

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF THE
FORMER REDEVELOPMENT AGENCY
AGENDA**

**REGULAR MEETING
Monterey Park City Hall Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754**

**WEDNESDAY
July 5, 2017
7:00 PM**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

This Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER **Mayor**

FLAG SALUTE **The Monterey Park Fire Explorers**

ROLL CALL **Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian**

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS. While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATION - None.

[2.] SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2-A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF JULY 5, 2017

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve payment of warrants and adopt a Resolution of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated July 5, 2017 totaling \$39.43 and specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

2-B. SUCCESSOR AGENCY (SA) MINUTES

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve the minutes from the regular meeting of June 7, 2017 and the special meetings of June 7, 2017, June 12, 2017, June 13, 2017, and June 14, 2017; and
- (2) Take such additional, related, action that may be desirable.

[3.] CITY OF MONTEREY PARK- CONSENT CALENDAR - None.

[4.] PUBLIC HEARING

4-A. A PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE DRAFT 2017-2018 ANNUAL ACTION PLAN AS REQUIRED BY THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP ACT (HOME) PROGRAMS

It is recommended that the City Council consider:

- (1) Opening the public hearing to receive testimonial and documentary evidence;
- (2) Adopt the One Year Action Plan for Program Year 2017-2018 and authorize the Interim City Manager to implement the adopted Action Plan including, without limitation, to execute appropriate agreements in a form approved by the City Attorney; and
- (3) Take such additional, related, action that may be desirable.

[5.] OLD BUSINESS

5-A. CONSIDERATION OF STREET SWEEPING SERVICES CONTRACT

It is recommended that the City Council consider:

- (1) Providing direction to staff regarding the Street Sweeping Services Contract; and
- (2) Take such additional, related, action that may be desirable.

[6.] NEW BUSINESS

6-A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF JULY 5, 2017

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated July 5, 2017 totaling \$1,520,644.54 specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

6-B. CITY COUNCIL MINUTES

It is recommended that the City Council:

- (1) Approve the minutes from the regular meeting of June 7, 2017 and the special meetings of June 7, 2017, June 12, 2017, June 13, 2017, and June 14, 2017; and
- (2) Take such additional, related, action that may be desirable.

6-C. TIME EXTENSION (EX-17-04) FOR TENTATIVE MAP NO. 072976 (TM-15-02) TO SUBDIVIDE AIR-RIGHTS FOR A 5-UNIT RESIDENTIAL CONDOMINIUM DEVELOPMENT – 221-223 SOUTH NEW AVENUE

It is recommended that the City Council consider:

- (1) Adopting a resolution approving a Time Extension (EX-17-04) for Tentative Map No. 072976 (TM-15-02); and
- (2) Take such additional, related, action that may be desirable.

6-D. POLLING PLACES

It is recommended that the City Council:

- (1) Receive and file findings for establishing polling places; and
- (3) Take such additional, related, action that may be desirable.

[7.] COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

[8.] CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

ADJOURN

ORAL AND WRITTEN COMMUNICATIONS



City Council Staff Report

DATE: July 5, 2017

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-A.

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Interim Director of Management Services
SUBJECT: Warrant Register for Successor Agency to the Former Community
Redevelopment Agency of
July 5, 2017

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated **July 5, 2017 totaling \$39.43** and specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **344**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park, Acting as the Successor Agency to the Former Community Redevelopment Agency (SA). I also certify that there are monies available for the payments thereof. Please note that amounts being paid by the SA funds in this warrant register represented expenditures incurred, which are pending for approval by the Oversight Board.

FISCAL IMPACT:

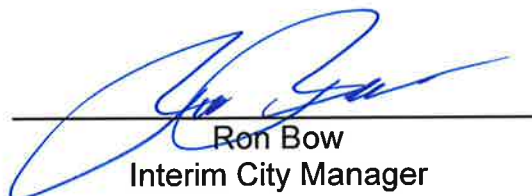
Disbursements from all funds total **\$39.43.**

Respectfully submitted:



Annie Yaung, CPFO
Interim Director of Management Services

Approved By:



Ron Bow
Interim City Manager

Attachments 1: Resolution

Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO. SA-_____

**A RESOLUTION OF THE
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)
ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
5TH DAY OF JULY 2017
TOTALING \$39.43 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID**

THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY
DOSE RESOLVE AS FOLLOWS:

SECTION 1. That the following claims and demands have been audited and that the same
are hereby allowed from various funds in the following amounts:

Atlantic/Garvey Projects	\$	39.43
Total	\$	<u>39.43</u>

PASSED, APPROVED AND ADOPTED THE 5TH DAY OF JULY 2017.

Teresa Real Sebastian, Mayor
City of Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

Resolution No. SA-
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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY)
OF CITY OF MONTEREY PARK)

I hereby certify that this resolution was duly adopted by the
Successor Agency to the Former Community Redevelopment Agency,
at a regular meeting held on the 5th of July 2017 by the following vote.

AYES:
NOES:
ABSTAIN:
ABSENT:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 07/05/2017

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0860-801-1203-32050	39.43	INTERNET/PHONE SERVICE		344	39.43
TOTAL FOR PREPAID WARRANTS						39.43
	PRINTED	39.43				
	E-PAYABLE	0.00				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 07/05/2017

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TOTAL FOR PREPAID WARRANTS	39.43
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	0.00
TOTAL FOR PRINTED E-PAYABLES	0.00
TOTAL WARRANTS	39.43
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	1
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	0
TOTAL E-PAYABLES PRINTED	0
TOTAL CHECKS ISSUED	1

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 07/05/2017
FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0860	ATLANTIC/GARVEY CAP PROJECTS	39.43	0.00	39.43
	TOTAL	39.43	0.00	39.43



City Council Staff Report

DATE: July 5, 2017

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-B.

TO: The Honorable Mayor and City Council
FROM: Vincent D. Chang, City Clerk
SUBJECT: Successor Agency (SA) Minutes

RECOMMENDATION:

It is recommended that the City Council (acting on behalf of the Successor Agency)

- (1) Approve the minutes from the regular meeting of June 7, 2017 and the special meeting of June 7, 2017, June 12, 2017, June 13, 2017 and June 14, 2017; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

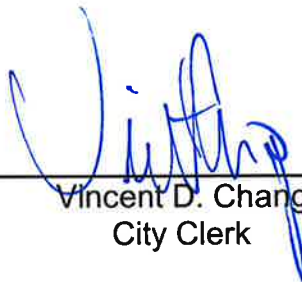
None.

FISCAL IMPACT:

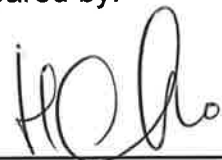
None.

Respectfully submitted,

Prepared by:



Vincent D. Chang
City Clerk



Helena Cho
Secretary

Approved By:



Ron Bow
Interim City Manager

Attachments: June 7, 2017 special meeting minutes
June 12, 2017 special meeting minutes
June 13, 2017 special meeting minutes
June 14, 2017 special meeting minutes
June 7, 2017 regular meeting minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
JUNE 7, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, June 7, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 6:00 p.m.

ROLL CALL:

Interim City Manager Bow called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Also Present: Interim City Manager Ron Bow, City Attorney Mark Hensley, Director of Human Resources and Risk Management Tom Cody

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

None.

CLOSED SESSION - 6:00 P.M.

1. **CONFERENCE WITH LEGAL COUNSEL – THREAT OF LITIGATION – GOVERNMENT CODE § 54956.9(d)(2). Number of Cases: One**
2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – GOVERNMENT CODE § 54956.9(d)(1). Number of Cases: One**

Name of Claim: Paul Cubak v City of Monterey Park
Case Numbers: ADJ10782850; ADJ 10777844
DOI: 12/01/16; 2/12/87 – 11/30/16

MISSION STATEMENT

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**3. CONFERENCE WITH LABOR NEGOTIATORS – GOVERNMENT CODE
§ 54957.6**

City Negotiators: Ron Bow, Interim City Manager, Tom Cody, Human
Resources and Risk Management Director
Employee Organizations: Bargaining Units: Service Employees' International
Union, Local 721; Monterey Park Mid-Management
Association, and Monterey Park Confidential
Employee Association

**4. CONFERENCE WITH LOCAL COUNSEL – INITIATION OF LITIGATION –
GOVERNMENT CODE § 54956.9(d)(4). Number of Cases: One**

**5. PUBLIC EMPLOYEE APPOINTMENT / PUBLIC EMPLOYMENT –
GOVERNMENT CODE § 54957**

Title: City Manager

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present.
The meeting was adjourned at 7:10 p.m.

Action Taken: City Attorney Hensley reported out of closed session that for Agenda
Item No. 1, relates to potential liability the city faces based upon facts and
circumstances known to potential claimants or the public.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
JUNE 7, 2017**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, June 7, 2017 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 7:15 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers led the flag salute.

ROLL CALL:

Deputy City Clerk Cindy Trang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: Interim City Manager Ron Bow, City Attorney Mark Hensley, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, City Librarian Norma Arvizu, Interim Public Works Director Tito Haes, Interim Director of Recreation & Community Services Robert Aguirre, Controller Annie Yaung, Water Utility Manager Frank Heldman, Support Services Manager Tim Shay

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

City Attorney Hensley reported that Agenda Item No. 6C is continued to the next City Council meeting.

Mayor Real Sebastian reported that Agenda Item No. 7A will be heard after Oral and Written Communications.

MISSION STATEMENT

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the quality of life for our entire community

ORAL AND WRITTEN COMMUNICATIONS

- David Barron, a resident of Monterey Park, addressed a few of his concerns he had regarding city policies.
- James Yundt, President of Oakcroft Associates, Inc., spoke against the implementation of a bike lane on Monterey Pass Road. He submitted petitions signed by property and business owners opposing the proposed bike lane.
- Sarkis Antonian, a resident of Monterey Park, spoke against the increasing airplane noise.

1. PRESENTATIONS

1A. UPDATE: SR 60 ALTERNATIVE – GOLD LINE EASTSIDE PHASE 2 PROJECT

This item was heard after Item No. 7A.

Jill Liu, Transportation Planning Manager for Los Angeles County Metropolitan Transportation Authority (Metro), and Lillian De Loza-Gutierrez, Community Relations Manager for Metro, provided an update regarding the State Route 60 (SR 60) Alternative – Gold Line Eastside Phase 2 Project.

1B. WATER CONSERVATION UPDATE

Water Utility Manager Frank Heldman provided a presentation regarding an update on the City's water conservation progress.

RECESSED AND RECONVENED

The City Council recessed at 9:03 p.m. and reconvened with all council members present at 9:12 p.m.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF JUNE 7, 2017

Disbursements will be made from the funds referenced in the Resolution in Warrants numbered 342-343.

This item was heard after Item No. 7C.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, approved payment of warrants and adopted Resolution No. SA-137 of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated June 7, 2017 totaling \$534.73 and specifying the funds out of which the same are to be paid.

Motion: Moved by Council Member Liang and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. SA-137, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED THE 17TH DAY OF JUNE 2017 TOTALING \$534.73 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

2B. SUCCESSOR AGENCY (SA) MINUTES

Approve the minutes from the regular meeting of May 3, 2017 and the special meeting of May 3, 2017.

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, approved the minutes from the regular meeting of May 3, 2017 and the special meeting of May 3, 2017.

Motion: Moved by Council Member Liang and seconded by Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

This is the end of Successor Agency (SA) items.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
JUNE 12, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in City Hall Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Monday, June 12, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 6:00 p.m.

FLAG SALUTE:

City Treasurer Leon led the flag salute.

ROLL CALL:

Deputy City Clerk Trang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: City Treasurer Leon, Interim City Manager Ron Bow, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, City Librarian Norma Arvizu, Controller Annie Yaung, Interim Public Works Director Tito Haes, Interim Director of Recreation & Community Services Robert Aguirre, Building Official Timothy Tran, Senior Planner Samantha Tewasart, Police Captain Steven Coday, Police Captain Kelly Gordon, Economic Development Specialist Donna Ramirez, Senior Code Enforcement William Stecyk, Management Analyst Rosa LeClerc

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

1. Consideration and possible action regarding the Fiscal Year 2017-2018 Budget. Staff will present a brief overview of policy issues, financial prospect and economic development, new laws, challenges/solutions, goals and strategies associated with the budget including, without limitation, the following matters:
 - City 2017-2018 spending plan overview;

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Federal budget cuts and other laws and policies affect City budget;
- Pension discount rate reduction impact and projected City contribution rates for next five years;
- Challenges/Solutions for the City's Pension and Other Post-Employment Benefit (OPEB) unfunded liabilities; and
- Goals and Objectives presented by all departments.

Council may raise other development, policy, capital project and potential budget adjustment items for consideration as part of the Budget.

Recommendations: The City Council should consider: 1) Receiving and filing the Preliminary Budget documentation for Fiscal Year 2017-2018; and 2) alternatively, take such additional, related, action that may be desirable.

Discussion: The City Council engaged in a discussion regarding the budget for City Council, City Manager, City Clerk, City Treasurer, City Attorney, and Human Resources & Risk Management.

Action Taken: The City Council adjourned the special meeting to Tuesday, June 13, 2017 at 6:00 p.m. in City Hall Council Chamber.

RECESSED AND RECONVENED

The City Council recessed at 8:09 p.m. and reconvened with all council members present at 8:19 p.m.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:56 p.m. to Tuesday, June 13, 2017 at 6:00 p.m. in City Hall Council Chambers.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
JUNE 13, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in City Hall Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, June 13, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 6:00 p.m.

FLAG SALUTE:

Economic Development Specialist Donna Ramirez led the flag salute.

ROLL CALL:

Deputy City Clerk Trang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: Interim City Manager Ron Bow, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, City Librarian Norma Arvizu, Controller Annie Yaung, Interim Public Works Director Tito Haes, Interim Director of Recreation & Community Services Robert Aguirre, Building Official Timothy Tran, Senior Planner Samantha Tewasart, Support Services Manager Tim Shay, Fire Division Chief Mark Khail, Fire Division Chief Ken Leasure, Police Captain Steven Coday, Police Captain Kelly Gordon, Water Utility Manager Frank Heldman, Parks Superintendent Chris Reyes, Principal Management Analyst Bonnie Tam, Recreation Program Coordinator Ben Herrera, Management Analyst Rosa LeClerc, Library Circulation Services Supervisor Julie Villanueva, Children's Services Senior Librarian Diana Garcia, Administrative Secretary, Technical Services Senior Librarian Evena Shu, Senior Librarian Cindy Costales, Economic Development Specialist Donna Ramirez, Senior Code Enforcement William Stecyk,

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance
the quality of life for our entire community

NEW BUSINESS

1. Consideration and possible action regarding the Fiscal Year 2017-2018 Budget. Staff will present a brief overview of policy issues, financial prospect and economic development, new laws, challenges/solutions, goals and strategies associated with the budget including, without limitation, the following matters:
 - City 2017-2018 spending plan overview;
 - Federal budget cuts and other laws and policies affect City budget;
 - Pension discount rate reduction impact and projected City contribution rates for next five years;
 - Challenges/Solutions for the City's Pension and Other Post-Employment Benefit (OPEB) unfunded liabilities; and
 - Goals and Objectives presented by all departments.

Council may raise other development, policy, capital project and potential budget adjustment items for consideration as part of the Budget.

Recommendations: The City Council should consider: 1) Receiving and filing the Preliminary Budget documentation for Fiscal Year 2017-2018; and 2) alternatively, take such additional, related, action that may be desirable.

Discussion: The City Council ensued in a discussion regarding the budget for Management Services, Community & Economic Development, Police, Fire and Library.

Action Taken: The City Council adjourned the special meeting to Wednesday, June 14, 2017 at 6:00 p.m. in City Hall Council Chamber.

RECESSED AND RECONVENED

The City Council recessed at 8:47 p.m. and reconvened with all council members present at 9:04 p.m.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned 9:57 p.m. to Wednesday, June 14, 2017 at 6:00 p.m. in City Hall Council Chambers.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
JUNE 14, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in City Hall Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, June 14, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 6:00 p.m.

FLAG SALUTE:

Interim Public Works Director Tito Haes led the flag salute.

ROLL CALL:

Deputy City Clerk Trang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: Interim City Manager Ron Bow, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, City Librarian Norma Arvizu, Interim Public Works Director Tito Haes, Interim Director of Recreation & Community Services Robert Aguirre, Controller Annie Yaung, Building Official Timothy Tran, Fire Division Chief Ken Leasure, Water Utility Manager Frank Heldman, Parks Superintendent Chris Reyes, Principal Management Analyst Bonnie Tam, Principal Management Analyst Amy Ho, Interim Public Works Maintenance Services Manager Niles Boyer, Recreation Program Coordinator Ben Herrera

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

1. Consideration and possible action regarding the Fiscal Year 2017-2018 Budget. Staff will present a brief overview of policy issues, financial prospect and economic development, new laws, challenges/solutions, goals and strategies associated with the budget including, without limitation, the following matters:

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- City 2017-2018 spending plan overview;
- Federal budget cuts and other laws and policies affect City budget;
- Pension discount rate reduction impact and projected City contribution rates for next five years;
- Challenges/Solutions for the City's Pension and Other Post-Employment Benefit (OPEB) unfunded liabilities; and
- Goals and Objectives presented by all departments.

Council may raise other development, policy, capital project and potential budget adjustment items for consideration as part of the Budget.

Recommendations: The City Council should consider: 1) Receiving and filing the Preliminary Budget documentation for Fiscal Year 2017-2018; and 2) alternatively, take such additional, related, action that may be desirable.

Discussion: The City Council ensued in a discussion regarding the budget for Management Services, Community & Economic Development, Police, Fire and Library.

Action Taken: The City Council received and filed the Preliminary Budget documentation for Fiscal Year 2017-2018. The Council directed staff to implement the changes stated during the budget meetings held on June 12-14, 2017 and to bring back for adoption on June 28, 2017.

RECESSED AND RECONVENED

The City Council recessed at 8:47 p.m. and reconvened with all council members present at 9:04 p.m.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned 9:57 p.m.

Vincent D. Chang
City Clerk



City Council Staff Report

DATE: July 5, 2017

AGENDA ITEM NO: Public Hearing
Agenda Item 4-A.

TO: The Honorable Mayor and City Council
FROM: Michael Huntley, Director of Community & Economic Development
SUBJECT: A public hearing to consider the adoption of the draft 2017-2018 Annual Action Plan as required by the Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) programs

RECOMMENDATION:

It is recommended that the City Council consider:

- 1) Opening the public hearing to receive testimonial and documentary evidence;
- 2) Adopt the One Year Action Plan for Program Year 2017-2018 and authorize the Interim City Manager to implement the adopted Action Plan including, without limitation, to execute appropriate agreements in a form approved by the City Attorney; and
- 3) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The U.S. Department of Housing and Urban Development provides funding to states, counties and cities in the form of Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) funds. Since the City of Monterey Park is an Entitlement City, the City is eligible to receive both CDBG and HOME funds which it has for many years.

Before Monterey Park can receive these funds, federal regulations require that a Consolidated Plan (i.e., five-year plan) be adopted by the City that serves as the federal planning document for those jurisdictions receiving Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Program funds. The Consolidated Plan was adopted by the City Council in 2015. In addition, federal regulations require adoption of an Annual Action Plan to the Consolidated Plan that operates on a single program year established by the City (i.e., July 1, 2017 through June 30, 2018). As required by federal requirements, the City will submit its One Year Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD) by August 16, 2017.

The City of Monterey Park views the Annual Action Plan requirements as an opportunity to reassess its housing needs and priorities, as well as its programs and resources in a manner that will best meet the affordable housing and community development

challenges of the Monterey Park community. The estimated City entitlement for PY 2017-18 is \$600,988 in CDBG funding and \$220,673 in HOME funding. In addition, the City is committing \$80,857 of CDBG carryover/reserve funds from prior years.

BACKGROUND:

The City of Monterey Park is an entitlement city under the federal Department of Housing and Urban Development CDBG and HOME Programs. As an entitlement city, Monterey Park is eligible to receive annual allocations of CDBG and HOME funds. Monterey Park is anticipating receiving approximately \$600,988 in program year ("PY") 2017-2018 CDBG funds and approximately \$220,673 in PY 2017-2018 HOME funds. In addition, the City is committing \$80,857 of CDBG carryover/reserve funds from prior years.

The public notice was published on April 14, 2017 in the Monterey Park Progress newspaper to inform the public of the May 17, 2017 Public Hearing for discussions on the 2017-2018 Annual Action Plan. The Public Hearing and approval of the draft 2017-2018 Action Plan was continued twice because HUD had not released final funding allocations. The public notice contained information in Spanish and Chinese encouraging those seeking further information to contact the City. The document was available for public review on April 14, 2017. At the time of preparing this staff report, City staff has not received any written comments concerning the Annual Action Plan.

Annual Action Plan: The City of Monterey Park should receive approximately \$600,988 in PY 2017-2018 CDBG funds and approximately \$220,673 in PY 2017-2018 HOME funds. In addition, the City is committing \$80,857 of CDBG carryover funds from prior years. Before the City can receive the funds, HUD requires that a public hearing be held to solicit public input before the final Action Plan is adopted and submitted to HUD.

Each activity assisted with CDBG and HOME funds must be an eligible use and must meet one of the three national objectives of the CDBG and HOME program: 1) benefit low and moderate-income persons; 2) aid in the prevention or elimination of slums or blight; or 3) meet an urgent community need.

In accordance with CDBG and HOME Program regulations, the proposed PY 2017-2018 CDBG and HOME Programs One Year Action Plan proposed activities and funding are as follows:

CDBG BUDGET

2016-2017 Allocation:	\$600,988
Carryover/Reserve:	\$80,857
Total Budget:	\$681,845

CDBG ACTIVITIES

Administration:	\$120,197
Fair Housing:	\$10,000
Repayment of Section 108 loan:	\$451,648
City Hall ADA Counter Imp. Project:	\$100,000
Total Budget:	\$681,845

Over the last decade, the grant allocation of CDBG funds has continued to be reduced and as such, the program that the City has funded has also been reduced. As is illustrated above, a small portion is allocated to program administration and a public improvement project, an even smaller portion is allocated to fair housing assistance and the lion share goes to pay down the debt service on the Section 108 Loan.

HOME BUDGET

2016-2017 Allocation:	\$220,673
Carryover Reserve:	\$0
Total Budget:	\$220,673

HOME ACTIVITIES

Administration:	\$22,067
CHDO:	\$33,101
Homeowner/Rental Rehabilitation:	\$165,505
Total Budget:	\$220,673

There has also been a continued reduction in the grant allocation of HOME funds as well, but there is more than ample funding to assist the City's Homeowner/Rental Rehabilitation Program. However, the current issue facing the City is having an adequate number of income qualified applicants so that the City can expend the HOME funds without the funds being deobligated. To ensure that the HOME funds are spent locally without being deobligated, staff proposed changes to the Residential Rehabilitation Program Guidelines and a new Rental Rehabilitation Program. Over the course of this last program year, the City Council approved the changes to the Residential Rehabilitation Program and the new Rental Rehabilitation Program. These changes are addressing the shortfalls of the previous program guidelines. Since the adoption of the new guidelines by the City Council, several projects have been funded and the rehabilitation projects are proceeding.

FISCAL IMPACT:

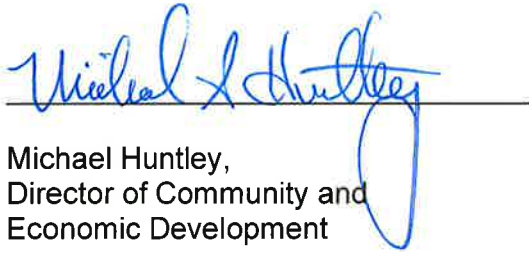
There is a de minimis fiscal impact to the General Fund for publication costs.

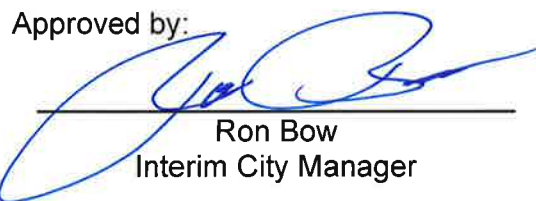
ATTACHMENTS:

Attachment 1 – Draft PY 2017/2018 Annual Action Plan

Respectfully submitted:

By:


Michael Huntley,
Director of Community and
Economic Development

Approved by:

Ron Bow
Interim City Manager

Reviewed by:

Karl H. Berger
Assistant City Attorney

ATTACHMENT 1
Draft PY 2017/2018 Annual Action Plan

MONTEREY PARK

DRAFT - ANNUAL ACTION PLAN

FISCAL YEAR (FY) 2017- 2018



**City of Monterey Park
320 West Newmark Ave.
Monterey Park, CA 91754**

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Monterey Park's 2017-2018 Annual Action Plan for funding and program activities is based on priorities established by the City's Five-Year Consolidated Plan. The 2017-2018 Annual Action Plan is the third year of the five-year strategy for 2015 through 2019. The Five-Year Consolidated Plan combines two Federal Department of Housing and Urban Development (HUD) Programs: Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME).

The City's Community and Economic Department, coordinates, manages plans, submits and implements the process. The Department continues to be involved in activities which enhance the coordination between public and non-profit, private housing providers, and health and service agencies.

The 2017-2018 Annual Action Plan serves as the City's blueprint for providing decent affordable housing to lower-income households, providing suitable living environments, expanding economic opportunities, and expanding the capacity of nonprofit housing providers to the citizens of Monterey Park. This strategic plan sets forth goals, objectives, and performance benchmarks for measuring and establishing a framework for progress. This program year the City anticipates committing \$902,518 to eligible programs/projects. This figure is comprised of HUD's 2017 CDBG allocation of \$600,988 and \$220,673 of HOME funds. In addition, the City is committing \$80,857 of CDBG carryover funds from prior years.

The proposed plan includes the following initiatives under CDBG funding: General Administration, Section 108 Repayment, Fair Housing, and a City Hall ADA Counter Improvement Project related to accessibility. The funds serve extremely-low to moderate-income residents.

HOME funded activities include: General Administration, Homeowner/Renter occupied Rehabilitation Program, and non-profit housing developments known as Community Housing Development Organization's (CHDO's). The populations served are low to moderate-income residents.

2. Summarize the objectives and outcomes identified in the Plan

The CDBG and HOME funds will be used to meet the goals and objectives established in the Five-Year Consolidated Plan. The goals and objectives have been developed in consultation with citizens, service agencies, other funding partners, and businesses to provide decent housing, a suitable living environment and economic opportunities for low to moderate income households.

The primary objective of the CDBG Program is the development of viable urban communities, which is achieved by providing the following General Objective Categories. The City of Monterey Park incorporated outcome measures for activities in accordance with the Federal Register Notice dated March 7, 2006, which require the following Performance Measure Objectives/Outcomes to be associated with each activity funded:

General Objective Categories - Activities will meet one of the following:

- Decent Housing (DH)
- A Suitable Living Environment (SL)
- Economic Opportunity (EO) General

Outcome Categories - Activities will meet one of the following:

- Availability/Accessibility (1)
- Affordability (2)
- Sustainability (3)

The City of Monterey Park has a range of housing and community development needs. CDBG funds alone are not adequate to address the myriad of needs identified during the public outreach process and summarized in the Needs Assessment of the Five-Year Consolidated Plan. Recognizing the national objectives of the CDBG program and specific program regulations, the City intends to use CDBG funds to coordinate programs, services, and projects to create a decent and suitable living environment to benefit low- and moderate-income households and those with special needs. Needs which have been determined to be a High Priority level will receive funding during the Five-Year Consolidated Plan. The Low Priority Need may be funded based on the availability of funds. The priorities for the FY 2015-2019 Consolidated Plan established in consultation with residents and community groups will be prioritized in the following order.

High Priority

- Improve, Maintain, and Expand Affordable Housing
- Promote Equal Housing Opportunity
- Support Economic Development Opportunities

Planning and Administration

3. Evaluation of past performance

The City of Monterey Park continually strives to improve the performance of its operations. The City prepares the Consolidated Annual Performance Evaluation and Report (CAPER) annually, which documents progress toward meeting needs and achieving strategies established in the Consolidated Plan and the Annual Action Plan. Through the monitoring of performance measures and sub-recipients, staff is able to identify operational improvements, resource allocation issues, and policy questions to be addressed in the upcoming year. Overall, the City of Monterey Park and its partners have been successful in implementing its fair housing program and housing projects established in the previous Annual Action Plan and the City foresees continued progress through the new Action Plan. For a more detailed summary of the City's evaluation of past performance, previous Consolidated Annual Performance and Evaluation Reports (CAPER's) can be requested through the Community and Economic Department.

4. Summary of Citizen Participation Process and consultation process

The City launched a comprehensive outreach strategy to enhance and broaden citizen participation in the preparation of the Five-Year Consolidated Plan. The City informed the public that it was in the process of creating the 2015-2019 Consolidated Plan and encouraged public participation by hosting community forums, a focus group meeting, numerous one-on-one interviews, and a Community Survey.

Approximately 29 entities, organizations, and agencies were directly engaged via outreach efforts. Stakeholder engagement included phone calls, targeted emails, newsletter announcements, and personalized requests from City staff. The City provided public notice of the Community Survey and community forums through various outreach methods, including the City's website, public postings, and informational flyers distributed to various organizations, churches, and community facilities.

Five individuals participated in the community forums, representing the interests of residents, service providers, community advocates, and interested stakeholders. A total of three community forums were held in the following locations: City Hall Community Room and Langley Senior Center. To expand community outreach, personalized emails and phone calls were sent to City Commissions, Chamber of Commerce, local churches, public and private schools, East Los Angeles Community College, non-profit and for-profit housing providers and commercial developers.

5. Summary of public comments

The Annual Action Plan was made available for public review from April 14, 2017 through May 17, 2017. The City prepared a notice announcing the Draft Action Plan was available for public review at the Monterey Park City Hall. The notice was published in the local newspaper. The notice also indicated the date, time, and location of the City Council public hearing for adoption of the Final Action Plan and included:

- The amount of CDBG/HOME assistance expected to be received during the plan duration;
- The range of activities that are proposed under the Action Plan using CDBG and HOME funds.

No comments were received in writing or orally. The City Council conducted a public hearing on the Draft Action Plan and adopted the Final Plan after receiving no comments. There were no written public comments received; therefore, no responses to those comments are needed.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no comments that were not accepted, as the City responds and includes all citizen input.

7. Summary

The City of Monterey Park expects to receive for 2017-2018 an allocation of approximately \$600,988 in CDBG and \$220,673 in HOME entitlement funds from the US Department of Housing and Urban Development (HUD) to spend on housing and community development activities that address the priority needs and goals established in the Consolidated Plan. In addition, the City is committing \$80,857 of CDBG carryover funds from prior years. As such the City anticipates funding the following projects and to meet the priorities and corresponding goals during the five-year period.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Agency Role	Name	Department/Agency
CDBG Administrator	MONTEREY PARK	Community & Economic Development Department
HOME Administrator	MONTEREY PARK	Community & Economic Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Monterey Park (City) is the Lead Agency for the CDBG and HOME entitlement programs. The City's Community and Economic Development Department is responsible for the administration and preparation of the Consolidated Plan, Annual Action Plans, and Consolidated Annual Performance Evaluation Reports (CAPER).

Consolidated Plan Public Contact Information

City of Monterey Park

Michael Huntley, Director Community and Economic Development Department

320 West Newmark Avenue

Monterey Park, CA 91754

(626) 307-1315

mhuntley@montereypark.ca.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Consultation for the 2017-2018 Annual Action Plan was achieved through a variety of strategies, including a public hearing. All efforts were made to contact appropriate parties and obtain thorough input. These consultations, in conjunction with participation from citizens, provided the plan direction and scope.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

During the outreach of the Five-Year Consolidated Plan, the City contacted various agencies and organizations, the City compiled an outreach list consisting of 29 agencies, including:

- Nonprofit service providers that cater to the needs of low- and moderate-income households and persons with special needs, including persons with disabilities;
- Affordable housing providers;
- Housing advocates;
- Housing professionals;
- Homeless service providers;
- Youth services providers;
- Senior service providers;
- Public agencies (such as school districts, health services, public works);
- Economic development and employment organizations;
- Chamber of Commerce; and
- Adjacent cities, County of Los Angeles, San Gabriel Valley Council of Governments, and SCAG.

These agencies were either contacted by phone, email, or notices. Staff made particular efforts to contact specific agencies that provide services to Monterey Park residents and businesses.

The City of Monterey Park collaborated with the County of Los Angeles and the three adjacent jurisdictions concerning the preparation of the 2015-2019 Consolidated Plan. This group of jurisdictions, referred to within this document as the “Adjacent Jurisdictions,” includes:

- City of Montebello
- City of Rosemead
- City of Alhambra

The participating Adjacent Jurisdictions and the City of Monterey Park are co-members of the San Gabriel Valley Council of Governments (SGVCOG) and meet regularly to discuss matters of regional issue and areas of mutual interest and collaboration. It is common for the Adjacent Jurisdictions to participate in collaborative regional planning efforts.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Monterey Park does not receive ESG funds as part of its annual entitlement.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Please see table below.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	MERCI
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Marta Escanuelas, Executive Director: Agency was contacted on March 9 and March 15, 2015 and provided input on housing and supportive services for adults with special needs.
2	Agency/Group/Organization	Housing Rights Center
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Chancela Al-Monsour, Executive Director: Agency was contacted in February and March 2015 and provided input on housing affordability, fair housing issues, and landlord/tenant complaints. Nonprofit; regional fair housing agency serving the larger San Gabriel Valley area.
3	Agency/Group/Organization	Chinatown Service Center
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Services-Education

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Sina Ma, Social Services Supervisor: Agency was contacted on March 10, 2015 and provides assistance to immigrants adjusting to American life; input on housing, health, acculturation, language barriers, cultural differences, and economic and job security.
4	Agency/Group/Organization	EAST SAN GABRIEL VALLEY COALITION FOR THE HOMELESS
	Agency/Group/Organization Type	Services-homeless Services-Health Continuum of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Martha Lue: Agency was contacted on March 17 and 18, 2015. Provides shelter beds only during the Winter Program between Dec. and March of each year. Year round, agency provides hygiene products, shower facilities, hot meals, bus tokens, gas vouchers and clothing between 8:30 am to 1:30 pm.
5	Agency/Group/Organization	Salvation Army - Bell Shelter
	Agency/Group/Organization Type	Services-homeless Continuum of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Francis Delgado: Agency was contacted March 17 and 18, 2015. Bell Shelter provides 210 shelter beds for the homeless and 64 beds for the homeless drug and alcohol program; the length of stay depends on program; provides free pick-up at three locations during the Winter Shelter period between Dec. and March of each year.

Identify any Agency Types not consulted and provide rationale for not consulting

None.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Los Angeles Homeless Services Authority	The Continuum of Care works to alleviate the impact of homelessness in the community through the cooperation and collaboration of social service providers. This effort aligns with the Strategic Plan's goal to prevent and end homelessness.
City of Monterey Park General Plan Housing Element	City of Monterey Park	The Housing Element (2014-2022) serves as a policy guide to help the City plan for its existing and future housing needs. This effort aligns with the Strategic Plan's goal to assist in the creation and preservation of affordable housing for low income and special needs households.
LA Continuum of Care	Los Angeles Homeless Services Authority	Greater Los Angeles Homeless Count Key Findings for LA Continuum of Care by Service Planning Area and Supervisorial Districts (November 20, 2013) report includes homeless census findings, survey findings, and discussion of methodologies used. This effort aligns with the Strategic Plan's goal to prevent and end homelessness.
Greater LA Homeless Count	Los Angeles Homeless Services Authority	The Greater Los Angeles Homeless County Overall Results for LA Continuum of Care (Updated January 6, 2014) report includes homeless census findings, survey findings, and discussion of methodologies used. This effort aligns with the Strategic Plan's goal to prevent and end homelessness.
Los Angeles County Five-Year Comprehensive HIV Plan	Los Angeles County Commission on HIV; County of Los Angeles Public Health	This Comprehensive HIV Plan (2013-2017) is LA County's (LAC) first fully integrated HIV plan that addresses the full continuum of services from prevention and testing to linkage to care, treatment, and retention of persons living with HIV, including AIDS (PLWH). This effort aligns with the Strategic Plan's goal to support activities that strengthen neighborhoods through the provision of community services to benefit special needs households.
Regional Housing Needs Assessment (RHNA)	Southern California Association of Governments (SCAG)	The RHNA is an assessment process performed periodically as part of housing element and General Plan updates at the local level. The RHNA quantifies the need for housing by income group within each jurisdiction during specific planning periods. This effort aligns with the Strategic Plan's goal to assist in the creation and preservation of affordable housing for low income and special needs households.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Regional Transportation Plan	Southern California Association of Governments (SCAG)	Senate Bill (SB) 375, calls for this new Regional Transportation Plan (2012-2035) to include a Sustainable Communities Strategy that reduces greenhouse gas (GHG) emissions from passenger vehicles. SB 375 enhances the State's goals of Assembly Bill 32, the Global Warming Solutions Act of 2006. The RTP/SCS includes a strong commitment to reduce emissions from transportation sources, improve public health, increase use of public transportation, and enhance job opportunities and local economies. Its emphasis on transit and active transportation will allow our residents to lead a healthier, more active lifestyle. It will create jobs, ensure our region's economic competitiveness through strategic investments in our goods movement system, and improve the environment.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

None.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Annual Action Plan was made available for public review from April 14, 2017, through May 17, 2017. The City prepared a notice announcing the Draft Action Plan was available for public review at the Monterey Park City Hall. The notice was published in the local newspaper. The notice also indicated the date, time, and location of the City Council public hearing for adoption of the Final Action Plan and included:

- The amount of CDBG/HOME assistance expected to be received during the plan duration;
- The range of activities that are proposed under the Action Plan using CDBG and HOME funds.

No comments were received in writing or orally. The City Council conducted a public hearing on the Draft Action Plan and adopted the Final Plan after receiving no comments. There were no written public comments received; therefore, no responses to those comments are needed.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities Non-English Speaking - Specify other language: Chinese, Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	None	None	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Chinese, Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	None	None	None	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The Action Plan focuses on activities to be funded with the two federal entitlement grants—CDBG and HOME—administered by the Department of Housing and Urban Development (HUD). Housing and community development needs in the City are extensive and require the effective and efficient use of limited funds. HUD allocates CDBG and HOME funding to eligible jurisdictions on a formula basis, using factors such as population, income distribution, and poverty rate.

CDBG Program

CDBG is an annual grant to cities to assist in the development of viable communities by providing decent housing, a suitable living environment, and expanded economic opportunities, principally to persons of low-and moderate-income.

There is a wide range of activities that are eligible under CDBG Programs. CDBG grantees are responsible for ensuring that each eligible activity meets one of three national objectives:

1. Benefiting low—and moderate—income persons;
2. Aid in the prevention or elimination of slums or blight; and
3. 4 Meet an urgent need that the grantee is unable to finance on its own.

The City is anticipating receiving approximately \$600,988 in PY 2017-2018 CDBG funds. The City will use \$80,857 in carryover from prior years.

HOME Program

HOME funds are awarded annually as formula grants to participating jurisdictions (PJ's). The program's flexibility allows local governments to use HOME funds for grants, direct loans, loan guarantees or other forms of credit enhancement, rental assistance or security deposits.

HOME is designed to create affordable housing to low-income households. The program was designed to reinforce several important values and principles of community development.

The City is anticipating receiving approximately \$220,673 in PY 2017-2018 HOME funds. The City will be using approximately \$0 in carryover funds from prior years.

The City proposes to use its HOME funds for the Residential/Rental Rehabilitation Program, develop affordable housing through acquisition/rehabilitation, and for the general administration of the HOME Program.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	600,988	0	80,857	681,845	\$1,201,976	A HUD formula-based program that annually allocates funds for a wide range of eligible housing and community development activities.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	220,673	0	0	220,673	\$441,346	A HUD formula-based program that annually allocates funds to support affordable housing programs.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Monterey Park and HUD share a mutual interest in leveraging HUD resources to the maximum extent possible in order to deliver high-quality affordable housing, neighborhood improvement programs, supportive services, and economic development.

Entitlement Funds

Leverage, in the context of CDBG funding, means bringing other local, state, and federal financial resources to maximize the reach and impact of the City's U.S. Department of Housing and Urban Development (HUD) funded programs. HUD, like many other federal agencies, encourages the recipients of federal monies to demonstrate that efforts are being made to strategically leverage additional funds in order to achieve greater results. Leverage is also a way to increase project efficiencies and benefit from economies of scale that often come with combining sources of funding for similar or expanded scopes. Funds will be leveraged if financial commitments toward the costs of a project from a source other than the originating HUD program are documented.

The HOME Program is one of the largest sources of federal funds available to the City. However, all PJ's must contribute or match 25 cents for each dollar of HOME funds spent on affordable housing. The matching contribution adds to the resources available for HOME – assisted or HOME – eligible projects.

HOME statute at Section 92.222 provides for a reduction of the matching contribution requirement under three conditions:

1. Fiscal distress;
2. Severe fiscal distress, and
3. Presidential declared major disasters covered under the Stafford Act.

A PJ may be entitled to a greater reduction if an increase in its poverty rate or a decrease in its per capita income causes it to be eligible for a 100% match reduction. If a PJ satisfies both of the distress criteria, it is determined to be in severe fiscal distress and receives a 100% reduction of match.

The City of Monterey Park is not eligible for a match reduction; therefore, the City will use its excess match carried over from prior years. The total match available for PY 2017 is approximately \$2,781,099. HOME regulations allow the excess match to be carried over and applied to future HOME project match liability.

Other Federal Grant Programs

In addition to the entitlement dollars listed above, the federal government has several other funding programs for community development and affordable housing activities. These include: The Section 8 Housing Choice Voucher Program, Section 202, the Affordable Housing Program (AHP) through the Federal Home Loan Bank, and others. It should be noted that in most cases the City would not be the applicant for these funding sources as many of these programs offer assistance to affordable housing developers rather than local jurisdictions.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City does not own land or property located within the jurisdiction that may be used to address the needs identified in the plan.

Discussion

None.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3) &(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2017	2018	Affordable Housing	Citywide	Preserve the supply of affordable housing	HOME: \$165,505	Residential/Renter Rehabilitation: 3 Household Housing Unit
2	Economic Development	2017	2018	Non-Housing Community Development Economic Development	Citywide	Low/Mod Income Jobs	CDBG: \$451,648	Other: 1 Other
3	Fair Housing	2017	2018	Public Service	Citywide	Ensure equal access to housing opportunities	CDBG: \$10,000	Other: 50 Other
4	Planning and Administration	2017	2018	Planning and Administration	Citywide	Planning and Administration	CDBG: \$120,197 HOME: \$22,067	Other: 1 Other
5	Infrastructure and Public Facility	2017	2018	Non-Housing Community Development	Low/Mod Census Tract	ADA Compliance	CDBG: \$100,000	Project: 1

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing
	Goal Description	Preservation and rehabilitation of the City's existing housing stock through the use of public funds.
2	Goal Name	Economic Development
	Goal Description	Promote economic development.
3	Goal Name	Fair Housing
	Goal Description	Promote fair housing.
4	Goal Name	Planning and Administration
	Goal Description	Provide planning, and administrative services.
5	Goal Name	Infrastructure and Public Facility
	Goal Description	Improvements for municipal infrastructure/Repairs and improvements to public facilities.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b): 3

AP-35 Projects – 91.220(d)

Introduction

To address the priority needs identified in the 2015 – 2019 Consolidated Plan, the City of Monterey Park will invest CDBG and HOME funds in projects that preserve affordable housing, provide fair housing services, provide services to low and moderate income residents, provide services to residents with special needs, prevent homelessness, preserve neighborhoods. Together, these projects will address the housing, community and economic development needs of Monterey Park residents.

The 2017 Annual Plan sets forth a description of activities for the use of funds that will become available during the coming federal fiscal year, determines goals for individuals and households to be served, and describes the implementation plan and geographic location of the activities to be undertaken.

The Los Angeles County 95% value presents a barrier to the use of HOME Program funds for homeowner rehabilitation within Monterey Park due to the City's above County average housing prices. To overcome this barrier, the City conducted a housing market survey pursuant to 24 CFR 92.254(a)(2)(iii) to justify a higher value based on 95% of the median value of the City's single-family and condominium units. As required by federal regulations and based on the housing market survey, the City has determined that an increase in the after-rehabilitation value is necessary for homeowner program participation, the City findings of the housing market survey are attached as Attachment D. The City intends to use the following maximum after-rehabilitation value limits in its Residential Rehabilitation Program: (1) Single-Family - \$635,000.00 and (2) Condominium - \$470,000.00.

#	Project Name
1	Homeowner/Renter Rehabilitation Program
2	Fair Housing
3	CDBG Administration
4	HOME Administration
5	Repayment of Section 108 Loan
6	City Hall ADA Counter Improvement Project

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Efforts to address obstacles to meeting underserved needs will include:

- The City will encourage and support the efforts of the Housing Authority of the County of Los Angeles to seek additional Section 8 Housing Choice Vouchers.
- The City will encourage and support the efforts of non-profit housing development corporations to seek funding from federal, state and local sources for special needs housing.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Homeowner/Renter Rehabilitation Program
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Residential Rehabilitation
	Funding	HOME: \$165,505
	Description	Homeowner/Renter Rehabilitation Program.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	3
	Location Description	
	Planned Activities	This program provides deferred loans/grants to qualified homeowners/renters for rehab on their properties. The loan is due and payable when title is transferred, or property is refinanced or sold. The property must be brought up to certain housing standards as part of the rehab assistance. Qualified households must have an annual income at or less than 80% of the area median income.
2	Project Name	Fair Housing
	Target Area	Citywide
	Goals Supported	Fair Housing
	Needs Addressed	
	Funding	CDBG: \$10,000
	Description	HRC will assist the City in taking actions to affirmatively further fair housing. HRC will handle housing discrimination complaints or tenant/landlord counseling.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	50
	Location Description	
	Planned Activities	HRC will assist the City in taking actions to affirmatively further fair housing. HRC will handle housing discrimination complaints or tenant/landlord counseling.

3	Project Name	CDBG Administration
	Target Area	Citywide
	Goals Supported	Planning and Administration
	Needs Addressed	Residential Rehabilitation
	Funding	CDBG: \$120,197
	Description	CDBG Administration.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	
	Planned Activities	The project is a priority because it is necessary for the proper administration of the CDBG program including oversight of the subrecipients and implementation of the citizen participation process.
4	Project Name	HOME Administration
	Target Area	Citywide
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	HOME: \$22,067
	Description	HOME Administration.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	
	Planned Activities	This project is a priority because it is necessary for the proper administration of the HOME program including oversight of the CHDO projects and implementation of the citizen participation process.

5	Project Name	Repayment of Section 108 Loan
	Target Area	Citywide
	Goals Supported	Economic Development
	Needs Addressed	Economic Development Activities
	Funding	CDBG: \$451,648
	Description	Repayment of Section 108 Loan. The project involves the repayment of a Section 108 Loan Guarantee for the Monterey Park Market Place Shopping Center and acquisition.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	This project is a priority because there is a need to pay the debt obligation for the Section 108 loan in connection with the Monterey Park Market Place Shopping Center and Acquisition.
6	Project Name	City Hall ADA Counter Improvement Project
	Target Area	Low/Mod Census Tracts
	Goals Supported	Infrastructure and Public Facility
	Needs Addressed	Infrastructure and Public Facility
	Funding	CDBG: \$100,000
	Description	The project involves improvement to infrastructure and public facilities to meet ADA compliance.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

None.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	N/A

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable. The City has not established specific target areas to focus the investment of CDBG funds.

Discussion

None.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	3
Acquisition of Existing Units	0
Total	3

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

There are no public housing complexes within the City of Monterey Park. However, the City has assisted in the development and/or substantial rehabilitation of residential units that are restricted to low- and moderate-income residents. The County of Los Angeles Housing Authority, provides approximately 430 Section 8 Housing Choice Vouchers to Monterey Park residents.

The Section 8 Housing Choice Voucher program currently assists approximately 23,000 families Countywide through a partnership with over 13,000 property owners. The Public Housing program manages 3,229 units of public and other affordable housing throughout Los Angeles County. The Housing Authority programs are targeted toward LMI households. To be eligible for the Section 8 program, a family's gross annual income must be below 50% of the AMI in Los Angeles County. 75% of new admissions must have gross annual incomes at or below 30% of the AMI.

Actions planned during the next year to address the needs to public housing

N/A

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Addressing the emergency shelter and transitional housing needs of homeless persons

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discussion

The City is located within the Los Angeles Homeless Services Authority (LAHSA) Continuum. The continuum provides oversight of federal homeless assistance dollars and collaborates with local communities to provide the best service to our residents who are homeless. The Los Angeles Continuum conducts quarterly community meetings and the public is invited. However, for the 2017-18 program year, and for the foreseeable future, the City of Monterey Park will not receive enough funds from HUD to address the needs of the homeless. The City of Monterey Park will continue to participate in LAHSA's annual homeless count to identify the needs in the community.

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	
Tenant-based rental assistance	
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated	
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	
Total:	0

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

As stated in the City of Monterey Park's Housing Element, the City has identified several strategies to assist in the provision of housing that meets the needs of all economic segments of the community:

- Encourage greater development and utilization of federal, State, and local programs to ensure adequate funding of housing programs.
- Promote the development of new housing units designed for the elderly and disabled persons to be in close proximity to public transportation and community services.
- Encourage the design of residential developments that are secure, safe, and environmentally sensitive. Support the use of cost-saving and energy-conserving construction techniques.
- Support favorable home purchasing options for lower - and moderate-income households.
- Continue to support rental assistance for very low-income households who are overpaying for housing.

Additionally, the City will address the barriers to affordable housing through the following programs:

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Affordable Housing Development Incentives

The City addresses the regional need for more affordable housing through support for the development of new housing units, to increase the supply of affordable housing in the City. For-profit and non-profit housing developers play an important role in providing affordable housing. The City provides financial assistance through participation in the HOME and CDBG programs and offers a variety of development incentives to encourage affordable housing development, such as:

- Continue to implement land use policy that encourages new housing development and affordable housing through density bonuses.
- Assist in the development of new affordable housing units during the 2014-2021 Housing Element through the provision of technical assistance.
- Explore ways to expedite affordable housing developments through the Design Review Board process.
- Investigate and develop list of available incentives/concessions for affordable development within 3 years of adoption of the Housing Element.

- Explore funding available through County of Los Angeles CDC, HCD, and HUD at the request of interested developers. Potential funding programs may include single- and multi-family housing rehabilitation programs and homeownership programs administered by HCD.
- Evaluate and assess residual property taxes distribution under the Redevelopment Dissolution Laws, and consider setting aside a portion into an Affordable Housing Fund to assist in development of new units affordable to lower-income households.
- Continue to encourage the development of adequate housing to meet the needs of extremely low-income households and persons with special needs (such as the elderly, victims of domestic violence, and the disabled).
- Continue to facilitate housing opportunities for special needs persons by allowing emergency shelters as a permitted use in the Industrial Zone.

The responsible agency is the City's Community and Economic Development Department, and the funding source will be the departmental budget.

Discussion

Section 8 Rental Assistance

Renter overpayment is a significant issue in Monterey Park, as in all of Southern California. The City addresses this need through support for efforts to increase Section 8 Housing Choice Voucher funding. The Housing Choice Voucher Rental Assistance program extends rental subsidies to very low-income households, as well as elderly and disabled persons. The subsidy represents the difference between 30 percent of the monthly income and the allowable rent determined by the Housing Choice voucher program. The HACoLA coordinates Housing Choice Voucher rental assistance on behalf of the City.

The Section 8 Housing Choice Voucher program currently assists approximately 23,000 families Countywide through a partnership with over 13,000 property owners. The Public Housing program manages 3,229 units of public and other affordable housing throughout Los Angeles County. The Housing Authority programs are targeted toward LMI households. To be eligible for the Section 8 program, a family's gross annual income must be below 50% of the AMI in Los Angeles County. 75% of new admissions must have gross annual incomes at or below 30% of the AMI. The objectives of this program are:

- Support the County's efforts to maintain, and possibly to increase, the current level of Section 8 Housing Choice Voucher rental assistance through participation in lobbying efforts and support of County policies.
- Direct eligible households to the program.

The responsible agency is the City's Community and Economic Development Department, and the funding sources will be the departmental budget and HUD.

AP-85 Other Actions – 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

Efforts to address obstacles to meeting underserved needs will include:

- The City will obtain data from the Housing Authority of the County of Los Angeles on the number of Section 8 households assisted by race, ethnicity, age and disability status. The City will compare who is being served to the demographics characteristics of the community. In this way, the City will be able to estimate more precisely underserved populations.
- The City will encourage and support the efforts of the Housing Authority of the County of Los Angeles to seek additional Section 8 Housing Choice Vouchers.
- The City will encourage and support the efforts of non-profit housing development corporations to seek funding from federal, state and local sources for special needs housing.

Actions planned to foster and maintain affordable housing

Due to limited CDBG and HOME funds, Monterey Park will seek additional grant funds to leverage the CDBG/HOME program and to coordinate with other public service agencies that offer supportive services in the fight against poverty. Many of these agencies also offer assistance with securing affordable housing.

Actions planned to reduce lead-based paint hazards

The City will increase lead-based paint (LBP) awareness and abatement in its assisted housing programs. LBP awareness and abatement are key initiatives within the City's Housing Element and CDBG/HOME programs. The City's goal is to make certain that each tenant, landlord, and property owner is fully aware of the dangers, symptoms, and methods of testing, treatment, and prevention of LBP poisoning. The City will address the problem of LBP hazard by implementing the residential rehabilitation program for evaluating and reducing lead hazards during repair and renovation of older housing stock. All applicants eligible for services through the residential rehabilitation program receive the most updated version of the Environmental Protection Agency's (EPA) Protect Your Family from Lead in Your Home. When a property built before 1978 is approved for grant-funded repairs that may disturb lead-based paint, an inspection test is ordered. When containment and/or abatement are necessary, the homeowner is required to use a contractor certified in lead-safe work practices by the state of California. The City distributes information warning people about the need to maintain buildings, which may contain LBP, as well as other programs to encourage home maintenance, will further aid in mitigating LBP hazards in the City of Monterey Park. The City will adhere to Federal guidelines for reduction activities with LBP.

Actions planned to reduce the number of poverty-level families

While the City has no control over the majority of the factors affecting poverty, it may be able to assist those living below the poverty line. The City supports other governmental, private, and non-profit agencies involved in providing services to low- and moderate-income residents and coordinates efforts with these groups where possible to allow for more efficient delivery of services.

During the Consolidated Plan period, the City will continue to implement its strategy to help impoverished families achieve economic independence and self-sufficiency. The City's anti-poverty strategy utilizes existing County job training and social service programs to increase employment marketability, household income, and housing options. As funds become available, the City will consider allocating CDBG funds to public service agencies that offer supportive services in the fight against poverty.

Improved employment opportunities are important in reducing the number of people living in poverty. The City addresses this issue by increasing resident's employability through training, and increasing the number of higher paying local jobs. The City will coordinate with Mexican American Opportunity Foundation, Management Career Solutions, West San Gabriel WorkSource, and Asian Youth Center, and Chinatown Service Center in conjunction with the Employment Development Department, East Los Angeles Community College, and the County of Los Angeles Community Development Commission. These agencies provide job search services such as workshops, computer classes, phones, fax, computers with internet access, job leads, newspapers, and a resource library for job seekers aged 18 and above. Similarly, employers use some of these agencies to recruit and advertise job openings as well as for job fairs, bringing together top local companies and job seekers.

During the Consolidated Plan period, the City's Economic and Community Development Department will foster economic growth by encouraging economic development opportunities that result in:

1. A jobs/housing balance established through quality employment opportunities for residents;
2. An invigorated economic base through increased sales tax generation; and
3. Economic wealth by attracting external monies to the local economy.

As funding availability permits, the City will consider assistance to public agencies and nonprofit organizations providing neighborhood housing services, supportive services to the homeless, older adults with physical or mental impairment, the mentally ill, victims of domestic violence, and households with abused children, in addition to other services. The City will also continue coordinating with public agencies providing job training, life skills training, lead poisoning prevention and remediation, and other community education programs.

Actions planned to develop institutional structure

The City's Community and Economic Development Department is the key department involved in the 5-year Consolidated Plan and Annual Action Plan process. The Community and Economic Development Department is responsible for administration of the CDBG and HOME programs, including the Annual Action Plan, CAPER and program monitoring.

Additionally, the City will focus on:

- Strengthening the working relationship with the Housing Authority of the County of Los Angeles by providing input to and coordinating with that organization. Efforts to strengthen the institutional structure will involve review of the five-year and annual plans of the Housing Authority of the County of Los Angeles, encouraging the Authority to conduct outreach to local landlords, providing information to the Authority on the location of housing suitable for disabled persons, and other similar considerations.
- Developing a working alliance with private institutions such as local lenders and associations of Realtors. Local lenders may be a source of referrals for applicants to the Residential Rehabilitation Program. Local associations of Realtors may help the City to develop ways of increasing homeownership among all populations.

Actions planned to enhance coordination between public and private housing and social service agencies

The City has developed an inventory of public and private housing, health and social services agencies. The City regularly updates the inventory and maintains a point of contact for each agency. Additionally, the City will obtain the agency-specific 5-Year Consolidated and Annual Action Plans and maintain these plans in a resource binder to facilitate coordination in future program years.

Discussion

None

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l) (1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

No other forms of investment are identified at this time.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

In PY 2017-2018, the City does not plan to use HOME funds for homebuyer down payment assistance. However, some homebuyers that were assisted in prior years may decide to sell their homes during the upcoming program year. In that event, the City will enforce the resale and recapture guidelines.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

N/A

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

N/A

APPENDIX “A”

SF 424 Forms

TO BE INSERTED

SF 424 Forms

1. HOME Application for Funding
2. CDBG Application for Funding

APPLICATIONS TO BE PRINTED FROM THE FEDERAL
FINANCIAL SYSTEM UPON CITY COUNCIL APPROVAL OF
THE FINAL DOCUMENT

APPENDIX “B” HUD Certifications

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the Consolidated Plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under Section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1.
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The Consolidated Plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the Strategic Plan.

Section 3 -- It will comply with Section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Ron Bow, Interim City Manager
Name and Title

320 W. Newmark Avenue
Address

Monterey Park, CA 91754
City/State/Zip

626-307-1255
Telephone Number

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed Citizen Participation Plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570.)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
2. Overall Benefit. The aggregate use of CDBG funds including Section 108 guaranteed loans during program year(s) **2015, 2016, and 2017** (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-Discrimination Laws -- The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R of Title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Ron Bow, Interim City Manager

Name and Title

320 W. Newmark Avenue

Address

Monterey Park, CA 91754

City/State/Zip

626-307-1255

Telephone Number

**Optional Certification
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 507.208 (c)

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Ron Bow, Interim City Manager

Name and Title

320 W. Newmark Avenue

Address

Monterey Park, CA 91754

City/State/Zip

626-307-1255

Telephone Number

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Ron Bow, Interim City Manager

Name and Title

320 W. Newmark Avenue

Address

Monterey Park, CA 91754

City/State/Zip

626-307-1255

Telephone Number

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying And Drug-Free Workplace Requirements:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code). Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City Hall	320 W. Newmark Avenue	Monterey Park	Los Angeles	CA	91754

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. All "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

Signature/Authorized Official

Date

Ron Bow, Interim City Manager
Name and Title

320 W. Newmark Avenue
Address

Monterey Park, CA 91754
City/State/Zip

626-307-1255
Telephone Number

APPENDIX “C” Public Notice

MONTEREY PARK PROGRESS

3731 WILSHIRE BLVD STE 840, LOS ANGELES, CA 90010
Telephone (323) 556-5720 Fax (213) 895-0584

RECEIVED

MAY 10 2017

Timothy Huynh
CITY OF MONTEREY PARK
COMMUNITY DEVELOPMENT DEPARTMENT
CITY OF MONTEREY PARK, CITY CLERK
320 W NEWMARK AVE
MONTEREY PARK, CA - 91754-2818

PROOF OF PUBLICATION

(2015.5 C.C.P.)

State of California)
County of LOS ANGELES) ss

Notice Type: GPN - GOVT PUBLIC NOTICE

Ad Description:

18-39 Draft 2017-2018 Action Plan

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the MONTEREY PARK PROGRESS, a newspaper published in the English language in the city of MONTEREY PARK, county of LOS ANGELES, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of LOS ANGELES, State of California, under date 09/10/1924, Case No. C149820. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

04/13/2017

Executed on: 04/13/2017
At Los Angeles, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Signature



18-39

#162

This space for filing stamp only

CITY CLERK OFFICE

2017 APR 18 P 1:54

CITY OF MONTEREY PARK

EWA #: 2997220

CITY OF MONTEREY PARK
NOTICE OF COMMENT PERIOD AND PUBLIC
HEARING FOR THE DRAFT 2017-2018
ACTION PLAN

NOTICE IS HEREBY GIVEN that the City of Monterey Park has completed its draft Annual Action Plan for the 2017-2018 Program Year. The Action Plan functions as an annual application for federal funds under the HUD formula grant programs, specifically, the CDBG and HOME. The City will receive approximately \$562,978 dollars in CDBG and \$216,261 dollars in HOME funds from HUD to fund eligible projects during Program Year 2017-2018. In addition, approximately \$506,000 in prior years' CDBG carryover funds will be allocated to other eligible programs/activities.

The draft 2017-2018 Annual Action Plan, as required by HUD, will be available for public review for a 30-day period on or about April 14, 2017 through May 17, 2017. The draft Annual Action Plan details the City's proposed uses of the CDBG and HOME funds for PY 2017-2018. Public comments will be received and considered until May 17, 2017. Draft copies of the 2017-2018 Action Plan are available for public review at the City of Monterey Park, Community and Economic Development Department, Monday through Thursday from 7:30 a.m. to 5:30 p.m.

NOTICE IS HEREBY FURTHER GIVEN that a public hearing to solicit comments on the draft 2017-2018 Action Plan will be held on Wednesday, May 17, 2017, at 7:00 p.m. in the City Council Chambers located at Monterey Park City Hall, 320 West Newmark Avenue, Monterey Park. The City's Action Plan will be forwarded to the U.S. Department of Housing and Urban Development (HUD). All interested persons are invited to attend the public hearing to comment on the City's proposed use of CDBG and HOME funding. In addition, copies of the Action Plan may be obtained by contacting the Community and Economic Development Department and/or written comments may be submitted prior to the public hearing to the Community and Economic Development Department, 320 West Newmark Avenue, Monterey Park, California, telephone number (626) 307-1385.

ESPAÑOL Información en español acerca de este aviso de audiencias públicas y disponibilidad para revisar el proyecto de CDBG y HOME 2017-2018 Plan de acción puede ser obtenida llamando al (626) 307-1385.

CHINESE 我們歡迎所有有興趣的個人前來參加公共聽證會，對市政府提出的 2017-2018 財政年度的 CDBG 和 HOME 計劃資金項目，提出意見和建議。此外，市民可致電 (626) 307-1385。

與社區發展部聯繫，獲取報告複印本。或在公共聽證會召開之前，以書面形式向社區發展部門遞交意見和建議。地址：320 West Newmark Avenue, Monterey Park, California. 04/14/2017

MONTEREY PARK PROGRESS
4/13/17

EWA-2997220#

MONTEREY PARK PROGRESS

APPENDIX “D” 95% of Median Home Value

Single Family Properties

(95% of Median Home Value)

March 29, 2017

45	5253-010-004	03/01/2017	\$638,000	1860 S Sunrise Dr	Monterey Park	CA	91754-6211	RES,SGL FAM RES
46	5261-015-023	03/22/2017	\$643,000	939 W Newmark Ave	Monterey Park	CA	91754-2632	RES,SGL FAM RES
47	5260-004-013	03/17/2017	\$645,000	408 E Graves Ave	Monterey Park	CA	91755-4108	RES,SGL FAM RES
48	5261-007-070	02/22/2017	\$648,000	1130 W Newmark Ave	Monterey Park	CA	91754-2521	RES,SGL FAM RES
49	5274-003-024	12/06/2016	\$648,000	1977 Lupine Ave	Monterey Park	CA	91755-6509	RES,SGL FAM RES
50	5264-007-038	03/09/2017	\$649,000	235 Starbird Dr	Monterey Park	CA	91755-5638	RES,SGL FAM RES
51	5252-028-009	02/03/2017	\$650,000	1700 Brightwood St	Monterey Park	CA	91754-5104	RES,SGL FAM RES
52	5273-011-005	02/09/2017	\$650,000	2210 S Isabella Ave	Monterey Park	CA	91754-7134	RES,SGL FAM RES
53	5264-006-018	02/10/2017	\$655,000	1348 S Garfield Ave	Monterey Park	CA	91754-5037	RES,SGL FAM RES
54	5264-005-031	03/01/2017	\$655,000	1291 Wilcox Ave	Monterey Park	CA	91755-5005	RES,SGL FAM RES
55	5265-003-065	12/05/2016	\$660,000	2036 Fulton Ave	Monterey Park	CA	91755-6718	RES,SGL FAM RES
56	5259-012-020	12/21/2016	\$666,000	439 E Newmark Ave	Monterey Park	CA	91755-3101	RES,SGL FAM RES
57	5257-008-056	12/22/2016	\$678,000	313 S Mcpherrin Ave	Monterey Park	CA	91754-3308	RES,SGL FAM RES
58	5253-030-018	12/22/2016	\$679,000	1251 W Grand Vista Way	Monterey Park	CA	91754-4618	RES,SGL FAM RES
59	5259-007-130	03/17/2017	\$688,000	516 E Newmark Ave	Monterey Park	CA	91755-3104	RES,SGL FAM RES
60	5274-005-008	12/01/2016	\$688,000	251 Coral View St	Monterey Park	CA	91755-5647	RES,SGL FAM RES
61	5262-025-004	02/22/2017	\$690,000	1400 Loma Verde St	Monterey Park	CA	91754-5310	RES,SGL FAM RES
62	5257-004-042	12/21/2016	\$690,000	123 S Moore Ave	Monterey Park	CA	91754-2717	RES,SGL FAM RES
63	5259-002-081	02/23/2017	\$715,000	515 S Alhambra Ave	Monterey Park	CA	91755-3405	RES,SGL FAM RES
64	5276-018-049	03/15/2017	\$716,500	523 Encanto Ln	Monterey Park	CA	91755-5853	RES,SGL FAM RES
65	5237-009-008	12/09/2016	\$720,000	1942 Verde Vista Dr	Monterey Park	CA	91754-2221	RES,SGL FAM RES
66	5251-019-005	02/27/2017	\$722,000	2417 Schoolside Ave	Monterey Park	CA	91754-6042	RES,SGL FAM RES
67	5252-040-005	02/10/2017	\$735,000	1266 W Crest Way	Monterey Park	CA	91754-4632	RES,SGL FAM RES
68	5263-018-017	02/10/2017	\$735,000	245 W El Repetto Dr	Monterey Park	CA	91754-5535	RES,SGL FAM RES
69	5253-038-018	02/22/2017	\$745,000	955 Ridgeside Dr	Monterey Park	CA	91754-3726	RES,SGL FAM RES
70	5260-009-002	01/04/2017	\$755,000	906 Mooney Dr	Monterey Park	CA	91755-4242	RES,SGL FAM RES
71	5253-035-011	02/09/2017	\$760,000	1136 Crest Vista Dr	Monterey Park	CA	91754-4638	RES,SGL FAM RES
72	5258-001-065	12/20/2016	\$760,000	211 N Sierra Vista St	Monterey Park	CA	91755-1920	RES,SGL FAM RES
73	5259-018-059	02/28/2017	\$768,000	921 E Mabel Ave	Monterey Park	CA	91755-3018	RES,SGL FAM RES
74	5258-008-017	01/20/2017	\$788,000	427 E Emerson Ave	Monterey Park	CA	91755-1901	RES,SGL FAM RES
75	5237-009-014	02/08/2017	\$790,000	325 Casuda Canyon Dr	Monterey Park	CA	91754-2201	RES,SGL FAM RES
76	5252-023-003	02/23/2017	\$800,000	1066 Hillside St	Monterey Park	CA	91754-4541	RES,SGL FAM RES
77	5251-024-002	03/03/2017	\$820,000	2313 Schoolside Ave	Monterey Park	CA	91754-6040	RES,SGL FAM RES
78	5259-004-123	02/09/2017	\$825,000	328 S Alhambra Ave	Monterey Park	CA	91755-3402	RES,SGL FAM RES
79	5261-004-056	02/09/2017	\$828,000	1121 Newlee St	Monterey Park	CA	91754-2516	RES,SGL FAM RES
80	5263-006-003	03/09/2017	\$850,000	1033 S Bradshaw Ave	Monterey Park	CA	91754-4911	RES,SGL FAM RES
81	5252-016-011	02/28/2017	\$927,500	2043 Bluffhill Dr	Monterey Park	CA	91754-4412	RES,SGL FAM RES
82	5258-014-026	01/25/2017	\$980,000	415 Elizabeth Ave	Monterey Park	CA	91755-1401	RES,SGL FAM RES
83	5263-002-026	12/16/2016	\$1,030,000	421 W Graves Ave	Monterey Park	CA	91754-3822	RES,SGL FAM RES
84	5266-011-022	03/16/2017	\$1,350,000	514 W Riggins St	Monterey Park	CA	91754-7019	RES,SGL FAM RES

95% of Median Sales Value**\$635,000**

84 properties

95.00%

Median are #42 & #43

\$ 603,250.00

Higher is #43

\$ 635,000.00

City of Monterey Park
Single Family Properties
 (95% of Median Home Value)
 March 29, 2017

Submitted for HUD approval July 5, 2017

	PARCEL	DOCDATE	PRICE	SITEADDRESS	SITECITY	ST	SZIPANDZIP	LANDUSE
1	5255-017-088	02/06/2017	\$220,000	201 N Nicholson Ave	Monterey Park	CA	91755-1807	RES,SGL FAM RES
2	5255-017-091	02/06/2017	\$220,000	193 N Nicholson Ave	Monterey Park	CA	91755-1805	RES,SGL FAM RES
3	5258-013-033	12/01/2016	\$293,000	1010 E Hellman Ave	Monterey Park	CA	91755-1409	RES,SGL FAM RES
4	5256-008-028	12/28/2016	\$310,000	616 W Hellman Ave	Monterey Park	CA	91754-1006	RES,SGL FAM RES
5	5264-024-062	02/15/2017	\$375,500	1132 S Garfield Ave	Monterey Park	CA	91754-5055	RES,SGL FAM RES
6	5258-003-045	12/21/2016	\$400,000	127 N Orange Ave	Monterey Park	CA	91755-2031	RES,SGL FAM RES
7	5262-022-026	12/30/2016	\$400,000	837 Mira Valle St	Monterey Park	CA	91754-4822	RES,SGL FAM RES
8	5260-007-014	03/17/2017	\$429,000	733 Mooney Dr	Monterey Park	CA	91755-4237	RES,SGL FAM RES
9	5261-015-055	12/14/2016	\$440,000	910 W Mabel Ave	Monterey Park	CA	91754-2630	RES,SGL FAM RES
10	5264-024-028	12/29/2016	\$450,000	1036 S Garfield Ave	Monterey Park	CA	91754-5031	RES,SGL FAM RES
11	5264-023-049	01/20/2017	\$468,000	752 S Garfield Ave	Monterey Park	CA	91754-3970	RES,SGL FAM RES
12	5251-017-001	02/23/2017	\$483,000	2354 Roscommon Ave	Monterey Park	CA	91754-6045	RES,SGL FAM RES
13	5258-016-014	12/30/2016	\$483,000	526 Florence Ave	Monterey Park	CA	91755-1420	RES,SGL FAM RES
14	5261-017-035	01/05/2017	\$484,637	612 De La Fuente St	Monterey Park	CA	91754-2625	RES,SGL FAM RES
15	5264-023-088	01/18/2017	\$494,000	812 S Garfield Ave	Monterey Park	CA	91754-3905	RES,SGL FAM RES
16	5276-005-020	01/20/2017	\$498,000	1924 Palm Ave	Monterey Park	CA	91755-5728	RES,SGL FAM RES
17	5256-008-042	02/28/2017	\$500,000	609 W Emerson Ave	Monterey Park	CA	91754-1523	RES,SGL FAM RES
18	5266-010-035	01/04/2017	\$505,000	521 W Fernfield Dr	Monterey Park	CA	91754-7002	RES,SGL FAM RES
19	5273-019-022	12/29/2016	\$514,500	223 W Gleason St	Monterey Park	CA	91754-7107	RES,SGL FAM RES
20	5263-030-011	12/08/2016	\$517,500	1920 S Doncrest St	Monterey Park	CA	91754-5506	RES,SGL FAM RES
21	5265-004-032	12/16/2016	\$520,000	2020 Clover Dr	Monterey Park	CA	91755-6716	RES,SGL FAM RES
22	5259-018-020	01/10/2017	\$527,128	128 S Orange Ave	Monterey Park	CA	91755-3021	RES,SGL FAM RES
23	5266-007-034	02/22/2017	\$530,000	605 W Markland Dr	Monterey Park	CA	91754-6905	RES,SGL FAM RES
24	5252-005-087	02/28/2017	\$540,000	2060 College View Dr	Monterey Park	CA	91754-4338	RES,SGL FAM RES
25	5273-011-036	02/10/2017	\$549,000	225 W Riggins St	Monterey Park	CA	91754-7122	RES,SGL FAM RES
26	5263-013-015	12/23/2016	\$560,000	101 Roca Way	Monterey Park	CA	91754-4930	RES,SGL FAM RES
27	5266-015-014	02/15/2017	\$560,500	1913 S Mcpherrin Ave	Monterey Park	CA	91754-6331	RES,SGL FAM RES
28	5262-005-012	01/23/2017	\$563,000	706 W Graves Ave	Monterey Park	CA	91754-3829	RES,SGL FAM RES
29	5258-013-049	03/22/2017	\$567,000	911 Hershey Ave	Monterey Park	CA	91755-1427	RES,SGL FAM RES
30	5265-011-014	01/05/2017	\$570,000	216 E Gleason St	Monterey Park	CA	91755-7204	RES,SGL FAM RES
31	5266-006-005	03/10/2017	\$590,000	652 W Hammel St	Monterey Park	CA	91754-6909	RES,SGL FAM RES
32	5273-018-006	01/04/2017	\$594,000	220 W Riggins St	Monterey Park	CA	91754-7123	RES,SGL FAM RES
33	5262-033-005	02/24/2017	\$599,500	1170 Mira Valle St	Monterey Park	CA	91754-4829	RES,SGL FAM RES
34	5261-015-054	01/04/2017	\$600,000	302 De La Fuente St	Monterey Park	CA	91754-2619	RES,SGL FAM RES
35	5266-017-006	12/09/2016	\$600,000	429 Elmgate St	Monterey Park	CA	91754-6420	RES,SGL FAM RES
36	5276-016-012	12/23/2016	\$600,000	1670 Alisar Ave	Monterey Park	CA	91755-5808	RES,SGL FAM RES
37	5253-020-002	03/09/2017	\$605,000	1001 Hillvale Dr	Monterey Park	CA	91754-5213	RES,SGL FAM RES
38	5276-015-013	12/28/2016	\$612,500	1122 San Patricio Dr	Monterey Park	CA	91755-5839	RES,SGL FAM RES
39	5274-008-002	12/22/2016	\$616,000	2004 Heather Dr	Monterey Park	CA	91755-6720	RES,SGL FAM RES
40	5257-007-008	02/17/2017	\$628,000	423 Harding Ave	Monterey Park	CA	91754-3215	RES,SGL FAM RES
41	5263-026-009	12/28/2016	\$630,000	1811 S Mcpherrin Ave	Monterey Park	CA	91754-5516	RES,SGL FAM RES
42	5262-027-010	01/25/2017	\$635,000	501 Brightwood St	Monterey Park	CA	91754-6309	RES,SGL FAM RES
43	5276-018-006	03/02/2017	\$635,500	203 Encanto Ln	Monterey Park	CA	91755-5846	RES,SGL FAM RES
44	5265-008-016	01/18/2017	\$638,000	201 E Gleason St	Monterey Park	CA	91755-7204	RES,SGL FAM RES

Condominiums

(95% of Median Home Value)

March 29, 2017

	PARCEL	DOCDATE	PRICE	SITEADDRESS	SITECITY	ST	SZIPANDZIP	LANDUSE
1	5255-018-023	10/26/2016	\$240,000	123 N Alhambra Ave #A	Monterey Park	CA	91755-1964	RES,CONDO,SGL FAM RES
2	5261-014-125	03/21/2017	\$253,000	918 W Garvey Ave #309	Monterey Park	CA	91754-2648	RES,CONDO,SGL FAM RES
3	5261-005-101	03/02/2017	\$298,000	111 Marguerita Ave #307	Monterey Park	CA	91754-2500	RES,CONDO,SGL FAM RES
4	5253-009-079	02/28/2017	\$300,000	1301 S Atlantic Blvd #220	Monterey Park	CA	91754-4717	RES,CONDO,SGL FAM RES
5	5261-005-099	02/01/2017	\$300,000	111 Marguerita Ave #305	Monterey Park	CA	91754-2551	RES,CONDO,SGL FAM RES
6	5255-021-093	02/28/2017	\$320,000	330 E Hellman Ave #B	Monterey Park	CA	91755-1316	RES,CONDO,SGL FAM RES
7	5261-014-132	02/23/2017	\$325,000	918 W Garvey Ave #317	Monterey Park	CA	91754-2648	RES,CONDO,SGL FAM RES
8	5258-003-092	01/30/2017	\$330,000	330 N Rural Dr #211	Monterey Park	CA	91755-4921	RES,CONDO,SGL FAM RES
9	5261-014-088	03/06/2017	\$330,000	918 W Garvey Ave #101	Monterey Park	CA	91754-2601	RES,CONDO,SGL FAM RES
10	5257-012-093	12/02/2016	\$340,000	411 S Garfield Ave #13	Monterey Park	CA	91754-3325	RES,CONDO,SGL FAM RES
11	5253-009-115	12/16/2016	\$359,000	1301 S Atlantic Blvd #522	Monterey Park	CA	91754-4717	RES,CONDO,SGL FAM RES
12	5256-013-082	01/06/2017	\$367,500	121 N Mcpherrin Ave #206	Monterey Park	CA	91754-1644	RES,CONDO,SGL FAM RES
13	5259-020-030	12/12/2016	\$372,000	339 S New Ave #B	Monterey Park	CA	91755-3547	RES,CONDO,SGL FAM RES
14	5259-009-074	01/13/2017	\$375,000	504 S Orange Ave #B	Monterey Park	CA	91755-7510	RES,CONDO,SGL FAM RES
15	5259-008-115	02/01/2017	\$390,000	409 Pomelo Ave #B	Monterey Park	CA	91755-3507	RES,CONDO,SGL FAM RES
16	5254-007-055	09/28/2016	\$400,000	149 Casuda Canyon Dr #B	Monterey Park	CA	91754-2253	RES,CONDO,SGL FAM RES
17	5257-008-052	11/03/2016	\$405,000	322 S Ynez Ave #B	Monterey Park	CA	91754-3252	RES,CONDO,SGL FAM RES
18	5256-016-064	02/28/2017	\$405,000	410 N Ynez Ave #7	Monterey Park	CA	91754-1041	RES,CONDO,SGL FAM RES
19	5256-006-092	10/03/2016	\$415,000	124 N Chandler Ave #E	Monterey Park	CA	91754-1558	RES,CONDO,SGL FAM RES
20	5260-006-044	10/06/2016	\$418,000	538 E Graves Ave #A	Monterey Park	CA	91755-4163	RES,CONDO,SGL FAM RES
21	5257-012-065	09/26/2016	\$425,000	428 S Ramona Ave #A	Monterey Park	CA	91754-3313	RES,CONDO,SGL FAM RES
22	5254-003-086	01/18/2017	\$430,000	156 Casuda Canyon Dr #D	Monterey Park	CA	91754-2235	RES,CONDO,SGL FAM RES
23	5259-005-025	09/15/2016	\$432,000	429 Sefton Ave #B	Monterey Park	CA	91755-3433	RES,CONDO,SGL FAM RES
24	5286-010-030	09/06/2016	\$434,000	522 N New Ave #B	Monterey Park	CA	91755-1466	RES,CONDO,SGL FAM RES
25	5259-005-066	09/29/2016	\$435,000	503 Sefton Ave #C	Monterey Park	CA	91755-3445	RES,CONDO,SGL FAM RES
26	5255-019-037	12/13/2016	\$448,000	234 N Nicholson Ave #E	Monterey Park	CA	91755-1836	RES,CONDO,SGL FAM RES
27	5259-005-064	12/29/2016	\$451,000	503 Sefton Ave #A	Monterey Park	CA	91755-3445	RES,CONDO,SGL FAM RES
28	5257-010-050	11/15/2016	\$460,000	123 S Ramona Ave #A	Monterey Park	CA	91754-2858	RES,CONDO,SGL FAM RES
29	5258-009-081	03/21/2017	\$460,000	508 E Hellman Ave #A	Monterey Park	CA	91755-1301	RES,CONDO,SGL FAM RES
30	5259-006-079	01/25/2017	\$460,000	512 Sefton Ave #A	Monterey Park	CA	91755-3438	RES,CONDO,SGL FAM RES
31	5260-006-043	11/17/2016	\$470,000	530 E Graves Ave #A	Monterey Park	CA	91755-4167	RES,CONDO,SGL FAM RES
32	5256-011-032	03/06/2017	\$476,000	222 N Moore Ave #D	Monterey Park	CA	91754-1531	RES,CONDO,SGL FAM RES
33	5257-016-042	12/02/2016	\$480,000	400 S Garfield Ave #2	Monterey Park	CA	91754-3369	RES,CONDO,SGL FAM RES
34	5256-017-169	09/23/2016	\$486,500	600 N Atlantic Blvd #522	Monterey Park	CA	91754-7754	RES,CONDO,SGL FAM RES
35	5255-020-050	01/31/2017	\$487,000	502 N Nicholson Ave #B	Monterey Park	CA	91755-2318	RES,CONDO,SGL FAM RES
36	5255-021-072	12/13/2016	\$490,000	523 N Alhambra Ave #C	Monterey Park	CA	91755-1390	RES,CONDO,SGL FAM RES
37	5256-017-210	12/28/2016	\$499,000	600 N Atlantic Blvd #622	Monterey Park	CA	91754-7756	RES,CONDO,SGL FAM RES
38	5256-006-060	10/26/2016	\$500,000	226 N Chandler Ave #B	Monterey Park	CA	91754-1561	RES,CONDO,SGL FAM RES
39	5259-013-082	01/31/2017	\$505,000	823 E Newmark Ave #E	Monterey Park	CA	91755-3154	RES,CONDO,SGL FAM RES
40	5286-016-060	01/10/2017	\$505,000	1115 Whitmore St #B	Monterey Park	CA	91755-2000	RES,CONDO,SGL FAM RES
41	5259-019-118	10/25/2016	\$513,000	412 Pomelo Ave #E	Monterey Park	CA	91755-3511	RES,CONDO,SGL FAM RES
42	5259-009-116	09/16/2016	\$515,000	524 S Orange Ave #B	Monterey Park	CA	91755-7590	RES,CONDO,SGL FAM RES
43	5259-018-050	12/14/2016	\$516,000	813 E Mabel Ave #B	Monterey Park	CA	91755-3016	RES,CONDO,SGL FAM RES

Condominiums

(95% of Median Home Value)

March 29, 2017

44	5255-017-059	03/01/2017	\$526,000	107 N Nicholson Ave #A	Monterey Park	CA	91755-1850	RES,CONDO,SGL FAM RES
45	5255-018-035	01/18/2017	\$526,000	206 N Nicholson Ave #C	Monterey Park	CA	91755-1870	RES,CONDO,SGL FAM RES
46	5258-001-108	02/24/2017	\$530,000	304 N Alhambra Ave #B	Monterey Park	CA	91755-1961	RES,CONDO,SGL FAM RES
47	5256-010-102	10/06/2016	\$538,000	500 N Moore Ave #A	Monterey Park	CA	91754-7700	RES,CONDO,SGL FAM RES
48	5256-017-081	12/23/2016	\$540,000	600 N Atlantic Blvd #320	Monterey Park	CA	91754-1078	RES,CONDO,SGL FAM RES
49	5256-017-024	11/30/2016	\$568,000	600 N Atlantic Blvd #201	Monterey Park	CA	91754-7747	RES,CONDO,SGL FAM RES
50	5256-017-069	12/28/2016	\$580,000	600 N Atlantic Blvd #306	Monterey Park	CA	91754-1078	RES,CONDO,SGL FAM RES
51	5256-017-034	09/21/2016	\$582,500	600 N Atlantic Blvd #217	Monterey Park	CA	91754-7748	RES,CONDO,SGL FAM RES
52	5255-006-045	02/10/2017	\$585,000	225 N Baltimore Ave #E	Monterey Park	CA	91754-1672	RES,CONDO,SGL FAM RES
53	5258-001-116	03/02/2017	\$610,000	317 N Sierra Vista St #B	Monterey Park	CA	91755-4929	RES,CONDO,SGL FAM RES
54	5257-016-085	09/12/2016	\$662,000	330 S Garfield Ave #B	Monterey Park	CA	91754-3327	RES,CONDO,SGL FAM RES
55	5256-017-165	12/28/2016	\$678,000	600 N Atlantic Blvd #518	Monterey Park	CA	91754-7764	RES,CONDO,SGL FAM RES
56	5256-017-167	09/22/2016	\$683,000	600 N Atlantic Blvd #520	Monterey Park	CA	91754-1078	RES,CONDO,SGL FAM RES
57	5259-012-062	11/23/2016	\$692,000	611 E Newmark Ave #B	Monterey Park	CA	91755-3126	RES,CONDO,SGL FAM RES
58	5256-017-163	12/28/2016	\$777,000	600 N Atlantic Blvd #516	Monterey Park	CA	91754-7764	RES,CONDO,SGL FAM RES
59	5259-004-121	09/20/2016	\$850,000	332 S Alhambra Ave #A	Monterey Park	CA	91755-3402	RES,CONDO,SGL FAM RES
60	5256-017-212	12/28/2016	\$857,000	600 N Atlantic Blvd #625	Monterey Park	CA	91754-7756	RES,CONDO,SGL FAM RES

95% of Median Sales Value**\$470,000**

60 properties

95.00%

Median are #30 & #31

\$**446,500.00**

Higher is #31

\$**470,000.00**



City Council Staff Report

DATE: July 5, 2017

AGENDA ITEM NO: Old Business
Agenda Item 5-A.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
SUBJECT: Consideration of Street Sweeping Services Contract

RECOMMENDATION:

It is recommended that the City Council consider:

1. Providing direction to staff regarding the Street Sweeping Services Contract; and
2. Taking such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

The City Council directed staff to survey the street sweeping contracts of neighboring cities and present that information to the City Council at its July 5, 2017 regular meeting. This report includes the survey information and the request for Authorization to Advertise Street Sweeping Services – Solicitation for Bids. Staff recommends the City Council provide direction on how to proceed with the street sweeping services contract.

BACKGROUND:

The existing street sweeping services contract is set to expire on August 31, 2017. Please note that Athens is willing, which the contract allows, to continue to provide street sweeping services at the existing terms, on a month to month basis until the City Council determines the best course of action.

At the June 21, 2017 City Council meeting, staff presented a report to the City Council requesting authorization to advertise street sweeping services. At that meeting, the City Council directed staff to conduct a survey of neighboring cities in order to compare Monterey Park's existing street sweeping contract rate with those of neighboring cities and bring back the authorization to advertise street sweeping services.

Staff contacted all 31 San Gabriel Valley Council of Governments (SGVCOG) member cities to gather the following information: City, Contractor, Curb Mile rate, and year of current street sweeping contract. The curb mile rate was chosen as that is the industry norm or benchmark when comparing rates. The curb mile rate is the cost divided by the curb miles swept during the period. This benchmark accounts for city size in area and population. The true cost for street sweeping is dictated by the actual sweeping done in a given time period. Other factors that might affect street sweeping costs include type of equipment used, disposal of materials collected, and approved speed of street

sweeping equipment. The SGVCOG cities were chosen because they all share a similar region as Monterey Park.

SGVCOG Cities' Street Sweeping Rates			
City	Contractor	Curb Mile Rate	Contract Award Date
Alhambra *	In House		
Arcadia *	In House		
Azusa	Athens	\$20.72	June 2008
Baldwin Park *	In House		
Bradbury	Burrtec	\$27.40	April 2011
Claremont	Nationwide	\$24.76	January 2017
Covina	Athens	\$16.03	July 2006
Diamond Bar	Dickson	\$15.92	March 2017
Duarte **	Burrtec	n/a included with trash service	
El Monte ****	No Response		
Glendora **	Athens	n/a included with trash service	
Industry ***	Dickson	\$69.29	April 2015
Irwindale **	Athens	n/a included with trash service	
La Canada Flintridge	Clean Street	\$23.01	June 2016
La Puente **	Valley Vista	n/a included with trash service	
La Verne *	In House		
Monrovia	Athens	\$16.41	June 2010
Montebello	Nationwide	\$21.00	July 2016
Monterey Park	Athens	\$19.08	August 2008
Pasadena *	In House		
Pomona	Athens	\$26.25	March 2015
Rosemead	Athens	\$23.30	May 2015
San Dimas *	In House		
San Gabriel **	Athens	n/a included with trash service	
San Marino	Athens	\$19.01	April 2007
Sierra Madre	Athens	\$25.06	July 2007
South El Monte **	Athens	n/a included with trash service	
South Pasadena **	Athens	n/a included with trash service	
Temple City	Athens	\$22.00	July 2010
Walnut	Valley Vista	\$14.56	July 2009
West Covina **	Nationwide	n/a included with trash service	

* Cities with in-house street sweeping operations

**Cities with street sweeping and waste hauling operations combined in one contract

***City of Industry was an extreme outlier at \$69.29 per curb mile and not included in data analysis

****No response received

Six of the member cities operate street sweeping services using in-house resources and eight of the cities include street sweeping with their waste hauling contracts. In addition,

the City of Industry curb mile rate of \$69.29 was an extreme outlier and not included in the data analysis. As such, 15 of the 31 cities are not comparable. Of the remaining 16 cities, 15 (including Monterey Park) responded in time for preparation of the staff report (staff did not receive a response from the city of El Monte by the staff report deadline).

The average curb mile rate is \$22.47. The median (or mid-point) rate is \$21.00. Of the cities with contracts awarded after Monterey Park's original contract (August 2008), the average rate is \$21.46. Monterey Park's current rate is \$19.08 which falls below all of those rates.

Staff has included the original Solicitation for Bids with this staff report should the City Council authorize staff to advertise the Solicitation for Bids. Following are bullet points summarizing the existing Minimum Qualifications included in the Solicitation for Bids:

- Contractor must have previous experience in providing street sweeping services to municipalities and/or other government agencies.
- Contractor must be currently providing sweeping services for at least three California cities, relatively similar to or larger than the size of the City of Monterey Park.
- Contractor shall have a minimum of 10 years of experience.

Following are additional qualifications staff researched based on other street sweeping RFP's:

- No sweeper in the fleet may be more than seven (7) years old (mirrors the recent Monterey Park waste hauler contract and the City of Signal Hill has requirement of no more than 5 years old).
- The sweeper fleet must be in compliance with AQMD Rule 1186 – acquisition and operation of less-polluting sweepers.

At this time, the City Council may choose one of the following (but not limited to) options:

1. The City Council may direct staff to negotiate a new contract or extension with Athens, the City's existing street sweeping contractor and return to a future Council meeting for execution of the contract. The City Attorney has stated that the bidding process is not required for the street sweeping contract.
2. The City Council may authorize staff to advertise street sweeping services using the attached Solicitation for Bids (as is or amended).
3. The City Council may provide additional direction to staff.

FISCAL IMPACT:

The street sweeping services contract will be fully funded with Gas Tax Fund (0022). Account No. 0022-801-4205-41200.

Respectfully submitted by:



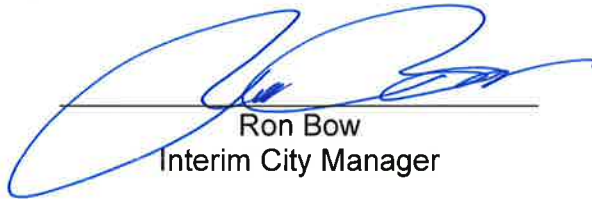
Tito Haes
Interim Director of Public Works

Prepared by:



Bonnie Tam
Principal Management Analyst

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachment:

1. Street Sweeping Services Solicitation for Bids

ATTACHMENT1
Street Sweeping Services
Solicitation for Bids

City of Monterey Park



Solicitation for Bids

STREET SWEEPING SERVICES

Key Dates

Issue Date: July 6, 2017

RFP Due Date: August 3, 2017 by 2:00 P.M.

Submit to:

City of Monterey Park
City Clerk's Office
Attention: Niles Boyer, Interim Public Works Maintenance Manager
320 W. Newmark Ave.
Monterey Park, CA 91754

NOTICE INVITING SEALED BIDS

FOR

STREET SWEEPING SERVICES

IN THE CITY OF MONTEREY PARK

**(BID IN ACCORDANCE WITH MONTEREY PARK MUNICIPAL CODE CHAPTER
3.100 FOR MAINTENANCE SERVICES)**

TAKE NOTICE that the City of Monterey Park invites sealed bids for the above project and will receive such bids in the offices of the City Clerk, 320 W. Newmark Ave., Monterey Park, California 91754, up to the hour of 2:00 p.m. on:

August 3, 2017

The City's standard maintenance service contract incorporates the provisions of the California Labor Code and requires the successful bidder to comply with the prevailing rates of wages and apprenticeship employment standards established by the Department of Industrial Relations.

☐ APPLICABLE IF BOX IS CHECKED: The contractor to whom the contract is awarded must assist in locating, qualifying, hiring and increasing the skills of minority group employees and applicants for employment, as set forth in Executive Order Nos. 11246 and 11375.

Minority business enterprises will be afforded full opportunity to submit bids in response to this notice and will not be discriminated against on the basis of race, color, national origin, ancestry, sex, or religion in any consideration leading to the award of contract.

Note that a bid bond is ☒ (the City Engineer estimates project will exceed \$30,000) is not ☐ (project will not exceed \$30,000) required for this bid.

Note that a performance bond is ☒ is not ☐ required for this bid.

Note that the Project is subject to compliance monitoring and enforcement by the California Department of Industrial Relations. Pursuant to California law, the City must find bids failing to comply with all applicable Labor Code requirements including, without limitation, Labor Code §§ 1725.5 and 1771.4, to be nonresponsive.

BIDDING INSTRUCTIONS

- 1 **DEFINITIONS.** Unless the contrary is stated or clearly appears from the context, the following definitions govern the construction of the words and phrases used in these Bidding Documents. Words and phrases not defined in this Section have the meaning set forth in the Monterey Park Municipal Code ("MPMC") or applicable law.

1.1 "Addenda" means written or graphic instruments issued by the City before the Bid Deadline that modify or interpret the Bidding Documents by additions, deletions, clarifications, or corrections.

1.2 "Alternate" means a proposed change in the maintenance services, as described in the Bidding Documents which, if accepted, may result in a change to either the Contract Sum or the Contract Time, or both.

1.3 "Bid Deadline" means the date and time designated in the Notice for Bids as the last date and time for receipt of Bids, as may be revised by Addenda.

1.4 "Bidder" means a person or firm that submits a Bid.

1.5 "Bidding Documents" means the construction documents prepared and issued for bidding purposes including all Addenda.

1.6 "Contract Documents" means the Notice Inviting Bids; Instructions to Bidders; Supplementary Instructions to Bidders; Bid; the Maintenance Service Agreement; Supplementary Conditions; Exhibits; Technical Specifications; Addenda; Notice to Proceed; Notice of Completion; and all other documents identified in the Contract Documents which together form the contract between the City and the Contractor for the Work. The Contract Documents constitute the complete agreement between the City and the Contractor and supersede any previous agreements or understandings.

1.7 "Lump Sum Base Bid" means the sum stated in the Bid for which Bidder offers to perform the Work described in the Bidding Documents, but not including unit price items or Alternates.

1.8 "Unit Price" means an amount stated in the Bid for which Bidder offers to perform the Unit Price Work for a fixed price per unit of measurement.

1.9 "Work" means the Scope of Work identified in the Contract Documents for which the Notice Inviting Bids is issued.

- 2 **BIDDER'S REPRESENTATIONS.** By making its Bid, Bidder represents that:

2.1 Bidder read, understood, and made the Bid pursuant to the requirements in the Bidding Documents.

2.2 Bidder visited the Project site and is familiar with the conditions under which the Work will be performed and the local conditions as related to the Contract Documents.

2.3 The Bid is based upon the materials, equipment, and systems required by the Bidding Documents.

2.4 Bidder and all Subcontractors, regardless of tier, have the appropriate current licenses issued by the State of California Contractor's State License Board for the Work to be performed. If Bidder is a joint venture, the Bidder will have a joint venture license appropriate for the performance of the work, and each member of the joint venture will likewise have the appropriate license. Business and Professions Code §§ 7000-7191 establish licensing requirements for contractors. If a Bidder, that is a specialty contractor, submits a Bid involving 3 or more specialized building trades, the work of which is more than incidental and supplemental to the performance of the Work for which Bidder holds a specialty contractor license, Bidder must also hold either (1) a specialty contractor "C" license in each such trade, (2) a General Engineering contractor "A" license, or (3) a General Building contractor "B" license. This requirement is applicable whether or not Bidder lists a Subcontractor for each such trade.

2.5 If licensure or proper licensure is controverted, then proof of licensure pursuant to this section must be made by production of a verified certificate of licensure from the Contractors' State License Board which establishes that the individual or entity bringing the action was duly licensed in the proper classification of contractors at all times during the performance of any act or contract covered by the action. Nothing in this subdivision requires any person or entity controverting licensure or proper licensure to produce a verified certificate. When licensure or proper licensure is controverted, the burden of proof to establish licensure or proper licensure is on the licensee.

2.6 Bidder has the expertise and financial capacity to perform and complete all obligations under the Bidding Documents.

2.7 The person executing the Bid Form is duly authorized and empowered to execute the Bid Form on Bidder's behalf.

2.8 Bidder is aware of and, if awarded the Contract, will comply with Applicable Code Requirements in its performance of the Work.

2.9 The Bidder has paid the City's business license fee(s).

3 BIDDING DOCUMENTS.

3.1 Bidders may obtain complete sets of the Bidding Documents from the City's Public Works Department for the sum stated in the Notice for Bids.

3.2 Bidders will use a complete set of Bidding Documents in preparing Bids.

3.3 The City makes copies of the Bidding Documents available, on the above terms, for the sole purpose of obtaining Bids for the Work and does not confer a license or grant permission for any other use of the Bidding Documents.

4 INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS.

4.1 Before submitting its Bid, Bidder will carefully study and compare the various documents comprising the Bidding Documents and compare them with any other work being bid concurrently or presently under construction which relates to the Work for which the Bid is submitted; will examine the Project site, the conditions under which the Work is to be performed, and the local conditions; and will at once report to the City's Representative errors, inconsistencies, or ambiguities discovered.

4.2 Requests for clarification or interpretation of the Bidding Documents will be addressed to the City's Representative.

4.3 Clarifications, interpretations, corrections, and changes to the Bidding Documents will be made by Addenda. Clarifications, interpretations, corrections, and changes to the Bidding Documents made in any other manner will not be binding and Bidders will not rely upon them.

5 PRODUCT SUBSTITUTIONS. No substitutions will be considered before award of Contract. Substitutions will only be considered after award of the Contract and as provided for in the Contract Documents.

6 SUBCONTRACTORS.

6.1 Each Bidder will list in the Bid Form all first-tier Subcontractors that will perform work, labor or render such services. The Bid Form contains spaces for the following information when listing Subcontractors: (1) Work Activity; (2) name of Subcontractor; (3) city of Subcontractor's business location. Failure to list any of these items on the Bid Form will result in the City treating the Bid as if no Subcontractor was listed for the Work and that Bidder represents to the City that it is fully qualified to perform that portion of the Work and will perform do so.

6.2 Subcontractors listed in the Bid Form will only be substituted after the Bid Deadline with the City's written consent in accordance with California law.

7 ADDENDA.

7.1 Addenda will be in writing and issued only by the City. Addenda will be mailed or delivered to all who are known by the City to have received a complete set of Bidding Documents and who have provided a street address for receipt of Addenda.

7.2 Copies of Addenda will be made available for inspection at the City's Public Works Department.

7.3 The City will issue Addenda so that they are received by prospective Bidders not later than three (3) business days before the Bid Deadline. Addenda that withdraw the request for Bids or postpone the Bid Deadline may be issued anytime before the Bid Deadline.

7.4 Each Bidder is responsible for ensuring that it has received all issued Addenda before issuing a Bid.

8 FORM AND STYLE OF BIDS.

8.1 Bids will be submitted on the Bid Form included with the Bidding Documents. Bids not submitted on the City's Bid Form will be rejected.

8.2 All blanks on the Bid Form will be filled in legibly in ink or by typewriter.

8.3 Bidder's failure to submit a price for any Alternate or unit price will result in the Bid being considered as nonresponsive. If Alternates are called for and no change in the Lump Sum Base Bid is required, enter "No Change."

8.4 Each Bidder must fill out the "Bidders Statement of Past Contract Disqualifications" form stating any and all instances of contract disqualifications due to a violation of a law or safety regulation. The Bidder must explain the circumstances of each disqualification. The City may reject the bid based on such information.

8.5 Bidder will make no stipulations on the Bid Form nor qualify the Bid in any manner.

8.6 The Bids will be based upon full completion of all the Work as shown on the plans and specifications. It is expressly understood that the plans are drawn with as much accuracy as is possible in advance, but should errors, omissions or discrepancies exist in the plans which show conditions that vary from those encountered in construction, the Bidder (if awarded the Contract) specifically agrees to construct a completed work ready for the use and in the manner which is intended. In the event of increasing or decreasing of work, the total amount of work actually done or materials or equipment furnished must be paid for according to the unit or lump sum price established for such work under the contract, wherever such unit or lump sum price has been established. In the event no prices are named in the contract to cover such changes or alterations, the cost of such changes must be covered as extra work.

8.7 The Bid Form will be signed by a person or persons legally authorized to bind Bidder to a contract. Bidder's Representative will sign and date the Declaration included in the Bid Form. Failure to sign and date the declaration will cause the Bid to be rejected.

9 BID SECURITY.

9.1 If indicated on the Notice Inviting Bids, each Bid will be accompanied by Bid Security, in the amount of 10% of the Lump Sum Base Bid as security for Bidder's obligation to enter into a Contract with the City on the terms stated in the Bid Form and to furnish all items required by the Bidding Documents. Bid Security will be a Bid Bond on the form provided by the City or a certified check made payable to "City of Monterey Park." When a Bond is used for Bid Security, failure to use the City's Bid Bond form will result in the rejection of the Bid.

9.2 If the apparent lowest responsible Bidder fails to sign the Agreement and furnish all items required by the Bidding Documents within the time limits specified in these Instructions to Bidders, the City will disqualify such Bidder and select the next apparent lowest responsible Bidder until all bids have been exhausted or the City may reject all bids. In such an event, the disqualified Bidder will be liable for and forfeit to the City the amount of the difference, not to exceed the amount of the Bid Security, between the amount of the disqualified Bid and the larger amount for which the City procures the Work.

9.3 If a Bid Bond is submitted and an attorney-in-fact executes the Bid Bond on behalf of the surety, a notarized and current copy of the power of attorney will be affixed to the Bid Bond. The surety issuing the Bid Bond will be listed in the latest published State of California, Department of Insurance list of, "Insurers Admitted to Transact Surety Insurance in This State."

9.4 The City will retain Bid Security until the occurrence of one of the following:

9.4.1 All items required by the Bidding Documents have been furnished and the Agreement has been signed by the successful Bidder and the City.

9.4.2 The specified time has elapsed during which Bids may be withdrawn.

9.4.3 All Bids have been rejected.

9.5 The Bid Form, Bid Security, and all other documents required to be submitted with the Bid will be enclosed in a sealed opaque envelope. The envelope will be addressed to the City Clerk. The envelope will be identified with the Project name, Bidder's name and address, and, if applicable, the designated portion of the Project for which the Bid is submitted. If the Bid is sent by mail, the sealed envelope will be enclosed in a separate mailing envelope labeled as follows: "SEALED BID ENCLOSED."

9.6 Bids will be deposited at the designated location on or before the Bid Deadline. A Bid received after the Bid Deadline will be returned to Bidder unopened.

9.7 Bidder will assume full responsibility for timely delivery at the location designated for receipt of Bids.

9.8 Oral, telephonic, facsimile, or telegraphic Bids are invalid and will not be accepted.

10 MODIFICATION OR WITHDRAWAL OF BID.

10.1 Before the Bid Deadline, a submitted Bid may be modified or withdrawn. Notice of such action will be given to the City in writing and signed by the Bidder's authorized representative. A change so made will be so worded as not to reveal the amount of the original Bid.

10.2 A withdrawn Bid may be resubmitted up to the Bid Deadline, provided that it then fully complies with the Bidding Requirements.

10.3 Bid Security will be in an amount sufficient for the Bid as modified or resubmitted.

10.4 Bids may not be modified, withdrawn, or canceled within sixty (60) days after the Bid Deadline unless otherwise provided in Supplementary Instructions to Bidders.

11 OPENING OF BIDS. Bids submitted in the manner required by these instructions and are received on or before the Bid Deadline will be opened by the Assistant City Engineer for consideration.

12 REJECTION OF BIDS.

12.1 The City will have the right to reject all Bids.

12.2 The City will have the right to reject any Bid not accompanied by the required Bid Security or any other item required by the Bidding Documents, or a Bid which is in any other way materially incomplete or irregular.

13 AWARD.

13.1 The City may retain all bids for a period of sixty (60) days for examination and comparison, and to delete any portion of the work from the contract.

13.2 The City may waive nonmaterial irregularities in a Bid and to accept the lowest responsive Bid as determined by The City.

13.3 The City has the right to accept Alternates in any order or combination, unless otherwise specifically provided in the Bidding Documents.

13.4 The City will determine the low Bidder on the basis of the Proposed Rate Schedule.

13.5 The City will select the apparent lowest responsive and responsible Bidder and notify such Bidder within thirty (30) days (unless number of days is modified in Supplementary Instructions to Bidders) after the Bid Deadline or reject all bids. Within ten (10) days after receiving the City's notice that Bidder was selected as the apparent lowest responsible Bidder, Bidder will submit to the City all of the following items:

13.5.1 Three originals of the Agreement signed by Bidder.

13.5.2 Three originals of the Labor and Materials Bond.

13.5.3 Three originals of the Performance Bond (if applicable).

13.5.4 Three originals of the Noncollusion Affidavit.

13.5.5 Certificates of Insurance on form provided by the City.

13.5.6 Names of all Subcontractors, with their addresses, telephone number, facsimile number, trade on Bidders' company stationery. Evidence, as required by the City, of the reliability and responsibility of the proposed Subcontractors such as statements of experience, statements of financial condition, and references.

13.5.7 Preliminary Contract Schedule.

13.5.8 Selection of Retention Options and Escrow Agreement for Deposit of Securities in Lieu of Retention and Deposit of Retention. If not submitted, the City will withhold retention.

13.5.9 Cost Breakdown.

13.6 Before award of the Contract, the City will notify Bidder in writing, if the City objects to a Subcontractor proposed by Bidder, in which case Bidder will propose a substitute acceptable to the City. Failure of the City to object to a proposed Subcontractor before award will not preclude the City from requiring replacement of any Subcontractor based upon information received subsequent to award, information which cannot be properly evaluated before award due to time constraints, or information relating to a failure to comply with the requirements of the Contract.

13.7 If Bidder submits the three original signed Agreements and all other items within ten (10) days after receiving the City's notification, and all such items comply with the requirements of the Bidding Documents, the City will award the Contract to Bidder by signing the Agreement and returning a signed copy of the Agreement to Bidder.

13.8 If the City consents to the withdrawal of the Bid of the apparent lowest responsible Bidder, or the apparent lowest responsible Bidder fails or refuses to

sign the Agreement or submit to the City all of the items required by the Bidding Documents, within ten (10) days after receiving the City's notification, or the City determines that the Bidder is not financially or otherwise qualified to perform the Contract, the City may reject such Bidder's Bid and select the next apparent lowest responsible Bidder, until all bids are exhausted, or reject all Bids

Please state all instances of being disqualified, removed, or otherwise prevented from bidding on, or completing, a federal, state, or local government project due to a violation of a law or safety regulation.

- Yes ☐ No ☐

- [illegible]

INSURANCE REQUIREMENTS
[MUST BE SUBMITTED WITH PROJECT PROPOSAL]

To be awarded this contract, the successful bidder must procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2M
Business automobile liability	\$1M
Workers compensation	Statutory requirement.

Commercial general liability insurance must meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above must be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies must be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such endorsement must be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance must be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Automobile coverage must be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Consultant must furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance must be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) must reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Consultant will require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the bidder certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's consultant. Failure to provide this insurance will render the bidder's proposal "nonresponsive."

Date

Bidder

PROPOSAL GUARANTEE

BID BOND

Bond No.: _____

KNOW ALL MEN BY THESE PRESENTS that _____, as BIDDER, AND _____, as SURETY, are held and firmly bound unto the City of Monterey Park, in the penal sum of _____ (\$ _____) dollars, lawful money of the United States, which is 10 percent of the total amount bid by BIDDER to the City of Monterey Park for the **Street Sweeping Services** ("Public Project"), for the payment of which sum, BIDDER and SURETY agree to be bound, jointly and severally, firm by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas BIDDER is about to submit a bid to the City of Monterey Park for the above stated project, if said bid is rejected, or if said bid is accepted and a contract is awarded and entered into by BIDDER in the manner and time specified, then this obligation shall be null and void, otherwise it shall remain in full force and effect in favor of the City of Monterey Park.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this ____ day of _____, 20__.

SIGNED AND SEALED this _____ day of _____, 20__.

PRINCIPAL

SURETY

PRINCIPAL's MAILING ADDRESS:

SURETY's MAILING ADDRESS:

NOTE: All signatures shall be acknowledged by a notary public.

PROPOSAL GUARANTEE

CERTIFIED CHECK or CASHIER'S CHECK

As an Alternative to Bid Bond, Bidder can provide Certified Check or Cashier's Check as follows

Accompanying this proposal is a certified check or a cashier's check payable to the order of the City of Monterey Park, in the amount of _____ (\$ _____) dollars, lawful money of the United States, which is 10 percent of the total amount bid by BIDDER to the City of Monterey Park for the **Street Sweeping Services** ("Public Project").

The proceeds of the same shall become the property of said City if, in case this proposal shall be accepted by said City through the City Council, the undersigned shall fail to execute a contract, with and furnish the insurance and bonds required by the City of Monterey Park within the specified time; otherwise, the same is to be returned to the undersigned as set forth in the Instructions to Bidders.

Bidder's Name: _____
Authorized Signature: _____
Name and Title: _____
Date: _____

**MAINTENANCE AGREEMENT
BETWEEN
THE CITY OF MONTEREY PARK AND
Contractor name**

(Awarded per Monterey Park Municipal Code Chapter 3.100)

**[CANNOT BE USED FOR CONSTRUCTION, RECONSTRUCTION,
ERECTION, ALTERATION, RENOVATION, IMPROVEMENT, DEMOLITION, REPAIR
WORK, PAINTING OR MAJOR REPAINTING]**

THIS MAINTENANCE AGREEMENT ("Agreement") is made and entered into this ____ day of _____, 20____, by and between the CITY OF MONTEREY PARK, a general law city and municipal corporation ("CITY") and Contractor name, a type of organization, e.g., corporation, and state of incorporation ("CONTRACTOR").

The Parties agree as follows:

1. CONSIDERATION.

- A. As partial consideration, CONTRACTOR agrees to perform the work listed in the SCOPE OF SERVICES, below;
- B. As additional consideration, CONTRACTOR and CITY agree to abide by the terms and conditions contained in this Agreement;
- C. As additional consideration, CITY agrees to pay CONTRACTOR for CONTRACTOR's services not to exceed a total of \$Click here to enter text. for the work. CITY will pay for work on the basis of the hourly rates and cost reimbursement rates as specified in the attached Exhibit "A," which is incorporated by reference.

2. TERM. The term of this Agreement will be from Click here to enter a date. to Click here to enter a date.. The Agreement may be renewed upon mutual consent of the parties by amending this Agreement.

3. SCOPE OF SERVICES.

- A. This Agreement may be used for "maintenance services" which include the following:
 - i. Routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes.
 - ii. Minor repainting.

- iii. Resurfacing of streets and highways at less than one inch.
 - iv. Landscape maintenance.
 - v. Work performed to keep, operate, and maintain publicly owned water, power, or waste disposal systems and electrical transmission lines of 230,000 volts and higher.
 - vi. Carpentry, electrical, plumbing, glazing, and other craftwork;
- B. CONTRACTOR will perform the maintenance services listed in the attached Exhibit "B," which is incorporated by reference. The provisions contained in this Agreement supersede any conflicting provisions in Exhibit B.
- C. Maintenance services required by CITY will be provided on an as-needed basis with CITY determining and advising CONTRACTOR as to when specific services are required to be performed or completed by CONTRACTOR. Requests must be memorialized using a notice to proceed that may be in the form of a purchase order. The provisions contained in this Agreement supersede any conflicting provisions in a purchase order issued for maintenance services.
- D. CONTRACTOR will, in a workmanlike manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities, and all tests, testing and analyses, calculation, and all other means whatsoever, except as herein otherwise expressly specified to be furnished by CITY, necessary or proper to perform and complete the work and provide the professional services required of CONTRACTOR by this Agreement.

4. PAYMENTS.

- A. For CITY to pay CONTRACTOR as specified by this Agreement, CONTRACTOR must submit a detailed invoice to CITY.
- B. CITY's city manager may make payments up to \$[Click here to enter text.](#) for special items of work not included in the project scope of work and services. Payments for special work will only be made after CITY issues a written notice to proceed for the specific special tasks. A written scope of work, an agreed upon additional fee, a schedule for starting and completing the special tasks, and an agreed upon extension of the time for performance, if needed to complete the special work, will be required before CITY issues a notice to proceed for special work. All special work will be subject to all other terms and provisions of this Agreement.

5. FAMILIARITY WITH WORK.

- A. By executing this Agreement, CONTRACTOR represents that CONTRACTOR has
- i. Thoroughly investigated and considered the scope of services to be performed;
 - ii. Carefully considered how the services should be performed; and
 - iii. Understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.
- B. If services involve work upon any site, CONTRACTOR warrants that CONTRACTOR has or will investigate the site and is or will be fully acquainted with the conditions there existing, before commencing the services hereunder. Should CONTRACTOR discover any latent or unknown conditions that may materially affect the performance of the services, CONTRACTOR will immediately inform CITY of such fact and will not proceed except at CONTRACTOR's own risk until written instructions are received from CITY.

6. INSURANCE.

- A. Before commencing performance under this Agreement, and at all other times this Agreement is effective, CONTRACTOR will procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits (combined single)</u>
Commercial general liability:	\$\$2M is default
Business automobile liability	\$\$1M is default
Workers compensation	Statutory requirement.

- B. Commercial general liability insurance will meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above will be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies will be endorsed to name City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by City will be excess thereto. Such insurance will be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to City.

- C. Automobile coverage will be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).
- D. CONTRACTOR will furnish to City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by City from time to time. Insurance must be placed with insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) must reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. CONTRACTOR will require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- E. Should CONTRACTOR, for any reason, fail to obtain and maintain the insurance required by this Agreement, City may obtain such coverage at CONTRACTOR's expense and deduct the cost of such insurance from payments due to CONTRACTOR under this Agreement or terminate.

7. TIME FOR PERFORMANCE. CONTRACTOR will not perform any work under this Agreement until:

- A. CONTRACTOR furnishes proof of insurance as required under Section 6 of this Agreement; and
- B. CITY gives CONTRACTOR a written notice to proceed.
- C. Should CONTRACTOR begin work in advance of receiving written authorization to proceed, any such professional services are at CONTRACTOR's own risk.

8. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause. Notice of termination will be in writing.
- B. CONTRACTOR may terminate this Agreement upon providing written notice to CITY at least thirty (30) days before the effective termination date.
- C. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.
- D. By executing this document, CONTRACTOR waives any and all claims for damages that might otherwise arise from CITY's termination under this

Section.

9. INDEMNIFICATION.

- A. CONTRACTOR indemnifies and holds CITY harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising out of this Agreement, or its performance. Should CITY be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of this Agreement, or its performance, CONTRACTOR will defend CITY (at CITY's request and with counsel satisfactory to CITY) and will indemnify CITY for any judgment rendered against it or any sums paid out in settlement or otherwise.
- B. For purposes of this section "CITY" includes CITY's officers, officials, employees, agents, representatives, and certified volunteers.
- C. It is expressly understood and agreed that the foregoing provisions will survive termination of this Agreement.

10. INDEPENDENT CONTRACTOR. CITY and CONTRACTOR agree that CONTRACTOR will act as an independent contractor and will have control of all work and the manner in which is it performed. CONTRACTOR will be free to contract for similar service to be performed for other employers while under contract with CITY. CONTRACTOR is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONTRACTOR as to the details of doing the work or to exercise a measure of control over the work means that CONTRACTOR will follow the direction of the CITY as to end results of the work only.

11. NOTICES.

- A. All notices given or required to be given pursuant to this Agreement will be in writing and may be given by personal delivery or by mail. Such noticing does not include day-to-day communications between CITY's and CONTRACTOR's project managers. Notice sent by mail will be addressed as follows:

To CITY: Director of Public Works
 City of Monterey Park
 320 W. Newmark Ave.
 Monterey Park, CA 91754

To CONTRACTOR: [Click here to enter text.](#)

- B. When addressed in accordance with this paragraph, notices will be

deemed given upon deposit in the United States mail, postage prepaid. In all other instances, notices will be deemed given at the time of actual delivery.

- C. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph.

12. **TAXPAYER IDENTIFICATION NUMBER.** CONTRACTOR will provide CITY with a Taxpayer Identification Number.

13. **WAIVER.** A waiver by CITY of any breach of any term, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.

14. **CONSTRUCTION.** The language of each part of this Agreement will be construed simply and according to its fair meaning, and this Agreement will never be construed either for or against either party.

15. **SEVERABLE.** If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.

16. **CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.

17. **WAIVER.** Waiver of any provision of this Agreement will not be deemed to constitute a waiver of any other provision, nor will such waiver constitute a continuing waiver.

18. **INTERPRETATION.** This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

19. **AUTHORITY/MODIFICATION.** This Agreement may be subject to and conditioned upon approval and ratification by the Monterey Park City Council. This Agreement is not binding upon CITY until executed by the City Manager. The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written agreement. CITY's city manager may execute any such amendment on behalf of CITY.

20. **ACCEPTANCE OF FACSIMILE SIGNATURES.** The Parties agree that this Agreement, agreements ancillary to this Agreement, and related documents to be

entered into in connection with this Agreement will be considered signed when the signature of a party is delivered by facsimile transmission. Such facsimile signature will be treated in all respects as having the same effect as an original signature.

21. **EFFECT OF CONFLICT.** In the event of any conflict, inconsistency, or incongruity between any provision of this Agreement, its attachments, the purchase order, or notice to proceed, the provisions of this Agreement will govern and control.

22. **CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.

23. **FORCE MAJEURE.** Should performance of this Agreement be prevented due to fire, flood, explosion, war, terrorist act, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.

24. **ENTIRE AGREEMENT.** This Agreement and its one attachment constitutes the sole agreement between CONTRACTOR and CITY respecting the maintenance of traffic signals. To the extent that there are additional terms and conditions contained in Exhibit "A" that are not in conflict with this Agreement, those terms are incorporated as if fully set forth above. There are no other understandings, terms or other agreements expressed or implied, oral or written.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF MONTEREY PARK

[Click here to enter text.](#)

Ron Bow,
Interim City Manager

ATTEST:

Vincent D. Chang
City Clerk

Taxpayer ID No. [Click here to enter text.](#)

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl H. Berger, Assistant City Attorney

TECHNICAL SPECIFICATIONS
STREET SWEEPING SERVICES
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1. INTRODUCTION

The City of Monterey Park is soliciting proposals for street sweeping services covering all dedicated streets, alleys, median island curbs, intersections, street centerlines, paved medians, and municipal parking facilities within the City of Monterey Park. The project will be administered by the Department of Public Works.

A. DEFINITION OF TERMS

Whenever the terms listed below appear in the Contract Documents, they shall be defined as follows:

1. **Additional Services** shall mean all sweeping services beyond those routine services specified herein. The addition of streets to the schedule contained herein shall be by written change order.
2. **Agreement** shall mean the agreement for the sweeping and disposal of debris from the streets of the City of Monterey Park.
3. **Change Order** shall mean a written order, issued by the City to the Contractor, signed by the Director of Public Works, and authorizing an addition, deletion or revision in the Work, or an adjustment in the value of one or more of the respective bid items; or the Contract Time.
4. **City** shall mean the City of Monterey Park, California, as it now exists or as its boundaries may from time to time be changed.
5. **City Attorney** shall mean the City Attorney of the City of Monterey Park.
6. **City Clerk** shall mean the City Clerk of the City of Monterey Park.
7. **City Council** shall mean the City Council of the City of Monterey Park.
8. **City Manager** shall mean the City Manager of the City of Monterey Park.
9. **Code** shall mean the Monterey Park Municipal Code.
10. **Contract Documents** shall mean these General Conditions, any addenda, the Notice to Bidders, the Proposal, the Agreement, the Notice to Proceed and any required bonds and/or Certificate of Insurance,
11. **Contractor** shall mean the person, firm, corporation, or partnership with whom the City has executed the Agreement and who is fully responsible for performance of the work.
12. **Debris** shall mean all litter, rubbish, leaves, sand, dirt, garbage and other foreign materials removable from a paved street with a mechanical street sweeper.
13. **Street** shall mean all dedicated public right-of-way within the existing or future limits of the City of Monterey Park which is paved.

2. SCOPE OF WORK

The proposal received from perspective vendors shall include once a week sweeping of the City's streets, median island curbs, intersections, alleys, street centerlines, paved medians, and municipal facility parking lots, as specified. Services shall include furnishing all labor, equipment, tools, fuel, material, insurance, supervision, waste disposal and all other items incidental to performing municipal street sweeping services.

3. CONTRACT TERM

The selected contractor will begin street sweeping services for the City on September 1, 2017 and continue through August 31, 2022. Two contract extensions of up to two additional years each may be granted at the sole and absolute discretion of the City prior to the expiration of this Agreement.

4. MINIMUM QUALIFICATIONS

Contractor must have previous experience in providing street sweeping services to municipalities and/or other government agencies and must be currently providing sweeping services for at least three California cities, relatively similar to or larger than the size of the City of Monterey Park. Contractor shall have a minimum of ten (10) years of experience in the business of municipal street sweeping.

5. SCHEDULE FOR COMMERCIAL STREETS, ALLEYS, AND PARKING LOTS

Street sweeping of commercial streets, alleys, and parking lots shall be performed in accordance with provisions as outlined herein. All major commercial streets shall be swept between the hours of 2:00 a.m. – 5:00 a.m. After sweeping, curbs, gutters, and parking lots shall be left in a clean condition. A clean condition is defined as the absence of residue in the streets and gutters upon the completion of the sweeping operation. The sweeping shall include as many passes as are necessary to leave the street in a clean condition.

A. COMMERCIAL STREETS — SWEPT BETWEEN 2 A.M. – 5 A.M. DAILY

The following commercial streets are to be swept four nights a week, except Thursday and weekends (may be subject to change at any time) so as not to interfere with proper completion of the regular street sweeping schedule.

1. Atlantic Blvd. – from Hellman Ave. to Pomona Freeway off-ramp
2. Avenida Cesar Chavez. – from Atlantic Blvd. to City limits
3. First St. – from Atlantic Blvd. to Collegian Ave.
4. Floral Dr. – from Atlantic Blvd. to Ford Blvd. (north side) & from Vancouver Ave. to Atlantic Blvd. (south side)
5. Frontage Rd. – Robert Hill Lane School
6. Garfield Ave. – from Hellman Ave. to Pomona Blvd.

7. Garvey Ave. – from east City limits Delquine Ave. to Casuda Canyon Dr.
8. Monterey Pass Rd. – from Garvey Ave. to Floral Drive (including Kern)
9. Pomona Blvd. – from Wilcox Ave. to Isabella Ave.
10. Potrero Grande Dr. – from Arroyo Dr. to Markland Dr.
11. Ramona Blvd. – City limits to City limits to include golf course access road, Monterey Hill Steak House access road, and Luminarias Restaurant access road.
12. Riggan St. – from Atlantic Blvd. to Hillview Ave.
13. Riggan St. – from Isabella Ave. to Markland Dr.

The following commercial streets are to be swept between the hours of 12:00 a.m. and 2 a.m. on the days indicated (may be subject to change at any time).

14. Corporate Center Dr. – from Ramona Blvd. to Floral Dr. (MTWF)
15. Corporate Center Pl. – from Corporate Center Dr. to cul-de-sac (MTWF)
16. Davidson Dr. – from Corporate Center Dr. to Monterey Pass Rd. (MTWF)
17. Fremont Ave. – from Monterey Pass Rd. to City Limits (MWF)
18. Centre Plaza Dr. (MTWF)

B. ALLEYS - APPROXIMATELY 10 LINEAR MILES

Sweep all dedicated, paved alleys once a week in conjunction with residential street sweeping schedule so as not to interfere with proper completion of the regular street sweeping schedule. Sweep in both directions.

C. PARKING LOTS

Sweep the following parking lots and adjacent streets once a week on a regular basis unless otherwise noted:

1. City Hall – Tuesdays: 2:00 a.m. – 5:00 a.m.
2. Bruggemeyer Library – Friday: 6:00 a.m. – 7:00 a.m.
3. Parking District #1 – Mondays & Fridays: 2:00 a.m. – 5:00 a.m.
4. Parking District #2 – Mondays & Fridays: 2:00 a.m. – 5:00 a.m.
5. Newmark Ave. & Ramona Ave. – Fridays: 6:00 a.m. – 7:00 a.m.
6. Both sides of Harding Ave. – Fridays: 6:00 a.m. – 7:00 a.m.

7. McPherrin Ave. (Harding Ave. to Newmark Ave.) – Fridays: 6:00 a.m. – 7:00 a.m.
8. McPherrin Ave. (Park to Harding) – Fridays: 6:00 a.m. – 7:00 a.m.
9. Service Club Parking lot – Fridays: 6:00 a.m. – 7:00 a.m.
10. 3600 Ramona Blvd. – Tuesday: 6:00 a.m. – 7:00 a.m.
11. La Loma Park (Upper and Lower): 12:00 a.m. – 6:00 a.m.
12. Elder Park (East and West lots): 12:00 a.m. – 6:00 a.m.
13. Langley Center (both lots): 12:00 a.m. – 6:00 a.m.
14. Highlands Park: 12:00 a.m. – 6:00 a.m.
15. Garvey Ranch (East and West lots): 12:00 a.m. – 6:00 a.m.

Parking lots listed above, numbered 10 through 14, shall be swept between the hours of 12 a.m. and 6:00 a.m. on a day acceptable to the City.

6. SPECIALIZED SWEEPING

A. SCHOOL AREAS

Specialized Sweeping for School Areas is for parking areas around several schools that do not have enough street parking for teachers. These areas are to be swept on Tuesday during the hours of 2:00 a.m. to 5:00 a.m., so as not to interfere with proper completion of the regular street sweeping schedule.

BELLA VISTA SCHOOL

Pomona Blvd.	From Via Norte Ave. to Findley Ave.
Findley Ave.	From Pomona Blvd. To Markland Dr.
Markland Dr.	From Findley Ave. to Via Norte Ave.
Via Norte Ave.	From Markland Dr. to Pomona Blvd.

MONTEREY VISTA SCHOOL

Graves Ave.	From New Ave. to Pomelo Ave.
Pomelo Ave.	From Graves Ave. to 400 ft. N. of Graves

The following school areas are to be swept during the hours of 6:00 a.m. to 7:00 a.m.:

SUNNYSLOPE SCHOOL

Hillside St.	From Brightwood St. to Sunnyhill Dr.
Sunnyhill Dr.	From Hillside St. to Sunnyslope Dr.
Sunnyslope Dr.	From Sunnyhill Dr. to Brightwood St.

B. RESIDENTIAL STREETS

All paved and dedicated streets, which are not otherwise described in these specifications shall be termed as residential streets. All residential streets are to be swept once every week during the hours posted on each street (see attached street sweeping schedule map).

Also to include specific streets indicated that are high traffic streets and heavy leaf and debris streets.

Ramona Rd.	City limits to City limits
Centre Plaza Dr.	From Ramona Rd. to Children's Court
Corporate Center Dr.	From Ramona Rd. to Floral Dr.

The above streets should be swept on Tuesday Afternoons.

C. CENTER MEDIANS

Contractor shall sweep the center lane or median and intersections of major cross streets of the following streets at least once a week:

1. Atlantic Blvd. – to include median at Atlantic Blvd. & Cadiz St.
2. Pomona Blvd. – outside land from Markland Ave. to Western City limits (City limits are 50 feet beyond freeway on Pomona Blvd.)
3. Islands around West Garvey Ave. approaching Monterey Pass Rd.
4. Monterey Pass Rd.
5. Garvey Ave.
6. Garfield Ave.
7. Median at New Ave. & Hellman Ave.
8. Median at Garfield Ave. & Hellman Ave.
9. Median at Fremont Ave. & Monterey Pass Rd.
10. Center Land on Potrero Grande Dr.
11. Riggins St. – center lane from Ferdinand Ave. to Gerhart Ave.
12. Corporate Center Dr. – from Floral Dr. to Ramona Ave., center lanes & medians
13. Avenida Cesar Chavez – from Atlantic Blvd. to Collegian Ave.
14. Davidson Dr. – from Monterey Pass Rd. to Corporate Center Dr.
15. Potrero Grande Dr. – from Arroyo Dr. to Markland Dr.

D. TRANSIT CENTER

Contractor shall sweep the Transit Center at East Los Angeles College (ELAC) campus at the North West corner of Collegian Avenue and Floral Drive. This area is to be swept on Tuesday during the hours of 2:00 a.m. to 5:00 a.m., so as not to interfere with proper completion of the regular street sweeping schedule.

E. SPECIALTY RESTAURANT SITE

Contractor shall perform weekly street sweeping services for Specialty Restaurant Site located at 3500, 3600, and 3700 West Ramona Boulevard, Monterey Park, CA 91754. The Luminarias Restaurant access road, all corners of the parking lot and parking structure, and around the stop bumpers will be cleaned with a blower or other method to ensure proper cleaning.

Street sweeping services will be performed in a competent, professional and satisfactory manner in accordance with the standards prevalent in the industry.

Sweeping services will be invoiced separately and will be provided once a week on a day determined by the City of Monterey Park. Invoices will be mailed out monthly.

7. REGULATIONS AS TO ALL TYPES OF SWEEPING

A. HOLIDAYS

No scheduled sweeping will be done on the following holidays (with the exceptions as noted in Section III):

1. New Year's Day
2. Memorial Day
3. Independence Day
4. Labor Day
5. Martin Luther King Day
6. Thanksgiving Day
7. Christmas Day

When a holiday named herein falls on a Saturday or Sunday, special scheduling adjustments may be required. During the week of a holiday, the Contractor shall adjust the weekly schedule so as to return to the normal weekly schedule the following week. All such adjustments must be submitted to the City representative forty-five (45) days prior to the holiday.

B. WEATHER CONDITIONS

The City Manager/Director of Public Works or his/her designated representative reserves the right to be the sole judge if the weather is too inclement to sweep. When adverse weather interrupts sweeping, the contractor shall adjust the work schedule so as to return to the normal weekly schedule the following week. The City reserves the right to direct schedule changes made necessary due to inclement weather. In the event of a rain day, the Contractor shall obtain approval from the City representative for the day's sweeping. Contractor will be required to make as many passes as necessary after inclement weather periods to attain the same standard of performance normally achieved.

C. ADDITION OR ELIMINATION OF STREETS

Any streets or alleys added to the City during the term of the Agreement, either by new construction or annexation, shall be swept according to the appropriate schedule beginning as soon as such streets are accepted officially by the City. Additional sweeping which is required of the contractor shall be paid for at the applicable price per curb mile as specified in the contractor's proposal.

Any streets or alleys eliminated/closed in the City during the term of the agreement, either by City Council resolution or annexation, shall be removed from the street sweeping schedule. The applicable price per curb mile as specified in the contractor's proposal shall be deducted from fees paid and shall be credited in the following month's statement.

D. ADDITIONAL WORK

1. Contractor shall provide additional street sweeping not otherwise specified in these specifications, at the current hourly rate as specified in bid proposal when requested to do so by the Director of Public Works or his/her designee.
2. Contractor from time to time may be requested to provide street sweeping services immediately following parades, community celebrations, and other activities involving City streets, alleys or parking lots. Compensation for this work will be paid at the hourly rate as specified in the bid proposal.
3. During certain times of the year, additional passes will be necessary due to large amounts of leaves. No additional compensation will be given.
4. Contractor shall report to the City any low hanging tree limbs or other obstructions that prevent normal sweeping operations.
5. Contractor shall clean 66 bus shelters on a weekly basis. The work shall include sweeping the sidewalk; picking up loose trash in the immediate area; emptying the trash receptacles, disposing of the trash; wiping down the bus shelter, bench, and trash receptacle; and removing graffiti. The immediate sidewalk area shall also be pressure washed on a monthly basis. Refer to Exhibit B for all bus shelter locations.

E. RECYCLING/DISPOSAL

The Contractor shall transport and recycle/dispose of all sweepings in accordance with all City, County, State, and Federal requirements. When possible, debris will be diverted from

landfill disposal. Sweepings are not to be off loaded at temporary storage sites on City, State, or Federal property within the City limits. The City shall be notified which facilities are used to process waste. The Contractor shall be solely responsible for all fees involved in the recycling/disposal of sweepings collected in the City.

8. ADMINISTRATION

A. CONTRACTOR/CITY COMMUNICATIONS

1. Local Office

Throughout the period of this contract, the Contractor shall establish and maintain an office and an authorized project manager in Los Angeles County in close proximity to the City of Monterey Park. Contractor's project manager shall serve as the point of contact for communications with the City.

2. Performance of Agreement

The Contractor shall faithfully and regularly provide service in accordance with the agreement. The work shall be done in a prompt, thorough, lawful, and workmanlike manner, according to the provisions of the Agreement. Performance of each provision of the Agreement shall be subject to the approval of the City Manager/Director of Public Works or his/her designated authorized representative.

3. Requests for Service

The Contractor's local office shall have a twenty-four (24) hour telephone service and a responsible person in charge 7-days-a-week to receive all requests for emergency service that are forwarded by the City of Monterey Park. Contractor shall respond and provide emergency service within two hours from the time a call is placed by the City. Complaint issues related to routine service shall be resolved in an expeditious manner within the following twenty-four (24) hour period.

Each area which is not satisfactorily cleaned will be considered a separate deficiency unless located within the same continuous mile section of the same street. Failure of the Contractor to comply with the aforementioned conditions may result in a deduction by the City of \$100.00 for each deficiency for the next monthly payment. In addition, the City reserves the right to secure the services of an alternate contractor and back bill the Contractor for all costs incurred to correct the deficiency. Failure to correct the deficiency to the satisfaction of the City within twenty-four (24) hours of the notice shall be considered failure to perform.

B. CONTRACT COMPLAINTS AND DEFICIENCIES

1. Complaints Received by the City

The City will notify the Contractor by telephone and/or in writing of each contract complaint reported. Contractor shall respond back to the City within 24 hours providing the corrective action taken.

2. Complaints Received by the Contractor

The Contractor shall submit to the City all complaints that are received on a daily basis. Contractor shall maintain a log of complaints received and corrective action implemented which shall be submitted to the City each month.

C. CONTRACTOR'S EMPLOYEES/EQUIPMENT

1. Identification

Contractor's employees shall be required to wear a clean uniform bearing the Contractor's name. Employees who normally and regularly come into direct contact with the public shall bear some means of individual identification, such as a nametag or identification card.

2. Driver's License

Employees driving the Contractor's vehicles shall at all times possess and carry a valid Commercial Driver's License issued by the State of California.

3. Equipment

The Contractor shall, as a minimum, keep their equipment well-maintained, neatly painted and meet other reasonable standards as may be established from time to time by the City Manager/Director of Public Works. Adequate backup equipment must be available at all times to service the City. Contractor shall submit in his proposal a listing of all equipment (including back-up) he proposes to furnish under this contract (including year, make and condition.) The City may, at its sole discretion and expense, require an annual inspection of Contractor's equipment.

The Contractor shall provide and maintain during the entire period of the contract a fleet of vacuum and broom sweepers as appropriate for meeting all requirements of this Agreement and all regulatory requirements of outside agencies, including the South Coast Air Quality Management District ("AQMD") and the California Air Resources Board.

All vehicles must be maintained in good repair, appearance, and sanitary conditions at all times. The City reserves the right to inspect the Contractor's vehicles at any time to ascertain said condition. The City's representative shall have the right to cease Contractor's operations immediately, upon inspection of any vehicle/sweeper deemed unsafe or unsatisfactory during performance of the contract.

4. Sweepers

The Contractor shall utilize a sweeper fleet appropriate for servicing approximately 120 street miles of street. The fleet shall be newer models of latest design and construction and shall not be prototype models. A complete list of all equipment to be used shall be submitted which includes the Make, Model, and License Number

of the vehicle (see attached form). Only sweepers that are 5 years old or less may be utilized. The contractor may, for the sole purpose of serving parking lot areas, use vacuum sweepers. Equipment shall **not** be more than five (5) years old at any time during the term of this Agreement. **All sweepers, drivers and all appurtenant equipments must be available and ready for operation at the submittal of this proposal.**

Any changes in the Contractor's street sweeping equipment from the initial equipment must have prior approval of the City.

All vehicles and equipment used by the Contractor must be clearly identified with the name of the company, address of local office and telephone number of local office on each side of the equipment. All equipment must be equipped in accordance with State laws, including hazard lights visible from the rear that operate independently of the brake lights.

Equipment must be capable of sweeping a minimum eight-foot width as measured with all brooms in the sweeping position. Equipment unable to do this is not acceptable.

Deviations from this requirement must be reviewed and approved by the City. Equipment must be kept clean at all times; mechanical brushes and brooms shall be maintained in proper condition and shall be replaced as recommended by the manufacturer or when pick-up ability becomes impaired. At the discretion of the City Manager/Director of Public Works, the City may require the installation of special odometers, time clocks or vehicle speed monitors to verify the quality and quantity of the work performed. The Contractor shall have available back-up street sweepers to be used in case of equipment failure. Sweepers must be equipped with mobile radio communications or cellular telephones to the Contractor's dispatch office.

The Contractor shall provide street sweeping services with alternative-fuel sweepers, as that term is meant by Rule 1186.1(d)(2) of the AQMD Governing Rules as amended in May 2006. Requirement with this specific provision shall not exempt Contractor from compliance with all additional rules and regulations which may apply.

D. DISPOSAL OF SWEEPINGS

Contractor shall not store refuse on city streets, but shall be required to take all refuse to the City Yard and dumped in the designated disposal area.

E. WATER

The City shall make available water to the Contractor. The City, at its discretion, may require at the expense of the Contractor, the attachment of water consumption devices to their machinery. The contract drivers shall report dirty water coming from a hydrant to the City designate. Water shall only be obtained for fire hydrants painted red.

F. STANDARD OF PERFORMANCE

Contractor shall remove all debris from all streets every sweeping cycle. The Contractor shall make as many passes as necessary to accomplish the task at no additional cost to the City. This action will include the removal of spills of concrete, rock, gravel, accident debris, etc. Items of excessive size, such as cardboard, palm fronds, large rocks, etc., shall be physically picked-up and placed in the hopper by the operator or Contractor's personnel.

The entire length of all curbs (including median curbs and curb returns), uncurbed pavement edges, painted (2-way) left turn lanes and flush concrete or paved medians and median noses shall be swept each time the associated street is swept. The entire area of each intersection will be swept. The balance of each street shall be swept as needed. In any case, no debris shall be left any place on the street pavement after sweeping is completed.

G. SWEEPING PRACTICES

The Contractor shall, at all times, use good sweeping practices and will be responsible to make adjustments to the equipment, as necessary. The Contractor must exercise due care so as to prevent spilling, scattering or dropping of refuse throughout sweeping activity and shall immediately cleanup such spillage, dropping, or scattering. Sweeping practices include, but are not limited to:

1. Position gutter brooms at the proper angle to the gutter flow line, touching the curb.
2. Set main broom in level position to assure debris pick-up. Apply appropriate broom pressure for sweeping conditions to obtain a minimum strike pattern of five (5) inches.
3. Adjust spray nozzles to keep dust, caused by sweeping, to a minimum.
4. Center dirt reflector and main drag shoes shall be properly maintained and adjusted, or any other device designed to direct debris or dirt into the path of the rear broom.
5. Sweeping speed shall be adjusted to street conditions with a maximum speed of six (6) miles per hour. Patterned concrete medians, intersections and crosswalks shall be swept at a maximum speed of three (3) miles per hour. The City may require the installation of sweeping speed monitoring devices to record actual vehicle speed during sweeping.
6. Operate sweepers as close to parked cars or other obstacles as safety allows.
7. Use common sense and good judgment at all times.
8. A minimum of three (3) sweepers shall be required. Any deviation must be approved by the City's authorized representative. Contractor may opt to utilize additional sweepers if needed to satisfactorily perform the work.

9. All work performed pursuant to this contract is subject to inspection by the City Manager/Director of Public Works or his/her representative. Areas found to be unsatisfactory shall be re-swept. No payment shall be made for such re-sweeping.

H. ROUTING AND SWEEPER AVAILABILITY

1. The City shall provide the Contractor with route maps and sweeping schedules or all sweeping routes. Sequence of sweeping shall be provided to the City no later than fifteen (15) days prior to the initiation of sweeping operations or changes in operation. The City reserves the right to request routing changes at any time. Hours of operation are subject to the approval of the City Manager/Director of Public Works or his/her authorized representative.
2. Residential streets are to be swept between the hours of 7:00 a.m. and 5:00 p.m. sweeping of the City facilities and park parking lots listed in Section III (I) may begin at 4:00 a.m.
3. Days of operation are to be Monday through Friday unless otherwise approved by the City Manager/Director of Public Works or his/her authorized representative.
4. The total number of sweepers required (less standby units) shall be utilized five (5) days per week. Each sweeper shall have its own operator and scheduled route each day. Any and all sweeper breakdowns and repairs shall be reported immediately to the City Manager/Director of Public Works or his/her designated authorized representative.
5. **This Agreement requires immediate availability of each sweeper between the hours designated by the City and upon completion of routes, on any day a full route is scheduled, unless the City approved suspension of work due to inclement weather.**

I. CONSTRUCTION RELATED PROBLEMS AND STORM DEBRIS

Dirt and debris carried onto streets from identifiable construction sites is not considered the responsibility of the Contractor if located within 100 feet of the construction site. The Contractor will be required to totally clean all debris carried by traffic to areas beyond these specified limits. Storm clean up and sweeping must be completed as soon as possible. Night sweeping may, and as authorized by the City, be permitted for storm cleanup.

J. MEASUREMENT FOR PAYMENT

1. Routine Services

Payment for routine services shall be in accordance with the rate schedule submitted by the Contractor.

2. Additional Services

Emergency call-outs will be measured by the actual hours spent sweeping plus the shortest travel time either to or from the work site. Travel time longer than twenty

(20) minutes must be justified in writing to the City. The hours will be calculated to the nearest one-quarter hour (15 minutes).

Special event sweeping shall be paid at the specified hourly rate based on the actual hours of sweeping.

3. Additive Alternate Bid Items

Cleaning of 66 bus shelters on a weekly basis as described in Section 7D – ADDITIONAL WORK unit cost per bus shelter.

9. REQUIRED RECORDS

The Contractor shall maintain a record of all special service calls or services performed, listing dates, hour of the day and description of service performed.

The Contractor shall maintain a positive recordation method of emergency service calls. Method of recordation may be by telephone recording device or by a time punch-type trouble ticket. Such information shall be entered on the log sheet report required below. A log report sheet giving a brief description of all routine and emergency activities shall be attached to each invoice.

The Contractor is required to keep a daily log of all streets swept. Said log shall state the name and location of the streets and the number of curb miles swept and be signed by the Supervisor on a daily basis. Each month, a Monthly Report shall be prepared from the daily log. Said report shall be submitted to the City with the monthly invoice for sweeping services.

A written report shall be submitted monthly, in writing, listing any complaints received. The report shall consist of the name and address of person filing complaint, explanation of the complaint, action taken, and length of time to resolve the complaint. The report will be submitted by the 10th day of the following month to the Director of Public Works or his/her designate either by mail or e-mail.

10. RESTORATION AND REPAIR, OBSTRUCTIONS AND CLEANUP

The Contractor shall be familiar with all existing installations both public and private, on the work site and shall provide adequate safeguards to prevent damage to existing structures and improvements. All fences, walls, slopes, landscaping and other obstructions that are removed, damaged or destroyed in the course of work shall be replaced and/or repaired to the original condition and to the satisfaction of the City at the Contractor's expense. Failure to have such damages repaired in a timely manner will result in the City deducting from the Contractor's payment the cost to perform the necessary remedial work.

11. EMERGENCY CALLS

The Contractor shall maintain a local telephone number where they can be reached twenty four (24) hours per day. This telephone number is to be made available to the City Manager/Director of Public Works or his/her authorized representative and the City of

Monterey Park's Police Department. The Contractor shall provide response to emergency calls within a two (2) hour period from the time of initial notification.

12. SAFETY ORDERS

The Contractor shall comply with all Federal, State, County and local safety laws, ordinances and regulations.

The Contractor shall comply with all Federal, State, County and Local laws, ordinances and regulations governing noise and smog emissions. All safety defects disclosed by any governmental official shall be corrected by the Contractor within two weeks of notification of said defect.

The Contractor shall comply with all local sound control and noise level rules, regulations and ordinances which apply to any work performed pursuant to the Contract Documents. Each internal combustion engine, used for any purpose on the project or related to the project, shall be equipped with a muffler of a type recommended by the manufacturer. No internal combustion engine shall be operated on the project without said muffler.

The Contractor shall comply with local ordinances regulating noise levels between the hours of 6:00 p.m. and 7:00 a.m. in areas within 300' of a residential property.

Said noise level requirement shall apply to all equipment on the project or related to the project, including but not limited to trucks or transient equipment that may or may not be owned by the contractor. The use of loud signals shall be avoided in favor in light warnings except those required by Safety Laws for the protection of personnel.

The Contractor shall provide sufficient water for use in street sweeping operations to maintain a near dustless condition. Water for this use will be made available by the City at no cost to the Contractor. Hydrants to be used will be marked with a green band.

Contractor shall comply with all rules and regulations of the City of Monterey Park Water Division, relating to the use of water. Failure to comply may result in the City's refusal to furnish water to the contractor for up to the duration of the contract.

13. RIGHT TO REJECT ALL PROPOSALS

The City reserves the right to reject any or all proposals submitted; and no representation is made hereby that any contract will be awarded pursuant to this Request for Proposal, or otherwise. All costs incurred in the preparation of the proposal, in the submission of additional information and/or in any other aspect of a proposal prior to the award of a written Agreement will be borne by the respondent.

The City will provide only the staff assistance and documentation specifically referred to herein and will not be responsible for any other cost or obligation of any kind that may be incurred by a respondent. All proposals submitted to the City in response to this Request for Proposal shall become the property of the City.

14. PARTIAL AWARD OR CANCELLATION

The City reserves the right to award a contract for any portion of the maintenance described herein or cancel any portion of contracted maintenance subsequent to award of same.

15. RATE OF COMPENSATION

The City will compensate the Contractor at the rates contained in the Rate Schedule or at rates established by an adjustment pursuant to Section XIII of these General Conditions.

16. CONSIDERATION OF ADJUSTMENT OF COMPENSATION RATES

Contractor may request an annual cost-of-living adjustment in accordance with the most current Consumer Price Index (CPI) figures for the Los Angeles Metropolitan statistical area (as calculated every twelve months) after the yearly anniversary of the date of execution of this Agreement. The request for fee adjustment must be made in written form at least 60 days prior to July 1 of each year. The fee adjustment shall be subject to City Council approval and become effective on July 1 of each year.

17. COOPERATION WITH OTHERS

Work in the contract area by utility companies may be progressing concurrently with the work under this contract. It is the responsibility of the Contractor to inform itself of work planned by these parties and to coordinate its work with theirs.

18. CONDUCT OF MAINTENANCE OPERATION

No material and equipment shall be stored where it will interfere with the free and safe passage of public traffic. At the end of each day's work and at all other times, when maintenance operations are suspended for any reason, the Contractor shall remove all equipment and other obstructions from his portion of the roadway and open it for use by public traffic. No equipment will be stored on City streets overnight.

All routine maintenance work shall be performed on workdays. Weekend and/or holiday work is prohibited unless written authorization has been requested and approved by the City Manager/Director of Public Works or his/her authorized representative.

19. CHARACTER OF WORKERS

If any subcontractor or person employed by the Contractor shall fail or refuse to carry out the directions of the City Manager/Public works or his/her authorized representative or shall appear to the City Manager/Public Works or his/her authorized representative to be incompetent or to act in a disorderly or improper manner, he shall be discharged immediately on the requisition of the City Manager/Director of Public Works or his/her authorized representative, and such person shall not again be employed on the work.

The Contractor's employees performing services pursuant to the proposed Agreement shall at all times be dressed in clean uniforms with suitable identification. Employees shall not remove any portion of their uniform while working.

20. BONDS - FAITHFUL PERFORMANCE BOND

Upon execution of the Agreement, the contractor shall file with the City Clerk, a corporate surety bond, approved by the City Manager/Director Public Works, and approved as to form by the City Attorney, executed by the Contractor as principal and by a corporate surety as surety, in the sum of \$100,000 conditioned upon the faithful performance by the Contractor.

The Faithful Performance Bond shall be written for the length of the Agreement and shall be kept in force until the expiration of the Agreement. The Contractor may elect to secure a one-year bond. In such case, that bond must be renewed at least thirty (30) days in advance of the expiring bond if the contract is extended. If the bond is not renewed, or is otherwise terminated, the City may declare the contractor in default and terminate the Agreement.

21. COMPLIANCE WITH LAWS

All proposed contractors shall comply with all applicable laws, ordinances, and codes of the State of California and local governments, including the South Coast Air Quality Management District, all regulations and rules relating to affirmative action and prevailing wages (if required by law), and shall commit no trespass on any public or private property in performing any of the work embraced by the contract.

22. PAYROLL RECORDS (if required by law)

The Contractor's attention is directed to the provisions of the California Labor Code Section 1776, a portion of which is quoted below. Regulations implementing Section 1776 are located in Sections 16016 through 16019 and Sections 16207.10 through 16207.19 of Title 8, California Administrative Code. The Contractor shall be responsible for subcontractor compliance. Section 1776 provides as follows:

- A. Each Contractor and subcontractor shall keep an accurate payroll record, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed in connection with the construction of the public work.
- B. The payroll records enumerated under subdivision (A) shall be certified and shall be available for inspection at all reasonable hours at the principle office of the Contractor on the following basis:
 - 1. A certified copy of an employee's payroll record shall be made available for inspection or furnished to the employee or his/her authorized representative on request.
 - 2. A certified copy of all payroll records enumerated in subdivision (A) shall be made available for inspection or furnished upon request to a representative of the body awarding the contract, the Division of Labor Standards Enforcement, and the division of Apprenticeship Standards of the Department of Industrial Relations.

3. A certified copy of payroll records enumerated in subdivision (A) shall be made available upon request by the public for inspection or copies thereof made; provided, however, that a request by the public shall be made through either the body awarding the contract, the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement. If the requested payroll records have not been provided pursuant to paragraph (2), the requesting party shall, prior to being provided the records, reimburse that costs of preparation by the Contractor, subcontractors, and the entity through which the request was made. The public shall not be given access to the records at the principle office of the Contractor.
- C. Each Contractor shall file a certified copy of the records enumerated in subdivision (A) with the entity that requested the records within ten (10) days after receipt of a written request.
- D. Any copy of records made available for inspection as copies and furnished upon request to the public or any public agency by the awarding body, the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement shall be marked or obliterated in such a manner as to prevent disclosure of an individual's name, address and social security number. The name and address of the Contractor awarded the contract or performing the contract shall not be marked or obliterated.
- E. The Contractor shall inform the body awarding the contract of the location of the records enumerated under subdivision (A), including the street address, city and county, and shall, within five (5) working days, provide a notice of a change of location and address.
- F. In the event of noncompliance with the requirement of this Section, the Contractor shall have ten (10) days in which **to comply subsequent to receipt of written notice specifying what respects the Contractor must comply with this Section. Should noncompliance still be evident after the 10-day period, the Contractor shall, as a penalty to the state or political subdivision on whose behalf the contract is made or awarded, forfeit fifty dollars (\$50) for each calendar day, or portion thereof, for each worker, until strict compliance is effectuated. Upon the request of the division of Apprenticeship Standards or the division of Labor Standards Enforcement, these penalties shall be withheld from progress payments then due. The penalties specified in subdivision (F) of Labor Code Section 1776 for noncompliance with the provisions of said Section 1776 may be deducted from any monies due or which may become due to the Contractor. The Contractor shall submit a copy of all payroll records to the City Manager/Director of Public Works or his/her authorized designee weekly. Such records shall contain the full name, address and social security number of each employee, his or her correct classification, rate of pay, daily and weekly number of hours worked, itemized deductions made and actual wages paid. They shall also indicate apprentices and ration of apprentices to journeyman. The employee's address and social security number need only appear on the first payroll on which his or her name appears. The payroll shall be accompanied by a "Statement of Compliance" signed by the employer or his/her agent indicating that the payrolls are correct and complete and that the wage rates contained therein are not less than those required by the contract. The "Statement of Compliance" shall be on forms furnished by the City or on any form with identical wording. The Contractor shall be responsible for the**

submission of copies of payrolls of all subcontractors. If, by the 15th of the month, the Contractor has not submitted satisfactory payrolls for all work performed during the monthly period ending on or before the 1st of that month, the City will retain an amount equal to ten (10) percent of the estimated value of the work performed (exclusive of mobilization) during the month from the next monthly estimate for partial payments next following the date that all the satisfactory payroll records for which the retention was made are submitted. The Contractor and each subcontractor shall preserve their payroll records for a period of three (3) years from the date of completion of the Contract.

23.PERMITS

The Contractor shall obtain all permits necessary to perform the work from the City, prior to commencing the work.

24.LICENSES

The Contractor and all of its subcontractors shall obtain, at their own expense, a business license from the City prior to commencing operation.

25.CONTRACT DOCUMENTS

Contract documents shall include:

1. Request for Proposal
2. Rate Schedule submitted by Contractor
3. General Conditions for Street Sweeping Services
4. Agreement
5. Certificate(s) of Insurance
6. Performance Bond
7. Proof of Worker's Compensation Insurance

26.NOTICE TO PROCEED

The City will issue a Notice to Proceed with the maintenance contract only after all contract documents have been properly executed and submitted to the City.

27.TERM OF CONTRACT

The contract will commence on the date of the Notice to Proceed and will terminate five (5) years thereafter. There shall be a provision for the extension of the contract for up to an additional two (2) years provided there is mutual agreement between the City and the Contractor.

28.TERMINATION

The Agreement may be terminated by mutual consent of both parties. This contract shall be subject to cancellation by either party, with thirty (30) days advance written notice.

29.CANCELLATION CLAUSE

In the event that any of the provisions of this contract are violated by the Contractor, the City may terminate the contract by serving written notice upon the Contractor, listing the violation(s) and its intent to terminate such contract unless within ten (10) days after the serving of such notice, such violation shall cease or be rectified, the contract shall upon the expiration of an additional thirty (30) days cease and terminate. Violations which cannot be corrected within ten (10) days, said contract shall at the option of the City cease and terminate upon the giving of like notice. In the event of any such termination for any reason, the City may take over the work and prosecute the same to completion by contract or otherwise for the account and at the expense of the Contractor. The Contractor and his sureties shall be liable to the City for any excess cost occasioned in the event of any such termination. This change shall not be construed to prevent the termination, for other causes authorized by law or other provisions of this contract.

30.INTERPRETATION OF INSTRUCTIONS AND GENERAL CONDITIONS

If any contractor contemplating submitting a proposal for such maintenance is in doubt as to the true meaning of any part of the Proposal or finds discrepancies in, or omissions from, said documents, contract may submit to the City a written request for interpretation or correction thereof. Any interpretation or correction of these documents shall be made by the City Manager/Director of Public Works or his/her duly authorized representative. The City will not be responsible for any other explanation or interpretation of these documents.

31.EXAMINATION OF PROPOSAL AND SITE OF WORK

Each contractor submitting a proposal is required to examine carefully the site of and the requirements for the work contemplated, and it will be assumed that the Contractor has investigate and is satisfied as to: the conditions to be encountered, the character, quality and quantities of work to be performed, the materials to be furnished and the maintenance and engineering requirements of this proposal.

32.CONTENT OF THE PROPOSAL

The Contractor's response to the City's Request for Proposal should provide the following information, using the same format and sequence.

A. THE CONTRACTOR

Provide a brief history of the company and an organizational chart. Identify and provide a resume for the person who will be responsible for the administration of the city's contract. Identify current staffing levels and fleet size serving jurisdictions within the greater Los Angeles area, which is defined as Los Angeles and Orange Counties. Contractor shall submit a list of any subcontractors or consultants who will be used on this contract.

B. THE CONTRACTOR'S EXPERIENCE

Provide a list of all the other jurisdictions in the Southern California area that you are currently providing similar services for. Identify the number and type of users serviced; the type of service, staffing and fleet size used in the jurisdiction; and the contract termination date. Identify the jurisdiction's project manager's name and telephone number. In addition, Contractor shall submit a list of all jurisdictions served over the past five (5) years. The Contractor is required to have experience in providing satisfactory street sweeping services for one or more cities or governmental agencies as a condition precedent to establishing adequate background and experience.

C. FEE SCHEDULE

Provide a fee proposal for each of the identified services. These fee proposals must be identified on the form provided, Attachment 1 Rate Schedule.

D. AGREEMENT

Attachment 2 is a copy of the City's proposed Street Sweeping Maintenance Agreement. A statement must be made in the proposal that all terms and conditions are acceptable. If any revisions are requested, they must be described in full.

E. INSURANCE

Proof of insurance requirements addressed in Section X and XI of this Request for Proposal shall be submitted with the Proposal.

33.SUBMITTAL OF PROPOSAL

Five (5) copies of the proposal shall be presented in a sealed envelope bearing the name, address and telephone number of the individual or entity submitting the proposal and shall be addressed to the **CITY OF MONTEREY PARK, 320 W. NEWMARK AVENUE, MONTEREY PARK, CALIFORNIA 91754, Attention: City Clerk**. The envelope shall be clearly marked with the notation **"DO NOT OPEN – PROPOSAL"**. The proposal shall be delivered to the addressee on or before **2 A.M., XXXXX, 2017**.

STREET SWEEPING SERVICES**PROPOSAL FORM I**

Note: If requested by the City, the bidder shall furnish a notarized financial statement, references, and other information, sufficiently comprehensive to permit an appraisal of the bidder's current condition.

Company Name: _____

1. Cost per month for sweeping of all streets and areas as scheduled in Section 5, Paragraphs A, B, C, D, and E.

\$ _____ Cost per month (flat rate)

2. Cost per month in accordance with SPECIALTY RESTAURANT SITE under Section 6, Paragraph D.

\$ _____ Cost per month (flat rate)

3. Cost per curb mile in accordance with ADDITION OR ELIMINATION OF STREETS under Section 7, Paragraph C.

\$ _____ Cost per curb mile

4. Cost per hour in accordance with ADDITIONAL WORK under Section 7, Paragraph D.

\$ _____ Cost per hour

5. Cost per bus shelter in accordance with ADDITIVE ALTERNATE BID ITEMS under Section 8, Paragraph J, Number 3.

\$ _____ Cost per bus shelter

The undersigned firm does agree to perform all work as required in the attached specifications at the rates as quoted above:

DATE: _____

PRINT NAME: _____

TITLE: _____

COMPANY: _____

TYPE OF ORGANIZATION: _____
(Individual, Partnership, or Corporation)

ADDRESS: _____

TELEPHONE: _____

AUTHORIZED SIGNATURE: _____

STREET SWEEPING SERVICES

PROPOSAL FORM I

In accordance with Government Code Section 14310.5, the bidder shall complete, under penalty of perjury, the following questionnaire.

QUESTIONNAIRE

Has the bidder, any officer of the bidder, or any employee of the bidder who has a proprietary interest, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a project by a Federal, State, or local government agency because of a violation of law or a safety regulation?

YES

NO

If the answer is YES, please explain in the following space:
(Add additional sheets if necessary)

I hereby certify that the statements contained within the submitted bid application are true and correct to the best of my knowledge under penalty of perjury. I fully understand and acknowledge that submission of false or misleading information will automatically disqualify the submitted bid.

Date: _____

Signature: _____

STREET SWEEPING SERVICES

PROPOSAL FORM II

The undersigned certifies that he will use the following listed subcontractors in making up his bid. Each subcontractor listed shall be used only for the work listed below, subject to the approval of the City Engineer, and in accordance with the applicable provisions of the specifications. No change may be made in these subcontractors except upon prior written approval of the City Engineer.

ITEM OF WORK	SUBCONTRACTOR NAME	ADDRESS

Continue on next page

PROPOSAL FORM II

ITEM OF WORK	SUBCONTRACTOR NAME	ADDRESS

STREET SWEEPING SERVICES

PROPOSAL FORM III

The undersigned certifies that the following STREET SWEEPERS are available at the time of this proposal submittal and these sweepers are AQMD approved:

Please specify Sweepers Model, year built, License Plate, Vehicle Number and Fuel type.

DESCRIPTION	YEAR	LIC PLATE	VIN#	FUEL

I hereby certify that the statements contained within the submitted bid application are true and correct to the best of y knowledge under penalty of perjury. I fully understand and acknowledge that submission of false or misleading information will automatically disqualify the submitted bid.

Date: _____

Signature: _____

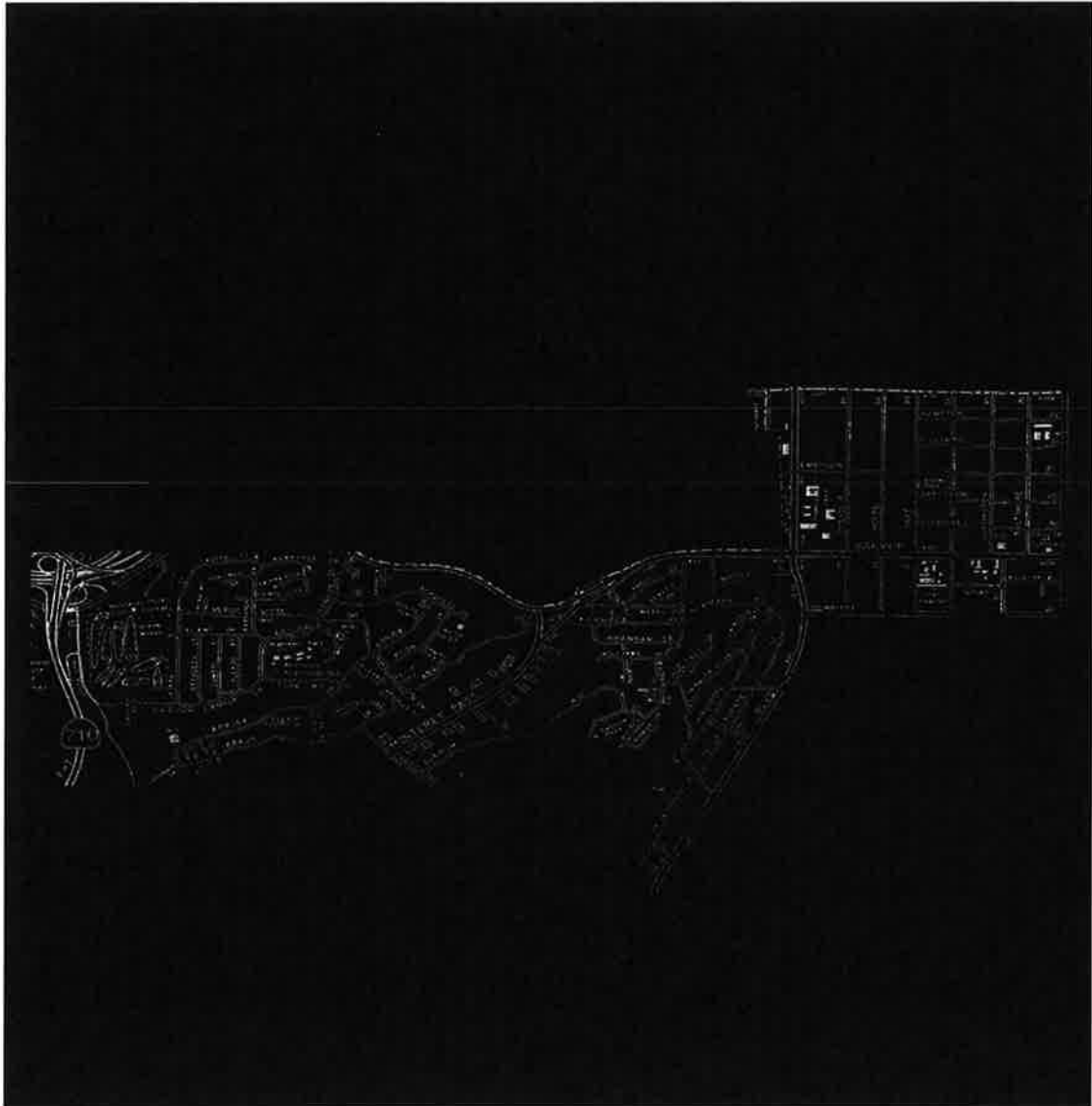


EXHIBIT A

SECTION 1

Monday Trash Pick-Up

Tuesday and Wednesday Street Sweeping

SECTION 1

STREET	FROM	TO	SIDE	DAY	TIME
Abajo Drive	Garvey Ave.	Arriba Dr.	North	Tue	PM
Abajo Drive	Arriba Drive	Garvey Avenue	South	Wed	PM
Alamo Drive	Barranca Drive	Ladera Street	North	Tue	PM
Alamo Drive	Ladera Street	Ladera Street	Both	Wed	PM
Alamo Drive	Ladera Street	Barranca Dr.	South	Wed	PM
Aliso Street	Avion Drive	Avion Drive	Both	Wed	PM
Alzado Street	Casuda Canyon Dr.	Alamo Drive	East	Wed	PM
Alzado Street	Alamo Drive	Casuda Canyon Dr.	West	Tue	PM
Arboles Street	Abajo Drive	531 Arboles St.	East	Tue	PM
Arboles Street	531 Arboles Street	Abajo Drive	West	Wed	PM
Arriba Drive	Abajo drive	Sombrero Drive	South	Tue	PM
Arriba Drive	Sombrero Drive	Abajo Drive	North	Wed	PM
Atlantic Blvd.	231' S/o Newmark Ave.	Harding Avenue	West	Wed	AM
Avondale Avenue	Garfield Avenue	Ynez Avenue	North	Tue	AM
Avondale Avenue	Ynez Avenue	Garfield Avenue	South	Wed	AM
Avion Drive	Verde Vista Drive	Sombrero Drive	East	Wed	PM
Avion Drive	Sombrero Drive	Verde Vista Drive	West	Tue	PM
Baltimore Avenue	Garvey Ave	Hellman Avenue	East	Tue	AM
Baltimore Avenue	Hellman Avenue	Garvey Avenue	West	Wed	AM
Barnum Way	Ridgecrest Street	Vagabond Road	North	Wed	AM
Barnum Way	Vagabond Road	Ridgecrest Street	South	Tue	AM
Barranca Drive	Casuda Canyon Drive	Casuda Canyon Drive	N/W	Wed	PM
Barranca Drive	Casuda Canyon Drive	Casuda Canyon Drive	E/S	Tue	PM
Bonita Terrace	Arriba Drive	Arriba Drive	Both	Wed	PM
Branham Street	Electric Avenue	Newmark Avenue	North	Tue	AM

STREET	FROM	TO	SIDE	DAY	TIME
Branham Street	Newmark Ave.	Electric Avenue	South	Wed	AM
Cadiz Street	Atlantic Blvd.	Crest Vista Drive	N/W	Wed	AM
Cadiz Street	Crest Vista Drive	Atlantic Blvd.	E/S	Tue	AM
Caliente Street	Casuda Canyon Drive	Casuda Canyon Drive	Both	Tue	PM
Campanita Court	Garvey Avenue	125 Campanita Ct.	West	Wed	PM
Campanita Court	125 Campanita Court	Garvey Avenue	East	Tue	PM
Campo Street	Avion Drive	Avion Drive	Both	Wed	PM
Casitas Street	Abajo Drive	527 Casitas Street	North	Wed	PM
Casitas Street	527 Casitas Street	Abajo Drive	South	Tue	PM
Casuda Canyon Drive	Garvey Avenue	Corp.Center Drive	W/N	Wed	PM
Casuda Canyon Drive	Corp. Center Drive	Garvey Avenue	E/S	Tue	PM
Cerco Alta Drive	Barranca Drive	Barranca Drive	West	Tue	PM
Cerco Alta Drive	Barranca Drive	Barranca Drive	East	Wed	PM
Cerco Alta Drive Cul-de-Sac	Barranca Drive	Barranca Drive	Both	Tue	PM
Cereza Drive	Arriba Drive	Arriba Drive	Both	Tue	PM
Chandler Avenue	Hellman Avenue	Newmark Avenue	West	Tue	AM
Chandler Avenue	Newmark Avenue	Hellman Avenue	East	Wed	AM
Colina Terrace	Arriba Drive	Arriba Drive	Both	Wed	PM
Copa Way	Arriba Drive	Casuda Canyon Dr	North	Tue	PM
Copa Way	Casuda Canyon Dr.	Arriba Drive	South	Wed	PM
Copa Way cul de sac	Arriba Drive	Arriba Drive	Both	Tue	PM
Crest Vista Drive	Cadiz Street	Ridgecrest Street	West	Wed	AM
Crest Vista Drive	Ridgecrest Street	Cadiz Street	East	Tue	AM
Cumbre Street	Casuda Canyon Drive	Alamo Drive	East	Tue	PM
Cumbre Street	Alamo Drive	Casuda Canyon Dr.	West	Wed	PM
De La Fuente Street	Harding Avenue	Kingsford Street	East	Wed	7A-7P
De La Fuente Street	Kingsford Street	Harding Avenue	West	Wed	7A-7P
De La Fuente Street	Harding Avenue	End	West	Tue	AM

STREET	FROM	TO	SIDE	DAY	TIME
De La Fuente Street	End	Harding Avenue	East	Wed	AM
Durango Drive	Barranca Drive	2064 Durrango Dr.	North	Tue	PM
Durango Drive	2064 Durango Drive	Barranca Drive	South	Wed	PM
El Portal Place	Atlantic Blvd.	De La Fuente Street	North	Wed	AM
El Portal Place	De La Fuente Street	Atlantic Boulevard	South	Tue	AM
Electric Avenue	Garvey Avenue	Branham Street	West	Tue	AM
Electric Avenue	Branham Street	Garvey Avenue	East	Wed	AM
Elevado Terrace	Arriba Drive	468 ElevadoTerrace	West	Wed	PM
Elevado Terrace	468 Elevado Terrace	Arriba Drive	East	Tue	PM
Emerson Avenue	West City Limits	Garfield Avenue	South	Wed	AM
Emerson Avenue	Garfield Avenue	West City Limits	North	Tue	AM
Feliz Street	Verde Vista Drive	1500 Feliz Street	East	Wed	PM
Feliz Street	1515 Feliz Street	Verde Vista Drive	West	Tue	PM
Feliz Street	Feliz Street Island		East	Tue	PM
Feliz Street	Feliz Street Island		West	Wed	PM
Fremont Avenue	Newmark Avenue	Mabel Avenue	East	Tue	AM
Fremont Avenue	Mabel Avenue	Newmark Avenue	West	Wed	AM
Fremont Avenue	Garvey Avenue	Mabel Avenue	West	Tue	AM
Fremont Avenue	Mabel Avenue	Garvey Avenue	East	Wed	AM
Garcelon Avenue	Ynez Avenue	Garfield Avenue	South	Tue	AM
Garcelon Avenue	Garfield Avenue	Ynez Avenue	North	Wed	AM
Garvey Avenue	Casuda Canyon Drive	Campanita Court	South	Wed	PM
Granada Drive	Abajo Drive	Abajo Drive	Both	Tue	PM
Grandeza Street	Casuda Canyon Drive	Alamo Drive	East	Wed	PM
Grandeza Street	Alamo Drive	Casuda Canyon Drive	West	Tue	PM
Hampton Avenue	Ynez Avenue	Baltimore Avenue	South	Tue	AM
Hampton Avenue	Baltimore Avenue	Ynez Avenue	North	Wed	AM
Harding Avenue	Atlantic Blvd.	Kingsford Street	North	Wed	AM

STREET	FROM	TO	SIDE	DAY	TIME
Harding Avenue	Kingsford Street	Atlantic Blvd.	South	Tue	AM
Hathaway Avenue	Hellman Avenue	City Limits	West	Tue	AM
Hathaway Avenue	City Limits	Hellman Avenue	East	Wed	AM
Hellman Avenue	West City Limits	Garfield Avenue	South	Tue	AM
Hermosa Vista Ave.	Cadiz Street	Kingsford Street	East	Wed	7A-7P
Hermosa Vista Ave.	Kingsford Street	Cadiz Street	West	Wed	7A-7P
Hilliard Avenue	Baltimore Avenue	Ynez Avenue	North	Tue	AM
Hilliard Avenue	Ynez Avenue	Baltimore Avenue	South	Wed	AM
Huntington Avenue	Hellman Ave	Garvey Avenue	West	Tue	AM
Huntington Avenue	Garvey Avenue	Hellman Avenue	East	Wed	AM
Jade Tree Drive	Cadiz Avenue	End	East	Tue	AM
Jade Tree Drive	End	Cadiz Avenue	West	Wed	AM
Kingsford Street	Newmark Avenue	Cadiz Avenue	West	Wed	AM
Kingsford Street	Cadiz Avenue	Newmark Avenue	East	Tue	AM
Knoll Drive	Electric Avenue	Mabel Avenue	North	Wed	7A-7P
Knoll Drive	Mabel Avenue	Electric Avenue	South	Wed	7A-7P
Ladera Street	Barranca Drive	Casuda Canyon Drive	N/W	Wed	PM
Ladera Street	Casuda Canyon Drive	Barranca Drive	E/S	Tue	PM
Mabel Avenue	Atlantic Boulevard	Monterey Pass Road	North	Tue	AM
Mabel Avenue	Monterey Pass Road	Atlantic Boulevard	South	Wed	AM
Marguerita Avenue	Garvey Avenue	Newmark Avenue	West	Tue	AM
Marguerita Avenue	Newmark Avenue	Garvey Avenue	East	Wed	AM
McPherrin Avenue	Hellman Avenue	Garvey Avenue	West	Wed	AM
McPherrin Avenue	Garvey Avenue	Newmark Avenue	West	Wed	9A-12N
McPherrin Avenue	Newmark Avenue	Garvey Avenue	East	Tue	9A-12N
McPherrin Avenue	Garvey Avenue	Hellman Avenue	East	Tue	AM
Mesa Way	Verde Vista Drive	201 Mesa Way	East	Tue	PM

STREET	FROM	TO	SIDE	DAY	TIME
Mesa Way	201 Mesa Way	Verde Vista Drive	West	Wed	PM
Montechico Drive	Newmark Avenue	End	North	Wed	7A-7P
Montechico Drive	End	Newmark Avenue	South	Wed	7A-7P
Moore Avenue	Hellman Avenue	Newmark Avenue	West	Wed	AM
Moore Avenue	Newmark Avenue	Hellman Avenue	East	Tue	AM
Nachi Way	Crest Vista Drive	708 Nachi Way	North	Wed	AM
Nachi Way	708 Nachi Way	Crest Vista Drive	South	Tue	AM
Newlee Street	Electric Aveue	Mabel Avenue	West	Wed	AM
Newlee Street	Mabel Avenue	Electric Avenue	East	Tue	AM
Newmark Avenue	Garfield Avenue	Atlantic Boulevard	North	Tue	AM
Newmark Avenue	Montechico Avenue	Electric Avenue	North	Wed	AM
Newmark Avenue	Electric Avenue	Marguerita Avenue	South	Tue	AM
Newmark Avenue	Marguerita Avenue	Montechico Drive	South	Wed	AM
Newmark Avenue	Electric Avenue	Monterey Pass Road	North	Tue	AM
Newmark Avenue	Monterey Pass Road	Electric Avenue	South	Wed	AM
Pueblo Drive	Arriba Drive	640 Pueblo Drive	South	Tue	PM
Pueblo drive	640 Pueblo Drive	Arriba Drive	North	Wed	PM
Ramona Avenue	Garvey Avenue	Newmark Avenue	West	Tue	9A-12N
Ramona Avenue	Newmark Avenue	Garvey Avenue	East	Wed	9A-12N
Ridge Crest Street	Crest Vista Drive	Barnum Way	North	Wed	AM
Rodman Circle	Crest Vista Drive	704 Rodman Circle	S/E	Wed	AM
Rodman Circle	700 Rodman Circle	Crest Vista Drive	W/N	Tue	AM
Roselyn Place	Ramona Avenue	Garfield Avenue	South	Wed	AM
Sevilla Street	Atlantic Blvd.	De La Fuente Street	North	Wed	AM
Sevilla Street	De La Fuente Street	Atlantic Blvd.	South	Tue	AM
Sierra Alta Way	Cerco Alta Drive	1880 Sierra Alta Way	North	Tue	PM

STREET	FROM	TO	SIDE	DAY	TIME
Sierra Alta Way	1882 Sierra Alta Way	Cerco Alta Drive	South	Wed	PM
Sombrero Drive	Casuda Canyon Drive	1321 Sombrero Dr	South	Tue	PM
Sombrero Drive	1321 Sombrero Drive	Casuda Canyon Drive	North	Wed	PM
Tedford Way	Branham Way	Williams Street	West	Tue	AM
Tedford Way	Williams Street	Branham Way	East	Wed	AM
Tedford Way Cul-de-Sac	Williams Street	Williams Street	Both	Tue	AM
Topacio Drive	Arriba Drive	Arriba Drive	Both	Tue	PM
Vagabond Road	Abajo Drive	Monterey Pass Road	Both	Wed	PM
Verde Vista Drive	Abajo Drive	Ladera Street	North	Tue	PM
Verde Vista Drive	Ladera Street	Abajo Drive	South	Wed	PM
Whitney Place	Williams Street	Williams Street	Both	Tue	AM
Williams Street	Electric Avenue	1260 Williams	North	Tue	AM
Williams Street	1260 Williams Street	Electric Avenue	South	Wed	AM
Ynez Avenue	Hellman Avenue	Garvey Avenue	West	Tue	AM
Ynez Avenue	Garvey Avenue	Newmark Avenue	West	Tue	9A-12N
Ynez Avenue	Newmark Avenue	Garvey Avenue	East	Wed	9A-12N
Ynez Avenue	Garvey Avenue	Hellman Avenue	East	Wed	AM

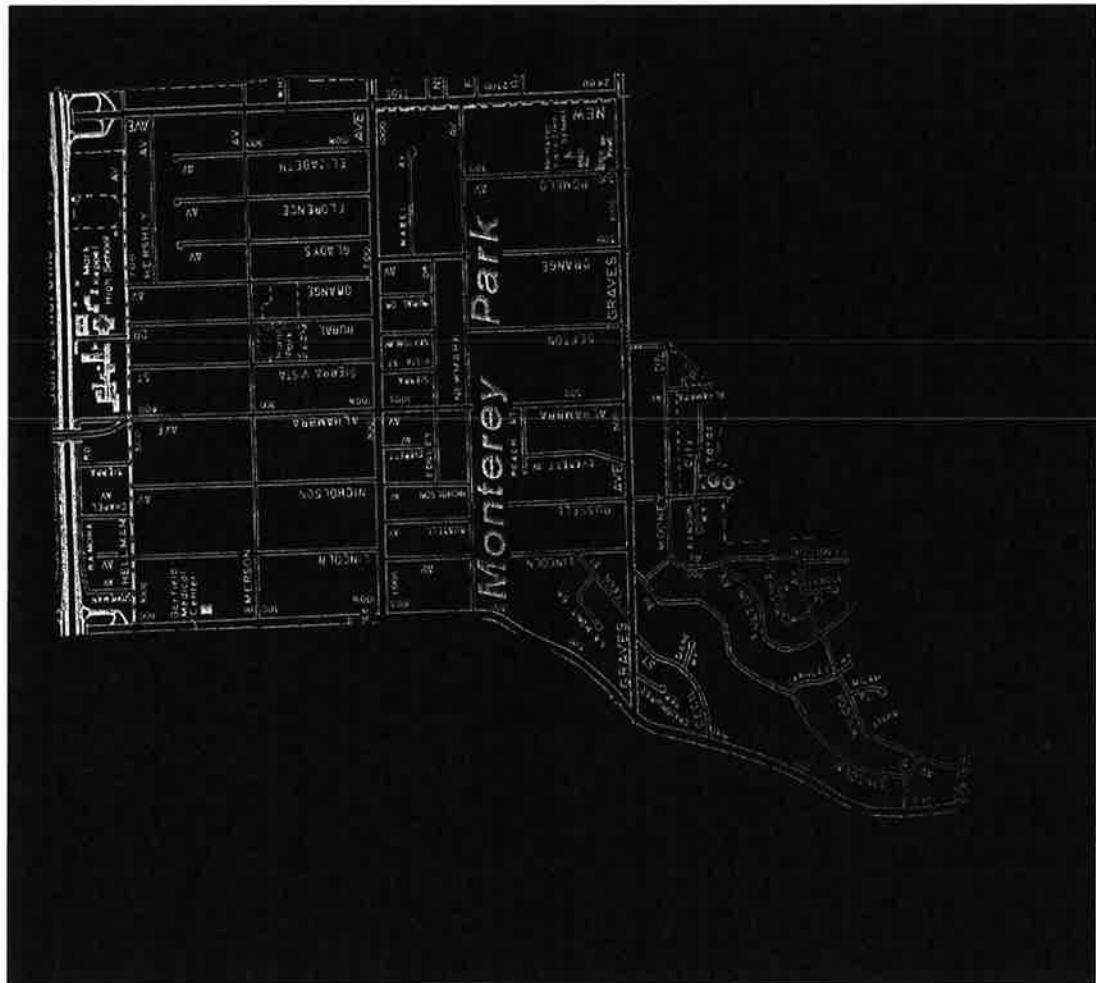


EXHIBIT A

SECTION 2

Tuesday Trash Pick-Up

Wednesday and Thursday Street Sweeping

SECTION 2

STREET	FROM	TO	SIDE	DAY	TIME
Alhambra Avenue	Hellman Avenue	Newmark Avenue	West	Wed	AM
Alhambra Avenue	Newmark Avenue	Hellman Avenue	East	Thu	AM
Alhambra Avenue	Newmark Avenue	Graves Avenue	West	Wed	PM
Alhambra Avenue	Graves Avenue	Newmark Avenue	East	Thu	PM
Alhambra Avenue	Mooney Avenue	Parking Lot	West	Thu	PM
Alhambra Avenue	Parking Lot	Mooney	East	Wed	PM
Cecil Street	Lincoln Avenue	Graves Avenue	North	Wed	PM
Cecil Street	Graves Avenue	Lincoln Avenue	South	Thu	PM
Cecil Street	Graves Avenue	Garfield Avenue	West	Thu	PM
Cecil Street	Garfield Avenue	Graves Avenue	East	Wed	PM
Craighurst Terrace	Graves Avenue	660 Craighurst	West	Thu	PM
Craighurst Terrace	660 Craighurst Terrace	Graves Avenue	East	Weds	PM
Diane Way	Cecil Street	149 Diane Way	South	Thu	PM
Diane Way	149 Diane Way	Cecil Street	North	Wed	PM
Edgley Drive	Nicholson Avenue	Rural Drive	South	Wed	AM
Edgley Drive	Rural Drive	Nicholson Avenue	North	Thu	AM
El Repetto Drive	Wilcox Avenue	Garfield Avenue	North	Wed	PM
El Repetto Drive	Garfield Avenue	Wilcox Avenue	South	Thu	PM
Elizabeth Avenue	Garvey Avenue	524 Elizabeth Avenue	East	Wed	AM
Elizabeth Avenue	519 Elizabeth Avenue	Garvey Avenue	West	Thu	AM
Emerson Avenue	East City Limits	Garfield Avenue	North	Wed	AM
Emerson Avenue	Garfield Avenue	East City Limits	South	Thu	AM
Everett Avenue	Garvey Avenue	Edgley Drive	West	Thu	AM
Everett Avenue	Edgley Drive	Garvey Avenue	East	Wed	AM
Everett Avenue	Peach Street	Graves Avenue	West	Wed	PM
Everett Avenue	Graves Avenue	Peach Street	East	Thu	PM

STREET	FROM	TO	SIDE	DAY	TIME
Florence Avenue	527 Florence Avenue	Garvey Avenue	West	Thu	AM
Fulton Avenue	Kempton Avenue	Wilcox Avenue	West	Thu	PM
Fulton Avenue	Wilcox Avenue	Kempton Avenue	East	Wed	PM
Garfield Avenue	Keller Street	El Repetto Drive	East	Wed	PM
Garfield Avenue (Frontage Road)	El Repetto Drive	Keller Street	West	Thu	PM
Gladys Avenue	Garvey Avenue	520 Gladys Avenue	East	Wed	AM
Gladys Avenue	519 Gladys Avenue	Garvey Avenue	West	Thu	AM
Graves Avenue	New Avenue	Pomelo Avenue	North	Tue	2-5 AM
Graves Avenue	Pomelo Avenue	Garfield Avenue	North	Wed	PM
Graves Avenue	Garfield Avenue	New Avenue	South	Thu	PM
Hellman Avenue	Garfield Avenue	Eastern City Limits	South	Thu	AM
Hershey Avenue	Orange Avenue	New Avenue	South	Wed	AM
Hershey Avenue	New Avenue	Orange Avenue	North	Thu	AM
Kempton Avenue	Lincoln Avenue	Wilcox Avenue	West	Thu	PM
Kempton Avenue	Wilcox Avenue	Lincoln Avenue	East	Wed	PM
La Mont Drive	Cecil Street	532 La Mont Drive	E/N	Wed	PM
La Mont Drive	530 La Mont Drive	Cecil Street	S/W	Thu	PM
Langley Way	Lincoln Avenue	Wilcox Avenue	West	Thu	PM
Langley Way	Wilcox Avenue	Lincoln Avenue	East	Wed	PM
Langley Way Cul-de-Sac	Wilcox Avenue	Wilcox Avenue	Both	Thu	PM
Lincoln Avenue	Hellman Avenue	Newmark Avenue	West	Wed	AM
Lincoln Avenue	Newmark Avenue	Hellman Avenue	East	Thu	AM
Lincoln Avenue	Newmark Avenue	Graves Avenue	West	Wed	PM
Lincoln Avenue	Graves Avenue	Newmark Avenue	East	Thu	PM
Lincoln Avenue	Graves Avenue	El Repetto Drive	West	Thu	PM
Lincoln Avenue	El Repetto Drive	Graves Avenue	East	Wed	PM
Mabel Avenue	Orange Avenue	921 Mabel Avenue	South	Wed	AM

STREET	FROM	TO	SIDE	DAY	TIME
Mabel Avenue	921 Mabel Avenue	Orange Avenue	North	Thu	AM
Mc Comb Way	Kempton Avenue	Wilcox Avenue	N/W	Wed	PM
Mc Comb Way	Wilcox Avenue	Kempton Avenue	E/S	Thu	PM
Milam Place	Wilcox Avenue	1364 Milam Place	West	Wed	PM
Milam Place	1364 Milam Place	Wilcox Avenue	East	Thu	PM
Mooney Drive	Kempton Avenue	Sefton Avenue	South	Thu	PM
Mooney Drive	Sefton Avenue	Kempton Avenue	North	Wed	PM
New Avenue	Hellman Avenue	Newmark Avenue	West	Wed	AM
New Avenue	Garvey Avenue	Hellman Avenue	East	Thu	AM
New Avenue	Newmark Avenue	Graves Avenue	West	Wed	PM
Newmark Avenue	New Avenue	Garfield Avenue	North	Thu	AM
Newmark Avenue	Garfield Avenue	New Aveue	South	Wed	AM
Nicholson Avenue	Hellman Avenue	Garvey Avenue	West	Thu	AM
Nicholson Avenue	Garvey Avenue	Newmark Avenue	West	Wed	AM
Nicholson Avenue	Newmark Avenue	Garvey Avenue	East	Thu	AM
Nicholson Avenue	Garvey Avenue	Hellman Avenue	East	Wed	AM
Orange Avenue	Hellman Avenue	Garvey Avenue	West	Thu	AM
Orange Avenue	Garvey Avenue	Hellman Avenue	East	Wed	AM
Orange Avenue	Garvey Avenue	Newmark Avenue	West	Wed	AM
Orange Avenue	Newmark Avenue	Garvey Avenue	East	Thus	AM
Orange Avenue	Newmark Avenue	Graves Avenue	West	Wed	PM
Orange Avenue	Graves Avenue	Newmark Avenue	East	Thu	PM
Peach Street	Alhambra Avenue	End	North	Wed	PM
Peach Street	End	Alhambra Avenue	South	Thu	PM
Pomelo Avenue	Newmark Avenue	400' N/o of Graves Ave.	West	Thu	PM
Pomelo Avenue	400' N/o of Graves	Graves Avenue	West	Thus	3-4 PM
Pomelo Avenue	Graves Avenue	400' N/o of Graves	East	Tue	2-5 AM
Pomelo Avenue	400' N/o of Graves.	Newmark Avenue	East	Wed	PM

Pomelo Avenue	Graves Avenue	Mooney Drive	West	Thu	PM
Pomelo Avenue	Mooney Drive	Graves Avenue	East	Thu	PM
Ransom Way	Russell Avenue	206 Ransom Way	North	Thu	PM
Ransom Way	212 Ransom Way	Russell Avenue	South	Wed	PM
Rural Drive	Hellman Avenue	Garvey Avenue	East	Wed	AM
Rural Drive	Garvey Avenue	Hellman Avenue	West	Thu	AM
Rural Drive	Garvey Avenue	Edgley Drive	East	Thu	AM
Rural Drive	Edgley Drive	Garvey Avenue	West	Wed	AM
Russell Avenue	Garvey Avenue	Newmark Avenue	West	Thu	AM
Russell Avenue	Newmark Avenue	Garvey Avenue	East	Wed	AM
Russell Avenue	Newmark Avenue	Graves Avenue	West	Thu	PM
Russell Avenue	Graves Avenue	Newmark Avenue	East	Wed	PM
Russell Avenue	Graves Avenue	End	West	Thu	PM
Russell Avenue	End	Graves Avenue	East	Wed	PM
Sefton Avenue	Newmark Avenue	Graves Avenue	West	Thu	PM
Sefton Avenue	Graves Avenue	Newmark Avenue	East	Wed	PM
Sefton Avenue	Garvey Avenue	Edgley Drive	West	Wed	AM
Sefton Avenue	Edgley Drive	Garvey Avenue	East	Thu	AM
Sefton Avenue	Graves Avenue	Mooney Avenue	West	Wed	PM
Sefton Avenue	Mooney Drive	Graves Avenue	East	Thu	PM
Sierra Vista Street	Hellman Avenue	Edgley Drive	West	Thu	AM
Sierra Vista Street	Edgley drive	Hellman Avenue	East	Wed	AM
Susan Way	Lincoln Avenue	Lincoln Avenue	Both	Wed	PM
Vercoe Place	Wilcox Avenue	1390 Vercoe Place	West	Wed	PM
Vercoe Place	1390 Vercoe Place	Wilcox Avenue	East	Thu	PM
Whitmore Street	New Avenue	East City Limits	South	Wed	AM
Whitmore Street	East City Limits	New Avenue	North	Thu	AM
Wilcox Avenue	Kempton Avenue	Keller Street	N/W	Wed	PM
Wilcox Avenue	Keller Street	Kempton Avenue	E/S	Thu	PM

SECTION 3

Thursday and Friday Street Sweeping

SECTION 3

STREET	FROM	TO	SIDE	DAY	TIME
Adobe Place	Loma Verde Street	Atlantic Boulevard	North	Thu	PM
Adobe Place	Atlantic Boulevard	Loma Verde Street	South	Fri	PM
Almora Street	Bradshawe Avenue	Grandridge Avenue	South	Fri	PM
Almora Street	Grandridge Avenue	Bradshawe Avenue	North	Thu	PM
Alta Mesa Place	Bradshawe Avenue	Bradshawe Avenue	Both	Fri	AM
Andrix Street	Bradshawe Avenue	Grandridge Avenue	South	Thu	PM
Andrix Street	Grandridge Avenue	Bradshawe Avenue	North	Fri	PM
Arlight Street	Bradshawe Avenue	Grandridge Avenue	South	Fri	PM
Arlight Street	Grandridge Avenue	Bradshawe Avenue	North	Thu	PM
Atlantic Blvd. Frontage	Brightwood Street	El Repetto Drive	East	Thu	PM
Atlantic Blvd Frontage	El Repetto Drive	Brightwood Street	West	Fri	PM
Atlantic Blvd. Frontage	El Repetto Drive	End Of Street	East	Thu	AM
Atlantic Blvd. Frontage	End of Street	El Repetto Drive	West	Fri	AM
Bradshawe Avenue	Riggin Street	El Repetto Drive	East	Fri	PM
Bradshawe Avenue	El Repetto Drive	Riggin Street	West	Thu	PM
Bradshawe Avenue	El Repetto Drive	Grandridge Street	East	Fri	AM
Bradshawe Avenue	Grandridge Street	El Repetto Drive	West	Thu	AM
Bradshawe Place	Bradshawe Avenue	Bradshawe Avenue	Both	Thu	AM
Brightwood Street	Atlantic Boulevard	Grandridge Street	South	Fri	PM
Brightwood Street	Grandridge Street	Atlantic Boulevard	North	Thu	PM
Brockwell Avenue	Grandridge Street	Doncrest Street	East	Thu	PM
Brockwell Avenue	Doncrest Street	Grandridge Street	West	Fri	PM
Cadiz Street	Ynez Avenue	Atlantic Boulevard	North	Fri	AM
Cadiz Street	Atlantic Boulevard	Ynez Avenue	South	Thu	AM
Chandler Avenue	Newmark Avenue	Graves Avenue	West	Fri	AM
Chandler Avenue	Graves Aveue	Newmark Avenue	East	Thu	AM

Cielito Avenue	Mira Valle Street	Grandridge Street	South	Fri	PM
Cielito Avenue	Grandridge Street	Mira Valle Street	North	Thu	PM
Cipriano Place	Triana Street	705 Cipriano Place	South	Fri	AM
Cipriano Place	705 Cipriano Place	Triana Street	North	Thu	AM
Cliffhill Drive	Isabella Avenue	Isabella Avenue	N / E	Fri	PM
Cliffhill Drive	Isabella Drive	Isabella Drive	S / W	Thu	PM
Divina Vista Drive	Ynez Avenue	Mira Valle Street	West	Thu	7A-7P
Divina Vista Drive	Mira Valle Street	Ynez Avenue	East	Thu	7A-7P
Divina Vista Drive	Mira Valle Street	Bradshawe Avenue	West	Thu	7A-7P
Divina Vista Drive	Bradshawe Avenue	Mira Valle Street	East	Thu	7A-7P
Divine Drive	Bradshawe Avenue	Floral Drive	North	Thu	PM
Divine Drive	Floral Drive	Bradshawe Avenue	South	Fri	PM
Doncrest Street	Elmgate Street	Isabella Avenue	E/S	Thu	PM
Doncrest Street	Isabella Avenue	Elmgate Street	N/W	Fri	PM
El Mercado Avenue	Atlantic Boulevard	Atlantic Boulevard	East	Fri	AM
El Mercado Avenue	Atlantic Boulevard	Atlantic Boulevard	West	Thu	AM
El Portal Place	El Mercado Avenue	Atlantic Boulevard	North	Thu	AM
El Portal Place	Atlantic Boulevard	El Mercado Avenue	South	Fri	AM
El Repetto Drive	Garfield Avenue	Atlantic Boulevard	North	Thu	AM
El Repetto Drive	Atlantic Boulevard	Garfield Avenue	South	Fri	PM
Elmgate Street	Garfield Avenue	Almora Street	North	Fri	PM
Elmgate Street	Almora Street	Garfield Avenue	South	Thu	PM
Ferdinand Avenue	Riggin Street	Floral Drive	East	Fri	PM
Ferdinand Avenue	Floral Drive	Riggin Street	West	Thu	PM
Fernbank Avenue	Isabella Avenue	Elmgate Street	East	Fri	PM
Fernbank Avenue	Elmgate Street	Isabella Avenue	West	Thu	PM
Fernbank Avenue	Elmgate Street	Doncrest Street	East	Thu	PM
Fernbank Avenue	Doncrest Street	Elmgate Street	West	Fri	PM
Findlay Avenue	Riggin Street	Elmgate Street	East	Thu	PM
Findlay Avenue	Elmgate Street	Riggin Street	West	Fri	PM

Floral Drive	642 Floral Drive	Garfield Avenue	South	Thu	PM
Floral Drive	Garfield Avenue	645 Floral Drive	North	Fri	PM
Fotini Place	Triana Place	Cipriano Place	East	Fri	AM
Fotini Place	Cipriano Place	Triana Place	West	Thu	AM
Garfield Avenue	Newmark Avenue	Floral Drive	West	Wed	PM
Gerhart Avenue	Hammel Street	Riggin Avenue	West	Fri	PM
Gerhart Avenue	Riggin Avenue	Hammel Street	East	Thu	PM
Grandridge Avenue	Garfield Avenue	Isabella Terrace	North	Fri	6-7 AM
Grandridge Avenue	Isabella Terrace	Garfield Avenue	South	Thu	6-7 AM
Grandridge Avenue	Isabella Terrace	El Repetto Drive	West	Fri	AM
Grandridge Avenue	El Repetto Drive	Isabella Terrace	East	Thu	AM
Grandridge Avenue	El Repetto Drive	Cielito Avenue	East	Fri	PM
Grandridge Avenue	Cielito Avenue	El Repetto Drive	West	Thu	PM
Grandridge Avenue	Cielito Avenue	Floral Drive	West	Fri	PM
Grandridge Avenue	Floral Drive	Cielito Avenue	East	Thu	PM
Grandridge Place	Cielito Avenue	Bradshaw Avenue	E/N	Thu	PM
Grandridge Place	Bradshaw Avenue	Cielito Avenue	S/W	Fri	PM
Graves Avenue	El Mercado Avenue	Grandridge Avenue	South	Thu	AM
Graves Avenue	Grandridge Avenue	El Mercado Avenue	North	Fri	AM
Graylock Avenue	Grandridge Avenue	Doncrest Street	East	Fri	PM
Graylock Avenue	Doncrest Street	Grandridge Avenue	West	Thu	PM
Hammel Street	Isabella Avenue	Gerhart Avenue	North	Thu	PM
Hammel Street	Gerhart Avenue	Isabella Avenue	South	Fri	PM
Harding Avenue	Atlantic Blvd.	El Mercado Avenue	South	Thu	AM
Harding Avenue	El Mercado Avenue	McPherrin Avenue	South	Fri	AM
Harding Avenue	McPherrin Avenue	Ramona Avenue	Both	Fri	6-7 AM
Harding Avenue	McPherrin Avenue	El Mercado Avenue	North	Thu	AM
Hendricks Avenue	Riggin Street	McPherrin Avenue	East	Fri	PM
Hendricks Avenue	McPherrin Avenue	Riggin Street	West	Thu	PM
Huntington Avenue	Harding Avenue	Grandridge Avenue	West	Fri	AM

Huntington Avenue	Grandridge Avenue	Harding Avenue	East	Thu	AM
Isabella Avenue	Isabella Terrace	El Repetto Drive	West	Thu	AM
Isabella Avenue	El Repetto Drive	Isabella Terrace	East	Fri	AM
Isabella Avenue	El Repetto Drive	Riggin Street	West	Thu	PM
Isabella Avenue	Riggin Street	El Repetto Drive	East	Fri	PM
Isabella Terrace	Isabella Avenue	Grandridge Avenue	North	Fri	AM
Isabella Terrace	Grandridge Avenue	Isabella Terrace	South	Thu	AM
Loma Verde Street	El Mercado Avenue	Ynez Avenue	South	Fri	AM
Loma Verde Street	Ynez Avenue	El Mercado Avenue	North	Thu	AM
Loma Verde Street	Ynez Avenue	El Repetto Drive	West	Thu	AM
Loma Verde Street	El Repetto Drive	Ynez Avenue	East	Fri	AM
Loma Verde Street	El Repetto Drive	Brightwood Street	West	Fri	PM
Loma Verde Street	Brightwood Street	El Repetto Drive	East	Thu	PM
Maronde Way	Garfield Avenue	Isabella Avenue	North	Thu	AM
Maronde Way	Isabella Avenue	Garfield Avenue	South	Fri	AM
McPherrin Avenue	Newmark Avenue	Park Avenue	West	Thu	AM
McPherrin Avenue	Park Avenue	Harding Avenue	West	Fri	6-7 AM
McPherrin Avenue	Harding Avenue	Graves Avenue	West	Thu	AM
McPherrin Avenue	Graves Avenue	Harding Avenue	East	Fri	AM
McPherrin Avenue	Harding Avenue	Newmark Avenue	East	Fri	6-7 AM
McPherrin Avenue	El Repetto Drive	Bradshawe Avenue	N/W	Fri	PM
McPherrin Avenue	Bradshawe Avenue	El Repetto Drive	S/E	Thu	PM
Mira Valle Street	Divina Vista Drive	1001 Mira Valle St	West	Thu	7A-7P
Mira Valle Street	1001 Mira Valle St.	El Repetto Drive	West	Fri	AM
Mira Valle Street	El Repetto Drive	1000 Mira Valle St	East	Thu	AM
Mira Valle Street	1000 Mira Valle Street	Divina Vista Drive	East	Thu	7A-7P
Mira Valle Street	El Repetto Drive	Cielito Drive	West	Fri	PM
Mira Valle Street	Cielito Drive	El Repetto Drive	East	Thu	PM
Moore Avenue	Newmark Avenue	Harding Avenue	West	Thu	AM
Moore Avenue	Harding Avenue	Newmark Avenue	East	Fri	AM

Newmark Avenue	Atlantic Boulevard	McPherrin Avenue	South	Thu	AM
Newmark Avenue	Mc Pherrin Avenue	Ramona Avenue	South	Fri	6-7 AM
Newmark Avenue	Ramona Avenue	Garfield Avenue	South	Thu	AM
Ojai Circle	Bradshawe Avenue	Bradshawe Avenue	Both	Fri	AM
Park Avenue	McPherrin Avenue	Ynez Avenue	North	Thu	AM
Park Avenue	Ynez Avenue	Mc Pherrin Avenue	South	Fri	AM
Pavo Real Avenue	Grandridge Avenue	El Repetto Drive	Both	Thu	PM
Pelon Way	Isabella Avenue	1186 Pelon Way	West	Thu	AM
Pelon Way	1172 Pelon Way	Isabella Avenue	East	Fri	AM
Piedra Way	El Repeto Drive	El Repetto Drive	Both	Thu	AM
Pluma Way	Loma Verde Street	Loma Verde Street	Both	Thu	PM
Poco Way	El Repetto Drive	El Repetto Drive	Both	Thu	AM
Punta Way	Grandridge Avenue	Grandridge Avenue	Both	Fri	AM
Ramona Avenue	Newmark Avenue	Harding Avenue	West	Fri	6-7 AM
Ramona Avenue	Harding Avenue	Garfield Avenue	West	Fri	AM
Ramona Avenue	Garfield Avenue	Bruggemeyer Library South Driveway	East	Thu	AM
Ramona Avenue	Bruggemeyer Library South Driveway	Newmark Avenue	East	Fri	6-7 AM
Riggin Street	Garfield Avenue	Gerhart Avenue	North	Fri	PM
Roca Way	Garfield Avenue	Bradshawe Avenue	North	Fri	AM
Roca Way	Bradshawe Avenue	Garfield Avenue	South	Thu	AM
Sevilla Street	Ynez Avenue	Atlantic Blvd.	North	Fri	AM
Sevilla Street	Atlantic Boulevard	Ynez Avenue	South	Thu	AM
Sherwood Circle	Hammel Street	Hammel Street	Both	Thu	PM
Triana Place	Ynez Avenue	El Mercado Avenue	North	Thu	AM
Triana Place	El Mercado Avenue	Ynez Avenue	South	Fri	AM
Triana Street	Ynez Avenue	El Mercado Avenue	North	Thu	AM
Triana Street	El Mercado Avenue	Ynez Avenue	South	Fri	AM
Villa Montes Avenue	Graves Avenue	678 Villa Montes	West	Thu	AM

Villa Montes Avenue	678 Villa Montes Ave.	Graves Avenue	East	Fri	AM
Ynez Avenue	Newmark Avenue	El Repetto Drive	West	Fri	AM
Ynez Avenue	El Repetto Drive	Newmark Avenue	East	Thu	AM
Ynez Avenue	El Repetto Drive	Adobe Place	West	Thu	PM
Ynez Avenue	Adobe Place	El Repetto Drive	East	Fri	PM

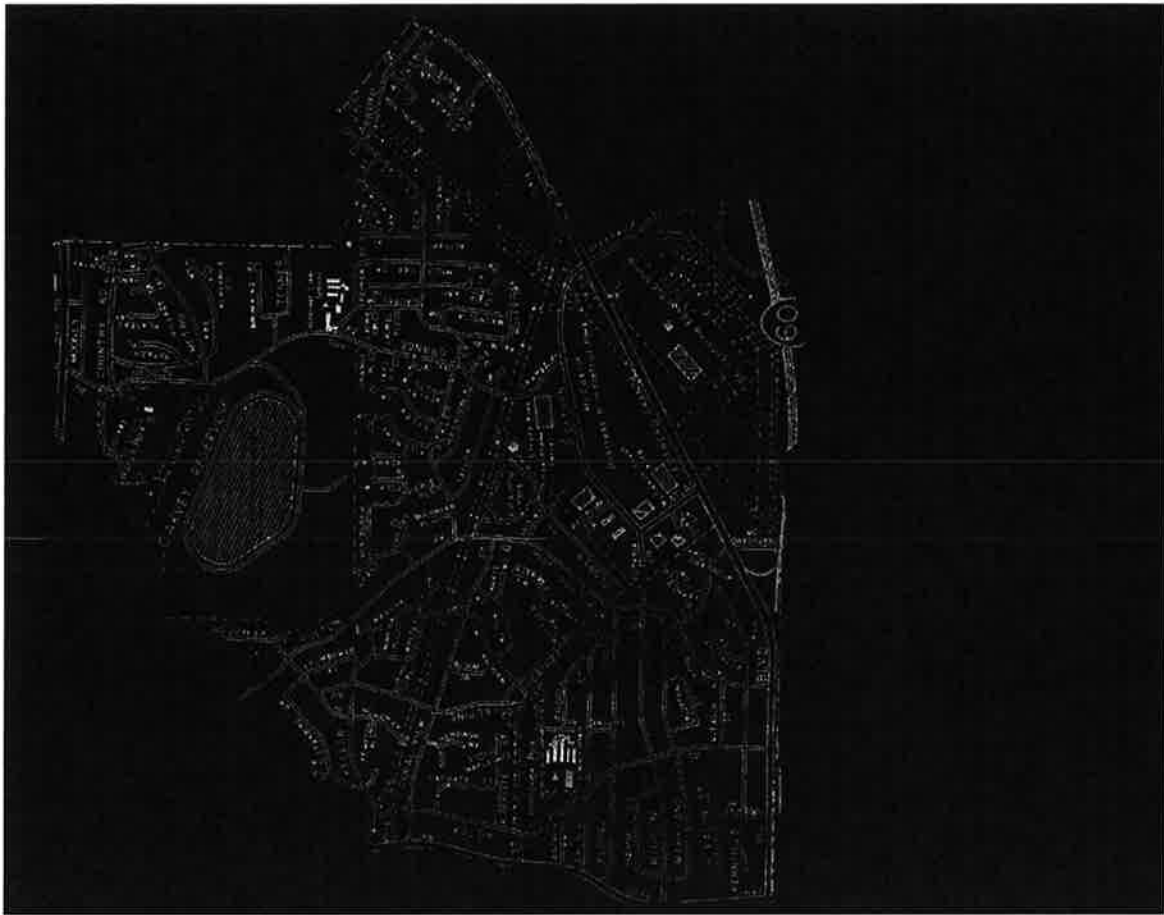


EXHIBIT A

SECTION 4

Thursday Trash Pick-Up

Friday and Monday Street Sweeping

SECTION 4

STREET	FROM	TO	SIDE	DAY	TIME
Abe Way	Metro Drive	931 Abe Way	South	Fri	AM
Abe Way	917 Abe Way	Metro Drive	North	Mon	AM
Ackley Place	Ackley Street	Ackley Street	Both	Fri	AM
Ackley Street	Fulton Avenue	Arroyo Drive	South	Mon	PM
Ackley Street	Arroyo Drive	Fulton Avenue	North	Fri	AM
Ackley Street	Arroyo Drive	Arroyo Drive	Both	Mon	PM
Adams Way	Van Buren Drive	1700 Adams Way	East	Mon	AM
Adams Way	1715 Adams Way	Van Buren Drive	West	Fri	AM
Aldergate Street	Wilcox Avenue	Maplegate Street	S/E/N	Mon	PM
Aldergate Street	Maplegate Street	Wilcox Avenue	North	Fri	PM
Alisar Avenue	Ackley Street	1900 Alisar Avenue	West	Fri	PM
Alisar Avenue	1900 Alisar Avenue	Ackley Street	East	Mon	PM
Alisar Avenue	Ackley Street	1677 Alisar Avenue	East	Mon	AM
Alisar Avenue	1687 Alisar Avenue	Ackley Street	West	Fri	AM
Andrix Street	Floral Drive	Lupine Street	North	Mon	PM
Andrix Street	Lupine Street	Floral Drive	South	Fri	PM
Andrix Street	Wilcox Avenue	Garfield Avenue	North	Fri	PM
Andrix Street	Garfield Avenue	Wilcox Avenue	South	Mon	PM
Arlight Street	Garfield Avenue	Andrix Street	South	Fri	PM
Arlight Street	Andrix Street	Garfield Avenue	North	Mon	PM
Arroyo Drive	Potrero Grande Drive	Ackley Street	North	Fri	PM
Arroyo Drive	Ackley Street	Potrero Grande Dr	South	Mon	PM
Arroyo Drive Cul-de-Sac	Ackley Street	Ackley Street	Both	Fri	PM
Ash Drive	Pepper Street	Ackley Street	West.	Fri	AM
Ash Drive	Ackley Street	Pepper Street	East	Mon	AM
Ash Drive	Ackley Street	Holly Oak Drive	W/S	Fri	PM

STREET	FROM	TO	SIDE	DAY	TIME
Ash Drive	Holly Oak Drive	Ackley Street	N/E	Mon	PM
Aztec Way	Country Road	Metro Drive	West	Fri	AM
Aztec Way	Metro Drive	Country road	East	Mon	AM
Bataan Place	Aztec Way	671 Bataan Place	East	Fri	AM
Bataan Place	675 Bataan Place	Aztec Way	West	Mon	AM
Berkebile Court	Abe Way	Abe Way	Both	Fri	AM
Bloom Drive	Coral View Street	Coral View Street	W/S	Mon	PM
Bloom Drive	Coral View Street	Coral View Street	N/E	Fri	PM
Bluestone Lane	Arroyo drive	1774 Bluestone Lane	North	Fri	PM
Bluestone Lane	1764 Bluestone Lane	Arroyo Drive	South	Mon	PM
Bluffdale Street	Markland Drive	Markland Drive	W/S	Mon	PM
Bluffdale Street	Markland Drive	Markland Drive	N/E	Fri	PM
Browning Place	Tegner Drive	888 Browning Place	S/E	Fri	AM
Browning Place	859 Browning Place	Tegner Drive	North	Mon	AM
Buchanan Place	Ackley Street	1821 Buchanan Place	East	Mon	AM
Buchanan Place	1853 Buchanan Place	Ackley Street	West	Fri	AM
Clover Drive	Heather Drive	La Loma Park	East	Fri	PM
Clover Drive	La Loma Park	Heather Drive	West	Mon	PM
Coral View Street	Garfield Avenue	Fulton Avenue	South	Mon	PM
Coral View Street	Fulton Avenue	Garfield Avenue	North	Fri	AM
Coriolanus Drive	Alisar Avenue	937 Coriolanus	South	Mon	PM
Coriolanus Drive	937 Coriolanus	Alisar Avenue	North	Fri	PM
Country Place	Country Road	Country Road	Both	Mon	AM
Country Road	Orange Avenue	Town Avenue	South	Mon	AM
Country Road	Town Avenue	Orange Avenue	North	Fri	AM
Elmgate Street	Wilcox Avenue	Garfield Avenue	North	Mon	PM
Elmgate Street	Garfield Avenue	Wilcox Avenue	South	Fri	PM
Emerald Way	Wheeler Drive	2023 Emerald Way	East	Mon	PM

STREET	FROM	TO	SIDE	DAY	TIME
Emerald Way	2023 Emerald Way	Wheeler Drive	West	Fri	PM
Eroica Drive	Alisar Avenue	Alisar Avenue	Both	Mon	AM
Fernfield Drive	204 Fernfield Drive	Markland Drive	South	Mon	PM
Fernfield Drive	Markland Drive	204 Fernfield Avenue	North	Fri	PM
Fernfield Drive	Markland Drive	Markland Drive	Both	Mon	PM
Fillmore Drive	Ackley Street	1711 Fillmore Drive	East	Mon	AM
Fillmore Drive	1711 Fillmore Drive	Ackley Street	West	Fri	AM
Floral Drive	Fulton Avenue	Garfield Avenue	North	Fri	PM
Floral Drive	Garfield Avenue	Fulton Avenue	South	Mon	PM
Foxglove Drive	Fernfield Drive	2405 Foxglove Drive	East	Mon	PM
Foxglove Drive	2405 Foxglove Drive	Fernfield Drive	West	Fri	PM
Fulton Avenue	Wilcox Avenue	Ackley Street	West	Mon	AM
Fulton Avenue	Ackley Street	Wilcox Avenue	East	Fri	AM
Fulton Avenue	Ackley Street	Pomona Boulevard	West	Fri	PM
Fulton Avenue	Pomona Boulevard	Ackley Street	East	Mon	PM
Garfield Avenue	Floral Drive	Newmark Avenue	East	Thu	PM
Gleason Street	Fulton Avenue	Wilcox Avenue	North	Mon	PM
Gleason Street	Wilcox Avenue	Fulton Avenue	South	Fri	PM
Gleason Street	261 Gleason Street	204 Gleason Street	North	Fri	PM
Gleason Street	204 Gleason Street	265 Gleason Street	South	Mon	PM
Grant Street	Van Buren Drive	Van Buren Drive	Both	Fri	AM
Hamlet Drive	Village Drive	Country Road	East	Mon	AM
Hamlet Drive	Country Road	Village Drive	West	Fri	AM
Hammel Street	Riggin Street	Riggin Street	E/N/W	Mon	PM
Hammel Street	Riggin Street	Riggin Street	E/S/W	Fri	PM
Harrison Road	Ackley Street	Orange Avenue	South	Mon	PM
Harrison Road	Orange Avenue	Ackley Street	North	Fri	PM
Heather Drive	Clover Drive	Lupine Avenue	East	Mon	PM

STREET	FROM	TO	SIDE	DAY	TIME
Heather Drive	Lupine Avenue	Clover Drive	West	Fri	PM
Hendron Way	Kempton Avenue	Kempton Avenue	Both	Mon	PM
Holly Oak Drive	Pepper Street	Ackley Street	West	Mon	AM
Holly Oak Drive	Ackley Street	Pepper Street	East	Fri	AM
Holly Oak Drive	Ackley Street	Palm Drive	West	Mon	PM
Holly Oak Drive	Palm Drive	Ackley Street	East	Fri	PM
Holly Oak Place	Holly Oak Drive	Holly Oak Drive	Both	Mon	PM
Iris Way	Fulton Avenue	Clover Street	South	Mon	PM
Iris Way	Clover Street	Fulton Avenue	North	Fri	PM
Iris Way	Clover Street	Clover Street	Both	Fri	PM
Juneway Road	Pomona Blvd.	Gleason Street	East	Mon	PM
Juneway Road	Gleason Street	Pomona Blvd.	West	Fri	PM
Kays Avenue	Village Drive	End	West	Mon	AM
Kays Avenue	End	Village Drive	East	Fri	AM
Keller Street	Garfield Avenue	Fulton Avenue	South	Mon	AM
Keller Street	Fulton Avenue	Garfield Avenue	North	Fri	AM
Kempton Avenue	Wilcox Avenue	Coral View Street	West	Fri	AM
Kempton Avenue	Coral View Street	Wilcox Avenue	East	Mon	AM
Kempton Avenue	Coral View Street	Herndon Way	Both	Fri	PM
Kempton Avenue	Herndon Way	Coral View Street	East	Mon	PM
Kempton Place	Kempton Avenue	Kempton Avenue	Both	Fri	AM
Kenton Drive	Potrero Grande Drive	End	East	Mon	PM
Kenton Drive	End	Potrero Grande Drive	West	Fri	PM
Laurel Circle	Laurel Drive	Laurel Drive	Both	Fri	AM
Laurel Drive	Pepper Street	Ackley Street	West	Fri	AM
Laurel Drive	Ackley Street	Pepper Street	East	Mon	AM
Laurel Place	Laurel Drive	Laurel Drive	Both	Fri	AM
Lupine Avenue	Kempton Avenue	Coral View Street	West	Mon	AM

STREET	FROM	TO	SIDE	DAY	TIME
Lupine Avenue	Coral View Street	Kempton Avenue	East	Fri	AM
Lupine Avenue	Coral View Street	Heather Drive	West	Mon	PM
Lupine Avenue	Heather Drive	Coral View Street	East	Fri	PM
Lupine Avenue	George Elder Park	Floral Drive	West	Fri	PM
Lupine Avenue	Floral Drive	George Elder Park	East	Mon	PM
Lupine PPlace	Lupine Avenue	Lupine Avenue	Both	Fri	AM
Luy Street	Van Buren Drive	1885 Luy Street	South	Mon	AM
Luy Street	1885 Luy Street	Van Buren Drive	North	Fri	PM
Magnolia Drive	Ackley Street	Holly Oak Drive	S/W	Fri	PM
Magnolia Drive	Holly Oak Drive	Ackley Street	E/N	Mon	PM
Mancha Place	Mancha Way	Mancha Way	Both	Fri	AM
Mancha Way	Keller Street	Coral View street	West	Fri	AM
Mancha Way	Coral View Street	Keller Street	East	Mon	AM
Mancha Way	Coral View Street	End	West	Fri	PM
Mancha Way	End	Coral View Street	East	Mon	PM
Maplegate Street	Aldergate Street	Aldergate Street	Both	Fri	PM
Markland Drive	Riggin Street	Potrero Grande Drive	South	Fri	PM
Markland Drive	Potrero Grande Drive	Riggin Street	North	Mon	PM
Metro Drive	Orange Avenue	Village Drive	South	Mon	AM
Metro Drive	Village Drive	Orange Avenue	North	Fri	AM
Mooney Drive	Orange Avenue	City Limits	South	Mon	AM
Mooney Drive	City Limits	Orange Avenue	North	Fri	AM
Oakgate Street	Wilcox Avenue	Aldergate Street	S/W	Fri	PM
Oakgate Street	Aldergate Street	Wilcox Avenue	E/N	Mon	PM
Olive Place	Orange Avenue	Orange Avenue	Both	Fri	PM
Orange Avenue	Graves Avenue	Ackley Street	West	Mon	AM
Orange Avenue	Ackley Street	Graves Avenue	East	Fri	AM
Orange Avenue	Ackley Street	Saturn Drive	West	Mon	PM

STREET	FROM	TO	SIDE	DAY	TIME
Orange Avenue	Saturn drive	Ackley Street	East	Fri	PM
Orange Place	Orange Avenue	Orange Avenue	Both	Mon	AM
Palm Avenue	Holly Oak Drive	Ackley Street	East	Mon	PM
Palm Avenue	Ackley Street	Holly Oak Drive	West	Fri	PM
Pepper Street	Orange Avenue	Holly Oak Drive	South	Mon	9A-12N
Pepper Street	Holly Oak Drive	Orange Avenue	North	Fri	9A-12N
Pierce Place	Ackley Street	Ackley Street	Both	Fri	AM
Plateau Avenue	Village Drive	686 Plateau Avenue	East	Fri	AM
Plateau Avenue	672 Plateau Avenue	Village Drive	West	Mon	AM
Polk Way	Van Buren Drive	1723 Polk Way	East	Mon	AM
Polk Way	1723 Polk Way	Van Buren Drive	West	Fri	AM
Pomona Boulevard	Markland Drive	Wilcox Avenue	North	Mon	PM
Pomona Boulevard	Wilcox Avenue	Garfield Avenue	North	Nightly	2-5 AM
Potrero Grande Drive	Arroyo Drive	Markland Drive	Both	Mon	PM
Riggin Street	Atlantic Boulevard	408 E. Riggin Street	East	Mon	PM
Riggin Street	408 E. Riggin Street	Atlantic Boulevard	West	Fri	PM
Robinlinda Lane	Arroyo Drive	1776 Robinlinda Lane	N/E	Fri	PM
Robinlinda Lane	1770 Robinlinda Lane	Arroyo Drive	W/S	Mon	PM
San Patricio Drive	Ackley Street	Alisar Avenue	North	Fri	AM
San Patricio Drive	Alisar Avenue	Ackley Avenue	South	Mon	AM
Starbird Drive	Trumbower Avenue	Keller Street	N/W	Mon	AM
Starbird Drive	Keller Street	Trumbower Avenue	S/E	Fri	AM
Starbird Drive	Keller Street	1682 Starbird Dr.	West	Fri	AM
Starbird Drive	1682 Starbird Drive	Keller Street	East	Mon	AM
Starbird Place	Starbird Drive	Starbird Drive	Both	Mon	AM
Taft Court	Orange Avenue	Orange Avenue	Both	Mon	AM
Taylor Drive	Ackley Street	763 Taylor Drive	South	Fri	PM

STREET	FROM	TO	SIDE	DAY	TIME
Taylor Drive	763 Taylor Drive	Ackley Street	North	Mon	PM
Tegner Drive	Orange Avenue	City Limits	South	Mon	AM
Tegner Drive	City Limits	Orange Avenue	North	Fri	AM
Town Avenue	Kays Avenue	Country Road	East	Fri	AM
Town Avenue	Country Road	Kays Avenue	West	Mon	AM
Trumbower Avenue	Starbird Drive	Keller Street	West	Fri	AM
Trumbower Avenue	Keller Street	Starbird Drive	East	Mon	AM
Tyler Drive	Ackley Street	1711 Tyler Drive	East	Mon	AM
Tyler Drive	1711 Tyler Drive	Ackley Street	West	Fri	AM
Van Buren Drive	Fulton Avenue	Fillmore Drive	South	Mon	AM
Van Buren Drive	Fillmore Drive	Fulton Avenue	North	Fri	AM
Village Drive	Kays Avenue	Plateau Avenue	E/N	Fri	AM
Village Drive	Plateau Drive	Kays Avenue	W/S	Mon	AM
Village Place	Village Drive	Village Drive	Both	Fri	AM
Wheeler Drive	Heather Drive	Heather Drive	(even)	Mon	PM
Wheeler Drive	Heather Drive	Heather Drive	(odd)	Fri	PM
Whitehurst Drive	Keller Street	1868 Whitehurst Dr	W/S	Mon	AM
Whitehurst Drive	1868 Whitehurst Drive	Keller Street	N/E	Fri	AM
Wilcox Avenue	Keller Street	Coral View Street	Both	Fri	AM
Wilcox Avenue	Coral View Street	Pomona Boulevard	West	Fri	PM
Wilcox Avenue	Pomona Blvd.	Coral View Street	East	Mon	PM
Wilson Place	Orange Avenue	Orange Avenue	Both	Mon	AM
Woodland Way	Markland Drive	Markland Drive	Both	Mon	PM

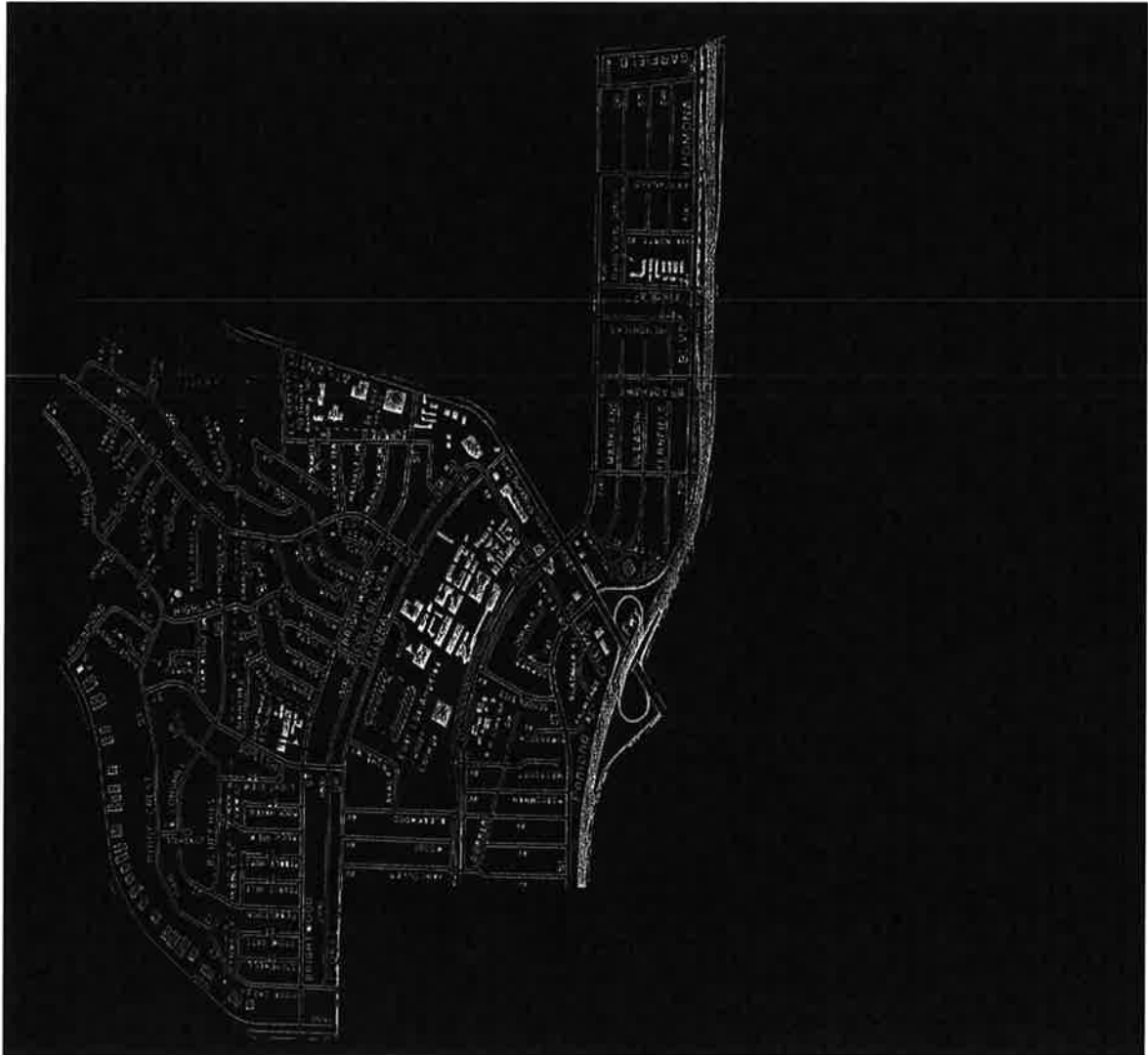


EXHIBIT A

SECTION 5

Friday Trash Pick-Up

Monday and Tuesday Street Sweeping

SECTION 5

STREET	FROM	TO	SIDE	DAY	TIME
Alpine Terrace	Crest Vista Drive	Crest Vista Drive	Both	Mon	AM
Avenida Cesar Chavez North Service Road	Bleakwood Avenue	West City Limits	North	Tue	PM
Avenida Cesar Chavez North Service Road	West City Limits	Bleakwood Avenue	South	Mon	PM
Avenida Cesar Chavez South Service Road	Vancouver Avenue	Westcott Avenue	South	Tue	PM
Avenida Cesar Chavez South service Road	Westcott Avenue	Vancouver Avenue	North	Mon	PM
Avenida Cesar Chavez South Service Road	Schoolside Avenue	Collegian Avenue	South	Mon	PM
Avenida Cesar Chavez	West City Limits	Vancouver Avenue	South	Mon	PM
Bleakwood Avenue	Floral Drive	Service Road	West	Mon	PM
Bleakwood Avenue	Service Road	Floral Drive	East	Tue	PM
Bleakwood Avenue	Avenida Cesar Chavez	Dorner Drive	West	Tue	PM
Bleakwood Avenue	Dorner Drive	Avenida Cesar Chavez	East	Mon	PM
Bleakwood Avenue	Dorner Drive	First Street	West	Mon	PM
Bleakwood Avenue	First Street	Dorner Drive	East	Tue	PM
Bluffhill Drive	Pebbledon Street	1623 Bluffhill Drive	South	Mon	AM
Bluffhill Drive	1623 Bluffhill Drive	Pebbledon Street	North	Tues.	AM
Bradshawe Avenue	Riggin Street	Pomona Boulevard	West	Mon	PM
Bradshawe Avenue	Pomona Boulevard	Riggin Street	East	Tue	PM
Brier Cliff Way	Crest Vista Drive	Ridge Crest Street	North	Mon	AM
Brier Cliff Way	Ridge Crest Street	Crest Vista Drive	South	Tue	AM
Brightwood Street	Atlantic Boulevard	Monterey Pass Rd	North	Mon	PM
Brightwood Street	Monterey Pass Road	Atlantic Boulevard	South	Tue	PM
Chalet Terrace	Crest Vista Drive	Crest Vista Drive	Both	Mon	AM
College View Drive	Floral Drive	Ridge Crest Street	North	Tue	PM
College View Drive	Ridgecrest Street	Floral Drive	South	Mon	PM

STREET	FROM	TO	SIDE	DAY	TIME
College View Lane	College View Drive	College View Drive	Both	Tue	PM
Collegian Avenue	Avenida Cesar Chavez	Cul-de-Sac	West	Tue	PM
Collegian Avenue	Cul De Sac	Avenida Cesar Chavez	East	Mon	PM
Crest Haven Way	Crest Vista Drive	1196 Crest Haven Way	North	Mon	AM
Crest Haven Way	1196 Crest Haven Way	Crest Vista Drive	South	Tue	AM
Crest Vista Drive	Floral Drive	Brightwood Street	East	Tue	PM
Crest Vista Drive	Brightwood Street	Floral Drive	West	Mon	PM
Crest Vista Drive	Brightwood Street	Ridge Crest St.	East	Tue	AM
Crest Vista Drive	Ridge Crest Street	Brightwood Street	West	Mon	AM
Dell Drive	Glenview Terrace	Wandering drive	East	Tue	AM
Dell Drive	Wandering Drive	Glenview Terrace	West	Mon	AM
Donner Place	Ridge Crest Street	Ridge Crest Street	Both	Mon	AM
Dorner Drive	First Street	Collegian Avenue	E/S	Tue	PM
Dorner Drive	Collegian Avenue	First Street	N/W	Mon	PM
Dorner Drive	Vancouver Avenue	Schoolside Avenue	South	Mon	PM
Dorner Drive	Schoolside Avenue	Vancouver Avenue	North	Tue	PM
Dover Way	Crest Vista Drive	1198 Dover Way	North	Mon	AM
Dover Way	1198 Dover Way	Crest Vista Drive	South	Tue	AM
East Crest Way	Ridgeside Drive	1031 East Crest Way	South	Tue	AM
East Crest Way	1031 East Crest Way	Ridgeside Drive	North	Mon	AM
El Repetto Drive	Atlantic Boulevard	Dell Drive	North	Tue	AM
El Repetto Drive	Dell Drive	Atlantic Boulevard	South	Mon	AM
Ferdinand Avenue	Pomona Blvd.	Riggin Street	East	Mon	PM
Ferdinand Avenue	Riggin Street	Pomona Boulevard	West	Tue	PM
Fernfield Drive	Via Norte Avenue	Garfield Avenue	South	Mon	PM
Fernfield Drive	Garfield Avenue	Via Norte Avenue	North	Tue	PM
Fernfield Drive	Hendricks Avenue	Sadler Avenue	North	Tue	PM

STREET	FROM	TO	SIDE	DAY	TIME
Fernfield drive	Sadler Avenue	Hendricks Avenue	South	Mon	PM
Findley Avenue	Riggin Street	Pomona Blvd.	West	Mon	PM
Findley Avenue	Pomona Blvd.	Markland Drive	East	Tue	2-5 AM
Findley Avenue	Markland Drive	Riggin Street	East	Tue	PM
First Street	West City Limits	Collegian Avenue	South	Mon	PM
First Street	Collegian Avenue	West City Limits	North	Tue	PM
Gerhart Avenue	Pomona Boulevard	Riggin Street	East	Mon	PM
Gerhart Avenue	Riggin Street	Pomona Boulevard	West	Tue	PM
Gladmar Street	Sherbrook Avenue	Collegian Avenue	North	Tue	PM
Gladmar Street	Collegian Avenue	Sherbrook Avenue	South	Mon	PM
Gleason Street	Via Norte Avenue	Isabella Avenue	South	Tue	PM
Gleason Street	Isabella Avenue	Via Norte Avenue	North	Mon	PM
Gleason Street	Hendricks Avenue	Sadler Avenue	North	Mon	PM
Gleason Street	Sadler Avenue	Hendricks Avenue	South	Tue	PM
Glenview Terrace	Sunrise Drive	Crest Vista Drive	North	Tue	AM
Glenview Terrace	Crest Vista Drive	Sunrise Drive	South	Mon	AM
Grand Vista Place	Grand Vista Way	Grand Vista Way	Both	Tue	AM
Grand Vista Way	Crest Vista Drive	Grand Vista Place	North	Mon	AM
Grand Vista Way	Grand Vista Place	Crest Vista Drive	South	Tue	AM
Hendricks Avenue	Riggin Street	Pomona Blvd.	West	Tue	PM
Hendricks Avenue	Pomona Boulevard	Riggin Street	East	Mon	PM
Highland Drive	Rolling Hill Drive	Ridge Crest Street	East	Mon	AM
Highland Drive	Ridge Crest Street	Rolling Hill Drive	West	Tue	AM
Hillside Street	Brightwood Street	Ridge Crest Street	East	Tue	AM
Hillside Street	Ridge Crest Street	Brightwood Street	West	Mon	AM
Hillside Street	Floral Drive	Brightwood Street	East	Tue	PM
Hillside Street	Brightwood Street	Floral Drive	West	Mon	PM
Hillvale Drive	Glenview Terrace	Sunrise Drive	South	Mon	AM
Hillvale Drive	Sunrise Drive	Glenview Terrace	North	Tue	AM

STREET	FROM	TO	SIDE	DAY	TIME
Hillview Avenue	Riggin Street	Sadler Avenue	West	Mon	PM
Hillview Avenue	Sadler Avenue	Riggin Street	East	Tue	PM
Isabella Avenue	Pomona Blvd.	Riggin Street	East	Tue	PM
Isabella Avenue	Riggin Street	Pomona Boulevard	West	Mon	PM
Light View Street	Hillside Street	Bluffhill Drive	East	Mon	AM
Light View Street	Bluffhill Drive	Hillside Street	West	Tue	AM
Longhill Drive	Highland Drive	Hillside Street	North	Mon	AM
Longhill Drive	Hillside Street	Highland Drive	South	Tue	AM
Longhill Drive	Hillside Street	Pebbledon Street	North	Tue	AM
Longhill Drive	Pebbledon Street	Hillside Street	South	Mon	AM
Longhill Way	Ridge Crest Street	Ridge Crest Street	Both	Tue	AM
Lunar Drive	Brightwood Street	Crest Vista Drive	East	Tue	AM
Lunar Drive	Crest Vista Drive	Brightwood Street	West	Mon	AM
Markland Drive	Findley Avenue	Via Norte Avenue	South	Tue	2-5 AM
Markland Drive	Via Norte Avenue	Isabella Avenue	South	Tue	PM
Markland Drive	Isabella Avenue	Findley Avenue	North	Mon	PM
Markland Drive	Sadler Avenue	Hendricks Avenue	South	Mon	PM
Markland Drive	Hendricks Avenue	Sadler Avenue	North	Tue	PM
Moonbeam Drive	Crest Vista Drive	Sunrise Drive	South	Tue	AM
Moonbeam Drive	Sunrise Drive	Crest Vista Drive	North	Mon	AM
North Ridge Place	Star Ridge Drive	1135 North Ridge	East	Tue	AM
North Ridge Place	1135 North Ridge	Star Ridge Drive	West	Mon	AM
Pebble Court	Pebbledon Street	Pebble Hurst Street	South	Tue	AM
Pebble Court	Pebble Hurst Street	Pebbledon Street	North	Mon	AM
Pebble Hurst Street	Brightwood Street	Pebble Court	East	Mon	AM
Pebble Hurst Street	Pebble Court	Brightwood Street	West	Tue	AM
Pebble Vale Street	Brightwood Street	Pebble Court	East	Tue	AM
Pebble Vale Street	Pebble Court	Brightwood Street	West	Mon	AM
Pebbledon Street	Brightwood Street	Longhill Drive	East	Mon	AM

STREET	FROM	TO	SIDE	DAY	TIME
Pebbledon Street	Longhill Drive	Brightwood Street	West	Tue	AM
Pomona Boulevard	Garfield Avenue	Ferdinand Avenue	North	Nightly	2-5 AM
Pomona Boulevard	Ferdinand Avenue	Via Norte Avenue	North	Tue	PM
Pomona Boulevard	Via Norte Avenue	Findlay Avenue	North	Tue	2-5 AM
Pomona Boulevard	Findlay Avenue	West City Limits	North	Tue	PM
Ridge Crest Court	Ridge Crest Street	Ridge Crest Street	Both	Tue	AM
Ridge Crest Street	Brightwood Street	Crest Vista Drive	E/S	Tue	AM
Ridge Crest Street	Barnum Way	Brightwood Street	N/W	Mon	AM
Ridge Crest Street	Floral Drive	Brightwood Street	West	Mon	PM
Ridge Crest Street	Brightwood Street	Floral Drive	East	Tue	PM
Ridge Crest Way	Ridge Crest Street	1566 Ridge Crest Way	East	Mon	AM
Ridge Crest Way	1566 Ridge Crest Way	Ridge Crest Street	West	Tue	AM
Ridgeside Circle	Ridgeside Drive	Ridgeside Drive	Both	Mon	AM
Ridgeside Drive	Wandering Drive	Crest Vista Drive	East	Mon	AM
Ridgeside Drive	Crest Vista Drive	Wandering Drive	West	Tue	AM
Riggin Street	Atlantic Boulevard	Garfield Avenue	South	Mon	PM
Rock Haven Street	Brightwood Street	Rock View Court	East	Mon	AM
Rock Haven Street	Rock View Court	Brightwood Street	West	Tue	AM
Rock View Court	Rock View Street	Rock Haven Street	South	Tue	AM
Rock View Court	Rock Haven Street	Rock View Street	North	Mon	AM
Rock View Street	Brightwood Street	Bluffhill Drive	East	Mon	AM
Rock View Street	Bluffhill Drive	Brightwood Street	West	Tue	AM
Rolling Hill Drive	Brightwood Street	Crest Vista Drive	E/S	Mon	AM
Rolling Hill Drive	Crest Vista Drive	Brightwood Street	N/W	Tue	AM
Roscommon Avenue	Avenida Cesar Chavez	First Street	West	Tue	PM
Roscommon Avenue	First Street	Avenida Cesar Chavez	East	Mon	PM
Sadler Avenue	Fernfield Drive	Markland Drive	East	Tue	PM
Sadler Avenue	Markland Drive	Fernfield Drive	West	Mon	PM

STREET	FROM	TO	SIDE	DAY	TIME
Schoolside Avenue	Avenida Cesar Chavez	First Street	West	Tue	PM
Schoolside Avenue	First Street	Avenida Cesar Chavez	East	Mon	PM
Shady Crest Lane	Brightwood Avenue	1631 Shady Crest Lane	East	Mon	AM
Shady Crest Lane	1631 Shady Crest Lane	Brightwood Avenue	West	Tue	AM
Sherbrook Avenue	First Street	2411 Sherbrook Ave.	East	Mon	PM
Sherbrook Avenue	2411 Sherbrook Avenue	First Street	West	Tue	PM
Sherbrook Avenue	Gladmar Street	First Street	North	Tue	PM
Sherbrook Avenue	First Street	Gladmar Street	South	Mon	PM
Solar Drive	Brightwood Street	Highland Drive	East	Tue	AM
Solar Drive	Highland Drive	Brightwood Street	West	Mon	AM
Star Ridge Drive	Hillside Street	Highland Drive	South	Mon	AM
Star Ridge Drive	Highland Drive	Hillside Street	North	Tue	AM
Stone Court	Ridge Crest Street	Stone Gate Street	North	Mon	AM
Stone Court	Stone Gate Street	Ridge Crest Street	South	Tue	AM
Stone Gate Street	Brightwood Street	Stone Court	East	Mon	AM
Stone Gate Street	Stone Court	Brightwood Street	West	Tue	AM
Stonewell Street	Brightwood Street	Stone Court	East	Tue	AM
Stonewell Street	Stone Court	Brightwood Street	West	Mon	AM
Summit Place	Ridge Crest Street	Ridge Crest Street	Both	Tue	AM
Sunnyhill Drive	Sunnyslope Drive	Hillside Street	E/N	Tue	AM
Sunnyhill Drive	Hillside street	Sunnyslope Drive	S/W	Mon	AM
Sunnyslope Drive	Brightwood Street	Highland Drive	East	Mon	AM
Sunnyslope Drive	Highland Drive	Brightwood Street	West	Tue	AM
Sunnyslope Place	Sunnyslope Drive	Sunnyslope Drive	Both	Mon	AM
Sunrise Drive	College View Drive	Brightwood Street	East	Mon	PM
Sunrise Drive	Brightwood Street	College View Drive	West	Tue	PM

STREET	FROM	TO	SIDE	DAY	TIME
Sunrise Drive	Brightwood Street	El Repetto Drive	East	Mon	AM
Sunrise Drive	El Repetto Drive	Brightwood Street	West	Tue	AM
Sunrise Place	Sunrise Drive	Sunrise Drive	Both	Tue	AM
Vagabond Road	RidgeCrest Street	Monterey Pass Road	Both	Mon	AM
Valley Vista Drive	Brightwood street	Solar Drive	East	Mon	AM
Valley Vista Drive	Solar Drive	Brightwood Street	West	Tue	AM
Valley Vista Drive	Floral Drive	Brightwood Street	East	Mon	PM
Valley Vista Drive	Brightwood Street	Floral Drive	West	Tue	PM
Vancouver Avenue	Avenida Cesar Chavez	First Street	West	Mon	PM
Vancouver Avenue	First Street	Avenida Cesar Chavez	East	Tue	PM
Vancouver Avenue	Floral Drive	Avenida Cesar Chavez North Service Road	West	Mon	PM
Vancouver Avenue	Avenida Cesar Chavez North Service Road	Floral Drive	East	Tue	PM
Via Norte Avenue	Markland Drive	Pomona Boulevard	West	Tue	2-5 AM
Via Norte Avenue	Pomona Boulevard	Markland Drive	East	Tue	PM
Wandering Drive	Brightwood Street	Dell Drive	E/S	Mon	AM
Wandering Drive	Dell Drive	Brightwood Street	N/W	Tue	AM
West Crest Way	Crest Vista Drive	1276 West Crest Way	North	Mon	AM
West Crest Way	1276 West Crest Way	Crest Vista Drive	South	Tue	AM
Westcott Avenue	Avenida Cesar Chavez	Dorner Drive	West	Tue	PM
Westcott Avenue	Dorner Drive	Avenida Cesar Chavez	East	Mon	PM
Westcott Avenue	Dorner Drive	2380 Westcott Avenue	West	Mon	PM
Westcott Avenue	2380 Westcott Avenue	Dorner Drive	East	Tue	PM
Windover Way	Crest Vista Drive	1280 Windover Way	North	Mon	AM
Windover Way	1280 Windover Way	Crest Vista Drive	South	Tue	AM

STREET	FROM	TO	SIDE	DAY	TIME
Woods Avenue	Dorner Drive	First Street	West	Tue	PM
Woods Avenue	First Street	Dorner Drive	East	Mon	PM
Woods Avenue	Floral Drive	Avenida Cesar Chavez	West	Tue	PM
Woods Avenue	Avenida Cesar Chavez	Floral Drive	East	Mon	PM
Zaring Street	Gleason street	Hillview Avenue	North	Mon	PM
Zaring Street	Hillview Avenue	Gleason Street	South	Tue	PM

EXHIBIT A
SECTION 6
Boulevards and Parking Lot
Street Sweeping

SECTION 6
Business Districts and Parking Lots

STREET	FROM	TO	SIDE	DAY	TIME
Atlantic Boulevard	Hellman Avenue	South City Limits Past Freeway Offramp	Both	MTWF	2-5 AM
Avenida Cesar Chavez	Atlantic Boulevard	West City Limits	Both	MTWF	2-5 AM
Center Plaza Drive	Ramona Boulevard	Court House	Both	T&TH	2-5 AM
Collegian Avenue	Floral Drive	Avenida Cesar Chavez	Both	MWF	2-5 AM
Corporate Center Drive	Floral Drive	Ramona Boulevard	Both	T&TH	2-5 AM
Corporate Center Place	Corporate Center Drive	Corporate Center Drive	Both	T&TH	2-5 AM
Davidson Drive	Monterey Pass Road	Corporate Center Drive	Both	T&TH	2-5 AM
First Street	Atlantic Boulevard	Collegian Avenue	Both	MTWF	2-5 AM
Floral Drive	Atlantic Boulevard	Ford Boulevard	North	MTWF	2-5 AM
Floral Drive	Vancouver Avenue	Atlantic Boulevard	South	MTWF	2-5 AM
Fremont Avenue	Monterey Pass Road	North City Limits	Both	MWF	2-5 AM
Garfield Avenue	Pomona Boulevard	Floral Drive	Both	MTWF	2-5 AM
Garfield Avenue	Newmark Avenue	Hellman Avenue	Both	MTWF	2-5 AM
Garvey Avenue	East City Limits Dequines Avenue	West City Limits Casuda Canyon Drive	Both	MTWF	2-5 AM
Kern Avenue	Monterey Pass Road	Floral Drive	Both	MTWF	2-5 AM
Markland Drive	Potrero Grande Drive	Via Campo	Both	MWF	2-5 AM
Monterey Pass Road	Garvey Avenue	Floral Drive	Both	MTWF	2-5 AM
Pomona Blvd.	Wilcox Avenue	Ferdinand Avenue	North	MTWF	2-5 AM
Potrero Grande Drive	Arroyo Drive	Markland Drive	Both	MTWF	2-5 AM
Ramona Road	City limits	City Limits	Both	T&Th	2-5 AM
Riggin Street	Isabella Avenue	Hammel Avenue	Both	MTWF	2-5 AM
Riggin Street	Atlantic Boulevard	Hillview Avenue	Both	MTWF	2-5 AM

CENTER LINES

STREET	FROM	TO	SIDE	DAY	TIME
Atlantic Boulevard	Hellman Avenue	South City Limits	Centers	Thu	2-5 AM
Avenida Cesar Chavez	Atlantic Boulevard	Collegian Avenue	Centers	Thu	2-5 AM
Corporate Center Drive	Floral Drive	Ramona Boulevard	Centers	Thu	2-5 AM
Fremont Islands				Thu	2-5 AM
Garfield Avenue	Newmark Avenue	Pomona Boulevard	Centers	Thu	2-5 AM
Garvey Avenue	East City Limits	West City Limits	Centers	Thu	2-5 AM
Monterey Pass Road	Garvey Avenue	Floral Drive	Centers	Thu	2-5 AM
Pomona Boulevard	Markland Drive	West City Limits Past Freeway Overpass	South	Thu	2-5 AM
Potrero Grande Drive	Arroyo Drive	Markland Drive	Centers	Thu	2-5 AM
Ramona Boulevard				Thu	2-5 AM

PARKING LOTS

STREET	DAY	TIME
Parking District No. 1	Tue & Fri	2-5 AM
Parking District No. 2	Tue & Fri	2-5 AM
City Hall Parking Lot	Tue	2-5 AM
Library Parking Lot	Tue	2-5 AM

EXHIBIT B
Bus Shelter Locations

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Ramona & Newmark (N/W)	Atlantic & Garvey (N/E)	Atlantic & El Portal (S/E)	Atlantic & Riggini (N/E)	Atlantic & Garvey (N/E)
Ramona & Newmark (N/E)	Atlantic & Garvey (N/W)	Atlantic & Cadiz (N/W)	Riggini & Bradshawe (S/W)	Garvey & Atlantic (N/W)
Garvey & Chandler (S/E)	Atlantic & Garvey (S/W)	Atlantic & Cadiz (S/E)	Riggini & Findlay (S/W)	Atlantic & Garvey (S/W)
Garvey & Ynez (S/E)	Atlantic & Garvey (S/E)	Atlantic & Brightwood (S/W)	Riggini & Garfield (N/W)	Garvey & Atlantic (S/E)
Atlantic & Emerson (S/W)	Garvey & Abajo (S/W)	Brightwood & Sunnyslope (North Side)	Riggini & Garfield (N/E)	Garfield & Hellman (S/E & S/W)
Emerson & McPherrin (S/W)	Garvey & Casuda Canyon (S/E)	Monterey Pass Road & Floral (N/E)	Riggini & Garfield (S/W)	525 N. Garfield
Hellman & Garfield (S/E)	Ramona & Centre Plaza (S/W)	Floral & Crest Vista (South Side)	Riggini & Garfield (S/E)	600 N. Garfield
Garvey & New (N/E)	900 Corporate Center Drive	Atlantic & Floral (S/W & N/E)	Atlantic & Garvey (N/E & S/W)	Garfield & Emerson (S/W)
Garvey & Rural (N/E)	Avenida Cesar Chavez & Atlantic (S/W)	Transit Center at ELAC	Garvey & Atlantic (N/W & S/E)	Garfield & Elmgate (N/W & S/E)
Garvey & Alhambra (N/W)	Atlantic & Riggini (S/W)	Collegian (North Side)	Atlantic & Riggini (S/W & N/E)	Garfield & Riggini (N/W)
Garvey & Lincoln (N/W)	Atlantic & Riggini (N/E)	Avenida Cesar Chavez & College	Riggini & Atlantic (N/W & S/E)	Garfield & Pomona (N/W)
Garfield & Grandridge (S/W)	Riggini & Atlantic (S/E)	Avd Cesar Chavez & Vancouver (S/E)		
Garfield & Graves (S/E)		Avd Cesar Chavez & Collegian (S/W)		

End of Section



City Council Staff Report

DATE: July 5, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-A.

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Interim Director of Management Services
SUBJECT: Warrant Register for the City of Monterey Park of
July 5, 2017

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated **July 5, 2017 totaling \$1,520,644.54** specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **314833-315083** and e-Payables numbered **000674-000686**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

FISCAL IMPACT:

Disbursements from all funds total **\$1,520,644.54.**

Respectfully submitted:

Approved By:



Annie Yaung, CPFO
Interim Director of Management Services

Ron Bow
Interim City Manager

Attachments 1: Resolution

Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
5TH DAY OF JULY 2017
TOTALING \$1,520,644.54 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 319,358.48
Retirement Fund	8,939.00
State Gas Tax Fund	6,641.56
Sewer Fund	44,640.21
Refuse Fund	427,249.64
City Shop Fund	170,350.64
General Liability Fund	750.00
Special Deposits Fund	17,858.14
Business Improvement Area #1	107.34
Water Fund	121,207.86
Water Treatment Fund	5,882.75
OPA Proposition A	9,709.89
Measure R Fund	36,697.72
Library Tax Fund	6,349.05
POST	(1,322.30)
Home Housing Program	185,993.00
Recreation Fund	9,383.45
Asset Forfeiture	59,787.02
Air Quality Improvement Fund	5,931.00
Prop C	69,517.53
CDBG Fund	220.77
Maintenance District 93-1	525.64
Prop A - Per Parcel Grant	723.76
Used Oil Recycling Block Grant	47.50
SAFETEA-LU Grant	6,870.60
Maintenance Grant (075)	4,315.00
ELAC Instructional Serv Prog	536.55
CA Council For The Humanities	1,315.88
Literacy Trust Grant	124.77
Ground Emergency Medical Transport	932.09
TOTAL	\$ 1,520,644.54

PASSED, APPROVED AND ADOPTED THE 5TH DAY OF JULY 2017.

Teresa Real Sebastian, Mayor
City of Monterey Park, California

ATTEST

Vincent D. Chang, City Clerk
City of Monterey Park, California

RESOLUTION NO.
Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 5th of July 2017 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 07/05/2017

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ABC ADVANCE BUILDER & CONST. INC	0152-801-2206-38620	3,887.00	HOUSING REHAB-630 N NICHOLSON	17-0525	314850	
	0152-801-2206-38620	25,187.00	HOUSING REHAB-630 N NICHOLSON	17-0525	314850	
	0152-801-2206-38620	10,262.00	HOUSING REHAB-630 N NICHOLSON	17-0525	314850	
	0152-801-2206-38620	10,575.00	HOUSING REHAB-630 N NICHOLSON	17-0525	314850	
	0152-801-2206-38620	23,156.00	HOUSING REHAB-630 N NICHOLSON	17-0525	314850	
	0152-801-2206-38620	7,249.00	HOUSING REHAB-630 N NICHOLSON	17-0525	314850	
	0152-801-2206-38620	2,640.00	HOUSING REHAB-630 N NICHOLSON	17-0525	314850	
						82,956.00
	0152-801-2206-38620	11,100.00	HOUSING REHAB-2403 COLLEGIAN	17-0524	314886	
	0152-801-2206-38620	7,450.00	HOUSING REHAB-2403 COLLEGIAN	17-0524	314886	
	0152-801-2206-38620	3,662.00	HOUSING REHAB-2403 COLLEGIAN	17-0524	314886	
	0152-801-2206-38620	6,637.00	HOUSING REHAB-2403 COLLEGIAN	17-0524	314886	
	0152-801-2206-38620	8,618.00	HOUSING REHAB-2403 COLLEGIAN	17-0524	314886	
	0152-801-2206-38620	8,466.00	HOUSING REHAB-2403 COLLEGIAN	17-0524	314886	
	0152-801-2206-38620	4,067.00	HOUSING REHAB-2403 COLLEGIAN	17-0524	314886	50,000.00
ROBERTO A AGUIRRE	0075-450-0075-08600	1,400.74	FRESH LIGHT SUN GLASS (TRUST)		314833	
	0075-450-0075-08500	433.00	SUMMER MOVIES (TRUST)		314833	
	0075-450-0075-08665	433.00	SUMMER MOVIES (TRUST)		314833	
						2,266.74
	0075-450-0075-08615	474.87	SPEAKER STAND,CABLE (TRUST)		314851	
	0075-450-0075-08600	140.27	SUN GLASSES (TRUST)		314851	
	0075-450-0075-08600	255.00	AMERICAN FLAG (TRUST)		314851	
	0075-450-0075-08600	166.47	BEAN BAG TOSS GAME SET (TRUST)		314851	
	0075-450-0075-08600	302.66	KIDS GAMES GAME SET (TRUST)		314851	
	0075-450-0075-08600	21.00	BUNCH O BALLONS (TRUST)		314851	1,360.27
AKSARBA CONSTRUCTION	0075-450-0075-08160	178.42-	VOID CHECK		314441	
						178.42-

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 07/05/2017

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AKSARBEN CONSTRUCTION	0075-450-0075-08160	178.42	REFUND HYDRANT METER (TRUST)		314852	178.42
ANGELO PLUMBING INC	0092-801-4210-38100	1,937.50-	VOID CHECK		311884	
	0092-801-4210-38100	169.00-	VOID CHECK		311884	
	0092-801-4210-38100	189.00-	VOID CHECK		311884	2,295.50-
	0092-801-4210-38100	169.00	PLUMBING SERVICE		314853	
	0092-801-4210-38100	189.00	PLUMBING SERVICE		314853	
	0092-801-4210-38100	1,937.50	PLUMBING SERVICE		314853	2,295.50
APPLEONE EMPLOYMENT SERVICES	0131-801-6002-11300	406.00	TEMPORARY STAFFING SERVICES		314854	
	0131-801-6002-11300	487.20	TEMPORARY STAFFING SERVICES		314854	
	0131-801-6002-11300	142.10	TEMPORARY STAFFING SERVICES		314854	1,035.30
AT & T	0010-801-3113-32050	41.58	PHONE SERVICE		314855	41.58
AT&T	0010-801-1408-32050	775.79	INTERNET/PHONE SERVICE		314856	
	0010-801-3112-32050	517.19	INTERNET/PHONE SERVICE		314856	
	0010-801-3201-32050	258.60	INTERNET/PHONE SERVICE		314856	
	0010-801-6001-32050	86.20	INTERNET/PHONE SERVICE		314856	
	0169-801-2201-32050	86.20	INTERNET/PHONE SERVICE		314856	
	0010-801-1404-32050	591.64	INTERNET/PHONE SERVICE		314856	
	0043-801-1404-32050	435.95	INTERNET/PHONE SERVICE		314856	
	0092-801-1404-32050	529.36	INTERNET/PHONE SERVICE		314856	
	0010-801-3112-32050	1,467.91	INTERNET/PHONE SERVICE		314856	
	0010-801-3230-32050	1,092.91	INTERNET/PHONE SERVICE		314856	5,841.75
	0010-801-1301-32050	39.45	INTERNET/PHONE SERVICE		314857	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 07/05/2017

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0010-801-1404-32050	227.85	INTERNET/PHONE SERVICE		314857	
	0010-801-1408-32050	1,363.41	INTERNET/PHONE SERVICE		314857	
	0010-801-1801-32050	35.85	INTERNET/PHONE SERVICE		314857	
	0010-801-3112-32050	2,846.20	INTERNET/PHONE SERVICE		314857	
	0010-801-3113-32050	17.82	INTERNET/PHONE SERVICE		314857	
	0010-801-3201-32050	1,077.06	INTERNET/PHONE SERVICE		314857	
	0010-801-4209-32050	279.59	INTERNET/PHONE SERVICE		314857	
	0010-801-6001-32050	481.82	INTERNET/PHONE SERVICE		314857	
	0010-801-6502-32050	171.76	INTERNET/PHONE SERVICE		314857	
	0010-801-6517-32050	39.47	INTERNET/PHONE SERVICE		314857	
	0022-801-4206-32050	430.27	INTERNET/PHONE SERVICE		314857	
	0043-801-1404-32050	154.75	INTERNET/PHONE SERVICE		314857	
	0092-801-1404-32050	187.93	INTERNET/PHONE SERVICE		314857	
	0092-801-4222-32050	563.19	INTERNET/PHONE SERVICE		314857	
	0109-801-6511-32050	69.34	INTERNET/PHONE SERVICE		314857	
	0169-801-2201-32050	134.57	INTERNET/PHONE SERVICE		314857	
						8,120.33
BANKCARD CENTER	0010-801-1101-39400	3,012.32	05/17 STMT-ICSC, ICA, US MAYORS		314849	
	0010-801-1301-22670	137.50	05/17 STMT-BOOKLETS-CREDIT		314849	
	0010-801-1301-39400	377.55	05/17 STMT-ICSC RECON		314849	
	0010-801-1501-33400	437.48	05/17 STMT-CMTA CONF-TREASURER		314849	
	0010-801-1704-33200	1,631.52	05/17 STMT-ICSC RECON		314849	
	0010-801-1801-34100	770.74	05/17 STMT-JOB POSTING		314849	
	0010-801-1801-39550	123.31	05/17 STMT-RATER REFRESHMENTS		314849	
	0010-801-1802-39400	33.12	05/17 STMT-TRAINING REFRESHMT		314849	
	0010-801-3101-22650	10.00	05/17 STMT-SUBSCRIPTION		314849	
	0010-801-3101-22750	211.30	05/17 STMT-LEGISLATIVE DAY		314849	
	0010-801-3101-39400	50.00	05/17 STMT-LACPCA CONFERENCE		314849	
	0010-801-3104-31950	390.00	05/17 STMT-POLICE TRAINING		314849	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BANKCARD CENTER	0010-801-3113-22600	315.90	05/17 STMT-POLICE TRAINING		314849	
	0010-801-3210-22750	70.25	05/17 STMT-SPRAY PAINT,TOOLS		314849	
	0010-801-3210-24100	39.10	05/17 STMT-TOOLS		314849	
	0010-801-3230-39700	385.25	05/17 STMT-FIRE SERVICE DAY		314849	
	0010-801-6517-22750	346.10	05/17 STMT-DEMO GARDEN		314849	
	0075-450-0075-08320	52.08	05/17 STMT-FRESHENER (TRUST)		314849	
	0075-450-0075-08325	334.25	05/17 STMT-FLAT RATE ENVELOPES		314849	
	0092-801-4220-31950	470.91	05/17 STMT-MEMBERSHIP		314849	
	0092-801-4221-24150	29.99	05/17 STMT-SUBSCRIPTION		314849	
	0092-801-4223-39300	59.87	05/17 STMT-P3 WATER SUMMIT		314849	
	0092-850-1403-39400	140.00	05/17 STMT-WEBINAR		314849	
	0136-801-3101-33250	1,322.30-	05/17 STMT-POST TRAINING (CR)		314849	
	0160-801-3101-39400	126.40	05/17 STMT-LACPCA CONFERENCE		314849	
						7,957.64
CENTAUR HOLDINGS, UNITED STATES, IN	0010-801-6506-31150	779.69	DAY CARE FIELD TRIP		314858	
						779.69
CHARTER COMMUNICATIONS	0092-801-4222-32050	104.94	INTERNET/CABLE SERVICE		314834	
						104.94
	0010-801-1404-32050	34.07	INTERNET/CABLE SERVICE		314859	
	0010-801-3112-32050	65.31	INTERNET/CABLE SERVICE		314859	
	0043-801-1404-32050	25.10	INTERNET/CABLE SERVICE		314859	
	0092-801-1404-32050	30.48	INTERNET/CABLE SERVICE		314859	
	0010-801-3210-32050	89.98	INTERNET/CABLE SERVICE		314859	
	0010-801-3210-32050	89.98	INTERNET/CABLE SERVICE		314859	
	0010-801-3230-32050	130.00	INTERNET/CABLE SERVICE		314859	
	0010-801-6502-32050	79.99	INTERNET/CABLE SERVICE		314859	
	0010-801-6502-32050	79.99	INTERNET/CABLE SERVICE		314859	
	0010-801-6502-32050	114.00	INTERNET/CABLE SERVICE		314859	
						738.90

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CHICAGO TITLE COMPANY	0152-801-2206-38620	65.00	TITLE REPORT-2403 COLLEGIAN	17-0086	314860	
	0152-801-2206-38620	65.00	TITLE REPORT-2121 FINDLAY	17-0086	314860	
	0152-801-2206-38620	200.00	TITLE REPORT-630 N NICHOLSON	17-0086	314860	330.00
CHRIS SARIS (DBA) CS PAINTING	0152-801-2206-38620	5,736.00	HOUSE REHAB-1113 RIDGECREST	17-0532	314861	5,736.00
CITY OF LOS ANGELES, LOS ANGELES ZC	0010-801-6506-31150	870.00	SUMMER DAY CARE PROGRAM		314835	870.00
CPRS	0010-801-6502-31950	15.00-	VOID CHECK		313524	15.00-
DANIEL LUQUIN (DBA) LUQUIN PLUMBING	0152-801-2206-38620	9,825.00	HOUSE REHAB-630 N NICHOLSON	17-0531	314862	
	0152-801-2206-38620	14,975.00	HOUSE REHAB-630 N NICHOLSON	17-0531	314862	
	0152-801-2206-38620	14,975.00	HOUSE REHAB-630 N NICHOLSON	17-0531	314862	39,775.00
DUKE SERVICE COMPANY	0010-801-6505-38400	39.89-	VOID CHECK		313697	39.89-
	0010-801-6505-38400	39.89	LANGLEY SUPPLIES		314863	39.89
ELLIS EQUIPMENT INC.	0110-801-4202-23600	5,760.00	STORM PREPARATION BARRICADES		314836	5,760.00
EMS PERSONNEL FUND	0010-801-3220-41100	200.00	PARAMEDIC LICENSE RENEWAL		314864	200.00
FORENSIC NURSE RESPONSE TEAM (DBA)	0010-801-3104-38400	730.00-	VOID CHECK		314494	730.00-
GILBERT HUERTA (DBA) A PLUS SCREENI	0075-450-0075-08420	1,482.40	GOLF POLOS (TRUST)		314837	1,482.40
GOLDSTREET DESIGN AGENCY, INC	0092-801-4221-32200	4,381.32	WATER QUALITY REPORT MAILING		314838	4,381.32

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
GREEN TOWER INC.	0428-801-6002-22750	1,210.00	TOTE BAGS FOR ADULT SRP		314865	
	0428-801-6002-22750	105.88	TOTE BAGS-USE TAX		314865	
	0010-431	105.88-	TOTE BAGS-USE TAX		314865	1,210.00
BENANCIO HERRERA JR.	0010-801-6505-23910	340.00	MOTHER DAY LUNCHEON PERFORMER		314866	340.00
INTERNATIONAL CODE COUNCIL, INC	0010-801-1703-33200	160.00-	VOID CHECK		314650	160.00-
INTERWEST CONSULTING GROUP, INC	0010-701-0010-06100	15,150.00	PLAN CHECK SERVICES	17-0517	314867	15,150.00
ALEX RICHARD KIES	0075-450-0075-08615	200.00	SUMMER CONCERTS (TRUST)		314868	200.00
LEAD TECH ENVIRONMENTAL, INC.	0152-801-2206-38620	921.00	LEAD TESTING-2121 FINDLAY	17-0103	314869	921.00
HANS J LIANG	0010-801-1101-39400	310.48	ICSC RECON-MILEAGE		314839	
	0010-801-1101-39400	8.00	METRO MEETING PARKING		314839	318.48
	0010-801-1101-39400	167.02	ICA SEMINAR		314840	167.02
LIFELINE TRAINING (DBA) CALIBRE PRE	0160-801-3101-39400	556.00	POLICE TRAINING		314870	556.00
MAE Y. PANG	0159-801-6507-31930	319.12-	VOID CHECK		308435	319.12-
	0159-801-6507-31930	319.12	INSTRUCTOR-RECREATION CLASS		314871	319.12
MARILYNN HARA (DBA) MARILYNN'S	0010-801-1301-31750	3,825.90	PEN,NOTE PAD,USB HUB	17-0498	314841	3,825.90
MARTIN FLORIST	0010-801-6508-23050	218.00	FLORAL ARRANGEMENTS		314872	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						218.00
MONTEREY PARK PETTY CASH	0092-801-4220-22750	26.25	PETTY CASH-TABLE COVER		314842	
	0010-801-3210-22750	15.00	PETTY CASH-NAME PLATES		314842	
	0010-801-6505-23910	20.97	PETTY CASH-CONCERT IN THE PARK		314842	
	0010-801-3220-39400	20.50	PETTY CASH-POSTAGE		314842	
	0010-801-3230-39400	46.68	PETTY CASH-REFRESHMENTS		314842	
	0092-801-4223-24100	40.77	PETTY CASH-3 RING BINDER		314842	
	0092-801-1406-24100	42.46	PETTY CASH-LOCK,PHONE JACKS		314842	
						212.63
	0010-801-3230-22750	21.40	PETTY CASH-ART CLASS		314873	
	0092-801-4222-23400	12.00	PETTY CASH-SCREEN PROTECTOR		314873	
	0010-801-3210-22670	38.75	PETTY CASH-CAKE,REFRESHMENTS		314873	
	0092-801-4221-39300	64.61	PETTY CASH-WATER CERT		314873	
	0010-801-3210-22670	11.40	PETTY CASH-PLATE, NAPKINS		314873	
	0092-801-4221-22750	24.99	PETTY CASH-PDA METER PROGRAM		314873	
	0092-801-4221-39300	64.61	PETTY CASH-WATER CERT		314873	
	0092-801-4221-39300	8.00	PETTY CASH-PARKING		314873	
						245.76
NATIONAL TACTICAL OFFICERS ASSOCIAT	0160-801-3101-39400	479.00	POLICE TRAINING		314874	
						479.00
P.G. & J. ENVIRONMENTAL, INC.	0152-850-2206-38650	6,275.00	PAINT REMOVAL-2403 COLLEGIAN	17-0522	314875	
						6,275.00
PACIFIC TELEMAGEMENT SERVICES	0010-801-6502-32050	153.00	PHONE SERVICE		314843	
						153.00
PARTYLINE EVENTS	0075-450-0075-08600	400.28	4TH OF JULY RENTAL (TRUST)		314876	
						400.28
PITNEY BOWES POSTAGE BY PHONE	0010-801-1301-32200	8.42	POSTAGE		314877	
	0010-801-1403-32200	99.44	POSTAGE		314877	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-1406-32200	130.19	POSTAGE		314877	
	0010-801-1701-32200	43.46	POSTAGE		314877	
	0010-801-1702-32200	18.74	POSTAGE		314877	
	0010-801-1703-32200	16.08	POSTAGE		314877	
	0010-801-1704-32200	3.68	POSTAGE		314877	
	0010-801-1801-32200	9.70	POSTAGE		314877	
	0010-801-1802-32200	8.40	POSTAGE		314877	
	0010-801-3101-32200	9.59	POSTAGE		314877	
	0010-801-3102-32200	15.49	POSTAGE		314877	
	0010-801-3104-32200	16.40	POSTAGE		314877	
	0010-801-3113-32200	2.96	POSTAGE		314877	
	0010-801-3114-32200	62.43	POSTAGE		314877	
	0010-801-3120-32200	146.28	POSTAGE		314877	
	0010-801-3201-32200	2.64	POSTAGE		314877	
	0010-801-3205-32200	134.57	POSTAGE		314877	
	0010-801-3210-32200	2.76	POSTAGE		314877	
	0010-801-3220-32200	6.82	POSTAGE		314877	
	0010-801-6001-32200	23.92	POSTAGE		314877	
	0010-801-6502-32200	11.58	POSTAGE		314877	
	0043-801-4212-32200	303.60	POSTAGE		314877	
	0060-801-4211-32200	9.87	POSTAGE		314877	
	0075-450-0075-09230	126.81	POSTAGE (TRUST)		314877	
	0092-801-4220-32200	18.92	POSTAGE		314877	
	0092-801-4221-32200	1.84	POSTAGE		314877	
	0092-801-4223-32200	1.76	POSTAGE		314877	
						1,236.35
RAMIREZ PRODUCTION	0075-450-0075-08615	1,200.00	SUMMER CONCERTS (TRUST)		314878	
						1,200.00
SAIGON DIGITAL PRINTING & COPY	0010-801-3205-39250	97.88	FIREWORKS CITATION FORMS		314879	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						97.88
TERESA REAL SEBASTIAN	0010-801-1101-39400	390.50	US CONFERENCE OF MAYORS		314844	
	0010-801-1101-39400	696.45	US CONFERENCE OF MAYORS		314844	
						1,086.95
SPRINT CORPORATION	0010-801-3115-38400	1,369.59	MOBILE DATA SERVICE	17-0126	314845	
						1,369.59
T-MOBILE USA	0109-801-5004-91745	69.84	DIAL-A-RIDE CELLULAR SERVICES		314880	
						69.84
LIANG YUN. TANG	0010-701-0010-07950	221.78-	VOID CHECK		314642	
						221.78-
	0010-701-0010-07950	221.78	REFUND AMBULANCE FEE		314881	
						221.78
THE GAS COMPANY (DBA)	0060-801-4211-22250	5,054.53	GAS SERVICES		314846	
						5,054.53
	0010-801-3114-36200	172.94	GAS SERVICES		314882	
						172.94
ABEL VALDOVINOS	0075-450-0075-08630	300.00	REFUND-SECURITY DEPOSIT (TRUST)		314883	
						300.00
VERIZON WIRELESS	0092-801-4222-32050	152.04	WIRELESS VOICE & DATA SERVICE		314847	
	0010-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		314847	
						190.05
	0010-801-3112-32050	5.90	WIRELESS VOICE & DATA SERVICE		314884	
	0010-801-1701-32050	38.63	WIRELESS VOICE & DATA SERVICE		314884	
	0010-801-1703-32050	50.14	WIRELESS VOICE & DATA SERVICE		314884	
	0010-801-1702-32050	127.47	WIRELESS VOICE & DATA SERVICE		314884	
	0010-801-1404-32050	561.24	WIRELESS VOICE & DATA SERVICE		314884	
	0010-801-3112-32050	1,556.23	WIRELESS VOICE & DATA SERVICE		314884	
						2,339.61

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
JULIE MARIE VILLANUEVA	0010-801-6006-22450	17.56	PETTY CASH-TWEEN PROGRAM		314848	
	0010-801-6001-33100	48.30	PETTY CASH-MILEAGE		314848	
	0010-801-6006-22450	50.50	PETTY CASH-AUTHOR VISIT PROGM		314848	
	0445-801-6005-39300	31.90	PETTY CASH-SCLC CONFERENCE		314848	
	0010-801-6001-39300	15.00	PETTY CASH-KIWANIS CLUB MEETG		314848	
	0010-801-6006-22450	12.49	PETTY CASH-LITERACY EXTENSION		314848	
	0010-801-6006-22450	29.99	PETTY CASH-WAX BAGS		314848	
	0010-801-6006-22450	18.58	PETTY CASH-LABELS		314848	
	0010-801-6004-39250	17.39	PETTY CASH-CARDSTOCK		314848	
						241.71
	0075-450-0075-08320	88.80	PETTY CASH-UNIFORM (TRUST)		314885	
	0445-801-6005-39300	92.87	PETTY CASH-REFRESHMENTS		314885	
	0075-450-0075-08270	63.93	PETTY CASH-INK CARTRIDGE		314885	
						245.60
	TOTAL FOR PREPAID WARRANTS					263,109.98
	PRINTED	263,109.98				
	E-PAYABLE	0.00				

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
A & D TRANSPORTATION LP	0109-801-4201-31950	540.00	CHARTER SVC-DAY CARE EXCURSION		314887	540.00
A & J PORTABLE RESTROOM INC	0075-450-0075-08915	800.00	FARMERS MARKET RESTROOM-TRUST		314888	
	0075-450-0075-08915	800.00	FARMERS MARKET RESTROOM-TRUST		314888	1,600.00
AAA ELECTRICAL SUPPLY, INC.	0010-801-4210-23400	1,535.87	WIRES, CONDUITS, FLAT BLANK	17-0253	314889	1,535.87
ADLERHORST INTERNATIONAL INC.	0160-801-3103-22800	175.00	POLICE TRAINING	17-0083	674 *	
	0160-801-3103-22800	175.00	POLICE TRAINING	17-0083	674 *	350.00
BEATRIZ MARIN ALCANTARA	0092-801-1406-31950	138.38	TRANSLATION SERVICES		314890	
	0092-801-1406-31950	138.38	TRANSLATION SERVICES		314890	276.76
ALL STAR GLASS, INC	0060-801-4211-38400	274.03	FLEET REPAIR-UNIT 014		314891	274.03
ALLSTAR FIRE EQUIPMENT INC.	0010-801-3210-38400	96.33	ARIZONA VORTEX HOBBLE STRAPS		314892	
	0010-801-3210-38400	90.58	GREATER ALARM GEAR BAG		314892	
	0010-801-3210-22300	454.33	LOGISTICS BAGS	17-0496	314892	
	0010-801-3210-22300	214.36	BROWN ID SHIELDS FOR HELMET	17-0496	314892	
	0010-801-3210-22300	1,320.23	BOOTS	17-0496	314892	
	0010-801-3210-22300	539.40	FLASH HOODS, STRETCH SUSPENDERS	17-0496	314892	
	0010-801-3210-22300	665.00	STRUCTURE GOGGLES	17-0496	314892	3,380.23
AMERICAN RED CROSS	0010-801-6503-22300	210.00	AQUATIC CPR/AED TRAINING		314893	210.00
AMERICAN TRAFFIC PRODUCTS, INC.	0110-801-4202-23600	370.92	FLEX PLUS GUN, STENCIL GUARD	17-0213	314894	370.92
AMTECH ELEVATOR SERVICES	0092-801-4210-38100	525.00	ELEVATOR MAINTENANCE		314895	

* Indicates an E-Payable transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						525.00
ARAMARK UNIFORM & CAREER APPAREL, I	0010-801-3210-39050	6.89	FIRE UNIFORM SERVICES		314896	
	0010-801-3210-39050	6.89	FIRE UNIFORM SERVICES		314896	
	0010-801-3210-39050	6.89	FIRE UNIFORM SERVICES		314896	
	0010-801-3210-39050	6.89	FIRE UNIFORM SERVICES		314896	
	0010-801-3210-39050	13.79	FIRE UNIFORM SERVICES		314896	
	0010-801-3210-39050	13.79	FIRE UNIFORM SERVICES		314896	
	0010-801-3210-39050	4.07	FIRE UNIFORM SERVICES		314896	
	0010-801-3210-39050	13.79	FIRE UNIFORM SERVICES		314896	
	0010-801-3210-39050	15.04	FIRE UNIFORM SERVICES		314896	
						88.04
ARC IMAGING RESOURCE - CALIFORNIA	0010-801-4212-37500	1,134.32	ENGINEERING PRINTER	17-0390	314897	1,134.32
BRENT ARCHIBALD	0010-801-3112-22750	161.04	POLICE TRAINING		314898	161.04
ARROW INTERNATIONAL	0010-801-3220-24200	497.87	NEEDLES		314899	497.87
ARROYO BACKGROUND INVESTIGATIONS	0010-801-3104-38400	900.00	BACKGROUND INVESTIGATIONS		314900	900.00
ASTRO PLUMBING SUPPLY CO (DBA)	0010-801-4210-23300	49.83	SLIP-JOINT WASTE ELBOW	17-0239	675 *	49.83
ATHENS SERVICES	0344-801-5002-99290	1,300.00	STREET SWEEPING SERVICES	17-0322	314901	1,300.00
	0043-801-4208-41200	420,045.22	REFUSE COLLECTION SERVICES		314902	420,045.22
AUTOZONE WEST, INC	0060-801-4211-23500	177.72	ROTOR,BRAKE PADS	17-0298	676 *	177.72
AVOCET ENVIRONMENTAL, INC.	0092-801-4223-31950	1,444.47	ENVIRONMENTAL CONSULTING SVCS	17-0389	314903	

* Indicates an E-Payable transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,444.47
B W GRAPHICS	0010-801-3114-39250	1,082.06	MISC RECEIPT BOOKS		314904	1,082.06
BAKER & TAYLOR INC	0010-801-6006-40000	38.84	BOOK(S) 4		314905	
	0010-801-6006-40000	13.16	BOOK(S) 1		314905	
	0010-801-6006-40000	18.05	BOOK(S) 2		314905	
	0010-801-6006-40000	80.92	BOOK(S) 4		314905	
	0010-801-6006-40000	9.19	BOOK(S) 2		314905	
	0010-801-6006-40000	40.07	BOOK(S) 3		314905	200.23
BARTEL ASSOCIATES LLC	0012-801-5102-31850	2,510.00	MASS MUTUAL PLAN REVIEW	17-0520	314906	
	0012-801-5102-31850	2,895.00	MASS MUTUAL PLAN REVIEW	17-0520	314906	
	0012-801-5102-31850	3,534.00	OPEB VALUATION	17-0520	314906	8,939.00
KATALINA BELTRAN	0159-801-6507-31920	3,974.25	INSTRUCTOR-RECREATION CLASS		314907	3,974.25
BG PETROSPECS	0060-801-4211-22250	418.50	LUBRICANTS		314908	418.50
BISHOP COMPANY	0176-801-6516-24100	248.46	MESH VEST,WRENCH,SCOOP,RAKE	17-0099	314909	
	0176-801-6516-24100	277.18	LITTER PICK UP TOOLS	17-0099	314909	525.64
BJ PARTY SUPPLIES	0010-801-6517-22750	25.00	CONSERVATION GARDEN RENTAL		314910	25.00
BOB BARKER CO., INC.	0010-801-3113-22600	173.33	BARBICIDE		314911	
	0010-801-3113-22600	257.16	COVERALLS,SHIRTS,TOOTHBRUSH		314911	430.49
BRODART COMPANY	0131-801-6002-40000	5,313.75	LIBRARY BOOK SUBSCRIPTION		314912	5,313.75

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BSN SPORTS (DBA)	0010-801-6502-31950	2,670.09	BARNES GYM BASKET REPAIR	17-0507	314913	
	0010-801-6502-38100	1,100.00	BARNES GYM BASKET REPAIR	17-0507	314913	
	0010-801-6502-38400	758.62	BARNES GYM BASKET REPAIR	17-0507	314913	4,528.71
BURRO CANYON SHOOTING PARK DBA	0010-801-3103-22720	150.00	POLICE RANGE FEES		314914	150.00
CALIFORNIA CONSULTING, LLC	0075-450-0075-08915	237.50	GRANT WRITING SERVICES (TRUST)		314915	237.50
CALIFORNIA CONTRACT CITIES ASSOCIAT	0010-801-1110-39300	5,090.00	MEMBERSHIP		314916	5,090.00
CALIFORNIA FITNESS SOURCE INC	0010-801-6505-38250	150.00	LANGLEY EQUIPMENT MAINT		314917	
	0010-801-6505-38250	285.90	INSTALL BATTERY,ALTERNATOR BSH		314917	435.90
CALOX, INC	0010-801-3220-24200	8.50	CYLINDER OXYGEN		314918	
	0010-801-3220-24200	52.00	CYLINDER OXYGEN		314918	60.50
CANON FINANCIAL SERVICES, INC.	0010-801-6505-39250	185.30	COPIER MACHINE RENTAL	17-0193	314919	
	0060-801-4211-31950	481.49	COPIER MACHINE RENTAL		314919	
	0092-801-1201-37500	1,372.56	COPIER MACHINE RENTAL		314919	2,039.35
CARL WARREN & COMPANY	0062-801-5101-35600	750.00	LIABILITY CLAIMS-Z TUNG		314920	750.00
BENJAMIN CEVALLOS	0075-450-0075-08360	933.03	EE COMPUTER PROGRAM (TRUST)		314921	933.03
AARON T. CHAN	0010-701-0010-03650	25.00	REFUND PARKING PERMIT		314922	25.00
CHRIS THOMPSON	0349-801-3201-39400	536.55	FIRE TRAINING		314923	536.55

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DANIEL CLINE	0010-801-1801-39400	594.00	TUITION REIMBURSEMENT		314924	594.00
CODE R DECALS AND GRAPHICS	0010-801-3210-22300	138.00	FIRE DECALS		314925	138.00
COLLEGIATE PRESS (DBA) CPC ENT. INC	0010-801-3114-39250	208.36	POLICE EPO FORMS		314926	208.36
COMMERCIAL DOOR OF LOS ANGELES	0092-801-4210-38100	441.00	FIRE STATION DOOR REPAIR		314927	441.00
COMPLETE LANDSCAPE CARE, INC.	0010-801-6517-31950	250.00	ENTRY PLANTING		314928	
	0010-801-6516-31190	5,945.00	LANDSCAPE MAINTENANCE	17-0364	314928	
	0010-801-6516-31190	13,307.00	GARVEY MEDIAN RENOVATION	17-0364	314928	19,502.00
COMPRISE TECHNOLOGIES, INC.	0010-801-6003-38400	1,255.20	LIBRARY-INTERNET FILTER SUBSCR		314929	1,255.20
THE COUNSELING TEAM INTERNATIONAL	0010-801-3210-31900	300.00	FIRE PSYCHOLOGICAL EXAM		314930	300.00
COUNTY OF LOS ANGELES	0010-801-3111-31950	4,627.28	ANIMAL CONTROL SERVICE	17-0120	314931	4,627.28
COUNTY OF LOS ANGELES (C/O AUDITOR	0010-801-5002-99067	971.35	GIS SERVICES	17-0416	314932	971.35
CPS HUMAN RESOURCE SERVICES (DBA)	0010-801-1801-31950	640.20	RECRUITMENT SERVICES		314933	
	0010-801-1801-31950	719.40	RECRUITMENT SERVICES		314933	1,359.60
DAILY JOURNAL CORPORATION	0110-801-5004-99722	180.00	LEGAL NOTICE		314934	
	0092-801-1301-34050	354.00	LEGAL NOTICE	17-0073	314934	
	0092-801-1301-34050	420.00	LEGAL NOTICE	17-0073	314934	
	0092-801-1301-34050	150.00	LEGAL NOTICE	17-0073	314934	
	0092-801-1301-34050	75.00	LEGAL NOTICE	17-0073	314934	

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						1,179.00
DELL MARKETING LP	0010-801-1703-31950	1,172.09	COMPUTER		314935	
	0010-801-6003-38400	1,639.97	COMPUTER		314935	
						2,812.06
DEPARTMENT OF JUSTICE	0010-801-1801-39550	234.00	FINGERPRINT PROCESSING		314936	
	0010-801-6004-22450	32.00	FINGERPRINT PROCESSING		314936	
	0010-801-6002-21350	32.00	FINGERPRINT PROCESSING		314936	
	0010-701-0010-03710	32.00	FINGERPRINT PROCESSING		314936	
	0010-801-1801-39550	64.00	FINGERPRINT PROCESSING		314936	
	0010-701-0010-03710	822.00	FINGERPRINT PROCESSING		314936	
						1,216.00
DIVERSIFIED ALARM SERVICE	0092-801-4210-38100	135.00	MONITORING SERVICES		677 *	
	0092-801-4210-38100	135.00	MONITORING SERVICES		677 *	
	0092-801-4210-38100	135.00	MONITORING SERVICES		677 *	
	0092-801-4210-38100	135.00	MONITORING SERVICES		677 *	
	0092-801-4210-38100	135.00	MONITORING SERVICES		677 *	
	0092-801-4210-38100	135.00	MONITORING SERVICES		677 *	
	0010-801-6502-38400	135.00	MONITORING SERVICES		677 *	
	0010-801-6502-38400	285.00	MONITORING SERVICES		677 *	
	0010-801-6502-38400	135.00	MONITORING SERVICES		677 *	
	0344-701-0344-05400	225.00	MONITORING SERVICES		677 *	
	0092-801-4210-38100	106.25	MONITORING SERVICES		677 *	
	0092-801-4210-38100	210.00	MONITORING SERVICES		677 *	
						1,906.25
DUNN-EDWARDS CORPORATION	0010-801-4210-23100	73.75	PAINT	17-0206	314937	
						73.75
EBSCO SUBSCRIPTION SERVICES	0010-801-6002-40000	1,893.22	LIBRARY SUBSCRIPTIONS		314938	
						1,893.22

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ECHOSAT, INC.	0010-701-0010-06940	39.95	CNG STATION MERCHANT FEE		314939	39.95
ECONOMY RENTALS INC.	0060-801-4211-37300	124.35	LIGHT TOWER RENTAL		314940	124.35
EDUARDO STARY	0010-801-3230-39700	169.17	CABLE TIES, PROPANE, CANDY		314941	169.17
EL CAMINO COMMUNITY COLLEGE	0465-801-3201-22750	391.00	FIRE TRAINING		314942	391.00
EMERGENCY RESPONSE CRIME SCENE CLEANING	0010-801-3103-38400	650.00	BIOLOGICAL CLEANING		314943	1,300.00
	0010-801-3103-38400	650.00	BIOLOGICAL CLEANING		314943	
EMPIRE CLEANING SUPPLY	0010-801-3210-22150	135.46	SPONGES, CLEANSER		678 *	917.64
	0010-801-3230-22150	316.27	TOILET TISSUE, CLEANER, TOWELS		678 *	
	0075-450-0075-08320	465.91	TOILET TISSUE, SEAT COVER-TRUST		678 *	
EMS PERSONNEL FUND	0010-801-3220-41100	400.00	PARAMEDIC LICENSE RENEWAL		314944	400.00
ENTENMANN-ROVIN COMPANY (DBA)	0010-801-3210-22310	249.64	BADGES		314945	249.64
ENTERPRISE FM TRUST	0060-801-4211-37800	6,093.21	FLEET RENTAL	17-0365	314946	6,093.21
EP CONTAINER CORP.	0110-801-4202-23600	553.50	GRANULAR ABSORBENT		314947	553.50
EWING IRRIGATION PRODUCTS, INC.	0010-801-6517-23300	358.93	FULL ROTOR, ADJ ROTOR	17-0096	314948	595.70
	0010-801-6517-23300	236.77	WOVEN LS FABRIC	17-0096	314948	
EZEQUIEL LOPEZ VELASCO (DBA) EFFICIENCY	0010-801-3113-38250	2,326.88	JAIL JANITORIAL SERVICES	17-0372	314949	2,326.88

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FEDERAL EXPRESS CORP.	0010-801-3104-32200	19.44	DELIVERY SERVICES		314950	
	0092-801-4220-32200	39.70	DELIVERY SERVICES		314950	
	0010-801-6502-32200	43.83	DELIVERY SERVICES		314950	
						102.97
FENSCO SERVICES INC	0010-801-5004-96087	1,880.00	FENCE REPAIR/INSTALLATION		314951	
	0010-801-5004-96087	600.00	FENCE REPAIR/INSTALLATION		314951	
						2,480.00
DENISE FERRARI	0075-450-0075-08360	2,500.00	EE COMPUTER PROGRAM (TRUST)		314952	
						2,500.00
FILEKEEPERS, LLC	0010-801-1802-31950	192.00	STORAGE SERVICE		314953	
						192.00
FIRST TRANSIT INC	0166-801-4201-31960	69,307.88	SPIRIT BUS OPERATION	17-0123	314954	
	0109-701-0109-07680	3,268.44-	SPIRIT BUS FARE		314954	
	0109-801-4201-31950	248.24	CHARTER SERVICE	17-0123	314954	
	0166-801-4201-31960	209.65	SPIRIT BUS GPS	17-0123	314954	
						66,497.33
FORD OF MONTEBELLO	0060-801-4211-23500	45.33	ELBOW,CONNECTOR-UNIT 882		314955	
						45.33
FORENSIC NURSE SPECIALISTS, INC	0010-801-3104-38400	730.00	INVESTIGATION SERVICE		314956	
						730.00
GALL'S, INC. (DBA) GALLS/QUARTERMASTER	0010-801-3210-22310	7.56	UNIFORM SAMPLES	17-0452	314957	
	0010-801-3210-22310	147.37	UNIFORM SAMPLES	17-0452	314957	
	0010-801-3210-22310	69.33	UNIFORM SAMPLES	17-0452	314957	
	0010-801-3210-22310	216.70-	UNIFORM SAMPLES-CREDIT	17-0452	314957	
	0010-801-3210-22310	113.05	UNIFORMS-R BLAKE	17-0452	314957	
	0010-801-3210-22310	790.02	UNIFORMS-C CALLOWAY	17-0452	314957	
	0010-801-3210-22310	15.17	UNIFORMS-C CALLOWAY	17-0452	314957	
	0010-801-3201-12800	391.34	UNIFORMS-S HABERLE		314957	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
GALL'S, INC. (DBA) GALLS/QUARTERMASTER	0010-801-3201-12800	296.56	UNIFORMS-S HABERLE		314957	
	0010-801-3210-22310	197.71	UNIFORMS-M HALLOCK	17-0452	314957	
	0010-801-3210-22310	263.02	UNIFORMS-M HALLOCK	17-0452	314957	
	0010-801-3210-22310	197.71	UNIFORMS-A MALOUF	17-0452	314957	
	0010-801-3210-22310	725.91	UNIFORMS-R MOORE	17-0452	314957	
	0010-801-3210-22310	536.85	UNIFORMS-D PARK	17-0452	314957	
	0010-801-3210-22310	98.86	UNIFORMS-D PARK	17-0452	314957	
	0010-801-3210-22320	4.30	UNIFORMS-B DINH		314957	
	0010-801-3210-22320	94.56	UNIFORMS-B DINH		314957	
	0010-801-3210-22320	128.22	UNIFORMS-B DIHN		314957	
						3,860.84
GARFIELD MEDICAL CENTER	0010-801-3113-22600	24.00	PHYSICAL		314958	
						24.00
GARVEY EQUIPMENT COMPANY	0010-801-6517-23050	1,336.54	BLOWER,CHAIN SAW,TRIMMER	17-0109	314959	
						1,336.54
DAVID GOETZ	0060-801-3210-38400	785.89	REIMBURSE TRAINING		314960	
						785.89
GRICELDA GOMEZ	0010-801-3210-39050	17.56	FIRE-UNIFORM CLEANING		314961	
	0010-801-3210-39050	8.78	FIRE-UNIFORM CLEANING		314961	
						26.34
GOVCONNECTION INC.	0060-801-4211-24150	836.55	LASER JET PRINTER		314962	
	0010-801-3114-21350	176.61	ADOBE ACROBAT RENEWAL		314962	
						1,013.16
GRAINGER	0010-801-4210-23700	521.09	SPRING DRIVEN REEL	17-0246	314963	
						521.09
GRM INFORMATION MANAGEMENT	0010-801-1801-38400	240.18	DOCUMENT SYSTEM SERVICES	17-0046	314964	
	0010-801-1301-31950	110.97	DOCUMENT SYSTEM SERVICES		314964	
	0010-801-1301-31950	35.00	DOCUMENT SYSTEM SERVICES		314964	

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						386.15
H & H AUTO PARTS WHOLESale	0060-801-4211-23500	475.98	BRAKE PAD,MOTOR,FAN,FAN RELAY	17-0284	314965	
	0060-801-4211-23500	131.65	PUMP,FILTER KIT-UNIT 092	17-0284	314965	
						607.63
PHAN LE HA	0159-701-0159-07010	50.00	REFUND-RECREATION CLASS		314966	
						50.00
HADRONEX, INC. (DBA) SMARTCOVER SYS	0042-801-4204-23700	1,622.00	STREET SMART COVER SYSTEM		314967	
						1,622.00
HANSON AGGREGATES	0110-801-4202-23600	554.30	ASPHALT	17-0237	679 *	
						554.30
HARDY & HARPER, INC	0092-801-4225-82246	96,800.00	ASPHALT PATCH REPAIR	17-0362	314968	
						96,800.00
HAROLD'S KEY SHOP, INC.	0092-801-4210-38100	191.33	KEY/LOCK SERVICES		314969	
	0092-801-4210-38100	200.10	KEY/LOCK SERVICES		314969	
						391.43
HOLLIDAY ROCK CO INC	0110-801-4202-23600	560.04	WASH CON SAND		314970	
						560.04
HOLMES CHIROPRACTIC	0010-701-0010-06370	75.00	REFUND BUSINESS INSPECTION FEE		314971	
						75.00
HOME DEPOT CREDIT SERVICES	0022-801-4202-22400	542.31	BUCKET,LUMBER,GRD STKS	17-0214	314972	
	0010-801-6517-22400	160.65	CABLE STAPLE,EX CORD,PVC PIPE	17-0108	314972	
	0010-801-4210-23050	38.29	RADAR SQ EDGE CEILING	17-0241	314972	
	0010-801-3210-38400	1,026.72	GAS RANGE		314972	
	0010-801-4202-23950	316.33	PAINTERS TOUCH,PAINT	17-0214	314972	
	0022-801-4202-22400	269.27	LUMBER	17-0214	314972	
	0022-801-4202-22400	623.64	CAUTION TAPE,CONCRETE,HAMMER	17-0214	314972	
	0060-801-4211-23500	529.16	GLOVE,CORD,MOP BUCKET,ROPE	17-0025	314972	
						3,506.37

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
HY GOURMET INC	0010-701-0010-02010	137.08	REFUND BUSINESS LICENSE		314973	
	0077-701-0077-02110	107.34	REFUND BID FEE		314973	244.42
INTERWEST CONSULTING GROUP, INC	0010-701-0010-06100	37,650.00	PLAN CHECK SERVICES	17-0456	314974	
	0010-701-0010-06100	570.00	PLAN CHECK SERVICES	17-0276	314974	38,220.00
SHELLY MARIE ISHIDA	0159-801-6507-31910	832.50	INSTRUCTOR-RECREATION CLASS		314975	832.50
JAIME YAMASHITA (DBA) FIVE POINT DE	0010-801-5004-96087	2,500.00	DEMONSTRATION GARDEN SIGN		314976	2,500.00
JOHN L. HUNTER & ASSOC., INC.	0043-801-4203-31950	1,178.55	NPDES SERVICES	17-0321	314977	
	0043-801-4203-31950	4,161.47	NPDES SERVICES	17-0475	314977	
	0184-801-4208-31950	47.50	PUBLICITY/EDUCATION SERVICES	17-0321	314977	5,387.52
JSE EMERGENCY MEDICAL GROUP, INC	0010-801-3220-39400	833.00	MEDICAL DIRECTOR SERVICES	17-0317	314978	833.00
RICHARD KAGEYAMA	0159-801-6507-31910	253.40	INSTRUCTOR-RECREATION CLASS		314979	253.40
KEYSTONE UNIFORM CENTERS	0010-801-3101-22320	2,499.00	UNIFORMS PATCHES & NAME PLATES		314980	2,499.00
KOA CORPORATION	0110-801-5003-91929	9,000.00	CITYWIDE SPEED SURVEY	17-0512	314981	
	0110-801-5003-91929	3,899.00	HSIP CYCLE 7 TS IMPROVEMENT	17-0512	314981	
	0342-801-5003-91750	6,870.60	ELAC TRANSIT CENTER CCTV	17-0429	314981	
	0010-801-4212-31950	7,074.72	INSPECTION SERVICES	17-0451	314981	
	0010-801-4212-31950	7,542.90	IMPROVEMENT SERVICES	17-0451	314981	34,387.22
KRONOS INCORPORATED	0010-801-3210-24150	4,253.04	FIRE-TELESTAFF SOFTWARE	17-0504	680 *	4,253.04

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L.A.U.S.D. PERSONNEL	0010-801-1801-39400	90.00	BILINGUAL TESTING SERVICES		314982	90.00
L.B.I. AIR, INC.	0060-801-3210-38400	922.55	AC REPAIR FOR ENG 62		314983	922.55
LA POLICE GEAR, INC	0010-801-3102-22310	846.00	SAFETY VESTS AND CAPS	17-0461	314984	846.00
WAY SUI LAM	0010-450-3101-09000	900.00	COURT ORDERED REIMBURSEMENT		314985	900.00
LEHR AUTO ELECTRIC (CA CORP) STOMME	0160-801-5004-99323	90.43	CF-30 CONNECTOR	17-0342	314986	90.43
LIBERTY FLAGS INC.	0010-801-4210-23050	1,028.00	FLAGS		314987	1,028.00
LIFE-ASSIST INC	0010-801-3220-24200	570.94	BLUE SENSOR ELECTRODES		314988	
	0010-801-3220-24200	500.25	LATEX EXAM GLOVES		314988	
	0010-801-3220-24200	153.61	GLOVES,MASK RESUSCITATOR		314988	
	0010-801-3220-22350	127.70	CALCIUM CHLORIDE	17-0079	314988	1,352.50
NICHOLAS LIMA	0010-801-3201-38400	142.94	FIRE TRAINING		314989	142.94
LONG BEACH BMW MOTORCYCLES (DBA)	0060-801-4211-38400	380.91	FLEET PARTS/REPAIR-UNIT 047		681 *	
	0060-801-4211-38450	3,245.88	FLEET PARTS/REPAIR-UNIT 096	17-0489	681 *	
	0160-801-4211-54060	27,066.33	POLICE MOTORCYCLE UNIT 122	17-0417	681 *	30,693.12
LOS ANGELES COUNTY CLERK	0010-801-1301-31750	45,951.00	MUNICIPAL ELECTION	17-0467	314990	45,951.00
LOS ANGELES COUNTY DEPT OF	0010-701-0010-06850	1,971.36	INDUSTRIAL WASTE INSPECTION		314991	
	0010-701-0010-06850	324.96	INDUSTRIAL WASTE PERMIT		314991	2,296.32

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LOS ANGELES COUNTY DEPT. OF	0092-801-4222-41100	382.51	TRAFFIC SIGNALS MAINTENANCE	17-0252	314992	382.51
LOS ANGELES COUNTY POLICE	0010-801-3101-22650	200.00	STRATEGIC PLANNING WORKSHIOP		314993	200.00
LOS ANGELES COUNTY SHERIFF'S DEPART	0010-801-3113-22600	892.85	INMATE MEALS SERVICES	17-0077	314994	892.85
LYNN PEAVEY COMPANY	0010-801-3103-38400	125.36	EVIDENCE BOX		314995	125.36
WILSON MAGHARI	0159-701-0159-07050	63.00	REFUND PICNIC RESERVATION		314996	63.00
MAGIC TOUCH CARWASH, INC	0060-801-4211-38400	1,605.00	CAR WASHES		314997	1,605.00
MAK FIRE PROTECTION ENGINEERING & C	0010-701-0010-06330	255.00	FIRE PLAN CHECK	17-0080	314998	4,358.03
	0010-701-0010-06330	270.00	FIRE PLAN CHECK	17-0080	314998	
	0010-701-0010-06330	3,833.03	FIRE PLAN CHECK	17-0080	314998	
DAVID MARQUARDT	0075-450-0075-08360	2,500.00	EE COMPUTER PROGRAM (TRUST)		314999	2,500.00
ALICIA MARTINEZ	0075-450-0075-08630	300.00	REFUND SECURITY DEPOSIT (TRUST)		315000	300.00
MATTHEW GEIGER (DBA) FSP DESIGNS	0010-801-6503-22300	32.00	RECREATION UNIFORMS		315001	32.00
MCNEILL SECURITY AND FIRE SYSTEMS	0010-801-6001-38400	233.76	ALARM SERVICES		315002	233.76
MDF	0010-801-5004-96087	9,027.25	DEMONSTRATION GARDEN FOUNTAIN	17-0501	315003	9,027.25
MDM ANALYTICS, INC.	0010-801-4212-31500	2,015.00	REVISIONS TO FRANCHISE AGREEMT	17-0415	315004	2,015.00

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MEDPLUS USA (DBA)	0010-801-3113-22600	100.48	BREAST PUMP		315005	100.48
METROPOLITAN TRANSPORTATION	0109-801-6511-41200	3,320.00	LANGLEY TAP CARD	17-0117	315006	3,320.00
MICHAEL BAKER INTERNATIONAL, INC.	0010-801-5004-96081	568.00	GARFIELD TRANSIT VILLAGE SVCS	17-0315	315007	568.00
MIDORI GARDENS	0344-701-0344-05400	2,790.00	LANDSCAPE SERVICES	17-0394	315008	2,790.00
MIDWEST TAPE	0010-801-6002-40000	14.12	DVD/CD(S) 1		315009	14.12
MISSION SUPER HARDWARE	0010-801-3210-22750	20.86	FLUORESCENT LIGHT BULBS	17-0263	315010	100.18
	0010-801-3210-22750	32.52	KEROSENE, SAND PAPER, TRIMBRUSHE	17-0263	315010	
	0010-801-3210-22750	37.52	PAINT BRUSH, MINWAX	17-0263	315010	
	0010-801-6517-23050	9.28	TRAY PAINT, STRAW	17-0114	315010	
MOBILE MINI LLC	0010-801-6508-39860	109.71	FARMER MARKET STORAGE		315011	109.71
MOBILE VISION IN CAR VIDEO	0010-801-3103-22750	143.01	RETRANSFER RIBBON FOR REIMAGE		315012	143.01
MR. ROOTER PLUMBING (DBA)	0092-801-4210-38100	277.50	PLUMBING SERVICES		315013	2,242.06
	0092-801-4210-38100	370.00	PLUMBING SERVICES		315013	
	0092-801-4210-38100	249.56	PLUMBING SERVICES		315013	
	0092-801-4210-38100	370.00	PLUMBING SERVICES		315013	
	0092-801-4210-38100	750.00	PLUMBING SERVICES		315013	
	0092-801-4210-38100	225.00	PLUMBING SERVICES		315013	
MT. SAN ANTONIO COLLEGE	0010-801-3230-39400	216.00	FIRE CPR CARD		315014	
	0010-801-3230-39400	196.00-	FIRE CPR CARD-CREDIT		315014	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						20.00
MUNICIPAL AUDITING SERVICES LLC (DE	0010-701-0010-02010	692.30	BUSINESS LICENSE AUDITING SVCS		315015	
	0010-701-0010-02010	695.38	BUSINESS LICENSE AUDITING SVCS		315015	
	0010-701-0010-02010	238.70	BUSINESS LICENSE AUDITING SVCS		315015	
						1,626.38
MUSIC GEM	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	315016	
						190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	315017	
						190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	315018	
						190.00
MARGARET NALBANDIAN	0159-801-6507-31910	490.00	INSTRUCTOR-RECREATION CLASS		315019	
						490.00
NATIONAL TELEPHONE MESSAGE CORP. (I	0010-801-3120-39700	437.22	PENS		315020	
	0010-801-3120-39700	36.40	PENS-USE TAX		315020	
	0010-431	36.40-	PENS-USE TAX		315020	
	0010-801-3120-39700	249.58	CRAYONS		315020	
	0010-801-3120-39700	18.00	CRAYONS-USE TAX		315020	
	0010-431	18.00-	CRAYONS-USE TAX		315020	
	0010-801-3120-39250	799.00	WRISTBANDS,STICKERS		315020	
	0010-801-3120-39250	66.50	WRISTBANDS,STICKERS-USE TAX		315020	
	0010-431	66.50-	WRISTBANDS,STICKERS-USE TAX		315020	
						1,485.80
NEC BUSINESS NETWORK SOLUTIONS	0010-801-3112-38400	1,952.91	PHONE LINE MAINTENANCE	17-0192	315021	
						1,952.91
NEW MOON VISIONS, INC.	0010-801-1704-34200	440.10	CITY BROCHURE	17-0374	315022	
						440.10
NORTH STAR GRAPHICS (DBA)	0010-801-3101-22320	880.76	PRIDE & SERVICE GRAPHIC CHANGE		315023	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						880.76
O'REILLY AUTO PARTS	0060-801-4211-23500	220.99	BRAKE ROTOR,PAD-UNIT 046		315024	
	0060-801-4211-23500	47.47	FLUID RESRVR		315024	
	0060-801-4211-23500	108.70	SW COVER		315024	
	0010-801-3102-38400	70.07	BATTERY		315024	
	0010-801-3102-38400	140.14	BATTERY		315024	
						587.37
OFFICE DEPOT INC.	0010-801-6006-22450	54.35	SIGN HOLDER		315025	
	0010-801-6006-22450	110.54	MAGNETIC,RODS,COUNTERS		315025	
	0010-801-6006-22450	16.85	FILE TOTE		315025	
	0010-801-6004-22450	55.65	USB DRIVE,BATTERIES,FOLDER		315025	
	0075-450-0075-08270	66.32	POSTER PAPER (TRUST)		315025	
	0060-801-4211-21350	12.93	STAMP		315025	
	0060-801-4211-21350	43.04	STAMP, INK		315025	
	0109-801-6511-22750	30.96	TICKETS,COIN ROLL	17-0310	315025	
	0109-801-6511-22750	11.95	TICKETS	17-0310	315025	
	0010-801-4202-23950	287.89	ENVELOPE,PAPER,POST IT,SPOON		315025	
	0010-801-4202-23950	212.36	DISPLAY FILTER		315025	
	0010-801-4202-23950	8.04	FOLDER		315025	
	0010-801-4202-23950	95.99	USB DRIVE,POST IT,STAPLES,GLUE		315025	
	0010-801-4202-23950	52.90	INDEX,REPORT COVER,DETERGENT		315025	
	0010-801-4202-23950	9.78	SOAP		315025	
	0010-801-4202-23950	8.04	FOLDER-CREDIT		315025	
	0010-801-6503-31150	38.15	FOLDER		315025	
	0010-801-6503-31150	56.51	FOLDER		315025	
	0010-801-1801-21350	26.30	CORRECTION RIBBON		315025	
	0010-801-1801-21350	225.03	PRIVACY FILTER		315025	
	0010-801-1802-21250	94.02	INK,POST IT,CLIP,PENCIL,ORTER		315025	
	0010-801-1802-21350	70.48	INK,POST IT,CLIP,PENCIL,ORTER		315025	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE DEPOT INC.	0010-801-3114-21250	1,452.77	PAPER, TONER, INK, CLIP, DUSTER		315025	
	0010-801-3114-21250	260.28	FOLDER		315025	
	0010-801-3114-21250	12.93	ENVELOPE		315025	
	0010-801-3114-21250	29.35	STAMP		315025	
	0010-801-3201-21350	8.15	LABELS	17-0199	315025	
	0010-801-3210-21350	116.62	BATTERIES, PENS	17-0199	315025	
	0010-801-1704-21350	62.67	TAPE, FOLDER, BATTERY		315025	
	0010-801-4203-22750	7.45	INK	17-0223	315025	
	0010-801-4203-22750	61.03	INK		315025	
	0010-801-3114-21250	1,217.01	PAPER, PEN, ENVELOPE, TONER		315025	
	0010-801-3114-21250	85.64	GUIDE, VINYL LETTERS SET		315025	
	0010-801-3114-21250	173.52	FOLDER		315025	
	0010-801-1702-22750	24.38	STORAGE BOXES		315025	
						5,083.80
OFFICE SOLUTIONS	0010-801-1301-21300	87.96	TAPE, TRAY ENVELOPE, HIGHLIGHTER	17-0065	682 *	
	0010-801-1703-22750	263.01	MARKER, WIPES, POSTITS, STAPLER		682 *	
						350.97
PACIFIC PRODUCTS & SERVICES LLC	0022-801-4206-23100	1,468.76	PERFORATED TELESAR, ANCHOR		315026	
						1,468.76
PARKHOUSE TIRE, INC.	0060-801-4211-23500	914.62	FLEET TIRES		315027	
						914.62
PATTON SALES CORP	0022-801-4202-23900	26.10	POST CAP PRSSD STL		315028	
						26.10
ISMAEL PEREZ	0159-801-6507-31910	2,718.80	INSTRUCTOR-RECREATION CLASS		315029	
	0010-701-0010-07640	1,400.00-	AQUATIC STAFF FEE		315029	
						1,318.80
HENRY PHAN	0159-701-0159-07010	50.00	REFUND RECREATION CLASS		315030	
						50.00

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PREFERRED ALLIANCE INC	0010-801-1801-31900	77.16	DRIVER TESTING		315031	77.16
PRINT SPOT	0010-801-3120-39700	228.38	NOTICE TO VACATE		315032	228.38
PROGRESSIVE SOLUTIONS INC	0010-801-1408-21250	150.94	THERMAL PAPER		315033	150.94
PROTECTIVE WEATHER STRUCTURES, INC.	0092-801-4210-38100	1,550.00	SIDE BAY		315034	1,550.00
PRUDENTIAL OVERALL SUPPLY	0060-801-4211-22150	25.17	SHOP RAGS		683 *	
	0010-801-3210-22150	14.63	SHOP RAGS		683 *	
	0060-801-4211-22150	25.17	SHOP RAGS		683 *	
	0010-801-3210-22150	14.63	SHOP RAGS		683 *	
	0060-801-4211-22150	25.17	SHOP RAGS		683 *	
	0010-801-3210-22150	14.63	SHOP RAGS		683 *	
	0060-801-4211-22300	34.83	UNIFORMS		683 *	
	0060-801-4211-22300	34.83	UNIFORMS		683 *	
	0060-801-4211-22300	25.00	UNIFORMS		683 *	
						214.06
PUBLIC WORKS SAFETY SUPPLIES	0010-801-4202-23950	431.60	CHALK		315035	431.60
QUILL CORPORATION	0010-801-3205-21350	15.24	SIGN HOLDER		315036	
	0010-801-3205-21350	15.24-	SIGN HOLDER-CREDIT		315036	
	0010-801-3205-21350	51.09	TONER		315036	
	0010-801-3205-21350	19.93	LABELS		315036	
	0010-801-3205-21350	109.09	FILE JACKET, FOLDERS		315036	
						180.11
R DEPENDABLE CONST. INC	0042-801-5004-96069	33,589.21	YARD LOCKER, LANGLEY RESTROOM	17-0471	315037	
	0060-801-5004-96069	3,880.69	YARD LOCKER, LANGLEY RESTROOM	17-0471	315037	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						37,469.90
RAYVERN LIGHTING SUPPLY CO.	0010-801-4210-23700	2,254.58	LAMPS		315038	2,254.58
ANDREW RESPICIO	0010-801-1801-39400	1,500.00	TUITION REIMBURSEMENT		315039	1,500.00
RKA CONSULTING GROUP	0010-801-5002-96093	8,922.75	POTRERO GRANDE BEAUTIFICATION	17-0407	315040	8,922.75
ROBERT C. MAY (DBA) MAINSTREAM UNLJ	0010-801-1802-31950	1,050.00	HR CONSULTING SERVICES		315041	1,050.00
ROBERTSON'S	0022-801-4202-22400	706.81	CONCRETE	17-0222	315042	2,150.65
	0022-801-4202-22400	602.92	CONCRETE	17-0222	315042	
	0022-801-4202-22400	840.92	CONCRETE	17-0222	315042	
DANIEL RUIZ JR	0010-801-1801-39400	119.55	TUITION REIMBURSEMENT		315043	119.55
S & S WORLDWIDE INC	0010-801-6506-31150	433.11	PORTABLE TETHERBALL POLE		315044	494.24
	0010-801-6506-31150	61.13	PORTABLE TETHERBALL POLE,BALL		315044	
S C FUELS (DBA)	0060-801-4211-22250	10,345.28	FUEL	17-0349	315045	10,345.28
SA ASSOCIATES	0010-801-5003-91947	9,168.32	LANGLEY SIDEWALK IMPROVEMENT	17-0403	315046	39,803.62
	0042-801-5003-91942	9,429.00	SPOT SEWER REPAIRS/INSTALL	17-0305	315046	
	0110-801-5003-91948	15,323.55	ELAC SIDEWALK REPAIRS	17-0402	315046	
	0093-801-4224-82259	5,882.75	CENTRALIZED GROUNDWATER SYS	17-0399	315046	
SACRAMENTO METROPOLITAN FIRE DISTRJ	0465-701-0465-05400	541.09	FIRE GEMT PROGRAM FEE		315047	541.09
SAFETY KLEEN SYSTEM, INC.	0060-801-4211-38400	396.36	PARTS WASHER MAINTENANCE		315048	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						396.36
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	38.05	PROPANE		315049	
	0060-801-4211-22250	27.68	PROPANE		315049	
	0060-801-4211-22250	38.09	PROPANE		315049	
	0060-801-4211-22250	12.60	PROPANE		315049	
	0060-801-4211-22250	24.60	PROPANE		315049	
	0060-801-4211-22250	39.19	PROPANE		315049	
						180.21
SUSAN SAXE-CLIFFORD, PH.D.	0010-801-1801-31900	450.00	PSYCHOLOGICAL EVALUATION		315050	
						450.00
SCHOOLOUTFITTERS.COM (DBA)	0010-801-6003-38400	379.10	HEADPHONES		315051	
						379.10
SEA CLEAR POOLS INC	0178-801-6503-23050	723.76	PUMP		315052	
						723.76
SERGIO BALANDRAN (DBA) THE SAUCE CF	0010-801-6502-39250	861.50	TENNIS COURT SIGNS		315053	
						861.50
SHRED-IT US JV LLC	0010-801-3114-38400	346.24	DESTRUCTION SERVICES		315054	
						346.24
SMARDAN SUPPLY COMPANY	0010-801-4210-23700	25.51	BRASS NIPPLES,ELL SLIP,ELL SXT	17-0248	315055	
	0010-801-4210-23700	88.09	REPLACEMENT CARTRIDGE	17-0248	315055	
						113.60
SMART & FINAL #321	0010-801-3210-22750	98.85	WATER		315056	
						98.85
SMS SYSTEMS MAINTENANCE SERVICES, I	0010-801-3115-38400	682.00	SERVER MAINTENANCE		684 *	
						682.00
SOUTHEAST CONSTRUCTION PRODUCT	0022-801-4202-22400	112.31	BENDER BOARDS	17-0221	315057	
	0022-801-4202-22400	474.69	FLAT STEEL CURB STAKES	17-0221	315057	
						587.00

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SOUTHERN CALIFORNIA	0092-801-1110-39300	5,000.00	MEMBERSHIP		315058	
	0043-801-1110-39300	945.00	MEMBERSHIP		315058	5,945.00
SOUTHERN CALIFORNIA GAS COMPANY	0109-801-5002-96067	5,931.00	CST SERVICE FEE	17-0147	315059	
	0165-801-5002-96067	5,931.00	CST SERVICE FEE	17-0147	315059	
	0109-801-5002-96067	2,757.00	CST MAINTENANCE FEE	17-0147	315059	14,619.00
STATUS ONE MEDICAL INC	0010-801-1802-22750	14.03	ELASTIC STRIP,ANTIBIOTIC OINT		315060	14.03
SUPREME TROPHIES & GIFTS CO.	0010-801-4210-23050	5.44	NAME BADGE		315061	
	0010-801-1701-24100	32.63	NAME PLATE		315061	
	0092-801-4223-24100	10.88	PLACE CARD		315061	48.95
LINA TAM	0159-701-0159-07010	50.00	REFUND-RECREATION CLASS		315062	50.00
TANK SPECIALISTS OF CALIFORNIA	0060-801-4211-22250	1,795.00	SUMP HYDROSTATIC TEST	17-0441	315063	
	0060-801-4211-22250	2,280.00	SUMP HYDROSTATIC TEST	17-0441	315063	4,075.00
LEONARD CHRISTOPHER THOMPSON	0010-801-1801-39400	783.00	TUITION REIMBURSEMENT		315064	783.00
THOMSON REUTERS (LEGAL) INC.	0010-801-3104-39100	24.97	POLICE INFORMATION SERVICES	17-0084	315065	
	0010-801-3104-39100	306.03	POLICE INFORMATION SERVICES		315065	331.00
TIRE CENTERS, LLC	0060-801-3210-38400	1,533.60	TIRES FOR ENGINE 61		685 *	1,533.60
TITO AUTO TRIM (DBA)	0060-801-4211-38400	85.00	FLEET REPAIR-UNIT 974	17-0007	315066	
	0060-801-4211-38400	65.00	FLEET REPAIR-UNIT 898	17-0007	315066	150.00

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
TJM PROMOS INC.	0010-801-1801-22670	990.00	SERVICE AWARD PINS	17-0488	315067	
	0010-801-1801-22670	70.88	SERVICE AWARD PINS-USE TAX		315067	
	0010-431	70.88-	SERVICE AWARD PINS-USE TAX		315067	990.00
TOM'S CLOTHING & UNIFORMS INC	0010-801-4209-22300	300.00	UNIFORMS-D BURNETT	17-0184	315068	
	0075-450-0075-08420	538.32	UNIFORMS-EXPLORER (TRUST)		315068	
	0075-450-0075-08420	271.50	UNIFORMS-EXPLORER (TRUST)		315068	
	0010-801-4209-22300	46.76	UNIFORMS-V VALENUZELA	17-0184	315068	
	0010-801-4209-22300	43.50	UNIFORMS-R QUARTEN	17-0184	315068	1,200.08
UC REGENTS	0010-801-3220-39400	2,784.92	FIRE-CONTINUED EDUCATION	17-0268	315069	2,784.92
ULINE, INC.	0010-801-1703-22750	105.70	METAL RIM TAGS		315070	105.70
VCA CODE GROUP	0010-701-0010-06100	13,189.78	PLAN CHECK SERVICE	17-0529	315071	
	0010-701-0010-06100	544.86	PLAN CHECK SERVICE	17-0277	315071	13,734.64
VULCAN MATERIAL CO	0110-801-4202-23600	181.70	ASPHALT		315072	
	0110-801-4202-23600	156.60	ASPHALT		315072	
	0110-801-4202-23600	158.11	ASPHALT		315072	496.41
SUXIA WANG	0010-701-0010-07430	15.10	BOOK REFUND		315073	15.10
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	107.27	OIL FILTER	17-0285	686 *	
	0060-801-4211-23500	98.55	OIL SEAL-UNIT 988	17-0285	686 *	
	0060-801-4211-23500	68.39	FRONT ROTOR-UNIT 988	17-0285	686 *	
	0060-801-4211-23500	49.87	RADIATOR CAP-UNIT 961	17-0285	686 *	
	0060-801-4211-23500	147.12	RADIATOR FAN-UNIT 961	17-0285	686 *	

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WARREN DISTRIBUTING, INC.	0060-801-4211-23500	26.49	GASKET KIT-UNIT 989	17-0285	686 *	
	0060-801-4211-23500	175.48	PUMP KIT-UNIT 949	17-0285	686 *	
	0060-801-4211-23500	134.34	MANIFOLD KIT-UNIT 989	17-0285	686 *	
	0060-801-4211-23500	166.45	CONNECTOR,GASKET-UNIT 949,898	17-0285	686 *	
	0060-801-4211-23500	38.88	COOLANT,HEATER HOSE-UNIT 092	17-0285	686 *	
	0060-801-4211-23500	131.85	MOTOR KIT-UNIT 949	17-0285	686 *	
	0060-801-4211-23500	86.42	SMALL MOTORS,FAN ASY	17-0285	686 *	
	0060-801-4211-23500	16.75	SQUEEGEE	17-0285	686 *	
	0060-801-4211-23500	41.67	LIFT SUPPORT	17-0285	686 *	
	0060-801-4211-23500	274.49-	MOTOR-CREDIT	17-0285	686 *	
						1,015.04
WESTERN EXTERMINATOR COMPANY	0092-801-4210-38100	90.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	90.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	80.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	130.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	100.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	80.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	80.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	80.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	80.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	80.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	80.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	130.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	90.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	130.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	100.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	130.00	PEST CONTROL	17-0400	315074	
	0092-801-4210-38100	100.00	PEST CONTROL	17-0400	315074	
						1,650.00

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
WHITE CAP CONSTRUCTION SUPPLY	0022-801-4202-22400	214.21	TROPEDO & AIRPLANE GROOVER	17-0217	315075	
	0022-801-4202-22400	63.61	WALKING GROOVER	17-0217	315075	
	0022-801-4202-22400	265.74	GLOVES, BLADES, CURVED EDGER	17-0217	315075	543.56
WILLIES TIRES AND ALIGNMENT	0060-801-4211-23500	1,188.50	TIRES		315076	1,188.50
WITTMAN ENTERPRISES	0010-801-3220-31400	6,480.00	AMBULANCE BILLING SVC.	17-0271	315077	6,480.00
WONDRIES FLEET GROUP	0060-801-4211-54050	31,118.86	POLICE UNIT #123	17-0430	315078	
	0060-801-4211-54050	31,118.86	POLICE UNIT #124	17-0430	315078	
	0060-801-4211-54050	31,118.86	POLICE UNIT #125	17-0430	315078	
	0060-801-4211-54050	31,118.86	POLICE UNIT #126	17-0430	315078	
	0160-801-4211-54050	31,118.86	POLICE UNIT #127	17-0430	315078	155,594.30
HENRY WONG	0159-701-0159-07010	50.00	REFUND RECREATION CLASS		315079	50.00
RICKY WONG	0159-801-6507-31910	169.40	INSTRUCTOR-RECREATION CLASS		315080	169.40
THOMAS WONG	0159-801-6507-31910	412.10	INSTRUCTOR-RECREATION CLASS		315081	412.10
GANG WU	0159-701-0159-07010	270.00	REFUND RECREATION CLASS		315082	270.00
ZOLL MEDICAL CORPORATION	0010-801-5002-99724	1,551.00	DEFIBRILLATOR CARRY CASE, CABLE		315083	
	0010-801-5002-99724	456.75	CPR STAT-PADZ ELECTRODES		315083	2,007.75
TOTAL FOR REGULAR WARRANTS						1,257,534.56
PRINTED		1,214,836.99				
E-PAYABLE		42,697.57				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 07/05/2017

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TOTAL FOR PREPAID WARRANTS	263,109.98
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	1,214,836.99
TOTAL FOR PRINTED E-PAYABLES	42,697.57
TOTAL WARRANTS	1,520,644.54
TOTAL VOID CHECKS	8
TOTAL PREPAID CHECKS	54
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	197
TOTAL E-PAYABLES PRINTED	13
TOTAL CHECKS ISSUED	264

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 07/05/2017
FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	47,436.11	271,922.37	319,358.48
0012	RETIREMENT FUND	0.00	8,939.00	8,939.00
0022	STATE GAS TAX FUND	430.27	6,211.29	6,641.56
0042	SEWER FUND	0.00	44,640.21	44,640.21
0043	REFUSE FUND	919.40	426,330.24	427,249.64
0060	CITY SHOP FUND	5,064.40	165,286.24	170,350.64
0062	GENERAL LIABILITY FUND	0.00	750.00	750.00
0075	SPECIAL DEPOSITS FUND	7,875.56	9,982.58	17,858.14
0077	BUSINESS IMPROVEMENT AREA #1	0.00	107.34	107.34
0092	WATER FUND	6,956.24	114,251.62	121,207.86
0093	WATER TREATMENT FUND	0.00	5,882.75	5,882.75
0109	OPA PROPOSITION A	139.18	9,570.71	9,709.89
0110	MEASURE R FUND	5,760.00	30,937.72	36,697.72
0131	LIBRARY TAX FUND	1,035.30	5,313.75	6,349.05
0136	POST	1,322.30-	0.00	1,322.30-
0152	HOME HOUSING PROGRAM	185,993.00	0.00	185,993.00
0159	RECREATION FUND	0.00	9,383.45	9,383.45
0160	ASSET FORFEITURE	1,161.40	58,625.62	59,787.02
0165	AIR QUALITY IMPROVEMENT FUND	0.00	5,931.00	5,931.00
0166	PROPOSITION C	0.00	69,517.53	69,517.53
0169	CDBG FUND	220.77	0.00	220.77
0176	MAINTENANCE DISTRICT 93-1	0.00	525.64	525.64
0178	PROP A - PER PARCEL GRANT	0.00	723.76	723.76
0184	USED OIL RECYCLING BLOCK GRANT	0.00	47.50	47.50
0342	SAFETEA-LU GRANT	0.00	6,870.60	6,870.60
0344	MAINTENANCE GRANT (075)	0.00	4,315.00	4,315.00
0349	ELAC INSTRUCTIONAL SERV PROG	0.00	536.55	536.55
0428	CA COUNCIL FOR THE HUMANITIES	1,315.88	0.00	1,315.88

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 07/05/2017
FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0445	LITERACY TRUST GRANT	124.77	0.00	124.77
0465	GROUND EMERG MEDICAL TRANSPORT	0.00	932.09	932.09
TOTAL		263,109.98	1,257,534.56	1,520,644.54



City Council Staff Report

DATE: July 5, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-B.

TO: The Honorable Mayor and City Council

FROM: Vincent D. Chang, City Clerk

SUBJECT: City Council Minutes

RECOMMENDATION:

It is recommended that the City Council

- (1) Approve the minutes from the regular meeting of June 7, 2017 and the special meeting of June 7, 2017, June 12, 2017, June 13, 2017 and June 14, 2017; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

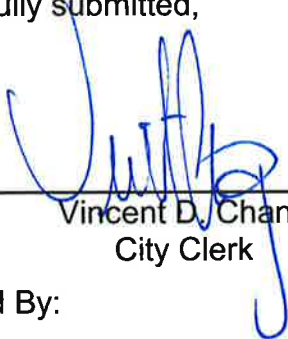
BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted,



Vincent D. Chang
City Clerk

Prepared by:



Helena Cho
Secretary

Approved By:



Ron Bow
Interim City Manager

Attachments: June 7, 2017 special meeting minutes
June 12, 2017 special meeting minutes
June 13, 2017 special meeting minutes
June 14, 2017 special meeting minutes
June 7, 2017 regular meeting minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
JUNE 7, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, June 7, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 6:00 p.m.

ROLL CALL:

Interim City Manager Bow called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Also Present: Interim City Manager Ron Bow, City Attorney Mark Hensley, Director of Human Resources and Risk Management Tom Cody

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

None.

CLOSED SESSION - 6:00 P.M.

1. **CONFERENCE WITH LEGAL COUNSEL – THREAT OF LITIGATION – GOVERNMENT CODE § 54956.9(d)(2). Number of Cases: One**
2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – GOVERNMENT CODE § 54956.9(d)(1). Number of Cases: One**

Name of Claim: Paul Cubak v City of Monterey Park

Case Numbers: ADJ10782850; ADJ 10777844

DOI: 12/01/16; 2/12/87 – 11/30/16

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

**3. CONFERENCE WITH LABOR NEGOTIATORS – GOVERNMENT CODE
§ 54957.6**

City Negotiators: Ron Bow, Interim City Manager, Tom Cody, Human Resources and Risk Management Director
Employee Organizations: Bargaining Units: Service Employees' International Union, Local 721; Monterey Park Mid-Management Association, and Monterey Park Confidential Employee Association

**4. CONFERENCE WITH LOCAL COUNSEL – INITIATION OF LITIGATION –
GOVERNMENT CODE § 54956.9(d)(4). Number of Cases: One**

**5. PUBLIC EMPLOYEE APPOINTMENT / PUBLIC EMPLOYMENT –
GOVERNMENT CODE § 54957**

Title: City Manager

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 7:10 p.m.

Action Taken: City Attorney Hensley reported out of closed session that for Agenda Item No. 1, relates to potential liability the city faces based upon facts and circumstances known to potential claimants or the public.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
JUNE 7, 2017**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, June 7, 2017 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 7:15 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers led the flag salute.

ROLL CALL:

Deputy City Clerk Cindy Trang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: Interim City Manager Ron Bow, City Attorney Mark Hensley, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, City Librarian Norma Arvizu, Interim Public Works Director Tito Haes, Interim Director of Recreation & Community Services Robert Aguirre, Controller Annie Young, Water Utility Manager Frank Heldman, Support Services Manager Tim Shay

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

City Attorney Hensley reported that Agenda Item No. 6C is continued to the next City Council meeting.

Mayor Real Sebastian reported that Agenda Item No. 7A will be heard after Oral and Written Communications.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance
the quality of life for our entire community

ORAL AND WRITTEN COMMUNICATIONS

- David Barron, a resident of Monterey Park, addressed a few of his concerns he had regarding city policies.
- James Yundt, President of Oakcroft Associates, Inc., spoke against the implementation of a bike lane on Monterey Pass Road. He submitted petitions signed by property and business owners opposing the proposed bike lane.
- Sarkis Antonian, a resident of Monterey Park, spoke against the increasing airplane noise.

1. PRESENTATIONS

1A. UPDATE: SR 60 ALTERNATIVE – GOLD LINE EASTSIDE PHASE 2 PROJECT

This item was heard after Item No. 7A.

Jill Liu, Transportation Planning Manager for Los Angeles County Metropolitan Transportation Authority (Metro), and Lillian De Loza-Gutierrez, Community Relations Manager for Metro, provided an update regarding the State Route 60 (SR 60) Alternative – Gold Line Eastside Phase 2 Project.

1B. WATER CONSERVATION UPDATE

Water Utility Manager Frank Heldman provided a presentation regarding an update on the City's water conservation progress.

RECESSED AND RECONVENED

The City Council recessed at 9:03 p.m. and reconvened with all council members present at 9:12 p.m.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF JUNE 7, 2017

See Successor Agency minutes

2B. SUCCESSOR AGENCY (SA) MINUTES

See Successor Agency minutes

This is the end of Successor Agency (SA) items.

MISSION STATEMENT

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3. CITY OF MONTEREY PARK CONSENT CALENDAR

None.

4. PUBLIC HEARING

4A. A PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE DRAFT 2017-2018 ANNUAL ACTION PLAN AS REQUIRED BY THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP ACT (HOME) PROGRAMS

The City has drafted the 2017-2018 Annual Action Plan which is ready for consideration by the City Council. However, the U.S. Department of Housing and Urban Development has not provided the final allocation of Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) funds. Since the adoption of the Annual Action Plan requires a noticed public hearing, staff is requesting that this item be continued a second time to the July 5, 2017 meeting.

Action Taken: The City Council opened the public hearing at 9:47 p.m. and continued the public hearing to the July 5, 2017 City Council meeting.

Motion: Moved by Council Member Liang and seconded by Council Member Ing, motion carried by the following vote:

Ayes:	Council Members:	Ing, Liang, Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

5. OLD BUSINESS

5A. SECOND READING AND ADOPTION: AN ORDINANCE AMENDING SPECIFIC SECTIONS OF TITLE 21 (ZONING REGULATIONS) OF THE MONTEREY PARK MUNICIPAL CODE RELATING TO WIRELESS TELECOMMUNICATION FACILITIES

On May 17, 2017, the City Council introduced and waived the first reading of an ordinances amending Title 21 of the Monterey Park Municipal Code ("MPMC"). The staff report from that meeting is attached to the current staff report for reference.

Second reading and adoption of this ordinance is recommended; the ordinance will become effective 30 days after adoption.

MISSION STATEMENT

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Action Taken: The City Council waived the second reading and adopted Ordinance No. 2124.

Motion: Moved by Council Member Liang and seconded by Council Member Ing, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Lam, Real Sebastian
Noes: Council Members: Chan
Absent: Council Members: None
Abstain: Council Members: None

Ordinance No. 2124, entitled:

AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL CODE CHAPTER 21.34 REGULATING WIRELESS TELECOMMUNICATIONS FACILITIES WITHIN THE CITY OF MONTEREY PARK

6. NEW BUSINESS

6A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF JUNE 7, 2017

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered 314360-314627 and e-Payables numbered 000642-000659.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11929 allowing certain claims and demands per Warrant Register dated June 7, 2017 totaling \$1,062,885.34 and specifying the funds out of which the same are to be paid.

Motion: Moved by Council Member Chan and seconded by Mayor Pro Tem Lam, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11929, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED THE 7th DAY OF JUNE 2017 TOTALING \$1,062,885.34 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

MISSION STATEMENT

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6B. CITY COUNCIL MINUTES

Approve the minutes from the regular meeting of May 3, 2017 and the special meeting of May 3, 2017.

Action Taken: The City Council approved the minutes from the regular meeting of May 3, 2017 and the special meeting of May 3, 2017.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Ing, Liang, Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

6C. APPROVE THE NOTICE OF A PROPOSITION 218 PUBLIC HEARING FOR SOLID WASTE CUSTOMER RATE CHANGES AND SET A PUBLIC HEARING DATE ON AUGUST 2, 2017

At the April 5, 2017 City Council meeting, staff received approval to enter into an agreement with Raftelis Financial Consultants to develop new solid waste rates. Following that meeting, City staff worked closely with Raftelis Financial Consultants to develop proposed rates for the City's residential and commercial customers. A Proposition 218 notice is attached to the staff report, for City Council consideration. A public hearing is proposed for August 2, 2017. Staff also recommends entering into a contract with Infosend for the printing and mailing of the Proposition 218 notices in an amount not to exceed \$35,000.

Recommendation: It is recommended that the City Council (1) approve Propositions 218 Notice of Public Hearing for setting new Solid Waste Customer Rates; (2) set a Public Hearing Date on August 2, 2017, and (3) authorize the Interim City Manager or designee to execute a contract in a form approved by the City Attorney with Infosend for the printing and mailing of the Proposition 218 Notices through an already approved vendor, in an amount not to exceed \$35,000.

Action Taken: The City Council continued this item to a future City Council meeting.

6D. RESOLUTION APPROVING AN AGREEMENT WITH THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY (ICRMA) FOR AMORTIZED PAYMENT OF POOLED GENERAL LIABILITY PROGRAM ASSESMENTS

To ensure current and past ICRMA members were properly noticed and to avoid any disputes over the obligation to pay the assessments, the ICRMA Governing

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Board thought it prudent to have each individual member complete a simple agreement as to acceptance of the amortized assessment. This is, in essence, an interest free payment plan.

Without the amortization agreement, the City's share of the assessment of \$1,635,143 would be due and payable in full during FY 2017-18.

As this agreement is with another public entity and because of the amount of the assessment it is desirable that the City Council authorize the City Manager to execute the agreement by resolution.

Action Taken: The City Council (1) adopted Resolution No. 11930, approving the amortized assessment payment agreement with the Independent Cities Risk Management Authority (ICRMA) and authorized the City Manager to execute the agreement as amended to modify the language in Section 1 of the Resolution as follows: "... to pay an amortized assessment of \$163,514 for pooled general liability assessments over a 10 year period. If this assessment is increased it will require city Council approval." and (2) authorization of the expenditure of \$163,514 in the 2017/18 fiscal year budget will be confirmed at the 2017 budget hearings.

Motion: Moved by Council Member Liang and seconded by Mayor Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Ing, Liang, Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11930, entitled:

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY (ICRMA) FOR AMORTIZED PAYMENT OF POOLED GENERAL LIABILITY PROGRAM ASSESSMENTS

6E. AWARD OF CONTRACT TO COMMERCIAL AQUATIC SERVICES FOR THE PURCHASE AND INSTALLATION OF ONE WATER HEATER AT GEORGE ELDER PARK POOL AT A COST OF \$24,000

In March 2017, the City Council authorized the solicitation of bids for the purchase and installation of one water heater at the George Elder Park Pool. A Notice of Inviting Bids was solicited to interested contractors on April 5th and returned on April 25th. Commercial Aquatic Services was identified as the lowest responsible bidder.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

CEQA (California Environmental Quality Act):

Since the proposed work is maintenance to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

Action Taken: The City Council (1) awarded a contract for the purchase and installation of one water heater from Commercial Aquatic Services for \$24,000 (+ a 10% contingency of \$2,400) to be funded out of the Community Capital Improvement program, account 0010-901-5002-91749; and (2) authorized the City Manager to execute a standard public works contract, in a form approved by the City Attorney, with Commercial Aquatics Services.

Motion: Moved by Council Member Liang and seconded by Council Member Ing, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6F. LABOR COMPLIANCE PROGRAM

The Labor Compliance Program (LCP) provides rules for City contractors to comply with the Labor Code. California Labor Code requires workers employed by contractors of public works contracts to be paid state-determined prevailing wages. City Council adoption of the LCP is a requirement of the Proposition 84 grant that will fund the Centralized Groundwater Treatment System project.

Action taken: The City Council (1) adopted Resolution No. 11931 that approves the Labor Compliance Program; and (2) authorized the Interim City Manager to submit the Labor Compliance Program to the Department of Industrial Relations (DIR) in a form approved by the City Attorney.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Resolution No. 11931, entitled:

A RESOLUTION APPROVING AND ADOPTING THE LABOR COMPLIANCE PROGRAM DATED MAY 26, 2017 TO BE UTILIZED DURING THE CONSTRUCTION OF THE CENTRALIZED GROUNDWATER TREATMENT SYSTEM PROEJCT

6G. WATER DIVISION DISTRIBUTION MAINTENANCE SERVICES CONTRACT

The Water Division requires ongoing maintenance services for the water distribution system. Pursuant to Monterey Park Municipal Code Chapter 3.20, a bid for the distribution maintenance services was completed on April 18, 2017. Staff requests City Council authorization for the Interim City Manager to execute three-year agreements with Brkich Construction, Dominguez General Engineering, Inc., Stephen Doreck Equipment Rentals, Inc., and T.E. Roberts, Inc. for maintenance services in a combined total not to exceed \$150,000 (\$50,000 annually).

Recommendation: It is recommended that the City Council authorize the Interim City Manager to execute three year agreements, in a form approved by the City Attorney, with Brkich Construction, Dominguez General Engineering, Inc., Stephen Doreck Equipment Rentals, Inc., and T.E. Roberts, Inc. for distribution maintenance services for the Water Division, not to exceed a combined total of \$150,000.

Action Taken: The City Council authorized the Interim City Manager to execute a one year agreement with an option to renew the contract annually for two years, in a form approved by the City Attorney, with Brkich Construction, Dominguez General engineering, Inc., Stephen Doreck Equipment Rentals, Inc., and T.E. Roberts, Inc. for distribution maintenance services for the Water Division, not to exceed 50,000 annually.

Motion: Moved by Mayor Real Sebastian and seconded by Council Member Ing, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6H. ON-CALL ELETRICAL MAINTENANCE SERVICES – AUTHORIZATION TO ADVERTISE

The Public Works Department has prepared bid specifications for On-Call Electrical Maintenance Services and is requesting the City Council's authorization to advertise the requested services for bids.

MISSION STATEMENT

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CEQA (California Environmental Quality Act):

The proposed work involves minor alterations to existing public facilities and therefore is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

Action Taken: The City Council adopted Resolution No. 11932 authorizing staff to advertise for On-call Electrical Maintenance Services.

Motion: Moved by Council Member Chan and seconded by Mayor Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Ing, Liang, Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11932, entitled:

A RESOLUTION APPROVING THE BID SPECIFICATIONS FOR ON-CALL ELECTRICAL MAINTENANCE SERVICES PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Council Member Ing announced that he attended the International Council of Shopping Centers convention and the Manta Rays' swim-a-thon.

Council Member Liang did not have anything to report.

Council Member Chan reported that some council members went to the International Council of Shopping Centers convention, that he participated in the Manta Rays' swim-a-thon and that the 710 tunnel option by Metro has been turned down. He also attended the Library Gala; grand opening of the demonstration garden; Judy Chu's presentation regarding health; and the Memorial Day service.

Mayor Pro Tem Lam reported that he attended the Library Gala and the Demonstration Garden grand opening.

Mayor Real Sebastian wished everyone a Happy Father's Day.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

**7A. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK
URGING ALL ELECTED OFFICIALS OF THE UNITED STATES CONGRESS TO
CO-SPONSOR THE CHINESE AMERICAN WORLD WAR II VETERANS
CONGRESSIONAL GOLD MEDAL ACT**

House Foreign Affairs Committee Chairman Ed Royce (R-CA) and Rep. Ted Lieu (D-CA) introduced to both chambers of Congress on May 4, 2017, the Chinese American World War II Congressional Gold Medal Act (H.R. 2358). The bipartisan legislation recognizes the dedicated service of the Chinese American veterans of World War II and collectively awards them the Congressional Gold Medal.

The President pro tempore of the Senate and the Speaker of the House of Representative shall make appropriate arrangements for the award, on behalf of Congress, of a single gold medal of appropriate design to the Chinese American Veterans of World War II, in recognition of their dedicated service during World War II.

For the purposes of the award, the Secretary shall strike the gold medal with suitable emblems, devices, and inscriptions to be determined by the Secretary.

Following the award of the gold medal in honor of the Chinese American Veterans of World War II, the gold medal shall be given to the Smithsonian Institution, where it shall be available for display as appropriate and made available for research.

It is the sense of Congress that the Smithsonian Institution should make the gold medal received available for display elsewhere, particularly at other locations associated with the Chinese American Veterans of World War II or with World War II.

This item was heard after Written and Oral Communications.

Public Speakers:

- John Wong, representative for the Chinese American Citizens Alliance, spoke in support of the resolution.
- Charles Mau, representative for the Chinese American Citizens Alliance, provided John Wong his time to speak.
- John Gee, a resident of Monterey Park, spoke in support of the resolution.
- Betty Tom Chu, representative for the Chinese American Citizens Alliance, spoke in support of the resolution.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Action Taken: The City Council adopted Resolution No. 11928 urging all elected officials of the United States Congress to co-sponsor the Chinese American World War II Veterans Congressional Gold Medal Act.

Motion: Moved by Council Member Ing and seconded by Council Member Liang, motion carried by the following vote.

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11928, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK URGING ALL ELECTED OFFICIALS OF THE UNITED STATES CONGRESS TO COSPONSOR THE CHINESE AMERICAN WORLD WAR II VETERANS CONGRESSIONAL GOLD MEDAL ACT

7B. CONSIDERATION AND POSSIBLE ACTION TO WRITE A LETTER TO THE AUTHORS OF AND LOCAL LEGISLATORS OPPOSING SENATE BILL 649 WHICH RELATES TO SMALL WIRELESS FACILITIES

Action Taken: The City Council directed staff to draft and mail the letter of opposition to Senate Bill 649 which related to small wireless facilities.

Motion: Moved by Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote.

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

7C. CONSIDERATION AND POSSIBLE ACTION TO AMEND SECTION 2.82.50 OF THE MUNICIPAL CODE REGARDING TERMS OF OFFICE (COMMISSION APPOINTMENT)

Council Member Ing has requested that the Council consider amending Section 2.92.050 of the Municipal Code regarding Terms of Office (Commission Appointments). Council Member Ing believes that the provision that prevents Commissioners from being appointed to the same commission for a one-year period if they are separated from the commission is unnecessary and keeps good candidates from being appointed. Accordingly, for Council consideration is an Ordinance (referenced) for Council's consideration which would delete this requirement.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

This item was heard after Presentation Item No. 1B.

Public Speakers:

- Theresa Amador, a resident of Monterey Park, spoke in support of the proposed ordinance.
- Carol Sullivan, a resident of Monterey Park, spoke in support of the proposed ordinance.

Discussion: Council Member Ing announced that he will be appointing Sandra Hilgado to the Community Participation Commission and Jenelle Dhing to the Environmental Commission.

Recommendation: It is recommended that the City Council introduce an Ordinance amending Section 2.82.050 regarding Terms of Office (Commission Appointments).

Proposed Ordinance, entitled:

AN ORDINANCE OF THE CITY OF MONTEREY PARK AMENDING SECTION 2.82.050 REGARDING TERMS OF OFFICE (COMMISSION APPOINTMENTS)

Action Taken: The City Council directed staff to bring back to Council a proposed ordinance amending Section 2.82.050 regarding Terms of Office (Commission Appointments).

8. CLOSED SESSION

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 11:04 p.m.

Vincent D. Chang
City Clerk

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
JUNE 12, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in City Hall Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Monday, June 12, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 6:00 p.m.

FLAG SALUTE:

City Treasurer Leon led the flag salute.

ROLL CALL:

Deputy City Clerk Trang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: City Treasurer Leon, Interim City Manager Ron Bow, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, City Librarian Norma Arvizu, Controller Annie Yaung, Interim Public Works Director Tito Haes, Interim Director of Recreation & Community Services Robert Aguirre, Building Official Timothy Tran, Senior Planner Samantha Tewasart, Police Captain Steven Coday, Police Captain Kelly Gordon, Economic Development Specialist Donna Ramirez, Senior Code Enforcement William Stecyk, Management Analyst Rosa LeClerc

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

1. Consideration and possible action regarding the Fiscal Year 2017-2018 Budget. Staff will present a brief overview of policy issues, financial prospect and economic development, new laws, challenges/solutions, goals and strategies associated with the budget including, without limitation, the following matters:

- City 2017-2018 spending plan overview;

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Federal budget cuts and other laws and policies affect City budget;
- Pension discount rate reduction impact and projected City contribution rates for next five years;
- Challenges/Solutions for the City's Pension and Other Post-Employment Benefit (OPEB) unfunded liabilities; and
- Goals and Objectives presented by all departments.

Council may raise other development, policy, capital project and potential budget adjustment items for consideration as part of the Budget.

Recommendations: The City Council should consider: 1) Receiving and filing the Preliminary Budget documentation for Fiscal Year 2017-2018; and 2) alternatively, take such additional, related, action that may be desirable.

Discussion: The City Council engaged in a discussion regarding the budget for City Council, City Manager, City Clerk, City Treasurer, City Attorney, and Human Resources & Risk Management.

Action Taken: The City Council adjourned the special meeting to Tuesday, June 13, 2017 at 6:00 p.m. in City Hall Council Chamber.

RECESSED AND RECONVENED

The City Council recessed at 8:09 p.m. and reconvened with all council members present at 8:19 p.m.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:56 p.m. to Tuesday, June 13, 2017 at 6:00 p.m. in City Hall Council Chambers.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
JUNE 13, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in City Hall Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, June 13, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 6:00 p.m.

FLAG SALUTE:

Economic Development Specialist Donna Ramirez led the flag salute.

ROLL CALL:

Deputy City Clerk Trang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: Interim City Manager Ron Bow, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, City Librarian Norma Arvizu, Controller Annie Young, Interim Public Works Director Tito Haes, Interim Director of Recreation & Community Services Robert Aguirre, Building Official Timothy Tran, Senior Planner Samantha Tewasart, Support Services Manager Tim Shay, Fire Division Chief Mark Khail, Fire Division Chief Ken Leasure, Police Captain Steven Coday, Police Captain Kelly Gordon, Water Utility Manager Frank Heldman, Parks Superintendent Chris Reyes, Principal Management Analyst Bonnie Tam, Recreation Program Coordinator Ben Herrera, Management Analyst Rosa LeClerc, Library Circulation Services Supervisor Julie Villanueva, Children's Services Senior Librarian Diana Garcia, Administrative Secretary, Technical Services Senior Librarian Evena Shu, Senior Librarian Cindy Costales, Economic Development Specialist Donna Ramirez, Senior Code Enforcement William Stecyk,

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance
the quality of life for our entire community

NEW BUSINESS

1. Consideration and possible action regarding the Fiscal Year 2017-2018 Budget. Staff will present a brief overview of policy issues, financial prospect and economic development, new laws, challenges/solutions, goals and strategies associated with the budget including, without limitation, the following matters:
 - City 2017-2018 spending plan overview;
 - Federal budget cuts and other laws and policies affect City budget;
 - Pension discount rate reduction impact and projected City contribution rates for next five years;
 - Challenges/Solutions for the City's Pension and Other Post-Employment Benefit (OPEB) unfunded liabilities; and
 - Goals and Objectives presented by all departments.

Council may raise other development, policy, capital project and potential budget adjustment items for consideration as part of the Budget.

Recommendations: The City Council should consider: 1) Receiving and filing the Preliminary Budget documentation for Fiscal Year 2017-2018; and 2) alternatively, take such additional, related, action that may be desirable.

Discussion: The City Council ensued in a discussion regarding the budget for Management Services, Community & Economic Development, Police, Fire and Library.

Action Taken: The City Council adjourned the special meeting to Wednesday, June 14, 2017 at 6:00 p.m. in City Hall Council Chamber.

RECESSED AND RECONVENED

The City Council recessed at 8:47 p.m. and reconvened with all council members present at 9:04 p.m.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned 9:57 p.m. to Wednesday, June 14, 2017 at 6:00 p.m. in City Hall Council Chambers.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
JUNE 14, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in City Hall Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, June 14, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 6:00 p.m.

FLAG SALUTE:

Interim Public Works Director Tito Haes led the flag salute.

ROLL CALL:

Deputy City Clerk Trang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: Interim City Manager Ron Bow, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, City Librarian Norma Arvizu, Interim Public Works Director Tito Haes, Interim Director of Recreation & Community Services Robert Aguirre, Controller Annie Yaung, Building Official Timothy Tran, Fire Division Chief Ken Leasure, Water Utility Manager Frank Heldman, Parks Superintendent Chris Reyes, Principal Management Analyst Bonnie Tam, Principal Management Analyst Amy Ho, Interim Public Works Maintenance Services Manager Niles Boyer, Recreation Program Coordinator Ben Herrera

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

1. Consideration and possible action regarding the Fiscal Year 2017-2018 Budget. Staff will present a brief overview of policy issues, financial prospect and economic development, new laws, challenges/solutions, goals and strategies associated with the budget including, without limitation, the following matters:

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- City 2017-2018 spending plan overview;
- Federal budget cuts and other laws and policies affect City budget;
- Pension discount rate reduction impact and projected City contribution rates for next five years;
- Challenges/Solutions for the City's Pension and Other Post-Employment Benefit (OPEB) unfunded liabilities; and
- Goals and Objectives presented by all departments.

Council may raise other development, policy, capital project and potential budget adjustment items for consideration as part of the Budget.

Recommendations: The City Council should consider: 1) Receiving and filing the Preliminary Budget documentation for Fiscal Year 2017-2018; and 2) alternatively, take such additional, related, action that may be desirable.

Discussion: The City Council ensued in a discussion regarding the budget for Management Services, Community & Economic Development, Police, Fire and Library.

Action Taken: The City Council received and filed the Preliminary Budget documentation for Fiscal Year 2017-2018. The Council directed staff to implement the changes stated during the budget meetings held on June 12-14, 2017 and to bring back for adoption on June 28, 2017.

RECESSED AND RECONVENED

The City Council recessed at 8:47 p.m. and reconvened with all council members present at 9:04 p.m.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned 9:57 p.m.

Vincent D. Chang
City Clerk



City Council Staff Report

DATE: July 5, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-C.

TO: Honorable Mayor and Members of the City Council
FROM: Michael A. Huntley, Community and Economic Development Director
SUBJECT: Time Extension (EX-17-04) for Tentative Map No. 072976 (TM-15-02) to subdivide air-rights for a 5-unit residential condominium development – 221-223 South New Avenue.

RECOMMENDATION:

It is recommended that the City Council consider:

- (1) Adopting a resolution approving a Time Extension (EX-17-04) for Tentative Map No. 072976 (TM-15-02); and
- (2) Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

In compliance with Monterey Park Municipal Code (MPMC) § 20.10.020, the applicant, Lily Xiao on behalf the property owner, is requesting a one-year time extension for Tentative Map No. 072976 (TM-15-02) to subdivide air-rights for a 5-unit residential condominium development at 221-223 South New Avenue. The property is zoned R-3 (High Density Residential) and is designated High Density Residential in the General Plan.

On July 14, 2015, the Planning Commission adopted Resolution No. 13-15 approving Tentative Map No. 072976 (TM-15-02). On June 14, 2017, the applicant submitted a request for a one-year time extension to allow for additional time to complete the plan checking process. According to the applicant, the construction drawings, grading plans, street improvement plans, and LID/SUSMP plans have been approved. The final map was resubmitted for a second plan check review. The soils report was resubmitted for a third plan check review. The applicant anticipates obtaining approval on the final map and soils report within the next few months. If approval is granted, the property owner must obtain building permits to begin construction.

Pursuant to MPMC § 20.10.020, the City Council, upon good cause shown by the applicant, may extend the time limitation, once, for a period of not to exceed one year without a public hearing. Staff concurs with the request to allow additional time to work on the matter. If approved, Tentative Map No. 072976 (TM-15-02) will expire on July 14, 2018.

Respectfully submitted:

By:



Michael Huntley
Director of Community and
Economic Development

Prepared by:



Samantha Tewasart
Senior Planner

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment 1: Time extension letter, dated June 14, 2017
- Attachment 2: Planning Commission Staff Report, dated July 14, 2015
- Attachment 3: Planning Commission Resolution No. 13-15
- Attachment 4: Site, Floor, Elevation, Plans, Tentative Map No. 072976
- Attachment 5: Draft Resolution

ATTACHMENT 1

Time extension letter, dated June 14, 2017



Planning · Engineering Design · Land Survey

To: City of Monterey Park
Planning Department

Fr: Apple Engineering Group
Lily Xiao
9080 Telstar Ave., Suite 309
El Monte, CA 91731

Date: June 14, 2017

Ref: Tentative Map TR# 72976 Time Extension Request

To Whom It May Concern,

Project address: 221-223 New Ave., MP Monterey Park; Tentative Map TR# 72976; Resolution # _____; the project was approved on 05/14/2015 and approved for 24 months.

The status of Conditional of Approval:

1. Final Map: 2nd plan check
2. Grading Plan: Approved
3. Soil Report: 3rd plan check
4. Street Improvement Plan: Approved
5. LID / SUSMP : Approved

Since we are still working on final map and some other conditions, we are requesting for time extension for 12 more months. (Application Fee is attached)

Sincerely,


Lily Xiao
Project Manager
Dir. Line: 626 – 552 – 8198
Email: Lily@AppleEngineering.net

ATTACHMENT 2

Planning Commission Staff Report, dated July 14, 2015



Planning Commission Staff Report

DATE: July 14, 2015

AGENDA ITEM NO: 2-B

TO: The Planning Commission
FROM: Michael A. Huntley, Community and Economic Development Director
SUBJECT: A Public Hearing to consider Tentative Map No. 072976 (TM-15-02) to allow the subdivision of air-rights to establish and maintain a 5-unit residential development – 221-223 South New Avenue.

RECOMMENDATION:

It is recommended that the Planning Commission consider:

- (1) Opening the public hearing;
- (2) Receiving documentary and testimonial evidence;
- (3) Closing the public hearing;
- (4) Adopting the Resolution approving Tentative Map No. 072976 (TM-15-02) subject to conditions of approval; and
- (5) Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The applicant, 221 New Ave LLC, seeks a Tentative Map to subdivide air rights to develop a 5-unit condominium project at 221-223 South New Avenue.

The R-3 (High Density Residential) zone allows for a density up to 5 units; the applicant is proposing to construct 5 units. The proposed project meets the zoning regulations and development standards. The High Density Residential land use allows for a broad range of dwelling unit types which may be attached or detached. The residential units consist typically of apartments, condominiums, and townhomes built at a maximum density of 25 units per acre.

South New Avenue between East Garvey Avenue and East Emerson Avenue is currently developed with a mixture of different building types including a motel, residential care facility, church, attached apartment buildings, and single-family dwelling units. Multi-unit residential developments are not uncommon within the vicinity of the subject property. The existing developments range in year of construction from the 1920s to the 1990s. The subject property is currently developed with older detached residential dwelling units; the proposed project will help improve the quality of the area.

Property Description

The property is located on the west side of South New Avenue between East Garvey Avenue and East Newmark Avenue. The property is zoned R-3 (High Density Residential) and designated High Density Residential in the General Plan. To the north, south, and west of the property are R-3 zoned lots. East are South New Avenue and the City of Rosemead. The subject site has a frontage of 79.8 feet and a depth of 200 feet, with a total lot area of 15,900 square feet in size.

Project Description

The property will remain as one lot. Under California law, a tentative map is required to subdivide air space for separate ownership of each of the units.

All five units will have 4 bedrooms and will range in size between 2,104 square feet and 2,235 square feet. The proposed building on the site will meet the required front and rear setback of 25 feet, with 5-foot side setback for the first floor, and 10-foot side setback for the second floor. Each unit will be two stories, with a maximum height of 27 feet. A clearance of at least 12 feet will be provided between the buildings.

Pursuant to Monterey Park Municipal Code (MPMC) § 21.22.050, condominium units with four or more bedrooms require 2 enclosed garage spaces, plus 1 guest parking per dwelling unit. Overall, 10 enclosed garage spaces and 5 guest parking spaces are required and will be provided in the subterranean parking level. According to the subterranean parking level, each unit will be provided with a two-car garage and one guest parking space. The driveway has a width of 18 feet, and each parking space has a back-up space of 26 feet. Each enclosed parking space is required to have a minimum width of 9 feet, and a minimum depth of 20 feet.

Per the MPMC, the project is required to provide a minimum of 2,000 square feet of common open space, and a minimum of 250 square feet of private open space per unit. According to the site plan, the project will include 2,143 square feet of common open space throughout the property, and each unit will be provided with private open spaces with at least 250 square feet. The common open space area will be regulated by CC&Rs and maintained by a Homeowner's Association.

The project is in compliance with R-3 development standards. Subsequent to Planning Commission review, the project design must be reviewed and approved by the Design Review Board.

OTHER ITEMS:

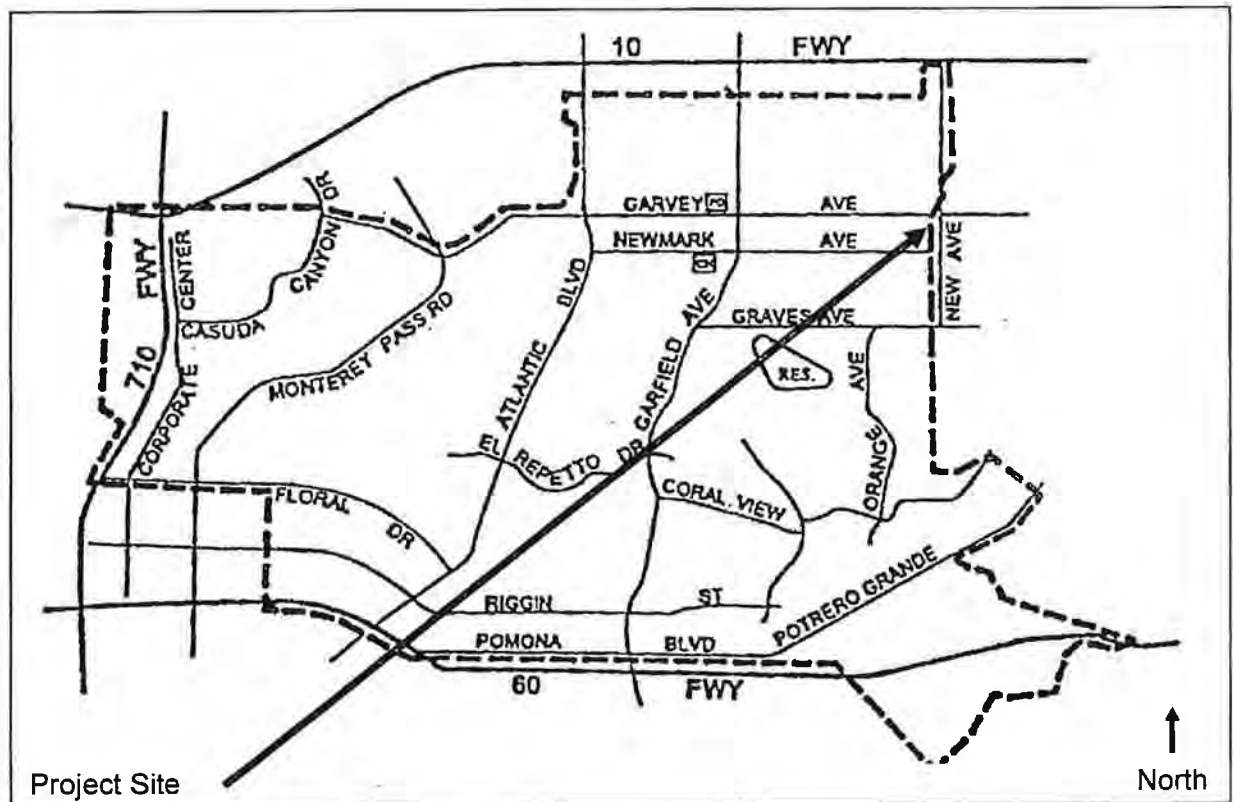
Legal Notification

The legal notice of this hearing was posted at the subject site, City Hall, Monterey Park Bruggemeyer Library, and Langley Center on **June 4, 2015** and published in the Wave on **June 11, 2015**, with affidavits of posting on file. The legal notice of this hearing was mailed to **65** property owners within a 300 feet radius and current tenants of the property concerned on **June 4, 2015**.

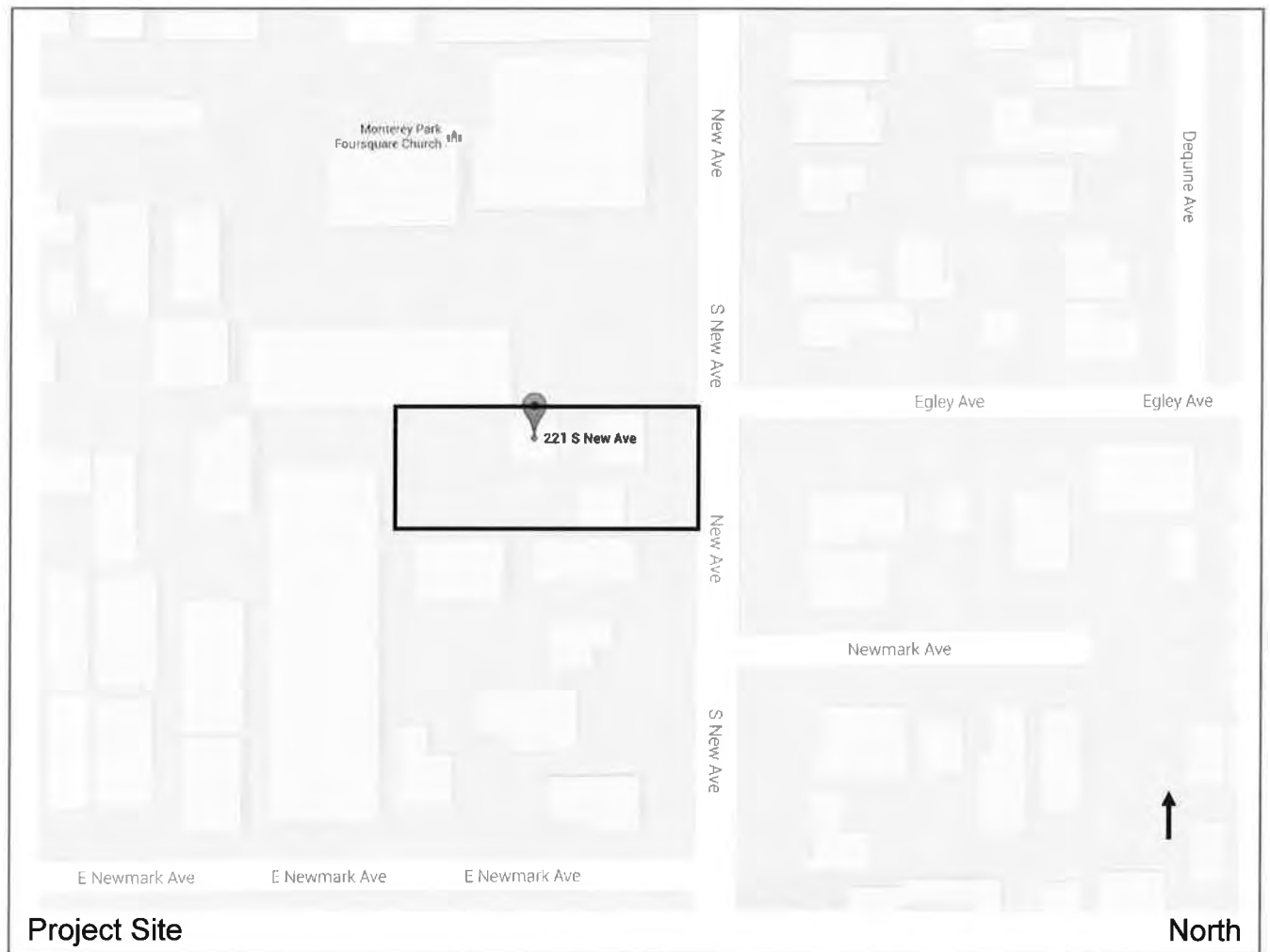
Environmental Assessment

The Project is categorically exempt from additional environmental review pursuant to CEQA Guidelines § 15332 as a Class 32 categorical exemption (Infill Development).

Vicinity Map



Street Map



Aerial Map



ALTERNATIVE COMMISSION CONSIDERATIONS:

None.

FISCAL IMPACT:

There may be an increase in sales tax revenue and business license tax revenue. Calculations of the exact amount would be speculative.

Respectfully submitted,


Michael A. Huntley
Community and Economic
Development Director

Prepared by:


Samantha Tewasart
Senior Planner

Reviewed by:


Karl H. Berger
Assistant City Attorney

Attachments:

- Exhibit A: Draft Resolution
- Exhibit B: Site, floor, elevation plans and Tentative Map

ATTACHMENT 3

Planning Commission Resolution No. 13-15

RESOLUTION NO. 13-15

A RESOLUTION APPROVING TENTATIVE MAP NO. 072976 (TM-15-02) TO SUBDIVIDE AIR RIGHTS FOR A FIVE-UNIT RESIDENTIAL CONDOMINIUM DEVELOPMENT AT 221-223 SOUTH NEW AVENUE.

The Planning Commission of the City of Monterey Park does resolve as follows:

SECTION 1: The Planning Commission finds and declares that:

- A. On May 7, 2015, 221 New Ave, LLC, submitted an application pursuant to Title 20 of the Monterey Park Municipal Code (“MPMC”) requesting approval of Tentative Map No. 072976 (TM-15-02) to subdivide air rights to establish and maintain a 5-unit condominium project at 221-223 South New Avenue (“Project”);
- B. The proposed Project was reviewed by the Community and Economic Development Department for, in part, consistency with the General Plan and conformity with the MPMC;
- C. In addition, the City reviewed the Project’s environmental impacts under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, “CEQA”) and the regulations promulgated thereunder (14 California Code of Regulations §§ 15000, *et seq.*, the “CEQA Guidelines”);
- D. The Community and Economic Development Department completed its review and scheduled a public hearing regarding the proposed Project, before the Planning Commission for July 14, 2015. Notice of the public hearing on the proposed Project was posted and mailed as required by the MPMC;
- E. On July 14, 2015, the Planning Commission held a public hearing to receive public testimony and other evidence regarding the proposed Project including, without limitation, information provided to the Planning Commission by City staff and public testimony, and representatives of the Applicant; and
- F. This Resolution and its findings are made based upon the testimony and evidence presented to the Commission at its July 14, 2015 hearing including, without limitation, the staff report submitted by the Community and Economic Development Department.

SECTION 2: *Factual Findings and Conclusions.* The Planning Commission finds that the following facts exist and makes the following conclusions:

- A. The Applicant seeks to construct five new residential dwelling units and subdivide the air rights for condominium purposes;
- B. 221-223 South New Avenue is zoned R-3 (High Density Residential) and

**PLANNING COMMISSION
RESOLUTION NO. 13-15
PAGE 2 OF 4**

designated High Density Residential in the General Plan;

- C. The Project property is located on the west side of South New Avenue. To the north, south, and west of the subject property are residential uses. East are South New Avenue and the City of Rosemead; and
- D. The Project property is 15,960 square feet (0.37 acres) in area and is currently developed with four detached residential dwelling units.

SECTION 3: *Environmental Assessment.* Because of the facts identified in Section 2 of this Resolution, the Project is categorically exempt from additional environmental review pursuant to CEQA Guidelines § 15332 as a Class 32 categorical exemption (Infill Development).

SECTION 4: *Tentative Map Findings.* The Commission finds as follows pursuant to Government Code § 66474 and MPMC Title 20:

- A. The proposed tentative map is consistent with applicable general and specific plans as required by Government Code § 66473.5. The tentative map for this project would allow five condominium units to be constructed on the site. This is less than the maximum density of 25 dwelling units per acre for this site. Consequently, the project complies with the General Plan. The property is located on North Lincoln Avenue, a local street with a 50-foot right-of-way, which is adequate in size and capacity to accommodate the anticipated traffic that will be generated by the proposed development. There is no specific plan adopted for this area.
- B. The design or improvement of the proposed subdivision is consistent with applicable general and specific plans. The design of the proposed subdivision is consistent with the General Plan in that the project is a 5-unit condominium project, which is compatible with the high density housing either attached or detached allowed in the high density residential category. There is no specific plan adopted for this area.
- C. The site is physically suitable for the type of development and the proposed density of the development. The size of the property is 15,960 square feet (0.37 acres) and adequate in size to accommodate a 5-unit condominium project because in the R-3 Zone, one dwelling unit is allowed for every 3,000 square feet of lot area on lots of 7,000 square feet or more and having a front lot line of at least fifty feet.
- D. The design of the subdivision or the proposed improvements is not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat. The subject property is bordered by

**PLANNING COMMISSION
RESOLUTION NO. 13-15
PAGE 3 OF 4**

residentially developed lots to the north, south, east, and west. There are no rare plants, wild animals nor cultural, historical or scenic aspects within the surrounding area.

- E. The design of the subdivision or the type of improvements is not likely to cause serious public health problems. The proposed subdivision will not cause any public health problems in that the subject development will be constructed according to all City, State, and Federal regulations and specifications.
- F. The design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of, property within proposed subdivision. There are no public easements for access within the proposed development.

SECTION 5: Approval. Subject to the conditions listed on the attached Exhibit "A," which are incorporated into this Resolution by reference, the Planning Commission approves Tentative Map No. 072976 (TM-15-02).

SECTION 6: Reliance on Record. Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the Planning Commission in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 7: Limitations. The Planning Commission's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the Planning Commission's lack of knowledge of future events. In all instances, best efforts have been made to form accurate assumptions. Somewhat related to this are the limitations on the City's ability to solve what are in effect regional, state, and national problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 8: Summaries of Information. All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

SECTION 9: This Resolution will remain effective until superseded by a subsequent resolution.

**PLANNING COMMISSION
RESOLUTION NO. 13-15
PAGE 4 OF 4**

SECTION 10: A copy of this Resolution will be mailed to the Applicant and to any other person requesting a copy.

SECTION 11: This Resolution may be appealed within nineteen (19) calendar days after its adoption. All appeals must be in writing and filed with the City Clerk within this time period. Failure to file a timely written appeal will constitute a waiver of any right of appeal.

SECTION 12: Except as provided in Section 11, this Resolution is the Planning Commission's final decision and will become effective immediately upon adoption.

ADOPTED AND APPROVED this 14th day of July 2015.


Chairperson Rodrigo Garcia

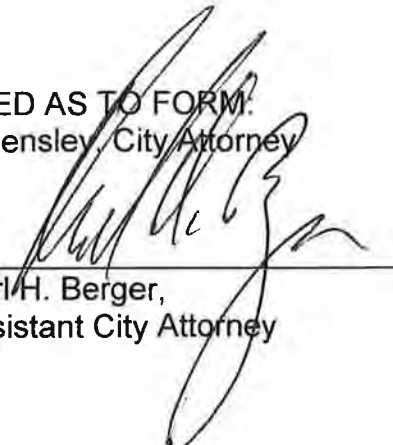
I hereby certify that the foregoing Resolution was duly adopted by the Planning Commission of the City of Monterey Park at the regular meeting held on the 14th day of July 2015, by the following vote of the Planning Commission:

AYES: Commissioners Garcia, Choi, Sullivan, Leung, and Lee
NOES: None
ABSTAIN: None
ABSENT: None


Michael A. Huntley, Secretary

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By:


Karl H. Berger,
Assistant City Attorney

PLANNING COMMISSION RESOLUTION NO. 13-15

Exhibit A

CONDITIONS OF APPROVAL

221-223 SOUTH NEW AVENUE

In addition to all applicable provisions of the Monterey Park Municipal Code ("MPMC"), 221 New Ave, LLC agrees that it will comply with the following conditions for approval of Tentative Map No. 072976 (TM-15-02) ("Project Conditions").

PLANNING:

1. 221 New Ave, LLC (the "Applicant"), agrees to indemnify and hold the City harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising from the City's approval of TM-15-02 except for such loss or damage arising from the City's sole negligence or willful misconduct. Should the City be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of the City approval of TM-15-02, the Applicant agrees to defend the City (at the City's request and with counsel satisfactory to the City) and will indemnify the City for any judgment rendered against it or any sums paid out in settlement or otherwise. For purposes of this section "the City" includes the City of Monterey Park's elected officials, appointed officials, officers, and employees.
2. This approval is for the project as shown on the plans reviewed and approved by the Planning Commission and on file. Before the City issues a building permit, the Applicant must submit plans, showing that the project substantially complies with the plans and conditions of approval on file with the Planning and Building and Safety Division. Any subsequent modification must be referred to the Director of Community and Economic Development for a determination regarding the need for Planning Commission review and approval of the proposed modification.
3. The tentative map expires twenty-four months after its approval if the use has not commenced or if improvements are required, but construction has not commenced under a valid building permit. A total of three, one year, extensions may be granted by the Planning Commission upon finding of good cause. An application requesting an extension must be filed with the Community and Economic Development Department.
4. All conditions of approval must be listed on the plans submitted for plan check and on the plans for which a building permit is issued.
5. Before building permits are issued, the applicant must obtain all the necessary approvals, licenses and permits and pay all the appropriate fees as required by the City.

**PLANNING COMMISSION
RESOLUTION NO. 13-15**

6. The real property subject to TM-15-02 must remain well-maintained and free of graffiti.
7. Building permits are required for any interior tenant improvements.
8. Landscaping/irrigation must be maintained in good condition at all times.
9. A final map must be approved and recorded before the City issues a certificate of occupancy.
10. All enclosed garage spaces must be used for off-street parking only. There cannot be any personal storage or conversion of this space that would prevent the parking of vehicles in the enclosed garage. This condition must be included in the conditions, covenants and restrictions ("CC&Rs") recorded for this property.

BUILDING:

11. The second sheet of the building plans must list all City of Monterey Park conditions of approval.
12. A building permit does not permit excavations to encroach into adjacent properties. Requirements for protection of adjacent properties are defined in the Civil Code § 832.
13. The site plan must indicate the proposed path of building sewer, size of sewer line, location of cleanouts, and the invert elevation of the lateral at the property line.
14. A soils and geology report is required as part of plan check submittal.
15. Before the City issues a building permit, the applicant must obtain a permit from CAL-OSHA to construct the project.
16. The applicant must submit a compaction report for demolition of previous buildings to the Monterey Park Public Works Department for approval before the City allows the applicant to excavate new foundations.
17. At least 10 percent, but not less than one of the multi-story dwellings, must comply with §1102A.3.1 of the 2013 California Building Code (CBC) for housing accessibility requirements. Provide accessible parking per §1102A.3.1 of the 2013 CBC.

ENGINEERING:

18. Under the Los Angeles County Municipal "National Pollutant Discharge Elimination System (NPDES) Permit," which the City of Monterey Park is a permittee; this project involves the distribution of soils by grading, clearing and/or excavation. The applicant/property owner is required to obtain a "General

**PLANNING COMMISSION
RESOLUTION NO. 13-15**

Construction Activity Storm Water” Permit, and the City of Monterey Park will condition a grading permit on evidence of compliance with this permit and its requirements. Compliance information is available in the office of the City Engineer. Upon approval of the NPDES document by the City, the applicant/property owner must submit an electronic copy of the approved NPDES file, including site drawings, before the City issues a building or grading permit.

19. The applicant must record the Final Map after the City approves the final map in accordance with the MPMC and accepts any applicable bonds or agreements. A refundable \$191 cash deposit must be submitted to guarantee that developer will provide the City with one (1) transparent 4 mil thick mylar tracing, one (1) electronic file of approved final map tracings transferable to City’s AutoCAD and GIS systems and two (2) blueprints of the recorded map which must be filed with the City Engineer within three (3) months of recordation. If recorded copy is not submitted by the end of the three-month time period, developer will forfeit the \$191 cash deposit.
20. The applicant/property owner must provide written proof that there are no liens against the subdivision for unpaid taxes or special assessments and submit Los Angeles County tax bill, tax payment receipt, and copy of cancelled check before filing a Final Map with the City for approval.
21. Applicant agrees to pay City any development impact fees (“DIFs”) that may be applicable to the Project. Applicant takes notice pursuant to Government Code § 66020(d) that City is imposing the DIFs upon the Project in accordance with the Mitigation Fee Act (Government Code § 66000, *et seq.*). Applicant is informed that it may protest DIFs in accordance with Government Code § 66020.
22. A homeowner’s association must be established.
23. Covenants Conditions & Restrictions must be prepared and filed with the City to obtain City Attorney and the City Engineer approval. Developer/owner is responsible for securing the CC&R guidelines from the Office of the City Engineer. A copy of the recorded CC&Rs must be submitted before final inspection and clearance of the building permit. The applicant must pay for the City’s costs associated with reviewing the CC&Rs including, without limitation, legal costs.
24. All improvement plans, including grading and public improvement plans must be based upon City approved criteria. Benchmark references to be obtained from the Engineering Division.
25. A water plan must be submitted for review and approval by the City Engineer. This plan must substantiate adequate water service for domestic flow, fire flow and identify backflow prevention. If current fire flow and pressure tests are not

**PLANNING COMMISSION
RESOLUTION NO. 13-15**

available to substantiate adequate pressure and flow to serve the development, the developer is responsible for conducting the appropriate tests and submitting copies of the test results for review and ultimate approval by the City.

26. Water Division requirements are to be determined upon completion and submittal of a water meter sizing sheet by the applicant. This may include up sizing of water meter and water services. All upgrading costs are the responsibility of the property owner.
27. The applicant must provide survey monuments denoting the new property boundaries and lot lines to the satisfaction of the City Engineer. All maps must be prepared from a field survey. Compiled maps are not permitted unless prior approval is granted by the City Engineer. Whenever possible, lot lines must be located to coincide with the top of all man-made slopes. Any deviation from this requirement must be approved by the City Engineer.
28. The applicant must provide a site drainage plan for review and approval by the City Engineer. The property drainage must be designed so that the property drains to the public street or in a manner otherwise acceptable to the City Engineer. Drainage from contiguous properties must not be blocked and must be accommodated to the satisfaction of the City Engineer. A hydrology and hydraulic study of the site may be required for submittal to the City Engineer for review and approval.
29. All storm drainage facilities serving the development must accommodate a 50 year storm. If existing storm drain facilities are inadequate they must be enlarged as necessary. All storm drain facilities must be designed and constructed to Los Angeles County Department of Public Works standards and specifications and also the satisfaction of the City Engineer before approving grading and drainage plans.
30. Any damage done to existing street improvements and utilities during construction must be repaired before the City issues certificates of occupancy. Pre-existing damaged, deteriorated, substandard or off-grade curb, gutter, driveways and sidewalk must be repaired or replaced to the satisfaction of the City Engineer.
31. All public works improvements must comply with the standards and specifications of the City and to the satisfaction of the City Engineer. All public works improvements must be completed and accepted by the City or a public works improvement guarantee and agreement posted before final map approved by the City Council.
32. All electric, telephone and cable TV utility services must be installed fully underground and to required City standards. Satisfactory provisions for all other utilities and service connections, including water, sewer and gas, shall be made to City and public utility standards. A utility plan must be prepared and submitted

**PLANNING COMMISSION
RESOLUTION NO. 13-15**

showing all existing and proposed utilities. The utilities may be shown on either a separate plan or on the proposed site plan.

- 33. A sewer connection reconstruction fee will be assessed at the time the City issues a building permit in accordance with MPMC Chapter 14.06.
- 34. All buildings must have roof gutters and all roof drainage must be conducted to the public street or an approved drainage facility in a manner approved by the City Engineer.
- 35. The grading and drainage plan must be submittal by the first plan check and must incorporate all pertinent site development comments from the City's geological and geotechnical consultants and must also include the approved geological report submitted by the developer's consultant.
- 36. Parkways must be irrigated and landscaped per plans submitted for review and approval by the City Engineer. The need for preserving existing street trees and/or providing additional street trees must be reviewed and approved by the City Recreation and Parks Department.

FIRE:

- 37. All conditions identified by the Fire Department are subject to the review and approval of the Fire Chief for determination of applicability and extent to which any condition may be required.
- 38. A minimum of three fire hydrants must be provided within 225 feet of the structure. Verification of water supply available must be provided by the water purveyor upon building plan submittal. A reduction in the required fire flow up to 50 percent is allowed by a written request to the Fire Department, per California Fire Code (CFC) Appendix B/C.
- 39. Use of "graascrete" materials for access roads must receive approval from the Fire Chief by written request, per CFC 503.
- 40. Knox switches must be provided in the basement garage, per CBC 1011.1.
- 41. Emergency lighting must be provided in the basement garage, per CBC 1006.3.
- 42. Single station smoke alarms must be provided in all dwelling units as required by CFC 907.2.6.11.
- 43. Carbon monoxide alarms must be provided in all dwelling units containing fuel burning appliances, per CBC 420.6.1.
- 44. Minimum size 2A:10BC fire extinguishers must be provided on the exterior of the first level residential area and in the basement garage area. Maximum travel distance to any extinguisher must be 75 feet, per CFC 906.

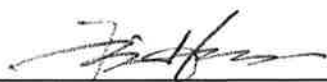
**PLANNING COMMISSION
RESOLUTION NO. 13-15**

45. Fire sprinkler system and fire alarm system must be shown as deferred submittals.

POLICE:

46. Adequate exterior lighting must be provided so that the units are visible from the street during the hours of darkness.
47. The shrubbery on the property must be installed and maintained in such condition to permit good visibility of the units from the streets. Any shrubbery surrounding the complex and in the courtyard areas must be planted and maintained where the height of the greenery would not easily conceal persons.
48. The driveway leading into the complex must be constructed and maintained in such a condition that traffic is easily visible to those entering or leaving the location.
49. Any outside ladders leading to the roof top must be secured to prevent unauthorized access to the roof.
50. Address number must be illuminated during hours of darkness and positioned as to be readily readable from the street. Numbers must be at least 12 inches in height.
51. Each distinct unit within the building must have its address displayed on or directly above both the front and rear doors.
52. All common open areas must be well lit during the hours of darkness.
53. Signs must be posted at the guest parking areas and in the driveway leading into the complex.
54. A thoroughfare for residents, guests, and any necessary emergency vehicles and/or personnel must be maintained at all times. The Monterey Park Police Department Traffic Bureau must be contacted for sign verbiage and posting locations. The Traffic Bureau Sergeant can be reached at (626) 307-1481.

By signing this document, 221 New Ave LLC, certifies that the Applicant read, understood, and agrees to the Project Conditions listed in this document.



221 New Ave LLC, Applicant

ATTACHMENT 4

Site, Floor, Elevation, Plans, Tentative Map No. 072976

\\WIN-SERVER\Shared Folders\Company\Apple Engineering\Projects\2014\14042-Tentative sheet 1- Standard\14042-Tentative.dwg

	#1, #3 UNIT (sf)	#2, #4 UNIT (sf)	#5 UNIT (sf)
1 FIRST FLOOR AREA	1107	1131	960
2 SECOND FLOOR AREA	1081	1104	1144
3 TOTAL LIVABLE AREA(1+2)	2188	2235	2104
4 2-CAR GARAGE	499	499	430
5 BASEMENT (STORAGE)	767	499	773
6 PRIVATE OPEN SPACE	301	301	255
7 PUBLIC OPEN SPACE		2143	
5 UNITS TOTAL LIVABLE AREA			10,950
5 UNITS LOT COVERAGE AREA			5436

TENTATIVE TRACT NO. 72976

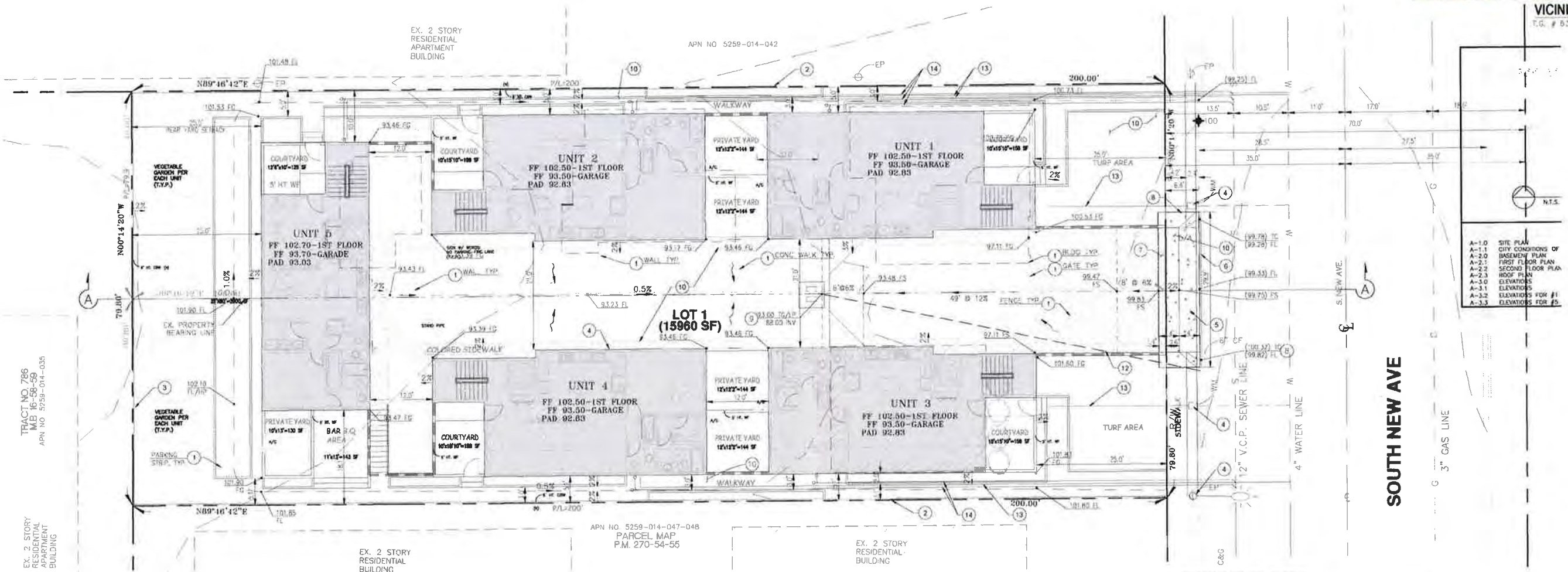
IN THE CITY OF MONTEREY PARK, COUNTY OF LOS ANGELES
STATE OF CALIFORNIA

BEING A SUBDIVISION OF LOT 6, BLOCK 5 OF PARCEL MAP NO. 22471,
IN THE CITY OF MONTEREY PARK, COUNTY OF LOS ANGELES, STATE OF
CALIFORNIA, AS PER MAP RECORDED IN BOOK 270 PAGE 54-55 OF
MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

FOR CONDOMINIUM PURPOSES
JULY 13, 2015



VICINITY MAP
T.G. # 536-02 N.T.S.



A-1.0	SITE PLAN
A-1.1	CITY CONDITIONS OF
A-2.0	FIRST FLOOR PLAN
A-2.1	SECOND FLOOR PLAN
A-2.2	ROOF PLAN
A-3.0	ELEVATIONS
A-3.1	ELEVATIONS FOR #1
A-3.2	ELEVATIONS FOR #2
A-3.3	ELEVATIONS FOR #3

1"=10'
GRAPHIC SCALE

LEGEND:

PROPERTY LINE	---
CENTERLINE	---
TREE	10'
EX. SEWER LINE	---
FIRE HYDRANT	△ FH
STREET LIGHT/LIGHT POLE	---
SMH	○
POWER POLE	○ PP
EXISTING ELEVATION	(100.00)*
PROPOSED ELEVATION	99.00
RAMP/DRIVEWAY	---
EX. STRUCTURE	---
FLOW LINE/SHEET FLOW	---
PROPOSED RETAINING WALL	---
CONCRETE BLOCK WALL	---
DEDICATION AREA	---
TEMPORARY BENCH MARK	---

PROJECT DESCRIPTION

- PROJECT: 5-CONDOMINIUM 221-223 S NEW AVE., MONTEREY PARK, CA 91755
- OWNER: 221 & 223 NEW AVE LLC
- LEGAL DESCRIPTION: A.P.N. 5259-014-043 & 044
- LOT SIZE: 15960 SF
- ZONING: MPR3YY
- BUILDING HEIGHT: TWO STORY
- PARKING: TWO 2-CAR GARAGES & 1 VISITOR PARKING PER UNIT

UTILITY IN THE CITY OF MONTEREY PARK

SEWER SERVICE: MONTEREY REGIONAL WATER POLLUTION CONTROL (831) 372-5367
WATER SERVICE: SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT (626) 969-7911
GAS COMPANY: SOUTHERN CALIFORNIA GAS COMPANY 1(888) 427-2200
ELECTRIC COMPANY: SOUTHERN CALIFORNIA EDISON 1(800) 655-4555
CABLE COMPANY: AT&T 1(800)-310-2355

LEGAL DESCRIPTION:

BEING A SUBDIVISION OF LOT 6, BLOCK 5 OF PARCEL MAP NO. 22471, IN THE CITY OF MONTEREY PARK, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 270 PAGE 54-55 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY

PROJECT SITE:

221 & 223 S NEW AVE.
MONTEREY PARK, CA 91755

CIVIL ENGINEER/LAND SURVEYOR:

APPLE ENGINEERING GROUP
9080 TELSTAR AVE, SUITE 309
EL MONTE, CA 91731
Tel: (626) 552-9818
EMAIL: INFO@APPLEENGINEERING.NET
WEB: WWW.APPLEENGINEERING.NET

OWNER/DEVELOPER:

221 & 223 NEW AVE LLC
10629 RUSH ST.
S EL MONTE, CA 91733
Tel: (626) 823-5045

ARCHITECT

CT MAX
SIDNEY CHANG
112 N EARLE STREET
SAN GABRIEL, CA 91775
PHONE: 626-2853408
FAX: 626-2862037

ABBREVIATIONS:

APPROX.	APPROXIMATE	NTS	NOT TO SCALE
AC	ASPHALT CONCRETE	NO	NUMBER
APN	ASSESSOR'S PARCEL NUMBER	P/A	PLANT AREA
AVE	AVENUE	PM	PARCEL MAP
BOT	BOTTOM	PVC	POLYVINYL CHLORIDE
BLVD	BOULEVARD	PP	POWER POLE
CA	CALIFORNIA	P/A	PROPERTY LINE
C.B.	CATCH BASIN	REC'D	RECEIVED
CBW	CONC. BLOCK WALL	REIN	REINFORCED
C/L	CENTERLINE	RCP	REINFORCED CONCRETE PIPE
CL	CLEANOUT	RD	ROAD
CO	CONCRETE	S	SOUTH
CONST.	CONSTRUCTION	SD	STORM DRAINAGE
DA	DIMETER	SLPB	STREET LIGHTING PULL BOX
DWH	DRIVEWAY	SMH	SEWER MANHOLE
D/A	EDGE OF PAVEMENT	SP	SWIMMING POOL
EP	EDISON POLE	STD	STANDARD
EP	ELEVATION	STA	STATION
ELEC	ELECTRICAL	SD	STORM DRAIN
EL. ELEV	ELEVATION	ST	STREET
EXIST. EX	EXISTING	SL	STREET LIGHT
FF	FIRST FLOOR ELEVATION	TC	TOP OF CURB ELEVATION
FH	FIRE HYDRANT	TEL	TELEPHONE
FT	FOOT, FEET	T.P.	TELEPHONE POLE
IRRI	IRRIGATION	TOP	TOP OF CURB ELEVATION
GP	GUARD POST	TEMP	TEMPORARY CONSTRUCTION EASEMENT
GV	GATE VALVE	TYP	TYPICAL
GR	GRADE	UNK	UNKNOWN
FL	FLOW LINE ELEVATION	VERT	VERTICAL
FWY	FREEWAY	VCP	VERIFIED CLAY PIPE
HP	HIGH POINT	WF	WOODEN FENCE
H/P	HARD PAVING	WT	WALL THICKNESS
HORIZ	HORIZONTAL	W	WEST
HWY	HIGHWAY	WM	WATER METER
IN	INCH		
IP	IRON PIPE		
LP	LOW POINT/LIGHT POLE		
WH	WATER HOLE		
MAX	MAXIMUM		
MIN	MINIMUM		
N	NORTH		

CONSTRUCTION NOTES:

- REMOVE ALL EXISTING ON SITE (EX. BLDG, EX. CONC DRIVEWAY, PAVEMENT, LANDSCAPING, GATE, FENCE ETC) UNLESS OTHERWISE NOTED.
- EXISTING BLOCK WALL AND IRON FENCE TO BE PROTECTED IN PLACE.
- CONSTRUCT 6" HIGH CONCRETE BLOCK WALL
- PROTECT IN PLACE
- CONSTRUCT 4" THICK CONCRETE DRIVEWAY APPROACH PER SPPWC TYPE B. W=21', X=4', Y=4'
- SAW CUT CONCRETE
- 14' DEDICATION TO THE CITY OF MONTEREY PARK FOR ADA ACCESS
- INSTALL 4" PVC
- INSTALL 3'x3' SUMP PUMP
- CONSTRUCT 4" PCC WALKWAY/DRIVEWAY
- CONSTRUCT RETAINING WALL PER SEPARATE PERMIT
- CONSTRUCT 4" PVC.
- CONSTRUCT 2" PVC WATER LATERAL.
- CONSTRUCT 6" ABS SEWER LATERAL

TENTATIVE TRACT NO. 72976

Plan Prepared By:

GUOXIN JIAO 7/13/2015

Apple Engineering Group

Subdivision, Engineering Design & Survey

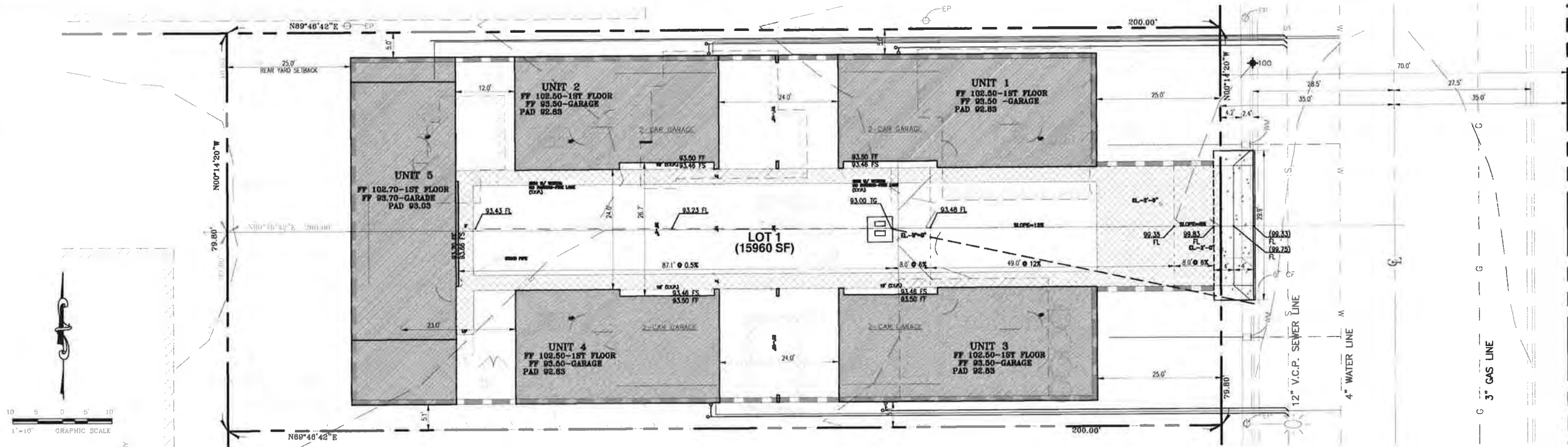
9080 TELSTAR AVENUE, SUITE 309
EL MONTE, CA 91731
Tel: (626) 552-9818 FAX: info@appleengineering.net



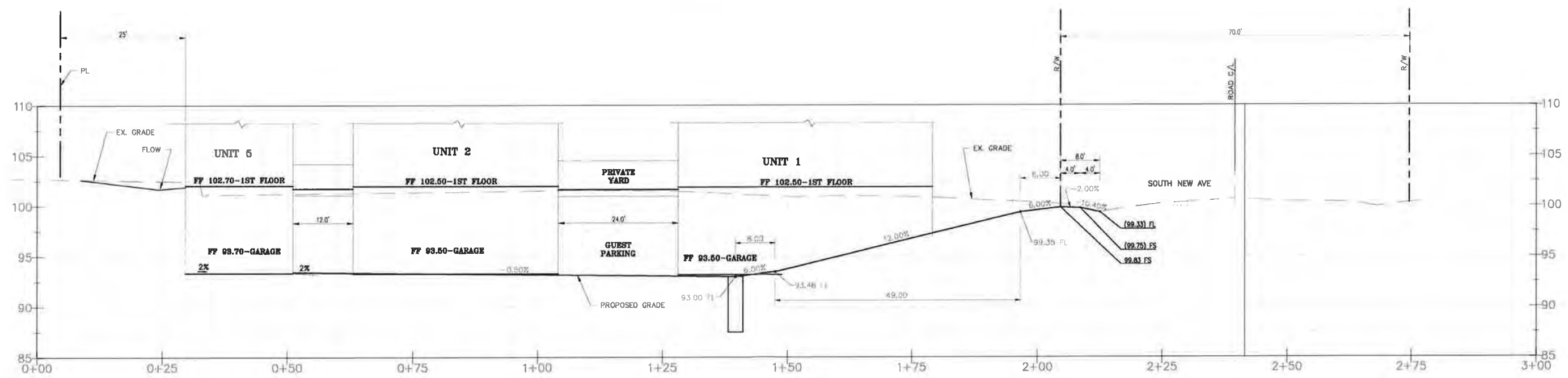
SCALE: 1"=10'-0" APN: 5259-014-043 DRAWN BY: MIKE
DATE: 7/13/15 APN: 5259-014-044 REVISED:

SHEET Page 269 of 322 JOB NO. P14042

\\WIN-SERVER\Company\Apple Engineering\Projects\2014\14042-221-223 New Ave., MP\Design\Tentative\Gen05\14042 Tentative - Standard\14042 Tentative02.dwg

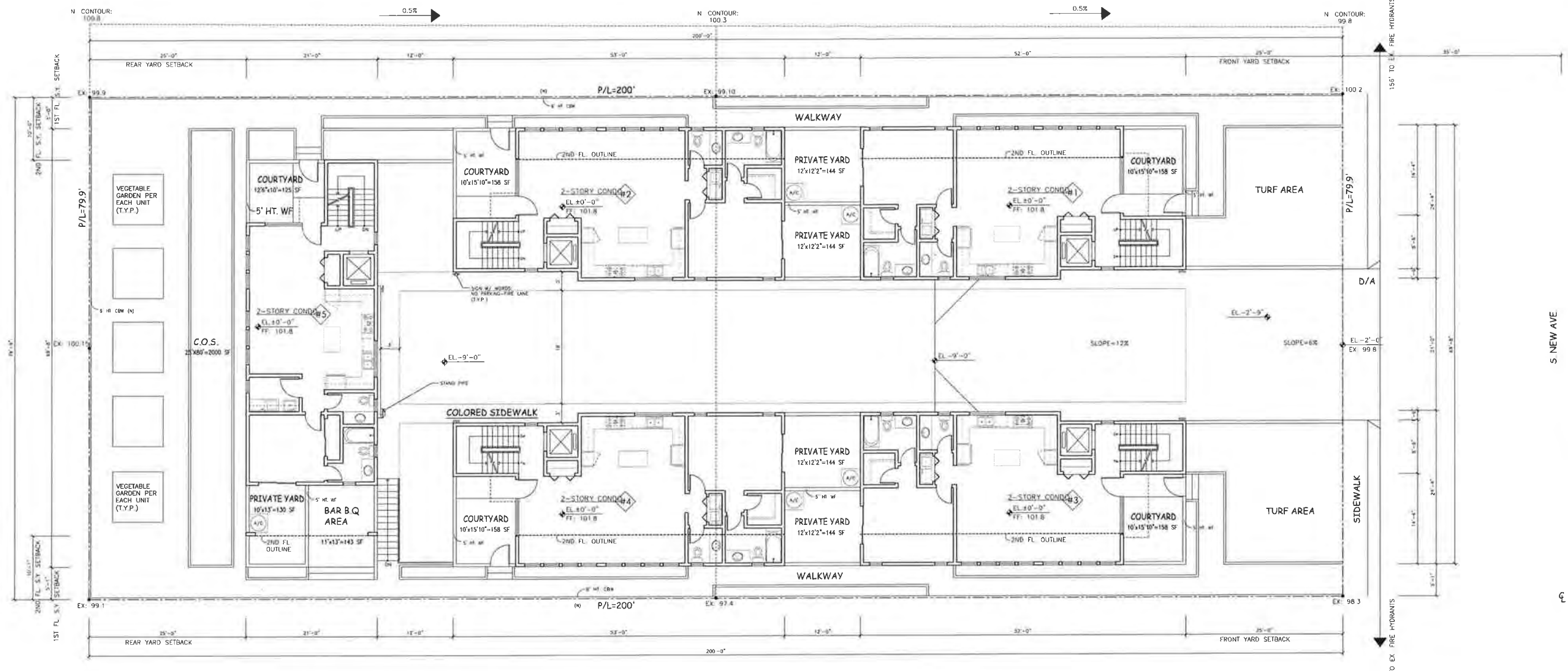


BASEMENT PLAN

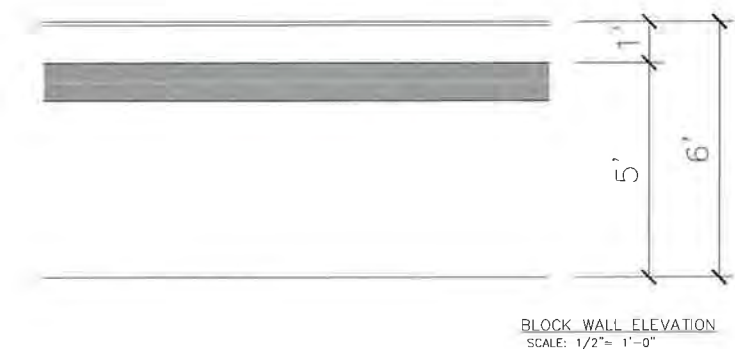


CROSS SECTION A-A
SCALE: HORIZ. 1"=10'
VERT. 1"=5'

Plan Prepared By: GUOXIN MIAO 6/10/2015 Date Apple Engineering Group Subdivision, Engineering Design & Survey 9080 TELSTAR AVENUE, SUITE 809 EL MONTE, CA 91731 Tel: (626) 662-9018 EMAIL: info@appleengineering.net			TENTATIVE TRACT NO. 72976 X-SECTION & BASEMENT PLAN	
SCALE: 1"=10'-0" DATE: 6/10/15	APN: 5259-014-043 APN: 5259-014-044		DRAWN BY: MIKE REVISED:	
SHEET 270 OF 322		JOB NO. P14042		



SITE PLAN
SCALE: 1/8"= 1'-0"



LEGEND & ABBREVIATIONS		PROJECT DESCRIPTION	
(403.43)	EX. ELEVATION	1. PROJECT: 5-HOUSE PUD 221-223 S NEW AVE. MONTEREY PARK, CA 91755	
---400---	EX. GROUND CONTOUR LINE	2. OWNER: XX	
=====	EX. CONC. BLOCK WALL	3. LEGAL DESCRIPTION: A/P N 5259-014-043 & 044	
~~~~~	EX. STRUCTURE	4. LOT SIZE: 15980 SF	
~~~~~	EX. STREET LIGHT	5. ZONING: R-1	
~~~~~	EX. TREE (TO REMAIN), DIAMETER	6. BUILDING HEIGHT: TWO STORY	
~~~~~	EX. ELECTRIC POLE	7. LOT COVERAGE: 5091/15960 =32% (INCLUDE PORCH, PATION, GARAGE ETC)	
(398.57) TC	TOP OF CURB ELEVATION	8. FAR:	
(397.88) FL	FLOW LINE ELEVATION	9. PARKING: TWO 2-CAR GARAGES & 1 VISITOR PARKING PER UNIT	
		10. CODE: 2014 CBC, 2013 CFC, CRC, CEC, CMC, CPC AND LOCAL AMENDMENTS	
		11. TYPE OF CONSTRUCTION: V-B	
		12. OCCUPANCY: R-3/U	
		13. FLOOR AREA: (UNIT: SF)	
			#1, #3 UNIT(4BR) #2, #4 UNIT(4BR) #5 UNIT(4BR)
		1 FIRST FLOOR AREA	1107 1131 960
		2 SECOND FLOOR AREA	1081 1104 1144
		3 TOTAL LIVABLE AREA(1+2)	2188 2235 2104
		4 2-CAR GARAGE	499 499 430
		5 BASEMENT (STORAGE)	767 499 773
		6 PRIVATE OPEN SPACE (REQ'D=250 SF)	301 301 255
		7 PUBLIC OPEN SPACE (REQ'D=2000 SF)	2143 SF (PROVIDED)
		5 UNITS TOTAL LIVABLE AREA	10950
		5 UNITS LOT COVERAGE AREA	5436

SHEET INDEX		NARRATIVE SUMMARY OF PROJECT	
A-1.0	SITE PLAN	REBUILD 5 NEW TWO-STORY HOUSE	
A-1.1	CITY CONDITIONS OF APPROVAL		
A-2.0	BASEMENT PLAN		
A-2.1	FIRST FLOOR PLAN		
A-2.2	SECOND FLOOR PLAN		
A-2.3	ROOF PLAN		
A-3.0	ELEVATIONS		
A-3.1	ELEVATIONS		
A-3.2	ELEVATIONS FOR #1 UNIT		
A-3.3	ELEVATIONS FOR #5 UNIT		

CT MAX

112 N Earle Street,
San Gabriel, CA 91775
Phone: 626 285 3408
Fax: 626 286 2037

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DATE 04/28/2014
DRAWN BY M
CHECKED BY S
JOB NUMBER

5-UNIT CONDO

221-223 S NEW AVE
MONTEREY PARK, CA 91755

SITE PLAN

A-1.0

OF SHEETS

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DATE 04/28/2014
DRAWN BY M
CHECKED BY S
JOB NUMBER

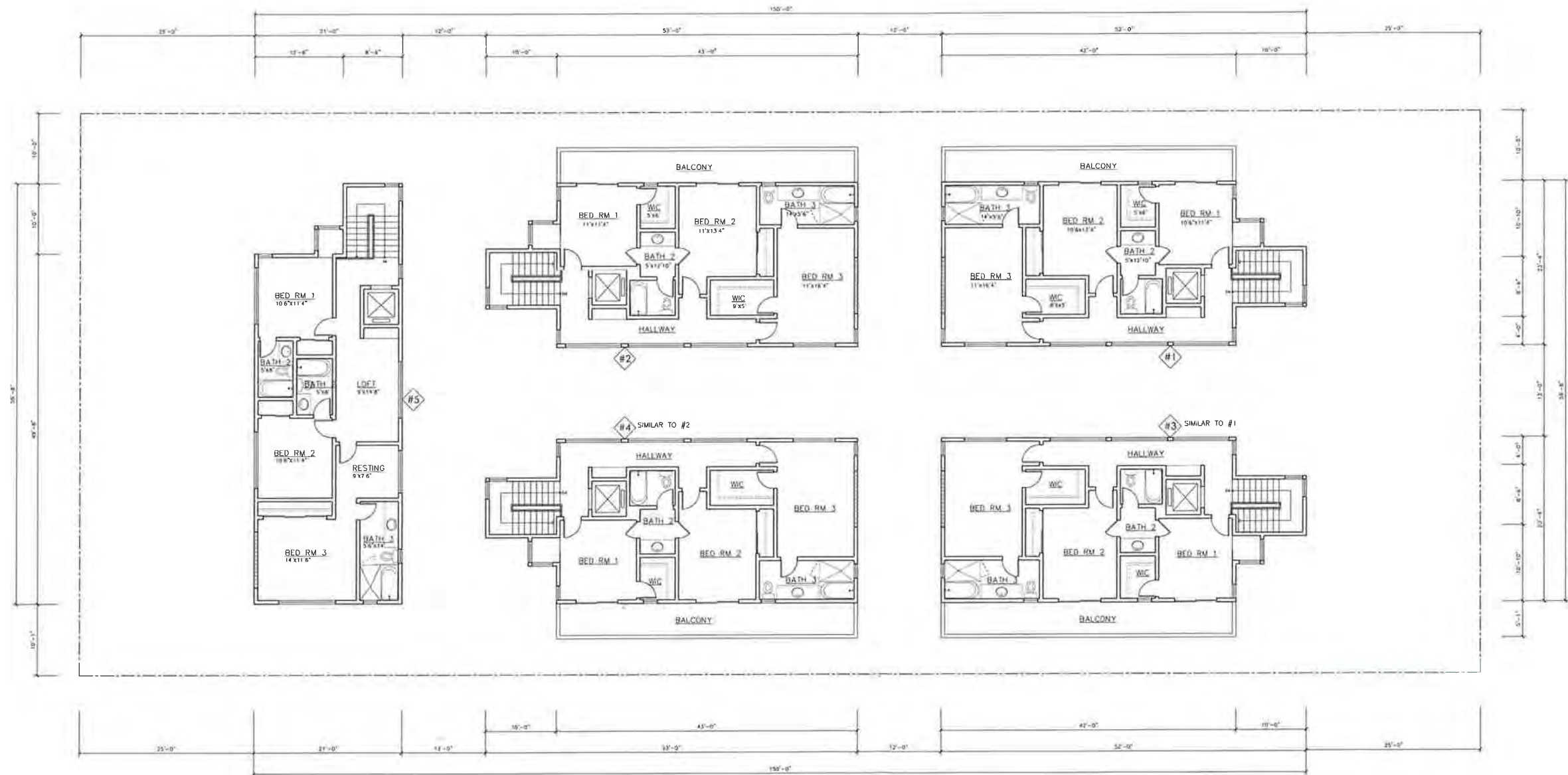
5-UNIT CONDO

221-223 S NEW AVE
MONTEREY PARK, CA 91755

2ND FLOOR PLAN

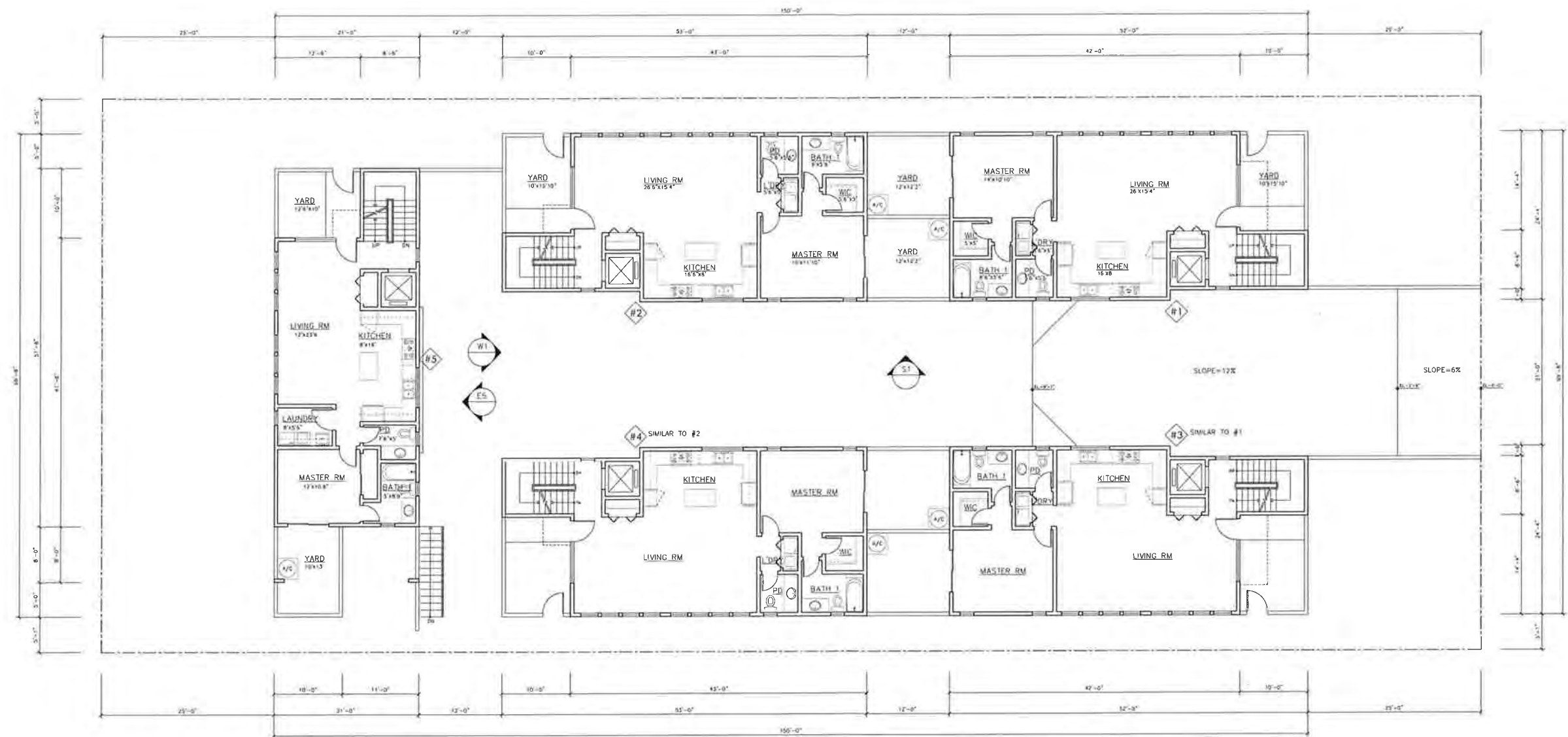
A-2.2

OF SHEETS



2ND FLOOR PLAN

SCALE: 1/8" = 1'-0"



1ST FLOOR PLAN
SCALE: 1/8" = 1'-0"

CT MAX

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San Gabriel, CA 91775
Phone: 626 285 3408
Fax: 626 286 2037

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DATE: 04/28/2014
DRAWN BY: M
CHECKED BY: S
JOB NUMBER:

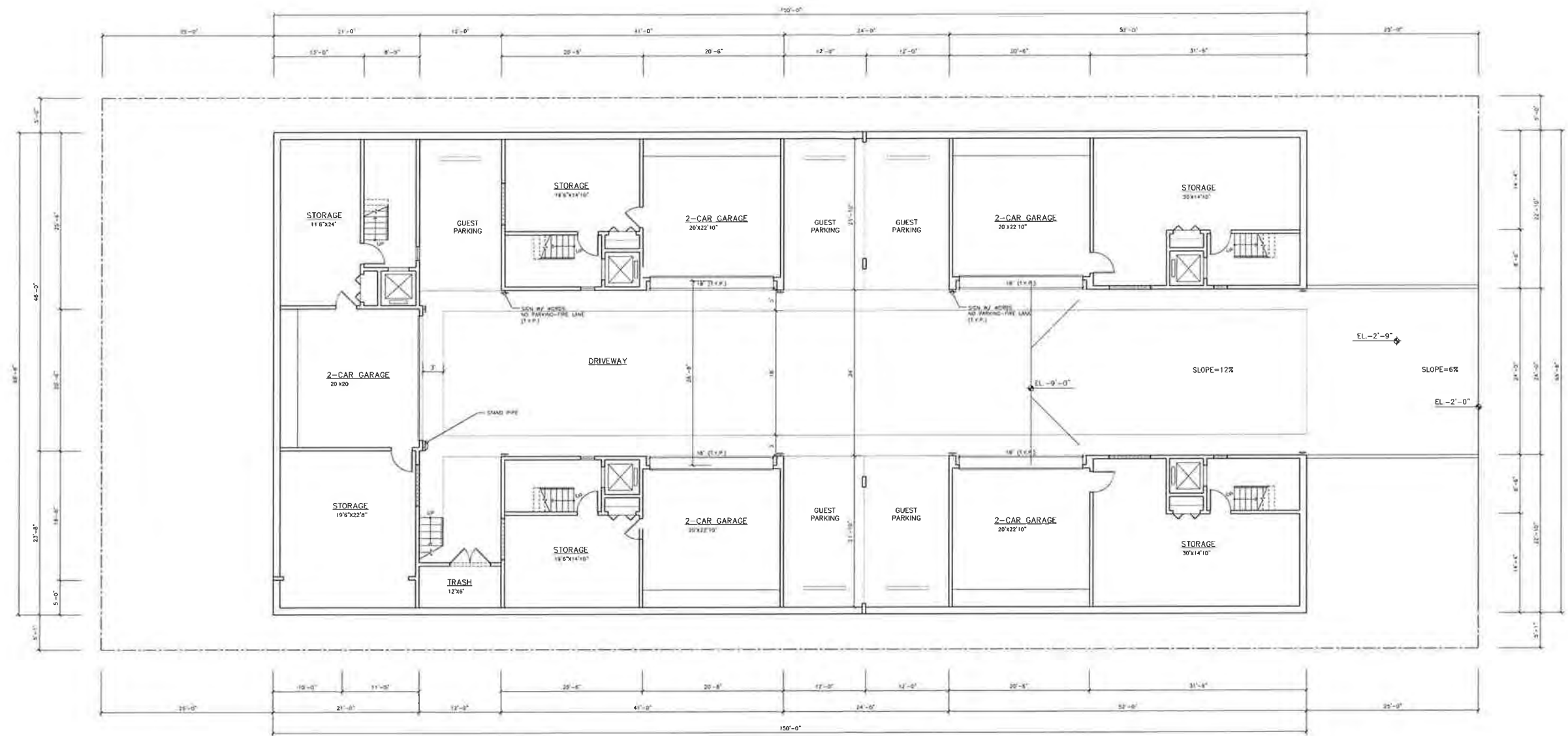
5-UNIT CONDO

221-223 S NEW AVE
MONTEREY PARK, CA 91755

1ST FLOOR PLAN

A-2.1

OF SHEETS



GARAGE LEVEL PLAN
SCALE: 1/8"= 1'-0"

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San Gabriel, CA 91775
Phone: 626 285 5408
Fax: 626 286 2037

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DATE	04/28/2014
DRAWN BY	M
CHECKED BY	S
JOB NUMBER	

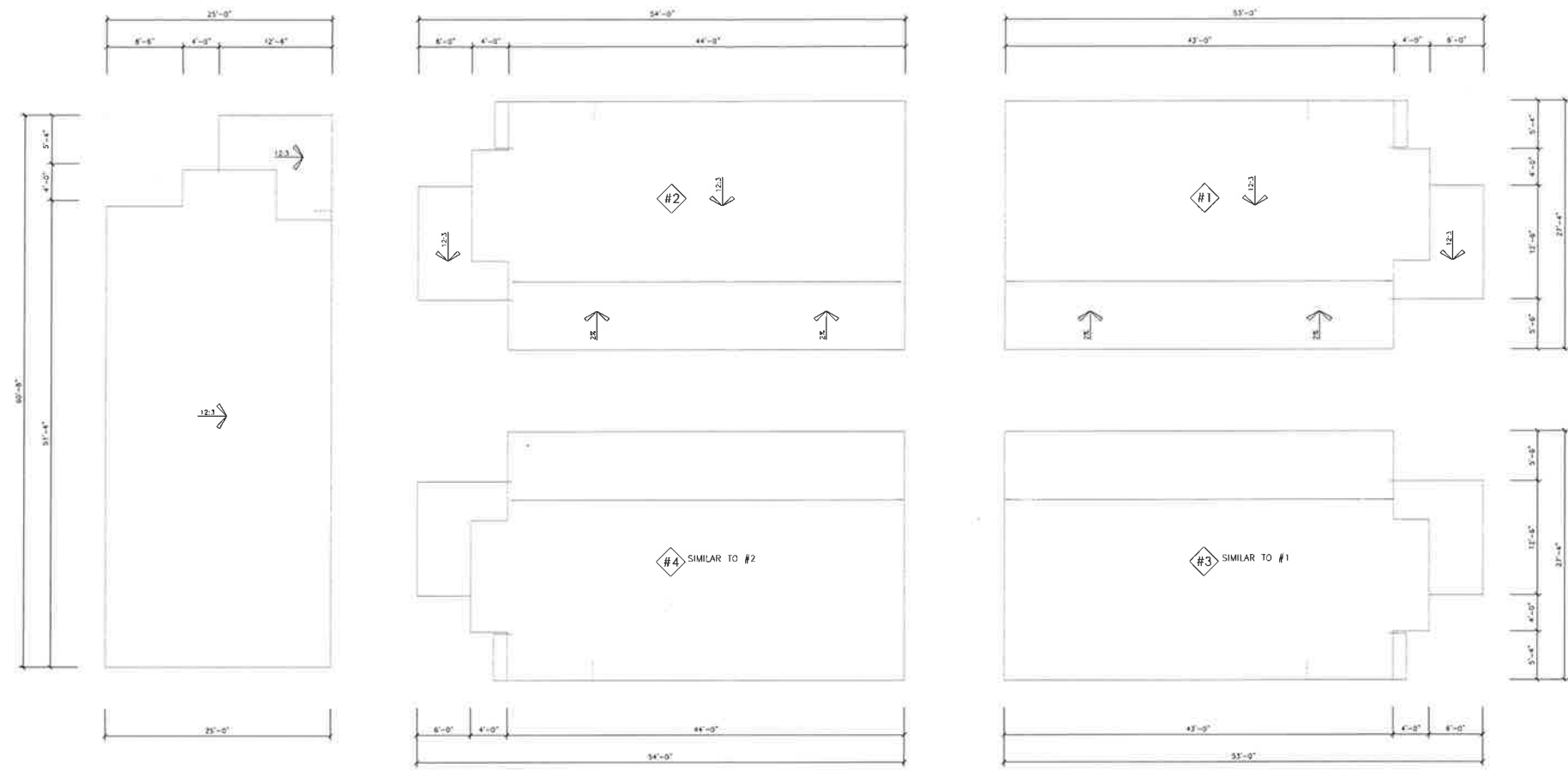
5-UNIT CONDO

221-223 S NEW AVE
MONTEREY PARK, CA 91755

GARAGE LEVEL PLAN

A-2.0

OF SHEETS



ROOF PLAN
SCALE: 1/8" = 1'-0"

CT MAX

112 N. Earle Street,
San Gabriel, CA 91775
Phone: 626.285.3408
Fax: 626.285.2037

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JOB NUMBER	

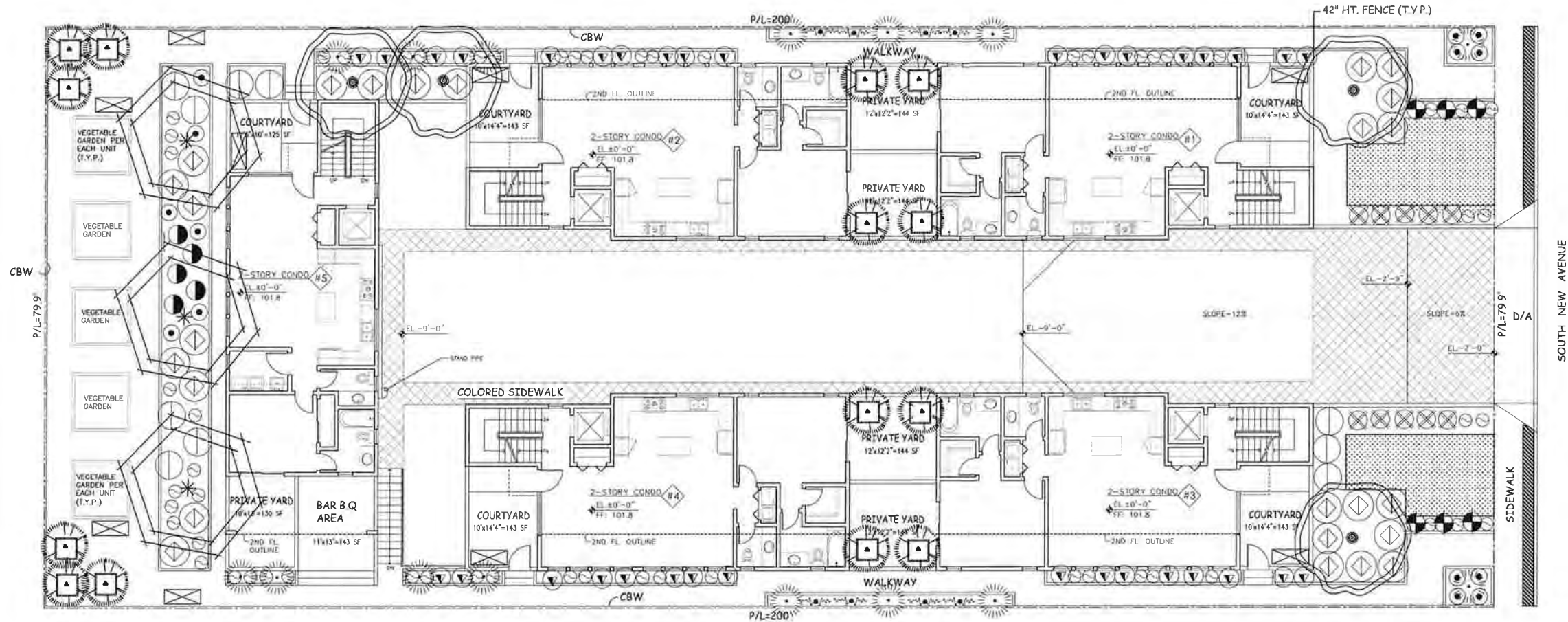
5-UNIT CONDO

221-223 S NEW AVE.
MONTEREY PARK, CA 91755

ROOF PLAN

A-2.3

OF SHEETS



PREPARED BY:
BEN LUNDGREN AND ASSOCIATES
 2605 FAIRFIELD PLACE
 SAN MARINO, CALIFORNIA 91108
 TEL: (626) 535-9544 FAX: (626) 535-9534

PROJECT:
5 UNIT CONDOMINIUM
 221-223 SOUTH NEW AVENUE
 MONTEREY PARK, CALIFORNIA

REVISIONS:

NO.	DATE	DESCRIPTION

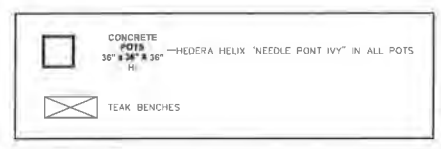
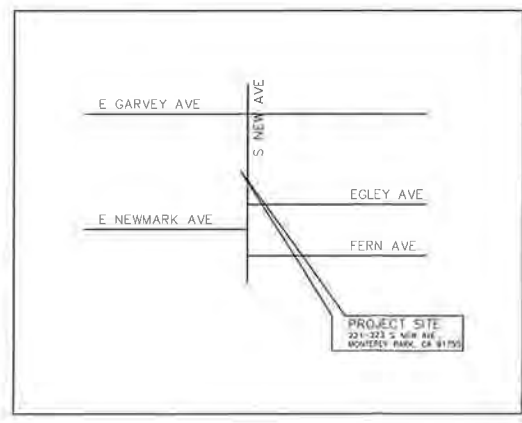
Sheet Title
CONCEPTUAL PLANTING
 Date 6 - 19 - 14
 Scale 1/8" = 1'-0"
 Drawn B.L.
 FILE NO. 2972

Sheet
L - 1

PLANT LEGEND						
SYMBOL	ITEM NO.	BOTANICAL NAME	COMMON NAME	SIZE	QUANTITY	TYPE
	1	FICUS BENJAMINA 'SPEARPOINT'	VARIEGATED WEeping FIG	24" BOX	4	TREE
	2	CRABO DUCIDA	MAIDENHAIR TREE	24" BOX	2	TREE
	3	TABERBUA IMPETIGNOSA	LAVENDER THIMMIE	24" BOX	4	TREE
	4	RHAPHOLEPIS HYBRID 'MAJESTIC BEAUTY'	MAJESTIC BEAUTY INDIA HAWTHORN	15 GAL	1	PATIO TREE
	5	ESCALLOMBA 'TRADESK'	PINK PRINCESS	5 GAL	1	SHRUB
	6	LIGUSTRUM TEXANUM (PYRAMID)	TEXAS PRIVET	5 GAL	10	SHRUB (5 HT.)
	7	AZALEA GEORGE TABER	AZALEA	5 GAL	13	SHRUB
	8	MACFADYENA UNGUIS-CATI	CAT'S CLAW	5 GAL	6	VINE
	9	PITTOSPORUM TOBIRA 'WHEELER'S DWARF'	WHEELER'S DWARF PITTOSPORUM	5 GAL	28	SHRUB
	10	AGAPANTHUS 'QUEEN ANN'	BLUE LILY OF THE NILE	1 GAL	58	SHRUB
	11	HEVERSCALLIS HYBRIDS	DAYLILY	1 GAL	34	SHRUB
	12	CISTUS HYBRID 'NICANUS'	ROCK ROSE	5 GAL	1	SHRUBS
	13	CUPHEA HYSSOPIFOLIA	FALSE HEATHER	5 GAL	14	SHRUB
	14	FESTUCA GLAUCA	BLUE FESCUE	FLATS	12	GROUND COVER 4" POTS
	15	FESCUE MARATHON II	MARATHON II	SQ. FT.	477	SODDED LAWN

3" REDWOOD MULCH ON ALL PERIMETER PLANTERS

GROUND COVER



ALL WATERPROOFING & DRAINAGE TO BE DESIGNED BY OTHERS. IT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO VERIFY THAT ALL ADEQUATE DRAINAGE AND WATERPROOFING FOR ALL THE PLANTERS HAVE BEEN MET.

CONCEPTUAL PLANTING PLAN

112 North Earle Street
San Gabriel CA 91775
Phone: 626.285.3408
Fax: 626.286.2037

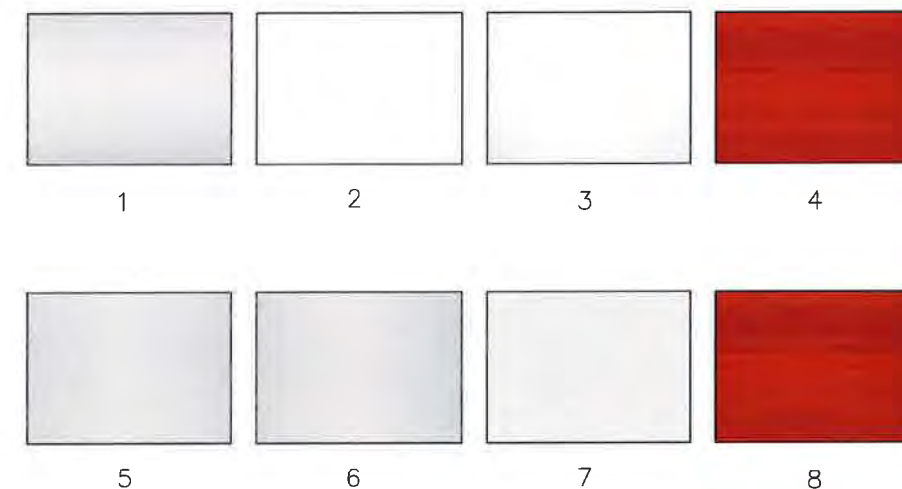
Revision:

221-223 S New Ave.
Monterey Park, 91755

MATERIAL
BOARD



#	MATERIAL	FINISH	COLOR	MANUF.
1	METAL ROOF	MANUFACTORY COLOR	LIGHT GREY	TBD
2	2- FASCIAL BOARD	PAINT	WHITE	DUNN-EDWARDS
3	CEMENT PLASTER	SMOOTH	SILVER GREY	LA HABRA
4	RED CEDAR SIDING	STAIN	RED	TBD
5	ALUM. WINDOW AND DOOR	MANUFACTORY COLOR	ALUM.	MILGARD O/ EQ.
6	METAL SUNSHADE FRAME	MANUFACTORY COLOR	ALUM.	TBD
7	FRONT GATE	MANUFACTORY COLOR	ALUM.	MILGARD O/ EQ.
8	GARAGE GATE	STAIN	RED	TBD



ATTACHMENT 5

Draft Resolution

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN EXTENSION OF TIME (EX-17-04) FOR
TENTATIVE MAP NO. 072976 (TM-15-02) TO SUBDIVIDE AIR RIGHTS
FOR A FIVE-UNIT RESIDENTIAL CONDOMINIUM DEVELOPMENT AT
221-223 SOUTH NEW AVENUE.**

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: The City Council finds as follows:

- A. On June 14, 2017, Lily Xiao on behalf of the property owner, submitted an application pursuant to Title 20 of the Monterey Park Municipal Code ("MPMC") requesting approval of a one-year time extension for Tentative Map No. 072976 (TM-15-02) to subdivide air rights for a 5-unit condominium development at 221-223 South New Avenue ("Project");
- B. The proposed Project was reviewed by the Community and Economic Development Department for, in part, consistency with the General Plan and conformity with the MPMC;
- C. The City reviewed the Project's environmental impacts under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations §§ 15000, *et seq.*, the "CEQA Guidelines"); and
- D. The Community and Economic Development Department completed its review and scheduled a public hearing regarding the proposed Project, before the City Council for July 5, 2017.

SECTION 2: *Factual Findings and Conclusions.* Based upon the entire administrative record and the evidence provided during the public hearing, the City Council finds as follows:

- A. The Applicant seeks a one-year time extension to construct five new residential dwelling units and subdivide the air rights for condominium purposes;
- B. 221-223 South New Avenue is zoned R-3 (High Density Residential) and designated High Density Residential in the General Plan;
- C. The Project property is located on the west side of South New Avenue. To the north, south, east and west of the subject property are residential uses; and
- D. The Project property is 15,960 square feet (0.37 acres) in area and is currently a vacant lot.
- E. The time extension is necessary to complete the plan check process. The Applicant anticipates completing the plan checking within the next few months.

SECTION 3: Environmental Assessment. Because of the facts identified in Section 2 of this Resolution, the Project is categorically exempt from the requirements of CEQA pursuant to CEQA Guidelines § 15332 as a Class 32 categorical exemption (Infill Development). The project consists of the division of property in an urbanized area that is zoned for residential use. The project conforms to the General Plan because, according to the Land Use Element, the High Density Residential land use category allows a broad range of dwelling unit types which may be attached or detached. The residential units consist typically of apartments, condominiums, and townhomes built at a maximum density of 25 units per acre. The project is the subdivision of air rights to establish and maintain a 5-unit condominium development. The project is consistent with the zoning.

SECTION 4: Determination. The City Council approves Time Extension (EX-17-04) for Tentative Map No. 072976 (TM-15-02) to July 14, 2018.

SECTION 5: Reliance on Record. Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 6: Summaries of Information. All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

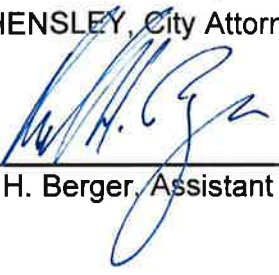
SECTION 7: Notice. The City Clerk is directed to provide a copy of this Resolution to the Planning Commission and any other person requesting a copy.

SECTION 8: Effective Date. This Resolution becomes effective immediately upon adoption and memorializes the City Council's final decision made on July 5, 2017. Note that persons dissatisfied with the City Council's decision may appeal it in accordance with application law to the Los Angeles Superior Court within 90 days of the City Council's decisions.

ADOPTED AND APPROVED this ____ day of July 2017.

Teresa Real Sebastian, Mayor

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 

Karl H. Berger, Assistant City Attorney



City Council Staff Report

DATE: July 5, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-D.

TO: The Honorable Mayor and City Council
FROM: Vincent D. Chang, City Clerk
SUBJECT: Polling Places

RECOMMENDATION:

It is recommended that the City Council:

1. Receive and file findings for establishing polling places;
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

At the May 3, 2017 council meeting, the City Council directed staff to bring back for further discussion a policy for establishing polling locations. City Clerk's staff contacted the Los Angeles County Registrar Recorder's, Election Division (County) and discussed policies, procedures and modernization of the election process. Additionally, staff looked into whether certain polling locations post a potential conflict of interest. Staff is seeking direction from the City Council as to whether it is necessary to set a policy for establishing polling locations for the next two standalone elections. Once consolidated with the County, any policies would become obsolete. Division 12 of the California Election Codes already sets forth guidelines for establishment of polling places.

BACKGROUND:

The California Voter Participation Rights Act (SB 415) requires cities with insufficient voter turn out to either change their election dates to June or November of even year, or, prior to January 1, 2018, adopt a plan to consolidate future elections with statewide elections not later than the November 8, 2022, statewide general election.

On October 19, 2016, the City Council elected to delay the decision to consolidate future elections with statewide elections; hence, defaults to first consolidated election to occur November 8, 2022. As a result, the City will be hosting the next two stand alone elections, March 5, 2019 and March 3, 2020, unless circumstances change. Thereafter, the elections will be handled by the County.

Division 12 of the California Election Codes governs the establishment of precincts size, and polling place selection and placement, specially:

- EC §12223 - Not to exceed 1,000 voters in established precinct

- EC §12241- Consolidating not more than six precincts during local, special or non-primary/general elections, and locations of polling places must be within the consolidated boundaries
- EC §12261 - Consistent use of polling places except precinct changes, boundaries changes or consolidations of elections
- EC §12280 - Polls should be accessible
- EC §12282 - Use of property exempt from taxation free of charge
- EC §12283 - Authorization for use of schools and other public building
- EC §12287 - Prohibit the use of candidate's residence as a polling location
- EC §12287.5 - Prohibit the use of a registered sex-offenders homes as polls
- EC §12288 - Prohibit using establishment where sale and dispensation of alcoholic beverages as polls

The City Council directed staff to look into using Monterey Highlands Elementary school as a polling location. The election official has used Monterey Highlands Elementary school as a polling place for a number of years. However, in late 2013, the Alhambra School District erected a wrought iron fence around the school and security had increased for persons entering school campus. In the 2015 election, the election official established a residence as the polling location for voters within the consolidated precinct. For the 2017, the election was consolidated with the Los Angeles County and the County has the jurisdiction in establishing polling locations as specify in EC §12261. Staff will continue to work with the school districts and the County for use of their facility as polling sites.

While EC §12283 allows for the use of schools as polling locations, there are concerns. The schools have to consider the safety of their students, the availability of a suitable room, and whether or not to close the school for the purpose of providing the election official the use of their premise as a polling location. Even if the schools authorize the use of their premise, the election official must take into consideration the size of the room, lighting, whether it is handicap accessible and the parking situation.

EC §12282 provides for use of property exempt from taxation as a polling location. Staff did not find any codes that prohibit the use of such property as a polling location where a candidate serves on their governing board. There is no code that prohibits the use of a public place, such as a church, as a polling place where a candidate frequents.

The County uses the same guidelines for establishing polling places as set forth in Division 12 of the California Election Codes. In addition, the County has a Polling Place Selection Plan and based its polling places selection on three criteria: accessibility, availability and proximity to voters. The potential locations are surveyed every five years.

With the passing of the SB 415, most local jurisdictions will be transitioning their elections to the County with the first consolidated election to occur in November 2022. The County is modernizing the voting experience with the implementation of new voting systems and vote centers throughout the county. The California Voter's Choice Act (SB

450) allows for one ballot dropoff locations for every 15,000 permanent vote by mail registered voters, one vote center for each city that has at least 1,000 registered voters for early voting, up to 10 days before election day; and at least one vote center for every 7,500 registered voters three days before Election Day. Beginning in 2024, the Los Angeles County will mail to every registered voter a vote by mail ballot. The City has approximately 21,000 registered voters, of that 7,000 are permanent vote by mail voters.

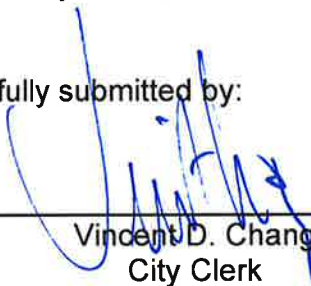
The County plans to roll out the program in 2020 with vote centers in Los Angeles in lieu of traditional polling places. The vote center provides for any voters registered in the Los Angeles County to vote in any one of the vote centers. The new voting systems is touch screen with viewing options for preferred languages, text size, can read a QR code of generated ballot from a smart phone, and produces a paper ballot for accuracy and accountability.

With the consolidation of local elections, the traditional polling locations will be phased out and replaced with vote centers with new voting system.

FISCAL IMPACT:

None. Typically, the election official establishes 8-12 polling place, each costs approximately \$800-\$850.

Respectfully submitted by:



Vincent D. Chang
City Clerk

Prepared by:



Cindy H. Trang, CMC
Deputy City Clerk

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. California Election Codes, Division 12, Chapter 3
2. California Voter's Choice Act, SB 450
3. Voting Systems Assessment Project (VSAP) Quarterly Report

ATTACHMENT 1
California Election Codes, Division 12, Chapter 3



California

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(Amended by Stats. 1996, Ch. 725, Sec. 4. Effective January 1, 1997.)

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12220. The elections official shall divide the jurisdiction into precincts and prepare detail maps or exterior descriptions thereof, or both, and as many copies as the elections official may determine. The county surveyor, if requested by an elections official, shall provide assistance to the elections official in the preparation of these maps or exterior descriptions.

(Repealed and added by Stats. 1996, Ch. 725, Sec. 6. Effective January 1, 1997.)

12221. In any order establishing precincts, their boundaries shall be defined by reference to exterior descriptions or delineation thereof on a map or maps.

(Repealed and added by Stats. 1996, Ch. 725, Sec. 6. Effective January 1, 1997.)

12222. (a) No precinct shall be established so that its boundary crosses the boundary of any supervisorial district, congressional district, senatorial district, Assembly district, board of equalization district, judicial district, incorporated city, ward, or city council district.

(b) If, at any election, any precinct contains an insufficient number of qualified persons to make up a precinct board, the precinct may be consolidated with an adjoining precinct.

(Amended by Stats. 2012, Ch. 504, Sec. 1. Effective January 1, 2013.)

12223. (a) Whenever a jurisdiction is divided into election precincts or whenever the boundary of an established precinct is changed or a new precinct is created, the precinct boundary shall be fixed in a manner so that the number of voters in the precinct does not exceed 1,000 on the 88th day prior to the day of election, unless otherwise provided by law.

(b) An elections official may subtract the number of permanent vote by mail voters, pursuant to Chapter 3 (commencing with Section 3200) of Division 3, from the total number of voters for purposes of complying with subdivision (a) if after subtracting the number of permanent vote by mail voters, the number of voters in the precinct does not exceed the percentage of nonpermanent vote by mail voters in the jurisdiction on the 88th day prior to the election multiplied by 1,000, unless otherwise provided by law.

(Amended by Stats. 2010, Ch. 111, Sec. 1. Effective January 1, 2011. Section operative January 1, 2005, by its own provisions.)

12224. At the discretion of the elections official, the voters of the precinct may be divided into two or more groups, as nearly equal as possible, and one precinct board appointed to serve each group. When the voters of a precinct are so divided, there may be one or more polling places, but there shall be a ballot box for and a set of returns from each group.

(Repealed and added by Stats. 1996, Ch. 725, Sec. 6. Effective January 1, 1997.)

12225. Whenever a precinct is entirely owned or controlled by the United States, and no permission is granted by the federal authorities for the establishment of precinct boards and polling places, precinct boards need not be appointed nor polling places designated, but in lieu thereof the elections official shall, not less than 88 days prior to

election day, establish the precinct as a mail ballot precinct and conduct the election for that precinct in accordance with Section 3005.

(Repealed and added by Stats. 1996, Ch. 725, Sec. 6. Effective January 1, 1997.)

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12241. (a) The elections official conducting local, special, or consolidated elections, or statewide elections other than the direct primary, presidential primary, or general election, for the purpose of the election, may divide the territory within which the election is to be held into special election or consolidated election precincts by consolidating existing precincts, or otherwise, subject to Section 12222, and may change and alter the precincts for those elections as often as occasion requires. Not more than six existing precincts may be consolidated into one special election or consolidated election precinct. The polling place used for a consolidated precinct shall be located within the boundaries of the consolidated precinct.

(b) This section shall become operative on January 1, 2005.

(Repealed (in Sec. 4) and added by Stats. 2001, Ch. 904, Sec. 5. Effective January 1, 2002. Section operative January 1, 2005, by its own provisions.)

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(b) If any changes or alterations are made the elections official shall prepare new detail maps or exterior descriptions thereof, or both. The county surveyor shall, if so requested, provide assistance to the elections official in the preparation of the detail maps or exterior descriptions.

(c) The elections official shall provide, at the request of any interested person, the following information:

(1) All precinct boundary changes and alterations made within the current calendar year and the immediately preceding two calendar years.

(2) All precinct consolidations made within the current calendar year and the immediately preceding two calendar years, specifying the election or elections in which the consolidations were made.

(d) The information provided to persons pursuant to subdivision (c) shall include the precinct numbers before the change or alteration and then a description, including precinct numbers, of the changes or alterations. The description may include maps.

(e) The information described in subdivisions (c) and (d) shall be compiled for each calendar year and shall be kept and filed so as to be accessible to any person upon request.

(f) The elections official may charge a person requesting information the amount needed to reimburse the jurisdiction for the actual expenses incurred in providing copies of the information required under this section.

(Amended by Stats. 1996, Ch. 725, Sec. 9. Effective January 1, 1997.)

12261. (a) The boundaries of precincts for the general election shall be the same as those established for the direct primary election, except to the extent necessary to add or subtract precincts as the result of population change or to divide precincts containing more than 1,000 voters or to change precinct boundaries due to jurisdictional boundary changes, or consolidations of elections. Changes of precinct boundaries may also be made when consolidating precincts.

(b) This section shall become operative on January 1, 2005.

(Repealed (in Sec. 6) and added by Stats. 2001, Ch. 904, Sec. 7. Effective January 1, 2002. Section operative January 1, 2005, by its own provisions.)

12262. Jurisdictional boundary changes occurring less than 88 days before an election shall not be effective for purposes of that election. Voters residing within an area affected by a boundary change, occurring within 88 days before an election, shall vote at the ensuing election in all respects as if no boundary change had occurred. However, any district that holds a general district election on the first Tuesday after the first Monday in November of an odd-numbered year shall complete any boundary change not less than 130 days prior to the election in order to comply with Section 10522.

(Amended by Stats. 1996, Ch. 725, Sec. 11. Effective January 1, 1997.)

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12280. When designating polling places, the elections official shall undertake necessary measures in the locating of polling places to ensure that polling places meet the guidelines promulgated by the Secretary of State for accessibility by the physically handicapped.

(Amended by Stats. 1996, Ch. 725, Sec. 12. Effective January 1, 1997.)

12281. (a) If, for any valid reason, the polling place designated for any precinct cannot be used, and this fact is known in sufficient time to allow a mailed notice to be received before the election, the elections official may designate another polling place and shall mail, to each voter in the precinct a notice showing this change.

(b) If the information is not known in sufficient time for a mailing pursuant to subdivision (a), either the elections official or, in the case of an emergency, the precinct board on the day of election, shall designate another polling place as near the place first designated as possible, post notice on or near the place first designated, and conduct the election at the new location.

(Amended by Stats. 1996, Ch. 725, Sec. 13. Effective January 1, 1997.)

12282. Property exempted from taxation pursuant to Section 214 of the Revenue and Taxation Code shall be made available free of charge to the elections official for use as a polling place pursuant to Section 213.5 of the Revenue and Taxation Code.

(Amended by Stats. 1996, Ch. 725, Sec. 14. Effective January 1, 1997.)

12283. (a) The governing body having jurisdiction over school buildings or other public buildings may authorize the use of its buildings for polling places on any election day, and may also authorize the use of its buildings, without cost, for the storage of voting machines and other vote-tabulating devices. However, if a city or county elections official specifically requests the use of a school building for polling places on an election day, the governing body having jurisdiction over the particular school building shall allow its use for the purpose requested. When allowing use of a school building for polling places, the governing body may, but is not required to, do any of the following:

(1) Continue school in session, provided that the governing body shall identify to the elections official making the request the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places.

(2) Designate the day for staff training and development.

(3) Close the school to students and nonclassified employees. Classified employees are those so defined by Section 41401 of the Education Code.

(b) An elections official making a request for use of a school building pursuant to subdivision (a) shall include in his or her request a list of the schools from which the use of a building for polling places is needed. Requests must be made within sufficient time in advance of the school year for the governing body to determine, on a school-by-school or districtwide basis, whether to keep the affected schools in session, designate the schoolday for staff training and development, or close the school to students and nonclassified employees before school calendars are printed and distributed to parents.

(c) Once a governing body has approved the use of a school building as a polling place, the governing body shall instruct the school administrator to provide the elections official a site with an adequate amount of space that will

allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and to make a telephone line for Internet access available for use by local elections officials, if requested by those officials.

(d) The school administrator shall also make a reasonable effort to ensure that the site is accessible to the handicapped.

(Amended by Stats. 2003, Ch. 219, Sec. 1. Effective January 1, 2004.)

12284. Upon request of the elections official, state-owned buildings, parking lots, and other facilities shall be made available free of charge for use as polling places, except that the Department of General Services may exclude from use as polling places state facilities at which access to confidential materials cannot be reasonably safeguarded, which are inaccessible to the public, the use of which would disrupt state business, or which are otherwise impractical for use as polling places.

(Amended by Stats. 1996, Ch. 725, Sec. 15. Effective January 1, 1997.)

12285. A mobilehome may be used as a polling place if the elections official determines that no other facilities are available for the convenient exercise of voting rights by mobilehome park residents and the mobilehome is designated as a polling place by the elections official pursuant to Section 12286. No rental agreement shall prohibit the use of a mobilehome for those purposes.

(Amended by Stats. 2000, Ch. 1081, Sec. 20. Effective January 1, 2001.)

12286. (a) At least 29 days prior to the election, the elections official shall do all of the following:

- (1) Establish a convenient number of election precincts within the affected jurisdiction.
- (2) Define the precinct boundaries.
- (3) Designate a polling place for each precinct.
- (4) Appoint for each precinct a precinct board pursuant to Sections 12302 to 12304, inclusive.
- (5) Notify the members of each precinct board of their appointment and the location of the precinct and polling place where they will serve.

(b) The elections official, in establishing precincts and defining their boundaries, shall, to the extent practicable, provide for a single polling place where a voter entitled to vote in more than one district may cast all of his or her ballots.

(c) In a landowner voting district, the county elections official shall designate the polling place at which a nonresident landowner shall vote.

(Amended by Stats. 1996, Ch. 725, Sec. 17. Effective January 1, 1997.)

12287. A candidate's residence shall not be designated as a polling place for an election at which that candidate's name will appear on the ballot.

(Added by Stats. 2000, Ch. 29, Sec. 1. Effective January 1, 2001.)

12287.5. A single-family residence shall not be designated as a polling place if elections officials determine that it has the registered address of a person who is required to register pursuant to the Sex Offender Registration Act. Elections officials shall, not more than 60 days prior to designating a single-family residence as a polling place, use the Megan's Law Internet Web site maintained by the Department of Justice to determine if the residence has the registered address of a sex offender. In accordance with subdivision (k) of Section 290.46 of the Penal Code, an elections official who is required to register as a sex offender shall be prohibited from accessing the Megan's Law public Internet Web site.

(Added by Stats. 2011, Ch. 137, Sec. 1. Effective January 1, 2012.)

12288. A place where the primary purpose of the establishment is the sale and dispensation of alcoholic beverages may not be used as a polling place. A polling place may not be connected by a door, window, or other opening with any place where any alcoholic beverage is sold or dispensed while the polls are open.

(Added by renumbering Section 14226 by Stats. 2002, Ch. 228, Sec. 13. Effective January 1, 2003.)

ATTACHMENT 2
California Voter's Choice Act, SB 450

Senate Bill No. 450

CHAPTER 832

An act to amend Sections 3017 and 15320 of, to add Sections 4005, 4006, and 4007 to, and to add and repeal Section 4008 of, the Elections Code, relating to elections.

[Approved by Governor September 29, 2016. Filed with
Secretary of State September 29, 2016.]

LEGISLATIVE COUNSEL'S DIGEST

SB 450, Allen. Elections: vote by mail voting and mail ballot elections.

Existing law requires all vote by mail ballots to be voted on or before the day of the election and requires the vote by mail voter to return the ballot by mail or in person, as specified, to the elections official who issued the ballot.

This bill would require an elections official who receives a vote by mail ballot that he or she did not issue to forward that ballot to the elections official who issued the ballot no later than 8 days after receipt. By requiring an elections official to forward a ballot to the elections official who issued the ballot, the bill would impose a state-mandated local program.

Existing law authorizes cities with a population of fewer than 100,000 persons, school districts, and special districts to conduct an all-mailed ballot special election to fill a vacancy on the legislative or governing body of those entities under specified conditions.

This bill, the California Voter's Choice Act, would, on or after January 1, 2018, authorize specified counties, and on or after January 1, 2020, authorize any county except the County of Los Angeles, to conduct any election as an all-mailed ballot election if certain conditions are satisfied, including conditions related to ballot dropoff locations, vote centers, and plans for the administration of all-mailed ballot elections. The bill would require the Secretary of State, within 6 months of each all-mailed ballot election conducted by a county pursuant to these provisions, to report certain information to the Legislature regarding that election. The bill would require the county that conducted the all-mailed ballot election to submit to the Secretary of State the information needed for the Secretary of State to prepare the report.

This bill would, on or after January 1, 2020, authorize the County of Los Angeles to conduct any election as a vote center election if certain conditions are satisfied, including conditions related to ballot dropoff locations and vote centers. The bill would, on or after January 1, 2020, authorize the County of Los Angeles to conduct a special election as an all-mailed ballot election pursuant to specified provisions that apply to every county that chooses to conduct a special election as an all-mailed ballot election.

This bill would also require the Secretary of State to establish a taskforce that includes certain individuals to review all-mailed ballot elections conducted pursuant to these provisions and to provide comments and recommendations to the Legislature within 6 months of each all-mailed ballot election or vote center election.

This bill would incorporate additional changes to Section 3017 of the Elections Code proposed by AB 1921 that would become operative only if AB 1921 and this bill are both chaptered and this bill is chaptered last.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to these statutory provisions.

The people of the State of California do enact as follows:

SECTION 1. This act shall be known, and may be cited, as the California Voter's Choice Act.

SEC. 2. Section 3017 of the Elections Code is amended to read:

3017. (a) All vote by mail ballots cast under this division shall be voted on or before the day of the election. After marking the ballot, the vote by mail voter shall do any of the following: (1) return the ballot by mail or in person to the elections official who issued the ballot, (2) return the ballot in person to a member of a precinct board at a polling place or vote center within the state, or (3) return the ballot to a vote by mail ballot dropoff location within the state that is provided pursuant to Section 3025 or 4005. However, a vote by mail voter who is unable to return the ballot may designate his or her spouse, child, parent, grandparent, grandchild, brother, sister, or a person residing in the same household as the vote by mail voter to return the ballot to the elections official who issued the ballot, to the precinct board at a polling place or vote center within the state, or to a vote by mail ballot dropoff location within the state that is provided pursuant to Section 3025 or 4005. The ballot must, however, be received by the elections official who issued the ballot, the precinct board, or the vote by mail ballot dropoff location before the close of the polls on election day. If a vote by mail ballot is returned to a precinct board at a polling place or vote center, or to a vote by mail ballot dropoff location, that is located in a county that is not the county of the elections official who issued the ballot, the elections official for the county in which the vote by mail ballot is returned shall forward the ballot to the elections official who issued the ballot no later than eight days after receipt.

(b) The elections official shall establish procedures to ensure the secrecy of a ballot returned to a precinct polling place and the security, confidentiality, and integrity of any personal information collected, stored, or otherwise used pursuant to this section.

(c) On or before March 1, 2008, the elections official shall establish procedures to track and confirm the receipt of voted vote by mail ballots and to make this information available by means of online access using the county's elections division Internet Web site. If the county does not have an elections division Internet Web site, the elections official shall establish a toll-free telephone number that may be used to confirm the date a voted vote by mail ballot was received.

(d) The provisions of this section are mandatory, not directory, and a ballot shall not be counted if it is not delivered in compliance with this section.

(e) Notwithstanding subdivision (a), a vote by mail voter's ballot shall not be returned by a paid or volunteer worker of a general purpose committee, controlled committee, independent expenditure committee, political party, candidate's campaign committee, or any other group or organization at whose behest the individual designated to return the ballot is performing a service. However, this subdivision does not apply to a candidate or a candidate's spouse.

SEC. 2.5. Section 3017 of the Elections Code is amended to read:

3017. (a) All vote by mail ballots cast under this division shall be voted on or before the day of the election. After marking the ballot, the vote by mail voter shall do any of the following: (1) return the ballot by mail or in person to the elections official who issued the ballot, (2) return the ballot in person to a member of a precinct board at a polling place or vote center within the state, or (3) return the ballot to a vote by mail ballot dropoff location within the state that is provided pursuant to Section 3025 or 4005. However, a vote by mail voter who is unable to return the ballot may designate any person to return the ballot to the elections official who issued the ballot, to the precinct board at a polling place or vote center within the state, or to a vote by mail ballot dropoff location within the state that is provided pursuant to Section 3025 or 4005. The ballot must, however, be received by the elections official who issued the ballot, the precinct board, or the vote by mail ballot dropoff location before the close of the polls on election day. If a vote by mail ballot is returned to a precinct board at a polling place or vote center, or to a vote by mail ballot dropoff location, that is located in a county that is not the county of the elections official who issued the ballot, the elections official for the county in which the vote by mail ballot is returned shall forward the ballot to the elections official who issued the ballot no later than eight days after receipt.

(b) The elections official shall establish procedures to ensure the secrecy of a ballot returned to a precinct polling place and the security, confidentiality, and integrity of any personal information collected, stored, or otherwise used pursuant to this section.

(c) On or before March 1, 2008, the elections official shall establish procedures to track and confirm the receipt of voted vote by mail ballots and to make this information available by means of online access using the county's elections division Internet Web site. If the county does not have an elections division Internet Web site, the elections official shall establish

a toll-free telephone number that may be used to confirm the date a voted vote by mail ballot was received.

(d) The provisions of this section are mandatory, not directory, and a ballot shall not be counted if it is not delivered in compliance with this section.

(e) (1) A person designated to return a vote by mail ballot shall not receive any form of compensation based on the number of ballots that the person has returned and no individual, group, or organization shall provide compensation on this basis.

(2) For purposes of this paragraph, "compensation" means any form of monetary payment, goods, services, benefits, promises or offers of employment, or any other form of consideration offered to another person in exchange for returning another voter's vote by mail ballot.

(3) Any person in charge of a vote by mail ballot and who knowingly and willingly engages in criminal acts related to that ballot as described in Division 18 (commencing with Section 18000), including, but not limited to, fraud, bribery, intimidation, and tampering with or failing to deliver the ballot in a timely fashion, is subject to the appropriate punishment specified in that division.

SEC. 3. Section 4005 is added to the Elections Code, to read:

4005. (a) Notwithstanding Section 4000 or any other law, on or after January 1, 2018, the Counties of Calaveras, Inyo, Madera, Napa, Nevada, Orange, Sacramento, San Luis Obispo, San Mateo, Santa Clara, Shasta, Sierra, Sutter, and Tuolumne, and, except as provided in Section 4007, on or after January 1, 2020, any county may conduct any election as an all-mailed ballot election if all of the following apply:

(1) (A) At least two ballot dropoff locations are provided within the jurisdiction where the election is held or the number of ballot dropoff locations are fixed in a manner so that there is at least one ballot dropoff location provided for every 15,000 registered voters within the jurisdiction where the election is held, as determined on the 88th day before the day of the election, whichever results in more ballot dropoff locations. For purposes of this subparagraph, a vote center that includes an exterior ballot drop box counts only as a single ballot dropoff location. Ballot dropoff locations shall comply with the regulations adopted pursuant to subdivision (b) of Section 3025.

(B) A ballot dropoff location provided for under this section consists of a secure, accessible, and locked ballot box located as near as possible to established public transportation routes and that is able to receive voted ballots. All ballot dropoff locations shall be open at least during regular business hours beginning not less than 28 days before the day of the election, and on the day of the election. At least one ballot dropoff location shall be an accessible, secured, exterior drop box that is available for a minimum of 12 hours per day including regular business hours.

(2) (A) The county elections official permits a voter residing in the county to do any of the following at a vote center:

(i) Return, or vote and return, his or her vote by mail ballot.

(ii) Register to vote, update his or her voter registration, and vote pursuant to Section 2170.

(iii) Receive and vote a provisional ballot pursuant to Section 3016 or Article 5 (commencing with Section 14310) of Chapter 3 of Division 14.

(iv) Receive a replacement ballot upon verification that a ballot for the same election has not been received from the voter by the county elections official. If the county elections official is unable to determine if a ballot for the same election has been received from the voter, the county elections official may issue a provisional ballot.

(v) Vote a regular, provisional, or replacement ballot using accessible voting equipment that provides for a private and independent voting experience.

(B) Each vote center shall have at least three voting machines that are accessible to voters with disabilities.

(3) (A) On the day of the election, from 7 a.m. to 8 p.m., inclusive, and on each of the three days before the election, for a minimum of eight hours per day, at least one vote center is provided for every 10,000 registered voters within the jurisdiction where the election is held, as determined on the 88th day before the day of the election. At least 90 percent of the number of vote centers required by this subparagraph shall be open for all four days during the required times. Up to 10 percent of the number of vote centers required by this subparagraph may be open for less than four days if at least one vote center is provided for every 10,000 registered voters on each day.

(B) Notwithstanding subparagraph (A), for a jurisdiction with fewer than 20,000 registered voters, a minimum of two voter centers are provided on the day of the election and on each of the three days before the election within the jurisdiction where the election is held.

(4) (A) Beginning 10 days before the day of the election and continuing daily up to and including the fourth day before the election, for a minimum of eight hours per day, at least one vote center is provided for every 50,000 registered voters within the jurisdiction where the election is held, as determined on the 88th day before the day of the election.

(B) Notwithstanding subparagraph (A), for a jurisdiction with fewer than 50,000 registered voters, a minimum of two vote centers are provided within the jurisdiction where the election is held.

(C) The vote centers provided under this section are established in accordance with the accessibility requirements described in Article 5 (commencing with Section 12280) of Chapter 3 of Division 12, the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.), the federal Help America Vote Act of 2002 (52 U.S.C. Sec. 20901 et seq.), and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(D) The vote centers provided under this section are equitably distributed across the county so as to afford maximally convenient options for voters and are established at accessible locations as near as possible to established public transportation routes. The vote centers shall be equipped with voting units or systems that are accessible to individuals with disabilities and that provide the same opportunity for access and participation as is provided to

voters who are not disabled, including the ability to vote privately and independently in accordance with Sections 12280 and 19240.

(E) (i) The vote centers provided under this section have an electronic mechanism for the county elections official to immediately access, at a minimum, all of the following voter registration data:

(I) Name.

(II) Address.

(III) Date of birth.

(IV) Language preference.

(V) Party preference.

(VI) Precinct.

(VII) Whether or not the voter has been issued a vote by mail ballot and whether or not a ballot has been received by the county elections official.

(ii) The electronic mechanism used to access voter registration data shall not be connected in any way to a voting system.

(5) A method is available for voters with disabilities to request and receive a blank vote by mail ballot and, if a replacement ballot is necessary, a blank replacement ballot that voters with disabilities can read and mark privately and independently pursuant to the federal Help America Vote Act of 2002 (52 U.S.C. Sec. 20901 et seq.).

(6) (A) Except as otherwise provided for in this section, election boards for the vote centers established under this section meet the requirements for eligibility and composition pursuant to Article 1 (commencing with Section 12300) of Chapter 4 of Division 12.

(B) Each vote center provides language assistance in all languages required in the jurisdiction under subdivision (c) of Section 12303 or Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.) in a manner that enables voters of the applicable language minority groups to participate effectively in the electoral process. Each vote center shall post information regarding the availability of language assistance in English and all other languages for which language assistance is required to be provided in the jurisdiction under subdivision (c) of Section 12303 or Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(i) If a vote center is located in, or adjacent to, a precinct, census tract, or other defined geographical subsection required to establish language requirements under subdivision (c) of Section 12303 or Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.), or if it is identified as needing language assistance through the public input process described in clause (ii), the county elections official shall ensure that the vote center is staffed by election board members who speak the required language. If the county elections official is unable to recruit election board members who speak the required language, alternative methods of effective language assistance shall be provided by the county elections official.

(ii) The county elections official shall solicit public input regarding which vote centers should be staffed by election board members who are fluent in a language in addition to English pursuant to subdivision (c) of Section

12303 and Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(iii) The county elections official shall provide notice in the sample ballot, in vote by mail materials, and on his or her Internet Web site of the specific language services available at each vote center.

(C) Each vote center provides election materials translated in all languages required in the jurisdiction under subdivision (c) of Section 14201 and Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(D) Each vote center provides reasonable modifications and auxiliary aids and services as required by the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.) and the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 701 et seq.).

(7) (A) Beginning 10 days before the election, the county elections official maintains, in an electronic format, an index of voters who have done any of the following at one of the voter centers established pursuant to this section:

- (i) Registered to vote or updated his or her voter registration.
- (ii) Received and voted a provisional ballot or replacement ballot.
- (iii) Voted a ballot using equipment at the vote center.

(B) The index required by subparagraph (A) includes the same information for each voter as is required to be included on copies of the index of affidavits of voter registration that are posted pursuant to Section 14294. The index required by subparagraph (A) shall be updated continuously during any time that a vote center is open in the jurisdiction.

(8) (A) Beginning 29 days before the day of the election, the county elections official mails to each registered voter a vote by mail ballot packet that includes a return envelope with instructions for the use and return of the vote by mail ballot.

(B) The county elections official delivers to each voter, with either the sample ballot sent pursuant to Section 13303 or with the vote by mail ballot packet, all of the following:

(i) A notice, translated in all languages required under subdivision (c) of Section 14201 and Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.), that informs voters of all of the following:

(I) An all-mailed ballot election is being conducted and each eligible voter will be issued a vote by mail ballot by mail.

(II) The voter may cast a vote by mail ballot in person at a vote center during the times and days specified in subparagraph (A) of paragraph (4) or on election day.

(III) No later than seven days before the day of the election, the voter may request the county elections official to send a vote by mail ballot in a language other than English pursuant to Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.) or a facsimile copy of the ballot printed in a language other than English pursuant to Section 14201.

(IV) No later than seven days before the day of the election, the voter may request the county elections official to send or deliver a ballot that

voters with disabilities can read and mark privately and independently pursuant to the federal Help America Vote Act of 2002 (52 U.S.C. Sec. 20901 et seq.).

(ii) A list of the ballot dropoff locations and vote centers established pursuant to this section, including the dates and hours they are open. The list shall also be posted on the Internet Web site of the county elections official in a format that is accessible for people with disabilities pursuant to Section 11135 of the Government Code.

(iii) A postage-paid postcard that the voter may return to the county elections official for the purpose of requesting a vote by mail ballot in a language other than English or for the purpose of requesting a vote by mail ballot in an accessible format.

(C) Upon request, the county elections official provides written voting materials to voters with disabilities in an accessible format, as required by the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.) and the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 701 et seq.).

(9) (A) The county elections official establishes a language accessibility advisory committee that is comprised of representatives of language minority communities. The committee shall be established no later than October 1 of the year before the first election conducted pursuant to this section. The committee shall hold its first meeting no later than April 1 of the year in which the first election is conducted pursuant to this section.

(B) The county elections official establishes a voting accessibility advisory committee that is comprised of voters with disabilities. The committee shall be established no later than October 1 of the year before the first election conducted pursuant to this section. The committee shall hold its first meeting no later than April 1 of the year in which the first election is conducted pursuant to this section.

(C) A county with fewer than 50,000 registered voters may establish a joint advisory committee for language minority communities and voters with disabilities.

(10) (A) The county elections official develops a draft plan for the administration of elections conducted pursuant to this section in consultation with the public, including both of the following:

(i) One meeting, publicly noticed at least 10 days in advance of the meeting, that includes representatives, advocates, and other stakeholders representing each community for which the county is required to provide voting materials and assistance in a language other than English under subdivision (c) of Section 14201 and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(ii) One meeting, publicly noticed at least 10 days in advance of the meeting, that includes representatives from the disability community and community organizations and individuals that advocate on behalf of, or provide services to, individuals with disabilities.

(B) The county elections official, when developing the draft plan for the administration of elections conducted pursuant to this section, considers, at a minimum, all of the following:

- (i) Vote center and ballot dropoff location proximity to public transportation.
- (ii) Vote center and ballot dropoff location proximity to communities with historically low vote by mail usage.
- (iii) Vote center and ballot dropoff location proximity to population centers.
- (iv) Vote center and ballot dropoff location proximity to language minority communities.
- (v) Vote center and ballot dropoff location proximity to voters with disabilities.
- (vi) Vote center and ballot dropoff location proximity to communities with low rates of household vehicle ownership.
- (vii) Vote center and ballot dropoff location proximity to low-income communities.
- (viii) Vote center and ballot dropoff location proximity to communities of eligible voters who are not registered to vote and may need access to same day voter registration.
- (ix) Vote center and ballot dropoff location proximity to geographically isolated populations, including Native American reservations.
- (x) Access to accessible and free parking at vote centers and ballot dropoff locations.
- (xi) The distance and time a voter must travel by car or public transportation to a vote center and ballot dropoff location.
- (xii) The need for alternate methods for voters with disabilities for whom vote by mail ballots are not accessible to cast a ballot.
- (xiii) Traffic patterns near vote centers and ballot dropoff locations.
- (xiv) The need for mobile vote centers in addition to the number of vote centers established pursuant to this section.

(C) The county elections official publicly notices the draft plan for the administration of elections conducted pursuant to this section and accepts public comments on the draft plan for at least 14 days before the hearing held pursuant to subparagraph (D).

(D) (i) Following the 14-day review period required by subparagraph (C), the county elections official holds a public meeting to consider the draft plan for the administration of elections conducted pursuant to this section and to accept public comments. The meeting shall be publicly noticed at least 10 days in advance of the meeting on the Internet Web sites of the clerk of the county board of supervisors and the county elections official, or, if neither the clerk of the county board of supervisors nor the county elections official maintain an Internet Web site, in the office of the county elections official.

(ii) After the public hearing to consider the draft plan for the administration of elections conducted pursuant to this section and to accept public comments, the county elections official shall consider any public

comments he or she receives from the public and shall amend the draft plan in response to the public comments to the extent he or she deems appropriate. The county elections official shall publicly notice the amended draft plan and shall accept public comments on the amended draft plan for at least 14 days before the county elections official may adopt the amended draft plan pursuant to subparagraph (E).

(E) (i) Following the 14-day review and comment period required by clause (ii) of subparagraph (D), the county elections official may adopt a final plan for the administration of elections conducted pursuant to this section, and shall submit the voter education and outreach plan that is required by clause (i) of subparagraph (I) to the Secretary of State for approval.

(ii) The Secretary of State shall approve, approve with modifications, or reject a voter education and outreach plan submitted pursuant to clause (i) of subparagraph (I) within 14 days after the plan is submitted by the county elections official.

(iii) The draft plan, the amended draft plan, and the adopted final plan for the administration of elections conducted pursuant to this section shall be posted on the Internet Web site of the county elections official in each language in which the county is required to provide voting materials and assistance under subdivision (c) of Section 14201 and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.), and the Secretary of State's Internet Web site in a format that is accessible for people with disabilities pursuant to Section 11135 of the Government Code.

(F) Public meetings held pursuant to this paragraph shall, upon request, provide auxiliary aids and services to ensure effective communication with people with disabilities.

(G) Within two years of the adoption of the first plan for the administration of elections conducted pursuant to this section, the county elections official shall hold public meetings in accordance with the procedures described in subparagraphs (C) to (F), inclusive, to consider revising the first plan for the administration of elections conducted pursuant to this section. Every four years thereafter, the county elections official shall hold public meetings in accordance with the procedures described in subparagraphs (C) to (F), inclusive, to consider revising the plan for the administration of elections conducted pursuant to this section.

(H) (i) With reasonable public notification, a county elections official may amend a plan for the administration of elections conducted pursuant to this section no more than 120 days before the date of an election held pursuant to this section.

(ii) With reasonable public notification, a county elections official may amend a plan for the administration of elections conducted pursuant to this section more than 120 days before the date of an election held pursuant to this section if he or she provides at least 30 days to accept public comments on the amended plan.

(I) The plan for the administration of elections conducted pursuant to this section, includes all of the following:

(i) A voter education and outreach plan that is approved by the Secretary of State and that includes all of the following:

(I) A description of how the county elections official will use the media, including social media, newspapers, radio, and television that serve language minority communities for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline.

(II) A description of how the county elections official will use the media, including social media, newspapers, radio, and television for purposes of informing voters of the availability of a vote by mail ballot in an accessible format and the process for requesting such a ballot.

(III) A description of how the county elections official will have a community presence to educate voters regarding the provisions of this section.

(IV) A description of the accessible information that will be publicly available on the accessible Internet Web site of the county elections official.

(V) A description of the method used by the county elections official to identify language minority voters.

(VI) A description of how the county elections official will educate and communicate the provisions of this section to the public, including:

(ia) Communities for which the county is required to provide voting materials and assistance in a language other than English under subdivision (c) of Section 14201 and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.). The county elections official shall hold at least one bilingual voter education workshop for each language in which the county is required to provide voting materials and assistance in a language other than English under subdivision (c) of Section 14201 and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(ib) The disability community, including organizations and individuals that advocate on behalf of, or provide services to, individuals with disabilities. The county elections official shall hold at least one voter education workshop to increase accessibility and participation of eligible voters with disabilities.

(VII) A description of how the county will spend the necessary resources on voter education and outreach to ensure that voters are fully informed about the election. This description shall include information about the amount of money the county plans to spend on voter education and outreach activities under the plan, and how that compares to the amount of money spent on voter education and outreach in recent similar elections in the same jurisdiction that were not conducted pursuant to this section.

(VIII) At least one public service announcement in the media, including newspapers, radio, and television, that serve English-speaking citizens for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline. Outreach made under this subclause shall include access for voters who are deaf or hard of hearing and voters who are blind or visually impaired.

(IX) At least one public service announcement in the media, including newspapers, radio, and television, that serve non-English-speaking citizens

for each language in which the county is required to provide voting materials and assistance under subdivision (c) of Section 14201 and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.) for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline.

(X) At least two direct contacts with voters for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline. The two direct contacts are in addition to any other required contacts including, but not limited to, sample ballots and the delivery of vote by mail ballots.

(ii) A description of how a voter with disabilities may request and receive a blank vote by mail ballot and, if a replacement ballot is necessary, a blank replacement ballot that a voter with disabilities can mark privately and independently.

(iii) A description of how the county elections official will address significant disparities in voter accessibility and participation identified in the report required by subdivision (g).

(iv) A description of the methods and standards that the county elections official will use to ensure the security of voting conducted at vote centers.

(v) Information about estimated short-term and long-term costs and savings from conducting elections pursuant to this section as compared to recent similar elections in the same jurisdiction that were not conducted pursuant to this section.

(vi) To the extent available at the time of publication, information on all of the following:

(I) The total number of vote centers to be established.

(II) The total number of ballot dropoff locations to be established.

(III) The location of each vote center.

(IV) The location of each ballot dropoff location and whether it is inside or outside.

(V) A map of the locations of each vote center and ballot dropoff location.

(VI) The hours of operation for each vote center.

(VII) The hours of operation for each ballot dropoff location.

(VIII) The security and contingency plans that would be implemented by the county elections official to do both of the following:

(ia) Prevent a disruption of the vote center process.

(ib) Ensure that the election is properly conducted if a disruption occurs.

(IX) The number of election board members and the number of bilingual election board members and the languages spoken.

(X) The services provided to voters with disabilities, including, but not limited to, the type and number of accessible voting machines and reasonable modifications at each vote center.

(XI) The design, layout, and placement of equipment inside each voter center that protects each voter's right to cast a private and independent ballot.

(vii) A toll-free voter assistance hotline that is accessible to voters who are deaf or hard of hearing, and that is maintained by the county elections

official that is operational no later than 29 days before the day of the election until 5 p.m. on the day after the election. The toll-free voter assistance hotline shall provide assistance to voters in all languages in which the county is required to provide voting materials and assistance under subdivision (c) of Section 14201 and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(J) The plan for the administration of elections conducted pursuant to this section is posted in a format that is accessible to persons with disabilities on the Internet Web site of the Secretary of State and on the Internet Web site of the county elections official.

(b) Notwithstanding Section 4000 or any other law, on or after January 1, 2018, the Counties of Calaveras, Inyo, Madera, Napa, Nevada, Orange, Sacramento, San Luis Obispo, San Mateo, Santa Clara, Shasta, Sierra, Sutter, and Tuolumne, and on or after January 1, 2020, any county may conduct a special election as an all-mailed ballot election under this section if all of the following apply:

(1) The county elections official has done either of the following:

(A) Previously conducted an election as an all-mailed ballot election in accordance with subdivision (a).

(B) Adopted a final plan for the administration of elections pursuant to clause (i) of subparagraph (E) of paragraph (9) of subdivision (a), in which case the county elections official shall complete all activities provided for in the voter education and outreach plan that is required by clause (i) of subparagraph (I) of paragraph (9) of subdivision (a) before the day of the special election.

(2) (A) On the day of election, from 7 a.m. to 8 p.m., inclusive, at least one vote center is provided for every 30,000 registered voters. If the jurisdiction is not wholly contained within the county, the county elections official shall make a reasonable effort to establish a vote center within the jurisdiction where the special election is held.

(B) Notwithstanding subparagraph (A), for a jurisdiction with fewer than 30,000 registered voters, the county elections official makes a reasonable effort to establish a vote center.

(3) (A) Not less than 10 days before the day of the election, for a minimum of eight hours per day, at least one vote center is provided for every 60,000 registered voters. If the jurisdiction is not wholly contained within the county, the county elections official shall make a reasonable effort to establish a vote center within the jurisdiction where the special election is held.

(B) Notwithstanding subparagraph (A), for a jurisdiction with fewer than 30,000 registered voters, the county elections official makes a reasonable effort to establish a vote center.

(4) (A) At least one ballot dropoff location is provided for every 15,000 registered voters. At least one ballot dropoff location shall be located within the jurisdiction where the special election is held. All ballot dropoff locations shall be open at least during regular business hours beginning not less than 28 days before the day of the election, and on the day of the election.

(B) Notwithstanding subparagraph (A), for a jurisdiction with fewer than 15,000 registered voters, at least one ballot dropoff location shall be provided.

(c) Except as otherwise provided in this section, the election day procedures shall be conducted in accordance with Division 14 (commencing with Section 14000).

(d) The county elections official may provide, at his or her discretion, additional ballot dropoff locations and vote centers for purposes of this section.

(e) The return of voted vote by mail ballots is subject to Sections 3017 and 3020.

(f) For the sole purpose of reporting the results of an election conducted pursuant to this section, upon completion of the ballot count, the county elections official shall divide the jurisdiction into precincts pursuant to Article 2 (commencing with Section 12220) of Chapter 3 of Division 12 and shall prepare a statement of the results of the election in accordance with Sections 15373 and 15374.

(g) (1) (A) Within six months of each election conducted pursuant to this section or Section 4007, the Secretary of State shall report to the Legislature, to the extent possible, all of the following information by categories of race, ethnicity, language preference, age, gender, disability, permanent vote by mail status, historical polling place voters, political party affiliation, and language minorities as it relates to the languages required under subdivision (c) of Section 14201 and Section 203 of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.):

- (i) Voter turnout.
- (ii) Voter registration.
- (iii) Ballot rejection rates.
- (iv) Reasons for ballot rejection.
- (v) Provisional ballot use.
- (vi) Accessible vote by mail ballot use.
- (vii) The number of votes cast at each vote center.
- (viii) The number of ballots returned at ballot dropoff locations.
- (ix) The number of ballots returned by mail.
- (x) The number of persons who registered to vote at a vote center.
- (xi) Instances of voter fraud.
- (xii) Any other problems that became known to the county elections official or the Secretary of State during the election or canvass.

(B) The report required by subparagraph (A) shall be posted on the Internet Web site of the Secretary of State in a format that is accessible for people with disabilities pursuant to Section 11135 of the Government Code.

(C) The report required by subparagraph (A) shall be submitted to the Legislature in compliance with Section 9795 of the Government Code.

(D) If an election is conducted pursuant to this section, the county shall submit, to the extent possible, to the Secretary of State the information needed for the Secretary of State to prepare the report required by subparagraph (A).

(2) The county elections official shall post on his or her Internet Web site a report that compares the cost of elections conducted pursuant to this section to the costs of previous elections. The report shall be posted in a format that is accessible for people with disabilities pursuant to Section 11135 of the Government Code.

(h) The Secretary of State shall enforce the provisions of this section pursuant to Section 12172.5 of the Government Code.

(i) For purposes of this section, "disability" has the same meaning as defined in subdivisions (j), (m), and (n) of Section 12926 of the Government Code.

SEC. 4. Section 4006 is added to the Elections Code, to read:

4006. For any election conducted pursuant to Section 4005, the county elections official shall make a reasonable effort to inform a voter of either of the following:

(a) If the voter's vote by mail ballot envelope is missing a signature.

(b) How the voter can correct the missing signature.

SEC. 5. Section 4007 is added to the Elections Code, to read:

4007. (a) On or after January 1, 2020, the County of Los Angeles may conduct any election as a vote center election if all of the following apply:

(1) The county elections official complies with all the provisions of subdivision (a) of Section 4005 that are not inconsistent with this section.

(2) Every permanent vote by mail voter receives a ballot.

(3) At least two ballot dropoff locations are provided within the jurisdiction where the election is held or the number of ballot dropoff locations are fixed in a manner so that there is at least one ballot dropoff location provided for every 15,000 permanent vote by mail registered voters within the jurisdiction where the election is held, as determined on the 88th day before the day of the election, whichever results in more ballot dropoff locations.

(4) Within the jurisdiction where the election is held, at least one vote center is provided for each city that has at least 1,000 registered voters according to the official report of registration submitted by the county elections official to the Secretary of State before the last general election.

(5) On the day of the election, from 7 a.m. to 8 p.m., inclusive, and on each of the three days before the election, for a minimum of eight hours per day, at least one vote center is provided for every 7,500 registered voters within the jurisdiction where the election is held, as determined on the 88th day before the day of the election. At least 90 percent of the number of vote centers required by this subparagraph shall be open for all four days during the required times. Up to 10 percent of the number of vote centers required by this subparagraph may be open for less than four days if at least one vote center is provided for every 7,500 registered voters on each day.

(6) Beginning 10 days before the day of the election and continuing up to and including the fourth day before the day of the election, for a minimum of eight hours per day, at least one vote center is provided for every 30,000 registered voters within the jurisdiction where the election is held, as determined on the 88th day before the election.

(7) Precincts with fewer than 500 registered voters are designated as all vote-by-mail ballot precincts.

(8) Voters residing in a legislative or congressional district that lies partially within the County of Los Angeles and that also lies within another county that is conducting an election pursuant to subdivision (a) of Section 4005 receive a vote by mail ballot if they are eligible to vote in that election.

(9) Voters in a precinct that is either more than a 30 minute travel time from a vote center or in which the polling place in the most recent statewide general election is more than 15 miles from the nearest vote center are mailed a vote by mail ballot.

(10) The vote centers are located within a reasonable travel time of registered voters.

(11) The county elections official conducts a service area analysis of the vote center plans, identifies services gaps, and publicly reports those findings.

(b) Notwithstanding Section 4000 or any other law, on or after January 1, 2020, the County of Los Angeles may conduct a special election as an all-mailed ballot election pursuant to subdivision (b) of Section 4005.

(c) No later than four years after conducting the first vote center election pursuant to this section, the County of Los Angeles may conduct all-mailed ballot elections pursuant to Section 4005 and shall not conduct vote center elections pursuant to this section.

SEC. 6. Section 4008 is added to the Elections Code, to read:

4008. (a) The Secretary of State shall establish a taskforce that includes representatives of all of the following:

(1) County elections officials.

(2) Individuals with demonstrated language accessibility experience for languages covered under the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).

(3) The disability community and community organizations and individuals that advocate on behalf of, or provide services to, individuals with disabilities.

(4) Experts with demonstrated experience in the field of elections.

(b) The taskforce shall review elections conducted pursuant to Section 4005 or 4007 and provide comments and recommendations to the Legislature within six months of each election conducted pursuant to Section 4005 or 4007.

(c) This section shall remain in effect only until January 1, 2022, and as of that date is repealed, unless a later enacted statute, that is enacted before January 1, 2022, deletes or extends that date.

SEC. 7. Section 15320 of the Elections Code is amended to read:

15320. Vote by mail ballots and mail ballot precinct ballots returned to the elections office and to the polls on election day that are not included in the semifinal official canvass phase of the election, including any ballots returned to another jurisdiction in the state and forwarded to the elections official who issued the ballot pursuant to Section 3017, shall be processed and counted during the official canvass in the manner prescribed by Chapter

2 (commencing with Section 15100) and pursuant to the requirements of Section 3019.

SEC. 8. Section 2.5 of this bill incorporates amendments to Section 3017 of the Elections Code proposed by both this bill and Assembly Bill 1921. It shall only become operative if (1) both bills are enacted and become effective on or before January 1, 2017, (2) each bill amends Section 3017 of the Elections Code, and (3) this bill is enacted after Assembly Bill 1921, in which case Section 2 of this bill shall not become operative.

SEC. 9. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

O

ATTACHMENT 3
Voting Systems Assessment Project (VSAP)
Quarterly Report

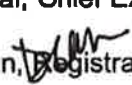


DEAN C. LOGAN
Registrar-Recorder/County Clerk

April 4, 2017

TO: Supervisor Mark Ridley-Thomas, Chair
Supervisor Hilda Solis
Supervisor Sheila Kuehl
Supervisor Janice Hahn
Supervisor Kathryn Barger

Sachi A. Hamai, Chief Executive Officer

FROM: Dean C. Logan,  Registrar-Recorder/County Clerk

VSAP Quarterly Report – 1st Quarter, 2017

The following is the first quarterly update of 2017, detailing project activities and accomplishments during the period of December 1, 2016 to February 28, 2017. This report is provided to inform your Board and the public on the progress of the Voting Systems Assessment Project (VSAP). This report is prepared in response to the motion adopted by your Board on September 7, 2010.

During this quarter, the Registrar-Recorder/County Clerk (Department) continued development of a strategy for system implementation, including the competitive solicitation process for system manufacturing and a readiness assessment. Project staff continues to engage the public as important next steps are defined.

Gartner Engagement Update

The Department has continued to work with Gartner in preparation of system manufacturing and implementation. Gartner conducted interviews with Department management in Election Operations, Information Technology and Administration as part of the Readiness Assessment. This evaluation of the organizational and operational readiness will be instrumental in shaping the VSAP Implementation plan which will guide the sourcing strategy and requirements for potential manufacturers in the Request for Proposal (RFP) anticipated during this phase.

Gartner is also conducting a market scan to gauge overall market responsiveness and identify potential manufacturers from traditional and non-traditional voting system market. As a part of this market scan, Gartner conducted an online survey to gather information from potential vendors. In this regard, the Department has amended the current contract with Gartner to extend the term until June 2017 and add to the scope of work a Request for Information (RFI). Your Board was notified of the said amendment for Enterprise Services Master Agreement (ESMA) Work Order 2016-001 on February 16, 2017.

Public Engagement

In this reporting period, the VSAP met with key stakeholders and local communities to provide project updates and conduct system demonstrations.

January 25, 2017 – Community and Voter Outreach Committee (CVOC) Meeting

We informed the members of the CVOC about the Gartner engagement and the ongoing activities in the project as part of the Manufacturing and Certification Phase.

January 30, 2017 – Voting Accessibility Advisory Committee (VAAC) Meeting

The VSAP team updated the VAAC on project developments and community activities. We encouraged the members to stay informed on the project through the quarterly newsletters and the VSAP website.

February 15, 2017 – Los Angeles County Commission on Disabilities

The VSAP was invited by the Commission to conduct a demonstration of the touch screen and audio user interface. Terri Lantz, a member of the VSAP Advisory Committee and Gabriel Taylor, a member of the Voting Accessibility Advisory Committee (VAAC), conducted a presentation on the challenges and barriers to higher voter engagement within the disability community, and how Los Angeles County is overcoming these obstacles through the VSAP and the envisioned new voting experience.

February 16, 2017 – City of Pasadena Special Joint Meeting

Aaron Nevarez, Governmental and Legislative Affairs Manager and VSAP Advisor, discussed the regulatory requirements of the Voter's Choice Act (SB 450) during the Special Joint Meeting of the Pasadena City Council and the Pasadena Unified School District Board of Education. He also presented the components of the new voting experience and the new services that will be in place for future elections. Members of the City Council, Board of Education and the public interacted with the prototype.

Recognition

The VSAP is one of the semifinalists for the 2017 "Innovations in American Government" and the "Roy and Lila Ash Award for Public Engagement in Government." Every year, the Harvard Kennedy School Ash Center for Democratic Governance and Innovation recognizes the top government programs in the nation that uses creative and innovative approaches to address important issues of public concern.

Media Coverage

December 29, 2016 - New Model of Digital Election Equipment Produces Instantly Verifiable Results
<http://www.govtech.com/products/New-Model-Digital-Election-Equipment-Produces-Verifiable-Results.html>

January 19, 2017 - Los Angeles County Voting System Redesign Enters Solicitation Phase
<http://www.govtech.com/products/Los-Angeles-County-Voting-System-Redesign-Enters-Solicitation-Phase.html>

VSAP Newsletter

Attached to this report is the latest issue of the quarterly newsletter which is produced to keep the VSAP Advisory Committee, VSAP Technical Advisory Committee and the public informed on activities and developments in the project.

About the VSAP

Launched in September 2009, the Voting Systems Assessment Project (VSAP) was developed by the Department in response to the growing voting system needs and challenges faced by the County. While the County's current voting system has served the voters of Los Angeles County with accuracy and integrity, the design of these systems and the age of their technology do not offer the technical and functional elasticity necessary to continue to accommodate our growing and increasingly diverse electorate.

The size and diversity of Los Angeles County and the limited voting systems market, however, make it almost impossible to reasonably consider a commercial off-the-shelf voting system solution. Any voting system solution will entail a significant development or customization process in order to satisfy the County's needs, General Voting System Principles and technical requirements.

In response to these needs and challenges, the VSAP takes an unprecedented and comprehensive approach at modernizing the County's voting system. The vision of the project is to implement a voting system through a transparent process that takes into account the needs and expectations of current and future Los Angeles County voters. The VSAP aims at achieving three goals in this process: 1) give current and future Los Angeles County voters an unprecedented opportunity to participate in the assessment and development process; 2) increase voter confidence in the electoral process through the participatory structure of the project and; 3) synthesize public input and research to acquire or develop a new voting system for the County.

Stay Connected

More information regarding the Voting System Assessment Project (VSAP) is available to the public online at <http://vsap.lavote.net>. The pages on our website are frequently updated with news and information and are a great way to stay connected with the progress of the project between quarterly reports. We strongly encourage public input throughout the process and look forward to continuing to work with your Board on this critical project.

If you have any questions, please contact me directly or your staff may contact Kenneth Bennett, Technical Project Manager at kbennett@rrcc.lacounty.gov or (562) 462-6299.



VOTING SYSTEMS ASSESSMENT PROJECT

Quarterly Newsletter

IN THIS ISSUE

Message from Dean
Gartner Engagement
Public Engagement
Recognition
In the News
Stay Connected



MESSAGE *from Dean*

As we continue to prepare for the manufacturing, certification, and implementation of our new system, I would like to pause and recognize the great achievements we have accomplished through this project.

We have remained true to our commitment to design a voting system utilizing a data-driven, collaborative process that centers around the needs of the voter. Through this process, we have designed a truly accessible voting experience that is well aligned with voter behavior and preferences.

The elections community, voting system market and other jurisdictions continue to follow our project and recognize these accomplishments. Most recently, our office received notice that the VSAP was selected to advance as a semi-finalist in the 2017 Innovations in American Government Awards competition, hosted by the Harvard Kennedy School. This was all made possible through your hard work and commitment to the success of modernizing the voting experience for Los Angeles County. Thank you!

Dean C. Logan

DEAN C. LOGAN
Registrar-Recorder/County Clerk
Los Angeles County

CONTACT US

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Kenneth Bennett
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kbennett@rrcc.lacounty.gov

GARTNER ENGAGEMENT UPDATE

Gartner continues to work with the Department to develop the manufacturing and implementation strategy for the new voting experience. Gartner conducted interviews with Department management in Election Operations, Information Technology and Administration as part of the Readiness Assessment. This evaluation of the County's organizational and operational readiness will be instrumental in shaping the VSAP Implementation plan which will guide the sourcing strategy and requirements for potential manufacturers in the Request for Proposal (RFP) anticipated during this phase.

Gartner also conducted a market scan to gauge overall market responsiveness and identify traditional and non-traditional potential voting system manufacturers. In this regard, the Department has amended the current contract with Gartner to extend the term until June 2017 and add to the scope of work a Request for Information (RFI).



PUBLIC ENGAGEMENT

We continue to involve communities and organizations for prototype demonstrations and feedback. Our outreach efforts will continue in the new phase of this project.

COMMITTEE MEETINGS

We gave a project update to the members of the Community and Voter Outreach Committee (CVOC) on January 25th and to the members of the Voting Accessibility Advisory Committee (VAAC) on January 30th. The update provided an overview of milestones and next steps.

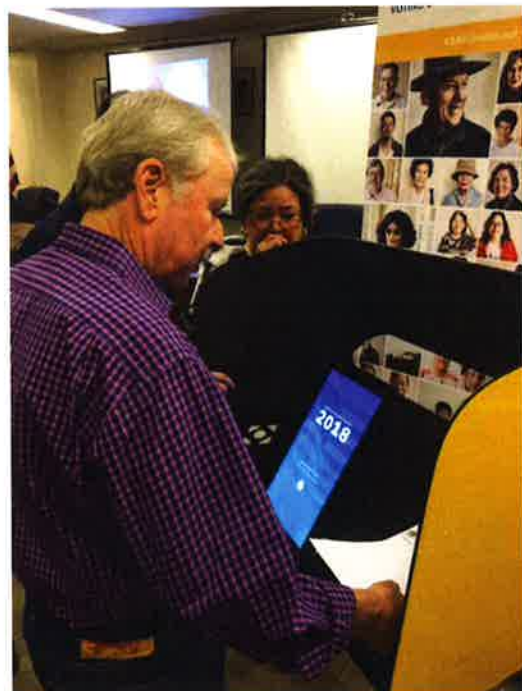
PROTOTYPE DEMOS

FEBRUARY 15, 2017

Los Angeles County Commission on Disability



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PUBLIC ENGAGEMENT

FEBRUARY 16, 2017

City of Pasadena Special Joint Meeting



Aaron Nevarez, Governmental and Legislative Affairs Manager and VSAP Advisor, discussed the regulatory requirements of the Voter's Choice Act (known as SB 450) during the Special Joint Meeting of the Pasadena City Council and the Pasadena Unified School District Board of Education. Members of the City Council, Board of Education and the public interacted with the prototype.



RECOGNITION

The VSAP is one of the semifinalists for the 2017 “Innovations in American Government” and the “Roy and Lila Ash Award for Public Engagement in Government.” Every year, the Harvard Kennedy School Ash Center for Democratic Governance and Innovation recognizes top government programs in the nation that use creative and innovative approaches to address important issues of public concern.



Creating the Voting Experience of the Future



IN THE NEWS

The link below provide access to the news article that features the VSAP:

January 19, 2017 - Los Angeles County Voting System Redesign Enters Solicitation Phase

<http://www.govtech.com/products/Los-Angeles-County-Voting-System-Redesign-Enters-Solicitation-Phase.html>

December 29, 2016 - New Model of Digital Election Equipment Produces Instantly Verifiable Results

<http://www.govtech.com/products/New-Model-Digital-Election-Equipment-Produces-Verifiable-Results.html>

FOLLOW US ON SOCIAL MEDIA



@lacountyrrcc

STAY CONNECTED

HAVE YOU VISITED OUR NEW WEBSITE?

Get the latest updates and project developments at [VSAP.lavote.net](https://vsap.lavote.net)

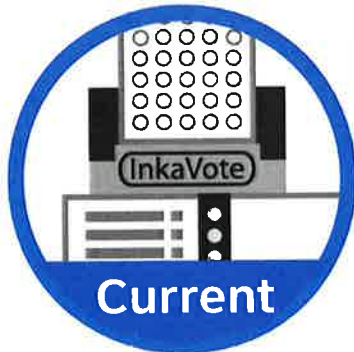
You can view an animated video of LA County's future voting experience. Learn more about the project, access full research reports, media coverage and read the blogs from our team and committee members.



INTERESTED IN SHARING YOUR THOUGHTS ON THE PROJECT?

Submit at vsap@rrcc.lacounty.gov to be featured on our blog.





Current

ONE VOTER

ONE DAY

ONE LOCATION

ONE DEVICE



Future

ALL VOTERS

10 DAYS

ALL LOCATIONS

ALL DEVICES



Voters can only vote at **one** location on **one** day between 7:00am and 8:00pm



Voters can vote at **any*** vote center throughout the County

* 692 E-3 to Election Day
173 E-10 to E-4



Voting equipment is outdated and inaccessible to many voters; limited to **one** device per location



Fully accessible voting equipment available at **every** vote center; **all** devices



Limited early voting only available at **one** location in the County



Full early voting available for **10 days** at **any** vote center in the County



Paper rosters are printed in advance and often require supplemental printing



Electronic rosters accessing data in **real time** and allow for same day registration



VBM is difficult to use for many with no drop-off locations available



VBM is accessible and easier to use with over 150 drop-offs available across the County

California's voting experience is outdated and in critical need of modernization. Voters should be able to vote when, where and how they want. SB 450 is an important step to accomplishing these goals.