Option 10 Certifications - B	\$0.00	0 @ \$1,275.00	\$0.00	\$1,400.00	\$1,400.00	\$0.00

Optional Tyler Software & Related Services

Description	License	Impl. Days	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
Payroll - Option 11 Education - B	\$0.00	0 @ \$1,275.00	\$0.00	\$1,400.00	\$1,400.00	\$0.00
Payroll - Option 7 PM Action History - B	\$0.00	0 @ \$1,275.00	\$0.00	\$1,400.00	\$1,400.00	\$0.00
Payroll - Option 8 Position Control - B	\$0.00	0 @ \$1,275.00	\$0.00	\$1,400.00	\$1,400.00	\$0.00
Payroll - Option 9 State Retirement Tables - B	\$0.00	0 @ \$1,275.00	\$0.00	\$1,400.00	\$1,400.00	\$0.00
Project Grant Accounting Opt 1 - Actuals - D	\$0.00	0 @ \$1,275.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00
Project Grant Accounting Opt 2 - Budgets - D	\$0.00	0 @ \$1,275.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00
Project Grant Accounting Standard - D	\$0.00	0 @ \$1,275.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00
Sub-Total:	\$151,650.00		\$94,350.00	\$56,300.00	\$302,300.00	\$37,670.00
<i>Less Discount:</i>	<i>\$6,023.00</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$6,023.00</i>	<i>\$21,852.00</i>
TOTAL:	\$145,627.00	74	\$94,350.00	\$56,300.00	\$296,277.00	\$15,818.00

Optional Other Services

Description	Quantity	Unit Price	Discount	Extended Price
Source Code Escrow	1	\$1,500.00	\$0.00	\$1,500.00
Tyler Content Manager Enterprise Upgrade Installation	1	\$1,500.00	\$0.00	\$1,500.00
Tyler Forms Library - Utility Billing	1	\$4,500.00	\$0.00	\$4,500.00
TOTAL:				\$7,500.00

Optional Conversion Details (Prices Reflected Above)

Description	Unit Price	Unit Discount	Extended Price
Fixed Assets Opt 1 - History	\$1,800.00	\$0.00	\$1,800.00
Fixed Assets Std Master	\$3,000.00	\$0.00	\$3,000.00
General Billing Opt 1 - Recurring Invoices	\$2,700.00	\$0.00	\$2,700.00
General Billing Opt 2 - Bills	\$4,000.00	\$0.00	\$4,000.00
General Billing Std CID	\$1,500.00	\$0.00	\$1,500.00
Payroll - Option 10 Certifications	\$1,400.00	\$0.00	\$1,400.00
Payroll - Option 11 Education	\$1,400.00	\$0.00	\$1,400.00
Payroll - Option 7 PM Action History	\$1,400.00	\$0.00	\$1,400.00

Optional Conversion Details (Prices Reflected Above)

Description	Unit Price	Unit Discount	Extended Price
Payroll - Option 8 Position Control	\$1,400.00	\$0.00	\$1,400.00
Payroll - Option 9 State Retirement Tables	\$1,400.00	\$0.00	\$1,400.00
Project Grant Accounting Opt 1 - Actuals	\$1,500.00	\$0.00	\$1,500.00
Project Grant Accounting Opt 2 - Budgets	\$1,500.00	\$0.00	\$1,500.00
Project Grant Accounting Standard	\$2,000.00	\$0.00	\$2,000.00
Utility Billing - Option 1 Services	\$3,000.00	\$0.00	\$3,000.00
Utility Billing - Option 2 Assessments	\$1,800.00	\$0.00	\$1,800.00
Utility Billing - Option 3 Consumption History	\$3,000.00	\$0.00	\$3,000.00
Utility Billing - Option 4 Balance Forward AR	\$4,000.00	\$0.00	\$4,000.00
Utility Billing - Option 5 Service Orders	\$2,000.00	\$0.00	\$2,000.00
Utility Billing - Option 6 Backflow	\$2,000.00	\$0.00	\$2,000.00
Utility Billing - Standard	\$3,500.00	\$0.00	\$3,500.00
Work Order Opt 1 - Work Order Asset	\$3,000.00	\$0.00	\$3,000.00
Work Order Opt 2 - Closed Work Order History No Cost Data	\$4,500.00	\$0.00	\$4,500.00
Work Order Opt 3 - Work Order History With Cost Data	\$4,500.00	\$0.00	\$4,500.00
TOTAL:			\$56,300.00

Unless otherwise indicated in the contract or Amendment thereto, pricing for optional items will be held for Six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O. #: _____

All primary values quoted in US Dollars

Tyler Discount Detail

Description	License	License Discount	License Net	Maintenance Basis	Year One Maint Discount	Year One Maint Net
-------------	---------	------------------	-------------	-------------------	-------------------------	--------------------

Financials:

Accounting/GL/BG/AP	\$53,550.00	\$10,710.00	\$42,840.00	\$9,639.00	\$9,639.00	\$0.00
---------------------	-------------	-------------	-------------	------------	------------	--------

Tyler Discount Detail

Description	License	License Discount	License Net	Maintenance Basis	Year One Maint Discount	Year One Maint Net
Cash Management	\$10,250.00	\$2,050.00	\$8,200.00	\$1,845.00	\$1,845.00	\$0.00
Contract Management	\$6,050.00	\$1,210.00	\$4,840.00	\$1,089.00	\$1,089.00	\$0.00
Fixed Assets	\$12,300.00	\$2,460.00	\$9,840.00	\$2,214.00	\$2,214.00	\$0.00
Project & Grant Accounting	\$10,250.00	\$2,050.00	\$8,200.00	\$1,845.00	\$1,845.00	\$0.00
Purchasing	\$22,550.00	\$4,510.00	\$18,040.00	\$4,059.00	\$4,059.00	\$0.00
Payroll/HR:						
HR Management	\$7,700.00	\$1,540.00	\$6,160.00	\$1,386.00	\$1,386.00	\$0.00
Payroll w/ESS	\$16,100.00	\$3,220.00	\$12,880.00	\$2,898.00	\$2,898.00	\$0.00
Revenue:						
Accounts Receivable	\$11,000.00	\$2,200.00	\$8,800.00	\$1,980.00	\$1,980.00	\$0.00
General Billing	\$5,000.00	\$1,000.00	\$4,000.00	\$900.00	\$900.00	\$0.00
Productivity:						
Munis Analytics & Reporting	\$45,200.00	\$9,040.00	\$36,160.00	\$8,136.00	\$8,136.00	\$0.00
Tyler Content Manager SE	\$20,000.00	\$4,000.00	\$16,000.00	\$3,600.00	\$3,600.00	\$0.00
Tyler Forms Processing	\$9,500.00	\$1,900.00	\$7,600.00	\$1,900.00	\$1,900.00	\$0.00
TOTAL:	\$229,450.00	\$45,890.00	\$183,560.00	\$41,491.00	\$41,491.00	\$0.00

Optional Tyler Discount Detail

Description	License	License Discount	License Net	Maintenance Basis	Year One Maint Discount	Year One Maint Net
Financials:						
Revenue:						
Tyler Cashiering	\$21,000.00	\$0.00	\$21,000.00	\$3,780.00	\$3,780.00	\$0.00
UB Interface	\$8,250.00	\$0.00	\$8,250.00	\$1,485.00	\$1,485.00	\$0.00
UB Special Assessments	\$10,000.00	\$0.00	\$10,000.00	\$1,800.00	\$0.00	\$1,800.00
Utility Billing CIS	\$23,000.00	\$0.00	\$23,000.00	\$4,140.00	\$4,140.00	\$0.00
Productivity:						

Optional Tyler Discount Detail

Description	License	License Discount	License Net	Maintenance Basis	Year One Maint Discount	Year One Maint Net
Citizen Self Service	\$11,000.00	\$0.00	\$11,000.00	\$1,980.00	\$1,980.00	\$0.00
eProcurement	\$10,000.00	\$1,500.00	\$8,500.00	\$1,800.00	\$1,800.00	\$0.00
Tyler Content Manager Enterprise Upgrade (Existing CL w/Tyler Content Manager SE)	\$18,000.00	\$0.00	\$18,000.00	\$3,240.00	\$3,240.00	\$0.00
Additional:						
CAFR Statement Builder	\$13,750.00	\$2,063.00	\$11,687.00	\$2,475.00	\$2,475.00	\$0.00
MUNIS Disaster Recovery Service	\$0.00	\$0.00	\$0.00	\$10,373.00	\$0.00	\$10,373.00
Total:	\$151,650.00	\$6,023.00	\$145,627.00	\$37,670.00	\$21,852.00	\$15,818.00

Comments

Tyler's Disaster Recovery Service is calculated at 25% of the MUNIS annual maintenance. There is a \$5,000 minimum annual fee and a \$30,000 maximum annual fee for Disaster Recovery service. The Disaster Recovery fees are applicable only to one Live MUNIS database and excludes all test and training databases.

Tyler recommends the use of a 128-bit SSL Security Certificate for any Internet Web Applications, such as the MUNIS Web Client and the MUNIS Self Service applications if hosted by the Client. This certificate is required to encrypt the highly sensitive payroll and financial information as it travels across the public internet. There are various vendors who sell SSL Certificates, with all ranges of prices.

Conversion prices are based on a single occurrence of the database. If additional databases need to be converted, these will need to be quoted.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

In the event Client acquires from Tyler any edition of Tyler Content Manager software other than Enterprise Edition, the license for Content Manager is restricted to use with Tyler applications only. If Client wishes to use Tyler Content Manager software with non-Tyler applications, Client must purchase or upgrade to Tyler Content Manager Enterprise Edition.

Tyler's form library prices are based on the actual form quantities listed, and assume the forms will be provided according to the standard Munis form template. Any forms in addition to the quoted amounts and types, including custom forms or forms that otherwise require custom programming, are subject to an additional fee. Please also note that use of the Tyler Forms functionality requires the use of approved printers as well. You may contact Tyler's support team for the most current list of approved printers.

Financial library includes: 1 A/P check, 1 EFT/ACH, 1 Purchase order, 1 Contract, 1099M, 1099INT, 1099S, and 1099G.

General Billing library includes: 1 invoice, 1 statement, 1 general billing receipt and 1 miscellaneous receipt.

Utility billing library includes: 1 Utility bill, 1 assessment, 1 UB receipt, 1 Lien letter, 1 UB delinquent notice, 1 door hanger and 1 final utility bill.

Programming for check reconciliation import and positive pay export assumes one bank format each. Multiple bank formats are extra.

Includes digitizing two signatures, additional charges will apply for additional signatures.

Comments

Project Management includes project planning, kickoff meeting, status calls, task monitoring, verification and transition to support.

Tyler Forms Payroll Core library includes: 1 PR check, 1 direct deposit, 1 vendor from payroll check, 1 vendor from payroll direct deposit, W2, W2c, 1099 R, ACA 1095B and ACA 1095C.

Personnel Actions Forms Library includes: 1 Personnel Action form - New and 1 Personnel Action Form - Change.

Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.

The MUNIS Accounts Payable module utilizes a label printer for batch-scanned document indexing. This printer is to be provided by the client and must support multi-page Adobe PDF files, such as the Brother QL-700.

In the event a self-hosted customer opts to enroll as a beneficiary under Tyler's source code escrow agreement, Tyler will provide the paperwork required for enrollment. That self-hosted customer will be billed, on an annual basis, directly by Tyler's escrow agent, and all such fees must be paid directly to that escrow agent. Rates for subsequent years are subject to change at the discretion of Tyler's escrow agent.

The Tyler Software Product Tyler Forms Processing must be used in conjunction with a Hewlett Packard printer supported by Tyler for printing checks.

ATTACHMENT 2
Tyler Technologies Munis Proposal

CITY OF MONTEREY PARK

**PROPOSAL FOR FINANCIAL MANAGEMENT SYSTEM
(FMS) AND IMPLEMENTATION SERVICES**

3/17/2016

Subject to restrictions on disclosure identified on following page



RESTRICTIONS ON DISCLOSURE

This proposal from Tyler Technologies, Inc. ("Tyler") contains proprietary and confidential information, including trade secrets, belonging to Tyler or Tyler's partners. Tyler is submitting this proposal on the express condition that the following portions, if included, will not be duplicated, disclosed, or otherwise made available, except for internal evaluation purposes:

- Response to the Functional Requirements, or "Checklist"
- Line-item pricing (total proposed contract amount may be disclosed)
- Screen shots
- Customized Statement of Work/Implementation Plan

Each of these sections, if included, has separately been labeled "Proprietary and Confidential – Subject to Restrictions on Disclosure."

To the extent disclosure of those portions is requested or ordered, Tyler requires written notice of the request or order. If disclosure is subject to Tyler's permission, Tyler will grant that permission in writing, in Tyler's sole discretion. If disclosure is subject to a court or other legal order, Tyler will take whatever action Tyler deems necessary to protect its proprietary and confidential information, and will assume all responsibility and liability associated with that action.

Tyler agrees that any portions not listed above and marked accordingly are to be made available for public disclosure, as required under applicable public records laws and procurement processes.

TRADEMARKS DISCLAIMER

Because of the nature of this proposal, third-party hardware and software products may be mentioned by name. These names may be trademarked by the companies that manufacture the products. It is not Tyler's intent to claim these names or trademarks as our own.

COVER LETTER

The proposal must include a cover letter that provides the following:

- ☐ Proposer's legal name and corporate structure
- ☐ Proposer's primary contact to include name, address, phone, and email
- ☐ Identification of any subcontractors and scope of work to be performed by subcontractors
- ☐ Identification of any pending litigation against the Proposer
- ☐ Disclosure of any bankruptcy or insolvency proceedings in last 10 years
- ☐ Statement of the Proposer's credentials to deliver the services sought under the RFP
- ☐ Statement indicating the proposal remains valid for at least 180 days
- ☐ Statement that the Proposer or any individual who will perform work for the Proposer is free of any conflict of interest (e.g., employment by the City)
- ☐ Statement of acknowledgement that the City's legal documents have been reviewed and accepted with or without qualification. If qualifications are involved, those items requiring adjustment or modification must be identified and listed along with suggested modifications to the contract. If no modifications are noted, the City will assume that the proposer is capable of performing all normal tasks and services without reservation or qualification to the contract
- ☐ Signature of a company officer empowered to bind the Proposer to the provisions of this RFP and any contract awarded pursuant to it

The Proposal Cover Letter should be concise and brief and not exceed 2 pages unless Proposer's exceptions to the City's legal documents require it.

Please reference the Cover Letter on the following pages.

March 17, 2016



City of Monterey Park
Mr. Chu Thai, Director of Management Services
320 W. Newmark Ave.
Monterey Park, CA 91975

One Tyler Drive
Yarmouth, ME 04096
P: 800.772.2260
F: 207.781.2459

RE: Response to RFP

Dear Mr. Thai:

Tyler Technologies, Inc. (Tyler Technologies) is pleased to respond to City of Monterey Park's Request for Proposal dated February 2, 2016, for Financial Management System (FMS) and Implementation Services. The attached proposal will detail our complete offering, including:

- Munis software applications
- Necessary consultation to define scope of services
- Implementation of software and services
- Training on, and support of, provided software and services

In presenting the enclosed proposal, Tyler Technologies warrants that it is unaware of any known conflict of interest in responding to, or submitting, said proposal in response to City of Monterey Park's RFP. Tyler Technologies also warrants that it complies, and acts in accordance, with:

- Federal Executive Orders relating to the enforcement of civil rights
- Federal Codes regarding Anti-discrimination in Employment
- Title 6, Civil Rights Act of 1964
- Requirements of the Americans with Disabilities Act of 1990 for work performed due to this RFP

This proposal and cost schedule shall be valid and binding for 180 days following the RFP due date. Except as set forth in this proposal, this proposal may be released in part or in total as public information in accordance with the requirements of the laws covering same.

One or more individuals in the Tyler Technologies Contracts Department have read and accepted the terms and conditions of the RFP and any amendments, except as modified by, taken exception to, or otherwise set forth in Tyler Technologies' proposal. Tyler has no pending litigation, no bankruptcy proceedings in the last 10 years. We have reviewed the City's legal documents but reserve the right to negotiate all contract terms to the mutual satisfaction of the parties.

Exceptions to the City of Monterey Park, CA ("Client") Request for Proposal

Financial Management System (FMS) and Implementation Services

Tyler's contract negotiation philosophy is to balance the rights and responsibilities of both Tyler and the Client, taking into account issues of special importance to each party. The following exceptions are based on our standard contract. Tyler prefers to use the standard Tyler contract as the basis for beginning contract negotiations, as it contains language specific to the software industry, such as license grant and intellectual property infringement. Tyler recognizes that there may be clauses of particular importance to the Client that are not included in the Tyler contract. Tyler is amenable to accommodating the Client's contract requests by incorporating mutually agreed clauses into the contract. We reserve the right to negotiate any and all terms to the mutual satisfaction of the parties.

1.9 Public Records Law (p.7): Tyler reserves the right to protest the public disclosure of its confidential and proprietary information, consistent with applicable public records laws.

5.2.8 Section 6 – Implementation Approach and Work Plan (p.33): Tyler's Proposal includes a sample project plan. Tyler will deliver the actual project plan upon obtaining further information from the Client.

Tyler's standard payment terms provide for the invoicing of professional services as services are delivered and/or incurred. If Client refuses to pay Tyler on a time and materials basis, Tyler will agree to a retention, or holdback, on services payments to be released on mutually agreeable project events. Tyler does not agree to retention in addition to milestone payments.

Tyler will provide information on representative Tyler personnel. We are unable to assign personnel to a project until Tyler is selected and a contract is signed, in an effort to most effectively use resources.

5.2.10 Section 8 – Pricing (p.34): Tyler's Proposal contains estimates of the amount of services and associated expenses needed, based on the size and scope of the Client's project. The actual amount of services and expenses depends on such factors as the Client's level of involvement in the project and the speed of knowledge transfer. If required, Tyler will provide a not-to-exceed quote once the scope of services has been finalized.

The fees quoted by Tyler do not include any taxes, including, without limitation, sales, use or excise tax. All applicable taxes shall be paid by Tyler to the proper authorities and shall be reimbursed by the Client to Tyler. In the event the Client possesses a valid direct-pay permit, the Client will forward such permit to Tyler on the effective date of the contract. In such event, the Client shall be responsible for remitting all applicable taxes to the proper authorities. If tax-exempt, the Client shall provide Tyler with the Client's tax-exempt certificate.

The Client shall be liable for and Tyler will incur travel expenses in accordance with its then-current business policy. Tyler's current business travel policy is attached to the contract as an exhibit.

Provided the Client pays annual maintenance fees on the Tyler software, Tyler will provide maintenance services on the Tyler software for at least five years from contract signing. Tyler waives the first annual maintenance fees on through the earlier of (a) use of the Tyler software in live product; or (b) one (1) year from the effective date of the contract. Tyler will not increase annual maintenance fees on the Tyler software by more than 5% per year in years two through five.

7.10 Right to Refuse Personnel (p.38): Tyler reserves the right to negotiate all contract provisions related to the appointment, approval and/or removal of project personnel.

Tyler conducts routine background checks as part of pre-employment screening. Any additional background checks for Tyler personnel providing onsite services must be mutually agreed to by Tyler and the Client.

7.15 Execution of Contract (p.39): If selected by the Client, Tyler will use reasonable efforts to negotiate and execute a mutually acceptable contract within a reasonable timeframe.

7.17 Disclosure of Proposal Contents (p.39); 7.19 Proprietary Information (p.40): Client may retain possession of Tyler's Proposal provided, however, that Tyler shall retain ownership of all (i) software products licensed to the Client; and (ii) proprietary information contained in all deliverables. Tyler reserves the right to protest the public disclosure of its confidential and proprietary information, consistent with applicable public records laws.

7.20 RFP and Proposal Incorporated into Final Contract (p.40): Tyler will agree to incorporate the Client's RFP and Tyler's Proposal by reference into the final contract, so long as the order of priority in the event of any conflict is (1) the Agreement; (2) Tyler's Proposal; and (3) the RFP.

7.23 Warranty (p.40): For as long as the Client has a current Maintenance Agreement in place, Tyler warrants that the Tyler software will substantially conform to the functional descriptions of the Tyler software contained in Tyler's Proposal, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our

maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current documentation.

Appendix A – City Professional Services Agreement (pp.42-52)

As noted above, Tyler prefers to use the standard Tyler contract as the basis for beginning contract negotiations. If the Client insists on using the Professional Services Agreement in the RFP as the starting point, Tyler reserves the right to negotiate all terms in that Agreement with the Client. A non-exhaustive list of terms that conflict with Tyler's standard provisions, and which Tyler would expect to negotiate with the City, is provided below for exemplary purposes only:

1. Consideration (p.43): If required, Tyler will provide a not-to-exceed quote once the scope of services has been finalized.

Performance Standards (p.43): Tyler warrants that it will perform services in a professional, workmanlike manner, consistent with industry standards. In the event Tyler provides services that do not conform to this warranty, Tyler will re-perform the services at no additional cost to the Client and in accordance with the timeframe set forth in the parties' mutually negotiated contract.

1. Payments (p.44): Tyler shall submit detailed invoices as set forth in its Invoicing and Payment Policy (Exhibit B to the standard Tyler contract). Tyler reserves the right to negotiate all contract provisions related to the timing and format of contract invoices.

2. Non-Appropriation of Funds (p.44): If the Client should not appropriate or otherwise make available funds sufficient to purchase, lease, operate or maintain the products set forth in the contract, or other means of performing the same functions of such products, the Client may unilaterally terminate the contract upon thirty days' prior written notice to Tyler. Upon termination, the Client shall remit payment for all products and services delivered to the Client and all expenses incurred by Tyler prior to Tyler's receipt of the termination notice. The Client will not be entitled to a refund or offset of previously paid license and other fees.

2. Term (p.45): For an on premise solution, the Agreement between Client and Tyler shall not have a defined term. Tyler does provide maintenance and support services on an annual basis, as set forth in its Maintenance and Support Agreement (Exhibit C to the standard Tyler contract). For a SaaS contract, the term of the contract shall be the agreed upon SaaS term which may renew automatically thereafter on a year-to-year basis, or such other renewal term as the parties may agree.

4. Time Extensions (p.45): Tyler will begin and perform services in accordance with the mutually agreed upon implementation plan.

5. Consistency (p.45): Tyler reserves the right to negotiate the order of priority of contract documents.

Changes (p.45): The Client may increase or decrease quantities of services purchased at any time. The Client may not decrease quantities of software licensed after contract signing.

5. Termination (p.46): The Client may terminate the contract for cause in the event Tyler fails to cure a material breach within thirty days of the Client's invocation of dispute resolution. The Client will make payment to Tyler for all undisputed products, services and expenses delivered or incurred through the effective date of termination. Payment for disputed products, services and expenses, and the Client's remedies, will be determined through the mutually agreed dispute resolution process.

The Client may terminate the contract for convenience on thirty days' prior written notice. Upon termination, the Client shall remit payment for all products and services delivered to the Client and all expenses incurred by Tyler prior through the effective date of termination. The Client will not be entitled to a refund or offset of previously paid license and other fees.

1. Ownership of Documents (p.47): Tyler shall retain ownership of all (i) software products licensed to the Client; and (ii) proprietary information contained in all deliverables. Tyler reserves the right to protest the public disclosure of its confidential and proprietary information, consistent with applicable public records laws.

3. Indemnification (p.47): Tyler shall indemnify and hold harmless the Client from and against any and all direct claims, losses, liabilities, damages, costs and expenses (including reasonable attorney's fees and costs) for personal injury or property damage arising from Tyler's negligence or willful misconduct; or Tyler's violation of a law applicable to our performance under this Agreement. The Client must notify Tyler promptly in writing of the claim and give us sole control over its defense or settlement. The Client agrees to provide Tyler with reasonable assistance, cooperation, and information in defending the claim at our expense.

Tyler will indemnify the Client from intellectual property infringement by the Tyler software and/or documentation, in accordance with Section H(1) of Tyler's standard contract, as follows:

We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.

Our obligations under this Section will not apply to the extent the claim or adverse final judgment is based on your: (a) use of a previous version of the Tyler Software and the claim would have been avoided had you installed and used the current version of the Tyler Software, and we provided notice of that requirement to you; (b) combining the Tyler Software with any product or device not provided, contemplated, or approved by us; (c) altering or modifying the Tyler Software, including any modification by third parties at your direction or otherwise permitted by you; (d) use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties; or (e) willful infringement, including use of the Tyler Software after we notify you to discontinue use due to such a claim.

If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.

If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; (c) replace it with a functional equivalent; or (d) terminate your license and refund the license fees paid for the infringing Tyler Software, as depreciated on a straight-line basis measured over seven (7) years from the Effective Date. We will pursue those options in the order listed herein. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.

1. Assignability (p.48): Neither party may assign the contract without the prior written consent of the other party, except that Tyler may, without the prior written consent of the Client, assign the contract in its entirety to the surviving entity of any merger or consolidation or to any purchaser of substantially all of Tyler's assets.

3. Audit of Records (p.48): The Client may audit Tyler's books and records relating directly to the contract once per year on one week advance written notice, and at Client's expense.

4. Insurance (pp.48-50): The Client's insurance requirements are subject to review and response by Tyler's Risk Manager; the following exceptions are not intended to be exhaustive.

Tyler's insurance policies are set at the corporate level, and are not subject to customer discretion or approval. Tyler will agree to maintain the coverage and limits set forth in the parties' mutually negotiated contract; Client may not procure insurance coverage on behalf of Tyler.

The Client can be listed as an additional insured on Tyler's Commercial General Liability policy and Auto Liability policy, which automatically adds Client as an additional insured on Tyler's Excess/Umbrella Liability policy. Tyler's carrier has issued a blanket endorsement whereby any customer named as additional insured in the contract is afforded such status under the policy. Tyler's carrier does not issue separate additional insured endorsement specific to the Client.

Whether or not Tyler's insurance is primary depends on the circumstances of the claim.

Tyler is opposed to reducing or eliminating its insurance deductible(s), as Tyler's insurance coverage is determined by Tyler's corporate office as part of Tyler's business plan. Tyler is well positioned financially to carry its deductible(s).

Tyler's insurance company uses an Acord form that does not comply with the Client's requested notice provision, and instead states that notice will be provided according to the terms of the policy. Tyler will agree to provide notice of cancellation directly to the Client.

2. Compliance with Law (p.51): Tyler reserves the right to review and discuss with the Client specific laws and regulations that the Client wishes to incorporate into the final contract.

9. Time is of Essence (p.51): Tyler does not agree to "Time being made of the essence", however, Tyler will begin and perform services in accordance with the mutually agreed upon implementation plan schedule.

10. Force Majeure (p.51): In the event of termination due to Force Majeure, Client shall pay Tyler for all undisputed fees and expenses related to the software and/or services it has received, or Tyler has incurred or delivered, prior to the effective date of termination. Any disputed fees and expenses must be submitted to the agreed upon dispute resolution process in the parties' contract. Client shall not be entitled to a refund or offset of previously paid license and other fees.

Statement of Experience (p.51): Tyler does not provide the implied warranties of merchantability and fitness for a particular purpose, as they are subjective. Tyler provides a comprehensive warranty tied to functional descriptions of the Tyler software.

If you have any questions related to this proposal, please feel free to contact:

Henrik Beijar, Account Executive
248-269-1000 ext. 1471
henrik.beijar@tylertech.com

Tyler Technologies, Inc. is a publicly traded corporation (NYSE: TYL)
EIN: 75-2303920

Respectfully submitted,



Abigail Diaz
Vice President and Associate General Counsel, Tyler Technologies, Inc.

TABLE OF CONTENTS

All pages are to be numbered and figures, tables, charts, etc. must be assigned index numbers and identified in the Table of Contents.

Cover Letter	i
Table of Contents.....	ii
Section 1 Executive Summary.....	4
Section 2 Company Background	7
Section 3 Company Qualifications	12
Section 4 References	14
Section 5 Proposed Solution.....	22
5.1 FMS Requirements.....	25
5.2 Munis Overview	26
5.2.1 Software That Delivers Client Success	26
5.2.2 Command Centers and Central Programs	26
5.2.3 Wizards.....	27
5.2.4 Workflow.....	28
5.2.5 Integration with Microsoft.....	29
5.2.6 Content Management.....	29
5.2.7 Munis Analytics and Reporting	29
5.2.8 Business Intelligence.....	30
5.2.9 Munis TylerForms	30
5.2.10 Mobile Applications	30
5.3 Munis Financial overview.....	31
5.3.1 Munis General Ledger	32
5.3.2 Tyler CAFR Statement Builder	33
5.3.3 Munis Fixed Assets.....	34
5.3.4 Munis Budgeting	34
5.3.5 Munis Performance Based Budgeting.....	36
5.3.6 Munis Project and Grant Accounting.....	36
5.3.7 Munis Cash Management	38
5.3.8 Munis Purchasing.....	38
5.3.9 Munis Contract Management.....	39

5.3.10	Munis Accounts Payable	39
5.3.11	Munis Procurement	40
5.4	Munis Human Capital Management	41
5.4.1	Munis Payroll	43
5.4.2	Munis Human Resources Management	45
5.4.3	Munis Employee Self Service	47
5.4.4	Munis Accounts Receivable	48
5.4.5	Munis General Billing	48
5.4.6	Tyler Cashiering – Included As Optional	49
5.5	Tyler Systems Management Services – Included as Optional.....	49
5.6	Tyler Disaster Recovery – Included As Optional	51
Section 6	Implementation Approach	54
6.1	Methodology.....	54
6.1.1	Implementation Methodology Overview	56
6.1.2	Work Breakdown Structure	57
6.2	Tyler Data Conversion	73
6.2.1	Data Conversion Costs	73
6.3	Timing and Reports	74
Section 7	Other Requirements	80
Section 8	Pricing.....	97
Section 9	Terms and Conditions	98
9.1	Sample Contract.....	98
9.2	Master Escrow Agreement	99
9.3	Certificate of Insurance	100

Section 1 EXECUTIVE SUMMARY

This section of the proposal should provide a brief and concise synopsis of the proposal and a description of the Proposer's credentials to deliver the services sought under the RFP.

Introduction

Through the release of the RFP for a City Financial Management System, City of Monterey Park has expressed the desire and need to identify and implement a state-of-the-art, user-friendly software solution to help optimize use of City-wide resources and associated business processes.

From the RFP it is clear that the City currently relies on an aging system that is costly to maintain and with a single point of failure. While the service level from the current solution may be high, it comes at a high cost, with few resources that can be shared with other agencies and with limited possibilities of future enhancements. Overall, the consensus is that the City and its residents, staff, visitors, business partners and elected officials could benefit tremendously from an integrated, easy to use Commercial off the Shelf (COTS) software solution that allows direct, easy access to information and streamlined interactions and transactions with and within the City.

Tyler Technologies Response

Tyler Technologies is the world's leading provider of premier ERP solutions built specifically for Local Government. Tyler's sole focus on the public sector places us in an ideal position to assist cities, counties and other governmental customers in becoming more accessible, responsive and efficient. Tyler Technologies is the fastest growing major public sector software provider and has more than 14,000 clients throughout the United States. With that experience, we have proven our effectiveness in the industry with a record of successful projects that distinguishes our solutions. Tyler's Munis system is a state-of-the-art comprehensive Financial and Human Resources Enterprise Resource Planning (ERP) solution that has been successfully implemented by more than 1,500 Governmental Agencies.

The Tyler Munis response to your RFP details our exact plan for meeting and exceeding your expectations in all aspects of the solution:

- **Highly configurable, government specific COTS software** – with embedded Best Business Practices that meets **95%** of stated requirements , **including Assessment District requirements**
- **Implementation services that follow a proven and effective implementation methodology** built from the Project Management Institute framework to enable your staff to easily adopt the new solution and achieve your project goals
- **On-going Customer Service and Support** to help you take advantage of the software, our services and our community for many years to come
- **"Evergreen" Development Philosophy** – continuously bringing new features and enhancements, allowing you to embrace new technology and help you adapt to changing business practices

Addressing City of Monterey Park's project goals

Avoiding custom programming while promoting use of best business practice processes

With the City being the only customer using the current solution, it is essentially a custom, in-house solution. While that allows the City to get exactly those features that it requests, it also means that it only gets those features that it requests. There are no other drivers for change, and the City must stay current with how to best take advantage of technology in order for those features to make it in to the software. Also, those customizations make the solution increasingly complex and costly to maintain. Tyler's Munis solution is built to suit a wide variety of requirements and ways in which business is conducted, all within one set of software code. This is accomplished by built in configuration options that can be activated, deactivated, added to, combined and restricted as necessary to meet the specific requirements of City of Monterey Park and the 1,500 other customers using Munis.

With all those customers providing us input on how to improve our solution, our close to 200 developers and analysts have a major source of ideas and inspiration for new features, enhancements and ways in which business can be conducted more effectively and efficiently. As a result, we include hundreds if not thousands of enhancements to our solution on an annual basis. Included with those are business practice process improvements that allow our customers to take advantage of new technology and new ways in which technology can enhance service to your internal and external customers.

Provide enhanced, user-friendly reporting capabilities to improve decision making

Munis includes state of the art reporting tools – ensuring simple, user-friendly access to meaningful, timely and relevant information. We give users options to allow multiple ways of viewing information, whether on the screen, printed or through Microsoft Excel pivot tables. The pivot table functionality, provided through our Munis Analytics & Reporting suite is built upon standard Microsoft Excel and SQL Server technology, and allows for the ability to very quickly select large data sets and organize them in such a way that data becomes information – information that is quickly and easily disseminated to relevant decision makers. Simply said, Munis has the most extensive suite of integrated, cost-effective reporting tools available in the market today. With Tyler Munis, you can finally put all the information you collect across the City to work for you and those you serve.

Successful support for sophisticated payroll requirements

Munis includes a powerful payroll calculation engine that can be configured to handle complex MOU's, bargaining unit agreements and other unique compensation elements that are often part of full service City requirements. With more than 50 deployments in California, and the majority of those including payroll, our software includes a proven solution to meet CalPERS reporting requirements. In addition, ACA reporting is fully supported by the software as is the State Controller's annual compensation reporting.

Eliminate the reliance and need for Excel worksheets to support financial activities

Our solution is designed to meet a wide variety of requirements. As a result, with a few quick configuration changes, our system can be configured to track additional information, change how data is recorded or route approvals in a different direction. In combination with the wide selection of task

specific modules, such as Cash Management/Bank Reconciliation, Project Accounting and Contract Accounting, you can eliminate much of the need to track information outside of the system. And with a vast selection of reporting and analysis tools, getting the information out to where you can share it with colleagues and peers is quick and easy.

Promote a Paperless Environment

Our proposal includes Tyler Content Management (TCM) an enterprise grade Document Management solution that's fully integrated with Munis. It automatically captures outbound documents produced by Munis, such as checks, invoices and purchase orders, and stores the images of those documents within its database for future reference. It also stores inbound documents as they are scanned in. These can be A/P invoices, Purchase Order confirmations and Quotes, for example. All these are stored, indexed and archived directly within the TCM solution and can be retrieved by simply clicking a link within the Munis solution. For example, if you want to see the documents associated with an AP transaction, simply hit the Documents link and the system will bring back any document associated with that transaction stored within TCM. TCM is also integrated with our self-service applications, and documents such as pay stubs can be retrieved through the employee self-service application.

Tyler – a reliable, success-enabling partner

The Tyler Munis solution has been the trusted choice for new ERP software by more cities in California than any other financial software vendor in the past 5 years.

With a proven track record, a strong desire to bring success to the project and a superior software solution, recommending the use of Tyler Munis to City Council is a safe and effective decision to meet or exceed the project goals and allow the City to chart the path of modern, easy to use technology benefitting all City stakeholders for decades to come. Our desire to be a long term partner with the City of Monterey Park is reflected in our inclusion of a significant discount on our one-time software license fees.

Section 2 COMPANY BACKGROUND

This section of the proposal should briefly identify the following:

- Brief description of the Proposer's background and organizational history

Tyler Technologies, headquartered in Plano, Texas, is a leading provider of information management solutions and services to local governments. The company provides software and services to more than 14,000 local government offices throughout all fifty United States, the U.S. Virgin Islands, Canada, Puerto Rico, and the United Kingdom. These mission-critical applications provide the public sector with the ability to streamline and automate operations resulting in improved productivity and reduced costs.



With decades of exclusive public sector experience, Tyler Technologies is the market leader that provides integrated software and services; our singular focus, subject matter experts and in-depth products result in a sustainable client partnership that delivers the industry's most comprehensive solution. We provide the industry's broadest line of software products, and offer clients a single source for all their information technology needs, in several major areas: Financial & Human Resources, K-12 School Solutions, Public Safety, Courts & Justice, Property Appraisal & Tax, Pension Management, Citizen Services, Land & Vital Records, and Document Management.

We are known for long-standing client relationships, functional and feature-rich products, and the latest technology. In addition to software products, Tyler provides related professional services including installation, data conversion, consulting, training, customization, support, disaster recovery, and application and data hosting.

Tyler always puts its clients first. We succeed because we take our client's success seriously, and we have a proven record of delivering superior software solutions and services. The overwhelming majority of clients are up and running on time, and within budget. Whether it's developing, enhancing, and implementing our software, or providing excellent service and client support—we succeed because our

clients succeed. We want clients for life. In fact, many of Tyler's first clients, across every solution, are still clients today – some with relationships that span decades.

PUBLIC SECTOR FOCUS

Tyler Technologies' business units have provided software and services to customers for more than forty years and have long-standing reputations in the local government market for quality products and customer service. Tyler is the largest company in the United States focused solely on providing software solutions to the public sector. While many of our competitors compete in multiple vertical markets, Tyler is singularly focused on the public sector. It's 100 percent of our business.

Tyler recognizes that the public sector is generally stable, risk averse, and craves community accessibility, security, and transparency. That is why local government and school entities seek reliable and efficient software and services from Tyler—a vendor who is professional, reputable, dedicated, and achieves results. Tyler has the experience to understand the unique requirements of the public sector, the necessary resources to invest in its products, and the ability to deliver quality services.

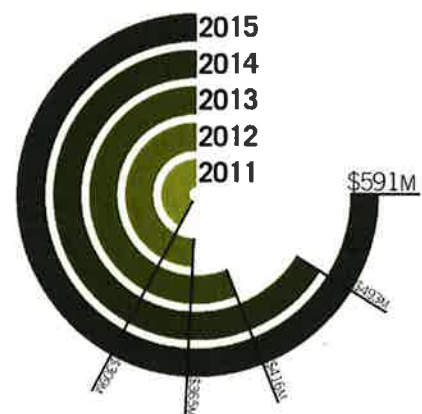
Tyler's expansive offering of professional services is designed to complement its software offerings and produce the optimum working environment for local government customers.

- Consulting
- Conversion
- Customization
- Training
- Live ongoing support
- Network management

FINANCIAL STABILITY

Tyler consistently maintains a solid balance sheet and strong cash flow and low debt, experiencing consistent revenue growth with 56 consecutive quarters of profitability, and total revenue for 2015 of \$591 million. While experiencing significant growth opportunities from an increase in staff and expanding territories, we anticipate additional product offerings and new technology will accelerate this growth substantially in the future. We believe a debt-free balance sheet, substantial cash reserves, and a committed customer base put Tyler in a great position in our industry to weather any unexpected turbulence in the economy.

For additional revenue information please visit www.tylertech.com



INDUSTRY LEADERSHIP

Tyler strives to provide the best client services in the industry. Our products undergo testing by trained quality assurance and certified usability analysts, therefore our clients benefit from products that work logically based upon user experience and input. We also focus our implementation and support professionals on specific groups of applications so they are able to offer more specialized services.

Our commitment at Tyler is to ensure the highest level of client satisfaction through the efforts of Tyler's most valued resource: its people. We challenge our employees to pursue new initiatives aggressively and become industry leaders in their respective fields. Tyler employs more than 3,600 individuals, many of whom are seasoned professionals with unique and proprietary skills and years of industry experience. In fact, our employee turnover rate is very low—in recent years, about half of the industry average.

COMPANY RECOGNITION

Tyler has again been included on *Software Magazine's* **Software 500 ranking of the world's largest software and service providers for 2015**. "We are honored to be recognized for the seventh straight year by *Software Magazine*," said John S. Marr Jr., president and chief executive officer of Tyler Technologies. "We have served the public sector with proven software and services for many decades and we are pleased to continue partnering with a growing portfolio of local government and school clients who rely on Tyler to help meet operational goals."



The ranking is based on total worldwide software and services revenue from the 2014 fiscal year. This includes revenue from software licenses, maintenance and support, training, and software-related services, and consulting. Suppliers are not ranked on total corporate revenue, since many have other lines of business, such as hardware. Financial information is gathered by a survey prepared by Rockport Custom Publishing, LLC. Using public documents and company input. It is published in print as well as posted online at www.softwaremag.com as both a digital edition and searchable database.

Tyler Technologies, Inc. has been named to *Forbes* list of **Best Small Companies in America**. Company rankings are based on earnings growth, sales growth and return on equity in the past twelve months and over five years, and a comparison of a company's stock performance with that of its peers. This is the eighth time Tyler has been selected. Tyler has also been included on *Forbes* 2015 list of **Most Innovative Growth Companies**.



Beginning in 2007, Tyler, which has three offices in Maine, was recognized eight times as one of the top employers in the state through the annual **Best Places to Work in Maine** program. Likewise, a "Best in DFW: Top Workplaces" listing published by the *Dallas Morning News* has four times listed Tyler as one of the **top places to work in the Dallas-Fort Worth area**.

These achievements point to our position at the **top of the public sector software industry** and our **commitment to our clients**. And because we are **committed to delivering the best products and services** to

our clients, we are **dedicated to continually evolving** to help our valued clients meet the challenges they face every day.

☐ Statement of how long the Proposer has been performing the services required by this RFP

Tyler Technologies' Munis Solution has been providing products, service, and support exclusively to the government market place since 1982.

☐ Identify the location of headquarters, technical support, and field offices

Headquarters:

5101 Tennyson Parkway
Plano, TX 75024

Technical Support:

370 US Route One
Falmouth, ME 04105

Field Offices:

Arizona

8950 S 52nd Street, Ste 309 Tempe, AZ 85284

Colorado

1627 Cole Blvd, Suite 300 - Building 18, Lakewood, CO 80401

Georgia

2160 Satellite Blvd Suite 300, Duluth, GA 30097

Illinois

2604 E. Dempster St, Park Ridge, IL 60068

Iowa

2730 Ford Street, Ames, IA 50010

Maine

700 Mount Hope Ave, Ste 101, Bangor, ME 04401
370 US Route 1, Falmouth, ME 04105
One Tyler Drive, Yarmouth, ME 04096

Massachusetts

340 Fordham Rd, Suite A, Wilmington, MA 01887
33 Boston Post Rd, Suite 360, Marlborough, MA 01752

Michigan

1194 Oak Valley Drive Suite 150, Ann Arbor, MI 48108
840 W. Long Lake Rd, Troy, MI 48068

Missouri

1601 Iron St, N. Kansas City, MO 64116
116 Cliff Cave Road, St. Louis, MO 63129

Montana

11 N 26th St, Billings, MT 59101

New Hampshire

Heron Cove Office Park II, 10 Al Paul Lane Suite 202,
Merrimack, NH 03054

New York

23 British American Blvd, Latham, NY 12110

Ohio

4100 Miller Valentine Court, Moraine, OH 45439

Ontario

90 Sheppard Ave. East Suite 602, Toronto, Ontario M2N 3A1

South Dakota

4400 Technology Dr, Suite 100, Sioux Falls, SD 57106

Texas

526 University Dr, E., Ste 201A, College Station, TX 77840
911 West Loop 281 Suite 400, Longview, TX 75605
5519 53rd St, Lubbock, TX 79414
5101 Tennyson Parkway, Plano, TX 75024

Washington

2114 Calton Way SW, Olympia, WA 98502-1105
1601 East Valley Road Suite 200, Renton, WA 98057

Wisconsin

10617 W. Oklahoma Ave, Ste U-1, West Allis, WI 53227

☐ Identify the location of office which would service the City

The City of Monterey Park will be serviced from Tyler's offices in Falmouth and Yarmouth, Maine.

☐ Identify the number of employees by the following functions: corporate (sales, marketing, finance, overhead, etc.), implementation support, ongoing maintenance support, and R&D

Corporate - 587

Implementation Support - 1,111

Ongoing Maintenance Support - 624

City of Monterey Park

Financial Management System (FMS) and Implementation Services

R&D -666

☐ Identify Proposer's annual company revenues and profit for the last 3 company fiscal years

Please reference the 2014 Tyler Annual Report booklet included with the Original proposal.

Section 3 COMPANY QUALIFICATIONS

In this section of proposal, the Proposer should identify company qualifications and experience in implementing solutions similar to what the City is seeking:

☐ Describe the Proposer's familiarity with public sector FMS and associated business processes, and experience with the requirements of the State of California.

Tyler Technologies is a leading provider of integrated software systems and information technology services for the Public Sector. Tyler's Munis® solutions include a comprehensive suite of Financial Accounting, Human Capital Management and Community Development software solutions designed specifically for the Public Sector; Munis is currently being used in over 1,700 Public Sector entities across the US and is our flagship offering for Municipalities.

Implementation Experience (IN CALIFORNIA): In contrast to many ERP software systems, Tyler's Munis solution has a tradition of successful implementations. Munis clients of all sizes and complexity - including those similar to the City of Monterey Park - have implemented our software on time and within budget. We attribute our implementation success to the fact that Munis is an excellent match with our clients' needs, a turnkey approach to implementation using our staff rather than third party integrators, and our ongoing commitment to our clients. Our implementation staff is highly trained and many have earned Project Management Professional (PMP) certification through the Project Management Institute, a globally recognized leader in the field of project management. We understand that projects such as this have high visibility and must succeed. To this end, Tyler's Munis ERP Solution will lend predictability in cost and certainty in time frame. It will also maximize the City's return on investment while significantly minimizing the inherent risk in projects of this scope. In addition, Tyler's West Coast implementation teams have successfully implemented a number of new California clients over the past 5 years and their experiences will be beneficial to the City of Monterey Park and the upcoming implementation project.

☐ Identify your existing client base including the number of existing clients using the version/release of the software being proposed. Clearly identify the name and number of California public agency installations

With over 1,500 Munis clients, Tyler Technologies continues to help public sector agencies by providing solutions and services that streamline business processes, increase efficiency and minimize the risks that are inherent in complex Implementations of new business services solutions. We were very busy in the State of California over the past few years.

Over the past two years Tyler/ Munis Enterprise Resource Planning Solutions were selected by several of your peers and all these sites are in some phase of the implementation process:

- ✓ **City of Pasadena** (Replacing PeopleSoft - Implementation started February 2014)
- ✓ **City of Newport Beach** (replaced SunGard Pentamation - February 2014)
- ✓ **City of Tracy** (Replaced Harris Select - May 2014)
- ✓ **City of Watsonville** (Replaced SunGard Pentamation - June 2014)
- ✓ **City of Fremont** (Replaced SunGard Bi-Tech - July 2014)

- ✓ **County of Marin, CA** (Replaced SAP – December 2014)
- ✓ **City of Upland, CA** (Replaced Harris Data Now - March 2015)
- ✓ **City of Pleasanton, CA** (Replaced Mitchell Humphreys – May 2015)
- ✓ **City of Santa Monica, CA** (Replaced PeopleSoft for Payroll/HR, JD Edwards for Financials - May 2015)
- ✓ **City of Madera, CA** (Replacing MAIS Solutions - August 2015)
- ✓ **City of Perris, CA** (Replacing SunGard Pentamotion - August 2015)
- ✓ **City of Benicia, CA** (Replacing SunGard Bi-Tech - Tyler/ Munis Selected July 2015 – currently in contract negotiations; expecting contract completion August 2015)

Munis is currently installed in over 55 public sector entities in the State of California including the clients outlined in our reference section submitted earlier.

Section 4 REFERENCES

The Proposer must provide at least 5 references with at least 3 of the references for systems that have been implemented in the last 5 years. The City prefers references from California agencies of similar size and complexity to the City.

For each reference, proposer must provide the following information:

- ☐ Agency name and contact information (i.e. name, title, address, phone, and email)
- ☐ Brief project description, including identifying the software version and modules implemented
- ☐ Number of agency employees
- ☐ Agency general fund budget
- ☐ Implementation Date
- ☐ Implementation timeline and cost

Tyler's sole focus on the public sector places us in an ideal position to assist cities, counties and other governmental customers in becoming more accessible, responsive, and efficient. Tyler Technologies now has more than 14,000 public sector clients throughout the United States. With that experience, we have proven our effectiveness in the industry with a record of successful projects that distinguishes our solutions. Tyler's Munis system is a state-of-the-art comprehensive Enterprise Resource Planning (ERP) solution that has been successfully implemented by more than 1,500 Cities, School Districts, Counties, and Governmental Agencies. Furthermore, we have a number of installations similar in size and complexity to the **City of Monterey Park, California** including: the cities of Lakewood, Beverly Hills, Pasadena, San Marcos, Vista and Perris, CA to name a few local clients.

In addition to the local clients above, Tyler is pleased to announce our most recent signing in state of California including:

- ✓ **City of Upland, CA** (Replacing Harris Data Now - March 2015)
- ✓ **City of Pleasanton, CA** (Replacing Mitchell Humphreys – May 2015)
- ✓ **City of Madera, CA** (Replacing MAIS Solutions - August 2015)
- ✓ **City of Perris, CA** (Replacing SunGard Pentamotion - August 2015)
- ✓ **City of Benicia, CA** (Replacing SunGard Bi-Tech - September 2015)
- ✓ **City of Santa Monica, CA** (Replacing PeopleSoft for Payroll/HR, JD Edwards for Financials - November 2015)
- ✓ **City of Glendale, CA** (Replacing PeopleSoft - December 2015)
- ✓ **City of Simi Valley, CA** (Replacing SAP - December 2015)
- ✓ **City of Walnut Creek, CA** (Replacing Harris/ Cayenta – January 2016)

City of Newport Beach, CA	
Address	3300 Newport Blvd., Newport Beach, CA 92663
Contact	Mr. Steve Montano, Deputy Finance Director
Email	smontano@newportbeachca.gov
Phone	(949) 644-3420
Implementation Dates	2014 to Present (Live Operation for comparable scope)
Population	90,000
Previous Product	SunGard Pentamation
Agency Employees	~ 800
Software Version	Munis v10.5
Modules	Business and Vendor Self Service (client hosted), Citizen Self Service (client hosted), Tyler GoDocs, Tyler Forms Processing, UB Interface, Utility Billing CIS, Tyler Cashiering, General Billing, Central Property File, Business License, Accts Receivable, Tyler Reporting Services, TCM SE, Tyler Incident Management, Role Tailored Dashboard, Munis Office, Maplink GIS Integration, CAFR Statement Builder, Postal XPress (Lorton), Payroll w\ESS, HR Management, Professional Development, Work Orders, Fleet & Facilities Management, Treasury Management, Requisitions, Purchase Orders, Performance Based Budgeting, Project & Grant Accounting, Inventory, Standard Fuel Interface, Fixed Assets, Employee Expense Reimbursement, Contract Management, Bid Management, BMI Asset Track Interface, BMI CollectIT Interface, Accounting/GL/BG/AP

City of Covina, CA	
Address	125 East College Street, Covina, CA
Contact	Doc Tisuthiwongse, IT Director
Email	dtisuthiwongse@covinaca.gov
Phone	(626) 705-5657
Implementation Dates	2011 to Present (Live Operations)
Population	50,000
Previous Product	SunGard Bi-Tech

Agency Employees	~ 250
Software Version	Munis v10.5
General Fund	~ 35 Million
Modules	GASB 34 Report Writer, Applicant Track, Tyler Secure Signature System General Billing, Work Orders, Fleet & Facilities Management, Citizen Self Service (Tyler hosted), Tyler Forms Processing, Central Property File Accts Receivable, Tyler Reporting Services, Role Tailored Dashboard Munis Office, Maplink GIS Integration, HR Management, Risk Management, Project & Grant Accounting, Payroll w\ESS, Purchase Orders, Permits Code Enforce, Fixed Assets, Business License, Accounting/GL/BG/AP, Tyler Content Manager

City of Victorville, CA	
Address	14343 Civic Drive, Victorville, CA
Contact	Ms. Carmen Cun, IT Coordinator
Email	ccun@ci.victorville.ca.us
Phone	(760) 955-5017
Implementation Dates	2010 to Present (Live Operations)
Population	110,000
Previous Product	PeopleSoft (Oracle)
Agency Employees	~ 550
Software Version	Munis v10.5 (testing v .11.1)
General Fund	~ 55 Million
Modules	Business and Vendor Self Service, Accounting/GL/BG/AP, Tyler Reporting Services, Tyler Cashiering - UB Interface, Tyler Forms, Tyler Report Writer, Fixed Assets, Citizen Self Service, Inventory, Applicant Tracking, General Billing, BMI Asset Trk Interface, Payroll w/ESS, Tyler Pulse, Central Property File, Tyler Forms Processing, Utility Billing CIS, Accounts Receivable, Bus Licenses, HR Management Business Objects Bundled, Tyler Content Manager, Role Tailored Dashboard, Munis Office, Project & Grant Accounting, Performance Based Budgeting, Purchase Orders, Work Orders, Fleet & Facilities

	Treasury Management, Requisitions, Employee Expense Reimbursement, Contract Management, Bid Management
--	--

City of Hayward, CA	
Address	777 B Street, Hayward, CA 94541-5007
Contact	Mrs. Tracy Vesely , Finance Director
Email	tracy.vesely@hayward-ca.gov
Phone	(510) 583-4010
Implementation Dates	2012 to Present (Still implementing)
Population	140,000
Previous Product	Unysis (Custom In-house solutions)
Agency Employees	~ 850
Software Version	Munis v10.5
General Fund	~ 140 Million
Modules	Accounting/GL/BG/AP, Accounts Receivable, Applicant Tracking BMI Asset Track Interface, Bid Management, Business License, Business and Vendor Self Service (client hosted), Central Property File, Citizen Self Service (client hosted), Contract Management Employee Expense Reimbursement, Fixed Assets, GASB 34 Report Writer, General Billing, HR Management, Maplink GIS Integration, Munis Office, Payroll w/ESS, Permits & Code Enforcement\, Professional Development, Project & Grant Accounting, Purchase Orders, Requisitions, Risk Management, Role Tailored Dashboard, Tyler Content Manager , Treasury (Cash) Management, Tyler Cashiering, Tyler Forms Processing, Tyler Postal Xpress, Tyler Reporting Services, UB Interface, Utility Billing CIS, Work Orders, Fleet & Facilities Management

City of Chino, CA	
Address	13220 Central Avenue Chino, CA 91710
Contact	Mr. Rob Burns, Director of Finance
Email	rburns@cityofchino.org

Phone	(909) 591-9819
Implementation Dates	2008 to Present (Live operations)
Population	80,000
Previous Product	ACS
Agency Employees	~ 600
Software Version	Munis v11.1
General Fund	~ 109 Million
Modules	Purchase Orders, Project & Grant Accounting, Requisitions, Treasury Management, Work Orders, Fleet & Facilities, Applicant Tracking, Contract Management, Tyler Reporting Services, Munis Office, Tyler Content Manager, Accounts Receivable, Bus Licenses, Utility Billing CIS, Tyler Forms Processing, Inventory, General Billing, UB Interface, Accounting/General Ledger/Budgeting/Accounts Payable, Fixed Assets, GASB 34 Report Writer, HR Management, Payroll and Tyler Forms-GoDocs

City of Mission Viejo, CA	
Address	200 Civic Center, Mission Viejo, CA 92691
Contact	Ms. Cheryl Dyas, Director of Finance
Email	cdyas@cityofmissionviejo.org
Phone	(949) 470-3059
Implementation Dates	2013 to Present (Live Operation)
Population	82,000
Previous Product	SunGard BiTech (IFAS)
Agency Employees	~ 800
Software Version	Munis v11.1
General Fund	~ 80 Million
Modules	CAFR Statement Builder, Business and Vendor Self Service (client hosted), Tyler GoDocs, Tyler Forms Processing, General Billing, Accts Receivable, Tyler Reporting Services, Tyler Content Manager SE, Role Tailored Dashboard, Munis Office, Payroll w\ESS, HR Management, Treasury

	Management, Requisitions, Purchase Orders, Project & Grant Accounting, Fixed Assets, Employee Expense Reimbursement, Accounting/GL/BG/AP
--	--

A few semi-new California clients in the midst of the Tyler/ Munis implementation process:

City of Santa Barbara, CA	
Address	735 Anacapa St., Santa Barbara, CA 93101
Contact	Mr. Bob Samario, Assistant Finance Director
Email	bsamario@santabarbaraca.gov
Phone	(805) 564-5336
Implementation Dates	2014 to Present (Still implementing)
Population	100,000
Previous Product	in-house custom Admins solutions
Agency Employees	~ 1,200
Software Version	Munis v10.5
Modules	CAFR Statement Builder, Tyler Reporting Services (Microsoft SQL Server), Tyler GoDocs, Tyler Forms Processing, Tyler Cashiering, General Billing, Accts Receivable, HR Management, Payroll w\ESS, Tyler Content Manager SE, Role Tailored Dashboard, Business and Vendor Self Service (client hosted), Munis Office, Treasury Management, Requisitions, Purchase Orders, Project & Grant Accounting, Inventory, Fixed Assets, Employee Expense Reimbursement, Contract Management, BMI CollectIT Interface, Bid Management, Accounting/GL/BG/AP

City of Tracy, CA	
Address	333 Civic Center Plaza, Tracy, CA 95376
Contact	Mr. Robert Harmon, Senior Accountant
Email	robert.harmon@ci.tracy.ca.us
Phone	(209) 831-6828
Implementation Dates	2014 to Present (Implementing)
Population	80,000
Previous Product	Harris

Agency Employees	~ 450
Software Version	Munis v10.5
Modules	Accounting/GL/BG/AP, Accounts Receivable, Applicant Tracking BMI Asset Track Interface, Business License, Business and Vendor Self Service (client hosted), Central Property File, Citizen Self Service (client hosted), Contract Management Employee Expense Reimbursement, Fixed Assets, GASB 34 Report Writer, General Billing, HR Management, Maplink GIS Integration, Munis Office, Payroll w/ESS, Permits & Code Enforcement\, Professional Development, Project & Grant Accounting, Purchase Orders, Requisitions, Risk Management, Role Tailored Dashboard, Tyler Content Manager , Treasury (Cash) Management, Tyler Cashiering, Tyler Forms Processing, Tyler Postal Xpress, Tyler Reporting Services, UB Interface, Utility Billing CIS, Work Orders, Fleet & Facilities Management

City of Pleasanton, CA	
Address	200 Old Bernal Ave., Pleasanton, CA 94566
Contact	Mr. Juan Gomez, Assistant Finance Director
Email	jgomez@cityofpleasantonca.gov
Phone	(925) 931-5409
Implementation Dates	2015 to Present (Implementing)
Population	70,000
Previous Product	Mitchell Humphreys
Agency Employees	~ 650
Software Version	Munis v11.1
Modules	CAFR Statement Builder, Tyler Reporting Services (Microsoft SQL Server), Tyler Forms Processing, Tyler Cashiering, General Billing, Accts Receivable, HR Management, Payroll w\ESS, Tyler Content Manager SE, Role Tailored Dashboard, eProcurement (client hosted), Munis Office, Cash Management, Requisitions, Purchase Orders, Project & Grant Accounting, Inventory, Fixed Assets, Employee Expense Reimbursement, Contract Management, Bid Management, Accounting/GL/BG/AP

This page intentionally left blank.

Section 5 PROPOSED SOLUTION

In this section of the proposal, the Proposer should identify the proposed solution up to and including the following:

Provide a brief solution overview identifying origin of system, release history, current release being proposed, and number of operational installations for the proposed software solution using a format similar to this:

The Munis Release Life-Cycle Policy is designed to balance our clients' need for flexibility and stability, while meeting the demands for strategic product enhancements.

These are just a few of the benefits for our clients:

- Continued quality improvements from Munis Development, Technical Support, and Release Management.
- Consistent and predictable product release timelines.
- Ability to accurately budget, plan, and schedule upgrade resources around major processing events.
- Assurance of continually operating on a fully supported release.

Munis Release	Release Type	Early Adoption (EA)	Limited Availability (LA)	General Availability (GA)	Next Release Planning (NRP)	Last W-2 / 1099 Year End	Product Retired (PR)	Customers Live as of February 1, 2016
* Version 11.3	Final	Feb 2017	NA	Apr 2017	Sep 2019	2020	Apr 2021	Not Available
* Version 11.2.5	Contract	NA	Sep 2016	NA	Sep 2017	2017	Apr 2018	Not Available
Version 11.2	Feature	Feb 2016	NA	Apr 2016	Sep 2018	2018	Apr 2019	Not Available
* Version 11.1.5	Contract	NA	Sep 2015	NA	Sep 2016	2016	Apr 2017	9
Version 11.1	Feature	Feb 2015	NA	May 2015	Sep 2017	2017	Apr 2018	200
Version 10.5	Final	Feb 2014	NA	Apr 2014	Sep 2017	2017	Apr 2018	827
Version 10.4	Feature	Aug 2013	NA	Nov 2013	Sep 2015	2015	Apr 2016	6
Version 10.3	Feature	Feb 2013	NA	Mar 2013	Sep 2015	2015	Apr 2016	159
Version 9.4	Final	Aug 2012	NA	Sep 2012	Sep 2015	2015	Apr 2016	181

Tyler Cashiering Release	Pilot Installs (PI)	General Availability (GA)	Next Release Planning (NRP)	Product Retired (PR)	Compatibility
Version 3.2	NA	Apr 2016	Jun 2017	Sep 2017	Munis versions not Product Retired TCM versions TBD
Version 3.1	NA	Sep 2015	Dec 2016	Apr 2017	Munis versions not Product Retired TCM versions 3.10, 3.12, 4.1, 4.4
Version 3.0	Apr 2015	NA	Jun 2016	Sep 2016	Munis versions not Product Retired TCM versions 3.10, 3.12, 4.1, 4.4
Version 2.10	NA	Sep 2014	Dec 2015	Sep 2016	Munis versions not Product Retired TCM versions 3.8, 3.10, 3.12, 4.1, 4.4
Version 2.9	NA	Apr 2014	Jun 2015	Sep 2015	Munis versions not Product Retired TCM versions 3.8, 3.10, 3.12 4.1
Version 2.8	NA	Sep 2013	Dec 2014	Apr 2015	Munis versions not Product Retired TCM versions 3.3, 3.6, 3.8, 3.10, 3.12
Version 2.7	NA	Apr 2013	Jun 2014	Sep 2014	Munis versions not Product Retired TCM versions 3.3, 3.6, 3.8, 3.10, 3.12
Version 2.6	NA	Sep 2012	Dec 2013	Apr 2014	Munis versions not Product Retired TCM versions 3.1, 3.0, 1.9, 1.6

* Version(s) with active enhancement development

RELEASE TYPES:

- **Technology** releases, also known as .0 releases, establish the technological baseline for a major release family. These releases go through full process/system testing and the Early Adopter program but are only available to a limited number of clients. These releases are not intended to be generally available and will only receive a single year of W2s and 1099s. All clients upgrading to the .0 release will need to upgrade to the .1 release within a year. A current example of a technology release is 11.0, where there are currently 5 installed clients.
- **Feature** releases are the traditional releases that come out in the Spring. These releases contain a wide variety of features including strategic enhancements, contractual modifications, client funded enhancements and legislative changes. These releases go through full process/system testing and the Early Adopter program and are available to all Munis clients. These releases receive 3 years of W2s and 1099s. The next feature release will be version 11.1 which will be generally available in May '15.
- **Contract** releases come out each Fall. These releases contain a relatively small number of enhancements which address specific contractual commitments only. These releases will go through full process/release testing however they will not go through the Early Adopter program. Contract releases will only be available to clients whose contractual commitments are contained in the release. Contract releases will receive 2 years of W2s and 1099s. The first contractual release will be 11.1.5 and will be available in September '15.
- **Final** releases are a special type of Feature release. They represent the last release in a major release family. The differentiating factor with Final releases is that they will receive a 4th year of W2s and 1099s. Munis Versions 9.4 and 10.5 are both being classified as Final releases and they will receive a 4th year of W2 and 1099s and their retirement dates have been extended 1 year.

Early Adoption (EA): This represents a phase in which selected clients participate in an intense testing program on the pre-generally available release. Tyler strives to select a cross-section of customer participants to represent our client base ensuring maximum coverage. This 'real world' testing of the product enables Tyler to deliver the highest quality, customer-tested release.

Limited Availability (LA): This represents a phase in which a *Technology* or *Contract* release (ex. Version 11.0 or Version 11.2.5) is made available for installation at select client sites.

General Availability (GA): This represents a phase in which a *Feature* or *Final* release (ex. Version 11.1) is made available for installation at all client sites. *Technology* and *Contract* release type (ex. Version 11.0 or Version 11.2.5) releases are not intended for general availability.

Next Release Planning (NRP): This represents a phase in which the given release is within 6 months of it being retired. Clients are *strongly* encouraged to move to a more current release to prevent being on a retired version of Munis.

Product Retired (PR): This represents a release phase that receives only minimal support services. Clients *must* move to a more current release in order to receive year-end W-2 and 1099 releases.

NOTE: The timelines and specific dates related to our release life-cycle policy are subject to change. Be sure to revisit this page for current release information.

5.1 FMS REQUIREMENTS

Provide a written response to each area identified in Section 4. FMS Requirements. It is important to note that the level of detail must be sufficient to allow the evaluators to understand your product's features, functions, capabilities and shortcomings/challenges. Proposers are allowed to supplement their response to Section 4 using additional product information as an attachment to their proposal. However, at a minimum, Proposers must provide a written summary response at the module level such that the evaluators can obtain an adequate understanding how the proposed solution will meet the City's needs.

NOTES AND ASSUMPTIONS

Tyler Reporting Services

Wherever Tyler Technologies, Inc. has responded affirmatively to certain functional checklist questions/requirements/specifications as requiring the use of Tyler Reporting Services, (SSRS), the City is solely responsible for development of the necessary/required report(s), unless specifically indicated otherwise.

Interfaces / Customizations

Interface requirements agreed to by Tyler within this response will depend on the customer maintaining an active support agreement with the identified third party system as well as a current version actively supported by the manufacturer/developer of the product installed.

Custom Modifications

Custom modifications, if quoted with a specific dollar value, are priced based upon the total proposed software package and the requirements set forth in the RFP. To the extent system components and/or requirements change, pricing for custom modifications may also change. If a custom modification is identified without a price, that identification is provided as an alert that the functionality is not available "out of the box," and additional information is required from the customer before Tyler can price the modification. During the contract negotiation process, Tyler expects to work with the customer to identify the custom modifications that will be considered within the project scope, and to finalize the associated price. Those modifications will be delivered during the project on the schedule the parties mutually agree to during the contracting and/or project planning process(es). Any custom modifications that the customer requests post-contracting will be subject to an amendment or change order, which will address at least the pricing and schedule impacts of adding the subject modification to the original project scope and schedule.

Future Functionality

Future Functionality, when and if provided, will be released on the same timeline as the functionality is made generally available to customers under a maintenance agreement with Tyler. If a customer requires that such functionality be committed to within the contract, the functionality will be treated as a custom modification, payable by the customer.

Please reference the Functional Requirements on the following pages.

1. FMS Requirements

The City seeks a proven, fully integrated public sector financial management system. It is seeking to modify existing business processes to accommodate best practices, and will be looking to select a system that drives the implementation of best practices. More specifically, the FMS should provide the following capabilities:

- ◆ Fully integrated system where data is entered only once
- ◆ All transactions processed in real-time and immediately available for inquiry and reporting
- ◆ Workflow capabilities across all modules
- ◆ Reporting that is user friendly, allowing staff to create reports with minimal training
- ◆ Robust audit and transaction logging capabilities
- ◆ Strong internal controls and robust security features
- ◆ Compliance with Federal and state laws and regulations
- ◆ Integration with other enterprise software applications and hosted systems

The remainder of this section identifies selected key features, functions, and capabilities the City is seeking from a FMS. To assist Proposers to better understand what the City is seeking, each of the functional requirements is preceded by a brief description of the current process.

Proposers must respond to each section explaining how the proposed system meets the needs of the City, as well as identifying any features and functions that can further improve City processes.

To aid in the evaluation of the proposals, vendors are required to rate how their proposed solution meets the needs of the City using the following rating criteria. The City will provide the RFP in Word format so that the Proposers can use the section below to respond to the ranking and comments.

Rating	Definition
3	Standard and available in the current release. Software supports this requirement. No customization is required.
2	Meets requirement with minor configuration or modification. Configuration maintains application on upgrade path. Testing and production of modifications will be completed by implementation date. Include an estimate for the cost of the modification.
1	Available with 3rd party software application. Indicate name of the application recommended and number of installs jointly completed.
0	Not available. Software does not meet the requirement.
F	Future Release. Requirement will be available in the next release. Indicate anticipated release month and year.

1.1 General System Capabilities

The City seeks a FMS that provides the following system characteristics in terms of its user interface:

General System Capabilities	Rating	Comments
<i>These requirements apply to all modules. List any exceptions in comment column.</i>		
1. An intuitive, consistent well designed user interface	3	

2. One-time single-points of data entry	3	
3. Easy data entry for repetitive actions (i.e. AP/PY/JE)	3	
4. Robust search capabilities on as many fields as possible	3	
5. Ability to drill-down and drill-across from a transaction to the supporting source documents	3	
6. Ability to easily export information directly to Excel, Acrobat, .csv	3	Excel, PDF
7. Comprehensive online documentation and training materials	3	
8. User-defined tables, fields, screens, reports, and business rules/workflows	3	No user defined tables or screens. Out of box business rules for workflow
9. Ability to modify configuration without the assistance of the proposer	3	Tyler trains users on the setup and configuration of the system through the implementation process. Source code/development tools are not provided.
10. Strong internal controls and system securities for e-commerce	3	

1.2 General Ledger (GL)

There are approximately 33,000 recorded transactions per year within our current finance system. The City seeks to implement a new fully integrated General Ledger module which should:

General Ledger	Rating	Comments
1. Provide a fully integrated system with all other modules	3	
2. Provide a flexible Chart of Accounts supporting funds, departments, programs, projects, grants, etc.	3	
3. Provide numerous workflow and approval options for journal posting	3	Customizable workflow
4. Provide users access to GL information based on security roles.	3	All user access is based on security parameters.

5. Allow users to enter GL transactions based on security roles.	3	
6. Provide journal entry templates for efficient data entry	3	Via recurring journal entries
7. Provide for year-end financial statement preparation	3	Year-End process
8. Have full drill-down capability – Department summary, into line item, into the transactions and ultimately view the source documents as a PDF (i.e., invoice or other supporting documentation)	3	TCM for attachments
9. Ability to have recurring journal entries	3	
10. Ability to reverse s previously entered journal entry	3	
11. Provide import and export JE from Excel or .csv	3	Excel
12. Provide dashboards for quick view of financial data	3	
13. Provide access to GL inquiry from a mobile device	3	
14. Support OpenGov reporting		Need more information on specific requirements. Munis can provide data via Excel outputs.

1.3 Purchasing

The City seeks to implement a new integrated purchasing module that has the following capabilities:

Purchasing	Rating	Comments
1. Integrates with Accounts Payable, Fixed Assets, General Ledger, Project and Grant Accounting, and Vendor History	3	
2. Integrates with Microsoft Products (i.e. prompts in Outlook alerting supervisors of pending transactions.)	3	Via Munis Dashboards, tasks, and alerts
3. Tracks where the Requisition is in the approval process	3	
4. Notifies the initiating department when the Requisition has been approved, rejected, changed in status, needs clarification, pending review, etc.	3	Notifies originator when converted
5. Allow for attachments to be uploaded along with the Requisition with user defined types (i.e. quotes, contract, staff report, justification memo, insurance, etc.). Allows for retrieval of attachments based on the same type of criteria.	3	

6. Verifies budget availability during data entry	3	Real-time budget checking
7. Automatically delegate approval routing for certain funding sources, dollar thresholds, or request types.	3	Via workflow setup
8. Supports the purchase of recurring services by automatically generating a requisition/purchase order based on pre-established criteria (i.e. Health Insurance, Custodial Services, and Leased Vehicles)	0	Recurring invoices are created rather than Reqs or POs. Requisitions can be copied.
9. Captures internal justification, notes, or comments on requisitions that will stay with purchase orders. Internal comments should only be visible to City staff	3	Notes, which can be printed on PO
10. Attaches scanned documents to requisition, purchase order, etc.	3	Via TCM
11. Supports approval of requisitions based on user defined, pre-established business rules	3	
12. Provides ability to restrict users to specific general ledger accounts	3	
13. Allows authorized user to override limits placed by the system	3	PO to Invoice variance
14. Automatically assigns purchase order number, with ability for staff to assign a prefix at the beginning of every fiscal year	3	
15. Issues blanket purchase orders	3	Option of using the Blanket Po's process or utilizing the Munis Contract Management module
16. Issues confirming purchase order (P.O. that will automatically be paid since the services have already been performed, invoice attached)	3	
17. Supports ability to roll outstanding purchase orders to new fiscal year	3	
18. Allows entering of Purchase Order for new fiscal year prior to the start of the fiscal year	3	
19. Allows Change Orders for purchase orders, subject to workflow approvals.	3	
20. Generates Purchase Orders in PDF format for electronic distribution to vendors	3	
21. Allows departments to generate Purchase Orders if all business rules are met.	3	With proper security set-up

22. Provides for online approval from mobile devices	3	
23. Supports imaging and archiving of Purchasing related documents generated by the system	3	
24. Supports secure electronic signature on Purchase Orders	3	Via attachments
25. Support for two party purchase orders (i.e. attorney/client)	0	
26. Ability to track informal and formal bidding process and compliance with local purchasing preference and integrate the award of bid with contract management and issuance of a PO	3	
27. Automate the fiscal year end purchase order process. Automatically close out blanket PO's.	3	
28. Ability to function or reconcile quickly after disaster recovery. Ability to coordinate manual processing.	3	
29. Ability to assign a PO number for verbal orders and allow for follow-up processing of hard copy PO with that number. This would also assist with disaster recovery	3	

1.4 Accounts Payable

The City's warrant process includes regular checks, pre-pays, and e-payables. The City seeks to implement a fully integrated accounts payable module that allows invoices to be entered directly into the system by the Departments. Management Services in conjunction with each department will decide who should be given access. The software should:

Accounts Payable	Rating	Comments
1. Integrate with Fixed Assets, GL, Project and Grants module	3	
2. Provide electronic workflow approvals for invoice payments	3	
3. Allow for invoice processing without issuing a Purchase Order	3	
4. Verify budget availability during data entry	3	Real-time budget checking
5. Allow departments to scan invoices and supporting documentation into the system and index efficiently	3	
6. Provide automated workflow that sends the invoice to the next person on the approval list based on pre-set approvals determined by each department.	3	
7. Track where the invoice is in the payment process	3	
8. Automate check signature and printing subject to workflow rules	3	
9. Notify the initiating department when the invoice has been paid (if marked with such instruction in the transaction by the requestor)	0	
10. Allow selection of open invoices for payment	3	

11. Print payment register for approval subject to workflow approval	3	
12. Optionally generate more than one check per vendor	3	
13. Generate ACH and alternative payment options that interface with bank for processing	3	
14. Capture an image of the check and attach it to the vendor record	3	Via TCM
15. View the purchase order image, invoice image and check image in vendor inquiry	3	
16. Allow departments to view vendor detailed payment history (i.e. see all PO's outstanding and payments made)	3	
17. Support CA EDD reporting requirements for independent contractors	3	
18. Provides Form 1099 reporting meeting all federal and state requirements	3	
19. Provide automated process for employee expense reimbursements	3	Via Employee Expense module
20. Ability to assign a warrant batch to specific warrant register/date	3	
21. Ability to function or reconcile quickly after disaster recovery. Ability to coordinate manual processing.	3	

1.5 Payroll

The City's bi-weekly pay period ends on Friday. Paychecks are issued 7 days after the pay period ends. The City have 10 bargaining groups, processes on average 330 timecards per pay period, and 380 W2's per year. Monterey Park maintains the unique work schedules of sworn police officers, firefighters, on-call pay for public works and seasonal recreation staff.

The City's current Payroll Module is not able to separate the Master File Maintenance from the payroll process; thus, the required internal controls (HR functions vs. Payroll functions) are not able to be fully implemented. The City is looking to have a system which properly segregates the HR functions from the Payroll processing to achieve a tighter internal control.

Payroll staff spends a lot of time on CalPERS reporting. Under PEPRA, all employees are required to report special compensation in a detailed manner. Garnishments tend to take extra time to calculate since they have to be done manually.

The city currently has a separate accrual bank and a permanent bank for each of the leave account (sick, vacation, holiday & administration). There need the ability to allow a pay code to specify which bank will be drawn from. The City's MOU's have allowed for retroactive payments, and the City would like to automate retroactive pay calculations. In the past, the City has provided retroactive increases through various methodologies beyond flat percentage of base pay.

The City seeks to implement a full-featured payroll system that is capable of accurately processing payrolls comprised of multiple employee groups, sub-groups, varying work week periods, and varying pay and benefit calculations. It should also allow for employee online self-service.

The Payroll Module should have the ability to:

Payroll	Rating	Comments
1. Calculate payroll in accordance with all federal and state requirements including FLSA	3	
2. Calculate and report payroll using required CalPERS reporting elements	3	
3. Provide an Employee Self-Service module for employees to enter timecards, review previously archived payroll information, W-2's, dependent information and other relevant employee information	3	
4. Integrate Payroll with the HR, GL, A/P, Budget, and Project and Grant Accounting modules	3	
5. Ensure that all payroll related costs (i.e., taxes and benefits) can be allocated to Projects and Grants	3	
6. Track all compensation elements necessary and generate the annual compensation report to State Controller	3	
7. Provide detailed postings to the GL with the ability to drill back into the payroll module to see who actually got charged to a specific account and their hours charged	3	
8. Generate paychecks, direct deposit advices (supporting deposits across multiple accounts on a single check), EFT files, and related positive pay files	3	
9. Support check and direct deposit advice imaging	3	Via TCM
10. Generate off-the-shelf and ad hoc reports that support data requirements associated with CalPERS, auditors, deferred compensation providers, Payroll Register review, sick and vacation accrual reports for management, edit lists, overtime reports, tax reports, auto allowance reports, extensive exception and payroll calculations/generation reports, etc.	3	
11. Prepare CalPERS files and reports (evidenced by multiple California references) and support upcoming CalPERS changes	3	
12. Support time entries for projects and grants.	3	
13. Allocate payroll costs and associated benefits to multiple accounts per employee based on time card entry allocation of hours	3	
14. Generate all State and Federal quarterly and annual payroll regulatory reports.	3	

15. Automatically update State and Federal tax rates, withholding, etc.	3	Taxes rates can be maintained by the user through a maintenance program or a service can be purchased at an additional cost to maintain tax tables.
16. Defines leave accruals by employee group or individual designation and ability to track these multiple leave types	3	
17. Alert employees/supervisor that leave accrual cap has been reached.	3	Via Employee Self-Service
18. Withhold and remit all taxes (via EFT/ACH) to the appropriate governmental agencies (i.e. withholding and remittance of social security tax, Medicare, etc.)	3	Vendor can be paid ACH
19. Withhold and remit all garnishments (via EFT/ACH) to the appropriate governmental agencies	3	
20. Calculate garnishments based on various withholding options including the maximum amount	3	
21. Prepare and remit annual W-2s to the appropriate agencies and provide paper and electronic copies to the City. In addition, the system has a W-2 balancing and reconciliation.	3	
22. Automatically generates an audit report of all system changes with specific change(s) (before and after), showing user who made the change, and date & time of change.	3	

23. Support fire department payroll, schedules, time & attendance		Need more information. Munis provides basic scheduling capabilities that are used for pre-loading time. Munis time entry is not dynamic for scheduling or validating shifts/schedules. A third party system is proposed for those requirements.
24. Support ability to suspend leave accruals for employees while on authorized leave without pay and/or worker's comp. leave.	3	
25. Ability to mass populate changes for COLA, salary, flex allowance, benefits, deductions, etc, by employee groups.	3	
26. Ability to create mass change templates for various global changes.	3	Mass salary program can be run for groups of employees
27. Ability to have different EDD Unemployment Insurance numbers and rates and generate separate unemployment reports by EDD number	3	
28. Ability to calculate value of Excess Live Insurance which will be reported on W-2.	3	
29. Ability to perform retroactive step increase for employee and generate any required PERS entries	3	
30. Ability to perform retroactive bargaining unit increase with necessary PERS reporting	3	
31. Ability to import bulk employee master file changes (benefits, increments, deductions) via an excel spreadsheet or csv file	3	Via payroll imports
32. Generate third party checks based on a template		Need more detailed information to accurately respond

33. Ability to function or reconcile quickly after disaster recovery. Ability to coordinate manual processing.		Need more detailed information to accurately respond
--	--	--

1.6 Time & Attendance

The City seeks to maintain an electronic time tracking and attendance tool which facilitates the payroll process. The proposed FMS must provide effective integration with Kronos' TeleStaff, currently used by the Fire Department for all sworn and civilian personnel. The time entry module should:

Time & Attendance	Rating	Comments
1. Support various methods of time card entry (i.e, online, time clock, workstation, etc.). The City does not plan on using time clocks at this time but wants a system that can support such an interface.	3	We support 3 rd party electronic timecard entry
2. Use electronic workflow for review and approval of timecards	3	Via workflow
3. Alert employees and supervisors of errors in timesheet entries such as charging to an incorrect account code, overages in leave balances, etc.	3	Via workflow
4. Integrate with financial modules for tracking and reporting purposes (i.e. Project and Grant accounting)	3	
5. Allow requests for time-off to be submitted electronically subject to workflow rules	3	
6. Allow employees to enter comments/notes for each entry.	3	
7. Customizable user-interface (screens) to simplify time entry.	3	Via Munis Time Entry
8. Provide ability to print reports by period and/or specified date range for all hours or specified hour type(s).	3	
9. Provide for schedule templates so that recurring schedules can be entered for specific employees or positions	3	
10. Ability to mass populate holidays and roll-out organization-wide by employee groups	3	
11. Support multiple schedules i.e. 4/10, 9/80, 96/120, etc.	3	
12. Allows for approvals to be entered from mobile device	3	
13. Support and interface with public safety timekeeping software	3	Via standard time entry imports

1.7 Deferred Compensation Plan

The City does not make any contribution to its employee deferred compensation plans. However, the City would like to automate certain parts of its administration for the convenience of its employees. The Deferred Compensation Retirement Plan Module should therefore:

Deferred Compensation	Rating	Comments
1. Integrate with GL and Payroll to record contributions and withdrawals	3	
2. Integrate with HR to avoid duplicate data entry	3	
3. Provide an Employee Self Service option for employees to change contribution amounts	3	<i>Modification/selection of direct deposits or deductions through open enrollment</i>
4. Calculate and pay withdrawal amounts based on retiree's choice of either biweekly, monthly, quarterly or annually.	3	
5. Calculate tax withholdings in accordance with all federal and state requirements	3	
6. Issue payments either by check or ACH.	3	
7. Provide an Employee Self-Service module for retirees to review previous withdrawal information, 1099-R's, beneficiary information and other relevant employee information	3	
8. Track all compensation elements necessary for deferred compensation reporting	3	
9. Provide detailed postings to the GL and participant accounts with the ability to drill back into the source documents	3	
10. Generate statements for participants	3	Via mail merge

1.8 Human Resources

The Human Resources Department is responsible for all personnel matters. The City recently began using NeoGov for recruitment, and uses a third party administrator's web portal for benefit administration. The City wishes to explore an integrated Human Resources module and would like to evaluate the following functions to achieve strong internal controls by segregating HR functions from the Payroll functions:

Human Resources	Rating	Comments
1. Provide applicant tracking, with the ability to group applicants by custom selection criteria, ability to notify a selected or all applicants for a particular recruitment, and ability to track documents for each applicant.		
2. Incorporate Position Control and Master File updates capability	3	
3. Make extensive use of table-based salary maintenance schedules	3	
4. Provides Business Analytics and simple ad hoc reporting	3	SSRS

5. Provide self-service online options supporting W-4 changes, time-off requests, cash-out requests, employee profile changes, beneficiary changes, subject to workflow rules	3	Via Munis Employee Self-Service module
6. Provide workflow and self-service options for open enrollment process.	3	
7. Provide workflow approvals for time-delayed actions/events; (i.e., compensation that begins after a specific number of hours).	3	
8. Track certifications including expiration date	3	
9. Provide the ability to specify required certifications by job title	3	
10. Support employee photo/profile management and integrate with Outlook and employee directory	3	
11. Support automatic notifications of upcoming performance evaluation and/or salary step increases	3	Web parts and mail merge
12. Provide Employee Event tracking to manage performance evaluations, training, and certifications, salary increases	3	
13. Provide tracking and reporting for employees on medical leave and/or workers' comp leave	3	
14. Provide reports to determine FMLA eligibility (which is primarily based upon hours worked, excluding certain leave types).	3	
15. Provide workflow for the above tracking and reporting functionalities such as performance evaluation, FLMA, etc., wherein emails are sent to the HR administrator, employees and their supervisors.	3	
16. Provide an online portal for employee access to personnel forms, MOUs, policies, procedures (IIPP), personnel manual, salary schedule, etc.	3	
17. Provide reporting of all annual EEO data (i.e. employee race, gender, ethnicity, etc.)	3	
18. Provide an audit report of all system changes with specific change(s) (before and after), user who made the change, and date & time of change.	3	
19. Implement strict security measures concerning employee ID and access to system	3	
20. Implement an electronic Employee Performance Review process	3	
21. Provide benefits administration capabilities	3	
22. Provide COBRA billing capabilities	3	

1.9 Budget

The FMS should include a fully integrated budget module that allows for the following:

Proprietary and Confidential – Subject to Restrictions on Disclosure

Budget	Rating	Comments
1. Decentralized data entry and import from external files	3	Via Imports and Exports from Excel
2. Easy to use department interface for the development of their operating and capital budgets	3	
3. Excel integration	3	
4. Integrated personnel budgeting	3	Via Salary and Benefits Projection
5. Modeling, including payroll projections	3	Via Salary and Benefits Projection
6. Integrate Payroll Module with the Budget Module for salary projections and personnel budgeting	3	
7. Options for seeding budgets with historical data	3	
8. Allow multiple budget versions to track the evolution of the budget, from initial, to proposed, to adopted budget	3	Maximum of five budget levels
9. Track all amendments to budget	3	
10. Allow individual department or division budgets to be promoted to the next stage, without waiting for other departments or divisions to complete their budgets	3	
11. Benefit modeling based on growth % projections	3	
12. Use of integrated reporting and analysis tools	3	Via SSRS
13. Track and report all budget adjustments	3	
The Budget module should provide robust reporting that includes:		
14. Extensive use of Budget vs. prior year actuals on-screen and hard-copy reporting, with soft copy reporting that facilitates trend analysis	3	
15. Drill down capability from on-screen reporting	3	
16. Multi Year reporting with at least 3 but preferably 5 years	3	

1.10 Performance Measures

Performance measure are tracked separately by each department and included in the budget document. The FMS should include a fully integrated performance measures module that accomplishes the following:

Performance Measures	Rating	Comments
----------------------	--------	----------

1. Integrates with FMS	3	Via Performance Based Budgeting
2. Provides for a multitude of measures that can be tracked	3	Via Performance Based Budgeting
3. Provides for manual entry as well as integration based on transactions in the system	3	Via Performance Based Budgeting
4. Provides Key Performance Indicators (KPI) reporting on a dashboard	3	Via Performance Based Budgeting
5. Provides statistical reports	3	May require SSRS
6. Integrates with the budget module and streamline the budget document production process.	3	Via Performance Based Budgeting

1.11 Accounts Receivable

The City seeks to implement an Accounts Receivable (A/R) module that prepares and tracks miscellaneous invoices and monthly recurring invoices and statements. The A/R module should:

Accounts Receivable	Rating	Comments
1. Integrate with GL and external cash receipting	3	
2. Allow departments to enter invoices for billing similar to Requisitions, subject to workflow rules. Management Services will review and send out official invoices and track outstanding balances.	3	
3. Provide templates for various types of A/R invoices (i.e., animal licenses, property damages, citations, rent, etc.)	3	
4. Provide departments with view only access to the A/R system.	3	
5. Post to the GL and to Accounts Receivable subject to workflow rules	3	
6. Update the A/R Customer account outstanding balance with payments recorded in the Cash Receipts module automatically	3	
7. Track unapplied credit balances	3	
8. Provide for electronic mailing of PDF statements to customers	3	Tyler Forms

9. Allow for open invoice billing or statement billing	3	
10. Calculate late payment fees	3	
11. Calculate scheduled rate increases (i.e. facility rents with scheduled increases)	3	
12. Where possible, interface with other systems (i.e business license, building permitting, etc.) so that processes are more streamlined and data more complete when researched.	3	

1.12 Bank Reconciliation

The City banks with Bank of the West, prints out daily/monthly reports and uses Excel to reconcile our bank account. The City seeks to implement a Bank Reconciliation (B/R) module that supports the automatic reconciliation of all banking and investment accounts. This module should:

Bank Reconciliation	Rating	Comments
1. Integrate with all aspects of the FMS that affect cash accounts (i.e., Cash Receipts, A/P, payroll, etc.)	3	
2. Allow clearing of outstanding checks individually, in groups or electronically by downloading from the financial institution.	3	
3. Prepare reconciliation statement	3	
4. Easily handle the posting of bank generated transactions that have not been posted to GL	3	

1.13 Treasury and Cash Management

Most treasury and cash management is accomplished by means of Excel worksheets. Investments and debt service requirements are tracked through Excel worksheets. The City seeks to implement an Integrated Treasury and Cash management module whereby all cash transactions including investments and debt service are automatically updated in the GL. The FMS should:

Treasury and Cash Management	Rating	Comments
1. Integrate with all aspects of the FMS that affect cash accounts (i.e., Cash Receipts, A/P, payroll, etc.)	3	
2. Allocate investment earnings based on ending cash balances in each fund.	3	Via Interest Allocation
3. Provide a daily treasurer's report showing available cash balances	3	
4. Automatically update GL accounts and Checking Account balances for all cash related transactions.	3	
5. Calculate and track investment earnings and accruals	1	Recommend Sympro
6. Keep track of upcoming Debt Service payments to ensure prompt payment and help determine cash flow needs	1	Recommend Sympro

1.14 Contracts Management

All contracts are tracked by various departments, with the City Clerk holding most originals. There is no formal contract management software. The City seeks to implement an integrated contracts management module that allows every aspect of a contract to be tracked. The software should:

Contracts Management	Rating	Comments
1. Integrate with Requisitions, Purchase Orders, Accounts Payable, Grants , Capital Projects and document imaging	3	
2. Provide electronic workflow approvals for contract changes	3	
3. Track all aspects of a contract (i.e, terms, due dates, deliverables, quantities, milestones, etc)	3	
4. Verify budget availability during data entry	3	
5. Allow for multi-year contracts	3	
6. Make contract management and reporting an efficient process.	3	

1.15 Vendor Portal

Currently, all vendor communications are done through phone calls and emails. The City seeks to implement an integrated vendor portal to make vendor communications more efficient.

Vendor Portal	Rating	Comments
1. Integrate with the FMP	3	Vendor Self Service
2. Allow vendors to register with the City as vendors and update their profile (i.e., mailing address, etc.)	3	Vendor Self Service
3. Allow vendors to check on the status of their invoices.	3	Vendor Self Service
4. Allow vendors to submit invoices	3	
5. Allow vendors to see their history with the City	3	Transactions
6. Make vendor communications more efficient.	3	

1.16 Cash Receipting

The City is using Progressive Solutions that was upgraded in 2014. The City would like to review and compare the Vendor's cash receipting systems. Cash Receipting (C/R) modules should:

Cash Receipting	Rating	Comments
1. Integrate with A/R, Business Licenses and any other billing module	3	
2. Allow departments to enter receipts subject to business rules (i.e. departments can be limited as to what type of receipts can be received or what accounts can be used)	3	

3. Provide templates to be used for different types of receipts	3	
4. Subject to workflow rules automatically post to the GL and related modules		
5. Update the A/R and any other related modules with payments recorded in the Cash Receipt module automatically	3	
6. Allow for integration with remote check deposit and credit card transactions	3	Via supported ICL formats and credit card payment gateway vendors.
7. Provide for online payment options for the public to pay all bills (i.e., animal license, Transient Occupancy Tax, business license, miscellaneous A/R, etc.)	3	
8. Prepare deposit at end of day	3	
9. Interface with Accela permitting software to record revenue	3	Assumes the use of standard import/export file layouts

1.17 Project and Grant Management

The City is not using a true project accounting or grant accounting module, and rely on financial reports and Excel to provide information to managers. As part of a fully integrated system the City wants a Project and Grant Accounting Module which can accommodate the following:

Project and Grant Management	Rating	Comments
1. Track budget and expenditures over the life of a project or grant.	3	
2. GL entries (AP and Payroll) automatically flow into the Project/Grant Accounting module	3	
3. Provide grant accounting reports that cover multiple years.	3	
4. Provide users view-only access to the Project/Grant Accounting module so that they can better track their projects and are not dependent on Finance for information.	3	
5. Provide budget vs actual reporting on a year to date or grant to date basis.	3	
6. Can generate reports tailored to the requirements of the department or external granting agency.	3	May require SSRS
7. Ability to budget and report on a project/grant within an existing program	3	
8. Ability to track and generate report for Capital project budget over a multi-year period of at least 6 years by account	3	May require SSRS

9. Ability to track Operating Budget for project revenue and expenditures over multiple years	3	
10. Ability to track multiple revenue funding sources for each capital project and set priority of which funds are used first or for specific expenditure line items.	3	
11. Robust revenue and expenditure tracking abilities for current projects	3	

1.18 Fixed Assets

The City seeks to implement a fully integrated fixed assets system that should:

Fixed Assets	Rating	Comments
1. Integrate with Accounts Payable and GL	3	
2. Allow option to automatically or manually post to GL (additions, deletions, depreciations)	3	
3. Allow accounts payable staff to designate an invoice record as a fixed asset item and automatically add record to the fixed asset ledger.	3	
4. Addition of fixed asset records should be subject to workflow approvals	3	
5. Allow users to add additional information to fixed asset record after purchase	3	
6. Calculate depreciation which will post directly to GL subject to workflow approvals	3	
7. Provide all GASB 34 required fixed asset reports	3	With the CAFR Statement Builder.
8. Calculate beginning and ending balance, additions, retirements, and accumulated depreciation by CAFR fixed asset categories such as land, machinery & equipment, buildings, improvements other than buildings, etc.	3	Using class/sub-class codes. With Tyler CAFR
9. Allow system to track non-capitalized items for inventory control	3	
10. Allow users to have view only access to fixed assets module	3	

1.19 Assessment Districts

The city has two assessment batches. The Lighting assessments in which the assessment amount for each parcel is based on a function of major-minor use code and a custom field called equivalent dwellings units and rate and factor. The Library assessment bond, in which the assessment amount for each parcel is based on the major minor use code of the parcel. The FMS will need to provide a search feature to retrieve records based on multiple search criteria (assessment amount range, major minor use code, name, address etc) with options to export data to Excel. The City desires to have an Assessment District module that would be part of the fully integrated system. The Assessment District module should:

Proprietary and Confidential – Subject to Restrictions on Disclosure

Assessment Districts	Rating	Comments
1. Handle Lighting, Landscape and Maintenance Districts annual assessments and Library Tax submittal processes, including downloading parcel data, separating parcels by different categories, computing assessment and tax amounts, completing the upload to County, etc.	3	Assumes Utility Billing Assessments module is proposed (rather than General Billing for CID-based loans)
2. Integrate with a GIS database	3	Via parcel ID attached to a Utility Billing account, and Munis Maplink
3. Provide query capability on any field	3	
4. Provide ability to export to Excel	3	
5. Provide ability to generate the assessment in whatever format the Auditor-Controller requires	3	May require customization
6. Provide ability to email annual renewal notices	2	\$7,700

1.20 Document Imaging

The City desires to streamline processing in order to capture, store, index, search and retrieve electronic images associated with financial, payroll, and personnel transactions as they are being handled by the system. The City seeks to move to a paperless environment. To that extent the FMS should have some basic document imaging capabilities. The document management capabilities integrated into the FMS should provide the following basic capabilities:

Document Imaging	Rating	Comments
1. Provide PDF type images of documents created by the system including purchase orders, payroll checks, accounts payable checks, W2's, 1099's, etc.	3	
2. The images should be available by individual record; for example, an individual's paycheck and not the entire check run for the pay period	3	
3. Allow manually scanned images to attach to appropriate transaction records. The module should prompt for scanned attachments	3	Ability to attach images to transactions, more information needed on prompt.

4. Provide drill-down ability for the user to view related documents associated with financial, payroll, and personnel transactions. For example, vendor inquiry should provide the ability to view images of accounts payable checks, associated purchase orders, the requisition and associated manually scanned documents including bids and packing lists	3	
5. Provide system coordination to allow batch processing of images. For example, allow accounts payable invoices received to be scanned in a batch and then associated with each purchase order	3	
6. Capture data upon scanning wherever possible to minimize keying in of data.	3	Standard full text OCR on documents. Also have option for advanced OCR to auto index data based on templates.
7. Allow the document imaging system to be used for non-financial record-keeping	3	Requires additional licensing (Enterprise Edition)
8. Conform to records management requirements including retention schedules	3	

1.21 Financial Reporting and Business Analytics

The City seeks to obtain a robust reporting capability to support the finance, payroll, and human resource functions. The FMS should provide the following reporting features:

Reporting	Rating	Comments
1. Export data as Excel and .csv file formats	3	
2. Export reports to various formats (i.e. Excel, HTML, PDF, etc.)	3	Via SSRS. Canned to PDF
3. User-friendly report writer that is easy to use	3	Via SSRS
4. Ability to share reports within the system and/or externally through email integration	3	Saved reports, attachments, send email
5. Ability to run and distribute recurring reports	3	Via Scheduler
6. Ability to create and save new reports within the FMS.	3	

7. Ability to connect with Cognos or Crystal Reports to create and save new reports	3	Can connect any 3rd party report writer to DB tables and views. Tyler provides support and training for use with SSRS.
8. Ability to drill down on report elements	3	In available reports
9. Provide easy to use Business Analytics to expand the reporting capabilities	3	Tyler offers Excel and multi-dimensional cubes.
10. On screen dash board analytics that are easy to create and customize by the users	3	Via Dashboard
11. Integrated online interactive visualization tool fed directly from the FMS database	0	Integration with MS Power BI is in R&D. No committed release support at this time.
12. GASB 34 CAFR preparation	3	Via Tyler CAFR

1.22 System Audit, Security and Recovery

The City seeks to implement a FMS with robust security and transaction audit/logging capabilities. The system audit capabilities should include the ability to track transaction processes and updates to the database. The FMS should create audit trails for transactions processed through the system allowing authorized staff to drill down on transactions to view supporting detail. Audit logging should allow authorized staff to easily determine the source of each transaction to include identifying user ID and data/time for all table changes.

The FMS must allow creation of user groups which permits/prohibit access to modules, functions, and account records identified by the administrator. The system should consider encryption during transmission and of the database at rest. In case of emergency or natural disaster and the system becomes inoperative, the FMS must present a strategy for quick recovery. There should be the ability to manually process accounts payables and payroll, with reconciliation at a later point.

1.23 Workflow

The City seeks to implement a FMS with strong workflow capabilities to help automate common transactions. The system workflow capabilities should include the ability to automatically notify a user when action is needed, and include automated approvals and notifications supporting a paperless environment. The FMS should have the ability to:

Workflow	Rating	Comments
1. Track transactions submitted for approval and review with the date/time stamp	3	
2. Automate approval notification both at the system level and via the City's email system	3	
3. Implement best practice workflow templates for all core financial, payroll, and personnel transactions (i.e. payables processing, purchase orders, GL transaction approval, personnel actions, payroll processing, etc.)	3	
4. Integrate with the City's email system to assist in the notification and approval steps	3	
5. Create custom workflows based on City business rules	3	Workflow is Customizable
6. Use a rich set of attributes in determining what users participate in which steps in the approval processes (e.g. GL number segments, unique groupings, project/task codes, object/spend category codes, consideration of roles, etc.)	3	
7. The ability to perform approvals on smartphones or tablets is highly desirable, so that approvals can be done at any time not just when present at workstation.	3	

1.24 Technical Requirements

The City will acquire new infrastructure as deemed necessary in order to make optimal use of the FMS. The City wants to make use of the best practices in technology as long as it is financially feasible. Proposers should state clearly not only the minimum IT requires for their software but more importantly the optimal requirements for best use of their software.

Identify any additional or recommended modules or services that were not identified in RFP Section 4 but that the Proposer recommends that the City consider. Include a description of the features and functions of each additional proposed module.

Tyler Munis offers a number of additional software modules in addition to the ones required in this RFP. The most relevant ones have been included as Optional in the RFP.

In addition to the standard services included to implement the software, the proposal includes Disaster Recovery as well as Tyler Systems Management services. Both of these offerings have been included as Optional in the proposal.

5.2 MUNIS OVERVIEW

Munis is an Enterprise Resource Planning (ERP) solution designed specifically for governments and schools. Simply put, Munis enables and empowers users to become more efficient, productive and responsive to the needs of their constituents.

Munis clients get industry leading technology that is continually enhanced through a perpetual upgrade process we refer to as *evergreen*. It is a steady stream of significant yet manageable changes deployed with minimal disruption to our clients' operations — with no re-licensing fees. We add the newest technologies while maintaining the integrity of our core business logic. This incremental introduction of new technologies results in a product that always has functional innovation with the practical application of technology that is in line with client needs.

Munis may be installed through a traditional site purchase or as a cloud-based solution operating through Tyler's data centers.

5.2.1 SOFTWARE THAT DELIVERS CLIENT SUCCESS

Our commitment to the total client experience means that we invest heavily in a user-centric design process. We continually maximize end-user productivity by listening to our clients and assessing what is important to their business. We involve them in usability testing conducted by analysts certified by Human Factors International to ensure that Munis works the way they do.

5.2.2 COMMAND CENTERS AND CENTRAL PROGRAMS

Throughout Munis you will find Command Centers and Central Screens that are tailored to specific functional areas such as purchasing or budgeting. These tools are designed to provide one-click access to relevant data from multiple applications and screens. They provide efficient access to information — everything you need is easily available from a single screen. Central Screens are for the user who needs inquiry and operational access, while Command Centers provide additional access to the user responsible for administrative actions such as code and table set up.

HR Command Center
Welcome, Jean28 Jones

Workforce Central

Profile Change | Leave | Terminate | Employee | Qualifications | Employment | History | Paycheck | Email | Notes | TCM | Attach | Audit | Return To Search

Actions | View/Network | Pay | Office | Tools | Return

Employee: JONES, TIMOTHY M
ASSISTANT FINANCE DIRECTOR, FINANCE DEPARTMENT

Personal Information | Compensation | Withholdings | Seniority | Actuals | Certifications

Employee: JONES, TIMOTHY M
Check Location: STATUS: ACTIVE
Group/ID: NON UNION
Account: SALARIES FULL TIME
Personnel Status: FULL TIME
Hire Date: 01/01/2004
Supervisor: MILLER, JOY
Position: ASST FINANCE DIRECTOR
Grade/Step: ACCOUNTANT 3 / 3

Job Class: ASSISTANT FINA
Location: ASST FINANCE DIRECTO
Salary: 59,627.15

Decision: CHILD SUPPORT
Amount: 120,000.00
FID Amt: 3,120.00
Decision: CHILDREN GARNISHMENT
Amount: 75,000.00
FID Amt: 1,950.00
Decision: DEPENDENT FLEXIBLE SPENDING
Amount: 50,000.00
FID Amt: 1,300.00
Decision: DIRECT DEPOSIT NET
Amount: 100,000.00
FID Amt: 25,880.51
Decision: EARNED INCOME CREDIT
Amount: 0.0000
FID Amt: 0.00
Decision: FEDERAL INCOME TAX
Amount: 0.0000
FID Amt: 2,615.66
Decision: FICA
Amount: 6,200.00
FID Amt: 3,451.93
Decision: MEDICARE
Amount: 1,450.00
FID Amt: 838.50
Decision: PRERENTIAL FAMILY PLAN
Amount: 150,000.00
FID Amt: 0.00
Decision: PRERENTIAL LIFE INSURANCE-SAL
Amount: 0.1500
FID Amt: 0.00

Seniority: Administration
Start: 01/01/2004
Type: PERSONAL
Available: 24.00
Limit: 24.00
Type: SICK
Available: 328.00
Limit: 1,600.00
Type: VACATION
Available: 310.00
Limit: 150.00

Certifications: NEW EMPLOYEE ORIE: 01/15/2004
MICROSOFT EXCEL: 11/01/2009
CERTIFIED PUBLIC AC: 11/01/1992

Example of a Munis HR Command Center

GL Account Central
Welcome, Jean28 Jones

Account Inquiry | Segments | Account Inquiry

Fund 1000 Org 11135000 Obj 5110 Proj

Percent Used: 65%
Actual (Items): 248,388.02
Revised Budget: 757,304.00
Available Budget: 261,424.28

2015 2014 2013 2012

Revised Budget 0.00 757,304.00 761,813.00 518,829.29

Actual (Items) 0.00 248,388.02 493,823.25 482,246.32

Encumbrance/Basis 0.00 247,491.70 0.00 0.00

Available Budget 0.00 261,424.28 267,989.75 36,582.97

Percent Used 0% 65% 65% 93%

Transactions

Original Budget 757,304.00

Transfers In 0.00

Transfer Out 0.00

Revised Budget 757,304.00

2014 01 20 18,819.54 WARRANT-2013 201315

2014 01 21 -15,695.08 201315 201315

2014 01 18 18,819.54 WARRANT-2013 201314

2014 01 14 392,377.00 201314 201314

Example of a Munis General Ledger Account Central Program

5.2.3 WIZARDS

Built-in wizards—including those for employee on-boarding, budget projections, and W-2 creation—make infrequently performed tasks a breeze. Easy-to follow directions walk users through each step, from verifying information to final submission, and a progress bar at the top of the screen shows where you are in the process. What's more, integrated, context-sensitive online Help for everything from local screen assistance to important definitions and government links is available on every screen.

Employee Changes Wizard

Welcome, Eastman, Chris

4 - TIM ANTHONY JONES

Name: First Name: TIM, Middle Name: ANTHONY, Last Name: JONES, Suffix: , Demographic:

Address: , Telephone: , Email Address: , Emergency Contact: , Service Dates:

Action Effective Date: 12/16/2013, Action Code: PHONE NUMBER CHANGE

NAME CHANGE, ADDRESS CHANGE, PHONE NUMBER CHANGE, EMERGENCY CONTACT CHANGE, CITIZENSHIP CHANGE, VISA CHANGE, EDUCATION

Search, Edit, Confirm, Finished

Back, Forward (Wizard)

Example of a Munis Employee Change Wizard

5.2.4 WORKFLOW

Munis Workflow helps you automate the flow of approvals, notifications and tasks throughout your organization, ensuring the right tasks are carried out by the right people at the right time. You may tailor business rule templates to work the way your organization does, and set up dynamic alerts to notify appropriate staff when a deadline is approaching or a process has run.



Example of a Requisition Approval chain in Munis Workflow

5.2.5 INTEGRATION WITH MICROSOFT

You use Microsoft products every day—from Word to Excel to Outlook®—so we designed Munis to easily integrate with these familiar programs. In fact, Munis was one of the first ERP applications to provide “single-click” integration with Microsoft Office.

Calendars in Munis don’t just work like Microsoft Outlook—they are Microsoft Outlook. Full integration with Microsoft Exchange means calendar appointments and meetings, vacation requests, and workflow are fully synced with users’ daily schedules. Users can email records and reports using their Outlook email right from the Munis ribbon.

Munis integrates fully with Microsoft Lync to enable easy communication with other application users. Need to know if an employee is available? Lync’s advanced “presence” functionality indicates an employee status, such as *available*, *busy* or *out of office*. Users can initiate an email, IM, or phone or video chat directly from the Munis screen, saving time.

5.2.6 CONTENT MANAGEMENT

Tyler Content Manager includes all the critical components of an enterprise content management suite — back file scanning, indexing and redaction, optical character recognition, web interface, micrographics conversion, disaster recovery, and highly secure off-site document storage. It also works with third-party applications, using Batch Print Capture to print multiple documents directly into Tyler Content Manager.

Additionally, the Application Connector provides seamless integration between applications and Tyler Content Manager. You’ll improve accuracy and have quick access to related documents without leaving an application — saving valuable time navigating throughout multiple applications to find vital, related files.

More than “document management”, Tyler Content Manager supports multiple file types ranging across multiple departments in distributed locations. Electronic files include scanned images (TIFF, PDF, etc.), photos (JPEG), office documents (Microsoft® Word, Excel®, PowerPoint®, etc.), drawings (DWF, DWG, etc.), or any other file you want to store and manage.

5.2.7 MUNIS ANALYTICS AND REPORTING

Public sector entities need multiple ways to get information out of their ERP software. That’s why Munis provides more than just traditional paper-based reports for accessing and using critical information. It is designed to provide you with the information you need in the format you want—instantly.

Based on Microsoft SharePoint, the Tyler Role-Tailored Dashboard provides an easy-to-use, simplified way of finding, accessing and sharing information by aggregating the data you deem important into one or more customizable views. Web parts display information from different parts of Munis and other Web-based tools. Each user can personalize his or her dashboard views, tailoring it to the information that’s critical for their role.

Munis also offers full bi-directional integration between your Munis database and Microsoft Excel, providing a user-friendly, multi-dimensional view of your data across many platforms allowing you to analyze and report on trends, track key performance indicators, create charts and graphs, generate reports and more. Embedded hyperlinks point to the originating record stored in Munis for fast access to detailed information.

For paper reports, users may choose from our library of report templates or use Tyler Reporting Services for more customized reporting using powerful wizards and built-in tools such as Microsoft Business Intelligence Development Studio and Visual Studio.

5.2.8 BUSINESS INTELLIGENCE

The right business intelligence solution is crucial for effective data analysis and strategic decision-making. That's why we created the Munis Business Intelligence Toolkit specifically for our clients' needs, leveraging the decades of experience we have serving only the public sector. With Microsoft SharePoint, SQL Server Analysis Services and OLAP cubes provided with the Munis system, this advanced toolkit provides administrators with tools for "what if" scenario analysis, monitoring of key performance indicators based on business rules, and reporting, charting and publishing.

5.2.9 MUNIS TYLERFORMS

Tylerforms provides flexible form delivery across your organization with output options such as print, fax, e-mail and archive. Utilize its template form designs to create and print purchase orders, invoices, checks, work orders, tax documents and much more. The advanced processor eliminates the need for preprinted forms, and incorporates bar codes, OCR and postal fonts, logos and other date driven elements using standard blank paper. Eliminate form printing costs and deliver documents that meet your organization's branding, service and regulatory requirements. TylerForms also:

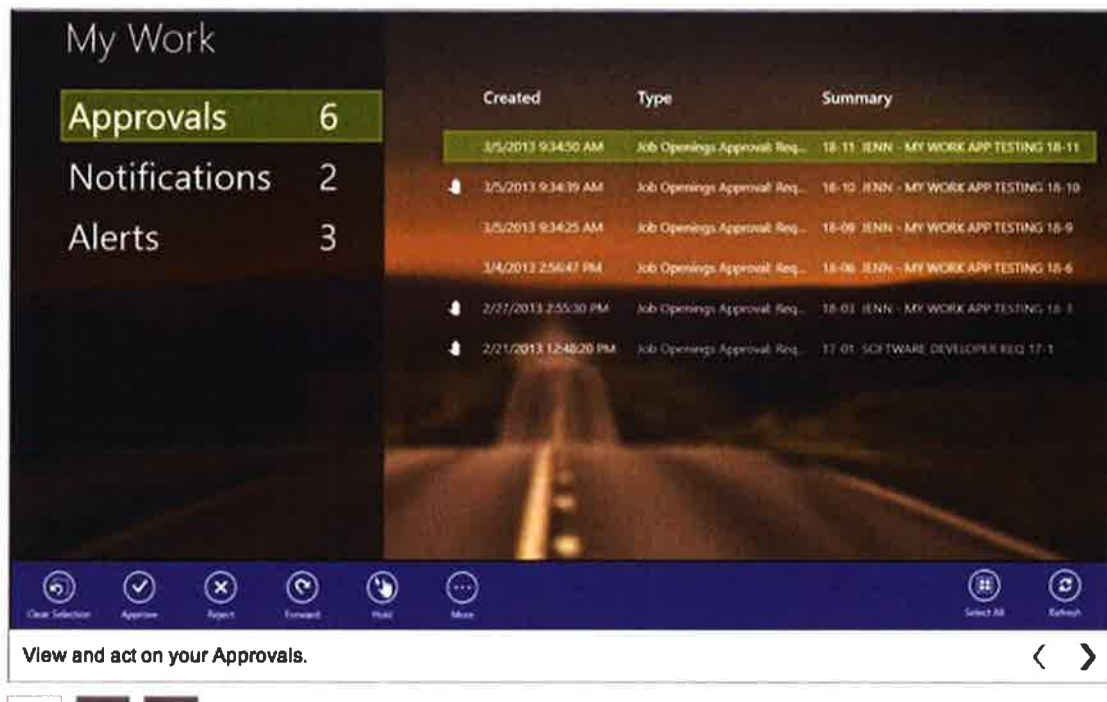
- Supports electronic delivery of payroll, invoices and purchase orders
- Provides seamless integration with Tyler Content Manager for an end-to-end paperless solution
- Reduces print material inventory, saving money and supporting green practices
- Streamlines document creation, control and storage

5.2.10 MOBILE APPLICATIONS

Tablets and smart phones are quickly replacing desktops and laptops as the devices of choice to access information and conduct business. Munis runs on tablets and smartphones – actually recognizing the device and displaying a user interface designed for touch.

Apps designed for tablets and smartphones include functions that require use of the device's camera, GPS or voice recognition functionality. They may also be designed for employees who require limited access to functions or for parent and student use. Our current apps include **Munis My Work** for workflow,

Munis Field Inspector for permitting and licensing, Tyler eTimekeeper for remote time and attendance entry, and Munis Citizen Self Service and Munis Employee Self Service for 24/7 access to information and password protected data. Tyler continues to develop new apps to meet evolving needs.



Example of Munis My Work Mobile App for Windows 8®

5.3 MUNIS FINANCIAL OVERVIEW

Munis Fund Accounting and Budgeting applications are the core of our Munis ERP solution, designed to streamline the management of critical financial processes organization-wide. A Web-based multi-fund accounting system, Munis provides the tools to easily comply with regulatory requirements and highly structured accounting and budgeting processes, while integrating fully with the human capital management, procurement, revenue, and citizen services processes and software. Finance employees have access to detailed fund and budget information in a seamless, real-time and intuitive manner, and state and local governments increase transparency.

BENEFITS OF Munis FUND ACCOUNTING AND BUDGETING

State & Local Government & Schools

- Reduces overall financial costs through a strategic

Finance Administrators

- Increases organization-wide visibility into budget compliance & financial

Finance Employees

- Reduces redundant data entry & creates a "single version

Citizens

- Improves understanding of state & local government

management of
resources

- Increases organization flexibility to address business & legislative changes
- Ensures accountability, transparency, & compliance with local, state, & federal requirements
- Enables collaboration across organization boundaries

status

- Provides real-time insight into business processes for strategic decision making
- Reduces planning and budgeting cycle times
- Optimizes cash flow through performance measurement, analysis & forecasting

of the truth"

- Improves productivity, efficiency & responsiveness to citizens
- Decreases process time & enhances workflow for day-to-day tasks

mission and goals

- Increases satisfaction in state & local government programs & services
- Provides transparency into state & local government operations & processes

5.3.1 MUNIS GENERAL LEDGER

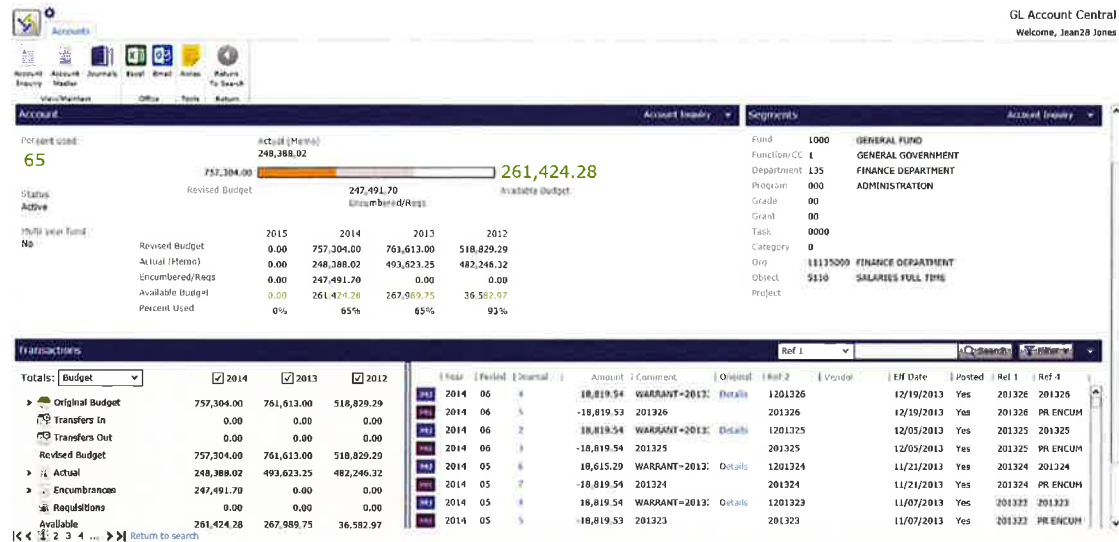
Munis General Ledger is a true multi-fund budgeting and accounting module designed to meet all GAAFR and GAAP standards. Munis General Ledger maintains account balances for both Balance Sheet and Subsidiary Ledgers, and offers a flexible chart of account structure (45 alpha numeric code with 10 segments available) to fit your specific reporting needs. Role-based permissions and workflow can be configured by chart of account segments and accounts allowing processes to be decentralized to improve productivity without sacrificing security. It offers a comprehensive journal processing system that automates journal reversal, retrieves unlimited years of journal history, and adds as much descriptive text to each journal entry as needed.

The true beauty of the module is its tight integration with all other modules Munis has to offer. It provides quick, online access to account information, including the ability to “drill down and around” to transaction detail such as purchase orders, invoices, payroll data, and cash receipts. Quick data access and efficient reporting improves responsiveness and decision making. If corrections are necessary, accountants can easily go to the source (i.e. Payroll check, AP invoice, Purchase order) to enter what the account or amount should have been and the system will correct the journal entry for them without additional manual journal entries. If third party systems are used the system is very flexible and allows user to build their own formats for import or export of journals.

Reporting is a critical piece in the area of General Ledger. Munis GL includes these reporting features and tools:

- Dozens of ready-to-use reports which allow the user to sort and summarize by their chart of account segments with hyperlinks which allow the user to drill down to the data
- Customizable report templates with user definable columns and saved find and sort options

- A built-in Scheduler tool which automates the processing and distribution of standard reports
Users can schedule reports to be generated as they wish on a daily, weekly, or monthly basis
- Flexible reporting for multi-year funds and grants, as well as staggered fiscal years
- Excel data cubes allow the average user (with not a lot of IT experience) to start in Excel and create ad-hoc reports to retrieve and analyze any segment level across multiple years
- Optional customizable report generation through Tyler Reporting Services where IT or a Munis TRS representative builds the report to the exact specifications required by the end user



Example of GL Account Central

5.3.2 TYLER CAFR STATEMENT BUILDER

The CAFR Statement Builder simplifies development of the financial statements presented in the Comprehensive Annual Financial Report (CAFR). This easy-to-use tool allows you to upload your financial data, prepare adjusting entries, equity classifications, and generate statements and schedules. The Governmental Accounting Standards Board (GASB) defines the reporting model which is embedded in the CAFR Statement Builder. When GASB requirements change, the CAFR Statement Builder is updated, so you can rest assured that your statements will be in compliance. The CAFR Statement Builder increases efficiency, minimizes errors, and simplifies reporting. Highlights include:

- Intuitive user-interface to get you quickly into building your statements
- Customized account coding, templates and reconciliation notes carry forward year after year
- Statement drill downs provide a complete audit trail
- Microsoft Excel reporting engine increases flexibility
- Optional cloud-based data hosting service available to reduce hardware investments and IT maintenance burden

5.3.3 MUNIS FIXED ASSETS

Munis Fixed Assets manages record-keeping of all fixed assets such as land, buildings, machinery and equipment, construction in progress, and infrastructure. Asset information can automatically flow from purchasing. Simplify record maintenance and reporting by tying an unlimited number of individual assets to master assets, and track items transferred, missing, not in use, or due for maintenance or replacement. Also calculates depreciation by selective methods such as straight line, composite rate, 6 month convention and reports on the depreciation schedule. For a complete 360-degree process, Munis Fixed Assets provides a complete set of financial statements that fully reflects your organization's investments. Integration with other Munis programs provides additional benefits:

- Direct posting of Fixed Assets to the General Ledger facilitates data export to the Tyler CAFR Statement Builder to create GASB reports
- With Payroll integration, Munis Fixed Assets not only records true capitalized assets but also property signed out to individual employees
- With Purchasing, data flows seamlessly from Purchase Orders into Fixed Assets
- Direct integration to and from the Work Order system allows you to see maintenance history on a fixed asset
- Records true capitalized assets and who has what fixed asset via integration with Munis Payroll

The screenshot displays the 'Fixed Assets Central' interface. At the top, it says 'Fixed Assets Central' and 'Welcome, Jean28 Jones'. Below this is a navigation bar with icons for 'Add Fixed Asset', 'Depreciate Assets', 'Fixed Asset', 'Adjustment/Retirement', 'Work Entry', 'Journal Entry', 'Print', 'Email', 'Home', 'Return to Search', and 'Return'. The main section is titled '2012 MUSTANG' and 'Asset Number 41'. It shows a 'Fixed Asset' summary with a current book value of \$15,732.17. Key details include: Status: ACTIVE, Class: VEHICLES, Tag number: 41, Location: GARAGE, Sub class: GOVERNMENT VEHICLES, Master asset, Estimated useful life: 3, Department: INFORMATION TECHNOLOGY, Accounting type: GOVERNMENTAL, Capitalized: Yes, Fiscal year: 2012, Custodian: IT MANAGER, Date acquired: 08/30/2011, Acquisition cost: \$43,566.00. A 'Transactions' table shows three entries: 08/30/2011 ENTRY Asset activation (43,566.00), 07/06/2012 DEPR Depreciation Processing (13,311.83), and 07/03/2013 DEPR Depreciation Processing (14,522.00). Below this is an 'ACCOUNTS' table with columns for Type, Org, Obj, Proj, Description, Amount, Percent, Values, and Depreciation. It lists ASSET (GFA 1800, FIXED ASSETS, 0.00, 100.00), CONTRA (GFA 2599, CONTRA, 0.00, 100.00, last appraisal \$43,566.00), DEPRECIATION EXPENSE (GFA 5700, DEPRECIATION EXPENSE, 0.00, 100.00, start of year \$43,566.00), and ACCUMULATED DEPRECIATION (GFA 3955, ACCUMULATED DEPRE, 0.00, 100.00, \$43,566.00, depreciation method YEARLY STR-LINE, periods taken 23).

Fixed Assets Central: Summarizes all key data for each asset.

5.3.4 MUNIS BUDGETING

The Munis Budgeting module manages existing budgets and offers users an efficient tool to develop and forecast budgets for future year(s). Managing existing budget with real-time lookup is made easy in

34

*City of Monterey Park
Financial Management System (FMS) and Implementation Services
Proprietary and Confidential – Subject to Restrictions on Disclosure*

Munis. If a user enters a requisition, purchase order, or AP invoice the system displays the available budget for that account, group of accounts or department total based on user setup. Workflow rules can be configured to handle over-budget requests. Budget transfer and amendment requests can be easily decentralized due to the fact that instead of selecting “debit” or “credit” the user is choosing “decrease” or “increase”.

For Budget Development, budget directors can generate, compare and analyze an unlimited number of projections or “what if” scenarios. For ease of use, budget amount requests and changes can be entered using a familiar tool, Excel. Simply click an icon on the Excel ribbon to download the accounts to be budgeted, crunch the numbers, and then with a single click upload the new numbers into Munis Budgeting. Salary and Benefit planning can be done through direct integration with the Munis Payroll/HR module reducing the need for complex Excel spreadsheets to be created outside of the system. The integration provides accurate forecasting for all employee-related costs including step raises, vacancies, and benefits. Direct integration into the Munis Fixed Assets can auto-create records for assets due to be replaced.

Budgeting for projects can be done in Project Accounting module and pushed to the GL budget via another direct integration. Specifics benefits include:

- Budget amounts can be entered at the account or detail level which roll up to the account level and details can be moved forward from year to year
- Workflow allows projections to be shared between departments, reviewed and then merged into a single final budget
- Ability to project budgets up to 10 years in the future using user-defined inflation rates
- Unlimited text per line or detail can be entered for justification and printed on reports
- Budget process has five levels so original department “wish list” amounts can be compared to final approved numbers
- Biannual budgets can be implemented

Line Item	Description	Department	Class	Account	Original	Revised	Actual	Encumbrance	Budgeted
1	1000-1-125-000-00-0000-0-5111	1115000	5111	E	1000	1	135	00	SALARIES PART TIME
2	1000-1-125-000-00-0000-0-5120	1115000	5120	E	1000	1	135	00	OVERTIME
3	1000-1-125-000-00-0000-0-5121	1115000	5121	E	1000	1	135	00	OVERTIME TEMPORARY EMPLOYEES
4	1000-1-125-000-00-0000-0-5130	1115000	5130	E	1000	1	135	00	LONGEVITY
5	1000-1-125-000-00-0000-0-5141	1115000	5141	E	1000	1	135	00	COURT PAY
6	1000-1-125-000-00-0000-0-5170	1115000	5170	E	1000	1	135	00	HOLIDAY PAY
7	1000-1-125-000-00-0000-0-5180	1115000	5180	E	1000	1	135	00	VACATION PAY
8	1000-1-125-000-00-0000-0-5190	1115000	5190	E	1000	1	135	00	SICK PAY
9	1000-1-125-000-00-0000-0-5200	1115000	5200	E	1000	1	135	00	TRAVEL
10	1000-1-125-000-00-0000-0-5211	1115000	5211	E	1000	1	135	00	ELECTRIC
11	1000-1-125-000-00-0000-0-5215	1115000	5215	E	1000	1	135	00	TELEPHONE
12	1000-1-125-000-00-0000-0-5218	1115000	5218	E	1000	1	135	00	PROFESSIONAL DEVELOPMENT
13	1000-1-125-000-00-0000-0-5227	1115000	5227	E	1000	1	135	00	CONTRACTUAL SERVICES
14	1000-1-125-000-00-0000-0-5270	1115000	5270	E	1000	1	135	00	SOFTWARE SERVICES
15	1000-1-125-000-00-0000-0-5290	1115000	5290	E	1000	1	135	00	MISCELLANEOUS EXPENSES
16	1000-1-125-000-00-0000-0-5403	1115000	5403	E	1000	1	135	00	OFFICE SUPPLIES
17	1000-1-125-000-00-0000-0-5415	1115000	5415	E	1000	1	135	00	CLOTHING
18	1000-1-125-000-00-0000-0-5704	1115000	5704	E	1000	1	135	00	INSURANCES
19	1000-1-125-000-00-0000-0-5700	1115000	5700	E	1000	1	135	00	RETIREMENT
20	1000-1-125-000-00-0000-0-5800	1115000	5800	E	1000	1	135	00	CAPITAL OUTLAY
21	1000-1-125-000-00-0000-0-5810	1115000	5810	E	1000	1	135	00	MACHINERY AND EQUIPMENT
22	1000-1-125-000-00-0000-0-5850	1115000	5850	E	1000	1	135	00	MOTOR VEHICLE
23	1000-1-125-000-00-0000-0-5403	1115000	5403	E	1000	1	135	00	POSTAGE AND CARRIER
24	1000-1-125-000-00-0000-0-5405	1115000	5405	E	1000	1	135	00	PERIODICALS
25	1000-1-125-000-00-0000-0-5111	1115000	5111	E	1000	1	135	00	SALARIES PART TIME
26	1000-1-125-000-00-0000-0-5120	1115000	5120	E	1000	1	135	00	OVERTIME
27	1000-1-125-000-00-0000-0-5121	1115000	5121	E	1000	1	135	00	OVERTIME TEMPORARY EMPLOYEES
28	1000-1-125-000-00-0000-0-5130	1115000	5130	E	1000	1	135	00	LONGEVITY
29	1000-1-125-000-00-0000-0-5141	1115000	5141	E	1000	1	135	00	COURT PAY
30	1000-1-125-000-00-0000-0-5170	1115000	5170	E	1000	1	135	00	HOLIDAY PAY
31	1000-1-125-000-00-0000-0-5180	1115000	5180	E	1000	1	135	00	VACATION PAY

Munis: Budget Preparation using Excel

5.3.5 MUNIS PERFORMANCE BASED BUDGETING

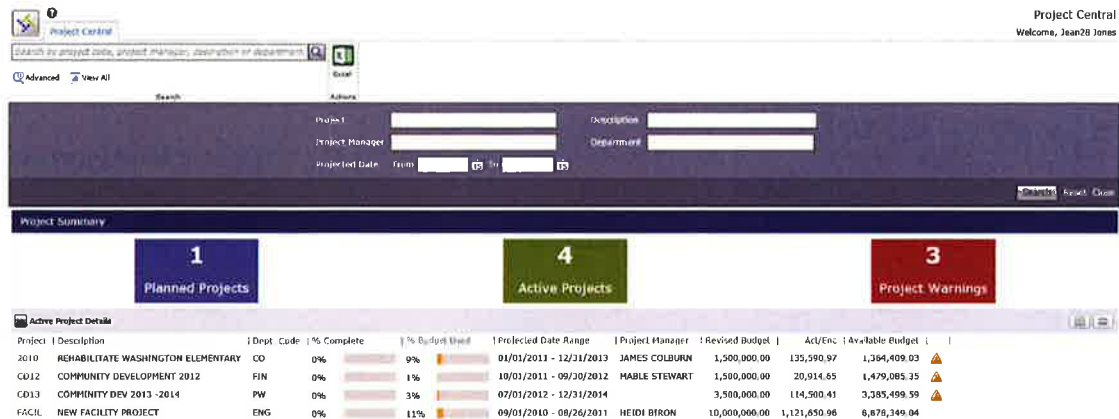
Munis Performance Based Budgeting allows one to manage results, accountability, key performance indicators and alignment with citizen-driven goals. It supports strategic and comprehensive planning, establishing program objectives, measuring results against those objectives, matching resources to action plans such as Budgeting and reporting results. Full integration with Munis General Ledger balances and Payroll hourly rates updates the costs and time spent on specific activities. It provides the means for linking dollars to results and improves public visibility into operations, demonstrating the value of improving overall efficiency. Other benefits include:

- Ability to measure project success by comparing project costs with output
- Option to view statistical data by month or year to measure incremental progress, budget status, and efficiency
- Allows direct import of third party statistical data
- Integration with Project Ledger accesses Project Balances

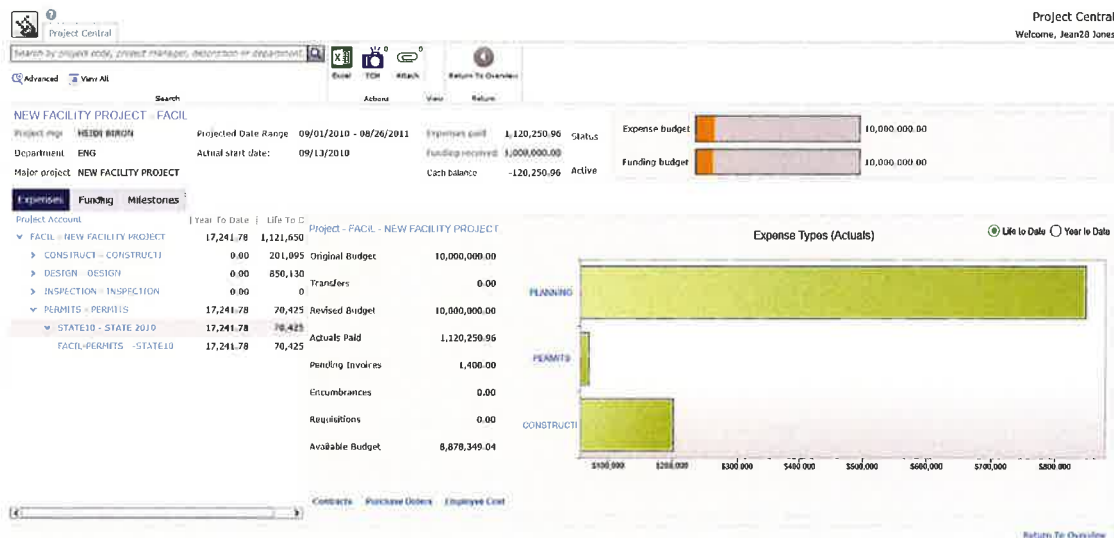
5.3.6 MUNIS PROJECT AND GRANT ACCOUNTING

Munis Project and Grant Accounting tracks multi-year budgets, expenditures and revenues for user-defined projects such as capital improvements and special programs. It provides the option to manage projects as part of the General Ledger or in a separate project ledger with additional segments to track the project phase, tasks and subtasks. Grants can be tracked from application through conversion to a project. With full integration any detailed Purchasing, Payables, Payroll or Cash Receipts transactions can be posted to projects as well as to General Ledger accounts. Project and Grant Accounting also provides:

- Control of revenue allocation by defining the rules and priorities of sources that will fund each project
- Real-time tracking of funding received for grants
- Project cubes for a multi-dimensional look at data sets
- Milestone tracking with familiar Gantt Charts
- Automatic creation of a project from a grant
- Workflow to streamline approvals and notifications, monitor efficiency and provide audit history
- Grant Manager tool to show available budget, funding received, yearly, quarterly, and monthly expenditures, along with drill down capabilities to individual transactions



Project Central: Dashboard divides projects according to phase.



Project Central: Key data is summarized on the project dashboard.

5.3.7 MUNIS CASH MANAGEMENT

Munis Cash Management automates all treasurer office functions from bank reconciliation to interest allocation and cash flow utilization. Other benefits include:

- Automatic processing of AP and PR checks via a file from the bank as they clear simplifies reconciliation of cash accounts (book balance) with corresponding bank accounts (bank balance)
- Allocates interest to cash accounts based on average daily balance by month or quarter
- Provides easy access to cash flow and project cash flow fluctuations
- Projected cash flow records can be used for actual vs. budget analysis
- Use forecast feature to anticipate cash flow for any date range
- Standard reports include: Cash Fund Position, Daily Treasurer's Total, Cash Flow (Summary and Detail), Investment, and Debt Service

5.3.8 MUNIS PURCHASING

Munis Purchasing includes Requisitions and Purchase Orders to automate and decentralize the procurement processes across your organization. Departments can enter their own requests, and site-specific business rules route the request for approval. Real-time General Ledger budget checks ensure availability of funds. Munis Procurement enables a direct conversion of an approved requisition to a purchase order. Through the use of Tyler Content Manager, the purchase order can be automatically imaged and archived, allowing for optional e-mail delivery. And the PO image can be accessed by the vendor at any time through the e-Procurement module. The Purchasing process ensures employee compliance with business rules and eliminates purchasing fraud and abuse. Other benefits include:

- Customizable Requisition Screens provide only essential information, enabling other non-finance staff to enter requisitions with ease
- Requisitions can be created directly from a vendor's online shopping cart using the e-Procurement solution
- Workflow rules -- based on dollar amount, commodity code and/or chart of account segments -- route requisitions for approval and then to a buyer to be sourced
- Preset procurement rules are referenced to determine whether phone quotes or formal bids required—the latter can be auto-created from the requisition
- Supports blanket purchase orders
- Once awarded, the requisition is updated with the chosen vendor information, converted to a purchase order, printed and sent to a vendor via mail, fax or email; an image of the purchase order is auto-archived to Tyler Content Manager
- Changes can be submitted via a PO change order, and then routed through Workflow for approvals

- Updates to general ledger are automatically performed with no interaction from end users
- Interface with e-Procurement, P-Cards and Tyler Content Management offers significant savings by streamlining approval process, reducing paperwork, storage and costs
- Purchasing is integrated with Munis Inventory, Work Orders, Payroll, Fixed Assets, General Ledger, e-Procurements, Contract Management and Budgeting

5.3.9 MUNIS CONTRACT MANAGEMENT

Munis Contract Management supports the entire lifecycle of a contract from inception to expiration. Create and approve contracts, including multi-year contracts, for purchases—and encumber the appropriate funds in advance. Allocate contracts by account or account segment and define milestones and key dates that trigger optional Munis Dashboard alerts to notify appropriate staff. Track and withhold contract sliding scale retainage based off percentage complete. Also provides ability to track other activity such as pending payments, open purchase orders and requisitions and contract change orders. Contract Management is fully integrated with General Ledger, Purchasing and Accounts Payable. Other benefits include:

- Defining contractors by size, performance, minority or women ownership, or other criteria
- Documenting vendor performance including past due deliveries, fill percentage and returns
- Maintain insurance information and policies
- Sliding scale retainage tracking
- Tracking multiple subcontractors for a given contract
- Routing contract change orders for approval through Workflow
- Maintaining history of contract changes with complete audit trail
- Interface with optional Tyler Content Manager for document management and attachments

5.3.10 MUNIS ACCOUNTS PAYABLE

Munis Accounts Payable manages and maintains all aspects of vendor invoices, payments, delivery performance and history. It provides a comprehensive view of all activity related to a vendor through Munis Vendor Central. Additionally, Munis Accounts Payable offers the ability to extend select vendor information for on-line vendor access using e-Procurement, including vendor check images, invoices, and bid information.

Accounts Payable also incorporates a Web-based card management program that imports transaction details incurred on purchasing cards (P-Cards). It can split individual transactions to multiple accounting codes and create accounts payable invoices. Purchase card administrators can monitor card transactions in real time, and create and analyze custom reports to improve spend tracking and anticipate problems with a transaction before they occur. Other benefits include:

- Flexibility to liquidate purchase orders in full or in part, and view detailed information online
- Decentralized workflow saves central AP employee time by allowing individual departments to enter invoices
- Automated 3-way PO matching function expedites processing in distributed arrangements
- Flexible scheduling of invoices for payment helps maximizes cash flow
- P-Card reconciliation processing such as coding and attachment of receipts, tracks against actual vendor for complete year-end transactional reporting
- Integrated workflow allows users to route and approve invoices online without logging into Munis
- Configurable checking printing
- Provides positive pay processing security
- Utilize Tyler Content Manager to upload, organize and easily retrieve document images for improved efficiency
- Assets to the General Ledger facilitates data export to CAFR to create GASB reports

5.3.11 MUNIS PROCUREMENT

Munis Procurement is a fully integrated Web-based purchasing system for automating the entire procurement process life cycle -- from bid to requisition to purchase. Munis provides the tools to efficiently and effectively comply with regulatory requirements or highly structured procurement processes, while integrating fully with your financial processes and software. Purchasing employees have access to detailed supply chain information in a seamless, real-time and intuitive manner. Proven strategic sourcing techniques such as spend analysis, competitive sourcing and contract negotiation mean your organization gets the right value for its purchases and can provide full accountability for its purchasing decisions.

BENEFITS OF Munis PROCUREMENT

State & Local Government & Schools	Procurement Administrators	Procurement Employees	Employees - Requestors
• Reduces financial costs— paper, administrative, warehouse, supply & third-party • Allows organizations to utilize budgets more effectively • Ensures accountability,	• Increases organization-wide visibility into procurement expenditures, minimizing risk • Provides real-time insight into business processes for strategic decision-	• Eliminates unnecessary paperwork & reduces data entry time & errors • Decreases “req to check” process time & Procurement Administrative Lead Time (PALT), reducing	• Provides easy access to products or services when needed • Improves understanding and ability to conform to internal business rules, policies & contracts • Increases access to

auditability, & compliance with local, state & federal requirements

- Increases the public's confidence in state and local government

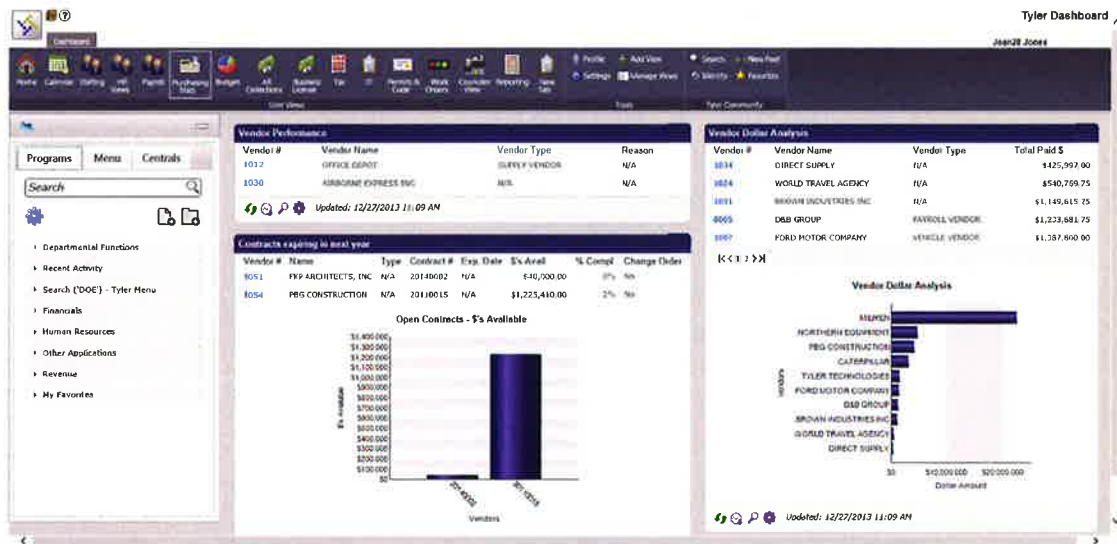
making

- Simplifies the management of & eliminates redundant supplier relationships
- Improves communication with employees & vendors

time & costs

- Improves customer service by ensuring the right product is procured at the right time at the best value

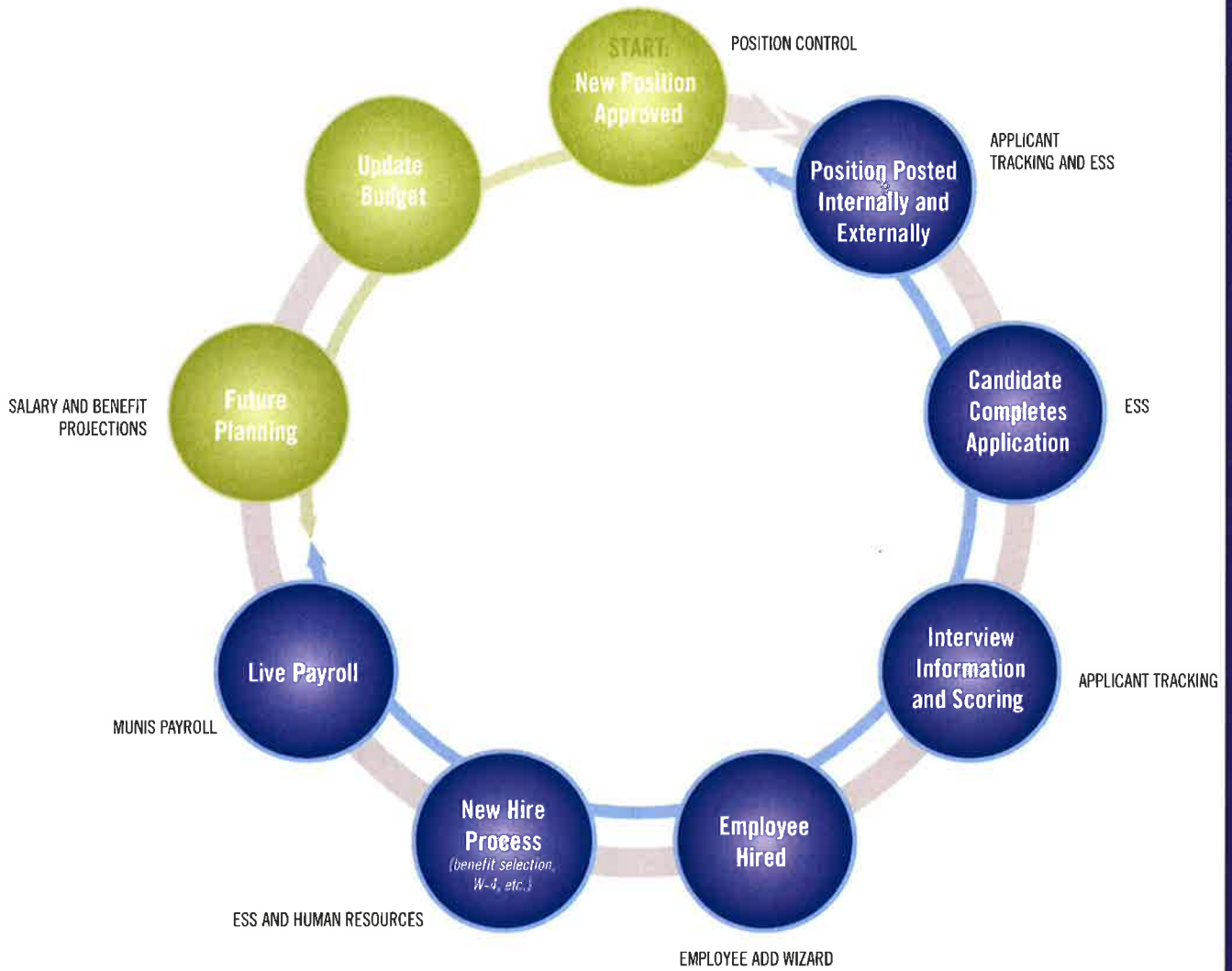
answers regarding product availability & reimbursement



Dashboard above provides quick vendor stats as well as access to details.

5.4 MUNIS HUMAN CAPITAL MANAGEMENT

By integrating all of the tools and processes associated with people and performance in a strategic and organized manner, Munis Human Capital Management provides a complete view of your organization. When you employ a “hire to retire” strategy that integrates all of the information, tools and processes associated with people and performance, you align your employees’ goals with the goals of your organization in order to meet specific, measurable and realistic objectives.



employees when they sign in to your Employee Self Service Website. Changes made by the employee, such as accrual requests and benefit selections, are transmitted directly to the payroll system for approval and will then reflect in employee pay. Other benefits include:

- Generates retro pay for scenarios such as extended contract negotiations or delayed promotion or salary increase decisions
- Enables direct deposits and positive pay validation
- Supports mass pay changes, “pay bands”, step increases, and retro-pay calculations
- Supports a wide range of calculation and accrual types
- Supports daily time and attendance entry, including entry from Employee Self Service, once approved the information is automatically moved into Payroll without re-keying information
- Integrates with Munis General Ledger for increased efficiency and time savings
- Integrates with Munis Budgeting for salary and benefits projections
- Integrates with General Billing for extra duty pay and COBRA/insurance billing
- Integrates with Munis Accounts Payable for vendor payments
- Integrates with any third party time-tracking systems for streamlined payroll processing
- Integrates with Employee Expense reimbursement
- Integrates with GoDocs, Tyler Forms and Tyler Content Manager for seamless document management, output options (i.e., emailing direct deposit advices) and data storage

Workforce Central

HR Command Center
Welcome, Jean28 Jones

JONES, TIMOTHY M
ASSISTANT FINANCE DIRECTOR, FINANCE DEPARTMENT

Personal Information: View/Modify

Employment: Compare | Demographics |

Check Location

Group/BU: NON UNION

Account: SALARIES FULL TIME

Personnel Status: FULL TIME

Hire Date: 01/01/2004

Status: ACTIVE

ID: 100

Supervisor: MILLER, JOY

Position: ASST FINANCE DIRECTO

Grade/Step: ACCOUNTANT 3 / 3

Compensation: View/Modify

Job Class: ASSISTANT FINA

Position: ASST FINANCE DIRECTO

Salary: \$9,627.15

Withholdings: View/Modify

Description	Am't/Pct	YTD Am't
CHILD SUPPORT	120.0000	3,120.00
CREDITOR GARNISHMENT	75.0000	1,950.00
DEPENDENT FLEXIBLE SPENDING	50.0000	1,300.00
DEFECT DEPOSIT NET	100.0000	35,880.51
EARNED INCOME CREDIT	0.0000	0.00
FEDERAL INCOME TAX	0.0000	7,515.66
FICA	6.2000	3,451.93
MEDICARE	1.4500	838.50
PRUDENTIAL FAMILY PLAN	150.0000	0.00
PRUDENTIAL LIFE INSURANCE-SAL	0.1500	0.00

Seniority: View/Modify

Class: ADMINISTRATION

Start: 01/01/2004

Type: PERSONAL

Available: 24.00

Used: 24.00

SICK: 328.00

VACATION: 310.00

Accruals: View/Modify

Class: ADMINISTRATION

Start: 01/01/2004

Type: PERSONAL

Available: 24.00

Used: 24.00

SICK: 328.00

VACATION: 310.00

Certifications: View/Modify

Area	Exp Date
NEW EMPLOYEE ORIEI	01/15/2004
MICROSOFT EXCEL	11/01/2003
CERTIFIED PUBLIC AC	11/01/1992

W-2 Information

Employee: JONES, SMITH, TIMOTHY J Year: 2005 - 0

TIMOTHY JONES

YEAR: 2005 SEQ: 0

1055 BEECH POIND RD WHITE PLAINS, NY 10293

RETIREMENT

DEF COMP

3RD PARTY SICK

STATUTORY EMPLOYEE

DECEASED

Wages and Tax

	GROSS	TAX
FIT	\$64,829.12	\$10,850.56
FICA	\$67,584.56	\$4,190.32
MEDICARE	\$67,584.56	\$979.96
SIT - MA	\$64,829.12	\$3,102.00
DEP CARE		\$0.00
SOCIAL SECURITY TIPS		\$0.00
ALLOCATED TIPS		\$0.00
EIC		\$0.00
NONQUAL		\$0.00
Box 14		
14Y RETIREMENT		\$7,755.44

Home

Employee Self Service

Benefits

Certifications

Expense Reports

Payroll Information

YTD Information

W-2

1099 R

W-4

Paycheck Simulator

Salary Notification

Total Compensation

Direct Deposit

Performance Evaluations

Personal Information

Position Transfer

Subsidized Housing

Time Off

5.4.2 MUNIS HUMAN RESOURCES MANAGEMENT

Munis Human Resources Management centralizes all employment data for an organization -- from an organized hierarchy of jobs with position controls, pay and benefits scales to a confidential repository for employee information such as education, wages, promotions, benefit elections and performance evaluations. It provides all the tools needed by a HR department.

Munis HR Management also helps streamline workflow and processes. Confidential employee information is centralized and accessible only to those with designated access. Munis Workflow allows you to set up business rules for personnel actions including inquiries, leave, termination, civil service, attendance, reinstatement, and so forth. Full integration with Munis Applicant Tracking, Payroll and Budget eliminates duplicate data entry. Other advantages include:

City of Monterey Park
Financial Management System (FMS) and Implementation Services
Proprietary and Confidential – Subject to Restrictions on Disclosure

- Advanced position and budget control:
 - Forecast future salary and benefit costs, including step and contract increases, and simulate changes to positions during a specified time period
 - Identify valid and authorized positions, both filled and vacant
 - Restrict the addition of new employees to a valid and authorized position
 - Provide a history of employees who have held a certain position, for turnover and analysis
 - Identify and allow updates to budget and FTE allocations
 - Provide current year budget/actual/projected figures, by position
 - Automatically create job postings in Applicant Tracking module from position control information
- Integration with Employee Self Service allows employees to use their password protected account to access updated sick and vacation accruals
- Track an employee's full employment history including certifications, training, promotions and raises
- Integrates Tyler Content Manager for document management of all HR related documents (i.e. resume, grievance letters, certifications)
- Supports a paperless online benefits enrollment process using Employee Self Service
- Supports a paperless onboarding process using the On-Boarding Codes program and Personnel Actions. You can create different On-Boarding Code Steps, Subject Text, and Body Header. Emails can be sent to employees, to a group of new employees or they can be sent based on the On-Boarding Code chosen when hiring a new employee in the Personnel Actions program.

JONES, JEAN K
ACCOUNTANT III, FINANCE DEPARTMENT

Personal Information		Accruals		Withholdings	
Field	Value	Type	Available	Limit	Amount
Check Location	ACTIVE	VACATION	380.00	180.00	6.2000
Group/BU	NON UNION	SICK	776.00	1,600.00	1.4500
Account	SALARIES FULL TIME	PERSONAL	40.00	40.00	70.0000
Personal Status	FULL TIME				0.0000
Life Date	02/10/1992				2.0000
					1,105.00
					892.06
					1,951.51
					2,210.26
					130.00
					3,900.00

Compensation		Evaluations		Training	
Job Class	Position	Salary	Type	Begin	End
ACCOUNTANT III	HEAD ACCOUNTANT	55,655.00	ANNUAL EVALUATION	01/01/2007	12/31/2007
			ANNUAL EVALUATION	01/01/2008	12/31/2008
			ANNUAL EVALUATION	01/01/2010	12/31/2010
			ANNUAL EVALUATION	07/01/2011	06/30/2012

5.4.3 MUNIS EMPLOYEE SELF SERVICE

Munis Employee Self Service improves employee access to key information and services, and reduces staff time spent responding to routine requests. Employees are able to update personal information, request leave, or check compensation quickly, confidentially, and securely over the Web from any computer, and at any time that's convenient for them. Employees log in using a unique username to view and update information. Accurate is assured because Employee Self Service extracts information from the Munis database and is reflected in real-time. Employee Self Service reduces Human Resources workload by allowing employees to:

- Use the calendar interface to request vacation time, enter sick time and view up-to-date accruals
- Log work hours against projects and activities
- Use the Net Pay Simulator to see how deductions, withholdings and pay rates would affect paychecks
- Receive HR messages and benefits updates
- Register for training classes (Separate log in available for non-employee registration, as well)
- Review their performance evaluations
- See overview of compensation and benefits, W-2, W-4, direct deposit changes
- Sign up for benefits during open enrollment
- Access paperless images of W-2 forms, payroll stubs and other employment documentation stored by Tyler Content Manager

Welcome to Employee Self Service

Announcements:
There is a retirement party for Patte this Thursday at 9:00 AM

Personal Information:
JONES, SMITH, TIMOTHY J
1000 BEECH POND DRIVE
WHITE PLAINS, NY 10291
Phone: HOME PHONE: 919-550-1200 Email: tu.laggerty@tylertech.com
CELL PHONE: 342-343-2342

Time off:
Available time: Requested Taken
VACATION: 192.00 210.00
SICK: 8.00 120.00
PERSONAL: 13.00 63.00
J F M A M J J A S O N D
2011

Paychecks:
\$0.00
Year to date
Previous paychecks
Tools: Paycheck immediate, View last year's W2, Change your W4

Navigation:
Home
Employee Self Service
Benefits
Certifications
Expense Reports
Pay/Tax Information
Performance Evaluations
Personal Information
Position Transfer
Substitute Teaching
Time Off
Time Entry
Training Opportunities

5.4.4 MUNIS ACCOUNTS RECEIVABLE

Munis Accounts Receivable provides two major functions: collections of miscellaneous cash and the collection of billed receivables. Processing over-the-counter or mailed payments for non-billed items such as licenses, permits, and registrations is easy using Munis AR, and you have the option to print a receipt if necessary. You can set charge codes to facilitate data entry and provide detailed or summary analysis (daily, weekly, monthly) by type, and pre-set General Ledger revenue accounts to these codes so data entry personnel do not need to enter account numbers—creating efficiencies, and saving your organization critical time and resources. Notable highlights include:

- Single Customer Identification Number (CID) provides a complete view of all outstanding balances across revenues which improves collections
- Cross department utilization improves efficiency and reduces training burden
- Supports validation, check endorsement, OCR scanning and receipt printing
- Utilize workflow approval processes to better regulate payment, reversal and refund processes
- Supports various hardware devices; see Tyler's recommended hardware listing

5.4.5 MUNIS GENERAL BILLING

Munis General Billing creates invoices and bills for miscellaneous charges, such as facility rentals, hangar fees, tuition, vandalism and false alarm billing. It eliminates handwritten bills and manual calculations, totals invoice lines and provides accurate payment information. General Billing works with Munis Payment Entry (Accounts Receivable), Work Orders, General Ledger, and provides accurate and up-to-the-minute accountability. Other benefits include:

- Can aggregate services provided such as multiple days billed monthly

- Supports automatic interdepartmental billing
- Manages escalating fees associated with multiple incidents
- Provides loan tracking and amortization for HUD housing
- Integrates with Grant Management for reimbursement requests
- Integrates with Payroll for extra duty pay and COBRA billing
- Integrates with Work Orders for billing repairs and other services

5.4.6 TYLER CASHIERING – INCLUDED AS OPTIONAL

Tyler Cashiering streamlines cash management by creating a single point of entry for data from multiple applications. Cashiering features a versatile, easy-to-navigate interface developed in the Microsoft® .NET platform. This scalable application has a familiar Microsoft Windows® look and feel, and was designed with user experience in mind. Tyler Cashiering allows for a wide range of customization based on payment type—and it integrates with local resources such as OCR and handheld bar code scanners, printers, validators and MICR devices, making it an essential addition to any agency's collection process. Other benefits include:

- On-screen running batch and transaction totals displays
- Unlimited, user-defined tender types.
- Various user permission and controls over POS actions – such as voids, cash drawer opening, and more.
- Robust reporting on batch totals, user activity, and overall collection totals/trends
- Compliant with PCI/PA-DSS security standards Same as above
- Full Check-21 compliance which allows for creation of an electronic cash letter containing images of checks to be submitted to a bank in lieu of a traditional deposit with paper checks
- Standard interface to other Tyler products and may be configured to connect to third party modules as well
- Support for EMV chip credit card processing

5.5 TYLER SYSTEMS MANAGEMENT SERVICES – INCLUDED AS OPTIONAL

Tyler Systems Management service provides operating system and database administration services, such as installations, upgrades, routine maintenance, and database tuning. These services are available to all customers on a contract basis

Tyler Systems Management staff is trained specifically for Tyler products and the range of technology standards critical to Tyler applications. We know you rely on your system data and by partnering with Tyler Systems Management Services you effectively broaden the available range of technical experts available to ensure smooth day-to-day operations. Tyler Systems Management specializes in Microsoft

Operating Systems (server and workstation), SQL database engines and network configuration. Tyler Systems Management experts excel at bridging the gap between proprietary Tyler technology products and integrated third party standards.

- Cost Effective. Price is often a fraction of the cost of hiring/training in-house personnel.
- Reliability and Performance. Proactive server analysis and regular maintenance reduces downtime and ensures reliable and consistent performance.
- Better Utilize Internal Personnel. Frees your staff to focus on other higher value tasks in your organization.
- Extended Support Hours. Monday — Friday: 8:00am-9:00pm EST.
- Weekend Support for Live Upgrades. Available on the second Saturday of every month to minimize or eliminate production downtime.

Server Support

- Server tuning
- New user setup & Active Directory integration
- Printer installation & configuration
- Service pack & security patch installations
- Microsoft IIS configuration & troubleshooting
- Microsoft SharePoint Foundation configuration and troubleshooting for Tyler's Role-Tailored Dashboard

Database Software Support

- Database administration
- Software upgrade & installation assistance
- Data recovery
- Database tuning
- Database refreshes, imports and exports
- Database mirroring and high availability solutions

PC Support

- Windows 7® & Windows 8®
- Macintosh® OS X Lion
- Client installations
- Microsoft Business Intelligence Development Studio installations

Installation Services

- Free Tyler application release upgrades (e.g. Munis, Dashboard, Content Manager, Self Service, Cashiering, CAFR Statement Builder, Tyler Pulse, Tyler Reporting Services, Tyler Incident Management)
- Free server transfers available every two years

System Maintenance

- Tyler Systems Management Check Script. With installation of the Tyler Systems Management check script we monitor vital information on your Tyler servers (disk space, database backups, server uptime and database engine availability and disk integrity via Microsoft Check Disk). If the check script detects a problem it automatically opens a Priority 1 support call for Tyler to address.
- General System Maintenance:
 - Operating system review and maintenance (O/S patches & service packs)
 - File system cleanup
 - Database refreshes
 - Printer & user cleanup
 - Database analysis
 - Database backup verifications

Remote system administration training

- System review and analysis
- Adding printers and users
- Printing custom forms, duplex printing, tray selection
- Database refreshes
- LDAP Synchronization
- What and how to backup critical data
- Client installation, configuration and troubleshooting

5.6 TYLER DISASTER RECOVERY – INCLUDED AS OPTIONAL

Disasters happen. When one strikes, having a viable recovery plan to implement makes all the difference as you work to get back on your feet. Many Tyler customers have found a simple solution to planning for the unexpected—Tyler Disaster Recovery Services.

The high cost of replication has inhibited widespread data protection and left risk of slow or failed recovery from a disaster. Most IT departments have been forced to rely on tape-based disaster recovery. Tyler Disaster Recovery Services enables a rapid return to normal business operations. This is because the data and images are recovered from high speed disk rather than being dictated by the pace of the slow tape based recovery. Getting data and images restored quickly enables all other aspects of recovery to be complete sooner. Recovery refers to the restoration of Tyler application data.

51

Our dedicated disaster recovery team helps you identify critical business processes. They help you define and document recovery procedures to create an overall response plan that meets your organization's unique needs. So when a disaster strikes, your organization—and our response team—has the right policies and procedures in place to quickly restore your data.

With your data's security our priority, your IT personnel are free to focus on other strategic initiatives and employees can focus on what's really important— meeting the needs of citizens. Using an efficient and secure “sync” process, your encrypted archive log files are transferred to our servers within minutes, without the time-consuming manual involvement of your employees.

How It Works

Utilizing our state-of-the-art Data Center, Tyler can transparently retrieve a copy of your data every night, thereby ensuring your critical users can always process work via internet or by traveling to one of two Tyler locations.

- The Disaster Recovery team helps you identify critical business processes and users, define and document recovery procedures, printing solutions, etc.
- Tyler provides disaster recovery services for your Tyler applications, including: off-site backup, recovery server, alternate processing location & remote access
- A database export is transferred every night to a server in Maine using a network efficient ‘sync’ process that enables the transfer to be completed in minutes, even for extremely large databases
- In the event of a disaster your live database is loaded into a Tyler application environment on the Recovery Server and your critical users are setup to access that server
- You can access your Tyler Disaster Recovery Environment using an SSL (Secure Sockets Layer) VPN client from any remote location with an Internet connection, or come to one of our offices and utilize our facilities.

Backup Process

Tyler uses a utility to perform a differential transfer of the database and critical files, meaning that only the differences between one night's snapshot and the previous night's snapshot actually go over the wire. There is not a minimum bandwidth requirement. Even for sites with large databases the transfers are very small. The process typically yields a 10-1 compression ratio meaning most differential transfers only consist of a few megabytes.

Not to be confused with a traditional differential backup, in which a ‘full’ backup is required followed by many ‘differential’ backups to re-establish the data; the net result of our transfer utility is that every night a full backup is obtained. Only the differences between the current night's full backup and the previous night's full back up are transferred over the wire.

Disaster Declaration

- A disaster is an unplanned event that shuts down your system, threatening your financial standing or public image. It does not include hardware or network failures that are covered by

standard service agreements, or repairs that can be made within 24 hours. Provided we have your data, we guarantee you'll be back in business within 12 business hours.

- A disaster may be declared between the hours of 8AM and 6PM, EST Monday-Friday

Post-Disaster Services

- Tyler delivers an export of your database
- Our Tyler Systems Management Department provides on-site installation services free of charge to customers with a current Tyler System Management contract. Otherwise, this is a billable service.

Section 6 IMPLEMENTATION APPROACH

The Proposer should clearly identify the proposed implementation timeline and approach, identifying each phase, the proposed benchmarks, roles and responsibilities to be performed by the Proposer and those to be performed by the City.

☐ Describe your implementation and project management methodology and approach to ensure a successful implementation.

Implementation is the set of activities that will take the City of Monterey Park from software installation to daily production on the proposed Tyler system. Tyler's goal is to provide the best software, services, and support to our clients. The City will benefit from the fact that we perform our own implementations—we know our software better than anyone. Your project team will receive guidance throughout implementation from Tyler's experienced professionals. The desired results is the City being not only satisfied with our service and products, but would be willing to recommend them in the future.

6.1 METHODOLOGY

Tyler's methodology is straightforward. We've taken the successful approach to public sector software implementation that we've used for more than 35 years and integrated it with the proven principles of the Project Management Institute (PMI), a globally recognized organization dedicated to the project management profession. Tyler has integrated PMI's Project Management Body of Knowledge (PMBOK) principles with Tyler's public sector implementation experience to yield a methodology that is tailored for the public sector and Tyler's software products. The result is Tyler will create an implementation plan that is designed specifically to meet the City's needs.

Tyler's resources will perform and/or guide all aspects of the implementation for the City. Our staff consists of seasoned professionals with unique and proprietary skills and years of experience, focused into teams by product and module. Our project managers are trained to follow the professional standards of PMI and employ their recommended practices on each and every project. Through PMI, our Project Managers earn their Project Management Professional (PMP) certification, a qualification program that signifies that the Project Manager has satisfied very rigorous requirements and demonstrated their knowledge of the profession by passing the certification exam.

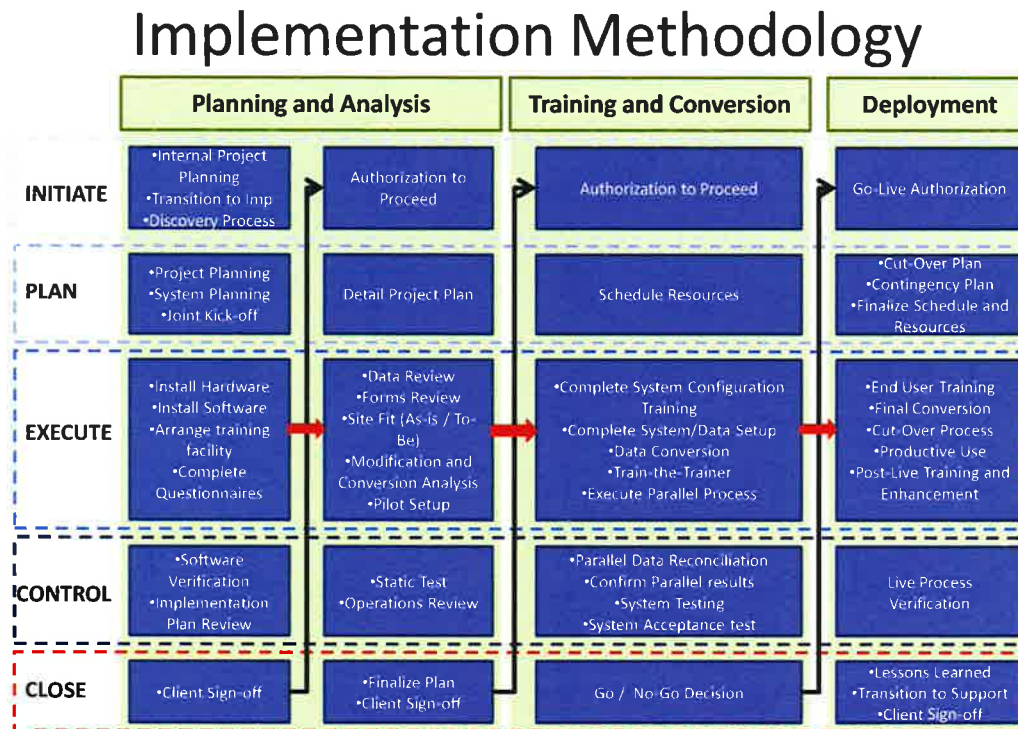
Our implementation process emphasizes the importance of cultural change management. This is how we guide clients such as the City through the changes that accompany implementation of a new software system. Our implementation staff is experienced in analyzing policies, procedures, and organizational needs. They carefully review and test to ensure policies and procedures are well defined and effective. For Tyler clients, the proof of our approach is in the outcome—a successful implementation.

Throughout the project, we establish control points (critical review points) to ensure the City's Project Team fully understands and accepts the activities that occur throughout the project. It is at these check points that organizational stakeholders monitoring the overall project must formally accept the project to date. Once there is formal acceptance, the project will proceed to the next step.

Tyler takes its contractual obligations seriously. We have a proven record of delivering software solutions on time and on budget. We take pride in our ability to partner to deliver successful projects that stay in scope, and are deployed, and up and running when promised. This is precisely what differentiates our implementation process from our competitors and why the City should select Tyler.

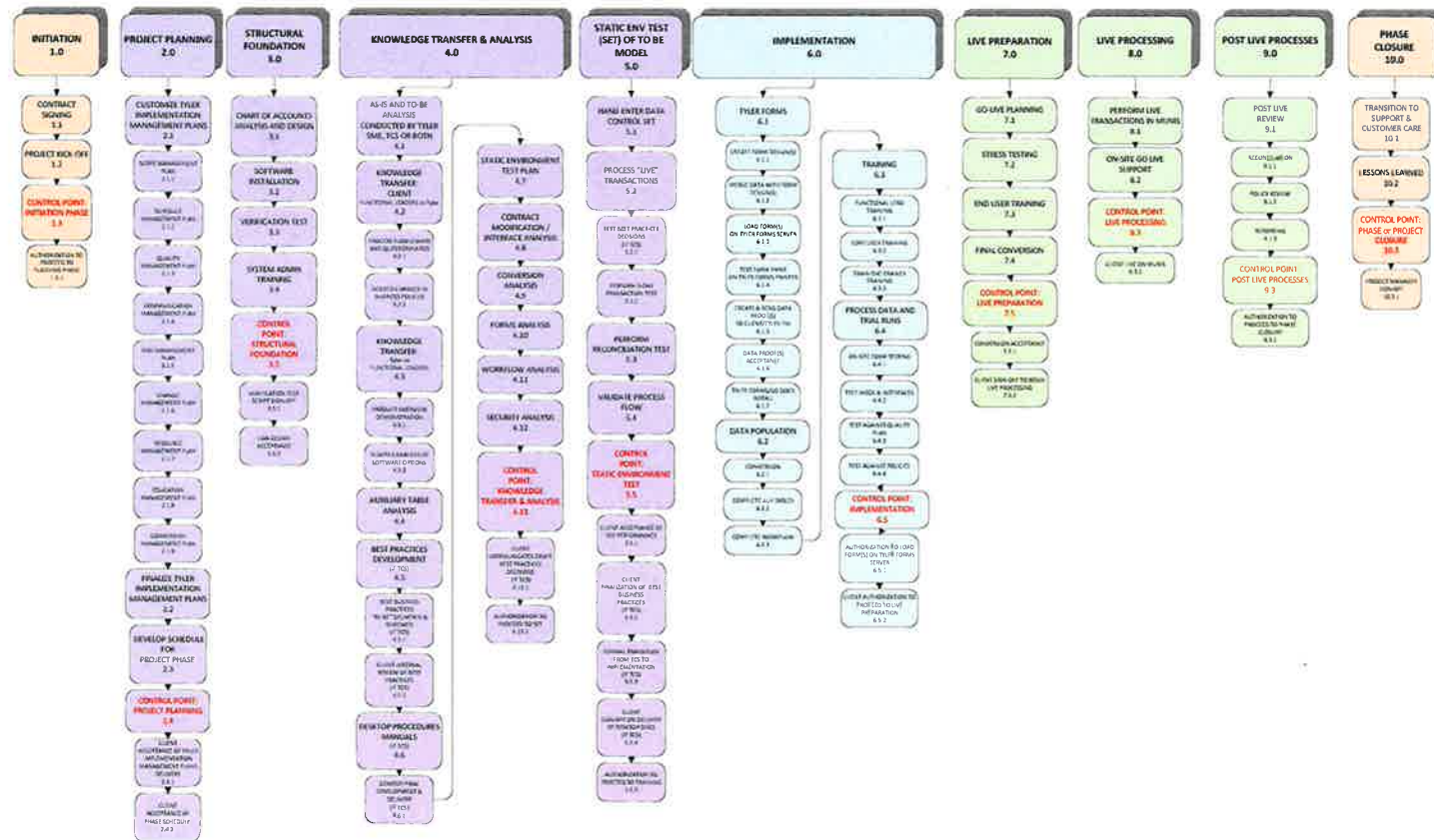
6.1.1 IMPLEMENTATION METHODOLOGY OVERVIEW

The Tyler approach utilizing PMI process groups is depicted in the following high level illustration.



6.1.2 WORK BREAKDOWN STRUCTURE

PMI utilizes a Work Breakdown Structure to depict overall project work. Tyler's custom Work Breakdown Structure is specific to each module that will be implemented at the City:



Work Breakdown Structure

Tyler Implementation
Repeated for each project phase

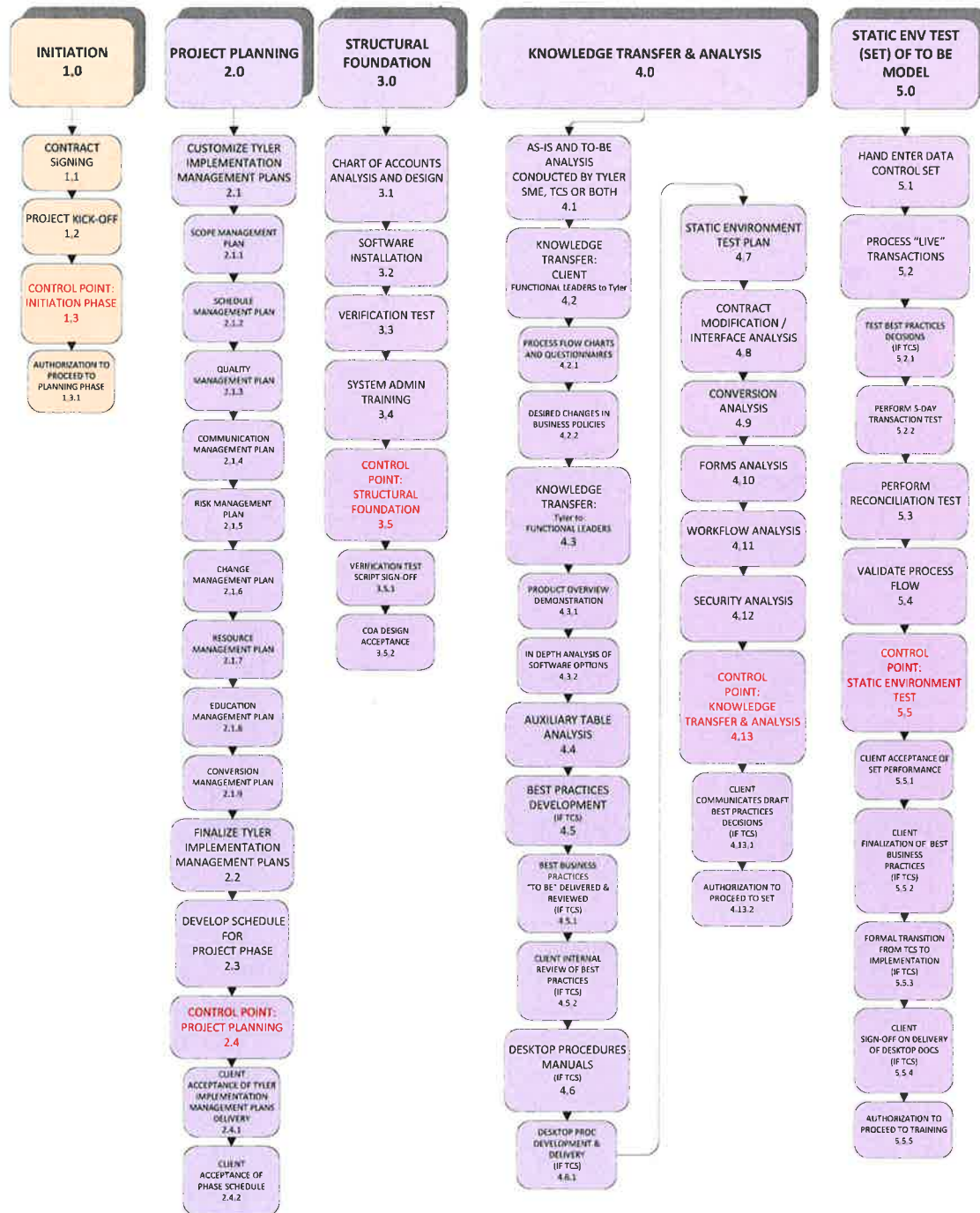
6.1.2.1 PLANNING AND ANALYSIS

This portion of the implementation process commences once a contract has been signed. Project stakeholders from the City are identified. This group will be responsible for monitoring the project and providing formal acceptance of each phase. Once the City's stakeholders have been determined, functional leaders are chosen for the project. Management plans are formed regarding the scope, schedule, quality/testing, communication, and risk of the project. This is accomplished in cooperation with the City's Project Team. The process of transferring knowledge to and from the functional leaders begins. Tyler's consultants then review policies and procedures related to software functionality. Finally, scripts are tested based on decisions made and formal acceptance from the City's Project Team is obtained before moving to the next phase.

As part of the planning phase, project stakeholders within your organization must be identified. These stakeholders monitor the overall project and are an essential ingredient to a successful implementation. They ensure that the product ultimately adds value and is aligned with your organization's goals. One method Tyler has developed to verify stakeholder commitment and understanding of a project is to set up periodic *critical stops*. These checkpoints make certain the stakeholders have kept pace with the project and are fully aware and accepting of the implementation process to date. Before proceeding to the next step, the stakeholders must approve the project's status. This critical stop guarantees that your stakeholders are on the same page as Tyler implementation staff. The end result is a smooth implementation for the City—one that is on time and on budget.

Once your stakeholders have been determined, functional leaders within the organization must be identified. Functional leaders will be the first members of your organization to learn the new system. They will help decide the best policies and practices in coordination with Tyler consultants. In addition, they will eventually recommend to stakeholders when they are prepared to advance to the next phase of implementation. *See figure 1.1.2.1.*

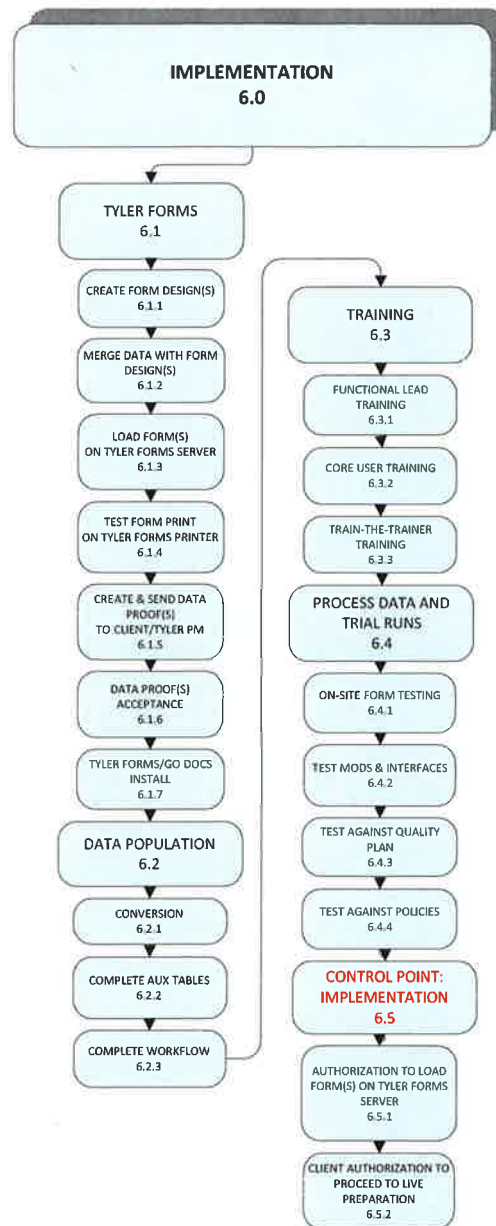
Figure 1.1.2.1



6.1.2.2 SETUP, TRAINING AND CONVERSION

This portion of the implementation begins with data conversion, forms design, table and preference setup, and primary-user training. System testing follows the completion of these tasks. This testing will determine the success of the knowledge transfer to end users. Formal acceptance from stakeholders is required before advancing to the next phase. See figure 1.1.2.2

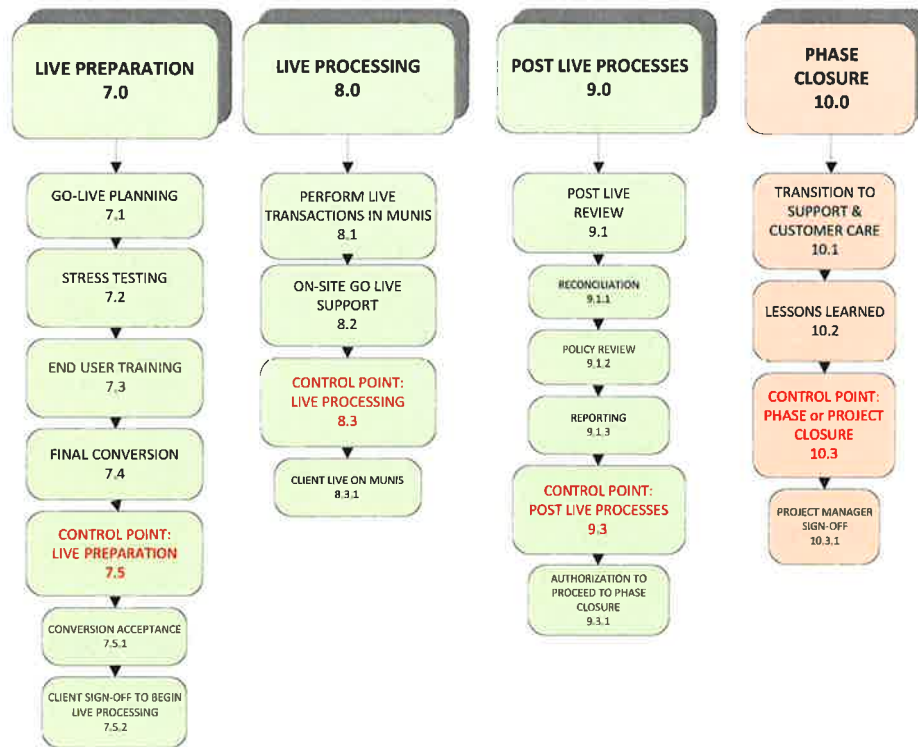
Figure 1.1.2.2



6.1.2.4 LIVE PREPARATION, GO-LIVE AND PHASE CLOSURE

This portion of the implementation begins with a pre-live process review, proceeds to final training and conversion to be followed by quality assurance testing. The phase closes with a transition to Tyler's Technical Support department and formal acceptance from your organization's stakeholders. *See figure 1.1.2.3*

Figure 1.1.2.3



6.1.2.5 CLIENT SHAREPOINT SITE

Tyler understands that current, accurate information that is easily accessible is a key component in an ERP Implementation Project. As part of Implementation, each new Tyler client will be provided a Project SharePoint Web site. The purpose of this site is to furnish the City and Tyler Project Teams with a central location to plan, store and access pertinent documentation and information relating to the your Implementation project. The Tyler ERP Implementation SharePoint site will ensure that all project stakeholders have an easy-to-use tool that will provide an integrated location to inquire, review and update any and all project information.

It is Tyler's goal to have the site available for introduction to the City during the Project Manager's on-site Kick-Off meeting. At this meeting, the PM will provide an overview of the site and distribute a brief video that further explains the site and its available tools.

This site will be jointly maintained by the Tyler and City Project Teams for the duration of the implementation. Once the client has gone live, the site will be maintained by Tyler's assigned Support Account Manager for the first year of live processing.

Each Project SharePoint site will utilize standards and defaults set by Microsoft SharePoint software. The site will be easy to navigate and provide text "breadcrumbs" for backtracking and/or return to the home page. Tools of the site will include, but are not limited to: Documents & Links; Announcements; Calendar; Project Task List; Issues & Action Items; Project Schedule; Modifications& Enhancements; Versioning; Client Alerts.

6.1.2.6 PROJECT HOME PAGE

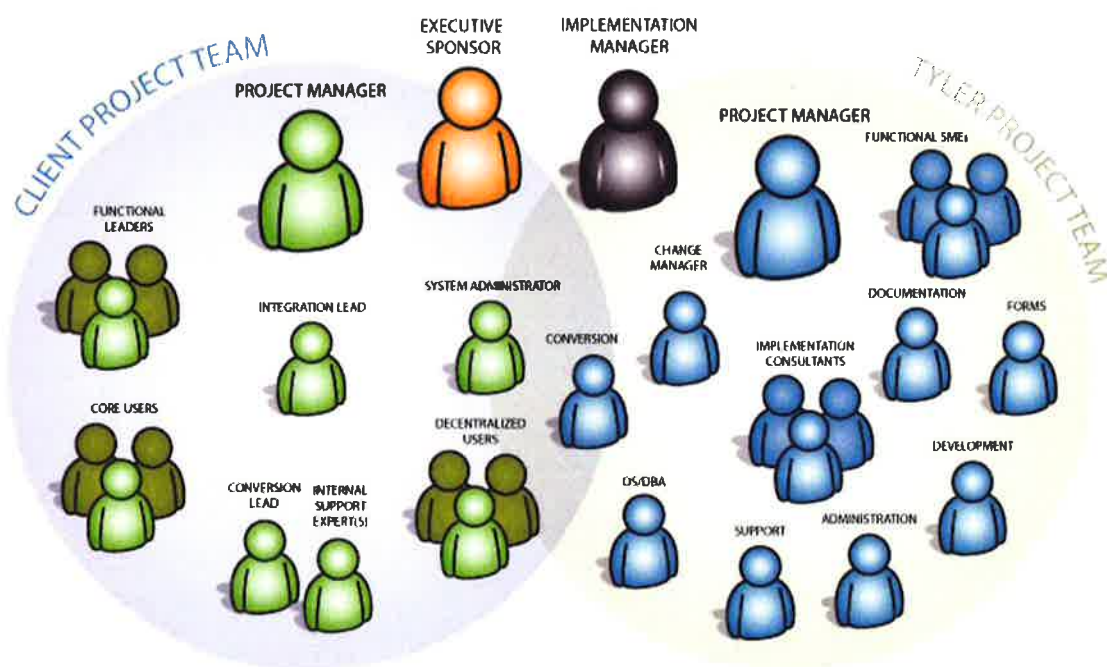
The project "Home Page" displays an overview of the entire ERP Implementation Project. In this example, a shared calendar is displayed, as well as links to Project Plans, Task Lists and Issues & action items. Tabs, seen at upper left, are also available for various project phases (Financials, Payroll, and so forth) to provide greater details.

6.1.2.7 PROJECT PLAN

This screen shows a detailed project plan that is developed using Microsoft Project and displayed through the Project SharePoint Site. Users can access a global view of the project, or can drill down to the phase and task for more details. The Project SharePoint site ensures that any project-related information is accessible from a single location for all stakeholders.

Provide a project organization chart highlighting the key staff who will be assigned to the project. Provide bios for the project manager and other key assigned personnel indicating their experience with the modules that they will be working on.

Tyler will staff the City's project with a project team made up of our professional and experienced resources that will fill a number of different roles throughout the project. The attached Sample Implementation Plan document outlines Project Resource Roles and explores the role and responsibility of each of these resources. The below chart shows the organizational structure of project teams for both Tyler and the City.



Project Staffing

Tyler will provide information on Tyler personnel likely to be assigned to Monterey Park project. The resumes presented in Tyler's proposal reflect the caliber and experience that Tyler will assign to this project. Resources are assigned at the point of contract signing, and Tyler warrants that our staff will perform services in a professional, workman-like manner, consistent with industry standards. We are unable to assign personnel to a project until Tyler is selected and a contract is signed, in an effort to most effectively use resources. Tyler will make every effort to ensure that the project resources assigned to Monterey Park's Project will meet the expectations of the City. In the event Tyler personnel provide services deemed unsatisfactory by the City, Tyler will be given an opportunity to correct the deficiency.

Representative Resumes

Name	Scott	
Title	Implementation Manager – West Coast Region	
Education	Colby College	
Home Office	Phoenix, AZ	
Tenure	15+ Years	
Previous Experience	Software Developer – ERP – 3 years	
Qualifications & Technical Skills	Responsible for all Projects in the West Coast Region. Project Manager for more than 300 Munis Projects. Proficient in MS Office, MS Project, MS SharePoint, Visio. Certified Change Management Professional. Project Management Professional (PMP)®	
Reference Projects	<i>Spring Branch ISD, TX</i> <i>Hillsboro, OR</i> <i>Vista, CA</i>	<i>Southlake, TX</i> <i>Ysleta ISD, TX</i> <i>Delta Diablo Sanitation District, CA</i>

Name	Bobby	
Title	Project Management Supervisor	
Education	Northern Arizona University	
Home Office	Austin, TX	
Tenure	14+ Years	
Previous Experience	Agent – American Airlines – 2 years	
Qualifications & Technical Skills	Project Manager for more than 75 Munis Projects. Implementer for more than 20 Munis Projects. Project Management Professional (PMP)® Proficient in MS Office, MS Project, MS SharePoint, SQL, Visio.	
Reference Projects	<i>Round Rock ISD, TX</i> <i>Allen, TX</i> <i>Gillette, WY</i>	<i>Tulsa Public Schools, OK</i> <i>Culver City, CA</i> <i>Leander ISD, TX</i>

Name	Richard	
Title	Implementation Analyst	
Education	University of Phoenix	
Home Office	Phoenix, AZ	
Tenure	7+ Years	
Previous Experience	Technology Manager – American Power Conversions – 5 year	
Qualifications & Technical Skills	Project Manager for more than 20 Munis Projects. Implementer for more than 20 Munis Projects. Business Process Consulting Experience. Certified Change Management Facilitator. Proficient in MS Office, MS Project, MS SharePoint, SQL, Vizio.	
Reference Projects	<i>Katy, TX</i> <i>Peoria, AZ</i> <i>Wayne County, MI</i>	<i>Matsu, AK</i> <i>Tulsa, OK</i> <i>Union Public Schools Tulsa, OK</i>

Name	Maxwell	
Title	Project Manager	
Education	Salem State University	
Home Office	Phoenix, AZ	
Tenure	12+ Years	
Previous Experience	Consultant – ERP Software – 5 years	
Qualifications & Technical Skills	Project Manager for more than 50 Munis Projects. Implementer for more than 35 Munis Projects. Certified Change Management Facilitator. Project Management Professional (PMP)® Proficient in MS Office, MS Project, MS SharePoint, SQL, Crystal Reporting.	

Reference Projects	<i>Boulder, CO</i>	<i>Victorville, CA</i>
	<i>Longmont, CO</i>	<i>Tualatin Valley Fire and Rescue, OR</i>
	<i>McLennan County, TX</i>	<i>South Correctional Entity, WA</i>

Name	Carol	
Title	Project Manager	
Education	Arizona State University	
Home Office	Tempe, AZ	
Tenure	3+ Years	
Previous Experience	Assistant Controller – rSmart – 3 years	
Qualifications & Technical Skills	Project Manager for more than 5 Munis Projects. Implementer for more than 10 Munis Projects. Organizational Consulting Experience. Proficient in MS Office, MS Project, MS SharePoint, SQL, XML.	
Reference Projects	<i>Tracy, CA</i> <i>Issaquah, WA</i> <i>Benton County, OR</i>	<i>Pasadena, CA</i> <i>El Paso County, TX</i> <i>Bonita USD, CA</i>

Name	Eric
Title	Project Manager
Education	University of Arizona
Home Office	Tempe, AZ
Tenure	9+ Years
Previous Experience	Staff Assistant – Office of U.S. Senator – 6 years.
Qualifications & Technical Skills	Project Manager for more than 15 Munis Projects. Implementer for more than 35 Munis Projects. Certified Change Management Facilitator. Project Management Professional (PMP)® Business Process Consulting Experience. Proficient in MS Office, MS Project, MS SharePoint.

Reference Projects	<i>Hayward, CA</i>	<i>Mason County, WA</i>
	<i>Sioux Falls, SD</i>	<i>Lewiston, ID</i>
	<i>Sierra Vista, AZ</i>	<i>Butte-Silver Bow, MT</i>

Name	Ian	
Title	Implementation Consultant	
Education	University of California	
Home Office	Phoenix, AZ	
Tenure	2+ Years	
Previous Experience	Assistant Finance Director – City of Ukiah, CA – 3 year	
Qualifications & Technical Skills	Implementer for more than 10 Munis Projects. Proficient in MS Office, MS Project, MS SharePoint.	
Reference Projects	<i>Allen, TX</i>	<i>Boulder, CO</i>
	<i>Bend, OR</i>	<i>Missouri City, TX</i>
	<i>Brenton County, CA</i>	<i>Lodi, CA</i>

Name	Sunshine	
Title	Implementation Consultant	
Education	Arizona State University	
Home Office	Phoenix, AZ	
Tenure	3+ Years	
Previous Experience	Technology Training Supervisor – Dysart USD, AZ – 9 years	
Qualifications & Technical Skills	Implementer for more than 10 Munis Projects. Proficient in MS Office, MS Project, MS SharePoint.	
Reference Projects	<i>West Jordan, UT</i>	<i>Otero County, NM</i>
	<i>Ector County ISD, TX</i>	<i>El Paso County, TX</i>

*South Jordan, UT**Paso Robles, CA*

Name	Maria
Title	Implementation Consultant
Education	Ursuline College
Home Office	Phoenix, AZ
Tenure	4+ Years
Previous Experience	Accountant – Viadux – 3 years
Qualifications & Technical Skills	Implementer for more than 15 Munis Projects. Proficient in MS Office, MS Project, MS SharePoint, SQL, XML.
Reference Projects	<i>Pasadena, CA</i> <i>Eddy County, NM</i> <i>Mission Viejo, CA</i>

Seguin ISD, TX
Otero County, NM
Socorro ISD, TX

Name	Richard
Title	Implementation Consultant
Education	Central Washington University
Home Office	Phoenix, AZ
Tenure	11+ Years
Previous Experience	Business Development Analyst – City of Seattle, WA – 2 years
Qualifications & Technical Skills	Implementer for more than 50 Munis Projects. Business Process Consulting Experience. Organizational Consulting Experience. Proficient in MS Office, MS Project, MS SharePoint, SQL, XML.
Reference Projects	<i>Midland, TX</i> <i>El Paso County, TX</i> <i>Round Rock ISD, TX</i>

Watsonville, CA
Mason County, WA
Rowlett, TX

☐ Provide a detailed work plan that identifies major activities, tasks, deliverables, and resources. Benchmarks should be aligned with payment requests.

PROJECT PLANNING

During the Planning Stage of the project, a Project Plan will be created by the Tyler and City Project teams that will serve as a working document throughout the entire project. These teams will meet regularly throughout the project to foster communication and ensure that all tasks are on schedule. In addition, Periodic reviews and Project Meetings will be scheduled where changes in scope, project length, or cost will be discussed. Any change to the overall plan, and specifically the Project Plan, will be agreed to by the two project teams. The original Project Plan, as well as any subsequent versions of the document will be posted on the Project SharePoint Site and available to all project participants at the City. This open access to project documents helps to ensure good communication among all project stakeholders.

Attached, please find the Munis Sample Implementation Plan which will give an example of the documents that will be created during the planning stage of the project, and the Monterey Park–Gantt Chart which outlines the tasks, milestones, and resources involved in the software implementation. An important part of the Custom Project Plan is the project timeline and schedule which is developed using MS Project and will be displayed through the Project SharePoint site in a number of different formats. A custom version will be created during the planning stage of the project by the Tyler and City Project Teams.

Project Schedule Development

The project schedule will be developed by the Tyler and City Project Managers in coordination with the Project Teams in order to meet the needs of the City while keeping in mind the guidelines for implementation. Tyler recommends a phased implementation approach, staggering start and live dates for each phase of the project. Tyler also recommends starting the implementation with the Financials phase as the Chart of Accounts is the core to the entire system and usually requires less intense conversions than Payroll modules.

Live dates will be targets, but should not place unnecessary constraints on the project. The timeline provided assumes that the product will be used as-is, without any required go-live customizations. It is recommended that no more than two phases are significantly in process at a time.

Proposed Project Schedule

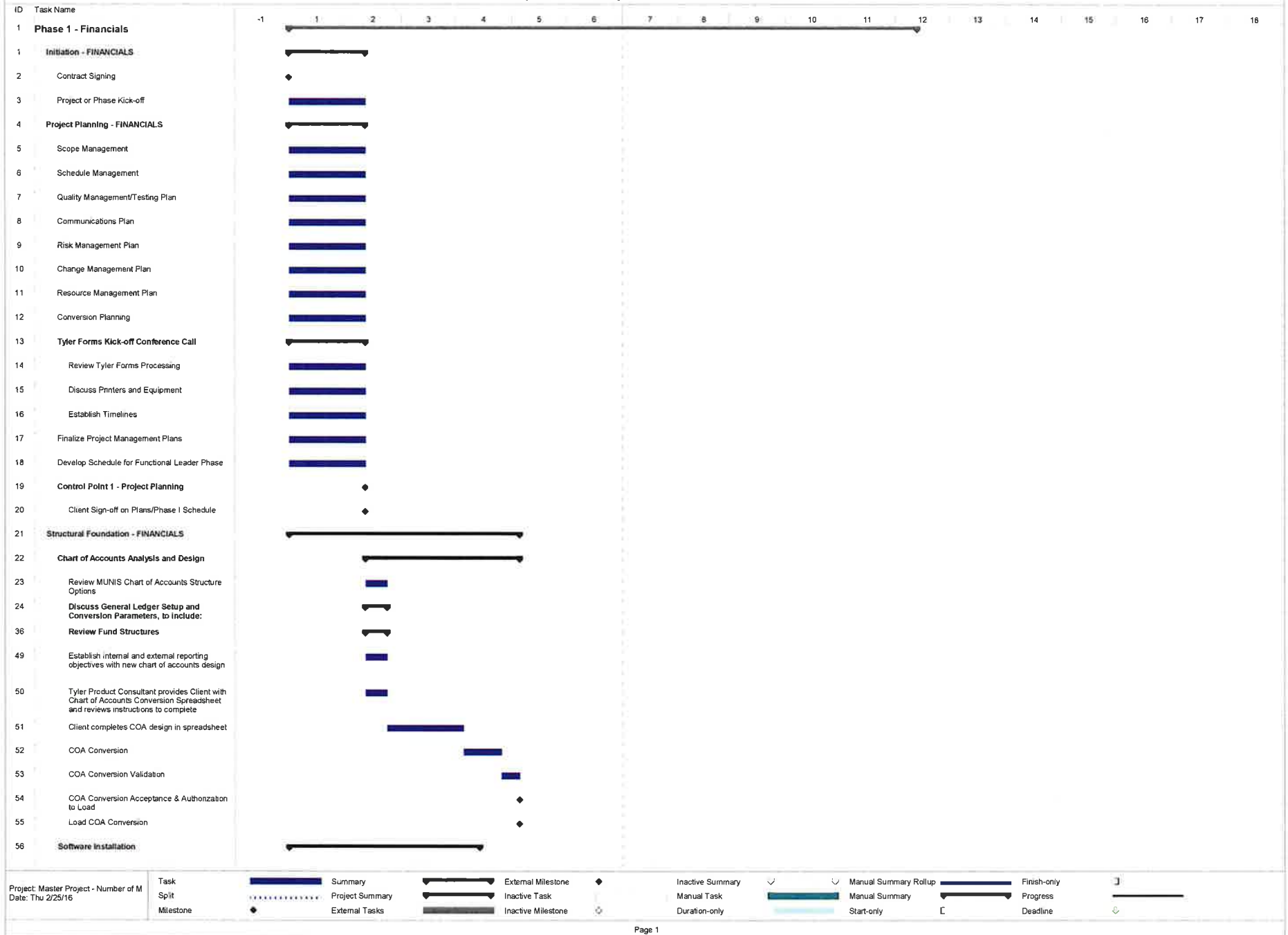
Taking into account Tyler's Preferred Project Phasing, our current understanding of the City's needs, and the included investment summary a project schedule may look as follows. Further discussion between the Tyler and City Project Managers is necessary to determine resource availability, limits and constraints prior to developing the actual project schedule. Tyler is open to discussing the project schedule with the City in more detail, and working out a mutually agreed upon plan that takes into account all project risks and requests.

Phase	Module	Duration (Months)	Project Plan in Months														
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	Financials	9															
2	Payroll and Human Resources	9															

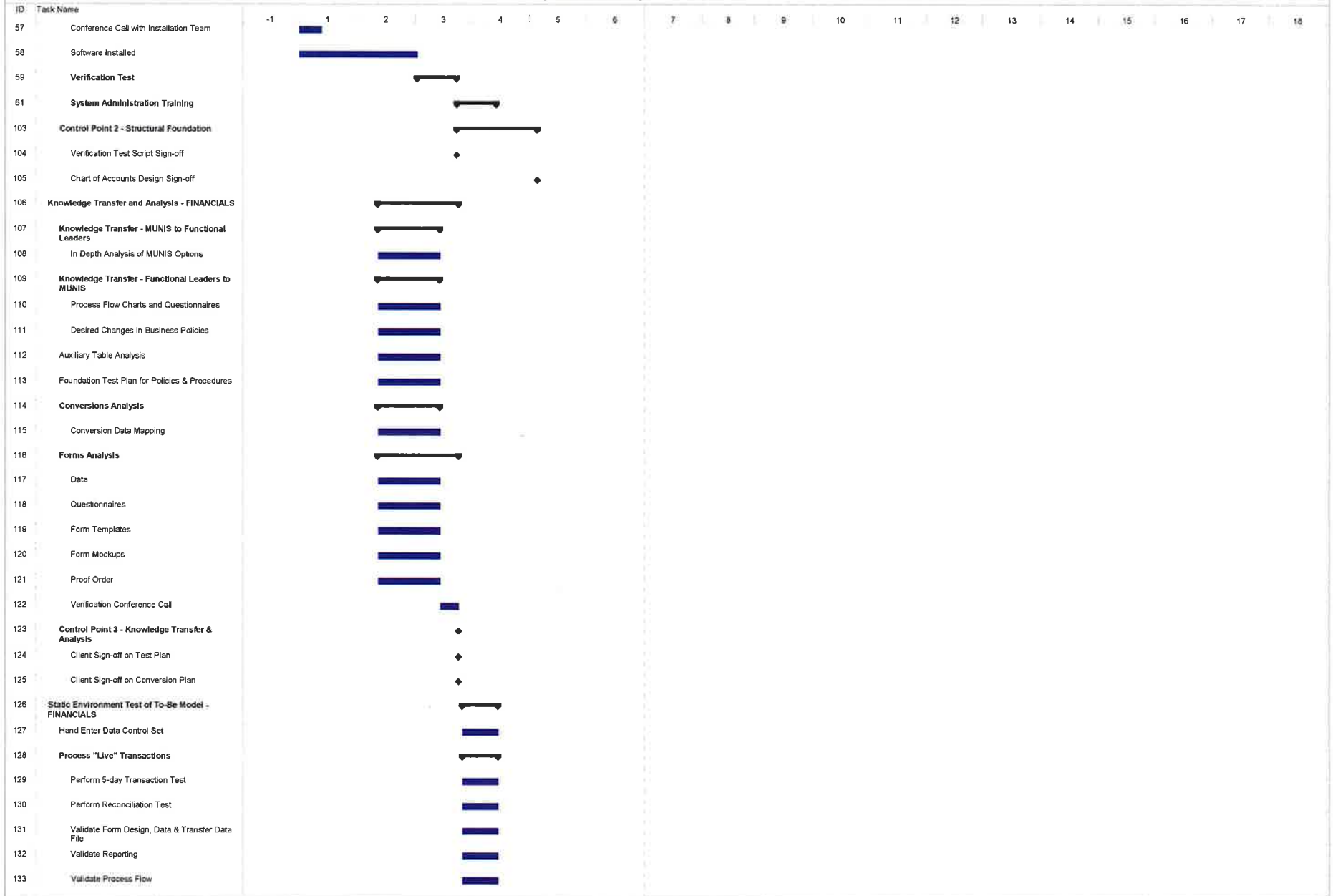
GANTT CHART

Please reference the Gantt chart provided on the following pages.

City of Monterey Park, CA- Gantt Chart



City of Monterey Park, CA- Gantt Chart



Project Master Project - Number of M
Date: Thu 2/25/16

Task

Split

Milestone

Summary

Project Summary

External Tasks

External Milestone

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

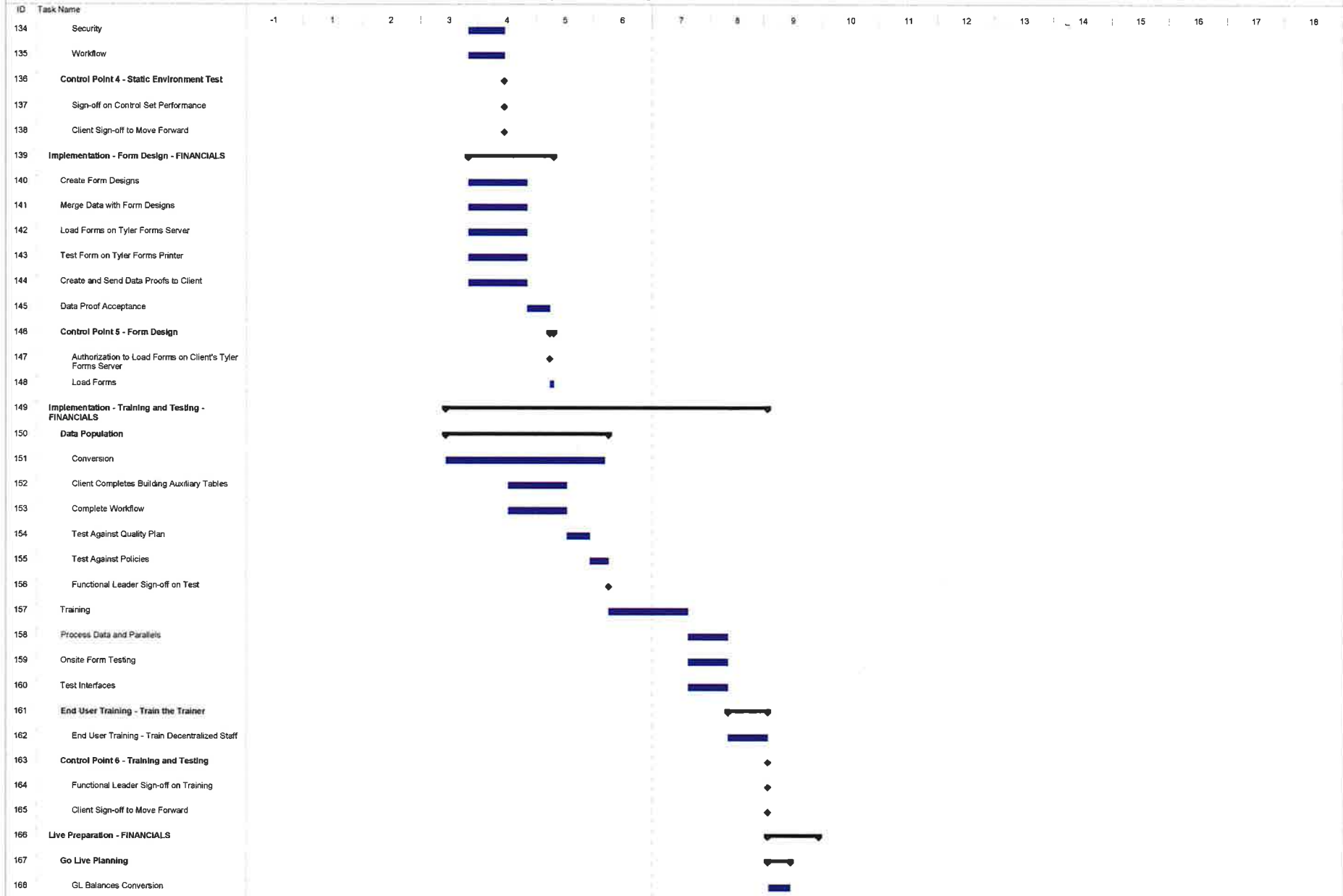
Start-only

Finish-only

Progress

Deadline

City of Monterey Park, CA- Gantt Chart



Project: Master Project - Number of M
Date: Thu 2/25/16

Task Split Milestone

Summary Project Summary External Tasks

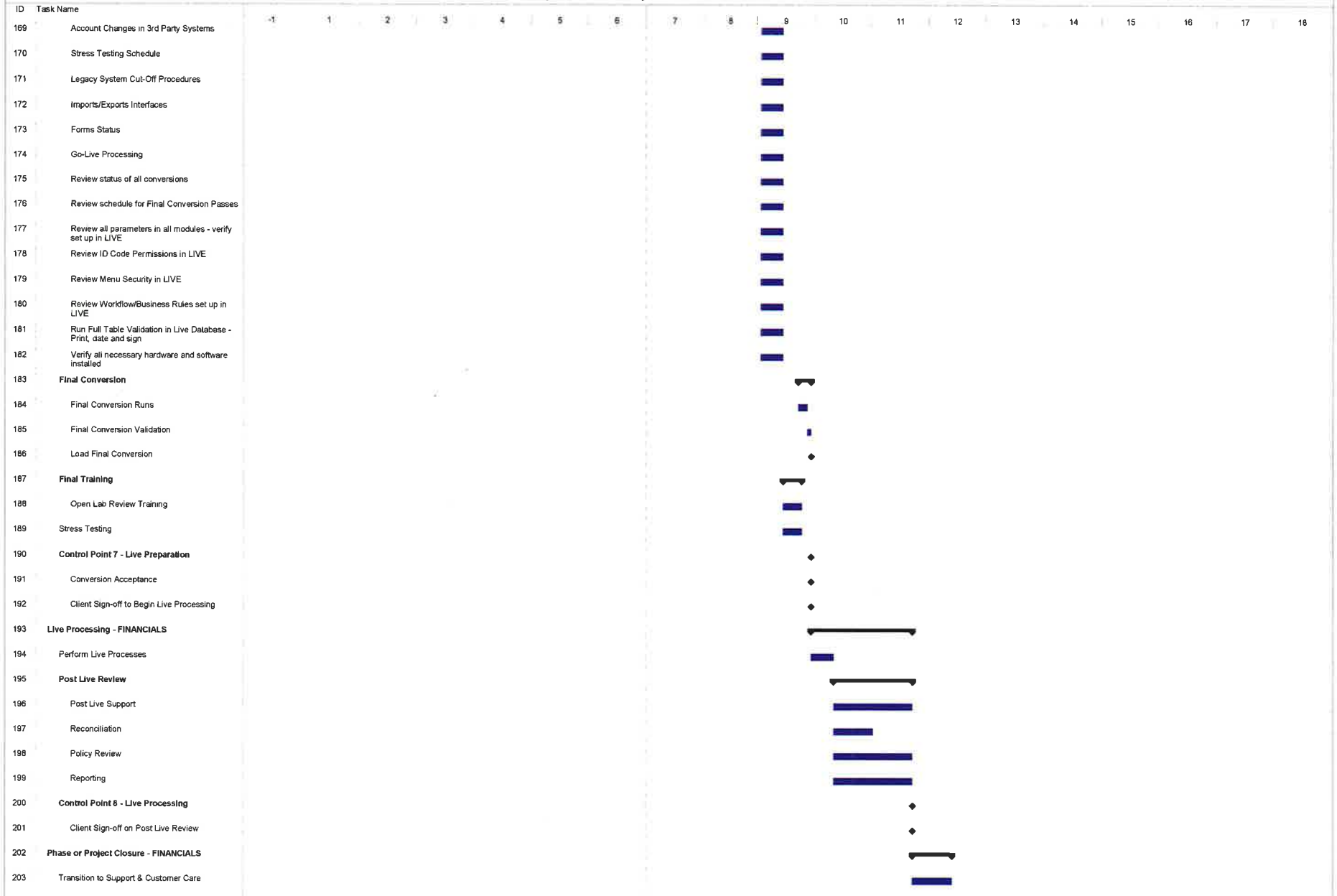
External Milestone Inactive Task Inactive Milestone

Inactive Summary Manual Task Duration-only

Manual Summary Rollup Manual Summary Start-only

Finish-only Progress Deadline

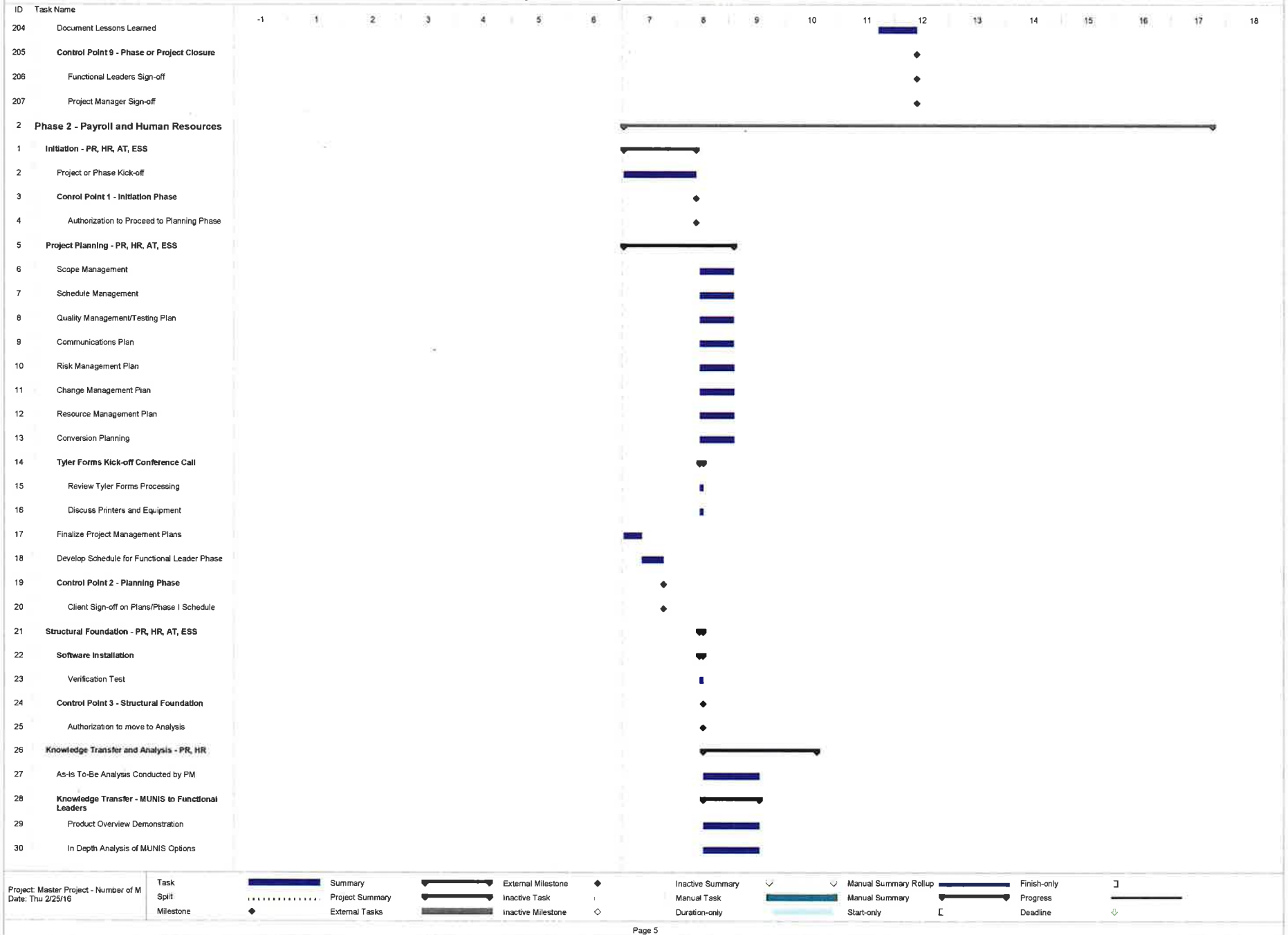
City of Monterey Park, CA- Gantt Chart



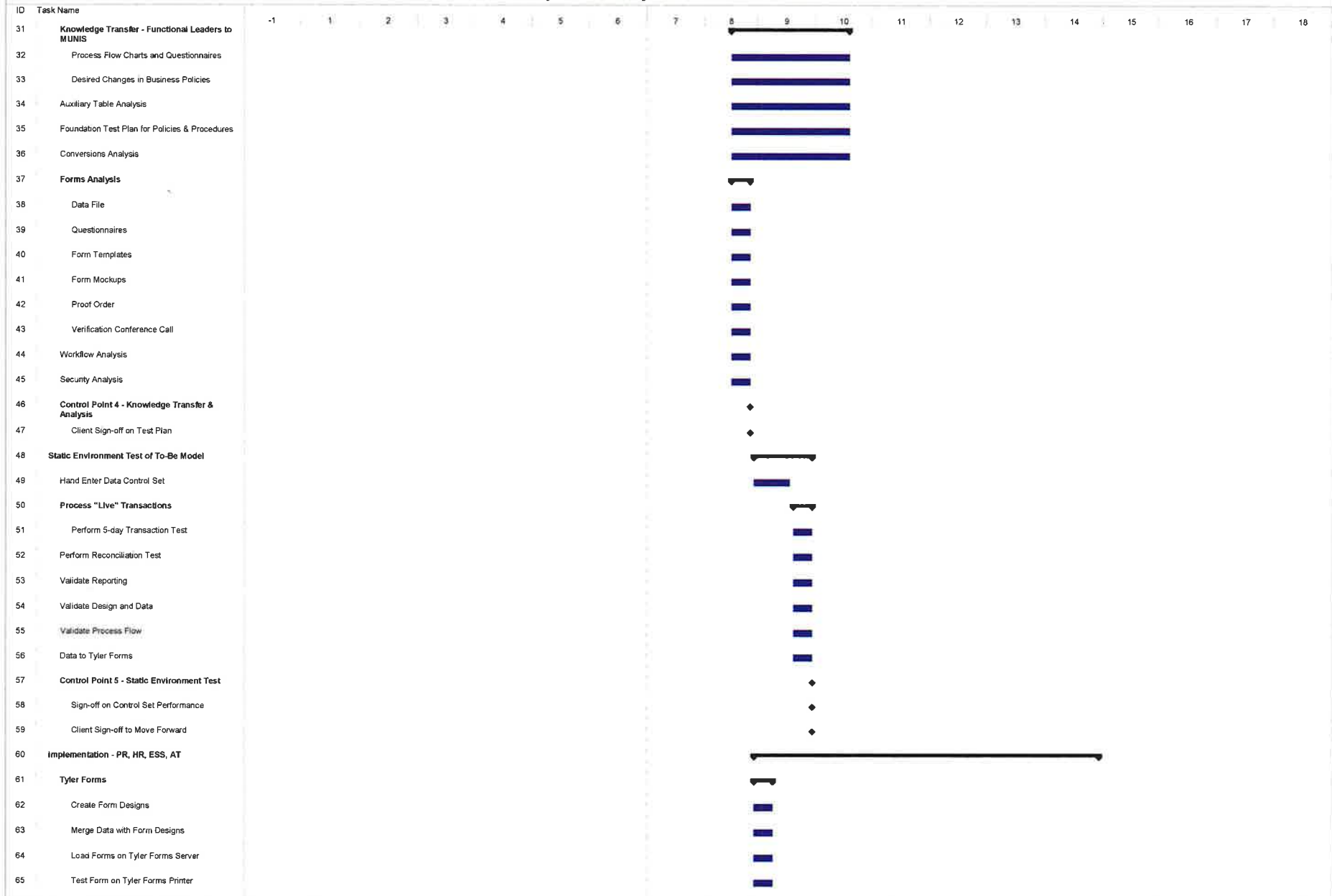
Project: Master Project - Number of M
Date: Thu 2/25/16

Task	Summary	External Milestone	Inactive Summary	Manual Summary Rollup	Finish-only
Split	Project Summary	Inactive Task	Manual Task	Manual Summary	Progress
Milestone	External Tasks	Inactive Milestone	Duration-only	Start-only	Deadline

City of Monterey Park, CA- Gantt Chart



City of Monterey Park, CA- Gantt Chart



Project: Master Project - Number of M
Date: Thu 2/25/16

Task
Split
Milestone

Summary
Project Summary
External Tasks

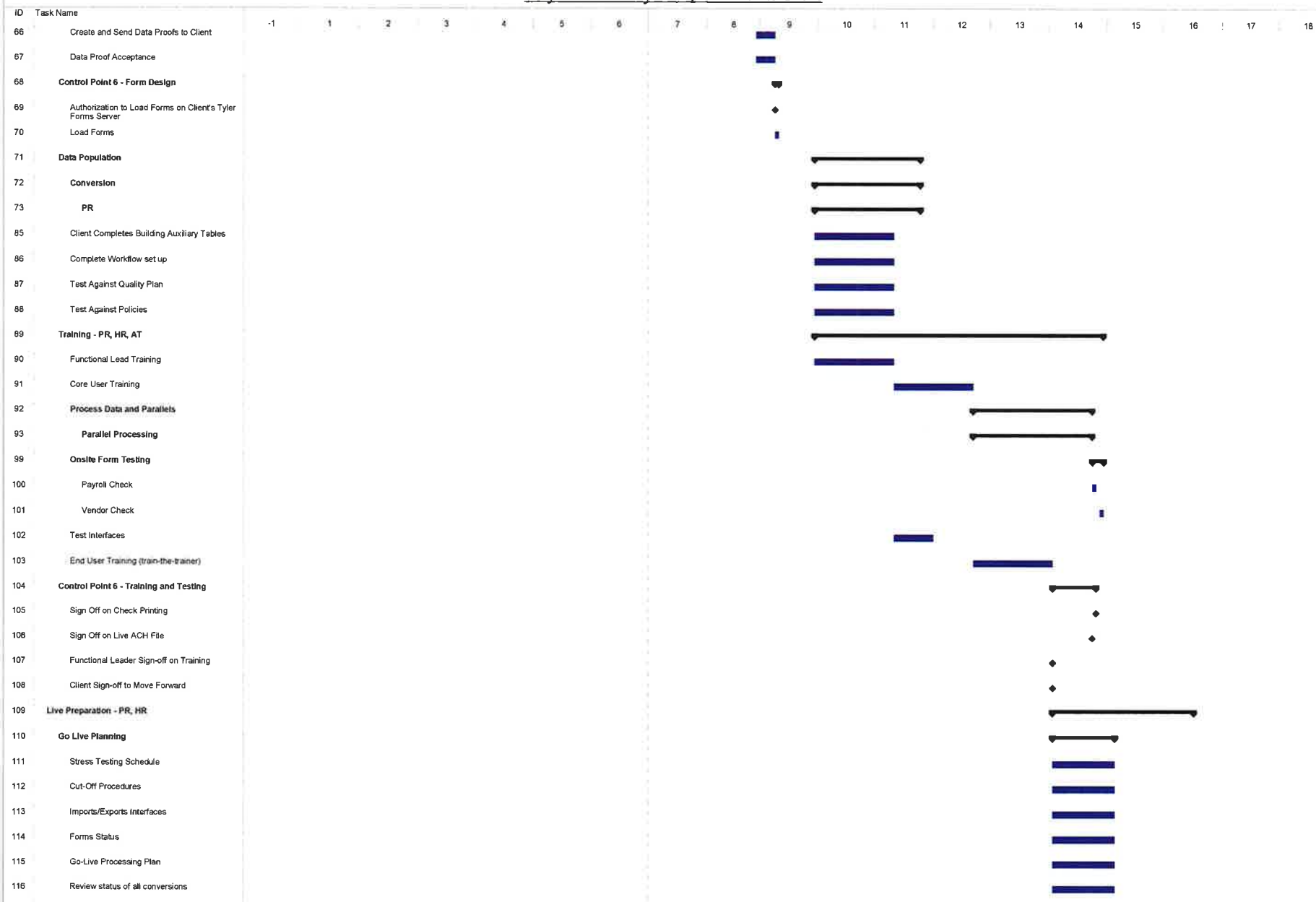
External Milestone
Inactive Task
Inactive Milestone

Inactive Summary
Manual Task
Duration-only

Manual Summary Rollup
Manual Summary
Start-only

Finish-only
Progress
Deadline

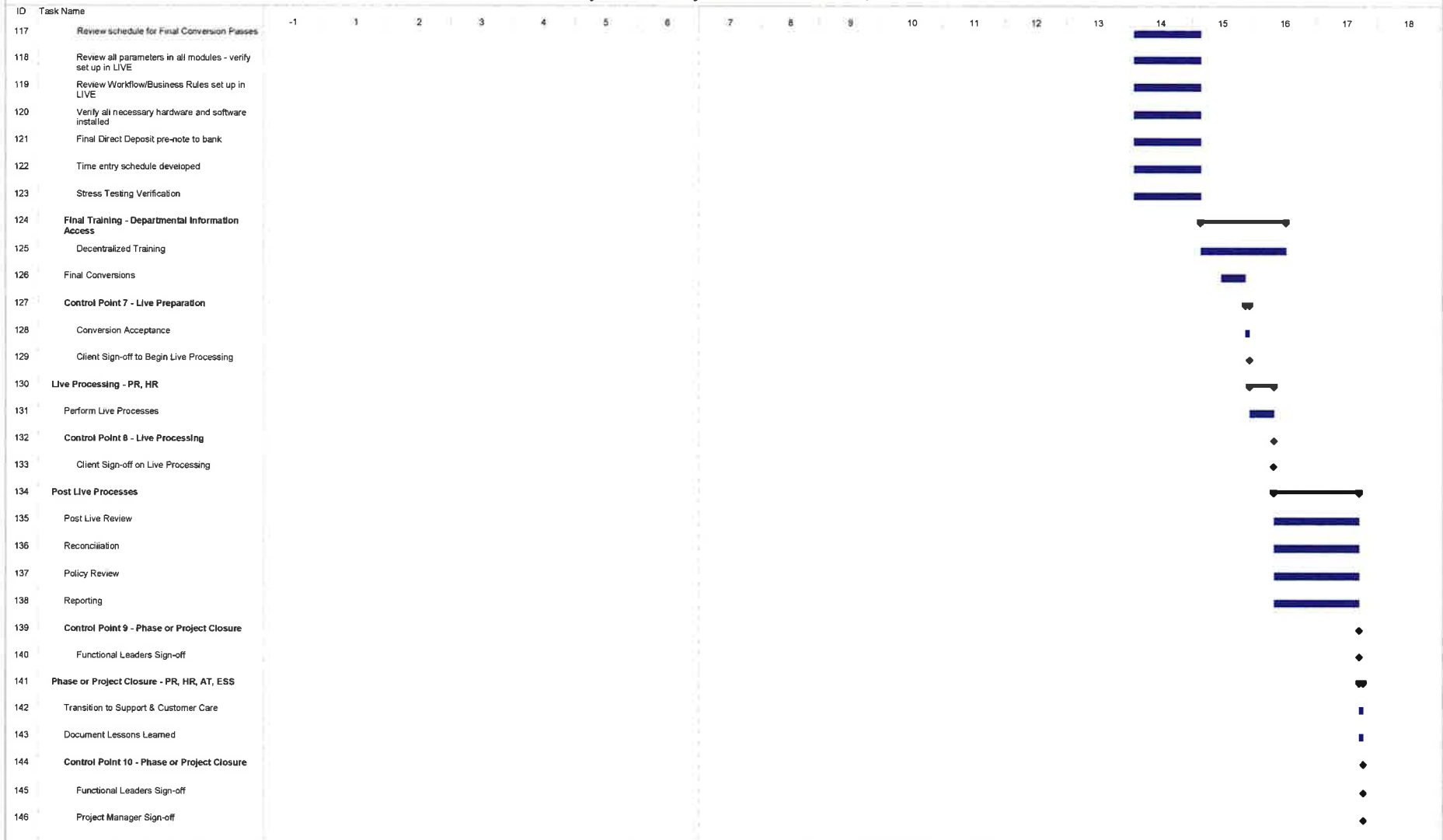
City of Monterey Park, CA- Gantt Chart



Project: Master Project - Number of M
Date: Thu 2/25/16

Task Split	Summary	External Milestone	Inactive Summary	Manual Summary Rollup	Finish-only
Milestone	Project Summary	Inactive Task	Manual Task	Manual Summary	Progress
	External Tasks	Inactive Milestone	Duration-only	Start-only	Deadline

City of Monterey Park, CA- Gantt Chart



Project: Master Project - Number of M
Date: Thu 2/25/16



☐ Describe the roles and responsibilities of the City staff during implementation and provide an estimated level of effort.

Project Resource Roles

Tyler Implementation Methodology groups City and Tyler resources based on their functional role within the project. This allows for easier staffing and communication both within the City and between the City and Tyler's Project Team. Please refer to the attached Project Resource Roles section in the Sample Implementation Plan document for an explanation of each expected role within the project and the responsibilities that are typically assigned during the Munis Implementation project.

City Project Team Requirements

Tyler makes no assumptions about the skills, prior experience, and competencies of the City's project team beyond what is required to do their current job within the City. Tyler's staff will lead all project activities and will provide instruction and training to City resources on the tasks and activities that are required of them throughout the project. No specialized training, certifications, or prior experience are needed to work with Munis. It is assumed that the City will provide a project team with the recommended roles outlined in the Organizational Chart provided and that all resources will be able to attend implementation activities throughout the project.

Estimated Monterey Park Staffing Levels

The amount of time each resource will actually spend working on the project will vary greatly, but the below chart shows the average percent of their time each resource will spend during each of the project phases. Within each Phase time will vary from one stage of the project to another (e.g. CFL's are more involved in the early analysis and planning while as Core Users are more involved later in the project).

Monterey Park, CA	% Full Time Employment	
	Phase 1	Phase 2
Project Manager	0.50	0.50
System Administrator	0.31	0.31
Functional Leaders	0.34	0.19
Core Users	0.39	0.21
Conversion Specialist	0.32	0.17
Internal Trainers	0.04	0.02

☐ Describe your conversion methodology that would be used to implement the FMS. In addition, provide your recommendations for data conversion.

6.2 TYLER DATA CONVERSION

6.2.1 DATA CONVERSION COSTS

Tyler delivers all conversions at a flat rate. Conversions are billed as the work is completed, therefore, the City will only be charged for those data conversions that are executed in the implementation of the software.

Tyler makes the following assumptions in providing a fixed-price data conversion approach:

- Legacy system data to be converted is provided in a non-proprietary format, such as fixed ASCII, CSV or character-delimited
- Each legacy system data file submitted for conversion includes all associated records in a single file layout
- Each legacy system data file layout submitted for conversion remains static for all subsequent data submissions. File layout changes required for additional subsequent data passes not previously provided are acceptable, provided the changes and placement of the data have been mutually agreed upon
- Legacy system data validation and control reports are provided with each data submission to ensure data files are complete and accurate

6.2.1.1 DATA CONVERSION METHODOLOGY

The data conversion process can be the most time critical element of the Monterey Park's project plan. It is the City's responsibility to provide Tyler with readable conversion data, including file layouts and control totals where applicable, by the deadlines set forth in the project plan. Failure to meet conversion deadlines can directly impact the live date(s).

For the Conversion Department, the first step in the conversion process is receiving the City's data file(s), data layout(s), supporting documentation, and screen prints or other specific examples.

Data files are the actual information from your current (legacy) system. If the current system consists of spreadsheets or other simple databases, those may be sent. If the current system is already set up in more sophisticated data files, the City may have parameter files, code table files, master data files, temporary and work files, and transaction files. The City will want most of the master data and some transaction data converted, depending upon the contract, but not parameters or code tables.

Examine those files that have the module ID as part of their key (for instance, employee number in payroll), and send those that seem appropriate for the conversions purchased. (For more on the format and transfer of data files, see Data Formats and Timing and Data sections.)

A data layout is a document that details how the data is arranged into records and fields within the data file. It includes record lengths (if fixed) and field names; field sizes (if fixed) or delimiters; field types (character, number, date, Boolean, and so on); and field positions (either absolute or relative)

within the data record. Two common examples are the COBOL “fd” and the Informix 4gl “schema”. For spreadsheet data, the layout is implied from column headings and sizes. Without some type of data layout, the data file is useless.

Tyler’s conversion programmer will examine your data files and layouts, and use the supporting materials to interpret, crosswalk, and generally re-arrange the data from the old system into the new format. If specific examples have been sent to check, the programmer will look closely at the converted data for these people/ items before sending the data back to the client for intensive proofing.

6.2.1.2 DATA FORMATS

Source Data Requirements:

We require the source data to be in a well-structured format. A mapping of what is to be converted must be provided in addition to a definition of the source data and structure. The acceptable formats are listed below.

- MS SQL backup (.bak)
- Text Files(ASCII)
- MS Access DB
- MS Excel
- Fox-Pro database
- PICK
- All Others – please check with the Tyler Conversions team.

Tyler’s data conversion staff can convert data directly from a number of applications, as opposed to exporting data to a generic format. The City should not export files to another format unless specifically requested. Tyler’s conversion department will match the City’s data formats to the Tyler file layouts.

6.3 TIMING AND REPORTS

In addition to sending data, the City should run a number of reports that will later be used to proof the conversion. The City and Tyler Project Managers will decide which reports are required. For verification purposes, it is imperative that reports for proofing be run at the same time that data is created for transfer to Tyler. There should be no intervening transactions posted between the data transfer and the reporting. We emphasize this point as it is difficult to match the data to the output on the report in these circumstances. The City should not send these proofing reports to the Conversion Department—they should be kept until the converted data is returned, at which time City resources will use them to verify the integrity of the conversion.

6.3.1.1 DATA SUBMISSION METHODS

Speed, simplicity and reliability make electronic transfers the preferred method of submitting conversion data and supporting materials. Tyler Conversion Department staff will work with the City in preparing to use Tyler's sFTP folder for all files and documents.

☐ Describe your training methodology and how you ensure users are prepared to use the FMS.

TRAINING APPROACH

A key part of any implementation is training users at all levels. Fully trained users understand how to use Tyler to record and report information that helps them do their jobs better. This is critical to the City's acceptance of the system and crucial to a successful implementation.

Tyler offers several training formats to accommodate our diverse client's needs. On-site training by Tyler staff provides hands on training in your training labs. Tyler also provides flexible alternatives including remote collaborative training technology, and video and software tutorial media. For clients with a tight budget or immediate needs, these options provide a cost-effective and viable alternative. Regardless of the training logistics, your resources receive training sessions that are a combination of lecture and hands-on education, using the City's live data. In addition, managers with the City will attend training with their employees. This ensures that the managers can confirm the proper transfer of knowledge. This also allows employees to ask the manager questions about how the system will work within their department.

Tyler always tailors instruction to meet pre-defined client needs. For example, some classes are targeted for data entry personnel and other heavy system users; other classes are geared for top managers who will use the system occasionally. Our proposal assumes a "train-the-trainer" approach to services unless otherwise noted. In this approach a small group of internal "experts" can train the rest of the employees. Other clients prefer to have Tyler instruct all users. This additional service can be provided for an additional cost.

Tyler provides training to Functional Leaders and Central Users throughout the implementation, as the set up knowledge is key to a self-sufficient user. End User training will be scheduled during the project and is usually done just prior to, or just after, going live. Tyler will provide training to your internal trainers who will in turn train the End User community. Training materials will be provided and may be customized by the City prior to this training. It will be the responsibility of the City to provide training facilities for all training sessions.

Tyler's training approach stipulates that Core Users be trained on major process groups after procedural decisions have been made by Functional Leaders. The goal is to expose the most sophisticated users to the system first, so setup, converted data, and new procedures are thoroughly vetted before introduction to End Users. During the Core User training phase, Tyler Implementers not only conduct training and retention assessment, but lead users through thorough Trial Runs of Financial processes and parallels of Payroll / Human Resource, Utility Billing and other applicable procedures. The pre-live planning sessions incorporate a review of training to make sure all users are prepared to perform their daily work in the Tyler system. Tyler provides detailed documentation on

new functionality introduced in new product releases, offers online sessions to review them, and can deliver onsite services to train staff on new opportunities for process efficiencies.

Throughout the project, there are control points (shown in the Munis Sample Implementation Plan which is attached) that require sign-off by the City's Project Team before moving forward. These points in the project ensure that knowledge transfer has been done to the City's requirements.

Training Methodology

An Education Plan lays out the process of transferring knowledge between Tyler and the City. We refer to our plan as an Education Plan as opposed to a Training Plan for several reasons. First, the process of transferring knowledge is vital to the analysis phase of our project. During analysis we: review the "AS IS" environment, provide Tyler demonstrations, review questionnaires and flow charts, and ultimately arrive at a "TO BE" model. The TO BE model becomes the foundation for user training. Second, training denotes a classroom setting with teacher and pupil. While training will occur, it is a piece of the overall education needed to be a proficient Tyler user.

Purpose

The purpose of the Education Plan is to:

- Communicate the process to stakeholders and functional leaders
- Answer specific questions (where will classrooms be established, what database environment will be utilized, etc.)
- Establish action items link project personnel as owners
- Define measurement criteria to ensure the Education Plan has been successfully followed

Process

It is imperative that an Education Plan be put into practice as part of the Tyler Project. The plan should include all of the processes required to ensure that the goals for the project are fully satisfied. The overall plan will include the following:

Demonstration, Analysis, and Knowledge Transfer

Tyler employees will perform the following tasks:

- As-Is review
- Product overview demonstration
- In depth analysis of Munis options
- Flow chart review
- Questionnaire review

This phase will involve the functional leaders. The goal of this phase is to transfer high level knowledge between parties. The output will be policies and procedures related to the use of the system. The policies and procedures will determine the training agenda to be delivered to the end

users. For example, if commodity codes are not going to be utilized within Purchasing, then the training outlines for Purchasing should remove the discussion of commodity codes.

TO BE Demonstration

This process allows the Functional Leaders to see a working software system with the City's data. Tyler will conduct processes according to the defined policies and procedures agreed to during analysis. The intended education is an overall understanding of the integration of the applications, a review and understanding of security options, and workflow touch points.

Munis Application Training

In this phase we are conducting classroom training.

Pre-Live Training

These repeated classes provide end users the opportunity to review system functionality in a classroom environment.

Post Live Reconciliation Training

The process of reconciling data is reviewed during pre-live training. However, hands on training with live data provides a better overall understanding of the system tables and how to reconcile daily, weekly, and monthly functions.

Post Live Output and Inquiry Training

The output and inquire routines are reviewed during pre-live training. However, hands on training with live data provides a better overall understanding of the options related to extracting needed information.

Logistics

Tyler and the City will work together to define education logistics. The following table should be used as a starting point for defining logistics. The final logistics table will become part of the Education Plan.

Software / Hardware

- How many databases will be utilized?
- Will we establish a Financials Training environment separate from Payroll?
- Who will refresh the training database?
- Will a second server be utilized?

Facilities

- How many training rooms will be utilized?
- Where are the locations of each training room?
- How many workstations will be in each training room?

- How many printers will be in each training room?
- Other training room requirements (white board, phone, etc.)
- Who will schedule the training room?

Staff

- How many students per teacher?
- How many students per workstations?
- What are the hours of training?
- Who will be trained on each application?
- Who will conduct attendance?
- Will management be present for each session?
- Who will train the end users (Tyler versus City)?

Schedule

- Who will determine the exact days for training?
- Who will notify staff members?
- How far in advance will the training schedule be built?

Project Team Training

The Tyler project team begins knowledge transfer at the onset of the project, during analysis. It is through this process and subsequent hands-on set up and process training that the Functional Leaders and Subject Matter Experts build an understanding of the inner workings of the system and how parameters and tables affect the overall processing. These users should attend all applicable analysis and implementation / training sessions.

Technical Training

Technical training begins at the time of software installation. The Installation Engineer will teach the Technical staff how the software is configured as well as basic system maintenance such as backups, loading releases and refreshing training and test databases. System Administration training is conducted after software installation to show users how to update users, permissions, menu security, workflow administration, etc., from within Tyler's software. The City System Administrator should attend these sessions, as scheduled. In addition, the Functional Leaders should attend to have a thorough understanding of the permissions and options available. It is a City decision as to who will perform System Administration tasks. It may be a combination of Functional Leaders and IT staff.

End User Training

After the Functional Leaders are trained, the system parameters and tables are set up and/or converted, and processes are defined and tested, End Users will attend applicable scheduled training. These users include central processing staff: AP department, Payroll department, Purchasing

department, etc. This training will take place well in advance of go-live so these users may assist in system testing, verification, and become familiar with their new processes.

Decentralized (Departmental) User Training

Tyler utilizes a train-the-trainer approach for departmental training (requisition entry, budget entry, time and attendance entry, inquiries, reports, etc.). Tyler will train the City trainer(s) who will in turn schedule training, develop customized training materials, and conduct the training for the decentralized users. This assumes that the City trainer(s) will attend all End User training that are delivered by Tyler. If the City prefers that Tyler conduct all training, additional implementation days will be required based on the number of training days / sessions the City requires. This should be discussed during the project planning sessions at the onset of the project and documented in the Education Management Plan.

A successful decentralized user training session is in a classroom environment with a computer for each user (minimum of one computer for every two users, but ideally one per user), a whiteboard, a printer in the room or nearby and one computer connected to a projector. The size of the class depends on the classroom size and the available computers for training. Ideally, a class size should be limited to twelve users in order to keep the session controlled and ensure all users are receiving appropriate level of personalized attention. The specific course topics will be discussed and scheduled after analysis, depending on the City's specific training needs.

Other Knowledge Transfer

Tyler offers other means of training for its users to be utilized after the implementation, though they are available upon contract signing.

- Online Education Courses: Group training conducted via Webinar. The schedule is posted on the Tyler Community website (log in required).
- KnowledgeBase: Hundreds of searchable documents, videos and reports for users to view, download and modify. These include How-To documents, User Conference session documents, Best Practices and more.
- Tyler User Conference: Dozens of training classes and networking opportunities. The City should budget attendees to this conference each year, after implementation, as the training and experience is invaluable. It is recommended that users attend the conference after the implementation is complete in order to ensure consistent training and keep focus on implementation goals.

Section 7 OTHER REQUIREMENTS

The Proposers should address these items in a concise manner:

Describe ongoing maintenance, release/upgrade, and support services. At a minimum, Proposers should address the following items:

- o Help desk processes and procedures
- o Hours of support (stated in Pacific Standard Time)
- o Escalation procedures
- o Response time commitments

MUNIS TECHNICAL SUPPORT

Tyler knows that satisfied clients—more than any other single factor—determine a company’s ongoing success. We also recognize that superior technical and operational support is critical to our client’s satisfaction. That’s why we provide a variety of resources and tools to support all aspects of the City’s use of Munis. We want you to receive the best return on your investment in Tyler possible and our approach to technical support is designed to ensure that you have everything you need to maximize your use of Munis.

Unlike some companies who outsource their application support to a third party, Tyler offers a complete solution of customer support services provided by our in-house experts. Our mission is to deliver superior service by providing a timely response, issue resolution and operational support, resulting in a high-level of client satisfaction. Our technical support teams are certified by HDI, a global certification body dedicated to the technical software support and service industry. All support technicians undergo rigorous internal training on the Munis application and must work toward earning their HDI certification to demonstrate the highest level of service and expertise. With more than 92 percent of our technical staff currently HDI certified Munis technical support has earned HDI’s Team Certification Award which demonstrates our commitment to offering the highest level of service to the City.



Support Technology

Munis Technical Support uses a variety of products and tools to assist our client’s with their issue resolution and to answer functionality questions. In order to provide the highest level of service to our clients, Tyler utilizes Citrix’s® GoToAssist™ as its remote support solution. GoToAssist is a powerful collaboration and communication tool which allows Munis Support Technicians to remotely access any of the City’s servers or desktops. Using this technology our Munis Support can take keyboard and mouse control, transfer data files, and monitor processes, all of which are critical to a timely and accurate resolution of your issue.

GoToAssist technology is a fast, easy-to-use tool that provides a highly secure connection with 128 bit, end-to-end AES encryption which is critical to maintain the security of your data and network. To provide the City with an audit trail of all work performed, every GoToAssist session is recorded and stored for 90 days. At the completion of each session, a survey is provided so that Tyler may solicit feedback on the quality of resolution provided and the Munis Support Technician.

Phone Support

Tyler provides a dedicated 800 number for our clients to contact Munis Technical Support. We place no limits on who from the City that may contact Support, the number of calls placed, or our time required to resolve your incidents. We are focused on providing the highest level of support to all of our clients and will work every incident with the same level of dedication to finding a timely resolution to your concerns. Customer support averages a 75 percent incoming call handling response rate; three out of four incidents are answered directly by a Technical Support Representative. The remaining 25 percent of incoming calls can leave a message, with our goal to return all calls within one business hour. During peak times and at the end of the day, calls will be prioritized and returned as quickly as possible.

Online Support

In addition to phone support, clients can log new and manage open incidents through our Online Support tool. The Munis Support Portal will provide 24/7 access for Monterey Park resources to submit and update incidents, including the ability to attach documentation and screenshots if needed. All account and incident data are available in real time, providing the ability for City resources to communicate with Munis Support Representatives directly without the need to be on the phone.

The Munis Support Portal is not the only option for clients to access critical information, communicate with system experts, utilize applications, or access tools. Tyler Community, the Munis Release Management Console, the Munis KnowledgeBase, and many other tools, including the Portal can be accessed through Tyler's website, www.tylertech.com. Through Tyler Community, users can view and reply to discussions on trending topics such as state reporting, year-end close, and upcoming releases. The Release Management Console provides information about the life cycle of all current and future Munis Releases, so the City can plan when to adopt new versions of Munis. Users have access to the Munis KnowledgeBase which includes procedure documents, Frequently Asked Questions, user conference documents and more.

Focused by Application

Regardless of how City resources contact us, Munis Technical Support is divided into application specific teams to enable product specialization and provide timely resolution of support incidents. Munis provides technical support for additional aspects of our clients operations such as Tyler Forms, Tyler Reporting Services, and advanced technical assistance through our Tyler Systems Management team. This application specific approach allows our Technical Support Representatives to focus on a

small group of applications and therefore offer a high level of product expertise to our clients. Our application specific teams with their standard hours of operation are shown in the below chart.

Support Team	Standard Days	Standard Hours
Munis Financials	Monday - Friday	8:00 AM - 9:00 PM EST
Munis Payroll/HR	Monday - Friday	8:00 AM - 9:00 PM EST
Payroll State Reporting	Monday - Friday	8:00 AM - 6:00 PM EST
Munis Other Revenue & Collections	Monday - Friday	8:00 AM - 6:00 PM EST
Munis Tax Billing & Collections	Monday - Friday	8:00 AM - 6:00 PM EST
Munis Utility Billing & Collections	Monday - Friday	8:00 AM - 8:00 PM EST
Tyler Forms & Reporting Services	Monday - Friday	8:00 AM - 9:00 PM EST
Tyler Systems Management	Monday - Friday *	8:00 AM - 9:00 PM EST

**Tyler Systems Management is available One Saturday per month in addition to the days shown*

INCIDENT TRACKING

Tyler records all client contacts and incidents in a customer relationship management system. This system tracks the history of each incident, including the contact, time, priority level, incident description, correspondence, attached files, support recommendations, client feedback, and the resolution. The priority is assigned to each incident as it is logged based upon the initial information provided. The priority of a given incident may be modified as more informed about the circumstances surrounding an issue are uncovered. For example, a lower priority call may become higher priority if further research reveals a more critical issue or a previously unknown deadline or penalty. Clients can also request an escalation if the priority originally assigned does not match the importance or impact of the issue to your organization. The below Call Priority chart contains a description of the criteria that are used to classify each incident.

Priority	Description	Resolution
1 - Critical Issue	Application or Program is Down, no Work Around Exists	1 day or less
2 - Severe Issue	Program or Process is Severely Affected, a Work Around Exists	10 days or less
3 - Important Issue	Program or Process is Affected, a Work Around Exists	30 days or less
4 - Reported Issue	Issue is Non-Critical in Nature, Support Assistance Requested	60 days or less

TYLER SYSTEMS MANAGEMENT

Many public sector clients, such as the City, are looking for an additional layer of Technical Support to assist in managing their technical infrastructure, database, and maintenance needs. Tyler offers an optional level service to these clients through our Tyler Systems Management support team. Tyler Systems Management provides expert assistance for all your database and system maintenance

needs. The services offered through Tyler Systems Management include assistance with: installations, routine maintenance, system administrator software training, database tuning, server support, remote system monitoring, data recovery and upgrade services. In addition to specializing in Microsoft Operating Systems (server and workstation), SQL database engines and network configuration, our team holds industry specific certifications such as Microsoft Certified Solutions Expert (MCSE) and Microsoft Certified IT Professional (MCITP).

Tyler Systems Management is a contract service, much like the Munis Maintenance Agreement, which is billed on an annual basis and renewed each year. Many of the services provided by Tyler Systems Management are available on a fee-per-incident basis to clients who are not currently under an existing contract.

Tyler Community

Tyler Community provides a secure, online setting where clients can go to find answers to common problems, connect with other Tyler users to share ideas, answer posted questions, and access information that is available 24/7. Based on a social networking platform, Tyler Community includes blogs, forums, files, and wikis where both clients and Tyler employees can contribute. Clients and employees use Tyler Community as a dynamic way to troubleshoot problems and share best practices with Tyler's vast Munis community.

Additional benefits include:

- State user groups create an environment for clients to easily communicate legislative changes and state-specific subject matter
- Easy access to current information on critical issues
- Helpful technical tips from subject matter experts
- Powerful search capabilities across forums, wikis, files and people

Tyler University

Tyler University is an eLearning solution to enhance support and training of your employees. Through this learning management system developed by Tyler Technologies, new and existing employees are provided an on-demand solution to acquire and refresh the skills needed to successfully implement and use Munis day-to-day.



Tyler University's core modules include: financials, human resources, payroll and technology. Employees in the finance department can train on a wide range of topics from req-to-check, including requisition entry, creating a change order for a purchase order and purchase order receiving. For the human resources and payroll staff, Tyler University offers courses on the complete payroll process, the power of employee building and applicant tracking. For system administrators, courses include topics on role based security design, administering the dashboard and role synchronization from Munis into Tyler Content Manager. Courses are being added continuously into Tyler University, making it a vital resource for new employees and cross training your team.

Online Help

Munis applications include a context sensitive online help function that provides field level and procedural information to assist clients in completing program tasks. When you are in a program and select the help function, the program displays a field level description of all data elements on the screen, as well as processing options for that program. It is formatted to provide you with a general overview of the program or the selected program screen, descriptions of the fields on the screen, and procedures for completing the tasks within the program. The online help function also includes a table of contents, from which you can select help for other programs within a product. This tool is linked to the Munis KnowledgeBase allowing for immediate access to additional information and resources directly from the Help screen. There are also links to Munis Technical Support for ease in requesting assistance from a Munis Expert.

Release Notes

Munis Release Notes are provided in advance of every new version of the Munis to provide the important information to our clients. Release notes provide a brief description of each product change, along with a list of programs affected by the changes. Release notes are organized by product so that clients can easily find the changes that affect their organization. By accessing the Release Administration program within Munis, clients can review enhancements, open issues and fixes for a specific release by module and program in real time detail.

Munis KnowledgeBase

The Munis KnowledgeBase provides users with a single, easily accessible location to find all available documentation related to Munis. This tool uses a user-friendly search screen which can be accessed through the Munis Support website. Search criteria include the ability to filter by Munis Version, search for key words, include only certain types of documentation, or perform system wide searches. Provided through the Munis KnowledgeBase are process documents, file layouts, user guides, installation manuals, setup documents, system administrator documents, data schemas, training exercises, eLearning classes and much more. More than 90% of the documents available are in MS Word format so that they can be easily customized by the City for use in training materials, custom documentation or process checklists.

Identify if there are user groups and/or user conferences

Local User Groups

Tyler clients benefit from networking and peer-to-peer collaboration through local Munis user groups. The majority of user groups are run by clients, who set the meeting agenda, location and frequency, assign topics, and involve the Tyler resources they need. In large states, there may be several user groups or different sessions planned.

Tyler provides staff to demonstrate new functionality, and assist with materials and collateral. During the sessions, Tyler representatives collect important feedback and report back to Munis product

managers. Many clients form lasting connections with other Munis users within these groups, and help to make each other better users of Munis.

Annual User Conference

Each year Tyler hosts an annual user conference, which brings together staff and clients from across all Tyler products, including Munis. Tyler has appropriately named our conference Connect, and each year thousands of clients come to learn about Tyler, our products, and to connect with peers and staff. This premier event helps clients get the maximum use of their Tyler software. Clients can learn more about existing or proposed functionality through dozens of classes over several days. Development product managers attend the event to share their plans for the next upgrade and to solicit feedback from clients.

Client input from past conferences continues to impact significantly the direction of software enhancements and changes. Client attendance each year ensures that appropriate needs are reflected in product development strategies. Connect is held in different locations every year to accommodate our geographically diverse client base and to provide fresh and exciting activities for our clients outside of the classes and labs.

Provide hardware, software and database requirements for the FMS. Describe everything that will be needed for the FMS to function optimally.

Describe hardware and software requirements for an on-site installation.

ON-PREMISES SERVER REQUIREMENTS

Overview

The following includes server infrastructure required for use with Tyler's Munis ERP application suite. The primary metric in sizing server specifications for the Munis suite is number of estimated concurrent users.

Tyler supports several server environment deployment types including high availability configurations, virtualized environments and dedicated testing environments; the following requirements are for a standard deployment. Unless otherwise noted, all specifications include non-production environments (e.g. Train and Test).

Hard disk space specifications include a combination of internal hard drives and SAN storage device for many servers. Storage requirements are included for each server for capacity planning purposes. A fiber controller is strongly recommended for dedicated database servers and virtualized environments connecting to the SAN device for performance and redundancy reasons; iSCSI is sufficient for all other servers. For larger SQL installations, configuring the TEMPDB files on dedicated solid state drives can significantly improve SQL performance. SQL Server Enterprise Edition is required for "at-rest" data encryption using Transparent Data Encryption (TDE).

Operating system, database and application software is included for reference only. Typically it is the responsibility of our clients to properly license Microsoft software.

High Availability

Tyler supports a variety of high availability (HA) server configurations. Tyler's recommended configuration is a virtualized environment used in conjunction with replication products such as VMware Site Recovery Manager or Veeam Backup and Replication. For environments requiring multiple dedicated SQL Server servers, SQL Server AlwaysOn Availability Groups is recommended (note, AlwaysOn requires SQL Server Enterprise Edition). A hardware-based network load balance appliance is required when using multiple application servers. Clients should contact Tyler Installation Services when considering these advanced configurations.

Tyler will work with every client to help determine the best configuration to meet their infrastructure needs, however it is typically the responsibility of the client (or their hardware vendor) to configure advanced HA environments.

Virtualization

Tyler Technologies supports VMware vSphere and Microsoft Hyper-V for virtualizing Windows servers. It is a requirement that a Storage Area Network (SAN) or RAID 10 direct attached storage be used when configuring a virtualized solution and the system should be configured such that virtualized guests are given dedicated memory.

Most virtualized installations will require customized hardware configurations. Please contact your sales representative to be directed to the appropriate Tyler technical resource that will be able to assist in hardware selection.

Tyler Technologies currently does not offer any training or installation services for the VMware or Microsoft Hyper-V virtualization products.

Munis – Up to 100 Users

The following outlines server infrastructure required for a Munis implementation sized up to 100 concurrent Munis users.

Server Function	Qty.	CPU (P) ^[1]	CPU (V) ^[2]	Memory	Storage	Software
Munis App & Database	1	(2) Intel quad core 2.0Ghz+	4 vCPUs	32GB	400GB to 700GB	Windows Server 2012 R2 Standard SQL Server 2012 or 2014 Standard SharePoint 2013 Foundation
Content Management	1	(1) Intel quad core 2.0Ghz+	4 vCPUs	24GB	300GB	Windows Server 2012 R2 Standard
External Web	1	(1) Intel quad core 2.0Ghz+	1 vCPUs	12GB	100GB	Windows Server 2012 R2 Standard

[1] CPU configuration for physical configuration.

[2] Minimum virtual CPU allocation for virtual configuration.

Munis – 100 to 250 Users

The following outlines server infrastructure required for a Munis software implementation sized between 100 and 250 concurrent Munis users.

Server Function	Qty.	CPU (P) ^[1]	CPU (V) ^[2]	Memory	Storage	Software
Munis App & Database	1	(2) Intel quad core 2.0Ghz+	4-6 vCPUs	48GB to 56GB	650GB to 1.5TB	Windows Server 2012 R2 Standard SQL Server 2012 or 2014 Standard SharePoint 2013 Foundation
Content Management	1	(2) Intel quad core 2.0Ghz+	4 vCPUs	24GB	300GB	Windows Server 2012 R2 Standard
External Web	1	(1) Intel quad core 2.0Ghz+	1 vCPUs	12GB	100GB	Windows Server 2012 R2 Standard

[1] CPU configuration for physical configuration.

[2] Minimum virtual CPU allocation for virtual configuration.

Munis – 250 to 500 Users

The following outlines server infrastructure required for a Munis software implementation sized between 250 and 500 concurrent Munis users. At this size, Tyler recommends separate infrastructure for non-production environments (e.g. Train, Test).

Sites with more than 500 concurrent Munis users should contact their Tyler Sales Representative or Tyler's Installations Department for a customized configuration.

Production

Server Function	Qty.	CPU (P) ^[1]	CPU (V) ^[2]	Memory	Storage	Software
Tyler Databases ^[3]	2	(2) Intel quad core 2.4Ghz+	4-6 vCPUs	48GB	2TB to 4TB ea. pair ^[4]	Windows Server 2012 R2 Standard SQL Server 2012 or 2014 Enterprise
Munis Application ^[4]	2	(2) Intel quad core 2.0Ghz+	4 vCPUs	32GB	300GB ea.	Windows Server 2012 R2 Standard SharePoint 2013 Foundation
Content Management	1	(2) Intel quad core 2.0Ghz+	6 vCPUs	24GB	300GB	Windows Server 2012 R2 Standard
External Web	1	(1) Intel quad core 2.0Ghz+	2 vCPUs	18GB	100GB	Windows Server 2012 R2 Standard

Non-Production

Server Function	Qty.	CPU (P) ^[1]	CPU (V) ^[2]	Memory	Storage	Software
Tyler Databases ^[3]	1	(1) Intel quad core 2.4Ghz+	4 vCPU	32GB	2TB to 4TB ^[4]	Windows Server 2012 R2 Standard SQL Server 2012 or 2014 Enterprise
Munis Application ^[5]	1	(1) Intel quad core 2.0Ghz+	2 vCPUs	24GB	300GB	Windows Server 2012 R2 Standard SharePoint 2013 Foundation
Content Management	1	(1) Intel quad core 2.0Ghz+	4 vCPUs	24GB	300GB	Windows Server 2012 R2 Standard

Web	1	(1) Intel dual core 2.0Ghz+	2 vCPUs	12GB	100GB	Windows Server 2012 R2 Standard
-----	---	-----------------------------	---------	------	-------	---------------------------------

[1] CPU configuration for physical configuration.

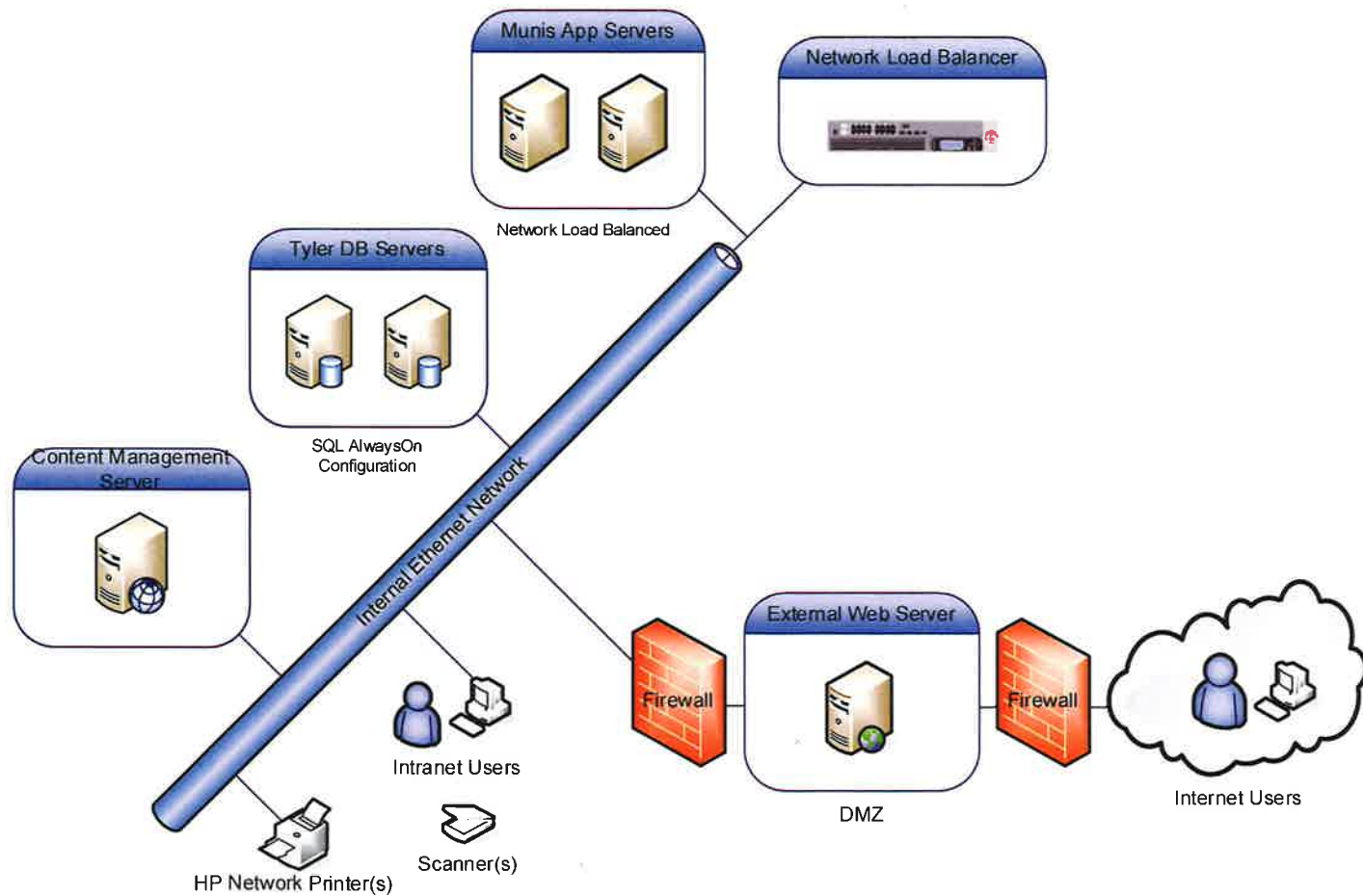
[2] Minimum virtual CPU allocation for virtual configuration.

[3] SQL Server Enterprise Edition is required for high-availability configurations using AlwaysOn Availability Groups in addition to other advanced RDBMS configurations.

[4] Multiple application servers require a Network Load Balance device.

Tyler Technologies Infrastructure Diagram

Munis: 250 to 500 concurrent users



NETWORK REQUIREMENTS

Overview

Tyler applications communicate over TCP/IP and a network infrastructure of 10/100 Mbps between workstation and server and gigabit (1000 Mbps) connections between on-premises servers is highly recommended.

On-premises installations require external web servers reside in a Firewall DMZ. On-premises clients must obtain a 128-bit SSL certificate for all web and application servers to encrypt all traffic over HTTPS between the server and end users.

Bandwidth

Bandwidth usage can vary depending on application user type and their daily functions. Based on benchmarks through Tyler's SaaS data center and Test Lab, Tyler recommends the following bandwidth requirements:

Client to Server:

- Minimum: Mobile broadband
- Recommended: 10/100 Mbps
- 20-25 Kbps per concurrent user session

Server to Server (on-premises only):

- 1GBps network connection

Server to Disk Subsystem (on-premises only):

- Environments up to 250 concurrent users: iSCSI
- Environments over 250 concurrent users: Fiber

Tyler highly recommends sites with many anticipated remote users request a bandwidth utilization report for at least 1 month of recent usage from their ISP to ensure they have sufficient bandwidth available to meet these requirements, especially those considering Tyler SaaS Hosting.

Remote access options for on-premises installations such as Remote Desktop Services (RDS), RemoteApp and Citrix are supported and recommended for low bandwidth environments.

Microsoft Active Directory (on-premises only)

Microsoft Active Directory is required for authentication with Tyler back office applications. All Tyler servers must be a member of a domain that includes Active Directory user accounts for all back office users. All workstations used to access back office applications must also be a member of the same domain to ensure an optimum end-user experience with Single Sign-On capability. Active Directory configuration and administration is the sole responsibility of the client and must be configured prior to installation of Tyler servers. Munis Self Service users do not require Active Directory accounts or access from workstations that are members of the domain.

Please consult Tyler's Installation Department to discuss using Tyler applications in advanced Active Directory environments.

Email Server Integration

An SMTP email server is required for sending Munis notifications. While any email server can be used for email notifications, Microsoft Exchange is required for the following advanced functionality:

- Automated scheduling in areas such as Scheduler Central for Permitting, Work Orders and Utility Service Orders as well as Work Order Facilities room reservations
- Automated archiving of emails initiated from Munis to Tyler Content Manager
- Appointment creation on records directly from Munis

END-USER REQUIREMENTS

Microsoft Windows Workstations

	Minimum ^[1]	Recommended
Operating System	Windows 7 (32-bit)	Windows 7, 8.1, 10 (64-bit)
Memory	2 GB	4+ GB
Disk Space	50 MB	100 MB
Screen Resolution	1024 x 768	1280 x 800

Required PC Software / Components:

- Microsoft .NET Framework v4.5^[2]
- Microsoft Silverlight 5.1^[3]
- Java Runtime Environment (JRE) 8^[4]

Supported Windows Workstation Web Browsers

- 32-bit Microsoft Internet Explorer 11
- 32-bit Google Chrome version 31 or higher^[5]
- 32-bit Mozilla Firefox (latest version)^[6]

Supported Microsoft Office for Windows^[7]

- 32-bit Microsoft Office 2013
- 32-bit Microsoft Office 2010
- 32-bit Microsoft Office 2007^[8]

[1] Meeting the minimum PC requirements will ensure the Tyler applications will operate, but will not guarantee performance. All performance and benchmark testing is done with PC's that meet (or exceed) the 'recommended' hardware configuration.

[2] Required for Tyler Cashiering only.

[3] In Munis Version 11, Tyler started the migration of using Microsoft Silverlight with Munis applications to HTML5. As of Munis Version 11.1, most Munis applications have been migrated to HTML5 with only select functionality, such as Tyler Content Manager requiring, Microsoft Silverlight.

[4] Required for select Tyler Content Manager advanced functionality only.

[5] Microsoft Silverlight browser add-in is required for select Munis applications. In April 2015 Google Chrome removed support for Microsoft Silverlight. Users requiring access to Silverlight applications must use Microsoft Internet Explorer.

[6] Supported with Munis Self Service only.

[7] Office 365 supported, but requires Office desktop client.

[8] Excel and Word export supported only. Office client add-ins are not supported.

Apple Mac OS Workstations

	Minimum ^[1]	Recommended
Operating System	Mac OS X 10.8 (64-bit)	Mac OS X 10.10+ (64-bit)
Processor	1.8 Ghz Intel	2.5+ Ghz Intel
Memory	2 GB	4+ GB
Disk Space	50 MB	100 MB
Screen Resolution	1024 x 768	1280 x 800

Required Mac Software / Components:

- Microsoft Silverlight 5.1^[2]

Supported Mac Workstation Web Browsers^[3]

- 32-bit Apple Safari 6.2 or higher (with auto-updates enabled)
- 32-bit Mozilla Firefox^[4]

Supported Microsoft Office for Mac

- 32-bit Microsoft Office for Mac 2011

Mac OS Limitations

Tyler Munis ERP is fully supported on Mac OS X with the following exceptions. This functionality can be obtained using alternative solutions such as RDS to a Windows environment or “Windows on Mac” virtualization (e.g. Parallels Desktop for Mac, VMware Fusion).

- Microsoft Office for Mac does not support connections to SQL OLAP cubes. Due to this Microsoft limitation, Mac users cannot access Tyler Cubes.
- Munis Next Year Budget Entry (NYBE) for Excel is a Microsoft Excel add-on is one of several ways users can input and maintain information related to next year budget entry. This add-on is only available for Microsoft Office (2010 and higher) on Windows platforms.
- Tyler Reporting Services / SQL Server Reporting Services reports cannot be created or modified.
- Advanced Tyler Content Manager functionality such as batch document scanning.

[1] Meeting the minimum PC requirements will ensure the Tyler applications will operate, but will not guarantee performance. All performance and benchmark testing is done with PC's that meet (or exceed) the 'recommended' hardware configuration.

[2] With Munis Version 11, Tyler started the migration of Munis applications from Microsoft Silverlight to HTML5. As of Munis Version 11.1, select Munis applications such as Tyler Content Manager require Microsoft Silverlight.

[3] For optimal user experience, Tyler highly recommends all Mac workstations used for back office access (non Self Service) are members of the same Active Directory domain as Tyler servers or configured with Microsoft Forefront. Workstations configured in this manner ensures single sign-on to all back office applications.

[4] Supported with Munis Self Service only.

Mobile Devices

Application	Any Mobile Device ^[1]	Windows 8/RT Tablet	Windows Phone	Apple iPad	Apple iPhone
Munis Application Suite ^[2]	X	X		X	
Employee Time Off Approvals	X	X	X	X	X
Munis Field Inspector		X	X		
Munis Self Service	X	X		X	
Munis Workflow	X	X	X	X	X
Munis Work Orders		X			

[1] Not all devices tested regularly.

[2] HTML5 applications only; requires browser with HTML5 support. Some applications may require remote access configuration by the client.

Describe the frequency that application patches and releases have been made available within the past two years in a table similar to the one below. In addition, clearly identify the roles and responsibilities of the City to complete updates

SOFTWARE RELEASES

Tyler deploys industry leading technology and features that are continually enhanced through a process of perpetual upgrades as part of our Evergreen Philosophy. This includes a continuous stream of significant yet manageable updates deployed over the life of the application with minimal disruption to our clients. Application updates are provided in the following formats:

- Technology Releases (e.g. version 9.0, 10.0) are typically released every 2-3 years and represent the baseline for product release, integrating technological advances, and system-wide user-interface improvements. The Release Life-Cycle for Technology Releases is condensed to Early Adoption, Next Release Planning, and Product Retirement.
- Product Releases (e.g. version 9.3, 10.2) are released annually after the initial Technology Release. Enhancements and defect fixes (priorities 0-3) are included, as well as database updates. The full Release Life-Cycle applies to each release. Two Year-End releases are provided as the product release typically reaches the Product Retired phase approximately one-and-a-half (Fall) to two years (Spring) after General Availability.
- Year-end packages are deployed for the initial year only for Technology Releases and the initial and subsequent years of Product Releases. This update includes updates required for year-end W2 and 1099 processing and are available via Managed Internet Update (MIU).
- Individual software corrections are deployed on a daily basis via Managed Internet Update (MIU) for any version not in the Product Retired Life-Cycle phase. The MIU is an internet update utility that facilitates the downloading of software corrections, custom packages, and Year-End releases. Updates can be installed on-demand incrementally or scheduled to have all available updates installed automatically.

Munis Release	Release Type	Early Adoption (EA)	Limited Availability (LA)	General Availability (GA)	Next Release Planning (NRP)	Last W-2 / 1099 Year End	Product Retired (PR)	Customers Live as of March 1, 2016
* Version 12.1.5	Contract	NA	Sep 2019	NA	Sep 2020	2020	Apr 2021	Not Available
* Version 12.1	Feature	Feb 2019	NA	Apr 2019	Sep 2021	2021	Apr 2022	Not Available
* Version 11.4	Final	Feb 2018	NA	Apr 2018	Sep 2021	2021	Apr 2022	Not Available
* Version 11.3.5	Contract	NA	Sep 2017	NA	Sep 2018	2018	Apr 2019	Not Available
* Version 11.3	Feature	Feb 2017	NA	Apr 2017	Sep 2019	2019	Apr 2020	Not Available
* Version 11.2.5	Contract	NA	Sep 2016	NA	Sep 2017	2017	Apr 2018	Not Available
Version 11.2	Feature	Feb 2016	NA	Apr 2016	Sep 2018	2018	Apr 2019	Not Available
* Version 11.1.5	Contract	NA	Sep 2015	NA	Sep 2016	2016	Apr 2017	9
Version 11.1	Feature	Feb 2015	NA	May 2015	Sep 2017	2017	Apr 2018	214
Version 10.5	Final	Feb 2014	NA	Apr 2014	Sep 2017	2017	Apr 2018	831
Version 10.4	Feature	Aug 2013	NA	Nov 2013	Sep 2015	2015	Apr 2016	6
Version 10.3	Feature	Feb 2013	NA	Mar 2013	Sep 2015	2015	Apr 2016	155
Version 9.4	Final	Aug 2012	NA	Sep 2012	Sep 2015	2015	Apr 2016	172

ON-SITE INSTALLATION VISIT

During a typical installation, the Installation Engineer travels to the site on Monday and is available to begin installation related tasks on Tuesday at the start of the business day.

A usual Tyler Installation is a combination of on-site and remote work. We expect at least two weeks of initial install followed by an additional week of training and wrap-up. These installation weeks will be scheduled over the course of a month or two depending on the over-all project plan milestones.

One of the most critical aspects of the installation process is the Installation Review. This training is intended for your technical staff. Please note that this training is not end-user training and will only cover IT related functions for the purpose of setup, configuration and maintenance. During training, we encourage staff to ask plenty of questions to help familiarize them with your new Tyler Infrastructure.

The following items are addressed during the Installation Review:

- File Systems and Installation Locations
- Critical Services and Accounts
- Backup Plans, Restore Options and Client Requirements
- Refreshing Databases
- Security Concerns (Domain, Local and SQL Accounts)
- Printer Setup and Print to PDF Output Options
- User Account Preparation
- Location and Functionality of Special Products (Dashboard, Central, MSS, TCM, CAFR, etc.)
- Using Remote Assistance
- Installing Client Software
- Technical Product Functionality

Post-Installation Follow-Up

After the Installation Engineer has departed from your site, any general questions, comments or concerns, can be directed to your Tyler Technologies Project Manager. He or she will direct your questions as necessary to ensure a high level of customer service. For any installation specific questions, comments, or concerns, please contact the Technology Services Manager or Installation Coordinator.

Any outstanding items from the On-Site Installation will be scheduled for remote completion. If any of the remote installation work requires Server Installation Sign Off Forms to be completed, the Installation Engineer will prepare these forms and e-mail them to you. The Installation Engineer will review the sign off with you in addition to performing Installation Review for the specific product to ensure that everything is complete and fully functional. Similarly, if any product is delivered separately to you in order to complete the remote installation, any packing lists accompanying the electronic delivery will also need to be signed and dated. You will then return the completed copies of all paperwork to the Installation Engineer.

Once your Tyler Installation has been completed, the next phase of your project will involve Implementation and Training. Your Project Manager will be the primary contact for assisting you from this phase forward. For any installation related questions, please contact the Installation Coordinator. All support related questions should be directed to the OS/DBA Department or the specific product support group for the fastest possible resolution.

Example Installation Statement of Work

Installation Activity	Tyler	Client
Discuss installation time frame and customer needs	Lead	Assist
Determine database configuration and specification, i.e. cluster vs. mirror	Lead	Assist
Provide server specifications and consultation	Lead	
Obtain hardware quote from vendor	Assist	Lead
Provide quote for review and approval	Assist	Lead
Order hardware and notify of arrival date		Lead
Arrange and confirm onsite installation	Lead	Assist
Notify Tyler when hardware arrives		Lead
Installation Eng. to arrange conference call to discuss and finalize installation process	Lead	Assist
Confirm hardware is configured and brought pre-determined level. O/S at necessary update level and SAN has appropriate LUNs and RAID arrangement.	Assist	Lead
Arrive onsite and begin installation	Lead	
Review overall installation process with customer	Lead	Assist

Provide necessary resources for installation, includes: Network Admin, Active Directory Admin, Server Admin, and any other personnel as previously discussed	Assist	Lead
Install Tyler applications	Lead	
Install and configure SQL database	Lead	Assist, as needed
Install and configure additional products	Lead	
Installation Activity	Tyler	Client
Conduct installation review of all server configurations	Lead	Assist
Conduct training to install end user software	Lead	Assist
Complete installation sign offs	Lead	Assist
Arrange for items that will completed remotely	Lead	Assist
Provide connectivity assistance for remote items	Assist	Lead
Complete remote installation sign offs	Lead	

Section 8 PRICING

Per the RFP instructions, please see Pricing provided under separate cover.

Section 9 TERMS AND CONDITIONS

9.1 SAMPLE CONTRACT

Please reference the Sample Contract provided on the following pages.



LICENSE AND SERVICES AGREEMENT¹

This License and Services Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client selected Tyler to license the software products and perform the services set forth in the Investment Summary and Tyler desires to perform such actions under the terms of this Agreement;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

SECTION A – DEFINITIONS

- **"Agreement"** means this License and Services Agreement.
- **"Business Travel Policy"** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **"Client"** means [INSERT CLIENT NAME].
- **"Defect"** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **"Developer"** means a third party who owns the intellectual property rights to Third Party Software.
- **"Documentation"** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **"Effective Date"** means the date on which your authorized representative signs the Agreement.
- **"Force Majeure"** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **"Investment Summary"** means the agreed upon cost proposal for the software, products, and services attached as Exhibit A.
- **"Invoicing and Payment Policy"** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as Exhibit B.
- **"Maintenance and Support Agreement"** means the terms and conditions governing the provision of maintenance and support services to all of our customers. A copy of our current Maintenance and Support Agreement is attached as Exhibit C.
- **"Statement of Work"** means the industry standard implementation plan describing how our

¹ HIGHLIGHTED PROVISIONS INDICATE PROVISIONS THAT MAY OR MAY NOT APPLY TO THE PARTICULAR CLIENT/CONTRACT. DURING CONTRACT NEGOTIATIONS, THOSE PROVISIONS WILL BE ADJUSTED AS NECESSARY.

professional services will be provided to implement the Tyler Software, and outlining your and our roles and responsibilities in connection with that implementation. The Statement of Work is attached as Exhibit E.

- **“Support Call Process”** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as Schedule 1 to Exhibit C.
- **“Third Party Terms”** means, if any, the end user license agreement(s) or similar terms for the Third Party Software, as applicable and attached as Exhibit D.
- **“Third Party Hardware”** means the third party hardware, if any, identified in the Investment Summary.
- **“Third Party Products”** means the Third Party Software and Third Party Hardware.
- **“Third Party Software”** means the third party software, if any, identified in the Investment Summary.
- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **“we”, “us”, “our”** and similar terms mean Tyler.
- **“you”** and similar terms mean Client.

SECTION B – SOFTWARE LICENSE

1. License Grant and Restrictions.

- 1.1 We grant to you a license to use the Tyler Software for your internal business purposes only, in the scope of the internal business purposes disclosed to us as of the Effective Date. You may make copies of the Tyler Software for backup and testing purposes, so long as such copies are not used in production and the testing is for internal use only. Your rights to use the Tyler Software are perpetual but may be revoked if you do not comply with the terms of this Agreement.
- 1.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.
- 1.3 You may not: (a) transfer or assign the Tyler Software to a third party; (b) reverse engineer, decompile, or disassemble the Tyler Software; (c) rent, lease, lend, or provide commercial hosting services with the Tyler Software; or (d) publish or otherwise disclose the Tyler Software or Documentation to third parties.
- 1.4 The license terms in this Agreement apply to updates and enhancements we may provide to you or make available to you through your Maintenance and Support Agreement.
- 1.5 The right to transfer the Tyler Software to a replacement hardware system is included in your license. You will give us advance written notice of any such transfer and will pay us for any required or requested technical assistance from us associated with such transfer.
- 1.6 We reserve all rights not expressly granted to you in this Agreement. The Tyler Software and Documentation are protected by copyright and other intellectual property laws and treaties. We own the title, copyright, and other intellectual property rights in the Tyler Software and the



Documentation. **The Tyler Software is licensed, not sold.**

2. License Fees. You agree to pay us the license fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.
3. Escrow. We maintain an escrow agreement with a third party under which we place the source code for each major release of the Tyler Software. You may be added as a beneficiary to the escrow agreement by completing a standard beneficiary enrollment form and paying the annual beneficiary fee set forth in the Investment Summary. You will be responsible for maintaining your ongoing status as a beneficiary, including payment of the then-current annual beneficiary fees. Release of source code for the Tyler Software is strictly governed by the terms of the escrow agreement.
4. Limited Warranty. We warrant that the Tyler Software will be without Defect(s) as long as you have a Maintenance and Support Agreement in effect. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect as set forth in the Maintenance and Support Agreement.

SECTION C – PROFESSIONAL SERVICES

1. Services. We will provide you the various implementation-related services itemized in the Investment Summary and described in the Statement of Work/our industry standard implementation plan. We will finalize that documentation with you upon execution of this Agreement.
2. Professional Services Fees. You agree to pay us the professional services fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy. You acknowledge that the fees stated in the Investment Summary are good-faith estimates of the amount of time and materials required for your implementation. We will bill you the actual fees incurred based on the in-scope services provided to you. Any discrepancies in the total values set forth in the Investment Summary will be resolved by multiplying the applicable hourly rate by the quoted hours.
3. Additional Services. The Investment Summary contains, and the Statement of Work describes, the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.
4. Cancellation. We make all reasonable efforts to schedule our personnel for travel, including arranging travel reservations, at least two (2) weeks in advance of commitments. Therefore, if you cancel services less than two (2) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) non-refundable expenses incurred by us on your behalf, and (b) daily fees associated with cancelled professional services if we are unable to reassign our personnel. We will make all reasonable efforts to reassign personnel in the event you cancel within two (2) weeks of scheduled commitments.
5. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we



will re-perform such services at no additional cost to you.

6. **Site Access and Requirements.** At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us. You further agree to provide a reasonably suitable environment, location, and space for the installation of the Tyler Software and any Third Party Products, including, without limitation, sufficient electrical circuits, cables, and other reasonably necessary items required for the installation and operation of the Tyler Software and any Third Party Products.
7. **Client Assistance.** You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action or omission).

SECTION D – MAINTENANCE AND SUPPORT

This Agreement includes the period of free maintenance and support services identified in the Invoicing and Payment Policy. If you have purchased ongoing maintenance and support services, and continue to make timely payments for them according to our Invoicing and Payment Policy, we will provide you with maintenance and support services for the Tyler Software under the terms of our standard Maintenance and Support Agreement.

If you have opted not to purchase ongoing maintenance and support services for the Tyler Software, the Maintenance and Support Agreement does not apply to you. Instead, you will only receive ongoing maintenance and support on the Tyler Software on a time and materials basis. In addition, you will:

- (i) receive the lowest priority under our Support Call Process;
- (ii) be required to purchase new releases of the Tyler Software, including fixes, enhancements and patches;
- (iii) be charged our then-current rates for support services, or such other rates that we may consider necessary to account for your lack of ongoing training on the Tyler Software;
- (iv) be charged for a minimum of two (2) hours of support services for every support call; and
- (v) not be granted access to the support website for the Tyler Software or the Tyler Community Forum.

SECTION E – THIRD PARTY PRODUCTS

To the extent there are any Third Party Products set forth in the Investment Summary, the following terms and conditions will apply:



1. Third Party Hardware. We will sell, deliver, and install onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.
2. Third Party Software. Upon payment in full of the Third Party Software license fees, you will receive a non-transferable license to use the Third Party Software and related documentation for your internal business purposes only. Your license rights to the Third Party Software will be governed by the Third Party Terms.
 - 2.1 We will install onsite the Third Party Software. The installation cost is included in the installation fee in the Investment Summary.
 - 2.2 If the Developer charges a fee for future updates, releases, or other enhancements to the Third Party Software, you will be required to pay such additional future fee.
 - 2.3 The right to transfer the Third Party Software to a replacement hardware system is governed by the Developer. You will give us advance written notice of any such transfer and will pay us for any required or requested technical assistance from us associated with such transfer.
3. Third Party Products Warranties.
 - 3.1 We are authorized by each Developer to grant or transfer the licenses to the Third Party Software.
 - 3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.
 - 3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.
4. Maintenance. If you have a Maintenance and Support Agreement in effect, you may report defects and other issues related to the Third Party Software directly to us, and we will (a) directly address the defect or issue, to the extent it relates to our interface with the Third Party Software; and/or (b) facilitate resolution with the Developer, unless that Developer requires that you have a separate, direct maintenance agreement in effect with that Developer. In all events, if you do not have a Maintenance and Support Agreement in effect with us, you will be responsible for resolving defects and other issues related to the Third Party Software directly with the Developer.

SECTION F – INVOICING AND PAYMENT; INVOICE DISPUTES

1. Invoicing and Payment. We will invoice you for all fees set forth in the Investment Summary per our Invoicing and Payment Policy, subject to Section F(2).
2. Invoice Disputes. If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues

presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to do so.

SECTION G – TERMINATION

1. **For Cause.** If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section I(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section I(3). In the event of termination for cause, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination.
2. **Lack of Appropriations.** If you should not appropriate or otherwise receive funds sufficient to purchase, lease, operate, or maintain the software or services set forth in this Agreement, you may unilaterally terminate this Agreement effective on the final day of the fiscal year through which you have funding. You will make every effort to give us at least thirty (30) days written notice prior to a termination for lack of appropriations. In the event of termination due to a lack of appropriations, you will pay us for all undisputed fees and expenses related to the software and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Any disputed fees and expenses must have been submitted to the Invoice Dispute process set forth in Section F(2) at the time of termination in order to be withheld at termination. You will not be entitled to a refund or offset of previously paid license and other fees.
3. **Force Majeure.** Except for your payment obligations, either you or we may terminate this Agreement if a Force Majeure event suspends performance of scheduled tasks for a period of forty-five (45) days or more. In the event of termination due to Force Majeure, you will pay us for all undisputed fees and expenses related to the software and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Any disputed fees and expenses must have been submitted to the Invoice Dispute process set forth in Section F(2) at the time of termination in order to be withheld at termination. You will not be entitled to a refund or offset of previously paid license and other fees.

SECTION H – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE

1. **Intellectual Property Infringement Indemnification.**
 - 1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and

information in defending the claim at our expense.

1.2 Our obligations under this Section H(1) will not apply to the extent the claim or adverse final judgment is based on your: (a) use of a previous version of the Tyler Software and the claim would have been avoided had you installed and used the current version of the Tyler Software, and we provided notice of that requirement to you; (b) combining the Tyler Software with any product or device not provided, contemplated, or approved by us; (c) altering or modifying the Tyler Software, including any modification by third parties at your direction or otherwise permitted by you; (d) use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties; or (e) willful infringement, including use of the Tyler Software after we notify you to discontinue use due to such a claim.

1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.

1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; (c) replace it with a functional equivalent; or (d) terminate your license and refund the license fees paid for the infringing Tyler Software, as depreciated on a straight-line basis measured over seven (7) years from the Effective Date. We will pursue those options in the order listed herein. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.

2. General Indemnification.

2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.

2.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.

3. DISCLAIMER. EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO



THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

4. **LIMITATION OF LIABILITY.** EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO YOUR ACTUAL DIRECT DAMAGES, NOT TO EXCEED (A) PRIOR TO FORMAL TRANSITION TO MAINTENANCE AND SUPPORT, THE TOTAL ONE-TIME FEES SET FORTH IN THE INVESTMENT SUMMARY; OR (B) AFTER FORMAL TRANSITION TO MAINTENANCE AND SUPPORT, THE THEN-CURRENT ANNUAL MAINTENANCE AND SUPPORT FEE. THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS H(1) AND H(2).
5. **EXCLUSION OF CERTAIN DAMAGES.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
6. **Insurance.** During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least \$5,000,000. We will add you as an additional insured and provide you with copies of certificates of insurance upon your written request.

SECTION I – GENERAL TERMS AND CONDITIONS

1. **Additional Products and Services.** You may purchase additional products and services at the rates set forth in the Investment Summary for twelve (12) months from the Effective Date, and thereafter at our then-current list price, by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twelve (12) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.
2. **Optional Items.** Pricing for any listed optional products and services in the Investment Summary will be valid for twelve (12) months from the Effective Date.
3. **Dispute Resolution.** You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, either of us may assert our respective rights and remedies in a court



of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures.

4. Taxes. The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.
5. Nondiscrimination. We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
6. E-Verify. We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.
7. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
8. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.
9. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.
10. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.
11. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.

12. Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.
13. No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
14. Independent Contractor. We are an independent contractor for all purposes under this Agreement.
15. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.
16. Client Lists. You agree that we may identify you by name in client lists, marketing presentations, and promotional materials.
17. Confidentiality. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (*e.g.*, social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:
- (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;
 - (b) a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
 - (c) a party receives from a third party who has a right to disclose it to the receiving party; or
 - (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.
18. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact

information so that we may timely obtain such license.

19. Governing Law. This Agreement will be governed by and construed in accordance with the laws of your state of domicile, without regard to its rules on conflicts of law.
20. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.
21. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.
22. Contract Documents. This Agreement includes the following exhibits:

Exhibit A	Investment Summary
Exhibit B	Invoicing and Payment Policy
	Schedule 1: Business Travel Policy
Exhibit C	Maintenance and Support Agreement
	Schedule 1: Support Call Process
Exhibit D	Third Party Terms
Exhibit E	Statement of Work

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

[INSERT CLIENT NAME]

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address for Notices:

Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Associate General Counsel

Address for Notices:

[INSERT CLIENT NAME]
[INSERT CLIENT ADDRESS]
[INSERT CLIENT ADDRESS]
[INSERT CLIENT TITLE]



Exhibit A

Investment Summary

The following Investment Summary details the software, products, and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

TO BE INSERTED



Exhibit B

Invoicing and Payment Policy

We will provide you with the software and services set forth in the Investment Summary. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

Invoicing: We will invoice you for the applicable license and services fees in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in the Agreement.

3. Tyler Software.

3.1 *License Fees:* License fees are invoiced as follows: (a) 25% on the Effective Date; (b) 60% on the date when we make the applicable Tyler Software available to you for downloading (the "Available Download Date"); and (c) 15% on the earlier of use of the Tyler Software in live production or 180 days after the Available Download Date.

3.2 *Maintenance and Support Fees:* Year 1 maintenance and support fees are waived through the earlier of (a) availability of the Tyler Software for use in a live production environment; or (b) one (1) year from the Effective Date. Year 2 maintenance and support fees, at our then-current rates, are payable on that earlier-of date, and subsequent maintenance and support fees are invoiced annually in advance of each anniversary thereof. Your fees for each subsequent year will be set at our then-current rates.

4. Professional Services.

4.1 *Implementation and Other Professional Services (including training):* Implementation and other professional services (including training) are billed and invoiced as delivered, at the rates set forth in the Investment Summary. We will invoice you in increments of four (4) hours and eight (8) hours, or the equivalent of a half day and a full day. For any day in which an excess of eight (8) billable hours are delivered to you, each hour in excess of 8 will be invoiced individually.

4.2 *Consulting Services:* If you have purchased any Business Process Consulting services, if they have been quoted as fixed-fee services, they will be invoiced 50% upon your acceptance of the Business System Design document, by module, and 50% upon your acceptance of custom desktop procedures, by module. If you have purchased any Business Process Consulting services and they are quoted as an estimate, then we will bill you the actual services delivered on a time and materials basis.

4.3 *Conversions:* Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, we will bill you the actual services delivered on a time and materials basis.



- 4.4 *Requested Modifications to the Tyler Software:* Requested modifications to the Tyler Software are invoiced 50% upon delivery of specifications and 50% upon delivery of the applicable modification. You must report any failure of the modification to conform to the specifications within thirty (30) days of delivery; otherwise, the modification will be deemed to be in compliance with the specifications after the 30-day window has passed. You may still report Defects to us as set forth in the Maintenance and Support Agreement.
- 4.5 *Other Fixed Price Services:* Other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where “Project Planning Services” are provided, payment will be due upon delivery of the Implementation Planning document.
- 4.6 *Change Management Services:* If you have purchased any change management services, those services will be invoiced in the following amounts and upon the following milestones:

Acceptance of Change Management Discovery Analysis	15%
Delivery of Change Management Plan and Strategy Presentation	10%
Acceptance of Executive Playbook	15%
Acceptance of Resistance Management Plan	15%
Acceptance of Procedural Change Communications Plan	10%
Change Management Coach Training	20%
Change Management After-Action Review	15%

5. Other Services and Fees. [Include as applicable]

- 5.1 *Systems Management:* Systems Management Services are invoiced on the Available Download Date. Systems Management Services will renew automatically for additional one (1) year terms at our then-current Systems Management Services fee, unless terminated in writing by either party at least thirty (30) days prior to the end of the then-current term.
- 5.2 *Disaster Recovery Services:* Disaster Recovery Services are invoiced annually in advance upon our receipt of your data. Disaster Recovery services will renew automatically for additional one (1) year terms at our then-current Disaster Recovery fee, unless terminated in writing by either party at least thirty (30) days prior to the end of the then-current term.
- 5.3 *Payroll Tax Table Update Fee:* The first year Payroll Tax Table Update Fee for the one-year period commencing on the Available Download Date is waived. Subsequent annual Payroll Tax Table Update fees will be due on the anniversary of the Available Download Date. Annual Payroll Tax Table Update services will renew automatically for additional one-year terms at our then-current Annual Payroll Tax Table Update service fee, unless terminated in writing by either party at least thirty (30) days prior to the end of the then-current term.

6. Third Party Products.

- 6.1 *Third Party Software License Fees:* License fees for Third Party Software, if any, are invoiced when we make it available to you for downloading.



6.2 *Third Party Software Maintenance*: The first year maintenance for the Third Party Software is invoiced when we make it available to you for downloading.

6.3 *Third Party Hardware*: Third Party Hardware costs, if any, are invoiced upon delivery.

7. Expenses. The service rates in the Investment Summary do not include travel expenses. Expenses will be billed as incurred and only in accordance with our then-current Business Travel Policy, plus a 10% travel agency processing fee that applies to airfare, hotel, and car rental bookings. Our current Business Travel Policy is attached to this Exhibit B at Schedule 1. Copies of receipts will be provided upon request; we reserve the right to charge you an administrative fee depending on the extent of your requests. Receipts for miscellaneous items less than twenty-five dollars and mileage logs are not available.

Payment. Payment for undisputed invoices is due within forty-five (45) days of the invoice date. We prefer to receive payments electronically. Our electronic payment information is:

Bank:	Wells Fargo Bank, N.A. 420 Montgomery San Francisco, CA 94104
ABA:	121000248
Account:	4124302472
Beneficiary:	Tyler Technologies, Inc. – Operating





Exhibit B Schedule 1 Business Travel Policy

1. Air Travel

A. Reservations & Tickets

Tyler's Travel Management Company (TMC) will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within \$100 (each way) of the lowest logical fare. If a net savings of \$200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven day advance booking requirement is mandatory. When booking less than seven days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is scheduled to exceed six hours, only economy or coach class seating is reimbursable.

B. Baggage Fees

Reimbursement of personal baggage charges are based on trip duration as follows:

- Up to five days = one checked bag
- Six or more days = two checked bags

Baggage fees for sports equipment are not reimbursable.

2. Ground Transportation

A. Private Automobile

Mileage Allowance – Business use of an employee's private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee's office as the starting and ending point, in compliance with IRS regulations.



Employees who have been designated a home office should calculate miles from their home.

B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a "mid-size" or "intermediate" car. "Full" size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; additional insurance on the rental agreement should be declined.

C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

3. Lodging

Tyler's TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler's work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

"No shows" or cancellation fees are not reimbursable if the employee does not comply with the hotel's cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed separately.

4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem rates are available at www.gsa.gov/perdiem.

A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are governed as set forth below.

Departure Day

Depart before 12:00 noon

Lunch and dinner

Depart after 12:00 noon

Dinner

Return Day

Return before 12:00 noon

Breakfast

Return between 12:00 noon & 7:00 p.m.

Breakfast and lunch

Return after 7:00 p.m.*

Breakfast, lunch and dinner

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

- Breakfast 15%
- Lunch 25%
- Dinner 60%

B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.*

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner

5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to \$10.00 per day. Charges for internet access at airports are not reimbursable.



Exhibit C

Maintenance and Support Agreement

We will provide you with the following maintenance and support services for the Tyler Software. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

1. **Term.** We provide maintenance and support services on an annual basis. The initial term commences on the Effective Date, , and remains in effect for one (1) year. The term will renew automatically for additional one (1) year terms unless terminated in writing by either party at least thirty (30) days prior to the end of the then-current term. We will adjust the term to match your first use of the Tyler Software in live production if that event precedes the one (1) year anniversary of the Effective Date.
2. **Maintenance and Support Fees.** Your year 1 maintenance and support fees for the Tyler Software are listed in the Investment Summary, and your payment obligations are set forth in the Invoicing and Payment Policy. We reserve the right to suspend maintenance and support services if you fail to pay undisputed maintenance and support fees within thirty (30) days of our written notice. We will reinstate maintenance and support services only if you pay all past due maintenance and support fees, including all fees for the periods during which services were suspended.
3. **Maintenance and Support Services.** As long as you are not using the Help Desk as a substitute for our training services on the Tyler Software, and you timely pay your maintenance and support fees, we will, consistent with our then-current Support Call Process:
 - 3.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (limited to the then-current version and the immediately prior version); provided, however, that if you modify the Tyler Software without our consent, our obligation to provide maintenance and support services on and warrant the Tyler Software will be void;
 - 3.2 provide telephone support during our established support hours;
 - 3.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;
 - 3.4 provide you with a copy of all major and minor releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and
 - 3.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with our then-current release life cycle policy.



4. Client Responsibilities. We will use all reasonable efforts to perform any maintenance and support services remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as GotoAssist by Citrix. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain a VPN for backup connectivity purposes.
5. Hardware and Other Systems. If you are a self-hosted customer and, in the process of diagnosing a software support issue, it is discovered that one of your peripheral systems or other software is the cause of the issue, we will notify you so that you may contact the support agency for that peripheral system. We cannot support or maintain Third Party Products except as expressly set forth in the Agreement.

In order for us to provide the highest level of software support, you bear the following responsibility related to hardware and software:

- (a) All infrastructure executing Tyler Software shall be managed by you;
 - (b) You will maintain support contracts for all non-Tyler software associated with Tyler Software (including operating systems and database management systems, but excluding Third-Party Software, if any); and
 - (c) You will perform daily database backups and verify that those backups are successful.
6. Other Excluded Services. Maintenance and support fees do not include fees for the following services: (a) initial installation or implementation of the Tyler Software; (b) onsite maintenance and support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (c) application design; (d) other consulting services; (e) maintenance and support of an operating system or hardware, unless you are a hosted customer; (f) support outside our normal business hours as listed in our then-current Support Call Process; or (g) installation, training services, or third party product costs related to a new release. Requested maintenance and support services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) weeks' advance notice.
 7. Current Support Call Process. Our current Support Call Process for the Tyler Software is attached to this Exhibit C at Schedule 1.



Exhibit C

Schedule 1

Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support:

- (1) Tyler Community – an on-line resource, Tyler Community provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (2) On-line submission (portal) – for less urgent and functionality-based questions, users may create unlimited support incidents through the customer relationship management portal available at the Tyler Technologies website.
- (3) Email – for less urgent situations, users may submit unlimited emails directly to the software support group.
- (4) Telephone – for urgent or complex questions, users receive toll-free, unlimited telephone software support.

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools and other information including support contact information.
- (2) Tyler Community – available through login, Tyler Community provides a venue for clients to support one another and share best practices and resources.
- (3) Knowledgebase – A fully searchable depository of thousands of documents related to procedures, best practices, release information, and job aides.
- (4) Program Updates – where development activity is made available for client consumption

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Clients may receive coverage across these time zones. Tyler's holiday schedule is outlined below. There will be no support coverage on these days.

New Year's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day
Labor Day	



Issue Handling

Incident Tracking

Every support incident is logged into Tyler's Customer Relationship Management System and given a unique incident number. This system tracks the history of each incident. The incident tracking number is used to track and reference open issues when clients contact support. Clients may track incidents, using the incident number, through the portal at Tyler's website or by calling software support directly.

Incident Priority

Each incident is assigned a priority number, which corresponds to the client's needs and deadlines. The client is responsible for reasonably setting the priority of the incident per the chart below. The goal of this structure is to help the client clearly understand and communicate the importance of the issue and to describe expected responses and resolutions.

Priority Level	Characteristics of Support Incident	Resolution Targets
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client's remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. Tyler's responsibility for lost or corrupted data is limited to assisting the client in restoring its last available database.
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. Tyler's responsibility for loss or corrupted data is limited to assisting the client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack. Tyler's responsibility for lost or corrupted data is limited to assisting the client in restoring its last available database.

Priority Level	Characteristics of Support Incident	Resolution Targets
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days. Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

Incident Escalation

Tyler Technology's software support consists of four levels of personnel:

- (1) Level 1: front-line representatives
- (2) Level 2: more senior in their support role, they assist front-line representatives and take on escalated issues
- (3) Level 3: assist in incident escalations and specialized client issues
- (4) Level 4: responsible for the management of support teams for either a single product or a product group

If a client feels they are not receiving the service needed, they may contact the appropriate Software Support Manager. After receiving the incident tracking number, the manager will follow up on the open issue and determine the necessary action to meet the client's needs.

On occasion, the priority or immediacy of a software support incident may change after initiation. Tyler encourages clients to communicate the level of urgency or priority of software support issues so that we can respond appropriately. A software support incident can be escalated by any of the following methods:

- (1) Telephone – for immediate response, call toll-free to either escalate an incident's priority or to escalate an issue through management channels as described above.
- (2) Email – clients can send an email to software support in order to escalate the priority of an issue
- (3) On-line Support Incident Portal – clients can also escalate the priority of an issue by logging into the client incident portal and referencing the appropriate incident tracking number.

Remote Support Tool

Some support calls require further analysis of the client's database, process or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Support is able to quickly connect to the client's desktop and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.



Exhibit D

DocOrigin End User License Agreement

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

ATTENTION: THE SOFTWARE PROVIDED UNDER THIS AGREEMENT IS BEING LICENSED TO YOU BY **OF SOFTWARE LTD.** AND IS NOT BEING SOLD. THIS SOFTWARE IS PROVIDED UNDER THE FOLLOWING AGREEMENT THAT SPECIFIES WHAT YOU MAY DO WITH THE SOFTWARE AND CONTAINS IMPORTANT LIMITATIONS ON REPRESENTATIONS, WARRANTIES, CONDITIONS, REMEDIES, AND LIABILITIES.

DocOrigin

SOFTWARE LICENSE

IMPORTANT-READ CAREFULLY: This End-User License Agreement ("**Agreement**" or "**EULA**") is a legal agreement between you (either an individual person or a single legal entity, who will be referred to in this EULA as "**You**") and OF Software Ltd. for the DocOrigin software product that accompanies this EULA, including any associated media, printed materials and electronic documentation (the "**Software**"). The Software also encompasses any software updates, add-on components, web services and/or supplements that may be provided to you or made available to you after the date you obtain the initial copy of the Software to the extent that such items are not accompanied by a separate license agreement or terms of use. If you receive the Software under separate terms from your distributor, those terms will take precedence over any conflicting terms of this EULA.

By installing, copying, downloading, accessing or otherwise using the Software, you agree to be bound by the terms of this EULA. If you do not agree to the terms of this EULA, do not install, access or use the Software; instead, you should remove the Software from all systems and receive a full refund.

IF YOU ARE AN AGENT OR EMPLOYEE OF ANOTHER ENTITY YOU REPRESENT AND WARRANT THAT (I) THE INDIVIDUAL ACCEPTING THIS AGREEMENT IS DULY AUTHORIZED TO ACCEPT THIS AGREEMENT ON SUCH ENTITY'S BEHALF AND TO BIND SUCH ENTITY, AND (II) SUCH ENTITY HAS FULL POWER, CORPORATE OR OTHERWISE, TO ENTER INTO THIS AGREEMENT AND PERFORM ITS OBLIGATIONS HEREUNDER.

1. LICENSE TERMS

- 1.1** In this Agreement a "**License Key**" means any license key, activation code, or similar installation, access or usage control codes, including serial numbers digitally created and or provided by OF Software Ltd., designed to provide unlocked access to the Software and its functionality.
- 1.2** **Evaluation License.** Subject to all of the terms and conditions of this Agreement, OF Software Ltd. grants You a limited, royalty-free, non-exclusive, non-transferable license to download and install a copy of the Software from www.docorigin.com on a single machine and use it on a royalty-free basis for no more than 120 days from the date of installation (the "**Evaluation Period**"). You may use the Software during the Evaluation Period solely for the purpose of testing and evaluating it to determine if You wish to obtain a commercial, production license for the Software. This evaluation license grant will automatically end on expiry of the Evaluation Period and you acknowledge and agree that OF Software Ltd. will be under no obligation to renew or extend the Evaluation Period. If you wish to continue using the Software You may, on payment of the applicable fees, upgrade to a full license (as further described in section 1.3 below) on the terms of this Agreement and will be issued with a License Key for the same. If you do not wish to continue to license the Software after expiry of the Evaluation Period, then You agree to comply with the termination obligations set out in section [7.3] of this Agreement. For greater certainty, any document generated by you under an evaluation license will have a 'spoiler' or watermark on the output document. Documents generated by DocOrigin software that has a valid license key file also installed will not have the 'spoiler' produced. You are not permitted to remove the watermark or 'spoiler' from documents generated using the software under an evaluation license.
- 1.3** **Development and Testing Licenses.** Development and testing licenses are available for purchase through authorized distributors and resellers of OF Software Ltd. only. Subject to all of the terms and conditions of this Agreement, OF Software Ltd. grants You, a perpetual (subject to termination by OF Software Ltd. due to your breach of the terms of this Agreement), non-exclusive, non-transferable, worldwide non-sublicenseable license to download and install a copy of the Software from www.docorigin.com on a single machine and

use for development and testing to create collateral deployable to Your production system(s). You are not entitled to use a development and testing license for live production purposes.

- 1.4 Production Licenses.** Production licenses are available for purchase through authorized distributors and resellers of OF Software Ltd. only. Subject to all of the terms and conditions of this Agreement, OF Software Ltd. grants You, a perpetual (subject to termination by OF Software Ltd. due to your breach of the terms of this Agreement), non-exclusive, non-transferable, worldwide non-sublicenseable license to use the Software in accordance with the license type purchased by you as set out on your purchase order as further described below. For greater certainty, unless otherwise agreed in a purchase order concluded with an approved distributor of the Software, and approved by OF Software, the default license to the Software is a per-CPU license as described in A. below:

- A. Per-CPU.** The total number of CPUs on a computer used to operate the Software may not exceed the licensed quantity of CPUs. For purposes of this license metric: (a) CPUs may contain more than one processing core, each group of two (2) processing cores is consider one (1) CPU., and any remaining unpaired processing core, will be deemed a CPU. (b) all CPUs on a computer on which the Software is installed shall be deemed to operate the Software unless You configure that computer (using a reliable and verifiable means of hardware or software partitioning) such that the total number of CPUs that actually operate the Software is less than the total number on that computer.
- B. Per-Document.** This is defined as a fee per document based on the total number of documents generated annually by merging data with a template created by the Software. The combined data and template produce documents of one or more pages. A document may contain 1 or more pages. For instance a batch of invoices for 250 customers may contain 1,000 pages, this will be counted as 250 documents which should correspond to 250 invoices.
- C. Per-Surface.** This is defined as a fee per surface based on the total number of surfaces generated annually by merging data with a template created by the Software. The combined data and template produce documents of one or more pages, the pages may be printed one side (one surface) or duplexed (2 surfaces). The documents may be rendered to a computer file (i.e. PDF), each page placed in the file is considered a surface. A document may contain 1 or more surfaces. For instance a batch of invoices for 250 customers may contain 500 pages duplexed, this will be counted as 1000 surfaces.

- 1.5 Disaster Recovery License.** You may request a Disaster Recovery license of the Software for each production license You have purchased as a failover in the event of loss of use of the production server(s). This license is for disaster recovery purposes only and under no circumstance may the disaster recovery license be used for production simultaneously with a production license with which it is paired.

- 1.6 Backup Copies.** After installation of the Software pursuant to this EULA, you may store a copy of the installation files for the Software solely for backup or archival purposes. Except as expressly provided in this EULA, you may not otherwise make copies of the Software or the printed materials accompanying the Software.

- 1.7 Third-Party Software License Rights.** If a separate license agreement pertaining to an item of third-party software is delivered to You with the Software, included in the Software download package, or referenced in any material that is provided with the Software, then such separate license agreement shall govern Your use of that item or version of Third-Party Software. Your rights in respect to any third-party software, third-party data, third-party software or other third-party content provided with the Software shall be limited to those rights necessary to operate the Software as permitted by this Agreement. No other rights in the Software or third-party software are granted to You.

2. LICENSE RESTRICTIONS

Any copies of the Software shall include all trademarks, copyright notices, restricted rights legends, proprietary markings and the like exactly as they appear on the copy of the Software originally provided to You. You may not remove or alter any copyright, trademark and/or proprietary notices marked on any part of the Software or related documentation and must reproduce all such notices on all authorized copies of the Software and related documentation. You shall not sublicense, distribute or otherwise make the Software available to any third party (including, without limitation, any contractor, franchisee, agent or dealer) without first obtaining the written agreement of (a) OF Software Ltd. to that use, and (b) such third party to comply with this Agreement. You further agree not to (i) rent, lease, sell, sublicense, assign, or otherwise transfer the Software to anyone else; (ii) directly or indirectly use the Software or any information about the Software in the development of any software that is competitive with the Software, or (iii) use the Software to operate or as a part of a time-sharing service, outsourcing service, service bureau, application service provider or managed service provider offering. You further agree not to reverse engineer, decompile, or disassemble the Software.

3. UPDATES, MAINTENANCE AND SUPPORT

- 3.1 During the validity period of Your License Key, You will be entitled to download the latest version of the Software from the DocOrigin website www.docorigin.com. Use of any updates provided to You shall be governed by the terms and conditions of this Agreement. OF Software Ltd. reserves the right at any time to not release or to discontinue release of any Software and to alter prices, features, specifications, capabilities, functions, licensing terms, release dates, general availability or other characteristics of the Software.
- 3.2 On expiry of your maintenance and support contract, you will have the right to continue using the current version(s) of the Software which you downloaded prior to the date of expiry of your License Key. However, you will need to renew maintenance and support in order to receive a new License Key that will unlock the more current version(s) of the Software. For greater certainty, if you attempt to use an expired License Key to download the latest version of the Software, the Software will revert to being a locked, evaluation copy of that version of the Software.

4. INTELLECTUAL PROPERTY RIGHTS.

This EULA does not grant you any rights in connection with any trademarks or service marks of OF Software Ltd. or DocOrigin. All title and intellectual property rights in and to the Software, the accompanying printed materials, and any copies of the Software are owned by OF Software Ltd. or its suppliers. All title and intellectual property rights in and to the content that is not contained in the Software, but may be accessed through use of the Software, is the property of the respective content owners and may be protected by applicable copyright or other intellectual property laws and treaties. This EULA grants you no rights to use such content. If this Software contains documentation that is provided only in electronic form, you may print one copy of such electronic documentation.

5. DISCLAIMER OF WARRANTIES.

TO THE GREATEST EXTENT PERMITTED BY LAW, THE LICENSED SOFTWARE AND TECHNICAL SUPPORT PROVIDED BY OF SOFTWARE LTD. HEREUNDER ARE PROVIDED ON AN "AS IS" BASIS AND THERE ARE NO WARRANTIES, REPRESENTATIONS OR CONDITIONS, EXPRESS OR IMPLIED, WRITTEN OR ORAL, ARISING BY STATUTE, OPERATION OF LAW, COURSE OF DEALING, USAGE OF TRADE OR OTHERWISE, REGARDING THEM OR ANY OTHER PRODUCT OR SERVICE PROVIDED UNDER THIS AGREEMENT OR IN CONNECTION WITH THIS AGREEMENT BY OF SOFTWARE LTD. OF SOFTWARE LTD. DISCLAIMS ANY IMPLIED WARRANTIES OR CONDITIONS OF QUALITY, MERCHANTABILITY, MERCHANTABLE QUALITY, DURABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. OF SOFTWARE LTD. DOES NOT REPRESENT OR WARRANT THAT THE SOFTWARE SHALL MEET ANY OR ALL OF YOUR PARTICULAR REQUIREMENTS, THAT THE SOFTWARE WILL OPERATE ERROR-FREE OR UNINTERRUPTED OR THAT ALL ERRORS OR DEFECTS IN THE SOFTWARE CAN BE FOUND OR CORRECTED.

In certain jurisdictions some or all of the provisions in this Section may not be effective or the applicable law may mandate a more extensive warranty in which case the applicable law will prevail over this Agreement.

6. LIMITATIONS OF LIABILITY.

- 6.1 TO THE GREATEST EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL OF SOFTWARE LTD. BE LIABLE TO YOU OR ANY OTHER PERSON FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, EXEMPLARY OR CONSEQUENTIAL DAMAGES WHATSOEVER, INCLUDING WITHOUT LIMITATION, LEGAL EXPENSES, LOSS OF BUSINESS, LOSS OF PROFITS, LOSS OF REVENUE, LOST OR DAMAGED DATA, LOSS OF COMPUTER TIME, COST OF SUBSTITUTE GOODS OR SERVICES, OR FAILURE TO REALIZE EXPECTED SAVINGS OR ANY OTHER COMMERCIAL OR ECONOMIC LOSSES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, EVEN IF OF SOFTWARE LTD. HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGES, OR SUCH LOSSES OR DAMAGES ARE FORESEEABLE.
- 6.2 THE ENTIRE LIABILITY OF OF SOFTWARE LTD. AND YOUR EXCLUSIVE REMEDY WITH RESPECT TO THE SOFTWARE AND TECHNICAL SUPPORT AND ANY OTHER PRODUCTS OR SERVICES SUPPLIED BY OF SOFTWARE LTD. IN CONNECTION WITH THIS AGREEMENT FOR DAMAGES FOR ANY CAUSE AND REGARDLESS OF THE CAUSE OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING FUNDAMENTAL BREACH OR NEGLIGENCE, WILL BE LIMITED IN THE AGGREGATE TO THE AMOUNTS PAID BY YOU FOR THE SOFTWARE, TECHNICAL SUPPORT OR SERVICES GIVING RISE TO THE CLAIM.
- 6.3 THE DISCLAIMER OF REPRESENTATIONS, WARRANTIES AND CONDITIONS AND LIMITATION OF LIABILITY CONSTITUTE AN ESSENTIAL PART OF THIS AGREEMENT. YOU ACKNOWLEDGE THAT BUT FOR THE DISCLAIMER OF REPRESENTATIONS, WARRANTIES AND CONDITIONS AND LIMITATION OF LIABILITY, NEITHER OF SOFTWARE LTD. NOR ANY OF ITS LICENSORS OR SUPPLIERS WOULD GRANT THE RIGHTS GRANTED IN THIS AGREEMENT.

7. TERM AND TERMINATION

- 7.1 The term of this Agreement will begin on download of the Software and, in respect of an Evaluation License, shall continue for the Evaluation Period, and in respect of all other license types defined in Section 1, shall continue for as long as You use the Software, unless earlier terminated sooner under this section 7.
- 7.2 OF Software Ltd. may terminate this Agreement in the event of any breach by You if such breach has not been cured within five (5) days of notice to You. No termination of this Agreement will entitle You to a refund of any amounts paid by You to OF Software Ltd. or its applicable distributor or reseller or affect any obligations You may have to pay any outstanding amounts owing to OF Software Ltd. or its distributor.
- 7.3 Your rights to use the Software will immediately terminate upon termination or expiration of this Agreement. Within five (5) days of termination or expiration of this Agreement, You shall purge all Software and all copies thereof from all computer systems and storage devices on which it was stored, and certify such to OF Software Ltd.

8. GENERAL PROVISIONS

- 8.1 **No Waiver.** No delay or failure in exercising any right under this Agreement, or any partial or single exercise of any right, will constitute a waiver of that right or any other rights under this Agreement. No consent to a breach of any express or implied term set out in this Agreement constitutes consent to any subsequent breach, whether of the same or any other provision.
- 8.2 **Severability.** If any provision of this Agreement is, or becomes, unenforceable, it will be severed from this Agreement and the remainder of this Agreement will remain in full force and effect.
- 8.3 **Assignment.** You may not transfer or assign this Agreement (whether voluntarily, by operation of law, or otherwise) without OF Software Ltd.'s prior written consent. OF Software Ltd. may assign this Agreement at any time without notice. This Agreement is binding upon and will inure to the benefit of both parties, and their respective successors and permitted assigns.
- 8.4 **Governing Law and Venue.** This Agreement shall be governed by the laws of the Province of Ontario. No choice of laws rules of any jurisdiction shall apply to this Agreement. You consent and agree that the courts of the Province of Ontario shall have jurisdiction over any legal action or proceeding brought by You arising out of or relating to this Agreement, and You consent to the jurisdiction of such courts for any such action or proceeding.

8.5 Entire Agreement. This Agreement is the entire understanding and agreement between You and OF Software Ltd. with respect to the subject matter hereof, and it supersedes all prior negotiations, commitments and understandings, verbal or written, and purchase order issued by You. This Agreement may be amended or otherwise modified by OF Software Ltd. from time to time and the most recent version of the Agreement will be available on the OF Software website www.docorigin.com.

Last Updated: [July 18 2013]



Exhibit D

MYGOVPAY/VIRTUAL PAY

1. MyGovPay/VirtualPay Licensing. Access to MyGovPay and/or Virtual Pay is hereby granted if Customer elects to use MyGovPay or VirtualPay, products of Tyler Technologies (*Powered by Persolvent*), designed for Citizen Users to use for processing online payments. That access will be provided on the following terms and conditions, except as otherwise provided in the Merchant Application and Merchant Processing Agreement attached at Schedule 1 to this Exhibit.

(a) Special MyGovPay/VirtualPay Definitions.

"Merchant Agreement" means the agreement between Customer and Persolvent that provides for the Merchant Fees.

"Merchant Fees" means direct costs levied by Visa/Mastercard/Discover or other payment card companies for Interchange Fees, Dues, Assessments and Occurrence Fees, over which Tyler Technologies has no authority.

"MyGovPay" means the Product of Tyler Technologies that allows members of the public to pay for Customer's services with a credit or other payment card on the Customer's citizen-facing web portal.

"Persolvent" means a Payment Card Industry (PCI) compliant processing agent through which the EnerGov Software passes credit card transactions.

"Use Fees" means the fees listed in Use Fees Table in Section 2, titled *MyGovPay/VirtualPay*.

"VirtualPay" means the Product of Tyler Technologies that allows the Customer to accept and process citizen user's credit or other payment card using the EnerGov Software.

(b) Conditions of Use. If customer elects to use MyGovPay and/or VirtualPay the following terms apply:

- (1) Customer must apply for and agree to a Merchant Agreement with Persolvent.
- (2) Customer agrees that Citizen Users will be subject to Use Fees as listed in Use Fees table in Section 2.
- (3) Customer agrees that Use Fees are separate from and independent of Merchant Fees.
- (4) Customer agrees that this Agreement does not represent any modification to Customer's Merchant Agreement with Persolvent.
- (5) Customer agrees that Use Fees are for use on the MyGovPay/VirtualPay online system and will not be deposited or owed to Customer in any way.
- (6) Customer agrees that MyGovPay's and VirtualPay's ability to assess Use Fees is dictated by the Card Associations whose rules may change at any time and for any reason. If MyGovPay and/or VirtualPay, for any reason, are unable to process payments using Use Fees, Customer agrees that MyGovPay/VirtualPay reserves the right to negotiate a new pricing model with Customer for the continued use of MyGovPay and/or VirtualPay.

2. MyGovPay/VirtualPay Fees. Customer agrees that the Use Fees set forth in Schedule 1 to this Exhibit E shall apply if Customer elects to use MyGovPay/Virtual Pay.



3. Interactive Voice Response ("IVR"). If IVR is selected by Customer and included in the pricing, the following additional terms and conditions shall apply of this Agreement:

(a) Network Security. Customer acknowledges that a third-party is used by Tyler Technologies to process IVR data. Customer's content will pass through and be stored on the third-party servers and will not be segregated or in a separate physical location from servers on which other customers' content is or will be transmitted or stored.

(b) Content. Customer is responsible for the creation, editorial content, control, and all other aspects of content to be used solely in conjunction with the EnerGov Software.

(c) Lawful Purposes. Customer shall not use the IVR system for any unlawful purpose.

(d) Critical Application. Customer will not use the IVR system for any life-support application or other critical application where failure or potential failure of the IVR system can cause injury, harm, death, or other grave problems, including, without limitation, loss of aircraft control, hospital life-support system, and delays in getting medicate care or other emergency services.

(e) No Harmful Code. Customer represents and warrants that no content designed to delete, disable, deactivate, interfere with or otherwise harm any aspect of the IVR system now or in the future, shall be knowingly transmitted by Customer or Users.

(f) IVR WARRANTY. Except as expressly set forth in this Agreement, TYLER TECHNOLOGIES MAKES NO REPRESENTATION AND EXTENDS NO WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF TITLE, NON-INFRINGEMENT, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE FOR IVR.



Exhibit E

Statement of Work

TO BE INSERTED



9.2 MASTER ESCROW AGREEMENT

Please reference the Master Escrow Agreement provided on the following pages.



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-E.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
SUBJECT: Authorize purchase of Replacement Storage Attached Network and Software

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorize the City Manager to execute an agreement with West Coast Technology in a form approved by the City Attorney, not to exceed \$225,000.
2. Appropriate \$225,000 Technology Internal Service Fund (0063) balance to this project.
3. Take such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

The City needs to routinely update computer hardware and software as current equipment becomes inefficient, obsolete, or no longer supported by the technology industry. Staff recommends replacing the Storage Area Network (SAN) and necessary software. The new server will consolidate all existing servers into a single system and reduce maintenance and operating costs.

BACKGROUND:

A storage area network is an essential part of the City's computer network of servers, and most of the City's critical data is stored within it. Approximately two dozen enterprise software such as the City's email, file storage, finance software, utility billing software, building permit software and other critical applications and data are stored on the SAN. The existing Hewlett Packard P4300 G2 SAN 2.2 TB, is 7 years old, running out of disk space and will no longer be supported. The proposed SAN will provide the extra space and speed to keep in pace with the current technologies and demands.

The ESX host is a set of three physical servers designed to host multiple "virtual" servers using VMWare 5.5. Multiple physical servers provide the necessary redundancy in case one fails. The current ESX host was purchased 5 years ago and needs to be replaced at the same time as the SAN to assure system compatibility, performance efficiency and network dependability.

A request for proposal was issued on October 17, 2016, and West Coast Technology was the only company to respond. The total cost is approximately \$220,000. Please note that tax is applied to hardware and software, and not to labor and support.

<i>Item</i>	<i>Price</i>
Hardware and 3 year Support	\$176,223
VMWare Licensing	\$20,949
Professional Service – Data Migration Assistance	\$10,000
Applicable Tax	\$13,582
Total	\$220,754

FISCAL IMPACT:

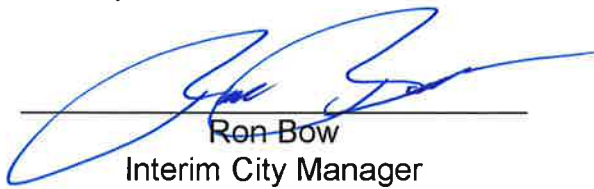
The project will be funded by the Technology Internal Service Fund (63).

Respectfully submitted by:



 Chu Thai
 Director of Management Services

Approved by:



 Ron Bow
 Interim City Manager

Reviewed by:



 Karl H. Berger
 Assistant City Attorney

Attachment: WCT Proposal

ATTACHMENT 1

WCT Proposal



October 26, 2016

City of Monterey Park
320 W. Newmark Avenue
Monterey Park, CA 91754

Attention: Mr. Tim Shay

Subject: Request for Proposals (RFP) No. 819
Storage Area Network Replacement SAN

Dear Mr. Shay,

Thank you for considering West Coast Technology (WCT) for the Storage Area Network Replacement project.

Based on previous discussions with the City of Monterey Park and the requirements outlined in the subject RFP WCT determined that the best solution to meet the city's current and future goal objectives is the SimpliVity OmniStack Lenovo x3650 HyperConverged system.

The SimpliVity Data Virtualization Platform delivered on hyperconverged infrastructure will simplify IT and operations, and will uniquely enable data mobility and efficiency. It will reduce IOPS, capacity and bandwidth requirements, and provide native data protection, eliminating additional hardware and tools thereby resulting in approximately a 300% TCO savings.

Included in Section 8 of our proposal are the following quotes that itemize the cost of the solution:

- **Quote WCTQ13501-A** - Itemized cost for the SimpliVity HyperConverged System 3650 which Includes three (3) years support, installation and knowledge transfer.
- **Quote WCTQ13651** - VMware licensing required by SimpliVity which includes six (6) VMware VSphere Standard and two (2) VMware VCenter Server Standard. Approved solution for SimpliVity solution quoted.
- **Quote WCTQ13653** - VMware licensing requested in the RFP. Which includes six (6) VMware VSphere with Operations Management Enterprise and one (1) VMware VCenter Server Standard? SimpliVity does not require the VSphere with Operations Management Enterprise
- Operations Management provides it may be used in lieu of the VMware VSphere standard. Also the quantity of VMware VCenter licenses required will depend on the connection between the two sites. If connection is good then one license only will be required.



RFP 819

- **Quote WCTQ13654** - Professional Services Onsite Option to assist with data migration. Total of 40 hours quoted. Customer will be invoiced on an hourly basis for only the hours used by the customer not to exceed 40 hours.
- **Quote WCTQ13655** - Professional Services Remote Option to assist with data migration remotely. Total of 40 hours quoted. Customer will be invoiced on an hourly basis for only the hours used by the customer not to exceed 40 hours.

The proposal addresses the different sections outlined in the RFP; however, if additional information is required or you have any questions do not hesitate to contact me either by phone at (949) 460-9048 x105 or by email at rick@wct.com.

Thank you once again for your consideration and we look forward to earning your business.

Best Regards


Rick Crane
C.E.O.
West Coast Technology

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	



West Coast Technology

Request for Quote No. 819

SECTION 1 INTRODUCTION

WEST COAST TECHNOLOGY

Pacific Alliance Capital Inc., dba West Coast Technology (WCT) is a small, privately –held , debt-free company established in 2000, headquartered in Aliso Viejo, California. Its sole focus has been in providing state –of-the-art, best –of-breed solutions to its diverse customer base in enterprise, federal, state and local government and SMB markets.

WCT has developed and maintained strong business partnerships with the leading data storage manufacturers. Its highly trained sales and technical teams work closely with the manufacturer it determines best addresses customer requirements.

Together the teams review current environment and architect a solution to meet current needs while providing the flexibility and scalability for future growth ensuring that the recommended solution will compliment and integrate with other components in the environment.

Based on information gathered regarding the customer's environment and its goal objectives it was determined that SimpliVity's HyperConverged system would be the best solution.

SIMPLIVITY

SimpliVity is a privately held company founded in 2009, with headquarters in Massachusetts with offices throughout the United States, Europe, Middle East, Africa and the Pacific Rim.

SimpliVity launched its first product in 2013, with the world's leading companies relying on SimpliVity hyperconverged infrastructures to transform their data centers. It has been recognized by the industry for its stellar leadership team, channel acumen and friendliness as well as product innovation.

It has raised significant capital to develop and introduce the SimpliVity's hyperconverged infrastructure to the market. It has been the first infrastructure company to reach a \$1B valuation in just 23 months.



West Coast Technology

Request for Quote No. 819

SECTION 2 EXPERIENCE

In its 16 year history West Coast Technology (WCT) has architected and installed along with their manufacturing partners data storage solutions to address all tiers of storage to various government agencies as well as commercial accounts. Some of which do not lend themselves to be used for references due to policies in place.

The following is a sampling of customers WCT that have provided permission to be used as a reference site; however it is requested that advance notification be given to WCT so that a date and time can be scheduled with the customer that will be convenient for all.

Both technical and economical requirements were met for these customers.

Project Name	Storage Area Network (SAN)	Did Firm Meet Project Schedule? Yes
Client	American Federal Bank	May 2016 Solution included a 2+1 SimpliVity OmniCubes configured with 20x1TB HDD, 4x480GB SSDs Two of the OmniCubes configured, with Lenovo were installed at the main site and the 3 rd was installed at a DR site
Description of Work Performed	Customer needed to refresh older storage and server systems	
Total Project Cost	\$135,876.00	
% Of Work Firm Was Responsible For	100%	
Period Work Was Completed	within 30 days from date of purchase	
Client Contact Information	Jeff Baumann 701-235-4248 jbaumann@americanfederal.net	



West Coast Technology

Request for Quote No. 819

**SECTION 2
EXPERIENCE – CONTINUED**

Project Name	Storage Area Network (SAN)	Did Firm Meet Project Schedule? Yes
Client	Del Mar Fairgrounds	September 2015 Solution included 2 SimpliVity OmniCube with 8x3TB HDD, 4x400GB SSDs Both OmniCubes were installed at the main data center and will be adding a 3 rd for their DR in the cloud.
Description of Work Performed	Customer had EqualLogic SAN and needed a refresh that included servers	
Total Project Cost	\$103,345.00	
% of Responsibility	100%	
Period Work Was Completed	within 30 days from date of purchase	
Client Contact Information	Ron Rogers 858-792-4265 rrogers@sdfair.com	
Project Name	Storage Area Network (SAN)	Did Firm Meet Project Schedule? Yes
Client	Bakersfield City School Dist.	Data growth required customer to address replacing existing SAN with new SAN to meet its needs. Other network systems were not required so a traditional SAN was architected to provide 672TBs of storage.
Description of Work Performed	Designed a SAN solution to meet their growing data requirements	
Total Project Cost	\$151, 000.00	
% of Responsibility	100%	
Period Work Was Completed	within 30 days from date of purchase	
Client Contact Information	Jonathan Foth 661-631-4854 fothj@bcsd.com	



West Coast Technology

Request for Quote No. 819

SECTION 3 PROJECT OVERVIEW

The City of Monterey Park requested that a recommended solution be provided to address the replacement of their existing HP 4300 SAN and the HP Proliant DL380 host servers with a HyperConverged system that would integrate servers, virtualization, hardware, backup and Disaster Recovery.

Based on the customer's environment and goal objectives it was determined that the SimpliVity OmniStack 3650 HyperConverged system would be the best solution to address the requirements discussed with the flexibility to meet future goal objectives.

West Coast Technology and SimpliVity will work as a team to:

- Correlates storage environment information and plans the migration to the new hyperconverged system
- Conduct an implementation review meeting
- Validate the equipment is on site
- Perform installation – SimpliVity team will be remote, WCT team will be onsite
- WCT will assist with data migration
- Conduct basic functional overview

Refer to following pages for technical information for solution proposed.



West Coast Technology

Request for Quote No. 819

**OMNISTACK 3650
BILL OF MATERIAL**

<u>Part Number</u>	<u>Quantity</u>	<u>Description</u>
8871K4U	3	Lenovo System x3650
00YJ199	3	SP Xeon E5-2640 2.4GHz 2133MHz 90W
46W0833	45	SM 32GB PC4-19200 DDR4 2400MHz (2Rx4)
00FK658	3	System x3650 M5 Rear 2x 2.5"; HDD Kit
00FK661	6	System x3650 M5 Plus 8x 2.5"; HS HDD Ass
00ML706	3	MECH SD Media Adapter w/ 2 blank media
00WG685	6	HDD 300GB 10K 12Gbps SAS 2.5" G3HS HDD
00YC529	12	SSD 480GB 2.5" SATA M500DC Mainstream
00AJ141	60	IBM 1TB 7.2K 6Gbps NL SATA 2.5in G3HS HDD
46C9114	3	ServerRAID M1215 SAS/SATA Controller for IBM System x
47C8664	3	ServerRAID M5200 Series 2GB Flash/RAID 5 Upgrade for IBM Systems
47C8706	3	ServerRAID M5200 Series RAID 6 Upgrade for IBM Systems-FoD
47C8710	3	ServerRAID M5200 Series Performance Accelerator for IBM Systems-FoD
00KA498	3	MECH PCIe Riser 2x8 FH/FL+1x8 FH/HL
49Y7960	3	Intel x520 Dual Port 10GbE SFP+ Adapter for IBM System x
00FK936	3	System x 900W High Efficiency Platinum A
00YD071	3	MECH System x3650 M5 EIA L
90Y3901	3	IBM Integrated Management Module Advanced Upgrade
00FK622	3	System x Enterprise 2U Cable Management
660-000008	3	Omnistack Card Kit
OS-L-X3650M5-M2-10C	3	OmniStack for Lenovo X3650M5 20x1TB HDD, 4x480GB, SSD, 2x10 core CPU
90Y9433	6	5m IBM Passive DAC SFP+ Cable



West Coast Technology

Request for Quote No. 819

Technical Information

Section 1:

- **De-duplicate, Compress & Optimize ALL data inline, in real-time. Please explain how your solution provides: Deduplication, Compression, Optimization, without performance or utilization penalties**

Answer: SimpliVity's data architecture is a globally-aware file system and object store with data optimization techniques and data services. It abstracts data from its underlying hardware, enabling hypervisor and x86 hardware independence. It shifts policies and management from an infrastructure component orientation to the application workload/virtual machine level.

The Data Virtualization Platform performs deduplication, compression and optimization in real-time, as the data is first written to the datastore. This is in contrast to post-processing deduplication, which allows data to be written first without deduplication and at some later stage, performs the deduplication process. The big problem with post-processing deduplication is that it uses more IOPS since data is written, read, deduplicated/compressed, and written again.

- Executes in real-time.
- Once and forever processing (no need for a second pass, or hydration/dehydration inefficiencies).
- Deduplicates across all tiers of data within a system.
- Deduplicates across all data sets.
- Deduplicates across all locations, including the public cloud.
- Executes without impacting performance.

When a write is issued by a virtual machine to the NFS datastore, the OmniStack Virtual Controller captures the write and ensures that it is sent to a local and remote OmniStack Accelerator Card. This protects the data from any single points-of-failure, and allows the OmniStack Accelerator to acknowledge the write back to the virtual machine. The write is then serialized and coalesced by the Accelerator before being written to disk, which solves the IO blender issue (where many virtual machines are all hitting disk in a random manner). Another huge advantage of using a PCIe flash device is that there is a very long life expectancy when compared to an SSD. Within a given SimpliVity hyperconverged infrastructure system, deduplication makes each storage media tier—DRAM, Flash, SSD, and HDD— more efficient, thereby dramatically lowering the cost of the system compared to traditional offerings.

Section 2: Global Federated Management. Please explain how your solution provides:

- **Global federation**

Answer: The federation represents a global SimpliVity deployment and is a collection of clusters normally running in multiple sites. The federation is a self-learning, self-healing fabric that connects all of the OmniStack instances. This means that there is no reconfiguration required if systems are added or removed from the federation. All VM-centric protection policies continue to run without any reconfiguration required. The federation learns the topology of the customer



West Coast Technology

Request for Quote No. 819

environment and will intelligently warn and alarm the administrator of any issues within the fabric upon connection.

- **Single pane of glass management through VMware vCenter**

Answer: SimpliVity provides Global Unified Management as a vCenter Plugin. All sites and VMs can be managed via 1 GUI.

- **Globally aware deduplication, compression and optimization**

Answer:

While deduplication within a single hyperconverged infrastructure system provides great efficiencies and cost savings, the additional groundbreaking value lies in SimpliVity's global federation—the network of connected SimpliVity hyperconverged infrastructure nodes that provide high availability (HA), resource sharing, simplified scale-out, and replication for VM movement and disaster recovery. Additionally, with deduplication at the core, the Data Virtualization Platform architecture has been designed and optimized for managing a very large set of fine-grained data elements, across a federation of systems that are both local (within the same data center) and remote (dispersed data centers), including the public cloud. For example, a modest federation of a few systems contains tens of billions of de-duplicated, compressed and optimized 4KB elements. The Data Virtualization Platform enables this federation to efficiently track and manage all elements, and make real-time decisions about which data elements to send via replication and which need not be sent due to the existence of an exact match at the destination site.

With the data permanently in an efficient fine-grained state, and an overall architecture designed to manage and track billions of elements across a global network of systems, all of the core functionality of OmniStack is enabled:

- Efficient data mobility within and across data centers.
- Intelligent data movement within the federation.
- Data sharing for high availability.
- Cache-accelerated performance.
- A single point of global management that's automated and VM-centric.

- **Programmatic interface to enable automated tasks like failover I failback**

Answer: RapidDR

- Rapid recovery through automation. When disaster strikes, SimpliVity RapidDR minimizes service disruptions by automating remote site recovery. Eliminate time-consuming manual recovery processes. SimpliVity RapidDR lowers recovery times by 70% or more compared to manual recovery procedures. Automatically power on and reconfigure VMs with a single mouse click.
- Simplified DR setup and execution. SimpliVity RapidDR eliminates complicated DR scripting processes and complex runbooks that consume IT time, resources and budget. An intuitive, VM-centric GUI guides the system administrator through the configuration
-



West Coast Technology

Request for Quote No. 819

- process streamlining setup. Avoid the added expense and complexity of special-purpose DR automation tools.
- Improved compliance and reduced risk. Ensure strict compliance with stringent disaster recovery and business continuity regulations. Produce well documented and fully validated DR plans and detailed historical reports for compliance audits. Mitigate financial risks and legal exposure.
- Single-vendor solution. Simplify product licensing, logistics and support with a single-vendor solution. SimpliVity is the only hyperconverged solution to feature built-in data protection and disaster recovery automation as part of a complete, integrated solution.
- **Integrations points to top level management tools for workflow and failure reporting**
Answer: Global Unified Management is vCenter plug-in. Federation, sites and VMs can be managed via this GUI. Error reporting is also displayed via VMware events panel.

Section 3: Open Architecture. Please explain how your solution provides:

- **The ability to connect existing x86 virtualized compute nodes into the federation**
Answer: Another area where SimpliVity's approach is different than other vendors in the industry is our support for compute nodes, which addresses one of the perceived limitations cited by Abbott: fixed scaling or the requirement to purchase compute and storage together rather than independently. With compute nodes, SimpliVity customers can connect existing x86 servers to their SimpliVity hyperconverged infrastructure systems should they require additional compute capacity. This enables customers to leverage more of their existing infrastructure and add more compute capacity into their environment as needed.
- **Global management of compute and storage from a single pane of glass - VMware vCenter**
Answer: SimpliVity provides Global Unified Management as a vCenter Plugin. All sites and VMs can be managed via 1 GUI.

Programmatic interface to enable automated tasks like failover I failback

Answer: RapidDR

- Rapid recovery through automation. When disaster strikes, SimpliVity RapidDR minimizes service disruptions by automating remote site recovery. Eliminate time-consuming manual recovery processes. SimpliVity RapidDR lowers recovery times by 70% or more compared to manual recovery procedures. Automatically power on and reconfigure VMs with a single mouse click.
- Simplified DR setup and execution. SimpliVity RapidDR eliminates complicated DR scripting processes and complex runbooks that consume IT time, resources and budget. An intuitive, VM-centric GUI guides the system administrator through the configuration



West Coast Technology

Request for Quote No. 819

- process streamlining setup. Avoid the added expense and complexity of special-purpose DR automation tools.
- Improved compliance and reduced risk. Ensure strict compliance with stringent disaster recovery and business continuity regulations. Produce well documented and fully validated DR plans and detailed historical reports for compliance audits. Mitigate financial risks and legal exposure.

Section 4: Scale-out. Please explain how your solution provides:

- **Modular building blocks**

Answer:

OmniCube is a simple to manage, 2U rack-mounted building block that delivers numerous storage, computing, and networking services for the virtual machine environment. Two or more OmniCube systems are deployed together to form an OmniCube Global Federation, a massively scalable pool of shared resources that enables efficient data movement, extensive scalability, and enterprise-class system availability—all managed globally from a single pane of glass.

- Simplified, extensive scale-out
- Global, unified VM-centric management
- Real-time, inline global deduplication and compression across entire data lifecycle, geographies, and the cloud
- Bandwidth efficient, deduplicated, and compressed replication
- Advanced data protection: tunable RPO on per-VM basis
- Low cost, easy to manage disaster recovery
- Public cloud integration
- Cache accelerated performance

- **Seamless additions or subtractions of infrastructure as the environment grows or shrinks**

Answer: Yes. Adding node or removing node doesn't require downtime with Simplivity.

- **Online upgrades, No downtime**

Answer: VMs can be migrated to remaining hosts during upgrade maintenance window.

- **All HDD and SSD disk in the proposed solution must be hot swappable.**

Answer: Yes

- **All servers must include hot swappable redundant power supplies.**

Answer: Yes

Section 5: VM-Centricity and Mobility. Please explain how your solution provides:

- **One-click VM backups, moves, clones**



West Coast Technology

Request for Quote No. 819

Answer: Yes, included with Simplivity.

- **VM-level backup instead of forcing protection at the datastore or protection domain level**

Answer: With Simplivity, data protection is built in. Backup policies established at the virtual machine level dictate the frequency of virtual machine copies, storage destination (local, remote site, or public cloud), retention time, and preference for application- or crash-consistent copies. This eliminates the need for additional backup software, backup hardware, replication, backup deduplication, and cloud gateway solutions. And, since data remains in a highly-optimized state, backup, recovery and replication of even large data sets occur rapidly and take up minimal storage capacity.

- **VM-level replication instead of forcing protection at the datastore or protection domain level**

Answer: With Simplivity, data protection is built in. Replication policies established at the virtual machine level dictate the frequency of virtual machine copies, storage destination (local, remote site, or public cloud), retention time, and preference for application- or crash-consistent copies. This eliminates the need for additional backup software, backup hardware, replication, backup deduplication, and cloud gateway solutions. And, since data remains in a highly-optimized state, backup, recovery and replication of even large data sets occur rapidly and take up minimal storage capacity.

- **Seamless data migrations**

Answer: Simplivity Rapid Move allows seamless site-to-site data migration

- **Minimized data transfer over the WAN Section**

Answer: Only unique, optimized blocks are being transferred site-to-site, requiring minimal amount of available bandwidth.

Section 6: Data Protection. Please explain how your solution provides:

- **Backup software functionality as a feature instead of a separate server I software license**

Answer: With Simplivity, data protection is built in. Backup policies established at the virtual machine level dictate the frequency of virtual machine copies, storage destination (local, remote site, or public cloud), retention time, and preference for application- or crash-consistent copies. This eliminates the need for additional backup software, backup hardware, replication, backup deduplication, and cloud gateway solutions. And, since data remains in a highly-optimized state, backup, recovery and replication of even large data sets occur rapidly and take up minimal storage capacity. No additional licensing is needed.

- **Backup to disk appliance functionality as a feature instead of a separate appliance**

Answer: Yes, included as standard features on Simplivity.



West Coast Technology

Request for Quote No. 819

- **Disaster Recovery | Replication functionality as a feature instead of a separate server | software license**

Answer: With Simplivity, data protection is built in. Replication policies established at the virtual machine level dictate the frequency of virtual machine copies, storage destination (local, remote site, or public cloud), retention time, and preference for application- or crash-consistent copies. This eliminates the need for additional backup software, backup hardware, replication, backup

deduplication, and cloud gateway solutions. And, since data remains in a highly-optimized state, backup, recovery and replication of even large data sets occur rapidly and take up minimal storage capacity. No additional licensing is needed.

- **The ability to define backup policy per VM**

Answer: Yes, backup policies can be assigned to individual VMs.

- **The ability to define backup policy per a group of VMs**

Answer: Yes, backup policies can be assigned to a group of VMs.

- **Minimized IOPS to the HDDs during backup operations**

Answer: Simplivity backups are simply copies of metadata and not blocks themselves, therefore, minimal IOPs to HDDS during speedy backup operations.

Section 7: Additional information. Please explain how your solution provides:

- **The system must be highly available.**

Answer: Yes. Simplivity protects data through these scenarios: 3-5 disks failures per node, and 1 node down.

- **The system must be easy to quote and must not include hidden costs. All features should be included with one SKU includes, software, hardware and all features.**

Answer: Yes, there are no hidden costs for Simplivity hardware, software.

SimpliVity Services Description: Remote Deployment

Overview

SimpliVity offers remote deployment services to ensure your Omnicube/Omnistack solution launches to production in a timely manner. This document describes all the phases and activities required for a successful deployment, include responsible parties for each step.

Phase 1: Project Preparation & Planning

The goal of this phase is to establish a plan outlining the actions required for a timely deployment of the SimpliVity federation composed of the desired application(s), architecture, and number of OmniCube/OmniStack procured by the Customer.

SimpliVity (or Accredited Service Partner) and the Customer will establish communications and conduct meetings to establish project logistics:

1. Project milestones, timelines and any external factors
 - a. Product shipments dates
 - b. Customer environment readiness dates
 - c. Deployment date
 - d. Knowledge Transfer
 - e. Go-live date
2. Identification and sharing of Customer, SimpliVity and all Third Party project team members contact details
3. Agreement on architecture, backup policies, and test plan contents

SimpliVity (or Accredited Service Partner) and the Customer will conduct meetings to perform an engineering review:

1. Review of the Customer's network architecture including:
 - a. Ensure Customer has access to and has viewed SimpliVity provided videos to assist with completion of the pre-flight checklist
 - b. Review of the pre-flight checklist
 - c. Internal and External network addressing schemes
 - d. All switching, routing and VLAN configurations
 - e. Complete pre-flight checklist
 - f. Review completed pre-flight checklist for correctness
2. Review of the VMware architecture including:
 - a. Current vCenter version to comply with SimpliVity supported versions
 - b. Current vSphere client version to comply with SimpliVity supported versions
 - c. Review of SimpliVity's Arbiter installation requirements

Phase 2: Hardware Installation

It is the Customer's or an appropriately trained Third Party vendor's responsibility to ensure the environment is prepared for SimpliVity OmniCube/OmniStack hardware installation following guidelines provided in SimpliVity videos and documentation:

1. Required cabinet space is available for the number of OmniCube/OmniStack units procured
2. Required power draw and number of surged protected power supplies are available
3. Required network switch ports available and cabled correctly

It is also the Customer's responsibility or an appropriately trained Third Party vendor to perform hardware installation of the OmniCube/OmniStack systems:

1. Remove OmniCube/OmniStack systems from the shipping packaging
2. Remove provided rails, and install in the cabinets
3. Install the OmniCube/OmniStack systems on the rails
4. Run all required 1Gb and 10Gb networking cables to the OmniCube/OmniStack systems
5. Plug power cables from the OmniCube/OmniStack systems into the surge protected power outlets

Phase 3: IPMI/CIMC Configuration for Remote Console Capability

On each OmniCube/OmniStack system, it is the Customer's (or Accredited Service Partner) responsibility to enable and configure the appropriate remote console interface:

1. Configure IPMI/CIMC networking as documented in the pre-flight checklist:
 - a. Static IP address
 - b. Subnet mask
 - c. Default gateway
 - d. VLAN ID (if required)

Phase 4: Deployment of SimpliVity required Tools

SimpliVity or an Accredited Service Partner will assist with the installation of the following:

1. SimpliVity Arbiter on the vCenter server
2. SimpliVity vSphere plug-in
3. VMware OVF tools (available on the VMware site)

Phase 5: OmniCube/OmniStack ESXi Host Configuration

On each OmniCube/OmniStack system, SimpliVity or an Accredited Service Partner will enable and configure the required ESXi host networking elements:

1. Configure ESXi host networking as documented in the pre-flight checklist:
 - a. Static IP address
 - b. Subnet mask
 - c. Default gateway
 - d. VLAN ID (if required)
 - e. DNS server(s) and suffixes

SimpliVity Services Description: Remote Deployment

Phase 6: Deploy OmniCube/OmniStack

It is SimpliVity's (or an Accredited Service Partner) responsibility to complete the following steps required to deploy the SimpliVity federation:

1. Create new vCenter Data Center, or join an existing one
2. Create a new cluster (if required) and set HA requirements
3. Add the OmniCube/OmniStack system to the cluster
4. Configure Storage vSwitch and PortGroup requirements
5. Deploy each OmniCube/OmniStack
6. Upon successful creation, create a Datastore
7. Present Datastore(s) to existing ESXi hosts

Phase 7: Validation and Knowledge Transfer

It is SimpliVity's (or an Accredited Service Partner) responsibility to demonstrate the functionalities of the federation through the SimpliVity management tab in vCenter. SimpliVity provides a comprehensive validation plan that can be modified to reflect the Customer environment.

Out Of Scope

When fulfilled by SimpliVity, this service does not include the following tasks. These may be available as services offered by a SimpliVity Accredited Service Partner:

1. Physical networking switch configuration
2. DNS server installation and/or configuration
3. Installation and configuration of vCenter
4. Physical-to-Virtual or Virtual-to-Physical server transformation and migration
5. Integration with any Third Party backup applications
6. Integration with any other Third Party applications

OmniStack™ Solution with Lenovo® System x3650 M5



SimpliVity's mission is to simplify IT. The OmniStack Solution with Lenovo System x3650 M5 converges all IT infrastructure below the hypervisor into 2U building blocks on Lenovo servers. The solution assimilates eight to twelve core data center functions including the hypervisor, compute, storage, network switching, backup, replication, cloud gateway, caching, WAN optimization, real-time deduplication, and more.

The OmniStack Solution for the Lenovo System x3650 M5 rack-mount server is designed for high availability with no single point of failure, for enterprise-class reliability. The OmniStack solution is designed to handle diverse workloads and radically simplify the way infrastructure for virtualized workloads is deployed and managed today.

Cloud Economics with Enterprise Capabilities and TCO Savings

With 3x TCO savings, OmniStack with Lenovo System x3650 M5 delivers the best of both worlds - enterprise-class performance, protection and resiliency that enterprises require with cloud economics businesses demand - for single-site businesses to large-scale multi-site Global 2000 enterprises.

The Technology: Attacking Complexity at the Source

Today's infrastructure complexity problem is caused by an antiquated data architecture not suited for modern virtualized and cloud-integrated applications. SimpliVity's data architecture consists of the OmniStack Data Virtualization Platform and OmniStack Accelerator Card. SimpliVity's data architecture is a globally-aware file system with data optimization techniques that enables a single shared compute and storage resource pool across multiple sites, and provides highly-efficient data storage, management, and mobility. It abstracts data from its underlying hardware, shifting policies and management from infrastructure components to the application workload/virtual machine level. The OmniStack Accelerator Card is a purpose-built PCIe card that offloads global inline deduplication, compression, and optimization processes to ensure primary CPU resources are available to server business applications.

Features and Benefits

-  **Fully Integrated System:** Combines Lenovo System x3650 M5 rack-mount servers with OmniStack to assimilate all IT infrastructure and services below the hypervisor.
-  **10GB Unified Network Fabric:** Low-latency, lossless, wire-once deployment means fewer interface cards, cables, and ports to maintain.
-  **Intel Xeon x86 Processor Product Families:** Powerful, dual CPU x86 configuration availability delivers an outstanding combination of performance, flexibility, and efficiency gains.
-  **TCO Reduction:** Eliminate the need to purchase multiple discrete components, optimize storage capacity with 40:1 data efficiency, and prevent over-provisioning for performance and capacity with on-demand expansion.
-  **Efficiency and Agility:** Streamline operations with VM-centric management and mobility, and speed time to deploy infrastructure for new workloads.
-  **Mitigate Risk:** Significantly improve RPOs and RTOs, reduce storage and network requirements for data protection with VM-centric backup and WAN-optimized replication for DR.

The OmniStack Data Virtualization Platform delivers three breakthrough innovations:

- 1. Accelerated Data Efficiency:** On average, SimpliVity customers achieve 40:1 data efficiency while simultaneously increasing application performance. OmniStack deduplicates, compresses, and optimizes all data inline, in real-time, at inception, once and forever across all stages of the data lifecycle, globally.
- 2. Built-in Data Protection:** With OmniStack, data protection is built in and ultra efficient. OmniStack natively includes policy-based VM-centric backup and WAN-optimized replication for disaster recovery, reducing backup and restore times from hours to minutes.

- 3. Global Unified Management:** OmniStack provides policy-based VM-centric management and mobility to improve IT agility for single and multi-site deployments of all sizes. Administrators are no longer required to manage LUNs and volumes; instead, they can manage all resources and workloads centrally, using familiar interfaces, such as VMware vCenter, VMware vRealize Automation, and OpenStack.

OmniStack with Lenovo System x3650 M5

The flexible architecture of OmniStack and Lenovo allows a range of models for a variety of environments and use cases.

Specifications	SimpliVity OmniStack Solution for Lenovo System x3650 M5 Servers		
	Lenovo System x3650 M5 Small Enterprise	Lenovo System x3650 M5 Midsize Enterprise	Lenovo System x3650 M5 Large Enterprise
Targeted Use Case	All workloads in small to medium environments, remote office / branch office (ROBO)	Majority of workloads across a wide range of environments from smallest IT organizations to large enterprises	Ultra high-performance workloads in the enterprise and cloud providers
Configuration	2 x 480GB SSD 8 x 1TB 7.2K RPM HDD	4 x 480GB SSD 20 x 1TB 7.2K RPM HDD	4 x 480GB SSD 20 x 1.2TB 10K RPM HDD
Effective Capacity	5-10TB*	18-36TB*	20-40TB*
CPU	Single or Dual Intel E5-2600 v3 (Haswell) 8 - 36 Cores	Single or Dual Intel E5-2600 v3 (Haswell) 8 - 36 Cores	Single or Dual Intel E5-2600 v3 (Haswell) 8 - 36 Cores
RAM Usable Capacity	71GB-1479 GB**	156GB-1436 GB**	284GB-1436 GB**
Network Connections	4 x 1GbE 2x10 GbE cards with SFP+	4 x 1GbE 2x10 GbE cards with SFP+	4 x 1GbE 2x10 GbE cards with SFP+
Physical Dimensions	Height: 8.65 mm (3.4 in), width: 44.56 mm (17.5 in), depth: 71.2 cm (29.7 in)	Height: 8.65 mm (3.4 in), width: 44.56 mm (17.5 in), depth: 71.2 cm (29.7 in)	Height: 8.65 mm (3.4 in), width: 44.56 mm (17.5 in), depth: 71.2 cm (29.7 in)
Weight	19-24 kg (42-75 lbs)	19-24 kg (42-75 lbs)	19-24 kg (42-75 lbs)
Power Supply	Dual Redundant 900W	Dual Redundant 900W	Dual Redundant 900W

* Effective capacity varies by environment, and is a function of the realized deduplication and compression rates. The capacities mentioned above offer a conservative range based on compression and deduplication rates found in standard primary storage use cases.

** RAM usable capacity represents estimated memory resources available to virtual applications.

For more information, visit:

www.simplivity.com

© 2015, SimpliVity. All rights reserved. Information described herein is furnished for informational use only, is subject to change without notice, and should not be construed as a guarantee, commitment, condition or offer by SimpliVity. SimpliVity, the SimpliVity logo, OmniCube, OmniStack, OmniCube Accelerator, and Data Virtualization Platform are trademarks or registered trademarks of SimpliVity Corporation in the United States and certain other countries. All other trademarks are the property of their respective owners.

vmware®
READY



System x



West Coast Technology

Request for Quote No. 819

SECTION 4 WORK PLAN

Project Management

The following activities focus on managing the initiation, planning, execution, and closure of the project including coordinating delivery resources and communicating with stakeholders:

- Manage WCT/SimpliVity resources assigned to the project.
- Work with customer assigned single point of contact to coordinate project tasks and the resources assigned to complete said tasks
- Determine the engagement process and schedule
- Conduct a pre-deployment meeting to review the project scope, expectations, communication plans and availability of resources.
- Conduct periodic status meetings, if necessary, to review project process, issues and identify potential risks, if any. Frequency of meetings will be mutually agreed upon by WCT/SimpliVity teams and City of Monterey Park.
- Coordinate project closure, review and sign-off.

WCT/SimpliVity and City of Monterey Park Responsibilities

City of Monterey Park acknowledges that its timely provision of and access to office accommodations, facilities, equipment, assistance, cooperation, complete and accurate information and data from City of Monterey Park officers, agents, and employees, suitably configured computer products, systems and networks (including such systems and networks required for functional testing), and network access, including, without limitation, remote network access (collectively, "cooperation") are essential to the performance of any services (whether performed onsite and/or offsite locations) set forth in this document. City of Monterey Park acknowledges that WCT/SimpliVity's ability to perform the services and any financial estimate related thereto depends upon the project assumptions discussed. If City of Monterey Park fails to provide the requisite cooperation on a timely basis, WCT/SimpliVity shall be relieved of any schedule or milestone commitments associated with the services.

Notwithstanding anything in the Agreement or this document to the contrary, City of Monterey Park agrees to assume full responsibility of having a backup of its data and acknowledges and agrees that WCT/SimpliVity is not responsible for any loss of, damage to, loss or access to or unrecoverable data in connection with the Services.



West Coast Technology

Request for Quote No. 819

SECTION 4
WORK PLAN – Continued

- Provide WCT/SimpliVity with reasonable access to City of Monterey's functional, technical and business staff as necessary for WCT/SimpliVity to perform services.
- Assign a primary contact and point of authorization as the city's project manager. The single point of contact will be responsible for issue resolution, activity scheduling, and information collection and dissemination. The Project Sponsor is responsible to ensure compliance with the city's obligations.
- Provide WCT/SimpliVity onsite and offsite personnel with access to the city's systems and networks (including without limitation, remote systems and networks access) , current processes and procedures, workflow diagrams, architectural designs, (visio or equivalent) and on-site resource personnel who will participate in the functional overview.
- Supply a list of all of the city's provided hardware to be used in the implementation to the WCT/SimpliVity team to allow WCT/SimpliVity to verify the equipment conforms to the WCT/SimpliVity support Matrix and applicable compatibility matrixes.
- Ensure all required site preparations have been successfully met for any new non-WCT/SimpliVity system components. City of Monterey Park will ensure its facilities (or facilities provided through a third-party) are capable of accepting and supporting any new products ordered from WCT before the project start date. This includes but not limited to, adequate HVAC, power, floor space, security, etc.
- Make appropriate system maintenance windows available for WCT/SimpliVity (or authorized agents) as needed to prepare equipment.
- Provide (as required) implementation of communications and infrastructure and components
- Provide technical support for implementation teams, all vendors, and third parties as necessary.
- Assume responsibility for all network connectivity, performance and configuration issues.
- Identify the current operating system patch set level required for this engagement, and install any recommended patch set(s) prior to the engagement commencement.
- Ensure that adequate backup and restore process exists and is operational.
- Obtain and provide, at its own cost and expense, all third party licenses and maintenance agreements necessary for WCT/SimpliVity to complete the project.



West Coast Technology

Request for Quote No. 819

SECTION 5 PROJECT SCHEDULE

Estimated delivery of SimpliVity system approximately four (4) weeks from receipt of order

The following provides information on the Deployment Process:

- Pre-deployment meeting
- Pre-flight review
- Rack and stack system
- Pre-deployment readiness checks

At the completion of final pre-deployment verification by Remote Services the deployment phase will be initiated.

Time-frame for installation and knowledge transfer with SimpliVity nodes up and running is estimated to be to two (2) weeks.

Once all nodes have successfully been deployed and post-deployment checklist is completed the post-deployment phase will consist of:

- Post deployment checks
- Functional review with customer
- Best practices review
- Capacity balance FCO will be opened as needed
- Confirmation of successful deployment is emailed and customer to acknowledge and sign-off.

Upon completion of the SimpliVity nodes and ready to "go-live" data migration assistance will be provided for a period of not to exceed forty (40) hours.

It is estimated that the project from start to completion of installation will require approximately 1 week or less. Migration of data assistance will be no more than 40 hours commencing at the completion of installation and will be invoiced in hourly rate as quoted.



West Coast Technology

Request for Quote No. 819

**SECTION 6
CONFLICTS OF INTEREST**

Based on information collected and discussions with the City of Monterey Park WCT/SimpliVity does not see or anticipate any conflicts of interest.



West Coast Technology

Request for Quote No. 819

**SECTION 7
INSURANCE**

All insurance requirements are met, refer to Certificate of Liability Insurance form included in this section



Policy Number:

Date Entered: 03/29/2016

CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
10/21/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER SHORES INSURANCE AGENCY, INC. 23651 Birtcher Dr Lake Forest, CA 92630	CONTACT NAME: CAL SHORES	
	PHONE (A/C, No, Ext): (949) 855-0112 FAX (A/C, No): (949) 855-1828	
INSURED PACIFIC ALLIANCE CAPITAL, INC dba: WEST COAST TECHNOLOGY (WCT) 27141 ALISO CREEK ROAD # 215 ALISO VIEJO, CA 92656	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: CNA INSURANCE	20427
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:		2090688096	6/20/2016	6/20/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$1,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 Deductible \$0
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☒ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS		2090688096	6/20/2016	6/20/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Deductible \$0
	UMBRELLA LIAB EXCESS LIAB ☐ OCCUR ☐ CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N N/A					☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Property		2090688096	6/20/2016	6/20/2017	DED. 500.00 50,000
A	Professional Liab		2090688096	6/20/2016	6/20/2017	DED. 10,000 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
30 DAYS NOTICE IN THE EVENT OF CANCELLATION AND 10 DAYS NOTICE FOR NON PAYMENT OF PREMIUM
All certificate holders are additional insureds

CERTIFICATE HOLDER

City of Monterey Park

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cal Shores

© 1988-2014 ACORD CORPORATION. All rights reserved.

ACORD 25 (2014/01)

The ACORD name and logo are registered marks of ACORD

Produced using Forms Boss Plus software. www.FormsBoss.com; Impressive Publishing 800-208-1977



West Coast Technology

Request for Quote No. 819

**SECTION 8
SIGNATURES**

Proposal cost included in this section is hereby authorized and binding according to the requirements of the Request for Quote. The proposal will be valid for 90 days.

Signed by:



Rick Crane
Pacific Alliance Capital, Inc.
Dba West Coast Technology
C.E.O.

dated: October 26, 2016



West Coast Technology

Request for Quote No. 819

SIMPLIVITY OMNISTACK 3650 HYPERCONVERGED SYSTEM

QUOTATION WCTQ13501-A



West Coast Technology

WCT
27141 Aliso Creek Rd.
Suite #215
Aliso Viejo, CA 92656
Ph: (949) 360 - 9048
Fx: (949) 360 - 9037

Sold To: City of Monterey Park
Tim Shay
320 W. Newmark Ave.
Monterey Park, CA 91754

Phone:
E-mail: tshay@montereypark.ca.gov

QUOTE

Date	Quote #
10/26/2016	WCTQ13501-A

Terms	Sales Rep
NET30	Rick Crane

Part #	Qty	Description	List Price	Unit Price	Ext. Price
--------	-----	-------------	------------	------------	------------

STORAGE AREA NETWORK REPLACEMENT (SAN) SIMPLIVITY HYPERCONVERGED SYSTEM RESPONSE TO RFP No. 819

SIMPLIVITY OMNISTACK 3650 SOLUTION

8871K4U	3	Lenovo System x3650	\$3,379.00	\$3,359.00	\$10,077.00
00YJ199	3	SP Xeon E5-2640 2.4GHz 2133MHz 90W	\$1,425.00	\$1,425.00	\$4,275.00
46W0833	45	SM 32GB PC4-19200 DDR4 2400MHz (2Rx4)	\$799.00	\$231.00	\$10,395.00
00FK658	3	System x3650 M5 Rear 2x 2.5"; HDD Kit	\$379.00	\$256.00	\$768.00
00FK661	6	System x3650 M5 Plus 8x 2.5"; HS HDD Ass	\$659.00	\$367.00	\$2,202.00
00ML706	3	MECH SD Media Adapter w/ 2 blank media	\$299.00	\$132.00	\$396.00
00WG685	6	HDD 300GB 10K 12Gbps SAS 2.5" G3HS HDD	\$309.00	\$156.00	\$936.00
00YC529	12	SSD 480GB 2.5" SATA M500DC Mainstream	\$1,269.00	\$771.00	\$9,252.00
00AJ141	60	IBM 1TB 7.2K 6Gbps NL SATA 2.5in G3HS HDD	\$509.00	\$283.00	\$16,980.00
46C9114	3	ServeRAID M1215 SAS/SATA Controller for IBM System x	\$219.00	\$158.00	\$474.00
47C8664	3	ServeRAID M5200 Series 2GB Flash/RAID 5 Upgrade for IBM Systems	\$575.00	\$430.00	\$1,290.00
47C8706	3	ServeRAID M5200 Series RAID 6 Upgrade for IBM Systems-FoD	\$49.00	\$49.00	\$147.00
47C8710	3	ServeRAID M5200 Series Performance Accelerator for IBM Systems-FoD	\$49.00	\$41.00	\$123.00
00KA498	3	MECH PCIe Riser 2x8 FH/FL+1x8 FH/HL	\$89.00	\$51.00	\$153.00
49Y7960	3	Intel x520 Dual Port 10GbE SFP+ Adapter for IBM System x	\$699.00	\$258.00	\$774.00
00FK936	3	System x 900W High Efficiency Platinum A	\$399.00	\$140.00	\$420.00



West Coast Technology

WCT
27141 Aliso Creek Rd.
Suite #215
Aliso Viejo, CA 92656
Ph: (949) 360 - 9048
Fx: (949) 360 - 9037

Sold To: City of Monterey Park
Tim Shay
320 W. Newmark Ave.
Monterey Park, CA 91754

Phone:
E-mail: tshay@montereypark.ca.gov

QUOTE

Date	Quote #
10/26/2016	WCTQ13501-A

Terms	Sales Rep
NET30	Rick Crane

Part #	Qty	Description	List Price	Unit Price	Ext. Price
--------	-----	-------------	------------	------------	------------

STORAGE AREA NETWORK REPLACEMENT (SAN) SIMPLIVITY HYPERCONVERGED SYSTEM RESPONSE TO RFP No. 819

SIMPLIVITY OMNISTACK SOLUTION - CONTINUATION

00YD071	3	MECH System x3650 M5 EIA L - VGA	\$29.00	\$29.00	\$87.00
90Y3901	3	IBM Integrated Management Module Advanced Upgrade	\$299.00	\$156.00	\$468.00
00FK622	3	System x Enterprise 2U Cable Management	\$29.00	\$25.00	\$75.00
660-000008	3	Omnistack Card Kit	\$0.00	\$0.00	\$0.00
OS-L-X3650M5-M2-10C	3	OmniStack for Lenovo X3650M5 20x1TB HDD, 4x480GB SSD, 2x10 core CPU	\$47,940.00	\$23,395.00	\$70,185.00
90Y9433	6	5m IBM Passive DAC SFP+ Cable	\$259.00	\$82.00	\$492.00

ONSITE INSTALLATION

SPLVTINT	3	Simplivity Solution Integration	\$3,000.00	\$2,000.00	\$6,000.00
----------	---	---------------------------------	------------	------------	------------

3 YEAR SUPPORT

01GX546	3	Warranty 3 Year Tech Inst 24x7x4	\$790.00	\$766.00	\$2,298.00
OS-SUPPORT-M2-10C-T 23	3	3 Year Business Critical Support for OmniStack M2-10C	\$23,300.00	\$11,371.00	\$34,113.00
SVC-DEPLOY-PER-STAC K	3	SimpliVity fulfilled remote software deployment for a single OmniStack	\$1,500.00	\$1,281.00	\$3,843.00

Quantity must match product quantity

*** WCT IS NOT RESPONSIBLE NOR CAN THEY BE HELD LIABLE FOR ERRORS OR OMISSIONS MADE IN THIS QUOTE ***

NOTE:

- 1) Items labeled **OPTIONAL** are **NOT INCLUDED**
- 2) Sales Tax and Freight (If applicable) are **NOT INCLUDED**

SubTotal \$176,223.00

TOTAL \$176,223.00



West Coast Technology

Request for Quote No. 819

VMWARE LICENSING

OPTION 1 – SIMPLIVITY RECOMMENDED REQUIREMENT

QUOTATION WCTQ13651



West Coast Technology

WCT
27141 Aliso Creek Rd.
Suite #215
Aliso Viejo, CA 92656
Ph: (949) 360 - 9048
Fx: (949) 360 - 9037

Sold To: City of Monterey Park
Tim Shay
320 W. Newmark Ave.
Monterey Park, CA 91754

Phone:
E-mail:

QUOTE

Date	Quote #
10/26/2016	WCTQ13651

Terms	Sales Rep
NET30	Carmen Armendariz

Part #	Qty	Description	List Price	Unit Price	Ext. Price
--------	-----	-------------	------------	------------	------------

VMWARE LICENSES REQUIRED BY SIMPLIVITY VCENTER STANDARD AND VSPHERE STANDARD REFERENCE RFQ 819

VS6-STD-C	6	VMware VSphere 6 Standard for 1 Processor	\$995.00	\$905.00	\$5,430.00
VCS6-STD-C	2	VMware VCenter Server 6 Standard for VSphere 6 (per instance)	\$5,995.00	\$5,447.00	\$10,894.00

THREE (3) YEAR SUPPORT

VS6-STD-3P-SSS-C	1	Production Support Subscription VMware VSphere 6 Standard for 1 Processor for 3 years	\$852.00	\$820.00	\$820.00
VS6-STD-3P-SSS-C	1	Production Support Subscription VMware VCenter Server 6 Standard for VSphere 6 (per Instance) for three (3) years	\$3,957.36	\$3,805.00	\$3,805.00

*** WCT IS NOT RESPONSIBLE NOR CAN THEY BE HELD LIABLE FOR ERRORS OR OMISSIONS MADE IN THIS QUOTE ***

NOTE:

- 1) Items labeled **OPTIONAL** are **NOT INCLUDED**
- 2) Sales Tax and Freight (If applicable) are **NOT INCLUDED**

SubTotal \$20,949.00

TOTAL \$20,949.00



West Coast Technology

Request for Quote No. 819

VMWARE LICENSING

**OPTION 2
CUSTOMER REQUESTED**

QUOTATION WCTQ13653



West Coast Technology

WCT
27141 Aliso Creek Rd.
Suite #215
Aliso Viejo, CA 92656
Ph: (949) 360 - 9048
Fx: (949) 360 - 9037

Sold To: City of Monterey Park
Tim Shay
320 W. Newmark Ave.
Monterey Park, CA 91754

Phone:
E-mail:

QUOTE

Date	Quote #
10/26/2016	WCTQ13653

Terms	Sales Rep
NET30	Carmen Armendariz

Part #	Qty	Description	List Price	Unit Price	Ext. Price
--------	-----	-------------	------------	------------	------------

VMWARE LICENSES REQUESTED BY CITY OF MONTEREY PARK VSPHERE 6 WITH OPERATIONS MANAGER AND VCENTER SERVER 6 STANDARD

VMWARE LICENSE

VS6-OEPL-C	6	VMware VSphere 6 with Operations Management Enterprise Plus for 1 Processor	\$4,395.00	\$3,855.00	\$23,130.00
VCS6-STD-C	1	VMware VCenter Server 6 Standard for VSphere 6 (per instance)	\$5,995.00	\$5,447.00	\$5,447.00

THREE (3) YEAR SUPPORT

VS6-OEPL-3P-SSS-C	6	Production Support Subscription VMware VSphere6 with Operations Management Enterprise Plus for 3 Years	\$2,901.00	\$2,789.00	\$16,734.00
VCS6-STD-3P-SSS-C	1	Production Support Subscription VMware VCenter Server 6 Standard for VSphere 6 (per Instance) for 3 years	\$3,957.00	\$3,804.00	\$3,804.00

*** WCT IS NOT RESPONSIBLE NOR CAN THEY BE HELD LIABLE FOR ERRORS OR OMISSIONS MADE IN THIS QUOTE ***

NOTE:

- 1) Items labeled OPTIONAL are NOT INCLUDED
- 2) Sales Tax and Freight (If applicable) are NOT INCLUDED

SubTotal \$49,115.00

TOTAL \$49,115.00



West Coast Technology

Request for Quote No. 819

PROFESSIONAL SERVICES

OPTION 1 - ONSITE

QUOTATION WCTQ13654



West Coast Technology

WCT
27141 Aliso Creek Rd.
Suite #215
Aliso Viejo, CA 92656
Ph: (949) 360 - 9048
Fx: (949) 360 - 9037

QUOTE

Sold To: City of Monterey Park
Tim Shay
320 W. Newmark Ave.
Monterey Park, CA 91754

Phone: (626)307-1208
E-mail:

Date	Quote #
10/26/2016	WCTQ13654

Terms	Sales Rep
NET30	Carmen Armendariz

Part #	Qty	Description	List Price	Unit Price	Ext. Price
--------	-----	-------------	------------	------------	------------

PROFESSIONAL SERVICES FOR DATA MIGRATION (ONSITE)

REFERENCE: RFQ 819

PROFESSIONAL SERVICES

PS-MIG	40	Professional Services - Assistance with Data Migration Billed as hourly rate (not to exceed 40 hours)	\$250.00	\$250.00	\$10,000.00
--------	----	--	----------	----------	-------------

*** WCT IS NOT RESPONSIBLE NOR CAN THEY BE HELD LIABLE FOR ERRORS OR OMISSIONS MADE IN THIS QUOTE ***

NOTE:

1) Items labeled OPTIONAL are NOT INCLUDED

2) Sales Tax and Freight (If applicable) are NOT INCLUDED

SubTotal	\$10,000.00
----------	-------------

TOTAL	\$10,000.00
--------------	--------------------



West Coast Technology

Request for Quote No. 819

PROFESSIONAL SERVICES

OPTION 1 – REMOTE ASSISTANCE

QUOTATION WCTQ13655



West Coast Technology

WCT
27141 Aliso Creek Rd.
Suite #215
Aliso Viejo, CA 92656
Ph: (949) 360 - 9048
Fx: (949) 360 - 9037

QUOTE

Sold To: City of Monterey Park
Tim Shay
320 W. Newmark Ave.
Monterey Park, CA 91754

Phone: (626)307-1208
E-mail:

Date	Quote #
10/26/2016	WCTQ13655

Terms	Sales Rep
NET30	Carmen Armendariz

Part #	Qty	Description	List Price	Unit Price	Ext. Price
--------	-----	-------------	------------	------------	------------

PROFESSIONAL SERVICES FOR DATA MIGRATION (REMOTE ASSISTANCE) REFERENCE: RFQ 819

PROFESSIONAL SERVICES

PS-MIG-R	40	Professional Services - Assistance with Data Migration Billed as hourly rate (not to exceed 40 hours)	\$200.00	\$200.00	\$8,000.00
----------	----	--	----------	----------	------------

*** WCT IS NOT RESPONSIBLE NOR CAN THEY BE HELD LIABLE FOR ERRORS OR OMISSIONS MADE IN THIS QUOTE ***

NOTE:

- 1) Items labeled OPTIONAL are NOT INCLUDED
- 2) Sales Tax and Freight (If applicable) are NOT INCLUDED

SubTotal \$8,000.00

TOTAL \$8,000.00



West Coast Technology

Request for Quote No. 819

**SECTION 9
SAMPLE BILLING**

Refer to the sample invoice that will be submitted for payment in this section.



West Coast Technology

Invoice

SEND PAYMENT TO:

27141 Aliso Creek Rd., Suite 215
Aliso Viejo, CA 92656
Ph: 949-360-9048
Fx: 949-360-9037

Invoice Number: 00102116-IN
Invoice Date: 10/21/2016
Order Number: 00102116
Order Date: 10/21/2016
Salesperson: MPC
Customer Number: 00-CIT1208

Sold To:

City of Monterey Park
Knight Communications
320 W. Newmark Ave.
Attn: Jason Sam
Monterey Park, CA 91754

Ship To:

City of Monterey Park
Knight Communications
320 W. Newmark Ave.
Attn: Jason Sam
Monterey Park, CA 91754

Confirm To:

Customer P.O.	Ship VIA	F.O.B.	Terms
WCTQ13501-A	FREIGHT		Net 30 Days

Item Number / Description	Unit	Ordered	Shipped	Back Ordered	Price	Amount
SIM8871K4U SimpliVity - Lenovo System x3650	EACH	3	3	0	3,359.00	10,077.00

THIS IS JUST A SAMPLE INVOICE OF THE FIRST LINE ITEM ON THE QUOTE

NOTE: Overdue invoices are subject to a recurring charge of 1.5% per month of the total invoice amount as an interest charge starting on the 60th day from the invoice date.

RMA's are subject to the terms set forth by WCT. Please contact WCT for details.

Net Invoice: 10,077.00
Freight: 0.00
Sales Tax: 0.00
Invoice Total: 10,077.00



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-F.

TO: The Honorable Mayor and City Council
FROM: Dan Costley, Recreation and Community Services Director
SUBJECT: Review of Pilot Program – Dial A Ride Supplemental Services

RECOMMENDATION:

It is recommended that City Council:

1. Authorize the City Manager to continue the Dial A Ride supplemental service program that provides transportation services to resident senior citizens and handicapped individuals, based on the results of the pilot program authorized by the City Council in March 2015; and
2. Authorize to advertise Requests for Proposals to taxi companies and ride sharing companies (such as Lyft and Uber) that can provide service to participants 24 hours a day, seven days a week, with the participants paying one dollar a ride and the City paying the balance, not to exceed \$10,000 for the remainder of the fiscal year (Aid to Private Agencies account 0109-801-6511-41200 – Prop A funds), with the program subsequently budgeted in 2017-2018; and
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On March 4, 2015, the City Council authorized the City Manager to execute a contract with Fiesta Taxi to provide a pilot program to provide supplemental transportation service for Dial A Ride participants, not to exceed \$10,000 from the Aid to Private Agencies account. The service provides transportation within the City and to selected medical facilities in the area to eligible participants 24 hours a day, seven days a week, at a cost of one dollar to the participant, with the City paying the balance, which averages around \$10 per trip. Participants were initially given a packet of ten ride vouchers at the start of the pilot program to ensure that everyone who wished to utilize the program would have the opportunity. Once the program started and the demand was very limited, those participants who wished to get more vouchers were accommodated.

As noted, the program has had a relatively small number of participants utilize the service, for a variety of reasons (based on informal discussions with Dial A Ride participants):

- Taxi service was unreliable/did not have enough vehicles
- Taxi drivers did not understand the voucher system at the start of the pilot program
- Don't go out nights and weekends
- Have other ways to get rides on nights and weekends (family/friends)
- The core Dial A Ride program handles their needs
- Paying a dollar is an issue
- Participants don't like taxis

The participants who have used it have begun to rely on it. It also provides a 'safety net' for unanticipated transportation needs that could come up at any time; because of this, staff is recommending the program be continued on a permanent basis, with service provided by a vendor who can provide reliable, quality customer service. Once the program is permanent and more advertising & promotion can be done, the number of participants should increase, though there is not a downside in having the service for a small number of participants.

Once there is competition for this contract, there should be better service for the residents.

BACKGROUND:

Access to public transportation is a vital service for many senior citizens – it gives them the opportunity to make medical appointments, go shopping, socialize, and pursue recreation activities, which in turn allows them to lead a healthy, independent life for a longer period of time. Increasing the hours to access transportation will improve the quality of life by providing flexibility in scheduling these opportunities.

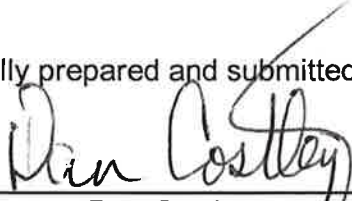
CEQA:

Taking the recommended action would not result in a potential for resulting in a direct or reasonably indirect physical change in the environment and, accordingly, does not qualify as a "project" under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") or CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*; see Cal. Code Regs. tit. 14, §§ 15061(b)(3), 15378). Even if the award of contract were to qualify as a project, it would be categorically exempt as a Class 1 or Class 5 project since, at best, it would constitute a minor alteration of existing public structures involving no expansion of use; or a minor alteration in land use limitations (see Cal. Code Regs. tit. 14, §§ 15301, 15305).

FISCAL IMPACT:

\$10,000 from the Community Transportation division budgeted funds – (Aid to Private Agencies – #0109-801-6511-41200 [Prop A funds]) currently used for the Tap Card subsidy. The account should still remain under the total budgeted amount for this fiscal year.

Respectfully prepared and submitted by:



Dan Costley
Recreation and Community
Services Director

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT 1: DIAL A RIDE INFORMATION

ATTACHMENT 1: DIAL A RIDE INFORMATION

Welcome to Dial-A-Ride.
The City of Monterey Park is pleased to be able to offer you this excellent service free of charge, and we hope it helps you with your transportation needs.

MEDICAL APPOINTMENTS HAVE FIRST PRIORITY.

The free Dial-A-Ride service is provided for residents 55 years and older for transportation within the City of Monterey Park, except for medical needs, and then into adjacent communities only (see back of page). This service is offered Monday through Friday, 8:30 a.m. – 4:00 p.m. The Reservations Desk is open from 8:00 a.m. to 4:00 p.m. To make a reservation, call the Dispatcher at (626) 307-1396.

The following rules apply:

1. This service is for individuals or group transportation, as needed, and is available by appointment only. No children or pets are allowed on the Dial-A-Ride. Service Animals (such as [but not limited to] seeing eye dogs) may accompany a participant on the bus, as long as the participant has complete control of the animal throughout the trip. Another adult may accompany a handicapped senior who needs assistance. Ride share transportation system is utilized by the city.
2. Medical related rides may be scheduled one week in advance. Try to make your medical appointment early in the day as Dial-A-Ride will not be able to take you home after 4:00 p.m. The driver cannot leave his/her vehicle to assist passenger into the medical facility. Return trips are scheduled by calling the Dispatcher after the senior has completed his/her business. Since the return trip cannot be scheduled in advance, there may be some waiting time for return pick-up.
3. Non-medical rides may be scheduled no earlier than three (3) days in advance.
4. Appointment times are approximate. However, if the Dial-A-Ride does not arrive within ten (10) minutes of the scheduled time, the senior should call the Dispatcher. If unable to keep an appointment, the senior must call the Dial-A-Ride Dispatcher and cancel.
5. Senior should be ready ten (10) minutes before the scheduled appointment time. If the senior is not ready at the scheduled pick-up time, the drive will not wait and due to the heavy booking will be unable to return a second time. This applies to both the initial and return pick-up.
6. A senior can only have one (1) pick-up and return trip per day. Multiple trips on a single day are not allowed.
7. All passengers, including the handicapped, must be at the street level. Drivers may not lift passengers with or without wheel chairs up or down stairs/steps.
8. Driver cannot enter private homes or extended driveways. All seniors should wait for the Dial-A-Ride on the sidewalk.
9. Driver will assist seniors with no more than 8 packages. The maximum weight for any package is 20 pounds.
10. Please take any necessary medications or a snack with you, in case of a possible delayed waiting time for pick up.

IF YOU HAVE ANY PROBLEMS WITH DIAL-A-RIDE, PLEASE CALL (626) 307-1396.



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-G.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
SUBJECT: Public Works Corporate Yard Locker Room and Langley Center Restroom Project – Award of Contract

RECOMMENDATION:

It is recommended that the City Council consider:

1. Waiving a minor irregularity – although R Dependable Construction, Inc., did not have the bid proposal properly notarized, staff has determined this is a minor irregularity that can be waived, in accordance with applicable law;
2. Authorizing the City Manager to execute a public works contract, in a form approved by the City Attorney, with R Dependable Construction, Inc., in the amount of \$218,380.00 for the Public Works Corporate Yard Locker Room and Langley Center Restroom Project (Spec. 861);
3. Authorizing the Interim Director of Public Works to approve change orders up to \$21,838.00 (up to 10% of the construction contract amount) for this project; and
4. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Pursuant to the California Environmental Quality Act (CEQA) (Public Resources Code §§ 21000, *et seq.*) and CEQA Guidelines (California Code of Regulations, Title 14, §§ 15000, *et seq.*), the City conducted an environmental assessment. Based on the environmental assessment, the project was determined to be categorically exempt pursuant to CEQA Guidelines § 15301 (Existing Facilities).

EXECUTIVE SUMMARY:

March 16, 2016 City Council meeting, the Council adopted a resolution authorizing advertisement of the Langley Center Restroom Project.

August 3, 2016 City Council meeting, the Council adopted a resolution authorizing advertisement of the Public Works Corporate Yard Locker Room Remodel Project.

August 17, 2016 City Council meeting, the Council adopted a resolution rejecting all bids for the Langley Center Restroom Project and authorizing an addendum to the Public Works Corporate Yard Locker Room Remodel Project to include Langley Center

Restroom Project. Prior to rejection of all bids, Langley Center Restroom Project was advertised in the locally adjudicated newspapers and on 10 different electronic bid boards, with 27 companies receiving bid packages – after not receiving any bids in the first two public advertisements for Langley Center Restroom Project, 2 companies submitted bids on the project. Unfortunately, the apparent low bidder was non-responsive because it did not have the required California contractor's license to complete the project. The only responsive bid was well above the engineer's estimate for the project. Due to the similar nature of work required by both projects, staff recommended combining the Public Works Corporate Yard Locker Room Remodel Project and Langley Center Restroom Project to capitalize on the economies of scale and provide a more efficient way to manage both projects.

December 7, 2016, Staff opened the bids and received three bids; apparent low bid is submitted by R Dependable Construction, Inc., in the amount of \$218,380.00.

Staff has completed its review of bids, and is recommending the contract to be awarded to R Dependable Construction, Inc., in the amount of \$218,380.00.

BACKGROUND:

The overall Project includes improvements to the Public Works Corporate Yard Locker Room area, including shower facilities. The locker room is used by staff from the Public Works Maintenance and Parks Divisions and includes streets, sewer, traffic, building, fleet, and parks maintenance operations. The facilities do not meet current Americans with Disabilities Act (ADA) and Title 24 (energy efficiency) requirements. The improvements include new lockers, showers, toilets and urinals, and will incorporate modern energy and water conservation features.

The Project also includes ADA accessibility improvements at Langley Senior Center Restrooms (men and women restrooms) including new partitions, toilets, fixtures and related improvements. The new urinals, toilets and improvements to onsite drainage with a new floor drain will further enhance cleanliness by limiting bacteria build up on the floor and in grouted areas. New urinals and toilets will save over 50% on water usage. Installing new hand dryers will drastically save on the annual use of paper products. The addition of automatic, accessible doors will provide easier access to seniors entering and exiting the facility. New stalls, mirrors, floor and wall tiles will also improve the aesthetics.

The bid package for the Public Works Corporate Yard Locker Room and Langley Center Restroom Project was advertised to over fifty contractors and ten electronic bid/plan rooms that advertise these types of construction projects, with three bids received; the bidders are listed below:

Rank	Bidder	Amount
1	R Dependable Construction, Inc.	\$218,380.00
2	CEM Construction	\$226,850.00

3	Caltech Corporation	\$315,000.00
---	---------------------	--------------

The engineer's estimate for the project is \$220,000.00

The lowest responsive bid was submitted by R Dependable Construction, Inc. in the amount of \$218,380.00. Staff has conducted a bid analysis, and verified contractor's licensing, Department of Industrial Relations (DIR) registration, state and federal department files, and references of R Dependable Construction, Inc. Staff found R Dependable Construction, Inc. to be the lowest responsive bidder. The Bid Package submitted by R Dependable Construction, Inc. and the bid analysis completed by staff are attached.

FISCAL IMPACT:

The cost of this agreement is \$218,380.00. Adding a 10% contingency of \$21,838 to R Dependable Construction's bid for any unforeseen construction changes, the estimated total project cost is \$240,218.00.

The FY 2016-2017 Budget includes \$242,000 for the Project in Community Capital Improvements as Langley Center Enhancements account 0010-801-5004-91746 and City Yard Locker Room/Restrooms accounts 0010/0042/0060-801-5002-96069.

Respectfully submitted by:


 Tito Haes
 Interim Director of Public Works

Approved by:


 Ron Bow
 Interim City Manager

Reviewed by:


 Karl H. Berger
 Assistant City Attorney

ATTACHMENTS:

1. R Dependable Construction, Inc. Bid
2. Bid Analysis

ATTACHMENT1
R Dependable Construction, Inc. Bid

SECTION C. BIDDERS PROPOSAL
(Entire section C shall be submitted with the bid)

BIDDER'S NAME: R DEPENDABLE CONST INC

In accordance with the City's Notice Inviting Sealed Bids, the undersigned BIDDER, hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above stated project as set forth in the Plans, Specifications, and contract documents therefore, and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work site, Plans, Specifications, Instructions to Bidders, and all other contract documents. If this proposal is accepted for award, BIDDER understands that failure to enter into a contract in the manner and time prescribed will result in forfeiture to the City of Monterey Park of the guarantee accompanying this proposal.

BIDDER understands that a bid is required for the entire work. The contract will be awarded on the prices shown on the bid schedule. It is agreed that the unit and/or lump sum prices bid include all appurtenant expenses, taxes, royalties and fees. In the case of discrepancies in the amounts of bid, unit prices shall govern over extended amount, and words shall govern over figures.

If awarded the Contract, the undersigned further agrees that in the event of the BIDDER'S default in executing the required contract and filing the necessary bonds and insurance certificates within ten working days after the date of the City's notice of award of contract to the BIDDER, the proceeds of the guarantee accompanying this bid shall become the property of the City and this bid and the acceptance hereof may, at the City's option, be considered null and void.

BID SCHEDULE

To the Monterey Park's City Council, herein called the "Council".

Pursuant to and in compliance with your Notice Inviting Bids and the other documents relating thereto, the undersigned bidder, having familiarized himself with the work, and with the terms of the contract, the local conditions affecting the performance of the contract, and the cost of the work at the place where the work is done, and with the drawings and specifications and other contract documents, hereby proposes and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all applicable taxes, utility and transportation services necessary to perform the contract and complete in a workmanlike manner, all in strict conformity with the Contract Documents on file at the office of the City Clerk of said City, per the following bid schedule:

City of Monterey Park

BID SCHEDULE					
For PUBLIC WORKS CORPORATE YARD LOCKER ROOM AND LANGLEY CENTER RESTROOM PROJECT, Specification No. 861					
Bid Schedule A - Public Works Corporate Yard Locker Room					
No.	Bid Item Description	Quantity	Unit	Unit Bid	Total Bid
A.1	Demolition	1	LS	\$ 9,100.00	\$ 9,100.00
A.2	Reinforcing Steel	1	LS	\$ 3,100.00	\$ 3,100.00
A.3	Concrete	1	LS	\$ 8,100.00	\$ 8,100.00
A.4	Rough Carpentry	1	LS	\$ 4,100.00	\$ 4,100.00
A.5	Doors	1	LS	\$ 3,900.00	\$ 3,900.00
A.6	Framing & Drywall	1	LS	\$ 12,500.00	\$ 12,500.00
A.7	Tile	1	LS	\$ 15,100.00	\$ 15,100.00
A.8	Special Flooring	1	LS	\$ 13,100.00	\$ 13,100.00
A.9	Painting	1	LS	\$ 3,600.00	\$ 3,600.00
A.10	Specialties	1	LS	\$ 10,100.00	\$ 10,100.00
A.11	Toilet Specialties	1	LS	\$ 6,100.00	\$ 6,100.00
A.12	Signage	1	LS	\$ 2,300.00	\$ 2,300.00
A.13	Plumbing	1	LS	\$ 17,100.00	\$ 17,100.00
A.14	HVAC	1	LS	\$ 3,100.00	\$ 3,100.00
A.15	Electrical	1	LS	\$ 4,600.00	\$ 4,600.00
TOTAL BID SCHEDULE A					\$ 115,900.00

City of Monterey Park

BID SCHEDULE					
For PUBLIC WORKS CORPORATE YARD LOCKER ROOM AND LANGLEY CENTER RESTROOM PROJECT, Specification No. 861					
Bid Schedule B - Langley Center Restroom					
No.	Bid Item Description	Quantity	LS	Unit Bid	Total Bid
B.1	REMOVE EXISTING (4 EA) SINK STRAINERS. FURNISH AND INSTALL (4 EA) CHICAGO 327 XCP SINK STRAINERS OR CITY APPROVED EQUAL.	4	EA	\$ <u>375.00</u>	\$ <u>1,500.00</u>
B.2	REMOVE EXISTING (4 EA) FAUCETS. FURNISH AND INSTALL (4 EA) CHICAGO HTYRNIC TRADITIONAL FAUCETS, MODEL 116.101.AB.1 OR CITY APPROVED EQUAL.	4	EA	\$ <u>875.00</u>	\$ <u>3,500.00</u>
B.3	REMOVE EXISTING (3 EA) MIRRORS. FURNISH AND INSTALL (3 EA) BOBRICK B-290 2448 GLASS MIRROR WITH STAINLESS STEEL ANGLE FRAME OR CITY APPROVED EQUAL.	3	EA	\$ <u>630</u>	\$ <u>1,890.00</u>
B.4	FURNISH AND INSTALL (5 EA) DYSON AIRBLADE, MODEL DB-AB- 14-GRAY, AUTOMATIC AIRBLADE HAND DRYER OR CITY APPROVED EQUAL.	5	EA	\$ <u>2,040.00</u>	\$ <u>10,200.00</u>
B.5	REMOVE EXISTING (2 EA) URINALS. FURNISH AND INSTALL (2 EA) AMERICAN STANDARD, MODEL 6400.014, STALLBROOK 1.0 GPF URINALS INCLUDING MCGUIRE #1233 STRAINER OR CITY APPROVED EQUAL. COLOR SHALL BE WHITE.	2	EA	\$ <u>1,450.00</u>	\$ <u>2,900.00</u>
B.6	REMOVE EXISTING (2 EA) URINAL FLUSHERS. FURNISH AND INSTALL (2 EA) SLOAN SOLIS 8180 SENSOR ACTIVATED SOLAR POWERED FLUSHOMETER 1.0 GPF OR CITY APPROVED EQUAL.	2	EA	\$ <u>1,200.00</u>	\$ <u>2,400.00</u>
B.7	IDENTIFY AND INTERCEPT MAIN SEWER LINE BELOW GROUND. FURNISH AND INSTALL (2 EA) JR SMITH 2005Y (B) FLOOR DRAIN SQUARE TOP INCLUDING FLAPPER TYPE BACKWATER VALVE -V AND TRAP PRIMER CONNECTION -P050 1/2" (13) & - P075 3/4" (19) OR CITY APPROVED EQUAL.	1	LS	\$ <u>2,500.00</u>	\$ <u>2,500.00</u>
B.8	REMOVE EXISTING (1 EA) URINALS PARTITION. FURNISH AND INSTALL (1 EA) BOBRICK 1095 SERIES WALL HUNG WITH 42" SCREEN STAINLESS STEEL URINALS PARTITION OR CITY APPROVED EQUAL.	1	LS	\$ <u>1,700.00</u>	\$ <u>1,700.00</u>

BID SCHEDULE For PUBLIC WORKS CORPORATE YARD LOCKER ROOM AND LANGLEY CENTER RESTROOM PROJECT, Specification No. 861					
Bid Schedule B - Langley Center Restroom					
No.	Bid Item Description	Quantity	LS	Unit Bid	Total Bid
B.9	REMOVE EXISTING (3 EA) WALL MOUNTED TOILET SYSTEM INCLUDING ALL APPURTENANCES. FURNISH AND INSTALL (3 EA) AMERICAN STANDARD, MODEL 3351.528 WALL MOUNT AFWALL 1.28 GPF AND SELECTRONIC FLUSH VALVE INCLUDING AMERICAN STANDARD #5905.100 EXTRA HEAVY DUTY OPEN FRONT LESS COVER OR CITY APPROVED EQUAL. COLOR SHALL BE WHITE.	3 EA		\$ <u>1,500.00</u>	\$ <u>4,500.00</u>
B.10	REMOVE EXISTING (5 EA) FLOOR MOUNTED TOILET SYSTEM INCLUDING ALL APPURTENANCES. FURNISH AND INSTALL (5 EA) AMERICAN STANDARD, MODEL 3451.528 FLOOR MOUNT AFWALL 1.28 GPF AND SELECTRONIC FLUSH VALVE INCLUDING AMERICAN STANDARD #5905.100 EXTRA HEAVY DUTY OPEN FRONT LESS COVER OR CITY APPROVED EQUAL. COLOR SHALL BE WHITE.	5 EA		\$ <u>1,340.00</u>	\$ <u>6,700.00</u>
B.11	REMOVE EXISTING (8 EA) TOILET DISPENSERS. FURNISH AND INSTALL (8 EA) BOBRICK, MODEL B2892 JUMBO TOILET DISPENSER OR CITY APPROVED EQUAL.	8 EA		\$ <u>337.50</u>	\$ <u>2,700.00</u>
B.12	REMOVE EXISTING (8 EA) SEAT COVER DISPENSERS. FURNISH AND INSTALL (8 EA) BOBRICK, MODEL B4221 CONTURA SERIES SEAT COVER DISPENSER OR CITY APPROVED EQUAL.	8 EA		\$ <u>650.00</u>	\$ <u>5,200.00</u>
B.13.1	REMOVE EXISTING (2 EA) VANITY TOPS INCLUDING ALL APPURTENANCES. FURNISH AND INSTALL (2 EA) CORIAN VANITY TOPS (WIDTH=36", DEPTH=22") INCLUDING CORIAN MODEL 810 INTEGRAL UNDERMOUNT SOLID SURFACE SINK OR CITY APPROVED EQUAL. VANITY TOP COLOR SHALL BE ACORN AND SINK COLOR SHALL BE GLACIER WHITE. FINAL COLOR SHALL BE APPROVED BY THE CITY BEFORE ORDERING.	2 EA		\$ <u>2,900.00</u>	\$ <u>5,800.00</u>
B.13.2	REMOVE EXISTING (1 EA) VANITY TOP INCLUDING ALL APPURTENANCES. FURNISH AND INSTALL (1 EA) CORIAN VANITY TOPS (WIDTH=48", DEPTH=22") INCLUDING CORIAN MODEL 810 INTEGRAL UNDERMOUNT SOLID SURFACE SINK OR CITY APPROVED EQUAL. VANITY TOP COLOR SHALL BE ACORN AND SINK COLOR SHALL BE GLACIER WHITE. FINAL COLOR SHALL BE APPROVED BY THE CITY BEFORE ORDERING.	1 EA		\$ <u>2,900.00</u>	\$ <u>2,900.00</u>

BID SCHEDULE					
For PUBLIC WORKS CORPORATE YARD LOCKER ROOM AND LANGLEY CENTER RESTROOM PROJECT, Specification No. 861					
Bid Schedule B - Langley Center Restroom					
No.	Bid Item Description	Quantity	LS	Unit Bid	Total Bid
B.14	REMOVE ALL EXISTING TOILET COMPARTMENTS IN MENS AND WOMENS RESTROOMS. FURNISH AND INSTALL BRADLEY SERIES 400 TOILET COMPARTMENTS INCLUDING STAINLESS STEEL WRAPAROUND GRAVITY HINGES, STAINLESS STEEL CONCEALED SLIDE LATCH AND KEEPER AND STAINLESS STEEL STIRRUP BRACKETS. FINISH SHALL BE SATIN BRUSHED.	1	LS	\$ <u>5,700.00</u>	\$ <u>5,700.00</u>
B.15	REMOVE EXISTING (2 EA) 42" GRAB BARS. FURNISH AND INSTALL (2 EA) BOBRICK, MODEL B6806 X 42" HORIZONTAL GRAB BAR OR CITY APPROVED EQUAL.	2	EA	\$ <u>600.00</u>	\$ <u>1,200.00</u>
B.16	REMOVE EXISTING (2 EA) 36" GRAB BARS. FURNISH AND INSTALL (2 EA) BOBRICK, MODEL B6806 X 36" HORIZONTAL GRAB BAR OR CITY APPROVED EQUAL.	2	EA	\$ <u>600.00</u>	\$ <u>1,200.00</u>
B.17	REMOVE EXISTING (3 EA) SOAP DISPENSERS. FURNISH AND INSTALL (3 EA) BOBRICK, MODEL B2013 AUTOMATIC SENSOR SOAP DISPENSER OR CITY APPROVED EQUAL.	3	EA	\$ <u>530.00</u>	\$ <u>1,590.00</u>
B.18	INSTALL (2 EA) STANLEY MAGIC ACCESS ADA AUTOMATED DOOR OPENER WITH PUSH TO OPERATE ACTIVATION OPTION OR CITY APPROVED EQUAL.	2	EA	\$ <u>4,000.00</u>	\$ <u>8,000.00</u>
B.19	FURNISH AND INSTALL (2 EA) BROWNLEE LIGHTING, (MODEL 5020-48-WEC-48 SIZE-CPA), L=48", WHITE ENDCAPS, H32LED 2-H SERIES BOARDS, CLEAR PRISMATIC ACRYLIC OR CITY APPROVED EQUAL.	2	EA	\$ <u>1,100.00</u>	\$ <u>2,200.00</u>
B.20	INSTALL (400 SF) ARMORCLAD EPOXY FLOOR COATING OR CITY APPROVED EQUAL. COLOR TO BE DETERMINED BY THE CITY.	400	SF	\$ <u>13.00</u>	\$ <u>5,200.00</u>
B.21	REMOVE ALL EXISTING (1,100 SF) WALL TILES IN MEN'S AND WOMEN'S RESTROOMS. FURNISH AND INSTALL (1,100 SF) DALTILE (BX0312121P2) MUSHROOM BRIXTON MUSHROOM 12" X 12" CERAMIC MULTI SURFACE WALL TILES INCLUDING UNIVERSAL BX10 DECORATIVE ACCENT BORDER.	1,100	SF	\$ <u>18.64</u>	\$ <u>20,500.00</u>
B.22	PAINT MEN'S AND WOMEN'S RESTROOM CEILING WITH DUNN EDWARDS INTERIOR EGGSHELL SPARTAWALL. PAINT COLOR TO BE DETERMINED BY THE CITY.	400	SF	\$ <u>6.25</u>	\$ <u>2,500.00</u>
TOTAL BID SCHEDULE B					\$ <u>102,480.00</u>

TOTAL BID AMOUNT (BID SCHEDULE A + BID SCHEDULE B): 218,380.00

TOTAL BID AMOUNT (BID SCHEDULE A + BID SCHEDULE B) IN WORDS: _____

TWO HUNDRED EIGHTEEN THOUSAND THREE HUNDRED EIGHTY AND 00/100

The award of Contract shall be based on the TOTAL BID AMOUNT (BID SCHEDULE A + BID SCHEDULE B).	
In the case of discrepancies in the amount of bid, unit prices shall govern over extended amounts, and words shall govern over figures.	
Full compensation for the items listed to the right as Items A, B, C, D and E are considered as inclusive in each Bid Item listed above in the Bid Schedule as applicable, and no additional and/or separate compensation will be allowed.	A. Mobilization / Demobilization
	B. NPDES, WVECP, and Best Management Practices (BMPs), Public Convenience and Safety
	C. NPDES, WVECP, and Best Management Practices (BMPs), Public Convenience and Safety
	D. Construction Staking by Land Surveyor
	E. Clearing and Grubbing
The bid prices shall include any and all costs, including labor, materials, appurtenant expenses, taxes, royalties and any and all other incidental costs to complete the project, in compliance with the Bid and Contract Documents and all applicable codes and standards.	
All other work items not specifically listed in the bid schedule, but necessary to complete the work per bid and contract documents and all applicable codes and standards are assumed to be included in the bid prices.	
The BIDDER agrees that the Agency reserves the right to increase or decrease the amount of any quantity shown and to delete any item from the contract and pay the contractor at the bid unit prices so long as the total amount of change does not exceed twenty-five percent (25%) plus or minus of the total bid amount for all bid items. If the change exceeds twenty-five percent (25%) a change order may be negotiated to adjust unit bid prices. It is agreed that the unit and/or lump sum prices bid include all appurtenant expenses, taxes, royalties, and fees.	
A bid is required for the entire work, that the quantities set forth in the Bid Schedule are to calculate total bid amount, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed.	

DESIGNATION OF SUBCONTRACTORS

BIDDER proposes to subcontract certain portions of the work which are in excess of one-half of one percent of the bid and to procure materials and equipment from suppliers and vendors as follows:

Name, address, and phone number pf subcontractors, suppliers, and vendors	Work to be Performed	Contractor's License #	DIR #	Dollar Amount
N/A				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
Total Subcontract Amount (shall not exceed 49% of Total Bid Amount)				\$ _____

City of Monterey Park

REFERENCES

References shall be for projects constructed by the bidding company; references for other projects performed by principals or other individuals of the bidding company may not be included. References shall be either minimum from 3 Public Agencies; or minimum from 2 Public Agencies plus 2 Private Entities for which BIDDER has performed similar work within the past three years.

Reference 1		
Agency Name <u>CITY OF RIALTO</u>	Project Name and Brief Description FIRE STATION BEDROOM REMODEL	
Contact Name and Title <u>DAYAN GUTIERREZ - ARCHITECT</u>		
Tel: <u>909-421-4999</u> E-mail: <u>dagutierrez@rialtoca.gov</u>	Contract Value: \$ <u>323,000</u>	Year Completed: <u>2016</u>

Reference 2		
Agency Name <u>CITY OF GARDEN GROVE</u>	Project Name and Brief Description ADA UPGRADES RENOVATION AT CHAPMAN LIBRARY	
Contact Name and Title <u>SANDY SEGAWA</u>		
Tel: <u>714-741-5050</u> E-mail: <u>sandras@gardengrove.ca.us</u>	Contract Value: \$ <u>216,300</u>	Year Completed: <u>2016</u>

Reference 3		
Agency Name <u>CITY OF CHINO</u>	Project Name and Brief Description SENIOR CENTER RESTROOM RENOVATION	
Contact Name and Title <u>CAROLYN BALTZAR - PROJECT MANAGER</u>		
Tel: <u>909-334-3401</u> E-mail: <u>cbaltzer@cityofchino.org</u>	Contract Value: \$ <u>302,000</u>	Year Completed: <u>2016</u>

Reference 4		
Agency Name <u>MARH AIR BASE RESERVE</u>	Project Name and Brief Description RENOVATION OF BACKSTREET CAFE	
Contact Name and Title <u>MARTHA O'DONNELL</u>		
Tel: <u>951-655-5761</u> E-mail: _____	Contract Value: \$ <u>106,000</u>	Year Completed: <u>2015</u>

SITE INSPECTION

The Bidder declares that he/she has carefully read and examined the plans, specifications, bid documents, and he/she has made a personal examination of the site (indicate name of the person, representing the bidder, who inspected the site and date below) and that he/she understands the exact scope of the Project without question.

Name of Person who Inspected the site: JOHNNY RUIZ

Date of Inspection: 12/5/2016

ADDENDA ACKNOWLEDGMENT

The Bidder acknowledges receipt of the following Addenda and has included their provisions in this Proposal:

Addendum No. N/A Dated

Addendum No. Dated

Addendum No. Dated

Addendum No. Dated

Addendum No. Dated

Addendum No. Dated

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

BIDDER certifies that all previous contracts or subcontracts, all reports which may have been due under the requirements of any Agency, Site, or Federal equal employment opportunity orders have been satisfactorily filed, and that no such reports are currently outstanding.

AFFIRMATIVE ACTION CERTIFICATION

BIDDER certifies that affirmative action has been taken to seek out and consider minority business enterprises for those portions of work to be subcontracted, and that such affirmative actions have been fully documented, that said documentation is open to inspection, and that said affirmative action will remain in effect for the life of any contract awarded hereunder. Furthermore, BIDDER certifies that affirmative action will be taken to meet all equal employment opportunity requirements of the contract documents.

INSURANCE REQUIREMENTS

To be awarded this contract, the successful bidder shall procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2,000,000
Business automobile liability	\$2,000,000
Workers compensation	Statutory requirement.

Commercial general liability insurance shall meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above shall be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies shall be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such endorsement shall be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance shall be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Automobile coverage shall be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Contractor shall furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance shall be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) shall reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Contractor shall require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the bidder certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's Contractor. Failure to provide this insurance will render the bidder's proposal "nonresponsive."

Bidder's Name: R DEPENDABLE CONST INC
Authorized Signature: Rosemary Padilla
Name and Title: ROSEMARY PADILLA - PRESIDENT
Date: 12/7/2016

City of Monterey Park

PUBLIC CONTRACT CODE SECTION 7106

Noncollusion Declaration by Bidder

The undersigned declares:

I am the PRESIDENT of R DEPENDABLE CONST INC, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Bidder's Name: R DEPENDABLE CONST INC
Authorized Signature: Rosemary Padilla
Name and Title: ROSEMARY PADILLA - PRESIDENT
Date: 12/7/2016

City of Monterey Park

PUBLIC CONTRACT CODE SECTION 10162

In conformance with the above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder any officer of such bidder, or any employee of such bidder who has a proprietary interest in such bidder

has never been _____ has been NO (Indicate YES or NO after applicable answer)

disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation, and if so to explain the circumstances.

If the answer is has been YES explain the circumstances below:

In conformance with Labor Code § 1725.5, the bidder

is YES is not _____ (Indicate YES or NO after applicable answer)

registered with the Department of Industrial Relations. [If the answer is is not YES, the City requires to reject your bid as nonresponsive]

Bidder's Name: R DEPENDABLE CONST INC
Authorized Signature: Rosemary Padilla
Name and Title: ROSEMARY PADILLA - PRESIDENT
Date: 12/7/2016

City of Monterey Park

PUBLIC CONTRACT CODE SECTION 10232

In conformance with above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that no more than one final, unappealable finding of contempt of court by a federal court

has not been _____ has been NO (Indicate YES or NO after applicable answer)

issued against the bidder within the immediately preceding two-year period because of the contractor's failure to comply with an order of a federal court which orders the contractor to comply with an order of the National Labor Relations Board. For purposes of this section, a finding of contempt does not include any finding which has been vacated, dismissed, or otherwise removed by the court because the contractor has complied with the order which was the basis for the finding.

Bidder's Name: R DEPENDABLE CONST INC
Authorized Signature: Rosemary Padilla
Name and Title: ROSEMARY PADILLA - PRESIDENT
Date: 12/7/2016

City of Monterey Park

PUBLIC CONTRACT CODE SECTION 10285.1

In conformance with above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder or any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof

has never been _____ **has been** NO (Indicate YES or NO after applicable answer)

convicted within the preceding three years by a court of competent jurisdiction of any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including, for the purposes of this article, the Regents of the University of California or the Trustees of the California State University.

Bidder's Name: R DEPENDABLE CONST INC
Authorized Signature: Rosemary Padilla
Name and Title: ROSEMARY PADILLA - PRESIDENT
Date: 12/7/2016

City of Monterey Park

BIDDER INFORMATION

Bidder's Name: R DEPENDABLE CONST INC

Address: 1019 W 3RD ST SAN BERNARDINO, CA 92410

Form of Legal Entity: CORPORATION

If a Corporation, State of Incorporation: CALIFOORNIA

State Contractor's Class and License No.: 944088 CLASS "B"

DIR Registration No.: 1000002054

Contact Person Information:

Name: ROSEMARY PADILLA Title: PRESIDENT

E-mail: estimating@rdpconstinc.com Tel: 909-381-2310

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest in this proposal:

ROSEMARY PADILLA - PRESIDENT

The date(s) of any voluntary or involuntary bankruptcy judgements against any principal having an interest in this proposal are as follows:

N/A

All current and prior DBA'S, alias, and/or fictitious business names for any principal having an interest in this proposal are as follows:

N/A

Previous contract performance history:

Was any contract terminated previously: NO

City of Monterey Park

If the answer to the above is "yes", provide the following information:

Contract/project name and number: N/A

Date of termination: _____

Reason for termination: _____

Owner's name: _____

Owner contact person and tel. no.: _____

IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, titles, hands, and seals of all aforementioned principals this 6th day of Dec., 2016.

BIDDER

R DEPENDABLE CONST INC

ROSEMARY PADILA- PRESIDENT

Rosemary Padilla

Subscribed and sworn to this 6th day of December, 2016

NOTARY PUBLIC

Elizbeth A. Allen



City of Monterey Park

PROPOSAL GUARANTEE

BID BOND

Bond No.: N/A

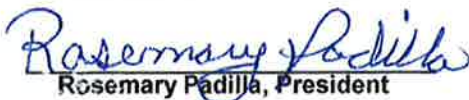
KNOW ALL MEN BY THESE PRESENTS that R Dependable Construction, Inc., as BIDDER, AND Allegheny Casualty Company, as SURETY, are held and firmly bound unto the City of Monterey Park, in the penal sum of Ten Percent Amount of Bid (\$ 10%) dollars, lawful money of the United States, which is 10 percent of the total amount bid by BIDDER to the City of Monterey Park for the Public Works Locker Room & Langley Center Restroom, SPECIFICATIONS NO. 861 ("Public Project"), for the payment of which sum, BIDDER and SURETY agree to be bound, jointly and severally, firm by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas BIDDER is about to submit a bid to the City of Monterey Park for the above stated project, if said bid is rejected, or if said bid is accepted and a contract is awarded and entered into by BIDDER in the manner and time specified, then this obligation shall be null and void, otherwise It shall remain in full force and effect in favor of the City of Monterey Park.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this 1st day of December, 2016.

SIGNED AND SEALED this 1st day of December, 2016.

R Dependable Construction, Inc.


Rosemary Padilla, President

PRINCIPAL

Allegheny Casualty Company


Timothy C. Baker, Attorney-in-Fact

SURETY

PRINCIPAL's MAILING ADDRESS:

1019 W. 3rd Street, Ste B.

San Bernardino, CA 92410

SURETY's MAILING ADDRESS:

2400 E. Katella Ave, # 205

Anaheim, CA 92806

NOTE: All signatures shall be acknowledged by a notary public.

POWER OF ATTORNEY

INTERNATIONAL FIDELITY INSURANCE COMPANY ALLEGHENY CASUALTY COMPANY

ONE NEWARK CENTER, 20TH FLOOR NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and ALLEGHENY CASUALTY COMPANY, a corporation organized and existing under the laws of the State of New Jersey, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

TIMOTHY C. BAKER, KAREN A. EBY, KYLE T. BAKER

Murrieta, CA.

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of ALLEGHENY CASUALTY COMPANY at a meeting duly held on the 15th day of August, 2000:

"RESOLVED, that (1) the President, Vice President, Chief Executive Officer or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY have each executed and attested these presents on this 31st day of December, 2015.



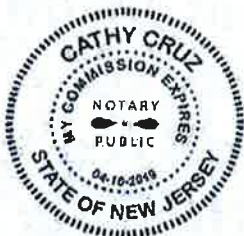
STATE OF NEW JERSEY
County of Essex

ROBERT W. MINSTER
Chief Executive Officer (International Fidelity Insurance Company) and President (Allegheny Casualty Company)



On this 31st day of December 2015, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.



A NOTARY PUBLIC OF NEW JERSEY
My Commission Expires April 16, 2019

CERTIFICATION

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this

18th

day of

December 2014

MARIA BRANCO, Assistant Secretary

CALIFORNIA ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }

County of Riverside }

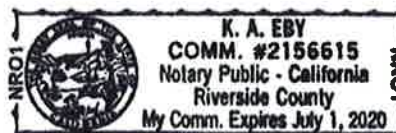
On 18th December 2016 before me, K.A. Eby, Notary Public
(Here insert name and title of the officer)

personally appeared Timothy C. Baker
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

[Signature]
Notary Public Signature (Notary Public Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages _____ Document Date _____

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)
☐ Corporate Officer

(Title)

- ☐ Partner(s)
☐ Attorney-in-Fact
☐ Trustee(s)
☐ Other _____

INSTRUCTIONS FOR COMPLETING THIS FORM

This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he/she/they~~, is /are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document with a staple.

ATTACHMENT 2

Bid Analysis

1.BID TABULATION

1. BID TABULATION

PROJECT NAME: CITY OF MONTEREY PARK, PUBLIC WORKS CORPORATE YARD LOCKER ROOM AND LANGLEY CENTER RESTROOM PROJECT, SPEC 861

BID TABULATION			Eng Estimate		Apparent Low Bidder 1 R Dependable Construction, Inc.		Apparent Low Bidder 2 CEM Construction Corp		Apparent Low Bidder 3 Caltex Corp		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE	
Bid Item and Description		Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price			Total Price
Bid Schedule A - Public Works Corporate Yard Locker Room															
A.1	Demolition	1	LS			\$9,100.00	\$9,100.00	\$6,500.00	\$6,500.00	\$27,327.00	\$27,327.00	\$14,309.00	\$14,309.00	\$6,500.00	\$27,327.00
A.2	Reinforcing Steel	1	LS			\$3,100.00	\$3,100.00	\$3,750.00	\$3,750.00	\$1,000.00	\$1,000.00	\$2,616.67	\$2,616.67	\$1,000.00	\$3,750.00
A.3	Concrete	1	LS			\$8,100.00	\$8,100.00	\$8,500.00	\$8,500.00	\$10,000.00	\$10,000.00	\$8,866.67	\$8,866.67	\$8,100.00	\$10,000.00
A.4	Rough Carpentry	1	LS			\$4,100.00	\$4,100.00	\$9,750.00	\$9,750.00	\$18,000.00	\$18,000.00	\$10,616.67	\$10,616.67	\$4,100.00	\$18,000.00
A.5	Doors	1	LS			\$3,900.00	\$3,900.00	\$2,000.00	\$2,000.00	\$2,200.00	\$2,200.00	\$2,700.00	\$2,700.00	\$2,000.00	\$3,900.00
A.6	Framing & Drywall	1	LS			\$12,500.00	\$12,500.00	\$14,500.00	\$14,500.00	\$7,000.00	\$7,000.00	\$11,333.33	\$11,333.33	\$7,000.00	\$14,500.00
A.7	Tile	1	LS			\$15,100.00	\$15,100.00	\$15,500.00	\$15,500.00	\$11,000.00	\$11,000.00	\$13,866.67	\$13,866.67	\$11,000.00	\$15,500.00
A.8	Special Flooring	1	LS			\$13,100.00	\$13,100.00	\$9,750.00	\$9,750.00	\$2,000.00	\$2,000.00	\$8,283.33	\$8,283.33	\$2,000.00	\$13,100.00
A.9	Painting	1	LS			\$3,600.00	\$3,600.00	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$3,700.00	\$3,700.00	\$2,500.00	\$5,000.00
A.10	Specialties	1	LS			\$10,100.00	\$10,100.00	\$9,500.00	\$9,500.00	\$100.00	\$100.00	\$6,566.67	\$6,566.67	\$100.00	\$10,100.00
A.11	Toilet Specialties	1	LS			\$6,100.00	\$6,100.00	\$3,750.00	\$3,750.00	\$10,000.00	\$10,000.00	\$6,616.67	\$6,616.67	\$3,750.00	\$10,000.00
A.12	Signage	1	LS			\$2,300.00	\$2,300.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$1,266.67	\$1,266.67	\$500.00	\$2,300.00
A.13	Plumbing	1	LS			\$17,100.00	\$17,100.00	\$18,750.00	\$18,750.00	\$38,363.00	\$38,363.00	\$24,737.67	\$24,737.67	\$17,100.00	\$38,363.00
A.14	HVAC	1	LS			\$3,100.00	\$3,100.00	\$3,500.00	\$3,500.00	\$10.00	\$10.00	\$2,203.33	\$2,203.33	\$10.00	\$3,500.00
A.15	Electrical	1	LS			\$4,600.00	\$4,600.00	\$28,500.00	\$28,500.00	\$29,000.00	\$29,000.00	\$20,700.00	\$20,700.00	\$4,600.00	\$29,000.00
Bid Schedule B - Langley Center Restroom															
B.1	REMOVE EXISTING (4 EA) SINK STRAINERS. FURNISH AND INSTALL (4 EA) CHICAGO 327 XCP SINK STRAINERS OR CITY APPROVED EQUAL.	4	EA			\$375.00	\$1,500.00	\$100.00	\$400.00	\$80.00	\$320.00	\$185.00	\$740.00	\$80.00	\$375.00

1.BID TABULATION

1. BID TABULATION

PROJECT NAME: CITY OF MONTEREY PARK, PUBLIC WORKS CORPORATE YARD LOCKER ROOM AND LANGLEY CENTER RESTROOM PROJECT, SPEC 861

BID TABULATION			Eng Estimate		Apparent Low Bidder 1 R Dependable Construction, Inc.		Apparent Low Bidder 2 CEM Construction Corp		Apparent Low Bidder 3 Caltec Corp		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE
Bid Item and Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
B.2 REMOVE EXISTING (4 EA) FAUCETS, FURNISH AND INSTALL (4 EA) CHICAGO HYTRNIC TRADITIONAL FAUCETS, MODEL 116.101.AB.1 OR CITY APPROVED EQUAL.	4	EA			\$875.00	\$3,500.00	\$1,500.00	\$6,000.00	\$900.00	\$3,600.00	\$1,091.67	\$4,366.67	\$875.00	\$1,500.00
B.3 REMOVE EXISTING (3 EA) MIRRORS, FURNISH AND INSTALL (3 EA) BOBRICK B-290 2448 GLASS MIRROR WITH STAINLESS STEEL ANGLE FRAME OR CITY APPROVED EQUAL.	3	EA			\$630.00	\$1,890.00	\$400.00	\$1,200.00	\$480.00	\$1,440.00	\$503.33	\$1,510.00	\$400.00	\$630.00
B.4 FURNISH AND INSTALL (5 EA) DYSON AIRBLADE, MODEL DB-AB-14-GRAY, AUTOMATIC AIRBLADE HAND DRYER OR CITY APPROVED EQUAL.	5	EA			\$2,040.00	\$10,200.00	\$2,000.00	\$10,000.00	\$2,900.00	\$14,500.00	\$2,313.33	\$11,566.67	\$2,000.00	\$2,900.00
B.5 REMOVE EXISTING (2 EA) URINALS, FURNISH AND INSTALL (2 EA) AMERICAN STANDARD, MODEL 6400.014, STALLBROOK 1.0 GPF URINALS INCLUDING MCGUIRE #1233 STRAINER OR CITY APPROVED EQUAL. COLOR SHALL BE WHITE.	2	EA			\$1,450.00	\$2,900.00	\$1,000.00	\$2,000.00	\$3,500.00	\$7,000.00	\$1,983.33	\$3,966.67	\$1,000.00	\$3,500.00
B.6 REMOVE EXISTING (2 EA) URINAL FLUSHERS, FURNISH AND INSTALL (2 EA) SLOAN SOLIS 8180 SENSOR ACTIVATED SOLAR POWERED FLUSHOMETER 1.0 GPF OR CITY APPROVED EQUAL.	2	EA			\$1,200.00	\$2,400.00	\$2,000.00	\$4,000.00	\$680.00	\$1,360.00	\$1,293.33	\$2,586.67	\$680.00	\$2,000.00
B.7 IDENTIFY AND INTERCEPT MAIN SEWER LINE BELOW GROUND. FURNISH AND INSTALL (2 EA) JR SMITH 2005Y (B) FLOOR DRAIN SQUARE TOP INCLUDING FLAPPER TYPE BACKWATER VALVE -V AND TRAP PRIMER CONNECTION -P050 1/2" (13) & -P075 3/4" (19) OR CITY APPROVED EQUAL.	1	LS			\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$4,400.00	\$4,400.00	\$2,633.33	\$2,633.33	\$1,000.00	\$4,400.00
B.8 REMOVE EXISTING (1 EA) URINALS PARTITION, FURNISH AND INSTALL (1 EA) BOBRICK 1095 SERIES WALL HUNG WITH 42" SCREEN STAINLESS STEEL URINALS PARTITION OR CITY APPROVED EQUAL.	1	LS			\$1,700.00	\$1,700.00	\$1,000.00	\$1,000.00	\$1,671.00	\$1,671.00	\$1,457.00	\$1,457.00	\$1,000.00	\$1,700.00
B.9 REMOVE EXISTING (3 EA) WALL MOUNTED TOILET SYSTEM INCLUDING ALL APPURTENANCES, FURNISH AND INSTALL (3 EA) AMERICAN STANDARD, MODEL 3351.528 WALL MOUNT AFWALL 1.28 GPF AND SELECTRONIC FLUSH VALVE INCLUDING AMERICAN STANDARD #5905.100 EXTRA HEAVY DUTY OPEN FRONT LESS COVER OR CITY APPROVED EQUAL. COLOR SHALL BE WHITE.	3	EA			\$1,500.00	\$4,500.00	\$1,000.00	\$3,000.00	\$4,100.00	\$12,300.00	\$2,200.00	\$6,600.00	\$1,000.00	\$4,100.00
B.10 REMOVE EXISTING (5 EA) FLOOR MOUNTED TOILET SYSTEM INCLUDING ALL APPURTENANCES, FURNISH AND INSTALL (5 EA) AMERICAN STANDARD, MODEL 3451.528 FLOOR MOUNT AFWALL 1.28 GPF AND ELECTRONIC FLUSH VALVE INCLUDING AMERICAN STANDARD #5905.100 EXTRA HEAVY DUTY OPEN FRONT LESS COVER OR CITY APPROVED EQUAL. COLOR SHALL BE WHITE.	5	EA			\$1,340.00	\$6,700.00	\$1,000.00	\$5,000.00	\$2,000.00	\$10,000.00	\$1,446.67	\$7,233.33	\$1,000.00	\$2,000.00
B.11 REMOVE EXISTING (8 EA) TOILET DISPENSERS, FURNISH AND INSTALL (8 EA) BOBRICK, MODEL B2892 JUMBO TOILET DISPENSER OR CITY APPROVED EQUAL.	8	EA			\$337.50	\$2,700.00	\$200.00	\$1,600.00	\$300.00	\$2,400.00	\$279.17	\$2,233.33	\$200.00	\$337.50
B.12 REMOVE EXISTING (8 EA) SEAT COVER DISPENSERS. FURNISH AND INSTALL (8 EA) BOBRICK, MODEL B4221 CONTURA SERIES SEAT COVER DISPENSER OR CITY APPROVED EQUAL.	8	EA			\$650.00	\$5,200.00	\$100.00	\$800.00	\$150.00	\$1,200.00	\$300.00	\$2,400.00	\$100.00	\$650.00

D:\Dropbox (Transtech Engineers)\JOBREC'D\2016\16472 MP PW CORP YARD LOCKER RM AND LANGLEY CTR RESTROOM\WIP\5BID ANALYSIS\0.BID ANALYSIS-MP PW CORP YARD LOCKER RM AND LANGLEY CTR RESTROOM\BID TABULATION

1.BID TABULATION

1. BID TABULATION

PROJECT NAME: CITY OF MONTEREY PARK, PUBLIC WORKS CORPORATE YARD LOCKER ROOM AND LANGLEY CENTER RESTROOM PROJECT, SPEC 861

BID TABULATION			Eng Estimate		Apparent Low Bidder 1 R Dependable Construction, Inc.		Apparent Low Bidder 2 CEM Construction Corp		Apparent Low Bidder 3 Caltec Corp		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE
Bid Item and Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
13.1 REMOVE EXISTING (2 EA) VANITY TOPS INCLUDING ALL APPURTENANCES, FURNISH AND INSTALL (2 EA) CORIAN VANITY TOPS (WIDTH=36", DEPTH=22") INCLUDING CORIAN MODEL 810 INTEGRAL UNDERMOUNT SOLID SURFACE SINK OR CITY APPROVED EQUAL. VANITY TOP COLOR SHALL BE ACORN AND SINK COLOR SHALL BE GLACIER WHITE. FINAL COLOR SHALL BE APPROVED BY THE CITY BEFORE ORDERING.	2	EA			\$2,900.00	\$5,800.00	\$600.00	\$1,200.00	\$5,400.00	\$10,800.00	\$2,966.67	\$5,933.33	\$600.00	\$5,400.00
13.2 REMOVE EXISTING (1 EA) VANITY TOP INCLUDING ALL APPURTENANCES, FURNISH AND INSTALL (1 EA) CORIAN VANITY TOPS (WIDTH=48", DEPTH=22") INCLUDING CORIAN MODEL 810 INTEGRAL UNDERMOUNT SOLID SURFACE SINK OR CITY APPROVED EQUAL. VANITY TOP COLOR SHALL BE ACORN AND SINK COLOR SHALL BE GLACIER WHITE. FINAL COLOR SHALL BE APPROVED BY THE CITY BEFORE ORDERING.	1	EA			\$2,900.00	\$2,900.00	\$600.00	\$600.00	\$5,500.00	\$5,500.00	\$3,000.00	\$3,000.00	\$600.00	\$5,500.00
B.14 REMOVE ALL EXISTING TOILET COMPARTMENTS IN MENS AND WOMENS RESTROOMS. FURNISH AND INSTALL BRADLEY SERIES 400 TOILET COMPARTMENTS INCLUDING STAINLESS STEEL WRAPAROUND GRAVITY HINGES, STAINLESS STEEL CONCEALED SLIDE LATCH AND KEEPER AND STAINLESS STEEL STIRRUP BRACKETS. FINISH SHALL BE SATIN BRUSHED.	1	LS			\$5,700.00	\$5,700.00	\$20,000.00	\$20,000.00	\$21,729.00	\$21,729.00	\$15,809.67	\$15,809.67	\$5,700.00	\$21,729.00
B.15 REMOVE EXISTING (2 EA) 42" GRAB BARS. FURNISH AND INSTALL (2 EA) BOBRICK, MODEL B6806 X 42" HORIZONTAL GRAB BAR OR CITY APPROVED EQUAL.	2	EA			\$600.00	\$1,200.00	\$100.00	\$200.00	\$285.00	\$570.00	\$328.33	\$656.67	\$100.00	\$600.00
B.16 REMOVE EXISTING (2 EA) 36" GRAB BARS. FURNISH AND INSTALL (2 EA) BOBRICK, MODEL B6806 X 36" HORIZONTAL GRAB BAR OR CITY APPROVED EQUAL.	2	EA			\$600.00	\$1,200.00	\$100.00	\$200.00	\$250.00	\$500.00	\$316.67	\$633.33	\$100.00	\$600.00
B.17 REMOVE EXISTING (3 EA) SOAP DISPENSERS. FURNISH AND INSTALL (3 EA) BOBRICK, MODEL B2013 AUTOMATIC SENSOR SOAP DISPENSER OR CITY APPROVED EQUAL.	3	EA			\$530.00	\$1,590.00	\$500.00	\$1,500.00	\$470.00	\$1,410.00	\$500.00	\$1,500.00	\$470.00	\$530.00
B.18 INSTALL (2 EA) STANLEY MAGIC ACCESS ADA AUTOMATED DOOR OPENER WITH PUSH TO OPERATE ACTIVATION OPTION OR CITY APPROVED EQUAL.	2	EA			\$4,000.00	\$8,000.00	\$3,000.00	\$6,000.00	\$5,500.00	\$11,000.00	\$4,166.67	\$8,333.33	\$3,000.00	\$5,500.00
B.19 FURNISH AND INSTALL (2 EA) BROWNLEE LIGHTING, (MODEL 5020-48-WEC-48 SIZE-CPA), L=48", WHITE ENDCAPS, H32LED 2-H SERIES BOARDS, CLEAR PRISMATIC ACRYLIC OR CITY APPROVED EQUAL.	2	EA			\$1,100.00	\$2,200.00	\$700.00	\$1,400.00	\$500.00	\$1,000.00	\$766.67	\$1,533.33	\$500.00	\$1,100.00
B.20 INSTALL (400 SF) ARMORCLAD EPOXY FLOOR COATING OR CITY APPROVED EQUAL. COLOR TO BE DETERMINED BY THE CITY.	400	SF			\$13.00	\$5,200.00	\$10.00	\$4,000.00	\$23.00	\$9,200.00	\$15.33	\$6,133.33	\$10.00	\$23.00

1.BID TABULATION

1. BID TABULATION

PROJECT NAME: CITY OF MONTEREY PARK, PUBLIC WORKS CORPORATE YARD LOCKER ROOM AND LANGLEY CENTER RESTROOM PROJECT, SPEC 861

BID TABULATION			Eng Estimate		Apparent Low Bidder 1 R Dependable Construction, Inc.		Apparent Low Bidder 2 CEM Construction Corp		Apparent Low Bidder 3 Caltec Corp		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE
Bid Item and Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
B.21 REMOVE ALL EXISTING (1,100 SF) WALL TILES IN MEN'S AND WOMEN'S RESTROOMS. FURNISH AND INSTALL (1,100 SF) DALTILE (BX0312121P2) MUSHROOM BRIXTON MUSHROOM 12" X 12" CERAMIC MULTI SURFACE WALL TILES INCLUDING UNIVERSAL BX10 DECORATIVE ACCENT BORDER.	1,100	SF			\$18.64	\$20,504.00	\$15.00	\$16,500.00	\$27.00	\$29,700.00	\$20.21	\$22,234.67	\$15.00	\$27.00
B.22 PAINT MEN'S AND WOMEN'S RESTROOM CEILING WITH DUNN EDWARDS INTERIOR EGGSHELL SPARTAWALL. PAINT COLOR TO BE DETERMINED BY THE CITY.	400	SF			\$6.25	\$2,500.00	\$5.00	\$2,000.00	\$3.50	\$1,400.00	\$4.92	\$1,966.67	\$3.50	\$6.25
GRAND TOTAL BID AMOUNT				\$220,000.00		\$218,384.00		\$226,850.00		\$315,000.00		\$253,411.33		
BID RANKING						Apparent Low Bid 1		Apparent Low Bid 2		Apparent Low Bid 3				
TOTAL BID AMOUNT CALCULATED BASED ON UNIT PRICES						\$218,384.00		\$226,850.00		\$315,000.00				
TOTAL BID AMOUNT INDICATED BY BIDDER						\$218,384.00		\$223,545.50		\$315,000.00				
CALCULATION CORRECTIONS TO BID AMOUNT SUBMITTED BY CONTRACTOR BASED ON CALCULATED BID AMOUNT						\$0.00		\$3,304.50		\$0.00				
IS THE BIDDER QUALIFIED BASED ON REFERENCE PROJECTS					YES									
SUBCONTRACTOR % AND AMOUNT SHOWN IN THE BID					0.00%	\$0.00	0.00%	\$0.00	48.88%	\$153,981.00				
DID THE BIDDER MEET MAX 49% SUB CONTRACTOR (MIN 51% WORK BY PRIME CONTRACTOR) REQUIREMENT			MAX SUB % IS	49.00%	Yes		Yes		Yes					
DID THE BIDDER MEET 51% WORK REQUIREMENT BY PRIME CONTRACTOR					Yes		Yes		Yes					
SUBCONTRACTORS					N/A	N/A	N/A	N/A	Amazing Electric Inc.	\$16,280.00				
									Speciality Flooring Inc.	\$5,350.00				
									YTI Enterprises, Inc.	\$32,100.00				
									Dexcon Corporation	\$100,251.00				
					TOTAL	\$0.00	TOTAL	\$0.00	TOTAL	\$153,981.00				



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-H.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
SUBJECT: Traffic Signal Maintenance – Award of Contract

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager to execute a three year agreement, in a form approved by the City Attorney, with Computer Service Company, in an amount not to exceed \$321,000, for the maintenance of the City's traffic signals;
2. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Not applicable.

EXECUTIVE SUMMARY:

The City's traffic signals are currently maintained by Computer Service Company (CSC). CSC's contract expired on June 30, 2012; however, it has continued to maintain the signals on a month-to-month basis. In order to formally award a new contract, staff solicited bids for this work pursuant to Monterey Park Municipal Code Chapter 3.100 and is recommending the award of a new 3-year maintenance contract with CSC.

BACKGROUND:

The City of Monterey Park owns and operates 60 traffic signals. The City's traffic signal maintenance contract involves "routine" preventative maintenance and "extraordinary" maintenance. Routine maintenance includes a monthly inspection of the traffic signal equipment at all 60 locations, checking the signal timing and operation, and performing minor repairs as necessary. Extraordinary maintenance involves service call-outs, equipment replacements, and emergency repairs in response traffic signal outages caused by wiring malfunctions, vehicle collisions, vandalism, natural disasters, etc.

The City's traffic signals are currently maintained by Computer Service Company (CSC). CSC's 3-year traffic signal maintenance contract expired on June 30, 2012; however, CSC has continued to maintain the signals on a month-to-month basis. In order to formally award a new maintenance contract, staff circulated a solicitation for bids for a new 3-year contract.

On January 24, 2017, staff received a total of four bids. A summary of the proposals is as follows:

Company	Routine Maintenance Cost Per Traffic Signal	Calculated Routine Maintenance Cost Per Month	Calculated Routine Maintenance Cost Per Year	Proposed Hourly Rate for Signal Technician
CSC	\$51.00	\$3,060.00	\$36,720.00	\$82.00
Siemens	\$59.00	\$3,540.00	\$42,480.00	\$112.00
Aegis ITS	\$60.00	\$3,600.00	\$43,200.00	\$94.00
Bear Electric	\$65.00	\$3,900.00	\$46,800.00	\$85.00

All four companies are highly qualified to perform traffic signal maintenance work, and currently serve numerous Southern California cities. CSC is the lowest responsible bidder; it provides the lowest monthly routine maintenance fee of \$51 per traffic signal per month, which calculates to \$3,060 per month or \$36,720 per year.

Extraordinary maintenance work is typically performed by a Signal Technician and billed separately on a time and material basis. The extent and cost of extraordinary maintenance is difficult to predict and varies from year to year. CSC has also provided the lowest hourly rate for its Signal Technician.

Based on the overall lowest fee proposal, staff recommends awarding a three-year traffic signal maintenance contract with CSC. Staff has worked with CSC for the past sixteen years. Its representatives are always very responsive to the City's needs and performed their work in a satisfactory and professional manner. CSC has performed similar work for the Cities of Chino, Laguna Niguel, and Tustin.

FISCAL IMPACT:

The 2016-2017 Budget includes \$107,000 for the annual maintenance of the City's traffic signals (Account No. 0010-801-4206-38400).

Respectfully submitted by:



Tito Haes
Interim Director of Public Works

Prepared by:



Rey Alfonso
Assistant City Engineer

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. Solicitation for Bids – Traffic Signal Maintenance
2. Computer Service Company Proposal

ATTACHMENT1
Solicitation for Bids – Traffic Signal Maintenance

City of Monterey Park



Request For Proposal (RFP)

TRAFFIC SIGNAL MAINTENANCE

Key Dates

Issue Date: December 29, 2016

RFP Due Date: January 17, 2017

Submit to:

City Clerk's Office

City of Monterey Park
Attention: Rey Alfonso, Assistant City Engineer
320 W. Newmark Ave.
Monterey Park, CA 91754

NOTICE INVITING SEALED BIDS

FOR

TRAFFIC SIGNAL MAINTENANCE

IN THE CITY OF MONTEREY PARK

**(BID IN ACCORDANCE WITH MONTEREY PARK MUNICIPAL CODE CHAPTER
3.100 FOR MAINTENANCE SERVICES)**

TAKE NOTICE that the City of Monterey Park invites sealed bids for the above project and will receive such bids in the offices of the City Clerk, 320 W. Newmark Ave., Monterey Park, California 91754, up to the hour of 2:00 p.m. on:

Tuesday, January 17, 2017

The City's standard maintenance service contract incorporates the provisions of the California Labor Code and requires the successful bidder to comply with the prevailing rates of wages and apprenticeship employment standards established by the Department of Industrial Relations.

☐ APPLICABLE IF BOX IS CHECKED: The contractor to whom the contract is awarded must assist in locating, qualifying, hiring and increasing the skills of minority group employees and applicants for employment, as set forth in Executive Order Nos. 11246 and 11375.

Minority business enterprises will be afforded full opportunity to submit bids in response to this notice and will not be discriminated against on the basis of race, color, national origin, ancestry, sex, or religion in any consideration leading to the award of contract.

Note that a bid bond is ☒ (the City Engineer estimates project will exceed \$30,000) is not ☐ (project will not exceed \$30,000) required for this bid.

Note that a performance bond is ☐ is not ☒ required for this bid.

Note that the Project is subject to compliance monitoring and enforcement by the California Department of Industrial Relations. Pursuant to California law, the City must find bids failing to comply with all applicable Labor Code requirements including, without limitation, Labor Code §§ 1725.5 and 1771.4, to be nonresponsive.

BIDDING INSTRUCTIONS

- 1 **DEFINITIONS.** Unless the contrary is stated or clearly appears from the context, the following definitions govern the construction of the words and phrases used in these Bidding Documents. Words and phrases not defined in this Section have the meaning set forth in the Monterey Park Municipal Code ("MPMC") or applicable law.

1.1 "Addenda" means written or graphic instruments issued by the City before the Bid Deadline that modify or interpret the Bidding Documents by additions, deletions, clarifications, or corrections.

1.2 "Alternate" means a proposed change in the maintenance services, as described in the Bidding Documents which, if accepted, may result in a change to either the Contract Sum or the Contract Time, or both.

1.3 "Bid Deadline" means the date and time designated in the Notice for Bids as the last date and time for receipt of Bids, as may be revised by Addenda.

1.4 "Bidder" means a person or firm that submits a Bid.

1.5 "Bidding Documents" means the construction documents prepared and issued for bidding purposes including all Addenda.

1.6 "Contract Documents" means the Notice Inviting Bids; Instructions to Bidders; Supplementary Instructions to Bidders; Bid; the Maintenance Service Agreement; Supplementary Conditions; Exhibits; Technical Specifications; Addenda; Notice to Proceed; Notice of Completion; and all other documents identified in the Contract Documents which together form the contract between the City and the Contractor for the Work. The Contract Documents constitute the complete agreement between the City and the Contractor and supersede any previous agreements or understandings.

1.7 "Lump Sum Base Bid" means the sum stated in the Bid for which Bidder offers to perform the Work described in the Bidding Documents, but not including unit price items or Alternates.

1.8 "Unit Price" means an amount stated in the Bid for which Bidder offers to perform the Unit Price Work for a fixed price per unit of measurement.

1.9 "Work" means the Scope of Work identified in the Contract Documents for which the Notice Inviting Bids is issued.

- 2 **BIDDER'S REPRESENTATIONS.** By making its Bid, Bidder represents that:

2.1 Bidder read, understood, and made the Bid pursuant to the requirements in the Bidding Documents.

2.2 Bidder visited the Project site and is familiar with the conditions under which the Work will be performed and the local conditions as related to the Contract Documents.

2.3 The Bid is based upon the materials, equipment, and systems required by the Bidding Documents.

2.4 Bidder and all Subcontractors, regardless of tier, have the appropriate current licenses issued by the State of California Contractor's State License Board for the Work to be performed. If Bidder is a joint venture, the Bidder will have a joint venture license appropriate for the performance of the work, and each member of the joint venture will likewise have the appropriate license. Business and Professions Code §§ 7000-7191 establish licensing requirements for contractors. If a Bidder, that is a specialty contractor, submits a Bid involving 3 or more specialized building trades, the work of which is more than incidental and supplemental to the performance of the Work for which Bidder holds a specialty contractor license, Bidder must also hold either (1) a specialty contractor "C" license in each such trade, (2) a General Engineering contractor "A" license, or (3) a General Building contractor "B" license. This requirement is applicable whether or not Bidder lists a Subcontractor for each such trade.

2.5 If licensure or proper licensure is controverted, then proof of licensure pursuant to this section must be made by production of a verified certificate of licensure from the Contractors' State License Board which establishes that the individual or entity bringing the action was duly licensed in the proper classification of contractors at all times during the performance of any act or contract covered by the action. Nothing in this subdivision requires any person or entity controverting licensure or proper licensure to produce a verified certificate. When licensure or proper licensure is controverted, the burden of proof to establish licensure or proper licensure is on the licensee.

2.6 Bidder has the expertise and financial capacity to perform and complete all obligations under the Bidding Documents.

2.7 The person executing the Bid Form is duly authorized and empowered to execute the Bid Form on Bidder's behalf.

2.8 Bidder is aware of and, if awarded the Contract, will comply with Applicable Code Requirements in its performance of the Work.

2.9 The Bidder has paid the City's business license fee(s).

3 BIDDING DOCUMENTS.

3.1 Bidders may obtain complete sets of the Bidding Documents from the City's Public Works Department for the sum stated in the Notice for Bids.

3.2 Bidders will use a complete set of Bidding Documents in preparing Bids.

3.3 The City makes copies of the Bidding Documents available, on the above terms, for the sole purpose of obtaining Bids for the Work and does not confer a license or grant permission for any other use of the Bidding Documents.

4 INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS.

4.1 Before submitting its Bid, Bidder will carefully study and compare the various documents comprising the Bidding Documents and compare them with any other work being bid concurrently or presently under construction which relates to the Work for which the Bid is submitted; will examine the Project site, the conditions under which the Work is to be performed, and the local conditions; and will at once report to the City's Representative errors, inconsistencies, or ambiguities discovered.

4.2 Requests for clarification or interpretation of the Bidding Documents will be addressed to the City's Representative.

4.3 Clarifications, interpretations, corrections, and changes to the Bidding Documents will be made by Addenda. Clarifications, interpretations, corrections, and changes to the Bidding Documents made in any other manner will not be binding and Bidders will not rely upon them.

5 PRODUCT SUBSTITUTIONS. No substitutions will be considered before award of Contract. Substitutions will only be considered after award of the Contract and as provided for in the Contract Documents.

6 SUBCONTRACTORS.

6.1 Each Bidder will list in the Bid Form all first-tier Subcontractors that will perform work, labor or render such services. The Bid Form contains spaces for the following information when listing Subcontractors: (1) Work Activity; (2) name of Subcontractor; (3) city of Subcontractor's business location. Failure to list any of these items on the Bid Form will result in the City treating the Bid as if no Subcontractor was listed for the Work and that Bidder represents to the City that it is fully qualified to perform that portion of the Work and will perform do so.

6.2 Subcontractors listed in the Bid Form will only be substituted after the Bid Deadline with the City's written consent in accordance with California law.

7 ADDENDA.

7.1 Addenda will be in writing and issued only by the City. Addenda will be mailed or delivered to all who are known by the City to have received a complete set of Bidding Documents and who have provided a street address for receipt of Addenda.

7.2 Copies of Addenda will be made available for inspection at the City's Public Works Department.

7.3 The City will issue Addenda so that they are received by prospective Bidders not later than three (3) business days before the Bid Deadline. Addenda that withdraw the request for Bids or postpone the Bid Deadline may be issued anytime before the Bid Deadline.

7.4 Each Bidder is responsible for ensuring that it has received all issued Addenda before issuing a Bid.

8 FORM AND STYLE OF BIDS.

8.1 Bids will be submitted on the Bid Form included with the Bidding Documents. Bids not submitted on the City's Bid Form will be rejected.

8.2 All blanks on the Bid Form will be filled in legibly in ink or by typewriter.

8.3 Bidder's failure to submit a price for any Alternate or unit price will result in the Bid being considered as nonresponsive. If Alternates are called for and no change in the Lump Sum Base Bid is required, enter "No Change."

8.4 Each Bidder must fill out the "Bidders Statement of Past Contract Disqualifications" form stating any and all instances of contract disqualifications due to a violation of a law or safety regulation. The Bidder must explain the circumstances of each disqualification. The City may reject the bid based on such information.

8.5 Bidder will make no stipulations on the Bid Form nor qualify the Bid in any manner.

8.6 The Bids will be based upon full completion of all the Work as shown on the plans and specifications. It is expressly understood that the plans are drawn with as much accuracy as is possible in advance, but should errors, omissions or discrepancies exist in the plans which show conditions that vary from those encountered in construction, the Bidder (if awarded the Contract) specifically agrees to construct a completed work ready for the use and in the manner which is intended. In the event of increasing or decreasing of work, the total amount of work actually done or materials or equipment furnished must be paid for according to the unit or lump sum price established for such work under the contract, wherever such unit or lump sum price has been established. In the event no prices are named in the contract to cover such changes or alterations, the cost of such changes must be covered as extra work.

8.7 The Bid Form will be signed by a person or persons legally authorized to bind Bidder to a contract. Bidder's Representative will sign and date the Declaration included in the Bid Form. Failure to sign and date the declaration will cause the Bid to be rejected.

9 BID SECURITY.

9.1 If indicated on the Notice Inviting Bids, each Bid will be accompanied by Bid Security, in the amount of 10% of the Lump Sum Base Bid as security for Bidder's obligation to enter into a Contract with the City on the terms stated in the Bid Form and to furnish all items required by the Bidding Documents. Bid Security will be a Bid Bond on the form provided by the City or a certified check made payable to "City of Monterey Park." When a Bond is used for Bid Security, failure to use the City's Bid Bond form will result in the rejection of the Bid.

9.2 If the apparent lowest responsible Bidder fails to sign the Agreement and furnish all items required by the Bidding Documents within the time limits specified in these Instructions to Bidders, the City will disqualify such Bidder and select the next apparent lowest responsible Bidder until all bids have been exhausted or the City may reject all bids. In such an event, the disqualified Bidder will be liable for and forfeit to the City the amount of the difference, not to exceed the amount of the Bid Security, between the amount of the disqualified Bid and the larger amount for which the City procures the Work.

9.3 If a Bid Bond is submitted and an attorney-in-fact executes the Bid Bond on behalf of the surety, a notarized and current copy of the power of attorney will be affixed to the Bid Bond. The surety issuing the Bid Bond will be listed in the latest published State of California, Department of Insurance list of, "Insurers Admitted to Transact Surety Insurance in This State."

9.4 The City will retain Bid Security until the occurrence of one of the following:

9.4.1 All items required by the Bidding Documents have been furnished and the Agreement has been signed by the successful Bidder and the City.

9.4.2 The specified time has elapsed during which Bids may be withdrawn.

9.4.3 All Bids have been rejected.

9.5 The Bid Form, Bid Security, and all other documents required to be submitted with the Bid will be enclosed in a sealed opaque envelope. The envelope will be addressed to the City Clerk. The envelope will be identified with the Project name, Bidder's name and address, and, if applicable, the designated portion of the Project for which the Bid is submitted. If the Bid is sent by mail, the sealed envelope will be enclosed in a separate mailing envelope labeled as follows: "SEALED BID ENCLOSED."

9.6 Bids will be deposited at the designated location on or before the Bid Deadline. A Bid received after the Bid Deadline will be returned to Bidder unopened.

9.7 Bidder will assume full responsibility for timely delivery at the location designated for receipt of Bids.

9.8 Oral, telephonic, facsimile, or telegraphic Bids are invalid and will not be accepted.

10 MODIFICATION OR WITHDRAWAL OF BID.

10.1 Before the Bid Deadline, a submitted Bid may be modified or withdrawn. Notice of such action will be given to the City in writing and signed by the Bidder's authorized representative. A change so made will be so worded as not to reveal the amount of the original Bid.

10.2 A withdrawn Bid may be resubmitted up to the Bid Deadline, provided that it then fully complies with the Bidding Requirements.

10.3 Bid Security will be in an amount sufficient for the Bid as modified or resubmitted.

10.4 Bids may not be modified, withdrawn, or canceled within sixty (60) days after the Bid Deadline unless otherwise provided in Supplementary Instructions to Bidders.

11 OPENING OF BIDS. Bids submitted in the manner required by these instructions and are received on or before the Bid Deadline will be opened by the Assistant City Engineer for consideration.

12 REJECTION OF BIDS.

12.1 The City will have the right to reject all Bids.

12.2 The City will have the right to reject any Bid not accompanied by the required Bid Security or any other item required by the Bidding Documents, or a Bid which is in any other way materially incomplete or irregular.

13 AWARD.

13.1 The City may retain all bids for a period of sixty (60) days for examination and comparison, and to delete any portion of the work from the contract.

13.2 The City may waive nonmaterial irregularities in a Bid and to accept the lowest responsive Bid as determined by The City.

13.3 The City has the right to accept Alternates in any order or combination, unless otherwise specifically provided in the Bidding Documents.

13.4 The City will determine the low Bidder on the basis of the Proposed Rate Schedule.

13.5 The City will select the apparent lowest responsive and responsible Bidder and notify such Bidder within thirty (30) days (unless number of days is modified in Supplementary Instructions to Bidders) after the Bid Deadline or reject all bids. Within ten (10) days after receiving the City's notice that Bidder was selected as the apparent lowest responsible Bidder, Bidder will submit to the City all of the following items:

13.5.1 Three originals of the Agreement signed by Bidder.

13.5.2 Three originals of the Labor and Materials Bond.

13.5.3 Three originals of the Performance Bond (if applicable).

13.5.4 Three originals of the Noncollusion Affidavit.

13.5.5 Certificates of Insurance on form provided by the City.

13.5.6 Names of all Subcontractors, with their addresses, telephone number, facsimile number, trade on Bidders' company stationery. Evidence, as required by the City, of the reliability and responsibility of the proposed Subcontractors such as statements of experience, statements of financial condition, and references.

13.5.7 Preliminary Contract Schedule.

13.5.8 Selection of Retention Options and Escrow Agreement for Deposit of Securities in Lieu of Retention and Deposit of Retention. If not submitted, the City will withhold retention.

13.5.9 Cost Breakdown.

13.6 Before award of the Contract, the City will notify Bidder in writing, if the City objects to a Subcontractor proposed by Bidder, in which case Bidder will propose a substitute acceptable to the City. Failure of the City to object to a proposed Subcontractor before award will not preclude the City from requiring replacement of any Subcontractor based upon information received subsequent to award, information which cannot be properly evaluated before award due to time constraints, or information relating to a failure to comply with the requirements of the Contract.

13.7 If Bidder submits the three original signed Agreements and all other items within ten (10) days after receiving the City's notification, and all such items comply with the requirements of the Bidding Documents, the City will award the Contract to Bidder by signing the Agreement and returning a signed copy of the Agreement to Bidder.

13.8 If the City consents to the withdrawal of the Bid of the apparent lowest responsible Bidder, or the apparent lowest responsible Bidder fails or refuses to

sign the Agreement or submit to the City all of the items required by the Bidding Documents, within ten (10) days after receiving the City's notification, or the City determines that the Bidder is not financially or otherwise qualified to perform the Contract, the City may reject such Bidder's Bid and select the next apparent lowest responsible Bidder, until all bids are exhausted, or reject all Bids

Please state all instances of being disqualified, removed, or otherwise prevented from bidding on, or completing, a federal, state, or local government project due to a violation of a law or safety regulation.

- Yes ☐ No ☐

-
- This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

INSURANCE REQUIREMENTS
[MUST BE SUBMITTED WITH PROJECT PROPOSAL]

To be awarded this contract, the successful bidder must procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2M
Business automobile liability	\$1M
Workers compensation	Statutory requirement.

Commercial general liability insurance must meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above must be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies must be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such endorsement must be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance must be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Automobile coverage must be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Consultant must furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance must be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) must reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Consultant will require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the bidder certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's consultant. Failure to provide this insurance will render the bidder's proposal "nonresponsive."

Date

Bidder

PROPOSAL GUARANTEE

BID BOND

Bond No.: _____

KNOW ALL MEN BY THESE PRESENTS that _____, as BIDDER, AND _____, as SURETY, are held and firmly bound unto the City of Monterey Park, in the penal sum of _____ (\$ _____) dollars, lawful money of the United States, which is 10 percent of the total amount bid by BIDDER to the City of Monterey Park for the **Traffic Signal Maintenance** ("Public Project"), for the payment of which sum, BIDDER and SURETY agree to be bound, jointly and severally, firm by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas BIDDER is about to submit a bid to the City of Monterey Park for the above stated project, if said bid is rejected, or if said bid is accepted and a contract is awarded and entered into by BIDDER in the manner and time specified, then this obligation shall be null and void, otherwise it shall remain in full force and effect in favor of the City of Monterey Park.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this ____ day of _____, 20__.

SIGNED AND SEALED this _____ day of _____, 20__.

PRINCIPAL

SURETY

PRINCIPAL's MAILING ADDRESS:

SURETY's MAILING ADDRESS:

NOTE: All signatures shall be acknowledged by a notary public.

PROPOSAL GUARANTEE

CERTIFIED CHECK or CASHIER'S CHECK

As an Alternative to Bid Bond, Bidder can provide Certified Check or Cashier's Check as follows

Accompanying this proposal is a certified check or a cashier's check payable to the order of the City of Monterey Park, in the amount of _____ (\$ _____) dollars, lawful money of the United States, which is 10 percent of the total amount bid by BIDDER to the City of Monterey Park for the **Traffic Signal Maintenance** ("Public Project").

The proceeds of the same shall become the property of said City if, in case this proposal shall be accepted by said City through the City Council, the undersigned shall fail to execute a contract, with and furnish the insurance and bonds required by the City of Monterey Park within the specified time; otherwise, the same is to be returned to the undersigned as set forth in the Instructions to Bidders.

Bidder's Name: _____

Authorized Signature: _____

Name and Title: _____

Date: _____

**MAINTENANCE AGREEMENT
BETWEEN
THE CITY OF MONTEREY PARK AND
Contractor name**

(Awarded per Monterey Park Municipal Code Chapter 3.100)

**[CANNOT BE USED FOR CONSTRUCTION, RECONSTRUCTION,
ERECTION, ALTERATION, RENOVATION, IMPROVEMENT, DEMOLITION, REPAIR
WORK, PAINTING OR MAJOR REPAINTING]**

THIS MAINTENANCE AGREEMENT ("Agreement") is made and entered into this ____ day of _____, 20____, by and between the CITY OF MONTEREY PARK, a general law city and municipal corporation ("CITY") and Contractor name, a type of organization, e.g., corporation, and state of incorporation ("CONTRACTOR").

The Parties agree as follows:

1. CONSIDERATION.

- A. As partial consideration, CONTRACTOR agrees to perform the work listed in the SCOPE OF SERVICES, below;
- B. As additional consideration, CONTRACTOR and CITY agree to abide by the terms and conditions contained in this Agreement;
- C. As additional consideration, CITY agrees to pay CONTRACTOR for CONTRACTOR's services not to exceed a total of \$Click here to enter text. for the work. CITY will pay for work on the basis of the hourly rates and cost reimbursement rates as specified in the attached Exhibit "B", which is incorporated by reference.

2. TERM. The term of this Agreement will be from Click here to enter a date. to Click here to enter a date.. The Agreement may be renewed upon mutual consent of the parties by amending this Agreement.

3. SCOPE OF SERVICES.

- A. This Agreement may be used for "maintenance services" which include the following:
 - i. Routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes.
 - ii. Minor repainting.

- iii. Resurfacing of streets and highways at less than one inch.
 - iv. Landscape maintenance.
 - v. Work performed to keep, operate, and maintain publicly owned water, power, or waste disposal systems and electrical transmission lines of 230,000 volts and higher.
 - vi. Carpentry, electrical, plumbing, glazing, and other craftwork;
- B. CONTRACTOR will perform the maintenance services listed in the attached Technical Specifications," which is incorporated by reference. The provisions contained in this Agreement supersede any conflicting provisions in Technical Specifications.
- C. Maintenance services required by CITY will be provided on an as-needed basis with CITY determining and advising CONTRACTOR as to when specific services are required to be performed or completed by CONTRACTOR. Requests must be memorialized using a notice to proceed that may be in the form of a purchase order. The provisions contained in this Agreement supersede any conflicting provisions in a purchase order issued for maintenance services.
- D. CONTRACTOR will, in a workmanlike manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities, and all tests, testing and analyses, calculation, and all other means whatsoever, except as herein otherwise expressly specified to be furnished by CITY, necessary or proper to perform and complete the work and provide the professional services required of CONTRACTOR by this Agreement.

4. PREVAILING WAGES.

- A. Pursuant to Labor Code § 1720, and as specified in 8 California Code of Regulations § 16000, CONTRACTOR must pay its workers prevailing wages. It is CONTRACTOR's responsibility to interpret and implement any prevailing wage requirements and CONTRACTOR agrees to pay any penalty or civil damages resulting from a violation of the prevailing wage laws.
- B. In accordance with Labor Code § 1773.2, copies of the prevailing rate of per diem wages are available upon request from CITY's Engineering Division or the website for State of California Prevailing wage determination at <http://www.dir.ca.gov/DLSR/PWD>. CONTRACTOR must post a copy of the prevailing rate of per diem wages at the job site.

- C. CITY directs CONTRACTOR's attention to Labor Code §§ 1777.5, 1777.6 and 3098 concerning the employment of apprentices by CONTRACTOR or any subcontractor.
- D. Labor Code § 1777.5 requires CONTRACTOR or subcontractor employing tradesmen in any apprenticeship occupation to apply to the joint apprenticeship committee nearest the site of the public works project and which administers the apprenticeship program in that trade for a certificate of approval. The certificate must also fix the ratio of apprentices to journeymen that will be used in the performance of the contract. The ratio of apprentices to journeymen in such cases will not be less than one to five except:
- i. When employment in the area of coverage by the joint apprenticeship committee has exceeded an average of 15 percent in the 90 days before the request for certificate, or
 - ii. When the number of apprentices in training in the area exceeds a ratio of one to five, or
 - iii. When the trade can show that it is replacing at least 1/30 of its membership through apprenticeship training on an annual basis state-wide or locally, or
 - iv. When CONTRACTOR provides evidence that CONTRACTOR employs registered apprentices on all of his contracts on an annual average of not less than one apprentice to eight journeymen.
 - v. CONTRACTOR is required to make contributions to funds established for the administration of apprenticeship programs if CONTRACTOR employs registered apprentices or journeymen in any apprenticeable trade on such contracts and if other contractors on the public works site are making such contributions.
 - vi. CONTRACTOR and any subcontractor must comply with Labor Code §§ 1777.5 and 1777.6 in the employment of apprentices.
 - vii. Information relative to apprenticeship standards, wage schedules and other requirements may be obtained from the Director of Industrial Relations, ex-officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.
- E. CONTRACTOR and its subcontractors must keep an accurate certified payroll records showing the name, occupation, and the actual per diem wages paid to each worker employed in connection with this Agreement.

The record will be kept open at all reasonable hours to the inspection of the body awarding the contract and to the Division of Labor Law Enforcement. If requested by CITY, CONTRACTOR must provide copies of the records at its cost.

5. PAYMENTS.

- A. For CITY to pay CONTRACTOR as specified by this Agreement, CONTRACTOR must submit a detailed invoice to CITY.
- B. CITY's city manager may make payments up to \$[Click here to enter text.](#) for special items of work not included in the project scope of work and services. Payments for special work will only be made after CITY issues a written notice to proceed for the specific special tasks. A written scope of work, an agreed upon additional fee, a schedule for starting and completing the special tasks, and an agreed upon extension of the time for performance, if needed to complete the special work, will be required before CITY issues a notice to proceed for special work. All special work will be subject to all other terms and provisions of this Agreement.

6. FAMILIARITY WITH WORK.

- A. By executing this Agreement, CONTRACTOR represents that CONTRACTOR has
 - i. Thoroughly investigated and considered the scope of services to be performed;
 - ii. Carefully considered how the services should be performed; and
 - iii. Understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.
- B. If services involve work upon any site, CONTRACTOR warrants that CONTRACTOR has or will investigate the site and is or will be fully acquainted with the conditions there existing, before commencing the services hereunder. Should CONTRACTOR discover any latent or unknown conditions that may materially affect the performance of the services, CONTRACTOR will immediately inform CITY of such fact and will not proceed except at CONTRACTOR's own risk until written instructions are received from CITY.

7. INSURANCE.

- A. Before commencing performance under this Agreement, and at all other times this Agreement is effective, CONTRACTOR will procure and maintain the following types of insurance with coverage limits complying,

at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits (combined single)</u>
Commercial general liability:	\$\$2M is default
Business automobile liability	\$\$1M is default
Workers compensation	Statutory requirement.

- B. Commercial general liability insurance will meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above will be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies will be endorsed to name City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by City will be excess thereto. Such insurance will be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to City.
- C. Automobile coverage will be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).
- D. CONTRACTOR will furnish to City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by City from time to time. Insurance must be placed with insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) must reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. CONTRACTOR will require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- E. Should CONTRACTOR, for any reason, fail to obtain and maintain the insurance required by this Agreement, City may obtain such coverage at CONTRACTOR's expense and deduct the cost of such insurance from payments due to CONTRACTOR under this Agreement or terminate.

8. TIME FOR PERFORMANCE. CONTRACTOR will not perform any work under this Agreement until:

- A. CONTRACTOR furnishes proof of insurance as required under Section 7 of this Agreement; and

- B. CITY gives CONTRACTOR a written notice to proceed.
- C. Should CONTRACTOR begin work in advance of receiving written authorization to proceed, any such professional services are at CONTRACTOR's own risk.

9. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause. Notice of termination will be in writing.
- B. CONTRACTOR may terminate this Agreement upon providing written notice to CITY at least thirty (30) days before the effective termination date.
- C. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.
- D. By executing this document, CONTRACTOR waives any and all claims for damages that might otherwise arise from CITY's termination under this Section.

10. INDEMNIFICATION.

- A. CONTRACTOR indemnifies and holds CITY harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising out of this Agreement, or its performance. Should CITY be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of this Agreement, or its performance, CONTRACTOR will defend CITY (at CITY's request and with counsel satisfactory to CITY) and will indemnify CITY for any judgment rendered against it or any sums paid out in settlement or otherwise.
- B. For purposes of this section "CITY" includes CITY's officers, officials, employees, agents, representatives, and certified volunteers.
- C. It is expressly understood and agreed that the foregoing provisions will survive termination of this Agreement.

11. INDEPENDENT CONTRACTOR. CITY and CONTRACTOR agree that CONTRACTOR will act as an independent contractor and will have control of all work and the manner in which it is performed. CONTRACTOR will be free to contract for similar service to be performed for other employers while under contract with CITY. CONTRACTOR is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct

CONTRACTOR as to the details of doing the work or to exercise a measure of control over the work means that CONTRACTOR will follow the direction of the CITY as to end results of the work only.

12. NOTICES.

- A. All notices given or required to be given pursuant to this Agreement will be in writing and may be given by personal delivery or by mail. Such noticing does not include day-to-day communications between CITY's and CONTRACTOR's project managers. Notice sent by mail will be addressed as follows:

To CITY: Rey Alfonso, Assistant City Engineer
City of Monterey Park
320 W. Newmark Ave.
Monterey Park, CA 91754

To CONTRACTOR: [Click here to enter text.](#)

- B. When addressed in accordance with this paragraph, notices will be deemed given upon deposit in the United States mail, postage prepaid. In all other instances, notices will be deemed given at the time of actual delivery.
- C. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph.

13. TAXPAYER IDENTIFICATION NUMBER. CONTRACTOR will provide CITY with a Taxpayer Identification Number.

14. WAIVER. A waiver by CITY of any breach of any term, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.

15. CONSTRUCTION. The language of each part of this Agreement will be construed simply and according to its fair meaning, and this Agreement will never be construed either for or against either party.

16. SEVERABLE. If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.

17. **CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.

18. **WAIVER.** Waiver of any provision of this Agreement will not be deemed to constitute a waiver of any other provision, nor will such waiver constitute a continuing waiver.

19. **INTERPRETATION.** This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

20. **AUTHORITY/MODIFICATION.** This Agreement may be subject to and conditioned upon approval and ratification by the Monterey Park City Council. This Agreement is not binding upon CITY until executed by the City Manager. The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written agreement. CITY's city manager may execute any such amendment on behalf of CITY.

21. **ACCEPTANCE OF FACSIMILE SIGNATURES.** The Parties agree that this Agreement, agreements ancillary to this Agreement, and related documents to be entered into in connection with this Agreement will be considered signed when the signature of a party is delivered by facsimile transmission. Such facsimile signature will be treated in all respects as having the same effect as an original signature.

22. **EFFECT OF CONFLICT.** In the event of any conflict, inconsistency, or incongruity between any provision of this Agreement, its attachments, the purchase order, or notice to proceed, the provisions of this Agreement will govern and control.

23. **CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.

24. **FORCE MAJEURE.** Should performance of this Agreement be prevented due to fire, flood, explosion, war, terrorist act, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.

25. **ENTIRE AGREEMENT.** This Agreement and its one attachment constitutes the sole agreement between CONTRACTOR and CITY respecting the maintenance of traffic signals. To the extent that there are additional terms and conditions contained in Exhibit "A" that are not in conflict with this Agreement, those terms are incorporated as if fully set forth above. There are no other understandings, terms or other agreements expressed or implied, oral or written.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF MONTEREY PARK

[Click here to enter text.](#)

Ron Bow,
Interim City Manager

ATTEST:

Vincent D. Chang
City Clerk

Taxpayer ID No. [Click here to enter text.](#)

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:

Karl H. Berger, Assistant City Attorney

TECHNICAL SPECIFICATIONS

TRAFFIC SIGNAL MAINTENANCE

1. Scope of Work

Perform routine maintenance at all 60 signalized intersections and four (4) yellow flashing beacons that includes monthly inspection of all signal heads, pedestrian push buttons, traffic controllers, detector loops, testing and maintenance of battery back-up units, controller cabinet mechanisms, safety lighting, soffit lighting, illuminated street name signs, communication hardware, video detection units, and wiring systems, etc. for proper operation; Repair or replace defective parts and equipment as needed.

Perform extraordinary maintenance on a time and materials basis as directed by the City, or if necessitated by failure to the signal system caused by vehicle collision, civil disorder, natural disaster, or street construction.

The Contractor shall provide response and service on a 24-hour per day, 7-day per week basis. Immediate action shall be taken to safeguard the public any time a signal installation becomes partly or totally inoperative from any cause whatsoever. A more detailed scope of work is outlined in the City's Traffic Signal Maintenance Agreement attached for reference.

2. Duration Of Contract

Traffic Signal Maintenance (FY 2016/17 – FY 2019/20) will be for the initial contract period from March 1, 2017 to June 30, 2020. The contract may be renewed in one-year increments as follows:

- A. The second contract period will be from July 1, 2020 to June 30, 2021.
- B. The third contract period will be from July 1, 2021 to June 30, 2022.

Renewal shall be by mutual consent subject to the terms of the agreement and may include a cost of living adjustment at the end of each contract period. All unit rates included in the proposal may be increased or decreased in direct proportion to the Consumer Price Index (CPI) for the past year (June to June). The CPI shall be the Los Angeles County Consumer Price Index for all urban wage earners. The Contractor shall submit to the Engineer a revised unit price schedule and supporting CPI information for any requested changes

3. Cost Breakdown

The contractor shall complete **Exhibit B (Proposed Rate Schedule)** of this RFP in full and submit with the bid proposal.

- A. Provide a Lump Sum cost for the following:
 - Routine maintenance per intersection per month
 - Routine maintenance per flashing beacon per month
- B. Provide a unit price for each item shown in Exhibit B.

4. Extra Work

Compensation for Extra Work, work not covered in the Proposal Schedule, shall be billed at "Straight Time" rate unless overtime is authorized by the Engineer or the work is performed in an emergency situation. During an emergency situation, only such work shall be done as to alleviate the emergency situation. All non-emergency work shall be done during normal business hours. A separate itemized invoice, indicating the actual labor (hours per employment classification), material, equipment units used, and applicable rates, shall be prepared for work hereunder. Where the work involved an item included in the unit price schedule the unit price therefore shall prevail

5. References

Qualified references pertaining to this proposal are required.

**LIST OF SIGNALIZED INTERSECTIONS
MAINTAINED BY CITY OF MONTEREY PARK
SEPTEMBER 2016**

	STREET	INTERSECTION	CABINET TYPE
1	Atlantic Boulevard	Hellman Avenue	P
2	Atlantic Boulevard	West Entrance to Atlantic Times Square	P
3	Atlantic Boulevard	Emerson Avenue	P
4	Atlantic Boulevard	Midblock between Emerson and Garvey Ave.	P
5	Atlantic Boulevard	Garvey Avenue	P
6	Atlantic Boulevard	Newmark Avenue	P
7	Atlantic Boulevard	Harding Avenue	P
8	Atlantic Boulevard	El Portal Place	P
9	Atlantic Boulevard	Cadiz Street	P
10	Atlantic Boulevard	Sevilla Street	M
11	Atlantic Boulevard	El Repetto Drive	P
12	Atlantic Boulevard	Brightwood Street	P
13	Atlantic Boulevard	Floral Drive	P
14	Atlantic Boulevard	Midblock between Floral Drive and Riggins St.	M
15	Atlantic Boulevard	Avenida Cesar Chavez/Riggins Street	P
16	Avenida Cesar Chavez	Bleakwood Avenue	P
17	Avenida Cesar Chavez	Collegian Avenue	G
18	Avenida Cesar Chavez	Schoolside Avenue (Pedestrian signal)	G
19	Avenida Cesar Chavez	Schoolside Avenue installed in June 2003	P
20	Collegian Avenue	Mid-block (Flasher) between Avenida Cesar Chavez and Floral Drive	G
21	Corporate Center Drive	Ramona Boulevard	M

22	Corporate Center Drive ¹	710 Freeway Off-Ramp south of Ramona Blvd. (Maintained by Caltrans)	N/A
23	Corporate Center Drive	Casuda Canyon Drive	P
24	Corporate Center Drive	Mid-block (Flasher) between Casuda Canyon Dr. and Davidson Dr.	N/A
25	Corporate Center Drive	Davidson Drive	P
26	First Street	Woods Avenue	M
27	Floral Drive	Collegian Drive	P
28	Garfield Avenue	Hampton Avenue (Vacated)	M
29	Garfield Avenue	Northerly of Hilliard Avenue (Vacated)	P
30	Garfield Avenue	Emerson Avenue	P
31	Garfield Avenue	Avondale Avenue	P
32	Garfield Avenue	Garvey Avenue	P
33	Garfield Avenue	Newmark Avenue	P
34	Garfield Avenue	Graves Avenue	P
35	Garfield Avenue	El Repetto Drive	P
36	Garfield Avenue	Elmgate Avenue	P
37	Garfield Avenue	Riggin Street	P
38	Garfield Avenue ¹	Pomona Boulevard (Maintained by Montebello)	P
39	Garvey Avenue	Casuda Canyon Drive	P
40	Garvey Avenue	Abajo Drive	P
41	Garvey Avenue	Hitchcock Drive	G
42	Garvey Avenue	Chandler Avenue	G
43	Garvey Avenue	Ynez Avenue	G
44	Garvey Avenue	McPherrin Avenue	P
45	Garvey Avenue	Ramona Avenue	G
46	Garvey Avenue	Lincoln Avenue	P
47	Garvey Avenue	Nicholson Avenue	G

¹These traffic signals are maintained by others

48	Garvey Avenue	Alhambra Avenue	G
49	Garvey Avenue	Orange Avenue	G
50	Garvey Avenue	New Avenue	P
51	Gerhart Ave	Via Campo (Located in Montebello)	G
52	Hellman Ave	North Entrance to Atlantic Times Square (Located just east of Atlantic Boulevard)	P
53	Monterey Pass Road	Vagabond Road	M
54	Monterey Pass Road	Flasher south of Vagabond Rd. (for City Fire Station)	
55	Monterey Pass Road	Davidson Drive	P
56	Monterey Pass Road	Fremont Ave	P
57	New Avenue	Hellman Avenue	P
58	New Avenue	Emerson Avenue	P
59	New Avenue	Newmark Avenue	M
60	Pomona Boulevard	Gerhart Avenue	M
61	Pomona Boulevard	Wilcox Avenue	332
62	Potrero Grande Drive	Greenwood Avenue	M
63	Ramona Avenue	Mid-block (Flasher) between Newmark Ave. and Harding Ave.	G
64	Ramona Boulevard	Centre Plaza Drive	332
65	Ramona Boulevard ¹	10 Freeway On-Ramp east of Corporate Center Dr. (Maintained by Caltrans)	P
66	Riggin Street	Findlay Avenue	G
67	Wilcox	Via Campo (Located in Montebello)	332

¹These traffic signals are maintained by others

67 Locations

- 7 Locations (3 Maintained by other agencies; 4 Flashers)

60 Locations

EXHIBIT B

CITY OF MONTEREY PARK

TRAFFIC SIGNAL MAINTENANCE - PROPOSED RATE SCHEDULE

Contractor's Name: _____

Date: _____

- I. Routine Maintenance per intersection per month \$ _____
Routine Maintenance per flashing beacon per month \$ _____

II. Schedule of Labor Rates	Straight Time	Overtime
Operations Superintendent	\$ _____	\$ _____
Lead Signal Technician	\$ _____	\$ _____
Signal Technician	\$ _____	\$ _____
Lead Signalman (Utility tech)	\$ _____	\$ _____
Signalman (Utility tech)	\$ _____	\$ _____
Lab/test Technician	\$ _____	\$ _____
Engineer/System Technician	\$ _____	\$ _____
Laborer	\$ _____	\$ _____

- | III. Schedule of Equipment Rates* | Hourly Rate |
|--------------------------------------|-------------|
| Service Truck | \$ _____ |
| Service Ladder Truck | \$ _____ |
| Hydraulic Man lift Truck (under 32') | \$ _____ |
| Hydraulic Man Lift Truck (over 32') | \$ _____ |
| Boom Truck | \$ _____ |
| Compressor w/tools | \$ _____ |

*Any equipment not listed above will be charged at the local prevailing rental rates.

- IV. Markup on material _____ %
- V. Markup on Labor _____ %

EXHIBIT B

VI. Special Pricing

6x6 inductive loop installed (1 to 4)	\$ _____
6x6 inductive loop installed (5 or more)	\$ _____
LED Pedestrian module installed (includes labor/equip)	\$ _____
Completed cabinet testing (new in your lab)	\$ _____
Replace battery in battery back-up system (15/year)	\$ _____

VII. Number of Cities Served

End of Section

ATTACHMENT 2

Computer Service Company Proposal



**CITY OF MONTEREY PARK
CALIFORNIA**

ADDENDUM NO. 1

**REQUEST FOR PROPOSAL
TRAFFIC SIGNAL MAINTENANCE**

The time and date that sealed bids are due has been changed to:
2:00 PM, Tuesday, January 24, 2017.

ALL OTHER PORTIONS OF THE REQUEST FOR PROPOSAL (RFP) FOR TRAFFIC
SIGNAL MAINTENANCE SHALL REMAIN IN FULL EFFECT.

For further information please contact Rey Alfonso at (626) 307-1330.

**Please include a signed copy of this Addendum with your bid. Failure to do so will
result in an invalid bid.**

Company: Computer Service Company

Signature

1/24/2017

Date



CITY OF MONTEREY PARK
CALIFORNIA

ADDENDUM NO. 2

**REQUEST FOR PROPOSAL
TRAFFIC SIGNAL MAINTENANCE**

January 18, 2017

BIDDING INSTRUCTIONS; Section No. 9 BID SECURITY:

Per paragraph 9.1, each bid will be accompanied by a Bid Security in the amount of 10% of the base bid.

The Bid Security will be calculated based on the sum of the monthly Routine Maintenance per Intersection, multiplied by the total number of intersections, multiplied by twelve months for the full year. Plus the sum of the monthly Routine Maintenance per Flashing Beacon, multiplied by the total number of beacons, multiplied by twelve months for the full year.

Example:

EXHIBIT B

- I. Routine Maintenance per intersection per month \$ 100.00
Routine Maintenance per flashing beacon per month \$ 50.00

10% Bid Security

Monthly Cost	Quantity	Months /Year	Total Cost
Routine Maintenance per Intersection \$100.00	60	12	\$ 72,000.00
Routine Maintenance per Flashing Beacon \$50.00	4	12	\$ 2,400.00
Total Base Bid =			\$ 74,400.00
10% Bid Security =			\$ 7,440.00

The example is provided for clarity of the calculation of the Bid Security accompanying the bid, therefore the total amount of the hypothetical security would be \$7,400.00.

For further information please contact Rey Alfonso at (626) 307-1330.

Please include a signed copy of this Addendum with your bid. Failure to do so will result in an invalid bid.

Company: Computer Service Company

Signature

1/24/2017

Date

EXHIBIT B

CITY OF MONTEREY PARK

TRAFFIC SIGNAL MAINTENANCE - PROPOSED RATE SCHEDULE

Contractor's Name: Computer Service Company

Date: January 17, 2017

- I. Routine Maintenance per intersection per month \$ 51.00
Routine Maintenance per flashing beacon per month \$ 35.00
- II. Schedule of Labor Rates
- | | Straight Time | Overtime |
|-------------------------------|-----------------|------------------|
| Operations Superintendent | \$ <u>92.00</u> | \$ <u>92.00</u> |
| Lead Signal Technician | \$ <u>85.00</u> | \$ <u>127.50</u> |
| Signal Technician | \$ <u>82.00</u> | \$ <u>123.00</u> |
| Lead Signalman (Utility tech) | \$ <u>84.00</u> | \$ <u>126.00</u> |
| Signalman (Utility tech) | \$ <u>84.00</u> | \$ <u>126.00</u> |
| Lab/test Technician | \$ <u>97.00</u> | \$ <u>97.00</u> |
| Engineer/System Technician | \$ <u>97.00</u> | \$ <u>97.00</u> |
| Laborer | \$ <u>70.00</u> | \$ <u>105.00</u> |
- III. Schedule of Equipment Rates*
- | | Hourly Rate |
|--------------------------------------|-----------------|
| Service Truck | \$ <u>23.00</u> |
| Service Ladder Truck | \$ <u>23.00</u> |
| Hydraulic Man lift Truck (under 32') | \$ <u>35.00</u> |
| Hydraulic Man Lift Truck (over 32') | \$ <u>35.00</u> |
| Boom Truck | \$ <u>95.00</u> |
| Compressor w/tools | \$ <u>20.00</u> |
- *Any equipment not listed above will be charged at the local prevailing rental rates.
- IV. Markup on material 15 %
- V. Markup on Labor 0 %

EXHIBIT B

VI. Special Pricing

6x6 inductive loop installed (1 to 4)	\$ <u>425.00</u>
6x6 inductive loop installed (5 or more)	\$ <u>395.00</u>
LED Pedestrian module installed (includes labor/equip)	\$ <u>230.00</u>
Completed cabinet testing (new in your lab)	\$ <u>1,000.00</u>
Replace battery in battery back-up system (15/year)	\$ <u>245.00</u>

VII. Number of Cities Served

16

End of Section

TRAFFIC SIGNAL MAINTENANCE BIDDER'S STATEMENT OF PAST CONTRACT DISQUALIFICATIONS

Please state all instances of being disqualified, removed, or otherwise prevented from bidding on, or completing, a federal, state, or local government project due to a violation of a law or safety regulation.

1. Have you ever been disqualified from any government contract?

Yes ☐ No ☒

2. If yes, explain the circumstances:

Bidder's Signature

**INSURANCE REQUIREMENTS
[MUST BE SUBMITTED WITH PROJECT PROPOSAL]**

To be awarded this contract, the successful bidder must procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2M
Business automobile liability	\$1M
Workers compensation	Statutory requirement.

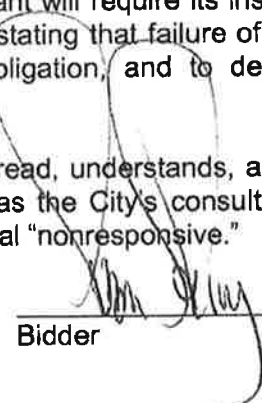
Commercial general liability insurance must meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above must be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies must be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such endorsement must be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance must be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Automobile coverage must be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Consultant must furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance must be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) must reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Consultant will require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the bidder certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's consultant. Failure to provide this insurance will render the bidder's proposal "nonresponsive."

1/24/2017
Date


Bidder

PROPOSAL GUARANTEE

CERTIFIED CHECK or CASHIER'S CHECK

As an Alternative to Bid Bond, Bidder can provide Certified Check or Cashier's Check as follows

Accompanying this proposal is a certified check or a cashier's check payable to the order of the City of Monterey Park, in the amount of Thirty Eight hundred Fifty (\$3,850.00) dollars, lawful money of the United States, which is 10 percent of the total amount bid by BIDDER to the City of Monterey Park for the Traffic Signal Maintenance ("Public Project").

The proceeds of the same shall become the property of said City if, in case this proposal shall be accepted by said City through the City Council, the undersigned shall fail to execute a contract, with and furnish the insurance and bonds required by the City of Monterey Park within the specified time; otherwise, the same is to be returned to the undersigned as set forth in the Instructions to Bidders.

Bidder's Name: Computer Service Company
Authorized Signature: 
Name and Title: Susan Steiny/President
Date: 1/24/2017

Bank of America

Cashier's Check

No. 0760107073

Notice to Purchaser - In the event that this check is lost, misplaced or stolen, a sworn statement and 90-day waiting period will be required prior to replacement. This check should be negotiated within 90 days.

Void After 90 Days

91-170/1221

Date 01/24/17 10:03:51 AM

BALDWIN PARK

0012

0000038

0042

NAZ

Pay



BANK OF AMERICA 3850.00
THREE EIGHT FIVE ZERO CTSCTS

***\$3,850.00

To The
Order Of CITY OF MONTEREY PARK
BID BOND

Remitter (Purchased By): COMPUTER SERVICE CO

Bank of America, N.A.
PHOENIX, AZ

AUTHORIZED SIGNATURE



City Council Staff Report

DATE: February 15, 2017

AGENDA ITEM NO: Council Communications
Agenda Item 7-A

TO: Honorable Mayor and Members of the City Council

FROM: Teresa Real Sebastian, Mayor Pro Tem

SUBJECT: Resolution declaring Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction; adopts interim policies; and directs the City Manager and City Attorney to provide additional information.

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting a Resolution declaring the City of Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction; adopts interim policies; and directs the City Manager and City Attorney to provide additional information not later than July 4, 2017; and
2. Taking such additional, related, action that may be desirable.

BACKGROUND:

Beginning in the late 1970s and early 1980s, cities throughout the United States declared themselves to be "sanctuary cities" in response to a flood of refugees escaping civil conflicts in Central and South America. In California, the Los Angeles Police Department adopted Special Order 40 ("SO40") in 1979 that limited the role of local police in enforcing the INA. Now more than 80 cities and counties in California are identified as a "sanctuary" jurisdiction for immigrants. To date, there is no legal definition for "sanctuary city".

The United States Supreme Court made it clear in 2012 that the federal government has the absolute power to enforce immigration laws (*Arizona v. United States* (2012) 132 S.Ct. 2492). While state and local governments can cooperate with federal enforcement efforts, such action is voluntary. Accordingly, state and local governments can adopt local regulations limiting such cooperation (see, *Sturgeon v. Bratton* (2009) 174 Cal.App.4th 1407).

On January 25, 2017, the President of the United States issued an Executive Order entitled "Enhancing Public Safety in the Interior of the United States" (the "Order"). The Order states that it is issued pursuant to authority under the Immigration and Nationality Act, 8 U.S.C. § 1101, *et seq.* (the "INA").

The Order, if valid, would unilaterally change the law. Practically speaking, the Order attempts to make compliance with the INA mandatory (effectively invalidating sanctuary

policies) and to punish those jurisdictions that do not comply by withholding federal monies. While there is precedence allowing *Congress* to withhold federal funds under certain circumstances (see, e.g., *South Dakota v. Dole* (1987) 483 U.S. 203 regarding the minimum age limit for drinking alcohol) in accordance with its spending powers, the President is not granted such power via the United States Constitution (see, Article II, § 2) or the INA.

Immediately after the Order was signed, I received inquiries from residents that were concerned with the Order as it relates to: family members, action taken by city officials and federal funds provided to the City. The discussion for tonight sheds light on these issues and affirms the City's commitment to the Constitution of the United States. This is the same law that has been in effect under the current administration, previous administration and for at least the last 20 years.

The Declaration of Independence states that

"[w]e hold these truths to be self-evident, that all men are created equal, that they are endowed by their Creator with certain unalienable Rights, that among these are Life, Liberty and the pursuit of Happiness."

These words are applicable to everyone; they do not distinguish between gender, religious affiliations, race, national or ethnic origins, sexual orientation, immigrants or persons born in the United States. Monterey Park has a diverse population; more than half of its residents were born outside of the United States. In that way, the City's residents reflect the Nation's proud immigrant past and best exemplifies the American melting pot.

The 10th Amendment to the United States Constitution states that "[t]he powers not delegated to the United States by the Constitution, nor prohibited by it to the states, are reserved to the states respectively, or to the people." Where the federal government overreaches its Constitutional powers, it is the City Council's duty to ensure that the rights of all its residents are protected. The resolution, if adopted, would take one important step in fulfilling that duty.

Respectfully submitted:

By:

Teresa Real Sebastian, J.D.
Mayor Pro Tem

Attachments:

Attachment 1: Executive Order dated January 25, 2017
Attachment 2: Draft Resolution

ATTACHMENT 1

Executive Order dated January 25, 2017

2017 WL 359825 (White House)

The White House

Office of Communications

EXECUTIVE ORDER: ENHANCING PUBLIC SAFETY IN THE INTERIOR OF THE UNITED STATES

January 25, 2017

*1 The White House

Office of the Press Secretary

For Immediate Release

EXECUTIVE ORDER

ENHANCING PUBLIC SAFETY IN THE INTERIOR OF THE UNITED STATES

By the authority vested in me as President by the Constitution and the laws of the United States of America, including the Immigration and Nationality Act (INA) (8 U.S.C. 1101 et seq.), and in order to ensure the public safety of the American people in communities across the United States as well as to ensure that our Nation's immigration laws are faithfully executed, I hereby declare the policy of the executive branch to be, and order, as follows:

Section 1. Purpose. Interior enforcement of our Nation's immigration laws is critically important to the national security and public safety of the United States. Many aliens who illegally enter the United States and those who overstay or otherwise violate the terms of their visas present a significant threat to national security and public safety. This is particularly so for aliens who engage in criminal conduct in the United States.

Sanctuary jurisdictions across the United States willfully violate Federal law in an attempt to shield aliens from removal from the United States. These jurisdictions have caused immeasurable harm to the American people and to the very fabric of our Republic.

Tens of thousands of removable aliens have been released into communities across the country, solely because their home countries refuse to accept their repatriation. Many of these aliens are criminals who have served time in our Federal, State, and local jails. The presence of such individuals in the United States, and the practices of foreign nations that refuse the repatriation of their nationals, are contrary to the national interest.

Although Federal immigration law provides a framework for Federal-State partnerships in enforcing our immigration laws to ensure the removal of aliens who have no right to be in the United States, the Federal Government has failed to discharge this basic sovereign responsibility. We cannot faithfully execute the immigration laws of the United States if we exempt classes or categories of removable aliens from potential enforcement. The purpose of this order is to direct executive departments and agencies (agencies) to employ all lawful means to enforce the immigration laws of the United States.

Sec. 2. Policy. It is the policy of the executive branch to:

(a) Ensure the faithful execution of the immigration laws of the United States, including the INA, against all removable aliens, consistent with Article II, Section 3 of the United States Constitution and section 3331 of title 5, United States Code;

(b) Make use of all available systems and resources to ensure the efficient and faithful execution of the immigration laws of the United States;

*2 (c) Ensure that jurisdictions that fail to comply with applicable Federal law do not receive Federal funds, except as

enforcement officials, as the Secretary determines are qualified and appropriate, to perform the functions of immigration officers in relation to the investigation, apprehension, or detention of aliens in the United States under the direction and the supervision of the Secretary. Such authorization shall be in addition to, rather than in place of, Federal performance of these duties.

(c) To the extent permitted by law, the Secretary may structure each agreement under section 287(g) of the INA in a manner that provides the most effective model for enforcing Federal immigration laws for that jurisdiction.

Sec. 9. Sanctuary Jurisdictions. It is the policy of the executive branch to ensure, to the fullest extent of the law, that a State, or a political subdivision of a State, shall comply with 8 U.S.C. 1373.

(a) In furtherance of this policy, the Attorney General and the Secretary, in their discretion and to the extent consistent with law, shall ensure that jurisdictions that willfully refuse to comply with 8 U.S.C. 1373 (sanctuary jurisdictions) are not eligible to receive Federal grants, except as deemed necessary for law enforcement purposes by the Attorney General or the Secretary. The Secretary has the authority to designate, in his discretion and to the extent consistent with law, a jurisdiction as a sanctuary jurisdiction. The Attorney General shall take appropriate enforcement action against any entity that violates 8 U.S.C. 1373, or which has in effect a statute, policy, or practice that prevents or hinders the enforcement of Federal law.

(b) To better inform the public regarding the public safety threats associated with sanctuary jurisdictions, the Secretary shall utilize the Declined Detainer Outcome Report or its equivalent and, on a weekly basis, make public a comprehensive list of criminal actions committed by aliens and any jurisdiction that ignored or otherwise failed to honor any detainers with respect to such aliens.

(c) The Director of the Office of Management and Budget is directed to obtain and provide relevant and responsive information on all Federal grant money that currently is received by any sanctuary jurisdiction.

*4 Sec. 10. Review of Previous Immigration Actions and Policies. (a) The Secretary shall immediately take all appropriate action to terminate the Priority Enforcement Program (PEP) described in the memorandum issued by the Secretary on November 20, 2014, and to reinstitute the immigration program known as "Secure Communities" referenced in that memorandum.

(b) The Secretary shall review agency regulations, policies, and procedures for consistency with this order and, if required, publish for notice and comment proposed regulations rescinding or revising any regulations inconsistent with this order and shall consider whether to withdraw or modify any inconsistent policies and procedures, as appropriate and consistent with the law.

(c) To protect our communities and better facilitate the identification, detention, and removal of criminal aliens within constitutional and statutory parameters, the Secretary shall consolidate and revise any applicable forms to more effectively communicate with recipient law enforcement agencies.

Sec. 11. Department of Justice Prosecutions of Immigration Violators. The Attorney General and the Secretary shall work together to develop and implement a program that ensures that adequate resources are devoted to the prosecution of criminal immigration offenses in the United States, and to develop cooperative strategies to reduce violent crime and the reach of transnational criminal organizations into the United States.

Sec. 12. Recalcitrant Countries. The Secretary of Homeland Security and the Secretary of State shall cooperate to effectively implement the sanctions provided by section 243(d) of the INA (8 U.S.C. 1253(d)), as appropriate. The Secretary of State shall, to the maximum extent permitted by law, ensure that diplomatic efforts and negotiations with foreign states include as a condition precedent the acceptance by those foreign states of their nationals who are subject to removal from the United States.

Sec. 13. Office for Victims of Crimes Committed by Removable Aliens. The Secretary shall direct the Director of U.S. Immigration and Customs Enforcement to take all appropriate and lawful action to establish within U.S. Immigration and Customs Enforcement an office to provide proactive, timely, adequate, and professional services to victims of crimes

committed by removable aliens and the family members of such victims. This office shall provide quarterly reports studying the effects of the victimization by criminal aliens present in the United States.

Sec. 14. Privacy Act. Agencies shall, to the extent consistent with applicable law, ensure that their privacy policies exclude persons who are not United States citizens or lawful permanent residents from the protections of the Privacy Act regarding personally identifiable information.

Sec. 15. Reporting. Except as otherwise provided in this order, the Secretary and the Attorney General shall each submit to the President a report on the progress of the directives contained in this order within 90 days of the date of this order and again within 180 days of the date of this order.

*5 Sec. 16. Transparency. To promote the transparency and situational awareness of criminal aliens in the United States, the Secretary and the Attorney General are hereby directed to collect relevant data and provide quarterly reports on the following:

- (a) the immigration status of all aliens incarcerated under the supervision of the Federal Bureau of Prisons;
- (b) the immigration status of all aliens incarcerated as Federal pretrial detainees under the supervision of the United States Marshals Service; and
- (c) the immigration status of all convicted aliens incarcerated in State prisons and local detention centers throughout the United States.

Sec. 17. Personnel Actions. The Office of Personnel Management shall take appropriate and lawful action to facilitate hiring personnel to implement this order.

Sec. 18. General Provisions. (a) Nothing in this order shall be construed to impair or otherwise affect:

- (i) the authority granted by law to an executive department or agency, or the head thereof; or
 - (ii) the functions of the Director of the Office of Management and Budget relating to budgetary, administrative, or legislative proposals.
- (b) This order shall be implemented consistent with applicable law and subject to the availability of appropriations.
- (c) This order is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

DONALD J. TRUMP

THE WHITE HOUSE,

January 25, 2017.

2017 WL 359825 (White House)

End of Document

© 2017 Thomson Reuters. No claim to original U.S. Government Works.

ATTACHMENT 2

Draft Resolution

RESOLUTION NO. ____

A RESOLUTION DECLARING THE CITY OF MONTEREY PARK IS DEDICATED TO PRESERVING THE RIGHTS OF ALL PERSONS WITHIN ITS JURISDICTION; ADOPTS INTERIM POLICIES; AND DIRECTS THE CITY MANAGER AND CITY ATTORNEY TO PROVIDE ADDITIONAL INFORMATION.

The City Council of the City of Monterey Park resolves as follows:

SECTION 1: *Findings.* The City Council finds as follows:

- A. The City of Monterey Park prides itself on its 100 year history of diversity and dedication to helping its residents achieve the American Dream. The diverse population of residents with different religious affiliations, races, national or ethnic origins, gender and sexual orientation contribute to the City's economic and social fabric by establishing and patronizing businesses, contributing to arts and culture, and achieving significant educational accomplishments.
- B. Based upon the most recent data from the United States Census Bureau (the "Bureau"), the City's population is approximately 61,500. More than half the City's population (32,741) are foreign born.
- C. The Bureau's data show that the City's population is predominately of Asian descent (66.9%), but is also comprised of a rich mixture of persons from other backgrounds including, without limitation, persons identified as "Hispanic" (26.9%).
- D. On January 25, 2017, the President of the United States issued an Executive Order entitled "Enhancing Public Safety in the Interior of the United States" (the "Order").
- E. The Order attempts to unilaterally change federal immigration law from that of voluntary cooperation to that of mandatory action on behalf of local law enforcement. Such action violates the protections provided by the United States and California Constitutions to all persons within the City of Monterey Park's jurisdictional boundaries.
- F. The United States Supreme Court previously made it plain that enforcing the immigration laws within the United States is the exclusive responsibility of the federal government (see, e.g., *Arizona v. United States* (2012) 132 S.Ct. 2492).
- G. The United States Supreme Court previously made it plain that *Congress* may condition expenditure of federal funds upon voluntary compliance with federal law based upon the spending powers granted to Congress

within the United States Constitution (see, *South Dakota v. Dole* (1987) 483 U.S. 203).

SECTION 2: *Declarations.* The City Council declares that:

- A. Enforcing federal immigration laws including, without limitation, 8 U.S.C §§ 1325 and 1326, is the exclusive responsibility of the federal government; and
- B. The City recognizes that the Constitution of the United States and Constitution of the State of California enshrine the fundamental and inalienable rights of Americans, including the freedoms of religion, speech, assembly, privacy, and the equal protection of all City residents, regardless of religious affiliation, race, national or ethnic origin, gender, sexual orientation, or immigration status; and
- C. Each of the City's duly elected or appointed public servants have sworn to defend and uphold the United States Constitution and the Constitution of the State of California; and
- D. The City has long embraced and welcomed individuals of diverse religious, racial, national or ethnic origin, gender, and sexual orientation backgrounds and such individuals have been vital to the City, the region, the state, and the nation's development throughout our history; and
- E. Fostering a relationship of trust, respect, and open communication between City officials and residents is essential to the City's mission of delivering efficient public services in partnership with the community which also helps to ensure public safety, a prosperous economic environment, opportunities for our youth, and a high quality of life; and
- F. In accordance with state and federal law, City officials, including its law enforcement officers, shall not actively participate with federal agents seeking to enforce federal immigration law and shall not use city monies, resources, or personnel to investigate, question, detect, apprehend and/or register persons whose *only* violation is or may be a civil violation of federal immigration law; and
- G. Nothing in this Resolution shall be construed or implemented to conflict with any obligation imposed by federal law or state law.

SECTION 3: *Interim Policies.* The City Manager and City Attorney are directed to:

- A. In accordance with state and federal law, continue to take all lawful actions to ensure that City officials and employees including, without limitation, its law enforcement officers, do not administer federal immigration laws that can only be enforced by the federal government.

- B. In accordance with state and federal law, take all lawful actions to ensure the City officials and employees including, without limitation, its law enforcement officers, not undertake any action against persons solely because of their immigration status.
- C. In accordance with state and federal law, City officials, including its law enforcement officers, will cooperate with federal immigration agencies only in matters involving criminal activity and the protection of public safety as required by law pursuant to a valid judicial warrant
- D. Take all lawful actions to ensure that City officials and employees including, without limitation, its law enforcement officers, refrain from acquiring, maintaining, or disseminating sensitive information about City residents except to the extent necessary to provide a City service in question.
- E. Nothing in this Resolution shall be construed or implemented to conflict with any obligation imposed by federal law or state law.

SECTION 4: *Long-term Policies.* Not later than July 4, 2017, the City Manager and City Attorney are directed to undertake the following for City Council consideration:

- A. Provide an appropriate term and definition for the City of Monterey Park when acting to implement this Resolution.
- B. Identify and categorize all federal grants, loans, and other funding that the City of Monterey Park currently receives. City staff shall continue to monitor any efforts by the federal government to withhold or withdraw federal funding and shall take all appropriate actions necessary to protect such funding.
- C. Draft policies ensuring that public resources are not spent for purposes of biased-based law enforcement.
- D. Draft policies ensuring that public resources are not spent in enforcing federal programs requiring the registration of individuals on the basis of gender, religious affiliation, national or ethnic origin.

SECTION 5: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this ____ day of _____, 20__

Mitchell Ing, Mayor

2

1000

Approved as to Form:
Mark D. Hensley, City Attorney

By: Karl H. Berger, Assistant City Attorney