

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF THE FORMER
REDEVELOPMENT AGENCY
AGENDA**

**REGULAR MEETING
Monterey Park City Hall Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Wednesday
September 4, 2019
7:00 p.m.**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

This Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER **Mayor**

FLAG SALUTE **The Monterey Park Fire Explorers**

ROLL CALL **Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian**

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS. While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATION

1-A. LA COUNTY VOTE CENTER AND DISTRICT ELECTION – INFORMATIONAL UPDATE

[2.] OLD BUSINESS

2-A. LA COUNTY UPDATE TO BALLOT PROPOSITION TO IMPOSE A ¾ CENT SALES TAX

It is recommended that the City Council:

- (1) Receive and file the LA County update to ballot proposition to impose a ¾ cent sales tax; and
- (2) Taking such additional, related, action that may be desirable.

[3.] CONSENT CALENDAR ITEMS NOS. 3A-3D

3-A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF SEPTEMBER 4, 2019

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated September 4, 2019 totaling \$1,053,029.75 specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

3-B. POLICE DEPARTMENT LOCKER ROOM REMODEL – AUTHORIZATION TO ADVERTISE

It is recommended that the City Council:

- (1) Adopt a resolution approving the design and plans for the Police Locker Room Remodel and authorizing solicitation of bids; and
- (2) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

3-C. ONE-YEAR TIME EXTENSION (EX-19-01) FOR TENTATIVE MAP NO. 76041 (TM-17-06) TO SUBDIVIDE ONE LOT INTO TWO LOTS – 620 CADIZ STREET/623 HERMOSA VISTA STREET

It is recommended that the City Council consider:

- (1) Adopting a resolution approving a Time Extension (EX-19-01) for Tentative Map No. 76041 (TM-17-06); and
- (2) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

The Project is categorically exempt from additional environmental review pursuant to CEQA Guidelines § 15315 as a Class 15 categorical exemption (Minor Land Divisions). The Project consists of the division of property in an urbanized area that is zoned for residential use. The Project conforms to the General Plan because, according to the Land Use Element, the Single-Family Residential land use category allows for low density residential units, traditionally single-family homes with one dwelling permitted per legal lot. The Project is the subdivision of one lot

into two lots for the construction of one two-story single-family residence. The Project is consistent with zoning. Furthermore, the Project does not require any variances or exceptions, all services and access to the proposed parcels are available (to the City's standards), the parcel was not involved in a division of a larger parcel within the previous 2 years, and the parcel does not have an average slope greater than 20 percent.

3-D. AUTHORIZE THE CITY MANAGER TO EXECUTE A RENEWAL AGREEMENT BETWEEN THE CITY OF MONTEREY PARK AND EFFICIENT JANITORIAL SERVICE

It is recommended that the City Council:

- (1) Authorize the City Manager to execute an agreement, in a form approved by the City Attorney, with Efficient Janitorial Services; and
- (2) Take such additional, related, action that may be desirable.

[4.] PUBLIC HEARING

4-A. A PUBLIC HEARING TO CONSIDER THE DRAFT 2018-2019 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

It is recommended that the City Council consider:

- (1) Opening the public hearing, receive public comment and close the public hearing;
- (2) Approving the draft 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER);
- (3) Authorizing the City Manager, or designee, to execute and submit the necessary documents to HUD for its review and approval; and
- (4) Taking such additional, related, action that may be desirable.

[5.] NEW BUSINESS

5-A. LAND USE ELEMENT UPDATE AND NEXT STEPS

It is recommended that the City Council consider:

- (1) Receiving and filing this report; and
- (2) Taking such additional, related, action that may be desirable.

[6.] COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

[7.] CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

ADJOURN



City Council Staff Report

DATE: September 4, 2019

AGENDA ITEM NO: Old Business
Agenda Item 2-A

TO: The Honorable Mayor and City Council
FROM: Ron Bow, City Manager
SUBJECT: LA County Update to Ballot Proposition to Impose a ¾ Cent Sales Tax

RECOMMENDATION:

It is recommended that the City Council:

1. Receive and file the LA County update to ballot proposition to impose a ¾ cent sales tax; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

At the August 21, 2019 City Council meeting, staff presented a report to the City Council that includes updates to current taxation trends in LA County, as well as whether other cities in the area specifically in the LA County, that recently proposed sales tax hikes during the November 2018 and March 2019 elections for the City Council's consideration to place a special sale tax measure on the upcoming March 2020 ballot. Staff is bringing this item back to the City Council for discussion.

Respectfully submitted by:



Ron Bow
City Manager

Prepared by:



Bonnie Tam
Principal Management Analyst

Reviewed and Approved by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. City Council Staff Report Dated August 21, 2019

ATTACHMENT 1
City Council Staff Report
Dated August 21, 2019



City Council Staff Report

DATE: August 21, 2019

AGENDA ITEM NO: New Business
Agenda Item 5-A

TO: The Honorable Mayor and City Council
FROM: Ron Bow, City Manager
SUBJECT: LA County Update to Ballot Proposition to Impose a $\frac{3}{4}$ Cent Sales Tax

RECOMMENDATION:

It is recommended that the City Council:

1. Receive and file the LA County update to ballot proposition to impose a $\frac{3}{4}$ cent sales tax; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

This report includes updates to current taxation trends in LA County, as well as whether other cities in the area specifically in the LA County, that recently proposed sales tax hikes during the November 2018 and March 2019 elections for the City Council's consideration to place a special sale tax measure on the upcoming March 2020 ballot.

BACKGROUND:

California sales taxes are comprised of three different components: (a) a state tax; (b) a county tax; and (c) a tax that may be imposed by a "district." A "district" includes cities, counties, and other public entities. Currently, the combined state and county sales tax equals 7.25%, plus the transaction and use tax districts' 2.25% (such as Transit Districts), make a total of 9.50% for the City rate. The maximum rate for all sales taxes cannot exceed 10.25%.

Each district may adopt its own sales tax up to the maximum tax rate. Some districts have regional taxing powers. Counties, for example, can impose taxes both within unincorporated areas and within cities. If, however, a city already collects sales taxes up to the maximum rate (10.25%), then the regional tax cannot be collected within that city. For example, Long Beach and Santa Monica presently have a sales tax of 10.25%. Note that with exception, Santa Fe Springs currently has a higher sales tax (10.50%) than any other California locality due to an additional special district sales tax (3.25%).

In 2018, the City Council considered increasing the sales tax rate within Monterey Park. California law refers to this type of tax as a "Transaction and Use Tax." There are currently over 260 California public entities which impose this tax and use the revenue to support project needs. Monterey Park's existing sales tax is 9.50%. The legal cap on

sales tax is 10.25%; this gives the voters the ability to increase the sales tax by 0.75% and still remain at the legal cap.

How Are Other LA County Cities Doing?

Before the November 2018 election, only seven California cities were at the state maximum level of 10.25%. All were in LA County: Compton, Hawthorne, Long Beach, Lynwood, Pico Rivera, Santa Monica, and South Gate.

Following the November 2018 and March 2019 elections, there are 11 LA County cities, including Pasadena, Burbank, Glendale, Pomona, Covina, Culver City, La Puente, Santa Fe Springs, Lawndale, Cudahy, and Glendora in which the voters approved a sales tax increase to ranging from 10.00% to 10.50%. Their respective new sale tax rates were effective beginning April 1, 2019. Note that staff has not verified whether these increases are local sales tax or special sale tax increase. A summary of old and new sales tax rates is provided in a table below:

City	Voters Approval Date	Prior Rate	New Rate
Pasadena	November 2018	9.50%	10.25%
Burbank	November 2018	9.50%	10.25%
Glendale	November 2018	9.50%	10.25%
Pomona	November 2018	9.50%	10.25%
Santa Fe Springs*	November 2018	9.50%	10.50%
Covina	March 2019	9.50%	10.25%
Culver City	March 2019	10.00%	10.25%
La Puente	March 2019	9.50%	10.00%
Lawndale	March 2019	9.50%	10.25%
Cudahy	March 2019	9.50%	10.25%
Glendora	March 2019	9.50%	10.25%

*Santa Fe Springs has a special district tax rate (3.25%).

In fact, cities across LA County are asking their residents to approve sales tax increase. For instance, the City of Monrovia is proposing the hikes to close to the state cap rate at 10.25% from current sale tax rate at 9.50%. Monrovia is planning to have a measure approved by the City Council by August to place the ballot in November's election. Monrovia's estimated revenue from local sales tax increase is \$4.5 million, and the City is currently seeking feedback from residents in the next couple of months and considering different options on how to use the money. The City of Arcadia and the City of Duarte are also contemplating the possibility of placing a sales tax measure on the ballot in 2019.

Sacramento Considering Tax Increment Financing Options

There was a discussion session regarding Tax Increment Financing (TIF) scheduled for April 22, 2019 at the League of California Cities Office in Sacramento. Topics include:

funding sources and mechanisms; agency and project geography; eligible applicants; and eligible uses of funds. In addition, Senator Jim Beall, Senator Mike McGuire and Assembly Member David Chiu were in attendance at this meeting to discuss their respective bills – SB 5 (Beall/McGuire) and AB 11 (Chiu). The flyer to this discussion session is attached in this staff report.

Outside Public Entity Can Potentially Impose Tax Increment

Monterey Park's existing sales tax is 9.50% and Monterey Park voters have the ability to increase the sales tax by 0.75% as the maximum rate on sales tax is 10.25%. If the City does not impose this sales tax increment to raise the approximately \$4 million that can be generated from the sales tax increase for Monterey Park, another public entity can potentially impose a tax and take the revenue. For instance, LA County increased its sales tax in October 2017 to raise money for fighting homelessness that is known as Measure H; Long Beach and Santa Monica do not pay the Measure H sales tax because their voters approved measures to keep their funds local and away from LA County. Therefore, staff is bringing this item back to the City Council for discussion and consideration if the City Council wishes to place this matter on the ballot in March 2020.

FISCAL IMPACT:

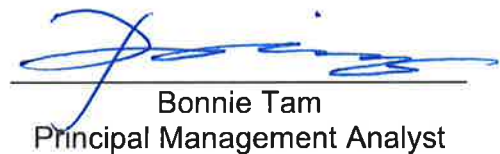
The ballot proposition would adopt a sales tax increase with two-thirds of the voters approving the tax increase. If adopted, the proposition would generate approximately \$4 million in revenue annually.

Respectfully submitted by:



Ron Bow
City Manager

Prepared by:



Bonnie Tam
Principal Management Analyst

Reviewed and Approved by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. League of California Cities' Flyer on "A Discussion on Renewing State Investment in Tax Increment Financing"

ATTACHMENT 1
League of California Cities' Flyer on
"A Discussion on Renewing State Investment in
Tax Increment Financing"



A DISCUSSION ON RENEWING STATE INVESTMENT IN TAX INCREMENT FINANCING

Please join us for a discussion centered on renewing state investment in tax increment financing (TIF). Topics to be discussed include: funding sources and mechanisms; agency and project geography; eligible applicants; and eligible uses of funds. The schedule includes updates from **Senator Jim Beall**, **Senator Mike McGuire**, and **Assembly Member David Chiu** regarding bills AB 11 and SB 5.

April 22, 2019 9:00 am - 12:00 p.m.

League of California Cities Offices

1400 K Street, 3rd Floor

Sacramento, CA 95814

Space is Limited. Please RSVP to Johnnie Pina
jpina@cacities.org





City Council Staff Report

DATE: **September 04, 2019**

AGENDA ITEM NO: Consent Calendar
Agenda Item 3-A.

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Director of Management Services
SUBJECT: Warrant Register for the City of Monterey Park of
September 04, 2019

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated **September 04, 2019 totaling \$1,053,029.75** specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **324914-325089** and ACH numbered **000769-000807**.

BACKGROUND:

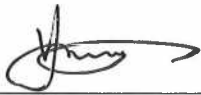
The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

FISCAL IMPACT:

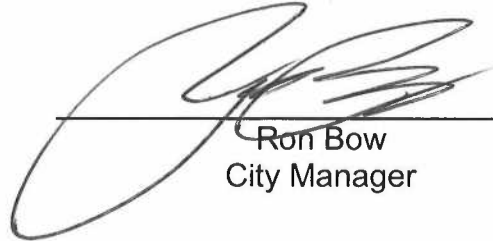
Disbursements from all funds total **\$1,053,029.75.**

Respectfully submitted:

Approved By:



on behalf of _____
Annie Yaung, CPFO
Director of Management Services



Ron Bow
City Manager

Attachments 1: Resolution
Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
4TH OF SEPTEMBER 2019
TOTALING \$1,053,029.75 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 273,034.09
Retirement Fund	1,555.00
State Gas Tax Fund	38,147.05
Refuse Fund	403,936.79
City Shop Fund	35,807.61
General Liability Fund	1,595.00
Technology Internal Service Fund	12,543.56
Payroll Clearing Account	549.49
Law Enforcement/Fire Dif Fund	85,799.00
Special Deposits Fund	8,210.40
Business Improvement Area #1	12,618.17
Workers Comp. Fund	200.00
Water Fund	35,633.25
Water Treatment WQA-EPA Fund	19,955.06
OPA Proposition A	(1,427.28)
Measure R Fund	4,974.84
POST	271.78
Home Housing Program	9,502.77
Recreation Fund	2,033.07
Asset Forfeiture-Justice	2,297.67
Prop C	97,851.11
CDBG Fund	1,950.00
Maintenance District 93-1	2,980.29
ELAC Instructional Serv Prog	130.00
Library Passport Trust Grant	1,470.00
Ground Emergency Medical Transport	989.50
Edison Fire- Safe Community Grant	421.53

TOTAL	\$ 1,053,029.75
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PASSED, APPROVED AND ADOPTED THE 4TH OF SEPTEMBER 2019.

Hans Liang, Mayor
City of Monterey Park, California

ATTEST

Vincent D. Chang, City Clerk
City of Monterey Park, California

RESOLUTION NO.
Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 4th of September 2019 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 09/04/2019

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ROBERTO A AGUIRRE	0075-450-0075-08500	199.93	HOLLYWOOD BOWL RECEPTION		324948	
	0010-801-6502-38250	5.44	RECREATION - WASP SPRAY		324948	
	0010-801-6502-21350	16.41	RECREATION SUPPLIES - USB		324948	
	0010-801-6502-31150	230.64	RECREATION - TENNIS NETS		324948	
	0010-801-6502-38100	37.19	PLAYGROUND SURFACE REPAIR KIT		324948	
						489.61
ANTHEM BLUE CROSS	0010-801-5102-12330	3,688.80	09/19 MEDICAL INSURANCE		324949	
						3,688.80
AQUARIUM OF THE PACIFIC	0010-701-0010-08025	1,042.25	SENIOR RECREATION TRIP 8/27		324950	
						1,042.25
BANKCARD CENTER	0010-801-1101-39400	3,355.77	07/19-ICA SUMMER SEMINAR		324947	
	0010-801-1201-39400	1,127.19	07/19-ICA SUMMER SEMINAR		324947	
	0010-801-1205-33200	190.00	07/19-ICA WESTERN CONFERENCE		324947	
	0010-801-1301-22750	127.89	07/19-OFFICE AIR PURIFIER		324947	
	0010-801-1801-32200	9.95	07/19-EE TICKET PROGRAM(TRUST)		324947	
	0010-801-1801-33200	999.00	07/19-NEOGOV CONFERENCE		324947	
	0010-801-1801-39550	62.72	07/19-ORAL BOARD LUNCH		324947	
	0010-801-3101-22670	1,030.00	07/19-ARPOC CONFERENCE		324947	
	0010-801-3101-22750	40.00	07/19-CAR WASH		324947	
	0010-801-3103-22750	346.24	07/19-PEER WELLNESS BOARD		324947	
	0010-801-3111-39400	150.00	07/19-PEACE OFFICERS TRAINING		324947	
	0010-801-3120-22750	221.19	07/19-SUPPLIES-FIREWORKS		324947	
	0010-801-3120-22750	443.65	07/19-CERT REFRESHMENTS		324947	
	0010-801-3210-39400	48.00	07/19-RTF DRILL REFRESHMENTS		324947	
	0010-801-3210-39700	357.30	07/19-CERT REFRESHMENTS		324947	
	0010-801-3230-38400	1,128.06	07/19-CERT SUPPLIES		324947	
	0010-801-4214-24100	45.90	07/19-SUPPLIES-SELF INK STAMP		324947	
	0010-801-4214-33200	390.00	07/19-INSPECTION TRAINING		324947	
	0010-801-6503-39300	15.00	07/19-CPR CERTIFICATION		324947	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 09/04/2019

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BANKCARD CENTER	0010-801-6505-38400	569.00	07/19-LANGLEY KITCHEN REPAIR		324947	
	0010-801-6506-22750	30.00	07/19-DAYCARE SUBSCRIPTION		324947	
	0010-801-6508-24150	84.45	07/19-INTERNET SERVICE		324947	
	0075-450-0075-08420	855.00	07/19-COINS GOLF TOURNAMENT		324947	
	0075-450-0075-08370	1,025.00	07/19-EE TICKET PROGRAM(TRUST)		324947	
	0160-801-3101-39400	1,794.61	07/19-TRAINING / CONFERENCE		324947	
	0475-801-3201-39400	421.53	07/19-SUPPLIES USB		324947	
	0010-801-6505-23910	506.00	07/19-LANGLEY SENIOR EXCURSION		324947	
	0075-450-0075-08520	832.09	07/19-CINCO DE MAYO SUPPLIES		324947	
	0010-801-6001-22150	141.79	07/19-PORTABLE WASHER BUNDLE		324947	
	0454-801-6005-32200	1,470.00	07/19-FLAT RATE ENVELOPES		324947	
	0010-801-6001-33200	200.00	07/19-LIBRARY ONLINE COURSE		324947	
	0010-801-6505-23910	366.42	07/19-LANGLEY COFFEE SUPPLIES		324947	
						18,383.75
BARR AND CLARK, INC.	0152-801-1405-38650	950.00	HOUSE REHAB-570 WHITNEY #581		324951	
	0152-801-1405-38650	550.00	HOUSE REHAB-570 WHITNEY #581		324951	
						1,500.00
CHARTER COMMUNICATIONS	0010-801-3210-32050	104.98	INTERNET/CABLE SERVICE		324914	
	0010-801-3210-32050	104.98	INTERNET/CABLE SERVICE		324914	
	0092-801-4222-32050	137.27	INTERNET/CABLE SERVICE		324914	
	0010-801-3201-32050	615.94	INTERNET/CABLE SERVICE		324914	
	0010-801-4210-38400	104.98	INTERNET/CABLE SERVICE		324914	
						1,068.15
	0010-801-3210-32050	104.98	INTERNET/CABLE SERVICE		324930	
	0010-801-3210-32050	104.98	INTERNET/CABLE SERVICE		324930	
	0092-801-4222-32050	137.27	INTERNET/CABLE SERVICE		324930	
	0010-801-3201-32050	615.94	INTERNET/CABLE SERVICE		324930	
	0010-801-4210-38400	104.98	INTERNET/CABLE SERVICE		324930	
						1,068.15

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 09/04/2019

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CHARTER COMMUNICATIONS	0010-801-1404-32050	72.56	INTERNET/CABLE SERVICE		324952	
	0010-801-3112-32050	69.92	INTERNET/CABLE SERVICE		324952	
	0043-801-1404-32050	53.47	INTERNET/CABLE SERVICE		324952	
	0092-801-1404-32050	64.92	INTERNET/CABLE SERVICE		324952	
						260.87
CHINESE DAILY NEWS, INC.	0010-801-6002-40000	500.00	LIBRARY SUBSCRIPTION		324915	
						500.00
	0010-801-6002-40000	500.00	LIBRARY SUBSCRIPTION		324931	
						500.00
CINDY TRANG	0010-801-1301-31750	51.10	FEDEX PACKAGE-REIMBURSEMENT		324932	
	0010-801-1301-31750	51.10	FEDEX PACKAGE-REIMBURSEMENT		324932	
						102.20
CITY OF MONTEREY PARK	0092-450-0092-09000	2,167.00	REFUND-WATER USAGE		324953	
	0092-701-0092-07510	964.38	REFUND-WATER USAGE		324953	
	0092-701-0092-07510	1,795.43-	REFUND-WATER OVERPAYMENT		324953	
						1,335.95
DELL MARKETING LP	0010-801-1404-38400	715.60	COMPUTER SUPPLIES		324954	
	0043-801-1404-38400	714.39	COMPUTER SUPPLIES		324954	
	0092-801-1404-38400	714.39	COMPUTER SUPPLIES		324954	
						2,144.38
DEPARTMENT OF TOXIC SUBSTANCES	0093-801-4229-31950	116.25	2019 EPA VERIFICATION FEE		324955	
	0093-801-4230-31950	116.25	2019 EPA VERIFICATION FEE		324955	
						232.50
DIVERSIFIED RISK INSURANCE BROKERS	0075-450-0075-08350	525.56	SPECIAL EVENT INSURANCE (TRUST)		324956	
						525.56
EMS PERSONNEL FUND	0010-801-3220-41100	200.00	PARAMEDIC LICENSE		324933	
						200.00
ERLA INC	0010-801-3220-38400	1,784.48-	VOID		616 **	

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 09/04/2019

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,784.48-
ESRI INC	0010-801-3210-24150	1,200.00	SOFTWARE MAINTENANCE		324934	1,200.00
FEDERAL EXPRESS CORP.	0043-801-4212-32200	20.83	DELIVERY SERVICES		324957	20.83
LOUIS GORDON	0152-850-2206-38620	3,657.77	HOME REHAB-212 E GLEASON#577	19-0341	324958	3,807.77
	0152-801-1405-38650	150.00	HOME REHAB-234 W GLEASON#580		324958	
HOME DEPOT CREDIT SERVICES	0010-801-3210-22750	393.11-	CREDIT-BATTERY RETURN		324935	186.81
	0010-801-3210-38400	88.04	POLY ROPE, SPRING LINKS, PEN		324935	
	0010-801-4210-23050	21.59	METAL SNIP		324935	
	0010-801-3210-38400	171.43	KICK PLATE, PAINT, CHISEL		324935	
	0010-801-3210-38400	100.00	E-DEP HARWARE		324935	
	0010-801-3210-38100	197.77	TOWEL RINGS, VANITY		324935	
	0010-801-3210-38100	174.11-	CREDIT VANITY - RETURN		324935	
	0010-801-4202-23950	175.20	GRAFFITI SUPPLIES		324935	
	0092-801-4222-23400	75.56	CORDLESS FAN		324946	
	0092-801-4222-23700	103.36	TAPES, STRAINERS		324946	
	0092-801-4222-23700	23.77	FILTER KITS		324946	
	0092-801-4222-23700	90.20	AIR HOSE		324946	
	0092-801-4222-23700	20.75	RUSSELL PAINT, PUMP		324946	
	0092-801-4222-23700	407.01	HVY DUTY TAR, DROP CLTH		324946	
	0092-801-4222-23700	34.20	ACETON, MESH GUN FILTERS		324946	
	0010-801-4203-22750	247.27	LAWN RAKE, ALUM HANDLE		324946	
	0010-801-3210-38400	131.20	FUEL FILTERS		324946	
	0010-801-3210-38400	8.73	GAS CAN SPOUT		324946	
	0010-801-3210-22150	7.71	SMALL BOXES		324946	
	0010-801-3210-22150	7.71-	CREDIT-SMALL BOXES RETURN		324946	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
HOME DEPOT CREDIT SERVICES	0010-801-3230-39460	382.31	FIRE CERT VAN - SUPPLIES		324946	
	0010-801-3210-38400	186.15	LAUNCHERS STARTER KIT		324946	
	0060-801-3210-38400	35.92	SPRAY BOTTLES		324946	
	0010-801-3210-38100	545.86	FS63 - FIRE SUPPLIES		324946	
	0010-801-3210-38100	111.91	FS63 - FIRE SUPPLIES		324946	
	0010-801-3210-38100	63.00	FS63 - FIRE SUPPLIES		324946	
	0010-801-6502-38100	150.22	POWER SPRAY		324946	
	0010-801-6502-31150	415.01	AQUATICS-REFRIGE		324946	
	0092-801-4222-23700	60.85	PAINT & SPRAY SHIELD		324946	
	0092-801-4222-23700	33.11	METAL PRIMER, TAPES		324946	
	0092-801-4222-23400	234.23	FLASHLIGHTS, CHARGES		324946	
	0060-801-3210-38400	75.57	FIRE CERT VAN -HARDWARE		324946	
	0060-801-3210-38400	64.07	FIRE USAR - HARDWARE		324946	
						3,500.26
ANDREW LEE	0160-801-3101-39400	435.72	POLICE TRAINING-REIM		324936	
						435.72
LOS ANGELES COUNTY FIRE DEPT.	0010-801-3210-31950	398.00	FIRE CERS SUBMISSION FEE		324959	
						398.00
MONTEREY PARK PETTY CASH	0010-801-6502-31150	43.78	PETTY CASH-JULY 4 SUPPLIES		324960	
	0010-801-6508-31990	73.49	PETTY CASH-MAYOR INSTALLATION		324960	
	0010-801-6508-31990	36.10	PETTY CASH-MAYOR INSTALLATION		324960	
	0075-450-0075-08420	99.88	PETTY CASH-GOLF TOURNAMENT SUP		324960	
	0010-801-6508-31990	36.07	PETTY CASH-CONCERT IN THE PARK		324960	
	0075-450-0075-08420	98.33	PETTY CASH-GOLF TOURNAMENT SUP		324960	
	0010-801-1406-21350	92.58	PETTY CASH-OFFICE SUPPLIES		324960	
	0010-801-3120-39700	98.47	PETTY CASH-NNO 2019 SUPPLIES		324960	
	0010-801-3205-22310	49.82	PETTY CASH-FIRE SUPPLIES		324960	
	0010-801-3240-22750	6.50	PETTY CASH-FIRE SUPPLIES		324960	
						635.02

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MV CHENG & ASSOCIATES INC.	0010-801-1403-31950	5,655.00	TEMPORARY STAFFING SERVICES	20-0096	324937	5,655.00
NAFCO-INC. DBA PARKING & PROPERTY I	0010-801-1801-31950	1,301.15	EMPLOYEE PARKING PERMITS		324938	1,301.15
GEORGE NORIEGA	0092-801-4223-21350	243.10	REIMB-SGVMWD PLAQUE		324961	
	0092-801-4223-39300	190.00	REIMB-SWRCB SUPPLIES		324961	433.10
OFFICE DEPOT INC.	0010-801-6002-21350	168.15	TAPE, PENCIL, BATTERIES		324939	
	0010-801-6002-21350	46.53	LABEL MAKERS		324939	
	0010-801-6001-21350	59.73	REPORT COVERS, COFFEE PODS		324939	
	0010-801-4209-21350	94.95	FOLDERS, TAPE, STAPLES		324939	
	0010-801-4213-21350	72.94	FASTNERS, POST-IN, FLAGS		324939	
	0092-801-4222-21250	61.22	PAPER, PENCILS		324939	
	0010-801-1801-21250	17.00	PAPER, TONERS		324939	
	0010-801-1801-21350	109.11	PAPER, TONERS		324939	
	0010-801-6502-21350	117.32	RECREATION-SUPPLIES		324939	
	0010-801-6502-21350	171.70	RECREATION-SUPPLIES		324939	918.65
P.G. & J. ENVIRONMENTAL, INC.	0152-801-1405-38650	1,900.00	HOME REHAB-1860 S ORANGE#572		324962	
	0152-801-1405-38650	2,000.00	HOME REHAB-1860 S ORANGE#572		324962	
	0152-801-1405-38650	295.00	HOME REHAB-1860 S ORANGE#572		324962	4,195.00
THE STANDARD INSURANCE CO.	0065-464	549.49	EXECUTIVE PREMIUM		324941	549.49
T-MOBILE USA	0109-801-6511-31180	139.80	DIAL-A-RIDE CELLULAR SERVICES		324942	139.80
UNITED PARCEL SERVICE	0010-801-3205-32200	26.17	DELIVERY SERVICES		324963	
	0010-801-1407-32200	29.00	DELIVERY SERVICES		324963	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
UNITED PARCEL SERVICE	0010-801-3205-32200	15.21	DELIVERY SERVICES		324963	
	0010-801-1407-32200	29.00	DELIVERY SERVICES		324963	
	0010-801-3201-32200	26.61	DELIVERY SERVICES		324963	
	0010-801-3205-32200	41.38	DELIVERY SERVICES		324963	
	0010-801-1407-32200	29.00	DELIVERY SERVICES		324963	
	0010-801-1407-32200	29.00	DELIVERY SERVICES		324963	
	0010-801-3205-32200	27.26	DELIVERY SERVICES		324963	
	0010-801-3205-32200	28.65	DELIVERY SERVICES		324963	
	0010-801-1407-32200	29.00	DELIVERY SERVICES		324963	310.28
UNITED STATES POSTAL SERVICE	0010-850-1301-31750	4,110.38	CENSUS POSTCARD POSTAGE		324943	4,110.38
MARICELA VASQUEZ	0010-801-6506-22750	200.00	DAY CARE SUPPLIES		324964	200.00
VERIZON WIRELESS	0092-801-4222-32050	152.04	WIRELESS VOICE & DATA SERVICE		324944	
	0010-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		324944	
	0010-801-4213-32050	38.01	WIRELESS VOICE & DATA SERVICE		324944	
	0010-801-3240-32050	208.20	WIRELESS VOICE & DATA SERVICE		324944	
	0010-801-4214-32050	48.86	WIRELESS VOICE & DATA SERVICE		324944	
	0010-801-1205-32050	43.01	WIRELESS VOICE & DATA SERVICE		324944	528.13
	0010-801-6502-32050	55.49	WIRELESS VOICE & DATA SERVICE		324965	
	0010-801-3112-32050	56.69	WIRELESS VOICE & DATA SERVICE		324965	
	0010-801-1201-32050	93.50	WIRELESS VOICE & DATA SERVICE		324965	
	0010-801-1101-32050	56.69	WIRELESS VOICE & DATA SERVICE		324965	
	0010-801-1404-32050	605.68	WIRELESS VOICE & DATA SERVICE		324965	868.05
PETER YUNG	0010-801-3103-22620	134.31	UPS CHARGES - REIMBURSE		324945	
	0010-801-3103-22620	21.23	FEDEX CHARGES - REIMBURSE		324945	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						155.54
TOTAL FOR PREPAID WARRANTS						60,806.67
PRINTED		60,806.67				

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
4IMPRINT, INC.	0010-850-1301-31750	1,485.43	MUNICIPAL CLERK WEEK PROMO		324966	1,485.43
AAA ELECTRICAL SUPPLY, INC.	0010-801-4210-23400	180.30	BLDG MAINT SUPPLIES		769 **	
	0010-801-4210-23400	697.59	BLDG MAINT SUPPLIES		769 **	877.89
ACTIVE NETWORK, LLC	0010-801-6506-31150	500.25	DAYCARE - REGISTRATION CARD RE		324967	500.25
AFFILIATED SYSTEMS, INC.	0080-801-8301-33130	200.00	WC 1ST AID MEDICAL CARE - SALI		324968	
	0010-801-1801-31900	1,190.00	PRE-EMPLOYMENTS - VARIOUS		324968	1,390.00
KOMI AKPAWU	0075-450-0075-08360	1,195.73	EMPLOYEE COMPUTER LOAN PURCHAS		324969	1,195.73
ALHAMBRA CAR WASH	0060-801-4211-38400	1,340.00	CAR WASH - JULY 2019		324970	1,340.00
ALL STATE POLICE EQUIPMENT CO	0010-801-3103-22310	188.84	CUFF CASE, OC HOLDER, BATON HO		770 **	188.84
ALLSTAR FIRE EQUIPMENT INC.	0010-801-3210-22300	503.70	2 HELMETS & 5 PHENIX TECH BRAC		771 **	
	0010-801-3210-22320	119.89	10 PHENIX TECH BRACKET W/HARDW		771 **	623.59
ARAMARK UNIFORM & CAREER APPAREL GF	0060-801-4211-22300	62.34	UNIFORMS		772 **	
	0060-801-4211-22300	62.34	UNIFORMS		772 **	
	0060-801-4211-22300	62.34	UNIFORMS		772 **	187.02
ARGIL BLDG. MATERIAL CO.	0022-801-4202-22400	214.62	7 SCOOPS MIX		324971	214.62
ELSA ARGUMANIZ	0010-701-0010-07050	95.88	PICNIC RENTAL REFUND		324972	95.88
ARROW INTERNATIONAL	0010-801-3220-24200	1,274.75	NEEDLES AND EZ STABILIZERS		324973	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,274.75
ATHENS SERVICES	0043-801-4208-41200	403,119.31	REFUSE COLLECTION - AUG 2019		324974	403,119.31
AUTOZONE PARTS, INC.	0060-801-4211-23500	143.34	STOCK-BATTERY	20-0031	324975	
	0060-801-4211-23500	21.89	UNIT 906-SEPARATOR	20-0031	324975	
	0060-801-4211-23500	10.72	WD71-OIL FILLER CAP	20-0031	324975	
	0060-801-4211-23500	14.89	UNIT 017-BRK HARDWARE KIT	20-0031	324975	190.84
B W GRAPHICS	0092-801-4212-21350	107.31	BUSINESS CARDS-K. KO		324976	
	0010-801-4213-39250	58.04	BUSINESS CARDS-G. YUEN		324976	
	0010-801-1406-39250	70.08	BUSINESS CARDS-D. KHUU		324976	
	0010-801-1406-39250	37.23	BUSINESS CARDS-M. POON		324976	
	0010-801-3120-39250	43.80	BUSINESS CARDS-K. AKPAWU		324976	
	0010-801-6001-39250	39.42	BUSINESS CARDS-D. NIBLICK		324976	
	0010-801-3210-22750	37.23	BUSINESS CARDS-D. CLINE		324976	
	0010-801-3210-22750	37.23	BUSINESS CARDS-M. LENNI		324976	
	0010-801-3104-39250	39.42	BUSINESS CARDS-R. ESQUIBEL		324976	
	0010-801-3205-39250	37.23	BUSINESS CARDS-C. GOMEZ		324976	
	0010-801-3205-39250	37.23	BUSINESS CARDS-W. SHUM		324976	
	0010-801-6502-39250	48.18	BUSINESS CARDS-R. AGUIRRE		324976	
	0010-801-6502-39250	47.09	BUSINESS CARDS-O. MURO		324976	
	0010-801-4213-39250	35.03	BUSINESS CARDS-K. TRAN		324976	
	0092-801-4221-22750	405.15	WATER SERVICE CARDS		324976	
	0092-801-4221-22750	476.33	WATER CONSUMER CARDS		324976	1,556.00
BACKDRAFT OPCO LLC	0010-801-3210-24150	7,440.00	ANNUAL SERV FOR NFIRS SOFTWARE	20-0074	773 **	
	0010-801-3210-24150	1,223.00	ANNUAL SERV FOR NFIRS SOFTWARE		773 **	8,663.00
BARTEL ASSOCIATES LLC	0012-850-5102-31850	1,555.00	ACTUARIAL SERVICES	19-0204	324977	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,555.00
BEAR COMMUNICATIONS INC	0010-801-3112-38400	474.83	MAINTENANCE SERVICE - AUG 2019	20-0005	774 **	474.83
BG PETRO SPECS DISTRIBUTING, INC.	0060-801-4211-22250	315.00	LUBRICANTS		775 **	315.00
BIOMETRICS4ALL, INC.	0010-801-3113-38400	960.00	MAINT FEES FOR 1 YR		324978	960.00
BISHOP COMPANY	0176-801-6516-24100	410.71	PARK SUPPLIES		324979	410.71
BORDER RECAPING, LLC	0060-801-3210-38400	4,879.30	TIRES-E61	20-0060	324980	4,879.30
BUSY BEE MESSENGER SERVICE INC	0010-801-1301-31750	100.00	MESSENGER SERVICE		324981	100.00
CA PERMITS	0010-701-0010-02500	314.16	BUILDING PERMIT REFUND		324982	
	0010-450-4214-02520	9.38	BUILDING PERMIT REFUND		324982	
	0010-450-4213-02530	18.76	BUILDING PERMIT REFUND		324982	
	0010-701-0010-09200	1.22	BUILDING PERMIT REFUND		324982	
	0010-701-0010-09202	1.00	BUILDING PERMIT REFUND		324982	
						344.52
CALIFORNIA ASSOC. OF CODE	0010-801-3240-39300	95.00	CACEO MEMBERSHIP		324983	95.00
CALOX, INC	0010-801-3220-24200	8.50	CYLINDER OXYGEN STA 61		776 **	
	0010-801-3220-24200	8.50	CYLINDER OXYGEN STA 62		776 **	
	0010-801-3220-24200	21.25	CYLINDER OXYGEN STA 62		776 **	
	0010-801-3220-24200	29.75	CYLINDER OXYGEN STA 61		776 **	
						68.00
CANON FINANCIAL SERVICES, INC.	0010-801-1301-37500	1,704.06	COPIER-CITY CLERK		777 **	1,704.06

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CARL WARREN & COMPANY	0062-801-5101-35600	1,000.00	LIABILITY CLAIMS ADMIN FEES		324984	1,000.00
CINTAS CORPORATION NO. 3	0010-801-6505-22150	179.69	JANITORIAL SUPPLIES		324985	
	0010-801-6505-22150	179.69	JANITORIAL SUPPLIES		324985	
	0010-801-6505-22150	173.83	JANITORIAL SUPPLIES		324985	
	0010-801-3210-22150	218.29	STA 61 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	218.29	STA 61 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	218.29	STA 61 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	485.68	STA 61 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	148.72	STA 61 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	71.48	STA 62 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	71.48	STA 62 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	71.48	STA 62 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	263.04	STA 62 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	71.48	STA 62 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	73.63	STA 63 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	73.63	STA 63 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	73.63	STA 63 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	241.60	STA 63 CLEANING SUPPLIES		324985	
	0010-801-3210-22150	73.63	STA 63 CLEANING SUPPLIES		324985	2,907.56
CITY OF GLENDALE FIRE DEPT.	0010-801-3210-32180	960.00	DISPATCH SVCS Q1 & Q2 FY19-20	20-0052	324986	
	0071-801-3210-32180	85,799.00	DISPATCH SVCS Q1 & Q2 FY19-20		324986	
	0010-801-3220-32180	63,149.50	DISPATCH SVCS Q1 & Q2 FY19-20		324986	149,908.50
DANIEL CLINE	0010-801-3210-38100	18.93	STATION 63 SUPPLIES		324987	
	0349-801-3201-39400	130.00	FIRE TRAINING		324987	148.93
CODE RED FIRE INC.	0010-801-3210-38400	110.40	EXTINGUISHERS		324988	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						110.40
COMMERCIAL DOOR OF LOS ANGELES	0010-801-4210-38100	492.00	SIERRA VISTA - MENSROOM		324989	
	0010-850-5004-88450	5,000.00	BARNES GYM DOOR	19-0296	324989	
	0010-801-5004-88450	898.00	BARNES GYM DOOR		324989	
						6,390.00
COMPLETE LANDSCAPE CARE, INC.	0176-801-6516-38500	625.00	PARKS SERVICES		778 **	
	0176-801-6516-38500	224.00	PARKS SERVICES		778 **	
						849.00
COMPUTER SERVICE COMPANY	0022-801-4206-38400	3,200.00	PREVENTIVE MAINTENANCE- JULY	20-0019	324990	
	0022-801-4206-38400	20,714.97	EXTRAORDINARY MAINT- JULY	20-0019	324990	
						23,914.97
RAYMOND COTA	0010-801-3103-22310	519.36	UNIFORM		324991	
						519.36
DAVE'S TROPHIES	0010-801-6503-31150	317.63	SWIM MEET MEDALS		324992	
						317.63
DELL MARKETING LP	0010-801-3102-38400	190.22	COMPUTER SUPPLIES		779 **	
	0010-850-1301-31750	1,477.12	COMPUTER SUPPLIES		779 **	
						1,667.34
DEPARTMENT OF JUSTICE	0010-701-0010-03710	64.00	FINGERPRINT		780 **	
	0010-801-1801-39550	147.00	FINGERPRINT		780 **	
	0010-801-6002-21350	49.00	FINGERPRINT		780 **	
	0010-801-6502-31950	196.00	FINGERPRINT		780 **	
						456.00
DIGITAL EMS SOLUTIONS INC.	0010-801-3220-31950	12,000.00	ANNUAL FEE	20-0061	324993	
						12,000.00
DIVERSIFIED ALARM SERVICE	0010-850-3115-38400	300.00	SOFTWARE MAINTENANCE		781 **	
						300.00
E.R.S. SECURITY ALARM SYSTEMS,	0010-801-6001-38400	135.00	SECURITY ALARM MONITORING		324994	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						135.00
EL CAMINO COMMUNITY COLLEGE	0465-801-3201-22750	989.50	FIRE TRAINING		324995	989.50
ELECTRICARE INC.	0010-701-0010-02010	150.00	REFUND BUSINESS LICENSE FEE		324996	150.00
ELLIOTT AUTO SUPPLY CO., INC.	0060-801-4211-23500	102.10	STOCK-BRK LINING KIT		324997	
	0060-801-4211-23500	52.45	UNIT 994-IDLER ASSY		324997	
	0060-801-4211-23500	78.06	UNIT 994-WATER PUMP		324997	
	0060-801-4211-23500	44.63	STOCK-OIL FILTER, MINI LAMPS		324997	
	0060-801-4211-23500	43.41	UNIT 964-WIRING CONNECTORS		324997	
	0060-801-4211-23500	159.42	UNIT 063-STARTER MOTOR ASSY		324997	
	0060-801-4211-23500	141.12	UNIT 882-LIGHT SWITCH		324997	621.19
EMPIRE CLEANING SUPPLY	0010-801-6505-22150	433.62	JANITORIAL SUPPLIES		324998	
	0010-801-3210-22150	744.93	JANITORIAL SUPPLIES		324998	
	0010-801-3210-22150	192.30	PAPER CUPS		324998	
	0010-801-6001-22150	626.43	JANITORIAL SUPPLIES		324998	1,997.28
EMPLOYMENT DEVELOPMENT DEPT.	0010-801-5102-35700	18,568.00	UNEMPLOYMENT INS Q2 2019		324999	18,568.00
ERVIN YOUNGBLOOD	0010-801-3210-31900	300.00	POLYGRAPH SERVICES		325000	
	0010-801-3210-31900	900.00	POLYGRAPH SERVICES		325000	
	0010-801-3210-31900	300.00	POLYGRAPH SERVICES		325000	1,500.00
ARMANDO ESPARZA	0136-801-3101-33250	101.61	TRAINING		325001	101.61
ESRI INC	0022-801-4202-31950	9,916.41	SOFTWARE MAINTENANCE	20-0080	782 **	
	0060-801-4211-24150	1,614.68	SOFTWARE MAINTENANCE	20-0080	782 **	

** Indicates an ACH-Payment transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ESRI INC	0092-801-4202-31950	8,468.91	SOFTWARE MAINTENANCE	20-0080	782 **	20,000.00
EUROFINS EATON ANALYTICAL, INC.	0093-850-4231-23300	215.00	WATER ANALYSIS	19-0496	325002	
	0093-850-4227-31950	1,640.00	WATER ANALYSIS	19-0496	325002	
	0092-850-4222-31950	20.00	WATER ANALYSIS	19-0496	325002	
	0092-850-4222-31950	125.00	WATER ANALYSIS	19-0496	325002	
	0093-850-4230-31950	4,015.00	WATER ANALYSIS	19-0496	325002	
	0093-850-4230-31950	4,055.00	WATER ANALYSIS	19-0496	325002	
	0092-850-4222-31950	1,775.00	WATER ANALYSIS	19-0496	325002	
	0092-850-4222-31950	2,830.00	WATER ANALYSIS	19-0496	325002	
	0093-850-4226-31950	3,090.00	WATER ANALYSIS	19-0496	325002	17,765.00
EVOQUA WATER TECHNOLOGIES LLC	0060-801-3210-38400	165.88	DE-IONIZED WATER SYSTEM		325003	
	0060-801-3210-38400	966.38	DE-IONIZED WATER SYSTEM		325003	
	0060-801-3210-38400	120.00	DE-IONIZED WATER SYSTEM		325003	1,252.26
EZEQUIEL LOPEZ VELASCO	0010-801-3113-38250	2,326.88	JANITORIAL SERVICES		325004	2,326.88
FENSCO SERVICES INC	0176-801-6516-38500	439.00	PARK SERICES-CITY YARD & REPAI		325005	
	0176-801-6516-38500	349.00	PARK SERICES-GARVEY RANCH PARK		325005	
	0176-801-6516-38500	240.00	PARK SERICES-LA LOMA PARK		325005	1,028.00
FILEKEEPERS, LLC	0010-801-1802-31950	192.00	STORAGE SERVICE		325006	192.00
FIRST TRANSIT INC	0166-801-4201-31960	97,641.46	SPIRIT BUS FARE	20-0048	325007	
	0166-801-4201-31960	209.65	SPIRIT BUS FARE	20-0048	325007	
	0109-701-0109-07680	1,567.08-	SPIRIT BUS FARE		325007	96,284.03

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FLEETCREW, INC.	0060-801-4211-38400	90.00	UNIT 906-BIT INSPECTION		783 **	90.00
FORD OF MONTEBELLO	0060-801-4211-23500	298.91	UNIT 021-GRILLE ASSY		325008	
	0060-801-4211-23500	108.03	UNIT 882-SEAT BELT ASSY		325008	
	0060-801-4211-23500	14.80	UNIT 083-ANTENNA		325008	
	0060-801-4211-23500	303.86	UNIT 882-BELT AND BUCKLE		325008	
	0060-801-4211-23500	93.89	UNIT 063-FLYWHEEL ASSY		325008	
	0060-801-4211-23500	85.34	UNIT 063-WATER PUMP		325008	904.83
GALLADE CHEMICAL, INC.	0092-801-4222-23300	1,519.86	WATER SUPPLIES-SODIUM CHLORIDE		325009	1,519.86
GALLS, LLC	0010-801-3210-22310	140.11	M HALLOCK		784 **	
	0010-801-3210-22310	121.55	C THOMPSON		784 **	
	0010-801-3210-22310	121.55	C THOMPSON		784 **	
	0010-801-3210-22310	121.55	R TULLIUS		784 **	
	0010-801-3230-22300	2,000.00	BODY ARMOR VESTS FOR ARSON TEA	20-0045	784 **	
	0010-801-3210-22750	795.47	BODY ARMOR VESTS FOR ARSON TEA	20-0045	784 **	3,300.23
DIANA GARCIA	0010-801-6001-33100	142.68	WIOA MONITORING TRAINING		325010	142.68
GARFIELD MEDICAL CENTER	0010-801-3113-22600	25.00	PHYSICAL		325011	
	0010-801-3113-22600	25.00	PHYSICAL		325011	50.00
GARLAND ASSOCIATES, INC.	0010-801-4212-31500	910.00	TRAFFIC IMPACT STUDY		325012	910.00
GARVEY EQUIPMENT COMPANY	0060-801-4211-38400	211.72	STOCK-FILTERS		785 **	211.72
GATEWAY CITIES COUNCIL OF GOVERNMENT	0043-801-4203-31950	28.79	HARBOR TOXIC UPSTREAM		325013	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						28.79
GOLDEN STAR TECHNOLOGY INC.	0010-850-1404-38400	6,059.90	IT- MICROSOFT SOFTWARES	19-0394	786 **	6,059.90
GOUDY HONDA	0060-801-4211-23500	161.86	UNIT 961 - VALVE ASSY		325014	161.86
GOVERNMENT FINANCE OFFICERS	0010-850-1403-39350	50.00	GFOA SUBSCRIPTION		325015	50.00
GRAINGER	0010-801-4210-23050	427.48	BLDG MAINT SUPPLIES-STOCK		325016	
	0010-801-4210-24100	530.21	BLDG MAINT SUPPLIES-STOCK		325016	
	0176-801-6516-23050	244.54	PARKS SUPPLIES-GLOVES		325016	
	0110-801-4202-23600	1,946.50	STREET SUPPLIES-CLEANING SOLVE		325016	3,148.73
GREY WALL SOFTWARE LLC	0010-801-3230-24150	8,326.00	EMERGENCY MANAGEMENT SOFTWARE	20-0062	787 **	8,326.00
GRM INFORMATION MANAGEMENT	0010-801-3114-38400	243.60	BOX STORAGE PD	20-0053	325017	
	0092-801-1301-31950	805.00	WEB PORTAL	20-0053	325017	
	0010-801-1801-38400	102.71	BOX STORAGE CCO HR	20-0053	325017	
	0010-801-1801-38400	36.17	VAULT STORAGE	20-0053	325017	
	0010-801-1801-38400	243.00	STORAGE & USER FEE JULY 2019	20-0006	325017	
	0010-801-3114-38400	279.00	DOC MGMT SUBSCRIPTION 7/1-7/31	20-0034	325017	
	0010-801-3114-38400	270.27	BOX STORAGE PD	20-0053	325017	
	0092-801-1301-31950	805.00	WEB PORTAL	20-0053	325017	
	0010-801-1801-38400	102.71	BOX STORAGE CCO HR	20-0053	325017	
	0010-801-1801-38400	36.17	VAULT STORAGE	20-0053	325017	2,923.63
H & H AUTO PARTS WHOLESALE	0060-801-4211-23500	14.19	AIR FILTER	20-0018	325018	
	0060-801-4211-23500	93.16	BRAKE PADS SET	20-0018	325018	107.35

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
HANSON AGGREGATES	0110-801-4202-23600	615.09	STREET REPAIR-CRUSHED AGG FEES		325019	615.09
HAROLD'S KEY SHOP, INC.	0010-801-3103-22750	3.01	KEY/LOCK SERVICES		788 **	3.01
HARRINGTON INDUSTRIAL PLASTICS LLC	0093-801-4230-23300	1,329.52	WATER SUPPLIES		789 **	2,097.27
	0092-801-4222-23700	767.75	WATER SUPPLIES		789 **	
HDL COREN & CONE	0010-801-1403-31950	745.00	CAFR STATISTICAL 2018-19		325020	5,740.94
	0010-801-1403-31400	4,995.94	PROPERTY TAX SERVICES	20-0134	325020	
HECTOR HERNANDEZ	0136-801-3101-33250	170.17	POST TRAINING		325021	170.17
JESUS HERNANDEZ	0075-450-0075-08360	678.88	EE COMPUTER LOAN (TRUST)		325022	678.88
SONNY HO	0010-701-0010-06200	1,607.52	REFUND-FILING FEE		325023	1,607.52
HOME DEPOT CREDIT SERVICES	0010-801-4210-23050	237.40	BLDG MAINT SUPPLIES		325024	678.32
	0010-801-4210-23050	91.88	BLDG MAINT SUPPLIES		325024	
	0010-801-4210-23050	61.96	BLDG MAINT SUPPLIES		325024	
	0010-801-4210-23400	134.25	BLDG MAINT SUPPLIES		325024	
	0010-801-4202-23950	38.37	STREET SUPPLIES		325024	
	0022-801-4206-24100	114.46	STREET SUPPLIES		325024	
HUGHES NETWORK SYSTEMS, LLC	0010-801-3230-32050	151.93	SATELLITE DISH/SERVICES		325025	151.93
INTERNATIONAL CODE COUNCIL, INC	0010-801-4214-31950	5,126.74	2019 CA BLDG CODES BKS		790 **	
	0010-801-4214-39350	1,000.00	CODE BOOK		790 **	
	0010-801-4214-31950	1,186.93	FIRE REFERENCE STANDARDS GUIDE		790 **	

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INTERNATIONAL CODE COUNCIL, INC	0010-801-3205-39350	65.70	18 IPMC COMMENTARY BK		790 **	
	0010-801-3205-39350	49.11	19 BUILDING & FIRE BKS		790 **	
	0010-801-3205-39350	543.46	19 BLDG & FIRE COMBO BK		790 **	
						7,971.94
INTOXIMETERS	0010-801-3102-38400	219.89	POLICE DRYGAS		325026	
						219.89
JC FOODSERVICE, INC.	0010-801-3210-24300	47.06	DINNER FORKS, BOWLS		791 **	
						47.06
JCL TRAFFIC SERVICES	0022-801-4206-23800	850.00	STREET SUPPLIES		792 **	
						850.00
JSE EMERGENCY MEDICAL GROUP, INC	0010-801-3220-31950	1,000.00	MEDICAL SERVICES-AUG 2019	20-0065	325027	
						1,000.00
JUSTIN CASEY	0022-801-4202-31950	2,278.00	WEED ABATEMENT		325028	
						2,278.00
KEYSTONE UNIFORM CENTERS	0010-801-3111-22310	230.26	UNIFORMS-C. HUBERT		325029	
						230.26
KOA CORPORATION	0010-850-4212-31500	1,719.80	SIGNING AND STRIPING	19-0332	325030	
						1,719.80
L.A.U.S.D. PERSONNEL	0010-801-1801-39400	90.00	BILINGUAL TESTING SERVICES		325031	
						90.00
LANGUAGE LINE SERVICES	0010-801-3112-32050	15.98	INTERPRETATION SERVICES		325032	
						15.98
LAWN MOWER CORNER/KNG POWER EQUIPME	0176-801-6516-24100	66.15	PARK SUPPLIES		325033	
						66.15
ANDREW LEE	0160-801-3101-39400	67.34	TRAINING MANAGERS WORKSHOP		325034	
						67.34
LIFE-ASSIST INC	0010-801-3220-22350	266.00	FIRE MEDICAL SUPPLIES	20-0064	325035	
	0010-801-3220-22350	489.00	FIRE MEDICAL SUPPLIES	20-0064	325035	

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LIFE-ASSIST INC	0010-801-3220-22350	139.60	FIRE MEDICAL SUPPLIES	20-0064	325035	
	0010-801-3220-22350	104.00	FIRE MEDICAL SUPPLIES	20-0064	325035	
	0010-801-3220-22350	119.00	FIRE MEDICAL SUPPLIES	20-0064	325035	
	0010-801-3220-22350	740.00	FIRE MEDICAL SUPPLIES	20-0064	325035	
	0010-801-3220-22350	405.00	FIRE MEDICAL SUPPLIES	20-0064	325035	
	0010-801-3220-22350	417.34	FIRE MEDICAL SUPPLIES	20-0064	325035	
	0010-801-3220-24200	2,957.67	FIRE MEDICAL SUPPLIES	20-0064	325035	
	0010-801-3220-24200	840.08	FIRE MEDICAL SUPPLIES	20-0064	325035	
	0010-801-3220-24200	457.27	FIRE MEDICAL SUPPLIES	20-0064	325035	6,934.96
NICHOLAS LIMA	0075-450-0075-08360	2,500.00	EMPLOYEE COMPUTER LOAN		325036	2,500.00
LOGAN SUPPLY CO., INC.	0092-801-4222-23700	315.56	WATER SUPPLIES		325037	315.56
LOOMIS ARMORED US, INC.	0010-801-1403-31950	282.09	ARMORED CARRIER SERVICE		325038	
	0092-801-4223-31950	282.10	ARMORED CARRIER SERVICE		325038	564.19
LOS ANGELES COUNTY CERTIFIED	0093-801-4227-31950	1,554.00	HAZARDOUS WASTE/GENERATOR FEE		325039	
	0093-801-4226-31950	1,112.00	HAZARDOUS WASTE/GENERATOR FEE		325039	
	0093-801-4229-31950	844.00	HAZARDOUS WASTE/GENERATOR FEE		325039	
	0093-801-4230-31950	844.00	HAZARDOUS WASTE/GENERATOR FEE		325039	
	0060-801-4211-31950	3,608.00	HAZARDOUS WASTE/GENERATOR FEE		325039	
	0060-801-4211-31950	3,440.00	HAZARDOUS WASTE/GENERATOR FEE		325039	11,402.00
LOS ANGELES COUNTY DEPT. OF	0022-801-4206-41100	453.44	TRAFFIC SIGNALS MAINTENANCE		325040	453.44
LU'S LIGHTHOUSE, INC.	0060-801-3210-38400	153.09	LIGHT BULB		325041	
	0060-801-3210-38400	106.00-	CREDIT-LIGHT BULB		325041	

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						47.09
MAK FIRE PROTECTION ENGINEERING & C	0010-801-3205-31950	270.00	FIRE PLAN CHECK	20-0051	325042	
	0010-801-3205-31950	253.00	FIRE PLAN CHECK	20-0051	325042	
	0010-801-3205-31950	255.00	FIRE PLAN CHECK	20-0051	325042	
	0010-801-3205-31950	170.00	FIRE PLAN CHECK	20-0051	325042	
	0010-801-3205-31950	109.00	FIRE PLAN CHECK	20-0051	325042	
	0010-801-3205-31950	211.00	FIRE PLAN CHECK	20-0051	325042	
	0010-801-3205-31950	255.00	FIRE PLAN CHECK	20-0051	325042	
	0010-801-3205-31950	2,071.17	FIRE PLAN CHECK	20-0051	325042	
	0010-801-3205-31950	170.00	FIRE PLAN CHECK	20-0051	325042	
	0010-801-3205-31950	170.00	FIRE PLAN CHECK	20-0051	325042	
						3,934.17
MAMA LU DUMPLING HOUSE	0010-701-0010-02010	97.92	REFUND BUSINESS LICENSE FEE		325043	
	0077-701-0077-02110	76.67	REFUND BID FEE		325043	
						174.59
MARILYNN HARA	0010-801-1301-22670	127.34	CITY POLO WITH MPK LOGO		325044	
	0010-850-1301-31750	274.04	OFFICE POLO WITH MPK LOGO		325044	
	0010-801-1301-22670	78.04	CITY POLO WITH MPK LOGO		325044	
						479.42
MARK KEPPEL H.S. ALLIANCE	0075-450-0075-08110	200.00	REFUND-FIREWORK DEPOSIT (TRUST)		325045	
						200.00
MATCO TOOLS	0060-801-4211-24100	33.95	SHOP TOOLS		325046	
						33.95
MCGRADY, KATHELEEN	0010-801-3210-38400	1,177.05	FIRE LADDER TESTING		325047	
						1,177.05
MISSION SUPER HARDWARE	0176-801-6516-24100	9.23	PARK SUPPLIES		325048	
						9.23
MR. ROOTER PLUMBING	0010-801-4210-38100	700.00	PLUMBING SERVICES		793 **	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						700.00
MUSCO SPORTS LIGHTING, LLC	0159-801-6507-31970	1,913.07	TRANSFORMER &RADIO REPLACEMENT		794 **	1,913.07
NAVARRO'S TOWING	0060-801-4211-38400	225.00	TOWING SERVICES-UNIT 091		325049	225.00
NETWORK INNOVATIONS US INC.	0010-801-3230-32050	66.18	EOC SATELLITE PHONE SERVICE		325050	66.18
NEW CENTURY MOTORSPORTS LLC	0060-801-4211-38400	2,093.88	UNIT 096-6K SERVICE		325051	2,093.88
O'REILLY AUTO PARTS, LLC	0060-801-4211-23500	33.97	AC CLUTCH BEARING	20-0016	795 **	
	0060-801-4211-23500	34.11	AUTO PARTS-V BELT	20-0016	795 **	
	0060-801-4211-23500	20.00	AUTO PARTS	20-0016	795 **	
	0060-801-4211-23500	4.22	STOCK-FUEL HOSE	20-0016	795 **	
	0060-801-4211-23500	60.16	UNIT 906-AIR/OIL FILTERS	20-0016	795 **	
	0060-801-4211-23500	61.70-	CREDIT	20-0016	795 **	
	0060-801-4211-23500	68.09-	CREDIT-PARTS RETURN	20-0016	795 **	
	0060-801-4211-23500	5.23-	CREDIT-PARTS RETURN	20-0016	795 **	
	0060-801-4211-23500	8.50-	CREDIT-AUTO PARTS	20-0016	795 **	
	0060-801-4211-23500	11.55-	CREDIT-RETURN	20-0016	795 **	
	0060-801-4211-23500	14.54	CABIN FILTER	20-0016	795 **	
	0060-801-3210-38400	116.81	FIRE APPARATUS SUPPLY		795 **	128.74
OCLC, INC	0010-801-6003-31700	1,191.32	LIBRARY CATALOGING SERVICE		325052	1,191.32
OFFICE DEPOT INC.	0010-801-3114-21350	157.58	RECORDS SUPPLIES		325053	
	0010-801-3114-21300	157.64	RECORDS SUPPLIES		325053	
	0010-801-3114-21350	10.74	RECORDS SUPPLIES		325053	
	0010-801-3114-21350	17.51	RECORDS SUPPLIES		325053	

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OFFICE DEPOT INC.	0010-801-3114-21350	43.79	RECORDS SUPPLIES		325053	
	0010-801-1406-21350	123.29	OFFICE SUPPLIES-PENCILS		325053	510.55
OFFICE SOLUTIONS	0010-801-4213-21300	153.78	COPIER PAPERS		325054	
	0010-801-3240-21350	140.34	OFFICE SUPPLIES		325054	
	0010-801-3240-21350	55.81	OFFICE SUPPLIES		325054	349.93
SOHEE PARK	0159-701-0159-07010	120.00	CLASS REFUND		325055	120.00
PERFORMANCE ELEVATOR CONTRACTORS IN	0010-801-4210-38400	600.00	ELEVATOR MAINTENANCE		796 **	
	0010-801-4210-38400	397.50	ELEVATOR MAINTENANCE		796 **	
	0010-801-4210-38400	165.00	ELEVATOR MAINTENANCE		796 **	
	0010-801-4210-38400	330.00	ELEVATOR MAINTENANCE		796 **	1,492.50
PRISCILA DAVILA & ASSOCIATES, INC.	0169-850-2201-31850	1,950.00	CDBG REHABILITATION CONSULTING		325056	1,950.00
QUILL CORPORATION	0010-801-1301-21250	79.92-	CREDIT-EASEL		325057	
	0010-850-1301-31750	51.45	EASEL		325057	
	0010-801-1301-21250	201.45	FOLDERS		325057	172.98
R. M. BODY SHOP	0060-801-4211-38450	458.27	UNIT 049-BODY WORK	20-0015	325058	458.27
REFRIGERATION SUPPLIES DISTRIBUTOR	0010-801-4210-23700	369.41	BLDG MAINT SUPPLIES		797 **	369.41
RKA CONSULTING GROUP	0010-850-5004-96095	4,120.00	FIRE STATION 63 SLOPE	19-0408	325059	4,120.00
ROADLINE PRODUCTS INC. USA	0022-801-4206-23100	405.15	STREET SUPPLIES		325060	405.15

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
RUDY'S SIGN GRAPHICS	0010-801-3220-23700	193.95	DECALS DRUG BOXES		325061	193.95
S C FUELS	0060-801-4211-22250	11,529.45	FUEL	20-0014	798 **	11,529.45
SA ASSOCIATES	0092-850-4224-82266	6,610.75	ATLANTIC SEWER IMPROVEMENT	19-0113	799 **	6,610.75
SAIGON DIGITAL PRINTING & COPY	0010-801-3240-22750	613.20	NOTICE OF CITATIONS FORMS		325062	678.90
	0010-801-3240-22750	65.70	NOTICE OF VIOLATIONS FORMS		325062	
TROY SAITO	0062-801-5101-35650	595.00	CLAIM SETTLEMENT		325063	595.00
SAN GABRIEL VALLEY WATER CO.	0092-801-4222-36300	64.45	WATER SERVICES		325064	64.45
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	4.46	PROPANE		325065	896.60
	0060-801-4211-22250	142.52	PROPANE		325065	
	0060-801-4211-22250	104.25	PROPANE		325065	
	0060-801-4211-22250	103.38	PROPANE		325065	
	0060-801-4211-22250	116.22	PROPANE		325065	
	0060-801-4211-22250	53.67	PROPANE		325065	
	0060-801-4211-22250	109.92	PROPANE		325065	
	0060-801-4211-22250	51.40	PROPANE		325065	
	0060-801-4211-22250	72.70	PROPANE		325065	
	0060-801-4211-22250	138.08	PROPANE		325065	
SHAO-CHIANG "JOHNNY" TIEN	0010-801-6517-39400	120.00	TRAINING		325066	120.00
SHRED-IT US JV LLC	0010-801-3114-38400	593.97	DESTRUCTION SERVICES		800 **	593.97

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 09/04/2019

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
SINO UNITED PUBLISHING	0010-801-6002-40000	29.89	LIBRARY BOOK(S) 2		325067	29.89
SMARDAN SUPPLY COMPANY	0010-801-4210-23300	454.63	BLDG MAINTENANCE SUPPLIES		325068	
	0010-801-4210-23300	454.63	BLDG MAINTENANCE SUPPLIES		325068	
	0010-801-4210-23300	841.43	BLDG MAINTENANCE SUPPLIES		325068	1,750.69
SMART & FINAL #321	0010-801-3210-22750	114.80	WATER CACHE FIRE ENGINES		325069	114.80
SOCAL FIRE PREVENTION OFFICERS	0010-801-3205-39300	55.00	FIRE PREVENTION-MEMBERSHIP		325070	55.00
SONSRAY MACHINERY LLC	0060-801-4211-23500	95.71	FILTER-UNIT 061		325071	95.71
SOUTH COAST AIR QUALITY	0060-801-4211-41100	248.92	AQMD FEES		325072	
	0060-801-4211-41100	136.40	AQMD FEES		325072	
	0060-801-4211-41100	248.92	AQMD FEES		325072	
	0060-801-4211-41100	136.40	AQMD FEES		325072	770.64
SPIDR TECH INC.	0010-801-3115-38400	21,456.00	CAD SOFTWARE MAINT	20-0079	801 **	21,456.00
STAPLES BUSINESS ADVANTAGE	0010-801-3210-21300	250.00	PRINTER FOR STATION 63		325073	250.00
STARBOARD TACK SUPPLY INC	0010-801-4210-23300	1,759.18	BLDG MAINTENANCE SUPPLIES		802 **	
	0010-801-4210-23300	66.01	BLDG MAINTENANCE SUPPLIES		802 **	
	0010-801-4210-23300	492.41	BLDG MAINTENANCE SUPPLIES		802 **	2,317.60
STATUS ONE MEDICAL INC	0010-801-1802-22750	35.01	FIRST AID SUPPLIES		803 **	35.01
SUPREME TROPHIES & GIFTS CO.	0010-801-4213-39250	43.80	NAMEPLATE-PLANNING COMMISSION		325074	

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 09/04/2019

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
SUPREME TROPHIES & GIFTS CO.	0010-801-1101-21350	17.52	NAME BADGES-COUNCIL		325074	61.32
RICHARD R. TERZIAN	0010-801-3102-31950	825.00	HEARING SERVICES		325075	
	0010-801-3240-31600	1,400.00	HEARING SERVICES		325075	2,225.00
THE CHRYSALIS CENTER	0077-801-1111-31950	5,508.77	BID MAINT	20-0057	325076	
	0077-801-1111-31950	585.00	BID PRESSURE WASH	20-0057	325076	
	0077-801-1111-31950	5,862.73	BID MAINT	20-0057	325076	
	0077-801-1111-31950	585.00	BID PRESSURE WASH	20-0057	325076	12,541.50
THE CODE GROUP INC	0010-801-4214-31950	807.50	PLAN CHECK SERVICE	20-0010	804 **	
	0010-801-4214-31950	215.00	PLAN CHECK SERVICE	20-0010	804 **	
	0010-801-4214-31950	285.00	PLAN CHECK SERVICE	20-0010	804 **	1,307.50
TITO AUTO TRIM	0060-801-4211-38400	140.00	FLEET REPAIR-UNIT 882		325077	140.00
TOM'S CLOTHING & UNIFORMS INC	0010-801-3205-22310	114.98	UNIFORMS-R. BLAKE		325078	
	0092-801-4222-22310	256.21	UNIFORMS-R. MARTINEZ		325078	
	0092-801-4222-22310	43.79	UNIFORMS-R. MARTINEZ		325078	
	0092-801-4222-22300	284.65	UNIFORMS-R. MARTINEZ		325078	
	0092-801-4223-22300	300.00	UNIFORMS-D. FERNANDEZ		325078	
	0092-801-4223-22300	54.75	UNIFORMS-J. MEDINA		325078	
	0092-801-4223-22300	277.58	UNIFORMS-J. MEDINA		325078	
	0092-801-4223-22300	78.84	UNIFORMS-J. MEDINA		325078	
	0010-801-6517-22310	52.56	UNIFORMS-D. NUNEZ		325078	1,463.36
RICHARD TULLIUS	0010-801-3210-21300	264.59	REIMBURSE OFFICE SUPPLIES		325079	
	0010-801-3210-22750	21.88	REIMBURSE OFFICE SUPPLIES		325079	

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 09/04/2019

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						286.47
TYLER TECHNOLOGIES, INC.	0063-850-5004-99055	6,000.00	TYLER SERVER INSTALLATION	19-0399	325080	
	0063-850-5004-99055	6,543.56	ERP KICK OFF & REVIEW	19-0399	325080	12,543.56
U S SAFETY AND SUPPLY COMPANY	0092-801-4222-22300	625.00	WATER SUPPLIES-RE-CERTIFY & RE		325081	
	0092-801-4222-22300	109.00	WATER SUPPLIES-RE-CERTIFY & RE		325081	
	0092-801-4222-22300	109.00	WATER SUPPLIES-RE-CERTIFY & RE		325081	
	0092-801-4222-23700	194.91	WATER SUPPLIES-CAL GAS		325081	1,037.91
VALLEY MAINTENANCE CORP.	0010-801-6516-31190	216.00	PARKS JANITORIAL SERVICES		325082	216.00
VISTA PAINT CO.	0092-801-4222-23700	186.71	PAINT AND SUPPLIES		325083	186.71
VULCAN MATERIAL CO	0110-801-4202-23600	401.15	ASPHALT		325084	
	0110-801-4202-23600	327.61	ASPHALT		325084	
	0110-801-4202-23600	1,684.49	ASPHALT		325084	2,413.25
WALTERS WHOLESALE ELECTRIC CO	0010-801-4210-23400	77.54	SUPPLIES-EXPOSE WORK COVERS		325085	
	0010-801-4210-23400	25.16	SUPPLIES-SCREW NUT DRIVER		325085	
	0010-801-4210-23400	248.08	SUPPLIES-ELECTRIC TAGGED		325085	
	0010-801-4210-23400	45.15	SUPPLIES-PVC PIPE		325085	
	0010-801-4210-23400	62.68	SUPPLIES-LED FLOOD LIGHT		325085	458.61
WARREN DISTRIBUTING, INC.	0060-801-4211-22250	110.00	LUBRICANTS-ANTIFREEZE		805 **	
	0060-801-4211-23500	90.81	FILTER-UNIT 906		805 **	
	0060-801-4211-23500	323.99	AUTO PARTS-UNIT 865 & 049		805 **	
	0060-801-4211-23500	55.19	GASKET SET-UNIT 961		805 **	
	0060-801-4211-23500	78.73	SHIFTER, CLAMP-UNIT 882		805 **	

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 09/04/2019

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	71.68	SENSOR-UNIT 882		805 **	
	0060-801-4211-23500	64.02	MOTOR ASSY-UNIT 882		805 **	
	0060-801-4211-23500	19.57	GAS CAP-UNIT 976		805 **	
	0060-801-4211-23500	106.93	BATTERY		805 **	
	0060-801-4211-23500	24.13	HOOD SUPPORT LIFTS-UNIT 994		805 **	
	0060-801-4211-23500	212.19	ALTERNATOR-UNIT 994		805 **	
	0060-801-4211-23500	35.70	FUEL CAP		805 **	
	0060-801-4211-23500	13.14-	BATTERY-CREDIT		805 **	
	0060-801-4211-23500	809.00-	GEAR ASY-CREDIT		805 **	
	0060-801-4211-23500	82.13-	STARTER MOTOR-CREDIT		805 **	
						288.67
WESTCO SERVICE COMPANY	0010-801-4210-38150	1,260.00	BLDG-TV CONTRL RM AC REPAIR		806 **	
	0010-801-4210-38150	387.50	BLDG-TV CONTRL RM AC REPAIR		806 **	
	0010-801-4210-38150	534.00	BLDG-TV CONTRL RM AC REPAIR		806 **	
						2,181.50
WESTERN EXTERMINATOR COMPANY	0092-801-4210-38100	1,238.50	PEST CONTROL		325086	
	0092-801-4210-38100	1,289.50	PEST CONTROL		325086	
						2,528.00
WESTERN WATER WORKS SUPPLY CO.	0092-801-4222-23700	983.09	KIT RPPTS		807 **	
	0092-801-4222-23700	104.35	INDICATORS		807 **	
	0093-801-4229-23300	1,024.04	STEEL CML SPOOL, PIPE SUPPORT		807 **	
						2,111.48
WHITTIER FERTILIZER CO.	0176-801-6516-24100	154.35	SUNSET ROCK		325087	
	0176-801-6516-24100	72.77	TOP SOIL		325087	
	0176-801-6516-24100	72.77	TOP SOIL		325087	
	0176-801-6516-24100	72.77	TOP SOIL		325087	
						372.66
WITTMAN ENTERPRISES	0010-801-3220-31400	5,680.00	AMBULANCE BILLING SERVICES	20-0069	325088	

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 09/04/2019

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						5,680.00
SHUCI XU ZHOU	0010-701-0010-07630	83.40	SWIMMING CLASS REFUND		325089	83.40
	TOTAL FOR REGULAR WARRANTS					992,223.08
	PRINTED	873,855.73				
	ACH-PAYMENTS	118,367.35				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 09/04/2019

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TOTAL FOR PREPAID WARRANTS	\$60,806.67
TOTAL FOR PRINTED WARRANTS	\$873,855.73
TOTAL FOR ACH-PAYMENTS	\$118,367.35
TOTAL WARRANTS	\$1,053,029.75
TOTAL VOID CHECKS	1
TOTAL PREPAID CHECKS	37
TOTAL ACH-PAYMENTS PRINTED	39
TOTAL CHECKS PRINTED	124
TOTAL CHECKS ISSUED	200

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 09/04/2019
FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	37,541.01	235,493.08	273,034.09
0012	RETIREMENT FUND	0.00	1,555.00	1,555.00
0022	STATE GAS TAX FUND	0.00	38,147.05	38,147.05
0043	REFUSE FUND	788.69	403,148.10	403,936.79
0060	CITY SHOP FUND	175.56	35,632.05	35,807.61
0062	GENERAL LIABILITY FUND	0.00	1,595.00	1,595.00
0063	TECHNOLOGY INTERNAL SERV FUND	0.00	12,543.56	12,543.56
0065	PAYROLL CLEARING ACCOUNT	549.49	0.00	549.49
0071	LAW ENFORCEMENT/FIRE DIF FUND	0.00	85,799.00	85,799.00
0075	SPECIAL DEPOSITS FUND	3,635.79	4,574.61	8,210.40
0077	BUSINESS IMPROVEMENT AREA #1	0.00	12,618.17	12,618.17
0080	WORKERS COMP FUND	0.00	200.00	200.00
0092	WATER FUND	4,119.20	31,514.05	35,633.25
0093	WATER TREATMENT WQA-EPA FUND	232.50	19,722.56	19,955.06
0109	OPA PROPOSITION A	139.80	1,567.08-	1,427.28-
0110	MEASURE R FUND	0.00	4,974.84	4,974.84
0136	POST	0.00	271.78	271.78
0152	HOME HOUSING PROGRAM	9,502.77	0.00	9,502.77
0159	RECREATION FUND	0.00	2,033.07	2,033.07
0160	ASSET FORFEITURE-JUSTICE	2,230.33	67.34	2,297.67
0166	PROPOSITION C	0.00	97,851.11	97,851.11
0169	CDBG FUND	0.00	1,950.00	1,950.00
0176	MAINTENANCE DISTRICT 93-1	0.00	2,980.29	2,980.29
0349	ELAC INSTRUCTIONAL SERV PROG	0.00	130.00	130.00
0454	LIBRARY PASSPORT TRUST GRANT	1,470.00	0.00	1,470.00
0465	GROUND EMERG MEDICAL TRANSPORT	0.00	989.50	989.50
0475	EDISON FIRE-SAFE COMMU GRANT	421.53	0.00	421.53

CITY OF MONTEREY PARK
 FINAL WARRANT REGISTER
 COUNCIL MEETING DATE 09/04/2019
 FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
	TOTAL	60,806.67	992,223.08	1,053,029.75



City Council Staff Report

DATE: September 4, 2019

AGENDA ITEM NO: Consent Calendar
Agenda Item 3-B.

TO: The Honorable Mayor and City Council
FROM: Mark A. McAvoy, Director of Public Works/City Engineer
SUBJECT: Police Department Locker Room Remodel – Authorization to Advertise

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt a resolution approving the design and plans for the Police Locker Room Remodel and authorizing solicitation of bids; and
2. Take such additional, related action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorical Exempt pursuant to the California Environmental Quality Act (CEQA).

EXECUTIVE SUMMARY:

Staff prepared bid specifications for the Police Locker Room Remodel project and is requesting the City Council's authorization to advertise the project for construction bids.

BACKGROUND:

The project includes improvements to the men's and women's police locker rooms including bathroom and shower facilities. The locker rooms are used by both sworn and non-sworn personnel. Currently the facilities do not meet current Americans with Disabilities Act (ADA) and Title 24 (energy efficiency) requirements. The improvements include new lockers, showers, toilets, urinals, flooring, electrical, and paint and will incorporate modern energy and water conservation features.

FISCAL IMPACT:

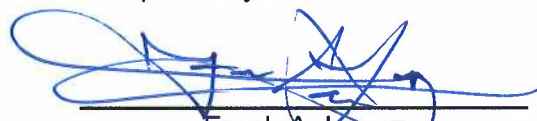
The project was initially funded in the FY 2015-16 mid-year revised budget and FY 2016-17 budget. The project is funded by the General Fund (Fund 010) and currently \$754,426 is available for project construction.

Respectfully submitted by:



Mark A. McAvoy
Director of Public Works/
City Engineer

Prepared by:



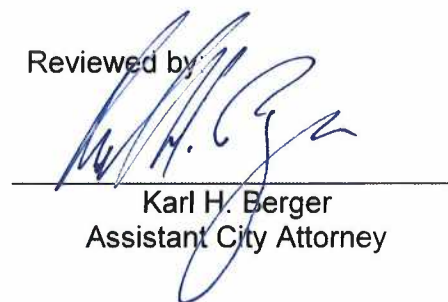
Frank A. Lopez
Assistant City Engineer

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. Resolution

ATTACHMENT 1

Resolution

RESOLUTION NO.

A RESOLUTION APPROVING THE DESIGN AND PLANS FOR THE POLICE LOCKER ROOM REMODEL PROJECT PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT

THE CITY COUNCIL RESOLVES AS FOLLOWS:

SECTION 1. The City Council finds and declares as follows:

- A. The City Engineer, or designee, approved bid specifications for the Police Locker Room Remodel Project ("Project").
- B. The City Engineer reviewed the completed design and plans for the Project and opines that the plans are complete and the Project may be bid.
- C. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and construction of the Project.

SECTION 2. *Environmental Assessment.* The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities). The project results in minor alterations to existing public facilities involving no significant expansion of the existing use. The project is not anticipated to have any significant impacts with regard to traffic, noise, air quality, or water quality. There are adequate utilities and public services to serve the project.

SECTION 3. *Design Immunity; Authorization.*

- A. The design and plans for the Project are determined to be consistent with the City's standards and are approved.
- B. The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.
- C. The approval granted by this Resolution conforms to the City's General Plan.
- D. The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the design and plans approved by this Resolution.
- E. The approval and authorization granted by this Resolution is intended to

avail the City of the immunities set forth in Government Code § 830.6.

- F. The City Manager, or designee, may solicit bids for the Project in accordance with applicable law.

SECTION 4. *Project Payment Account.* For purposes of the Contract Documents administering the Project, the City Council directs the City Manager, or designee, to establish an account allocating general funds from the appropriate fiscal year budget to pay for the Project ("Project Payment Account"). The Project Payment Account is the sole source of funds available for the Contract Sum, as defined in the Contract Document administering the Project.

SECTION 5. The City Clerk is directed to certify the adoption of this Resolution.

SECTION 6. This Resolution takes effect immediately upon its adoption.

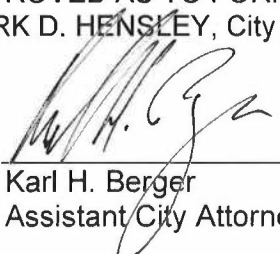
PASSED, APPROVED AND ADOPTED this 4th of September 2019.

Hans Liang, Mayor
City of Monterey Park

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 

Karl H. Berger
Assistant City Attorney



City Council Staff Report

DATE: September 4, 2019

AGENDA ITEM NO: Consent Calendar
Agenda Item 3-C.

TO: Honorable Mayor and Members of the City Council
FROM: Mark A. McAvoy, Director of Public Works/City Engineer/City Planner
SUBJECT: One-year Time Extension (EX-19-01) for Tentative Map No. 76041 (TM-17-06) to subdivide one lot into two lots – 620 Cadiz Street/623 Hermosa Vista Street.

RECOMMENDATION:

It is recommended that the City Council consider:

- (1) Adopting a resolution approving a Time Extension (EX-19-01) for Tentative Map No. 76041 (TM-17-06); and
- (2) Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On August 14, 2019, Jack Lau, submitted an application pursuant to Title 20 of the Monterey Park Municipal Code ("MPMC") requesting approval of a one-year time extension for Tentative Map No. 76041 (TM-17-06) to subdivide one lot into two lots at 620 Cadiz Street/623 Hermosa Vista Street ("Project"). Pursuant to MPMC § 20.10.020, the City Council "shall grant the extension and any subsequent extensions; provided, that it finds good cause for doing so and that such extensions do not exceed an aggregate of three years." It is recommended that the City Council determine whether good cause for the extension exists.

CEQA (California Environmental Quality Act):

The Project is categorically exempt from additional environmental review pursuant to CEQA Guidelines § 15315 as a Class 15 categorical exemption (Minor Land Divisions). The Project consists of the division of property in an urbanized area that is zoned for residential use. The Project conforms to the General Plan because, according to the Land Use Element, the Single-Family Residential land use category allows for low density residential units, traditionally single-family homes with one dwelling permitted per legal lot. The Project is the subdivision of one lot into two lots for the construction of one two-story single-family residence. The Project is consistent with zoning. Furthermore, the Project does not require any variances or exceptions, all services and access to the proposed parcels are available (to the City's standards), the parcel was not involved in a division of a larger parcel within the previous 2 years, and the parcel does not have an average slope greater than 20 percent.

CONSIDERATION OF EXTENSION OF TENTATIVE MAP:

The recommended action includes consideration of an extension of an approved tentative map. Such consideration requires the City Council to act in a quasi-judicial role by applying facts gathered during a public hearing to existing law – like a court. Similarly, the City Council can only consider facts that are *relevant* to the case. Consideration and reliance on irrelevant facts during the City Council's decision-making could not only result in the decision being overturned, but also in potential liability on the part of the City for violating the applicant's constitutionally protected due process rights. In this matter, the following findings will be relevant and informative to the City Council's ultimate determination.

Subdivision Extensions

According to Government Code § 66451.3(a), extension of an approved tentative map requires a public hearing before the City Council can consider making the findings to approve it. The City Council "shall" approve the request for the extension of an approved tentative map, in whole or in part, upon making the following findings:

1. There is good cause for granting the extension; and
2. In doing so, the total number of extensions granted will not exceed an aggregate of three years.¹

BACKGROUND:

The applicant, Jack Lau, is requesting a one-year time extension for Tentative Map No. 76041 (TM-17-06) to subdivide one lot into two lots at 620 Cadiz Street/623 Hermosa Vista Street. The property is zoned R-1 (Single-Family Residential) and is designated Low Density Residential (LDR) in the General Plan.

On September 26, 2017, the Planning Commission adopted Resolution No. 10-17 approving Tentative Map No. 76041 (TM-17-06). Once a tentative map is approved, the final map must be submitted and recorded before the tentative map expires; in this instance, the tentative map is due to expire September 26, 2019.² On August 14, 2019, Applicant filed his written extension application with the City Planner – more than thirty days before the map's expiration date.

Pursuant to MPMC § 20.10.020, the City Council "shall" extend the time to record a final map for one year if it finds good cause for doing so and that such extensions do not exceed an aggregate of three years.

The plan check for the proposed new single-family dwelling was submitted on November 28, 2018 and the first round of corrections/comments were provided to the Applicant on January 7, 2019. The revised plans were resubmitted on April 2, 2019 and

¹ See MPMC § 20.10.020.

² See MPMC § 20.10.010.

a second round of comments were provided to the Applicant on May 6, 2019. The Engineering Division is presently reviewing the Grading Plan and drafting the Subdivision Agreement. Further, the Applicant is currently working with the Engineering Division to:

1. Submit a Public Improvement Plan;
2. Submit a LID (Low Impact Development) Plan; and
3. Finalize the Map currently under review by the Engineering Division.

This is the first extension requested by the Applicant and it is only for a period of one year. If approved, Tentative Map No. 76041 (TM-17-06) will expire on September 26, 2020.

Respectfully submitted:

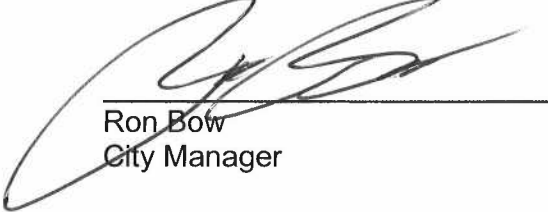
By:


Mark A. McAvoy
Director of Public Works/City
Engineer/City Planner

Prepared by:


Samantha Tewart
Senior Planner

Approved by:


Ron Bow
City Manager

Reviewed by:


Natalie C. Karpeles
Deputy City Attorney

Attachments:

- Attachment 1: Time extension letter, dated August 14, 2019
- Attachment 2: Planning Commission Staff Report, dated September 26, 2017
- Attachment 3: Planning Commission Resolution No. 10-17
- Attachment 4: Tentative Map No. 76041
- Attachment 5: Draft Resolution

ATTACHMENT 1

Time extension letter, dated August 14, 2019

To the City of Monterey Park,

I, Jack Lau, hereby respectfully ask for an extension of time to complete our Tract Map No. 76041 (case number TM-1706) for a total of one year (12 months).

We have been working diligently to complete this project for the past two years.

It was not until we had a sit down meeting with Cesar Vega, Vivian Chen and Frank Lopez on July 3, 2019 that we were able to confirm that many of the conditions of approval simply did not apply or were already completed.

Since that meeting, we have completed and submitted our Map and Grading Plans.

(2 months)

If there are corrections, we will need one month for us to resubmit and one or two months for the city consultants to review and hopefully approve. We have gone through two prior submittals.

(1 month)

Once the Map and Grading Plans are approved, Vivian will draft the Subdivision Agreement. This will take two weeks for us to provide Grading Cost Estimate and possibly two weeks for Vivian to draft it.

(1 month)

Once we know the bond amount, it will take me one month to bond it. At this same time, the Subdivision Agreement will be reviewed by the City Attorney.

(1 month)

Once approved, all the above will go before the City Council to approve.

The above is our current best case scenario (5 months).

As shown with the attached email, response to confirm the above steps has not be forthcoming. As such, I believe that a more realistic timeline would be within one year, not 5 months.

Please understand that we want to complete this map as soon as humanly possible. We just need a little more time.

Please feel free to call me at 818-900-2238 at anytime if you have any further questions.

Respectfully yours,

Jack Lau

Attached.

ATTACHMENT 2

Planning Commission Staff Report, dated September 26, 2017



Planning Commission Staff Report

DATE: September 26, 2017

AGENDA ITEM NO: 3-A

TO: The Planning Commission
FROM: Michael A. Huntley, Community and Economic Development Director
SUBJECT: A Public Hearing to consider Tentative Map No. 76041 (TM-17-06) to subdivide one lot into two lots for the construction of new single-family dwelling – 620 Cadiz Street (623 Hermosa Vista Street).

RECOMMENDATION:

It is recommended that the Planning Commission consider:

- (1) Opening the public hearing;
- (2) Receiving documentary and testimonial evidence;
- (3) Closing the public hearing;
- (4) Adopting the Resolution approving Tentative Map No. 76041 (TM-17-06) subject to conditions of approval; and
- (5) Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act)

The Project is categorically exempt from additional environmental review pursuant to CEQA Guidelines § 15315 as a Class 15 categorical exemption (Minor Land Divisions) in that the project consists of the subdivision of one lot into two lots for the construction of a single-family dwelling.

EXECUTIVE SUMMARY:

The applicant, Herand der Sarkissian, seeks a Tentative Map to subdivide one lot into two lots at 620 Cadiz Street ("Project Site").

The proposed project meets the City's zoning regulations and development standards. The Low Density Residential land use allows traditional single-family homes, with one dwelling unit permitted per legal lot. Residences in this category consist generally of single-family detached houses with private yards. The subject property is a hillside lot currently developed with a single-family dwelling constructed in 1978. The existing developments on Cadiz Street and Hermosa Vista Street include single-family dwellings many of which were constructed in the 1950s, 1960s, and 1970s.

Property Description

The project site is located on the east side of Cadiz Street. The property is zoned R-1 (Single-Family Residential) and designated Low Density Residential in the General

Plan. The properties to the north, south, east, and west of the project site are R-1 zoned lots. The project site is irregular shaped, has a frontage of 94.92 feet, and an average depth of 162 feet, with a total lot area of 23,758 square feet (0.55 acres) in size.

Project Description

The proposed project is the subdivision of one lot into two lots for the construction of a new single-family dwelling. The project includes dividing the top portion of the hillside from the bottom portion to create a new lot with frontage on Hermosa Vista ("623 Hermosa Vista Street"). Lot A at the top of the hillside will be 8,667 square feet and Lot B at the bottom of the hillside will be 15,091 square feet. Both lots will exceed the minimum lot area of 6,000 square feet.

Lot A is currently developed with an existing 2,401 square feet single-family dwelling and an attached two-car garage. Lot B will be constructed with a 3,535 square feet single-family dwelling with 4 bedrooms and an attached 2-car garage. The proposed floor area will be 23 percent of the lot size. According to Monterey Park Municipal Code (MPMC) § 21.36.030(D), new single-family residential dwellings are subject to the review and approval of the Design Review Board.

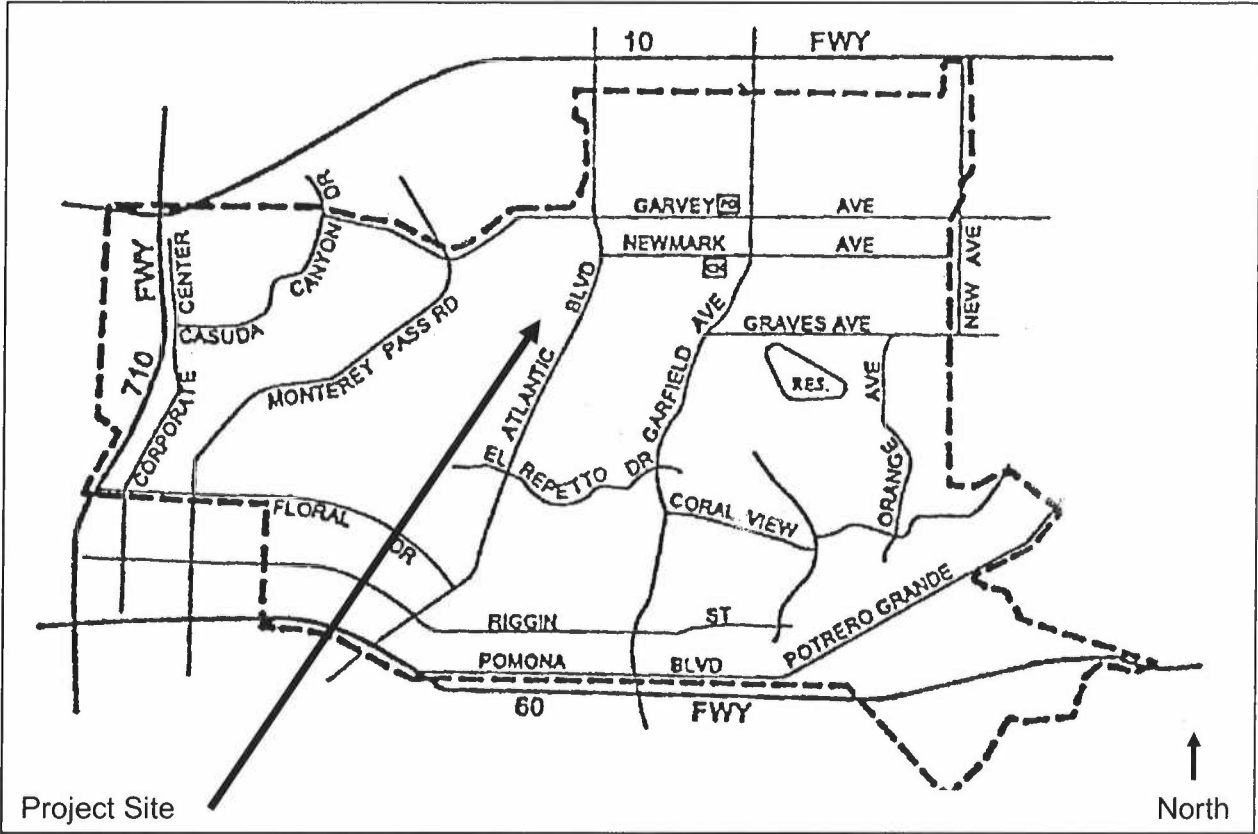
The proposed dwelling unit will have a rear setback that will exceed the minimum 25 feet requirement. The side setback at the southern portion of the lot will be 25 feet and the side setback on the northern portion of the lot will be 13 feet; both will exceed the minimum requirement of 5 feet for the first story and 10 feet for the second story. In 1976, the Planning Commission approved a variance (Resolution No. 37-76) granting reduced front setbacks to approximately 60 lots within Tract 28612 of the Los Angeles County Assessor Map. A 5 feet front setback was granted to the subject property. The dwelling will be two stories, with a maximum height of 26 feet, which will be less than the allowed 30 feet maximum. The project complies with R-1 development standards.

Pursuant to MPMC § 21.22.050, a single-family dwelling with 4 or fewer bedrooms require 2 enclosed garage spaces. Each enclosed parking space will have a minimum width of 9 feet and a minimum depth of 20 feet. The project site will be accessible from Hermosa Vista Street.

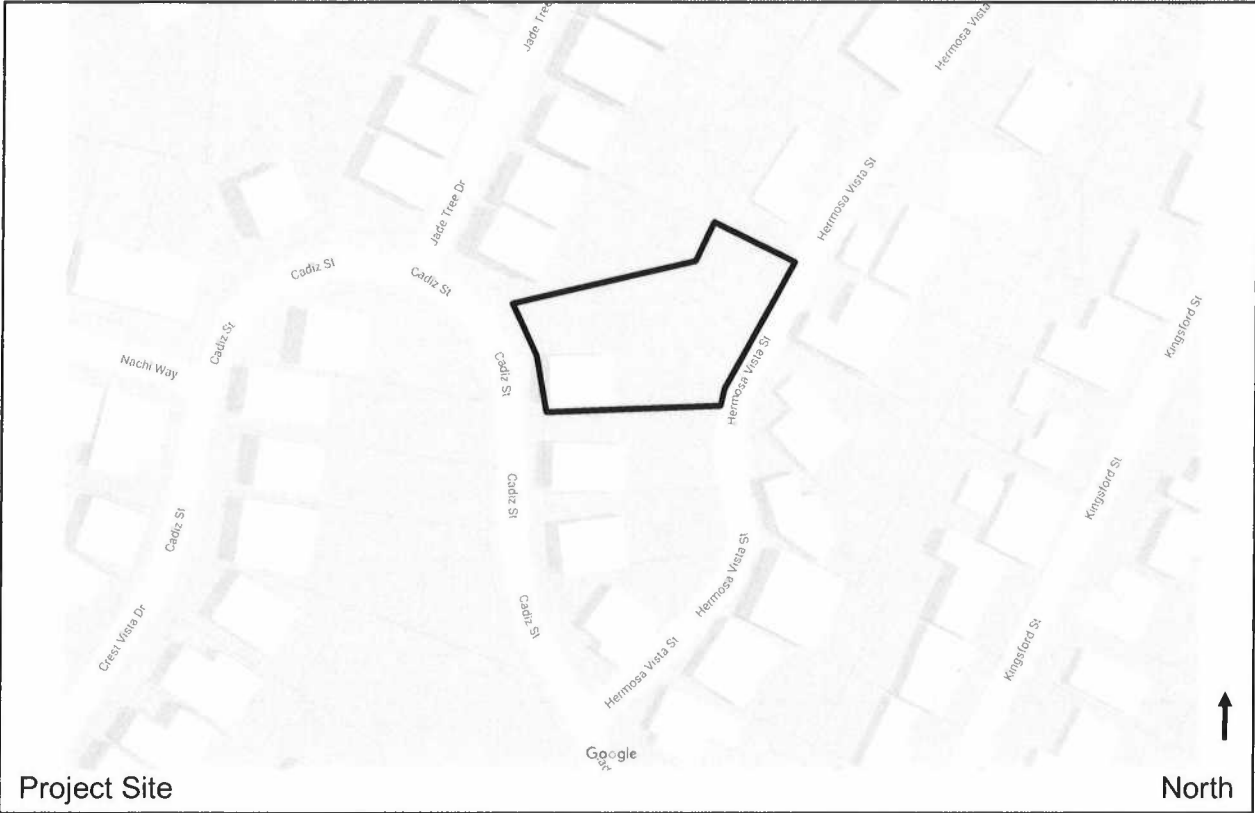
Legal Notification

The legal notice of this hearing was posted at the subject site, City Hall, Monterey Park Bruggemeyer Library, and Langley Center on **September 5, 2017** and published in the Wave on **September 14, 2017**, with affidavits of posting on file. The legal notice of this hearing was mailed to **59** property owners within a 300 feet radius and current tenants of the property concerned on **September 5, 2017**.

Vicinity Map



Street Map



Aerial Map



ALTERNATIVE COMMISSION CONSIDERATIONS:

None.

FISCAL IMPACT:

There may be an increase in sales tax revenue and business license tax revenue. Calculations of the exact amount would be speculative.

Respectfully submitted,

Michael A. Huntley
Community and Economic
Development Director

Staff Report
Page 6

Prepared by:

Samantha Tewasart
Senior Planner

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachments:

Attachment 1: Draft Resolution
Attachment 2: Tentative Map 76041

ATTACHMENT 3

Planning Commission Resolution No. 10-17

RESOLUTION NO. 10-17

A RESOLUTION APPROVING TENTATIVE MAP NO. 76041 (TM-17-06) TO SUBDIVIDE ONE LOT INTO TWO LOTS AT 620 CADIZ STREET.

The Planning Commission of the City of Monterey Park does resolve as follows:

SECTION 1: The Planning Commission finds and declares that:

- A. On May 9, 2017, Oro-Ashi, LLC, submitted an application pursuant to Title 20 of the Monterey Park Municipal Code ("MPMC") requesting approval of Tentative Map No. 76041 (TM-17-06) to subdivide one lot into two lots at 620 Cadiz Street ("Project");
- B. The proposed Project was reviewed by the Community and Economic Development Director for, in part, consistency with the General Plan and conformity with the MPMC;
- C. In addition, the City reviewed the Project's environmental impacts under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations §§ 15000, *et seq.*, the "CEQA Guidelines");
- D. The Community and Economic Development Department completed its review and scheduled a public hearing regarding the proposed Project, before the Planning Commission for September 26, 2017. Notice of the public hearing on the proposed Project was posted and mailed as required by the MPMC;
- E. On September 26, 2017, the Planning Commission held a public hearing to receive public testimony and other evidence regarding the proposed Project including, without limitation, information provided to the Planning Commission by City staff and public testimony, and representatives of the Applicant; and
- F. This Resolution and its findings are made based upon the testimony and evidence presented to the Commission at its September 26, 2017 hearing including, without limitation, the staff report submitted by the Community and Economic Development Department.

SECTION 2: *Factual Findings and Conclusions.* The Planning Commission finds that the following facts exist and makes the following conclusions:

- A. The Applicant seeks to construct a new single-family dwelling and to divide one lot into two lots;
- B. 620 Cadiz Street is zoned R-1 (Single-Family Residential) and designated Low Density Residential in the General Plan;
- C. The project site is located on the east side of Cadiz Street. The properties to the north, south, east, and west of the project site are R-1 zoned lots.

**PLANNING COMMISSION
RESOLUTION NO. 10-17
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- D. The project site is irregular shaped, has a frontage of 94.92 feet, and an average depth of 162 feet, with a total lot area of 23,758 square feet (0.55 acres) in size; and
- E. The project site is a hillside lot currently developed with a single-family dwelling constructed in 1978.

SECTION 3: Environmental Assessment. Because of the facts identified in Section 2 of this Resolution, the Project is categorically exempt from additional environmental review pursuant to CEQA Guidelines § 15315 as a Class 15 categorical exemption (Minor Land Divisions).

SECTION 4: Tentative Map Findings. The Commission finds as follows pursuant to Government Code § 66474 and MPMC Title 20:

- A. The proposed tentative map is consistent with applicable general and specific plans as required by Government Code § 66473.5. The tentative map for this project would allow for a single-family dwelling to be constructed on the site. This is less than the maximum density of 0 to 8 dwelling units per acre for this site. Consequently, the project complies with the General Plan. The property is located on Cadiz Street and Hermosa Vista Street, a local street with a 60-foot right-of-way, which is adequate in size and capacity to accommodate the anticipated traffic that will be generated by the proposed development. There is no specific plan adopted for this area.
- B. The design or improvement of the proposed subdivision is consistent with applicable general and specific plans. The design of the proposed subdivision is consistent with the General Plan in that the project is a lot subdivision for the construction of a new single-family dwelling, which is compatible with the low density housing allowed in the low density residential category. There is no specific plan adopted for this area.
- C. The site is physically suitable for the type of development and the proposed density of the development. The size of the property is 23,758 square feet (0.55 acres) and adequate in size to accommodate a single-family dwelling because in the R-1 Zone, one dwelling unit is allowed for every 6,000 square feet of lot area.
- D. The design of the subdivision or the proposed improvements is not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat. The subject property is bordered by residentially developed lots to the north, south, east, and west. There are no rare plants, wild animals nor cultural, historical or scenic aspects within the surrounding area.

**PLANNING COMMISSION
RESOLUTION NO. 10-17
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- E. The design of the subdivision or the type of improvements is not likely to cause serious public health problems. The proposed subdivision will not cause any public health problems in that the subject development will be constructed according to all City, State, and Federal regulations and specifications.
- F. The design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision. There are no public easements for access within the proposed development.

SECTION 5: *Approval.* Subject to the conditions listed on the attached Exhibit "A," which are incorporated into this Resolution by reference, the Planning Commission approves Tentative Map No. 076041 (TM-17-06).

SECTION 6: *Reliance on Record.* Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the Planning Commission in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 7: *Limitations.* The Planning Commission's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the Planning Commission's lack of knowledge of future events. In all instances, best efforts have been made to form accurate assumptions. Somewhat related to this are the limitations on the City's ability to solve what are in effect regional, state, and national problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 8: *Summaries of Information.* All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

SECTION 9: This Resolution will remain effective until superseded by a subsequent resolution.

SECTION 10: A copy of this Resolution will be mailed to the applicant, Oro-Ashi, LLC, and to any other person requesting a copy.

SECTION 11: This Resolution may be appealed within ten (10) calendar days after its adoption. All appeals must be in writing and filed with the City Clerk within this time period. Failure to file a timely written appeal will constitute a waiver of any right of appeal.

**PLANNING COMMISSION
RESOLUTION NO. 10-17
PAGE 4 OF 4**

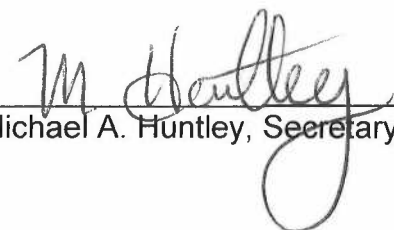
SECTION 12: Except as provided in Section 11, this Resolution is the Planning Commission's final decision and will become effective immediately upon adoption.

ADOPTED AND APPROVED this 26th day of September 2017.


Chairperson Larry Sullivan

I hereby certify that the foregoing Resolution was duly adopted by the Planning Commission of the City of Monterey Park at the regular meeting held on the 26th day of September 2017, by the following vote of the Planning Commission:

AYES:	Commissioners Sullivan, Amador, Choi, and Brossy De Dios
NOES:	None
ABSTAIN:	Commissioner Robinson
ABSENT:	None


Michael A. Huntley, Secretary

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By:  FOR
Karl H. Berger,
Assistant City Attorney

PLANNING COMMISSION RESOLUTION NO. 10-17

Exhibit A

CONDITIONS OF APPROVAL

620 CADIZ AVENUE (623 HERMOSA VISTA STREET)

In addition to all applicable provisions of the Monterey Park Municipal Code ("MPMC"), Oro-Ashi, LLC agrees that he will comply with the following conditions for approval of Tentative Map No. 76041 (TM-17-06) ("Project Conditions").

PLANNING:

1. Oro-Ashi, LLC (the "Applicant"), agrees to indemnify and hold the City harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising from the City's approval of TM-17-06 except for such loss or damage arising from the City's sole negligence or willful misconduct. Should the City be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of the City approval of TM-17-06, the Applicant agrees to defend the City (at the City's request and with counsel satisfactory to the City) and will indemnify the City for any judgment rendered against it or any sums paid out in settlement or otherwise. For purposes of this section "the City" includes the City of Monterey Park's elected officials, appointed officials, officers, and employees.
2. This approval is for the project as shown on the plans reviewed and approved by the Planning Commission and on file. Before the City issues a building permit, the Applicant must submit plans, showing that the project substantially complies with the plans and conditions of approval on file with the Planning and Building and Safety Divisions. Any subsequent modification must be referred to the Director of Community and Economic Development for a determination regarding the need for Planning Commission review and approval of the proposed modification.
3. The Tentative Map No. 76041 (TM-17-06) expires twenty-four months after its approval if the use has not commenced or if improvements are required, but construction has not commenced under a valid building permit. A total of three, one year, extensions may be granted by the Planning Commission upon finding of good cause. An application requesting an extension must be filed with the Community and Economic Development Department before the expiration date.
4. All conditions of approval must be listed on the plans submitted for plan check and on the plans for which a building permit is issued.
5. Before building permits are issued, the applicant must obtain all the necessary approvals, licenses and permits and pay all the appropriate fees as required by the City.

**PLANNING COMMISSION
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6. The real property subject to TM-17-06 must remain well-maintained and free of graffiti. Any graffiti must be removed within 24 hours after discovery.
7. Landscaping/irrigation must be maintained in good condition at all times.
8. A final map must be approved and recorded before the City issues a certificate of occupancy.
9. All enclosed garage spaces must be used for off-street parking only. There cannot be any personal storage or conversion of this space that would prevent the parking of vehicles in the enclosed garage.

BUILDING:

10. The second sheet of the building plans must list all City of Monterey Park conditions of approval.
11. A building permit does not permit excavations to encroach into adjacent properties. Requirements for protection of adjacent properties are defined in the Civil Code § 832.
12. The site plan must indicate the proposed path of building sewer, size of sewer line, location of cleanouts, and the invert elevation of the lateral at the property line.
13. A soils and geology report is required as part of plan check submittal.
14. Before the City issues a building permit, the applicant must obtain a permit from CAL-OSHA to construct the project.
15. The applicant must submit a compaction report for demolition of previous buildings to the Monterey Park Public Works Department for approval before the City allows the applicant to excavate new foundations.

ENGINEERING:

16. Pursuant to the Los Angeles County Municipal "National Pollutant Discharge Elimination System (NPDES) Permit," under which the City of Monterey Park is a permittee, this project involves the distribution of soils by grading, clearing and/or excavation. The applicant/property owner is required to obtain a "General Construction Activity Storm Water" Permit, and the City of Monterey Park will condition a grading permit on evidence of compliance with this permit and its requirements. Compliance information is available in the office of the City Engineer. The project will require the preparation of a Low Impact Development (LID) Plan. The LID Plan must be reviewed and approved by the City's storm water consultant prior to issuance of permits. Upon approval of the NPDES document by the City, the applicant/property owner must submit an electronic

**PLANNING COMMISSION
RESOLUTION NO. 10-17**

copy of the approved NPDES file, including site drawings, before the City issues a building or grading permit.

17. The applicant must record the final map after the City approves the final map in accordance with the MPMC and accepts any applicable bonds or agreements. A refundable \$187 cash deposit must be submitted to guarantee that developer will provide the City with one transparent 4 mil thick mylar tracing; one electronic file of approved final map tracings transferable to City's AutoCAD and GIS systems; and two copies of the recorded final map which must be filed with the City Engineer within three months of recordation. If a recorded copy is not submitted by the end of the three-month time period, developer will forfeit the \$187 cash deposit.
18. The applicant/property owner must provide written proof that there are no liens against the subdivision for unpaid taxes or special assessments and submit Los Angeles County tax bill, tax payment receipt, and copy of cancelled check before filing a Final Map with the City for approval.
19. Applicant agrees to pay City any development impact fees ("DIFs") that may be applicable to the Project. Applicant takes notice pursuant to Government Code § 66020(d) that City is imposing the DIFs upon the Project in accordance with the Mitigation Fee Act (Government Code § 66000, *et seq.*). Applicant is informed that it may protest DIFs in accordance with Government Code § 66020.
20. All improvement plans, including grading and public improvement plans must be based upon City approved criteria. Benchmark references to be obtained from the Engineering Division.
21. A water plan must be submitted for review and approval by the City Engineer. This plan must substantiate adequate water service for domestic flow, fire flow and identify backflow prevention. A water system analysis must be provided by the developer to demonstrate that the new development does not negatively impact the existing system. If the existing system does not have adequate pressure and fire flow to serve the development, the developer will be responsible for upgrading the water main as necessary in the public right-of-way.
22. A domestic water demand must be provided to the city in the form of (Average Hourly Demand) and (Peak Hourly Demand). If it is determined that the surrounding infrastructure is inadequate to meet the additional demand of the project, the developer must provide recommendations to improve the system to a level needed to meet the additional demand. This must include hydraulic modeling and calculations supporting the recommendation. The proposed system improvements will be reviewed and validated by the City's Water Division and the City Engineer.
23. Water Division requirements are to be determined upon completion and submittal of a water meter sizing sheet by the applicant. This may include up sizing of

**PLANNING COMMISSION
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water meter and water services. All upgrading costs are the responsibility of the property owner and must be completed prior to approval of the grading and drainage plans.

24. The applicant must provide survey monuments denoting the new property boundaries and lot lines to the satisfaction of the City Engineer. All maps must be prepared from a field survey. Compiled maps are not permitted. Whenever possible, lot lines must be located to coincide with the top of all man-made slopes. Any deviation from this requirement must be approved by the City Engineer.
25. The applicant must provide a site drainage plan for review and approval by the City Engineer. The property drainage must be designed so that the property drains to the public street or in a manner otherwise acceptable to the City Engineer. Drainage from contiguous properties must not be blocked and must be accommodated to the satisfaction of the City Engineer. A hydrology and hydraulic study of the site may be required for submittal to the City Engineer for review and approval.
26. All storm drainage facilities serving the development must accommodate a 50-year storm. If existing storm drain facilities are inadequate they must be enlarged as necessary. All storm drain facilities must be designed and constructed to Los Angeles County Department of Public Works standards and specifications and also the satisfaction of the City Engineer before approving grading and drainage plans.
27. Any damage done to existing street improvements and utilities during construction must be repaired before the City issues certificates of occupancy. Pre-existing damaged, deteriorated, substandard or off-grade curb, gutter, driveways and sidewalk must be repaired or replaced to the satisfaction of the City Engineer.
28. All public works improvements must comply with the standards and specifications of the City and to the satisfaction of the City Engineer. All public works improvements must be completed and accepted by the City or a public works improvement guarantee and agreement posted before final map approved by the City Council.
29. All electric, telephone and cable TV utility services must be installed fully underground and to required City standards. Satisfactory provisions for all other utilities and service connections, including water, sewer and gas, must be made to City and public utility standards. A utility plan must be prepared and submitted showing all existing and proposed utilities prior to approval of the Grading and Drainage Plans. The utilities may be shown on either a separate plan or on the proposed site plan.

**PLANNING COMMISSION
RESOLUTION NO. 10-17**

30. A sewer study must be provided to demonstrate that the new development does not negatively impact the existing sewer system. If existing sewer does not have adequate capacity to serve the development, the developer will be responsible for upgrading the sewer main as necessary in the public right-of-way. A sewer connection reconstruction fee will be assessed at the time the building permit is issued, in accordance with Chapter 14.06 of the Monterey Park Municipal Code.
31. Provide Street Improvement Plans in accordance with City standards and to the satisfaction of the City Engineer. The plans must include the removal and reconstruction of sidewalk, driveway approach, and curb and gutter along the entire property frontage on Cadiz Street and Hermosa Vista Street.
32. The property owner must sign and acknowledge an Build-Over Agreement with the City for any new improvements within the 5 feet wide easement for public utility purposes fronting Hermosa Vista Street. The agreement is to be notarized and recorded.
33. All street lighting must be underground fed to new concrete standards with LED fixtures per City standards. Provide separate street lighting and underground conduit plans for approval by City Engineer.
34. The tentative map must be in accordance with the adopted conditions of approval for the tentative map and the specific criteria noted by the City Engineer. Verify and submit the correct drainage pattern of adjacent properties.
35. Parkways must be irrigated and landscaped per plans submitted for review and approval by the City Engineer, prior to approval of the Grading and Drainage Plans.
36. The City reserves the right to restrict driveway access to and from the project in the event future traffic conditions warrant such restricted turn movements.

POLICE:

37. Adequate exterior lighting must be provided so that the units are visible from the street during the hours of darkness.
38. Provide an access control system such as a keypad, card reader, or electric latch retraction device for ingress and egress gates and doors in order to control and deter unwanted access onto the property. A key card or key code must be provided to the police department to access the property in case of an emergency.
39. The shrubbery on the property must be installed and maintained in such condition to permit good visibility of the units from the streets. Any shrubbery surrounding the complex and in the courtyard areas must be planted and maintained where the height of the greenery would not easily conceal persons.

**PLANNING COMMISSION
RESOLUTION NO. 10-17**

MISCELLANEOUS

40. Dust, Noise, and Vibration Control Plans must comply with best management practices and be approved by the City Engineer, or designee.

41. Traffic Control Plan must be approved by the City Engineer, or designee, street cannot be closed for construction purposes.

By signing this document, Oro-Ashi, LLC, certifies that the Applicant read, understood, and agrees to the Project Conditions listed in this document.



Oro-Ashi, LLC, Applicant

ATTACHMENT 4

Tentative Map No. 76041

PROJ. SITE,



OWNER / SUBDIVIDER

ORI-ASHI, LLC
550 S. HILL ST. STE. 1318
L.A., CA. 90013
TEL: (818) 900-2238

PROJECT ADDRESS

620 CADIZ STREET
MONTEREY PARK, CA 91754

LEGAL DESCRIPTION

TRACT: 28612
MAP: M.B. 877-86-92
BLK: NONE
LOT: 4

ENGINEER

TECHNA LAND CO. INC.
HAYK MARTIROSIAN
1545 N. VERDUGO RD. SUITE 2
GLENDALE, CA 91208
TEL: (818) 547-0543
RCE 52563

E'LY LINE OF LOT 6, TR. NO. 28612-
MB. 877, PGS. 86/92

PROJECT DATA

EXIST. ZONE: _____ R-1
PROP. ZONE: _____ R-1
GEN PLAN LAND USE: RESIDENTIAL
EXIST. USE: _____ SINGLE FAMILY
PROP. USE: _____ SINGLE FAMILY
LOT AREA: _____ 23,758 SQ.FT.
_____ =0.55 AC.
_____ 8,667 SQ.FT.
_____ =0.20 AC.
PARCEL "B" _____ 15,091 SQ.FT.
_____ =0.35 AC.

GENERAL NOTES

- 1- ALL PUBLIC UTILITIES ARE AVAILABLE
2- SITE IS IN A HILLSIDE AREA
3- EXIST. STRUCTURES & ON-SITE
TREES TO REMAIN
4- T.G.: — 636-A-3
5- A.P.N.: — 5261-019-050

EASEMENT:

- 1- ALL EASEMENTS SHOWN ON MAP OF
TRACT NO. 28612, MB. 877, 86/92
2- SO. CA. EDISON CO. FOR PUBLIC UTILITY
PURPOSES, REC. FEB. 6, 1978, INST. NO.
78-139089, O.R.

NORTH
SCALE 1"=10'

TENT. P.M. NO. 76041

TLC TECHNICAL LAND CO.
CIVIL ENGINEERING, LAND PLANNING, CONST. MGMT.

HAYK MARTIROSIAN DATE

1545 N. VERDUGO RD. # 2 GLENDALE, CA. 91208
TEL: (818) 547-0543. FAX: (818) 547-1074

ATTACHMENT 5

Draft Resolution

RESOLUTION NO. _____

A RESOLUTION APPROVING A ONE-YEAR EXTENSION OF TIME (EX-19-01) FOR TENTATIVE MAP NO. 76041 (TM-17-06) TO SUBDIVIDE ONE LOT INTO TWO LOTS AT 620 CADIZ STREET/623 HERMOSA VISTA STREET.

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: The City Council finds as follows:

- A. On August 14, 2019, Jack Lau, submitted an application pursuant to Title 20 of the Monterey Park Municipal Code ("MPMC") requesting approval of a one-year time extension for Tentative Map No. 76041 (TM-17-06) to subdivide one lot into two lots at 620 Cadiz Street/623 Hermosa Vista Street ("Project");
- B. The proposed Project was reviewed by the City Planner for, in part, consistency with the General Plan and conformity with the MPMC;
- C. The City reviewed the Project's environmental impacts under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations §§ 15000, *et seq.*, the "CEQA Guidelines"); and
- D. The City Planner completed its review and scheduled a public hearing regarding the proposed Project before the City Council for September 4, 2019, pursuant to Government Code § 66451.3.

SECTION 2: *Factual Findings and Conclusions.* Based upon the entire administrative record and the evidence provided during the public hearing, the City Council finds as follows:

- A. On September 26, 2017, the Planning Commission adopted Resolution No. 10-17 approving Tentative Map No. 76041 (TM-17-06); the tentative map is due to expire September 26, 2019.
- B. The Applicant seeks a one-year time extension to divide one lot into two lots in order to construct a new 2-story single-family dwelling. Applicant timely filed this written extension request on August 14, 2019;
- C. 620 Cadiz Street/623 Hermosa Vista Street is zoned R-1 (Single-Family Residential) and designated Low Density Residential (LDR) in the General Plan;
- D. The Project property is located on the east side of Cadiz Street and the west side of Hermosa Vista Street. Properties located to the north, south, east, and west of the Project site are R-1 zoned; and
- E. The Project property is 23,758 square feet (0.55 acres) in size and is currently developed with an existing two-story single-family dwelling on the western portion of the lot with street frontage on Cadiz Street. The eastern portion of the

lot, where a new two-story single-family dwelling is proposed as part of the Project, is undeveloped.

- F. The time extension is necessary to record the final map. The construction plans for the Project have gone through a second round of review. The grading plan and map have been submitted and are currently under review by the Engineering Division.

SECTION 3: *Environmental Assessment.* Because of the facts identified in Section 2 of this Resolution, the Project is categorically exempt from additional environmental review pursuant to CEQA Guidelines § 15315 as a Class 15 categorical exemption (Minor Land Divisions). The Project consists of the division of property in an urbanized area that is zoned for residential use. The Project conforms to the General Plan because, according to the Land Use Element, the Single-Family Residential land use category allows for low density residential units, traditionally single-family homes with one dwelling permitted per legal lot. The Project is the subdivision of one lot into two lots for the construction of one two-story single-family residence. The project is consistent with zoning. Furthermore, the Project does not require any variances or exceptions, all services and access to the proposed parcels are available (to the City's standards), the parcel was not involved in a division of a larger parcel within the previous 2 years, and the parcel does not have an average slope greater than 20 percent.

SECTION 4: *Determination.* The City Council approves Time Extension (EX-19-01) for Tentative Map No. 76041 (TM-17-06) to September 26, 2020.

SECTION 5: *Reliance on Record.* Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the Project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 6: *Summaries of Information.* All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

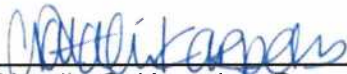
SECTION 7: *Notice.* The City Clerk is directed to provide a copy of this Resolution to the Planning Commission and any other person requesting a copy.

SECTION 8: *Effective Date.* This Resolution becomes effective immediately upon adoption and memorializes the City Council's final decision made on September 4, 2019. Note that persons dissatisfied with the City Council's decision may appeal it in accordance with application law to the Los Angeles Superior Court within 90 days of the City Council's decisions.

ADOPTED AND APPROVED this ____ day of September 2019.

Hans Liang, Mayor

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 
Natalie C. Karpeles, Deputy City Attorney



City Council Staff Report

DATE: September 4, 2019

AGENDA ITEM NO:

Consent Calendar
Agenda Item 3-D.

TO: The Honorable Mayor and City Council
FROM: Jim Smith, Chief of Police
SUBJECT: Authorize the City Manager to Execute a Renewal Agreement Between the City of Monterey Park and Efficient Janitorial Service

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the City Manager to execute an agreement, in a form approved by the City Attorney, with Efficient Janitorial Services; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On November 2, 2016, City Council approved a contract with Efficient Janitorial Service to provide custodial services to the Monterey Park City Jail. Efficient Janitorial has provided exceptional service to the City of Monterey Park during the last three years of the contract.

The contract allows for a mutually agreed upon two year extension of custodial services with Efficient Janitorial Services.

Efficient Janitorial Services submitted a renewal proposal of a 5% per year rate increase, for a total of 10% rate increase over a two year renewal period. Staff negotiated the following terms with Efficient Janitorial Services: two year extension of current contract with a rate increase of 3.5% per year. The rate was based on the Consumer Price Index ("CPI") for the immediately preceding twelve-month (12-month) reporting period. The CPI for the immediate twelve-month period was 3.3%. "CPI" means the consumer price index for all urban consumers, for Los Angeles-Riverside-Orange county area.

Funds are appropriated in the approved 2019-2020 Fiscal Year budget within budget line item 0010-801-3113-38250

BACKGROUND:

Efficient Janitorial participated in the Request for Proposal (RFP) along with two other janitorial companies in October 2016. Efficient Janitorial Services submitted the lowest bid and was awarded a three year contract with an optional two year extension.

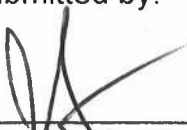
The City's cost at the time of the contract was \$27,922.00 per year (a total of \$83,766.00 for three years).

The new renewal agreement will include the same scope of work, except for a new two year term.

FISCAL IMPACT:

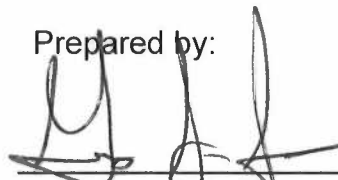
The 2019-2020 fiscal year cost will be \$28,899.00. The 2020-2021 fiscal year cost will be \$29,910.00. Funds have been appropriated in the approved 2019-2020 Fiscal Year budget within budget line item 0010-801-3113-38250

Respectfully submitted by:



Jim Smith
Chief of Police

Prepared by:



Gus Jimenez
Lieutenant

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT(S):

1. City Council Staff Report dated November 4, 2016
2. 2016 Efficient Janitorial Services-MPK Service Agreement

ATTACHMENT 1
City Council Staff Report dated
November 4, 2016



City Council Staff Report

DATE: November 2, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-G.

TO: The Honorable Mayor and City Council
FROM: Jim Smith, Chief of Police
SUBJECT: Jail Custodial Services – Award of Contract

RECOMMENDATION:

It is recommended that the City Council:

1. Award a contract for Jail custodial services to the lowest bidder, Efficient Janitorial Services, in the amount of \$27,922.00 annually, for a three year agreement with a two-year renewal option;
2. Authorize the City Manager or designee to execute a contract in a form approved by the City Attorney for an agreement with Efficient Janitorial Services for an annual amount of \$27,922 (a total of \$83,766); and
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Following the conclusion of the Jail custodial agreement with Come Land Maintenance Company, it agreed to provide cleaning of the Jail Facility on a month-to-month basis. In July 2016, Come Land Maintenance Company advised that it was going to raise its monthly rates by 50% in the upcoming months. In September of 2016, Staff issued a RFP for custodial services for the Police Department's Jail Facility (see attachment #1).

BACKGROUND:

Staff asked for proposals from four area companies that provide janitorial services in the San Gabriel Valley. As part of the RFP process, on September 29, 2016, there was a mandatory walk-through meeting of the Police Department's Jail Facility for the prospective bidders. Three of the companies attended the walk-through: Come Land Maintenance Company, Atlas Services Company, and Efficient Janitorial Services.

October 13, 2016, was the deadline for the submitting proposals. The City received two proposals from the following companies:

- Efficient Janitorial Services: \$27,922.00 annually

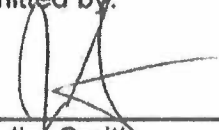
- Atlas Services \$35,940.00 annually
- Come Land Maintenance Company No bid received

Staff recommends awarding the contract to the lowest bidder, Efficient Janitorial Services. The contract will be for three years and will have a two-year renewal option. The company must perform the janitorial duties as specified in the RFP.

FISCAL IMPACT:

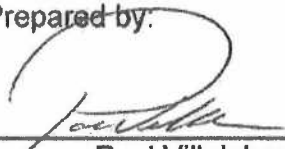
The cost of this service will be funded through Account # 0010-801-3113-38250. The amount of the annual cost is within the amount budgeted for this service in the 2016-17 F/Y Budget.

Respectfully submitted by:



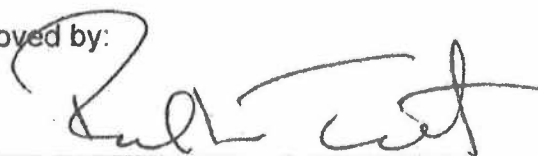
Jim Smith
Chief of Police

Prepared by:



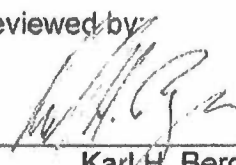
Paul Villalobos
Sergeant – Technical Services

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT(S):

ATTACHMENT(S):

1. RFP #818 for Jail Facility custodial services
2. Proposal from Efficient Janitorial Services

ATTACHMENT 1

RFP #818 for Jail Facility Custodial Services

City of Monterey Park



REQUEST FOR PROPOSALS RFP NO. 818

FOR

**CUSTODIAL SERVICES
FOR THE MONTEREY PARK POLICE JAIL FACILITY**

KEY RFP DATES

Issue Due: September 15, 2016

Mandatory Walk-Through Meeting: September 29, 2016 at 10:00 a.m.

Proposal Due Date: October 13, 2016 by 2:00 p.m.

SEND TO:

**City of Monterey Park Police Department
Attention: Sergeant Paul Villalobos
Re: RFP No. 818
320 W Newmark Avenue
Monterey Park, CA 91754**

RFP #818
CUSTODIAL SERVICES

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- II. ABOUT THE CITY**
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- IV. REQUIREMENTS AND SCOPE OF WORK**
- V. PROPOSAL REQUIREMENTS AND CONTENTS**
- VI. PROPOSAL SUBMITTAL**
- VII. PROPOSAL TERMS AND CONDITIONS**
- VIII. TIMELINE**
- IX. SAMPLE CONTRACT**

RFP #818
CUSTODIAL SERVICES

I. INTRODUCTION

The City of Monterey Park is seeking proposals from qualified proposers, also hereinafter referred to as the Contractor or Vendor, to provide CUSTODIAL SERVICES for the Police Department Jail, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).

The City of Monterey Park reserves the right to reject any or all proposals submitted, waive any informality in proposals, and to accept or reject any items thereon.

II. ABOUT THE CITY

Monterey Park is located in Los Angeles County, California at 320 West Newmark Avenue; Monterey Park. It is a municipality with a service area of approximately 7.73 square miles. Monterey Park is a full service City, operating under the Council/Manager form of government, offering its residents a wide range of municipal services in public safety, highways and streets, sanitation, water and sewer services, development and public infrastructure improvements, culture and leisure programming, general government functions, and others.

III. BACKGROUND

It is the intent of these specifications to provide Custodial Services to the Monterey Park Police Department Jail.

IV. REQUIREMENTS AND SCOPE OF WORK

Vendor must submit a response to each item in the below Scope of Services. Responses must be formatted and submitted with the proposal.

1. **It is the intent of these specifications to provide CUSTODIAL SERVICES for the City's Police Jail Facility.**
2. **All services shall be performed by trained and supervised staff in a professional manner in conformance with standard and acceptable business practices. Materials, supplies, and equipment furnished by the contractor shall be of equal quality to the most suitable grade of each article as it is used in standard acceptable building maintenance operations and are subject to the approval of the City.**
3. **The City will furnish:**
 - A. **Electrical power and hot and cold water.**
 - B. **All necessary cleaning supplies (mops, mop heads, brooms, cleaners, disinfectants, trash can liners, hand soaps, toilet tissue, paper towels, etc).**

RFP #818
CUSTODIAL SERVICES

4. A limited amount of storage space for Contractor's tools, equipment, and supplies shall be provided by the City. This space shall be kept orderly and clean by the Contractor and shall conform to requirements for safety and fire prevention. Combustible materials shall not be stored in buildings. Dust mops and treated cloths shall be stored in Underwriters Lab Approved containers. Contractor shall provide additional shelves, hooks, racks etc. necessary for proper storage of tools, equipment and supplies. All permanently installed fixtures become property of the City at the termination of the service agreement.
5. Emergency conditions brought about by plumbing failure, etc., shall be reported promptly in accordance with instructions furnished the Contractor. Contractor's employees shall be diverted from their regular duties to clean-up in the event of emergencies. No additional charges shall be made for such diversions unless extra labor is required to meet normal assignments.
6. Contractor shall provide coverage for emergencies. Proposals must include an hourly cost breakdown for extra labor in case of emergency coverage or additional services that may be required.
7. Contractor will furnish all qualified labor to satisfactorily perform the custodial services specified herein at the frequencies and during the time shown. It is intended that the services include all functions normally considered consistent with satisfactory custodial work, whether or not specifically listed herein.
8. Contractor must be willing to work with the Jailer regarding work schedule.
9. **CONTRACTOR'S EMPLOYEES**
 - A. **General:** Employees are not to disturb papers on desk; open drawers, cabinets, files or book cases; refrigerators, or use telephones, computers, office machines, kitchen appliances, televisions, games, etc.
 - B. **Compliance with Building Regulations:** Employees shall comply with all regulations issued by the City governing admittance into facilities.
 - C. **Employee Qualifications:** All employees assigned by the Contractor shall be fully capable, experienced, and trained in the work they are employed to perform. They shall be physically able to do their work and be free from any communicable disease. The Contractor shall submit names and addresses of all employees engaged in work specified herein or having access to the buildings in an inspecting or supervisory capacity and will require the completion of applications or fingerprint cards as required.
 - D. **Clearance of Personnel:** The City shall have and exercise full and complete control over granting, denying, withholding, or terminating clearances for Contractor's employees. Employees whom the City deems careless, discourteous, or otherwise objectionable or who do not meet standards required for security or other reasons, will be prohibited from entering the building to perform work.
 - E. **Prior to the execution of the maintenance agreement, contractor must provide proof of employee bonding to the City Clerk in the amount of not less than \$5,000 per employee who will be working in City's Police Jail.**

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CUSTODIAL SERVICES

- F. Contractor shall comply with the requirements of the Displaced Janitor Opportunity Act, set forth in California Labor Code section 1060 et seq., which in part states that Contractor "shall retain, for a 60-day transition employment period, employees who have been employed by the terminated contractor or its subcontractors, if any, for the preceding four months or longer at the site or sites covered by the successor service contract unless the successor contractor or successor subcontractor has reasonable and substantiated cause not to hire a particular employee based on that employee's performance or conduct while working under the terminated contract." (California Labor Code section 1061(b)(1).)
10. All materials and services included in the contract shall be in compliance with all Federal and State OSHA laws.
 11. Insurance: The contractor shall provide a copy of their existing liability insurance in the amounts of \$2,000,000 per occurrence naming the City of Monterey Park and its employees and officers, as additionally named insured. Before a contract is entered into with the successful vendor, the bidder shall present evidence in writing to the City that he has current Liability, Vehicle, and Workers Compensation Insurance (if applicable).
 12. The City reserves the right to negotiate for higher level, lower level, or additional services.
 13. The term of this contract shall be thirty-six (36) months from the date of signing, provided the service remains satisfactory and the Contractor adheres to the conditions of the maintenance contract. The contract may be renewed for an additional twenty-four (24) months upon mutual consent. At any time, however, this agreement may be terminated by either party by giving written notice of such termination at least thirty (30) days prior to the date of termination.
 14. Inspections of the City facilities involved in this contract will be performed at least once a week by the Maintenance Manager or his Designated Monitors for the area to be cleaned. When contract violations or discrepancies occur, the first warning will be verbal, and the second violation for the same type of offense will be a written warning. Unless satisfactory corrective action occurs within eight (8) hours for major health problem violations or within twenty-four (24) hours of notification for successive violations, a Written Notice of Violation will be created. The Written Notice of Violation will be a permanent part of the contractual record, and can be referenced for a possible termination of the contract. If more than three (3) Written Notices of Violation occur within a month for the same type offense, particularly related to health violations (such as not cleaning restrooms, kitchen areas, etc.), this will be considered Noncompliance Default of Contract and the contract can be terminated.
 15. The City may by written notice terminate the contract for Contractor's default if the contractor refuses or fails to comply with the provisions of the maintenance contract. Also, if the contractor fails to cure or correct services not handled properly within the time specified, or within any written extension time given by the City, the City may secure the service elsewhere, and the Contractor shall be liable to the City for any excess costs incurred. The City reserves the right to prorate monthly payment for areas not cleaned according to bid specifications.
 16. At the discretion of the City, the Contractor may be required to fill out and initial forms provided by the City to indicate the completion of duties required on a daily, weekly, monthly and quarterly basis. Failure to utilize or provide accurate information on the forms supplied by the City may result in termination of the contract.

**RFP #818
CUSTODIAL SERVICES**

- 17. Contractor shall indemnify, defend, keep, and hold the City harmless from any and all costs, liability, damage, or expenses by anyone by reason of injury to or death of persons, damage to or destruction of property, including property of Contractor, arising out of Contractor's transportation, sale and delivery to the Point(s) of Delivery as a proximate result of the acts or omissions of Contractor and Contractor's subcontractors of any tier and its or their directors, officers, servants, agents, employees, or their successors.**

CUSTODIAL SERVICES

JAIL FACILITIES CUSTODIAL SPECIFICATIONS

A. DAILY SERVICES – Provide a person seven days a week from 5:00 a.m. to 10:00 a.m.:

- 1. Scrub and mop all concrete floors with an approved disinfectant cleaner.**
- 2. Empty all trash containers and remove trash to pickup areas. Maintain and replace plastic liners.**
- 3. Thoroughly clean with a germicidal solution all counters, water fountains, shower stall, cell bars located in booking area, and all cells.**
- 4. Wipe down all mattresses with a germicidal solution.**
- 5. Keep all tiled surfaces including tile joints, corners and edges free of dirt, stains, and soap or mineral deposits.**
- 6. Clean, polish and sanitize all stainless steel surfaces in the jail.**

B. THREE TIMES WEEKLY – (days to be designated by Jail Supervisor):

- 1. Scrub down all Jail surfaces with a germicidal solution including all walls, light fixtures, and diffusers and ceilings.**
- 2. Sweep Sally Port area and remove all trash to pickup areas.**

RFP #818
CUSTODIAL SERVICES

V. PROPOSAL REQUIREMENTS AND CONTENTS

Each vendor shall meet all of the specifications. Non-substantial deviations may be considered provided the vendor submits a full description and explanation of, and justifications, for the proposed deviations. Final determination of any proposed deviation will be made by the City of Monterey Park.

The City of Monterey Park, California, reserves the right to purchase the proposal, which in our opinion represents the best value to the City for the duty to be performed.

The proposals submitted for this project are to follow the outline described below and must address all requested information. Any additional information that the vendor wishes to include should be included in an appendix to the proposal.

SECTION 1 – Introduction

Provide a brief description of the vendor and a statement of qualifications for performing the requested services.

SECTION 2 – Experience

Provide a summary of the vendor's prior experience with similar projects. This section should include specific and detailed descriptions of similar projects performed previously, project results, client name, contact information, and year completed.

SECTION 3 – Project Overview

Provide a narrative description of the project, based on the scope of work presented in the RFP. Include any issues that you believe will require special consideration for this project. Also identify any unique approaches or strengths your firm may have related to this project. City staff will assess your understanding of all aspects of the project based on the overview.

SECTION 4 – Detailed Work Plan

Respond to all requirements defined in the scope of work. If any of the requirements cannot be supported, provide a recommendation for an alternative approach. Provide a description of the required tasks for the implementation and post-implementation support. Include the tasks needed to complete the project and any recommended additions to the requirements. Also document assumptions used in development of the work tasks, including assistance needed from City staff, and required hardware and software.

SECTION 5 – Project Schedule

Include a project schedule for each key focus area of the project, as identified in the scope of work and a date for completion and to "go live."

SECTION 6 – Project Cost

Provide a cost proposal identifying costs related to the location specified in this RFP, implementation, and ongoing costs. This cost proposal must specify the Monthly and Annual cost for the location listed in the proposal.

SECTION 7 – Project Alternatives

Describe how the cost of the proposal could be reduced if necessary. Identify the tasks that would be eliminated or scaled back.

SECTION 8 – Project Team

Identify the project team (including proposed sub-consultants), with key tasks and associated responsible personnel. Provide an organization chart depicting the project team members proposed by the vendor. Also identify the geographic locations of the vendor and key personnel.

RFP #818
CUSTODIAL SERVICES

SECTION 9 – Conflicts of Interest

Vendors submitting a proposal in response to this RFP must disclose any actual, apparent, direct, indirect, or potential conflicts of interest that may exist with respect to the vendor, management, or employees of the vendor or other persons relative to the services to be provided. If a vendor has no conflicts of interest, include a statement to that effect in the proposal.

SECTION 10 – Insurance

Provide summary of the vendors (and sub-consultant's) insurance coverage. Requirements for minimum limits and types of insurance are identified in the sample contract attached as **EXHIBIT A**.

SECTION 11 – Signatures

The proposal must be signed by an official authorized to bind the vendor and must expressly state that the proposal is valid for 90 days.

SECTION 12 – Sample Billing

Please provide a sample billing to indicate how your bills would be presented to the City clearly showing the work provided and the specific locations for the service being provided.

VI. PROPOSAL SUBMITTAL

Submit **three (3)** copies of the proposal to:

City of Monterey Park Police Department
Attention: Sergeant Paul Villalobos
Re: RFP No. 818
320 W Newmark Avenue
Monterey Park, CA 91754

The proposal shall be enclosed in an envelope, which shall be sealed and addressed as stated above. Only one proposal per envelope. Additionally, the completed proposal should be clearly labeled with the proposal title and name of proposing vendor.

The deadline for submittal is **by and no later than 2:00 p.m. on October 13, 2016**. Proposals delivered after the deadline or to the wrong location may be rejected and returned un-opened.

VII. PROPOSAL TERMS AND CONDITIONS

There is no expressed or implied obligation of the City of Monterey Park to reimburse responding firms for any expenses incurred in preparing proposals in response to this request. Materials submitted by respondents are subject to public inspection under the California Public Records Act (Government Code Sec. 6250 et. seq.), unless exempt.

The City of Monterey Park reserves the right to reject any or all proposals submitted and/or waive any irregularity.

During the evaluation process, the City of Monterey Park City reserves the right, where it may serve the City's best interest, to request additional information or clarifications from proposers, or to allow corrections of errors or omissions. At the discretion of the City, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

This RFP does not constitute any form or offer to contract.

RFP #818
CUSTODIAL SERVICES

Part of the contract process will include a standard livescan background fingerprinting for a criminal history check is made on all potential custodians through the completion of a Department of Justice (DOJ) Live Scan. Only those custodians that have gone through the Live Scan process and have been approved by the Monterey Park Police Department will receive approval to work at City Locations according to the specifications of this contract.

VIII TIMELINE (Dates are approximates and are subject to change)

Request for Proposal Release	September 15, 2016
*Mandatory Conference/Walk-Through	September 29, 2016, at 10:00 a.m.
Proposals Due	October 13, 2016, by 2:00 p.m.

*Mandatory Conference/Walk-Through
Location: City Hall Community Room
320 W. Newmark Ave.
Monterey Park. CA. 91754

IX. SAMPLE CONTRACT See Exhibit A

RFP #818
CUSTODIAL SERVICES

Proposal Due Date: October 13, 2016, by 2:00 p.m.

SEND TO:

**City of Monterey Park Police Department
Attention: Sergeant Paul Villalobos
Re: Bid No. 818
320 W Newmark Avenue
Monterey Park, CA 91754**

ATTACHMENT 2

Proposal from Efficient Janitorial Services



REQUEST FOR PROPOSAL RFP NO. 818

For Custodial Services for the Monterey Park Police Jail Facility

Efficient Janitorial Services
Ezequiel Lopez Velasco
ezequiellopez763@gmail.com
Tel. (626) 232-2594

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VI.	Project Cost	Page 9
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VIII.	Project Team	Page 10
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X.	Insurance	Page 10
XI.	Signatures	Page 11
XII.	Sample Billing	Page 11

I. Introduction

My name is Ezequiel Lopez Velasco and I have performed custodial services for the Police Department of Monterey Park for the past 20 years through different custodial companies. I know that I am well qualified for the opening contracting position because of my vast years of experience.

When it comes to performing janitorial services, I know not to disturb papers on desk and/or invade the police officers personal/private property. I am competent with the Building Regulations governing admittance into facilities.

II. Experience

Throughout the past 20 years I have complied with the jail facilities custodial specifications. The specifications that I have performed are as follows:

City of Monterey Park- September 5, 2016- Current 2016

Contact Information: 320 W. Newmark Ave Monterey Park, CA 91754 Tel. 626.307.1435

Daily Services:

Sweep and mop the hallways of the prison cell/facilities this includes rooms starting from the entrance to the end of the prison cell room/facilities. Clean the showers and restroom with germicidal solutions. Also clean dispatch room; this includes cleaning sink, mirror and toilet with germicidal solutions. Sweep and mop floors and vacuum carpet area. Empty trash containers and replaced with new trash bag. When the dispatch room is being clean it is done with minimal noise and distraction to the workers due to the severity of their job. Additional cleaning that I do for the premises Police Department of Monterey Park **includes:**

1. Scrub and mop all concrete floors with approved disinfecting cleaners.
2. Emptying all trash containers and removing trash to pick up areas. Maintaining and replacing plastic liners.
3. Using germicidal solutions to clean all counters, water fountains, shower stalls, cell bars located in booking areas, and all cells.
4. Wipe down all mattresses with germicidal solutions.
5. Keep all tile surfaces including tile joints, corners and edges free of dirt, stains, and soap or mineral deposits.
6. Cleaning, polishing, sanitizing all stainless steel surfaces in the jail.

Every other day Services:

1. Scrubbing down all jail surfaces with germicidal solutions including all walls, light fixtures, and diffusers in ceilings.
2. Sweeping sally port area and removing all trash to pick up areas.

Come Land Maintenance Company- 2003-2016

Contact Information: 1419 N. San Fernando Blvd. #250 Burbank, CA 91504 Tel. 818.567.2455

Sweep and mop the hallways of the prison cell/facilities this includes rooms starting from the entrance to the end of the prison cell room/facilities. Clean the showers and restroom with germicidal solutions. Also clean dispatch room; this includes cleaning sink, mirror and toilet with germicidal solutions. Sweep and mop floors and vacuum carpet area. Empty trash containers and replaced with new trash bag. When the dispatch room is being clean it is done with minimal noise and distraction to the workers due to the severity of their job. Additional cleaning that I do for the premises Police Department of Monterey Park **includes:**

Daily Services:

1. Scrub and mop all concrete floors with approved disinfecting cleaners.
2. Emptying all trash containers and removing trash to pick up areas. Maintaining and replacing plastic liners.
3. Using germicidal solutions to clean all counters, water fountains, shower stalls, cell bars located in booking areas, and all cells.
4. Wipe down all mattresses with germicidal solutions.
5. Keep all tile surfaces including tile joints, corners and edges free of dirt, stains, and soap or mineral deposits.
6. Cleaning, polishing, sanitizing all stainless steel surfaces in the jail.

Every other day Services:

1. Scrubbing down all jail surfaces with germicidal solutions including all walls, light fixtures, and diffusers in ceilings.

III. Project Overview

It is my intent to provide Custodial Services for the City's Police Jail Facility. All the services I provide shall be in a professional manner in conformance with standard and acceptable business practices. I understand that the City's Jail Facility will provide materials, supplies, and equipment. I will keep the space orderly and clean to conform with requirements for safety and fire prevention. I will not keep combustible materials stored in buildings. The dust mops and treated clothes shall be stored in Underwriters Lab Approved containers once finished with their use. I understand that all permanently installed fixtures become property of the City at the termination of the service agreement. I will report emergency conditions immediately and will divert from my regular duties, if necessary, to clean-up. No additional charges will be made unless I use extra labor to meet normal assignments. I will provide coverage for emergencies

(refer to section IV number 6 under detailed work plan). I will provide the best custodial services even if they are not listed under the requirements. My work schedule will adhere to the Jailer's schedule. Please refer to Section IV number 9 regarding my understanding of Contractor's Employees. I am competent with all Federal and State OSHA laws. My insurance adheres to the required liability insurance necessary to obtain contract. I am aware that the City reserves the right to negotiate for higher level, lower level, or additional services. I understand all terms of contract and the process of renewal or termination. I have a full understanding of the contract violations and discrepancies and how there will be verbal and or written warnings. I understand that the City holds a right to terminate my contract if I refuse or fail to comply with the provisions of the maintenance contract and prorate monthly payment for areas not cleaned, according to my bid specifications. If the City chooses to provide forms that indicate the completion of duties, I will fill out and initial. I shall indemnify, defend, keep, and hold the City harmless from any and all costs, liability, damage, or expenses by anyone by reason of injury to or death of persons, damage to or destruction of property, including my property, arising out of my transportation, sale and delivery to the Point(s) of Delivery as a proximate result of the acts or omissions of Contractor and Contractor's subcontractors of any tier and its or their directors, officers, servants, agents, employees, or their successors.

I will provide daily services of scrubbing and moping all concrete floors with approved disinfecting cleaners. I will empty all trash containers and remove trash to pick up areas. I will maintain and replace plastic liners. I will use germicidal solutions to clean all counters, water fountains, shower stalls, cell bars located in booking areas, and all cells. I will wipe down all mattresses with germicidal solutions. I will keep all tile surfaces including tile joints, corners and edges free of dirt, stains, and soap or mineral deposits. I will clean, polish, sanitize all stainless steel surfaces in the jail. Every other day I will scrub down all jail surfaces with germicidal solutions including all walls, light fixtures, and diffusers in ceilings. I will also sweep sally port area and removing all trash to pick up areas.

Relating to this project, after 20 years of experience, I know I am competent enough to perform the custodial services that the City requests. I have acquired the skills to work fast and efficiently.

IV. Detailed Work Plan

Response to Requirements and Scope of Work:

1. It is the intent of this specifications to provide custodial services for the City's Police Jail facility.
 - a. Understood.
2. All services shall be performed by trained and supervised staff in a professional manner in conformance with standard and acceptable business practices.

Materials, supplies, and equipment furnished by the contractor shall be of equal quality to the most suitable grade of each article as it used in standard acceptable building maintenance operations and are subject to the approval of the city.

a. Understood.

3. The city will furnish:

a. electrical power and hot and cold water

b. all necessary cleaning supplies (mops, mop heads, brooms, cleaners, disinfectants, trashcan liners, hand soaps, toilet tissue, paper towels, etc.)

c. Understood both a and b.

4. Unlimited amount of storage space for contractor's tools, equipment, and supplies shall be provided by the city. This space shall be kept orderly and clean by the contractor and shall conform to requirements for safety and fire prevention. Combustible materials shall not be stored in buildings, dust mops and treated cloths shall be stored in underwriter's lab. Contractor shall provide additional shelves, hooks, racks etc. necessary for proper storage of tools, equipment and supplies. All permanently installed fixtures become property of the city at the termination of the service agreement.

a. Understood.

5. Emergency conditions brought about by plumbing failure, etc., shall be reported promptly in accordance with instructions furnished the contractor. Contractor's employees shall be diverted from their regular duties to clean up in the event of emergencies. No additional charge should be made for such diversions unless extra labor is required to meet normal assignments.

a. Understood.

6. Contractors shall provide coverage for emergencies. Proposals must include an hourly cost breakdown for extra labor in case of an emergency coverage or additional service that may be required.

a. Understood.

Emergencies	Hourly
Within business hours 5:00 am-10:00 am	\$0.00
After business hours 5:00 am-10:00 am	\$25.00 every hour

7. Contractor will furnish all qualified labor to satisfactorily perform the custodial services specify herein at the frequencies and during the time shown. It is intended that the services include all functions normally considered consistent with satisfactory custodial work, whether or not specifically listed herein.

a. Understood.

8. Contractor must be willing to work with the Jailer regarding work schedule.

a. Understood.

9. Contractors employees

- a. General: employees are not to disturb papers on desk; open drawers, cabinets, files or book cases; refrigerators or use telephones, computers, offices machines, kitchen appliances, televisions, games, etc.
 - b. Compliance with Building Regulation: Employees shall comply with all regulations issued by the city governing admittance.
 - c. Employee Qualifications: All employees assigned by the contractor shall be fully capable, experienced, and trained in the work they are employed to perform. They shall be physically able to do their work and be free from any communicable disease. The contractor shall submit names and addresses of all employees engaged in work specified herein or having access to the building inspecting or supervisory capacity and will require the completion of application of fingerprint cards as required.
 - d. Clearance of Personnel: The city shall and exercise full and complete control over granting, denying, withholding, or terminating clearances for contractor's employees. Employees whom the city deems careless, discourteous, or otherwise objectionable or who do not meet standards required for security or other reasons, will be prohibited from entering the building to perform work.
 - e. Prior to the execution of the maintenance agreement, contractor must provide proof of employee bonding to the city clerk in the amount of not less than \$5000 per employee who will be working in cities police jail.
 - f. Contractor shall comply with the requirements of the Displaced Janitor Opportunity Act, set forth in California Labor Code section 1060 et seq., which in part states that Contractor "shall retain, for a 60 day transition employment period, employees who have been employed by that terminated contractor or its subcontractors, if any, for the preceding four months or longer at the site or sites covered by the successors service contract unless the successor contractor or successor subcontractor has reasonable and substantiated cause not to hire a particular employee based on that employees performance or conduct while working under the terminated contract." (California labor code section 1061(b)(1).)
 - g. a-f, Understood.
10. All materials and services included in the contract shall be in compliance with all federal and state OSHA laws.
- a. Understood.
11. Insurance: The Contractor shall provide a copy of their existing liability insurance in the amount of \$2 million per occurrence naming the City of Monterey Park and its employees and officers, as additionally named insured. Before a contract is entered into the successful vendor, the bidder shall present evidence in writing to the City that he has current Liability, Vehicle, and Workers Compensation Insurance (if applicable).
- a. Understood, but no vehicle insurance will be covered.

12. The city reserves the right to negotiate for a higher level, lower level, or additional services.
 - a. Understood.
13. The term of this contract shall be 36 months from the date of signing, provided the service remains satisfactory and the Contractor adheres to the conditions of the maintenance contract. The contract may be renewed or an additional 24 months upon mutual consent. At any time, however, this agreement may be terminated by either party by giving written notice of such termination at least 30 days prior to the date of termination.
 - a. Understood.
14. Inspections of the city facilities involved in this contract will be performed at least once a week by the maintenance manager or his designated monitors or the area to be clean. When contract violations or discrepancies occur, the first warning will be verbal, and the second violation for the same type of offense will be written warning. Unless satisfactory corrective action occurs within eight hours for major health problem violations or within 24 hours of notification for successive violations, a written Notice of Violation will be created. The Written Notice of Violation will be a permanent part of the contractual record, and can be referenced for a possible termination of the contract. If more than three Written Notice of Violation occur within a month for the same type offense, particularly related to health violations (such as not cleaning restrooms, kitchen areas, etc.), this will be considered Noncompliance Default of Contract and the contract can be terminated.
 - a. Understood.
15. The City may by written notice terminate the contract for Contractor's default if the contractor refuses or fails to comply with the provisions of the maintenance contract. Also, if the contractor fails to cure or correct services not handled properly within the time specified, or within any written extension time given by the City, the City may secure the service elsewhere, and the Contractor shall be liable to the City for any excess costs incurred. The City reserves the right to prorate monthly payment for areas not cleaned according to bid specifications.
 - a. Understood.
16. At the discretion of the city, the contractor may be required to fill out and initial forms provided by the city to indicate the completion of duties required on a daily, weekly, monthly and quarterly basis. Failure to utilize or provide accurate information on the form supplied by the city may result in termination of the contract.
 - a. Understood.
17. Contractor shall indemnify, defend, keep, and hold the City harmless from any and all costs, liability, damage, or expenses by anyone by reason of injury to or death of persons, damage to or destruction of property, including property of Contractor, arising out of Contractor's transportation, sale and delivery to the Point(s) of Delivery as a proximate result of the acts or omissions of Contractor

and Contractor's subcontractors of any tier and it's or their directors, officers, servants, agents, employees, or their successors.

a. Understood.

V. Project Schedule

To go live once hired by City of Monterey Park Police Department

Work Hours consist of seven days a week from 5:00 am to 10:00 am	
Daily Services	Time management
Scrub and mop all concrete floors with an approved disinfectant cleaner	30 minutes
Emptying all trash containers and removing trash to pick up areas. Maintaining and replacing plastic liners	20 minutes
Using germicidal solutions to clean all counters, water fountains, shower stalls, cell bars located in booking areas, and all cells	45 minutes
Wipe down all mattresses with germicidal solutions.	45 minutes
Keep all tile surfaces including tile joints, corners and edges free of dirt, stains, and soap or mineral deposits.	20 minutes
Cleaning, polishing, sanitizing all stainless steel surfaces in the jail.	30 minutes
Dispatch Room	30 minutes
Three times weekly	
*Scrubbing down all jail surfaces with germicidal solutions including all walls, light fixtures, and diffusers in ceilings.	1 hour
*Sweeping sally port area and removing all trash to pick up areas.	20 minutes
*Time management subject to change to accommodate weekly duties.	Total 5 hours

VI. Project Cost

Custodial Services for the Monterey Park Police Jail Facility

(Including services found in "Section V. Project Schedule" of this proposal)

Project Cost Proposal	
Monthly cost	\$2,585.42
Annually cost	\$31,025.00

Emergency Cost	Hourly
Within business hours 5:00 am- 10:00 am	\$0.00
After business hours 5:00 am- 10:00 am	\$25.00 every hour

II. Project Alternatives

Proposal NO. 818 Custodial Services for the Monterey Park Police Jail Facility did not include dispatch room. As a Janitor for the Monterey Park Police Jail Facility my duties included cleaning the dispatch room. Before working with the Monterey Park Jail Facility I was working for Come Land Maintenance Company that also included cleaning the dispatch room. My project cost includes the dispatch room. The cost of proposal can be reduced if necessary by eliminating cleaning of the dispatch room*.

*Project Alternative Cost	
Monthly cost	\$2,326.66
Annually cost	\$27,922.50

VIII. Project Team

There will be no sub-consultants or project team. I am self-employed and if hired I will be completing Custodial Services for the Monterey Park Police Jail Facility. I will have a designated person to work in my place in case of an emergency, if I become ill, or if vacation time arises. The person that would fill in for my shifts would meet the requirement that the City of Monterey Park requires upon entrance into the premises of the Police Jail Facility.

IX. Conflicts of Interest

There is no conflict of interest.

X. Insurance

	Take into effect once contracted by City of Monterey Park Police Department
Tapco Insurance Services (CA License # 0G63253)	
Location: Ameego Insurance (Lic #0F97597) 10954 Valley Mall El Monte, CA 91732 Tel. 626.452.9252	
General Liability:	Coverage
General Aggregate	\$2,000,000.00
Personal Injury/Advertising Injury	\$2,000,000.00
Each Occurrence Limit	\$2,000,000.00
Damage to Premises Rented to You	\$100,000.00
Medical Payments	\$5,000.00
BI/PD/P&AI Deductible Per Claimant	\$500.00

XI. Signatures

The proposal must be signed by an official authorized to bind the vendor and must expressly state that the proposal is valid for 90 days

- a. Agree and understood.

XII. Sample of Billing**Efficient Janitorial Services**

Ezequiel Lopez Velasco

Tel. (626) 232.2594

ezequiellopez763@gmail.com

Invoice		#01
Services Render: For Custodial Services for the Monterey Park Police Jail Facility 320 W. Newmark Avenue Monterey Park, CA 91754		Date: Every 1 st of the Month
Daily Services: Description		
1.	Scrub and mop all concrete floors with approved disinfecting cleaners.	
2.	Emptying all trash containers and removing trash to pick up areas. Maintaining and replacing plastic liners.	
3.	Using germicidal solutions to clean all counters, water fountains, shower stalls, cell bars located in booking areas, and all cells.	
4.	Wipe down all mattresses with germicidal solutions.	
5	Keep all tile surfaces including tile joints, corners and edges free of dirt, stains, and soap or mineral deposits.	
6.	Cleaning, polishing, sanitizing all stainless steel surfaces in the jail.	
7.	* Dispatch Room *	
Three times weekly Services: Description		
1.	Scrubbing down all jail surfaces with germicidal solutions including all walls, light fixtures, and diffusers in ceilings.	
2.	Sweeping sally port area and removing all trash to pick up areas.	
Monday-Sunday 5:00 am -10:00 am		
Job total:		* Monthly \$2,585.42

*Based on Project Cost Proposal subject to change if Project Alternative is chosen

ATTACHMENT 2
2016 Efficient Janitorial Services-MPK
Service Agreement



CITY OF MONTEREY PARK
City Clerk's office
AGREEMENT COVER PAGE

☐ Insurance Update only
(attach insurance)
☐ Amendments/Change Orders
complete this cover page

Today's Date: November 3, 2016
Originating Department & Contact Person: Sgt. Paul Villalobos - Technical Services
City Council Approval Date (if applicable): November 2, 2016
City Agreement No.: 1974-A
Vendor Name: Efficient Janitorial Services
Agreement Date: November 3, 2016
Agreement Expiration Date: November 3, 2019
Agreement Amount: \$83,766.00
Purpose of Agreement / Services Rendered: Jail Custodial Services
Business Entity search attached ☒ Yes ☐ No
Signature Authority verification attached ☒ Yes ☐ No

Agreement Type (choose one):
☐ Service Agreement (2 pages)
☒ Professional Services Agreement
☐ Public Works Contract
☒ Maintenance Agreement
☐ Joint Powers/Memorandum of Agreement (MOU)
☐ Other _____

Insurance Requirements & Coverage Period (Beginning and ending dates of coverage):
(Refer to Insurance Matrix, Resolution No. 11750 for required insurance coverage)
☒ General Liability Insurance 11-17-16 to 11-17-17
☐ E&O/Professional Insurance _____
☒ Automobile Insurance 05-19-16 to 05-19-17
☐ Property Insurance _____
☐ Workers Compensation _____
☐ Other _____
☐ None (Needs City Manager and/or City Attorney approval)

A.M Best Insurance Rating attached ☒ Yes ☐ No

Department Head Approval:

City Clerk Review:

City Manager Approval:

**Support Services Purchase Order
Initial Sign Off & Agreement/Contract Waiver**

Agreement Required - Complete Section 1 only. Obtain Purchasing approval to verify quotes/justification prior to executing Agreement.

No Agreement Required, Purchase Order only - Complete Section 2 only. Attach the Purchase Order Requisition along with sufficient quotes/justification memo.

Section 1 - Purchasing Department Approval

Vendor Name _____ Total Dollar Amount \$ _____

Support Services Sign Off _____ Date _____

Section 2- Agreement/Contract Waiver

Please provide a brief description of the items/services to be ordered:

1. Does the vendor need to come onto City property to perform any of the work required?

☐ Yes ☐ No

2. If Delivery is required, is the vendor delivering using their own vehicles?

☐ Yes ☐ No

3. Is any installation required?

☐ Yes ☐ No

4. Is there any Maintenance required?

☐ Yes ☐ No

If you answered "yes" to any of the above, then an agreement/contract or business license may be required.

*Refer to agreement/contract guideline for more information.

Department Head Signature _____ Date 11-28-16

Support Services Waiver Sign Off _____ Date _____

☐ Approved ☐ Denied

Reasons for Denial _____

**MAINTENANCE AGREEMENT
BETWEEN
THE CITY OF MONTEREY PARK AND
EFFICIENT JANITORIAL SERVICES**

THIS MAINTENANCE AGREEMENT ("Agreement") is made and entered into this 7th day of December, 2016, by and between the CITY OF MONTEREY PARK, a general law city and municipal corporation ("CITY") and EZEQUIEL LOPEZ VELASCO dba EFFICIENT JANITORIAL SERVICES, a sole proprietorship ("CONTRACTOR").

The Parties agree as follows:

1. CONSIDERATION.

- A. As partial consideration, CONTRACTOR agrees to perform the work listed in the SCOPE OF SERVICES, below;
- B. As additional consideration, CONTRACTOR and CITY agree to abide by the terms and conditions contained in this Agreement;
- C. As additional consideration, CITY agrees to pay CONTRACTOR on a monthly basis an amount set forth in the attached Exhibit "A," which is incorporated by reference, for CONTRACTOR's services. CITY will pay such amount promptly, but not later than thirty (30) working days after receiving CONTRACTOR's invoice.

2. **TERM.** The term of this Agreement will be retroactively effective from November 2, 2016 to November 2, 2019. The Agreement may be renewed upon mutual consent of the parties.

3. SCOPE OF SERVICES.

- A. CONTRACTOR will perform services listed in the attached Exhibit "B," which is incorporated by this reference. The provisions contained in this Agreement will supersede any conflicting provisions in Exhibit B.
- B. CONTRACTOR will, in a workmanlike manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities, and all tests, testing and analyses, calculation, and all other means whatsoever, except as herein otherwise expressly specified to be furnished by CITY, necessary or proper to perform and complete the work and provide the maintenance services required of CONTRACTOR by this Agreement.

4. **PREVAILING WAGES.** This Agreement is for janitorial or custodial services of a routine, recurring, or usual nature. Accordingly, pursuant to 8 California Code of Regulations § 16000,

CITY does not believe CONTRACTOR is required to pay prevailing wages. However, if required by applicable state law including, without limitation Labor Code §§ 1720 (as amended by AB 975 (2001)), 1771, 1774, 1775, and 1776, CONTRACTOR must pay its workers prevailing wages. It is CONTRACTOR's responsibility to interpret and implement any prevailing wage requirements and CONTRACTOR agrees to pay any penalty or civil damages resulting from a violation of the prevailing wage laws. In accordance with Labor Code § 1773.2, copies of the prevailing rate of per diem wages are available upon request from CITY's Engineering Division or the website for State of California Prevailing wage determination at <http://www.dir.ca.gov/DLSR/PWD>. A copy of the prevailing rate of per diem wages must be posted at the job site.

5. FAMILIARITY WITH WORK.

- A. By executing this Agreement, CONTRACTOR represents that CONTRACTOR has
 - i. Thoroughly investigated and considered the scope of services to be performed;
 - ii. Carefully considered how the services should be performed; and
 - iii. Understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.
- B. If services involve work upon any site, CONTRACTOR warrants that CONTRACTOR has or will investigate the site and is or will be fully acquainted with the conditions there existing, before commencing the services hereunder. Should CONTRACTOR discover any latent or unknown conditions that may materially affect the performance of the services, CONTRACTOR will immediately inform CITY of such fact and will not proceed except at CONTRACTOR's own risk until written instructions are received from CITY.

6. INSURANCE.

- A. Before commencing performance under this Agreement, and at all other times this Agreement is effective, CONTRACTOR will procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits (combined single)</u>
Commercial general liability:	\$2,000,000
Business automobile liability	\$1,000,000
Workers compensation	Statutory requirement.

- B. Commercial general liability insurance will meet or exceed the requirements of

the most recent ISO-CGL Form. The amount of insurance set forth above will be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies will be endorsed to name City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by City will be excess thereto. Such insurance will be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to City.

- C. Automobile coverage will be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).
- D. CONTRACTOR will furnish to City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by City from time to time. Insurance must be placed with insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) must reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. CONTRACTOR will require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- E. Should CONTRACTOR, for any reason, fail to obtain and maintain the insurance required by this Agreement, City may obtain such coverage at CONTRACTOR's expense and deduct the cost of such insurance from payments due to CONTRACTOR under this Agreement or terminate.
- F. Self-Insured Retention/Deductibles. All policies required by this Agreement must allow CITY, as additional insured, to satisfy the self-insured retention ("SIR") and deductible of the policy in lieu of CONTRACTOR (as the named insured) should CONTRACTOR fail to pay the SIR or deductible requirements. The amount of the SIR or deductible is subject to the approval of the City Attorney and the Finance Director. CONTRACTOR understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by CONTRACTOR as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should CITY pay the SIR or deductible on CITY's behalf upon the CONTRACTOR'S failure or refusal to do so in order to secure defense and indemnification as an additional insured under the policy, CITY may include such amounts as damages in any action against CONTRACTOR for breach of this Agreement in addition to any other damages incurred by CITY due to the breach.

7. TIME FOR PERFORMANCE. CONTRACTOR will not perform any work under this Agreement until:

- A. CONTRACTOR furnishes proof of insurance as required under Section 6 of this Agreement; and
- B. CITY gives CONTRACTOR a written Notice to Proceed.
- C. Should CONTRACTOR begin work in advance of receiving written authorization to proceed, any such professional services are at CONTRACTOR's own risk.

8. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause. Notice of termination will be in writing.
- B. CONTRACTOR may terminate this Agreement upon providing written notice to CITY at least thirty (30) days before the effective termination date.
- C. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.
- D. By executing this document, CONTRACTOR waives any and all claims for damages that might otherwise arise from CITY's termination under this Section.

9. INDEMNIFICATION.

- A. **CONTRACTOR indemnifies and holds CITY harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising out of this Agreement, or its performance. Should CITY be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of this Agreement, or its performance, CONTRACTOR will defend CITY (at CITY's request and with counsel satisfactory to CITY) and will indemnify CITY for any judgment rendered against it or any sums paid out in settlement or otherwise.**
- B. For purposes of this section "CITY" includes CITY's officers, officials, employees, agents, representatives, and certified volunteers.
- C. It is expressly understood and agreed that the foregoing provisions will survive termination of this Agreement.

10. INDEPENDENT CONTRACTOR. CITY and CONTRACTOR agree that CONTRACTOR will act as an independent contractor and will have control of all work and the manner in which is it performed. CONTRACTOR will be free to contract for similar service to

be performed for other employers while under contract with CITY. CONTRACTOR is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONTRACTOR as to the details of doing the work or to exercise a measure of control over the work means that CONTRACTOR will follow the direction of the CITY as to end results of the work only.

11. NOTICES.

- A. All notices given or required to be given pursuant to this Agreement will be in writing and may be given by personal delivery or by mail. Notice sent by mail will be addressed as follows:

To CITY: City of Monterey Park
 320 West Newmark Ave.
 Monterey Park, CA 91754

To CONTRACTOR: Efficient Janitorial Services
 7137 North Rosemead Blvd. #4
 San Gabriel, CA 91775

- B. When addressed in accordance with this paragraph, notices will be deemed given upon deposit in the United States mail, postage prepaid. In all other instances, notices will be deemed given at the time of actual delivery.
- C. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph.

12. TAXPAYER IDENTIFICATION NUMBER. CONTRACTOR will provide CITY with a Taxpayer Identification Number.

13. WAIVER. A waiver by CITY of any breach of any term, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.

14. CONSTRUCTION. The language of each part of this Agreement will be construed simply and according to its fair meaning, and this Agreement will never be construed either for or against either party.

15. SEVERABLE. If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.

16. **CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.

17. **WAIVER.** Waiver of any provision of this Agreement will not be deemed to constitute a waiver of any other provision, nor will such waiver constitute a continuing waiver.

18. **INTERPRETATION.** This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

19. **AUTHORITY/MODIFICATION.** This Agreement may be subject to and conditioned upon approval and ratification by the Monterey Park City Council. This Agreement is not binding upon CITY until executed by the City Manager. The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written agreement. CITY's city manager may execute any such amendment on behalf of CITY.

20. **ACCEPTANCE OF ELECTRONIC SIGNATURES.** In accordance with Government Code § 16.5, the Parties agree that this Agreement, agreements ancillary to this Agreement, and related documents to be entered into in connection with this Agreement will be considered signed when the signature of a party is delivered by electronic transmission. Such electronic signature will be treated in all respects as having the same effect as an original signature.

21. **CONSISTENCY.** In interpreting this Agreement and resolving any ambiguities, the main body of this Agreement takes precedence over the attached Exhibits; this Agreement supersedes any conflicting provisions. Any inconsistency between the Exhibits will be resolved in the order in which the Exhibits appear below:

- A. Exhibit A: Cost and Fee Schedule;
- B. Exhibit B: Scope of Work; and
- C. Request for Proposals No. 818 ("RFP") may be used to interpret any provision of Exhibit B to the extent there are any ambiguities and, for that limited purpose, the RFP is incorporated by this reference.

22. **CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.

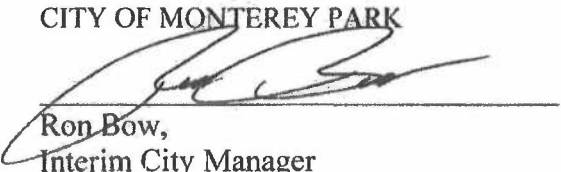
23. **FORCE MAJEURE.** Should performance of this Agreement be prevented due to fire, flood, explosion, war, terrorist act, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.

24. **ENTIRE AGREEMENT.** This Agreement and its one attachment constitutes the sole agreement between CONTRACTOR and CITY respecting janitorial services. To the extent that

there are additional terms and conditions contained in Exhibit "A" that are not in conflict with this Agreement, those terms are incorporated as if fully set forth above. There are no other understandings, terms or other agreements expressed or implied, oral or written.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

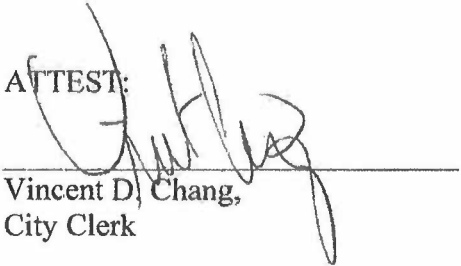
CITY OF MONTEREY PARK


Ron Bow,
Interim City Manager

EFFICIENT JANITORIAL SERVICES


Ezequiel Lopez Velasco
Owner

ATTEST:

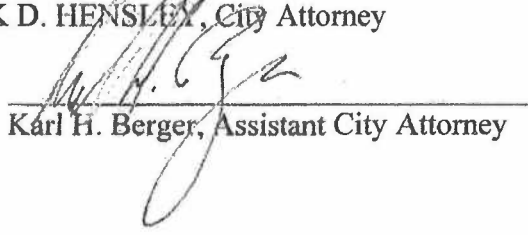

Vincent D. Chang,
City Clerk

Taxpayer ID No. _____

APPROVED AS TO FORM:

MARK D. HENSLEY, City Attorney

By:


Karl H. Berger, Assistant City Attorney

EXHIBITS A, B, AND C

Scope of Work, Budget, and Proposal for Services

REQUEST FOR PROPOSAL RFP NO. 818

For Custodial Services for the Monterey Park Police Jail Facility

Efficient Janitorial Services
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I. Introduction

My name is Ezequiel Lopez Velasco and I have performed custodial services for the Police Department of Monterey Park for the past 20 years through different custodial companies. I know that I am well qualified for the opening contracting position because of my vast years of experience.

When it comes to performing janitorial services, I know not to disturb papers on desk and/or invade the police officers personal/private property. I am competent with the Building Regulations governing admittance into facilities.

II. Experience

Throughout the past 20 years I have complied with the jail facilities custodial specifications. The specifications that I have performed are as follows:

City of Monterey Park- September 5, 2016- Current 2016

Contact Information: 320 W. Newmark Ave Monterey Park, CA 91754 Tel. 626.307.1435

Daily Services:

Sweep and mop the hallways of the prison cell/facilities this includes rooms starting from the entrance to the end of the prison cell room/facilities. Clean the showers and restroom with germicidal solutions. Also clean dispatch room; this includes cleaning sink, mirror and toilet with germicidal solutions. Sweep and mop floors and vacuum carpet area. Empty trash containers and replaced with new trash bag. When the dispatch room is being clean it is done with minimal noise and distraction to the workers due to the severity of their job. Additional cleaning that I do for the premises Police Department of Monterey Park includes:

1. Scrub and mop all concrete floors with approved disinfecting cleaners.
2. Emptying all trash containers and removing trash to pick up areas. Maintaining and replacing plastic liners.
3. Using germicidal solutions to clean all counters, water fountains, shower stalls, cell bars located in booking areas, and all cells.
4. Wipe down all mattresses with germicidal solutions.
5. Keep all tile surfaces including tile joints, corners and edges free of dirt, stains, and soap or mineral deposits.
6. Cleaning, polishing, sanitizing all stainless steel surfaces in the jail.

Every other day Services:

1. Scrubbing down all jail surfaces with germicidal solutions including all walls, light fixtures, and diffusers in ceilings.
2. Sweeping sally port area and removing all trash to pick up areas.

Come Land Maintenance Company- 2003-2016

Contact Information: 1419 N. San Fernando Blvd. #250 Burbank, CA 91504 Tel. 818.567.2455

Sweep and mop the hallways of the prison cell/facilities this includes rooms starting from the entrance to the end of the prison cell room/facilities. Clean the showers and restroom with germicidal solutions. Also clean dispatch room; this includes cleaning sink, mirror and toilet with germicidal solutions. Sweep and mop floors and vacuum carpet area. Empty trash containers and replaced with new trash bag. When the dispatch room is being clean it is done with minimal noise and distraction to the workers due to the severity of their job. Additional cleaning that I do for the premises Police Department of Monterey Park **includes:**

Daily Services:

1. Scrub and mop all concrete floors with approved disinfecting cleaners.
2. Emptying all trash containers and removing trash to pick up areas. Maintaining and replacing plastic liners.
3. Using germicidal solutions to clean all counters, water fountains, shower stalls, cell bars located in booking areas, and all cells.
4. Wipe down all mattresses with germicidal solutions.
5. Keep all tile surfaces including tile joints, corners and edges free of dirt, stains, and soap or mineral deposits.
6. Cleaning, polishing, sanitizing all stainless steel surfaces in the jail.

Every other day Services:

1. Scrubbing down all jail surfaces with germicidal solutions including all walls, light fixtures, and diffusers in ceilings.

III. Project Overview

It is my intent to provide Custodial Services for the City's Police Jail Facility. All the services I provide shall be in a professional manner in conformance with standard and acceptable business practices. I understand that the City's Jail Facility will provide materials, supplies, and equipment. I will keep the space orderly and clean to conform with requirements for safety and fire prevention. I will not keep combustible materials stored in buildings. The dust mops and treated clothes shall be stored in Underwriters Lab Approved containers once finished with their use. I understand that all permanently installed fixtures become property of the City at the termination of the service agreement. I will report emergency conditions immediately and will divert from my regular duties, if necessary, to clean-up. No additional charges will be made unless I use extra labor to meet normal assignments. I will provide coverage for emergencies

(refer to section IV number 6 under detailed work plan). I will provide the best custodial services even if they are not listed under the requirements. My work schedule will adhere to the Jailer's schedule. Please refer to Section IV number 9 regarding my understanding of Contractor's Employees. I am competent with all Federal and State OSHA laws. My insurance adheres to the required liability insurance necessary to obtain contract. I am aware that the City reserves the right to negotiate for higher level, lower level, or additional services. I understand all terms of contract and the process of renewal or termination. I have a full understanding of the contract violations and discrepancies and how there will be verbal and or written warnings. I understand that the City holds a right to terminate my contract if I refuse or fail to comply with the provisions of the maintenance contract and prorate monthly payment for areas not cleaned, according to my bid specifications. If the City chooses to provide forms that indicate the completion of duties, I will fill out and initial. I shall indemnify, defend, keep, and hold the City harmless from any and all costs, liability, damage, or expenses by anyone by reason of injury to or death of persons, damage to or destruction of property, including my property, arising out of my transportation, sale and delivery to the Point(s) of Delivery as a proximate result of the acts or omissions of Contractor and Contractor's subcontractors of any tier and its or their directors, officers, servants, agents, employees, or their successors.

I will provide daily services of scrubbing and moping all concrete floors with approved disinfecting cleaners. I will empty all trash containers and remove trash to pick up areas. I will maintain and replace plastic liners. I will use germicidal solutions to clean all counters, water fountains, shower stalls, cell bars located in booking areas, and all cells. I will wipe down all mattresses with germicidal solutions. I will keep all tile surfaces including tile joints, corners and edges free of dirt, stains, and soap or mineral deposits. I will clean, polish, sanitize all stainless steel surfaces in the jail. Every other day I will scrub down all jail surfaces with germicidal solutions including all walls, light fixtures, and diffusers in ceilings. I will also sweep sally port area and removing all trash to pick up areas.

Relating to this project, after 20 years of experience, I know I am competent enough to perform the custodial services that the City requests. I have acquired the skills to work fast and efficiently.

IV. Detailed Work Plan

Response to Requirements and Scope of Work:

1. It is the intent of this specifications to provide custodial services for the City's Police Jail facility.
 - a. Understood.
2. All services shall be performed by trained and supervised staff in a professional manner in conformance with standard and acceptable business practices.

Materials, supplies, and equipment furnished by the contractor shall be of equal quality to the most suitable grade of each article as it used in standard acceptable building maintenance operations and are subject to the approval of the city.

- a. Understood.
3. The city will furnish:
 - a. electrical power and hot and cold water
 - b. all necessary cleaning supplies (mops, mop heads, brooms, cleaners, disinfectants, trashcan liners, hand soaps, toilet tissue, paper towels, etc.)
 - c. Understood both a and b.
4. Unlimited amount of storage space for contractor's tools, equipment, and supplies shall be provided by the city. This space shall be kept orderly and clean by the contractor and shall conform to requirements for safety and fire prevention. Combustible materials shall not be stored in buildings, dust mops and treated cloths shall be stored in underwriter's lab. Contractor shall provide additional shelves, hooks, racks etc. necessary for proper storage of tools, equipment and supplies. All permanently installed fixtures become property of the city at the termination of the service agreement.
 - a. Understood.
5. Emergency conditions brought about by plumbing failure, etc., shall be reported promptly in accordance with instructions furnished the contractor. Contractor's employees shall be diverted from their regular duties to clean up in the event of emergencies. No additional charge should be made for such diversions unless extra labor is required to meet normal assignments.
 - a. Understood.
6. Contractors shall provide coverage for emergencies. Proposals must include an hourly cost breakdown for extra labor in case of an emergency coverage or additional service that may be required.
 - a. Understood.

Emergencies	Hourly
Within business hours 5:00 am-10:00 am	\$0.00
After business hours 5:00 am-10:00 am	\$25.00 every hour

7. Contractor will furnish all qualified labor to satisfactorily perform the custodial services specify herein at the frequencies and during the time shown. It is intended that the services include all functions normally considered consistent with satisfactory custodial work, whether or not specifically listed herein.
 - a. Understood.
8. Contractor must be willing to work with the Jailer regarding work schedule.
 - a. Understood.
9. Contractors employees

- a. General: employees are not to disturb papers on desk; open drawers, cabinets, files or book cases; refrigerators or use telephones, computers, offices machines, kitchen appliances, televisions, games, etc.
 - b. Compliance with Building Regulation: Employees shall comply with all regulations issued by the city governing admittance.
 - c. Employee Qualifications: All employees assigned by the contractor shall be fully capable, experienced, and trained in the work they are employed to perform. They shall be physically able to do their work and be free from any communicable disease. The contractor shall submit names and addresses of all employees engaged in work specified herein or having access to the building inspecting or supervisory capacity and will require the completion of application of fingerprint cards as required.
 - d. Clearance of Personnel: The city shall and exercise full and complete control over granting, denying, withholding, or terminating clearances for contractor's employees. Employees whom the city deems careless, discourteous, or otherwise objectionable or who do not meet standards required for security or other reasons, will be prohibited from entering the building to perform work.
 - e. Prior to the execution of the maintenance agreement, contractor must provide proof of employee bonding to the city clerk in the amount of not less than \$5000 per employee who will be working in cities police jail.
 - f. Contractor shall comply with the requirements of the Displaced Janitor Opportunity Act, set forth in California Labor Code section 1060 et seq., which in part states that Contractor "shall retain, for a 60 day transition employment period, employees who have been employed by that terminated contractor or its subcontractors, if any, for the preceding four months or longer at the site or sites covered by the successors service contract unless the successor contractor or successor subcontractor has reasonable and substantiated cause not to hire a particular employee based on that employees performance or conduct while working under the terminated contract." (California labor code section 1061(b)(1).)
 - g. a-f, Understood.
10. All materials and services included in the contract shall be in compliance with all federal and state OSHA laws.
- a. Understood.
11. Insurance: The Contractor shall provide a copy of their existing liability insurance in the amount of \$2 million per occurrence naming the City of Monterey Park and its employees and officers, as additionally named insured. Before a contract is entered into the successful vendor, the bidder shall present evidence in writing to the City that he has current Liability, Vehicle, and Workers Compensation Insurance (if applicable).
- a. Understood, but no vehicle insurance will be covered.

12. The city reserves the right to negotiate for a higher level, lower level, or additional services.

a. Understood.

13. The term of this contract shall be 36 months from the date of signing, provided the service remains satisfactory and the Contractor adheres to the conditions of the maintenance contract. The contract may be renewed or an additional 24 months upon mutual consent. At any time, however, this agreement may be terminated by either party by giving written notice of such termination at least 30 days prior to the date of termination.

a. Understood.

14. Inspections of the city facilities involved in this contract will be performed at least once a week by the maintenance manager or his designated monitors or the area to be clean. When contract violations or discrepancies occur, the first warning will be verbal, and the second violation for the same type of offense will be written warning. Unless satisfactory corrective action occurs within eight hours for major health problem violations or within 24 hours of notification for successive violations, a written Notice of Violation will be created. The Written Notice of Violation will be a permanent part of the contractual record, and can be referenced for a possible termination of the contract. If more than three Written Notice of Violation occur within a month for the same type offense, particularly related to health violations (such as not cleaning restrooms, kitchen areas, etc.), this will be considered Noncompliance Default of Contract and the contract can be terminated.

a. Understood.

15. The City may by written notice terminate the contract for Contractor's default if the contractor refuses or fails to comply with the provisions of the maintenance contract. Also, if the contractor fails to cure or correct services not handled properly within the time specified, or within any written extension time given by the City, the City may secure the service elsewhere, and the Contractor shall be liable to the City for any excess costs incurred. The City reserves the right to prorate monthly payment for areas not cleaned according to bid specifications.

a. Understood.

16. At the discretion of the city, the contractor may be required to fill out and initial forms provided by the city to indicate the completion of duties required on a daily, weekly, monthly and quarterly basis. Failure to utilize or provide accurate information on the form supplied by the city may result in termination of the contract.

a. Understood.

17. Contractor shall indemnify, defend, keep, and hold the City harmless from any and all costs, liability, damage, or expenses by anyone by reason of injury to or death of persons, damage to or destruction of property, including property of Contractor, arising out of Contractor's transportation, sale and delivery to the Point(s) of Delivery as a proximate result of the acts or omissions of Contractor

and Contractor's subcontractors of any tier and it's or their directors, officers, servants, agents, employees, or their successors.

a. Understood.

V. Project Schedule

To go live once hired by City of Monterey Park Police Department

Work Hours consist of seven days a week from 5:00 am to 10:00 am	
Daily Services	Time management
Scrub and mop all concrete floors with an approved disinfectant cleaner	30 minutes
Emptying all trash containers and removing trash to pick up areas. Maintaining and replacing plastic liners	20 minutes
Using germicidal solutions to clean all counters, water fountains, shower stalls, cell bars located in booking areas, and all cells	45 minutes
Wipe down all mattresses with germicidal solutions.	45 minutes
Keep all tile surfaces including tile joints, corners and edges free of dirt, stains, and soap or mineral deposits.	20 minutes
Cleaning, polishing, sanitizing all stainless steel surfaces in the jail.	30 minutes
Dispatch Room	30 minutes
Three times weekly	
*Scrubbing down all jail surfaces with germicidal solutions including all walls, light fixtures, and diffusers in ceilings.	1 hour
*Sweeping sally port area and removing all trash to pick up areas.	20 minutes
*Time management subject to change to accommodate weekly duties.	Total 5 hours

VI. Project Cost

Custodial Services for the Monterey Park Police Jail Facility

(Including services found in "Section V. Project Schedule" of this proposal)

Project Cost Proposal	
Monthly cost	\$2,585.42
Annually cost	\$31,025.00

Emergency Cost	Hourly
Within business hours 5:00 am- 10:00 am	\$0.00
After business hours 5:00 am- 10:00 am	\$25.00 every hour

VII. Project Alternatives

Proposal NO. 818 Custodial Services for the Monterey Park Police Jail Facility did not include dispatch room. As a Janitor for the Monterey Park Police Jail Facility my duties included cleaning the dispatch room. Before working with the Monterey Park Jail Facility I was working for Come Land Maintenance Company that also included cleaning the dispatch room. My project cost includes the dispatch room. The cost of proposal can be reduced if necessary by eliminating cleaning of the dispatch room*.

*Project Alternative Cost	
Monthly cost	\$2,326.88
Annually cost	\$27,922.50

VIII. Project Team

There will be no sub-consultants or project team. I am self-employed and if hired I will be completing Custodial Services for the Monterey Park Police Jail Facility. I will have a designated person to work in my place in case of an emergency, if I become ill, or if vacation time arises. The person that would fill in for my shifts would meet the requirement that the City of Monterey Park requires upon entrance into the premises of the Police Jail Facility.

IX. Conflicts of Interest

There is no conflict of interest.

X. Insurance

	Take into effect once contracted by City of Monterey Park Police Department
<i>Tapco Insurance Services (CA License # 0G63253)</i>	
Location: Ameego Insurance (Lic #0F97597) 10954 Valley Mall El Monte, CA 91732 Tel. 626.452.9252	
General Liability:	Coverage
General Aggregate	\$2,000,000.00
Personal Injury/Advertising Injury	\$2,000,000.00
Each Occurrence Limit	\$2,000,000.00
Damage to Premises Rented to You	\$100,000.00
Medical Payments	\$5,000.00
BI/PD/P&AI Deductible Per Claimant	\$500.00

XI. Signatures

The proposal must be signed by an official authorized to bind the vendor and must expressly state that the proposal is valid for 90 days

- a. Agree and understood.

XII. Sample of Billing

Efficient Janitorial Services
 Ezequiel Lopez Velasco
 Tel. (626) 232.2594
 ezequiellopez763@gmail.com

Invoice		#01
Services Render: For Custodial Services for the Monterey Park Police Jail Facility 320 W. Newmark Avenue Monterey Park, CA 91754		Date: Every 1 st of the Month
Daily Services: Description		
1.	Scrub and mop all concrete floors with approved disinfecting cleaners.	
2.	Emptying all trash containers and removing trash to pick up areas. Maintaining and replacing plastic liners.	
3.	Using germicidal solutions to clean all counters, water fountains, shower stalls, cell bars located in booking areas, and all cells.	
4.	Wipe down all mattresses with germicidal solutions.	
5	Keep all tile surfaces including tile joints, corners and edges free of dirt, stains, and soap or mineral deposits.	
6.	Cleaning, polishing, sanitizing all stainless steel surfaces in the jail.	
7.	* Dispatch Room *	
Three times weekly Services: Description		
1.	Scrubbing down all jail surfaces with germicidal solutions including all walls, light fixtures, and diffusers in ceilings.	
2.	Sweeping sally port area and removing all trash to pick up areas.	
Monday-Sunday 5:00 am -10:00 am		
Job total:		* Monthly \$2,585.42

*Based on Project Cost Proposal subject to change if Project Alternative is chosen



City Council Staff Report

DATE: September 4, 2019

AGENDA ITEM NO: Public Hearing
Agenda Item 4-A

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Director of Management Services
SUBJECT: A public hearing to consider the draft 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER).

RECOMMENDATION:

It is recommended that the City Council consider:

- 1) Opening the public hearing, receive public comment and close the public hearing;
- 2) Approving the draft 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER);
- 3) Authorizing the City Manager, or designee, to execute and submit the necessary documents to HUD for its review and approval; and
- 4) Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As a condition of receiving federal grant funding, Federal Regulations require the City to submit a CAPER to the Department of Housing and Urban Development (HUD). The CAPER provides information to HUD documenting the City's progress in meeting its Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) program goals.

The CAPER must be submitted to HUD by the end of September 2019. Federal regulations require the CAPER to be comprised of specific statistics and narratives showing the expenditure of funds and the accomplishments achieved. Additionally, narratives are required on the CDBG and HOME funds. Required narratives also include the status of various strategies such as: the Fair Housing Strategy, the Lead-Based Paint Hazard Reduction Strategy, and the Continuum-of-Care Strategy for the homeless and the Poverty Reduction Strategy.

A copy of the draft CAPER was made available for public review on August 16, 2019 through September 3, 2019. All comments will be incorporated into the final CAPER. The CAPER is attached to the staff report for Council's review.

BACKGROUND:

HUD allocates federal funds to Participating Jurisdictions (PJs) to further federal objectives in promoting, sustaining and securing affordable housing, providing suitable living environments, and expanding economic opportunities. For the 2018-2019 Program Year, the City of Monterey Park again received CDBG and HOME funds which are used to support a variety of programs and activities.

As part of the application and allocation process for these federal funds, the City must prepare and submit the CAPER. This report presents a summary of resources made available during the program year, accomplishments based on priorities established by the Consolidated Plan and documented in the 2018-2019 Annual Action Plan, and an assessment of the City's annual performance toward meeting its five-year goals.

The CAPER is the City of Monterey Park's annual performance report on the five year Consolidated Plan. Monterey Park's Consolidated Plan covers the five-year period of PY 2015-2019.

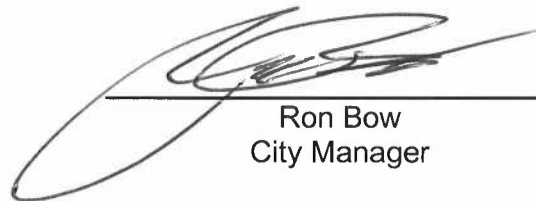
FISCAL IMPACT:

There is no fiscal impact to the General Fund.

Respectfully submitted by:

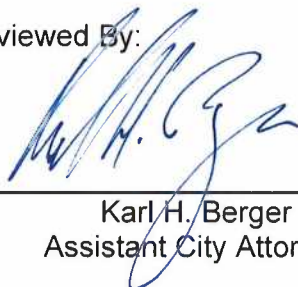
Approved By:


on behalf of _____
Annie Yaung, CPFO
Director of Management Services



Ron Bow
City Manager

Reviewed By:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

Attachment 1 – Draft PY 2018/2019 CAPER

ATTACHMENT 1

Draft PY 2018/2019 CAPER

CITY OF MONTEREY PARK

CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

PROGRAM YEAR (PY) 2018- 2019



**Management Services Department
320 West Newmark Avenue
Monterey Park, CA 91754**

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City's mission statement, outlined in the Five-Year Consolidated Plan and voicing the City's goals, is to enhance the quality of life for all its residents by maximizing the use of available resources in order to assure the availability of safe, decent and affordable housing. The City continues to face significant problems as the number of low-income Monterey Park residents increase and the costs of providing affordable housing skyrocket. The housing stock is aging and many residents continue to pay more than 50% of their income towards housing expenses. Yet, in spite of these obstacles, the City strives to develop a viable community principally for low- and moderate-income residents by preserving and rehabilitating existing housing stock, promoting affordable housing and expanding affordable housing stock.

The CDBG and HOME Programs made significant progress in meeting the annual goals. This report will demonstrate how the City achieved its housing non-housing priorities of fair housing and repayment of the Section 108 loan were met.

In evaluating the effectiveness of serving low- and moderate-income residents, the City is pleased to report that CDBG funds were expended on eligible activities benefiting low- and moderate-income residents. All HOME funding beneficiaries were persons of low and –moderate-income residents.

The City is proud of its achievements during PY 2018 and looks forward to serving its residents in PY 2019. We remain confident that we will increase our level of performance as we continue exploring innovative opportunities to improve the quality of life of our low- and moderate- income citizens.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing	Affordable Housing	CDBG: \$0 HOME: \$162,195	Homeowner/ Rental Housing Rehabilitated	Household Housing Unit	40	13	32.5%	3	2	67.7%
Fair Housing	Non-Housing Community Development	CDBG: \$10,000 HOME: \$0	Other	Other	250	317	94%	50	75	100%
Planning and Admin.	Planning and Admin.	CDBG: \$98,317 HOME: \$21,626	Other	Other	n/a	n/a	n/a	n/a	n/a	n/a
Infrastructure & Public Facility	Non-Housing Community Development	CDBG: \$ 100,000	Project	Project	2	1	0	1	1	100%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The following narratives report the effectiveness of the City's performance during the 2018-2019 reporting period in achieving its five-year strategy objectives and priorities. The City will continue to address the needs of its underserved populations by promoting its housing and continuing to work with community service programs. The Priority Needs Summary Table, contained in the 2015-2019 Consolidated Plan, prioritizes activities to assist renters, homeowners and other persons with special needs who are in the very low-income to moderate-income categories.

During Program Year 2018-2019, the City made progress toward accomplishing the goals of developing a viable community by providing affordable decent housing, a suitable living environment and expanding economic opportunity for low income persons as described in pertinent Consolidated Plan documents.

The highest priorities listed in the City's Five Year Consolidated Plan cover:

- Improve, Maintain, and Expand Affordable Housing
- Promote Equal Housing Opportunity
- Support Economic Development Opportunities
- Planning and Administration

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	6	1
American Indian/Alaskan Native	1	0
Asian	18	1
Black/African American	1	0
Multi-Racial	48	0
Native Hawaiian or Other Pacific Islander	1	0
Total	75	0
Hispanic	42	1
Not Hispanic	33	1

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CDBG assisted 75 persons and HOME assisted 2 households during the reporting period. The chart above reflect the racial and ethnic status of families assisted.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		\$697,952	\$623,287
HOME		\$347,567	\$138,505

Table 3 - Resources Made Available

Narrative

For Program Year 2018-2019, the City received a total of \$1,045,519 in federal funds, which included \$697,952 in Community Development Block Grant (CDBG), and \$347,567 in HOME Investment Partnership funds. The City received \$0 in CDBG Program income and \$14,217.20 in HOME program income for program year 2018-2019.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
N/A			

Table 4 – Identify the geographic distribution and location of investments

Narrative

The geographic area established for all proposed activities is the incorporated limits of the City of Monterey Park. All housing rehabilitation programs are administered City-wide.

The City will not establish geographic priorities for investment for special needs populations. CDBG funded supportive services will be designed to meet the national objective of benefiting low and moderate-income persons. The following groups of persons are currently presumed by HUD to be made up principally of low and moderate-income persons: elderly persons, homeless persons, severely disabled persons, victims of domestic violence and persons living with AIDS.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Monterey Park and HUD share a mutual interest in leveraging HUD resources to the maximum extent possible in order to deliver high-quality affordable housing, neighborhood improvement programs, supportive services, and economic development.

Entitlement Funds - Leverage, in the context of CDBG funding, means bringing other local, state, and federal financial resources to maximize the reach and impact of the City's U.S. Department of Housing and Urban Development (HUD) funded programs. HUD, like many other federal agencies, encourages the recipients of federal monies to demonstrate that efforts are being made to strategically leverage additional funds in order to achieve greater results. Leverage is also a way to increase project efficiencies and benefit from economies of scale that often come with combining sources of funding for similar or expanded scopes. Funds will be leveraged if financial commitments toward the costs of a project from a source other than the originating HUD program are documented.

Other Federal Grant Programs - In addition to the entitlement dollars listed above, the federal government has several other funding programs for community development and affordable housing activities. These include: the Section 8 Housing Choice Voucher Program, Section 202, the Affordable Housing Program (AHP) through the Federal Home Loan Bank, and others.

It should be noted that in most cases the City would not be the applicant for these funding sources as many of these programs offer assistance to affordable housing developers rather than local jurisdictions.

State Housing and Community Development Sources - In California, the Department of Housing and Community Development (HCD) and the California Housing Finance Agency (CalHFA) administer a variety of statewide public affordable housing programs that offer assistance to nonprofit affordable housing developers. Examples of HCD's programs include the Multifamily Housing Program (MHP), Affordable Housing Innovation Fund (AHIF), Building Equity and Growth in Neighborhoods Program (BEGIN), and CalHome. Many HCD programs have historically been funded by one-time State bond issuances and, as such, are subject to limited availability of funding. CalHFA offers multiple mortgage loan programs, down payment assistance programs, and funding for the construction, acquisition, and rehabilitation of affordable ownership units. The State also administers the federal Low Income Housing Tax Credit (LIHTC) program, a widely used financing source for affordable housing projects. As with the other federal and state grant programs discussed above, the City would either have to

competitively apply or affordable housing developers could apply for funding through these programs for particular developments in the City.

County and Local Housing and Community Development Sources - There are a variety of countywide and local resources that support housing and community development programs. Some of these programs offer assistance to local affordable housing developers and community organizations while others provide assistance directly to individuals. The Mortgage Credit Certificates (MCC) Program provides assistance to first-time homebuyers by allowing an eligible purchaser to take 20 percent of their annual mortgage interest payment as a tax credit against federal income taxes. The County administers the MCC Program on behalf of the jurisdictions, including Monterey Park.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$2,683,963.37
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$2,683,963.37
4. Match liability for current Federal fiscal year	\$51,164.37
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$2,632,799

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
N/A								

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	\$14,217.20	0	0	\$14,217.20

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	3	2
Number of households supported through Acquisition of Existing Units	0	0
Total	0	2

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City assisted two homeowners during the program year with three additional projects near completion of construction and will be reported next fiscal year. Two additional households were approved for loans and were in the bidding stage during the program year. Nine applications were prequalified and are being processed. The City's aggressive marketing during the fiscal year increased the number of applicants. The City will more than exceed its goal for the upcoming fiscal year.

Discuss how these outcomes will impact future annual action plans.

The City has made a concerted effort to successfully complete all of the rehabilitation loans over the five-year Consolidated Plan period. The City continues marketing of the Residential

Rehabilitation program through flyers and its website. In addition to these methods, in June 2019 the City initiated the direct marketing of its Residential Rehabilitation program to all of its residents using inserts in its water bills. This method of marketing has been the most successful and will be continued during the next fiscal year. This program addresses the City's priority of the preservation and rehabilitation of existing housing stock.

The City continues to receive an increased number of inquiries from Monterey Park residents that are interested in this program due to its marketing efforts. Staff continues to promote the program, explain the program to residents, review and verify eligibility of applicant, and process loans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	46	1
Low-income	14	1
Moderate-income	7	0
Above Low-income	8	0
Total	75	2

Table 13 – Number of Persons Served

Narrative Information

None.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City is located within the Los Angeles Homeless Services Authority (LAHSA) Continuum. The continuum provides oversight of federal homeless assistance dollars and collaborates with local communities to provide the best service to our residents who are homeless. The Los Angeles Continuum conducts quarterly community meetings and the public is invited. However, for the 2018-19 program year, and for the foreseeable future, the City of Monterey Park will not receive enough funds from HUD to address the needs of the homeless.

For PY 2018-19, LAHSA reported that 49 unsheltered individuals are located in the City of Monterey Park. Twelve were living on the streets, two in tents, seven in their cars/vans, and two in RVs/Campers. The City will continue its efforts in the prevention and reduction of homelessness by supporting the LAHSA and its outreach programs, and providing referrals to public assistance programs offered by the County. If additional CDBG funds become available the City will reconsider funding public service agencies that assist in the prevention and reduction of homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will continue its efforts in addressing the emergency shelter and transitional housing needs of the homeless by collaborating with agencies that provide shelter for the homeless. If additional CDBG funds become available the City will reconsider funding public service agencies that assist in the emergency shelter and transitional housing needs of homeless persons.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City will continue its efforts in helping low-income individuals and families avoid becoming homeless. The City will also provide referrals to public assistance programs offered by other agencies in the County.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will continue its efforts in helping homeless persons make the transition to permanent housing and independent living by collaborating with agencies that provide shelter for the homeless. The City will also provide referrals to public assistance programs offered by other agencies to aid in preventing the recently homeless from becoming homeless again.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

There are no public housing units in the City of Monterey Park; therefore, this section does not apply.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

There are no public housing units in the City of Monterey Park; therefore, this section does not apply.

Actions taken to provide assistance to troubled PHAs

There is no public housing authority in the City of Monterey Park. The City relies on the the County of Los Angeles Housing Authority, to address public housing needs and OCHA is not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In the Housing Element Update, the City has established barrier removal goals, policies and programs. The following goals will be implemented:

- Remove or reduce governmental constraints on affordable housing development.
- Continue efforts to streamline administrative procedures for granting approvals and permits. Review residential development standards, regulations, ordinances, review procedures and permitting fees related to the development of housing. Adjust, as appropriate, those that are determined to be a constraint to the development of housing.
- Encourage the use of density bonuses and provide other regulatory concessions to facilitate affordable housing development.
- Provide appropriate definitions and zoning designations in the Zoning Ordinance to allow and facilitate the development of housing for extremely low-income and special needs persons.
- Streamline the development process, particularly for affordable housing projects, which reduces the costs associated with holding on to land until it can be developed.

The City offers three different density bonus options to encourage the development of affordable housing, senior housing, and mixed-use projects.

As part of the Governmental Constraints analysis for the Housing Element update, revisions to the Monterey Park Zoning Ordinance were identified as appropriate to better facilitate the provision of a variety of housing types such as: emergency shelters, transitional housing, supportive housing, and single-room occupancy (SRO) units.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Efforts to address obstacles to meeting underserved needs included:

- The City obtained data from the Housing Authority of the County of Los Angeles on the number of Section 8 households assisted by race, ethnicity, age and disability status. The City will compare who is being served to the demographics characteristics of the community. In this way, the City is able to estimate more precisely underserved populations.

- The City encouraged and supported the efforts of the Housing Authority of the County of Los Angeles to seek additional Section 8 Housing Choice Vouchers.
- The City encouraged and supported the efforts of non-profit housing development corporations to seek funding from federal, state and local sources for special needs housing.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Lead based paint abatement is encouraged through the use of HOME and CDBG funds. Staff has incorporated procedures in their rehabilitation program which ensure that the potential for lead-based paint hazards will be identified and addressed. Once properties have been deemed eligible for rehabilitation, staff selects a lead-based paint consultant to conduct a Lead-based Paint Evaluation Report prior to the bidding phase of the rehabilitation project. Once the Evaluation Report has been provided by the consultant, copies of the report are included in the bid package to bidding contractors. Based on the results of the tests, contractors include in their bid a work description and cost estimate for abatement either through their own company or an abatement sub-contractor. In addition, the City will continue to work with the County's Childhood Lead Poisoning Prevention Program to provide information to City residents on lead hazards, lead-poisoning prevention, and lead-based paint abatement.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

While the City has no control over the majority of the factors affecting poverty, it may be able to assist those living below the poverty line. The City supports other governmental, private, and non-profit agencies involved in providing services to low- and moderate-income residents and coordinates efforts with these groups where possible to allow for more efficient delivery of services.

During the Consolidated Plan period, the City will continue to implement its strategy to help impoverished families achieve economic independence and self-sufficiency. The City's anti-poverty strategy utilizes existing County job training and social service programs to increase employment marketability, household income, and housing options. As funds become available, the City will consider allocating CDBG funds to public service agencies that offer supportive services in the fight against poverty.

Improved employment opportunities are important in reducing the number of people living in poverty. The City addresses this issue by increasing resident's employability through training, and increasing the number of higher paying local jobs. The City will coordinate with Mexican American Opportunity Foundation, Management Career Solutions, West San Gabriel WorkSource, and Asian Youth Center, and Chinatown Service Center in conjunction with the

Employment Development Department, East Los Angeles Community College, and the County of Los Angeles Community Development Commission. These agencies provide job search services such as workshops, computer classes, phones, fax, computers with internet access, job leads, newspapers, and a resource library for job seekers aged 18 and above. Similarly, employers use some of these agencies to recruit and advertise job openings as well as for job fairs, bringing together top local companies and job seekers.

During the Consolidated Plan period, the City's Economic and Community Development Department will foster economic growth by encouraging economic development opportunities that result in:

1. A jobs/housing balance established through quality employment opportunities for residents;
2. A jobs/housing balance established through quality employment opportunities for residents;
3. Economic wealth by attracting external monies to the local economy.

As funding availability permits, the City will consider assistance to public agencies and nonprofit organizations providing neighborhood housing services, supportive services to the homeless, older adults with physical or mental impairment, the mentally ill, victims of domestic violence, and households with abused children, in addition to other services. The City will also continue coordinating with public agencies providing job training, life skills training, lead poisoning prevention and remediation, and other community education programs.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City's Community and Economic Development Department is the key department involved in the 5 year Consolidated Plan and Annual Action Plan process. The Community and Economic Development Department is responsible for administration of the CDBG and HOME programs, including the Annual Action Plan, CAPER and program monitoring.

Additionally, the City focus on:

- Strengthening the working relationship with the Housing Authority of the County of Los Angeles by providing input to and coordinating with that organization. Efforts to strengthen the institutional structure involves reviewing the five-year and annual plans of the Housing Authority of the County of Los Angeles, encouraging the Authority to conduct outreach to local landlords, providing information to the Authority on the location of housing suitable for disabled persons, and other similar considerations.

- Developing a working alliance with private institutions such as local lenders and associations of Realtors. Local lenders may be a source of referrals for applicants to the Residential Rehabilitation Program. Local associations of Realtors may help the City to develop ways of increasing homeownership among all populations.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City has developed an inventory of public and private housing, health and social services agencies. The City regularly updates the inventory and maintains a point of contact for each agency. Additionally, the City obtains the agency-specific 5-Year Consolidated and 1-Annual Action Plans and maintain these plans in a resource binder to facilitate coordination in future program years.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City completed a new Analysis of Impediments in May 2015 which covers the period of 2015–2019. It is important to note that carrying out this analysis alone is not considered sufficient to constitute fair housing action in and of itself. The City works with the Housing Rights Center to address the impediments identified in the report.

One of the most common impediments to Fair Housing choice is discrimination towards race and familial status. The HRC uses a diverse pool of skilled testers to investigate complaints. When an investigation is complete, each client is advised of the findings and available legal options. Referrals are made to the U.S. Department of Housing and Urban Development (HUD) for complaints regarding lending discrimination, to the Department of Justice (DOJ) for class action cases, to the State Department of Fair Employment and Housing (DFEH), Small Claims Court and to private attorneys for other matters as appropriate. HRC follows the desired legal path selected by the Complainant and mediates the situation if requested to do so. Legal training seminars are available to property owners as a means to educate them on Fair Housing regulations and requirements.

The City of Monterey Park's goal is to ensure that all available avenues are maximized to make sure there are fair housing opportunities for all residents within the City.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

This part describes the City's compliance with the five monitoring requirements that are contained in 91.230. These requirements include topics such as standards and procedures and ensuring compliance with City housing codes.

- 1. Standards and Procedures** - The City monitors each funded activity to ensure compliance with the CDBG and HOME regulations, national objectives, and subrecipient agreement. The City requires any sub-recipients to execute an agreement with specific performance measures prior to the release of funds. In addition, all records must be maintained for a five-year period. Pursuant to the CDBG contract, progress reports are required to be submitted quarterly and one annual report. Staff conducts periodic site visits to ensure program records are in order and services are being provided in compliance with the sub-recipient agreements. The City further ensures compliance with the Strategic Plan and Action Plan by placing guidelines or conditions in its contracts with consultants that ensure implementation of the annual monitoring goals. All CDBG and HOME funds are disbursed on a reimbursement basis. Invoices must be submitted for payment and must include a description of activities being reimbursed. Audit reports are further required at the close of the year.
- 2. Monitoring of City's Performance** - The previously described Performance Measurement System will be used to monitor the City's performance in meeting its goals and objectives as set forth in the Strategic Plan and Action Plan.
- 3. Ensuring Compliance with Planning and Monitoring Requirements** - The City makes every effort to comply with all CDBG, HOME and Consolidated Plan regulations. The Citizen Participation Plan ensures input from the community prior to action to approve or amend the Consolidated Plan or Action Plan. Housing rehabilitation, construction and professional services agreements are prepared to guarantee compliance with applicable CDBG and HOME program regulations. CDBG subrecipient agreements also contain language consistent with the program regulations. Additionally, the City continues on-site monitoring of CDBG recipients and housing units assisted by HOME funds and subject to affordability covenants.
- 4. Compliance with Housing Codes and On-Site Inspections** - The City has established program guidelines requiring all rental units must meet the City's Housing Code, Building Code, and Zoning Code.

In order to verify compliance with property standards and the information submitted by owners on tenant's incomes, rents and other requirements during a project's period of affordability, the

City conducts on-site inspections of HOME properties according to the total number of units in a project as follows:

1-4 units	every 3 years
5-25 units	every 2 years
25 or more units	annually

5. Monitoring of Subrecipients - As previously described, the City requires sub-recipients to execute an agreement with specific performance measures prior to the release of funds. In addition, all records must be maintained for a five-year period. Progress reports are required to be submitted quarterly and one annual report. Staff conducts periodic site visits to ensure program records are in order and services are being provided in compliance with the sub-recipient agreements.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City makes every effort to comply with all CDBG, HOME and Consolidated Plan regulations. The Citizen Participation Plan ensures input from the community prior to action to approve or amend the Consolidated Plan or Action Plan.

The City has made every effort to involve the community in this and every aspect of the CDBG and HOME programs. Public Participation has been encouraged in compliance with the City of Monterey Park Citizen Participation Plan. The City published a Public Notice in the Monterey Park Progress on August 16, 2019, announcing that the 15-day public review period begins and runs through Tuesday, September 3, 2019; and 2) that the Public Hearing will be held before the City Council on September 4, 2019. *INSERT written and/or oral comments.*

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City amended its PY 2018-2019 Annual Action Plan by adding an ADA Curb Ramps and Sidewalk Repair project. The project involved the installation of approximately 40 new ADA (Americans with Disabilities Act) curb ramps and related sidewalk repairs at various locations throughout the city. The new ramps and sidewalk will generally be installed in the vicinity of local schools, parks, and commercial areas to improve access for pedestrians, persons in wheelchairs, and the visually impaired. A total of \$100,000 of CDBG funds were budgeted.

A Copy of the Substantial Amendment is attached.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?	No
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[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City did not conduct the HOME on-site inspections. Currently, the City is creating a list of all HOME projects that are still under the affordability period and are therefore required to be inspected. Once the list is created, all properties will be inspected for compliance during PY 2018-2019. Thereafter, a schedule will be created to ensure the inspections are conducted according to HOME regulations.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.

92.351(b)

The City maintains an affirmative marketing approach that consists of steps to provide information and attract eligible persons to available housing without regard to race, color, national origin, sex, religion, family status or disability. The City also uses marketing procedures that inform potential program participants about Federal fair housing laws and equal housing opportunities. Additionally, the City uses special public outreach programs that include its network of community-based organizations, real estate organizations, public service groups and employment centers to solicit applications and inform the public about eligible programs and available assistance.

For all HOME funded rental projects, the City has obtained, reviewed and approved Marketing Plans and Tenant Leases for compliance with HOME Program regulations.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Please review IDIS reports regarding this information.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing).

91.320(j)

Monterey Park's annual CDBG and HOME entitlement allocations are limited. The City's HOME rehabilitation program assist with fostering and maintaining affordable housing to low- and moderate-income individuals and families with their housing needs. Another important

element in the City's approach to decent housing is the use of Section 8 Rental Vouchers administered through the County of Los Angeles Housing Authority.

Additional Information to the 2018-2019 CAPER

1. Is there a summary of the efforts to address “worst case needs”, and progress in meeting the needs of persons with disabilities? Worst-case housing needs are defined as low-income renter households who pay more than half of their income for rent, live in seriously substandard housing, which includes homeless people, or have been involuntarily displaced. The needs of persons with disability do not include beds in nursing homes or other service-centered facilities.

Efforts to Address Worst Case Needs - Households with worst case needs are defined as unassisted renters with incomes below 50 percent of the local median who pay more than half of their income for rent or live in severely substandard housing. The City did not address “worst-case housing” needs during the program year. However, the City referred people to the Los Angeles Housing Authority which provides rental assistance to lower income households in the community.

The Needs of Persons with Disabilities - During 2018-2019, the City did not award CDBG funds for the needs of persons with disabilities.

2. A list of projects that should have been inspected on- site this program year based upon the schedule in §92.504(d)? Did not list the projects. A description of how it will remedy the situation for those properties that were not inspected? Not provided. An indication of which of these were inspected and a summary of issues that were detected during the inspection. Not provided.

The City did not conduct the HOME on-site inspections. Currently, the City is creating a list of all HOME projects that are still under the affordability period and are therefore required to be inspected. Once the list is created, all properties will be inspected for compliance during PY 2018-2019. Thereafter, a schedule will be created to ensure the inspections are conducted according to HOME regulations.

3. Is the number of owner and renter households assisted meet the Section 215 definition of affordable housing included? Narrative required.

The City does do periodic site inspections checking the conditions of the affordable housing projects; however, no on-site inspections were completed. Currently, the City is creating a list of all HOME projects that are still under the affordability period and are therefore required to be inspected. Once the list is created, all properties will be inspected for compliance during PY 2018-2019. Thereafter, a schedule will be created to ensure the inspections are conducted according to HOME regulations.

4. SECTION 215 AFFORDABLE HOUSING

There were no households assisted with housing that meets the Section 215 definition of affordable housing for rental and home ownership during PY 2018-2019.

5. Please provide a breakdown for the following categories:

The number of extremely low –income renter households? None.

The number of extremely low-income owner households? None.

The number of low-income renter households? None.

The number of low-income owner households? Two.

The number of moderate-income renter households? None.

The number of moderate-income owner households? None.

The number of middle-income persons served? None.

The number of middle-income persons served? None.

The CDBG Program assisted 75 persons and HOME Program assisted 2 person during the reporting period. The chart above reflects the income of families assisted.

6. Please provide a description of how publicly owned land or property located within the City was used to address the needs identified in the plan. Narrative required.

The City does not own land or property located within the jurisdiction that may be used to address the needs identified in the plan.

Appendix A
Proof of Public Notice

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HELENA CHO
CITY OF MONTEREY PARK, CITY CLERK
320 W NEWMARK AVE
MONTEREY PARK, CA 91754-2818

EWA# 3282578

CITY OF MONTEREY PARK NOTICE OF COMMENT PERIOD AND PUBLIC HEARING FOR PY 2018-2019 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

NOTICE IS HEREBY GIVEN that the City of Monterey Park has completed its draft Consolidated Annual Performance and Evaluation Report (CAPER) for the 2018-2019 Program Year. This CAPER includes how Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds were spent in 2018-2019, the results achieved, and progress made in achieving the five-year objectives set out in the 2015-2019 Consolidated Plan. Citizens are invited to provide comments on the performance of the City in meeting its goals set forth in the Consolidated Plan before its submittal to HUD. Public comments will be received and considered beginning on or about August 16, 2019 through September 3, 2019. Draft Copies of the Consolidated Annual Performance and Evaluation Report are available for public review at the City of Monterey Park, City Clerk's Office, Monday through Thursday from 7:30 a.m. to 5:30 p.m.

NOTICE IS HEREBY FURTHER GIVEN that a public hearing to solicit comments will be held on Wednesday, September 4, 2019 at 7:00 p.m. in the City Council Chambers located at Monterey Park City Hall, 320 West Newmark Avenue, Monterey Park. All comments will be incorporated into the CAPER. The City's CAPER will be forward to the U.S. Department of Housing and Urban Development (HUD) shortly thereafter. Comments may be submitted in writing to the Management Services Department, Attn: Housing Division, 320 West Newmark Avenue, Monterey Park, California, 91754 or feel free to telephone (626) 307-1385 with comments.

8/15/19
EWA-3282578#
MONTEREY PARK PROGRESS

COPY OF NOTICE

Notice Type: HRG NOTICE OF HEARING

Ad Description
20-02 2018-19 CAPER

To the right is a copy of the notice you sent to us for publication in the MONTEREY PARK PROGRESS. Please read this notice carefully and call us with any corrections. The Proof of Publication will be filed with the County Clerk, if required, and mailed to you after the last date below. Publication date(s) for this notice is (are):

08/15/2019

The charge(s) for this order is as follows. An invoice will be sent after the last date of publication. If you prepaid this order in full, you will not receive an invoice.

Publication	\$108.00
Total	\$108.00



**CITY OF MONTEREY PARK
NOTICE OF COMMENT PERIOD
AND PUBLIC HEARING FOR PY 2018-2019
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
(CAPER)**

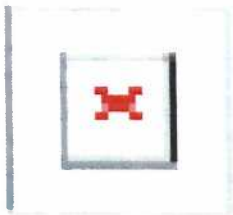
NOTICE IS HEREBY GIVEN that the City of Monterey Park has completed its draft Consolidated Annual Performance and Evaluation Report (CAPER) for the 2018-2019 Program Year. This CAPER includes how Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds were spent in 2018-2019, the results achieved, and progress made in achieving the five-year objectives set out in the 2015-2019 Consolidated Plan. Citizens are invited to provide comments on the performance of the City in meeting its goals set forth in the Consolidated Plan before its submittal to HUD. Public comments will be received and considered beginning on or about August 16, 2019 through September 3, 2019. Draft Copies of the Consolidated Annual Performance and Evaluation Report are available for public review at the City of Monterey Park, Community and Economic Development Department, Monday through Thursday from 7:30 a.m. to 5:30 p.m.

NOTICE IS HEREBY FURTHER GIVEN that a public hearing to solicit comments will be held on **Wednesday, September 4, 2019 at 7:00 p.m.** in the City Council Chambers located at Monterey Park City Hall, 320 West Newmark Avenue, Monterey Park. All comments will be incorporated into the CAPER. The City's CAPER will be forward to the U.S. Department of Housing and Urban Development (HUD) shortly thereafter.

Comments may be submitted in writing to the Community and Economic Development Department, 320 West Newmark Avenue, Monterey Park, California, 91754 or feel free to telephone (626) 307-1385 with comments.

Published: 08/16/2019
MONTEREY PARK PROGRESS

Appendix B
IDIS Reports (PR03, PR06, PR23, PR26, PR27, PR33)



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019

Time: 17:54

Page: 1

PGM Year: 2017

Project: 0002 - Repayment of Section 108 Loan

IDIS Activity: 564 - Repayment of Section 108 Loan

Status: Completed 9/20/2018 1:40:03 PM

Location: ,

Objective:

Outcome:

Matrix Code: Planned Repayment of Section 108
Loan Principal (19F)

National Objective:

Initial Funding Date: 10/25/2017

Description:

Repayment of Section 108 Loan

Financing

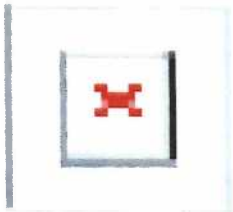
Fund Type		Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$62,829.53	\$0.00	\$0.00
CDBG	EN	2014	B14MC060548		\$0.00	\$62,829.53
		2015	B15MC060548	\$160,964.23	\$0.00	\$160,964.23
		2016	B16MC060548	\$227,843.19	\$0.00	\$227,843.19
Total	Total			\$451,636.95	\$0.00	\$451,636.95

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development
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CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019
Time: 17:54
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Female-headed Households:

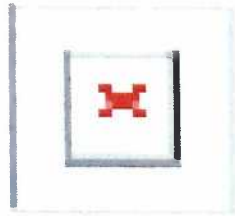
0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019
Time: 17:54
Page: 3

PGM Year: 2017
Project: 0001 - City Hall ADA Counter Improvement Project
IDIS Activity: 565 - City Hall ADA Counter Improvement Project

Status: Open
Location: 320 W Newmark Ave Monterey Park, CA 91754-2818

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Other Public Improvements Not Listed in 03A-03S (03Z)

National Objective: LMC

Initial Funding Date: 10/25/2017

Description:

The project involves improvement to infrastructure and public facilities to meet ADA compliance.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC060548	\$100,000.00	\$65.00	\$65.00
Total	Total			\$100,000.00	\$65.00	\$65.00

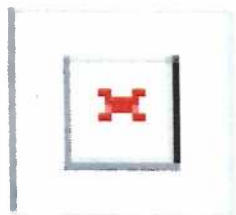
Proposed Accomplishments

Public Facilities : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

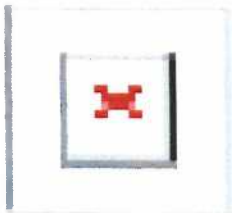
Date: 15-Aug-2019
Time: 17:54
Page: 4

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019
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Page: 5

PGM Year: 2017
Project: 0004 - CDBG Administration
IDIS Activity: 566 - CDBG Administration
Status: Completed 9/20/2018 1:39:51 PM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 10/25/2017

Description:

CDBG Administration

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	AD	2017	B17MC060548	\$49,862.54	\$0.00	\$49,862.54
Total	Total			\$49,862.54	\$0.00	\$49,862.54

Proposed Accomplishments

Actual Accomplishments

Number assisted:

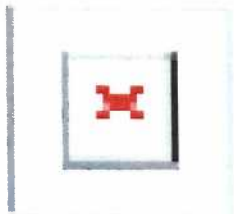
	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0

Income Category:

Owner Renter Total Person



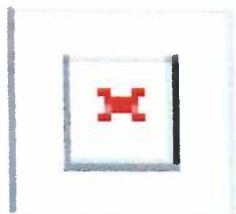
U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019
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Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019

Time: 17:54

Page: 7

PGM Year: 2017

Project: 0005 - Fair Housing

IDIS Activity: 567 - Fair Housing

Status: Completed 9/20/2018 1:39:36 PM

Location: 3255 Wilshire Blvd Ste 1150 Los Angeles, CA 90010-1453

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Fair Housing Activities (if CDBG, then subject to 15% cap) (05J)

National Objective: LMC

Initial Funding Date: 10/25/2017

Description:

Fair Housing.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC060548	\$10,000.00	\$0.00	\$10,000.00
Total	Total			\$10,000.00	\$0.00	\$10,000.00

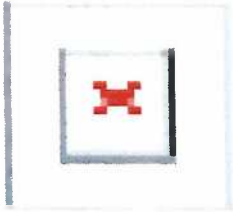
Proposed Accomplishments

People (General) : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	13	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	16	0
American Indian/Alaskan Native:	0	0	0	0	0	0	3	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	1	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	47	44
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	81	44
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019

Time: 17:54

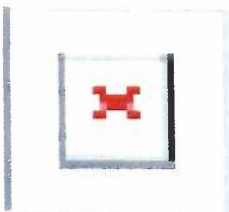
Page: 8

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	44
Low Mod	0	0	0	20
Moderate	0	0	0	10
Non Low Moderate	0	0	0	7
Total	0	0	0	81
Percent Low/Mod				91.4%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2017		



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019
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Page: 9

PGM Year: 2018
Project: 0003 - CDBG Administration
IDIS Activity: 573 - CDBG Administration
Status: Completed 6/30/2019 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 11/16/2018

Description:
CDBG Administration.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	AD	2018	B18MC060548	\$41,447.55	\$41,447.55	\$41,447.55
Total	Total			\$41,447.55	\$41,447.55	\$41,447.55

Proposed Accomplishments

Actual Accomplishments

Number assisted:

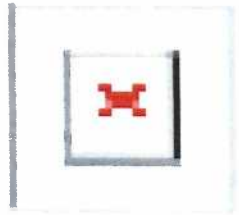
	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0

Income Category:

Owner Renter Total Person



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019

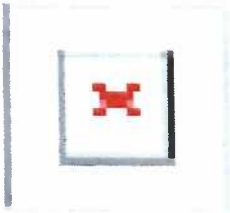
Time: 17:54

Page: 10

Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
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Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019
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Page: 11

PGM Year: 2018
Project: 0001 - Repayment of Section 108 Loan
IDIS Activity: 574 - Repayment of Section 108 Loan

Status: Completed 6/30/2019 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: Planned Repayment of Section 108
Loan Principal (19F) **National Objective:**

Initial Funding Date: 11/16/2018

Description:

Repayment of Section 108 Loan.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC060548	\$4,890.33	\$4,890.33	\$4,890.33
		2017	B17MC060548	\$467,049.07	\$467,049.07	\$467,049.07
Total	Total			\$471,939.40	\$471,939.40	\$471,939.40

Proposed Accomplishments

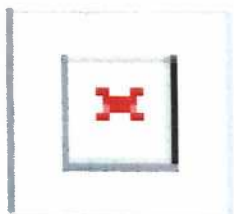
Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019
Time: 17:54
Page: 13

PGM Year: 2018
Project: 0004 - Fair Housing
IDIS Activity: 575 - Fair Housing

Status: Completed 6/30/2019 12:00:00 AM
Location: 3255 Wilshire Blvd Ste 1150 Los Angeles, CA 90010-1453

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Fair Housing Activities (if CDBG, then subject to 15% cap) (05J)

National Objective: LMC

Initial Funding Date: 11/16/2018

Description:

Fair Housing.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060548	\$9,900.31	\$9,900.31	\$9,900.31
Total	Total			\$9,900.31	\$9,900.31	\$9,900.31

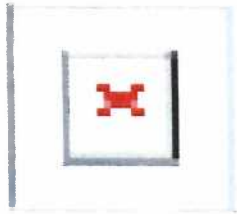
Proposed Accomplishments

People (General) : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	6	2
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	18	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	1
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	48	39
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	75	42
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development
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CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019
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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	46
Low Mod	0	0	0	14
Moderate	0	0	0	7
Non Low Moderate	0	0	0	8
Total	0	0	0	75
Percent Low/Mod				89.3%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2018	Housing Rights Center provided Fair Housing Services to the residents of Monterey Park.	

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

Date: 15-Aug-2019
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PGM Year: 2018
Project: 0007 - ADA Compliance
IDIS Activity: 579 - Sidewalk/Wheelchair ADA Access
Status: Open
Location: 320 W Newmark Ave Monterey Park, CA 91754-2818

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Street Improvements (03K) **National Objective:** LMC

Initial Funding Date: 03/06/2019

Description:
SidewalkWheelchair ADA Access
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060548	\$74,074.79	\$74,074.79	\$74,074.79
		2018	B18MC060548	\$25,925.21	\$25,925.21	\$25,925.21
Total	Total			\$100,000.00	\$100,000.00	\$100,000.00

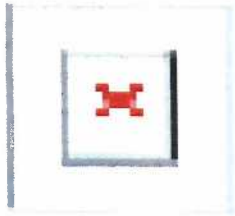
Proposed Accomplishments

People (General) : 1,000

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

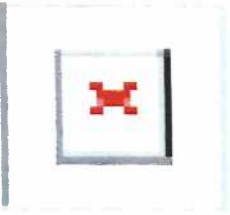
Date: 15-Aug-2019
Time: 17:54
Page: 16

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
MONTEREY PARK

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Total Funded Amount:	\$1,234,786.75
Total Drawn Thru Program Year:	\$1,134,851.75
Total Drawn In Program Year:	\$623,352.26

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

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IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	
2018 1	Repayment of Section 108 Loan	Repayment of Section 108 Loan	CDBG	\$471,941.00	\$471,939.40	\$471,939.40	\$0.00
2	HOME Administration	HOME Administration.	HOME	\$21,626.00	\$34,756.70	\$30,446.37	\$4,310.33
3	CDBG Administration	CDBG Administration.	CDBG	\$98,317.00	\$41,447.55	\$41,447.55	\$0.00
4	Fair Housing	HRC will assist the City in taking actions to affirmatively further fair housing. HRC will handle housing discrimination complaints or tenant/landlord counseling.	CDBG	\$10,000.00	\$9,900.31	\$9,900.31	\$0.00
6	Homeowner/Renter Rehabilitation Program	Homeowner Rehab.	HOME	\$162,195.00	\$519,855.93	\$108,058.24	\$411,797.69
7	ADA Compliance	Sidewalk/Wheelchair ADA Improvements.	CDBG	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
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IDIS

Plan IDIS Year Project	Project Title and Description		Program	Amount Drawn in Report Year
2018 1	Repayment of Section 108 Loan	Repayment of Section 108 Loan	CDBG	\$471,939.40
2	HOME Administration	HOME Administration.	HOME	\$30,446.37
3	CDBG Administration	CDBG Administration.	CDBG	\$41,447.55
4	Fair Housing	HRC will assist the City in taking actions to affirmatively further fair housing. HRC will handle housing discrimination complaints or tenant/landlord counseling.	CDBG	\$9,900.31
6	Homeowner/Renter Rehabilitation Program	Homeowner Rehab.	HOME	\$108,058.24
7	ADA Compliance	Sidewalk/Wheelchair ADA Improvements.	CDBG	\$100,000.00



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
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CDBG Summary of Accomplishments
Program Year: 2018

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MONTEREY PARK

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Public Facilities and Improvements	Street Improvements (03K)	1	\$100,000.00	0	\$0.00	1	\$100,000.00
	Other Public Improvements Not Listed in 03A-03S (03Z)	1	\$65.00	0	\$0.00	1	\$65.00
	Total Public Facilities and Improvements	2	\$100,065.00	0	\$0.00	2	\$100,065.00
Public Services	Fair Housing Activities (if CDBG, then subject to 15% cap) (05J)	0	\$0.00	2	\$9,900.31	2	\$9,900.31
	Total Public Services	0	\$0.00	2	\$9,900.31	2	\$9,900.31
General Administration and Planning	General Program Administration (21A)	0	\$0.00	2	\$41,447.55	2	\$41,447.55
	Total General Administration and Planning	0	\$0.00	2	\$41,447.55	2	\$41,447.55
Repayment of Section 108 Loans	Planned Repayment of Section 108 Loan Principal (19F)	0	\$0.00	2	\$471,939.40	2	\$471,939.40
	Total Repayment of Section 108 Loans	0	\$0.00	2	\$471,939.40	2	\$471,939.40
Grand Total		2	\$100,065.00	6	\$523,287.26	8	\$623,352.26



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CDBG Summary of Accomplishments
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MONTEREY PARK

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type			Program Year Totals
			Open Count	Completed Count	
Public Facilities and Improvements	Street Improvements (03K)	Persons	0	0	0
	Other Public Improvements Not Listed in 03A-03S (03Z)	Public Facilities	0	0	0
	Total Public Facilities and Improvements		0	0	0
Public Services	Fair Housing Activities (if CDBG, then subject to 15% cap) (05J)	Persons	0	156	156
	Total Public Services		0	156	156
Grand Total			0	156	156



MONTEREY PARK

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race				
		Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Non Housing	White	19	2	0	0
	Black/African American	1	0	0	0
	Asian	34	0	0	0
	American Indian/Alaskan Native	3	0	0	0
	Native Hawaiian/Other Pacific Islander	2	0	0	0
	American Indian/Alaskan Native & White	1	1	0	0
	Asian & White	1	0	0	0
	Other multi-racial	95	83	0	0
	Total Non Housing	156	86	0	0
Grand Total	White	19	2	0	0
	Black/African American	1	0	0	0
	Asian	34	0	0	0
	American Indian/Alaskan Native	3	0	0	0
	Native Hawaiian/Other Pacific Islander	2	0	0	0
	American Indian/Alaskan Native & White	1	1	0	0
	Asian & White	1	0	0	0
	Other multi-racial	95	83	0	0
	Total Grand Total	156	86	0	0



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MONTEREY PARK

CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing	Extremely Low ($\leq 30\%$)	0	0	46
	Low ($> 30\%$ and $\leq 50\%$)	0	0	14
	Mod ($> 50\%$ and $\leq 80\%$)	0	0	7
	Total Low-Mod	0	0	67
	Non Low-Mod ($> 80\%$)	0	0	8
	Total Beneficiaries	0	0	75



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HOME Summary of Accomplishments

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Start Date 01-Jul-2018 - End Date 30-Jun-2019
MONTEREY PARK
Home Disbursements and Unit Completions

Activity Type	Disbursed Amount	Units Completed	Units Occupied
Rentals	\$166,316.50	1	1
Existing Homeowners	\$89,994.87	1	1
Total, Rentals and TBRA	\$166,316.50	1	1
Total, Homebuyers and Homeowners	\$89,994.87	1	1
Grand Total	\$256,311.37	2	2

Home Unit Completions by Percent of Area Median Income

Activity Type	Units Completed			
	0% - 30%	61% - 80%	Total 0% - 60%	Total 0% - 80%
Rentals	0	1	0	1
Existing Homeowners	1	0	1	1
Total, Rentals and TBRA	0	1	0	1
Total, Homebuyers and Homeowners	1	0	1	1
Grand Total	1	1	1	2

Home Unit Reported As Vacant

Activity Type	Reported as Vacant
Rentals	0
Existing Homeowners	0
Total, Rentals and TBRA	0
Total, Homebuyers and Homeowners	0
Grand Total	0



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HOME Summary of Accomplishments

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Start Date 01-Jul-2018 - End Date 30-Jun-2019

MONTEREY PARK

Home Unit Completions by Racial / Ethnic Category

	Rentals		Existing Homeowners	
	Units Completed	Units Completed - Hispanics	Units Completed	Units Completed - Hispanics
White	1	0	0	0
Asian	0	0	1	0
Total	1	0	1	0

	Total, Rentals and TBRA		Total, Homebuyers and Homeowners		Grand Total	
	Units Completed	Units Completed - Hispanics	Units Completed	Units Completed - Hispanics	Units Completed	Units Completed - Hispanics
White	1	0	0	0	1	0
Asian	0	0	1	0	1	0
Total	1	0	1	0	2	0



Office of Community Planning and Development
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PR26 - CDBG Financial Summary Report
Program Year 2018
MONTEREY PARK , CA

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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	656,018.42
02 ENTITLEMENT GRANT	697,952.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,353,970.42

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	109,965.31
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	109,965.31
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	41,447.55
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	471,939.40
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	623,352.26
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	730,618.16

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	109,965.31
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	109,965.31
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2018 PY: 2019 PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	9,900.31
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	9,900.31
32 ENTITLEMENT GRANT	697,952.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	697,952.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	1.42%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	41,447.55
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	41,447.55
42 ENTITLEMENT GRANT	697,952.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	697,952.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	5.94%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	7	579	6243605	Sidewalk/Wheelchair ADA Access	03K	LMC	\$25,775.40
2018	7	579	6264547	Sidewalk/Wheelchair ADA Access	03K	LMC	\$74,224.60
					03K	Matrix Code	\$100,000.00
2017	1	565	6224323	City Hall ADA Counter Improvement Project	03Z	LMC	\$65.00
					03Z	Matrix Code	\$65.00
2018	4	575	6218912	Fair Housing	05J	LMC	\$2,500.00
2018	4	575	6243605	Fair Housing	05J	LMC	\$2,500.00
2018	4	575	6276764	Fair Housing	05J	LMC	\$2,500.00
2018	4	575	6287640	Fair Housing	05J	LMC	\$2,400.31
					05J	Matrix Code	\$9,900.31
Total							\$109,965.31

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	4	575	6218912	Fair Housing	05J	LMC	\$2,500.00
2018	4	575	6243605	Fair Housing	05J	LMC	\$2,500.00
2018	4	575	6276764	Fair Housing	05J	LMC	\$2,500.00
2018	4	575	6287640	Fair Housing	05J	LMC	\$2,400.31
					05J	Matrix Code	\$9,900.31
Total							\$9,900.31

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	3	573	6210259	CDBG Administration	21A		\$11,231.04
2018	3	573	6218912	CDBG Administration	21A		\$965.44
2018	3	573	6224323	CDBG Administration	21A		\$4,659.31
2018	3	573	6229121	CDBG Administration	21A		\$445.72
2018	3	573	6243605	CDBG Administration	21A		\$7,854.21
2018	3	573	6251457	CDBG Administration	21A		\$2,852.68
2018	3	573	6264547	CDBG Administration	21A		\$5,482.26
2018	3	573	6276764	CDBG Administration	21A		\$1,132.90
2018	3	573	6287640	CDBG Administration	21A		\$6,823.99
					21A	Matrix Code	\$41,447.55
Total							\$41,447.55



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Status of HOME Grants
MONTEREY PARK

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IDIS - PR27

Commitments from Authorized Funds

Fiscal Year	Total Authorization	Admin/CHDO OP Authorization	CR/CL/CC – Amount Committed to CHDOS	% CHDO Cmtd	SU Funds-Subgrants to Other Entities	EN Funds-PJ Committed to Activities	Total Authorized Commitments	% of Auth Cmtd
1995	\$374,000.00	\$0.00	\$374,000.00	100.0%	\$0.00	\$0.00	\$374,000.00	100.0%
1996	\$413,000.00	\$0.00	\$413,000.00	100.0%	\$0.00	\$0.00	\$413,000.00	100.0%
1997	\$404,000.00	\$0.00	\$404,000.00	100.0%	\$0.00	\$0.00	\$404,000.00	100.0%
1998	\$433,000.00	\$0.00	\$433,000.00	100.0%	\$0.00	\$0.00	\$433,000.00	100.0%
1999	\$467,000.00	\$0.00	\$467,000.00	100.0%	\$0.00	\$0.00	\$467,000.00	100.0%
2000	\$352,200.00	\$38,600.00	\$294,660.00	83.6%	\$0.00	\$18,940.00	\$352,200.00	100.0%
2001	\$518,000.00	\$0.00	\$113,340.00	21.8%	\$0.00	\$404,660.00	\$518,000.00	100.0%
2002	\$515,000.00	\$0.00	\$0.00	0.0%	\$0.00	\$515,000.00	\$515,000.00	100.0%
2003	\$527,273.00	\$13,082.00	\$0.00	0.0%	\$0.00	\$514,191.00	\$527,273.00	100.0%
2004	\$524,455.00	\$52,445.50	\$0.00	0.0%	\$0.00	\$472,009.50	\$524,455.00	100.0%
2005	\$504,631.00	\$50,463.10	\$0.00	0.0%	\$0.00	\$454,167.90	\$504,631.00	100.0%
2006	\$475,606.00	\$47,560.60	\$0.00	0.0%	\$0.00	\$428,045.40	\$475,606.00	100.0%
2007	\$473,014.00	\$47,301.40	\$70,952.10	15.0%	\$0.00	\$354,760.50	\$473,014.00	100.0%
2008	\$457,870.00	\$45,787.00	\$68,680.50	15.0%	\$0.00	\$343,402.50	\$457,870.00	100.0%
2009	\$508,799.00	\$50,879.90	\$76,319.85	15.0%	\$0.00	\$381,599.25	\$508,799.00	100.0%
2010	\$504,282.00	\$50,428.20	\$75,642.30	15.0%	\$0.00	\$378,211.50	\$504,282.00	100.0%
2011	\$443,123.00	\$44,312.30	\$66,468.45	15.0%	\$0.00	\$332,342.25	\$443,123.00	100.0%
2012	\$294,380.00	\$29,438.00	\$44,157.00	15.0%	\$0.00	\$220,785.00	\$294,380.00	100.0%
2013	\$229,256.00	\$21,926.51	\$0.00	0.0%	\$0.00	\$207,329.49	\$229,256.00	100.0%
2014	\$249,322.00	\$0.00	\$0.00	0.0%	\$0.00	\$249,322.00	\$249,322.00	100.0%
2015	\$205,370.20	\$0.00	\$0.00	0.0%	\$0.00	\$154,176.35	\$154,176.35	75.0%
2016	\$227,643.00	\$22,763.07	\$0.00	0.0%	\$0.00	\$170,733.48	\$193,496.55	85.0%
2017	\$220,673.00	\$22,067.30	\$0.00	0.0%	\$0.00	\$165,504.75	\$187,572.05	85.0%
2018	\$347,567.00	\$34,756.70	\$0.00	0.0%	\$0.00	\$4,818.24	\$39,574.94	11.3%
Total	\$9,669,464.20	\$571,811.58	\$2,901,220.20	30.0%	\$0.00	\$5,769,999.11	\$9,243,030.89	95.5%



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Status of HOME Grants
MONTEREY PARK

IDIS - PR27

Program Income (PI)

Program Year	Total Receipts	Amount Suballocated to PA	Amount Committed to Activities	% Committed	Net Disbursed	Disbursed Pending Approval	Total Disbursed	% Disbursed
1995	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
1996	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
1997	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
1998	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
1999	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2000	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2001	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2002	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2003	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2004	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2005	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2006	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2007	\$11,666.50	N/A	\$11,666.50	100.0%	\$11,666.50	\$0.00	\$11,666.50	100.0%
2008	\$248,020.05	N/A	\$248,020.05	100.0%	\$248,020.05	\$0.00	\$248,020.05	100.0%
2009	\$13,215.01	N/A	\$13,215.01	100.0%	\$13,215.01	\$0.00	\$13,215.01	100.0%
2010	\$49,695.79	N/A	\$49,695.79	100.0%	\$49,695.79	\$0.00	\$49,695.79	100.0%
2011	\$46,245.23	N/A	\$46,245.23	100.0%	\$46,245.23	\$0.00	\$46,245.23	100.0%
2012	\$125,950.16	\$12,217.59	\$113,732.57	100.0%	\$113,732.57	\$0.00	\$113,732.57	100.0%
2013	\$136,649.78	\$13,664.98	\$122,984.80	100.0%	\$122,984.80	\$0.00	\$122,984.80	100.0%
2014	\$85,284.12	\$8,528.41	\$76,755.71	100.0%	\$76,755.71	\$0.00	\$76,755.71	100.0%
2015	\$34,330.75	\$0.00	\$34,330.75	100.0%	\$34,330.75	\$0.00	\$34,330.75	100.0%
2016	\$9,595.36	\$0.00	\$9,595.36	100.0%	\$9,595.36	\$0.00	\$9,595.36	100.0%
2017	\$36,055.27	\$0.00	\$36,055.27	100.0%	\$36,055.27	\$0.00	\$36,055.27	100.0%
2018	\$14,217.20	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
Total	\$810,925.22	\$34,410.98	\$762,297.04	98.1%	\$762,297.04	\$0.00	\$762,297.04	98.1%



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**Status of HOME Grants
MONTEREY PARK**

IDIS - PR27

Program Income for Administration (PA)

Program Year	Authorized Amount	Amount Committed to Activities	% Committed	Net Disbursed	Disbursed Pending Approval	Total Disbursed	% Disbursed
2012	\$12,217.59	\$12,217.59	100.0%	\$12,217.59	\$0.00	\$12,217.59	100.0%
2013	\$13,664.98	\$13,664.98	100.0%	\$13,664.98	\$0.00	\$13,664.98	100.0%
2014	\$8,528.41	\$8,528.41	100.0%	\$8,528.41	\$0.00	\$8,528.41	100.0%
2015	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2016	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2017	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2018	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
Total	\$34,410.98	\$34,410.98	100.0%	\$34,410.98	\$0.00	\$34,410.98	100.0%



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Recaptured Homebuyer Funds (HP)

Program Year	Total Receipts	Amount Committed to Activities	% Committed	Net Disbursed	Disbursed Pending Approval	Total Disbursed	% Disbursed
2015	\$0.00	\$0.00	0.0%	\$0.00	\$0 00	\$0.00	0.0%
2016	\$0.00	\$0.00	0.0%	\$0.00	\$0 00	\$0.00	0.0%
2017	\$0.00	\$0.00	0.0%	\$0.00	\$0 00	\$0.00	0.0%
2018	\$0.00	\$0.00	0.0%	\$0.00	\$0 00	\$0.00	0.0%
Total	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%



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Repayments to Local Account (IU)

Program Year	Total Receipts	Amount Committed to Activities	% Committed	Net Disbursed	Disbursed Pending Approval	Total Disbursed	% Disbursed
2015	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2016	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2017	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2018	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
Total	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%



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IDIS - PR27

Disbursements from Treasury Account

Fiscal Year	Total Authorization	Disbursed	Returned	Net Disbursed	Disbursed Pending Approval	Total Disbursed	% Disb	Available to Disburse
1995	\$374,000.00	\$374,000.00	\$0.00	\$374,000.00	\$0.00	\$374,000.00	100.0%	\$0.00
1996	\$413,000.00	\$413,000.00	\$0.00	\$413,000.00	\$0.00	\$413,000.00	100.0%	\$0.00
1997	\$404,000.00	\$404,000.00	\$0.00	\$404,000.00	\$0.00	\$404,000.00	100.0%	\$0.00
1998	\$433,000.00	\$433,000.00	\$0.00	\$433,000.00	\$0.00	\$433,000.00	100.0%	\$0.00
1999	\$467,000.00	\$467,000.00	\$0.00	\$467,000.00	\$0.00	\$467,000.00	100.0%	\$0.00
2000	\$352,200.00	\$352,200.00	\$0.00	\$352,200.00	\$0.00	\$352,200.00	100.0%	\$0.00
2001	\$518,000.00	\$518,000.00	\$0.00	\$518,000.00	\$0.00	\$518,000.00	100.0%	\$0.00
2002	\$515,000.00	\$515,000.00	\$0.00	\$515,000.00	\$0.00	\$515,000.00	100.0%	\$0.00
2003	\$527,273.00	\$527,273.00	\$0.00	\$527,273.00	\$0.00	\$527,273.00	100.0%	\$0.00
2004	\$524,455.00	\$524,455.00	\$0.00	\$524,455.00	\$0.00	\$524,455.00	100.0%	\$0.00
2005	\$504,631.00	\$504,631.00	\$0.00	\$504,631.00	\$0.00	\$504,631.00	100.0%	\$0.00
2006	\$475,606.00	\$475,606.00	\$0.00	\$475,606.00	\$0.00	\$475,606.00	100.0%	\$0.00
2007	\$473,014.00	\$473,014.00	\$0.00	\$473,014.00	\$0.00	\$473,014.00	100.0%	\$0.00
2008	\$457,870.00	\$457,870.00	\$0.00	\$457,870.00	\$0.00	\$457,870.00	100.0%	\$0.00
2009	\$508,799.00	\$508,799.00	\$0.00	\$508,799.00	\$0.00	\$508,799.00	100.0%	\$0.00
2010	\$504,282.00	\$504,282.00	\$0.00	\$504,282.00	\$0.00	\$504,282.00	100.0%	\$0.00
2011	\$443,123.00	\$443,123.00	\$0.00	\$443,123.00	\$0.00	\$443,123.00	100.0%	\$0.00
2012	\$294,380.00	\$294,380.00	\$0.00	\$294,380.00	\$0.00	\$294,380.00	100.0%	\$0.00
2013	\$229,256.00	\$212,930.95	\$0.00	\$212,930.95	\$0.00	\$212,930.95	92.8%	\$16,325.05
2014	\$249,322.00	\$211,923.70	\$0.00	\$211,923.70	\$0.00	\$211,923.70	85.0%	\$37,398.30
2015	\$205,370.20	\$51,584.66	\$0.00	\$51,584.66	\$0.00	\$51,584.66	25.1%	\$153,785.54
2016	\$227,643.00	\$26,443.82	\$0.00	\$26,443.82	\$0.00	\$26,443.82	11.6%	\$201,199.18
2017	\$220,673.00	\$31,637.37	\$0.00	\$31,637.37	\$0.00	\$31,637.37	14.3%	\$189,035.63
2018	\$347,567.00	\$32,369.61	\$0.00	\$32,369.61	\$0.00	\$32,369.61	9.3%	\$315,197.39
Total	\$9,669,464.20	\$8,756,523.11	\$0.00	\$8,756,523.11	\$0.00	\$8,756,523.11	90.5%	\$912,941.09



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Home Activities Commitments/Disbursements from Treasury Account

Fiscal Year	Authorized for Activities	Amount Committed to Activities	% Cmt'd	Disbursed	Returned	Net Disbursed	% Net Disb	Disbursed Pending Approval	Total Disbursed	% Disb
1995	\$374,000.00	\$374,000.00	100.0%	\$374,000.00	\$0.00	\$374,000.00	100.0%	\$0.00	\$374,000.00	100.0%
1996	\$413,000.00	\$413,000.00	100.0%	\$413,000.00	\$0.00	\$413,000.00	100.0%	\$0.00	\$413,000.00	100.0%
1997	\$404,000.00	\$404,000.00	100.0%	\$404,000.00	\$0.00	\$404,000.00	100.0%	\$0.00	\$404,000.00	100.0%
1998	\$433,000.00	\$433,000.00	100.0%	\$433,000.00	\$0.00	\$433,000.00	100.0%	\$0.00	\$433,000.00	100.0%
1999	\$467,000.00	\$467,000.00	100.0%	\$467,000.00	\$0.00	\$467,000.00	100.0%	\$0.00	\$467,000.00	100.0%
2000	\$313,600.00	\$313,600.00	100.0%	\$313,600.00	\$0.00	\$313,600.00	100.0%	\$0.00	\$313,600.00	100.0%
2001	\$518,000.00	\$518,000.00	100.0%	\$518,000.00	\$0.00	\$518,000.00	100.0%	\$0.00	\$518,000.00	100.0%
2002	\$515,000.00	\$515,000.00	100.0%	\$515,000.00	\$0.00	\$515,000.00	100.0%	\$0.00	\$515,000.00	100.0%
2003	\$514,191.00	\$514,191.00	100.0%	\$514,191.00	\$0.00	\$514,191.00	100.0%	\$0.00	\$514,191.00	100.0%
2004	\$472,009.50	\$472,009.50	100.0%	\$472,009.50	\$0.00	\$472,009.50	100.0%	\$0.00	\$472,009.50	100.0%
2005	\$454,167.90	\$454,167.90	100.0%	\$454,167.90	\$0.00	\$454,167.90	100.0%	\$0.00	\$454,167.90	100.0%
2006	\$428,045.40	\$428,045.40	100.0%	\$428,045.40	\$0.00	\$428,045.40	100.0%	\$0.00	\$428,045.40	100.0%
2007	\$425,712.60	\$425,712.60	100.0%	\$425,712.60	\$0.00	\$425,712.60	100.0%	\$0.00	\$425,712.60	100.0%
2008	\$412,083.00	\$412,083.00	100.0%	\$412,083.00	\$0.00	\$412,083.00	100.0%	\$0.00	\$412,083.00	100.0%
2009	\$457,919.10	\$457,919.10	100.0%	\$457,919.10	\$0.00	\$457,919.10	100.0%	\$0.00	\$457,919.10	100.0%
2010	\$453,853.80	\$453,853.80	100.0%	\$453,853.80	\$0.00	\$453,853.80	100.0%	\$0.00	\$453,853.80	100.0%
2011	\$398,810.70	\$398,810.70	100.0%	\$398,810.70	\$0.00	\$398,810.70	100.0%	\$0.00	\$398,810.70	100.0%
2012	\$264,942.00	\$264,942.00	100.0%	\$264,942.00	\$0.00	\$264,942.00	100.0%	\$0.00	\$264,942.00	100.0%
2013	\$207,329.49	\$207,329.49	100.0%	\$191,004.44	\$0.00	\$191,004.44	92.1%	\$0.00	\$191,004.44	92.1%
2014	\$249,322.00	\$249,322.00	100.0%	\$211,923.70	\$0.00	\$211,923.70	85.0%	\$0.00	\$211,923.70	85.0%
2015	\$205,370.20	\$154,176.35	75.0%	\$51,584.66	\$0.00	\$51,584.66	25.1%	\$0.00	\$51,584.66	25.1%
2016	\$204,879.93	\$170,733.48	83.3%	\$3,680.75	\$0.00	\$3,680.75	1.7%	\$0.00	\$3,680.75	1.7%
2017	\$198,605.70	\$165,504.75	83.3%	\$9,570.07	\$0.00	\$9,570.07	4.8%	\$0.00	\$9,570.07	4.8%
2018	\$312,810.30	\$4,818.24	1.5%	\$1,923.24	\$0.00	\$1,923.24	0.6%	\$0.00	\$1,923.24	0.6%
Total	\$9,097,652.62	\$8,671,219.31	95.3%	\$8,189,021.86	\$0.00	\$8,189,021.86	90.0%	\$0.00	\$8,189,021.86	90.0%



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Administrative Funds (AD)

Fiscal Year	Authorized Amount	Amount Committed	% Auth Cmtd	Balance to Commit	Total Disbursed	% Auth Disb	Available to Disburse
1995	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1996	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1997	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1998	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1999	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2000	\$38,600.00	\$38,600.00	100.0%	\$0.00	\$38,600.00	100.0%	\$0.00
2001	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2002	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2003	\$13,082.00	\$13,082.00	100.0%	\$0.00	\$13,082.00	100.0%	\$0.00
2004	\$52,445.50	\$52,445.50	100.0%	\$0.00	\$52,445.50	100.0%	\$0.00
2005	\$50,463.10	\$50,463.10	100.0%	\$0.00	\$50,463.10	100.0%	\$0.00
2006	\$47,560.60	\$47,560.60	100.0%	\$0.00	\$47,560.60	100.0%	\$0.00
2007	\$47,301.40	\$47,301.40	100.0%	\$0.00	\$47,301.40	100.0%	\$0.00
2008	\$45,787.00	\$45,787.00	100.0%	\$0.00	\$45,787.00	100.0%	\$0.00
2009	\$50,879.90	\$50,879.90	100.0%	\$0.00	\$50,879.90	100.0%	\$0.00
2010	\$50,428.20	\$50,428.20	100.0%	\$0.00	\$50,428.20	100.0%	\$0.00
2011	\$44,312.30	\$44,312.30	100.0%	\$0.00	\$44,312.30	100.0%	\$0.00
2012	\$29,438.00	\$29,438.00	100.0%	\$0.00	\$29,438.00	100.0%	\$0.00
2013	\$21,926.51	\$21,926.51	100.0%	\$0.00	\$21,926.51	100.0%	\$0.00
2014	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2015	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2016	\$22,763.07	\$22,763.07	100.0%	\$0.00	\$22,763.07	100.0%	\$0.00
2017	\$22,067.30	\$22,067.30	100.0%	\$0.00	\$22,067.30	100.0%	\$0.00
2018	\$34,756.70	\$34,756.70	100.0%	\$0.00	\$30,446.37	87.5%	\$4,310.33
Total	\$571,811.58	\$571,811.58	100.0%	\$0.00	\$567,501.25	99.2%	\$4,310.33



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CHDO Operating Funds (CO)

Fiscal Year	Authorized Amount	Amount Committed	% Auth Cmtd	Balance to Commit	Total Disbursed	% Auth Disb	Available to Disburse
1995	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1996	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1997	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1998	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1999	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2000	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2001	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2002	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2003	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2004	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2005	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2006	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2007	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2008	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2009	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2010	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2011	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2012	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2013	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2014	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2015	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2016	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2017	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2018	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
Total	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00



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CHDO Funds (CR)

Fiscal Year	CHDO Requirement	Authorized Amount	Amount Suballocated to CL/CC	Amount Subgranted to CHDOS	Balance to Subgrant	Funds Committed to Activities	% Subg Cmtd	Balance to Commit	Total Disbursed	% Subg Disb	Available to Disburse
1995	\$56,100.00	\$374,000.00	\$0.00	\$374,000.00	\$0.00	\$374,000.00	100.0%	\$0.00	\$374,000.00	100.0%	\$0.00
1996	\$61,950.00	\$413,000.00	\$0.00	\$413,000.00	\$0.00	\$413,000.00	100.0%	\$0.00	\$413,000.00	100.0%	\$0.00
1997	\$60,600.00	\$404,000.00	\$0.00	\$404,000.00	\$0.00	\$404,000.00	100.0%	\$0.00	\$404,000.00	100.0%	\$0.00
1998	\$64,950.00	\$433,000.00	\$0.00	\$433,000.00	\$0.00	\$433,000.00	100.0%	\$0.00	\$433,000.00	100.0%	\$0.00
1999	\$70,050.00	\$467,000.00	\$0.00	\$467,000.00	\$0.00	\$467,000.00	100.0%	\$0.00	\$467,000.00	100.0%	\$0.00
2000	\$69,900.00	\$294,660.00	\$0.00	\$294,660.00	\$0.00	\$294,660.00	100.0%	\$0.00	\$294,660.00	100.0%	\$0.00
2001	\$77,700.00	\$113,340.00	\$0.00	\$113,340.00	\$0.00	\$113,340.00	100.0%	\$0.00	\$113,340.00	100.0%	\$0.00
2002	\$77,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2003	\$79,090.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2004	\$78,668.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2005	\$75,694.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2006	\$71,340.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2007	\$70,952.10	\$70,952.10	\$0.00	\$70,952.10	\$0.00	\$70,952.10	100.0%	\$0.00	\$70,952.10	100.0%	\$0.00
2008	\$68,680.50	\$68,680.50	\$0.00	\$68,680.50	\$0.00	\$68,680.50	100.0%	\$0.00	\$68,680.50	100.0%	\$0.00
2009	\$76,319.85	\$76,319.85	\$0.00	\$76,319.85	\$0.00	\$76,319.85	100.0%	\$0.00	\$76,319.85	100.0%	\$0.00
2010	\$75,642.30	\$75,642.30	\$0.00	\$75,642.30	\$0.00	\$75,642.30	100.0%	\$0.00	\$75,642.30	100.0%	\$0.00
2011	\$66,468.45	\$66,468.45	\$0.00	\$66,468.45	\$0.00	\$66,468.45	100.0%	\$0.00	\$66,468.45	100.0%	\$0.00
2012	\$44,157.00	\$44,157.00	\$0.00	\$44,157.00	\$0.00	\$44,157.00	100.0%	\$0.00	\$44,157.00	100.0%	\$0.00
2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2016	\$34,146.45	\$34,146.45	\$0.00	\$0.00	\$34,146.45	\$0.00	0.0%	\$34,146.45	\$0.00	0.0%	\$34,146.45
2017	\$33,100.95	\$33,100.95	\$0.00	\$0.00	\$33,100.95	\$0.00	0.0%	\$33,100.95	\$0.00	0.0%	\$33,100.95
2018	\$52,135.05	\$52,135.05	\$0.00	\$0.00	\$52,135.05	\$0.00	0.0%	\$52,135.05	\$0.00	0.0%	\$52,135.05
Total	\$1,364,897.40	\$3,020,602.65	\$0.00	\$2,901,220.20	\$119,382.45	\$2,901,220.20	100.0%	\$119,382.45	\$2,901,220.20	100.0%	\$119,382.45



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CHDO Loans (CL)

Fiscal Year	Authorized Amount	Amount Subgranted	Amount Committed	% Auth Cmtd	Balance to Commit	Total Disbursed	% Auth Disb	Available to Disburse
1995	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1996	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1997	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1998	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1999	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2000	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2001	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2002	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2003	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2004	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2005	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2006	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2007	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2008	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2009	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2010	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2011	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2012	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2013	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2014	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2015	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2016	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2017	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2018	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
Total	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00



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CHDO Capacity (CC)

Fiscal Year	Authorized Amount	Amount Subgranted	Amount Committed	% Auth Cmtd	Balance to Commit	Total Disbursed	% Auth Disb	Available to Disburse
1995	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1996	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1997	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1998	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1999	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2000	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2001	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2002	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2003	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2004	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2005	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2006	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2007	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2008	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2009	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2010	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2011	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2012	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2013	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2014	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2015	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2016	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2017	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2018	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
Total	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00



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Reservations to State Recipients and Sub-recipients (SU)

Fiscal Year	Authorized Amount	Amount Subgranted to Other Entities	Amount Committed	% Auth Cmtd	Balance to Commit	Total Disbursed	% Auth Disb	Available to Disburse
1995	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1996	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1997	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1998	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1999	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2000	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2001	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2002	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2003	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2004	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2005	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2006	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2007	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2008	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2009	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2010	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2011	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2012	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2013	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2014	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2015	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2016	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2017	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2018	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
Total	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00



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Total Program Funds

Fiscal Year	Total Authorization	Local Account Funds	Committed Amount	Net Disbursed for Activities	Net Disbursed for Admin/CHDO OP	Net Disbursed	Disbursed Pending Approval	Total Disbursed	Available to Disburse
1995	\$374,000.00	\$0.00	\$374,000.00	\$374,000.00	\$0.00	\$374,000.00	\$0.00	\$374,000.00	\$0.00
1996	\$413,000.00	\$0.00	\$413,000.00	\$413,000.00	\$0.00	\$413,000.00	\$0.00	\$413,000.00	\$0.00
1997	\$404,000.00	\$0.00	\$404,000.00	\$404,000.00	\$0.00	\$404,000.00	\$0.00	\$404,000.00	\$0.00
1998	\$433,000.00	\$0.00	\$433,000.00	\$433,000.00	\$0.00	\$433,000.00	\$0.00	\$433,000.00	\$0.00
1999	\$467,000.00	\$0.00	\$467,000.00	\$467,000.00	\$0.00	\$467,000.00	\$0.00	\$467,000.00	\$0.00
2000	\$352,200.00	\$0.00	\$313,600.00	\$313,600.00	\$38,600.00	\$352,200.00	\$0.00	\$352,200.00	\$0.00
2001	\$518,000.00	\$0.00	\$518,000.00	\$518,000.00	\$0.00	\$518,000.00	\$0.00	\$518,000.00	\$0.00
2002	\$515,000.00	\$0.00	\$515,000.00	\$515,000.00	\$0.00	\$515,000.00	\$0.00	\$515,000.00	\$0.00
2003	\$527,273.00	\$0.00	\$514,191.00	\$514,191.00	\$13,082.00	\$527,273.00	\$0.00	\$527,273.00	\$0.00
2004	\$524,455.00	\$0.00	\$472,009.50	\$472,009.50	\$52,445.50	\$524,455.00	\$0.00	\$524,455.00	\$0.00
2005	\$504,631.00	\$0.00	\$454,167.90	\$454,167.90	\$50,463.10	\$504,631.00	\$0.00	\$504,631.00	\$0.00
2006	\$475,606.00	\$0.00	\$428,045.40	\$428,045.40	\$47,560.60	\$475,606.00	\$0.00	\$475,606.00	\$0.00
2007	\$473,014.00	\$11,666.50	\$437,379.10	\$437,379.10	\$47,301.40	\$484,680.50	\$0.00	\$484,680.50	\$0.00
2008	\$457,870.00	\$248,020.05	\$660,103.05	\$660,103.05	\$45,787.00	\$705,890.05	\$0.00	\$705,890.05	\$0.00
2009	\$508,799.00	\$13,215.01	\$471,134.11	\$471,134.11	\$50,879.90	\$522,014.01	\$0.00	\$522,014.01	\$0.00
2010	\$504,282.00	\$49,695.79	\$503,549.59	\$503,549.59	\$50,428.20	\$553,977.79	\$0.00	\$553,977.79	\$0.00
2011	\$443,123.00	\$46,245.23	\$445,055.93	\$445,055.93	\$44,312.30	\$489,368.23	\$0.00	\$489,368.23	\$0.00
2012	\$294,380.00	\$125,950.16	\$390,892.16	\$390,892.16	\$29,438.00	\$420,330.16	\$0.00	\$420,330.16	\$0.00
2013	\$229,256.00	\$136,649.78	\$343,979.27	\$327,654.22	\$21,926.51	\$349,580.73	\$0.00	\$349,580.73	\$16,325.05
2014	\$249,322.00	\$85,284.12	\$334,606.12	\$297,207.82	\$0.00	\$297,207.82	\$0.00	\$297,207.82	\$37,398.30
2015	\$205,370.20	\$34,330.75	\$188,507.10	\$85,915.41	\$0.00	\$85,915.41	\$0.00	\$85,915.41	\$153,785.54
2016	\$227,643.00	\$9,595.36	\$180,328.84	\$13,276.11	\$22,763.07	\$36,039.18	\$0.00	\$36,039.18	\$201,199.18
2017	\$220,673.00	\$36,055.27	\$201,560.02	\$45,625.34	\$22,067.30	\$67,692.64	\$0.00	\$67,692.64	\$189,035.63
2018	\$347,567.00	\$14,217.20	\$4,818.24	\$1,923.24	\$30,446.37	\$32,369.61	\$0.00	\$32,369.61	\$329,414.59
Total	\$9,669,464.20	\$810,925.22	\$9,467,927.33	\$8,985,729.88	\$567,501.25	\$9,553,231.13	\$0.00	\$9,553,231.13	\$927,158.29



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Total Program Percent

Fiscal Year	Total Authorization	Local Account Funds	% Committed for Activities	% Disb for Activities	% Disb for Admin/CHDO OP	% Net Disbursed	% Disbursed Pending Approval	% Total Disbursed	% Available to Disburse
1995	\$374,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
1996	\$413,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
1997	\$404,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
1998	\$433,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
1999	\$467,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
2000	\$352,200.00	\$0.00	89.0%	89.0%	10.9%	100.0%	0.0%	100.0%	0.0%
2001	\$518,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
2002	\$515,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
2003	\$527,273.00	\$0.00	97.5%	97.5%	2.4%	100.0%	0.0%	100.0%	0.0%
2004	\$524,455.00	\$0.00	90.0%	90.0%	10.0%	100.0%	0.0%	100.0%	0.0%
2005	\$504,631.00	\$0.00	90.0%	90.0%	9.9%	100.0%	0.0%	100.0%	0.0%
2006	\$475,606.00	\$0.00	90.0%	90.0%	9.9%	100.0%	0.0%	100.0%	0.0%
2007	\$473,014.00	\$11,666.50	90.2%	90.2%	10.0%	100.0%	0.0%	100.0%	0.0%
2008	\$457,870.00	\$248,020.05	93.5%	93.5%	10.0%	100.0%	0.0%	100.0%	0.0%
2009	\$508,799.00	\$13,215.01	90.2%	90.2%	10.0%	100.0%	0.0%	100.0%	0.0%
2010	\$504,282.00	\$49,695.79	90.8%	90.8%	9.9%	100.0%	0.0%	100.0%	0.0%
2011	\$443,123.00	\$46,245.23	90.9%	90.9%	10.0%	100.0%	0.0%	100.0%	0.0%
2012	\$294,380.00	\$125,950.16	92.9%	92.9%	10.0%	99.9%	0.0%	99.9%	0.0%
2013	\$229,256.00	\$136,649.78	94.0%	89.5%	9.5%	95.5%	0.0%	95.5%	4.4%
2014	\$249,322.00	\$85,284.12	100.0%	88.8%	0.0%	88.8%	0.0%	88.8%	11.1%
2015	\$205,370.20	\$34,330.75	78.6%	35.8%	0.0%	35.8%	0.0%	35.8%	64.1%
2016	\$227,643.00	\$9,595.36	76.0%	5.5%	9.9%	15.1%	0.0%	15.1%	84.8%
2017	\$220,673.00	\$36,055.27	78.5%	17.7%	9.9%	26.3%	0.0%	26.3%	73.6%
2018	\$347,567.00	\$14,217.20	1.3%	0.5%	8.7%	8.9%	0.0%	8.9%	91.0%
Total	\$9,669,464.20	\$810,925.22	90.3%	85.7%	5.8%	91.1%	0.0%	91.1%	8.8%

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Fiscal Year	Match Percent	Total Disbursements	Disbursements Requiring Match	Match Liability Amount
1997	12.5 %	\$2,918.00	\$2,918.00	\$364.75
1998	12.5 %	\$395,500.00	\$395,500.00	\$49,437.50
1999	12.5 %	\$725,000.00	\$725,000.00	\$90,625.00
2000	12.5 %	\$467,922.00	\$467,922.00	\$58,490.25
2001	12.5 %	\$8,000.00	\$8,000.00	\$1,000.00
2004	12.5 %	\$65,656.30	\$18,940.00	\$2,367.50
2005	12.5 %	\$452,445.50	\$400,000.00	\$50,000.00
2006	12.5 %	\$388,110.81	\$334,370.00	\$41,796.25
2007	12.5 %	\$1,015,058.74	\$979,443.29	\$122,430.41
2008	12.5 %	\$103,485.72	\$56,590.45	\$7,073.80
2009	12.5 %	\$686,547.64	\$633,228.65	\$79,153.58
2010	12.5 %	\$967,051.19	\$921,882.12	\$115,235.26
2011	12.5 %	\$122,047.82	\$84,647.21	\$10,580.90
2012	25.0 %	\$558,663.76	\$537,928.72	\$134,482.18
2013	25.0 %	\$528,357.69	\$488,411.73	\$122,102.93
2014	25.0 %	\$149,827.08	\$111,100.81	\$27,775.20
2015	25.0 %	\$706,276.55	\$672,816.14	\$168,204.03

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2016	25.0 %	\$98,361.14	\$75,895.33	\$18,973.83
2017	25.0 %	\$335,414.27	\$312,651.20	\$78,162.80
2018	25.0 %	\$226,724.81	\$204,657.51	\$51,164.37

Appendix C
Substantial Amendment

**CITY OF MONTEREY PARK'S
SUBSTANTIAL AMENDMENT TO
PY 2018-2019
ANNUAL ACTION PLAN**



**Community and Economic Development Department
320 West Newmark Ave.
Monterey Park, CA 91**

**SUBSTANTIAL AMENDMENT TO
PY 2018-2019 ANNUAL ACTION PLAN
CDBG PROGRAM**

INTRODUCTION

As a recipient of Community Development Block Grant (“CDBG”) funding from the U.S. Department of Housing and Urban Development (“HUD”) the City is required to prepare and submit to HUD an Annual Action Plan. The Annual Action Plan describes how the City will utilize and distribute funds between eligible activities during the program year. This Annual Action Plan implements our jurisdiction’s Five-Year Consolidated Plan and are developed through significant public input, analyses, and planning. This document is a Substantial Amendment to the City of Monterey Park’s 2018-2019 Annual Action Plan, which was submitted to the U.S. Department of Housing and Urban Development (HUD).

REGULATORY BASIS

Title 24 Section 91.505 of the Code of Federal Regulations stipulates that the City of Monterey Park shall amend their approved plans whenever they make one of the following decisions:

1. To make a change in its allocation priorities or a change in the method of distribution of funds;
2. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income) not previously described in the action plan; or
3. To change the purpose, scope, location, or beneficiaries of an activity.

The Regulation further requires that the City identify in its Citizen Participation Plan the criteria used to determining what constitutes a substantial amendment. Consistent with these requirements, the Citizen Participation Plan adopted by the City of Monterey Park identifies four criteria that will require a Substantial Amendment:

1. Increase or decrease of the amount for any particular activity that exceeds \$25,000 or 25% of the original allocation, whichever is greater;
2. Deletion of any original activity or addition of a new activity;
3. Re-designation of any activity in terms of the number of or characteristics of its beneficiaries; or
4. Revisions of the stated purpose for the implementation of an activity.

The proposed change meets one of these four criteria, and so requires a Substantial Amendments.

PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBSTANTIAL AMENDMENT

The City is proposing the following amendment to its PY 2018-2019 Annual Action Plan (2015-2019 Consolidated Plan):

ADA Curb Ramps and Sidewalk Repairs – The City is proposing to add this project to its 2018-2019 Annual Action Plan. The project involves the installation of approximately 40 new ADA (Americans with Disabilities Act) curb ramps and related sidewalk repairs at various locations throughout the city. The new ramps and sidewalk will generally be installed in the vicinity of local schools, parks, and commercial areas to improve access for pedestrians, persons in wheelchairs, and the visually impaired. If approved, the total amount of CDBG funds awarded for this project will be \$100,000.

CITIZEN PARTICIPATION

In accordance with 24 CFR 91.105(c)(3) for local governments, the Substantial Amendment Public Notice for the use of CDBG funds was released for citizen review and comments. During the 30-day public comment period from August 16, 2018 through September 18, 2018, the Public Notice for the Proposed Substantial Amendment was made available for public inspection at Monterey Park City Hall. The City Council of the City of Monterey Park will hold a public hearing on September 19, 2018 at 7:00 p.m., in the City Council Chambers located at Monterey Park City Hall, 320 West Newmark Avenue, Monterey Park. After conducting the Public Hearing, the City Council will consider approving the proposed Substantial Amendment.

A copy of the public hearing notice will be presented in the Final Substantial Amendment as Exhibit 1. A summary of citizen comments received in writing and at the public hearing and responses to these comments will be presented in the Final Substantial Amendment as Exhibit 2.

EXHIBIT 1
PROOF OF PUBLICATION, 30-DAY COMMENT PERIOD, AND PUBLIC HEARING

CALIFORNIA NEWSPAPER SERVICE BUREAU

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HELENA CHO
CITY OF MONTEREY PARK, CITY CLERK
320 W NEWMARK AVE
MONTEREY PARK, CA 91754-2818

COPY OF NOTICE

Notice Type: HRG NOTICE OF HEARING
Ad Description 19-04 PH and Notice to Amend 2018-19 Annual Action Plan

To the right is a copy of the notice you sent to us for publication in the MONTEREY PARK PROGRESS. Please read this notice carefully and call us with any corrections. The Proof of Publication will be filed with the County Clerk, if required, and mailed to you after the last date below. Publication date(s) for this notice is (are):

08/16/2018

The charge(s) for this order is as follows. An invoice will be sent after the last date of publication. If you prepaid this order in full, you will not receive an invoice.

Publication	\$198.00
Total	\$198.00

EWA# 3163251

PUBLIC HEARING AND NOTICE
THE CITY OF MONTEREY PARK IS PROPOSING TO AMEND ITS PY 2018-2019 ANNUAL ACTION PLAN
NOTICE IS HEREBY GIVEN that the City of Monterey Park is proposing to amend its PY 2018-2019 Annual Action Plan. As a recipient of Community Development Block Grant ("CDBG") funding from the U.S. Department of Housing and Urban Development ("HUD") the City is required to prepare and submit to HUD an Annual Action Plan. The Annual Action Plan describes how the City will utilize and distribute funds between eligible activities during the program year. The City is proposing the following amendment to its PY 2018-2019 Annual Action Plan:

Substantial Amendment #1 to PY 2018-2019 Annual Action Plan (2018-2019 Consolidated Plan)

ADA Curb Ramps and Sidewalk Repairs – The City is proposing to add this project to its 2018-2019 Annual Action Plan. The project involves the installation of 40 new ADA (Americans with Disabilities Act) curb ramps at various locations throughout the city. The new ramps will generally be installed in the vicinity of local schools, parks, and commercial areas to improve access for pedestrians, persons in wheelchairs, and the visually impaired. If approved, the total amount of CDBG funds awarded for this project will be \$100,000.

REVIEW AND COMMENT PERIOD

The City is seeking input from residents regarding the proposed Substantial Amendment. A thirty (30) day review period is being provided during which time written comments may be submitted to the Community and Economic Development Department at the address and telephone number listed below. At the conclusion of the review and comment period, the Monterey Park City Council will be asked to approve the final Substantial Amendment for submission to the U.S. Department of Housing and Urban Development (HUD). Copies of the Plan will be available for review from Thursday, August 16, 2018 to Tuesday, September 18, 2018 at 5:30 p.m. at the Community and Economic Development Department.

The City Council will conduct the Public Hearing to consider approving the proposed Substantial Amendment on September 19, 2018 at 7:00 p.m., in the City Council Chambers located at Monterey Park City Hall, 320 West Newmark Avenue, Monterey Park. The Monterey Park City Council will consider approval of the Substantial Amendment on September 19, 2018.

ESPAÑOL:
Información en español acerca de este aviso de audiencias públicas y disponibilidad para revisar el proyecto de CDBG 2018-2019 Plan de acción puede ser obtenida llamando al (626) 307-1385.

CHINESE
我們歡迎所有有興趣的市民前來參加公共聽證會，對市政府提出的2018-2019財政年度CDBG計畫資金項目提供意見和建議。此外，市民可致電 (626) 307-1385 與社區發展部聯繫，獲取報告複印本，或在公共聽證會召開之前，以書面形式向社區發展部門遞交意見和建議。地址：320 West Newmark Avenue, Monterey Park, California, 91754
8/16/18
EWA-3163251#
MONTEREY PARK PROGRESS



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EXHIBIT 2
SUMMARY OF CITIZEN COMMENTS

No written or oral comments were received.



City Council Staff Report

DATE: September 4, 2019

AGENDA ITEM NO: New Business
Agenda Item 5-A

TO: The Honorable Mayor and City Council
FROM: Mark McAvoy, Director of Public Works/City Engineer/City Planner
SUBJECT: Land Use Element update and next steps

RECOMMENDATION:

It is recommended that the City Council consider:

- 1) Receiving and filing this report; and
- 2) Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

In 2018, the City Council directed staff to begin comprehensive updates to the Monterey Park General Plan. The first element to be considered is the Land Use Element ("LUE") which was last updated in 2011. Early in 2019, the City Council appointed a General Plan Advisory Committee ("GPAC") to assist in soliciting public input for the LUE. Since that time, there were four GPAC meetings; a booth at the Cherry Blossom Festival in April; online solicitations for input; a survey; and one special meeting of the City Council regarding the LUE. A public hearing is now scheduled for the September 24, 2019 Planning Commission to consider the Draft Environmental Impact Report ("DEIR") and draft LUE reviewed by the GPAC. It is anticipated that the City Council will begin considering the matter in October so that a proposition may be placed onto the March 2020 ballot regarding the LUE.

BACKGROUND:

At the City Council's direction in 2018, the City began the process for updating the Monterey Park General Plan (the "GP"). Under California law, the GP must include seven elements: Land use; Circulation (traffic); Housing; Conservation (natural resources); Open space (recreation, etc.); Noise; and Safety (fires, seismic & geological hazards). The GP – particularly the Land Use Element – constitutes the City's "constitution" for economic, social, and land use development. The last comprehensive update to the GP occurred in 2001.

In Monterey Park, voter approval is required for amendments to the Land Use Element ("LUE"). Accordingly, the City Council opted to proceed with updating the LUE first with

the objective of placing a proposition on the November 2019 ballot. For various reasons – including election costs estimated at nearly \$500,000 – the Council opted instead to place a proposition on the March 2020 ballot. Since this is already a general municipal election, the cost savings to the City is significant.

On February 20, 2019, the City Council formed the GPAC by appointing 11 individuals to help facilitate updates to the LUE. A list of the GPAC members is included as an attachment. Between March 11, 2019 and May 6, 2019, the GPAC held four meetings to consider the draft LUE. Additionally, the City Council held a workshop on May 7, 2019 to consider the matter. Overall, the City conducted seven events for public attendance – including a booth at the Cherry Blossom Festival held on April 27-28th – to solicit public input. These efforts were in addition to the dedicated webpage regarding the matter that solicits public input (<https://www.montereypark.ca.gov/1249/General-Plan-Update---Monterey-Park-2040> or <https://tinyurl.com/yyvc4xto>) and a public survey that ended on April 15, 2019.

The EIR and LUE are now in draft form and ready to be considered by the Planning Commission and City Council. Notice for a public hearing on September 24, 2019 before the Planning Commission will be published in the next several days.

This report is intended to provide the City Council with an update regarding the process. Additionally, it is an opportunity for the City Council to give direction to staff as to the LUE process, e.g., whether further meetings by the GPAC or public workshops should be held. In reviewing documents summarizing the public outreach, it appears that meetings and events were sparsely attended by members of the public (based upon notations regarding public comment). Since this matter will ultimately be decided by voters, the City Council may wish to consider whether any additional outreach is desirable.

FISCAL IMPACT:

There is no fiscal impact to the General Fund.

Respectfully submitted by:



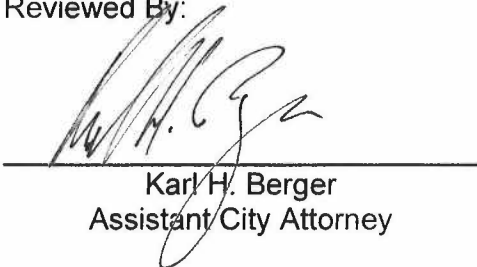
Mark McAvoy
Director of Public Works/City Engineer/
City Planner

Approved By:



Ron Bow
City Manager

Reviewed By:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

List of GPAC Membership

ATTACHMENT 1

GPAC Membership List

General Plan Advisory Committee – Appointed Members:

City Manager Bow:	Members:	Chet Yoshizaki
Mayor Liang:	Members:	Yukio Kawaratani Thomas Wong
	Alternate:	Walter Beaumont
Mayor Pro Tem Ing:	Members:	Joe Reichenberger Michael Hamner
	Alternate:	Paul Isozaki
Council Member Real Sebastian:	Members:	Michael Schlegel Dave Jones
	Alternate:	Bob Machuca
Council Member Lam	Members:	Lincoln Lee Nancy Arcuri
	Alternate:	Jack Chiang
Council Member Chan:	Members:	Yvonne Yiu Rodrigo Garcia
	Alternate:	Danny Johnson