

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF THE
FORMER REDEVELOPMENT AGENCY
AGENDA**

**REGULAR MEETING
Monterey Park City Hall Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Wednesday
March 7, 2018
7:00 p.m.**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

This Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER Mayor

FLAG SALUTE The Monterey Park Fire Explorers

ROLL CALL Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS. While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATION

1-A. INTRODUCTION OF NEW RECREATION AND COMMUNITY SERVICES DIRECTOR, INEZ ALVAREZ

[2.] SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) - CONSENT CALENDAR ITEMS NO. 2A

2-A. SUCCESSOR AGENCY (SA) MINUTES

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve the minutes from the regular and special meeting of February 7, 2018;
- (2) Take such additional, related, action that may be desirable.

[3.] CITY OF MONTEREY PARK- CONSENT CALENDAR ITEMS NOS. 3A-3F

3-A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF MARCH 7, 2018

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated March 7, 2018 totaling \$1,537,600.69 specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

3-B. CITY COUNCIL MINUTES

It is recommended that the City Council:

- (1) Approve the minutes from the regular and special meeting of February 7, 2018;
- (2) Take such additional, related, action that may be desirable.

3-C. MAK FIRE PROTECTION ENGINEERING AND CONSULTING - ON-CALL PROFESSIONAL SERVICES AGREEMENT

It is recommended that the City Council:

- (1) Authorize the City Manager to execute an agreement with MAK Fire Protection Engineering and Consulting, in a form approved by the City Attorney; and
- (2) Taking such additional, related, action that may be desirable.

3-D. AWARD OF CONTRACT TO KNORR SYSTEMS, INC., FOR THE REPLACEMENT OF THE POOL FILTERS AT BARNES PARK POOL AT A COST OF \$63,000 (PLUS A 15% CONTINGENCY OF \$9,450)

It is recommended that the City Council:

- (1) Award a contract for the replacement of the pool filters at Barnes Park Pool at a cost of \$63,000 (+ a 15% contingency of \$9,450 for a total of \$72,450) to Knorr Systems, Inc. to be funded out of the Barnes Pool Filter replacement account 0010-801-5004-91521 and Barnes Rehabilitation account 0010-801-5004-91738;
- (2) Authorize the City Manager to execute a standard public works contract, in a form approved by the City Attorney, with Knorr Systems, Inc.; and
- (3) Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is a Class 1 Categorically Exempt pursuant to the California Environmental Quality Act.

3-E LOS ANGELES COUNTY METROPOLITAN TRANSIT AUTHORITY (METRO) FOR THE NORTH ATLANTIC TRAFFIC SIGNAL SYNCHRONIZATION PROJECT

It is recommended that the City Council:

- (1) Authorize the City Manager to execute and agreement, in a form approved by the City Attorney, with the Los Angeles County Metropolitan Transit Authority (Metro) for the North Atlantic Traffic Signal Synchronization Project in the amount of \$431,952.00; and
- (2) Taking such additional, related, action that may be desirable.

[4.] PUBLIC HEARING - None.

[5.] OLD BUSINESS

5-A FEE WAIVER REQUEST FOR FARMER'S MARKET MOVE AND ASSOCIATED WEEKLY FEES

Staff is requesting direction from City Council from the following options:

- (1) City absorb staffing costs associated with Farmer's Market set up and clean up each week (\$5,200 a year);
- (2) Cancel weekly Farmer's Market;
- (3) Take no action, keeping weekly fees in place; and
- (4) Taking such additional, related, action that may be desirable.

[6.] NEW BUSINESS

6-A. ELECTIONS BY DISTRICT

It is recommended that the City Council:

- (1) Receive and file this report;
- (2) If desirable, authorize the City Manager to execute an agreement, in a form approved by the City Attorney, with a qualified company to compile proposed voting district maps;
- (3) Direct the City Attorney to prepare a draft ordinance (and related documents) for consideration at a future City Council meeting to amend the Monterey Park Municipal Code ("MPMC") by transitioning from at-large to by-district elections; and
- (4) Taking such additional, related, action that may be desirable.

6-B. CODE ENFORCEMENT UPDATES INCLUDING AMENDMENTS TO NEIGHBORHOOD PRESERVATION REGULATIONS FOR COST RECOVERY AND CREATION OF THE NEIGHBORHOOD IMPROVEMENT AND COMMUNITY ENHANCEMENT (NICE) TASK FORCE

It is recommended that the City Council:

- (1) Waive first reading and introduce an ordinance amending the Monterey Park Municipal Code ("MPMC") regulations regarding recovering costs for second responses to unruly gatherings and recurring nuisances, and creating a private right of action for violations of the City's boarding house regulations;
- (2) Schedule second reading and potential adoption for March 16, 2016;
- (3) Adopt a Resolution creating the Neighborhood Improvement and Community Enhancement (NICE) task force;
- (4) Receive and file a report providing an overview of code enforcement activities; and
- (5) Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

The ordinance and resolution are exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, *et seq.*) because they consist only of revisions and clarifications to existing public nuisance codes and procedures related to such codes. Adopting the ordinance or resolution will not have the effect of deleting or substantially changing any regulatory standards or required findings. Adopting the ordinance and resolution are actions being taken for enhanced protection of the environment.

[7.] COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

7-A. A RESOLUTION DECLARING THE MONTH OF MARCH AS WOMEN'S HISTORY MONTH

It is recommended that the City Council:

- (1) Adopt the resolution declaring the month of March as Women's History Month;
and
- (2) Take such additional, related, action that may be desirable.

[8.] CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

ADJOURN

ORAL AND WRITTEN COMMUNICATIONS

PRESENTATION



City Council Staff Report

DATE: March 7, 2018

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-A.

TO: The Honorable Mayor and City Council
FROM: Vincent D. Chang, City Clerk
SUBJECT: Successor Agency (SA) Minutes

RECOMMENDATION:

It is recommended that the City Council (acting on behalf of the Successor Agency)

- (1) Approve the minutes from the regular and special meeting of February 7, 2018; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted,

Vincent D. Chang
City Clerk

Prepared by:

Jesus Hernandez
Minutes Clerk

Approved By:

Ron Bow
City Manager

Attachments: Minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
FEBURARY 7, 2018**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, February 7, 2018 at 6:00 p.m.

CALL TO ORDER:

Mayor Lam called the meeting to order at 6:06 p.m.

ROLL CALL:

Assistant City Karl Berger called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

Also Present: None

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

CLOSED SESSION - The City Council adjourned to Closed Session at 6:06 p.m.

1. CONFERENCE WITH LABOR NEGOTIATORS – GOVERNMENT CODE § 54957.6

City Negotiators: City Attorney and Assistant City Attorney

Employee Organizations: Executive Management Employees (unrepresented unit).

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 6:29 p.m.

Action Taken: No reportable action taken in Closed Session.

Vincent D. Chang
City Clerk

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
FEBUARY 7, 2018**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, February 7, 2018 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Lam called the meeting to order at 7:02 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: City Manager Ron Bow, Assistant City Attorney Karl Berger, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, Director of Management Services Annie Yaung, City Librarian Norma Arvizu, Interim Public Works Director Tito Haes, Interim Director of Recreation & Community Services Robert Aguirre, Interim Water Utility Manager Jerry Meza, Police Captain Kelly Gordon, Police Captain Steve Coday, Code Enforcement Officer William Stecyk, Library Circulation Supervisor Julie Villanueva, Senior Librarian Evena Shu, Deputy City Clerk Cindy Trang, Civil Engendering Aide Jacob Kato

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

- Ed Stary, representative of the Fire Department, presented the Vial of Lifesaving Information for Emergencies (LIFE), which is a container that allows people to preplan for medical emergencies.

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- Dora Leung, President of the Greater Monterey Park Chamber of Commerce, invited the community to attend the Chinese New Year Gala on February 20th at Capital Seafood Restaurant, presented by the Greater Monterey Park Chamber of Commerce.
- Hwa Ginanto voiced her concerns on the lack of accessibility of her side walkway, which leads to paramedics having issues coming in and out of her house.
- Joseph Leon, City Treasurer, relayed the results of the investment earnings, for the second quarter of 2017-2018.

1. PRESENTATIONS

None.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF FEBRUARY 7, 2018

Disbursements will be made from the funds referenced in the Resolution, attached to the staff report, in Warrants numbered 354-355.

Action Taken: The City Council, acting on behalf of the Successor Agency, approved payment of warrants and adopted Resolution No. SA-148 of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated February 7, 2018 totaling \$265.26 and specifying the funds out of which the same are to be paid.

Motion: Moved by Mayor Pro Tem Chan and seconded by Council Member Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. SA-148, entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 7TH DAY OF FEBRUARY 2018 TOTALING \$265.26 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

This is the end of Successor Agency (SA) items



City Council Staff Report

DATE: March 7, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-A.**

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Director of Management Services
SUBJECT: Warrant Register for the City of Monterey Park of
March 7, 2018

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated **March 7, 2018 totaling \$1,537,600.69** specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **318035-318239** and e-Payables numbered **000870-000884**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

FISCAL IMPACT:

Disbursements from all funds total **\$1,537,600.69.**

Respectfully submitted:

Approved By:



Annie Young, CPFO
Director of Management Services

Ron Bow
City Manager

Attachments 1: Resolution

Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
7TH DAY OF MARCH 2018
TOTALING \$1,537,600.069 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 314,009.71
Retirement Fund	7,135.00
State Gas Tax Fund	97,669.71
Sewer Fund	855.00
Refuse Fund	395,665.84
City Shop Fund	28,508.93
General Liability Fund	3,750.00
Technology Internal Service Fund	6,067.95
Public Safety Impact Fee Fund	71,321.05
Special Deposits Fund	4,599.46
Business Improvement Area #1	5,661.58
Workers Comp. Fund	6,229.00
Water Fund	67,742.18
Water Treatment WQA-EPA Fund	128,638.72
OPA Proposition A	(2,877.70)
Measure R Fund	283,214.73
Library Tax Fund	3,994.38
POST	269.23
Home Housing Program	5,221.14
Recreation Fund	6,834.29
Asset Forfeiture	1,501.18
Prop C	68,872.21
CDBG Fund	921.36
Maintenance District 93-1	8,079.89
Used Oil Recycling Block Grant	95.00
Maintenance Grant (075)	9,439.36
ELAC Instructional Serv Prog	533.98
Video Serv Franchise Trust	10,930.50
Literacy Trust Grant	150.00
Library Passport Trust Grant	567.01
Libraries Illuminated Grant	2,000.00
TOTAL	\$ 1,537,600.69

PASSED, APPROVED AND ADOPTED THE 7TH DAY OF MARCH 2018.

 Stephen Lam, Mayor
 City of Monterey Park, California

ATTEST

 Vincent D. Chang, City Clerk
 City of Monterey Park, California

RESOLUTION NO.
Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 7th of March 2018 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 03/07/2018

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ANTHEM BLUE CROSS	0010-801-5102-12330	3,431.45	03/18 MEDICAL INSURANCE		318035	3,431.45
AT&T	0010-801-1404-32050	11.62	INTERNET/PHONE SERVICE		318042	
	0043-801-1404-32050	8.57	INTERNET/PHONE SERVICE		318042	
	0092-801-1404-32050	10.40	INTERNET/PHONE SERVICE		318042	
	0010-801-3113-32050	84.45	INTERNET/PHONE SERVICE		318042	115.04
BANKCARD CENTER	0010-801-1101-39400	6,114.63	01/18-ICA, ICSC, NLC, CCC		318036	
	0010-801-1110-39300	370.00	01/18-ICSC MEMBERSHIP		318036	
	0010-801-1201-39400	895.00	01/18-LCC MEETING		318036	
	0010-801-1403-39300	220.00	01/18-CSMFO MEMBERSHIP		318036	
	0010-801-1704-33200	560.00-	01/18-REFUND		318036	
	0010-801-1801-39300	100.00	01/18-SCPMA MEMBERSHIP		318036	
	0010-801-3101-22650	10.23	01/18-SUBSCRIPTION		318036	
	0010-801-3101-22750	298.00	01/18-PAYROLL SEMINAR		318036	
	0010-801-3120-39700	310.68	01/18-RECRUITMENT HANDOUT		318036	
	0010-801-3210-24100	165.36	01/18-UTILITY PUMP		318036	
	0010-801-3210-38400	34.95	01/18-REPAIR USAR LAPTOP		318036	
	0010-801-3220-24200	137.60	01/18-RUGGED IPAD CASES		318036	
	0010-801-4210-23700	294.56	01/18-BLINDS		318036	
	0010-801-6006-22450	97.31	01/18-CHILDREN'S LABEL PROJ		318036	
	0010-801-6503-39300	150.00	01/18-CPRS EONFERENCE		318036	
	0010-801-6506-22750	369.00	01/18-REPTILE MANIA ASSEMBLY		318036	
	0010-801-6508-31950	80.00	01/18-TEXT SERVICES		318036	
	0010-801-6508-39300	800.00	01/18-CPRS CONFERENCE		318036	
	0010-850-1403-39400	70.00	01/18-TRAINING		318036	
	0060-801-3210-38400	153.87	01/18-OIL WASTE CAN		318036	
	0060-801-4211-39400	46.79	01/18-FACILITY MANAGEMENT BOOK		318036	
	0075-450-0075-08325	336.75	01/18-FLAT RATE ENVELOPE-TRUST		318036	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 03/07/2018

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BANKCARD CENTER	0075-450-0075-08550	303.52	01/18-LANGLEY SUPPLIES (TRUST)		318036	
	0075-450-0075-08640	758.67	01/18-CABLE,CLOUD SVCS (TRUST)		318036	
	0075-450-0075-08760	97.20	01/18-PIZZA VOLUNTEERS (TRUST)		318036	
	0092-801-4221-24150	49.99	01/18-SUBSCRIPTION		318036	
	0160-801-3101-39400	1,175.00	01/18-CPCA,CHIA CONERENCE		318036	
	0454-801-6005-21350	224.90	01/18-PASSPORT PRINTER INK		318036	
						13,104.01
CHARTER COMMUNICATIONS	0092-801-4210-38400	89.98	INTERNET/CABLE SERVICE		318037	
	0010-801-3210-32050	89.98	INTERNET/CABLE SERVICE		318037	
	0010-801-3210-32050	99.98	INTERNET/CABLE SERVICE		318037	
	0010-801-3230-32050	130.00	INTERNET/CABLE SERVICE		318037	
	0010-801-6502-32050	115.61	INTERNET/CABLE SERVICE		318037	
						525.55
	0092-801-4222-32050	130.33	INTERNET/CABLE SERVICE		318043	
	0010-801-4210-38400	136.92	INTERNET/CABLE SERVICE		318043	
	0092-801-4210-38400	101.32	INTERNET/CABLE SERVICE		318043	
						368.57
EMPLOYMENT DEVELOPMENT DEPT.	0010-801-5102-35700	3,778.00	UNEMPLOYMENT INS Q4 2017		318038	
						3,778.00
GOVERNMENT FINANCE OFFICERS	0010-801-1403-31950	1,500.00	ERP CONTRACT REVIEW SERVICES		318044	
						1,500.00
MONTEREY PARK PETTY CASH	0075-450-0075-08610	32.84	PETTY CASH-GRAND MARSHAL-TRUST		318039	
	0010-801-3120-22750	23.76	PETTY CASH-CITIZEN ACADEMY		318039	
	0071-801-3120-22670	147.05	PETTY CASH-FLAGS		318039	
	0092-801-4220-33200	12.00	PETTY CASH-PARKING		318039	
	0092-801-4222-23700	32.31	PETTY CASH-COFFEE MAKER		318039	
	0010-801-3120-22750	21.89	PETTY CASH-CALENDAR		318039	
	0010-801-3120-22750	21.87	PETTY CASH-CITIZEN ACADEMY		318039	
	0010-801-1403-39400	22.63	PETTY CASH-MILEAGE		318039	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 03/07/2018

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MONTEREY PARK PETTY CASH	0010-801-6506-22750	95.00	PETTY CASH-CPR CLASS		318039	409.35
	0010-801-3120-39700	47.50	PETTY CASH-SUPPLIES		318045	
	0010-801-3210-22750	14.97	PETTY CASH-REFRESHMENTS		318045	
	0010-801-6502-31150	69.38	PETTY CASH-SUPPLIES		318045	
	0010-801-6506-22750	95.00	PETTY CASH-CPR CLASS		318045	
	0010-801-6502-31150	34.00	PETTY CASH-RED RIBBON EVENTS		318045	
	0010-801-1403-32200	100.16	PETTY CASH-MILEAGES		318045	
						361.01
MOTOROLA SOLUTIONS C/O ADVANCED ELE	0470-801-5002-99326	353,743.20-	VOID CHECK	18-0195	317251	353,743.20-
	0470-801-5002-99326	353,743.20	POLICE RADIO EQUIPMENT	18-0195	318046	353,743.20
PITNEY BOWES POSTAGE BY PHONE	0010-801-1301-32200	1.63	POSTAGE		318047	
	0010-801-1403-32200	119.00	POSTAGE		318047	
	0010-801-1406-32200	599.52	POSTAGE		318047	
	0010-801-1701-32200	83.10	POSTAGE		318047	
	0010-801-1702-32200	39.03	POSTAGE		318047	
	0010-801-1703-32200	8.66	POSTAGE		318047	
	0010-801-1704-32200	0.47	POSTAGE		318047	
	0010-801-1801-32200	13.84	POSTAGE		318047	
	0010-801-1802-32200	3.50	POSTAGE		318047	
	0010-801-3101-32200	34.05	POSTAGE		318047	
	0010-801-3102-32200	49.17	POSTAGE		318047	
	0010-801-3104-32200	14.56	POSTAGE		318047	
	0010-801-3113-32200	14.00	POSTAGE		318047	
	0010-801-3114-32200	100.85	POSTAGE		318047	
	0010-801-3120-32200	7.05	POSTAGE		318047	
	0010-801-3201-32200	4.71	POSTAGE		318047	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 03/07/2018

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-3205-32200	20.48	POSTAGE		318047	
	0010-801-3220-32200	1.76	POSTAGE		318047	
	0010-801-6001-32200	23.12	POSTAGE		318047	
	0043-801-1201-32200	1.00	POSTAGE		318047	
	0043-801-4212-32200	19.46	POSTAGE		318047	
	0075-450-0075-09230	80.40	POSTAGE		318047	
	0077-801-1111-31950	9.00	POSTAGE		318047	
	0092-801-1201-32200	1.00	POSTAGE		318047	
	0092-801-4220-32200	21.78	POSTAGE		318047	
						1,271.14
T-MOBILE USA	0109-801-6511-22750	69.84	DIAL-A-RIDE CELLULAR SERVICES		318040	
						69.84
THE GAS COMPANY (DBA)	0010-801-3114-36200	283.23	GAS SERVICES		318048	
	0060-801-4211-22250	5,748.25	GAS SERVICES		318048	
						6,031.48
VERIZON WIRELESS	0010-801-3112-32050	56.15	WIRELESS VOICE & DATA SERVICE		318049	
	0010-801-1404-32050	588.86	WIRELESS VOICE & DATA SERVICE		318049	
	0010-801-3112-32050	1,475.59	WIRELESS VOICE & DATA SERVICE		318049	
						2,120.60
ANNIE YAUNG	0010-801-1403-39400	266.25	CSMFO ANNUAL CONFERENCE		318041	
						266.25
TOTAL FOR PREPAID WARRANTS						33,352.29
	PRINTED	33,352.29				
	E-PAYABLE	0.00				

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
34TH STREET, INC.	0010-801-1801-39400	5,800.00	HARASSMENT PREVENTION TRAINING		318050	5,800.00
3SI SECURITY SYSTEMS, INC	0010-801-3104-31950	648.00	POLICE TRACKING SYSTEM		318051	648.00
A & J PORTABLE RESTROOM INC	0010-801-6508-39860	800.00	FARMERS MARKET RESTROOM		318052	800.00
AAA ELECTRICAL SUPPLY, INC.	0010-801-4210-23400	112.17	FUSE	18-0138	318053	911.21
	0010-801-4210-23400	215.56	LIGHT	18-0138	318053	
	0010-801-4210-23400	134.16	WIRE CONNECTOR	18-0138	318053	
	0010-801-4210-23400	449.32	CIRCUIT BREAKER	18-0138	318053	
ADMINSURE INC.	0080-801-8301-20000	6,229.00	WORKERS COMP CLAIM ADMIN		318054	6,229.00
ALLSTAR FIRE EQUIPMENT INC.	0010-801-3210-22300	178.49	FIRE BOOTS, SUSPENDERS	18-0019	318055	473.05
	0010-801-3210-22300	294.56	FIRE BOOTS	18-0019	318055	
AMERICAN BUILDERS	0159-801-6507-31970	1,598.69	AMERICAN INFIELD MIX		870 *	1,598.69
AMERIGAS PROPANE LP	0060-801-4211-22250	163.16	TANK RENTAL		318056	163.16
AMS, NET, INC.	0010-801-6003-38400	930.00	LIBRARY WIRELESS ACCESS RENEW		318057	930.00
ANIMAL PEST MANAGEMENT SVCS	0010-801-3111-31950	3,000.00	TRAPPING SERVICES	18-0278	871 *	3,000.00
ARAMARK UNIFORM & CAREER APPAREL GF	0060-801-4211-22300	62.54	UNIFORM RENTAL		318058	
	0060-801-4211-22300	47.12	UNIFORM RENTAL		318058	
	0010-801-3210-39050	8.03	UNIFORM CLEANING		318058	
	0010-801-3210-39050	16.05	UNIFORM CLEANING		318058	

* Indicates an E-Payable transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ARAMARK UNIFORM & CAREER APPAREL GF	0010-801-3210-39050	19.34	UNIFORM CLEANING		318058	
	0010-801-3210-39050	28.82	UNIFORM CLEANING		318058	
	0010-801-3210-39050	4.74	UNIFORM CLEANING		318058	
	0010-801-3210-39050	8.03	UNIFORM CLEANING		318058	
	0010-801-3210-39050	8.03	UNIFORM CLEANING		318058	202.70
ARROW INTERNATIONAL	0010-801-3220-24200	1,215.64	NEEDLES		318059	1,215.64
ASTRO PLUMBING SUPPLY CO (DBA)	0010-801-4210-23300	182.89	ANGLE STOP,BALL VALVES,PIPES		872 *	
	0010-801-4210-23300	20.84	STRAINER		872 *	
	0010-801-4210-23300	37.15	TUBULAR P-TRAP		872 *	240.88
ATHENS SERVICES	0022-801-4205-41200	26,625.00	STREET SWEEPING SERVICES	18-0350	318060	
	0022-801-4205-41200	26,625.00	STREET SWEEPING SERVICES	18-0350	318060	
	0022-801-4205-41200	26,625.00	STREET SWEEPING SERVICES	18-0350	318060	
	0344-801-5002-99290	1,240.75	STREET SWEEPING SERVICES	18-0351	318060	
	0344-801-5002-99290	1,318.61	STREET SWEEPING SERVICES	18-0351	318060	
	0092-801-4223-22750	100.00	ROLL OFF RENTAL		318060	
	0092-801-4223-22750	100.00	ROLL OFF RENTAL		318060	
	0344-801-5002-99290	1,300.00	RAMONA SWEEPING SERVICES	18-0351	318060	83,934.36
	0043-801-4208-41200	386,063.37	REFUSE COLLECTION SERVICES		318061	386,063.37
AUTOZONE WEST, INC	0060-801-4211-23500	45.98	WIPER RESERVOIR	18-0115	873 *	
	0060-801-4211-23500	4.81	BRAKE HOSE BOLT	18-0115	873 *	
	0060-801-4211-23500	81.01	ROTOR	18-0115	873 *	131.80
AZTEC TECHNOLOGY	0160-801-3104-39100	246.38	POLICE STORAGE CONTAINER		318062	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						246.38
B & W AUTOMOBILE INC. (DBA) BRAVO	0060-801-4211-23500	12.59	BOLT,GASKET-UNIT 049	18-0240	318063	
	0060-801-4211-23500	123.71	COOLER,GASKET-UNIT 049	18-0240	318063	
	0060-801-4211-23500	67.13-	ADAPTER-CREDIT	18-0240	318063	
						69.17
B W GRAPHICS	0060-801-4211-39250	35.04	BUSINESS CARDS-B FALLON		318064	
	0092-801-4221-39250	32.85	BUSINESS CARDS-V CHEN		318064	
	0092-801-4221-39250	37.23	BUSINESS CARDS-J MEDINA		318064	
	0092-801-4221-39250	37.23	BUSINESS CARDS-J MESA		318064	
	0010-801-6502-39250	43.80	BUSINESS CARDS-M VAZQUEZ		318064	
	0010-801-4212-39250	35.04	BUSINESS CARDS-M MCAVOY		318064	
	0010-801-4212-21200	32.85	BUSINESS CARDS-R ALFONSO		318064	
						254.04
BAKER & TAYLOR INC	0131-801-6006-40000	10.88	BOOK(S) 1		318065	
	0131-801-6006-40000	1,013.55	BOOK(S) 79		318065	
	0010-801-6006-40000	3.31	BOOK(S) 1		318065	
	0010-801-6006-40000	30.03	BOOK(S) 2		318065	
	0131-801-6006-40000	9.61	BOOK(S) 1		318065	
	0131-801-6006-40000	8.62	BOOK(S) 1		318065	
	0010-801-6006-40000	14.35	BOOK(S) 1		318065	
	0131-801-6006-40000	24.62	BOOK(S) 2		318065	
	0131-801-6006-40000	49.98	BOOK(S) 7		318065	
	0131-801-6006-40000	152.10	BOOK(S) 9		318065	
	0131-801-6006-40000	598.13	BOOK(S) 42		318065	
	0010-801-6006-40000	21.77	BOOK(S) 2		318065	
	0131-801-6006-40000	12.29	BOOK(S) 1		318065	
	0131-801-6006-40000	30.08	BOOK(S) 3		318065	
	0131-801-6006-40000	18.59	BOOK(S) 2		318065	
	0131-801-6006-40000	76.67	BOOK(S) 6		318065	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BAKER & TAYLOR INC	0010-801-6002-40000	102.48	BOOK(S) 6		318065	
	0010-801-6002-40000	49.88	BOOK(S) 4		318065	
	0010-801-6002-40000	226.79	BOOK(S) 13		318065	
	0010-801-6002-40000	17.93	BOOK(S) 1		318065	
	0010-801-6002-40000	52.53	BOOK(S) 3		318065	
	0010-801-6002-40000	223.68	BOOK(S) 13		318065	
	0010-801-6002-40000	233.18	BOOK(S) 13		318065	
	0010-801-6002-40000	34.58	BOOK(S) 2		318065	
	0010-801-6002-40000	14.71	BOOK(S) 1		318065	
	0010-801-6002-40000	106.37	BOOK(S) 6		318065	
	0010-801-6002-40000	10.61	BOOK(S) 1		318065	
	0010-801-6002-40000	107.58	BOOK(S) 6		318065	
	0010-801-6002-40000	16.65	BOOK(S) 1		318065	
	0131-801-6006-40000	1,989.26	BOOK(S) 158		318065	
	0010-801-6002-40000	386.23	BOOK(S) 46		318065	
	0010-801-6002-40000	13.13-	BOOK(S) -CREDIT		318065	
	0010-801-6002-40000	20.80-	BOOK(S) -CREDIT		318065	
						5,613.11
BARTEL ASSOCIATES LLC	0012-801-5102-31850	2,580.00	ACTUARIAL SERVICES	18-0274	318066	
	0012-801-5102-31850	4,555.00	CALPERS REVIEW	18-0274	318066	
						7,135.00
BETTS TRUCK PARTS (DBA)	0060-801-3210-38400	1,419.30	FIRE TRUCK REPAIR-T61		318067	
						1,419.30
BG PETROSPECS	0060-801-4211-22250	350.40	LUBRICANTS		318068	
						350.40
BISHOP COMPANY	0176-801-6516-24100	112.99	BROOM,BYPASS LOPPER	18-0188	318069	
						112.99
BLAZE CONE COMPANY	0022-801-4202-23800	1,795.95	TRAFFIC CONES		318070	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,795.95
BRENN TAG PACIFIC INC	0093-801-4228-23300	5,191.67	WATER CHEMICALS	18-0281	318071	5,191.67
BSN SPORTS (DBA)	0010-801-5002-88450	1,373.59	RUBBER SWING SEAT		318072	1,373.59
HUIYING CAI	0010-701-0010-07430	14.30	BOOK REFUND		318073	14.30
CALOX, INC	0010-801-3220-24200	72.00	CYLINDER OXYGEN		318074	
	0010-801-3220-24200	8.50	CYLINDER OXYGEN		318074	
	0010-801-3220-24200	68.00	CYLINDER OXYGEN		318074	148.50
CANON FINANCIAL SERVICES, INC.	0092-801-4223-37500	87.05	COPIER MACHINE RENTAL		318075	
	0010-801-4209-37500	987.49	COPIER MACHINE RENTAL		318075	
	0010-801-3104-38400	2,060.48	COPIER MACHINE RENTAL		318075	
	0010-801-3114-37500	1,853.25	COPIER MACHINE RENTAL		318075	
	0010-801-3115-38400	392.37	COPIER MACHINE RENTAL		318075	5,380.64
CARE 1ST HEALTH PLAN	0010-701-0010-02010	675.00	REFUND BUSINESS LICENSE FEE		318076	
	0010-701-0010-02010	675.00	REFUND BUSINESS LICENSE FEE		318076	
	0010-701-0010-02010	375.00	REFUND BUSINESS LICENSE FEE		318076	1,725.00
CARL WARREN & COMPANY	0062-801-5101-35600	1,000.00	LIABILITY CLAIMS ADMIN FEES		318077	
	0062-801-5101-35600	1,750.00	LIABILITY CLAIMS ADMIN FEES		318077	
	0062-801-5101-35600	1,000.00	LIABILITY CLAIMS ADMIN FEES		318077	3,750.00
CASTRO'S RUFFING INC	0010-701-0010-06330	83.00	REFUND FIRE INSPECTION FEE		318078	83.00
CHAU'S 76 INC.	0060-801-4211-22250	48.68	FLEET FUEL		318079	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CHAU'S 76 INC.	0060-801-4211-22250	26.36	FLEET FUEL		318079	
	0060-801-4211-22250	38.15	FLEET FUEL		318079	
	0060-801-4211-22250	81.38	FLEET FUEL		318079	
	0060-801-4211-22250	77.54	FLEET FUEL		318079	
	0060-801-4211-22250	81.41	FLEET FUEL		318079	
	0060-801-4211-22250	71.53	FLEET FUEL		318079	
	0060-801-4211-22250	80.07	FLEET FUEL		318079	
	0060-801-4211-22250	92.59	FLEET FUEL		318079	
	0060-801-4211-22250	31.58	FLEET FUEL		318079	
	0060-801-4211-22250	7.70	FLEET FUEL		318079	
	0060-801-4211-22250	192.95	FLEET FUEL		318079	
	0060-801-4211-22250	16.76	FLEET FUEL		318079	
	0060-801-4211-22250	59.25	FLEET FUEL		318079	
	0060-801-4211-22250	54.14	FLEET FUEL		318079	
	0060-801-4211-22250	19.56	FLEET FUEL		318079	
	0060-801-4211-22250	119.86	FLEET FUEL		318079	
	0060-801-4211-22250	65.96	FLEET FUEL		318079	
	0060-801-4211-22250	51.80	FLEET FUEL		318079	
	0060-801-4211-22250	41.24	FLEET FUEL		318079	
	0060-801-4211-22250	61.44	FLEET FUEL		318079	
	0060-801-4211-22250	58.83	FLEET FUEL		318079	
	0060-801-4211-22250	43.80	FLEET FUEL		318079	
	0060-801-4211-22250	56.98	FLEET FUEL		318079	
	0060-801-4211-22250	57.00	FLEET FUEL		318079	
	0060-801-4211-22250	35.49	FLEET FUEL		318079	
						1,572.05
CINTAS CORPORATION	0010-801-3210-22150	298.85	JANITORIAL SUPPLIES-FS61	18-0012	318080	
	0010-801-3210-22150	147.25	JANITORIAL SUPPLIES-FS61	18-0012	318080	
	0010-801-3210-22150	102.25	JANITORIAL SUPPLIES-FS61	18-0012	318080	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CINTAS CORPORATION	0010-801-3210-22150	102.25	JANITORIAL SUPPLIES-FS61	18-0012	318080	
	0010-801-3210-22150	298.85	JANITORIAL SUPPLIES-FS61	18-0012	318080	
	0010-801-3210-22150	130.41	JANITORIAL SUPPLIES-FS62	18-0012	318080	
	0010-801-3210-22150	176.14	JANITORIAL SUPPLIES-FS62	18-0012	318080	
	0010-801-3210-22150	62.21	JANITORIAL SUPPLIES-FS62	18-0012	318080	
	0010-801-3210-22150	62.21	JANITORIAL SUPPLIES-FS62	18-0012	318080	
	0010-801-3210-22150	130.41	JANITORIAL SUPPLIES-FS62	18-0012	318080	
	0010-801-3210-22150	177.25	JANITORIAL SUPPLIES-FS63	18-0012	318080	
	0010-801-3210-22150	102.22	JANITORIAL SUPPLIES-FS63	18-0012	318080	
	0010-801-3210-22150	46.57	JANITORIAL SUPPLIES-FS63	18-0012	318080	
	0010-801-3210-22150	46.57	JANITORIAL SUPPLIES-FS63	18-0012	318080	
	0010-801-3210-22150	177.25	JANITORIAL SUPPLIES-FS63	18-0012	318080	
						2,060.69
CITATION MANAGEMENT (DBA)	0010-701-0010-03630	6,144.75	PARKING CITATIONS SERVICE		318081	
						6,144.75
CITY LASER SERVICE INC.	0010-801-1801-38400	406.54	PRINTER REPAIR		318082	
						406.54
CITY OF GLENDALE	0010-801-3104-31950	150.00	FINGERPRINT PROCESSING		318083	
						150.00
DANIEL CLINE	0010-801-3210-22750	85.28	STRIKE TEAM LODGING		318084	
	0010-801-3210-22750	89.76	STRIKE TEAM LODGING		318084	
						175.04
CODE RED FIRE INC.	0010-801-3210-38400	36.31	EXTINGUISHERS SERVICES		318085	
						36.31
COMET ELECTRIC INC	0110-801-5001-91944	70,300.00	TRAFFIC SIGNAL-N ATLANTIC	18-0336	318086	
	0110-801-5001-91944	205,797.69	TRAFFIC SIGNAL-N ATLANTIC	18-0336	318086	
						276,097.69
COMPLETE LANDSCAPE CARE, INC.	0092-801-5004-91922	5,945.00	MONTHLY MAINTENANCE	18-0304	318087	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
COMPLETE LANDSCAPE CARE, INC.	0092-801-5004-91922	825.00	DEMONSTRATION GARDEN CLEANUP	18-0304	318087	7,395.00
	0092-801-5004-91922	625.00	IRRIGATION SERVICE/REPAIR	18-0304	318087	
COUNTY OF LOS ANGELES	0010-801-3111-31950	3,457.13	ANIMAL CONTROL SERVICE	18-0260	318088	3,457.13
CPS HUMAN RESOURCE SERVICES (DBA)	0010-801-1801-31950	583.00	RECRUITMENT SERVICES		318089	583.00
CURVATURE, INC DBA CURVATURE LLC	0010-801-3115-38400	682.00	SERVER MAINTENANCE		874 *	682.00
DAILY JOURNAL CORPORATION	0092-801-1301-34050	117.00	LEGAL NOTICE	18-0170	318090	549.00
	0092-801-1301-34050	99.00	LEGAL NOTICE	18-0170	318090	
	0092-801-1301-34050	207.00	LEGAL NOTICE	18-0170	318090	
	0092-801-1301-34050	126.00	LEGAL NOTICE	18-0170	318090	
DAMEWOOD CONSULTING GROUP	0010-801-1802-39400	500.00	EMPLOYEE SAFETY TRAINING		318091	500.00
DEPARTMENT OF JUSTICE	0010-801-1801-39550	384.00	FINGERPRINT PROCESSING		318092	1,525.00
	0010-701-0010-03710	32.00	FINGERPRINT PROCESSING		318092	
	0010-801-1801-39550	66.00	FINGERPRINT PROCESSING		318092	
	0010-701-0010-03710	1,043.00	FINGERPRINT PROCESSING		318092	
DEPARTMENT OF MOTOR VEHICLES	0010-801-3101-39350	252.85	CALIFORNIA VEHICLE CODE BOOK		318093	252.85
DFM ASSOCIATES	0010-801-1301-39350	107.25	2018 ELECTIONS CODE		318094	107.25
DIEGO'S AUTO REPAIR, INC	0060-801-4211-38400	355.54	REPAIR UNIT 925		318095	
	0060-801-4211-38400	729.19	REPAIR UNIT 986		318095	
	0060-801-4211-38400	41.75	SMOG CHECK-UNIT 898		318095	

* Indicates an E-Payable transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
DIEGO'S AUTO REPAIR, INC	0060-801-4211-38400	41.75	SMOG CHECK-UNIT 986		318095	1,168.23
DISCOUNT SCHOOL SUPPLY	0010-801-6506-22750	157.37	DAY CARE CRAYOLA,PAPER,CHALK		318096	157.37
DIVERSIFIED ALARM SERVICE	0092-801-4210-38100	470.00	MONITORING SERVICES		875 *	
	0092-801-4210-38100	1,055.00	MONITORING SERVICES		875 *	1,525.00
DOMINGUEZ GENERAL ENGINEERING INC	0092-801-4223-23300	522.50	WATER HOT TAP CIP		318097	522.50
DUNN-EDWARDS CORPORATION	0010-801-4210-23100	151.67	PAINT		318098	
	0010-801-4210-23100	249.22	PAINT		318098	
	0022-801-4206-23100	181.43	PAINT	18-0090	318098	582.32
EMPIRE CLEANING SUPPLY	0010-801-6001-22150	49.80	CLEANER		876 *	
	0010-801-6001-22150	591.45	TISSUE,SEAT COVER,CLEANER		876 *	
	0010-801-6517-22150	670.14	TRASH CAH LINERS	18-0186	876 *	
	0010-801-6517-22150	1,236.69	MUTT MITT HANGABLE	18-0186	876 *	
	0010-801-6517-22150	1,411.84	MUTT MITT HANGABLE		876 *	3,959.92
EZEQUIEL LOPEZ VELASCO (DBA) EFFICI	0010-801-3113-38250	2,326.88	JAIL JANITORIAL SERVICES	18-0118	318099	2,326.88
FARONICS TECHNOLOGIES USA INC	0532-801-6003-38400	1,080.00	LIBRARY SOFTWARE LICENSE		318100	1,080.00
FILEKEEPERS, LLC	0010-801-1802-31950	192.00	STORAGE SERVICE		318101	192.00
FIRST TRANSIT INC	0166-801-4201-31960	68,662.56	SPIRIT BUS OPERATION	18-0242	318102	
	0166-801-4201-31960	209.65	SPIRIT BUS GPS	18-0242	318102	
	0109-701-0109-07680	2,947.54-	SPIRIT BUS FARE		318102	

* Indicates an E-Payable transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						65,924.67
FORD OF MONTEBELLO	0060-801-4211-23500	73.61	CABLE-UNIT 077		318103	
	0060-801-4211-23500	24.13	INDICATOR-UNIT 077		318103	
	0060-801-4211-23500	981.73	CONTROL-UNIT 945		318103	
	0060-801-4211-23500	109.50-	CONTROL-UNIT 945-CREDIT		318103	
						969.97
FS CONTRACTORS, INC	0022-801-4202-22400	13,440.00	SIDEWALK PROJECT	18-0064	318104	
						13,440.00
GABRIEL VAZQUEZ (DBA) BRAND ME UP U	0010-801-6502-22310	779.35	AQUATIC UNIFORM		318105	
	0010-801-6503-22300	835.70	AQUATIC UNIFORM		318105	
						1,615.05
GALL'S, INC. (DBA) GALLS/QUARTERMA	0010-801-3210-22320	45.84	UNIFORMS-D CASELLA	18-0060	318106	
	0010-801-3210-22320	40.36	UNIFORMS-A HERNANDEZ	18-0060	318106	
	0010-801-3210-22320	40.36	UNIFORMS-D LOWELL	18-0060	318106	
	0010-801-3210-22320	28.38	UNIFORMS-C MARTINEZ	18-0060	318106	
	0010-801-3210-22320	12.00	UNIFORMS-C MARTINEZ	18-0060	318106	
	0010-801-3210-22320	40.36	UNIFORMS-W POLLOCK	18-0060	318106	
	0349-801-3201-39400	71.94	UNIFORMS-TRAINING GEAR		318106	
	0349-801-3201-39400	462.04	UNIFORMS-M SILVESTRO		318106	
	0010-801-3210-22310	54.60	UNIFORMS-C CACCIATORI	18-0061	318106	
	0010-801-3210-22310	100.53	UNIFORMS-C CALLOWAY	18-0061	318106	
	0010-801-3210-22310	23.98	UNIFORMS-J CHANG	18-0061	318106	
	0010-801-3210-22310	28.43	UNIFORMS-J CHANG	18-0061	318106	
	0010-801-3210-22310	16.38	UNIFORMS-J CHAPMAN	18-0061	318106	
	0010-801-3210-22310	14.69	UNIFORMS-W DENNICK	18-0061	318106	
	0010-801-3210-22310	6.52	UNIFORMS-S HABERLE	18-0061	318106	
	0010-801-3210-22310	28.43	UNIFORMS-M HALLOCK	18-0061	318106	
	0010-801-3210-22310	46.93	UNIFORMS-C HENRICH	18-0061	318106	
	0010-801-3210-22310	66.64	UNIFORMS-C HENRICH	18-0061	318106	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
GALL'S, INC. (DBA) GALLS/QUARTERMASTER	0010-801-3210-22310	62.29	UNIFORMS-C HENRICH	18-0061	318106	
	0010-801-3210-22310	16.38	UNIFORMS-C HENRICH	18-0061	318106	
	0010-801-3210-22310	36.02	UNIFORMS-K LEASURE	18-0061	318106	
	0010-801-3210-22310	3.29	UNIFORMS-D MARQUARDT	18-0061	318106	
	0010-801-3210-22310	144.44	UNIFORMS-O MONZON	18-0061	318106	
	0010-801-3210-22310	32.74	UNIFORMS-M OLIVAS	18-0061	318106	
	0010-801-3210-22310	16.32	UNIFORMS-D PARK	18-0061	318106	
	0010-801-3210-22310	90.58	UNIFORMS-D PARK	18-0061	318106	
	0010-801-3210-22310	44.81	UNIFORMS-A RESPICIO	18-0061	318106	
	0010-801-3210-22310	56.64	UNIFORMS-R RYSDON	18-0061	318106	
	0010-801-3210-22310	46.93	UNIFORMS-R RYSDON	18-0061	318106	
	0010-801-3210-22310	71.94	UNIFORMS-P SANTANA	18-0061	318106	
	0010-801-3210-22310	81.86	UNIFORMS-T STARK	18-0061	318106	
	0010-801-3210-22310	89.48	UNIFORMS-T STARK	18-0061	318106	
	0010-801-3210-22310	290.97	UNIFORMS-C THOMPSON	18-0061	318106	
	0010-801-3210-22310	13.10	UNIFORMS-T TREJO	18-0061	318106	
						2,226.20
DIANA GARCIA	0075-450-0075-08250	100.00	LIBRARY MEMBERSHIP (TRUST)		318107	100.00
GARVEY EQUIPMENT COMPANY	0010-801-6517-23050	240.90	EDGER BLADE	18-0177	318108	
	0010-801-6517-23050	106.76	SPARK PLUGS	18-0177	318108	
						347.66
JONATHAN GIN	0010-801-3230-24100	286.33	REIMBURSE COMPUTER SUPPLIES		318109	286.33
GOLDEN STAR TECHNOLOGY INC/DBA: GST	0010-801-1404-38400	6,000.00	NETWORK SOFTWARE RENEWAL	18-0342	318110	
	0092-801-1404-38400	3,500.00	NETWORK SOFTWARE RENEWAL	18-0342	318110	
	0043-801-1404-38400	2,792.12	NETWORK SOFTWARE RENEWAL	18-0342	318110	
						12,292.12
GOLDEN STATE WATER COMPANY	0092-801-4222-36300	67.88	WATER SERVICE		318111	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						67.88
GRICELDA GOMEZ	0010-801-3210-39050	8.98	FIRE UNIFORM CLEANING		318112	
	0010-801-3210-39050	11.97	FIRE UNIFORM CLEANING		318112	
	0010-801-3210-39050	28.96	FIRE UNIFORM CLEANING		318112	
	0010-801-3210-39050	2.99	FIRE UNIFORM CLEANING		318112	
						52.90
GOVCONNECTION INC.	0010-801-1404-22750	67.95	USB CABLES & POWER STRIPS		318113	
	0010-801-1404-22750	18.56	HDMI CABLE		318113	
	0010-801-1404-22750	28.35	USB CABLE ADAPTER		318113	
	0010-801-1404-22750	264.00	ADOBE ACROBAT		318113	
	0010-801-1404-22750	76.22	USB ADAPTER		318113	
	0010-801-1404-22750	87.80	HDMI SWITCHER		318113	
	0010-801-3220-23700	990.97	IPAD		318113	
	0010-801-3220-23700	150.36	IPAD CARE SERVICES		318113	
	0010-801-1801-32150	62.87	USB HEAD PHONES		318113	
	0010-801-3115-24150	196.96	PHOTO SHOP		318113	
						1,944.04
GOVERNMENTJOBS.COM, INC. DBA NEOGOV	0010-801-1801-38400	17,556.25	NEOGOV ANNUAL LICENSE	18-0000	877 *	
	0063-801-1801-38400	6,067.95	NEOGOV ANNUAL LICENSE	18-0000	877 *	
						23,624.20
GRAINGER	0010-801-6517-23050	13.93	PETS SAFETY SIGN		318114	
	0010-801-6517-23050	181.07	PETS SIGNS		318114	
	0010-801-6517-22300	149.27	EAR PLUGS		318114	
						344.27
GRM INFORMATION MANAGEMENT	0092-801-1301-31950	133.96	DOCUMENT SYSTEM SERVICES	18-0231	318115	
	0092-801-1301-31950	35.00	DOCUMENT SYSTEM SERVICES	18-0231	318115	
	0010-801-1301-31950	769.00	DOCUMENT SYSTEM SERVICES	18-0231	318115	
	0092-801-1301-31950	93.08	DOCUMENT SYSTEM SERVICES	18-0231	318115	
	0010-801-1801-38400	231.00	DOCUMENT SYSTEM SERVICES	18-0043	318115	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,262.04
H & H AUTO PARTS WHOLESALE	0060-801-4211-23500	201.30	BRAKE PAD	18-0124	318116	
	0060-801-4211-23500	16.72	STOP LAMP SWITCH-UNIT 049	18-0124	318116	218.02
HACH COMPANY (AKA ELE	0093-801-4227-23300	824.10	WATER PH TESTER	18-0236	318117	824.10
HANSON AGGREGATES	0110-801-4202-23600	571.32	ASPHALT		878 *	571.32
HAROLD'S KEY SHOP, INC.	0010-801-4210-38100	100.00	KEY/LOCK SERVICES		318118	100.00
HARRINGTON INDUSTRIAL PLASTICS	0092-801-4222-23700	293.01	2" TEE PVCS	18-0235	879 *	
	0092-801-4222-23700	210.53	FILTER HOUSING, CARTRIDGE	18-0235	879 *	
	0092-801-4222-23700	723.08	FITTINGS	18-0235	879 *	1,226.62
HDL COREN & CONE	0010-801-1403-31400	4,562.50	PROPERTY TAX SERVICES	18-0275	318119	4,562.50
HEALTHFIRST MEDICAL GROUP	0010-801-1801-31900	141.00	PRE-EMPLOYMENT PHYSICALS		318120	141.00
HOLLIDAY ROCK CO INC	0110-801-4202-23600	464.13	WASH CON SAND		318121	464.13
HOME DEPOT CREDIT SERVICES	0010-801-6517-22750	251.30	CUT OFF TOOL,BATTERY,CHARGER		318122	
	0010-801-6508-23050	91.26	CABLE TIE,DUCT TAPE		318122	
	0010-801-4210-23700	32.78	HATS	18-0153	318122	
	0010-801-4210-23700	92.16	CEILING TILE,HOOK RAIL,GASKET	18-0153	318122	
	0010-801-4210-23700	242.07	DISPENSER,STUD SENSOR,SCREW	18-0153	318122	
	0010-801-4210-23700	25.11	CORDUCT	18-0153	318122	
	0010-801-4210-23700	212.89	HOLE SAW,CEMENT,HOKUP KIT	18-0153	318122	
	0110-801-4202-23600	12.93	COUPLINGS,ABS PIPE	18-0097	318122	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
HOME DEPOT CREDIT SERVICES	0010-801-4202-23950	916.89	PAINT, TRASH CAN	18-0097	318122	
	0092-801-4223-22750	296.58	INSPECTION MIRROR, WRENCH	18-0228	318122	
	0092-801-4222-23700	41.77	BUCKET, FILTER SOCK	18-0228	318122	
	0092-801-4222-23700	118.79	FIBERGLASS SCREEN, PEA PEBBLES	18-0228	318122	
	0092-801-4222-23700	118.79	FIBERGLASS SCREEN-CREDIT	18-0228	318122	
	0092-801-4222-23700	450.62	BOTTLE WATER	18-0228	318122	
	0092-801-4222-24100	163.90	FUEL BLOWER	18-0228	318122	
	0010-801-4210-23700	174.07	ROCKET CORDED, DUSTER	18-0153	318122	
	0010-801-4210-23700	27.32	NUT, ANCHOR KIT	18-0153	318122	
						3,031.65
INTERLINE BRANDS INC (DBA) SUPPLYW	0010-801-4202-23950	575.86	CLEANER, LINER		318123	
	0010-801-4202-23950	55.68	SEAT COVER		318123	
						631.54
IRON MOUNTAIN OFF-SITE DATA	0010-850-1403-31700	396.76	COMPUTER DATA STORAGE		318124	
						396.76
JCL TRAFFIC SERVICES	0022-801-4206-23800	218.34	LUNAR NEW YEAR SHUTTLE SIGNS	18-0100	318125	
	0022-801-4206-23800	56.39	LDPE STENCILS	18-0100	318125	
	0022-801-4206-23800	193.27	BANDING, DOUBLE ARROW	18-0100	318125	
	0022-801-4206-23800	438.00	ROAD CLOSED, DO NOT ENTER	18-0100	318125	
						906.00
JEDA WORKS (DBA) HOUSING PROGRAMS	0152-850-2206-31850	193.38	HOUSING REHAB SERVICES	17-0448	318126	
	0169-850-2201-31850	34.12	CDBG REHAB SERVICES	17-0448	318126	
	0152-850-2206-31850	607.75	HOUSING REHAB SERVICES	17-0448	318126	
	0169-850-2201-31850	107.25	CDBG REHAB SERVICES	17-0448	318126	
	0152-850-2206-31850	359.13	HOUSING REHAB SERVICES	17-0448	318126	
	0169-850-2201-31850	63.37	CDBG REHAB SERVICES	17-0448	318126	
	0152-850-2206-31850	856.38	HOUSING REHAB SERVICES	17-0448	318126	
	0169-850-2201-31850	151.12	CDBG REHAB SERVICES	17-0448	318126	
	0152-850-2206-31850	234.81	HOUSING REHAB SERVICES	17-0448	318126	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
JEDA WORKS (DBA) HOUSING PROGRAMS	0169-850-2201-31850	41.44	CDBG REHAB SERVICES	17-0448	318126	
	0152-850-2206-31850	331.50	HOUSING REHAB SERVICES	17-0448	318126	
	0169-850-2201-31850	58.50	CDBG REHAB SERVICES	17-0448	318126	
	0152-850-2206-31850	276.25	HOUSING REHAB SERVICES	17-0448	318126	
	0169-850-2201-31850	48.75	CDBG REHAB SERVICES	17-0448	318126	
	0152-850-2206-31850	138.13	HOUSING REHAB SERVICES	17-0448	318126	
	0169-850-2201-31850	24.37	CDBG REHAB SERVICES	17-0448	318126	
	0152-850-2206-31850	718.25	HOUSING REHAB SERVICES	17-0448	318126	
	0169-850-2201-31850	126.75	CDBG REHAB SERVICES	17-0448	318126	
	0152-850-2206-31850	1,395.06	HOUSING REHAB SERVICES	17-0448	318126	
	0169-850-2201-31850	246.19	CDBG REHAB SERVICES	17-0448	318126	
	0152-850-2206-31850	110.50	HOUSING REHAB SERVICES	17-0448	318126	
	0169-850-2201-31850	19.50	CDBG REHAB SERVICES	17-0448	318126	
						6,142.50
JHM SUPPLY INC	0010-801-6517-22100	72.30	PVC NIPPLE, COUPLES	18-0173	318127	
	0010-801-6517-22100	104.30	POP-UP, ROTARY NOZZLES	18-0173	318127	
						176.60
SEBASTIAN JIMENEZ JR	0010-801-3103-22310	125.82	UNIFORM REIMBURSEMENT		318128	
						125.82
JOHN L. HUNTER & ASSOC., INC.	0184-801-4208-31950	95.00	USED OIL GRANT EXPENSES	18-0241	318129	
	0043-801-4203-31950	6,781.32	NPDES SERVICES	18-0241	318129	
	0042-801-4204-31950	855.00	FOG PROGRAM		318129	
						7,731.32
JSE EMERGENCY MEDICAL GROUP, INC	0010-801-3220-39400	1,000.00	MEDICAL DIRECTOR SERVICES	18-0193	318130	
						1,000.00
KEYSER MARSTON ASSOCIATES INC.	0010-801-1704-31950	342.85	ABAJO DEL SOL PROJECT	18-0063	318131	
	0010-801-1704-31950	337.50	ABAJO DEL SOL PROJECT	18-0063	318131	
						680.35

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
KEYSTONE UNIFORM CENTERS	0010-801-3113-22310	38.33	UNIFORMS-R SEARS		318132	
	0010-801-3113-22310	234.10	UNIFORMS-R SEARS		318132	272.43
STEVE KIENG	0010-801-6508-39250	200.00	UNIFORM DESIGN		318133	200.00
L & M FOOTWEAR DBA SHOETERIA	0010-801-4209-22310	242.53	SAFETY BOOTS-A BANUELOS	18-0083	318134	242.53
LANGUAGE LINE SERVICES	0010-801-3112-32050	7.52	INTERPRETATION SERVICES		318135	7.52
LAWN MOWER CORNER/KNG POWER EQUIPME	0010-801-4202-23950	930.75	BACKPACK BLOWERS		318136	
	0022-801-4202-22100	52.53	STIHL CHAIN		318136	
	0060-801-4211-38400	175.27	MAINTENANCE-SS37, SS40, SS46		318136	1,158.55
LEADER INDUSTRIES	0060-801-3210-38400	6,558.77	AMBULANCE PARTS	18-0345	318137	6,558.77
LIFE-ASSIST INC	0010-801-3220-22350	209.40	EPINEPHRINE	18-0054	318138	
	0010-801-3220-22350	1,302.25	NALOXONE & GLUCAGON	18-0054	318138	
	0010-801-3220-22350	99.60	EPINEPHRINE	18-0054	318138	
	0010-801-3220-22350	149.40	EPINEPHRINE	18-0054	318138	
	0010-801-3220-22350	164.64	SODIUM CHLORIDE	18-0054	318138	
	0010-801-3220-22350	731.85	ONDANDSETRN, EPINEPHRINE	18-0054	318138	
	0010-801-3220-24200	1,381.84	CO2 DETECTOR, SANITIZER, WIPES	18-0054	318138	
	0010-801-3220-24200	2,139.91	BANDAGES, COLD PACKS, ELECTRODES	18-0054	318138	6,178.89
LINCOLN EQUIPMENT INC.	0010-801-6503-23050	163.15	MURIATIC ACID	18-0230	318139	
	0010-801-6503-23050	163.15	MURIATIC ACID	18-0230	318139	
	0010-801-6503-23050	163.15	MURIATIC ACID	18-0230	318139	
	0010-801-6503-23050	203.94	MURIATIC ACID	18-0230	318139	

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LINCOLN EQUIPMENT INC.	0010-801-6503-23050	187.63	MURIATIC ACID	18-0230	318139	
	0010-801-6503-23050	326.31	MURIATIC ACID	18-0230	318139	
	0010-801-6503-23050	203.94	MURIATIC ACID	18-0230	318139	
	0010-801-6503-23050	146.84	MURIATIC ACID	18-0230	318139	1,558.11
LOGAN SUPPLY CO., INC.	0092-801-4223-23900	496.52	DRILL KIT,PIPE TAPES,TOWELS	18-0229	318140	
	0092-801-4223-22300	413.01	GLOVES,KNEELER BOARDS,PADS	18-0229	318140	
	0092-801-4223-22300	519.69	TOWELS,SHOVELS,GLOVES	18-0229	318140	
	0092-801-4223-23100	207.61	BLUE MARKING CHALK	18-0229	318140	1,636.83
LONG BEACH BMW MOTORCYCLES (DBA)	0060-801-4211-38400	767.04	SERVICE UNIT 104		880 *	
	0060-801-4211-38400	1,257.73	REPAIR UNIT 047		880 *	2,024.77
LOOMIS ARMORED US, INC.	0010-801-1403-31950	555.91	ARMORED CARRIER SERVICE		318141	555.91
LOS ANGELES COUNTY DEPT OF	0010-701-0010-06850	1,478.76	INDUSTRIAL WASTE INSPECTION		318142	
	0010-701-0010-06850	4,607.95	INDUSTRIAL WASTE INSPECTION		318142	
	0010-701-0010-06850	2,877.96	INDUSTRIAL WASTE PERMIT		318142	8,964.67
LOS ANGELES COUNTY FIRE DEPT.	0010-850-5002-99725	76,426.00	BALANCE OF FIRE ENGINE 2014KME		318143	76,426.00
LOS ANGELES COUNTY SHERIFF'S DEPART	0010-801-3113-22600	846.55	INMATE MEALS SERVICES	18-0005	318144	846.55
LOS ANGELES TIMES	0010-801-3113-22600	23.16	SUBSCRIPTION		318145	23.16
ADAM MALOUF	0010-801-3210-22750	260.32	STRIKE TEAM LODGING		318146	
	0060-801-3210-38400	63.48	AUTO BATTERY		318146	
	0060-801-4211-22250	60.55	FUEL FOR ENGINE		318146	

* Indicates an E-Payable transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						384.35
ADAM MALOUF	0092-801-1801-39400	594.00	TUITION REIMBURSEMENT		318147	594.00
MAS MODERN MARKETING, INC.	0010-801-3103-22750	818.16	EVIDENCE BAGS		318148	818.16
MCMaster-CARR SUPPLY CO.	0092-801-4222-23400	393.38	HIGH VOLTAGE OPERATING STICK	18-0226	318149	
	0092-801-4222-23400	199.00	HIGH VOLTAGE HOT DETECTOR	18-0226	318149	
	0092-801-4222-23700	21.85	6 POINT SOCKET	18-0226	318149	
	0092-801-4222-23400	129.74	PAPER ROLL,GARBAGE BAGS	18-0226	318149	
	0092-801-4222-23400	501.86	CONDUIT THREAD TAP,WRENCH	18-0226	318149	1,245.83
MERCK ANIMAL HEALTH (DBA)	0010-801-3111-31950	498.00	POLICE-SCANNER		318150	498.00
MIDORI GARDENS	0344-801-5002-99290	2,790.00	LANDSCAPE SERVICES	18-0312	318151	
	0344-801-5002-99290	2,790.00	LANDSCAPE SERVICES	18-0312	318151	5,580.00
MISSION SUPER HARDWARE	0010-801-6517-23050	20.78	BATTERY,WINDEX	18-0185	318152	
	0092-801-4222-23700	44.86	GRIP STRIPS,TAURPLIN		318152	
	0010-801-3210-38100	6.00	GALVANIZED PIPE	18-0214	318152	
	0010-801-3210-38100	0.66	GALVANIZED PIPE-CREDIT	18-0214	318152	
	0010-801-3210-38100	24.42	PAINT,CONTAINER,PAINT BRUSHES	18-0214	318152	
	0010-801-6517-23050	23.99	DRILL BIT	18-0185	318152	
	0022-801-4206-23100	53.25	ABS SLIP,PIPE,ADAPTER	18-0092	318152	
	0022-801-4206-23100	68.79	SCREWDRIVER,EXTRACTOR BIT SET	18-0092	318152	241.43
MOBILE MINI LLC	0010-801-6508-39860	110.46	FARMER MARKET STORAGE		318153	110.46
MODERN TRAILER SUPPLY CO (DBA)	0060-801-4211-23500	116.49	WHEELS-UNIT WD76		318154	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						116.49
MOMAR, INC.	0010-801-4202-23950	219.51	GRAFFITI MARK OFF SPRAY		318155	219.51
MR. ROOTER PLUMBING (DBA)	0092-801-4210-38100	900.00	PLUMBING SERVICES	18-0135	318156	
	0092-801-4210-38100	885.00	PLUMBING SERVICES	18-0135	318156	1,785.00
MSA SYSTEMS, INC.	0010-801-3102-38400	611.98	RECEIPT LABELS		318157	611.98
NATIONAL TELEPHONE MESSAGE CORP. (I	0010-801-3120-39700	1,998.50	POLICE PROMOTIONAL ITEMS		318158	1,998.50
NEW READERS PRESS	0075-450-0075-08270	613.20	BOOK(S) 60 (TRUST)		318159	613.20
NORMAN'S NURSERY INC	0010-801-6517-22100	351.33	COTONEASTERS	18-0190	318160	
	0010-801-6517-22100	146.07	ESCALLANIA EXONIEN	18-0190	318160	497.40
LEE O NORRIS	0010-801-3103-22310	258.63	UNIFORM REIMBURSEMENT		318161	258.63
NORTH STAR GRAPHICS (DBA)	0010-801-3103-22750	180.26	POLICE VEHICLE GRAPHICS		318162	180.26
O'REILLY AUTO PARTS	0060-801-4211-22250	13.79	LUBE		318163	
	0060-801-4211-23500	26.02	V-BELT-UNIT 049	18-0126	318163	
	0060-801-4211-23500	109.45	STEERING WHEEL COVER	18-0126	318163	
	0060-801-4211-23500	18.81	TRANS CONN-UNIT 898	18-0126	318163	168.07
O.G. SUPPLY INC	0093-801-4226-23300	102.73	FULL FACE BLINDS		318164	102.73
OFFICE DEPOT INC.	0010-801-4209-21350	22.73	FLASH DRIVE		318165	
	0010-801-4209-21350	3.27	BOX CUTTER		318165	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE DEPOT INC.	0010-801-4209-21350	121.96	BULLETIN BOARD		318165	
	0010-801-4209-21350	38.73	STAMP, INK PADS		318165	
	0010-801-4209-21350	170.06	FORAY BOARD,DOC HOLDER.PAD		318165	
	0010-801-4209-21350	20.17	BINDING COMBS, DOC COVER		318165	
	0010-801-4209-21350	14.77	DOCUMENT COVER		318165	
	0010-801-4210-22150	37.61	BROOM, TAPE		318165	
	0010-801-4210-22150	57.43	BOARD,WASTEBASKET,POST-IT PADS		318165	
	0010-801-4210-22150	31.86	DESKPADS		318165	
	0010-801-4210-22150	9.82	SEALING TAPE		318165	
	0010-801-3210-21350	38.15	BATTERIES	18-0211	318165	
	0010-801-3210-21350	2.67	DESK CALENDAR	18-0211	318165	
	0010-801-3210-21300	58.64	TONER CARTRIDGE	18-0211	318165	
	0010-801-3205-21250	70.95	MANILA FOLDERS	18-0211	318165	
	0010-801-3205-21250	93.79	LASER POST CARDS,RIBBON	18-0211	318165	
	0010-801-3205-21250	40.27-	LASER POST CARDS-CREDIT	18-0211	318165	
	0010-801-3205-21350	24.83	SHARPIES	18-0211	318165	
	0010-801-3114-21350	197.97	TONER		318165	
	0010-801-3114-21350	187.06	PAPER,NOTE,ENVELOPE,WIPES		318165	
	0010-801-1801-21350	127.21	CHAIRMAT,DIVIDER,FLASH DRIVE		318165	
	0010-801-1801-21350	11.73	DESK PAD		318165	
	0010-801-1801-21350	38.52	PLANNER		318165	
	0010-801-1801-21350	120.86	CHAIR MAT		318165	
	0010-801-1801-21350	13.39	PEN,PAPER,BLIPS		318165	
	0010-801-1801-21250	15.96	PEN,PAPER,BLIPS		318165	
	0010-801-1801-21350	65.69-	CHAIRMAT-CREDIT		318165	
	0092-801-4223-21200	459.83	LAM POUCH	18-0203	318165	
	0454-801-6005-21350	283.98	PAPER,MARKERS,PORTFOLIOS		318165	
	0010-801-6001-22150	11.08	WASTEBASKET		318165	
	0010-801-6001-21350	70.26	FOAM COUPS,PLASTIC CUPS,NAPKIN		318165	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE DEPOT INC.	0010-801-6004-22450	87.48	REGISTER PRINTER PAPER		318165	
	0010-801-6002-21350	834.39	PRINTER TONER CARTRIDGES		318165	
	0075-450-0075-08270	65.47	PRINTER INK CARTRIDGES (TRUST)		318165	
	0454-801-6005-21350	58.13	ENVELOPES, FILING TABS, PAPER		318165	
	0010-801-6502-21350	153.87	CHAIRMAT, SHEET PROTECTOR		318165	
	0010-801-4209-21350	9.63	MAGNET		318165	
	0010-801-4209-21350	46.79	FORAY BOARD		318165	
	0010-801-4209-21350	91.97-	BULLETIN BOARD-CREDIT		318165	
						3,413.12
OFFICE SOLUTIONS	0010-801-1703-21350	20.28	RUBBER BANDS		881 *	
	0010-801-1702-21350	11.16	FILE LABELS		881 *	
						31.44
KRISTIN A OLIVAREZ	0075-450-0075-08250	38.00	LIBRARY MEMBERSHIP (TRUST)		318166	
	0075-450-0075-08250	32.00	LIBRARY MEMBERSHIP (TRUST)		318166	
						70.00
ON TRAC	0010-801-1704-31950	5.66	COURIER SERVICES		318167	
						5.66
P & P DEVELOP INC	0071-801-5004-99729	71,174.00	FIRE STATION 61 PARKING LOT	18-0315	318168	
						71,174.00
PACIFIC PRODUCTS & SERVICES LLC	0022-801-4206-23800	1,087.61	PERFORATED TELES PAR, ANCHOR		318169	
						1,087.61
PETER PALOMINO	0136-801-3101-33250	269.23	POST TRAINING		318170	
						269.23
DANIEL PARK	0010-801-3210-22750	166.08	FIRE STRIKE TEAM LODGING		318171	
						166.08
PARKHOUSE TIRE, INC.	0060-801-4211-23500	1,003.95	TIRES-UNIT 099	18-0301	318172	
	0060-801-4211-23500	798.66	TIRES-UNIT 099	18-0301	318172	
						1,802.61

* Indicates an E-Payable transaction

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PEARSON EDUCATION	0075-450-0075-08270	1,043.24	BOOK(S) 45 (TRUST)		318173	
	0075-450-0075-08270	1,098.17	BOOK(S) 45 (TRUST)		318173	2,141.41
PERFORMANCE ELEVATOR CONTRACTORS IN	0092-801-4210-38400	320.00	ELEVATOR MAINTENANCE	18-0067	318174	320.00
THE PHONE GUY	0010-801-6502-32050	345.00	VOICE/DATE CABLING		318175	
	0010-801-1704-24150	345.00	VOICE/DATE CABLING		318175	690.00
PREFERRED ALLIANCE INC	0010-801-1801-31900	85.28	DRIVER TESTING		318176	85.28
PROMINENT SYSTEMS, INC	0093-801-4226-23300	33,790.00	WELLS CARBON CHANGE OUT	18-0210	318177	33,790.00
PROSOURCE FACILITY SUPPLY	0092-801-1407-38250	366.83	BATH ROOM TISSUE		318178	366.83
PUBLIC WORKS SAFETY SUPPLIES	0010-801-4202-23950	434.60	PAPER TOWEL		318179	434.60
R S D REFRIGERATION	0010-801-4210-23400	1,828.68	PLEATED FILTER	18-0159	318180	
	0010-801-4210-23400	257.50	GRIP BELT	18-0159	318180	
	0010-801-4210-23400	129.82	GRIP BELT	18-0159	318180	
	0010-801-4210-23400	11.70	CONTACTOR	18-0159	318180	2,227.70
MANUEL REYES	0159-801-6507-31930	1,560.00	INSTRUCTOR-RECREATION CLASS		318181	1,560.00
RIO HONDO COMMUNITY COLLEGE	0010-801-1801-31950	138.00	PHYSICAL AGILITY TESTING		318182	138.00
ROBERTSON'S	0110-801-4202-23600	1,567.48	CONCRETE	18-0165	318183	
	0110-801-4202-23600	703.53	CONCRETE	18-0165	318183	2,271.01

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ROSEMEAD OIL PRODUCTS, INC.	0060-801-4211-22250	1,022.87	MOTOR OIL/FLUID		318184	1,022.87
S & J SUPPLY CO.	0092-801-4222-23700	335.40	FLGXPE,ADPT FLG,OD TAPES,GSKT		318185	
	0092-801-4223-23350	1,077.48	SOFT COPPER		318185	1,412.88
SA ASSOCIATES	0010-801-4212-31500	13,999.50	CONSTRUCTION INSPECTOR	18-0335	318186	
	0010-801-4212-31500	11,526.00	CONSTRUCTION INSPECTOR	18-0335	318186	
	0010-801-4212-31500	3,978.00	CONSTRUCTION INSPECTOR	18-0247	318186	
	0093-801-4224-82259	23,776.80	GOUNDWATER TREATMENT SYSTEM	18-0357	318186	
	0093-850-4224-82259	15,068.70	GOUNDWATER TREATMENT SYSTEM	17-0399	318186	
	0093-801-4230-31950	2,070.00	GOUNDWATER TREATMENT SYSTEM	18-0329	318186	
	0010-801-4212-31500	6,275.25	PHOTOVOLTAIC SYSTEMS	18-0265	318186	76,694.25
SAFETY KLEEN SYSTEM, INC.	0060-801-4211-38400	399.09	SERVICED PARTS WASHER		318187	399.09
SAN GABRIEL VALLEY POLICE CHIEF'S	0010-801-3101-22750	250.00	POLICE MEMBERSHIP		318188	250.00
SAN GABRIEL VALLEY WATER CO.	0092-801-4222-36300	60.78	WATER SERVICES		318189	
	0093-801-4233-22900	4,924.58	WATER SERVICES		318189	4,985.36
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	45.22	PROPANE	18-0127	318190	45.22
SHRED-IT US JV LLC	0010-801-3114-38400	546.96	DESTRUCTION SERVICES		318191	546.96
SIMPLEXGRINNELL LP	0010-801-4210-38400	1,184.00	ALARM REPAIR		318192	1,184.00
SMARDAN SUPPLY COMPANY	0010-801-4210-23300	57.04	TEFLON TAPES	18-0154	318193	
	0010-801-4210-23300	1,051.20	FLUSH VALVES	18-0154	318193	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,108.24
SMART & FINAL #321	0010-801-3210-22750	65.16	SODA,WATER FOR VOLUNTEERS		318194	
	0010-801-3210-22150	89.54	DISINFECTANT		318194	
						154.70
SMART ENERGY SYSTEMS LLC	0092-801-4225-82261	36,965.00	PILOT MOBILE WORKFORCE SYSTEM	18-0356	318195	
						36,965.00
LAURIE SONG	0010-701-0010-03630	56.00	REFUND PARKING CITATION		318196	
						56.00
SOUTH COAST AIR QUALITY	0093-801-4227-41100	3,087.98	AQMD FEES		318197	
	0093-801-4227-41100	127.46	AQMD FEES		318197	
						3,215.44
SOUTHEAST CONSTRUCTION PRODUCT	0092-801-4222-23700	6.16	SAKRETE CONCRETE		318198	
						6.16
SOUTHERN CALIFORNIA EDISON CO.	0176-801-4207-36100	378.00	STREET LIGHT-CREST VISTA		318199	
	0176-801-4207-36100	7,588.90	STREET LIGHT VALUATION		318199	
						7,966.90
SOUTHERN CALIFORNIA LIBRARY	0445-801-6005-39300	150.00	LIBRARY MEMBERSHIP		318200	
						150.00
SUCCESS PRINTING & SIGN INC.	0159-801-6509-31880	3,675.60	CASCADES PRINTING	18-0271	318201	
						3,675.60
SUP BOOKSTORE	0010-801-6002-40000	29.83	BOOK(S) 2		318202	
	0010-801-6002-40000	89.86	BOOK(S) 4		318202	
						119.69
SUPERCO SPECIALTY PRODUCTS (DBA)	0010-801-4202-23950	557.22	BIO-GEL A, FRESH FRAGRANCE		318203	
	0010-801-6517-23050	836.48	BIO-GEL,RITE OFF TOWELS		318203	
						1,393.70
SUPREME TROPHIES & GIFTS CO.	0010-801-3205-21350	120.45	SELF INKING STAMP		318204	
						120.45

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SWRCB FEES	0093-801-4226-41100	6,138.33	COMMUNITY WATER SYSTEM	18-0358	318205	
	0093-801-4227-41100	6,138.33	COMMUNITY WATER SYSTEM	18-0358	318205	
	0093-801-4230-41100	6,138.33	COMMUNITY WATER SYSTEM	18-0358	318205	
	0093-801-4229-41100	6,138.33	COMMUNITY WATER SYSTEM	18-0358	318205	
	0093-801-4228-41100	6,138.34	COMMUNITY WATER SYSTEM	18-0358	318205	
	0093-801-4231-41100	6,138.34	COMMUNITY WATER SYSTEM	18-0358	318205	36,830.00
TASK FORCE TIPS LLC	0010-801-3210-38400	662.97	REPAIR FIRE BRASS NOZZLE		318206	662.97
TECHSOUP STOCK (DBA)	0532-801-6003-38400	920.00	LIBRARY SOFTWARE		318207	920.00
THE CHRYSALIS CENTER	0077-801-1111-31950	5,652.58	BID MAINTENANCE	18-0104	318208	5,652.58
THOMAS PARTITIONS AND	0010-801-4210-24100	94.74	LIBRARY-LATCH SLIDE		318209	94.74
LEONARD CHRISTOPHER THOMPSON	0010-801-1801-39400	434.00	TUITION REIMBURSEMENT		318210	434.00
THOMSON REUTERS (LEGAL) INC.	0010-801-3104-39100	331.00	POLICE INFORMATION SERVICES		318211	331.00
TIMOTHY F. HENDERSHOTT (DBA) TARTAN	0010-801-3101-22750	1,084.72	POLICE-CHAIRS		318212	1,084.72
TIRE CENTERS, LLC	0060-801-3210-38400	1,092.07	TIRES FOR ENGINE 63	18-0062	882 *	
	0060-801-3210-38400	1,451.09	TIRES FOR ENGINE 62	18-0062	882 *	2,543.16
TITO AUTO TRIM (DBA)	0060-801-4211-38400	65.00	FLEET REPAIR-UNIT 058		318213	65.00
TOM'S CLOTHING & UNIFORMS INC	0010-801-6517-22310	98.55	UNIFORMS-J TIEN		318214	
	0010-801-6517-22310	300.00	UNIFORMS-M RAMIREZ		318214	

* Indicates an E-Payable transaction

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TOM'S CLOTHING & UNIFORMS INC	0092-801-4222-22310	265.54	UNIFORMS-J GREEN		318214	
	0092-801-4222-22310	35.59	UNIFORMS-J GREEN		318214	
	0092-801-4223-22300	164.25	UNIFORMS-D ABARCA		318214	
	0092-801-4223-22300	58.04	UNIFORMS-J MEDIAN		318214	
	0010-801-3102-22310	108.41	UNIFORMS-S GOMEZ		318214	
	0010-801-3101-22320	158.78	UNIFORMS-M COOK		318214	
	0010-801-3104-22310	39.42	UNIFORMS-R MINOR		318214	
	0010-801-3103-22310	82.13	UNIFORMS-J FRESCAS		318214	1,310.71
TRANSTECH	0010-801-5002-88550	330.00	PD ARMORY STORAGE		318215	
	0110-801-5001-91957	491.50	MONTEREY PASS ROAD		318215	
	0351-801-5002-96100	480.00	COUNCIL CHAMBERS RENOVATION	18-0306	318215	
	0351-801-5002-96100	1,660.00	COUNCIL CHAMBERS RENOVATION	18-0306	318215	
	0351-801-5002-96100	4,310.50	COUNCIL CHAMBERS RENOVATION	18-0306	318215	
	0351-801-5002-96100	2,660.00	COUNCIL CHAMBERS RENOVATION	18-0306	318215	
	0351-801-5002-96100	889.50	COUNCIL CHAMBERS RENOVATION	18-0306	318215	
	0351-801-5002-96100	930.50	COUNCIL CHAMBERS RENOVATION		318215	11,752.00
TSG ENTERPRISES, INC. (DBA) THE SOI	0093-850-4224-82259	2,073.00	GROUND WATER TREATMENT SYSTEM	17-0527	318216	2,073.00
U S SAFETY AND SUPPLY COMPANY	0092-801-4223-22300	126.41	DISPOSABLE EARPLUG		318217	126.41
UC REGENTS	0010-801-3220-39400	2,846.19	FIRE-CONTINUED EDUCATION	18-0015	318218	
	0010-801-3220-39400	2,846.19	FIRE-CONTINUED EDUCATION	18-0015	318218	5,692.38
ULINE, INC.	0010-801-3210-22750	102.70	SHELF		318219	
	0010-801-3210-22150	1,092.95	NITRILE GLOVES		318219	1,195.65

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
UNDERGROUND SERVICE ALERT	0092-801-4223-39300	203.05	UNDERGROUND UTILITY SERVICES	18-0141	318220	203.05
VALLEY MAINTENANCE CORP.	0010-801-6517-38250	4,200.00	PARKS JANITORIAL SERVICES	18-0180	318221	4,300.00
	0010-801-6517-38250	100.00	PARKS JANITORIAL SERVICES		318221	
TU MIEU VAN	0010-701-0010-03630	53.00	REFUND PARKING CITATION		318222	53.00
VETERINARY HEALTHCARE CENTER	0160-801-3103-22800	79.80	K-9 SUPPLIES/SERVICE		318223	104.80
	0010-801-3111-31550	25.00	K-9 SUPPLIES/SERVICE		318223	
VISTA PAINT CO.	0010-801-4202-23950	125.68	PAINT		318224	125.68
VITO CONCEPT	0010-701-0010-02010	75.00	REFUND BUSINESS LICENSE FEE		318225	79.00
	0010-701-0010-02020	4.00	REFUND STATE FEE		318225	
VULCAN MATERIAL CO	0110-801-4202-23600	1,424.28	ASPHALT		318226	3,306.15
	0110-801-4202-23600	206.52	ASPHALT		318226	
	0110-801-4202-23600	1,675.35	ASPHALT		318226	
WALTERS WHOLESALE ELECTRIC CO	0010-801-4210-23400	1,348.16	DIMMING LITHIUM LIGHTS	18-0137	318227	1,348.16
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	291.17	BATTERY-UNIT 928	18-0125	883 *	536.14
	0060-801-4211-23500	27.10	OIL FILTER-UNIT 928	18-0125	883 *	
	0060-801-4211-23500	195.73	DIESEL EMISSION FLUID	18-0125	883 *	
	0060-801-4211-23500	22.14	ELEMENT A/C-UNIT 891	18-0125	883 *	
WEBIPLEX, INC	0010-801-3115-31700	5,235.00	SUBPOENA SYSTEM	18-0364	318228	5,235.00

* Indicates an E-Payable transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
WEST COAST ARBORISTS, INC.	0010-801-6516-31190	7,490.00	TREE MAINTENANCE SERVICES	18-0179	318229	7,490.00
WESTCO SERVICE COMPANY	0010-801-4210-24100	1,485.00	AIR CONDITIONING REPAIR/PARTS		318230	
	0010-801-4210-38150	699.00	AIR CONDITIONING REPAIR/PARTS		318230	2,184.00
WESTERN EXTERMINATOR COMPANY	0092-801-4210-38100	45.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	50.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	50.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	40.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	45.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	45.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	50.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	40.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	45.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	150.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	50.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	65.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	50.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	440.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	75.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	40.00	PEST CONTROL	18-0204	318231	
	0092-801-4210-38100	65.00	PEST CONTROL	18-0204	318231	1,345.00
WESTERN WATER WORKS SUPPLY CO.	0092-801-4223-23300	574.22	S GARFIELD WATER PROJECT		318232	
	0092-801-4223-23300	212.99	S GARFIELD WATER PROJECT		318232	
	0092-801-4223-23300	137.01	S GARFIELD WATER PROJECT		318232	
	0092-801-4222-23300	2,877.70	S GARFIELD WATER PROJECT	18-0333	318232	
	0093-801-4230-23300	771.70	DELTA-REPAIR KIT		318232	4,573.62

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
WHITE NELSON DIEHL EVANS LLP	0010-850-1403-31800	2,605.00	STATE CONTROLLER'S REPORT		318233	
	0010-801-1403-31950	965.00	STATE CONTROLLER'S REPORT		318233	3,570.00
WILLIES TIRES AND ALIGNMENT	0060-801-4211-23500	771.73	TIRES-UNIT WD76	18-0288	318234	771.73
WITTMAN ENTERPRISES	0010-801-3220-31400	6,600.00	AMBULANCE BILLING SVC.	18-0106	318235	
	0010-801-3205-31950	112.50	FIRE WORKS CITATIONS	18-0284	318235	
	0010-801-3205-31950	10,712.50	APARTMENT INSPECTION PROGRAM	18-0284	318235	17,425.00
YEAHYOUNG OVERSEAS SUPPLY CHAIN	0010-701-0010-02010	240.00	REFUND BUSINESS LICENSE		318236	240.00
MENGHAN YEH	0010-701-0010-03630	50.00	REFUND PARKING CITATION		318237	50.00
PAUL YNIGUEZ	0010-801-3120-22750	230.43	REIMBURSE PICTURE FRAMES		318238	230.43
PETER YUNG	0010-801-3103-38400	263.41	REIMBURSEMENT ARMORY REMODEL		318239	263.41
ZUMAR INDUSTRIES, INC.	0022-801-4206-23800	209.15	STREET SIGNS		884 *	209.15
TOTAL FOR REGULAR WARRANTS						1,504,248.40
PRINTED		1,462,343.31				
E-PAYABLE		41,905.09				

* Indicates an E-Payable transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 03/07/2018

38

TOTAL FOR PREPAID WARRANTS	33,352.29
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	1,462,343.31
TOTAL FOR PRINTED E-PAYABLES	41,905.09
TOTAL WARRANTS	1,537,600.69
TOTAL VOID CHECKS	1
TOTAL PREPAID CHECKS	15
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	190
TOTAL E-PAYABLES PRINTED	15
TOTAL CHECKS ISSUED	220

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 03/07/2018
FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	23,690.07	290,319.64	314,009.71
0012	RETIREMENT FUND	0.00	7,135.00	7,135.00
0022	STATE GAS TAX FUND	0.00	97,669.71	97,669.71
0042	SEWER FUND	0.00	855.00	855.00
0043	REFUSE FUND	29.03	395,636.81	395,665.84
0060	CITY SHOP FUND	5,948.91	22,560.02	28,508.93
0062	GENERAL LIABILITY FUND	0.00	3,750.00	3,750.00
0063	TECHNOLOGY INTERNAL SERV FUND	0.00	6,067.95	6,067.95
0071	PUBLIC SAFETY IMPACT FEE FUND	147.05	71,174.00	71,321.05
0075	SPECIAL DEPOSITS FUND	1,609.38	2,990.08	4,599.46
0077	BUSINESS IMPROVEMENT AREA #1	9.00	5,652.58	5,661.58
0080	WORKERS COMP FUND	0.00	6,229.00	6,229.00
0092	WATER FUND	449.11	67,293.07	67,742.18
0093	WATER TREATMENT WQA-EPA FUND	0.00	128,638.72	128,638.72
0109	OPA PROPOSITION A	69.84	2,947.54-	2,877.70-
0110	MEASURE R FUND	0.00	283,214.73	283,214.73
0131	LIBRARY TAX FUND	0.00	3,994.38	3,994.38
0136	POST	0.00	269.23	269.23
0152	HOME HOUSING PROGRAM	0.00	5,221.14	5,221.14
0159	RECREATION FUND	0.00	6,834.29	6,834.29
0160	ASSET FORFEITURE	1,175.00	326.18	1,501.18
0166	PROPOSITION C	0.00	68,872.21	68,872.21
0169	CDBG FUND	0.00	921.36	921.36
0176	MAINTENANCE DISTRICT 93-1	0.00	8,079.89	8,079.89
0184	USED OIL RECYCLING BLOCK GRANT	0.00	95.00	95.00
0344	MAINTENANCE GRANT (075)	0.00	9,439.36	9,439.36
0349	ELAC INSTRUCTIONAL SERV PROG	0.00	533.98	533.98
0351	VIDEO SERV FRANCHISE TRUST	0.00	10,930.50	10,930.50

CITY OF MONTEREY PARK
 FINAL WARRANT REGISTER
 COUNCIL MEETING DATE 03/07/2018
 FUND SUMMARY

40

FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0445	LITERACY TRUST GRANT	0.00	150.00	150.00
0454	LIBRARY PASSPORT TRUST GRANT	224.90	342.11	567.01
0470	URBAN AREA INITIATIVE - 2016	0.00	0.00	0.00
0532	LIBRARIES ILLUMINATED GRANT	0.00	2,000.00	2,000.00
TOTAL		33,352.29	1,504,248.40	1,537,600.69



City Council Staff Report

DATE: March 7, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-B.**

TO: The Honorable Mayor and City Council

FROM: Vincent D. Chang, City Clerk

SUBJECT: City Council Minutes

RECOMMENDATION:

It is recommended that the City Council

- (1) Approve the minutes from the regular and special meeting of February 7, 2018; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted,

Prepared by:

A blue ink signature of Vincent D. Chang, written over a horizontal line.

Vincent D. Chang
City Clerk

A blue ink signature of Jesus Hernandez, written over a horizontal line.

Jesus Hernandez
Minutes Clerk

Approved By:

A blue ink signature of Ron Bow, written over a horizontal line.

Ron Bow
City Manager

Attachments: Minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
FEBURARY 7, 2018**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, February 7, 2018 at 6:00 p.m.

CALL TO ORDER:

Mayor Lam called the meeting to order at 6:06 p.m.

ROLL CALL:

Assistant City Karl Berger called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

Also Present: None

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

CLOSED SESSION - The City Council adjourned to Closed Session at 6:06 p.m.

1. CONFERENCE WITH LABOR NEGOTIATORS – GOVERNMENT CODE § 54957.6

City Negotiators: City Attorney and Assistant City Attorney

Employee Organizations: Executive Management Employees (unrepresented unit).

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 6:29 p.m.

Action Taken: No reportable action taken in Closed Session.

Vincent D. Chang
City Clerk

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
FEBRUARY 7, 2018**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, February 7, 2018 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Lam called the meeting to order at 7:02 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: City Manager Ron Bow, Assistant City Attorney Karl Berger, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, Director of Management Services Annie Young, City Librarian Norma Arvizu, Interim Public Works Director Tito Haes, Interim Director of Recreation & Community Services Robert Aguirre, Interim Water Utility Manager Jerry Meza, Police Captain Kelly Gordon, Police Captain Steve Coday, Code Enforcement Officer William Stecyk, Library Circulation Supervisor Julie Villanueva, Senior Librarian Evena Shu, Deputy City Clerk Cindy Trang, Civil Engineering Aide Jacob Kato

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

- Ed Stary, representative of the Fire Department, presented the Vial of Lifesaving Information for Emergencies (LIFE), which is a container that allows people to preplan for medical emergencies.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Dora Leung, President of the Greater Monterey Park Chamber of Commerce, invited the community to attend the Chinese New Year Gala on February 20th at Capital Seafood Restaurant, presented by the Greater Monterey Park Chamber of Commerce.
- Hwa Ginanto voiced her concerns on the lack of accessibility of her side walkway, which leads to paramedics having issues coming in and out of her house.
- Joseph Leon, City Treasurer, relayed the results of the investment earnings, for the second quarter of 2017-2018.

1. PRESENTATIONS

None.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF FEBRUARY 7, 2018

Disbursements will be made from the funds referenced in the Resolution, attached to the staff report, in Warrants numbered 354-355.

See Successor Agency Minutes

This is the end of Successor Agency (SA) items

3. CITY OF MONTEREY PARK CONSENT CALENDAR CONSISTS OF ITEM NOS. 3A-3J.

Matters listed under consent calendar are considered to be routine, ongoing business and are enacted by one motion unless specified.

Action Taken: The City Council approved and adopted Item Nos. 3C, 3D, 3G, and 3J, except for Items Nos. 3A, 3B, 3E, 3F, 3H, and 3I which were pulled for discussion and separate motions, and reading resolutions and ordinances by the title only and waiving further reading thereof.

Motion: Moved by Council Member Real Sebastian and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

3A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF FEBRUARY 7, 2018

Disbursements will be made from the funds referenced in the Resolution, attached to the staff report, in Warrants numbered 317623-317890 and e-Payables numbered 000845-000862.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11986 allowing certain claims and demands per Warrant Register dated February 7, 2018 totaling \$1,804,025.67 specifying the funds out of which the same are to be paid as amended to remove Warrant No. 317666, a membership fee, from the Library, in connection with the Lions Club for a total of \$229.00. Council Member Real Sebastian did not approve Warrant No. 317645, a hood and range from Pacific Sales for a total of \$7,259.84.

Motion: Moved by Mayor Pro Tem Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	Real Sebastian (Warrant No. 317645)
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11986, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 7TH DAY OF FEBRUARY 2018 TOTALING \$1,804,025.67 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

3B. ANNUAL WEED ABATEMENT DECLARATION LIST

The County of Los Angeles Department of Agriculture Commissioner and Weights and Measures Weed Abatement Division submitted the annual Weed Abatement Declaration List and Resolution for consideration by the City Council on February 7, 2018. If adopted, the resolution declares a list of parcels to be potentially hazardous to fire and thereby deemed public nuisances.

Action Taken: The City Council adopted Resolution No. 11987 approving the Weed Abatement Declaration List.

Motion: Moved by Council Member Liang and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam
Noes: Council Members: Real Sebastian
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11987, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING THAT WEEDS, BRUSH, RUBBISH AND REFUSE UPON OR IN FRONT OF SPECIFIED PROPERTY IN THE CITY ARE A SEASONAL AND RECURRENT PUBLIC NUISANCE, AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF

3C. BIBLIOTHECA, INC. SERVICE AND MAINTENANCE AGREEMENT

The Bruggemeyer Library uses security gates and a self checkout machine to identify the library collection. These security gates, originally manufactured by 3M, are particular to a specific type of sensitive tracking material known as a "tattle tape" used on the entire library inventory available for public access and checkout. The self checkout machine works with the tattle tape as well to checkout and track the inventory. This particular tape is only manufactured by 3M. The gates work with sensitizers that will alarm staff if any materials pass through these security gates without prior authorized checkout and desensitizing. The existing gates were formerly installed in the original building before the 2005 renovation/construction and were transferred and secured to the new library building along with all other building equipment before the 2006 reopening to the public.

Action Taken: The City Council adopted Resolution No. 11988 authorizing the City Manager to execute an agreement with Bibliotheca, Inc. (formerly 3M), in a form approved by the Assistant City Attorney on Consent Calendar.

Resolution No. 11988, entitled:

A RESOLUTION AWARDING A CONTRACT FOR SERVICE AND EQUIPMENT MAINTENANCE AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH BIBLIOTHECA, INC., WITHOUT THE NEED FOR ADDITIONAL BIDDING

3D. POLICE DEPARTMENT HELMET REPLACEMENT FOR SPECIAL RESPONSE TEAM

Officers assigned to the Police Department's Special Response Team (SRT) utilize two important pieces of safety equipment, ballistic vests and ballistic helmets. Tactical Ballistic Helmets (TBH) come in different styles and models. The most important components of a tactical ballistic helmet have been identified by the National Institute of Justice (NIJ) to be the helmet weight, fit, shock absorbent capability, and retention system.

The current industry standard for law enforcement TBH's mimics those of military special operations units. The helmets are light weight, approximately 2.63 pounds, and can accommodate for accessories. Reduced weight being the most significant change in the past five years, leads to reducing injury and fatigue for officers.

The new helmets will accommodate each individual officer and have the ability to fit exactly utilizing a four point adjustment system and is designed to reduce traumatic brain injury from bullet impact. These helmets come standard with accessory rails and night vision mounts that allow the mounting of night vision goggles used by the team. The current helmets being used do not have these features.

Action Taken: The City Council authorized the City Manager to execute a Service Agreement with All State Police Equipment Company, in the amount of \$9,100, in a form approved by the City Attorney; and authorized the City Manager to approve change orders up to \$910 (up to 10% of agreement amount) for this project on Consent Calendar.

3E. DECLARATION OF SURPLUS PROPERTY AND APPROVAL OF EXCHANGING SURPLUS PROPERTY FOR NEW EQUIPMENT

In 2005, the police department purchased the Gen 3, Glock 22, and Glock 27 pistols as the department duty weapon. These Glock duty pistols are now approximately twelve years old and are beginning to show signs of wear. Firearm components are exposed to extreme pressures and temperatures during their service life. Over time, these factors wear down the mechanical components and internal springs of the pistol which leads to increased maintenance costs to keep them functional. Law enforcement agencies throughout the United States issue their officers handguns to maintain uniformity, maintenance, training, and to conform to industry standards.

ProForce Law Enforcement, the supplier of our current duty pistols, offers a police department buy-back program where our old firearms can be turned in for credit that can be applied towards the purchase of new department firearms.

This transaction requires the City Council to declare the property, Glock handguns, surplus in accordance with Government Code § 37350 in order for the exchange of the Glock 22 & 27 handguns and Glock 17 & 19 handguns to take place.

The Glock Model 17 and Model 19 will be issued to all regular and reserve officers, with the smaller model, Model 19, being issued to officers assigned to plain clothes and administrative assignments. The Model 17 will be issued to all officers for uniformed field use. Officers will be required to complete a transition training course before they can carry the new pistols. The transition training will be provided by the department's range safety personnel who have attended a Glock instructor school.

Also, by staying with the Glock pistol, the department will not have to purchase new holsters or magazine pouches as the ones currently issued to our officers are compatible with the new handguns and pistol magazines.

Action Taken: The City Council (1) adopted Resolution No. 11989 declaring the Glock 22 and Glock 27 handguns currently owned by the police department as surplus property in accordance with Government Code § 37350; (2) approved the exchange between the police department and ProForce Law Enforcement of 162 Glock 22 and Glock 27 handguns for 130 Glock 17 and Glock 19 handguns; (3) authorized the City Manager to execute a Service Agreement with ProForce Law Enforcement, in the amount of \$58,100, in a form approved by the City Attorney; and (4) authorized the City Manager to approve change orders up to \$5,810 (up to 10% of agreement amount) for this project.

Motion: Moved by Council Member Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11989, entitled:

A RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SUCH PROPERTY BY SALE, DONATION, OR OTHER MEANS

3F. AUTHORIZE PILOT PROGRAM FOR PRIVATE SECURITY CAMERA SERVICES WITH HOME BOT AUTOMATION, INC (DBA RING)

In 2016, the City experienced a significant increase in residential burglaries and attempted burglaries. Data for 2017 reveals similar trends of criminal activity. Police Department staff have inquired about rebate programs given by other cities in conjunction with Bot Home Automation, Inc. (dba: Ring). At the December 20, 2017 City Council meeting, during the "Taking Back Our Community" presentation to City Council, the Mayor referenced the program and asked the Police Chief to look into the program and bring a report back to City Council. In response to this request by City Council and the Police Department's effort to prevent future residential burglaries and aid investigations, it is recommended that the City establish a one-year pilot program with Bot Home Automation, Inc. (dba Ring) whereby City residents can purchase Ring's private security camera products at a discounted price (\$100 off: \$50 City contribution and \$50 Ring subsidy).

Discussion: Police Captain Gordon made a correction to the staff report in where the amount indicated on page 162 of the IPAD Agenda (page 3 of the staff report) was incorrect. The correct amount for the total fiscal impact should be \$10,000 instead of \$25,000. Assistant City Attorney Berger recommended to the City Council to not participate in the Pilot Program with Home Bot Automation, Inc (dba Ring) because it is a city program that utilizes city funds.

Action Taken: The City Council authorized the City Manager, or designee, to promulgate administrative policies and procedures to implement a grant program for private home security systems utilizing the Bot Home Automation equipment (fiscal effect of \$10,000 from the City's General Fund); and authorized the City Manager, or designee, to execute a contract in a form approved by the City Attorney with Bot Home Automation, Inc. (dba Ring) for private security camera services for the period of March 1, 2018, through February 28, 2019, in an amount not to exceed \$10,000. The contract will include an option to renew for three additional one-year periods.

Motion: Moved by Mayor Pro Tem Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

3G. SECOND READING AND ADPOTION: ORDINANCE TO REPEAL OF CHAPTER 9.60 OF THE MONTEREY PARK MUNICIPAL CODE REGULATING PROFANITY IN PUBLIC

Staff is recommending the repeal of chapter 9.60 of the Monterey Park Municipal code regarding profanity in public.

Action Taken: The City Council waived second reading and adopted Ordinance No. 2149 on Consent Calendar.

Ordinance No. 2149, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK REPEALING CHAPTER 9.60 OF THE MONTEREY PARK MUNICIPAL CODE

3H. ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE (ESRI) ENTERPRISE AGREEMENT

ESRI is a Geographic Information System (GIS) software company. The City has been working with ESRI on a limited basis since 2008. ESRI's software will help the Department of Public Works prioritize operations and maintenance. As ESRI is the sole-source provider for ESRI products in the United States, staff recommends the City Council waive the bidding requirements pursuant to MPMC 320.050(2), authorize the City Manager to execute a three-year agreement with ESRI to provide GIS software, maintenance, and support for the Department of Public Works at a cost of \$20,000 per year or \$60,000 total agreement cost.

Public Speakers:

- Jacqueline Scott, representative of ESRI, provided general information about the company and was available to answer questions.

Action Taken: The City Council waived the bidding requirements pursuant to Monterey Park Municipal Code § 3.20.050(2); and authorized the City Manager to execute an agreement, approved by the City Attorney, with Environmental Systems Research Institute, Inc. (ESRI), for Enterprise GIS software, maintenance and support for the Department of Public Works at a cost of \$20,000 annually for a 3-year term or \$60,000 total agreement cost.

Motion: Moved by Council Member Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

RECESSED AND RECONVENED

The City Council recessed at 8:46 p.m. and reconvened with all council members present at 9:01 p.m.

3I. ENVIRONMENTAL PROTECTION AGENCY TIME STUDY – SA ASSOCIATES AWARD OF CONTRACT

The City receives reimbursement from the United States Environmental Protection Agency (EPA) for costs related to the treatment of water that has been extracted from contaminated groundwater. EPA has requested that the City hire a third party to validate the hours that City staff spends on treatment related activities for the reimbursement request.

Public Speakers:

- John Robinson, consultant of SA Associates, was available for questions.

Action Taken: The City Council authorized the City Manager to execute a Professional Services Agreement with SA Associates, in a form approved by the City Attorney, for an EPA Time Study; and appropriated \$32,000 in Water Treatment Funds.

Motion: Moved by Mayor Pro Tem Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

3J. ENTERPRISE FLEET MANAGEMENT FOR POLICE UNDERCOVER AND ADMINISTRATIVE VEHICLES – YEAR 2 BUDGET ADJUSTMENT

Enterprise provides the leasing and maintenance of nine Police undercover and administrative vehicles. Staff is requesting that the City Council appropriate additional funding for the second year costs.

Action Taken: The City Council appropriated an additional \$38,000 in Shop Fund for the second year costs associated with the Enterprise Fleet Management, Inc. (Enterprise) for Police undercover and administrative vehicles on Consent Calendar.

4. PUBLIC HEARING

None.

5. OLD BUSINESS

5A. 2016-2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT

This item was continued from the January 17, 2018 City Council meeting. State law requires that all local governments publish within six months of the close of each fiscal year a complete set of financial statements in conformity with generally accepted accounting principles (GAAP) and audited by a firm of licensed certified public accountants. Pursuant to this requirement, staff is submitting the City's 2016-2017 Comprehensive Annual Financial Report for the City Council information and review.

Discussion: Council Member Ing directed staff to look into creating workshops for city employees to address financial issues, as well as ways to generate additional revenue for the city.

Action Taken: The City Council received and filed the City's 2016-2017 Comprehensive Annual Financial Report.

Motion: Moved by Council Member Liang and seconded by Council Member Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

6. NEW BUSINESS

6A. MIDYEAR REVIEW REPORT WITH PROPOSED ADJUSTMENTS TO THE ADOPTED BUDGET 2017-2018

On January 17, 2018, Management Services Department completed the 2017-18 Midyear Review Report and published it on the City's website. The purpose of this report is to provide citizens accountability in areas such as revenue projections updates, projected annual expenditures, proposed budget adjustments, and projected budget development for the upcoming year. The Midyear Review incorporates the policy direction of the City Council for services and programs to address the needs of the community as identified during the first half of this fiscal year. Through this midyear review process, staff is proposing to the City Council six (6) items to address community issues and to accommodate operation needs. In the meantime, the report sets the stage for the 2018-2019 budget projections.

Discussion: Mayor Pro Tem Chan suggested staff to be more efficient in obtaining grants for the city, in addition, to look into hiring an in-house grant writer. Council Member Liang advised staff to look into utilizing the sewer camera truck to provide its services to other cities to generate additional revenue.

Action Taken: The City Council approved budget amendments for additional expenditures as presented in the Midyear Review Report; and received and filed the report.

Motion: Moved by Council Member Liang and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

EXTENSION OF COUNCIL MEETING

Action Taken: The City Council made a motion to extend the council meeting to 11:15 p.m.

Motion: Moved by Council Member Real Sebastian and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Chan, Lam
Noes:	Council Members:	Liang
Absent:	Council Members:	None
Abstain:	Council Members:	None

6B. CONSIDER AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH LOS ANGELES COUNTY RELATED TO THE MEASURE H HOMELESS SERVICES – CITY PLANNING GRANT FOR THE PREPARATION OF A HOMELESSNESS PLAN

In 2017 Los Angeles County voters approved Measure H, a quarter-cent sales tax that was intended to fund homeless services in the County of Los Angeles. The Los Angeles County Boards of Supervisors allocated \$2,000,000 in one-time funding to allow for the creation of a Homeless Services – City Planning Grant program whereby cities could apply for grant funding, the funding of which is to be used for the creation of a homeless plan and/or strategy. The City of Monterey Park applied for and was awarded a \$30,000 grant for the creation of a homeless plan. As the City reviewed the County contract committing the City to the grant, concerns were raised by the City Attorney's office related various sections of the County contract.

Recommendation: (1) Receiving and filling this report; (2) if appropriate, authorize the City Manager to execute an agreement with the County of Los Angeles related to the Measure H Homeless Services – City planning Grant; (3) and taking such additional, related, action that may be desirable.

Action Taken: The City Council (1) received and filed this report; (2) denied authorizing the City Manager to execute an agreement with the County of Los Angeles related to the Measure H Homeless Services – City planning Grant; and (3) directed the City Manager to send a letter to the county addressing the concerns of the City Council.

Motion: Moved by Council Member Real Sebastian and seconded by Council Member Ing, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Council Member Real Sebastian relayed her concerns on the Federal Aviation Administration (FAA) not having a representative attend the Los Angeles International Airport (LAX) Noise Roundtable meeting.

Council Member Ing announced that he attended the Independent Cities Association 2018 Winter Seminar in Santa Barbara, as well as the regular meeting of the Los Angeles County Board of Supervisors, in where the City of Monterey Park was recognized for the cities Lunar New Year Festival, and for being named one of the best places to live. He also directed staff to bring back information regarding district voting.

Council Member Liang announced that he appointed Virginia Greene to the Commission on Aging.

Mayor Pro Tem Chan stated that the year of the dog will start on February 16.

Mayor Lam had nothing to report.

8. **CLOSED SESSION**
None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 11:17 p.m.

Vincent D. Chang
City Clerk



City Council Staff Report

Date: March 7, 2018

Agenda Item No:

**Consent Calendar
Agenda Item 3-C.**

To: The Honorable Mayor and City Council
From: Scott Haberle, Fire Chief
Subject: MAK Fire Protection Engineering and Consulting - On-Call Professional Services Agreement

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the City Manager to execute an agreement with MAK Fire Protection Engineering and Consulting, in a form approved by the City Attorney; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The Fire Department seeks City Council consideration to authorize the City Manager to execute a Professional Services Agreement with MAK Fire Protection Engineering & Consulting Inc. for on-call plan check services for the Fire Prevention Division for the period of March 8, 2018 to July 1, 2021.

BACKGROUND:

Each fiscal year, the Fire Prevention Division is required to review and process over 300 plans for new development or remodels and over 120 plan re-checks. In general, a plan submittal for a new single commercial development can take two hours. Larger and more extensive projects, which greatly depend upon the depth, square footage, nature of business, and complexity of the project, can take several hours or days. These reviews must be done in between developer meetings, office conferences, business and facility inspections, permit processing, community relations programs, and fire investigations. With a field staff of two, a Deputy Fire Marshal and Fire Safety Specialist, there is insufficient staffing to accommodate all plan reviews. In addition, existing staff does not have the State Fire Protection Engineering licensing. Many of the plans are drafted by a State Licensed Engineer. The Deputy Fire Marshal will conduct administrative review of these plans between the other fire prevention responsibilities.

The time required for plan check review is extensive and the planned developments in Monterey Park will impact staff significantly. Staff is going to need assistance to review these projects in order to process and complete review in a timely manner so as not to impede the project development.

Obtaining the services of MAK Fire Protection Engineering & Consultant Inc., a private engineering consultant specializing in fire prevention and life safety programs, fire inspections and plan review services, will ensure continuity of services and plan check reviews. The

consultant has an extensive background to include a Bachelor's Degree in Aerospace Engineering, a Masters Degree in Fire Protection Technology, State licensure as a Professional Engineer in Fire Protection Engineering, experience working with the Insurance Services Officer ("ISO") where he was responsible for providing fire safety and loss control engineering reports, and employed in the fire service since 2000; resulting in a depth of experience and knowledge that will greatly benefit the Fire Prevention Division.

As proposed, MAK Fire Protection Engineering & Consultant Inc., will provide on-call services for fire plan review that will encompass furnishing fire and life safety, special hazards, fire sprinkler and fire alarm plan review for all structures; and provide plan check comments. In addition, the consultant will be taking a look at the processes and procedures in the Fire Prevention Division this year to help identify areas that can be streamlined and made more customer/developer friendly.

Costs for these services are paid by the developer submitting the plan review as contained in the City's Master Schedule of Fees. Current rates are \$85.00 per hour plus \$2 per sprinkler head, fire alarm device or fire extinguisher nozzle. Architectural plan reviews are \$85 per hour with a minimum of two hours. Expedite services billed at the \$85 rate plus \$100. Fire protection system fees include single recheck, all other plan rechecks billed at the \$85 hourly rate. There are no funds from the City used for these services and no impact to the General Fund.

Plan review turnaround time will be a maximum of 5 business days, expedite services will be performed within 3 business days. Teleconferencing and/or meetings with the design team to resolve plan review issues at no additional costs to the City. MAK provides customer support to Fire personnel for code consultations within the same business day, but not more than 24 hours, at no cost to the City.

MAK Fire Protection Engineering & Consultant Inc. has executed an agreement with the City over the last two years and has demonstrated outstanding customer service. At the conclusion of the agreement, the Fire Department went out to bid to validate current pricing against the market. All bids were received and evaluated and MAK offered the lowest competitive bid (Attachment 1).

The RFP was mailed on February 8, 2018 to the following five companies:

- MAK Fire Protection Engineering
- Code Consulting Group, LLC
- JAS Pacific Inc.
- Transtech
- Interwest Consulting Group

Staff received two proposals as follows:

- MAK Fire Protection Engineering
- Interwest Consulting Group

FISCAL IMPACT:

The cost for these services are to be paid by the developer and charged as approved in the City of Monterey Park's Master Schedule of Fees. There is no impact to the General Fund or Fire Department's operating budget. Plan Check expenditures are derived Professional Services Account Number 0010 801 3205 31950.

Respectfully Submitted by:



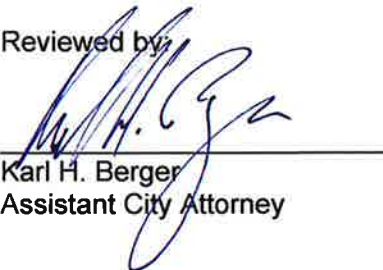
Scott Haberle
Fire Chief

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT 1
MAK Proposal

ATTACHMENT 1

MAK Proposal

February 17, 2018

City of Monterey Park
C/O City Clerk's Office
Attn: Mr. Tim Shay
320 W Newmark Ave
Monterey Park, CA 91754



12150 Balboa Ave
Granada Hills, CA
(818) 554-6058

Dear Mr. Shay:

MAK Fire Protection Engineering & Consulting Inc. appreciates being considered to provide Fire Protection Review services to the City of Monterey Park. It has been a pleasure serving your community and hope to continue doing so in the future.

The following are a summary of my qualifications:

- Twenty-five years of experience in the fire protection field serving both the private sector and in public service.
- A Bachelor of Science Degree in Aerospace Engineering from the University of Southern California.
- A Master of Arts Degree in Fire Protection Technology from the California State University of Los Angeles.
- Professional Engineer's License in Fire Protection Engineering from the State of California.
- Sole fire protection consultant for the cities of West Covina, Monrovia, Monterey Park, and La Verne.
- Member of the Southern California Fire Prevention Officer Fire Protection Devices and Equipment Committee.
- Board member of the Foothill Fire Prevention Officers Association.

I have attached a fee schedule of services for your review.

I have reviewed the City's insurance requirements and will ensure full and timely compliance.

The present parameters of my plan review service are as follows:

- 1) All fees are based on a negotiated and agreed upon schedule.
- 2) Plan review turn around shall be a maximum of 5 business days.
- 3) Expedite service shall be performed within 3 business days.
- 4) All shipping fees to and from the consultant to be paid by the city.

I hope this information has been beneficial. I would enjoy continuing our relationship in promoting the City of Monterey Park as a progressive and safe community. Please feel free to contact me should you require any further information.

Sincerely,

Mark Krikorian, PE

Principal

MAK Fire Protection Engineering & Consulting, Inc.

(818) 554-6058

MAK369@aol.com

Mark A. Krikorian, PE

12130 Rahn Ave
Granada Hills, CA 91344
Email: MAK369@aol.com
(818) 554-6058

Highly self-motivated and goal oriented professional with over 25 years of experience in the fire prevention field. Areas of strength include:

- Knowledge of building/fire codes and standards.
- Demonstrated marketing / public relations, planning, and problem-solving capabilities.
- Developed interpersonal and communication skills, having dealt with a variety of government officials, contractors, and design professionals.
- Adept at assimilation and application of technical material.
- Ability to work with a variety of computer systems and programs.

QUALIFICATION HIGHLIGHTS

- ❖ Performed extensive plan review and inspection of multiple additions to Westfield Mall.
- ❖ Developed local municipal ordinances involving fire codes and cost recovery.
- ❖ Responsible for supervision of staff of five and management of \$400,000 division budget.
- ❖ Created new Public Education Programs including Public Service Announcements, website development, and public fire extinguishing training.
- ❖ Participated in activities focused on outreach to the local Asian community.
- ❖ Began development of a Paperless Inspection Program.

EXPERIENCE **Arcadia Fire Department** Arcadia, CA (3/00-present)

Fire Marshal (5/06-present)

- Responsible for daily operations of Fire Prevention Bureau including staff supervision, plan review, and inspection management.
- Made regular presentations to City Council regarding code adoption, cost recovery, and Fire Prevention Week.
- Produced regular reports to the Fire Chief regarding FPB activities and issues.
- Developed policies and procedures for inspection database entry and management.
- Assisted in development and implementation of all emergency response pre-planning by suppression personnel.
- Participated in City Executive Management Team in establishing strategic planning goals, service level priorities, and organization development plans.

Deputy Fire Marshal (1/02-5/06)

- Conducted fire prevention training classes for fire department personnel.
- Supervised and advised fire prevention bureau personnel.
- Provided public education programs for private businesses and citizens groups.
- Created technical guidelines for permit applications and new businesses.

Fire Inspector (3/00-12/01)

- Perform plan review of building, sprinkler, and fire alarm plans prior to issuance of permits; review construction and permit documents in relation to latest state building and fire codes.
- Provide technical assistance to contractors, architects, engineers, developers and the public.
- Conduct inspections of buildings and property for fire hazards, efficiency of fire protection equipment, adequacy of fire exits, and general compliance with fire prevention laws and standards.

MAK Fire Protection Engineering & Consulting Inc. Granada Hills, CA (4/03-present)

Principal

- Provide plan review services to local fire departments.
- Assist local fire departments with technical questions.
- Developed efficient internal plan review procedures to effect improved turnaround times.

Insurance Services Office Los Angeles, CA (1993 - 2000)

Community Hazard Mitigation Representative (1997 - 2000)

- Responsible for implementation of ISO's Building Code Effectiveness program in southern California, Nevada, and Arizona.
- Conducted on-site interviews with building officials and building department personnel.
- Analyzed and reviewed building department documents including productivity reports, training logs, plan review checklists, and budget reports.

Loss Control Representative (1993 - 1996)

- Performed inspections of existing structures for property protection analysis.
- Produced detailed loss control engineering reports including narrative descriptions, CAD drawings, and appropriate recommendations for insured properties.
- Performed inspection tests of fire protection systems.

EDUCATION University of Southern California, Los Angeles, CA
B.S. Aerospace Engineering

California State University, Los Angeles, CA
M.A. Fire Protection Technology

California State Fire Marshal Academy - Fire Prevention 1A, 1B, 1C, 2B, 2C, 3A, 3B

AFFILIATIONS Board Member of Foothill Fire Prevention Officers, So-Cal FPO Fire Protection Devices Committee Member, Member of Society of Fire Protection Engineers, National Fire Protection Association, International Code Council, Southern California Fire Prevention Officers

CERTIFICATIONS & LICENSES California Fire Protection Engineering License #FP 1572, ICBO Building Inspector Certificate, IFCI Fire Code Inspector Certificate, Certified ATC-20 Post-Disaster Safety Assessor

MAK Fire Protection Engineering & Consulting Inc. Fee Schedule

SPRINKLER PLAN CHECKS	\$85 + \$2/head
FIRE ALARM PLAN CHECKS	\$85 + \$2/device
FIRE EXTINGUISHING SYSTEMS	\$85 + \$2/nozzle
ARCHITECTURAL PLANS	\$85/hr (Min 2 hrs)

NOTE: FIRE PROTECTION SYSTEMS FEES INCLUDE SINGLE RECHECK, ALL OTHER PLAN RECHECKS BILLED AT HOURLY RATE

EXPEDITE SERVICE BILLED AT ABOVE RATE + \$100.00

ALL ADDITIONAL SERVICES ARE BILLED AT \$85.00/HOUR

Please make checks payable to:

**MAK Fire Protection Engineering & Consulting Inc.
12130 Rahn Ave
Granada Hills, Ca 91344**

Effective 2/2018

TO BE SUBMITTED WITH PROPOSAL

REQUEST FOR PROPOSAL FORM

PROVISION OF PLAN REVIEW SUPPLEMENTAL SERVICES FOR FIRE PROTECTION
CONSULTING SERVICES FOR THE CITY OF MONTEREY PARK

Proposals are due no later than: February 22, 2018 by 2:00 P.M.

The City of Monterey Park is seeking proposals from qualified firms to provide plan review and supplemental services for Fire Protection Consulting Services to include Fire Protection and Engineering Services in the area of Building and Fire Code Plan review, Fire Protection System Design, Hazardous Occupancies, Specialty Occupancies, Code Consultations, Interpretation, Analysis and Research.

1. Return Original Proposal plus two copies to:

City of Monterey Park
City Clerk
320 West Newmark Avenue
Monterey Park, CA 91754

Reference: Fire Plan Review and Supplemental Services

2. Proposer must honor proposal prices for 180 days.
3. Proposals must include this Proposal form and be signed by the Proposer's authorized representative.
4. Award of contract will be made by the City Council based upon the criteria set forth in the RFP and will be made based upon the best qualified proposer rather than the lowest price.

PROPOSER TO READ

I have read, understood, and agree to the terms and conditions on all pages of this proposal. The undersigned agrees to furnish the commodity or service stipulated on this proposal as stated above.

MAK Fire Protection Engineering + Consult
Company

Mark Krikorian
Name (Print)

818-554-6058
Company Telephone No.

12120 Rahn Ave, Granada Hills, Ca
Address

[Signature]
Signature

Principal
Title of Person Signing Proposal

**INSURANCE REQUIREMENTS
[MUST BE SUBMITTED WITH PROJECT PROPOSAL]**

To be awarded this contract, the bidder must procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$1,000,000
Professional liability	\$1,000,000
Business automobile liability	\$1,000,000
Workers compensation	Statutory requirement.

Commercial general liability insurance must meet or exceed the requirements of the most recent ISO-CGL Form Number. The amount of insurance set forth above must be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies must be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such insurance must be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Professional liability coverage must be on an "occurrence basis" if such coverage is available, or on a "claims made" basis if not available. When coverage is provided on a "claims made basis," the Consultant must continue to maintain the insurance in effect for a period of three (3) years after this Agreement expires or is terminated ("extended insurance"). Such extended insurance must have the same coverage and limits as the policy that was in effect during the term of this Agreement, and cover the Consultant for all claims made by the City arising out of any errors or omissions of the Consultant, or its officers, employees or agents during the time this Agreement was in effect.

Automobile coverage must be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Consultant must furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance must be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) must reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Consultant will require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the bidder certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's consultant. Failure to provide this form may render the bidder's proposal "nonresponsive."

2/16/18
Date

Mark Krikorian
Bidder



City Council Staff Report

DATE: March 7, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-D.**

TO: The Honorable Mayor and City Council
FROM: Inez Alvarez, Director, Recreation & Community Services Department
SUBJECT: Award of Contract to Knorr Systems, Inc., for the replacement of the pool filters at Barnes Park Pool at a cost of \$63,000 (plus a 15% contingency of \$9,450)

RECOMMENDATION:

It is recommended that the City Council:

1. Award a contract for the replacement of the pool filters at Barnes Park Pool at a cost of \$63,000 (+ a 15% contingency of \$9,450 for a total of \$72,450) to Knorr Systems, Inc. to be funded out of the Barnes Pool Filter replacement account 0010-801-5004-91521 and Barnes Rehabilitation account 0010-801-5004-91738;
2. Authorize the City Manager to execute a standard public works contract, in a form approved by the City Attorney, with Knorr Systems, Inc.; and
3. Take such additional, related, action that may be desirable.

CEQA

Since the proposed work is a minor alteration to an existing public facility, this project is a Class 1 Categorically Exempt pursuant to the California Environmental Quality Act.

BACKGROUND:

At the June 19, 2013 City Council meeting, the Council adopted a resolution authorizing advertisement of the Barnes Pool Filters Replacement project.

On January 18, 2018, City advertised the bid package for the project. The project was advertised in the locally adjudicated newspapers and on eight electronic bid/plan rooms. Eight contractors requested a copy of the bid package and five of those contractors turned in bids on the project. On January 24, 2018, City held a mandatory pre-bid conference.

On February 14, 2018, City publicly opened the bids. Four bids were received. Below are the bid results:

Rank	Company	Total Bid Amount
1	Knorr Systems, Inc.	\$63,000
2	Mountain View Pool Remodeling and Construction, Inc.	\$89,500
3	Condor, Inc.	\$93,300
4	California Commercial Pools, Inc.	\$123,000

The lowest responsive bid was submitted by Knorr Systems, Inc. in the amount of \$63,000.00. Staff has conducted a bid analysis, and verified contractor's licensing, Department of Industrial Relations (DIR) registration, state and federal department files, and references of Knorr Systems, Inc. Staff found Knorr Systems, Inc. to be the lowest responsive bidder. The Bid Package submitted by Knorr Systems, Inc. and the bid analysis completed by staff are attached.

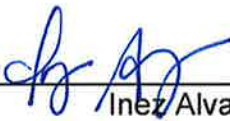
The project involves removal and disposal of the existing 5-tank filter system and replacement with a new 5-tank filter system and related work. Existing filter system is over 20 years old and can no longer be repaired. The new filter system has 20 year warranty.

FISCAL IMPACT:

The cost of this agreement is \$63,000 (+ a 15% contingency of \$9,450 for a total of \$72,450 for any unforeseen construction changes). The estimated total project cost is \$72,450.

Funding for this contract will come from the Barnes Pool Filter replacement account 0010-801-5004-91521 and Barnes Rehabilitation account 0010-801-5004-91738.

Respectfully submitted by,



Inez Alvarez
Director, Recreation &
Community Services Department

Prepared by,



Robert Aguirre
Recreation Superintendent

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. Attachment 1 – Plan Holders List
2. Attachment 2 – Mandatory Pre Bid Conference Sign in Sheet
3. Attachment 3 – Bid Submitted by Knorr Systems, Inc.
4. Attachment 4 – Bid Analysis

Attachment 1: Plan Holders List

PLAN HOLDERS LIST, CITY OF MONTEREY PARK, BARNES PARK POOL FILTERS REPLACEMENT, SPEC 819
List Updated: 02/12/18

This plan holders list only contains persons/organizations that have contacted the City and acquired a Bid Package via e-mail or hardcopy. There could be other persons/organizations that may have downloaded the Bid Package from Electronic Plan Room web-site, and not registered with the City.

Mandatory Pre-Bid Conference: 10:00 AM, PST, JANUARY 24, 2018

Bid Due Date/Time: ~~10:00 AM, PST, FEBRUARY 01, 2018~~ 10:00 AM, PST, FEBRUARY 14, 2018 (Revised per Addendum 1).

No	Company Name	Contact Name	E-Mail	BID PACKAGE		ADDENDUM 1		Attended Mandatory Pre-Bid Meeting?	Comments
				E-mailed	Receipt Confirmed	E-mailed	Receipt Confirmed		
1.	City of Monterey Park								City
2.	Transtech Engineers, Inc.								Project Manager
3.	iSqFt® Planroom	Renae Dawson 800-364-2059 x8238 Greg Murray 800-364-2059 x7077 Michael Huston 513-645-8004	isqftmr@gmail.com ;	01/17/18	01/17/18	01/26/18	01/26/18	N/A	Electronic Plan Room
4.	Bid Clerk Electronic Bid Room	General Email	update@bidclerk.com ; projects@bidclerk.com ; phermanson@bidclerk.com ;	01/17/18	01/17/18	01/26/18	01/26/18	N/A	Electronic Plan Room
5.	Construction Market Data Group (CMD) <i>formerly Reed Construction Data</i>	Maria Delfino 323-602-5079, Ext. 75310	Maria.Delfino@cmdgroup.com ;	01/17/18	01/17/18	01/26/18	01/26/18	N/A	Electronic Plan Room
6.	McGraw Hill Construction	Donetta Brooks General Email Elizabeth Franco	donetta.brooks@mhfi.com ; dodge_reocwe@mcgraw-hill.com ; donetta.brooks@mhfi.com ; dodge_document_we@mhfi.com ; elizabeth.franco@construction.com ;	01/17/18	01/17/18	01/26/18	01/26/18	N/A	Electronic Plan Room
7.	The Blue Book Building & Constr Network Electronic Bid Room	Jim Downey 800-431-2584 x3177	tdowney@thebluebook.com ;	01/17/18	01/17/18	01/26/18	01/26/18	N/A	Electronic Plan Room

PLAN HOLDERS LIST, CITY OF MONTEREY PARK, BARNES PARK POOL FILTERS REPLACEMENT, SPEC 819
List Updated: 02/12/18

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No	Company Name	Contact Name	E-Mail	BID PACKAGE		ADDENDUM 1		Attended Mandatory Pre-Bid Meeting?	Comments
				E-mailed	Receipt Confirmed	E-mailed	Receipt Confirmed		
8.	Bid America	Tracy Kirby 951-813-2084	planroom@bidamerica.com ;	01/17/18	01/17/18	01/26/18	01/26/18	N/A	Electronic Plan Room
9.	Dodge Data & Analytics	Sue Schoen Khalisa Loveless	Dodge.bidding@construction.com ;	01/17/18	01/17/18	01/26/18	01/26/18	N/A	Electronic Plan Room
10.	Construct Connect	Leah Mae O. De Arce	Leah.DeArce@ConstructConnect.com ;	01/17/18	01/17/18	01/26/18	01/26/18	N/A	Electronic Plan Room
11.	California Commercial Pools	Ben Schaffer Hillary Palumbo 909-394-1280	bschaffer@calcommpools.com ; hpalumbo@calcommpools.com ;	01/17/18	01/17/18	01/26/18	01/26/18	Yes	Contractor
12.	Commercial Aquatics	Billy Clevenger 714-323-7899	billyc@swimcas.com ;	01/17/18	01/17/18	01/26/18	01/26/18	Yes	Contractor
13.	Condor	Earl Weiss 626-455-0050	earl@condor-inc.com ;	01/26/18	01/26/18	01/26/18	01/26/18	Yes	Contractor
14.	Horizon Mechanic	John Gordon 661-510-2981	john@horizon-mechanical.net ;	01/26/18	01/26/18	01/26/18	01/26/18	Yes	Contractor

PLAN HOLDERS LIST, CITY OF MONTEREY PARK, BARNES PARK POOL FILTERS REPLACEMENT, SPEC 819**List Updated: 02/12/18**

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No	Company Name	Contact Name	E-Mail	BID PACKAGE		ADDENDUM 1		Attended Mandatory Pre-Bid Meeting?	Comments
				E-mailed	Receipt Confirmed	E-mailed	Receipt Confirmed		
15.	Knorr Systems	Tiadra Carter Josh Lopez 714-949-1679 Mike Smith 714-754-4044	tiadrac@knorrsystems.com ; joshl@knorrsystems.com ; mikes@knorrsystems.com ;	01/18/18	01/18/18	01/26/18	01/26/18	Yes	Contractor
16.	Mountain View Pools	Mike Jones 909-980-9999	pools@mvip.biz ; abstractpd@yahoo.com ;	01/17/18	01/17/18	01/26/18	01/26/18	Yes	Contractor
17.	Pool Corp	Jim Hill 310-505-1951	Jim.hill@poolcorp.com ;	01/17/18	01/17/18	01/26/18	01/26/18	Yes	Contractor
18.	Sea Clear Pools	Francisco Rivera 310-505-4346 Bill Szieff 310-505-4343	Fr350@gmail.com ; BSzieff@seaclearpools.com ;	01/26/18	01/26/18	01/26/18	01/26/18	Yes	Contractor

Attachment 2:
Mandatory Pre Bid Conference Sign in Sheet

	BARNES PARK POOL FILTERS REPLACEMENT MANDATORY PRE BID CONFERENCE SIGN-IN SHEET	Owner: City of Monterey Park
		Specification No. 819

Meeting Name	Barnes Park Pool Filters Replacement - Mandatory Pre Bid Conference
Meeting Date	Wednesday, January 24, 2018
Scheduled Meeting Time	10:00 AM
Meeting Location	Barnes Park Pool, 350 S Mc Pherrin Ave, Monterey Park

ATTENDEES					
No	Name, Title	E-mail	Telephone	Organization	Initial
09.	MIKE JONES MOUNTAIN VIEW POOLS	POOLS@MVIP.BIZ	909 980 9999	MOUNTAIN VIEW POOLS	MA
10.	Okan Dewri, City Project Manager	okan.demirci@transtech.org	714-319-6137	City	OD
11.					
12.					
13.					
14.					
15.					
16.					

Attachment 3:
Bid Submitted by Knorr Systems, Inc.

1. BID TABULATION

PROJECT NAME: CITY OF MONTEREY PARK, BARNES PARK POOL FILTER REPLACEMENT
City Project No: Specification No. 819

BID TABULATION				Eng Estimate		Apparent Low Bidder 1		Apparent Low Bidder 2		Apparent Low Bidder 3		Apparent Low Bidder 4		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE
Bid Item and Description			Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price		
Base Bid Schedule																	
1	COMPLETE REMOVAL AND DISPOSAL OF EXISTING 5 TANK FILTER SYSTEM AND REPLACEMENT WITH NEW 4 TANK FILTER SYSTEM INCLUDING ALL MECHANICAL EQUIPMENT, PIPING, VALVES, FITTINGS AND ALL NECESSARY APPURTENANCES AS SHOWN ON THE PLANS AND SPECIFICATIONS FOR A COMPLETE SYSTEM INSTALLATION. MANUFACTURER IS PARAGON AQUATICS (1351 ROUTE 55, LAGRANGEVILLE NY 12540-5105) OR CITY APPROVED EQUAL. CONTRACTOR IS RESPONSIBLE TO OBTAIN LA COUNTY HEALTH DEPARTMENT APPROVALS AND THE PAYMENT OF ALL PERMITS AND FEES. PLUMBING POINTS OF CONNECTIONS HAVE BEEN INDICATED ON THE EXISTING PLUMBING BY THE CITY AND SHALL BE REPLACED FROM THE POINTS INDICATED TO THE NEW FILTERS. PIPE AND FITTINGS SHALL BE SCHEDULE 80 PVC. POINTS OF CONNECTIONS SHALL BE MADE WITH FLANGE CONNECTIONS. FILTER TANKS SHALL BE ANCHORED TO EXISTING SERVICE PAD WITH STAINLESS STEEL HARDWARE.	1	LS			\$63,000.00	\$63,000.00	\$89,500.00	\$89,500.00	\$93,300.00	\$93,300.00	\$123,000.00	\$123,000.00	\$92,200.00	\$92,200.00	\$63,000.00	\$123,000.00
BID RANKING						Apparent Low Bid 1		Apparent Low Bid 2		Apparent Low Bid 3		Apparent Low Bid 4					
TOTAL BID AMOUNT CALCULATED BASED ON UNIT PRICES						\$63,000.00		\$89,500.00		\$93,300.00		\$123,000.00		\$92,200.00			
TOTAL BID AMOUNT INDICATED BY BIDDER						\$63,000.00		\$89,500.00		\$93,300.00		\$123,000.00					
CALCULATION CORRECTIONS TO BID AMOUNT SUBMITTED BY CONTRACTOR BASED ON CALCULATED BID AMOUNT						\$0.00		\$0.00		\$0.00		\$0.00					
IS THE BIDDER QUALIFIED BASED ON REFERENCE PROJECTS						Yes											
SUBCONTRACTOR % AND AMOUNT SHOWN IN THE BID						15.56% \$9,800.00		0.00% \$0.00									
DID THE BIDDER MEET MAX 49% SUB CONTRACTOR (MIN 51% WORK BY PRIME CONTRACTOR) REQUIREMENT				MAX SUB % IS 49.00%		Yes		Yes									
DID THE BIDDER MEET 51% WORK REQUIREMENT BY PRIME CONTRACTOR						Yes		Yes									
SUBCONTRACTORS						Horizon Mechanical Contractors \$9,800.00		N/A		Detailed bid analysis was not conducted on this bidder.		Detailed bid analysis was not conducted on this bidder.					
						TOTAL \$9,800.00		TOTAL \$0.00									

2. REVIEW OF APPARENT LOW BID					
APPARENT LOW BID SUBMITTED BY:		Knorr Systems, Inc.			APPARENT LOW BID AMOUNT: \$63,000.00
ITEM REVIEWED/CHECKED	REVIEW RESULT	CHECKED BY	DATE	REMARKS	
BID STAMPED AS RECEIVED PRIOR BID TIME:	YES	CITY CLERK	2/14/18		
BID BOND IN PROPER AMOUNT:	YES	CITY CLERK	2/14/18		
ALL ADDENDA ACKNOWLEDGED:	YES	OD	2/14/18		
ANY APPARENT DISCREPANCY IN THE SUBMITTAL:	NO	OD	2/14/18		
TOTAL BID PRICES CALCULATED CORRECTLY:	YES	OD	2/14/18		
SUBCONTRACTOR AMOUNT:	\$9,800.00	JA	2/14/18		
MIN PRIME CONTRACTOR % REQUIREMENT FOR WORK PER SPECIFICATIONS:	49.00%	JA	2/14/18		
PRIME CONTRACTOR % CALCULATED PER BID SUBMITTAL (THIS % MUST BE EQUAL OR MORE THAN ABOVE %):	84.44%	JA	2/14/18		
BIDDER COMPLIES WITH MIN PRIME CONTRACTOR % REQUIREMENT	YES	JA	2/14/18		
MAX SUBCONTRACTOR PERCENT PER BID:	51.00%	JA	2/14/18		
SUB CONTRACTOR % CALCULATED PER BID SUBMITTAL (THIS % MUST BE EQUAL OR LESS THAN ABOVE %):	15.56%	JA	2/14/18		
BIDDER COMPLIES WITH MAX. SUB CONTRACTOR % REQUIREMENT:	YES	JA	2/14/18		
PRIME CONTRACTOR LICENSE STATUS:	Knorr Systems, Inc.	562312	JA	2/14/18	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)
PRIME CONTRACTOR DIR REGISTRATION STATUS:	Knorr Systems, Inc.	1000004538	JA	2/14/18	Print-out from DIR Web Page attached (https://efiling.dir.ca.gov/PWCR/Search)
SUB CONTRACTOR LICENSE STATUS:	Horizon Mechanical Contractors	791826	JA	2/14/18	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)
SUB CONTRACTOR DIR REGISTRATION STATUS:	Horizon Mechanical Contractors	1000005706	JA	2/14/18	Print-out from DIR Web Page attached (https://efiling.dir.ca.gov/PWCR/Search)
PRIME CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	Knorr Systems, Inc.	NOT FOUND IN ACTIVE DEBARRED LIST	JA	2/14/18	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)
SUB CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	Horizon Mechanical Contractors	NOT FOUND IN ACTIVE DEBARRED LIST	JA	2/14/18	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)
PRIME CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	Knorr Systems, Inc.	NOT FOUND IN ACTIVE DEBARRED LIST	JA	2/14/18	Print-out from SAM Web Page attached (https://www.sam.gov/portal/SAM/#1)
SUB CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	Horizon Mechanical Contractors	NOT FOUND IN ACTIVE DEBARRED LIST	JA	2/14/18	Print-out from SAM Web Page attached (https://www.sam.gov/portal/SAM/#1)
REFERENCE CHECK ACCEPTABLE	YES	OD	2/16/18		

3. REFERENCE CHECK OF APPARENT LOW BIDDER												
Knorr Systems, Inc.												
REFERENCE DATA FOR APPARENT LOW BIDDER					REFERENCE CHECK FOR APPARENT LOW BIDDER						CHECKED BY	DATE
					Answer "YES" if satisfied or "NO" if not satisfied							
REFERENCE PROJECT	OWNER AND REFERENCE NAME	TEL	AMOUNT	DATE COMPLETED	DID THE CONTRACTOR DO QUALITY WORK	DID THE CONTRACTOR STAY ON SCHEDULE	DID THE CONTRACTOR ASK FOR UNNECESSARY CHANGE ORDERS	DID THE CONTRACTOR FILE CLAIMS AGAINST YOU	WILL YOU HIRE THE CONTRACTOR AGAIN	REMARKS		
Valley View High School - Supply and install new 10-tank EPD filtration system and two (2) new BECSys7 mechanical room control systems; rebuild existing single tank filtration system.	Moreno Valley Unified School District - Greg Hackett, M & O Supervisor	951-571-7800	\$174,686.89	Jun 2017	Y	Y	N	N	Y	"We work with them continuously, they are top notch! "	JA	2/15/2018
Aquatic Center - Supplied three new EPD 13.5 square foot filter tanks	Citrus Community College - Fred Diamond, Director of Facilities	626-523-6041	\$36,059.27	Mat 2017	Y	Y	N	N	Y	"They did a great job, definitely would re-hire them again, great contractors. "	JA	2/14/2018
Community Pool - Supplied six (6) new EPD 17 .0 square foot filter tanks	City of La Verne - Chad Peterson, Recreation Coordinator	909-596-8700	\$82,170.96	Mar 2016	Y	Y	N	N	Y	"This contractor only sold us the product and we had a pool contractor put in the work but they worked very closely with the contractor and did an excellent job. We've also had them do other work in the past and never encountered a problem."	JA	2/14/2018

4. LOWEST RESPONSIBLE BID**LOWEST RESPONSIBLE BID SUBMITTED BY:****Knorr Systems, Inc.****IN THE AMOUNT OF:****\$63,000.00**

**CONTRACTORS STATE LICENSE BOARD**

Contractor's License Detail for License # 562312

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

Data current as of 2/14/2018 11:33:34 AM

Business Information

KNORR SYSTEMS INC
2221 SOUTH STANDARD AVENUE
SANTA ANA, CA 92707
Business Phone Number:(714) 754-4044

Entity Corporation
Issue Date 03/27/1989
Expire Date **03/31/2019**

License Status

This license is current and active.

All information below should be reviewed.

Classifications

C-61 / D35 - POOL AND SPA MAINTENANCE

Bonding Information**Contractor's Bond**

This license filed a Contractor's Bond with BERKLEY INSURANCE COMPANY.

Bond Number: 0156757

Bond Amount: \$15,000

Effective Date: 01/06/2017

Contractor's Bond History

Bond of Qualifying Individual

The qualifying individual ARTHUR LAWRENCE KNORR certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 03/27/1989

Workers' Compensation

This license has workers compensation insurance with the TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

Policy Number: TC2NUB9D900314

Effective Date: 03/03/2017

Expire Date: 03/03/2018

Workers' Compensation History

Other

Personnel listed on this license (current or disassociated) are listed on other licenses.

Legal Name	Registration Number	County	City	License Type/Number(s)	Current Status	Registration Date	Expiration Date
KNORR SYSTEMS, INC.	1000004538	ORANGE	SANTA ANA	CSLB:562312	Active	05/26/2017	06/30/2018



CONTRACTORS STATE LICENSE BOARD



Contractor's License Detail for License # 791826

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

Data current as of 2/14/2018 11:36:14 AM

Business Information

HORIZON MECHANICAL CONTRACTORS OF CALIFORNIA

P O BOX 661461

ARCADIA, CA 91066-1461

Business Phone Number:(626) 831-0733

Entity Corporation

Issue Date 02/27/2001

Expire Date 02/28/2019

License Status

This license is current and active.

All information below should be reviewed.

Classifications

B - GENERAL BUILDING CONTRACTOR

C-4 - BOILER, HOT WATER HEATING AND STEAM FITTING

C20 - WARM-AIR HEATING, VENTILATING AND AIR-CONDITIONING

C36 - PLUMBING

C-61 / D35 - POOL AND SPA MAINTENANCE

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.

Bond Number: 129054

Bond Amount: \$15,000

Effective Date: 01/01/2016

[Contractor's Bond History](#)

Bond of Qualifying Individual

The qualifying individual ROBERT JAMES KIMBALL certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 02/27/2001

Workers' Compensation

This license has workers compensation insurance with the WESCO INSURANCE COMPANY

Policy Number:WWC3268964

Effective Date: 03/01/2017

Expire Date: 03/01/2018

[Workers' Compensation History](#)

Other

Personnel listed on this license (current or disassociated) are listed on other licenses.

Legal Name	Registration Number	County	City	License Type/Number(s)	Current Status	Registration Date	Expiration Date
HORIZON MECHANICAL CONTRACTORS OF CALIFORNIA	1000005706	LOS ANGELES	ARCADIA	CSLB:791826	Active	05/25/2017	06/30/2018

State of California

Department of Industrial Relations

Labor Commissioner's Office :: DLSE Debarments

DLSE Debarments

The following contractors are currently barred from bidding on, accepting, or performing any public works contracts, either as a contractor or subcontractor, for the period set forth below:

As part of your due diligence, we suggest that you also check:

- Contractor status at the Contractors State License Board (CSLB)
- The Federal debarment list at the Excluded Parties List System

For a list of past DLSE debarments of public works contractors, please contact:

Susan Nakagama
Special Assistant to the Labor Commissioner
1515 Clay Street
Suite 401
Oakland, CA 94612
SNakagama@dir.ca.gov

Name of contractor	Period of debarment
Dave Cook Concrete Construction, Inc., and David William Cook 34231 Camino Capistrano #102 Capistrano Beach, CA 92624-1189 CSLB Number: 461897	3/1/2017 through 2/29/2020 Decision LB 6207
Bannaoun Engineers Constructors Corporation; Omar Maloof, An Individual P.O. Box 16599 Beverly Hills, CA 90209-2599 CSLB Number: 827829	05/12/17 through 05/11/20 Decision SC 5517
Evans Roofing Co., Inc. 2020 South Yale Street Santa Ana, CA 92706 CSLB Number: 610549	10/31/16 through 10/30/19 Decision LB 6270

Guillermo Ibaibarriaga dba Sierra Nevada Stucco and 2K Roofing Sierra Nevada Stucco P.O. Box 8472 Reno, NV 89502 CSLB Number: 915812 2K Roofing 820 Kuenzli Street Reno, NV 89502 CSLB Number: 954551	05/14/17 through 05/13/20 Decision SC 6037
Del Norte Construction, And Trinidad Manuel Canales, an Individual PO Box 5101 Oxnard, CA 93030 5020 Wooley Rd. Oxnard, CA 93030 CSLB Number: #945723	6/01/16 through 5/31/17 Decision LB 5533
Diversified Building & Electric Company, Inc. 409 Tennant Station Morgan Hill, CA 95037 Denis Andrew Maris, Individually and Doing Business as Diversified Electric Company CSLB Number: #765312	2/15/16 through 8/15/17 Decision SC 5714
Fast Demolition, Inc. 601-C East Palomar Street #123 Chula Vista, CA 91911 CSLB Number: #792729 Rogelio Medina Vazquez., an individual and in his capacity as Responsible Managing Officer of FAST DEMOLITION, INC.	4/1/44 through 3/31/47 Decision LB5742 4/1/41 through 3/31/44 Decision LB5665 4/1/36 through 3/31/39 Decision LB5740 4/1/33 through 3/31/37 Decision LB5651 4/1/33 through 3/31/37 Decision LB5739 4/1/24 through 3/31/27 Decision LB5741

	4/1/30 through 3/31/33 Decision LB5743 4/1/27 through 3/31/30 Decision LB5666 4/1/21 through 3/31/24 Decision LB5667 4/1/18 through 3/31/21 Decision LB5668 4/01/15 through 3/31/18 Decision LB5345
Amerivet Plumbing, Inc.; Walter Edward Jacob Kuhlmann III, Individually And dba Amerivet Plumbing Services CSLB Number: #969048 and #919761	8/6/15 through 8/5/18 Decision
Ultimate Inc., And, Enrique Vera, an Individual PO Box 571117 Tarzana, CA 91356-1117 CSLB Number: #949229	12/1/15 through 11/30/18 Decision
Travioli Construction, Inc. PO Box 231 Visalia, CA 93274 CSLB Number: #936832	9/11/15 through 3/10/17 Decision
Integrity Sheet Metal, Inc. 319 McArthur Way Upland, CA 91786 CSLB #726770 William Ben Hicks, an individual; Margaret Mary Hicks, an individual	2/01/15 through 1/31/18 Decision
L A Builders, Inc., a California Corporation 15635 Saticoy Street, #H Van Nuys, CA 91406 CSLB #748591 Alon Gamliel, an individual	2/01/15 through 1/31/18 Decision
USA Wall Systems, Inc. 8309 Sunshine Lane Riverside, CA 92508	4/01/15 through 3/31/18 Decision

CSLB #929610 Edward Eugene Brammer , an individual and in his capacity as President/CEO/RMO	
Daughter Construction formerly dba Hy Carpentry Construction 15407 Thornlake Avenue Norwalk, CA 90650 CSLB #979297 Sharon Jin Yoo , an individual; Dae Hyun Yoo , an individual and in his capacity as manager/supervisor for Sharon Jin Yoo and in his capacity as General Partner for HY Construction, a General Partnership.	4/01/15 through 3/31/18 Decision
RDA Construction, Inc. 1692 W. Bullard Ave., Fresno, CA 93711 CSLB# 383306	12/15/14 through 12/14/16 Decision
Titan Electrical Construction, Inc. Lucas Oliver Stickney, an individual Jamie Noel Furr, an individual 630 Natoma Street San Francisco, CA 94103 CSLB# 919516	11/3/14 through 11/2/17 Decision
Ramos Painting Carlos Ray Ramos, an individual P.O. Box 3871 Paso Robles, CA 93447 CSLB# 753575	11/3/14 through 11/2/15 Decision
Dick Emard Electric. dba Emard Electric Luke Richard Emard, an individual and RMO 5930 Key Court, Suite A Loomis, CA 95650 CSLB# 794007	11/3/14 thorough 11/2/17 Decision
Nixon Electric Gordon Fulton Nixon, an individual 5624 Faust Ave.	8/1/14 through 7/31/17 Decision

Woodland Hills, CA 91367 CSLB# 796802	
Neris General Contractors, a California Corporation Efren Neri, an individual Servando Neri, an individual Rebeca Neri, an individual Luis Abelardo Castro, an individual 6087 California Ave. Long Beach, CA 90805 CSLB# 797967	2/28/14 through 2/27/17 Decision
Southland Construction Reza Mohammadi, an individual 3943 Irvine Blvd., #405, Irvine, CA 92602 CSLB# 663784 (expired)	10/14/14 through 10/13/17 Decision
National Drywall Corporation, A Dissolved California Corporation 603 S. Milliken Avenue, Suite F Ontario, CA 91761 CSLB #834335 Miguel Contreras, an Individual and Responsible Managing Officer/CEO/President Dora Maria Contreras, an Individual and Agent/Officer of the Corporation	8/4/14 through 8/3/17 Decision
Tadros & Youssef Construction, Inc. Kamel Shaker Tadros & Makram Youssef Youssef, Individually 1221 E 8th Street, Unit A, Upland, CA 91786 CSLB# 698182 (expired)	5/10/14 through 5/9/17 Decision
Serenity Fire Protection 417 S. Associated Road, Brea, CA 92821 CSLB# 902927	5/1/14 through 4/30/17 Decision
Don Kelly Construction , Inc. Don Kelly, Individual and Lisa Kelly, Individual 171 Northview Ridge Lane, P.O. Box 10760, Bozeman, MT 59719	3/25/14 through 3/24/17 Decision

Aldan, Inc. P.O. Box 9428, Brea, CA 92822 CSLB #949229	2/28/14 through 2/27/17 Decision
Russell/Thompson, Inc. James Jean Russell & Valery Alena Thompson, Individually 4684 Oak Glen Dr., Redding, CA 96001 CSLB# 915036 (revoked)	10/31/13 through 10/31/16 Decision
Ayodejia A. Ogundare, Individual Db a Pacific Engineering Company 6310 Stewart Way, Bakersfield, CA 93308 CLSB#710322	5/15/2013 through 5/15/2014 Decision
Wallcrete Industries, Inc.; Garit David Wallace and Amber Anderson, Individuals 400 Kansas, Redlands, CA 92373 CSLB#834220	7/29/12 through 7/28/15 Decision
FEI Enterprises, Inc Gabriel Fedida, Individual 5749 Venice Blvd., Los Angeles, CA 90019 CSLB#659252	6/14/12 through 6/13/15 Decision
Jeffrey Alan Mott and Michelle Mott, individuals Dda Integrity Landscape 3756 Independence Avenue Sanger, CA 93637 CSLB#774222	3/29/12 through 3/28/15 Decision
Jensen Drywall & Stucco Jeffrey E. Jensen 3714 Lynda Place National City, CA 91950-8121 CSB # 664168 Exp. 2/18/11 (expired)	3/31/11 through 3/30/13 Decision

All West Construction, Inc. Donald Kent Russell 495 N. Marks Ave. Fresno, CA 93706 CSB # 592321 Exp. 4/3/12 (suspended)	3/31/11 through 3/30/13 Decision
Country Builders, Inc. Weldon Offill, individually 5915 Graham Ct. Livermore, CA 94550 CSB # 699574 Exp. 11/30/12 (active)	3/1/11 through 2/28/14 Decision Addendum
Sutter Foam & Coating, Inc. 909 A. George Washington Yuba City, CA 95993 CSB # 732014 Exp. 1/31/09 (inactive) David Alvin Trexler, an individual 909 A. George Washington Yuba City, CA 95993 Kenneth A. Trexler, an individual 2603 Lago Lane Marysville, CA 95901	7/1/10 through 6/30/13 Decision
Soo Dong Kim, an individual, dba Soo Kim Electric Company 16224 Ridgeview Lane La Mirada, CA 90638 CSB # 568103 Exp. 8/1/09 (inactive) Hyo Nam Jung, an individual, dba Lucid Electric 18621 Well Street Rowland Heights, CA 91748 CSB # 914692 Exp. 4/3/10	4/19/10 through 4/18/13 Decision
Southwest Grading, dba Southwest Grading Services, Inc., 22031 Waite Street Wildomar, CA 92595 David Walter Cholewinski, an individual 22031 Waite Street Wildomar, A 92595 29970 Technology Drive, Ste. 205 Murrieta, CA 92563	3/18/10 through 3/17/13 Decision

CSB #840416 Exp. 6/30/10	
S.J. Cimino Electric, Inc., a California corporation, 3267 Dutton Ave. Santa Rosa, CA 95404 Salvatore Joseph Cimino, RMO, CEO and President of S.J. Cimino Electric, Inc. and sole owner of S.J. Cimino Electric, an individual 5825 Heights Rd. Santa Rosa, CA 95401 CSB #343802 Exp. 2/28/10 CSB #294141 Exp. 9/30/13 (inactive)	10/15/09 through 10/14/12 Decision
Cedar Development Corporation Serghon Gabriel Afram, individually 12477 Feather Dr Mira Loma, CA 91752 CSB # 839898 Exp. 6/30/10 (suspended)	8/5/09 through 8/4/12 Decision
All Floors Commercial and Residential Flooring, Inc. Salvador Elias Perea, individually 750 E. McGlincy Lane, #103 Campbell, CA 95008 CSB #430969 Exp. 7/31/09	5/14/09 through 5/13/12 Decision
1-AMD Construction, Inc. Alberto Mordoki, individually Mirella Mordoki, individually 5300 Beach Blvd., Suite 110-416 Buena Park, CA 90621 CSB #787533, revoked	3/16/09 through 3/15/12 Decision>

May 2017

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☒ Multiple Names

All

All

All

All

All

All

Name

Name

Name

Name

Name

Name

Knorr Systems, Inc.

Horizon Mechanical Contractors

Exclusion Status

Active

Selecting "All" displays both Active and Inactive Exclusions.

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You may only perform a search with the criteria contained in one accordion.

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SAM Search Results
List of records matching your search for :

Classification: Individual, Firm, Special Entity Designation, Vessel
Entity Name: Knorr Systems, Inc.
Entity Name: Horizon Mechanical Contractors
Functional Area: Performance Information
Record Status: Active

No Search Results

Attachment 4: Bid Analysis

SECTION C. BIDDERS PROPOSAL
(Entire section C shall be submitted with the bid)

BIDDER'S NAME: Knorr Systems, Inc.

In accordance with the City's Notice Inviting Sealed Bids, the undersigned BIDDER, hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above stated project as set forth in the Plans, Specifications, and contract documents therefore, and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work site, Plans, Specifications, Instructions to Bidders, and all other contract documents. If this proposal is accepted for award, BIDDER understands that failure to enter into a contract in the manner and time prescribed will result in forfeiture to the City of Monterey Park of the guarantee accompanying this proposal.

BIDDER understands that a bid is required for the entire work. The contract will be awarded on the prices shown on the bid schedule. It is agreed that the unit and/or lump sum prices bid include all appurtenant expenses, taxes, royalties and fees. In the case of discrepancies in the amounts of bid, unit prices shall govern over extended amount, and words shall govern over figures.

If awarded the Contract, the undersigned further agrees that in the event of the BIDDER'S default in executing the required contract and filing the necessary bonds and insurance certificates within ten working days after the date of the City's notice of award of contract to the BIDDER, the proceeds of the guarantee accompanying this bid shall become the property of the City and this bid and the acceptance hereof may, at the City's option, be considered null and void.

BID SCHEDULE

To the Monterey Park's City Council, herein called the "Council".

Pursuant to and in compliance with your Notice Inviting Bids and the other documents relating thereto, the undersigned bidder, having familiarized himself with the work, and with the terms of the contract, the local conditions affecting the performance of the contract, and the cost of the work at the place where the work is done, and with the drawings and specifications and other contract documents, hereby proposes and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all applicable taxes, utility and transportation services necessary to perform the contract and complete in a workmanlike manner, all in strict conformity with the Contract Documents on file at the office of the City Clerk of said City, per the following bid schedule:

City of Monterey Park

Specification No. 819

BID SCHEDULE For BARNES PARK POOL FILTER REPLACEMENT, Specification No. 819					
Item No.	Description	Qty	Unit	Unit Cost	Total Cost
1	COMPLETE REMOVAL AND DISPOSAL OF EXISTING 5 TANK FILTER SYSTEM AND REPLACEMENT WITH NEW 4 TANK FILTER SYSTEM INCLUDING ALL MECHANICAL EQUIPMENT, PIPING, VALVES, FITTINGS AND ALL NECESSARY APPURTENANCES AS SHOWN ON THE PLANS AND SPECIFICATIONS FOR A COMPLETE SYSTEM INSTALLATION. MANUFACTURER IS PARAGON AQUATICS (1351 ROUTE 55, LAGRANGEVILLE NY 12540-5105) OR CITY APPROVED EQUAL. CONTRACTOR IS RESPONSIBLE TO OBTAIN LA COUNTY HEALTH DEPARTMENT APPROVALS AND THE PAYMENT OF ALL PERMITS AND FEES. PLUMBING POINTS OF CONNECTIONS HAVE BEEN INDICATED ON THE EXISTING PLUMBING BY THE CITY AND SHALL BE REPLACED FROM THE POINTS INDICATED TO THE NEW FILTERS. PIPE AND FITTINGS SHALL BE SCHEDULE 80 PVC. POINTS OF CONNECTIONS SHALL BE MADE WITH FLANGE CONNECTIONS. FILTER TANKS SHALL BE ANCHORED TO EXISTING SERVICE PAD WITH STAINLESS STEEL HARDWARE.	1	LS	\$ <u>63,000.00</u>	\$ <u>63,000.00</u>
TOTAL BID AMOUNT					\$ <u>63,000.00</u>

TOTAL BID AMOUNT IN WORDS Sixty three thousand dollars and 00/100 cents

City of Monterey Park

Specification No. 819

In the case of discrepancies in the amount of bid, unit prices shall govern over extended amounts, and words shall govern over figures.

Full compensation for the items listed to the right as Items A, B, C, D and E are considered as inclusive in each Bid Item listed above in the Bid Schedule applicable, and no additional and/or separate compensation will be allowed.	A. Mobilization / Demobilization
	B. Traffic Control
	C. NPDES, WVECP, and Best Management Practices (BMPs), Public Convenience and Safety
	D. Construction Staking by Land Surveyor
	E. Clearing and Grubbing

The bid prices shall include any and all costs, including labor, materials, appurtenant expenses, taxes, royalties and any and all other incidental costs to complete the project, in compliance with the Bid and Contract Documents and all applicable codes and standards.

All other work items not specifically listed in the bid schedule, but necessary to complete the work per bid and contract documents and all applicable codes and standards are assumed to be included in the bid prices.

The City reserves the right to add, delete, increase or decrease the amount of any quantity shown and to delete any item from the contract and pay the contractor at the bid unit prices so long as the total amount of change does not exceed 25% (plus or minus) of the total bid amount for the entire project. If the change exceeds 25%, a change order may be negotiated to adjust unit bid prices.

A bid is required for the entire work, that the quantities set forth in the Bid Schedule are to calculate total bid amount, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed.

City of Monterey Park

Specification No. 819

DESIGNATION OF SUBCONTRACTORS

BIDDER proposes to subcontract certain portions of the work which are in excess of one-half of one percent of the bid and to procure materials and equipment from suppliers and vendors as follows:

Name, address, and phone number pf subcontractors, suppliers, and vendors	Work to be Performed	Contractor's License #	DIR #	Dollar Amount
Horizon Mechanical Contractors P.O. Box 661461 Arcadia, CA 91066-1461 661-510-2981	Plumbing labor	791826	100005706	\$ 9,800.00
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
Total Subcontract Amount (shall not exceed 49% of Total Bid Amount)				\$ 9,800.00

City of Monterey Park

Specification No. 819

REFERENCES

References shall be for projects constructed by the bidding company; references for other projects performed by principals or other individuals of the bidding company may not be included. References shall be either minimum from 3 Public Agencies; or minimum from 2 Public Agencies plus 2 Private Entities for which BIDDER has performed similar work within the past three years.

Reference 1		
Agency Name <u>Knott's Berry Farm</u>	Project Name and Brief Description Big Foot Rapids - Supply and installation of ten (10) new EPD13.5 square foot filter tanks with new backwash valves and Pressure Differential filter backwash control system	
Contact Name and Title <u>Brian Eliason, Maintenance Shift Leader</u>		
Tel: <u>714-220-5497</u> E-mail: <u>beliason@knotts.com</u>	Contract Value: \$ <u>157,149.59</u>	Year Completed: <u>2017</u>

Reference 2		
Agency Name <u>Moreno Valley Unified School District</u>	Project Name and Brief Description Valley View High School - Supply and install new 10-tank EPD filtration system and two (2) new BECSys7 mechanical room control systems; rebuild existing single tank filtration system	
Contact Name and Title <u>Greg Hackett, M & O Supervisor</u>		
Tel: <u>951-571-7800</u> E-mail: <u>ghackett@mvusd.net</u>	Contract Value: \$ <u>174,686.89</u>	Year Completed: <u>2017</u>

Reference 3		
Agency Name <u>Citrus Community College</u>	Project Name and Brief Description Aquatic Center - Supplied three new EPD 13.5 square foot filter tanks	
Contact Name and Title <u>Fred Diamond, Director of Facilities</u>		
Tel: <u>626-523-6041</u> E-mail: <u>fdiamond@citruscollege.edu</u>	Contract Value: \$ <u>36,059.27</u>	Year Completed: <u>2017</u>

Reference 4		
Agency Name <u>City of La Verne</u>	Project Name and Brief Description Community Pool: Supplied six (6) new EPD 17.0 square foot filter tanks	
Contact Name and Title <u>Chad Peterson, Recreation Coordinator</u>		
Tel: <u>909-596-8700</u> E-mail: <u>cpeterson@ci.la-verne.ca.us</u>	Contract Value: \$ <u>82,170.96</u>	Year Completed: <u>2016</u>

City of Monterey Park

Specification No. 819

SITE INSPECTION

The Bidder declares that he/she has carefully read and examined the plans, specifications, bid documents, and he/she has made a personal examination of the site (indicate name of the person, representing the bidder, who inspected the site and date below) and that he/she understands the exact scope of the Project without question.

Name of Person who inspected the site: Mike SmithDate of Inspection: 01-24-2018**ADDENDA ACKNOWLEDGMENT**

The Bidder acknowledges receipt of the following Addenda and has included their provisions in this Proposal:

Addendum No. 1 Dated 01-26-2018Addendum No. Dated Addendum No. Dated Addendum No. Dated Addendum No. Dated Addendum No. Dated

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

BIDDER certifies that all previous contracts or subcontracts, all reports which may have been due under the requirements of any Agency, Site, or Federal equal employment opportunity orders have been satisfactorily filed, and that no such reports are currently outstanding.

AFFIRMATIVE ACTION CERTIFICATION

BIDDER certifies that affirmative action has been taken to seek out and consider minority business enterprises for those portions of work to be subcontracted, and that such affirmative actions have been fully documented, that said documentation is open to inspection, and that said affirmative action will remain in effect for the life of any contract awarded hereunder. Furthermore, BIDDER certifies that affirmative action will be taken to meet all equal employment opportunity requirements of the contract documents.

City of Monterey Park**Specification No. 819****INSURANCE REQUIREMENTS**

To be awarded this contract, the successful bidder shall procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2,000,000
Business automobile liability	\$2,000,000
Workers compensation	Statutory requirement.

Commercial general liability insurance shall meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above shall be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies shall be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such endorsement shall be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance shall be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Automobile coverage shall be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Contractor shall furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance shall be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) shall reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Contractor shall require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the bidder certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's Contractor. Failure to provide this insurance will render the bidder's proposal "nonresponsive."

Bidder's Name: Knorr Systems, Inc.
 Authorized Signature: 
 Name and Title: Rich Robert, Vice President /General Manager
 Date: 02/12/2018

City of Monterey Park

Specification No. 819

PUBLIC CONTRACT CODE SECTION 7106**Noncollusion Declaration by Bidder**

The undersigned declares:

I am the Vice President/GM of Knorr Systems, Inc., the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Bidder's Name: Knorr Systems, Inc.Authorized Signature: Name and Title: Rich Robert, Vice President / General ManagerDate: 02/12/2018

City of Monterey Park

Specification No. 819

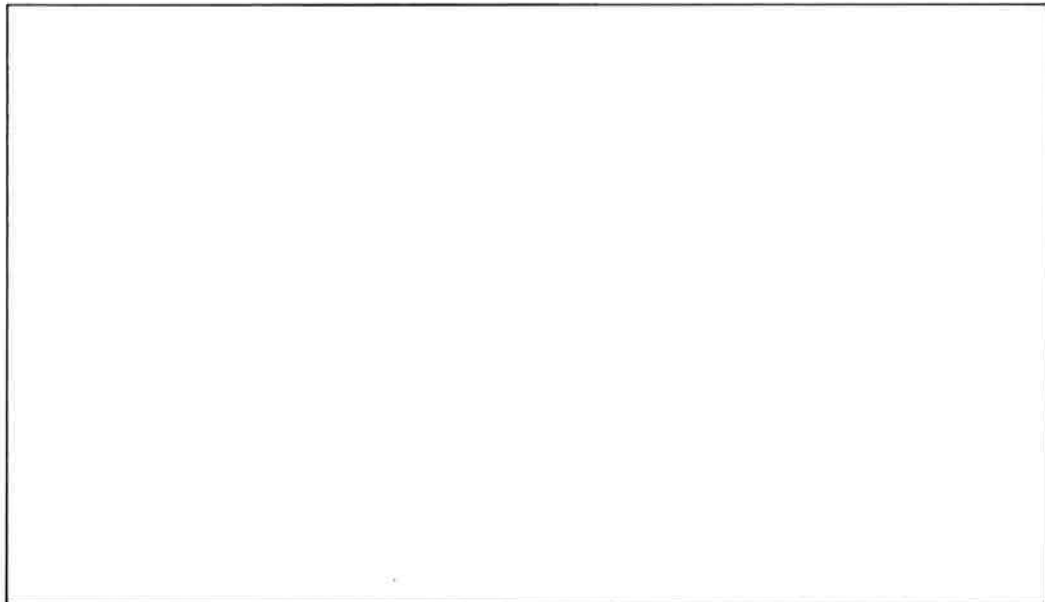
PUBLIC CONTRACT CODE SECTION 10162

In conformance with the above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder any officer of such bidder, or any employee of such bidder who has a proprietary interest in such bidder

has never been X has been _____ (indicate YES or NO after applicable answer)

disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation, and if so to explain the circumstances.

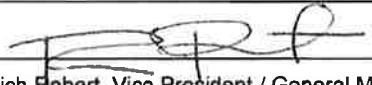
If the answer is **has been YES** explain the circumstances below:



In conformance with Labor Code § 1725.5, the bidder

is X is not _____ (Indicate YES or NO after applicable answer)

registered with the Department of Industrial Relations. [If the answer is **is not YES**, the City requires to reject your bid as nonresponsive]

Bidder's Name: Knorr Systems, Inc.
Authorized Signature: 
Name and Title: Rich Robert, Vice President / General Manager
Date: 02/12/2018

City of Monterey Park

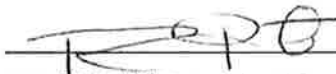
Specification No. 819

PUBLIC CONTRACT CODE SECTION 10232

In conformance with above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that no more than one final, unappealable finding of contempt of court by a federal court

has not been X has been _____ (indicate YES or NO after applicable answer)

issued against the bidder within the immediately preceding two-year period because of the contractor's failure to comply with an order of a federal court which orders the contractor to comply with an order of the National Labor Relations Board. For purposes of this section, a finding of contempt does not include any finding which has been vacated, dismissed, or otherwise removed by the court because the contractor has complied with the order which was the basis for the finding.

Bidder's Name: Knorr Systems, Inc.
Authorized Signature: 
Name and Title: Rich Robert, Vice President / General Manager
Date: 02/12/2018

City of Monterey Park

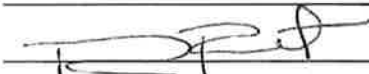
Specification No. 819

PUBLIC CONTRACT CODE SECTION 10285.1

In conformance with above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder or any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof

has never been X has been (Indicate YES or NO after applicable answer)

convicted within the preceding three years by a court of competent jurisdiction of any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including, for the purposes of this article, the Regents of the University of California or the Trustees of the California State University.

Bidder's Name:	<u>Knorr Systems, Inc.</u>
Authorized Signature:	<u></u>
Name and Title:	<u>Rich Robert, Vice President / General Manager</u>
Date:	<u>02/12/2018</u>

City of Monterey Park

Specification No. 819

BIDDER INFORMATIONBidder's Name: Knorr Systems, Inc.Address: 2221 Standard Avenue, Santa Ana, CA 92707Form of Legal Entity: CorporationIf a Corporation, State of Incorporation: CaliforniaState Contractor's Class and License No.: C61/D35, 562312**Contact Person Information:**Name: Michelle Dukes Title: Senior Project ManagerE-mail: michelled@knorrsystems.com Tel: 714-754-4044 ext. 105

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest in this proposal:

Rich Robert, Vice President / GM2221 Standard Avenue, Santa Ana, CA 92707714-754-4044

The date(s) of any voluntary or involuntary bankruptcy judgements against any principal having an interest in this proposal are as follows:

N/A

All current and prior DBA'S, alias, and/or fictitious business names for any principal having an interest in this proposal are as follows:

N/A

Previous contract performance history:

Was any contract terminated previously: No

If the answer to the above is "yes", provide the following information:

City of Monterey Park

Specification No. 819

Contract/project name and number: _____

Date of termination: _____

Reason for termination: _____

Owner's name: _____

Owner contact person and tel. no.: _____

IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, titles, hands, and seals of all aforementioned principals this ____ day of _____, 20__.

BIDDER

Knorr Systems, Inc.

2221 Standard Avenue

Santa Ana, CA 92707

Subscribed and sworn to this 14th day of February, 2018

NOTARY PUBLIC



City of Monterey Park

Specification No. 819

PROPOSAL GUARANTEE**BID BOND**Bond No.: ATLA-2018-BIC-101

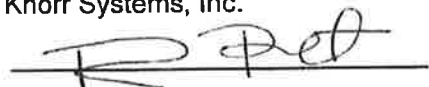
KNOW ALL MEN BY THESE PRESENTS that Knorr Systems, Inc., as BIDDER, AND Berkley Insurance Company, as SURETY, are held and firmly bound unto the City of Monterey Park, in the penal sum of Ten Percent (10%) of Total Amount Bid (\$ -----) dollars, lawful money of the United States, which is 10 percent of the total amount bid by BIDDER to the City of Monterey Park for the Barnes Park Pool Filter Replacement, SPECIFICATIONS NO. 819 ("Public Project"), for the payment of which sum, BIDDER and SURETY agree to be bound, jointly and severally, firm by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas BIDDER is about to submit a bid to the City of Monterey Park for the above stated project, if said bid is rejected, or if said bid is accepted and a contract is awarded and entered into by BIDDER in the manner and time specified, then this obligation shall be null and void, otherwise it shall remain in full force and effect in favor of the City of Monterey Park.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this 13th day of February, 2018.

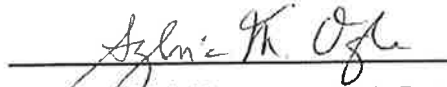
SIGNED AND SEALED this 13th day of February, 2018.

Knorr Systems, Inc.



PRINCIPAL

Berkley Insurance Company

SURETY Sylvia M. Ogle, Attorney-in-Fact**PRINCIPAL's MAILING ADDRESS:**2221 Standard AvenueSanta Ana, CA 92707**SURETY's MAILING ADDRESS:**Berkley Surety Group4 Hutton Center Drive, Ste. 640Santa Ana, CA 92707

NOTE: All signatures shall be acknowledged by a notary public.

POWER OF ATTORNEY
BERKLEY INSURANCE COMPANY
 WILMINGTON, DELAWARE

NOTICE: The warning found elsewhere in this Power of Attorney affects the validity thereof. Please review carefully.

KNOW ALL MEN BY THESE PRESENTS, that BERKLEY INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Delaware, having its principal office in Greenwich, CT, has made, constituted and appointed, and does by these presents make, constitute and appoint: Gary D. Eklund; D-Ann Kleidosty; Sylvia M. Ogle; Sharon J. Potts; or Karina Plis of Marsh USA, Inc. of Atlanta, GA its true and lawful Attorney-in-Fact, to sign its name as surety only as delineated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of Financial Guaranty Insurance, providing that no single obligation shall exceed **Fifty Million and 00/100 U.S. Dollars (U.S.\$50,000,000.00)**, to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of Delaware, without giving effect to the principles of conflicts of laws thereof. This Power of Attorney is granted pursuant to the following resolutions which were duly and validly adopted at a meeting of the Board of Directors of the Company held on January 25, 2010:

RESOLVED, that, with respect to the Surety business written by Berkley Surety, the Chairman of the Board, Chief Executive Officer, President or any Vice President of the Company, in conjunction with the Secretary or any Assistant Secretary are hereby authorized to execute powers of attorney authorizing and qualifying the attorney-in-fact named therein to execute bonds, undertakings, recognizances, or other suretyship obligations on behalf of the Company, and to affix the corporate seal of the Company to powers of attorney executed pursuant hereto; and said officers may remove any such attorney-in-fact and revoke any power of attorney previously granted; and further

RESOLVED, that such power of attorney limits the acts of those named therein to the bonds, undertakings, recognizances, or other suretyship obligations specifically named therein, and they have no authority to bind the Company except in the manner and to the extent therein stated; and further

RESOLVED, that such power of attorney revokes all previous powers issued on behalf of the attorney-in-fact named; and further

RESOLVED, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 31st day of January, 2018.

Attest:

(Seal)

By

Ira S. Lederman
 Executive Vice President & Secretary

Berkley Insurance Company

By

Jeffrey M. Hafter
 Senior Vice President

WARNING: THIS POWER INVALID IF NOT PRINTED ON BLUE "BERKLEY" SECURITY PAPER.

STATE OF CONNECTICUT)

) ss:

COUNTY OF FAIRFIELD)

Sworn to before me, a Notary Public in the State of Connecticut, this 31st day of January, 2018, by Ira S. Lederman and Jeffrey M. Hafter who are sworn to me to be the Executive Vice President and Secretary, and the Senior Vice President, respectively, of Berkley Insurance Company.

MARIA C. RUNDBAKEN
 NOTARY PUBLIC
 MY COMMISSION EXPIRES
 APRIL 30, 2019

Maria C. Rundbaken
 Notary Public, State of Connecticut

CERTIFICATE

I, the undersigned, Assistant Secretary of BERKLEY INSURANCE COMPANY, DO HEREBY CERTIFY that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth therein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date.

Given under my hand and seal of the Company, this 13th day of February, 2018.

(Seal)

Vincent P. Forte

CALIFORNIA ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of Georgia }

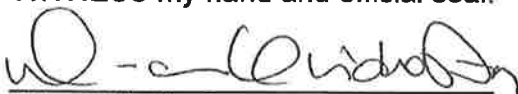
County of Gwinnett }

On February 13, 2018 before me, D-Ann Kleidosty, Notary Public
(Here insert name and title of the officer)

personally appeared Sylvia M. Ogle, Attorney-in-fact
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Notary Public Signature D-Ann Kleidosty

(Notary Public Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages _____ Document Date _____

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)
☐ Corporate Officer

(Title)

- ☐ Partner(s)
☒ Attorney-in-Fact
☐ Trustee(s)
☐ Other _____

INSTRUCTIONS FOR COMPLETING THIS FORM

This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he/she/they~~, is /are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document with a staple.

CORPORATE ACKNOWLEDGMENT FOR PRINCIPAL

State of California
County of Orange

On 2/14/18, before me personally came Richard Robert
to me known, who being by me duly sworn, did depose and say that he/she resides in Santa Ana
that he/she is the General Manager of Knorr Systems
the corporation described in and which executed the above corporate seal; that it
was so affixed by order of the Board of Directors of said corporation, and that he/she signed his/her named
thereto by like order.


Notary Public



STATE OF CALIFORNIA
DEPARTMENT OF INSURANCE
SAN FRANCISCO

Nº 07382

Amended
Certificate of Authority

THIS IS TO CERTIFY THAT, Pursuant to the Insurance Code of the State of California,

Berkley Insurance Company

of Wilmington, Delaware, organized under the
laws of Delaware, subject to its Articles of Incorporation or
other fundamental organizational documents, is hereby authorized to transact within the State, subject to
all provisions of this Certificate, the following classes of insurance:

Fire, Marine, Surety, Disability, Plate Glass, Liability,

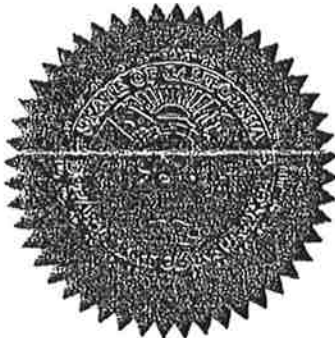
Workers' Compensation, Boiler and Machinery, Burglary,

Credit, Automobile, Aircraft, and Miscellaneous

as such classes are now or may hereafter be defined in the Insurance Laws of the State of California.

THIS CERTIFICATE is expressly conditioned upon the holder hereof now and hereafter being in
full compliance with all, and not in violation of any, of the applicable laws and lawful requirements made
under authority of the laws of the State of California as long as such laws or requirements are in effect
and applicable, and as such laws and requirements now are, or may hereafter be changed or amended.

IN WITNESS WHEREOF, effective as of the 10th
day of July, 2001, I have hereunto
set my hand and caused my official seal to be affixed this
10th day of July, 2001.



By

Harry W. Low
Insurance Commissioner
Victoria S. Sidbury
Deputy

NOTICE:

Qualification with the Secretary of State must be accomplished as required by the California Corporations Code promptly
after issuance of this Certificate of Authority. Failure to do so will be a violation of Insurance Code Section 701 and will be
grounds for revoking this Certificate of Authority pursuant to the covenants made in the application therefor and the
conditions contained herein.



City Council Staff Report

DATE: March 7, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-E.**

TO: The Honorable Mayor and City Council
FROM: Mark McAvoy, Director of Public Works/City Engineer
SUBJECT: Los Angeles County Metropolitan Transit Authority (Metro) for the North Atlantic Traffic Signal Synchronization Project

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the City Manager to execute and agreement, in a form approved by the City Attorney, with the Los Angeles County Metropolitan Transit Authority (Metro) for the North Atlantic Traffic Signal Synchronization Project in the amount of \$431,952.00; and
2. Take such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

Caltrans approved the repurposing and exchange of the City's SAFETA-LU Grant funds for Metro Proposition C funds toward the North Atlantic Traffic Signal Synchronization Project. The City awarded the construction contract for the project utilizing existing Measure R funds, anticipating that those funds would be backfilled with the Proposition C funds at a future date. To be reimbursed for the Measure R funds, the City must execute an Exchange Agreement with Metro.

BACKGROUND:

On September 20, 2017, the City Council awarded a contract to Comet Electric in the amount of \$367,208 to complete the North Atlantic Boulevard Traffic Signal Synchronization Project (TSSP), including a 15% contingency up to \$55,081 to cover any construction change orders.

The project involves the installation of wireless interconnection equipment at seven traffic signals on North Atlantic Boulevard from Hellman Avenue to Newmark Avenue to allow for synchronization of the signal timing. The project also includes installation of "countdown" pedestrian signal heads, new left-turn phasing at the intersections of North Atlantic Boulevard / Emerson Avenue and North Atlantic Boulevard / Mar Center (Ralphs), and partial realignment of the traffic lanes between Emerson Avenue and Garvey Avenue. Construction is currently underway and should be completed next month.

When the contract was awarded, staff had already been waiting several months for Caltrans's approval of the repurposing of federal transportation earmark funds (SAFETEA-LU) toward the North Atlantic TSSP. With Caltrans's approval pending but no timeline available, the City Council authorized the use of Measure R funds to move construction forward. In January 2018, staff received the Exchange Agreement from Metro memorializing the exchange of the City's SAFETEA-LU grant funds for Metro Proposition C funds.

The Exchange Agreement outlines the terms of the funding exchange; timely, cost-effective use of the funds; scope of work; reporting requirements; and invoicing procedures. By executing the Exchange Agreement with Metro, the City can be reimbursed for its Measure R funds.

FISCAL IMPACT:

The Exchange Agreement will allow the City to be reimbursed for the Measure R funds used for construction on the North Atlantic TSSP. As part of the exchange, the City must pay Metro a three percent (3%) processing and administrative fee equal to \$12,958.56. Therefore, the City may be reimbursed for an amount up to \$418,993.44.

Respectfully prepared and submitted,



Mark McAvoy
Director of Public Works/
City Engineer



Rey Alfonso
Assistant City Engineer

Approved By:



Ron Bow
City Manager

Approved by:



Annie Yaung
Director of Management
Services

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

Attachment 1 – Federal Earmark Repurposing Exchange Agreement

ATTACHMENT1
Federal Earmark Repurposing Exchange Agreement

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM — LOCAL
FUNDS

This Exchange Agreement ("AGREEMENT"), is made and entered into as of November 20, 2017, by and between the City of Monterey Park ("CITY") and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS:

- A. The 2016 Consolidated Appropriation Act allowed the CITY to transfer its Federal Transportation Earmark(s) to LACMTA.
- B. LACMTA Board of Directors approved the Federal Transportation Earmark Exchange Program on May 25, 2016.
- C. CITY desires to exchange \$431,952.00 of CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% ("LACMTA Funds").
- D. LACMTA is willing to exchange \$431,952.00 in LACMTA Funds for a like amount of CITY's Federal Transportation Earmark Funds, subject to the terms and conditions contained herein.
- E. An exchange of CITY's Federal Transportation Earmark Funds with LACMTA Funds is beneficial to and in the general interest of CITY and LACMTA.

NOW THEREFORE, in consideration of the mutual benefits to be derived by CITY and LACMTA, and of the promises contained herein, it is hereby agreed as follows:

AGREEMENT:

1. Title of the Project (the "Project"): NORTH ATLANTIC PEDESTRIAN IMPROVEMENT PROJECT. LACMTA Federal Transportation Earmark Exchange Program ID# E1704, FTIP # LAE0881.
2. CITY hereby assigns to LACMTA \$431,952.00 of CITY's Federal Transportation Earmark Funds. This assignment shall be automatically effective upon full execution of this AGREEMENT without the necessity of the execution, delivery or recording of any further instrument whatsoever. Notwithstanding the foregoing, at LACMTA's request, CITY shall execute and deliver such documents and instruments as may be required to evidence such assignment of Federal Transportation Earmark Funds.
3. LACMTA hereby accepts CITY's assignment of CITY's Federal Transportation Earmark Funds for use on Proposition C 25% eligible project, to be determined by LACMTA in its sole and absolute discretion.

4. On September 26, 2002, the LACMTA Board of Directors required that prior to receiving Proposition C 10% or 25% funds, CITY must meet a Maintenance of Effort (MOE) requirement consistent with the State of California's MOE as determined by the State Controller's office. With regard to enforcing the MOE, LACMTA will follow the State of California's MOE requirement, including, without limitation, suspension and re-implementation. As a participant in the Federal Transportation Earmark Exchange Program receiving Proposition C 25% funds, CITY is subject to MOE requirements.

5. Upon receipt of (i) a fully executed AGREEMENT, (ii) CITY's written certification of the amount of CITY's Federal Transportation Earmark Exchange Fund Balance, as defined herein, which CITY's Federal Transportation Earmark Exchange Fund Balance shows that CITY has sufficient Federal Transportation Earmark Funds to meet its obligations hereunder, and (iii) LACMTA's acceptance of CITY's Federal Transportation Earmark Funds as provided in paragraph 2 above, LACMTA shall pay CITY \$418,993.44 of LACMTA Funds which amount reflects the deduction for the processing fee described in paragraph 10 below. For purposes of this AGREEMENT, CITY's "Federal Transportation Earmark Exchange Fund Balance" shall mean the amount of funds CITY transferred to LACMTA as of April 13, 2017. CITY is prohibited from requesting any amount of funding above the amount exchanged with LACMTA, inclusive of the processing fee described in paragraph 10 below.

6. CITY must complete an Automated Clearing House (ACH) form as provided in Attachment A to allow LACMTA to make disbursements electronically. Disbursements via ACH will be made at no cost to CITY. If electronic disbursements are not the preferred method of disbursement, CITY may request an exception in writing.

7. Unless otherwise stated in this Agreement, the Quarterly Progress/Expenditure Report, with supporting documentation of expenses and Project progress as described in paragraph 9 of this Agreement, and other documents as required by LACMTA, shall satisfy LACMTA invoicing requirements.

8. Submit invoice with supporting documentation to:
 ACCOUNTSPAYABLE@METRO.NET (preferable) or mail to:
 Los Angeles County Metropolitan Transportation Authority
 Accounts Payable
 P. O. Box 512296
 Los Angeles, CA 90051-0296

All invoice material must contain the following information:
 Re: LACMTA Project ID# E1704, FTIP # LAE0881, and FA# 920000000E1704
 LACMTA Project Manager: doreen Morrissey; Mail Stop 99-23-2

9. CITY will be reimbursed on a quarterly basis subject to satisfactory compliance to schedule as demonstrated in a quarterly progress/expense report supported by a detailed invoice demonstrating the staff and hours charged to the project, any consultant hours, materials, etc. An

amount equal to five percent (5%) of each invoice will be retained until final completion of the project and audit. In addition, final retention payment will be withheld until the project is complete and approved by LACMTA and all audit requirements including before and after photographs have been satisfied. All quarterly progress/expense reports will be due on the last day of the months of November, February, May and August. Attachments B and C contain Reporting and Expenditure Guidelines and Quarterly Progress/Expenditure Report template.

10. CITY shall pay LACMTA a three-percent (3%) processing and administrative fee ("the Processing Fee") in connection with the exchange contemplated by this AGREEMENT. The Processing Fee shall be assessed against the total amount of LACMTA Funds payable to CITY. CITY hereby authorizes LACMTA to deduct the Processing Fee from the amount LACMTA is to pay CITY hereunder.

11. The Project Budget report documents all sources of funds programmed for the Project as approved by LACMTA and is attached as Attachment D. The Project Budget report includes the total programmed budget for the Project, including the funds exchanged under this AGREEMENT and any CITY funds. The Project Budget also includes the fiscal years in which all the funds for the Project are programmed.

12. The Project Schedule report, included here as Attachment E, documents Project schedule performance measurements. The Project Schedule report identifies Project activity purchases, milestones, sequence, duration, and deliverable dates.

13. CITY shall complete the Project as described in the Scope of Work. The Scope of Work for the Project is attached to this AGREEMENT as Attachment F. The Scope of Work includes a description of the Project, a detailed description of the work to be completed by CITY including, without limitation, Project milestones consistent with the lapsing policy and the schedule identified in the Project Schedule report. Work shall be delivered in accordance with that schedule unless otherwise agreed to by the parties in writing. If CITY is consistently behind schedule in meeting milestones or in delivering the Project, then LACMTA will have the option to terminate this Agreement for default as described in paragraph 15.

14. CITY shall expend the LACMTA Funds on the Project by the Lapsing Date. For the purposes of this AGREEMENT, "the Lapsing Date" shall mean the date that is three (3) years from the date that this AGREEMENT is fully executed. Expenses shall be invoiced no later than 60 days after the LAPSING DATE.

- A. For the purposes of this AGREEMENT, the term "Proposition C 25%-Eligible Project" shall mean any transportation project or program that supports transit and/or decreases single-occupancy vehicle trips. In all cases, transit service must be provided on the road street on which the project or program is proposed.
- B. The term "expend" as used in paragraph 14 shall mean "encumbered by an awarded contract".

15. A Default under this Agreement is defined as any one or more of the following: (i) CITY fails to comply with the terms and conditions contained herein or in the Guidelines; (ii) CITY is consistently behind schedule in meeting milestones or in delivering the Project; or (iii) CITY fails to perform satisfactorily or makes a material change, as determined by LACMTA at its sole discretion, to the Project Budget, Project Schedule, or the Scope of Work without LACMTA's prior written consent or approval as provided herein.

16. After project is final vouchered and closed, any cost savings funds greater than \$1,000 not expended, will be eligible for use on Proposition C 25%-Eligible Project, to be determined by LACMTA in its sole and absolute discretion.

17. CITY must use the LACMTA Funds in the most cost-effective manner. If CITY intends to use a consultant or contractor to implement all or part of the Proposition C 25%-Eligible Project, LACMTA requires that such activities be procured in accordance with CITY's contracting procedures and be consistent with State law as appropriate. CITY will also use the LACMTA Funds in the most cost-effective manner when the LACMTA Funds are used to pay "in-house" staff time. CITY staff or consultants with project oversight roles may not award work to companies in which they have a financial or personal interest. This effective use of funds provision will be verified by LACMTA through on-going project monitoring and through any LACMTA interim and final audits.

18. LACMTA, and/or its designee, shall have the right to conduct audits of CITY's use of the LACMTA Funds, as deemed appropriate, such as financial and compliance audits; interim audits; pre-award audits, performance audits, and final audits. CITY agrees to establish and maintain proper accounting procedures and cash management records and documents in accordance with Generally Accepted Accounting Principles (GAAP). CITY's records shall include, without limitation, any supporting evidence deemed necessary by LACMTA to substantiate CITY's use of LACMTA Funds. These records must be retained by CITY for five years following CITY's last use of the LACMTA Funds. CITY shall reimburse LACMTA for any expenditure not in compliance with the Scope of Work and/or not in compliance with other terms and conditions of this AGREEMENT. The allowability of costs for CITY's own expenditures submitted to LACMTA for the Proposition C 25%-Eligible Project shall be in compliance with Federal Transportation Earmark Exchange Program Guidelines. The allowability of costs for CITY's contractors, consultants, and suppliers expenditures submitted to LACMTA through CITY's Monthly Progress Reports and Quarterly Expenditures shall be in compliance with Federal Transportation Earmark Exchange Program Guidelines. Findings of the LACMTA audit are final. When LACMTA audit findings require CITY to return monies to LACMTA, CITY agrees to return the monies within thirty (30) days after the final audit is sent to CITY.

19. The terms of this AGREEMENT shall commence on the date that this AGREEMENT is fully executed and shall terminate once CITY has expended all the LACMTA Funds and all LACMTA audit and reporting requirements have been satisfied.

20. CITY shall fully indemnify, defend and hold LACMTA and its officers, agents, and employees harmless from and against any liability and expenses, including, without limitation, defend costs, any costs or liability on account of bodily injury, death or personal injury of any person, or for damages of any nature whatsoever arising out of (i) a breach of CITY's obligations under this AGREEMENT; or (ii) any act or omission of CITY or its officers, agents, employees, contractors, or subcontractors in the use of the LACMTA Funds.

21. LACMTA shall fully indemnify, defend and hold CITY and its officers, agents, and employees harmless from and against any liability and expenses, including, without limitation, defend costs, any costs or liability on account of bodily injury, death or personal injury of any person, or for damages to or loss of risk of property, any environmental obligations, any legal fees and any claims for damages of any nature whatsoever arising out of (i) a breach of LACMTA's obligations under this AGREEMENT; or (ii) any act or omission of LACMTA or its officers, agents, employees, contractors, or subcontractors in the use of CITY's Federal Transportation Earmark Funds.

22. This AGREEMENT may be amended or modified only by mutual written consent of LACMTA and CITY.

23. Any correspondence, communication, or contact concerning this AGREEMENT shall be directed to the following:

CITY OF Monterey Park:

City of Monterey Park
Department of Public Works
320 W. Newmark Ave.
Monterey Park, CA 91754

LACMTA:

Los Angeles County Metropolitan Transportation Authority
One Gateway Plaza
Los Angeles, California 90012
Attn: William Ridder

24. This AGREEMENT shall be interpreted and governed by the laws of the State of California.

25. This AGREEMENT constitutes the entire understanding between the parties with respect to the subject matter herein.

Attachment A – Automated Clearing House (ACH) Form

Attachment B – Reporting and Expenditure Guidelines

Attachment C – Quarterly Progress/Expenditure Report

Attachment D – Project Budget

Attachment E – Project Schedule

Attachment F – Scope of Work

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

**LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION
AUTHORITY**

CITY OF MONTEREY PARK

By: _____

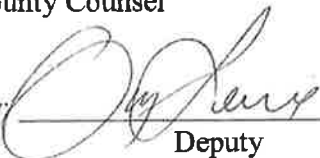
Phillip A. Washington
Chief Executive Officer

By: _____

Ron Bow
City Manager

APPROVED AS TO FORM

MARY C. WICKHAM
County Counsel

By:  _____
Deputy

APPROVED AS TO FORM:

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

**LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION
AUTHORITY**

CITY OF MONTEREY PARK

By: _____

Phillip A. Washington
Chief Executive Officer

By: _____

Ron Bow
City Manager

APPROVED AS TO FORM

MARY C. WICKHAM
County Counsel

By:  _____
Deputy

APPROVED AS TO FORM:

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

**LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION
AUTHORITY**

CITY OF MONTEREY PARK

By: _____

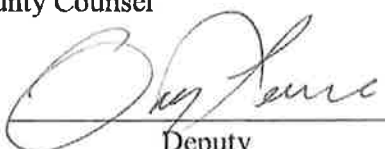
Phillip A. Washington
Chief Executive Officer

By: _____

Ron Bow
City Manager

APPROVED AS TO FORM

MARY C. WICKHAM
County Counsel

By:  _____
Deputy

APPROVED AS TO FORM:

By: _____
City Attorney



**LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION AUTHORITY
AUTOMATED CLEARING HOUSE (ACH) PAYMENT
AUTHORIZATION**

SECTION I: <i>Supplier Information</i>		
Supplier Number:		
Company Name:		
Payment Address:		
City:	State:	Zip Code:
Contact Name:	Contact Phone Number:	
Email Address:		
SECTION II: <i>Banking Information</i>		
Tax ID:		
Bank Name (Required):		
Account Name:		
Account Type (Required): ☒ Checking ☐ Savings		
Account Number (Required):		
Routing Number (Required):		
SECTION III: <i>Authorization</i>		
Print Name of Authorized Person:		
Print Title :		
Phone Number:		
Signature of Authorized Person:		
Date:		
SECTION IV: <i>Approval - Metro Use Only</i>		
Approved by:	Date:	
Entered by:	Date:	



Metro

**LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION AUTHORITY
AUTOMATED CLEARING HOUSE (ACH) PAYMENT
AUTHORIZATION**

**Please mail your completed form along with a copy of a
voided check to:**

**Metro Accounts Payable
P.O. Box 512296
Los Angeles, CA 90051**

**Questions? Please feel free to contact:
Remy Maranan at (213)922-6812**

FEMX ATTACHMENT B
FEDERAL TRANSPORTATION EARMARK EXCHANGE AGREEMENT
REPORTING & EXPENDITURE GUIDELINES

REPORTING PROCEDURES

- Quarterly Progress/Expenditure Report (Attachment C) is required for all projects. The Grantee shall be subject to and comply with all applicable requirements of the funding agency regarding project-reporting requirements. In addition, Grantee will submit a quarterly report to the LACMTA at **P.O. Box 512296, Los Angeles, CA 90051-0296**. Please note that letters or other forms of documentation may not be substituted for this form.
- The Quarterly Progress/Expenditure Report covers all activities related to the project and lists all costs incurred. It is essential that Grantee provide complete and adequate response to all the questions. The expenses listed must be supported by appropriate documentation with a clear explanation of the purpose and relevance of each expense to the project. Expenses must reflect the proportionate share of local match, including in-kind, charged to the grant.
- In cases where there are no activities to report, or problems causing delays, clear explanation, including actions to remedy the situation, must be provided.
- Grantees are required to track and report on the project schedule. LACMTA will monitor the timely use of funds and delivery of projects. Project delay, if any, must be reported each quarter. If CITY is consistently behind schedule in meeting milestones or in delivering the Project, then LACMTA will have the option to terminate this Agreement for default as described in paragraph 15.
- The Quarterly Progress/Expenditure Report is due to the LACMTA as soon as possible after the close of each quarter, but no later than the following dates for each fiscal year:

<i>Quarter</i>	<i>Report Due Date</i>
July –September	November 30
October - December	February 28
January - March	May 31
April - June	August 31

Upon completion of the Project a final report that includes project's final evaluation must be submitted.

EXPENDITURE GUIDELINES

- Any activity or expense charged above and beyond the approved Scope-of-Work (Attachment F) **is considered ineligible** and will not be reimbursed by the LACMTA unless **prior written authorization** has been granted by the LACMTA Chief Executive Officer or designee.
- Any expense charged to the grant or local match, including in-kind, must be clearly and directly related to the project.
- Any activity or expense charged as local match cannot be applied to any other LACMTA-funded or non-LACMTA-funded projects; activities or expenses related to a previously funded project cannot be used as local match for the current project.
- Administrative cost is the ongoing expense incurred by the Grantee for the duration of the project and for the direct benefit of the project as specified in the Scope-of-Work (Attachment F). Examples of administrative costs are personnel, office supplies, and equipment. As a condition for eligibility, all costs must be necessary for maintaining, monitoring, coordinating, reporting and budgeting of the project. Additionally, expenses must be reasonable and appropriate to the activities related to the project.
- LACMTA is not responsible for, and will not reimburse any costs incurred by the Grantee prior to the execution of the FA, unless **written authorization** has been granted by the LACMTA Chief Executive Officer or her designee.
- The FA is considered executed when the LACMTA Chief Executive Officer or designee signs the document.

DEFINITIONS

- Local Participation: Where local participation consists of “in-kind” contributions rather than funds, the following contributions may be included:
 - Costs incurred by a local jurisdiction to successfully complete the project. Examples include engineering, design, rights-of-way purchase, and construction management costs.
 - Donations of land, building space, supplies, equipment, loaned equipment, or loaned building space dedicated to the project.
 - Donations of volunteer services dedicated to the project.
 - A third-party contribution of services, land, building space, supplies or equipment dedicated to the project.
- Allowable Cost: To be allowable, costs must be reasonable, recognized as ordinary and necessary, consistent with established practices of the organization, and consistent with industry standard of pay for work classification.

- **Excessive Cost:** Any expense deemed “excessive” by LACMTA staff would be adjusted to reflect a “reasonable and customary” level. For detail definition of “reasonable cost”, please refer to the Federal Register *OMB Circulars A-87 Cost Principals for State and Local Governments; and A-122 Cost Principals for Nonprofit Organizations*.
- **Ineligible Expenditures:** Any activity or expense charged above and beyond the approved Scope-of-Work is considered ineligible.

LACMTA-EARMARK EXCHANGE

ATTACHMENT C

QUARTERLY PROGRESS / EXPENSE REPORT

Grantee To Complete	
Invoice #	
Invoice Date	
FA#	
Quarterly Report #	

**GRANTEES ARE REQUESTED TO MAIL THIS REPORT TO
P.O. Box #512296, Los Angeles, CA 90051-0296** after the close

of each quarter, but no later than November 30, February 28,

May 31 and August 31. Please note that letters or other forms

of documentation may **not** be substituted for this form. Refer to the

Reporting and Expenditure Guidelines (Attachment C) for further information.

SECTION 1: QUARTERLY EXPENSE REPORT

Please itemize grant-related charges for this Quarter on Page 5 of this report and **include totals in this Section.**

	PC25 - Earmark Exchange \$	Other Funds \$	Total \$
Project Quarter Expenditure			
This Quarter Expenditure			
Retention Amount			
Net Invoice Amount (Less Retention)			
Project-to-Date Expenditure			
Funds Expended to Date (Include this Quarter)			
Total Project Budget			
% of Project Budget Expended to Date			
Balance Remaining			

SECTION 2: GENERAL INFORMATION**PROJECT TITLE:** _____**FA #:** _____**QUARTERLY REPORT SUBMITTED FOR:****Fiscal Year :** ☐ 2017-2018 ☐ 2018-2019 ☐ 2019-2020☐ 2020-2021 ☐ 2021-2022**Quarter :** ☐ Q1: Jul - Sep ☐ Q2: Oct - Dec☐ Q3: Jan - Mar ☐ Q4: Apr - Jun**DATE SUBMITTED:** _____

LACMTA Project Mgr.	Name:	
	Phone Number:	
	e-mail:	

Project Sponsor Contact / Project Manager	Contact Name:	
	Job Title:	
	Department:	
	City / Agency:	
	Mailing Address:	
	Phone Number:	
	e-mail:	

SECTION 3 : QUARTERLY PROGRESS REPORT

1. DELIVERABLES & MILESTONES

List all deliverables and milestones as stated in the FA, with start and end dates. Calculate the total project duration. **DO NOT CHANGE THE ORIGINAL FA MILESTONE START AND END DATES SHOWN IN THE 2ND AND 3RD COLUMNS BELOW.**

Grantees must make every effort to accurately portray milestone dates in the original FA Scope of Work, since this will provide the basis for calculating any project delay. If milestone start and/or end dates change from those stated in the Original FA Scope of Work, indicate the new dates under Actual Schedule below and re-calculate the project duration. However, this does not change the original milestones in your FA. PER YOUR FA AGREEMENT, ANY CHANGES TO THE PROJECT SCHEDULE MUST BE FORMALLY SUBMITTED UNDER SEPARATE COVER TO LACMTA FOR WRITTEN CONCURRENCE.

FA Milestones	Original FA Schedule in Scope of Work		Actual Schedule	
	Start Date	End Date	Start Date	End Date
Environmental Clearance				
Design Bid & Award				
Design				
Right-of-Way Acquisition				
Construction Bid & Award				
Ground Breaking Event				
Construction				
Ribbon Cutting Event				
Total Project Duration (Months)				

2. PROJECT COMPLETION

A. Based on the comparison of the original and actual project milestone schedules above, project is (select only one) :

- ☐ On schedule per original FA schedule ☐ Less than 12 months behind original schedule
☐ Between 12-24 months behind original schedule ☐ More than 24 months behind original schedule

B. Was the project design started within 6 months of the date originally stated in the FA?

- ☐ Yes ☐ No ☐ Not Applicable

C. Was a construction contract or capital purchase executed within 9 months after completion of design / specifications?

- ☐ Yes ☐ No ☐ Not Applicable

3. TASKS / MILESTONES ACCOMPLISHED

List tasks or milestones accomplished and progress made this quarter.

4. PROJECT DELAY

If project is delayed, describe reasons for delay (this quarter). Pay particular attention to schedule delays. If delay is for the same reason as mentioned in previous quarters, please indicate by writing "Same as Previous Quarter".

5. ACTION ITEMS TO RESOLVE DELAY

If the project is delayed (as described in #4), include action items that have been, or will be, undertaken to resolve the delay.

SECTION 4: ITEMIZED LISTING OF EXPENSES AND CHARGES THIS QUARTER

All expenses and charges, including grant and local match, must be itemized and listed below. Each item listed must be verifiable by an invoice and/or other proper documentation. The total amounts shown here must be equal to this quarter's expenditures listed on page 1 of this report. All expenses and charges must be reflective of the approved budget and rates as shown in the FA Attachment B, Scope of Work. Use additional pages if needed.

	ITEM	INVOICE #	TOTAL EXPENSES / CHARGES	\$ CHARGED TO PC 25-EARMARK EXCHANGE	\$ CHARGED TO OTHER FUNDS
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
	TOTAL				

Notes:

1. Local match spent in each quarter, must be in the appropriate proportion to LACMTA grant.
2. All receipts, invoices, and time sheets, attached and included with this Expense Report must be listed and shown under the Invoice Number column of the Itemized Listing (above).

Invoice Payment Information:

LACMTA will make all disbursements electronically unless an exception is requested in writing.

ACH Payments require that you complete an ACH Request Form and fax it to Accounts Payable at 213-922-6107.

ACH Request Forms can be found at www.metro.net/callforprojects.

Written exception requests for Check Payments should be completed and faxed to Accounts Payable at 213-922-6107.

I certify that I am the responsible Project Manager or fiscal officer and representative of _____
_____ and that to the best of my knowledge and belief the information
stated in this report is true and correct.

Signature

Date

Name

Title

ATTACHMENT D - PROJECT BUDGET 2016 FEDERAL EARMARK EXCHANGE

PROJECT TITLE: _____
GRANTEE/ PROJECT SPONSOR: _____

920000000E17_____
FTIP ID:_____

(\$ in Actual Dollars)

PROGRAMMED FUNDS	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	TOTAL BUDGET
LACMTA PROGRAMMED FUNDING: Proposition C 25% 2016 Earmark Exchange						
LACMTA SUBTOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GRANTEE/SPONSOR FUND CONTRIBUTION:						
<i>SELECT:</i>						
City General Fund						
Prop A or C Local Return						
STPL						
<i>Other - specify type(s):</i>						
GRANTEE /SPONSOR SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROJECT BUDGET						

Signature: _____

Date: _____

**ATTACHMENT E - PROJECT SCHEDULE
2016 FEDERAL EARMARK EXCHANGE**

PROJECT TITLE: _____

920000000E17_____

GRANTEE/ PROJECT SPONSOR: _____

FTIP ID:_____

No.	Milestone Name/Phase	Milestone Definition and Status	Start Date	End Date
1				
2				
3				
4				
5				
6				
7				
8	<i>(insert more rows/attach additional sheets if necessary)</i>			

Signature:_____

Date:_____

FTIP#: _____
PPNO _____ (If applicable)

920000000E####

ATTACHMENT F

SCOPE OF WORK

[NOTE TO GRANTEE: PLEASE BE SURE THAT YOUR SCOPE OF WORK AND PROJECT MILESTONES ARE CONSISTENT WITH THE LAPSING POLICY STATED IN PARAGRAPH 15, FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM AGREEMENT.



Metro

**LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION AUTHORITY
AUTOMATED CLEARING HOUSE (ACH) PAYMENT
AUTHORIZATION**

SECTION I: <i>Supplier Information</i>		
Supplier Number:		
Company Name:		
Payment Address:		
City:	State:	Zip Code:
Contact Name:	Contact Phone Number:	
Email Address:		
SECTION II: <i>Banking Information</i>		
Tax ID:		
Bank Name (Required):		
Account Name:		
Account Type (Required): ☒ Checking ☐ Savings		
Account Number (Required):		
Routing Number (Required):		
SECTION III: <i>Authorization</i>		
Print Name of Authorized Person:		
Print Title :		
Phone Number:		
Signature of Authorized Person:		
Date:		
SECTION IV: <i>Approval - Metro Use Only</i>		
Approved by:	Date:	
Entered by:	Date:	



**LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION AUTHORITY
AUTOMATED CLEARING HOUSE (ACH) PAYMENT
Metro AUTHORIZATION**

Field	Description
Supplier Number	If you know the supplier number, please enter. Not required if not available.
Company Name	Enter name of company doing business with L.A. Metro.
Payment Address	Enter address where payment may be mailed in accordance with Metro records.
Contact Name	Enter name of person from your company that Metro may contact for more information if required.
Contact Phone Number	Enter number where contact person may be reached.
Email Address	Enter the email address where payment detail information can be sent (i.e., information to include payment amount, payment date, description of invoices paid, etc.)
Tax ID Number	Enter company's tax identification number.
Bank Name	Enter the bank name where payments are to be sent (i.e. Bank of America, Washington Mutual, etc.)
Routing Number	Enter the first 9 numbers of the account to which you would like funds sent. This information is located on your check for the account. Do not use information from a deposit slip.
Account Name	Enter the official name of the account.
Account Number	Enter the account number to which funds are to be sent.
Account Type	Check the appropriate account type.
Authorized Person & Title	Enter name and title of person of your company authorized to approve ACH transactions.
Signature	Must be a wet signature.
Phone Number	Enter phone number where authorized person may be contacted.

Please see check sample to find Routing No and Bank Account No

John Smith 101	
1234 Walk of the Stars, Hollywood, CA. 90012	
Pay to the Order of _____ \$ _____ Dollars	
Bank of America	
*122000661**0101**	0195300710*

Routing Number Account Number



Metro

**LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION AUTHORITY
AUTOMATED CLEARING HOUSE (ACH) PAYMENT
AUTHORIZATION**

**Please mail your completed form along with a copy of a
voided check to:**

**Metro Accounts Payable
P.O. Box 512296
Los Angeles, CA 90051**

**Questions? Please feel free to contact:
Remy Maranan at (213)922-6812**



City Council Staff Report

DATE: March 7, 2018

AGENDA ITEM NO: Old Business
Agenda Item 5-A.

TO: The Honorable Mayor and City Council
FROM: Inez Alvarez, Director, Recreation & Community Services Department
SUBJECT: Fee waiver request for Farmer's Market move and associated weekly fees

RECOMMENDATION:

Staff is requesting direction from City Council from the following options:

1. City absorb staffing costs associated with Farmer's Market set up and clean up each week (\$5,200 a year);
2. Cancel weekly Farmer's Market;
3. Take no action, keeping weekly fees in place; and
4. Take such additional, related, action that may be desirable

EXECUTIVE SUMMARY:

At the August 2, 2017 City Council meeting, City Council authorized the City Manager to change the location of the Farmer's Market so that it would not interfere with Library operations and would drastically reduce or eliminate expenses incurred on behalf of the market. Council also implemented a \$200 per week charge to Sprouts of Promise to cover staffing costs for set up and clean up of the Farmer's Market.

Since August, staff has been discussing the move with Sprouts of Promise (Farmer's Market contractor) and determined Elder Park's front parking lot would be a location better suited for the weekly market. The location would reduce staff time for set up and clean up, has all the operational elements in place and the surface is asphalt similar to the current location. Staff has also taken further steps to assist with cost reduction by potentially eliminating a previous rented storage unit and utilizing City storage at Elder; utilizing Elder community center restrooms instead of rentals; and reducing the staff cost to Sprouts of Promise from \$200 per week to \$100 per week. After making these arrangements and discussing with Sprouts of Promise, its representatives stated that the Board of Directors will not approve a weekly fee to the City for staffing.

BACKGROUND:

The Market has become a location where residents can buy fresh & healthy fruits and vegetables, as well as meet friends for a casual location to buy tacos, smoothies or

kettle corn. The Market also works with government programs, such as the Women, Infants and Children (W.I.C.) program, to provide vouchers for local residents in need.

Operationally, the Sprouts of Promise Foundation does a good job keeping the area clean and professional, and responds quickly to City staff to handle any problems that come up. It is also good at promoting the Market through the Cascades, the website, & social media, while adding entertainment and activities to enhance the experience.

FISCAL IMPACT:

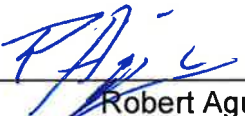
Waiving the weekly fee to Sprouts of Promise would cost the City \$10,400 annually at the \$200 per week rate and \$5,200 at the proposed \$100 per week rate.

Respectfully submitted by,

Prepared by,



Inez Alvarez
Director, Recreation &
Community Services Department



Robert Aguirre
Recreation Superintendent

Approved by:

Reviewed by:



Ron Bow
City Manager



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. August 2, 2017 Staff Report

Attachment 1:
August 2, 2017 Staff Report



City Council Staff Report

DATE: August 2, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-E.

TO: The Honorable Mayor and City Council
FROM: Robert Aguirre, Interim Director, Recreation & Community Services
Department
SUBJECT: Potential Farmer's Market Changes

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the City Manager to change the location of the Farmer's Market to the Barnes Park Tennis Courts and adjacent areas if needed;
2. Authorize the City Manager to extend the agreement with the Sprouts of Promise Foundation (the Farmer's Market producer) for a period of three years, in a form approved by the City Attorney's office; and
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

In April 2012, the City Council authorized a 3 year agreement with the Sprouts of Promise Foundation to operate a weekly Farmers Market adjacent to the Monterey Park Bruggemeyer Library; in June 2015 the term was extended as allowed in the agreement. Based on its operation in the last 5 years, staff recommends continuing the City's agreement with Sprouts of Promise for operating the Farmers Market for another three years.

At the January 4, 2017 City Council meeting, the Council asked staff to research other possible locations for the market that would not interfere with Library operations and would drastically reduce or eliminate expenses incurred on behalf of the market, including the rental of a storage bin, restrooms, hand washing sink & tank, plus the overtime necessary to open a street at the conclusion of the market. Additionally, the new location will need to meet health department requirements (asphalt or concrete surface), have good visibility & parking, be ADA accessible and not impact the neighborhood. After reviewing City Parks, Commercial areas, and streets (Attachment 1) the most viable location for the market is at Barnes Park, in the tennis courts and the concrete walkways between the tennis courts and pool – following are the positives and negatives for this choice:

Positives

- Storage for the market could be done at the gym, which is only feet away from location
- Restrooms and hand washing sinks are available at the ball diamond
- Concrete surface
- ADA Accessible
- Good Parking
- Won't affect the neighborhood
- Has lights & electricity
- Location is well known to the community

Negatives

- Visibility is mediocre
- Lose use of the Tennis Courts for a day/three days per week
- Lose Farmer's Market during Cherry Blossom, Play Days, and Geranium Festival
- Limited space for growth

BACKGROUND:

The Market has become a location where residents can buy fresh & healthy fruits and vegetables, as well as meet friends for a casual location to buy tacos, smoothies or kettle corn. The Market also works with government programs, such as the Women, Infants and Children (W.I.C.) program, to provide vouchers for local residents in need; the vouchers help these residents stretch their buying power.

Operationally, the Sprouts of Promise Foundation does a good job keeping the area clean and professional, and responds quickly to City staff to handle any problems that come up. It is also good at promoting the Market through the Cascades, the website, & social media, while adding entertainment and activities (such as Zumba) to enhance the experience.

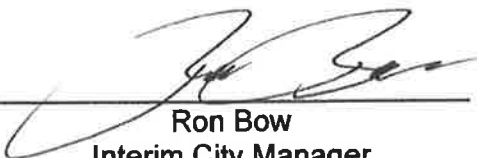
FISCAL IMPACT:

Changing the market location to Barnes Park will result in a savings to the City of approximately \$900 per month. All other expenses for the Market are borne by the Sprouts of Promise Foundation. The Farmer's Market also generates \$1,125 annually for the City from business licenses.

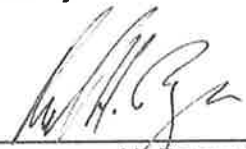
Respectfully submitted by,


Robert Aguirre
Interim Director, Recreation &
Community Services Department

Approved by:


Ron Bow
Interim City Manager

Reviewed by:


Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. Possible Locations
2. Original Agreement & First Amendment

Attachment 1: **Possible Locations**

POSSIBLE NEW LOCATIONS FOR THE FARMER'S MARKET

PARKS/CITY FACILITIES

Barnes Park/Tennis Courts & Front of Pool

- Visibility less than current location
- Restrooms, sinks & storage available
- Parking the same as current location
- Acceptable surface for booths
- ADA accessible
- Impact on neighborhood about the same, except for loss of tennis courts for weekend or pay overtime to have nets replaced.
- Ball diamond use would need to be restricted
- Safe from traffic
- Vendors park between booth & curb / or fence

Service Club Parking Lot

- Space would be tight
- May not meet ADA requirements – angle may be problematic for some patrons & vendors
- Less Visibility
- Surface, Traffic, Vendor space ok
- There is access to the building restrooms
- Storage would have to be confirmed

George Elder/West Parking Lot

- Not enough Space
- Visibility better than current location
- Not enough parking – Macy School staff use the East lot until at least 3 p.m.
- Surface ok
- Lack of parking would impact facility & neighborhood

George Elder/East Parking Lot

- Not enough Space
- Visibility would be poor
- Not enough parking - would impact neighborhood

Cascades / El Encanto / El Portal

- High Visibility
- Street Parking may be enough
- Neighborhood has already protested this location based on impact to neighborhood
- Would still need storage and restrooms

Edison Trails Park – Close off Wilcox at both ends (need staff hours)

- Surface Ok
- Good visibility
- Not enough parking - it would impact the neighborhood
- Would still need storage

Garvey Ranch Park

- Ok on surface
- No visibility from Orange
- Limited storage available
- Restrooms/sinks could be made available
- Not enough parking during busiest times, which would impact other programs
- Traffic issues

Langley Center

- Set up would interfere with normal programming

City Hall - Close a section of the parking area

- May be problematic for the police department
- Same advantages as the Barnes Tennis Courts

Other parks – Highlands, La Loma, Pine Tree, Sequoia, Sierra Vista, Sunnyslopes, Conservation Gardens & Bella Vista

- All of these locations have multiple deficiencies and would not be appropriate for the Farmers' Market

Commercial Centers

Mar Center, Atlantic Place, Monterey Park Mall, Prado Center, Atlantic Square, Monterey Park Village, North Atlantic Times Square

- All of these centers do not have enough parking for day to day operations – adding an event would just use up spaces and make traffic in the lots worse
- Storage and restrooms would also be needed

McCaslin

- Would have to change to weekend
- Would still need storage and restrooms
- And close and open street (double OT)

Other possible locations

East Los Angeles College – They are planning to have their own Farmer's Market starting in the Fall

St. Thomas Aquinas –

- has a large parking lot and
- good visibility,
- but part of the parking lot is part of the school
- Would need restrooms and storage

Attachment 2:
Original Agreement & First Amendment

**AGREEMENT BETWEEN THE
CITY OF MONTEREY PARK AND
SPROUTS OF PROMISE FOUNDATION**

THIS LICENSE is made and executed this 14th day of APRIL, 2012, between the CITY OF MONTEREY PARK, a general law city and municipal corporation ("CITY"), and SPROUTS OF PROMISE FOUNDATION, a California Corporation ("LICENSEE").

1. **LICENSE; DESCRIPTION OF PROPERTY.** CITY licenses LICENSEE to use, on the terms and conditions in this License, real property located at the locations set forth in attached Exhibit "A," which is incorporated by this reference ("Property"). CITY's action is not, and should not be construed to be, a conveyance of a property interest or a lease; it is a license to use property only.

2. **USE OF PROPERTY.**

- A. LICENSEE may temporarily use the Property for the purpose of conducting a Farmers Market, subject to the responsibilities set forth in attached Exhibit "B," which is incorporated by this reference.
- B. The day and time of the Farmers Market is subject to approval by CITY.
- C. CITY may change, amend, or terminate LICENSEE's use of Property at any time, and in its sole discretion, verbally or in writing.

3. **TERM.** Except as provided in Section 4, the term of this license will begin on JUNE 8th 2012 and end on JUNE 8th, 2015. Upon mutual written agreement between the parties, this License may be renewed for additional time of twelve or eighteen months.

4. **TERMINATION.**

- A. As stated above, CITY may terminate this License at any time with or without cause, upon 30 days written notice of termination.
- B. LICENSEE may terminate this License at any time in writing at least thirty (30) days before the effective termination date.
- C. By executing this document, LICENSEE waives any and all claims for damages that might otherwise arise from CITY's termination under this Section.
- D. Upon termination, LICENSEE will remove all personal property from Property within two (2) days. Property will be left in a clean and orderly fashion.



5. **CONDEMNATION.** If all or part of Property is acquired by eminent domain or purchase in lieu thereof, LICENSEE acknowledges that it will have no claim to any compensation awarded for the taking of Property or any portion thereof or for loss of or damage to LICENSEE's improvements.

6. **RELOCATION BENEFITS.** LICENSEE acknowledges that it has been informed that CITY is a public entity and that Property was previously acquired by CITY for a public purpose. LICENSEE further acknowledges that any rights acquired under this License arose after the date of acquisition of Property and that said rights are subject to termination when Property is needed by CITY. LICENSEE hereby acknowledges that at the time of said termination of this License by CITY, it will not be a "displaced person" entitled to any of the relocation assistance or benefits offered to displaced persons under State or Federal law.

7. **ALTERATIONS.** LICENSEE will not make, or cause to be made, any alterations to Property, or any part thereof, without CITY's prior written consent.

8. **HAZARDOUS/TOXIC WASTE.** CITY has not, nor, to CITY's knowledge, has any third party used, generated, stored or disposed of, or permitted the use, generation, storage or disposal of, any Hazardous Material (as defined below) on, under, about or within Property in violation of any law or regulation. LICENSEE agrees that it will not use, generate, store or dispose of any Hazardous Material (as defined below) on, under, about or within Property in violation of any law or regulation. LICENSEE agrees to defend and indemnify CITY, to the extent stated in Section 11, against any and all losses, liabilities, claims or costs arising from any breach of any warranty or agreement contained in this Section. As used in this Section, "Hazardous Material" means any substance, chemical or waste that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation (including petroleum and asbestos).

9. **SIGNS.** LICENSEE will not place any sign upon Property without CITY's prior written consent. LICENSEE will pay for all costs of any approved signage and comply with all applicable sign codes and ordinances. City will be responsible for signs regarding street closures and restricted parking; the city retains ownership of these signs.

10. **ASSIGNMENT.** LICENSEE will not be permitted to assign this License or any interest therein.

11. INDEMNIFICATION.

- A. LICENSEE will hold CITY harmless and free from any and all liability arising out of this License, or its performance, except for such loss or damage arising from CITY's sole negligence or willful misconduct. Should CITY be named in any suit, or should any claim be against it, by suit or otherwise, whether the same be groundless or not, arising out of this License, or its performance, pursuant to this License, LICENSEE will defend CITY (at CITY's request and with counsel satisfactory to CITY) and will indemnify it for any judgment rendered against it or any sums paid out in settlement or**

otherwise.

- B. For purposes of this section "CITY" includes CITY's officers, officials, employees, agents, representatives, and certified volunteers.
- C. LICENSEE expressly agrees that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as is permitted by the law of the State of California and that if any portion is held invalid, it is agreed that the balance will, notwithstanding, continue in full legal force and effect.
- D. It is expressly understood and agreed that the foregoing provisions will survive termination of this License.
- E. The requirements as to the types and limits of insurance coverage to be maintained by LICENSEE as required by Section 12 below, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by LICENSEE pursuant to this License, including but not limited to the provisions concerning indemnification.

12. INSURANCE.

- A. Before commencing performance under this License, and at all other times this License is effective, LICENSEE will procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits (combined single)</u>
Commercial general liability:	\$1,000,000
Workers compensation	Statutory limits

- B. Commercial general liability insurance will meet or exceed the requirements of the most current ISO Forms. The amount of insurance set forth above will be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies must be endorsed to name CITY, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by CITY will be excess thereto. Such insurance will be on an "occurrence," not a "claims made," basis and will not be cancelable except upon thirty (30) days prior written notice to CITY except for nonpayment of premiums which may be cancelable upon ten (10) day notice.
- C. LICENSEE will furnish to CITY duly authenticated Certificates of Insurance and

Endorsements evidencing maintenance of the insurance required under this License and such other evidence of insurance or copies of policies as may be reasonably required by CITY from time to time. Insurance must be placed with insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) must reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. CONTRACTOR will require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

- D. Should LICENSEE, for any reason, fail to obtain and maintain the insurance required by this License, CITY may obtain such coverage at LICENSEE's expense and charge the cost of such insurance to LICENSEE under this License or terminate pursuant to Section 4.
- E. All policies required by this Agreement must allow CITY, as additional insured, to satisfy the self-insured retention ("SIR") and deductible of the policy in lieu of LICENSEE (as the named insured) should LICENSEE fail to pay the SIR or deductible requirements. The amount of the SIR or deductible is subject to the approval of the City Attorney and the Finance Director. LICENSEE understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by LICENSEE as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should CITY pay the SIR or deductible on LICENSEE's behalf upon the LICENSEE's failure or refusal to do so in order to secure defense and indemnification as an additional insured under the policy, CITY may include such amounts as damages in any action against LICENSEE for breach of this Agreement in addition to any other damages incurred by CITY due to the breach.

13. COMPLIANCE WITH LAW. LICENSEE will, at its sole cost and expense, comply with all of the requirements of all federal, state, and local authorities now in force, or which may hereafter be in force, pertaining to Property and will faithfully observe in the use of Property all applicable laws. The judgment of any court of competent jurisdiction, or the admission of LICENSEE in any action or proceeding against LICENSEE, whether CITY be a party thereto or not, that LICENSEE has violated any such ordinance or statute in the use of Property will be conclusive of that fact as between CITY and LICENSEE.

14. BREACH OF AGREEMENT. The violation of any of the provisions of this License will constitute a breach of this License by LICENSEE, and in such event said License will automatically cease and terminate, unless Licensee cures such breach, in City's sole discretion, within seven (7) business days of being notified.

15. WAIVER OF BREACH. Any express or implied waiver of a breach of any term of this License will not constitute a waiver of any further breach of the same or other term of this License.

16. ENTRY BY CITY AND PUBLIC. This License does not convey any property interest to LICENSEE. CITY and, except for areas restricted because of safety concerns, the general public will have unrestricted access upon Property for all lawful acts.

17. INSOLVENCY; RECEIVER. Either the appointment of a receiver to take possession of all or substantially all of the assets of LICENSEE, or a general assignment by the LICENSEE for the benefit of creditors, or any action taken or offered by LICENSEE under any insolvency or bankruptcy action, will constitute a breach of this License by LICENSEE, and in such event said License will automatically cease and terminate.

18. NOTICES. Except as otherwise expressly provided by law, all notices or other communications required or permitted by this License or by law to be served on or given to either party to this License by the other party will be in writing and will be deemed served when personally delivered to the party to whom they are directed, or in lieu of the personal service, upon deposit in the United States Mail, certified or registered mail, return receipt requested, postage prepaid, addressed to LICENSEE at:

Sprouts of Promise
Mark Anderson, Executive Director
139 Hollister Avenue, #4
Santa Monica, CA 90405

or to CITY at:

City of Monterey Park
320 W. Newmark Avenue
Monterey Park, CA 91754
Attention: City Manager, Paul Talbot

Either party may change its address for the purpose of this Section by giving written notice of the change to the other party.

19. ACCEPTANCE OF FACSIMILE SIGNATURES. The Parties agree that agreements ancillary to this License and related documents to be entered into in connection with this License will be considered signed when the signature of a party is delivered by facsimile transmission. Such facsimile signature will be treated in all respects as having the same effect as an original signature.

20. GOVERNING LAW. This License has been made in and will be construed in accordance with the laws of the State of California and exclusive venue for any action involving this License will be in Los Angeles County.

21. **PARTIAL INVALIDITY.** Should any provision of this License be held by a court of competent jurisdiction to be either invalid or unenforceable, the remaining provisions of this License will remain in effect, unimpaired by the holding.

22. **ENTIRE AGREEMENT.** This instrument and its Attachments constitute the sole agreement between CITY and LICENSEE respecting Property, the use of Property by LICENSEE, and the specified License term, and correctly sets forth the obligations of CITY and LICENSEE. Any agreement or representations respecting Property or its licensing by CITY to LICENSEE not expressly set forth in this instrument are void.

23. **CONSTRUCTION.** The language of each part of this License will be construed simply and according to its fair meaning, and this License will never be construed either for or against either party.

24. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this License and to engage in the actions described herein. This License may be modified by written agreement. CITY's city manager, or designee, may execute any such amendment on behalf of CITY.

25. **COUNTERPARTS.** This License may be executed in any number or counterparts, each of which will be an original, but all of which together will constitute one instrument executed on the same date.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

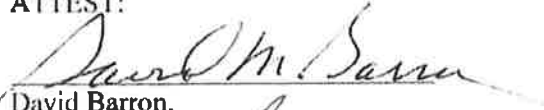
CITY OF MONTEREY PARK

Paul Talbot,
City Manager

LICENSEE

MARK ANDERSON
Executive Director

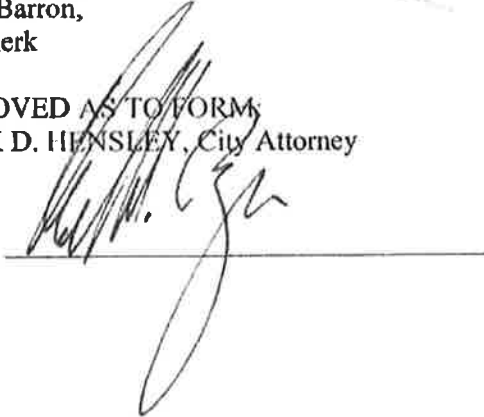
ATTEST:



David Barron,
City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:



Attachment A

Licensee shall be allowed to operate in the location described below and shown on the map (Attachment C). Licensee will only use the portion of the area listed as Section #3 after Section #1 and Section #2 have been used.

Section #1 – North Parking area of the Bruggemeyer Library- 318 S. Ramona Avenue, Monterey Park. This section begins at the driveway on Ramona Avenue and goes approximately 300 feet east parallel to the block wall that divides the library parking lot from the TELACU building to the north; both sides of the aisle way can be used for the market.

Section #2 – In the parking area under the Library building – the nine (9) parking spaces closest to the northern edge of this area.

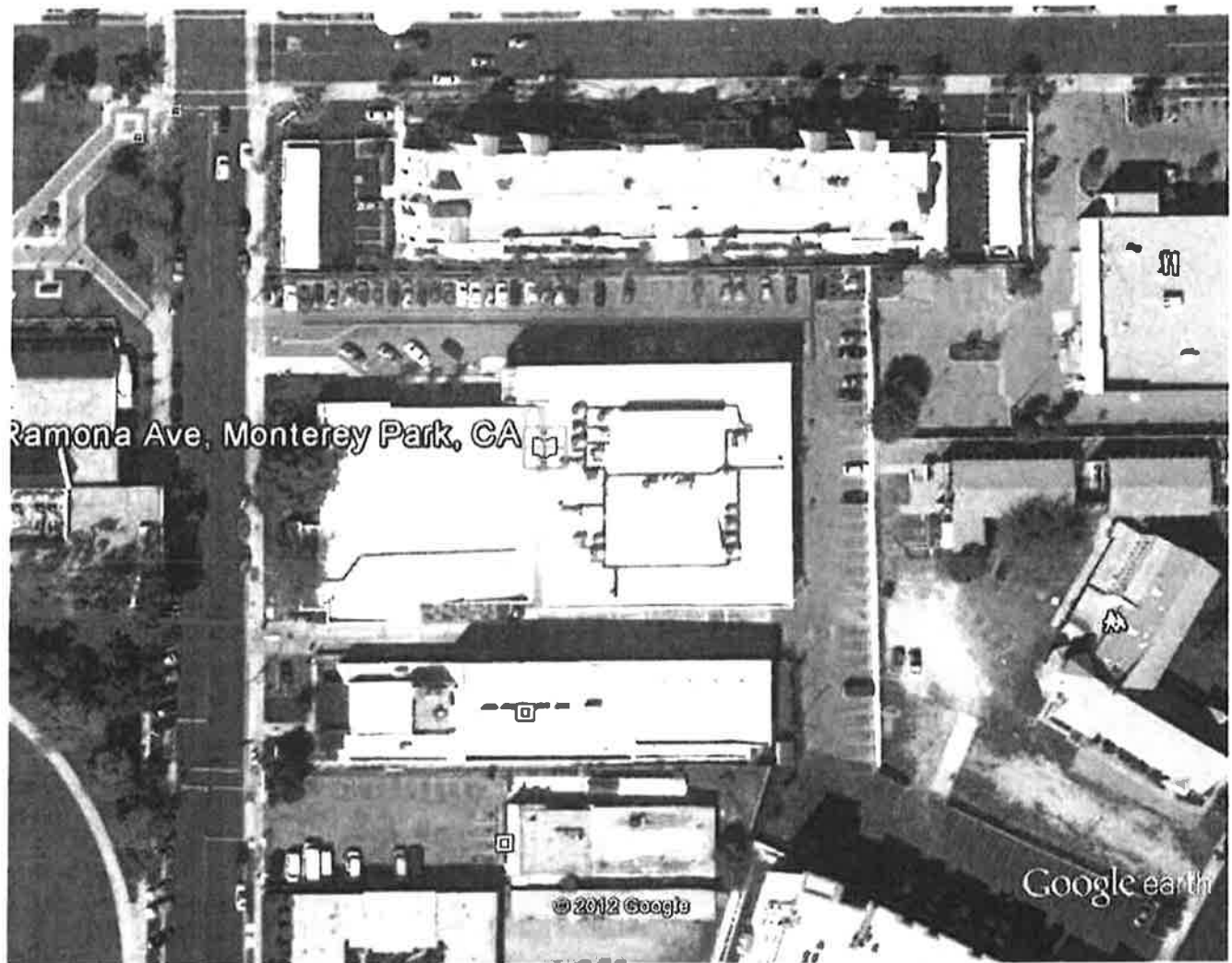
Section #3 – On Ramona Avenue, bounded on the north end by Newmark Avenue and on the south end by a line parallel to the south end of the library building.

Attachment B

Licensee shall be responsible for the following:

- A. Handling all vendor applications and assigning locations in the market to the vendors.
- B. Offering products that are most desirable to the Monterey Park demographics, including, but not limited to fresh fruits and vegetables (pesticide free or certified organic), cut flowers, fresh baked items, cheeses, honey and dried fruits and nuts. Whenever practicable, vendors from Monterey Park must receive preference.
- C. Ensuring that all permits, insurance and legal requirements for operation are obtained, in place, and maintained at all times.
- D. Ensure that all Los Angeles County Health Department, U.S. Department of Agriculture and Monterey Park regulations are observed by farmers and other vendors. Configuration of all booths and tents, both externally and internally, will be approved by the Monterey Park Fire Department.
- E. Coordinate all promotion of the market; including print, internet, and Monterey Park Television, to make sure the market is popular and well attended.
- F. Ensure an on-site Manager is in attendance from the start of set-up until the end of clean-up to oversee the arrival and placement of booths, the proper use of facilities, and to handle inquiries and problems from vendors and customers.
- G. Ensure that the site is left clean and in a useable condition for its normal use, to the satisfaction of the CITY.
- H. An Incident Action Plan (IAP) will be provided for the Farmers Market by city staff and will name the key staffers of the Market with their responsibilities.

- I. Noise levels shall remain at a level less than the legal limit listed in Municipal Code 9.53.040.
- J. Report any major incidents or problems to the staff liaison in a timely manner.



Google earth

feet 300
meters 100



Attachment C

**FIRST AMENDMENT TO
AGREEMENT BETWEEN
THE CITY OF MONTEREY PARK AND
SPROUTS OF PROMISE FOUNDATION**

THIS FIRST AMENDMENT ("Amendment") is made and entered into this 9th day of June, 2015 by and between the CITY OF MONTEREY PARK, a general law city and municipal corporation ("CITY"), the SPROUTS OF PROMISE FOUNDATION (LICENSEE), a 501(c) 3 non-profit organization.

1. Pursuant to Section 3 of Agreement No.1735-A, between the CITY and LICENSEE, Section 3 of the Agreement is amended to read as follows:

"Effective June 9, 2015, the LICENSE between the CITY and the LICENSEE, upon this mutual written agreement will be extended eighteen months, except as provided in section 4 of the agreement."

2. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

3. Except as modified by this Amendment, all other terms and conditions of Agreement No. 1735-A remain the same.

[SIGNATURES ON NEXT PAGE]

A handwritten signature in black ink, appearing to be 'AAA' with a stylized flourish.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF MONTEREY PARK



Paul Talbot,
City Manager



Mark Anderson – Executive Director

ATTEST:

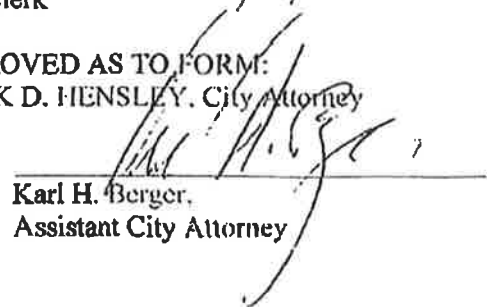


Vincent Chang,
City Clerk

Taxpayer ID No. 26-4420441

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:



Karl H. Berger,
Assistant City Attorney



City Council Staff Report

DATE: March 7, 2018

AGENDA ITEM NO:

**New Business
Agenda Item 6-A.**

TO: The Honorable Mayor and City Council
FROM: Councilmember Teresa Real Sebastian
SUBJECT: Elections by District

RECOMMENDATION:

It is recommended that the City Council:

1. Receive and file this report;
2. If desirable, authorize the City Manager to execute an agreement, in a form approved by the City Attorney, with a qualified company to compile proposed voting district maps;
3. Direct the City Attorney to prepare a draft ordinance (and related documents) for consideration at a future City Council meeting to amend the Monterey Park Municipal Code ("MPMC") by transitioning from at-large to by-district elections; and
4. Take such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

In December 2013, the City Council considered whether it was in the public interest to transition from the existing "at-large" election system to a "by-district" election. A copy of that staff report is attached for reference.

Since then, the City of South Pasadena, along with many other cities, was forced to implement by-district elections under threat of litigation. Among other things, that City paid out \$30,000 in attorney's fees to an attorney threatening litigation if the City failed to implement by-district elections (see attached press report). This was done notwithstanding the attorney knowing nothing about the voters within South Pasadena. Cities that fight can end up paying millions of dollars, e.g., Palmdale paid \$4.5 million in a settlement where plaintiffs alleged the city's at-large deprived them of their voting rights (see LA Times Article from 2015).

BACKGROUND:

A general overview of district elections is provided in the staff report from 2013. Since that time, a particular attorney has threatened multiple cities in California with litigation. His allegations are that those cities are violating the California Voting Rights Act of 2001 ("CVRA") by failing to have district elections. The argument is that only district elections

will allow proper representations of all ethnic groups. Rather than spend millions of dollars fighting a CVRA case (where the cities would have to pay its own attorneys and the other side's too), those cities have generally switched from an at-large election system to a district voting system.

While Monterey Park has not yet been targeted, it seems prudent for the City to be proactive in avoiding the need to pay undeserved attorney fees. The City's money is better spent on repairing and improving infrastructure or other projects that benefit its residents.

Additionally, United States Census data (see attached) show that Monterey Park residents are primarily of Asian descent. The next largest ethnic group are Latino; the third largest are Caucasian. These populations, however, are not evenly distributed throughout the City. Rather, census data confirm that residents are grouped in various locations (see attached examples).¹ Transitioning from at-large to district elections will help ensure that these voters are appropriately represented in City government.

Our City's districts should be no different from those of other elected representatives on a federal, state and County level: all of these are generally based upon geographic boundaries rather than racial/ethnic concentrations. As some observers note, "since each representative is beholden to a specific geographical area, issues that are important to a particular neighborhood or region are sure to have a champion."² This cannot always be accomplished in an at-large election where some candidate can, literally, be next door to one another and thus represent only one neighborhood.

The City Council should take these next steps:

- Select a district mapping expert. An experienced professional is key to creating appropriate district maps for City Council consideration. The recommended action is to authorize the City Manager to select a qualified expert.
- The City Council will determine the number of districts, etc.
- Adopt district voting by City Council ordinance.

FISCAL IMPACT:

District mapping services are likely to cost \$30,000 to \$50,000 for a qualified consultant. The savings of millions of dollars in litigation costs (the City would need to pay its own attorneys and then, if it lost any litigation, it would need to pay the other side too!) makes that expenditure prudent.

¹ See, www.city-data.com/city/Monterey-Park-California.html. Accessed February 27, 2018.

² Amy, Douglas J. (2000, 15th Ed.). *Behind the ballot box: a citizen's guide to voting systems*. Westport, Conn: Praeger, p.31.

Attachments:

1. City of South Pasadena Press Release dated July 14, 2017;
2. Los Angeles Time Article regarding Palmdale dated May 6, 2015;
3. December 18, 2013 Staff Report;
4. U.S. Census data for Monterey Park; and
5. Examples of resident groupings.

ATTACHMENT 1

City of South Pasadena
Press Release dated July 14, 2017



CITY OF SOUTH PASADENA

1414 MISSION STREET, SOUTH PASADENA, CA 91030

TEL: (626) 403-7230 • FAX: (626) 403-7211

WWW.SOUTHPASADENACA.GOV

FOR IMMEDIATE RELEASE

July 14, 2017

Contact: Anthony J. Mejia
Chief City Clerk
Phone: (626) 403-7232

South Pasadena City Council to Consider District Elections

At its regular meeting on Wednesday, July 19, 2017, the South Pasadena City Council will consider whether to initiate steps toward a district-based voting system to replace the current at-large voting system for City Council elections.

The City Council is considering taking this action after receipt of a letter on June 5, 2017, containing unsubstantiated allegations that the City's at-large election system violates the California Voting Rights Act (CVRA). The letter was written by Malibu-based attorney Kevin Shenkman, on behalf of his client, Southwest Voter Registration Education Project. The letter alleged that there is evidence of Latino "polarized voting" in the City of South Pasadena electorate. Under the CVRA, any evidence of racially polarized voting is sufficient to require a court to order a change from at-large voting to district-based voting. Racially polarized voting occurs when there is a difference between the choice of candidates preferred by voters in a protected class and the choice of candidates preferred by voters in the rest of the electorate.

Approximately 20 percent of South Pasadena residents are Latino and unlike other cities where at-large elections have prevented Latinos from electing candidates of their choice, the electoral history for the City Council of the City of South Pasadena demonstrates that Latino candidates have been regularly elected in recent history. Since 2007, Latinos have won 2 of the 3 times they were on the ballot, serving a total of 8 out of 10 years. Today, the South Pasadena City Council is represented by residents from a diverse range of racial and ethnic backgrounds including Asian-American, Latino, Armenian, Italian, and Caucasian.

"It is unfortunate that a Malibu-based attorney with no real knowledge of the South Pasadena electorate can infringe on our electoral system with impunity. The State Legislature has created the conditions in which encourage opportunistic attorneys to threaten litigation. The City Council is left with a very difficult choice – to fight a very expensive legal battle or be forced to transition into district-based elections," Interim City Manager Elaine Aguilar said.

Such a lawsuit would be very costly, whether or not the City was able to successfully defend against it. Even cities that have settled lawsuits brought under the CVRA, including cities that have maintained no violations have occurred, have incurred significant expenses, not only to pay their own attorneys' fees, but to pay the attorneys' fees for the plaintiffs. For example, in February 2015, the City of Santa Barbara reportedly paid \$800,000 in attorneys' fees and expert costs to settle its CVRA lawsuit. The costs are much higher for those cities that have elected to litigate and have not prevailed, as they must bear both their own attorneys' fees as well as those of the plaintiff. For example, the City of Palmdale incurred expenses in excess of \$4.5 million in its unsuccessful attempt to defend against a lawsuit brought under the CVRA. Moreover, what is most concerning is that staff is unaware of any city to date that has prevailed in defending its "at-large" system of election under a claim filed by any individual or group under the CVRA.

In a district-based election system, a candidate must live in the district he or she wishes to represent. The decision whether to establish five voting districts is one of the topics that will be decided upon by the City Council as a result of the minimum of four (4) public hearings that will be held as required by the Elections Code Section 10010 should the City Council adopt a resolution to initiate this process.

One criticism expressed about forcing a district-based election system is that it can actually dilute the voting power of the very minority it seeks to empower, by limiting that group to the selection of one Councilmember within their district once every four years, rather than the opportunity to elect two or three Councilmembers every two years.

"This is a solution looking for a problem that does not exist in South Pasadena. I am concerned that these outside forces coercing our small, diverse City to change to district-based voting will polarize our community and take away our citizens' existing right to elect an entire City Council to represent their interests," stated South Pasadena City Councilmember Diana Mahmud, a Latina elected in 2013 in an at-large election.

Department: Management Services Department

Contact Person: Anthony J. Mejia, Chief City Clerk

Telephone Number: (626) 403-7230

City of South Pasadena Agenda Report

*Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesian, M.D., Councilmember
Diana Mahmud, Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: July 19, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager

FROM: Anthony J. Mejia, Chief City Clerk

SUBJECT: **Consideration of Whether to Transition from an At-Large Electoral System to a District-Based Electoral System for Members of the City Council**

Recommendation

It is recommended that the City Council provide direction as follows:

1. Whether to adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, declaring its intent to transition from at-large elections for City Council to district-based elections for City Council pursuant to Elections Code Section 10010.”

OR

2. Authorize a response letter to plaintiff's counsel, Kevin Shenkman, asserting no violation of the California Voting Rights Act (CVRA).

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

The City of South Pasadena currently elects its City Councilmembers through an “at-large” electoral system in which each Councilmember can reside anywhere in the South Pasadena and is elected by the voters of the entire electorate to provide citywide representation. All voters are thus insured of the opportunity to elect two or three Councilmembers every two years, resulting in a five-member City Council elected to serve the citywide purposes of the electorate.

On June 5, 2017, the City of South Pasadena (City) received a certified letter from Malibu-based attorney Kevin Shenkman, on behalf of his client Southwest Voter Registration Education Project, containing unsubstantiated allegations that the City’s at-large electoral system violates the CVRA. Mr. Shenkman alleges evidence of Latino “polarized voting” in the South Pasadena electorate and threatens litigation if the City declines to adopt a district-based electoral system.

A district-based electoral system is one in which a city is physically divided into separate districts, each with one Councilmember who resides in the district and is chosen by the voters residing in that particular district. In a district-based electoral system, voters within each district may only vote for one candidate every four years.

Due to a recent change in the law (Assembly Bill 350, amending Elections Code [EC] Section 10010) discussed in more detail below, the City must determine within 45 days of receipt of the plaintiff's threat letter: 1) whether to adopt a Resolution of Intent to initiate the transition to a district-based electoral system; or 2) assert in a response letter to the plaintiff's attorney that the record does not support a violation of the CVRA in South Pasadena. The deadline is July 20, 2017; accordingly, the City Council must decide this evening whether to adopt the attached Resolution of Intent, or whether to direct the City Attorney to send a letter to Mr. Shenkman to correct his misapprehension of the facts in South Pasadena (Attachment 3). Although the City does not believe that the record shows any Latino racially-polarized voting in South Pasadena in violation of the CVRA, Mr. Shenkman can ignore this and proceed to engage the City in costly litigation in an attempt to force a district-based electoral system, leaving South Pasadena's electoral system in the hands of the Court.

Analysis

The Federal Voting Rights Act of 1965 (FVRA) requires a successful plaintiff to show that: 1) a minority group be sufficiently large and geographically compact to form a majority of the eligible voters in a single-member district; 2) there is racially-polarized voting; and 3) there is white bloc voting sufficient usually to prevent minority voters from electing candidates of their choice (*Thornburg v. Gingles*, 1986). If (and only if) all three of these "preconditions" are proven, the Court then proceeds to consider whether, under the "totality of circumstances" the votes of minority voters are diluted.

However, the CVRA prescribes an extremely light burden on the plaintiff to establish a violation. Under the CVRA, plaintiffs can prove a violation *solely* on evidence of racially-polarized voting EC Section 14027. Racially-polarized voting occurs when there is a difference between the choice of candidates preferred by voters in a protected class and the choice of candidates preferred by voters in the rest of the electorate (EC Section 14026[e]). The CVRA defines a "protected class" broadly as a class of voters who are members of a race, color, or language minority group (EC 14626[d]).

The CVRA appears to eliminate the first precondition that plaintiffs must prove that the minority group is sufficiently large and geographically compact to form a majority in a single member district (EC 14026[c]). The CVRA also eliminates the requirement that plaintiffs prove discrimination under the totality of circumstances test (EC 14028[e]). The most likely remedy in a successful CVRA action would be to order cities with an at-large electoral system to change to a district-based electoral system in which a minority group will be empowered either to elect its preferred candidates, or influence the election outcome.¹ However, where minority race voters are spread relatively evenly throughout a city, as is the case with Latino residents in South Pasadena, a district-based electoral system under the CVRA is equally likely to dilute the vote of a minority race that is unable to account for the majority of voters within any district boundaries. Additionally, voters in each district may only elect one candidate every four years, rather than having the opportunity to elect two or three candidates every two years.

¹ League of California Cities Analysis regarding the California Voting Rights Act, prepared by Marguerite Mary Leoni and Christopher E. Skinnell, of Nielsen, Merksamer, Parrinello, Mueller & Naylor, LLP

Mr. Sherkman purports that during the election of 2011, a Latino candidate – Art Salinas – ran for City Council and lost, despite “*receiving significant support from Latino voters*” and asserts a “*complete absence of Latinos to be elected to the City Council in recent history.*” Mr. Sherkman fails to recognize the successful candidacies of David Sifuentes in 2007 and Diana Mahmud in 2013, both of Latino descent. Mr. Sherkman further alleges the existence of polarized voting and threatens litigation if the City declines to adopt a district-based electoral system. In spite of Mr. Sherkman’s unsubstantiated claims, the CVRA finds that a violation may be established if it is shown that racially polarized voting occurs in elections for members of the governing body of the political subdivision or in elections incorporating other electoral choices by the voters of the political subdivision, including ballot measures (EC 14028[b]).

Approximately 20 percent of South Pasadena residents are Latino and unlike other cities where at-large elections have prevented minorities from electing candidates of their choice, the electoral history for the City Council of the City of South Pasadena demonstrates that Latino candidates have been regularly elected. Since 2007, Latinos have won two of the three times they were on the ballot. Today, the South Pasadena City Council is represented by residents from a diverse range of racial and ethnic backgrounds including Asian-American, Latino, Armenian, Italian, and Caucasian.

Despite the City’s history of inclusionary voting history, it is unknown whether analyses of other electoral choices by South Pasadena voters would identify the presence of racially-polarized voting. As a result of the lower threshold established by the CVRA, cities and other jurisdictions throughout California have been facing challenges to their at-large electoral systems, with little or no regard to whether a district-based electoral system will actually dilute minority race voting power, rather than empower it. Many of these jurisdictions have voluntarily switched to district-based electoral systems instead of facing litigation. AB 350 amended EC Section 10010 to place a cap of a maximum of \$30,000 on attorney’s fees that a plaintiff would be entitled to recover if the target city, within 45 days of receipt of the plaintiff’s threat letter, voluntarily adopts a Resolution of Intent to consider an ordinance to establish a district-based electoral system, and then actually adopts such an ordinance within 90 days following the date it adopted the Resolution of Intent.

The CVRA contains an attorney’s fees provision that entitles a prevailing plaintiff to an award of its reasonable attorney’s fees and litigation expenses, including expert witness fees. On the other hand, a prevailing defendant is not entitled to recover any costs, unless the Court finds the action to be “frivolous, unreasonable, or without foundation,” an extremely high standard.

Cities that have attempted to defend their existing at-large electoral systems under the CVRA have incurred significant legal costs, including reimbursement of the attorneys’ fees incurred by plaintiffs. Awards in these cases have reportedly ranged from approximately \$400,000 to over \$4,500,000. For example, in February 2015, the City of Santa Barbara reportedly paid \$800,000 in attorney’s fees and expert costs to settle their CVRA lawsuit. Another example is the City of Palmdale that incurred an expense in excess of \$4.5 million in its unsuccessful attempt to defend against a lawsuit brought under the CVRA.

Staff estimates that the cost to defend a CVRA lawsuit would exceed \$500,000 if successful, and could likely exceed \$2,000,000 if the plaintiff prevailed and the City was ordered to pay the plaintiff's attorney's fees. These fees and costs would be a General Fund liability which would be a significant unanticipated expense.

Procedures for the Transition to a District-Based Electoral System

EC Section 10010, as amended by AB 350, provides for a 90-day "safe harbor" period in which prior to the City Council's consideration of an ordinance to establish boundaries for a district-based electoral system, requires all of the following:

- 1) Prior to drawing a draft map or maps of the proposed boundaries of the districts, the City shall hold at least two (2) Public Hearings over a period of no more than thirty (30) days, at which time the public will be invited to provide input regarding the composition of the districts.
- 2) After the draft maps are drawn, the City shall publish and make available for release at least one draft map and, if members of the City Council will be elected in their districts at different times to provide for staggered terms of office, the potential sequence of the elections shall also be published.
- 3) The City Council shall also hold at least two (2) additional Public Hearings over a period of no more than forty-five (45) days, at which the public shall be invited to provide input regarding the content of the draft map or maps and the proposed sequence of elections, if applicable.
- 4) The first version of a draft map shall be published at least seven (7) days before consideration at a Public Hearing. If a draft map is revised at or following a Public Hearing, it shall be published and made available to the public for at least seven (7) days before being adopted.

A tentative timeline for the consideration and implementation of a district-based electoral system is identified in Exhibit A of Attachment 1. Public input and testimony on the composition of districts and the proposed maps are very important and all South Pasadena residents are encouraged to participate in these Hearings. The maps will be drawn by National Demographics Corporation, a professional demographer with extensive experience in the CVRA and drafting of districts.

If the City Council adopts the ordinance approving a district-based electoral system, the two Council offices up for reelection in November 2018 would be elected from districts (Diana Mahmud and Michael A. Cacciotti). In November 2020, the remaining three Council offices would be elected from districts (Robert S. Joe, Marina Khubesrian M.D., and Richard D. Schneider M.D.). The offices of City Clerk and City Treasurer would remain unaffected and at-large positions.

Fiscal Impact

There will be significant staff time needed to transition to a district-based electoral system due to the need to conduct multiple Public Hearings and community workshops, in addition to the cost for a demographics consultant. Should the City Council determine to proceed to adopt the Resolution of Intent this evening, the City will be required to reimburse the plaintiff for its attorney's fees and costs up to \$30,000, but will not be exposed to additional legal fees in defense of a lawsuit brought under the CVRA.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Letter from Kevin Shenkman, received on June 5, 2017
2. Draft Resolution of Intent to Transition to District-Based Elections
 - a. Exhibit A – Tentative Timeline for the Consideration and Implementation of a District-Based Electoral System
3. Draft Response Letter to Kevin Shenkman

ATTACHMENT 1

Letter from Kevin Shenkman, received on June 5, 2017



28905 Wight Road
Malibu, California 90265
(310) 457-0970
kshenkman@shenkmanhughes.com

ATTACHMENT 1

VIA CERTIFIED MAIL

June 2, 2017

Anthony Mejia
City Clerk
City of South Pasadena
1414 Mission St.
South Pasadena, CA 91030

City of South Pasadena

JUN 05 2017

City Clerk's Division

Re: Violation of California Voting Rights Act

I write on behalf of our client, Southwest Voter Registration Education Project. The City of South Pasadena ("South Pasadena") relies upon an at-large election system for electing candidates to its City Council. Moreover, voting within South Pasadena is racially polarized, resulting in minority vote dilution, and therefore South Pasadena's at-large elections violate the California Voting Rights Act of 2001 ("CVRA").

The CVRA disfavors the use of so-called "at-large" voting – an election method that permits voters of an entire jurisdiction to elect candidates to each open seat. *See generally Sanchez v. City of Modesto* (2006) 145 Cal.App.4th 660, 667 ("Sanchez"). For example, if the U.S. Congress were elected through a nationwide at-large election, rather than through typical single-member districts, each voter could cast up to 435 votes and vote for any candidate in the country, not just the candidates in the voter's district, and the 435 candidates receiving the most nationwide votes would be elected. At-large elections thus allow a bare majority of voters to control *every* seat, not just the seats in a particular district or a proportional majority of seats.

Voting rights advocates have targeted "at-large" election schemes for decades, because they often result in "vote dilution," or the impairment of minority groups' ability to elect their preferred candidates or influence the outcome of elections, which occurs when the electorate votes in a racially polarized manner. *See Thornburg v. Gingles*, 478 U.S. 30, 46 (1986) ("Gingles"). The U.S. Supreme Court "has long recognized that multi-member districts and at-large voting schemes may operate to minimize or cancel out the voting strength" of minorities. *Id.* at 47; *see also id.* at 48, fn. 14 (at-large elections may also cause elected

officials to “ignore [minority] interests without fear of political consequences”), citing *Rogers v. Lodge*, 458 U.S. 613, 623 (1982); *White v. Register*, 412 U.S. 755, 769 (1973). “[T]he majority, by virtue of its numerical superiority, will regularly defeat the choices of minority voters.” *Gingles*, at 47. When racially polarized voting occurs, dividing the political unit into single-member districts, or some other appropriate remedy, may facilitate a minority group's ability to elect its preferred representatives. *Rogers*, at 616.

Section 2 of the federal Voting Rights Act (“FVRA”), 42 U.S.C. § 1973, which Congress enacted in 1965 and amended in 1982, targets, among other things, at-large election schemes. *Gingles* at 37; see also Boyd & Markman, *The 1982 Amendments to the Voting Rights Act: A Legislative History* (1983) 40 Wash. & Lee L. Rev. 1347, 1402. Although enforcement of the FVRA was successful in many states, California was an exception. By enacting the CVRA, “[t]he Legislature intended to expand protections against vote dilution over those provided by the federal Voting Rights Act of 1965.” *Jauregui v. City of Palmdale* (2014) 226 Cal. App. 4th 781, 808. Thus, while the CVRA is similar to the FVRA in several respects, it is also different in several key respects, as the Legislature sought to remedy what it considered “restrictive interpretations given to the federal act.” Assem. Com. on Judiciary, Analysis of Sen. Bill No. 976 (2001-2002 Reg. Sess.) as amended Apr. 9, 2002, p. 2.

The California Legislature dispensed with the requirement in *Gingles* that a minority group demonstrate that it is sufficiently large and geographically compact to constitute a “majority-minority district.” *Sanchez*, at 669. Rather, the CVRA requires only that a plaintiff show the existence of racially polarized voting to establish that an at-large method of election violates the CVRA, not the desirability of any particular remedy. See Cal. Elec. Code § 14028 (“A violation of Section 14027 *is established* if it is shown that racially polarized voting occurs ...”) (emphasis added); also see Assem. Com. on Judiciary, Analysis of Sen. Bill No. 976 (2001-2002 Reg. Sess.) as amended Apr. 9, 2002, p. 3 (“Thus, this bill puts the voting rights horse (the discrimination issue) back where it sensibly belongs in front of the cart (what type of remedy is appropriate once racially polarized voting has been shown).”)

To establish a violation of the CVRA, a plaintiff must generally show that “racially polarized voting occurs in elections for members of the governing body of the political subdivision or in elections incorporating other electoral choices by the voters of the political subdivision.” Elec. Code § 14028(a). The CVRA specifies the elections that are most probative: “elections in which at least one candidate is a member of a protected class or elections involving ballot measures,

or other electoral choices that affect the rights and privileges of members of a protected class.” Elec. Code § 14028(a). The CVRA also makes clear that “[e]lections conducted prior to the filing of an action ... are more probative to establish the existence of racially polarized voting than elections conducted after the filing of the action.” *Id.*

Factors other than “racially polarized voting” that are required to make out a claim under the FVRA – under the “totality of the circumstances” test – “are probative, but not necessary factors to establish a violation of” the CVRA. Elec. Code § 14028(e). These “other factors” include “the history of discrimination, the use of electoral devices or other voting practices or procedures that may enhance the dilutive effects of at-large elections, denial of access to those processes determining which groups of candidates will receive financial or other support in a given election, the extent to which members of a protected class bear the effects of past discrimination in areas such as education, employment, and health, which hinder their ability to participate effectively in the political process, and the use of overt or subtle racial appeals in political campaigns.” *Id.*

South Pasadena’s at-large system dilutes the ability of Latinos (a “protected class”) – to elect candidates of their choice or otherwise influence the outcome of South Pasadena’s council elections.

The election of 2011 is illustrative. In that election, a Latino candidate – Art Salinas – ran for council and lost. Mr. Salinas received significant support from Latino voters, but fell short of securing a seat in South Pasadena’s at-large election due to the bloc voting of South Pasadena’s majority non-Latino electorate. The near absence of Latino candidates willing to run in South Pasadena’s at-large election system is also indicative of the vote dilution of South Pasadena’s at large election system – the lack of Latino candidates is itself a symptom of that vote dilution. See *Westwego Citizens for Better Gov. v. City of Westwego*, 872 F.2d 1201 (5th Cir. 1989).

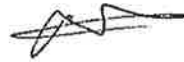
According to recent data, Latinos comprise approximately 18.6% of the population of South Pasadena. The contrast between the significant Latino proportion of the electorate and the complete absence of Latinos to be elected to the City Council in recent history is telling.

As you may be aware, in 2012, we sued the City of Palmdale for violating the CVRA. After an eight-day trial, we prevailed. After spending millions of dollars, a district-based remedy was ultimately imposed upon the Palmdale city council, with districts that combine all incumbents into one of the four districts.

Given the historical lack of Latino representation on the city council in the context of racially polarized elections, we urge South Pasadena to voluntarily change its at-large system of electing council members. Otherwise, on behalf of residents within the jurisdiction, we will be forced to seek judicial relief. Please advise us no later than July 21, 2017 as to whether you would like to discuss a voluntary change to your current at-large system.

We look forward to your response.

Very truly yours,



Kevin I. Shenkman

ATTACHMENT 2

Draft Resolution of Intent

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DECLARING ITS INTENT TO TRANSITION FROM AT-LARGE ELECTIONS FOR CITY COUNCIL TO DISTRICT-BASED ELECTIONS FOR CITY COUNCIL PURSUANT TO ELECTIONS CODE SECTION 10010

WHEREAS, members of the City Council of the City of South Pasadena (City) are currently elected in “at-large” elections, in which each City Councilmember is elected by the registered voters of the entire City; and

WHEREAS, Government Code Section 34886 in certain circumstances, authorizes the legislative body of a city of any population to adopt an ordinance to change its method of election from an “at-large” system to a “by-district” system in which each Councilmember is elected only by the voters in the district in which the Councilmember resides; and

WHEREAS, the City received a certified letter on June 5, 2017, from Kevin I. Shenkman, Esq., on behalf of his client Southwest Voter Registration Education Project, containing unsubstantiated allegations that the City’s at-large electoral system violates the California Voting Rights Act (CVRA) and threatening litigation if the City declined to adopt a district-based electoral system; and

WHEREAS, the City has a history of inclusionary voting as Latino candidates have been regularly elected to the City Council. Since 2007, Latinos have won two of the three times they were on the ballot, serving a total of 8 out of 10 years. Today, the City Council is represented by residents from a diverse range of racial and ethnic backgrounds including Asian-American, Latino, Armenian, Italian, and Caucasian; and

WHEREAS, the City denies that its election system violates the CVRA or any other provision of law and asserts that South Pasadena’s electoral system is legal in all respects and further denies any wrongdoing whatsoever in connection with the manner in which it has conducted its City Council elections; and

WHEREAS, although the letter was not accompanied by any evidence to support the claim of a CVRA violation, the City Council has concluded that the public interest would be better served by transitioning to a district-based electoral system because: 1) the extraordinary cost to defend against a CVRA lawsuit, 2) the risk of losing such a lawsuit would require the City to pay prevailing plaintiff’s attorney’s fees, and 3) reimbursable costs and attorney’s fees are capped at a maximum of \$30,000 by following the procedures set forth in Elections Code Section 10010 as amended by Assembly Bill 350; and

WHEREAS, prior to the City Council's consideration of an ordinance to establish boundaries for a district-based electoral system, Elections Code Section 10010 requires all of the following:

- 1) Prior to drawing a draft map or maps of the proposed boundaries of the districts, the City shall hold a least two (2) Public Hearings over a period of no more than thirty (30) days, at which the public will be invited to provide input regarding the composition of the districts.
- 2) After all draft maps are drawn, the City shall publish and make available for release at least one draft map and, if members of the City Council will be elected in their districts at different times to provide for staggered terms of office, the potential sequence of the elections shall also be published.
- 3) The City Council shall also hold at least two (2) additional Public Hearings over a period of no more than forty-five (45) days, at which the public shall be invited to provide input regarding the content of the draft map or maps and the proposed sequence of elections, if applicable.
- 4) The first version of a draft map shall be published at least seven (7) days before consideration at a Public Hearing. If a draft map is revised at or following a Public Hearing, it shall be published and made available to the public for at least seven (7) days before being adopted.

WHEREAS, the City will be utilizing the services of a professional demographer to assist the City to develop a proposal for a district-based electoral system; and

WHEREAS, the adoption of a district-based electoral system will not affect the terms of any sitting Councilmember, each of whom will serve out his or her current term.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council hereby resolves to consider adoption of an ordinance to transition to a district-based electoral system as authorized by Government Code Section 34886 for use in the City's General Municipal Election for Members of the City Council beginning in November 2018.

SECTION 2. The City Council directs the City Clerk and City Attorney to work with a professional demographer, and other appropriate consultants as needed, to provide a detailed analysis of South Pasadena's current demographics and any other information or data necessary to prepare a draft map that divides South Pasadena into voting districts in a manner consistent with the intent and purpose of the CVRA and the Federal Voting Rights Act.

SECTION 3. The City Council hereby approves the tentative timelines as set forth in Exhibit A, attached to and made part of this resolution, for conducting a public process to solicit public input and testimony on proposed district-based electoral maps before adopting any such map.

SECTION 4. The timeline contained in Exhibit A may be adjusted by the City Clerk as deemed necessary, provided that such adjustments shall not prevent the City from complying with the time frames specified by Elections Code Section 10010.

SECTION 5. The City Council directs the City Clerk to post information regarding the proposed transition to a district-based electoral system on the City's website, including maps, notices, agendas and other information.

SECTION 6. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 19th day of July, 2017.

Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

RESOLUTION NO.

Page 4

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 19th day of July, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

EXHIBIT A

**TENTATIVE TIMELINE FOR THE
CONSIDERATION AND IMPLEMENTATION OF A
DISTRICT-BASED ELECTORAL SYSTEM**

Day 1

07/19/2017: City Council Meeting to introduce topic and adoption of the Resolution of Intent to transition from at-large to district-based elections.

CVRA Action cannot be commenced for 90 days (Safe Harbor Period).

Day 24

08/12/2017: Public Hearing #1: Saturday Community Workshop to seek community input on “communities of interest” and the composition of districts.

Day 28

08/16/2017: Public Hearing #2: City Council Meeting to seek community input and to provide direction on “communities of interest” and the composition of districts.

Day 45

09/02/2017: Optional: Saturday Community Workshop to seek community input on the content of the proposed draft district maps and sequence of elections.

Day 49

09/06/2017: Public Hearing #3: City Council Meeting to seek community input and to provide direction on the content of the proposed draft maps and sequence of elections.

Day 63

09/20/2017: Public Hearing #4: City Council Meeting to select a preferred district map and to introduce an ordinance to transition to district-based elections.

Day 77

10/04/2017: City Council Meeting to adopt an ordinance to transition to district-based elections.

Day 90

10/17/2017: Safe Harbor Period Ends & CVRA action could be filed.

ATTACHMENT 3
Draft Response Letter to Kevin Shenkman

790 E. Colorado Boulevard, Suite 850
Pasadena, CA 91101-2109
Voice (213) 542-5700
Fax (213) 542-5710

COLANTUONO
HIGHSMITH
WHATLEY, PC

Teresa L. Highsmith
(213) 542-5703
THighsmith@chwlaw.us

Our File No. 49063.0009

July 19, 2017

ATTACHMENT 3

VIA CERTIFIED MAIL

Kevin Shenkman
28905 Wright Road
Malibu, CA 90265

Re: City's Response Letter to Allegations of Violation of CVRA

Dear Mr. Shenkman:

Our office represents the City of South Pasadena as its City Attorney. We have been forwarded a copy of your June 2, 2017 letter to Chief City Clerk, Anthony Mejia, for initial response.

The City agrees with you that efforts should always be taken to ensure all voters have an equal voice in selecting the representatives of their choice. Dilution of the minority vote can still occur in a district-based electoral system, particularly where the minority race is spread evenly across a city. If there are an insufficient number of eligible minority race voters to produce an effective minority-majority "block" vote in any district, the result would be the actual *dilution* of the minority race's ability to elect a candidate of their choice. The resulting dilution would be further compounded by the fact that the minority race would only have one chance every four years to elect a candidate of their choice, as opposed to the opportunity to elect two or three candidates of their choice every two years. Such would be the situation in South Pasadena, resulting in real harm to our Latino community by the unintended consequences of an unfounded and incorrect conclusion that racially polarized voting occurs among Latinos in South Pasadena.

In fact, several of the statements in your June 2, 2017 form letter are factually incorrect, and therefore offer no support for your assertion of Latino polarized voting in South Pasadena. Contrary to your assertion that there is a "complete absence of Latinos

to be elected to the City Council in recent history," Councilmember Diana Mahmud, who just completed her 2016 term as Mayor of South Pasadena, is Latina, and in fact, identified as such in her written candidate profile when she was elected in 2013. South Pasadena is a very inclusive and racially diverse community where the values of the City are to support and safeguard the civil rights, safety and dignity of all residents, regardless of their membership in a protected class, or their economic or social status, as reflected in Resolution No. 7491, adopted in December 2016. (Copy attached).

Your letter also failed to recognize that candidate David Sifuentes, who is also of Latino descent, was elected in 2007, and served on the Council until 2011. Further, you offer absolutely no evidence to support your assertion of any Latino racially polarized voting regarding Art Salinas in 2011. In fact, regression analysis methodology which looks at the racial makeup of who actually voted for Mr. Salinas by precinct reveals no racially polarized voting whatsoever. The record in South Pasadena will demonstrate that in the past 10 years, no Latino polarized voting has occurred and that two out of three Latino candidates have, in fact, been elected to City Council.

Regardless of the whether the CVRA recognizes the *Gingles* test¹, attempting to force a district-based electoral system, where the result will actually be the dilution of the minority vote you purport to protect, would be completely inconsistent with the stated mission of your client, e.g., "to empower Latinos and other minorities by increasing their participation in the American democratic process." ² Based on the facts and the relatively even spread of Latino voters throughout the various precincts, attempting to create five districts in the City of South Pasadena would almost certainly dilute the Latino voters' existing ability and success under the at-large system of voting to elect candidates of Latino race. This is because there is no district that could be drawn to encompass anywhere close to a plurality, let alone a sufficient majority, of Latino voters to ensure the likelihood of even a single election of a Latino candidate once every four years. Your client's motto, "Su Voto Es Su Voz" would not be served by any further attempts to dilute the vote and voice of Latino residents in South Pasadena by attempting to coerce a change to a district-based electoral system.

¹ *Thornburg v. Gingles* 478 US 30 (1986)

² See Southwest Voter Registration Education Project website at: svrep.org/about_svrep.php

July 19, 2017

Page 3

We respectfully suggest that you take a second look at the evidence and your conclusions before we can discuss further whether the City should consider a change to a district-based electoral system. After you have done so, please advise us in writing of what facts you have discovered which would support any assertion that a district-based electoral system would actually benefit the South Pasadena Latino electorate by enhancing their voting power and the City will consider doing so.

Very truly yours,

Teresa L. Highsmith, Esq.

TLH:th

ATTACHMENT 2

**Los Angeles Time Article
regarding Palmdale dated May 6, 2015**

How can a place with 58,000 homeless people continue to function?



Lakers! Lonzo Ball is finding his rhythm again



Evacuations ordered
Barbara Coun
storm looms

L.A. NOW

Palmdale officials settle lawsuit, agree to voting by district



By JEAN MERL

MAY 06, 2015 | 10:46 PM



The city of Palmdale, shown in foreground, is poised to settle a lawsuit over its system of electing City Council members. (Anne Cusack / Los Angeles Times)



Palmdale officials Wednesday night announced that they have agreed to major changes in their elections system, settling a widely watched lawsuit over minority representation and the California Voting Rights Act.

Until now, Palmdale was a lone holdout in a string of lawsuits filed against cities that resisted district voting, which backers say helps minority groups gain elected office.

The city agreed to align its balloting to coincide with state and federal general elections, starting in November 2016. It also agreed to have voters choose elected officials by four geographic districts, including two with Latino majorities, rather than from the city as a whole.

Palmdale also will pay \$4.5 million plus interest to lawyers for the three minority plaintiffs who argued that the city's at-large voting system deprived them of opportunities to elect representatives of their choice.

The current City Council members will continue to serve until the next election, when the balloting for mayor — elected at large every two years — also will be held. Council terms can be staggered after that, according to the agreement.

The settlement represents the end of a three-year court battle and a major victory for voting rights activists.

Most cities, school districts and other jurisdictions targeted under the state's voting rights law have switched rather than wage costly court battles. Santa Barbara and Whittier are among the most recent cities to agree to change from at-large to by-district elections.

Jurisdictions vulnerable to lawsuits under the act generally have significant minority populations but few or no minority elected officials. In Palmdale, minorities make up almost 75% of the population, but candidates of color rarely have won a seat on the City Council.

Advocates of district elections say they are one remedy to the vote dilution that is characteristic of at-large elections and that minorities have a better chance of winning elections from districts made up of a large proportion of their peers. They

also say minorities have a better chance of winning when turnout is highest, so they have pushed for local governments to hold their contests to coincide with federal and state elections, held in November of even-numbered years.

Palmdale voters Juan Jaurequi, Jesse Smith and Nigel Holly sued the city under the state's voting rights law in 2012. City officials resisted settling, saying that their residents had voted for at-large elections and asserting that the city had a right to determine how it wanted to conduct its own balloting.

The following year, Los Angeles County Superior Court Judge Mark V. Mooney ruled the city's system of electing council members was illegal and ordered officials to come up with a new system of district elections.

The city lost a series of appeals, held an election that plaintiffs argued was illegal and was awaiting a hearing before a California appellate court, which also is to be resolved in the settlement agreement announced Wednesday.

Kevin I. Shenkman, an attorney for the plaintiffs, said he was "very pleased with the result."

"Not only will Palmdale have fair and inclusive elections, but other cities will look to Palmdale as an example of what happens if they refuse to comply with the California Voting Rights Act," Shenkman said.

Palmdale's elected officials continued to blast the lawsuit even as they approved the settlement.

Councilman Fred Thompson, an African American, said his 2013 election proved the lawsuit was "both unnecessary and disingenuous."

Mayor Pro Tem Mike Dispensa called on the state Legislature to make changes in the voting rights law.

"This lawsuit has never been about race or voting rights," Mayor Jim Ledford said, adding it "always has been about money and politics." Ledford produced a list of 25 voting rights cases across California that he said have cost taxpayers more than \$13.8 million.

But R. Rex Parris, another plaintiffs' attorney and mayor of neighboring Lancaster, said Palmdale officials had no one but themselves to blame for the costly legal battle.

"While we were never in doubt about our legal position, I am deeply disappointed that Palmdale City Council spent millions of ... precious tax dollars fighting to keep a system that violated the law of California and amounted to electoral discrimination," Parris said.

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Essential California Newsletter

Monday - Saturday

A roundup of the stories shaping California.

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Jean Merl



Jean Merl, a hopeless news junkie, covered regional politics for the Los Angeles Times. She was raised in southern Ohio but moved with her family to Los Angeles at a tender age, which practically makes her a California native. She holds a master's degree from UCLA and remembers when Otis Chandler was publisher of The Times and Tom Bradley was mayor of L.A. She left The Times in 2015.

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ATTACHMENT 3

December 18, 2013 Staff Report

STAFF REPORT

City of Monterey Park

DATE: December 15, 2013

TO: Honorable Mayor and Members of the City Council

FROM: Mark D. Hensley, City Attorney
Karl H. Berger, Assistant City Attorney

SUBJECT: District Voting

BACKGROUND:

Earlier this year, the City Council asked that the City Attorney's office research the question of how the City might implement district voting to elect persons to the City Council. The City currently utilizes "at large" voting to elect City Councilmembers.

DISCUSSION:

The "default" method for electing city councilmembers in general law cities is known as "at large" voting. This means that all registered voters within the City's jurisdiction may vote for city council candidates regardless of where within the City the voter resides (or where the city council candidate resides).

A general law city may change this default methodology with voter approval. Government Code §§ 34870, *et seq.* provide the means by which a general law city may change its voting practices. The question posed by the City Council earlier this year concerned "district" voting.

Cities may generally chose to establish five, seven or nine districts within their jurisdictions.¹ The ballot initiative creating district voting must identify the district boundary lines and assign numbers to each district.

There are two kinds of district voting that are available for general law cities in California: persons may be elected either "by district" or "from districts." Elections "by district" means that a person may only be elected by voters from the district in which the candidate resides.

This is different from when candidates "from" a district are elected. In this type of voting, a candidate must reside in a particular district, but voters from the city's entire jurisdiction may vote for that candidate.

¹ When a city opts to have a mayor elected by voters (rather than by the city council), then a city may opt for four, six or eight districts.

Several practical and legal complications can arise from determining whether to move forward with district voting. First, a city must identify the districts and their boundaries. Courts have actively intervened in the drawing of district boundaries on a federal and state level to ensure that there is substantial equality among all voters. Generally, this means that every district must have the same population; race cannot be the predominant factor in creating districts, but may be one consideration in addition to other neutral principles such as compactness, contiguity, and respect for communities with shared interests. If established, districts must be reexamined and potentially adjusted after each census in a process known as reapportionment. This helps preserve substantial equality amongst the voters.

Second, the practical means by which a city may transition from at large voting to district voting is not clearly set forth in California law. Government Code § 34878 provides that (unless the ballot measure provides otherwise) if a ballot measure authorizes district voting for future elections, when the terms of incumbent city councilmembers expires, city councilmembers must then be elected from the districts approved by voters. The practical problem arising from this guidance is that Councilmembers in Monterey Park serve overlapping terms of office, i.e., unless the ballot measure provides a different means of converting to a district election, there will always be incumbent city councilmembers who were elected at large; the conversion to district elections cannot take place.

To overcome this problem, several cities² proposed ballot measures which gradually converted at large elections into district elections through attrition, i.e., as councilmembers' terms ended, elections to fill those council seats were subject to district elections. Thus, for example, if district elections were approved in 2014 by Monterey Park voters, then the three council seats up for election in 2015 would be determined by district voting; the other two council seats would be determined by district voting in 2017. Another city opted to seek voter approval for both district voting and to seat councilmembers based upon such districts at the same election.³

Finally, there are the questions of (a) how to determine the district boundaries, e.g., by hiring consultants, creating a citizen committee, or through City Council consensus?; (b) whether to place a ballot measure on a special or regular election?; and (c) how to pay for the preparation of the ballot measure and the election? These are, obviously, policy questions that would need to be determined by the City Council. This staff report simply identifies such matters as areas that should be considered.

² The cities of Chula Vista, Modesto, Anaheim, and Madera.

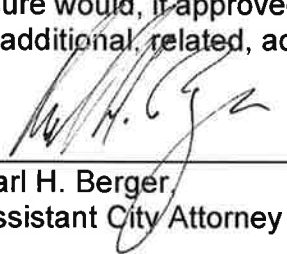
³ The city of Escondido.

FISCAL IMPACT:

It is unclear how much it would cost to create districts, draft a ballot measure, and conduct an election. The overall costs would largely be dependent upon how the City Council decided the issues identified above.

RECOMMENDATION:

The City Council should (a) determine whether it would like to move forward with drafting the documents needed for voters to consider district voting; (b) if so, determine what method the City should utilize to create districts, i.e., hire a consultant or complete it "in house"; (c) determine what kind of district voting would be appropriate, i.e., should the ballot measure be "by district" or "from district"; (d) determine how many districts should be created; (e) determine how the ballot measure would, if approved, transition "at large" voting to district voting; and (f) take such additional, related, action that may be desirable.

By: 

Karl H. Berger
Assistant City Attorney

Attachments: Government Code §§ 34870, *et seq.*

§ 34870. Application, CA GOVT § 34870

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34870

§ 34870. Application

Currentness

This article applies only to cities.

Credits

(Added by Stats.1970, c. 278, p. 549, § 2.)

West's Ann. Cal. Gov. Code § 34870, CA GOVT § 34870

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34871

§ 34871. Submission to electors of election ordinance; definitions; initiative

Currentness

At any municipal election, or special election held for that purpose, the legislative body may submit to the registered voters an ordinance providing for the election of members of the legislative body in any of the following ways:

- (a) By districts in five, seven, or nine districts.
- (b) From districts in five, seven, or nine districts.
- (c) By districts in four, six, or eight districts, with an elective mayor pursuant to Article 5 (commencing with Section 34900).
- (d) From districts in four, six, or eight districts, with an elective mayor pursuant to Article 5 (commencing with Section 34900).

The term "by districts" as used in this article shall mean election of members of the legislative body by voters of the district alone. The term "from districts" shall mean election of members of the legislative body who are residents of the district from which they are elected by the voters of the entire city. "Geographical area making up the district" shall in the case of elections by district mean the district, and in the case of elections from districts shall mean the entire city except with respect to the residence requirements imposed by Section 34882.

That ordinance may also be qualified for the ballot by means of an initiative measure in accordance with Chapter 3 (commencing with Section 9200) of Division 9 of the Elections Code.

Credits

(Added by Stats.1970, c. 278, p. 549, § 2. Amended by Stats.1975, c. 652, p. 1412, § 1; Stats.1976, c. 223, p. 421, § 1; Stats.1978, c. 745, p. 2340, § 1; Stats.1994, c. 923 (S.B.1546), § 68.)

West's Ann. Cal. Gov. Code § 34871, CA GOVT § 34871

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§ 34872. Requisites of ordinance, CA GOVT § 34872

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Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34872

§ 34872. Requisites of ordinance

Currentness

The ordinance shall state the number of legislative districts, describe the boundaries of each, number them, and state whether members of the legislative body shall be elected by districts or from districts, or by or from districts except for an elective mayor.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.1975, c. 652, p. 1412, § 2; Stats.1976, c. 223, p. 421, § 2.)

West's Ann. Cal. Gov. Code § 34872, CA GOVT § 34872

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§ 34873. Amendment or repeal of ordinance, CA GOVT § 34873

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Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34873

§ 34873. Amendment or repeal of ordinance

Effective: January 1, 2011

Currentness

An ordinance enacted pursuant to this article may be amended or repealed in the same manner; provided, the term of office of any council member elected shall not be affected.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.2010, c. 38 (A.B.1668), § 3; Stats.2010, c. 699 (S.B.894), § 7.)

West's Ann. Cal. Gov. Code § 34873, CA GOVT § 34873

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§ 34874. Amendatory ordinance; submission to planning..., CA GOVT § 34874

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Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34874

§ 34874. Amendatory ordinance; submission to planning commission or legislative body

Currentness

No amendatory ordinance altering the boundaries of the legislative districts established pursuant to this article shall be submitted to the registered voters until the ordinance has been submitted to the planning commission of the city or, in absence of a planning commission, to the legislative body of said city for an examination as to the definiteness and certainty of the boundaries of the legislative districts proposed.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.1978, c. 745, p. 2340, § 2.)

West's Ann. Cal. Gov. Code § 34874, CA GOVT § 34874

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Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34875

§ 34875. Amendatory ordinance; submission to voters

Effective: January 1, 2011

Currentness

The amendatory ordinance shall not be submitted to the voters if (a) one or more of the legislative districts do not close, (b) one or more entire legislative districts are eliminated prior to the termination of the term of office of the council member of or from the district, (c) the effect is that a greater number of council members will be qualified to hold office concurrently than are authorized by this article or the amendatory ordinance.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.2010, c. 38 (A.B.1668), § 4; Stats.2010, c. 699 (S.B.894), § 8.)

Notes of Decisions (2)

West's Ann. Cal. Gov. Code § 34875, CA GOVT § 34875

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Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34876

§ 34876. Findings of planning commission or legislative body

Currentness

The planning commission of the city or, in absence of such body, the legislative body of the city shall make findings as to the matters set forth in Section 34875 by resolution within 90 days after submission of the amendatory ordinance to the city clerk. Failure to make findings shall be constituted as a finding of compliance with Section 34875.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2.)

West's Ann. Cal. Gov. Code § 34876, CA GOVT § 34876

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Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34877

§ 34877. Form of ballots

Currentness

The proposition of establishing or altering legislative districts shall be printed on the ballots substantially as follows:

“Shall members of the legislative body of the City of _____ be elected by (or from) districts described in Ordinance No. _____?”

or, if applicable:

“Shall members of the legislative body of the City of _____ be elected by (or from) districts described in Ordinance No. _____, and the Mayor of the City of _____ be elected on a citywide basis by the voters of the entire city?”

followed by the words “Yes” and “No,” so printed that the voters may express their choice.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.1975, c. 652, p. 1413, § 3.)

West's Ann. Cal. Gov. Code § 34877, CA GOVT § 34877

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§ 34878. Effect of favorable vote on ordinance, CA GOVT § 34878

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34878

§ 34878. Effect of favorable vote on ordinance

Currentness

If a majority of the registered voters of the city, who vote, vote in favor of the ordinance, at the expiration of the terms of office of the members of the legislative body, or as provided by ordinance, members of the legislative body shall be elected by (or from) the districts described, or by or from districts with an elective mayor, and in the manner provided.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.1975, c. 652, p. 1413, § 4; Stats.1978, c. 745, p. 2340, § 3.)

Notes of Decisions (1)

West's Ann. Cal. Gov. Code § 34878, CA GOVT § 34878

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Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34879

§ 34879. Term of office

Currentness

The term of office of members of the legislative body elected pursuant to the provisions of this article shall be four years, unless otherwise expressly provided.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2.)

West's Ann. Cal. Gov. Code § 34879, CA GOVT § 34879

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

End of Document

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West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34880

§ 34880. Inclusion of election provisions in petition for incorporation; term of office

Effective: January 1, 2001

Currentness

(a) If the petition or proposal developed by the commission for submission to the electorate for incorporation or special reorganization of a city provides for the election of members of the legislative body by (or from) districts and includes substantially the provisions required to be included in an ordinance providing for that election, including Section 34871, the members of the legislative body shall be elected in the manner provided in the petition or proposal.

(b) The members of the legislative body shall hold office until the next general municipal election. At the next general municipal election the members elected by or from the even-numbered districts shall hold office for four years and the members elected by or from the odd-numbered districts shall hold office for two years. Thereafter the term of office is four years.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.2000, c. 761 (A.B.2838), § 3.)

West's Ann. Cal. Gov. Code § 34880, CA GOVT § 34880

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34881. Election of one member from each district and of..., CA GOVT § 34881

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34881

§ 34881. Election of one member from each district and of mayor on citywide basis; effect on city officers

Currentness

One member of the legislative body shall be elected by or from each district, or, if applicable, one member of the legislative body shall be elected by or from each district constituting a geographical division of the city, and the mayor shall be elected on a citywide basis. With the possible exception as to the number of members of the legislative body, the officers of the city remain the same.

Credits

(Added by Stats.1970, c. 278, p. 551, § 2. Amended by Stats.1975, c. 652, p. 1413, § 5.)

West's Ann. Cal. Gov. Code § 34881, CA GOVT § 34881

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34882

§ 34882. Eligibility for office

Currentness

A person is not eligible to hold office as a member of a municipal legislative body unless he or she is otherwise qualified, resides in the district and both resided in the geographical area making up the district from which he or she is elected and was a registered voter of the city at the time nomination papers are issued to the candidate as provided for in Section 10227 of the Elections Code.

Credits

(Added by Stats.1970, c. 278, p. 551, § 2. Amended by Stats.1975, c. 1030, p. 2432, § 2, eff. Sept. 24, 1975; Stats.1994, c. 923 (S.B.1546), § 69.)

Notes of Decisions (2)

West's Ann. Cal. Gov. Code § 34882, CA GOVT § 34882

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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West's Annotated California Codes
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Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34883

§ 34883. Voters' qualifications; nominating petitions; residency

Currentness

Registered voters signing nomination petitions or voting for a member of the legislative body shall be residents of the geographical area making up the district from which the member is to be elected.

Credits

(Added by Stats.1970, c. 278, p. 551, § 2. Amended by Stats.1978, c. 745, p. 2341, § 4.)

West's Ann. Cal. Gov. Code § 34883, CA GOVT § 34883

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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West's Annotated California Codes
Government Code (Refs & Annos)
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Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34884

§ 34884. Election by district; establishment of districts; terms of office

Currentness

If, at the time a vote is held on the subject of incorporation of a new city, a majority of the votes cast is for incorporation and, if, in accordance with Section 35258¹, a majority of the votes cast on the question of whether members of the city council in future elections are to be elected by district or at large is in favor of election by district, the following procedure shall apply:

(a) Prior to the first day on which voters may nominate candidates for election at the next regular municipal election, the legislative body shall, by ordinance or resolution, establish the boundaries of the councilmanic districts. The districts shall be as nearly equal in population as may be. In establishing the boundaries of the districts, the legislative body may give consideration to the following factors: (1) topography, (2) geography, (3) cohesiveness, contiguity, integrity, and compactness of territory, and (4) community of interests of the districts;

(b) The terms of office of the two members elected with the lowest vote shall expire on the Tuesday succeeding the next regular municipal election. At that election, members shall be elected by district in the even-numbered districts and shall hold office for four years; and

(c) The terms of office of the three members elected with the highest vote shall expire on the Tuesday succeeding the second regular municipal election following the incorporation. At that election, members shall be elected by district in the odd-numbered districts and shall hold office for four years.

The result of the vote cast on the question of whether members of the city council in future elections are to be elected by district or at large shall not preclude the submission to the voters at any future election of a measure in accordance with the provisions of Section 34871.

Credits

(Added by Stats.1978, c. 745, p. 2341, § 4.5.)

Footnotes

¹

Repealed.

§ 34884. Election by district; establishment of districts; terms of office, CA GOVT § 34884

West's Ann. Cal. Gov. Code § 34884, CA GOVT § 34884

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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ATTACHMENT 4

U.S. Census Data for Monterey Park


[MAIN](#)
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Community Facts - Find popular facts (population, income, etc.) and frequently requested data about your community.

Enter a state, county, city, town, or zip code:

GO

Population

Age

Business and Industry

Education

Governments

Housing

Income

Origins and Language

Poverty

Race and Hispanic Origin

Veterans

Show All

Monterey Park city, California

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Description	Measure	Source
Population		
Census 2010 Total Population	60,269	2010 Demographic Profile
2017 Population Estimate (as of July 1, 2017)	N/A	2017 Population Estimates
2016 ACS 5-Year Population Estimate	61,001	2012-2016 American Community Survey 5-Year Estimates
Median Age	43.8	2012-2016 American Community Survey 5-Year Estimates
Number of Companies	9,511	2012 Survey of Business Owners
Educational Attainment: Percent high school graduate or higher	78.9%	2012-2016 American Community Survey 5-Year Estimates
Count of Governments	N/A	2012 Census of Governments
Total housing units	21,031	2012-2016 American Community Survey 5-Year Estimates
Median Household Income	54,008	2012-2016 American Community Survey 5-Year Estimates
Foreign Born Population	32,864	2012-2016 American Community Survey 5-Year Estimates
Individuals below poverty level	16.6%	2012-2016 American Community Survey 5-Year Estimates
Race and Hispanic Origin		
White alone	9,285	2012-2016 American Community Survey 5-Year Estimates
Black or African American alone	255	2012-2016 American Community Survey 5-Year Estimates
American Indian and Alaska Native alone	396	2012-2016 American Community Survey 5-Year Estimates
Asian alone	39,755	2012-2016 American Community Survey 5-Year Estimates
Native Hawaiian and Other Pacific Islander alone	286	2012-2016 American Community Survey 5-Year Estimates
Some Other Race alone	9,524	2012-2016 American Community Survey 5-Year Estimates
Two or More Races	1,500	2012-2016 American Community Survey 5-Year Estimates
Hispanic or Latino (of any race)	17,317	2012-2016 American Community Survey 5-Year Estimates
White alone, Not Hispanic or Latino	2,439	2012-2016 American Community Survey 5-Year Estimates
Veterans	1,712	2012-2016 American Community Survey 5-Year Estimates

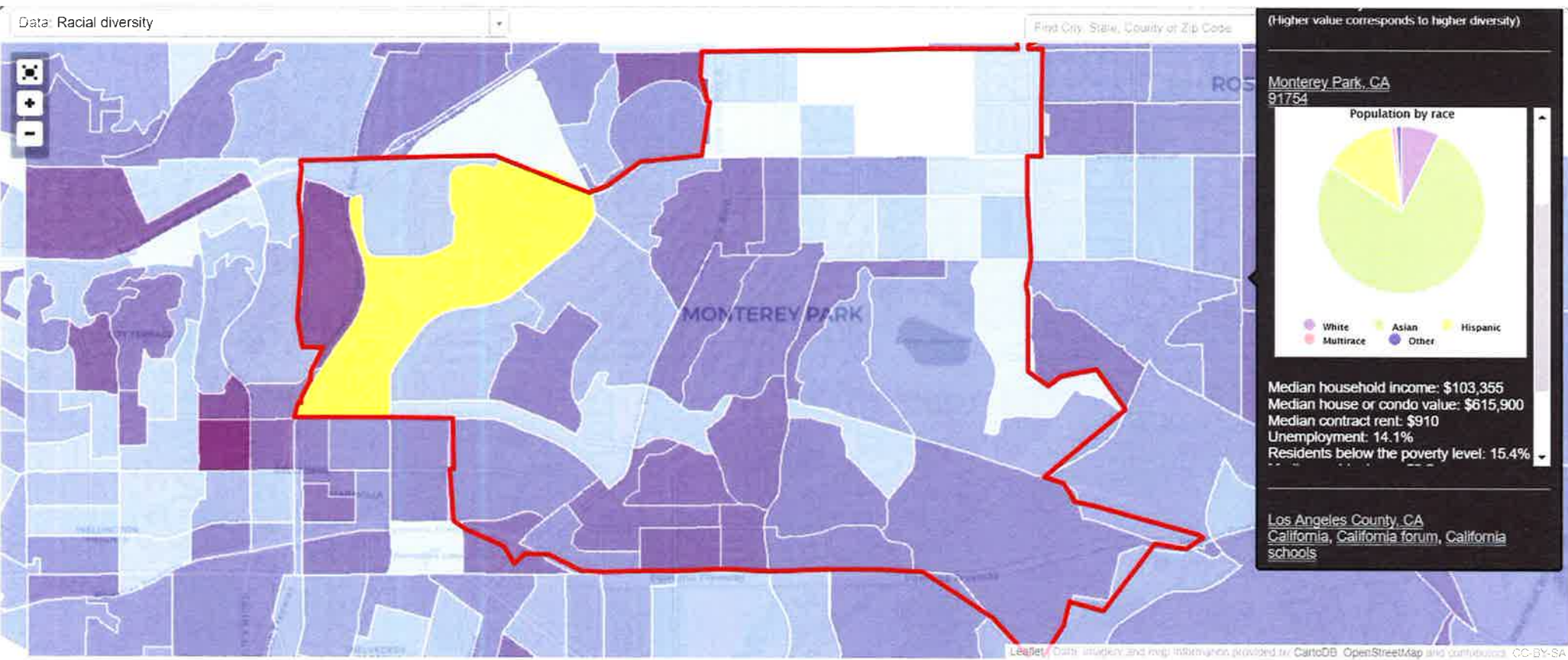
• [Want more?](#) Need help? Use [Guided Search](#) or visit [Census.gov's Quick Facts](#).

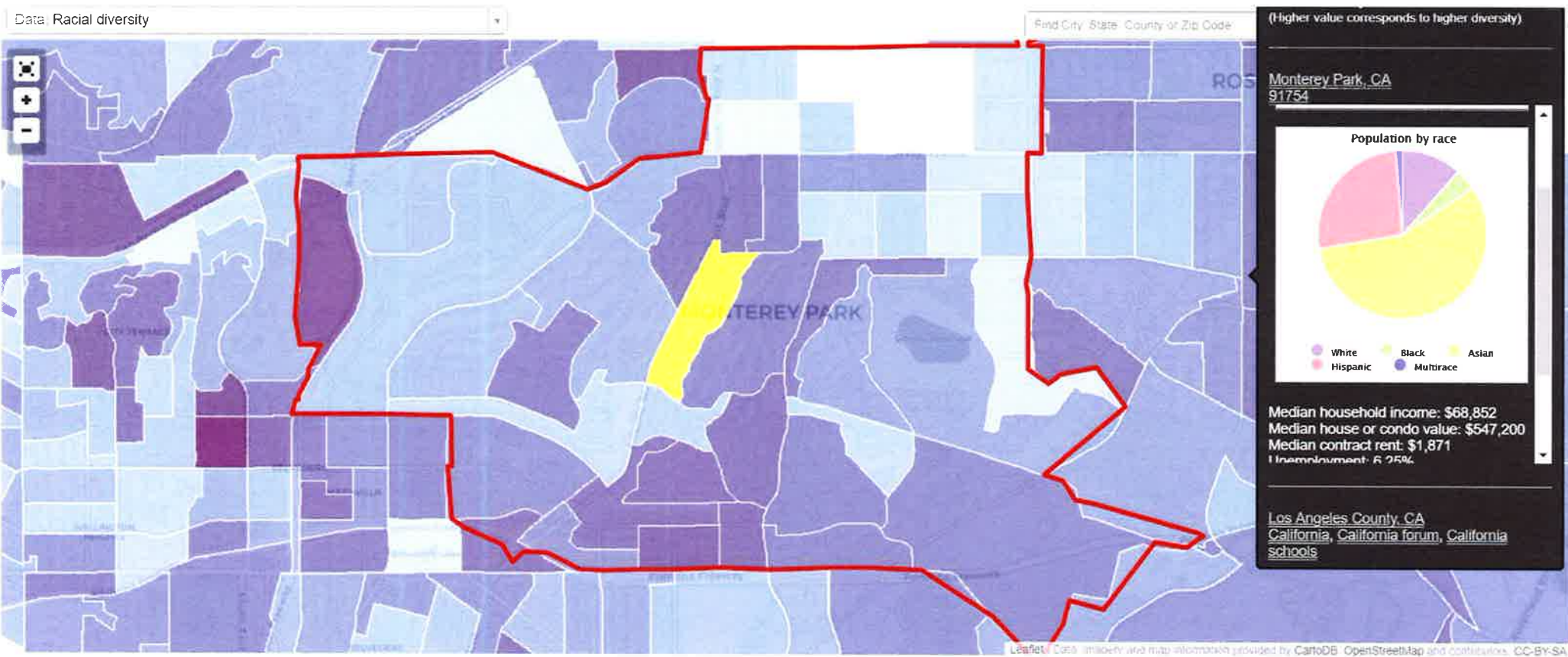
CONNECT WITH US

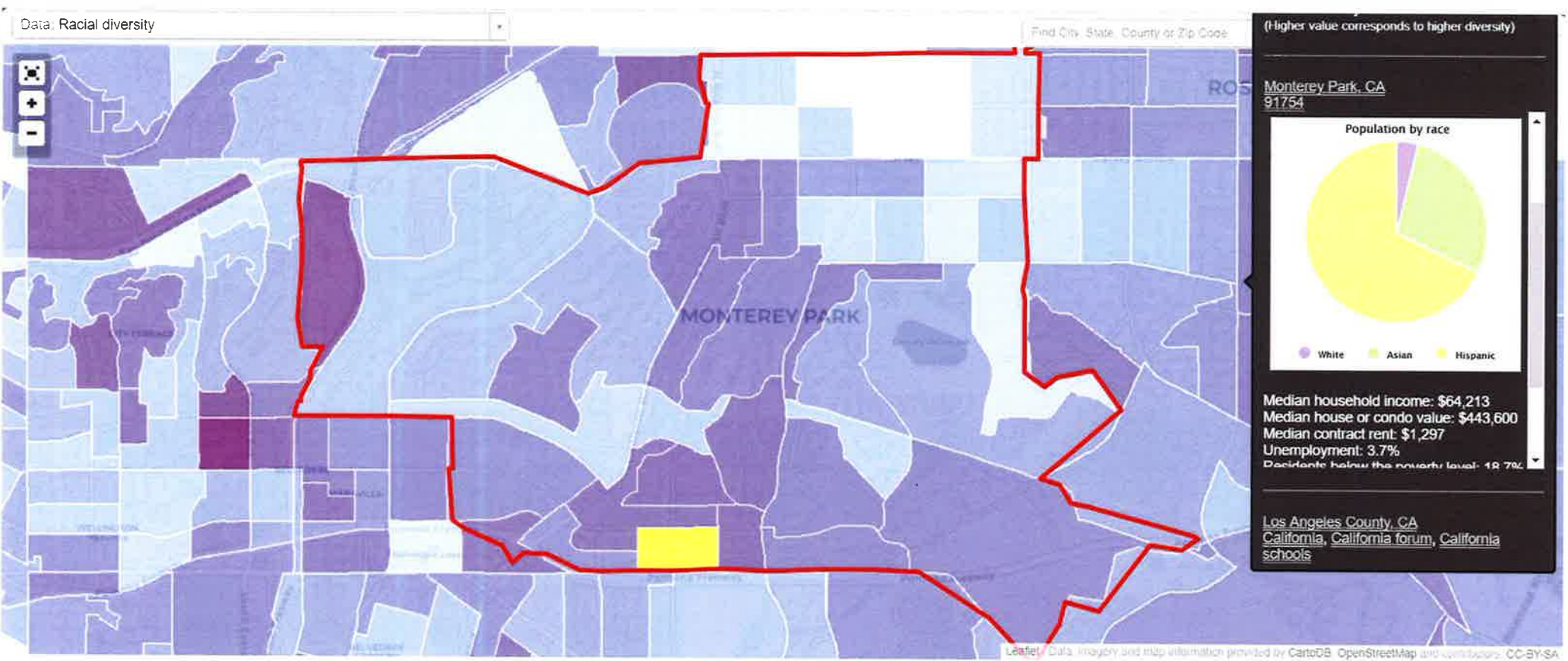

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ATTACHMENT 5

Examples of Resident Groupings









City Council Staff Report

DATE: March 7, 2018

AGENDA ITEM NO: **New Business
Agenda Item 6-B.**

TO: The Honorable Mayor and City Council
FROM: Natalie C. Karpeles, Deputy City Attorney
SUBJECT: Code Enforcement updates including amendments to Neighborhood Preservation regulations for cost recovery and creation of the Neighborhood Improvement and Community Enhancement (NICE) task force.

RECOMMENDATION:

It is recommended that the City Council consider:

1. Waive first reading and introduce an ordinance amending the Monterey Park Municipal Code ("MPMC") regulations regarding recovering costs for second responses to unruly gatherings and recurring nuisances, and creating a private right of action for violations of the City's boarding house regulations;
2. Schedule second reading and potential adoption for March 16, 2016;
3. Adopt a Resolution creating the Neighborhood Improvement and Community Enhancement (NICE) task force;
4. Receive and file a report providing an overview of code enforcement activities; and
5. Taking such additional, related, action that may be desirable.

CEQA:

The ordinance and resolution are exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, *et seq.*) because they consist only of revisions and clarifications to existing public nuisance codes and procedures related to such codes. Adopting the ordinance or resolution will not have the effect of deleting or substantially changing any regulatory standards or required findings. Adopting the ordinance and resolution are actions being taken for enhanced protection of the environment.

EXECUTIVE SUMMARY:

In 2016, the City Council took a number of actions to strengthen the City's code enforcement tools. Among other things, the Council consolidated several different types of regulations into a new Title 4 of the Monterey Park Municipal Code ("MPMC") entitled "Neighborhood Preservation." It also adopted regulations designed to reduce boarding houses within the City's jurisdiction.

Since then, the City Council expressed its desire to further enhance the City by helping ensure substandard buildings (including boarding houses), blighted neighborhoods, and poorly maintained properties were improved to meet community expectations. This will certainly help to improve the City's ranking in Money Magazine as a Best Place to Live.

The draft ordinance and resolution are intended to implement additional tools for enhanced code enforcement. As explained below, the Neighborhood Improvement and Community Enhancement (NICE) task force is intended to foster cooperation between City departments to help alleviate ongoing public nuisances within the City. The draft ordinance gives the City additional abilities to recover enforcement costs from scofflaws who excessively drain public resources.

BACKGROUND:

In 2015, the City Council adopted regulations designed to crack down on illegal boarding houses throughout the City. Efforts to enhance the City's code enforcement regulations continued in 2016 when the City Council adopted a series of ordinances that strengthened public nuisance regulations; clarified authority for criminal and civil prosecutions; and implemented other administrative tools needed to help preserve the community. Most of these regulations were consolidated within the Neighborhood Preservation portion of the MPMC (MPMC Title 4).

The City Council also considered whether to adopt a "second response" ordinance in 2016. At that time, the Council sought to recover costs – to the extent permissible – from all code enforcement actions; the draft ordinance was geared only toward "unruly gatherings" that were generally defined as loud parties.

Tonight's proposed actions are intended to revisit the City's code enforcement tools. Both the City Council and City Manager made it a priority goal to renew efforts for proactive code enforcement. This is desirable to help enhance the community and maintain, or improve, the City's designation as a "Best Place to Live."

➤ *Proposed Ordinance*

The proposed ordinance does several things. First, it adds regulations to allow the City to recover enforcement costs from *both* unruly gatherings and ongoing public nuisance properties. The idea behind this cost recovery is that scofflaws generate response calls from the City's law enforcement personnel at a rate which is disproportionately greater than what is generally required within the City's jurisdiction. The law-abiding citizens within the City should not be required to subsidize the costs expended in responding to a very small group of people/properties.

Second, a review of MPMC Chapter 9.52 shows that the current regulations are somewhat vague as to terms, procedures, and cost collection. The proposed ordinance

would establish fees to recover emergency response costs associated with service calls that result from specified nuisance conditions that do not require an emergency response or that are due to the property owner's continued neglect.¹ Following an initial warning, the proposed ordinance would allow law enforcement/fire/etc. to charge for full cost recovery for any second (and subsequent) response to a property due to specified nuisance conditions thereon. Specifically, a "second response" includes a call for service within 12 hours of the initial warning/response or calls for service three or more times within six months of the initial warning/response. At the end of the six-month period, the calls would reset to zero. These response costs may be collected in the same manner that the city collects costs related to abatement, generally.²

Finally, the draft ordinance corrects an inadvertent error made in 2015. When the City Council adopted regulations governing boarding houses, staff anticipated that regulations would be codified in certain parts of the MPMC. That expectation was based upon the understanding – at that time – that there would be additional changes to various zoning regulations. Those changes were, however, later omitted. As a result, the "private attorney general" language adopted by the City Council in 2015 was never codified in the MPMC. While it still was valid (it is found in Section 12 of Ordinance No. 2118), it was not published in the MPMC.

This draft ordinance codifies the private attorney general language within MPMC Title 4. As a reminder, the provision allows private citizens to file civil suits against persistent code violators. Private parties (acting on behalf of their own interests, or the interests of the general public) may bring a civil action under the MPMC to recover damages (including attorney's fees). The proposed language is necessary to provide for the effective enforcement of unlawful boarding houses due to the fact that: (1) a City ordinance does not necessarily create a private right of action; (2) a prevailing party is only entitled to attorney's fees by statute; and (3) the neighboring homeowners are in a unique position to identify, observe and regulate unlawful boarding houses in their communities.

➤ *N.I.C.E. Task Force*

Certain properties within the City constitute public nuisances because they are maintained in substandard and dangerous conditions which adversely affect the life, safety and health of the occupants, community and general public. Investigations and enforcement of these properties often involve various City departments and occur independently of one another, thereby resulting in lack of cohesion, direction and resolution.

¹ In other words, where the property owner has failed to carry out or perform the necessary maintenance, repair, replacement or other appropriate measure on the property. With relation to loud and unruly gatherings, owner neglect results where the owner causes, knowingly permits, or by insufficient control allows the disturbance to exist or continue at the property.

² For instance, following notice and a hearing, the City may record a lien on the property equal to the sum of delinquent response costs.

The purpose of the attached Resolution is to create a multi-departmental task force to provide a proactive and streamlined approach to eliminate blight and hazards to the community created or maintained by the persons who own such properties.

The N.I.C.E. Task Force will be comprised of representatives from the Police, Fire, Public Works and Community and Economic Development Departments. Under the leadership of the City Manager and City Attorney, the Task Force will focus investigative and litigation resources on these problem properties to streamline efforts on immediate rehabilitation and abatement.

The operational plan for the Task Force is to identify a problem property,³ and coordinate an initial inspection by pertinent members of the Task Force.⁴ If the property is found to be substandard, as defined by the MPMC, a notice of violation will be issued to the property owner and a meeting will be arranged between the property owner, Task Force and the City Attorney's Office to discuss the violations observed at the property. Following the meeting, the property owner will be given detailed instructions on how to bring the property into compliance by a proscribed deadline. Following the deadline date, the Task Force will conduct a reinspection of the property to determine whether the violations have been corrected and the problems abated. If so, a quarterly inspection schedule will be developed to assure that the violations do not recur. If the violations are not abated, a criminal action will be filed.

In addition to evaluating and investigating target properties, the proposed Resolution would also put the following procedures into effect:

1. An Emergency Action Plan. If a property is deemed to be so substandard that evacuation of residents is necessary, the Task Force will conduct a meeting with the City Manager and City Attorney to review the situation. The Emergency Action Plan identifies the members of the NICE Task Force as the core investigative team in the event of an emergency situation involving code enforcement. The plan is coordinated with the Police and Fire Departments and will be utilized on an as needed basis. Once the Emergency Action Plan is in place, a resource list will be used to contact the necessary City departments and any outside agencies.

2. A Vacant Building List. The NICE Task Force will create a list of vacant and abandoned buildings within the City to be shared with affected City departments. For example, and without limitation, the Vacant/Abandoned Building List would be provided to the Monterey Park Code Enforcement to notify officers as to the status of each location. The Vacant Building List will be updated on a weekly basis by the NICE Task Force.

3. Police & Fire Dispatch Notification. Each NICE Project and all vacant/abandoned buildings within the City will be flagged in the police dispatch computer and identified during roll call. This will provide vital information about such locations to

³ Identification will typically be based on previous field experience with a site, complaints or other pertinent information.

⁴ Inspections will either occur voluntarily (via property owner consent) or through the procurement of an inspection warrant.

each patrol unit on the street. This notification will also be provided to the City's Fire Department.

4. Training. The NICE Task Force will provide training to affected departments to assist in the NICE Program. This includes focusing efforts on cross-training employees to recognize and act on potential code enforcement violations within the community. Training programs would include awareness of certain code violations common to NICE Projects; tactics and strategies utilized in the field when dealing with NICE Projects and problematic property owners or individuals; and follow-up procedures and reporting requirements.

5. Community Meetings and Awareness. The NICE Program will be integrated into presentations to community stakeholders including, without limitation, Community Emergency Response Team, Neighborhood Watch, and the Police/Fire Explorer programs

6. Public Information. Provide public service announcements regarding NICE and its goals.

It is the goal of the NICE Task Force to be a proactive team which will coordinate the efforts of various City departments to clean up serious public safety issues through immediate rehabilitation and abatement.

FISCAL IMPACT:

The proposed ordinance, by itself, does not have a fiscal impact. It is anticipated that the City will be able to recover its second response costs more efficiently if the ordinance is adopted. The exact fiscal impact of implementing the ordinance is difficult to calculate.

Respectfully submitted by:



Natalie C. Karpeles,
Deputy City Attorney

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. Resolution
2. Ordinance
3. NICE Emergency Action Plan

ATTACHMENT 1

Resolution

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO CREATE A MULTI-DEPARTMENT NEIGHBORHOOD IMPROVEMENT AND COMMUNITY ENHANCEMENT (“NICE”) TASK FORCE FOR PURPOSES OF FOCUSED CODE ENFORCEMENT WITHIN THE CITY OF MONTEREY PARK.

THE CITY COUNCIL RESOLVES AS FOLLOWS:

SECTION 1: The City Council finds and declares as follows:

- A. Some properties within the City create a public nuisance because they are maintained in such substandard and dangerous conditions that the life, safety and health of the occupants, community and general public are adversely affected;
- B. The City Council directed the City Manager and City Attorney to undertake enhanced code enforcement efforts to eliminate the blight and hazard to the community created or maintained by the persons who own such properties;
- C. Investigations and enforcement of these properties by various city departments often occurs independently, resulting in a lack of cohesive investigation, direction and resolution; and
- D. The purpose of this resolution is to adopt a multi-departmental process to enhance the quality of life for city residents by prosecuting violators effectively and efficiently in order to reduce and eliminate blight.

SECTION 2: *Authorizations.* The City Manager is authorized to create the Neighborhood Improvement and Community Enhancement (“NICE”) Task Force to generally operate in accordance with this Resolution.

SECTION 3: *Organization.*

- A. At the direction of the City Manager, the NICE Task Force will consist of representatives from the Police, Fire, Public Works, and Community and Economic Development departments;
- B. The City Manager will designate a NICE operations coordinator (the “Operations Coordinator”) to organize the NICE Task Force and its activities; and
- C. The City Attorney, or designee, will execute the authority delegated by the Monterey Park Municipal Code (“MPMC”) as to enforcement activities in coordination with the NICE Program.

SECTION 4: *General Duties.*

- A. The general operational goals for the NICE Program are to identify and abate properties within the City that are chronic public nuisances; pose significant threats to public health and safety; and/or constitute substandard housing (collectively, "NICE Projects").
- B. NICE Projects will be identified by the NICE Task Force during regular meetings scheduled by the Operations Coordinator.
- C. Projects may be referred to the NICE Task Force via repeated calls for service to police, fire or code enforcement regarding a particular property or location. Following a referral to the NICE Task Force, the applicable NICE Task Force liaison will vet the referral to determine if it meets the intent of the Program. To evaluate a NICE Project, the Operations Coordinator will cause a background check to be prepared for properties to determine the history and extent of violations. Cases handled by the NICE Program are intended to be multi-departmental in scope and complexity. Cases which do not meet NICE criteria will be referred to the responsible department for investigation and resolution.
- D. Once a NICE Project candidate is identified, the NICE Task Force will proceed as follows:
 - 1. The City Attorney, or designee, will send a letter to the property owner and responsible person notifying/requesting inspection. If this request for inspection is denied, the City Attorney will seek an inspection warrant;
 - 2. All appropriate NICE Task Force members must coordinate and inspect the property together. Following this inspection, each NICE Task Force member must prepare a report detailing their observations; these reports will be submitted to the City Attorney, or designee;
 - 3. Following review and evaluation of these reports, and if there is sufficient evidence, the City Attorney will send a letter to the property owner requesting an informal meeting at City Hall to discuss the violations observed at the property (the "NICE Meeting");
 - 4. All NICE inspectors and the City Attorney, or designee, must be present at the NICE Meeting;
 - 5. At the NICE Meeting, the City Attorney, or designee, will explain the extent of the observed violations, and each NICE Task Force member will detail the required action to bring the property into

compliance; and

6. Following the NICE Meeting, the Operations Coordinator, or designee, will summarize the details of the Meeting and provide the property owner with a timeline and remediation/enforcement plan, and set a reinspection date for the NICE Task Force ("Notice of Violation").
- E. The responsible person will be given a reasonable time to correct the violations.
- F. Following the reasonable correction deadline, the NICE Task Force will conduct a reinspection of the property to determine if violations were corrected and nuisances abated.
- G. If, following regularly scheduled inspections, the NICE Task Force determines that the violations are not abated, the City Attorney, or designee, will determine whether to proceed with criminal enforcement; civil enforcement; administrative enforcement; or a combination of enforcement actions.
- H. The NICE Task Force should provide regular reports to all City Departments to show the results of abating NICE Projects.

SECTION 5: Administrative Policies and Procedures. In addition to evaluating and investigating NICE Projects, the City Manager is authorized to promulgate administrative policies and procedures to create the following:

- A. **Emergency Action Plan:** The general guidelines set forth in attached Exhibit "A," which are incorporated by reference, are approved for purposes of relocating and housing persons displaced as a result of emergency abatement authorized by the MPMC and this Resolution. This plan identifies the members of the NICE Task Force as the core investigative team in the event of an emergency situation involving code enforcement. The plan is coordinated with the Police and Fire Departments and will be utilized on an as needed basis. Once the Emergency Action Plan is in place, a resource list will be used to contact the necessary City departments and any outside agencies.
- B. **Vacant/Abandoned Building List:** the NICE Task Force will create a list of vacant and abandoned buildings within the City to be shared with affected City departments. For example, and without limitation, the Vacant/Abandoned Building List would be provided to the Monterey Park Code Enforcement to notify officers as to the status of each location. The Vacant Building List will be updated on a weekly basis by NICE.

- C. Police & Fire Dispatch Notification: Each NICE Project and all vacant/abandoned buildings within the City will be flagged in the police dispatch computer and identified during roll call. This will provide vital information about such locations to each patrol unit on the street. This notification will also be provided to the City's Fire Department.
- D. Training: the NICE Task Force will provide training to affected departments to assist in the NICE Program. This includes focusing efforts on cross-training employees to recognize and act on potential code enforcement violations within the community. Training programs would involve:
 - 1. Awareness of certain code violations common to NICE Projects;
 - 2. Tactics and strategies utilized in the field when dealing with NICE Projects and problematic property owners or individuals; and
 - 3. Follow-up procedures and reporting requirements.
- E. Community Meetings and Awareness: The NICE Program will be integrated into presentations to community stakeholders including, without limitation, Community Emergency Response Team, Neighborhood Watch, and the Police/Fire Explorer programs.
- F. Public Information: Provide public service announcements regarding NICE and its goals including, without limitation, its success stories.

SECTION 6: *Contracting Authority.* The City Manager is authorized to solicit bids, award contracts, and execute on-call contracts for amounts up to \$50,000 for the following services needed to implement the NICE Program:

- A. Fencing;
- B. General contracting for board up NICE Projects;
- C. Hotel accommodations;
- D. Weed Abatement;
- E. Food Vendor(s); and
- F. Hardware supplies.

SECTION 7: This Resolution does not affect any penalty, forfeiture, or liability incurred

before, or preclude prosecution and imposition of penalties for any violation occurring before, this Resolution's effective date. Any such amended part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Resolution.

SECTION 8: If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 9: The Mayor, or presiding officer, is hereby authorized to affix his signature to this Resolution signifying its adoption by the City Council of the City of Monterey Park, and the City Clerk, or her duly appointed deputy, is directed to attest thereto.

SECTION 10: This Resolution will become effective immediately upon adoption.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE
CITY OF MONTEREY PARK ON THIS ____ DAY OF MARCH, 2018.**

Attest:

Stephen Lam, Mayor

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:



Natalie C. Karpeles, Deputy City Attorney

ATTACHMENT 2

Ordinance

ORDINANCE NO. _____

AN ORDINANCE REPEALING MONTEREY PARK MUNICIPAL CODE CHAPTER 9.52; ADDING A NEW CHAPTER 4.40 ENTITLED "ENFORCEMENT AND RESPONSE COST RECOVERY"; REPEALING SECTION 12 OF ORDINANCE NO. 2118 AND ADDING A NEW SECTION 4.30.200 TO CREATE A PRIVATE RIGHT OF ACTION FOR ABATING UNLAWFUL BOARDING HOUSES.

The city council of the city of Monterey Park does ordain as follows:

SECTION 1: The City Council finds and determines as follows:

- A. Article XI, § 7 of the California Constitution empowers the City to enact and enforce ordinances regulating conditions that may be public nuisances or health hazards, or that promote social, economic, or aesthetic considerations;
- B. Government Code § 38771 authorizes the City to declare what constitutes a nuisance by ordinance;
- C. The City's ability to abate public nuisances through its police powers is well-established (see, e.g., Civil Code §§ 3479, 3480; *People ex rel. Gallo v. Acuna* (1997) 14 Cal.4th 1090; *People v. Greene* (1968) 264 Cal.App.2d 774);
- D. City's ability to recover its nuisance abatement costs through local regulations, including, without limitation, reasonable attorney's fees, is also recognized (see *City of Santa Paula v. Narula* (2003) 114 Cal.App.4th 485, *reh'g. den.* 2004; *City of Flagstaff v. Atchison, Topeka and Santa Fe Railway Co.* (9th Cir. 1983) 719 F.2d 322, 324);
- E. Code of Civil Procedure § 731 permits civil actions to be brought in the name of the people of the state of California to abate public nuisances; and
- F. A review of the Monterey Park Municipal Code ("MPMC") shows that it is desirable to update regulations prohibiting unruly gatherings and second response calls for disturbances, and to reorganize the provisions of the code concerning nuisances in order to make them easier to understand.
- G. It is in the public interest for the City Council to adopt this Ordinance to deter unruly gatherings; protect minors and other young adults; preserve

public health, safety, and welfare; and ensure that the public can recover costs associated with abating unruly gatherings. Nothing contained in this Ordinance is intended to, nor will it, interfere with any California law provision that regulates activities identified by this Ordinance; it is intended only to enact measures that are different from, or supplement, California law to further restrict acts associated with unruly gatherings.

- H. Therefore, the council further finds that it is in the best interest of the public safety, welfare, and convenience of the city, as well as in fairness to its citizens, to require those persons whose conduct requires utilizing the additional police services, and those persons who permit such conduct to occur on premises under their control, to partially defray the city's expense for providing the same.

SECTION 2: Chapter 9.52 of the Monterey Park Municipal Code, entitled "Second Response Calls," is repealed. All provisions of the Monterey Park Municipal Code referring to Chapter 9.52 are changed to refer to Chapter 4.40.

SECTION 3: A new Chapter 4.40 entitled "Enforcement and Response Cost Recovery," consisting of § 4.40.010 to §4.40.210 is added to the Monterey Park Municipal Code to read as follows:

"CHAPTER 4.40: ENFORCEMENT AND RESPONSE COST RECOVERY

4.40.010 FINDINGS; PURPOSE.

- A. Loud and unruly social gatherings frequently become public nuisances since they interfere with the comfortable enjoyment of life, property, and threaten public safety. All such activities detrimentally affect the neighborhoods that surround these nuisances.
- B. Supplying alcoholic beverages to persons under 21, or possession and consumption of alcoholic beverages by persons under 21, is unlawful (see, e.g., Business and Professions Code §§ 25658, 25662).
- C. Frequently these unruly gatherings create opportunities for underage persons and minors to obtain alcoholic beverages. Hosts of such nuisances often know, or should know, that illegal consumption of alcohol occurs during the unruly gatherings, but fail to take any reasonable measures to prevent such illegal activity.
- D. The City's has, both now and in the past, responded to code violations

multiple times for enforcement actions. In addition, the City's other Departments, including the Fire Department and Public Works Department, have responded to code violations in order to, without limitation, assist with enforcement actions, repair damage to public facilities, treat participants in unruly events, or engage in fire suppression activities. A disproportionately higher level of public services is provided to enforcement actions as compared to the City's general need for public services.

- E. In addition, the public services required for responding to incidents that occur as a consequence of unruly gatherings (for example, driving while intoxicated, increased social violence, and incidents of sexual assault) are also disproportionately greater than what is generally required within the City's jurisdiction.
- F. There exists and has existed an increasing trend toward disturbances both at rental facilities and private homes within the city. Such incidents on many occasions disturb the public peace, safety, and welfare thereby requiring a disproportionately higher level of public services as compared to the City's general need for public services.
- G. Such threats to public health, safety, and welfare constitute a clear and present danger to public order and safety and are not protected by any provision of the California or United States Constitutions.
- H. It is in the public interest to establish procedures for recovering costs incurred by the city when enforcing any provision of this code through inspections, nuisance abatement, or other, similar, administrative or judicial means.

4.40.020 PROCEDURES MANDATORY.

An enforcement officer must comply with the procedures set forth in this chapter in order to collect enforcement and response costs from a responsible party.

4.40.030 DEFINITIONS.

Unless the contrary is stated or clearly appears from the context, the following definitions will govern the construction of the words and phrases used in this Chapter:

- A. "Alcohol" has the same meaning as set forth in Business and Professions Code § 23003.

- B. "Alcoholic beverage" has the same meaning as set forth in Business and Professions Code § 23004.
- C. "Code Violation" means any violation of this Code or any federal, state, or local law that the city may enforce pursuant to the city council's legislative action or any other provision of law for which the city may recover its response costs. This term will include both singular and plural.
- D. "Controlled Substance" means any drug, substance, or immediate precursor, as listed in the Uniform Controlled Substances Act (Health and Safety Code §§ 11000, *et seq.*).
- E. "Director" means the city manager, or designee.
- F. "Disturbance" means a threat to public peace, health, safety and welfare, including but not limited to the following:
 - 1. Disturbing the peace in violation of California Penal Code § 415;
 - 2. Disorderly conduct in violation of California Penal Code § 647;
 - 3. Brandishing a weapon in violation of California Penal Code § 417;
 - 4. Assault and/or battery in violation of California Penal Code §§ 240 and 242;
 - 5. Assault with a deadly weapon in violation of California Penal Code § 245;
 - 6. Riot in violation of California Penal Code § 404 or riot in violation of California Penal Code § 406; and
 - 7. Unlawful assembly in violation of California Penal Code § 407.
- G. "Enforcement Action" means any action taken to correct a code violation including, without limitation, an unruly gathering or disturbance.
- H. "Enforcement Officer" has the same meaning as in Section 4.20.030.
- I. "Hearing officer" means a third-party, independent, hearing officer appointed by the Director.

- J. "Illegal Drug Activity" means a violation of any of the provisions Health and Safety Code § 11350, *et seq.* or Health and Safety Code § 11400, *et seq.*, and any successor statutes or regulations.
- K. "Incidental expenses" include, without limitation, actual expenses, city administrative costs and other costs of the city of all previous code enforcement efforts, the preparation of the abatement work specifications, contracts, and staff time in inspecting the work, as well as the costs of printing, posting and mailings required by this chapter.
- L. "Minor" means, except as otherwise provided, a person under 21 years of age.
- M. "Premises" means any unimproved or improved real property, including, without limitation, dwelling units, rental units, garage facilities, streets, alleyways, stairwells, elevators, and, as the context permits or requires, any public or private property which is abuts any of such areas.
- N. "Rental Unit" includes
1. Any dwelling unit as defined in this Code including, without limitation, any single and multi-family residence, duplex, or condominium, boarding house, or residential care facility located in the City;
 2. Any hotel or motel room;
 3. Any assembly hall;
 4. Any mobile home, whether rent is paid for the mobile home, the land upon which the mobile home is located, or both; and
 5. Any recreational vehicle, as defined in Civil Code § 799.29 and Health and Safety Code § 18010, if located in a mobile home park or recreational vehicle park, whether rent is paid for the recreation vehicle, the land upon which it is located, or both.
- O. "Reinspection Date" means the date on or after which an enforcement officer conducts an inspection to verify correction of a code violation.
- P. "Repeat Offender" means a responsible person who, following a written notice of violation pursuant to section 4.40.070, repeatedly violates the same code provision(s) identified in the notice.

Q. "Response costs" means the cost associated with responses by law enforcement, fire, and other public services (for example, public works or building safety) to enforcement actions including, without limitation:

1. Salaries and benefits of personnel for the amount of time spent responding to, remaining at, or otherwise addressing enforcement actions and the administrative costs attributable to such response(s);
2. The cost of any medical treatment to or for any personnel injured responding to, remaining at or leaving an enforcement action;
3. Actual cost of preparing notices, correspondence, specifications, and contracts;
4. Personnel costs incurred for property inspections. Such costs will be calculated at an hourly rate based on a schedule established by city council resolution;
6. The cost of printing and mailing;
7. Costs related to inspection warrants;
8. Costs related to office hearings and administrative adjudications;
9. Attorney's fees expended in enforcement actions including, without limitation, any action to recover response costs pursuant to this chapter;
10. All costs or expenses for which the city may be liable under state law arising from or related to an enforcement action;
11. The cost of repairing any City equipment or property damage, and the cost of the use of any such equipment, in responding to, remaining at or leaving enforcement actions; and
12. Any other costs recoverable in compliance with applicable law including, without limitation, Civil Code § 1714.9.

R. "Responsible person" has the same meaning as set forth in Section 4.20.030 of this code. A responsible person need not be present in order to be liable for response costs. Prior knowledge of code violations is not

required for a finding that an individual is a responsible person. A person may be considered a responsible person regardless of whether that person paid compensation for the use of a premises.

- S. "Unruly gathering" means any activity involving two or more persons on a premises which includes any of the following and interferes with the comfortable enjoyment of life, public or private property, or public safety:
1. Violations of this Code with regard to noise;
 2. Interference with the normal flow of pedestrian or vehicle traffic in violation of this Code or other applicable law;
 3. Curfew violations of this Code by minors;
 4. Consumption of alcohol and alcoholic beverages in violation of this Code or other applicable law including, without limitation, or consumption of alcoholic beverages by minors; and
 5. Illegal drug activity or use of controlled substances in violation of any applicable law.

4.40.040 UNRULY GATHERINGS AND DISTURBANCES PROHIBITED.

- A. In addition to any other prohibition in this code, it is unlawful for a responsible person to cause, knowingly permit, or by insufficient control allow any premises under the responsible person's control to be used or maintained for an unruly gathering. It is unlawful for a responsible person to cause, knowingly permit, or by insufficient control allow a disturbance to occur at a premises under the control of the responsible person.
- B. If enforcement officers are required to respond to the same property for a violation of this section within 12 hours of the initial response or three or more times within six months of the initial response, the owner will be charged for the response costs, computed pursuant to Section 4.40.090.

4.40.050 ADMINISTRATION; POLICIES AND PROCEDURES.

The Director will administer this chapter. The city manager may promulgate such administrative procedures as may be necessary to implement the provisions of this chapter.

4.40.060 RESPONSE COSTS.

Utilization of any public employee during any response to enforcement actions after the first warning, where responding enforcement officers determine there is a violation of this code, is a public service over and above the services generally provided within the city's jurisdiction and, accordingly, constitutes a special public service authorizing the City to recover its response costs.

4.40.070 NOTICE; RESPONSIBLE PERSON SIGNATURE.

- A. When enforcement officers respond to an enforcement action, the enforcement officers can, but are not required to, issue a written notice to the responsible person stating as follows:
 - 1. If enforcement officers are required to return to the same premises within a designated period of time in response to a complaint; or
 - 2. If enforcement officers are required to return to the same premises with the same code violation for a total of three times or more within a six month period in response to a complaint; and
 - 3. The responding enforcement officers determine there is a violation of this chapter; then
 - 4. Such additional responses by enforcement officers will constitute response costs, the cost of which must be paid by the responsible person. Any such costs will become the responsible person's personal obligation and be a debt to the city.
- B. Notices issued pursuant to this section must be signed by the responsible person which acknowledges receipt of the warning. A signed copy may be left with the responsible person. If a second or subsequent response is required, enforcement officers must have a responsible person sign a response cost invoice acknowledging the special public services and additional invoices for any further responses.

4.40.080 NOTICE; SIGNATURE UNAVAILABLE.

If no responsible person is available on the premises when the enforcement officer is present, or the responsible person refuses to sign receipt of the notice, a copy of the notice must be posted in a conspicuous place on the premises on each occasion the police respond.

4.40.090 COMPUTATION OF COSTS.

- A. The Director will account for and maintain records of all response costs associated with enforcement actions. Computing response costs will be based upon records kept for each separate enforcement action.
- B. Computing response costs will commence from the reinspection date through the date that all code violations are corrected except that response costs for repeat offenders will be calculated from the time that an enforcement officer determines that a code violation continues to exist. Should a repeat offender be responsible for both identical code violations and new code violations, the City will calculate response costs from the time that an enforcement officer determines that a code violation exists.
- C. After an enforcement action, the enforcement officer will send an enforcement cost summary to the responsible party. Unless a timely appeal is filed in accordance with this chapter, the enforcement cost summary will be deemed final and accurate.

4.40.100 RESPONSE COST INVOICE.

- A. Within 30 days of the enforcement action, the Director must provide a written response cost invoice to the responsible person by certified mail. The response cost invoice must state the following:
 - 1. The identification of the responsible person(s);
 - 2. The address of the premises where the enforcement action occurred;
 - 3. The factual circumstances constituting the enforcement action;
 - 4. The date(s) and time(s) that special public services were provided; and
 - 5. A copy of the warning notice(s) provided to the responsible person.
- B. The response cost invoice must also state that the responsible person may file a written appeal of the determination within 10 days after receiving the notice and describe the procedure required for such an appeal.

4.40.110 ENFORCEMENT COST SUMMARY.

- A. Should the code violation continue as of the reinspection date, or if the responsible party is a repeat offender, the enforcement officer will take all legal measures needed to gain compliance.
- B. After all code violations have ceased, the enforcement officer will notify the responsible party in writing of the total response costs the city incurred.

4.40.120 COST OF RECOVERY.

Response costs will be charged in those instances where the responsible party fails to correct the code violations by the reinspection date or, for repeat offenders, will be charged from the date enforcement officers determine that the same specified condition exists within six months of the initial response. For repeat offenders of section 4.40.040, response costs will be charged from the date enforcement officers are required to respond to the same property within 12 hours of the initial response or three or more times within six months of the initial response. However, if a court of competent jurisdiction dismisses an enforcement action or subsequently finds the responsible party innocent of all alleged code violations, no response costs will be charged to the responsible party.

4.40.130 EXCEPTIONS AND LIMITATIONS.

The procedures prescribed in this chapter must only be followed if the city is to recover response costs in an enforcement action. The recovery of response costs will be in addition to any fines or penalties that may be imposed under this Code or by court order.

4.40.140 COLLECTION OF FEES.

- A. All fees and charges levied for response costs are due and payable upon presentation.
- B. All response costs constitute a valid debt to the city and against the responsible person or, if the responsible person is a minor, the responsible person's parents and guardians.
- C. If a responsible person does not timely appeal the response cost invoice in accordance with this chapter, and if any amount remains unpaid after reasonable and practical attempts have been made by the city to obtain payment, the city manager, or designee, is authorized to take all legal and practicable collection efforts to recover the outstanding debt, together with any penalties, any related charges and fees accrued due to nonpayment.

- D. The city attorney is authorized to file an action on the City's behalf for injunctive relief, or other appropriate civil action, to require the responsible person to comply with this chapter.
- E. Fees and charges to be levied for recovering city costs for notification and collection of delinquent accounts will be established by city council resolution. Such fees and charges are part of the response costs.
- F. A court rendering a judgment pursuant to this section may, in addition to any other order provided by law, require the payment of reasonable attorney's fees, and costs of investigation, discovery and court costs.

4.40.150 COLLECTION OF RESPONSE COSTS.

All response costs will be paid to the city. Should a responsible party fail to pay all response costs for which it has been charged within the time prescribed herein, the city may effectuate payment through a collection agency or through any other legal means at its disposal.

4.40.160 ADMINISTRATIVE APPEALS.

Responsible persons served with a response cost invoice in accordance with this Chapter may appeal the response cost invoice provided:

- A. A request for review must be commenced within 10 days from the date on which the response cost invoice is served on the responsible person. If an appeals request is untimely, the Director may, nevertheless, extend the time for commencing such review for good cause shown.
- B. A request for appeal must be accompanied by an advance deposit of the response costs or a request for a hardship waiver, and must be made on a form provided by the Director which contains the following information:
 - 1. The name, address and telephone number of the person making the request;
 - 2. A copy of the response cost invoice or, if that document is unavailable, the approximate date, time, address, and amount of response costs;
 - 3. A brief description of all grounds for making the request;
 - 4. Whether an administrative hearing is requested; and

- 5. Such other information as the City may require.
- C. Upon receiving an appeal, the Director must appoint a hearing officer to review the request.
- D. If a responsible person requests a hearing, the Director will schedule a hearing on a date not less than 15 nor more than 60 days from the date the hearing is requested. Written notice of the date, time and location of the administrative hearing must be provided to the responsible person at least 15 days before the hearing date.

4.40.170 ADVANCE DEPOSIT – HARDSHIP WAIVER.

- A. Responsible persons financially unable to make an advance deposit of the response costs may file for a hardship waiver. The request for a hardship waiver must be filed with the director's office on a form containing information that may be required by the director. The director will review the request and determine whether a waiver is justified. A waiver may only be approved if the request for waiver is accompanied by a sworn affidavit, together with any supporting documents or materials, demonstrating the responsible person's actual financial inability to deposit the full amount of the fine.
- B. The director will inform the responsible person in writing regarding whether the director approved the waiver. This determination must be served upon the responsible person by mail at the address provided in the waiver application. The director's determination is final.
- C. Should the Director determine that a waiver is unjustified, the responsible person must deposit the response cost amount with the city not later than 10 days after the date of that decision. Failure to make a deposit within 10 days after waiver denial is deemed a waiver of the responsible person's right to an administrative appeal and the response costs will be deemed delinquent.

4.40.180 CONDUCT OF HEARINGS.

- A. Waiver of Personal Appearance at Hearing. In lieu of personally appearing at an administrative hearing, the responsible person may request that the hearing officer decide the matter based on the written appeal and any other documentary evidence submitted by the responsible person or the Director before the hearing date.

- B. Failure to Appear at Hearing. Failure of a responsible person to appear at the hearing is deemed a waiver of the right to be personally present at the hearing. The hearing officer must then decide the matter based upon the written appeal, the response cost invoice, any documentary evidence previously submitted, and any additional evidence that may be presented at the hearing by the Director.
- C. Continuation of Hearings. The hearing officer may continue any hearing and request additional information from the Director or responsible person before issuing a written decision.

4.40.190 HEARING OFFICER DECISION.

- A. In determining the validity of the response costs, the Director will consider all relevant information pertaining to whether the response costs are reasonable in the circumstances of the case. Factors to be considered include, without limitation, the following:
 - 1. Whether the responsible party created the violation;
 - 2. Whether there was or is an ability to correct the violation;
 - 3. Whether the responsible party moved promptly to correct the violation;
 - 4. The degree of cooperation provided by the responsible party; and
 - 5. Whether reasonable minds could differ as to whether a violation existed.
- B. Within 10 days of receiving the appeal or, if a hearing is requested, after a hearing, the hearing officer must provide the responsible person with a written notification that:
 - 1. The response cost invoice is affirmed;
 - 2. The response cost invoice is modified; or
 - 3. The response cost invoice is vacated.
- C. The hearing officer's decision is a final determination. There is no right of city council appeal.

4.40.200 RIGHT TO JUDICIAL REVIEW.

- A. A responsible person may appeal the hearing officer's decision by filing an appeal with the Superior Court pursuant to Government Code § 53069.4, or any successor statute, within 20 days from service of the hearing officer's decision.
- B. Should the responsible person file a timely appeal with the Superior Court, the requirement to pay the response costs is suspended and the payment of the response costs, if any, will be in accordance with the Superior Court decision.

4.40.210 DISPOSITION OF RESPONSE COSTS.

- A. Should the hearing officer uphold the response cost invoice, then the city can retain the deposited response costs.
- B. Should the hearing officer vacate the response cost invoice, then the city must promptly refund the amount of the deposited amount, if any.
- C. Should the hearing officer uphold the response cost invoice and a hardship waiver was previously granted, the due date for paying the response costs will be 30 days from the date of the notice of the hearing officer's decision.

4.40.220 RECOVERY OF RESPONSE COSTS; LIENS.

In addition to any other legal remedy, the city may place a lien on property owned by the responsible person in an amount equal to the sum of the response costs delinquent for more than 90 days, plus penalties and interest. If multiple responsible persons exist, they will be jointly and severally liable for any payments so ordered.

4.40.230 LIEN PROCEDURE.

- A. The city manager, or designee, may initiate proceedings to record a lien conforming with this article if the decision is not appealed.
- B. Before recording the lien, the city manager, or designee, must submit a report to the director stating the amounts due and owing.
- C. The director will fix a time, date, and place for the city council to consider the report and any protests or objections to it.

- D. The director must serve the responsible person with a hearing notice not less than 10 days before the hearing date. The notice must set forth the amount of the delinquent administrative fine, and any penalties and interest that is due. Notice must be delivered first-class mail, postage prepaid, addressed to each responsible person's address as it appears on the last equalized assessment roll or supplemental roll of the County of Los Angeles, whichever is more current. Service by mail is effective on the date of mailing and failure of responsible person to actually receive notice does not affect its validity.
- E. At the conclusion of the hearing, the city council will adopt a resolution confirming, discharging, or modifying the lien amount.

4.40.240 RECORDING A LIEN.

Within 30 days following the city council's adoption of a resolution imposing a lien, the director will file same as a judgment lien in the Los Angeles county recorder's office.

4.40.250 ADMINISTRATIVE FEE.

Each responsible person against whose property an assessment is levied pursuant to this chapter will also be assessed an administrative fee in an amount established by city council resolution based on the costs incurred in levying the assessment. The administrative fee will be included in the lien amount approved by the city council and recorded against the responsible person's property.

4.40.260 SATISFACTION OF LIEN.

Once the city receives full payment for outstanding principal, penalties, and costs, the director will either record a notice of satisfaction or provide the responsible person with a notice of satisfaction for recordation at the Los Angeles County Recorder's Office. This notice of satisfaction will cancel the city's lien.

4.40.270 ENFORCEMENT.

- A. The city attorney is authorized to commence a civil action in the superior court to enforce all or any of the provisions of this chapter.
- B. Where a civil action is filed, the prevailing party is entitled to reasonable attorneys' fees, but is limited by the amount of attorneys' fees claimed by the city pursuant to Government Code § 38773.5. If the court issues an

order or a judgment which validates an accounting, the court will also award the city its actual costs, including, without limitation, reasonable attorneys' fees incurred by the city in such judicial proceeding.

- C. The remedies provided by this chapter are cumulative and in addition to any other criminal or civil remedies including, without limitation, those set forth elsewhere in this code."

SECTION 6: Section 12 of Ordinance No. 2118 (adding section 21.09.150) is hereby repealed, and a new Section 4.30.200 is added to the Monterey Park Municipal Code to read as follows:

"4.30.200 UNLAWFUL BOARDING HOUSES.

Unlawful boarding houses are a public nuisance and constitute an unfair business practice that are presumed to nominally damages each and every resident of the community. Any person acting for the interests of him/herself or the general public may bring a civil action, including an action for injunctive relief, to recover damages and prevent future violations."

SECTION 7: *Environmental Review.* This ordinance is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, *et seq.*) because it consists only of revisions and clarifications to existing public nuisance codes and procedures related to such codes. Adoption of this ordinance will not have the effect of deleting or substantially changing any regulatory standards or required findings. This ordinance is an action being taken for enhanced protection of the environment.

SECTION 8: Repeal of any provision of the MPMC, or any other City resolution or ordinance herein will not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 9: If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 10: The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original

ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 11: This Ordinance will take effect on the 31st day following its final passage and adoption.

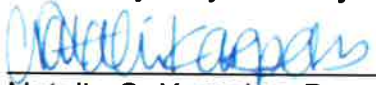
PASSED AND ADOPTED this ____ day of March, 2018.

Stephen Lam, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: 

Natalie C. Karpeles, Deputy City Attorney

ATTACHMENT 3
NICE
Emergency
Action Plan

NICE Emergency Action Plan

The goal of the Emergency Relocation Plan is to ensure that the public's safety is maintained at the highest possible level during times of emergency resulting from violations of applicable law and to provide for the orderly relocation of residents who, through no fault of their own, have been displaced due to serious code violations in or at their residences which affect their health, safety and welfare. Relocation and enforcement will be coordinated as follows:

1. Upon acting upon a NICE Project, the Operations Coordinator (in consultation with the Building Official) will determine whether to close or allow a facility to remain occupied.
2. Upon determining that a facility should be closed, the Operations Coordinator will schedule a meeting with the NICE Task Force and the City Manager to identify all actions needed to complete closing a facility.
3. At the request of the Operations Coordinator, the Recreation and Parks Director, or designee, will begin preparations to make the Langley Community Center available as an emergency shelter for displaced persons. The Operations Coordinator will endeavor to find temporary shelter (motel rooms) for displaced persons within three days. This temporary housing will not exceed three days.
4. The Operations Coordinator will assign a member of the NICE Task Force to:
 - a. Register all residents who reside at the site;
 - b. Distribute to all affected residents the prepared resident packets which contain all necessary information and instructions for a safe and timely relocation; and
 - c. Document all communications and instructions given to the residents.
5. When necessary, the Operations Coordinator will assign a member of the NICE Task Force to assist in transporting displaced persons and securing of the NICE Project with fencing or other appropriate material.
6. If desirable, the Operations Coordinator will assign a member of the NICE Task Force to act as a public information officer to provide information to the media.
7. The Operations Coordinator will assign a NICE Task Force member to take action for accommodating displaced persons. This may include, without limitation:
 - a. Notifying appropriate charitable organizations, mental health organizations, L.A. County Department of Children and Family Services, and other applicable agencies.
 - b. Maintaining a list of motels in Monterey Park and the San Gabriel Valley that have agreed to accept emergency relocation on a temporary basis.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY
PARK DECLARING THE MONTH OF MARCH AS WOMEN'S HISTORY
MONTH, A NATIONAL CELEBRATION THAT HIGHLIGHTS THE
CONTRIBUTIONS OF WOMEN TO EVENTS IN HISTORY AND
CONTEMPORARY SOCIETY**

The City Council does resolve as follows:

Section 1. The City Council finds and declares that:

- A. In February 1980, President Jimmy Carter issued a presidential proclamation declaring the week of March 8, 1980, as National Women's History Week. The proclamation stated, "From the first settlers who came to our shores, from the first American Indian families who befriended them, men and women have worked together to build this nation. Too often the women were unsung and sometimes their contributions went unnoticed. But the achievements, leadership, courage, strength and love of the women who built America was as vital as that of the men whose names we know so well."
- B. Women's History Month originated as a national celebration in 1981 when Congress passed Public Law 97-28 which authorized and requested the President Reagan to proclaim the week beginning March 7, 1982 as "Women's History Week."
- C. Throughout the next five years, Congress continued to pass joint resolutions designating a week in March as "Women's History Week."
- D. Maryland, Pennsylvania, Alaska, New York, Oregon, and other states developed and distributed curriculum materials in all of their public schools, which prompted educational events such as essay contests. Within a few years, thousands of schools and communities began to celebrate Women's History Month. They planned engaging and stimulating programs about women's roles in history and society, with support and encouragement from governors, city councils, school boards, and the U.S. Congress.
- E. By 1986, fourteen states had declared March as Women's History Month.

- F. In 1987 after being petitioned by the National Women's History Project, Congress passed Public Law 100-9 which designed the month of March 1987 as "Women's History Month."
- G. Between 1988 and 1994, Congress passed additional resolutions requesting and authorizing the President to proclaim March of each year as Women's History Month.
- H. Since 1995, Presidents Clinton, Bush and Obama have issued a series of annual proclamations designating the month of March as "Women's History Month."
- I. "Women's History Month" corresponds with the International Women's Day celebrated on March 8th worldwide; it provides an opportunity to celebrate the achievements of women while calling for greater equality.
- J. An example of strong leaders who struggled for equality and should be celebrated this month include: Susan B. Anthony, Sojourner Truth, Lucy Stone, Lucretia Mott, Elizabeth Cady Stanton, Harriet Tubman, and Alice Paul.
- K. American women have played and continue to play a critical economic, cultural, and social role in every sphere of the life of the Nation by constituting a significant portion of the labor force working inside and outside of the home.
- L. American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which create more fair and just society for all.

Section 2. The City Council further declares:

- A. The Month of March as Women's History Month and encourages all residents to celebrate International Women's Day on March 8, 2018 with appropriate programs, ceremonies, and activities.

Section 3. This Resolution takes effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 7th day of March 2018.

Stephen Lam
Mayor
Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
Monterey Park, California

State of California)
County of Los Angeles) ss.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. was duly and regularly adopted by the City Council of the City of Monterey Park at a meeting held on the 7th day of March 2018, by the following vote:

Ayes:	Council Members: Lam, Chan, Liang, Ing, Real Sebastian
Nays:	Council Members: None
Absent:	Council Members: None
Abstain:	Council Members: None

Dated this 7th day of March, 2018.

Vincent D. Chang, City Clerk
Monterey Park, California