MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
FEBUARY 7, 2018

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, February 7, 2018 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:
Mayor Lam called the meeting to order at 7:02 p.m.

FLAG SALUTE:
The Monterey Park Fire Explorers

ROLL CALL:
City Clerk Vincent Chang called the roll:

Council Members Present:	Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian
Council Members Absent:	None

ALSO PRESENT: City Manager Ron Bow, Assistant City Attorney Karl Berger, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, Director of Management Services Annie Yaung, City Librarian Norma Arvizu, Interim Public Works Director Tito Haes, Interim Director of Recreation & Community Services Robert Aguirre, Interim Water Utility Manager Jerry Meza, Police Captain Kelly Gordon, Police Captain Steve Coday, Code Enforcement Officer William Stecyk, Library Circulation Supervisor Julie Villanueva, Senior Librarian Evena Shu, Deputy City Clerk Cindy Trang, Civil Engendering Aide Jacob Kato

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS
None.

ORAL AND WRITTEN COMMUNICATIONS

- Ed Stary, representative of the Fire Department, presented the Vial of Lifesaving Information for Emergencies (LIFE), which is a container that allows people to preplan for medical emergencies.

- Dora Leung, President of the Greater Monterey Park Chamber of Commerce, invited the community to attend the Chinese New Year Gala on February 20th at Capital Seafood Restaurant, presented by the Greater Monterey Park Chamber of Commerce.

- Hwa Ginanto voiced her concerns on the lack of accessibility of her side walkway, which leads to paramedics having issues coming in and out of her house.

- Joseph Leon, City Treasurer, relayed the results of the investment earnings, for the second quarter of 2017-2018.

1. PRESENTATIONS

None.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF FEBRUARY 7, 2018

Disbursements will be made from the funds referenced in the Resolution, attached to the staff report, in Warrants numbered 354-355.

Action Taken: The City Council, acting on behalf of the Successor Agency, approved payment of warrants and adopted Resolution No. SA-148 of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated February 7, 2018 totaling $265.26 and specifying the funds out of which the same are to be paid.

Motion: Moved by Mayor Pro Tem Chan and seconded by Council Member Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. SA-148, entitled:
A RESOLUTION OF THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 7TH DAY OF FEBRUARY 2018 TOTALING $265.26 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

This is the end of Successor Agency (SA) items

3. CITY OF MONTEREY PARK CONSENT CALENDAR CONSISTS OF ITEM NOS. 3A-3J.

Matters listed under consent calendar are considered to be routine, ongoing business and are enacted by one motion unless specified.

Action Taken: The City Council approved and adopted Item Nos. 3C, 3D, 3G, and 3J, expect for Items Nos. 3A, 3B, 3E, 3F, 3H, and 3I which were pulled for discussion and separate motions, and reading resolutions and ordinances by the title only and waiving further reading thereof.

Motion: Moved by Council Member Real Sebastian and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

3A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF FEBRUARY 7, 2018

Disbursements will be made from the funds referenced in the Resolution, attached to the staff report, in Warrants numbered 317623-317890 and e-Payables numbered 000845-000862.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11986 allowing certain claims and demands per Warrant Register dated February 7, 2018 totaling $1,804,025.67 specifying the funds out of which the same are to be paid as amended to remove Warrant No. 317666, a membership fee, from the Library, in connection with the Lions Club for a total of $229.00. Council Member Real Sebastian did not approve Warrant No. 317645, a hood and range from Pacific Sales for a total of $7,259.84.

Motion: Moved by Mayor Pro Tem Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	Real Sebastian (Warrant No. 317645)
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11986, entitled:
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 7TH DAY OF FEBRUARY 2018 TOTALING $1,804,025.67 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

3B. ANNUAL WEED ABATEMENT DECLARATION LIST

The County of Los Angeles Department of Agriculture Commissioner and Weights and Measures Weed Abatement Division submitted the annual Weed Abatement Declaration List and Resolution for consideration by the City Council on February 7, 2018. If adopted, the resolution declares a list of parcels to be potentially hazardous to fire and thereby deemed public nuisances.

Action Taken: The City Council adopted Resolution No. 11987 approving the Weed Abatement Declaration List.

Motion: Moved by Council Member Liang and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes:	Council Members:	Ing, Liang, Chan, Lam
Noes:	Council Members:	Real Sebastian
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11987, entitled:
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING THAT WEEDS, BRUSH, RUBBISH AND REFUSE UPON OR IN FRONT OF SPECIFIED PROPERTY IN THE CITY ARE A SEASONAL AND RECURRENT PUBLIC NUISANCE, AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF

3C. BIBLIOTHECA, INC. SERVICE AND MAINTENANCE AGREEMENT

The Bruggemeyer Library uses security gates and a self checkout machine to identify the library collection. These security gates, originally manufactured by 3M, are particular to a specific type of sensitive tracking material known as a "tattle tape" used on the entire library inventory available for public access and checkout. The self checkout machine works with the tattle tape as well to checkout and track the inventory. This particular tape is only manufactured by 3M. The gates work with sensitizers that will alarm staff if any materials pass through these security gates without prior authorized checkout and desensitizing. The existing gates were formerly installed in the original building before the 2005 renovation/construction and were transferred and secured to the new library building along with all other building equipment before the 2006 reopening to the public.

Action Taken: The City Council adopted Resolution No. 11988 authorizing the City Manager to execute an agreement with Bibliotheca, Inc. (formerly 3M), in a form approved by the Assistant City Attorney on Consent Calendar.

Resolution No. 11988, entitled:
A RESOLUTION AWARDING A CONTRACT FOR SERVICE AND EQUIPMENT MAINTENANCE AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH BIBLIOTHECA, INC., WITHOUT THE NEED FOR ADDITIONAL BIDDING

3D. POLICE DEPARTMENT HELMET REPLACEMENT FOR SPECIAL RESPONSE TEAM

Officers assigned to the Police Department's Special Response Team (SRT) utilize two important pieces of safety equipment, ballistic vests and ballistic helmets. Tactical Ballistic Helmets (TBH) come in different styles and models. The most important components of a tactical ballistic helmet have been identified by the National Institute of Justice (NIJ) to be the helmet weight, fit, shock absorbent capability, and retention system.

The current industry standard for law enforcement TBH's mimics those of military special operations units. The helmets are light weight, approximately 2.63 pounds, and can accommodate for accessories. Reduced weight being the most significant change in the past five years, leads to reducing injury and fatigue for officers.

The new helmets will accommodate each individual officer and have the ability to fit exactly utilizing a four point adjustment system and is designed to reduce traumatic brain injury from bullet impact. These helmets come standard with accessory rails and night vision mounts that allow the mounting of night vision goggles used by the team. The current helmets being used do not have these features.

Action Taken: The City Council authorized the City Manager to execute a Service Agreement with All State Police Equipment Company, in the amount of $9,100, in a form approved by the City Attorney; and authorized the City Manager to approve change orders up to $910 (up to 10% of agreement amount) for this project on Consent Calendar.

3E. DECLARATION OF SURPLUS PROPERTY AND APPROVAL OF EXCHANGING SURPLUS PROPERTY FOR NEW EQUIPMENT

In 2005, the police department purchased the Gen 3, Glock 22, and Glock 27 pistols as the department duty weapon. These Glock duty pistols are now approximately twelve years old and are beginning to show signs of wear. Firearm components are exposed to extreme pressures and temperatures during their service life. Over time, these factors wear down the mechanical components and internal springs of the pistol which leads to increased maintenance costs to keep them functional. Law enforcement agencies throughout the United States issue their officers handguns to maintain uniformity, maintenance, training, and to conform to industry standards.

ProForce Law Enforcement, the supplier of our current duty pistols, offers a police department buy-back program where our old firearms can be turned in for credit that can be applied towards the purchase of new department firearms.

This transaction requires the City Council to declare the property, Glock handguns, surplus in accordance with Government Code § 37350 in order for the exchange of the Glock 22 & 27 handguns and Glock 17 & 19 handguns to take place.

The Glock Model 17 and Model 19 will be issued to all regular and reserve officers, with the smaller model, Model 19, being issued to officers assigned to plain clothes and administrative assignments. The Model 17 will be issued to all officers for uniformed field use. Officers will be required to complete a transition training course before they can carry the new pistols. The transition training will be provided by the department's range safety personnel who have attended a Glock instructor school.

Also, by staying with the Glock pistol, the department will not have to purchase new holsters or magazine pouches as the ones currently issued to our officers are compatible with the new handguns and pistol magazines.

Action Taken: The City Council (1) adopted Resolution No. 11989 declaring the Glock 22 and Glock 27 handguns currently owned by the Police Department as surplus property in accordance with Government Code § 37350; (2) approved the exchange between the police department and ProForce Law Enforcement of 162 Glock 22 and Glock 27 handguns for 130 Glock 17 and Glock 19 handguns; (3) authorized the City Manager to execute a Service Agreement with ProForce Law Enforcement, in the amount of $58,100, in a form approved by the City Attorney; and (4) authorized the City Manager to approve change orders up to $5,810 (up to 10% of agreement amount) for this project.

Motion: Moved by Council Member Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11989, entitled:
A RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SUCH PROPERTY BY SALE, DONATION, OR OTHER MEANS

3F. AUTHORIZE PILOT PROGRAM FOR PRIVATE SECURITY CAMERA SERVICES WITH HOME BOT AUTOMATION, INC (DBA RING)

In 2016, the City experienced a significant increase in residential burglaries and attempted burglaries. Data for 2017 reveals similar trends of criminal activity. Police Department staff have inquired about rebate programs given by other cities in conjunction with Bot Home Automation, Inc. (dba: Ring). At the December 20, 2017 City Council meeting, during the "Taking Back Our Community" presentation to City Council, the Mayor referenced the program and asked the Police Chief to look into the program and bring a report back to City Council. In response to this request by City Council and the Police Department's effort to prevent future residential burglaries and aid investigations, it is recommended that the City establish a one-year pilot program with Bot Home Automation, Inc. (dba Ring) whereby City residents can purchase Ring's private security camera products at a discounted price ($100 off: $50 City contribution and $50 Ring subsidy).

Discussion: Police Captain Gordon made a correction to the staff report in where the amount indicated on page 162 of the IPAD Agenda (page 3 of the staff report) was incorrect. The correct amount for the total fiscal impact should be $10,000 instead of $25,000. Assistant City Attorney Berger recommended to the City Council to not participate in the Pilot Program with Home Bot Automation, Inc (dba Ring) because it is a city program that utilizes city funds.

Action Taken: The City Council authorized the City Manager, or designee, to promulgate administrative policies and procedures to implement a grant program for private home security systems utilizing the Bot Home Automation equipment (fiscal effect of $10,000 from the City's General Fund); and authorized the City Manager, or designee, to execute a contract in a form approved by the City Attorney with Bot Home Automation, Inc. (dba Ring) for private security camera services for the period of March 1, 2018, through February 28, 2019, in an amount not to exceed $10,000. The contract will include an option to renew for three additional one-year periods.

Motion: Moved by Mayor Pro Tem Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

3G. SECOND READING AND ADPOTION: ORDINANCE TO REPEAL OF CHAPTER 9.60 OF THE MONTEREY PARK MUNICIPAL CODE REGULATING PROFANITY IN PUBLIC

Staff is recommending the repeal of chapter 9.60 of the Monterey Park Municipal code regarding profanity in public.

Action Taken: The City Council waived second reading and adopted Ordinance No. 2149 on Consent Calendar.

Ordinance No. 2149, entitled:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK REPEALING CHAPTER 9.60 OF THE MONTEREY PARK MUNICIPAL CODE

3H. ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE (ESRI) ENTERPRISE AGREEMENT

ESRI is a Geographic Information System (GIS) software company. The City has been working with ESRI on a limited basis since 2008. ESRI's software will help the Department of Public Works prioritize operations and maintenance. As ESRI is the sole-source provider for ESRI products in the United States, staff recommends the City Council waive the bidding requirements pursuant to MPMC 320.050(2), authorize the City Manager to execute a three-year agreement with ESRI to provide GIS software, maintenance, and support for the Department of Public Works at a cost of $20,000 per year or $60,000 total agreement cost.

Public Speakers:

- Jacqueline Scott, representative of ESRI, provided general information about the company and was available to answer questions.

Action Taken: The City Council waived the bidding requirements pursuant to Monterey Park Municipal Code § 3.20.050(2); and authorized the City Manager to execute an agreement, approved by the City Attorney, with Environmental Systems Research Institute, Inc. (ESRI), for Enterprise GIS software, maintenance and support for the Department of Public Works at a cost of $20,000 annually for a 3-year term or $60,000 total agreement cost.

Motion: Moved by Council Member Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

RECESSED AND RECONVENED
The City Council recessed at 8:46 p.m. and reconvened with all council members present at 9:01 p.m.

3I. ENVIRONMENTAL PROTECTION AGENCY TIME STUDY – SA ASSOCIATES AWARD OF CONTRACT

The City receives reimbursement from the United States Environmental Protection Agency (EPA) for costs related to the treatment of water that has been extracted from contaminated groundwater. EPA has requested that the City hire a third party to validate the hours that City staff spends on treatment related activities for the reimbursement request.

Public Speakers:

- John Robinson, consultant of SA Associates, was available for questions.

Action Taken: The City Council authorized the City Manager to execute a Professional Services Agreement with SA Associates, in a form approved by the City Attorney, for an EPA Time Study; and appropriated $32,000 in Water Treatment Funds.

Motion: Moved by Mayor Pro Tem Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

3J. ENTERPRISE FLEET MANAGEMENT FOR POLICE UNDERCOVER AND ADMINISTRATIVE VEHICLES – YEAR 2 BUDGET ADJUSTMENT

Enterprise provides the leasing and maintenance of nine Police undercover and administrative vehicles. Staff is requesting that the City Council appropriate additional funding for the second year costs.

Action Taken: The City Council appropriated an additional $38,000 in Shop Fund for the second year costs associated with the Enterprise Fleet Management, Inc. (Enterprise) for Police undercover and administrative vehicles on Consent Calendar.

4. PUBLIC HEARING
None.

5. OLD BUSINESS

5A. 2016-2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT

This item was continued from the January 17, 2018 City Council meeting. State law requires that all local governments publish within six months of the close of each fiscal year a complete set of financial statements in conformity with generally accepted accounting principles (GAAP) and audited by a firm of licensed certified public accountants. Pursuant to this requirement, staff is submitting the City's 2016-2017 Comprehensive Annual Financial Report for the City Council information and review.

Discussion: Council Member Ing directed staff to look into creating workshops for city employees to address financial issues, as well as ways to generate additional revenue for the city.

Action Taken: The City Council received and filed the City's 2016-2017 Comprehensive Annual Financial Report.

Motion: Moved by Council Member Liang and seconded by Council Member Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

6. NEW BUSINESS

6A. MIDYEAR REVIEW REPORT WITH PROPOSED ADJUSTMENTS TO THE ADOPTED BUDGET 2017-2018

On January 17, 2018, Management Services Department completed the 2017-18 Midyear Review Report and published it on the City's website. The purpose of this report is to provide citizens accountability in areas such as revenue projections updates, projected annual expenditures, proposed budget adjustments, and projected budget development for the upcoming year. The Midyear Review incorporates the policy direction of the City Council for services and programs to address the needs of the community as identified during the first half of this fiscal year. Through this midyear review process, staff is proposing to the City Council six (6) items to address community issues and to accommodate operation needs. In the meantime, the report sets the stage for the 2018-2019 budget projections.

Discussion: Mayor Pro Tem Chan suggested staff to be more efficient in obtaining grants for the city, in addition, to look into hiring an in-house grant writer. Council Member Liang advised staff to look into utilizing the sewer camera truck to provide its services to other cities to generate additional revenue.

Action Taken: The City Council approved budget amendments for additional expenditures as presented in the Midyear Review Report; and received and filed the report.

Motion: Moved by Council Member Liang and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

EXTENSION OF COUNCIL MEETING

Action Taken: The City Council made a motion to extend the council meeting to 11:15 p.m.

Motion: Moved by Council Member Real Sebastian and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Chan, Lam
Noes:	Council Members:	Liang
Absent:	Council Members:	None
Abstain:	Council Members:	None

6B. CONSIDER AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH LOS ANGELES COUNTY RELATED TO THE MEASURE H HOMELESS SERVICES – CITY PLANNING GRANT FOR THE PREPARATION OF A HOMELESSNESS PLAN

In 2017 Los Angeles County voters approved Measure H, a quarter-cent sales tax that was intended to fund homeless services in the County of Los Angeles. The Los Angeles County Boards of Supervisors allocated $2,000,000 in one-time funding to allow for the creation of a Homeless Services – City Planning Grant program whereby cities could apply for grant funding, the funding of which is to be used for the creation of a homeless plan and/or strategy. The City of Monterey Park applied for and was awarded a $30,000 grant for the creation of a homeless plan. As the City reviewed the County contract committing the City to the grant, concerns were raised by the City Attorney's office related various sections of the County contract.

Recommendation: (1) Receiving and filling this report; (2) if appropriate, authorize the City Manager to execute an agreement with the County of Los Angeles related to the Measure H Homeless Services – City planning Grant; (3) and taking such additional, related, action that may be desirable.

Action Taken: The City Council (1) received and filed this report; (2) denied authorizing the City Manager to execute an agreement with the County of Los Angeles related to the Measure H Homeless Services – City Planning Grant; and (3) directed the City Manager to send a letter to the county addressing the concerns of the City Council.

Motion: Moved by Council Member Real Sebastian and seconded by Council Member Ing, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Council Member Real Sebastian relayed her concerns on the Federal Aviation Administration (FAA) not having a representative attend the Los Angeles International Airport (LAX) Noise Roundtable meeting.

Council Member Ing announced that he attended the Independent Cities Association 2018 Winter Seminar in Santa Barbara, as well as the regular meeting of the Los Angeles County Board of Supervisors, in where the City of Monterey Park was recognized for the cities Lunar New Year Festival, and for being named one of the best places to live. He also directed staff to bring back information regarding district voting.

Council Member Liang announced that he appointed Virginia Greene to the Commission on Aging.

Mayor Pro Tem Chan stated that the year of the dog will start on February 16.

Mayor Lam had nothing to report.

8. CLOSED SESSION

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 11:17 p.m.

Vincent D. Chang
City Clerk

Approved on March 7, 2018 at the Regular City Council Meeting