

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF THE
FORMER REDEVELOPMENT AGENCY
AGENDA**

**REGULAR MEETING
Monterey Park City Hall Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Wednesday
November 7, 2018
7:00 p.m.**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

This Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER Mayor

FLAG SALUTE The Monterey Park Fire Explorers

ROLL CALL Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS. While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATION – None.

[2.] SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) - CONSENT CALENDAR ITEM NOS. 2A-2B

2-A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF NOVEMBER 7, 2018

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve payment of warrants and adopt a Resolution of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated November 7, 2018 totaling \$41.61 and specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

2-B. SUCCESSOR AGENCY (SA) MINUTES

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve the minutes from the regular meeting of October 3, 2018 and the special meetings of October 3, 2018 and October 11, 2018; and
- (2) Take such additional, related, action that may be desirable.

[3.] CITY OF MONTEREY PARK- CONSENT CALENDAR ITEMS NOS. 3A-3F

3-A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF NOVEMBER 7, 2018

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated November 7, 2018 totaling \$1,870,638.41 specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

3-B. CITY COUNCIL MINUTES

It is recommended that the City Council:

- (1) Approve the minutes from the regular of October 3, 2018 and the special meetings of October 3, 2018 and October 11, 2018; and
- (2) Take such additional, related, action that may be desirable.

3-C. RESOLUTION DECLARING THE MONTH OF NOVEMBER AS "MOVEMBER" TO RAISE AWARENESS TO PROSTATE AND OTHER MALE CANCERS

It is recommended that the City Council:

- (1) Adopt Resolution declaring the month of November as "Movember"; and
- (2) Take such additional, related, action that may be desirable.

3-D. WLC ARCHITECTS – APPROVAL OF AGREEMENT AMENDMENT

It is recommended that the City Council:

- (1) Authorize the City Manager to execute an amendment to the agreement with WLC Architects, Inc., in a form approved by the City Attorney, to increase the contract award by \$57,120 for Fire Station 62 remodel and reconstruction projects;
- (2) Adopt a resolution authorizing staff to advertise the Fire Station 62 Replacement Project, once the design plans and specifications have been completed to the satisfaction of the City Engineer;
- (3) Take such additional, related, action that may be desirable.

3-E. COMPRESSED NATURAL GAS (CNG) TANK REPLACEMENTS

It is recommended that the City Council:

- (1) Authorize the City Manager to enter into an agreement, in a form approved by the City Attorney, with National CNG & Fleet Services to replace the CNG tanks on five pickup trucks at a cost of \$30,129.08
- (2) Take such additional, related, action that may be desirable.

3-F. MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE MONTEREY PARK FIREFIGHTERS' ASSOCIATION FIXING THE RATE OF COMPENSATION AND OTHER TERMS AND CONDITIONS OF EMPLOYMENT FOR REPRESENTED EMPLOYEES FOR A FOUR-YEAR TERM JULY 1, 2018 TO JUNE 30, 2022

It is recommended that the City Council consider:

- (1) Adopting a Resolution authorizing the City Manager to execute the Memorandum of Understanding between the City of Monterey Park and the Monterey Park Fire Fighters' Association (FFA); and
- (2) Amend the 2018-2019 Budget to authorize expenditure of \$96,445 for the 2018-2019 fiscal year accordingly; and
- (3) Take such additional, related, action that may be desirable.

[4.] PUBLIC HEARING – None.

[5.] OLD BUSINESS

5-A. ADOPT A RESOLUTION PURSUANT TO ELECTIONS CODE §10010(E)(3)(A) STATING THE CITY COUNCIL'S INTENT TO INITIATE PROCEDURES FOR ESTABLISHING AND IMPLEMENTING DISTRICT BASED ELECTIONS FOR CITY COUNCIL MEMBERS

It is recommended that the City Council:

- (1) Adopting a resolution establishing a schedule for possible transition to a district based election system; and
- (2) Take such additional, related, action that may be desirable.

[6.] NEW BUSINESS – None.

[7.] COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

[8.] CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

ADJOURN



City Council Staff Report

DATE: November 7, 2018

**AGENDA ITEM NO: SA CONSENT CALENDAR
AGENDA ITEM 2-A.**

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Director of Management Services
SUBJECT: Warrant Register for Successor Agency to the Former Community Redevelopment Agency of
November 7, 2018

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated **November 7, 2018 totaling \$41.61** and specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **368**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park, Acting as the Successor Agency to the Former Community Redevelopment Agency (SA). I also certify that there are monies available for the payments thereof. Please note that amounts being paid by the SA funds in this warrant register represented expenditures incurred, which are pending for approval by the Oversight Board.

FISCAL IMPACT:

Disbursements from all funds total **\$41.61.**

Respectfully submitted:

Approved By:

on behalf of 

Annie Yaung, CPFO
Director of Management Services



Ron Bow
City Manager

Attachments 1: Resolution
Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO. SA-_____

**A RESOLUTION OF THE
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)
ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
7TH OF NOVEMBER 2018
TOTALING \$41.61 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID**

THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY
DOSE RESOLVE AS FOLLOWS:

SECTION 1. That the following claims and demands have been audited and that the same
are hereby allowed from various funds in the following amounts:

Atlantic/Garvey Projects	41.61
Total	<u>\$ 41.61</u>

PASSED, APPROVED AND ADOPTED THE 7TH OF NOVEMBER 2018.

Peter Chan, Mayor
City of Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

Resolution No. SA-
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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY)
OF CITY OF MONTEREY PARK)

I hereby certify that this resolution was duly adopted by the
Successor Agency to the Former Community Redevelopment Agency,
at a regular meeting held on the 7th of November 2018 by the following vote.

AYES:
NOES:
ABSTAIN:
ABSENT:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 11/07/2018

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0860-801-1203-32050	41.61	INTERNET/PHONE SERVICE		368	41.61
TOTAL FOR PREPAID WARRANTS						41.61
PRINTED						

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 11/07/2018

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TOTAL FOR PREPAID WARRANTS	\$41.61
TOTAL FOR PRINTED WARRANTS	\$0.00
TOTAL FOR ACH-PAYMENTS	\$0.00
TOTAL WARRANTS	\$41.61
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	1
TOTAL ACH-PAYMENTS PRINTED	0
TOTAL CHECKS PRINTED	0
TOTAL CHECKS ISSUED	1

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 11/07/2018
FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0860	ATLANTIC/GARVEY CAP PROJECTS	41.61	0.00	41.61
	TOTAL	41.61	0.00	41.61



City Council Staff Report

DATE: November 7, 2018

AGENDA ITEM NO: SA CONSENT CALENDAR
AGENDA ITEM 2-B.

TO: The Honorable Mayor and City Council
FROM: Vincent D. Chang, City Clerk
SUBJECT: Successor Agency (SA) Minutes

RECOMMENDATION:

It is recommended that the City Council (acting on behalf of the Successor Agency)

- (1) Approve the minutes from the regular meeting of October 3, 2018 and the special meetings of October 3, 2018 and October 11, 2018; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted,



Vincent D. Chang
City Clerk

Prepared by:



Jesus Hernandez
Minutes Clerk

Approved By:



Ron Bow
City Manager

Attachments: Minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
OCTOBER 3, 2018**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, October 3, 2018 at 5:45 p.m.

CALL TO ORDER:

Mayor Lam called the meeting to order at 6:00 p.m.

ROLL CALL:

City Manager Ron Bow called the roll:

Council Members Present: Peter Chan, Mitchell Ing arrived at 6:10 p.m., Stephen Lam, Hans Liang, Teresa Real Sebastian arrived at 6:07 p.m.

Council Members Absent: None.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

OPEN SESSION – 6:00 p.m.

APPOINTMENT OF REAL PROPERTY NEGOTIATORS

Appoint the City Manager and the Public Works Director as the real property negotiators for Closed Session Item No. 1.

Action Taken: The City Council appointed the City Manager and the Public Works Director as the real property negotiators for Closed Session Item No. 1.

Motion: Moved by Council Member Liang and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes:	Council Members:	Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	Real Sebastian, Ing
Abstain:	Council Members:	None

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

CLOSED SESSION - The City Council adjourned to Closed Session at 6:01 p.m.

Council Member Real Sebastian and Council Member Ing arrived during closed session.

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - GOVERNMENT CODE § 54956.8: 1 item

Property: APN 5255-008-900, containing an area of approximately 125 square feet.

City Negotiators: Ron Bow, City Manager; Mark McAvoy, Public Works Director

Negotiating Parties: Southern California Edison

Under Negotiation: Price and terms of payment

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2): 1 matter. FACTS AND CIRCUMSTANCES: Not disclosed pursuant to Government Code § 54956.9(e)(1)..

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 7:00 p.m.

Action Taken: No reportable action taken in Closed Session.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
OCTOBER 3, 2018**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, October 3, 2018 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Lam called the meeting to order at 7:08 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: City Manager Ron Bow, Assistant City Attorney Karl Berger, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, Director of Management Services Annie Yaung, Director of Public Works Mark McAvoy, Director of Recreation & Community Services Inez Alvarez, Acting City Librarian Diana Garcia, Assistant City Engineer Rey Alfonso, Police Lieutenant Gustavo Jimenez

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

City Manager Bow announced that Item No. 3I will be tabled to a future City Council Meeting. Assistant City Attorney Berger reported out of close session, direction to agendize an item regarding potential district election for the October 17th City Council Meeting.

ORAL AND WRITTEN COMMUNICATIONS

- Nemesio Cervantes expressed his concerns regarding airplane noise and urged the City Council to take action.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Delario Robinson advised Council to computerize the city's ordinances and laws and to consider raising the salary for the Council Members.
- Sarkis Antonian urged Council to contact the school districts in Monterey Park to help improve the roads around the schools.
- Dora Leung invited the community to the city's two wheeled "Taste of Monterey Park" on October 9th at the El Encanto.

1. PRESENTATIONS

1A. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK FINALIZING AN AGREEMENT OF FRIENDLY COOPERATION BETWEEN THE CITY OF MONTEREY PARK AND XINHUI DISTRICT, CITY OF JIANGMEN, GUANGDONG PROVINCE, THE PEOPLE'S REPUBLIC OF CHINA (Requested by Mayor Lam)

This Item was heard with Item No. 2A.

Action Taken: The City Council approved Item Nos. 1A and 1B. Approved Resolution No. 12037 finalizing an agreement of friendly cooperation between the City of Monterey Park and Xinhui District, City of Jiangmen, Guangdong Province, the People's Republic of China.

Motion: Moved by Mayor Lam and seconded by Council Member Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 12037, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK FINALIZING AN AGREEMENT OF FRIENDLY COOPERATION BETWEEN THE CITY OF MONTEREY PARK AND XINHUI DISTRICT, CITY OF JIANGMEN, GUANGDONG PROVINCE, THE PEOPLE'S REPUBLIC OF CHINA

1B. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK FINALIZING AN AGREEMENT OF FRIENDLY COOPERATION BETWEEN THE CITY OF MONTEREY PARK AND THE CITY OF GUILIN, THE PEOPLE'S REPUBLIC OF CHINA (Requested by Mayor Lam)

This Item was heard with Item No. 1A.

Action Taken: The City Council approved Resolution No. 12038 finalizing an agreement of friendly cooperation between the City of Monterey Park and the City of Guilin, the People's Republic of China. Motion taken with Item No. 1A.

Resolution No. 12038, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK FINALIZING AN AGREEMENT OF FRIENDLY COOPERATION BETWEEN THE CITY OF MONTEREY PARK AND THE CITY OF GUILIN, THE PEOPLE'S REPUBLIC OF CHINA

1C. OUTGOING MAYOR STEPHEN LAM ADDRESS

Outgoing Mayor Stephen Lam gave his outgoing address.

Action Taken: Discussion only, no action taken.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) - CONSENT CALENDAR ITEM NOS. 2A-2B

Matters listed under consent calendar are considered to be routine, ongoing business and are enacted by one motion unless specified.

This Item was heard after Agenda Item No. 5A.

Action Taken: The City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency approved and adopted Item Nos. 2A-2B on Consent Calendar. Council Member Ing abstained on Item No. 2B the special meeting minutes of September 5, 2018, as he was absent for Agenda Item No. 2 of the meeting.

Motion: Moved by Mayor Pro Tem Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	Ing on Item No. 2B

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF OCTOBER 3, 2018

Disbursements will be made from the funds referenced in the Resolution, attached to the staff report, in Warrants numbered 366.

Action Taken: The City Council, acting on behalf of the Successor Agency, approved payment of warrants and adopted Resolution No. SA-157 of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated October 3, 2018 totaling \$350.00 and specifying the funds out of which the same are to be paid on Consent Calendar.

Resolution No. SA-157, entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 3RD DAY OF OCTOBER 2018 TOTALING \$350.00 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

2B. SUCCESSOR AGENCY (SA) MINUTES

Approve the minutes from the regular and special meetings of September 5, 2018.

Discussion: Council Member Ing indicated an error on the special meeting minutes of September 5, 2018 as it stated he was present for the entire meeting, however, he was absent for Agenda Item No. 2 of the meeting. He directed staff to correct the error.

Action Taken: The City Council, acting on behalf of the Successor Agency, approved the minutes from the regular and special meetings of September 5, 2018 on Consent Calendar. Council Member Ing abstained on the special meeting minutes of September 5, 2018, as he was absent for a Agenda Item No. 2 of the meeting.

This is the end of Successor Agency (SA) items

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**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
OCTOBER 11, 2018**

The City Council of the City of Monterey Park held a Special Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Thursday, October 11, 2018 at 6:30 p.m.

CALL TO ORDER:

Mayor Lam called the meeting to order at 6:37 P.M.

FLAG SALUTE:

The Monterey Park Fire and Police Explorers.

PLEDGE OF ALLEGIANCE:

Led by Boy Scouts Troop 301.

NATIONAL ANTHEM:

Led by Brendan Cheng.

INVOCATION:

Led by Reverend Johnny Cabrera.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: None.

ALSO PRESENT: City Manager Ron Bow, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, Director of Management Services Annie Yaung, Director of Public Works Mark McAvoy, Director of Recreation & Community Services Inez Alvarez, Acting City Librarian Diana Garcia, Recreation Superintendent Robert Aguirre

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

None.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

NEW BUSINESS

1. REORGANIZATION OF MONTEREY PARK CITY COUNCIL

Appoint the Mayor and Mayor Pro Tem in accordance with Resolution No. 11507.

Action Taken: The City Council appointed Peter Chan as Mayor and Hans Liang as Mayor Pro Tem in accordance with City Council policy established by Resolution No. 11507.

Motion: Moved by Mayor Lam and seconded by Council Member Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11507, entitled:

A RESOLUTION AMENDING RESOLUTION NOS. 8584 AND 9921 IN THEIR ENTIRETY TO ESTABLISH THE MEANS OF MAYORAL ROTATION

MASTER OF CEREMONIES

City Clerk Chang introduced the Master of Ceremonies, The Honorable Mike Eng.

SPECIAL PRESENTATION

Congresswoman Judy Chu presented certificates to Outgoing Mayor Stephan Lam, Incoming Mayor Pro Tem Hans Liang, and Incoming Mayor Peter Chan.

OATH OF OFFICE FOR INCOMING MAYOR PRO TEM HANS LIANG

The Oath of Office for Incoming Mayor Pro Tem Hans Liang was conducted by Mayor Pro Tem Han's mother Melinda Liang.

PRESENTATION OF NAME BADGE AND BUSINESS CARDS

Mayor Pro Tem Liang's mother, Melinda Liang, presented Mayor Pro Tem Liang with his name badge and his business cards.

MAYORAL INSTALLATION CEREMONY OF PETER CHAN

The Oath of Office for Incoming Mayor Peter Chan was conducted by Assembly Member, Ed Chau.

PRESENTATION OF GAVEL, NAME BADGE, AND BUSINESS CARDS

Mayor Chan's wife, Jenny Chan and his sons, Kevin Chan and Brian Chan, presented Mayor Chan with his badge, cards, and his gavel.

MAYOR'S ADDRESS

Mayor Peter Chan gave his incoming Mayor address.

INTRODUCTIONS:

Vincent Chang, City Clerk, recognized special guests in attendance, including elected officials and current and former leaders of the community.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:47 p.m.

Vincent D. Chang
City Clerk



City Council Staff Report

DATE: November 7, 2018

AGENDA ITEM NO: Consent Calendar
Agenda Item 3-A.

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Director of Management Services
SUBJECT: Warrant Register for the City of Monterey Park of
November 7, 2018

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated **November 7, 2018 totaling \$1,870,638.41** specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **321427-321666** and ACH numbered **000072-000103**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

FISCAL IMPACT:

Disbursements from all funds total **\$1,870,638.41.**

Respectfully submitted:

Approved By:

on behalf of



Annie Yaung, CPFO
Director of Management Services



Ron Bow
City Manager

Attachments 1: Resolution
Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
7TH OF NOVEMBER 2018
TOTALING \$1,870,638.41 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 298,431.86
State Gas Tax Fund	34,872.07
Sewer Fund	1,343.71
Refuse Fund	408,583.29
City Shop Fund	61,518.46
General Liability Fund	375.00
Technology Internal Service Fund	2,074.74
Payroll Clearing Account	569.64
Public Safety Impact Fee Fund	5,918.25
Special Deposits Fund	21,638.59
Business Improvement Area #1	4,512.23
Water Fund	103,859.98
Water Treatment WQA-EPA Fund	744,586.08
OPA Proposition A	6,897.22
Measure R Fund	28,286.11
POST	1,765.00
EI Civic Education Grant	5,257.00
Home Housing Program	27,534.13
Recreation Fund	22,317.45
Asset Forfeiture	7,159.74
Air Quality Improvement Fund	5,931.00
Prop C	64,761.02
CDBG Fund	623.21
Maintenance District 93-1	1,997.72
Maintenance Grant (075)	6,255.00
ELAC Instructional Serv Prog	2,475.63
Selective Traffic Enforcement (5)	500.00
Library Passport Trust Grant	336.75
CA Initiatives Books Grant	257.53
TOTAL	\$ 1,870,638.41

PASSED, APPROVED AND ADOPTED THE 7TH OF NOVEMBER 2018.

 Peter Chan, Mayor
 City of Monterey Park, California

ATTEST

 Vincent D. Chang, City Clerk
 City of Monterey Park, California

RESOLUTION NO.
Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 7th of November 2018 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 11/07/2018

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
A PLUS PROMOTION	0075-450-0075-08616	1,200.00	GERANIUM TRAIN RIDE (TRUST)		321427	1,200.00
AERUS ELECTROLUX	0010-801-6001-38400	385.82	VACUUM CLEANER REPAIR		321428	385.82
ROBERTO A AGUIRRE	0075-450-0075-08616	113.39	GERANIUM SUPPLIES (TRUST)		321429	
	0010-801-6508-31990	122.23	MAYORAL INSTALLATION SUPPLIES		321429	
	0010-801-6508-31990	140.25	MAYORAL INSTALLATION SUPPLIES		321429	
						375.87
	0075-450-0075-08616	1,000.00	GERANIUM CONTEST PRIZES (TRUST)		321430	1,000.00
ANTHEM BLUE CROSS	0010-801-5102-12330	3,431.45	11/18 MEDICAL INSURANCE		321453	3,431.45
AT & T	0010-801-3112-32050	89.21	PHONE SERVICE		321471	
	0022-801-4206-32050	630.15	PHONE SERVICE		321471	
	0092-801-4222-32050	117.40	PHONE SERVICE		321471	
						836.76
	0010-801-3113-32050	86.56	PHONE SERVICE		321454	86.56
AT&T	0010-801-1301-32050	41.61	INTERNET/PHONE SERVICE		321472	
	0010-801-1404-32050	258.04	INTERNET/PHONE SERVICE		321472	
	0010-801-1408-32050	2,802.81	INTERNET/PHONE SERVICE		321472	
	0010-801-1801-32050	38.33	INTERNET/PHONE SERVICE		321472	
	0010-801-3112-32050	9,669.78	INTERNET/PHONE SERVICE		321472	
	0010-801-3113-32050	38.38	INTERNET/PHONE SERVICE		321472	
	0010-801-3114-41100	41.61	INTERNET/PHONE SERVICE		321472	
	0010-801-3201-32050	2,759.75	INTERNET/PHONE SERVICE		321472	
	0010-801-4209-32050	580.55	INTERNET/PHONE SERVICE		321472	
	0010-801-6001-32050	642.30	INTERNET/PHONE SERVICE		321472	

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AT&T	0010-801-6502-32050	365.26	INTERNET/PHONE SERVICE		321472	
	0010-801-6517-32050	41.67	INTERNET/PHONE SERVICE		321472	
	0010-801-4206-32050	865.75	INTERNET/PHONE SERVICE		321472	
	0043-801-1404-32050	161.91	INTERNET/PHONE SERVICE		321472	
	0092-801-1404-32050	196.59	INTERNET/PHONE SERVICE		321472	
	0092-801-4222-32050	1,103.46	INTERNET/PHONE SERVICE		321472	
	0109-801-6511-32050	139.23	INTERNET/PHONE SERVICE		321472	
	0169-801-2201-32050	273.21	INTERNET/PHONE SERVICE		321472	
						20,020.24
ATLAS SERVICES SOLUTIONS CORP.	0010-801-1407-38250	8,632.00	JANITORIAL SERVICES	19-0114	321431	
	0010-801-1407-38250	8,632.00	JANITORIAL SERVICES	19-0114	321431	
	0010-801-1407-38250	8,632.00	JANITORIAL SERVICES	19-0114	321431	
						25,896.00
BANKCARD CENTER	0010-801-1101-39400	156.70	09/18-REFRESHMENTS		321470	
	0010-801-1201-39300	45.00	09/18-MEMBERSHIP		321470	
	0010-801-1201-39400	957.05	09/18-ICMA CONFERENCE		321470	
	0010-801-1403-39350	73.63	09/18-PUBLICATION		321470	
	0010-801-1403-39400	235.00	09/18-WEBINAR		321470	
	0010-801-1703-33200	60.00	09/18-TRAINING		321470	
	0010-801-1704-31860	500.00	09/18-MEMBERSHIP		321470	
	0010-801-1801-21350	363.78	09/18-CHAIR		321470	
	0010-801-1801-34100	100.00	09/18-JOB POSTING		321470	
	0010-801-1801-39550	118.76	09/18-REFRESHMENTS		321470	
	0010-801-3101-22650	9.90	09/18-SUBSCRIPTION		321470	
	0010-801-3101-22670	200.00-	09/18-CONFERENCE		321470	
	0010-801-3101-22750	50.00	09/18-LUNCHEON		321470	
	0010-801-3210-22750	102.50	09/18-HANGERS		321470	
	0010-801-3210-38100	402.86	09/18-HARDWARE, LUMBER		321470	
	0010-801-3220-38400	289.34	09/18-STOVE, HOOD		321470	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BANKCARD CENTER	0010-801-3230-39460	1,004.77	09/18-CERT KITS		321470	
	0010-801-4210-23050	91.80	09/18-SIGNS		321470	
	0010-801-4210-38400	230.18	09/18-ELEVATOR CONVEYANCE		321470	
	0010-801-4212-39300	100.00	09/18-APWA CONVENTION		321470	
	0010-801-6502-31950	45.00	09/18-REGISTRATION		321470	
	0010-801-6505-23910	151.12	09/18-COFFEE MAKER		321470	
	0010-801-6508-31990	780.55	09/18-EVENT MEDALS		321470	
	0010-801-4212-31500	551.25	09/18-APWA CONVENTION		321470	
	0075-450-0075-08420	66.72	09/18-GOLF TOURNAMENT (TRUST)		321470	
	0075-450-0075-08550	607.80	09/18-LANGLEY (TRUST)		321470	
	0075-450-0075-08616	64.11	09/18-GERANIUM (TRUST)		321470	
	0075-450-0075-08640	974.55	09/18-MPKTV SOFTWARE (TRUST)		321470	
	0092-801-4222-39300	351.29	09/18-APWA CONVENTION		321470	
	0160-801-3101-39400	585.58	09/18-IACP CONFERENCE		321470	
	0349-801-3201-39400	1,271.35	09/18-WORKSHOP, GUIDE		321470	
	0454-801-6005-32200	336.75	09/18-FLAT RATE ENVELOPES		321470	
						10,477.34
JEANETTE BARCENAS	0075-450-0075-08616	5.00	REFUND GERANIUM BOOTH (TRUST)		321455	
						5.00
BEN ROSALES (DBA) TOUGHBOOKS "R" US	0010-801-3210-22750	8,690.61	TABLET AND DOCKING STATION	19-0002	321432	
	0010-801-3210-22750	812.06	TABLET AND DOCKING STATION-TAX	19-0002	321432	
	0010-431	812.06	TABLET AND DOCKING STATION-TAX		321432	
						8,690.61
BROADSPEC INC.	0010-801-1701-31950	2,000.00	ACTING BUILDING OFFICIAL		321488	
						2,000.00
CA. HOTEL HOSPITALITY SERVS. INC.	0136-801-3101-33250	693.00	POST TRAINING		321433	
						693.00
CALIFORNIA DEPARTMENT OF TAX AND FE	0010-431	62.79	USE TAX		321473	
	0010-701-0010-08100	1.21	USE TAX-ROUNDING		321473	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						64.00
MARTHA CAMPOS	0010-701-0010-07640	390.00	REFUND POOL RENTAL		321456	
	0010-701-0010-04020	63.00	REFUND POOL RENTAL		321456	
	0075-450-0075-08350	210.60	REFUND POOL INSURANCE (TRUST)		321456	663.60
CHARTER COMMUNICATIONS	0010-801-6505-38400	120.72	INTERNET/CABLE SERVICE		321434	
	0010-801-6502-32050	79.99	INTERNET/CABLE SERVICE		321434	
	0010-801-6502-32050	79.99	INTERNET/CABLE SERVICE		321434	280.70
	0010-801-3230-32050	130.00	INTERNET/CABLE SERVICE		321457	
	0010-801-3210-32050	99.98	INTERNET/CABLE SERVICE		321457	
	0010-801-3210-32050	99.98	INTERNET/CABLE SERVICE		321457	329.96
	0092-801-4210-38400	134.98	INTERNET/CABLE SERVICE		321474	
	0092-801-4210-38400	99.98	INTERNET/CABLE SERVICE		321474	234.96
KARIN CHEN	0010-701-0010-08025	20.00	REFUND SAN MANUEL TRIP		321475	20.00
CITY OF MONTEREY PARK	0092-450-0092-09000	6,714.00	REFUND-WATER DEPOSIT		321476	
	0092-701-0092-07510	7,074.68	WATER UEAGE		321476	
	0092-701-0092-07510	3,262.40	REFUND-UTILITY PAYMENT		321476	2,901.72
LISA DAOUST	0075-450-0075-08616	5.00	REFUND GERANIUM BOOTH (TRUST)		321458	5.00
DEPARTMENT OF TOXIC SUBSTANCES	0093-801-4226-41100	225.00	HAZARDOUS WASTE MANIFEST FEES		321477	225.00
DIVERSIFIED RISK INSURANCE	0075-450-0075-08350	462.48	SPECIAL EVENT INSURANCE (TRUST)		321435	462.48

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
EMS PERSONNEL FUND	0010-801-3220-41100	200.00	PARAMEDIC LICENSE		321478	200.00
FEDERAL EXPRESS CORP.	0010-801-4212-39250	33.39	DELIVERY SERVICES		321436	33.39
KELLY A. GORDON	0160-801-3101-39400	1,551.66	IACP CONFERENCE		321479	1,551.66
LOUIS GORDON	0152-801-2206-38650	10,000.00	HOME REHAB-218 B AVONDALE	19-0223	321437	27,530.00
	0152-801-2206-38620	17,530.00	HOME REHAB-218 B AVONDALE	19-0223	321437	
WENDY HERNANDEZ	0075-450-0075-08616	15.00	REFUND GERANIUM BOOTH (TRUST)		321459	15.00
BENANCIO HERRERA JR.	0010-801-6505-23910	500.00	LANGLEY FALL BAZAAR SUPPLIES		321438	500.00
INDEPENDENT CITIES RISK	0010-801-1802-35200	4,293.80	INSURANCE PREMIUMS 2018-2019		321480	6,134.00
	0092-801-1802-35200	1,840.20	INSURANCE PREMIUMS 2018-2019		321480	
INEZ ALVAREZ	0010-801-6502-31150	190.41	LANGLEY LUNCH PROGRAM		321439	520.31
	0010-801-6502-31150	329.90	LANGLEY LUNCH PROGRAM		321439	
J.R. FILANC CONSTRUCTION COMPANY, I	0093-850-4224-82259	69,554.00	GROUNDWATER TREATMENT SYSTEM		321440	723,381.30
	0093-406	3,477.70-	GROUNDWATER TREATMENT SYSTEM		321440	
	0093-850-4224-82259	680,402.75	GROUNDWATER TREATMENT SYSTEM		321440	
	0093-406	34,020.14-	GROUNDWATER TREATMENT SYSTEM		321440	
	0093-801-4225-82259	3,997.25	GROUNDWATER TREATMENT SYSTEM	19-0021	321440	
	0093-406	199.86-	GROUNDWATER TREATMENT SYSTEM		321440	
	0093-801-4225-82259	7,500.00	GROUNDWATER TREATMENT SYSTEM	19-0021	321440	
	0093-406	375.00-	GROUNDWATER TREATMENT SYSTEM		321440	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
JERICK A. DE PERIO (DBA) SWDE, LLC	0075-450-0075-08555	650.00	HALLOWEEN COSTUME PARTY (TRUST)		321460	650.00
GUSTAVO JIMENEZ	0010-801-3101-22750	75.00	PETTY CASH-PARKING		321441	
	0010-801-3101-22750	13.65	PETTY CASH-POSTAGE		321441	
	0010-801-3103-38400	98.00	PETTY CASH-BATTERIES		321441	
	0010-801-3101-22750	86.59	PETTY CASH-VEHICLE JUMPER		321441	
	0010-801-3102-24100	54.74	PETTY CASH-PHONE CASE		321441	
	0060-801-4211-22250	25.00	PETTY CASH-GAS		321441	
	0010-801-3103-33100	60.00	PETTY CASH-PARKING		321441	412.98
SCOTT KELLEY	0060-801-4211-22250	100.00	REIMBURSE FUEL		321461	100.00
PUJA MAHESHWARI	0075-450-0075-08616	5.00	REFUND GERANIUM BOOTH (TRUST)		321462	5.00
MICROSOFT CORPORATION	0010-801-1404-24150	720.00	SOFTWARE LICENSE		321481	720.00
MONTEREY PARK PETTY CASH	0010-801-6505-33100	11.99	PETTY CASH-MILEAGE		321463	
	0092-801-4221-23300	62.39	PETTY CASH-WIPER BLADES		321463	
	0010-801-6505-33100	34.66	PETTY CASH-MILEAGE		321463	
	0075-450-0075-08550	24.97	PETTY CASH-LANGLEY (TRUST)		321463	
	0092-801-4221-21350	24.94	PETTY CASH-CLEANING SUPPLIES		321463	
	0010-801-4212-24100	39.31	PETTY CASH-SUPPLIES		321463	
	0010-801-1704-33200	31.77	PETTY CASH-MILEAGE		321463	
	0010-801-3210-21350	12.36	PETTY CASH-BATTERIES		321463	
	0010-801-1406-39400	17.50	PETTY CASH-REFRESHMENTS		321463	
	0075-450-0075-08550	83.90	PETTY CASH-LANGLEY (TRUST)		321463	
	0060-801-4211-22250	40.00	PETTY CASH-FUEL		321463	
	0092-801-4223-22300	50.94	PETTY CASH-FOOD FOR CREW		321463	
	0010-801-6505-23050	28.13	PETTY CASH-HARDWARES		321463	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MONTEREY PARK PETTY CASH	0010-801-4212-24100	100.00	PETTY CASH-TAPE,BRUSHES		321463	
	0075-450-0075-08550	43.79	PETTY CASH-LANGLEY (TRUST)		321463	
	0010-801-3120-22750	66.90	PETTY CASH-SUPPLIES		321463	
	0010-801-3120-22200	60.96	PETTY CASH-SUPPLIES		321463	734.51
	0092-801-4223-21200	60.78	PETTY CASH-FOOD FOR CREW		321482	
	0010-801-6506-22550	53.43	PETTY CASH-DAY CARE SUPPLIES		321482	
	0075-450-0075-08550	70.92	PETTY CASH-LANGLEY (TRUST)		321482	
	0010-801-6506-22750	78.59	PETTY CASH-DAY CARE SUPPLIES		321482	
	0010-801-1703-33200	92.43	PETTY CASH-MILEAGE		321482	
	0010-801-1703-33200	63.87	PETTY CASH-MILEAGES		321482	
	0010-801-1703-33200	62.78	PETTY CASH-MILEAGE		321482	
	0010-801-1703-33200	68.89	PETTY CASH-MILEAGE		321482	
	0010-801-1703-33200	68.89	PETTY CASH-MILEAGE		321482	
	0010-801-1703-33200	46.43	PETTY CASH-MILEAGE		321482	
	0010-801-4212-31500	22.35	PETTY CASH-MILEAGE		321482	
	0010-801-6505-23910	32.83	PETTY CASH-LANGLEY SUPPLIES		321482	722.19
LARRY NARITOMI	0092-701-0092-07510	770.24	REFUND WATER OVER PAYMENT		321442	770.24
PACIFIC TELEMAGEMENT SERVICES	0010-801-6502-32050	153.00	PAY PHONE SERVICE		321443	153.00
PARTYLINE EVENTS	0075-450-0075-08616	1,020.89	GERANIUM RENTAL (TRUST)		321444	1,020.89
	0092-801-6508-39860	1,005.69	MAYOR'S INSTALLATION RENTAL		321445	1,005.69
PITNEY BOWES POSTAGE BY PHONE	0010-801-1301-32200	0.94	POSTAGE		321446	
	0010-801-1403-32200	70.62	POSTAGE		321446	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-1406-32200	70.04	POSTAGE		321446	
	0010-801-1701-32200	77.24	POSTAGE		321446	
	0010-801-1702-32200	70.99	POSTAGE		321446	
	0010-801-1703-32200	0.68	POSTAGE		321446	
	0010-801-1801-32200	10.17	POSTAGE		321446	
	0010-801-1802-32200	0.94	POSTAGE		321446	
	0010-801-3101-32200	23.92	POSTAGE		321446	
	0010-801-3102-32200	27.14	POSTAGE		321446	
	0010-801-3104-32200	9.86	POSTAGE		321446	
	0010-801-3113-32200	10.97	POSTAGE		321446	
	0010-801-3114-32200	110.26	POSTAGE		321446	
	0010-801-3120-32200	10.81	POSTAGE		321446	
	0010-801-3201-32200	0.47	POSTAGE		321446	
	0010-801-3205-32200	17.01	POSTAGE		321446	
	0010-801-3210-32200	4.10	POSTAGE		321446	
	0010-801-3220-32200	10.38	POSTAGE		321446	
	0010-801-6001-32200	21.85	POSTAGE		321446	
	0010-801-6502-32200	78.58	POSTAGE		321446	
	0043-801-4212-32200	9.53	POSTAGE		321446	
	0075-450-0075-09230	53.60	POSTAGE (TRUST)		321446	
						690.10
	0010-801-1301-32200	9.67	POSTAGE		321464	
	0010-801-1403-32200	117.23	POSTAGE		321464	
	0010-801-1406-32200	64.95	POSTAGE		321464	
	0010-801-1701-32200	18.81	POSTAGE		321464	
	0010-801-1702-32200	56.42	POSTAGE		321464	
	0010-801-1703-32200	6.70	POSTAGE		321464	
	0010-801-1704-32200	0.47	POSTAGE		321464	
	0010-801-1801-32200	15.39	POSTAGE		321464	

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PITNEY BOWES POSTAGE BY PHONE	0010-801-1802-32200	5.12	POSTAGE		321464	
	0010-801-3101-32200	29.93	POSTAGE		321464	
	0010-801-3102-32200	33.10	POSTAGE		321464	
	0010-801-3104-32200	36.89	POSTAGE		321464	
	0010-801-3113-32200	3.50	POSTAGE		321464	
	0010-801-3114-32200	70.99	POSTAGE		321464	
	0010-801-3120-32200	0.47	POSTAGE		321464	
	0010-801-3201-32200	0.47	POSTAGE		321464	
	0010-801-3205-32200	4.92	POSTAGE		321464	
	0010-801-3210-32200	5.92	POSTAGE		321464	
	0010-801-3220-32200	0.47	POSTAGE		321464	
	0010-801-6001-32200	24.16	POSTAGE		321464	
	0010-801-6502-32200	7.14	POSTAGE		321464	
	0043-801-4212-32200	14.54	POSTAGE		321464	
	0075-450-0075-09230	33.50	POSTAGE (TRUST)		321464	
	0077-801-1111-31950	186.59	POSTAGE		321464	
	0092-801-1201-32200	0.47	POSTAGE		321464	
	0152-801-2206-31850	4.13	POSTAGE		321464	
						751.95
	0010-801-1301-32200	21.42	POSTAGE		321483	
	0010-801-1403-32200	89.38	POSTAGE		321483	
	0010-801-1406-32200	77.08	POSTAGE		321483	
	0010-801-1407-32200	8.46	POSTAGE		321483	
	0010-801-1701-32200	12.01	POSTAGE		321483	
	0010-801-1702-32200	32.43	POSTAGE		321483	
	0010-801-1703-32200	7.25	POSTAGE		321483	
	0010-801-1704-32200	185.18	POSTAGE		321483	
	0010-801-1801-32200	46.95	POSTAGE		321483	
	0010-801-1802-32200	12.37	POSTAGE		321483	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-3101-32200	23.33	POSTAGE		321483	
	0010-801-3102-32200	26.80	POSTAGE		321483	
	0010-801-3104-32200	22.83	POSTAGE		321483	
	0010-801-3113-32200	10.97	POSTAGE		321483	
	0010-801-3114-32200	78.78	POSTAGE		321483	
	0010-801-3120-32200	217.95	POSTAGE		321483	
	0010-801-3201-32200	0.47	POSTAGE		321483	
	0010-801-3205-32200	42.33	POSTAGE		321483	
	0010-801-3210-32200	5.17	POSTAGE		321483	
	0010-801-3220-32200	2.10	POSTAGE		321483	
	0010-801-6001-32200	28.29	POSTAGE		321483	
	0010-801-6502-32200	18.04	POSTAGE		321483	
	0043-801-1201-32200	0.47	POSTAGE		321483	
	0043-801-4212-32200	33.53	POSTAGE		321483	
	0075-450-0075-09230	60.30	POSTAGE (TRUST)		321483	
	0092-801-4220-32200	37.45	POSTAGE		321483	
						1,101.34
QUANTUM ROCK EXTREME SPORTS INC.	0075-450-0075-08616	1,000.00	GERANIUM ROCK WALL (TRUST)		321447	
						1,000.00
RAQUEL RICHARDS	0010-801-1801-39550	35.78	PETTY CASH-ORAL BOARD		321484	
	0010-801-1801-39550	14.43	PETTY CASH-ORAL BOARD		321484	
	0010-801-1801-39550	92.50	PETTY CASH-BENEFITS FAIR		321484	
	0010-801-1801-39550	8.74	PETTY CASH-ORAL BOARD		321484	
	0010-801-1802-39400	64.04	PETTY CASH-SAFETY TRAINING		321484	
	0010-801-1802-33100	12.32	PETTY CASH-MILEAGE		321484	
	0010-801-1802-33100	29.24	PETTY CASH-MILEAGE		321484	
	0010-801-1801-39550	7.99	PETTY CASH-ORAL BOARD		321484	
	0010-801-1802-39400	34.44	PETTY CASH-SAFETY TRAINING		321484	
	0010-801-1801-39550	10.70	PETTY CASH-ORAL BOARD		321484	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						310.18
REGIONAL TRAINING CENTER	0136-801-3101-33250	622.00	POST TRAINING		321448	622.00
JOHN SERBIN	0075-450-0075-08616	15.00	REFUND GERANIUM BOOTH (TRUST)		321465	15.00
SHIFT-CALENDARS, INC.	0010-801-3210-22750	553.42	FIRE-2019 SHIFT CALENDAR		321485	553.42
SPRINT SOLUTIONS, INC.	0010-801-3115-38400	1,405.03	MOBILE DATA SERVICES	19-0211	321466	5,598.27
	0010-801-3115-38400	1,337.90	MOBILE DATA SERVICES	19-0211	321466	
	0010-801-3115-38400	1,440.19	MOBILE DATA SERVICES	19-0211	321466	
	0010-801-3115-38400	1,415.15	MOBILE DATA SERVICES	19-0211	321466	
THE STANDARD INSURANCE CO.	0065-464	569.64	EXECUTIVE PREMIUM		321486	569.64
T-MOBILE USA	0109-801-6511-31180	69.80	DIAL-A-RIDE CELLULAR SERVICES		321449	69.80
THE GAS COMPANY (DBA)	0010-801-3114-36200	69.66	GAS SERVICES		321467	6,614.54
	0060-801-4211-22250	6,544.88	GAS SERVICES		321467	
UNITED PARCEL SERVICE	0010-801-1407-32200	108.00	DELIVERY SERVICES		321468	260.90
	0010-801-3101-32200	19.00	DELIVERY SERVICES		321468	
	0010-801-3201-32200	8.97	DELIVERY SERVICES		321468	
	0010-801-3205-32200	124.93	DELIVERY SERVICES		321468	
TONY URICH	0136-801-3101-33250	250.00	POST TRAINING		321450	250.00
MARICELA VASQUEZ	0010-801-6506-22750	200.00	DAY CARE SUPPLIES		321451	200.00

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
VERIZON WIRELESS	0010-801-3104-38400	57.01	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-3115-38400	100.01	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-3104-38400	38.01	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-3115-38400	113.34	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-6502-32050	38.01	WIRELESS VOICE & DATA SERVICE		321452	
	0092-801-4222-32050	152.04	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-1101-32050	56.05	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-1408-32050	0.19	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-1701-32050	38.01	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-1702-32050	16.55	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-1703-32050	38.01	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-3112-32050	136.68	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-4209-32050	53.37	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-4212-32050	150.30	WIRELESS VOICE & DATA SERVICE		321452	
	0010-801-6517-32050	13.95	WIRELESS VOICE & DATA SERVICE		321452	
	0092-801-4221-32050	28.80	WIRELESS VOICE & DATA SERVICE		321452	
	0092-801-4222-32050	0.19	WIRELESS VOICE & DATA SERVICE		321452	
						1,144.55
	0010-801-6502-32050	55.19	WIRELESS VOICE & DATA SERVICE		321469	
	0010-801-3112-32050	56.25	WIRELESS VOICE & DATA SERVICE		321469	
	0010-801-1404-32050	580.12	WIRELESS VOICE & DATA SERVICE		321469	
	0010-801-3112-32050	1,553.05	WIRELESS VOICE & DATA SERVICE		321469	
	0010-801-1701-32050	38.90	WIRELESS VOICE & DATA SERVICE		321469	
	0010-801-1702-32050	158.38	WIRELESS VOICE & DATA SERVICE		321469	
	0010-801-1703-32050	44.27	WIRELESS VOICE & DATA SERVICE		321469	
	0010-801-1704-32050	115.27	WIRELESS VOICE & DATA SERVICE		321469	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						2,601.43
VERIZON WIRELESS	0022-801-4206-32050	60.91	WIRELESS VOICE & DATA SERVICE		321487	
	0010-801-4209-32050	7.45	WIRELESS VOICE & DATA SERVICE		321487	
	0010-801-4212-32050	9.29	WIRELESS VOICE & DATA SERVICE		321487	
	0092-801-4221-32050	32.82	WIRELESS VOICE & DATA SERVICE		321487	
	0092-801-4222-32050	0.38	WIRELESS VOICE & DATA SERVICE		321487	
	0092-801-4223-32050	82.33	WIRELESS VOICE & DATA SERVICE		321487	
	0010-801-6502-32050	0.19	WIRELESS VOICE & DATA SERVICE		321487	
	0010-801-6517-32050	56.63	WIRELESS VOICE & DATA SERVICE		321487	
	0010-801-1201-38400	38.01	WIRELESS VOICE & DATA SERVICE		321487	
						288.01
TOTAL FOR PREPAID WARRANTS						869,087.36
	PRINTED	869,087.36				

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AAA ELECTRICAL SUPPLY, INC.	0010-801-4210-23400	87.69	LIGHT BULB		72 **	87.69
ACTION SALES (DBA)	0010-801-3210-38400	2,187.82	ICE MACHINE	19-0247	321489	
	0010-801-3210-24300	37.92	MIXING BOWL, TABLESPOON		321489	2,225.74
ADLERHORST INTERNATIONAL INC.	0160-801-3103-22800	4,427.50	POLICE K9 TRAINING	19-0241	321490	4,427.50
ADMINISTRATIVE SOFTWARE	0142-801-6005-38400	257.00	SOFTWARE MAINTENANCE	19-0205	73 **	
	0142-801-6005-40500	5,000.00	SOFTWARE MAINTENANCE	19-0205	73 **	5,257.00
AFFILIATED SYSTEMS, INC.	0010-801-1801-31900	255.00	PRE-EMPLOYMENT/DMV/DOT PHYS		321491	255.00
AIR EXCHANGE, INC	0010-801-3210-38400	186.83	FIRE-REPAIR STATION 62		321492	186.83
ALL STAR GLASS, INC	0060-801-4211-38400	389.26	WINDSHIELD-UNIT 094		321493	
	0060-801-4211-38400	540.02	WINDSHIELD-UNIT 097		321493	929.28
ALLSTAR FIRE EQUIPMENT INC.	0010-801-3210-24100	294.49	NOZZLES		74 **	
	0010-801-3210-24100	37.23	WOOD AXE HANDLES		74 **	
	0010-801-3210-24100	55.52	WOOD HANDLE AXE		74 **	387.24
APPLEONE EMPLOYMENT SERVICES	0010-801-1704-31950	826.88	TEMPORARY STAFFING SERVICES		321494	
	0010-801-1704-31950	1,014.22	TEMPORARY STAFFING SERVICES		321494	1,841.10
APRIL LOVE CADAO MEYERS/KENNETH K N	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 001	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 057	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 029	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 016	19-0147	321495	

** Indicates an ACH-Payment transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
APRIL LOVE CADAO MEYERS/KENNETH K M	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 951	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 076	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 073	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 078	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 095	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 083	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 034	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 053	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 006	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 079	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 051	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 895	19-0147	321495	
	0060-801-4211-38400	35.00	SMOG CHECK-UNIT 074	19-0147	321495	
						595.00
ARAMARK UNIFORM & CAREER APPAREL GF	0060-801-4211-22300	48.64	UNIFORM CLEANING		321496	
	0060-801-4211-22300	48.64	UNIFORM CLEANING		321496	
	0060-801-4211-22300	48.64	UNIFORM CLEANING		321496	
	0060-801-4211-22300	48.64	UNIFORM CLEANING		321496	
	0010-801-3210-39050	3.34	UNIFORM CLEANING		321496	
	0010-801-3210-39050	16.32	UNIFORM CLEANING		321496	
	0010-801-3210-39050	8.17	UNIFORM CLEANING		321496	
	0010-801-3210-39050	8.17	UNIFORM CLEANING		321496	
	0010-801-3210-39050	4.82	UNIFORM CLEANING		321496	
	0010-801-3210-39050	17.81	UNIFORM CLEANING		321496	
	0010-801-3210-39050	16.32	UNIFORM CLEANING		321496	
	0010-801-3210-39050	16.32	UNIFORM CLEANING		321496	
						285.83
ARROW INTERNATIONAL	0010-801-3220-24200	615.94	NEEDLES		321497	
						615.94

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ASTRO PLUMBING SUPPLY CO (DBA)	0010-801-4210-23300	4,152.58	FLUSH VALVE, URINAL, BOWL AFWALL	19-0245	321498	
	0010-801-4210-23300	2,613.18	ADAPTOR, COUPLING, ELL, NIPPLE	19-0245	321498	
	0010-801-4210-23300	109.98	TEMP TROL SPINDLE	19-0245	321498	6,875.74
ATHENS SERVICES	0043-801-4208-41200	402,765.11	REFUSE COLLECTION SERVICES		321499	402,765.11
AUTOZONE PARTS, INC.	0060-801-4211-23500	97.44	COOLANT RESERVOIR	19-0227	321500	
	0060-801-4211-22250	57.09	LUBRICANTS		321500	
	0060-801-4211-22250	111.84	LUBRICANTS		321500	266.37
B W GRAPHICS	0010-801-1701-39250	35.04	BUSINESS CARD-A PEREA		321501	
	0010-801-1703-39250	45.99	BUSINESS CARD-J SMITH		321501	
	0010-801-1702-39250	81.03	BUSINESS CARD-W STECYK		321501	
	0010-801-1702-39250	83.22	BUSINESS CARD-E VARGAS		321501	
	0010-801-1702-39250	72.27	BUSINESS CARD-S YANG		321501	
	0010-801-1702-39250	83.22	BUSINESS CARD-O VERDUZCO		321501	
	0010-801-6502-39250	32.85	BUSINESS CARD-RECREATION		321501	
	0010-801-3102-39250	41.60	BUSINESS CARD-D ELLIOTT		321501	
	0010-801-1704-39250	60.23	BUSINESS CARD-A FONG		321501	
	0010-801-6502-39250	39.42	BUSINESS CARD-D KWOK		321501	
	0010-801-6502-39250	44.90	BUSINESS CARD-C MAU		321501	
	0010-801-1801-21350	1,470.59	PERSONNEL ACTION FORM		321501	2,090.36
BAKER & TAYLOR INC	0010-801-6006-40000	74.17	BOOK(S) 8		321502	
	0010-801-6006-40000	3.31	BOOK(S) 1		321502	
	0010-801-6006-40000	29.32	BOOK(S) 2		321502	
	0010-801-6006-40000	1,113.24	BOOK(S) 87		321502	
	0010-801-6006-40000	51.47	BOOK(S) 6		321502	
	0010-801-6006-40000	15.89	BOOK(S) 1		321502	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BAKER & TAYLOR INC	0010-801-6006-40000	61.03	BOOK(S) 6		321502	
	0010-801-6006-40000	752.28	BOOK(S) 61		321502	
	0010-801-6006-40000	47.57	BOOK(S) 5		321502	
	0010-801-6006-40000	32.30	BOOK(S) 3		321502	
	0010-801-6006-40000	97.30	BOOK(S) 8		321502	
	0010-801-6006-40000	33.75	BOOK(S) 4		321502	
	0010-801-6002-40000	37.14	BOOK(S) 2		321502	
	0010-801-6002-40000	35.89	BOOK(S) 2		321502	
	0010-801-6002-40000	14.87	BOOK(S) 1		321502	
	0010-801-6002-40000	16.65	BOOK(S) 1		321502	
	0010-801-6002-40000	23.84	BOOK(S) 3		321502	
	0010-801-6002-40000	18.59	BOOK(S) 1		321502	
	0010-801-6002-40000	11.94	BOOK(S) 1		321502	
	0010-801-6002-40000	32.04	BOOK(S) 2		321502	
	0010-801-6002-40000	55.60	BOOK(S) 10		321502	
	0010-801-6002-40000	27.80	BOOK(S) 1		321502	
	0010-801-6002-40000	376.24	BOOK(S) 19		321502	
	0010-801-6002-40000	546.48	BOOK(S) 33		321502	
	0010-801-6002-40000	889.26	BOOK(S) 89		321502	
	0010-801-6002-40000	17.94	BOOK(S) 1		321502	
	0010-801-6002-40000	37.18	BOOK(S) 2		321502	
	0010-801-6002-40000	87.60	BOOK(S) 6		321502	
	0010-801-6002-40000	35.89	BOOK(S) 2		321502	
	0010-801-6002-40000	280.05	BOOK(S) 13		321502	
	0010-801-6002-40000	655.60	BOOK(S) 64		321502	
	0533-801-6002-40000	9.91	BOOK(S) 1		321502	
	0533-801-6002-40000	31.14	BOOK(S) 2		321502	
	0533-801-6002-40000	189.85	BOOK(S) 9		321502	
						5,743.13

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BATTERY SYSTEMS, INC	0060-801-3210-38400	616.41	FIRE ENGINE BATTERY		321503	616.41
JUSTIN BIRRELL	0010-801-3230-39460	50.42	CERT SUPPLIES		321504	50.42
BRAVO BUSINESS RESOURCES	0077-801-1111-31950	60.00	TRANSLATION SERVICES		321505	60.00
BRODART COMPANY	0533-801-6002-40000	26.63	BOOK(S) 1		321506	26.63
BURRO CANYON SHOOTING PARK DBA	0010-801-3103-22750	120.00	POLICE RANGE FEES		321507	120.00
CALOX, INC	0010-801-3220-24200	8.50	CYLINDER OXYGEN		75 **	267.00
	0010-801-3220-24200	65.00	CYLINDER OXYGEN		75 **	
	0010-801-3220-24200	25.00	CYLINDER OXYGEN		75 **	
	0010-801-3220-24200	8.50	CYLINDER OXYGEN		75 **	
	0010-801-3220-24200	21.25	CYLINDER OXYGEN		75 **	
	0010-801-3220-24200	29.75	CYLINDER OXYGEN		75 **	
	0010-801-3220-24200	92.00	CYLINDER OXYGEN		75 **	
	0010-801-3220-24200	8.50	CYLINDER OXYGEN		75 **	
	0010-801-3220-24200	8.50	CYLINDER OXYGEN		75 **	
CANON FINANCIAL SERVICES, INC.	0010-801-4209-37500	983.65	COPIER MACHINE RENTAL		76 **	
	0010-801-1403-37500	1,418.90	COPIER MACHINE RENTAL		76 **	
	0010-801-6505-39250	185.30	COPIER MACHINE RENTAL		76 **	
	0010-801-6505-39250	186.57	COPIER MACHINE RENTAL		76 **	
	0010-801-3210-37500	1,718.36	COPIER MACHINE RENTAL		76 **	
	0010-801-1406-38400	780.91	COPIER MACHINE RENTAL	19-0261	76 **	
	0063-801-1801-38400	780.91	COPIER MACHINE RENTAL	19-0261	76 **	
	0010-801-6502-38400	780.90	COPIER MACHINE RENTAL	19-0261	76 **	

** Indicates an ACH-Payment transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CANON FINANCIAL SERVICES, INC.	0010-801-1406-38400	833.56	COPIER MACHINE RENTAL	19-0261	76 **	
	0063-801-1801-38400	833.56	COPIER MACHINE RENTAL	19-0261	76 **	
	0010-801-6502-38400	833.56	COPIER MACHINE RENTAL	19-0261	76 **	
	0010-801-3115-38400	307.00	COPIER MACHINE RENTAL		76 **	
	0010-801-6505-39250	186.57	COPIER MACHINE RENTAL		76 **	
	0010-801-1701-37500	2,033.23	COPIER MACHINE RENTAL	19-0166	76 **	
	0010-801-4212-37500	2,033.23	COPIER MACHINE RENTAL	19-0166	76 **	
	0010-801-3205-37500	892.63	COPIER MACHINE RENTAL	19-0166	76 **	
						14,788.84
CANON SOLUTIONS AMERICA, INC	0010-801-6505-39250	290.20	COPIER MAINTENANCE		321508	
						290.20
MARLENE A CARDINALI	0159-801-6507-31920	410.09	INSTRUCTOR-RECREATION CLASS		321509	
	0159-801-6507-31920	68.35	INSTRUCTOR-RECREATION CLASS		321509	
						478.44
CARL WARREN & COMPANY	0062-801-5101-35600	375.00	LIABILITY CLAIMS ADMIN FEES		321510	
						375.00
CARLOS M MORGAN (DBA) CM REFRIGERA	0010-801-3104-38400	1,316.37	REPAIR EVIDENCE REFRIGERATOR		321511	
						1,316.37
DAVID CASTELLANO	0010-801-3102-22310	193.95	UNIFORM REIMBURSEMENT		321512	
						193.95
CHANNING L BETE CO INC	0010-801-3230-39460	226.50	FIRE CPR CERT SUPPLIES		321513	
						226.50
CINTAS CORPORATION NO. 3 (DBA) CIN	0010-801-6505-22150	596.36	JANITORIAL SUPPLIES-LANGLEY		321514	
	0010-801-6505-22150	307.57	JANITORIAL SUPPLIES-LANGLEY		321514	
						903.93
CITY TERRACE SERVICE, INC.	0060-801-3210-38400	800.00	FIRE TOW QUINT T61		321515	
						800.00
COAST LABEL COMPANY	0010-801-1406-39250	1,777.27	VEHICLE LICENSE LABELS		321516	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,777.27
COBRA FIRE PROTECTION	0060-801-4211-31950	303.43	FIRE SYS/EXTINGUISHERS SERVICE		321517	303.43
COMMERCIAL DOOR OF LOS ANGELES	0010-801-3210-38100	457.40	DOOR REPAIR-FS61		321518	
	0010-801-4210-38100	852.00	DOOR REPAIR-CITY HALL	19-0060	321518	
	0010-801-4210-38100	423.50	DOOR REPAIR-POLICE DEPT	19-0060	321518	
	0010-801-4210-38100	1,980.77	DOOR REPAIR-FS62	19-0060	321518	3,713.67
COMPLETE LANDSCAPE CARE, INC.	0010-801-6516-31190	360.00	MEXICAN PALMS	19-0133	321519	
	0092-801-4222-38500	850.00	WEED ABATEMENT	19-0128	321519	
	0092-801-4222-38500	300.00	TRIM IVY	19-0128	321519	1,510.00
CONVERGEONE, INC.	0010-801-1404-38400	5,037.21	WIRELESS ACCESS MAINTENANCE	19-0203	321520	
	0043-801-1404-38400	5,037.20	WIRELESS ACCESS MAINTENANCE	19-0203	321520	
	0092-801-1404-38400	5,037.21	WIRELESS ACCESS MAINTENANCE	19-0203	321520	15,111.62
COSTCO WHOLESALE	0010-801-1407-39300	120.00	MEMBERSHIP		321521	120.00
COUNTY OF ORANGE - SHERIFF CORONER	0136-801-3101-33250	200.00	POST TRAINING		321522	200.00
CURVATURE, INC DBA CURVATURE LLC	0010-801-3115-38400	544.00	SERVER MAINTENANCE	19-0036	321523	544.00
DAILY JOURNAL CORPORATION	0043-801-1301-34050	561.00	LEGAL NOTICE	19-0073	77 **	561.00
DAPEER ROSENBLIT & LITVAK	0010-801-1702-31600	64.40	LEGAL FEES-COMM DEVELOPMENT		321524	
	0010-801-1702-31600	832.80	LEGAL FEES-COMM DEVELOPMENT		321524	897.20
DAY WIRELESS SYSTEMS (DBA)	0071-801-3210-38400	4,991.30	REPAIR RADIO EQUIPMENT	19-0244	321525	

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DAY WIRELESS SYSTEMS (DBA)	0071-801-3210-38400	704.00	REPAIR RADIO EQUIPMENT	19-0244	321525	5,695.30
DELL MARKETING LP	0010-801-3115-38400	284.60	COMPUTER ACCESSORY		321526	
	0010-801-3113-38400	1,592.50	TONER		321526	1,877.10
DEPARTMENT OF JUSTICE	0010-701-0010-03710	32.00	FINGERPRINT PROCESSING		78 **	
	0010-701-0010-03710	64.00	FINGERPRINT PROCESSING		78 **	96.00
DEPT. OF INDUSTRIAL RELATIONS (ACCC	0010-801-6001-38100	675.00	ELEVATOR INSPECTION		321527	675.00
DIRECTV, LLC	0010-801-3230-32050	134.24	SERVICES AT EOC		321528	134.24
DIVERSIFIED ALARM SERVICE	0010-801-4210-38400	135.00	MONITORING SERVICE	19-0116	79 **	135.00
DOOLEY ENTERPRISES, INC.	0010-801-3103-22620	16,886.58	POLICE AMMUNITION	19-0168	80 **	16,886.58
DUDEK	0075-450-0075-08660	4,190.00	MARKET PLACE TRIP GEN-TRUST	19-0222	321529	4,190.00
DUNN-EDWARDS CORPORATION	0010-801-4210-23100	137.23	PAINT		321530	137.23
GEORGE DUONG	0159-801-6507-31920	300.07	INSTRUCTOR-RECREATION CLASS		321531	300.07
E & J YUMMY KITCHEN	0010-701-0010-06850	343.61	REFUND INDUSTRIAL WASTE FEE		321532	343.61
ECHOSAT, INC.	0010-701-0010-06940	39.95	CNG STATION MERCHANT FEE		321533	39.95
DEAN N EDDOW	0159-801-6507-31920	642.92	INSTRUCTOR-RECREATION CLASS		321534	
	0159-801-6507-31920	153.07	INSTRUCTOR-RECREATION CLASS		321534	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						795.99
EMPIRE CLEANING SUPPLY	0010-801-6001-22150	598.63	JANITORIAL SUPPLIES-LIBRARY		321535	
	0010-801-6001-22150	676.45	JANITORIAL SUPPLIES-LIBRARY		321535	
	0010-801-6503-22150	255.40	JANITORIAL SUPPLIES-POOL		321535	
	0010-801-6503-22150	87.12	JANITORIAL SUPPLIES-POOL		321535	
	0010-801-3104-38400	127.72	JANITORIAL SUPPLIES-POLICE		321535	
	0010-801-6517-22150	1,196.65	JANITORIAL SUPPLIES-PARKS	19-0093	321535	
	0010-801-6517-22150	225.15	JANITORIAL SUPPLIES-PARKS	19-0093	321535	
	0010-801-6503-22150	86.51	JANITORIAL SUPPLIES-POOL		321535	
	0010-801-6505-22150	646.21	JANITORIAL SUPPLIES-LANGLEY		321535	
						3,899.84
ENNIS TRAFFIC SAFETY SOLUTIONS	0022-801-4206-23100	3,328.80	PARKING LOT PAINT	19-0231	321536	
	0022-801-4206-23100	3,635.40	PARKING LOT PAINT	19-0231	321536	
						6,964.20
ENTERPRISE FM TRUST	0060-801-4211-37800	5,878.78	POLICE LEASED VEHICLES	19-0008	81 **	
						5,878.78
EQUIPMENT DEVELOPMENT CO., INC.	0060-801-4211-23500	1,829.15	CONCRETE GRINDER PARTS		321537	
						1,829.15
ERVIN YOUNGBLOOD (DBA) YOUNGBLOOD &	0010-801-3210-31900	300.00	POLYGRAPH EXAMINATION		321538	
	0010-801-3210-31900	600.00	POLYGRAPH EXAMINATION		321538	
	0010-801-3210-31900	300.00	POLYGRAPH EXAMINATION		321538	
						1,200.00
ETE FACTORY OUTLET	0349-801-3201-39400	513.55	FIRE FITNESS GEAR		321539	
						513.55
EVOQUA WATER TECHNOLOGIES LLC	0071-801-3210-38400	114.60	FIRE DI TANK RENTAL		321540	
						114.60
EWING IRRIGATION PRODUCTS, INC.	0010-801-6517-23300	16.24	IRRIGATION PARTS	19-0095	321541	
	0010-801-6517-23300	218.34	IRRIGATION PARTS	19-0095	321541	

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EWING IRRIGATION PRODUCTS, INC.	0010-801-6517-23300	186.04	IRRIGATION REPAIRS	19-0095	321541	
	0010-801-6517-23300	321.96	IRRIGATION REPAIRS	19-0095	321541	
	0010-801-6517-23300	150.37	IRRIGATION REPAIRS	19-0095	321541	892.95
EXPRESS SERVICE, INC	0010-801-6003-31950	751.10	TEMPORARY STAFFING SERVICES		321542	
	0010-801-6003-31950	548.10	TEMPORARY STAFFING SERVICES		321542	
	0010-801-6003-31950	324.80	TEMPORARY STAFFING SERVICES		321542	
	0010-801-6003-31950	324.80	TEMPORARY STAFFING SERVICES		321542	
	0010-801-6003-31950	426.30	TEMPORARY STAFFING SERVICES		321542	
	0010-801-6003-31950	426.30	TEMPORARY STAFFING SERVICES		321542	2,801.40
FARONICS TECHNOLOGIES USA INC	0010-801-6003-38400	567.00	LIBRARY SOFTWARE LICENSE		321543	567.00
FEDERAL EXPRESS CORP.	0010-801-1201-32200	37.63	DELIVERY SERVICES		321544	37.63
FENSCO SERVICES INC	0092-801-4210-38100	175.00	FENCE REPAIR/INSTALLATION		321545	
	0010-801-6517-31950	540.00	FENCE REPAIR/INSTALLATION		321545	715.00
FILEKEEPERS, LLC	0010-801-1802-31950	192.00	STORAGE SERVICE		321546	192.00
FIRST TRANSIT INC	0166-801-4201-31960	64,551.37	SPIRIT BUS OPERATION	19-0175	321547	
	0166-801-4201-31960	209.65	SPIRIT BUS GPS TRACKING	19-0175	321547	
	0109-701-0109-07680	3,223.46	SPIRIT BUS FARE		321547	61,537.56
FORD OF MONTEBELLO	0060-801-4211-23500	22.82	BOLT-UNIT 126		321548	
	0060-801-4211-23500	102.95	RELAY-UNIT 058		321548	
	0060-801-4211-23500	131.51	TRLR BRAKE MODULE-UNIT 081		321548	
	0060-801-4211-23500	14.32	BRACKET-UNIT 046		321548	

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						271.60
FORWARD THINKING SYSTEMS, LLC	0109-801-6511-31180	60.00	DIAL-A-RIDE GPS SERVICE		321549	60.00
FS CONTRACTORS, INC	0022-801-4202-22400	27,000.00	PCC SIDEWALK	19-0072	82 **	
	0110-801-4202-23600	15,145.80	PCC SIDEWALK	19-0072	82 **	42,145.80
WINNIE FUNG	0159-801-6507-31920	334.49	INSTRUCTOR-RECREATION CLASS		321550	
	0159-801-6507-31920	27.87	INSTRUCTOR-RECREATION CLASS		321550	362.36
GALLS, LLC	0010-801-3210-22300	276.71	UNIFORMS-M HALLOCK		321551	
	0010-801-3210-22310	88.69	UNIFORMS-P SANTANA		321551	
	0010-801-3210-22310	239.04	UNIFORMS-C CALLOWAY		321551	
	0010-801-3210-22310	76.55	UNIFORMS-J WONG		321551	
	0010-801-3210-22310	356.26	UNIFORMS-T AYALA		321551	
	0010-801-3210-22310	119.52	UNIFORMS-T AYALA		321551	
	0010-801-3210-22310	14.73	UNIFORMS-T AYALA		321551	
	0010-801-3210-22310	266.63	UNIFORMS-M HALLOCK		321551	1,438.13
GARFIELD MEDICAL CENTER	0010-801-3113-22600	24.00	PHYSICAL		321552	
	0010-801-3113-22600	24.00	PHYSICAL		321552	48.00
GARVEY EQUIPMENT COMPANY	0010-801-6517-23050	207.27	WHEEL KIT,GAS CAN	19-0097	321553	
	0010-801-6517-23050	84.48	TRIMMER LINE,CYCLE OIL	19-0097	321553	
	0010-801-3210-24100	1,039.16	RESCUE BAR AND CHAIN		321553	
	0060-801-4211-38400	81.55	IGNITION SWITCH-UNIT 069		321553	1,412.46
GENERAL PUMP COMPANY INC	0092-801-4222-31950	16,634.28	MOTOR INSPECTION-WELL 5	19-0150	83 **	16,634.28

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JONATHAN GIN	0010-801-3230-38400	177.79	REIMBURSE PATCHES		321554	177.79
GLORIA GERMAN	0010-701-0010-03630	53.00	REFUND CITATION		321555	53.00
GRICELDA GOMEZ	0010-801-3210-39050	11.98	UNIFORM CLEANING		321556	
	0010-801-3210-39050	20.96	UNIFORM CLEANING		321556	
	0010-801-3210-39050	5.99	UNIFORM CLEANING		321556	
	0010-801-3210-39050	14.97	UNIFORM CLEANING		321556	
	0010-801-3210-39050	14.97	UNIFORM CLEANING		321556	
	0010-801-3210-39050	14.97	UNIFORM CLEANING		321556	
	0010-801-3210-39050	5.99	UNIFORM CLEANING		321556	
	0010-801-3210-39050	14.97	UNIFORM CLEANING		321556	
	0010-801-3205-39400	52.37	S CA FIRE PREVENTION MEETING		321556	
	0010-801-3205-39400	303.72	CFPI MEETING		321556	460.89
GOVCONNECTION INC.	0010-801-3115-38400	10.84	CARD READERS		321557	10.84
GRAINGER	0010-801-4210-23400	453.07	HID LAMP		321558	
	0010-801-4210-23050	8.58	KEYED PAD LOCK		321558	
	0010-801-4210-23050	44.30	SIGNS		321558	
	0110-801-4202-23600	1,987.26	CLEANING SOLVENT	19-0184	321558	
	0010-801-3210-24100	398.62	GREASE GUN		321558	
	0110-801-4202-23600	1,987.26	CLEANING SOLVENT	19-0184	321558	4,879.09
GRAND PRIX TIRE & AUTO CENTER	0060-801-4211-23500	551.70	TIRES	19-0020	321559	
	0060-801-4211-23500	489.25	TIRES	19-0020	321559	1,040.95
GRM INFORMATION MANAGEMENT	0010-801-1802-38400	243.00	DOCUMENT SYSTEM SERVICES	19-0012	321560	

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GRM INFORMATION MANAGEMENT	0063-801-5004-99068	104.36	DOCUMENT SYSTEM SERVICES	19-0118	321560	
	0063-801-5004-99068	100.91	DOCUMENT SYSTEM SERVICES	19-0118	321560	
	0010-801-1301-31950	793.00	DOCUMENT SYSTEM SERVICES	19-0118	321560	
	0010-801-1802-38400	36.17	DOCUMENT SYSTEM SERVICES	19-0118	321560	
	0063-801-5004-99068	255.00	DOCUMENT SYSTEM SERVICES	19-0134	321560	1,532.44
H & H AUTO PARTS WHOLESALE	0060-801-4211-23500	83.59	BREAK LAMP-UNIT 039	19-0155	321561	
	0060-801-4211-23500	94.67	SENSOR-UNIT 853	19-0155	321561	
	0060-801-4211-23500	60.88	WATER PUMP-UNIT 057	19-0155	321561	
	0060-801-4211-23500	69.73	AIR FILTERS	19-0155	321561	
	0060-801-4211-23500	189.27	AIR INJECTION PUMP-UNIT 891	19-0155	321561	498.14
HAAKER EQUIPMENT COMPANY	0092-801-4223-37300	1,137.71	VAC TUBE HANDLE,QUICK CLAMP		84 **	1,137.71
BING HAN	0010-801-3103-22310	292.05	UNIFORM REIMBURSEMENT		321562	292.05
HANSON AGGREGATES	0110-801-4202-23600	602.31	ASPHALT		321563	
	0110-801-4202-23600	609.23	ASPHALT		321563	1,211.54
HAROLD'S KEY SHOP, INC.	0010-801-4210-23050	249.61	KEY/LOCK SERVICES		85 **	
	0010-801-4210-38100	67.33	KEY/LOCK SERVICES		85 **	316.94
HEALTHFIRST MEDICAL GROUP	0010-801-1801-31900	437.00	PRE-EMPLOYMENT PHYSICALS		321564	437.00
HOLLIDAY ROCK CO INC	0110-801-4202-23600	574.93	WASHED CONSTRUCTION SAND		321565	
	0110-801-4202-23600	352.32	WASHED CONSTRUCTION SAND		321565	
	0110-801-4202-23600	352.32	WASHED CONSTRUCTION SAND		321565	1,279.57

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HOUSE OF TROPHIES AND AWARDS INC	0075-450-0075-08420	1,938.15	GOLF PLAQUES,TROPHIES (TRUST)		321566	1,938.15
HOWROYD-WRIGHT EMPLOYMENT AGENCY, I	0010-801-6006-31950	150.48	TEMPORARY STAFFING SERVICES		321567	
	0010-801-6006-31950	342.00	TEMPORARY STAFFING SERVICES		321567	
	0010-801-6002-31950	273.60	TEMPORARY STAFFING SERVICES		321567	
	0010-801-6002-31950	273.60	TEMPORARY STAFFING SERVICES		321567	1,039.68
ICMA	0010-801-1201-39300	1,400.00	MEMBERSHIP		321568	1,400.00
INTERSTATE ALL BATTERY CTR. OF LOS	0010-801-3104-38400	208.90	BATTERIES		321569	208.90
INTERWEST CONSULTING GROUP, INC	0010-801-1703-31950	47.50	PLAN CHECK SERVICES	19-0010	86 **	47.50
IP LEARNING CENTER	0159-801-6507-31920	3,987.06	INSTRUCTOR-RECREATION CLASS		321570	3,987.06
SHELLY MARIE ISHIDA	0159-801-6507-31920	694.01	INSTRUCTOR-RECREATION CLASS		321571	694.01
JAMES P. RODINO (DBA) INVESTIGATIVE	0010-801-3104-31950	665.00	BACKGROUND INVESTIGATIONS	19-0030	321572	665.00
JAVIER PARADA (DBA) XTREME FITNESS	0349-801-3201-39400	295.00	FIRE EQUIPMENT MAINTENANCE		321573	295.00
JCL TRAFFIC SERVICES	0022-801-4206-23800	216.81	SIGNS	19-0058	87 **	216.81
JEANINE CARR (DBA) TIPPI TOES WEST	0159-801-6507-31920	1,213.18	INSTRUCTOR-RECREATION CLASS		321574	
	0159-801-6507-31920	404.12	INSTRUCTOR-RECREATION CLASS		321574	1,617.30
JHM SUPPLY INC	0010-801-6517-23300	16.48	TUBING STAKES	19-0094	88 **	
	0010-801-6517-23300	905.39	PVP PIPES, COUPLING, PAINT, VALVE	19-0094	88 **	

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						921.87
JOHNSON CONTROLS FIRE PROTECTION	0092-801-4210-38400	3,325.00	SMOKE DETECTOR TESTING	19-0050	321575	3,325.00
JSE EMERGENCY MEDICAL GROUP, INC	0010-801-3220-31950	1,000.00	MEDICAL DIRECTOR SERVICES	19-0105	321576	
	0010-801-3220-31950	1,000.00	MEDICAL DIRECTOR SERVICES	19-0105	321576	
	0010-801-3220-31950	1,000.00	MEDICAL DIRECTOR SERVICES	19-0105	321576	3,000.00
TIFFANY JUNG	0010-701-0010-03630	56.00	REFUND CITATION		321577	56.00
RICHARD KAGEYAMA	0159-801-6507-31920	265.64	INSTRUCTOR-RECREATION CLASS		321578	265.64
GABRIELA KASANJIAN	0159-801-6507-31920	160.73	INSTRUCTOR-RECREATION CLASS		321579	
	0159-801-6507-31920	120.55	INSTRUCTOR-RECREATION CLASS		321579	281.28
KATE LUU	0159-701-0159-07020	258.00	REFUND RECREATION CLASS		321580	258.00
KEYSTONE UNIFORM CENTERS	0010-801-3103-22310	37.23	UNIFORMS-B PFLUGHOF		321581	
	0071-801-3120-22310	108.35	UNIFORMS-G SIMS		321581	
	0075-450-0075-08420	92.97	UNIFORMS-S XU (TRUST)		321581	
	0010-801-3101-22320	95.21	UNIFORMS-M COOK		321581	
	0010-801-3210-22310	1,018.75	UNIFORMS-FIRE FITNESS GEAR		321581	1,352.51
ERIC KIM	0010-801-3103-22310	70.06	UNIFORM REIMBURSEMENT		321582	70.06
GWEN KISHIDA	0010-801-6002-21350	18.22	CALENDAR		321583	
	0010-801-6003-22450	36.44	CALENDAR		321583	
	0010-801-6004-22450	18.22	CALENDAR		321583	
	0010-801-6006-22450	18.88	CALENDAR		321583	

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GWEN KISHIDA	0010-801-6003-22450	70.00	SCREEN PROTECTORS		321583	
	0010-801-6003-22450	69.60	MOUSE		321583	
	0010-801-6001-21350	13.13	CALENDAR		321583	
	0010-801-6001-21350	64.21	ENVELOPES		321583	
	0010-801-6001-22150	31.20	FLOOR BUFFER PADS		321583	
	0010-801-6001-22150	37.13	FLOOR SIGNS		321583	
	0010-801-6001-21350	63.76	POSTER PAPER		321583	
	0010-801-6001-21350	21.89	PHOTO PAPER		321583	462.68
L N CURTIS & SONS	0010-801-3210-38400	157.61	SCBA CANISTER ADAPTER		321584	157.61
L.A.U.S.D. PERSONNEL	0010-801-1801-39400	180.00	BILINGUAL TESTING SERVICES		321585	180.00
LAC/USC MEDICAL CENTER	0010-801-3104-31950	730.00	INVESTIGATION SERVICE		321586	730.00
LASERLOCK SPECIALTIES, INC	0010-801-3102-38400	308.00	LASER HOLSTER		321587	308.00
JONATHON LAY	0010-701-0010-03630	56.00	REFUND CITATION		321588	56.00
LIFE-ASSIST INC	0010-801-3220-22350	29.25	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-22350	65.04	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-22350	103.24	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-24200	452.18	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-22350	163.06	1FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-24200	500.92	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-22350	157.75	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-24200	792.73	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-24200	68.39	FIRE MEDICAL SUPPLIES	19-0039	321589	

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LIFE-ASSIST INC	0010-801-3220-24200	204.66	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-24200	152.75	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-22350	503.75	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-22350	151.56	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-22350	86.86	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-24200	58.47	FIRE MEDICAL SUPPLIES	19-0039	321589	
	0010-801-3220-24200	1,068.75	FIRE MEDICAL SUPPLIES	19-0039	321589	4,559.36
LINCOLN EQUIPMENT INC.	0010-801-6503-23050	528.17	LIQUID CHLORINE,MURIATIC ACID	19-0049	321590	
	0010-801-6503-23050	474.96	LIQUID CHLORINE,MURIATIC ACID	19-0049	321590	
	0010-801-6503-23050	145.36	LIQUID CHLORINE,MURIATIC ACID	19-0049	321590	
	0010-801-6503-31150	315.61	SINGS		321590	1,464.10
LINCOLN SEAFOOD RESTAURANT INC	0010-701-0010-06850	418.00	REFUND INDUSTRIAL WASTE		321591	418.00
LOOMIS ARMORED US, INC.	0010-801-1403-31950	555.91	ARMORED CARRIER SERVICE		321592	555.91
LOS ANGELES COUNTY DISTRICT	0010-801-3104-31950	734.39	LEGAL SERVICES		321593	734.39
LOS ANGELES COUNTY SHERIFF'S DEPART	0010-801-3113-22600	1,028.47	INMATE MEALS SERVICES	19-0037	321594	1,028.47
LU'S LIGHTHOUSE, INC.	0060-801-4211-23500	655.32	BREAK CONTROLLERS		321595	
	0060-801-4211-23500	206.36	BREAK CONTROLLERS		321595	
	0060-801-4211-23500	404.97	BREAK CONTROLLERS		321595	1,266.65
RICHARD MACIAS	0159-701-0159-07020	127.00	REFUND RECREATION CLASS		321596	127.00
MAK FIRE PROTECTION ENGINEERING & C	0010-801-3205-31950	270.00	FIRE PLAN CHECK	19-0112	321597	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						270.00
JOSEPH MARTINEZ	0010-801-3101-22670	834.94	ARPOC CONFERENCE		321598	834.94
MATCO TOOLS (DBA)	0060-801-4211-24100	99.86	SHOP TOOLS		321599	99.86
MATTHEW GEIGER (DBA) FSP DESIGNS	0109-801-6511-22310	148.65	LANGLEY STAFF UNIFORMS		89 **	148.65
MAY TOOL INC	0092-801-4223-24100	3,769.13	AIR RAMMER	19-0226	321600	3,769.13
MCMASTER-CARR SUPPLY CO.	0092-801-4222-23700	247.41	STEEL PIPE,HOSE COUPLING		90 **	
	0092-801-4222-23700	110.73	HOSE COUPLING,STEEL PIPES		90 **	
	0092-801-4222-23700	30.52	BAGS,GLASS TUBE FUSE		90 **	
	0092-801-4222-23400	113.26	BATTERIES,RAGS		90 **	501.92
MEGA HERTZ ELECTRIC INC	0010-801-4210-38100	540.00	SERVICED TOWER LIGHTS		321601	540.00
MERCEDES SORIANO	0159-801-6507-31920	975.76	INSTRUCTOR-RECREATION CLASS		321602	975.76
REBECCA MINOR	0010-801-3104-22310	106.17	UNIFORM REIMBURSEMENT		321603	106.17
MISSION SUPER HARDWARE	0010-801-4210-38100	256.20	TOILET TISSUE DISPENSER		321604	256.20
MIWALL CORPORATION	0010-801-3103-22620	8,997.64	AMMUNITION	19-0179	321605	8,997.64
MOORE IACOFANO GOLTSMAN, INC.	0075-450-0075-08660	6,870.95	ENVIRONMENTAL SERVICES (TRUST)	19-0009	321606	6,870.95
PETER MORRIS	0159-801-6507-31920	222.66	INSTRUCTOR-RECREATION CLASS		321607	
	0159-801-6507-31920	27.84	INSTRUCTOR-RECREATION CLASS		321607	

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						250.50
MSA SYSTEMS, INC.	0010-801-3115-38400	1,833.98	TABLET		321608	1,833.98
MUSICGEM	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	19-0130	91 **	
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	19-0130	91 **	
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	19-0130	91 **	
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	19-0130	91 **	760.00
NADA BUS, INC	0109-801-4201-31950	1,015.00	AQUARIUM OF PACIFIC TRIP		321609	1,015.00
MARGARET NALBANDIAN	0159-801-6507-31920	1,329.03	INSTRUCTOR-RECREATION CLASS		92 **	
	0159-801-6507-31920	1,780.02	INSTRUCTOR-RECREATION CLASS		92 **	
	0159-801-6507-31920	41.87	INSTRUCTOR-RECREATION CLASS		92 **	3,150.92
NAVARRO'S TOWING	0060-801-4211-38400	150.00	TOWING SERVICES		321610	
	0060-801-4211-38400	75.00	TOWING SERVICES		321610	225.00
NED R HEALY & CO	0060-801-4211-23500	354.98	FLEET SUPPLIES		321611	354.98
NETWORK INNOVATIONS US INC.	0010-801-3230-32050	61.78	EOC SATELLITE PHONE SERVICE		321612	61.78
O'REILLY AUTO PARTS	0060-801-3210-38400	2.62	MINI BULBS		321613	
	0060-801-4211-23500	32.83	GLOVES		321613	35.45
OCLC, INC	0010-801-6003-31700	1,148.27	LIBRARY CATALOGING SERVICE		321614	1,148.27
OFFICE SOLUTIONS	0010-801-1407-21350	16.15	RUBBER BANDS		321615	
	0010-801-1407-21350	121.96	RIBBON, MARKERS, CLIPS		321615	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE SOLUTIONS	0010-801-4212-21250	151.68	PAPER		321615	
	0010-801-1702-21350	176.47	FOLDER, FILE JACKETS		321615	
	0010-801-1403-22750	394.07	BINDERS, FOLDERS, PAPER	19-0152	321615	
	0010-801-1701-21250	19.68	PAPER		321615	
	0010-801-1703-22750	18.39	STAPLES		321615	
	0010-801-1301-21250	68.73	STAPLES, FOLDER, ENVELOPE		321615	
	0010-801-1301-21250	103.77	GLOVES, PENS, PADS, PAPER		321615	
						1,070.90
ONFOOT ENTERPRISE INC. (DBA) PREMIER	0060-801-4211-23500	72.19	BRAKE LATHE PARTS		321616	
						72.19
NELSON ONG	0159-801-6507-31920	1,362.30	INSTRUCTOR-RECREATION CLASS		321617	
	0159-801-6507-31920	340.58	INSTRUCTOR-RECREATION CLASS		321617	
						1,702.88
THE PHONE GUY	0092-801-4210-38100	540.00	VOICE/DATE CABLING		321618	
						540.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES	0092-801-1408-37200	1,000.00	MAIL MACHINES RENTAL		321619	
	0010-801-1408-37200	217.31	MAIL MACHINES RENTAL		321619	
						1,217.31
PLUMBERS DEPOT INC	0042-801-4204-23700	543.83	NOZZLE, TIGER TAIL, GRIT CATCHER	19-0214	321620	
	0042-801-4204-23700	483.61	SAFETY MANHOLE COVER	19-0214	321620	
	0042-801-4204-23700	316.27	CARBIDE NOZZLE	19-0214	321620	
						1,343.71
PREFERRED ALLIANCE INC	0010-801-1801-31900	78.72	DRIVER TESTING		321621	
						78.72
PRIORITY LANDSCAPE SERVICES, LLC	0344-801-5002-99290	375.00	REPAIR VALVE	19-0216	321622	
	0344-801-5002-99290	2,790.00	LANDSCAPE SERVICES	19-0216	321622	
	0344-801-5002-99290	2,790.00	LANDSCAPE SERVICES	19-0216	321622	
	0344-801-5002-99290	300.00	REPAIR VALVE	19-0216	321622	

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PRIORITY LANDSCAPE SERVICES, LLC	0010-801-6517-31950	500.00	REPAIR VALVE		321622	
	0010-801-6517-31950	480.00	REPAIR VALVE		321622	7,235.00
PUI SHEUNG YUK (DBA) YACA EDUCATION	0159-801-6507-31920	1,750.05	INSTRUCTOR-RECREATION CLASS		93 **	
	0159-801-6507-31920	669.56	INSTRUCTOR-RECREATION CLASS		93 **	2,419.61
QUILL CORPORATION	0010-801-1301-21350	83.79	MEMORY STICKS, PENS, TAGS		321623	
	0010-801-1301-21350	27.59	EARPHONES		321623	
	0010-801-1301-21350	6.79	EARPHONES		321623	118.17
RAFTELIS FINANCIAL CONSULTANTS, INC	0092-850-5002-99024	775.00	RATE STUDY-WATER, TRASH, SEWER	18-0552	94 **	775.00
RAYVERN LIGHTING SUPPLY CO.	0176-801-4207-23900	1,997.72	LIGHTS		321624	1,997.72
RED WING SHOE STORES	0092-801-4221-22300	152.75	SAFETY BOOTS-D VERA	19-0064	321625	
	0092-801-4221-22300	200.00	SAFETY BOOTS-D MIRELES	19-0064	321625	
	0092-801-4223-22300	200.00	SAFETY BOOTS-E VILLAREAL	19-0064	321625	
	0092-801-4223-22300	200.00	SAFETY BOOTS-D ABARCA-CREDIT	19-0064	321625	
	0092-801-4223-22300	200.00	SAFETY BOOTS-D ABARCA	19-0064	321625	
	0092-801-4223-22300	200.00	SAFETY BOOTS-D ABARCA	19-0064	321625	
	0092-801-4223-22300	200.00	SAFETY BOOTS-F DOMINGUEZ	19-0064	321625	
	0092-801-4223-22300	200.00	SAFETY BOOTS-J CARMONA	19-0064	321625	
	0010-801-4209-22300	200.00	SAFETY BOOTS-J ALVARADO	19-0063	321625	
	0010-801-4209-22300	200.00	SAFETY BOOTS-N BOYER	19-0063	321625	
	0010-801-4209-22300	200.00	SAFETY BOOTS-R RIVAS	19-0063	321625	
	0010-801-4209-22300	187.22	SAFETY BOOTS-J TORO	19-0063	321625	
	0010-801-4209-22300	133.04	SAFETY BOOTS-B FALLON	19-0063	321625	
	0010-801-4209-22300	187.22	SAFETY BOOTS-M RUBIO	19-0063	321625	
	0010-801-4209-22300	221.72	SAFETY BOOTS-E TORRECILLAS	19-0063	321625	

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RED WING SHOE STORES	0010-801-6516-22300	200.00	SAFETY BOOTS-J L RODRIGUEZ	19-0065	321625	
	0010-801-6516-22300	200.00	SAFETY BOOTS-J TIEN	19-0065	321625	
	0010-801-6516-22300	200.00	SAFETY BOOTS-M RAMIREZ	19-0065	321625	3,081.95
REFRIGERATION SUPPLIES DISTRIBUTOR	0010-801-4210-23050	357.92	TOWELS,GRIPBELTS		95 **	357.92
RESTORATION ARTECHS INC.	0010-801-6517-31950	1,940.00	REFINISHING MEMORIAL PLAQUE		321626	1,940.00
RKA CONSULTING GROUP	0010-850-5002-96093	770.00	POTRERO GRANDE BEAUTIFICATION	17-0407	321627	770.00
ROXANA FLORES-MARTINEZ	0010-801-3103-22300	182.08	UNIFORM REIMBURSEMENT		321628	182.08
S C FUELS (DBA)	0060-801-4211-22250	12,990.93	FUEL	19-0017	96 **	
	0060-801-4211-22250	14,801.34	FUEL	19-0017	96 **	27,792.27
SA ASSOCIATES	0093-801-4225-82259	20,683.55	GROUND WATER TREATMENT SYS	19-0023	97 **	20,683.55
SAN GABRIEL BASIN WATER	0092-801-4222-22900	33,520.40	WATER ASSESSMENT		321629	33,520.40
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	60.23	PROPANE	19-0243	321630	
	0060-801-4211-22250	53.52	PROPANE	19-0243	321630	
	0060-801-4211-22250	23.04	PROPANE	19-0243	321630	
	0060-801-4211-22250	26.95	PROPANE		321630	
	0060-801-4211-22250	55.97	PROPANE		321630	
	0060-801-4211-22250	40.04	PROPANE		321630	
	0060-801-4211-22250	60.45	PROPANE		321630	320.20
ROBERT T. SCOTT	0010-801-3210-31900	2,369.00	FIRE CONTINUING EDUCATION	19-0106	321631	

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						2,369.00
SECURITY SIGNAL DEVICES INC DBA SSI	0092-801-4222-31950	644.81	ALARM SERVICES		98 **	
	0092-801-4222-31950	1,031.69	ALARM SERVICES		98 **	
						1,676.50
SINO UNITED PUBLISHING	0010-801-6002-40000	14.95	BOOK(S) 1		321632	
						14.95
SMARDAN SUPPLY COMPANY	0010-801-4210-23300	27.73-	AQUALYN-CREDIT		321633	
	0010-801-4210-23300	69.80	LF SPLY STP		321633	
	0010-801-4210-23300	97.27	LF SPLY STP		321633	
	0010-801-4210-23300	785.51	ADA METERING FAUCETS		321633	
	0010-801-4210-23300	108.23	MOULDED DISC		321633	
	0010-801-4210-23300	203.68	CLOSET KITS		321633	
						1,236.76
SMART & FINAL #321	0010-801-3230-39460	114.62	CERT CLASS SUPPLIES		321634	
	0010-801-3210-22750	57.40	FIRE ENGINES WATER CACHE		321634	
						172.02
SNAP-ON INDUSTRIAL, A DIVISION OF I	0060-801-4211-22300	28.29	SHOP TOOLS		321635	
						28.29
SOURCE GRAPHICS, INC	0010-801-3230-38400	808.11	PLOTTER PRINTER SERVICE		321636	
						808.11
SOUTHERN CALIFORNIA EDISON CO.	0093-801-4226-41100	296.23	EASEMENT LEASE		321637	
						296.23
SOUTHERN CALIFORNIA GAS COMPANY	0109-801-5002-96067	5,931.00	CST SERVICE FEE	19-0176	321638	
	0165-801-5002-96067	5,931.00	CST SERVICE FEE	19-0176	321638	
	0109-801-5002-96067	2,757.00	CST MAINTENANCE FEE	19-0176	321638	
						14,619.00
STAPLES BUSINESS ADVANTAGE	0010-801-3230-39460	250.00	CERT MANUAL		321639	
	0010-801-3230-39460	88.67	GREAT SHAKE OUT SUPPLIES		321639	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						338.67
STATUS ONE MEDICAL INC	0010-801-1802-22750	53.86	FIRST AID SUPPLIES		99 **	53.86
WILLIAM STECYK	0010-801-1702-33200	30.00	CACEO SEMINAR		321640	30.00
TANK SPECIALISTS OF CALIFORNIA	0060-801-4211-22250	125.00	DESIGNATED OPERATOR INSPECTION	19-0016	321641	
	0060-801-4211-22250	125.00	DESIGNATED OPERATOR INSPECTION	19-0016	321641	
	0060-801-4211-22250	1,618.00	REPAIR YARD GAS DISPENSER	19-0016	321641	
	0060-801-4211-22250	470.00	SPILL BUCKET TESTING	19-0016	321641	
	0060-801-4211-22250	470.00	SPILL BUCKET TESTING	19-0016	321641	
	0060-801-4211-22250	1,275.00	VAPOR RECOVERY TESTING	19-0016	321641	4,083.00
PETER THAI	0159-801-6507-31920	1,361.90	INSTRUCTOR-RECREATION CLASS		321642	1,361.90
LILY THATCHER	0159-801-6507-31920	93.13	INSTRUCTOR-RECREATION CLASS		321643	
	0159-801-6507-31920	69.85	INSTRUCTOR-RECREATION CLASS		321643	162.98
THE CHRYSALIS CENTER	0077-801-1111-31950	4,265.64	BID MAINTENANCE	19-0252	321644	4,265.64
THOMSON REUTERS (LEGAL) INC.	0160-801-3104-39100	595.00	POLICE INFORMATION SERVICES	19-0013	321645	595.00
TOP GEAR INC. DBA HELMETS R US INC.	0361-801-3102-24100	500.00	BICYCLE HELMETS		321646	500.00
LAURA R. TORRES-HOAGLAND	0159-801-6507-31920	172.20	INSTRUCTOR-RECREATION CLASS		321647	172.20
TRANSTECH	0010-801-5004-91738	700.00	BARNES POOL FILTER REPLACEMENT	19-0219	321648	
	0010-801-5004-91738	1,240.00	BARNES POOL WATER SOFTENER	19-0219	321648	
	0010-801-5004-91738	395.00	PUBLIC WORKS INSPECTOR	19-0219	321648	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						2,335.00
JUSTIN TREJO	0349-801-3201-39400	237.00	FIRE TRAINING		321649	237.00
LAURINDA SU TRUONG	0159-801-6507-31920	612.30	INSTRUCTOR-RECREATION CLASS		321650	612.30
DOROTHY TSU	0159-801-6507-31920	262.67	INSTRUCTOR-RECREATION CLASS		321651	
	0159-801-6507-31920	105.06	INSTRUCTOR-RECREATION CLASS		321651	367.73
TURNOUT MAINTENANCE COMPANY LLC	0010-801-3210-22300	78.84	FIRE UNIFORM CLEAN/REPAIR		321652	
	0010-801-3210-22300	71.12	FIRE UNIFORM CLEAN/REPAIR		321652	
	0010-801-3210-22300	65.73	FIRE UNIFORM CLEAN/REPAIR		321652	
	0010-801-3210-22300	22.63	FIRE UNIFORM CLEAN/REPAIR		321652	
	0010-801-3210-22300	17.24	FIRE UNIFORM CLEAN/REPAIR		321652	
	0010-801-3210-22300	17.24	FIRE UNIFORM CLEAN/REPAIR		321652	
	0010-801-3210-22300	21.55	FIRE UNIFORM CLEAN/REPAIR		321652	294.35
UNITED TRANSMISSION EXCHANGE INC	0060-801-3210-38400	1,530.44	FIRE ENGINE REPAIR		321653	1,530.44
HARUNA URIU	0159-801-6507-31920	449.40	INSTRUCTOR-RECREATION CLASS		321654	449.40
MARICELA VASQUEZ	0010-801-6506-22750	200.00	DAY CARE SUPPLIES		321655	200.00
VCA CODE / VCA GREEN	0010-801-1703-31950	2,812.50	PERMIT TECH SERVICE	19-0014	100 **	2,812.50
VULCAN MATERIAL CO	0110-801-4202-23600	1,675.35	ASPHALT	19-0045	321656	
	0110-801-4202-23600	1,478.94	ASPHALT	19-0045	321656	
	0110-801-4202-23600	325.22	ASPHALT	19-0045	321656	
	0110-801-4202-23600	244.48	ASPHALT	19-0045	321656	

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VULCAN MATERIAL CO	0110-801-4202-23600	206.91	ASPHALT	19-0045	321656	
	0110-801-4202-23600	246.08	ASPHALT	19-0045	321656	
	0110-801-4202-23600	1,474.43	ASPHALT	19-0045	321656	
	0110-801-4202-23600	248.48	ASPHALT	19-0045	321656	
	0110-801-4202-23600	409.03	ASPHALT	19-0045	321656	
	0110-801-4202-23600	327.61	ASPHALT	19-0045	321656	
	0110-801-4202-23600	38.15	ASPHALT		321656	6,674.68
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	26.28	BATTERY-CREDIT	19-0154	321657	
	0060-801-4211-23500	389.03	FUEL PUMP-UNIT 039	19-0154	321657	
	0060-801-4211-23500	206.33	BATTERY	19-0154	321657	
	0060-801-4211-23500	44.61	SWITCH,CONNECTOR-UNIT 949	19-0154	321657	
	0060-801-4211-23500	4.17	GASKET-UNIT 039	19-0154	321657	
	0060-801-4211-23500	64.55	CONTROL UNIT-UNIT 853	19-0154	321657	
	0060-801-4211-23500	6.14	THERMOSTAT SEAL-UNIT 038	19-0154	321657	
	0060-801-4211-23500	6.48	OIL FILLER CAP-UNIT 845	19-0154	321657	695.03
WEBIPLEX, INC	0010-801-3115-31700	5,235.00	SUBPOENA SOFTWARE LICENSE	19-0236	101 **	5,235.00
RYAN WEDDLE	0349-801-3201-39400	158.73	LA FIRE CHIEF CONFERENCE		321658	158.73
WEST COAST AMMUNITION	0010-801-3103-22620	1,141.25	POLICE-AMMUNITION		321659	1,141.25
WEST COAST ARBORISTS, INC.	0010-801-6516-31190	21,990.00	TREE MAINTENANCE SERVICES	19-0086	102 **	
	0092-801-4222-31950	10,000.00	TREE MAINTENANCE SERVICES	19-0117	102 **	
	0092-801-4222-38500	2,746.00	TREE MAINTENANCE SERVICES	19-0117	102 **	
	0092-801-4222-38500	564.00	TREE MAINTENANCE SERVICES	19-0117	102 **	
	0010-801-6516-31190	20,529.00	TREE MAINTENANCE SERVICES	19-0086	102 **	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						55,829.00
WESTCO SERVICE COMPANY	0010-801-4210-38150	6,890.00	REPLACE HVAC INSTALLATION	19-0001	103 **	
	0010-801-4210-38150	905.00	AIR CONDITIONING REPAIR	19-0001	103 **	
	0010-801-4210-38150	555.00	AIR CONDITIONING REPAIR	19-0001	103 **	
	0010-801-4210-38150	1,609.00	AIR CONDITIONING REPAIR	19-0001	103 **	
	0010-801-4210-38150	2,450.00	AIR CONDITIONING REPAIR	19-0001	103 **	
						12,409.00
WESTERN EXTERMINATOR COMPANY	0010-801-4210-38100	1,971.50	PEST CONTROL	19-0075	321660	
	0010-801-4210-38100	1,610.50	PEST CONTROL	19-0075	321660	
						3,582.00
WHITE NELSON DIEHL EVANS LLP	0092-850-1403-31800	11,100.00	INTERIM AUDIT		321661	
	0010-850-1403-31800	8,780.00	INTERIM AUDIT		321661	
	0169-801-2201-31800	350.00	INTERIM AUDIT		321661	
						20,230.00
WONDRIES FAMILY COLLISION CENTER	0060-801-4211-38450	5,000.00	UNIT 123 DEDUCTIBLE		321662	
						5,000.00
RICKY WONG	0159-801-6507-31920	188.06	INSTRUCTOR-RECREATION CLASS		321663	
						188.06
THOMAS WONG	0159-801-6507-31920	1,005.73	INSTRUCTOR-RECREATION CLASS		321664	
						1,005.73
LING ZHANG	0159-801-6507-31920	330.33	INSTRUCTOR-RECREATION CLASS		321665	
						330.33
ZOLL MEDICAL CORPORATION	0010-801-3220-24200	97.74	CUFFS		321666	
						97.74
TOTAL FOR REGULAR WARRANTS						1,001,551.05
PRINTED		761,179.31				
ACH-PAYMENTS		240,371.74				

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 11/07/2018

45

TOTAL FOR PREPAID WARRANTS	\$869,087.36
TOTAL FOR PRINTED WARRANTS	\$761,179.31
TOTAL FOR ACH-PAYMENTS	\$240,371.74
TOTAL WARRANTS	\$1,870,638.41
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	62
TOTAL ACH-PAYMENTS PRINTED	32
TOTAL CHECKS PRINTED	178
TOTAL CHECKS ISSUED	272

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 11/07/2018
FUND SUMMARY

46

FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	86,935.60	211,496.26	298,431.86
0022	STATE GAS TAX FUND	691.06	34,181.01	34,872.07
0042	SEWER FUND	0.00	1,343.71	1,343.71
0043	REFUSE FUND	219.98	408,363.31	408,583.29
0060	CITY SHOP FUND	6,709.88	54,808.58	61,518.46
0062	GENERAL LIABILITY FUND	0.00	375.00	375.00
0063	TECHNOLOGY INTERNAL SERV FUND	0.00	2,074.74	2,074.74
0065	PAYROLL CLEARING ACCOUNT	569.64	0.00	569.64
0071	PUBLIC SAFETY IMPACT FEE FUND	0.00	5,918.25	5,918.25
0075	SPECIAL DEPOSITS FUND	7,786.52	13,852.07	21,638.59
0077	BUSINESS IMPROVEMENT AREA #1	186.59	4,325.64	4,512.23
0092	WATER FUND	9,055.08	94,804.90	103,859.98
0093	WATER TREATMENT WQA-EPA FUND	723,606.30	20,979.78	744,586.08
0109	OPA PROPOSITION A	209.03	6,688.19	6,897.22
0110	MEASURE R FUND	0.00	28,286.11	28,286.11
0136	POST	1,565.00	200.00	1,765.00
0142	EL CIVIC EDUCATION GRANT	0.00	5,257.00	5,257.00
0152	HOME HOUSING PROGRAM	27,534.13	0.00	27,534.13
0159	RECREATION FUND	0.00	22,317.45	22,317.45
0160	ASSET FORFEITURE	2,137.24	5,022.50	7,159.74
0165	AIR QUALITY IMPROVEMENT FUND	0.00	5,931.00	5,931.00
0166	PROPOSITION C	0.00	64,761.02	64,761.02
0169	CDBG FUND	273.21	350.00	623.21
0176	MAINTENANCE DISTRICT 93-1	0.00	1,997.72	1,997.72
0344	MAINTENANCE GRANT (075)	0.00	6,255.00	6,255.00
0349	ELAC INSTRUCTIONAL SERV PROG	1,271.35	1,204.28	2,475.63
0361	SELECTIVE TRAFFIC ENFORCE (5)	0.00	500.00	500.00
0454	LIBRARY PASSPORT TRUST GRANT	336.75	0.00	336.75

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 11/07/2018
FUND SUMMARY

47

FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0533	CA INITIATIVES BOOKS GRANT	0.00	257.53	257.53
	TOTAL	869,087.36	1,001,551.05	1,870,638.41



City Council Staff Report

DATE: November 7, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-B.**

TO: The Honorable Mayor and City Council

FROM: Vincent D. Chang, City Clerk

SUBJECT: City Council Minutes

RECOMMENDATION:

It is recommended that the City Council

- (1) Approve the minutes from the regular meeting of October 3, 2018 and the special meetings of October 3, 2018 and October 11, 2018; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted,

Prepared by:



Vincent D. Chang
City Clerk



Jesus Hernandez
Minutes Clerk

Approved By:



Ron Bow
City Manager

Attachments: Minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
OCTOBER 3, 2018**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, October 3, 2018 at 5:45 p.m.

CALL TO ORDER:

Mayor Lam called the meeting to order at 6:00 p.m.

ROLL CALL:

City Manager Ron Bow called the roll:

Council Members Present: Peter Chan, Mitchell Ing arrived at 6:10 p.m., Stephen Lam, Hans Liang, Teresa Real Sebastian arrived at 6:07 p.m.

Council Members Absent: None.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

OPEN SESSION – 6:00 p.m.

APPOINTMENT OF REAL PROPERTY NEGOTIATORS

Appoint the City Manager and the Public Works Director as the real property negotiators for Closed Session Item No. 1.

Action Taken: The City Council appointed the City Manager and the Public Works Director as the real property negotiators for Closed Session Item No. 1.

Motion: Moved by Council Member Liang and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes:	Council Members:	Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	Real Sebastian, Ing
Abstain:	Council Members:	None

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

CLOSED SESSION - The City Council adjourned to Closed Session at 6:01 p.m.

Council Member Real Sebastian and Council Member Ing arrived during closed session.

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - GOVERNMENT CODE § 54956.8: 1 item

Property: APN 5255-008-900, containing an area of approximately 125 square feet.

City Negotiators: Ron Bow, City Manager; Mark McAvoy, Public Works Director

Negotiating Parties: Southern California Edison

Under Negotiation: Price and terms of payment

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2): 1 matter. FACTS AND CIRCUMSTANCES: Not disclosed pursuant to Government Code § 54956.9(e)(1)..

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 7:00 p.m.

Action Taken: No reportable action taken in Closed Session.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
OCTOBER 3, 2018**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, October 3, 2018 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Lam called the meeting to order at 7:08 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang,
Teresa Real Sebastian

Council Members Absent: None

ALSO PRESENT: City Manager Ron Bow, Assistant City Attorney Karl Berger, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, Director of Management Services Annie Yaung, Director of Public Works Mark McAvoy, Director of Recreation & Community Services Inez Alvarez, Acting City Librarian Diana Garcia, Assistant City Engineer Rey Alfonso, Police Lieutenant Gustavo Jimenez

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

City Manager Bow announced that Item No. 3l will be tabled to a future City Council Meeting. Assistant City Attorney Berger reported out of close session, direction to agendize an item regarding potential district election for the October 17th City Council Meeting.

ORAL AND WRITTEN COMMUNICATIONS

- Nemesio Cervantes expressed his concerns regarding airplane noise and urged the City Council to take action.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Delario Robinson advised Council to computerize the city's ordinances and laws and to consider raising the salary for the Council Members.
- Sarkis Antonian urged Council to contact the school districts in Monterey Park to help improve the roads around the schools.
- Dora Leung invited the community to the city's two wheeled "Taste of Monterey Park" on October 9th at the El Encanto.

1. PRESENTATIONS

1A. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK FINALIZING AN AGREEMENT OF FRIENDLY COOPERATION BETWEEN THE CITY OF MONTEREY PARK AND XINHUI DISTRICT, CITY OF JIANGMEN, GUANGDONG PROVINCE, THE PEOPLE'S REPUBLIC OF CHINA (Requested by Mayor Lam)

This Item was heard with Item No. 2A.

Action Taken: The City Council approved Item Nos. 1A and 1B. Approved Resolution No. 12037 finalizing an agreement of friendly cooperation between the City of Monterey Park and Xinhui District, City of Jiangmen, Guangdong Province, the People's Republic of China.

Motion: Moved by Mayor Lam and seconded by Council Member Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 12037, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK FINALIZING AN AGREEMENT OF FRIENDLY COOPERATION BETWEEN THE CITY OF MONTEREY PARK AND XINHUI DISTRICT, CITY OF JIANGMEN, GUANGDONG PROVINCE, THE PEOPLE'S REPUBLIC OF CHINA

1B. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK FINALIZING AN AGREEMENT OF FRIENDLY COOPERATION BETWEEN THE CITY OF MONTEREY PARK AND THE CITY OF GUILIN, THE PEOPLE'S REPUBLIC OF CHINA (Requested by Mayor Lam)

This Item was heard with Item No. 1A.

Action Taken: The City Council approved Resolution No. 12038 finalizing an agreement of friendly cooperation between the City of Monterey Park and the City of Guilin, the People's Republic of China. Motion taken with Item No. 1A.

Resolution No. 12038, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK FINALIZING AN AGREEMENT OF FRIENDLY COOPERATION BETWEEN THE CITY OF MONTEREY PARK AND THE CITY OF GUILIN, THE PEOPLE'S REPUBLIC OF CHINA

1C. OUTGOING MAYOR STEPHEN LAM ADDRESS

Outgoing Mayor Stephen Lam gave his outgoing address.

Action Taken: Discussion only, no action taken.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) - CONSENT CALENDAR ITEM NOS. 2A-2B

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF OCTOBER 3, 2018

See Successor Agency Minutes

2B. SUCCESSOR AGENCY (SA) MINUTES

See Successor Agency Minutes

This is the end of Successor Agency (SA) items

3. CITY OF MONTEREY PARK CONSENT CALENDAR CONSISTS OF ITEM NOS. 3A-3I

Matters listed under consent calendar are considered to be routine, ongoing business and are enacted by one motion unless specified.

Action Taken: The City Council approved and adopted Items Nos. 3A and 3B on Consent Calendar, expect for Items Nos. 3C, 3D, 3E, 3F, 3G, and 3H which were pulled for discussion and separate motion and Item No. 3I which was tabled to a future Council Meeting, reading resolutions and ordinances by the title only and waiving further reading thereof. Council Member Ing abstained on Item No. 3B the special meeting minutes of September 5, 2018, as he was absent for Agenda Item No. 2 of the meeting.

Motion: Moved by Mayor Pro Tem Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Real Sebastian, Ing, Liang, Chan, Lam
Noes: Council Members: None
Absent: Council Members: Ing on Item No. 3B
Abstain: Council Members: None

3A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF OCTOBER 3, 2018

Disbursements will be made from the funds referenced in the Resolution, attached to the staff report, in Warrants numbered 321008-321223 and Automatic Clearing House (ACH) numbered 000030-000042.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 12039 allowing certain claims and demands per Warrant Register dated October 3, 2018 totaling \$919,020.68 specifying the funds out of which the same are to be paid on Consent Calendar.

Resolution No. 12039, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 3RD OF OCTOBER 2018 TOTALING \$919,020.68 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

3B. CITY COUNCIL MINUTES

Approve the minutes from the regular and special meetings of September 5, 2018.

Discussion: Council Member Ing indicated an error on the special meeting minutes of September 5, 2018 as it states he was present for the entire meeting, however, he was absent for Agenda Item No. 2 of the meeting. He directed staff to correct the error.

Action Taken: The City Council approved the minutes from the regular and special meetings of September 5, 2018 on Consent Calendar. Council Member Ing abstained on the special meeting minutes of September 5, 2018, as he was absent for Agenda Item No. 2 of the meeting.

3C. LEGAL SERVICES AGREEMENTS WITH FALK & HAMBLIN (WORKERS COMPENSATION); CARPENTER, ROTHANS & DUMONT (DEFENSE LITIGATION); AND ALDERMAN & HILGERS LLP (DEFENSE LITIGATION)

The City occasionally uses the services of outside, specialized legal counsel for assistance with workers compensation and defense litigation.

The City also has a retainer with Liebert, Cassidy & Whitmore for labor and employment legal services. These additional three firms specialize in representing and advising public entities with regard to workers compensation and defense litigation. They have been operating for several years in accordance with the City's memorandum of coverage with the Independent Cities Risk Management Authority ("ICRMA"). Upon advice from the City Attorney's office, staff recommended that the City Council authorize the City Manager to execute standard retainer agreements with these firms to confirm their representation of the City in specialized legal matters.

Action Taken: The City Council authorized the City Manager to execute standard legal retainers with Falk & Hamblin; Carpenter, Rothans & Dumont; and Alderman & Hilgers LLP in a form approved by the City Attorney for on-call legal services.

Motion: Moved by Council Member Liang and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes: Council Members: Ing, Liang, Chan, Lam
Noes: Council Members: Real Sebastian
Absent: Council Members: None
Abstain: Council Members: None

3D. BID AWARD FOR 9-1-1 PHONE SYSTEM UPGRADE

The Police Department sought to upgrade the existing VESTA Pallas 9-1-1 phone system with the new Viper 9-1-1 phone system. Additionally, an upgrade to the phone recording system, Eventide Nexlog, and the addition of an Integrated SMS Texting service will be completed. Funding will be provided by Grant funding through the State of California.

Action Taken: The City Council (1) authorized the upgrade to the current 9-1-1 phone answering system in the amount of \$287,000 provided by State Grant Funding; (2) waived bidding requirements pursuant to Monterey Park Municipal Code Section 3.20.050(5) and authorized the City Manager to execute an agreement with AT&T California (Pacific Bell Telephone Company) in a form approved by the City Attorney, not to exceed \$287,000; and (3) awarded Bid to AT&T California (Pacific Bell Telephone Company).

Motion: Moved by Council Member Real Liang and seconded by Council Member Ing, motion carried by the following vote:

Ayes: Council Members: Real Sebastian, Ing, Liang, Chan, Lam
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

3E. POLICE DEPARTMENT PATROL RIFLE PURCHASE

Because the City cannot predict when and where violent criminals armed with heavy weapons might attack, officers need to be prepared for them at all times. All officers need to have a patrol rifle adjusted to their personal needs available to them at all times when on duty. Chief of Police Jim Smith approved the Heckler & Koch 416 Rifles as the authorized on duty patrol rifle based on the recommendation of the Department Range Master in 2012. The Police Department has 65 Heckler & Koch patrol rifles and requested to purchase 10 additional patrol rifles.

Action Taken: The City Council authorized the City Manager, or designee, to execute a Service Agreement with All State Police Equipment in the amount of \$21,000.00, in a form approved by the City Attorney.

Motion: Moved by Council Member Liang and seconded by Council Member Ing, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

3F. POLICE DEPARTMENT HELMET REPLACEMENT

Officers utilize two important pieces of safety equipment, ballistic vests and ballistic helmets. Tactical Ballistic Helmets (TBH) come in different styles and models. The most important components of a tactical ballistic helmet have been identified by the National Institute of Justice (NIJ) to be the helmet weight, fit, shock absorbent capability, and retention system. The current industry standard for law enforcement TBH's mimics those of military special operations helmets. The helmets are light weight, approximately 2.63 pounds. Reduced weight being the most significant change in the past five years, leads to reducing injury and fatigue for officers.

The new helmets are designed to reduce traumatic brain injury from bullet impact. The police department sought approval for the replacement purchase of new ballistic helmets to provide a greater level of personal protective equipment for its police officers during a critical incident response or situation where an impact to the head is likely to occur.

Action Taken: The City Council authorized the City Manager, or designee, to execute a Service Agreement with Aardvark in the amount of \$42,000.00, in a form approved by the City Attorney as amended to use monies from the general supply account number 0010-801-3103-22750.

Motion: Moved by Council Member Real Sebastian and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes: Council Members: Real Sebastian, Ing, Liang, Chan, Lam
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

3G. AWARD PROFESSIONAL SERVICES AGREEMENT TO RKA CONSULTING GROUP FOR ENGINEERING DESIGN SERVICES FOR THE FIRE STATION 63 SLOPE REPAIR PROJECT

On December 24, 2016, heavy rainfall runoff spilled over the sidewalk on Vagabond Road above Fire Station 63, creating several large gullies in the down-sloping embankment, undermining the sidewalk, and depositing six inches of mud in the rear yard of the station. City street crews were called to remove the mud, and a contractor was hired to clear the slope, fill the gullies, and cover the slope and sidewalk with temporary plastic and sandbags.

Due to the extent of the slope erosion and undermining of the sidewalk and, possibly, a portion of the roadway on Vagabond Road, the City retained RKA Consulting Group and its geotechnical sub-consultant, Converse Consultants, to prepare a Geotechnical Study Report analyzing the soil and slope conditions and recommending the appropriate repairs. In its report dated February 28, 2018, Converse determined that a retaining wall supported by a cast-in-drilled-hole (CIDH) pile and grade beam system should be constructed at the top of the slope; a concrete masonry unit (CMU) block retaining wall constructed at the base of the slope; and the slope embankment re-graded from a 1.5:1 to a 2:1 slope.

RKA Consulting Group is one of four consultants, approved by City Council in March 2016, that provide on-call professional engineering services to the City. Due to RKA's firsthand knowledge of the site, staff solicited a proposal from RKA to prepare plans, specifications, and estimates (PS&E) for the retaining wall system, sidewalk and slope repairs. RKA provided a cost proposal in the amount of \$33,965. Staff recommended that the City Council authorize the City Manager to execute a Task Order in a form approved by the City Attorney with RKA Consulting Group under the terms of its existing agreement.

Due to the closure of the sidewalk and ongoing maintenance of the temporary plastic and sandbags to cover the slope and sidewalk during the winter storm season, it was determined that the repairs should be completed in the near term.

Based on its proposal and discussions with RKA Consulting, the design work is estimated to take about five months to complete. Future City Council action for award of a construction contract will be considered once design is complete and final cost estimates determined.

CEQA (California Environmental Quality Act):

Since the proposed work is a repair to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

Action Taken: The City Council authorized the City Manager to issue a task order to RKA Consulting Group, in the amount of \$33,965, to prepare plans, specifications, and estimates (PS&E) for the Fire Station 63 Slope Repair Project; and authorized the Director of Public Works to execute change orders up to \$3,397 (10% of the contract cost) as amended to reflect that the balance will come from the current capital improvement allotment.

Motion: Moved by Council Member Liang and seconded by Mayor Pro Tem Chan, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

3H. AMENDMENT TO POWER PURCHASE AGREEMENT WITH CENERGY POWER FOR A SOLAR PHOTOVOLTAIC GENERATION SYSTEM

On September 7, 2016, City Council authorized the City Manager to execute an Agreement with Cenergy Power for solar photovoltaic generation systems at four City facilities: City Hall, Bruggemeyer Library, Langley Senior Center, and the Delta Water Facility. Cenergy Power was to design and build the solar systems and the City would purchase the solar generated power at a rate of \$0.136 per kWh.

In the preparation of their designs, Cenergy Power has discovered additional costs that were not covered by its preliminary proposal. It was requested that the City approve an amendment to the original agreement that would increase its solar generated power rate from \$0.136 to \$0.138 per kWh.

Cenergy Power also requested approval for exemptions from Monterey Park Municipal Code (MPMC) regulations regarding required setbacks and lot coverage percentages for system installation at the Bruggemeyer Library.

CEQA (California Environmental Quality Act):

The project is categorically exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines § 15302 (e), "New Construction or Conversion of Small Structures - Accessory (appurtenant) structures including carports."

Public Speakers:

- William Pham, CEO for Cenergy Power, provided general information about the company and was available to answer questions.

Discussion: The City Council directed staff to look into placing solar panels in the City's parks.

Action Taken: Council Member Ing left the dais and did not participate in the discussion due to a potential conflict of interest as his wife is a Southern California Edison employee. The City Council authorized the City Manager to execute an Amendment, in a form approved by the City Attorney, to increase the rate in the Agreement with Cenergy Power for Solar Photovoltaic System for City facilities; and adopted Resolution No. 12040 that approves exemptions to setbacks and the lot coverage percentage for the solar system at the Monterey Park Bruggemeyer Library located in the R-3 Zone.

Motion: Moved by Mayor Pro Tem Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	Ing
Abstain:	Council Members:	None

Resolution No. 12040, entitled:

A RESOLUTION APPROVING EXEMPTIONS TO SETBACKS AND LOT COVERAGE PERCENTAGE AT THE MONTEREY PARK BRUGGEMEYER LIBRARY IN THE R-3 ZONE PURSUANT TO MPMC § 21.02.200

3I. GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON FOR MAINTENANCE AND INSTALLATION OF ELECTRICAL FACILITIES WITHIN PARKING DISTRICT NO. 2

Southern California Edison (SCE) has offered to purchase an easement needed for an upcoming electrical facilities maintenance project, located at Parking Lot No. 2. The appraisal identified just compensation amount of \$7,700. Staff recommended approval of the Grant of Easement.

CEQA (California Environmental Quality Act):

The lead agency for the proposed project is Southern California Edison. The easement purchase by itself does not meet the definition of a "project" under CEQA Guidelines.

Recommendations: (1) Approve Southern California Edison's Offer to Purchase a Grant of Easement, in the amount of \$7,700.00, on City owned property known as Assessor Parcel Number 5255-008-900, containing an area of approximately 125 square feet; (2) Authorize the City Manager to sign the Offer Letter and Grant of Easement documents, and other documents as necessary to complete the transaction; and (3) Take such additional, related action that may be desirable.

Action Taken: The City Council continued this item to a future regular City Council Meeting.

4. PUBLIC HEARING

None.

5. OLD BUSINESS

5A. MONTEREY PARK BIKE CORRIDOR PROJECT – AWARD OF CONTRACT

On May 2, 2018, the City Council adopted a resolution authorizing advertisement to solicit bids for the Monterey Park Bike Corridor Project.

The public bid opening was held on September 24, 2018. Staff has completed its review of bids and recommended that the contract be awarded to Pavement Coatings Company, the lowest responsive bidder, in the amount of \$143,975.50.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

This Item was heard after Agenda Item No. 1C.

Public Speakers:

- Ulysses Ramirez spoke against the Monterey Park Bike Corridor Project and urged council to conduct a new traffic study on Riggan Ave.
- Johanna Bonillo spoke against the Monterey Park Bike Corridor Project.
- Saul Picazo spoke against the Monterey Park Bike Corridor Project and urged council to conduct a traffic study on Mednik Ave in East Los Angeles.
- Michael Lopez spoke against the Monterey Park Bike Corridor Project.

- Maychelle Yee spoke against the Monterey Park Bike Corridor Project.
- David Barron spoke in support of the Monterey Park Bike Corridor Project.
- City Clerk Chang read into the record written communications from Steven Aguilar and Walter Beaumont; that were received, filed, and disseminated, all expressing concerns for the Monterey Park Bike Corridor Project.
- City Clerk Chang read into the record written communications from Wendy Chung, Kevin Yuen, and Chai H. Lee; that were received, filed, and disseminated, all expressing support for the Monterey Park Bike Corridor Project.

Discussion: Director of Public Works McAvoy made a correction to the staff report in where the date indicated was incorrect. The correct date for the adoption of the resolution should be July 18, 2018 instead on May 2nd.

Action Taken: Council Member Real Sebastian left the dais at the time the vote was taken. The City Council authorized the City Manager to execute a public works contract in a form approved by the City Attorney, with Pavement Coatings Company located in Mira Loma, CA, in the amount of \$143,975.50 for the Monterey Park Bike Corridor Project; and authorized the Director of Public Works to approve construction change orders and contingency up to \$14,397.55 or 10% of contract amount for this project.

Motion: Moved by Mayor Pro Tem Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Liang, Chan, Lam
Noes:	Council Members:	Ing
Absent:	Council Members:	Real Sebastian
Abstain:	Council Members:	None

RECESSED AND RECONVENED

The City Council recessed at 9:18 p.m. and reconvened with all council members present at 9:33 p.m.

5B. CURB ADDRESS PAINTING – AWARD OF CONTRACT

On April 18, 2018, the City Council directed staff to prepare bid specifications and solicit bids for the Curb Address Painting Project. The public bid opening was held on September 18, 2018. Staff completed its review of the bids and recommended that the contract be awarded to Care for the Children, the lowest responsive bidder, in the amount of \$32,016.40.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

Public Speakers:

- Robert Henderson, Executive Director for Care for the Children, provided general information about the company and was available to answer questions.

Discussion: Council Member Real Sebastian directed staff to provide an update on the process of identifying addresses that have failed to provide a building number on the building. Mayor Pro Tem Chan directed staff to implement a list of certain commercial properties that require their address painted on the curb. He also directed staff to place the Curb Address Painting Project as a regular budget item every three years.

Action Taken: The City Council (1) authorized the City Manager to execute a public works contract in a form approved by the City Attorney, with Care for the Children located in Santa Fe Springs, CA, in the amount of \$32,016.40 for the Curb Address Painting Project; (2) authorized the Director of Public Works to approve change orders and contingency up to \$1,600.82 or 5% of contract amount for this project; and (3) authorized a budget allocation of \$33,617.22 in General Funds to cover the final cost of the project.

Motion: Moved by Council Member Liang and seconded by Council Member Ing, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

6. NEW BUSINESS

None.

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Mayor Pro Tem Chan invited the community to attend his installation as Mayor on October 11 at the City Council Chambers.

Council Member Liang stated he will not attend the October 17th Council Meeting because it falls on his 50th birthday.

Council Member Ing stated that he attended the Small Business Admin. Event at the Barnes Park Service Club House on September 26 and invited the residents to attend the ribbon cutting ceremony for the South Garfield Village on October 4th.

Council Member Real Sebastian stated that she will attend the ribbon cutting ceremony for the South Garfield Village on October 4th and reminded the community about the City's 5th Annual Geranium Festival at Barnes Park on October 13th.

Mayor Lam thanked the Council, city staff, and his family for their support during his term as major.

8. CLOSED SESSION
None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 11:03 p.m.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
OCTOBER 11, 2018**

The City Council of the City of Monterey Park held a Special Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Thursday, October 11, 2018 at 6:30 p.m.

CALL TO ORDER:

Mayor Lam called the meeting to order at 6:37 P.M.

FLAG SALUTE:

The Monterey Park Fire and Police Explorers.

PLEDGE OF ALLEGIANCE:

Led by Boy Scouts Troop 301.

NATIONAL ANTHEM:

Led by Brendan Cheng.

INVOCATION:

Led by Reverend Johnny Cabrera.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: None.

ALSO PRESENT: City Manager Ron Bow, Police Chief Jim Smith, Director of Human Resources and Risk Management Tom Cody, Director of Community & Economic Development Michael Huntley, Director of Management Services Annie Yaung, Director of Public Works Mark McAvoy, Director of Recreation & Community Services Inez Alvarez, Acting City Librarian Diana Garcia, Recreation Superintendent Robert Aguirre

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

None.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

NEW BUSINESS

1. REORGANIZATION OF MONTEREY PARK CITY COUNCIL

Appoint the Mayor and Mayor Pro Tem in accordance with Resolution No. 11507.

Action Taken: The City Council appointed Peter Chan as Mayor and Hans Liang as Mayor Pro Tem in accordance with City Council policy established by Resolution No. 11507.

Motion: Moved by Mayor Lam and seconded by Council Member Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Real Sebastian, Ing, Liang, Chan, Lam
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11507, entitled:

A RESOLUTION AMENDING RESOLUTION NOS. 8584 AND 9921 IN THEIR ENTIRETY TO ESTABLISH THE MEANS OF MAYORAL ROTATION

MASTER OF CEREMONIES

City Clerk Chang introduced the Master of Ceremonies, The Honorable Mike Eng.

SPECIAL PRESENTATION

Congresswoman Judy Chu presented certificates to Outgoing Mayor Stephan Lam, Incoming Mayor Pro Tem Hans Liang, and Incoming Mayor Peter Chan.

OATH OF OFFICE FOR INCOMING MAYOR PRO TEM HANS LIANG

The Oath of Office for Incoming Mayor Pro Tem Hans Liang was conducted by Mayor Pro Tem Han's mother Melinda Liang.

PRESENTATION OF NAME BADGE AND BUSINESS CARDS

Mayor Pro Tem Liang's mother, Melinda Liang, presented Mayor Pro Tem Liang with his name badge and his business cards.

MAYORAL INSTALLATION CEREMONY OF PETER CHAN

The Oath of Office for Incoming Mayor Peter Chan was conducted by Assembly Member, Ed Chau.

PRESENTATION OF GAVEL, NAME BADGE, AND BUSINESS CARDS

Mayor Chan's wife, Jenny Chan and his sons, Kevin Chan and Brian Chan, presented Mayor Chan with his badge, cards, and his gavel.

MAYOR'S ADDRESS

Mayor Peter Chan gave his incoming Mayor address.

INTRODUCTIONS:

Vincent Chang, City Clerk, recognized special guests in attendance, including elected officials and current and former leaders of the community.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:47 p.m.

Vincent D. Chang
City Clerk



City Council Staff Report

DATE: November 7, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-C.**

TO: Honorable Mayor and Members of the City Council

FROM: Jim Smith, Police Chief

SUBJECT: RESOLUTION DECLARING THE MONTH OF NOVEMBER AS
"MOVEMBER" TO RAISE AWARENESS TO PROSTATE AND OTHER
MALE CANCERS

RECOMMENDATION:

It is recommended that the City Council:

- (1) Adopt Resolution declaring the month of November as "Movember"; and
- (2) Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The Movember Foundation is the leading global organization committed to changing the face of men's health. The Movember community has raised \$769 million to date and funded over 1,200 programs in 21 countries. This work is saving and improving the lives of men affected by prostate cancer, testicular cancer and mental health problems.

The Foundation challenges men to grow moustaches during Movember (formerly known as November), to spark conversation and raise vital funds for its men's health programs. To date, over 5 million moustaches have been grown worldwide.

The mustaches are a symbol to promote awareness regarding men's health issues and to encourage yearly checkups regarding prostate and testicular cancer. The growth of a new moustache prompts a conversation, which in turn generates awareness and educates people on the health issues men face.

The Vision of the Movember Foundation is to have an everlasting impact on the face of men's health.

BACKGROUND:

"Movember" started as an annual charity mustache growing event in Australia twelve years ago. Adam Garone is the co-founder and chief executive of the Movember Foundation. He and Luke Slattery from Melbourne were having a discussion at the

Gypsy Bar on Brunswick Street, Fitzroy when the conversation went to how fashion trends from the 1980's were coming back, except mustaches. They remembered how popular they were and decided to grow their mos. ("mo" is Aussie slang for mustache.) This is when they realized that mustaches would be a great reminder that men should be able to talk openly about men's' health issues, especially prostate cancer as 1 in 6 men will get it in their lifetime. Inspired by a friend's mother who was fundraising for breast cancer, they decided to make the campaign about men's health and prostate cancer.

FISCAL IMPACT:

None.

Respectfully submitted by:

By:



Jim Smith
Police Chief

Approved by:



Ron Bow
City Manager

ATTACHMENTS:

1. Proposed Resolution

ATTACHMENT 1

Proposed Resolution

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING THE MONTH OF NOVEMBER AS "MOVEMBER," AN ANNUAL EVENT INVOLVING MEN GROWING MOUSTACHES DURING THE MONTH TO RAISE AWARENESS OF PROSTATE CANCER AND OTHER MALE CANCER AND ASSOCIATED CHARITIES.

The City Council does resolve as follows:

Section 1. The City Council finds and declares that:

- A. Movember is the month formerly known as November, where men and women across the globe join together to raise awareness and funds for men's health. Men grow and women support a moustache for 30 days. The mustaches are a symbol to promote awareness regarding men's health issues and to encourage yearly checkups regarding prostate and testicular cancer.
- B. "Movember" started as an annual charity mustache growing event in Australia in 2004. Adam Garone is the co-founder and chief executive of the Movember Foundation. He and Luke Slattery from Melbourne were having a discussion at the Gypsy Bar on Brunswick Street, Fitzroy when the conversation went to how fashion trends from the 1980's were coming back, except mustaches. They remembered how popular they were and decided to grow their mos. ("mo" is Aussie slang for mustache.) This is when they realized that mustaches would be a great reminder that men should be able to talk openly about men's health issues, especially prostate cancer as 1 in 6 men will get it in their lifetime. Inspired by a friend's mother who was fundraising for breast cancer, they decided to make the campaign about men's health and prostate cancer. Mr. Garone refers to the mo's as "hairy ribbons" since October is Breast Cancer awareness month symbolized by pink ribbons.
- C. Men who support Movember, called Mo Bros, start by registering at Movember.com. Mo Bros start Movember 1st clean-shaven, then grow and groom their Mo, for the rest of the month, raising money along the way. Women who support Movember, called Mo Sistas, also start by registering at Movember.com. Mo Sistas champion the Mo by registering and supporting the Mo Bros in their life, spreading the important message of men's health, leading a team and organizing events.

- D. The Movember Foundation is the leading global organization committed to changing the face of men's health. The Movember community has raised \$649 million since 2004 and funded over 800 programs in 21 countries. This work is saving and improving the lives of men affected by prostate cancer, testicular cancer and mental health problems.
- E. One of their programs is MOVE, to encourage more activity in our daily lives. This is especially important if you sit more than six hours a day. New research shows that sitting and inactivity are linked to increased risks of heart disease, diabetes, cancer, and depression. Our bodies are designed to move; when we sit for extended periods it causes our bodies to shut down at the metabolic level. When our muscles (especially certain leg muscles) aren't moving, our circulation slows, using less of our blood sugar and burning less fat. Moving on a regular basis can reduce the risk of heart disease, diabetes, and cancer up to 50%
- F. The Movember Foundation was ranked 72nd out of the top 500 Non-Governmental Organizations worldwide.
- G. The vision of Movember.com is to have an everlasting impact on men's health while having fun in the process. They believe in one team working together and sharing knowledge to reach their shared goals.

Section 2. The City Council further declares:

- A. Awareness and education promotes life saving changes.
- B. The Community is encouraged to participate in the Movember campaign.

Section 3. This Resolution takes effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 7th day of November 2018.

Peter Chan, Mayor
Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
Monterey Park, California

State of California)
County of Los Angeles) ss.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. was duly and regularly adopted by the City Council of the City of Monterey Park at a meeting held on the 7th day of November, 2018, by the following vote:

Ayes:	Council Members:
Noes:	Council Members:
Absent:	Council Members:
Abstain:	Council Members:

Dated this 7th day of November, 2018

Vincent D. Chang, City Clerk
Monterey Park, California



City Council Staff Report

DATE: November 7, 2018

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-D.**

TO: The Honorable Mayor and City Council
FROM: Scott Haberle, Fire Chief
SUBJECT: WLC Architects – Approval of Agreement Amendment

RECOMMENDATION:

It is recommended that the City Council:

- 1) Authorize the City Manager to execute an amendment to the agreement with WLC Architects, Inc., in a form approved by the City Attorney, to increase the contract award by \$57,120 for Fire Station 62 remodel and reconstruction projects;
- 2) Adopt a resolution authorizing staff to advertise the Fire Station 62 Replacement Project, once the design plans and specifications have been completed to the satisfaction of the City Engineer;
- 3) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City Council awarded a contract to WLC Architects, Inc. on January 20, 2016, which included \$190,000 for architectural services to be provided for Fire Station No. 62 evaluation and reconstruction. The contract covers preliminary site assessment studies and conceptual designs. The designs were completed, with the last Council action selecting a design option for Fire Station 62 construction and approving a budget for 50% of the construction project costs in the Fiscal Year 2016-2017 Capital Improvement Projects budget. On August 17, 2016, City Council approved an amendment of \$175,000 to complete design for the Fire Station 62 Replacement project (Attachment 1). Budget for the remaining 50% for the Fire Station 62 Replacement project was approved by City Council in the Fiscal Year 2017-2018 Midyear Review Report. Staff is recommending an amendment for \$57,120 to cover ADA revisions and residential reconstruction.

BACKGROUND:

On November 16, 2015, a Request for Proposals was issued to obtain architectural services for Fire Station No. 61 interior remodel, Fire Station No. 62 reconstruction, and an evaluation of Fire Station No. 63. On January 20, 2016, the City Council awarded the contract to WLC Architects, Inc., which included \$190,000 for Fire Station 62. At the

time of the contract award, the proposal was preliminary and project fees estimated as project specifics and construction variables were unknown.

Subsequently, preliminary site studies and several conceptual designs were prepared for Fire Station 62. These conceptual renderings were presented to the area residents on April 16 and 19, 2016 and the City Council on May 18, 2016 at which time the City Council selected an option for construction with amendments to include alley closure, landscaping, lighting, alley repair, and signage.

Approximately 18% of the allocated \$190,000 for Fire Station 62 was spent on the preparation of the conceptual designs and renderings, topographic survey and a geotechnical report. With this phase completed and a design selected, the remaining balance was applied towards completing the project design, construction plans, construction documents, and site studies required to enable the City to move towards construction. The following is a summary of the budgeted costs:

Fiscal Year	Budget	Expenditures	Description
FY 2015-2016	\$190,000	100%	18% expended on conceptual design. 82% balance rolled over to project design and construction plans.
FY 2016-2017	\$175,000	75%	75% expended on project design and construction plans. 25% balance to be utilized for bidding and construction administration.
FY 2018-2019	\$ 57,120	0%	Proposed amendment for ADA revisions and residential reconstruction.

The proposed amendment of \$57,120 would still be below 10% of the total project cost. Currently, design is 90% complete. One of the recommendations from the City Council was to keep the existing house on the property with an emphasis to preserve the neighborhood feel on the residential side. The design to date has centered on maintaining this Council recommendation; however, as we worked towards completion of design, the cost/benefit analysis has ended up favoring a complete removal and reconstruction of the existing house. The reasons include:

- The home tested positive for asbestos and lead - regrettably, these factors in a public building pose significant liability towards the city and the health of personnel;
- Thus, the complete mitigation and remediation would need to be completed if the building was to be habitable; and
- In addition, the existing structure does not meet seismic, electrical, ADA or plumbing codes and would require a complete overhaul of almost all structure components.

When we compared the cost of complete remediation against reconstruction of the house, we observed financial impact favored removing the current structure and replacing it with a new residential building. This building (Attachment 2) could look the same as the existing; however, would have an ADA bathroom and meet modern seismic and building standards.

When we conducted a value engineering analysis of the project we observed the cost of relocation as an area we could apply cost savings towards this recommendation. When a Fire Station is rebuilt/remodeled, the department must relocate units in the same response area. In order to maintain response continuity and operational readiness to the South-end of town, the project would need to procure and establish a temporary fire facility. This requires rental property and the rental of approved public safety portable units to be used on the site. In addition, a temporary garage building is constructed to house the fire apparatus. This is a normal and customary process when replacing an existing station. This, on average, costs \$500,000 as normal construction time is one year.

By changing the construction schedule and first replacing the current residential unit with a new unit, the department can use this facility as the temporary quarters while the primary station is built. However, use of the structure is really predicated on it being rebuilt, as even a remediated structure would not meet standard essential service requirements. Redirecting these monies towards the facility will allow the City to improve the project outcome for less dollars, reduced liability, and reduced future building maintenance costs.

Staff is also recommending that once final design is complete, that the project be immediately advertised for construction bids. As the timeframe for construction is approximately one year, and construction costs are projected to increase, advertising sooner than later is estimated to maximize the construction bids.

FISCAL IMPACT:

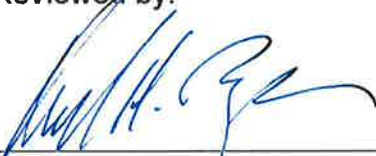
Funding for the Fire Station 62 Replacement project is available and has been previously approved in the Fiscal Year 2017-2018 budget carryover to Fiscal Year 2018-2019 (Account 0010-900-5004-99730). No additional funding is requested at this time.

Respectfully submitted by:



Scott Haberle
Fire Chief

Reviewed by:



Karl H. Berger
Assistant City Attorney

Approved by:



Ron Bow
City Manager

Reviewed by:



Mark McAvoy
Director of Public Works/
City Engineer

ATTACHMENT:

1. August 17, 2016 Staff Report
2. Residence Renderings

ATTACHMENT 1
August 17, 2016 Staff Report



City Council Staff Report

DATE: AUGUST 17, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-E.

TO: The HONORABLE MAYOR AND CITY COUNCIL
FROM: SCOTT HABERLE, FIRE CHIEF
SUBJECT: REQUEST TO AMEND CONTRACT WITH WLC ARCHITECTS, INC.

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager to execute an amendment with WLC Architects, Inc., in a form approved by the City Attorney, to increase the contract award by \$224,000.00 for Fire Stations 61 and 62 remodel and reconstruction projects;
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City Council awarded a contract to WLC Architects, Inc. on January 20, 2016 for \$268,000 to provide architectural services for Fire Station No. 61 remodel, Fire Station No. 62 reconstruction, and evaluation of Fire Station No. 63. The contract covers preliminary site assessment studies and conceptual designs. The designs were completed, with the last Council action selecting a design option for Station 62 construction and approving a budget for 50% of the construction project costs in the Fiscal Year 2016-2017 Capital Improvement Projects budget. To proceed towards construction, staff seeks to amend the current agreement with WLC Architects, Inc. to provide an additional \$224,000.

BACKGROUND:

On November 16, 2015, a Request for Proposals was issued to obtain architectural services for Fire Station No. 61 interior remodel, Fire Station No. 62 reconstruction, and an evaluation of Fire Station No. 63. On January 20, 2016, the City Council awarded the contract to WLC Architects, Inc. in an amount not to exceed \$268,000 for which \$68,000 was allocated to Fire Station 61, \$190,000 for Fire Station No. 62 and \$10,000 for Station No. 63 (Attachment 1). At the time of the contract award, the proposal was preliminary and project fees estimated as project specifics and construction variables were unknown.

Subsequently, preliminary site studies and several conceptual designs were prepared for Station 62. These conceptual renderings were presented to the area residents on April 16 and 19, 2016 and the City Council on May 18, 2016 at which time the City

Council selected an option for construction with amendments to include alley closure, landscaping, lighting, alley repair, and signage.

On the Fire Station 62 project, approximately 18% of the allocated \$190,000 was spent on the preparation of the conceptual designs and renderings, topographic survey and a geotechnical report. With this phase completed and a design selected, the remaining balance will be applied towards completing the project design, construction plans, construction documents, and site studies required for construction projects; enabling the City to move towards construction. Funds are available and were approved by the City Council in the Fiscal Year 2015-2016 and Fiscal Year 2016-2017 budgets.

In addition, staff seeks consideration of including architect services for the reconstruction of the parking lot at Fire Station No. 61. This project was approved in the Fiscal Year 2016-2017 budget Capital Improvement Projects. WLC Architects, Inc. can provide the architectural services, civil engineering, and other site specific services. The increased funds are to be directed as follows:

- Station No. 61 parking lot construction - \$49,000.00
- Station No. 62 construction - \$175,000.00

Therefore, staff recommends approval of a First Amendment to Agreement between the City of Monterey Park and WLC Architects, Inc.

FISCAL IMPACT:

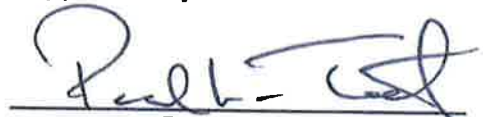
1. Fire Station No. 61 parking lot - \$49,000.00 from Acct #0010-801-5004-99729;
2. Fire Station No. 62 - \$175,000.00 from 0071-801-5004-99730

Respectfully submitted by:



Scott Haberle
Fire Chief

Approved by:

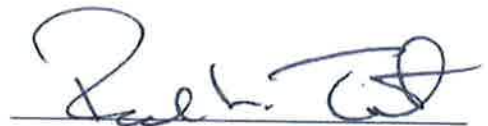


Paul Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney



For Ron Bow
Director of Public Works/ACM

ATTACHMENT

1. January 20, 2016 Staff Report and Preliminary Fee Schedule
2. Proposed First Amendment to Agreement

ATTACHMENT 1
JANUARY 20, 2016 STAFF REPORT



City Council Staff Report

DATE: JANUARY 20, 2015

AGENDA ITEM NO: New Business
Agenda Item 6-H.

TO: The HONORABLE MAYOR AND CITY COUNCIL
FROM: SCOTT HABERLE, FIRE CHIEF
SUBJECT: AWARD OF CONTRACT FOR ARCHITECTURAL SERVICES - WLC ARCHITECTS, INC.

RECOMMENDATION:

It is recommended that the City Council consider:

1. Awarding the contract for architectural services to WLC Architects, Inc. in an amount not to exceed \$268,000 for Fire Stations 61, 62, and 63 remodel and reconstruction projects;
2. Authorize the City Manager, or designee, to execute an agreement, in a form approved by the City Attorney; or
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On November 16, 2015, a Request for Proposals ("RFP") was issued to obtain architectural design services for Fire Stations 61, 62, and 63 remodel, reconstruction and evaluation assistance. Proposals were due on December 14, 2015. Staff seeks City Council consideration to award the contract to WLC Architects, Inc. in an amount not to exceed \$268,000.

BACKGROUND:

Monterey Park has three fire stations serving a community of more than 60,000 residents and an increased daytime population of more than 40,000 due to the local community college student population and people coming to work in Monterey Park. While Monterey Park's population has grown since the 1950's, with the exception of Fire Station No. 61, the other fire stations have not. Fire personnel have responded to the growth in emergency calls and services with exceptional performance from stations built in the 1940's, 1950's, and 1980's. To begin addressing these issues, the City Council approved funding in the Fiscal Year 2015-2016 budget to remodel Fire Station No. 61 and to obtain design services for Fire Station No. 62 reconstruction. Staff recommends using a portion of the Station 62 project to conduct an evaluation and prepare a conceptual design for Station No. 63 in order to determine deficiencies and budget forecasting.

In general, each project is to address space needs, gender accommodation, increased staffing and program services and compliance with any applicable Federal, State, local and National Fire Protection Association fire station standards. Each project is to be designed to address these issues while encouraging sustainable architecture and environmental considerations (use of materials, energy efficiency) where possible within the budget constraints and station facilities' footprint/square footage.

The following outlines current conditions, preliminary scope of work, and fiscal budget:

1. Fire Station No. 61 – For more than 15 years, the Fire Department has contemplated remodel of the dorms and living quarters of the station to accommodate the number of personnel, gender, office space, storage for equipment, restrooms, showers, and dorm space for the personnel. Staff is requesting an evaluation of the facilities and a design to address these needs, and construction management once it commences.

The City Council approved a total budget of \$500,000 in Fiscal Year 2015-2016 to remodel the station. The estimated cost for WLC is \$68,000, which will be derived from the construction budget and will cover conceptual design services, basic architectural services during construction, and a hazardous materials assessment. Approved funding is in Account Number No. 0071-801-5002-99728.

2. Fire Station No. 62 – For more than 20 years, staff has pursued re-building the fire station. Built in the late 1940's, it is outdated and insufficient for the number of apparatus, equipment, and personnel being housed in the station. Staff seeks reconstruction of Fire Station No. 62 utilizing the current two lots located at 2001 S. Garfield and 2000 S. Isabella Avenue. The design will take into account current and forecasted future needs of the Fire Department.

The City Council approved \$200,000 for design services in the Fiscal Year 2015-2016 budget, Account Number 0071-801-5002-99730. Costs are to cover the evaluation, three different conceptual plans as previously directed by the City Council, and attendance at neighborhood and community meetings, as well as Council meetings. Once conceptual designs are completed staff will bring these options before Council for approval. Any remaining funds will be used for site assessment surveys and reports that are required for construction projects (geotechnical report, topographical and boundary surveys, water quality management plan and report, storm water pollution prevention plan, etc). Funding for the construction will be proposed in the upcoming Fiscal Year 2016-2017 budget proposal.

3. Fire Station No. 63 - staff is requesting an evaluation of the living quarters and captain dormitory to obtain recommendations to improve efficiencies, address space needs, gender accommodation and ensure compliance with current laws and standards. This is an evaluation only to determine what deficiencies exist and to forecast budget needs. The proposed cost not to exceed \$10,000 covers the evaluation and conceptual design, and if necessary, a hazardous materials assessment. Staff would like authorization to conduct this evaluation with funds from the Fire Station No. 62 Design Services budget.

With the facilitation of funding by the City Council, a Request for Proposal ("RFP") was issued to solicit architectural design services. The RFP was issued on November 16, 2015 with the deadline to receive proposals December 14, 2015.

The RFP was sent to the following firms:

- WLC Architects, Inc. – proposal received
- RRM Design Group – no response to RFP, previously indicated size of projects are not beneficial to the firm
- Tyler Gonzalez Architects, Inc. – declined due to timing of RFP and current project load
- David Hidalgo Architects, Inc. – no response
- RJC Architects – declined RFP, projects are too small
- ArchiLogix – declined RFP, projects are too small and they are too far (Santa Rosa)

Staff has reviewed the proposal (Attachment A) received by WLC Architects, Inc. ("WLC") and recommends award of contract.

WLC has more than 40 years experience in providing architectural services, urban and regional planning and interior design. WLC is well versed in the field of essential service facilities, which require more stringent building and construction guidelines, 22 members of the firm are Leadership in Energy & Environmental Design ("LEED") certified, and the firm has been able to complete projects on time and within budget. The firm has also demonstrated the capability of ensuring projects meet agency master plans and the surrounding community environments. The firm has completed 100 public safety projects, including 81 fire station construction projects, 11 fire station remodel projects, and three police and fire station facilities. Several of these projects achieved "LEED" certification, a known global premier mark of achievement in green building. WLC has worked on large scale fire station projects of 17,000 square feet to small scale projects such as 8,658 square feet.

The proposal does not provide estimated project totals but a preliminary fee proposal for each project due to the number of variables and the broad scope of work to be addressed. The fee proposal was broken into three areas: Conceptual Design Fees, Basic Architectural Fee, and Site Specific Fees. The Basic Architectural Fee covers: schematic design 15%, design development 15%, construction drawings 50%, bidding assistance 5%, and construction administration 20%.

If awarded the contract, WLC is ready to commence work immediately, which is critical for completion of projects that are to be done this fiscal year and to ensure project proposals are submitted for inclusion in the upcoming Fiscal Year 2016-2017 budget proposal.

FISCAL IMPACT:

If awarded, the City's Fiscal Year 2015-2016 budget has available funds in the following accounts:

1. Fire Station No. 61 - \$500,000 for construction, design services, site reports from 0071-801-5002-99728. Up to \$68,000 is to be used for design services, hazardous materials assessment, and project management;

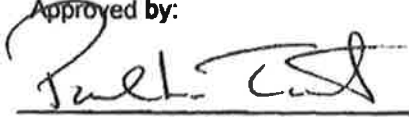
Staff Report
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2. Fire Station No. 62 – \$200,000 from 0071-801-5002-99730;
3. Fire Station No. 63 – If Council approves, expend no more than \$10,000 from 007-801-5002-99730.

Respectfully submitted by:



Scott Haberle
Fire Chief

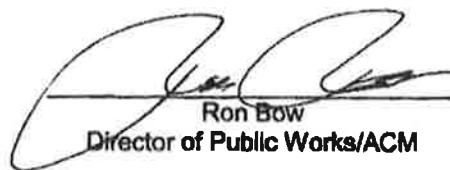
Approved by:


Paul Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney



Ron Bow
Director of Public Works/ACM

ATTACHMENT

1. WLC Architect, Inc. Proposal

Fees

A. FEE OVERVIEW

The following is our preliminary Fee Proposal for each of your new projects. With our unique type of experience and our local presence, your new Fire Station is of special interest to our firm.

In that architecture is a professional service as apposed to a commodity, we believe that the selection of an architect is not only about fee, but about the relationship between the design team, the City, and the Fire Department. This proposal is a starting point to begin more in depth discussions regarding program and project scope. It is not our intention to create a fee that is more or less than that of our professional colleagues, but to work with you to create the best possible project for the funds available.

The fees attached are not intended to be a "take it or leave it" offer and should be understood to be the beginning of a negotiation to determine the best value for your needs and budget.

We believe your contract with WLC will mark a purposeful investment in your facilities. We are here to make sure that you consider that investment to be a good one, with significant returns. WLC is extremely flexible when it comes to the fee structure that best suits each new commission. We want the City and Fire Department to feel that you are getting both a quality architectural product and excellent professional services at a fair market price.

The difficulty, of course, is trying to establish a fee with a number of variables and a broad scope of work. In an effort to better define our preliminary fee proposal, we have broken it down into the following components:

- A. Conceptual Design Fees
- B. Basic Architectural Fee
- C. Site Specific Fees

B. FIRE STATION 61

This project would include the remodel of fire personnel living quarters, captain's dormitory, and captain's office in order to effectively meet staff needs, compliance with Federal, State, local, and NFPA standards as well as provide gender privacy.

a. **Conceptual Design:** \$5,000.00

b. Basic Architectural Fee:

The following schedule will be utilized to determine fees for reconstruction, renovation, and modernization of existing facilities. Additional project specific factors may result in adjustments in fee amounts:

1. Twelve percent (12%) of the first five hundred thousand dollars (\$500,000.00) of computed cost.
2. Eleven and one-half percent (11-1/2%) of the next five hundred thousand dollars (\$500,000.00) of computed cost.
3. Eleven percent (11%) of the next one million dollars (\$1,000,000.00) of computed cost.
4. Ten percent (10%) of the next four million dollars (\$4,000,000.00) of computed cost.
5. Nine percent (9%) of the next four million dollars (\$4,000,000.00) of computed cost.
6. Eight percent (8%) of the computed cost in excess of ten million dollars (\$10,000,000.00).

c. Site Specific Fees:

1. Hazardous Material Assessment: \$3,000.00

C FIRE STATION 62

This project includes the reconstruction of Fire Station No. 62 utilizing the current site, with additional space for storage, office and/or physical fitness space on an adjacent property.

a. **Conceptual Design:** \$10,000.00

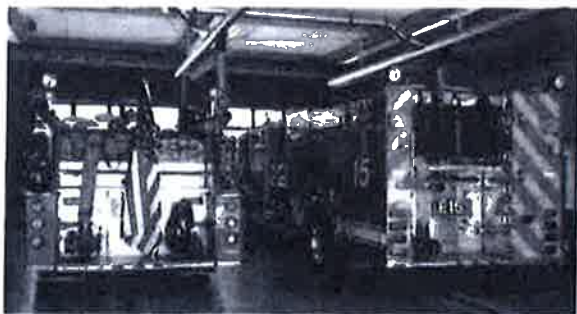
b. **Basic Architectural Fee:**

The following schedule will be utilized to determine fees for new construction. Additional project specific factors may result in adjustments in fee amounts:

1. Nine percent (9%) of the first five hundred thousand dollars (\$500,000.00) of computed cost.
2. Eight and one-half percent (8½%) of the next five hundred thousand dollars (\$500,000.00) of computed cost.
3. Eight percent (8%) of the next one million dollars (\$1,000,000.00) of computed cost.
4. Seven percent (7%) of the next four million dollars (\$4,000,000.00) of computed cost.
5. Six percent (6%) of the next four million dollars (\$4,000,000.00) of computed cost.
6. Five percent (5%) of computed cost in excess of ten million dollars (\$10,000,000.00).

c. **Site Specific Fees:**

- | | |
|--|-------------|
| 1. Topographical and Boundary Survey | \$11,000.00 |
| 2. Geotechnical Report | \$13,000.00 |
| 3. Water Quality Mgmt. Plan and Report | \$ 8,000.00 |
| 4. Storm Water Pollution Prevention Plan | \$ 3,000.00 |
| 5. Traffic Engineering | \$16,000.00 |
| 6. Hazardous Material Assessment | \$ 3,000.00 |



D FIRE STATION 63

This project includes the evaluation of personnel living quarters and captain's dormitory in order to effectively meet staff needs, compliance with Federal, State, local, and NFPA standards as well as provide gender privacy.

a. **Conceptual Design:** \$5,000.00

b. **Basic Architectural Fee:**

The following schedule will be utilized to determine fees for reconstruction, renovation, and modernization of existing facilities. Additional project specific factors may result in adjustments in fee amounts:

1. Twelve percent (12%) of the first five hundred thousand dollars (\$500,000.00) of computed cost.
2. Eleven and one-half percent (11½%) of the next five hundred thousand dollars (\$500,000.00) of computed cost.
3. Eleven percent (11%) of the next one million dollars (\$1,000,000.00) of computed cost.
4. Ten percent (10%) of the next four million dollars (\$4,000,000.00) of computed cost.
5. Nine percent (9%) of the next four million dollars (\$4,000,000.00) of computed cost.
6. Eight percent (8%) of the computed cost in excess of ten million dollars (\$10,000,000.00).

c. **Site Specific Fees:**

- | | |
|-----------------------------------|------------|
| 1. Hazardous Material Assessment: | \$3,000.00 |
|-----------------------------------|------------|

E REIMBURSABLES

Items required or requested by the City or Fire Department will be invoiced as reimbursable without markup on monthly intervals. Reimbursables generally include the following:

1. Bulk paper copy.
2. Photography.
3. Blueprinting/Mylars.
4. Computer plotting.
5. Express or overnight mail/courier service.

Neither the City or Fire Department will incur any cost for travel, travel time, phone calls, faxes, or incidental printing or copying.

For additional services, the following hourly rates are proposed for the basis of negotiating scope modifications which may be necessary for the project. Hourly rates include mark-up that will be applied to all fees. Reimbursable costs for reprographic services, computer plotting, and printing will be negotiated at the time additional services are requested.

ARCHITECTURAL

Principals of Firm	\$220.00
Associate Principal/Director	\$200.00
Associate/Coordinator	\$200.00
Senior Project Architect	\$180.00
Senior Project Manager	\$180.00
Project Architect	\$150.00
Project Manager	\$150.00
Technical Level I	\$100.00
Technical Level II	\$100.00
Technical Support	\$ 80.00

CIVIL

Principal Civil Engineer	\$110.00
Principal Land Surveyor	\$ 85.00
Project Engineer	\$ 85.00
Project Manager	\$ 55.00
Engineering Design	\$ 55.00
Design Draftsman	\$ 50.00
Draftsman	\$ 45.00
Technical Support	\$ 20.00

STRUCTURAL

Principal Engineer	\$130.00
Project Engineer	\$100.00
Chief Draftsman	\$ 85.00
Draftsman	\$ 65.00
Technical Support	\$ 45.00

MECHANICAL

Principal	\$309.00
Project Manager	\$258.00
Senior Project Engineer	\$258.00
Design Engineer	\$196.00
Drafter	\$139.00
CAD Operator	\$139.00
Administrative	\$103.00

ELECTRICAL

Principal	\$110.00
Project Manager	\$105.00
Project Engineer	\$100.00
Design Engineer	\$ 82.00
Designer/CADD Technician	\$ 68.00
Jr. Designer/CADD Technician	\$ 42.00
CADD Technical/Drafter	\$ 36.00
Technical Support	\$ 35.00

LANDSCAPE

Principal Architect	\$165.00
Associate Architect	\$140.00
Architect/Project Manager	\$125.00
Job Captain/Designer	\$110.00
CADD Technician	\$ 95.00
Draftsperson	\$ 80.00
Word Processor	\$ 65.00

The following is a list of items which are excluded from our scope of services or are not anticipated to be required. However, these services can be included, if requested, or once additional information is known:

1. Construction Surveying/Staking.
2. Plan Check/Permit Fees.
3. Professionally Constructed Building Models or Renderings.
4. Title Reports and Reference Deeds.
5. Energy Modeling.
6. Conformed Documents.
7. Phase I or Phase II Environmental Documentation.
8. Shoring Design.
9. Arborist/Biologist Reports.
10. Cone Penetration Testing.
11. QSP services during construction.
12. QSD services during construction.
13. Radius maps, mailing lists and public hearing signage.
14. Traffic control plans.
15. County, State, title Company and Utility purveyor Fees.
16. Archaeology Studies.
17. Traffic Studies.
18. Soil Management or Agronomy Reports.
19. Legal Descriptions.
20. Hydrology Study/Calculations.
21. Services related to an Underground Parking Structure.
22. CEQA Documents or Processing.
23. Boundary survey setting any new, or finding existing, property corner survey monuments.
24. Preparation of a Record of Survey map or corner record as required by the City or County.
25. Easement or Property Grant or Quitclaim Deed, Legal Description, and Sketch.
26. Services related to the undergrounding of overhead utility lines, or the relocation/replacement of poles, along the street or alley frontages.
27. Plans required to provide adequate utility (including fire lines) or storm drain infrastructure to a point in front of this project site.
28. General Plan Amendment, Master Plan Amendment, Zone Change, Conditional Use Permit, Environmental Information Forms, or Variance Applications, Forms, and Maps.
29. Offsite or onsite separate water, fire line, sanitary sewer, or storm drain improvement plan and profile drawing, or revisions to a separate City or utility company approved drawing, not already shown on our standard composite onsite utility and storm drain plan.
30. Tract map, Amended Map, Final Plat, Parcel Map, Lot Merger, Certificate of Compliance, or a Lot Line Adjustment Map, Application, Deed, Legal Description, Sketch, and Traverse Closure Calculations.
31. Foundation System: Our fee assumes typical spread footings in average soil conditions. Any other type of foundation system required as a result of poor soil conditions would not be considered within our scope of work.
32. Separate street improvement plans or profile drawings.
33. Separate street lighting improvement plan.

ATTACHMENT 2
PROPOSED FIRST AMENDMENT TO AGREEMENT

**FIRST AMENDMENT TO
AGREEMENT NO. 1918-A BETWEEN
THE CITY OF MONTEREY PARK AND
WLC ARCHITECTS, INC**

THIS 1ST AMENDMENT ("Amendment") is made and entered into this 17th day of August, 2016, by and between the CITY OF MONTEREY PARK, a general law city and municipal corporation ("CITY"), and WLC Architects, Inc. ("CONSULTANT").

1. Pursuant to Section 1 of Agreement No. 1918-A ("Agreement"), Sections 1C is hereby being amended to read as follows:

1C:

"CONSULTANT will perform services listed in the attached Exhibit "A" (CONSULTANT'S Proposal Preliminary Fee Schedule), which is incorporated by reference as if fully set forth, to add the following costs:

- i. Add an additional \$175,000 for Fire Station No. 62 Design, bringing the total design and architectural services to \$365,000.00;
- ii. Add \$49,000 for the Fire Station No. 61 Parking Lot Project

2. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

3. Except as modified by this Amendment, all other terms and conditions of Agreement No. 1918-A remain the same.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF MONTEREY PARK

WLC Architects, Inc.

Paul Talbot,
City Manager

Kelley Needham, Principal

ATTEST:

Vincent Chang,
City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl Berger, Assistant City Attorney

ATTACHMENT 2

Residence Renderings



CLIENT FOCUSED. PASSION DRIVEN.

September 18, 2018

Mr. Scott Haberle
Fire Chief
Monterey Park Fire Department
350 West Newmark Avenue
Monterey Park, CA 91754

Re: Request for Additional Services – ADA Revisions/Residential Reconstruction
Monterey Park Fire Stations
Project 1610400.06

Dear Chief Haberle:

It is our understanding that the City would like to amend our current agreement as it relates to our services on Fire Station 62. Our work would include additional plan modifications as well as the reconstruction of the existing residential structure located at the west end of the site. Our understanding of each of these items is as follows:

1. **ADA Revisions:** It is our understanding that the City would like to revise the current plans back to the design and layout submitted for the original plan check. The accessible areas of the station will be limited to the public and Administrative areas of the station. WLC will then respond to the most recent set of plan check comments issued by Transtech on August 16, 2018.
2. **Residential Reconstruction:** It is our understanding that the City would like to demolish and reconstruct the existing residential structure located on the site of Fire Station 62. The cost to remediate the hazardous material and remodel the existing structure is expected to meet or exceed the cost of a new building. A new building will give the Fire Department the opportunity to design the interior of the new house to better meet their expectations over the life of the facility. It is also our understanding that the new residence will serve as a temporary facility for the Fire Department during construction. The reconstruction will match the appearance and footprint of the original structure. I have attached some of the previous renderings discussed during the initial planning phases.

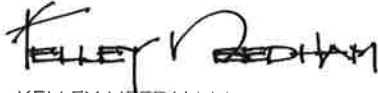
Mr. Scott Haberle
Request for Additional Services – ADA Revisions/Residential Reconstruction
Monterey Park Fire Stations
Project 1610400.06
September 18, 2018
Page 2

The following is a breakdown of the additional fees required for each of these tasks:

CONSULTANT	ADA	RECONSTRUCTION
MSL Engineering (Civil)	\$ 3,000.00	\$ 3,000.00
WLC Architects, Inc. (Architecture)	6,400.00	14,400.00
RM Byrd & Associates (Structural)	4,520.00	8,300.00
Pocock Design Solutions (Mechanical)	5,600.00	4,000.00
A & F Engineering (Electrical)	2,000.00	2,100.00
Cornerstone Studios (Landscape)	3,800.00	0.00
TOTAL	\$ 25,320.00	\$ 31,800.00
TOTAL ADDITIONAL FEE		\$ 57,120.00

Chief, please let us know how you would like to proceed in regard to this matter. If you should have any questions or comments, please do not hesitate to contact me at any time.

Very truly yours,



KELLEY NEEDHAM
Architect, AIA
Principal

KN:hb/P01610400x3-ltr

Attachment: Residence Renderings

cc: Stephanie Quintero, Director of Accounting, WLC Architects, Inc.



Monterey Park Fire Station No. 62
Replaced Residence Views

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
MAY 18, 2016**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, May 18, 2016 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Chan called the meeting to order at 7:02 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Hans Liang, Stephen Lam, Teresa Real Sebastian, Peter Chan, Mitchell Ing arrived at 7:07 P.M.

Council Members Absent: None.

ALSO PRESENT: City Manager Paul Talbot, Assistant City Attorney Karl Berger, City Treasurer Joseph Leon, Public Works Director/Assistant City Manager Ron Bow, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Management Services Chu Thai, Director of Human Resources Tom Cody, Recreation and Community Services Director Dan Costley, Community and Economic Development Director Michael Huntley, City Librarian Norma Arvizu, Controller Annie Young, Assistant City Engineer Rey Alfonso, Water Utility Manager Frank Heldman

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

- Sarkis Antonian expressed his disappointment with the lack of media coverage for the City's Centennial celebration.
- Carolyn Sougheas Schoenwetter expressed some of her concerns with issues regarding her social security.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Margaret Leung, a resident of Monterey Park, expressed her concerns regarding the Los Angeles International Airport aircraft flight noise. Speaker Nancy Acuri conceded her time to Margaret Leung and did not speak during oral and written communications.

1. PRESENTATION

1A. OUTGOING MAYOR'S ADDRESS – PETER CHAN

Mayor Chan presented his Outgoing Mayor's Address.

1B. UPDATE ON THE DROUGHT, WATER CONSERVATION AND THE GOVERNOR'S NEW EXECUTIVE ORDER

Water Utility Manager Frank Heldman gave a PowerPoint presentation regarding the Extended Emergency Regulations passed by the Governor issued on May 9, 2016.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT – APRIL 2016

As of April 30, 2016 invested funds for the Successor Agency of the City of Monterey Park is as follows:

• Successor Agency (SA) Checking	87,392.71
• Successor Agency (SA) RORF	<u>127,557.00</u>
Total	<u>\$ 214,949.71</u>

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, received and filed the Monthly Investment Report for April 2016.

Motion: Moved by Council Member Liang and seconded by Council Member Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Real Sebastian, Ing, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

2B. SUCCESSOR AGENCY (SA) MINUTES

Approve the minutes from the regular meeting of April 20, 2016.

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, approved the minutes from the regular meeting of April 20, 2016.

Motion: Moved by Council Member Real Sebastian and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Real Sebastian, Ing, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

This is the end of Successor Agency (SA) items.

3. CITY OF MONTEREY PARK CONSENT CALENDAR

None.

4. PUBLIC HEARING

None.

5. OLD BUSINESS

5A. SECOND READING AND ADOPTION OF ORDINANCE ADDING A NEW CHAPTER 3.110, ENTITLED "DEVELOPMENT IMPACT FEES" TO TITLE 3 OF THE MONTEREY PARK MUNICIPAL CODE FOR THE PURPOSE OF IMPOSING FEES ON APPLICANTS SEEKING TO CONSTRUCT DEVELOPMENT PROJECTS

This matter is a continuation of the public hearing regarding development impact fees (DIFs) that was first opened on April 6, 2016, and continued on April 20, 2016. To authorize the imposition of the DIFs requires that the Monterey Park Municipal Code ("MPMC") be amended by the draft ordinance. If adopted, the ordinance would establish the new DIFs and establish requirements procedures for their imposition upon development projects. The resolution establishing the new DIFs schedule, if adopted, would become effective 60 days after the draft ordinance becomes effective, i.e., 90 days after second reading (the ordinance requires 30 days to become effective, the DIFs would become effective 60 days after that time).

The first reading occurred at the May 4, 2016 City Council meeting. The ordinance is now ready for its second reading and adoption by the City Council.

Action Taken: The City Council waived second reading and adopted Ordinance No. 2134.

Motion: Moved by Council Member Liang and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Ing, Chan
Noes: Council Members: Real Sebastian
Absent: Council Members: None
Abstain: Council Members: None

Ordinance No. 2134 entitled:

AN ORDINANCE ADDING A NEW CHAPTER 3.110, ENTITLED "DEVELOPMENTAL IMPACT FEES" TO TITLE 3 OF THE MONTEREY PARK MUNICIPAL CODE FOR THE PURPOSE OF IMPOSING FEES ON APPLICANTS SEEKING TO CONSTRUCT DEVELOPMENT PROJECTS

6. NEW BUSINESS

6A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF MAY 18, 2016

Disbursements will be made from the funds referenced in the Resolution in Warrants numbered 309195-309401 and e-Payables numbered 000285-000297.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11837 allowing certain claims and demands per Warrant Register dated May 18, 2016 totaling \$463,307.11 and specifying the funds out of which the same are to be paid.

Motion: Moved by Council Member Real Sebastian and seconded by Mayor Pro Tem Ing, motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Real Sebastian, Ing, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11837, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED THE 18TH DAY OF MAY TOTALING \$463,307.11 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

6B. INVESTMENT REPORT

As of April 30, 2016 invested funds for the City of Monterey Park is \$83,972,677.15.

Public Speaker:

- City Treasurer Leon provided a brief update regarding the City's invested funds.

Action Taken: The City Council received and filed the monthly investment report for April 2016.

Motion: Moved by Council Member Real Sebastian and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Real Sebastian, Ing, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6C. CITY COUNCIL MINUTES

Approve the minutes from the regular meeting of April 20, 2016.

Action Taken: The City Council approved the minutes from the regular meeting of April 20, 2016.

Motion: Moved by Council Member Liang and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Real Sebastian, Ing, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6D. FIRE STATION NO. 62 – 2001 S. GARFIELD AVENUE – CONSIDERATION OF RECONSTRUCTION

On January 20, 2016, the City Council approved the award of contract for architectural design services to WLC Architects, Inc. for Fire Station Nos. 61, 62, and 63 remodel, reconstruction, and evaluation assistance. For the Fire Station 62 project, WLC prepared conceptual designs for the Station 62 reconstruction. Staff would like to present these conceptual renderings to the City Council for review and consideration of selection.

Public Speaker:

- Nancy Arcuri expressed her support for the remodeling of the fire station.

Action Taken: The City Council selected and approved option 1 (attachment 1) of the conceptual renderings for the construction of Fire station 62 was amended to also close and repair the alley, to improve both the lighting and landscape, and to add signs indicating that the alley is not a throughway.

Motion: Moved by Council Member Real Sebastian and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Real Sebastian, Ing, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

RECESSED AND RECONVENED

The City Council recessed at 8:40 p.m. and reconvened with all council members present at 8:49 p.m.

6E. ADOPTING A RESOLUTION AUTHORIZING ADVERTISEMENT OF CITYWIDE ASPHALT PATCH REPAIRS PROJECT

City staff has prepared bid specifications for Citywide Asphalt Patch Repairs Project. Staff requests City Council authorization to advertise the project for bids.

Action Taken: The City Council adopted Resolution 11838 authorizing advertisement of Citywide Asphalt Patch Repairs Project.

Motion: Moved by Council Member Lam and seconded by Council Member Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Liang, Lam, Real Sebastian, Ing, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11838, entitled:

A RESOLUTION APPROVING THE BID SPECIFICATIONS FOR PERFORMING THE CITYWIDE ASPHALT PATCH REPAIRS PROJECT PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT

6F. ENTRY IN TO THE 2017 PASADENA TOURNAMENT OF ROSES PARADE

In March 2015, the Centennial Celebration ad hoc committee was formed to develop plans for a variety of events to celebrate the City's 100th Birthday. One of the activities suggested was applying to have a float in the world famous Pasadena Rose Parade; staff submitted an application form in January. On May 27, 2015, the Council gave direction to the Centennial Committee and staff to investigate fundraising efforts to fund an entry for the 2017 Pasadena Tournament of Roses Parade. The Centennial Committee/Rose Parade sub-committee has made efforts to obtain funding for the entry, but has been unable to secure the necessary funds at this time. In the interim, staff submitted an entry form for the 2017 parade.

On April 25, 2016, the Pasadena Tournament of Roses sent the City a letter of invitation to participate in the parade, contingent on the completion of an acceptance form, a profile, and payment for the entry fee. In addition, the City is required to provide a formal letter of commitment or a resolution as proof that \$150,000 of the \$250,000 has been obligated for the design and building of the float from one of the approved builders. All of these materials must be turned into the Rose Parade Association by Wednesday, June 1, 2016; any later and the process starts over with no guarantees to be in the parade.

It is hoped that the \$255,500 for this project, will be raised through a fundraising effort throughout the community. If the fundraising effort falls short, the City would be required to pay the balance.

Public Speaker:

- Bill Zeiger, resident of Monterey Park, spoke in opposition of the City participating in the Rose Parade if the City is going to cover the costs.
- Scott Kelley, representative for the Monterey Park Fire Fighters Association, expressed his opposition to the allocation of City funds for the parade stating that the funds can be better spent elsewhere, such as employee salaries.
- Randy Esparza, representative for the Monterey Park Police Officers Association, also expressed his opposition as to the allocation of City funds for the parade expressing the same sentiments as the Monterey Park Fire Fighters Association.
- Nancy Arcuri, resident of Monterey Park, was neutral on the subject stating that the float would be a great honor, but also expressed her concerns regarding the funds.
- City Clerk Chang reported and read aloud the following written communications from (1) Richard Prinz supporting the Rose Parade float; (2) Scott Hanlon opposing the float; and (3) Matt Marquisee supporting the float. These written communications have been received, distributed and filed.

Action Taken: The City Council tabled this item to a future City Council meeting.

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Council Member Lam reported that he attended the fundraiser at Ocean Star Restaurant, multiple East Los Angeles College events, and the Taiwanese American Cultural Heritage Week at Barnes Park.

Council Member Real Sebastian reported that she helped host a Saint Steven Martyr School fieldtrip to City Hall. She also reported that she attended the Southern California Association of Governments 2016 General Assembly meeting.

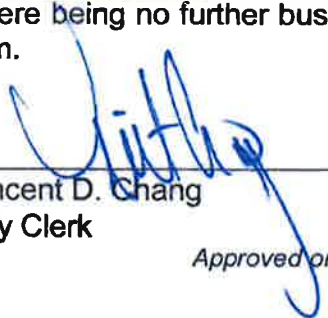
Mayor Pro Tem Ing extended an invitation to the public to attend his Mayoral Installation next Wednesday, May 25, 2016 at 6:30 p.m.

Mayor Peter Chan reported that he attended the Boy Scout's breakfast and the Fire Department's open house. He announced the parade and other centennial events, as well as the Library Foundation Gala at Luminarias.

8. CLOSED SESSION
None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 10:07 p.m.



Vincent D. Chang
City Clerk

Approved on June 15, 2016 at the Regular City Council Meeting

ATTACHMENT 1



MONTEREY PARK FIRE STATION No. 62



1



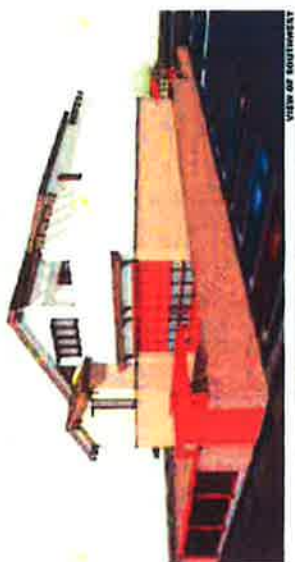
VIEW OF SOUTHEAST



VIEW OF NORTHWEST



VIEW OF NORTHWEST



VIEW OF SOUTHWEST



AERIAL VIEW

PROPOSED SITE LAYOUT

VIEW OF ENTRANCE
MONTEREY PARK FIRE STATION No. 62
MONTEREY PARK, CA
MONTEREY PARK FIRE DEPARTMENT



VIEW OF PROPOSED FIRE STATION FROM ISABELLA AVENUE 1

64-145
May 18, 2016

PROPOSED SITE LAYOUT OPTION 1 04/14/2016

MONTEREY PARK FIRE STATION No. 62

MONTEREY PARK, CA
MONTEREY PARK FIRE DEPARTMENT





VIEW OF PROPOSED FIRE STATION FROM ISABELLA AVENUE 2

64-146
May 18, 2016

PROPOSED SITE LAYOUT OPTION 04/14/2016

MONTEREY PARK FIRE STATION No. 62

MONTEREY PARK CA
MONTEREY PARK FIRE DEPARTMENT





City Council Staff Report

DATE: November 7, 2018

AGENDA ITEM NO: Consent Calendar
Agenda Item 3-E.

TO: The Honorable Mayor and City Council
FROM: Mark A. McAvoy, Director of Public Works/City Engineer
SUBJECT: Compressed Natural Gas (CNG) Tank Replacements

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the City Manager, or designee, to enter into an agreement with National CNG & Fleet Services to replace the CNG tanks on five pickup trucks at a cost of \$30,129.08.
2. Take such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

The City's five CNG pickup trucks are due for CNG tank replacement. Funding is included in the FY 2018-19 approved annual budget for their replacement. The lowest, responsible bid received was from National CNG & Fleet Services in the amount of \$30,129.08. Staff recommends the City Council authorize the City Manager, or designee, to enter into an agreement with National CNG & Fleet Services to replace the CNG tanks on five pickup trucks at a cost of \$30,129.08.

BACKGROUND:

CNG tank certifications are valid for 15 years. The City's CNG fleet consists of five trucks, all due for CNG tank replacement.

- | | | |
|--------------------------------|----------------|--------------|
| • Unit 899 Parks Division | 2002 Ford F150 | 88,193 miles |
| • Unit 900 Maint Svcs Division | 2002 Ford F150 | 55,721 miles |
| • Unit 965 Maint Svcs Division | 2004 Ford F150 | 85,156 miles |
| • Unit 966 Maint Svcs Division | 2004 Ford F150 | 65,748 miles |
| • Unit 975 Parks Division | 2004 Ford F150 | 46,854 miles |

Staff recently completed the RFP bidding process. Bid packages were sent to the following dealers:

- | | |
|--|-----------------|
| • National CNG & Fleet Services: Ontario, CA | \$30,129.08 |
| • Buswest: Fontana, CA | \$96,018.63 |
| • Agility Fuel Systems: Fontana, CA | No bid received |
| • Harbor NGV Service: San Pedro, CA | No bid received |

As National CNG & Fleet Services was the lowest, responsible bidder, staff recommends entering into an agreement with them for the replacement of the CNG tanks. National CNG & Fleet Services has completed CNG tank replacements with other agencies, including the cities of Glendale and Santa Monica, and their references were all positive. Upon City Council approval, staff anticipates the CNG tank replacement will be completed within the next two months.

FISCAL IMPACT:

The FY2018-2019 approved budget includes \$45,000 for the CNG tank replacement (City Shop Fund Account No. 0060-801-5002-88500). The lowest responsible bidder is National CNG & Fleet Services at \$30,129.08 which is within the budgeted amount.

Respectfully submitted by:


Mark A. McAvoy
Director of Public Works/ City
Engineer

Prepared by:


Tito Haes
Public Works Maintenance
Manager

Approved by:


Ron Bow
City Manager

Reviewed by:


Karl H. Berger
Assistant City Attorney

ATTACHMENT(S):

1. National CNG & Fleet Services Bid Package

ATTACHMENT 1
National CNG and Fleet Services Bid Package

CITY OF MONTEREY PARK

320 West Newmark Avenue Monterey Park, CA. 91754-2896

Phone: 626-307-1288 Fax: 626-927-9624 E-mail BFallon@montereypark.ca.gov



CITY OF MONTEREY PARK

NOTICE INVITING BIDS

CNG CYLINDER REPLACEMENTS

BID NO. 18-2

September 25, 2018

All Bids must be received before 10:00 a.m. on October 16, 2018, by the Fleet Department for the City of Monterey Park Attention: Bruce Fallon BFallon@montereypark.ca.gov and C.C. Mary Lou Reyes mreyes@montereypark.ca.gov for replacement of CNG cylinders on five CNG trucks.

The Specifications and Scope of Work in this notice are a part of any contract awarded in accordance with the bid procedures.

If you have any questions or comments regarding this bid prior to the bid closing date, please contact Bruce Fallon at (626) 307-1288 or Mary Lou Reyes at (626) 307-1281.

Sincerely,

Tito Haes

Public Works Maintenance Manager

**City of Monterey Park
Bid 18-2**

CNG Tanks Replacement Quote

Specifications

Qty Parts

10)	12.6" x 60" Type 1 tanks, solenoid Valves, Brackets& Fittings Parts	\$	<u>16566.25</u>
05)	12.8" x 48" Type 1 Tanks, Solenoid valves, Brackets & Fittings Parts	\$	<u>5691.25</u>
05)	Fasteners and Hardware	\$	<u>150.00</u>

*Note: the 12.8 x 48 tank is not currently available so
we substituted with a 12.8 x 32 tank*

SalesTax:	\$	<u>1736.58</u>
Subtotal:	\$	<u>24144.08</u>

Scope of Work:

Remove expired CNG cylinders and install new CNG cylinders on:

1. Unit 899 2002 Ford F150 VIN# 2FDPF17M52CA57863
2. Unit 900 2002 Ford F150 VIN# 2FDPF17M72CA57864
3. Unit 965 2004 Ford F150 VIN# 2FDPF17M84CA74336
4. Unit 966 2004 Ford F150 VIN# 2FDPF17MX4CA74337
5. Unit 975 2004 Ford F150 VIN# 2FDPF17M54CA72706

Labor Cost: \$ 5160.00

Disposal Fees: \$ 825.00

Grand total: \$ 30129.08

Labor Per Hour \$ _____



City Council Staff Report

DATE: November 7, 2018

AGENDA ITEM NO: Consent Calendar
Agenda Item 3-F.

TO: The Honorable Mayor and City Council
FROM: Tom Cody, Director of Human Resources and Risk Management
SUBJECT: Memorandum of Understanding between the City and the Monterey Park Firefighters' Association fixing the rate of compensation and other terms and conditions of employment for represented employees for a four-year term July 1, 2018 to June 30, 2022.

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting a Resolution authorizing the City Manager to execute the Memorandum of Understanding between the City of Monterey Park and the Monterey Park Fire Fighters' Association (FFA); and
2. Amend the 2018-2019 Budget to authorize expenditure of \$96,445 for the 2018-2019 fiscal year accordingly; and
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Representatives of the City of Monterey Park met on numerous occasions with representatives of the approximate 48 members of the Monterey Park Firefighters' Association (FFA) regarding wages; step increases; medical contributions; FLSA overtime computation calculations; USAR premium pay; creation of a Retiree Health Savings Plan for employee retirement medical purposes (RHSP) with corresponding reduced sick leave annual accrual and other terms and conditions of employment. The results of these negotiations are contained in the attached draft Memorandum of Understanding (MOU).

During negotiations, the City asked the FFA to consider non-PERS-able items as part of the MOU. This was proposed because of projected CalPERS pension cost increases and the City's tax-sharing agreement with Montebello regarding the Market Place project. FFA and the City worked thru the negotiations process and focused on a four-year contract with the bulk of the cost in the last two years of the four-year contract. This will be the first four-year contract with FFA in the last decade as previous contracts have typically been a two-year term.

BACKGROUND:

The draft Memorandum of Understanding (MOU) reflects the negotiated terms between the City and FFA. As detailed in Attachment A, the MOU will implement the following:

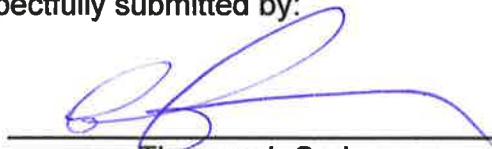
1. There is no cost-of-living salary adjustment increase for the term of this contract. While the contract contains no cost-of-living adjustments, it does expand the salary scale for Firefighters from a 5-step meritorious salary range to a 7-step meritorious salary range beginning of the third year of the contract or July 1, 2020. A step represents a 5% differential in pay between each step. Advancement in the step system is not automatic; it is based on an annual performance evaluation that requires the employee to be rated as meeting or exceeding standards and expectation. Each employee is considered for a Step increase based upon individual evaluations throughout the fiscal year (upon their specific employment anniversary), starting in year three of the MOU.
2. Starting the next pay period after the approval of this MOU, 31 FFA CalPERS Classic FFA members will pay an additional 3% CalPERS contribution; making their total paid contribution 12%. Additionally, 17 FFA CalPERS PEPRA members pay an additional .5% CalPERS contribution, making their total paid contribution 12%.
3. For the 31 classic member of the FFA, the City will pay a monthly 3% contribution to the employees' 401(a) deferred compensation account based on their annual salary. For the 17 FFA CalPERS PEPRA members, the City will pay a \$185 monthly contribution to the employees' 401(a) deferred compensation account.
4. On or about January 1, 2019, the City will create a Retiree Health Savings Plan (RHSP) for FFA employee retirement medical purposes and transfer 48 hours of regular sick leave accrual into each employee's RHSP account. Thereafter, each employee's annual sick leave will be reduced from 144 hours to 96 hours.
5. Adjust the FLSA overtime calculation. The MOU will cause all paid time off to be calculated as hours worked, except sick leave (which would otherwise prevent FLSA overtime). This will result in an anticipated non-PERS-able increase in potential overtime compensation averaging \$2,078 annually for each employee. It is anticipated this provision in combination with Item #4 will reduce Department-wide personal sick leave usage by approximately 20% or approximately 1,000 hours. This goal of 20% sick leave reduction will be monitored by the City and if the goal is not achieved and maintained, the FLSA OT calculation will return to pre-contract language and offset with a 1.3% one-time cost-of-living adjustment.
6. The City will increase its monthly contributions to employee medical plans (an additional \$90 for 2018/2019; thereafter, an additional \$35 for each fiscal year during the remaining three years of the contract; a total increase of \$185 per month by January 2018).

The City would increase the number of eligible firefighters by five each contract year that complete Urban Search and Rescue (USAR) training and qualify for the monthly USAR bonus of \$100. Currently, the 2016-2018 MOU allows 1 firefighter to earn this USAR bonus; by the end of the MOU, there will be a total of 38 eligible spots for this bonus.

FISCAL IMPACT:

The cost for the 2018-2019 fiscal year is \$96,445, which will require a new appropriation to the budget. The cost will be appropriated from the General Fund (0010). The projected cost for the second year of the contract (2019-2020) will be an additional approximately \$213,049. The projected cost for the third year of the contract (2020-2021) will be an additional approximately \$394,907. The project cost for the fourth year of the contract (2021-2022) will be an additional approximately \$802,779. The total proposed cost for the four-year contract is \$1,507,177. (See Attachment 1)

Respectfully submitted by:

A blue ink signature of Thomas J. Cody, consisting of a large, stylized 'C' followed by a horizontal line.

Thomas J. Cody
Director of Human Resources
and Risk Management

Approved by:

A blue ink signature of Ron Bow, featuring a large, stylized 'B' with a horizontal line underneath.

Ron Bow
City Manager

Reviewed by:

A blue ink signature of Karl H. Berger, with a stylized 'K' and 'B' and a horizontal line underneath.

Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. FFA 2018-2022 4-Year MOU Costs
2. Resolution approving the MOU for Contract Years 2018-2022 between City of Monterey Park and Monterey Park Firefighters Association
3. 2018-2022 MOU between City of Monterey Park and Monterey Park Firefighters Association

ATTACHMENT 1

FFA 2018-2022 4-Year MOU Costs

FFA 4-Year MOU Costs

Item	FY 2018/19 Financial Impact	FY 2019/20 Financial Impact	FY 2020/21 Financial Impact	FY 2021/22 Financial Impact	Total SS Financial Impact
Salary Increase	None	None	None	None	None
Employee paid PERS—12%					
Employer paid Deferred Comp	\$ 14,907	\$ 29,813	\$ 29,813	\$ 29,813	\$ 104,346
Health Savings Plan	None	None	None	None	None
Non-PERSable FLSA Cost Adjustment	\$ 49,618	\$ 99,236	\$ 99,236	\$ 99,236	\$ 347,326
1.3% COLA -Year 4, if sick leave reduction is not met (\$58,000)					
Increased Medical Contribution	\$ 25,920	\$ 72,000	\$ 92,160	\$ 112,320	\$ 302,400
Addition of 2, 5% salary ranges effective 7/2020	None	None	\$155,698	\$537,010	\$ 692,708
Additional USAR premium pay	\$ 6,000	\$ 12,000	\$ 18,000	\$ 24,400	\$ 60,400
TOTAL	\$96,445	\$213,049	\$394,907	\$802,779	\$1,507,177

ATTACHMENT 2

**Resolution approving the MOU for Contract Years
2018-2022 between City of Monterey Park and
Monterey Park Firefighters Association**

RESOLUTION NO. _____

A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR CONTRACT YEAR 2018-2022 BETWEEN THE CITY OF MONTEREY PARK AND THE MONTEREY PARK FIREFIGHTERS' ASSOCIATION.

The City Council for the City of Monterey Park does resolve as follows:

SECTION 1: The City, acting by and through its City Council appointed negotiation team, and representatives of the Monterey Park Firefighters' Association (FFA), a duly recognized employee organization representing the City of Monterey Parks Firefighters' Association employees, met and conferred in good faith and fully communicated and exchanged information concerning wages, retirement funding, hours, and the terms and conditions of employment for contract year 2018-2022.

SECTION 2: The appointed representatives of the parties agreed on certain matters as stated in the attached MOU and recommended that the City and the Union implement those agreements.

SECTION 3: FFA accepted the attached Memorandum of Understanding ("MOU") on September 3, 2018

SECTION 4: The City Council approves the Memorandum of Understanding for Contract Year 2018-2022 between the City of Monterey Park and the Monterey Park Firefighters' Association (FFA), which is attached as Exhibit "A," and incorporated by reference.

SECTION 5: The City Manager is authorized to execute the MOU on the City's behalf in a form approved by the City Attorney.

SECTION 6: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

SECTION 7: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

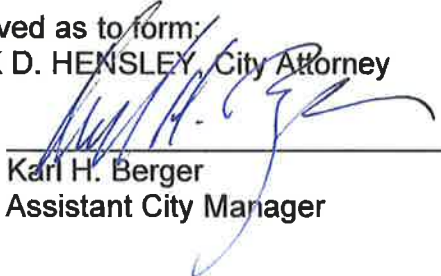
PASSED, AND ADOPTED this 7th day of November, 2018

Peter Chan
Mayor, City of Monterey Park

ATTEST:

Vincent Chang, City Clerk

Approved as to form:
MARK D. HENSLEY, City Attorney

By: 

Karl H. Berger
Assistant City Manager

State of California)
County of Los Angeles) ss.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly and regularly adopted by the City Council of the City of Monterey Park at a meeting held on this 7th day of November, 2018 by the following vote:

AYES: Council Members:
NOES: Council Members:
ABSENT: Council Members:
ABSTAIN: Council Members:

Dated this ____ day of _____, 2018

Vincent D. Chang, City Clerk
City of Monterey Park,
California

ATTACHMENT 3
2018-2022 MOU between City of Monterey Park and
Monterey Park Firefighters Association



MEMORANDUM OF UNDERSTANDING

Between

THE CITY OF MONTEREY PARK

And

**THE MONTEREY PARK FIREFIGHTERS'
ASSOCIATION**

(JULY 1, 2018 – JUNE 30, 2022)

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MEMORANDUM OF UNDERSTANDING
Between
THE CITY OF MONTEREY PARK
And
THE MONTEREY PARK FIREFIGHTERS' ASSOCIATION
(48 Month Agreement: July 1, 2018 – June 30, 2022)

PREAMBLE

This Memorandum has been prepared in accordance with the California Government Code (Section 3500 *et seq.*). The City of Monterey Park, California, hereinafter referred to as the "City", and the Monterey Park Firefighters' Association, hereinafter referred to as the "Recognized Employee Organization," have reached this Memorandum of Understanding pursuant to meeting and conferring in good faith.

ARTICLE 1 - SCOPE OF REPRESENTATION

- A. The wages, hours and working conditions specified in this Memorandum shall constitute the wages, hours and working conditions for the term of this Agreement.
- B. This agreement may be expanded further by the addition of provisions involving mandatory subjects of negotiations from 1) the City Personnel Rules and Regulations, 2) the Fire Department Rules and Regulations, and 3) the disciplinary procedures. Representatives of the City and the Recognized Employee Organization will meet as necessary to identify the above provisions and redraft them, if necessary, for incorporation into this Memorandum of Understanding. Upon completion of the committee review process, the negotiating parties will meet and attempt to agree upon the new provisions. Any agreements will be incorporated thereafter by reference into this Memorandum of Understanding. If no agreement is reached, the status quo will be continued, and there will be no incorporation into the M.O.U.

ARTICLE 2 - RECOGNITION

- A. The Monterey Park Firefighters' Association is hereby recognized as the exclusive Recognized Employee Organization for those employees occupying the job classifications of Firefighter, Fire Engineer, and Fire Captain.
- B. The City acknowledges the Recognized Employee Organization as the representative for employees in the Fire Department for the purpose of meeting and conferring in good faith regarding wages, hours, and other terms and conditions of employment.
- C. This Memorandum does not preclude employees in such employment classifications from representing themselves individually in their employment relations with the City.

ARTICLE 3 - CITY RESPONSIBILITIES AND RIGHTS

To ensure that the City is able to carry out its statutory functions and responsibilities, the following matters will not be subject to the terms of this Memorandum, but shall be within the exclusive discretion of the City: to select and determine the number and types of employees required; to assign work to employees in accordance with the requirements determined by the City; to establish and change work schedules and assignments; to hire, transfer and promote or lay off employees for lack of work and for all other legitimate reasons; to suspend, discipline or discharge for just cause; to determine and change methods or operations; to determine and change, at its sole discretion, the number of locations, relocations and types of operation and the processes and materials to be employed.

ARTICLE 4 - EMPLOYER AND/OR EMPLOYEE RELATIONS

- A. During the life of this Memorandum, all employees as described above in Article 2, Section A, shall have the right to join the Recognized Employee Organization, or to refuse or refrain from joining said organization.
- B. Members of the Recognized Employee Organization may, by any reasonable method, select six (6) representatives who may or may not be City employees to meet and confer with the City Representative Committee or other management officials on subjects within the scope of representation during regular duty or working hours, without loss of time, provided:
 - 1. That no employee representative shall leave duty or workstation or assignment without specific approval by any authorized departmental management official.
 - 2. That any such meeting is subject to scheduling by an authorized departmental management official so as to avoid interference with or interruption of assigned work schedules or work performance.
- C. The City will deduct dues and initiation fees from those employees who voluntarily sign and have submitted to the City the necessary authorization card. Deductions as authorized by the employees shall be deducted from earned wages or salaries each pay period. The City shall forward to the Recognized Employee Organization during the succeeding week all dues and/or initiation fees deducted from the employees.
- D. The Recognized Employee Organization shall indemnify, defend, and hold the City harmless against any claim and any suit instituted by an employee against the City which shall arise out of any action which shall be taken by the City in accordance with the foregoing provisions as set forth in Section C above.
- E. The Recognized Employee Organization representatives, while on City property, shall abide by the City's safety rules and regulations.
- F. Such individuals, after being excused from their regularly assigned duties by the Fire Chief or delegated representative, will be permitted to take reasonable time to discuss

terms and conditions as set forth in this Memorandum.

- G. Said employee or employees, if on duty, shall be paid for such reasonable time by the City at the employee's regular rate of pay. However, no overtime will be paid by the City for time spent as set forth above, except if and when the employee is working a relief overtime shift.
- H. A written list of the Officers of the Recognized Employee Organization and the Employee Representatives shall be furnished to the City immediately after their designation and the Recognized Employee Organization shall notify the City promptly in writing of any changes of such Officers or Representatives.

ARTICLE 5 - COMMUNICATIONS

Space shall be provided on City bulletin boards for the posting of the following notices of immediate concern to the employee group members:

- A. Recognized Employee Organization recreational and social activities.
- B. Recognized Employee Organization election notices and results.
- C. Recognized Employee Organization meetings and events.
- D. Such other notices as may be mutually agreed upon by the Recognized Employee Organization and the Fire Chief or representative.
- E. No information shall be placed upon a Fire Station bulletin board if it contains personal attacks upon any City employee or representative.

ARTICLE 6 - CONTINUED PERFORMANCE OF CITY SERVICES AND OPERATIONS

- A. The Recognized Employee Organization hereby agrees that during the term of this Memorandum, the employees of the City, as set forth in Article 2, Section A, the officers and/or agents of the Recognized Employee Organization shall not engage in, encourage, sanction, support, authorize or suggest any work stoppages, strikes, boycotts, slowdowns, mass resignation, mass absenteeism, picketing, or any other intentional interference of the work of the City.
- B. In the event any employee, or employees, participate in any such activities as set forth above, the Recognized Employee Organization shall notify such employee or employees, so engaged to cease and desist from such activities and shall instruct said person, or persons, to return to their normal work assignment and duties.
- C. The employee, or employees, participating in such activities as set forth in paragraphs A and B above, shall be subject to disciplinary action by the City, including suspension or discharge in accordance with the City's Personnel Rules and Regulations.

ARTICLE 7 - GRIEVANCE PROCEDURE

A. DEFINITIONS

1. A "grievance" is an allegation by the Association or an Association member that a specific term of the MOU has been violated.
2. Disciplinary action consisting of one work shift suspension or less (or the money equivalent to such action) shall not be subject to arbitration and shall be resolved at Level III. The City Manager appeal shall not be an evidentiary hearing and shall follow the procedures for conducting a Skelly hearing. However, in any case where an employee is subject to two or more 1-work shift suspensions in any twelve consecutive month period, then the second such suspension and any thereafter within a twelve consecutive month period shall be subject to arbitration in the same manner as are other arbitrable disciplinary matters.
3. Except as provided above, a "disciplinary grievance" is a formal written objection or challenge to any disciplinary action as defined by the Personnel Rules and Regulations.

The grievance procedure shall not be utilized by an employee to contest the content of a performance evaluation, verbal or written reprimands or other documentation regarding the employee's work performance which is not defined as disciplinary action by Rule XV of the City Personnel Rules and Regulations. A disciplinary grievance shall be filed after the written receipt of the City Manager's decision, and shall constitute the sole and exclusive process of appeal. Such appeals shall be processed at Level IV, Arbitration.

4. Disputes regarding jurisdiction (grievability of an issue) shall not be subject to resolution by the grievance procedure and instead, are subject to resolution by the Public Employment Relations Board.
5. A "grievant" is any unit member or Recognized Employee Organization on behalf of specified unit members adversely affected by an alleged violation of the specific provisions of this Memorandum, or a punitive disciplinary action.
6. A "day" is any day in which the administrative offices of the City of Monterey Park are open for regularly scheduled business.

B. GENERAL PROVISIONS

1. Until final disposition of a grievance, the grievant shall comply with the directions of the grievant's immediate supervisor.
2. All documents dealing with the processing of a grievance shall be filed separately from the personnel files of the participants.

3. Time limits for appeal provided at any level of this procedure shall begin the first day following receipt of the written decision by the grievant and/or the Recognized Employee Organization. Failure of the grievant to adhere to the time deadlines shall mean that the grievant is satisfied with the previous decision and waives the right to further appeal. The grievant and the City may extend any time deadline by mutual agreement.
4. Every effort will be made to schedule meetings for the processing of grievances at times that will not interfere with the regular work schedule of the participants. If any grievance meeting or hearing must be scheduled during duty hours, any employee required by either party to participate as a witness or grievant in such meeting or hearing shall be released from regular duties without loss of pay for a reasonable amount of time.
5. Any unit member may, at any time, present grievances to the City and have such grievances adjusted without the intervention of the Recognized Employee Organization, as long as the adjustment is reached prior to arbitration and the adjustment is not inconsistent with the terms of this Memorandum; provided that the City shall not agree to a resolution of the grievance until the Recognized Employee Organization has received a copy of the grievance and the proposed resolution and has been given the opportunity to file a response within twenty (20) days. Upon request of the grievant, the grievant may be represented at any stage of the grievance procedure by a representative of the Recognized Employee Organization, which may include the attorney of the Recognized Employee Organization.
6. This grievance procedure shall be the sole and exclusive procedure for processing objections or challenges to disciplinary actions as defined in the Personnel Rules and Regulations and shall satisfy all administrative appeal rights and protections.
7. There shall be no reprisals against any Department employee for processing a grievance at any level, or for assisting a grievant in the processing of a grievance.

C. PROCEDURE - Grievances will be processed in accordance with the following procedures:

1. Level I - Informal Resolution

Any unit member who believes he/she has a grievance which is an alleged violation of the specific provisions of this Memorandum of Understanding shall present the grievance orally to the immediate supervisor within fifteen (15) days after the grievant knew, or reasonably should have known, of the circumstances which form the basis for the grievance. Failure to do so will render the grievance null and void. The immediate supervisor shall hold discussions and attempt to resolve the matter within ten (10) days after the presentation of the grievance. It is the intent of this informal meeting that at least one personal conference be held between the aggrieved employee and

the immediate supervisor.

2. Level II - Formal Written Grievance

- a. If the grievance is not settled during the informal conference and the grievant wishes to press the matter, the grievant shall present the grievance in writing on the appropriate form to the Fire Chief within ten (10) days after the oral decision by the immediate supervisor. The written information shall include: (a) A description of the specific grounds of the grievance, including names, dates, and places necessary for a complete understanding of the grievance; (b) A listing of the provisions of this agreement which are alleged to have been violated; (c) A listing of the reasons why the immediate supervisor's proposed resolution of the problem is unacceptable; and (d) A listing of specific actions requested of the City which will remedy the grievance.
- b. The Fire Chief or designated representative shall communicate the decision, in writing, to the grievant within ten (10) days after receiving the grievance.
- c. Within the above time limits either party may request a personal conference.

3. Level III - Appeal to the City Manager

- a. If the grievant is not satisfied with the decision at Level II, the grievant may, within ten (10) days of the receipt of the decision at Level II, appeal the decision to the City Manager. This statement shall include a copy of the original grievance and appeal, and a clear, concise statement of the reasons for the appeal.
- b. The City Manager shall communicate the decision, in writing, to the grievant within ten (10) days. If the City Manager does not respond within the time limits provided, the grievant may appeal to the next level.

4. Level IV - Binding Arbitration

- a. If the grievant is not satisfied with the decision at Level III, or if an employee wishes to appeal the disciplinary decision of the City Manager, the grievant/employee may, within ten (10) days of the receipt of the decision, submit a request in writing to the Recognized Employee Organization for arbitration of the dispute. Within twenty (20) days of the grievant's receipt of the decision at Level III, the Recognized Employee Organization shall inform the City, in writing, of its intent to arbitrate. The Recognized Employee Organization and the City shall attempt to agree upon an arbitrator. If no agreement can be reached, they shall request that the State Mediation and

Conciliation Service supply a panel of seven (7) names of persons experienced in hearing grievances in cities. Each party shall alternately strike a name until only one remains. The remaining panel member shall be the arbitrator. The order of the striking shall be determined by lot.

- b. The arbitrator shall, within thirty (30) days, unless both parties agree otherwise, hear evidence and render a decision on the issue or issues submitted to him/her. If the parties cannot agree upon a submission agreement, the arbitrator shall determine the issues by referring to the written grievance and the answers thereto at each step.
- c. The City and the Recognized Employee Organization agree that the jurisdiction and authority of the arbitrator so selected and the opinions the arbitrator expresses will be confined exclusively to the interpretation of the express provision or provisions of this Agreement at issue between the parties. The arbitrator shall have no authority to add to, subtract from, alter, amend, or modify any provisions of this Agreement or the written ordinances, resolutions, rules, regulations and procedures of the City, nor shall he/she impose any limitations or obligations not specifically provided for under the terms of this Agreement. The arbitrator shall be without powers or authority to make any decision that requires the City or management to do an act prohibited by law.
- d. In the event that this grievance procedure is used to challenge disciplinary actions, the arbitrator shall prepare a written decision containing findings of fact, determination of issues, and statement of the precise disciplinary penalty, if any.
- e. After a hearing and after both parties has had an opportunity to make written arguments, the arbitrator shall submit in writing to all parties his/her findings and award.
- f. The award of the arbitrator shall be final and binding within sixty (60) days of submission. During this sixty (60) day, period either party may request, in writing, a clarification of the decision. A copy of such request must be provided to the other party simultaneously with the sending of the request to the arbitrator.
- g. The fees and expenses of the arbitrator shall be shared equally by the City and the Recognized Employee Organization. All other expenses shall be borne by the party incurring them, and neither party shall be responsible for the expense of witnesses called by the other. Either party may request a certified court reporter to record the entire arbitration hearing. The cost of the services of such court reporter shall be shared equally by the parties.

- h. By filing a grievance and processing it beyond Level III, the grievant expressly waives any right to statutory remedies or to the exercise of any legal process other than as provided by this grievance/arbitration procedure. The processing of a grievance beyond Level III shall constitute an express election on the part of the grievant that the grievance/arbitration procedure is the chosen forum for resolving the issues contained in the grievance, and that the grievant will not resort to any other forum or procedure for resolution or review of the issues. The parties do not intend by the provisions of this paragraph to preclude the enforcement of any arbitration award in any court of competent jurisdiction.

ARTICLE 8 - VACATIONS AND HOLIDAYS

I. PREAMBLE

It is the intent and purpose of this vacation and holiday leave policy that all employees avail themselves of accrued vacation and holiday time in order to promote a safe and productive working environment. However, the parties do recognize that personal circumstances and/or the staffing requirements of the Fire Department may periodically impact the ability of an employee to utilize any or all of his/her annual vacation and holiday accrual.

A. VACATION PROGRAM

1. The maximum vacation accrual is 312 hours.
2. With the approval of the 2011-12 MOU, employees with existing vacation hours had hours placed in Vacation Bank No. 1. No additional hours accrue to Vacation Bank No. 1.

At the same time, Vacation Bank No. 2 was established. Vacation accrual from the establishment of Vacation Bank No. 2 was placed in Vacation Bank No. 2 with a maximum accrual cap of 312 hours.

3. Once the vacation hours in Bank No. 2 reach 312 hours, additional vacation (above the maximum) shall be automatically cashed out as part of the regular payroll process. Said hours shall be cashed out during the pay period in which they would have been earned.
4. Vacation usage or cash out in accordance with this Article shall first be deducted from Bank No. 2.
5. Effective July 1, 1994, every full time sworn member of the Fire Department shall accrue vacation with pay as follows:

<u>Commencement of Year of Service</u>	<u>Accrual Rate</u>
0 through and including 7	6 shifts per year
8 through and including 9	7 shifts per year
10 through and including 13	9 shifts per year

14 through and including 15	10 shifts per year
16 through and including 17	11 shifts per year
18 through and including 19	12 shifts per year
20 plus	13 shifts per year

6. Sworn Fire Members assigned to a twenty-four hour shift may, annually during any fiscal year, elect to cash out up to 8 shifts (192 hours) of vacation time. The effective date(s) of any such cash-out to be determined by the employee.

B. HOLIDAYS

1. Effective upon implementation of the 2004-06 MOU, Association members shall commence accruing twelve (12) holiday hours per month. Any holiday time accrual above twenty-four (24) hours shall be automatically cashed out as part of the first pay period following December 1st of each year.

Use of said holiday time shall be governed by Article 8(c) of this MOU.

C. Approval to use Vacation and Holiday Time remaining in Vacation and/or Holiday banks

1. Unless otherwise approved in writing by the Fire Chief and/or his/her designee, granting of any request to utilize earned vacation and/or holiday time shall be subject to the proviso that in no case shall more than two captains, two engineers, two firefighter/paramedics, and two firefighters assigned to a shift (a total of eight personnel) be authorized to utilize said leave during all or part of the same shift date(s). Where request to utilize said leave exceeds the per shift/classification numbers described in this paragraph, then the request filed earlier shall have priority. In cases where requests are filed simultaneously, priority shall be given to the most senior (in total service) applicant.

ARTICLE 9 - SICK LEAVE

- A. Sick Leave with pay shall be granted to every full-time employee who has been continuously employed for a period of time in excess of 30 days. Such sick leave shall be granted by the appointing authority at any time after 30 days of employment, at the rate of twelve hours for each full calendar month of continuous employment with the City, including time served in probationary status.

Effective the pay period that includes January 1, 2019, the hours of sick leave earned by each employee annually will be reduced from one-hundred forty-four (144) hours to ninety-six (96) hours per year to allow forty-eight (48) hours at regular rate of pay to be used for a new Retiree Health Savings Plan (see Article 17, page 16 for the Retiree Health Savings Plan). The forty-eight (48) hour contribution shall be prorated at the rate of four (4) hours per month.

- B. Sick leave is paid leave from work that can be used for the following purposes:

1. Diagnosis, care, or treatment of an existing health condition of, or preventative

care for, an employee or any of the following of the employee's family members: child of any age or dependency status; parent; parent-in-law; spouse; registered domestic partner; grandparent; grandchildren; or sibling; or

For an employee who is a victim of domestic violence, sexual assault, or stalking to: i) obtain or attempt to obtain a temporary restraining order or other court assistance to help ensure the health safety or welfare of the employee or his or her child; or ii) obtain medical attention or psychological counseling; services from a shelter; program or crisis center; or participate in safety planning or other actions to increase safety.

For full time employees, one-half of the employee's accrued and available annual sick leave is protected and may be used for any of the purposes stated above.

- C. Light Duty Eligibility - Subject to the one exception described herein, light duty (modified duty) shall be made available only to those individuals suffering an industrial injury. The only exception to this rule shall be that non-industrial disabilities related to pregnancy, shall result in the subject employee being eligible for light (modified) duty.
- D. In those instances where an employee had accumulated sick hours on or before implementation of the 2011-2012 MOU, the employee was subject to two (2) separate sick leave banks. The first sick leave bank (Bank No. 1) shall consist of the total number of sick hours accrued on or before implementation of the 2011-2012 MOU. The number of sick hours contained within Bank No. 1 shall not increase.
- E. Concurrent with creation of Bank No. 1 above, there shall be created a second sick bank (Bank No. 2) that shall have a balance of zero (0) at its inception. Sick hours accumulated on or after implementation of the 2011-2012 MOU shall be deposited in Bank No. 2 but in no case shall said accumulation in Bank 2 exceed 800 hours.
- F. Sick usage or cash out in accordance with this Article shall first be deducted from Bank No. 2.
- G. The employee shall notify the on-duty Division Chief or his/her designee at least one hour before the beginning of the assigned shift, or when the need for leave is foreseeable. When absence is for more than three consecutive shifts, the employee may be requested to provide the supervisor with a physician's certificate indicating the need for leave. A supervisor may require an employee to submit a physician's statement of illness regardless of the length of an employee's period of absence, if the supervisor has reason to question the validity of the employee's sick leave request.
- H. The City Manager, or designee, may require an employee to submit to a City-paid fitness for duty examination to determine if the employee is able to perform the essential functions of his or her job when there is significant evidence that:
 - 1. The employee's ability to perform one or more essential functions of his or her job has declined; or

2. Could cause a reasonable person to question whether an employee is still capable of performing one or more of his or her essential job duties, or is still capable of performing those duties in a manner that does not harm him or herself or others.
- I. Refusal of any employee to submit to such medical examination shall constitute insubordination and grounds for disciplinary action.
- J. Sick Leave Cash Out

The following sick leave cash out plan shall be implemented:

SICK LEAVE BANK 1:

1. Upon the service or disability retirement of an employee, the City will pay to the employee an amount equal to 33.31% of the individual employee's accumulated sick leave account in Bank 1. Payment will be made at the employee's then current rate of pay.
2. Upon the death of an employee prior to retirement, the City will pay to the employee's designated beneficiary under the City's life insurance program, an amount equal to 33.31% of the employee's accumulated sick leave balance in Bank 1. Payment will be made at the employee's current rate of pay.

SICK LEAVE BANK 2:

Upon the service or disability retirement, an employee with 10 or more year's service may cash out accrued Bank 2 sick leave at the rate of 16 hours for every one year (12 months) of City service.

- K. Sick Leave Usage:
Employees absent from a partial day due to sick will use one hour for each hour of sick leave to cover the absence. An employee absent from a full shift shall use twenty-four (24) hours to cover all hours of the shift when they were absent.

ARTICLE 10 - BEREAVEMENT LEAVE

- A. Each regular employee may be granted bereavement leave at the discretion of the Fire Chief whenever death occurs to a member of the employee's immediate family. Bereavement leave may not exceed the number of shifts required to provide three calendar days off. However, if travel outside the State of California, or within the State of California but extending beyond a distance of 300 miles from Monterey Park is necessary, bereavement leave may be extended to the number of shifts required to provide a total of five calendar days. Shifts of Bereavement Leave are to be charged to an account separate from the employee's sick leave account.
- B. Immediate family, for the purpose of bereavement leave, shall include: spouse, father, father-in-law, mother, mother-in-law, child, stepchild, grandparents, and grandchildren, brother, brother-in-law, sister or sister-in-law or the employee.

ARTICLE 11 - EMERGENCY AND FAMILY SICK LEAVE

- A. An employee covered by this Agreement may be granted emergency sick leave or family sick leave at the discretion of the Fire Chief, or as otherwise required by law, whenever serious illness or other illness occurs to a member of the employee's immediate family.
- B. Emergency and family sick leave will be charged to sick leave rather than vacation.
- C. Immediate family, for the purpose of emergency or family sick leave, shall include: spouse, father, father-in-law, mother, mother-in-law, child, stepchild, grandparents, grandchildren, brother or sister of the employee.
- D. Serious illness, for the purpose of emergency sick leave, shall be defined as an emergency situation, in that the family member -- injured or ill -- requires hospitalization and/or immediate medical attention and treatment by a physician. The employee is expected to make suitable arrangements for the care of the injured or ill family member as soon as practicable following the actual emergency.
- E. Family illness shall be defined as a situation that requires an employee to take care of a family member who is ill or has a scheduled appointment with a health care professional.
- F. Should the need for family leave under the terms of this Article exceed the number of shifts occurring within a seven consecutive calendar day period per occurrence, the employee shall make application for leave under authority of the Family and Medical Leave Act (FMLA) and any continued approval for leave shall be governed by provisions contained therein.
- G. In order to receive compensation while absent on family or emergency sick leave the employee shall obtain prior verbal approval from the Fire Chief or his/her authorized representative.

ARTICLE 12 - MILITARY LEAVE

Military Leave of Absence shall be granted in accordance with provisions of the City of Monterey Park's Personnel System Rules and Regulations, Administrative Policy 30-14 and as defined in Section 395 et. seq. of the Military and Veteran's Code of the State of California.

ARTICLE 13 - JURY DUTY

An employee of the City who is required to participate as a juror or required to participate in the jury selection process, shall, each fiscal year, continue to receive full salary and benefits for all shifts the employee is regularly scheduled to work which occur for the ten calendar days from and including the first day the employee is required to report for jury service and is engaged in such activities. Compensation shall extend beyond ten (10) days only upon provision to the City of a certified court document showing that trial counsel and/or the court

estimated the trial for which an employee has been selected as a juror, to be of ten (10) or less days in duration.

ARTICLE 14 - LEAVE OF ABSENCE

As defined in Rule XI, Attendance and Leaves, Section 4, Leave of Absence, of the Personnel System Rules and Regulations of the City of Monterey Park, except as modified herein.

- A. When an employee maintains a non-paid employment status, the City shall make no premium or other contributions to insurance coverage except as may be required by law as it, from time to time exists. In such case, the employee shall be required to deposit any and all insurance premiums with the City for remittance by the City to their carrier.
- B. Subject to the requirements of the law, a leave of absence without pay shall not exceed the cumulative total of 180 calendar days during the entire term of an individual's employment, and any such leave of absence without pay shall be preceded by exhaustion of all accrued paid leaves of absence except as noted in Article 16 – Health Insurance, Section III, Long Term Disability. Absence without pay for a period greater than 50% of a pay period shall result in no leave benefits or seniority accrual for said period of time.

ARTICLE 15 - UNIFORM ALLOWANCE

I. STATION UNIFORMS

- A. The uniform allowance shall be eight hundred and six dollars (\$806.00). The City shall continue its credit/retail account program with a retail outlet to be determined by the City. Due to the CalPERS monthly reporting requirement change, the uniform allowance benefit amount will be reported 1/12th per month to CalPERS for “classic” employees and the City and employee shall be debited their respective CalPERS contributions. The employee will be required to use the approved City vendor for the purchases of their indentified uniform apparel. The uniform apparel that this uniform allowance represents as follows: Three NFPA approved shirts (with patches) and pants, one NFPA approved jacket (with patches), and one standard belt and buckle.
- B. The City shall replace any station uniform damaged or destroyed as a proximate result of performing the duties of a Firefighter, upon prior approval of the Battalion Chief and in accordance with Fire Department procedures.
- C. Uniform allowance shall not be credited to the employee that has been absent, for any reason, from active uniformed service for any time in excess of one-half of the fiscal year. Uniform allowance shall be provided on a prorated basis for those employees.

II. SAFETY GEAR

- A. The City shall provide and maintain safety items as mandated by CAL/OSHA through procedures established by the City. Included are the following items:

1. Turn-out boots, trousers, and coat
 2. Gloves and goggles
 3. Helmet
 4. Brush jacket
 5. Safety Shoes
 6. Flashlights
 7. Breathing apparatus
 8. Infectious disease protective clothing
- B. Any Unit employee who negligently damages or loses any provided equipment or uniforms shall be subject to disciplinary action.
- C. The City shall enter into a bulk-cleaning contract with a vendor to be selected solely at the discretion of the City.

ARTICLE 16 - HEALTH INSURANCE

A. Medical Insurance for Full-Time Employees

The City's monthly contribution to the Cafeteria plan for active employees is one thousand two hundred fifty dollars (\$1250). The Cafeteria plan contribution for active employees includes the PEMHCA minimum for employer contribution as identified annually by CalPERS. The PEMHCA minimum for 2018 is \$133 per month.

Effective the beginning of the pay period following July 1, 2018, the City's contribution to the Cafeteria plan for active employees will increase by ninety dollars (\$90) per month for a total monthly contribution of one thousand three hundred forty dollars (\$1340). Effective the beginning of the pay period following July 1, 2019, the City's contribution to the Cafeteria plan for active employees will increase by thirty-five dollars (\$35) per month for a total monthly contribution of one thousand three hundred seventy-five dollars (\$1375). Effective the beginning of the pay period following July 1, 2020, the City's contribution to the Cafeteria plan for active employees will increase by thirty-five dollars (\$35) per month for a total monthly contribution of one thousand four hundred ten dollars. Effective the beginning of the pay period following July 1, 2021, the City's contribution to the Cafeteria plan for active employees will increase by thirty-five dollars (\$35) per month for a total monthly contribution of one thousand four hundred forty-five dollars. The Cafeteria plan contribution for active employees includes the PEMHCA minimum employer contribution which will be \$136 per month in 2019 and will be adjusted thereafter in accordance with the City's contribution amount set by CalPERS.

To the extent permitted by law (and CalPERS) employees may continue to enroll in the Local 1014 plan and use the City contribution toward insurance premiums. Employees will be responsible for paying the amount of the total insurance premium that exceeds the City's contribution via the City's Cafeteria Plan (IRC Section 125 Plan).

1. For employees who elect to waive medical insurance from the City (opt out),

the City will pay \$300/month in cash to the employee. In order to receive the opt-out incentive, the employee must certify that he/she has coverage through another insurance plan that is not an individual plan or coverage under an Exchange/marketplace. This provision does not apply to employees who purchase insurance through the Local 1014 plan.

2. Specific details of this cafeteria plan will be contained in a plan document available for review by employees at the City's Human Resources Department.

B. Retiree Medical Benefits Offered to Those Individuals Hired On or Before December 31, 2015

1. Those individuals who were hired on or before December 31, 2015 will be eligible for medical insurance provided by PEMHCA or the Local 1014 plan and receive a City contribution equal to the MEC under PEMHCA (single party and dependent coverage). The City shall also make a monthly contribution to a retiree Health Reimbursement Account (HRA) for the difference between the MEC and the contribution amount set forth within this section. Retirees are required to coordinate with Medicare, including the purchase of a Medicare supplement.
2. If the employee retired from City employment with less than 20 years of City service, he/she will receive up to \$346/month toward the purchase of medical insurance (single party and dependent coverage)
3. If the employee retired from City employment with 20 or more years of City service, he/she will receive up to \$411/month toward the purchase of medical insurance (single party and dependent coverage).

C. Retiree Medical Benefits Offered to Those Individuals Hired On or After January 1, 2016

1. Employees who are hired into City service on or after January 1, 2016 will not be eligible for the City contribution set forth in section B above. Instead, these individuals will be eligible for medical insurance provided by PEMHCA or the Local 1014 plan and receive a City contribution equal to the MEC provided under PEMHCA (See Section A above).

D. Group Dental Plan

The City's current contribution to the dental plan for active employees is ninety-five dollars (\$95).

E. Vision Insurance Plan

The City will pay up to \$20/month for the employee and qualified dependents. The employee will pay any and all premiums due in excess of the City contribution under

the City's Cafeteria Plan. The plan design shall be: Examination every 12 months; Frames and Lenses every 24 months. The deductible shall be \$10.00/exam; \$20.00/frame and lenses

F. Long Term Disability

The City's contribution is up to twelve dollars (\$12.00) per month per employee toward the Fire Association's existing Long Term Disability Plan known as the California Association of Professional Firefighters-Long Term Disability Plan (Plan Identification Number PN 100-101). Any premium cost in excess of \$12.00 shall be paid solely by the employee; any premium cost less than \$12.00 shall accrue to the City. Approved use of the Long Term Disability Plan shall be preceded by exhaustion of all accrued paid sick leave. The Firefighters' Association will continue to be responsible for the administration of the Plan.

G. Life Insurance

1. The City provides each employee covered by this Agreement a term life insurance policy in the amount of \$50,000.
2. Additional supplemental insurance may be purchased by the employee in \$10,000 increments up to the lesser of \$300,000 or 3 times the employee's gross salary. Any premium costs for the additional supplemental insurance shall be paid solely by the employee.

ARTICLE 17 – RETIREE HEALTH SAVINGS PLAN

- A. Beginning January 2019, the City has agreed to provide contributions for full-time Unit employees toward a Retiree Health Savings Plan ("RHSP") as described in this Section.
- B. The intent of the RHSP is to help participants pay eligible medical expenses during retirement using tax-deferred funds.
 1. Eligible expenses include retiree health plan premiums, Medicare premiums, long-term care premiums and out of pocket health expenses.
- C. The City agrees to contribute the dollar equivalent of 48 hours annually of unpaid sick time to the Unit employee's RHSP account. These contributions will be made for each complete calendar month of an employee's active City service. For example, each eligible member will receive 4 hours per month contribution equally 48 hours annually. The employee's annual sick leave accrual will be reduced from 144 hours annually to 96 hours annually (see Article 9, page 9).
- D. Contributions to the RHSP are 100% vested.

- E. Contributions and earnings on the contributions to the RHSP accumulate on a tax-free basis and are not subject to tax if they are used to pay for eligible medical expenses for participants and their eligible dependent(s).
- F. Participants are allowed to self-direct all account assets into one of more of the investment options available within the RHSP.
- G. The RHSP shall provide for benefits to be paid to a Unit employee after separation from City service based upon contributions made on behalf of such employee and shall not define a particular benefit to be paid to such employee.
- H. Unit employees, whether active or terminated, may not transfer their RSMP account to a similar plan not sponsored by the City.
- I. In the event of death, the participants account will transfer ownership to a surviving spouse or tax-qualified dependent. If the participant does not have a spouse or tax-qualified dependent, the unused assets will be forfeited back to the plan and distributed to plan participants on a pro-rata basis.
- J. The RHSP will be administered by the authorized plan administrator designated by the City in a manner consistent with this Agreement. Administration fee will be paid by plan participants.
- K. The City may change the RHSP at any time during the term of this Agreement, provided that the amount of contributions to the RHSP specified in Section C above do not change. Any change shall not affect any contributions that have vested under Section C above.

ARTICLE 18 - EDUCATIONAL ENROLLMENT COST REIMBURSEMENT

Effective July 1, 2012 educational costs shall be limited to two thousand dollars (\$2,000) annually per unit member for eligible reimbursement expenses as defined within this Article. The City agrees to reimburse employees for the cost of enrolling in college-level courses directly related to their employment, or compatible with a career goal with the City. Enrollment cost reimbursement will be paid according to the following schedule:

Tuition fee reimbursement is established at 100% of tuition costs for attendance at a California State University campus not to exceed the cap of \$2,000 annually. Enrollment cost reimbursement is subject to approval by both the Fire Chief and the Director of Human Resources/Risk Management. In rendering a reimbursement determination, the Fire Chief and the Director of Human Resources/Risk Management shall consider whether or not the course(s) for which the reimbursement is sought is related to the employee's then existing principal duties and the availability of funds for reimbursement purposes. No employee shall be entitled to reimbursement unless pre-course enrollment written authorization for reimbursement is received from the Fire Chief and the Director of Human Resources/Risk

Management. The reimbursement eligibility determinations described herein are not subject to any administrative or judicial appeal procedure and the decision of the Fire Chief and the Director of Human Resources/Risk Management shall be final. An employee will be reimbursed up to seventy-five dollars (\$75.00) for books each semester or equivalent if he/she is enrolled in six (6) or less units; an employee will be reimbursed up to two-hundred dollars (\$200.00) for books each semester or equivalent, providing he/she is enrolled in seven (7) or more units. Reimbursement shall only be for books required for the course. All requests for reimbursement shall be accompanied by valid receipts.

ARTICLE 19 - EDUCATIONAL INCENTIVE PAY

The City agrees to maintain an Educational Incentive Pay, which provides additional compensation as follows:

- A. \$135.00 additional compensation per month for an employee with an Associate of Arts degree or 60 units of college credit from an academic institution accredited by the Western Association of Schools and Colleges or an accrediting organization recognized by the Council of Post Secondary Education in any major.
- B. \$275.00 additional compensation per month for an employee with a Bachelor's degree from an accredited academic institution as described above in a major reasonably related to the employee's work or consistent with a career objective with the City.
- C. \$325.00 additional compensation per month for an employee with a Master's degree from an accredited academic institution as described above in a major reasonably related to the employee's work or consistent with a career objective with the City.
- D. The above amounts shall not be cumulative.
- E. In addition, possession of a Company Officers Certification shall allow an employee to be compensated at \$60 per month. Only certification issued by the California State Fire Marshal's Office shall be accepted.
- F. Effective the beginning of the pay period following June 30, 2017, an employee in possession of a Chief Officer certification will be compensated with \$60 per month.

ARTICLE 20 - TRAVEL REIMBURSEMENT

Mileage is reimbursed for travel in connection with City business. Prior approval must be obtained from the immediate supervisor or Fire Chief. Mileage forms are available in the department and, if travel is required frequently during a month, reimbursement will be made once each month. Completed mileage forms shall be submitted to the Fire Chief.

ARTICLE 21 - RETIREMENT BENEFITS

- A. Retirement benefits are provided by the Public Employees' Retirement System (PERS). The 3% @ 55 retirement program for classic employees which includes one year final compensation (single highest year); Level 4 1959 Survivor's Benefit (any

resultant CalPERS cost increase designated as constituting employee costs associated with providing Level 4 – Survivor Benefit shall be borne by the employee); Post Retirement Survivor Continuance Benefit; Level 4 – Survivor Benefit; and Military Service Credit as Public Service.

- B. The parties hereto agree that the provisions of this Article are not intended to and shall not constitute a waiver of any rights the Recognized Employee Organization or its members may have in accordance with Monterey Park Municipal Code Section 2.40.040.
- C. “Classic” employees pay their 9% member contribution. Effective the payroll period following January 1, 2019, all “classic” employees will begin paying an additional 3% (for a total of 12%) as cost-sharing of the employer rate.
- D. Employees who are ‘New Members’ as defined by the California Public Employees’ Pension Reform Act of 2013 (PEPRA) (e.g., an employee hired on or after 1/1/2013 who has never been a CalPERS member or member of a reciprocal system or who has had a break in CalPERS service of at least 6 months or more) will constitute a second tier and be subject to all the applicable PEPRA provisions, which include but are not limited to the following retirement benefits:

“New Members” will have the retirement formula 2.7%@57, three year average, final compensation. New members are required to pay one-half the total normal cost as determined annually by CalPERS. As of July 1, 2018, that contribution is 11.5%

Effective the payroll period following January 1, 2019, “New Members” will contribute no less than a total of 12% toward retirement. The contribution will include one-half the total normal cost and any additional amount up to 12% as cost-sharing of the employer rate should one-half of the total normal cost be less than 12%.

For example, in the pay period following January 1, 2019, “new members” will contribute 11.5% (1/2 the total normal cost) and .5% as cost-sharing, for a total employee contribution of 12%. Should the required contribution for “new members” meet or exceed 12%, “new members” would pay the required contribution as indicated by CalPERS.

E. Cost-Sharing

The parties agree to cost-sharing of the employer retirement rate as noted above. The City will pursue a contract amendment with CalPERS for the cost-sharing portion of employee contributions toward retirement. The parties agree to complete the contract amendment process during the first year of this MOU. Cost share will begin as noted above and will continue regardless of the effective date of the contract amendment with CalPERS.

If at some future date, unit members no longer agree to cost sharing, the City will simultaneously reduce the salary range for all Unit members by 3% and reduce

any impacted employees' base pay accordingly.

- F. The City may pursue applications for industrial disability retirements for unit members as permitted by law.
- G. Sick Leave Use In Conjunction with IOD - Government Code Section 21163 provides in pertinent part that the retirement of a PERS member who has been granted or is entitled to leave, shall not become effective until the expiration of sick leave with compensation, unless the member applies for or consents to his or her retirement as of an earlier date, *or unless, with respect to sick leave, the provisions of a local ordinance or resolution or the rules or regulations of the employer provide to the contrary.* In this regard, it is acknowledged that with regard to service and non-industrial disability retirements, it is the rule and regulation of the City that no employee shall be entitled to use or receive cash distribution of sick leave on or after the effective date of said retirements and that any such retirement shall be made effective regardless of the employee having sick leave remaining in the employee's account. Additionally, it is acknowledged that as regards individuals suffering from an industrial disability and/or being granted an industrial disability retirement, that the following sick leave rules and regulations shall apply:
1. In any instance where the local safety member has exhausted eligibility for benefits pursuant to Labor Code Section 4850, but is not eligible for disability retirement at said time, yet remains incapacitated from performance of the essential duties of the employee's position, then the employee shall have the option of electing to receive 50 percent of the sick leave balance existing at the time of exhaustion of the Labor Code Section 4850 benefits, with said amounts to be distributed during each payroll period until said 50 percent amount has been exhausted. In no case shall any such distribution during one pay period exceed the gross salary to which the employee would otherwise be entitled during said pay period.
 2. However, if said employee is eligible for an industrial disability retirement prior to exhaustion of benefits under Labor Code Section 4850 or simultaneous with the same, and still has sick leave remaining on account, then the retirement shall still become effective and the safety employee shall be provided a one-time cash distribution equivalent to 50 percent of the employee's sick leave balance as it existed on the effective date of the industrial disability retirement. Further, said employee shall then be paid the cash value of accumulated vacation, holiday, and compensatory time off. Said payment shall, at the City's option, be paid in one lump sum or in pay period installments not exceeding the gross salary to which the employee would otherwise be entitled during said pay period.

ARTICLE 22 - SALARY AND WAGES

Effective the beginning of the pay period following July 1, 2020, additional steps Step 6 and Step 7 will be added to the salary step schedule for each classification. Step 6 will be five percent (5%) greater than Step 5 and Step 7 will be five percent (5%) greater than Step 6 as reflected in Addendum A.

Longevity:

Effective the beginning of the pay period following July 1, 2016, the City will provide a monthly longevity payment of one-hundred dollars (\$100) per month upon completion of twenty (20) years of continuous service. The longevity payment will increase to three-hundred fifty dollars (\$350) per month upon completion of twenty-five (25) years of continuous service.

This payment will continue until there is a break of service or a separation of service between the city and the employee. The parties agree that this is special compensation and shall be reported as such to CalPERS, to the extent legally permissible, pursuant to Title 2 CCR, Section 571(a)(1).

I. WAGE RATES

- A. The salary range for Firefighter, Fire Engineer and Fire Captain shall be as shown in Addendum A.

II. SKILL/ASSIGNMENT PREMIUM PAY

- A. BILINGUAL PAY. The City shall pay \$150 gross per month to each unit member certified by the City examination process as being capable of verbally interpreting and speaking those languages, including Spanish, Chinese, or any other language certified by the City as appropriate.
- B. Shift Fire Investigator Premium Pay. Individuals who are regularly assigned as Shift Fire Investigator shall receive \$100 per month special assignment pay for each month so assigned. A maximum of six (6) Firefighters may be selected by the Fire Chief to serve in the capacity of Shift Fire Investigator. Individuals assigned as Shift Fire Investigators will be utilized as Cause & Origin Investigators and will be assigned responsibility for initial cause, origin and effect investigations at all fire scenes. Selection of individuals to serve as Shift Fire Investigator shall be at the sole discretion of the Fire Chief. Any such assignment is temporary in nature and the individual so assigned may be transferred out of the assignment at any time without cause, without notice, and without the right to any administrative appeal unless one is provided for consistent with Government Code Section 3250 et. Seq. These assignments are intended to be of limited duration to provide for staff development.
- C. Urban Search and Rescue (USAR) Technician Premium Pay. Individuals who are designated as Urban Search and Rescue (USAR) Technician following successful completion of the five required courses, Rescue Systems 1, Rescue Systems 2, Confined Space Operational, Trench Rescue, and Low Angle Rope Rescue Operational or equivalent, and any annual and additional subsequent training requirements, and who are assigned by the Fire Chief to serve as City of Monterey Park designated USAR respondents, shall receive \$100.00 per month special assignment pay for each month so assigned. In addition, USAR technicians who receive Task Force Leader and/or Strike Team Leader certification (must have task book issued) and successfully complete the Heavy Equipment and Rigging Specialist course or Technical Search Specialist course will be eligible for an incentive of \$200 per month. Currently, up to a maximum of eighteen (18) Fire personnel may be selected by the Fire Chief to serve in the capacity of

Urban Search and Rescue (USAR) Technician. Effective following Council approval and signed contract, hereinafter for the duration of this contract, five (5) additional Fire personnel may be selected each year by the Fire Chief to serve in the capacity of USAR Technician for a total of thirty-eight (38) personnel.

- D. EMT-D Premium Pay. Following Department of Health Services approval of the Fire Department's AED program, individuals who are in possession of valid certification as Emergency Medical Technician – Defibrillator (EMT-D) shall receive \$200.00 per month premium pay. Individuals holding an EMT-P (Paramedic) certification are not eligible for premium pay under this section.

III. TRUCK COMPANY ASSIGNMENT

The Company Officer assigned to the Truck shall be required to perform any or all "representative duties" in the class specification for Fire Captain. Additionally, the requirement to perform any or all said "representative duties" shall not constitute a change in terms and conditions of employment or in past practices. Any Company Officer assigned to the Truck shall not be eligible for acting or any other premium compensation unless said individual has also been specifically appointed as an Acting Battalion Chief in accord with this MOU.

ARTICLE 23 - WORK SCHEDULE

The basic work schedule for Fire Suppression personnel is eight 24-hour shifts in a 24-day work period, which amounts to an average of 122 work shifts (24 hour) per year. This Article is intended to be an exception to Article 3.

ARTICLE 24 - PARAMEDICS

- A. Fire Department employees shall be selected for, and be removed from, the paramedic assignment by the Fire Chief. The Fire Chief may seek the advice of a physician medical advisor, on his/her qualifications as a paramedic.
- B. Unless good cause is shown on an individual basis, the City shall continue to sponsor Captains and Engineers for Paramedic Certification.
- C. Certified Firefighters assigned to paramedic duties and certified Fire Engineers and Captains shall be paid the following additional increments to base salary each month/or a prorate share thereof providing certification is maintained.

Firefighter

5.0% for the first year
certified and assigned
to paramedic duties.

10.0% for the second year
certified and assigned
to paramedic duties.

Fire Engineer and Captain

2.5% for the first year
certified

5.0% for the second year
certified

15.0% for the third year
certified and assigned
to paramedic duties.

7.5% for the third year (and thereafter)
certified

(For example: a Firefighter, with three years as a paramedic, who is promoted to Fire Engineer, and who continues their paramedic certification, will be eligible for the 7.5% differential for as long as the paramedic certification continues)

- D. An individual desiring to resign from the paramedic program must provide a minimum notice of six (6) months in writing, prior to the date of his/her proposed resignation.

The Fire Chief may issue, at his discretion, administrative guidelines setting forth the structure and operation of the paramedic program. The Fire Chief retains the sole right to direct the paramedic program, including the right to assign, reassign, or discipline any paramedic; determine the type of services to be rendered; determine the processes, techniques, methods, and means of performing work; determine selection of employees; determine the size and characteristics of the paramedic program; determine the allocation and assignment of work to paramedics; determine policy affecting the selection of new paramedics; and determine the methods and means by which paramedic operations are to be conducted.

ARTICLE 25 - PHYSICAL EXAMINATIONS

The City agrees to provide employees a complete physical examination, including stress EKG on the following basis:

- A. Employees shall be administered a complete physical examination, including stress EKG, or be administered portions of the examination as they may be required, as follows:
1. Employees under forty years of age shall be administered a complete physical examination without the stress EKG every two years. The stress EKG will be administered every four years only.
 2. Employees forty years of age or over shall be administered a complete physical examination including stress EKG every two years.
 3. A City physical examination will be required each year following a City medical examination that reveals a medical problem or potential problem until that condition is improved or corrected by medical treatment and clearance.
- B. Employees shall be given all examinations while on duty status, or if given this examination while off-duty, shall be compensated at straight time. If employee reschedules examination to off duty time, no compensation will be paid.
- C. The City agrees such medical examination shall review those factors and standards reasonably required to be met by an employee to substantially comply with his job

requirements.

- D. The cost of the examination shall be borne by the City.

ARTICLE 26 - PHYSICAL FITNESS INCENTIVE PROGRAM

During the term of this MOU, the City agrees to continue a Physical Fitness Incentive Program as described in Addendum B of the 1999-02 MOU and incorporated herein by this reference.

ARTICLE 27 – 401(a) PLAN/DEFERRED COMPENSATION PLAN

401(a) Plan

The City will amend the 401(a) plan to permit employer contribution on behalf of unit members. The plan amendment will be effective January 1, 2019.

A. City Contribution to 401(a) Plan

Effective the beginning of the pay period following January 1, 2019, the City will contribute to a 401(a) Plan for all members of the bargaining unit as follows:

Tier 1: Classic members will receive 3% of regular monthly salary to the 401(a) Plan.

Tier 2: “New Members” (PEPRA) will receive \$185 per month to the 401(a) Plan.

457 Deferred Compensation Plan

A 457 deferred compensation plan will be available to all members of the bargaining unit. Participation in this deferred compensation plan is at the option of the individual employee and subject to annual plan limits.

B. Deferred Compensation Special Catch-up Provision:

The City of Monterey Park 457(b) Deferred Compensation Plan allows employees nearing retirement the opportunity to make deferrals up to two times the annual IRS limit. These contributions are known as “Special Catch Up” contributions.

Employees must meet the following criteria to be eligible to make a Special Catch Up contribution.

1. Employee must participate in the 457(b) plan;
2. Employee contributed less than the IRS annual maximum in any plan year the employee was eligible to participate;
3. Employee must be within three years of the year prior to their retirement year;
4. Employee must be within three years of the year prior to meeting the Plan’s normal retirement age. Normal retirement age for “classic” safety members of

PERS is fifty-five (55) years old and fifty-seven (57) years old for “new” members of PERS.

5. Employee must not be utilizing the Age 50+ Catch-Up in any year a Special Catch-Up contribution is made.

The intent of this section is to facilitate association members in the final three (3) years prior to their stated retirement year in converting the hourly rate of accrued compensable leave to monies into their contribution to the City’s deferred compensation plan.

After an employee defers compensable accrued leave, balances of 120 hours must remain or be maintained in both their sick and vacation accrual banks. If an employee defers compensable leave from a bank that has a formula of payout at retirement (i.e. 50% sick leave at retirement) the deferral does not recalculate the remaining balance. All sick leave hours, per MOU provisions, will be on a fifty percent basis (i.e. a conversion of 100 hours will result in the salary equivalent to 50 hours being deposited into the employees deferred compensation account). In the final three (3) years prior to an employee’s stated retirement year, they may convert the hourly rate of accrued compensable leave to monies to be included in their contribution to the City’s deferred compensation plan per the schedule outlined below:

3-year Catch-up Plan – Subject to IRS 457(b) contribution guidelines and annual limits.

1st year: no more than 20% of compensable accrual time of Sick Leave, Vacation Leave and Holiday Leave.

2nd Year: If a second year is chosen, no more than 35% of compensable leave may be deferred.

3rd Year: If a third year is chosen, no more than 50% of compensable leave may be deferred.

The City is not a party to and accepts no responsibility for the employees obligations under federal law to comply with the IRS and legal requirements of such deferrals allowing 457 participants a one-time catch-up provision to make deferrals to “catch-up” underutilized deferrals from prior years during any or all of the three calendar years ending before the tax year they reach the plans normal retirement age.

ARTICLE 28 - ACTING PAY

- A. Employees may be assigned to work in a position/class having a higher rank or salary range in accordance with the following provisions:
 1. No acting pay shall be paid for time worked in an acting capacity of less than twenty-four consecutive hours.
 2. Employees must be certified by the Fire Chief to work in an acting/temporary assignment capacity in said position/class. Except as otherwise provided for herein, certification for acting and/or temporary assignments shall be at the sole discretion of the Fire Chief. The Fire Chief’s determination regarding

certification for acting/temporary assignments shall not be grievable or otherwise subject to any administrative appeal or challenge and is final and binding on the parties and their members. "Certification" shall only mean that the Fire Chief has used discretion and determined solely in his/her professional opinion based only on the criteria that the individual is capable of performing the acting or temporary assignment. "Certification" shall not refer to any particular examination, evaluation process, or other qualification standards, and no such process shall be required for use by the Fire Chief in rendering his/her determination. Acting Division Chief Certification shall be determined by the Fire Chief.

3. To the extent that any "certification" or acting/move-up procedure described herein conflicts with any provisions in the Personnel Rules, Memoranda of Understanding, department rules or any other City promulgated policies, this MOU article shall prevail and be given full force and effect.
4. Employees assigned to work in an acting/move-up capacity shall be paid according to the following criteria:
 - a. \$60.00 per shift for Acting Fire Engineer
 - b. \$70.00 per shift for Acting Fire Captain
 - c. \$80.00 per shift for Acting Fire Division Chief

B. Need for Acting Assignments: To assure the orderly performance and continuance of municipal services, the City may be required to temporarily upgrade employees on an acting basis to positions of a higher classification. For the purposes of this Article, it is understood that acting assignments may be required in order to temporarily fill position classification vacancies, which may exist for any of the following reasons:

1. A position classification is permanently vacant and is scheduled to be filled by a regular full-time employee and a limited period of time is required in order to proceed with and complete the normal appointment procedure.
2. A position classification is temporarily vacant although, permanently filled, because the regular employee is on an approved paid or unpaid leave of absence.

C. It is not the intent of the City to circumvent or avoid the normal employment or promotion process and therefore, the City shall make every reasonable effort, as determined by the City, to fill vacancies in a most expeditious manner and to keep the need for such acting assignments to a minimum.

D. Selection for Acting Assignments. The selection of an employee for acting assignments shall be at the sole discretion of the Fire Chief or his or her designee, taking into consideration the following factors of those employees eligible for the acting assignment: the requirements of the position to be filled, the qualifications, job performance, on an active promotional exam list, and seniority.

- E. Acting assignments shall be filled on a move-up basis or on a rank-for-rank basis, depending on the needs of the Fire Department as determined by the sole discretion of the Fire Chief.
- F. Status of Employee in Acting Assignment. Time served in an acting assignment shall not be credited towards completion of any probationary test period in the acting position. Time served in an acting position shall not alter the employee's anniversary date. If the acting employee would have been eligible for a merit increase had the acting appointment not been made, then the employee shall remain eligible for such merit increase with the employee's performance in both the regular and acting positions being considered.
- G. Duration of Acting Assignment. No employee shall serve in any acting assignment for more than six (6) consecutive months.

ARTICLE 29 - FAIR LABOR STANDARDS ACT

- A. 7k Exemption. The City of Monterey Park has exercised its ability to take a statutory "7K" exemption for sworn fire personnel. The work period for such employees assigned to suppression positions shall be twenty-four (24) days.
- B. Overtime (Fire Suppression). Hours worked by fire suppression employees in excess of the standard work period of one hundred and eighty-two (182) hours in a twenty-four (24) day cycle shall be compensated at the overtime rate of time and one-half his/her regular rate of pay.
- C. In determining overtime compensation, all hours worked and hours where paid leave is used in lieu of hours worked, except sick leave, shall be counted as total hours worked.

The parties agree that amending the hours worked eligibility for overtime to include paid leave as hours worked, was agreed to with the expectation that the use of sick leave (which does not count as hours worked for overtime eligibility) by unit members would be reduced. This agreement was also made as an alternative to providing a COLA that would have increased PERS costs. By including leave as hours worked for overtime eligibility, the City will increase its overtime costs pursuant to the MOU but those increased costs do not increase reportable pensionable pay to CalPERS. The parties agree that sick leave usage will decrease by 1,000 hours or 20%; off-duty illness or injury that exceeds 6 shifts and/or FMLA designated leave will not be included in the calculation. Sick leave usage will be evaluated during the periods of January 2019 through December 2019, and January 2020 through December 2020. Should the decrease in sick leave usage of 1000 hours (20%) not be achieved during these periods, both parties agree that on July 1, 2021, the FLSA provision will revert to the previous pre-June 30, 2018 contract language (vacation, holiday leave, compensatory leave, jury duty, and bereavement leave, along with sick leave, would be excluded in determining eligibility for overtime compensation). A traditional, one-time COLA of 1.3% would be granted in the same pay period as the leave counting as hours worked ends.

- D. All overtime requests must have written authorization of a supervisor prior to the commencement of such overtime work. Where prior written authorization is not feasible, explicit verbal authorization must be obtained. Where verbal authorization is obtained, written authorization must be obtained as soon thereafter as practicable. Dispatched calls beyond the end of duty time are considered as authorized.
- E. An employee's failure to obtain prior written approval, or explicit verbal authorization followed by written authorization, will result in the denial of the overtime request.
- F. In the event that the hourly figure for premium overtime shall be decreased, increased or stayed by the Department of Labor or a court of competent jurisdiction, the City and Recognized Employee Organization agree to use the revised figure for determining premium overtime eligibility until such time as a final court decision is rendered. Any such adjustment by the City shall not act as estoppel or waiver by either party.
- G. Compensatory Time. All compensatory time on the books will be paid down to forty eight (48) hours each December 31. The remaining balance will remain on the books until such time as the employee utilizes the compensatory time.
- H. In lieu of receiving cash payment at the regular rate of pay (Section A) for hours worked in excess of one hundred eighty-two (182) during the twenty-four day work period, an employee may elect the option of accruing compensatory time off. Compensatory time shall be earned at the time and one half rate for each hour worked subject to the provisions of Section C above.
- I. Clothes Changing. Employees are not authorized to wear their uniforms or any part thereof that is distinguishable as such unless on-duty. Each employee is provided with a locker for his/her own personal convenience. An employee may or may not utilize the locker for storage and changing purposes at his/her own discretion.
- J. Nothing herein prevents an employee from wearing his/her uniform to and/or from his/her residence to work as long as the badge and insignia are covered by a garment such as a windbreaker. Time spent in changing clothes before or after a shift is not considered hours worked and is not compensable in any manner whatsoever.
- K. Training Time. Attendance at training schools/facilities (including the academy) that improves the performance of regular tasks and/or prepares for job advancement are not compensable for hours in excess of the employee's normal work shift. Any time spent in excess of the normal work shift will not be counted as working time and is not compensable in any manner whatsoever. Time spent in studying and other personal pursuits are not compensable hours of work, even though the employee may be confined to campus or to barracks 24 hours a day.
- L. Travel time to and from the training facility outside of any employee's normal work shift is not compensable hours of work.

- M. City Vehicle Use. Employees who are provided with a City vehicle to travel to and from work shall not be compensated in any manner whatsoever for such travel time in the City vehicle. This provision also applies in those situations where the radio must be left on and monitored.
- N. This provision does not preclude compensation in those instances where an employee is required to perform emergency fire duties. In such cases, appropriate compensation shall be provided.
- O. Gym Facility. The City provides a gym facility for public use which employees may use voluntarily during their off duty hours. Time spent off duty by employees working out at the gym facility is not considered hours worked and will not be compensated in any manner.
- P. Call-back Pay. Call back duty occurs when an employee is ordered to return to duty on a non-regular scheduled work shift. Call back does not occur when an employee is held over from his/her prior shift or is working prior to his/her regularly scheduled shift. An employee called back to duty receives the call. An employee shall report to duty within a reasonable period of time not to exceed one hour and shall receive a minimum of two hours credit. Any hours worked in excess of 2 hours shall be credited on an hour for hour basis for actual time worked. Travel time shall not be considered hours worked and shall not be compensated in any manner whatsoever.

This provision is to be distinguished from "Court Standby" pay in Section R, which is to be used when an employee is called back to court.

- Q. Court Pay. When an employee is physically called to court, he/she shall be credited on an hour for hour basis for the time actually spent in court. An employee shall be credited with a minimum of two (2) hours for each scheduled court appearance. Only one minimum shall apply per day. Travel time shall not be considered hours worked and shall not be compensated in any manner whatsoever.
- R. Court Standby. An employee on court standby status may leave a telephone number where he/she may be reached while on standby. Such time is not considered hours worked under the Fair Labor Standards Act or for determining hours worked for overtime compensation under this memorandum of understanding. However, in recognition of the City's past practice, the employee will continue to receive credit for two (2) hours provided that the employee is not actually required to be present in the court building. If an employee is required to go to court, these two hours is applied to Court Pay, Section Q.
- S. Shift Trades. The practice of shift trading shall be voluntary on behalf of each employee involved in the trade. The trade must be due to the employee's desire or need to attend to a personal matter and not due to the department's operations. The employee providing the trades shall not have his/her compensable hours increase as a result of the trade; nor shall the employee receiving the trade have his/her compensable hours decreased as a result of the trade. Any premium pay will be waived for both individuals during the period they work for the other. Any hours

worked beyond the normal workday will be credited to the individual actually doing the work.

"Paybacks" of shift trades are the obligation of the two employees involved in the trade. Paybacks are to be completed within one (1) calendar year of the date of the initial shift of the involved employees, and under no circumstances will the department be obligated for any further compensation whatsoever to any of the involved employees. The department is not responsible in any manner for hours owed to employees by other employees that leave the employment of the City or are assigned other duties.

A record of all initial shift trades and "paybacks" shall be maintained by the involved employees on forms provided by the department (Time Exchange Form).

- T. Early Relief Policy. The practice of early shift relief shall be voluntary on behalf of each employee involved in the relief. The employee providing the early relief shall not have his/her compensable hours increase as a result of the early relief; nor shall the employee relieved early have his/her compensable hours decrease as a result of the early relief. "Paybacks" of early relief hours are the sole obligation of the two employees involved in the early relief. Any dispute is to be resolved by the involved employees, and under no circumstances will the department be obligated for any further compensation whatsoever to any of the involved employees. The department is not responsible in any manner for hours owed to employees by other employees that leave the employment of the City or are assigned other duties. The employee must receive prior approval from his/her supervisor and log it in prior to the early relief.

ARTICLE 30 – TRANSFER

Any employee in the Department may be transferred from one station house to another or from one job to another at the same pay level. Such transfers shall continue to be at the discretion of the Fire Chief, and shall not be subject to review in the grievance/arbitration mechanism.

ARTICLE 31 - PERSONNEL RULES AND REGULATIONS

During the term of this agreement, both parties agree to meet and confer on the content and implementation of new and/or revised Personnel Rules and Regulations.

ARTICLE 32 - WRITTEN NOTICES TO RECOGNIZED EMPLOYEE ORGANIZATION

Reasonable written notice will be given to the Recognized Employee Organization of any rule, ordinance, resolution or regulation directly relating to matters within the scope of representation proposed to be adopted by the City Council. In cases where the City determines that as a result of an emergency an ordinance, rule, resolution or regulation must be adopted immediately without prior notice or meetings with a Recognized Employee Organization, the City shall provide such notice and opportunity to meet at the earliest practical time following the adoption of such ordinance, rule, resolution or regulation. The

Reorganized Employee Organization shall be deemed to have met and conferred and agreed to any matter within thirty days after mailing of the notice by the City regarding said matter if the employee organization fails to deliver to the City Manager a written request for a meeting.

ARTICLE 33 - GENERAL PROVISIONS

- A. If any section, subsection, subdivision, sentence, clause or phrase of the Agreement is for any reasons held to be illegal or unconstitutional, such decision shall not affect the validity of the remaining portions of this Agreement.
- B. This Memorandum shall not in any way interfere with the obligations of the parties to comply with State and Federal laws, or with any rules, regulations, or order issued by such government authority pertaining to matters covered herein. If any provision, or provisions, of this Memorandum shall be affected by State or Federal laws, or of any rule, regulations, or order issued by such governmental authority, or if any provision, or provisions should be held invalid by court of record, the remainder of the Memorandum shall not be otherwise affected thereby.
- C. The parties acknowledge that during the meeting and conferring in good faith which resulted in this Memorandum, each had the unlimited right and opportunity to make demands and proposals with respect to any and all conferring, and that the understanding and agreement arrived at by the parties after the exercise of that right and opportunity is set forth in this Memorandum. Therefore, the City and the Recognized Employee Organization, for the life of this Memorandum, each voluntarily unqualifiedly waives the right with respect to any subject or matter referred to or convened in this Memorandum even though such subject or matters may not have been within the knowledge or contemplation of either or both of the parties at the time they met and conferred or signed this Memorandum unless otherwise provided for herein.

The parties further acknowledge that they have met and conferred regarding cessation of the practice of allowing represented members to store personal property (i.e. boats, recreational vehicles, etc.) at City owned sites. No individual shall be authorized to utilize City owned property for the storage of personal property.

The parties agree the during the term of this MOU, the parties will meet to review and update the contract language in the MOU for clarity, to delete items referring to the past that are no longer needed/relevant, to be consistent with the law, and to reflect actual current practices. The MOU language review is not intended to result in significant economic impacts to either party.

- D. Side Letter:
 - 1. The Parties acknowledge that the provisions of the MOU require a close degree of cooperation and that new information and future events may demonstrate that changes are appropriate with respect to the details of performance of the Parties under this MOU. The Parties desire, therefore, to retain a certain degree of flexibility with respect to the details of performance

for those items covered in general terms under this MOU. If and when, from time to time, the Parties find that refinements or adjustments are desirable, such refinements or adjustments will be accomplished through Side Letter or implementation memoranda approved by the Parties which, after execution, will be attached to this MOU as addenda and become a part hereof.

2. Side Letter or implementation memoranda may be executed on behalf of City by the City Manager and the City Attorney. In the event a particular subject requires notice or hearing, such notice or hearing will be appropriately given. Any significant modification to the terms of performance under this MOU will be processed as an amendment of this MOU in accordance with this MOU and must be approved by City Council.
- E. It is agreed that neither the Recognized Employee Organization nor the City shall discriminate against any employee because of race, religion, national origin, age, sex, disability, sexual orientation or union membership or activity.
- F. It is the shared view of the City and the Association that all employees of the Association will at all times conduct themselves in a professional and lawful manner and adhere to all federal, state and local laws. The Association, and its members, agree that in the event that the conduct of the members does not adhere to this standard that they should be subject to the appropriate level of counseling or discipline commensurate with the corresponding failure in conduct.

ARTICLE 34 - TERM OF MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding shall be in effect for an initial term commencing July 1, 2018 and ending June 30, 2022 and shall continue in effect from year to year thereafter unless or until terminated. Unless specifically described to the contrary herein, all changes in matters within the scope or representation shall be provided prospectively from the date of MOU implementation. The “date of MOU implementation” shall be the date of City Council adoption of the MOU.

ARTICLE 35 - CITY COUNCIL APPROVAL

It is, however, the mutual understanding of all parties hereto that this Memorandum of Understanding is of no force or effect, whatsoever unless or until ratified and approved by minute action and duly adopted by the City Council of the City of Monterey Park.

IN WITNESS HEREOF, the parties hereto have caused this Memorandum of Understanding to be executed this 7th day of November 2018.

**THE MONTEREY PARK FIREFIGHTERS' CITY OF MONTEREY PARK
ASSOCIATION**

By: _____
Scott Kelley, Chair
IAFF Local 1014

By: _____
Ron Bow
City Manager

By: _____
Steve Gregg, Co-Chair
IAFF Local 1014

By: _____
Thomas J. Cody, Director
Human Resources/Risk Mgmt

ADDENDUM A

CLASSIFICATION AND BASE SALARY LIST FIREFIGHTERS' ASSOCIATION

The monthly base salary range for represented classifications is as follows:

Classification	Range #	1	2	3	4	5
Fire Captain	3	7955	8354	8771	9210	9670
Fire Engineer	2	6829	7170	7529	7905	8300
Firefighter	1	5901	6196	6506	6831	7172

Effective the beginning of the pay period following July 1, 2020, the salary range shall be:

Classification	Range #	1	2	3	4	5	6	7
Fire Captain	3	7955	8354	8771	9210	9670	10154	10661
Fire Engineer	2	6829	7170	7529	7905	8300	8715	9151
Firefighter	1	5901	6196	6506	6831	7172	7531	7907

ADDENDUM B

PHYSICAL FITNESS INCENTIVE PROGRAM

This Addendum B shall implement the following agreement between the parties:

1. Representatives of the City and the Association have agreed to implement a voluntary physical fitness program which provides performance incentives in the form of monetary payment.
2. The parties fully understand and acknowledge that the City has expressed concerns that unless participation in the physical fitness program is deemed voluntary in nature, implementation of the program could have an impact upon the City's exposure to worker's compensation/disability retirement claims in any case where an employee choosing to participate in the program suffers an illness or injury.
3. Accordingly, the parties understand, acknowledge and agree that the City would not have agreed to implement a physical fitness incentive program unless it was acknowledged and agreed by the Association *and each and every one of its members who participate in the program*, that participation in the program is purely voluntary in nature and that injuries or illnesses suffered while training, and/or practicing for the program, shall not be deemed industrial in nature and shall not entitle any participant to benefits pursuant to the Workers' Compensation laws, Labor Code Section 4850, or to industrial disability retirement in accord with the Public Employees Retirement Law.
4. The Association agrees that it will cooperate with the City in assuring compliance with a mutually agreed upon requirement that prior to participating in and/or training for the program, each and every Association member date and sign a form containing the language set forth below in this Addendum evidencing the voluntary nature of participation in and/or training for the physical fitness program.

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

5. Effective January 1, 2000 or as soon thereafter as is practicable, the City shall make available to Association members voluntarily electing to participate therein, the P.O.S.T.-approved physical fitness program as is currently offered to Sworn Police. Participation in the program consists of completing a City-required form(s) displaying a member's informed consent in connection with program participation, a "physical exercise readiness" questionnaire, a RSKO cardiac risk assessment form, body composition testing with skin calipers, measurement of waist to hip ratio, a timed 1.5 mile run or 3 mile walk, flexibility measurement, a mandated volume of push-ups, and a bent knee sit up examination consisting of one minute in length. The composition of the program is subject to unilateral change by the City dependent upon component changes recommended by POST.

6. Program testing shall be administered one time each year at a date, time and location selected by the City, with ninety (90) calendar day's notice of the examination date, time and location being posted on the Association utilized bulletin board located within the Fire Department and with said notice being mailed by first class, United States mail to the Association member(s) designated to receive service of documentation on behalf of the Association. Any claimed failure to receive notice of the examination shall not be contestable through any administrative or civil proceedings, and the results of the testing process and/or the manner in which the testing process is administered, shall likewise not be subject to administrative or civil contest.

7. No Association member shall be permitted to participate in the physical fitness program unless prior to such participation, the member has signed the following general release and certification which shall be made available by the City to all voluntary participants:

"I agree and understand that participation in the physical fitness program described in Addendum B of the 1999-2002 Memorandum of Understanding between the City of Monterey Park and the Monterey Park Firefighters' Association and in training and practice for that participation, is voluntary in nature. Assignment or advancement within the Department is in no manner contingent upon training for or participating in the program.

Accordingly, I understand and agree that any and all injuries suffered while training, and/or practicing for the program shall not be considered compensable worker's compensation injuries, shall not form the basis for an industrial disability retirement, and shall not form the basis for my receipt of benefits pursuant to Labor Code Section 4850.

I further certify that I have not used any tobacco product (i.e. cigarettes, cigars, chewing tobacco, pipe tobacco, etc.) at any time during the six months immediately preceding my participation in the voluntary Physical Fitness Program."

9. The agreed upon Physical Fitness Incentive Program as developed by P.O.S.T. designates various levels of fitness program achievement as being "bronze," "silver," and "gold." The attainment of said levels shall be verified in accord with P.O.S.T. mandated scoring methods.

10. As and for recognition for achievement in the program, those participants attaining the *bronze level*, shall receive a lump sum cash payment of two hundred dollars (\$200.00); those participants attaining the silver level, shall receive a lump sum cash payment of three hundred dollars (\$300.00) cash payment; and those participants attaining the gold level, shall receive a lump sum cash payment of four hundred dollars (\$400.00) cash payment.



City Council Staff Report

DATE: November 7, 2018

AGENDA ITEM NO: Old Business
Agenda Item 5-A.

TO: The Honorable Mayor and City Council

FROM: Ron Bow, City Manager

SUBJECT: Adopt a Resolution Pursuant to Elections Code §10010(E)(3)(A) Stating the City Council's Intent to Initiate Procedures for Establishing and Implementing District Based Elections for City Council Members

RECOMMENDATION:

It is recommended that the City Council

- (1) Adopting a resolution establishing a schedule for possible transition to a district based election system; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

This item was continued from the October 17, 2018 City Council meeting. See Attachment 1 for the completed agenda packet from the October 17th meeting.

FISCAL IMPACT:

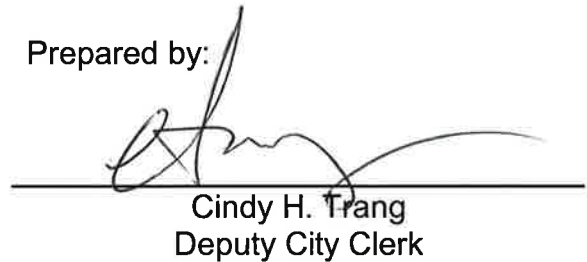
None.

Respectfully submitted,



Ron Bow
City Manager

Prepared by:



Cindy H. Trang
Deputy City Clerk

Attachments:

1. October 17, 2018 City Council Meeting Staff Report

ATTACHMENT 1
October 17, 2018 City Council Meeting Staff Report



City Council Staff Report

DATE: October 17, 2018

AGENDA ITEM NO: New Business
Agenda Item 6-B.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, City Manager
SUBJECT: Adopt a Resolution Pursuant to Elections Code §10010(E)(3)(A) Stating the City Council's Intent to Initiate Procedures for Establishing and Implementing District Based Elections for City Council Members

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting a resolution establishing a schedule for possible transition to a district based election system; and
2. Taking such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

In 2013 and earlier in 2018, the City Council considered whether to transition from an at large election system to a district based system. The staff reports from those meetings are attached for reference.

BACKGROUND:

On October 3, 2018, the City Council directed that a resolution be placed on the agenda for consideration and possible action to establish a schedule for transitioning to a district based election system. A draft resolution with a proposed schedule is included for consideration.

During this process, there will be several different opportunities for public input on proposed district boundaries. At the end of the process, the City Council can select an appropriate district map to either approve on its own authority or place on a ballot for voter consideration.

FISCAL IMPACT:

The City contracted with National Demographics Corporation to prepare district maps for a total to not exceed \$50,000. There will be additional costs associated with the transition process. If the City Council chooses to place the matter on a ballot, it may cost approximately and additional \$200,000.

Respectfully submitted by:



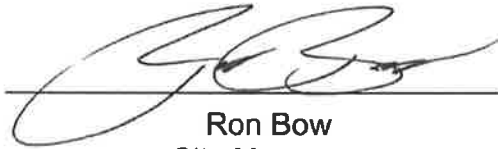
Ron Bow
City Manager

Prepared by:



Bonnie Tam
Principal Management Analyst

Approved by:



Ron Bow
City Manager

ATTACHMENT:

1. 2013 and 2018 Staff Reports
2. Proposed Resolution

ATTACHMENT 1
2013 and 2018 City Council Staff Reports

STAFF REPORT

City of Monterey Park

DATE: December 15, 2013

TO: Honorable Mayor and Members of the City Council

FROM: Mark D. Hensley, City Attorney
Karl H. Berger, Assistant City Attorney

SUBJECT: District Voting

BACKGROUND:

Earlier this year, the City Council asked that the City Attorney's office research the question of how the City might implement district voting to elect persons to the City Council. The City currently utilizes "at large" voting to elect City Councilmembers.

DISCUSSION:

The "default" method for electing city councilmembers in general law cities is known as "at large" voting. This means that all registered voters within the City's jurisdiction may vote for city council candidates regardless of where within the City the voter resides (or where the city council candidate resides).

A general law city may change this default methodology with voter approval. Government Code §§ 34870, *et seq.* provide the means by which a general law city may change its voting practices. The question posed by the City Council earlier this year concerned "district" voting.

Cities may generally chose to establish five, seven or nine districts within their jurisdictions.¹ The ballot initiative creating district voting must identify the district boundary lines and assign numbers to each district.

There are two kinds of district voting that are available for general law cities in California: persons may be elected either "by district" or "from districts." Elections "by district" means that a person may only be elected by voters from the district in which the candidate resides.

This is different from when candidates "from" a district are elected. In this type of voting, a candidate must reside in a particular district, but voters from the city's entire jurisdiction may vote for that candidate.

¹ When a city opts to have a mayor elected by voters (rather than by the city council), then a city may opt for four, six or eight districts.

Several practical and legal complications can arise from determining whether to move forward with district voting. First, a city must identify the districts and their boundaries. Courts have actively intervened in the drawing of district boundaries on a federal and state level to ensure that there is substantial equality among all voters. Generally, this means that every district must have the same population; race cannot be the predominant factor in creating districts, but may be one consideration in addition to other neutral principles such as compactness, contiguity, and respect for communities with shared interests. If established, districts must be reexamined and potentially adjusted after each census in a process known as reapportionment. This helps preserve substantial equality amongst the voters.

Second, the practical means by which a city may transition from at large voting to district voting is not clearly set forth in California law. Government Code § 34878 provides that (unless the ballot measure provides otherwise) if a ballot measure authorizes district voting for future elections, when the terms of incumbent city councilmembers expires, city councilmembers must then be elected from the districts approved by voters. The practical problem arising from this guidance is that Councilmembers in Monterey Park serve overlapping terms of office, i.e., unless the ballot measure provides a different means of converting to a district election, there will always be incumbent city councilmembers who were elected at large; the conversion to district elections cannot take place.

To overcome this problem, several cities² proposed ballot measures which gradually converted at large elections into district elections through attrition, i.e., as councilmembers' terms ended, elections to fill those council seats were subject to district elections. Thus, for example, if district elections were approved in 2014 by Monterey Park voters, then the three council seats up for election in 2015 would be determined by district voting; the other two council seats would be determined by district voting in 2017. Another city opted to seek voter approval for both district voting and to seat councilmembers based upon such districts at the same election.³

Finally, there are the questions of (a) how to determine the district boundaries, e.g., by hiring consultants, creating a citizen committee, or through City Council consensus?; (b) whether to place a ballot measure on a special or regular election?; and (c) how to pay for the preparation of the ballot measure and the election? These are, obviously, policy questions that would need to be determined by the City Council. This staff report simply identifies such matters as areas that should be considered.

² The cities of Chula Vista, Modesto, Anaheim, and Madera.

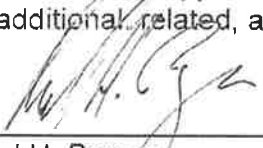
³ The city of Escondido.

FISCAL IMPACT:

It is unclear how much it would cost to create districts, draft a ballot measure, and conduct an election. The overall costs would largely be dependent upon how the City Council decided the issues identified above.

RECOMMENDATION:

The City Council should (a) determine whether it would like to move forward with drafting the documents needed for voters to consider district voting; (b) if so, determine what method the City should utilize to create districts, i.e., hire a consultant or complete it "in house"; (c) determine what kind of district voting would be appropriate, i.e., should the ballot measure be "by district" or "from district"; (d) determine how many districts should be created; (e) determine how the ballot measure would, if approved, transition "at large" voting to district voting; and (f) take such additional, related, action that may be desirable.

By: 

Karl H. Berger
Assistant City Attorney

Attachments: Government Code §§ 34870, *et seq.*

§ 34870. Application, CA GOVT § 34870

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34870

§ 34870. Application

Currentness

This article applies only to cities.

Credits

(Added by Stats.1970, c. 278, p. 549, § 2.)

West's Ann. Cal. Gov. Code § 34870, CA GOVT § 34870

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34871. Submission to electors of election ordinance;..., CA GOVT § 34871

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34871

§ 34871. Submission to electors of election ordinance; definitions; initiative

Currentness

At any municipal election, or special election held for that purpose, the legislative body may submit to the registered voters an ordinance providing for the election of members of the legislative body in any of the following ways:

- (a) By districts in five, seven, or nine districts.
- (b) From districts in five, seven, or nine districts.
- (c) By districts in four, six, or eight districts, with an elective mayor pursuant to Article 5 (commencing with Section 34900).
- (d) From districts in four, six, or eight districts, with an elective mayor pursuant to Article 5 (commencing with Section 34900).

The term "by districts" as used in this article shall mean election of members of the legislative body by voters of the district alone. The term "from districts" shall mean election of members of the legislative body who are residents of the district from which they are elected by the voters of the entire city. "Geographical area making up the district" shall in the case of elections by district mean the district, and in the case of elections from districts shall mean the entire city except with respect to the residence requirements imposed by Section 34882.

That ordinance may also be qualified for the ballot by means of an initiative measure in accordance with Chapter 3 (commencing with Section 9200) of Division 9 of the Elections Code.

Credits

(Added by Stats.1970, c. 278, p. 549, § 2. Amended by Stats.1975, c. 652, p. 1412, § 1; Stats.1976, c. 223, p. 421, § 1; Stats.1978, c. 745, p. 2340, § 1; Stats.1994, c. 923 (S.B.1546), § 68.)

West's Ann. Cal. Gov. Code § 34871, CA GOVT § 34871

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West's Ann. Cal. Gov. Code § 34871, CA GOVT § 34871

2

§ 34872. Requisites of ordinance, CA GOVT § 34872

West's Annotated California Codes

Government Code (Refs & Annos)

Title 4. Government of Cities (Refs & Annos)

Division 2. Organization and Boundaries (Refs & Annos)

Part 1. Organization (Refs & Annos)

Chapter 4. Alternative Forms of Government (Refs & Annos)

Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34872

§ 34872. Requisites of ordinance

Currentness

The ordinance shall state the number of legislative districts, describe the boundaries of each, number them, and state whether members of the legislative body shall be elected by districts or from districts, or by or from districts except for an elective mayor.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.1975, c. 652, p. 1412, § 2; Stats.1976, c. 223, p. 421, § 2.)

West's Ann. Cal. Gov. Code § 34872, CA GOVT § 34872

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34873. Amendment or repeal of ordinance, CA GOVT § 34873

West's Annotated California Codes

Government Code (Refs & Annos)

Title 4. Government of Cities (Refs & Annos)

Division 2. Organization and Boundaries (Refs & Annos)

Part 1. Organization (Refs & Annos)

Chapter 4. Alternative Forms of Government (Refs & Annos)

Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34873

§ 34873. Amendment or repeal of ordinance

Effective: January 1, 2011

Currentness

An ordinance enacted pursuant to this article may be amended or repealed in the same manner; provided, the term of office of any council member elected shall not be affected.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.2010, c. 38 (A.B.1668), § 3; Stats.2010, c. 699 (S.B.894), § 7.)

West's Ann. Cal. Gov. Code § 34873, CA GOVT § 34873

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34874. Amendatory ordinance; submission to planning..., CA GOVT § 34874

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34874

§ 34874. Amendatory ordinance; submission to planning commission or legislative body

Currentness

No amendatory ordinance altering the boundaries of the legislative districts established pursuant to this article shall be submitted to the registered voters until the ordinance has been submitted to the planning commission of the city or, in absence of a planning commission, to the legislative body of said city for an examination as to the definiteness and certainty of the boundaries of the legislative districts proposed.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.1978, c. 745, p. 2340, § 2.)

West's Ann. Cal. Gov. Code § 34874, CA GOVT § 34874

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§ 34875. Amendatory ordinance; submission to voters, CA GOVT § 34875

West's Annotated California Codes

Government Code (Refs & Annos)

Title 4. Government of Cities (Refs & Annos)

Division 2. Organization and Boundaries (Refs & Annos)

Part 1. Organization (Refs & Annos)

Chapter 4. Alternative Forms of Government (Refs & Annos)

Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34875

§ 34875. Amendatory ordinance; submission to voters

Effective: January 1, 2011

Currentness

The amendatory ordinance shall not be submitted to the voters if (a) one or more of the legislative districts do not close, (b) one or more entire legislative districts are eliminated prior to the termination of the term of office of the council member of or from the district, (c) the effect is that a greater number of council members will be qualified to hold office concurrently than are authorized by this article or the amendatory ordinance.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.2010, c. 38 (A.B.1668), § 4; Stats.2010, c. 699 (S.B.894), § 8.)

Notes of Decisions (2)

West's Ann. Cal. Gov. Code § 34875, CA GOVT § 34875

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§ 34876. Findings of planning commission or legislative body, CA GOVT § 34876

West's Annotated California Codes

Government Code (Refs & Annos)

Title 4. Government of Cities (Refs & Annos)

Division 2. Organization and Boundaries (Refs & Annos)

Part 1. Organization (Refs & Annos)

Chapter 4. Alternative Forms of Government (Refs & Annos)

Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34876

§ 34876. Findings of planning commission or legislative body

Currentness

The planning commission of the city or, in absence of such body, the legislative body of the city shall make findings as to the matters set forth in Section 34875 by resolution within 90 days after submission of the amendatory ordinance to the city clerk. Failure to make findings shall be constituted as a finding of compliance with Section 34875.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2.)

West's Ann. Cal. Gov. Code § 34876, CA GOVT § 34876

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§ 34877. Form of ballots, CA GOVT § 34877

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34877

§ 34877. Form of ballots

Currentness

The proposition of establishing or altering legislative districts shall be printed on the ballots substantially as follows:

“Shall members of the legislative body of the City of _____ be elected by (or from) districts described in Ordinance No. _____?”

or, if applicable:

“Shall members of the legislative body of the City of _____ be elected by (or from) districts described in Ordinance No. _____, and the Mayor of the City of _____ be elected on a citywide basis by the voters of the entire city?”

followed by the words “Yes” and “No,” so printed that the voters may express their choice.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.1975, c. 652, p. 1413, § 3.)

West's Ann. Cal. Gov. Code § 34877, CA GOVT § 34877

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§ 34878. Effect of favorable vote on ordinance, CA GOVT § 34878

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34878

§ 34878. Effect of favorable vote on ordinance

Currentness

If a majority of the registered voters of the city, who vote, vote in favor of the ordinance, at the expiration of the terms of office of the members of the legislative body, or as provided by ordinance, members of the legislative body shall be elected by (or from) the districts described, or by or from districts with an elective mayor, and in the manner provided.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.1975, c. 652, p. 1413, § 4; Stats.1978, c. 745, p. 2340, § 3.)

Notes of Decisions (1)

West's Ann. Cal. Gov. Code § 34878, CA GOVT § 34878

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§ 34879. Term of office, CA GOVT § 34879

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34879

§ 34879. Term of office

Currentness

The term of office of members of the legislative body elected pursuant to the provisions of this article shall be four years, unless otherwise expressly provided.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2.)

West's Ann. Cal. Gov. Code § 34879, CA GOVT § 34879

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34880. Inclusion of election provisions in petition for..., CA GOVT § 34880

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34880

§ 34880. Inclusion of election provisions in petition for incorporation; term of office

Effective: January 1, 2001

Currentness

(a) If the petition or proposal developed by the commission for submission to the electorate for incorporation or special reorganization of a city provides for the election of members of the legislative body by (or from) districts and includes substantially the provisions required to be included in an ordinance providing for that election, including Section 34871, the members of the legislative body shall be elected in the manner provided in the petition or proposal.

(b) The members of the legislative body shall hold office until the next general municipal election. At the next general municipal election the members elected by or from the even-numbered districts shall hold office for four years and the members elected by or from the odd-numbered districts shall hold office for two years. Thereafter the term of office is four years.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.2000, c. 761 (A.B.2838), § 3.)

West's Ann. Cal. Gov. Code § 34880, CA GOVT § 34880

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§ 34881. Election of one member from each district and of..., CA GOVT § 34881

West's Annotated California Codes

Government Code (Refs & Annos)

Title 4. Government of Cities (Refs & Annos)

Division 2. Organization and Boundaries (Refs & Annos)

Part 1. Organization (Refs & Annos)

Chapter 4. Alternative Forms of Government (Refs & Annos)

Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34881

§ 34881. Election of one member from each district and of mayor on citywide basis; effect on city officers

Currentness

One member of the legislative body shall be elected by or from each district, or, if applicable, one member of the legislative body shall be elected by or from each district constituting a geographical division of the city, and the mayor shall be elected on a citywide basis. With the possible exception as to the number of members of the legislative body, the officers of the city remain the same.

Credits

(Added by Stats.1970, c. 278, p. 551, § 2. Amended by Stats.1975, c. 652, p. 1413, § 5.)

West's Ann. Cal. Gov. Code § 34881, CA GOVT § 34881

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§ 34882. Eligibility for office, CA GOVT § 34882

West's Annotated California Codes

Government Code (Refs & Annos)

Title 4. Government of Cities (Refs & Annos)

Division 2. Organization and Boundaries (Refs & Annos)

Part 1. Organization (Refs & Annos)

Chapter 4. Alternative Forms of Government (Refs & Annos)

Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34882

§ 34882. Eligibility for office

Currentness

A person is not eligible to hold office as a member of a municipal legislative body unless he or she is otherwise qualified, resides in the district and both resided in the geographical area making up the district from which he or she is elected and was a registered voter of the city at the time nomination papers are issued to the candidate as provided for in Section 10227 of the Elections Code.

Credits

(Added by Stats.1970, c. 278, p. 551, § 2. Amended by Stats.1975, c. 1030, p. 2432, § 2, eff. Sept. 24, 1975; Stats.1994, c. 923 (S.B.1546), § 69.)

Notes of Decisions (2)

West's Ann. Cal. Gov. Code § 34882, CA GOVT § 34882

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34883. Voters' qualifications; nominating petitions; residency, CA GOVT § 34883

West's Annotated California Codes

Government Code (Refs & Annos)

Title 4. Government of Cities (Refs & Annos)

Division 2. Organization and Boundaries (Refs & Annos)

Part 1. Organization (Refs & Annos)

Chapter 4. Alternative Forms of Government (Refs & Annos)

Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34883

§ 34883. Voters' qualifications; nominating petitions; residency

Currentness

Registered voters signing nomination petitions or voting for a member of the legislative body shall be residents of the geographical area making up the district from which the member is to be elected.

Credits

(Added by Stats.1970, c. 278, p. 551, § 2. Amended by Stats.1978, c. 745, p. 2341, § 4.)

West's Ann. Cal. Gov. Code § 34883, CA GOVT § 34883

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34884. Election by district; establishment of districts; terms of office, CA GOVT § 34884

West's Annotated California Codes

Government Code (Refs & Annos)

Title 4. Government of Cities (Refs & Annos)

Division 2. Organization and Boundaries (Refs & Annos)

Part 1. Organization (Refs & Annos)

Chapter 4. Alternative Forms of Government (Refs & Annos)

Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34884

§ 34884. Election by district; establishment of districts; terms of office

Currentness

If, at the time a vote is held on the subject of incorporation of a new city, a majority of the votes cast is for incorporation and, if, in accordance with Section 35258¹, a majority of the votes cast on the question of whether members of the city council in future elections are to be elected by district or at large is in favor of election by district, the following procedure shall apply:

(a) Prior to the first day on which voters may nominate candidates for election at the next regular municipal election, the legislative body shall, by ordinance or resolution, establish the boundaries of the councilmanic districts. The districts shall be as nearly equal in population as may be. In establishing the boundaries of the districts, the legislative body may give consideration to the following factors: (1) topography, (2) geography, (3) cohesiveness, contiguity, integrity, and compactness of territory, and (4) community of interests of the districts;

(b) The terms of office of the two members elected with the lowest vote shall expire on the Tuesday succeeding the next regular municipal election. At that election, members shall be elected by district in the even-numbered districts and shall hold office for four years; and

(c) The terms of office of the three members elected with the highest vote shall expire on the Tuesday succeeding the second regular municipal election following the incorporation. At that election, members shall be elected by district in the odd-numbered districts and shall hold office for four years.

The result of the vote cast on the question of whether members of the city council in future elections are to be elected by district or at large shall not preclude the submission to the voters at any future election of a measure in accordance with the provisions of Section 34871.

Credits

(Added by Stats.1978, c. 745, p. 2341, § 4.5.)

Footnotes

1

Repealed.

§ 34884. Election by district; establishment of districts; terms of office, CA GOVT § 34884

West's Ann. Cal. Gov. Code § 34884, CA GOVT § 34884

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

End of Document

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City Council Staff Report

DATE: March 7, 2018

AGENDA ITEM NO:

**New Business
Agenda Item 6-A.**

TO: The Honorable Mayor and City Council
FROM: Councilmember Teresa Real Sebastian
SUBJECT: Elections by District

RECOMMENDATION:

It is recommended that the City Council:

1. Receive and file this report;
2. If desirable, authorize the City Manager to execute an agreement, in a form approved by the City Attorney, with a qualified company to compile proposed voting district maps;
3. Direct the City Attorney to prepare a draft ordinance (and related documents) for consideration at a future City Council meeting to amend the Monterey Park Municipal Code ("MPMC") by transitioning from at-large to by-district elections; and
4. Take such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

In December 2013, the City Council considered whether it was in the public interest to transition from the existing "at-large" election system to a "by-district" election. A copy of that staff report is attached for reference.

Since then, the City of South Pasadena, along with many other cities, was forced to implement by-district elections under threat of litigation. Among other things, that City paid out \$30,000 in attorney's fees to an attorney threatening litigation if the City failed to implement by-district elections (see attached press report). This was done notwithstanding the attorney knowing nothing about the voters within South Pasadena. Cities that fight can end up paying millions of dollars, e.g., Palmdale paid \$4.5 million in a settlement where plaintiffs alleged the city's at-large deprived them of their voting rights (see LA Times Article from 2015).

BACKGROUND:

A general overview of district elections is provided in the staff report from 2013. Since that time, a particular attorney has threatened multiple cities in California with litigation. His allegations are that those cities are violating the California Voting Rights Act of 2001 ("CVRA") by failing to have district elections. The argument is that only district elections

will allow proper representations of all ethnic groups. Rather than spend millions of dollars fighting a CVRA case (where the cities would have to pay its own attorneys and the other side's too), those cities have generally switched from an at-large election system to a district voting system.

While Monterey Park has not yet been targeted, it seems prudent for the City to be proactive in avoiding the need to pay undeserved attorney fees. The City's money is better spent on repairing and improving infrastructure or other projects that benefit its residents.

Additionally, United States Census data (see attached) show that Monterey Park residents are primarily of Asian descent. The next largest ethnic group are Latino; the third largest are Caucasian. These populations, however, are not evenly distributed throughout the City. Rather, census data confirm that residents are grouped in various locations (see attached examples).¹ Transitioning from at-large to district elections will help ensure that these voters are appropriately represented in City government.

Our City's districts should be no different from those of other elected representatives on a federal, state and County level: all of these are generally based upon geographic boundaries rather than racial/ethnic concentrations. As some observers note, "since each representative is beholden to a specific geographical area, issues that are important to a particular neighborhood or region are sure to have a champion."² This cannot always be accomplished in an at-large election where some candidate can, literally, be next door to one another and thus represent only one neighborhood.

The City Council should take these next steps:

- Select a district mapping expert. An experienced professional is key to creating appropriate district maps for City Council consideration. The recommended action is to authorize the City Manager to select a qualified expert.
- The City Council will determine the number of districts, etc.
- Adopt district voting by City Council ordinance.

FISCAL IMPACT:

District mapping services are likely to cost \$30,000 to \$50,000 for a qualified consultant. The savings of millions of dollars in litigation costs (the City would need to pay its own attorneys and then, if it lost any litigation, it would need to pay the other side too!) makes that expenditure prudent.

¹ See, www.city-data.com/city/Monterey-Park-California.html. Accessed February 27, 2018.

² Amy, Douglas J. (2000, 15th Ed.). *Behind the ballot box: a citizen's guide to voting systems*. Westport, Conn: Praeger, p.31.

Attachments:

1. City of South Pasadena Press Release dated July 14, 2017;
2. Los Angeles Time Article regarding Palmdale dated May 6, 2015;
3. December 18, 2013 Staff Report;
4. U.S. Census data for Monterey Park; and
5. Examples of resident groupings.

ATTACHMENT 1

**City of South Pasadena
Press Release dated July 14, 2017**



CITY OF SOUTH PASADENA
1414 MISSION STREET, SOUTH PASADENA, CA 91030
TEL: (626) 403-7230 • FAX: (626) 403-7211
WWW.SOUTHPASADENACA.GOV

FOR IMMEDIATE RELEASE
July 14, 2017

Contact: Anthony J. Mejia
Chief City Clerk
Phone: (626) 403-7232

South Pasadena City Council to Consider District Elections

At its regular meeting on Wednesday, July 19, 2017, the South Pasadena City Council will consider whether to initiate steps toward a district-based voting system to replace the current at-large voting system for City Council elections.

The City Council is considering taking this action after receipt of a letter on June 5, 2017, containing unsubstantiated allegations that the City's at-large election system violates the California Voting Rights Act (CVRA). The letter was written by Malibu-based attorney Kevin Shenkman, on behalf of his client, Southwest Voter Registration Education Project. The letter alleged that there is evidence of Latino "polarized voting" in the City of South Pasadena electorate. Under the CVRA, any evidence of racially polarized voting is sufficient to require a court to order a change from at-large voting to district-based voting. Racially polarized voting occurs when there is a difference between the choice of candidates preferred by voters in a protected class and the choice of candidates preferred by voters in the rest of the electorate.

Approximately 20 percent of South Pasadena residents are Latino and unlike other cities where at-large elections have prevented Latinos from electing candidates of their choice, the electoral history for the City Council of the City of South Pasadena demonstrates that Latino candidates have been regularly elected in recent history. Since 2007, Latinos have won 2 of the 3 times they were on the ballot, serving a total of 8 out of 10 years. Today, the South Pasadena City Council is represented by residents from a diverse range of racial and ethnic backgrounds including Asian-American, Latino, Armenian, Italian, and Caucasian.

"It is unfortunate that a Malibu-based attorney with no real knowledge of the South Pasadena electorate can infringe on our electoral system with impunity. The State Legislature has created the conditions in which encourage opportunistic attorneys to threaten litigation. The City Council is left with a very difficult choice – to fight a very expensive legal battle or be forced to transition into district-based elections," Interim City Manager Elaine Aguilar said.

Such a lawsuit would be very costly, whether or not the City was able to successfully defend against it. Even cities that have settled lawsuits brought under the CVRA, including cities that have maintained no violations have occurred, have incurred significant expenses, not only to pay their own attorneys' fees, but to pay the attorneys' fees for the plaintiffs. For example, in February 2015, the City of Santa Barbara reportedly paid \$800,000 in attorneys' fees and expert costs to settle its CVRA lawsuit. The costs are much higher for those cities that have elected to litigate and have not prevailed, as they must bear both their own attorneys' fees as well as those of the plaintiff. For example, the City of Palmdale incurred expenses in excess of \$4.5 million in its unsuccessful attempt to defend against a lawsuit brought under the CVRA. Moreover, what is most concerning is that staff is unaware of any city to date that has prevailed in defending its "at-large" system of election under a claim filed by any individual or group under the CVRA.

In a district-based election system, a candidate must live in the district he or she wishes to represent. The decision whether to establish five voting districts is one of the topics that will be decided upon by the City Council as a result of the minimum of four (4) public hearings that will be held as required by the Elections Code Section 10010 should the City Council adopt a resolution to initiate this process.

One criticism expressed about forcing a district-based election system is that it can actually dilute the voting power of the very minority it seeks to empower, by limiting that group to the selection of one Councilmember within their district once every four years, rather than the opportunity to elect two or three Councilmembers every two years.

"This is a solution looking for a problem that does not exist in South Pasadena. I am concerned that these outside forces coercing our small, diverse City to change to district-based voting will polarize our community and take away our citizens' existing right to elect an entire City Council to represent their interests," stated South Pasadena City Councilmember Diana Mahmud, a Latina elected in 2013 in an at-large election.

Department: Management Services Department

Contact Person: Anthony J. Mejia, Chief City Clerk

Telephone Number: (626) 403-7230

City of South Pasadena Agenda Report

*Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesian, M.D., Councilmember
Dima Makhadmeh, Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Piu, City Treasurer*

COUNCIL AGENDA: July 19, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager

FROM: Anthony J. Mejia, Chief City Clerk

SUBJECT: **Consideration of Whether to Transition from an At-Large Electoral System to a District-Based Electoral System for Members of the City Council**

Recommendation

It is recommended that the City Council provide direction as follows:

1. Whether to adopt a resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, declaring its intent to transition from at-large elections for City Council to district-based elections for City Council pursuant to Elections Code Section 10010."
- OR
2. Authorize a response letter to plaintiff's counsel, Kevin Shenkman, asserting no violation of the California Voting Rights Act (CVRA).

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

The City of South Pasadena currently elects its City Councilmembers through an "at-large" electoral system in which each Councilmember can reside anywhere in the South Pasadena and is elected by the voters of the entire electorate to provide citywide representation. All voters are thus insured of the opportunity to elect two or three Councilmembers every two years, resulting in a five-member City Council elected to serve the citywide purposes of the electorate.

On June 5, 2017, the City of South Pasadena (City) received a certified letter from Malibu-based attorney Kevin Shenkman, on behalf of his client Southwest Voter Registration Education Project, containing unsubstantiated allegations that the City's at-large electoral system violates the CVRA. Mr. Shenkman alleges evidence of Latino "polarized voting" in the South Pasadena electorate and threatens litigation if the City declines to adopt a district-based electoral system.

A district-based electoral system is one in which a city is physically divided into separate districts, each with one Councilmember who resides in the district and is chosen by the voters residing in that particular district. In a district-based electoral system, voters within each district may only vote for one candidate every four years.

Due to a recent change in the law (Assembly Bill 350, amending Elections Code [EC] Section 10010) discussed in more detail below, the City must determine within 45 days of receipt of the plaintiff's threat letter: 1) whether to adopt a Resolution of Intent to initiate the transition to a district-based electoral system; or 2) assert in a response letter to the plaintiff's attorney that the record does not support a violation of the CVRA in South Pasadena. The deadline is July 20, 2017; accordingly, the City Council must decide this evening whether to adopt the attached Resolution of Intent, or whether to direct the City Attorney to send a letter to Mr. Shenkman to correct his misapprehension of the facts in South Pasadena (Attachment 3). Although the City does not believe that the record shows any Latino racially-polarized voting in South Pasadena in violation of the CVRA, Mr. Shenkman can ignore this and proceed to engage the City in costly litigation in an attempt to force a district-based electoral system, leaving South Pasadena's electoral system in the hands of the Court.

Analysis

The Federal Voting Rights Act of 1965 (FVRA) requires a successful plaintiff to show that: 1) a minority group be sufficiently large and geographically compact to form a majority of the eligible voters in a single-member district; 2) there is racially-polarized voting; and 3) there is white bloc voting sufficient usually to prevent minority voters from electing candidates of their choice (*Thornburg v. Gingles*, 1986). If (and only if) all three of these "preconditions" are proven, the Court then proceeds to consider whether, under the "totality of circumstances" the votes of minority voters are diluted.

However, the CVRA prescribes an extremely light burden on the plaintiff to establish a violation. Under the CVRA, plaintiffs can prove a violation *solely* on evidence of racially-polarized voting EC Section 14027. Racially-polarized voting occurs when there is a difference between the choice of candidates preferred by voters in a protected class and the choice of candidates preferred by voters in the rest of the electorate (EC Section 14026[e]). The CVRA defines a "protected class" broadly as a class of voters who are members of a race, color, or language minority group (EC 14626[d]).

The CVRA appears to eliminate the first precondition that plaintiffs must prove that the minority group is sufficiently large and geographically compact to form a majority in a single member district (EC 14026[c]). The CVRA also eliminates the requirement that plaintiffs prove discrimination under the totality of circumstances test (EC 14028[e]). The most likely remedy in a successful CVRA action would be to order cities with an at-large electoral system to change to a district-based electoral system in which a minority group will be empowered either to elect its preferred candidates, or influence the election outcome.¹ However, where minority race voters are spread relatively evenly throughout a city, as is the case with Latino residents in South Pasadena, a district-based electoral system under the CVRA is equally likely to dilute the vote of a minority race that is unable to account for the majority of voters within any district boundaries. Additionally, voters in each district may only elect one candidate every four years, rather than having the opportunity to elect two or three candidates every two years.

¹ League of California Cities Analysis regarding the California Voting Rights Act, prepared by Marguerite Mary Leoni and Christopher E. Skinnell, of Nielsen, Merksamer, Parrinello, Mueller & Naylor, LLP

Mr. Sherkman purports that during the election of 2011, a Latino candidate – Art Salinas – ran for City Council and lost, despite “receiving significant support from Latino voters” and asserts a “complete absence of Latinos to be elected to the City Council in recent history.” Mr. Sherkman **fails** to recognize the successful candidacies of David Sifuentes in 2007 and Diana Mahmud in 2013, both of Latino descent. Mr. Sherkman further alleges the existence of polarized voting and threatens litigation if the City declines to adopt a district-based electoral system. In spite of Mr. Sherkman’s unsubstantiated claims, the CVRA finds that a violation may be established if it is shown that racially polarized voting occurs in elections for members of the governing body of the political subdivision or in elections incorporating other electoral choices by the voters of the political subdivision, including ballot measures (EC 14028[b]).

Approximately 20 percent of South Pasadena residents are Latino and unlike other cities where at-large elections have prevented minorities from electing candidates of their choice, the electoral history for the City Council of the City of South Pasadena demonstrates that Latino candidates have been regularly elected. Since 2007, Latinos have won two of the three times they were on the ballot. Today, the South Pasadena City Council is represented by residents from a diverse range of racial and ethnic backgrounds including Asian-American, Latino, Armenian, Italian, and Caucasian.

Despite the City’s history of inclusionary voting history, it is unknown whether analyses of other electoral choices by South Pasadena voters would identify the presence of racially-polarized voting. As a result of the lower threshold established by the CVRA, cities and other jurisdictions throughout California have been facing challenges to their at-large electoral systems, with little or no regard to whether a district-based electoral system will actually dilute minority race voting power, rather than empower it. Many of these jurisdictions have voluntarily switched to district-based electoral systems instead of facing litigation. AB 350 amended EC Section 10010 to place a cap of a maximum of \$30,000 on attorney’s fees that a plaintiff would be entitled to recover if the target city, within 45 days of receipt of the plaintiff’s threat letter, voluntarily adopts a Resolution of Intent to consider an ordinance to establish a district-based electoral system, and then actually adopts such an ordinance within 90 days following the date it adopted the Resolution of Intent.

The CVRA contains an attorney’s fees provision that entitles a prevailing plaintiff to an award of its reasonable attorney’s fees and litigation expenses, including expert witness fees. On the other hand, a prevailing defendant is not entitled to recover any costs, unless the Court finds the action to be “frivolous, unreasonable, or without foundation,” an extremely high standard.

Cities that have attempted to defend their existing at-large electoral systems under the CVRA have incurred significant legal costs, including reimbursement of the attorneys’ fees incurred by plaintiffs. Awards in these cases have reportedly ranged from approximately \$400,000 to over \$4,500,000. For example, in February 2015, the City of Santa Barbara reportedly paid \$800,000 in attorney’s fees and expert costs to settle their CVRA lawsuit. Another example is the City of Palmdale that incurred an expense in excess of \$4.5 million in its unsuccessful attempt to defend against a lawsuit brought under the CVRA.

Staff estimates that the cost to defend a CVRA lawsuit would exceed \$500,000 if successful, and could likely exceed \$2,000,000 if the plaintiff prevailed and the City was ordered to pay the plaintiff's attorney's fees. These fees and costs would be a General Fund liability which would be a significant unanticipated expense.

Procedures for the Transition to a District-Based Electoral System

EC Section 10010, as amended by AB 350, provides for a 90-day "safe harbor" period in which prior to the City Council's consideration of an ordinance to establish boundaries for a district-based electoral system, requires all of the following:

- 1) Prior to drawing a draft map or maps of the proposed boundaries of the districts, the City shall hold at least two (2) Public Hearings over a period of no more than thirty (30) days, at which time the public will be invited to provide input regarding the composition of the districts.
- 2) After the draft maps are drawn, the City shall publish and make available for release at least one draft map and, if members of the City Council will be elected in their districts at different times to provide for staggered terms of office, the potential sequence of the elections shall also be published.
- 3) The City Council shall also hold at least two (2) additional Public Hearings over a period of no more than forty-five (45) days, at which the public shall be invited to provide input regarding the content of the draft map or maps and the proposed sequence of elections, if applicable.
- 4) The first version of a draft map shall be published at least seven (7) days before consideration at a Public Hearing. If a draft map is revised at or following a Public Hearing, it shall be published and made available to the public for at least seven (7) days before being adopted.

A tentative timeline for the consideration and implementation of a district-based electoral system is identified in Exhibit A of Attachment 1. Public input and testimony on the composition of districts and the proposed maps are very important and all South Pasadena residents are encouraged to participate in these Hearings. The maps will be drawn by National Demographics Corporation, a professional demographer with extensive experience in the CVRA and drafting of districts.

If the City Council adopts the ordinance approving a district-based electoral system, the two Council offices up for reelection in November 2018 would be elected from districts (Diana Mahmud and Michael A. Cacciotti). In November 2020, the remaining three Council offices would be elected from districts (Robert S. Joe, Marina Khubesrian M.D., and Richard D. Schneider M.D.). The offices of City Clerk and City Treasurer would remain unaffected and at-large positions.

Fiscal Impact

There will be significant staff time needed to transition to a district-based electoral system due to the need to conduct multiple Public Hearings and community workshops, in addition to the cost for a demographics consultant. Should the City Council determine to proceed to adopt the Resolution of Intent this evening, the City will be required to reimburse the plaintiff for its attorney's fees and costs up to \$30,000, but will not be exposed to additional legal fees in defense of a lawsuit brought under the CVRA.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Letter from Kevin Shenkman, received on June 5, 2017
2. Draft Resolution of Intent to Transition to District-Based Elections
 - a. Exhibit A – Tentative Timeline for the Consideration and Implementation of a District-Based Electoral System
3. Draft Response Letter to Kevin Shenkman

ATTACHMENT 1

Letter from Kevin Shenkman, received on June 5, 2017

ATTACHMENT I

VIA CERTIFIED MAIL

June 2, 2017

Anthony Mejia
City Clerk
City of South Pasadena
1414 Mission St.
South Pasadena, CA 91030

City of South Pasadena

JUN 05 2017

City Clerk's Division

Re: *Violation of California Voting Rights Act*

I write on behalf of our client, Southwest Voter Registration Education Project. The City of South Pasadena ("South Pasadena") relies upon an at-large election system for electing candidates to its City Council. Moreover, voting within South Pasadena is racially polarized, resulting in minority vote dilution, and therefore South Pasadena's at-large elections violate the California Voting Rights Act of 2001 ("CVRA").

The CVRA disfavors the use of so-called "at-large" voting – an election method that permits voters of an entire jurisdiction to elect candidates to each open seat. *See generally Sanchez v. City of Modesto* (2006) 145 Cal.App.4th 660, 667 ("Sanchez"). For example, if the U.S. Congress were elected through a nationwide at-large election, rather than through typical single-member districts, each voter could cast up to 435 votes and vote for any candidate in the country, not just the candidates in the voter's district, and the 435 candidates receiving the most nationwide votes would be elected. At-large elections thus allow a bare majority of voters to control *every* seat, not just the seats in a particular district or a proportional majority of seats.

Voting rights advocates have targeted "at-large" election schemes for decades, because they often result in "vote dilution," or the impairment of minority groups' ability to elect their preferred candidates or influence the outcome of elections, which occurs when the electorate votes in a racially polarized manner. *See Thornburg v. Gingles*, 478 U.S. 30, 46 (1986) ("Gingles"). The U.S. Supreme Court "has long recognized that multi-member districts and at-large voting schemes may operate to minimize or cancel out the voting strength" of minorities. *Id.* at 47; *see also id.* at 48, fn. 14 (at-large elections may also cause elected

officials to “ignore [minority] interests without fear of political consequences”), citing *Rogers v. Lodge*, 458 U.S. 613, 623 (1982); *White v. Register*, 412 U.S. 755, 769 (1973). “[T]he majority, by virtue of its numerical superiority, will regularly defeat the choices of minority voters.” *Gingles*, at 47. When racially polarized voting occurs, dividing the political unit into single-member districts, or some other appropriate remedy, may facilitate a minority group’s ability to elect its preferred representatives. *Rogers*, at 616.

Section 2 of the federal Voting Rights Act (“FVRA”), 42 U.S.C. § 1973, which Congress enacted in 1965 and amended in 1982, targets, among other things, at-large election schemes. *Gingles* at 37; see also Boyd & Markman, *The 1982 Amendments to the Voting Rights Act: A Legislative History* (1983) 40 Wash. & Lee L. Rev. 1347, 1402. Although enforcement of the FVRA was successful in many states, California was an exception. By enacting the CVRA, “[t]he Legislature intended to expand protections against vote dilution over those provided by the federal Voting Rights Act of 1965.” *Jauregui v. City of Palmdale* (2014) 226 Cal. App. 4th 781, 808. Thus, while the CVRA is similar to the FVRA in several respects, it is also different in several key respects, as the Legislature sought to remedy what it considered “restrictive interpretations given to the federal act.” Assem. Com. on Judiciary, Analysis of Sen. Bill No. 976 (2001-2002 Reg. Sess.) as amended Apr. 9, 2002, p. 2.

The California Legislature dispensed with the requirement in *Gingles* that a minority group demonstrate that it is sufficiently large and geographically compact to constitute a “majority-minority district.” *Sanchez*, at 669. Rather, the CVRA requires only that a plaintiff show the existence of racially polarized voting to establish that an at-large method of election violates the CVRA, not the desirability of any particular remedy. See Cal. Elec. Code § 14028 (“A violation of Section 14027 *is established* if it is shown that racially polarized voting occurs ...”) (emphasis added); also see Assem. Com. on Judiciary, Analysis of Sen. Bill No. 976 (2001-2002 Reg. Sess.) as amended Apr. 9, 2002, p. 3 (“Thus, this bill puts the voting rights horse (the discrimination issue) back where it sensibly belongs in front of the cart (what type of remedy is appropriate once racially polarized voting has been shown).”)

To establish a violation of the CVRA, a plaintiff must generally show that “racially polarized voting occurs in elections for members of the governing body of the political subdivision or in elections incorporating other electoral choices by the voters of the political subdivision.” Elec. Code § 14028(a). The CVRA specifies the elections that are most probative: “elections in which at least one candidate is a member of a protected class or elections involving ballot measures,

or other electoral choices that affect the rights and privileges of members of a protected class.” Elec. Code § 14028(a). The CVRA also makes clear that “[e]lections conducted prior to the filing of an action ... are more probative to establish the existence of racially polarized voting than elections conducted after the filing of the action.” *Id.*

Factors other than “racially polarized voting” that are required to make out a claim under the FVRA – under the “totality of the circumstances” test – “are probative, but not necessary factors to establish a violation of” the CVRA. Elec. Code § 14028(e). These “other factors” include “the history of discrimination, the use of electoral devices or other voting practices or procedures that may enhance the dilutive effects of at-large elections, denial of access to those processes determining which groups of candidates will receive financial or other support in a given election, the extent to which members of a protected class bear the effects of past discrimination in areas such as education, employment, and health, which hinder their ability to participate effectively in the political process, and the use of overt or subtle racial appeals in political campaigns.” *Id.*

South Pasadena’s at-large system dilutes the ability of Latinos (a “protected class”) – to elect candidates of their choice or otherwise influence the outcome of South Pasadena’s council elections.

The election of 2011 is illustrative. In that election, a Latino candidate – Art Salinas – ran for council and lost. Mr. Salinas received significant support from Latino voters, but fell short of securing a seat in South Pasadena’s at-large election due to the bloc voting of South Pasadena’s majority non-Latino electorate. The near absence of Latino candidates willing to run in South Pasadena’s at-large election system is also indicative of the vote dilution of South Pasadena’s at large election system – the lack of Latino candidates is itself a symptom of that vote dilution. See *Westwego Citizens for Better Gov. v. City of Westwego*, 872 F.2d 1201 (5th Cir. 1989).

According to recent data, Latinos comprise approximately 18.6% of the population of South Pasadena. The contrast between the significant Latino proportion of the electorate and the complete absence of Latinos to be elected to the City Council in recent history is telling.

As you may be aware, in 2012, we sued the City of Palmdale for violating the CVRA. After an eight-day trial, we prevailed. After spending millions of dollars, a district-based remedy was ultimately imposed upon the Palmdale city council, with districts that combine all incumbents into one of the four districts.

Given the historical lack of Latino representation on the city council in the context of racially polarized elections, we urge South Pasadena to voluntarily change its at-large system of electing council members. Otherwise, on behalf of residents within the jurisdiction, we will be forced to seek judicial relief. Please advise us no later than July 21, 2017 as to whether you would like to discuss a voluntary change to your current at-large system.

We look forward to your response.

Very truly yours,



Kevin I. Shenkman

ATTACHMENT 2
Draft Resolution of Intent

26-11

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DECLARING ITS INTENT TO TRANSITION FROM AT-LARGE ELECTIONS FOR CITY COUNCIL TO DISTRICT-BASED ELECTIONS FOR CITY COUNCIL PURSUANT TO ELECTIONS CODE SECTION 10010

WHEREAS, members of the City Council of the City of South Pasadena (City) are currently elected in “at-large” elections, in which each City Councilmember is elected by the registered voters of the entire City; and

WHEREAS, Government Code Section 34886 in certain circumstances, authorizes the legislative body of a city of any population to adopt an ordinance to change its method of election from an “at-large” system to a “by-district” system in which each Councilmember is elected only by the voters in the district in which the Councilmember resides; and

WHEREAS, the City received a certified letter on June 5, 2017, from Kevin I. Shenkman, Esq., on behalf of his client Southwest Voter Registration Education Project, containing unsubstantiated allegations that the City’s at-large electoral system violates the California Voting Rights Act (CVRA) and threatening litigation if the City declined to adopt a district-based electoral system; and

WHEREAS, the City has a history of inclusionary voting as Latino candidates have been regularly elected to the City Council. Since 2007, Latinos have won two of the three times they were on the ballot, serving a total of 8 out of 10 years. Today, the City Council is represented by residents from a diverse range of racial and ethnic backgrounds including Asian-American, Latino, Armenian, Italian, and Caucasian; and

WHEREAS, the City denies that its election system violates the CVRA or any other provision of law and asserts that South Pasadena’s electoral system is legal in all respects and further denies any wrongdoing whatsoever in connection with the manner in which it has conducted its City Council elections; and

WHEREAS, although the letter was not accompanied by any evidence to support the claim of a CVRA violation, the City Council has concluded that the public interest would be better served by transitioning to a district-based electoral system because: 1) the extraordinary cost to defend against a CVRA lawsuit, 2) the risk of losing such a lawsuit would require the City to pay prevailing plaintiff’s attorney’s fees, and 3) reimbursable costs and attorney’s fees are capped at a maximum of \$30,000 by following the procedures set forth in Elections Code Section 10010 as amended by Assembly Bill 350; and

WHEREAS, prior to the City Council's consideration of an ordinance to establish boundaries for a district-based electoral system, Elections Code Section 10010 requires all of the following:

- 1) Prior to drawing a draft map or maps of the proposed boundaries of the districts, the City shall hold at least two (2) Public Hearings over a period of no more than thirty (30) days, at which the public will be invited to provide input regarding the composition of the districts.
- 2) After all draft maps are drawn, the City shall publish and make available for release at least one draft map and, if members of the City Council will be elected in their districts at different times to provide for staggered terms of office, the potential sequence of the elections shall also be published.
- 3) The City Council shall also hold at least two (2) additional Public Hearings over a period of no more than forty-five (45) days, at which the public shall be invited to provide input regarding the content of the draft map or maps and the proposed sequence of elections, if applicable.
- 4) The first version of a draft map shall be published at least seven (7) days before consideration at a Public Hearing. If a draft map is revised at or following a Public Hearing, it shall be published and made available to the public for at least seven (7) days before being adopted.

WHEREAS, the City will be utilizing the services of a professional demographer to assist the City to develop a proposal for a district-based electoral system; and

WHEREAS, the adoption of a district-based electoral system will not affect the terms of any sitting Councilmember, each of whom will serve out his or her current term.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council hereby resolves to consider adoption of an ordinance to transition to a district-based electoral system as authorized by Government Code Section 34886 for use in the City's General Municipal Election for Members of the City Council beginning in November 2018.

SECTION 2. The City Council directs the City Clerk and City Attorney to work with a professional demographer, and other appropriate consultants as needed, to provide a detailed analysis of South Pasadena's current demographics and any other information or data necessary to prepare a draft map that divides South Pasadena into voting districts in a manner consistent with the intent and purpose of the CVRA and the Federal Voting Rights Act.

SECTION 3. The City Council hereby approves the tentative timelines as set forth in Exhibit A, attached to and made part of this resolution, for conducting a public process to solicit public input and testimony on proposed district-based electoral maps before adopting any such map.

SECTION 4. The timeline contained in Exhibit A may be adjusted by the City Clerk as deemed necessary, provided that such adjustments shall not prevent the City from complying with the time frames specified by Elections Code Section 10010.

SECTION 5. The City Council directs the City Clerk to post information regarding the proposed transition to a district-based electoral system on the City's website, including maps, notices, agendas and other information.

SECTION 6. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 19th day of July, 2017.

Michael A. Cacciotti, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 19th day of July, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

EXHIBIT A

**TENTATIVE TIMELINE FOR THE
CONSIDERATION AND IMPLEMENTATION OF A
DISTRICT-BASED ELECTORAL SYSTEM**

Day 1

07/19/2017: City Council Meeting to introduce topic and adoption of the Resolution of Intent to transition from at-large to district-based elections.

CVRA Action cannot be commenced for 90 days (Safe Harbor Period).

Day 24

08/12/2017: Public Hearing #1: Saturday Community Workshop to seek community input on “communities of interest” and the composition of districts.

Day 28

08/16/2017: Public Hearing #2: City Council Meeting to seek community input and to provide direction on “communities of interest” and the composition of districts.

Day 45

09/02/2017: Optional: Saturday Community Workshop to seek community input on the content of the proposed draft district maps and sequence of elections.

Day 49

09/06/2017: Public Hearing #3: City Council Meeting to seek community input and to provide direction on the content of the proposed draft maps and sequence of elections.

Day 63

09/20/2017: Public Hearing #4: City Council Meeting to select a preferred district map and to introduce an ordinance to transition to district-based elections.

Day 77

10/04/2017: City Council Meeting to adopt an ordinance to transition to district-based elections.

Day 90

10/17/2017: Safe Harbor Period Ends & CVRA action could be filed.

ATTACHMENT 3
Draft Response Letter to Kevin Shenkman

790 E. Colorado Boulevard, Suite 850
Pasadena, CA 91101-2109
Voice (213) 542-5700
Fax (213) 542-5710

**COLANTUONO
HIGHSMITH
WHATLEY, PC**

Teresa L. Highsmith
(213) 542-5703
THighsmith@chwlaw.us

Our File No. 49063.0009

July 19, 2017

ATTACHMENT 3

VIA CERTIFIED MAIL

Kevin Shenkman
28905 Wright Road
Malibu, CA 90265

Re: City's Response Letter to Allegations of Violation of CVRA

Dear Mr. Shenkman:

Our office represents the City of South Pasadena as its City Attorney. We have been forwarded a copy of your June 2, 2017 letter to Chief City Clerk, Anthony Mejia, for initial response.

The City agrees with you that efforts should always be taken to ensure all voters have an equal voice in selecting the representatives of their choice. Dilution of the minority vote can still occur in a district-based electoral system, particularly where the minority race is spread evenly across a city. If there are an insufficient number of eligible minority race voters to produce an effective minority-majority "block" vote in any district, the result would be the actual *dilution* of the minority race's ability to elect a candidate of their choice. The resulting dilution would be further compounded by the fact that the minority race would only have one chance every four years to elect a candidate of their choice, as opposed to the opportunity to elect two or three candidates of their choice every two years. Such would be the situation in South Pasadena, resulting in real harm to our Latino community by the unintended consequences of an unfounded and incorrect conclusion that racially polarized voting occurs among Latinos in South Pasadena.

In fact, several of the statements in your June 2, 2017 form letter are factually incorrect, and therefore offer no support for your assertion of Latino polarized voting in South Pasadena. Contrary to your assertion that there is a "complete absence of Latinos

to be elected to the City Council in recent history," Councilmember Diana Mahmud, who just completed her 2016 term as Mayor of South Pasadena, is Latina, and in fact, identified as such in her written candidate profile when she was elected in 2013. South Pasadena is a very inclusive and racially diverse community where the values of the City are to support and safeguard the civil rights, safety and dignity of all residents, regardless of their membership in a protected class, or their economic or social status, as reflected in Resolution No. 7491, adopted in December 2016. (Copy attached).

Your letter also failed to recognize that candidate David Sifuentes, who is also of Latino descent, was elected in 2007, and served on the Council until 2011. Further, you offer absolutely no evidence to support your assertion of any Latino racially polarized voting regarding Art Salinas in 2011. In fact, regression analysis methodology which looks at the racial makeup of who actually voted for Mr. Salinas by precinct reveals no racially polarized voting whatsoever. The record in South Pasadena will demonstrate that in the past 10 years, no Latino polarized voting has occurred and that two out of three Latino candidates have, in fact, been elected to City Council.

Regardless of the whether the CVRA recognizes the *Gingles* test¹, attempting to force a district-based electoral system, where the result will actually be the dilution of the minority vote you purport to protect, would be completely inconsistent with the stated mission of your client, e.g., "to empower Latinos and other minorities by increasing their participation in the American democratic process."² Based on the facts and the relatively even spread of Latino voters throughout the various precincts, attempting to create five districts in the City of South Pasadena would almost certainly dilute the Latino voters' existing ability and success under the at-large system of voting to elect candidates of Latino race. This is because there is no district that could be drawn to encompass anywhere close to a plurality, let alone a sufficient majority, of Latino voters to ensure the likelihood of even a single election of a Latino candidate once every four years. Your client's motto, "Su Voto Es Su Voz" would not be served by any further attempts to dilute the vote and voice of Latino residents in South Pasadena by attempting to coerce a change to a district-based electoral system.

¹ *Thornburg v. Gingles* 478 US 30 (1986)

² See Southwest Voter Registration Education Project website at: svrep.org/about_svrep.php

July 19, 2017

Page 3

We respectfully suggest that you take a second look at the evidence and your conclusions before we can discuss further whether the City should consider a change to a district-based electoral system. After you have done so, please advise us in writing of what facts you have discovered which would support any assertion that a district-based electoral system would actually benefit the South Pasadena Latino electorate by enhancing their voting power and the City will consider doing so.

Very truly yours,

Teresa L. Highsmith, Esq.

TLH:th

ATTACHMENT 2

**Los Angeles Time Article
regarding Palmdale dated May 6, 2015**

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Barbara Coun
storm looms >

Palmdale officials settle lawsuit, agree to voting by district



By JEAN MERL

MAY 06, 2015 | 10:46 PM



The city of Palmdale, shown in foreground, is poised to settle a lawsuit over its system of electing City Council members. (Anne Cusack / Los Angeles Times)



Palmdale officials Wednesday night announced that they have agreed to major changes in their elections system, settling a widely watched lawsuit over minority representation and the California Voting Rights Act.

Until now, Palmdale was a lone holdout in a string of lawsuits filed against cities that resisted district voting, which backers say helps minority groups gain elected office.

The city agreed to align its balloting to coincide with state and federal general elections, starting in November 2016. It also agreed to have voters choose elected officials by four geographic districts, including two with Latino majorities, rather than from the city as a whole.

Palmdale also will pay \$4.5 million plus interest to lawyers for the three minority plaintiffs who argued that the city's at-large voting system deprived them of opportunities to elect representatives of their choice.

The current City Council members will continue to serve until the next election, when the balloting for mayor — elected at large every two years — also will be held. Council terms can be staggered after that, according to the agreement.

The settlement represents the end of a three-year court battle and a major victory for voting rights activists.

Most cities, school districts and other jurisdictions targeted under the state's voting rights law have switched rather than wage costly court battles. Santa Barbara and Whittier are among the most recent cities to agree to change from at-large to by-district elections.

Jurisdictions vulnerable to lawsuits under the act generally have significant minority populations but few or no minority elected officials. In Palmdale, minorities make up almost 75% of the population, but candidates of color rarely have won a seat on the City Council.

Advocates of district elections say they are one remedy to the vote dilution that is characteristic of at-large elections and that minorities have a better chance of winning elections from districts made up of a large proportion of their peers. They

also say minorities have a better chance of winning when turnout is highest, so they have pushed for local governments to hold their contests to coincide with federal and state elections, held in November of even-numbered years.

Palmdale voters Juan Jaurequi, Jesse Smith and Nigel Holly sued the city under the state's voting rights law in 2012. City officials resisted settling, saying that their residents had voted for at-large elections and asserting that the city had a right to determine how it wanted to conduct its own balloting.

The following year, Los Angeles County Superior Court Judge Mark V. Mooney ruled the city's system of electing council members was illegal and ordered officials to come up with a new system of district elections.

The city lost a series of appeals, held an election that plaintiffs argued was illegal and was awaiting a hearing before a California appellate court, which also is to be resolved in the settlement agreement announced Wednesday.

Kevin I. Shenkman, an attorney for the plaintiffs, said he was "very pleased with the result."

"Not only will Palmdale have fair and inclusive elections, but other cities will look to Palmdale as an example of what happens if they refuse to comply with the California Voting Rights Act," Shenkman said.

Palmdale's elected officials continued to blast the lawsuit even as they approved the settlement.

Councilman Fred Thompson, an African American, said his 2013 election proved the lawsuit was "both unnecessary and disingenuous."

Mayor Pro Tem Mike Dispensa called on the state Legislature to make changes in the voting rights law.

"This lawsuit has never been about race or voting rights," Mayor Jim Ledford said, adding it "always has been about money and politics." Ledford produced a list of 25 voting rights cases across California that he said have cost taxpayers more than \$13.8 million.

But R. Rex Parris, another plaintiffs' attorney and mayor of neighboring Lancaster, said Palmdale officials had no one but themselves to blame for the costly legal battle.

"While we were never in doubt about our legal position, I am deeply disappointed that Palmdale City Council spent millions of ... precious tax dollars fighting to keep a system that violated the law of California and amounted to electoral discrimination," Parris said.

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Jean Merl



Jean Merl, a hopeless news junkie, covered regional politics for the Los Angeles Times. She was raised in southern Ohio but moved with her family to Los Angeles at a tender age, which practically makes her a California native. She holds a master's degree from UCLA and remembers when Otis Chandler was publisher of The Times and Tom Bradley was mayor of L.A. She left The Times in 2015.

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ATTACHMENT 3

December 18, 2013 Staff Report

STAFF REPORT

City of Monterey Park

DATE: December 15, 2013

TO: Honorable Mayor and Members of the City Council

FROM: Mark D. Hensley, City Attorney
Karl H. Berger, Assistant City Attorney

SUBJECT: District Voting

BACKGROUND:

Earlier this year, the City Council asked that the City Attorney's office research the question of how the City might implement district voting to elect persons to the City Council. The City currently utilizes "at large" voting to elect City Councilmembers.

DISCUSSION:

The "default" method for electing city councilmembers in general law cities is known as "at large" voting. This means that all registered voters within the City's jurisdiction may vote for city council candidates regardless of where within the City the voter resides (or where the city council candidate resides).

A general law city may change this default methodology with voter approval. Government Code §§ 34870, *et seq.* provide the means by which a general law city may change its voting practices. The question posed by the City Council earlier this year concerned "district" voting.

Cities may generally chose to establish five, seven or nine districts within their jurisdictions.¹ The ballot initiative creating district voting must identify the district boundary lines and assign numbers to each district.

There are two kinds of district voting that are available for general law cities in California: persons may be elected either "by district" or "from districts." Elections "by district" means that a person may only be elected by voters from the district in which the candidate resides.

This is different from when candidates "from" a district are elected. In this type of voting, a candidate must reside in a particular district, but voters from the city's entire jurisdiction may vote for that candidate.

¹ When a city opts to have a mayor elected by voters (rather than by the city council), then a city may opt for four, six or eight districts.

Several practical and legal complications can arise from determining whether to move forward with district voting. First, a city must identify the districts and their boundaries. Courts have actively intervened in the drawing of district boundaries on a federal and state level to ensure that there is substantial equality among all voters. Generally, this means that every district must have the same population; race cannot be the predominant factor in creating districts, but may be one consideration in addition to other neutral principles such as compactness, contiguity, and respect for communities with shared interests. If established, districts must be reexamined and potentially adjusted after each census in a process known as reapportionment. This helps preserve substantial equality amongst the voters.

Second, the practical means by which a city may transition from at large voting to district voting is not clearly set forth in California law. Government Code § 34878 provides that (unless the ballot measure provides otherwise) if a ballot measure authorizes district voting for future elections, when the terms of incumbent city councilmembers expires, city councilmembers must then be elected from the districts approved by voters. The practical problem arising from this guidance is that Councilmembers in Monterey Park serve overlapping terms of office, i.e., unless the ballot measure provides a different means of converting to a district election, there will always be incumbent city councilmembers who were elected at large; the conversion to district elections cannot take place.

To overcome this problem, several cities² proposed ballot measures which gradually converted at large elections into district elections through attrition, i.e., as councilmembers' terms ended, elections to fill those council seats were subject to district elections. Thus, for example, if district elections were approved in 2014 by Monterey Park voters, then the three council seats up for election in 2015 would be determined by district voting; the other two council seats would be determined by district voting in 2017. Another city opted to seek voter approval for both district voting and to seat councilmembers based upon such districts at the same election.³

Finally, there are the questions of (a) how to determine the district boundaries, e.g., by hiring consultants, creating a citizen committee, or through City Council consensus?; (b) whether to place a ballot measure on a special or regular election?; and (c) how to pay for the preparation of the ballot measure and the election? These are, obviously, policy questions that would need to be determined by the City Council. This staff report simply identifies such matters as areas that should be considered.

² The cities of Chula Vista, Modesto, Anaheim, and Madera.

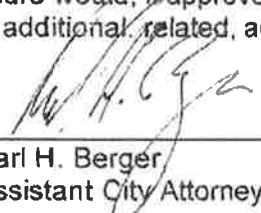
³ The city of Escondido.

FISCAL IMPACT:

It is unclear how much it would cost to create districts, draft a ballot measure, and conduct an election. The overall costs would largely be dependent upon how the City Council decided the issues identified above.

RECOMMENDATION:

The City Council should (a) determine whether it would like to move forward with drafting the documents needed for voters to consider district voting; (b) if so, determine what method the City should utilize to create districts, i.e., hire a consultant or complete it "in house"; (c) determine what kind of district voting would be appropriate, i.e., should the ballot measure be "by district" or "from district"; (d) determine how many districts should be created; (e) determine how the ballot measure would, if approved, transition "at large" voting to district voting; and (f) take such additional related action that may be desirable.

By: 

Karl H. Berger
Assistant City Attorney

Attachments: Government Code §§ 34870, *et seq.*

§ 34870. Application, CA GOVT § 34870

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34870

§ 34870. Application

Currentness

This article applies only to cities.

Credits

(Added by Stats.1970, c. 278, p. 549, § 2.)

West's Ann. Cal. Gov. Code § 34870, CA GOVT § 34870

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34871. Submission to electors of election ordinance;..., CA GOVT § 34871

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34871

§ 34871. Submission to electors of election ordinance; definitions; initiative

Currentness

At any municipal election, or special election held for that purpose, the legislative body may submit to the registered voters an ordinance providing for the election of members of the legislative body in any of the following ways:

- (a) By districts in five, seven, or nine districts.
- (b) From districts in five, seven, or nine districts.
- (c) By districts in four, six, or eight districts, with an elective mayor pursuant to Article 5 (commencing with Section 34900).
- (d) From districts in four, six, or eight districts, with an elective mayor pursuant to Article 5 (commencing with Section 34900).

The term "by districts" as used in this article shall mean election of members of the legislative body by voters of the district alone. The term "from districts" shall mean election of members of the legislative body who are residents of the district from which they are elected by the voters of the entire city. "Geographical area making up the district" shall in the case of elections by district mean the district, and in the case of elections from districts shall mean the entire city except with respect to the residence requirements imposed by Section 34882.

That ordinance may also be qualified for the ballot by means of an initiative measure in accordance with Chapter 3 (commencing with Section 9200) of Division 9 of the Elections Code.

Credits

(Added by Stats.1970, c. 278, p. 549, § 2. Amended by Stats.1975, c. 652, p. 1412, § 1; Stats.1976, c. 223, p. 421, § 1; Stats.1978, c. 745, p. 2340, § 1; Stats.1994, c. 923 (S.B.1546), § 68.)

West's Ann. Cal. Gov. Code § 34871, CA GOVT § 34871

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§ 34872. Requisites of ordinance, CA GOVT § 34872

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34872

§ 34872. Requisites of ordinance

Currentness

The ordinance shall state the number of legislative districts, describe the boundaries of each, number them, and state whether members of the legislative body shall be elected by districts or from districts, or by or from districts except for an elective mayor.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.1975, c. 652, p. 1412, § 2; Stats.1976, c. 223, p. 421, § 2.)

West's Ann. Cal. Gov. Code § 34872, CA GOVT § 34872

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§ 34873. Amendment or repeal of ordinance, CA GOVT § 34873

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Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34873

§ 34873. Amendment or repeal of ordinance

Effective: January 1, 2011

Currentness

An ordinance enacted pursuant to this article may be amended or repealed in the same manner; provided, the term of office of any council member elected shall not be affected.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.2010, c. 38 (A.B.1668), § 3; Stats.2010, c. 699 (S.B.894), § 7.)

West's Ann. Cal. Gov. Code § 34873, CA GOVT § 34873

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34874. Amendatory ordinance; submission to planning..., CA GOVT § 34874

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34874

§ 34874. Amendatory ordinance; submission to planning commission or legislative body

Currentness

No amendatory ordinance altering the boundaries of the legislative districts established pursuant to this article shall be submitted to the registered voters until the ordinance has been submitted to the planning commission of the city or, in absence of a planning commission, to the legislative body of said city for an examination as to the definiteness and certainty of the boundaries of the legislative districts proposed.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.1978, c. 745, p. 2340, § 2.)

West's Ann. Cal. Gov. Code § 34874, CA GOVT § 34874

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34875. Amendatory ordinance; submission to voters, CA GOVT § 34875

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Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34875

§ 34875. Amendatory ordinance; submission to voters

Effective: January 1, 2011

Currentness

The amendatory ordinance shall not be submitted to the voters if (a) one or more of the legislative districts do not close, (b) one or more entire legislative districts are eliminated prior to the termination of the term of office of the council member of or from the district, (c) the effect is that a greater number of council members will be qualified to hold office concurrently than are authorized by this article or the amendatory ordinance.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.2010, c. 38 (A.B.1668), § 4; Stats.2010, c. 699 (S.B.894), § 8.)

Notes of Decisions (2)

West's Ann. Cal. Gov. Code § 34875, CA GOVT § 34875

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§ 34876. Findings of planning commission or legislative body, CA GOVT § 34876

West's Annotated California Codes

Government Code (Refs & Annos)

Title 4. Government of Cities (Refs & Annos)

Division 2. Organization and Boundaries (Refs & Annos)

Part 1. Organization (Refs & Annos)

Chapter 4. Alternative Forms of Government (Refs & Annos)

Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34876

§ 34876. Findings of planning commission or legislative body

Currentness

The planning commission of the city or, in absence of such body, the legislative body of the city shall make findings as to the matters set forth in Section 34875 by resolution within 90 days after submission of the amendatory ordinance to the city clerk. Failure to make findings shall be constituted as a finding of compliance with Section 34875.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2.)

West's Ann. Cal. Gov. Code § 34876, CA GOVT § 34876

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34877. Form of ballots, CA GOVT § 34877

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34877

§ 34877. Form of ballots

Currentness

The proposition of establishing or altering legislative districts shall be printed on the ballots substantially as follows:

"Shall members of the legislative body of the City of _____ be elected by (or from) districts described in Ordinance No. _____?"

or, if applicable:

"Shall members of the legislative body of the City of _____ be elected by (or from) districts described in Ordinance No. _____, and the Mayor of the City of _____ be elected on a citywide basis by the voters of the entire city?"

followed by the words "Yes" and "No," so printed that the voters may express their choice.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.1975, c. 652, p. 1413, § 3.)

West's Ann. Cal. Gov. Code § 34877, CA GOVT § 34877

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34878. Effect of favorable vote on ordinance, CA GOVT § 34878

West's Annotated California Codes

Government Code (Refs & Annos)

Title 4. Government of Cities (Refs & Annos)

Division 2. Organization and Boundaries (Refs & Annos)

Part 1. Organization (Refs & Annos)

Chapter 4. Alternative Forms of Government (Refs & Annos)

Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34878

§ 34878. Effect of favorable vote on ordinance

Currentness

If a majority of the registered voters of the city, who vote, vote in favor of the ordinance, at the expiration of the terms of office of the members of the legislative body, or as provided by ordinance, members of the legislative body shall be elected by (or from) the districts described, or by or from districts with an elective mayor, and in the manner provided.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.1975, c. 652, p. 1413, § 4; Stats.1978, c. 745, p. 2340, § 3.)

Notes of Decisions (1)

West's Ann. Cal. Gov. Code § 34878, CA GOVT § 34878

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§ 34879. Term of office, CA GOVT § 34879

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34879

§ 34879. Term of office

Currentness

The term of office of members of the legislative body elected pursuant to the provisions of this article shall be four years, unless otherwise expressly provided.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2.)

West's Ann. Cal. Gov. Code § 34879, CA GOVT § 34879

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34880. Inclusion of election provisions in petition for..., CA GOVT § 34880

West's Annotated California Codes

Government Code (Refs & Annos)

Title 4. Government of Cities (Refs & Annos)

Division 2. Organization and Boundaries (Refs & Annos)

Part 1. Organization (Refs & Annos)

Chapter 4. Alternative Forms of Government (Refs & Annos)

Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34880

§ 34880. Inclusion of election provisions in petition for incorporation; term of office

Effective: January 1, 2001

Currentness

(a) If the petition or proposal developed by the commission for submission to the electorate for incorporation or special reorganization of a city provides for the election of members of the legislative body by (or from) districts and includes substantially the provisions required to be included in an ordinance providing for that election, including Section 34871, the members of the legislative body shall be elected in the manner provided in the petition or proposal.

(b) The members of the legislative body shall hold office until the next general municipal election. At the next general municipal election the members elected by or from the even-numbered districts shall hold office for four years and the members elected by or from the odd-numbered districts shall hold office for two years. Thereafter the term of office is four years.

Credits

(Added by Stats.1970, c. 278, p. 550, § 2. Amended by Stats.2000, c. 761 (A.B.2838), § 3.)

West's Ann. Cal. Gov. Code § 34880, CA GOVT § 34880

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§ 34881. Election of one member from each district and of..., CA GOVT § 34881

West's Annotated California Codes

Government Code (Refs & Annos)

Title 4. Government of Cities (Refs & Annos)

Division 2. Organization and Boundaries (Refs & Annos)

Part 1. Organization (Refs & Annos)

Chapter 4. Alternative Forms of Government (Refs & Annos)

Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34881

§ 34881. Election of one member from each district and of mayor on citywide basis; effect on city officers

Currentness

One member of the legislative body shall be elected by or from each district, or, if applicable, one member of the legislative body shall be elected by or from each district constituting a geographical division of the city, and the mayor shall be elected on a citywide basis. With the possible exception as to the number of members of the legislative body, the officers of the city remain the same.

Credits

(Added by Stats.1970, c. 278, p. 551, § 2. Amended by Stats.1975, c. 652, p. 1413, § 5.)

West's Ann. Cal. Gov. Code § 34881, CA GOVT § 34881

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§ 34882. Eligibility for office, CA GOVT § 34882

West's Annotated California Codes
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Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34882

§ 34882. Eligibility for office

Currentness

A person is not eligible to hold office as a member of a municipal legislative body unless he or she is otherwise qualified, resides in the district and both resided in the geographical area making up the district from which he or she is elected and was a registered voter of the city at the time nomination papers are issued to the candidate as provided for in Section 10227 of the Elections Code.

Credits

(Added by Stats.1970, c. 278, p. 551, § 2. Amended by Stats.1975, c. 1030, p. 2432, § 2, eff. Sept. 24, 1975; Stats.1994, c. 923 (S.B.1546), § 69.)

Notes of Decisions (2)

West's Ann. Cal. Gov. Code § 34882, CA GOVT § 34882

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§ 34883. Voters' qualifications; nominating petitions; residency, CA GOVT § 34883

West's Annotated California Codes
Government Code (Refs & Annos)
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Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34883

§ 34883. Voters' qualifications; nominating petitions; residency

Currentness

Registered voters signing nomination petitions or voting for a member of the legislative body shall be residents of the geographical area making up the district from which the member is to be elected.

Credits

(Added by Stats.1970, c. 278, p. 551, § 2. Amended by Stats.1978, c. 745, p. 2341, § 4.)

West's Ann. Cal. Gov. Code § 34883, CA GOVT § 34883

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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§ 34884. Election by district; establishment of districts; terms of office, CA GOVT § 34884

West's Annotated California Codes
Government Code (Refs & Annos)
Title 4. Government of Cities (Refs & Annos)
Division 2. Organization and Boundaries (Refs & Annos)
Part 1. Organization (Refs & Annos)
Chapter 4. Alternative Forms of Government (Refs & Annos)
Article 2. Election of Legislative Body by or from Districts in Cities (Refs & Annos)

West's Ann.Cal.Gov.Code § 34884

§ 34884. Election by district; establishment of districts; terms of office

Currentness

If, at the time a vote is held on the subject of incorporation of a new city, a majority of the votes cast is for incorporation and, if, in accordance with Section 35258¹, a majority of the votes cast on the question of whether members of the city council in future elections are to be elected by district or at large is in favor of election by district, the following procedure shall apply:

(a) Prior to the first day on which voters may nominate candidates for election at the next regular municipal election, the legislative body shall, by ordinance or resolution, establish the boundaries of the councilmanic districts. The districts shall be as nearly equal in population as may be. In establishing the boundaries of the districts, the legislative body may give consideration to the following factors: (1) topography, (2) geography, (3) cohesiveness, contiguity, integrity, and compactness of territory, and (4) community of interests of the districts;

(b) The terms of office of the two members elected with the lowest vote shall expire on the Tuesday succeeding the next regular municipal election. At that election, members shall be elected by district in the even-numbered districts and shall hold office for four years; and

(c) The terms of office of the three members elected with the highest vote shall expire on the Tuesday succeeding the second regular municipal election following the incorporation. At that election, members shall be elected by district in the odd-numbered districts and shall hold office for four years.

The result of the vote cast on the question of whether members of the city council in future elections are to be elected by district or at large shall not preclude the submission to the voters at any future election of a measure in accordance with the provisions of Section 34871.

Credits

(Added by Stats.1978, c. 745, p. 2341, § 4.5.)

Footnotes

¹

Repealed.

² 

§ 34884. Election by district; establishment of districts; terms of office, CA GOVT § 34884

West's Ann. Cal. Gov. Code § 34884, CA GOVT § 34884

Current with all 2013 Reg.Sess. laws, all 2013-2014 1st Ex.Sess. laws, and Res. c. 123 (S.C.A.3)

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ATTACHMENT 4

U.S. Census Data for Monterey Park


[MAIN](#)
[GUIDED SEARCH](#)
[ADVANCED SEARCH](#)
[DOWNLOAD CENTER](#)
Community Facts - Find popular facts (population, income, etc.) and frequently requested data about your community.

Enter a state, county, city, town, or zip code:

GO

Population

Age

Business and Industry

Education

Governments

Housing

Income

Origins and Language

Poverty

Race and Hispanic Origin

Veterans

Show All

Monterey Park city, California
[Bookmark/Save](#)
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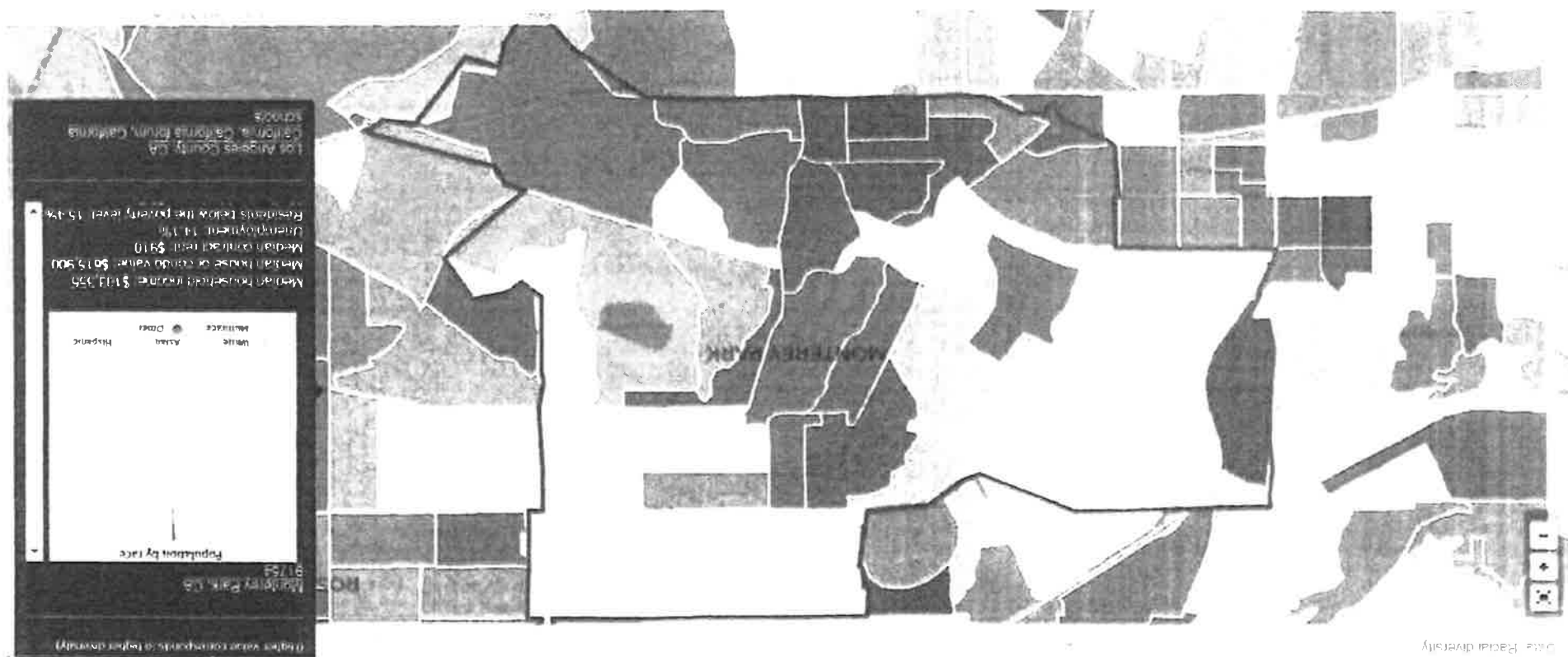
Description	Measure	Source
Population		
Census 2010 Total Population	60,269	2010 Demographic Profile
2017 Population Estimate (as of July 1, 2017)	N/A	2017 Population Estimates
2016 ACS 5-Year Population Estimate	61,001	2012-2016 American Community Survey 5-Year Estimates
Median Age	43.8	2012-2016 American Community Survey 5-Year Estimates
Number of Companies	9,511	2012 Survey of Business Owners
Educational Attainment: Percent high school graduate or higher	78.9%	2012-2016 American Community Survey 5-Year Estimates
Count of Governments	N/A	2012 Census of Governments
Total housing units	21,031	2012-2016 American Community Survey 5-Year Estimates
Median Household Income	54,008	2012-2016 American Community Survey 5-Year Estimates
Foreign Born Population	32,864	2012-2016 American Community Survey 5-Year Estimates
Individuals below poverty level	16.6%	2012-2016 American Community Survey 5-Year Estimates
Race and Hispanic Origin		
White alone	9,285	2012-2016 American Community Survey 5-Year Estimates
Black or African American alone	255	2012-2016 American Community Survey 5-Year Estimates
American Indian and Alaska Native alone	396	2012-2016 American Community Survey 5-Year Estimates
Asian alone	39,755	2012-2016 American Community Survey 5-Year Estimates
Native Hawaiian and Other Pacific Islander alone	286	2012-2016 American Community Survey 5-Year Estimates
Some Other Race alone	9,524	2012-2016 American Community Survey 5-Year Estimates
Two or More Races	1,500	2012-2016 American Community Survey 5-Year Estimates
Hispanic or Latino (of any race)	17,317	2012-2016 American Community Survey 5-Year Estimates
White alone, Not Hispanic or Latino	2,439	2012-2016 American Community Survey 5-Year Estimates
Veterans	1,712	2012-2016 American Community Survey 5-Year Estimates

• Want more? Need help? Use Guided Search or visit [Census.gov's Quick Facts](#).



ATTACHMENT 5

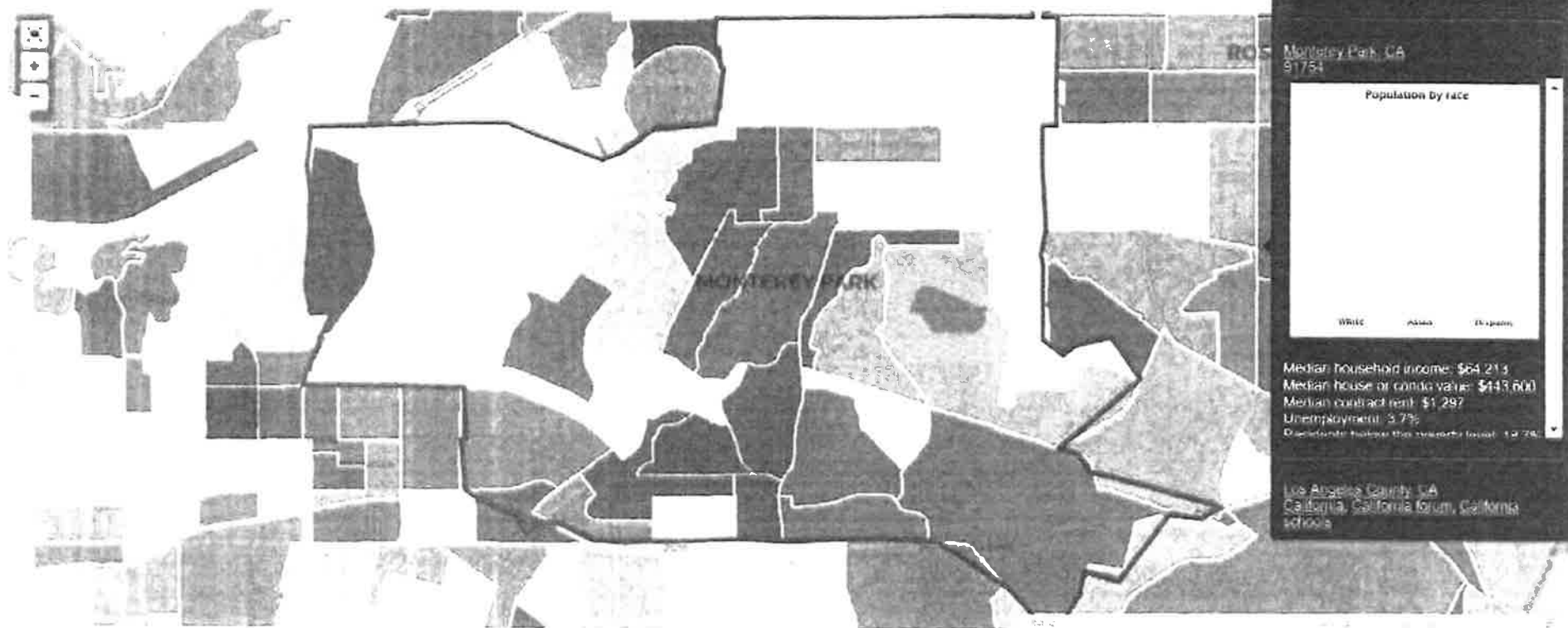
Examples of Resident Groupings



Q612: Racial diversity



Data: Racial diversity



ATTACHMENT 2
Proposed Resolution

RESOLUTION NO. ____

A RESOLUTION ADOPTED PURSUANT TO ELECTIONS CODE § 10010(E)(3)(A) STATING THE CITY COUNCIL'S INTENT TO INITIATE PROCEDURES FOR ESTABLISHING AND IMPLEMENTING DISTRICT BASED ELECTIONS FOR CITY COUNCIL MEMBERS.

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council first considered whether changing the City's election process for councilmembers was in the public interest in 2013;
- B. In March 2018, the City Council authorized the City Manager to retain a consultant to provide information regarding potential district elections;
- C. The City contracted with National Demographics Corporation ("Consultant") on July 6, 2018. On October 5, 2018, the City Council placed this matter on the October 17, 2018 regular agenda for consideration;
- D. The City has not received a notice from a perspective plaintiff(s) as contemplated by Elections Code § 10010(E)(1). Rather, the City Council is undertaking this process voluntarily in an abundance of caution and to avoid any potential allegation that the City is violating the California Voting Rights Act of 2001 ("CVRA");
- E. The City Council asserts that any such potential allegation would be contradicted by the election records and the current composition of the City Council. The broad language of the CVRA, however, makes it difficult for the City to defend against any potential challenge. Based upon the experience of other public entities, it is apparent that a significant amount of public monies would be unnecessary expended in any such defense;
- F. Accordingly, it is in the public interest for the City Council to adopt this Resolution and commence the process for transitioning to district-based elections;
- G. In adopting this Resolution, the City Council declares its intent to transition from an at-large system to a district-based elections system in accordance with Government Code § 34886 and Elections Code §10010;
- H. The City will begin work with the Consultant to assist the City in establishing district maps for the public's consideration;
- I. Before drawing draft maps of the proposed boundaries of election districts,

the City will hold at least two public hearings over not more than 30 days, at which time the public is invited to provide input regarding the composition of the districts;

- J. The City will then publish and make available for release at least one draft map of the newly proposed electoral districts, including the potential sequence of elections shown;
- K. Once the draft map is publicized for at least seven days, the City will hold at least two additional public hearings over a period of not more than 45 days at which time the public is invited to provide input regarding the content of the draft map and the proposed sequence of elections before the public hearing at which the City Council considers a map; and
- L. If a draft map is revised at or following a public hearing, the revised map will be published and made available to the public at least seven days before the City Council considers it; and
- M. In determining the final sequence of staggered district elections, the City Council will give special consideration to the purposes of the CVRA, and will take in to account the preferences expressed by the members of the districts.

SECTION 2: *Environmental Assessment.* This Resolution is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, *et seq.*, "CEQA Guidelines") in that it is not a "project" for purposes of CEQA (as defined by CEQA Guidelines § 15378). Specifically, this Resolution proposes an organizational or administrative activity that will not result in a direct or indirect physical change in the environment (CEQA Guidelines § 15378(b)(5)). Further, even if this Resolution was deemed a "project," and therefore subject to CEQA, the Resolution would be exempt as it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment (CEQA Guidelines § 15061(b)(3)).

SECTION 3: *Declaration of Intent.* Based upon the foregoing, the City Council declares its intent pursuant to Elections Code § 10010 to adopt a district-based election system for use in the City's General Municipal Election for City Council Members. The exact nature of that district-based system will be determined during the public hearing process. Additionally, the manner by which such system will be adopted, i.e., by ordinance or ballot proposition, will likewise be determined through the public hearing process.

SECTION 4: *Public Hearings; Schedule.* The City Council resolves to hold at least five public hearings and publish at least one draft map and staggering sequence, pursuant to the proposed hearing schedule attached as Exhibit "A," and incorporated by reference. All public hearings must be noticed by posting on the City's website at least 10 calendar days in advance of the hearing and publicizing in a newspaper of general

circulation at least 10 days in advance of the hearing. If desirable, the City Manager may also publicize such hearings in other media including, without limitation, other newspapers, the City's newsletter, and appropriate social media sites.

SECTION 5: *Delegation of Authority.* The City Manager, or designee, will administer the contract with Consultant to direct and formulate one or more electoral district scenarios for review by the public and City Council at two or more public hearings, in accordance with the City's proposed timeline. Working with the Consultant, the City Manager is directed to publicize relevant maps; information; notices; agendas; and other materials regarding district elections. Further, the City Manager will establish means of communication to answer questions from the public. To accomplish these tasks in an expeditious manner, the City Manager is authorized to execute such agreements and ancillary documents, in a form approved by the City Attorney, as are necessary to implement the purpose of this Resolution.

SECTION 6: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 7: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this 17th day of October, 2018.

Peter Chan, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl H. Berger, Assistant City Attorney

EXHIBIT A**Draft Schedule for City of Monterey Park district elections**

October 17	Adopt Resolution of Intent to transition Election Systems.
Nov. 7	1 st public hearing (“to solicit public input regarding the composition of the districts”). No draft maps drawn yet.
Nov. 21 (or alternative date for 2 nd meeting in November, given Thanksgiving is Nov. 22)	2 nd public hearing (“to solicit public input regarding the composition of the districts”). No draft maps drawn yet.
Jan. 9 (No later than 7 days prior to 3 rd hearing)	<i>No meeting.</i> Draft maps website and available at City office (and potentially other sites)
Jan. 16	3 rd public hearing (“to solicit public input regarding the content of the draft maps and the proposed sequence of elections”). Possible Council narrowing or revising draft maps.
Feb. 6	4 th public hearing (“to solicit public input regarding the content of the draft maps and the proposed sequence of elections”). Possible Council selection of a map and election sequence and direction to include the selected map and sequence in the resolution to be formally brought to the Council at the next hearing.
Possibly also on Feb. 6 (if there was clear consensus on a map Jan. 16), otherwise Feb. 20	5 th public hearing followed by Council action to (if desirable) introduce the ordinance adopting the selected map and designating which Council districts will be up for election in which years. Alternatively, determine whether to place on ballot.
Feb. 20 or March 6	If desirable, second reading and adoption of ordinance (often done on consent agenda)