

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF THE
FORMER REDEVELOPMENT AGENCY
AGENDA**

**REGULAR MEETING
Monterey Park City Hall Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Wednesday
January 17, 2018
7:00 p.m.**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

This Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER **Mayor**

FLAG SALUTE **The Monterey Park Police Explorers**

ROLL CALL **Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian**

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS. While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATION – None.

[2.] SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

2-A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF JANUARY 3, 2018

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve payment of warrants and adopt a Resolution of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated January 3, 2018 totaling \$16.53 and specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

2-B. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT – DECEMBER 2017

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Receive and file the Monthly Investment Report; and
- (2) Take such additional, related, action that may be desirable.

2-C. SUCCESSOR AGENCY (SA) MINUTES

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve the minutes from the regular meetings of December 6, 2017 and December 20, 2017; and the special meetings of December 20, 2017, December 28, 2017 at 4:30 p.m., and December 28, 2017 at 6:00 p.m.; and
- (2) Take such additional, related, action that may be desirable.

2-D. RESOLUTION ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE AND ADMINISTRATIVE BUDGET FOR JULY 1, 2018 – JUNE 30, 2019

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Adopting a resolution approving the Recognized Obligation Payment Schedule (ROPS18-19 A&B) for the period between July 1, 2018 – June 30, 2019;
- (2) Approving the Successor Agency Administrative Budget for July 1, 2018 – June 30, 2019; and
- (3) Directing staff to post and transmit the ROPS and Administrative Budget to the appropriate public agencies.
- (4) Take such additional, related, action that may be desirable.

[3.] CITY OF MONTEREY PARK- CONSENT CALENDAR

3-A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF JANUARY 3, 2018 AND JANUARY 17, 2018

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated January 3, 2018 and January 17, 2018 totaling \$896,634.94 specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

3-B. MONTHLY INVESTMENT REPORT – DECEMBER 2017

It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

3-C. CITY COUNCIL MINUTES

It is recommended that the City Council:

- (1) Approve the minutes from the regular meetings of December 6, 2017 and December 20, 2017; and the special meetings of December 20, 2017, December 28, 2017 at 4:30 p.m., and December 28, 2017 at 6:00 p.m.; and
- (2) Take such additional, related, action that may be desirable.

3-D. 2016-2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT

It is recommended that the City Council:

- (1) Receive and file the City's 2016-2017 Comprehensive Annual Financial Report; and
- (2) Take such additional, related, action that may be desirable.

3-E. AUTHORIZE TRANSFER OF UNCLAIMED MONIES TO THE GENERAL FUND PURSUANT TO GOVERNMENT CODE §§ 50050-50056

It is recommended that the City Council:

- (1) Adopt a Resolution authorizing the transfer of unclaimed monies into the City's General Fund pursuant to Government Code §§ 50050-50056 and Administrative Policy and Procedure No. 20-26; and
- (2) Take such additional, related, action that may be desirable.

3-F. SECOND READING AND ADOPTION: AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL CODE TO ADD REGULATIONS GOVERNING MOBILE FOOD FACILITIES WITHIN THE CITY OF MONTEREY PARK

It is recommended that the City Council:

- (1) Waive the second reading and adopt the proposed ordinance; and
- (2) Taking such additional, related, action that may be desirable.

3-G. SECOND READING AND ADOPTION: AN ORDINANCE AMENDING SPECIFIC SECTIONS OF TITLE 21 (ZONING REGULATIONS) OF THE MONTEREY PARK MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS

It is recommended that the City Council:

- (1) Waive the second reading and adopt the proposed ordinance; and
- (2) Taking such additional, related, action that may be desirable.

3-H. SECOND READING AND ADOPTION: AN ORDINANCE AMENDING MPMC CHAPTERS 21.04 AND 21.24 REGULATING SIGNS (CA-17-02)

It is recommended that the City Council consider:

- (1) Waive the second reading and adopt the proposed ordinance; and
- (2) Taking such additional, related, action that may be desirable.

[4.] PUBLIC HEARING

4-A. APPEAL BY COUNCILMEMBER TERESA REAL SEBASTIAN AND COUNCILMEMBER MITCHELL ING OF PLANNING COMMISSION RESOLUTION NO. 13-17, ADOPTED ON DECEMBER 12, 2017, APPROVING A CONDITIONAL USE PERMIT (CUP-17-07) TO ALLOW A MORTUARY IN THE C-S (COMMERCIAL SERVICES) ZONE – 1965 POTRERO GRANDE DRIVE #K

It is recommended that the City Council consider:

- (1) Opening a public hearing to consider the appeal by Councilmember Sebastian and Councilmember Ing;
- (2) Taking testimonial and documentary evidence;
- (3) Closing the public hearing;
- (4) After considering the evidence, determine whether to uphold, amend, or overturn Planning Commission Resolution No. 13-17; and
- (5) Take such additional, related, action that may be desirable.

[5.] OLD BUSINESS

5-A. AUTHORIZE THE CITY MANAGER TO EXECUTE THE FUNDING AGREEMENT BETWEEN THE CITY AND LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO) UNDER THE 2015 CALL FOR PROJECTS GRANT PROGRAM FOR THE MONTEREY PASS ROAD COMPLETE STREETS BIKE PROJECT (PROJECT ID: F9502)

It is recommended that the City Council:

- (1) Authorize the City Manager to execute the Funding Agreement, in a form approved by the City Attorney, between the City and the Los Angeles County Metropolitan Transportation Authority (Metro) under the 2015 Call for Projects Grant Program for the Monterey Pass Road Complete Streets Bike Project (Project ID: F9502) in the amount of \$3,987,253;
- (2) Accept the funding received from Metro in the amount of \$1,993,627 and commit to provide the 50% local match in the amount of \$1,993,626, totaling to \$3,987,253; and
- (3) Take such additional, related, action that may be desirable.

5-B. AMENDMENT TO CONSULTANT AGREEMENT FOR WATER, WASTEWATER, AND SOLID WASTE RATE STUDIES

It is recommended that the City Council consider:

- (1) Authorizing the City Manager to amend the current agreement with Raftelis Financial Consultants, Inc. for an additional \$49,190 in a form to be approved by the City Attorney; and
- (2) Take such additional, related, action that may be desirable.

5-C. REPAINTING OF BARNES PARK DAYCARE CLASSROOM AND GARVEY RANCH PARK DAYCARE CLASSROOM – AWARD OF CONTRACT

It is recommended that the City Council:

- (1) Authorize the City Manager to execute a public works contract, in a form approved by the City Attorney, with Color New Co. of Woodland Hills, CA, in the amount of \$51,000 for the Repainting of the Barnes Park Daycare Classroom, Garvey Ranch Park Daycare Classroom, and Additive Bid Alternate 2 (Police Department areas); and
- (2) Authorize the Interim Director of Public Works to approve change orders and contingency up to \$5,100 or 10% of the contract amount for this project; and
- (3) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

5-D. ORDINANCE TO REPEAL OF CHAPTER 9.60 OF THE MONTEREY PARK MUNICIPAL CODE REGULATING PROFANITY IN PUBLIC

It is recommended that the City Council:

- (1) Introduce and waive first reading of an ordinance that repeals Monterey Park Municipal Code (MPMC) Chapter 9.60. Second reading and adoption would occur on February 7, 2018;
- (2) Take such additional, related, action that may be desirable.

[6.] NEW BUSINESS – None.

[7.] COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

[8.] CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

ADJOURN



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-A.

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Director of Management Services
SUBJECT: Warrant Register for Successor Agency to the Former Community
Redevelopment Agency of
January 3, 2018

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated **January 3, 2018 totaling \$16.53** and specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **353-353**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park, Acting as the Successor Agency to the Former Community Redevelopment Agency (SA). I also certify that there are monies available for the payments thereof. Please note that amounts being paid by the SA funds in this warrant register represented expenditures incurred, which are pending for approval by the Oversight Board.

FISCAL IMPACT:

Disbursements from all funds total **\$16.53.**

Respectfully submitted:



Annie Yaung, CPFO
Director of Management Services

Approved By:



Ron Bow
City Manager

Attachments 1: Resolution

Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO. SA-_____

**A RESOLUTION OF THE
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)
ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
17TH DAY OF JANUARY 2018
TOTALING \$16.53 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID**

THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY
DOSE RESOLVE AS FOLLOWS:

SECTION 1. That the following claims and demands have been audited and that the same
are hereby allowed from various funds in the following amounts:

Atlantic/Garvey Projects	\$ 16.53
Total	<u>\$ 16.53</u>

PASSED, APPROVED AND ADOPTED THE 17TH DAY OF JANUARY 2018.

Stephen Lam, Mayor
City of Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

Resolution No. SA-
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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY)
OF CITY OF MONTEREY PARK)

I hereby certify that this resolution was duly adopted by the
Successor Agency to the Former Community Redevelopment Agency,
at a regular meeting held on the 17th of January 2018 by the following vote.

AYES:
NOES:
ABSTAIN:
ABSENT:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/03/2018

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0860-801-1203-32050	16.53	INTERNET/PHONE SERVICE		353	16.53
TOTAL FOR PREPAID WARRANTS						16.53
	PRINTED	16.53				
	E-PAYABLE	0.00				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/03/2018

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TOTAL FOR PREPAID WARRANTS	16.53
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	0.00
TOTAL FOR PRINTED E-PAYABLES	0.00
TOTAL WARRANTS	16.53
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	1
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	0
TOTAL E-PAYABLES PRINTED	0
TOTAL CHECKS ISSUED	1

CITY OF MONTEREY PARK
 FINAL WARRANT REGISTER
 COUNCIL MEETING DATE 01/03/2018
 FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0860	ATLANTIC/GARVEY CAP PROJECTS	16.53	0.00	16.53
	TOTAL	16.53	0.00	16.53



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO:

(SA) New Business
Agenda Item 2-B.

TO: The Honorable Mayor and City Council

FROM: Annie Yaung, CPFO, Director of Management Services

SUBJECT: Successor Agency Monthly Investment Report – December 2017

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the Monthly Investment Report; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As of December 31, 2017 invested funds for the Successor Agency of the City of Monterey Park is as follows:

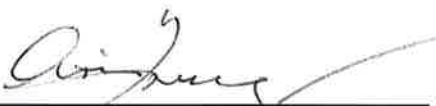
• Successor Agency (SA) Checking	198,545.19
• Successor Agency (SA) RORF	<u>71,190.00</u>
Total	<u>\$ 269,735.19</u>

BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months.

Respectfully submitted and prepared by:

Approved by:



Annie Yaung, CPFO
Director of Management Services



Ron Bow
City Manager



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-C.

TO: The Honorable Mayor and City Council

FROM: Vincent D. Chang, City Clerk

SUBJECT: Successor Agency (SA) Minutes

RECOMMENDATION:

It is recommended that the City Council (acting on behalf of the Successor Agency)

- (1) Approve the minutes from the regular meeting of December 6, 2017 and December 20, 2017; and the special meetings of December 20, 2017, December 28, 2017 at 4:30 p.m., and December 28, 2017 at 6:00 p.m.; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted,

Prepared by:



Vincent D. Chang
City Clerk

Jesus Hernandez
Minutes Clerk

Approved By:



Ron Bow
City Manager

Attachments: Minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
December 6, 2017**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, December 6, 2017 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 7:04 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Teresa Real Sebastian

Council Members Absent: Hans Liang

ALSO PRESENT: City Manager Ron Bow, City Attorney Mark Hensley, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, Director of Management Services Annie Yaung, Assistant City Engineer Rey Alfonso, Battalion Chief Ken Leasure, Interim Director of Recreation & Community Services Robert Aguirre, Senior Planner Samantha Tewasart, Economic Development Specialist Donna Ramirez, Deputy City Clerk Cindy Trang

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

City Manager Bow reported that Council Member Liang is absent due to a family emergency.

ORAL AND WRITTEN COMMUNICATIONS

- Michael Schlegel spoke about his concerns on the food truck business.
- Joseph Leon, resident of Monterey Park, spoke in support of the Monterey Pass Road streets bike project.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Ron Pang, resident of Alhambra, spoke in support of the Monterey Pass Road streets bike project.
- David Barron, representative for the Greater Monterey Park Chamber of Commerce, provided an update regarding upcoming events for the Chamber, and spoke in support of the Monterey Pass Road streets bike project, and relayed his concerns on food trucks.
- Andrew Yip, member of Bike San Gabriel Valley, provided updates on upcoming and past events from the Bike San Gabriel Valley Organization.
- Daniella Zamora, member of Bike San Gabriel Valley, provided updates on upcoming events from the Bike San Gabriel Valley Organization.

1. PRESENTATIONS

1A. TAKE BACK OUR COMMUNITY PROGRAM

This item continued to the December 20, 2017 council meeting.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF DECEMBER 6, 2017

Disbursements will be made from the funds referenced in the Resolution attached to the staff report in Warrants numbered 352-352.

This item was heard after item No. 6I and the motion was taken with item No. 2B.

Action Taken: The City Council, acting on behalf of the Successor Agency, approved payment of warrants and adopt Resolution No. 145 of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated December 6, 2017 totaling \$20.69 and specifying the funds out of which the same are to be paid.

Motion: Moved by Mayor Pro Tem Lam and seconded by Council Member Chan, motion carried by the following vote:

Ayes:	Council Members:	Ing, Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Liang
Abstain:	Council Members:	None

Resolution No. SA-145, entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 6TH DAY OF DECEMBER 2017 TOTALING \$20.69 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

2B. SUCCESSOR AGENCY (SA) MINUTES

Approve the minutes from the regular meetings of October 4, 2017 and October 18, 2017; and the special meetings of October 4, 2017 and November 1, 2017.

Action Taken: The City Council, acting on behalf of the Successor Agency, approved the minutes from the regular meetings of October 4, 2017 and October 18, 2017; and special meetings of October 4, 2017 and November 1, 2017. Motion taken with Item No. 2A.

This is the end of Successor Agency (SA) items.

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
December 20, 2017**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, December 20, 2017 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 7:01 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: City Manager Ron Bow, Assistant City Attorney Karl Berger, City Treasurer Joseph Leon, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, Director of Management Services Annie Yaung, Interim Public Works Director Tito Haes, Assistant City Engineer Rey Alfonso, Division Chief Matt Hallock, Support Services Manager Timothy Shay, Deputy City Clerk Cindy Trang

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

- Shannon Asquith, Manager for the Animal Care Center in Downey, showcased one of their puppies available for adoption.

MISSION STATEMENT

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- Caitlyn Yang, Mohamed Elmoussawi, Raymond Tran, and Douglas Chin, students of Mark Keppel High School Zero Robotics Team, spoke about their achievements and asked the community to visit their GoFundMe, page and support their team so that everyone in their team can attend the Massachusetts Institute of Technology Summit.
- Shelton Dong, Stanley Lin, and Alyssa Wong, students of Mark Keppel High School, provided an update on the upcoming school events.
- Shuanglong Liu, expressed concerns regarding parking time restriction for street sweeping on his block.
- Richard Fruto, spoke in support of the Monterey Pass Road streets bike project.
- Bennarith Chhun, expressed concerns on the Monterey Pass Road streets bike project.

1. PRESENTATIONS

1A. OUTGOING MAYOR TERESA REAL SEBASTIAN ADDRESS

Outgoing Mayor Teresa Real Sebastian gave her outgoing address.

Action Taken: Discussion only, no action taken.

1B. 2018 HOMELESS COUNTS – LOS ANGELES HOMELESS SERVICES AUTHORITY (LAHSA): INFORMATION RELATED TO THE UPCOMING HOMELESS COUNTS IN JANUARY 2018

Michael Huntley, Director of Community and Economic Development, provided information on the upcoming homeless count event.

Action Taken: Discussion only, no action taken.

1C. TAKE BACK OUR COMMUNITY PROGRAM

Ron Bow, City Manager, explained the concepts of the Take Back Our Community Program and said information will be disseminated to the community for public safety.

Action Taken: Discussion only, no action taken.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT - NOVEMBER 2017

As of November 30, 2017 invested funds for the City of Monterey Park is \$75,121,962.86.

Action Taken: The City Council, acting on behalf of the Successor Agency, received and filed the monthly investment report.

Motion: Moved by Council Member Chan and seconded by Council Member Ing, motion carried by the following vote:

Ayes:	Council Members:	Ing, Liang, Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

2B. SUCCESSOR AGENCY (SA) MINUTES

Approve the minutes from the regular meeting of November 15, 2017.

Action Taken: The City Council, acting on behalf of the Successor Agency, approved the minutes from the regular meeting of November 15, 2017.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Ing, Liang, Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

This is the end of Successor Agency (SA) items.

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
December 20, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, December 20, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 6:00 p.m.

ROLL CALL:

Assistant City Attorney Karl Berger called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

Also Present: Assistant City Attorney Karl Berger

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

CLOSED SESSION - The City Council adjourned to Closed Session at 6:00 p.m.

1. CONFERENCE WITH LABOR NEGOTIATORS – GOVERNMENT CODE § 54957.6

City Negotiators: City Attorney and Assistant City Attorney

Employee Executive Management Employees (unrepresented
Organizations: unit).

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 6:27 p.m.

Action Taken: No reportable action taken in Closed Session.

Vincent D. Chang
City Clerk

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance
the quality of life for our entire community

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
December 28, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Thursday, December 28, 2017 at 4:30 p.m.

CALL TO ORDER:

Mayor Pro Tem Lam called the meeting to order at 4:30 p.m.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang

Council Members Absent: Teresa Real Sebastian

Also Present:

City Manager Ron Bow, Assistant City Attorney Karl Berger via conference call, Director of Human Resources and Risk Management Tom Cody, Director of Community and Economic Development Michael Huntley, Director of Management Services Annie Yaung

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

- 1. SEEK CITY COUNCIL CONSENT TO ALLOW THE INSTALLATION OF SOLAR FACILITIES UNDER THE CITY'S AGREEMENT WITH MONTEREY PARK APARTMENTS HOUSING INVESTORS, LP C/O LINC COMMUNITY DEVELOPMENT CORPORATION**

This item was continued from the December 20, 2017 City Council meeting. See Attachment 1 in the staff report for the completed agenda packet from the December 20th meeting.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Public Speakers:

- Rebecca F. Clark, President and Chief Executive Officer of Living in Community (LINC) Housing; Jason Vargelis, Attorney for Carle Mackie Power and Ross representing LINC Housing; Monica Mejia, Director of Housing Development for LINC Housing; spoke about the Solar Development that LINC Housing is proposing through their subsidiary SEED (Sustainable and Energy Efficient Development) Solar. They provided information on the benefits the project will bring to the proposed site.

Discussion: The City Council asked the Assistant City Attorney to work out a language with LINC Housing to clarify that the City is not financially obligated now or in the future for anything to do with the Solar project.

Action Taken: The City Council allowed Monterey Park Apartments Housing Investors, LP c/o LINC Community Development Corporation to install solar facilities and authorized the City Manager memorialized such authority as appropriate.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	Real Sebastian
Abstain:	Council Members:	None

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 5:24 p.m.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
December 28, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Thursday, December 28, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Pro Tem Lam called the meeting to order at 6:00 P.M.

FLAG SALUTE:

The Monterey Park Fire and Police Explorers.

NATIONAL ANTHEM:

Led by Sam Lo.

INVOCATION:

Led by Pastor Sheldon Raymond Hess.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang

Council Members Absent: Teresa Real Sebastian

ALSO PRESENT: City Manager Ron Bow, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Director of Human Resources and Risk Management Tom Cody, Director of Management Services Annie Yaung, Interim Director of Recreation & Community Services Robert Aguirre, Fire Division Chief Ken Leasure

1. PRESENTATION

None.

NEW BUSINESS

2. REORGANIZATION OF MONTEREY PARK CITY COUNCIL

Appoint the Mayor and Mayor Pro Tem in accordance with Resolution No. 11507.

Action Taken: The City Council appointed Stephen Lam as Mayor and Peter Chan as Mayor Pro Tem in accordance with City Council policy established by Resolution No. 11507.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Motion: Moved by Council Member Liang and seconded by Council Member Ing, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam
Noes: Council Members: None
Absent: Council Members: Real Sebastian
Abstain: Council Members: None

Resolution No. 11507, entitled:

A RESOLUTION AMENDING RESOLUTION NOS. 8584 AND 9921 IN THEIR ENTIRETY TO ESTABLISH THE MEANS OF MAYORAL ROTATION

INTRODUCTIONS:

Vincent Chang, City Clerk, recognized special guests in attendance, including elected officials and current and former leaders of the community. He then introduced the Master of Ceremonies, The Honorable Mike Eng.

OATH OF OFFICE FOR INCOMING MAYOR PRO TEM PETER CHAN

The Oath of Office for Incoming Mayor Pro Tem Peter Chan was implemented by Assembly Member Ed Chau.

PRESENTATION OF NAME BADGE AND BUSINESS CARDS

Mayor Pro Tem Chan's Wife, Jenny Ng, presented Mayor Pro Tem Chan with his name badge and Mayor Pro Tem Chan's Son, Brian Chan, presented Mayor Pro Tem Chan with his business cards.

MAYORAL INSTALLATION CEREMONY OF STEPHEN LAM

The Oath of Office for Incoming Mayor Stephen Lam was implemented by: Congresswoman, Judy Chu.

PRESENTATION OF GAVEL, NAME BADGE, AND BUSINESS CARDS

Mayor Lam's daughter, Fiona Lam and Tasha Lam, presented Mayor Lam with his badge. Mayor Lam's son, Water Lam, presented Mayor Lam with his business cards. Mayor Lam's wife, Jenny Lam, presented him with his gavel.

MAYOR'S ADDRESS

Mayor Stephen Lam gave his incoming Mayor address.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:30 p.m.

Vincent D. Chang
City Clerk

Staff Report

Successor Agency to the Former Monterey Park Redevelopment Agency

DATE: January 17, 2018

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-D.

TO: Honorable Mayor and Members of the City Council

FROM: Annie Yaung, CPFO, Director of Management Services

SUBJECT: Resolution Adopting the Recognized Obligation Payment Schedule and Administrative Budget for July 1, 2018 – June 30, 2019

RECOMMENDATION It is recommended that the City Council, acting on behalf of the Successor Agency, consider:

- (1) Adopting a resolution approving the Recognized Obligation Payment Schedule (ROPS18-19 A&B) for the period between July 1, 2018 – June 30, 2019;
- 2) Approving the Successor Agency Administrative Budget for July 1, 2018 – June 30, 2019; and
- 3) Directing staff to post and transmit the ROPS and Administrative Budget to the appropriate public agencies.
- 4) Take such additional, related, action that may be desirable

EXECUTIVE SUMMARY:

Existing law requires the Monterey Park Successor Agency ("SA") to formulate Recognized Obligation Payment Schedules under which the SA makes payments for eligible obligations of the former Redevelopment Agency. The Recognized Obligation Payment Schedules are considered by the Successor Agency Board, proposed to the Oversight Board ("OB") and, if approved by the OB, provided to the California Department of Finance for review.

The ROPS is required to be prepared for an entire 12 months. Staff requests that the City Council, acting on behalf of the Successor Agency for the former Monterey Park Redevelopment Agency, consider and adopt the Recognized Obligation Payment Schedule ROPS18-19 A&B and the related administrative budget for the period covering July 2018 – June 2019.

DISCUSSION:

DISCUSSION:

ROPS18-19 A&B has no new line items and requests an amount of \$2,437,431, including an administrative budget of \$190,000, for the period of July 1, 2018 through June 30, 2019. The only change for ROPS18-19 is that administrative charges are adjusted down by \$60,000 due to lesser workloads for the ROPS process.

To meet the deadlines for disbursement of funds from the County of Los Angeles, both the Successor Agency and the Oversight Board must approve the ROPS and submit it to the Department of Finance by February 1, 2018.

The Oversight Board is scheduled to review the ROPS as well as the administrative budget after the SA's approval.

FISCAL IMPACT:

The fiscal impact will be a \$60,000 labor cost shift from the Successor Agency Fund to the General Fund in FY 2018-2019. All monies received from the request made on the ROPS go into the account of the Successor Agency for obligations of the former Redevelopment Agency.

Respectfully submitted,

Approved by:



Annie Yaung, CPFO
Director of Management Services



Ron Bow
City Manager



Karl H. Berger
Assistant City Attorney

Attachments:

- 1) Resolution ROPS18-19 A&B
- 2) Administrative Budget for July 1, 2018 through June 30, 2019

ATTACHMENT 1
Resolution
ROPS18-19 A&B

RESOLUTION NO. SA- ____

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE
MONTEREY PARK REDEVELOPMENT AGENCY ADOPTING
RECOGNIZED OBLIGATION PAYMENT SCHEDULES PURSUANT
TO HEALTH AND SAFETY CODE § 34177.**

The City Council, acting on behalf of the Successor Agency to the Monterey Park Redevelopment Agency ("Successor Agency"), does resolve as follows:

Section 1. The City council finds and declares that:

- A. On June 29, 2011, AB 1X 26 and AB 1 X 27 became effective, requiring that each redevelopment agency within California be dissolved unless the community that created it enacts an ordinance committing it to making certain payments;
- B. On December 29, 2011, the California Supreme Court issued a decision in *California Redevelopment Association v. Matosantos* (2011) 53 Cal. 4th 231 largely upholding AB 1 X 26, invalidating AB 1X 27 as unconstitutional, and holding that AB 1X 26 may be severed from AB 1X 27 and enforced independently;
- C. As a result of the Supreme Court's decision, the Monterey Park Redevelopment Agency (the "redevelopment agency"), created pursuant to the Community Redevelopment Law, was dissolved pursuant to AB 1X 26 on February 1, 2012;
- D. By its Resolution No. 11455 adopted on January 11, 2012, the City Council of the City of Monterey Park chose to act on behalf of the successor agency for the Redevelopment Agency (the "Successor Agency"); and
- E. In adopting this Resolution for the Successor Agency, the City Council approves the Recognized Obligation Payment Schedule (designated as ROPS 18-19 A&B by the California Department of Finance) on behalf of the Successor Agency for the period from July 1, 2018 through June 30, 2019.

Section 2. *Recognized Obligation Payment Schedules.* The City Council adopts ROPS 18-19 A&B attached as Exhibit "A" to this Resolution and incorporated by reference. The City Council also adopts the Administrative Budget attached as Exhibit "B" to this Resolution and incorporated by reference.

Section 3. Authorization. The City Manager, or designee, acting on behalf of the Successor Agency is authorized and directed, jointly and severally, to implement this Resolution including, without limitation, providing documents associated with the ROPS 18-19 A&B to the Oversight Board, City Council, Department of Finance, county Controller and (if applicable) State Controller. The City Manager, or designee, is the official whom the Department of Finance may make requests for review in connection with the ROPS 18-19 A&B.

Section 4. Amendment. The ROPS may be amended from time-to-time at any public meeting of the City Council acting on behalf of the Successor Agency.

Section 5. Environmental Determination. This Resolution is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 2100, et seq., "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, et seq.) because it establishes rules and procedures to implement government funding mechanisms; does not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, this Resolution does not constitute a "project" that requires environmental review (see specifically 14 CCR § 15378(b)(4-5)).

Section 6. Reliance on Record. Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the Successor Agency and applicable law. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

Section 7. Summaries of Information. All summaries of information in the findings, which precede this Section, are based on the substantial evidence in the record including, without limitation, verbal and documentary evidence submitted to the Successor Agency. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

Section 8. The Secretary is directed to certify the adoption of this Resolution; record this Resolution in the book of the SA's original resolutions; and make a minute of the adoption of the resolution in the Successor Agency's records and the minutes of this meeting.

Section 9. This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

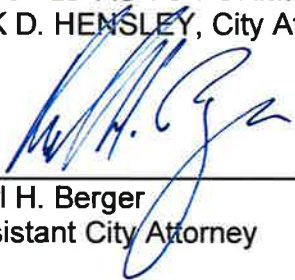
PASSED, APPROVED, AND ADOPTED this 17th day of January, 2018.

Stephen Lam, Mayor
Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
Monterey Park, California

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl H. Berger
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF MONTEREY PARK)

I, Vincent D. Chang, hereby certify that the above foregoing Resolution No. SA - _____ was duly passed and adopted by the City Council acting on behalf of the Successor Agency to the former Redevelopment Agency at a regular meeting held on the 17th day of January, 2018 by the following vote:

AYES:	Council Members:
NOES:	Council Members:
ABSTAIN:	Council Members:
ABSENT:	Council Members:

Dated this 17th day of January, 2018

Vincent D. Chang, City Clerk
City of Monterey Park

City of Monterey Park

Exhibit “A” – ROPS 18-19 A&B
Exhibit “B” – Administrative Budget July 1, 2018 – June 30, 2019

Recognized Obligation Payment Schedule (ROPS 18-19) - Summary
 Filed for the July 1, 2018 through June 30, 2019 Period

Successor Agency:	<u>Monterey Park</u>
County:	<u>Los Angeles</u>

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)		18-19A Total (July - December)	18-19B Total (January - June)	ROPS 18-19 Total
A	Enforceable Obligations Funded as Follows (B+C+D):	\$ -	\$ -	\$ -
B	Bond Proceeds	-	-	-
C	Reserve Balance	-	-	-
D	Other Funds	-	-	-
E	Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 1,218,528	\$ 1,218,903	\$ 2,437,431
F	RPTTF	1,123,528	1,123,903	2,247,431
G	Administrative RPTTF	95,000	95,000	190,000
H	Current Period Enforceable Obligations (A+E):	\$ 1,218,528	\$ 1,218,903	\$ 2,437,431

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (o) of the Health and Safety code, I
 hereby certify that the above is a true and accurate Recognized
 Obligation Payment Schedule for the above named successor
 agency.

<u>Ron Bow</u>	<u>City Manager</u>
Name	Title
/s/ 	<u>1/3/18</u>
Signature	Date

Monterey Park Recognized Obligation Payment Schedule (ROPS 18-19) - ROPS Detail
July 1, 2018 through June 30, 2019
(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 18-19 Total	18-19A (July - December)					18-19A Total	18-19B (January - June)					18-19B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
1	Successor Agency Administration	Admin Costs	1/1/2014	7/12/2034	Successor Agency	Successor Agency Administration	All	\$ 113,842,666	N	\$ 2,437,431	\$ -	\$ -	\$ -	\$ 1,123,828	\$ 95,000	\$ 1,218,828	\$ -	\$ -	\$ -	\$ 1,123,903	\$ 95,000	\$ 1,218,903
15	Pension Override to City's Retirement Fund	Miscellaneous	6/20/1946	12/31/2039	City of Monterey Park	Voter mandate for Pension Override Funds allocated as tax increment to be paid to City's pension costs		36,846,822	N	\$ 190,000						\$ 95,000						\$ 95,000
16	Los Angeles County Reimbursement Agreement	City/County Loan (Prior 06/28/11), Other	8/27/1987	7/12/2034	County of Los Angeles	Repayment of deferral of prior year pass through payment deferrals	All	60,045,913	N	\$ -						\$ -						\$ -
28	Housing Fund Repayment of SERAF Loan	LMRF Loans	8/3/2010	6/30/2038	Housing Successor Agency	Housing Fund Repayment of SERAF Loan	All	1,651,680	N	137,342				68,671		68,671				68,671		68,671
29	Repayment of Housing Loan Obligation	LMRF Loans	5/10/1997	6/30/2038	Housing Successor Agency	Housing Fund Repayment for Outstanding Loan			N													
31	Atlantic-Garvey Tax Allocation Refunding Bonds, 2013A	Bonds Issued On or Before 12/31/10	12/24/2013	9/1/2028	US Bank	Bonds issued to advance refund the 2002 Tax Allocation Bonds	Atlantic/Garvey Project Area	9,929,736	N	\$ 1,443,257				722,441		\$ 722,441				720,810		\$ 720,810
32	Trustee Fees for Merged Tax Allocation Refunding Bonds, 2013B	Bonds Issued On or Before 12/31/10	12/24/2013	9/1/2028	US Bank	Fees for Trustee of Refunding Bonds	Merged Project Area	27,250	N	\$ 1,000						\$ -				1,000		\$ 1,000
33	Trustee Fees for Atlantic-Garvey Tax Allocation Refunding Bonds, 2013A	Bonds Issued On or Before 12/31/10	12/24/2013	9/1/2028	US Bank	Fees for Trustee of Refunding Bonds	Atlantic/Garvey Project Area	28,820	N	\$ 1,000						\$ -				1,000		\$ 1,000
36	Merged Tax Allocation Refunding Bonds, 2013B	Bonds Issued After 12/31/10	12/24/2013	9/1/2028	US Bank	Bonds issued to advance refund the 1998 Tax Allocation Bonds	Merged Project Area	5,312,836	N	\$ 664,832				332,416		\$ 332,416				332,416		\$ 332,416
39									N	\$ -						\$ -						\$ -
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Monterey Park Recognized Obligation Payment Schedule (ROPS 18-19) - ROPS Detail
July 1, 2018 through June 30, 2019
(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 18-19 Total	18-19A (July - December)					18-19A Total	18-19B (January - June)					18-19B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTIF	Admin RPTIF		Bond Proceeds	Reserve Balance	Other Funds	RPTIF	Admin RPTIF	
94									N	\$ -						\$ -						\$ -
95									N	\$ -						\$ -						\$ -
96									N	\$ -						\$ -						\$ -
97									N	\$ -						\$ -						\$ -
98									N	\$ -						\$ -						\$ -
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110									N	\$ -						\$ -						\$ -

ATTACHMENT 2
Administrative Budget for ROPS18-19 A&B

City of Monterey Park
Successor Agency Administrative Costs
7/1/2018 - 6/30/2019

			ROPS 18-19 A&B 12-Month Period
Object	ROPS Item #	Name	Total
Successor Agency (Activity 1203)			
11200/	1	Salaries & Benefits:	
		Donna Ramirez	10,000
		Annie Yaung	40,000
		Ron Bow	40,000
		Sub-total for Salaries and Benefits	90,000
11650/12500		General Liability / Insurance / Separation Benefits	16,000
12331		OPEB Obligations	13,000
21350		Office Supplies (paper/toners/ink)	1,000
32200		Postage / Messenger Service / Telephone	1,000
31600		Attorney Services	14,000
31800		SA Audit and Annual Financial Statement	20,000
31950		Other Profession Services	10,000
37500		Duplicating Equipment Rental	5,000
38400		Repairs and Maintenance (Space)	20,000
Administration Budget - Total			\$ 190,000



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-A.**

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Director of Management Services
SUBJECT: Warrant Register for the City of Monterey Park of
January 3, 2018 and January 17, 2018

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated **January 3, 2018 and January 17, 2018 totaling \$896,634.94** specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **317289-317622** and e-Payables numbered **000830-000844**.

BACKGROUND:

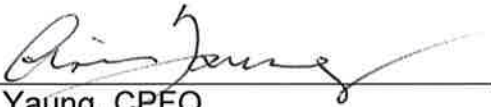
The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

FISCAL IMPACT:

Disbursements from all funds total **\$896,634.94.**

Respectfully submitted:

Approved By:



Annie Yaung, CPFO
Director of Management Services

Ron Bow
City Manager

Attachments 1: Resolution
Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
17TH DAY OF JANUARY 2018
TOTALING \$896,634.94 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 454,282.36
State Gas Tax Fund	6,614.95
Sewer Fund	12,350.89
Refuse Fund	36,538.79
City Shop Fund	69,299.50
General Liability Fund	3,231.00
Technology Internal Service Fund	279.17
Payroll Clearing Account	576.00
Public Safety Impact Fee	1,683.31
Special Deposits Fund	26,813.52
Business Improvement Area #1	6,179.18
Workers Comp. Fund	6,102.00
Water Fund	90,132.67
Water Treatment Fund	57,663.84
OPA Proposition A	(3,315.20)
Measure R Fund	8,113.06
Library Tax Fund	2,711.94
POST	1,949.69
Home Housing Program	8,398.02
Recreation Fund	9,312.70
Asset Forfeiture	3,095.37
Air Quality Improvement Fund	569.22
Prop C	65,928.32
CDBG Fund	4,541.30
Maintenance District 93-1	2,262.38
Prop A - Per Parcel Grant	454.76
Used Oil Recycling Block Grant	440.00
AB109 Task Force Grant	163.90
Maintenance Grant (075)	2,790.00
ELAC Instructional Serv Prog	1,101.49
Selective Traffic Enforce (4)	3,731.31
CA Council For The Humanities	500.00
MTA bike Lane Construction	12,139.50
TOTAL	\$ 896,634.94

PASSED, APPROVED AND ADOPTED THE 17TH DAY OF JANUARY 2018.

 Stephen Lam, Mayor
 City of Monterey Park, California

ATTEST

 Vincent D. Chang, City Clerk
 City of Monterey Park, California

RESOLUTION NO.
Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 17th of January 2018 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

Final Warrant Register January 3, 2018

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/03/2018

5

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT & T	0022-801-4206-32050	628.42	PHONE SERVICE		317289	
	0092-801-4222-32050	117.53	PHONE SERVICE		317289	
						745.95
	0022-801-4206-32050	638.42	PHONE SERVICE		317328	
	0092-801-4222-32050	127.08	PHONE SERVICE		317328	
						765.50
	0010-801-3201-32050	48.27	PHONE SERVICE		317290	
						48.27
	0010-801-3113-32050	80.97	PHONE SERVICE		317329	
	0010-801-3201-32050	48.27	PHONE SERVICE		317329	
						129.24
AT&T	0010-801-1404-32050	591.64	INTERNET/PHONE SERVICE		317330	
	0043-801-1404-32050	435.95	INTERNET/PHONE SERVICE		317330	
	0092-801-1404-32050	529.36	INTERNET/PHONE SERVICE		317330	
	0010-801-3230-32050	1,092.91	INTERNET/PHONE SERVICE		317330	
						2,649.86
	0010-801-1301-32050	15.98	INTERNET/PHONE SERVICE		317331	
	0010-801-1404-32050	126.36	INTERNET/PHONE SERVICE		317331	
	0010-801-1408-32050	909.23	INTERNET/PHONE SERVICE		317331	
	0010-801-1801-32050	18.63	INTERNET/PHONE SERVICE		317331	
	0010-801-3112-32050	4,532.74	INTERNET/PHONE SERVICE		317331	
	0010-801-3113-32050	18.61	INTERNET/PHONE SERVICE		317331	
	0010-801-3201-32050	948.71	INTERNET/PHONE SERVICE		317331	
	0010-801-4209-32050	265.29	INTERNET/PHONE SERVICE		317331	
	0010-801-6001-32050	265.24	INTERNET/PHONE SERVICE		317331	
	0010-801-6502-32050	159.61	INTERNET/PHONE SERVICE		317331	
	0010-801-6517-32050	16.78	INTERNET/PHONE SERVICE		317331	
	0022-801-4206-32050	426.92	INTERNET/PHONE SERVICE		317331	
	0043-801-1404-32050	79.39	INTERNET/PHONE SERVICE		317331	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0092-801-1404-32050	96.40	INTERNET/PHONE SERVICE		317331	
	0092-801-4222-32050	529.26	INTERNET/PHONE SERVICE		317331	
	0109-801-6511-32050	69.34	INTERNET/PHONE SERVICE		317331	
	0169-801-2201-32050	85.57	INTERNET/PHONE SERVICE		317331	8,564.06
ATLAS SERVICES SOLUTION CORP.	0010-801-1407-38250	8,632.00	JANITORIAL SERVICES		317291	8,632.00
BANKCARD CENTER	0010-801-1201-39400	218.74	11/17-COUNCIL REFRESHMENTS		317308	
	0010-801-1408-37500	99.00	11/17-GOMPK RENEWAL		317308	
	0010-801-1704-24150	61.99	11/17-PRIVACY SCREEN FILTER		317308	
	0010-801-1704-33200	190.00	11/17-ICSC CONFERENCE		317308	
	0010-801-1801-22670	545.14	11/17-EE COFFEE SOCIAL		317308	
	0010-801-1801-34100	200.00	11/17-JOB POSTING		317308	
	0010-801-3101-22650	9.90	11/17-SUBSCRIPTION		317308	
	0010-801-3101-39250	114.69	11/17-HOLIDAY CARDS		317308	
	0010-801-3120-39700	525.37	11/17-BLOCK CAPTAIN MEETING		317308	
	0010-801-3230-39460	844.12	11/17-VIAL OF LIFE SUPPLIES		317308	
	0010-801-6006-22450	150.56	11/17-CHILDREN'S LABEL PROJECT		317308	
	0010-801-6502-38400	823.33	11/17-REFRIGERATOR REPAIR		317308	
	0010-801-6505-23910	27.37	11/17-CONFERENCE		317308	
	0010-801-6517-31950	405.00	11/17-DESKS		317308	
	0010-850-1403-38400	209.97	11/17-SSL CERTIFICATE RENEWAL		317308	
	0010-850-1403-39400	1,275.00	11/17-GFOA TRAINING		317308	
	0043-801-6508-39860	39.29	11/17-HOLIDAY DECOR		317308	
	0010-801-3210-32200	45.73	11/17-SHIPPING FEE		317308	
	0010-801-3210-38100	194.47	11/17-PAINT		317308	
	0060-801-3210-38400	562.63	11/17-SPECIAL FUEL		317308	
	0071-801-3210-38400	300.00	11/17-MDC PARTS		317308	
	0075-450-0075-08530	78.15	11/17-SNOW VILLAGE (TRUST)		317308	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BANKCARD CENTER	0075-450-0075-08550	229.90	11/17-LANGLEY (TRUST)		317308	
	0075-450-0075-08640	1,127.00	11/17-MPKTV EQUIP (TRUST)		317308	
	0075-450-0075-08915	1,805.39	11/17-HOLIDAY DECOR (TRUST)		317308	
	0077-801-1111-31950	191.00	11/17-SUBSCRIPTION		317308	
	0092-801-4221-24150	49.99	11/17-SUBSCRIPTION		317308	
	0092-801-6508-31990	279.28	11/17-CHILDREN EVENT SUPPLIES		317308	
	0136-801-3101-33250	705.69	11/17-POST TRAINING		317308	
	0010-801-3101-22750	525.00	11/17-TRAINING		317308	
	0160-801-3101-39400	638.27	11/17-CNOA CONFERENCE		317308	
	0349-801-3201-39400	13.95	11/17-RATER REFRESHMENTS		317308	
						12,485.92
JULIENNE BAUTISTA	0075-450-0075-08550	213.44	LANGLEY FURNITURE (TRUST)		317332	
	0075-450-0075-08550	804.43	SEE'S CANDY PURCHASE (TRUST)		317332	
						1,017.87
AURORA CARRANZA	0075-450-0075-08550	39.80	LANGLEY HOLIDAY DECOR (TRUST)		317309	
	0075-450-0075-08550	26.78	LANGLEY HOLIDAY DECOR (TRUST)		317309	
	0075-450-0075-08550	212.76	LANGLEY HOLIDAY DECOR (TRUST)		317309	
	0075-450-0075-08550	19.56	LANGLEY HOLIDAY DECOR (TRUST)		317309	
						298.90
CHARTER COMMUNICATIONS	0010-801-3230-32050	131.95	INTERNET/CABLE SERVICE		317292	
	0010-801-3210-32050	91.32	INTERNET/CABLE SERVICE		317292	
	0010-801-3210-32050	91.32	INTERNET/CABLE SERVICE		317292	
						314.59
	0010-801-6502-32050	113.78	INTERNET/CABLE SERVICE		317310	
	0010-801-6502-32050	79.99	INTERNET/CABLE SERVICE		317310	
	0010-801-6502-32050	79.99	INTERNET/CABLE SERVICE		317310	
						273.76
	0010-801-3210-32050	91.32	INTERNET/CABLE SERVICE		317333	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						91.32
CHEROKEE PRODUCTIONS, INC.	0136-801-3101-33250	590.00	POST TRAINING		317293	590.00
DEKRA-LITE INDUSTRIES, INC.	0075-450-0075-08915	14,558.40	HOLIDAY DECORATION-BID (TRUST)	18-0303	317311	14,558.40
DIRECTV, LLC	0010-801-3230-32050	126.99	EOC SERVICES		317334	126.99
NORMA MONTOYA DUARTE	0428-801-6002-31950	500.00	EMPOWERMENT ART WORKSHOP		317312	500.00
GABRIEL ESCARSEGA	0136-801-3101-33250	36.00	POST TRAINING		317294	36.00
KELLY A. GORDON	0136-801-3101-33250	250.00	POST TRAINING		317295	250.00
	0010-801-6508-39720	147.05	FLAGS		317335	147.05
GREATER LOS ANGELES AREA COUNCIL #3	0075-450-0075-08420	640.00	EXPLORER CHARTER RENEWAL-TRUST		317313	640.00
HENSLEY LAW GROUP	0010-801-1601-31600	20,000.00	LEGAL-GENERAL SERVICES	18-0209	317314	26,975.29
	0092-801-1601-31600	232.00	LEGAL-312 E NEWMARK-CIVIL		317314	
	0092-801-1601-31600	162.00	LEGAL-312 NEWMARK-CRIMINAL	18-0221	317314	
	0010-801-1702-31600	18.00	LEGAL-CODE ENFORCEMENT		317314	
	0010-801-1601-31600	58.00	LEGAL-MARKET PLACE	18-0221	317314	
	0010-801-1601-31600	87.00	LEGAL-FIRST TRANSIT	18-0221	317314	
	0042-801-1601-31600	696.00	LEGAL-GENERAL LITIGATION	18-0221	317314	
	0010-801-1601-31600	540.00	LEGAL-GOODVIEW	18-0221	317314	
	0010-801-1601-31600	2,340.29	LEGAL-KINGS INN	18-0221	317314	
	0010-801-1601-31600	2,842.00	LEGAL-GAFIELD VILLA	18-0221	317314	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ESTELA R HERMAN	0075-450-0075-08550	54.75	REFUND SEE'S CANDY (TRUST)		317315	54.75
INFOSEND, INC.	0092-801-4221-32200	4,817.77	BILLING SERVICES		317296	
	0092-801-4221-32200	4,001.99	BILLING SERVICES		317296	
	0092-801-4221-32200	3,849.31	BILLING SERVICES		317296	12,669.07
INT'L ASSOC. OF FIRE CHIEFS	0010-801-3201-39300	304.00	FIRE-MEMBERSHIP		317316	304.00
RICHARD KAGEYAMA	0075-450-0075-08630	300.00	REFUND FACILITY DEPOSIT (TRUST)		317317	300.00
MARTIN FLORIST	0092-801-6508-31990	219.00	FLORAL ARRANGEMENTS		317336	219.00
MATCO TOOLS (DBA)	0060-801-4211-24100	285.20-	VOID CHECK		317074	
	0060-801-4211-24100	438.45-	VOID CHECK		317074	723.65-
	0060-801-4211-24100	153.25	IMPACT HAND TOOL		317318	
	0060-801-4211-24100	64.55	P.S. FLUID AIR BLEEDER		317318	217.80
MONARIS INCORPORATED	0071-801-3120-22670	1,040.00	POLICE EXPLORER BANQUET		317297	1,040.00
	0071-801-3120-22670	98.80	POLICE EXPLORER BANQUET		317337	98.80
MONTEREY PARK PETTY CASH	0349-801-3201-39400	34.00	PETTY CASH-FIRE RESERVE MEAL		317298	
	0349-801-3201-39400	10.57	PETTY CASH-FIRE RESERVE MEAL		317298	
	0306-801-3103-11400	84.08	PETTY CASH-CLASS REFRESHMENT		317298	
	0306-801-3103-11400	79.82	PETTY CASH-CLASS REFRESHMENT		317298	
	0092-801-4220-33200	60.00	PETTY CASH-WATER LUNCHEON		317298	
	0010-801-1403-22750	28.01	PETTY CASH-OFFICE SUPPLIES		317298	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MONTEREY PARK PETTY CASH	0010-801-6508-31990	25.00	PETTY CASH-SUIT CLEANING		317298	
	0092-801-4223-23900	15.48	PETTY CASH-MAIN BREAK MEAL		317298	
	0010-801-1403-39400	33.71	PETTY CASH-MILEAGE		317298	
	0010-801-1701-21350	4.64	PETTY CASH-WATER		317298	
	0010-801-4212-39250	36.05	PETTY CASH-MILEAGE		317298	
	0092-801-4222-39300	60.00	PETTY CASH-WATER CERT RENEWAL		317298	
	0075-450-0075-08530	19.15	PETTY CASH-SNOW VILLAGE-TRUST		317298	
	0075-450-0075-08640	91.78	PETTY CASH-MPK-TV (TRUST)		317298	
	0010-801-1703-33200	77.58	PETTY CASH-MILEAGE		317298	
						659.87
	0071-801-3120-22670	78.38	PETTY CASH-EXPLORER (TRUST)		317319	
	0010-801-3230-39700	85.52	PETTY CASH-PAINT		317319	
	0010-801-3120-22750	21.90	PETTY CASH-TOY DRIVE SUPPLIES		317319	
	0010-801-3120-22750	98.54	PETTY CASH-TOY DRIVE SUPPLIES		317319	
	0010-801-4209-21350	20.79	PETTY CASH-BOXES		317319	
	0010-801-6508-31990	67.62	PETTY CASH-VOLUNTEER RECOGN		317319	
	0010-801-6508-31990	13.24	PETTY CASH-VOLUNTEER RECOGN		317319	
	0043-801-4212-39300	102.02	PETTY CASH-MEETING SUPPLIES		317319	
	0043-801-4212-39300	31.90	PETTY CASH-MEETING SUPPLIES		317319	
	0092-801-4222-39300	50.00	PETTY CASH-PW EE OF THE YEAR		317319	
	0043-801-4212-39300	50.00	PETTY CASH-PW EE OF THE YEAR		317319	
	0010-801-4212-39300	50.00	PETTY CASH-PW EE OF THE YEAR		317319	
	0060-801-4211-22250	66.44	PETTY CASH-FUEL		317319	
	0043-801-4212-39300	14.60	PETTY CASH-MILEAGE		317319	
	0010-801-3120-22750	67.98	PETTY CASH-TOY DRIVE SUPPLIES		317319	
						818.93
RICKY MUNDER	0136-801-3101-33250	36.00	POST TRAINING		317299	
						36.00
RICARDO OLIVAREZ	0010-801-3230-39700	301.67	MICROPHONE,VIDEOLIGHT,RECORDER		317338	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						301.67
PACIFIC TELEMAGEMENT SERVICES	0010-801-6502-32050	153.00	PHONE SERVICE		317300	153.00
	0010-801-6502-32050	153.00	PHONE SERVICE		317320	153.00
PARTYLINE EVENTS	0010-801-6508-31990	771.87	MAYORAL INSTALLATION RENTAL		317339	771.87
PITNEY BOWES POSTAGE BY PHONE	0010-801-1301-32200	1.65	POSTAGE		317321	
	0010-801-1403-32200	95.09	POSTAGE		317321	
	0010-801-1406-32200	258.07	POSTAGE		317321	
	0010-801-1701-32200	25.14	POSTAGE		317321	
	0010-801-1702-32200	44.68	POSTAGE		317321	
	0010-801-1703-32200	5.99	POSTAGE		317321	
	0010-801-1704-32200	0.92	POSTAGE		317321	
	0010-801-1801-32200	6.44	POSTAGE		317321	
	0010-801-1802-32200	3.43	POSTAGE		317321	
	0010-801-3101-32200	2.78	POSTAGE		317321	
	0010-801-3102-32200	33.91	POSTAGE		317321	
	0010-801-3104-32200	57.32	POSTAGE		317321	
	0010-801-3113-32200	6.00	POSTAGE		317321	
	0010-801-3114-32200	59.91	POSTAGE		317321	
	0010-801-3115-32200	0.46	POSTAGE		317321	
	0010-801-3120-32200	1.38	POSTAGE		317321	
	0010-801-3201-32200	2.00	POSTAGE		317321	
	0010-801-3205-32200	3.03	POSTAGE		317321	
	0010-801-3210-32200	3.52	POSTAGE		317321	
	0010-801-3220-32200	15.99	POSTAGE		317321	
	0010-801-6001-32200	34.27	POSTAGE		317321	
	0010-801-6502-32200	2.76	POSTAGE		317321	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-6505-32200	138.46	POSTAGE		317321	
	0043-801-4212-32200	535.22	POSTAGE		317321	
	0075-450-0075-09230	59.85	POSTAGE (TRUST)		317321	
	0077-801-1111-31950	180.32	POSTAGE		317321	
						1,578.59
SKILLPATH SEMINARS	0010-801-3101-22750	34.27	POLICE HANDBOOK		317301	
						34.27
SOUTHERN CALIFORNIA EDISON CO.	0010-801-5004-96081	2,146.77	NEW SIGNAL-S GARFIELD/FENFIELD		317322	
						2,146.77
SPRINT NEXTEL	0010-801-3115-38400	3,694.50	MOBILE DATA SERVICES	18-0302	317323	
	0010-801-3115-38400	2,787.20	MOBILE DATA SERVICES	18-0302	317323	
	0010-801-3115-38400	2,787.20	MOBILE DATA SERVICES	18-0302	317323	
	0010-801-3115-38400	2,787.20	MOBILE DATA SERVICES	18-0302	317323	
	0010-801-3115-38400	2,804.36	MOBILE DATA SERVICES	18-0302	317323	
	0010-801-3115-38400	2,804.36	MOBILE DATA SERVICES	18-0302	317323	
						17,664.82
	0010-801-3115-38400	1,393.64	MOBILE DATA SERVICES	18-0302	317324	
						1,393.64
	0010-801-3115-38400	1,383.57	MOBILE DATA SERVICES	18-0302	317325	
						1,383.57
STAR TROPHIES & AWARDS	0075-450-0075-08420	128.12	POLICE EXPLORER PLAQUE (TRUST)		317302	
						128.12
SUCCESS PRINTING & SIGN INC.	0092-801-6509-31880	3,741.40	CASCADES PRINTING	18-0271	317303	
						3,741.40
SWRCB FEES	0043-801-4203-31950	21,344.00	COMMUNITY WATER SYSTEM FEE		317304	
						21,344.00
SATORU TAGAWA	0075-450-0075-08550	19.20	REFUND SEE'S CANDY (TRUST)		317326	
						19.20

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
THE GAS COMPANY (DBA)	0010-801-3114-36200	158.02	GAS SERVICES		317305	
	0060-801-4211-22250	5,076.48	GAS SERVICES		317305	5,234.50
VERIZON WIRELESS	0010-801-3112-32050	56.05	WIRELESS VOICE & DATA SERVICE		317306	
	0010-801-1404-32050	559.03	WIRELESS VOICE & DATA SERVICE		317306	615.08
	0010-801-3104-31950	38.01	WIRELESS VOICE & DATA SERVICE		317327	
	0010-801-3115-38400	88.03	WIRELESS VOICE & DATA SERVICE		317327	
	0010-801-3104-31950	38.01	WIRELESS VOICE & DATA SERVICE		317327	
	0010-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		317327	
	0010-801-3115-38400	50.02	WIRELESS VOICE & DATA SERVICE		317327	
	0010-801-1701-32050	38.73	WIRELESS VOICE & DATA SERVICE		317327	
	0010-801-1703-32050	45.53	WIRELESS VOICE & DATA SERVICE		317327	
	0010-801-1702-32050	164.35	WIRELESS VOICE & DATA SERVICE		317327	500.69
	0010-801-3205-32050	26.12	WIRELESS VOICE & DATA SERVICE		317340	
	0010-801-3210-32050	192.74	WIRELESS VOICE & DATA SERVICE		317340	
	0010-801-3220-32050	137.76	WIRELESS VOICE & DATA SERVICE		317340	356.62
JULIE MARIE VILLANUEVA	0010-801-6001-21350	61.58	PETTY CASH-HALLOWEEN SUPPLIES		317307	
	0010-801-6001-21350	12.99	PETTY CASH-HALLOWEEN SUPPLIES		317307	
	0010-801-6006-22450	21.59	PETTY CASH-HALLOWEEN CARNIVAL		317307	
	0010-801-6006-22450	64.85	PETTY CASH-HALLOWEEN CARNIVAL		317307	
	0010-801-6001-21350	7.67	PETTY CASH-HALLOWEEN SUPPLIES		317307	
	0010-801-6001-21350	46.89	PETTY CASH-BADGE, NAMEPLATE		317307	215.57

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
TOTAL FOR PREPAID WARRANTS						153,271.92
	PRINTED	153,271.92				
	E-PAYABLE	0.00				

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AAA ELECTRICAL SUPPLY, INC.	0010-801-4210-23400	29.98	MULTI NUT DRIVER	18-0138	317341	29.98
ACTION DESIGNZ LLC.	0092-801-4223-22300	330.87	WATER UNIFORM		317342	
	0092-801-4221-22300	1,143.55	WATER UNIFORM		317342	
	0092-801-4221-22300	356.45	WATER UNIFORM		317342	
	0092-801-4220-22300	300.00	WATER UNIFORM		317342	2,130.87
ACTION SALES (DBA)	0010-801-3210-24300	900.10	FIRE-CULINARY SUPPLIES		317343	900.10
ADMINSURE INC.	0080-801-8301-20000	6,047.00	WORKERS COMP CLAIM ADMIN		317344	6,047.00
AERUS ELECTROLUX	0010-801-6001-38400	409.38	REPAIR PRESSURE SWITCH		317345	409.38
AFFILIATED SYSTEMS, INC.	0080-801-8301-33130	55.00	PRE-EMPLOYMENT/DMV/DOT PHYS		317346	55.00
ALACO LADDER COMPANY	0010-801-3210-38400	112.06	FIRE-RUNGS FOR LADDER	18-0017	317347	112.06
ALL STATE POLICE EQUIPMENT	0010-801-3103-38400	2,394.77	POLICE DISTRACTION DEVICES		317348	2,394.77
ALLSTAR FIRE EQUIPMENT INC.	0010-801-3210-22300	136.88	FIRE STRUCTURAL BOOT	18-0019	317349	
	0010-801-3210-22300	713.70	FIRE HELMETS	18-0019	317349	
	0010-801-3210-38400	1,494.48	FIRE FIGHTING HOSE		317349	
	0010-801-3210-22750	355.88	FIRE FLASHLIGHTS	18-0018	317349	
	0010-801-3210-22300	635.10	FIRE STRUCTURAL GLOVES	18-0019	317349	
	0010-801-3210-22320	1,493.45	FIRE RESERVES HELMETS		317349	4,829.49
AMERICAN DYNAMIC SERVICES, INC.	0010-801-3230-22750	105.00	FIRE/SECURITY ALARM MONITORING		317350	
	0010-801-3230-22750	89.97	FIRE/SECURITY ALARM MONITORING		317350	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						194.97
ARAMARK UNIFORM & CAREER APPAREL, I	0010-801-3210-39050	8.03	FIRE UNIFORM SERVICES		317351	
	0010-801-3210-39050	8.03	FIRE UNIFORM SERVICES		317351	
	0010-801-3210-39050	16.05	FIRE UNIFORM SERVICES		317351	
	0010-801-3210-39050	8.03	FIRE UNIFORM SERVICES		317351	
	0010-801-3210-39050	16.05	FIRE UNIFORM SERVICES		317351	
	0010-801-3210-39050	8.03	FIRE UNIFORM SERVICES		317351	
	0010-801-3210-39050	38.97	FIRE UNIFORM SERVICES		317351	
	0010-801-3210-39050	6.97	FIRE UNIFORM SERVICES		317351	
	0010-801-3210-39050	16.05	FIRE UNIFORM SERVICES		317351	
	0010-801-3210-39050	14.60	FIRE UNIFORM SERVICES		317351	
	0010-801-3210-39050	14.60	FIRE UNIFORM SERVICES		317351	
	0010-801-3210-39050	32.10	FIRE UNIFORM SERVICES		317351	
						187.51
ARC IMAGING RESOURCE - CALIFORNIA	0092-801-4220-37500	1,147.36	PRINTER		317352	
	0092-801-4220-37500	431.94	PRINTER		317352	
						1,579.30
ARROW INTERNATIONAL	0010-801-3220-24200	665.55	NEEDLES		317353	
						665.55
ASTRO PLUMBING SUPPLY CO (DBA)	0010-801-4210-23300	70.85	HEX BUSHING,CAP		830 *	
	0010-801-4210-23300	482.72	PRESS TEE,COUPLING,CLAMP,PIER		830 *	
						553.57
AUTOZONE WEST, INC	0060-801-4211-23500	99.86	SPARK PLUGS-UNIT 021	18-0115	831 *	
	0060-801-4211-23500	5.54	HALOGEN BULB-UNIT 018	18-0115	831 *	
						105.40
B & W AUTOMOBILE INC. (DBA) BRAVO	0060-801-4211-23500	211.06	DRIVER SEAT BELT-UNIT 082	18-0240	317354	
						211.06
B W GRAPHICS	0010-801-3114-39250	3,716.43	PARKING CITATIONS	18-0318	317355	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						3,716.43
BAKER & TAYLOR INC	0010-801-6002-40000	35.85	BOOK(S) 2		317356	
	0010-801-6002-40000	8.63	BOOK(S) 2		317356	
	0010-801-6002-40000	89.68	BOOK(S) 5		317356	
	0010-801-6002-40000	17.31	BOOK(S) 1		317356	
	0010-801-6002-40000	63.45	BOOK(S) 4		317356	
	0010-801-6002-40000	106.31	BOOK(S) 6		317356	
	0010-801-6002-40000	14.71	BOOK(S) 1		317356	
	0010-801-6002-40000	17.93	BOOK(S) 1		317356	
	0010-801-6002-40000	10.92	BOOK(S) 1		317356	
	0010-801-6002-40000	8.45	BOOK(S) 1		317356	
	0010-801-6002-40000	17.31	BOOK(S) 1		317356	
	0010-801-6002-40000	90.89	BOOK(S) 1		317356	
	0010-801-6002-40000	55.08	BOOK(S) 3		317356	
	0010-801-6002-40000	51.91	BOOK(S) 3		317356	
	0010-801-6002-40000	35.87	BOOK(S) 2		317356	
	0010-801-6002-40000	13.23	BOOK(S) 1		317356	
	0010-801-6002-40000	17.93	BOOK(S) 1		317356	
	0010-801-6002-40000	17.28	BOOK(S) 1		317356	
	0010-801-6002-40000	169.37	BOOK(S) 8		317356	
	0010-801-6002-40000	15.99	BOOK(S) 1		317356	
	0010-801-6002-40000	73.69	BOOK(S) 4		317356	
	0010-801-6002-40000	390.58	BOOK(S) 23		317356	
	0010-801-6002-40000	192.50	BOOK(S) 15		317356	
	0010-801-6006-40000	45.06	BOOK(S) 3		317356	
	0010-801-6006-40000	288.81	BOOK(S) 25		317356	
	0010-801-6002-40000	53.81	BOOK(S) 3		317356	
	0010-801-6002-40000	43.68	BOOK(S) 3		317356	
	0010-801-6002-40000	311.97	BOOK(S) 17		317356	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BAKER & TAYLOR INC	0131-801-6006-40000	6.92	BOOK(S) 1		317356	
	0010-801-6006-40000	13.22	BOOK(S) 1		317356	
	0131-801-6006-40000	68.89	BOOK(S) 9		317356	
	0131-801-6006-40000	36.76	BOOK(S) 4		317356	
	0010-801-6006-40000	11.25	BOOK(S) 2		317356	
	0010-801-6002-40000	10.58	BOOK(S) 1		317356	
	0131-801-6006-40000	721.02	BOOK(S) 62		317356	
	0131-801-6006-40000	9.61	BOOK(S) 1		317356	
	0131-801-6006-40000	30.44	BOOK(S) 2		317356	
	0131-801-6006-40000	699.87	BOOK(S) 52		317356	
	0131-801-6006-40000	33.55	BOOK(S) 3		317356	
	0131-801-6006-40000	9.25	BOOK(S) 2		317356	
	0131-801-6006-40000	24.33	BOOK(S) 3		317356	
	0131-801-6006-40000	48.66	BOOK(S) 3		317356	
	0131-801-6006-40000	80.43	BOOK(S) 3		317356	
	0131-801-6006-40000	44.17	BOOK(S) 3		317356	
	0131-801-6006-40000	35.35	BOOK(S) 2		317356	
	0131-801-6006-40000	15.89	BOOK(S) 1		317356	
	0010-801-6006-40000	520.83	BOOK(S) 9		317356	
	0010-801-6006-40000	16.89	BOOK(S) 1		317356	
	0010-801-6006-40000	176.95	BOOK(S) 12		317356	
	0131-801-6006-40000	6.53-	BOOK(S)-CREDIT		317356	
						4,866.53
VINCENT BALTIERRA III	0010-801-1801-39400	796.80	TUITION REIMBURSEMENT		317357	
						796.80
BARR COMMERCIAL DOOR REPAIR, INC.	0010-801-4210-38100	1,748.32	REPLACE METAL DOORS		317358	
						1,748.32
BEVERLY URGENT CARE, INC.	0010-801-1801-31900	90.00	PRE-EMPLOYMENT SCREENING		317359	
	0010-801-1801-31900	189.00	PRE-EMPLOYMENT SCREENING		317359	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BEVERLY URGENT CARE, INC.	0010-801-1801-31900	45.00	PRE-EMPLOYMENT SCREENING		317359	
	0010-801-1801-31900	2,151.00	PRE-EMPLOYMENT SCREENING		317359	2,475.00
BRAVO BUSINESS RESOURCES	0077-801-1111-31950	60.00	TRANSLATION SERVICES		317360	60.00
BREAKWATER INTERNATIONAL CALIFORNIA	0010-801-3210-38400	82.50	HYDRO TESTING OF SCBA CYLINDER		317361	
	0010-801-3210-38400	594.00	HYDRO TESTING OF SCBA CYLINDER		317361	676.50
BRODART COMPANY	0010-801-6003-22450	1.75	FLEX CATALOGING		317362	1.75
CAAD LLC	0092-801-1406-32200	817.20	BUSINESS LIC MAILING SERVICE		317363	817.20
CALIFA	0010-801-6003-38400	4,834.42	CENIC BROADBAND		317364	
	0010-801-6003-38400	2,685.72-	E-RATE AND CTF CREDITS		317364	2,148.70
CALIFORNIA WATER SERVICE CO.	0092-801-4222-36300	69.41	WATER SERVICE		317365	
	0092-801-4222-36300	35.37	WATER SERVICE		317365	
	0092-801-4222-36300	325.26	WATER SERVICE		317365	
	0092-801-4222-36300	52.44	WATER SERVICE		317365	482.48
CALOX, INC	0010-801-3220-24200	29.75	CYLINDER OXYGEN		317366	
	0010-801-3220-24200	21.25	CYLINDER OXYGEN		317366	
	0010-801-3220-24200	65.00	CYLINDER OXYGEN		317366	116.00
CANON FINANCIAL SERVICES, INC.	0060-801-4211-31950	444.75	COPIER MACHINE RENTAL		317367	
	0010-801-3115-38400	29.17	COPIER MACHINE RENTAL		317367	
	0010-801-3115-38400	17.87	COPIER MACHINE RENTAL		317367	
	0010-801-3115-38400	145.14	COPIER MACHINE RENTAL		317367	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CANON FINANCIAL SERVICES, INC.	0010-801-1201-37500	1,543.75	COPIER MACHINE RENTAL		317367	
	0010-801-3115-38400	333.34	COPIER MACHINE RENTAL		317367	2,514.02
VINCENT CHANG	0010-801-1301-39400	383.96	CITY CLERKS ELECTIONS SEMINAR		317368	
	0010-801-1301-33100	43.87	CITY CLERKS ELECTIONS SEMINAR		317368	427.83
CHANNING L BETE CO INC	0010-801-3230-39460	303.72	FIRE CERT TRAINING SUPPLIES		317369	303.72
CHARLIES TIRE RECYCLING	0060-801-4211-31950	181.00	FLEET TIRE RECYCLING		317370	181.00
CHAU'S 76 INC.	0060-801-4211-22250	48.70	FLEET FUEL		317371	
	0060-801-4211-22250	22.61	FLEET FUEL		317371	
	0060-801-4211-22250	102.05	FLEET FUEL		317371	
	0060-801-4211-22250	40.57	FLEET FUEL		317371	
	0060-801-4211-22250	30.46	FLEET FUEL		317371	
	0060-801-4211-22250	70.89	FLEET FUEL		317371	
	0060-801-4211-22250	53.13	FLEET FUEL		317371	
	0060-801-4211-22250	72.15	FLEET FUEL		317371	
	0060-801-4211-22250	26.04	FLEET FUEL		317371	
	0060-801-4211-22250	43.45	FLEET FUEL		317371	
	0060-801-4211-22250	54.32	FLEET FUEL		317371	
	0060-801-4211-22250	47.01	FLEET FUEL		317371	
	0060-801-4211-22250	52.02	FLEET FUEL		317371	663.40
CINDY TRANG	0010-801-1301-39400	445.96	CITY CLERKS ELECTIONS SEMINAR		317372	
	0010-801-1301-33100	43.87	CITY CLERKS ELECTIONS SEMINAR		317372	489.83
CINTAS CORPORATION	0010-801-6505-22150	472.55	JANITORIAL SUPPLIES	18-0107	317373	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CINTAS CORPORATION	0010-801-6505-22150	473.64	JANITORIAL SUPPLIES	18-0107	317373	
	0010-801-6505-22150	577.78	JANITORIAL SUPPLIES	18-0107	317373	
	0010-801-6505-22150	473.64	JANITORIAL SUPPLIES	18-0107	317373	
	0010-801-3210-22150	350.50	JANITORIAL SUPPLIES-FS61	18-0012	317373	
	0010-801-3210-22150	147.25	JANITORIAL SUPPLIES-FS61	18-0012	317373	
	0010-801-3210-22150	102.25	JANITORIAL SUPPLIES-FS61	18-0012	317373	
	0010-801-3210-22150	102.25	JANITORIAL SUPPLIES-FS61	18-0012	317373	
	0010-801-3210-22150	130.41	JANITORIAL SUPPLIES-FS62	18-0012	317373	
	0010-801-3210-22150	176.14	JANITORIAL SUPPLIES-FS62		317373	
	0010-801-3210-22150	62.21	JANITORIAL SUPPLIES-FS62	18-0012	317373	
	0010-801-3210-22150	62.21	JANITORIAL SUPPLIES-FS62	18-0012	317373	
	0010-801-3210-22150	177.25	JANITORIAL SUPPLIES-FS63	18-0012	317373	
	0010-801-3210-22150	102.22	JANITORIAL SUPPLIES-FS63	18-0012	317373	
	0010-801-3210-22150	46.57	JANITORIAL SUPPLIES-FS63	18-0012	317373	
	0010-801-3210-22150	46.57	JANITORIAL SUPPLIES-FS63	18-0012	317373	
						3,503.44
CLINICAL LABORATORY OF	0093-801-4226-31950	60.00	WATER ANALYSIS		832 *	
	0093-801-4231-31950	15.00	WATER ANALYSIS		832 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		832 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		832 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		832 *	
	0093-801-4230-31950	15.00	WATER ANALYSIS		832 *	
	0093-801-4229-31950	120.00	WATER ANALYSIS		832 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		832 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		832 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		832 *	
	0093-801-4227-31950	15.00	WATER ANALYSIS		832 *	
	0093-801-4227-31950	45.00	WATER ANALYSIS		832 *	
	0092-801-4222-31950	1,459.00	WATER ANALYSIS		832 *	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,819.00
CODE RED FIRE INC.	0010-801-3210-38400	75.37	EXTINGUISHERS SERVICES		317374	
	0010-801-3210-38400	101.50	EXTINGUISHERS SERVICES		317374	
						176.87
COMMERCIAL DOOR OF LOS ANGELES	0092-801-4210-38100	266.00	DOOR REPAIR-FS61		317375	
						266.00
COMPLETE LANDSCAPE CARE, INC.	0092-801-5004-91922	825.00	DEMONSTRATION GARDEN CLEAN UP	18-0304	317376	
	0092-801-5004-91922	1,525.00	GARVEY MEDIANS	18-0304	317376	
	0092-801-5004-91922	975.00	SCALP TURF, APPLY WINTER SEED	18-0304	317376	
	0092-801-4222-38500	640.00	WEED ABATEMENT	18-0114	317376	
						3,965.00
COMPUTER SERVICE COMPANY	0010-801-4206-38400	3,200.00	TRAFFIC SIGNAL MAINTENANCE	18-0047	317377	
	0010-801-4206-38400	3,200.00	TRAFFIC SIGNAL MAINTENANCE	18-0047	317377	
	0010-801-4206-38400	10,656.97	TRAFFIC SIGNAL MAINTENANCE	18-0047	317377	
						17,056.97
CONTROL AUTOMATION DESIGN	0092-850-4222-23400	2,465.00	SCADA SYSTEM SERVICES	17-0530	317378	
	0093-850-4226-23300	870.00	SCADA SYSTEM SERVICES	17-0530	317378	
	0093-850-4228-23300	1,447.88	SCADA SYSTEM SERVICES	17-0530	317378	
						4,782.88
DAILY JOURNAL CORPORATION	0010-801-1301-34050	114.00	LEGAL NOTICE	18-0170	317379	
	0092-801-1301-34050	348.00	LEGAL NOTICE	18-0170	317379	
	0092-801-1301-34050	261.00	LEGAL NOTICE	18-0170	317379	
	0010-801-1301-34050	300.00	LEGAL NOTICE	18-0170	317379	
						1,023.00
DAMEWOOD CONSULTING GROUP	0010-801-1802-39400	500.00	EMPLOYEE SAFETY TRAINING		317380	
						500.00
DATA WEST CORPORATION	0092-801-4222-38400	4,770.00	SYSTEM SUPPORT		317381	
	0092-801-4222-38400	855.00	RATE STUDY		317381	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						5,625.00
DELL MARKETING LP	0010-801-3115-38400	1,281.75	LAPTOP		317382	
	0092-801-1408-38400	2,576.41	COMPUTER		317382	
						3,858.16
DEPARTMENT OF JUSTICE	0010-801-1801-39550	331.00	FINGERPRINT PROCESSING		317383	
	0010-701-0010-03710	844.00	FINGERPRINT PROCESSING		317383	
	0010-701-0010-03710	32.00	FINGERPRINT PROCESSING	18-0070	317383	
	0010-801-1801-39550	288.00	FINGERPRINT PROCESSING		317383	
	0010-801-6003-22450	128.00	FINGERPRINT PROCESSING		317383	
	0010-701-0010-03710	32.00	FINGERPRINT PROCESSING		317383	
	0075-450-0075-08270	160.00	FINGERPRINT PROCESSING (TRUST)		317383	
						1,815.00
DIEGO'S AUTO REPAIR, INC	0060-801-4211-38400	41.75	SMOG CHECK-UNIT 972		317384	
						41.75
DIVERSIFIED ALARM SERVICE	0010-801-6502-38400	150.00	MONITORING SERVICES		833 *	
	0010-801-6502-38400	135.00	MONITORING SERVICES		833 *	
	0010-801-6502-38400	150.00	MONITORING SERVICES		833 *	
	0010-801-6502-38400	50.00	MONITORING SERVICES		833 *	
						485.00
DUNN-EDWARDS CORPORATION	0010-801-4210-23100	3,744.45	UTILITY BOX PROJECT		317385	
	0010-801-4210-23100	970.86-	UTILITY BOX PROJECT-CREDIT		317385	
	0010-801-4210-23100	3,744.45-	UTILITY BOX PROJECT-CREDIT		317385	
	0010-801-4210-23100	1,802.89	UTILITY BOX PROJECT		317385	
						832.03
EDUARDO STARY	0075-450-0075-08360	2,500.00	EE COMPUTER PROGRAM (TRUST)		317386	
						2,500.00
EMPIRE CLEANING SUPPLY	0010-801-6502-22150	261.31	LINER,CLEANER,TOWELS,TISSUE		834 *	
	0010-801-3113-22600	154.11	PAPER TOWELS,CUP		834 *	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
EMPIRE CLEANING SUPPLY	0010-801-4210-24100	448.75	UPRIGHT VACUUM		834 *	
	0010-801-6001-22150	614.13	TISSUE,GLOVES,LINER,CLEANER		834 *	
	0010-801-6001-22150	456.31	TISSUE,TOWEL,CLEANER,GLOVES		834 *	
	0010-801-6001-22150	334.27	TISSUE,TOWEL,CLEANER,SOAP,RAGS		834 *	
	0010-801-6001-22150	472.65	TISSUE,TOWEL,CLEANER,DUSTER		834 *	
						2,741.53
ENTERPRISE FM TRUST	0060-801-4211-37800	6,033.78	FLEET RENTAL	18-0200	317387	
						6,033.78
ARMANDO ESPARZA	0010-801-3101-22750	256.80	POLICE TRAINING		317388	
						256.80
FEDERAL EXPRESS CORP.	0092-801-4222-31950	56.62	DELIVERY SERVICES		317389	
	0010-801-3205-32200	40.59	DELIVERY SERVICES		317389	
						97.21
FENSCO SERVICES INC	0010-801-4210-38100	2,420.00	FENCE REPAIR/INSTALLATION		317390	
						2,420.00
FERNO WASHINGTON, INC.	0010-801-3220-38400	134.19	PARTS FOR GUERNEYS		317391	
						134.19
FILEKEEPERS, LLC	0010-801-1802-31950	192.00	STORAGE SERVICE		317392	
						192.00
FIRST TRANSIT INC	0166-801-4201-31960	65,718.67	SPIRIT BUS OPERATION	18-0242	317393	
	0109-701-0109-07680	3,384.54	SPIRIT BUS FARE		317393	
	0166-801-4201-31960	209.65	SPIRIT BUS OPERATION	18-0242	317393	
						62,543.78
YOLANDA FONSECA	0010-701-0010-03630	86.00	REFUND PARKING CITATION		317394	
						86.00
FOOTHILL FIRE CHIEFS ASSN.	0010-801-3201-39300	150.00	FIRE MEMBERSHIP		317395	
						150.00
FORD OF MONTEBELLO	0060-801-4211-23500	101.29	HARNESS WIRE-UNIT 060		317396	

* Indicates an E-Payable transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
FORD OF MONTEBELLO	0060-801-4211-38400	319.22	REPAIR-UNIT 073		317396	420.51
FORENSIC NURSE RESPONSE TEAM (DBA)	0010-801-3104-31950	730.00	INVESTIGATION SERVICE		317397	730.00
FOUR WINDS INTERACTIVE, LLC	0010-801-1408-38400	1,389.68	INFORMATIONAL KIOSK		317398	1,389.68
GALL'S, INC. (DBA) GALLS/QUARTERMA	0349-801-3201-39400	10.90	UNIFORMS-M HALLOCK		317399	
	0010-801-3210-22300	241.78	UNIFORMS-M HALLOCK		317399	
	0010-801-3210-22310	213.37	UNIFORMS-T AYALA	18-0061	317399	
	0010-801-3210-22310	21.90	UNIFORMS-S GREGG	18-0061	317399	
	0010-801-3210-22310	87.29	UNIFORMS-M LENNI	18-0061	317399	
	0010-801-3210-22310	32.80	UNIFORMS-R OLIVAREZ	18-0061	317399	
	0010-801-3210-22310	133.43	UNIFORMS-R OLIVAREZ	18-0061	317399	
	0010-801-3210-22310	14.19	UNIFORMS-B RODRIGUEZ	18-0061	317399	
	0010-801-3210-22310	17.47	UNIFORMS-T AYALA	18-0061	317399	
	0010-801-3210-22310	312.90	UNIFORMS-T AYALA	18-0061	317399	
	0010-801-3210-22310	23.98	UNIFORMS-T AYALA	18-0061	317399	
	0010-801-3210-22310	28.43	UNIFORMS-T AYALA	18-0061	317399	
	0010-801-3210-22310	28.43	UNIFORMS-B LANDYN	18-0061	317399	
	0010-801-3210-22310	385.19	UNIFORMS-B LANDYN	18-0061	317399	
	0010-801-3210-22310	23.98	UNIFORMS-J CARTER	18-0061	317399	
	0010-801-3210-22310	73.10	UNIFORMS-D CLINE	18-0061	317399	
	0010-801-3210-22310	39.27	UNIFORMS-D GARCIA	18-0061	317399	
	0010-801-3210-22310	115.97	UNIFORMS-D GARCIA	18-0061	317399	
	0010-801-3210-22310	8.75	UNIFORMS-M HALLOCK	18-0061	317399	
	0010-801-3210-22310	39.27	UNIFORMS-M LENNI	18-0061	317399	
	0010-801-3210-22310	66.60	UNIFORMS-J LEGA	18-0061	317399	
	0010-801-3210-22310	50.22	UNIFORMS-J LEGA	18-0061	317399	
	0010-801-3210-22310	46.93	UNIFORMS-R OLIVAREZ	18-0061	317399	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
GALL'S, INC. (DBA) GALLS/QUARTERMASTER	0010-801-3210-22310	46.93	UNIFORMS-M SILVESTRO	18-0061	317399	
	0010-801-3210-22310	68.84	UNIFORMS-R TULLIUS	18-0061	317399	
	0010-801-3210-22310	163.70	UNIFORMS-R WEDDLE	18-0061	317399	
	0010-801-3210-22310	23.98	UNIFORMS-J WONG	18-0061	317399	
	0010-801-3210-22310	115.97	UNIFORMS-J WONG	18-0061	317399	
	0010-801-3210-22310	113.83	UNIFORMS-J WONG	18-0061	317399	
	0010-801-3210-22310	16.38	UNIFORMS-T AYALA	18-0061	317399	
	0010-801-3210-22310	28.43	UNIFORMS-T AYALA	18-0061	317399	
	0010-801-3210-22310	213.37	UNIFORMS-C CACCIATORI	18-0061	317399	
	0010-801-3210-22310	19.67	UNIFORMS-J CARTER	18-0061	317399	
	0010-801-3210-22310	98.50	UNIFORMS-J CHANG	18-0061	317399	
	0010-801-3210-22310	241.78	UNIFORMS-M HALLOCK	18-0061	317399	
	0010-801-3210-22310	46.93	UNIFORMS-M HALLOCK	18-0061	317399	
	0010-801-3210-22310	66.64	UNIFORMS-M LENNI	18-0061	317399	
	0010-801-3210-22310	350.19	UNIFORMS-O MONZON	18-0061	317399	
	0010-801-3210-22310	95.15	UNIFORMS-D PARK	18-0061	317399	
	0010-801-3210-22310	46.93	UNIFORMS-D PAKR	18-0061	317399	
	0010-801-3210-22310	115.97	UNIFORMS-J TREJO	18-0061	317399	
	0010-801-3210-22310	50.21	UNIFORMS-R TULLIUS	18-0061	317399	
	0010-801-3210-22310	144.44	UNIFORMS-R TULLIUS	18-0061	317399	
	0010-801-3210-22310	142.30	UNIFORMS-R WEDDLE	18-0061	317399	
	0010-801-3210-22310	122.54	UNIFORMS-R WEDDLE	18-0061	317399	
	0010-801-3210-22310	23.98	UNIFORMS-R WONG	18-0061	317399	
						4,372.81
GALLADE CHEMICAL, INC.	0092-801-4222-23300	1,180.41	WATER CHEMICALS		835 *	1,180.41
DIANA GARCIA	0010-801-6001-33200	250.00	LIBRARY CONFERENCE		317400	250.00
GARFIELD MEDICAL CENTER	0010-801-3113-22600	24.00	PHYSICAL		317401	

* Indicates an E-Payable transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
GARFIELD MEDICAL CENTER	0010-801-3113-22600	24.00	PHYSICAL		317401	48.00
GARVEY EQUIPMENT COMPANY	0060-801-4211-38400	430.20	REPAIR-UNIT 069		317402	
	0060-801-4211-54500	10,894.16	RIDING MOWER	18-0319	317402	11,324.36
JONATHAN GIN	0010-801-3210-22750	85.39	REIMBURSE POWER CENTER		317403	85.39
GRICELDA GOMEZ	0010-801-3210-39050	8.78	FIRE UNIFORM CLEANING		317404	
	0010-801-3210-39050	8.78	FIRE UNIFORM CLEANING		317404	
	0010-801-3210-39050	11.77	FIRE UNIFORM CLEANING		317404	
	0010-801-3210-39050	23.35	FIRE UNIFORM CLEANING		317404	
	0010-801-3210-39050	20.55	FIRE UNIFORM CLEANING		317404	73.23
GOVCONNECTION INC.	0010-850-1404-38400	765.41	NETWORK STORAGE ARRAY		317405	
	0010-801-6001-21350	325.56	MONITOR		317405	1,090.97
GRAINGER	0010-801-4210-22150	321.72	BIT HOLDERS, COVERALLS	18-0157	317406	321.72
GRAND PRIX TIRE & AUTO CENTER	0060-801-4211-23500	643.86	TIRE-UNIT 117	18-0287	317407	643.86
GRM INFORMATION MANAGEMENT	0063-801-5004-99068	243.00	DOCUMENT SYSTEM SERVICES	18-0232	317408	
	0010-801-1801-38400	231.00	DOCUMENT SYSTEM SERVICES	18-0043	317408	
	0092-801-1301-31950	103.35	DOCUMENT SYSTEM SERVICES	18-0231	317408	
	0063-801-5004-99068	36.17	DOCUMENT SYSTEM SERVICES	18-0231	317408	
	0010-801-1301-31950	769.00	DOCUMENT SYSTEM SERVICES	18-0231	317408	
	0092-801-1301-31950	97.31	DOCUMENT SYSTEM SERVICES	18-0231	317408	1,479.83
HAAKER EQUIPMENT COMPANY	0060-801-4211-23500	323.22	AIR CYLINDER -UNIT 906		317409	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						323.22
HAROLD'S KEY SHOP, INC.	0010-801-4210-38100	39.95	KEY/LOCK SERVICES		317410	
	0060-801-4211-38400	10.00	KEY/LOCK SERVICES		317410	
						49.95
HDL COREN & CONE	0010-701-0010-01200	79.00	REFUND BUSINESS LICENSE FEE		317411	
						79.00
HEALTHFIRST MEDICAL GROUP	0010-801-1801-31900	216.00	PRE-EMPLOYMENT PHYSICALS		317412	
						216.00
HOME DEPOT CREDIT SERVICES	0010-801-6505-38250	178.41	SCREWDRIVER, DUCT TAPE, BRUSHES		317413	
	0010-801-6505-38250	21.87	OUTDOOR DIGITAL TIMER		317413	
	0010-801-6505-38250	154.29	RUG, MAT, MOUNTING TAPE		317413	
	0110-801-4202-23600	150.96	PIPE, COUPLING, MORTAR MIX, KNIFE	18-0097	317413	
	0010-801-6517-23100	165.43	POINSETTIA, FEBREZE		317413	
	0092-801-4223-23350	71.82	ABS PIPE, COUPLING	18-0228	317413	
	0092-801-4223-23600	74.73	CONCRETE MIX	18-0228	317413	
	0092-801-4223-24100	446.02	BATTERY, LOPER, BRUSH, CONCRETE	18-0228	317413	
	0010-801-6503-23050	224.48	PLASTIC SHEET		317413	
	0010-801-6503-23050	146.16	HAMMER DRILL KIT		317413	
	0010-801-6503-23050	24.44-	POLY TUBE-CREDIT		317413	
	0010-801-4202-23950	8.70-	PAD COMB-CREDIT	18-0097	317413	
	0010-801-4210-23300	21.89	DURALAST CARTRIDGE	18-0153	317413	
	0010-801-4210-23300	65.86	WRENCHES	18-0153	317413	
	0010-801-4210-23300	22.77	NIPPLE, SPRAY BOTTLE	18-0153	317413	
	0010-801-4210-23050	87.46	CEILING, DRAIN HOSE, HINGE, PINS	18-0153	317413	
	0010-801-4210-23050	59.37	WIRE CUTTER, SCREWDRIVER SET	18-0153	317413	
	0010-801-4210-23050	30.12	STUCCO PATCH	18-0153	317413	
	0010-801-4210-23050	47.81	TUBE, NUT, SLIP WASHERS	18-0153	317413	
	0010-801-4210-23050	64.68	COVERALL, AIR FRESHENERS	18-0153	317413	
	0010-801-4210-23050	43.67	RATCHET TIE DOWN	18-0153	317413	

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HOME DEPOT CREDIT SERVICES	0010-801-4210-23300	32.75	PUTTY KNIFE,GLOVERS,TOWELS	18-0153	317413	2,077.41
IACP	0160-801-3101-39400	525.00	POLICE TRAINING		317414	525.00
INFOSEND, INC.	0092-801-4221-32200	3,957.07	BILLING SERVICES		317415	
	0092-801-4221-32200	3,741.44	BILLING SERVICES		317415	
	0092-801-4221-32200	5,210.09	BILLING SERVICES		317415	
	0092-801-4221-32200	4,666.03	BILLING SERVICES		317415	17,574.63
IRON MOUNTAIN OFF-SITE DATA	0010-850-1403-31700	394.56	COMPUTER DATA STORAGE		317416	394.56
JCL TRAFFIC SERVICES	0022-801-4206-23800	81.25	PARKING SIGNS	18-0100	317417	
	0022-801-4206-23800	1,311.81	STREET SWEEPING SIGNS	18-0100	317417	
	0022-801-4206-23800	402.85	HANDICAP PARKING SIGNS	18-0100	317417	
	0022-801-4206-23800	196.77	AUTH PARKING ONLY SIGNS	18-0100	317417	1,992.68
JEDA WORKS (DBA) HOUSING PROGRAMS	0152-850-2206-31850	110.50	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	19.50	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	221.00	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	39.00	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	193.38	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	34.12	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	414.38	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	73.12	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	165.75	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	29.25	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	331.50	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	58.50	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	193.38	HOUSING REHAB SERVICES	17-0448	317418	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
JEDA WORKS (DBA) HOUSING PROGRAMS	0169-850-2201-31850	34.12	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	773.50	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	136.50	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	663.00	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	117.00	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	773.50	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	136.50	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	552.50	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	97.50	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	55.25	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	9.75	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	138.12	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	24.38	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	193.38	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	34.12	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	82.88	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	14.62	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	276.25	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	48.75	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	331.50	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	58.50	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	607.75	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	107.25	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	663.00	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	117.00	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	469.62	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	82.88	CDBG REHAB SERVICES	17-0448	317418	
	0152-850-2206-31850	856.38	HOUSING REHAB SERVICES	17-0448	317418	
	0169-850-2201-31850	151.12	CDBG REHAB SERVICES	17-0448	317418	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
JEDA WORKS (DBA) HOUSING PROGRAMS	0152-850-2206-31850	331.50	HOUSING REHAB SERVICES	17-0448	317418	9,880.00
	0169-850-2201-31850	58.50	CDBG REHAB SERVICES	17-0448	317418	
JHM SUPPLY INC	0010-801-6517-22100	11.72	HOLE PUNCH	18-0173	317419	74.90
	0010-801-6517-22100	63.18	SPRINKLER NOZZLE, POP-UP	18-0173	317419	
JOHN L. HUNTER & ASSOC., INC.	0184-801-4208-31950	440.00	USED OIL GRANT	18-0241	317420	9,383.23
	0043-801-4203-31950	8,943.23	NPDES SERVICES	18-0241	317420	
JSE EMERGENCY MEDICAL GROUP, INC	0010-801-3220-39400	1,000.00	MEDICAL DIRECTOR SERVICES	18-0193	317421	4,000.00
	0010-801-3220-39400	1,000.00	MEDICAL DIRECTOR SERVICES	18-0193	317421	
	0010-801-3220-39400	1,000.00	MEDICAL DIRECTOR SERVICES	18-0193	317421	
	0010-801-3220-39400	1,000.00	MEDICAL DIRECTOR SERVICES	18-0193	317421	
K Y SMOG AND TEST ONLY	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 020		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 040		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 021		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 985		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 924		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 009		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 973		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 891		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 035		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 865		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 854		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 026		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 979		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 019		317422	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 842		317422	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						750.00
KATHLEEN GANDARA (DBA) LAW OFFICES	0010-801-1801-31952	4,500.80	INVESTIGATIVE SERVICES		317423	
	0010-801-1801-31952	7,910.40	INVESTIGATIVE SERVICES		317423	
						12,411.20
KEYSTONE UNIFORM CENTERS	0010-801-3103-22300	130.00	UNIFORMS-MPEC SHOULDER PATCHES		317424	
						130.00
ERIC KIM	0010-801-3103-22310	196.10	REIMBURSE UNIFORM		317425	
						196.10
KOA CORPORATION	0450-801-5004-96070	12,139.50	BIKE TRAIL PROJECT	18-0294	317426	
						12,139.50
L N CURTIS & SONS	0010-801-3210-22300	660.64	STATION BOOTS		317427	
						660.64
LEHR AUTO ELECTRIC (CA CORP) STOMME	0160-850-5004-99323	485.70	CAMERA INSTALLATION	17-0342	317428	
	0160-850-5004-99323	485.70	CAMERA INSTALLATION	17-0342	317428	
	0160-850-5004-99323	485.70	CAMERA INSTALLATION	17-0342	317428	
						1,457.10
LIEBERT CASSIDY WHITMORE	0062-801-5101-31600	3,231.00	LEGAL SERVICES-LITIGATION		317429	
	0010-801-1801-31953	108.00	LEGAL SERVICES-DISCIPLINE		317429	
	0010-801-1801-31955	108.00	LEGAL SERVICES-DISCIPLINE		317429	
	0010-801-1601-31600	2,647.00	LEGAL SERVICES-GENERAL		317429	
	0010-801-1601-31600	2,398.50	LEGAL SERVICES-SEIU NEGOTI		317429	
						8,492.50
LIFE-ASSIST INC	0010-801-3220-24200	67.12	OBSTETRICAL KITS		317430	
	0010-801-3220-22350	198.00	MIDAZOLAM		317430	
	0010-801-3220-22350	264.86	DEXTROSE		317430	
	0010-801-3220-22350	1,043.90	ONDANSETRON, ATROPINE, GLUCAGON	18-0054	317430	
	0010-801-3220-22350	99.60	EPINEPHRINE	18-0054	317430	
	0010-801-3220-22350	167.24	ASPIRIN, SODIUM CHLORIDE	18-0054	317430	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
LIFE-ASSIST INC	0010-801-3220-24200	2,178.28	ASPIRIN,SODIUM CHLORIDE	18-0054	317430	6,146.16
	0010-801-3220-24200	2,127.16	ALCOHOL PREP,EKG PAPER,BLADES	18-0054	317430	
LOOMIS ARMORED US, INC.	0010-801-1403-31950	555.91	ARMORED CARRIER SERVICE		317431	555.91
LOS ANGELES COUNTY SHERIFF'S DEPART	0010-801-3113-22600	611.45	INMATE MEALS SERVICES	18-0005	317432	611.45
LOS ANGELES FREIGHTLINERS	0060-801-4211-23500	73.22	PRESSURE SWITCH-UNIT 972		317433	73.22
MAGIC TOUCH CARWASH, INC	0060-801-4211-38400	1,380.00	CAR WASHES		317434	1,380.00
MCMASTER-CARR SUPPLY CO.	0092-801-4222-23400	19.93	BUILDING WRAP	18-0226	317435	581.14
	0092-801-4222-23700	170.89	TOTE BOX	18-0226	317435	
	0092-801-4222-23700	181.48	TOTE BOX	18-0226	317435	
	0092-801-4222-23700	91.87-	PLASTIC SHEET-CREDIT	18-0226	317435	
	0092-801-4222-23700	300.71	PROPANE TORCH,POLYCARBONATE	18-0226	317435	
MCNEILL SECURITY AND FIRE SYSTEMS	0010-801-6001-38400	233.76	ALARM SERVICES		317436	233.76
ANDREA MENDOZA	0010-701-0010-07430	21.60	BOOK REFUND		317437	21.60
MIDORI GARDENS	0344-801-5002-99290	2,790.00	LANDSCAPE SERVICES	18-0312	317438	2,790.00
MIDWEST TAPE	0010-801-6002-40000	70.00	DVD/CD(S) 14		317439	
	0010-801-6002-40000	32.79	DVD/CD(S) 3		317439	
	0010-801-6002-40000	47.08	DVD/CD(S) 1		317439	
	0010-801-6002-40000	79.91	DVD/CD(S) 2		317439	
	0010-801-6002-40000	47.08	DVD/CD(S) 1		317439	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						276.86
MISSION SUPER HARDWARE	0010-801-6517-23050	65.86	SCOUT PROJECT-PAINT,SUPPLIES	18-0185	317440	
	0010-801-3210-22750	32.82	TRASH BAG	18-0214	317440	
						98.68
MOBILE MINI LLC	0010-801-6508-39860	0.25	FARMER MARKET STORAGE		317441	
	0010-801-6508-39860	110.46	FARMER MARKET STORAGE		317441	
						110.71
MOTOROLA SOLUTIONS, INC	0010-801-3112-38400	119,543.88	POLICE RADIO EQUIPMENT MAINT	18-0280	317442	
						119,543.88
MR. ROOTER PLUMBING (DBA)	0092-801-4210-38100	420.00	PLUMBING SERVICES	18-0135	317443	
	0092-801-4210-38100	565.00	PLUMBING SERVICES	18-0135	317443	
	0092-801-4210-38100	420.00	PLUMBING SERVICES	18-0135	317443	
						1,405.00
MUSIC GEM	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	18-0254	317444	
						190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	18-0254	317445	
						190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	18-0254	317446	
						190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	18-0254	317447	
						190.00
MYERS AND SONS HIGHWAY SAFETY	0360-801-3102-11400	2,409.10	TRAFFIC SIGNS AND CONES		317448	
						2,409.10
NAVARRO'S TOWING	0060-801-4211-38400	55.00	TOWING SERVICES-UNIT 990		317449	
						55.00
NETWORK INNOVATIONS US INC.	0010-801-3230-32050	31.02	EOC PHONE SERVICE		317450	
						31.02
NFPA INTERNATIONAL	0010-801-3205-39300	175.00	FIRE MEMBERSHIP		317451	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						175.00
O'REILLY AUTO PARTS	0060-801-4211-23500	31.00	V BELT-UNIT 034	18-0126	317452	
	0060-801-4211-23500	25.85	V BELT-UNIT 021	18-0126	317452	
						56.85
OCLC, INC	0010-801-6003-31700	1,106.76	LIBRARY CATALOGING SERVICE		317453	
	0010-801-6003-31700	1,106.76	LIBRARY CATALOGING SERVICE		317453	
						2,213.52
OFFICE DEPOT INC.	0010-801-1406-21350	27.36	PEN		317454	
	0010-801-1406-21350	20.68	PEN		317454	
	0010-801-1408-21250	75.70	PAPER		317454	
	0010-801-6502-21250	75.70	PAPER		317454	
	0010-801-1801-21250	75.70	PAPER		317454	
	0010-801-1406-21350	97.41	PEN,TAPE,NOTE		317454	
	0010-801-1408-21250	75.70	PAPER		317454	
	0010-801-6502-21250	75.70	PAPER		317454	
	0010-801-1801-21250	75.70	PAPER		317454	
	0010-801-3103-21200	82.76	PLIER		317454	
	0010-801-3103-21200	363.98	CD-R SPINDLE		317454	
	0010-801-3114-21350	373.96	FOLDER		317454	
	0010-801-3114-21350	637.53	PAPER,SHEET PROTECTOR,TONER		317454	
	0010-801-1704-21350	34.48	PAPER,NOTE,BOX		317454	
	0077-801-1111-31950	45.28	PAPER		317454	
	0092-801-1406-24150	270.86	TONER		317454	
	0010-801-3114-21350	331.35	PAPER,LABEL,PEN,PLANNER,MARKER		317454	
	0010-801-3114-21350	91.96	FILE JACKET		317454	
	0010-801-3114-21350	65.57	GUIDE OUT,WIPES		317454	
	0010-801-1701-21350	38.43	TAPE FLAG,DUSTER		317454	
	0010-801-1703-21350	11.63	FINGER PADS,PAPER COVER STOCK		317454	
	0010-801-1702-21350	83.29	DUCT TAPE,WASTEBASKET,MAKER		317454	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE DEPOT INC.	0010-801-1701-21350	8.75	TISSUE		317454	
	0010-801-1702-21350	8.75	TISSUE		317454	
	0010-801-1701-21350	3.48	PEN REFILL		317454	
	0010-801-1703-21350	5.47	PEN REFILL		317454	
	0010-801-3210-21300	86.09	COPY PAPER	18-0211	317454	
	0092-801-4220-21250	153.28	TOILET SEAT COVER	18-0203	317454	
	0092-801-4220-21250	61.97	PLATE	18-0203	317454	
	0092-801-4220-21250	623.06	PAD,TAPE,CALCULATOR,PEN,CLIP	18-0203	317454	
	0010-801-4203-22750	32.95	PLATES	18-0108	317454	
	0010-801-4203-22750	32.95-	PLATES-CREDIT	18-0108	317454	
	0010-801-4203-22750	56.86	BLADES,RULER,WIPES	18-0108	317454	
	0092-801-4220-22750	641.82	BOOKCASE	18-0203	317454	
	0092-801-4223-21350	123.63	BATTERY	18-0203	317454	
	0092-801-4220-21250	58.47	PLATES	18-0203	317454	
	0092-801-4220-21250	110.31	CALENDARS,CUPS	18-0203	317454	
	0092-801-4220-21250	12.46	PENS,CUTLERY	18-0203	317454	
	0092-801-4220-21250	42.69	PLATES	18-0203	317454	
	0092-801-4220-21250	191.11	SOAP,AIR FRESHENER	18-0203	317454	
	0092-801-4220-21250	441.37	TISSUE,TOWEL	18-0203	317454	
	0010-801-6001-21350	136.68	CALENDARS		317454	
	0010-801-6001-21350	55.36	CALENDARS,PAPER CLIPS		317454	
	0010-801-6001-21350	100.26	LEGAL PAPER, TABLOID PAPER		317454	
	0010-801-6001-22150	31.94	CALENDAR,WASTEBASKETS		317454	
	0075-450-0075-08270	140.29	PRINTER CARTRIDGES (TRUST)		317454	
	0010-801-6001-21350	86.51	COPY PAPER		317454	
	0010-801-6001-22150	85.44	SANITIZER,SWEEPER		317454	
	0010-801-6006-22450	56.00	BATTERIES,MASKING TAPE		317454	
	0010-801-6001-21350	57.88	LOCK BOX,PAPER,SIGN HOLDER		317454	
	0010-801-6001-21350	3.84-	SIGN HOLDER-CREDIT		317454	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE DEPOT INC.	0010-801-6001-21350	61.34	SIGN HOLDER, COPY PAPER		317454	
	0075-450-0075-08270	65.69	PRINTER CARTRIDGE (TRUST)		317454	
	0010-801-6006-22450	5.72	SCALLOPED BOARDER ROLL		317454	
	0010-801-6006-22450	49.45	PLATES,MOUNTING TAPE,MARKERS		317454	
	0010-801-6004-22450	20.79	PLATES,MOUNTING TAPE,MARKERS		317454	
	0010-801-6001-21350	34.03	PENS		317454	
						6,643.84
OFFICE SOLUTIONS	0010-801-1301-21350	61.90	PAPER,TRASH BAGS		836 *	
	0010-801-1403-22750	108.41	NOTE PADS	18-0246	836 *	
	0010-801-1403-22750	382.98	TAX FORMS:W-2,1099-MISC,1095C		836 *	
	0010-801-1403-22750	140.16	COPY PAPER	18-0246	836 *	
	0010-801-1403-22750	108.41	NOTE PAD	18-0246	836 *	
	0010-801-1403-22750	63.77	FOLDERS,NOTES	18-0246	836 *	
	0010-801-1403-22750	108.41	NOTE PAD	18-0246	836 *	
	0010-801-1403-22750	139.09	PENCIL,BATTERIES,COPY PAPER	18-0246	836 *	
	0010-801-1403-22750	16.24	DUSTER	18-0246	836 *	
	0010-801-1403-22750	10.95	INK PAD	18-0246	836 *	
	0010-801-1403-22750	35.82	SCISSOR,CALENDAR REFILL	18-0246	836 *	
	0010-801-1403-22750	10.31	AIR DUSTER	18-0246	836 *	
	0010-801-1403-22750	144.39	STAPLER,COPY PAPER,CALENDAR	18-0246	836 *	
						1,330.84
ORIENTAL TRADING COMPANY	0010-801-3120-39700	51.94	POLICE PAPER HATS		317455	
						51.94
PARKHOUSE TIRE, INC.	0060-801-4211-23500	4,648.92	TIRES	18-0301	317456	
						4,648.92
PITNEY BOWES GLOBAL FINANCIAL SERV	0092-801-1408-37200	1,217.31	MAIL MACHINES RENTAL		317457	
						1,217.31
PREFERRED ALLIANCE INC	0010-801-1801-31900	83.59	DRIVER TESTING		317458	

* Indicates an E-Payable transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						83.59
PRINT SPOT	0360-801-3102-11400	1,322.21	SOBRIETY CHECKPOINT BROCHURE		317459	1,322.21
PRISCILA DAVILA & ASSOCIATES, INC.	0169-801-2201-31850	1,576.25	CDBG REHABILITATION CONSULTING	18-0116	317460	
	0169-801-2201-31850	1,397.50	CDBG REHABILITATION CONSULTING	18-0116	317460	2,973.75
PROSOURCE FACILITY SUPPLY	0010-801-1407-38250	490.83	PAPER TOWELS,HAND SOAP, TISSUE		317461	490.83
PRUDENTIAL OVERALL SUPPLY	0060-801-4211-22300	26.27	UNIFORMS		837 *	
	0060-801-4211-22300	26.27	UNIFORMS		837 *	
	0060-801-4211-22300	26.27	UNIFORMS		837 *	
	0060-801-4211-22150	39.80	SHOP RAGS		837 *	
	0060-801-4211-22150	39.80	SHOP RAGS		837 *	158.41
PVP COMMUNICATIONS INC	0010-801-3112-38400	605.86	SHOULDERCOM SPEAKERMIC		838 *	605.86
PYRO-COMM SYSTEMS, INC	0010-801-6001-38400	135.00	LIBRARY FIRE ALARM		317462	135.00
QUILL CORPORATION	0010-801-1301-21350	129.12	STORAGE BOX, STAPLES		317463	
	0010-801-1301-21300	27.17	COMPUTER MOUSE		317463	156.29
R S D REFRIGERATION	0010-801-4210-23400	109.81	PLEATED FILTER	18-0159	317464	
	0010-801-4210-23400	541.19	PLEATED FILTER	18-0159	317464	
	0010-801-4210-23400	464.20	PLEATED FILTER	18-0159	317464	
	0010-801-4210-23400	722.51	PLEATED FILTER	18-0159	317464	1,837.71
RESCUE PHONE INC	0010-801-3103-22750	1,249.00	CRISIS RESPONSE TELEPHONE		317465	1,249.00

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ANDREW RESPICIO	0010-801-1801-39400	1,500.00	TUITION REIMBURSEMENT		317466	1,500.00
JOHN REZA	0075-450-0075-08360	2,500.00	EE COMPUTER PROGRAM (TRUST)		317467	2,500.00
RKA CONSULTING GROUP	0010-801-4212-31500	1,342.45	ENGINEERING SERVICES		317468	1,342.45
ROBERTSON'S	0110-801-4202-23600	634.27	CONCRETE	18-0165	317469	634.27
S & J SUPPLY CO.	0093-801-4229-23300	1,073.10	REPLACEMENT VALVES		317470	1,073.10
S C FUELS (DBA)	0060-801-4211-22250	10,648.24	FUEL	18-0120	317471	10,648.24
SA ASSOCIATES	0093-801-4226-31950	2,590.00	WQA TIME STUDY	18-0219	317472	12,432.40
	0093-801-4227-31950	2,590.00	WQA TIME STUDY	18-0219	317472	
	0093-801-4229-31950	2,590.00	WQA TIME STUDY	18-0219	317472	
	0093-801-4230-31950	2,590.00	WQA TIME STUDY	18-0219	317472	
	0093-801-4231-31950	2,072.40	WQA TIME STUDY	18-0219	317472	
SAFETY KLEEN SYSTEM, INC.	0060-801-4211-31950	1,656.00	DISPOSAL OF HAZARDOUS MATERIAL		317473	1,656.00
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	63.01	PROPANE	18-0127	317474	122.12
	0060-801-4211-22250	59.11	PROPANE	18-0127	317474	
SEA CLEAR POOLS INC	0010-801-6503-38200	262.21	REPAIR BARNES POOL		317475	2,253.83
	0010-801-6503-38200	1,991.62	REPAIR ELDER POOL		317475	
SERGIO BALANDRAN (DBA) THE SAUCE CO	0010-801-6502-31950	297.80	ANTI GRAFFITI FILM SIGN		317476	297.80

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
SHRED-IT US JV LLC	0010-801-3114-38400	301.02	DESTRUCTION SERVICES		317477	301.02
SMARDAN SUPPLY COMPANY	0010-801-4210-23300	93.98	REGULATOR	18-0154	317478	93.98
SMART & FINAL #321	0010-801-3210-22150	135.92	SOAP,CLOTHES,DETERGENT		317479	135.92
SNAP-ON INDUSTRIAL, A DIVISION OF I	0060-801-4211-38400	178.56	CAR SCAN CODE READER	18-0133	839 *	178.56
SOUTH COAST AIR QUALITY	0165-801-4201-39300	569.22	AQMD FEES		317480	569.22
SUP BOOKSTORE	0010-801-6002-40000	29.83	BOOK(S) 2		317481	29.83
SWRCB FEES	0042-801-4204-31950	11,195.00	PERMIT FEE FOR SEWER		317482	
	0093-801-4226-41100	11,877.00	PERMIT FEE FOR WELL #5		317482	
	0093-801-4228-41100	5,938.50	PERMIT FEE FOR DELTA PLANT		317482	
	0093-801-4230-41100	5,938.50	PERMIT FEE FOR DELTA PLANT		317482	34,949.00
RICHARD R. TERZIAN	0010-801-1702-31600	900.00	FIRE HEARING SERVICES		317483	900.00
THE CHRYSALIS CENTER	0077-801-1111-31950	5,702.58	BID MAINTENANCE	18-0104	317484	5,702.58
THOMSON REUTERS (LEGAL) INC.	0160-801-3104-39100	331.00	POLICE INFORMATION SERVICES		317485	331.00
TIFCO INDUSTRIES, INC.	0060-801-4211-23500	109.81	GLOVES,FUSION AIR HOSE,CHUCK		317486	
	0060-801-4211-23500	8.71-	CUTOFF WHEEL-CREDIT		317486	101.10
TOM'S CLOTHING & UNIFORMS INC	0010-801-3103-22310	305.51	UNIFORMS-G ZAMUDIOS		317487	
	0010-801-3210-22310	1,325.00	UNIFORMS-FIRE ATHLETIC GEAR		317487	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
TOM'S CLOTHING & UNIFORMS INC	0010-801-4209-22300	300.00	UNIFORMS-M BLACKBUCKET		317487	
	0010-801-4209-22300	49.28	UNIFORMS-M CERVANTES		317487	
	0010-801-4209-22300	43.80	UNIFORMS-J TORO		317487	
	0010-801-4209-22300	273.75	UNIFORMS-J TORO		317487	2,297.34
TRANSPORTATION ENGINEERING AND PLAN	0022-801-4206-39400	800.40	FAST TRACK BIKE LANE		317488	800.40
TRANSTECH	0010-801-5004-91738	280.00	BARNES POOL SOFTENER INSTALL		317489	
	0010-801-5002-88450	1,540.00	PLAYGROUNDS WOOD FIBER INSTALL		317489	1,820.00
TURNOUT MAINTENANCE COMPANY LLC	0010-801-3210-22300	242.78	FIRE UNIFORM CLEAN/REPAIR		317490	242.78
U S ARMOR CORP	0010-801-3103-22300	629.62	CONCEALABLE VEST		317491	629.62
UC REGENTS	0010-801-3220-39400	2,846.19	FIRE-CONTINUED EDUCATION		317492	2,846.19
UNITED PUMPING SERVICES INC	0060-801-4211-31950	1,555.00	PUMPED OUT WASTE AND DISPOSED	18-0113	317493	
	0060-801-4211-31950	827.40	PUMPED OUT WASTE AND DISPOSED	18-0113	317493	
	0060-801-4211-31950	702.62	PUMPED OUT WASTE AND DISPOSED	18-0113	317493	3,085.02
VETERINARY HEALTHCARE CENTER	0010-801-3111-31550	150.00	K-9 SUPPLIES/SERVICE		317494	
	0010-801-3111-31550	25.00	K-9 SUPPLIES/SERVICE		317494	175.00
DIANE VIVONA-SAIZ	0010-801-3104-39300	45.00	POLICE MEMBERSHIP		317495	45.00
VULCAN MATERIAL CO	0110-801-4202-23600	1,419.06	ASPHALT		317496	1,419.06
WALTERS WHOLESALE ELECTRIC CO	0010-801-4210-23400	178.40	LIGHT FIXTURES	18-0137	317497	

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WALTERS WHOLESALE ELECTRIC CO	0010-801-4210-23400	220.59	U-LAMP TYPE BULBS	18-0137	317497	
	0010-801-4210-23400	188.59	U-LAMP TYPE BULBS	18-0137	317497	
	0010-801-4210-23400	154.59	FLOOD LIGHTS	18-0137	317497	
	0010-801-4210-23400	372.96	SHRINK SPLICE KIT	18-0137	317497	
	0010-801-4210-23400	151.10	DIMMABLE POWER SUPPLY	18-0137	317497	
						1,266.23
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	253.22	RADIATOR-UNIT 949	18-0125	840 *	
	0060-801-4211-23500	194.77	RADIATOR-UNIT 949	18-0125	840 *	
	0060-801-4211-23500	103.70	SUSPENSION-UNIT 074	18-0125	840 *	
	0060-801-4211-23500	100.35	ACTUATOR-UNIT 949	18-0125	840 *	
	0060-801-4211-23500	21.44	OIL FILTER-UNIT 061	18-0125	840 *	
	0060-801-4211-23500	91.94	BATTERY-UNIT 842	18-0125	840 *	
	0060-801-4211-23500	90.09	BATTERY-UNIT 004	18-0125	840 *	
	0060-801-4211-23500	31.37	SENSOR-UNIT 932	18-0125	840 *	
	0060-801-4211-23500	24.74	WINDSHIELD WASHER PUMP-UNIT071	18-0125	840 *	
	0060-801-4211-23500	194.77-	RADIATOR-CREDIT	18-0125	840 *	
	0060-801-4211-23500	47.77-	ACTUATOR-CREDIT	18-0125	840 *	
	0060-801-4211-23500	13.14-	BATTERY-CREDIT	18-0125	840 *	
	0060-801-4211-23500	13.14-	BATTERY-CREDIT	18-0125	840 *	
	0060-801-4211-23500	354.82-	BATTERY-CREDIT	18-0125	840 *	
						287.98
WEST COAST ARBORISTS, INC.	0010-801-6516-31190	1,853.00	TREE MAINTENANCE SERVICES	18-0179	317498	
						1,853.00
WEST COAST LIGHTS & SIRENS	0060-850-4211-54050	12,228.15	POLICE CAR CONVERSION-UNIT 130	17-0650	317499	
						12,228.15
WESTCO SERVICE COMPANY	0010-801-4210-38150	315.00	AIR CONDITIONING REPAIR	18-0040	317500	
						315.00
WESTERN GRAPHIX / WESTERN ID (DBA)	0010-801-1801-21350	110.25	EMPLOYEE ID SUPPLIES		317501	

* Indicates an E-Payable transaction

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						110.25
WESTERN WATER WORKS SUPPLY CO.	0092-801-4221-23700	362.34	FIRE HYD MTR LOCKING DEVICE		317502	
	0092-801-4223-23300	245.48	COMPRESSION CONNECTION ADAPTER		317502	
	0092-801-4223-23300	219.00	RING GASKETS		317502	
						826.82
WHITE NELSON DIEHL EVANS LLP	0010-850-1403-31800	4,030.00	AUDIT SERVICES		317503	
						4,030.00
WILLIES TIRES AND ALIGNMENT	0060-801-4211-23500	174.66	TIRES-UNIT 989	18-0288	317504	
						174.66
WITTMAN ENTERPRISES	0010-801-3220-31400	5,380.00	AMBULANCE BILLING SVC.	18-0106	317505	
						5,380.00
WOLFF LANG CHRISTOPHER ARCHITECTS,	0010-801-5004-99730	43,040.00	FIRE STATION PARKING LOT	18-0279	317506	
						43,040.00
BOB WONDRIES FORD	0060-801-4211-38400	458.42	REPAIR-UNIT 074		317507	
	0060-801-4211-38400	337.81	REPAIR-UNIT 117		317507	
						796.23
PETER YUNG	0010-801-3103-22310	284.26	UNIFORM		317508	
						284.26
ZOLL MEDICAL CORPORATION	0010-801-3220-24200	97.74	SMALL ADULT CUFF		317509	
						97.74
TOTAL FOR REGULAR WARRANTS						596,252.81
	PRINTED	586,806.25				
	E-PAYABLE	9,446.56				

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TOTAL FOR PREPAID WARRANTS	153,271.92
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	586,806.25
TOTAL FOR PRINTED E-PAYABLES	9,446.56
TOTAL WARRANTS	749,524.73
TOTAL VOID CHECKS	1
TOTAL PREPAID CHECKS	52
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	169
TOTAL E-PAYABLES PRINTED	11
TOTAL CHECKS ISSUED	232

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/03/2018
FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	78,661.99	305,238.65	383,900.64
0022	STATE GAS TAX FUND	1,693.76	2,793.08	4,486.84
0042	SEWER FUND	696.00	11,195.00	11,891.00
0043	REFUSE FUND	22,632.37	8,943.23	31,575.60
0060	CITY SHOP FUND	5,199.70	56,803.55	62,003.25
0062	GENERAL LIABILITY FUND	0.00	3,231.00	3,231.00
0063	TECHNOLOGY INTERNAL SERV FUND	0.00	279.17	279.17
0071	PUBLIC SAFETY IMPACT FEE FUND	1,517.18	0.00	1,517.18
0075	SPECIAL DEPOSITS FUND	20,428.46	6,125.98	26,554.44
0077	BUSINESS IMPROVEMENT AREA #1	371.32	5,807.86	6,179.18
0080	WORKERS COMP FUND	0.00	6,102.00	6,102.00
0092	WATER FUND	18,937.85	48,341.45	67,279.30
0093	WATER TREATMENT WQA-EPA FUND	0.00	39,937.38	39,937.38
0109	OPA PROPOSITION A	69.34	3,384.54-	3,315.20-
0110	MEASURE R FUND	0.00	2,204.29	2,204.29
0131	LIBRARY TAX FUND	0.00	1,858.61	1,858.61
0136	POST	1,617.69	0.00	1,617.69
0152	HOME HOUSING PROGRAM	0.00	8,398.02	8,398.02
0160	ASSET FORFEITURE	638.27	2,313.10	2,951.37
0165	AIR QUALITY IMPROVEMENT FUND	0.00	569.22	569.22
0166	PROPOSITION C	0.00	65,928.32	65,928.32
0169	CDBG FUND	85.57	4,455.73	4,541.30
0184	USED OIL RECYCLING BLOCK GRANT	0.00	440.00	440.00
0306	AB109 TASK FORCE GRANT	163.90	0.00	163.90
0344	MAINTENANCE GRANT (075)	0.00	2,790.00	2,790.00
0349	ELAC INSTRUCTIONAL SERV PROG	58.52	10.90	69.42
0360	SELECTIVE TRAFFIC ENFORCE (4)	0.00	3,731.31	3,731.31
0428	CA COUNCIL FOR THE HUMANITIES	500.00	0.00	500.00

CITY OF MONTEREY PARK
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 FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0450	MTA BIKE LANE CONSTRUCTION	0.00	12,139.50	12,139.50
	TOTAL	153,271.92	596,252.81	749,524.73

Final Warrant Register

January 17, 2018

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CALIFORNIA ASSOCIATION OF	0065-464	576.00	LTD FIREFIGHTERS		317510	576.00
CHARTER COMMUNICATIONS	0010-801-4210-38400	129.98	INTERNET/CABLE SERVICE		317511	129.98
MONTEREY PARK PETTY CASH	0010-801-3120-22200	32.00	PETTY CASH-KEYS DUPLICATE		317512	
	0010-801-3120-39700	12.98	PETTY CASH-SWEARING IN SUPPLY		317512	
	0010-801-3120-22200	99.25	PETTY CASH-SWEARING IN SUPPLY		317512	
	0071-801-3120-22670	56.99	PETTY CASH-SWEARING IN SUPPLY		317512	
	0010-801-3120-39700	94.15	PETTY CASH-COFFEE MAKER		317512	
	0075-450-0075-08550	80.54	PETTY CASH-DETERGENT (TRUST)		317512	
	0010-801-3210-22750	15.98	PETTY CASH-STORAGE CONTAINERS		317512	
	0092-801-4221-21350	36.43	PETTY CASH-OFFICE SUPPLIES		317512	
	0075-450-0075-08550	45.54	PETTY CASH-TUESDAY DANCE-TRUST		317512	
	0010-801-3210-22750	32.00	PETTY CASH-FIREFIGHTER LICENCE		317512	
	0060-801-4211-22250	58.30	PETTY CASH-FUEL		317512	564.16
PETER PALOMINO	0136-801-3101-33250	180.00	POST TRAINING		317513	180.00
PITNEY BOWES POSTAGE BY PHONE	0010-801-1403-32200	53.36	POSTAGE		317514	
	0010-801-1406-32200	364.54	POSTAGE		317514	
	0010-801-1701-32200	25.35	POSTAGE		317514	
	0010-801-1702-32200	24.66	POSTAGE		317514	
	0010-801-1703-32200	1.09	POSTAGE		317514	
	0010-801-1801-32200	9.32	POSTAGE		317514	
	0010-801-3101-32200	1.84	POSTAGE		317514	
	0010-801-3102-32200	17.75	POSTAGE		317514	
	0010-801-3104-32200	0.46	POSTAGE		317514	
	0010-801-3113-32200	3.00	POSTAGE		317514	
	0010-801-3114-32200	51.57	POSTAGE		317514	

CITY OF MONTEREY PARK
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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-3120-32200	9.54	POSTAGE		317514	
	0010-801-3201-32200	0.80	POSTAGE		317514	
	0010-801-3205-32200	18.97	POSTAGE		317514	
	0010-801-3210-32200	1.66	POSTAGE		317514	
	0010-801-3220-32200	1.66	POSTAGE		317514	
	0010-801-4209-32200	7.40	POSTAGE		317514	
	0010-801-6001-32200	31.95	POSTAGE		317514	
	0010-801-6502-32200	1.84	POSTAGE		317514	
	0043-801-4212-32200	11.98	POSTAGE		317514	
	0060-801-4211-32200	7.84	POSTAGE		317514	
	0075-450-0075-08325	66.50	POSTAGE (TRUST)		317514	
	0075-450-0075-09230	66.50	POSTAGE (TRUST)		317514	
	0092-801-4220-32200	30.91	POSTAGE		317514	
						810.49
RIO HONDO COMMUNITY COLLEGE	0136-801-3101-33250	152.00	POST TRAINING		317515	
						152.00
VERIZON WIRELESS	0022-801-4206-32050	73.88	WIRELESS VOICE & DATA SERVICE		317516	
	0010-801-4209-32050	8.60	WIRELESS VOICE & DATA SERVICE		317516	
	0010-801-4212-32050	5.19	WIRELESS VOICE & DATA SERVICE		317516	
	0092-801-4221-32050	12.11	WIRELESS VOICE & DATA SERVICE		317516	
	0092-801-4222-32050	0.23	WIRELESS VOICE & DATA SERVICE		317516	
	0092-801-4223-32050	66.65	WIRELESS VOICE & DATA SERVICE		317516	
	0010-801-6502-32050	0.23	WIRELESS VOICE & DATA SERVICE		317516	
	0010-801-6517-32050	56.51	WIRELESS VOICE & DATA SERVICE		317516	
	0010-801-1201-38400	38.01	WIRELESS VOICE & DATA SERVICE		317516	
	0010-801-3112-32050	1,443.85	WIRELESS VOICE & DATA SERVICE		317516	
	0010-801-1101-32050	56.05	WIRELESS VOICE & DATA SERVICE		317516	
						1,761.31

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
TOTAL FOR PREPAID WARRANTS						4,173.94
	PRINTED	4,173.94				
	E-PAYABLE	0.00				

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
A.J. FISTES CORPORATION	0092-801-4210-38100	1,311.00	CITY HALL CEILING PAINTING		317517	1,311.00
AETNA	0010-701-0010-07950	83.04	REFUND AMBULANCE FEE		317518	83.04
APL GLASS COMPANY	0092-801-4210-38100	1,300.00	PD COUNTER CLASS TINT FILE		317519	1,300.00
ARAMARK UNIFORM & CAREER APPAREL, I	0010-801-3210-39050	4.74	FIRE UNIFORM SERVICES		317520	20.79
	0010-801-3210-39050	16.05	FIRE UNIFORM SERVICES		317520	
ARC IMAGING RESOURCE - CALIFORNIA	0010-801-4212-37500	221.45	ENGINEERING PRINTER		317521	221.45
ARROW INTERNATIONAL	0010-801-3220-24200	610.80	NEEDLES		317522	610.80
ARROYO BACKGROUND INVESTIGATIONS	0010-801-3210-31900	900.00	BACKGROUND INVESTIGATIONS	18-0011	317523	8,450.00
	0010-801-3210-31900	1,145.00	BACKGROUND INVESTIGATIONS	18-0011	317523	
	0010-801-3210-31900	900.00	BACKGROUND INVESTIGATIONS	18-0011	317523	
	0010-801-3210-31900	900.00	BACKGROUND INVESTIGATIONS	18-0011	317523	
	0010-801-3210-31900	1,800.00	BACKGROUND INVESTIGATIONS	18-0011	317523	
	0010-801-3210-31900	2,700.00	BACKGROUND INVESTIGATIONS	18-0011	317523	
	0010-801-3210-31900	105.00	BACKGROUND INVESTIGATIONS	18-0011	317523	
ASTRO PLUMBING SUPPLY CO (DBA)	0010-801-4210-23300	207.48	FLUSH VALVE		841 *	399.60
	0010-801-4210-23300	55.09	PRESS COUPLING,REDUCER,PUTTY		841 *	
	0010-801-4210-23300	137.03	CUSHION CLAMP,ADAPTORS,STRUTS		841 *	
BARR COMMERCIAL DOOR REPAIR, INC.	0092-801-4210-38100	2,470.93	LANGLEY INSTALL PANIC DEVICES		317524	2,470.93
CALOX, INC	0010-801-3220-24200	8.50	CYLINDER OXYGEN		317525	

* Indicates an E-Payable transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CALOX, INC	0010-801-3220-24200	38.00	CYLINDER OXYGEN		317525	46.50
CHAU'S 76 INC.	0060-801-4211-22250	190.59	FLEET FUEL		317526	
	0060-801-4211-22250	80.51	FLEET FUEL		317526	
	0060-801-4211-22250	250.88	FLEET FUEL		317526	
	0060-801-4211-22250	79.48	FLEET FUEL		317526	
	0060-801-4211-22250	66.18	FLEET FUEL		317526	
	0060-801-4211-22250	78.61	FLEET FUEL		317526	
	0060-801-4211-22250	92.47	FLEET FUEL		317526	
	0060-801-4211-22250	80.52	FLEET FUEL		317526	
	0060-801-4211-22250	76.36	FLEET FUEL		317526	
	0060-801-4211-22250	41.96	FLEET FUEL		317526	
	0060-801-4211-22250	48.71	FLEET FUEL		317526	
	0060-801-4211-22250	44.50	FLEET FUEL		317526	
	0060-801-4211-22250	44.46	FLEET FUEL		317526	
	0060-801-4211-22250	43.46	FLEET FUEL		317526	
	0060-801-4211-22250	35.00	FLEET FUEL		317526	
	0060-801-4211-22250	49.76	FLEET FUEL		317526	
	0060-801-4211-22250	60.11	FLEET FUEL		317526	
	0060-801-4211-22250	35.96	FLEET FUEL		317526	
	0060-801-4211-22250	45.32	FLEET FUEL		317526	1,444.84
CINTAS CORPORATION	0010-801-3210-22150	298.85	JANITORIAL SUPPLIES-FS61	18-0012	317527	
	0010-801-3210-22150	147.25	JANITORIAL SUPPLIES-FS61	18-0012	317527	
	0010-801-3210-22150	102.25	JANITORIAL SUPPLIES-FS61	18-0012	317527	
	0010-801-3210-22150	102.25	JANITORIAL SUPPLIES-FS61	18-0012	317527	
	0010-801-3210-22150	130.41	JANITORIAL SUPPLIES-FS62	18-0012	317527	
	0010-801-3210-22150	176.14	JANITORIAL SUPPLIES-FS62	18-0012	317527	
	0010-801-3210-22150	62.21	JANITORIAL SUPPLIES-FS62	18-0012	317527	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CINTAS CORPORATION	0010-801-3210-22150	62.21	JANITORIAL SUPPLIES-FS62	18-0012	317527	
	0010-801-3210-22150	177.25	JANITORIAL SUPPLIES-FS63	18-0012	317527	
	0010-801-3210-22150	102.22	JANITORIAL SUPPLIES-FS63	18-0012	317527	
	0010-801-3210-22150	46.57	JANITORIAL SUPPLIES-FS63	18-0012	317527	
	0010-801-3210-22150	46.57	JANITORIAL SUPPLIES-FS63	18-0012	317527	1,454.18
COBRA FIRE PROTECTION	0092-801-4210-38100	695.00	FIRE SYS/EXTINGUISHERS SERVICE		317528	695.00
DAILY JOURNAL CORPORATION	0110-801-5001-91943	174.00	LEGAL NOTICE		317529	
	0010-801-5004-96091	93.00	LEGAL NOTICE		317529	
	0010-801-5004-96092	93.00	LEGAL NOTICE		317529	360.00
DAPEER ROSENBLIT & LITVAK	0010-801-1702-31600	1,908.78	LEGAL FEES-COMM DEVELOPMENT		317530	1,908.78
DIEGO'S AUTO REPAIR, INC	0060-801-4211-38400	41.75	SMOG CHECK-UNIT 242		317531	
	0060-801-4211-38400	41.75	SMOG CHECK-UNIT 964		317531	
	0060-801-4211-38400	41.75	SMOG CHECK-UNIT 960		317531	
	0060-801-4211-38400	41.75	SMOG CHECK-UNIT 072		317531	167.00
DITCH WITCH OF CORONA	0092-801-4223-24100	910.86	WATER SWIVEL, PROSPECTOR	18-0142	317532	
	0092-801-4223-24100	127.86	PROSPECTOR	18-0142	317532	1,038.72
DIVERSIFIED ALARM SERVICE	0010-801-6502-38400	135.00	MONITORING SERVICES		842 *	135.00
DUNN-EDWARDS CORPORATION	0010-801-4210-23100	14.55	PAINT		317533	
	0010-801-4210-23100	15.24	PAINT		317533	
	0010-801-4210-23100	15.24-	PAINT-CREDIT		317533	
	0010-801-4210-23100	30.48	PAINT		317533	

* Indicates an E-Payable transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
DUNN-EDWARDS CORPORATION	0010-801-4210-23100	1,941.56	PAINT		317533	1,986.59
ECONOMY RENTALS INC.	0010-801-6508-31990	402.85	SNOW VILLAGE LIGHT TOWER		317534	402.85
EMPIRE CLEANING SUPPLY	0178-801-6502-22150	454.76	DUST MOP,BROOM,GLOVES,CLEANER		843 *	
	0010-801-6503-22150	215.28	RAG,SPONGE,BATTERY,DUST PAN		843 *	670.04
ERLA,INC./ EMSAR LA	0010-801-3220-38400	1,116.73	FIRE EQUIPMENT MAINTENANCE	18-0024	317535	1,116.73
EVOQUA WATER TECHNOLOGIES LLC	0071-801-3210-38400	109.14	FIRE DI TANK RENTAL		317536	109.14
FENSCO SERVICES INC	0092-801-4210-38100	2,370.00	FENCE REPAIR/INSTALLATION		317537	2,370.00
FOUNTAIN SUPPLY COMPANY	0010-801-6503-38200	1,187.44	REPLACEMENT LIGHT FIXTURE		317538	1,187.44
GALL'S, INC. (DBA) GALLS/QUARTERMASTER	0010-801-3210-22320	81.86	UNIFORMS-FIRE RESERVES	18-0060	317539	
	0349-801-3201-39400	596.35	UNIFORMS-S GREGG		317539	
	0349-801-3201-39400	26.28	UNIFORMS-S GREGG		317539	
	0349-801-3201-39400	342.80	UNIFORMS-S GREGG		317539	
	0349-801-3201-39400	66.64	UNIFORMS-S GREGG		317539	
	0010-801-3210-22310	45.90	UNIFORMS-R BLAKE	18-0061	317539	
	0010-801-3210-22310	46.93	UNIFORMS-R BLAKE	18-0061	317539	
	0010-801-3210-22310	133.43	UNIFORMS-C CALLOWAY	18-0061	317539	
	0010-801-3210-22310	41.53	UNIFORMS-D GARCIA	18-0061	317539	
	0010-801-3210-22310	25.08	UNIFORMS-D GARCIA	18-0061	317539	
	0010-801-3210-22310	8.75	UNIFORMS-M HALLOCK	18-0061	317539	
	0010-801-3210-22310	117.78	UNIFORMS-N LAKIN	18-0061	317539	
	0010-801-3210-22310	14.19	UNIFORMS-J LEGA	18-0061	317539	

* Indicates an E-Payable transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
GALL'S, INC. (DBA) GALLS/QUARTERMASTER	0010-801-3210-22310	3.29	UNIFORMS-J LEGA	18-0061	317539	
	0010-801-3210-22310	23.98	UNIFORMS-J LEGA	18-0061	317539	
	0010-801-3210-22310	66.64	UNIFORMS-B REYES	18-0061	317539	
	0010-801-3210-22310	42.55	UNIFORMS-B REYES	18-0061	317539	
	0010-801-3210-22310	227.65	UNIFORMS-C THOMPSON	18-0061	317539	
	0010-801-3210-22310	182.23	UNIFORMS-R WEISSENBERGER	18-0061	317539	
	0010-801-3210-22310	66.64	UNIFORMS-D CLINE	18-0061	317539	
	0010-801-3210-22310	113.83	UNIFORMS-N LAKIN	18-0061	317539	
	0010-801-3210-22310	241.78	UNIFORMS-C THOMPSON	18-0061	317539	
	0010-801-3210-22310	99.54	UNIFORMS-J TREJO	18-0061	317539	
	0010-801-3210-22310	458.55	UNIFORMS-R WEISSENBERGER	18-0061	317539	
	0010-801-3210-22310	14.19	UNIFORMS-J WONG	18-0061	317539	
	0010-801-3210-22320	213.37	UNIFORMS-D CASELLA	18-0060	317539	
	0010-801-3210-22320	16.38	UNIFORMS-D CASELLA	18-0060	317539	
	0010-801-3210-22320	228.65	UNIFORMS-A HERNANDEZ	18-0060	317539	
	0010-801-3210-22320	14.19	UNIFORMS-A HERNANDEZ	18-0060	317539	
	0010-801-3210-22320	228.65	UNIFORMS-D LOWELL	18-0060	317539	
	0010-801-3210-22320	14.19	UNIFORMS-D LOWELL	18-0060	317539	
	0010-801-3210-22320	228.65	UNIFORMS-C MARTINEZ	18-0060	317539	
	0010-801-3210-22320	14.19	UNIFORMS-C MARTINEZ	18-0060	317539	
	0010-801-3210-22320	228.65	UNIFORMS-W POLLOCK	18-0060	317539	
	0010-801-3210-22320	14.19	UNIFORMS-W POLLOCK	18-0060	317539	
						4,289.50
GAMETIME	0010-801-6508-39860	315.09	PARKS INSTALLATION P&P BONDS		317540	
						315.09
GANAHL LUMBER COMPANY INC	0010-801-6517-23050	176.37	LUMBER		317541	
						176.37
GARFIELD MEDICAL CENTER/	0010-701-0010-07950	118.20	REFUND AMBULANCE FEE		317542	
						118.20

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
GARVEY EQUIPMENT COMPANY	0060-801-4211-38400	1,054.71	EDGER,BLOWER,TRIMMER,HEDGER		317543	1,054.71
GENERAL PUMP COMPANY, INC.	0093-801-4226-23300	16,367.46	PUMP INSPECTION & REPAIR	18-0285	317544	16,367.46
GRICELDA GOMEZ	0010-801-3210-39050	17.56	FIRE UNIFORM CLEANING		317545	
	0010-801-3210-39050	17.56	FIRE UNIFORM CLEANING		317545	35.12
GRAINGER	0010-801-6517-23050	193.16	PET SIGNS		317546	
	0010-801-6517-23050	607.06	PET SIGNS		317546	
	0010-801-6517-23050	139.28	SAFETY SIGNS		317546	
	0010-801-6517-23050	139.28-	SAFETY SIGNS-CREDIT		317546	
	0010-801-6517-23050	27.86	SAFETY SIGNS		317546	
	0010-801-6517-23050	27.86-	SAFETY SIGNS-CREDIT		317546	
	0010-801-6517-23050	27.86	SAFETY SIGNS		317546	
	0010-801-6517-23050	27.86-	SAFETY SIGNS-CREDIT		317546	
	0010-801-6517-23050	111.43	SAFETY SIGNS		317546	
	0010-801-6517-23050	111.43-	SAFETY SIGNS-CREDIT		317546	
	0010-801-6517-23050	13.93	SAFETY SIGNS		317546	
	0010-801-6517-23050	13.93-	SAFETY SIGNS-CREDIT		317546	
	0010-801-6517-23050	27.86	SAFETY SIGNS		317546	
	0010-801-6517-23050	27.86-	SAFETY SIGNS-CREDIT		317546	800.22
SAMUEL JIE GUO	0159-801-6507-31920	5,112.00	INSTRUCTOR-RECREATION CLASS		317547	5,112.00
HANSON AGGREGATES	0110-801-4202-23600	572.91	ASPHALT		844 *	
	0110-801-4202-23600	578.38	ASPHALT		844 *	1,151.29
HEALTH NET	0010-701-0010-07950	109.58	REFUND AMBULANCE FEE		317548	

* Indicates an E-Payable transaction

01/11/2018 3:03:47 PM

CITY OF MONTEREY PARK
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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						109.58
HEALTH SOURCE MSO	0010-701-0010-07950	481.91	REFUND AMBULANCE FEE		317549	481.91
HEALTHCARE PARTNERS	0010-701-0010-07950	1,890.00	REFUND AMBULANCE FEE		317550	1,890.00
	0010-701-0010-07950	297.58	REFUND AMBULANCE FEE		317551	297.58
	0010-701-0010-07950	253.86	REFUND AMBULANCE FEE		317552	253.86
HERSHEY BUSINESS PRODUCTS, LLC	0010-801-4212-22700	110.87	TYPEWRITER MAINTENANCE		317553	110.87
HOLLIDAY ROCK CO INC	0110-801-4202-23600	551.04	WASH CON SAND		317554	1,121.29
	0110-801-4202-23600	570.25	WASH CON SAND		317554	
HOME DEPOT CREDIT SERVICES	0010-801-4210-24100	38.29	ANTENNA	18-0153	317555	166.93
	0010-801-6517-23100	128.64	POINSETTIAS	18-0187	317555	
NANCY LUO HUANG	0010-701-0010-07950	47.76	REFUND AMBULANCE FEE		317556	47.76
TRUNG TUAN HUYNH	0010-701-0010-07950	98.83	REFUND AMBULANCE FEE		317557	98.83
JCL TRAFFIC SERVICES	0022-801-4206-23100	1,530.15	FAST DRY ENNIS FLINT	18-0100	317558	1,530.15
JEANINE CARR (DBA) TIPPI TOES WEST	0159-801-6507-31920	405.30	INSTRUCTOR-RECREATION CLASS		317559	405.30
JHM SUPPLY INC	0010-801-6517-22100	16.49	COUPLINGS	18-0173	317560	16.49
K Y SMOG AND TEST ONLY	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 063		317561	

CITY OF MONTEREY PARK
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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
K Y SMOG AND TEST ONLY	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 908		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 962		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 037		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 075		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 987		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 942		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 899		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 945		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 936		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 077		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 036		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 025		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 052		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 133		317561	
	0060-801-4211-38400	50.00	FLEET SMOG CHECK-UNIT 028		317561	
						800.00
RICHARD KAGEYAMA	0159-801-6507-31920	246.40	INSTRUCTOR-RECREATION CLASS		317562	
						246.40
MARK KHAIL	0010-801-3230-39460	253.77	CERT TRAINING SUPPLIES		317563	
						253.77
KNIGHT COMMUNICATIONS INC	0010-801-1301-38400	497.17	SYSTEM MANAGEMENT SERVICE		317564	
	0010-801-1404-38400	464.96	SYSTEM MANAGEMENT SERVICE		317564	
	0043-801-1404-38400	548.29	SYSTEM MANAGEMENT SERVICE		317564	
	0092-801-1404-38400	714.97	SYSTEM MANAGEMENT SERVICE		317564	
	0010-801-1701-38400	376.67	SYSTEM MANAGEMENT SERVICE		317564	
	0010-801-1702-38400	376.67	SYSTEM MANAGEMENT SERVICE		317564	
	0010-801-1703-38400	376.67	SYSTEM MANAGEMENT SERVICE		317564	
	0010-801-1801-38400	733.75	SYSTEM MANAGEMENT SERVICE		317564	
	0010-801-3115-38400	1,282.50	SYSTEM MANAGEMENT SERVICE		317564	

CITY OF MONTEREY PARK
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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
KNIGHT COMMUNICATIONS INC	0010-801-3201-38400	897.50	SYSTEM MANAGEMENT SERVICE		317564	
	0022-801-4202-38400	524.08	SYSTEM MANAGEMENT SERVICE		317564	
	0092-801-4210-38400	386.75	SYSTEM MANAGEMENT SERVICE		317564	
	0060-801-4211-38400	1,716.66	SYSTEM MANAGEMENT SERVICE		317564	
	0043-801-4212-38400	552.92	SYSTEM MANAGEMENT SERVICE		317564	
	0092-801-4220-38400	1,628.33	SYSTEM MANAGEMENT SERVICE		317564	
	0131-801-6001-38400	853.33	SYSTEM MANAGEMENT SERVICE		317564	
	0010-801-6502-38400	1,110.83	SYSTEM MANAGEMENT SERVICE		317564	
						13,042.05
KNOWLES-MCNIFF	0010-801-1404-31700	783.00	INFORMATION TECHNOLOGY SERVICE		317565	
	0043-801-1404-31700	3,850.00	INFORMATION TECHNOLOGY SERVICE		317565	
	0092-801-1404-31700	3,908.00	INFORMATION TECHNOLOGY SERVICE		317565	
	0010-801-3115-31700	599.00	INFORMATION TECHNOLOGY SERVICE		317565	
	0010-801-3220-31700	209.00	INFORMATION TECHNOLOGY SERVICE		317565	
	0092-801-4221-31700	989.00	INFORMATION TECHNOLOGY SERVICE		317565	
	0093-801-4226-31700	212.00	INFORMATION TECHNOLOGY SERVICE		317565	
	0093-801-4227-31700	259.00	INFORMATION TECHNOLOGY SERVICE		317565	
	0093-801-4228-31700	212.00	INFORMATION TECHNOLOGY SERVICE		317565	
	0093-801-4229-31700	199.00	INFORMATION TECHNOLOGY SERVICE		317565	
	0093-801-4231-31700	265.00	INFORMATION TECHNOLOGY SERVICE		317565	
	0093-801-4232-31700	212.00	INFORMATION TECHNOLOGY SERVICE		317565	
	0010-801-6001-31700	803.00	INFORMATION TECHNOLOGY SERVICE		317565	
						12,500.00
L.A. CARE	0010-701-0010-07950	126.90	REFUND AMBULANCE FEE		317566	
						126.90
	0010-701-0010-07950	131.08	REFUND AMBULANCE FEE		317567	
						131.08
	0010-701-0010-07950	117.02	REFUND AMBULANCE FEE		317568	
						117.02

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
WILLIAM LEON	0160-801-3101-39400	144.00	POLICE TRAINING		317569	144.00
LIFE-ASSIST INC	0010-801-3220-22350	1,860.30	BANDAGE,EKG PAPER,TRAUMA BOX	18-0054	317570	3,145.72
	0010-801-3220-24200	1,285.42	ADENOSINE,NITROMIST,ASPIRIN	18-0054	317570	
LOGISTICARE SOLUTIONS	0010-701-0010-07950	3.69	REFUND AMBULANCE FEE		317571	3.69
	0010-701-0010-07950	123.83	REFUND AMBULANCE FEE		317572	123.83
	0010-701-0010-07950	134.46	REFUND AMBULANCE FEE		317573	134.46
	0010-701-0010-07950	133.75	REFUND AMBULANCE FEE		317574	133.75
	0010-701-0010-07950	126.43	REFUND AMBULANCE FEE		317575	126.43
	0010-701-0010-07950	252.50	REFUND AMBULANCE FEE		317576	252.50
	0010-701-0010-07950	134.25	REFUND AMBULANCE FEE		317577	134.25
	0010-701-0010-07950	145.18	REFUND AMBULANCE FEE		317578	145.18
	0010-701-0010-07950	166.46	REFUND AMBULANCE FEE		317579	166.46
	0010-701-0010-07950	131.48	REFUND AMBULANCE FEE		317580	131.48
GERALD LUJAN	0010-701-0010-07950	240.00	AMBULANCE FEE REFUND		317581	240.00
MCMASTER-CARR SUPPLY CO.	0092-801-4222-23700	75.43	HARD HATS	18-0226	317582	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						75.43
MCNEILL SECURITY AND FIRE SYSTEMS	0092-801-4222-31950	1,031.69	ALARM SERVICES		317583	
	0092-801-4222-31950	644.81	ALARM SERVICES		317583	
	0092-801-4210-38400	2,001.69	ALARM SERVICES		317583	
						3,678.19
MICHAEL BAKER INTERNATIONAL, INC.	0010-801-5004-96081	9,804.21	GARFIELD TRANSIT VILLAGE SVCS	18-0308	317584	
						9,804.21
MISSION SUPER HARDWARE	0060-801-4211-23500	5.20	DUPLICATE KEYS		317585	
	0010-801-6517-23050	42.56	BRUSHES,CLEANERS	18-0185	317585	
	0010-801-6517-23050	9.19	PAINT, KEYS	18-0185	317585	
	0010-801-3210-22750	31.70	TRASH BAGS,SNAP RINGS	18-0214	317585	
	0010-801-3210-22750	43.92	STICK,BRICK,CLEANER	18-0214	317585	
						132.57
MUSCO SPORTS LIGHTING, LLC	0159-801-6507-31970	1,700.00	CONTROL LINK SERVICE FEE		317586	
						1,700.00
MV CHENG & ASSOCIATES INC.	0010-801-1403-31950	2,762.50	TEMPORARY STAFFING SERVICES	18-0010	317587	
						2,762.50
NAVARRO'S TOWING	0060-801-4211-38400	110.00	TOWING SERVICES-UNIT 846		317588	
	0060-801-4211-38400	25.00	TOWING SERVICES-UNIT 121		317588	
						135.00
OFFICE DEPOT INC.	0010-801-3210-21300	59.10	PHONE COVERS	18-0211	317589	
	0010-801-3210-21300	59.10	PHONE COVERS-CREDIT	18-0211	317589	
	0010-801-3210-21300	18.16	BINDER CLIPS,WIPES,TAPE	18-0211	317589	
	0010-801-6502-21350	153.49	TELEPHONE		317589	
	0010-801-6502-21350	143.03	INK,TAPE,MARKER		317589	
	0010-801-6502-21350	16.43	CLASP ENVELOPE		317589	
	0010-801-6502-21350	54.54	TONER,MSG PADS		317589	
	0010-801-6502-21350	55.29	PLANNER,ERASER,GLUE STICK		317589	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE DEPOT INC.	0010-801-6502-21350	95.36	TAPE, PAPER, PUSH PIN		317589	536.30
OV20 SYSTEMS, LLC	0176-801-4207-23900	2,262.38	HIGH VOLTAGE STREET LIGHTS		317590	2,262.38
PACIFIC ALLIANCE MED CENTER	0010-701-0010-07950	10.54	REFUND AMBULANCE FEE		317591	10.54
PERFORMANCE ELEVATOR CONTRACTORS INC	0092-801-4210-38400	420.00	ELEVATOR MAINTENANCE	18-0067	317592	740.00
	0092-801-4210-38400	160.00	ELEVATOR MAINTENANCE	18-0067	317592	
	0010-801-4210-38400	160.00	ELEVATOR MAINTENANCE	18-0067	317592	
PLUMBERS DEPOT INC	0042-801-4204-23700	459.89	NOZZLES, TIGER TAIL	18-0086	317593	459.89
PROSOURCE FACILITY SUPPLY	0010-801-1407-38250	743.51	PAPER TOWELS, TISSUE		317594	743.51
R S D REFRIGERATION	0010-801-4210-23400	59.39	PLEATED FILTER	18-0159	317595	59.39
MANUEL REYES	0159-801-6507-31920	1,560.00	INSTRUCTOR-RECREATION CLASS		317596	1,560.00
S & J SUPPLY CO.	0092-801-4223-23350	363.82	B&N SET	18-0035	317597	363.82
SAFETY KLEEN SYSTEM, INC.	0060-801-4211-31950	1,013.30	DISPOSAL OF HAZARDOUS MATERIAL		317598	1,013.30
SAN GABRIEL VALLEY WATER CO.	0092-801-4222-36300	56.90	WATER SERVICES		317599	56.90
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	68.11	PROPANE	18-0127	317600	
	0060-801-4211-22250	53.77	PROPANE	18-0127	317600	
	0060-801-4211-22250	17.13	PROPANE	18-0127	317600	
	0060-801-4211-22250	19.58	PROPANE	18-0127	317600	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						158.59
EIKO SATO	0010-701-0010-07950	257.00	REFUND AMBULANCE FEE		317601	257.00
SEA CLEAR POOLS INC	0010-801-6503-38200	768.75	REPAIR BARNES POOL		317602	768.75
SILVER STAR SERVICE INC	0060-801-4211-38400	484.81	FLEET REPAIR-UNIT 095		317603	484.81
SMARDAN SUPPLY COMPANY	0010-801-4210-23300	279.73	PORT BALL VALVE	18-0154	317604	857.41
	0010-801-4210-23300	577.68	BRASS NIPPLE	18-0154	317604	
SONSRAY MACHINERY LLC	0110-801-4202-23600	1,992.90	SS61 SKID STEER		317605	1,992.90
SUPERCO SPECIALTY PRODUCTS (DBA)	0010-801-4202-23950	164.97	HURRICANE B		317606	164.97
TANK SPECIALISTS OF CALIFORNIA	0060-801-4211-22250	125.00	SYSTEM TEST AND CERTIFICATION	18-0119	317607	250.00
	0060-801-4211-22250	125.00	SYSTEM TEST AND CERTIFICATION	18-0119	317607	
THANH KIEN TRAN	0010-701-0010-02010	120.00	REFUND BUSINESS LICENSE FEE		317608	120.00
TOM'S CLOTHING & UNIFORMS INC	0010-801-4209-22310	300.00	UNIFORMS-D BURNETT		317609	300.00
LAURA R. TORRES-HOAGLAND	0159-801-6507-31920	119.60	INSTRUCTOR-RECREATION CLASS		317610	119.60
BETTY TSUKAHARA	0010-701-0010-07950	100.00	REFUND AMBULANCE FEE		317611	100.00
UC REGENTS	0010-801-3220-39400	2,846.19	FIRE-CONTINUED EDUCATION	18-0015	317612	2,846.19
MARICELA VASQUEZ	0010-801-6506-22750	200.00	DAY CARE SUPPLIES		317613	

CITY OF MONTEREY PARK
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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						200.00
DONNA VERA	0010-801-3101-22750	49.48	POLICE TRAINING		317614	49.48
VISTA PAINT CO.	0010-801-4202-23950	456.02	PAINT		317615	456.02
VULCAN MATERIAL CO	0110-801-4202-23600	43.27	ASPHALT		317616	
	0110-801-4202-23600	1,426.02	ASPHALT		317616	1,469.29
WALTERS WHOLESALE ELECTRIC CO	0010-801-4210-23400	772.95	EXTERIOR LIGHTING		317617	
	0010-801-4210-23400	130.08	GEL GETR MAG BLAST	18-0137	317617	903.03
WESTCO SERVICE COMPANY	0010-801-4210-38150	795.00	AIR CONDITIONING REPAIR	18-0040	317618	795.00
WESTERN EXTERMINATOR COMPANY	0092-801-4210-38100	40.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	50.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	65.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	50.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	165.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	325.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	65.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	50.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	40.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	40.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	40.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	40.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	40.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	40.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	65.00	PEST CONTROL	18-0204	317619	
	0092-801-4210-38100	65.00	PEST CONTROL	18-0204	317619	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,140.00
WITTMAN ENTERPRISES	0010-801-3220-31400	5,180.00	AMBULANCE BILLING SVC.	18-0106	317620	5,180.00
BEN WONG	0010-701-0010-07950	50.00	REFUND AMBULANCE FEE		317621	50.00
RICKY WONG	0159-801-6507-31920	169.40	INSTRUCTOR-RECREATION CLASS		317622	169.40
TOTAL FOR REGULAR WARRANTS						142,936.27
PRINTED		140,580.34				
E-PAYABLE		2,355.93				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/17/2018

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TOTAL FOR PREPAID WARRANTS	4,173.94
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	140,580.34
TOTAL FOR PRINTED E-PAYABLES	2,355.93
TOTAL WARRANTS	147,110.21
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	7
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	106
TOTAL E-PAYABLES PRINTED	4
TOTAL CHECKS ISSUED	117

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
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FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	2,651.54	67,730.18	70,381.72
0022	STATE GAS TAX FUND	73.88	2,054.23	2,128.11
0042	SEWER FUND	0.00	459.89	459.89
0043	REFUSE FUND	11.98	4,951.21	4,963.19
0060	CITY SHOP FUND	66.14	7,230.11	7,296.25
0065	PAYROLL CLEARING ACCOUNT	576.00	0.00	576.00
0071	PUBLIC SAFETY IMPACT FEE FUND	56.99	109.14	166.13
0075	SPECIAL DEPOSITS FUND	259.08	0.00	259.08
0092	WATER FUND	146.33	22,707.04	22,853.37
0093	WATER TREATMENT WQA-EPA FUND	0.00	17,726.46	17,726.46
0110	MEASURE R FUND	0.00	5,908.77	5,908.77
0131	LIBRARY TAX FUND	0.00	853.33	853.33
0136	POST	332.00	0.00	332.00
0159	RECREATION FUND	0.00	9,312.70	9,312.70
0160	ASSET FORFEITURE	0.00	144.00	144.00
0176	MAINTENANCE DISTRICT 93-1	0.00	2,262.38	2,262.38
0178	PROP A - PER PARCEL GRANT	0.00	454.76	454.76
0349	ELAC INSTRUCTIONAL SERV PROG	0.00	1,032.07	1,032.07
TOTAL		4,173.94	142,936.27	147,110.21



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO:

**Consent Calendar
Agenda Item 3-B.**

TO: The Honorable Mayor and City Council
FROM: Joseph Leon, City Treasurer
SUBJECT: Monthly Investment Report – December 2017

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As of December 31, 2017 invested funds for the City of Monterey Park is \$81,616,962.86.

BACKGROUND:

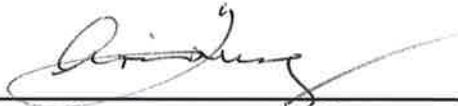
In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months. The attached monthly investment report includes a summary investment report for the LA County Pooled Investment Fund, which displays the composition by type for the entire pooled investment fund.

Respectfully submitted by:



Joseph Leon
City Treasurer

Prepared by:



Annie Yaung, CPFO
Director of Management Services

Approved by:



Ron Bow
City Manager

**CITY OF MONTEREY PARK
INVESTMENT REPORT
AS OF DECEMBER 31, 2017**

INVESTMENTS PORTFOLIO PROFILE:

TOTAL BALANCE AT 12/31/17

\$ 81,616,962.86

INVESTMENT COMPOSITION

(1) <u>LA COUNTY POOLED INVESTMENT FUND</u> <i>(See Schedule A for LA County Pool Composition)</i>	ON DEMAND	1.440%	<u>\$ 67,738,626.14</u>
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(2) <u>LOCAL AGENCY INVESTMENT FUND</u>	ON DEMAND	1.280%	<u>\$ 4,320,336.72</u>
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(3) <u>CERTIFICATES OF DEPOSIT</u>	Purchase Date	Maturity Date	Interest Rate	
ASIAN PACIFIC NATIONAL BANK	03/03/17	09/04/18	1.25%	200,000
CATHAY BANK	08/14/16	08/14/18	1.20%	100,000
PLAZA BANK	08/30/16	02/28/18	1.25%	245,000
PREFERRED BANK	06/06/17	06/06/18	1.25%	100,000
PREFERRED BANK	03/03/17	03/03/18	1.25%	140,000
ROYAL BUSINESS BANK	06/23/17	06/23/18	1.30%	250,000
COMENITY CAP BK SALT LAKE CITY	09/21/15	09/21/18	1.70%	245,000
BMW BK NORTH AMERICA	09/21/17	03/16/20	1.85%	238,000
SALLIE MAE BANK	10/07/15	10/09/18	1.65%	245,000
GOLDMAN SACHS BANK	10/18/17	10/19/20	1.95%	245,000
CAPITAL ONE NATL BANK	10/25/17	10/26/20	2.00%	245,000
MEDALLION BANK	10/26/15	04/26/18	1.25%	245,000
WEBBANK	10/30/15	07/30/18	1.25%	245,000
WELLS FARGO BANK	11/12/15	11/13/18	1.40%	245,000
COMPASS BANK	12/29/17	12/28/18	1.75%	245,000
CADENCE BANK	02/10/16	02/12/18	1.25%	245,000
WORLDS FOREMOST BANK	04/07/16	04/05/19	1.35%	200,000
JP MORGAN CHASE BANK	04/19/16	04/19/19	1.20%	245,000
BANK NORTH CAROLINA THOMASVILLE	05/27/16	02/27/18	1.00%	245,000
FIRST NATIONAL BANK	06/17/16	06/18/18	1.10%	245,000
AMERICAN EXPRESS CENTURION BANK	12/01/16	12/03/18	1.40%	245,000
FIRST MERCHANTS BANK	12/30/16	06/28/19	1.50%	245,000
WHITNEY BANK	01/25/17	01/25/19	1.55%	245,000
CAPITAL ONE BANK	02/15/17	08/15/18	1.35%	245,000
MERRICK BK SOUTH	04/19/17	04/18/19	1.50%	245,000
AMERICAN EXPRESS BANK	05/03/17	05/04/20	1.80%	245,000
LAKESIDE BANK CHICAGO	05/10/17	05/11/20	1.65%	245,000
BANK OF HOPE	05/26/17	11/26/19	1.70%	245,000
WEX BANK	06/02/17	06/02/20	1.80%	245,000
BROOKLINE BANK	06/29/17	06/28/19	1.65%	245,000
MB FINANCIAL BANK	08/24/17	02/24/20	1.75%	245,000
DISCOVER BANK	09/01/17	09/01/20	1.90%	245,000
ALLY BANK MIDVALE	10/06/17	10/05/20	1.95%	245,000
FIRST TECH FEDERAL CREDIT UNION	10/16/17	10/16/19	1.80%	245,000
DIRECT CFED CREDIT UNION	11/22/17	11/23/20	2.00%	245,000
GRAND RIVER BANK	11/28/17	05/28/20	1.80%	245,000
MORGAN STANLEY BANK	11/30/17	12/02/19	1.90%	245,000
NATIONWIDE BANK	11/30/17	08/31/20	2.00%	245,000
FIRST FED SAVINGS & LOAN	12/22/17	12/20/19	2.05%	245,000
THIRD FED SAVINGS & LOAN	12/21/17	12/21/20	2.10%	245,000
MORGAN STANLEY	12/28/17	12/30/19	2.05%	245,000

TOTAL CDs (41)

Average

1.595%

\$ 9,558,000.00

OTHER INFORMATION:

BANK BALANCE: ⁽¹⁾

\$ 3,532,702.54

AVERAGE MATURITY DAYS

66

AVERAGE INTEREST RATE FOR THE MONTH

1.449%

THE CITY'S INVESTMENT HAS SUFFICIENT LIQUIDITY TO MEET THE CITY'S EXPENDITURE REQUIREMENTS FOR THE NEXT 180 DAYS. THE 180-DAY LIQUIDITY DISCLOSURE IS REQUIRED PER GOVERNMENT CODE 53646.

INTEREST EARNINGS FOR 2ND QUARTER 2017-2018

\$289,324.49

THERE HAVE BEEN NO VARIANCES TO THE INVESTMENT POLICY.

3-MONTH T-BILL

1.32%

(1) Bank balance is maintained to cover outstanding warrants and payroll checks as well as compensated balances.

POOLED SURPLUS AND SPECIFIC PURPOSE INVESTMENTS
AS OF NOVEMBER 30, 2017

SCHEDULE A

<u>PORTFOLIO PROFILE</u>	<u>Pooled Surplus Investments</u>	<u>Specific Purpose Investments</u>
Inventory Balance at 11/30/17		
At Cost	\$ 28,734,192,643	\$ 149,481,400
At Market	\$ 28,481,638,461	\$ 147,794,505
Repurchase Agreements	\$ -	\$ -
Reverse Repurchase Agreements	\$ -	\$ -
Composition by Security Type:		
Certificates of Deposit	10.79%	33.45%
United States Government and Agency Obligations	61.60%	34.97%
Bankers Acceptances	0.00%	0.00%
Commercial Paper	27.39%	0.00%
Municipal Obligations	0.05%	2.86%
Corporate and Deposit Notes	0.17%	0.00%
Repurchase Agreements	0.00%	0.00%
Asset-Backed	0.00%	0.00%
Other	0.00%	28.72%
1-60 days	34.38%	0.00%
61 days-1 year	15.37%	45.85%
Over 1 year	50.25%	54.15%
Weighted Average Days to Maturity	588	



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-C.**

TO: The Honorable Mayor and City Council
FROM: Vincent D. Chang, City Clerk
SUBJECT: City Council Minutes

RECOMMENDATION:

It is recommended that the City Council

- (1) Approve the minutes from the regular meetings of December 6, 2017 and December 20, 2017; and the special meetings of December 20, 2017, December 28, 2017 at 4:30 p.m., and December 28, 2017 at 6:00 p.m. ; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Vincent D. Chang", is written over a horizontal line.

Vincent D. Chang
City Clerk

Prepared by:

A handwritten signature in blue ink, appearing to read "Jesus Hernandez", is written over a horizontal line.

Jesus Hernandez
Minutes Clerk

Approved By:

A handwritten signature in blue ink, appearing to read "Ron Bow", is written over a horizontal line.

Ron Bow
City Manager

Attachments: Minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
December 6, 2017**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, December 6, 2017 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 7:04 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Teresa Real Sebastian

Council Members Absent: Hans Liang

ALSO PRESENT: City Manager Ron Bow, City Attorney Mark Hensley, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, Director of Management Services Annie Yaung, Assistant City Engineer Rey Alfonso, Battalion Chief Ken Leasure, Interim Director of Recreation & Community Services Robert Aguirre, Senior Planner Samantha Tawasart, Economic Development Specialist Donna Ramirez, Deputy City Clerk Cindy Trang

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

City Manager Bow reported that Council Member Liang is absent due to a family emergency.

ORAL AND WRITTEN COMMUNICATIONS

- Michael Schlegel spoke about his concerns on the food truck business.
- Joseph Leon, resident of Monterey Park, spoke in support of the Monterey Pass Road streets bike project.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Ron Pang, resident of Alhambra, spoke in support of the Monterey Pass Road streets bike project.
- David Barron, representative for the Greater Monterey Park Chamber of Commerce, provided an update regarding upcoming events for the Chamber, and spoke in support of the Monterey Pass Road streets bike project, and relayed his concerns on food trucks.
- Andrew Yip, member of Bike San Gabriel Valley, provided updates on upcoming and past events from the Bike San Gabriel Valley Organization.
- Daniella Zamora, member of Bike San Gabriel Valley, provided updates on upcoming events from the Bike San Gabriel Valley Organization.

1. PRESENTATIONS

1A. TAKE BACK OUR COMMUNITY PROGRAM

This item continued to the December 20, 2017 council meeting.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF DECEMBER 6, 2017

See Successor Agency Minutes

2B. SUCCESSOR AGENCY (SA) MINUTES

See Successor Agency Minutes

This is the end of Successor Agency (SA) items.

3. CITY OF MONTEREY PARK CONSENT CALENDAR
None.

4. PUBLIC HEARING

4A. CONSIDER A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA CONFIRMING THE 2017 ANNUAL REPORT AND THE LEVY OF ASSESSMENTS FOR BUSINESS IMPROVEMENT DISTRICT NO. 1 FOR PROGRAM YEAR 2018

On November 1, 2017, the City Council set the date for a public hearing regarding the assessment of businesses within Business Improvement District No. 1 (BID). BID Assessment revenues will fund promotional activities and special events to benefit downtown businesses.

This hearing was noticed in the Monterey Park Progress newspaper and every business in the BID was sent a hearing notice in Chinese, English, and Spanish. At the conclusion of this public hearing, the Council can choose to adopt the resolution confirming the levy of assessments for the BID or make adjustments as needed.

Action Taken: Mayor Pro Tem Lam recused himself and left the dais due to a conflict of interest, as his wife is an employee of a business in the downtown BID District. The City Council (1) opened the public hearing at 8:39 p.m.; received both written and oral comments; closed public hearing at 8:44 p.m.; and (2) adopted Resolution No. 11975 confirming the 2017 Annual Report and the levy of assessments for Business Improvement District No. 1 for Program Year 2018, as amended to modify the budget not to exceed \$5000 to secure a professional graphic designer for banner design.

Motion: Moved by Council Member Chan and seconded by Council Member Ing, motion carried by the following vote:

Ayes:	Council Members:	Ing, Chan, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Liang, Lam
Abstain:	Council Members:	None

Resolution No. 11975, entitled:

A RESOLUTION LEVYING ASSESSMENTS FOR BUSINESS IMPROVEMENT DISTRICT NO. 1 FOR PROGRAM YEAR 2018 IN ACCORDANCE WITH GOVERNMENT CODE § 36624.

4B. CONSIDERATION AND POSSIBLE ACTION REGARDING THE PROPOSED CODE AMENDMENTS TO SECTIONS OF TITLE 21 (ZONING REGULATIONS) OF THE MONTEREY PARK MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS

On June 27, 2017, the Planning Commission reviewed proposed amendments to the Monterey Park Municipal Code ("MPMC") governing accessory dwelling units in residential zones. Thereafter, the Commission approved a resolution recommending that the City Council amend MPMC Chapters 21.04 and 21.08.

On July 19, 2017, the proposed code amendments were presented to the City Council. At the meeting, the City Council expressed several concerns about potential impacts to the residential areas and requested that staff conduct additional research to further define and clarify the regulations for accessory dwelling units. At the time, staff had surveyed cities within the San Gabriel Valley, including Alhambra, Arcadia, Baldwin Park, El Monte, Montebello, Rosemead, San Gabriel, and Temple City for existing regulations on accessory dwelling units. None of these cities had made amendments to their existing zoning codes since the State law took effect on January 1, 2017.

CEQA (California Environmental Quality Act):

This action is exempt from further environmental review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*), because it involves the adoption of an ordinance regarding accessory dwelling units in a single-family or multifamily residential zone to implement Government Code § 65852.2 as set forth in Public Resources Code § 21080.17, pursuant to CEQA Guidelines § 15282(h).

Public Speaker:

- Nancy Arcuri had questions on what regulations will be put in place in regards to the accessory dwelling units.

Recommendation: (1) Reopening the public hearing; (2) taking documentary and testimonial evidence; (3) closing the public hearing. and considering the draft ordinance; (4) Introducing and waiving first reading of the ordinance and schedule second reading and adoption for December 20, 2017.

Action Taken: The City Council reopened the public hearing at 9 p.m., took documentary and testimonial evidence; closed the public hearing at 9:09 p.m. The City Council directed staff to bring back at the next council meeting an amended ordinance for consideration and 1st reading, which addresses placing a cap on number of bathrooms correlate to the numbers of bedrooms, use of materials that are permeable, and dwelling cannot be used as home businesses.

Council Member Ing left the meeting at 9:27 p.m.

5. OLD BUSINESS

5A. MOBILE FOOD FACILITIES – FOOD TRUCKS

At the November 1, 2017 council meeting, City Council provided staff with directions as to the types of regulations for mobile food facilities, food trucks. Staff is requesting a continuance of the matter to allow for additional time to incorporate additional information and further expand on the proposed regulations.

Action Taken: The City Council continued the matter to the meeting of December 20, 2017.

6. NEW BUSINESS

6A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF DECEMBER 6, 2017

Disbursements will be made from the funds referenced in the Resolution attached to the staff report in Warrants numbered 316933-317148 and e-Payables numbered 000807-000821.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11976 allowing certain claims and demands per Warrant Register dated December 6, 2017 totaling \$1,494,138.80 specifying the funds out of which the same are to be paid.

Motion: Moved by Council Member Chan and seconded by Mayor Real Sebastian motion carried by the following vote:

Ayes:	Council Members:	Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Ing, Liang
Abstain:	Council Members:	None

Resolution No. 11976, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 6TH OF DECEMBER 2017 TOTALING \$1,494,138.80 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

6B. CITY COUNCIL MINUTES

Approve the minutes from the regular meetings of October 4, 2017, October 18, 2017, and November 1, 2017; and the special meetings of October 4, 2017 and November 1, 2017.

Action Taken: The City Council approved the minutes from the regular meetings of October 4, 2017, October 18, 2017 and November 1, 2017; and the special meetings of October 4, 2017 and November 1, 2017.

Motion: Moved by Council Member Chan and seconded by Mayor Real Sebastian motion carried by the following vote:

Ayes: Council Members: Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing, Liang
Abstain: Council Members: None

6C. AMENDING RECORDS RETENTION SCHEDULE

At the November 2, 2011, the City Council adopted Resolution No. 11443, establishing a Records Retention Schedule for city documents. As set forth by resolution, every odd year, staff reviews the retention schedule for purposes of practicability and applicable law.

Action Taken: The City Council adopted Resolution No. 11977 amending the City's Records Retention Schedule for city documents.

Motion: Moved by Council Member Chan and seconded by Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing, Liang
Abstain: Council Members: None

Resolution No. 11977, entitled:

A RESOLUTION AMENDING THE CITY'S RECORDS RETENTION SCHEDULE FOR CITY DOCUMENTS.

6D. CONSIDERATION OF WHETHER TO CONSOLIDATE GENERAL MUNICIPAL ELECTIONS WITH A STATEWIDE GENERAL ELECTIONS IN EVEN YEARS

In October 2016, the City Council opted to postpone any decision regarding consolidating the City's general municipal elections with statewide elections until sometime before 2021. This decision allowed the City to continue conducting its elections in odd-numbered years pursuant to Ordinance No. 1885 (adopted December 12, 1994). Since then, the Los Angeles County Elections Division requested that the City Council memorialize its decision in a written resolution rather than simply rely upon the minute order from that date. By adopting the resolution, the City will have more time to further discuss and decide on an action.

Separately, on September 27, 2017 the Governor signed SB 568 which becomes effective in 2019. In brief, SB 568 only changes the date of the statewide direct primary and the presidential primary. Starting in 2019, those will both be on the first Tuesday after the first Monday in March in either an even-numbered year or a year divisible by four.

SB 568 potentially affects the City Council's decision regarding consolidating the City's general municipal election. Specifically, Monterey Park's general election is held the first Tuesday after the first Monday in March of *odd*-numbered years. Changing the election date to the first Tuesday in March of *even*-numbered years (per SB 568) may extend the term for certain city councilmembers in accordance with applicable law (as explained in 2016).

Additionally, the conventional wisdom is that SB 568's enactment – and the resulting change in election dates by many municipalities – may cause the vendor traditionally providing election services to cease operations. There simply will be insufficient business from public entities for it to continue. Should that occur, Monterey Park would likely pay significantly more for holding municipal elections in odd-numbered years.

Action Taken: The City Council adopted Resolution No. 11978 ratifying its October 19, 2016 decision to postpone a decision to consolidate future elections with the statewide elections; and introduced and waived the first reading of an ordinance to change the election dates to November even years beginning March 3, 2020 and repealing Ordinance No. 1885, and schedule second reading and adoption for December 20, 2017.

Motion: Moved by Council Member Chan and seconded by Mayor Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Ing, Liang
Abstain:	Council Members:	None

Resolution No. 11978 entitled:

A RESOLUTION RATIFYING THE CITY COUNCIL'S 2016 DECISION TO MAINTAIN MUNICIPAL ELECTIONS IN ODD-NUMBERED YEARS IN ACCORDANCE WITH ORDINANCE NO. 1885.

Ordinance, first reading entitled:

AN ORDINANCE REPEALING ORDINANCE NO. 1885 AND ADDING SECTION 2.04.050 TO THE MONTEREY PARK MUNICIPAL CODE AFFECTING THE ELECTION DATE OF GENERAL MUNICIPAL ELECTIONS AND REQUESTING CONSOLIDATION WITH LOS ANGELES COUNTY PURSUANT TO ELECTIONS CODE SECTION 10403.

6E. CONSIDERATION OF A RESOLUTION APPOINTING A REPRESENTATIVE TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY (ICRMA)

The City of Monterey Park is a member of the Independent Cities Risk Management Authority (ICRMA). This Resolution notifies the ICRMA of the City Council's action to appoint Director of Management Services Annie Yaung as an alternate representative to the Independent Cities Risk Management Authority (ICRMA). Director of Human Resources & Risk Management Thomas J. Cody will remain the City's representative to the ICRMA Governing Board and Human Resources Technician Raquel Richards will continue to serve the board as the substitute alternate role.

Action Taken: The City Council adopted Resolution No. 11979 appointing Director of Management Services Annie Yaung as an alternate representative to the Independent Cities Risk Management Authority (ICRMA) Governing Board, and maintained Tom Cody, Director of Human Resources and Risk Management as the primary representative and Raquel Richards, Human Resources Technician, as the substitute alternate representative.

Motion: Moved by Council Member Chan and seconded by Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing, Liang
Abstain: Council Members: None

Resolution No. 11979 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK APPOINTING A REPRESENTATIVE, AN ALTERNATE AND A SUBSTITUTE ALTERNATE REPRESENTATIVE TO THE GOVERNING BOARD OF THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY (ICRMA)

6F. MINIMUM WAGE INCREASE PER LABOR CODE SECTION 1182.12

On September 25, 2013, the California Legislature adopted AB 10 which amends Labor Code Section 1182.12 to increase the California minimum wage to \$15 an hour by year 2022. Effective July 1, 2014 the minimum wage was increased to \$9.00 per hour and Additional \$.50 cent increases in the months January 2015, January 2016 and January 2017 increased the minimum wage to \$10.50 per hour starting January 1, 2017. The next increase is also a \$.50 cent increase to \$11.00 an hour starting January 1, 2018.

The City currently has 10 part-time entry-level positions whose hourly wage falls below the mandated \$11.00 an hour state mandated increase. This state mandated wage increase will also impact the wage gap between related classifications within a particular field of approximately 23 other part-time classifications, whose hourly wages are currently at \$10.50-\$12.33.

Future Increases

In the next four years the minimum wage will be increased as follows:

January 2019 - \$12 an hour
January 2020 - \$13 an hour
January 2021 - \$14 an hour
January 2022 - \$15 an hour

These increases will have a compression impact on a significant number on our part-time hourly wage scale and even impact a few lower level full time classification wage scales. Before the scheduled January 2019 increase Human Resources will bring a comprehensive analysis and plan to handle these increases in these next four years for council consideration.

Action Taken: The City Council adopted Resolution No. 11980 approving the mandated minimum wage adjustments to effective pay period in order to have these wage adjustments in place as of January 1, 2018.

Motion: Moved by Mayor Pro Tem Lam, and seconded by Council Member Chan, motion carried by the following vote:

Ayes:	Council Members:	Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Ing, Liang
Abstain:	Council Members:	None

Resolution No. 11980 entitled:

A RESOLUTION ESTABLISHING THE SALARY RANGES FOR TEMPORARY PART-TIME, SEASONAL AND HOURLY EMPLOYEES OF THE CITY OF MONTERERY PARK FOR THE 2018 CALENDAR YEAR.

6G. FISCAL YEAR 2017-2018 BUDGET – FIRE DEFIBRILLATOR/ POLICE DEPARTMENT AUTOMATIC EXTERNAL DEFIBRILLATOR PURCHASE

The Fire Department's current ZOLL E-Series cardiac defibrillator is more than five years old, which is beyond the recommended service life and outdated in terms of technological advances and software updates. In Fiscal Year 2014-2015, staff began submitting annual budget requests for ZOLL X-Series defibrillator replacements. These requests were approved and adopted by the City Council as a capital priority project. This will be the fourth replacement since Fiscal Year 2013-2014. This year, the Police Department received a \$10,000 grant from Garfield Hospital (GMC) to provide five ZOLL Automatic External Defibrillator(S) (AED) to be carried by patrol units in their vehicles. Staff seeks City Council authorization to purchase the replacement ZOLL defibrillator/monitor and AEDs. Staff is also requesting approval for a five year agreement with ZOLL Medical for \$40,000 annually to purchase replacement AEDs/Defibrillators and \$16,000 extended warranty, service, and software upgrades.

Action Taken: The City Council (1) waived bidding requirements pursuant to Monterey Park Municipal Code ("MPMC") §3.20.050(2) and awarded ZOLL Medical Corp a contract for equipment and maintenance of defibrillators used by the Monterey Park Fire and Police Departments in an amount not exceeding \$50,000. Funds in the amount of \$40,000 were budgeted in Fiscal Year 2017-18; Account Number 0010-801-5002-99724 and \$10,000 Trust Account Number 0339-8013103-54220; and (2) authorized the City Manager, or designee, to execute an agreement in a form approved by the City Attorney with ZOLL Medical Corp.

Motion: Moved by Council Member Chan and seconded by Mayor Pro Tem Lam, motion carried by the following vote:

Ayes: Council Members: Chan, Lam
Noes: Council Members: None
Absent: Council Members: Ing, Liang
Abstain: Council Members: Real Sebastian

6H. TIME EXTENSION (EX-17-06) FOR TENTATIVE MAP NO. 73571 (TM-15-07) TO SUBDIVIDE AIR-RIGHTS FOR A 2-UNIT RESIDENTIAL CONDOMINIUM DEVELOPMENT – 404 EAST NEWMARK AVENUE

In compliance with Monterey Park Municipal Code (MPMC) § 20.10.020, the applicant, Jack Lee of Cal Land Engineering, on behalf the property owner, is requesting a one-year time extension for Tentative Map No. 73571 (TM-15-07) to subdivide air-rights for a 2-unit residential condominium development at 404 East Newmark Avenue. The property is zoned R-3 (High Density Residential) and is designated High Density Residential in the General Plan.

On November 24, 2015, the Planning Commission adopted Resolution No. 22-15 approving Tentative Map No. 73571 (TM-15-07). On November 1, 2017, the applicant submitted a request for a one-year time extension to allow for additional time to record the final map, which is currently review by the Engineering Division. Construction permits have been obtained and construction has commenced.

Pursuant to MPMC § 20.10.020, the City Council, upon good cause shown by the applicant, may extend the time limitation, once, for a period of not to exceed one year without a public hearing. Staff concurs with the request to allow additional time to work on the matter. If approved, Tentative Map No. 73571 (TM-15-07) will expire on November 24, 2018.

CEQA (California Environmental Quality Act):

The Project is categorically exempt from the requirements of CEQA pursuant to CEQA Guidelines § 15315 as a Class 15 categorical exemption (Minor Land Division). The project consists of the division of property in an urbanized area that is zoned for residential use. The project conforms to the General Plan because, according to the Land Use Element, the High Density Residential land use category allows a broad range of dwelling unit types which may be attached or detached. The residential units consist typically of apartments, condominiums, and townhomes built at a maximum density of 25 units per acre. The project is the subdivision of air rights to establish and maintain a 2-unit condominium development. The project is consistent with the zoning.

Public Speakers:

- Steven Tran, contractor and project representative, requested an extension from the Council Members.

Action Taken: The City Council adopted Resolution No. 11981 approving a Time Extension (EX-17-06) for Tentative Map No. 73571 (TM-15-07) as amended to reduce time extension not to exceed 6 months.

Motion: Moved by Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes:	Council Members:	Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Ing, Liang
Abstain:	Council Members:	None

Resolution No. 11981 entitled:

A RESOLUTION APPROVING AN EXTENSION OF TIME (EX-17-04) FOR TENTATIVE MAP NO. 73571 (TM-15-07) TO SUBDIVIDE AIR RIGHTS FOR A TWO-UNIT RESIDENTIAL CONDOMINIUM DEVELOPMENT AT 404 EAST NEWMARK AVENUE.

6I. AUTHORIZE THE CITY MANAGER TO EXECUTE THE FUNDING AGREEMENT BETWEEN THE CITY AND LOS ANGELES COUNTY METROPOLITAN TRANSIT AUTHORITY (METRO) UNDER THE 2015 CALL FOR PROJECTS GRANT PROGRAM FOR THE MONTEREY PASS ROAD COMPLETE STREETS BIKE PROJECT (PROJECT ID: F9502)

In September 2015, Metro awarded the City of Monterey Park \$1,993,627 in Call for Projects grant funding for the Monterey Pass Road Complete Streets Bike Project. The grant requires a local match of \$1,993,626, for a total project amount of \$3,987,252. A funding agreement must be executed between the City and Metro before starting the project. It is recommended that the City Council authorize the City Manager to execute the funding agreement.

This item was heard after Oral Communications

Public Speakers:

- City Clerk Vincent Chang read into the record written communications from Claudia Goytia, Government Relations Director of American Heart Association; Ben Talebi, Licensed Real Estate Agent; Andrew Arellano; Scott Chan, Program Director of Asian Pacific Islander Forward Movement; Natalie Nava; Rick Eng; Henry Lo, Board Member for the Garvey Elementary School District; Karl Wong, Chair of the Monterey Park Environmental Commission; and Wendy Chung; expressing support for the Monterey Pass Road streets bike project.
- Dylan Djoenadi, spoke in support of the Monterey Pass Road streets bike project.
- Monica Curiel, a former student of East Los Angeles College and California State Los Angeles, spoke in support of the Monterey Pass Road streets bike project.
- Amy Wong, spoke in support of the Monterey Pass Road streets bike project.
- Kevin Yven, spoke in support of the Monterey Pass Road streets bike project.
- Efren Moreno, member of Bike San Gabriel Valley and Former Alhambra Council Member, spoke in support of the Monterey Pass Road streets bike project.

Recommendation: Authorize the City Manager to execute the Funding Agreement, in a form approved by the City Attorney, between the City and the Los Angeles County Metropolitan Transit Authority (Metro) under the 2015 Call for Projects Grant Program for the Monterey Pass Road Complete Streets Bike Project (Project ID: F9502) in the amount of \$3,987,253; and accept the funding received from Metro in the amount of \$1,993,627 and commit to provide the 50% local match in the amount of \$1,993,626, totaling to \$3,987,253.

Action Taken: The Motion to approve the recommendations failed.

Motion: Moved by Mayor Pro Tem Lam and seconded by Council Member Chan, motion failed by the following vote:

Ayes: Council Members: Chan, Lam
Noes: Council Members: Ing
Absent: Council Members: Liang
Abstain: Council Members: Real Sebastian

Discussion: City Council directed staff to reach out to the property owners, solicit their feedback and to consider using Measure R funds instead of Prop A funds as part of the project for the city. The City Council requested that the item be brought back for their considering no later than June 2018.

6J. PROFESSIONAL SERVICES AGREEMENT - ARCHITECTURAL/ENGINEERING SERVICES FOR CITY COUNCIL CHAMBERS RENOVATION

Staff solicited a Request for Proposals (RFP) from architectural/engineering firms to design the City Council Chambers Renovation. Staff received one proposal from IDS Group. Based on the evaluation of the proposal, staff determined that IDS Group meets the technical requirements of the RFP and recommends entering into a Professional Services Agreement (PSA) with IDS Group to provide architectural/engineering services for the City Council Renovation in an amount not to exceed \$98,703.

Public Speakers:

- John Silber, Principal Architect for IDS group, spoke about what IDS group does and what it can possibly do for the city council chambers.

Action Taken: The City Council authorized the City Manager, or designee, to enter into a professional services agreement with IDS Group to provide Architectural/Engineering Services for the City Council Chambers Renovation in an amount not to exceed \$98,703.

Motion: Moved by Mayor Pro Tem Lam and seconded by Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing, Liang
Abstain: Council Members: None

6K. CNG STATION COMPRESSION SERVICES TARIFF (CST) AGREEMENT - YEAR 3 APPROPRIATION

The Compression Services Agreement with SoCalGas provides for the purchase and installation of the Compressed Natural Gas (CNG) fueling equipment at the City Yard. Staff is requesting that the City Council appropriate funding for the third year costs.

Action Taken: The City Council appropriated \$175,428 in Proposition A and Air Quality Funds for the third year costs associated with the Southern California Gas Company (SoCalGas) Compression Services Tariff (CST) Agreement.

Motion: Moved by Council Member Chan and seconded by Mayor Pro Tem Lam, motion carried by the following vote:

Ayes:	Council Members:	Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Ing, Liang
Abstain:	Council Members:	None

6L. 2017 VARIOUS STREET RESURFACING – AWARD OF CONTRACT

On May 17, 2017, the City Council approved bid specifications and authorized the City to solicit bids for the 2017 Various Street Resurfacing. Following a public bid opening on November 16, 2017, Hardy & Harper Inc. is the apparent lowest responsive bidder in the amount of \$765,000.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

Public Speakers:

- Corey Kirschner, Vice President of Operations for Hardy & Harper Inc, described the functions of Hardy & Harper Inc.

Recommendation: (1) Authorize the City Manager to execute a public works contract, in a form approved by the City Attorney, with Hardy & Harper Inc. of Santa Ana, in the amount of \$765,000 for the 2017 Various Street Resurfacing; (2) authorize the Interim Public Works Director to approve change orders and contingency up to \$76,500.00 or 10% of the contract amount for this project; (3) allocate an additional \$76,500 Measure R funds to cover the 10% contingency; and (4) Authorize the City Manager to execute a separate three-year contract with Hardy & Harper in the amount of \$300,000 (Additive Bid Alternate 1) to provide on-call asphalt pavement repairs.

Action Taken: This item was continued to the next council meeting. The City Council directed Staff to provide to council a list of on-call companies that the city uses to provide public works services.

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

7A. RESOLUTION APPROVING THE 4TH AMENDMENT TO THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS' (SGVCOG) JOINT POWERS AGREEMENT (JPA) (Requested by Mayor Real Sebastian)

The Alameda Corridor-East Construction Authority (ACE) was created by the San Gabriel Valley Council of Governments in 1998 as a subsidiary of the SGVCOG, with a narrow mission to address the traffic congestion caused by the expansion of freight rail traffic from the Ports of Los Angeles and Long Beach. For the past 18 years, ACE has had great success in securing more than \$1.6 billion in funding to construct grade separations to facilitate freight railroad movement through the southern portion of the San Gabriel Valley.

With the passage of Measure M, Measure A, and SB 1, there is extensive opportunity for the SGVCOG to assist with the planning, design, and construction of numerous large capital projects across the San Gabriel Valley. The expertise and excellent reputation of the ACE organization presented an opportunity to address an expanded and new scope of projects.

As part of its Strategic Planning process in early 2016, the SGVCOG Governing Board identified the need to conduct an assessment about the future of ACE and the role of the SGVCOG in planning, funding, and constructing large capital projects.

Action Taken: The City Council adopted Resolution No. 11982 approving the 4th Amendment to the San Gabriel Valley Council of Governments' (SGVCOG) Joint Powers Agreement (JPA).

Motion: Moved by Mayor Pro Tem Lam and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing, Liang
Abstain: Council Members: None

Resolution No. 11982 entitled:

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK,
APPROVING AMENDMENTS TO THE SAN GABRIEL VALLEY COUNCIL OF
GOVERNMENTS JOINT POWERS AGREEMENT AS ADOPTED
BY THE COUNCIL'S GOVERNING BOARD

Council Member Chan announced that he missed last week's council meeting as he attended his High School reunion and family reunion in Hong Kong.

Mayor Pro Tem Lam invited the community to attend his Mayoral Installation on December 28th, and also invited the community to attend a private party at Luminaries on December 30th.

Mayor Real Sebastian announced that she attended the San Gabriel Valley Council of Governments meeting, Emperor's Birthday Celebration hosted by the General Counsel of Japan, and the MERCI 28th Annual Trees of Enchantment and the Celebration of Marta Escañuelas' retirement. She thanked the sponsors, committee members, recreation department, and Fire Captain Scott Kelly, who played Santa Clause, for their help with the Holiday Snow Village. She concluded that she went to Flintridge Sacred Heart Academy to speak to the students.

8. CLOSED SESSION

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 10:36 p.m.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
December 20, 2017**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, December 20, 2017 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 7:01 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: City Manager Ron Bow, Assistant City Attorney Karl Berger, City Treasurer Joseph Leon, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, Director of Management Services Annie Yaung, Interim Public Works Director Tito Haes, Assistant City Engineer Rey Alfonso, Division Chief Matt Hallock, Support Services Manager Timothy Shay, Deputy City Clerk Cindy Trang

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

- Shannon Asquith, Manager for the Animal Care Center in Downey, showcased one of their puppies available for adoption.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Caitlyn Yang, Mohamed Elmoussawi, Raymond Tran, and Douglas Chin, students of Mark Keppel High School Zero Robotics Team, spoke about their achievements and asked the community to visit their GoFundMe, page and support their team so that everyone in their team can attend the Massachusetts Institute of Technology Summit.
- Shelton Dong, Stanley Lin, and Alyssa Wong, students of Mark Keppel High School, provided an update on the upcoming school events.
- Shuanglong Liu, expressed concerns regarding parking time restriction for street sweeping on his block.
- Richard Fruto, spoke in support of the Monterey Pass Road streets bike project.
- Bennarith Chhun, expressed concerns on the Monterey Pass Road streets bike project.

1. PRESENTATIONS

1A. OUTGOING MAYOR TERESA REAL SEBASTIAN ADDRESS

Outgoing Mayor Teresa Real Sebastian gave her outgoing address.

Action Taken: Discussion only, no action taken.

1B. 2018 HOMELESS COUNTS – LOS ANGELES HOMELESS SERVICES AUTHORITY (LAHSA): INFORMATION RELATED TO THE UPCOMING HOMELESS COUNTS IN JANUARY 2018

Michael Huntley, Director of Community and Economic Development, provided information on the upcoming homeless count event.

Action Taken: Discussion only, no action taken.

1C. TAKE BACK OUR COMMUNITY PROGRAM

Ron Bow, City Manager, explained the concepts of the Take Back Our Community Program and said information will be disseminated to the community for public safety.

Action Taken: Discussion only, no action taken.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT - NOVEMBER 2017

See Successor Agency Minutes

2B. SUCCESSOR AGENCY (SA) MINUTES

See Successor Agency Minutes

This is the end of Successor Agency (SA) items.

3. CITY OF MONTEREY PARK CONSENT CALENDAR

None.

4. PUBLIC HEARING

None.

5. OLD BUSINESS

5A. AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL CODE TO ADD REGULATIONS GOVERNING MOBILE FOOD FACILITIES WITHIN THE CITY OF MONTEREY PARK

On November 1, 2017, the City Council directed staff to address a variety of concerns related to the recent influx of food trucks in the City. Staff prepared the ordinance attached to the staff report for City Council consideration.

CEQA (California Environmental Quality Act):

This ordinance is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., "CEQA") and CEQA regulation (14 California Code of Regulations §§ 15000, et seq.) because it consists only of revisions and clarifications to existing regulations. Adoption of this ordinance will not have the effect of deleting or substantially changing any regulatory standards or required findings. This ordinance is an action being taken for enhanced protection of the environment.

Action Taken: The City Council introduced and waived first reading of an ordinance amending the Monterey Park Municipal Code ("MPMC") to implement regulations governing mobile food facilities. Second reading and adoption would occur January 17, 2018, as amended to the sections relating the definition of private restrooms in section 2 of the ordinance, adding in the term odor in section 7 of the ordinance, take out section 3 of the ordinance regarding the letter grade, and restroom permissions.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Ordinance, first reading entitled:

AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL CODE TO ADD REGULATIONS GOVERNING MOBILE FOOD FACILITIES WITHIN THE CITY OF MONTEREY PARK.

RECESSED AND RECONVENED

The City Council recessed at 9:40 p.m. and reconvened with all council members present at 9:54 p.m.

5B. CONSIDER THE PROPOSED CODE AMENDMENTS TO SECTIONS OF TITLE 21 (ZONING REGULATIONS) OF THE MONTEREY PARK MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS

The City Council previously considered the proposed code amendments at its meetings on July 19, 2017 and December 6, 2017. During the December 6, 2017 meeting, the City Council made changes to the proposed regulations including limiting the number of bathrooms to match the number of bedrooms; prohibiting home occupations in an accessory dwelling unit; and allowing the off-street parking areas and automobile areas for an accessory dwelling units to be parked on a permeable surface such as gravel, permeable pavers, and turf blocks. These changes were incorporated into the draft ordinance. Copies of the previous staff reports are attached to the staff report for reference.

CEQA (California Environmental Quality Act):

This action is exempt from further environmental review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*), because it involves the adoption of an ordinance regarding accessory dwelling units in a single-family or multifamily residential zone to implement the Government Code § 65852.2 as set forth in Public Resources Code § 21080.17, pursuant to CEQA Guidelines § 15282(h).

Action Taken: The City Council introduced and waived first reading of the ordinance and scheduled second reading and adoption for January 17, 2018.

Motion: Moved by Council Member Chan and seconded by Council Member Liang motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Ordinance, first reading entitled:

AN ORDINANCE AMENDING TITLE 21 OF THE MONTEREY PARK MUNICIPAL CODE TO REGULATE ACCESSORY DWELLING UNITS IN ACCORDANCE WITH GOVERNMENT CODE §65852.2.

5C. CONSIDER AN ORDINANCE AMENDING MPMC CHAPTERS 21.04 AND 21.24 REGULATING SIGNS (CA-17-02)

At its meeting on November 15, 2017, the City Council requested staff to provide additional renderings of sign heights and sizes for comparison. The requested renderings are included as attachment 9 in the staff report. Also attached in the staff report is the original staff report from November 15th for reference.

Public Speakers:

- Camilla Lim, Representative of Saint Thomas Aquinas Church, spoke about the need for a permanent monument sign for the church.

Action Taken: The City Council (1) opened the public hearing at 9:57 p.m.; (2) took documentary and testimonial evidence; (3) closed the public hearing at 10:09 p.m. and considered the draft ordinance; (4) introduced and waived first reading of the ordinance and scheduled second reading and adoption for January 17, 2018, as amended adding that lots with greater than 200 feet frontage to allow for a 60 square feet sign in R2 and R3 zone, and to allow one signage on each floor and the main floor to remain the same in a business tower.

Motion: Moved by Council Member Liang and seconded by Council Member Ing motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Ordinance, first reading entitled:

AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL CODE SECTIONS 21.24.650 AND 21.24.655 REGARDING REGULATION OF SIGNS.

5D. SECOND READING AND ADOPTION: AN ORDINANCE TO CONSOLIDATE GENERAL MUNICIPAL ELECTIONS WITH A STATEWIDE GENERAL ELECTIONS IN EVEN YEARS BEGINNING MARCH 3, 2020

On December 6, 2017, the City Council unanimously introduced and waived the first reading of an ordinance adding Section 2.04.050 of the Monterey Park Municipal Code ("MPMC"). The staff report from that meeting is attached to the staff report for reference.

The ordinance will become effective 30 days following second reading and adoption.

Public Speakers:

- David Barron, former City Clerk of Monterey Park, spoke against the consolidation of general municipal elections with a statewide general election citing it will have a negative impact on voter turnarounds.

Action Taken: The City Council waived reading and adopted Ordinance No. 2145 to change the election dates to March even years beginning March 3, 2020.

Motion: Moved by Council Member Liang and seconded by Mayor Pro Tem Lam motion carried by the following vote:

Ayes:	Council Members:	Ing, Liang, Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Ordinance, No. 2145, entitled:

AN ORDINANCE REPEALING ORDINANCE NO. 1885 AND ADDING SECTION 2.04.050 TO THE MONTEREY PARK MUNICIPAL CODE AFFECTING THE ELECTION DATE OF GENERAL MUNICIPAL ELECTIONS AND REQUESTING CONSOLIDATION WITH LOS ANGELES COUNTY PURSUANT TO ELECTIONS CODE SECTION 10403.

5E. 2017 VARIOUS STREET RESURFACING – AWARD OF CONTRACT

On May 17, 2017, the City Council approved bid specifications and authorized the City to solicit bids for the 2017 Various Street Resurfacing. Following a public bid opening on November 16, 2017, Hardy & Harper Inc. is the apparent lowest responsive bidder in the amount of \$765,000. At the December 6, 2017 City Council meeting, staff was directed to bring the staff report back for Council consideration including a one-year contract for on-call asphalt pavement maintenance work.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

Action Taken: Council Member Ing and Council Member Liang recused themselves and left the dais due to a conflict of interest as they both live within 500 feet from one of the proposed streets. The City Council (1) authorized the City Manager to execute a public works contract, in a form approved by the City Attorney, with Hardy & Harper Inc. of Santa Ana, CA, in the amount of \$765,000 for the 2017 Various Street Resurfacing; (2) authorized the Interim Director of Public Works to approve change orders and contingency up to \$76,500.00 or 10% of the contract amount for this project; (3) allocated an additional \$76,500 Measure R funds to cover the 10% contingency; and (4) authorized the City Manager to execute a separate one-year contract with Hardy & Harper in the amount of \$100,000 (Additive Bid Alternate 1) to provide on-call asphalt pavement maintenance work.

Motion: Moved by Council Member Chan and seconded by Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing, Liang
Abstain: Council Members: None

EXTENSION OF COUNCIL MEETING

Action Taken: The City Council made a motion to extend the council meeting to 11:10 p.m.

Motion: Moved by Mayor Real Sebastian and seconded by Council Member Chan motion carried by the following vote:

Ayes: Council Members: Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing, Liang
Abstain: Council Members: None

6. NEW BUSINESS

6A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF DECEMBER 20, 2017

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered 317149-317288 and e-Payables numbered 000822-000829.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11983 allowing certain claims and demands per Warrant Register dated December 20, 2017 totaling \$2,468,997.08 specifying the funds out of which the same are to be paid.

Motion: Moved by Council Member Chan and seconded by Mayor Pro Tem Lam, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11983, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 20TH OF DECEMBER 2017 TOTALING \$2,468,997.08 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

6B. MONTHLY INVESTMENT REPORT – NOVEMBER 2017

As of November 30, 2017 invested funds for the City of Monterey Park is \$75,121,962.86.

Action Taken: The City Council received and filed the monthly investment report.

Motion: Moved by Council Member Chan and seconded by Mayor Pro Tem Lam, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6C. CITY COUNCIL MINUTES

Approve the minutes from the regular meeting of November 15, 2017.

Action Taken: The City Council approved the minutes from the regular meeting of November 15, 2017.

Motion: Moved by Council Member Liang and seconded by Council Member Ing motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: Chan

6D. SEEK CITY COUNCIL CONSENT TO ALLOW THE INSTALLATION OF SOLAR FACILITIES UNDER THE CITY'S AGREEMENT WITH MONTEREY PARK APARTMENTS HOUSING INVESTORS, LP C/O LINC COMMUNITY DEVELOPMENT CORPORATION

The City of Monterey Park is one of the lenders of the Mosaic Gardens at Monterey Park affordable housing project across the street from City Hall. LINC Community Development Corporation (Living in Communities), the entity that developed Mosaic Gardens, has created its own solar energy subsidiary, SEED (Sustainable and Energy Efficient Development) Solar, to develop a platform to bring energy savings to five properties in Southern California, one of which would be the Mosaic Gardens at Monterey Park apartments.

To accommodate the installation of the solar facilities at Mosaic Gardens, the solar project investors is asking that LINC record an easement allowing SEED Solar to own, build, operate, and maintain the solar systems for 20 years, with a possible 5 year extension. Since the City of Monterey Park is one of the lenders, such decision requires review and approval by the City Council.

Public Speakers:

- Rebecca Clark, President and Chief Executive Officer of LINC Housing, explained to the Council that if no action was done by the end of the year the opportunity to bring tax credits will expire.

Recommendation: (1) Allowing Monterey Park Apartments Housing Investors, LP c/o LINC Community Development Corporation to install solar facilities and authorizing the City Manager memorialize such authority as appropriate; and (2) Take such additional, related, action that may be desirable.

Action Taken: The City Council continued this item to December 28, 2017 5:00 p.m. Special Meeting.

6E. AMENDMENT TO CONSULTANT AGREEMENT FOR WATER, WASTEWATER, AND SOLID WASTE RATE STUDIES

City staff recommends amending the existing agreement with Raftelis Financial Consultants, Inc. for an additional \$49,190 for the 2017-2018 comprehensive study on the City's water, wastewater, and solid waste rates per Council direction.

Recommendations: (1) Authorizing the City Manager to amend the current agreement with Raftelis Financial Consultants, Inc. for an additional \$49,190 in a form to be approved by the City Attorney; and (2) Take such additional, related, action that may be desirable.

Action Taken: The City Council continued this item to the January 17, 2018 Council Meeting.

6F. REPAINTING OF BARNES PARK DAYCARE CLASSROOM AND GARVEY RANCH PARK DAYCARE CLASSROOM - AWARD OF CONTRACT

On August 16, 2017, the City Council approved the bid specifications and authorized the City to solicit bids for the Repainting of the Barnes Park Daycare Classroom and Garvey Ranch Park Daycare Classroom. Staff recommends the contract be awarded to Color New Co., of Woodland Hills, CA, in the amount of \$51,000.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

Recommendations: (1) Authorizing the City Manager to execute a public works contract, in a form approved by the City Attorney, with Color New Co. of Woodland Hills, CA, in the amount of \$51,000 for the Repainting of the Barnes Park Daycare Classroom, Garvey Ranch Park Daycare Classroom, and Additive Bid Alternate 2 (Police Department areas); (2) authorized the Interim Director of Public Works to approve change orders and contingency up to \$5,100 or 10% of the contract amount for this project; and (3) Take such additional, related, action that may be desirable.

Action Taken: The City Council continued this item to the January 17, 2018 Council Meeting.

6G. ORDINANCE TO REPEAL OF CHAPTER 9.60 OF THE MONTEREY PARK MUNICIPAL CODE REGULATING PROFANITY IN PUBLIC

Staff is recommending the repeal of Chapter 9.60 of the Monterey Park Municipal code regarding profanity.

Recommendations: (1) Introduce and waive first reading of an ordinance that repeals Monterey Park Municipal Code (MPMC) Chapter 9.60. Second reading and adoption would occur on January 17, 2018; and (2) Take such additional, related, action that may be desirable.

Action Taken: The City Council continued this item to the January 17, 2018 Council Meeting.

Draft Ordinance:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK REPEALING CHAPTER 9.60 OF THE MONTEREY PARK MUNICIPAL CODE

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Mayor Real Sebastian thanked the community for allowing her to serve as their mayor.

Mayor Pro Tem Lam invited the community to attend his Mayoral Installation on December 28.

Council Member Chan thanked all the staff for their hard work and announced that the library honored the library tutors on December 16. He also announced that the January 3, 2018 Council Meeting is cancelled and the next meeting will be on January 17, 2018, along with the Special Meeting scheduled on December 28, 2017.

Council Member Liang announced that he was unable to attend the employee Luncheon, but thanked the staff for all their hard work. He reported that he attended the Monterey Pass Road Bike Path Business Outreach meeting.

Council Member Ing had nothing to report.

City Manager Ron Bow announced that City Hall will be closed December 21, 2017 and December 24, 2017.

8. CLOSED SESSION

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 11:14 p.m.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
December 20, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, December 20, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Real Sebastian called the meeting to order at 6:00 p.m.

ROLL CALL:

Assistant City Attorney Karl Berger called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

Also Present: Assistant City Attorney Karl Berger

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

CLOSED SESSION - The City Council adjourned to Closed Session at 6:00 p.m.

1. CONFERENCE WITH LABOR NEGOTIATORS – GOVERNMENT CODE § 54957.6

City Negotiators: City Attorney and Assistant City Attorney

Employee Executive Management Employees (unrepresented
Organizations: unit).

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 6:27 p.m.

Action Taken: No reportable action taken in Closed Session.

Vincent D. Chang
City Clerk

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance
the quality of life for our entire community

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
December 28, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Thursday, December 28, 2017 at 4:30 p.m.

CALL TO ORDER:

Mayor Pro Tem Lam called the meeting to order at 4:30 p.m.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang

Council Members Absent: Teresa Real Sebastian

Also Present:

City Manager Ron Bow, Assistant City Attorney Karl Berger via conference call, Director of Human Resources and Risk Management Tom Cody, Director of Community and Economic Development Michael Huntley, Director of Management Services Annie Yaung

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

- 1. SEEK CITY COUNCIL CONSENT TO ALLOW THE INSTALLATION OF SOLAR FACILITIES UNDER THE CITY'S AGREEMENT WITH MONTEREY PARK APARTMENTS HOUSING INVESTORS, LP C/O LINC COMMUNITY DEVELOPMENT CORPORATION**

This item was continued from the December 20, 2017 City Council meeting. See Attachment 1 in the staff report for the completed agenda packet from the December 20th meeting.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Public Speakers:

- Rebecca F. Clark, President and Chief Executive Officer of Living in Community (LINC) Housing; Jason Vargelis, Attorney for Carle Mackie Power and Ross representing LINC Housing; Monica Mejia, Director of Housing Development for LINC Housing; spoke about the Solar Development that LINC Housing is proposing through their subsidiary SEED (Sustainable and Energy Efficient Development) Solar. They provided information on the benefits the project will bring to the proposed site.

Discussion: The City Council asked the Assistant City Attorney to work out a language with LINC Housing to clarify that the City is not financially obligated now or in the future for anything to do with the Solar project.

Action Taken: The City Council allowed Monterey Park Apartments Housing Investors, LP c/o LINC Community Development Corporation to install solar facilities and authorized the City Manager memorialized such authority as appropriate.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	Real Sebastian
Abstain:	Council Members:	None

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 5:24 p.m.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
December 28, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Thursday, December 28, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Pro Tem Lam called the meeting to order at 6:00 P.M.

FLAG SALUTE:

The Monterey Park Fire and Police Explorers.

NATIONAL ANTHEM:

Led by Sam Lo.

INVOCATION:

Led by Pastor Sheldon Raymond Hess.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang

Council Members Absent: Teresa Real Sebastian

ALSO PRESENT: City Manager Ron Bow, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Director of Human Resources and Risk Management Tom Cody, Director of Management Services Annie Yaung, Interim Director of Recreation & Community Services Robert Aguirre, Fire Division Chief Ken Leasure

1. PRESENTATION

None.

NEW BUSINESS

2. REORGANIZATION OF MONTEREY PARK CITY COUNCIL

Appoint the Mayor and Mayor Pro Tem in accordance with Resolution No. 11507.

Action Taken: The City Council appointed Stephen Lam as Mayor and Peter Chan as Mayor Pro Tem in accordance with City Council policy established by Resolution No. 11507.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Motion: Moved by Council Member Liang and seconded by Council Member Ing, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam
Noes: Council Members: None
Absent: Council Members: Real Sebastian
Abstain: Council Members: None

Resolution No. 11507, entitled:
A RESOLUTION AMENDING RESOLUTION NOS. 8584 AND 9921 IN THEIR ENTIRETY TO ESTABLISH THE MEANS OF MAYORAL ROTATION

INTRODUCTIONS:

Vincent Chang, City Clerk, recognized special guests in attendance, including elected officials and current and former leaders of the community. He then introduced the Master of Ceremonies, The Honorable Mike Eng.

OATH OF OFFICE FOR INCOMING MAYOR PRO TEM PETER CHAN

The Oath of Office for Incoming Mayor Pro Tem Peter Chan was implemented by Assembly Member Ed Chau.

PRESENTATION OF NAME BADGE AND BUSINESS CARDS

Mayor Pro Tem Chan's Wife, Jenny Ng, presented Mayor Pro Tem Chan with his name badge and Mayor Pro Tem Chan's Son, Brian Chan, presented Mayor Pro Tem Chan with his business cards.

MAYORAL INSTALLATION CEREMONY OF STEPHEN LAM

The Oath of Office for Incoming Mayor Stephen Lam was implemented by: Congresswoman, Judy Chu.

PRESENTATION OF GAVEL, NAME BADGE, AND BUSINESS CARDS

Mayor Lam's daughter, Fiona Lam and Tasha Lam, presented Mayor Lam with his badge. Mayor Lam's son, Water Lam, presented Mayor Lam with his business cards. Mayor Lam's wife, Jenny Lam, presented him with his gavel.

MAYOR'S ADDRESS

Mayor Stephen Lam gave his incoming Mayor address.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:30 p.m.

Vincent D. Chang
City Clerk



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-D.**

TO: The Honorable Mayor and City Council
FROM: Annie Young, Director of Management Services
SUBJECT: 2016-2017 Comprehensive Annual Financial Report

RECOMMENDATION It is recommended that the City Council:

- (1) Receive and file the City's 2016-2017 Comprehensive Annual Financial Report; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

State law requires that all local governments publish within six months of the close of each fiscal year a complete set of financial statements in conformity with generally accepted accounting principles (GAAP) and audited by a firm of licensed certified public accountants. Pursuant to this requirement, staff is submitting the City's 2016-2017 Comprehensive Annual Financial Report for the City Council information and review.

BACKGROUND:

The City's financial statements for the fiscal year ended June 30, 2017 (see attached) have been audited by White Nelson Diehl Evans LLP, an independent auditor. This is the 2nd year, WNDE audited the City's books. The auditors have issued an unmodified ("clean") opinion on the City's financial statements. The unmodified opinion represents that the auditors have determined that the City's financial statements are prepared according to generally accepted accounting principles (GAAP) and the information accurately reflects the City's financial position. Additionally, the auditors' report does not indicate any negative findings, internal control deficiencies or instances of noncompliance with applicable laws and regulations.

The comprehensive annual financial report (CAFR) includes the financial information for all funds of the City. The Introductory Section of the report includes a table of contents, the organization chart, a transmittal letter, and financial awards. The Financial Section contains the independent auditor's report, the management discussion and analysis (MD&A), the financial statements, notes to the financial statements, and supplementary information. The Statistical Section provides trend financial and demographic data, which is useful for assessing the City's financial condition. Users of the CAFR should read the financial

statements in conjunction with the transmittal letter, MD&A, notes, and supplementary information to gain a full understanding of the City's financial activities.

The City's CAFR has been prepared according to the Governmental Accounting Standard Board (GASB) Statement, and the government-wide financial statements provide information about the City's overall financial status with the addition of long-term perspective. The focus is on the City as a whole to provide a comprehensive presentation of the City's financial information from a commercial (private) business point of view. Full accrual accounting and information for capital assets (including infrastructure) and long-term obligations are required as part of the financial statements. For the fiscal year 2016-17, the City continued mandated reporting of the net pension liabilities in its accrual-based financial statements.

The net pension liabilities from the City's three retirement plans totaled \$90.6 million as of June 30, 2017. This aggregate net pension liabilities were increased by \$14.8 million from the previous reporting amount of \$75.7 million for 2015-2016. The major reason for this increase was due to a meager 0.6% CalPERS investment return for the 2016. Pension investment is a long-term strategy. Although in 2017 CalPERS has a better investment return of 11.2%, this better return won't be reflected until CalPERS prepares the upcoming valuation report, which will be used for the 2017-18 financial statements. Other factors, including the increased life expectancy for retirees and the decreased active vs. retired member ratio, also affected the unfunded pension liabilities.

As of June 30, 2017, the City's net position totaled \$52.9 million in the Statement of Net Position, reflecting totaled assets and deferred outflow of resources for \$213.8 million, and liabilities and deferred inflow of resources for \$160.9 million. Net position serves as an indicator of a government's financial position over time. Excluding the pension liabilities, the City's financial results displayed a positive financial position.

The report also includes fund financial statements in the "Fund Financial Statements" section in the CAFR, starting on Page 26. These statements provide information on each individual fund of the City. Basically, the City funds have two categories, General Fund and Restricted Funds. The restricted funds include special revenue funds, internal service funds, enterprise funds, and trust funds. Restricted funds are for specific expenditures authorized by laws or City policies.

General Fund is the main operating fund of the City and it pays for the majority of the police, fire, building, zoning, public works, park maintenance, recreation, and library services. General Fund fund balances at June 30, 2017 included \$816,495 as nonspendable and restricted, \$10.8 million as committed, \$14.4 million as assigned for purchase orders and capital improvements, and \$4.1 million as unassigned. The General Fund total fund balance increased by \$1.8 million from last year. The increases were mainly from (1) higher plan check and building permit fees from the Market Place and Marriott Hotel development projects, and (2) receipts of higher property tax revenues for the year.

In 2016-17, the City implemented the 3rd year water, sewer, and trash rates adjustments. Because of California drought, citizens continued more resilient approaches to managing

their water consumptions, and the additional water revenues were again offset by lower consumptions.

The following table details the General Fund fund balances breakdown:

GF Fund Balances as of June 30, 2017	
Nonspendable:	
<i>Advances to other funds</i>	\$ 816,495
Committed:	
<i>Catastrophic event</i>	\$ 2,340,000
<i>Working capital</i>	3,000,000
<i>Economic development (2002 Bonds Proceeds)</i>	5,486,927
Total Committed	10,826,927
Assigned:	
<i>Carryover POs</i>	6,559,273
<i>City capital improvements</i>	7,325,940
EE Parking Lot	529,511
Total Assigned	14,414,724
Total Unassigned	4,144,661
Total GF Fund Balances	\$30,202,807

Other financial highlights in 2016-2017 included that:

- *the City Council approved additional capital improvement and operating expenditures of \$1.9 million at the midyear review;*
- *a 2-year contract with all police and fire labor units were adopted to ensure the public safety service be optimally delivered;*
- *in January 2017, the City awarded new solid waste contracts for both residential and commercial waste collection and recycling services, which achieved cost savings for all customers;*
- *the energy efficiency improvements throughout city parks, facilities and infrastructure were completed;*
- *the City continuously served as the Successor Agency for its former redevelopment agency.*

In each of the past 28 years, the City CAFR received awards at both the state and national levels for excellence in financial reporting. To receive these awards, a government must publish an efficiently organized report that satisfies both generally accepted accounting standards and applicable laws and regulations. Staff has again submitted the 2016-17 CAFR for award consideration.

In addition to the annual audit by the independent auditors, the City's financial statements were also audited by various Federal and State agencies for grants, Gas Tax, Proposition A, Proposition C, Bike Route (TDA), Measure R and AQMD funding. There were all in compliance with stipulated laws and regulations.

We have forwarded copies of the 2016-17 CAFR to various grantors, Federal and State agencies, lenders, bond trustees, and rating agencies. For citizens and interested persons, the City's CAFR is available for viewing at the City Library, the City Clerk's Office, and in the Finance area. The CAFR will be placed on the City website for public information.

Respectfully submitted by:



Annie Yaung, CPFO
Director of Management Services

Approved By:



Ron Bow
City Manager

Reviewed By:



Karl H. Berger
Assistant City Attorney

Attachments:

A) FY 2016-2017 Comprehensive Annual Financial Report

ATTACHMENT 1
FY 2016-2017 Comprehensive
Annual Financial Report

Available for inspection in the City Clerk's office
during normal business hours of
Mondays – Thursdays 8:00 a.m. – 5:00 p.m. and
Fridays 8:00 a.m. – 4:00 p.m.

Also available on the City's website at
[http://www.montereypark.ca.gov/ArchiveCenter/View
File/Item/584](http://www.montereypark.ca.gov/ArchiveCenter/ViewFile/Item/584)

Council Members were provided a hardcopy.



City of Monterey Park, California

COMPREHENSIVE ANNUAL
FINANCIAL REPORT

Year ended June 30, 2017

Prepared by the Management Services Department

**Annie Yaung, CPFO
Director of Management Services**



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-E.**

TO: The Honorable Mayor and City Council
FROM: Annie Young, Director of Management Services
SUBJECT: Authorize Transfer of Unclaimed Monies to the General Fund pursuant to Government Code §§ 50050-50056

RECOMMENDATION It is recommended that the City Council:

- (1) Adopt a Resolution authorizing the transfer of unclaimed monies into the City's General Fund pursuant to Government Code §§ 50050-50056 and Administrative Policy and Procedure No. 20-26 (Attachment 4); and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City's Management Services Department maintains a listing of outstanding checks and deposits (Attachment 2). After three years, notice regarding unclaimed monies held by the City that exceed \$15.00 dollars must be published once a week, for two consecutive weeks, in a general circulation newspaper. If the monies remain unclaimed, the City Council may then transfer such funds to the General Fund.

BACKGROUND:

Escheat is the legal process of transferring ownership of unclaimed private monies to the government by operation of law. For any such funds held by the City which remain unclaimed, the City must provide notice per Government Code §§ 50050-50056 to attempt payment of such funds to the owners.

Government Code § 50051 requires the City to publish in a local newspaper a public notice (Attachment 3) which states the amount, the name of the payee and the date of the check when issued of all unclaimed money. If the owner of such monies fails to claim them within the time period stated in the public notice, the City Council may then escheat the funds and transfer them to the General Fund.

Government Code § 50052 describes the claiming process. A list of the unclaimed monies is attached in Attachment 2.

Fiscal Impact

If the City Council takes action, the General Fund would receive \$10,910.74, less the public notice fee of \$300.00, for fiscal year 2017-18.

Respectfully submitted and prepared by:

Approved By:



Annie Yaung, CPFO
Director of Management Services



Ron Bow
City Manager

Reviewed By:



Karl H. Berger
Assistant City Attorney

ATTACHMENT(S):

1. Resolution
2. Outstanding Checks and Deposits
3. Public Notice
4. Unclaimed Monies Administrative Policy 20-26

ATTACHMENT 1

Resolution

RESOLUTION NO. ____

**A RESOLUTION ESTABLISHING UNCLAIMED MONIES BE
RECOGNIZED AS PROPERTY OF THE CITY OF MONTEREY PARK
AND ORDERING ITS TRANSFER TO THE CITY'S GENERAL FUND
PURSUANT TO GOVERNMENT CODE § 50053.**

SECTION 1: The attached Exhibit "A," which is incorporated by reference, lists monies held by the City of Monterey Park and unclaimed in a special fund(s) for more than three years.

SECTION 2: Proper notice was given at least forty-five (45) days before January 5, 2018 that if monies remained unclaimed, they would become property of the City in accordance with Government Code § 50051.

SECTION 3: The City processed all claims or verified complaints for such monies.

SECTION 4: In accordance with Government Code §50053, the unclaimed monies on the attached list in the total amount of \$10,910.74 is the property of the City of Monterey Park and may be transferred from the respective fund(s) to the General Fund's cash account.

SECTION 5: This Resolution becomes effective immediately upon adoption.

PASSED, APPROVED AND ADOPTED, this 17th day of January, 2018.

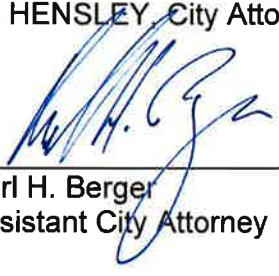
Stephen Lam
Mayor
Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
Monterey Park, California

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:


Karl H. Berger
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF MONTEREY PARK)

I, VINCENT D. CHANG, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly adopted and passed at a regular meeting of the Monterey Park City Council on the 17th day of January, 2018 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Dated this 17th day of January, 2018

Vincent D. Chang, City Clerk
Monterey Park, California

ATTACHMENT 2

Outstanding Checks and Deposits

EXHIBIT A

CITY OF MONTEREY PARK
320 W. Newmark Avenue
Monterey Park, CA 91754

Take Notice that the City of Monterey Park is holding funds as set forth below. If funds are not claimed by January 5, 2018, these funds will become the property of the City of Monterey Park in accordance with Government Code § 50052.

Funds may be released to the depositor, their heir, beneficiary, or duly appointed representative provided a claim form is completed with the necessary information. The required information is as follows:

- Name, address, telephone number, and social security number (or FEIN).
- Amount of claim.
- Proof of identity such as copy of driver's license, social security card or birth certificate.
- Grounds on which claim is founded.

The Unclaimed Money Claim Form is available at the City of Monterey Park Finance Department, located at 320 W. Newmark Avenue, on the 2nd Floor.

Funds on deposit for over three (3) years are:

OUTSTANDING CHECKS

Date	Receipt/Check #	Name	Amount
05/24/06	215565	Judy Y F Liu	\$ 3,756.50
06/19/06	216015	Lin, Shih C	1,721.10
07/07/06	216600	Yan Ru Ma	\$1,925.00
12/01/06	219865	Myrtle Dankers	650.00
12/13/12	290820	Department of Motor Vehicles	163.80
05/15/13	292992	Southern California Library	150.00
09/04/13	294794	Ramona Property Managers, Inc	230.00
09/18/13	295050	The Manuel Rivas Living Trust	64.00
10/02/13	295194	Janie Shen & Samuel Chang	8.00
10/02/13	295268	Li Tong	160.00
01/15/14	296698	Monterey Park Hospital	121.75
02/05/14	296852	Kun cheng	92.00
01/30/14	297061	Charter Communications	248.00
04/02/14	297918	Simple Expressions (DBA)	90.00
04/17/14	298127	Tenrikyo Yoki Daiko	100.00
06/30/14	299633	Source Graphics, Inc	82.95

08/20/14	300066	Coit Services, Inc	175.00
09/03/14	300330	East LA 535	200.00
10/01/14	300970	Sunny Financial Inc	82.50
10/15/14	301188	SOCAPPO	110.00
10/23/14	301290	Julie Wagoner	150.00
11/19/14	301657	Ruben Monge	10.03
12/17/14	302138	Cindy Wooten	150.00
07/31/14	23336	Joe Wong MD	58.47
07/31/14	23338	Catherine Duong	3.35
07/31/14	23342	Mooney Views	200.00
07/31/14	23348	Irene Pinon	39.19
07/31/14	23349	Maricella Contreras	5.15
09/23/14	23361	Michang Chang	34.62
09/23/14	23374	Diem Luong Nguyen	33.82
11/06/14	23404	Dennis Yamakawa	95.51

ATTACHMENT 3

Public Notice

MONTEREY PARK PROGRESS

This space for filing stamp only

3731 WILSHIRE BLVD STE 840, LOS ANGELES, CA 90010
Telephone (323) 556-5720 / Fax (213) 835-0584

CINDY TRANG
CITY OF MONTEREY PARK, CITY CLERK
320 W NEWMARK AVE
MONTEREY PARK, CA - 91754-2818

EWA #: 3070651

PROOF OF PUBLICATION

(2015.5 C.C.P.)

State of California)
County of LOS ANGELES) ss

Notice Type: GPN - GOVT PUBLIC NOTICE

Ad Description:

18-71 Unclaimed Monies

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the MONTEREY PARK PROGRESS, a newspaper published in the English language in the city of MONTEREY PARK, county of LOS ANGELES, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of LOS ANGELES, State of California, under date 09/10/1924, Case No. C149820. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

11/16/2017

Executed on: 11/16/2017
At Los Angeles, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Signature



* A 0 0 0 0 0 4 6 0 3 6 1 0 *

CITY OF MONTEREY PARK
320 W. Newmark Avenue
Monterey Park, CA 91754

Take Notice that the City of Monterey Park is holding funds as set forth below. If funds are not claimed by January 5th, 2018, these funds will become the property of the City of Monterey Park in accordance with Government Code § 50052.

Funds may be released to the depositor, their heir, beneficiary, or duly appointed representative provided a claim form is completed with the necessary information. The required information is as follows:

- Name, address, telephone number, and social security number (or FEIN).
- Amount of claim.
- Proof of identity such as copy of driver's license, social security card or birth certificate.
- Grounds on which claim is founded.

The Unclaimed Money Claim Form is available at the City of Monterey Park Finance Department, located at 320 W. Newmark Avenue, on the 2nd Floor.

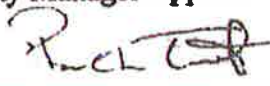
Funds on deposit for over three (3) years are:

OUTSTANDING CHECKS

Date	Receipt/ Check #	Name	Amount
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12/01/06	219865	Myrtle Dankers	650.00
12/13/12	290820	Department of Motor Vehicles	163.80
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09/18/13	295050	The Manuel Rivas Living Trust	64.00
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10/15/14	301188	SOCAPPO	110.00
10/23/14	301290	Julie Wagoner	150.00
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09/23/14	23361	Michang Chang	34.62
09/23/14	23374	Diem Luong Nguyen	33.82
11/06/14	23404	Dennis Yamakawa	95.51

CNS-3070651#

ATTACHMENT 4
Unclaimed Monies Administrative Policy 20-26

City of Monterey Park Administrative Policy	Policy Number: 20-26
	Issue Date: 01/15/2013
	Revised Date:
Subject: Unclaimed Monies	City Manager Approval  Page Number 1 of 3
<u>Purpose:</u> This Administrative Policy and Procedure ("AP&P") establishes policies and procedures to escheat unclaimed monies to the City's general fund in accordance with Government Code §§ 50050 to 50055. <u>Provisions:</u> I. <u>Summary of Procedures</u> A. Unclaimed money remaining under the City's control for at least three (3) years may be escheated to the City in accordance with this AP&P. B. The City Treasurer may publish notice pursuant to Government Code § 50051 once a week for two (2) successive weeks in a newspaper of general circulation which lists unclaimed monies held by the City for more than three (3) years. C. Persons seeking to claim the monies may present satisfactory evidence to the City Treasurer regarding their right to recover money. The City Treasurer may then release such monies to the depositor, heir, beneficiary, or duly appointed representative at any time before the noticed meeting at which the City Council will consider escheating the monies to the general fund (Government Code § 50052.5). D. Unless claimed or challenged by a verified complaint, unclaimed monies become the property of the City of Monterey Park forty-five (45) days after the initial public notice Pursuant to Government Code §§ 50050 and 50051. E. The City Council may transfer unclaimed monies to the General Fund by resolution in accordance with Government Code § 50053. F. Pursuant to Government Code § 50055, unclaimed monies less than \$15.00, or any amount if the depositor's name is unknown, which remain unclaimed for the period of one year may be transferred to the general fund by the City Council without the necessity of public notification in a newspaper.	

- G. The City Treasurer may delegate authority to the department that maintains the supporting records of unclaimed monies pursuant to Government Code § 50056.

II. Public Notification

- A. By June 30 of each year, the Finance Department will identify all unclaimed monies of at least \$15.00 held by the City for at least three (3) years.
- B. Unclaimed monies identified by the Finance Department will be incorporated into a public notice published once a week for two (2) successive weeks in a newspaper of general circulation.
- C. Public notices must include the following information:
 - 1. The last known owner of the unclaimed monies;
 - 2. The amount of unclaimed money;
 - 3. The City fund in which the unclaimed monies are held, e.g., the General Fund;
 - 4. Notice that such unclaimed monies become the City's property on a date that is not less than forty-five (45) days after the first publication of the notice.
- D. A copy of the approved notice format is found at the end of this policy.
- E. Proof of publication must be permanently retained as verification that the notice was placed in the publication and ran for two (2) consecutive weeks.

III. Disbursement and Funds Transfer

- A. The City Treasurer may release to the depositor of the unclaimed money, heir, beneficiary, or duly appointed representative, the unclaimed money, except as otherwise noted in this policy, if
 - 1. A claim is filed before the date the money becomes the City's property.
 - 2. Proof substantiating the claim is conveyed in writing, including the following:
 - (a) Claimant's name, address and telephone number;
 - (b) Social security number or FEIN;
 - (c) Proof of identity such as a copy of drivers license, social security card, or birth certificate;
 - (d) The amount of the claim; and
 - (e) The grounds on which the claim is made.

**City of Monterey Park
Administrative Policy 20-26
Unclaimed Monies
Page 3 of 3**

- B. Should the City Treasurer reject a claim, the claimant may file a verified complaint seeking to recover all, or a designated part, of the money in Los Angeles County Superior Court. Such complaint must be served upon the City within thirty (30) days after a claim is rejected. The City Treasurer must withhold the release of the portion of unclaimed money for which a court action has been filed until a decision is rendered by the court.**
- C. Except as otherwise provided, upon close of business on the forty-fifth (45) day after publication of the first notice, unclaimed monies escheat to the City of Monterey Park.**
- D. When unclaimed monies become the City's property, the City Council may transfer them to the General Fund.**
- E. Unclaimed monies less than \$15.00 that are more than twelve (12) months old may be transferred to the General Fund by the City Council without notice.**

Attachments:

- Exhibit A - Public Notification**
- Exhibit B - Sample Claim Form**
- Exhibit C - Resolution**

EXHIBIT B

**CITY OF MONTEREY PARK
Unclaimed Money - Claim Form**

Return completed form to:
City of Monterey Park
320 W. Newmark Avenue
Monterey Park, CA 91754

Pursuant to Government Code § 50052, I wish to file a claim for previously unclaimed monies in the amount of \$ _____ that was published in the _____ on _____. The grounds on which I file this claim are:

Vender or Individual Name (printed)

Taxpayer I.D. or Social Security No.

Vender or Individual Name (signature)

Telephone Number

Address

City/State/Zip Code

FOR FINANCE DEPARTMENT ONLY

Name of Payee: _____
Original Check No. _____ Check Date _____ Check Amount _____
Replacement Check No. _____ Check Date _____ Check Amount _____
Proof of Identity Verified: Driver's License _____ Social Security Card _____ Birth
Certificate _____
Verified By: _____ Date: _____
Approved By: _____ Date: _____

EXHIBIT C

RESOLUTION NO. ____

A RESOLUTION ESTABLISHING UNCLAIMED MONIES BE RECOGNIZED AS PROPERTY OF THE CITY OF MONTEREY PARK AND ORDERING ITS TRANSFER TO THE CITY'S GENERAL FUND PURSUANT TO GOVERNMENT CODE § 50053.

IV. The attached Exhibit "A," which is incorporated by reference, lists monies held by the City of Monterey Park and unclaimed in a special fund(s) for more than three years.

V. Proper notice was given at least forty-five (45) days before ____ that if monies remained unclaimed, they would become property of the City in accordance with Government Code § 50051.

VI. The City processed all claims or verified complaints for such monies.

VII. In accordance with Government Code §50053, the unclaimed monies on the attached list in the total amount of \$____ is the property of the City of Monterey Park and may be transferred from the respective fund(s) to the General Fund's cash account.

VIII. This Resolution becomes effective immediately upon adoption.

PASSED, APPROVED AND ADOPTED, this ____ day of _____, 20__.

Mayor

ATTEST:

City Clerk

**APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney**

**By: _____
Karl H. Berger, Assistant City Attorney**



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: **Consent Calendar**
Agenda Item 3-F.

TO: Honorable Mayor and Members of the City Council

FROM: Michael Huntley, Director of Community and Economic Development

SUBJECT: Second Reading and Adoption: An Ordinance Amending Monterey Park Municipal Code to Add Regulations Governing Mobile Food Facilities Within the City of Monterey Park.

RECOMMENDATION:

It is recommended that the City Council:

- (1) Waive the second reading and adopt the proposed ordinance; and
- (2) Take such additional, related, action that may be desirable.

SUMMARY:

On December 20, 2017, the City Council made some changes to a draft ordinance governing Mobile Food Facilities. It then introduced and waived first reading of that ordinance which amends the Monterey Park Municipal Code ("MPMC"). The staff report from that meeting is attached for reference.

Second reading and adoption of this ordinance is recommended; the ordinance will become effective 30 days after adoption.

Respectfully submitted by,

By:



Michael Huntley
Director of Community and
Economic Development

Approved:



Ron Bow
City Manager

Reviewed:



Karl H. Berger
Assistant City Attorney

Attachments:

Attachment 1: Draft Ordinance

Attachment 2: December 20, 2017 City Council Staff Report

ATTACHMENT 1

Draft Ordinance

ORDINANCE NO. _____

**AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL CODE TO
ADD REGULATIONS GOVERNING MOBILE FOOD FACILITIES WITHIN
THE CITY OF MONTEREY PARK.**

The city council of the city of Monterey Park does ordain as follows:

SECTION 1: The City Council finds and determines as follows:

- A. Article XI, § 7 of the California Constitution empowers the City to enact and enforce ordinances regulating conditions that may be public nuisances or health hazards, or that promote social, economic, or aesthetic considerations.
- B. A review of the Monterey Park Municipal Code ("MPMC") shows that it is desirable to update regulations governing mobile food facilities (aka "food trucks") as defined by California law.
- C. Residential areas within the City have limited parking spaces. The presence of food trucks within residential areas necessarily occupies such parking spaces frequently to the detriment of local residents and their guests.
- D. While the California Vehicle Code generally allows mobile food facilities to utilize public streets for commercial purposes, it is in the public interest for the City Council to balance the private, commercial, use of streets within residential areas with the legitimate need for residents (and their guests) to use onstreet parking for residential purposes.
- E. It is in the public interest to discourage persons from unreasonably utilizing residential streets for commercial purposes and ensure parking availability for other visitors and residents.
- F. A review of the MPMC demonstrates that many of the concerns regarding mobile food facilities are regulated either by California law or regulations adopted by the Los Angeles County Board of Supervisors and already integrated within the MPMC. Those existing regulations, however, should be periodically updated and reflect the City's current needs.

SECTION 2: MPMC § 6.05.010 is amended to read as follows:

"6.05.010 Definitions.

Unless the contrary is stated or clearly appears from the context, the following definitions will govern the construction of the words and phrases used in this Chapter. Words and phrases undefined in this Code have the same meaning as set forth in Title 8 of the Public Health Code of Los Angeles County as amended by this code (see MPMC § 6.04.010).

* * *

“Clearly visible to the general public and to patrons” means (1) posted in the front window of the establishment or posted in a display case mounted on the outside front wall of the food facility within five feet of the front door; or (2) posted in a display case mounted on the outside front wall of the establishment within five feet of the front door; or (3) posted adjacent to the pass out window on a mobile food facility, or on the customer service side of an unenclosed mobile food facility; or (4) posted in a location as directed and determined in the discretion of the health officer to ensure proper notice to the general public and to patrons. In the event that a food establishment is operated in the same building or space as a separately licensed or permitted business, or in the event that a food establishment shares a common patron entrance with a separately licensed or permitted business, or in the event of both, “clearly visible to the general public and to patrons” means the initial patron contact area or a location as determined in the discretion of the health officer.

* * *

“Food establishment” or “food service operation” means a food facility as defined in California Health and Safety Code § 113789 including, without limitation, a mobile food facility.

* * *

“Grade” or “grading” has the same meaning as set forth in Los Angeles County Code § 8.04.225.

“Health officer” or “health inspector” means the city manager, or designee, and an employee of the county of Los Angeles department of health services appointed to a position responsible for conducting health inspections of food establishments in the city.

* * *

“Mobile food facility” means any vehicle used in conjunction with a commissary or other permanent food facility upon which food is sold or distributed at retail. “Mobile food facility” does not include a “transporter”

used to transport packaged food from a food facility, or other approved source to the consumer.

* * *

“Private Restroom” means a toilet and handwashing facility as required by Health and Safety Code § 114315 for mobile food facilities and must be in working condition and located in a commercial facility.

* * *”

SECTION 3: MPMC § 6.05.070 is amended to read as follows:

“6.05.070. Not Used.”

SECTION 4: A new MPMC § 6.05.087 is added to read as follows:

“6.05.087. Mobile Food Facilities – Additional Requirements. In addition to all other requirements of applicable law including, without limitation, requirements of the Vehicle Code as to operability and safety, mobile food facilities must comply with the following:

- A. No vendors can conduct any vending operations other than sale of food items for immediate consumption.
- B. No vendor will conduct vending operations from any device or vehicle other than a mobile truck.
- C. Mobile food facilities cannot:
 - 1. Be left unattended at any time;
 - 2. Be parked or placed within 15 feet of any right-of-way other than a street;
 - 3. Be permitted as a permanent or proprietary location on any property within the City;
 - 4. Leave equipment on site for overnight storage; and
 - 5. Be parked or placed within 25 feet of the entrance or exit to any building.

- D. No sale of food items in glass containers is permitted.
- E. No vendor can ring bells, play chimes, play an amplified musical system, or make any other notice to attract attention to its business while operating within City limits.
- F. Signage placed on the mobile unit is limited to one sign not to exceed 24 square feet.
- G. The hours of operation for all mobile food facilities is limited to the hours that the adjacent on-site, permanent business is open.
- H. Restroom Facilities.
 - 1. Every mobile food facility must either provide a toilet and handwashing facility or provide evidence to a health officer that it is within 200 feet of a Private Restroom. If the mobile food facility is utilizing a Private Restroom, it must also provide evidence to a health officer that the owner of the Private Restroom and the property owner granted permission to the mobile food facility's patrons and employees to use the Private Restroom.
 - 2. For Private Restrooms, the mobile food facility must also enter into a hold harmless agreement, in a form approved by the city attorney, that defends and indemnifies the city from any claim from employees or patrons using the Private Restroom. Such hold harmless agreement must be secured with sufficient insurance as required by city council resolution.

SECTION 5: A new MPMC § 6.08.35 is added to read as follows:

"6.08.035 Collection and disposal of solid waste by mobile food facilities.

- A. Mobile food facilities must:
 - 1. Prevent the accumulation of solid waste in quantities that are unreasonable or detrimental to the public health or safety;
 - 2. Collect, or provide some mechanism for the collection of, all solid waste from patrons;

3. Dispose of all solid waste collected from patrons at some location outside the city of Monterey Park.
- B. It is unlawful for any mobile food facility to dispose of solid waste, which is collected from patrons in the city of Monterey Park."

SECTION 6: A new MPMC § 21.28.020(A)(10) is added to read as follows:

"21.28.020 Activities Designated—Permit Duration—Issuance.

(A) No person shall sponsor, participate or engage in any of the following enumerated activities, without first obtaining a temporary use permit therefor, issued by the City Planner:

* * *

(10) Mobile Food Truck Off-Street Venues.

* * *

SECTION 7: A new MPMC § 21.28.025 is added to read as follows:

"21.28.025 Mobile Food Truck Off-Street Venues

A. Purpose. This Section ensures that that off-street food truck venues are compatible with surrounding and adjacent uses and do not create an adverse impact on adjacent properties by reason of noise, parking and litter.

B. Applicability. All new off-street food truck venues must comply with all regulations within this code governing mobile food facilities and this Section. Persons seeking a temporary use permit issued by this chapter must comply with this section. A "food truck" for purposes of this section constitutes a mobile food facility as defined in Chapter 6.05 of this code.

C. Minimum Parcel Size. 15,000 square feet.

D. Maximum Number of Food Trucks. One food truck per 2000 square feet of parcel area.

E. Days and Hours of Operation. No food truck venues can operate more than three days per week or before 8:00a.m. or after 11:00 p.m., including set-up and clean-up. The days and hours of operation of individual food truck venues within these limitations will be determined on a case-by-case basis, subject to the

City Planner's approval or Planning Commission approval on appeal.

F. Seating Area. A maximum 200 square foot seating area may be provided. Any seating areas must be removed before closure of the food truck venue for the day.

G. Parking. A minimum of two off-street parking spaces per food truck is required. A minimum of 10 bicycle parking spaces must also be provided. Barricades must be placed to prevent vehicles from entering the food truck vending and seating area. The off-street parking layout, bicycle parking and placement of the barricades are subject to the approval of the City Planner and Police Chief.

H. Refuse and Recycling. In addition to other requirements of this code, solid waste and recycling containers must be provided on-site during all hours of food truck operations. The refuse and recycling plan must be approved by the Public Works Director, or designee. All solid waste generated by the food truck operations must be picked up within a minimum of a 300-foot radius of the site before closure of the food truck venue.

I. Food Truck Venue Operations. The operation must be conducted in a manner not detrimental to surrounding properties or residents by reason of lights, noise, activities, parking, odor or other actions. The permittee must control noisy patrons on-site and those leaving the premises. Amplified music and loudspeakers are prohibited.

J. Health Permit. Each food truck must be properly licensed by the Los Angeles County Department of Public Health as provided by this code.

K. Maximum Term. Unless extended by the City Council resolution, the term of any permit authorized by this Section for food truck venues may not exceed three years.

L. Structures. Structures requiring a building permit are prohibited."

SECTION 8: *Environmental Review.* This ordinance is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, *et seq.*) because it consists only of revisions and clarifications to existing regulations. Adoption of this ordinance will not have the effect of deleting or substantially changing any regulatory standards or required findings. This ordinance is an action being taken for enhanced protection of the environment.

SECTION 9: Repeal of any provision of the MPMC, or any other City resolution or ordinance herein will not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 10: If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 11: The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 12: This Ordinance will take effect on the 31st day following its final passage and adoption.

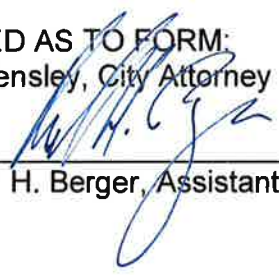
PASSED AND ADOPTED this ____ day of January 2018.

Stephen Lam, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: 

Karl H. Berger, Assistant City Attorney

ATTACHMENT 2

December 20, 2017 Staff Report



City Council Staff Report

DATE: December 20, 2017

AGENDA ITEM NO: Old Business
Agenda Item 5-A.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
Jim Smith, Police Chief
Michael Huntley, Director of Community and Economic Development
SUBJECT: An Ordinance Amending Monterey Park Municipal Code to Add Regulations Governing Mobile Food Facilities Within the City of Monterey Park

RECOMMENDATION:

It is recommended that the City Council consider:

1. Introducing and waiving first reading of an Ordinance amending the Monterey Park Municipal Code ("MPMC") to implement regulations governing mobile food facilities. Second reading and adoption would occur January 17, 2018; and
2. Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

This ordinance is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., "CEQA") and CEQA regulation (14 California Code of Regulations §§ 15000, et seq.) because it consists only of revisions and clarifications to existing regulations. Adoption of this ordinance will not have the effect of deleting or substantially changing any regulatory standards or required findings. This ordinance is an action being taken for enhanced protection of the environment.

EXECUTIVE SUMMARY:

On November 1, 2017, the City Council directed staff to address a variety of concerns related to the recent influx of food trucks in the City. Staff prepared the attached ordinance for City Council consideration.

BACKGROUND:

The proposed Ordinance amends the MPMC's public health regulations, solid waste, and zoning regulations to govern Mobile Food Facilities. The Ordinance addresses the following specific concerns:

1. Health Department letter grade sign must be clearly visible.

2. The City may immediately close any food truck with a letter grade less than "A."
3. A Mobile Food Facility Route Sheet must be completed. The Route Sheet must include the food truck's proposed location(s).
4. Overnight on-street parking of food trucks is prohibited.
5. Hours of operation – Food trucks are limited to vending during the hours of operation of the adjacent, permanent business.
6. Restroom Facilities – Food trucks must provide a toilet and handwashing facility or evidence they have permission to use the facility from the owner of a private restroom within 200 feet of their location. In addition, the owner providing the private restroom must enter into a hold harmless agreement approved by the City that defends and indemnifies the City.
7. Trash must be collected and disposed of outside of the City by the food trucks.
8. The Ordinance creates regulations allowing for the operation of food trucks off-street.

The City Council also discussed the possibility of additional parking restrictions on North Atlantic Boulevard and Riffin Street, just west of Garfield Avenue. The additional parking restrictions varied between limited parking hours to no parking the entire length of the North Atlantic Boulevard between Emerson and Garvey Avenues. Based on the latest field observations, the food trucks do not create line of sight issues to vehicles exiting the parking lots and the proposed ordinance should address the concerns created by the food trucks. Accordingly, staff does not recommend implementing additional parking restrictions.

FISCAL IMPACT:

It is difficult to assess the full financial effect of implementing the ordinance at this time. At a minimum, the City would incur \$1,065 for codifying the new regulations within the MPMC. Additionally, the MPPD projects that there will be a moderate increase in enforcement costs.

Respectfully submitted by:



Tito Haes
Interim Director of Public Works

Jim Smith
Chief of Police

Michael Huntley
Director of Community and
Economic Development

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. November 1, 2017 Staff Report "Mobile Food Facilities – Food Trucks"
2. Proposed Ordinance

ATTACHMENT 1

November 1, 2017 Staff Report “Mobile Food Facilities – Food Trucks”



City Council Staff Report

DATE: November 1, 2017

AGENDA ITEM NO: Old Business
Agenda Item 5-B.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
Jim Smith, Police Chief
Michael Huntley, Director of Community and Economic Development
SUBJECT: Mobile Food Facilities – Food Trucks

RECOMMENDATION:

It is recommended that the City Council:

1. Provide direction as to the types of regulations that should be considered at a future City Council meeting regarding food trucks; and
2. Take such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

In May and July, the City Council considered various matters affecting "food trucks." Staff reports from those meetings are attached for reference.

As noted in those reports, the Planning Commission asked for Council consideration of new regulations in May; in July, the City Council directed staff to take initial actions regarding line of site issues on North Atlantic Boulevard. It also directed staff to return with proposals for otherwise regulating food trucks throughout the City.

The May 17, 2017 staff report outlines several items that the City Council could implement. It also points out that there are certain limitations on what kinds of regulations may be imposed on food trucks.

BACKGROUND:

The City Council previously discussed the presence of food trucks within the City. While these vehicles were traditionally present at areas where restaurants were not readily available, e.g., construction sites and industrial areas, contemporary food trucks are coveted by younger "foodies" who view their patronage as a cultural experience. As a result, there has been an overall increase in the presence of food trucks that park in busy commercial areas to attract regional patrons.

The City Council previously identified concerns with all food trucks including, without limitation, the following:

- Line of sight issues due to the height of the vehicles;
- Litter and general "uncleanliness" of the public right-of-way, created by customers and food trucks;
- Impacts to available on-street parking;
- Perceived unfair competition to brick and mortar restaurants; and
- Pedestrian safety due to customers trying to get to the food trucks (crossing streets unsafely or illegally, blocking driveways and/or sidewalks while in line).

The attached May and July staff reports outline the City's various options. In sum, they are:

- Require food truck operators to disclose route information to the City to facilitate inspections (see, e.g., Los Angeles County Code § 8.04.403 and Health & Safety Code § 113709).
- Prohibit food trucks with a grade of "C" or below from operating within the City.
- Limit the times of operation for food trucks.
- Prevent trucks from operating in certain locations if they might compromise public safety (e.g., by contributing to traffic or encouraging customers to walk into traffic).

If the City Council wishes to implement one or more of these options, then the City Attorney's office would draft an ordinance that would amend the Monterey Park Municipal Code ("MPMC").

FISCAL IMPACT:

None identified with considering this staff report.

Respectfully submitted by:


Tito Haes, Interim Director of Public Works


Jim Smith, Police Chief

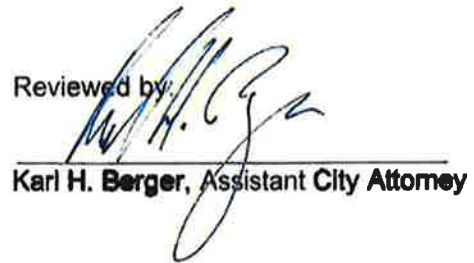

Michael Huntley, Director of Community and Economic Development

Approved by:



Ron Bow, City Manager

Reviewed by:



Karl H. Berger, Assistant City Attorney

ATTACHMENT 1 - STAFF REPORTS

ATTACHMENT 1
Staff Reports



Planning Commission Staff Report

DATE: May 1, 2017

AGENDA ITEM NO:

TO: The Planning Commission
FROM: Karl H. Begger, Assistant City Attorney
SUBJECT: Food Truck Overview

RECOMMENDATION:

It is recommended that the Planning Commission:

- (1) Receive and file this report providing an overview of food truck regulations; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

At its meeting on February 28, 2017, the Planning Commission requested an overview regarding the regulations governing food trucks within the City's jurisdiction. An observation was made that the number of food trucks seemed to be increasing and the question was whether the City could regulate such vehicles. At the outset, please note that this is an informational item only. None of the existing regulations or potential new regulations regarding food trucks affect land use. Accordingly, while the Planning Commission can certainly provide its observations to the City Council, these regulations are not within the Planning Commission's legal authority.

BACKGROUND:

California law regulates food trucks through various statutes including:

- Vehicle Code § 22456 – provides general restrictions on food trucks including, without limitation, sign requirements; parking restrictions (cannot park on a street where the speed limit is greater than 25 mph; or within 100 feet of an intersection with a speed limit greater than 25 mph; or where an operator's view is obstructed); and special restrictions on ice cream trucks.
- Health and Safety Code § 114315 – food trucks must be operated within 200 feet of available restrooms.
- Health and Safety Code § 113705 – uniform health and sanitation standards for retail food facilities.

Health and Safety Code §§ 113709 and 113713 along with Vehicle Code § 22455 authorize the City to enact certain local regulations. Such regulations include:

- Adopt evaluation or grading system for food facilities.
- Prohibit any type of food facility.
- Adopt employee health certification program.
- Require consumer toilets and handwashing facilities.
- Adopt public safety regulations related to the type of vending or the time, place, and manner of vending, of food trucks, as allowed by the Vehicle Code.
- Prohibit the presence of pet dogs.

Pursuant to that authority, the City of Monterey Park adopted certain regulations affecting food trucks in Monterey Park Municipal Code ("MPMC") Chapter 6.05. Specifically, the MPMC regulates "food establishments" within the City's jurisdiction which includes "mobile food preparation units" (MPMC § 6.05.010). Further, a health officer has discretion to

"immediately close any food establishment which, upon completion of the routine or owner-initiated inspection, does not achieve a "C" grade or higher as defined in this chapter... [or] immediately clos[e] any food establishment if, in his discretion, immediate closure is necessary to protect the public health." (MPMC § 6.05.070).

The City Council could, if it chose, adopt additional – or clarifying – regulations to accomplish the following:

- Require food truck operators to disclose route information to the City to facilitate inspections (see, e.g., Los Angeles County Code § 8.04.403 and Health & Safety Code § 113709).
- Prohibit food trucks with a grade of "C" or below from operating within the City.
- Limit the times of operation for food trucks.
- Prevent trucks from operating in certain locations if they might compromise public safety (e.g., by contributing to traffic or encouraging customers to walk into traffic).

The City Council could try prohibiting food trucks. Note, however, there is case law suggesting that the City is precluded from imposing a complete ban of food trucks on public right-of-ways.¹ The Vehicle Code was amended since that time to make it apparent that the City has some leeway in regulating food trucks. It is likely more defensible to limit the regulations to specific concerns such as the location or hours of operations (for example, prohibit vendors from conducting business within a certain distance of schools, only operate between 10:00 a.m. and dusk), rather than completely ban such vendors.

¹ *Barajas v. City of Anaheim* (1993) 15 Cal.App.4th 1808.

TITLE 6 HEALTH AND SANITATION**Chapter 6.05 REGULATION OF FOOD ESTABLISHMENTS****6.05.010 Definitions.**

As used in this chapter:

“Certified food handler” means an owner, operator or employee, at least eighteen years of age, who has successfully passed an approved and accredited food safety certification examination and who supervises all or part of the food service operations within a food establishment and is responsible for training the operation’s employees in the areas set forth in Section 11.11.190 of the Los Angeles County Code as it currently exists or hereafter may be amended.

“Clearly visible to the general public and to patrons” means (1) posted in the front window of the establishment within five feet of the front door; or (2) posted in a display case mounted on the outside front wall of the establishment within five feet of the front door; or (3) posted in a location as directed and determined in the discretion of the health officer to ensure proper notice to the general public and to patrons. In the event that a food establishment is operated in the same building or space as a separately licensed or permitted business, or in the event that a food establishment shares a common patron entrance with a separately licensed or permitted business, or in the event of both, “clearly visible to the general public and to patrons” means the initial patron contact area or a location as determined in the discretion of the health officer.

“Department” means the county of Los Angeles department of health services.

“Director” means the director of the county of Los Angeles department of health services or duly authorized designee.

“Food establishment” or “food service operation” means any food service business which prepares food or any potentially hazardous food, on the premises for sale or gift to the public and includes, but is not limited to, all restaurants, markets, bakeries, caterers, mobile food preparation units, commissaries and food processing establishments or businesses operating in conjunction with food processing establishments.

“Food handler” means and includes all persons employed by, or working in a voluntary or nonpaid capacity, for a food establishment wherein the person handles, touches, cleans, stores, packages, prepares, or otherwise processes food or potentially hazardous food.

“Food handler’s training certificate” means a certificate issued by the department, certifying that a food handler has satisfactorily demonstrated competency in food protection and practices by passing a written examination administered by the department or by completing a food handler’s training course approved by the director.

“Food official inspection report” means the written notice prepared and issued by the health officer after conducting an inspection of a food facility to determine quarantines, rules, regulations or directives relating to the public health.

“Grade” or “grading” means the letter grade issued by the health officer at the conclusion of a routine inspection or owner-initiated inspection of a food establishment. The grade shall be based upon the scoring method set forth in this chapter resulting from the food official inspection report and shall reflect the food establishment’s degree of compliance with all applicable federal, state and local statutes, orders, ordinances, quarantines, rules, regulations or directives relating to the public health.

“Health officer” or “health inspector” means an employee of the county of Los Angeles department of health services appointed to a position responsible for conducting health inspections of food establishments in the city.

“Inspection score card” means a card that must be posted at a food establishment, upon completion of a routine or owner-initiated inspection, that indicates the total numerical percentage score for the food establishment as determined by the health officer and as set forth in the food official inspection report.

“Letter grade card” means a card that must be posted at a food establishment upon completion of a routine or owner-initiated inspection that indicates the letter grade of the food establishment as determined by the health officer using the scoring method set forth in this chapter.

"Notice of closure" means a public notice that may be posted by the health officer at a food establishment upon suspension or revocation of the establishment's public health permit and that results in the immediate closure of the establishment and the discontinuance of all operations of the food establishment, by order of the health officer, because of violations of applicable federal, state and local statutes, orders, ordinances, quarantines, rules, regulations or directives relating to the public health.

"Owner-initiated inspection" means an inspection conducted by the health officer pursuant to a request from the food establishment, following a routine inspection, to determine compliance with all applicable federal, state and local statutes, orders, ordinances, quarantines, rules, regulations or directions relating to public health.

"Potentially hazardous food" means those foods set forth in California Health and Safety Code Section 113845 as it currently exists or hereafter may be amended.

"Routine inspection" means a periodic, unannounced inspection of any food establishment to determine compliance with all applicable federal, state and local statutes, orders, ordinances, quarantines, rules, regulations or directions relating to public health. A routine inspection shall not mean an inspection conducted by the health officer to determine compliance with a previously issued food official inspection report or any interim or owner-initiated inspection conducted to determine compliance with specific relations or legal requirements. (Ord. 1953 § 1, 1999)

6.05.020 Inspection and grading.

Upon completion of a routine inspection, or owner-initiated inspection, of a food establishment, the health officer shall complete a food official inspection report and shall assign a grade to the food establishment based upon the final numerical percentage score set forth in the food official inspection report, as follows:

- (a) A grade of "A" shall indicate a final score of ninety percent or higher as determined by the health officer.
- (b) A grade of "B" shall indicate a final score of less than ninety percent but not less than eighty percent as determined by the health officer.
- (c) A grade of "C" shall indicate a final score less than eighty percent but not less than seventy percent as determined by the health officer. (Ord. 1953 § 1, 1999)

6.05.030 Posting requirement.

(a) Upon issuance by the health officer, the health officer shall post at every food establishment, the letter grade card, the inspection score card, or both, as determined by the health officer, so as to be clearly visible to the general public and to patrons entering the establishment. For food establishments earning a final score of less than seventy percent, the inspection score card only shall be posted.

(b) Every food establishment shall post a legibly lettered sign which displays the following information so as to be clearly visible to the general public and to patrons entering the establishment:

Any public health concerns regarding this establishment should be directed to the County of Los Angeles, Environmental Health Office, located at: (local office address and telephone number to be provided by the Health Officer)

(Ord. 1953 § 1, 1999)

6.05.040 Hiding, removal or defacement of grade card or score card prohibited.

The posted letter grade card, inspection score card, or both, shall not be defaced, marred, camouflaged, hidden or removed. It is unlawful to operate a food establishment unless the letter grade card, the inspection score card, or both, as determined by the health officer, is or are in place in a location clearly visible to the general public and to patrons both, is a violation of this chapter and may result in the suspension or revocation of the public health permit and shall be punishable as specified in Section 6.05.220. (Ord. 1953 § 1, 1999)

6.05.050 Inspection report available for public review.

The food official inspection report, upon which the letter grade card, the inspection score card, or both, are based, and all subsequent reports issued by the health officer, shall be maintained at the food establishment and shall be available to the general public and to patrons for review upon request during regular business hours. The food establishment shall keep the food official inspection report and all subsequent reports until such time as the health officer completes the next routine or owner-initiated inspection of the establishment and issues a new food official inspection report. (Ord. 1953 § 1, 1999)

6.05.060 Period of validity.

A letter grade card, an inspection score card, or both, shall remain valid until the health officer completes the next routine inspection of the food establishment or until an owner-initiated inspection is conducted so long as the owner-initiated inspection is conducted pursuant to procedural and administrative guidelines established by the department for issuance of new grades prior to the next routine inspection. (Ord. 1953 § 1, 1999)

6.05.070 Grade sufficient to close.

The health officer, in his/her discretion, may immediately close any food establishment which, upon completion of the routine or owner-initiated inspection, does not achieve a "C" grade or higher as defined in this chapter. Nothing in this provision shall prohibit the health officer from immediately closing any food establishment if, in his discretion, immediate closure is necessary to protect the public health. (Ord. 1953 § 1, 1999)

6.05.080 Public health permit suspension or revocation—Notice of closure.

(a) Upon issuance of a written notice of suspension or revocation of a public health permit by the health officer, the health officer shall post a notice of closure at the food establishment so as to be clearly visible to the general public and to patrons.

(b) Upon issuance of the written notice of suspension or revocation of the public health permit by the health officer, the food establishment shall immediately close to the general public and to patrons and shall discontinue all operations until the public health permit has been reissued or reinstated by order of the health officer or until the establishment no longer operates as a food establishment.

(c) The notice of closure shall remain posted until removed by the health officer. Removal of the notice of closure by any person other than the health officer or the refusal of a food establishment to close upon issuance of the written notice of suspension of the public health permit is a violation of this chapter and may result in the suspension or revocation of the food establishment's public health permit and shall be punishable as specified in Section 6.05.220. (Ord. 1953 § 1, 1999)

6.05.090 Certified food handler requirement.

Effective January 1, 2000, each food establishment shall have at least one certified food handler. For purposes of this section, multiple contiguous food establishments permitted within the same site and under the same management, ownership or control shall be deemed to be one food establishment, notwithstanding the fact that the food establishments may operate under separate permits. Failure to have a certified food handler shall be grounds for the suspension or revocation of the food operation's public health permit and shall be punishable as set forth in Section 6.05.220. (Ord. 1953 § 1, 1999)

6.05.100 Procedure for obtaining a food handler's training certificate.

(a) Every person desiring certification as a certified food handler shall file with the department an application for certification, accompanied by an application fee as set forth by the department. Upon application, each person desiring certification shall provide:

- (1) Proof of successful completion of a food handler's training course approved by the department;
 - (2) A food handler's training certificate which indicates passage of an examination developed and administered by the Center for Occupational and Professional Assessment of the Educational Testing Service; or
 - (3) Any other food handler's training certificate which, in the discretion of the director, is equivalent to that in subsection (a)(1) or (2) above.
- (b) Alternatively to subsection (a) of this section, any person desiring certification as a certified food handler, upon payment of an examination fee, may take an examination administered by the department. The department shall certify only those persons who receive a score of seventy-five percent or higher on its examinations. The payment of any examination fee shall be in addition to the application fee set forth by department. (Ord. 1953 § 1, 1999)

6.05.110 Food handler's training course.

Any food handler's training course taken by a person desiring certification as a certified food handler shall be a minimum of four hours in duration. The course of instruction shall include, but not be limited to, the following subject matter: microorganisms, sources of foodborne illness microorganisms, foodborne illness, the means by which food is contaminated by microorganisms and toxic substance, the methods for protection of food to prevent foodborne illnesses, personal hygiene for food handlers, proper utensils and equipment washing and sanitizing, and proper receiving and storage of food. (Ord. 1953 § 1, 1999)

6.05.120 Multiple food establishments.

Persons who operate more than one food establishment shall be required to have a certified food handler at each operation, unless otherwise exempted under Section 6.05.090. (Ord. 1953 § 1, 1999)

6.05.130 Exemptions.

Food establishments that deal exclusively in nonpotentially hazardous prepackaged food and beverages or food establishments required by the department to have only temporary operating permits shall be exempt from the certified food handler requirements of this chapter. (Ord. 1953 § 1, 1999)

6.05.140 Display of food handler's training certificate.

The food handler's training certificate shall be posted in a conspicuous place within the food establishment, or in a location designated and approved by the director. (Ord. 1953 § 1, 1999)

6.05.150 Change of certified food handler.

A certified food handler who changes his or her place of employment after obtaining a food handler's training certificate may display the certificate in any other food establishment in which he or she is subsequently employed. A food establishment that loses its certified food handler must obtain another certified food handler within thirty days. (Ord. 1953 § 1, 1999)

6.05.160 List of certified food handlers.

The department shall maintain a current list of all certified food handlers within the county of Los Angeles. (Ord. 1953 § 1, 1999)

6.05.170 Expiration.

The food handler's training certificate shall be valid for the time period set forth by the department. Upon the expiration of the food handler's training certificate, all persons must re-apply for a new certificate in accordance with the procedures for obtaining a new certificate as set forth in this chapter. (Ord. 1953 § 1, 1999)

6.05.180 Duplicate food handler's training certificate.

The director, upon a showing of good cause, may issue a duplicate food handler's training certificate upon payment of a duplicate certificate fee. (Ord. 1953 § 1, 1999)

6.05.190 Revocation of food handler's training certificate.

(a) The director may immediately revoke any food handler's training certificate when any of the following is found to exist within a food establishment which is operated by or under the supervision of a certified food handler:

(1) Evidence indicating repeated or continuing violations of required procedures and practices in the preparation, service, storage, distribution or sale of food or beverage offered for public consumption;

(2) Any condition detrimental to the public health, which shall include but not be limited to any condition that can cause food infection, food intoxication, disease transmission or any hazardous condition including, but not limited to, unsafe food temperature; or

(3) Evidence indicating falsification of information required by the department for issuance of the food handler's training certificate.

(b) The director shall issue a notice to the certified food handler setting forth the acts or omissions with which he or she is charged and informing him or her of the right to a hearing, if requested, to show cause why the certificate should be reinstated. (Ord. 1953 § 1, 1999)

6.05.200 Right to appeal following revocation.

(a) Any certified food handler whose certificate has been revoked may make a written request with the department for hearing within fifteen calendar days after receipt of the notice specified in Section 6.05.190 to show cause why the certificate should be reinstated. A failure to request a hearing within fifteen calendar days after receipt of the notice shall be deemed a waiver of the right to a hearing. When circumstances warrant, the director may order a hearing at any reasonable time within this fifteen day period to expedite the certification revocation process.

(b) The hearing shall be held within fifteen calendar days of the receipt of the request for hearing. Upon written request of the certified food handler, the director may postpone any date, if circumstances warrant such action.

(c) An environmental health services manager for the department shall preside over any hearing requested under this section. (Ord. 1953 § 1, 1999)

6.05.210 Notice of decision.

The director shall issue a written notice of decision to the certified food handler within five working days of the hearing. The notice of decision shall specify the acts or omissions with which the certified food handler is charged and shall specify either that the certificate remains revoked or that it has been reinstated. (Ord. 1953 § 1, 1999)

6.05.220 Violation.

Notwithstanding any other provision of this chapter, violation of this chapter is a misdemeanor and is punishable as set forth by this code. (Ord. 1953 § 1, 1999)

View the [mobile version](#).



City Council Staff Report

DATE **May 17, 2017**

AGENDA ITEM NO: ~~New Business~~
Agenda Item 6-J.

TO: The Honorable Mayor and City Council
FROM: Michael Huntley, Director of Community & Economic Development
SUBJECT: Food Truck Overview – Request by the Planning Commission

RECOMMENDATION:

It is recommended that the City Council consider:

- 1) Receiving and filing this report;
- 2) If appropriate, provide direction to the City Manager regarding providing draft regulations affecting food trucks; and
- 3) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On May 9, 2017, the Planning Commission considered the attached staff report regarding food trucks within the City's jurisdiction. It asked that the City Council consider this issue and, if appropriate, give direction as to "next steps," if any.

BACKGROUND:

In a previous meeting, the Planning Commission requested information regarding food truck regulations. Concerns were expressed regarding the increased concentration of food trucks along Atlantic.

While regulation of food trucks is not a land use function, and thus lies outside of the Planning Commission's subject-matter jurisdiction, the Commission still felt the subject was important. As a result, the Planning Commission asked that the matter be placed on the City Council agenda.

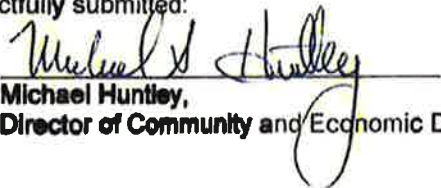
FISCAL IMPACT:

No identifiable fiscal impact.

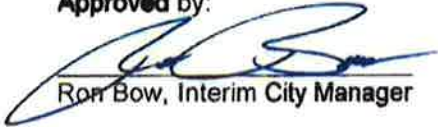
ATTACHMENTS:

Planning Commission staff report from May 9, 2017.

Respectfully submitted:

By: 
Michael Huntley,
Director of Community and Economic Development

Approved by:


Ron Bow, Interim City Manager

Reviewed by:


Karl H. Berger, Assistant City Attorney



City Council Staff Report

DATE July 19, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-E.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
SUBJECT: Designation of "No Parking" areas on North Atlantic Boulevard between West Garvey Avenue and West Emerson Avenue

RECOMMENDATION:

It is recommended that the City Council consider to:

1. Adopt Resolution No. _____ establishing "no parking" areas on North Atlantic Boulevard between West Garvey Avenue and West Emerson Avenue, per Monterey Park Municipal Code ("MPMC") §10.48.090; and
2. Take such additional, related action that may be desirable.

CEQA (California Environmental Quality Act):

As a minor alteration to existing public facilities, this project is a Class 1 Categorically Exempt project pursuant to the California Environmental Quality Act (CEQA).

EXECUTIVE SUMMARY:

There are currently line of sight issues associated with vehicles parking along North Atlantic Boulevard between Garvey Avenue and Emerson Avenue. Staff investigated the situation and proposes installing red curbing to eliminate the line of sight issues.

BACKGROUND:

Parking is allowed along a majority of Atlantic Boulevard between Garvey Avenue and Emerson Avenue. However, the current parking alignment creates line of sight, visibility issues for vehicles exiting the parking areas onto Atlantic Boulevard. Staff investigated the area and has created proposed red curbing to eliminate the line of sight issues. The proposed, new red curbing still allows for parking along Atlantic Boulevard, yet eliminates the line of sight issues.

Staff proposes installing a total of 85 additional feet of red curbing at three different sections along the east side of Atlantic Boulevard between Garvey Avenue and Emerson Avenue. Attached is an exhibit showing the proposed additional red curbing.

FISCAL IMPACT:

Installation of the proposed red curbing will be completed using in-house Public Works maintenance staff resources.

Respectfully submitted by:



Tito Haas
Interim Director of Public Works

Prepared by:



Rey Alfonso
Assistant City Engineer

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachment:

1. Exhibit showing proposed new red curbing on Atlantic Boulevard
2. Resolution

ATTACHMENT1
**Exhibit showing proposed new
red curbing on Atlantic Boulevard**

ATTACHMENT 2
Resolution

RESOLUTION NO. ____

A RESOLUTION REGARDING NO PARKING REGULATIONS ON ATLANTIC BOULEVARD BETWEEN GARVEY AVENUE AND EMERSON AVENUE.

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: Pursuant to those sections of the Monterey Park Municipal Code ("MPMC") identified below, this Resolution restricts the use of streets and street portions for parking, driving, and as otherwise specified:

SECTION 2: Pursuant to MPMC §10.48.090, the following streets, or street sections, are designated as "No Parking At Any Time":

No	Street Name	Street Side	Designated Area
1.	ATLANTIC BOULEVARD	East	Emerson Ave. to Garvey Ave.

SECTION 3: Repeal of any resolution does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Resolution's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Resolution.

SECTION 4: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 5: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this ____ day of _____, 20____.

Teresa Real Sebastian, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl H. Berger, Assistant City Attorney

ATTACHMENT 2
Proposed Ordinance

ORDINANCE NO. _____

**AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL CODE TO
ADD REGULATIONS GOVERNING MOBILE FOOD FACILITIES WITHIN
THE CITY OF MONTEREY PARK.**

The city council of the city of Monterey Park does ordain as follows:

SECTION 1: The City Council finds and determines as follows:

- A. Article XI, § 7 of the California Constitution empowers the City to enact and enforce ordinances regulating conditions that may be public nuisances or health hazards, or that promote social, economic, or aesthetic considerations.
- B. A review of the Monterey Park Municipal Code ("MPMC") shows that it is desirable to update regulations governing mobile food facilities (aka "food trucks") as defined by California law.
- C. Residential areas within the City have limited parking spaces. The presence of food trucks within residential areas necessarily occupies such parking spaces frequently to the detriment of local residents and their guests.
- D. While the California Vehicle Code generally allows mobile food facilities to utilize public streets for commercial purposes, it is in the public interest for the City Council to balance the private, commercial, use of streets within residential areas with the legitimate need for residents (and their guests) to use onstreet parking for residential purposes.
- E. It is in the public interest to discourage persons from unreasonably utilizing residential streets for commercial purposes and ensure parking availability for other visitors and residents.
- F. A review of the MPMC demonstrates that many of the concerns regarding mobile food facilities are regulated either by California law or regulations adopted by the Los Angeles County Board of Supervisors and already integrated within the MPMC. Those existing regulations, however, should be periodically updated and reflect the City's current needs.

SECTION 2: MPMC § 6.05.010 is amended to read as follows:

"6.05.010 Definitions.

Unless the contrary is stated or clearly appears from the context, the

following definitions will govern the construction of the words and phrases used in this Chapter. Words and phrases undefined in this Code have the same meaning as set forth in Title 8 of the Public Health Code of Los Angeles County as amended by this code (see MPMC § 6.04.010). As used in this chapter:

* * *

“Clearly visible to the general public and to patrons” means (1) posted in the front window of the establishment or posted in a display case mounted on the outside front wall of the food facility within five feet of the front door; or (2) posted in a display case mounted on the outside front wall of the establishment within five feet of the front door; or (3) posted adjacent to the pass out window on a mobile food facility, or on the customer service side of an unenclosed mobile food facility; or (34) posted in a location as directed and determined in the discretion of the health officer to ensure proper notice to the general public and to patrons. In the event that a food establishment is operated in the same building or space as a separately licensed or permitted business, or in the event that a food establishment shares a common patron entrance with a separately licensed or permitted business, or in the event of both, “clearly visible to the general public and to patrons” means the initial patron contact area or a location as determined in the discretion of the health officer.

* * *

“Food establishment” or “food service operation” means a food facility as defined in California Health and Safety Code § 113789 including, without limitation, a mobile food facility~~any food service business which prepares food or any potentially hazardous food, on the premises for sale or gift to the public and includes, but is not limited to, all restaurants, markets, bakeries, caterers, mobile food preparation units, commissaries and food processing establishments or businesses operating in conjunction with food processing establishments.~~

* * *

“Grade” or “grading” has the same meaning as set forth in Los Angeles County Code § 8.04.225~~the letter grade issued by the health officer at the conclusion of a routine inspection or owner initiated inspection of a food establishment. The grade shall be based upon the scoring method set forth in this chapter resulting from the food official inspection report and shall reflect the food establishment's degree of compliance with all applicable~~

~~federal, state and local statutes, orders, ordinances, quarantines, rules, regulations or directives relating to the public health.~~

"Health officer" or "health inspector" means the city manager, or designee, and an employee of the county of Los Angeles department of health services appointed to a position responsible for conducting health inspections of food establishments in the city.

* * *

"Mobile food facility" means any vehicle used in conjunction with a commissary or other permanent food facility upon which food is sold or distributed at retail. "Mobile food facility" does not include a "transporter" used to transport packaged food from a food facility, or other approved source to the consumer.

* * *

"Private Restroom" means a toilet and handwashing facility as required by Health and Safety Code § 114315 for mobile food facilities.

* * *

SECTION 3: MPMC § 6.05.070 is amended to read as follows:

"6.05.070 Grade sufficient to close.

Except for a mobile food facility. ~~T~~he health officer, in his/her discretion, may immediately close any food establishment which, upon completion of the routine or owner-initiated inspection, does not achieve a "C" grade or higher as defined in this chapter. A health officer may immediately close any mobile food facility that does not achieve an "A" grade or higher as defined in this chapter. Nothing in this provision shall prohibit the health officer from immediately closing any food establishment if, in his discretion, immediate closure is necessary to protect the public health."

SECTION 4: A new MPMC § 6.05.087 is added to read as follows:

"6.05.087. Mobile Food Facilities – Additional Requirements. In addition to all other requirements of applicable law including, without limitation, requirements of the Vehicle Code as to operability and safety, mobile food facilities must comply with the following:

- A. No vendors can conduct any vending operations other than sale of food items for immediate consumption.
- B. No vendor will conduct vending operations from any device or vehicle other than a mobile truck.
- C. Mobile food facilities cannot:
1. Be left unattended at any time;
 2. Be parked or placed within 15 feet of any right-of-way other than a street;
 3. Be permitted as a permanent or proprietary location on any property within the City;
 4. Leave equipment on site for overnight storage; and
 5. Be parked or placed within 25 feet of the entrance or exit to any building.
- D. No sale of food items in glass containers is permitted.
- E. No vendor can ring bells, play chimes, play an amplified musical system, or make any other notice to attract attention to its business while operating within City limits.
- F. Signage placed on the mobile unit is limited to one sign not to exceed 24 square feet.
- G. The hours of operation for all mobile food facilities is limited to the hours that the adjacent on-site, permanent business is open.
- H. Restroom Facilities.
1. Every mobile food facility must either provide a toilet and handwashing facility or provide evidence to a health officer that it is within 200 feet of a Private Restroom. If the mobile food facility is utilizing a Private Restroom, it must also provide evidence to a health officer that the owner of the Private Restroom granted permission to the mobile food facility's patrons and employees to use the Private Restroom.

2. For Private Restrooms, the mobile food facility must also enter into a hold harmless agreement, in a form approved by the city attorney, that defends and indemnifies the city from any claim from employees or patrons using the Private Restroom. Such hold harmless agreement must be secured with sufficient insurance as required by city council resolution.

SECTION 5: A new MPMC § 6.08.35 is added to read as follows:

“6.08.035 Collection and disposal of solid waste by mobile food facilities.

A. Mobile food facilities must:

1. Prevent the accumulation of solid waste in quantities that are unreasonable or detrimental to the public health or safety;
2. Collect, or provide some mechanism for the collection of, all solid waste from patrons;
3. Dispose of all solid waste collected from patrons at some location outside the city of Monterey Park.

B. It is unlawful for any mobile food facility to dispose of solid waste, which is collected from patrons in the city of Monterey Park.”

SECTION 6: A new MPMC § 21.28.020(A)(10) is added to read as follows:

“21.28.020 Activities Designated—Permit Duration—Issuance.

(A) No person shall sponsor, participate or engage in any of the following enumerated activities, without first obtaining a temporary use permit therefor, issued by the City Planner:

* * *

(10) Mobile Food Truck Off-Street Venues.

* * *

SECTION 7: A new MPMC § 21.28.025 is added to read as follows:

“21.28.025 Mobile Food Truck Off-Street Venues

A. Purpose. This Section ensures that that off-street food truck venues are compatible with surrounding and adjacent uses and do not create an adverse impact on adjacent properties by reason of noise, parking and litter.

B. Applicability. All new off-street food truck venues must comply with all regulations within this code governing mobile food facilities and this Section. Persons seeking a temporary use permit issued by this chapter must comply with this section. A "food truck" for purposes of this section constitutes a mobile food facility as defined in Chapter 6.05 of this code.

C. Minimum Parcel Size. 15,000 square feet.

D. Maximum Number of Food Trucks. One food truck per 2000 square feet of parcel area.

E. Days and Hours of Operation. No food truck venues can operate more than three days per week or before 8:00a.m. or after 11:00 p.m., including set-up and clean-up. The days and hours of operation of individual food truck venues within these limitations will be determined on a case-by-case basis, subject to the City Planner's approval or Planning Commission approval on appeal.

F. Seating Area. A maximum 200 square foot seating area may be provided. Any seating areas must be removed before closure of the food truck venue for the day.

G. Parking. A minimum of two off-street parking spaces per food truck is required. A minimum of 10 bicycle parking spaces must also be provided. Barricades must be placed to prevent vehicles from entering the food truck vending and seating area. The off-street parking layout, bicycle parking and placement of the barricades are subject to the approval of the City Planner and Police Chief.

H. Refuse and Recycling. In addition to other requirements of this code, solid waste and recycling containers must be provided on-site during all hours of food truck operations. The refuse and recycling plan must be approved by the Public Works Director, or designee. All solid waste generated by the food truck operations must be picked up within a minimum of a 300-foot radius of the site before closure of the food truck venue.

I. Food Truck Venue Operations. The operation must be conducted in a manner not detrimental to surrounding properties or residents by reason of lights, noise, activities, parking or other actions. The permittee must control noisy

patrons on-site and those leaving the premises. Amplified music and loudspeakers are prohibited.

J. Health Permit. Each food truck must be properly licensed by the Los Angeles County Department of Public Health as provided by this code.

K. Maximum Term. Unless extended by the City Council resolution, the term of any permit authorized by this Section for food truck venues may not exceed three years.

L. Structures. Structures requiring a building permit are prohibited.”

SECTION 8: *Environmental Review.* This ordinance is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, “CEQA”) and CEQA regulations (14 California Code of Regulations §§ 15000, *et seq.*) because it consists only of revisions and clarifications to existing regulations. Adoption of this ordinance will not have the effect of deleting or substantially changing any regulatory standards or required findings. This ordinance is an action being taken for enhanced protection of the environment.

SECTION 9: Repeal of any provision of the MPMC, or any other City resolution or ordinance herein will not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance’s effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 10: If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 11: The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park’s book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 12: This Ordinance will take effect on the 31st day following its final passage and adoption.

PASSED AND ADOPTED this ____ day of December 2017.

Teresa Real Sebastian, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By:

Karl H. Berger, Assistant City Attorney



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-G.**

TO: Honorable Mayor and Members of the City Council

FROM: Michael Huntley, Director of Community and Economic Development

SUBJECT: Second Reading and Adoption: An ordinance amending specific sections of Title 21 (zoning regulations) of the Monterey Park Municipal Code relating to Accessory Dwelling Units.

RECOMMENDATION:

It is recommended that the City Council:

- (1) Waive the second reading and adopt the proposed ordinance; and
- (2) Take such additional, related, action that may be desirable.

SUMMARY:

On December 20, 2017, the City Council introduced and waived the first reading of an ordinance amending Title 21 of the Monterey Park Municipal Code ("MPMC"). The staff report from that meeting is attached for reference.

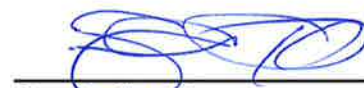
Second reading and adoption of this ordinance is recommended; the ordinance will become effective 30 days after adoption.

Respectfully submitted by,

By:


Michael Huntley
Director of Community and
Economic Development

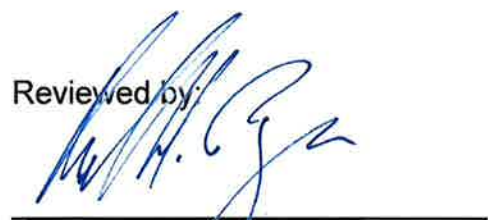
Prepared by:


Samantha Tewasart
Senior Planner

Approved by:


Ron Bow
City Manager

Reviewed by:


Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment 1: Draft City Council Ordinance and Proposed Zoning Code Amendments (Exhibit A)
- Attachment 2: City Council Staff Report, dated December 20, 2017
- Attachment 3: City Council Staff Report, dated December 6, 2017
- Attachment 4: City Council Staff Report, dated July 19, 2017
- Attachment 5: Planning Commission Resolution No. 05-17
- Attachment 6: Planning Commission Staff Report, dated June 27, 2017
- Attachment 7: Planning Commission Minutes, dated June 27, 2017
- Attachment 8: Map of Public Transit Stops in the City
- Attachment 9: Government Code §65852.2, as amended by AB 2299

ATTACHMENT 1
**Draft City Council Ordinance and Proposed Zoning
Code Amendments (Exhibit A)**

ORDINANCE NO.

AN ORDINANCE AMENDING TITLE 21 OF THE MONTEREY PARK MUNICIPAL CODE TO REGULATE ACCESSORY DWELLING UNITS IN ACCORDANCE WITH GOVERNMENT CODE §65852.2.

The City Council for the City of Monterey Park does ordain as follows:

SECTION 1: The City Council finds and declares that:

- A. On April 13, 2017, the City of Monterey Park filed an application to amend the Monterey Park Municipal Code ("MPMC") in compliance with California law to regulate accessory dwelling units;
- B. The proposed amendments to the MPMC are attached as Exhibit "A," and incorporated by reference (the "Project");
- C. The City reviewed the Project's environmental impacts under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations §§ 15000, *et seq.*, the "CEQA Guidelines");
- D. A public hearing was held before the Planning Commission on June 27, 2017. At that time, the Planning Commission adopted Resolution No. 05-17 which recommended that the City Council adopt this Ordinance;
- E. On July 19, 2017, December 6, 2017, December 20, 2017, and January 17, 2018, the City Council held a public hearing regarding the Project. At that time, the City Council carefully considered all pertinent testimony including, without limitation, the staff report; and
- F. This Ordinance and its findings are made based upon the entire administrative record including, without limitation, the public hearing held by the City Council on July 19, 2017, December 6, 2017, December 20, 2017, and January 17, 2018.

SECTION 2: The City Council finds and determines that the Project was processed in accordance with California law and the MPMC. Amending the MPMC as proposed is in the public interest and consistent with the Monterey Park General Plan pursuant to Government Code § 65588. The findings and analysis set forth in Planning Commission Resolution No. 05-17 as adopted June 27, 2017 is incorporated into this Ordinance as if fully set forth.

SECTION 3: *Environmental Assessment.* This Ordinance is exempt from further environmental review under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*) because it is an ordinance regarding accessory dwelling

units in a single-family or multifamily residential zone to implement the provisions of Government Code § 65852.2 as set forth in Public Resources Code § 21080.17, pursuant to CEQA Guidelines § 15282(h).

SECTION 4: *Notice of Exemption.* The Director of Community and Economic Development, or designee, is directed to file a Notice of Exemption in accordance with CEQA Guidelines § 15062, and any other applicable law.

SECTION 5: *City Council findings.* Pursuant to MPMC § 21.38.050, the City Council finds:

- (A) That the proposed amendment is consistent with the goals, policies, and objectives of the General Plan;
- (B) That the proposed amendment will not adversely affect surrounding properties; and
- (C) That the proposed amendment promotes public health, safety, and general welfare and serves the goals and purposes of the zoning regulations within the MPMC.

SECTION 6: *Approval.* The MPMC is amended as set forth in attached Exhibit “A,” which is incorporated by reference. The City Manager, or designee, is authorized to make non-substantial changes to Exhibit A, as determined by the City Attorney.

SECTION 7: *Reliance on Record.* Each and every one of the findings and determinations in this Ordinance are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the Project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 8: *Limitations.* The City Council’s analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the City Council’s lack of knowledge of future events. In all instances, best efforts have been made to form accurate assumptions. Somewhat related to this are the limitations on the City’s ability to solve what are in effect regional, state, and national problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 9: *Summaries of Information.* All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

ORDINANCE NO.
PAGE 3 of 4

SECTION 10: If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the city council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 11: The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 12: The City Clerk is further directed to submit a copy of this ordinance to the Department of Housing and Community Development within 60 days after adoption.

SECTION 13: This Ordinance will become effective on the thirty-first (31st) day following its passage and adoption.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2018.

Stephan Lam, Mayor

ATTEST:

Vincent D. Chang, City Clerk

ORDINANCE NO.
PAGE 4 of 4

I HEREBY CERTIFY that the above and foregoing ordinance was duly introduced by said City Council at a regular meeting held on the ____ day of _____, 2018, and was duly passed and adopted by said City Council, at a regular meeting of said Council held on the ____ day of _____, 2018, by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

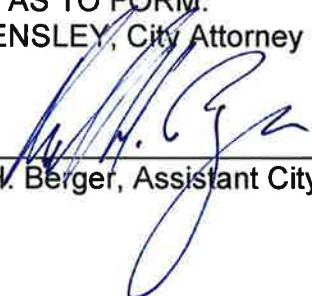
By: 
Karl H. Berger, Assistant City Attorney

EXHIBIT A

CHAPTER 21.04 DEFINITIONS

21.04.018 Accessory Building or Structure. “Accessory building or structure” means any building or structure that is clearly incidental, related to, but subordinate to a permitted principal use and maintained on the same lot as the principal use; provided, that such building or structure is one-story ~~or lower~~; detached or inaccessible from the principal use; uninhabited; used as storage shed, playhouse, laundry room, or similar use; may not be rented or sold separately; and not be more than one hundred twenty (120) gross square feet in size. An accessory building or structure does not include garages.

* * *

21.04.775019 ~~Second Unit Housing~~ Accessory Dwelling Unit.

~~For purposes of this chapter, the following definitions shall apply:~~

~~(A) “Efficiency unit” means a dwelling unit, with a minimum square footage of two hundred fifty (250) square feet, consisting of not more than one habitable room together with a kitchen or kitchenette and bathroom facilities.~~

~~(B) “Second unit housing”~~ **“Accessory dwelling unit”** means an attached or detached residential dwelling unit which provides complete independent living facilities for one or more persons. It ~~shall~~ includes permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel a single-family dwelling is situated. ~~Such second unit housing shall be subject to restrictions and limitations as set forth in Chapter 21.08. (Ord. 2097 § 3, 2013)~~ An accessory dwelling unit also includes the following:

(A) An efficiency unit, as defined in Health and Safety Code Section 17958.1 (such a unit has a minimum square footage of one hundred fifty (150) square feet, consisting of not more than one habitable room together with a kitchen or kitchenette and bathroom facilities).

(B) A manufactured home, as defined in Health and Safety Code Section 18007.

CHAPTER 21.08 RESIDENTIAL ZONES

21.08.030 Permitted Uses.

The land uses listed in Table 21.08(A) and Table 21.08(B) are permitted as indicated in the columns corresponding to each residential district. Where indicated with a “P” the use is permitted. Where indicated with an “X” the use is prohibited. A letter “C” indicates the use is conditionally permitted subject to the approval of a conditional use permit. Letter “L” indicates the use is permitted subject to limitations described in Section 21.08.050 040. Uses not shown as permitted, conditionally permitted, or permitted subject to limitations are prohibited in the zoning district, unless the City Planner makes a determination that a proposed use, while not listed in the following table, closely corresponds to a listed use which is permitted by right or which is permitted subject to the granting of a conditional use permit or subject to limitations.

Table 21.08(A)

Permitted Uses in Residential Zones

Legend:

P Permitted

L Permitted subject to limitations or special standards (see Section 21.08.050 040)

C Permitted subject to approval of a conditional use permit (see Chapter 21.32)
X Prohibited

* See Chapter 21.04, Definitions, for uses listed below

Land Uses	R-1	R-2	R-3
Single-family dwelling unit	P	P	P
Multiple-dwelling units	X	P	P
Assembly hall	C	C	C
Boarding house	X	C	C
Child care center	X	C	C
Child day care, licensed for 14 or less children (see Chapter 21.04, Definitions)	L	L	L
Community center	X	C	C
Community care facility, licensed for 6 or fewer persons	P	P	P
Community care facility, licensed for 7 or more persons	X	C	C
Condominiums	X	P	P
Congregate care facility (multiple units on one property)	X	C	C
Educational institution:			
Public	P	P	P
Parochial	C	C	C
Private (excludes tutoring)	C	C	C
Accessory use to church	C	C	C
Fraternity/sorority house	X	C	C
Golf course	C	C	C
Government facility	P	P	P
Medical marijuana dispensaries	X	X	X
Mixed-use development	X	L	L
Mobile home	L	C	C
Fraternity/sorority house	X	C	C
Nursing and convalescent hospital	X	C	C
Open space	P	P	P
Parking for off-site uses	X	C	C
Plant nursery	C	C	C
Public park	C	C	C
Public utility facility	C	C	C
Rehabilitation facility licensed for 6 or fewer persons	X	L	L
Rehabilitation facility licensed for 7 or more persons	X	X	X
Renting	L	L	L
Senior housing (see Chapter 21.16, Senior Citizens Housing Zone)	X	C	C
Sober living facility for 6 or less persons	P	P	P

Sober living facility for 7 or more persons	X	X	X
Supportive housing, licensed for 7 or more persons	X	X	C
Transitional housing, licensed for 7 or more persons	X	X	C

Table 21.08(B)

Permitted Accessory Uses in Residential Zones

Accessory Uses	R-1	R-2	R-3
Accessory building or structure	P	P	P
Accessory dwelling unit	L	X	X
Auto dismantling, repairing, assembling	L	L	L
Child day care, licensed for up to 7 children	P	P	P
Child day care, licensed for 8 to 14 children	L	L	L
Garage (not more than 3 cars)	P	P	P
Garage conversion	L	L	L
Home occupation	L	L	L
Household pets	L	L	L
Medical marijuana dispensaries	X	X	X
Portable canopy	L	L	L
Recreational vehicle parking (see Chapter 21.22, Off-Street Parking Regulations)	L	L	L
Second dwelling unit	L	L	L
Storage of construction materials	L	L	L
Swimming pool	P	P	P
Temporary uses (see Chapter 21.28)	C	C	C
Walls, fences, and hedges	L	L	L
Wireless communication facility	C	C	C
Yard sales	L	L	L

21.08.040 Limitations and Special Standards.

The land uses listed in Table 21.08(A) and Table 21.08(B) designated with the letter “L” are explained below.

(A) **Accessory Dwelling Unit.** In the R-1 (Single-Family Residential) Zone developed as a single-family dwelling, a maximum of one accessory dwelling unit is permitted, subject to the following limitations:

(1) The design and incorporation of an accessory dwelling unit on a single-family residential property must meet the following requirements:

(a) The accessory dwelling unit must comply with all development standards of the R-1 Zone, including front, rear, and side yard setbacks, except as modified in this section;

(b) No setback is required for an existing accessory building or structure that is converted to an accessory dwelling unit or an existing space within a primary dwelling. For purposes of this subdivision, "existing" means a structure or space that was lawfully constructed as of January 1, 2017;

(c) The accessory dwelling unit may be either attached or detached from the existing primary dwelling and must be located on the same lot as the existing primary dwelling. If detached, the accessory dwelling unit must be located within the rear portion of the parcel. If attached to or within the primary residence, a separate entrance must be provided and said entrance cannot be located on the front of the primary residence or facing the street on which the primary residence fronts;

(d) The increased floor area of an attached accessory dwelling unit cannot exceed fifty (50) percent of the existing single-family dwelling gross floor area, with a maximum increase in floor area of one thousand two hundred (1,200) square feet;

(e) The total gross floor area for a detached accessory dwelling unit cannot exceed one thousand two hundred (1,200) square feet;

(f) The accessory dwelling unit must contain no more than two bedrooms and the number of bathrooms cannot exceed the number of bedrooms;

(g) The accessory dwelling unit may not cause the floor area ratio or lot coverage limitations of the property to exceed the limits prescribed by the zone;

(h) The accessory dwelling unit is limited to one story and an overall height of fifteen (15) feet if detached from the primary dwelling;

(i) The accessory dwelling unit must be constructed such that the finished floor elevation of the accessory dwelling unit is not more than two feet above or below the finish floor elevation of the primary unit at the front of the lot;

(j) The accessory dwelling unit must maintain architectural compatibility with the primary dwelling unit, including, without limitation, architectural style, roof type, paint color, finish, details, and other qualities subject to the approval of the City Planner;

(k) The accessory dwelling unit must provide one off-street parking space per bedroom. These spaces may be provided as tandem parking on an existing driveway. Parking designated for the accessory dwelling unit must be provided in addition to the minimum parking required for the primary unit. All off-street parking areas and automobile areas for an accessory dwelling unit must be finished with a permeable surface including, without limitation, gravel, permeable pavers, and turf block. Notwithstanding the foregoing, such parking standards are not required in the following instances:

(i) The accessory dwelling unit is located within one-half mile of public transit.

(ii) The accessory dwelling unit is part of the existing primary residence or an existing accessory structure.

(iii) When on-street parking permits are required but not offered to the occupant of the accessory dwelling unit.

(2) An accessory dwelling unit may not be sold or transferred separately from the primary dwelling.

(3) The applicant for an accessory dwelling unit must be the owner/occupant of the primary unit, but may reside in the accessory dwelling unit once completed.

(4) A covenant, in a form approved by the City Attorney, must be signed by the property owner, and must be submitted to the City Planner. The covenant must be recorded with the County Recorder's Office and a certified copy of said recorded covenant must be filed with the City Planner before the City issues a building permit to build an accessory dwelling unit. The covenant will require owner occupancy of either the primary unit or accessory dwelling unit, prohibit the separate sale of the accessory dwelling unit, and

prohibit rentals for less than 30 days. Said covenant may not be altered, revoked or canceled without the written consent of the City Planner.

(5) In the event a covenant was previously recorded for a permitted accessory structure restricting the structure as non-habitable pursuant to this Code, before the city issues a building permit for an accessory dwelling unit, the property owner must record a release of such covenant with the county recorder, in a form approved by the City Planner and the City Attorney.

(6) The application must be accompanied by a filing and processing fee in the amount set by city council resolution.

(7) The applicant must pay all required fees, including without limitation, development impact fees pursuant to Chapter 3.110 of this Code.

(B A) Auto Dismantling, Repairing, Assembling. In all residential zones, subject to the following limitations:

- (1) Work cannot be performed within public view.
- (2) Work must be performed within an enclosed building or in an area which is completely enclosed by view-obscuring walls, not less than six feet in height, or by the exterior walls of a building or buildings.
- (3) Work cannot be performed for commercial purposes.
- (4) The vehicle must be owned by a resident of the lot on which the work is being done.
- (5) The resident must complete work on one vehicle before beginning on another so that no more than one vehicle for each family living on the lot is in a state of disassembly or dismantlement or is being repaired at one time.
- (6) Work must be performed in a manner that will not interfere with the quiet and comfortable enjoyment of adjacent properties by their occupants.

(C B) Child Day Care, Licensed for Eight to Fourteen (14) Children. In all residential zones, child day care for eight to fourteen (14) children is subject to State and City regulations, including a home occupation business license and the following requirements:

- (1) The residence must comply with all property development standards.
- (2) The child day care facility cannot be located within three hundred (300) feet of another child day care facility, except when:
 - (a) The applicant can demonstrate that an existing child day care located within three hundred (300) feet is at capacity; or
 - (b) The need exists for a particular or unique service not provided by an existing child day care location within three hundred (300) feet.
- (3) The outdoor play area of not less than seventy-five (75) square feet per child, but in no case less than four hundred fifty (450) square feet in area, and which includes play equipment, must be provided and secured with proper fencing. The outdoor play area must be located in the rear area. Stationary play equipment cannot be located in required side and front yards.
- (4) A six-foot high solid decorative fence or wall must be constructed on all side and rear property lines except in the front yard. Materials, textures, colors and design of the fence or wall must be compatible with on-site development and adjacent properties. All fences or walls ~~shall~~ must provide for safety with controlled points of entry.
- (5) The garage cannot be used as an extension of the family day care facility and cannot be used as part of the outdoor play area.

(6) The facility may operate up to fourteen (14) hours per day. Outdoor activities are restricted to the hours of 8:00 a.m. to 8:00 p.m. per day.

(7) The facility requires an initial on-site inspection and annual inspection thereafter by City officials ~~the City Planner~~.

(8) On-site landscaping must be consistent with that prevailing in the neighborhood and be installed and maintained.

(9) All on-site parking must be provided pursuant to the provisions of ~~the Zoning~~ this Code. On-site vehicle turnaround or separate entrance and exit points, and adequate passenger loading spaces must be provided.

(10) All on-site lighting must be stationary, directed away from adjacent properties and public rights-of-way, and of intensity appropriate to the use it is serving.

(11) All on-site signage must comply with this code.

(12) The facility must contain a fire extinguisher and smoke detector devices and meet all standards set forth in the California Fire Code, as adopted by this code.

~~(C) Garage Conversion. All garage conversions shall comply with all pertinent City codes, ordinances and regulations in addition to the following conditions:~~

~~(1) A garage serving and attached to an existing single family detached residence may be converted to expand the living area of such residences provided that:~~

~~(a) The garage shall be replaced by an enclosed two-car garage onsite in a manner consistent with the character of the neighborhood.~~

~~(b) The conversion is accomplished in full accordance with all pertinent codes and ordinances as verified by obtaining permits and inspections from all appropriate agencies.~~

~~(2) Illegal Garage Conversion. Conversion of a garage to expand the living area of a residence or otherwise render the garage unusable for its original purpose without obtaining appropriate permits and inspections shall be deemed an illegal garage conversion. When a property owner is informed that such an illegal garage conversion exists on the property, the property owner shall comply with the following requirements:~~

~~(a) Within thirty (30) days of becoming so informed, the property owner shall obtain permits and inspections.~~

~~(b) The property owner shall then exercise one of the following options:~~

~~(i) If the property owner desires to retain the garage conversion, the conversion must comply with paragraph (1) of this subsection (C); or~~

~~(ii) If the property owner does not desire to correct the conversion, the conversion must be removed and restored to function as a garage in accordance with the applicable building codes.~~

(D) Home Occupation Permits.

(1) **Purpose.** The purpose of this section is to allow for home occupations which are compatible with the residential character of the neighborhood in which they are located.

(2) **Procedure.** Home occupations ~~shall be~~ are permitted in the R-1, R-2, and R-3 Zones subject to obtaining a home occupation permit as follows:

(a) **Application.** Application for a home occupation permit ~~shall~~ must be made on an application form provided by the ~~Community Development Department~~ City Planner and ~~shall~~ be accompanied by a filing fee ~~which amount shall be set by resolution adopted by the~~ established by City Council resolution.

(b) Conditions of Approval. In approving a home occupation, the City Planner may include decision reasonable conditions deemed necessary to protect the health, safety and welfare of the community and to ensure the intent of this section.

(c) Review and Inspection. Home occupations may be periodically reviewed and an inspection made of the property by the ~~Community Development Department~~ City Planner to verify continued compliance with the necessary criteria and conditions of approval.

(d) Revocation of Permits. The ~~Planning Division~~ City Planner may revoke any home occupation permit for noncompliance with the conditions set forth in approving the permit or inconsistency with this section.

(e) Appeal Procedure. Appeals may be taken to the Planning Commission by the applicant or any other person aggrieved by the City Planner's decision pursuant to Chapter 1.10.

(3) **Permitted Home Occupations.** The following businesses are permitted ~~upon issuance~~ with a valid home occupation permit:

- (a) Office use;
- (b) Mail ordering;
- (c) Home crafts such as model making, basket weaving.

(4) **Home Occupations Prohibited.** Permitted home occupations ~~shall~~ may not in any event be deemed to include the following:

- (a) Auto repair;
- (b) Barber shop or beauty salon;
- (c) Carpentry work;
- (d) Dance instructions;
- (e) Funeral chapel or funeral home;
- (f) Gift shop;
- (g) Medical or dental offices, labs, clinics, or hospitals;
- (h) Auto, boat and trailer painting;
- (i) Photo studio;
- (j) Private schools;
- (k) Renting of equipment and/or trailers;
- (l) Appliance repairs;
- (m) Eating establishment;
- (n) Kennel;
- (o) Tailors, dressmakers, upholstery;
- (p) Service uses, personal and professional;
- (q) Such other uses that may generate excessive pedestrian or vehicle traffic and that may be obnoxious or a nuisance to adjacent residents such as noise, odor, or appearance as a determined by the City Planner, or that violate the use limitations provided in subsection (E) of this section.

(5) **Use Limitations.** In addition to the limitations applicable in the zone in which the use is located, all home occupations ~~shall be~~ are subject to the following use limitations:

- (a) One home occupation per address.
- (b) In the primary residence of the applicant proposing to conduct the business.
- (c) A home occupation ~~shall be~~ is limited to paperwork only, conducted entirely within the designated room of the home, and ~~shall may not~~ have ~~no~~ a need for any type of vehicle to transport materials or equipment used in conjunction with the business other than a private automobile.
- (d) No employment of help other than members of the resident family.
- (e) The home occupation use ~~shall~~ must be incidental to the primary use of the structure as a residential use and ~~shall~~ cannot detract from the residential character of the neighborhood. Not more than two hundred (200) square feet or ten (10) percent of the floor area, whichever is less, may be used in connection with a home occupation or for storage purposes in connection with a home occupation.
- (f) No direct sales of product or merchandise from the home.
- (g) No traffic ~~shall~~ can be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation ~~shall~~ must be met off the street. Visitor, customers, or deliveries ~~shall~~ cannot exceed that normally and reasonably occurring for a residence as determined by the City Planner and this Code.
- (h) No home occupation can be conducted in any accessory building or space outside of the main building such as the accessory dwelling unit, garage or storage building.
- (i) There ~~shall~~ may not be ~~no~~ any on-site storage of materials other than samples.
- (j) The home occupation ~~shall~~ may not involve use of advertising signs on the premises or any other external on-site advertising media which calls attention to the fact that the house is being used for a business purpose.
- (k) There ~~shall~~ may not be ~~no~~ any alteration of utilities or installment of special equipment for the purpose of accommodating the proposed home occupation.
- (l) A maximum of one three-quarter ton vehicle may be kept in conjunction with an approved home occupation use if approved by the City Planner.
- (m) Under no circumstances ~~shall~~ may the appearance of the structure be altered or the occupation within the residence be conducted in a manner which would cause the premises to differ from its residential character wither by the use of colors, materials, construction, lighting, signs, or the emission of sound, noise, or vibration.
- (n) The street address of the residence ~~shall~~ may not be used for advertisements.
- (o) All respects of the home occupation ~~shall~~ must be conducted entirely within an enclosed structure. Supplies, tools, equipment, goods, samples and other items relating to a home occupation cannot be stored or displayed outside or at any location within a structure where they will be visible to passing pedestrian or vehicular traffic.
- (p) There ~~shall~~ may not be ~~no~~ any use of any equipment which may cause radio or television interference or fluctuation in line voltage off the property.
- (q) There ~~shall~~ may not be any process, procedure, substance, or chemical used which is hazardous to public health, safety, morals or welfare.

(E) Household Pets.

(1) In the R-1 Zone, not in excess of three household pets, which includes, without limitation, dogs, cats, pigs, canaries, parrots, and other similar animals and birds usually and ordinarily kept as household pets.

(2) In the R-2 and R-3 Zones, not in excess of two household pets for each dwelling unit.

(F) **Mixed Use Development.** In the R-2 and R-3 Zones, mixed-use projects are limited to the Mixed-Use Overlay Zone and are subject to the restrictions and development standards of that Overlay Zone. See Chapter 21.14.

(G) **Mobile Home.** In all residential zones developed as single-family dwelling unit, subject to the following limitations:

(1) One mobile home on a permanent foundation.

(2) Such unit was issued an insignia of approval from the California Department of Housing and Community Development or the U.S. Department of Housing and Urban Development pursuant to Health and Safety Code Section 18550(b).

(3) Such unit has a roof with a pitch of not less than two-inch vertical rise for each twelve (12) inches of horizontal run and consisting of roofing material customarily used for conventional single-family residences and is consistent with the primary unit on the lot and compatible with other dwelling units in the area as approved by the City Planner.

(4) Such unit must have porches and eaves, or roof with eaves when, in the opinion of the City Planner, they are necessary to make the unit compatible with other dwellings in the area.

(5) Such unit is covered with an exterior siding material customarily used on conventional dwellings and approved by the City Planner. The exterior material must extend to the ground except that when a solid concrete or masonry perimeter foundation is used, the exterior covering material need not extend below the top of the foundation.

(H) **Portable Canopy.** In all residential zones, subject to the following limitations:

(1) There is no limit on the number of portable canopies permitted on a residential zoned property, except that any and all canopies must comply with the maximum square footage specified below.

(2) A portable canopy is allowed only adjacent to the side or at the rear of a residential unit.

(3) A portable canopy must be constructed with a durable material, such as, without limitation, a canvas or vinyl material, which is securely anchored in place and properly maintained to present a neat and orderly appearance. The canopy is required to be replaced if they become torn, tattered or in disrepair.

(4) A portable canopy cannot exceed a height of fifteen (15) feet at the highest point and is limited to a maximum square footage of two hundred forty (240) square feet total for all portable canopies.

(I) **Recreational Vehicle Parking.** See Chapter 21.22, Off-Street Parking Regulations.

~~(J) **Second Dwelling Unit.** In all residential zones developed as single family dwelling unit, a maximum of one second unit is permitted, subject to the following limitations:~~

~~(1) The design and incorporation of a second unit on a single family residential property must be such that the second unit:~~

~~(a) Complies with all development standards of the R-1 Zone, including front, rear, and side yard setbacks, except as modified in this section;~~

~~(b) The second unit is either attached or detached from the existing primary dwelling and located on the same lot as the existing primary dwelling;~~

(e) ~~— The increased floor area of the attached second unit cannot exceed thirty (30) percent of the existing dwelling gross floor area;~~

(d) ~~— The total gross floor area for a detached second unit cannot exceed one thousand two hundred (1,200) square feet.~~

(e) ~~— Does not cause the floor area ratio or lot coverage limitations of the property to exceed the limits prescribed by the zone;~~

(f) ~~— Is limited to one story and an overall height of fifteen (15) feet if detached from the primary dwelling;~~

(g) ~~— Must be constructed such that the finished floor elevation of the second unit is not more than two feet above or below the finish floor elevation of the primary unit at the front of the lot;~~

(h) ~~— Must maintain architectural compatibility with the primary dwelling unit, including, without limitation, architectural style, roof type, paint color, finish, details, and other qualities subject to the approval of the City Planner;~~

(i) ~~— Must contain facilities for living, eating, sleeping, cooking, and sanitation;~~

(j) ~~— Must require one off-street parking space in a garage for second units less than or equal to six hundred (600) square feet of gross floor area, and two parking spaces for those greater than six hundred (600) square feet, subject to the following:~~

(i) ~~— Parking designated for the second unit must be provided in addition to the minimum parking required for the primary unit;~~

(ii) ~~— Designated second unit parking must be independent of parking provided for the primary unit and must be directly accessible to the second unit by a door or a paved pathway;~~

(iii) ~~— Second unit parking may not encroach into setbacks applicable to the zone and property.~~

(2) ~~— A second unit cannot be sold or transferred separately from the primary dwelling.~~

(3) ~~— The applicant for a second unit must be the owner/occupant of the primary unit, but may reside in the second unit once completed. An affidavit, in a form to be provided by the Planning Division, must be signed by the property owner, and must be submitted to the Planning Division on a yearly basis. Said affidavit must verify that either the primary residence or second dwelling unit is currently and will be occupied by the property owner.~~

(4) ~~— A covenant, approved as to form by the City Attorney, must be recorded with the County Recorder's Office and a certified copy of said recorded covenant must be filed with the Community Development Department before the City issues a building permit to build a second unit. Said covenant cannot be altered, revoked or canceled without the written consent of the City Planner.~~

(5) ~~— The application must be accompanied by a filing and processing fee in the amount set by resolution of the council.~~

(J-K) **Storage of Construction Materials.** In all residential zones, the storage of building materials is permitted during construction of any building or part thereof.

(K-L) **Wireless Communication Facility.** Subject to regulations set forth in Chapter 21.34.

(L-M) **Yard Sales.** In all residential zones, subject to the following limitations:

(1) Not more than two sales per address may be conducted per calendar year;

(2) No such sale can continue more than two consecutive days or three days on extended national holidays. Inclement weather may extend the period of time equal to the days lost;

- (3) Such sales can be conducted only during the hours of 8:00 a.m. and 6:00 p.m.;
- (4) The merchandise for sale may consist of the property owner's or occupant's personal goods. Outside consignments, lot purchases, and the like, for the purpose of resale is prohibited;
- (5) The sales area may be conducted on any portion of the ground area of the property outside of the residential dwelling unit. No merchandise may be placed on any public property or right-of-way;
- (6) Only one sign may be placed on the premises. The sign cannot exceed six square feet. No signs shall be placed on any public property (i.e., utility pole, traffic sign), right-of-way or vehicle parked on a public street, alley or private easement;
- (7) Such applicant must pay a fee for each permit in the amount set forth by resolution of the council adopted pursuant to applicable law. A copy of a validly issued permit must be displayed at the site of the sale at all times during such sale.

(M-N) **Renting.** For purposes of this subsection, "renting" means occupying a dwelling unit in exchange for remuneration; each person giving remuneration in exchange for occupying a dwelling unit is a tenant. Renting not more than three sleeping rooms per dwelling unit for occupancy is allowed within all residential zones subject to the following limitations:

- (1) Sleeping rooms cannot be rented for a period of less than thirty (30) days.
- (2) Not more than two persons are permitted to occupy one sleeping room.
- (3) Meals may be provided in connection with such renting, or the dwelling's kitchen facilities may be shared with tenants.
- (4) These regulations do not apply to the following uses if otherwise permitted by this code: boarding houses, licensed community care facilities, rehabilitation facilities, licensed home care facilities, or sober living facilities, congregate care facilities, fraternity/sorority house, senior housing facilities, supportive housing or transitional housing.

ATTACHMENT 2
City Council Staff Report, dated December 20, 2017



City Council Staff Report

DATE: December 20, 2017

AGENDA ITEM NO: Old Business
Agenda Item 5-B.

TO: Honorable Mayor and Members of the City Council
FROM: Michael A. Huntley, Community and Economic Development Director
SUBJECT: Consider the proposed code amendments to sections of Title 21 (zoning regulations) of the Monterey Park Municipal Code relating to Accessory Dwelling Units.

RECOMMENDATION:

It is recommended that the City Council consider:

- (1) Introducing and waiving first reading of the ordinance and schedule second reading and adoption for January 17, 2018; and
- (2) Taking such additional, related, action that may be desirable.

ENVIRONMENTAL:

This action is exempt from further environmental review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*), because it involves the adoption of an ordinance regarding accessory dwelling units in a single-family or multifamily residential zone to implement the Government Code § 65852.2 as set forth in Public Resources Code § 21080.17, pursuant to CEQA Guidelines § 15282(h).

EXECUTIVE SUMMARY:

The City Council previously considered the proposed code amendments at its meetings on July 19, 2017 and December 6, 2017. During the December 6, 2017 meeting, the City Council made changes to the proposed regulations including limiting the number of bathrooms to match the number of bedrooms; prohibiting home occupations in an accessory dwelling unit; and allowing the off-street parking areas and automobile areas for an accessory dwelling units to be parked on a permeable surface such as gravel, permeable pavers, and turf blocks. These changes were incorporated into the draft ordinance. Copies of the previous staff reports are attached for reference.

Respectfully submitted:

By:



Michael Huntley
Director of Community and
Economic Development

Prepared by:



Samantha Tewasart
Senior Planner

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment 1: Planning Commission Resolution No. 05-17
- Attachment 2: Planning Commission Minutes, dated June 27, 2017
- Attachment 3: Map of Public Transit Stops in the City
- Attachment 4: Draft City Council Ordinance and Proposed Zoning Code Amendments (Ex. A)
- Attachment 5: Government Code §65852.2, as amended by AB 2299
- Attachment 6: City Council Staff Report, dated July 19, 2017
- Attachment 7: City Council Staff Report, dated December 6, 2017

ATTACHMENT 3
City Council Staff Report, dated December 6, 2017



City Council Staff Report

DATE: December 6, 2017

AGENDA ITEM NO: Public Hearing
Agenda Item 4-B.

TO: Honorable Mayor and Members of the City Council
FROM: Michael A. Huntley, Community and Economic Development Director
SUBJECT: Consideration and possible action regarding the proposed code amendments to sections of Title 21 (zoning regulations) of the Monterey Park Municipal Code relating to Accessory Dwelling Units.

RECOMMENDATION:

It is recommended that the City Council consider:

- (1) Re-opening the public hearing;
- (2) Taking documentary and testimonial evidence;
- (3) Closing the public hearing and considering the draft ordinance;
- (4) Introducing and waiving first reading of the ordinance and schedule second reading and adoption for December 20, 2017; and
- (5) Taking such additional, related, action that may be desirable.

ENVIRONMENTAL:

This action is exempt from further environmental review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*), because it involves the adoption of an ordinance regarding accessory dwelling units in a single-family or multifamily residential zone to implement Government Code § 65852.2 as set forth in Public Resources Code § 21080.17, pursuant to CEQA Guidelines § 15282(h).

EXECUTIVE SUMMARY:

On June 27, 2017, the Planning Commission reviewed proposed amendments to the Monterey Park Municipal Code ("MPMC") governing accessory dwelling units in residential zones. Thereafter, the Commission approved a resolution recommending that the City Council amend MPMC Chapters 21.04 and 21.08.

On July 19, 2017, the proposed code amendments were presented to the City Council. At the meeting, the City Council expressed several concerns about potential impacts to the residential areas and requested that staff conduct additional research to further define and clarify the regulations for accessory dwelling units. At the time, staff had surveyed cities within the San Gabriel Valley, including Alhambra, Arcadia, Baldwin Park, El Monte, Montebello, Rosemead, San Gabriel, and Temple City for existing

regulations on accessory dwelling units. None of these cities had made amendments to their existing zoning codes since the State law took effect on January 1, 2017.

ANALYSIS:

Subsequent to the July 19, 2017 City Council meeting and in response to the direction provided to staff, further research was conducted and the survey radius was expanded to include the cities of Burbank, Diamond Bar, Fullerton, Glendale, La Habra, Pasadena, San Dimas, San Marino, and Walnut. All nine cities had amended their regulations in response to the new laws. The information gathered from the research was used to further clarify definitions and regulations in the proposed amendments. The additional proposed amendments are summarized below.

- The definition of an accessory building or structure will be further clarified to specify that an accessory building or structure does not include garages. This expanded definition will help to clarify that only an accessory building or structure, excluding garages, can be converted to an accessory dwelling unit.
- The code will be amended to delete existing regulations that allow for garage conversions. The City's existing regulations currently allows for garage conversions provided that a new replacement two-car garage is constructed in its place. However, the new State law states that if garage conversions are allowed, then a replacement garage cannot be required (Gov. Code § 65852.2(a)(1)(D)(xi)). Therefore, to address the City Council's concern about potential on-street parking impacts, the proposed amendments include deleting the existing regulations permitting garage conversions. This deletion will also make the code more in line with the proposed expanded definition for an accessory building or structure.
- The code will be amended to restrict accessory dwelling units in the R-2 (Medium Density Residential) and R-3 (High Density Residential) Zones and be limited to only the R-1 (Single-Family Residential) Zone. This clarification will help to address the City Council's concern about compounding the limited on-street parking in the medium and high density residential areas.
- An accessory dwelling unit may be within, attached to, or detached from the existing primary residence. If detached, the accessory dwelling unit must be located within the rear portion of the parcel. If attached to or within the primary residence, a separate entrance must be provided and said entrance must not be located on the front of the primary residence or facing the street on which the primary residence fronts. This clarification will help to preserve the appearance of the single-family dwelling areas and ensure compatibility.
- The architectural style of an accessory dwelling unit must be consistent with the primary residence. Similar to the above item, this clarification will help to preserve the appearance of the single-family dwelling areas and ensure compatibility.

- An accessory dwelling unit must contain no more than two bedrooms. This clarification will help to address some of the concerns regarding parking impacts to the residential areas.
- All off-street parking areas and automobile areas, including driveways and aisles must be paved with concrete or asphalt. This clarification will help to reinforce that vehicles will not be parking on landscaped or dirt areas.

Staff believes that the above clarifications will help to address some of the City Council's concerns regarding potential impacts to the residential areas. The more significant clarification is specifying that only accessory buildings and structures will be allowed to be converted to an accessory dwelling unit and that existing garages cannot be converted. This will help to preserve the parking that is required for the primary residence. Additionally, provisions have been included to limit the number of bedrooms in an accessory dwelling unit to a maximum of two bedrooms, which will also help to address parking concerns. Furthermore, provisions have been added to ensure that the appearance of the single-family residential area will not be impacted with either the conversion of an existing building or structure or the construction of a new accessory dwelling unit.

Respectfully submitted:

By:


Michael Huntley
Director of Community and
Economic Development

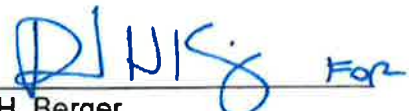
Prepared by:


Samantha Tewasart
Senior Planner

Approved by:


Ron Bow
City Manager

Reviewed by:


Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment 1: Planning Commission Resolution No. 05-17
- Attachment 2: Planning Commission Minutes, dated June 27, 2017
- Attachment 3: Map of Public Transit Stops in the City
- Attachment 4: Draft City Council Ordinance and Proposed Zoning Code Amendments (Ex. A)
- Attachment 5: Government Code §65852.2, as amended by AB 2299
- Attachment 6: City Council Staff Report, dated July 19, 2017

ATTACHMENT 4
City Council Staff Report, dated July 19, 2017



City Council Staff Report

DATE: July 19, 2017

AGENDA ITEM NO: Public Hearing
Agenda Item 4-A.

TO: Honorable Mayor and Members of the City Council
FROM: Michael A. Huntley, Community and Economic Development Director
SUBJECT: Consider the proposed code amendments to sections of Title 21 (zoning regulations) of the Monterey Park Municipal Code relating to Accessory Dwelling Units.

RECOMMENDATION:

It is recommended that the City Council consider:

- (1) Opening the public hearing;
- (2) Taking documentary and testimonial evidence;
- (3) Closing the public hearing and considering the draft ordinance;
- (4) Introducing and waiving first reading of the ordinance and schedule second reading and adoption for August 2, 2017; and
- (5) Taking such additional, related, action that may be desirable.

ENVIRONMENTAL:

This action is exempt from further environmental review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*), because it involves the adoption of an ordinance regarding accessory dwelling units in a single-family or multifamily residential zone to implement the Government Code § 65852.2 as set forth in Public Resources Code § 21080.17, pursuant to CEQA Guidelines § 15282(h).

EXECUTIVE SUMMARY:

These code amendments were considered by the Planning Commission at their June 27, 2017 meeting. Subsequent to discussion by the Commission, the Planning Commission approved a resolution recommending that the City Council approve the proposed code amendments as identified below.

ANALYSIS:

The Legislature and Governor have both identified a housing shortage in California. As a result, Assembly Bill No. 2299 ("AB 2299") and Senate Bill No. 1069 ("SB 1069") were signed into law on September 27, 2016. Combined, these Bills amend various sections of the Government Code regulating accessory dwelling units which took effect January 1, 2017. For clarity, the Monterey Park Municipal Code ("MPMC") currently refers to this

type of unit as a "second dwelling unit." The new laws regulate type and size of units, parking, approval process and timelines, and water and sewer utility requirements applicable to second dwelling units.

In 2003, the City Council adopted regulations for second dwelling units based on California law. In 2013, as part of the comprehensive Zoning Code Amendment, the City Council amended those regulations to reconcile them with California law. The proposed ordinance would amend the MPMC to comply with amendments implemented by AB 2299 and SB 1069. Some specific changes include:

- Existing local second dwelling unit regulations will be superseded to the extent such regulations are inconsistent with the requirements of California law. While local agencies are not required to adopt an ordinance, if they choose to do so, they must reconcile it with the requirements of AB 2299 and SB 1069.
- Replaces the term "Second Unit" with "Accessory Dwelling Unit."
- Only one off-street parking space (does not have to be a covered space) can be required for an accessory dwelling unit.
- No parking can be required if an accessory dwelling unit meets certain criteria, such as proximity to a public transit stop (see attachment), type of accessory dwelling unit, location within historic district, unavailability of a required on-street parking permit, and proximity to a shared car service.
- An accessory dwelling unit can either be attached to the existing dwelling, located within the living area of the existing dwelling; or detached and located on the same property as the existing dwelling.
- Notwithstanding other applicable restrictions and standards, cities must approve applications to convert existing space within a primary dwelling or an existing accessory structure into an accessory dwelling unit without any other restrictions if the unit is located in a single-family zoning district, is contained within an existing space of an existing residence or accessory structure, has independent exterior access, and side or rear yard setbacks area sufficient for fire safety; the term "existing accessory structure" is not defined in the state law, but a follow-up bill that is currently being considered in the California Legislature (AB 494) describes such accessory structures as pool houses, studios and similar structures; currently, garages are not defined as an "accessory structure" and are not subject to the required ministerial process for such structures.
- An accessory dwelling unit cannot be considered as a new residential use for the purpose of calculating utility charges, and cities cannot require a new or separate utility for certain types of units.

As shown in the draft ordinance, the proposed amendments to the City's existing second dwelling unit regulations are mostly minor (i.e., definitions and slight square footage changes) with the exception of the provisions relating to parking requirements,

as discussed above. As depicted in Attachment 4, there are three public transit lines that traverse throughout the City, including the Metro, the Montebello Bus line, and the Spirit Bus. The existing bus stops are spread throughout the City. This means that future accessory dwelling units potentially can be proposed without providing off-street parking.

Note that the City can "designate areas [of the City] where accessory dwelling units may be permitted." Government Code § 65852.2(a) states:

"A local agency may, by ordinance, provide for the creation of accessory dwelling units in single-family and multifamily residential zones. The ordinance shall do all of the following:

(A) Designate areas within the jurisdiction of the local agency where accessory dwelling units may be permitted. The designation of areas may be based on criteria, that may include, but are not limited to, the adequacy of water and sewer services and the impact of accessory dwelling units on traffic flow and public safety."

By implication, this means that the City also has the ability to prohibit accessory dwelling units based on findings, such as potential adverse impacts of ADUs to utilities, traffic flow and public safety. If the City Council is concerned about potential impacts presented by ADUs in certain areas of the City – especially in light of the "no additional parking requirement" discussed above – the City Council could direct staff to study the issue and return to the City Council with further options.

Respectfully submitted:

By:


Michael Huntley
Director of Community and
Economic Development

Prepared by:


Samantha Tewasart
Senior Planner

Approved by:


Ron Bow
Interim City Manager

Reviewed by:


Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment 1: Planning Commission Resolution No. 05-17
- Attachment 2: Planning Commission Minutes, dated June 27, 2017
- Attachment 3: Proposed Zoning Code Amendments
- Attachment 4: Map of Public Transit Stops in the City
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- Attachment 6: Government Code §65852.2, as amended by AB 2299

ATTACHMENT 5
Planning Commission Resolution No. 05-17

RESOLUTION NO. 05-17

A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE ("MPMC") REGULATIONS GOVERNING ACCESSORY DWELLING UNITS.

The Planning Commission of the City of Monterey Park does resolve as follows:

SECTION 1: The Planning Commission finds and declares that:

- A. On August 20, 2003, the City Council adopted Ordinance No. 2014 to modify Title 21 of the Monterey Park Municipal Code ("MPMC") and establish regulations relative to second units on residential lots developed with single family houses;
- B. Government Code § 65852.2 was amended by Senate Bill No. 1069 and Assembly Bill No. 2299, which took effect January 1, 2017;
- C. California law, as amended, provides that if a city adopts an ordinance regulating accessory dwelling units, the ordinance must establish standards to allow for ministerial accessory dwelling units so as to provide additional housing stock as accessory dwelling units as an essential component of the housing supply in California;
- D. The purpose of the proposed Ordinance is to bring the MPMC into compliance with the new state law while also making specific findings that are unique to the City;
- E. The City reviewed the project's environmental impacts under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations §§ 15000, *et seq.*, the "CEQA Guidelines"), and the City's Environmental Guidelines;
- F. The Community and Economic Development Department completed its review and scheduled the public hearing regarding the application before the Planning Commission for June 27, 2017;
- G. On June 27, 2017, the Planning Commission held a public hearing to receive public testimony and other evidence regarding the proposed amendments attached as Exhibit "A," and incorporated by reference, including, without limitation, information provided to the Planning Commission by City staff and public testimony; and

**PLANNING COMMISSION
RESOLUTION NO. 05-17
PAGE 2 OF 3**

- H. This Resolution and its findings are made based upon the evidence presented to the Commission at its June 27, 2017, hearing including, without limitation, the staff report submitted by the Community and Economic Development Department.

SECTION 2: Environmental Assessment. Because of the facts set forth in Section 1, the proposed Ordinance is exempt from further environmental review under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*) § 15282(h) because it is an ordinance regarding accessory dwelling units in a single-family or multi-family residential zone to implement the provisions of Government Code § 65852.2 as set forth in Public Resources Code § 21080.17, pursuant to CEQA Guidelines § 15282(h).

SECTION 3: General Plan Findings. As required under Government Code § 65860, the MPMC amendments proposed by the Ordinance are consistent with the Monterey Park General Plan. It is a goal of the Land Use Element of the General Plan to maintain the quality and character of Monterey Park's residential neighborhoods districts. The proposed residential code amendments are minor changes intended to ensure that the residential character is maintained to the highest standards. Also, some goals of the Housing Element in the General Plan include conserving and improving the existing affordable housing, reducing governmental constraints on affordable housing development, providing adequate housing by location, type of unit, and price to meeting existing and future needs of City residents, assisting in the provision of housing that meets the needs of all economic segments of the community, and promoting equal housing opportunities for all residents.

SECTION 4: Recommendation. The Planning Commission recommends that the City Council adopt the Ordinance set forth in the attached Exhibit "A," which is incorporated into this resolution by reference.

SECTION 5: Reliance On Record. Each and every one of the findings and determination in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the Planning Commission in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 6: Limitations. The Planning Commission's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the Planning Commission's lack of knowledge of future events. In all instances, best efforts have been made to form accurate assumptions. Somewhat related to this are the limitations on the city's ability to solve what are in effect regional, state, and national

**PLANNING COMMISSION
RESOLUTION NO. 05-17
PAGE 3 OF 3**

problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 7: This Resolution will remain effective until superseded by a subsequent resolution.

SECTION 8: The Commission secretary is directed to mail a copy of this Resolution to any person requesting a copy.

SECTION 9: This Resolution may be appealed within ten (10) calendar days after its adoption. All appeals must be in writing and filed with the City Clerk within this time period. Failure to file a timely written appeal will constitute a waiver of any right of appeal.

PASSED AND ADOPTED this 27th day of June 2017.

I hereby certify that the foregoing Resolution was duly adopted by the Planning Commission of the City of Monterey Park at the regular meeting held on the 27th day of June 2017, by the following vote of the Planning Commission:

AYES:	Commissioners Sullivan, Robinson, Amador, and Choi
NOES:	Commissioner Brossy de Dios
ABSTAIN:	None
ABSENT:	None

Larry Sullivan, Chairperson
City of Monterey Park Planning Commission

ATTEST:

Michael Huntley, Secretary

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By:

Karl H. Berger, Assistant City Attorney

ATTACHMENT 6

Planning Commission Staff Report, dated June 27, 2017



Planning Commission Staff Report

DATE: June 27, 2017

AGENDA ITEM NO: 3-C

TO: The Planning Commission
FROM: Michael A. Huntley, Director of Community and Economic Development
SUBJECT: Consider adopting a Resolution recommending that the City Council amend specific sections of Title 21 (zoning regulations) of the Monterey Park Municipal Code relating to Accessory Dwelling Units.

RECOMMENDATION:

It is recommended that the Planning Commission:

- (1) Open the public hearing and, after considering the evidence presented during the public hearing, adopt a Resolution recommending that the City Council adopt a draft ordinance amending the Monterey Park Municipal Code regulating Accessory Dwelling Units;
- (2) In the alternative, direct staff to study potential areas of the City where Accessory Dwelling Units may be prohibited due to potential adverse impacts; and/or
- (3) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

This item was continued from the meeting of June 13, 2017 due to a lack of quorum.



Planning Commission Staff Report

DATE: June 13, 2017

AGENDA ITEM NO: 3-B

TO: The Planning Commission
FROM: Michael A. Huntley, Director of Community and Economic Development
SUBJECT: Consider adopting a Resolution recommending that the City Council amend specific sections of Title 21 (zoning regulations) of the Monterey Park Municipal Code relating to Accessory Dwelling Units.

RECOMMENDATION:

It is recommended that the Planning Commission:

- (1) Open the public hearing and, after considering the evidence presented during the public hearing, adopt a Resolution recommending that the City Council adopt a draft ordinance amending the Monterey Park Municipal Code regulating Accessory Dwelling Units;
- (2) In the alternative, direct staff to study potential areas of the City where Accessory Dwelling Units may be prohibited due to potential adverse impacts; and/or
- (3) Take such additional, related, action that may be desirable.

ENVIRONMENTAL:

This action is exempt from further environmental review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*), because it involves the adoption of an ordinance regarding accessory dwelling units in a single-family or multifamily residential zone to implement the Government Code § 65852.2 as set forth in Public Resources Code § 21080.17, pursuant to CEQA Guidelines § 15282(h).

EXECUTIVE SUMMARY:

The Legislature and Governor have both identified a housing shortage in California. As a result, Assembly Bill No. 2299 ("AB 2299") and Senate Bill No. 1069 ("SB 1069") were signed into law on September 27, 2016. Combined, these Bills amend various sections of the Government Code regulating accessory dwelling units which took effect January 1, 2017. For clarity, the Monterey Park Municipal Code ("MPMC") currently refers to this type of unit as a "second dwelling unit." The new laws regulate type and size of units, parking, approval process and timelines, and water and sewer utility requirements applicable to second dwelling units.

ANALYSIS:

In 2003, the City Council adopted regulations for second dwelling units based on California law. In 2013, as part of the comprehensive Zoning Code Amendment, the City Council amended those regulations to reconcile them with California law. The proposed ordinance would amend the MPMC to comply with amendments implemented by AB 2299 and SB 1069. Some specific changes include:

- Existing local second dwelling unit regulations will be superseded to the extent such regulations are inconsistent with the requirements of California law. While local agencies are not required to adopt an ordinance, if they choose to do so, they must reconcile it with the requirements of AB 2299 and SB 1069.
- Replaces the term “Second Unit” with “Accessory Dwelling Unit.”
- Only one off-street parking space (does not have to be a covered space) can be required for an accessory dwelling unit.
- No parking can be required if an accessory dwelling unit meets certain criteria, such as proximity to a public transit stop, type of accessory dwelling unit, location within historic district, unavailability of a required on-street parking permit, and proximity to a shared car service.
- An accessory dwelling unit can either be attached to the existing dwelling, located within the living area of the existing dwelling; or detached and located on the same property as the existing dwelling.
- Notwithstanding other applicable restrictions and standards, cities must approve applications to convert existing space within a primary dwelling or an existing accessory structure into an accessory dwelling unit without any other restrictions if the unit is located in a single-family zoning district, is contained within an existing space of an existing residence or accessory structure, has independent exterior access, and side or rear yard setbacks area sufficient for fire safety; the term “existing accessory structure” is not defined in the state law, but a follow-up bill that is currently being considered in the California Legislature (AB 494) describes such accessory structures as pool houses, studios and similar structures; currently, garages are not defined as an “accessory structure” and are not subject to the required ministerial process for such structures.
- An accessory dwelling unit cannot be considered as a new residential use for the purpose of calculating utility charges, and cities cannot require a new or separate utility for certain types of units.

As shown in the draft ordinance, the proposed amendments to the City’s existing second dwelling unit regulations are mostly minor (i.e., definitions and slight square

footage changes) with the exception of the provisions relating to parking requirements, as discussed above. As depicted in Exhibit B, there are three public transit lines that traverse throughout the City, including the Metro, the Montebello Bus line, and the Spirit Bus. The existing bus stops are spread throughout the City. This means that future accessory dwelling units potentially can be proposed without providing off-street parking.

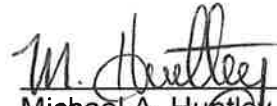
Note that the City can “designate areas [of the City] where accessory dwelling units may be permitted.” Government Code § 65852.2(a) states:

“A local agency may, by ordinance, provide for the creation of accessory dwelling units in single-family and multifamily residential zones. The ordinance shall do all of the following:

(A) Designate areas within the jurisdiction of the local agency where accessory dwelling units may be permitted. The designation of areas may be based on criteria, that may include, but are not limited to, the adequacy of water and sewer services and the impact of accessory dwelling units on traffic flow and public safety.”

By implication, this means that the City also has the ability to prohibit accessory dwelling units based on findings, such as potential adverse impacts of ADUs to utilities, traffic flow and public safety. If the Planning Commission is concerned about potential impacts presented by ADUs in certain areas of the City – especially in light of the “no additional parking requirement” discussed above – the Commission could direct staff to study the issue and return to the Planning Commission with further options.

Respectfully submitted,



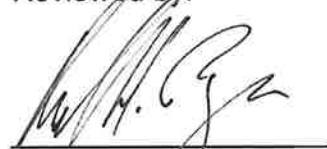
Michael A. Huntley
Community and Economic
Development Director

Prepared by:



Samantha Tewasart
Senior Planner

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachments:

- A. Proposed Zoning Code Amendments
- B. Map of Public Transit Stops in the City
- C. Resolution recommending adoption of the ordinance
- D. Government Code §65852.2, as amended by AB 2299

ATTACHMENT 7
Planning Commission Minutes, dated June 27, 2017

**OFFICIAL MINUTES
MONTEREY PARK PLANNING COMMISSION
REGULAR MEETING
JUNE 27, 2017**

The Planning Commission of the City of Monterey Park held a regular meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, June 27, 2017 at 7:00 p.m.

CALL TO ORDER:

Chairperson Larry Sullivan called the Planning Commission meeting to order at 7:00 p.m.

ROLL CALL:

Planner Tewasart called the roll:

Board Members Present: Larry Sullivan, Delario Robinson, Members, Theresa Amador, Ricky Choi and Eric Brossy De Dios

Board Members Absent: None

ALSO PRESENT: Karl H. Berger, Assistant City Attorney, Michael A. Huntley, Director of Community and Economic Development, Samantha Tewasart, Senior Planner

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS: None

[1.] PRESENTATIONS: None

[2.] CONSENT CALENDAR:

2-A. APPROVAL OF MINUTES

May 23, 2017 –

Action Taken: The Planning Commission approved the minutes of May 23, 2017 with amendments.

Motion: Moved by Commissioner Robinson and seconded by Commissioner Choi, motion carried by the following vote:

Ayes: Commissioners: Sullivan, Robinson, Amador, Choi, and De Dios

Noes: Commissioners: None

Absent: Commissioners: None

Abstain: Commissioners: None

2-B. TIME EXTENSION (EX-17-01) FOR CONDITIONAL USE PERMIT (CU-15-07) TO ALLOW A 1.0 FLOOR AREA RATIO FOR A 12-UNIT MEDICAL OFFICE CONDOMINIUM DEVELOPMENT (CITIZEN'S MEDICAL PLAZA) – 120 WEST HELLMAN AVENUE

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Planner Tewasart provided a brief summary of the staff report.

Chairperson Sullivan inquired if the project was processed in a timely manner and if the City reviewed the plans in a timely manner. Planner Tewasart replied yes.

Action Taken: The Planning Commission after considering the evidence presented during the public hearing approved the request time extension at 120 W Hellman Avenue.

Motion: Moved, by Commissioner Robinson and seconded by Commissioner Choi, motion carried by the following vote:

Ayes: Commissioners: Sullivan, Robinson, Amador, Choi, and De Dios
Noes: Commissioners: None
Absent: Commissioners: None
Abstain: Commissioners: None

[3.] PUBLIC HEARING:

3-A MODIFICATION OF CONDITIONAL USE PERMIT (CU-17-02) TO ALLOW A NEW 5-STORY MIXED-USE DEVELOPMENT AND GENERAL ON-SALE ALCOHOL USE AND TENTATIVE MAP NO. 074409 (TM-17-02) TO ALLOW FOR THE SUBDIVISION OF AIR-RIGHTS TO ESTABLISH A HOTEL AND 84 RESIDENTIAL UNITS IN THE R-S, P-D (REGIONAL SPECIALTY, PLANNED DEVELOPMENT) ZONE – 420 NORTH ATLANTIC BOULEVARD

Planner Tewasart provided a brief summary of the staff report.

Chairperson Sullivan opened the public hearing.

Commissioner Amador expressed concerns about the traffic on Emerson and inquired if the street will be widened. Representative Lee replied that there will be access on Atlantic Boulevard and Emerson Avenue. Atlantic Boulevard will be widened from two-lanes to three-lanes and Emerson Avenue will not be widened.

Commissioner Amador inquired if the project will have a banquet facility. Representative Lee replied that both restaurant spaces are not large spaces and would not provide for any type of banquet facility.

Chairperson Sullivan inquired about the bus parking spaces. Representative Lee replied that there will be a designated parking area. There would not be more than one bus at any one time. The current Best Western does not have any tour buses that come into the facility.

Commissioner De Dios asked to amend condition no. 58 to be provided from Atlantic Boulevard and Emerson Avenue, subject to the Fire Chief or designee.

Commissioner Amador expressed concerns about the queuing length on southbound Atlantic Boulevard. Chairperson Sullivan inquired about the city's traffic study on Atlantic Boulevard. Director Huntley replied that a traffic study was conducted and based on the

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

existing conditions the City is working on improving the signalization. The plans and specifications are completely, waiting for concurrence from MTA as part of the grant funding for that project. Chairperson Sullivan inquired if there is a raised median on Atlantic Boulevard. Director Huntley replied yes. Chairperson Sullivan inquired about high speed buses. Director Huntley replied that the Public Works Department is working on that issue.

Chairperson Sullivan closed the public hearing.

Action Taken: The Planning Commission after considering the evidence presented during the public hearing adopted **Resolution No. 03-17** approving Conditional Use Permit (CU-17-02) to allow a new 5-story mixed-use development and general on-sale alcohol use and tentative map no. 074409 (TM-17-02) to allow for the subdivision of air-rights to establish a hotel and 84 residential unit in the R-S, P-D (Regional Specialty, Planned Development) Zone at 420 North Atlantic Boulevard.

Resolution No. 03-17

A RESOLUTION ADOPTING A SUPPLEMENTAL MITIGATED NEGATIVE DECLARATION AND A MITIGATION MONITORING AND REPORTING PROGRAM, AND APPROVING A MODIFICATION OF A CONDITIONAL USE PERMIT (CUP-17-02) AND A TENTATIVE MAP NO. 074409 (TM-17-02) FOR THE CONSTRUCTION OF A NEW MIXED-USE DEVELOPMENT AT 420 NORTH ATLANTIC BOULEVARD

Motion: Moved, by Commissioner Choi and seconded by Commissioner Amador, motion carried by the following vote:

Ayes: Commissioners: Sullivan, Robinson, Amador, Choi, and De Dios
Noes: Commissioners: None
Absent: Commissioners: None
Abstain: Commissioners: None

3-B CONDITIONAL USE PERMIT (CU-17-05) TO ALLOW ON-SALE (TYPE 41 – BEER AND WINE) LICENSE FOR A BONA FIDE PUBLIC EATING PLACE AT 331 WEST GARVEY AVENUE #D

Planner Tewasart provided a brief summary of the staff report.

Commissioner Amador inquired about the business layout, storage and signage.

Chairperson Sullivan opened the public hearing

Representative Michelle Zhang replied that the business opens at 5:00 p.m. and that interior is typically a little cluttered while the business is setting up for opening and for preparation of food service.

Commissioner De Dios inquired about restroom requirements. Planner Tewasart replied that the business is currently in operation and the application is for the addition of beer and wine service. No new tenant improvements are proposed as part of the conditional use

MISSION STATEMENT

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permit application. However, if the Department of Alcoholic Beverage Control were to require an additional restroom facility, the business will be required to go through the city's plan checking process.

Chairperson Sullivan closed the public hearing.

Action Taken: The Planning Commission after considering the evidence presented during the public hearing adopted **Resolution No. 04-17** approving Conditional Use Permit (CU-17-05) to allow on-sale alcoholic beverages (beer and wine) in conjunction with a bona fide retail eating establishment in the C-B (Central Business) Zone at 331 West Garvey Avenue, Unit #D.

Resolution No. 04-17

A RESOLUTION APPROVING CONDITIONAL USE PERMIT (CUP-17-05) TO PERMIT ON-SALE ALCOHOLIC BEVERAGES (BEER AND WINE) IN CONJUNCTION WITH A BONA FIDE RETAIL EATING ESTABLISHMENT AT 331 WEST GARVEY AVENUE #D

Motion: Moved, by Commissioner Choi and seconded by Commissioner Amador, motion carried by the following vote:

Ayes: Commissioners: Sullivan, Robinson, Choi, and De Dios
Noes: Commissioners: Amador
Absent: Commissioners: None
Abstain: Commissioners: None

3-C CONSIDER ADOPTING A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL AMEND SPECIFIC SECTIONS OF TITLE 21 ZONING REGULATIONS OF THE MONTEREY PARK MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS

Planner Tewasart provided a brief summary of the staff report.

Commissioner De Dios inquired about existing historic districts and car share vehicle located within one block of an accessory dwelling unit. Planner Tewasart replied that there are no historic districts. Attorney Berger replied that the City has adopted regulations allowing car share vehicles, but no applications have been made. If and when a car share company would make an application for a car share block that would be subject to the city's regulations and provide an exemption. The proposed regulations are more tailor fit for this jurisdiction.

Attorney Berger stated that that there is currently a state senate bill going through the process of being adopted, which would further amend regulations with regards to accessory dwelling units. It was recently amended June 20th, 2017. It will clarify the law. Right now there is some ambiguity with regards to accessory dwelling units on residential properties and whether or not they can be separately conveyed to a different owner other than the primary owner on the property and that senate bill would clarify that that cannot happen.

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Commissioner De Dios inquired about on-street parking permits. Planner Tewasart replied that it is staffs understanding that on-street parking permits are issued by the city's Engineering Division within the Public Works Department. Those permits have been issued around the East Los Angeles College area as well as Hellman Avenue around Mark Keppel High. Attorney Berger stated that the vehicle code requires a particular procedure whereby a permit district is created by the City Council that can be done by petition of the neighbors within that particular area or the City Council can do that on its own authority and create a parking district where there is a need identified to have parking for those residents and under those circumstances the City would issue those parking permits for those particular areas. This is seen more frequently in beach cities where you see parking permit only on the public streets.

Commissioner De Dios inquired if there is a limitation on the number of bedrooms. Director Huntley replied only on size of the units.

Chairperson Sullivan opened and closed the public hearing.

Action Taken: The Planning Commission after considering the evidence presented during the public hearing adopted **Resolution No. 05-17** recommending that the City Council adopt an ordinance amending the Monterey Park Municipal Code regulations governing accessory dwelling units.

Resolution No. 05-17

A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE ("MPMC") REGULATIONS GOVERNING ACCESSORY DWELLING UNITS

Motion: Moved, by Commissioner Choi and seconded by Commissioner Amador, motion carried by the following vote:

Ayes: Commissioners: Sullivan, Robinson, Amador, and Choi
Noes: Commissioners: De Dios
Absent: Commissioners: None
Abstain: Commissioners: None

[4.] **OLD BUSINESS:** None.

[5.] **NEW BUSINESS:** None.

[6.] **COMMISSION COMMUNICATIONS AND MATTERS:** None.

[7.] **STAFF COMMUNICATIONS AND MATTERS:** None

ADJOURNMENT:

There being no further business for consideration, the Planning Commission meeting was adjourned at 8:30 p.m.

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Next regular scheduled meeting on July 11, 2017 at 7:00 p.m. in the Council Chambers.

Michael A. Huntley
Director of Community and Economic Development

MISSION STATEMENT

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the quality of life for our entire community

ATTACHMENT 8

Map of Public Transit Stops in the City



ATTACHMENT 9

Government Code §65852.2, as amended by AB 2299

NEW STATE LAW REGARDING ACCESSORY DWELLING UNITS

Source: leginfo.legislature.ca.gov

Government Code

ARTICLE 2. Adoption of Regulations [65850 - 65863.13]

Section 65852.2.

(a) (1) A local agency may, by ordinance, provide for the creation of accessory dwelling units in single-family and multifamily residential zones. The ordinance shall do all of the following:

(A) Designate areas within the jurisdiction of the local agency where accessory dwelling units may be permitted. The designation of areas may be based on criteria, that may include, but are not limited to, the adequacy of water and sewer services and the impact of accessory dwelling units on traffic flow and public safety.

(B) (i) Impose standards on accessory dwelling units that include, but are not limited to, parking, height, setback, lot coverage, landscape, architectural review, maximum size of a unit, and standards that prevent adverse impacts on any real property that is listed in the California Register of Historic Places.

(ii) Notwithstanding clause (i), a local agency may reduce or eliminate parking requirements for any accessory dwelling unit located within its jurisdiction.

(C) Provide that accessory dwelling units do not exceed the allowable density for the lot upon which the accessory dwelling unit is located, and that accessory dwelling units are a residential use that is consistent with the existing general plan and zoning designation for the lot.

(D) Require the accessory dwelling units to comply with all of the following:

(i) The unit is not intended for sale separate from the primary residence and may be rented.

(ii) The lot is zoned for single-family or multifamily use and contains an existing, single-family dwelling.

(iii) The accessory dwelling unit is either attached to the existing dwelling or located within the living area of the existing dwelling or detached from the existing dwelling and located on the same lot as the existing dwelling.

(iv) The increased floor area of an attached accessory dwelling unit shall not exceed 50 percent of the existing living area, with a maximum increase in floor area of 1,200 square feet.

(v) The total area of floorspace for a detached accessory dwelling unit shall not exceed 1,200 square feet.

(vi) No passageway shall be required in conjunction with the construction of an accessory dwelling unit.

(vii) No setback shall be required for an existing garage that is converted to a accessory dwelling unit, and a setback of no more than five feet from the side and rear lot lines shall be required for an accessory dwelling unit that is constructed above a garage.

(viii) Local building code requirements that apply to detached dwellings, as appropriate.

(ix) Approval by the local health officer where a private sewage disposal system is being used, if required.

(x) (I) Parking requirements for accessory dwelling units shall not

exceed one parking space per unit or per bedroom. These spaces may be provided as tandem parking on an existing driveway.

(II) Offstreet parking shall be permitted in setback areas in locations determined by the local agency or through tandem parking, unless specific findings are made that parking in setback areas or tandem parking is not feasible based upon specific site or regional topographical or fire and life safety conditions, or that it is not permitted anywhere else in the jurisdiction.

(III) This clause shall not apply to a unit that is described in subdivision (d).

(xi) When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an accessory dwelling unit, and the local agency requires that those offstreet parking spaces be replaced, the replacement spaces may be located in any configuration on the same lot as the accessory dwelling unit, including, but not limited to, as covered spaces, uncovered spaces, or tandem spaces, or by the use of mechanical automobile parking lifts. This clause shall not apply to a unit that is described in subdivision (d).

(2) The ordinance shall not be considered in the application of any local ordinance, policy, or program to limit residential growth.

(3) When a local agency receives its first application on or after July 1, 2003, for a permit pursuant to this subdivision, the application shall be considered ministerially without discretionary review or a hearing, notwithstanding Section 65901 or 65906 or any local ordinance regulating the issuance of variances or

special use permits, within 120 days after receiving the application. A local agency may charge a fee to reimburse it for costs that it incurs as a result of amendments to this paragraph enacted during the 2001-02 Regular Session of the Legislature, including the costs of adopting or amending any ordinance that provides for the creation of an accessory dwelling unit.

(4) An existing ordinance governing the creation of an accessory dwelling unit by a local agency or an accessory dwelling ordinance adopted by a local agency subsequent to the effective date of the act adding this paragraph shall provide an approval process that includes only ministerial provisions for the approval of accessory dwelling units and shall not include any discretionary processes, provisions, or requirements for those units, except as otherwise provided in this subdivision. In the event that a local agency has an existing accessory dwelling unit ordinance that fails to meet the requirements of this subdivision, that ordinance shall be null and void upon the effective date of the act adding this paragraph and that agency shall thereafter apply the standards established in this subdivision for the approval of accessory dwelling units, unless and until the agency adopts an ordinance that complies with this section.

(5) No other local ordinance, policy, or regulation shall be the basis for the denial of a building permit or a use permit under this subdivision.

(6) This subdivision establishes the maximum standards that local agencies shall use to evaluate a proposed accessory dwelling unit on a lot zoned for residential use that contains an existing single-family dwelling. No additional standards,

other than those provided in this subdivision, shall be utilized or imposed, except that a local agency may require an applicant for a permit issued pursuant to this subdivision to be an owner-occupant or that the property be used for rentals of terms longer than 30 days.

(7) A local agency may amend its zoning ordinance or general plan to incorporate the policies, procedures, or other provisions applicable to the creation of an accessory dwelling unit if these provisions are consistent with the limitations of this subdivision.

(8) An accessory dwelling unit that conforms to this subdivision shall be deemed to be an accessory use or an accessory building and shall not be considered to exceed the allowable density for the lot upon which it is located, and shall be deemed to be a residential use that is consistent with the existing general plan and zoning designations for the lot. The accessory dwelling unit shall not be considered in the application of any local ordinance, policy, or program to limit residential growth.

(b) When a local agency that has not adopted an ordinance governing accessory dwelling units in accordance with subdivision (a) receives its first application on or after July 1, 1983, for a permit to create an accessory dwelling unit pursuant to this subdivision, the local agency shall accept the application and approve or disapprove the application ministerially without discretionary review pursuant to subdivision (a) within 120 days after receiving the application.

(c) A local agency may establish minimum and maximum unit size requirements for both attached and

detached accessory dwelling units. No minimum or maximum size for an accessory dwelling unit, or size based upon a percentage of the existing dwelling, shall be established by ordinance for either attached or detached dwellings that does not permit at least an efficiency unit to be constructed in compliance with local development standards. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence.

(d) Notwithstanding any other law, a local agency, whether or not it has adopted an ordinance governing accessory dwelling units in accordance with subdivision (a), shall not impose parking standards for an accessory dwelling unit in any of the following instances:

(1) The accessory dwelling unit is located within one-half mile of public transit.

(2) The accessory dwelling unit is located within an architecturally and historically significant historic district.

(3) The accessory dwelling unit is part of the existing primary residence or an existing accessory structure.

(4) When on-street parking permits are required but not offered to the occupant of the accessory dwelling unit.

(5) When there is a car share vehicle located within one block of the accessory dwelling unit.

(e) Notwithstanding subdivisions (a) to (d), inclusive, a local agency shall ministerially approve an application for a building permit to create within a single-family residential zone one accessory dwelling unit per single-family lot if the unit is contained within the existing space of a single-

family residence or accessory structure, has independent exterior access from the existing residence, and the side and rear setbacks are sufficient for fire safety. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence.

(f) (1) Fees charged for the construction of accessory dwelling units shall be determined in accordance with Chapter 5 (commencing with Section 66000) and Chapter 7 (commencing with Section 66012).

(2) Accessory dwelling units shall not be considered new residential uses for the purposes of calculating local agency connection fees or capacity charges for utilities, including water and sewer service.

(A) For an accessory dwelling unit described in subdivision (e), a local agency shall not require the applicant to install a new or separate utility connection directly between the accessory dwelling unit and the utility or impose a related connection fee or capacity charge.

(B) For an accessory dwelling unit that is not described in subdivision (e), a local agency may require a new or separate utility connection directly between the accessory dwelling unit and the utility. Consistent with Section 66013, the connection may be subject to a connection fee or capacity charge that shall be proportionate to the burden of the proposed accessory dwelling unit, based upon either its size or the number of its plumbing fixtures, upon the water or sewer system. This fee or charge shall not exceed the reasonable cost of providing this service.

(g) This section does not limit the authority of local agencies to adopt less restrictive requirements for the creation of an accessory dwelling unit.

(h) Local agencies shall submit a copy of the ordinance adopted pursuant to subdivision (a) to the Department of Housing and Community Development within 60 days after adoption.

(i) As used in this section, the following terms mean:

(1) "Living area" means the interior habitable area of a dwelling unit including basements and attics but does not include a garage or any accessory structure.

(2) "Local agency" means a city, county, or city and county, whether general law or chartered.

(3) For purposes of this section, "neighborhood" has the same meaning as set forth in Section 65589.5.

(4) "Accessory dwelling unit" means an attached or a detached residential dwelling unit which provides complete independent living facilities for one or more persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family dwelling is situated. An accessory dwelling unit also includes the following:

(A) An efficiency unit, as defined in Section 17958.1 of Health and Safety Code.

(B) A manufactured home, as defined in Section 18007 of the Health and Safety Code.

(5) "Passageway" means a pathway that is unobstructed clear to the sky and extends from a street to one entrance of the accessory dwelling unit.

(j) Nothing in this section shall be construed to supersede or in any way alter or lessen the effect or application of the California Coastal Act (Division 20 (commencing with Section 30000) of the Public Resources Code), except that the local government shall not be required to hold public hearings for coastal development permit applications for accessory dwelling units.

(Amended by Stats. 2016, Ch. 735, Sec. 1.5. Effective January 1, 2017.)



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-H.**

TO: Honorable Mayor and Members of the City Council
FROM: Michael A. Huntley, Community and Economic Development Director
SUBJECT: Second Reading and Adoption: An ordinance amending MPMC Chapters 21.04 and 21.24 regulating signs (CA-17-02)

RECOMMENDATION:

It is recommended that the City Council consider:

- (1) Waive the second reading and adopt the proposed ordinance; and
- (2) Taking such additional, related, action that may be desirable.

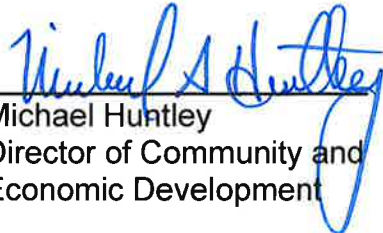
EXECUTIVE SUMMARY:

On December 20, 2017, the City Council introduced and waived the first reading of an ordinance amending Title 21 of the Monterey Park Municipal Code ("MPMC"). The staff report from that meeting is attached for reference.

Second reading and adoption of this ordinance is recommended; the ordinance will become effective 30 days after adoption.

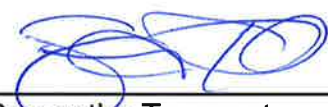
Respectfully submitted:

By:



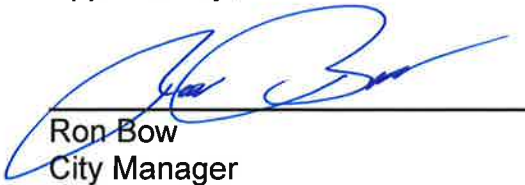
Michael Huntley
Director of Community and
Economic Development

Prepared by:



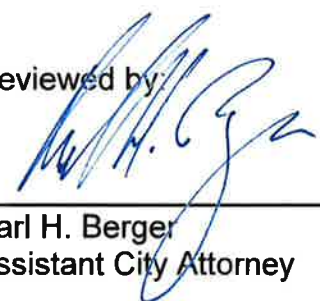
Samantha Tewasart
Senior Planner

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment 1: Draft City Council Ordinance and Proposed Zoning Code Amendments (Exhibit A)
- Attachment 2: City Council Staff Report, dated December 20, 2017
- Attachment 3: Resolution recommending adoption of the ordinance
- Attachment 4: Planning Commission Staff Report, dated October 10, 2017
- Attachment 5: Planning Commission Minutes, dated October 10, 2017
- Attachment 6: Planning Commission Staff Report, dated September 26, 2017
- Attachment 7: Planning Commission Staff Report, dated September 12, 2017
- Attachment 8: Planning Commission Minutes, dated September 12, 2017
- Attachment 9: Distance Boundary Maps
- Attachment 10: Signage Renderings

ATTACHMENT 1

**Draft City Council Ordinance and Proposed Zoning Code
Amendment (Exhibit A)**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL
CODE SECTIONS 21.24.650 AND 21.24.655 REGARDING
REGULATION OF SIGNS.**

The City Council of the city of Monterey Park does ordain as follows:

SECTION 1. Pursuant to Monterey Park Municipal Code ("MPMC") § 21.38.050, the City Council finds as follows:

- A. The MPMC amendments ("Sign Regulations") set forth in attached Exhibit A, and incorporated by reference, are consistent with the goals, policies and objectives of the General Plan. The Sign Regulations will not affect a change in the permissible uses of property and will not substantively affect existing time, place or manner restrictions applicable to signs.
- B. The Sign Regulations will not adversely affect surrounding properties. These Sign Regulations will operate citywide and will not affect a change in the use or the intensity of use of property in any zone.
- C. The Sign Regulations promote public health, safety, and general welfare and serve the goals and purposes of the MPMC's zoning regulations. As amended, the Sign Regulations will continue to promote the public health, safety, and general welfare while serving the goals and purposes of the zoning regulations.

SECTION 2. The MPMC is amended as set forth in the Sign Regulations attached as Exhibit A. The City Clerk is authorized to codify the Sign Regulations as appropriate.

SECTION 3. *Environmental Review.* The City Council finds and determines that this ordinance is not subject to further review under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*; "CEQA") for the following reasons: (1) it will not result in a direct or reasonably foreseeable indirect physical change in the environment (14 Cal. Code Regs. § 15060(c)(2); (2) there is no possibility that the ordinance may have a significant effect on the environment (14 Cal. Code Regs. § 15061(b)(3); and (3) the ordinance does not constitute a "project" as defined in the CEQA Guidelines (14 Cal. Code Regs. § 15378).

SECTION 4. *Construction.* This Ordinance must be broadly construed in order to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 5. *Enforceability.* Repeal or amendment of any provision of the MPMC does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and

imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 6. Technical Corrections. The City Manager, or designee, is authorized to make technical corrections, in a form approved by the City Attorney.

SECTION 7. Validity of Previous Code Sections. If this entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal or amendment of the MPMC or other ordinance by this Ordinance will be rendered void and cause such previous MPMC regulation or other ordinance to remain in full force and effect for all purposes.

SECTION 8. Severability. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 9. The City Clerk is directed to certify the passage and adoption of this Ordinance, cause it to be entered into the city of Monterey Park's book of original ordinances, make a note of the passage and adoption in the records of this meeting, and, within fifteen days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 10. This Ordinance will take effect on the 31st day following its final passage and adoption.

PASSED AND ADOPTED this _____ day of _____,
2018.

Stephan Lam, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM
MARK D. HENSLEY, City Attorney

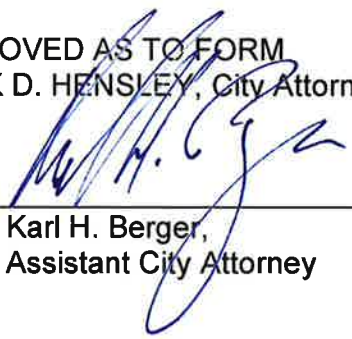
By: _____
Karl H. Berger,
Assistant City Attorney

EXHIBIT A

21.24.650 Commercial Signs—R-S, C-S, N-S, S-C, C-P, O-P Zones.

See Chapter 21.10 for a description of the commercial zones. Signage in the commercial zones shall must comply with the standards set forth in Table 21.24(A).

Table 21.24(A) Sign Standards in Commercial Zones

SIGNAGE	ZONE	
	C-B	R-S, C-S, N-S, S-C, C-P, O-P
Primary Wall Sign		
Number	1	
Area	1 sq. ft. per lineal foot of building or business frontage	
Text and logo height	12-18 in.	
Materials	○ Internally illuminated channel letters with opaque metal sides and a matte translucent plexiglass face. See Figure 21.24(C) ○ Three-dimensional, individual internally illuminated and backlit (halo) metal letters, also known as reverse channel letters. See Figure 21.24(D) ○ Open-face channel, also known as exposed neon. See Figure 21.24(E) ○ Sculpted. See Figure 21.24(F) ○ Non-illuminated materials—wood, metal, tile	
	Prohibited	○ Foam
	○ Canister signs prohibited; subject to Section 21.24.730, Nonconforming Signs and Abatement.	○ Canister signs – face changes permitted. No structural alterations allowed.
	○ Electronic message board subject to a conditional use permit	Prohibited
Height		
<30,000 sq. ft.	○ First story signage 15 ft. above sidewalk elevation; <u>one freeway oriented 2nd story sign allowed (within 100 feet of the freeway right-of-way), not to exceed roof line or parapet wall to which it is attached.</u> ○ In no event can the height of any wall sign exceed the height of the building roof or building parapet wall to which it is attached. ○ Upper story signage prohibited	
>30,000 sq. ft.	○ First story signage 30 ft. above sidewalk elevation ○ Restaurants >10,000 sq. ft., retail establishments >8,000 sq. ft., and motion picture theaters with 4 or more screens permitted upper story signage. ○ In no event shall <u>can</u> the height of any wall sign exceed the height of the building roof or building parapet wall to which it is attached	

Projection	Max. 12 in. beyond building face	
Secondary Wall Sign		
Number	1	
Area	50% of 1 sq. ft. per lineal foot of building or business frontage	
Text and logo height	12-18 in.	
Materials	- Internally illuminated channels with opaque metal sides and a matte translucent plexiglass face. See Figure 21.24(C) - Three-dimensional, individual internally illuminated and backlit (halo) metal letters, also known as reverse channel letters. See Figure 21.24(D) - Open-face channel, also known as exposed neon. See Figure 21.24(E) - Sculpted. See Figure 21.24(F) - Non-illuminated materials—wood, metal, tile	
	Prohibited	Foam
	Canister signs prohibited, subject to Ch. 21.24	Canister signs – face changes permitted. No structural alterations allowed.
Height	- First story signage 15 ft. above sidewalk elevation - In no event shall <u>can</u> the height of any wall sign exceed the height of the building roof or building parapet wall to which it is attached. - Upper story signage prohibited	
Projection	Max. 12 in. beyond building face	
Projecting Blade Sign (See Figure 21.22(K))		
Number	1 per business	
Area	15 sq. ft.	
Distance between signs	15 ft.	
Projection	Max. 20 in. beyond building face	
Placement	Maintain a minimum clearance of 8 ft. above sidewalk	
Materials	Materials specified in the Building Code	
Freestanding Sign (Pole signs are prohibited)		
Number		
Street frontage <600 ft.	Prohibited	1
Street frontage >600 ft.	Prohibited	2
Height	Prohibited	20 ft.
Area	Prohibited	120 sq. ft. per side

Projection	Prohibited	- o No freestanding sign shall <u>can</u> project beyond the property lines. - o No freestanding sign shall <u>can</u> project over a parking lot or a driveway with less than 14 ft. of ground clearance or into a pedestrian walkway with less than 8 ft. of ground clearance.
Location	Prohibited	o No freestanding sign shall <u>can</u> be placed within 10 ft. of a common lot line.
		o Minimum separation between freestanding signs shall be <u>is</u> 25 ft.
Materials	Prohibited	- o Printed letters and graphics on anodized aluminum background and supports - o Opaque channel letters and graphics on opaque background using plastic, smooth fiberglass, acrylic, prefinished aluminum or color plastic laminates - o Internally illuminated channel letters and graphics on stucco, tile, brick, wood, stone or masonry background - o Cast metal letters and graphics on wood, anodize aluminum, plastic laminate, prefinished metal, stucco, tile, brick, stone or masonry background - o Engraved wood letters and graphics on wood frames and supports - o Carved wood form letters and graphics on stucco, tile stone, masonry or wood background - o Internally illuminated molded fiberglass letters and graphics on aluminum housing - o Etched and painted filled letters and graphics on polished stone - o Any non-internally illuminated sign may be illuminated with a backlit system or a ground flush-mounted spotlight system
Monument Sign (combination of freestanding and monument signs permitted, not to exceed maximums)		
Number		
Street frontage <600 ft.	1	
Street frontage >600 ft.	2	
Height	7 ft.	

Area	56 sq. ft. per side	
Materials	○ Printed letters and graphics on anodized aluminum background and supports ○ Opaque channel letters and graphics on opaque background using plastic, smooth fiberglass, acrylic, prefinished aluminum or color plastic laminates ○ Internally illuminated channel letters and graphics on stucco, tile, brick, wood, stone or masonry background ○ Cast metal letters and graphics on wood, anodize aluminum, plastic laminate, prefinished metal, stucco, tile, brick, stone or masonry background ○ Engraved redwood letters and graphics on redwood frames and supports ○ Carved redwood form letters and graphics on stucco, tile stone, masonry or wood background ○ Internally illuminated molded fiberglass letters and graphics on aluminum housing ○ Etched and painted filled letters and graphics on polished stone ○ Non-blinking neon letters and graphics on redwood, stucco, masonry, polished stone, anodized aluminum plastic laminate, tile, brick ○ Any non-internally illuminated sign may be illuminated with a backlit system or a ground flush-mounted spotlight system	
	○ Neon around windows and buildings shall <u>be are</u> considered architectural changes to the building and shall be subject to the may <u>require</u> review and approval of the Design Review Board	Prohibited

21.24.655 Residential Signs—All Residential Zones.

See Chapter 21.08 for a description of the residential zones. Signage in the residential zones must comply with the standards set forth in Table 21.24(B).

Table 21.24(B) Sign Standards in Residential Zones

SIGNAGE		ZONE
Multi-Family Development or Assembly Hall		
Wall Sign		
Number	1	
Area	75% per lineal feet of building frontage	
Text and Logo Height	12-18 in.	
Height	- First story signage cannot exceed 15 feet - In no event can the height of any wall sign exceed the building roof or parapet wall to which it is attached.	
Materials	- Non-illuminated channel letters with opaque metal sides and a matte translucent plexiglass face. See Figure 21.24(C). - Internally illuminated channel letters when frontage faces a principal or minor arterial street only. - Three-dimensional, individual internally illuminated and backlit (halo) metal letters, also known as reverse channel letters. See Figure 21.24(D). Multi-family residential and assembly hall that face a principal or minor arterial street only. - Open-face channel, also known as exposed neon. See Figure 21.24(E). - Sculpted. See Figure 21.24(F) - Non-illuminated materials – wood, metal, tile - Prohibited materials: foam, canister signs, and electronic message boards.	
Monument Sign		
	R-1	R-2, R-3
Number and Area		
Street frontage <75 ft.	Prohibited	Prohibited
Street frontage 75-84 ft.	1 25 sq. ft. per side	1 30 sq. ft. per side
Street frontage 85-99 ft.	1 25 sq. ft. per side	1 35 sq. ft. per side
Street frontage >100 ft.	1 25 sq. ft. per side	1 40 sq. ft. per side
Street frontage >200 ft.	1 25 sq. ft. per side	1 60 sq. ft. per side
Height	5 ft.	7 ft.

Materials	○ <u>Printed letters and graphics on anodized aluminum background and supports</u> ○ <u>Opaque channel letters and graphics on opaque background using plastic, smooth fiberglass, acrylic, prefinished aluminum or color plastic laminates</u> ○ <u>Internally illuminated channel letters and graphics on stucco, tile, brick, wood, stone or masonry background when frontage faces a principal or minor arterial street only.</u> ○ <u>Cast metal letters and graphics on wood, anodize aluminum, plastic laminate, prefinished metal, stucco, tile, brick, stone or masonry background</u> ○ <u>Engraved redwood letters and graphics on redwood frames and supports</u> ○ <u>Carved redwood form letters and graphics on stucco, tile stone, masonry or wood background</u> ○ <u>Internally illuminated molded fiberglass letters and graphics on aluminum housing when frontage faces a principal or minor arterial street only.</u> ○ <u>Etched and painted filled letters and graphics on polished stone</u> ○ <u>Non-blinking neon letters and graphics on redwood, stucco, masonry, polished stone, anodized aluminum plastic laminate, tile, brick</u> ○ <u>Any non-internally illuminated sign may be illuminated with a backlit system or a ground flush-mounted spotlight system</u>
Landscape and Irrigation must be provided around the base of the monument sign	

21.04.797 (HH) Canister Sign. A sign with advertising copy within a rigid frame, whether illuminated or not.

ATTACHMENT 2

City Council Staff Report, dated December 20, 2017



City Council Staff Report

DATE: December 20, 2017

AGENDA ITEM NO: Old Business
Agenda Item 5-C.

TO: Honorable Mayor and Members of the City Council
FROM: Michael A. Huntley, Community and Economic Development Director
SUBJECT: Consider an ordinance amending MPMC Chapters 21.04 and 21.24 regulating signs (CA-17-02)

RECOMMENDATION:

It is recommended that the City Council consider:

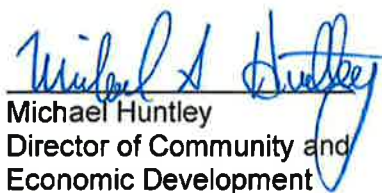
- (1) Opening the public hearing;
- (2) Taking documentary and testimonial evidence;
- (3) Closing the public hearing and considering the draft ordinance;
- (4) Introducing and waiving first reading of the ordinance and schedule second reading and adoption for January 17, 2018; and
- (5) Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

At its meeting on November 15, 2017, the City Council requested staff to provide additional renderings of sign heights and sizes for comparison. The requested renderings are included as attachment 9. Also attached is the original staff report from November 15th for reference.

Respectfully submitted:

By:


Michael Huntley
Director of Community and
Economic Development

Prepared by:


Samantha Tewasart
Senior Planner

Approved by:


Ron Bow
City Manager

Reviewed by:


Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment 1: Resolution recommending adoption of the ordinance
- Attachment 2: Draft City Council Ordinance and Proposed Zoning Code Amendments (Ex. A)
- Attachment 3: Planning Commission Staff Report, dated October 10, 2017
- Attachment 4: Planning Commission Minutes, dated October 10, 2017
- Attachment 5: Planning Commission Staff Report, dated September 26, 2017
- Attachment 6: Planning Commission Staff Report, dated September 12, 2017
- Attachment 7: Planning Commission Minutes, dated September 12, 2017
- Attachment 8: Distance Boundary Maps
- Attachment 9: Signage Renderings

ATTACHMENT 3

Resolution recommending adoption of the ordinance

RESOLUTION NO. 12-17

A RESOLUTION RECOMMENDING THAT CITY COUNCIL ADOPT AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE ("MPMC") AFFECTING REGULATIONS GOVERNING SIGNAGE IN THE RESIDENTIAL ZONES.

The Planning Commission of the City of Monterey Park does resolve as follows:

SECTION 1: The Planning Commission finds and declares that:

- A. A review of the Monterey Park Municipal Code ("MPMC") suggests that amendments are needed to improve the City's regulations governing, among other things, the residential and commercial zoning districts;
- B. On September 12, 2017, the Community and Economic Development Department presented draft regulations to the Planning Commission for consideration. The Planning Commission provided direction for improving the regulations and continued the application to the meeting of September 26, 2017. At the meeting of September 26, 2017 requested a minor modification to draft regulations and continued to the application to the meeting of October 10, 2017. Thereafter, the regulations were reviewed by the Community and Economic Development Department for, in part, consistency with the General Plan and conformity with the MPMC;
- C. The City reviewed the project's environmental impacts under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations §§ 15000, *et seq.*, the "CEQA Guidelines"), and the City's Environmental Guidelines;
- D. The Community and Economic Development Department completed its review and scheduled the public hearing regarding the application before the Planning Commission for September 12, 2017, September 26, 2017, and October 10, 2017;
- E. On September 12, 2017, September 26, 2017, and October 10, 2017, the Planning Commission held public hearings to receive public testimony and other evidence regarding the draft Ordinance attached as Exhibit "A," and incorporated by reference, including, without limitation, information provided to the Planning Commission by City staff and public testimony; and
- F. This Resolution and its findings are made based upon the evidence presented to the Commission at its September 12, 2017, September

**PLANNING COMMISSION
RESOLUTION NO. 12-17
PAGE 2 OF 3**

26, 2017, and October 10, 2017 hearing including, without limitation, the staff report submitted by the Community and Economic Development Department.

SECTION 2: Environmental Review. The Planning Commission finds and determines that the proposed ordinance is not subject to the California Environmental Quality Act (Public Resources Code §§ 21000, et seq.; "CEQA") for the following reasons: (1) it will not result in a direct or reasonably foreseeable indirect physical change in the environment (14 Cal. Code Regs. § 15060(c)(2); (2) there is no possibility that the ordinance may have a significant effect on the environment (14 Cal. Code Regs. § 15061(b)(3); and (3) the ordinance does not constitute a "project" as defined in the CEQA Guidelines (14 Cal. Code Regs. § 15378).

SECTION 3: General Plan Findings. As required under Government Code § 65860 the MPMC amendments proposed by the Ordinance are consistent with the Monterey Park General Plan. It is a goal of the Land Use Element of the General Plan to maintain the quality and character of Monterey Park's residential neighborhoods and commercial districts. The proposed residential code amendments are minor changes intended to ensure that the residential character is maintained to the highest standards. The proposed commercial code amendment is intended to clarify an existing code provision ensuring development compatibility.

SECTION 4: Recommendation. The Planning Commission recommends that the City Council adopt the draft ordinance set forth in attached Exhibit "A," which is incorporated into this resolution by reference.

SECTION 5: Reliance On Record. Each and every one of the findings and determination in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the Planning Commission in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 6: Limitations. The Planning Commission's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the Planning Commission's lack of knowledge of future events. In all instances, best efforts have been made to form accurate assumptions. Somewhat related to this are the limitations on the city's ability to solve what are in effect regional, state, and national problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

**PLANNING COMMISSION
RESOLUTION NO. 12-17
PAGE 3 OF 3**

SECTION 7: This Resolution will remain effective until superseded by a subsequent resolution.

SECTION 8: The Commission secretary is directed to mail a copy of this Resolution to any person requesting a copy.

SECTION 9: This Resolution may be appealed within nineteen (19) calendar days after its adoption. All appeals must be in writing and filed with the City Clerk within this time period. Failure to file a timely written appeal will constitute a waiver of any right of appeal.

PASSED AND ADOPTED this 10th day of October 2017.

Larry Sullivan, Chairperson
City of Monterey Park Planning Commission

I hereby certify that the foregoing Resolution was duly adopted by the Planning Commission of the City of Monterey Park at the regular meeting held on the 10th day of October 2017, by the following vote of the Planning Commission:

AYES:	Commissioners Sullivan, Robinson, Amador, Choi, and Brossy De Dios
NOES:	None
ABSTAIN:	None
ABSENT:	None

ATTEST:

Michael Huntley, Secretary

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: _____
Karl H. Berger, Assistant City Attorney

ATTACHMENT 4

Planning Commission Staff Report, dated October 10, 2017



Planning Commission Staff Report

DATE: October 10, 2017

AGENDA ITEM NO: 4-A

TO: The Planning Commission
FROM: Michael A. Huntley, Director of Community and Economic Development
SUBJECT: Consider adopting a Resolution recommending that the City Council amend specific sections of Title 21 (zoning regulations) of the Monterey Park Municipal Code governing signs in the residential zones and freeway oriented signs.

RECOMMENDATION:

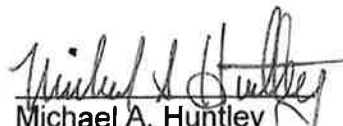
It is recommended that the Planning Commission:

- (1) Open the continued public hearing and, after considering the evidence presented during the public hearing, adopt a Resolution recommending that the City Council adopt a draft ordinance amending the Monterey Park Municipal Code regulating signs in the residential zones and freeway oriented signs; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On September 12, 2017, the Planning Commission reviewed proposed code amendments governing signage in the residential zones. The Planning Commission provided comments and continued the item to allow staff additional time to address the comments. At the meeting, the Planning Commission requested further information and clarifications for the freeway oriented and monument signs. Staff provided the requested information at the meeting of September 26, 2017. The Planning Commission was satisfied with the added information, which provided further clarity to the proposed code amendments, but requested that one minor modification be made to the proposed regulations. Specifically, the Planning Commission recommended that the maximum height for monument signs in the R-2 and R-3 Zones be increased from 5 feet to 7 feet for consistency with some of the existing monuments in the residential zones and commercial zones. The proposed code regulations have been modified to reflect the Planning Commission's comment.

Respectfully submitted,

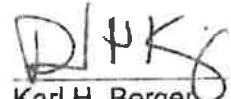

Michael A. Huntley
Community and Economic
Development Director

Sign Regulations – Staff Report
Page 2

Prepared by:


Samantha Tewasart
Senior Planner

Reviewed by:

 - EPR
Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment 1: Proposed Zoning Code Amendments
- Attachment 2: Distance Boundary Maps
- Attachment 3: Resolution recommending adoption of the ordinance
- Attachment 4: Draft City Council Ordinance
- Attachment 5: Planning Commission Staff Report, dated September 12, 2017
- Attachment 6: Planning Commission Minutes, dated September 12, 2017
- Attachment 7: Planning Commission Staff Report, dated September 26, 2017

ATTACHMENT 5

Planning Commission Minutes, dated October 10, 2017

**OFFICIAL MINUTES
MONTEREY PARK PLANNING COMMISSION
REGULAR MEETING
OCTOBER 10, 2017**

The Planning Commission of the City of Monterey Park held a regular meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, October 10, 2017 at 7:00 p.m.

CALL TO ORDER:

Chairperson Larry Sullivan called the Planning Commission meeting to order at 7:00 p.m.

ROLL CALL:

Planner Tewasart called the roll:

Board Members Present: Larry Sullivan, Delario Robinson, Members, Theresa Amador, Ricky Choi, and Eric Brossy De Dios

Board Members Absent: None

ALSO PRESENT: David H. King, Deputy City Attorney, Michael A. Huntley, Director of Community and Economic Development, Harald Luna, Assistant Planner

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS: None

[1.] PRESENTATIONS: None

[2.] CONSENT CALENDAR: None

[3.] PUBLIC HEARING:

3-A CONDITIONAL USE PERMIT (CUP-17-06) TO PERMIT ON-SALE (TYPE 41 BEER AND WINE) LICENSE FOR A BONA FIDE PUBLIC EATING PLACE – 306 NORTH GARFIELD AVENUE UNIT #A-12

Planner Luna provided a brief summary of the staff report.

Chairperson Sullivan opened the public hearing.

Representative Michelle Zhang was present on behalf of Xin Zhen Zhang of Wang De Fu Inc. Db: Xin Jiang BBQ.

Chairperson Sullivan closed the public hearing.

Action Taken: The Planning Commission after considering the evidence presented during the public hearing **approved** the requested conditional use permit for 306 North Garfield Avenue.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Motion: Moved, by Commissioner Choi and seconded by Commissioner Robinson, motion carried by the following vote:

Ayes: Commissioners: Sullivan, Robinson, Amador, and Brossy De Dios
Noes: Commissioners: None
Absent: Commissioners: None
Abstain: Commissioners: None

3-B CONSIDER ADOPTING A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL AMEND SPECIFIC SECTIONS OF TITLE 21 (ZONING REGULATIONS) OF THE MONTEREY PARK MUNICIPAL CODE GOVERNING SIGNS IN THE RESIDENTIAL ZONES AND FREEWAY ORIENTED SIGNS

Director Huntley provided a brief summary of the staff report.

Chairperson Sullivan opened the public hearing.

Chairperson Sullivan closed the public hearing.

Action Taken: The Planning Commission after considering the evidence presented during the public hearing **recommended** that the City Council adopt an ordinance amending Monterey Park Municipal Code (MPMC) Chapters 21.04 and 21.24

Motion: Moved, by Commissioner Choi and seconded by Commissioner De Dios, motion carried by the following vote:

Ayes: Commissioners: Sullivan, Robinson, Amador, Choi, and De Dios
Noes: Commissioners: None
Absent: Commissioners: None
Abstain: Commissioners: None

[4.] OLD BUSINESS: None.

[5.] NEW BUSINESS: None.

[6.] COMMISSION COMMUNICATIONS AND MATTERS:

Commissioner Robinson inquired affordable housing and inclusionary housing requirements. Director Huntley replied that the State of California through the Southern California Association of Governments provides a mandate called the Regional Housing Needs Assessment numbers. Based on their methodology they indicate, but no require, that cities provide a certain number of affordable units based on income levels. Cities are encouraged to provide affordable housing. Generally speaking, cities would have the ability, unfortunately, the State eliminated redevelopment, which eliminated 20 percent of the housing set aside funds and in addition the federal home funds continue to be lowered on an annual basis. There is not adequate funding currently coming to local government to produce affordable housing. The City has produced a number of affordable housing

MISSION STATEMENT

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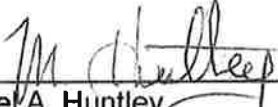
projects over the years including LINC housing and the Telcu housing project across the street and a number of other ones too. Cities do provide and subsidize for affordable housing.

[7.] STAFF COMMUNICATIONS AND MATTERS: None

ADJOURNMENT:

There being no further business for consideration, the Planning Commission meeting was adjourned at 7:30 p.m.

Next regular scheduled meeting on October 24, 2017 at 7:00 p.m. in the Council Chambers.



Michael A. Huntley
Director of Community and Economic Development

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

ATTACHMENT 6

Planning Commission Staff Report, dated September 26, 2017



Planning Commission Staff Report

DATE: September 26, 2017

AGENDA ITEM NO: 4-A

TO: The Planning Commission
FROM: Michael A. Huntley, Director of Community and Economic Development
SUBJECT: Consider adopting a Resolution recommending that the City Council amend specific sections of Title 21 (zoning regulations) of the Monterey Park Municipal Code governing signs in the residential zones and freeway oriented signs.

RECOMMENDATION:

It is recommended that the Planning Commission:

- (1) Open the continued public hearing and, after considering the evidence presented during the public hearing, adopt a Resolution recommending that the City Council adopt a draft ordinance amending the Monterey Park Municipal Code regulating signs in the residential zones and freeway oriented signs; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On September 12, 2017, the Planning Commission reviewed proposed code amendments governing signage in the residential zones. The Planning Commission provided comments and continued the item to allow staff additional time to address the comments. At the meeting, the Planning Commission requested further information and clarifications for the freeway oriented and monument signs. Specifically, the Planning Commission requested that a distance map be provided to determine the appropriate boundary to allow freeway oriented signs. Additionally, the Planning Commission was favorable to allowing monument signs in the residential zones, but requested that the proposed development standards be further broken down to allow monument signs that will be proportional to specific lot frontages in specific residential zones.

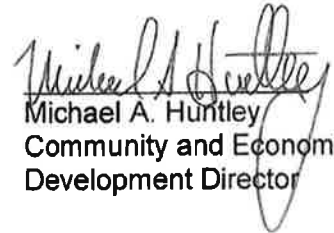
Attached to this staff report are three distance boundary maps, which show the distances of buildings in 75 feet, 100 feet, and 150 feet increments from the Caltrans right-of-way. One of the maps shows all the properties that are adjacent to the Pomona 60 Freeway within the City's limits. A second map shows a closer view of the properties at the western portion of the City and a third map shows a closer view of the properties at the eastern portion of the City. Staff believes that the 100 feet distance adequately defines the boundary of where freeway oriented signs will be allowed.

With regards to the monument signs within the residential zones, the proposed regulations have been further defined to clarify the specific size of a monument sign that will be allowed relative to a specific lot frontage and residential zone. Staff believes that

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the added information provides further clarity to the proposed code amendments and adequately addresses the comments provided by the Planning Commission.

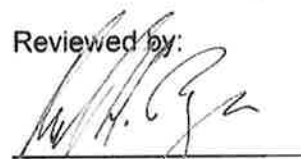
Respectfully submitted,


Michael A. Huntley
Community and Economic
Development Director

Prepared by:


Samantha Tewasart
Senior Planner

Reviewed by:


Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment 1: Proposed Zoning Code Amendments
- Attachment 2: Resolution recommending adoption of the ordinance

ATTACHMENT 7

Planning Commission Staff Report, dated September 12, 2017



Planning Commission Staff Report

DATE: September 12, 2017

AGENDA ITEM NO: 3-B

TO: The Planning Commission
FROM: Michael A. Huntley, Director of Community and Economic Development
SUBJECT: Consider adopting a Resolution recommending that the City Council amend specific sections of Title 21 (zoning regulations) of the Monterey Park Municipal Code governing signs in the residential zones and freeway oriented signs.

RECOMMENDATION:

It is recommended that the Planning Commission:

- (1) Open the public hearing and, after considering the evidence presented during the public hearing, adopt a Resolution recommending that the City Council adopt a draft ordinance amending the Monterey Park Municipal Code regulating signs in the residential zones and freeway oriented signs; and
- (2) Take such additional, related, action that may be desirable.

ENVIRONMENTAL:

The proposed ordinance is not subject to further review under the California Environmental Quality Act (Public Resources Code §§ 21000, et seq.; "CEQA") for the following reasons: (1) it will not result in a direct or reasonably foreseeable indirect physical change in the environment (14 Cal. Code Regs. § 15060(c)(2); (2) there is no possibility that the ordinance may have a significant effect on the environment (14 Cal. Code Regs. § 15061(b)(3); and (3) the ordinance does not constitute a "project" as defined in the CEQA Guidelines (14 Cal. Code Regs. § 15378).

EXECUTIVE SUMMARY:

The proposed code amendment is in response to inquiries received from the public regarding signage in the residential zones, and freeway oriented wall signs in the commercial zones. In the day-to-day implementation of the MPMC, staff has received questions regarding signage for multi-family residential developments and assembly halls in the residential zones.

According to MPMC § 21.04.097, an assembly hall is a building used for large scale public or private gatherings of people, for example, private educational facilities; religious institutions; clubs; lodges; theaters; and similar kinds of facilities whether available for public or private uses. Currently, there are multi-family developments and

assembly halls that have wall signs or monument signs. The MPMC, however, does not currently allow for either type of signage. Additionally, questions have been received regarding greater flexibility for wall signs in the commercial zones that have freeway frontage.

In evaluating the residential and commercial districts and conducting surveys of surrounding cities, staff is proposing regulations for wall and freestanding signs for multi-family residential developments and assembly halls in the residential zones, and freeway-oriented wall signs.

ANALYSIS:

The proposed code amendments are summarized below.

Chapter 21.24 Sign Regulations

21.24.655 Residential Signs – In the residentially-zoned areas there are existing multi-family developments and assembly halls that have non-illuminated wall or monument signs. However, there are no regulations in the MPMC that allow for signage in the residential areas, with the exception of real estate, yard sale, and campaign signs.

Staff surveyed surrounding cities and most of the cities have regulations in place for wall and freestanding signs in residential zones. The average size is approximately 25 square feet and the average height is approximately 6 feet, as summarized in Table 1 below.

TABLE 1: SIGNAGE REGULATIONS IN RESIDENTIAL ZONES SURVEY

City	Use	Sign Type	Number	Size	Height	Illumination
Alhambra	Multi-Family Development	Freestanding	1 per street frontage	25 SF	5 FT	No
		Wall	1 per street frontage	20 SF	15 FT	No
	Assembly Use	Freestanding	1 per street frontage	25 SF	5 FT	No
		Wall	1 per street frontage	20 SF	15 FT	No
Arcadia	Multi-Family Development	Freestanding	1 per street frontage	6 SF	3 FT	No
	Assembly Use	Freestanding or Wall	1 per street frontage	48 SF	8 FT 12 FT	Yes CUP
Monrovia	Multi-Family Development	-	-	-	-	-
	Assembly	Wall	Front			Yes

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Page 3

	Use		building elevation			CUP
		Monument	1 per street frontage	50 SF	6 FT	Yes CUP
Rosemead	Multi-Family Development	-	-	15 SF	6 FT	Yes
	Assembly Use	Wall	1 per street frontage	Cannot exceed 25% of building frontage	-	Yes CUP
		Freestanding	1 per 100 FT street frontage			Yes CUP
San Gabriel	Multi-Family Development	Freestanding or Wall	1 per street frontage	-	6 FT	Yes
	Assembly Use	Wall	1 per street frontage	25 SF	-	Yes CUP
		Monument	1 per 75 FT per street frontage (R-1 Zone) 1 per street frontage of: 75-84 FT 85-99 FT 100 FT+ (R-2, R-3 Zone)	25 SF (R-1 Zone) 30 SF 40 SF 50 SF (R-2, R-3 Zone)	6 FT	Yes CUP
Temple City	Multi-Family Development					
	Assembly Use	Freestanding				No
West Covina	Multi-Family Development or Assembly Use	Monument	1 per street frontages	40 SF	6 FT	Yes

Based on the survey, staff proposes that properties located in the residentially-zoned areas constructed with a multi-family development or assembly hall and has a street frontage less than 200 feet be limited to one non-illuminated wall sign and properties

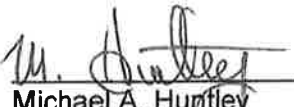
located in the residentially-zoned areas constructed with a multi-family development or assembly hall and has a street frontage greater than 200 feet be limited to one 25 square feet or less, non-illuminated monument sign, unless the property has frontage on a principal arterial or minor arterial street, then the monument sign can be illuminated or non-illuminated. The monument sign will also be required to provide landscaping and irrigation around the base of the sign as well clearance from the clear-sight triangle area as specified in MPMC § 21.24.140.

Additionally, the proposed criteria are consistent with the type of signage that have been permitted and installed on existing multi-family developments and assembly halls. Furthermore, it is reasonable for the signage criteria to be more restrictive in residentially-zoned areas as compared to the commercially-zoned areas.

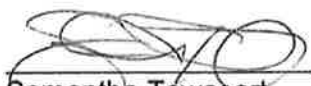
21.24.655 Freeway-Oriented Signs – There are commercially-zoned properties that have frontages to freeways; specifically there are properties located on Hellman Avenue that fronts the Interstate 10 Freeway and properties located on Pomona Boulevard that fronts the State Route 60 Freeway. Staff surveyed the properties located along Hellman Avenue and Pomona Boulevard. The properties located on Hellman Avenue are almost all residentially zoned and constructed with residential units, except for the properties located at the intersections at North Atlantic Boulevard, North Garfield Avenue, and North New Avenue.

A large portion of the properties located along Pomona Boulevard are commercially-zoned and constructed with commercial developments. These lots range in lot widths from 30 feet to 80 feet and lot depths of approximately 110 feet. The city's existing signage regulations allow for wall signs that are limited to 15 feet in height and monument signs that do not provide for freeway visibility. In staff's evaluation of the properties located along Pomona Boulevard, taller freestanding signs would be disproportionate and out of scale with the existing lot sizes and widths. Therefore, staff proposes to add regulations that will allow wall signs facing a freeway to exceed 15 feet height and not to exceed the roof lines.

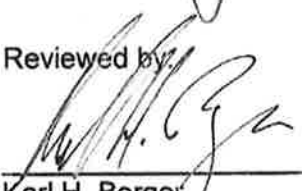
Respectfully submitted,


Michael A. Huntley
Community and Economic
Development Director

Prepared by:


Samantha Tewasart
Senior Planner

Reviewed by:


Karl H. Berger
Assistant City Attorney

Sign Regulations – Staff Report
Page 5

Attachments:

Attachment 1: Proposed Zoning Code Amendments

Attachment 2: Resolution recommending adoption of the ordinance

ATTACHMENT 8

Planning Commission Minutes, dated September 12, 2017

**OFFICIAL MINUTES
MONTEREY PARK PLANNING COMMISSION
REGULAR MEETING
SEPTEMBER 12, 2017**

The Planning Commission of the City of Monterey Park held a regular meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, September 12, 2017 at 7:00 p.m.

CALL TO ORDER:

Chairperson Larry Sullivan called the Planning Commission meeting to order at 7:00 p.m.

ROLL CALL:

Planner Tewasart called the roll:

Board Members Present: Larry Sullivan, Delario Robinson, Members, Theresa Amador, and Eric Brossy De Dios

Board Members Absent: Ricky Choi

ALSO PRESENT: Karl H. Berger, Assistant City Attorney, Michael A. Huntley, Director of Community and Economic Development, Samantha Tewasart, Senior Planner

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS: None

[1.] PRESENTATIONS: None

[2.] CONSENT CALENDAR: None

[3.] PUBLIC HEARING:

3-A TENTATIVE MAP NO. 75007 (TM-17-03) TO ALLOW FOR THE SUBDIVISION OF AIR-RIGHTS TO ESTABLISH AND MAINTAIN A 6-UNIT RESIDENTIAL CONDOMINIUM DEVELOPMENT IN THE R-3 (HIGH DENSITY RESIDENTIAL) ZONE – 320-322 SOUTH MOORE AVENUE

Planner Tewasart provided a brief summary of the staff report.

Chairperson Sullivan opened the public hearing.

Architect Michael Sun of JWDA provided a brief presentation of the project.

Chairperson Sullivan closed the public hearing.

Action Taken: The Planning Commission after considering the evidence presented during the public hearing approved the requested tentative map for 320-322 South Moore Avenue.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Motion: Moved, by Commissioner Amador and seconded by Commissioner Robinson, motion carried by the following vote:

Ayes: Commissioners: Sullivan, Robinson, Amador, and Brossy De Dios
Noes: Commissioners: None
Absent: Commissioners: Choi
Abstain: Commissioners: None

3-B CONSIDER ADOPTING A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL AMEND SPECIFIC SECTIONS OF TITLE 21 (ZONING REGULATIONS) OF THE MONTEREY PARK MUNICIPAL CODE GOVERNING SIGNS IN THE RESIDENTIAL ZONES AND FREEWAY ORIENTED SIGNS

Planner Tewasart provided a brief summary of the staff report.

Commissioner Brossy De Dios inquired about freeway frontage on Pomona and Hellman. Director Huntley replied that there is a sound wall on Hellman, but not on Pomona. This was an issue that came up while processing the South Garfield Village Specific Plan. There was some concern raised by some of the businesses there as well as a couple of the Planning Commissioners.

Commissioner Amador inquired if there are any businesses located along Hellman Avenue. It appears to be mostly residential. It is distinctly different from the Pomona side.

Commissioner Brossy De Dios inquired if all the commercial zones are immediately adjacent to a freeway. The way the code reads is that any facade facing the freeway in any of the commercial zones regardless of however faraway they are from the freeway could utilize these provisions of this code, since the code does not specify along Pomona or Hellman.

Commissioner Amador inquired if the code was to address only two specific areas.

Attorney Berger stated that it is difficult to identify specific streets or areas unless those areas are being zoned with a specific zone. This is the reason for the broader regulation as a practical matter but frequently the regulations only apply to one place.

Commissioner Brossy De Dios stated that he is mainly concerned about unintended consequences, he not opposed to the amendment. Director Huntley replied that the intent was to allow for freeway visibility for some commercial buildings. What some cities have done is allow a distance requirement from a freeway right-of-way. Commissioner De Dios inquired if that would include sides of a building.

Commissioner Amador expressed concerns about monument signs in the residential areas. Director Huntley stated that at one time the city may have had provisions in place that did allow for signs on institutional uses, private schools or churches. Most of the churches in the city have some type of sign identification. Somewhere in time those provisions came

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

out of the code. The proposed code amendment is to provide some ability for institutional uses to allow for these.

Commissioner Amador expressed concerns about signage in the R-1 zone. Commissioner Amador inquired whether 15 feet was adequate for freeway visibility. Director Huntley stated that the proposed amendment would allow for wall signs to exceed 15 feet in height not to exceed the roofline, which will allow for greater visibility.

Chairperson Sullivan opened the public hearing.

Speaker Camilla Lim on behalf of St Thomas Aquinas Church, stated that the propose sign area for a monument sign is not enough for a public service use that has a need for seasonal messages. Although the church is located in a residential zone many public services are offered by the church and school. She asked that the Commission consider their lot not as residential, but almost commercial with multiple uses.

Chairperson Sullivan closed the public hearing.

Commissioner Brossy De Dios recommended amending the monument sign provisions in the residential zones to more closely resemble that of the City of San Gabriel and limit the size of a monument sign based on the different residential zones and the size of the lot.

Action Taken: The Planning Commission after considering the evidence presented during the public hearing continued the proposed code amendment to the meeting of September 26, 2017.

Motion: Moved, by Commissioner Sullivan and seconded by Commissioner De Dios, motion carried by the following vote:

Ayes: Commissioners: Sullivan, Robinson, Amador, and De Dios
Noes: Commissioners: None
Absent: Commissioners: Choi
Abstain: Commissioners: None

[4.] OLD BUSINESS: None.

[5.] NEW BUSINESS: None.

[6.] COMMISSION COMMUNICATIONS AND MATTERS: None.

[7.] STAFF COMMUNICATIONS AND MATTERS: None

ADJOURNMENT:

There being no further business for consideration, the Planning Commission meeting was adjourned at 8:30 p.m.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Next regular scheduled meeting on September 26, 2017 at 7:00 p.m. in the Council Chambers.



Michael A. Huntley
Director of Community and Economic Development

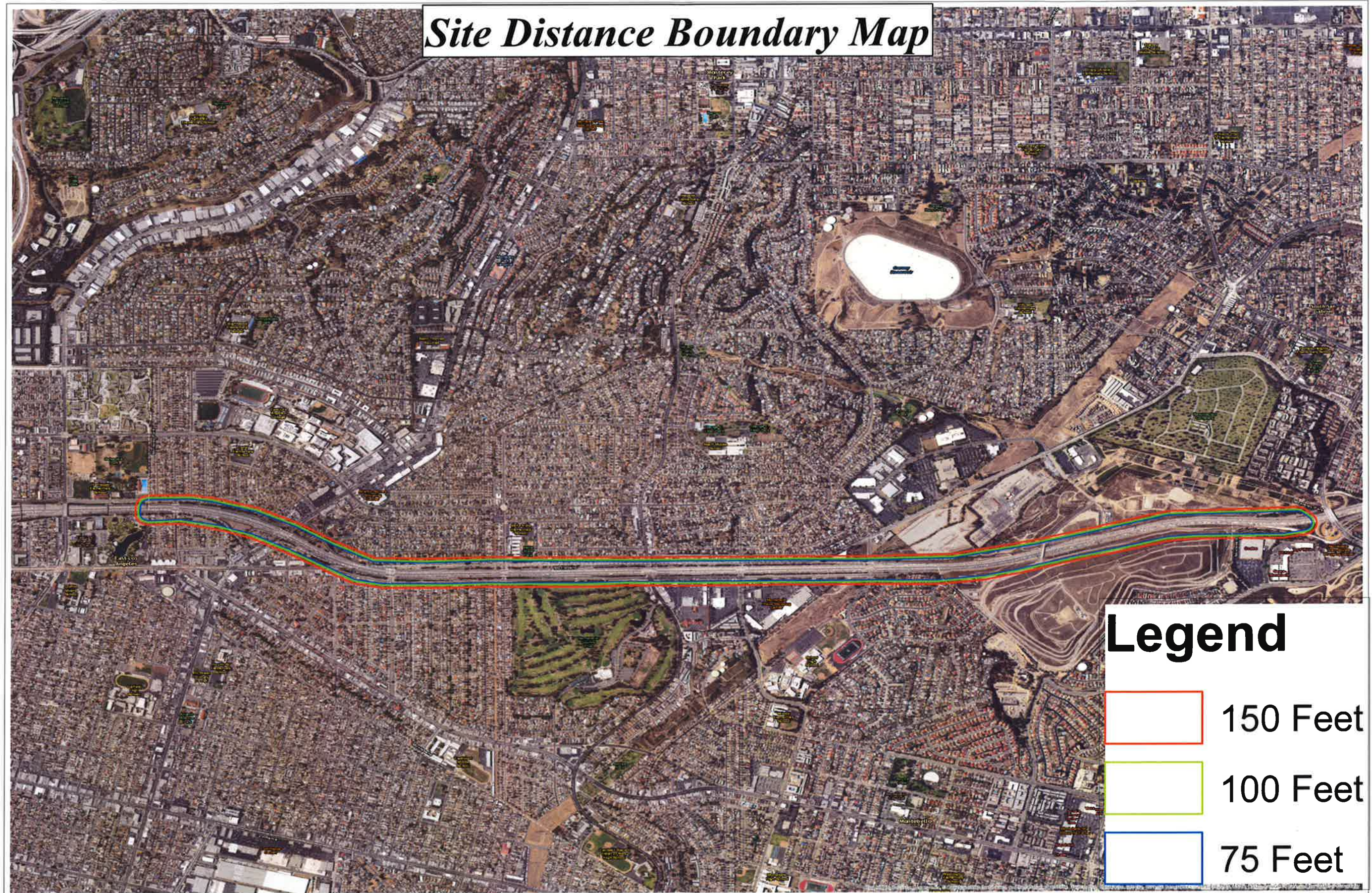
MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

ATTACHMENT 9

Distance Boundary Maps

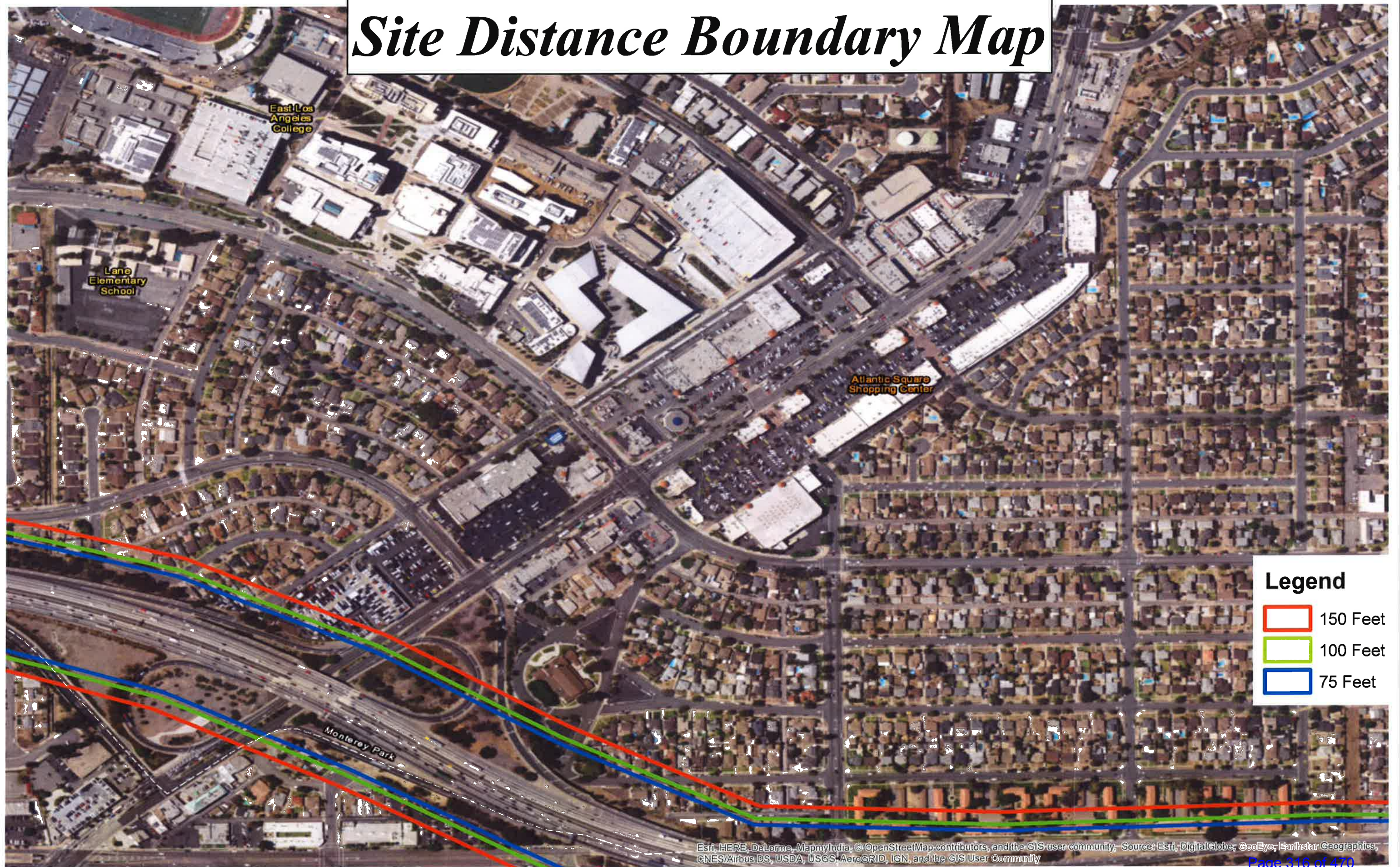
Site Distance Boundary Map



Legend

	150 Feet
	100 Feet
	75 Feet

Site Distance Boundary Map



Site Distance Boundary Map

Legend

- 150 Feet
- 100 Feet
- 75 Feet

ATTACHMENT 10

Signage Renderings













City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: Public Hearing
Agenda Item 4-A.

TO: Honorable Mayor and Members of the City Council

FROM: Michael A. Huntley, Director of Community and Economic Development

SUBJECT: Appeal by Councilmember Teresa Real Sebastian and Councilmember Mitchell Ing of Planning Commission Resolution No. 13-17, adopted on December 12, 2017, approving a Conditional Use Permit (CUP-17-07) to allow a mortuary in the C-S (Commercial Services) Zone – 1965 Potrero Grande Drive #K.

RECOMMENDATION:

It is recommended that the City Council consider:

- (1) Opening a public hearing to consider the appeal by Councilmember Sebastian and Councilmember Ing;
- (2) Taking testimonial and documentary evidence;
- (3) Closing the public hearing;
- (4) After considering the evidence, determine whether to uphold, amend, or overturn Planning Commission Resolution No. 13-17; and
- (5) Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On December 12, 2017, the Planning Commission adopted Resolution No. 13-17 which approved a conditional use permit (CUP-17-07) allowing the establishment of a mortuary to be located at 1965 Potrero Grande Drive #K. On December 13, 2017, two City Councilmembers timely appealed the Planning Commission's decision pursuant to Monterey Park Municipal Code (MPMC) § 1.10.060.

BACKGROUND AND ANALYSIS

The Planning Commission staff report dated November 14, 2017 and the minutes from the November 14, 2017 Planning Commission meeting are attached. The matter was reconsidered by the Planning Commission on December 12, 2017 for the reasons set forth in the staff report of the same date. As demonstrated in Resolution No. 13-17, the Planning Commission found was sufficient evidence supporting a conditional use permit allowing the proposed mortuary.

This matter was timely appealed by two Councilmembers. Following the public hearing, the City Council may sustain, modify, reject, or overrule Planning Commission Resolution No. 13-17. Should the City Council choose to modify, reject, or overrule the Planning Commission's decision, the Council would need to make findings consistent

with Government Code § 66474 and Monterey Park Municipal Code (MPMC) § 1.10.070 to support its decision. In this instance, a resolution reflecting the City Council's findings would be brought back at a subsequent meeting to memorialize the City Council's decision. An action to sustain Planning Commission Resolution No. 13-17 does not require any additional City Council findings; it can simply affirm the Planning Commission's decision by majority vote or take no action. Under those circumstances, Resolution No. 13-17 will reflect the City's final decision.

Land Use Compatibility

The appeal cited concerns regarding land use compatibility. The General Plan land use designation for the subject property is Commercial, which allows for a broad range of retail and service commercial and professional office uses intended to serve the needs of the community as well as regional demands. The subject site is also zoned C-S (Commercial Service) allowing the same broad retail and commercial service uses.

The subject property is currently developed with a one-story commercial center. The front units facing Potrero Grande Drive are designed as commercial store fronts and the rear units as warehouse and distribution spaces. The commercial plaza is comprised of a mixture of commercial uses, including a retail eating establishment, flower shop, pet grooming, bakery, office use providing funeral services, headstone retail and warehousing. In evaluating the proposed mortuary, the use is compatible since it is directly across the street (Potrero Grande Drive) from a 96.5 acre cemetery in the City of Montebello. Moreover, there are other similar cemetery oriented businesses on the property and along Potrero Grande Drive.

Staff conducted a site inspection of the property and observed that although Units A through G located at the front portion of the property have glass commercial storefronts, Units H through N located at the rear portion of the property were designed more for warehousing and distribution purposes with roll-up bay metal doors and no glass storefronts. The proposed business would be located in Unit K and not located along the commercial frontage of the property along Potrero Grande Drive. As proposed, there will be minimal tenant improvements to the existing building. Unlike the front portion of the property, there is little pedestrian activity at the rear portion of the property and the proposed use will not detract from the commercial character of the front of the property.

Health and Safety

As to health and safety concerns, project impacts for the overall project were analyzed, reviewed, and approved by the Planning Commission on November 14, 2017. According to the applicant, Torres Mortuary is a family owned and operated business and currently occupies Unit #C at the same property for administrative purposes only. The subject unit, Unit #K, will be used for mortuary purposes. According to the floor plan, the subject unit is 2,115 square feet. The tenant space will have casket storage racks, space for a hearse and van parking, portable refrigerator, restroom, and 97 square feet preparation room. The preparation room will be used for embalming and storage purposes. According to the Applicant, the proposed use responds to the initial

call after a death and the deceased is transferred into their care. Embalming services are also offered. Embalming is not required by law unless requested by a family. Once the embalming process is complete then the deceased is dress with clothing provided by the family, then placed inside the chosen casket to be placed inside the hearse and transported to the place of worship and then to the cemetery for burial. If cremation is chosen as a final disposition then the body will be transferred to All Caring Crematory located in the City of Van Nuys. The proposed use does not include viewings.

The proposed use is required to comply with many State laws, including Cal/OSHA Compliance Programs for Bloodborne Pathogens and Aerosol Transmissible Disease Exposure Control Programs, Formaldehyde Exposure Control/Respiratory Protection Program, Hazard Communication Program, Safety Data Sheets (SDS), Program Administrator Manual, Injury & Illness Prevention Program (IIPP), and Records. Mortuaries in California are regulated by several State agencies, including the California Cemetery and Funeral Bureau, California Department of Consumer Affairs, OSHA Occupational Safety and Health Administration, Federal Trade Commission, California State Water Resources Control Board Division of Water Quality, California Environmental Agency, and California Quality Control Agency. The applicant contracts with Biohazard Disposal Company to managed specialized and regulated water streams, including medical, hazardous, and pharmaceutical waste.

The proposed project is designed according to the standards outlined in MPMC Chapter 21.14 and complies with the goals and objectives identified in the General Plan.

LEGAL NOTIFICATION:

The legal notice of this hearing was posted at the subject site, City Hall, Monterey Park Bruggemeyer Library, and Langley Center on **December 27, 2017** and published in the Wave on **January 4, 2018**, with affidavits of posting and publication on file. The legal notice of this hearing was mailed to **42** property owners within a 300 feet radius and current tenants of the property concerned on **December 28, 2017**.

Respectfully submitted:

By:



Michael Huntley
Director of Community and
Economic Development

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment 1: Planning Commission staff report, dated November 14, 2017
- Attachment 2: Planning Commission Resolution No. 13-17
- Attachment 3: Planning Commission Minutes November 13, 2017
- Attachment 4: Planning Commission staff report, dated December 12, 2017
- Attachment 5: Appeals from Council Members Real Sebastian and Ing
- Attachment 6: Architectural Drawings

ATTACHMENT 1

Planning Commission staff report, dated November 14, 2017



Planning Commission Staff Report

DATE: November 14, 2017

AGENDA ITEM NO: 3-A

TO: The Planning Commission
FROM: Michael A. Huntley, Community and Economic Development Director
SUBJECT: A Public Hearing to Consider a Conditional Use Permit (CU-17-07) to allow a mortuary – 1965 Potrero Grande Drive #K.

RECOMMENDATION:

It is recommended that the Planning Commission consider:

- (1) Opening the public hearing;
- (2) Receiving documentary and testimonial evidence;
- (3) Closing the public hearing;
- (4) Adopting the Resolution approving the requested Conditional Use Permit (CUP-17-07), subject to conditions of approval contained therein; and
- (5) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act)

The proposed project is categorically exempt from the provision of the California Environmental Quality Act (CEQA) per State CEQA guidelines CEQA Guidelines § 15301 (Class 1 – Existing Facilities), because the project consists of the operation and licensing of an existing establishment.

EXECUTIVE SUMMARY:

The applicant, Ralph Torres, is requesting approval of a Conditional Use Permit to allow a mortuary at 1965 Potrero Grande Drive. The property is zoned C-S (Commercial Service) and is designated C (Commercial) in the General Plan.

Staff is recommending approval of the Conditional Use Permit (CUP-17-07) subject to the conditions contained in the Resolution to address any concerns that are typically associated with a mortuary use. The subject tenant space is relatively small and provides space for limited services. The tenant space is located in a commercial plaza with several other businesses that generate regular foot traffic, which helps to minimize concerns regarding safety and security.

BACKGROUND:

The subject property is located on the north side of Potrero Grande Drive, west of Kenton Drive. The subject lot is 71,002 square feet (1.63 acres) in size and is currently

developed with a one-story commercial strip center situated on the eastern portion of the lot with parking located west of the building. The commercial plaza is comprised of a mixture of commercial uses, including a retail eating establishment, flower shop, pet grooming, bakery, offices, and warehousing. Properties located to the north and west include C-S (Commercial Service) zoned lots, to the south is the City of Montebello Resurrection Cemetery, and east is a R-3 (High Density Residential) zoned lot developed with 114-unit senior housing development. There are a total of 85 at-grade parking spaces. The property is accessible from Potrero Grande Drive.

Project Description

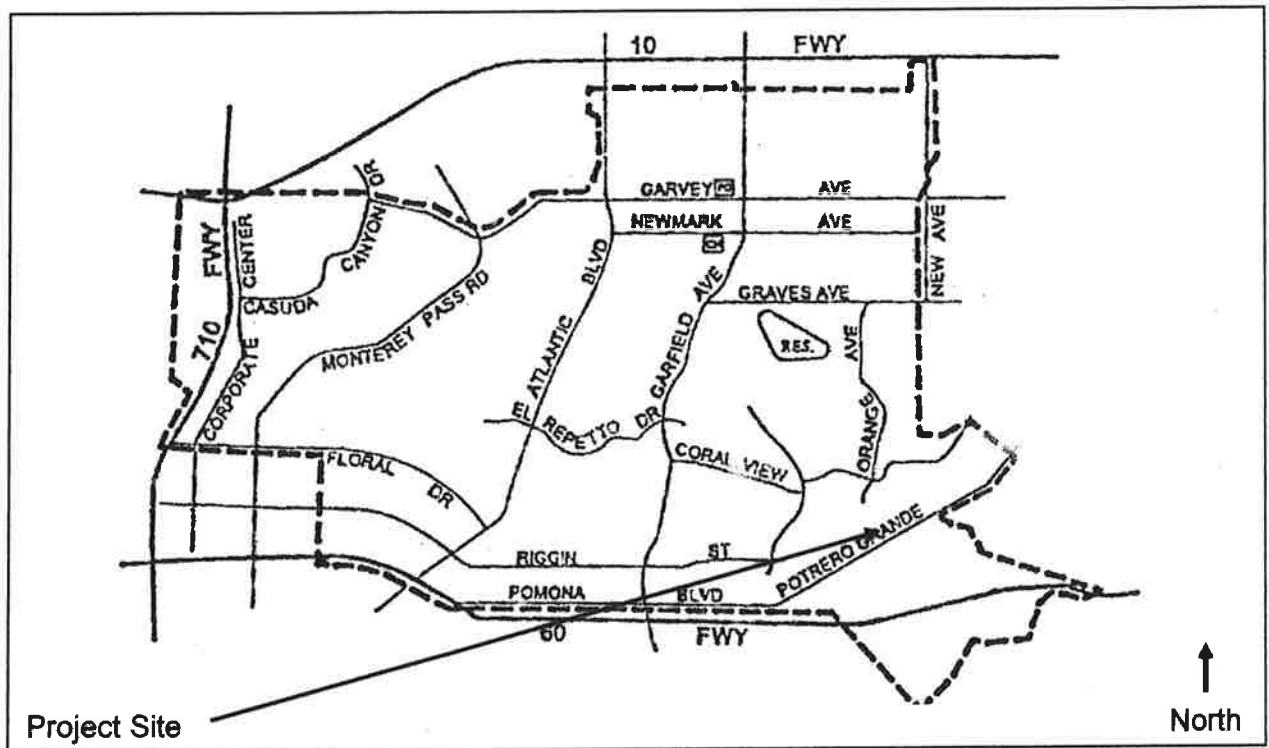
According to the Applicant, Torres Mortuary is a family owned and operated business and currently occupies Unit #C at the same property for administrative purposes only. The subject unit, Unit #K, will be used for mortuary purposes. According to the floor plan, the subject unit is 2,115 square feet. The tenant space will have casket storage racks, space for a hearse and van parking, portable refrigerator, restroom, and 97 square feet preparation room. The preparation room will be used for embalming and storage purposes. According to the Applicant, the proposed use responds to the initial call after a death and the deceased is transferred into their care. If a family requests embalming of the body, the body can be embalmed. Embalming is the addition of chemical preservatives for the temporary preservation of the body. Embalming is not required by law unless requested by a family. Once the embalming process is complete then the deceased is dress with clothing provided by the family, then placed inside the chosen casket to be placed inside the hearse and transported to the place of worship and then to the cemetery for burial. If cremation is chosen as a final disposition then the body will be transferred to All Caring Crematory located in the City of Van Nuys. The proposed use does not include viewings.

According to MPMC § 21.12.030, a mortuary is subject to the approval of a conditional use permit. According to MPMC § 21.32.020(B), before any conditional use permit is granted, the applicant must show, to the satisfaction of the Planning Commission, the existence of six findings as outlined in the attached resolution (Attachment 1). Staff believes that based on the findings, the proposed use is compatible with other existing and permitted uses located in the general area of the proposed use pursuant to the conditions of approval. The proposed use is considered compatible because across Potrero Grande Drive is a 96.5 acre cemetery and businesses within the vicinity and on the same property include flower shops, headstone retail businesses, and offices that provide funeral services. The proposed use does not include any new construction.

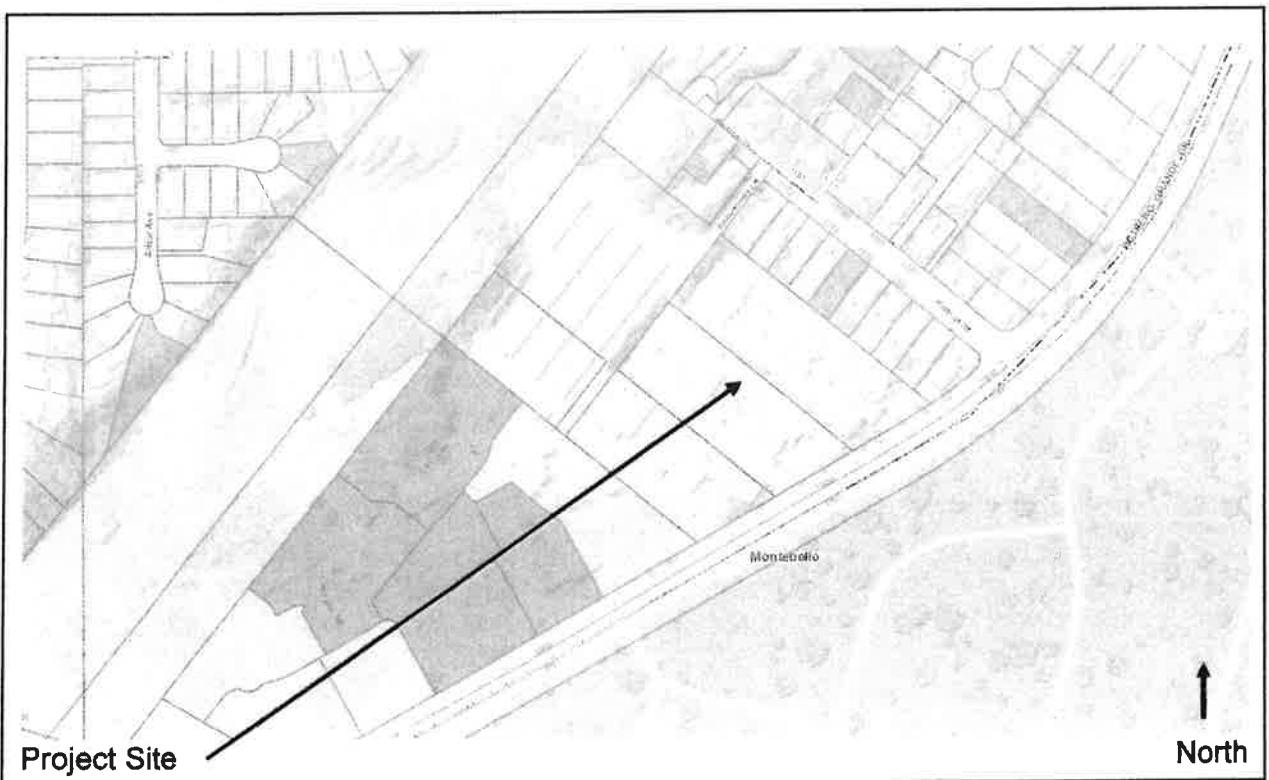
Legal Notification

The legal notice of this hearing was posted at City Hall, Monterey Park Bruggemeyer Library, and Langley Center on **October 11, 2017**, with affidavits of posting on file. The legal notice of this hearing was mailed to **42** property owners within a 300 foot radius and current tenants of the property concerned on **October 11, 2017**.

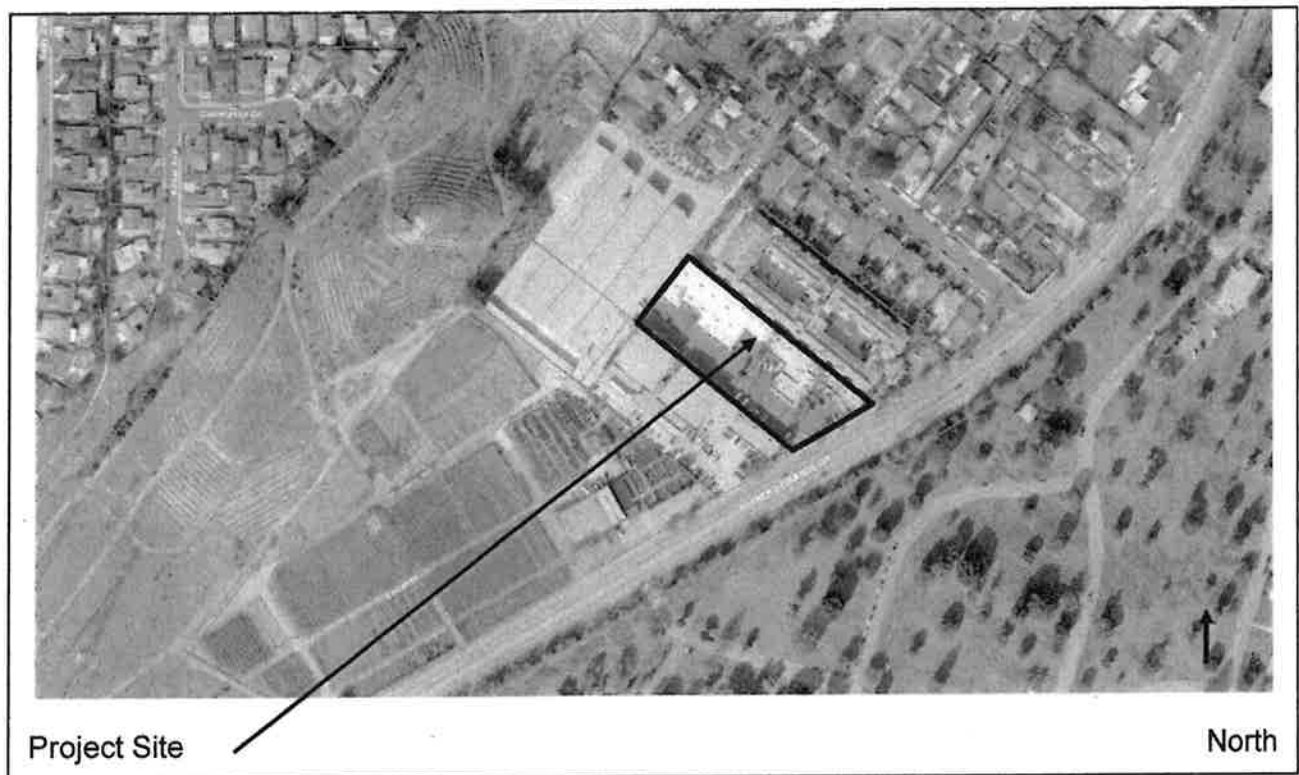
Vicinity Map



Street Map



Aerial Map



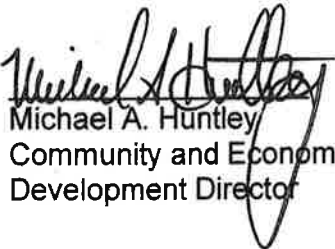
ALTERNATIVE COMMISSION CONSIDERATIONS:

None.

FISCAL IMPACT:

There may be an increase in sales tax revenue and business license tax revenue. Calculations of the exact amount would be speculative.

Respectfully submitted,

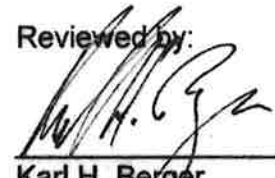

Michael A. Huntley
Community and Economic
Development Director

Staff Report
Page 5

Prepared by:


Samantha Tewart
Senior Planner

Reviewed by:


Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment 1: Draft Resolution
- Attachment 2: Site and floor plans

ATTACHMENT 2

Planning Commission Resolution No. 13-17

RESOLUTION NO. 13-17

A RESOLUTION APPROVING CONDITIONAL USE PERMIT (CUP-17-07) TO ALLOW A MORTUARY AT 1965 POTRERO GRANDE DRIVE #K

The Planning Commission of the City of Monterey Park does resolve as follows:

SECTION 1: The Planning Commission finds and declares that:

- A. On August 29, 2017, Ralph Torres, submitted an application, pursuant to Monterey Park Municipal Code ("MPMC") §§ 21.10.030 and 21.32.020, requesting a Conditional Use Permit (CUP-17-07) to allow a mortuary at 1965 Potrero Grande Drive #K ("Project");
- B. The proposed Project was reviewed by the City of Monterey Park Community and Economic Development Department for, in part, consistency with the General Plan and conformity with the MPMC;
- C. In addition, the City reviewed the Project's environmental impacts under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations §§ 15000, *et seq.*, the "CEQA Guidelines");
- D. The Community and Economic Development Department completed its review and scheduled a public hearing regarding the Project before the Planning Commission for November 14, 2017;
- E. On November 14, 2017, the Planning Commission held a public hearing to receive public testimony and other evidence regarding the proposed Project, including, without limitation, information provided to the Planning Commission by City staff and public testimony, and representatives of Ralph Torres; and
- F. This Resolution and its findings are made based upon the testimony and evidence presented to the Commission at its November 14, 2017 hearings including, without limitation, the staff report submitted by the Community and Economic Development Department.

SECTION 2: *Factual Findings and Conclusions.* The Planning Commission finds that the following facts exist and makes the following conclusions:

- A. The Applicant seeks to establish a mortuary business within an existing multi-tenant commercial plaza;
- B. 1965 Potrero Grande Drive #K is zoned C-S (Commercial Services) and designated Commercial in the General Plan;
- C. The subject property is located on the north side of Potrero Grande Drive, west of Kenton Drive;
- D. The commercial plaza is comprised of a mixture of commercial uses, including a retail eating establishment, flower shop, pet grooming, bakery, offices, and warehousing. Properties located to the north and west include C-S (Commercial Service) zoned lots,

**PLANNING COMMISSION
RESOLUTION NO. 13-17
PAGE 2 OF 4**

to the south are the City of Montebello Resurrection Cemetery, and east is a R-3 (High Density Residential) zoned lot developed with 114-unit senior housing development;

- E. The subject lot is 71,002 square feet (1.63 acres) in size and is currently developed with a one-story commercial strip center situated on the eastern portion of the lot with parking located west of the building; and
- F. There are a total of 85 at-grade parking spaces. The property is accessible from Potrero Grande Drive.

SECTION 3: Environmental Assessment. Because of the facts identified in Section 2 of this Resolution, the Project is categorically exempt from additional environmental review pursuant to CEQA Guidelines § 15301 (Existing Facilities).

SECTION 4: Conditional Use Permit Findings. Pursuant to MPMC §§ 21.10.030 (B) and 21.32.020, the Planning Commission finds as follows:

- A. The site is adequate in size, shape and topography for the proposed use including without limitation, any required yards, walls, fences, parking and loading facilities, landscaping, setbacks, and other development standards prescribed in this code.

The site is adequate in size, shape and topography for the proposed use in that the proposed use is a mortuary business within an existing commercial plaza with multiple tenant spaces. No physical changes are proposed to the site.
- B. The site has sufficient access to streets and highways, adequate in width and pavement type to carry the quantity and quality of traffic generated by the proposed use;

The site has sufficient access to streets and highways, adequate in width and pavement type to carry the quantity and quality of traffic generated by the proposed use. The proposed use is a mortuary business within an existing commercial plaza and is not expected to significantly increase traffic.
- C. The proposed use is consistent with the General Plan and any applicable specific plan.

The proposed use is consistent with the General Plan and conforms to objectives of the General Plan and the Monterey Park Municipal Code zoning regulations. The subject property is designated Commercial in the General Plan. The Commercial land use category allows for a broad range of retail and service commercial and professional office uses. The proposed use is a mortuary business within an existing commercial plaza. A mortuary is allowed in the C-S (Commercial Services) Zone with Conditional Use Permit approval;
- D. The proposed use will not create unusual noise, traffic, or other conditions that may be objectionable, detrimental, or incompatible with surrounding properties or other permitted uses in the City.

**PLANNING COMMISSION
RESOLUTION NO. 13-17
PAGE 3 OF 4**

The proposed use, as conditioned, will not have an adverse effect on the use, enjoyment or valuation of property in the neighborhood as the conditions of approval will minimize the potential for any negative impacts.

- E. The proposed use will not have an adverse effect on the public health, safety and general welfare.

The proposed use will not have an adverse effect on the public health, safety, and general welfare because conditions of approval and the limited size of the use will limit any potential adverse effects to neighboring properties.

- F. The use applied for at the location set forth in the application is properly one authorized by conditional use permit pursuant to the MPMC.

The proposed mortuary is a conditionally allowed use in the zone. The subject space is 2,115 square feet and only 97 square feet of the tenant space will be used for preparation purposes, which will be relatively small and generate minimal impacts to traffic and parking demands. Conditions are included in this Resolution to mitigate the effects resulting from the proposed use.

SECTION 5: Approval. Subject to the conditions listed on the attached Exhibit "A," which are incorporated into this Resolution by reference, the Planning Commission approves Conditional Use Permit (CUP-17-07).

SECTION 6: Reliance on Record. Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the Planning Commission in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 7: Limitations. The Planning Commission's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the Planning Commission's lack of knowledge of future events. In all instances, best efforts have been made to form accurate assumptions. Somewhat related to this are the limitations on the City's ability to solve what are in effect regional, state, and national problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 8: Summaries of Information. All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

**PLANNING COMMISSION
RESOLUTION NO. 13-17
PAGE 4 OF 4**

SECTION 9: This Resolution will remain effective until superseded by a subsequent resolution.

SECTION 10: A copy of this Resolution will be mailed to Ralph Torres and to any other person requesting a copy.

SECTION 11: This Resolution may be appealed within ten (10) calendar days after its adoption. All appeals must be in writing and filed with the City Clerk within this time period. Failure to file a timely written appeal will constitute a waiver of any right of appeal.

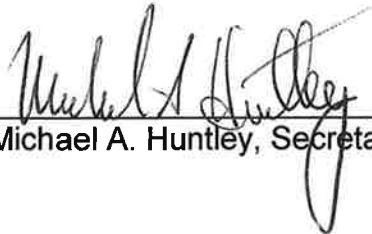
SECTION 12: Except as provided in Section 9, this Resolution is the Planning Commission's final decision and will become effective immediately upon adoption.

ADOPTED AND APPROVED this 14th day of November 2017.


Chairperson Larry Sullivan

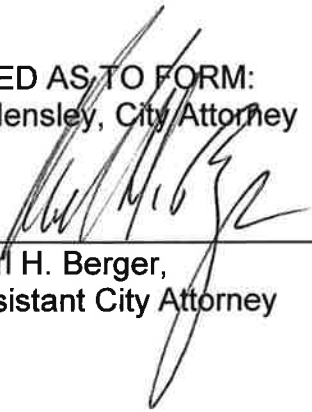
I hereby certify that the foregoing Resolution was duly adopted by the Planning Commission of the City of Monterey Park at the regular meeting held on the 14th day of November 2017, by the following vote of the Planning Commission:

AYES:	Commissioners Sullivan, Amador, and Choi
NOES:	None
ABSTAIN:	Commissioner Robinson
ABSENT:	Commissioner Brossy de Dios


Michael A. Huntley, Secretary

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By:


Karl H. Berger,
Assistant City Attorney

PLANNING COMMISSION RESOLUTION NO. 13-17

Exhibit A

CONDITIONS OF APPROVAL

1965 POTRERO GRANDE DRIVE #K

In addition to all applicable provisions of the Monterey Park Municipal Code ("MPMC"), Ralph Torres, agrees to comply with the following conditions of approval for Conditional Use Permit (CUP-17-07) ("Project Conditions").

PLANNING:

1. Ralph Torres (the "Applicant") agrees to indemnify and hold the City harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising from the City's approval of CUP-17-07 except for such loss or damage arising from the City's sole negligence or willful misconduct. Should the City be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of the City approval of CUP-17-07, the Applicant agrees to defend the City (at the City's request and with counsel satisfactory to the City) and will indemnify the City for any judgment rendered against it or any sums paid out in settlement or otherwise. For purposes of this section "the City" includes the City of Monterey Park's elected officials, appointed officials, officers, and employees.
2. The conditional use permit expires twelve months after its approval if the use has not commenced or if improvements are required, but construction has not commenced under a valid building permit. A total of a year extension may be granted by the Planning Commission upon finding of good cause. An application requesting an extension must be filed with the Community and Economic Development Director, or designee.
3. The property must remain well maintained and free of graffiti. Failure of the applicant/property owner to remove graffiti within 24 hours written notice by the City will cause the City to abate the graffiti at the cost of the applicant/property owner.
4. A copy of the Conditions of Approval for Conditional Use Permit (CUP-17-07) must be kept on the premises of the establishment and presented to any authorized City official upon request.

FIRE:

5. All conditions identified by the Fire Department are subject to review and approval by the Fire Chief for determination of applicability and extend to which any condition may be required.

**PLANNING COMMISSION
RESOLUTION NO. 13-17**

6. A permit must be obtained from the Fire Department prior to engaging in activities, operations, practices or functions as indicated in California Fire Code (CFC) §§ 105.6 and 105.7.
7. All fire safeguards by California Fire Code Chapter 33 must be adhered to and maintained during the course of construction.
8. Automatic fire sprinkler system must be modified as necessary as set forth by CFC § 903 under deferred submittal.
9. A Knox box must be provided at an approved location, per CFC § 506.1.
10. An approved number or address must be provided on the building frontage in such a position as to be plainly visible and legible from the street or road fronting the property. Number must be a minimum of 6-inch high by ½ inch stroke and be a contrasting background, per CFC § 505.1.
11. Portable fire extinguishers must be installed, per CFC § 906.
12. A minimum 1-hour occupancy separation is required between occupant and adjacent F-1 occupancy. A detail of the wall must be provided upon architectural submittal, per CBC § 508.4.
13. If "As-Built" plans are required, additional fees will be due for the review of the drawings.

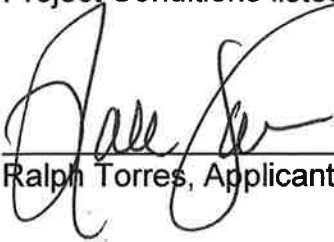
POLICE:

14. Any outside ladders leading to the rooftop must be secured to prevent unauthorized access to the roof.
15. The landscaping on site must be maintained by the property owner in a manner that would permit maximum visibility of the facility and the people on-site.
16. Address numbers must be illuminated during hours of darkness and positioned as to be readily readable from the street. The address number must also be painted on the roof of the building. Rooftop addressing (for Police helicopter) must be applied in a contrasting color with a minimum size of 1-foot by 4 feet.
17. Each distinct unit within the building must have its address displayed on or directly above both the front and rear door.
18. Comprehensive security alarm systems should be provided for the perimeter building and access route protection and high valued storage areas.
19. CCTV security cameras are required to cover the building perimeter, parking lot/structure, and exterior entrance. All CCTV cameras will record onto a video tape or similar storage device and will be kept on file for a period of no less than

**PLANNING COMMISSION
RESOLUTION NO. 13-17**

90 days. All recordings must be made readily available to law enforcement officials when an official request is made.

By signing this document, Ralph Torres, that he read, understood, and agrees to the Project Conditions listed in this document.



Ralph Torres, Applicant

ATTACHMENT 3

Planning Commission Minutes November 14, 2017

**OFFICIAL MINUTES
MONTEREY PARK PLANNING COMMISSION
REGULAR MEETING
NOVEMBER 14, 2017**

The Planning Commission of the City of Monterey Park held a regular meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, November 14, 2017 at 7:00 p.m.

CALL TO ORDER:

Chairperson Larry Sullivan called the Planning Commission meeting to order at 7:00 p.m.

ROLL CALL:

Planner Tewasart called the roll:

Board Members Present: Larry Sullivan, Delario Robinson, Members, Theresa Amador, and Ricky Choi

Board Members Absent: Eric Brossy De Dios

ALSO PRESENT: Karl H. Berger, Assistant City Attorney, Michael A. Huntley, Director of Community and Economic Development, Samantha Tewasart, Senior Planner

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS:

Speaker David Barron stated that the City must continue to be diligent on enforcement of boardinghouses.

[1.] PRESENTATIONS: None

[2.] CONSENT CALENDAR:

2-A. APPROVAL OF MINUTES

October 10, 2017 –

Action Taken: The Planning Commission approved the minutes of October 10, 2017 with amendments.

Motion: Moved by Commissioner Choi and seconded by Commissioner Amador, motion carried by the following vote:

Ayes: Commissioners: Sullivan, Robinson, Amador, and Choi

Noes: Commissioners: None

Absent: Commissioners: Brossy de Dios

Abstain: Commissioners: None

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

[3.] PUBLIC HEARING:

3-A CONDITIONAL USE PERMIT (CUP-17-07) TO ALLOW FOR A MORTUARY – 1965 POTRERO GRANDE DRIVE #K

Planner Tewasart provided a brief summary of the staff report.

Chairperson Sullivan opened the public hearing.

Applicant Ralph Torres was present to speak on the project.

Speaker David Barron spoke in support of the business on behalf of the Greater Monterey Park Chamber of Commerce & Visitor Center.

Chairperson Sullivan closed the public hearing.

Action Taken: The Planning Commission after considering the evidence presented during the public hearing **approved** the requested conditional use permit for 1965 Potrero Grande Drive #K.

Motion: Moved, by Commissioner Robinson and seconded by Commissioner Amador, motion carried by the following vote:

Ayes: Commissioners: Sullivan, Robinson, Amador, and Choi
Noes: Commissioners: None
Absent: Commissioners: Brossy de Dios
Abstain: Commissioners: None

[4.] OLD BUSINESS: None.

[5.] NEW BUSINESS: None.

[6.] COMMISSION COMMUNICATIONS AND MATTERS: None

[7.] STAFF COMMUNICATIONS AND MATTERS:

Director Huntley provided an update on projects.

ADJOURNMENT:

There being no further business for consideration, the Planning Commission meeting was adjourned at 7:30 p.m.

Next regular scheduled meeting on December 12, 2017 at 7:00 p.m. in the Council Chambers.

Michael A. Huntley
Director of Community and Economic Development

MISSION STATEMENT
The mission of the City of Monterey Park is to provide excellent services to enhance
the quality of life for our entire community

ATTACHMENT 4

Planning Commission staff report, dated December 12, 2017



Planning Commission Staff Report

DATE: December 12, 2017

AGENDA ITEM NO: 4-A

TO: Planning Commission
FROM: Michael A. Huntley, Community and Economic Development Director
BY: Samantha Tewasart, Senior Planner
SUBJECT: Reconsideration of a Conditional Use Permit (CU-17-07) to allow a mortuary – 1965 Potrero Grande Drive #K.

RECOMMENDATION:

It is recommended that the Planning Commission consider:

- (1) Reconsider adoption of a Resolution approving the requested Conditional Use Permit (CUP-17-07), subject to conditions of approval contained therein; and
- (2) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act)

The proposed project is categorically exempt from the provision of the California Environmental Quality Act (CEQA) per State CEQA guidelines CEQA Guidelines § 15301 (Class 1 – Existing Facilities), because the project consist of the operation and licensing of an existing establishment.

EXECUTIVE SUMMARY:

The Planning Commission adopted Resolution No. 13-17 at its November 14, 2017 meeting. At that time, Commissioner Robinson was informed that his home's proximity to the project site did not create a conflict. Since that time, the matter was reexamined and staff recommends that, in an abundance of caution, the Planning Commission reconsider Resolution No. 13-17 without Commissioner Robinson being part of the quorum.

According to the State Fair Political Practices Commission (FPPC) and Political Reform Act ("Act"), a public official has a disqualifying conflict of interest in a governmental decision if it is foreseeable that the decision will have a financial impact on his or her personal finances or other financial interests. In such cases, there is a risk of biased decision-making that could sacrifice the public's interest in favor of the official's private financial interests. To avoid actual bias or the appearance of possible improprieties, the public official is prohibited from participating in the decision.

Since evidence was already received during the public hearing on November 14, 2017, the Planning Commission may simply reconsider whether to adopt Resolution No. 13-17 without Commissioner Robinson's participation. No additional evidence is required. A copy of the staff report from the November 14, 2017 meeting is included for reference.

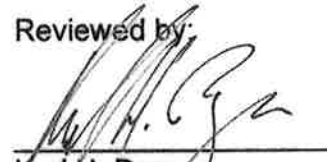
Respectfully submitted,


Michael A. Huntley
Community and Economic
Development Director

Prepared by:


Samantha Tewasart
Senior Planner

Reviewed by:


Karl H. Berger
Assistant City Attorney

Attachments:

Attachment 1: Planning Commission Staff Report, dated November 14, 2017

ATTACHMENT 5

Appeals from Council Members Real Sebastian and Ing

**CITY OF MONTEREY PARK
INTEROFFICE MEMO**

CITY CLERK OFFICE
2017 DEC 13 P 4: 29

DATE: December 13, 2017 MONTEREY PARK

TO: RON BOW, CITY MANAGER

**FROM: MICHAEL A. HUNTLEY, DIRECTOR OF COMMUNITY AND ECONOMIC
DEVELOPMENT DEPARTMENT** MH

BY: SAMANTHA TEWASART, SENIOR PLANNER

SUBJECT: PLANNING COMMISSION ACTIONS – MEETING OF DECEMBER 12, 2017

THE FOLLOWING ITEMS MAY BE SET FOR COUNCIL REVIEW:

**3-A CONDITIONAL USE PERMIT (CUP-17-11) TO ALLOW AN ON-SALE (TYPE 41 – BEER
AND WINE) LICENSE FOR A BONA FIDE PUBLIC EATING PLACE – 168 EAST
GARVEY AVENUE #B**

The Planning Commission **APPROVED** Conditional Use Permit (CUP-17-11) to allow on-sale beer and wine (Type 41 license) in conjunction with the operation of a bona fide retail eating establishment located at 168 East Garvey Avenue Unit #B in the C-B, P-D (Central Business, Planned Development) Zone. (5-0-0-0)

**3-B CONDITIONAL USE PERMIT (CUP-17-09) TO ALLOW A MASSAGE ESTABLISHMENT
– 2085 SOUTH ATLANTIC BOULEVARD #D & #G**

The Planning Commission **APPROVED** Conditional Use Permit (CUP-17-09) to allow a massage establishment at 2085 South Atlantic Boulevard #D & #G in the S-C (Shopping Center) Zone. (5-0-0-0)

**4-A CONDITIONAL USE PERMIT (CUP-17-07) TO PERMIT A MORTUARY – 1965
POTRERO GRANDE DRIVE**

The Planning Commission **APPROVED** Conditional Use Permit (CUP-17-07) to allow a mortuary at a property located at 1965 Potrero Grande Drive in the C-S (Commercial Service) Zone. (4-0-0-1), (Commissioner Robinson recused himself and left the dais)

Items 3-A, 3-B, and 4-A may be appealed on the written appeal of two Council members. Appeal must be filed within **10 days** of the Planning Commission's decision.

MH:hl

I wish to appeal item 4-A for the reasons stated below:

- Use is not compatible with other existing and permitted uses located in the general area of the proposed use.

- Site is not adequate in size, shape or topography for the proposed use.
- Site does not have sufficient access to streets and highways, is not adequate in width and pavement type to carry the quantity and quality of traffic generated by the proposed use.
- Use is not consistent with the General Plan and any applicable specific plan; and
- Use will create conditions that may be objectionable, detrimental, or incompatible with surrounding properties or other permitted uses in the City; and
- Use will not have an adverse effect on the public health, safety and general welfare; and
- Use is not one that is authorized by conditional use permit pursuant to the Zoning Code.

12/13/17

Mayor Teresa Real Sebastian

A handwritten signature in black ink, appearing to read "Teresa Real Sebastian". The signature is written in a cursive, flowing style.

CITY OF MONTEREY PARK
INTEROFFICE MEMO

DATE: November 17, 2017

TO: RON BOW, CITY MANAGER

FROM: MICHAEL A. HUNTLEY, DIRECTOR OF COMMUNITY AND ECONOMIC
DEVELOPMENT DEPARTMENT

BY: HARALD LUNA, ASSISTANT PLANNER

SUBJECT: PLANNING COMMISSION ACTIONS – MEETING OF NOVEMBER 14, 2017

THE FOLLOWING ITEMS MAY BE SET FOR COUNCIL REVIEW:

**3-A CONDITIONAL USE PERMIT (CUP-17-07) TO PERMIT A MORTUARY – 1965
POTRERO GRANDE DRIVE**

The Planning Commission **APPROVED** Conditional Use Permit (CUP-17-07) to allow a mortuary at a property located at 1965 Potrero Grande Drive in the C-S (Commercial Service) Zone. (4-0-0-1, Brossy De Dios)

Item 3-A may be appealed on the written appeal of two Council members. Appeal must be filed within **10 days** of the Planning Commission's decision.

MH:hl

REQUEST FOR APPEAL

I wish that item 3A be appealed.

Reasons for appeal:

I contend that the reviewing official or body made the following errors:

Council Member

Signature

Date:

11/21/17

Reason: Health and safety concerns regarding
bodily fluids and chemicals.

on 12/15/2017 Council Member Ing informed City Manager Bow that he would like to continue his appeal of 1965 Potrero Grande Drive. Hclw.

ATTACHMENT 6

Architectural Drawings

PROJECT SUMMARY

Torres Mortuary, is a family owned and operate, who currently holds an office at 1965 Potrero Grande Dr., Unit C, Monterey Park, CA 91755, would like to operate a preparation and storage room. The purpose of the preparation room would be to embalm, refrigerate and store human remains and would be held at 1965 Potrero Grande Dr., Unit K, Monterey Park, CA 91755. The Unit K is located across the street from Resurrection Cemetery.

The proposed unit is currently empty and was mainly used for storage and a working office. The proposed building will be painted, new flooring and carpeting and other equipment needed to run a proper embalming and storage room facility.

RECEIVED

MAY 9 2017

**CITY OF MONTEREY PARK
COMMUNITY DEVELOPMENT DEPARTMENT**

SUMMARY OF OPPORTUNITY

This opportunity comes at a time where demographics and target segments align. A major plus in opening this unit is to provide excellent service at an affordable cost. Unlike expensive area mortuaries, such as Forest Lawn Memorial Park, Rose Hills and many others, Torres Mortuary understands it's demographic and offers the same quality merchandise; this in turn allows to pass the savings to the consumer and hopes of business growth. More importantly, it is a family owned business and its staff understands the families' needs on a personal level.

Various mortuaries such as Rose Hills are owned by Service Corporation International a conglomerate out of Huston Texas. Service Corporation has a monopoly in many areas of Los Angeles, this can only add to some very expensive professional fees. The personal touch with families is lost and the quality of service is not there. The demographics factors shows the death rate steadily rise through the year 2040, more services need to be offered to keep a balance. This is why Torres Mortuary offers quality work and service at a local level. The preparation room and storage would provide the opportunity of growth with adding several full time jobs, sales tax increase and a local presence in the City of Monterey Park.

PERSONAL BIOGRAPHY

Ralph Torres, is a funeral director with over 30 years of experience in the death industry. He is a seasoned manager and leader and understands that service begins right at home. At age 51, he is married with three children and has a son who is an active US Navy Seal.

Since 1989, he has managed several mortuaries that have proven with a great financial success. He received his Bachelors Degree in Business Administration from UCLA and has completed numerous courses in management, executive development and leadership, which have added to his experiences. He also has a current Funeral Directors license from the State of California.

Mr. Torres has been employed with firms such as Pierce Brothers Mortuary, Meyer Mitchell Mortuary and Pierce Brothers Valhalla. At his last employer, Angeleno Mortuaries, he spent 17 years as the General Manager of two mortuaries. He grow the business substantially both in case count and revenue. He helped the business generate about 10 millions in revenues and over 500 yearly cases.

In addition to giving back to the community through business, he is a member of multiple prominent associations, such as the Los Angeles County Funeral Directors, the California Funeral Directors Association, the Monterey Park Chamber of Commerce and the Police Activity League Support, Junior foundation and many others.

MISSION STATEMENT

Torres Mortuary is a Burial and Cremation Service, committed to personalized and affordable alternatives for the community of Monterey Park and surrounding areas, with local, independent family ownership.

Torres Mortuary is committed to providing the best possible service, beginning with bilingual counselors in Chinese, English, Spanish, Thai and Vietnamese. We believe that affordable pricing grabs attention but one-on-one service for our community keeps it; is strategic for the geographical area to serve all ethnicities, especially Chinese, Vietnamese, Latino, Caucasian and others.

OPERATING PRINCIPLES

We believe the following core operating principles give our business foundation, both on a personal level and a business level. These principles are as follows:

- To treat each decedent with the same respect and care we would as if it were a member of our immediate family
- To treat each family with dignity and compassion, as well as courtesy
- To be an extension of our family during visitation and service
- To clarify alternatives and provide options for them
- To provide personal and compassionate care at a fair and reasonable price.

SUCCESS IN TODAY'S ENVIRONMENT

Can a new start up independent mortuary survive and prosper in today's environment? The answer is YES.

There are multiple advantages to being a family-owned business. Our firm offers quality, personal service, which welcomes more families and offers more choices between traditional and creative services. By appealing to one or more affinity marketing niches, there is a viable advertising, marketing and networking plan and we can complete favorably in price. Lastly, the fixed cost of our facility is relatively small and modest, allowing more money to put into better strategies of helping our customers and their families.

DEMOGRAPHICS

The race ethnicity consists of 66.9% Asian (47.7% Chinese, 5.8% Japanese, 4.4% Vietnamese, 1.9% Filipino, 1.3% Korean, 0.9% Thai, 0.8% Cambodian, 0.4% Burmese, 0.4% Indonesian and 0.3% Indian), 0.05% Pacific Islanders, 19.4% White, 0.4% African American, 0.4% Native American, 26.9% Hispanic or Latinos, and 12.9% from two or more races.

The household statuses are as follows: according to the Census, 99.6% of the community members in Monterey Park lived in households, while 0.1% lived in non-institutionalized group quarters and 0.3% were institutionalized.

CONSTRUCTION

In preparing for the unit, the following will be a major focus:

- flooring and carpeting
- painting and plumbing
- the add on of drapery and cabinets for the prep room
- Embalming Table
- Portable refrigeration storage
- Embalming machine
- Security cameras

SALES TAX REVENUE

Retail sales tax will increase, therefore providing enough sales tax report for the City of Monterey Park CA.

JOB CREATIONS

One of the positive points of implementing this unit would be the creation of jobs within the community. These jobs would include:

1. Manager,
2. Embalmer,
3. Director,
4. Clerical,
5. Mortuary Assistant and
6. Drivers.
7. Night attendants

Although we do compete with other independent mortuaries, our competitors do include: Rose Hills Memorial Park, Forest Lawn Memorial Park, Neptune Society, Guerra Gutierrez, and Risher Mortuary. The advantage will be our pricing and personal interaction with the families we are privileged to serve.

STAFF SUMMARY

Our business would not be what it is without our qualified and caring staff. Ralph Torres is very proud and truly excited about the great diversity of age, experience, talent and language skills that is the selected staff.

Staff:

1. Ralph Torres
2. Charles Zhao
3. Phil Nguyen
4. Tim Wong
5. Joe Galvan
6. Heather Carrol
7. Daniel Diaz
8. Miran Jonson
9. Tom Johnson
10. Jerry Perez

PREP ROOM SAMPLE



SURROUNDING ARE PICTURES

The proposed prep room and storage will provide higher sales tax collection for the City of Monterey Park. It will create six full time jobs. The Mortuary and cremation services would be much lower than most of all the current competitors that currently service the community of Monterey Park and surrounding cities, Therefore, providing substantial savings in cremation and burial services for the community of Monterey Park.

CONDITIONAL USE PERMIT FINDINGS:

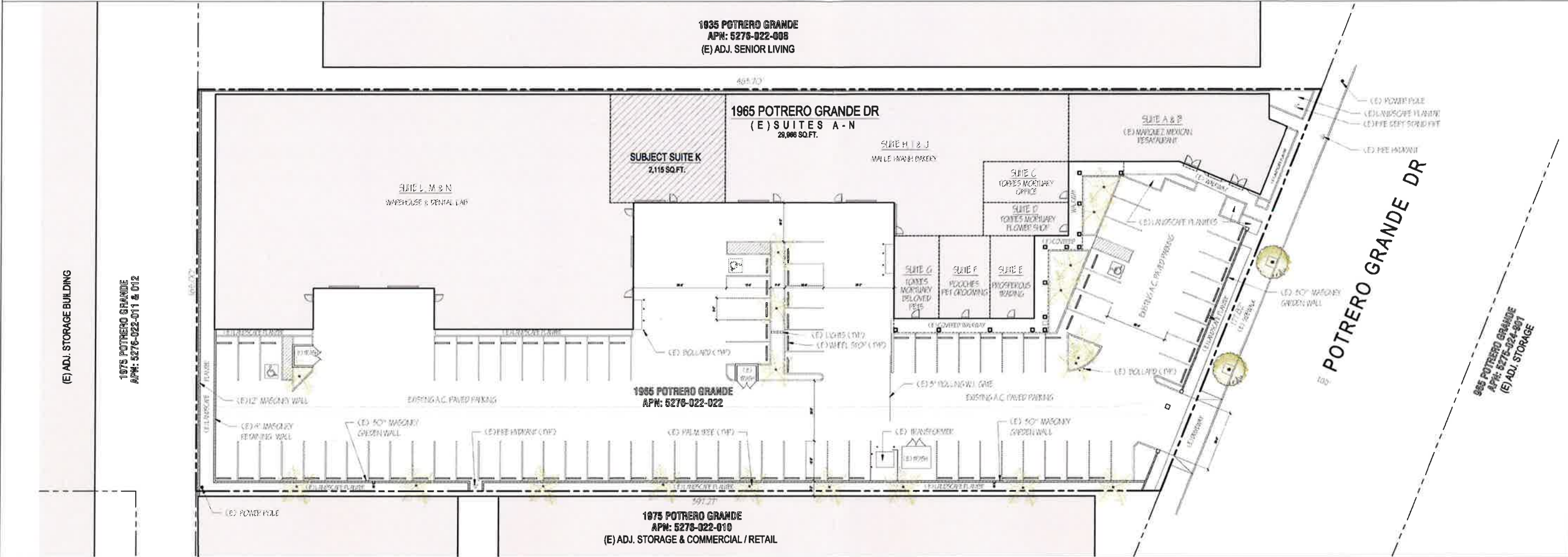
APPLICANT: RALPH TORRES

ADDRESS: 1965 POTRERO GRANDE DR. #K

1. THE SITE IS FULLY DEVELOPED AS COMMERCIAL SERVICES AND WAREHOUSING. THE PARCEL WAS DEVELOPED IN 1990 WITH APPROVALS AND PERMITS. THE SITE IS 17,013 SQ. FT. WITH A 29,966 SQ. FT. COMMERCIAL STRUCTURE WITH MULTIPLE DIVISIBLE UNITS, CURRENTLY 9. THE SITE HAS ADEQUATELY SERVED THE USES AND PROVIDES ALL NECESSARY IMPROVEMENTS TO MEET THE NEEDS OF THE SITE AND ITS DEVELOPMENT. THE SITE WAS DEVELOPED TO CONFORM TO THE TOPOGRAPHY OF THE AREA AND ADEQUATELY PROVIDES FOR MOVEMENT WITHIN THE SITE WITH CONSIDERATION TO THE SLOPES.
2. THE SITE FRONTS ALONG POTRERO GRANDE DR. A 100 FT PUBLIC RIGHT OF WAY. POTRERO GRANDE IS A MAJOR EAST/WEST ARTERIAL WITH DIVIDED 4 LANE ROADWAY AND CENTER PAINTED ISLAND TURN LANE. THE ROADWAY HAS SERVED THE COMMERCIAL AND RESIDENTIAL TRAFFIC ADEQUATELY AND ITS PAVED SURFACES HAVE EASILY ACCOMMODATED THE TYPES OF TRAFFIC GENERATED IN THE AREA, INCLUDING THOSE FROM THE SATURN PARK INDUSTRIAL PARK, THE EDISON UTILITY FACILITIES, THE SURROUNDING RESIDENTIAL DEVELOPMENTS AND ALL THE EXISTING COMMERCIAL USES. THE PROPOSED REQUEST WILL NOT ADD ANY ADDITIONAL TRAFFIC AS THE PROPOSED UNIT TO OCCUPY WILL BE UTILIZED BY THE EXISTING MORTUARY OFFICE FOR STORAGE AND RELATED SERVICES. THE SITE HAS A 26 FT. TWO WAY ACCESS.
3. THE PROPOSED USE CONFORMS TO THE ZONING CODE FOR COMMERCIAL SERVICE USES. IT WILL BE AN ACCESSORY TO THE EXISTING TORRES MORTUARY SERVICE FOR STORAGE, VEHICLE PARKING AND BODY PREPARATION AND TRANSFER. IT ALSO MEETS THE INTENT OF THE GENERAL PLAN 'COMMERCIAL' LAND USE POLICY DESIGNATION. THE GENERAL PLAN CALLS FOR THE COMPATIBILITY BETWEEN ZONED DISTRICTS AND OF ADJACENT MUNICIPALITIES. POLICY 8.2 ENCOURAGES DEVELOPMENT OF RETAIL AND COMPLIMENTARY SERVICES. THE PROPOSAL AS AN ACCESSORY TO THE EXISTING MORTUARY SERVICE OFFICE WILL HELP TO SERVE THE ADJACENT CEMETERY AND FAMILIES IN NEED.
4. THE PROPOSED USE WILL OPERATE WITHIN THE SUBJECT UNIT OF THE EXISTING COMMERCIAL/WAREHOUSE FACILITIES. THE STRUCTURE IS 8 INCH THICK CMU AND ITS ACCESS IS FACING THE SITES PARKING AND CIRCULATION DRIVE AND THE ADJACENT 12 FT. HIGH BUILDING WALL. THE USE WILL BE FOR THE STORAGE OF CASKETS, PARKING OF THE MORTUARIES VEHICLES AND THE PREPARATION OF BODIES FOR TRANSPORT TO THE RESPECTIVE FUNERAL HOMES OR CEMETERIES. THE USE IS QUIET AND NO HEAVY EQUIPMENT IS USED OR SOUND TRANSMITTING VIBRATIONS WILL BE PRESENT. THE USE WILL ONLY HAVE TWO EMPLOYEES WORKING FROM 4PM TO MIDNIGHT. THE USE IS COMPATIBLE WITH THE ADJACENT RESURRECTION CEMETERY AND OTHER FUNERAL RELATED RETAIL SERVICES IN THE AREA. THE USE WILL NOT CHANGE THE USE OF THE SITE AND WILL HAVE NO ADVERSE AFFECT ON THE ADJACENT PROPERTIES.
5. THE PROPOSED USE WILL OPERATE WITHIN THE EXISTING COMMERCIAL/ WAREHOUSE FACILITIES WITH A TENANT SPACE THAT HAS MULTIPLE PHYSICAL BARRIERS. THE UNITS ACCESS FACES ITS ADJACENT PARKING AND CIRCULATION DRIVE AND THE ADJACENT COMMERCIAL BUILDINGS REAR 12 FT. CMU WALL. THE UNIT IS SITUATED IN THE CENTER AREA OF THE U SHAPED BUILDING CONFIGURATION THUS FURTHER BUFFERING TO OTHER USES. THE REAR OF THE SITE IS BOUNDED BY THE ADJACENT 12 FT. BUILDING WALL OF THE PUBLIC STORAGE FACILITY. THE USE IS A COMMERCIAL SERVICE USE, COMPATIBLE TO THE ADJACENT USES. IT WILL OCCUPY AN EXISTING VACANT TENNANT SPACE. THE USE WILL NOT HAVE ANY ADVERSE AFFECT ON THE PUBLIC HEALTH, SAFETY AND GENERAL WELFARE TO INDIVIDUALS OR ADJACENT SERVICES.

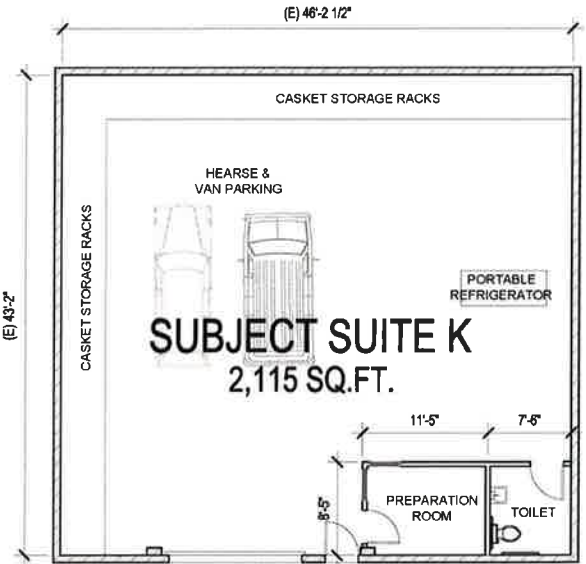
PROPOSED MORTUARY STORAGE & PREPERATION

LOCATED AT: 1965 POTRERO GRANDE #K MONTEREY PARK, CA.91755



SITE PLAN SCALE: 1" = 20'-0"

TENANT ROSTER / PARKING MATRIX					
UNIT NUMBER	TENANT	BUILDING AREA	PARKING RATIO	PARKING REQUIRED	TOTAL PARKING PROVIDED
A & B	MARQUEZ MEXICAN RESTAURANT	3,300	10 / 1,000	33	33
C	TORRES MORTUARY OFFICE	575	4 / 1,000	2.3	3
D	TORRES MORTUARY FLOWER SHOP	560	4 / 1,000	2.2	3
E	PROSPEROUS TRADING	700	4 / 1,000	2.8	3
F	POOCHIES GROOMING	700	4 / 1,000	2.8	3
G	TORRES PET MORTUARY OFFICE	700	4 / 1,000	2.8	3
H, I, & J	MAI LE HYANH BAKERY	6,026	1 / 1,000	6.03	7
K	PROPOSED TORRES MORTUARY	2,115	4 / 1,000	8.46	9
L, M, & N	DENTAL LAB & WAREHOUSE	15,300	4 / 1,000	15.3	16
ADDITIONAL PARKING					5
TOTAL		29,966		75.69	85



FLOOR PLAN SCALE: 1/8" = 1'-0"

PROJECT DESCRIPTION

PROPOSED MORTUARY CASKET STORAGE, VEHICLE PARKING, BODY PREPARATION & TRANSPORT

PROJECT INFORMATION

OWNER: PI PROPERTIES 90 LLC
OWNER ADDRESS: 610 N. SANTA ANITA AVE
ARCADIA, CA. 91006
SITE ADDRESS: 1965 POTRERO GRANDE #K
MONTEREY PARK, CA. 91755
APPLICANT: RALPH TORRES
1965 POTRERO GRAND DR #C
MONTEREY PARK, CA. 91755
APN: 5276-022-022
LEGAL DESCRIPTION: TR=701 LOT COM S 51
28' E 430 FT AND N 38 20'35" E 163.02 FT
FROM MOST W COR OF LOT 70 TH N 38 20'35"
E 165 FT TH S 51 35'55" E TO NW LINE OF
POTRERO SEE ASSESSOR MAPBOOK FOR
MISSING PORTION
LOT SIZE : IRREGULAR 463' X 177'
LOT AREA: 71,013 SQ. FT.
BUILDING AREA: 29,966 SQ. FT.
SUBJECT UNIT #K = 2,115 SQ. FT.
PARKING:
SUBJECT UNIT K PARKING REQUIRED = 8.8
SUBJECT UNIT K PARKING PROVIDED = 9
TOTAL = 85 STALLS



VICINITY MAP SCALE: NTS

Revisions By

JOE MORENO
(626) 350-5944
morenojoe@global.net
OWNERSHIP / OCCUPANTS LIST - RADIUS MAPS - LAND USE
PLANS - MUNICIPAL COMPLIANCE CONSULTING
12106 LAMBERT AVE EL MONTE, CA 91732 - FAX (626) 350-1532

More Services

SITE PLAN & FLOOR PLAN

TORRES MORTUARY
1965 POTRERO GRANDE #K
MONTEREY PARK, CA. 91755
RALPH TORRES

Date 8 / 23 / 2017
Scale AS NOTED
Drawn MORENO
Job 17-362
Sheet A1



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: Old Business
Agenda Item 5-A.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
SUBJECT: Authorize the City Manager to Execute the Funding Agreement between the City and Los Angeles County Metropolitan Transportation Authority (Metro) under the 2015 Call for Projects Grant Program for the Monterey Pass Road Complete Streets Bike Project (Project ID: F9502)

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the City Manager to execute the Funding Agreement, in a form approved by the City Attorney, between the City and the Los Angeles County Metropolitan Transportation Authority (Metro) under the 2015 Call for Projects Grant Program for the Monterey Pass Road Complete Streets Bike Project (Project ID: F9502) in the amount of \$3,987,253;
2. Accept the funding received from Metro in the amount of \$1,993,627 and commit to provide the 50% local match in the amount of \$1,993,626, totaling to \$3,987,253; and
3. Take such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

On December 6, 2017, staff presented a report to the City Council requesting authorization to execute a funding agreement between the City and Metro for the 2015 Call for Projects Grant Program. At that meeting, the City Council directed staff to reach out to the businesses along Monterey Pass Road for feedback on the proposed bike project, and look into the use of SR710 funding for the City's local match.

Metro staff requested the executed funding agreement be submitted to Metro by December 31, 2017. However, Metro granted the City an extension to January 31, 2018. At this time, staff recommends the City Council authorize the City Manager to execute the Funding Agreement between the City and Metro for the 2015 Call for Projects Grant Program for the Monterey Pass Road Complete Streets Bike Project. Approving the Funding Agreement would guarantee the MTA project funding.

BACKGROUND:

Staff hand-delivered the attached Notice of Community Meeting to approximately 110 office/warehouse buildings located along Monterey Pass Road. The Community Meeting was held on Thursday, December 14, 2017 from 9:00 a.m. to 11:00 a.m. at 1001 Monterey Pass Road. The morning meeting time and location were chosen as they were most convenient for the local businesses.

Leading up to the December 14 meeting, staff received e-mails from four business owners expressing a variety of concerns; and the meeting was attended by 18 business owners who shared similar concerns. In general, the businesses were concerned about the overall safety of a bike lane on Monterey Pass Road given the high volume and speed of traffic; the large number delivery trucks present on a daily basis; and poor visibility and difficulty entering and exiting the driveways. The businesses were also concerned about the impacts during construction including the relocation and disruption of utilities such as the electric and water services, and access to their driveways for customers and employees. Lastly, the businesses were concerned that the project does not include new sidewalk to improve pedestrian safety, would impact street parking and on-site parking, and comes at a high cost to accommodate a small number of bicyclists. One business owner in attendance supported the project.

In addition, utilizing the full listing of business licenses on Monterey Pass Road (297 total), staff conducted a phone survey of the businesses that were not able to attend the December 14 community meeting. In total, staff was able to speak with about a third of the businesses and determined that approximately 20% of the businesses were in favor of the proposed bike lane project, while 80% were opposed.

Metro staff had requested the executed funding agreement be submitted to Metro by December 31, 2017. However, Metro granted the city an extension to January 31, 2018. At this time, staff recommends the City Council authorize the City Manager to execute the Funding Agreement, in a form approved by the City Attorney, between the City and Metro for the 2015 Call for Projects Grant Program for the Monterey Pass Road Complete Streets Bike Project. Approving the Funding Agreement would guarantee the MTA project funding.

The City Council asked staff to consider how the recently reallocated \$780 million in Measure R funding assigned to the SR-710 north project might be used towards the Monterey Pass Road Project. Metro staff is in discussions with SR-710 corridor cities, which includes Monterey Park, regarding mitigation projects that relieve congestion on local streets due to the absence of the SR-710 completion. City staff is currently compiling a list of projects for Metro's consideration. The Monterey Pass Road Widening Project is one of the projects the City intends to submit. The proposed project includes everything in the "Bike Lane Project" as well as sidewalks and street and pedestrian lighting and signals. Staff anticipates a decision from Metro on funded

projects sometime the later part of 2018. Please note, any engineering/design work done for the “Bike Lane Project” can be used for the SR-710 funded proposed project.

Assuming the Funding Agreement is executed, staff will return at a later date requesting City Council approval to retain an engineering firm to design and engineer the project. As the design moves forward and the construction details are identified, staff will hold another stakeholder meeting. Once the consultant completes the construction documents, staff will request City Council authorization to advertise the project for bids. Following the public bidding process, staff will request City Council authorization to award the contract for construction. The design and construction process is anticipated to take 3-4 years to complete.

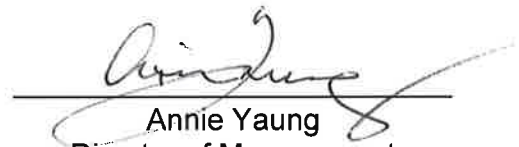
FISCAL IMPACT:

The local city match will be appropriated in FY 2017-18, FY 2018-19, and FY 2019-20 using the following funding sources: MTA Monterey Pass Bike Grant (Fund 0459) \$1,993,627, Measure R Fund (Fund 0110) \$300,000, Proposition A Fund (Fund 0109) \$750,000, Gas Tax Fund (Fund 0022) \$800,000, and City Franchise Fund (Fund 0092) \$143,626 for a total project amount of \$3,987,253. Unfortunately, Metro has not made any determinations or provided a timeline on the availability of SR710 funding to the surrounding cities at this time; therefore, the above allocations are recommended.

Respectfully prepared and submitted,



Tito Haes
Interim Director of Public Works



Annie Yaung
Director of Management
Services

Approved By:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

Attachment 1 – Notice of Community Meeting: December 14, 2017

Staff Report – Environmental Systems Research Institute (ESRI) Enterprise Agreement
Page 4 of 3

Attachment 2 – December 6, 2017 City Council Meeting staff report
Attachment 3 - Call for Projects Proposition C Funding Agreement
Attachment 4 – Project Location Map
Attachment 5 – Project Site Photos
Attachment 6 – Conceptual Diagrams

ATTACHMENT 1

Notice of Community Meeting: December 14, 2017

CITY OF MONTEREY PARK

320 West Newmark Avenue • Monterey Park • California 91754-2896
www.ci.monterey-park.ca.us



December 7, 2017

NOTICE OF COMMUNITY MEETING

RE: PROPOSED BICYCLE LANE ON MONTEREY PASS ROAD

Dear Business/Property Owner:

Please be advised that the City of Monterey Park Public Works Department will be holding a community meeting at **Diversified Alarm Service**, located at **1001 Monterey Pass Road** on **Thursday, December 14, 2017, from 9:00 AM to 11:00 AM**. **Overflow parking will be available at 955 Monterey Pass Road.**

The City is proposing to install a new bicycle lane on Monterey Pass Road from Floral Drive to W. Garvey Avenue. The proposed project will involve the widening of Monterey Pass Road from 70 feet to 86 feet in order to accommodate a "protected" bike lane along the street curb. The bike lane will be separated from the existing vehicle lanes by a bike lane buffer (please see attached renderings). The existing vehicle lane configuration (center lane, two travel lanes in each direction, and parking lanes) will remain the same. The project will also include the relocation of utilities, reconstruction of driveways, modifications to the street signage, and related street improvements.

The purpose of this meeting is to gather feedback from the adjacent property owners, residents and businesses along Monterey Pass Road. The meeting will be conducted in an "open house" format allowing interested persons to view project exhibits and ask questions or express concerns to the city's project manager.

In compliance with the Americans with Disabilities Act, if you need special assistance to attend this meeting, please contact the Department of Public Works at (626) 307-1320. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28CFR35.104 ADA Title II).

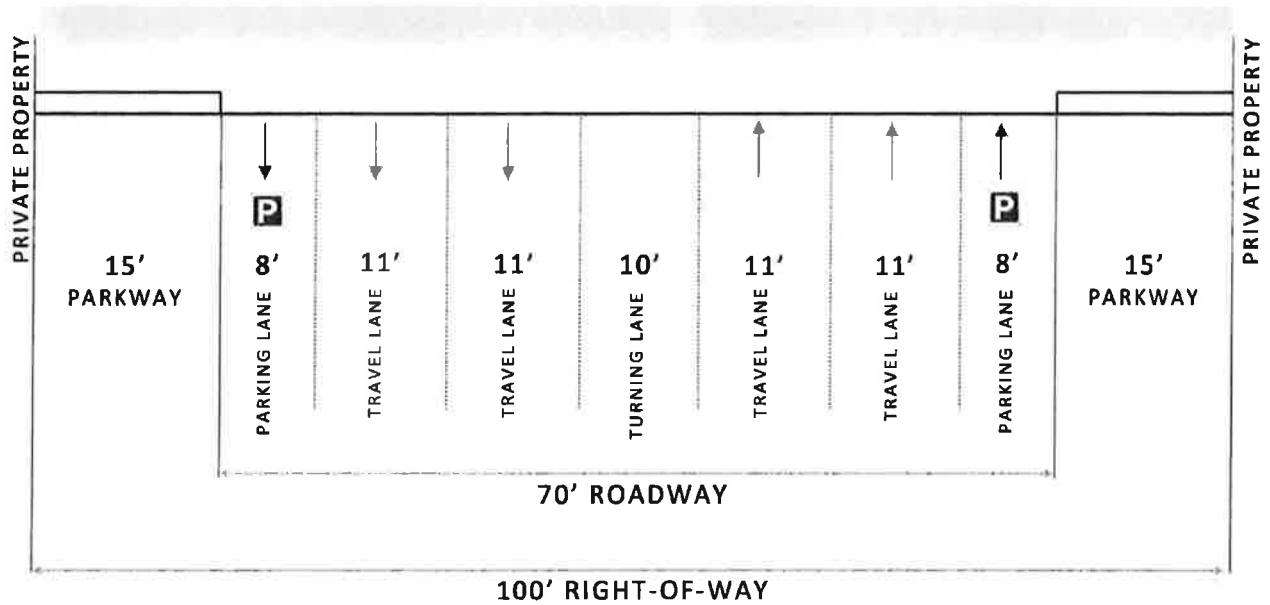
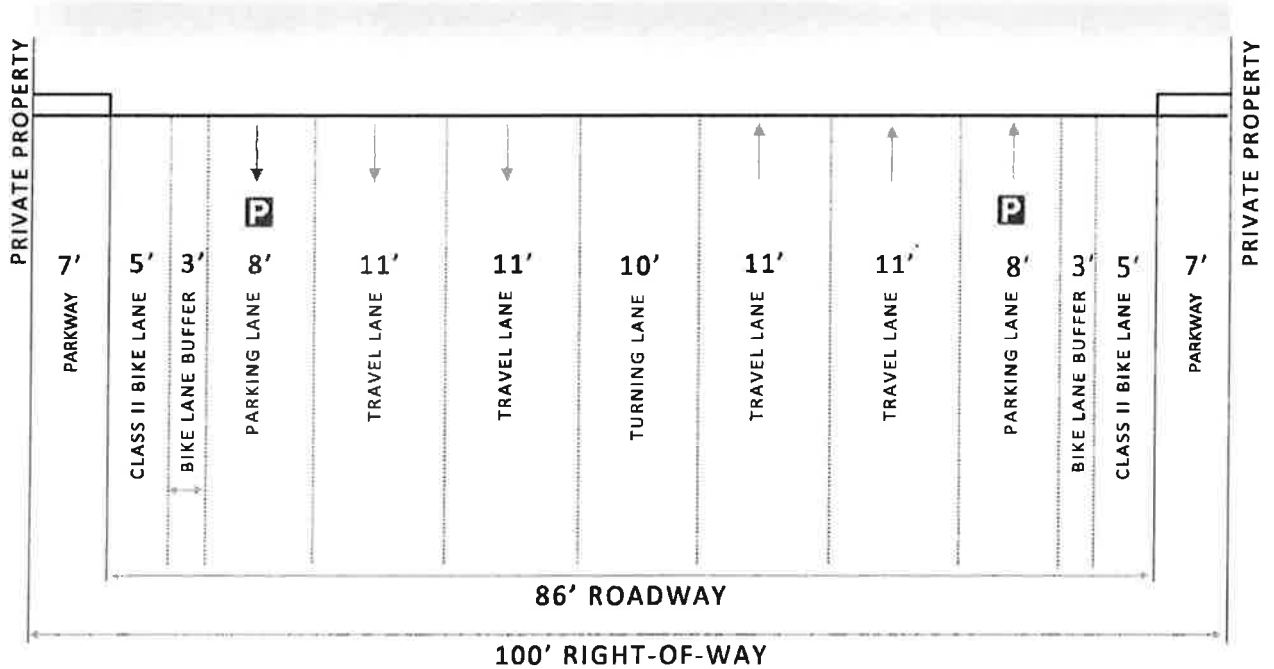
If you are not able to attend this meeting, we highly encourage you to e-mail your questions or comments to ralfonso@montereypark.ca.gov; otherwise, please feel free to contact me at (626) 307-1330. Your feedback is very important to us! **Please note that this project is also scheduled for presentation to the City Council on Wednesday, December 20, 2017, 7:00 PM in the City Council Chambers.**

Sincerely,

A handwritten signature in blue ink, appearing to read "Rey Alfonso".

Rey Alfonso,
Assistant City Engineer

Monterey Pass Rd: Floral – W. Garvey

EXISTING CONDITIONS - CROSS SECTION ON MONTEREY PASS ROAD**PROPOSED CONDITIONS - CROSS SECTION ON MONTEREY PASS ROAD**



After Improvements

Monterey Pass Road Complete Streets Bike Project



Before Improvements



After Improvements

Monterey Pass Road Complete Streets Bike Project



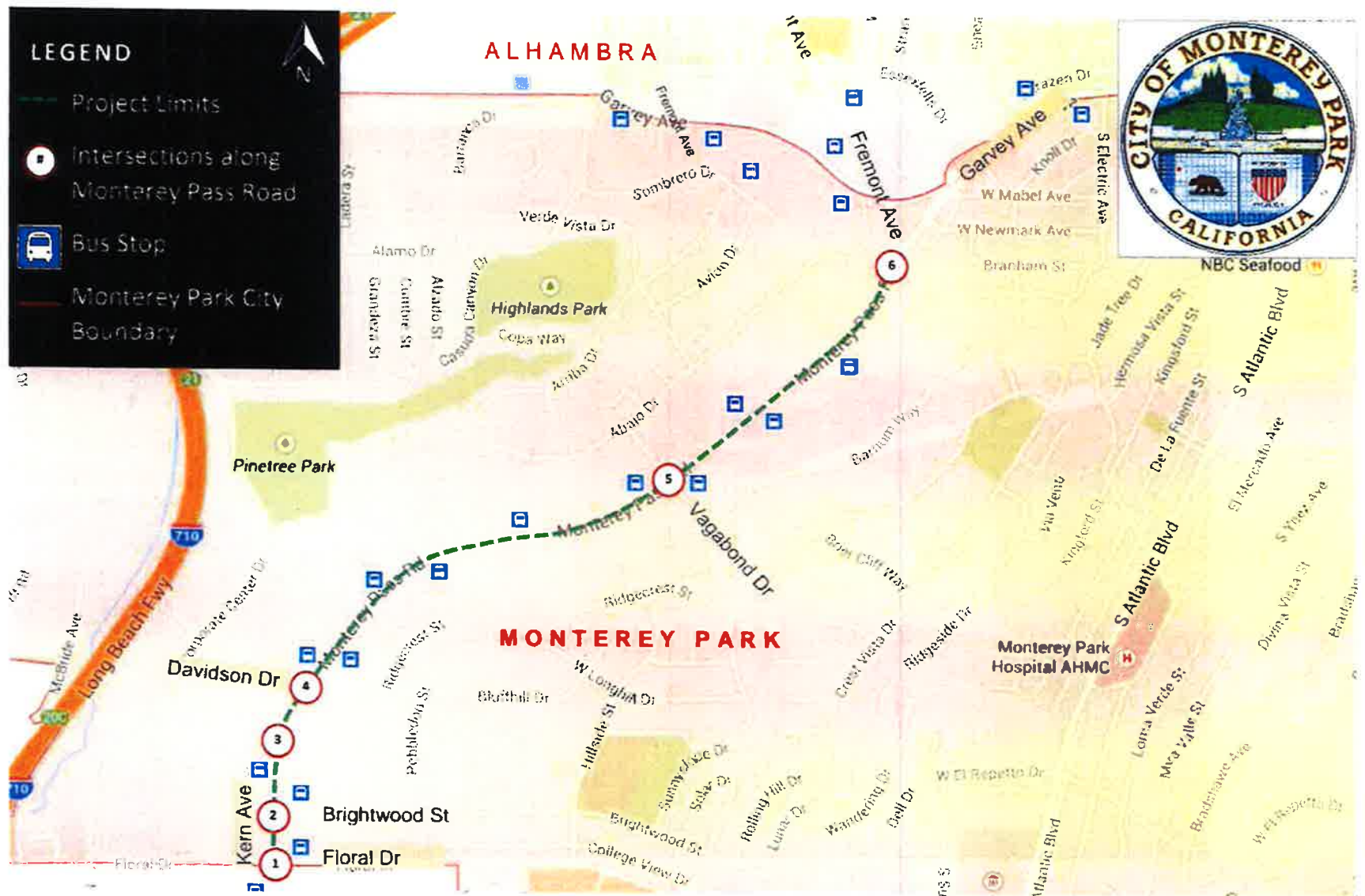
Before Improvements

2015 CALL FOR PROJECTS – ATTACHMENT 1

CITY OF MONTEREY PARK (SPONSORING AGENCY)

Project Location Map (8 ½ x 11)

Monterey Pass Road: Floral Drive to Garvey/Fremont Avenue



ATTACHMENT 2

December 6, 2017 City Council Meeting staff report



City Council Staff Report

DATE: December 6, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-I.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
SUBJECT: Authorize the City Manager to Execute the Funding Agreement between the City and Los Angeles County Metropolitan Transit Authority (Metro) under the 2015 Call for Projects Grant Program for the Monterey Pass Road Complete Streets Bike Project (Project ID: F9502)

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the City Manager to execute the Funding Agreement, in a form approved by the City Attorney, between the City and the Los Angeles County Metropolitan Transit Authority (Metro) under the 2015 Call for Projects Grant Program for the Monterey Pass Road Complete Streets Bike Project (Project ID: F9502) in the amount of \$3,987,253;
2. Accept the funding received from Metro in the amount of \$1,993,627 and commit to provide the 50% local match in the amount of \$1,993,626, totaling to \$3,987,253; and
3. Take such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

In September 2015, Metro awarded the City of Monterey Park \$1,993,627 in Call for Projects grant funding for the Monterey Pass Road Complete Streets Bike Project. The grant requires a local match of \$1,993,626, for a total project amount of \$3,987,252. A funding agreement must be executed between the City and Metro before starting the project. It is recommended that the City Council authorize the City Manager to execute the funding agreement.

BACKGROUND:

On January 30, 2015, the City of Monterey Park submitted a funding application to Metro under the Call for Projects 2015 Grant Program. A total of 178 applications were submitted to Metro's 2015 Call for Projects totaling \$795 million in project cost, with \$473 million of it being Metro grant fund requests. After evaluation of all submitted applications, only 84 applications were recommended for funding for a total amount funded of approximately \$199 million. The Monterey Pass Road Complete Streets Bike Project received a total score of 81 out of 100 and on September 16, 2015, Metro

approved awarding Monterey Pass Road Complete Streets Bike Project (F9502) in the amount of \$1,993,627, including a 50% local match of \$1,993,626 for a total project amount of \$3,987,252.

The project will consist of the installation of a Class II Cycle Track (At-grade, protected bike lane with parking & planter buffer) along Monterey Pass Road, a 1.6 mile corridor on both sides for continuous bike lanes between Floral Drive & Fremont Avenue/Garvey Avenue. The installation of the bike way will dedicate a protected space for bicyclists and maintain the same number of traffic lanes on Monterey Pass Road. The close proximity between the proposed improvements and public transit will significantly improve the level of bicycle and pedestrian connectivity to transit. The Monterey Pass Road corridor is also part of the San Gabriel Valley Regional Bike Master Plan. This project will play a key role in obtaining the City's vision to expand the bicycle network to the entire San Gabriel Valley Region.

In June 2017, the City received the funding agreement from Metro. The funding agreement must be executed before starting the project. The Agreement includes a general description of the project, the specific work elements to be completed, the source of all funds that will be used to complete the project and the project's cash flow.

FISCAL IMPACT:

The local city match will be appropriated in FY 2017-18, FY 2018-19, and FY 2019-20 using the following funding sources: MTA Monterey Pass Bike Grant (Fund 0459) \$1,993,627, Measure R Fund (Fund 0110) \$300,000, Proposition A Fund (Fund 0109) \$750,000, Gas Tax Fund (Fund 0022) \$800,000, and City Franchise Fund (Fund 0092) \$143,626 for a total project amount of \$3,987,253.

Respectfully prepared and submitted,


Tito Haes
Interim Director of Public Works


Annie Yaung
Director of Management
Services

Approved By:


Ron Bow
City Manager

Reviewed by:


Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

- Attachment 1 – Call for Projects Proposition C Funding Agreement
- Attachment 2 – Project Location Map
- Attachment 3 – Project Site Photos
- Attachment 4 – Conceptual Diagrams

ATTACHMENT 3

Call for Projects Proposition C Funding Agreement

**CALL FOR PROJECTS
PROPOSITION C
FUNDING AGREEMENT**

This Funding Agreement ("Agreement") is made and entered into effective as of May 2, 2017 ("Effective Date"), and is by and between the Los Angeles County Metropolitan Transportation Authority ("LACMTA") and the City of Monterey Park ("GRANTEE") for the Monterey Pass Road Complete Streets Bike Project - LACMTA Call for Projects ID# F9502 and FTIP# LAF9502 (the "Project").

WHEREAS, as part of the 2015 Call for Projects, the LACMTA Board of Directors, at its meeting on September 24, 2015, authorized a grant to GRANTEE, subject to the terms and conditions contained in this Agreement.

NOW, THEREFORE, the parties hereby agree as follows:

The terms and conditions of this Agreement consist of the following and each is incorporated by reference herein as if fully set forth herein:

1. Part I - Specific Terms of the Agreement
2. Part II - General Terms of the Agreement
3. Attachment A - Project Funding
4. Attachment B - Scope of Work
5. Attachment C - Reporting and Expenditure Guidelines
6. Attachment C-1 - Quarterly Progress/Expenditure Report
7. Attachment D - Federal Transportation Improvement Program (FTIP) Sheet
8. Attachment E - Special Grant Conditions
9. Attachment F - Sustainable Design Elements Requirements
10. Attachment G - Project Readiness Certification
11. Any other attachments or documents referenced in the above documents

In the event of a conflict, the Special Grant Conditions, if any, shall prevail over the Specific Terms of the Agreement and any attachments and the Specific Terms of the Agreement shall prevail over the General Terms of the Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the dates indicated below:

LACMTA:

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____ Date: _____
Phillip A. Washington
Chief Executive Officer

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____ Date: _____
Deputy

GRANTEE:

CITY OF MONTEREY PARK

By: _____ Date: _____
Ron Bow
City Manager

APPROVED AS TO FORM:

By: _____ Date: _____
Mark Hensley
City Attorney

PART I
SPECIFIC TERMS OF THE AGREEMENT

1. Title of the Project (the "Project"): Monterey Pass Road Complete Streets Bike Project. LACMTA Call for Projects ID# F9502, FTIP # LAF9502.
2. To the extent the Funds are available, LACMTA shall make to GRANTEE a one-time grant of the Proposition C 25% funds in the amount of \$1,993,627 (the "Funds") for the Project in accordance with the terms of this Agreement. LACMTA Board of Directors' action of September 24, 2015, granted the Funds to GRANTEE for the Project. The Funds are programmed over four years, Fiscal Years (FY) 2016-17; 2017-18; 2018-19; and 2019-20. LACMTA Board of Directors' action approved Funds for FY 2016-17 only in the amount of \$92,764. LACMTA Board of Directors' action will be required annually to approve Funds for each subsequent Fiscal Year prior to those Funds being allocated to GRANTEE.
3. The Project Funding documents all sources of funds programmed for the Project as approved by LACMTA and is attached as Attachment A. The Project Funding includes the total programmed budget for the Project, including the Funds granted by LACMTA and GRANTEE'S local match requirement (the "GRANTEE Funding Commitment"). The Project Funding also includes the fiscal years in which all the funds for the Project are programmed.
4. GRANTEE shall complete the Project as described in the Scope of Work. The Scope of Work for the Project is attached to this Agreement as Attachment B. The Scope of Work includes a description of the Project, a detailed description of the work to be completed by GRANTEE including, without limitation, Project milestones consistent with the lapsing policy, and a set schedule. Work shall be delivered in accordance with that schedule unless otherwise agreed to by the parties in writing. If a GRANTEE is consistently behind schedule in meeting milestones or in delivering the Project, then LACMTA will have the option to terminate this Agreement for default as described in Part II, Section 9.
5. Eligible Project expenses are defined in the Reporting and Expenditure Guidelines (Attachment C). The form of the Quarterly Progress/Expenditure Report is attached as Attachment C-1. LACMTA will withhold five percent (5%) of eligible expenditures per invoice as retention pending an audit of expenditures and completion of the Scope of Work.
6. The "FTIP PROJECT SHEET (PDF)" is attached as Attachment D and is required to ensure that the Project is programmed correctly in the most up-to-date FTIP document. The FTIP PROJECT SHEET (PDF) can be found in ProgramMetro FTIP database under the reports section at <https://program.metro.net>. All projects that receive funding through the LACMTA Call for Projects must be programmed into the FTIP which includes locally funded regionally significant projects for information and air quality modeling purposes. GRANTEE shall review the Project in ProgramMetro each year and update or correct the Project as necessary during a scheduled FTIP amendment or adoption to be consistent with the terms of this Agreement, as amended from time to time. GRANTEE will be notified of amendments and adoptions to the FTIP via e-mail. Changes to the FTIP through ProgramMetro should be made as soon as possible after GRANTEE is aware of any changes to the Project, but no later than October 1 of the year the change or update is effective. Should GRANTEE fail to meet this date, it may affect

GRANTEE'S ability to access funding, delay the Project and may ultimately result in the Funds being lapsed. LACMTA shall review and approve any changes GRANTEE makes to the FTIP prior to incorporating such changes in to the TIP.

7. The "Sustainable Design Elements Requirements Special Grant Conditions" is attached as Attachment F. GRANTEE shall comply with the Special Grant Conditions as set forth in Attachment F.

8. An executed "Project Readiness Certification" is attached as Attachment G, which is evidence that GRANTEE can appropriately fund and staff the Project so that the Project can be completed in a timely manner.

9. Amendments to this Agreement shall be in writing executed by the parties. No changes to the (i) grant amount, (ii) Project Funding, (iii) the Scope of Work, or (iv) the lapse date of the Funds shall be allowed without a written amendment to this Agreement, approved and signed by the LACMTA Chief Executive Officer or his/her designee and GRANTEE.

10. Notice will be given to the parties at the address specified below unless otherwise notified in writing of change of address. Any notice required or permitted to be delivered hereunder shall be deemed to be delivered upon receipt by the correct address by United States mail, postage prepaid, certified or registered mail, return receipt requested, or by Federal Express or other reputable overnight delivery service addressed to the parties hereto as follows:

LACMTA's Address:

Los Angeles County Metropolitan Transportation Authority
One Gateway Plaza
Los Angeles, CA 90012
Attention: Brett Thomas
Mail Stop: 99-22-2
(213) 922-7535
Email: thomasbj@metro.net

GRANTEE's Address:

City of Monterey Park
320 West Newmark Ave.
Monterey Park, CA 91754
Attention: Ron Bow
(626) 307-1255
Email: rbow@montereypark.ca.gov

11. On September 26, 2002, the LACMTA Board of Directors required that prior to receiving Proposition C 10% or 25% grant funds through the Call for Projects, GRANTEE must meet a Maintenance of Effort (MOE) requirement consistent with the State of California's MOE as determined by the State Controller's office. With regard to enforcing the MOE, LACMTA will follow the State of California's MOE requirement, including, without limitation, suspension and re-implementation.

PART II
GENERAL TERMS OF THE AGREEMENT

1. TERM:

1.1 The term of this Agreement shall commence on the Effective Date of this Agreement and shall expire upon the occurrence of all of the following, unless terminated earlier as provided herein: (i) the agreed upon Scope of Work has been completed; (ii) all LACMTA audit and reporting requirements have been satisfied; and (iii) the final disbursement of the Funds has been made to GRANTEE. All eligible Project expenses as defined in the Reporting Guidelines (Attachment C) incurred after the Effective Date shall be reimbursed in accordance with the terms and conditions of this Agreement. The parties understand and agree there are certain covenants and agreements which specifically remain in effect after expiration or termination of this Agreement.

1.2 Should LACMTA determine there are insufficient Funds available for the Project; LACMTA may terminate this Agreement by giving written notice to GRANTEE at least thirty (30) days in advance of the effective date of such termination. If this Agreement is terminated pursuant to this section, LACMTA will not reimburse GRANTEE any costs incurred after the effective date of such termination, except those necessary to return any facilities modified by the Project's construction to a safe state. LACMTA's share of these costs will be in equal proportion of the grant to GRANTEE Funding Commitment ratio.

2. **INVOICE BY GRANTEE:** Unless otherwise stated in this Agreement, the Quarterly Progress/Expenditure Report, with supporting documentation of expenses and Project progress as described in Part II, Section 4.1 of this Agreement, and other documents as required by LACMTA, shall satisfy LACMTA invoicing requirements.

Submit invoice with supporting documentation to:

accountspayable@metro.net (preferable)

or

mail to:

Los Angeles County Metropolitan Transportation Authority

Accounts Payable

P. O. Box 512296

Los Angeles, CA 90051-0296

All invoice material must contain the following information:

Re: LACMTA Project ID# F9502 and FA# 920000000F9502
Brett Thomas; Mail Stop 99-22-2

3. USE OF FUNDS:

3.1 GRANTEE shall utilize the Funds to complete the Project as described in the Scope of Work and in accordance with the Reporting and Expenditure Guidelines and the most recently adopted LACMTA Proposition C Guidelines for the type of Proposition C funds granted by LACMTA hereunder (the "Guidelines").

3.2 GRANTEE shall not use the Funds to substitute for any other funds or projects not specified in this Agreement. Further, GRANTEE shall not use the Funds for any expenses or activities beyond the approved Scope of Work (Attachment B).

*3.3 GRANTEE must use the Funds in the most cost-effective manner. If GRANTEE intends to use a consultant or contractor to implement all or part of the Project, LACMTA requires that such activities be procured in accordance with GRANTEE'S contracting procedures and consistent with State law. GRANTEE will also use the Funds in the most cost-effective manner when the Funds are used to pay "in-house" staff time. This effective use of funds provision will be verified by LACMTA through on-going Project monitoring and through any LACMTA interim and final audits.

*3.4 GRANTEE'S employee, officers, councilmembers, board member, agents, or consultants (a "GRANTEE Party") are prohibited from participating in the selection, award, or administration of a third-party contract or sub-agreement supported by the Funds if a real or apparent conflict of interest would be involved. A conflict of interest would include, without limitation, an organizational conflict of interest or when any of the following parties has a financial or other interest in any entity selected for award: (a) a GRANTEE Party (b) any member of a GRANTEE Party's immediate family, (c) a partner of a GRANTEE Party; (d) any organization that employs or intends to employ any of the above. This conflict of interest provision will be verified by LACMTA through on-going Project monitoring and through any LACMTA interim and final audits.

3.5 If the Project requires the implementation of an Intelligent Transportation Systems ("ITS") project, GRANTEE shall ensure the Project is consistent with the Regional ITS Architecture. ITS projects must comply with the LACMTA Countywide ITS Policy and Procedures adopted by the LACMTA Board of Directors including the submittal of a completed, signed self-certification form (Attachment E-1). For the ITS policy and form, also see http://www.metro.net/projects/call_projects/.

3.6 If any parking facilities are designed and/or constructed using the Funds, GRANTEE shall coordinate with LACMTA parking program staff (see METRO.net for staff listing) in the planning, design and management of the facility and shall ensure that its implementation is consistent with the LACMTA adopted parking policy. For the parking policy, see http://www.metro.net/projects/call_projects/.

3.7 GRANTEE is obligated to continue using the Project consistent with the public transportation purposes for which the Project was approved. The Project right-of-way and real property purchased to implement the Project shall remain dedicated to public transportation use. The obligations set forth in this section shall survive termination of this Agreement.

3.8 If GRANTEE desires to use the Funds to purchase or lease equipment including, without limitation, vehicles, office equipment, computer hardware or software, or other personal property ("Equipment") necessary to perform or provide the services set forth in the Scope of Work, GRANTEE must obtain LACMTA's written consent prior to purchasing or

leasing any Equipment. Equipment purchased or leased without such prior written consent shall be deemed an unallowable expenditure of the Funds. Equipment acquired as part of the Project shall be dedicated to that Project use for their full economic life cycle, including any extensions of that life cycle achieved by reconstruction, rehabilitation, or enhancements.

3.9 If an Equipment ceases to be used for the proper use as originally stated in the Scope of Work, GRANTEE will be required to return to LACMTA the Funds used to purchase or lease such Equipment in proportion to the useful life remaining and in equal proportion of the Funds to GRANTEE Funding Commitment ratio. The obligations set forth in this section shall survive termination of this Agreement.

3.10 If any Project facilities or any real property purchased to implement the Project is no longer used or is no longer needed for the Project, including construction easements or excess property, GRANTEE will be required to return to LACMTA the Funds used to design, construct or acquire such Project facilities or real property in equal proportion of the grant to GRANTEE Funding Commitment ratio. The obligations set forth in this section shall survive termination of this Agreement.

3.11 If GRANTEE desires to use any Project facility or any real property purchased to implement the Project to generate revenue, GRANTEE shall first obtain LACMTA's written consent prior to entering into any such revenue generating arrangement. GRANTEE shall provide LACMTA with the applicable information regarding the transaction, including without limitation, the property at issue, the proposed use of the property, the amount of revenue, any impact to the Project and the proposed use of the revenue. LACMTA consent may be conditioned on whether bond funds were used, and how GRANTEE plans to use the revenue, including, without limitation, sharing any net revenues with LACMTA. If GRANTEE fails to obtain LACMTA's prior written consent, GRANTEE shall be considered in default and LACMTA shall have all rights and remedies available at law or in equity, including, without limitation the return of the Funds to cover the cost of the property in question. The obligations set forth in this section shall survive termination of this Agreement.

3.12 GRANTEE understands that this Agreement does not provide any rights for GRANTEE to use LACMTA real property needed for the Project. If the Project requires use of LACMTA Property, GRANTEE will need to enter into a separate agreement with LACMTA in accordance with LACMTA real property policies and procedures. Nothing in this Agreement obligates LACMTA to provide GRANTEE with any real estate right.

4. DISBURSEMENT OF FUNDS:

4.1 GRANTEE shall submit the Quarterly Progress/Expenditure Report (Attachment C-1) within 60 days after the close of each quarter on the last day of the months November, February, May and August. Should GRANTEE fail to submit such reports within 10 days of the due date and/or GRANTEE submits incomplete reports, LACMTA will not reimburse GRANTEE until the completed required reports are received, reviewed, approved. The Quarterly Progress/Expenditure Report shall include all supporting documentation (such as contractor invoices, timesheets, receipts, etc.) with a clear justification and explanation of their relevance to the Project for reimbursement. If no activity has occurred during a particular

quarter, GRANTEE will still be required to submit the Quarterly Progress/Expenditure Report indicating no dollars were expended that quarter. If a request for reimbursement exceeds \$500,000 in a single month, then GRANTEE can submit such an invoice once per month with supporting documentation.

4.2 Disbursements shall be made on a reimbursement basis in accordance with the provisions of this Agreement.

4.3 LACMTA will make all disbursements electronically unless an exception is requested in writing. Disbursements via Automated Clearing House (ACH) will be made at no cost to GRANTEE. GRANTEE must complete the ACH form and submit such form to LACMTA before grant payments can be made. ACH Request Forms can be found at http://www.metro.net/projects/call_projects/call_projects-reference-documents/.

4.4 GRANTEE must provide detailed supporting documentation with its Quarterly Progress/Expenditure Report.

4.5 GRANTEE shall demonstrate that the GRANTEE Funding Commitment has been spent in direct proportion to the Funds invoiced with each quarter's expenditures.

4.6 Expenses that are not invoiced within 60 days after the lapsing date specified in Part II, Section 8.1 below are not eligible for reimbursement.

4.7 Any Funds expended by GRANTEE prior to the Effective Date of this Agreement shall not be reimbursed nor shall they be credited toward the GRANTEE Funding Commitment requirement, without the prior written consent of LACMTA. GRANTEE Funding Commitment dollars expended prior to the year the Funds are awarded shall be spent at GRANTEE'S own risk.

4.8 Commencing with the Effective Date, Funds will be made available to GRANTEE for all work related to the initial Project milestone identified in Attachment B - Scope of Work. Funds for subsequent Project milestones will not be available until GRANTEE provides evidence that the current Project milestone has been completed, or is clearly on track to be completed on the approved schedule stated in Attachment B, as determined by LACMTA.

5. AUDIT REQUIREMENTS/PAYMENT ADJUSTMENTS:

*5.1 LACMTA, and/or its designee, shall have the right to conduct audits of the Project, as deemed appropriate, such as financial and compliance audits; interim audits; pre-award audits, performance audits and final audits. LACMTA will commence a final audit within nine months of receipt of an acceptable final invoice, provided the Project is ready for final audit (meaning all costs and charges have been paid by GRANTEE and invoiced to LACMTA, and such costs, charges and invoices are properly documented and summarized in the accounting records to enable an audit without further explanation or summarization including actual indirect rates for the period under review). GRANTEE agrees to establish and maintain proper accounting procedures and cash management records and documents in

accordance with Generally Accepted Accounting Principles (GAAP). GRANTEE shall reimburse LACMTA for any expenditure not in compliance with this Agreement and the Guidelines. GRANTEE'S eligible expenditures submitted to LACMTA for this Project shall be in compliance with the Reporting and Expenditure Guidelines (Attachment C) and 2 CFR Subtitle A, Chapter II, Part 200. The allowability of costs for GRANTEE'S contractors, consultants and suppliers submitted to LACMTA through Recipient's Quarterly Progress Reports/Expenditures shall be in compliance with 2 CFR Subtitle A, Chapter II, Part 200 or, 48 CFR Part 31 (FAR), whichever is applicable. Any use of the Funds which is expressly prohibited under this Agreement shall be an ineligible use of the Funds and may be disallowed by LACMTA audit. Findings of the LACMTA audit are final. When LACMTA audit findings require GRANTEE to return monies to LACMTA, GRANTEE shall return such monies within thirty (30) days after the final audit is sent to GRANTEE.

*5.2 GRANTEE'S records shall include, without limitation, accounting records, written policies and procedures, contract files, original estimates, correspondence, change order files (including documentation covering negotiated settlements), invoices, and any other supporting evidence deemed necessary by LACMTA to substantiate charges related to the Project (all collectively referred to as "records") shall be open to inspection and subject to audit and reproduction by LACMTA auditors or authorized representatives to the extent deemed necessary by LACMTA to adequately permit evaluation of expended costs. Such records subject to audit shall also include, without limitation, those records deemed necessary by LACMTA to evaluate and verify, direct and indirect costs, (including overhead allocations) as they may apply to costs associated with the Project. These records must be retained by GRANTEE for three years following final payment under this Agreement. Payment of retention amounts shall not occur until after the LACMTA's final audit is completed.

*5.3 GRANTEE shall cause all contractors to comply with the requirements of Part II, Sections 5.1 and 5.2 above. GRANTEE shall cause all contractors to cooperate fully in furnishing or in making available to LACMTA all records deemed necessary by LACMTA auditors or authorized representatives related to the Project.

*5.4 LACMTA or any of its duly authorized representatives, upon reasonable written notice shall be afforded access to all of the records of GRANTEE and its contractors related to the Project, and shall be allowed to interview any employee of GRANTEE and its contractors through final payment to the extent reasonably practicable.

*5.5 LACMTA or any of its duly authorized representatives, upon reasonable written notice, shall have access to the offices of GRANTEE and its contractors, shall have access to all necessary records, including reproduction at no charge to LACMTA, and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the terms and conditions of this Agreement.

5.6 In addition to LACMTA's other remedies as provided in this Agreement, LACMTA shall withhold the Funds and/or recommend not to award future Call for Projects grants to GRANTEE if the LACMTA audit has determined that GRANTEE failed to comply with the Scope of Work (such as misusing Funds or failure to return Funds owed to LACMTA

in accordance with LACMTA audit findings) and/or is severely out of compliance with other terms and conditions as defined by this Agreement and the Guidelines, including the access to records provisions of Part II, Section 5.

*5.7 When business travel associated with the Project requires use of a vehicle, the mileage incurred shall be reimbursed at the mileage rates set by the Internal Revenue Service, as indicated in the United States General Services Administration Federal Travel Regulation, Privately Owned Vehicle Reimbursement Rates.

*5.8 GRANTEE shall certify monthly invoices by reviewing all contractor and subcontractor costs and maintaining internal control to ensure that all expenditures are allocable, allowable and reasonable and in accordance with 2 CFR Subtitle A, Chapter II, Part 200 or 48 CFR Part 31 (whichever is applicable) and the terms and conditions of this Agreement.

5.9 GRANTEE shall also certify final costs of the Project to ensure all costs are in compliance with 2 CFR Subtitle A, Chapter II, Part 200 or 48 FAR Part 31 (whichever is applicable) and the terms and conditions of this Agreement.

5.10 Whenever possible, in exercising its audit rights under this Agreement, LACMTA shall rely on GRANTEE'S own records and audit work to minimize direct audit of contractors, consultants, and suppliers.

6. **ONE TIME GRANT:** This is a one time only grant subject to the terms and conditions agreed to herein and in the Guidelines. This grant does not imply nor obligate any future funding commitment on the part of LACMTA.

7. **SOURCES AND DISPOSITION OF FUNDS:**

7.1 The obligation for LACMTA to grant the Funds for the Project is subject to sufficient Funds being made available for the Project by the LACMTA Board of Directors. If such Funds are not made available for the Project, LACMTA shall have no obligation to provide the Funds for the Project, unless otherwise agreed to in writing by LACMTA.

7.2 GRANTEE shall fully fund and contribute the GRANTEE Funding Commitment, as identified in the Project Funding (Attachment A), towards the cost of the Project. If the Funds identified in Attachment A are insufficient to complete the Project, GRANTEE agrees to secure and provide such additional non-LACMTA programmed funds necessary to complete the Project.

7.3 GRANTEE shall be responsible for any and all cost overruns for the Project.

7.4 At any time, if GRANTEE receives outside funding for the Project in addition to the Funds identified in the Project Funding at the time this grant was awarded, this Agreement shall be amended to reflect such additional funding.

7.5 If, at the time of final voucher, available funding for the Project (including the Funds, GRANTEE Funding Commitment, and any additional funding) exceeds the actual Project costs, then the cost savings shall be applied in the same proportion as the sources of funds from each party to this Agreement as specified in the Project Funding and both the Funds and GRANTEE Funding Commitment required for the Project shall be reduced accordingly. LACMTA shall have the right to use any cost savings associated with the Funds at its sole discretion, including, without limitation, programming the unused Funds to another project or to another GRANTEE. If, at the time of final voucher, it is determined that GRANTEE has received Funds in excess of what GRANTEE should have received for the Project, GRANTEE shall return such overage to LACMTA within 30 days from final voucher.

8. TIMELY USE OF FUNDS / REPROGRAMMING OF FUNDS:

8.1 GRANTEE must demonstrate timely use of the Funds by:

- (i) executing this Agreement within ninety (90) days of receiving formal transmittal of the Agreement from LACMTA, or by December 31st of the first Fiscal Year in which the Funds are programmed, whichever date is later; and
- (ii) meeting the Project milestones due dates as agreed upon by the LACMTA and GRANTEE in the Agreement; milestones include, but are not limited to the following:
 - a. for project development, GRANTEE must complete phase by the end of the second fiscal year following the year the Funds were first programmed; and
 - b. for right-of-way, GRANTEE must follow its right-of-way acquisition policies and must show a realistic schedule for completion of acquisition required for the project agreed upon by LACMTA and GRANTEE prior to Agreement execution; and
 - c. for construction or capital purchase projects, contracts shall be awarded within nine (9) months from the date of completion of design. Project design (preliminary engineering) must begin within six (6) months from the identified milestone start date; and
- (iii) submitting the Quarterly Progress/Expenditure Report; and
- (iv) expending the Funds granted under this Agreement for allowable costs by June 30, 2022 (lapse date), within 36 months from July 1 of the FY 2019-20, final Fiscal Year in which funds are programmed.

8.2 Quarterly Progress/Expenditure Reports will be used to evaluate compliance with the Project milestone due dates as identified in the Agreement. If the Project

does not meet the milestone due dates as agreed upon in the Agreement, LACMTA will issue a notice of non-compliance to the GRANTEE, and the GRANTEE will be required to develop a written recovery plan illustrating in detail the GRANTEE's actions to resolve the delay and to meet the Project completion date agreed upon in the Agreement (the "Recovery Plan"). If the Recovery Plan is deemed viable by LACMTA staff, and meets the Project completion date agreed upon in the Agreement, LACMTA may grant an administrative schedule update as long as the Funds are expended in compliance with (iv) above. If GRANTEE fails to submit a Recovery Plan within 30 days of the notice of non-compliance from LACMTA, or the Recovery Plan illustrates that the Project will not meet the lapse date in the Agreement, LACMTA may recommend potential deobligation of the Funds as part of its annual Call for Projects Recertification/Deobligation process. GRANTEE will ONLY be allowed to request a one-time lapsing date extension of 20-months from the final lapse date, which request is subject to LACMTA's Technical Advisory Committee (TAC) consideration as part of the annual Call for Projects Recertification/Deobligation process.

8.3 Recertification of Funds will be based on Project progress and is subject to meeting the Project milestones as agreed upon in the Agreement.

8.4 If GRANTEE does not complete one element of the Project, as described in the FTIP Project Sheet, due to all or a portion of the Funds lapsing, the entire Project may be subject to deobligation at LACMTA's sole discretion. In the event that all the Funds are deobligated, this Agreement shall automatically terminate.

8.5 If GRANTEE fails to meet any of the conditions in paragraph 8.1 above, the Project shall be considered lapsed and will be submitted to the LACMTA Board for deobligation. Expenses that are not invoiced within 60 days after the lapsing date are not eligible for reimbursement.

9. **DEFAULT:** A Default under this Agreement is defined as any one or more of the following: (i) GRANTEE fails to comply with the terms and conditions contained herein or in the Guidelines; (ii) GRANTEE is consistently behind schedule in meeting milestones or in delivering the Project; or (iii) GRANTEE fails to perform satisfactorily or makes a material change, as determined by LACMTA at its sole discretion, to the Financial Plan, the Scope of Work, or the Project Funding without LACMTA's prior written consent or approval as provided herein.

10. **REMEDIES:**

10.1 In the event of a Default by GRANTEE, LACMTA shall provide written notice of such Default to GRANTEE with a 30-day period to cure the Default. In the event GRANTEE fails to cure the Default, or commit to cure the Default and commence the same within such 30-day period to the satisfaction of LACMTA, LACMTA shall have the following remedies: (i) LACMTA may terminate this Agreement; (ii) LACMTA may make no further disbursements of Funds to GRANTEE; and/or (iii) LACMTA may recover from GRANTEE any Funds disbursed to GRANTEE as allowed by law or in equity.

10.2 Effective upon receipt of written notice of termination from LACMTA pursuant to Section 10.1, GRANTEE shall not undertake any new work or obligation with respect to this Agreement unless so directed by LACMTA in writing. Any Funds expended after termination shall be the sole responsibility of GRANTEE.

10.3 The remedies described herein are non-exclusive. LACMTA shall have the right to enforce any and all rights and remedies herein or which may be now or hereafter available at law or in equity.

11. COMMUNICATIONS:

*11.1 GRANTEE shall ensure that all Communication Materials contain recognition of LACMTA's contribution to the Project as more particularly set forth in "Funding Agreement Communications Materials Guidelines" available on line or from the LACMTA Project Manager. Please check with the LACMTA Project Manager for the web address. The Funding Agreement Communications Materials Guidelines may be changed from time to time during the course of this Agreement. GRANTEE shall be responsible for complying with the latest Funding Agreement Communications Materials Guidelines during the term of this Agreement, unless otherwise specifically authorized in writing by the LACMTA Chief Communications Officer.

*11.2 For purposes of this Agreement, "Communications Materials" include, but are not limited to, press events, public and external newsletters, printed materials, advertising, websites radio and public service announcements, electronic media, and construction site signage. A more detailed definition of "Communications Materials" is found in the Funding Agreement Communications Materials Guidelines.

*11.3 The Metro logo is a trademarked item that shall be reproduced and displayed in accordance with specific graphic guidelines. These guidelines and logo files including scalable vector files will be available through the LACMTA Project Manager.

*11.4 GRANTEE shall ensure that any subcontractor, including, but not limited to, public relations, public affairs, and/or marketing firms hired to produce Project Communications Materials for public and external purposes will comply with the requirements contained in this Section.

11.5 The LACMTA Project Manager shall be responsible for monitoring GRANTEE compliance with the terms and conditions of this Section. GRANTEE failure to comply with the terms of this Section shall be deemed a default hereunder and LACMTA shall have all rights and remedies set forth herein.

12. OTHER TERMS AND CONDITIONS:

12.1 This Agreement, along with its Attachments and the Guidelines, constitutes the entire understanding between the parties, with respect to the subject matter herein. The Agreement shall not be amended, nor any provisions or breach hereof waived, except in writing signed by the parties who agreed to the original Agreement or the same level of authority. Adoption of revisions or supplements to the Guidelines shall cause such revisions

or supplements to become incorporated automatically into this Agreement as though fully set forth herein.

12.2 In the event that there is any court (proceeding between the parties to enforce or interpret this Agreement, to protect or establish any rights or remedies hereunder, the prevailing party shall be entitled to its costs and expenses, including reasonable attorney's fees.

*12.3 Neither LACMTA nor any subsidiary or their respective directors, officers, agents, or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or committed to be done by GRANTEE under or in connection with any work performed by or service provided by GRANTEE, its officers, agents, employees, contractors and subcontractors under this Agreement. GRANTEE shall fully indemnify, defend (with counsel approved by LACMTA) and hold LACMTA, and its subsidiaries and their respective directors, officers, agents and employees harmless from and against any suits and causes of actions, claims, losses, liability, damages, costs and expenses, including without limitation, any costs or liability on account of bodily injury, death or personal injury of any person or for damage to or loss of property, any environmental obligation, and any legal fees in any way arising out of acts or omissions to act related to the Project or this Agreement, without requirement that LACMTA first pay such claim. The obligations set forth in this section shall survive termination of this Agreement.

12.4 Neither party hereto shall be considered in default in the performance of its obligation hereunder to the extent that the performance of any such obligation is prevented or delayed by unforeseen causes including acts of God, acts of a public enemy, and government acts beyond the control and without fault or negligence of the affected party. Each party hereto shall give notice promptly to the other of the nature and extent of any such circumstances claimed to delay, hinder, or prevent performance of any obligations under this Agreement.

*12.5 GRANTEE shall comply with and insure that work performed under this Agreement is done in compliance with Generally Accepted Accounting Principles (GAAP), all applicable provisions of federal, state, and local laws, statutes, ordinances, rules, regulations, and procedural requirements including Federal Acquisition Regulations (FAR), and the applicable requirements and regulations of LACMTA. GRANTEE acknowledges responsibility for obtaining copies of and complying with the terms of the most recent federal, state, or local laws and regulations, and LACMTA requirements including any amendments thereto.

12.6 GRANTEE agrees that those sections of this Agreement marked with an asterisk shall be included in every contract entered into by GRANTEE or its contractors relating to work performed under this Agreement and LACMTA shall have the right to review and audit such contracts.

12.7 GRANTEE shall not assign this Agreement, or any part thereof, without prior approval of the LACMTA Chief Executive Officer or his designee, and any assignment without said consent shall be void and unenforceable at the option of LACMTA.

12.8 This Agreement shall be governed by California law. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

12.9 The covenants and agreements of this Agreement shall inure to the benefit of, and shall be binding upon, each of the parties and their respective successors and assigns.

12.10 GRANTEE will advise LACMTA prior to any key Project staffing changes.

12.11 GRANTEE in the performance of the work described in this Agreement is not a contractor nor an agent or employee of LACMTA. GRANTEE attests to no organizational or personal conflicts of interest and agrees to notify LACMTA immediately in the event that a conflict, or the appearance thereof, arises. GRANTEE shall not represent itself as an agent or employee of LACMTA and shall have no powers to bind LACMTA in contract or otherwise.

ATTACHMENT A – PROJECT FUNDING**PROJECT TITLE:** Monterey Pass Road Complete Streets Bike Project**GRANTEE / PROJECT SPONSOR:** City of Monterey Park
(\$ In Actual Dollars)

(LACMTA Programmed Funding and Sponsors Match Only)

PROGRAMMED FUNDS	PRIOR YEARS	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	TOTAL BUDGET	% OF BUDGET
LACMTA PROGRAMMED FUNDING*:									
SELECT:									
Proposition C 5%									
Proposition C 10%									
Proposition C 25%			\$ 92,764	\$ 38,807	\$ 1,394,672	\$ 467,384		\$ 1,993,627	50.0%
Proposition C 40%									

LACMTA SUBTOTAL								\$ 1,993,627	50.0%
GRANTEE/SPONSOR MATCH*:									
Grantee Funding Commitment (specify type)									
(Write specific type of funding match)									
SELECT:									
Measure R			\$ 13,958	\$ 5,840	\$ 209,870	\$ 70,332		\$ 300,000	7.5%
Prop A			\$ 34,898	\$ 14,599	\$ 524,674	\$ 175,829		\$ 750,000	18.8%
Gas Tax			\$ 37,225	\$ 15,572	\$ 559,652	\$ 187,551		\$ 800,000	20.1%
City Franchise Fund			\$ 6,683	\$ 2,796	\$ 100,475	\$ 33,672		\$ 143,626	3.6%

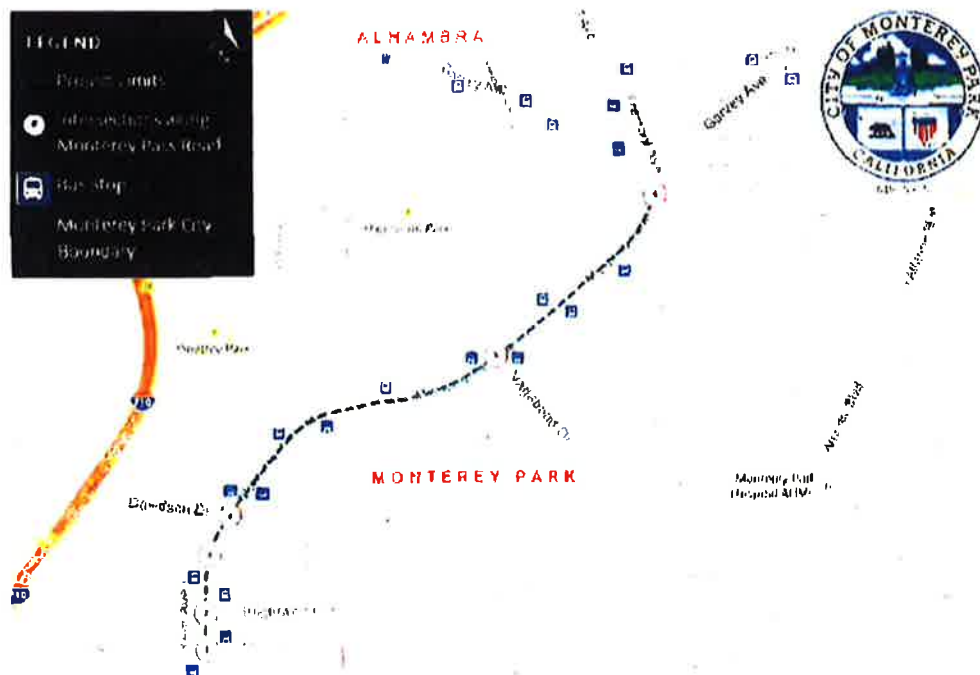
GRANTEE / PROJECT SPONSOR MATCH SUBTOTAL								\$ 1,993,626	50.0%
TOTAL PROGRAMMED FUNDING	\$ -	\$ -	\$ 185,528	\$ 77,614	\$ 2,789,343	\$ 934,768	\$ -	\$ 3,987,252	100.0%

ATTACHMENT B

SCOPE OF WORK

Project Limits: *The project location is a 1.6 mile corridor along Monterey Pass Road within the City of Monterey Park between Floral Drive to the south and Garvey Avenue / Fremont Avenue to the north.*

Project Description: *(Also include map and pictures with legends or captions): The project will consist of the installation of a Class II Cycle Track (At-grade, protected bike lane with parking & planter buffer) between the sidewalk & the parking lane along Monterey Pass Road, a 1.6 mile corridor on both sides for continuous bike lanes between Floral Drive & Fremont Avenue/Garvey Avenue. The installation of the bike way will dedicate & protect space for bicyclists in order to improve perceived comfort & safety while eliminating risk & fear of collisions with over-taking vehicles.*



COLOR PHOTOS OF PROJECT SITE



COLOR PHOTOS OF PROJECT SITE



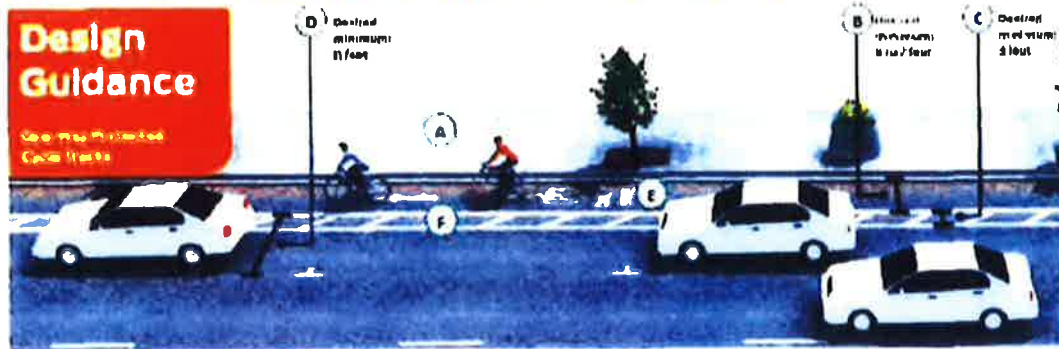
Class II Cycle Track (At-grade, protected bike lane with parking and planter buffer) will serve as an exclusive bike facility that combines the user experience of a separated path with the on-street infrastructure of a conventional bike lane. A cycle track is physically separated from motor traffic and distinct from the sidewalk. Below are conceptual renditions of what the Monterey Pass Road Complete Street Project will look like:



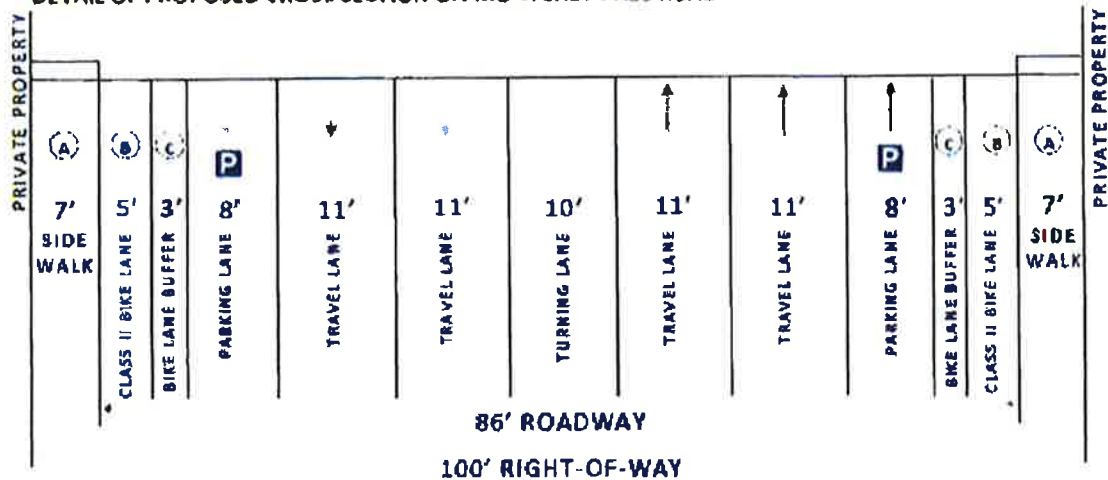
The proposed project will expand the region's existing bikeway and pedestrian networks by connecting gaps and ensuring greater local and regional connectivity and are consistent with the San Gabriel Valley regional goals to enhance the network.

Rev: 11.22.2016

CYCLE TRACK DESIGN GUIDANCE INSTALLATION ON MONTEREY PASS ROAD



DETAIL OF PROPOSED CROSS SECTION ON MONTEREY PASS ROAD



- (A) 7 feet sidewalk: The width of sidewalk with shade trees along path
- (B) 5 feet bike lane: The minimum desired width for a cycle track is 5 feet.
- (C) 3 feet buffer lane: 3 feet is the desired width for a parking buffer to allow for passenger loading and to reduce door zone conflicts with bike.
- (D) 8 feet parking with 3 feet buffer lane: Parking will be prohibited near the intersection to improve visibility. The desirable no-parking area is 30 feet from each side of the crossing.
- (E) Bicycle lane word, symbol and/or arrow markings (MUTCD Figure 9c-3) will be placed at the beginning of the cycle track and at periodic intervals along the facility based on engineering judgment.
- (F) Diagonal crosshatch markings will be installed in the buffer space in between the planter buffer along the roadway.



Project Funding:

PROJECT ITEM	Grant funds (LACMTA)	LOCAL AGENCY	TOTAL
Design and PS&E	\$129,457	\$129,456	\$258,913
Outreach	\$29,590	\$29,590	\$59,180
Construction Engineering	\$207,130	\$207,130	\$414,260
Construction	\$1,627,450	\$1,627,450	\$3,254,900
TOTAL BUDGET COST	\$1,993,627	\$1,993,626	\$3,987,253

ESTIMATED PROJECT COSTS:

Item #	Item Description	Quantity	Unit	Unit Cost	Total Cost
1.	<u>Total Design</u>	n/a	n/a	n/a	\$318,093
1.1.	Environmental documentation	n/a	n/a	n/a	\$22,193
1.2.	Hazardous Waste studies	n/a	n/a	n/a	\$0
1.3.	Public Outreach	n/a	n/a	n/a	\$59,180
1.4.	Preliminary Design	n/a	n/a	n/a	\$70,000
1.5.	Final Design/Bid Package	n/a	n/a	n/a	\$166,720
1.6.	Right-of-way	n/a	n/a	n/a	\$0
2.	<u>Total Construction</u>	n/a	n/a	n/a	\$3,254,900
2.1.	Pavement	1	LS	\$1,461,856	\$1,461,856
2.2.	Drainage	1	LS	\$541,000	\$541,000
2.3.	Striping	1		\$120,000	\$120,000
2.4.	Landscaping	1		\$51,000	\$51,000
2.5.	Other: (curb and gutter replacement, sidewalk replacement, driveway replacement, mobilization, bonds, insurance, traffic control, street lighting)	1		\$1,081,044	\$1,081,044
3.	<u>Construction Management & Inspection</u>	n/a	n/a	n/a	\$399,260
4.	<u>Evaluation (before and after counts)</u>	n/a	n/a	n/a	\$15,000
5.	<u>Total Project Costs</u>	n/a	n/a	n/a	\$3,987,253

Milestones

Milestones	Begin	End	Duration
• Execute LOA or FA	Mar 2017	June 2017	4 months
• Completion of Environmental	Oct 2017	Apr 2018	7 months
• Final Design	Oct 2017	May 2018	8 months
• PS&E	Oct 2017	July 2018	10 months
• Advertise Bid & Award Construction	Aug 2018	Dec 2018	5 months
• Construction	Jan 2019	April 2020	16 months
• Report of Completion/ Project Close out	May 2020	Oct 2020	6 months

Schedule

Task	Begin	End	Duration
• Execute LOA or FA	Mar 2017	June 2017	4 months
• PES / Environmental Clearance. Permits / Design Review	Oct 2017	Apr 2018	7 months
• Final Design	Oct 2017	May 2018	8 months
• ROW certification (including utility notification)	Oct 2017	Apr 2018	6 months
• Construction Documents / Complete Bid Package (final design, specifications, cost estimate)	Oct 2017	July 2018	10 months
• Advertise Bid & Award Construction **	Aug 2018	Dec 2018	5 months
• Construction	Jan 2019	April 2020	16 months
• Report of Completion/ Project Close out (Metro Invoicing / Final Invoice Quarterly Narrative / Expense Reports)	May 2020	Oct 2020	6 months

FA ATTACHMENT C

REPORTING & EXPENDITURE GUIDELINES

REPORTING PROCEDURES

- Quarterly Progress/Expenditure Report (Attachment C1) is required for all projects. The Grantee shall be subject to and comply with all applicable requirements of the funding agency regarding project-reporting requirements. In addition, Grantee will submit a quarterly report to the LACMTA at P.O. Box 512296, Los Angeles, CA 90051-0296. Please note that letters or other forms of documentation may not be substituted for this form.
- The Quarterly Progress/Expenditure Report covers all activities related to the project and lists all costs incurred. It is essential that Grantee provide complete and adequate response to all the questions. The expenses listed must be supported by appropriate documentation with a clear explanation of the purpose and relevance of each expense to the project. Expenses must reflect the proportionate share of local match, including in-kind, charged to the grant.
- In cases where there are no activities to report, or problems causing delays, clear explanation, including actions to remedy the situation, must be provided.
- Grantees are required to track and report on the project schedule. LACMTA will monitor the timely use of funds and delivery of projects. Project delay, if any, must be reported each quarter. Projects not delivered in a timely manner will be reevaluated by LACMTA as part of the annual Call for Projects Recertification process and the Funds may be deobligated and reprogrammed by the LACMTA Board.
- The Quarterly Progress/Expenditure Report is due to the LACMTA as soon as possible after the close of each quarter, but no later than the following dates for each fiscal year:

<i>Quarter</i>	<i>Report Due Date</i>
July - September	November 30
October - December	February 28
January - March	May 31
April - June	August 31

Upon completion of the Project a final report that includes project's final evaluation must be submitted.

EXPENDITURE GUIDELINES

- Any activity or expense charged above and beyond the approved Scope-of-Work (Attachment B) is considered ineligible and will not be reimbursed by the LACMTA unless prior written authorization has been granted by the LACMTA Chief Executive Officer or his designee.
- Any expense charged to the grant or local match, including in-kind, must be clearly and directly related to the project.
- Any activity or expense charged as local match cannot be applied to any other LACMTA-funded or non-LACMTA-funded projects; activities or expenses related to a previously funded project cannot be used as local match for the current project.
- Administrative cost is the ongoing expense incurred by the Grantee for the duration of the project and for the direct benefit of the project as specified in the Scope-of-Work (Attachment B). Examples of administrative costs are personnel, office supplies, and equipment. As a condition for eligibility, all costs must be necessary for maintaining, monitoring, coordinating, reporting and budgeting of the project. Additionally, expenses must be reasonable and appropriate to the activities related to the project.
- LACMTA is not responsible for, and will not reimburse any costs incurred by the Grantee prior to the execution of the FA, unless written authorization has been granted by the LACMTA Chief Executive Officer or her designee.
- The FA is considered executed when the LACMTA Chief Executive Officer or her designee signs the document.

DEFINITIONS

- Local Participation: Where local participation consists of "in-kind" contributions rather than funds, the following contributions may be included:
 - Costs incurred by a local jurisdiction to successfully complete the project. Examples include engineering, design, rights-of-way purchase, and construction management costs.
 - Donations of land, building space, supplies, equipment, loaned equipment, or loaned building space dedicated to the project.
 - Donations of volunteer services dedicated to the project.
 - A third-party contribution of services, land, building space, supplies or equipment dedicated to the project.
- Allowable Cost: To be allowable, costs must be reasonable, recognized as ordinary and necessary, consistent with established practices of the organization, and consistent with industry standard of pay for work classification.

- **Excessive Cost:** Any expense deemed "excessive" by LACMTA staff would be adjusted to reflect a "reasonable and customary" level. For detail definition of "reasonable cost", please refer to the Federal Register *OMB Circulars A-87 Cost Principals for State and Local Governments; and A-122 Cost Principals for Nonprofit Organizations*.
- **Ineligible Expenditures:** Any activity or expense charged above and beyond the approved Scope-of-Work is considered ineligible.

LACMTA LOA ATTACHMENT C1**QUARTERLY PROGRESS REPORT**

Project Sponsor to Complete
LOA#
Quarterly Report #

Project Sponsors are requested to mail this report to the LACMTA PROJECT MANAGER.
Please submit Quarterly Progress Report with 60 days after the close of each quarter.
No later than November 30, February 28, May 31, and August 31.

SECTION 1: GENERAL INFORMATION**PROJECT TITLE:** _____**LOA#:** _____**QUARTERLY REPORT SUBMITTED FOR:**

Fiscal Year : ☐ 2013-2014 ☐ 2014-2015 ☐ 2015-2016
☐ 2016-2017 ☐ 2017-2018 ☐ 2018-2019

Quarter : ☐ Q1: Jul - Sep ☐ Q2: Oct - Dec
☐ Q3: Jan - Mar ☐ Q4: Apr - Jun
 (Attach photos of key components & milestones)

DATE SUBMITTED: _____**LACMTA MODAL CATEGORY:**

☐ RST1 ☐ Pedestrian ☐ Signal Synchronization
☐ TDM ☐ Bicycle ☐ Goods Movement
☐ Transit ☐ TEA

LACMTA Project Mgr.	Name:	
	Project Mgr:	
	Mailing Address:	
	Phone Number:	
	e-mail:	
Project Sponsor Contact / Project Manager	Contact Name:	
	Job Title:	
	Department:	
	City / Agency:	
	Mailing Address:	
	Phone Number:	
	e-mail:	

SECTION 2: Quarterly PROGRESS REPORT**1. Project-to-Date Expenditure**

% of Project Budget Expended to Date	
% of Project Completion	

2. DELIVERABLES & MILESTONES

duration **DO NOT CHANGE THE ORIGINAL LOA MILESTONE START AND END DATES SHOWN IN THE 2ND AND 3RD COLUMNS BELOW.**

Project sponsors must make every effort to accurately portray milestone dates in the original LOA Scope of Work, since this will provide the basis for calculating any project delay. If milestone start and/or end dates change from those stated in the Original LOA Scope of Work, indicate the new dates under Actual Schedule below and re-calculate the project duration. However, this does not change the original milestones in your LOA. **PER YOUR LOA AGREEMENT ANY CHANGES TO THE PROJECT SCHEDULE MUST BE**

LOA Milestones	Original LOA Schedule in Scope of Work		Actual Schedule	
	Start Date	End Date	Start Date	End Date
Environmental Clearance				
Design Bid & Award				
Design				
Right-of-Way Acquisition				
Construction Bid & Award				
Ground Breaking Event				
Construction				
Ribbon Cutting Event				
Total Project Duration (Months)				

3. PROJECT COMPLETION

A. Based on the comparison of the original and actual project milestone schedules above, project is (select only one) :

- ☐ On schedule per original LOA schedule
 ☐ Less than 12 months behind original schedule
 ☐ Between 12-24 months behind original schedule
 ☐ More than 24 months behind original schedule

B. Was the project design started within 6 months of the date originally stated in the LOA?

- ☐ Yes
 ☐ No
 ☐ Not Applicable

C. Was a construction contract or capital purchase executed within 9 months after completion of design / specifications?

- ☐ Yes
 ☐ No
 ☐ Not Applicable

4. TASKS / MILESTONES ACCOMPLISHED

List tasks or milestones accomplished and progress made this quarter.

5. PROJECT DELAY

If project is delayed, describe reasons for delay (this quarter). Pay particular attention to schedule delays. If delay is for the same reason as mentioned in previous quarters, please indicate by writing "Same as Previous Quarter."

6. ACTION ITEMS TO RESOLVE DELAY

If the project is delayed (as described in #4), include action items that have been, or will be, undertaken to resolve the delay.

I certify that I am the responsible Project Manager or fiscal officer and representative of _____ and that to the best of my knowledge and belief the information stated in this report is true and correct.

Signature

Date

Name

Title

FTIP#: LAF9502

CFP# F9502
Funding Agreement No. 920000000F9502

ATTACHMENT D
FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)
Los Angeles Metropolitan Transportation Authority
2017 Federal Transportation Improvement Program (\$000)

TRIP ID: LAF9502		Implementing Agency: Monterey Park, City of	
Project Description: Monterey Pass Road Complete Streets Bike Project is a 1.6 mile corridor providing multimodal transportation alternatives increasing ped, bike & transit use for the first last mile			
SCAG RTP Project #: 10100/ Study: N/A Is Model: NO Model #: P.M.: Amy Ho - (626) 307-1430 Email: amho@montereypark.ca.gov LS: N LS GROUP#: Conformity Category: TCM Committed			
System (Local Hwy):	Route:	Postmile:	Distance:
Phase: Environmental Document/Pre-Design Phase (PAED)		Completion Date: 12/31/2023	
Lane # Extd:	Lane # Prop:	Imprv Desc:	Air Basin: SCAB Envr Doc: DRAFT CATEGORICALLY EXEMPT - 12/01/2017
Toll Rate:	Toll Cole Loc:	Toll Method:	How acc eg loc:
Uza: Los Angeles-Long Beach-Santa Ana		Sub-Area:	Sub-Region:
CTIPS ID:		EA #:	PPND:
Program Code: NCN26 - BICYCLE FACILITY-NEW Stop Loc:			
	PHASE	PRIOR	16/17
	17/18	18/19	19/20
	20/21	21/22	BEYOND
	TOTAL		
CITY - City Funds	PE	\$0	\$0
	RW	\$0	\$0
	CON	\$93	\$39
	SUBTOTAL	\$93	\$39
PC25 - Los Angeles County Proposition "G25"	PE	\$0	\$0
	RW	\$0	\$0
	CON	\$93	\$39
	SUBTOTAL	\$93	\$39
	TOTAL	\$186	\$78
	TOTAL PE: \$0	TOTAL RW: \$0	TOTAL CON: \$3,988
- General Comment: Staff is in preliminary design of the project. - Modeling Comment: - TCM Comment: 2015 CFP - Narrative: New Project CITY: ► Add funds in 16/17 in CON for \$93 ► Add funds in 17/18 in CON for \$39 ► Add funds in 18/19 in CON for \$1,395 ► Add funds in 19/20 in CON for \$467 PC25: ► Add funds in 16/17 in CON for \$93 ► Add funds in 17/18 in CON for \$39 ► Add funds in 18/19 in CON for \$1,395 ► Add funds in 19/20 in CON for \$467 Total project cost \$3,988			
Last Revised: Amendment 17-02 - SCAG PENDING		Change reason NEW PROJECT	
Total Cost		\$3,988	

Rev: 11.22.2016

**ATTACHMENT E
SPECIAL GRANT CONDITIONS**

Note: The 2015 COUNTYWIDE CALL FOR PROJECTS Board Report F9502 dated September 24, 2015 included various projects specific condition imposed by the LACMTA.

Monterey Pass Road Complete Streets Bike Project (Project F9502) will require Grantee to prepare a Project Completion Report to be provided to the MTA Bike Program Manager. The report must include a brief description of "lessons learned", a user survey and "before and after" bicycle counts taken on a mid-week day and weekend, excluding winter months. The "after" counts should not be taken until six (6) months after the completion of the project.

ATTACHMENT F
SUSTAINABLE DESIGN ELEMENTS REQUIREMENTS
SPECIAL GRANT CONDITIONS

1. Grantee shall ensure its Project is in compliance with the LACMTA Sustainable Design Elements Requirements by meeting the following conditions:
 - a. Grantee shall attend the LACMTA-hosted training on sustainable design prior to the initiation of the construction phase. The LACMTA training on sustainable design will be held every Fall. For training details, Grantee shall be responsible for contacting the LACMTA Sustainability Policy Manager.
 - b. Grantee shall develop a Sustainable Design Plan (Plan), for LACMTA review and approval, that contains, at a minimum, the following elements:
 1. A list of the sustainable design elements which will be included in the Project.
 2. A summary description of mitigation measures committed through project environmental review.
 3. A detail description of how the Project's proposed sustainable design elements will achieve either (1) the LACMTA Sustainable Design Performance Metrics ("LACMTA Metrics"), found in Appendix J of the Call for Projects Application; or (2) Alternative Metrics, as defined below. If Grantee desires to use an Alternative Metrics, the Plan must establish the alternative set of performance metrics Grantee intends to use.
 4. A description of how Grantee will achieve each LACMTA Metrics or the Alternative Metrics, as applicable to the Scope of Work.
- The "Alternative Metrics" is defined as any alternative metrics that exceeds business-as-usual performance in the following areas: energy and water use; waste reduction; stormwater management; and reduction of urban heat island effects, as applicable to the Scope of Work. Grantee may cite performance metrics from standardized sources including but not limited to LEED, LEED-ND, Envision, and Sites Initiative.
2. Prior to initiation of the construction phase of the Project, Grantee must be found in compliance with the Plan. Grantee's compliance with the Plan can be determined in one of two ways: the LACMTA Sustainability Policy Manager shall determine and certify Grantee's compliance with the Plan or the Grantee must provide written self-certification of compliance to the LACMTA Sustainability Policy Manager with these conditions found in Section 1(b).

3. Grantee shall report on the implementation of the Plan. As part of the Project closeout, Grantee shall certify that the Plan has been completed, with approval from the LACMTA Sustainability Policy Manager.
4. LACMTA's Sustainability Policy Manager Contact Information: **Jacob Lieb**
lieb@metro.net
(213) 922-4132



FA Attachment G PROJECT READINESS CERTIFICATION

As part of the 2015 Call for Projects, the LACMTA Board of Directors, authorized a grant to GRANTEE for the Monterey Pass Road Complete Streets Bike Project (the "Project").

Prior to execution of Funding Agreement for the Project, GRANTEE must assure LACMTA that GRANTEE has taken the necessary steps to ensure that the Project will be appropriately staffed, that the Project will be appropriately funded, and that the Project will be completed in a timely manner.

The undersigned, duly qualified and serving as City Manager for the City of Monterey Park, certifies that the below Project Readiness actions have been duly authorized and approved by its Governing Authority. The undersigned further certifies that the information submitted herein is true and accurate to the best of his/her knowledge.

Signature

Date

- 1) GRANTEE has incorporated the Project into the adopted Capital Improvement Program (CIP). The date the adopted CIP included the Project is set forth below and attached to this Certification is the CIP cover page and the date showing the Project.

Date of Adoption

- 2) GRANTEE hereby commits to provide its Local Match amount accepted by the LACMTA Board as follows:

Metro Grant Amount	Local Match Amount	Total Project Cost
\$ 1,993,627	\$ 1,993,626	\$ 3,987,627

- 3) GRANTEE hereby commits to the following Staffing Plan for the Project:

Staff Name	Job Title	% Project Responsibility

- 4) GRANTEE hereby commits to deliver the Project by the Project Lapse Date.

Project Lapse Date: June 30, 2022

- 5) GRANTEE has submitted all of the foregoing to the Governing Authority of GRANTEE for approval in the date set forth below.

Date of Governing Authority Approval

(Submit Governing Authority Clerk stamped agenda/minutes)

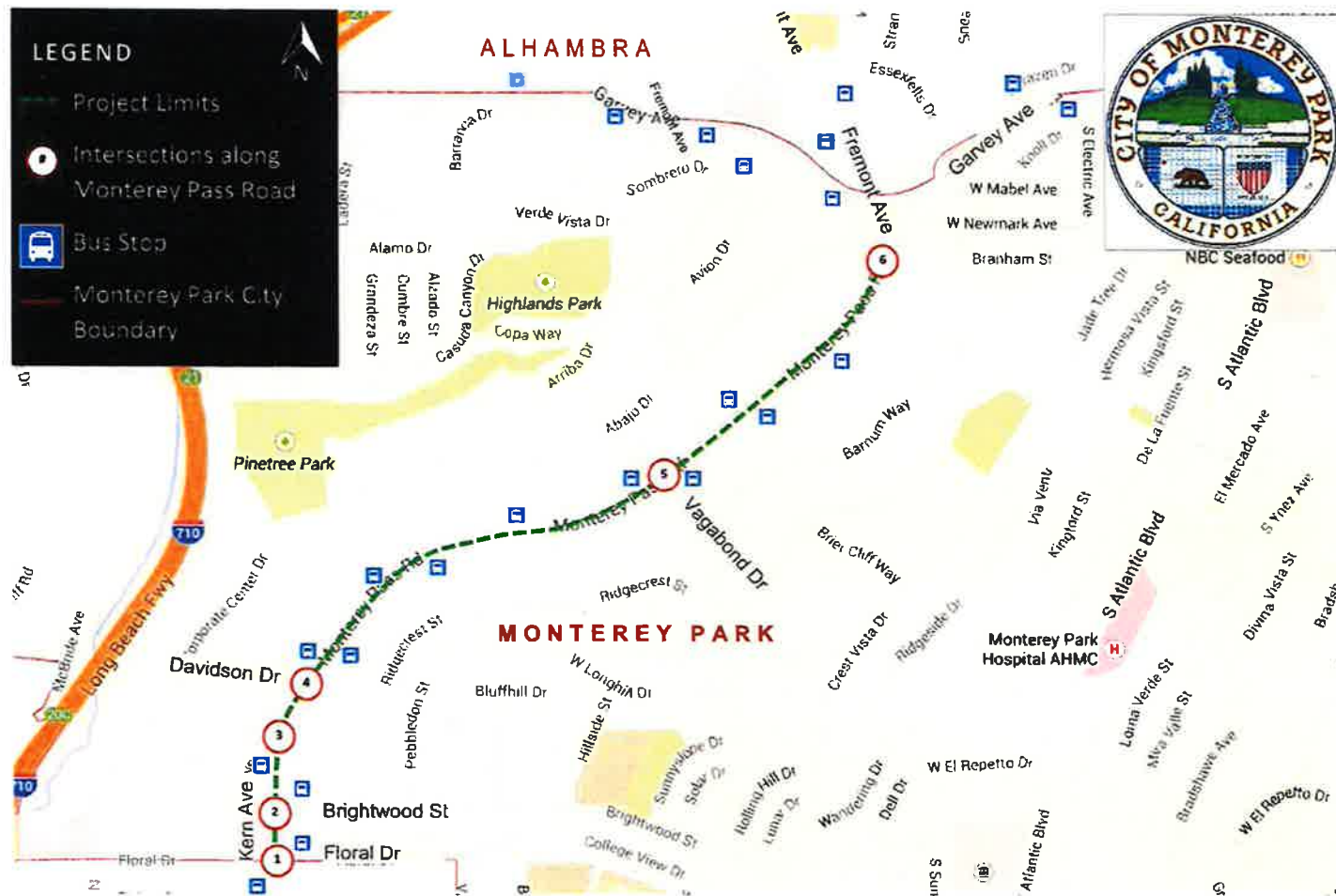
ATTACHMENT 4

Project Location Map

CITY OF MONTEREY PARK (SPONSORING AGENCY)

Project Location Map (8 ½ x 11)

Monterey Pass Road: Floral Drive to Garvey/Fremont Avenue



ATTACHMENT 5

Project Site Photos

2015 CALL FOR PROJECTS

PART III: PEDESTRIAN AND BICYCLE IMPROVEMENTS

Project Description – Question 10: Include color photos of project site.

COLOR PHOTOS OF PROJECT SITE



Pedestrian crossing Floral Dr (Facing West)



Traffic along Monterey Pass Rd (Facing North)



Traffic along Monterey Pass Rd (Facing South)



Pedestrian crossing Floral Dr, car waiting to make a left turn (Facing North)



Bicyclist crossing Monterey Pass Rd (Facing East)



Traffic along Monterey Pass Rd (Facing South)

2015 CALL FOR PROJECTS

PART III: PEDESTRIAN AND BICYCLE IMPROVEMENTS

Project Description – Question 10: Include color photos of project site.

COLOR PHOTOS OF PROJECT SITE



Pedestrian walking on sidewalk along Monterey Pass Rd
(Facing East)



Pedestrian walking along West side of Monterey Pass Rd,
side walk is a few feet to his right (Facing South)



Traffic along Monterey Pass Rd (Facing North)



Bicyclist riding along Monterey Pass Rd (Facing South)



Bicyclist on Monterey Pass Rd (Facing North)



Pedestrian walking along North side of Monterey Pass Rd,
there is no sidewalk (Facing South)

2015 CALL FOR PROJECTS

PART III: PEDESTRIAN AND BICYCLE IMPROVEMENTS

Project Description – Question 10: Include color photos of project site.

COLOR PHOTOS OF PROJECT SITE



Bus patron waiting on bus stop (Facing North)



Bicyclist riding along North-West side of Monterey Pass Rd (Facing North-East)



Pedestrian walking on North-West side of Monterey Pass Rd, there is no sidewalk (Facing South-West)



Pedestrian walking along South-East side of Monterey Pass Rd, no sidewalk (Facing South-East)



Pedestrian walking on street, no sidewalk (Facing South-East)

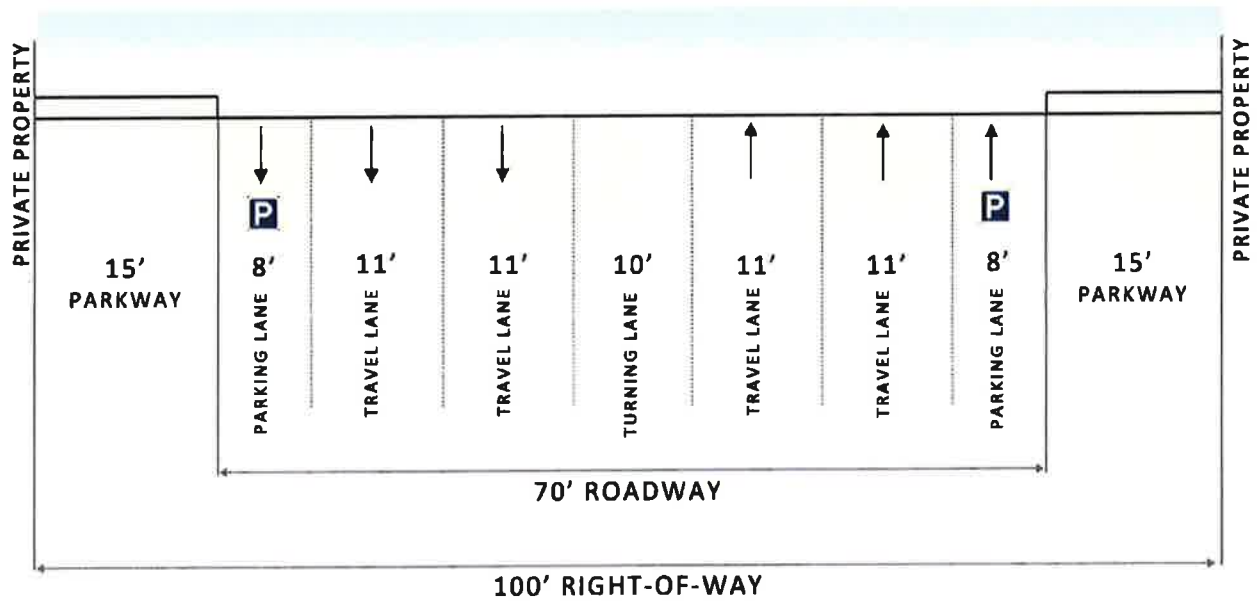


Traffic along Monterey Pass Rd (Facing North-East)

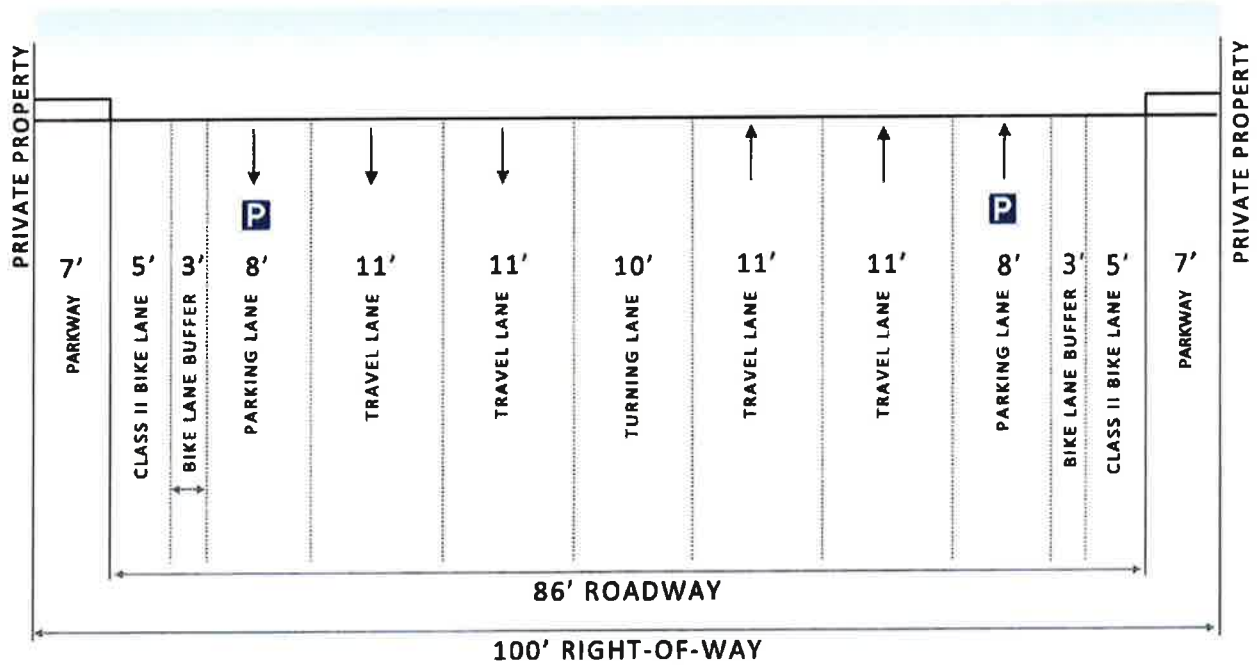
ATTACHMENT 6

Conceptual Diagrams

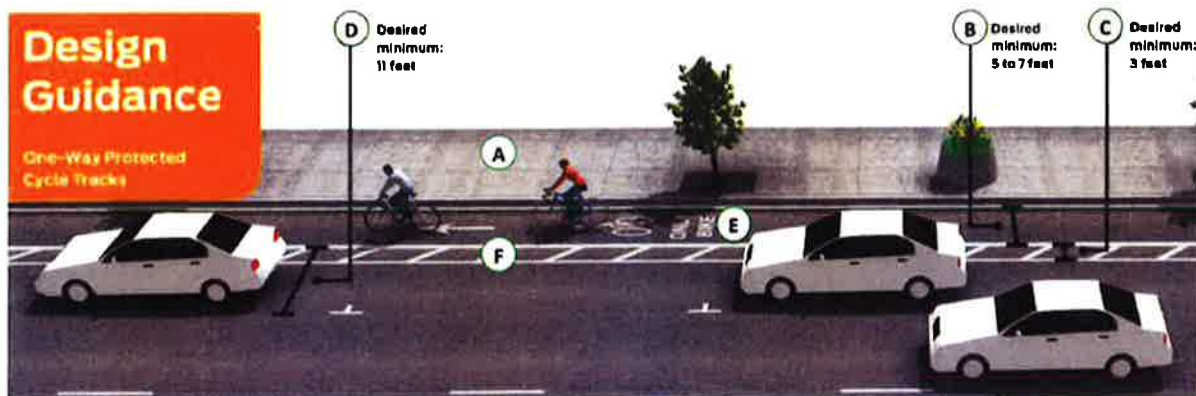
EXISTING CONDITIONS - CROSS SECTION ON MONTEREY PASS ROAD



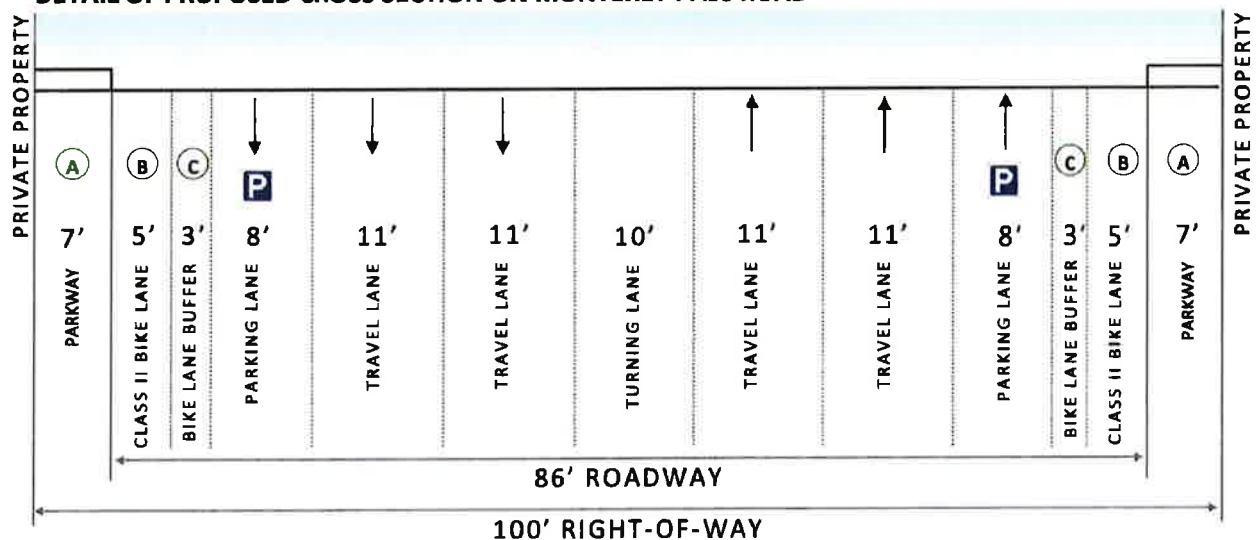
PROPOSED CONDITIONS - CROSS SECTION ON MONTEREY PASS ROAD



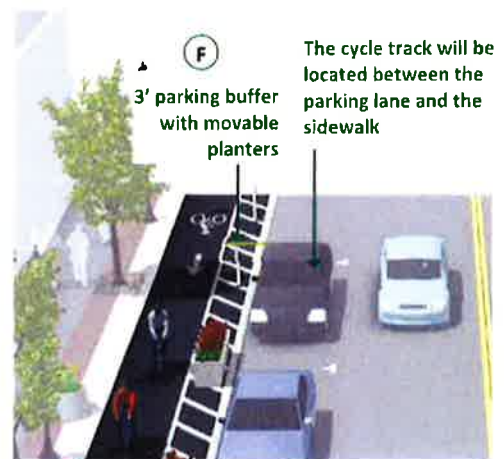
CYCLE TRACK DESIGN GUIDANCE INSTALLATION ON MONTEREY PASS ROAD



DETAIL OF PROPOSED CROSS SECTION ON MONTEREY PASS ROAD



- (A) 7 feet parkway: The width of parkway.
- (B) 5 feet bike lane: The minimum desired width for a cycle track is 5 feet.
- (C) 3 feet buffer lane: 3 feet is the desired width for a parking buffer to allow for passenger loading and to reduce door zone conflicts with bike.
- (D) 8 feet parking with 3 feet buffer lane: Parking will be prohibited near the intersection to improve visibility. The desirable no-parking area is 30 feet from each side of the crossing.
- (E) Bicycle lane word, symbol and/or arrow markings (MUTCD Figure 9c-3) will be placed at the beginning of the cycle track and at periodic intervals along the facility based on engineering judgment.
- (F) Diagonal crosshatch markings will be installed in the buffer space in between the planter buffer along the roadway.



Class II Cycle Track (At-grade, protected bike lane with parking and planter buffer) will serve as an exclusive bike facility that combines the user experience of a separated path with the on-street infrastructure of a conventional bike lane. A cycle track is physically separated from motor traffic and distinct from the parkway. Below are conceptual renditions of what the Monterey Pass Road Complete Street Project will look like:



The proposed project will expand the region's existing bikeway and pedestrian networks by connecting gaps and ensuring greater local and regional connectivity and are consistent with the San Gabriel Valley regional goals to enhance the network.



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: Old Business
Agenda Item 5-B.

TO: The Honorable Mayor and City Council
FROM: Annie Young, CPFO, Director of Management Services
Tim Shay, Support Services Manager
SUBJECT: Amendment to Consultant Agreement for Water, Wastewater, and Solid Waste Rate Studies

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager to amend the current agreement with Raftelis Financial Consultants, Inc. for an additional \$49,190 in a form to be approved by the City Attorney.
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

This item was continued from the December 20, 2017 City Council meeting. See Attachment 1 for the completed agenda packet from the December 20th meeting.

Respectfully submitted by:



Tim Shay
Support Services Manager

Reviewed by:



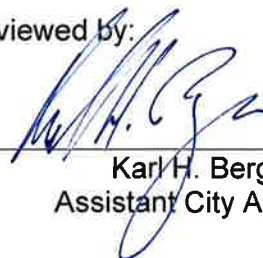
Annie Young
Director of Management Services

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

Attachment 1 - December 20, 2017 CC Agenda Item 6-E

ATTACHMENT 1

Attachment 1 - December 20, 2017 CC Agenda Item 6-E



City Council Staff Report

DATE: December 20, 2017

AGENDA ITEM NO:

New Business
Agenda Item 6-E.

TO: The Honorable Mayor and City Council
FROM: Annie Young, CPFO, Director of Management Services
Tim Shay, Support Services Manager
SUBJECT: Amendment to Consultant Agreement for Water, Wastewater, and Solid Waste Rate Studies

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager to amend the current agreement with Raftelis Financial Consultants, Inc. for an additional \$49,190 in a form to be approved by the City Attorney; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

City staff recommends amending the existing agreement with Raftelis Financial Consultants, Inc. for an additional \$49,190 for the 2017-2018 comprehensive study on the City's water, wastewater, and solid waste rates per Council direction.

BACKGROUND:

At the April 5, 2017 meeting, City Council authorized an agreement with Raftelis Financial Consultants, Inc. to perform rate studies. Raftelis Financial completed the solid waste rates analysis report. There is still \$48,060 authorized for these services which may be applied to the costs for additional water, waste water, solid waste rate studies. The overall cost for water, waste water, and solid waste rates analysis will not exceed \$97,250. The proposed timeline below must be followed in order to make changes to utility rates before September 2018, when the new rates would take effect.

Date	Action	Notes
Month of December	Council approves amending existing contract with consultant.	Begin data collection for water, wastewater and solid waste.
Months of January & February 2018	Data collection and discussions with consultant	Customer billing information, financial data/projections, and City capital projects/operations discussions.
April 4, 2018 (63 days)	Report presented to City Council. Establish Public Hearing date of June 6, 2018.	Prop 218 needs at least 45 days advance notice.
June 6, 2018	Rate Public Hearing	Council to consider adoption.
Sept 1, 2018	New water, wastewater and solid waste rates in effect	Customers will see new rates on bills beginning in October.

FISCAL IMPACT:

Staff is recommending to increase the budget under the current agreement with Raftelis Financial Consultants, Inc. in the amount of \$49,190 to perform a comprehensive water, wastewater, and solid waste rates study (*Attachments 1 & 2*). Appropriations of \$49,190 will be paid from the accounts, 0042-5002-99024 (\$12,095); 0043-5002-99024 (\$25,000); and 0092-5002-99024 (\$12,095). With the remaining funds of \$23,060 in Sewer Fund and \$25,000 in Water Fund, the entire project cost will be \$97,250 for this comprehensive analysis. This comprehensive study will allow the City to establish equitable rates that ensure that the water, wastewater and sold waste enterprise funds meet operational and capital improvement costs.

Respectfully submitted by:


 Tim Shay
 Support Services Manager

Reviewed by:


 Annie Yaung
 Director of Management Services

Approved by:


 Ron Bow
 City Manager

Reviewed by:


 Karl H. Berger
 Assistant City Attorney

Attachments:

1. Draft First Amendment to Agreement 2010-A
2. Raftelis Financial Consultants Inc. Proposal

ATTACHMENT 1
Draft First Amendment to Agreement 2010-A

**FIRST AMENDMENT TO
AGREEMENT NO. 2010-A BETWEEN
THE CITY OF MONTEREY PARK AND RAFTELIS FINANCIAL CONSULTS, INC.**

THIS FIRST AMENDMENT ("Amendment") is made and entered into this 20th day of December 2017, by and between the CITY OF MONTEREY PARK, a general law city and municipal corporation ("CITY"), and RAFTELIS FINANCIAL CONSULTANTS, INC. a CALIFORNIA CORPORATION ("CONSULTANT").

1. Section 1(C) of the Agreement is amended to provide that the City agrees to pay the CONTRACTOR a sum not to exceed Ninety-Seven Thousand and Two Hundred Fifty dollars (\$97,250) for the work as identified in "Exhibit "A."
2. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.
3. Except as modified by this Amendment, all other terms and conditions of Agreement No. 2020-A remain the same.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF MONTEREY PARK

CONSULTANT



Ron Bow,
City Manager

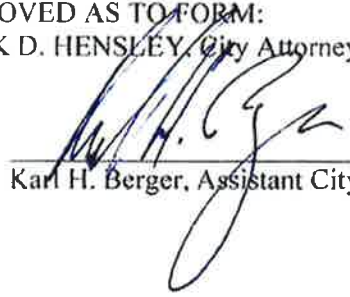
ATTEST:

Vincent D. Chang,
City Clerk

Taxpayer ID No. _____

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:



Karl H. Berger, Assistant City Attorney

ATTACHMENT 2
Raftelis Financial Consultants, Inc. Proposal



150 N Santa Anita,
Ste 470.
Arcadia, CA 91006

Phone 626 . 583 . 1894
Fax 213.262.9303

www.raftelis.com

December 11, 2017

Ms. Annie Yaung
Director of Management Services
City of Monterey Park
320 W. Newmark Avenue
Monterey Park, CA 91765

Subject: Amendment 1 to Consulting Services for Water, Wastewater and Solid Waste Rate Study

Dear Ms. Yaung:

Raftelis Financial Consultants, Inc. (RFC) is requesting an amendment to our existing agreement for the rate studies to cover the cost of redoing the solid waste rates study and assistance with the Proposition 218 notices for the three utilities.

We have reviewed the solid waste rates implemented by the City in September 2017.

SCOPE OF WORK

Task 1: Collect and Process Data

RFC will receive data on updated residential customer data for single and multi-family accounts and update the model. In addition, we will update the commercial accounts and accounts serviced by Athens and Ware. We will also update the operating and capital expenses for fiscal year (FY) 2018 and beyond.

Task 2: Update Cost of Service and Rate Model

RFC will update the cost of service and rate model to incorporate the account and expenses data, using the existing methodology in the current model. RFC will also calculate customer impacts under the proposed rates for residential, multi-family, and commercial customers.

Task 3: Prepare Report

The results of the study will be detailed in a cost of service study report. A draft report will be provided to City staff and comments will be incorporated in the final report.

Task 4: Prepare 218 Notices

RFC will prepare Proposition 218 notices for the three enterprises for review by the City attorney. Any comments will be incorporated into the final notice.

PROJECT FEES

The fees for Amendment 1 are shown below:

Monterey Park - Amendment 1

Proposed Hours & Fees

Tasks	# of Meetings		Hours Requirements			Total Fees & Expenses
	WM	FM	SP	HP	Total	
HOURLY RATES			\$310	\$230		
1 Collect & Process Data	1		8	24	32	\$8,320
2 COS Analysis		1	8	8	16	\$4,530
3 Report Preparation	1		8	24	32	\$8,320
TOTAL ESTIMATED MEETINGS / HOURS	2	1	24	56	80	
PROFESSIONAL FEES			\$7,440	\$12,880	\$20,320	
WM - Web meeting					Total Fees	\$20,320
FM - Face-to-face meeting					Total Expenses	\$850
					TOTAL FEES & EXPENSES	\$21,170
4 Proposition 218 Notice (3 utilities)			4	20	24	\$6,080
Total Tasks 1-4						\$27,250
Fees for Water, Wastewater and Solid Waste Rate Studies						\$70,000
Total Cost						\$97,250
Budget Remaining						\$48,060
Fee for Amendment						\$49,190

We are pleased to have this opportunity to provide assistance to the City. If you accept the terms of this Amendment please sign below and return the signed letter to us. Should you have any questions, please do not hesitate to contact me at (626) 583-1894.

Sincerely,
RAFTELIS FINANCIAL CONSULTANTS, INC.


Sudhir D. Pardiwala
Executive Vice President

We accept the terms of this engagement letter:

_____ Signature	_____ Name of authorized agent
_____ Date	_____ Title



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: Old Business
Agenda Item 5-C.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
SUBJECT: Repainting of Barnes Park Daycare Classroom and Garvey Ranch Park Daycare Classroom – Award of Contract

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the City Manager to execute a public works contract, in a form approved by the City Attorney, with Color New Co. of Woodland Hills, CA, in the amount of \$51,000 for the Repainting of the Barnes Park Daycare Classroom, Garvey Ranch Park Daycare Classroom, and Additive Bid Alternate 2 (Police Department areas); and
2. Authorize the Interim Director of Public Works to approve change orders and contingency up to \$5,100 or 10% of the contract amount for this project; and
3. Take such additional, related action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

EXECUTIVE SUMMARY:

On August 16, 2017, the City Council approved the bid specifications and authorized the City to solicit bids for the Repainting of the Barnes Park Daycare Classroom and Garvey Ranch Park Daycare Classroom. Staff recommends the contract be awarded to Color New Co., of Woodland Hills, CA, in the amount of \$51,000.

BACKGROUND:

Both the Barnes Park Daycare Classroom and Garvey Ranch Daycare Classroom are heavily used by the public and neither has been repainted for approximately 15 years. The scope of work includes repainting of all walls, ceilings, doors, door trim, removal, disposal, and replacement of all wall base in the main classrooms, offices, bathrooms, hallways and storage areas. The project also includes additive alternate 2 to paint several areas in the Police Department.

On November 16, 2017, a total of six bids were received and opened. The results were:

RANK	BIDDER	BASE BID AMOUNT
1	U.S. NATIONAL CORP, PACOIMA (withdrew bid)	\$9,000.00
2	COLOR NEW CO., WOODLAND HILLS	\$36,000.00
3	PAINTING & DÉCOR, ORANGE	\$36,800.00
4	PRIME PAINTING CONTRACTOR, NORTHRIDGE	\$40,000.00
5	BLACK & WHITE PAINTING	\$40,000.00
6	AJ FISTES	\$62,600.00

The additive bid alternate amounts were:

RANK	BIDDER	ADDITIVE BID ALT. 1	ADDITIVE BID ALT. 2	ADDITIVE BID ALT. 3*
1	US NATIONAL CORP (withdrew bid)	\$15,000.00	\$7,500.00	\$95/hr.
2	COLOR NEW CO.	\$39,000.00	\$15,000.00	\$110/hr.
3	PAINTING & DECOR	\$43,000.00	\$14,900.00	\$69.30/hr.
4	PRIME PAINTING	\$42,000.00	\$22,000.00	\$65/hr.
5	BLACK & WHITE PAINTING	\$34,000.00	\$5,000.00	\$58/hr.
6	AJ FISTES	\$24,950.00	\$9,400.00	\$47/hr.

The bid submitted by U.S. National Corp. was the lowest bid received. However, in a letter dated November 17, 2017, U.S. National Corp. formally requested to withdraw its bid due a mathematical error. Therefore, the next lowest bidder may be considered for the award of contract. The bid submitted by Color New Co. is the second lowest responsive bid from a responsible bidder. The lowest bid is determined using the base bid amount. In order to take advantage of Color New Co.'s favorable bid pricing and remain within the project budget, staff is also requesting Council's authorization to include Additive Bid Alternate 2 (painting of Police Department areas) in the award of contract.

Color New Co.'s license was verified with the California State Contractor's License Board to be current, active and in good standing and registration with the DIR (California Department of Industrial Relations) was also verified. Staff checked the contractor's references and received positive feedback. Color New Co. has completed similar painting projects for the Tracy Unified School District and Los Angeles Community College District. Assuming award of contract tonight, staff estimates that work will commence in March 2018 and be completed by June 2018.

FISCAL IMPACT:

The FY 2017-18 budget includes \$64,500.00 in the General Fund Account Nos. 0010-801-5002-96091 and 0010-801-5002-96092 for the Project. The total requested amount including 10% possible change orders and contingency is \$56,100.

Respectfully submitted by:



Tito Haes
Interim Director of Public Works

Prepared by:



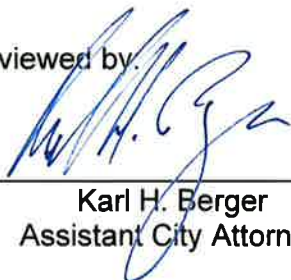
Rey Alfonso
Assistant City Engineer

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. U.S. National Corp Withdrawal Letter
2. Color New Co. Bid Proposal

ATTACHMENT 1
U.S. National Corp Withdrawal Letter



U.S. National Corp
Federal And State Construction Company

10205 San Fernando Road, Pacoima CA 91331
Office: (818) 686-2166
Mobile: (818) 216-7000
maryg@usnationalcorp.com
CERTIFIED SBE, LICENSE NO. 813354

Mobile: (818) 894-8420
fredj@usnationalcorp.com

To: City of Monterey Park
Date: November 17, 2017
Re: Repainting of Barnes Park and Garvey Ranch Park Daycare Centers
Specification 874
Attention: Ernie Torrecillas (626) 705-7350

With regards to Bid Repainting of Barnes Park and Garvey Ranch Park Daycare Centers Specification 874, US National Corp wants to formally withdraw our bid. US National Corp made a mistake on the Bid Schedule.

Please accept this letter as our formal withdrawal of bid for Repainting of Barnes Park and Garvey Ranch Park Daycare Centers.

We apologize for the inconvenience.

Thank you,

 11/17/17
Mary Martinez, Operations Manager

 11/17/17
Fred Jimenez, President and CEO

ATTACHMENT 2
Color New Co. Bid Proposal

SECTION C, BIDDERS PROPOSAL
 (Entire section C shall be submitted with the bid)

BIDDER'S NAME: COLOR NEW CO

in accordance with the City's Notice Inviting Sealed Bids, the undersigned BIDDER, hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above stated project as set forth in the Plans, Specifications, and contract documents therefore, and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work site, Plans, Specifications, Instructions to Bidders, and all other contract documents. If this proposal is accepted for award, BIDDER understands that failure to enter into a contract in the manner and time prescribed will result in forfeiture to the City of Monterey Park of the guarantee accompanying this proposal.

BIDDER understands that a bid is required for the entire work. The contract will be awarded on the prices shown on the bid schedule. It is agreed that the unit and/or lump sum prices bid include all appurtenant expenses, taxes, royalties and fees. In the case of discrepancies in the amounts of bid, unit prices shall govern over extended amount, and words shall govern over figures.

If awarded the Contract, the undersigned further agrees that in the event of the BIDDER'S default in executing the required contract and filing the necessary bonds and insurance certificates within ten working days after the date of the City's notice of award of contract to the BIDDER, the proceeds of the guarantee accompanying this bid shall become the property of the City and this bid and the acceptance hereof may, at the City's option, be considered null and void.

BID SCHEDULE

To the Monterey Park's City Council, herein called the "Council".

Pursuant to and in compliance with your Notice Inviting Bids and the other documents relating thereto, the undersigned bidder, having familiarized himself with the work, and with the terms of the contract, the local conditions affecting the performance of the contract, and the cost of the work at the place where the work is done, and with the drawings and specifications and other contract documents, hereby proposes and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all applicable taxes, utility and transportation services necessary to perform the contract and complete in a workmanlike manner, all in strict conformity with the Contract Documents on file at the office of the City Clerk of said City, per the following bid schedule:

- Contractor will submit all documents required to the Public Works Department within 10 calendar days of award of bid.

City of Monterey Park

Specification No. 874

- The Contract Time will commence when the City issues a Notice to Proceed. The Work will start on the date specified in the Notice to Proceed and within a maximum of fifteen (15) calendar days after the date of the Notice to Proceed, and be diligently prosecuted to completion with the time provided in the Specifications.
- Contractor shall complete work within thirty (30) working days after the date specified in the Notice to Proceed.

BASE BID SCHEDULE							
Garvey Ranch Park and Barnes Park Day Care Facilities Repainting							
	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE		EXTENDED AMOUNT	
1.	Barnes Park Daycare (8,000 Sq-ft)	1	LS	24,000	00	24,000	00
2.	Garvey Ranch Daycare (4,000 Sq-ft)	1	LS	12,000	00	12,000	00
				\$36,000	00	\$36,000	00
TOTAL BID IN FIGURES						\$36,000.00	
TOTAL BID IN WORDS		Thirty six thousand dollars					

ADDITIVE BID ALTERNATIVE 1 Police Department Facility Repainting							
	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE		EXTENDED AMOUNT	
1	Police Department 2 nd floor Hallways (5,000 Sq-ft)	1	LS	16,000	00	16,000.	00
2	Police Department office 229 (500 Sq-ft)	1	LS	6,000	00	6,000.	00
3	Police Department office 240 (500 Sq-ft)	1	LS	6,000	00	6,000.	00
4	Police Department office 241 (1200 Sq-ft)	1	LS	11,000	00	11,000.	00
				\$39,000	00	\$39,000.	00
TOTAL BID IN FIGURES						\$39,000.00	
TOTAL BID IN WORDS <u>Thirty nine thousand dollars</u>							

City of Monterey Park

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ADDITIVE BID ALTERNATIVE 2 Police Department Facility Repainting							
	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT		
1	Traffic Office (800 Sq-ft)	1	LS	\$5,000.00	\$5,000.00		
2	Sleeping Quarters (800 Sq-ft)	1	LS	\$5,000.00	\$5,000.00		
3	Exercise room (800 Sq-ft)	1	LS	\$5,000.00	\$5,000.00		
				\$	\$15,000.00		
TOTAL BID IN FIGURES					\$15,000.00		
TOTAL BID IN WORDS <u>Fifteen thousand dollars</u>							

ADDITIVE BID ALTERNATIVE 3 – On-Call Painting Services**Proposed Fee Schedule**

- A. Regular Business Hours are, 7:30 am to 5:30 pm Monday to Friday.
 B. Holidays rates go into effect on the holiday observed by the City.
 C. Related Expenses/Travel expenses- All costs including travel are to be included in your proposal. The City will not accept any additional costs.

	Apprentice painter	Journeyman painter	Foreman/Other
Regular Time:	\$ 100.00	\$ 110.00	\$ 110.00
Overtime:	\$ 125.00	\$ 142.00	\$ 142.00
Emergency Call	\$ 150.00	\$ 200.00	\$ 250.00
Holidays:	\$ 150.00	\$ 200.00	\$ 250.00
Other Related Expenses	20% L.L.		

October 19, 201

Specification No. 874

City of Monterey Park

- The bid prices shall include any and all costs, including labor, materials, appurtenant expenses, taxes, royalties and any and all other incidental costs to complete the project, in compliance with the Bid and Contract Documents and all applicable codes and standards.
- All other work items not specifically listed in the bid schedule, but necessary to complete the work per bid and contract documents and all applicable codes and standards are assumed to be included in the bid prices.

City of Monterey Park

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DESIGNATION OF SUBCONTRACTORS

BIDDER proposes to subcontract certain portions of the work which are in excess of one-half of one percent of the bid and to procure materials and equipment from suppliers and vendors as follows:

Subcontractor Information	Work to be Performed	Dollar Amount
Name: NONE		\$ _____
Address:		
Tel:		
Name:		\$ _____
Address:		
Tel:		
Name:		\$ _____
Address:		
Tel:		
Name:		\$ _____
Address:		
Tel:		
Name:		\$ _____
Address:		
Tel:		
Name:		\$ _____
Address:		
Tel:		
Name:		\$ _____
Address:		
Tel:		
Total Subcontract Amount (shall not exceed 49% of Total Bid Amount)		\$ _____

City of Monterey Park

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REFERENCES

References shall be for projects constructed by the bidding company; references for other projects performed by principals or other individuals of the bidding company may not be included. References shall be either minimum from 3 Public Agencies; or minimum from 2 Public Agencies plus 2 Private Entities for which BIDDER has performed similar work within the past three years.

Reference 1		
Agency Name TRACY USD	Project Name and Brief Description EXTERIOR PAINTING OF WEST HIGH AND HIRSCH ELEMENTARY SCHOOLS	
Contact Name and Title ANTHONY CONTINENTE, PROJECT MANAGER		
Tel: 925-766-4107 E-mail: ANTHONY@RGMASOCIATES.COM	Contract Value: \$ 381,500	Year Completed: 2017

Reference 2		
Agency Name LA COMMUNITY COLLEGE DISTRICT	Project Name and Brief Description LA TRADE TECH COLLEGE - WILLOW AND LAUREL HALL EXTERIOR PAINTING	
Contact Name and Title SAFI ISHRATI, PROJECT MANAGER		
Tel: 818-256-0176 E-mail: ISHRATSS@LAMISSION.EDU	Contract Value: \$ 82,000	Year Completed: 2017

Reference 3		
Agency Name CITY OF PIEDMONT	Project Name and Brief Description TRAFFIC SIGNAL PAINTING AT 3 INTERSECTIONS	
Contact Name and Title CHESTER NAKAHARA, DIRECTOR OF PUBLIC WORKS		
Tel: 510-420-3061 E-mail: CNAKAHARA@PIEDMOONT.CA.GOV	Contract Value: \$ 13,800	Year Completed: 2017

Reference 4		
Agency Name CITY OF LAGUNA NIGUEL	Project Name and Brief Description SKATE PARK PERIMETER FENCE AND CITY HALL COURTYARD PAINTING	
Contact Name and Title ZIAD MAZBOUDI, PROJECT MANAGER		
Tel: 949-362-4341 E-mail: ZMAZBOUDI@CITYOFLAGUNANIGUEL.ORG	Contract Value: \$ 90,000	Year Completed: 2017

City of Monterey Park

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SITE INSPECTION

The Bidder declares that he/she has carefully read and examined the plans, specifications, bid documents, and he/she has made a personal examination of the site (indicate name of the person, representing the bidder, who inspected the site and date below) and that he/she understands the exact scope of the Project without question.

Name of Person who inspected the site: JOHN GROVES, ESTIMATOR

Date of Inspection: 11/9/17

ADDENDA ACKNOWLEDGMENT

The Bidder acknowledges receipt of the following Addenda and has included their provisions in this Proposal:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

October 19, 201

Specification No. 874

City of Monterey Park

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

BIDDER certifies that all previous contracts or subcontracts, all reports which may have been due under the requirements of any Agency, State, or Federal equal employment opportunity orders have been satisfactorily filed, and that no such reports are currently outstanding.

AFFIRMATIVE ACTION CERTIFICATION

BIDDER certifies that affirmative action has been taken to seek out and consider minority business enterprises for those portions of work to be subcontracted, and that such affirmative actions have been fully documented, that said documentation is open to inspection, and that said affirmative action will remain in effect for the life of any contract awarded hereunder. Furthermore, BIDDER certifies that affirmative action will be taken to meet all equal employment opportunity requirements of the contract documents.

City of Monterey Park

Specification No. 874

INSURANCE REQUIREMENTS

To be awarded this contract, the successful bidder shall procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

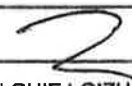
<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2,000,000
Business automobile liability	\$2,000,000
Workers compensation	Statutory requirement.

Commercial general liability insurance shall meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above shall be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies shall be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such endorsement shall be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance shall be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Automobile coverage shall be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Contractor shall furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance shall be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) shall reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Contractor shall require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the bidder certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's Contractor. Failure to provide this insurance will render the bidder's proposal "nonresponsive."

Bidder's Name: COLOR NEW CO.
 Authorized Signature: 
 Name and Title: LOUIE LOIZU, OWNER
 Date: 11/14/17

City of Monterey Park

Specification No. 874

PUBLIC CONTRACT CODE SECTION 7106**Noncollusion Declaration by Bidder**

The undersigned declares:

I am the OWNER of COLOR NEW CO., the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Bidder's Name: COLOR NEW CO.
Authorized Signature: 
Name and Title: LOUIE LOIZU, OWNER
Date: 11/14/17

City of Monterey Park

Specification No. 874

PUBLIC CONTRACT CODE SECTION 10162

In conformance with the above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder any officer of such bidder, or any employee of such bidder who has a proprietary interest in such bidder

has never been YES has been NO (Indicate YES or NO after applicable answer)

disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation, and if so to explain the circumstances.

If the answer is has been YES explain the circumstances below:

N/A

Bidder's Name: COLOR NEW CO.
Authorized Signature: 
Name and Title: LOUIE LOIZU, OWNER
Date: 11/14/17

City of Monterey Park

Specification No. 874

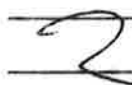
PUBLIC CONTRACT CODE SECTION 10232

In conformance with above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that no more than one final, unappealable finding of contempt of court by a federal court

☐ has not been YES☐ has been NO

(Indicate YES or NO after applicable answer)

issued against the bidder within the immediately preceding two-year period because of the contractor's failure to comply with an order of a federal court which orders the contractor to comply with an order of the National Labor Relations Board. For purposes of this section, a finding of contempt does not include any finding which has been vacated, dismissed, or otherwise removed by the court because the contractor has complied with the order which was the basis for the finding.

Bidder's Name:	COLOR NEW CO.
Authorized Signature:	
Name and Title:	LOUIE LOIZU, OWNER
Date:	11/14/17

City of Monterey Park

Specification No. 874

PUBLIC CONTRACT CODE SECTION 10285.1

In conformance with above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder or any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof

has never been YES has been NO (indicate YES or NO after applicable answer)

convicted within the preceding three years by a court of competent jurisdiction of any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including, for the purposes of this article, the Regents of the University of California or the Trustees of the California State University.

Bidder's Name:

COLOR NEW CO.

Authorized Signature:

Name and Title:

LOUIE LOIZU, OWNER

Date:

11/14/17

City of Monterey Park

Specification No. 874

BIDDER INFORMATIONBidder's Name: COLOR NEW CO.Address: 23645 MARYLEE ST. WOODLAND HILLS CA 91367Form of Legal Entity: SOLE PROPRIETORIf a Corporation, State of Incorporation: N/AState Contractor's Class and License No.: 818650, C33/B**Contact Person Information:**Name: LOUIE LOIZU Title: OWNERE-mail: COLORNEWCO@YAHOO.COM Tel: 818-884-0856

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest in this proposal:

LOUIE LOIZU, OWNER23645 MARYLEE ST., WOODLAND HILLS CA 91367818-884-0856

The date(s) of any voluntary or involuntary bankruptcy judgements against any principal having an interest in this proposal are as follows:

NONE

All current and prior DBA'S, alias, and/or fictitious business names for any principal having an interest in this proposal are as follows:

LOUIE LOIZU DBA COLOR NEW CO.

Previous contract performance history:

Was any contract terminated previously: NO

If the answer to the above is "yes", provide the following information:

City of Monterey Park

Specification No. 874

Contract/project name and number: N/A
Date of termination: N/A
Reason for termination: N/A
Owner's name: N/A
Owner contact person and tel. no.: N/A

IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, titles, hands, and seals of all aforementioned principals this 15 day of NOVEMBER, 2017.

BIDDER

COLOR NEW CO.23645 MARYLEE ST., WOODLAND HILLS CA 91367TEL: 818-884-0856 FAX: 818-884-0217 EMAIL: COLORNEWCO@YAHOO.COMLOUIE LOIZU, OWNER

Subscribed and sworn to this _____ day of NOVEMBER, 2017.

SEE ATTACHED JURAT

NOTARY PUBLIC _____

CALIFORNIA JURAT WITH AFFIANT STATEMENT**GOVERNMENT CODE § 8202**

- ☒ See Attached Document (Notary to cross out lines 1-6 below)
☐ See Statement Below (Lines 1-6 to be completed only by document signer[s], not Notary)

1
2
3
4
5
6

Signature of Document Signer No. 1

Signature of Document Signer No. 2 (if any)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Los Angeles

Subscribed and sworn to (or affirmed) before me

on this 15th day of November, 2017,
by Date Month Year(1) Leovic Loizu

(and (2) _____),

Name(s) of Signer(s)

proved to me on the basis of satisfactory evidence
to be the person(s) who appeared before me.

Signature



Signature of Notary Public



Seal
Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached DocumentTitle or Type of Document: Bidder's Proposal Document Date: November 15, 2017

Number of Pages: _____ Signer(s) Other Than Named Above: _____

City of Monterey Park

Specification No. 874

PROPOSAL GUARANTEE

Bond No. 8248

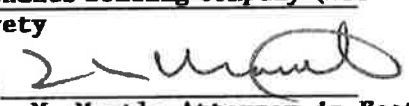
BID BOND

KNOW ALL MEN BY THESE PRESENTS that Color New Co. as BIDDER, AND Merchants Bonding Company (Mutual) as SURETY, are held and firmly bound unto the City of Monterey Park, in the penal sum of *SEE #1 BELOW* (\$ 10%*****) dollars, lawful money of the United States, which is 10 percent of the total amount bid by BIDDER to the City of Monterey Park for the Repainting of Barnes Park Daycare and Garvey Ranch Daycare Classrooms Project SPECIFICATION NO. 874 ("Public Project"), for the payment of which sum, BIDDER and SURETY agree to be bound, jointly and severally, firm by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas BIDDER is about to submit a bid to the City of Monterey Park for the above stated project, if said bid is rejected, or if said bid is accepted and a contract is awarded and entered into by BIDDER in the manner and time specified, then this obligation shall be null and void, otherwise it shall remain in full force and effect in favor of the City of Monterey Park.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this 13th day of November, 2017.

Color New Co.
Principal
By: 
Louie Loizu - Owner

Merchants Bonding Company (Mutual)
Surety
By: 
Les M. Mantle-Attorney in Fact

*#1 - TEN PERCENT OF THE AMOUNT OF THE BID

PRINCIPAL'S MAILING ADDRESS:

23645 Marylee St.
Woodland Hills, CA 91367

SURETY'S MAILING ADDRESS:

1440 N. Harbor Blvd., #610
Fullerton, CA 92835

NOTE: All signatures shall be acknowledged by a notary public.

SEE ATTACHED ACKNOWLEDGMENT

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
 County of Los Angeles)
 On November 15, 2017 before me, Leslie G. Frankel, Notary Public,
 Date Here Insert Name and Title of the Officer
 personally appeared Louie Loizu
 Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Leslie G. Frankel
 Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document Bid Bond
 Title or Type of Document: Document Date: November 15, 2017
 Number of Pages: Signer(s) Other Than Named Above:

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
 Signer Is Representing: _____

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
 Signer Is Representing: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
 County of Orange)
 On 11-13-17 before me, Mary Martignoni - Notary Public
 Date Here Insert Name and Title of the Officer
 personally appeared Les M. Mantle
 Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person~~s~~ whose name~~s~~ is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity~~(ies)~~, and that by his/~~her/their~~ signature~~s~~ on the instrument the person~~s~~, or the entity upon behalf of which the person~~s~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Mary Martignoni
 Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
 Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Les M. Mantle
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☒ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
 Signer Is Representing: Merchants Bonding Company (Mutual)

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
 Signer Is Representing: _____

MERCHANTS
BONDING COMPANY
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Les M Mantle

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 5th day of April, 2017

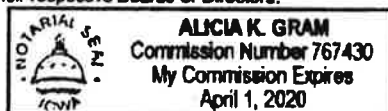


MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 5th day of April, 2017, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



Alicia K. Gram

Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 13th day of November, 2017



William Warner Jr.

Secretary

POA 0018 (3/17)

City of Monterey Park

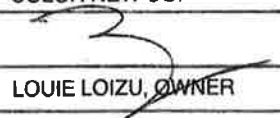
Specification No. 874

PROPOSAL GUARANTEE**CERTIFIED CHECK or CASHIER'S CHECK**

As an Alternative to Bid Bond, Bidder can provide Certified Check or Cashier's Check as follows

Accompanying this proposal is a certified check or a cashier's check payable to the order of the City of Monterey Park, in the amount of N/A BID BOND PROVIDED (\$) dollars, lawful money of the United States, which is 10 percent of the total amount bid by BIDDER to the City of Monterey Park for the Repainting of Barnes Park Daycare and Garvey Ranch Daycare Classrooms Project SPECIFICATION NO. 874 ("Public Project").

The proceeds of the same shall become the property of said City if, in case this proposal shall be accepted by said City through the City Council, the undersigned shall fail to execute a contract, with and furnish the insurance and bonds required by the City of Monterey Park within the specified time; otherwise, the same is to be returned to the undersigned as set forth in the Instructions to Bidders.

Bidder's Name: COLOR NEW CO.
Authorized Signature: 
Name and Title: LOUIE LOIZU, OWNER
Date: 11/14/17



City Council Staff Report

DATE: January 17, 2018

AGENDA ITEM NO: Old Business
Agenda Item 5-D.

TO: The Honorable Mayor and City Council
FROM: Jim Smith, Chief of Police
SUBJECT: Ordinance to Repeal of Chapter 9.60 of the Monterey Park Municipal Code Regulating Profanity in Public

RECOMMENDATION:

It is recommended that the City Council:

1. Introduce and waive first reading of an ordinance that repeals Monterey Park Municipal Code (MPMC) Chapter 9.60. Second reading and adoption would occur on February 7, 2018;
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Staff is recommending the repeal of chapter 9.60 of the Monterey Park Municipal code regarding profanity.

BACKGROUND:

In November 2017, the City Clerk's Office received a complaint that was sent to the Police Department regarding Chapter 9.60 of the Monterey Park Municipal Code (MPMC) which prohibits the use of profanity. MPMC Chapter 9.60 purports to make it unlawful for any person to "use vulgar, profane, or indecent language on any public street or other public place or in any public dancehall, public dance, club dance, skating rink, or place of business open to public patronage, in the city."

The broad prohibition on the use of "vulgar, profane, or indecent language" is susceptible of application to Constitutionally-protected expression. For this reason, regulations similar to MPMC Chapter 9.60 have been found by both federal and state courts to be unconstitutional.¹

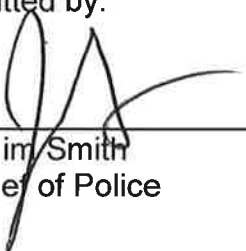
This chapter has not been enforced in many years and these regulations are likely unenforceable. To help remove any ambiguity as to its enforceability, it is recommended that MPMC Chapter 9.60 be repealed.

¹ See e.g., *Cohen v. California* (1971) 403 U.S. 15; *Plummer v. City of Columbus, Ohio* (1973) 414 U.S. 2; *Lewis v. City of New Orleans* (1974) 415 U.S. 130; *Jefferson v. Superior Court* (1975) 51 Cal.App.3d 721, 724.

FISCAL IMPACT:

None.

Respectfully submitted by:



Jim Smith
Chief of Police

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT

1. Ordinance

ATTACHMENT 1

Ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK REPEALING CHAPTER 9.60 OF THE
MONTEREY PARK MUNICIPAL CODE**

The City Council of the city of Monterey Park does ordain as follows:

SECTION 1. *Findings of Fact.* The City Council of the City of Monterey Park finds as follows:

- A. Chapter 9.60 of the Monterey Park Municipal Code (MPMC) purports to make it unlawful for any person to “use vulgar, profane, or indecent language on any public street or other public place or in any public dancehall, public dance, club dance, skating rink, or place of business open to public patronage, in the city.”
- B. The broad prohibition on the use of “vulgar, profane, or indecent language” is susceptible of application to Constitutionally-protected expression. For this reason, ordinances similar to MPMC Chapter 9.60 have been found by both federal and state courts to be unconstitutional. See, e.g., *Cohen v. California* (1971) 403 U.S. 15; *Plummer v. City of Columbus, Ohio* (1973) 414 U.S. 2; *Lewis v. City of New Orleans* (1974) 415 U.S. 130; *Jefferson v. Superior Court* (1975) 51 Cal.App.3d 721, 724.
- C. The City Attorney has advised that MPMC Chapter 9.60 is likely unenforceable and has recommended its repeal.

SECTION 2. The City Council hereby repeals chapter 9.60 of the Monterey Park Municipal Code.

SECTION 3. *Environmental Review.* The City Council finds and determines that this ordinance is not subject to the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq. (“CEQA”)) for the following reasons: (1) it will not result in a direct or reasonably foreseeable indirect physical change in the environment (14 Cal. Code Regs. § 15060(c)(2)), (2) there is no possibility that the ordinance may have a significant effect on the environment (14 Cal. Code Regs. § 15061(b)(3), and (3) the ordinance does not constitute a “project” as defined in the CEQA Guidelines (14 Cal. Code Regs. § 15378).

SECTION 4. The City Clerk is directed to certify the passage and adoption of this Ordinance, cause it to be entered into the city of Monterey Park’s book of original ordinances, make a note of the passage and adoption in the records of this meeting, and, within fifteen days after the passage and adoption of this Ordinance, cause it to be

published or posted in accordance with California law.

SECTION 5. This Ordinance will take effect on the 31st day following its final passage and adoption.

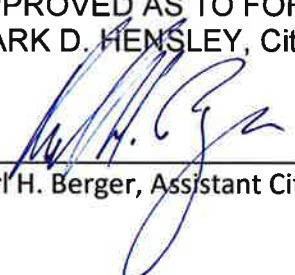
PASSED AND ADOPTED this _____ day of _____,
2018

Stephan Lam, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM
MARK D. HENSLEY, City Attorney



Karl H. Berger, Assistant City Attorney