CITY COUNCIL OF MONTEREY PARK
THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY, THE HOUSING AUTHORITY, THE MONTEREY PARK FINANCING AUTHORITY AND THE MONTEREY PARK GEOLOGIC HAZARD ABATEMENT DISTRICT
AGENDA

REGULAR CITY COUNCIL MEETING
MONTEREY PARK CITY HALL COUNCIL CHAMBERS
320 W. NEWMARK AVENUE, MONTEREY PARK, CA 91754

Wednesday
May 24, 2023
5:30 p.m.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

LAND ACKNOWLEDGMENT

We would like to acknowledge that the land we inhabit today was once known as Tovangaar, the home of the Gabrieleño-Tongva people. We show our respect to the Gabrieleño-Tongva people, as well as all Indigenous people, past, present, and future, and honor their labor as original caretakers of this land. We commit to uplifting the Gabrieleño-Tongva people, invite you to acknowledge the history, and join us in caring for this land.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at http://www.montereypark.ca.gov/AgendaCenter/City-Council-17.

The public may watch the meeting live on the city's cable channel MPKTV (AT&T U-verse, channel 99 or Charter Communications, channel 182) or by visiting the city's website at http://www.montereypark.ca.gov/133/City-Council-Meeting-Videos.

PUBLIC PARTICIPATION

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers. Written Communication will be accepted up to 24 hours before the meeting via email to mpclerk@montereypark.ca.gov.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER	**Mayor**
FLAG SALUTE	**Mayor**
ROLL CALL	**Henry Lo, Vinh Ngo, Jose Sanchez, Thomas Wong, Yvonne Yiu**

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS

While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

STAFF COMMUNICATIONS

NEW BUSINESS

1. FISCAL YEAR 2023-2024 BUDGET

It is recommended that the City Council consider:

(1) Receiving and filing the Preliminary Budget documentation for Fiscal Year 2023-2024; and

(2) Alternatively, take such additional, related, action that may be desirable

Consideration and possible action regarding the Fiscal Year 2023-2024 Budget. Staff will present a brief overview of policy issues, financial prospect and economic development, challenges/solutions, goals and strategies associated with the budget including, without limitation, the following matters

- City 2023-2024 spending plan overview;
- Proposed staffing changes to reflect efficient core staffing mix;
- Proposed capital improvement projects;
- Goals and Objectives presented by all departments.

Council may raise other development, policy, capital project and potential budget adjustment items for consideration as part of the Budget.

ADJOURN

City of Monterey Park
California

Preliminary Budget

FY 2023-2024













CITY OF MONTEREY PARK
320 West Newmark Avenue • Monterey Park • California 91754-2896
www.montereypark.ca.gov

City Council
Henry Lo
Vinh Ngo
Jose Sanchez
Thomas Wong
Yvonne Yiu

City Clerk
Maychelle Yee

City Treasurer
Amy Lee

May 24, 2023

Honorable Mayor and Members of the City Council

It is my privilege to present the Preliminary Budget for all operations of the City of Monterey Park for the fiscal year 2023-2024. The City's 2023-2024 spending plan, which funds public safety, community and economic development, transportation, parks and open space, recreation and library, infrastructure investments, and city facility upgrades, is developed in the most responsive manner toward achieving the goals and strategic programs following City Council's priorities and policy direction. This year is no exception that our focus clearly remains on how to best offer a myriad of services to our diverse community as we continue to balance the spending plan of the City while maintaining fiscal sustainability.

Economic Environment

California's unemployment rate stayed constant from March 2022 and remained at 4.4 percent for March 2023 as the state's employers added 8,700 nonfarm payroll jobs to the economy, according to data released by the California Employment Development Department (EDD). The seasonally adjusted unemployment rate in Los Angeles County increased over the month to 5.0 percent in March 2023, from a revised 4.9 percent in February 2023, and was below the rate of 5.3 percent one year ago. Industry added jobs include leisure and hospitality, government, information, and education and health services,

The COVID-19 pandemic upended the status quo—changing how we work and where we live, snarling global supply chains, driving rapid price increases, and prompting massive government aid. After the initial shock of job losses, Californians are back to work and unemployment is low. But continued inflation, interest rate hikes, and a volatile stock market are raising concerns about an upcoming recession. The City of Monterey Park stays vigilant and moves forward fiscally conservative.

In the City of Monterey Park, economic development is an integral component of the City's revenue generating activities. With 500,000 square feet, the Market Place, located along the Pomona Freeway, is the largest commercial shopping center ever developed in the community. Since its opening in May of 2018, the Market Place development has been a constant revenue generator. The City is projecting the Market Place to continue a steady revenue flow with a moderate increase for the upcoming year.

The City has also welcomed the hotel industry in establishing new hotels along the North Atlantic Boulevard corridor to meet the growing demand for visitor accommodations in the greater San Gabriel

Valley area. A new 288-room Courtyard by Marriott hotel opened in March 2021 along the 10 FWY (San Bernardino Freeway). The City anticipates a new 134-room with 84 condominium units Holiday Inn and Suites hotel, including a residential mixed-use component currently under construction scheduled to open in 2023-2024.

Additional commercial projects currently in the works include:

- A 7-Eleven store and gas station on 616 New Avenue
- A Silverlake Ramen Restaurant on 2150 S. Atlantic Blvd
- A 65-unit multi-family residential project on 338-410 Alhambra Avenue
- A 40-unit senior housing project on 130-206 Chandler Avenue
- Two self-storage facilities, one on 2500 Davidson and another one on 505 Monterey Pass Road,
- A 63-unit two-story townhome project on 126 New Avenue
- A mixed-use retail and 77-unit residential development on 808 W. Garvey Avenue
- A 27-unit multi-family residential apartment project on 816-824 Hellman, and
- An 8-unit residential condominium project on 2011 Potrero Grande

The City of Monterey Park experienced a net taxable value increase of 5.57% for the 2022/23 property tax roll, that was more of an increase than the increase experienced countywide at 3.6%. The assessed value increase between 2021/22 and 2022/23 was $488 million. The change attributed to the 2% Proposition 13 inflation adjustment was $91.4 million. That accounted for 46% of all growth experienced in the City.

Growth in home sales remained strong through the summer of 2021. Many cities saw median price increases due to low interest rates, high demand, and limited properties for sale. Sales price increases in 2021 were reflected on the 2022/23 tax rolls. Tracking activity into 2022, new concerns over rising interest rates and inflation are decreasing the volume of home sales. For many locales, median prices have waned slightly in recent months, but still represent increases in sale price when compared to the prior year. The median sale price of Monterey Park detached single-family homes from January through November 2022 was $908,000, an increase of $70,000 (8.4%) from the median sale price in the same period for 2021.

The 2023-2024 Preliminary Budget

The proposed City's FY 2023-2024 Operating, Debt and Capital Budget total is $173 million of which $61.8 million is in the General Fund and $3.8 million are from one-time American Rescue Plan Act (ARPA) funds. This budget provides a road map for the City's successful delivery of vital core services and infrastructure improvements, which can be seen in detail via the Fund, Department and Capital pages that follow. A careful and methodical approach was taken in preparing the budget consistent with City Council's practice to exercise fiscal prudence with funding requests and the preservation of the General Fund reserves. Departmental budget requests were scrutinized considering essential operational needs and limiting the ongoing demand on the City's finances. This operating budget includes the salary compensation increase resulting from the City's compensation study and escalations only where the cost-of-service delivery has increased, and ARPA funds have been allocated.

The Preliminary Budget continues reflecting the Successor Agency (SA) budget of $2.2 million for enforceable obligations and administrative costs for winding down procedures of the former Monterey Park redevelopment agency.

Monterey Park uses a five-year forecast to enable us to anticipate and adapt to economic challenges and to make decisions today with the next five years in mind. The five-year forecast aids the City's administration in seeing our financial challenges before they are realized – giving the City the opportunity to identify and communicate with City Council and the community to implement solutions in advance. To this end the proposed budget does not attempt to fix the long-term structural issues facing the City, but further advances efforts to transition the City from financial stability to financial sustainability.

General Fund Revenue

General Fund is the main operating fund of the City and pays for the majority of the police, fire, building, zoning, public works, park maintenance, recreation, and library services. It is our practice to conservatively estimate all revenues included in the budget to avoid over committing to future service expansions.

(Amounts in 000s)	Approved 2022-23	Est. Actual 2022-23	Estimated 2023-24
Property Tax	*$21,471*	*$21,628*	*$22,385*
Sales Tax	*$9,544*	*$10,948*	*$18,586*
Utility User Tax	*$2,961*	*$3,294*	*$3,328*
Transient Occupancy Tax	*$1,827*	*$2,796*	*$2,880*
Business License Tax	*$869*	*$885*	*$912*
Other Taxes	*$1,279*	*$1,279*	*$1,671*
Licenses & Permits	*$1,525*	*$1,525*	*$1,716*
Service Charges	*$6,903*	*$6,903*	*$7,194*
Other Revenue	*$4,173*	*$4,173*	*$4,714*
Transfer-In			
Total	**$50,552**	**$53,431**	**$63,386**

Property tax, and sales tax continue to be the largest revenue sources, representing 64 percent of the total General Fund's revenue. Each key revenue assumption for 2023-2024 is summarized as following:

Property Tax The property tax is an annual levy and is based on the value of land and structures. Property taxes constitute 35% percent of all City own-source revenue. Total gross assessed value for 2023 is $9.3 billion, up .4% or $488 million from last year. Prices for single family homes have continued to rise in response to lower inventory and interest rates. The median sale price of a detached single family residential home in Monterey Park from January through November 2022 was $908,000. Furthermore, the largest value change came from the various commercial and industrial parcels located on N. Atlantic Blvd., Atlas Ave. and Monterey Pass Rd. The parcels increased in value by $12.3 million.

Sales Tax The sales tax represent the second-largest source of local tax revenue. The sales tax is imposed on the retail sale of goods. On the November 8, 2022, voters adopted Measure MP which authorizes a ¾ cent transactions and use (sales) tax. The measure was adopted based upon a 58.14% voter approval. This tax began to be collected by businesses on April 1, 2023and is projected to generate $8 million in FY2023-2024.

Utility User Tax The City's utility user tax rates are 3% for residential and 5.5% for commercial users. The tax is applied to the consumption of electric, gas, and telephone services. The overall UUT revenue is projected to increase by 1% based on trends and historical data.

Transient Occupancy Tax Transient occupancy tax, TOT (hotel/lodging tax) is imposed on the rent of hotels and motels in the City. The current hotel tax rate is 12%. The amount includes projected hotel tax receipts from the Courtyard by Marriott Hotel. In addition, the City has implemented a strategy to collect TOT from short-term rental properties rented through home sharing services like Airbnb. Currently, the increase in TOT revenue is unknown for short-term rental properties and will be monitored and reported once more information is received.

Other Taxes This category consists of property transfer tax and franchise tax. The property transfer tax is the real estate transfer tax at a rate of $1.10 per $1,000 of value transferred. The City and county share the tax equally. Franchise tax is imposed by the City on gas, electric, and cable television for the privilege of using City streets. Revenues in Other Taxes are projected to increase by 3% based on trends and historical data.

Licenses and Permits Business license revenues are projected to increase slightly in FY2023-2024 as businesses are opened back up and new businesses start to emerge. The City is cautiously optimistic revenues will begin to increase in this category.

Charge for Services This category includes charges for fee-supported City services. As we continue to move past the pandemic, City services continue to return to pre-pandemic levels, thus, revenues in this category are expected to increase to pre-pandemic amounts.

Other Revenues This category includes investment earnings, rents, fines, and miscellaneous revenue accounts. The City's overall investment return is expected to increase in FY2023-2024 as the Federal government increases rates to mitigate the possibility of a recession.

General Fund Estimated Expenditures

Below is the summary of the General Fund expenditures and transfers for FY 2023-2024.

General Fund Expenditures & Transfers		
(Amounts in 000s)	*Est. Actual 2022-2023*	*Proposed 2023-2024*
Police	*$20,593*	*$25,462*
Fire	*$13,811*	*$16,141*
Public Works	*$2,995*	*$2,879*
Library	*$2,433*	*$2,637*
Communiity and Economic Development	*$2,015*	*$2,974*
Recreation/Community Services	*$1,744*	*$2,065*
General Administration	*$5,964*	*$6,307*
Non-Departmental	*$1,888*	*$1,051*
Capital Improvements	*$8,959*	*$2,257*
Total	***$60,402***	***$61,773***

General Fund Balances

Fund Balances are often used to bridge economic cycles or weather emergency times so that community services can continue to be provided uninterrupted. Adequate fund balances are an indication of sound financial management. Total General Fund reserve for FY 2023-2024 is projected to be $20.7 million.

General Fund Balance
2023-2024
(Amounts in 000s)

	Estimate 2022-2023	Estimate 2023-2024
Beginning Balances	$28,965	$21,994
Revenues & Transfers	53,431	63,386
Expenditures & Transfers	60,402	61,773
Ending Balances	**$21,994**	**$23,607**

Proposed Budget for Other Funds

Other City funds are classified as restricted funds. The restricted funds include Special Revenue Funds, Enterprise Funds, Internal Service Funds, and Successor Agency Funds. These funds are kept separately for specific expenditures authorized by laws or City policies. The FY 2023-2024 Operating, Debt and Capital Budget expenditures for the restricted funds are $111.2 million and total projected revenues and transfers are $82.1 million. Below is a discussion of the major restricted funds.

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes.

Retirement Fund Funding of the City's pension programs comes from a special property tax approved by the voters in 1946 and 1952. The City's retirement tax rate has remained at $0.091175 per $100 of the assessed valuation since 1983. For 2023-2024, the projected retirement revenue is $8.7 million, and total appropriations are $12.2 million. The difference comes from various fund supplemental of $3.5 million and the remaining Retirement Fund reserve. The supplements are projected to grow much higher in the next five years due to changes in CalPERS discount rates.

Proposition A, C, Measure R, M, and W Fund These funds continue to be used for the City's spirit bus, dial-a-ride, taxi coupons, bus pass programs, traffic signal upgrades, and various street and roadway improvements. For 2023-2024, total estimated revenue is $5.6 million and total budgeted expenditures are $11 million.

Road Maintenance and Rehabilitation Act (SB1) Fund The Road Repair and Accountability Act of 2017 provides substantial new and more stable funding for state and local streets and roads over a period of ten years. For 2023-2024, the City expects to receive over $1.6 million from the SB1 funds and will be used for various street resurfacing rehabilitations per the City's Pavement Management Study.

Maintenance District Fund The City formed a Maintenance District in 1993 to finance the maintenance and operation of streetlights, street trees, and medians in accordance with the Landscaping and Lighting Act of 1972. Rates have never been adjusted since 1996. The projected revenue is $1 million. This revenue combines with a General Fund supplemental payment of $571,221 to fund the total district maintenance expenditure of $1.6 million.

Development Impact Fee Fund Pursuant to Chapter 3.110 of the MPMC Ordinance No. 2134, the City establishes development impact fees for safety, circulation, water, sewer, library $788,600, which will be used for improvements per Government Code Section 66006.

Grants Fund The City is allocated $15 million in one-time ARPA funds. These one-time funds have allowed the City to return to pre-pandemic service levels. Once these funds are depleted and/or expire by December 2024, the City will have to reduce services or find another sustainable funding source.

Enterprise Funds account for activities financed and operated like those of business enterprise and are restricted for that specific purpose. The City is anticipating a Proposition 218 rate increase for water, sewer and refuse in 2023-2024.

Refuse Fund The refuse service includes trash collection, waste management, and recycling. The City refuse rates, which were last established on September 1, 2017, reflect calculated payments for the franchise contract with the disposal company and the City's administrative costs of the services. Annually, the trash service providers can adjust their charge rates based on the Consumer Price Index. The projected budget for 2023-2024 is $6.9 million for revenue and $7.9 million for expenses. The increased in expenses are mainly for contract costs.

Sewer Fund The sewer rate is charged based on a customer and meter sized fixed rate. The Sewer Master Plan provided the City with a comprehensive assessment of $12.8 million to address 35% of the City's sewer system. The projected budget for 2023-2024 is $4.1 million for revenue and $7.3 million for expenses and capital improvements.

Water Fund The City's water system serves approximately 95% of Monterey Park residents. The system has 12 wells, 13 reservoirs, 5 treatment plants, 11 pumping stations, and 134 miles of water mains. The projected water revenues for water operation and treatment funds for 2023-2024 total $17.6 million, and proposed expenses are and capital improvements are $21.6 million. The water revenues are to cover the costs for the production, distribution, commercial, treatment, and capital improvements.

Internal Service Funds

The purpose of Internal Service (IS) funds is to centralize the services such as general liability claims, workers' compensation insurance, motor pool operations and replacement, technology development, employee separation benefits, and post-employment medical liability. These funds are a cost allocation toll and financed through charges to departments. The 2023-2024 internal service fund charges are: building maintenance $1.6 million, workers' compensation $4 million, motor shop pool $3.7 million, separation benefits $1.2 million, technology $1.4 million, general liability $6.9 million and post-employment medical liability $2.2 million.

Debt Service and Outstanding Loans

Ongoing update and replacement of City's infrastructure and capital assets is important to ensure quality service delivery. Capital improvements are costly and often times, it is not feasible for the City to use a pay-as-you go method or to bank funds until a sufficient amount can be accumulated. To fund improvement needs in a timely manner, the City has secured loans to finance various major improvements. The table below is a summary of the debt service payments for 2023-2024 and loan maturity years.

Debt Services for 2023-2024

Fund	Type of Debt	Description	Fiscal Year 2022-2023	Fiscal Year 2023-2024
621	Bonds	Sales Tax Revenue Bonds Series 2021 (Final date: 06/2051)	1,051,450	1,051,200
101	Lease Purchase	**SIEMENS Energy Efficiency Project**	134,329	142,033
401		(Final date: 06/2030)	761,199	946,883
		Sub-Total	895,199	1,088,916
401	Loan	**I-Bank La Loma/Highland Reservoirs** (Final date: 08/2030)	112,193	112,193
101	Lease Purchase	**Police Mobile Radios & System** (Final date: 09/2032)	307,745	2,255,799
362	Note	**HUD Section 108** (Final date: 08/2022)	545,603	0
506	Bonds	**Pension Obligation Bonds 2004**	1,112,819	1,072,761
		Pension Obligation Bonds 2021 Series A Merge with 2004 POBs (Final date: 06/2043)	6,224,602	6,265,609
		Sub-Total	7,337,421	7,338,370
501	Lease Purchase	**Fire Ladder & Engine Trucks** (Final date: 09/2025)	420,258	420,257
403	Loan	**SGVMWD** (Final date: 12/2033)		400,000
		Total	$10,669,869	$12,666,735

Compensation and Staffing Level

Staff affects the budget more than we often assume. As with most public agencies, personnel costs are the City's single largest operating expenditure. Total staffing for 2023-2024 is 387 full time equivalent (FTE) positions, adjusted up by 5 full time staff from 2022-2023. The City continues evaluating its organizational structure for the most efficient core staffing combination. It has always been the City's goal to achieve the optimal service delivery within a given personnel budget.

The table below summaries position changes in 2023-2024 to meet the proposed service levels.

Proposed Staffing Changes
2023-2024

Department	Position	FTE	Salary & Benefits
City Manager's Office	Principal Management Analyst	1.00	$132,818
Police Department	Police Officers	2.00	$243,386
Police Department	Dispatcher	1.00	$124,922
Fire Department	Battalion Chief	1.00	$153,379
Public Works Department	Maintenance Workers	2.00	$142,128
Public Works Department	Maintenance Workers - (Part-Time)	(5.50)	($146,481)
Public Works Department	Building Trades Technician	1.00	$72,739
Library	Library Assistant - (Part-Time)	2.50	$117,176
	Total FTE	**5.00**	**$840,067**

Pension Funding

On February 16, 2021, the City issued Pension Obligation Bonds in the amount of $106,335,000, paying off in its entirety the City's Unfunded Accrued Liability (UAL). While this payment brought the City's UAL to a zero balance in February of 2021, moving forward the City may continue to incur additional UAL costs. The City has implemented an Unfunded Pension Liability Policy to mitigate additional UAL costs. The second bond payment is scheduled for July 2023.

Pension costs including bond payment are projected to be $12.5 million for 2023-2024, which will be funded by the Retirement Fund and various other funds. Other funds supplement the pension cost for 2023-2024 at $3.5 million, $500,000 less than last year's $4 million. The City's personnel costs represent 60% of the City's budget. Like many state and local governments, the City has experienced fiscal pressures in meeting its retirement plan obligations and will continue to seek remedies.

The table below shows the required and projected employer contributions for the next five fiscal years. The projection assumes that all actuarial assumptions will be realized and that no further changes to assumptions, contributions, benefits, or funding will occur during the projection period. The projected normal cost percentages in the projections below reflect that the normal cost will continue to decline over time as new employees are hired into PEPRA or other lower cost benefit tiers.

Plan	Projected 2023-2024	Projected 2024-2025	Projected 2025-2026	Projected 2026-2027	Projected 2027-2028
Safety	20.70%	20.20%	19.60%	19.00%	18.40%
Miscellaneous	11.80%	11.90%	11.60%	11.30%	11.00%
	32.50%	32.10%	31.20%	30.30%	29.40%

Other Post-Employment Benefits (OPEB) Funding

Post-employment medical benefits are important because they are a form of promised deferred compensation and represent a significant and often growing element of employee-related costs. The net OPEB liability is reported on the annual financial report, which is approximately $19.2 million based on a 30-year amortization. The City started addressing the unfunded liabilities associated with retiree health care in 2012 and established a formal trust account with CalPERS CERBT Program to systematically accumulate resources in trust to fund the retiree health care liabilities. Through this funding advancement method, the City ensures its sustainable promises over time and to systematically reduce the unfunded accrued liabilities, thus achieving the City's goal in addressing the retiree medical liabilities. For 2023-2024, the City continues a $1.0 million OPEB trust contribution to proactively manage the retiree medical unfunded liability.

Infrastructure and Capital Improvements

Continued investment in the City's infrastructure and capital improvements is the key to long-term economic success and better quality of life for our community. For 2023-2024, the City is proposing a total of $29.2 million from various funds for our infrastructure and capital investments. All project information is in the Capital Improvement Program of the document.

In Closing

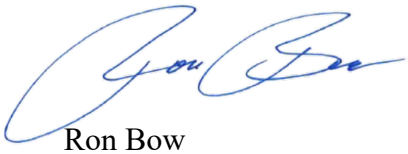
The FY 2023/24 Proposed Budget addresses Council priorities for the next fiscal year and continues the work of the City to deliver high quality services to the community. The entire community, including the City organization, experienced an unforgettable tragedy in January of 2023. This budget reflects changes to services that include the addition of public safety staff to increase safety for our residents, businesses, and visitors. We will continue to deliver high levels of service with even greater efficiency. We have improved transparency, both with this budget document, but also through new technologies and practices. We look forward as an organization to continue on this path.

I am focused on supporting our residents and businesses as we navigate through the next fiscal year together. I am committed to implementing the City Council's direction to further advance efforts to transition from a financially stable organization to an organization that is financially sustainable by seeking ways to promote economic development, retain local businesses, and maintain revenues needed to continue to provide excellent service.

I will continue to closely monitor budget allocations and recommend adjustments as revenues are received and recorded. The City's focus is to continue maintaining excellent community service while being fiscally responsible.

I would like to thank City Council for your leadership and all the stakeholders for their continued support, as difficult discussions and decisions must be made in directing the financial affairs of our City in the most responsible manner. We also extend our appreciation to all City departments and Finance staff for their hard work in completing this 2023-2024 Preliminary budget.

Respectfully,



Ron Bow
City Manager

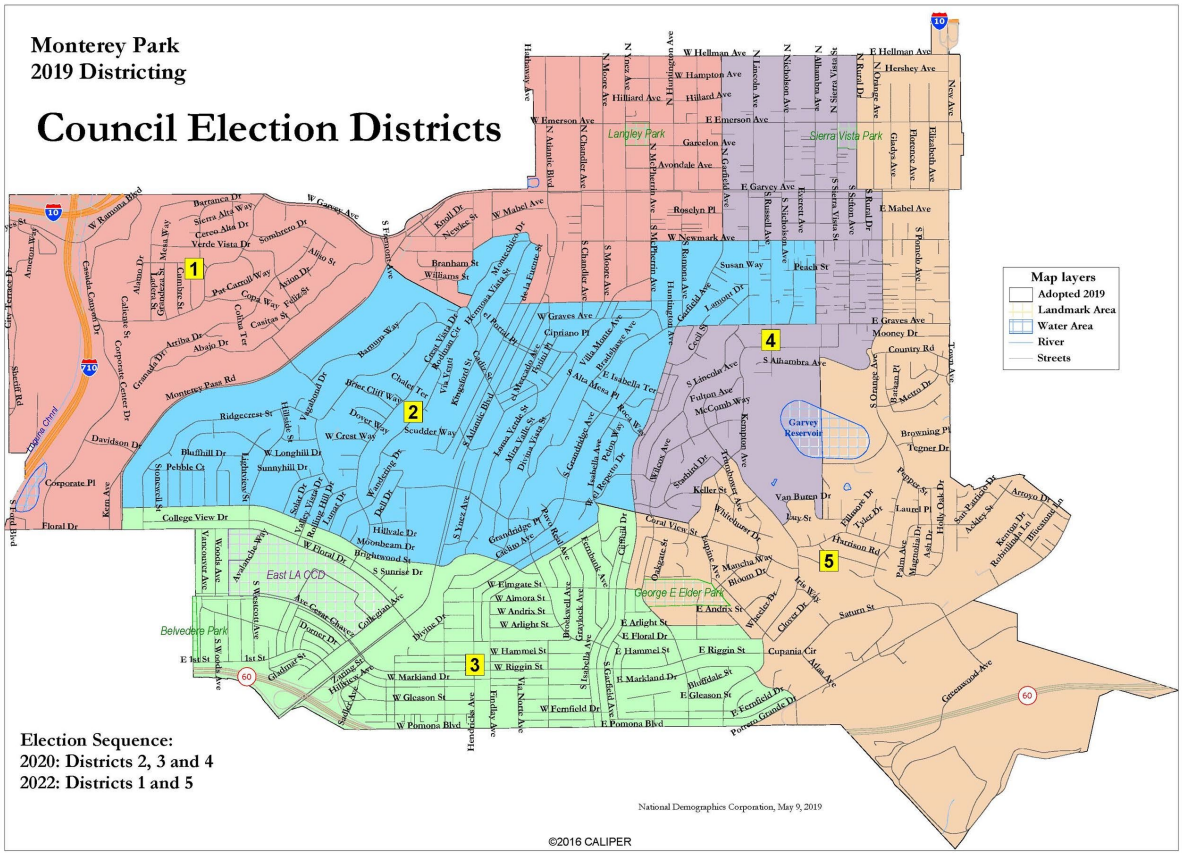
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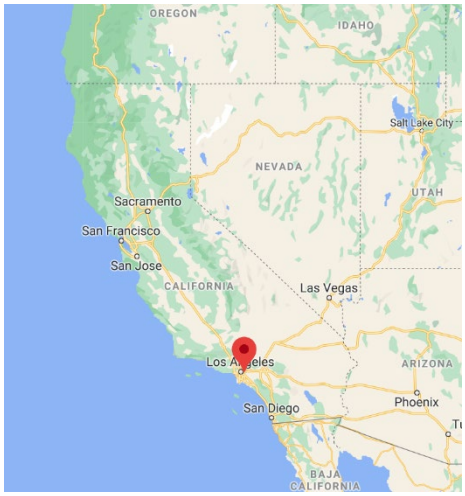
About the City of Monterey Park

Monterey Park Government

Monterey Park was incorporated in 1916 as a general law city. The City operates under the council/manager form of government. In March 2020, voters experienced district voting for the first time. Candidates for City Council must reside within Districts 2, 3 and 4. Only voters within said districts will be eligible to vote for candidates vying to represent their respective district. In November 2022, voters in Districts 1 and 5 will vote under the same procedures as described. The elected positions of City Treasurer and City Clerk will remain at-large and will be voted on in November 2022. The term of office for all City elected positions will remain four-years. All voters will vote for City's ballot measures in the election it was proposed. Click on map for larger view. The City Council appoints the City Manager, who has the responsibilities of overseeing all City services and operations.



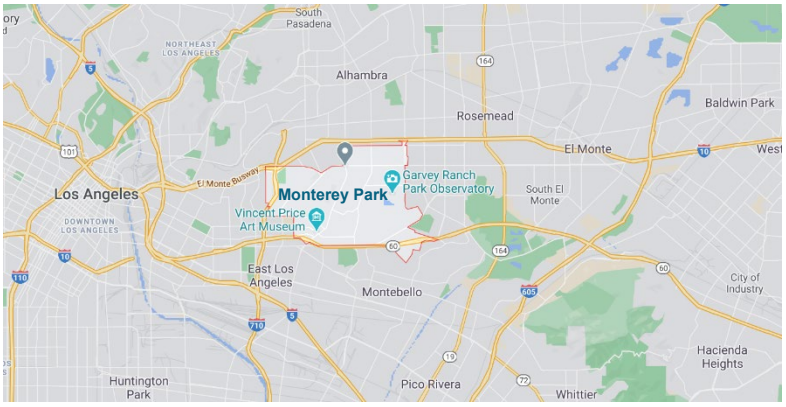
City History



The City of Monterey Park is located at the western gateway to the San Gabriel Valley, in Los Angeles County, California, just a few miles east of downtown Los Angeles. It is a vibrant and culturally diverse community of medium size population. Its municipal boundaries encompass 7.73 square miles.

The area in which the City is now located was originally inhabited by the Tongya Indians, later renamed Gabrielino Indians by the Spaniards. Following Spanish settlement of the region during the early 1800's, the area was part of the Mission San Gabriel de Arcangel.

Some years later, Richard Garvey, a mail rider for the U.S. Army, settled in Kings Hills and began developing the nearby land. To pay for the development (and personal debts), Garvey sold off portions of his property. In 1906, the first subdivision in the area, Ramona Acres, was formed.



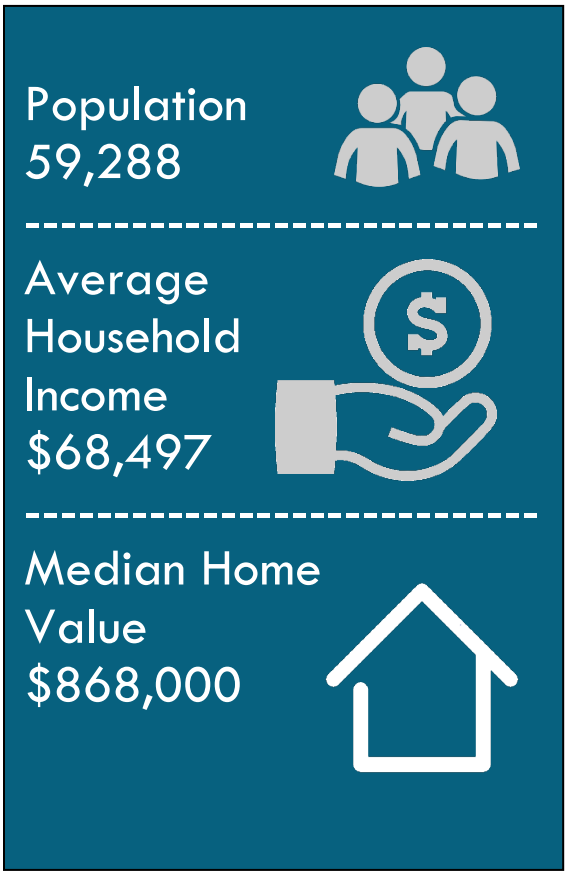
In 1916, residents of the area, initiated action to incorporate as a California city when the neighboring communities of Pasadena, South Pasadena, and Alhambra proposed the construction of a large waste treatment facility in the area.

Monterey Park voted itself into cityhood on May 29, 1916, by a 455 to 33 margin. The City's first Board of Directors immediately outlawed sewage plants within City boundaries. Then they gave their new city a name taken from old government maps that described the oak-covered inclines that made up the area as Monterey Hills. This year, 2023, marks the 107th Birthday of the City of Monterey Park!

Today, the City of Monterey Park is a General Law city operating under the Council-Manager form of municipal government. The City of Monterey Park is a full-service municipal government, offering its residents police and fire and emergency medical protection, water, sewer and refuse collections, public infrastructure improvements and culture and leisure programming.

City's Economic Condition and Priority Development

Monterey Park covers an area of 7.73 square miles with a population of approximately 61,153. The City is located six miles east of Los Angeles and is primarily a residential community, with 78% of its land zoned for single and multiple family housing uses. The median home price in Monterey Park is $868,000. The net taxable property value during the FY 2022-2023 assessment period was $9.3 billion, representing a 6.4% increase over the previous year. Major businesses include food and drug, auto sales and service, banking, restaurants, hotels, hospitals and medical offices, printing, and light manufacturing.



Housing assistance programs in the City include residential critical maintenance, rental rehabilitation, and first-time homebuyer programs. The City's own Housing Fund, Community Development Block Grant, and Home Fund monies primarily finance these activities. In most cases, public/private partnerships are formed.

The Market Place, which is located along the Pomona Freeway, is the largest commercial shopping center ever developed in the community. Some of the well-known national and regional tenants in operation include Home Depot, Costco, Chick-fil-A, Guitar Center, In-N-Out, Buffalo Wild Wings, Mod Pizza, Ono Hawaiian BBQ, and Starbucks.



Celadon at Garvey & Garfield is a mixed-use development in Downtown Monterey Park that offers 151 units of family housing with 70,000 square feet of retail and food establishments. Residents of the building have access to three major common areas, all of which are integrated with the outdoors to take advantage of the mild Monterey Park climate. Celadon developers and architects embraced the new urbanist concepts of compact, dense, and walkable communities to improve both quality of life for the residents, as well as lighten the community's footprint on the environment. Estimated completion is mid-2025.



Additional commercial projects currently in the works include:

- A 7-Eleven store and gas station on 616 New Avenue
- A Silverlake Ramen Restaurant on 2150 S. Atlantic Blvd
- A 65-unit multi-family residential project on 338-410 Alhambra Avenue
- A 40-unit senior housing project on 130-206 Chandler Avenue
- Two self-storage facilities, one on 2500 Davidson and another one on 505 Monterey Pass Road,
- A 63-unit two-story townhome project on 126 New Avenue
- A mixed-use retail and 77-unit residential development on 808 W. Garvey Avenue
- A 27-unit multi-family residential apartment project on 816-824 Hellman, and
- An 8-unit residential condominium project on 2011 Potrero Grande

In April of 2021, a new 288 room Courtyard by Marriott hotel opened along the 10 FWY (San Bernardino Freeway) and is expected to generate much needed revenue for the City.



The City is also anticipating the opening of a new 136 hotel room with 84 condominium units Holiday Inn and Suites hotel in mid FY 2022-2023. The project, located on a two-acre site at 420 N. Atlantic Boulevard, will consist of a five-story edifice containing a 136-room hotel, 84 condominiums, and 5,381 square feet of ground floor restaurant space. The new construction replaces a smaller 55-room motel and a 13-unit apartment building.



- Transportation Services and Information

  Public transportation services that are available to the community of Monterey Park include a local fixed-route circulator - the Spirit Bus - and regional bus service that is provided by

two operators - Los Angeles County Metro Bus and Montebello Bus Lines. Also available to the community are Metrolink commuter trains, local Dial-A-Ride service for seniors and disabled persons, and regional paratransit service for disabled persons that is provided by Access Services, Inc.

- Spirit Bus

  The Spirit Bus Service links residential neighborhoods to schools and the commercial and retail areas. The service includes 5 routes that run every 30 to 40 minutes and operates 6 days a week, Monday through Saturday.

- Regional Transportation Services

  The Metro Bus operates 6 lines in the City: 30/31 (Pico/First Street), 68 (West LA, Montebello Town Center), 70 (LA/El Monte), 170 (Cal State LA, South El Monte Station), 258 (Arizona Ave., Fremont Ave., Alhambra), and 260 (Pasadena, Artesia Blue Line Station).

- Commuter Train Service

  Commuter Train Service is provided by Metrolink. The nearest station is located less than half a mile from the city boundary, on Campus Drive at the California State University, Los Angeles (CSULA) campus, adjacent to the Busway Station.

- Paratransit Service - Dial A Ride and Access Services

  Paratransit service, door-to-door service, is available to senior citizens and disabled persons. Through the Langley Senior Citizen Center, the City operates a local paratransit service (within the City jurisdiction) for residents who are 55 years or older and/or disabled.



Annual Community Events

Each year Monterey Park delivers a variety of recreational and leisure time activities to promote the well-being and enjoyment of life for its residents, as well as to light the way for more understanding among residents of its community's multitude of rich cultures.



Monterey Park Birthday – The event is to celebrate the annual birthday of the City of Monterey Park. The event is held in May, featuring a home-town parade and four days of carnival rides, game booths, food, and entertainment.



Cherry Blossom Festival – It is a celebration of the sights, sounds, and tastes of Japanese culture. The two-day event in April features Taiko drumming, martial arts, contemporary Japanese music, crafts, games, and displays.

Spring Egg Hunt – This event provides games, entertainment, and an opportunity to collect some of the over 6,000 plastic eggs with candy and prizes. Eggs are scattered throughout Barnes Park field in designated sections separated by age groups.

Earth Day Festival – This is a joint event with the Cherry Blossom Festival and is held at Barnes Park to celebrate with Bike Ride events, which include the Family Ride and Hill Challenge Ride.



Cinco de Mayo – This Fiesta offers an unforgettable afternoon of Mexican Culture, featuring Mariachi music, Mexican folkloric, and authentic Mexican food.

4th of July – A wide variety of food, spectacular entertainment, fireworks, games, and music are all on tap for Monterey Park's celebration of Independence Day.

Veterans, Military, and Public Safety Recognitions - Ceremonies commence each Memorial Day, Veterans Day, and Patriot Day to recognize and honor those who have served in the armed forces and remember those that have lost their lives.

Monterey Park Community Clean-up Days – Being held throughout the year and in various locations, these free events provide an opportunity for residents to dispose of non-hazardous bulky items and electronic waste.

Farmers' Market – Every Thursday night the Monterey Park Farmers Market features the freshest fruits and vegetables, delicious bread, and a number of hot food items, plus entertainment and surprises - a great way to start the weekend.

Monster Mash Halloween Event – Each October the monsters come out to play. This event features carnival games, trick-or-treating, food trucks and live entertainment for all to enjoy.

Holiday Snow Village – Held in early December, this event features over 20 tons of snow, including a play area and two snow sled rides. Bands and choirs from local schools provide entertainment to kickoff the holiday season.

Lunar New Year Festival – Each year the Business Advisory Committee hosts a Lunar New Year celebration by holding street festival along Garvey Avenue. Entertainment, vendors and community organizations are brought together for this two-day event that has attracted over 200,000 people to Monterey Park.

San Gabriel Valley PRIDE – Co-hosted with the Alhambra Teachers Association during LGBTQ Pride Month, this event includes a community march from Mark Keppel High School to a festival at Barnes Park with music, resource booths and giveaways.

Summer Movie Night – Being held throughout the summer months these free events bring the community together to experience movies in various parks throughout the City.

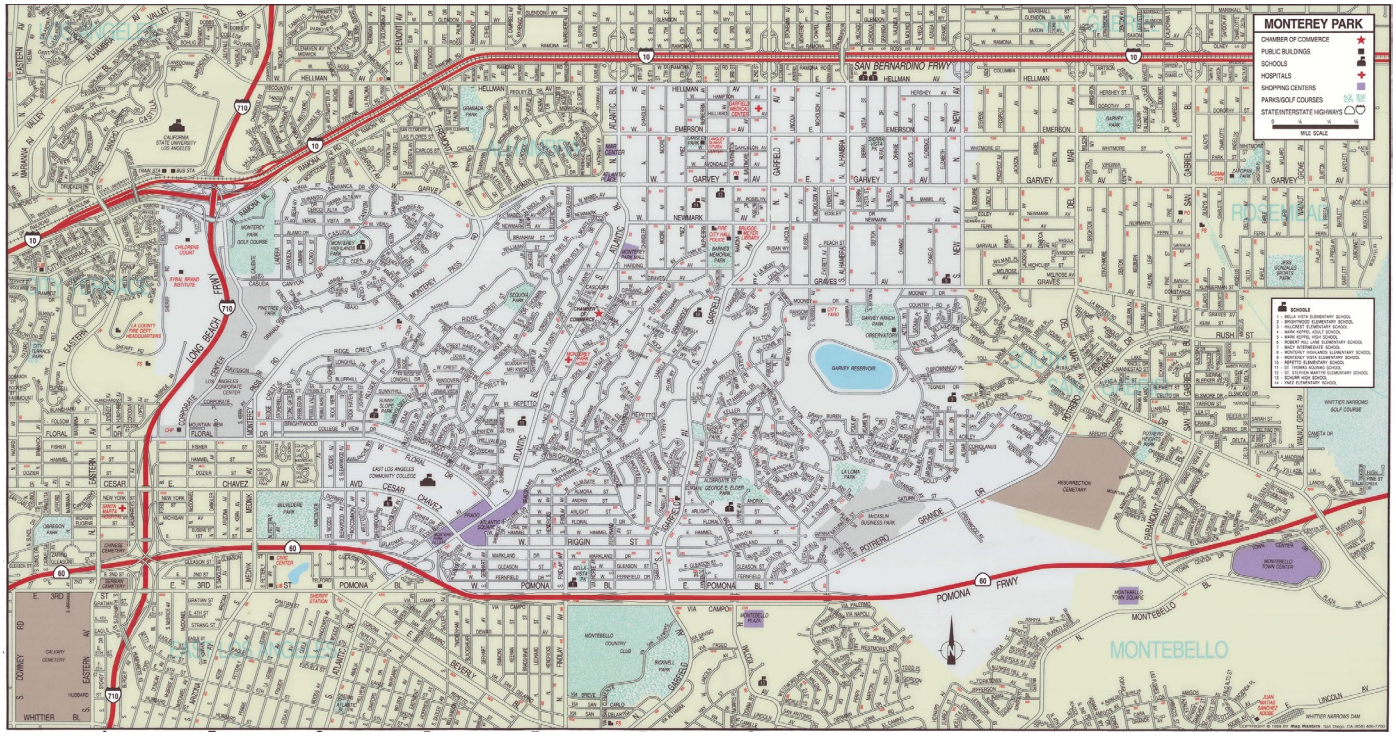
Summer Concerts – Being held during the summer months, these free concerts bring the community together to dance and enjoy live music at the Barnes Park Amphitheater



City Maps & Statistics
FY2023-2024 Budget

City Maps

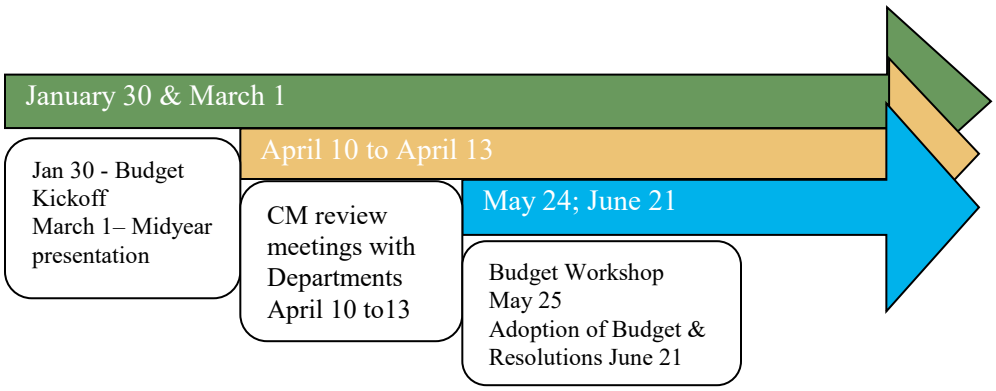




Miscellaneous Statistics

Date of Incorporation:	May 29, 1916
Form of Government:	Council / Manager
Area:	7.73 Square Miles
Miles of Streets:	119.27
Number of Street Lights:	3,359
Fire Protection:	
Number of Fire Stations:	3
Number of Sworn Firefighters and Non-Sworn Personnel:	65
Police Protection:	
Number of Stations:	1
Number of Sworn Police Officers and Non-Sworn Personnel:	129
Municipal Water Department:	
Number of Water Meters:	13,293
Average Daily Consumption:	6,730,000
Miles of Water Distribution Lines:	134
Number of Fire Hydrants:	1,063
Number of Gate Valves	2,073
Miles of Sewers:	
Sanitary Sewers:	126
Storm Drains:	12.43
Building Permits Issued:	515
Recreation and Culture:	
Number of Parks & Gardens:	14 (107.64 Acres)
Number of Pools:	1
Number of Libraries:	1
Number of Library Collection Volumes:	104,200
Number of Library Cardholders:	40,100
Number of Employees:	
Elected Officials:	7
Full-Time:	327
Part-Time:	59
Population:	59,288

Budget Calendar
FY2023-2024 Budget



Budget Process

Each year the City develops an annual financial plan. The budget offers a road map for the City to deliver vital core services and infrastructure improvements. The City used the following process to develop the annual budget:

January /March	Work began on the 2022-2023 Midyear Budget Review Report. The Midyear Report, includes a comprehensive Long-Term Financial Plan, establishes preparatory guidelines for the 2023-2024 Budget. It contains estimations of budgetary outcomes as well as discussion of important financial issues facing the City, many of which are reproduced in the Budget document. The Mid-Year Financial Report was presented to Council on March 1, 2023.
January /March	Based on community priorities, the Finance Division developed and allocated resources for each activity. Budget targets, together with other materials requisite to the budgeting process, were distributed to departments for assembly of budget proposals to fund their activity Action Plans. Budget Kick-Off meeting was held on January 30, 2023.
March / April	The Budget preparation month and proposal submission deadline was scheduled on March 23, 2023. City Manager's proposal review meetings with department representatives were scheduled during the week of April 10 to April 13, 2023.
May	Following department proposal revisions, the City Manager's proposed budget reflected both external and internal expectations, was assembled and published for City Council consideration on May 17, 2023. The City Council public hearing meeting was conducted on May 24, 2023.
June	Staff revises the preliminary budget by incorporating all Council directions and policies into the final budget. City Council formally approved the Final Budget by Resolution on June 21, 2023.

The proposed budget echoes our continued investment in City services to our residents and businesses, but also to those we invite to work and/or visit the City of Monterey Park. A number of economic development efforts have been a City focus for several years, with job creation and economic growth being at the forefront. This continues to be a priority for our City, including ensuring a positive working relationship with the business community, so that the City's business attraction efforts successfully bring targeted industries and retailers to our community. Monterey Park strives to provide services that promote a safe community to our residents, businesses, and visitors.

The financial plan reflects the desired operational outcomes of each City department as they relate to the City's strategic goals and provide a clear direction for the City to move toward achieving the quality and desired community of the future as its further articulated in the City's General Plan.

Here are the nine strategic goals that the City prioritizes for the next five years:

- Create a cleaner and more attractive City
- Enhance community and neighborhood development
- Ensure quality customer service
- Focus on Redevelopment
- Improve and develop the City's infrastructure
- Improve services through the effective use of technology
- Practice sound fiscal management
- Live within our means while investing in the future
- Invest in the City's employees through development and recognition

CITY OF MONTEREY PARK
ORGANIZATIONAL CHART

Citizens of Monterey Park

City Council


Jose Sanchez
Mayor


Thomas Wong
Mayor Pro Tem


Vinh Ngo
Council Member
District 5


Yvonne Yiu
Council Member
District 2


Henry Lo
Council Member
District 4

City Clerk


Maychelle Yee

City Treasurer


Amy Lee

City Attorney

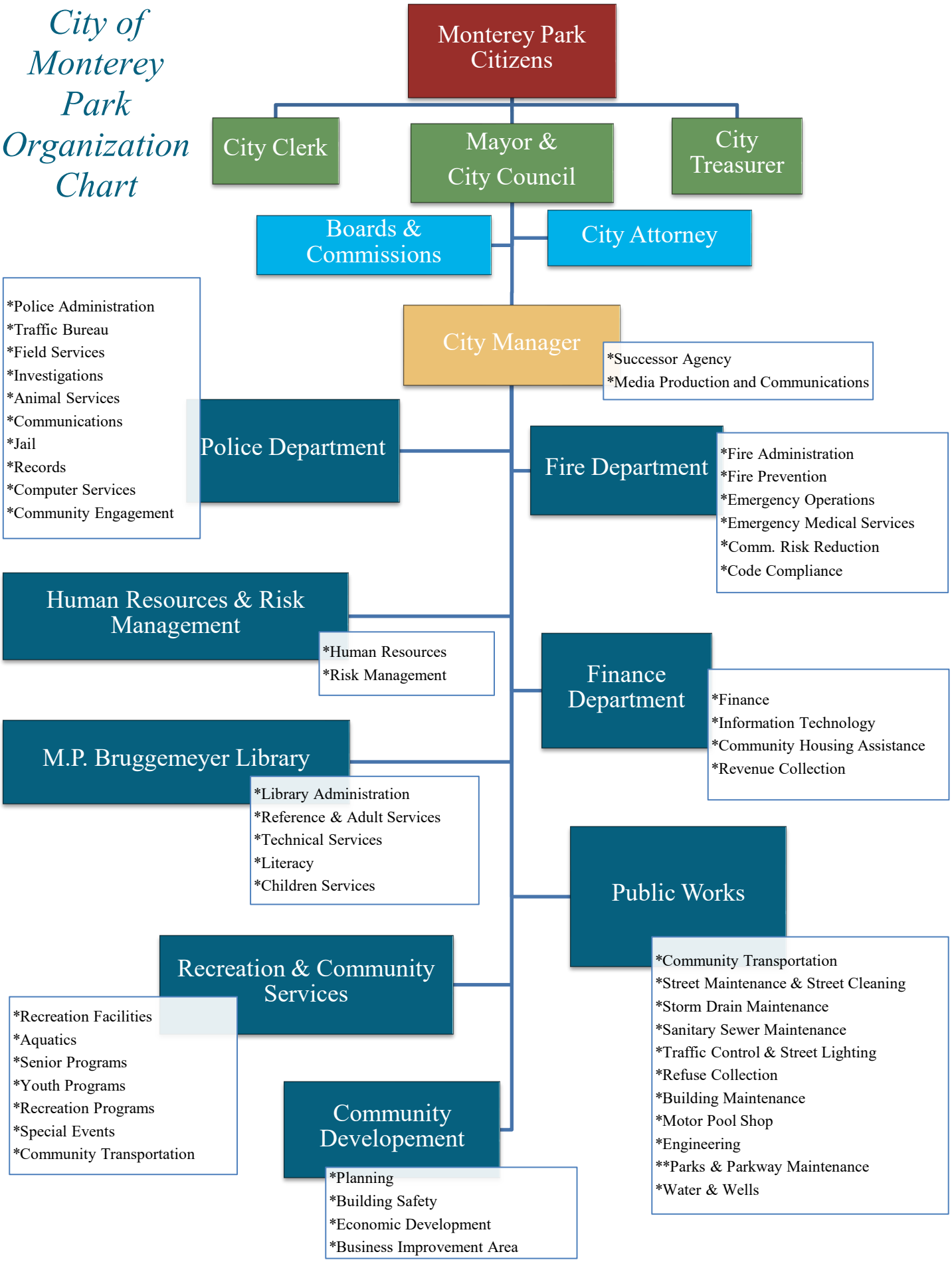
City Manager

Boards & Commissions

- Bruggemeyer Library
- Fire
- Human Resources & Risk Management
- Finance
- Community Development
- Police
- Public Works
- Recreation & Community Services

The City is a council-manager government, whose five council members are elected for a four-year, overlapping terms of office.

City of Monterey Park Organization Chart



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CITY OF MONTEREY PARK
FUND ACTIVITY

The City of Monterey Park's fiscal activities are budgeted and accounted for through the use of funds. A fund is a separate fiscal entity, which is self-balancing and free standing. The use of funds enables the maintaining of separate records for particular purposes. Government Finance Officers Association (GFOA) recommends that every state or local government that uses fund accounting establish clear criteria for determining whether a given fund in its accounting system should be treated as a fund for purposes of external financial reporting. The application of these criteria to individual funds should be documented and then periodically reviewed to take into account changes in circumstances (for example, a significant decrease in a revenue source reported as a separate special revenue fund). A government's periodic review of its fund structure ought to specifically consider whether the goals of general purpose external financial reporting could better be achieved by combining similar funds in the accounting system into a single fund for financial reporting purposes. For example, for budget reporting, all small Special Revenue funds are consolidated in this financial plan.

The fund categories are: Governmental Funds, Proprietary Funds, and Fiduciary Funds. The five fund types are: General, Special Revenue, Enterprise, Internal Services, and Agency.

Governmental Funds – Funds generally used to account for tax-supported activities.

- The **General Fund** is the primary operating fund of the City. The General Fund is used to account for resources traditionally associated with government which are not required by law or by sound financial management practice to be accounted for in another fund.
- **Special Revenue Funds** (SRFs) account for the proceeds of revenue sources that are restricted by law or administrative action to expend for specific purposes. Primary sources of SRF revenue are federal, state, local and private grants; contractual agreements. Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

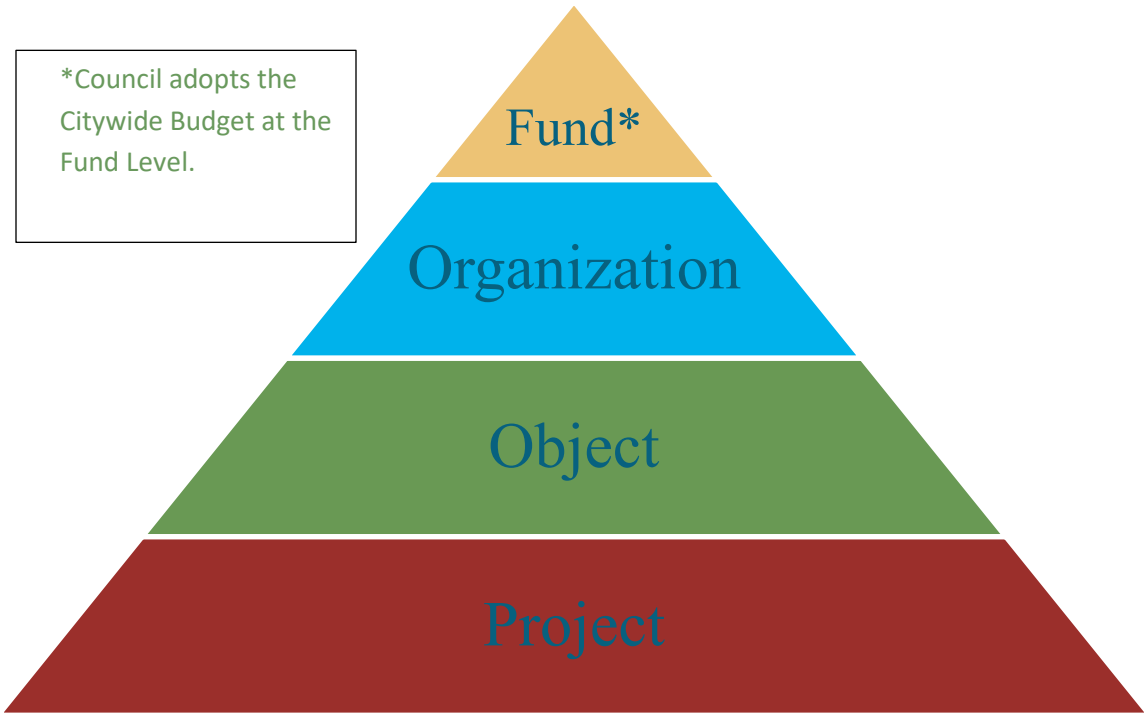
Proprietary Funds – Funds used to account for a government's ongoing organizations and activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges or on a cost reimbursement basis.

- **Enterprise Funds** are established to account for activities of a government that provide goods or services primarily to the public at large on a consumer charge basis. Most business-type activities of a government are accounted for and reported in this fund.
- **Internal Service Funds** are established to finance, administer, and account for departments or agencies of a government whose exclusive or nearly exclusive purpose is to provide goods or services (e.g. Technology services) to the government's other departments on a cost reimbursement basis.

Fiduciary Funds – Funds account for assets held by the government in a trustee or agent capacity such as taxes collected and held on behalf of local governments, pension plans, and trusts that receive external donations for the benefit of parties external to the government.

- **Agency Funds** are holding accounts for assets belonging to an entity other than the government. For example, Successor Agency funds for the payment of bonds are agency funds.

City of Monterey Park Account Structure:



CITY OF MONTEREY PARK
FUND ACTIVITY

The City's financial system is organized around a structure that is commonly found in most public agencies.

Fund: Each fund represents a self-balancing group of accounts and a balance sheet that allows for the segregation of resources from all others maintained by the City. For example, the General Fund accounting structure accumulates, and tracks monies collected for the purpose of providing the services that fulfill the general government role of the City. These costs include those for central administration including the City Manager's Office, Human Resources and the Management Services Department. Other general government costs included are Police, Fire Protection, Recreation and Library.

Organization: The organization or org code identifier (also referred to as division) is used within the City's accounting system to identify a specific program assigned to a department division. Thus, a single department can have one or more organization codes assigned to it in order to capture revenues and expenses for each separate function.

Object: The basic unit of the City's accounting structure is the object code. The purpose of the object code is to provide a means for separating each type of revenue and expense from another. For example, full-time salaries are charged to Object Code 5103.

Project: A project tracks Capital and/or a specific revenue or expense. For example, within each project, there could be specific revenue funding the project such as grant revenue.

CITY OF MONTEREY PARK
SOURCE OF FUNDS

GOVERNMENTAL FUNDS

General Fund:

General Fund (101/105) The City's primary operating fund and support for most basic services. All revenues that by law or the requirements of sound financial management do not have to be placed in a separate, restricted fund are deposited in the General Fund.

Recreation Fund (102) accounts for the costs of adult recreational activities, after-school daycare programming and community classes offered by the Recreation and Parks Department.

Passport Services (111/112) accounts for cost for services providing to U.S. citizens applying for their passport.

Special Revenue Funds:

Public Safety Augmentation Fund (201) accounts for the City's share of a one-half percent sales tax approved by the electorate in November 1993, as applied exclusively to public safety services.

Retirement Fund (202) accounts for revenue received for voter-approved tax on real property to fund employee retirement costs, as established pursuant to Monterey Park Municipal Code Section 2.40.060.

Development Impact Fee Fund (204/205/231) accounts for the proceeds of a development fee used for the purpose of improvements and related expenditures for Law Enforcement, Fire Suppression /Medic, Circulation, Water Distribution, Sewer Collection, Library Facilities and Collection, Public Meeting Facilities, Community Facilities, Aquatics Facilities and Park Land Improvements, as established pursuant to Monterey Park Municipal Code ordinance No. 2134.

Housing Fund (206) accounts for the SERAF loan payments to fund the housing activities including the City's rental rehabilitation programs, the critical maintenance program and the new affordable housing programs to reach a greater number of eligible residents.

CERCLA Liability Fund (216) accounts for fees collected from waste haulers to provide protection against environmental liability exposure, particularly incidents falling under the Comprehensive Environmental Response Cleanup and Liability Act (CERCLA). Haulers are assessed on the basis of waste tonnage disposed as a prerequisite to obtaining a business license.

CITY OF MONTEREY PARK
SOURCE OF FUNDS

Business Improvement Area #1 Fund (219) accounts for receipts and expenditures relating to the development and promotion of business activities in the downtown area of the City.

Maintenance District 93-1 Fund (220) accounts for receipts and expenditures relating to the Citywide benefit assessment district for street lighting and median maintenance.

Bike Routes Fund (236) accounts for expenditures financed by State of California Transportation Development Act, Article 3, funds for bike routes and pedestrian facilities improvements.

Road Maintenance and Rehabilitation SB1 (237) accounts for the City's share of RMRP funds to address deferred maintenance of the local streets and road systems. SB1 was approved and filed in April of 2017.

Proposition A Fund (238) accounts for the City's share of a one-half percent sales tax approved by the electorate in November 1980 and collected by the County of Los Angeles to finance transportation programming and related capital projects.

Measure R Fund (239) accounts for revenue derived from the one-half percent sales tax approved pursuant to Assembly bill 2321, Measure R Ordinance of the LACMTA. The funds are to be used to augment for transportation purpose.

Measure M Fund (240) accounts for the City's share of a one-half percent sales tax approved by the electorate in November 2016, to finance transit operations, local street improvements, bicycle and pedestrian connections, and transit services.

Proposition C Fund (241) accounts for the City's share of a one-half percent sales tax approved by the electorate in November 1990, as collected by the County of Los Angeles to finance transportation programming and related capital projects.

Gas Tax Fund (242) accounts for expenditures financed by money apportioned from taxes on the purchase of gasoline fuel under the Streets and Highway Code of the State of California.

Air Quality Improvement Fund (247) accounts for the City's share of additional motor vehicle registration fees imposed by the South Coast Air Quality Management District to finance the implementation of mobile source emission reduction programs and the provisions of the California Clean Air Act.

Grant Funds (300s) accounts for special purpose financing provided by Federal, State, County or other agencies requiring segregated fund accounting.

Asset Forfeiture Fund (301/302/307) accounts for revenues derived from monies and property seized by the Police Department in drug-related incidents. Application of funds restricted to enhancement of drug enforcement activities.

PROPRIETARY FUNDS

Enterprise Funds:

Water Operation Fund (401) used to account for financial resources for the water operation including commercial, production, distribution, and implementation of Water Master Plan.

Water Treatment Fund (402) used to account for financial resources for the treatment of certain chemical contaminations to meet water quality standards.

Sewer Fund (411) accounts for construction and improvement to deficient sanitary sewer mains identified in the Sewer Master Plan, as established pursuant to Monterey Park Municipal Code Section 14.06.060.

Refuse Fund (421) accounts for receipts and expenditures relating to waste management activities including refuse collection, disposal, and recycling.

Internal Service Funds:

City Shop Fund (501) accounts for the purchase and upkeep of all motorized equipment used by City departments.

Technology/Data Processing Fund (502) accounts for the costs of centralized data processing activities, including computer networking, and replacement of telephone system.

General Liability Fund (503) accounts for the City's general liability insurance program, including claims management, legal and other expenses.

Workers' Compensation Fund (504) accounts for the City's workers' compensation insurance program, including claims management, legal and other expenses.

Separation Benefits Fund (505) accounts for costs resulting from employee separation from service (accrued vacation, sick, compensatory, and holiday leave time).

Building Maintenance Fund (506) accounts for costs related to the upkeep of city owned structures 16 major structures and numerous smaller structures.

Other Post-Employment Benefits (OPEB) Fund (507) accounts for annual set-asides for retiree medical costs per Governmental Accounting Standards Board Statement 45.

Summary of Revenues and Transfers-In
FY 2023-2024 Budget

Fund	Description	Actual 2021-2022	Adopted Budget 2022-2023	Revised Budget 2022-2023	Proposed Budget 2023-2024
101	GENERAL FUND	48,991,089	50,372,827	53,221,711	62,996,091
102	RECREATION	34,284	129,500	129,500	340,000
112	LIBRARY PASSPORT SERVICES	45,708	50,000	50,000	50,000
	Total General Fund	49,071,598	50,552,327	53,401,211	63,386,091
201	PUBLIC SAFETY AUGMENTATION FUND	905,443	790,000	790,000	900,000
202	RETIREMENT FUND	11,868,762	13,473,370	13,473,370	12,187,627
204	CIRCULATION SYSTEM DIF FUND	54,360	100,000	100,000	200,000
205	LAW ENFORCEMENT_FIRE DIF FUND	159,899	215,100	215,100	227,100
206	CITY HOUSING SPECIAL REVENUE FUND	6,239	137,342	137,342	137,342
209	RECORDS MANAGEMENT FEE FUND	0	20,000	20,000	0
210	ELAC INSTRUCTIONAL SERVICE PROGRAM	0	60,000	60,000	0
212	GENERAL PLAN REVIEW TRUST	0	61,085	61,085	0
216	CERCLA LIABILITY FUND	143,432	138,484	138,484	145,100
218	SAFE STREETS FOR ALL	0	149,350	149,350	984,000
219	BUSINESS IMPROVEMENT AREA 1	84,652	75,000	75,000	84,000
220	MAINTENANCE DISTRICT 93_1	1,003,590	1,026,920	1,026,920	1,004,990
231	PARKS_LIBRARY_PUBLIC AND AQUATICS	166,814	164,310	164,310	170,500
232	PROP A_PER PARCEL	0	7,944	7,944	0
235	ASPHALT_CONCRETE INCENTIVE	0	30,000	30,000	0
236	BIKE ROUTE FUND	0	56,848	56,848	70,443
237	ROAD MAINTENANCE AND REHABILITATION ACCOUN	1,224,804	1,252,121	1,252,121	1,556,219
238	PROPOSITION A FUND	1,808,639	1,580,078	1,580,078	1,891,047
239	MEASURE R FUND	958,759	917,410	917,410	1,083,493
240	MEASURE M FUND	1,087,412	1,038,598	1,038,598	1,226,825
241	PROPOSITION C FUND	1,281,794	1,223,379	1,223,379	1,444,323
242	STATE GAS TAX FUND	1,421,252	1,634,556	1,634,556	1,559,719
246	HIGHWAY SAFETY IMPROVEMENT	0	0	0	1,064,323
247	AIR QUALITY IMPROVEMENT FUND	79,328	80,100	80,100	80,000
248	MEASURE W FUND	737,966	740,000	740,000	0
280	MEASURE B	0	110,601	110,601	0
281	ATP CYCLE 4	0	1,212,000	1,212,000	0
	Sub-Total Other Special Revenues	22,993,146	26,294,596	26,294,596	26,017,051
302	ASSET FOREFEITURE FUND - TREASURY	246,069	20,000	20,000	100
303	BULLETPROOF VEST POLICE GRANT	3,798	8,347	8,347	6,251
304	STC STANDARDS_TRAINING_CORREC	6,879	46,600	46,600	6,600
305	POST	18,532	35,000	35,000	35,000
308	STATE LAW ENFORCE SVC_COPS	162,901	153,807	153,807	165,000
310	SELECTIVE TRAFFIC ENFORCE_6	0	0	0	49,848
313	URBAN AREA INITIATIVE - (UASI) POLICE	0	0	0	238,182
314	HOMELAND SECURITY - FIRE	0	0	0	342,500
320	CALIFORNIA FIRE FOUNDATION	0	15,000	15,000	0
321	GROUND EMERGENCY MEDICAL TRANSPORTION	0	40,000	40,000	40,000
322	CALOES HIGH COMM. EQUIPMENT	0	0	0	60,000
323	CALOES HIGH COMM. HAZARD	0	0	0	63,000
325	ASSISTANCE TO FIREFIGHTERS	0	0	0	182,000
326	ASSIST TO FF COVID SUPPLE	713	20,000	20,000	0
334	OTS - POLICE	75,603	40,000	40,000	380,000
351	WIOA GRANT	31,536	48,928	48,928	49,000
353	CALLIBRARY LITERACY SERVICES GRANT	38,418	38,992	38,992	39,000
361	HOME HOUSING PROGRAM	393,763	324,520	324,520	375,733
362	CDBG FUND	697,244	637,173	637,173	786,842
363	ARPA FUNDS	2,310,398	7,521,592	7,521,592	0
367	PERMANENT LOCAL HOUSING ALLOCATION	0	0	0	343,238
368	HOME - ARPA	0	0	0	1,175,039
371	USED OIL RECYCLING BLOCK GRANT	8,635	8,542	8,542	51,333
373	BEVERAGE CONTAINER RECYCLING	30,826	15,236	15,236	15,306
385	LEAP	0	300,000	300,000	0
	Sub-Total Grants	4,025,316	9,273,737	9,273,737	4,403,972

Fund	Description	Actual 2021-2022	Adopted Budget 2022-2023	Revised Budget 2022-2023	Proposed Budget 2023-2024
	Total Special Revenues Funds	27,018,461	35,568,333	35,568,333	30,421,023
401	WATER FUND	10,554,830	10,258,000	10,258,000	12,369,977
402	WATER TREATMENT WQA EPA FUND	4,526,992	5,520,000	5,520,000	5,025,000
409	WATER DIF	40,122	150,000	150,000	165,000
411	SEWER FUND	3,274,996	2,901,300	2,901,300	4,057,934
419	SEWER DIF	5,598	24,000	24,000	26,000
421	REFUSE FUND	6,846,375	6,330,000	6,330,000	6,860,000
	Total Enterprise Funds	25,248,912	25,183,300	25,183,300	28,503,911
501	CITY SHOP FUND	2,166,341	3,210,400	3,210,400	3,713,800
502	TECHNOLOGY INTERNAL SERVICE FUND	496,151	1,003,643	1,003,643	1,381,816
503	GENERAL LIABILITY FUND	4,100,368	5,037,813	5,037,813	6,898,767
504	WORKERS COMP FUND	3,085,274	3,624,125	3,624,125	3,986,537
505	SEPARATION BENEFITS FUND	986,500	1,045,994	1,045,994	1,225,000
506	BUILDING MAINTENANCE FUND	0	0	0	1,585,956
507	OPEB INTERNAL SERVICE FUND	1,000,000	1,000,000	1,000,000	2,200,000
	Total Internal Services Funds	11,834,634	14,921,975	14,921,975	20,991,877
	Total City-Wide Revenues	113,173,605	126,225,935	129,074,819	143,302,902
841	ATLANTIC_GARVEY SA	1,612,223	1,508,755	1,508,755	1,472,757
842	MERGED SA	1,291,941	755,580	755,580	755,957
	Total Successor Agency	2,904,164	2,264,335	2,264,335	2,228,714
	Total City-Wide & SA Funds	116,077,769	128,490,270	131,339,154	145,531,616

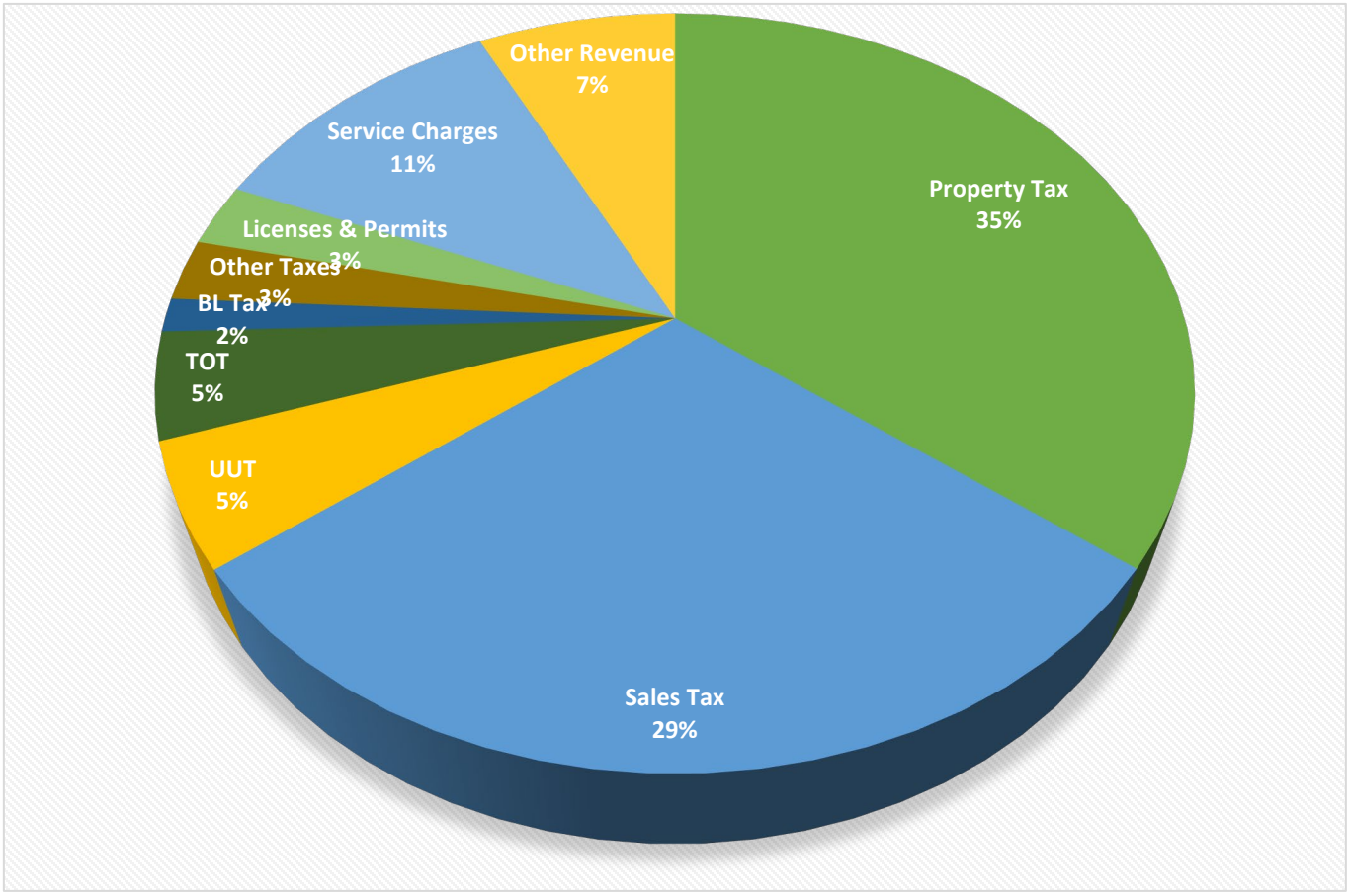
City of Monterey Park
FY2023-24 Fund Balance Change Summary

Fund	Description	Estimated Fund Balance June 30, 2023	Revenue Budget	Available Resources	Expenditure Budget	Estimated Fund Balance June 30, 2024	Fund Balance Change
101	GENERAL FUND	23,158,656	62,996,091	86,154,747	55,368,596	30,786,151	7,627,495
102	RECREATION	(161,544)	340,000	178,456	87,952	90,503	252,048
105	GENERAL FUND ADMINISTRATION	0	0	0	6,239,225	(6,239,225)	(6,239,225)
112	LIBRARY PASSPORT SERVICES	324,230	50,000	374,230	77,212	297,018	(27,212)
	Total General Fund	**23,321,342**	**63,386,091**	**86,707,433**	**61,772,986**	**24,934,447**	**1,613,105**
201	PUBLIC SAFETY AUGMENTATION FUND	821,916	900,000	1,721,916	900,000	821,916	0
202	RETIREMENT FUND	4,748,015	12,187,627	16,935,642	12,476,621	4,459,022	(288,994)
203	OPIOID SETTLEMENT	113,906	0	113,906	24,500	89,406	(24,500)
204	CIRCULATION SYSTEM DIF FUND	223,541	200,000	423,541	0	423,541	200,000
205	LAW ENFORCEMENT_FIRE DIF FUND	1,022	227,100	228,122	131,392	96,730	95,708
206	CITY HOUSING SPECIAL REVENUE FUND	3,771,904	137,342	3,909,246	0	3,909,246	137,342
216	CERCLA LIABILITY FUND	252,323	145,100	397,423	401,191	(3,767)	(256,091)
218	SAFE STREETS FOR ALL	0	984,000	984,000	984,000	0	0
219	BUSINESS IMPROVEMENT AREA 1	173,192	84,000	257,192	89,539	167,653	(5,539)
220	MAINTENANCE DISTRICT 93_1	284,613	1,004,990	1,289,603	1,172,059	117,544	(167,069)
231	PARKS_LIBRARY_PUBLIC AND AQUATICS	315,300	170,500	485,800	56,000	429,800	114,500
232	PROP A PARCEL GRANT	7,944	0	7,944	557	7,387	(557)
236	BIKE ROUTE FUND	56,848	70,443	127,291	70,443	56,848	0
237	ROAD MAINTENANCE AND REHABILITATION ACCOUNT	2,000,134	1,556,219	3,556,353	1,500,000	2,056,353	56,219
238	PROPOSITION A FUND	3,273,273	1,891,047	5,164,320	2,366,965	2,797,354	(475,918)
239	MEASURE R FUND	5,058,523	1,083,493	6,142,016	5,131,216	1,010,800	(4,047,723)
240	MEASURE M FUND	3,518,817	1,226,825	4,745,642	1,670,880	3,074,762	(444,055)
241	PROPOSITION C FUND	3,043,161	1,444,323	4,487,484	1,907,211	2,580,274	(462,888)
242	STATE GAS TAX FUND	1,219,542	1,559,719	2,779,261	1,963,149	816,112	(403,430)
246	HIGHWAY SAFETY IMPROVEMENT	199,127	1,064,323	1,263,450	1,064,323	199,127	0
247	AIR QUALITY IMPROVEMENT FUND	413,414	80,000	493,414	59,752	433,662	20,248
248	MEASURE W FUND	903,955	0	903,955	896,818	7,138	(896,818)
302	ASSET FOREFEITURE FUND - TREASURY	672,260	100	672,360	50,000	622,360	(49,900)
303	BULLETPROOF VEST POLICE GRANT	(1,726)	6,251	4,525	7,354	(2,829)	(1,103)
304	STC STANDARDS_TRAINING_CORREC POLICE	45,726	6,600	52,326	6,600	45,726	0
305	POST POLICE	(152,532)	35,000	(117,532)	0	(117,532)	35,000
306	AB109 TASK FORCE GRANT POLICE	124,335	0	124,335	26,000	98,335	(26,000)
307	ASSET FOREFEITURE FUND - STATE & COUNTY	5,230	0	39,210	8,007	32,195	26,965
308	STATE LAW ENFORCE SVC_COPS	454,210	165,000	619,210	0	619,210	165,000
310	OFFICER WELLNESS GRANT	0	49,848	49,848	49,848	0	0
313	URBAN AREA INITIATIVE - (UASI) POLICE	0	238,182	238,182	238,182	0	0
314	HOMELAND SECURITY - FIRE	0	342,500	342,500	11,700	330,800	330,800
316	URBAN AREA INITIATIVE - (UASI) FIRE	66,974	0	66,974	66,794	180	(66,794)
320	CALIFORNIA FIRE FOUNDATION	14,750	0	14,750	14,750	0	(14,750)
321	GROUND EMERGENCY MEDICAL TRANSPORTION	354,611	40,000	394,611	35,000	359,611	5,000
322	CALOES HIGH COMM. EQUIPMENT	0	60,000	60,000	60,000	0	0
323	CALOES HIGH COMM. HAZARD	0	63,000	63,000	63,000	0	0
325	ASSISTANCE TO FIREFIGHTERS	(21,559)	182,000	160,441	1,254	0	21,559
326	ASSIST TO FF COVID SUPPLE	20,000	0	20,000	20,000	0	(20,000)
334	OTS - POLICE	49,848	380,000	429,848	117,337	312,510	262,663
340	SGVCOG HOMELESS PROGRAM GRANT	(27,396)	0	40,000	0	40,000	67,396
343	PROP A PARCEL GRANT	16,775	0		0		(16,775)
351	WIOA GRANT	46,488	49,000	95,488	23,350	72,138	25,650
353	CALLIBRARY LITERACY SERVICES GRANT	30,581	39,000	69,581	52,008	17,573	(13,008)
354	STATE LIBRARY GRANTS	16,298	0	16,298	16,298	0	(16,298)
361	HOME HOUSING PROGRAM	186,312	375,733	562,045	536,645	25,401	(160,912)
362	CDBG FUND	0	786,842	786,842	786,842	0	0
363	ARPA FUNDS	4,689,154	0	4,689,154	3,845,106	844,049	(3,845,106)
367	PERMANENT LOCAL HOUSING ALLOCATION	0	343,238	343,238	343,238	0	0
368	HOME - ARPA	0	1,175,039	1,175,039	1,175,039	0	0
371	USED OIL RECYCLING BLOCK GRANT	22,902	51,333	74,235	51,333	22,902	0
373	BEVERAGE CONTAINER RECYCLING	97,778	15,306	113,084	15,215	97,869	91
383	ELAC INSTRUCTIONAL SERVICE PROGRAM	115,178	0	115,178	43,765	71,413	(43,765)
401	WATER FUND	5,617,165	12,369,977	17,987,142	15,725,776	2,261,366	(3,355,799)
402	WATER TREATMENT WQA EPA FUND	0	5,025,000	5,025,000	5,687,479	(662,479)	(662,479)
409	WATER DIF FUND	152,306	165,000	317,306	212,659	104,647	(47,659)
411	SEWER FUND	6,477,609	4,057,934	10,535,543	7,296,534	3,239,009	(3,238,600)
419	SEWER DIF FUND	95,462	26,000	121,462	0	121,462	26,000
421	REFUSE FUND	1,920,499	6,860,000	8,780,499	7,947,398	833,101	(1,087,398)
501	CITY SHOP FUND	6,581	3,713,800	3,720,381	4,592,605	(872,224)	(878,805)

Fund	Description	Estimated Fund Balance June 30, 2023	Revenue Budget	Available Resources	Expenditure Budget	Estimated Fund Balance June 30, 2024	Fund Balance Change
502	TECHNOLOGY INTERNAL SERVICE FUND	328,576	1,381,816	1,710,392	1,601,212	109,180	(219,396)
503	GENERAL LIABILITY FUND	(7,862,109)	6,898,767	(963,342)	7,528,356	(8,491,698)	(629,589)
504	WORKERS COMP FUND	(8,237,674)	3,986,537	(4,251,137)	3,841,854	(8,092,991)	144,683
505	SEPARATION BENEFITS FUND	616,519	1,225,000	1,841,519	1,224,100	617,419	900
506	BUILDING MAINTENANCE FUND	0	1,585,956	1,585,956	1,493,077	92,880	92,880
507	OPEB INTERNAL SERVICE FUND	0	2,200,000	2,200,000	2,200,000	0	0
621	SALES TAX STREET BONDS	0	0	13,671,106	9,114,118	4,556,988	4,556,988
841	ATLANTIC_GARVEY SA	0	1,472,757	1,472,757	1,459,880	12,877	12,877
842	MERGED SA	19,640	755,957	775,597	773,778	1,819	(17,821)
		59,682,580	145,531,616	218,969,903	173,003,090	45,808,619	(13,873,961)

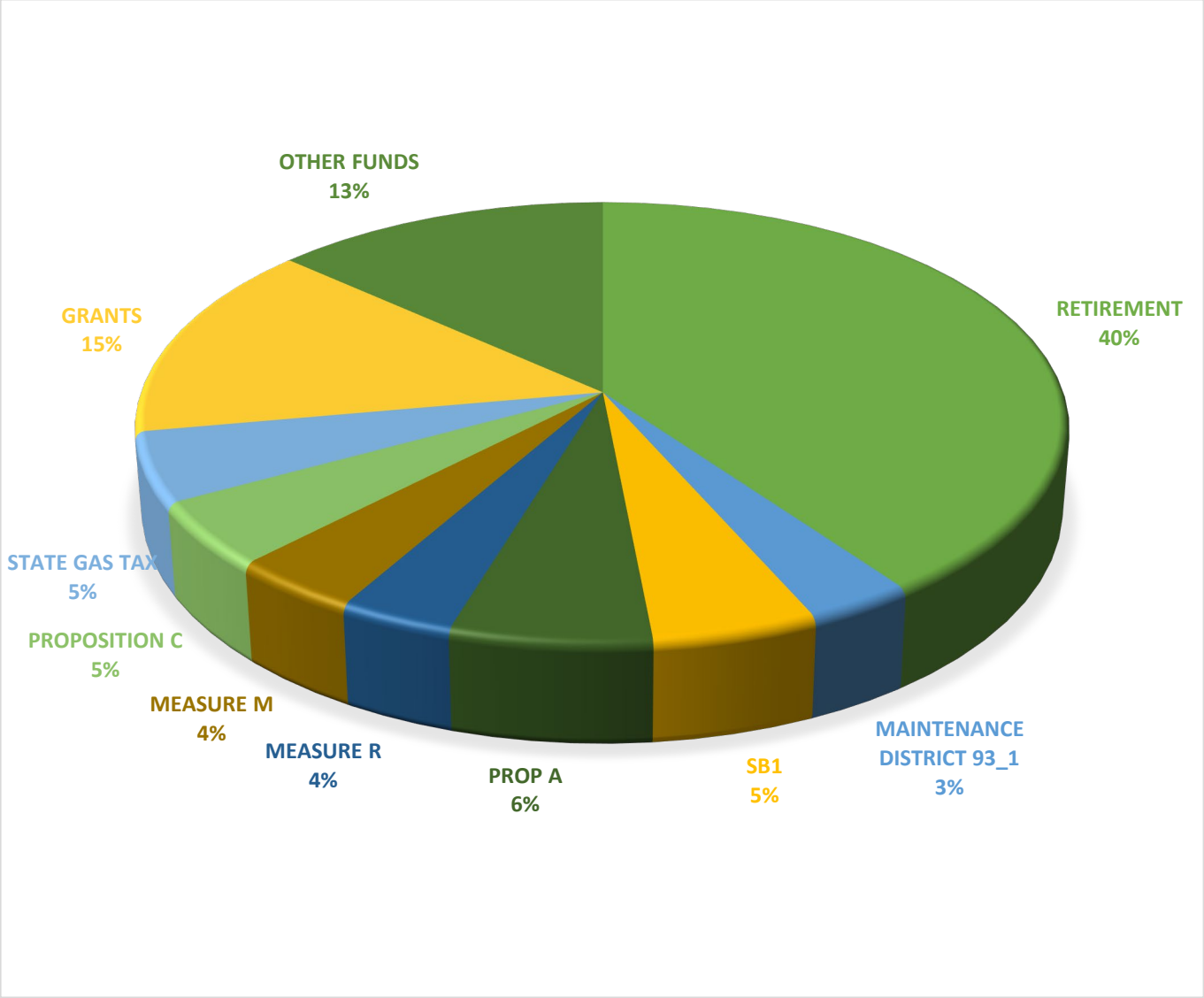
Revenues by Type
FY 2023-2024

General Fund



Revenues by Type
FY 2023-2024

Special Revenues Funds



Five-Year Summary of Revenues & Transfers-In by Fund Types
FY2023-2024 Budget

	Actual 2020	Actual 2021	Actual 2022	Revised 2023	Proposed 2024
General Fund					
General Fund	43,599,517	146,232,939	49,071,598	53,402,221	63,386,091
Special Revenue					
Retirement	11,561,630	11,485,784	11,868,762	13,473,370	12,187,627
Maintenance District	987,667	1,000,490	1,003,590	1,026,920	1,004,990
RMRA SB1	1,163,799	1,134,820	1,224,804	1,252,121	1,556,219
Proposition A	1,411,166	1,261,962	1,808,639	1,580,078	1,891,047
Measure R	783,885	783,501	958,759	917,410	1,083,493
Measure M	878,005	888,929	1,087,412	1,038,598	1,226,825
Proposition C	1,023,860	1,039,279	1,281,794	1,223,379	1,444,323
Gas Taxes	1,339,333	1,326,733	1,421,252	1,634,556	1,559,719
Other Funds	1,504,816	1,919,896	2,338,133	4,148,164	4,062,808
Grants	1,941,171	3,554,303	4,025,316	9,273,737	4,403,972
Enterprise					
Refuse	6,748,472	6,911,320	6,846,375	6,330,000	6,860,000
Sewer	3,281,520	3,302,096	3,280,593	2,925,300	4,083,934
Water	16,661,435	15,788,276	15,121,944	15,928,000	17,559,977
Internal Service					
City Shop Fund	2,128,604	2,183,900	2,166,341	3,210,400	3,713,800
Technology & Communication	320,833	438,604	496,151	1,003,643	1,381,816
General Liability	2,873,250	4,229,642	4,100,368	5,037,813	6,898,767
Workers' Compensation	2,154,555	2,900,945	3,085,274	3,624,125	3,986,537
Seperation Benefits	1,303,738	1,098,645	986,500	1,045,994	1,225,000
Building Maintenance	0	0	0	0	1,585,956
Other Post Employment Benefit	1,000,000	1,000,000	1,000,000	1,000,000	2,200,000
Successor Agency					
Successor Agency	3,211,170	2,855,389	2,904,164	2,264,335	2,228,714
Total	**105,878,426**	**211,337,452**	**116,077,769**	**131,340,164**	**145,531,615**

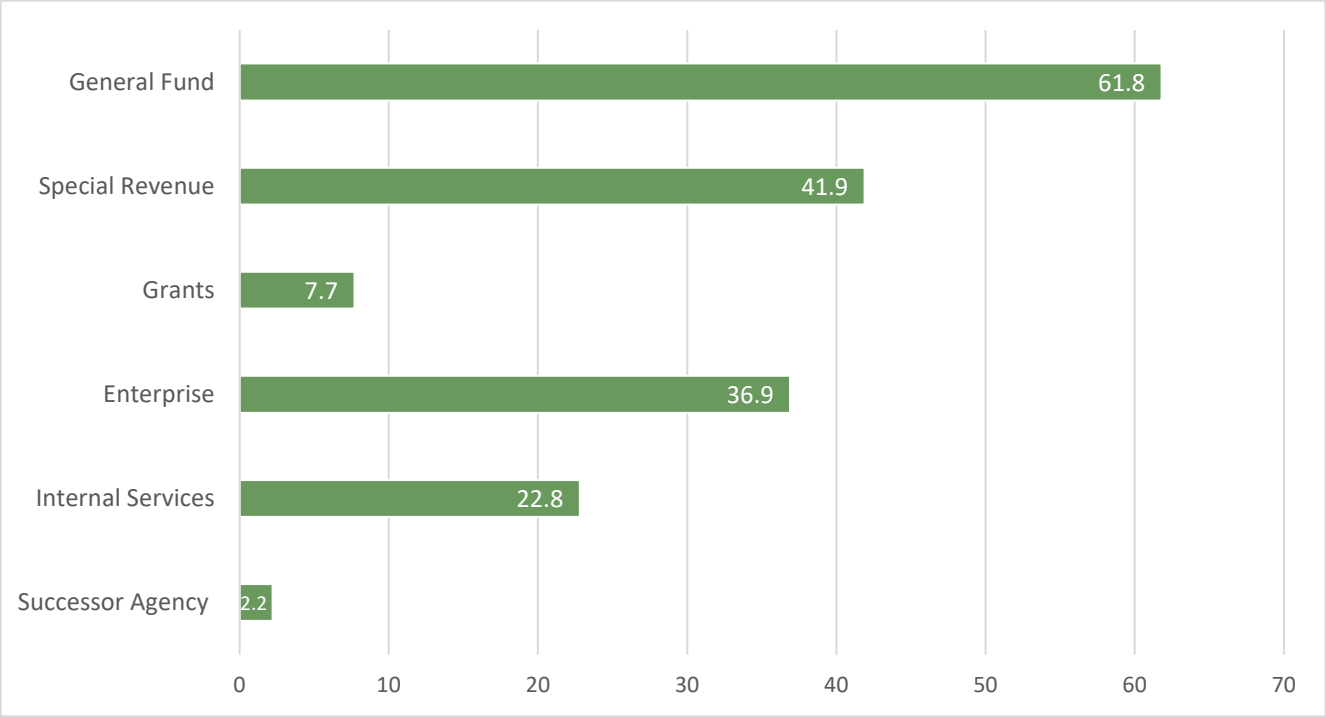
Five-Year Summary of Expenditures & Transfers-In by Fund Types
FY2023-2024 Budget

	Actual 2020	Actual 2021	Actual 2022	Revised 2023	Proposed 2024	$ Change over 2023
General Administration						
City Council / Regional Associatons	187,854	158,266	241,710	316,978	304,331	(12,646)
City Manager	356,458	814,865	1,049,290	1,532,601	1,559,642	27,040
City Treasurer	20,968	22,002	25,273	30,863	24,251	(6,612)
City Attorney	700,855	601,173	444,490	688,046	722,488	34,442
City Clerk	415,162	707,340	461,052	719,585	602,639	(116,947)
Management Services	3,732,284	4,927,652	4,215,033	5,473,033	5,727,301	254,268
HR & Risk Management	1,417,723	1,039,312	749,646	1,478,726	1,665,099	186,373
General Administration	**6,831,303**	**8,270,610**	**7,186,495**	**10,239,833**	**10,605,751**	**440,641**
Public Safety						
Fire	14,548,174	16,147,803	15,682,884	15,875,025	19,446,726	3,571,700
Police	20,764,693	21,858,082	20,518,649	22,781,064	30,648,860	7,867,796
Public Safety	**35,312,868**	**38,005,884**	**36,201,533**	**38,656,090**	**50,095,586**	**11,439,496**
Community Services & Improvements						
Library	2,560,985	2,293,721	2,178,878	2,651,431	2,902,337	250,906
Recreation & Communtiy Services	3,315,824	1,983,947	2,115,223	2,631,047	3,192,293	561,246
Community & Economic Development	2,273,861	1,623,177	1,265,944	2,291,802	3,445,688	1,153,886
Community Services & Improvements	**8,150,670**	**5,900,845**	**5,560,045**	**7,574,281**	**9,540,318**	**1,715,131**
City Infrastructure						
Public Works	29,117,661	31,517,762	33,301,204	41,361,827	47,100,540	5,738,712
Capital Improvement Projects	4,139,648	1,485,152	942,176	25,098,023	26,219,721	1,121,698
City Vehicles				725,966	785,000	59,034
City Infrastructure	**33,257,309**	**33,002,914**	**34,243,381**	**67,185,816**	**74,105,260**	**6,919,444**
Non-Department/Internal Services						
Worker's Compensation	3,802,412	2,526,133	3,700,146	2,445,300	3,586,907	1,141,607
General Liability	4,497,287	4,993,048	6,298,787	5,579,438	7,652,133	2,072,696
Post-Employement Activity	11,222,005	107,598,258	10,853,781	12,257,409	11,338,370	(919,039)
	19,521,704	**115,117,440**	**20,852,714**	**20,282,146**	**22,577,410**	**2,295,264**
ARPA Projects			**2,239,920**	**5,420,504**	**3,845,106**	**(1,575,398)**
Successor Agency	**5,313,913**	**13,429,835**	**5,816,250**	**2,261,702**	**2,233,659**	**(28,043)**
Total	**108,387,767**	**213,727,528**	**109,860,418**	**151,620,372**	**173,003,090**	**21,206,534**

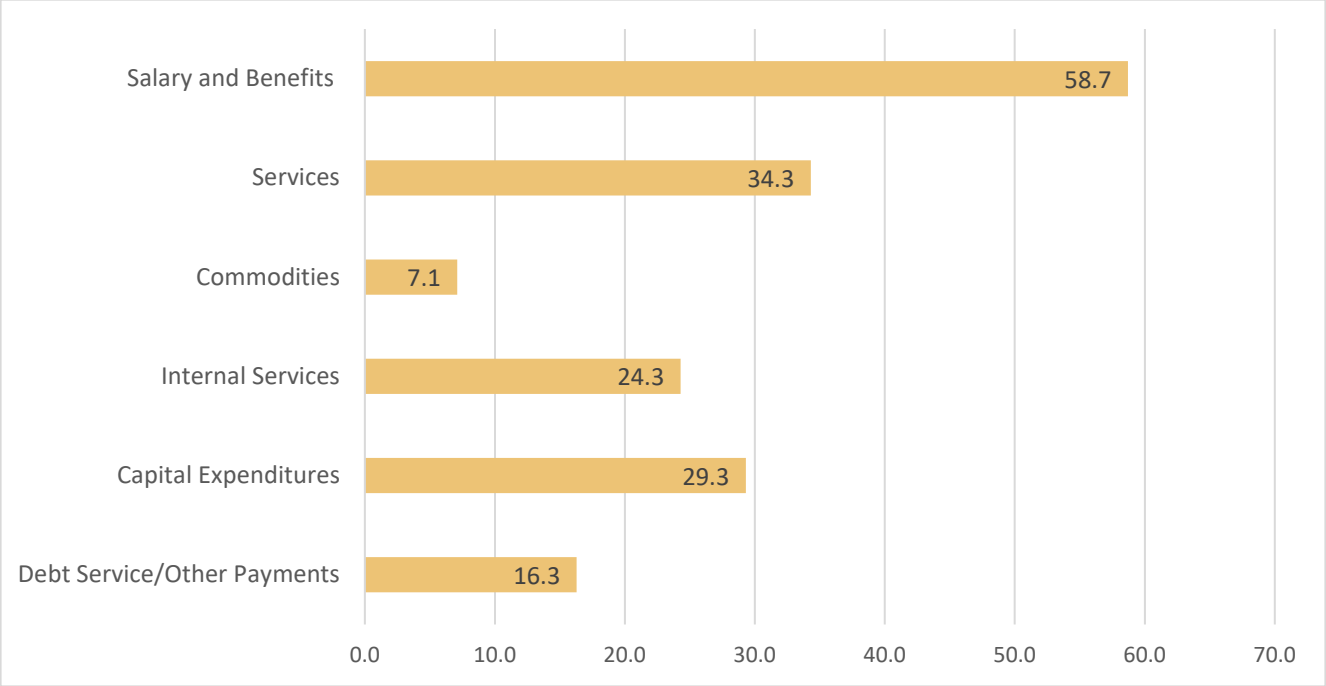
Expenditures by Fund and Character
FY 2023-2024

Combined City and Successor Agency

Expenditures by Fund:



Expenditures by Character:



Source of Funds by Department
FY 2023-2024 Budget

SOURCE OF FUNDS BY DEPARTMENT																
DEPARTMENT	General Fund	Retirement	State Gas Tax	241 Prop C	238 Prop A	Measure M 240	Measure R 239	MD 220	300 Grants	Other Special Rev.	Water	Sewer	Refuse	Internal Services	Successor Agency	Total
City Council	$209,905	$4,888	$0	$0	$0	$0	$0	$0	$0	$89,539	$0	$0	$0	$0	$0	$304,332
City Manager	$1,487,191	$72,450	$0	$0	$0	$0	$0	$0	$18,078	$0	$0	$0	$0	$0	$2,233,659	$3,811,378
City Clerk	$577,806	$24,832	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$602,638
City Treasurer	$21,685	$2,566	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$24,251
City Attorney	$722,488	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$722,488
Finance	$2,592,124	$154,353	$0	$0	$0	$0	$0	$0	$1,566,971	$0	$196,186	$194,024	$194,024	$1,601,212	$0	$6,498,894
HR/Risk Management	$695,338	$36,211	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$933,550	$0	$1,665,099
Community Development	$2,973,981	$106,762	$0	$0	$0	$0	$0	$0	$0	$0	$122,470	$144,308	$98,167	$0	$0	$3,445,688
Police	$25,461,752	$2,614,897	$0	$0	$0	$0	$0	$0	$3,303,831	$467,500	$0	$0	$0	$0	$0	$31,847,980
Fire	$16,141,385	$1,685,386	$0	$0	$0	$0	$0	$0	$819,023	$588,392	$86,294	$85,831	$85,831	$457,343	$0	$19,949,485
Library	$2,636,875	$173,807	$0	$0	$0	$0	$0	$0	$434,389	$0	$0	$0	$0	$0	$0	$3,245,071
Recreation/Community Sr	$2,064,961	$94,016	$0	$0	$912,599	$0	$0	$0	$1,010,823	$56,557	$36,607	$14,134	$13,419	$0	$0	$4,203,116
Public Works	$2,878,515	$93,083	$1,463,149	$927,654	$1,454,366	$24,768	$810,216	$1,172,059	$66,548	$1,254,537	$20,971,697	$3,010,552	$7,555,957	$5,417,438	$0	$47,100,539
Capital Expenses	$2,257,791	$0	$500,000	$979,557	$0	$1,646,112	$4,321,000	$0	$445,000	$12,434,917	$212,660	$3,847,685	$0	$360,000	$0	$27,004,721
Non-Departmental	$1,051,192	$7,413,370	$0	$0	$0	$0	$0	$0	$0	$401,191	$0	$0	$0	$13,711,659	$0	$22,577,412
Total Funds	**$61,772,986**	**$12,476,621**	**$1,963,149**	**$1,907,211**	**$2,366,965**	**$1,670,880**	**$5,131,216**	**$1,172,059**	**$7,664,664**	**$15,292,633**	**$21,625,914**	**$7,296,534**	**$7,947,398**	**$22,481,202**	**$2,233,659**	**$173,003,090**

Fund Codes:

General Fund: General Fund, Recreation, Passport Services

Special Revenues: Retirement; State Gas Tax; Prop C; Prop A; Measure M; Measure R; SB1; Maintenance District; Development Impact Fees; Grants; SB2; Measure W; Business Improvement Area 1; CERCLA; Other Special Revenues

Proprietary:
Enterprise: Water; Sewer: Refuse
Internal Services: City Shop; Technology; General Liability; Worker's Comp; Seperation Benefits;

General Fund Five Year Projection
FY 2023-2024 Budget

	5-Year Long-Term Projection						
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Notes
Beginning Fund Balance	32,509,447	28,965,265	21,964,774	24,077,879	26,427,204	27,874,552	
Prepaid	82,310	82,310	82,310	82,310	82,310	82,310	
Committed - Catastrophic	4,840,000	4,840,000	5,340,000	5,840,000	6,340,000	6,340,000	(1)
Committed - Stabilization	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	
Committed - Comm.Devt	1,886,927	1,886,927	1,886,927	1,886,927	1,886,927	1,886,927	
Assigned - Capital Improv	19,156,028	12,155,537	13,768,642	15,617,967	16,565,315	18,181,846	(2)
Unassigned	0	0	0	0	0	0	
Ending Fund Balance	28,965,265	21,964,774	24,077,879	26,427,204	27,874,552	29,491,083	
Recurring Revenues:							
Property Taxes	21,308,720	21,628,351	22,385,158	23,101,483	23,840,731	24,603,634	(3)
Sales Tax	9,294,060	10,947,597	18,586,329	19,382,511	20,177,194	21,004,459	(4)
Utility User Tax	3,278,449	3,294,841	3,327,789	3,361,067	3,394,678	3,428,625	(5)
Transient Occupancy Tax	2,098,921	2,796,243	2,880,130	2,966,534	3,055,530	3,147,196	(6)
Business License Tax	876,521	885,286	911,582	938,929	967,097	996,110	(7)
Other Taxes	1,422,588	1,278,931	1,435,909	1,481,858	1,529,278	1,578,214	(8)
Licenses & Permits	1,531,954	1,525,002	1,716,200	1,767,686	1,820,717	1,875,338	(7)
Charges for Services	7,498,057	6,903,095	7,193,723	7,337,597	7,484,349	7,634,036	(9)
Other Revenue	1,762,688	4,142,875	4,949,271	5,048,256	5,149,221	5,252,206	(9)
Transfers-In							
Total Revenues	49,071,958	53,402,221	63,386,091	65,385,923	67,418,795	69,519,818	
Expenditures:							
Salaries & Benefits	32,350,922	32,933,723	35,559,720	38,237,706	40,284,837	41,493,382	(10)
Services	5,294,211	6,558,080	6,583,174	6,714,837	6,849,134	6,986,117	(11)
Commodities	1,086,421	1,233,000	1,616,206	1,648,530	1,681,500	1,715,130	(11)
Internal Service Chgs	7,754,242	6,711,526	9,270,799	10,197,879	10,911,730	11,457,317	(12)
Capital Projects	4,101,903	8,959,325	2,257,791	2,000,000	2,000,000	2,000,000	
GF Suppl to Pension	2,764,400	2,764,400	2,469,498	2,469,498	2,469,498	2,469,498	
OPEB	798,100	800,584	1,617,981	1,617,981	1,617,981	1,617,981	(13)
Debt Service - Motorola	307,745	307,745	2,255,799	0	0	0	
Debt Service - Siemens	127,264	134,329	142,019	150,167	156,766	163,862	
Total Expenditures	54,585,207	60,402,712	61,772,986	63,036,598	65,971,447	67,903,287	
Surplus/(Deficit)	(5,513,249)	(7,000,491)	1,613,105	2,349,325	1,447,348	1,616,531	

(1) City recommendation to increase Committed-Catastrophic by $500K each Fiscal Year to reach $6.3 million by end of 2024-2025

(2) Estimated cost for the Goodviews project is $17M. Expensed approximately $6.7 million in FY21-22. The remaining is expected to be expensed in FY22-23.

(3) HdL Property Tax Consultants are projecting an average increase of 3.2% for the next four Fiscal Years

(4) HdL Sales Tax Consultants are projecting a sales tax increase of 3.5% in FY23-24; and 4.1% for future years
Costco sales tax share with Montebello will decrease from 50% to 18% in FY23-24.
Forecast includes estimated $8M in Measure MP sales tax annually

(5) 1% increase calculated using historical trends and current economy

(6) Projection includes the opening of the Marriott April 2021 and an estimated 3% annual increase

(7) 3% increase calculated using historical trends and current economy and the opening businesses

(8) 3.2% increase calculated using historical trends, current economy, and last five year average

(9) 2% increase calculated using historical trends, current economy and last five year average

(10) Salaries project an increase related to the compensation study and bargaining unit negotiations
FY24-25 includes a GF increase of $900K due to expiration of on-time ARPA funds

(11) 2% Services and Commodities increase. FY24-25 includes a reduction of one-time expenses from FY23-24

(12) 10% Increase in General Liability & Worker's Compensation Costs

(13) Includes reallocation of other pension cost from general fund to OPEB.

	FY 2021-2022		FY 2022-2023		FY 2023-2024	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
CITY COUNCIL - 1100						
Mayor	1	-	1	-	1	-
Mayor Pro Tem	1	-	1	-	1	-
Council Members	3	-	3	-	3	-
CITY COUNCIL TOTAL	5	-	5	-	5	-
CITY MANAGER - 1200						
City Manager	1	-	1	-	1	-
Assistant City Manager	1	-	1	-	1	-
Community Communications Coordinator	1	-	1	-	1	-
Community Media Specialist	-	0.26	-	0.50	0	0.50
Director of Finance	0.20	-	0.20	-	0.20	-
Principal Management Analyst	-	-	-	-	1	-
Secretary to the City Manager	1	-	1	-	1	-
Video Technician	-	0	1	0	1	-
CITY MANAGER TOTAL	4.20	0.26	5.20	0.50	6.20	0.50
CITY CLERK - 1300						
City Clerk - Elected Official	1	-	1	-	1	-
Deputy City Clerk	1	-	1	-	1	-
Assistant Deputy City Clerk	1	-	1	-	1	-
Clerk Typist	-	0.50	-	0.50	-	0.50
Senior Clerk Typist	1	-	1	-	1	-
CITY CLERK TOTAL	4	0.50	4	0.50	4	0.50
FINANCE - 1400						
Director of Finance	1	-	1	-	1	-
Account Clerk	1	0.95	1	1.00	1	1.50
Accountant	2	-	2	-	2	-
Admin Intern	-	0.50	-	0.50	0	-
Admin Secretary	1	-	1	-	1	-
Finance Manager	1	-	1	-	1	-
Financial Analyst	-	-	2	-	2	-

	FY 2021-2022		FY 2022-2023		FY 2023-2024	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Information System Specialist	1	-	2	-	2	-
Information Technology Manager	1	-	1	-	1	-
Information Technology Technician	1	-	1	-	1	-
Payroll Technician	1	-	-	-	0	-
Principal Management Analyst	-	0.50	-	0.50	0	0.50
Senior Account Clerk	6	-	6	-	6	-
Senior Accountant	0.50	-	0.50	-	0.50	-
Support Services Manager	1	-	-	-	-	-
Support Services Supervisor	1	-	-	-	-	-
FINANCE TOTAL	**18.50**	**1.95**	**18.50**	**2.00**	**18.50**	**2.00**
CITY TREASURER - 1500						
City Treasurer - Elected Official	1	-	1	-	1	-
CITY TREASURER TOTAL	**1**	**-**	**1**	**-**	**1**	**-**
COMMUNITY DEVELOPMENT - 1700						
Director of Community Development	-	0.50	1	-	1	-
Assistant Planner	1	-	1	-	1	-
Building Inspector	2	-	2	-	2	-
Building Official	1	-	1	-	1	-
Economic Development Manager	1	-	1	-	1	-
Economic Development Specialist	1	-	1	-	1	-
Permit Technician I	1	-	1	-	1	-
Permit Technician II	1	-	1	-	1	-
Plan Checker	1	-	1	-	1	-
Planning Intern	-	0.46	-	0.50	0	0.50
Planning Manager	1	-	1	-	1	-
Planning Technician	1		1	-	1	-
Senior Clerk Typist	1		1	-	1	-
Senior Planner	1	-	1	-	1	-
COMMUNITY DEVELOPMENT TOTAL	**13**	**0.96**	**14**	**0.50**	**14**	**0.50**
HUMAN RESOURCES AND RISK MANAGEMENT - 1800						
Director of Human Resources/Risk Management	1	-	1	-	1	-
Human Resources Analyst	1	-	1	-	1	-
Human Resources Assistant	1	-	1	-	1	-
Human Resources Technician	2	-	2	-	2	-
Human Resources/Risk Manager	1	-	1	-	1	-
HR AND RISK MANAGEMENT TOTAL	**6**	**-**	**6**	**-**	**6**	**-**

	FY 2021-2022		FY 2022-2023		FY 2023-2024	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
POLICE - 3100						
Police Chief	1	-	1	-	1	0
Animal Services Officer	1	1	2	-	2	0
Community Services Officer	2	3.35	3	2.50	3	2.50
Communications Supervisor	-	-	1	-	1	0
Crime Analyst	-	0.50	-	0.50	0	0.50
Crossing Guard	-	4.37	-	4.50	0	4.50
Dispatcher	9	0.24	8	1.25	9	1.25
Evidence Officer	1	0.80	2	0.00	2	0
Jailer	5	0.50	4	1.00	4	1
Jailer Supervisor	-	-	1	-	1	0
Principal Management Analyst	1	-	1	-	1	0
Outreach and Housing Navigation Coordinator	1	-	1	-	1	0
Police Administrative Assistant	1	-	1	-	1	0
Police Cadet	-	2	-	2	0	2
Police Captain	2	-	2	-	2	0
Police Clerk	11	-	10	-	10	0
Police Corporal	14	-	14	-	14	0
Police Lieutenant	7	-	7	-	7	0
Police Officer	43	-	43	-	45	0
Police Records Cadet	-	0.50	-	0.50	0	0.50
Police Records Clerk	-	1	-	1	0	1
Police Records Management System Technician	1	-	1	-	1	0
Police Records Supervisor	-	-	1	-	1	0
Police Sergeant	9	-	9	-	9	0
Secretary	1	-	1	-	1	0
POLICE TOTAL	**110**	**14.26**	**113**	**13.25**	**116**	**13.25**

	FY 2021-2022		FY 2022-2023		FY 2023-2024	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
FIRE - 3200						
Fire Chief	1	-	1	-	1	-
Code Enforcement Officer	4	-	3	-	3	-
Division Chief	3	-	3	-	4	-
Fire Captain	12	-	12	-	12	-
Fire Engineer	12	-	12	-	12	-
Fire Fighter	11	-	11	-	11	-
Fire Fighter/Paramedic	13	-	13	-	13	-
Fire Marshal	1	-	1	-	1	-
Fire Prevention Permit Technician I	1	-	1	-	1	-
Fire Safety Specialist	1	0.50	2	-	2	-
Principal Management Analyst	1	-	1	-	1	-
Senior Account Clerk	2	-	2	-	2	-
Senior Clerk Typist	1	-	1	-	1	-
Senior Code Enforcement Officer	-	-	1	-	1	-
FIRE TOTAL	63	0.50	64	-	65	-
PUBLIC WORKS - 4200						
Director of Public Works	1	-	1	-	1	0
Assistant City Engineer	1	-	1	-	1	0
Administrative Intern	-	0.24	-	0.25	0	0.25
Administrative Secretary	1	-	1	-	1	0
Auto Shop Technician	1	-	1	-	1	0
Building Trades Technician	1	-	1	-	2	0
Civil Engineering Assistant	1	-	1	-	1	0
Civil Engineering Associate	3	-	2	-	2	0
Civil Engineering Technician	2	-	2	-	1	0
Consumer Services Representative	2	-	2	-	2	0
Crew Leader	3	-	3	-	3	0
Cross Connection Control Inspector	2	-	2	-	2	0
Electrician	1	-	1	-	1	0
Engineering Aide	-	0.96	-	1.00	0	1.00
Equipment Mechanic	2	-	2	-	2	0
Equipment Service Specialist	-	0.50	-	0.50	0	0.50

	FY 2021-2022		FY 2022-2023		FY 2023-2024	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Facilities Maintenance Supervisor	1	-	1	-	1	0
Lead Equipment Mechanic	1	-	1	-	1	0
Maintenance Worker	9	6.96	9	7.00	11	1.50
Management Analyst	1	-	1	-	1	-
Park Maintenance Crew Leader	2	-	2	-	2	-
Park Maintenance Worker	3	-	3	-	3	-
Park Supervisor	1	-	1	-	1	-
Principal Management Analyst	2	-	1	-	1	-
Public Works Inspector					1	
Public Works Maintenance Manager	1	-	1	-	1	-
Public Works Maintenance Supervisor	1	-	1	-	1	-
Public Works Manager	-	-	1	-	1	-
Senior Civil Engineer	-	-	1	-	1	-
Senior Clerk Typist	1	-	-	0.50	0	0.50
Senior Maintenance Worker	4	-	4	-	4	-
Senior Water Production System Operator	1	-	1	-	1	-
Water Distribution Crew Supervisor	1	-	1	-	1	-
Water Distribution Lead Worker	2	-	2	-	2	-
Water Operation Supervisor	1	-	1	-	1	-
Water Production Supervisor	1	-	1	-	1	-
Water Production System Operator	4	-	4	-	4	-
Water Utility Maintenance Worker	5	1	5	1.00	5	1.00
Water Utility Manager	1	-	1	-	1	-
Sr. Accountant	1	-	0.5	-	0.5	-
PUBLIC WORKS TOTAL	64.50	9.66	63.50	10.25	66.50	4.75

MONTEREY PARK BRUGGEMEYER LIBRARY - 6000

City Librarian	1	-	1	-	1	-
Adult Literacy Coordinator	1	-	1	-	1	-
Administrative Secretary	1	-	1	-	1	-
Janitor	-	-	-	-	0	-
Librarian	4	-	4	1.00	4	1.00
Library Assistant	4	0.38	5	3.50	5	6.00
Library Circulation Serv Supervisor	1	-	-	-	0	-
Library Page	-	1.00	-	2.50	0	2.50
Library Technician	2	-	2	-	2	-
Senior Librarian	3	-	3	-	3	-
Senior Library Assistant	1	-	-	-	0	-
LIBRARY TOTAL	18.00	1.38	17.00	7.00	17.00	9.50

	FY 2021-2022		FY 2022-2023		FY 2023-2024	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
RECREATION / COMMUNITY SERVICES - 6500						
Director of Recreation/Community Services	1	-	1	-	1	-
Adminitrative Aide	1	-	1	-	1	-
Assistant Pool Manager	-	0.40	-	0.50	0	0.50
Dial-A-Ride Driver	3	2.00	3	-	3	-
Cashier	-	0.00	-	-	0	-
Child Care Coordinator	1	-	1	-	1	-
Child Care Teacher	-	3.40	-	3.25	0	3.25
Clerk Typist	-	0.50	-	-	0	-
Dial-A-Ride Dispatcher	1	-	1	-	1	-
Janitor	1	-	1	-	1	-
Junior Lifeguard	-	0.00	-	-	0	-
Lifeguard	-	1.36	-	1.50	0	1.50
Locker Room Attendant	-	0.00	-	-	0	-
Pool Maintenance Worker	1	-	1	-	1	-
Pool Manager	-	3.54	-	3.50	0	3.50
Program Coordinator	2	-	2	-	2	-
Recreation Leader	-	8.04	-	10.50	0	10.50
Recreation Manager	1	-	1	-	1	-
Recreation Supervisor	2	-	2	-	2	-
Senior Clerk Typist	1	-	1	-	1	-
Senior Lifeguard	-	0.67	-	1.00	0	1.00
Senior Recreation Leader	-	2.00	-	1.50	0	1.50
RECREATION / COMM. SERVICES TOTAL	**15.00**	**21.91**	**15.00**	**21.75**	**15.00**	**21.75**
CITYWIDE TOTAL	**322**	**51.38**	**326**	**55.75**	**334**	**52.75**

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City Council Department
FY 2023-2024 Preliminary Budget

Department Overview

Under the Council-Manager form of government, the Monterey Park City Council is responsible for the legislative functions of the City, which includes establishing policies and priorities, developing an overall vision, and approving annual spending plans for the City.

Programs and Services

The activities provide the resources and support needed by the City Council to carry out the legislative and fiduciary responsibilities and establish City policies based on information provided by staff, advisory boards and commissions, and the community. The City Council has identified the following core strategies:

- Maintain a fiscally healthy and financially sound municipal government;
- Provide a safe, well-maintained community that affords a good quality of life;
- Create a civil, fair, and democratic community which maintains a well balance for its residents and businesses;
- Ensure a responsive and transparent municipal government that facilitates opportunities for community involvement in decision-making;
- Seek and support solutions to regional issues such as public health, housing/homelessness, economic growth, job creation, and environmental sustainability that promote intergovernmental relationships and public-private partnerships.

Department Budget Summary

Expenditures by Program					
Program Name	**Program No.**	**FY 2021-22 Actual**	**FY 2022-23 Original Budget**	**FY 2022-23 Projected Budget**	**FY 2023-24 Budget**
City Council	1101	$141,830	$146,439	$146,439	$133,792
Regional Associations	1110	$65,112	$81,000	$81,000	$81,000
Total Expenditures		**$206,941**	**$227,439**	**$227,439**	**$214,792**
Authorized Full-Time Equivalent Positions		**5.00**	**5.00**	**5.00**	**5.00**

City Council Department
FY 2023-2024 Preliminary Budget

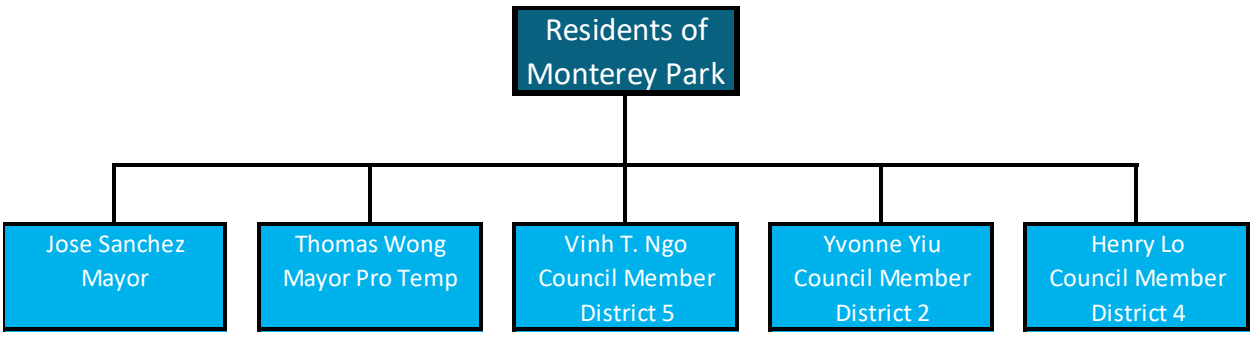
Significant Changes

Beginning in FY 2023-2024, building maintenance costs will be treated as internal service charges to other departments. Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Therefore, internal service charges are used to distribute those costs to benefiting revenue fund 506.

Department Personnel Summary

	FY 2021-2022		FY 2022-2023		FY 2023-2024	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
CITY COUNCIL - 1100						
Mayor	1	-	1	-	1	-
Mayor Pro Tem	1	-	1	-	1	-
Council Members	3	-	3	-	3	-
CITY COUNCIL TOTAL	5	-	5	-	5	-

Department Organizational Chart



City Council Department

FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$200,763	$222,551	$222,551	$209,905
General Fund	$5,500	$0	$0	$0
Special Revenue	$679	$4,888	$4,888	$4,888
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total	**$206,941**	**$227,439**	**$227,439**	**$214,792**

City Council Department

FY 2023-2024 Preliminary Budget



Program: City Council

Program No.: 1101

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$66,176	$72,729	$72,729	$46,483
Services	$55,342	$49,500	$49,500	$49,500
Commodities	$1,112	$6,500	$6,500	$8,000
Internal Services	$19,200	$17,710	$17,710	$29,810
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$141,830**	**$146,439**	**$146,439**	**$133,792**
Authorized Full-Time Equivalent Positions	**5.00**	**5.00**	**5.00**	**5.00**

City Council Department
FY 2023-2024 Preliminary Budget

Program Details

The City Council is the legislative and policy-making body for the City of Monterey Park. In May 2019, the City Council adopted Ordinance No. 2160 transitioning from at-large to by-district elections creating 5 districts. In March 2020, Districts 2, 3 and 4 were voted on. Districts 1 and 5 remain at-large until 2022 election. Under the new by-district election, the Council Members are elected by-district for four-year, overlapping terms of office. Per City Ordinance No. 2096, each public official can only serve no more than two consecutive terms or a full eight-year term. The Mayor presides over all Council meetings and is the ceremonial head of the City for official functions. The City Council reorganizes in accordance with the resolution allowing rotation of the Mayor.

The City Council is responsible to the electorate for keeping pace with changing community needs; for establishing the quality of municipal services and the community environment; for promoting accountability and confidence in local government through open conduct of public affairs; and for encouraging constructive citizen participation. The Council determines service levels and revenue obligations through the adoption of an annual budget; authorizes City contracts and expenditures; establishes municipal service goals and operating policies; and adopts such regulatory measures as may be necessary to establish community protection.

Council Members represent the City on various intergovernmental organizations to achieve governmental cooperation, legislation, and programs that are consistent with the needs of the community.

2023-2024 Goals and Objectives

- Coordination and implementation of 2023-24 Strategic Plan goals and objectives
- Continue to help the community heal from the impacts of the January 21, 2023 Mass Shooting Incident
- Establish a permanent memorial for the victims of the January 21, 2023 incident

2022-2023 Major Accomplishments

- Develop a 2023-2024 Strategic Plan listing prioritized goals and objectives.
- Coordination and implementation of 2022-23 Strategic Plan goals and objectives.
    - Focused on Fiscal Sustainability and added Measure MP to the November 2022 ballot for voter consideration
    - Housing
    - Going Green Initiative
    - Mobility/Transit Needs Survey
    - Public Safety Education

City Council Department
FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$135,651	$141,551	$141,551	$128,905
General Fund	$5,500	$0	$0	$0
Special Revenue	$679	$4,888	$4,888	$4,888
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total	**$141,830**	**$146,439**	**$146,439**	**$133,792**

Program: Regional Associations

Program No.: 1110

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$65,112	$81,000	$81,000	$81,000
Commodities	$0	$0	$0	$0
Internal Services	$0	$0	$0	$0
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$65,112**	**$81,000**	**$81,000**	**$81,000**

Program Details

This activity provides financial support memberships in outside agencies and organizations, interested in achieving regional, state, and federal action and programming consistent with the articulated needs of the community.

Organizations	*Amount*
Independent Cities Association	$6,100
League of California Cities	$22,825
League of California Cities – Los Angeles County Division	$2,600
Southern California Association of Governments	$6,300
San Gabriel Valley Council of Governments	$27,000
California Contract Cities Association	$5,200
San Gabriel Valley Economic Partnership	$7,875
International Council of Shopping Centers	$3,600
	$81,500

City Council Department
FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$65,112	$81,000	$81,000	$81,000
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$65,112**	**$81,000**	**$81,000**	**$81,000**

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City Manager Department

FY 2023-2024 Preliminary Budget

Department Overview

The City Manager serves as the Chief Executive Officer of the City under the direction of the City Council.

As a result of organizational realignments, Media Production and Communications as well as the Economic Development and Business Improvement District (BID) functions, are moved under the purview of the City Manager's Office. This move increases efficiency and communication, which in turn will work to promote the economic vitality of the City.

Programs and Services

- Provide overall direction and coordination of City operations and community programs to ensure that the City Council's adopted service objectives are met or exceeded, and that costs do not exceed budget restrictions.

- Provide continual monitoring and evaluation of services and programming to assure the City Council that City services, laws, and programs remain relevant to community needs and are administered in an equitable manner.

- Provide useful and timely data to the City Council so that alternatives are considered and decisive policy action is taken to accommodate changing needs and conditions without crisis and without interruption in services.

- Oversee an aggressive program of resource development that results in measurable increases in the productivity of City operations each year, procurement of available grant funds to achieve special projects, and new commercial and industrial development that expands the economic base of the City.

- Create and administer programs designed to stimulate economic activity and enhance City revenues. This includes the development of quality neighborhoods, commercial activities, business support services, aggressive marketing, and establishing mutual support between the residential community and local businesses.

- Produce programs in compliance with the Economic Development Strategy Plan and the City's Focus General Plan Update 2040.

- Promote public annual events to businesses including decorations, music and activities within the Business Improvement District (BID) area.

- Continues preparing the Recognized Obligation Payment Schedule (ROPS) to the Department of Finance (DOF) and secure administrative costs to reduce General Fund expenditures.

City Manager Department
FY 2023-2024 Preliminary Budget

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
City Manager	1201	$673,670	$742,275	$742,275	$1,086,553
SA For Former RDA	1203	$5,816,250	$2,261,702	$2,261,702	$2,233,659
Media Production & Comm.	1209	$225,390	$331,788	$331,788	$424,569
Total Expenditures		**$6,715,310**	**$3,335,765**	**$3,335,765**	**$3,744,780**
Authorized Full-Time Equivalent Positions		**4.70**	**5.70**	**5.70**	**6.70**

Significant Changes

Beginning in FY 2023-2024, building maintenance costs will be treated as internal service charges to other departments. Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Therefore, internal service charges are used to distribute those costs to benefiting revenue fund 506.

In FY 2022-2023, the City hired a consultant to conduct a compensation study. The compensation study analyzed current pay practices among other comparable municipalities and determined whether salaries were competitive. The results were presented to Council on April 5, 2023, and any increases to salaries are included in the FY2023-2024 budget.

The City conducted a compensation study for part-time classifications. This included an increase to the salary schedule to bring part-time classifications to the state minimum wage requirement and adjust part-time hourly rates to address compaction. Hourly rates have been adjusted and funds have been included in the budget.

The Economic Development Division (1205) and the Business Improvement Area (1111) are assigned to the Community Development Department in FY2023-24. The City Manager's Office is adding one Principal Management Analyst to support with ongoing needs.

City Manager Department

FY 2023-2024 Preliminary Budget

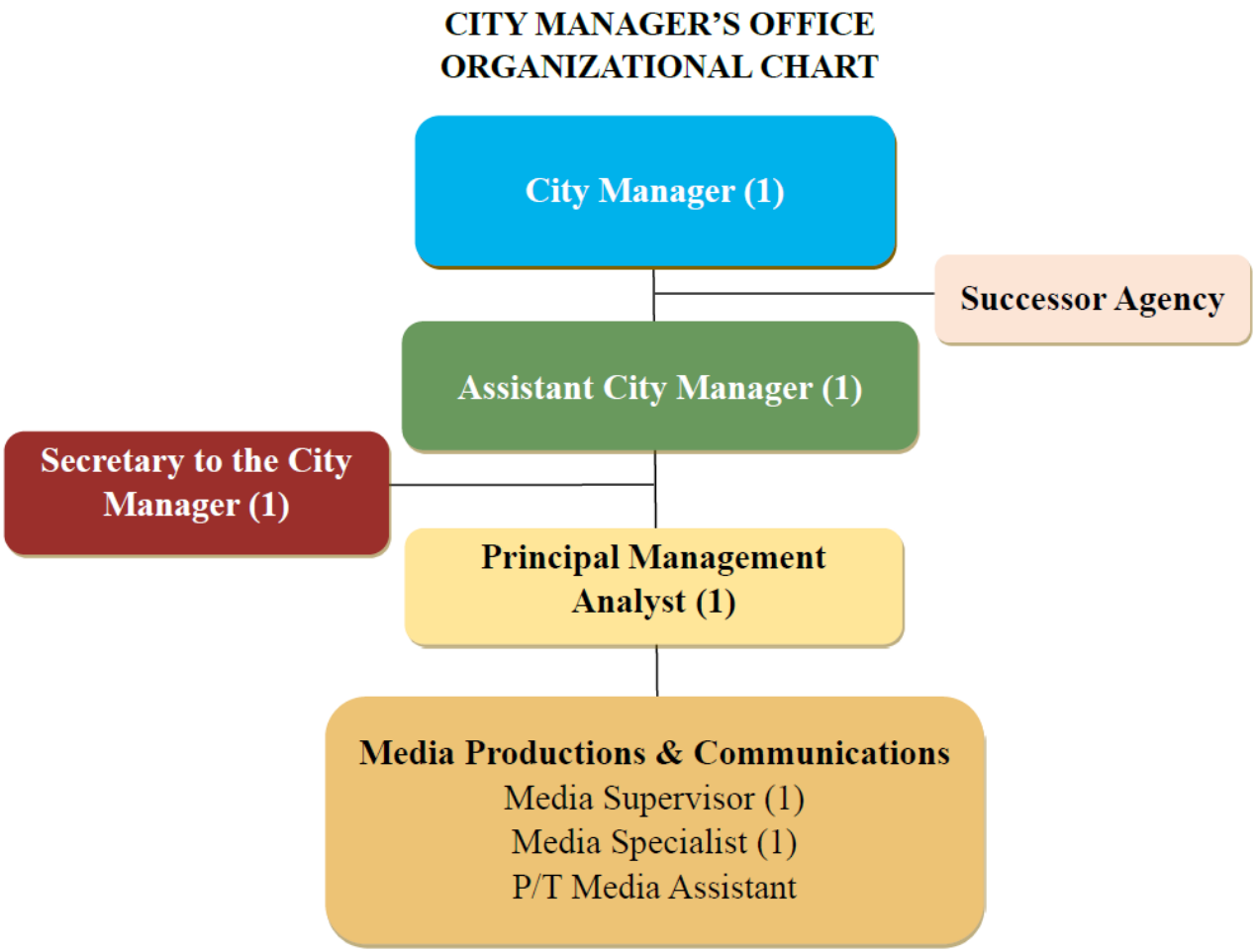
Department Personnel Summary

CITY MANAGER - 1200						
City Manager	1	-	1	-	1	-
Assistant City Manager	1	-	1	-	1	-
Community Communications Coordinator	1	-	1	-	1	-
Community Media Specialist	-	0.26	-	0.50	0	0.50
Director of Finance	0.20	-	0.20	-	0.20	-
Principal Management Analyst	-	-	-	-	1	-
Secretary to the City Manager	1	-	1	-	1	-
Video Technician	-	0	1	0	1	-
CITY MANAGER TOTAL	4.20	0.26	5.20	0.50	6.20	0.50

City Manager Department

FY 2023-2024 Preliminary Budget

Department Organizational Chart



Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$644,121	$1,024,153	$1,024,153	$1,420,593
General Fund	$194,867	$5,998	$5,998	$0
Special Revenue	$36,967	$43,911	$43,911	$72,450
Enterprise	$2,660	$0	$0	$18,078
Internal Service	$20,446	$0	$0	$0
Successor Agency	$5,816,250	$2,261,702	$2,261,702	$2,233,659
Total	**$6,715,310**	**$3,335,765**	**$3,335,765**	**$3,744,780**



Program: City Manager

Program No.: 1201

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$488,340	$545,618	$545,618	$793,514
Services	$51,428	$62,900	$62,900	$62,900
Commodities	$413	$3,200	$3,200	$28,200
Internal Services	$133,490	$130,557	$130,557	$201,939
Capital Outlay	$0	$0	$0	$0
Debt Service	($0)	$0	$0	$0
Total Expenditures	**$673,670**	**$742,275**	**$742,275**	**$1,086,553**
Authorized Full-Time Equivalent Positions	**2.80**	**2.80**	**2.80**	**3.80**

Program Details

As a result of an initiative measure adopted by the voters of Monterey Park in 1948, the City Manager serves as the Chief Executive Officer of the City under the direction of the City Council.

The initiative imposes specific duties and powers, which are outlined in Municipal Code Section 2.08. Specific service objectives are:

- Provide overall direction and coordination of City operations to ensure that the City Council adopted service objectives are met or exceeded, and that costs do not exceed budget restrictions.

- Provide continual monitoring and evaluation of services and programming to assure the City Council that City services, laws, and programs remain relevant to community needs and are administered in an equitable manner.

- Provide useful and timely data to the City Council so that alternatives are considered and decisive policy action is taken to accommodate changing needs and conditions without crisis and without interruption in services.

- Oversee an aggressive program of resource development that results in measurable increases in the productivity of City operations each year, procurement of available grant funds to achieve special projects, and new commercial and industrial development that expands the economic base of the City.

- Create and administer programs designed to stimulate economic activity and enhance City revenues. This includes the development of quality neighborhoods, commercial activities, business support services, aggressive marketing, and establishing mutual support between the residential community and local businesses.

- Produce programs in compliance with the Economic Development Strategy Plan and the City's Focus General Plan Update 2040.

- Promote public annual events to businesses including decorations, music and activities within the Business Improvement District (BID) area.

- Continues preparing the Recognized Obligation Payment Schedule (ROPS) to the Department of Finance (DOF) and secure administrative costs to reduce General Fund expenditures.

2023-2024 Goals and Objectives

- Implement and execute the City Council Strategic Plan FY 2023-2024
- Complete hillside stabilization of Goodviews Abetment Project (GAP)
- Continue to evaluate current and future City facilities space needs and provide recommendations for viable solutions

City Manager Department
FY 2023-2024 Preliminary Budget

2022-2023 Major Accomplishments

- Significant progress to the hillside stabilization of Goodviews Abetment Project (GAP)
- Coordinated response efforts resulting from the January 21, 2023 Mass Shooting Incident
- Provided support to City Council in establishing a City Council Strategic Plan FY 2023-2024

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$642,821	$698,364	$698,364	$1,014,102
General Fund	$5	$0	$0	$0
Special Revenue	$30,845	$43,911	$43,911	$72,450
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$673,670**	**$742,275**	**$742,275**	**$1,086,553**

Program: Successor Agency For The Former RDA

Program No.: 1203

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$105,392	$121,100	$121,100	$130,753
Services	$63,622	$59,376	$59,376	$65,868
Commodities	$1,688	$4,200	$4,200	$4,010
Internal Services	$17,290	$12,189	$12,189	$36,315
Capital Outlay	$0	$0	$0	$0
Debt Service	$5,628,258	$2,064,838	$2,064,838	$1,996,713
Total Expenditures	**$5,816,250**	**$2,261,702**	**$2,261,702**	**$2,233,659**
Authorized Full-Time Equivalent Positions	**0.40**	**0.40**	**0.40**	**0.40**

Program Details

Under AB1X 26 redevelopment agencies were dissolved and replaced with Successor Agencies responsible for winding down the affairs of the redevelopment agencies including disposing of their assets. Under Resolution No. 11455 City of Monterey Park became the Successor Agency for its former redevelopment agency as well as retained housing assets and functions. The Successor Agency became operative on February 1, 2012. The Successor Agency continues preparing the Recognized Obligation Payment Schedule (ROPS) to the Department of Finance (DOF).

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Successor Agency	$5,816,250	$2,261,702	$2,261,702	$2,233,659
Total Expenditures	**$5,816,250**	**$2,261,702**	**$2,261,702**	**$2,233,659**

Program: Media Production and Communications

Program No.: 1209

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$104,537	$195,559	$195,559	$251,893
Services	$11,975	$13,180	$13,180	$13,180
Commodities	$80,528	$88,938	$88,938	$88,938
Internal Services	$28,350	$34,111	$34,111	$70,558
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$225,390**	**$331,788**	**$331,788**	**$424,569**
Authorized Full-Time Equivalent Positions	**1.50**	**2.50**	**2.50**	**2.50**

Program Details



The Media Production Division coordinates the City's Cable Television, general and community-based programming, and original productions. Additionally, the division also oversees the City's website and social media accounts. The Division also coordinates and assists the City Contractor with the publication of the Monterey Park CASCADES newspaper.

Service objectives are:

- Through a variety of media sources, provide communication and dissemination of information for events, projects, and cultural and recreational activities to residents and businesses in the City.

- Oversee the State's Cable Television Franchise Agreement and stay up to date on the latest changes in local, State and Federal regulations pertaining to cable television.

- Assist City Departments through the creation of brochures, cable programs, public service announcements and/or graphic design, to allow them to enhance, promote and inform residents of the various City programs, services, activities and events.

- Oversee the agreement for the City's website.

2023-2024Goals and Objectives

- Increase staffing to enhance and improve organization-wide public communication efforts and outreach strategies.
- Continue to develop community communications strategies utilizing various methods including social media, e-newsletters, news releases, virtual meetings, Cascades Newspaper, etc.
- Work with and advise City Department website editors to improve visual consistency, accuracy and ADA compliance.
- Assist City Departments with completing their website "department header" projects.

2022-2023 Major Accomplishments

- Produced original programming for internet streaming and MPK-TV cable broadcast such as: the Raising Cane's Ribbon Cutting Ceremony, Fire Department Badge Ceremony, Independence Day Celebration, Sales Tax Ballot Proposition Discussion, Police Department Promotional Ceremony, Patriot Day, Monster Mash Halloween Event, Electric Park EDM Festival, Luminarias Restaurant Ribbon Cutting, a Tree Memorial Ceremony, Jersey Mike's Ribbon Cutting, Holiday Snow Village, Lunar New Year Press Conference, January 31, 2023 Press Conference, Spring Egg Hunt, Sierra Vista Park Courts Ribbon Cutting, the Kokoro Japanese Restaurant Ribbon Cutting and others.
- Produced, created and disseminated website alerts, social media, video messaging and news releases regarding the January 21, 2023 shooting incident.
- Collaborated with public safety departments and city staff to keep public aware and informed of President Biden's Monterey Park visit.
- Began the city website redesign project with a team of staff to refresh the city website design and user interface. (Scheduled for completion June 2023).
- Worked with the Economic Development and Community Development Departments to create a streamlined "Starting a Business in Monterey Park" website portal.
- Assisted Economic Development Department to increase adoption and awareness of, and business participation with, the Monterey Park Rewards loyalty app.
- Collaborated with the City GoingGreenMPK team to create messaging to increase awareness and participation with sustainability initiatives.
- Communicated via multiple languages the availability of free, local COVID-19 vaccines, boosters and information.

- Aided Public Works with creating a street closure/construction notification workflow to insure timely messaging to residents via social media.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$1,300	$325,790	$325,790	$406,491
General Fund	$194,862	$5,998	$5,998	$0
Special Revenue	$6,122	$0	$0	$0
ARPA	$2,660	$0	$0	$18,078
Enterprise	$20,446	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$225,390**	**$331,788**	**$331,788**	**$424,569**

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City Clerk Department
FY 2023-2024 Preliminary Budget

Department Overview



The City Clerk is an elected position whose office is responsible to the electorate for administering the democratic processes such as elections, access to city records, and ensuring legislative actions are transparent and accessible to the public.

The Office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and the general public rely for information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides related municipal services.

The statutes of the State of California prescribe the basic functions and duties of the City Clerk, and the Government Code and Elections Code provide precise and specific responsibilities and procedures to follow.

Programs and Services

The City Clerk is an elected position whose office is responsible to the electorate for keeping a complete and accurate record of City Council proceedings, maintaining official city records, supplying public information and conducting municipal elections according to the stipulations of State and Federal laws. Specific service objectives are:

- Ensure that legal requirements regarding public meetings, hearings, attestations and petitions are handled properly and according to applicable rules and laws.
- Accurately record the proceedings and actions of the City Council for legal references, historic information and continuity of government.
- Understand and administer the provisions of the Political Reform Act.
- Provide accurate technical and procedural support to the City Council.
- Maintain safe, efficient storage and use of official city documents and records.
- Ensure that municipal elections are conducted in an economical and error-free manner with maximum convenience to the voter, while complying with the Federal Voting Rights Act.
- Understand and administer the provisions of the Political Reform Act so that all related reports are filed in a timely manner according to law.
- Provide convenient voter registration services to citizens.

- Serve as a source of public information and referral.
- Maintain accurate records of all City Commissioner terms of office and posting of vacancies in accordance with state regulations; accept applications for commissions and arrangements for City Council interviews.

Significant Changes

Beginning in FY 2023-2024, building maintenance costs will be treated as internal service charges to other departments. Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Therefore, internal service charges are used to distribute those costs to benefiting revenue fund 506.

In FY 2022-2023, the City hired a consultant to conduct a compensation study. The compensation study analyzed current pay practices among other comparable municipalities and determined whether salaries were competitive. The results were presented to Council on April 5, 2023, and any increases to salaries are included in the FY2023-2024 budget.

The City conducted a compensation study for part-time classifications. This included an increase to the salary schedule to bring part-time classifications to the state minimum wage requirement and adjust part-time hourly rates to address compaction. Hourly rates have been adjusted and funds have been included in the budget.

Department Budget Summary

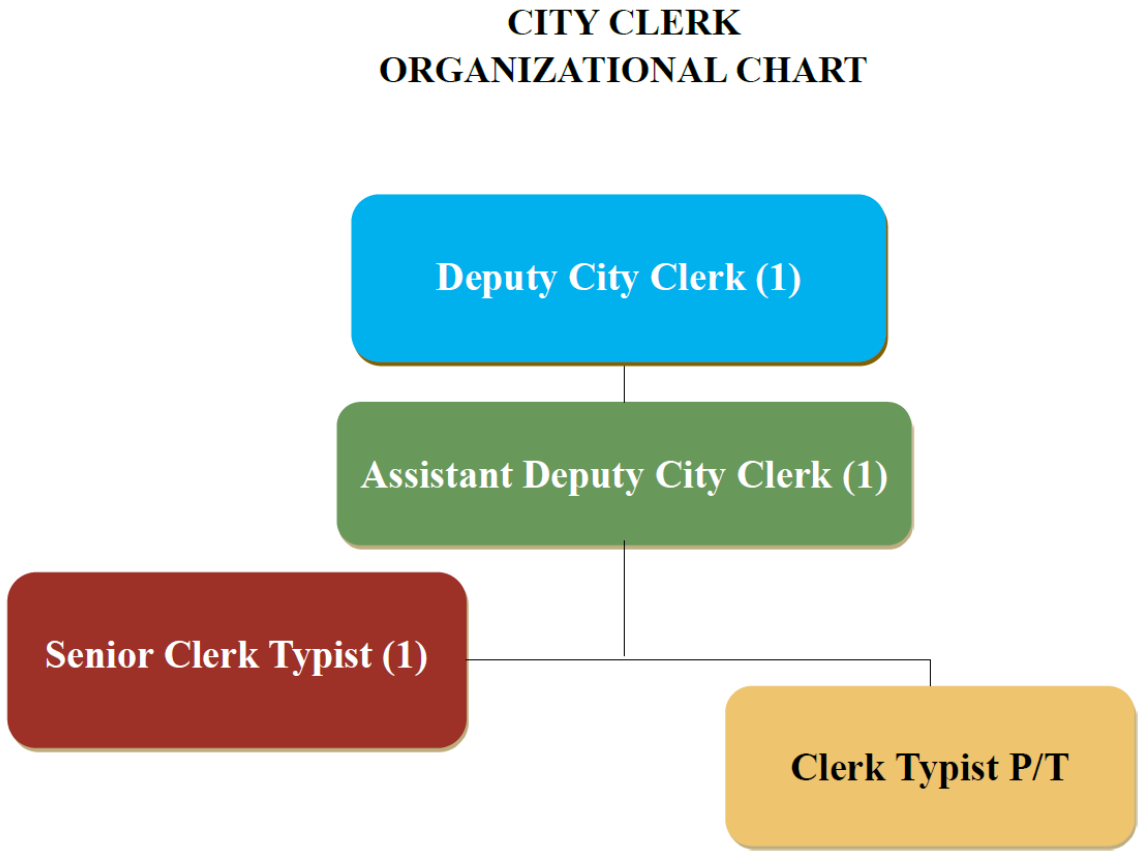
Expenditures by Program					
Program Name	**Program No.**	**FY 2021-22 Actual**	**FY 2022-23 Original Budget**	**FY 2022-23 Projected Budget**	**FY 2023-24 Budget**
City Clerk	1301	$461,052	$719,585	$719,585	$602,639
Total Expenditures		**$461,052**	**$719,585**	**$719,585**	**$602,639**
Authorized Full-Time Equivalent Positions		**4.50**	**4.50**	**4.50**	**4.50**

City Clerk Department
FY 2023-2024 Preliminary Budget

Department Personnel Summary

CITY CLERK - 1300						
City Clerk - Elected Official	1	-	1	-	1	-
Deputy City Clerk	1	-	1	-	1	-
Assistant Deputy City Clerk	1	-	1	-	1	-
Clerk Typist	-	0.50	-	0.50	-	0.50
Senior Clerk Typist	1	-	1	-	1	-
CITY CLERK TOTAL	4	0.50	4	0.50	4	0.50

Department Organizational Chart



City Clerk Department
FY 2023-2024 Preliminary Budget

Program: City Clerk

Program No.: 1301

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$323,917	$326,447	$326,447	$358,191
Services	$53,706	$279,767	$279,767	$93,567
Commodities	$18,629	$26,800	$26,800	$51,800
Internal Services	$64,800	$86,571	$86,571	$99,080
Capital Outlay	$0	$0	$0	$0
Debt Service	($0)	$0	$0	$0
Total Expenditures	**$461,052**	**$719,585**	**$719,585**	**$602,639**
Authorized Full-Time Equivalent Positions	**4.50**	**4.50**	**4.50**	**4.50**

Program Measurements

	Actual 2021-2022	Estimated 2022-2023	Projected 2023-2024
General Municipal Election Voter Turnout	Not an Election Year	November 2022 40%	Not an Election Year
Public Records Act Requests	317	255	291
Certificate Requests	396	539	825

2023-2024 Goals and Objectives

- Research to revamp the City Council certificates and proclamations policy and procedures.

- Evaluate and update the City's retention schedule in accordance with laws and regulations.

- Research for implementation of an agenda management or a document workflow solution to improve organizational efficiency and effectiveness.

2022-2023 Major Accomplishments

- Conducted a General and Special Election in November 2022 to fill three City Council positions in District Nos. 1, 3, 5, a City Clerk position, a City Treasurer position, and a general tax proposition, Measure MP.

- Implemented a process for digital signature to facilitate organizational effectiveness and efficiency to reduce paper waste.

- Implemented and streamlined the commission applying process with the creation of an online application to promote public engagement.

- Implemented and streamlined the process for the public to subscribe to the City's newsletter and varies of agendas to promote transparency and public engagement.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$442,739	$692,076	$692,076	$577,806
General Fund	$2,183	$0	$0	$0
Special Revenue	$16,130	$27,510	$27,510	$24,832
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$461,052**	**$719,585**	**$719,585**	**$602,639**

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City Treasurer Department
FY 2023-2024 Preliminary Budget

DEPARTMENT: City Treasurer

DIVISION: City Treasurer

DIVISION NO.: 1501

Department Budget Summary

Expenditures by Program					
Program Name	**Program No.**	**FY 2021-22 Actual**	**FY 2022-23 Original Budget**	**FY 2022-23 Projected Budget**	**FY 2023-24 Budget**
City Treasurer	1501	$25,273	$30,863	$30,863	$24,251
Total Expenditures		**$25,273**	**$30,863**	**$30,863**	**$24,251**
Authorized Full-Time Equivalent Positions		**1.00**	**1.00**	**1.00**	**1.00**

Department Overview

The City Treasurer is an elected position and is responsible for overseeing the custody and investment of the City monies. Specific service objectives include:

- Receive and safely keep the City Funds and schedule their availability to meet cash disbursement requirements.
- Provide overall investment management and strategy in the order of safety, liquidity, and yield in order to safeguard public funds in accordance with the City's investment policy and State laws.
- Provide monthly and annual investment reporting to the City Council.
- Update and submit the City's investment policy reflecting current law changes to the City Council on an annual basis.

Significant Changes

There are no significant changes in Fiscal Year 2023-2024.

City Treasurer Department
FY 2023-2024 Preliminary Budget

Department Personnel Summary

CITY TREASURER - 1500						
City Treasurer - Elected Official	1	-	1	-	1	-
CITY TREASURER TOTAL	1	-	1	-	1	-

2023-2024 Goals and Objectives

- Continue evaluating investment options and investing City funds using the criteria of safety, liquidity, and yields.
- Continue reviewing City's investment policy and internal controls over investment and treasury functions to ensure the proper segregation of duties and asset safeguarding.
- Submit monthly and annual investment reports.

2022-2023 Major Accomplishments

- Presented Monthly Investment Reports timely.
- Presented Annual City Investment Policy to the City Council on September 07, 2022.
- Managed the City's investment portfolio prudently and conservatively in maximizing interest earnings during the 2022-2023 fiscal year.

City Treasurer Department
FY 2023-2024 Preliminary Budget

Expenditures by Character

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$20,173	$22,453	$22,453	$10,893
Services	$0	$1,955	$1,955	$1,955
Commodities	$0	$360	$360	$400
Internal Services	$5,100	$6,095	$6,095	$11,003
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$25,273**	**$30,863**	**$30,863**	**$24,251**
Authorized Full-Time Equivalent Positions	**1.00**	**1.00**	**1.00**	**1.00**

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$24,770	$28,297	$28,297	$21,685
General Fund	$0	$0	$0	$0
Special Revenue	$503	$2,566	$2,566	$2,566
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$25,273**	**$30,863**	**$30,863**	**$24,251**

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City Attorney Department
FY 2023-2024 Preliminary Budget

DEPARTMENT: **City Attorney**

DIVISION: **City Attorney**

DIVISION NO.: **1601**

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
City Attorney	1601	$444,490	$688,046	$688,046	$722,488
Total Expenditures		**$444,490**	**$688,046**	**$688,046**	**$722,488**
Authorized Full-Time Equivalent Positions		**0.00**	**0.00**	**0.00**	**0.00**

Department Overview

The City Attorney acts as the City's legal counsel. In this capacity, the City Attorney advises the City Council and Staff on legal matters relating to the operation of the municipal government and is responsible for the review and preparation of resolutions, ordinances, and agreements. The services of the City Attorney are provided via contractual services with a private legal firm.

In addition, special legal services for personnel matters, labor relations, and municipal code prosecutions that are provided by other private legal firms are also included in this Activity. Specific service objectives are:

- Provide expert legal advice to the City Council and its committees and commissions, as well as the City Manager, the Library Board of Trustees and all City departments so that policies are established, and programs administered according to the legal guidelines established by City, State and Federal laws.

- Ensure the City and its officers are properly represented in all actions arising from performance of City business.

- Ensure that all City ordinances, resolutions, agreements and contracts are correct as to form.

City Attorney Department
FY 2023-2024 Preliminary Budget

Significant Changes

There are no significant changes in Fiscal Year 2023-2024.

Expenditures by Character

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$444,490	$688,046	$688,046	$722,488
Commodities	$0	$0	$0	$0
Internal Services	$0	$0	$0	$0
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$444,490**	**$688,046**	**$688,046**	**$722,488**

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$444,490	$688,046	$688,046	$722,488
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$444,490**	**$688,046**	**$688,046**	**$722,488**

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Finance Department
FY 2023-2024 Preliminary Budget

Department Overview

The goals of Finance Department are: to employ best practices and be transparent in financial management, to strengthen and make judicious use of financial resources to achieve and build City financial resilience, and to focus on internal and external customer services in various support services. The Department works to preserve a strong financial condition by creating responsible financial strategies, effectively managing the City's resources, and providing analysis and recommendations that ensure optimal economic outcomes.



Programs and Services

The Finance Department provides centralized revenue collection, financial planning, budgeting, reporting and analysis, treasury and investment, debt management, grant accounting, purchasing, accounts payable, payroll, and audits. In addition, the Department establishes and maintains the City's administrative policies and procedures for internal controls. The Department follows Federal and State laws, rules, and regulations to prepare many mandated reports.

The Finance Department oversees and maintains the City's information systems and communication systems. The Department maintains a customer service counter and serves as the central cashiering point for the City. It prepares utility billing and administers laws related to business license, utility tax, transient occupancy tax, admissions tax, and franchise tax.

In addition, the City's HUD CDBG, Home, and Housing programs are also managed by the Finance Department, under Activity 1405, Community Assistance Housing.

Finance Department
FY 2023-2024 Preliminary Budget

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Finance	1403	$1,200,839	$1,483,506	$1,483,506	$1,848,582
Information Technolocgy	1404	$774,260	$1,889,008	$1,889,008	$2,372,803
Community Housing Assistance	1405	$1,032,882	$1,052,730	$1,052,730	$795,379
Revenue Collection	1406	$542,516	$1,025,782	$1,025,782	$1,482,128
Central Support Services	1407	$564,773	$852,089	$852,089	$0
Communication/Duplication	1408	$270,803	$0	$0	$0
Total Expenditures		**$4,386,072**	**$6,303,116**	**$6,303,116**	**$6,498,893**
Authorized Full-Time Equivalent Positions		**20.45**	**20.25**	**20.25**	**20.25**

Significant Changes

Beginning in FY 2023-2024, building maintenance costs will be treated as internal service charges to other departments. Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Therefore, internal service charges are used to distribute those costs to benefiting revenue fund 506.

In FY 2022-2023, the City hired a consultant to conduct a compensation study. The compensation study analyzed current pay practices among other comparable municipalities and determined whether salaries were competitive. The results were presented to Council on April 5, 2023, and any increases to salaries are included in the FY2023-2024 budget.

The City conducted a compensation study for part-time classifications. This included an increase to the salary schedule to bring part-time classifications to the state minimum wage requirement and adjust part-time hourly rates to address compaction. Hourly rates have been adjusted and funds have been included in the budget.

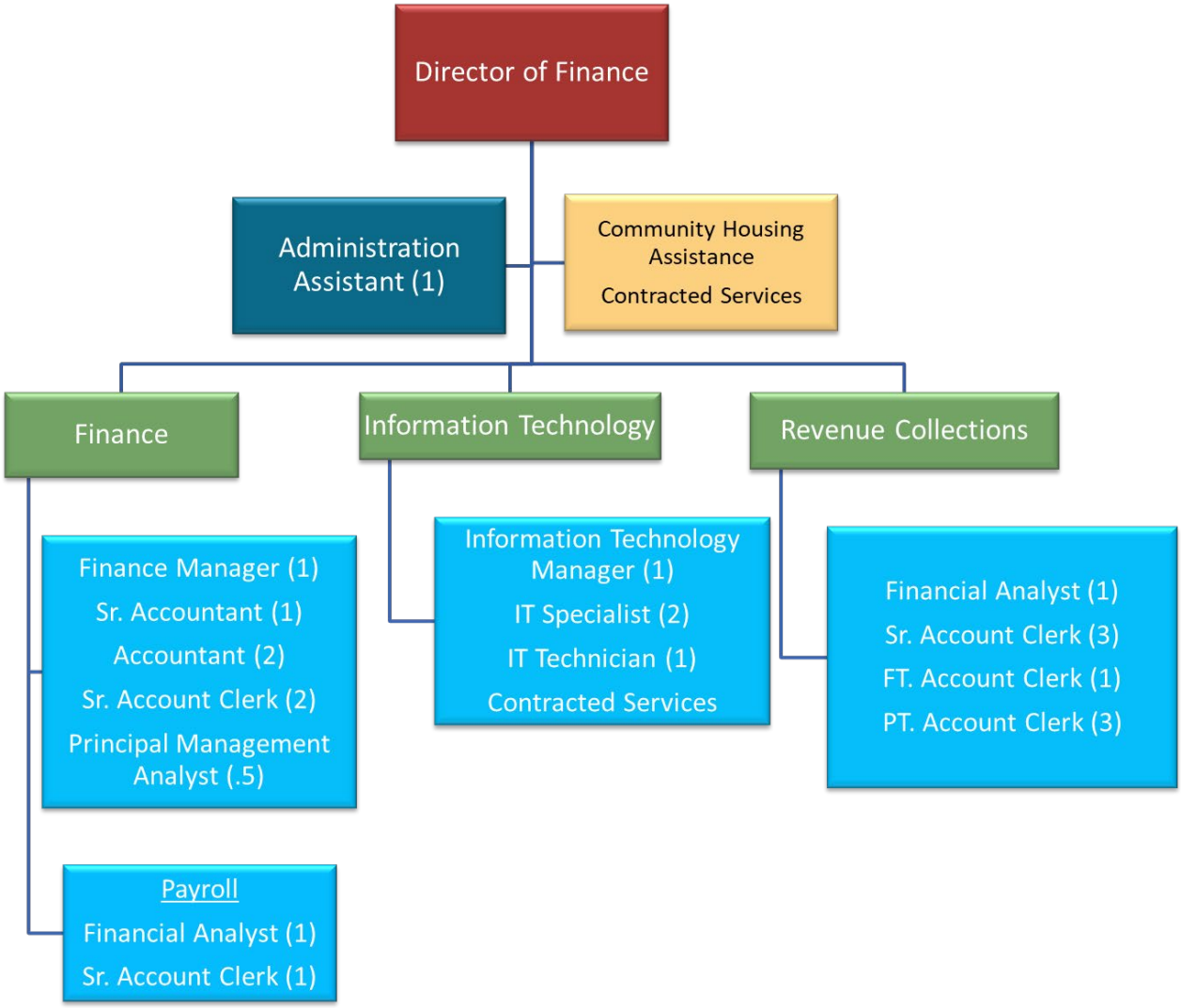
Finance Department
FY 2023-2024 Preliminary Budget

Department Personnel Summary

FINANCE - 1400						
Director of Finance	1	-	1	-	1	-
Account Clerk	1	0.95	1	1.00	1	1.50
Accountant	2	-	2	-	2	-
Admin Intern	-	0.50	-	0.50	0	-
Admin Secretary	1	-	1	-	1	-
Finance Manager	1	-	1	-	1	-
Financial Analyst	-	-	2	-	2	-
Information System Specialist	1	-	2	-	2	-
Information Technology Manager	1	-	1	-	1	-
Information Technology Technician	1	-	1	-	1	-
Payroll Technician	1	-	-	-	0	-
Principal Management Analyst	-	0.50	-	0.50	0	0.50
Senior Account Clerk	6	-	6	-	6	-
Senior Accountant	0.50	-	0.50	-	0.50	-
Support Services Manager	1	-	-	-	-	-
Support Services Supervisor	1	-	-	-	-	-
FINANCE TOTAL	18.50	1.95	18.50	2.00	18.50	2.00

Finance Department
FY 2023-2024 Preliminary Budget

Department Organizational Chart



Funding Source by Type

Funding Sources by Type	FY 2020-21 Actual	FY 2021-22 Original Budget	FY 2021-22 Projected Budget	FY 2022-23 Budget
General Fund - Administration	$2,125,634	$2,702,665	$2,702,665	$2,592,124
General Fund	$41,551	$0	$0	$0
Special Revenue	$1,176,969	$1,183,922	$1,183,922	$949,733
ARPA	$171,039	$830,083	$830,083	$771,592
Enterprise	$282,750	$549,219	$549,219	$584,233
Internal Service	$588,129	$1,037,227	$1,037,227	$1,601,212
Total	**$4,386,072**	**$6,303,116**	**$6,303,116**	**$6,498,893**

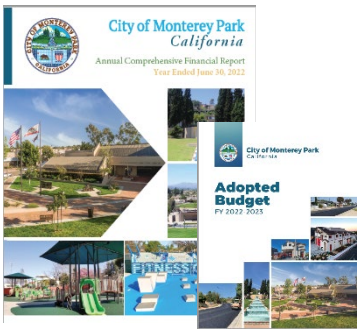
Finance Department
FY 2023-2024 Preliminary Budget

Program: Finance

Program No.: 1403

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$728,126	$918,720	$918,720	$1,173,094
Services	$242,886	$307,810	$307,810	$299,500
Commodities	$16,633	$22,300	$22,300	$22,300
Internal Services	$210,900	$234,676	$234,676	$353,687
Capital Outlay	$0	$0	$0	$0
Debt Service	$2,294	$0	$0	$0
Total Expenditures	**$1,200,839**	**$1,483,506**	**$1,483,506**	**$1,848,582**
Authorized Full-Time Equivalent Positions	**9.25**	**9.65**	**9.65**	**9.65**

Programs Details



The Accounting Division is responsible for the accounting operations of the City, which includes cash management, debt administration, accounts payable, accounts receivable, payroll, grant accounting, auditing, financial reporting, and the development and monitoring of the City Budget.

Finance prepares various financial reports to City Council, City management and departments for fiscal monitoring. Finance also publishes the City's Annual Comprehensive Financial Report, Single Audit Report, Cost Allocation Plan, Investment Report, Midyear Financial Report, and Budget Manual, and prepares the citywide lighting and landscaping assessment district tax submittals.

Finance maintains the City's financial records and prepares financial reports to various State and Federal agencies. Finance works with City Treasurer in monitoring the City's cash flow and investing idle funds in accordance with the City's investment policy.

PROGRAM MEASUREMENTS

The City's Annual Budget and the Comprehensive Annual Financial Report, prepared by the Finance Division, have received numerous awards for excellence from various professional organizations at both the state and national levels.

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Number of years received awards from Government Finance Officers Association (GFOA) and California Society of Municipal Finance Officers Association (CSMFO) for excellence in budgeting.	33	34	35
Number of years received awards from GFOA for excellence in financing reporting.	33	34	35
Number of audits performed.	13	13	13

2023-2024 Goals and Objectives

- Continue the task of automating processes in the City's Enterprise Resource Planning (ERP) System to increase efficiencies.
- Continue to analyze and monitor revenues, including; sales tax, property tax, and transient occupancy tax.
- Implement new utility rates to enhance City Water and Sewer infrastructure.
- Review and update administrative policies and procedures.
- Implement salary changes resulting from bargaining unit negotiations.
- Update Investment Policy to meet industry best practices for public sector agencies and receive certification from California Municipal Treasurers Association (CMTA).

2022-2023 Major Accomplishments

- Issued a Request for Proposal for the City's new Independent Auditors.
- Implemented the Capital Asset module of the City's ERP.
- Received awards for excellence from (GFOA) for the City's 2022-23 Annual Budget and from (GFOA) for the 2021-22 Annual Comprehensive Financial Report.

Finance Department

FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$1,118,508	$1,412,084	$1,412,084	$1,738,900
General Fund	$28,138	$0	$0	$0
Special Revenue	$35,700	$71,422	$71,422	$109,681
Enterprise	$18,141	$0	$0	$0
Internal Service	$352	$0	$0	$0
Total Expenditures	**$1,200,839**	**$1,483,506**	**$1,483,506**	**$1,848,582**

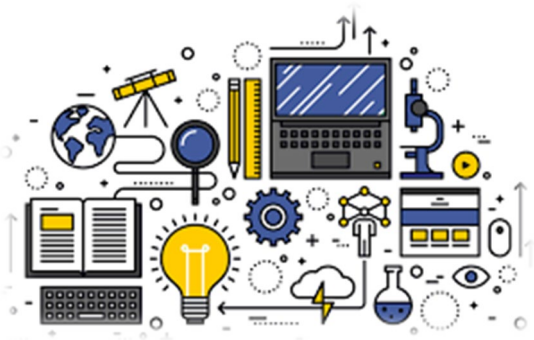
Program: Information Technology

Program No.: 1404

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$225,597	$382,149	$382,149	$453,450
Services	$318,247	$567,000	$567,000	$901,370
Commodities	$49,836	$66,451	$66,451	$41,447
Internal Services	$34,500	$97,776	$97,776	$226,392
Capital Expenditures	$137,490	$775,632	$775,632	$750,145
Debt Service	$8,591	$0	$0	$0
Total Expenditures	**$774,260**	**$1,889,008**	**$1,889,008**	**$2,372,803**
Authorized Full-Time Equivalent Positions	**3.00**	**4.00**	**4.00**	**4.00**

Programs Details

The Information Technology Division (IT) has the responsibility of supporting and maintaining the computer and network infrastructure, all IT related hardware, approved software, and operating systems used by the City of Monterey Park agency. In addition, IT is responsible for the design, build out, and integration of new infrastructure and technology solutions needed to meet demands; for ensuring security of the environment by configuring, maintaining, and supporting firewalls, anti-virus/anti-malware tools, spam filtering, and backups for all application server; and evaluating the short and long-term technology needs of both the organization and community to facilitate the efficient delivery of services and promote continued economic development.



Services

- Designs, builds, and integrates new infrastructure and technology solutions as needed
- Ensures security of the technology environment.
- Provides desktop support for approximately 500 computers and 100 tablets.

- Provides application support for over 300 different software applications.
- Provides Phone support for approximately 450 desk phones and 50 cell phones.
- Supports and maintains network file servers, network and wireless infrastructure, telephone and e-mail systems.
- Supports and maintains technology infrastructure (Local Area Network) switches, database servers, firewalls, application servers, routers for connectivity between sites.
- Supports and Maintain data systems Tyler MUNIS ERP, CRW for Permits, Microsoft SQL Server, Microsoft Windows Server, Microsoft SharePoint, West Covina CAD/RMS (Police), ESRI Geographic Information Systems (GIS), Laser fiche document management, Chameleon Animal Care and Control, Microsoft Exchange eMail, ActiveNet program registration, Granicus for streaming public meetings, VMWare virtualization, Veeam backup and recovery, Other departmental system applications.

2023-2024 Goals and Objectives

- Implement segmentation of Network to improve security
- Upgrade Email Exchange Servers
- Upgrade primary firewall and content filter
- Continue improving Cyber Security positioning of City-Wide IT Infrastructure
- Upgrade current PBX Phone System with a hybrid PBX/VoIP System
- Move DNS Service from AT&T to CloudFlare for better cyber security and protect against DDOS attack and faster service

2022-2023 Major Accomplishments

- Implemented a robust disaster recovery plan
- Removed all windows 7 and older computers off the network
- Upgraded citywide internet from 200Mbps to 1 Gbps
- Reconfigured Wi-Fi System to better handle internet traffic
- Reconfigured EOC and created Network Diagram
- Increased Cyber Security position for entire city IT Infrastructure
- Completed City wide installation of cameras that include analytic features
- Received the White House Communications Agency Certificate of Appreciation



White House Communications Agency

Certificate of Appreciation

Presented To

Stanley Ardon

The members of the White House Communications Agency wish to express our sincere appreciation for the outstanding manner in which you provided support to the President of the United States during his visit to Los Angeles, CA. Your unique abilities, coupled with your superb attitude and professionalism, enabled our Agency to provide critical communications for the President, the White House Staff and the United States Secret Service.

3/14/2023
Date

Abraham Redoble
Presidential Communications Officer

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$0	$0	$0	$0
General Fund	$0	$0	$0	$0
Special Revenue	$7,038	$21,698	$21,698	$0
ARPA	$171,039	$830,083	$830,083	$771,592
Enterprise	$8,406	$0	$0	$0
Internal Service	$587,777	$1,037,227	$1,037,227	$1,601,212
Total Expenditures	**$774,260**	**$1,889,008**	**$1,889,008**	**$2,372,803**

Program: Community Housing Assistance

Program No.: 1405

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$24,225	$28,155	$28,155	$64,399
Services	$481,482	$478,380	$478,380	$730,388
Commodities	$0	$592	$592	$592
Internal Services	$0	$0	$0	$0
Capital Outlay	$0	$0	$0	$0
Debt Service	$527,175	$545,603	$545,603	$0
Total Expenditures	**$1,032,882**	**$1,052,730**	**$1,052,730**	**$795,379**
Authorized Full-Time Equivalent Positions	**0.10**	**0.10**	**0.10**	**0.10**

Programs Details

Responsibilities within this activity include general administration of the City's Community Development Block Grant (CDBG) program and Home/Housing programs. HUD grant funds received annually from the U.S. Department of Housing and Urban Development (HUD), are the primary source of funding for the Division's activities.

Community Development Block Grant (CDBG) funds are utilized to provide assistance with fair housing, repayment of a Section 108 loan and to cover administrative costs.

The HOME program, distinct from the CDBG program, provides funds only for affordable housing activities. Acquisition, rehabilitation, rental assistance, and new construction are all eligible uses for the program monies. The City is allowed two years to commit and five years to exhaust its annual HOME entitlement. The City continues to use its HOME funds to provide loans and lead-based paint abatement grants to income qualified homeowners through its Residential Rehabilitation Program.

Through the American Rescue Plan Act of 2021, the City was allocated a one-time HOME-ARP grant. This primary objective of this grant is to assist individuals or households who are homeless, at risk of homelessness, and other vulnerable populations, by providing housing, rental assistance, supportive services, and non-congregate shelter, to reduce homelessness and increase housing stability across the country.

Under AB 1x26 redevelopment agencies are dissolved and replaced with Successor Agencies responsible for winding down the affairs of the former redevelopment agency including disposing of their assets. The City continues receiving repayment of SERAF and Housing Deferral funds from the State Department of Finance once the State approves the repayment schedule. The City will continue evaluating various affordable housing projects and programs.

PROGRAM MEASUREMENTS

CDBG

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Agencies assisted from Community Fund	1	1	1
Number of Housing Rights Center clients assisted	89	100	100

HOME

Residential Rehab Participants	2	2	4
Tenant Based Rental Assistance	31	0	10
Homeless Supportive Services	0	0	20

2023-2024 Goals and Objectives

- Work with the Monterey Police Department to create a transitional housing and support services program to assist persons and households experiencing homelessness or at risk of homelessness.

- Continue implementing all goals as identified in the City of Monterey Park 2020-2024 Five-Year Consolidated Plan.

2022-2023 Major Accomplishments

- Continue implementing goals as identified in the City of Monterey Park 2020-2024 Five-Year Consolidated Plan.

- Promoted fair housing through the Housing Rights Center by providing four workshops for tenants and landlords.

- Began developing a plan for the implementation of a transitional housing and supportive services program in collaboration with the Monterey Park Police Department.

- Paid off the 2001 HUD Section 108 loan for the Market Place shopping center.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$0	$0	$0	$0
General Fund	$2,717	$0	$0	$0
Special Revenue	$1,030,165	$1,052,730	$1,052,730	$795,379
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,032,882**	**$1,052,730**	**$1,052,730**	**$795,379**

Program: Revenue Collection

Program No.: 1406

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$369,044	$601,044	$601,044	$810,854
Services	$6,598	$248,056	$248,056	$315,862
Commodities	$3,444	$16,000	$16,000	$53,765
Internal Services	$163,430	$160,682	$160,682	$301,648
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$542,516**	**$1,025,782**	**$1,025,782**	**$1,482,128**
Authorized Full-Time Equivalent Positions	**5.35**	**6.50**	**6.50**	**6.50**

Programs Details



This activity provides for a range of revenue-related services, including preparing the Master Schedule of Fees and Charges, accounts receivable, cashiering services for all departments, the billing and collection of utility charges, the managing of license applications for new businesses, utility applications for water and refuse services, the processing of special permits, and the collection of delinquent accounts.

Specific service objectives are:

- Ensure prompt and courteous customer service
- Collect all money received by the City
- Maintain information on water utility, trash and business license services
- Bill and collect for water/sewer/refuse accounts every two months
- Manage the yearly collection of business tax and the issuance of business licenses
- Ensure prompt and courteous enforcement of the City's business license regulations
- Administer and monitor various revenue programs such as Transient Occupancy Tax, Admissions Tax, and Utility Users Tax
- Administer and monitor Utility Users Tax Exemption Program and process

senior/disabled lifeline applications for water discount
- Independent Contractor Reporting (ICR) to the state
- Maintain city postage equipment and oversee processing of mail

PROGRAM MEASUREMENTS

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Business Licenses Issued	4,489	4,206	4,330
Utility Bills Mailed	81,867	82,000	82,500

2023-2024 Goals and Objectives

- Enhance utility billing system with payment-plan module and continue outreach on low-income assistance programs available to City residents.
- Continue utility rate study and establish proposed new rates for Proposition 218 process.
- Spearhead citywide user fee study to determine the true full cost of services provided by all departments.

2022-2023 Major Accomplishments

- Initiated first phase of utility rate study to establish proposed new rates for Prop. 218 process.
- Sales tax rate successfully increased to 10.25% with the passing of Measure MP.
- Reinstated delinquent utility billing and water shut offs in accordance with SB998.
- Established additional payment option at public works department counter.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$353,332	$457,380	$457,380	$853,223
General Fund	$569	$0	$0	$0
Special Revenue	$13,297	$19,183	$19,183	$44,672
Enterprise	$175,318	$549,219	$549,219	$584,233
Internal Service	$0	$0	$0	$0
Total Expenditures	**$542,516**	**$1,025,782**	**$1,025,782**	**$1,482,128**

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Human Resources and Risk Management Department

FY 2023-2024 Preliminary Budget

Department Overview

The Human Resources & Risk Management Department is responsible for the administration of City-wide recruitment and selection, employee relations, labor relations, benefits, and the City's risk management programs. Its primary function is to support City departments in these areas and to minimize risk exposure through loss prevention and control.

Department Budget Summary

Expenditures by Program					
Program Name	**Program No.**	**FY 2021-22 Actual**	**FY 2022-23 Original Budget**	**FY 2022-23 Projected Budget**	**FY 2023-24 Budget**
Human Resources	1801	$518,922	$850,330	$850,330	$1,001,210
Risk Management	1802	$290,670	$628,396	$628,396	$663,888
Total Expenditures		**$809,593**	**$1,478,726**	**$1,478,726**	**$1,665,099**
Authorized Full-Time Equivalent Positions		**6.00**	**6.00**	**6.00**	**6.00**

Programs and Services

The administrative division is the core of the City's employment, benefit administration and training operations. HR centralizes recruitment and selection, job classifications, benefits, employment records management, employer/employee relation's administration, employee development programs and contract negotiations.

The Risk Management Division provides loss prevention control services, which includes insurance procurement, claims process management for property, workers compensation, general liability losses, and oversight of the City's safety management and training programs.

Significant Changes

Beginning in FY 2023-2024, building maintenance costs will be treated as internal service charges to other departments. Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep,

rehabilitation, and remodeling. Therefore, internal service charges are used to distribute those costs to benefiting revenue fund 506.

In FY 2022-2023, the City hired a consultant to conduct a compensation study. The compensation study analyzed current pay practices among other comparable municipalities and determined whether salaries were competitive. The results were presented to Council on April 5, 2023, and any increases to salaries are included in the FY2023-2024 budget.

The City conducted a compensation study for part-time classifications. This included an increase to the salary schedule to bring part-time classifications to the state minimum wage requirement and adjust part-time hourly rates to address compaction. Hourly rates have been adjusted and funds have been included in the budget.

In FY 2022-2023, the City launched employee engagement committees to review the City's employee recognition programs and training programs. From these committees, the City is committed to revise and revamp programs for City employees to assist with retention and support for City services provided by City staff. The anticipated changes increased the Human Resources and Risk Management budget to support these program enhancements.

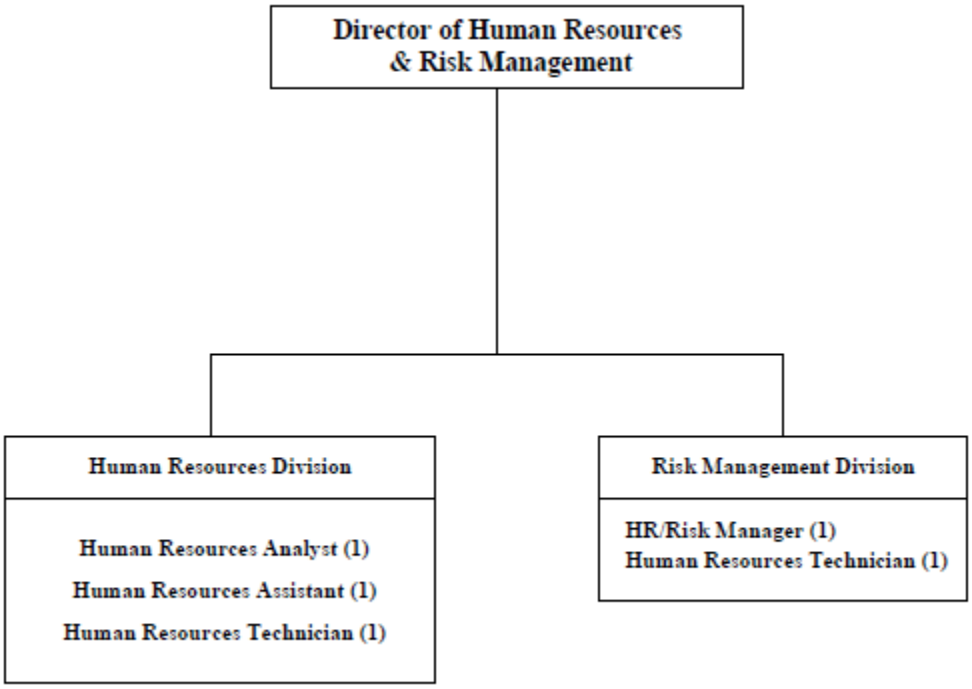
Department Personnel Summary

HUMAN RESOURCES AND RISK MANAGEMENT - 1800						
Director of Human Resources/Risk Management	1	-	1	-	1	-
Human Resources Analyst	1	-	1	-	1	-
Human Resources Assistant	1	-	1	-	1	-
Human Resources Technician	2	-	2	-	2	-
Human Resources/Risk Manager	1	-	1	-	1	-
HR AND RISK MANAGEMENT TOTAL	6	-	6	-	6	-

Human Resources and Risk Management Department

FY 2023-2024 Preliminary Budget

Department Organizational Chart



Funding Source by Type

Funding Sources by Type	FY 2020-21 Actual	FY 2021-22 Original Budget	FY 2021-22 Projected Budget	FY 2022-23 Budget
General Fund - Administration	$419,605	$601,191	$601,191	$695,338
General Fund	$5,862	$0	$0	$0
Special Revenue	$80,162	$62,197	$62,197	$36,211
Enterprise	$0	$0	$0	$0
Internal Service	$303,963	$815,338	$815,338	$933,550
Total	**$809,593**	**$1,478,726**	**$1,478,726**	**$1,665,099**

Human Resources and Risk Management Department

FY 2023-2024 Preliminary Budget

Program: Human Resources

Program No.: 1801

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$223,575	$476,557	$476,557	$537,359
Services	$218,252	$273,400	$273,400	$258,400
Commodities	$2,567	$6,100	$6,100	$6,100
Internal Services	$73,200	$94,273	$94,273	$199,352
Capital Outlay	$0	$0	$0	$0
Debt Service	$1,328	$0	$0	$0
Total Expenditures	**$518,922**	**$850,330**	**$850,330**	**$1,001,210**
Authorized Full-Time Equivalent Positions	**3.50**	**3.50**	**3.50**	**3.50**

Program Details

The Human Resources Division supports all departments by providing a wide range of personnel services, which are divided among the following separate, but integrated program areas:

Employee Development: Training and development programs to enhance employees' job skills and abilities as well as assist them in achieving career development goals. Supervisory training, tuition reimbursement for approved formal education, and in-house workshops are coordinated by and funded through the Human Resources Division. For FY 2023-2024, an employee committee will plan and support different training opportunities for City staff.

Employee Relations: An effective program of employer/employee relations has been built through the negotiation process and through administration of labor contracts with the City's eight represented employee groups. This also includes employee and supervisory counseling on personnel policies, procedures and best practices, providing assistance in handling employee grievances and disciplinary actions, negotiation and implementation of new labor contract provisions, communication meetings with labor representatives, and promoting new programs to enhance the quality, efficiency and responsiveness of municipal services.

Recruitment and Selection: Recruitment and selection activities include job analyses, advertising, focused outreach efforts, testing administration, pre-employment medical examinations, comprehensive background checks, including Live Scan fingerprinting, reference checks and other

testing as needed. This section also ensures that recruitment efforts are in compliance with adopted merit system requirements and related employment laws.

Employee Benefits: The City provides a comprehensive group benefits program, including medical insurance obtained through CalPERS, dental insurance, long-term disability, life insurance, vision insurance, deferred compensation, an employee assistance program (EAP), Flexible Spending Account (FSA), Dependent Care Account (DCA), and retired medical savings plan (Health Reimbursement Account, PORAC Retiree Healthcare Trust, Health Savings Account) and retirement plans.

Personnel Management: The City reviews and revises class specifications, administrator employee performance evaluations, digitize and modernize Monterey Park HR with the GRM document management system and develop administrative policies and procedures relating to personnel issues.

Occupational Health: Activities that ensure employment candidates and employees are medically and psychologically qualified for the job. Additionally, the Division coordinates Fire Department biennial physicals, medical examinations for respiratory fitness, DMV Class B license renewal, Hepatitis A inoculations for first responders, fitness-for-duty medical evaluations and statutory drug testing.

2023-2024 Goals and Objectives

- Evaluate City's ancillary benefits and 457 providers.
- Revise Personnel Rules and Regulations.

2022-2023 Major Accomplishments

- Completed negotiations with five sworn associations.
- Conducted City-wide classification and compensation study.

Human Resources and Risk Management Department

FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$414,519	$601,191	$601,191	$695,338
General Fund	$5,862	$0	$0	$0
Special Revenue	$24,843	$27,263	$27,263	$36,211
Enterprise	$0	$0	$0	$0
Internal Service	$73,699	$221,875	$221,875	$269,662
Total Expenditures	**$518,922**	**$850,330**	**$850,330**	**$1,001,210**

Human Resources and Risk Management Department

FY 2023-2024 Preliminary Budget

Program: Risk Management

Program No.: 1802

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$252,175	$476,852	$476,852	$454,937
Services	$2,908	$39,900	$39,900	$39,900
Commodities	$887	$1,450	$1,450	$1,450
Internal Services	$34,700	$110,195	$110,195	$167,601
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$290,670**	**$628,396**	**$628,396**	**$663,888**
Authorized Full-Time Equivalent Positions	**2.50**	**2.50**	**2.50**	**2.50**

Program Details

The Risk Management Division serves to protect the personnel and physical assets of the City from injury and loss. To accomplish this, a variety of program services are established including: identification and measurement of potential losses, loss prevention, programs for elimination of unsafe working conditions, safety training, excess insurance coverage, and claims handling for liability, property damage, unemployment, and workers' compensation.

The City maintains General Liability, property coverage, cyber security, and Auto Liability insurance coverage through the City's participation in a Joint Power Authority risk sharing pool for Liability and Workers Compensation Programs.

The Risk Management Division seeks to minimize the City's financial exposure by ensuring that tort liability claims are processed and brought to closure as expeditiously as possible, fully investigating all claims, and by subrogating claims where third party liability exists, to recover losses.

The City maintains workers compensation insurance coverage to statutory limits per occurrence (policy will pay out per statute with no coverage limit) through the City's participation in a Joint Power Authority risk sharing pool for Workers Compensation Programs. The Risk Management Division seeks to minimize the City's workers compensation financial exposure by performing risk exposure analysis, loss control programs, and by thorough claim investigation, evaluation, and processing, and continuing an active safety training program for employees.

Human Resources and Risk Management Department
FY 2023-2024 Preliminary Budget

The Risk Management Division manages the City's insurance and self-insurance programs for property, public official bonds, automobile, and property damage. The division tracks and administers the City's unemployment insurance claims as well.

PROGRAM MEASUREMENTS

LIABILITY CLAIMS FILED

	Actual 2019-2020	Actual 2020-2021	Actual 2021-2022*	Actual 2022-2023*
Community Development	0	0	0	1
Fire	0	1	1	0
General Government	2	2	3	3
Management Services	1	0	0	0
Police	4	4	2	3
Public Works	38	24	13	17
Recreation & Comm Svc	1	0	0	1
TOTAL	46	31	19	25

*As of April 26, 2022

WORKERS' COMPENSATION CLAIMS FILED

	Actual 2019-2020	Actual 2020-2021	Actual 2021-2022*	Actual 2022-2023*
Fire	8	18	10	13
General Government	0	0	0	
Library	0	1	0	
Management Services	0	0	2	
Police	27	26	31	5
Public Works	5	3	4	1
Recreation & Comm Svc	1	1	0	
TOTAL	41*	49*	47*	

*Includes all claims that are OSHA recordable. As of April 26, 2022

2023-2024 Goals and Objectives

The Risk Management Division is evaluating the City's Safety training and programs. The division will review the City's playgrounds to ensure safety protocols are updated. The City is

revising the City Safety Committee to become a Preparedness Committee to support emergency operations.

2022-2023 Major Accomplishments

- The City moved to a different Risk Management insurance pool which enhanced the City insurance coverage for the liability and workers' compensation programs.

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$5,086	$0	$0	$0
General Fund	$0	$0	$0	$0
Special Revenue	$55,319	$34,934	$34,934	$0
Enterprise	$0	$0	$0	$0
Internal Service	$230,264	$593,462	$593,462	$663,888
Total Expenditures	**$290,670**	**$628,396**	**$628,396**	**$663,888**

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Community Development Department
FY 2023-2024 Preliminary Budget

Department Overview

The Community Development Department reviews all residential, commercial, and industrial projects in the city. The Planning Division writes and updates the City's General Plan and Specific Plans as well as Municipal Code Amendments to implement the General Plan. The Department reviews all projects for zoning compliance, processes zoning and land division applications and prepares/reviews all environmental assessments and reports. The Building Division reviews all building and construction plans for compliance with applicable building codes, issues permits, and inspects all buildings during construction phases. The Department also coordinates the development process with other City departments and agencies.

Programs and Services

Building and Safety Division

The Building and Safety Division enforces Title 16 of the Monterey Park Municipal Code. Division personnel are also required to enforce through plan check and site inspections the Uniform Building Codes (i.e., Building, Plumbing, etc.), as well as State and Federal regulations relating to the construction of structures and their safety. This Division's personnel must also maintain a high degree of knowledge and expertise in the areas of new technologies of construction and materials as well as on the numerous revisions that are promulgated by the professional building industry. It is also responsible for being the liaison to the City's Modification Committee.

Planning Division

The Planning Division administers Title 21 of the Monterey Park Municipal Code. Division personnel comments on and processes all applications for Design Review and Planning Commission land use actions. Staff also conducts field inspections and research which provides the basis for professionally prepared staff reports, and recommendations made for approval, denial, or approval with conditions. It also is the lead agency for all environmental reviews consistent with the California Environmental Quality Act (CEQA).

Economic Development Division

The Economic Development Division creates and implements strategies that promote economic growth and job creation within the community, working closely with businesses, investors, and other stakeholders to attract and retain businesses, promote investment, and create jobs. In addition, the Division encourages business investment opportunities, expands the City's tax base, supports business retention and attraction activities, and assists business rebuilding efforts. Staff assists and supports local businesses, developers, and property owners while balancing private

sector needs with neighborhood quality of life issues. The Division also provides staff support to the Economic Development Advisory Commission and the Business Improvement District Advisory Committee, which have a common goal of building a solid economic foundation for the community.

Significant Changes

Beginning in FY 2023-2024, building maintenance costs will be treated as internal service charges to other departments. Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Therefore, internal service charges are used to distribute those costs to benefiting revenue fund 506.

In FY 2022-2023, the City hired a consultant to conduct a compensation study. The compensation study analyzed current pay practices among other comparable municipalities and determined whether salaries were competitive. The results were presented to Council on April 5, 2023, and any increases to salaries are included in the FY2023-2024 budget.

The City conducted a compensation study for part-time classifications. This included an increase to the salary schedule to bring part-time classifications to the state minimum wage requirement and adjust part-time hourly rates to address compaction. Hourly rates have been adjusted and funds have been included in the budget.

In the 2022-2023 fiscal year, the Planning and Building & Safety Divisions were removed from the Public Works Department and reorganized to create the Community Development Department. Over the past year, the Community Development Department has established itself as a department by filling vacancies in the Planning Division, developing more efficient processes, organizing records, scheduling destruction of records consistent with the City's retention schedule, and developing workplace policies and culture which promote professionalism, teamwork and innovation. This has enabled the Community Development Department to provide excellent customer service to homeowners, businesses, and the development community.

In the 2023-2024 fiscal year, the Economic Development Division will be removed from the City Manager's office and added to the Community Development Department. This change will occur organizationally and physically through the relocation of Economic Development Division staff to the Community Development Department work area. This reorganization will enable enhanced

collaboration amongst the Planning, Building & Safety, and Economic Development Divisions to create a centralized Department to assist property owners and developers through the entire development process and connect them to City services aimed at helping new and existing businesses thrive. The expanded services through the Community Development Department will strengthen our local economy through the collective efforts of City staff from various disciplines, including building, planning, economic development.

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Planning	1701	$425,538	$988,696	$988,696	$1,160,422
Building & Safety	1702	$840,406	$1,303,106	$1,303,106	$1,847,506
Economic Development	1705	$375,620	$464,537	$464,537	$505,072
Business Improvement Area	1111	$34,768	$89,539	$89,539	$89,539
Total Expenditures		**$1,676,333**	**$2,845,878**	**$2,845,878**	**$3,602,539**
Authorized Full-Time Equivalent Positions		**14.00**	**14.50**	**14.50**	**14.50**

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$1,186,756	$1,578,363	$1,578,363	$2,556,426
Special Revenue	$399,186	$852,955	$852,955	$571,424
Enterprise	$90,390	$414,560	$414,560	$474,689
Internal Service	$0	$0	$0	$0
Total	**$1,676,333**	**$2,845,878**	**$2,845,878**	**$3,602,539**

Community Development Department

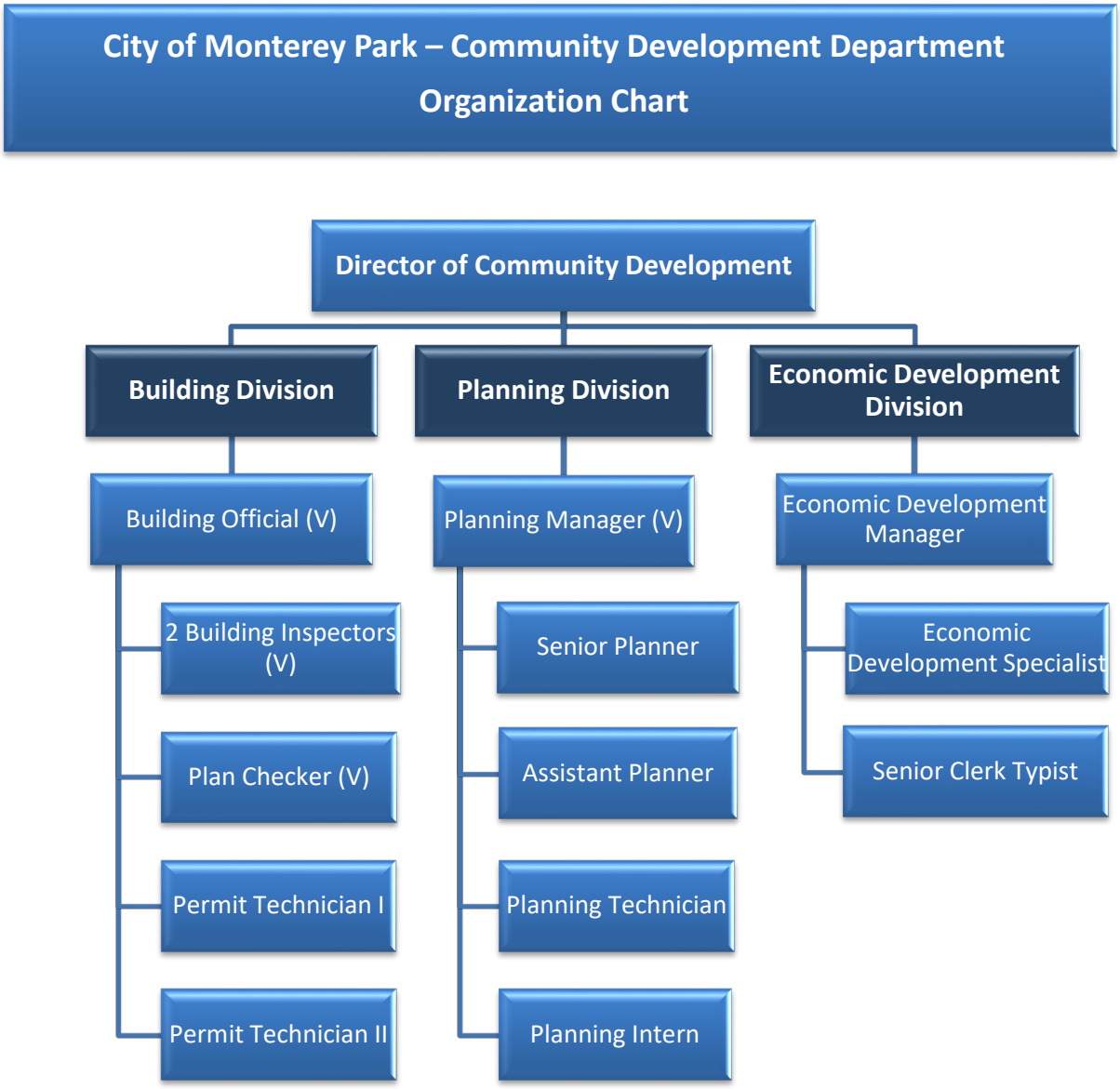
FY 2023-2024 Preliminary Budget

Department Personnel Summary

COMMUNITY DEVELOPMENT - 1700						
Director of Community Development	-	0.50	-	0.50	1	-
Assistant Planner	1	-	1	-	1	-
Building Inspector	2	-	2	-	2	-
Building Official	1	-	1	-	1	-
Economic Development Manager	1	-	1	-	1	-
Economic Development Specialist	1	-	1	-	1	-
Permit Technician I	1	-	1	-	1	-
Permit Technician II	1	-	1	-	1	-
Plan Checker	1	-	1	-	1	-
Planning Intern	-	0.46	-	0.50	0	0.50
Planning Manager	1	-	1	-	1	-
Planning Technician	1		1	-	1	-
Senior Clerk Typist	1		1	-	1	-
Senior Planner	1	-	1	-	1	-
COMMUNITY DEVELOPMENT TOTAL	13	0.96	13	1.00	14	0.50

Community Development Department

FY 2023-2024 Preliminary Budget



Community Development Department
FY 2023-2024 Preliminary Budget

Program: Planning

Program No.: 1701

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$374,047	$513,493	$513,493	$701,038
Services	$6,655	$358,550	$358,550	$63,000
Commodities	$1,695	$6,100	$6,100	$7,100
Internal Services	$43,141	$110,553	$110,553	$389,284
Capital Outlay	$0	$0	$0	$0
Debt Service	($0)	$0	$0	$0
Total Expenditures	**$425,538**	**$988,696**	**$988,696**	**$1,160,422**
Authorized Full-Time Equivalent Positions	**5.00**	**5.50**	**5.50**	**5.50**

Program Details

This program is intended to promote the orderly development of the City and to maintain a high quality, resident, and business friendly community consistent with applicable State laws and the goals, policies, objectives, and programs of the General Plan, Specific Plans, and Monterey Park Municipal Code. The Planning Division is responsible for this program. Currently, the program is comprised of Discretionary Project Review, Subdivision Review, Environmental Review, General Plan Implementation, and Zoning Administration.

- **Discretionary Project Review** provides the review and processing necessary to ensure projects comply with City, County, and State development regulations. The Planning Division works closely with property owners, developers, design staff, and the interested public from inception of a development project to completion of a project.

- **Subdivision Review** Many of the residential, commercial, and industrial projects reviewed and approved by the City involve the subdivision of land, creating individual lots. The subdivision review process involves coordination with City departments, public utilities, and outside agencies. The Planning Division is responsible to ensure all projects are consistent with the goals and objectives of the General Plan, as required by the State Subdivision Map Act.

- **Environmental Review** Under provisions of the California Environmental Quality Act (CEQA), most discretionary projects within the City are required to receive some level of environmental review. This review provides information regarding environmental impacts associated with particular projects and identifies mitigation measures, which may reduce or eliminate significant impacts. The Planning Division ensures environmental review occurs in a rapid and cost-effective manner while complying with CEQA. In addition, the City monitors all construction projects for compliance with mitigation measures according to State law.

- **General Plan Implementation** The Planning Division is responsible for maintaining and updating the City's General Plan so that the goals, policies, and implementation measures are current and reflect the existing and future needs of the City as required by State law. Subdivision maps, Specific Plans, capital projects, and various land use permits must be consistent with an up-to date, adopted General Plan.

- **Zoning Code Administration** The Planning Division prepares Zoning Code Amendments to address emerging issues or to comply with changing statutes. The Planning Division works closely with the City Attorney's Office to ensure that proposed amendments are consistent with local, State, and Federal regulations, as well as, with the City's General Plan.

Program Measurements

DISCRETIONARY APPLICATIONS: These types of applications require, as necessary, Planning Commission, and City Council review. The Planning entitlements listed below will take from 2 to 6 months to process depending on the complexity of the project.

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Code Amendments*		5	6
Conditional Use Permits	6	5	1
General Plan Amendments	1	1	1
Specific Plan	1	1	0
Tentative Parcel Maps	1	3	5
Tentative Tract Maps	2	5	2
Time Extensions	0	3	3
Variances	0	0	0
Zone Changes	0	4	3

CEQA			
Environmental Impact Reports	0	0	0
Negative Declarations	2	2	3
Categorical Exemptions	3	5	7

*Most Code Amendments are City initiated. Therefore, no fees were collected.

ADMINISTRATIVE APPLICATIONS: These types of applications subject to the review and approval of the City Planner. These applications may be issued same day approval or some may take up to 2 months to process depending on the complexity of the project.

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Administrative Use Permits	2	2	5
Banners	2	8	5
Minor Departure	0	0	1
Short Term Rentals	0	12	15
Site Plan Review	0	3	4
Temporary Use Permits	6	5	5
Traffic/Parking Study	0	1	2
Yard Sales	47	58	62
DESIGN REVIEW			
Signs	10	22	25
Remodels, No increase of floor area	3	0	
Remodels, Increase of floor area	0	1	1
New Construction < 10,000 SF	0	0	1
New Construction > 10,000 SF	1	0	1
Landscaping	0	3	5
New Single-Family Residential (or units totaling greater than 2000 sq. ft.)	20	14	5

Community Development Department
FY 2023-2024 Preliminary Budget

2023-2024 Goals and Objectives

- Planning Division will continue to provide excellent planning services to help residents make home improvements, business owners open their businesses, and developers build new commercial, industrial and residential buildings, among others.

- As a follow-up to the adopted Land Use Element and Housing Element of the General Plan, commence with an update to the zoning code to create consistency amongst the General Plan Land Use Element, the City's Zoning Ordinance and Zoning Map.

- Conduct a series of updates to the Monterey Park Municipal Code to correct inconsistencies and to implement recent changes to State law as they pertain to accessory dwelling units, among others.

- Work collaboratively with the City's Economic Development Division to help existing businesses thrive, streamline the approval of new businesses, and identify new development opportunities with interested developers.

- Work collaboratively with other departments/divisions providing development services, including, Building & Safety Division, Fire Department, and Public Works Department, to provide guidance to developers, residents and business owners developing properties with the City.

- Implementation of electronic plan review and plan submittal for all Planning related applications.

2022-2023 Major Accomplishments

- Planning Division spearheaded a community-wide campaign called "Going Green", which involves all City Departments and will be rooted in the community to develop and implement strategies which will help mitigate climate change and adapt to climate change that is already occurring. Staff connected with over 1,000 constituents during outreach related to the campaign, through a survey, community workshops, and city events, among others.

- Developed a partnership with CivicWell, from AmeriCorps, by onboarding a CivicWell Fellow who is supporting the City with the Going Green camping over the course of an 11-month fellowship.

- The Planning Division oversaw amendments to the adopted Housing (6th Cycle – 2021-2029) in response to comments received from the California Department of Housing and Community Development (HCD).

- Implemented streamlined planning processes which were approved as part of the Monterey Park Business Recovery Program to help businesses that were hardest hit by the COVID-19 pandemic.

- Processed planning entitlements for a new development projects and conditionally permitted uses

- Processed updates to the Monterey Park Municipal Code as it relates to density bonus law, inclusionary housing, and outdoor dining regulations, among others.

- Established regular meetings with the Development Review Team, consisting of staff from Community Development, Fire, and Public Works Departments, to review development proposals that are at various stages of the development process.

- Regularly met with Economic Development Division staff to collaborate on various initiatives to support economic vitality in the City.

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$397,758	$600,314	$600,314	$1,079,439
Special Revenue	$21,127	$363,202	$363,202	$57,184
Enterprise	$6,653	$25,180	$25,180	$23,800
Internal Service	$0	$0	$0	$0
Total Expenditures	**$425,538**	**$988,696**	**$988,696**	**$1,160,422**

Community Development Department
FY 2023-2024 Preliminary Budget

Program: Building & Safety

Program No.: 1702

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$314,530	$789,168	$789,168	$760,138
Services	$349,553	$347,700	$347,700	$791,300
Commodities	$2,194	$15,819	$15,819	$16,719
Internal Services	$174,130	$150,419	$150,419	$279,349
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$840,406**	**$1,303,106**	**$1,303,106**	**$1,847,506**
Authorized Full-Time Equivalent Positions	**6.00**	**6.00**	**6.00**	**6.00**

Program Details

The Building Division is established per the mandate of California Health and Safety Code to facilitate compliance with State and local building standards concerning structural integrity, fire and life safety, sanitation, security, accessibility, and energy efficiency of constructions within the local jurisdiction. It provides staff support to the City Council, and other City departments in analyzing issues relating to safety of buildings.



The Division's specific service objectives include:



- Review building plans and inspect construction work for compliance with building safety technical codes. The State and Municipal codes that are enforced by the Division include the building code, electrical code, mechanical code, plumbing code, building conservation code, spa and swimming pool code, energy conservation standards and accessibility standards.

- Provide code interpretation, reference resources and other technical assistance to the public in a manner that facilitates compliance of design and construction with applicable building standards.

- Coordinate with various departments and outside agencies in the plan review process, and serve as the contact point for permit applications.

- Monitor property maintenance and abate life safety hazards through Certificate of Occupancy inspections and special abatement programs such as the un-reinforced masonry (URM) buildings retrofit program.

- Maintains building plans and permit records, and make the information readily available to the public.

Program Measurements

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
PERMITS			
Building Permits:			
a. Residential, New	*17*	*4*	*4*
b. Residential, Add/Alter	*522*	*525*	*500*
c. Non-Residential, New	*2*	*1*	*1*
d. Non-Residential, Add/Alter	*86*	*85*	*80*
e. Miscellaneous	*240*	*266*	*266*
Building Permits Total	**867**	**881**	**851**
Electrical Permits	*489*	495	450
Mechanical Permits	*293*	268	250
Plumbing Permits	*315*	316	300
All Permits Total	***1,964***	**1,960**	**1,851,**

ANNUAL PERMIT VALUATION	***61.5***	***60***	***58***
PLAN CHECKS			
Total Number Processed	**655**	**688**	**650**
Processed In-House	0	0	0
Contracted Out	100	100	100
INSPECTIONS			
Construction Inspections	5714	5,672	5,500
Certificate of Occupancy	1	0	0
All Inspections Total	**5715**	**5,672**	**5,500**

2023-2024 Goals and Objectives

Our goal is to continue to streamline the plan submittal and permit issuance process by integrating a payment module with our new online portal and permit management software, Acela Citizen Access. This will allow applicants to pay for permit and plan review fees without the need to come to City Hall.

2022-2023 Major Accomplishment

The Building Division was able to complete the implementation of EPlanSoft, a cloud-based electronic plan review software, which allows all divisions to review developments plans in real time and assist the coordination between divisions. This implementation has reduced plan review turnaround times in all divisions and ultimately expedites approvals.

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$788,998	$978,049	$978,049	$1,476,988
Special Revenue	$13,511	$53,104	$53,104	$29,373
Enterprise	$37,898	$271,954	$271,954	$341,146
Internal Service	$0	$0	$0	$0
Total Expenditures	**$840,406**	**$1,303,106**	**$1,303,106**	**$1,847,506**

Community Development Department

FY 2023-2024 Preliminary Budget

Program: Economic Development

Program No.: 1205

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$237,209	$265,056	$265,056	$263,910
Services	$33,969	$73,076	$73,076	$77,001
Commodities	$28,911	$38,700	$38,700	$38,700
Internal Services	$75,530	$87,705	$87,705	$125,460
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$375,620**	**$464,537**	**$464,537**	**$505,072**
Authorized Full-Time Equivalent Positions	**3.00**	**3.00**	**3.00**	**3.00**

Program Details

The Economic Development Division is responsible for creating and implementing strategies that promote economic growth and job creation within the community, working closely with businesses, investors, and other stakeholders to attract and retain businesses, promote investment, and create jobs. In addition, the Division encourages business investment opportunities, expands the City's tax base, supports business retention and attraction activities, and assists business rebuilding efforts post-pandemic. Staff assists and supports local businesses, developers, and property owners while balancing private sector needs with neighborhood quality of life issues. The Division also provides staff support to the Economic Development Advisory Commission and the Business Improvement District Advisory Committee, which have a common goal of building a solid economic foundation for the community.

The Division's specific service objectives include:

- Take steps to speed recovery after the worst health crisis, rebuild the local economy, and make a recovery and growth more robust, resilient, and sustainable.

- Attract a variety of needed services, commercial/retail, and restaurant uses, minimizing sales tax and revenue loss due to the pandemic and leakage to the surrounding communities enabling the City to provide essential services to the community.

- Develop and maintain a marketing program promoting the City through various media.

- Work with the Economic Development Advisory Commission and the Business Improvement Advisory Committee to improve the City's image and sales tax base.

2023-2024 Goals and Objectives

- Strengthen development-related services by removing the Economic Development Division from the City Manager's Office and adding this Division to the Community Development Department.

- Maintain and grow a strong and diverse economy through a variety of businesses, industries, and employment opportunities to benefit all Monterey Park residents and businesses.

- Continue developing a retail development strategy for the Downtown district to diversify revenue sources further and expand entertainment, dining, shopping options, and tourism to enhance a destination and sense of community.

- Promote collaborative and sustainable economic development by highlighting and promoting the region's strengths and opportunities.

2022-2023 Major Accomplishments

- Increased adoption and utilization of the Monterey Park Rewards app, an innovative smartphone-based shop and dine-local program designed to stimulate the local economy, to over 2,100 registered users and 165 participating businesses, generating over $335,000 in local economic activity in twelve months from program launch.

- Organized and conducted a successful Brokers Meeting attended by over sixty investors, key commercial real estate brokers, and influencers in the San Gabriel Valley area to promote investments and business attractions in Monterey Park.

- Played a key role in streamlining the new business permit and licensing application process, reducing the burden of paperwork, costs, and time required for businesses to obtain licenses and permits, allowing them to focus on growing and expanding their operations, resulting in increased tax revenue for the City and overall economic growth.

Community Development Department

FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$0	$0	$0	$0
General Fund	$364,549	$436,649	$436,649	$484,867
Special Revenue	$11,071	$27,887	$27,887	$20,205
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$375,620**	**$464,537**	**$464,537**	**$505,072**

Program: Business Improvement District Area No. 1

Program No.: 1111

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$34,768	$89,539	$89,539	$89,539
Commodities	$0	$0	$0	$0
Internal Services	$0	$0	$0	$0
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$34,768**	**$89,539**	**$89,539**	**$89,539**

Program Details

Pursuant to California Streets and Highway Code Section 36500 et seq, the Business Improvement District (BID) is allowed to impose an assessment on businesses within self-designated downtown areas, beyond the general business license tax. The revenue can be used for the following purposes:

- Public amenities such as benches, trash receptacles, fountains, kiosks and street lighting;
- Landscaping;
- Promotion of public events to promote businesses within the business district including decorations and music; and
- Creation of activities to promote businesses within the area.

Monterey Park established a business improvement district in 1983. The District encompasses the commercial area on Garvey Avenue, from Ramona to Nicholson, and Garfield Avenue from Emerson to south of Newmark Avenue.

2023-2024 Goals and Objectives

- Continue improving district beautification, providing janitorial services and Christmas Holiday decorations to the district.

- Continue promoting district economic growth through collaboration with the Business Improvement District Advisory Committee (BIDAC) to develop strategies to enhance economic growth within the district.

- Strive to cover the annual program cost for 2024 without increasing the assessment fees in support of district businesses negatively impacted by the pandemic.

2022-2023 Major Accomplishments

- Continued janitorial services within the district and added the downtown parking lot on Garvey and Lincoln Avenues to the City's maintenance contract while minimizing the total maintenance cost for the BID compared to previous years.

- Continued Christmas decorations on Garvey Avenue within the district, while locking-in the contracted installation cost for the next two years as a hedge against inflation.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund - Administration	$0	$0	$0	$0
General Fund	$0	$0	$0	$0
Special Revenue	$34,768	$89,539	$89,539	$89,539
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$34,768**	**$89,539**	**$89,539**	**$89,539**

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Police Department

FY 2023-2024 Preliminary Budget

"We are dedicated to serving our community with respect and pride."

HONOR · INTEGRITY · ACCOUNTABILITY









Police Department
FY 2023-2024 Preliminary Budget

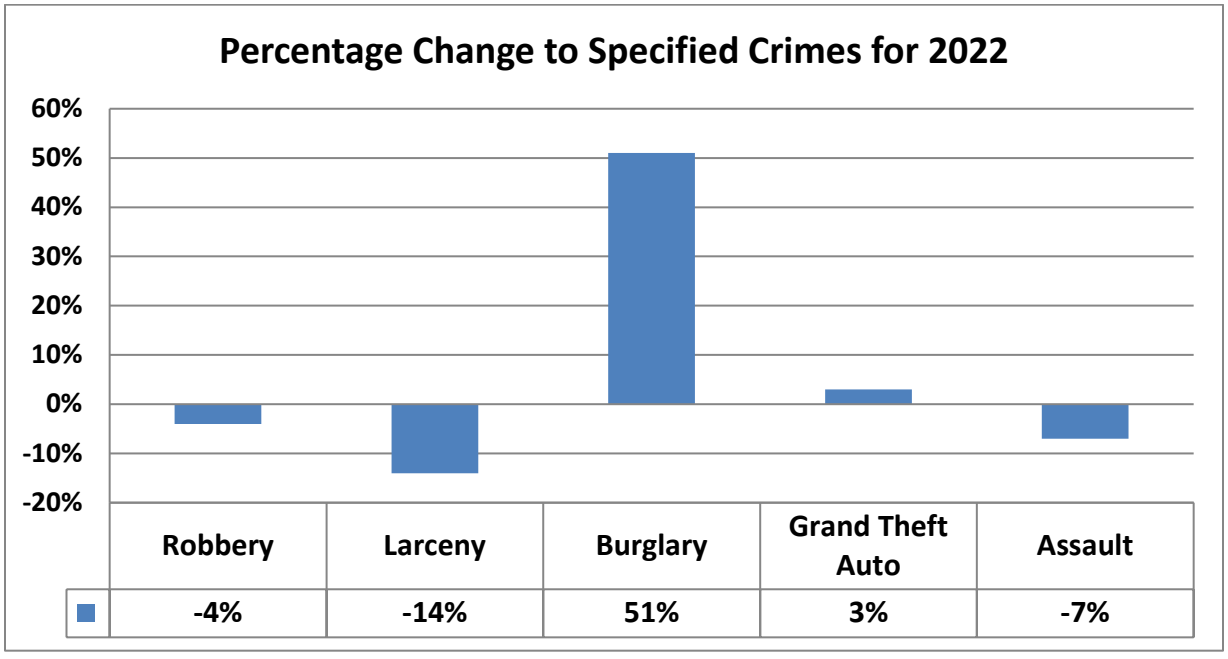
Department Overview

The Monterey Park Police Department is a full-service police department providing public safety and law enforcement services to the City of Monterey Park. The Department is committed to providing professional, fair, compassionate, and dedicated law enforcement with integrity and respect. The Department coordinates with other City Departments to produce outstanding overall service to the community.

Members of the Monterey Park Police Department recognize that to deliver the highest level of police services, contemporary issues in our community and challenges facing the Police Department must be studied on a continuous basis. Identifying the best solutions to address community safety and quality of life issues is a core responsibility of the Police Department. To strengthen our community partnership, we maintain a high level of attention to significant issues that make an impact on the community's safety and quality of life.

The Department is organized into two Divisions performing various activities, which are each overseen by a Captain. The Operations Division consists of Field Services, Investigations Bureau, and Traffic Bureau. The Support Services Division consists of Administration, Animal Services, Community Engagement Bureau, Jail Operations, Records Bureau, and Computer Services.

An analysis of the crime statistics in Monterey Park reflects that for 2022, there was a 2% decrease in Part I crimes as compared to the previous year. In 2022, the categories of robbery, larceny, and assault decreased, while the categories of burglary and grand theft auto increased. The increase in burglaries is attributed to the end of COVID-19 stay-at-home orders and the increase in grand theft autos was consistent with general crime trends in Los Angeles County.



An annual account of Monterey Park's Part I crime trends and traffic fatalities are listed below:

Calendar Year	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
% Change in Part I Crime	-3%	16%	-10%	26%	23%	-14%	0%	-14%	-8%	2%	-2%
# Traffic Fatalities	2	3	5	4	4	0	2	3	4	1	3

Programs and Services

The Department continues to maintain a strong partnership with the community to address crime and quality of life issues. The Monterey Park Police Department is meeting the challenges brought by issues such as COVID-19 and the demand for police accountability through proper planning, strategic implementation, training, and commitment to delivering the highest level of police services to our community. All officers received de-escalation and additional use-of-force training.

Our staff has done an excellent job of adapting and has worked diligently to engage the community through social media and community engagement sessions. We are building the Police Department's neighborhood watch, business watch, social media, and virtual engagement programs to proactively engage with the community through dialogue, collaboration, community input, panel discussions, and working with community leaders to better understand the needs and concerns of the community. With the end of COVID-19 restrictions, the Department has begun a robust re-engagement with the community at many in-person functions.

The Department has built on our multidisciplinary approach to provide services to individuals experiencing homelessness and/or having a mental health crisis. The multidisciplinary model is being used to bring together different disciplines and areas of expertise to provide wraparound services to various members of the community through creative strategies and collaboration with various community stakeholders.

The Department is also focused on recruitment, hiring, and succession planning. The Department continues to update our brand and hiring process. Resources have been dedicated to hiring new employees and training all employees to ensure our members serve with a public servant's heart with an understanding of de-escalation and community-oriented policing and its application. The Department has a Peer Support Program to help decrease the day-to-day stress and support our members throughout their careers.

The Police Department is a source of pride for our many employees and volunteers, many of whom live in Monterey Park. Police Reserves, Monterey Park Emergency Communications, Citizen's Patrol, Police Explorers, Chaplains, and interns volunteered over 2,000 hours in 2022.

Significant Changes

Beginning in FY 2023-2024, building maintenance costs will be treated as internal service charges to other departments. Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Therefore, internal service charges are used to distribute those costs to benefiting revenue fund 506.

In FY 2022-2023, the City hired a consultant to conduct a compensation study. The compensation study analyzed current pay practices among other comparable municipalities and determined whether salaries were competitive. The results were presented to Council on April 5, 2023, and any increases to salaries are included in the FY2023-2024 budget.

The City conducted a compensation study for part-time classifications. This included an increase to the salary schedule to bring part-time classifications to the state minimum wage requirement and adjust part-time hourly rates to address compaction. Hourly rates have been adjusted and funds have been included in the budget.

The City received $1,359,916 in 2019, 2020, and 2021 Permanent Local Housing Allocation (PLHA) Program funds from the California Department of Housing and Community Development (HCD). The PLHA Program provides a permanent source of funding to cities and counties to help meet the unmet need for affordable housing and increase the supply of affordable housing units. The Department will supplement these funds with the existing HOME-ARP funds dedicated to reducing homelessness and providing outreach to the homeless and persons at risk of homelessness. The Department intends to utilize the PLHA Program funds to assist persons who are experiencing or at risk of homelessness including, without limitation, providing rapid rehousing, rental assistance, and supportive/case management services that allow people to obtain and retain housing.

Police Department

FY 2023-2024 Preliminary Budget

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Police Admin	3101	$1,782,251	$2,034,203	$2,034,203	$4,838,829
Traffic Bureau	3102	$1,585,987	$1,825,543	$1,825,543	$2,296,468
Field Services	3103	$9,704,511	$11,203,012	$11,203,012	$12,837,653
Investigations	3104	$2,422,380	$2,660,526	$2,660,526	$3,127,589
Animal Services	3111	$252,612	$374,305	$374,305	$393,909
Communications	3112	$1,691,028	$1,803,775	$1,803,775	$4,045,630
Jail	3113	$627,446	$731,326	$731,326	$772,726
Records	3114	$1,005,938	$1,051,478	$1,051,478	$1,043,521
Computer Services	3115	$490,028	$665,157	$665,157	$665,157
Community Engagement	3120	$1,312,863	$1,534,024	$1,534,024	$1,826,496
Total Expenditures		**$20,875,043**	**$23,883,349**	**$23,883,349**	**$31,847,979**
Authorized Full-Time Equivalent Positions		**126.25**	**126.25**	**126.25**	**129.25**

Police Department
FY 2023-2024 Preliminary Budget

Department Personnel Summary

POLICE - 3100						
Police Chief	1	-	1	-	1	0
Animal Services Officer	1	1	2	-	2	0
Community Services Officer	2	3.35	3	2.50	3	2.50
Communications Supervisor	-	-	1	-	1	0
Crime Analyst	-	0.50	-	0.50	0	0.50
Crossing Guard	-	4.37	-	4.50	0	4.50
Dispatcher	9	0.24	8	1.25	9	1.25
Evidence Officer	1	0.80	2	0.00	2	0
Jailer	5	0.50	4	1.00	4	1
Jailer Supervisor	-	-	1	-	1	0
Principal Management Analyst	1	-	1	-	1	0
Outreach and Housing Navigation Coordinator	1	-	1	-	1	0
Police Administrative Assistant	1	-	1	-	1	0
Police Cadet	-	2	-	2	0	2
Police Captain	2	-	2	-	2	0
Police Clerk	11	-	10	-	10	0
Police Corporal	14	-	14	-	14	0
Police Lieutenant	7	-	7	-	7	0
Police Officer	43	-	43	-	45	0
Police Records Cadet	-	0.50	-	0.50	0	0.50
Police Records Clerk	-	1	-	1	0	1
Police Records Management System Technician	1	-	1	-	1	0
Police Records Supervisor	-	-	1	-	1	0
Police Sergeant	9	-	9	-	9	0
Secretary	1	-	1	-	1	0
POLICE TOTAL	110	14.26	113	13.25	116	13.25

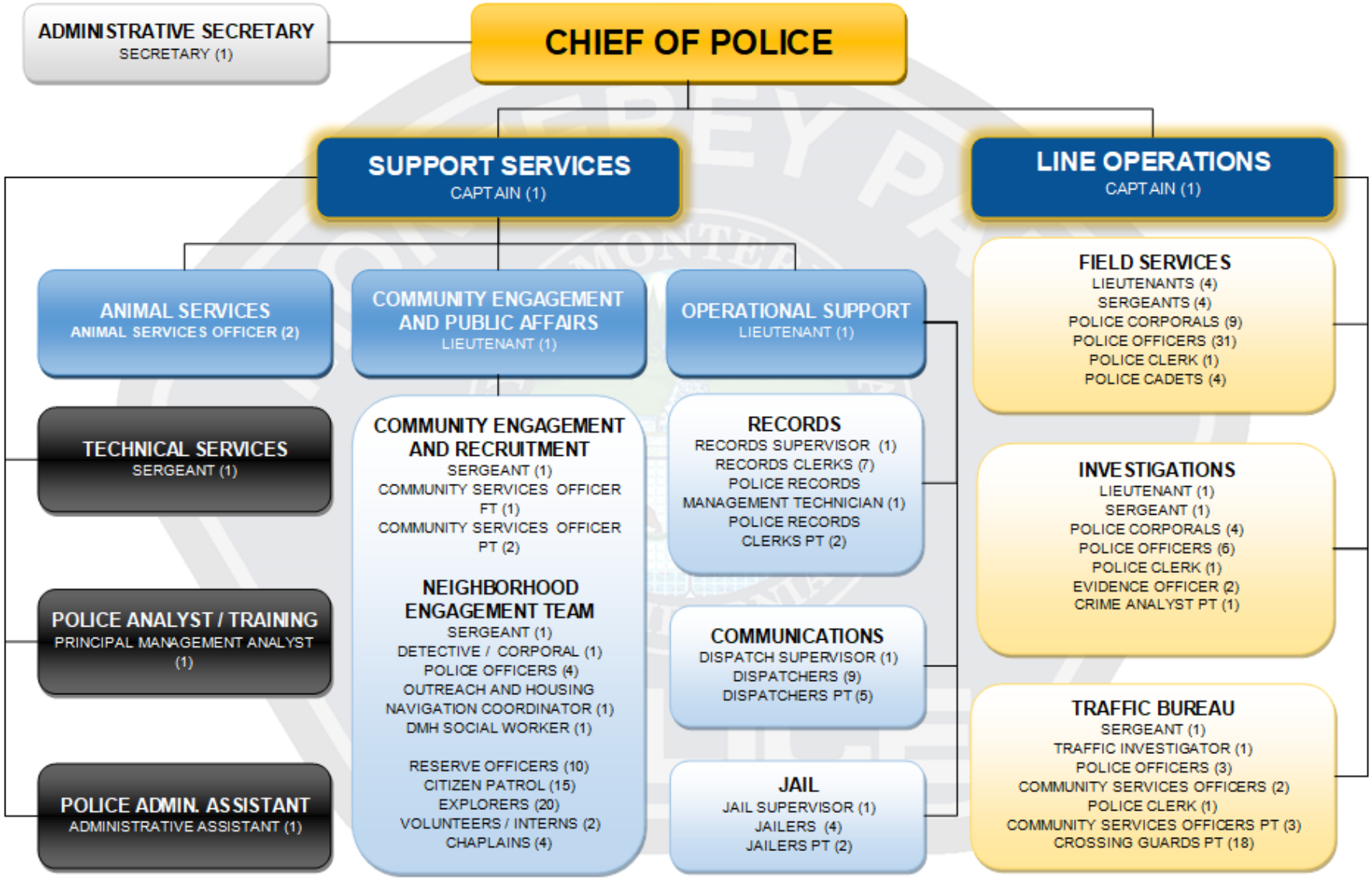
Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$18,922,424	$20,119,731	$20,119,731	$25,461,752
Special Revenue	$1,596,225	$2,661,333	$2,661,333	$5,187,108
ARPA	$356,394	$1,102,285	$1,102,285	$1,199,119
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total	**$20,875,043**	**$23,883,349**	**$23,883,349**	**$31,847,979**

Police Department

FY 2023-2024 Preliminary Budget

MONTEREY PARK POLICE DEPARTMENT
ORGANIZATIONAL CHART



Police Department

FY 2023-2024 Preliminary Budget

Program: Police Administration









Police Department

FY 2023-2024 Preliminary Budget



Program No.: 3101

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$1,467,009	$1,477,808	$1,477,808	$2,032,861
Services	$114,900	$98,075	$98,075	$1,656,852
Commodities	$32,252	$36,884	$36,884	$37,872
Internal Services	$168,090	$421,436	$421,436	$1,111,245
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$1,782,251**	**$2,034,203**	**$2,034,203**	**$4,838,829**
Authorized Full-Time Equivalent Positions	**8.00**	**8.00**	**8.00**	**8.00**

Program Details

The Administration Bureau is responsible for ensuring that the administrative needs of the Police Department are met and that the Police Department's mission is carried out in the most efficient manner. The Administration Bureau is commanded by the Chief of Police. The Chief of Police is a cooperative and collaborative member of the City Manager's executive team who leads, directs, and coordinates the activities of the Police Department to ensure the community's safety by providing effective and positive police services.

Preparing and maintaining the Department's budget, grants, policies, preparing payroll for the entire department, contracts and procurement of goods/services/equipment, administrative investigations, and various staff projects are assigned to the Administration Bureau. This Bureau is also responsible for the Police Department's compliance with Peace Officer Standards and

Training (POST) and Standards and Training for Corrections (STC) training mandates and guidelines, and maintenance of all technology-related equipment within the Police Department.

2023-2024 Goals and Objectives

- Continually evaluate the Department's organizational effectiveness and make changes as needed that further the Department's commitment to the principles and practice of service through a Community Policing model.
- Maintain and update personnel records of Department employees and ensure compliance with State and Federal laws regarding personnel files.
- Prepare required reports to governmental and other oversight agencies regarding concealed weapons permits, citizen complaints, use of force, and other matters.
- Implement liability controls by conducting internal audits, inspecting various agency processes, researching, developing best practices, and updating Lexipol policy manual.
- Process and conduct administrative investigations.
- Manage Police Department's State and Federal grant funds to ensure the receipt and expenditure of funds are completed within grant requirements, ensuring that all required reporting and deadlines are met.
- Facilitate Police Department purchases to ensure all contract requirements are met.
- Ensure the timely and accurate completion of payroll and budget.
- Provide training and career development for all members of the Department and maintain compliance with POST and STC training requirements.
- Implementation of technology initiatives to ensure organizational efficiencies and effectiveness.

2022-2023 Major Accomplishments

- Continued to recruit, hire, and promote personnel
- Increased the Police Department's social media presence
- Held monthly community engagement meetings and other in-person community events such as Cookie with a Rookie
- Established new protocols to ensure the Police Department is compliant with the reporting requirements outlined in Senate Bill (SB) 2
- Fully implemented and trained personnel in the use of BlueTeam – IAPro

Police Department

FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$1,536,299	$1,750,252	$1,750,252	$2,940,268
Special Revenue	$245,951	$283,951	$283,951	$1,898,561
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,782,251**	**$2,034,203**	**$2,034,203**	**$4,838,829**

Program: Traffic Bureau







Police Department
FY 2023-2024 Preliminary Budget



Program No.: 3102

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$1,119,945	$1,268,557	$1,268,557	$1,530,929
Services	$7,061	$12,510	$12,510	$57,504
Commodities	$21,050	$24,986	$24,986	$103,542
Internal Services	$437,930	$519,490	$519,490	$565,493
Capital Outlay	$0	$0	$0	$39,000
Debt Service	$0	$0	$0	$0
Total Expenditures	**$1,585,987**	**$1,825,543**	**$1,825,543**	**$2,296,468**
Authorized Full-Time Equivalent Positions	**14.00**	**14.00**	**14.00**	**14.00**

Program Details

The Traffic Bureau addresses traffic safety issues within the City of Monterey Park. The Bureau places emphasis on reducing and preventing traffic collisions, enforcing parking laws, and educating the community on traffic safety and pertinent laws.

Traffic Bureau personnel provide the City with five-day-a-week Motorcycle Officer coverage and seven-day-a-week Parking Enforcement Officer coverage. The Traffic Bureau also includes a

Traffic Investigator who is assigned to handle all post-collision investigations and related arrests. In providing a full range of services, the Traffic Investigator's skill and expertise in collision reconstruction assist in the identification of collision patterns and trends so that specific education and enforcement efforts can be implemented in problem areas.

Parking Enforcement Officers provide enforcement for all parking-related issues such as permit parking, street sweeping, parking for the disabled, fire lane violations as well as respond to citizens' requests for services. Parking Enforcement personnel help ensure safe and orderly parking around schools, in commercial districts, and on all City streets. Removal of abandoned vehicles is also a primary responsibility of these officers.

2023-2024 Goals and Objectives

- Identify the five highest traffic collision locations per month for enforcement of primary collision factor violations.
- Conduct weekly radar enforcement in areas where speed has been identified as the primary collision factor.
- Conduct two Merit Badge training courses in collaboration with Scouts BSA covering the subjects of traffic safety, crime prevention, and fingerprinting.
- Conduct four community Traffic Safety Presentations to educate students and the public on the topic of pedestrian safety, bicycle safety, and safe driving practices.
- Conduct twelve DMV-certified Mature Driver training courses.

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Number of Citations:			
Traffic	2,947	2,358	3,547
Parking	9,504	10,596	10,828
Traffic Collision Incidents:			
Fatal	3	3 (YTD)	3
Injury	213	186	212
Non-injury	404	360	493
Persons Injured	287	257	288

Police Department
FY 2023-2024 Preliminary Budget

2022-2023 Major Accomplishments

- Received a $189,000 grant from the California Office of Traffic Safety to enhance safety in the community through DUI, Distracted Driving, Pedestrian and Bike Enforcement operations. The overall goal was to lower the number of both injury and fatal collisions.
- Received a $25,000 grant from the California Office of Traffic safety to enhance safety in the community through a Pedestrian and Bicycle Safety education program.
- Received a $82,713.42 grant from the Department of California Highway Patrol – Cannabis Tax Fund Grant Program to enhance the safety in the community through advanced officer training in the area of DUI/DUI Drug investigation courses.
- The Traffic Bureau conducted two community Traffic Safety Presentations. Both presentations were conducted for BSA Scouts Merit Badges. Over one hundred scouts attended each presentation. This program provided awareness to youth about the importance of pedestrian safety, teen driver safety, bicycle safety, and the dangers of DUI/ DUI Drugs.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$1,301,375	$1,401,178	$1,401,178	$1,686,511
Special Revenue	$179,359	$205,343	$205,343	$340,491
ARPA	$105,252	$219,022	$219,022	$269,466
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,585,987**	**$1,825,543**	**$1,825,543**	**$2,296,468**

Police Department

FY 2023-2024 Preliminary Budget

Program: Field Services









Program No.: 3103

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$7,661,805	$8,194,496	$8,194,496	$9,397,801
Services	$10,289	$48,000	$48,000	$43,100
Commodities	$236,217	$254,600	$254,600	$408,633
Internal Services	$1,796,200	$2,194,703	$2,194,703	$2,482,406
Capital Outlay	$0	$511,214	$511,214	$505,714
Debt Service	$0	$0	$0	$0
Total Expenditures	**$9,704,511**	**$11,203,012**	**$11,203,012**	**$12,837,653**
Authorized Full-Time Equivalent Positions	**51.00**	**51.00**	**51.00**	**53.00**

Programs Details

Field Services Bureau personnel are the first responders to calls for service. Most of the Departments' officer-citizen contacts occur within this Bureau. As first responders, these officers handle all emergencies, alarms, crime report requests, disputes, hazards, traffic enforcement, traffic accident investigations and various other calls for service. As time permits these officers also address problem oriented policing concerns to enhance the quality of life in the community. Services are provided twenty-four hours a day, seven days a week, ranging from low priority (parking complaints, keep the peace, etc.) to high priority (preliminary investigations of serious crimes like homicides and felony assaults) calls for service. The Special Weapons and Tactics team (SWAT) supports Field Services when necessary. The team has been established to provide specialized support in handling critical field operations where intense negotiations and/or special tactical deployment methods beyond the capacity of field officers appear to be necessary.

Attached to the Field Services Bureau is the Canine Unit. The canine teams are a valuable part of daily law enforcement operations. Police dogs are trained in handler protection, searching techniques, article searches, and narcotics detection. A canine team can search quickly and effectively, resulting in increased officer safety, the apprehension of suspects, and increased safety for the community. The canine teams have effectively apprehended dangerous suspects, located evidence, and recovered narcotics that were hidden by drug dealers. Canine officers provide demonstrations and education programs to community groups and students.

Police Department
FY 2023-2024 Preliminary Budget

2023-2024 Goals and Objectives

- The Police Department service area lieutenants, as well as field services personnel, will attend Town Hall Meetings in their designated service area.
- In an effort to reduce/prevent crimes in the City, patrol personnel will research and explore the feasibility of a bicycle patrol program. A cost-benefit analysis will be performed and if found to be beneficial, the program will be implemented.
- Field Services Bureau will maintain an average response time of four minutes and thirty seconds or less for Priority 1 calls.

		Actual 2021-22	Estimated 2022-23	Projected 2023-24
Calls for Service				
Citizen Requests:		33,662	33,109	33,342
Officers Observed:		15,004	17,990	16,497
Total Calls for Service:		49,899	52,152	50,982
Priority I (Emergency) Response Time (minutes/seconds):	9,229 calls	3:59	4:05	4:01
Priority II Response Time:	9,933 calls	5:06	5:19	5:15

Priority I: Where danger to life and/or property is imminent, or a crime of a serious nature is in progress.
Examples: (1) An armed robbery (2) A person shot

Priority II: Where a threat to a person or property is possible, or a breach of the peace is occurring.
Examples: (1) A trespass in progress (2) Disturbances caused by juveniles

2022-2023 Major Accomplishments

- All police personnel fulfilled and complied with the mandated POST training hours.
- Monterey Park personnel implemented the police drone program into Filed Services. This new technology was used to augment patrol function and capability.
- Monterey Park police personnel helped in augmenting the communications center due to staffing shortages.
- The Monterey Park Police Department, along with other city departments, responded to and managed the mass causality shooting.

Police Department

FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$8,930,463	$9,116,427	$9,116,427	$10,194,722
Special Revenue	$695,017	$1,525,628	$1,525,628	$2,077,603
ARPA	$79,030	$560,957	$560,957	$565,329
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$9,704,511**	**$11,203,012**	**$11,203,012**	**$12,837,653**

Program: Investigation



Program No.: 3104

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$1,734,223	$1,913,283	$1,913,283	$2,324,663
Services	$48,962	$87,282	$87,282	$78,132
Commodities	$3,094	$9,060	$9,060	$20,385
Internal Services	$615,780	$631,151	$631,151	$696,653
Capital Outlay	$20,321	$19,750	$19,750	$7,755
Debt Service	$0	$0	$0	$0
Total Expenditures	**$2,422,380**	**$2,660,526**	**$2,660,526**	**$3,127,589**
Authorized Full-Time Equivalent Positions	**14.50**	**14.50**	**14.50**	**15.50**

Program Details

The Investigations Bureau conducts follow-up investigations on all crimes occurring within the City. The Bureau is responsible for the resolution and disposition of all criminal and non-criminal cases ranging from homicides to identity theft, as well as non-criminal matters, such as missing persons and lost property. This Bureau is also responsible for tracking registered sex offenders, parolees, and probationers, and conducting compliance checks on those persons.

The Property and Evidence Section is under the management of the Investigations Bureau. The Property and Evidence Technicians are responsible for the care and custody of all property booked into the Monterey Park Police Department, submitting evidence to the crime lab for analysis, preparing evidence for court proceedings including all body camera/in-car video, booked property to be returned to owner, and property destruction in accordance with applicable laws.

2023-2024 Goals and Objectives

- Transition from LexisNexis data analytics to TransUnion TLO data analytics & CellHawk Analytics for cost savings and additional technological resources.
- Implement a digital evidence file system to streamline the storage of photographs and video evidence.
- Implementation of portable laptop/docking stations for investigator's workstations.
- Identify additional resources to address an increase in discovery requests/processing from the Los Angeles County District Attorney's Office.
- Ensure all investigators receive advanced homicide investigations training.
- Investigators will utilize social media to better communicate crime trends with the public.
- Investigators will attend community forums like Town Hall Meetings, Neighborhood/Business Watch Meetings, and community events to educate the public.

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Part I Crimes Investigated	1634	1680	1750
Part I Clearance Rate	20%	20%	20%

2022-2023 Major Accomplishments

- The Investigations Bureau investigated an Asian Organized Crime Syndicate that was involved in a kidnapping and torture of a victim. The Investigation Bureau identified the suspects in the criminal organization, served multi-location search warrant with Monterey Park SWAT and the Drone Team. All the suspects involved were taken into custody with successful criminal filing with the LA County District Attorney's Office.
- The Investigations Bureau investigated an attempt murder incident involving a Southern California Edison Mesa Station Security Guard. An extensive investigation identified three male suspects involved. The Investigations Bureau in coordination with Monterey Park SWAT and Drone Team served a multi-location arrest/search warrant and three suspects were taken into custody with successful criminal filing with the LA County District Attorney's Office.
- The Investigations Bureau and the Neighborhood Engagement Team investigated an attempt murder incident involving a homeless individual. After an extensive surveillance the suspect was located and arrested with successful criminal filing with the LA County District Attorney's Office.
- The Investigations Bureau in cooperation with the Field Services Bureau, Los Angeles County Sheriff's Department, and various federal agencies responded and processed a mass shooting critical incident. The investigation bureau assisted LASD Homicide in coordinating victim/witness interviews and the processing of the crime scene. This team effort resulted in the location/apprehension of the suspect.
- Creation/Implementation of the Monterey Park Investigation Bureau Detective Training Manual

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$2,244,999	$2,366,861	$2,366,861	$2,746,916
Special Revenue	$142,146	$241,063	$241,063	$340,065
ARPA	$35,235	$52,603	$52,603	$40,608
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$2,422,380**	**$2,660,526**	**$2,660,526**	**$3,127,589**

Police Department
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Program: Animal Services





Program No.: 3111

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$80,666	$172,479	$172,479	$179,815
Services	$126,073	$149,740	$149,740	$149,950
Commodities	$923	$2,710	$2,710	$2,500
Internal Services	$44,950	$49,376	$49,376	$61,644
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$252,612**	**$374,305**	**$374,305**	**$393,909**
Authorized Full-Time Equivalent Positions	**2.00**	**2.00**	**2.00**	**2.00**

Program Details

The Animal Services Bureau is responsible for the enforcement of all Municipal, County, and State codes, which pertain to the care, welfare, and protection of all animals. The Animal Services Bureau investigates reports of animal neglect, animal abuse, animal bites, and complaints on pet shops or anywhere animals are sold. The Animal Services Bureau is also responsible for the enforcement of leash laws and stray animal services.

2023-2024 Goals and Objectives

- The Animal Services Bureau will utilize the Police Department's social media outlets, and coordinate with the Public Information Officer to post animal services community concerns and updates.
- The Animal Services Bureau will attend events hosted by the Community Engagement Bureau bi-annually to promote responsible pet ownership and wildlife awareness.
- The Animal Services Bureau will develop a coyote management plan. The management plan should be sustainable and not have a negative impact on the environment. This plan will address issues such as sick or injured coyotes, nuisance or aggressive behavior, negative human encounters, damaged personal property, and coyote encounters with domestic pets resulting in injuries or loss of life. The management plan will be based on data collected in CAD (Computer Aided Dispatching System) by the Police Department.
- The Animal Services Bureau will focus on reuniting lost pets with their owners or placing animals in temporary foster care until an owner can be found as an alternative to using an animal shelter.
- The Animal Services Bureau will conduct one vaccination and licensing clinic during the fiscal year.

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Number of Dog Bites Investigated	10	10	10
Stray Animals	522	500	500
Warnings/Citations	67	50	50
Injured Animals	81	80	100
Dead Animals	339	300	400
Calls for service:			
Citizen Initiated	934	1000	1,200
Calls Handled by L.A.C.D.A.C.C. *	87	70	60
Officer Observed	402	400	600
Total calls for service:	1,423	1,470	1,860

*L.A.C.D.A.C.C. = Los Angeles County Department of Animal Care and Control

2022-2023 Major Accomplishments

- Monterey Park Animal Services Bureau resumed community engagement and outreach programs by participating in several city event. Educational pamphlets and resources were distributed promoting responsible, pet ownership and wildlife awareness.
- Monterey Park Animal Services Bureau hosted a free pet vaccination clinic. The clinic provided free health examinations, flea medication, vaccines, microchips, and pet food. The clinic was attended by over 100 patrons that received various services.
- Monterey Park Animal Services Bureau was able to achieve authorization for one additional full-time Animal Services Officer. The position is currently in the application stage.

Funding Source by Type:

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$247,907	$345,222	$345,222	$363,027
Special Revenue	$4,705	$7,181	$7,181	$8,980
ARPA	$0	$21,902	$21,902	$21,902
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$252,612**	**$374,305**	**$374,305**	**$393,909**

Police Department
FY 2023-2024 Preliminary Budget

Program: Communications



Program No.: 3112

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Preliminary Budget
Salary and Benefits	$971,930	$1,008,148	$1,008,148	$1,267,178
Services	$152,298	$234,120	$234,120	$232,120
Commodities	$2,223	$2,920	$2,920	$5,220
Internal Services	$246,970	$250,841	$250,841	$285,313
Capital Outlay	$0	$0	$0	$0
Debt Service	$317,607	$307,745	$307,745	$2,255,799
Total Expenditures	**$1,691,028**	**$1,803,775**	**$1,803,775**	**$4,045,630**
Authorized Full-Time Equivalent Positions	**10.25**	**10.25**	**10.25**	**11.25**

Program Details

The Communications Bureau serves the community by maintaining twenty-four hours a day, seven days a week, communication services for the Police Department in the City of Monterey Park. The Communications Bureau is the central answering point for all traditional and wireless 9-1-1 calls within the City limits. Communications Dispatchers are tasked with quickly identifying problems and sending the appropriate assistance to the caller, including transferring calls to Verdugo Fire Communications.

In critical incidents, when danger is imminent, it is imperative to have highly trained personnel quickly identify, and problem solve by effectively utilizing the available resources in a timely manner. Deployment of public safety services and other resources depends on the ability of this Bureau to make timely decisions based on the information obtained from the callers. Immediate access to translation services through on-duty translators and telephone translation services for the non-English speaking and the hearing-impaired community enhances our service.

To better serve the community and enhance the safety of our first responders, Communications Bureau personnel input and maintain critical premise history information received from all City departments and other governmental agencies.

2023-2024 Goals and Objectives

- Have Dispatchers attend community engagement events to better acquaint citizens with Dispatch personnel and provide education on Dispatch practices and what to expect when dialing 9-1-1.
- Create opportunities for Dispatchers to attend conferences and training related to 9-1-1 and emergency services, as well as training focused on Dispatcher wellness and leadership.
- Have Dispatchers attend shift briefings once a week or more and attend a ride along with Patrol personnel.
- Seek to staff a 10th Dispatcher position and raise minimum shift staffing to 3 Dispatchers. The support provided by additional personnel would not only assist with the higher volume of calls but would also allow Dispatchers to focus attention when fielding numerous requests for translation services while simultaneously performing all other duties.

Police Department
FY 2023-2024 Preliminary Budget

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Police Service Calls	33,662	33,109	33,342
Officer Observations	15,004	17,990	16,497
Animal Service Calls	1,233	1,053	1,143
Total Police Service Calls	49,899	52,152	50,982
Priority I Dispatch Time Emergency (min/sec):	1:01	1:01	1:02
Calls Transferred to Verdugo Fire Communications	2,351	2,564	2,458

2022-2023 Major Accomplishments

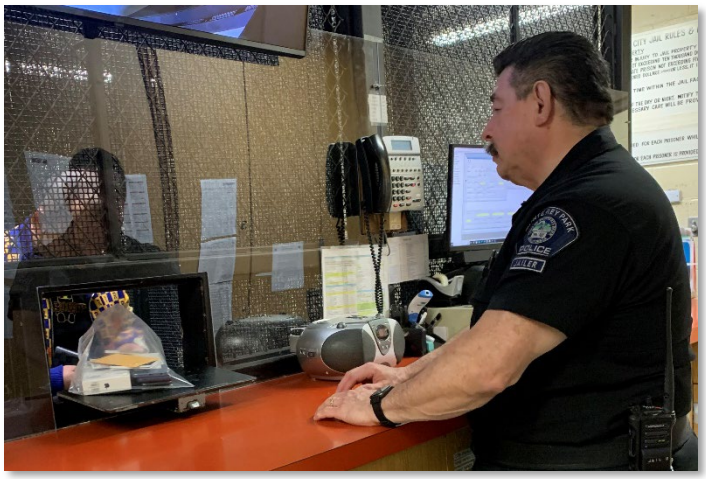
- In an effort to generate interest in the application process, in conjunction with the recruitment and training bureau, Dispatch personnel conducted a recruitment presentation to students of Rio Hondo college enrolled in the POST Public Safety Dispatcher Basic course. Several applications were received, with testing and interviews conducted shortly thereafter.
- Dispatch personnel staffed a booth at National Night Out with a focus on recruitment and supplying information on what to expect when dialing 9-1-1.
- Dispatch was able to successfully train and utilize several Officers to provide coverage for Dispatch vacancies.

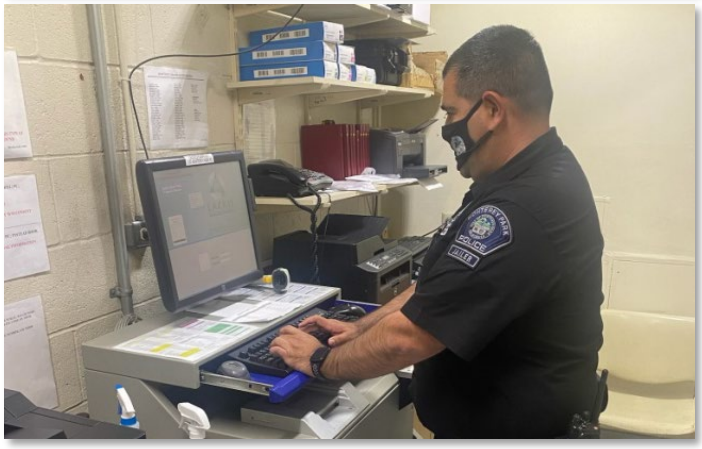
Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Preliminary Budget
General Fund	$1,636,827	$1,676,475	$1,676,475	$3,833,203
Special Revenue	$43,378	$72,544	$72,544	$99,628
ARPA	$10,823	$54,756	$54,756	$112,799
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,691,028**	**$1,803,775**	**$1,803,775**	**$4,045,630**

Program: Jail







Program No.: 3113

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Preliminary Budget
Salary and Benefits	$416,586	$502,533	$502,533	$537,322
Services	$33,569	$48,175	$48,175	$48,175
Commodities	$13,020	$35,850	$35,850	$35,850
Internal Services	$164,270	$144,768	$144,768	$151,380
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$627,446**	**$731,326**	**$731,326**	**$772,726**
Authorized Full-Time Equivalent Positions	**6.00**	**6.00**	**6.00**	**6.00**

Program Details

The Jail Bureau is responsible for operating and maintaining a safe and secure jail environment as it receives and processes persons booked for violations of the law. It is a critical component of the criminal justice process and serves a tremendously diverse population. The jail has the responsibility to appropriately house and manage this diverse population while they are in custody. Bookings involving juveniles and warrant arrests are short-term detentions. Arrests for serious crimes may require processing and prisoner maintenance over several days. The Jail Bureau also operates a fee-paying prisoner program. Persons who are accepted into this program are low-risk misdemeanant offenders and federal prisoners.

2023-2024 Goals and Objectives

- Jail personnel will reinstate the "Pay to Stay" Sentenced Prisoner program and provide the surrounding courthouses details on the program via mail to both the Public Defender's Office and the District Attorney's Office.
- Jail personnel will attend formal STC-certified Inmate Suicide Prevention training. This training will enable jail staff to be informed on ways to prevent jail suicide in our facility.
- Jail personnel will attend formal STC-certified Prison Rape Elimination Act (PREA) training. This training will enable jail staff to be in compliance with State and Federal laws.

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Prisoners Booked (Excluding fee-paying)	690	720	745
Fee-Paying Prisoners Booked	0	5	15
Total Prisoners Booked	690	725	760

2022-2023 Major Accomplishments

- The Jail personnel has booked and processed on average 2 arrests daily.
- In October 2022 both the Board of Corrections and Health Department inspections were completed and in September 2022 the Grand Jury Audit was completed all with zero deficiencies and upholding State and County compliance guidelines.

Police Department

FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Preliminary Budget
General Fund	$593,355	$674,771	$674,771	$701,348
Special Revenue	$18,405	$34,653	$34,653	$49,476
ARPA	$15,685	$21,902	$21,902	$21,902
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$627,446**	**$731,326**	**$731,326**	**$772,726**

Program: Records











Police Department
FY 2023-2024 Preliminary Budget

Program No.: 3114

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Preliminary Budget
Salary and Benefits	$694,028	$735,604	$735,604	$731,544
Services	$84,477	$85,230	$85,230	$102,780
Commodities	$29,064	$31,360	$31,360	$31,360
Internal Services	$198,370	$199,284	$199,284	$177,838
Capital Outlay	$0	$0	$0	$0
Debt Service	($1)	$0	$0	$0
Total Expenditures	**$1,005,938**	**$1,051,478**	**$1,051,478**	**$1,043,521**
Authorized Full-Time Equivalent Positions	**11.00**	**11.00**	**11.00**	**11.00**

Program Details

The Records Bureau systematically processes, maintains, and distributes records and reports of all documented police incidents occurring within the City's boundaries. Significant Bureau tasks include: compiling crime statistics and information; inputting data into the Records Management System, accessing information in State and National law enforcement databases; maintaining and preparing purchasing requests of Police Department supplies; preparing complaints for court; providing assistance at the Police public counter; responding to requests for information and assistance of citizens; and receiving fees for services provided at the public counter.

2023-2024 Goals and Objectives

- Coordinate the destruction of official department records pursuant to the City's Retention Policy.
- Process and transmit complaints for court eight days in advance of the appearance date.
- Submit the monthly statistical reports to the Department of Justice by the tenth day of each month with a less than three percent NIBRS error rate.
- Process requests for reports within ten days of receiving the request.
- Complete data entry of reports into the Records Management System within seven days of receipt.
- Implementation of a report purging system to use to purge decades-old reports using the City's retention schedule and the guidelines provided by the state.

Police Department
FY 2023-2024 Preliminary Budget

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Reports Processed:	4,376	4,002	4,250
Traffic Citations Processed:	2,763	1,983	2,100
Data Entry Completion (within 7 days)	96%	96%	97%
Complaints Processed for Court (within 8 days)	93%	98%	97%

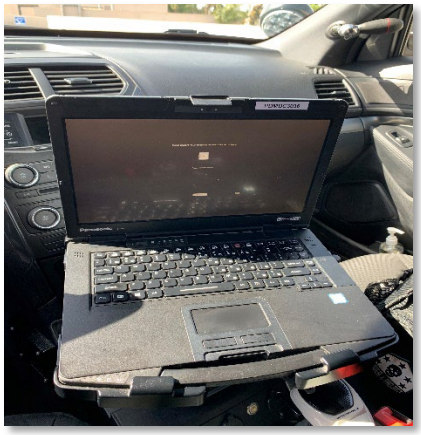
2022-2023 Major Accomplishments

- Completed the Department's transition to the FBI's new crime data collection system in the National Incident-Based Reporting System (NIBRS).
- Maintained a less than three percent error rate with monthly NIBRS submissions which allowed MPPD to get certified with the state and received access to the NIBRS production environment.
- Successfully transitioned from a three month cite out period to a court mandated twenty-one day cite out period while maintaining a ninety-eight percent complaint process rate.
- Received the training and foundation to fully implement a proper system to handle DOJ/court-ordered record sealings.
- Implemented the ability to process card transactions at the PD front counter using the city's online payment portal

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Preliminary Budget
General Fund	$944,909	$964,097	$964,097	$941,963
Special Revenue	$30,127	$54,528	$54,528	$68,705
ARPA	$30,902	$32,853	$32,853	$32,853
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,005,938**	**$1,051,478**	**$1,051,478**	**$1,043,521**

Program: Computer Services





Program No.: 3115

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Preliminary Budget
Salary and Benefits	$0	$0	$0	$0
Services	$463,419	$577,287	$577,287	$553,857
Commodities	$2,009	$2,470	$2,470	$25,900
Internal Services	$0	$0	$0	$0
Capital Outlay	$24,600	$85,400	$85,400	$85,400
Debt Service	$0	$0	$0	$0
Total Expenditures	**$490,028**	**$665,157**	**$665,157**	**$665,157**

Programs Details

The Computer Services Bureau provides data processing and basic maintenance and configuration of Police Department computers and networks. Computer Services is also tasked with identifying emerging technologies that can be implemented to increase the effectiveness and efficiency of the Police Department.

Contract personnel provide training to employees on a variety of applications and use of external systems operated by Federal, State, and local criminal justice organizations. Contract personnel also provide consulting services in developing strategies to bring the Department to optimal operating levels.

Police Department
FY 2023-2024 Preliminary Budget

2023-2024 Goals and Objectives

- Complete the setup of cloud servers and radio management system
- Complete the installation of dual modems in patrol cars
- Upgrade the police department's adaptive security appliance (ASA) firewall

2022-2023 Major Accomplishments

- Added Wi-Fi Capability to the Traffic Bureau, Detectives Bureau, and the upper-deck parking lot
- Switched all mobile data computers (MDC) from Sprint to T-Mobile
- Completed the installation of the Verkada Security Camera System throughout the City, City Hall, and City facilities

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Preliminary Budget
General Fund	$357,878	$579,757	$579,757	$579,757
Special Revenue	$107,550	$0	$0	$0
ARPA	$24,600	$85,400	$85,400	$85,400
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$490,028**	**$665,157**	**$665,157**	**$665,157**

Program: Community Engagement Bureau









Police Department

FY 2023-2024 Preliminary Budget









Program No.: 3120

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Preliminary Budget
Salary and Benefits	$1,085,189	$1,149,247	$1,149,247	$1,410,606
Services	$7,186	$8,598	$8,598	$8,468
Commodities	$46,235	$27,552	$27,552	$27,270
Internal Services	$158,340	$339,539	$339,539	$374,111
Capital Outlay	$15,913	$9,087	$9,087	$6,041
Debt Service	$0	$0	$0	$0
Total Expenditures	**$1,312,863**	**$1,534,024**	**$1,534,024**	**$1,826,496**
Authorized Full-Time Equivalent Positions	**9.75**	**9.75**	**9.75**	**10.75**

Programs Details

The Community Engagement Bureau is overseen by a Lieutenant and is divided into two divisions: the Neighborhood Engagement Team and Community Engagement Team.

The Neighborhood Engagement Team (NET) is a multidisciplinary team including one Sergeant, one Detective, three Officers, one Mental Health Clinician from the Los Angeles County Department of Mental Health, and one Outreach and Housing Navigation Coordinator. The team is tasked with the primary function of identifying and formulating long-term solutions to resolve community issues rather than a reactive response to calls for service. As a Community-Based Policing program, NET uses creative strategies to solve problems through collaboration with various community stakeholders (i.e. residents, business owners, apartment owners/managers, private and public organizations, and all departments within the municipality) to provide a permanent solution to an identified problem.

Part of the strategy is to build on our multidisciplinary approach to provide services to individuals experiencing homelessness and/or having a mental health crisis. The team uses an outreach and service connection approach to engage people experiencing unsheltered homelessness and not place handcuffs on them. The team has worked to establish linkages with the local faith-based community, service groups, and regional providers to secure resources for people experiencing homelessness, connect people with emergency food and motel resources, transportation to reconnect with families, and interim and permanent housing resources. Team members are projected to make 787 contacts this year and facilitate shelter for 22 individuals experiencing homelessness.

The Mental Health Clinician assists patrol officers with crisis intervention and mental health calls. The co-response model is designed to bring together different disciplines and areas of expertise to

provide holistic services to various community members. The team also reaches out to those hospitalized for a mental health crisis and their families to ensure proper support and ongoing care by providing connections with service providers.

The Detective assigned to this unit handles crimes with a victim or suspect who is homeless, crimes with a mental health nexus, psychiatric holds and follow-up, prostitution, gambling, vandalism, Alcohol Beverage Control (ABC) issues, and narcotics.

The Community Engagement Team also has a Sergeant and part-time Community Service Officer, who offer services to the community, such as Neighborhood and Business Watch programs, residential and business inspections, and various virtual engagement sessions designed to meet the specific needs of the community. This Sergeant is responsible for the recruitment/hiring of all Police Department personnel, as well as the Training Manager, to ensure that all Police Department personnel are in compliance with all training mandates.

The Monterey Park Citizen's Patrol, Chaplain, Reserve Officers, Police Explorers, and social media programs are also part of this team's responsibility. These programs enable the community to become an integral part of the Police Department.

2023-2024 Goals and Objectives

- Continue hiring new employees, sworn and non-sworn, with a public servant's heart who understand community-oriented policing and its application.
- Work with the San Gabriel Valley Council of Government (SGVCOG) to find funding and resources that provide transitional and emergency housing to meet the city's needs of the unsheltered population that will be supported through service providers who will provide case management.
- Re-establish the Police Department's Neighborhood Watch Program to proactively engage with the residents through dialogue, collaboration, input, and working with residents to better understand the needs and concerns of the community.
- Re-establish the Monterey Park Citizen's Patrol membership to provide services to address the needs of the community and the Police Department.
- Development and implementation of a Bike Patrol Team to assist with Patrol functions through high visibility and proactive community policing.

2022-2023 Major Accomplishments

- Hired new employees throughout the Department with a public servant's heart with an understanding of community-oriented policing and its application.
- Built the Police Department's Business Watch, Town Hall meetings, Citizens Academy, social media, and virtual engagement programs to proactively engage with the community through dialogue, collaboration, community input, panel discussions, and working with community leaders to better understand the needs and concerns of the community.
- Participated with the Los Angeles Homeless Services Authority (LAHSA) in collecting data on homelessness and unsheltered men, women, and families within the community

without permanent housing.

- Maintained the Monterey Park Reserve Officers' membership to provide services to address the needs of the community and the Police Department.
- Maintained the Police Explorer Scouts membership to meet the needs of the Explorer Scouts, the Community, and the Police Department.

- The Community Engagement Bureau (CEB), in partnership with the Monterey Park Fire Department and Garfield Medical Center, held a Toy Drive during the Christmas holiday and provided toys for underprivileged children within the City.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Preliminary Budget
General Fund	$1,128,412	$1,244,692	$1,244,692	$1,474,037
Special Revenue	$129,586	$236,442	$236,442	$303,599
ARPA	$54,866	$52,890	$52,890	$48,860
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,312,863**	**$1,534,024**	**$1,534,024**	**$1,826,496**

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Fire Department
FY 2023-2024 Preliminary Budget







Department Overview

The Fire Department is entrusted with the responsibility of providing the Monterey Park community, its citizens, and visitors, with the highest level of prehospital care and emergency response in support of our organizational mission. This mission is the preservation of life, property, and environment. Typical of most Southern California cities, Monterey Park is subjected to naturally occurring events, such as earthquakes, brush fires, flooding, wind events, and mud slides. The Fire Department is charged with the task of managing numerous human-caused hazards as well, including building and outdoor fires, environmental hazardous conditions, multi-casualty incidents, and other all-risk occurrences. Three of the most heavily traveled state highways border our city. This proximity results in numerous accident responses which require specialized training, mitigation equipment, and the treatment and transportation of injured patients to appropriate receiving hospitals. These and other complex incidents remain a major concern to the Fire Department and the community.

Programs and Services

The Department is organized into six divisions: Fire Administration, Fire Prevention, Emergency Operations, Emergency Medical Services, Community Risk Reduction, and Code Enforcement.

The Fire Chief is the administrative manager of the Department with the Emergency Operation Division being divided into three platoons with each managed by a Battalion Chief.

The Operations Division is primarily responsible for emergency response, training, vehicle fleet and Fire/EOC facilities maintenance. The Emergency Medical Services Division is responsible for operating advanced life support ambulance fleet and overseeing our Paramedic program. The Community Risk Reduction and Fire Prevention Divisions are responsible for the development and operation of the Monterey Park Emergency Operations Center, disaster preparedness needs, identifying community risks, arson investigations, life safety code enforcement, and community outreach education. The Code Enforcement Division enforces Section 4.30 of the Monterey Park Municipal Code (i.e., Property Maintenance Ordinance), but also enforces portions of Chapter 21 (Zoning Code) along with other related sections of the Monterey Park Municipal Code. The Code Enforcement Division is responsible for the City's coordination of the annual L.A. County "Weed Abatement" program. The men and women of the Fire Department take great pride in providing service to the community with character, commitment, and competency.

Significant Changes

Beginning in FY 2023-2024, building maintenance costs will be treated as internal service charges to other departments. Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Therefore, internal service charges are used to distribute those costs to benefiting revenue fund 506.

In FY 2022-2023, the City hired a consultant to conduct a compensation study. The compensation study analyzed current pay practices among other comparable municipalities and determined whether salaries were competitive. The results were presented to Council on April 5, 2023, and any increases to salaries are included in the FY2023-2024 budget.

The City conducted a compensation study for part-time classifications. This included an increase to the salary schedule to bring part-time classifications to the state minimum wage requirement and adjust part-time hourly rates to address compaction. Hourly rates have been adjusted and funds have been included in the budget.

In order to manage the increasing daily functions within the Administrative Division, a fourth Battalion Chief has been added to serve in a 40-hour capacity.

Funding for the purchase of an ambulance has been included in the FY2023-2024 budget Division 3101.

Fire Department

FY 2023-2024 Preliminary Budget

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Fire Admin	3201	$718,843	$635,243	$635,243	$1,274,375
Fire Prevention	3205	$441,750	$592,076	$592,076	$1,152,692
Emergency Operations	3210	$9,272,267	$9,218,016	$9,218,016	$11,753,720
Emergency Medical Services	3220	$4,005,661	$3,929,815	$3,929,815	$4,293,429
Community Risk Reduction	3230	$720,236	$811,864	$811,864	$797,737
Code Enforcement	3240	$591,045	$758,675	$758,675	$677,532
Total Expenditures		**$15,749,801**	**$15,945,689**	**$15,945,689**	**$19,949,486**
Authorized Full-Time Equivalent Positions		**63.50**	**64.00**	**64.00**	**65.00**

Fire Department

FY 2023-2024 Preliminary Budget

Department Personnel Summary

FIRE - 3200						
Fire Chief	1	-	1	-	1	-
Code Enforcement Officer	4	-	3	-	3	-
Division Chief	3	-	3	-	4	-
Fire Captain	12	-	12	-	12	-
Fire Engineer	12	-	12	-	12	-
Fire Fighter	11	-	11	-	11	-
Fire Fighter/Paramedic	13	-	13	-	13	-
Fire Marshal	1	-	1	-	1	-
Fire Prevention Permit Technician I	1	-	1	-	1	-
Fire Safety Specialist	1	0.50	2	-	2	-
Principal Management Analyst	1	-	1	-	1	-
Senior Account Clerk	2	-	2	-	2	-
Senior Clerk Typist	1	-	1	-	1	-
Senior Code Enforcement Officer	-	-	1	-	1	-
FIRE TOTAL	63	0.50	64	-	65	-

Funding Source by Type

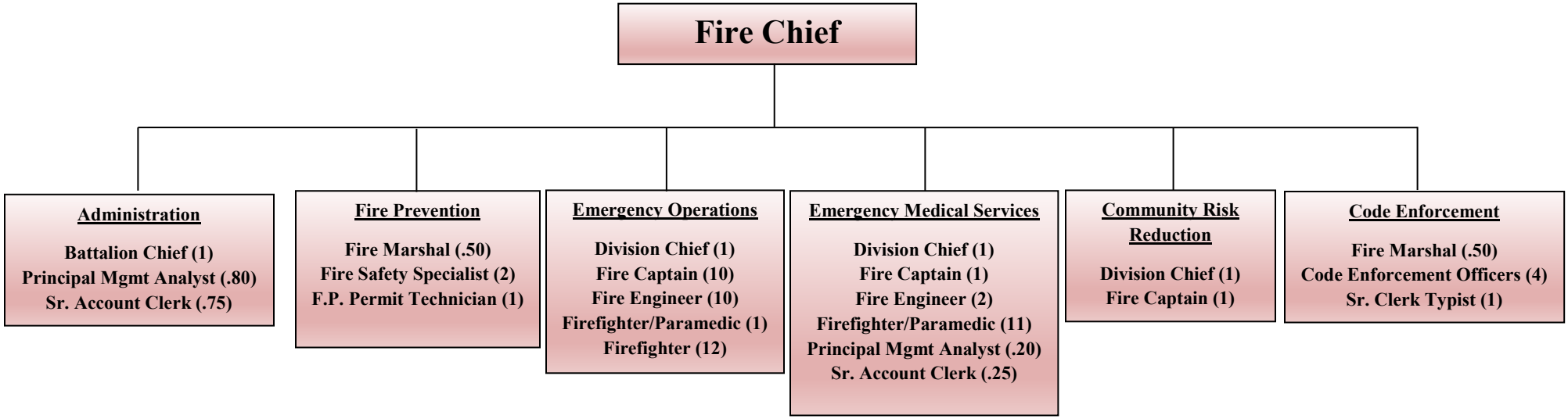
Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$14,040,227	$13,337,362	$13,337,362	$16,141,385
Special Revenue	$1,191,975	$1,877,925	$1,877,925	$2,590,041
ARPA	$66,917	$70,664	$70,664	$502,760
Enterprise	$204,428	$402,395	$402,395	$257,957
Internal Service	$246,253	$257,343	$257,343	$457,343
Total	**$15,749,801**	**$15,945,689**	**$15,945,689**	**$19,949,486**

Fire Department

FY 2022-2023 Preliminary Budget

Monterey Park Fire Department

Organizational Chart



Fire Department
FY 2023-2024 Preliminary Budget

Program: Fire Administration



Program No.: 3201

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$322,762	$339,194	$339,194	$536,645
Services	$182,532	$151,303	$151,303	$181,337
Commodities	$38,690	$62,650	$62,650	$92,828
Internal Services	$65,580	$82,096	$82,096	$88,565
Capital Outlay	$109,279	$0	$0	$375,000
Debt Service	$0	$0	$0	$0
Total Expenditures	**$718,843**	**$635,243**	**$635,243**	**$1,274,375**
Authorized Full-Time Equivalent Positions	**2.50**	**3.00**	**3.00**	**4.00**

Program Details

Fire Administration consists of the Fire Chief and his/her Administrative Staff. The Fire Chief, under the direction of the City Manager and City Council, is responsible for long-range planning, budgeting, and personnel development. The Fire Chief is also tasked with setting and meeting goals and objectives relative to maintaining and improving levels of services to the community. The Fire Chief maintains consistent levels of performance and productivity by continuous evaluation and review of the progress made towards the stated objectives.

The Fire Chief achieves these standards by employing a variety of modern management techniques and leadership. The Fire Chief recruits, selects, and provides continuous employee development to ensure a high level of competence and integrity in his/her staff. The service objectives of the Fire Department are currently achieved by maintaining three strategically located fire stations and one Emergency Operations Center within the community. Residents benefit from prompt 24-hour response of emergency service units.

The Fire Chief and his/her administrative staff seek to develop and implement new programs and innovations to maintain the highest level of service to the community at the most reasonable cost. This occurs through participation in area automatic and mutual aid agreements that augment our emergency resources available for single and multiple alarms within the City. This is also accomplished through programs that utilize our CERT volunteers and improved life-safety programs that includes the citizens we serve.

2023-2024 Goals and Objectives

- Research and apply for additional industry specific grant funding to enhance public safety services and equipment in the community and region.
- Review current staffing model to determine the need to add additional personnel.

2022-2023 Major Accomplishment

- Hired three new firefighters bringing staffing to one hundred percent.
- Received $200,913 in local and federal grant funds for Fire Station 61 upgrades.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$451,721	$430,560	$430,560	$650,200
Special Revenue	$200,205	$134,019	$134,019	$142,424
ARPA	$66,917	$70,664	$70,664	$481,751
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$718,843**	**$635,243**	**$635,243**	**$1,274,375**

Program: Fire Prevention



Program No.: 3205

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$270,166	$357,147	$357,147	$514,779
Services	$58,507	$78,933	$78,933	$151,300
Commodities	$4,116	$15,200	$15,200	$15,700
Internal Services	$108,960	$140,796	$140,796	$470,913
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$441,750**	**$592,076**	**$592,076**	**$1,152,692**
Authorized Full-Time Equivalent Positions	**3.50**	**3.50**	**3.50**	**3.50**

Programs Details

The Fire Prevention Division promotes life-saving and property protection through on-site inspections, field investigations, engineering efforts, field inspection of construction projects, and community relations. The Division conducts inspections mandated by the California Health and Safety Code to facilitate compliance of State and local standards for new and existing buildings and facilities. The efforts of this Division are divided into two major programs, Fire Safety and Environmental Safety. The Fire Safety Programs mitigate hazards associated with life or property loss. These activities include reviewing architectural and fire protection plans for fire safety,

issuing fire permits, and conducting field inspections and investigations. Environmental Safety Programs mitigate hazards that may endanger or damage the environment. This includes responsibilities related to hazardous materials handling and industrial waste mitigation.

This Division is also responsible for recovering costs for inspection services, plan reviews, and fire permits required by the California Fire Code, local regulations, and field investigations.

2023-2024 Goals and Objectives

- Improve organizational effectiveness and efficiency: Digitize Fire Prevention plans and records management. This system places all properties into one platform for effective analytics, reporting, and accurate documentation. The use of a cloud-based software platform to create a centralized depository of this data in an electronic format aid in code enforcement and fulfills the requirements of the Insurance Service Office (ISO). The Insurance Service Office sets the fire insurance rates for all the properties within the City to maintain the Fire Department's Class 1 rating.

- Complete Pacific Plaza Monterey Park on 420 N. Atlantic Blvd. and other major projects: Continue to collaborate with design professionals for Celedon, Self-Storage on Monterey Pass Rd, the Market Place Development, and other major development projects. This is done with permits for their dynamic fire protection systems, fire service features, and operations. The Fire Prevention Division works in collaboration with City Building, Planning, and Public Works departments to complete the Market Place project and other major projects in a timely manner.

- Continue to work on the Industrial Waste and FOG programs through the collaboration with John L. Hunter company.

- Through training create and manage a strategic plan looking at overall short term and long-term goals for staff development. The professional strategic plan will develop a strong vision to achieve and guide professional development, goals and direction to staff.

2022-2023 Major Accomplishments

- Adopted the 2022 California Code of Regulations, Title 24, to include the California Fire Code with local code amendments.

- Acquisition of Data Ticket to enhance the citation intake process, facilitation of Administrative Hearings, and recoupment revenue.

- Collaborated with developers, design professionals, and contractors for the construction to facilitate fire clearance for tenant occupancy for many new projects. Comprehensive review of the installation for fire protection systems under construction for the projects and other developments in the city.

- Diligent and effective management of the annual vapor mitigation system permits. This system ensures properties continue to maintain and test the soil gas mitigation systems at the Market Place in accordance with the Declaration of Covenant Agreement with the City.

- Communicating fire and life safety to the public and raising awareness about community risk reduction programs through social media, sending letters to multi-family property owners and publishing articles in our Cascades Newspaper to promote the safety and well-being of all community members.

- Digitized inspection records into an electronic format. This process included the Apartment Inspection Program, Business Inspection program, and fire permits. This was done for migration into the City's Go Gov software to aid in enforcement, improve efficiency, and create a centralized depository of the data.

- Migrated records into a one software system for the Apartment and Business Inspection Program. This electronic format allows for the central depository of documents. With this process, records management schedules are now easily identified for appropriate destruction in accordance with the City's Retention Schedule.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$424,364	$561,297	$561,297	$1,105,723
Special Revenue	$17,385	$28,679	$28,679	$44,869
Enterprise	$0	$0	$0	$0
Internal Service	$0	$2,100	$2,100	$2,100
Total Expenditures	**$441,750**	**$592,076**	**$592,076**	**$1,152,692**

Fire Department

FY 2023-2024 Preliminary Budget

Program: Emergency Operations Division



Program No.: 3210

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$7,303,450	$6,764,522	$6,764,522	$8,524,425
Services	$312,617	$452,463	$452,463	$825,097
Commodities	$256,519	$237,926	$237,926	$253,346
Internal Services	$1,399,680	$1,763,105	$1,763,105	$2,129,843
Capital Outlay	$0	$0	$0	$21,009
Debt Service	$0	$0	$0	$0
Total Expenditures	**$9,272,267**	**$9,218,016**	**$9,218,016**	**$11,753,720**
Authorized Full-Time Equivalent Positions	**34.00**	**34.00**	**34.00**	**34.00**

Program Details

The Emergency Operations Division is charged with providing rapid and efficient emergency response to fires, hazardous conditions, rescues, illnesses, or other incidents where the health, safety, and welfare of the public is in jeopardy. One measurement of the Emergency Operations Division's efficiency is the class rating assigned to the City by the Insurance Service Organization (I.S.O.). This national rating system reviews and takes into consideration the municipal water system, 911 communications system, response staffing, employee training, and readiness of city facilities. This rating classification is used by the insurance industry to determine fire insurance rates for homeowners and businesses within the community. On a national scale of one to ten, with one being the highest to obtain and maintain. The City of Monterey Park enjoys a rating of "Class 1" for three national evaluation periods.

Command and control of Emergency Operations is provided on a daily basis by three 24-hour platoon schedule Battalion Chiefs. In addition to daily emergency operations, each Battalion Chief performs several staff assignments. These include: Emergency Medical Coordinator, Personnel Administration, Training Coordinator, Disaster Preparedness Coordinator, Incident Safety Officer, and Fleet/Facility Maintenance.

The Emergency Operations Division strives to achieve the highest quality of dependable, economical services possible. This is accomplished through the use of clearly established operational guidelines and by recruiting, training, and focused career development of the most motivated and skilled personnel.

Specific Service Objectives are:

- Mitigate and, wherever possible, prevent the loss of life and/or property destruction. To protect the environment from fires and human-caused, or natural disasters.

- Effectively manage disaster incidents resulting from natural, human-caused, and civil actions; minimize loss of life, property damage, and environmental impact through Emergency Disaster Preparedness and training.

- Develop and implement long-range fire/rescue planning objectives for future fire needs through best practices, continuing education, and regional operational forecasting.

- Provide for the initial determination of causation and origin of all fires occurring within the jurisdiction.

- Make effective use of all methods and means available to educate and advertise the services and programs offered to the community through social media, print media, public event participation.

- Provide training and career development opportunities for personnel using accepted models with an emphasis on meeting long-range organizational goals.

2023-2024 Goals and Objectives

- The Fire Department recently organized an apparatus standardization committee. This committee will collect data from our apparatus fleet to ensure compliance with all regulatory and oversight boards.

Fire Department
FY 2023-2024 Preliminary Budget

2022-2023 Major Accomplishments

- Provided comprehensive training on the new Advanced Problem Solving (APS) records management system, to remain current with federal reporting requirements.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$8,419,392	$7,765,068	$7,765,068	$9,495,120
Special Revenue	$660,490	$1,239,705	$1,239,705	$1,824,348
ARPA	$0	$0	$0	$21,009
Enterprise	$0	$0	$0	$0
Internal Service	$192,385	$213,243	$213,243	$413,243
Total Expenditures	**$9,272,267**	**$9,218,016**	**$9,218,016**	**$11,753,720**

Fire Department
FY 2023-2024 Preliminary Budget

Program: Emergency Medical Services





Program No.: 3220

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$2,841,029	$2,613,989	$2,613,989	$2,921,844
Services	$424,568	$393,761	$393,761	$437,942
Commodities	$133,425	$111,050	$111,050	$185,050
Internal Services	$606,640	$700,414	$700,414	$748,592
Capital Outlay	$0	$110,601	$110,601	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$4,005,661**	**$3,929,815**	**$3,929,815**	**$4,293,429**
Authorized Full-Time Equivalent Positions	**17.00**	**17.00**	**17.00**	**17.00**

Program Details

The Emergency Medical Services Division is charged with the responsibility of providing prompt and efficient emergency medical care for our community. This division provides a fee-for-service and/or subscription Paramedic ambulance transport service using cross-trained, dual-role, Firefighter/Paramedics. The program operates two fully equipped advanced life support Paramedic ambulances and two Paramedic Assessment Engine Companies.

Specific Service Objectives are:

- Maintain advance life support (ALS) service in a timely manner to all areas of the community using state-of-the-art equipment and personnel trained in the most modern emergency medical techniques.

- Maintain the highest level of emergency medical services to the community using best practices for training, in person Nurse education, and re-evaluation of these skills through our UCLA contracted Quality Improvement Program.

2023-2024 Goals and Objectives

- Evaluate a BLS ambulance expansion program to supplement our ALS ambulances

2022-2023 Major Accomplishments

- Expanded "Tactical Medicine" program in conjunction with the Police Department
- All fire apparatus (Engine 61, 62, 63, and Quint 61) identified as “Paramedic Assessment” with the Emergency Medical Services Agency
- Passed annual EMS audit with no corrections noted
- Continue to collaborate with UCLA on post Cardiac Arrest management.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$3,732,612	$3,509,969	$3,509,969	$3,779,050
Special Revenue	$228,210	$388,346	$388,346	$482,878
Enterprise	$0	$0	$0	$0
Internal Service	$44,839	$31,500	$31,500	$31,500
Total Expenditures	**$4,005,661**	**$3,929,815**	**$3,929,815**	**$4,293,429**

Program: Community Risk Reduction





Program No.: 3230

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$542,457	$578,869	$578,869	$584,832
Services	$26,541	$66,063	$66,063	$62,850
Commodities	$34,659	$29,750	$29,750	$29,750
Internal Services	$116,580	$137,182	$137,182	$120,305
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$720,236**	**$811,864**	**$811,864**	**$797,737**
Authorized Full-Time Equivalent Positions	**2.00**	**2.00**	**2.00**	**2.00**

Program Details

The Community Risk Reduction Division within the Fire Department has several key responsibilities that fall under two categories. The first is the organization and operational readiness of the Monterey Park Emergency Operations Center. This includes maintaining the readiness of the EOC as well as training City personnel to assume their roles during planned and unplanned events or disasters. The second category of this Division is Emergency Preparedness Services. This component is the public interface for disaster planning and response. It also includes the CERT Program and community education events and services.

Through this Division, the City provides a comprehensive Emergency Preparedness program that includes both an Emergency Operations Plan and Local Hazards Mitigation Plan. Both of which are reviewed biannually and approved by Cal OES and FEMA.

The following are the specific service objectives:

EOC Development and Operations

- Develop hardware and program elements using "Best practices" whenever practical to ensure that the City of Monterey Park is ready and able to respond to all-risk hazards, both natural and man-made.

- Coordinate with all City departments to produce a cohesive emergency response framework.

- Follow the National Response Framework and comply with the requirements of the National Incident Management System (NIMS).

- Prepare for and participate in planned events that require a unified command for efficiency and success.

- Highest level of readiness, utilize all resources made available to the City to further disaster readiness and training of City personnel to function before, during, and after an incident.

Emergency Preparedness Services

- Maintain the CERT Program, lines of communication with CERT members, exchange of information, etc.

- Conduct classes for new CERT members to increase community preparedness and the City's volunteer corps.

- Work with community groups interested in emergency preparedness, trailer presentations, Neighborhood Watch, business watch, and local civic organizations.

Community Risk Reduction

- Develop partnerships with the community to implement programs, initiatives, and services that prevent and/or mitigate the risk of human caused or natural disasters and their long-term impact on the city as a whole.

Fire Prevention & Arson

- Combine resources with Community Risk Reduction and Fire Prevention to identify existing and potential hazards in the community for the implementation of an efficient identification and prevention component, risk reduction measures, and the environmentally sensitive mitigation of those hazards.

2023-2024 Goals and Objectives

- Reduce the number and severity of fires
- Improve public safety through education and outreach
- Enhance community capabilities to prepare, respond to, and recover from emergencies
- Encourage ongoing evaluation and improvement of our emergency response resiliency
- Interoperability to more effectively communicate and manage information
- Ongoing operational training to stay current with best practices in emergency management
- Evaluate, update and train employees on the City's emergency process and procedures, which include the Emergency Operations Plan and the Local Hazard Mitigation Plan

2022-2023 Major Accomplishments

- Completed the FEMA IS 100 course for all EOC staff
- Completed EOC activation training for EOC staff, successfully deploying the mass notification system "Alert Sense," during the 2022 Great Shake Out
- Conducted "Sound the Alarm" community event, in partnership with the American Red Cross; nearly 400 residents participated and over 260 fire alarms were installed
- Reinstated Community Emergency Response Team trainings
- Updated the Disaster Response and Windshield Surveys to share field information with the EOC, using data collection program called ArcGIS "Survey 123"

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$637,970	$734,205	$734,205	$714,120
Special Revenue	$73,236	$67,159	$67,159	$73,118
Enterprise	$0	$0	$0	$0
Internal Service	$9,030	$10,500	$10,500	$10,500
Total Expenditures	**$720,236**	**$811,864**	**$811,864**	**$797,737**

Program: Code Compliance

Program No.: 3240

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$363,968	$497,461	$497,461	$396,834
Services	$17,103	$30,610	$30,610	$79,970
Commodities	$4,313	$8,980	$8,980	$8,980
Internal Services	$205,660	$221,624	$221,624	$191,748
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$591,045**	**$758,675**	**$758,675**	**$677,532**
Authorized Full-Time Equivalent Positions	**4.50**	**4.50**	**4.50**	**4.50**

Program Details

The Code Compliance Division enforces a variety of code provisions including Titles 4, 5, 6, 9, 13, 14, 16, 20 and 21 of the Monterey Park Municipal Code. Division personnel are also involved in the enforcement of certain aspects of the Uniform codes which include: UAC, UBC, UHC, UPC, NEC, and UMC, as well as Federal, State, and Los Angeles County Codes.

The Code Compliance Division is responsible for maintaining high neighborhood standards through code compliance techniques through zoning/land use, property maintenance, housing codes as well as city business license enforcement. The division coordinates with internal city departments and external agencies ensuring compliance. The program is intended to promote voluntary compliance but is designed to effectuate the appropriate corrective action.

The Division's specific service objectives include:

- Continue the Division's policy of investigating all Council, citizen, or staff complaints concerning residential or commercial property maintenance violations. Inspectors make initial contact within 48 hours of receiving a complaint. Then followed up by contact with complainants review of findings and the planned course of action is usually initiated within 72 hours.

- Proactively identify violations of the municipal code relating to zoning/land use, property maintenance, yard sales, banners, business license renewals, signage, inoperable vehicles (On private property), and substandard housing/buildings etc.

- Monitor residential businesses to comply with City Home Occupation requirements.

- Monitor and evaluate complaints concerning the National Pollution Discharge Elimination System (NPDES) on private property.

- Provide follow-up to discretionary permits, when requested by Planning Division (Conditional Use and Temporary Use Permits, etc.).

- Promote voluntary compliance through public education/awareness programs such as community access channel, attendance at City sponsored events, distribution of handouts/brochures, Code Compliance Volunteer Program, Citizen Academy, etc.

- Supervise the Code Compliance Volunteer program on the weekends.

2023-2024 Goals and Objectives

- Reinstate and Supervise the Code Compliance Volunteer program.

- Improve organizational effectiveness and efficiency: As required by State mandate (Senate Bill 296) each local jurisdiction that employs a Code Enforcement Officer will evaluate risks, threats, and hazards applicable to the City's Code Enforcement Officers and develop appropriate safety standards.

- Improve organizational effectiveness and efficiency: Work in partnership with the community to raise awareness of the City's regulations, reduce neighborhood degradation, and enhance the quality of neighborhood. This is accomplished by publishing articles in the Cascades newspaper, active participation in community meetings and city sponsored events to foster community engagement and through social media.

- Through training, create and manage a strategic plan looking at the overall short-term and long-term goals for staff development. The professional strategic plan will develop a strong vision to achieve and guide professional development, goals and direction to staff.

- Successfully implement the Illegal Short-Term Rental tracking program. This will be to enhance the implementation of short-term rental applications and to deter future illegal short-term rentals.

2022-2023 Major Accomplishments

- Partnered with the Fire Prevention Division to inspect multi-family properties for enforcement of the City's property maintenance regulations.

- Acquisition of Data Ticket to enhance the citation intake process, facilitation of Administrative Hearings, and recoupment revenue.

- Developed a property maintenance, bulky item and weed abatement brochure published in the Cascades Newspaper and social media to promote public education and awareness.

- Established a cohesive Illegal Short Term Rental tracking program that will be utilized by multiple departments within the city.

- Partnered with residents promoting voluntary compliance. This was accomplished by educating community members about the City's property maintenance regulations and publishing monthly articles in the Cascades Newspaper and on social media. The goal of raising awareness was to protect property owner investments and enhance the quality of neighborhoods was addressed.

- The Code Compliance Division actively partnered with the Public Works Department to proactively monitor residential and commercial areas for abandoned shopping carts, banners/signs, litter, and bulky items discarded on public property and streets. These efforts resulted in removal of over 4,000 items to keep the city looking its best, beautification of the neighborhoods, and keeping the community safe.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$374,168	$336,263	$336,263	$397,172
Special Revenue	$12,448	$20,017	$20,017	$22,404
Enterprise	$204,428	$402,395	$402,395	$257,957
Internal Service	$0	$0	$0	$0
Total Expenditures	**$591,045**	**$758,675**	**$758,675**	**$677,532**

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Library Department

FY 2023-2024 Preliminary Budget



Department Overview

The mission of the Monterey Park Bruggemeyer Library is to create opportunities for learners of all ages and backgrounds, to foster community connections, and to advance all aspects of literacy in Monterey Park.

Library Department
FY 2023-2024 Preliminary Budget

Programs and Services

The Library serves the entire community by maintaining a diversified collection of print and electronic books, magazines, periodicals and audio-visual materials in community languages; providing public computer access, Wi-Fi in the building, internet hotspots and laptops for home use to support digital literacy and address the digital divide; teaching English and helping residents become citizens; supporting children and families with collections, services and partnerships to encourage early literacy, school readiness and academic success, and lifelong learning; providing opportunities for personal growth and workforce development through Career Center services; and preserving Monterey Park's heritage by collecting local information and materials of historical significance.

Significant Changes

Pending the addition of new staff members in approved positions, the Library will open for 6 days a week to the public, adding Mondays as an additional full day of service. The Library's new hours will be Monday and Tuesday, 12:00 p.m. to 8:00 p.m.; and Wednesday, Thursday, Friday and Saturday, 10:00 a.m. to 6:00 p.m.

Beginning in FY 2023-2024, building maintenance costs will be treated as internal service charges to other departments. Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Therefore, internal service charges are used to distribute those costs to benefiting revenue fund 506.

In FY 2022-2023, the City hired a consultant to conduct a compensation study. The compensation study analyzed current pay practices among other comparable municipalities and determined whether salaries were competitive. The results were presented to Council on April 5, 2023, and any increases to salaries are included in the FY2023-2024 budget.

The City conducted a compensation study for part-time classifications. This included an increase to the salary schedule to bring part-time classifications to the state minimum wage requirement and adjust part-time hourly rates to address compaction. Hourly rates have been adjusted and funds have been included in the budget.

Library Department
FY 2023-2024 Preliminary Budget

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Library Admin	6001	$559,605	$721,100	$721,100	$682,606
Reference & Adult Services	6002	$385,055	$692,750	$692,750	$804,641
Technical Services	6003	$463,589	$573,833	$573,833	$503,554
Circulation	6004	$333,235	$0	$0	$0
Literacy	6005	$243,618	$534,979	$534,979	$526,393
Children Services	6006	$296,416	$555,123	$555,123	$727,877
Total Expenditures		**$2,281,516**	**$3,077,784**	**$3,077,784**	**$3,245,071**
Authorized Full-Time Equivalent Positions		**19.38**	**24.00**	**24.00**	**26.50**

Department Personnel Summary

MONTEREY PARK BRUGGEMEYER LIBRARY - 6000

City Librarian	**1**	**-**	**1**	**-**	**1**	**-**
Adult Literacy Coordinator	**1**	**-**	**1**	**-**	**1**	**-**
Administrative Secretary	**1**	**-**	**1**	**-**	**1**	**-**
Janitor	**-**	**-**	**-**	**-**	**0**	**-**
Librarian	**4**	**-**	**4**	**1.00**	**4**	**1.00**
Library Assistant	**4**	**0.38**	**5**	**3.50**	**5**	**6.00**
Library Circulation Serv Supervisor	**1**	**-**	**-**	**-**	**0**	**-**
Library Page	**-**	**1.00**	**-**	**2.50**	**0**	**2.50**
Library Technician	**2**	**-**	**2**	**-**	**2**	**-**
Senior Librarian	**3**	**-**	**3**	**-**	**3**	**-**
Senior Library Assistant	**1**	**-**	**-**	**-**	**0**	**-**
LIBRARY TOTAL	**18.00**	**1.38**	**17.00**	**7.00**	**17.00**	**9.50**

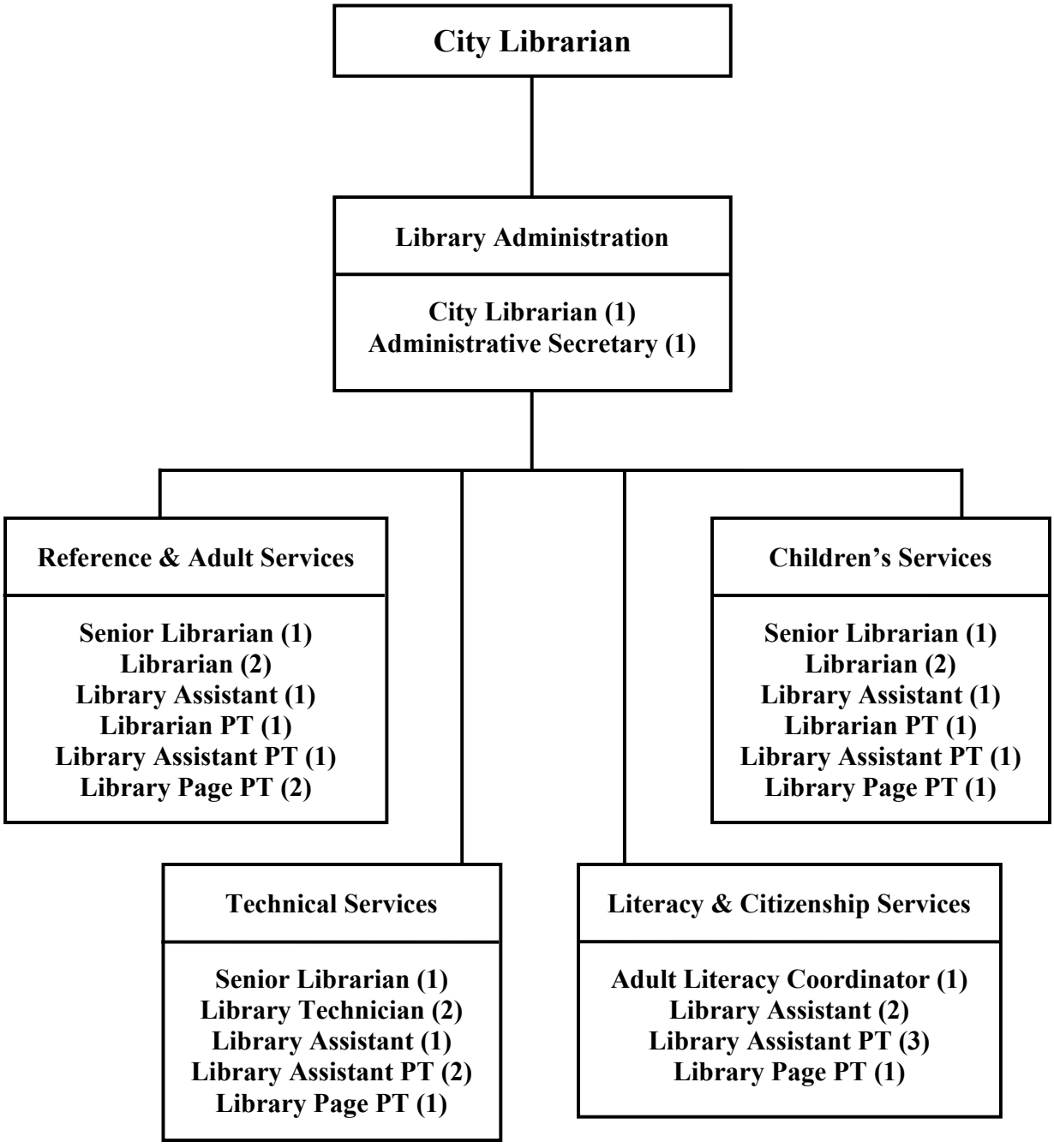
Library Department
FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$1,944,093	$2,433,044	$2,433,044	$2,636,875
Special Revenue	$234,785	$218,388	$218,388	$265,463
ARPA	$54,709	$426,353	$426,353	$342,734
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total	**$2,233,586**	**$3,077,784**	**$3,077,784**	**$3,245,071**

Library Department
FY 2023-2024 Preliminary Budget

Department Organizational Chart
Monterey Park Bruggemeyer Library



Program: Library Administration

Program No.: 6001

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$241,438	$266,695	$266,695	$309,429
Services	$235,313	$234,170	$234,170	$157,410
Commodities	$20,877	$16,800	$16,800	$16,300
Internal Services	$61,540	$71,873	$71,873	$153,406
Capital Outlay	$438	$131,562	$131,562	$46,062
Debt Service	$0	$0	$0	$0
Total Expenditures	**$559,605**	**$721,100**	**$721,100**	**$682,606**
Authorized Full-Time Equivalent Positions	**2.00**	**2.00**	**2.00**	**2.00**

Programs Details

The Administration Division is responsible for the overall leadership, management, coordination and marketing of the Monterey Park Bruggemeyer Library. Specific service objectives are to:

- Direct the operations of all divisions of the Library.
- Develop policies and procedures to ensure free and open access to Library services.
- Serve as liaison to the Library Board of Trustees, which promotes and strengthens the development of the Monterey Park Bruggemeyer Library.
- Coordinate with the Friends of the Monterey Park Library and Monterey Park Library Foundation to support Library programs through fundraising.
- Partner with community organizations and agencies to expand public services.
- Seek out state, federal and private grants to provide additional public services and programs.
- Analyze community needs and library usage to develop collections and services which meet the identified needs.
- Network and share resources with other state and local libraries, and actively participate as a member of the Southern California Library Cooperative (SCLC).

Library Department
FY 2023-2024 Preliminary Budget

2023-2024 Goals and Objectives

- Expand the Library's open hours to provide 6 day a week service.
- Explore funding options for mobile library services in order to extend the Library's services to hard to reach or underserved residents.
- Update Library website to make the Library's virtual presence appealing and easy to use.
- Provide programs and services to support the mental health and wellness of community members in the wake of the January 21 incident.
- Improve the functionality, aesthetics, comfort and appeal of the Library by completing Storytime Room updates and installing the stained-glass windows from the original 1929 Library building.

2022-2023 Major Accomplishments

- Restored public service hours at the Library to 40 hours per week and added evening hours.
- Created comprehensive strategic plan, with input from residents, staff and stakeholders, that identified community priorities and needs, and set strategic areas of focus, as well as specific goals and actions to ensure the Library's collections, programs and services continue to meet the needs of all residents.
- Expanded the number of Wi-Fi hotspots available to the public to check out.
- Improved Wi-Fi connectivity and signal inside the Library building.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$475,693	$528,042	$528,042	$608,617
Special Revenue	$80,359	$21,495	$21,495	$27,927
APRA	$3,553	$171,562	$171,562	$46,062
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$559,605**	**$721,100**	**$721,100**	**$682,606**

Program: Reference and Adult Services

Program No.: 6002

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$300,122	$510,049	$510,049	$609,799
Services	$4,605	$5,000	$5,000	$2,000
Commodities	$27,457	$30,916	$30,916	$48,398
Internal Services	$52,870	$146,786	$146,786	$144,444
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$385,055**	**$692,750**	**$692,750**	**$804,641**
Authorized Full-Time Equivalent Positions	**3.00**	**6.00**	**6.00**	**6.50**

Programs Details

The Reference and Adult Services Division assists adults and teens in finding information through the library collection, online and other research resources. This Division is responsible for organizing, selecting and maintaining the adult, teen, and international collections as well as Government Documents and Special Collection materials. Specific service objectives are to:

- Answer in-person, telephone, text, and email requests for information and recommend books and authors to library users.
- Provide adults and teens with information referrals to community partners and local organizations.
- Instruct library users on how to locate materials and information using the Online Public Access Catalog, electronic resources and the internet.
- Assist adults and teens with technology including computers, laptops, tablets and 3D printing.
- Assist patrons in using the Career Center, which includes computers, books, and online job search, resume writing, and interview preparation resources.
- Conduct computer classes in Cantonese, English, Mandarin, Spanish, and Vietnamese to help adults gain confidence using technology.
- Maintain a Home Delivery Program to provide access to library materials to seniors and homebound members of the community.

- Develop and implement adult and teen programs and events including legal clinics, author talks, health and wellness sessions, film screenings and cultural programs for diverse community audiences.
- Provide a volunteer program for teens to develop leadership skills by assisting library staff with developing and implementing programs for teens at the Library and in the community.
- Partner with schools, nonprofits and community organizations to expand and enhance library services.

	Actual 2021-2022	Estimated 2022-2023	Projected 2023-2024
Reference Transactions	5,459	6,000	6550
Adult/YA Programs Presented	130	160	200
Adult/YA Program Attendance	2,619	1,859	2000

2023-2024 Goals and Objectives

- Provide resources and services focusing on job and career readiness, college prep and health and wellness to meet the current and evolving needs of patrons.
- Diversify and expand the young adult collection to meet the needs of all teens by adding multilingual and high-interest/low-reading level titles and promote the collection to local schools and the community.
- Utilize social media content to engage underserved patrons and promote awareness of the Library and its resources and services.

2022-2023 Major Accomplishments

- Reinstituted in-person adult programming including Beginning Computer Classes, Tech Hour and movie screenings including the annual classic film program in collaboration with the Monterey Park Historical Museum.
- Introduced an intermediate level Get Fit While You Sit senior exercise program at the Library due to increased demand of the beginning level program at Langley Senior Center.
- Partnered with Chinatown Service Center's Community Economic Development Division to host the 2023 Volunteer Income Tax Assistance (VITA) program and partnered with CSC's Youth Center to offer college preparation workshops on college applications and financial aid.

- Increased the Library's Junior Friends teen volunteer program membership from a dozen members to 80 members and established the goals and vision for the group in 2022-2023.
- Increased Adult and Teen Summer Reading program participation by 32%.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$343,331	$600,919	$600,919	$693,485
Special Revenue	$24,999	$57,966	$57,966	$73,164
ARPA	$16,725	$33,865	$33,865	$37,992
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$385,055**	**$692,750**	**$692,750**	**$804,641**

Library Department
FY 2023-2024 Preliminary Budget

Program: Technical Services

Program No.: 6003

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$333,339	$403,723	$403,723	$337,592
Services	$37,678	$59,502	$59,502	$54,260
Commodities	$5,902	$4,000	$4,000	$2,000
Internal Services	$86,670	$106,608	$106,608	$109,702
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$463,589**	**$573,833**	**$573,833**	**$503,554**
Authorized Full-Time Equivalent Positions	**4.00**	**5.50**	**5.50**	**6.50**

Programs Details

The Technical Services Division is responsible for ordering, invoicing, receiving, cataloging and preparing for circulation all materials received by the library. Staff maintains the library automation system and the electronic resources and loaning all circulating print and non-print materials to cardholders. Collection maintenance and the repair of all materials fall within this program. Staff installs and replaces new computers and software, printers and network connections, and makes recommendations for repair and upgrades.

- Implement library circulation policies established by the Library Board of Trustees.
- Manage library card registrations, maintain patron records and ensure patron privacy.
- Check in and check out all circulating library materials; shelve and organize materials to facilitate access to the collection.
- Manage patron reserves of requested materials, including retrieval, notification, processing and pick up.
- Notify cardholders of long overdue, lost or damaged materials; calculate and collect fees; record and deposit money daily.
- Order, receive and catalog all library materials; process invoices for print and non-print items. Coordinate and monitor budget allocations and expenditures.
- Manage and administer, in conjunction with the City Librarian, the library's integrated automation system and assist as a liaison with the vendor.
- Purchase, install and maintain all in-house and circulating computers, tablets, hotspots, printers, peripherals and network software.

- Maintain the collection by managing the processing of all materials for public and staff use and repairing damaged items.
- Conduct training on the usage of new technology for staff and for the public.
- Teach classes on beginning computer skills.
- Keep circulation and technology use statistics.

PROGRAM MEASUREMENTS

ITEMS CIRCULATED	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Total	106,530	144,000	160,000
Annual Circulation Per Capita	1.8[1]	2.4	2.7
Annual Hours of Opening	1,157	1,794	2,300
Amount Saved by Borrowing Instead of Purchasing	$798,997	$1,140,140	$1,200,000

[1] Population figure used for calculation: 60,380

LIBRARY USERS	Actual 2021-22	Estimated 2022-23	Projected 2023-24
User Visits Per Day	223	464	500
Total User Visits Per Year	57,892	120,595	156,000
New Cardholders Registered	569	2,280	2,800
Total Library Cardholders	39,967	43,000	44,000
Number of Holds Fulfilled	8,972	4,800	5,000

NEW ITEMS ADDED	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Cataloged Books	3,707	4,500	4,500
Cataloged Audio-Visual	54	220	250
Government Documents	35	34	35
Total Cataloged Items Added	3,635	4,754	4,785

COLLECTION TOTALS			
All Items	102,023	103,000	104,000

2023-2024 Goals and Objectives

- Add color printers for public use, thereby expanding residents' access to technology tools.
- Increase number of Wi-Fi hotspots available for checkout in order to expand users' access to technology tools to bridge the digital divide.
- Diversify and expand the Library's book collection by seeking additional grant funding for the Zip Books program.
- Make the Library's virtual presence appealing and easy to use by consolidating the online local history collection and migrating to a new, more user-friendly online platform.
- Investigate options for a public digitization station, including a photo scanner and VHS/DVD converter, in order to expand resident's access to technology tools to preserve their family records and historical photos.

2022-2023 Major Accomplishments

- Implemented the grant funded Zip Books program which allows patrons to request and have delivered to their homes books that are not already in the Library collection.
- Upgraded and replaced 24 public computers.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$437,961	$536,647	$536,647	$446,037
Special Revenue	$18,892	$30,890	$30,890	$27,070
ARPA	$6,735	$6,295	$6,295	$30,447
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$463,589**	**$573,833**	**$573,833**	**$503,554**

Program: Literacy

Program No.: 6005

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$200,907	$424,762	$424,762	$422,465
Services	$990	$3,739	$3,739	$10,201
Commodities	$12,741	$16,497	$16,497	$17,857
Internal Services	$28,980	$89,980	$89,980	$75,870
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$243,618**	**$534,979**	**$534,979**	**$526,393**
Authorized Full-Time Equivalent Positions	**2.38**	**5.00**	**5.00**	**5.50**

Programs Details

The Literacy Services Division provides individual tutoring to adult learners with low literacy skills and classroom instruction to English language learners. This division recruits and trains volunteers to tutor adults in one-to-one, small group or large class settings; provides instruction to adult learners to improve their speaking, reading and writing skills to get a job, assist their family or become naturalized citizens; develops partnerships with workforce programs to help new immigrants find work; and maintains program data and generates reports for federal and state grants. Specific service objectives are to:

- Recruit, train, match, monitor and support volunteer tutors.
- Assess learners and assist them in setting personal goals and a path to reach them.
- Monitor, support and provide educational guidance for tutor-learner pairs.
- Select print and non-print consumable and non-consumable materials appropriate to the interest, level and needs of the program's participants.
- Network with neighboring literacy programs, community partners and agencies to provide literacy activities in response to the needs of the community.
- Execute U.S. passport applications following federal regulations through verifying documents, the identity and signatures of applicants and forwarding application materials to the U. S. Department of State for an issuance determination.

Library Department
FY 2023-2024 Preliminary Budget

PROGRAM MEASUREMENTS

	Actual 2021-22	Estimated 2022-23	Projected 2023-24
Number of Students Participating	193	475	550
Number of Student Hours	5,131	5,500	6,325
Number of Tutors	26	25	35
Number of Tutor Volunteer Hours	791	800	1,120
Number of Students who became U.S. Citizens	12	20	20
Number of Passports Executed	1025	800	1000

2023-2024 Goals and Objectives

- Record English as a Second Language lessons and activities and make them available on the Library website to match learning opportunities with the evolving needs of residents.
- Partner with local organizations to provide relevant life-skill workshops on health and financial literacy for English language learners.
- Establish a Writing Club to support the literacy goals of English language learners and engage the community with a published collection of learner stories.

2022-2023 Major Accomplishments

- Awarded $34,976 from the California Library Literacy Services (CLLS) English as a Second Language (ESL) Grant to provide materials and staff training to implement individual tutoring for English language learners and ESL workshops for small-group instruction.
- Participated in the 2022/2023 CLLS AmeriCorps Initiative, a federally funded program that provides capacity building services, and onboarded two AmeriCorps members to teach ESL classes, decrease the one-on-one tutoring waitlist and pilot new programs.
- Increased student learning opportunities by providing six additional ESL classes to accommodate the growing student enrollment.

- Piloted five new ESL workshops, including workshops on food, art, and police interactions to support the life-skill needs of the community.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$134,681	$395,724	$395,724	$363,473
Special Revenue	$91,274	$85,122	$85,122	$103,013
ARPA	$17,663	$54,132	$54,132	$59,907
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$243,618**	**$534,979**	**$534,979**	**$526,393**

Program: Children Services

Program No.: 6006

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$205,374	$449,728	$449,728	$591,833
Services	$599	$599	$599	$1,889
Commodities	$28,273	$27,500	$27,500	$28,000
Internal Services	$62,170	$77,296	$77,296	$106,154
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$296,416**	**$555,123**	**$555,123**	**$727,877**
Authorized Full-Time Equivalent Positions	**3.75**	**5.50**	**5.50**	**6.00**

Program Details

The Children's Services Division is responsible for services to children, caregivers, educators and schools. This division provides the full range of library services from infants through middle school; assists children, teachers and caregivers in locating and using physical and digital library materials; provides professional level expertise in the selection and management of the library's print, audiovisual and electronic collections in the Children's area; conducts storytimes, Summer Reading Program and other children's programs; and provides outreach into the community as well as tours and storytimes for visiting school groups.

Specific service objectives are to:

- Answer in-person and telephone requests for information and advise the community in the use of materials and services through individual instruction.
- Instruct the community on locating materials and information via the Online Public Access Catalog, electronic databases and the Internet.
- Conduct library tours and provide instruction in the use of library materials and services for school classes, community organizations and other interested groups.
- Select print, audiovisual and electronic materials for children in the languages used in the community in order to meet the educational, informational and recreational needs of the residents.

- Target the informational and educational needs of the community by working with the community and governmental groups to respond with appropriate library services and materials.
- Encourage reading and promote the pleasure of reading by conducting storytimes.
- Encourage reading and improve literacy by conducting a Summer Reading Program for infants through sixth grade students.
- Schedule cultural and educational programs for children that reflect the needs and desires of Monterey Park residents.
- Provide homework assistance services via high school volunteers during the school year for students up to sixth grade.
- Partner with City departments to expand and enhance services for children and their families.

Program Measurements

	Actual 2021-2022	Estimated 2022-2023	Projected 2023-2024
Reference Transactions	2,638	3,500	6,000
Children's Programs	186	300	400
Children's Program Attendance	15,607	22,000	27,000
Children's Outreach Attendance	933	6,000	7,000

2023-2024 Goals and Objectives

- Assign a Children's librarian as a liaison to each school in Monterey Park to strengthen partnerships, promote the Library's programs and services to families and educators, and increase outreach.
- Develop and implement a Sensory Storytime for children with autism spectrum disorder to engage underserved families.
- Refresh the children's play area by purchasing new developmentally appropriate toys that improve the functionality, aesthetics, comfort and appeal of the Children's Department.

Library Department
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2022-2023 Major Accomplishments

- Added three storytimes, including Baby and Toddler Storytime and Spanish Bilingual Storytime, to expand accessibility, address increased demand and meet the needs of underserved residents in the community.
- Implemented new programming including Science Saturday, which introduces children ages 5-12 to simple scientific concepts through hands-on activities, and The InbeTWEENers Club, which engages "tweens" ages 10-13 in activities meant to build friendships, self-esteem, and life skills.
- Resumed in-person outreach to schools and class visits to the Library where staff presented storytimes and shared information about library services and programs.
- Recruited high school volunteers to offer Homework Help to elementary school children during the school year.
- Provided performances, crafts and reading incentives for children during Summer Reading Program, which saw a 30% increase in registration.
- Offered the Read & Ride reading program, which rewarded children with free ride tickets for the City's Play Days carnival, in partnership with Recreation and Community Services.
- Increased In-N-Out Cover to Cover Reading Program registration by 16%.

Funding Source by Type

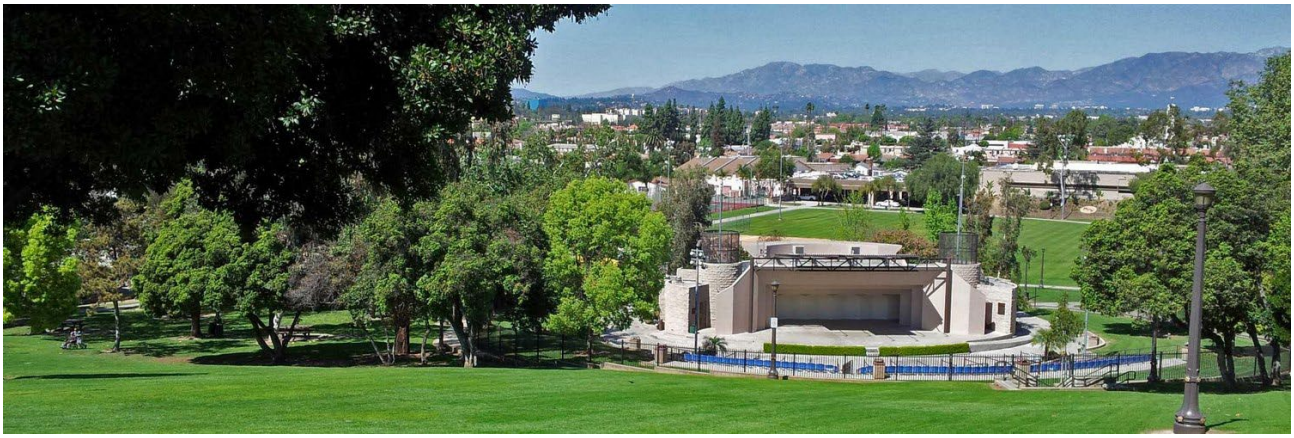
Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$278,369	$371,711	$371,711	$525,263
Special Revenue	$8,013	$22,913	$22,913	$34,288
ARPA	$10,033	$160,498	$160,498	$168,326
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$296,416**	**$555,123**	**$555,123**	**$727,877**

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Recreation and Community Services Department

FY 2023-2024 Preliminary Budget



Department Overview



The Recreation and Community Services Department strives to enrich lives and foster harmony within the community through an array of citywide programs and special events. The Department believes quality of life is improved through healthy life styles, educational and recreational opportunities, public participation, respect, compassion, and the enhancement of our urban forest. The Department accomplishes their goals through community outreach, quality programming, activities and events, safe, and well-maintained parks and facilities, and an aesthetically pleasing environment that is provided by professional and caring employees, contractors and volunteers.

Programs and Services

The Recreation and Community Services Department is responsible for the development, implementation, coordination, and delivery of a variety of recreational and leisure time activities and programs to promote the well-being and enjoyment of life of the City's residents through the fulfillment of their recreation, cultural, social and educational needs.

In addition to traditional programs, the Recreation and Community Services Department operates Community Dial-A-Ride, volunteer program, and state licensed Child Care programs; and schedules Facility and Picnic Reservations. The department is also liaison to four City Commissions: Recreation and Parks Commission, Commission on Aging, Sister Cities Commission, and Community Participation Commission.

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget

The Recreation and Community Services Department operates many of its programs through alternative revenue sources. Specialized Recreation classes, Aquatics, Day Care, and Reservations are partially self-supported through the levy of user fees and charges. The Dial-A-Ride Program is financed by Los Angeles County voter-approved one-quarter percent sales tax revenue.

Significant Changes

Beginning in FY 2023-2024, building maintenance costs will be treated as internal service charges to other departments. Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Therefore, internal service charges are used to distribute those costs to benefiting revenue fund 506.

In FY 2022-2023, the City hired a consultant to conduct a compensation study. The compensation study analyzed current pay practices among other comparable municipalities and determined whether salaries were competitive. The results were presented to Council on April 5, 2023, and any increases to salaries are included in the FY2023-2024 budget.

The City conducted a compensation study for part-time classifications. This included an increase to the salary schedule to bring part-time classifications to the state minimum wage requirement and adjust part-time hourly rates to address compaction. Hourly rates have been adjusted and funds have been included in the budget.

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Facilities Supervision	6502	$422,020	$853,948	$853,948	$1,154,485
Aquatics	6503	$635,067	$758,325	$758,325	$766,959
Langley Center	6505	$407,266	$510,879	$510,879	$712,337
Childcare Activities	6506	$189,226	$296,186	$296,186	$297,256
Recreation Activities	6507	$51,804	$85,667	$85,667	$80,127
Community Participation	6508	$141,220	$252,108	$252,108	$293,883
Community Transportation	6511	$596,785	$741,527	$741,527	$897,355
Total Expenditures		**$2,443,388**	**$3,498,641**	**$3,498,641**	**$4,202,402**
Authorized Full-Time Equivalent Positions		**35.91**	**36.75**	**36.75**	**36.75**

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget

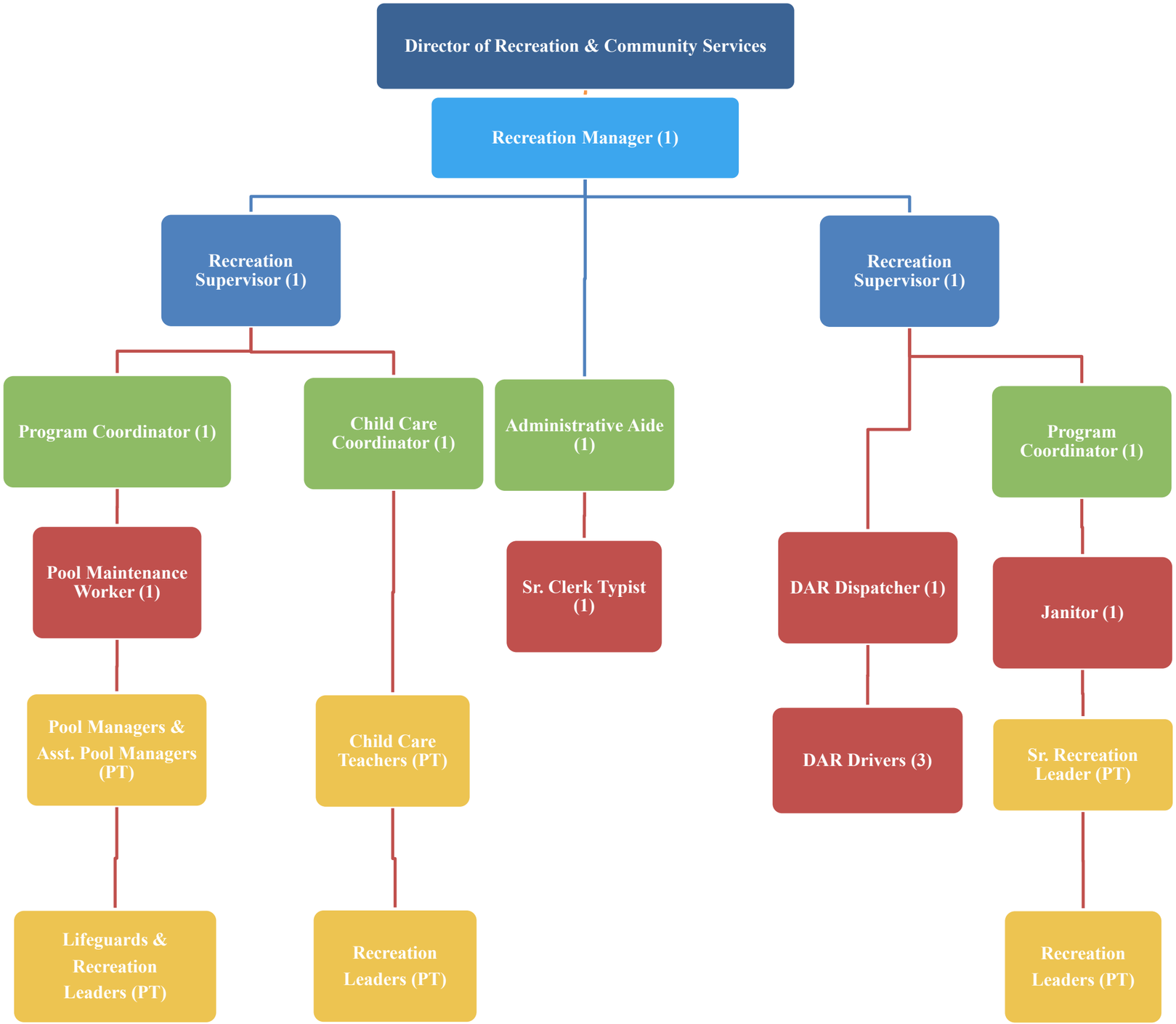
Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$1,195,727	$1,743,788	$1,743,788	$2,064,961
Special Revenue	$645,591	$818,014	$818,014	$1,063,172
ARPA	$550,894	$873,591	$873,591	$1,010,823
Enterprise	$51,176	$63,247	$63,247	$63,446
Internal Service	$0	$0	$0	$0
Total	**$2,443,388**	**$3,498,641**	**$3,498,641**	**$4,202,402**

Department Personnel Summary

RECREATION / COMMUNITY SERVICES - 6500						
Director of Recreation/Community Services	1	-	1	-	1	-
Adminitrative Aide	1	-	1	-	1	-
Assistant Pool Manager	-	0.40	-	0.50	0	0.50
Dial-A-Ride Driver	3	2.00	3	-	3	-
Cashier	-	0.00	-	-	0	-
Child Care Coordinator	1	-	1	-	1	-
Child Care Teacher	-	3.40	-	3.25	0	3.25
Clerk Typist	-	0.50	-	-	0	-
Dial-A-Ride Dispatcher	1	-	1	-	1	-
Janitor	1	-	1	-	1	-
Junior Lifeguard	-	0.00	-	-	0	-
Lifeguard	-	1.36	-	1.50	0	1.50
Locker Room Attendant	-	0.00	-	-	0	-
Pool Maintenance Worker	1	-	1	-	1	-
Pool Manager	-	3.54	-	3.50	0	3.50
Program Coordinator	2	-	2	-	2	-
Recreation Leader	-	8.04	-	10.50	0	10.50
Recreation Manager	1	-	1	-	1	-
Recreation Supervisor	2	-	2	-	2	-
Senior Clerk Typist	1	-	1	-	1	-
Senior Lifeguard	-	0.67	-	1.00	0	1.00
Senior Recreation Leader	-	2.00	-	1.50	0	1.50
RECREATION / COMM. SERVICES TOTAL	15.00	21.91	15.00	21.75	15.00	21.75

City of Monterey Park
Recreation and Community Services



Recreation and Community Services Department

FY 2023-2024 Preliminary Budget



Program: Recreation Facilities

Program No.: 6502

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$194,836	$615,786	$615,786	$555,011
Services	$75,917	$91,245	$91,245	$102,500
Commodities	$18,783	$29,515	$29,515	$35,614
Internal Services	$98,300	$110,645	$110,645	$388,961
Capital Outlay	$34,184	$6,756	$6,756	$72,399
Debt Service	$0	$0	$0	$0
Total Expenditures	**$422,020**	**$853,948**	**$853,948**	**$1,154,485**
Authorized Full-Time Equivalent Positions	**10.11**	**10.00**	**10.00**	**10.00**

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget

Program Details

This activity provides for the supervised operation, maintenance, programming, and scheduling of the City's facilities: gymnasiums, picnic shelters, meeting rooms, and buildings, ball fields, and sports fields that are used by the public, civic organizations, youth, and senior citizen groups, schools, and education classes.

Service objectives are:

- Provide for safe use of parks, facilities, and playgrounds in the participation of activities, programs, and events.
- Provide sufficient diversified facilities conveniently accessible so that residents of all ages may participate in various leisure, community, and athletic activities.
- Provide various locations for youth and/or adult groups to carry out their athletic, social, and cultural programs.
- Provide facilities for non-profit groups, community-based organizations, and the public to utilize for parties, receptions, meetings, concerts, and athletic events.

2023-2024 Goals and Objectives

- Improve community beautification and enhance park amenities by working with the Public Works Department to complete the installation of six (6) new playgrounds.
- Enhance environmental sustainability by promoting the use of alternative modes of transportation with the installation of new bicycle racks in city parks.

2022-2023 Major Accomplishments

- Received the CPRS Healthy Play Initiative grant to help provide a National Demonstration site with the addition of the new Edison Trails Park playground.
- Renovated and resurfaced the basketball and pickleball courts at Sierra Vista Park utilizing grant funding from Proposition 68.
- Improved mental health by collaborating with the West San Gabriel Valley Boys and Girls Club to display art throughout Langley Center that was created by local youth.

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$192,193	$352,606	$352,606	$659,095
Special Revenue	$7,002	$13,220	$13,220	$15,950
APRA	$222,825	$488,123	$488,123	$479,439
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$422,020**	**$853,948**	**$853,948**	**$1,154,485**

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget

Program: Aquatics

Program No.: 6503

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$387,177	$433,527	$433,527	$439,741
Services	$106,361	$115,350	$115,350	$153,850
Commodities	$93,469	$60,860	$60,860	$123,500
Internal Services	$48,060	$148,588	$148,588	$49,868
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$635,067**	**$758,325**	**$758,325**	**$766,959**
Authorized Full-Time Equivalent Positions	**7.02**	**8.00**	**8.00**	**8.00**

Program Details



This activity supports the operation and maintenance of the Cascades Waterfall and the 70' x 125' pool in George Elder Park. The pool provides opportunities for Swim Development, swim instruction, and public swimming. Mark Keppel High School Water Polo and Swim Teams utilize the pool during the school year. The George Elder Park pool is open for year-round lap swim, the Manta Rays competitive swim team workouts, private party rentals, and for use by elementary schools and local youth organizations for graduation parties, fun days, and year-end awards programs.

Service objectives are:

- Provide an Aquatics instructional program for all levels to ensure that all residents have an opportunity to learn to swim.
- Provide a variety of aquatic programs that include social, recreational, education, safety, fitness, and competitive activities for public enjoyment.
- Maintain optimum water temperature and facility conditions to meet accepted health standards for the overall enjoyment of patrons.

- Provide highly trained and customer service-friendly aquatics personnel to ensure safe and efficient operations and quality programming at the swimming pool.

2023-2024 Goals and Objectives

- Improve organizational effectiveness by having Aquatics Division staff attend training to become Certified Pool Operators (CPO).
- Install new lane line anchors to allow a range of aquatics programs. The new anchors will provide an opportunity for the pool to serve multiple programs simultaneously.

2022-2023 Major Accomplishments

- Collaborated with the Building Maintenance division to update the George Elder Pool with energy-efficient underwater pool lights, overhead deck lights, and an electrical panel. The new lighting improves visibility for a safer environment.
- Updated the underwater safety lines at the George Elder Pool. These lines guide morning lap swimmers and competitive swimmers in the Mark Keppel High School and Manta Rays Swim Teams.
- Installed new energy-efficient locker room heaters. Swimmers need heaters, especially during morning lap swims and the winter months.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$399,276	$507,931	$507,931	$437,061
Special Revenue	$13,695	$17,547	$17,547	$74,859
ARPA	$222,097	$232,847	$232,847	$255,039
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$635,067**	**$758,325**	**$758,325**	**$766,959**

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget



Program: Senior Programs

Program No.: 6505

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$266,475	$296,746	$296,746	$497,862
Services	$52,561	$59,015	$59,015	$67,300
Commodities	$19,050	$43,569	$43,569	$38,000
Internal Services	$69,180	$111,549	$111,549	$109,175
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$407,266**	**$510,879**	**$510,879**	**$712,337**
Authorized Full-Time Equivalent Positions	**4.90**	**5.00**	**5.00**	**5.00**

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget

Program Details



This activity provides for the operation of Langley Center, the City's Senior Citizen Center. Langley Center provides activities for local seniors and active older adults, including specialized classes, trips and tours, health and wellness screening, and a range of other services. Activities include dances, lunch programs, billiards, table tennis, fitness classes, computer and technology classes, mature driver training course, social clubs, health fairs, and special events.

Langley Center offers a comprehensive community-wide program that promotes good health, independence, recreation, education, and social fulfillment for all older adults.

Service objectives are:

- Provide needed services and programs for senior citizens at Langley Center.
- Provide free health screenings, including eye exams, blood pressure checks, periodic heart disease, and stroke screenings, and flu shots through the assistance of local agencies and non-profit organizations.
- Provide a variety of senior programs to include social, recreational, educational, and fitness activities for the seniors' enjoyment.
- Work with local senior citizen clubs and organizations to further cultural goodwill among the growing ethnic community.
- Provide lunches for seniors at Langley Center. The City currently works in conjunction with YWCA Intervale Senior Services of San Gabriel Valley to provide meals at Langley Center.
- Provide a "Cooling Center" relief center on days when the outside temperature is over 95 degrees, or when designated by Los Angeles County.

2023-2024 Goals and Objectives

- Improve organizational safety practices by collaborating with the Monterey Park Fire Department and Police Department to provide safety drills for city staff and Langley Center patrons.

- Expand access to mental and emotional health services by working with agencies to provide ongoing workshops, seminars, and resources.
- Develop and implement free fitness classes that provide seniors with the confidence and knowledge to utilize the Langley fitness equipment with the proper techniques.

2022-2023 Major Accomplishments

- Increased participation by expanding the hours of operation to include evening hours. The expansion of hours provides an opportunity for non-retired seniors to utilize the available amenities.
- Increased facility security by incorporating door alarms on all exterior doors, creating a single entry/exit point at the main entrance of the building.
- Received the YWCA *Champion of Change Award* for providing excellent service to a vulnerable community and access to essential needs.
- Implemented monthly themed dances to continue to promote the slogan, United we dance.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$343,502	$448,481	$448,481	$506,958
Special Revenue	$19,065	$62,398	$62,398	$51,470
ARPA	$44,700	$0	$0	$153,909
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$407,266**	**$510,879**	**$510,879**	**$712,337**

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget

Program: Youth Programs

Program No.: 6506

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$154,802	$239,197	$239,197	$240,380
Services	$650	$1,050	$1,050	$2,500
Commodities	$7,994	$11,000	$11,000	$12,000
Internal Services	$25,780	$44,939	$44,939	$42,376
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$189,226**	**$296,186**	**$296,186**	**$297,256**
Authorized Full-Time Equivalent Positions	**4.50**	**4.50**	**4.50**	**4.50**

Program Details



The City of Monterey Park provides quality and affordable youth activities. This activity provides after-school recreational programs and care to youth year around. This division also operates a state-licensed program that provides accountability, safety, and a high-quality, low-cost program to the participating families.

Service objectives are:

- Provide an after-school program at Barnes Park Community Center. The program operates during the school year from 11:00 a.m. to 7:00 p.m. and 6:30 a.m. to 7:00 p.m. when schools are closed for vacation or staff development days.

- Provide a Tiny Tots program that gives children 3 to 5 years old an introduction to reading, social skills, math, science, and large & fine motor skills in a fun environment.

- Provide positive reinforcement and build self-esteem in the youth of our community through their participation in the programs and activities offered by the Recreation and Community Services Department.

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget

2023-2024 Goals and Objectives

- Expand the facility license capacity by adding another classroom enabling the program to enroll additional participants and comply with the required staff/child ratio.
- Improve the participant experience by collaborating with the Bruggemeyer Library to curate a remote reading selection in the Day Care that will include inspirational and educational themes.

2022-2023 Major Accomplishments

- Developed a meditation and relaxation space, "Comfort Corner," where the youth can participate in quiet activities that help promote peace and balance and reduce anxiety.
- Promoted intergenerational interaction by having the Tiny Tots program engage and perform for the seniors at the Langley Center.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$120,446	$178,240	$178,240	$172,066
Special Revenue	$7,507	$9,617	$9,617	$12,258
ARPA	$61,273	$108,329	$108,329	$112,932
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$189,226**	**$296,186**	**$296,186**	**$297,256**

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget

Program: Recreation Programs

Program No.: 6507

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$0	$50,211	$50,211	$46,346
Services	$39,374	$20,310	$20,310	$19,110
Commodities	$0	$0	$0	$0
Internal Services	$12,430	$15,146	$15,146	$14,671
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$51,804**	**$85,667**	**$85,667**	**$80,127**
Authorized Full-Time Equivalent Positions	**1.63**	**1.50**	**1.50**	**1.50**

Program Details



This activity provides the public with special interest recreation and leisure time programs and activities. Programs include Specialized Recreation Activity Classes, Summer Youth Lunch Program, and Adult Athletic Leagues. The programs represented in this activity category are self-sustaining programs and require either a registration or league fee, grant funds, or sponsor donations to cover the cost.

Service objectives are:

- To offer a variety of specialized programs, adult athletic leagues, and special events to allow residents the opportunity to participate and identify with the community, to expand their skills and interests, and social, cultural, and educational horizons.

- Continue to provide opportunities for individuals to initiate and/or maintain physical and mental fitness through a variety of activities.

- Provide opportunities for community residents of all ages to learn, utilize, improve, and enjoy new skills; and to experience recreational, social, and cultural relationships through expanded programs, activities, and events.

2023-2024 Goals and Objectives

- Expand access to leisure class programming by working with local businesses and entrepreneurs to establish opportunities that promote classes outside of City facilities.
- Develop and establish an adult pickleball league for recreation and competitive players.
- Develop "MPK Minis" clinics that provide an introduction to a variety of sports and teach basic skills to youth.

2022-2023 Major Accomplishments

- Established walkability routes in parks to encourage park users to increase the distance of their workout routines.
- Provided weekly *Introduction to Pickleball* classes and four (4) Pickleball 101 workshops.
- Re-instated in-person leisure class programming and adult sports leagues.
- Re-instated the Summer Lunch program that provides free lunch to youth ages 18 years and under.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$51,804	$85,667	$85,667	$80,127
Special Revenue	$0	$0	$0	$0
ARPA	$0	$0	$0	$0
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$51,804**	**$85,667**	**$85,667**	**$80,127**

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget



Program: Special Events

Program No.: 6508

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$29,417	$111,246	$111,246	$121,453
Services	$5,583	$13,450	$13,450	$19,950
Commodities	$71,510	$107,290	$107,290	$111,291
Internal Services	$34,710	$20,122	$20,122	$41,189
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$141,220**	**$252,108**	**$252,108**	**$293,883**
Authorized Full-Time Equivalent Positions	**1.05**	**1.00**	**1.00**	**1.00**

Program Details

This Division coordinates all Citywide Special Events. Traditional events conducted annually include, but are not limited to Lunar New Year Celebration, Cherry Blossom Festival, Cinco de

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget



Mayo, MPK Birthday, Summer Movies, Electric Park, Holiday Snow Village, and the Independence Day Celebration. Special functions include Council Reorganization Functions, Farmers' Market, and Volunteer Recognition. The Department serves as the liaison to Commissioners, Special Contractors, and/or Community Organizations in promoting, fundraising, planning, coordinating, and administrating community events and cultural activities. In addition, this division organizes a special recognition program for the volunteers who supplement the City's workforce.

Service objectives are:

- Assist with the recruitment and recognition of volunteers for special programs and events.
- Maintain the overall success of the Special Event Programs through continuous coordination with the individuals and groups.
- Assist with planning, logistics, and implementation of citywide special events.

2023-2024 Goals and Objectives

- Expand community participation by exploring opportunities to add a SNAP (Special Needs & Adaptive Programming) time at special events, providing a positive experience for members of the community in need.
- Develop a "Photo of the week" social media campaign to encourage residents to share the many unique ways they enjoy recreational activities and utilize city parks.
- Collaborate with the Community Participation Commission to develop the guidelines and host a City Flag Contest that will serve to represent Monterey Park.

2022-2023 Major Accomplishments

- Collaborated with a volunteer committee, Monterey Park Arts Collective (MPAC), to establish the new event, Electric Park. The committee successfully hosted two events in Barnes Park that focused on uniting the community through music and dance.
- Successfully relocated the weekly Farmers' Market from George Elder Park to Barnes Park to help improve attendance and access to healthy food.

Recreation and Community Services Department

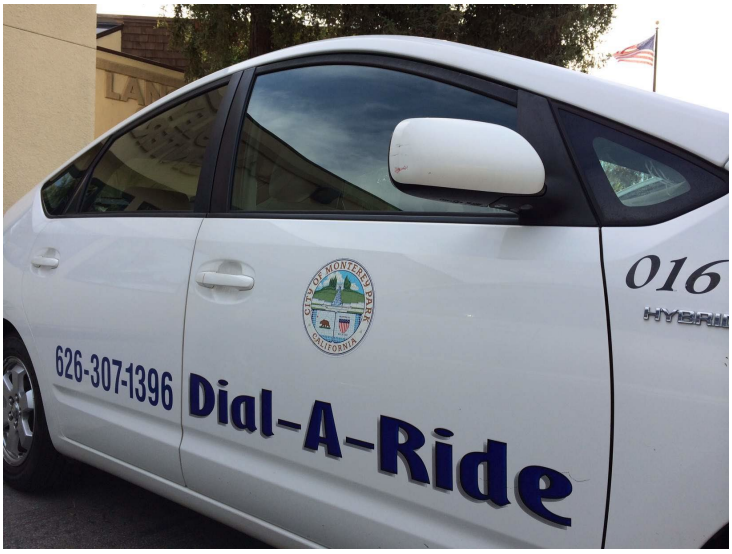
FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$88,507	$170,864	$170,864	$209,653
Special Revenue	$1,538	$8,551	$8,551	$11,338
ARPA	$0	$9,446	$9,446	$9,446
Enterprise	$51,176	$63,247	$63,247	$63,446
Internal Service	$0	$0	$0	$0
Total Expenditures	**$141,220**	**$252,108**	**$252,108**	**$293,883**

Recreation and Community Services Department

FY 2023-2024 Preliminary Budget



Program: Community Transportation

Program No.: 6511

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$338,966	$426,742	$426,742	$501,774
Services	$18,595	$75,088	$75,088	$75,878
Commodities	$4,743	$11,000	$11,000	$11,000
Internal Services	$234,480	$228,697	$228,697	$308,703
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$596,785**	**$741,527**	**$741,527**	**$897,355**
Authorized Full-Time Equivalent Positions	**6.70**	**6.75**	**6.75**	**6.75**

Program Details

This activity provides for the City's Dial-A-Ride transportation services for Senior Citizens and persons with disabilities. The transit program allows senior citizens opportunities for mobility and independence to meet their medical, shopping, recreational, cultural, social, and nutritional needs.

Service objectives are:

- Provide for the mobility of the City's residents to accommodate their medical, shopping, social, and recreation needs in the safe, reliable, and courteous operation of the City's Dial-A-Ride transportation service.

- Subsidize M.T.A. bus fares through the sale of TAP cards to encourage residents, especially seniors, and students, to utilize public transit facilities.

- Oversees the supplemental service agreement utilizing taxi services.

2023-2024 Goals and Objectives

- Increase community participation by offering multiple group excursions, including shopping, educational trips, and leisure experiences.
- Develop vehicle magnets to utilize Dial-A-Ride vehicles as mobile marketing tools for city programming and resources that benefit seniors and those with disabilities.

2022-2023 Major Accomplishments

- Partnered with Los Angeles Metropolitan Transportation Authority to offer the monthly program "On the Go," which helped educate participants and give them the confidence to utilize public transportation.
- Provided a holiday excursion for 100 participants to visit the Riverside Mission Inn for the annual "Festival of Lights."

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$596,785	$706,681	$706,681	$897,297
ARPA	$0	$34,846	$34,846	$58
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$596,785**	**$741,527**	**$741,527**	**$897,355**

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Public Works Department

FY 2023-2024 Preliminary Budget







Department Overview

The Public Works Department is responsible for providing and maintaining the City's infrastructure in a manner that ensures the health, safety, and welfare of the City's residents and visitors. This includes the design, construction, repair and maintenance of public land, roadways, sidewalks, sewers, and storm drains; public buildings and structures; water production, storage and delivery facilities; the repair and maintenance of City vehicles and equipment; and transportation services. The Department is made up of five divisions: Maintenance Services, Engineering, Community Transportation, Water Utility, and Parks.

Programs and Services

Maintenance Services Division

The Public Works Maintenance Services Division is responsible for the maintenance and repair of the City's streets, alleys, sidewalks, curbs, and gutters. Maintenance activities include street striping, asphalt, and concrete patching and replacement, sidewalk grinding, and traffic and street name sign replacement. The Division also oversees Fleet Maintenance for the City's vehicles and equipment.

Engineering Division

The Engineering Division is responsible for providing all engineering services to the City, including the design and construction of all public streets, storm drains, traffic signals, parks, recreational facilities, and public buildings that are authorized by the City Council. Additionally, the Division reviews and makes recommendations on development and zoning matters such as tracts, parcel maps, variances, conditional use permits, and building permits. The Division also issues grading permits, public works construction permits, encroachment permits, etc. Another function of the Division is traffic engineering. All traffic issues, including signal timing, traffic related improvements, and citizen complaints are handled by the Division. The Division coordinates retrofits to City facilities necessary under the Americans With Disabilities Act (ADA).

The Division also administers the City's contract for solid waste collection and recycling services, street sweeping services, and storm water pollution prevention program. It is also responsible for being the liaison to the City's Environmental Commission and Traffic Commission.

Community Transportation Division

The Community Transportation Division is responsible for providing the local, fixed-route bus system, and coordinating regional transit service including the Spirit Bus Transportation Program, recreational transit for the youth, and Dial-A-Ride services for senior citizens and residents. The Division also oversees the City's Employee Rideshare Program and Air Quality Management District (AQMD) Rule 2202 Employee Commute Reduction Program compliance.

Water Utility Division

The Water Utility Division is responsible for supplying water to 95% of Monterey Park's residents. Private water companies service the remaining portions of the City, which include the southwesterly corner, a small neighborhood in the southeasterly corner, and a few properties on North New Avenue.

The City's water system is composed of 12 deep wells in the vicinity of the Rio Hondo River outside the City limits, 134 miles of 2" to 24" mains, approximately 2,073 gate valves, approximately 1,063 fire hydrants, 13 storage reservoirs, and 11 pumping stations. There are approximately 13,643 water meters connected to the City's mains. In addition, the City has five treatment facilities to ensure the City's water meets and exceeds safe drinking water standards.

The quality of water in the City's system is regulated by federal, state and county agencies. The Water Utility Division ensures that the City stays in full compliance with the State and Federal standards. Since the Water Utility Division produces all its water supply from an adjudicated basin, the Main San Gabriel Basin, and the City's annual production exceeds its production rights, the City must replace the amount of water it over-pumps.

Parks Division

The Parks Division responsibilities include the development and maintenance of public parks and facilities, landscaped areas, and street medians and trees.

Significant Changes

Beginning in FY 2023-2024, building maintenance costs will be treated as internal service charges to other departments. Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Therefore, internal service charges are used to distribute those costs to benefiting revenue fund 506.

In FY 2022-2023, the City hired a consultant to conduct a compensation study. The compensation study analyzed current pay practices among other comparable municipalities and determined whether salaries were competitive. The results were presented to Council on April 5, 2023, and any increases to salaries are included in the FY2023-2024 budget.

The City conducted a compensation study for part-time classifications. This included an increase to the salary schedule to bring part-time classifications to the state minimum wage requirement and adjust part-time hourly rates to address compaction. Hourly rates have been adjusted and funds have been included in the budget.

As part of the City's efforts to adequately plan for resources to deliver services to the community, the FY 2023-2024 budget includes the elimination of six (6) part-time maintenance staff and the addition of (3) full-time maintenance staff in the Parks, Facilities, and Streets divisions. This change helps reduce potential gaps in available staff resources and provides for more efficient operations.

Public Works Department
FY 2023-2024 Preliminary Budget

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Community Transporation	4201	$664,054	$1,939,345	$1,939,345	$2,036,585
Street Maintenance	4202	$2,027,811	$2,459,044	$2,459,044	$2,535,779
Storm Drain Maintenance	4203	$234,949	$650,856	$650,856	$442,922
Sanitary Sewer Maintenance	4204	$1,981,020	$2,289,331	$2,289,331	$2,636,665
Street Cleaining	4205	$330,590	$379,248	$379,248	$416,510
Traffic Control	4206	$479,427	$630,706	$630,706	$702,431
Street Lighting	4207	$698,579	$582,542	$582,542	$760,850
Refuse Collections	4208	$6,333,279	$6,721,959	$6,721,959	$7,314,154
Building Maintenance	4210	$860,451	$1,014,925	$1,014,925	$1,650,311
Motor Pool Shop	4211	$2,999,308	$3,418,966	$3,418,966	$3,924,362
Engineering	4212	$1,297,391	$1,719,619	$1,719,619	$1,609,478
Parkway Maintenance	4216	$745,773	$993,669	$993,669	$1,108,400
Parks	4217	$1,138,614	$1,450,183	$1,450,183	$1,658,025
Water Admin	4220	$580,150	$661,576	$661,576	$1,094,347
Water Commercial	4221	$1,391,117	$1,778,070	$1,778,070	$1,845,405
Water Production	4222	$4,378,767	$5,079,435	$5,079,435	$5,688,127
Water Distribution	4223	$4,980,512	$4,386,940	$4,386,940	$4,752,536
Well No. 5	4226	$451,486	$1,322,303	$1,322,303	$1,702,729
Well No. 12 Treatment Plant	4227	$859,953	$1,202,082	$1,202,082	$1,906,839
Well No's 1, 3, & 10	4229	$665,819	$1,149,461	$1,149,461	$1,345,941
Well No. 12 Dual Barrier	4230	$526,049	$847,029	$847,029	$645,707
Well No. 15	4231	$409,332	$614,540	$614,540	$1,322,437
Total Expenditures		**$34,074,653**	**$41,291,827**	**$41,291,827**	**$47,100,540**
Authorized Full-Time Equivalent Positions		**74.16**	**73.75**	**73.75**	**71.25**

Funding Sources by Type

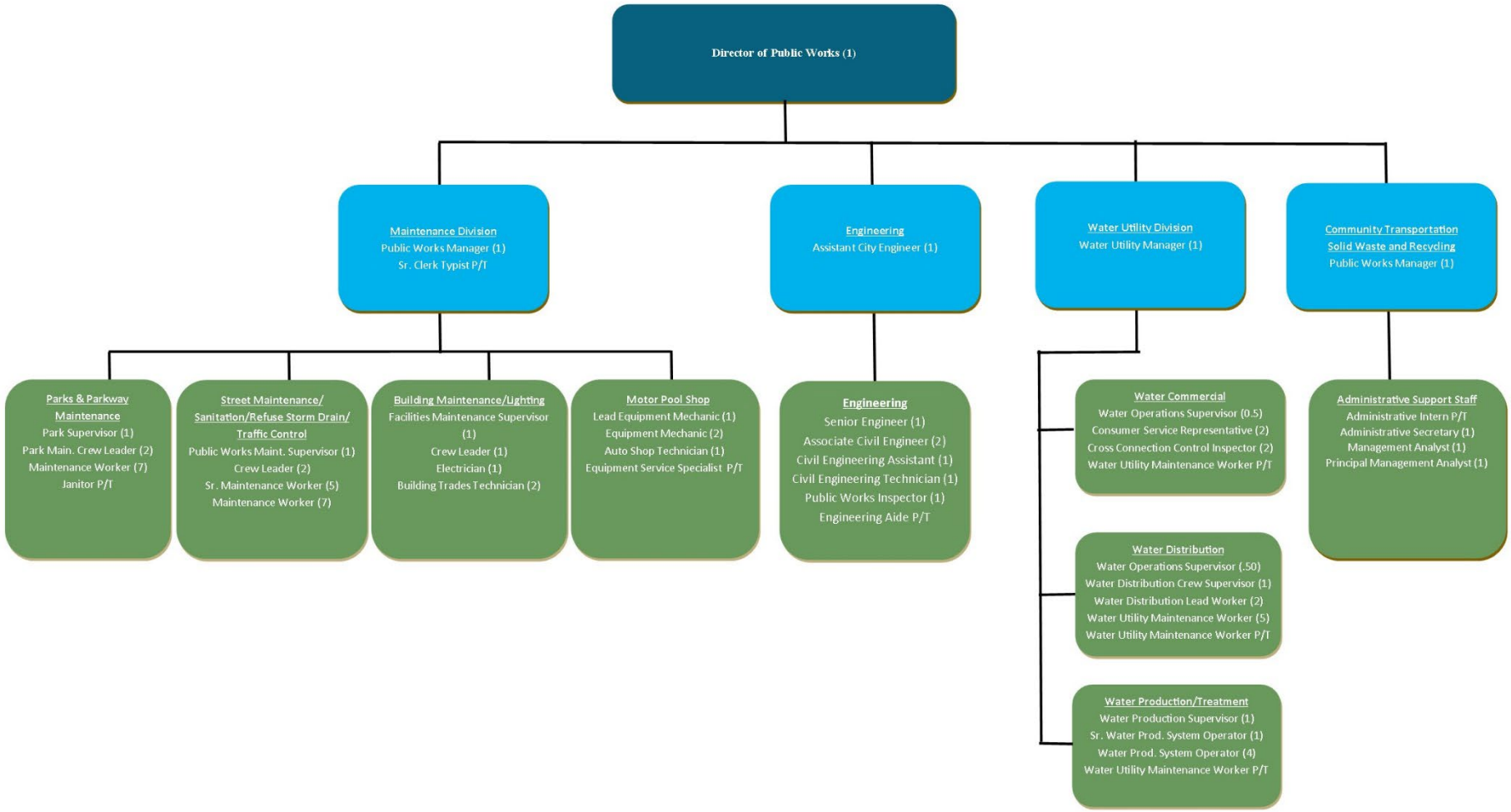
Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$2,941,296	$2,994,765	$2,994,765	$2,878,515
Special Revenue	$3,326,940	$5,867,778	$5,867,778	$6,215,180
Enterprise	$23,820,561	$27,942,607	$27,942,607	$31,538,207
Internal Service	$3,034,918	$3,435,227	$3,435,227	$5,417,438
Debt Service	$950,939	$1,051,450	$1,051,450	$1,051,200
Total	**$34,074,653**	**$40,240,377**	**$40,240,377**	**$47,100,540**

Public Works Department
FY 2023-2024 Preliminary Budget

Department Personnel Summary

PUBLIC WORKS - 4200						
Director of Public Works	1	-	1	-	1	0
Assistant City Engineer	1	-	1	-	1	0
Administrative Intern	-	0.24	-	0.25	0	0.25
Administrative Secretary	1	-	1	-	1	0
Auto Shop Technician	1	-	1	-	1	0
Building Trades Technician	1	-	1	-	1	0
Civil Engineering Assistant	1	-	1	-	1	0
Civil Engineering Associate	3	-	2	-	2	0
Civil Engineering Technician	2	-	2	-	2	0
Consumer Services Representative	2	-	2	-	2	0
Crew Leader	3	-	3	-	3	0
Cross Connection Control Inspector	2	-	2	-	2	0
Electrician	1	-	1	-	1	0
Engineering Aide	-	0.96	-	1.00	0	1.00
Equipment Mechanic	2	-	2	-	2	0
Equipment Service Specialist	-	0.50	-	0.50	0	0.50
Facilities Maintenance Supervisor	1	-	1	-	1	0
Lead Equipment Mechanic	1	-	1	-	1	0
Maintenance Worker	9	6.96	9	7.00	12	1.50
Management Analyst	1	-	1	-	1	-
Park Maintenance Crew Leader	2	-	2	-	2	-
Park Maintenance Worker	3	-	3	-	3	-
Park Supervisor	1	-	1	-	1	-
Principal Management Analyst	2	-	1	-	1	-
Public Works Maintenance Manager	1	-	1	-	1	-
Public Works Maintenance Supervisor	1	-	1	-	1	-
Public Works Manager	-	-	1	-	1	-
Senior Civil Engineer	-	-	1	-	1	-
Senior Clerk Typist	1	-	-	0.50	0	0.50
Senior Maintenance Worker	4	-	4	-	4	-
Senior Water Production System Operator	1	-	1	-	1	-
Water Distribution Crew Supervisor	1	-	1	-	1	-
Water Distribution Lead Worker	2	-	2	-	2	-
Water Operation Supervisor	1	-	1	-	1	-
Water Production Supervisor	1	-	1	-	1	-
Water Production System Operator	4	-	4	-	4	-
Water Utility Maintenance Worker	5	1	5	1.00	5	1.00
Water Utility Manager	1	-	1	-	1	-
Sr. Accountant	1	-	0.5	-	0.5	-
PUBLIC WORKS TOTAL	64.50	9.66	63.50	10.25	66.50	4.75

PUBLIC WORKS DEPARTMENT
ORGANIZATIONAL CHART



Public Works Department
FY 2023-2024 Preliminary Budget

Program: Community Transportation

Expenditures by Character	Actual	Original Budget	Projected Budget	Budget
Salary and Benefits	$46,994	$83,987	$83,987	$86,797
Services	$120,729	$1,258,152	$1,258,152	$1,290,776
Commodities	$121	$2,200	$2,200	$2,200
Internal Services	$496,210	$595,006	$595,006	$656,812
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$664,054**	**$1,939,345**	**$1,939,345**	**$2,036,585**
Authorized Full-Time Equivalent Positions	**0.40**	**0.40**	**0.40**	**0.40**

Program No.: 4201



Program Details

The Community Transportation Program is responsible for the fixed-route transit operation and Employee Ridership Program. Specific service objectives are to:

•Provide for a transit system that is safe, convenient, and reliable through the operation of the local, fixed-route bus – Spirit – and the support of the Dial-A-Ride service.

- Work with outside agencies to improve regional transportation services.
- Establish and maintain a transportation infrastructure that encourages the use of public transit, affords mobility, and supports the City's goals of economic vitality and community beautification.



- Implement a commute program for City employees to comply with air quality requirements and reduce mobile emissions.

2023-2024 Goals and Objectives



- Implement recommendations from the Transit System evaluation to improve and revitalize the City's transit services to better address the community's mobility needs
- Install new and/or renovate existing bus stop amenities, such as bus shelters, trash receptacles, signage, and bus pads, to provide an improved transit experience.

2022-2023 Major Accomplishments



- The Spirit Bus service was suspended in April 2020 in response to the Covid-19 pandemic. The City worked with its contractor, First Transit, to restart services in July 2022.

- As part of ongoing service improvements, the city implemented the Passio GoApp to provide riders with real-time bus service information to include estimated arrival times, route information, and trip planning.

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$1,115	$0	$0	$0
Special Revenue	$662,939	$1,939,345	$1,939,345	$2,036,585
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$664,054**	**$1,939,345**	**$1,939,345**	**$2,036,585**

Public Works Department
FY 2023-2024 Preliminary Budget

Program: Street Maintenance

Program No.: 4202

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$437,169	$512,180	$512,180	$570,998
Services	$86,983	$120,973	$120,973	$88,237
Commodities	$141,952	$307,610	$307,610	$284,610
Internal Services	$410,766	$466,830	$466,830	$540,735
Capital Outlay	$0	$0	$0	$0
Debt Service	$950,941	$1,051,450	$1,051,450	$1,051,200
Total Expenditures	**$2,027,811**	**$2,459,044**	**$2,459,044**	**$2,535,779**
Authorized Full-Time Equivalent Positions	**10.49**	**10.50**	**10.50**	**10.50**

Program Details



Monterey Park has 119.27 miles of improved streets, 10 miles of alleys and 225.22 miles of sidewalks, curbs and gutters. In addition, the City has within its 7.7 square miles two public parking districts, three Civic Center parking lots, one police and fire parking lot, 10 parking lots serving City parks, and 5 parking lots at various other City facilities. To ensure the City maintains the integrity of a sound structural road system, Street Maintenance crews inspect all streets to detect pavement failures. The need for street repair is mainly caused by pavement stresses, base failures, increased traffic volume, pavement oxidation due to age, wear and/or weather conditions. Maintenance of sidewalks, curbs and gutters is also imperative to both safe movement of pedestrian traffic and free flow of runoff nuisance water. Street Maintenance also provides weed abatement services on public rights-of -way throughout the City. Citywide graffiti removal and clean team task are also included in this activity.

Specific Service objectives are:

- Inspect the areas scheduled to be slurry sealed to locate pavement failures, assess the extent of these failures, prioritize the need for their repair, and schedule repairs according to the project schedule.

- Inspect sidewalks to locate uplifted sections that may obstruct or impede pedestrian travel and schedule those for timely repair and/or replacement. Identify and schedule for repair sections of sunken or displaced curbs and gutters that may impede pedestrians or the normal flow of water off the roadway.

- Within two days of notification, ramp sidewalks that are raised ½ inch or more with temporary asphalt, grind down sidewalks that are raised ½ inch or less, and cut problem tree roots to eliminate future uplifts.

2023-2024 Goals and Objectives

- Continue the sidewalk and tree well grinding program on the main boulevards in conjunction with the intrusive tree replacement project.

- Continue the implementation of a defined cross-training based rotation of divisional employees between asphalt/concrete operations, sanitary sewer operations, traffic painting/sign operations, and graffiti/clean team operations.

- Replace the City's 2009 street striper vehicle, unit #041, with a compliant, efficient, and serviceable unit.



2022-2023 Major Accomplishments

- Purchased a new asphalt service vehicle, unit #091, for continued asphalt replacement operations.
- Attended to and made repairs to 8,701 potholes. Attended to and cleaned 82,617sq ft of Graffiti.

Public Works Department

FY 2023-2024 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$356,902	$411,423	$411,423	$441,442
Special Revenue	$634,765	$856,949	$856,949	$912,792
Enterprise	$85,205	$139,222	$139,222	$130,346
Internal Service	$0	$0	$0	$0
Debt Service	$950,939	$1,051,450	$1,051,450	$1,051,200
Total Expenditures	**$2,027,811**	**$2,459,044**	**$2,459,044**	**$2,535,779**

Public Works Department
FY 2023-2024 Preliminary Budget

Program: Storm Drain Maintenance

Program No.: 4203

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$78,150	$125,666	$125,666	$76,598
Services	$102,879	$464,079	$464,079	$315,836
Commodities	$0	$0	$0	$0
Internal Services	$53,920	$61,111	$61,111	$50,488
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$234,949**	**$650,856**	**$650,856**	**$442,922**
Authorized Full-Time Equivalent Positions	**1.45**	**1.45**	**1.45**	**0.85**

Program Details

Monterey Park's storm sewer system is maintained to ensure that all storm water runoff is carried out of the City to prevent and minimize flooding and soil erosion in the community. This system is comprised of 12.43 miles of main lines and 298 catch basins, and 25 miles of open slope drains that are located on 1,096 private properties.



Specific Service objectives are:

- Routinely inspect and clean catch basins and grates prior to the rainy season. During the rainy season, crews supplemented by other Public Works Division personnel, substantially increase the number of catch basins and grates inspected and cleaned to ensure that all drains function properly.

- Inspect and maintain in clean order all 298 City-owned catch basins at a minimum of once a year. Clean priority A & B catch basins quarterly.

- Inspect and clean the 11 City-owned slope drains located on city property.

- Implement the City's National Pollution Discharge Elimination System (NPDES) program and comply with the Los Angeles County municipal storm water permit requirements.

- The City is committed through the MS4 NPDES Permit to implementing its Enhanced Watershed Management Program (EWMP).

2023-2024 Goals and Objectives

- Develop a Storm Drain Master Plan that will catalogue existing storm drain facilities, create a condition assessment, and propose capital improvement recommendations for the City's storm drain infrastructure.
- Complete stormwater capture projects that will reduce trashing draining into the storm drain system to comply with the Total Maximum Daily Load (TMDL) requirements
- Continue to identify locations that require additional and recurring cleaning to provide the most efficient follow-up in removing restricting debris from roadway gutters.

2022-2023 Major Accomplishments

- Completed installation of more than 200 trash capture devices to prevent debris from entering Storm Drain system.
- Continued to monitor storm drain system program and implementation of the City's Enhanced Watershed Management Program (EWMP) for compliance with MS4 NPDES Permit requirements.

Funding Sources by Type

Funding Sources by Type	Actual	Original Budget	Projected Budget	Budget
General Fund	$0	$0	$0	$45,870
Special Revenue	$108,937	$247,726	$247,726	$202,334
Enterprise	$126,012	$403,130	$403,130	$194,718
Internal Service	$0	$0	$0	$0
Total Expenditures	**$234,949**	**$650,856**	**$650,856**	**$442,922**

Program: Sanitary Sewer Maintenance

Program No.: 4204

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$355,686	$622,692	$622,692	$596,018
Services	$42,254	$68,435	$68,435	$31,800
Commodities	$18,110	$24,000	$24,000	$39,700
Internal Services	$1,040,335	$1,243,054	$1,243,054	$1,524,754
Capital Outlay	$0	$0	$0	$0
Debt Service/ Other Payments	$524,635	$331,150	$331,150	$444,393
Total Expenditures	**$1,981,020**	**$2,289,331**	**$2,289,331**	**$2,636,665**
Authorized Full-Time Equivalent Positions	**6.75**	**6.75**	**6.75**	**6.25**

Program Details

The City's sanitary sewer system is a gravity-flow system connecting to seven county sanitation district trunk lines. These lines collect more than two billion gallons of raw sewage annually and convey it out of the City. While these lines are cleaned annually, these lines are monitored and evaluated to determine if repairs or additional lines are warranted as the City's residential and business footprint grows. The sewer system is comprised of 126 miles of mainline sewers ranging in size from 8" to 15" pipe and approximately 2,498 sewer manholes.



Specific Service objectives are:

- Inspect and clean all main lines annually to ensure proper functioning of the system.
- Minimize stoppages by cleaning mainline sewers that have restricted flow velocity. Clean selected lines that are known for accumulation of grease deposits. These lines are cleaned at 2-week, 6-

week, 3-month, or 6-month intervals depending upon either a history of stoppages or position in the conveyance tract.

- Respond to all sewer problems within 15 minutes during working hours and within 30-45 minutes upon being dispatched after-hours.

- Oversee the construction of infrastructure improvements that are identified in the Sewer Master Plan.

2023-2024 Goals and Objectives

- Complete an update to the Sewer System Management Plan to identify capital improvement projects focused on improving capacity and reducing the amount of sanitary sewer failures.
- Continue conducting visual inspections of City sewer main lines via Closed-Circuit Television (CCTV) as a standard maintenance practice. This maintenance operation is performed in-house with a CCTV equipped vehicle and trained personnel assigned to Sewer operations.

2022-2023 Major Accomplishments

- Upgraded CCTV equipment and provided staff with additional NASSCO training on new technology for more efficient pipeline assessment operations.

- Inspected 15.57 miles of sewer main lines via CCTV as part of maintenance program and prior to capital improvement projects.

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$1,981,020	$2,289,331	$2,289,331	$2,636,665
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,981,020**	**$2,289,331**	**$2,289,331**	**$2,636,665**

Program: Street Cleaning

Program No.: 4205

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$7,407	$8,263	$8,263	$15,148
Services	$319,504	$346,800	$346,800	$370,000
Commodities	$0	$0	$0	$0
Internal Services	$3,680	$24,186	$24,186	$31,362
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$330,590**	**$379,248**	**$379,248**	**$416,510**
Authorized Full-Time Equivalent Positions	**0.05**	**0.05**	**0.05**	**0.05**

Program Details



Monterey Park has 119.27 miles of streets, 10.7 miles of alleys, and 22 City-owned parking lots, each of which accumulates several thousand cubic yards of litter and debris annually. An effective street cleaning program is necessary to maintain the sanitation and aesthetic requirements of the City's rights-of-way. This program keeps gutters and storm drains clear, and helps protect the value of private properties within the community. In addition, street cleaning is major component of complying with the Los Angeles County municipal storm water permit requirements. The City has an outlay of a.m. / p.m. restricted parking for street sweeping throughout the City. A private contractor provides the City with sweeping services. Approximately 20,576 curb miles are swept annually.

Specific Service objectives are:

- Sweep all residential streets and alleys once every week, and all boulevards four times a week.

- Sweep center medians and parking lots once a week, and commercial Parking Districts No. 1 and No. 2 twice a week.

2023-2024 Goals and Objectives

- Continue to maintain a collaborative and mutually communicative relationship with the City's contractor to provide the highest level of service to the community. The City's 24-hour response time requirement to address complaints and concerns is a vital component of the customer service standards the City endeavors to consistently provide for its residents.

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$330,590	$379,248	$379,248	$416,510
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$330,590**	**$379,248**	**$379,248**	**$416,510**

Public Works Department
FY 2023-2024 Preliminary Budget

Program: Traffic Control

Program No.: 4206

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$117,853	$160,273	$160,273	$144,625
Services	$225,229	$279,570	$279,570	$310,500
Commodities	$67,295	$85,500	$85,500	$141,500
Internal Services	$69,050	$105,363	$105,363	$105,806
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$479,427**	**$630,706**	**$630,706**	**$702,431**
Authorized Full-Time Equivalent Positions	**1.81**	**1.75**	**1.75**	**1.25**

Program Details



This program is essential to the safe and orderly flow of vehicular and pedestrian traffic throughout the City by providing the maintenance and installation of regulatory and warning signs, maintenance and installation of street name signs, painting of traffic legends that include stops, stop bars, centerlines, curbs, and approximately 335 crosswalks. In addition, there are 62 City-owned, five City/County-owned, six City/State-owned, and two City/County/State-owned traffic signals located in the City that are maintained through this program.

Specific Service objectives are:

- Repaint 35 miles of centerline and lane striping on boulevards annually.
- Repaint 30 miles of centerline on residential streets annually.
- Repaint 148 school crosswalks and 39 school pavement markings once a year.

- Repaint pavement markings on streets that are resurfaced or slurry sealed as soon as the projects are completed.
- Annually replace stop signs that have lost legibility or reflectivity.
- Replace missing or damaged regulatory signs within eight hours after notification and missing or damaged warning signs within 24 working hours after notification.
- Maintain 62 City-owned traffic signals to ensure that all emergency repairs are made within 24 hours of notification.
- Replace regulatory signs to meet new standards according to the Manual on Uniform Traffic Control Devices (MUTCD) yearly.

2023-2024 Goals and Objectives

- Complete city-wide installation of blue raised pavement markers on all City streets. These blue reflective markers assist Fire Department Engineers in locating hydrants in nighttime hours under emergency conditions.
- Continue making the road safety improvements developed from the City Local Road Safety Plan.



2022-2023 Major Accomplishments

- Completed traffic and excess speed mitigation measures on S. Garfield, between Graves and El Repetto. Work in this area included new striping, traffic control devices, and speed limit warning flashers.
- Received and assessed the completed 5 year Caltrans California Road System analysis. This comprehensive report is now incorporated into our Local Road Safety Plan. Road safety improvements are now being implemented based on this report. Four of the top seven (7) recommendations have been completed as of the filing of this budget.

Public Works Department

FY 2023-2024 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$178,776	$166,750	$166,750	$185,450
Special Revenue	$300,651	$463,956	$463,956	$516,981
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$479,427**	**$630,706**	**$630,706**	**$702,431**

Program: Street Lighting

Program No.: 4207

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$121,340	$110,744	$110,744	$128,805
Services	$562,074	$409,625	$409,625	$511,975
Commodities	$1,485	$3,500	$3,500	$28,500
Internal Services	$13,680	$58,674	$58,674	$91,570
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$698,579**	**$582,542**	**$582,542**	**$760,850**
Authorized Full-Time Equivalent Positions	**0.94**	**0.95**	**0.95**	**0.95**

Program Details

Monterey Park's street lighting system consists of 3,359 streetlights, including 376 City-owned lights. Generally, the lighting system assists nighttime driving, reduces nighttime crime while aiding police patrols, facilitates evening traffic flow, and promotes local business and industry during the evening hours.



Specific Service objectives are:

- Replace burned out City-owned lamps within two days after an outage has been reported.
- Repair City-owned faulty circuits within seven days after a failure has been detected.
- Replace City-owned light poles that are damaged in traffic accidents within 14 days of notification.

- Inspect streetlights once a year.
- Inspect bus shelter lighting once a month and perform necessary maintenance.

2022-2023 Major Accomplishments

- Completed City sign replacement on approximately 1,004 SCE lighting pole fixtures as SCE performed their grid based pole and LED replacement program.



Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$77,951	$69,006	$69,006	$92,903
Special Revenue	$620,629	$513,537	$513,537	$667,947
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$698,579**	**$582,542**	**$582,542**	**$760,850**

Public Works Department
FY 2023-2024 Preliminary Budget

Program: Refuse Collection

Program No.: 4208

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	($57,647)	$108,723	$108,723	$194,121
Services	$5,400,633	$5,600,770	$5,600,770	$5,959,058
Commodities	$81	$5,500	$5,500	$5,600
Internal Services	$988,785	$1,006,967	$1,006,967	$1,155,375
Capital Outlay	$0	$0	$0	$0
Debt Service	$1,427	$0	$0	$0
Total Expenditures	**$6,333,279**	**$6,721,959**	**$6,721,959**	**$7,314,154**
Authorized Full-Time Equivalent Positions	**0.62**	**0.50**	**0.50**	**0.50**

Program Details



The Waste Management Program provides for the removal of refuse and recyclables from the City and ensures Monterey Park's compliance with environmental regulations, most notably the State Assembly Bill 939 (AB 939) waste diversion mandate.

The City's residential and commercial waste streams are processed through a Materials Recovery Facility (MRF) to allow for the recovery of recyclables prior to waste being sent to the landfill. Solid waste collection for single-family residential properties is a two-container program: one container for refuse and recyclables and a second for organics waste. Multiple-family dwellings and commercial properties are provided roll-off bin service. Residents are also provided with year-round bulky item pickup (pre-scheduled) to allow for the disposal of large items not classified as normal household refuse. Public education and recycling programs have been implemented to ensure that hazardous materials such as used automobile oil and electronics are properly disposed of either at special collection events or at permanent collection facilities.

Specific service objectives are:

- Oversee the removal of refuse from the City's residential and commercial properties in an environmentally safe and efficient manner.

- Maintain trash containers placed at public locations and ensure that those that are located in high-litter areas are emptied at a frequency that prevents spillover.

- Resolve all collection-related service complaints within 24 hours.

- Encourage the participation of Monterey Park residents in City- and Los Angeles County-sponsored "Household Hazardous Waste and Electronic Waste Roundups."

2023-2024 Goals and Objectives

- Work with solid waste haulers to maintain a comprehensive waste collection program in compliance with applicable law and to ensure that the City's overall per capita diversion rate does not exceed the State's target rate of five (5) pounds per person per day.
- Continue to educate residents and businesses about state recycling laws, including Mandatory Commercial Organics Recycling (AB1826) and Organic Waste Methane Emissions Reductions (SB1383) to ensure the City is in compliance with state regulations.
- Continue to implement programs to address SB1383 Organics recycling requirements

- Start the RFP process for a new solid waste and recycling franchise agreement

2022-2023 Major Accomplishments

- Organized and hosted two community clean up events providing the community an opportunity to dispose of unwanted bulky items
- Conducted increased outreach to multifamily and commercial customers, to include onsite visits, about recycling and organics recycling requirements
- Obtained grant funding from CalRecycle to support SB1383 compliance
- Participated in the San Gabriel of Valley Council of Governments (SGVCOG) Regional Food Recovery Program Expansion to support businesses comply with organics recycling regulations.

Public Works Department

FY 2023-2024 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$17,188	$35,983	$35,983	$64,133
Enterprise	$6,316,091	$6,685,976	$6,685,976	$7,250,021
Internal Service	$0	$0	$0	$0
Total Expenditures	**$6,333,279**	**$6,721,959**	**$6,721,959**	**$7,314,154**

Public Works Department
FY 2023-2024 Preliminary Budget

Program: Building Maintenance

Program No.: 4210

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$143,360	$294,311	$294,311	$456,244
Services	$388,092	$340,900	$340,900	$646,433
Commodities	$67,916	$98,500	$98,500	$128,430
Internal Services	$133,820	$146,885	$146,885	$277,185
Capital Outlay	$0	$0	$0	$0
Debt Service	$127,264	$134,329	$134,329	$142,019
Total Expenditures	**$860,451**	**$1,014,925**	**$1,014,925**	**$1,650,311**
Authorized Full-Time Equivalent Positions	**2.75**	**2.75**	**2.75**	**3.00**

Program Details



Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Regular structural, plumbing, electrical, janitorial, and heating and air-conditioning maintenance must be performed to ensure operable working conditions and encourage the public use of all facilities.

Specific Service objectives are:

- Complete minor repairs (leaky faucets, vandalism, light outages, broken windows, etc.) within three days after requests are received.
- Complete major repairs (painting, cabinet work, structural alterations, etc.) within 30 days after work order requests are received.
- Respond to emergency building maintenance repairs such as sewer stoppages, leaking pipes, etc.
- Monitor heating and air-conditioning maintenance contract for City facilities to ensure contractor is performing all required services.

- Perform preventive maintenance on all heating, ventilating and air conditioning units.

2023-2024 Goals and Objectives



- Develop and implement an internal City-wide master key program for all City buildings, beginning with City Hall.
- Replace the roof at Elder Gym.
- Repair and renovate the skylight system at City Hall.
- Remove and replace audience seating stair lighting at the Barnes Amphitheatre.

2022-2023 Major Accomplishments



- Replaced and upgraded the Fire Alarm panel and Fire, life, Safety support system at City Hall.
- Began the HVAC Replacement project to replace approximately 25 of 118 units City-wide that have reached their useful service life. Due to equipment lead times, the project will be completed in fiscal year 23-24.

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$655,225	$680,052	$680,052	$142,019
Special Revenue	$7,686	$9,567	$9,567	$15,215
Enterprise	$176,340	$309,045	$309,045	$0
Internal Service	$21,200	$16,261	$16,261	$1,493,077
Total Expenditures	**$860,451**	**$1,014,925**	**$1,014,925**	**$1,650,311**

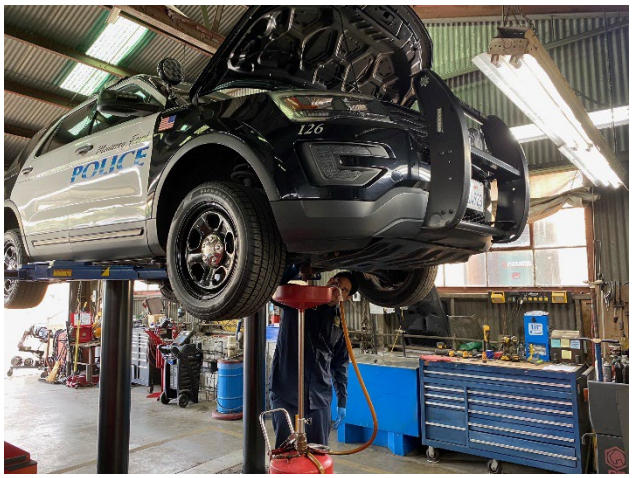
Program: Motor Pool Shop

Program No.: 4211

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$397,703	$466,124	$466,124	$624,869
Services	$327,816	$472,360	$472,360	$436,930
Commodities	$690,186	$638,115	$638,115	$690,084
Internal Services	$758,120	$1,104,609	$1,104,609	$1,434,721
Capital Outlay	$0	$317,500	$317,500	$317,500
Debt Service	$825,483	$420,258	$420,258	$420,257
Total Expenditures	**$2,999,308**	**$3,418,966**	**$3,418,966**	**$3,924,362**
Authorized Full-Time Equivalent Positions	**4.65**	**4.65**	**4.65**	**4.65**

Program Details

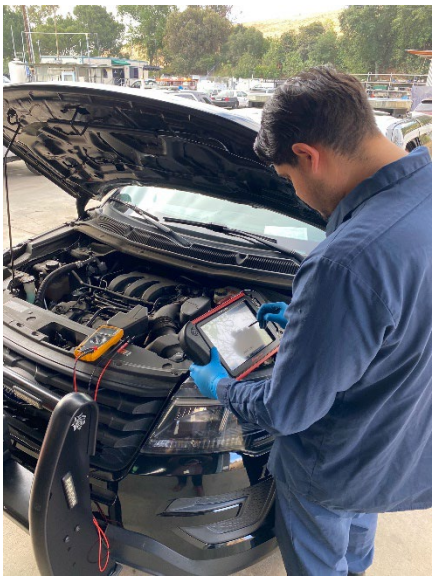
Monterey Park's motorized fleet consists of 197 driver-operated vehicles (sedans, trucks, tractors, rollers, etc.) and 454 non-driver type units (air compressors, pumps, lawn mowers, chain saws, etc.). Effective and timely maintenance and repairs are required to ensure all vehicles and equipment are operating in a safe and efficient manner, thus maximizing life expectancy. The shop is operated on a revolving fund basis with vehicle operational costs and depreciation charged to the appropriate department.



Specific Service objectives are:

- Annually identify and replace vehicles that have exceeded their useful life expectancy through an annual appropriation, lease-purchase financing arrangement, or lease.

- Perform preventive maintenance service on vehicles and equipment at regularly required intervals.



- Conduct safety inspections on vital items such as brakes, suspension systems, and fluid levels, etc. on all vehicles during preventive maintenance service.

- Complete mandated reports and maintain City fleet vehicles and equipment to be in compliance with BAR (Bureau of Automotive Repair), SCAQMD (South Coast Air Quality Management District), CARB (California Air Resources Board), CUPA (Certified Unified Program Agencies) and DOSH (Division of Occupational Safety and Health) regulations.

- Purchase fuel for the operation of City vehicles and Monterey Park Spirit buses.

- Complete smog checks of fleet vehicles to meet State requirements. This is a bi-annual program using an odd-even year system that corresponds with the last digit of a vehicle's identification number.

- Maintain City-owned vehicles and equipment per manufacturer's specifications. Maintain records of preventive maintenance and repairs to track the cost for each vehicle to create a cost-based potential schedule for vehicle replacement.

2023-2024 Goals and Objectives

- Research and procure a new Vehicle Management Software program. The existing system is over 20 years old (Extra Fleet) and is no longer efficient. A new system with features included in systems that will enable the Fleet Services Division to properly, and in real time, monitor a variety of activities including complete driver diagnostics, automated maintenance and service tracking, etc. via desktop or mobile applications.

- Conduct a formal review and evaluation of the cost/benefit of the operation and maintenance of the City's current CNG Station. This review will yield a new fuel management and CNG delivery system.

2022-2023 Major Accomplishments

- Began implementation of recommendations from the fleet audit to improve efficiency and enhance services provided by Motor Pool Shop.

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$0	$0	$0	$0
Internal Service	$2,999,308	$3,418,966	$3,418,966	$3,924,362
Total Expenditures	**$2,999,308**	**$3,418,966**	**$3,418,966**	**$3,924,362**

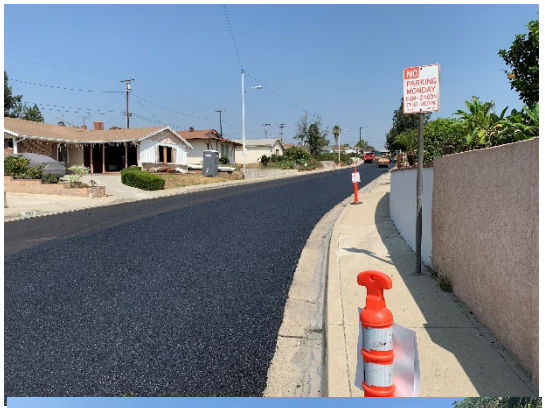
Public Works Department
FY 2023-2024 Preliminary Budget

Program: Engineering

Program No.: 4212

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$682,715	$1,066,468	$1,066,468	$941,501
Services	$201,216	$180,460	$180,460	$204,935
Commodities	$24,919	$22,350	$22,350	$27,850
Internal Services	$388,540	$450,341	$450,341	$435,192
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$1,297,391**	**$1,719,619**	**$1,719,619**	**$1,609,478**
Authorized Full-Time Equivalent Positions	**9.19**	**8.25**	**8.25**	**8.25**

Program Details





The Engineering Division is responsible for providing all engineering services to the City, including the design and construction of all public facilities, streets, water, sewers, storm drains, sidewalks, traffic signals, parks, and recreation facilities. The Division manages the programming, design, contracting, and inspection of all capital improvement projects, and reviews and comments on various development and zoning matters such as tract and parcel maps, variances, and conditional use permits. The Division conducts specialized engineering functions, including studies on grading, geology, traffic, pavement, water systems, sewer systems, and assessment districts, and handles the survey and disposition of City real property. The Division also manages emergency projects involving the repair/reconstruction of City streets and facilities during and after major environmental disasters such as storms, mudslides, and earthquakes.

The Engineering Division coordinates the administrative activities of the Public Works Department and is also responsible for working with and advising the City

Council, the City Manager, the Traffic Commission, the Planning Commission, and other public and private agencies regarding the planning, design, construction, and financing of public works and capital improvement projects in the City. The Division also oversees the City's Americans with Disabilities Act (ADA) Title II compliance activities.

Specific Service objectives are:

- Implement the Water Master Plan and develop a comprehensive street maintenance program in accordance with the City's Pavement Management Study.
- Annually administer the capital improvement program for City streets, water system, and parks.
- Leverage Local Return Funds and various State and Federal Program funds to obtain maximum use of financial resources for local roadway improvement projects and actively pursue additional funding sources.
- Work with other City Departments/Divisions to support various City programs, such as economic development projects and community events.

2023-2024 Goals and Objectives

- Implementation of Capital Improvement Plan, to include completion of street rehabilitation projects as required by the City's 2021 Street Bonds.
- Seek grant funding for infrastructure improvement projects
- Integrate Public Works permit process to City's Accela online system for increased efficiency

2022-2023 Major Accomplishments

- Completed street resurfacing and rehabilitation improvements at various locations throughout the City as recommended by the Pavement Management Study
- The following Capital Improvement Projects were completed in fiscal year 22-23
  - CIP 96016 – Fulton Ave Drainage Improvements
  - CIP 96002 – Northeast Water Main Improvements
  - CIP 86006 – S. Atlantic Installation of new Banner Poles
  - CIP 96030 – Phase 1 Slurry Seal

- CIP 96036 – 2022 Residential Street Rehabilitation Project
- CIP 99010 – Emerson Ave Sewer System Improvement Project
- CIP 95012 – Sierra Vista Court Resurfacing Project
- CIP 93004 – CCTV Public Safety Camera

Program Measurements

	Actual 2020-21	Actual 2021-22	Projected 2022-23
Capital Improvement Projects (CIP) Commenced and/or Completed	10	32	25
Dollar Value of CIP Projects Completed ($ Millions)	$4.8	$4.5	$6.5
Subdivisions Processed:			
Tentative Tract Maps	4	3	2
Tentative Parcels Maps	2	2	3
Final Tract Maps	3	2	2
Final Parcel Maps	2	2	2
Lot Line Adjustments Reviewed	1	3	3
Conditional Use Permits Reviewed	1	3	5
Variances Reviewed	0	0	0
Site and Plan Checks for Building Permits	57	87	30
Concrete, Excavation, Utilities, Transportation, Sewer, Water, Undergrounding Permits Issued	426	723	795
Grading Permits Issued	9	14	12
Traffic Engineering Issues Investigated	15	18	24

Public Works Department

FY 2023-2024 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$199,628	$195,296	$195,296	$364,736
Special Revenue	$340,764	$614,377	$614,377	$405,445
Enterprise	$757,000	$909,946	$909,946	$839,297
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,297,391**	**$1,719,619**	**$1,719,619**	**$1,609,478**

Public Works Department
FY 2023-2024 Preliminary Budget

Program: Parkway Maintenance

Program No.: 4216

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$189,598	$270,837	$270,837	$341,238
Services	$492,467	$612,430	$612,430	$612,880
Commodities	$16,929	$18,300	$18,300	$18,300
Internal Services	$46,780	$92,102	$92,102	$135,982
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$745,773**	**$993,669**	**$993,669**	**$1,108,400**
Authorized Full-Time Equivalent Positions	**3.55**	**3.50**	**3.50**	**3.00**

Program Details



This activity provides for the care and maintenance of approximately 10,000 City Street & Parkway trees and 358,087 sq. ft. of work areas that include 68 boulevard medians, gardens, selected parkways, and parking lots. City trees consist of 37 different species, and are of various sizes, shapes and age. These trees are strategically placed along approximately 203 miles of easements and parkways, to create visually appealing neighborhoods. Trees are an excellent means for enhancement of the environment, by way of air filtration, noise absorption, aesthetics, and safety of vehicular and pedestrian movement. The City boulevard medians cover 182,990 sq. ft. of turf, trees, plants, and irrigation.

This division plays a vital role in maintaining the City's attractive overall appearance. The results of this Division's efforts serve to create a positive impression of the City for current and potential homeowners, and businesses. The work accomplished by this division in properly maintaining the tree inventory, helps the environment by providing the cooling and cleaning effect trees have on surrounding air quality.

The majority of tree work tasked to this division is provided by contractors. Each tree, under contract, is electronically inventoried and trimmed based on our 14-grid system that schedules between four to five grids each year. Trees may also be trimmed when service requests are submitted by residents. The trees located along the three main corridors (Atlantic, Garvey, & Garfield) are trimmed every year, and are delegated to their own separate grid (Grid #13). The contractor is also responsible for tree removals and planting of new trees. Specific service objectives are:



- Trimming of trees as needed to provide for effective aesthetic value, traffic sign visibility, streetlamp clearance, and for proper mobility on streets and sidewalks.

- Provide attractive and healthy trees through regularly scheduled inspection, trimming, removal, and replacement when possible.

2023-2024 Goals and Objectives

- Completion and implementation of a City Urban Forest Master Plan. This plan would incorporate defined tree care guidelines including future removal and replacement of nuisance and intrusive trees causing infrastructure damage on City boulevards.

- To continue maintaining at least a 1:1 tree replacement ratio on removals. We currently have positive ratio of 1.5:1 replacement to removal ratio.

2022-2023 Major Accomplishments

- Completed another fiscal year of maintaining a -0- hazardous tree percentage within the entire City inventory. This is accomplished annually by City contracted arborists identifying and reporting dead, dying or otherwise hazardous trees. The City then removes them within 15 days of notification.

Public Works Department

FY 2023-2024 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$480,248	$387,634	$387,634	$364,851
Special Revenue	$265,525	$606,036	$606,036	$743,549
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$745,773**	**$993,669**	**$993,669**	**$1,108,400**

Public Works Department
FY 2023-2024 Preliminary Budget

Program: Parks

Program No.: 4217

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$440,883	$622,843	$622,843	$733,356
Services	$323,483	$236,820	$236,820	$262,225
Commodities	$45,957	$72,200	$72,200	$71,450
Internal Services	$328,290	$518,320	$518,320	$590,994
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$1,138,614**	**$1,450,183**	**$1,450,183**	**$1,658,025**
Authorized Full-Time Equivalent Positions	**6.07**	**6.00**	**6.00**	**6.00**

Program Details



This activity provides for the maintenance of the City's eight large parks, five small parks, one hiking trail, and one demonstration garden, totaling 113.64 acres. There is a park located within one-half mile of every Monterey Park household. This activity also provides for the exterior maintenance of 13 free standing restroom facilities, 16 tennis courts and two warm up courts, three outdoor basketball courts, and multiple picnic facilities. Additionally, this Division also provides the landscape maintenance for the Monterey Park Bruggemeyer Library, the Service Club House, Langley Center, El Encanto, Beth Ryan Park, and City employee parking lots.

The Parks Division maintains a very important part of our City's infrastructure. The Division makes a significant impact, helping enrich the lives of residents and all Park users. This Division provides staffing to all parks, 365 days a year. The Parks Division plays an integral role part in maintaining a safe and clean environment. Residents and all Park users can relax, exercise, and enjoy their family and friends in parks that are clean and green. Residents have the choice of participating in various programs and sports leagues that all are offered in our healthy and friendly

atmosphere. Our park sites are host to many of the City's special event celebrations throughout the year that welcomes thousands of participants.

Specific service objectives are:

- Maintain Parks to meet or exceed the Standards as set forth by the Recreation and Parks Commission, providing safe, attractive, and user-friendly recreation facilities.

- With water conservation no longer a goal, but a standard, continued use of drought tolerant turf, plants and shrubs, and irrigation techniques.



2023-2024 Goals and Objectives

- Remove and replace worn benches (125) and picnic tables (33) throughout City Parks.

- In the interest of community-wide beautification and development, review and flesh out viable ideas involving targeted areas with potential for modification and improvement. These locations include the frontage roads/median islands of S. Atlantic between El Repetto and Brightwood & S. Garfield between El Repetto and Keller.

- Secure funding for five (5) remaining City parks for conversion to a CALSENSE smart irrigation system.

2022-2023 Major Accomplishments

- Obtained grant funding ($50,000) to convert and upgrade City Hall and Barnes Park to a CALSENSE smart irrigation system to be installed fiscal 22-23

Public Works Department

FY 2023-2024 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$951,229	$1,084,604	$1,084,604	$1,241,244
Special Revenue	$37,265	$201,055	$201,055	$233,690
Enterprise	$135,710	$164,524	$164,524	$183,091
Internal Service	$14,410	$0	$0	$0
Total Expenditures	**$1,138,614**	**$1,450,183**	**$1,450,183**	**$1,658,025**

Program: Water Administration

Program No.: 4220

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$400,501	$223,397	$223,397	$555,791
Services	$91,531	$270,888	$270,888	$208,600
Commodities	$17,084	$21,250	$21,250	$23,250
Internal Services	$70,520	$146,041	$146,041	$306,706
Capital Outlay	$0	$0	$0	$0
Debt Service	$512	$0	$0	$0
Total Expenditures	**$580,150**	**$661,576**	**$661,576**	**$1,094,347**
Authorized Full-Time Equivalent Positions	**1.00**	**1.75**	**1.75**	**1.75**

Programs Details

This activity provides the overall direction and administrative guidance for the Water Utility Division, including preparation of all required water quality and production reports.

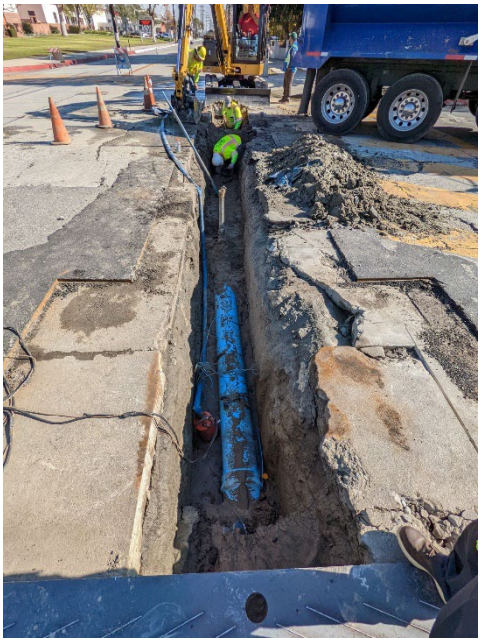
Specific Service objectives are:

- Represent the City in the management of the Main San Gabriel Basin WaterMaster by attending monthly meetings.
- Develop long range planning alternatives and strategies to enable the utility to maintain water usage, including the development and construction of water treatment facilities and alternatives, to conform to State and Federal potable water quality requirements.
- Monitor and assess the costs to produce, treat, and deliver water to each category of customer and determine the overall efficiency of water operations.
- Prepare numerous operations, production, and water quality reports to meet WaterMaster, Federal, State, County, and City requirements.

- Continue involvement with the San Gabriel Valley Groundwater clean-up projects with special emphasis on the South El Monte Operable Unit (SEMOU) to recover costs and the possibility of obtaining Title 16 and/or Federal Restoration Funds.

- Identify and track Federal and State regulations that could require large capital investments for treatment of specific contaminants (e.g., PFOS/PFOA, arsenic, volatile organic compounds, Perchlorate, 1,4-Dioxane, 1,1-DCA, MTBE, Chromium 6, etc.).

2023-2024 Goals and Objectives



- Ensure compliance with all State and Federal requirements for potable water.

- Work with the Water Quality Authority (WQA) and the California Department of Toxic Substances Control to continue the reimbursement of costs incurred by the city to remove volatile organic compounds (VOCs) and other contaminants found in the groundwater.

- Complete a Water Rate Study.

2022-2023 Major Accomplishments

- Completed the construction of the Centralized Groundwater Treatment System (CGTS) that includes the per- and polyfluoroalkyl substance (PFAS) removal system and obtained the permit to operate the new treatment plant.

- Purchased a standby utility truck for the Water Division's operations.

- Initiated an emergency water main replacement of the catastrophic failing of the 12" water main line at Monterey Pass Road. The upgrade will improve water reliability for the one-mile segment in the commercial district.

Public Works Department
FY 2023-2024 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$580,150	$661,576	$661,576	$1,094,347
Internal Service	$0	$0	$0	$0
Total Expenditures	**$580,150**	**$661,576**	**$661,576**	**$1,094,347**

Program: Water Commercial

Program No.: 4221

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$640,413	$837,686	$837,686	$804,232
Services	$54,084	$55,850	$55,850	$43,100
Commodities	$119,952	$166,450	$166,450	$153,500
Internal Services	$576,585	$718,084	$718,084	$844,572
Capital Outlay	$0	$0	$0	$0
Debt Service	$83	$0	$0	$0
Total Expenditures	**$1,391,117**	**$1,778,070**	**$1,778,070**	**$1,845,405**
Authorized Full-Time Equivalent Positions	**6.85**	**6.75**	**6.75**	**6.75**

Programs Details

This program, in coordination with the Management Services Department, provides for approximately 80,249 meter readings, billing, and collection of revenue from approximately 13,643 water meters. The City's consumers average 917 requests for service per month for routine problems including billing, leaks, water quality, general water service inquiries, backflow/cross-connection, and water conservation education.



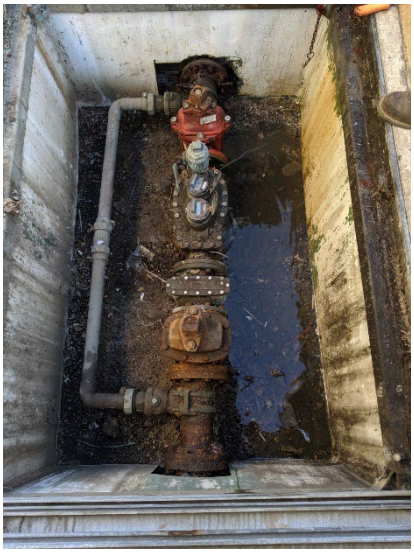
Specific Service objectives are:

- Provide all City served water accounts with a water meter calibrated to American Water Works Association (AWWA) standards for accuracy to be read, billed, and maintained on a bi-monthly schedule.

- Notify consumers of high consumption when readings appear to be significantly higher than normal.

- Perform annual tests on 101 City-owned backflow devices and report results to the Los Angeles County Department of Health Services.
- Track and maintain 1,383 private backflow prevention assemblies for water system protection as required by the State Water Resources Control Board Division of Drinking Water (DDW) standards.
- On a bimonthly reading cycle, report any safety hazards or code violations to the proper department.
- In conjunction with the Water Distribution section continue to evaluate and upgrade large meter installations to replace older water meters to ensure meter accuracy.

2023-2024 Goals and Objectives



- Upgrading water meters and meter software with Advanced Metering Infrastructure (AMI) technology to enhance and modernize operations. The upgrade would reduce the need for re-reads
- Test and calibrate large water meters to ensure billing is accurate and to reduce revenue loss.
- Ensure compliance with testing and maintenance of all city backflow devices to protect water quality.

2022-2023 Major Accomplishments

- Updated Cross Connection program standards and implemented policy to correspond with new software.
- Surveyed over 75 properties. Identified 15 unknown backflows and 43 properties with outdated backflows that will be monitored for replacement.
- Tested and repaired large diameters meters.

Public Works Department

FY 2022-2023 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	Actual	Original Budget	Projected Budget	Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$1,391,117	$1,778,070	$1,778,070	$1,845,405
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,391,117**	**$1,778,070**	**$1,778,070**	**$1,845,405**

Public Works Department
FY 2022-2023 Preliminary Budget

Program: Water Production

Program No.: 4222

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$52,891	$62,050	$62,050	$86,404
Services	$3,038,307	$3,413,990	$3,413,990	$3,774,939
Commodities	$165,386	$246,300	$246,300	$243,700
Internal Services	$1,084,290	$1,244,603	$1,244,603	$1,473,139
Capital Outlay	$0	$0	$0	$0
Debt Service	$37,893	$112,492	$112,492	$109,945
Total Expenditures	**$4,378,767**	**$5,079,435**	**$5,079,435**	**$5,688,127**
Authorized Full-Time Equivalent Positions	**1.00**	**1.00**	**1.00**	**1.00**

Programs Details



This program provides for producing, treating, and delivering to the City's customers, potable water that meets or exceeds all water quality standards established by Federal and State regulatory agencies. The operation and inspection of 12 wells, 11 pumping stations, and 13 reservoirs are provided by California Department of Public Health certified water treatment personnel to meet an average daily demand of approximately 8 million gallons of water.
Water quality is ensured by use of mandated State Water Resources Control Board Division of Drinking Water (DDW) certified water treatment operators and regulated operations for the safe and efficient production of water for the community. In compliance with Title 22, State of

California, Department of Public Health, weekly, monthly, quarterly, and yearly samples are collected for volatile organic chemicals, perchlorate, and general mineral levels. Additionally, production personnel collect a monthly average of 180 chlorine residuals, 90 bacteriological samples, and 19 general physical samples at the wells, pump stations, treatment plants, reservoirs and at various locations in the water distribution system. Continuously conduct maintenance and/or supervise the maintenance of the wells, pump stations, treatment plants, and reservoirs. In addition, maintain, monitor, and control the wells, booster stations, and pumps through use of the newly integrated SCADA System.

2023-2024 Goals and Objectives

- Replace Booster pumps at Sombrero Booster Station.
- Replace Hach CL17 Analyzers (4 units) that are currently obsolete.
- Release bid for Brightwood Booster Station retrofit/upgrade .

2022-2023 Major Accomplishments

- Procured three chlorine (CL2) pump skids for Delta chlorine system upgrade.
- Inspected reservoirs at Bradshawe, Pinetree, and Sombrero and Delta Settling Tanks.
- Obtained operational permit for the Centralized Groundwater Ultraviolet/Advanced-Oxidation Process (UV/AOP) Treatment System.



Public Works Department
FY 2022-2023 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$4,378,767	$5,079,435	$5,079,435	$5,688,127
Internal Service	$0	$0	$0	$0
Total Expenditures	**$4,378,767**	**$5,079,435**	**$5,079,435**	**$5,688,127**

Program: Water Distribution

Program No.: 4223

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$295,882	$477,999	$477,999	$501,787
Services	$150,493	$157,450	$157,450	$407,825
Commodities	$151,477	$198,730	$198,730	$245,250
Internal Services	$895,540	$1,064,628	$1,064,628	$1,036,902
Capital Outlay	$0	$0	$0	$0
Debt Service/Other Payments	$3,487,120	$2,488,132	$2,488,132	$2,560,773
Total Expenditures	**$4,980,512**	**$4,386,940**	**$4,386,940**	**$4,752,536**
Authorized Full-Time Equivalent Positions	**6.85**	**6.75**	**6.75**	**6.75**

Programs Details

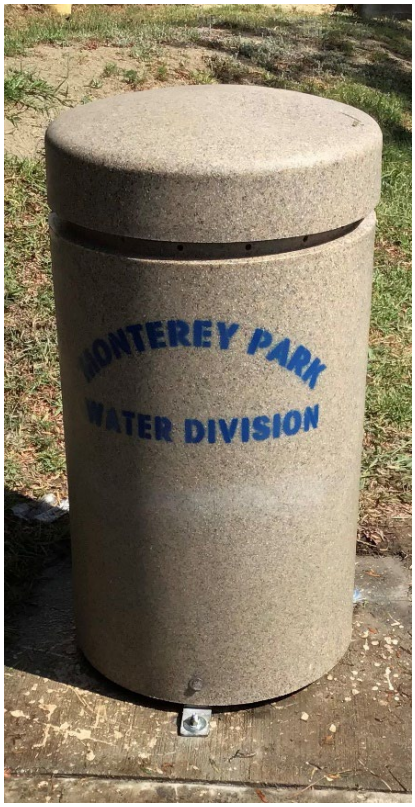


This program provides for the installation of new service taps, renewed water service taps, repair of water mains and services as necessary, and the maintenance of water facilities. Within the distribution system there are 13,456 water accounts, 134 miles of distribution mains, approximately 1,063 fire hydrants, and 2,073 gate valves.

This program also provides maintenance and new installations of piping for the entire system. Water Distribution personnel are California Department of Health Services certified, licensed and prepared to perform expedient and professional services under emergency conditions.

Specific service objectives are:

- Ensure water section personnel productivity and safety through adherences to annual training objectives.



- Operate annual valve exercise program for 2,073 distribution system valves.
- Maintain water service standards by repairing City water distribution facilities to ensure that residents and commercial accounts will have reliable water service.
- Continue to upgrade service and meter installation to current standards.
- Help maintain water quality with an active flushing program.
- Maintain all pressure relief stations, pressure-sustaining stations, and check valve stations in the distribution system to increase reliability.
- Identify needs to improve distribution system reliability.

2023-2024 Goals and Objectives

- Prioritize leak repairs, coordinate underground alert notifications, and complete repairs in a timely fashion.
- Install three new main blow-offs at dead ends to ensure optimal water quality within the water distribution system. After the completion of this year's installations, 95 blow-offs remain to be completed.
- Implement a valve exercise program to ensure valves will function properly when necessary.

2022-2023 Major Accomplishments

- Completed Final Draft Water Master Plan that identifies and prioritizes infrastructure deficiencies.
- Responded to and repaired multiple water main and service line leaks.

Public Works Department
FY 2022-2023 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$4,980,512	$4,386,940	$4,386,940	$4,752,536
Internal Service	$0	$0	$0	$0
Total Expenditures	**$4,980,512**	**$4,386,940**	**$4,386,940**	**$4,752,536**

Program: Well No. 5

Program No.: 4226

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	($93,108)	$241,855	$241,855	$171,032
Services	$188,126	$421,613	$421,613	$334,750
Commodities	$1,568	$300,100	$300,100	$800,000
Internal Services	$354,900	$358,735	$358,735	$396,947
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$451,486**	**$1,322,303**	**$1,322,303**	**$1,702,729**
Authorized Full-Time Equivalent Positions	**2.19**	**2.25**	**2.25**	**2.00**

Program Details

This activity provides for the costs associated with ground water remediation for Well No. 5 for volatile organic compounds that may be found in the groundwater. This includes the operation and maintenance of the Granular Activated Carbon (GAC) treatment plant portion of Well No. 5 put into service on September 22, 1999. This well has a current capacity of 1,600 gallons per minute.



Costs for this activity include personnel costs, electricity, GAC replacement, capital lease payment, contractual maintenance, and laboratory analyses. This activity will also cover costs for possible future remediation activities.

Specific Service objectives are:

- Continue to seek outside funding for operation and maintenance of this facility from South El Monte Potentially Responsible Parties and other potential sources.

- Continue to operate and maintain plant per State Water Resources Control Board Division of Drinking Water (DDW) requirements.

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$451,486	$1,322,303	$1,322,303	$1,702,729
Internal Service	$0	$0	$0	$0
Total Expenditures	**$451,486**	**$1,322,303**	**$1,322,303**	**$1,702,729**

Program: Well No. 12 Treatment Plant

Program No.: 4227

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$182,747	$299,816	$299,816	$159,895
Services	$312,869	$372,307	$372,307	$447,625
Commodities	$42,278	$200,000	$200,000	$900,000
Internal Services	$322,060	$329,959	$329,959	$399,319
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$859,953**	**$1,202,082**	**$1,202,082**	**$1,906,839**
Authorized Full-Time Equivalent Positions	**2.25**	**2.25**	**2.25**	**2.50**

Program Details



This activity provides for the costs associated with water remediation activities for Wells No. 9, No. 12, and No. 15 for the removal of volatile organic compounds and future contaminants that may be found in the system. This includes the operation and maintenance of the Air Stripper treatment plant.

Costs for this activity include personnel, electricity, water treatment chemicals, laboratory analyses, equipment maintenance and legal fees.

Specific Service objectives are:

- Continue to seek outside funding for the operation and maintenance of this facility from South El Monte Potentially Responsible Parties and other potential sources.

- Continue to operate and maintain as required by the State Water Resources Control Board Division of Drinking Water (DDW) regulations.

Public Works Department
FY 2023-2024 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$859,953	$1,202,082	$1,202,082	$1,906,839
Internal Service	$0	$0	$0	$0
Total Expenditures	**$859,953**	**$1,202,082**	**$1,202,082**	**$1,906,839**

Public Works Department
FY 2023-2024 Preliminary Budget

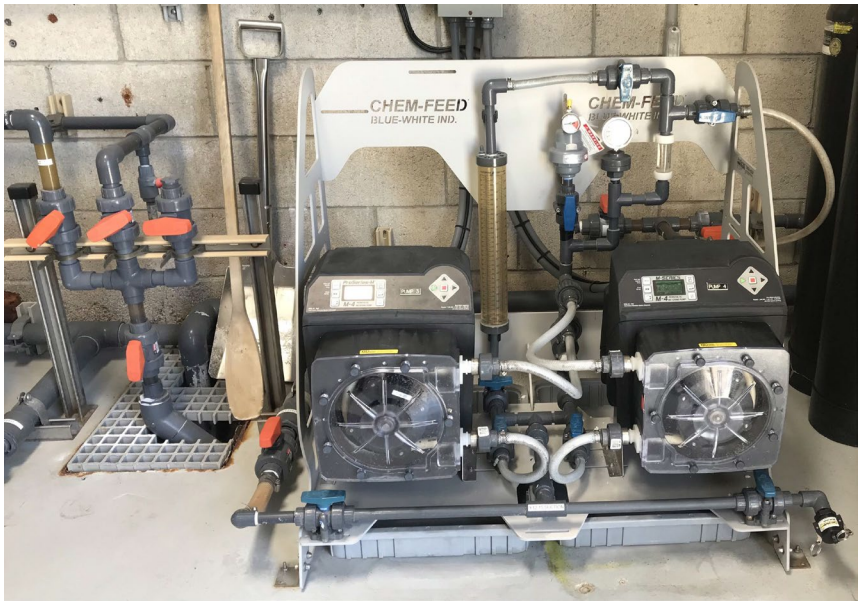
Program: Well No. 1, 3, & 10

Program No.: 4229

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$157,416	$220,286	$220,286	$553,572
Services	$232,805	$329,514	$329,514	$313,375
Commodities	$4,823	$320,000	$320,000	$200,000
Internal Services	$270,775	$279,661	$279,661	$278,994
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$665,819**	**$1,149,461**	**$1,149,461**	**$1,345,941**
Authorized Full-Time Equivalent Positions	**1.86**	**2.00**	**2.00**	**2.00**

Program Details

This activity provides for the costs associated with ground water remediation for Wells No. 1, No. 3, No. 10 and Fern Well for volatile organic compounds (VOC) and future contaminants that may be found in the system. This includes the operation and maintenance of the Granular Activated Carbon (GAC) treatment system for these wells. This treatment plant has a capacity of 4,500 gallons per minute and requires continual scheduled maintenance and monitoring.



Costs for this activity include personnel costs, GAC replacement, electricity, capital lease payments, equipment maintenance, and laboratory analyses. This activity will also cover costs for possible future remediation activities.

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$665,819	$1,149,461	$1,149,461	$1,345,941
Internal Service	$0	$0	$0	$0
Total Expenditures	**$665,819**	**$1,149,461**	**$1,149,461**	**$1,345,941**

Program: Well No. 12 Dual Barrier

Program No.: 4230

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$147,047	$205,465	$205,465	$131,314
Services	$123,138	$221,797	$221,797	$116,000
Commodities	$53,474	$200,000	$200,000	$200,000
Internal Services	$202,390	$219,767	$219,767	$198,393
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$526,049**	**$847,029**	**$847,029**	**$645,707**
Authorized Full-Time Equivalent Positions	**1.79**	**2.00**	**2.00**	**1.50**

Program Details

This activity provides for the costs associated with water remediation activities for the Dual Barrier treatment facility, which is operated for use by Well Nos. 9, 12, and 15 for removal of volatile organic compounds not removed by the Well No. 12 Air Stripper. These costs include personnel, laboratory analyses, and equipment maintenance.



Costs for this activity include personnel costs, Granular Activated Carbon replacement, equipment maintenance, and laboratory analyses.

Specific Service objectives are:

- Seek outside funding for the operation and maintenance of this facility from South El Monte Potentially Responsible Parties and other potential sources.

- Operate and maintain the system per the State Water Resources Control Board.

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$526,049	$847,029	$847,029	$645,707
Internal Service	$0	$0	$0	$0
Total Expenditures	**$526,049**	**$847,029**	**$847,029**	**$645,707**

Program: Well No. 15

Program No.: 4231

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$144,808	$200,834	$200,834	$137,292
Services	$89,020	$160,907	$160,907	$184,500
Commodities	$20,369	$100,000	$100,000	$800,000
Internal Services	$155,135	$152,799	$152,799	$200,644
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$409,332**	**$614,540**	**$614,540**	**$1,322,437**
Authorized Full-Time Equivalent Positions	**1.68**	**1.50**	**1.50**	**1.35**

Program Details



This activity is for the operation and maintenance of Well No. 15 as indicated by the Environmental Protection Agency's Interim Action Record of Decision (IROD) to help facilitate the removal of Perchlorate and Volatile Organic Compounds (VOC) in the groundwater from the San Gabriel Valley Water Basin.

Costs for this activity include personnel costs, equipment and maintenance supplies, laboratory analyses, compliance reports, electricity service, and fees to other governmental agencies.

Specific Service objectives are:

- Continue to seek outside funding for the operation and maintenance of this facility from the South El Monte Potentially Responsible Parties and other potential sources.
- Continue to operate and maintain the treatment facility as mandated by the State Water Resources Control Board Division of Drinking Water (DDW).

Public Works Department
FY 2023-2024 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$409,332	$614,540	$614,540	$1,322,437
Internal Service	$0	$0	$0	$0
Total Expenditures	**$409,332**	**$614,540**	**$614,540**	**$1,322,437**

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Non-Department

FY 2023-2024 Preliminary Budget

Department Overview

The Non-Departmental function accounts for costs that are not generally associated with a specific department. These programs include General Liability, Post Employment, and Workers' Compensation.

Programs and Services

The General Liability Internal Service Fund was established for the management and funding of the City's general liability risk exposure. Charges are made to all City funds to pay for operating expenses as well as to fund the outstanding liabilities of the General Liability Fund.

The costs of retiree medical insurance premiums and separation benefits are included in the Post-Employment program. Charges are made to all City funds to pay for the benefits at separation and for the retiree medical insurance premiums. A true-up is completed at year-end.

The Workers' Compensation Internal Service Fund was established for the management and funding of the City's workers' compensation risk exposure. Charges are made to all City funds to pay for operating expenses as well as to fund the liabilities of the Worker's Compensation Fund.

Non-Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Liability	5101	$6,298,787	$5,579,438	$5,579,438	$7,652,133
Post-Employment	5102	$10,855,314	$12,257,409	$12,257,409	$11,338,370
Worker's Comp	8301	$3,700,146	$2,445,300	$2,445,300	$3,586,907
Total Expenditures		**$20,854,248**	**$20,282,146**	**$20,282,146**	**$22,577,410**

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$2,420,668	$1,887,569	$1,887,569	$1,051,191
Special Revenue	$6,880,901	$8,623,366	$8,623,366	$7,814,561
Enterprise	$421,993	$304,692	$304,692	$0
Internal Service	$11,130,686	$9,466,520	$9,466,520	$13,711,659
Total	**$20,854,248**	**$20,282,146**	**$20,282,146**	**$22,577,410**

Program: General Liability

Program No.: 5101

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$5,830,037	$4,990,000	$4,990,000	$6,397,890
Commodities	$0	$0	$0	$0
Internal Services	$468,750	$585,938	$585,938	$1,250,743
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$3,500	$3,500	$3,500
Total Expenditures	**$6,298,787**	**$5,579,438**	**$5,579,438**	**$7,652,133**

Program Details

The General Liability Internal Service Fund was established for the management and funding of the City's general liability risk exposure. The City maintains General Liability and Auto Liability insurance coverage through the City's participation in a Joint Power Authority risk sharing pool for Liability Programs.

Charges are made to all City funds to pay for operating expenses as well as to fund the outstanding liabilities of the City. FY 2023-2024 expenses are anticipated to be $7.7 million. This includes earthquake, property damage insurance, and the City's JPA member costs.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$1,054,859	$292,969	$292,969	$401,191
Special Revenue	$234,375	$292,969	$292,969	$401,191
Enterprise	$2,259	$0	$0	$0
Internal Service	$5,007,294	$4,993,500	$4,993,500	$6,849,752
Total Expenditures	**$6,298,787**	**$5,579,438**	**$5,579,438**	**$7,652,133**

Program: Post Employment

Program No.: 5102

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$3,815,680	$4,774,244	$4,774,244	$3,925,000
Services	$119,469	$125,000	$125,000	$75,000
Commodities	$0	$0	$0	$0
Internal Services	$0	$20,744	$20,744	$0
Capital Outlay	$0	$0	$0	$0
Debt Service	$6,920,165	$7,337,421	$7,337,421	$7,338,370
Total Expenditures	**$10,855,314**	**$12,257,409**	**$12,257,409**	**$11,338,370**

Programs Details

Separation Benefits

The Separation Benefits Internal Service Fund provides an ongoing method of financing the costs associated with employee separation from City service. Upon separation, an employee is entitled to compensation for accrued vacation, holiday, compensation time earned in-lieu of overtime, and a percentage of his or her accrued sick leave depending on provisions of each particular bargaining unit. Charges are made to City departments to pay for operating expenses as well as to fund outstanding liabilities of the Separation Benefits Fund. Liabilities and charges of employee accrued leaves are recorded as compensated absences payable in the general ledger and the amount for 2023-2024 is estimated to be $5.4 million.

Post-Employment Benefits

The costs of retiree medical insurance premiums are presented in this activity, as are contributions to the Empower Retirement Plan. Administrative and actuarial fees for retirement plan administration are also presented herein. The City joined in the OPEB trust program to pre-fund its OPEB liabilities. As a result of this prefunding plan, the City's retiree medical unfunded liabilities were substantially reduced. The Actuarially Determined Contribution (ADC) for the fiscal year ending June 30, 2023, is $2.2 million. The Empower Retirement Plan predates the commencement of the City's participation in the California Public Employees' Retirement System (CalPERS) in 1976. The Plan provides partial retirement benefits for miscellaneous employees over age 55 at April 1, 1976 and currently, there are 32 vested members in the Empower Plan. As for the OPEB, there are 556 inactive employees, retirees, and active employees eligible for City-paid retiree medical benefits.

Non-Department
FY 2023-2024 Preliminary Budget

On February 16, 2021, the City issued Pension Obligation Bonds in the amount of $106,335,000; paying off in its entirety the City's Unfunded Accrued Liability. The third bond payment is scheduled for July 2022.

Costs in this division include OPEB Medical prefunding of $1,000,000 million to be deposited in the retiree medical trust account (CERBT) and the third payment of the Pension Obligation Bond Series 2021 in the amount of $7,338,370 million.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$1,365,809	$1,594,600	$1,594,600	$650,000
Special Revenue	$6,646,526	$8,330,397	$8,330,397	$7,413,370
Enterprise	$419,734	$304,692	$304,692	$0
Internal Service	$2,423,246	$2,027,720	$2,027,720	$3,275,000
Total Expenditures	**$10,855,314**	**$12,257,409**	**$12,257,409**	**$11,338,370**

Program: Workers' Compensation

Program No.: 8301

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$2,961,949	$1,665,300	$1,665,300	$2,410,000
Services	$738,197	$780,000	$780,000	$942,000
Commodities	$0	$0	$0	$0
Internal Services	$0	$0	$0	$234,907
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$3,700,146**	**$2,445,300**	**$2,445,300**	**$3,586,907**

Program Details

The Workers' Compensation Internal Service Fund was established for the management and funding of the City's workers' compensation risk exposure. Workers' compensation laws in the State of California, both those of constitutional and statutory origin, create a compulsory responsibility for all employers to compensate any and all of their workers for injuries or disabilities arising out of the scope and in the course of employment.

California workers' compensation law provides medical treatment, temporary disability benefits, permanent disability benefits, vocational rehabilitation benefits, medical benefits and death benefits for work related injuries. The law also provides for preventative measures in the form of safety laws and administrative rules.

The City maintains workers compensation insurance coverage to statutory limits per occurrence (policy will pay out per statute with no coverage limit) through the City's participation in a Joint Power Authority risk sharing pool for the Workers Compensation Program. Both the Human Resources/Risk Management and Finance Departments manage the Workers' Compensation Fund.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$0	$0	$0	$0
Internal Service	$3,700,146	$2,445,300	$2,445,300	$3,586,907
Total Expenditures	**$3,700,146**	**$2,445,300**	**$2,445,300**	**$3,586,907**

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Capital Improvement Program
FY 2023-2024 Preliminary Budget

Department Overview

The Capital Improvement Program (CIP) is a projection of the City's capital investments over a five-year period. The CIP is a fiscal and planning tool that allows the City to monitor all capital project costs, funding sources, departmental responsibilities, and timing. Each year, the CIP will be reviewed within the context of ongoing city, county, state, and federal planning programs and policies. Capital investments involve major City projects that produce outputs having long and useful life spans.

Programs and Services

The CIP includes projects and funding sources in the following three (3) categories:

- Enterprise Capital Projects
- Street Construction Projects
- Community Improvement Capital Projects

Capital Improvement Program Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Enterprise Capital	5005	$1,742,500	$4,395,000	$4,395,000	$4,060,344
Street Construction	5001	$161,126	$1,303,381	$1,496,235	$19,881,586
Community Capital Improvement	5002	$1,190,712	$2,370,854	$2,490,854	$3,062,791
		$3,094,338	**$8,069,235**	**$8,382,089**	**$27,004,721**

FY 2021-2022 Proposed Projects

Enterprise Capital Projects

- $1,015,000 from fund 411 for the Emerson Avenue parallel pipeline: project number 99011.
- $1,032,985 from fund 411 for the N. Atlantic sewer improvement: project number 96001.
- $300,000 from fund 411 for sewer manhole rehabilitation: project number 99026.
- $1,500,000 from fund 411 for sewer repairs at various locations: project number 99027.
- $212,659 from fund 409, for PLC upgrade: project number 99022.

Capital Improvement Program
FY 2023-2024 Preliminary Budget

Street Construction Projects

- $1,032,933 from Bond Funds for slurry seal - various locations: project number 96030.
- $7,029,985 from Bond Funds for street rehabilitation – various locations: project number 96031.
- $1,650,000 from Measure R for the Atlantic Avenue capacity improvement : project number 96024.
- $175,000 from Measure R for the Ramona Road capacity improvement; project number 96025.
- $2,250,000 from Measure R funds for the adaptive traffic/traffic responsive control system; project number 96026.
- $1,646,112 from Measure M funds for the MAT Cycle 1 – Potrero Grande Regional Project; project number 96038.
- $200,000 from Proposition C funds for traffic signal updates; project number 96005
- $1,064,323 from Highway Safety Improvement Program funds for the Monterey Pass Street rehabilitation project; project number 96040
- $500,000 from Gas Tax funds for slurry seal projects; project number 96041
- $1,500,000 from SB1 funds for street rehabilitation – various streets; project number 96042
- $179,557 from Proposition C funds and $70,443 from Transportation Development Act 3 funds for citywide sidewalk repairs; project number 96043
- $984,000 from SS4A funds and $246,000 from Measure R funds for a safer street project; project number 96044
- $600,000 from Proposition C funds for bus stop improvements; project number 96045

Community Improvement Capital Projects

- $1,766,000 from General Fund 101 to repair various City facility roofs.
- $66,791 from General Fund 101 to purchase two police motorcycles.
- $425,000from General Fund 101 to purchase an Ambulance.
- $445,000 from CDBG fund 362 for park restroom improvements.
- $360,000 from fund 501 (Shop) for the purchase of city vehicles.

Capital Improvement Program

FY 2023-2024 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$9,264	$0	$120,000	$2,257,791
Special Revenue	$416,684	$1,346,707	$1,539,561	$12,263,668
ARPA Funds	$925,890	$2,117,528	$2,117,528	$0
Enterprise	$1,742,500	$4,395,000	$4,395,000	$4,060,344
Internal Service	$0	$210,000	$210,000	$360,000
Bond Funds	$234,963	$12,619,656	$12,619,656	$8,062,918
Total	**$3,094,338**	**$8,069,235**	**$8,382,089**	**$27,004,721**

Capital Improvement Program
FY 2023-2024 Preliminary Budget

Program: Street Construction

Program No.: 5001

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$0	$0	$0	$0
Commodities	$0	$0	$0	$0
Internal Services	$0	$0	$0	$0
Capital Outlay	$161,126	$1,303,381	$1,496,235	$19,881,586
Debt Service	$0	$0	$0	$0
Total Expenditures	**$161,126**	**$1,303,381**	**$1,496,235**	**$19,881,586**

Programs Details

The City contains 119.27 miles of streets, 225.22 miles of sidewalk, 75 traffic signals and 10 miles of improved alleys. Major improvements are needed to accommodate the increased flow of pedestrian and vehicle traffic. This program provides for street improvements including parking, lighting, traffic signals, and landscaping administered through the Public Works Department. The 2023-2024 street improvements include the following:

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$161,126	$1,303,381	$1,496,235	$11,818,668
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Bond Funds	$234,963	$12,619,656	$12,619,656	$8,062,918
Total Expenditures	**$161,126**	**$1,303,381**	**$1,496,235**	**$19,881,586**

Capital Improvement Program
FY 2023-202 Preliminary Budget

Program: Community Improvements

Program No.: 5002

Expenditures by Character	Actual	Original Budget	Projected Budget	Budget
Salary and Benefits	$0	$0	$0	$0
Services	$0	$0	$0	$0
Commodities	$0	$0	$0	$0
Internal Services	$0	$0	$0	$0
Capital Outlay	$1,190,712	$2,370,854	$2,490,854	$3,062,791
Debt Service	$0	$0	$0	$0
Total Expenditures	**$1,190,712**	**$2,370,854**	**$2,490,854**	**$3,062,791**

Programs Details

Community capital improvements includes any physical improvement to the City's capital assets of a permanent nature as well as acquisition of equipment. Community capital improvements are typically funding by grants, reserves, and specified revenue sources. The FY 2022-2023 community improvements include the following:

- $1,766,000 from General Fund 101 to repair various City facility roofs.
- $66,791 from General Fund 101 to purchase two police motorcycles.
- $425,000 from General Fund 101 to purchase an Ambulance.
- $445,000 from CDBG fund 362 for park restroom improvements.
- $360,000 from fund 501 (Shop) for the purchase of city vehicles.

Funding Source by Type

Funding Sources by Type	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
General Fund	$9,264	$0	$120,000	$2,257,791
Special Revenue	$255,558	$43,326	$43,326	$445,000
ARPA Funds	$925,890	$2,117,528	$2,117,528	$0
Enterprise	$0	$0	$0	$0
Internal Service	$0	$210,000	$210,000	$360,000
Total Expenditures	**$1,190,712**	**$2,370,854**	**$2,490,854**	**$3,062,791**

Capital Improvement Program
FY 2023-2024 Preliminary Budget

Program: Enterprise Capital Projects

Program No.: 5005

Expenditures by Character	FY 2021-22 Actual	FY 2022-23 Original Budget	FY 2022-23 Projected Budget	FY 2023-24 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$0	$0	$0	$0
Commodities	$0	$0	$0	$0
Internal Services	$0	$0	$0	$0
Capital Outlay	$1,742,500	$4,395,000	$4,395,000	$4,060,344
Debt Service	$0	$0	$0	$0
Total Expenditures	**$1,742,500**	**$4,395,000**	**$4,395,000**	**$4,060,344**

Programs Details

This program provides for the continued capital replacement, improvement and upgrading of the Enterprise (Water, Sewer and Refuse) projects. The FY 2022-2023 community improvements include the following:

- $1,015,000 from fund 411 for the Emerson Avenue parallel pipeline: project number 99011.
- $1,032,985 from fund 411 for the N. Atlantic sewer improvement: project number 96001.
- $300,000 from fund 411 for sewer manhole rehabilitation: project number 99026.
- $1,500,000 from fund 411 for sewer repairs at various locations: project number 99027.
- $212,659 from fund 409 for PLC upgrade: project number 99022.

Funding Source by Type

Funding Sources by Type	Actual	Original Budget	Projected Budget	Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$1,742,500	$4,395,000	$4,395,000	$4,060,344
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,742,500**	**$4,395,000**	**$4,395,000**	**$4,060,344**

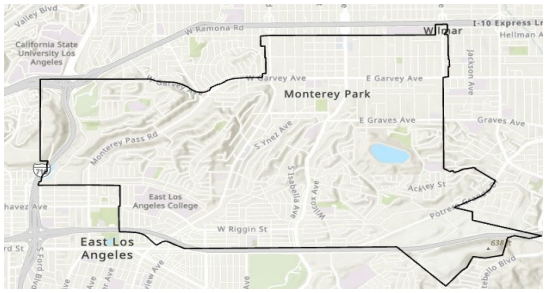
Enterprise Capital Projects

Sewer Master Plan/Sewer System Management Plan — Project No. 86005

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 22-23
Target Completion FY 24-25



General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

A Sewer System Management Plan, also called an SSMP, is a document that describes the activities each jurisdicton uses to manage its wastewater collection system effectively. The City will update its SSMP in preparation of its Sewer Master Plan Update and incorporate improvement recommendations into its future capital improvement plans.

Operating Budget Impact:

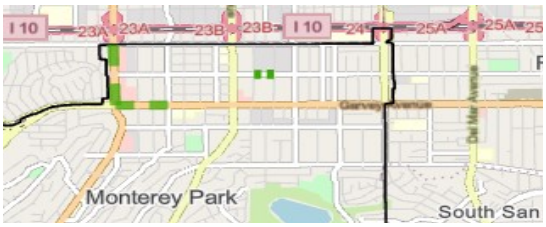
Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Design	$ 49,190	$ -	$ 221,987	$ -	$ -	$ -	$ 271,177
TOTAL ESTIMATE	$ 49,190	$ -	$ 221,987	$ -	$ -	$ -	$ 271,177

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
411- SEWER	$ 49,190	$ -	$ 200,000	$ -	$ -	$ -	$ 249,190
419 - DIF			$ 21,987				$ 21,987
							$ -
TOTAL FUNDING	$ 49,190	$ -	$ 221,987	$ -	$ -	$ -	$ 271,177

City of Monterey Park | Capital Project | Sewer

N Atlantic Sewer Improvement — Project No. 96001



Lead Dept./Division Public Works
Supporting Division Sewer Maintenance

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 20-21
Target Completion FY 23-24

General Plan Policy Safety - 20.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes construction of sanitary sewer improvements to replace deteriorated sewer lines and increase sewer capacity in the project area. The improvements will provide greater reliability and decreased maintenance of the sewage collection system.

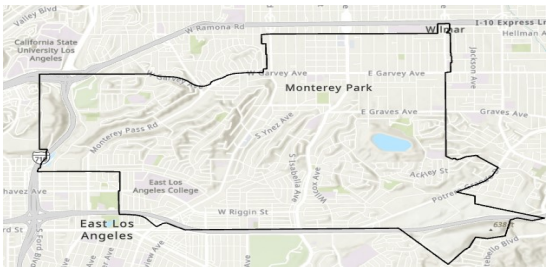
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Design	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ 30,000
Construction	$ 1,123,855	$ 1,032,685	$ -	$ -	$ -	$ -	$ 2,156,540
Other costs	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ 50,000
TOTAL ESTIMATE	$ 1,203,855	$ 1,032,685	$ -	$ -	$ -	$ -	$ 2,236,540

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
411-Sewer Fund	$ 1,203,855	$ 1,032,685	$ -	$ -	$ -	$ -	$ 2,236,540
TOTAL FUNDING	$ 1,203,855	$ 1,032,685	$ -	$ -	$ -	$ -	$ 2,236,540

Sewer Repairs and Pipe Relining — Project No. 96007



Lead Dept./Division Public Works
Supporting Division Sewer Maintenance

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Safety - 20.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes sewer spot repairs and cured-in-place pipe relining identified by the annual sewer videotaping program and as recommended in the City's Sewer Master Plan.

Operating Budget Impact:

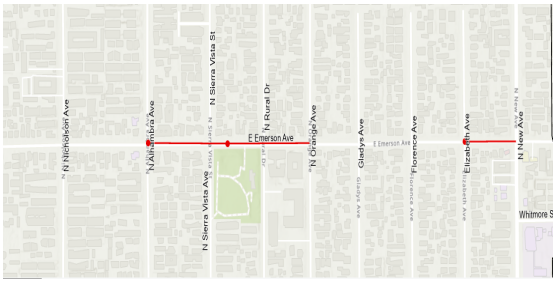
Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 158,832	$ -	$ -	$ -	$ -	$ -	$ 158,832
TOTAL ESTIMATE	$ 158,832	$ -	$ -	$ -	$ -	$ -	$ 158,832

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
411 - SEWER	$ 158,832	$ -	$ -	$ -	$ -	$ -	$ 158,832
TOTAL FUNDING	$ 158,832	$ -	$ -	$ -	$ -	$ -	$ 158,832

City of Monterey Park | Capital Project | Sewer

Emerson Ave Parallel Pipeline — Project No. 99011



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ivan Daza Ext. 320
Project Manager

Start Date FY 23-24
Target Completion FY 3-24

General Plan Policy Safety - 20.1, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed project consists of installation of 8" parallel pipeline along Emerson Avenue from New Avenue to Elizabeth Avenue and from Orange Avenue to Alhambra Avenue for a total of 1,536-feet, fixing the hydraulic deficiency.

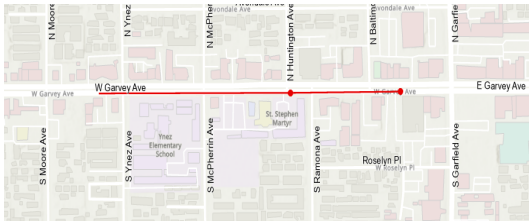
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Design	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ 25,000
Construction	$ 565,000	$ 1,015,000	$ -	$ -	$ -	$ -	$ 1,580,000
Other costs	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ 25,000
TOTAL ESTIMATE	$ 615,000	$ 1,015,000	$ -	$ -	$ -	$ -	$ 1,630,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
411 - SEWER	$ 615,000	$ 1,015,000	$ -	$ -	$ -	$ -	$ 1,630,000
TOTAL FUNDING	$ 615,000	$ 1,015,000	$ -	$ -	$ -	$ -	$ 1,630,000

Cured-in-place Pipe Relining-various Locations — Project No. 99014



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Safety - 20.1, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes cure in place pipe (CIPP) relining as recommended by CCCTV review of the project area.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 887,000	$ -	$ -	$ -	$ -	$ -	$ 887,000
TOTAL ESTIMATE	$ 887,000	$ -	$ -	$ -	$ -	$ -	$ 887,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
411 - SEWER	$ 887,000	$ -	$ -	$ -	$ -	$ -	$ 887,000
TOTAL FUNDING	$ 887,000	$ -	$ -	$ -	$ -	$ -	$ 887,000

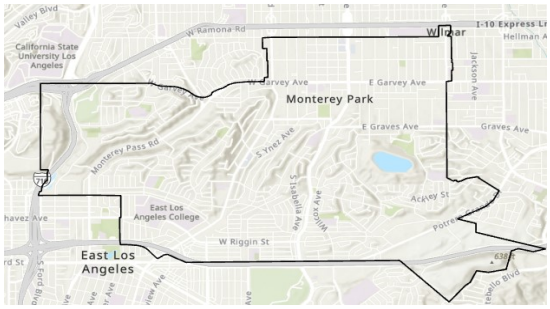
City of Monterey Park | Capital Project | Sewer

Spot Repairs at Various Locations — Project No. 99015

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 22-23
Target Completion FY 23-24



General Plan Policy Safety - 20.1, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes spot repairs in approximately 362 sewer areas identified through CCTV review.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 622,732	$ -	$ -	$ -	$ -	$ -	$ 622,732
TOTAL ESTIMATE	$ 622,732	$ -	$ -	$ -	$ -	$ -	$ 622,732

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
411 - SEWER	$ 622,732	$ -	$ -	$ -	$ -	$ -	$ 622,732
TOTAL FUNDING	$ 622,732	$ -	$ -	$ -	$ -	$ -	$ 622,732

CCTV Field Equipment Upgrade — Project No. 99016

Lead Dept./Division Public Works
Supporting Division Sewer Maintenance

Staff Contact Chris Reyes Ext. 320
Public Works Maintenance Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Safety - 20.1, 20.4
(Please refer to the General Plan for policy code descriptions)



Project Description:

The proposed project consists of upgrading sewer field equipment for more efficient collection and review of CCTV data.

Operating Budget Impact:

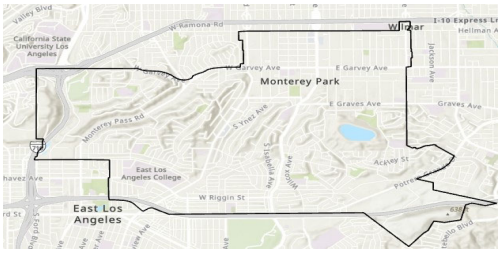
Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Other	$ 37,131	$ -	$ -	$ -	$ -	$ -	$ 37,131
TOTAL ESTIMATE	$ 37,131	$ -	$ -	$ -	$ -	$ -	$ 37,131

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
411 - SEWER	$ 37,131	$ -	$ -	$ -	$ -	$ -	$ 37,131
TOTAL FUNDING	$ 37,131	$ -	$ -	$ -	$ -	$ -	$ 37,131

City of Monterey Park | Capital Project | Sewer

Sewer Manhole Rehabilitation Program | **Project No. TBD**



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 23-24
Target Completion

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed project includes the renovation and repair of sanitary sewer manhole structures. The program will provide for the maintenance and repair of existing manhole structures that are subject to corrosion from sewer gases. Deterioration of sewer maholes limits access to the sewer and may lead to structural damage of the manholes.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 900,000
TOTAL ESTIMATE	$ -	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 900,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
411-SEWER	$ -	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 900,000
TOTAL FUNDING	$ -	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 900,000

City of Monterey Park | Capital Project | Sewer

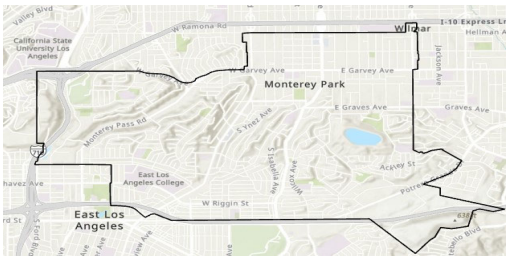
Sewer Repairs Various Locations

Project No. TBD

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 23-24
Target Completion



General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the construction of sanitary sewer line point repairs, installation of cured-in-place pipe liners and replacement of sewer lines by burst in place methods.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 7,500,000
TOTAL ESTIMATE	$ -	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 7,500,000

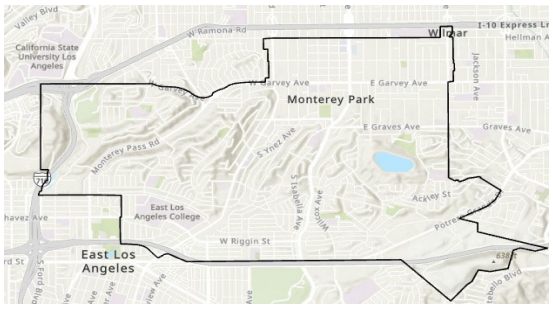
Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
411-SEWER	$ -	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 7,500,000
TOTAL FUNDING	$ -	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 7,500,000

Water Master Plan — Project No. 86007

Lead Dept./Division Public Works
Supporting Division Water

Staff Contact George Noriega Ext. 320
Water Operations Supervisor

Start Date FY 22-23
Target Completion FY 23-24



General Plan Policy Safety - 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

Water master plan is a comprehensive planning guide for improvements and upgrades to the city's water system. The plan outlines projected demand/supply and identifies existing deficiencies in the City's aging water production and transmission system. The Water Master Plan also outlines capital improvement programs to address water line maintenance and replacement needs to accommodate gradual population growth.

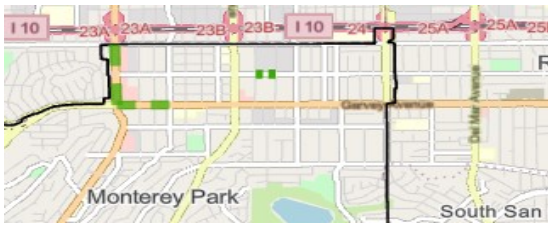
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Design	$ 182,576	$ -	$ -	$ -	$ -	$ -	$ 182,576
TOTAL ESTIMATE	$ 182,576	$ -	$ -	$ -	$ -	$ -	$ 182,576

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
401- WATER	$ 182,576	$ -	$ -	$ -	$ -	$ -	$ 182,576
TOTAL FUNDING	$ 182,576	$ -	$ -	$ -	$ -	$ -	$ 182,576

N. Atlantic Water Improvement — Project No. 96001



Lead Dept./Division Public Works
Supporting Division Water

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 20-21
Target Completion FY 24-25

General Plan Policy Safety 20.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project includes over one mile of water main improvements along N. Atlantic Blvd., from Hellman Ave. to Garvey Ave., and along Garvey Ave. from Atlantic Blvd. to Ynez Ave. The improvements are needed to provide additional capacity and to upgrade existing conditions to serve future development in accordance with the Water Master Plan.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 1,658,578	$ -	$ 345,922	$ -	$ -	$ -	$ 2,004,500
TOTAL ESTIMATE	$ 1,658,578						$ 2,004,500

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
401 - WATER	$ 1,658,578	$ -	$ 345,922	$ -	$ -	$ -	$ 2,004,500
TOTAL FUNDING	$ 1,658,578	$ -	$ 345,922	$ -	$ -	$ -	$ 2,004,500

City of Monterey Park | Capital Project | Water

Centralized Groundwater Treatment System — Project No. 99012



Lead Dept./Division Public Works
Supporting Division Water

Staff Contact Shawn Igoe Ext. 320
Director of Public Works

Start Date FY 16-17
Target Completion FY 23-24

General Plan Policy Resources - 4.4, 4.5
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed project consists of the construction of an Advanced Oxidation/UV (AO/UV) water treatment plant at the City's current Delta Plant. The AO/UV treatment system is state of the art equipment to remove contaminants in groundwater. In 2021, the state required the addiiton of a PFAS removal system to the project.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 1,404,734	$ -	$ -	$ -	$ -	$ -	$ 1,404,734
TOTAL ESTIMATE	$ 1,404,734	$ -	$ -	$ -	$ -	$ -	$ 1,404,734

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
402 - WATER TREATMENT	$ 105,541	$ -	$ -	$ -	$ -	$ -	$ 105,541
403 - WATER TREATMENT	$ 1,299,193	$ -	$ -	$ -	$ -	$ -	$ 1,299,193
TOTAL FUNDING	$ 1,404,734	$ -	$ -	$ -	$ -	$ -	

PLC Upgrade **Project No. 99022**

Lead Dept./Division Public Works
Supporting Division Water

Staff Contact George Noriega Ext. 320
Water Operations Supervisor

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Safety - 20.2, 20.5
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes upgrade of programmable logic controllers (PLC) throughout the City's wells and reservoirs. PLC's communicate with the SCADA system to open and close valves

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	Total
Construction	$ 387,341	$ 212,659	$ -	$ -	$ -	$ -	$ 600,000
TOTAL ESTIMATE	$ 387,341	$ 212,659	$ -	$ -	$ -	$ -	$ 600,000

Funding Source(s)	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	Total
409 - DIF	$ 387,341	$ 212,659	$ -	$ -	$ -	$ -	$ 600,000
TOTAL FUNDING	$ 387,341	$ 212,659	$ -	$ -	$ -	$ -	$ 600,000

City of Monterey Park | Capital Project | Water

Water Main Replacement-Northeast (Phase 3) — Project No. 99023



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ivan Daza Ext.320
Project Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Safety - 20.2, 20.5
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed project includes replacement approximately 13,000 feet of existing water pipe with bigger size along the following streets: 1) Garvey from Alhambra to New; 2) Emerson from Garfield to Alhambra; 3) Lincoln from Emerson to Hellman; 4) Nicholson from Emerson to Hellman; 5) Garfield from Garvey to Hellman; 6) Garvey from Garfield to Alhambra; 7) Lincoln from Garvey to Emerson, and 8) Nicholson from Garvey to Emerson.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$2,701,764	$ -	$ -	$ -	$ -	$ -	$ 2,701,764
TOTAL ESTIMATE	$2,701,764	$ -	$ -	$ -	$ -	$ -	$ 2,701,764

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
401 - WATER	$2,602,305	$ -	$ -	$ -	$ -	$ -	$ 2,602,305
409 - DIF	$ 99,459	$ -	$ -	$ -	$ -	$ -	$ 99,459
TOTAL FUNDING	$2,701,764	$ -	$ -	$ -	$ -	$ -	$ 4,132

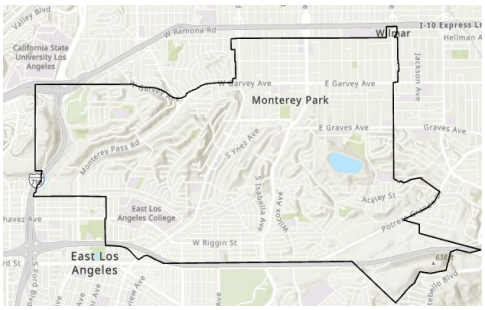
Water Meters Replacement — Project No. 99024

Lead Dept./Division Public Works
Supporting Division Water

Staff Contact George Noriega Ext. 320
Water Operations Supervisor

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Safety - 20.2, 20.5
(Please refer to the General Plan for policy code descriptions)



Project Description:

The proposed work includes the replacement of all residential and commercial water meter. Upgrading the water meter system will allow the City to effectively monitor residential and commercial use, as well as detecting leaks on service lines, water main lines, and fire hydrants. A new system will also be able to monitor irrigation use.

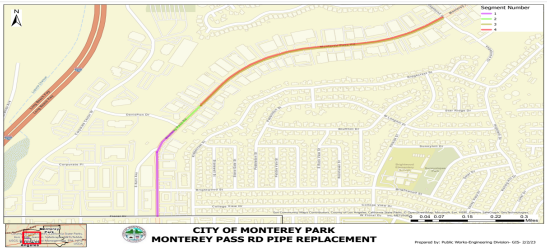
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$4,946,388	$ -	$ 4,000,000	$ -	$ -	$ -	$ 8,946,388
TOTAL ESTIMATE	$4,946,388	$ -	$ 4,000,000	$ -	$ -	$ -	$ 8,946,388

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
401-WATER	$4,946,388	$ -	$ 4,000,000	$ -	$ -	$ -	$ 8,946,388
TOTAL FUNDING	$4,946,388	$ -	$ 4,000,000	$ -	$ -	$ -	$ 8,946,388

Monterey Pass Rd Water Main Improvements — Project No. 99025



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Safety - 20.2, 20.5
(Please refer to the General Plan for policy code descriptions)

Project Description:

This project consists of the water pipeline replacement on Monterey Pass Road between the intersections of Vagabond Drive and Floral Drive. The existing waterline on Monterey Pass Road is an old line that has been breaking regularly, resulting in water shutdowns impacting businesses in the area. The recurring water main leaks along this corridor have resulted in extensive infrastructure damage to the roadway and watermain pipe repairs are needed to ensure continued water service to residences and businesses in the area.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$6,736,764	$ -	$ -	$ -	$ -	$ -	$ 6,736,764
TOTAL ESTIMATE							$ 6,736,764

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
401- WATER	$6,736,764	$ -	$ -	$ -	$ -	$ -	$ 6,736,764
TOTAL FUNDING	$6,736,764		$ -	$ -	$ -	$ -	

City of Monterey Park | Capital Project | Drainage

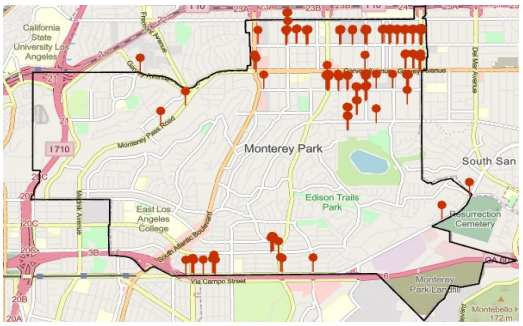
Catch Basin CPS Units | **Project No. 96033**

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Anthony Bendezu Ext. 320
Project Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Safety - 20.3, 20.4,
(Please refer to the General Plan for policy code descriptions)



Project Description:

The propsed project consists of installation of trash capture devices in County owned catch basins. This project is part of the City's ongoing efforts for trash reduction in its storm drain system.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 294,182	$ -	$ -	$ -	$ -	$ -	$ 294,182
TOTAL ESTIMATE	$ 294,182						$ 294,182

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
248 0 MEASURE W	$ 294,182	$ -	$ -	$ -	$ -	$ -	$ 294,182
TOTAL FUNDING	$ 294,182	$ -	$ -	$ -	$ -	$ -	$ 294,182

City of Monterey Park | Capital Project | Drainage

East LA Sustainable Median Stormwater — Project No. 99003



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 19-20
Target Completion FY 23-24

General Plan Policy Safety - 20.3, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project consists of a multi-jurisdiction stormwater capture project to improve stormwater quality by preventing pollutants from discharging into the Los Angeles River. The City's participation in this project assists in its compliance efforts under the NPDES.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000
TOTAL ESTIMATE	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
248-MEASURE W	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000
TOTAL FUNDING	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000

Storm Drain Master Plan — Project No. TBD

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Safety - 20.3
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed project involves the development of a Storm Drain Master Plan which will catalogue existing storm drain facilities, create a condition assessment, and propose capital improvement recommendations.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Other	$ -	$ 153,223	$ -	$ -	$ -	$ -	$ 153,223
TOTAL ESTIMATE	$ -	$ 153,223	$ -	$ -	$ -	$ -	$ 153,223

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
248-MEASURE W	$ -	$ 153,223	$ -	$ -	$ -	$ -	$ 153,223
TOTAL FUNDING	$ -	$ 153,223	$ -	$ -	$ -	$ -	$ 153,223

Street Construction Projects

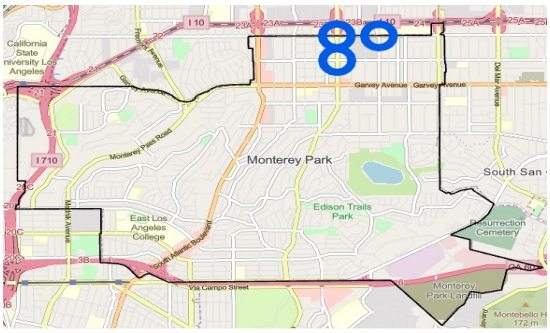
City of Monterey Park | Capital Project | Streets

Downtown Traffic Signal Improvements — Project No. 96004

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Anthony Bendezu Ext. 320
Project Manager

Start Date FY 21-22
Target Completion FY 23-24



General Plan Policy
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the full replacement of traffic signal poles and mast arms to provide protected left turns phasing at the three intersections: Garfield/Hellman, Garfield/Emerson, and Alhambra/Hellman; installation of left turn lanes; and ADA compliant pedestrian ramps. The project is funded through the Highway Safety Improvement Program (HSIP) Cycle 7 grant funds.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 983,320	$ -	$ -	$ -	$ -	$ -	$ 983,320
TOTAL ESTIMATE	$ 983,320						$ 983,320

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
239 - MEASURE R	$ 103,798	$ -	$ -	$ -	$ -	$ -	$ 103,798
246 - HSIP	$ 879,522	$ -	$ -	$ -	$ -	$ -	$ 879,522
TOTAL FUNDING	$ 983,320	$ -	$ -	$ -	$ -	$ -	$ 983,320

Traffic Signal Upgrades — Project No. 96005

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Resources - 5.6
(Please refer to the General Plan for policy code descriptions)

Project Description:

This project involves various traffic signal equipment improvements including upgraded signal controllers.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
TOTAL ESTIMATE	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
241 - PROP C	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
TOTAL FUNDING	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000

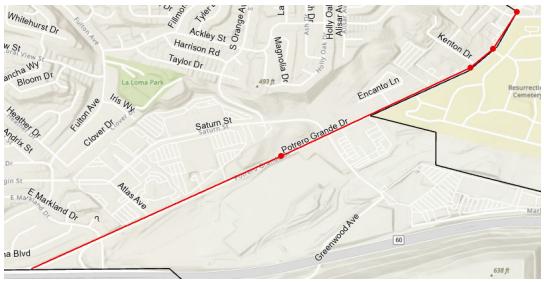
Potrero Grande Renovation — Project No. 96012

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Project Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Resources - 4.2
Safety 4.2



(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes new landscaped median islands, pavement rehabilitation, in-fill tree planting in parkways, irrigation systems, ADA sidewalk and curb ramp improvements.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 3,528,279	$ -	$ -	$ -	$ -	$ -	$ 3,528,279
TOTAL ESTIMATE	$ 3,528,279	$ -	$ -	$ -	$ -	$ -	$ 3,528,279

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
101 - GENERAL FUND	$ 3,528,279	$ -	$ -	$ -	$ -	$ -	$ 3,528,279
TOTAL FUNDING	$ 3,528,279	$ -	$ -	$ -	$ -	$ -	$ 3,528,279

Downtown Parking Lot Improvements — Project No. 96018



Lead Dept./Division Public Works
Supporting Division Economic Development

Staff Contact Joseph Torres Ext. 314
Economic Development Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Circulation - 5.5, 7.2, 7.4
Sustainable Community - 3.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes parking impovements to modernize the downtown district while creating links to other parts of the city.

Operating Budget Impact:

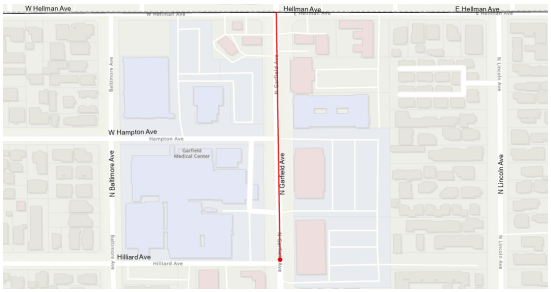
Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 567,153	$ -	$ -	$ -	$ -	$ -	$ 567,153
TOTAL ESTIMATE	$ 567,153	$ -	$ -	$ -	$ -	$ -	$ 567,153

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
101 - GENERAL FUND	$ 567,153	$ -	$ -	$ -	$ -	$ -	$ 567,153
TOTAL FUNDING	$ 567,153	$ -	$ -	$ -	$ -	$ -	$ 567,153

City of Monterey Park | Capital Project | Streets

Garfield Ave Capacity Improvement — Project No. 96023



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Shawn Igoe Ext. 320
Director of Public Works

Start Date FY 23-24
Target Completion TBD

General Plan Policy Circulation - 2.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project involves the widening of Garfield Avenue between Hellman Avenue and Hilliard Avenue. The improvements include additional lanes (a southbound lane and a center two-way left-turn lane) to increase capacity, improve traffic flow, and reduce congestion along Garfield Avenue, which will continue to worsen over time without improvements. The Project contributes to mobility and operational benefits in the SR-710 corridor between I-10 and I-210 consistent with the purpose and need of the 710 Gap Closure project.

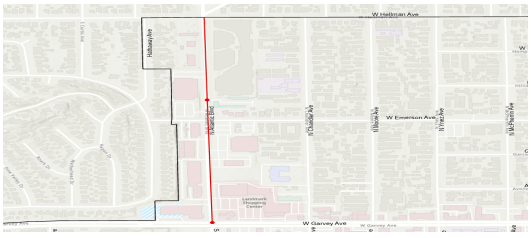
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 600,000	$ -	$ -	$ -	$ -	$ -	$ 600,000
Administration	$ 89,788	$ -	$ -	$ -	$ -	$ -	$ 89,788
Design	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ 10,000
TOTAL ESTIMATE	$ 699,788	$ -	$ -	$ -	$ -	$ -	$ 699,788

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
239 - MEASURE R	$ 699,788	$ -	$ -	$ -	$ -	$ -	$ 699,788
TOTAL FUNDING	$ 699,788	$ -	$ -	$ -	$ -	$ -	$ 699,788

Atlantic Blvd Capacity Improvement — Project No. 96024



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Shawn Igoe Ext. 320
Director of Public Works

Start Date FY 23-24
Target Completion TBD

General Plan Policy Circulation - 2.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed project involves improvements to Atlantic Boulevard from Hellman Avenue to Garvey Avenue. The improvements include additional lanes to increase capacity, improve traffic flow, and reduce congestion along Atlantic Boulevard. The Project contributes to mobility and operational benefits in the SR-710 corridor between I-10 and I-210 consistent with the purpose and need of the 710 Gap Closure project.

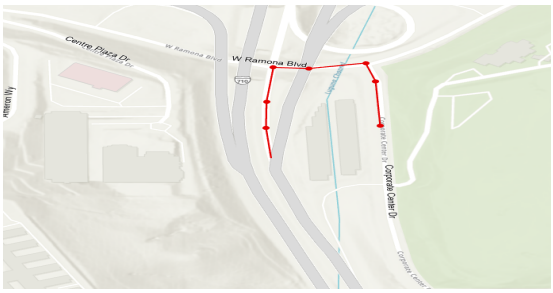
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 1,440,000	$ -	$ -	$ -	$ -	$ 1,440,000
Administration	$ 249,788	$ -	$ -	$ -	$ -	$ -	$ 249,788
Design	$ -	$ 210,000	$ -	$ -	$ -	$ -	$ 210,000
TOTAL ESTIMATE	$ 249,788	$ 1,650,000	$ -	$ -	$ -	$ -	$ 1,899,788

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
239 - MEASURE R	$ 249,788	$ 1,650,000	$ -	$ -	$ -	$ -	$ 1,899,788
TOTAL FUNDING	$ 249,788	$ 1,650,000	$ -	$ -	$ -	$ -	$ 1,899,788

Ramona Rd Capacity Improvement — Project No. 96025



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Shawn Igoe Ext. 320
Director of Public Works

Start Date FY 23-24
Target Completion TBD

General Plan Policy Circulation - 1.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project limits are Ramona Road off-ramp on I-710 northbound (located south of I-10 Freeway) to Corporate Center Drive, and Corporate Center Drive from the I-710 off-ramp to approximately 300 feet south of the I-710 off-ramp. The improvements include an additional lane on the off-ramp to increase capacity, improve traffic flow, and reduce congestion at this location. The Project contributes to mobility and operational benefits in the SR-710 corridor between I-10 and I-210 consistent with the purpose and need of the 710 Gap Closure project.

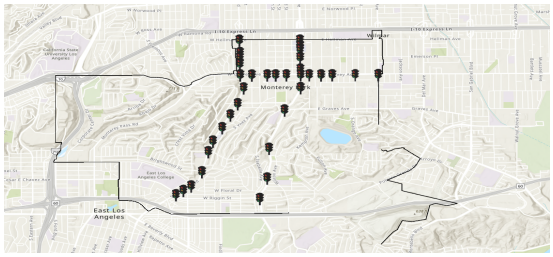
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 330,000	$ 175,000	$ 1,000,000	$ 650,000	$ -	$ -	$ 2,155,000
Administration	$ 32,904						$ 32,904
Design	$ 210,000	$ -	$ -	$ -	$ -	$ -	$ 210,000
TOTAL ESTIMATE	$ 572,904						$ 2,397,904

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
239 - MEASURE R	$ 572,904	$ 175,000	$ 1,000,000	$ 650,000	$ -	$ -	$ 2,397,904
TOTAL FUNDING	$ 572,904	$ 175,000	$ 1,000,000	$ 650,000	$ -	$ -	$ 2,397,904

Adaptive Traffic Response Control Project — Project No. 96026



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 22-23
Target Completion

General Plan Policy Circulaton - 2.5
Resources - 5.6
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project will upgrade the traffic signal system, and other components at major north-south and east-west corridors to improve the traffic operations and mobility in the City. These improvements will be planned and developed in conjunction with adjacent cities to ensure that traffic operations are coordinated through major corridors within the SR-710 area. The Project contributes to mobility and operational benefits in the SR-710 corridor between I-10 and I-210 consistent with the purpose and need of the 710 Gap Closure project.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 2,250,000	$ 5,000,000	$ -	$ -	$ -	$ 7,250,000
Administration	$ 679,392	$ -	$ -	$ -	$ -	$ -	$ 679,392
Design	$ 1,055,000	$ -	$ -	$ -	$ -	$ -	$ 1,055,000
TOTAL ESTIMATE	$ 1,734,392	$ 2,250,000	$ 5,000,000	$ -	$ -	$ -	$ 8,984,392

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
239 - MEASURE R	$ 1,734,392	$ 2,250,000	$ 5,000,000	$ -	$ -	$ -	$ 8,984,392
TOTAL FUNDING	$ 1,734,392	$ 2,250,000	$ 5,000,000	$ -	$ -	$ -	$ 8,984,392

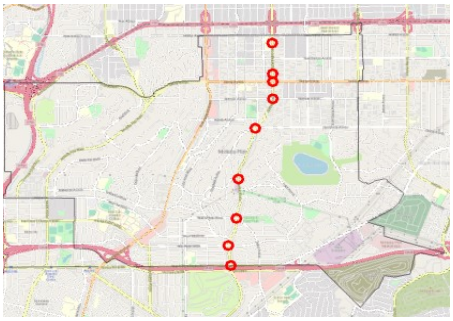
Garfield Traffic Signal Improvements — Project No. 96028

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Anthony Bendezu Ext. 320
Project Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Resources - 5.6
(Please refer to the General Plan for policy code descriptions)



Project Description:

This project involves full replacement of traffic signal poles and mast arms to provide protected left turn phasing at the three intersections, installation of left turn lanes, ADA-compliant pedestrian ramps, upgraded signal controllers, and funds for construction engineering or management. This project is funded by the Highway Safety Improvement Program (HSIP) Cycle 9 grant fund.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 492,272	$ -	$ -	$ -	$ -	$ -	$ 492,272
TOTAL ESTIMATE	$ 492,272	$ -	$ -	$ -	$ -	$ -	$ 492,272

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
246 - HSIP	$ 492,272	$ -	$ -	$ -	$ -	$ -	$ 492,272
TOTAL FUNDING	$ 492,272	$ -	$ -	$ -	$ -	$ -	$ 492,272

Slurry Seal at Various Locations — Project No. 96030

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Vivian Chen Ext. 320
Project Manager

Start Date FY 22-23
Target Completion FY 23-24



General Plan Policy
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project consists of the application of slurry seal at various City streets in order to rejuvenate the existing pavement surface and extend the life of the existing asphalt concrete.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 425,738	$ 1,032,933	$ -	$ -	$ -	$ -	$ 1,458,671
TOTAL ESTIMATE	$ 425,738	$ 1,032,933	$ -	$ -	$ -	$ -	$ 1,458,671

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
601 - STREET BOND	$ 425,738	$ 1,032,933	$ -	$ -	$ -	$ -	$ 1,416
TOTAL FUNDING	$ 425,738	$ 1,032,933	$ -	$ -	$ -	$ -	$ 1,416

Street Rehabilitation at Various Locations — Project No. 96031



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Anthony Bendezu Ext. 320
Project Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project consists of the application of Asphalt Rubber Hot Mix and AC Overlay on various city streets and concrete work such as sidewalk, curb ramps, curb and gutter.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 9,461,155	$ 7,029,985	$ -	$ -	$ -	$ -	$ 16,491,140
TOTAL ESTIMATE	$ 9,461,155						$ 16,491,140

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
601 - STREET BOND	$ 9,425,805	$ 7,029,985	$ -	$ -	$ -	$ -	$ 16,455,790
101 - GENERAL FUND	$ 35,350	$ -	$ -	$ -	$ -	$ -	$ 35,350
TOTAL FUNDING	$ 9,461,155	$ 7,029,985	$ -	$ -	$ -	$ -	$ 16,491,140

School and Crosswalk Safety Enhancement Project — Project No. 96034

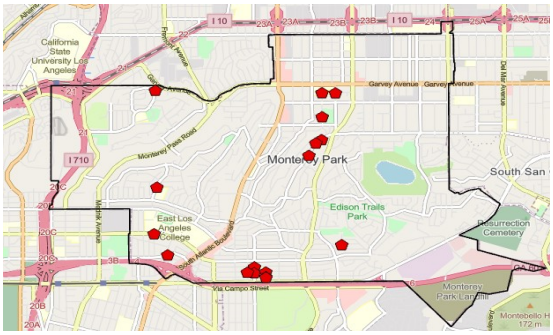
Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Anthony Bendezu Ext. 320
Project Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Sustainable Community - 5.1, 5.2, 5.3
Resource - 5.5

(Please refer to the General Plan for policy code descriptions)



Project Description:

The proposed project involves pedestrian safety improvements around school sites at various locations Citywide. The proposed improvements include installation of crosswalk, pedestrian crossing signage, rapid flashing beacon signs, construction of ADA curb ramps, sidewalk, curb and gutter, overhead pedestrian flashing beacon system, installation of red curb, pavement markers, signage and striping.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Administration	$ 204,700	$ -	$ -	$ -	$ -	$ -	$ 204,700
Construction	$ 1,570,459	$ -	$ -	$ -	$ -	$ -	$ 1,570,459
TOTAL ESTIMATE	$ 1,775,159	$ -	$ -	$ -	$ -	$ -	$ 1,775,159

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
281 - ATP CYCLE 4 GRANT	$ 1,354,900	$ -	$ -	$ -	$ -	$ -	$ 1,354,900
239 - MEASURE R	$ 420,259	$ -	$ -	$ -	$ -	$ -	$ 420,259
TOTAL FUNDING	$ 1,775,159	$ -	$ -	$ -	$ -	$ -	$ 1,775,159

Cesar Chavez Ave Paving Project

Project No. 96035



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy
(Please refer to the General Plan for policy code descriptions)

Project Description:

This project is in partnership with the LA County Public Works Department. The budget request is for the City's share of the project. The proposed scope of work in the City's jurisdiction includes: Cold Mill the exisitng Asphalt Concrete (AC) pavement full width 2 inches in depth; Construct an inch thick AC leveling course (D2-PG-64-10) over the entire cold milled surface; Construct 1 inch of Tire Ribber Modified Asphalt Concrete (C2-PG 64-28M) over the leveling course; Remove and replace one damaged bus pad.

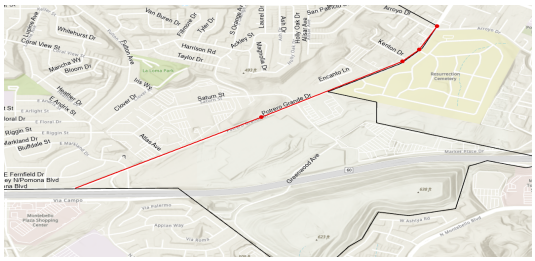
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 55,000	$ -	$ -	$ -	$ -	$ -	$ 55,000
TOTAL ESTIMATE	$ 55,000	$ -	$ -	$ -	$ -	$ -	$ 55,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
239 - MEASURE R	$ 55,000	$ -	$ -	$ -	$ -	$ -	$ 55,000
TOTAL FUNDING	$ 55,000	$ -	$ -	$ -	$ -	$ -	$ 55,000

MAT Cycle 1-Portero Grande Regional Project — Project No. 96038



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineerig Manager

Start Date FY 22-23
Target Completion FY 25-26

General Plan Policy Resources - 5.2
Safety - 4.2
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed project focuses on the construction of continuous bicycle facilities (Class II-III bike lanes), missing sidewalks, roadway rehabilitation, ADA compliant curb ramps, and pedestrian improvements along the specified corridor. These improvements will enhance safety conditions and provide an active transportation connectivity that is currently missing between the neighboring cities and County. The City is the lead agency for the project which involves the City of Rosemead, City of Montebello, and Unincorporated Area (LA County Public Works).

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 108,750	$ 1,646,112	$ 4,329,753	$ 281,610	$ -	$ -	$ 6,366,225
TOTAL ESTIMATE	$ 108,750	$ 1,646,112	$ 4,329,753	$ 281,610	$ -	$ -	$ 6,366,225

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
240- MEASURE M	$ 108,750	$ 1,646,112	$ 4,329,753	$ 281,610	$ -	$ -	$ 6,366,225
TOTAL FUNDING	$ 108,750	$ 1,646,112	$ 4,329,753	$ 281,610	$ -	$ -	$ 6,366,225

City of Monterey Park | Capital Project | Streets

Sidewalk Repairs-Citywide | **Project No. 96039**



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ivan Daza Ext. 320
Project Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Sustainable Community - 5.1, 5.3

(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes constructing new ADA curb ramps, repairing residential sidewalk, bus pad replacements and other repairs as needed. Additionally nuisance trees that have caused infrastructure damaged may be removed and replaced with less instrusive trees.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 1,899,800	$ -	$ -	$ -	$ -	$ -	$ 1,899,800
TOTAL ESTIMATE	$ 1,899,800	$ -	$ -	$ -	$ -	$ -	$ 1,899,800

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
242 - GAS TAX	$ 922,672	$ -	$ -	$ -	$ -	$ -	$ 922,672
238 - PROP A	$ 802,182	$ -	$ -	$ -	$ -	$ -	$ 802,182
236 - TDA3	$ 174,946	$ -	$ -	$ -	$ -	$ -	$ 174,946
TOTAL FUNDING	$ 1,899,800	$ -	$ -	$ -	$ -	$ -	$ 1,899,800

City of Monterey Park | Capital Project | Facilities/Other Improvements

Bus Stop Improvements — Project No. TBD



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Sustainable Community - 4.1, 6.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

This project involves the installation of new and/or renovation of existing bus stop amenities to provide an improved transit experience for Spirit Bus riders. Improvements may include new bus pads, bus shelters, trash receptables, signage, ADA improvements.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000
TOTAL ESTIMATE	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
241 - PROP C	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000
TOTAL FUNDING	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000

City of Monterey Park | Capital Project | Streets

Monterey Pass Street Rehabilitation — Project No. TBD



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the road rehabiliation including paving and striping along Monterey Pass Road.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 1,064,323	$ -	$ -	$ -	$ -	$ 1,064,323
TOTAL ESTIMATE	$ -	$ 1,064,323	$ -	$ -	$ -	$ -	$ 1,064,323

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
246 - HSIP	$ -	$ 1,064,323	$ -	$ -	$ -	$ -	$ 1,064,323
TOTAL FUNDING	$ -	$ 1,064,323	$ -	$ -	$ -	$ -	$ 1,064,323

Safe Streets For All (SS4A)

Project No. TBD



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Sustainable Community - 5.4, 7.1, 7.3
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes development of a Visio Zero Action plan that will identify priorities and strategies to help the City achieve its goal of zero traffic fatalities and severe injuries. It will include stakeholder/community engagement, actionable strategies. The plan will also provide a special focus on Safe Routes to School, Active Transportation, and a Complete Streets policy.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 1,230,000	$ -	$ -	$ -	$ -	$ 1,230,000
TOTAL ESTIMATE	$ -	$ 1,230,000	$ -	$ -	$ -	$ -	$ 1,230,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
218 - SS4A	$ -	$ 984,000	$ -	$ -	$ -	$ -	$ 984,000
239 - MEASURE R	$ -	$ 246,000	$ -	$ -	$ -	$ -	$ 246,000
TOTAL FUNDING	$ -	$ 1,230,000	$ -	$ -	$ -	$ -	$ 1,230,000

City of Monterey Park | Capital Project | Streets

Sidewalk Repairs-Citywide | **Project No. TBD**



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ivan Daza Ext. 320
Project Manager

Start Date FY 23-24
Target Completion

General Plan Policy Sustainable Community - 5.1, 5.3

(Please refer to the General Plan for policy code descriptions)

Project Description:

Annual Sidewalk Repair program. The proposed work includes constructing new ADA curb ramps, repairing residential sidewalk, and other repairs as needed. Additionally nuisance trees that have caused infrastructure damaged may be removed and replaced with less instrusive trees.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,250,000
TOTAL ESTIMATE	$ -	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,250,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
241- PROP C	$ -	$ 180,000	$ 180,000	$ 180,000	$ 180,000	$ 180,000	$ 900,000
236- TDA3	$ -	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 350,000
TOTAL FUNDING	$ -	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,250,000

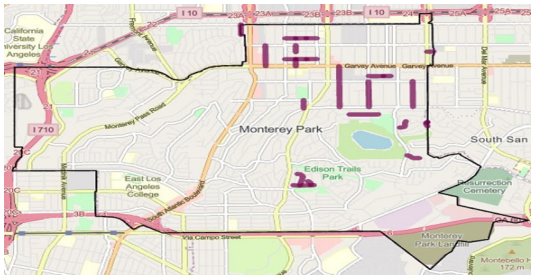
Slurry Seal

Project No. TBD

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Vivian Chen Ext. 320
Project Manager

Start Date FY 23-24
Target Completion



General Plan Policy
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed project includes sealing various cracks, repairing areas of failed asphalt, slurry sealing of the pavement, and restriping. The protective coating for the streets is designed to seal and extend the life of the pavement.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,500,000
TOTAL ESTIMATE	$ -	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,500,000

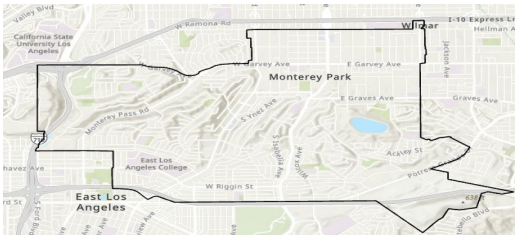
Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
242-GAS TAX	$ -	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,500,000
TOTAL FUNDING	$ -	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,500,000

Street Rehabilitation-Various Streets — Project No. TBD

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ivan Daza Ext. 320
Project Manager

Start Date FY 23-24
Target Completion



General Plan Policy
(Please refer to the General Plan for policy code descriptions)

Project Description:

The work includes cold milling and removal of the existing asphalt pavement and constructing a rubberized asphalt overlay, adjusting utility covers to grade; constructing new ADA curb ramps; repairing residential sidewalk, restoring traffic striping and pavement markings; and providing and maintaining traffic control during construction.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 6,150,000
TOTAL ESTIMATE	$ -	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 6,150,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
237-RMRA (SB1)	$ -	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 6,150,000
TOTAL FUNDING	$ -	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 6,150,000

Community Improvement Projects

Library Improvements - Storyroom Expansion and Stained Glass — Project No. 95011



Lead Dept./Division Library
Supporting Division Engineering

Staff Contact Diana Garcia Ext. 366
City Librarian

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Land Use & Urban Design - 27.4
Resources - 2.4

(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes expansion of the storytime room at the Bruggermeyer Library and installation of dontaed stained glass windows.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Design	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ 30,000
Construction	$ 120,000						$ 120,000
TOTAL ESTIMATE	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 150,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
231 - DIF	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ 30,000
36 - ARPA	$ 120,000	$ -	$ -	$ -	$ -	$ -	$ 120,000
TOTAL FUNDING	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 150,000

Barnes Gym Restroom Upgrades — Project No. 95013



Lead Dept./Division Recreation and Community Services
Supporting Division Engineering

Staff Contact Robert Aguirre Ext. 388
Director of Recreation and Community Resources

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Land Use & Urban Desing - 30.2
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes upgrades to the Barnes Park Gym restrooms and American with Disabilities (ADA) compliant renovations.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Design	$ 16,667	$ -	$ -	$ -	$ -	$ -	$ 16,667
Construction	$ 207,000	$ -	$ -	$ -	$ -	$ -	$ 207,000
TOTAL ESTIMATE	$ 223,667	$ -	$ -	$ -	$ -	$ -	$ 223,667

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
231- DIF	$ 223,667	$ -	$ -	$ -	$ -	$ -	$ 223,667
TOTAL FUNDING	$ 223,667	$ -	$ -	$ -	$ -	$ -	$ 223,667

Langley Restrooms Upgrades — Project No. 95014

Lead Dept./Division Recreation and Community Services
Supporting Division Engineering

Staff Contact Robert Aguirre Ext.388
Director of Recreation and Community Resources

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Land Use & Urban Desing - 30.2
(Please refer to the General Plan for policy code descriptions)



Project Description:

The proposed work includes upgrades to the Langley Center restrooms and American with Disabilities (ADA) compliant renovations.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Design	$ 11,000	$ -	$ -	$ -	$ -	$ -	$ 11,000
Construction	$ 734,603						$ 734,603
TOTAL ESTIMATE	$ 745,603	$ -	$ -	$ -	$ -	$ -	$ 745,603

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
231 - DIF	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 200,000
362 - CDBG	$ 545,603	$ -	$ -	$ -	$ -	$ -	$ 545,603
TOTAL FUNDING	$ 745,603	$ -	$ -	$ -	$ -	$ -	$ 745,603

Edison Trails Park Playground Replacement — Project No. 95017



Lead Dept./Division Recreation and Community Services
Supporting Division Engineering

Staff Contact Robert Aguirre Ext.388
Director of Recreation and Community Resources

Start Date FY 22-23
Target Completion FY 24-23

General Plan Policy Resources - 1.1
Healthy Community - 6.1
Land Use and Urban Design - 3.8

(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the replacement of playground equipment. New playground equipment will help to improve public safety by replacing aging equipment and repairing any additional issues with the playground or the surronding areas.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 236,830	$ -	$ -	$ -	$ -	$ -	$ 236,830
TOTAL ESTIMATE	$ 236,830						$ 236,830

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
363 - ARPA	$ 236,830	$ -	$ -	$ -	$ -	$ -	$ 236,830
TOTAL FUNDING	$ 236,830	$ -	$ -	$ -	$ -	$ -	$ 236,830

Sequoia Park Small Playground Replacement — Project No. 95018



Lead Dept./Division Recreation and Community Resources
Supporting Division Engineering

Staff Contact Robert Aguirre Ext.388
Director of Recreation and Community Resources

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Resources - 1.1
Healthy Community - 6.1
Land Use and Urban Design - 3.8
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the replacement of playground equipment. New playground equipment will help to improve public safety by replacing aging equipment and repairing any additional issues with the playground or the surronding areas.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 220,000	$ -	$ -	$ -	$ -	$ -	$ 220,000
TOTAL ESTIMATE	$ 220,000						$ 220,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
363 - ARPA	$ 220,000	$ -	$ -	$ -	$ -	$ -	$ 220,000
TOTAL FUNDING	$ 220,000	$ -	$ -	$ -	$ -	$ -	$ 220,000

Garvey Ranch Park Big Playground Replacement — Project No. 95019



Lead Dept./Division Recreation and Community Resources
Supporting Division Engineering

Staff Contact Robert Aguirre Ext.388
Director of Recreation and Community Resources

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Resources - 1.1
Healthy Community - 6.1
Land Use and Urban Design - 3.8

(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the replacement of playground equipment. New playground equipment will help to improve public safety by replacing aging equipment and repairing any additional issues with the playground or the surrounding areas.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 480,000	$ -	$ -	$ -	$ -	$ -	$ 480,000
TOTAL ESTIMATE	$ 480,000	$ -	$ -	$ -	$ -	$ -	$ 480,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
363 - ARPA	$ 480,000	$ -	$ -	$ -	$ -	$ -	$ 480,000
TOTAL FUNDING	$ 480,000	$ -	$ -	$ -	$ -	$ -	$ 480,000

City of Monterey Park | Capital Project | Facilities/Other Improvements

Garvey Ranch Park Small Playground Replacement — Project No. 95020



Lead Dept./Division Recreation and Community Resources
Supporting Division Engineering

Staff Contact Robert Aguirre Ext.388
Director of Recreation and Community Resources

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Resources - 1.1
Healthy Community - 6.1
Land Use and Urban Design - 3.8
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the replacement of playground equipment. New playground equipment will help to improve public safety by replacing aging equipment and repairing any additional issues with the playground or the surrounding areas.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ 175,000
TOTAL ESTIMATE	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ 175,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
363 - ARPA	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ 175,000
TOTAL FUNDING	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ 175,000

Bella Vista Park Playground Replacement — Project No. 95021



Lead Dept./Division Recreation and Community Resources
Supporting Division Engineering

Staff Contact Robert Aguirre Ext.388
Director of Recreation and Community Resources

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Resources - 1.1
Healthy Community - 6.1
Land Use and Urban Design - 3.8
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the replacement of playground equipment. New playground equipment will help to improve public safety by replacing aging equipment and repairing any additional issues with the playground or the surrounding areas.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 200,000
TOTAL ESTIMATE	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 200,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
363 - ARPA	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 200,000
TOTAL FUNDING	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 200,000

Highlands Park Small Playground Replacement — Project No. 95022



Lead Dept./Division Recreation and Community Services
Supporting Division Engineering

Staff Contact Robert Aguirre Ext. 388
Director of Recreation and Community Services

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Resources - 1.1
Healthy Community - 6.1
Land Use and Urban Design - 3.8
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the replacement of playground equipment. New playground equipment will help to improve public safety by replacing aging equipment and repairing any additional issues with the playground or the surrounding areas.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ 175,000
TOTAL ESTIMATE	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ 175,000

Funding Source(s)	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	Total
363 - ARPA	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ 175,000
TOTAL FUNDING	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ 175,000

Laser Cut Baseball Fields — Project No. 95023



Lead Dept./Division Recreation and Community Services
Supporting Division Parks

Staff Contact Robert Aguirre Ext. 388
Director of Recreation and Community Services

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Healthy Community - 6.1
(Please refer to the General Plan for policy code descriptions) **Project**

Description:

The proposed work includes laser cut of baseball fields at various parks.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ 30,000
TOTAL ESTIMATE	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ 30,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
363 - ARPA	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ 30,000
TOTAL FUNDING	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ 30,000

Highlands Park Big Playground Replacement — Project No. 95024



Lead Dept./Division Recreation and Community Services
Supporting Division Engineering

Staff Contact Robert Aguirre Ext. 388
Director of Recreation and Community Services

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Resources - 1.1
Healthy Community - 6.1
Land Use and Urban Design - 3.8

(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the replacement of playground equipment. New playground equipment will help to improve public safety by replacing aging equipment and repairing any additional issues with the playground or the surrounding areas.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 450,000	$ -	$ -	$ -	$ -	$ -	$ 450,000
TOTAL ESTIMATE	$ 450,000	$ -	$ -	$ -	$ -	$ -	$ 450,000

Funding Source(s)	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	Total
363 - ARPA	$ 450,000	$ -	$ -	$ -	$ -	$ -	$ 450,000
TOTAL FUNDING	$ 450,000	$ -	$ -	$ -	$ -	$ -	$ 450,000

City Hall Generator — Project No. 95026



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Anthony Bendezu Ext. 320
Project Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Safety - 6.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the replacement of the City Hall generator which has reached its useful service life. The equipment is needed for emergency preparedness.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 333,299	$ -	$ -	$ -	$ -	$ -	$ 333,299
TOTAL ESTIMATE	$ 333,299	$ -	$ -	$ -	$ -	$ -	$ 333,299

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
363 - ARPA	$ 333,299	$ -	$ -	$ -	$ -	$ -	$ 333,299
TOTAL FUNDING	$ 333,299	$ -	$ -	$ -	$ -	$ -	$ 333,299

Barnes Park Amphitheater Seating — Project No. 95028

Lead Dept./Division Recreation and Community Services
Supporting Division Engineering

Staff Contact Robert Aguirre Ext. 388
Director of Recreation and Community Services

Start Date FY 22-23
Target Completion FY 23-24



General Plan Policy Healthy Community - 6.1
Land Use and Urban Design - 5.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes replacement of existing seating, installing LED lights, relocating trash containers, concrete repairs, and making American with Disabilities Act (ADA) compliant improvements.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 188,492	$ -	$ -	$ -	$ -	$ -	$ 188,492
TOTAL ESTIMATE	$ 188,492						$ 188,492

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
387 - PROP 68 GRANT	$ 188,492	$ -	$ -	$ -	$ -	$ -	$ 188,492
TOTAL FUNDING	$ 188,492	$ -	$ -	$ -	$ -	$ -	$ 188,492

Rekeying of City Hall Doors — Project No. 95029



Lead Dept./Division Public Works
Supporting Division Building Maintenance

Staff Contact Chris Reyes Ext. 320
Public Works Maintenance Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Safety - 1.2
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the rekeying of City Hall doors for improved security and public safety.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000
TOTAL ESTIMATE	$ 100,000						$ 100,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
363 - ARPA	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000
TOTAL FUNDING	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000

Demolition of Training Tower — Project No. 95030

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Safety - 1.2
(Please refer to the General Plan for policy code descriptions)



Project Description:

The proposed work includes the demolition of the fire department training tower at station 3 due to safety concerns.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000
TOTAL ESTIMATE	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
363 - ARPA	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000
TOTAL FUNDING	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000

City Hall A/C Units Replacement

Project No. 96029



Lead Dept./Division Public Works
Supporting Division Building Maintenance

Staff Contact Anthony Bendezu Ext. 320
Project Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Land Use and Urban Design - 30.2
Safety - 1.2

(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes replacement HVAC units that have reached their useful service life at various city owned facilities.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ 294,406	$ -	$ -	$ -	$ -	$ -	$ 294,406
TOTAL ESTIMATE	$ 294,406						$ 294,406

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
363 - ARPA	$ 294,406	$ -	$ -	$ -	$ -	$ -	$ 294,406
TOTAL FUNDING	$ 294,406	$ -	$ -	$ -	$ -	$ -	$ 294,406

Barnes Gym Roof

Project No. TBD



Lead Dept./Division Public Works
Supporting Division Building Maintenance

Staff Contact Chris Reyes
Public Works Maintenance Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Safety - 1.2
Land Use and Urban Design - 30.2

(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes repair and replacement of the Barnes Gym roof which has reached its useful service life.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
TOTAL ESTIMATE	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
101 - GENERAL FUND	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
TOTAL FUNDING	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000

Barnes Park - Restroom Improvements

Project No. TBD



Lead Dept./Division Recreation and Community Services
Supporting Division Engineering

Staff Contact Robert Aguirre Ext. 388
Director of Recreation and Community Resources

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Safety - 1.2
Land Use and Urban Design - 30.2
Healthy Community - 6.3
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes improvements to the Barnes Park restrooms.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Administration	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
Design	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
Construction	$ -	$ 365,000	$ -	$ -	$ -	$ -	$ 365,000
TOTAL ESTIMATE	$ -	$ 445,000	$ -	$ -	$ -	$ -	$ 445,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
362 - CDBG	$ -	$ 445,000	$ -	$ -	$ -	$ -	$ 445,000
TOTAL FUNDING	$ -	$ 445,000	$ -	$ -	$ -	$ -	$ 445,000

City of Monterey Park | Capital Project | Facilities/Other Improvements

City Hall Roof Repair

Project No. TBD



Lead Dept./Division Public Works
Supporting Division Building Maintenance

Staff Contact Chris Reyes Ext. 320
Public Works Maintenance Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Safety - 1.2
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes repair and replacement of the City Hall roof which has reached its useful service life.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 693,000.00	$ -	$ -	$ -	$ -	$ 693,000.00
TOTAL ESTIMATE	$ -	$ 693,000.00	$ -	$ -	$ -	$ -	$ 693,000.00

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
101 - GENERAL FUND	$ -	$ 693,000	$ -	$ -	$ -	$ -	$ 693,000.00
TOTAL FUNDING	$ -	$ 693,000	$ -	$ -	$ -	$ -	$ 693,000.00

City Hall Skylights Atrium Replacements — Project No. TBD



Lead Dept./Division Public Works
Supporting Division Building Maintenance

Staff Contact Chris Reyes
Public Works Maintenance Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Safety - 1.2
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes replacement of the City hall skylight system which was originally installed in approximately 1979 and is approaching 40 years in use. The system has been failing for approximately 10-12 years in varying degrees and in multiple areas resulting in significant issues.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000
TOTAL ESTIMATE	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000
TOTAL FUNDING	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000

City of Monterey Park | Capital Project | Facilities/Other Improvements

Elder Gym Roof Repair

Project No. TBD



Lead Dept./Division Public Works
Supporting Division Building Maintenance

Staff Contact Chris Reyes
Public Works Maintenance Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Safety - 1.2
Land Use and Urban Design - 30.2
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes repair and replacement of the Elder Gym roof which has reached its useful service life.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 433,000	$ -	$ -	$ -	$ -	$ 433,000
TOTAL ESTIMATE	$ -	$ 433,000	$ -	$ -	$ -	$ -	$ 433,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
101 - GENERAL FUND	$ -	$ 433,000	$ -	$ -	$ -	$ -	$ 433,000
TOTAL FUNDING	$ -	$ 433,000	$ -	$ -	$ -	$ -	$ 433,000

City of Monterey Park | Capital Project | Facilities/Other Improvements

Garvey Ranch Park Museum Roof Repairs — Project No. TBD



Lead Dept./Division Public Works
Supporting Division Building Maintenance

Staff Contact Chris Reyes Ext. 320
Public Works Maintenance Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Safety - 1.2
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes repair and replacement of the Garvey Ranch Park Museum roof which has reached its useful service life.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 140,000	$ -	$ -	$ -	$ -	$ 140,000.00
TOTAL ESTIMATE	$ -						$ 140,000.00

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
101 - GENERAL FUND	$ -	$ 140,000	$ -	$ -	$ -	$ -	$ 140,000.00
TOTAL FUNDING	$ -	$ 140,000	$ -	$ -	$ -	$ -	$ 140,000.00

Langley Center Roof — Project No. TBD



Lead Dept./Division Public Works
Supporting Division Building Maintenance

Staff Contact Chris Reyes
Public Works Maintenance Manager

Start Date FY 23-24
Target Completion FY 23-24

General Plan Policy Safety - 1.2
Land Use and Urban Design - 30.2
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes repair and replacement of the Langley Center roof which has reached its useful service life.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
Construction	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
TOTAL ESTIMATE	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000

Funding Source(s)	FY 2022-23 Carryover	FY 2023-24 Budget	FY 2024-25 Forecast	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	Total
101 - GENERAL FUND	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
TOTAL FUNDING	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000

Project	Fund	Project Description	Appropriation Amount	Year To Date Estimated Expenditures	FY 2022-2023 Carryover Balance	New Funding Request FY 2023-2024	Planned FY 2024-2025	Planned FY 2025-2026	Planned FY 2026-2027	Planned FY 2027-2028	Total Project Needs
		Enterprise Capital Projects									
86005	411	SEWER MASTER PLAN	$200,000.00	$0.00	$0.00	$0.00	$200,000.00	$0.00	$0.00	$0.00	$400,000.00
86005	419	SEWER MASTER PLAN	$71,177.00	$0.00	$49,190.00	$0.00	$21,987.00	$0.00	$0.00	$0.00	$71,177.00
96007	411	SEWER REPAIRS & PIPE RELINING	$609,235.00	$450,403.00	$158,832.00	$0.00	$0.00	$0.00	$0.00	$0.00	$609,235.00
99009	411	CHANDLER AVENUE PIPELINE REPLACEMENT	$160,000.00	$149,773.75	$10,226.25	$0.00	$0.00	$0.00	$0.00	$0.00	$160,000.00
99010	411	EMERSON AVENUE PIPELINE RELINING	$245,000.00	$0.00	$245,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$245,000.00
99011	411	EMERSON AVENUE PARALLEL PIPELINE	$615,000.00	$0.00	$615,000.00	$1,015,000.00	$0.00	$0.00	$0.00	$0.00	$1,630,000.00
96001	411	N. ATLANTIC SEWER IMPROVEMENT	$1,940,394.00	$736,539.15	$0.00	$0.00	$2,236,539.85	$0.00	$0.00	$0.00	$2,973,079.00
99014	411	CURED-IN PLACE PIPE RELINING- VARIOUS LOCATIONS (GARVEY)	$887,000.00	$0.00	$887,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$887,000.00
99015	411	SPOT REPAIRS AT VARIOUS LOCATIONS	$1,282,000.00	$659,268.84	$622,731.16	$0.00	$0.00	$0.00	$0.00	$0.00	$1,282,000.00
99016	411	CCTV FIELD EQUIPMENT UPGRADE	$71,000.00	$33,868.85	$37,131.15	$0.00	$0.00	$0.00	$0.00	$0.00	$71,000.00
99020	411	SEWER SYSTEM INVENTORY & MAPPING AND STAFF TRAINING	$0.00	$0.00	$0.00	$0.00	$156,435.00	$0.00	$0.00	$0.00	$156,435.00
99021	411	PIPELINE REPLACEMENT - CIPRIANO AND EL PORTAL	$0.00	$0.00	$0.00	$0.00	$304,886.00	$0.00	$0.00	$0.00	$304,886.00
NEW	411	SEWER MANHOLE REHABILITATION	$0.00	$0.00	$0.00	$300,000.00	$300,000.00	$300,000.00	$300,000.00	$0.00	$1,200,000.00
NEW	411	SEWER REPAIRS AT VARIOUS LOCATIONS	$0.00	$0.00	$0.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$0.00	$6,000,000.00
		Sewer Sub-total	$6,080,806.00	$2,029,853.59	$2,625,110.56	$2,815,000.00	$4,719,847.85	$1,800,000.00	$1,800,000.00	$0.00	$8,789,812.00
86007	401	WATER MASTER PLAN	$286,809.00	$104,233.00	$182,576.00	$0.00	$0.00	$0.00	$0.00	$0.00	$286,809.00
99012	402	GROUNDWATER TREATMENT SYSTEM	$105,541.02	$0.00	$105,541.02	$0.00	$0.00	$0.00	$0.00	$0.00	$105,541.02
99012	403	GROUNDWATER TREATMENT SYSTEM	$6,837,000.00	$5,537,807.07	$1,299,192.93	$0.00	$0.00	$0.00	$0.00	$0.00	$6,837,000.00
99005	401	MIRA VALLE WATER PROJECT	$540,000.00	$0.00	$0.00	$0.00	$540,000.00	$0.00	$0.00	$0.00	$540,000.00
99006	401	MPK GOLF COURSE WATER MAIN EXTENSION	$630,000.00	$0.00	$0.00	$0.00	$630,000.00	$0.00	$0.00	$0.00	$630,000.00
99007	401	RUSSELL STREET RESERVOIR	$1,199,625.00	$19,992.45	$0.00	$0.00	$2,315,007.55	$0.00	$0.00	$0.00	$3,514,632.55
96001	401	N. ATLANTIC WATER IMPROVEMENT	$1,668,753.00	$10,175.00	$1,658,578.00	$0.00	$345,922.00	$0.00	$0.00	$0.00	$2,014,675.00
99022	409	PLC UPGRADE	$387,341.00	$0.00	$387,341.00	$212,659.00	$0.00	$0.00	$0.00	$0.00	$600,000.00
99023	409	WATER MAIN REPLACEMENT - NORTHEAST	$112,491.00	$13,032.00	$99,459.00	$0.00	$0.00	$0.00	$0.00	$0.00	$112,491.00
99023	401	WATER MAIN REPLACEMENT - NORTHEAST	$2,602,305.00	$0.00	$2,602,305.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,602,305.00
99024	401	WATER METER REPLACEMENTS	$5,000,000.00	$53,611.56	$4,946,388.44	$0.00	$4,000,000.00	$0.00	$0.00	$0.00	$9,000,000.00
99025	401	MONTEREY PASS RD WATER MAIN IMPROVEMENTS	$8,241,000.00	$1,504,235.90	$6,736,764.10	$0.00	$0.00	$0.00	$0.00	$0.00	$8,241,000.00
NEW	401	WATER MAIN REPLACEMENT - NORTHEAST (PHASE 4)	$0.00	$0.00	$0.00	$0.00	$2,400,000.00	$0.00	$0.00	$0.00	$2,400,000.00
NEW	401	WATER MAIN REPLACEMENT - NORTHEAST (PHASE 5)	$0.00	$0.00	$0.00	$0.00	$0.00	$2,700,000.00	$0.00	$0.00	$2,700,000.00
NEW	401	DE LA FUENTE ST MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$6,000,000.00	$0.00	$0.00	$6,000,000.00
NEW	401	MONTECHICO DR MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$1,300,000.00	$0.00	$0.00	$1,300,000.00
NEW	401	RUSSELL BOOSTER STATION	$0.00	$0.00	$0.00	$0.00	$0.00	$2,800,000.00	$0.00	$0.00	$2,800,000.00
NEW	401	BROCKWELL AVE MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,500,000.00	$0.00	$5,500,000.00
NEW	401	REPLACE DELTA SETTLING TANKS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,700,000.00	$0.00	$2,700,000.00
NEW	401	EAST GRAVES AVE MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$670,000.00	$670,000.00
NEW	401	BRIGHTWOOD BOOSTER STATION REHAB	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,900,000.00	$1,900,000.00
NEW	401	GRAYLOCK AVE MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,000,000.00	$3,000,000.00
NEW	401	PIPELINE SEISMIC UPGRADE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$200,000.00	$200,000.00
NEW	401	DELTA BOOSTER STATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
NEW	401	DONCREST ST MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
		Water Sub-total	$27,610,865.02	$7,243,086.98	$18,018,145.49	$212,659.00	$10,230,929.55	$12,800,000.00	$8,200,000.00	$5,770,000.00	$63,654,453.57
		Enterprise Capital Projects Subtotal	**$33,691,671.02**	**$9,272,940.57**	**$20,643,256.05**	**$3,027,659.00**	**$14,950,777.40**	**$14,600,000.00**	**$10,000,000.00**	**$5,770,000.00**	**$72,444,265.57**

Project	Fund	Project Description	Appropriation Amount	Year To Date Estimated Expenditures	FY 2022-2023 Carryover Balance	New Funding Request FY 2023-2024	Planned FY 2024-2025	Planned FY 2025-2026	Planned FY 2026-2027	Planned FY 2027-2028	Total Project Needs
		Street Construction Capital Projects									
96004	239	DOWNTOWN TRAFFIC SIGNAL IMPROV	$343,744.00	$239,946.35	$103,797.65	$0.00	$0.00	$0.00	$0.00	$0.00	$343,744.00
96004	246	DOWNTOWN TRAFFIC SIGNAL IMPROV	$932,500.00	$52,977.63	$879,522.37	$0.00	$0.00	$0.00	$0.00	$0.00	$932,500.00
96012	101	POTRERO GRANDE RENOVATION	$3,588,858.60	$60,580.00	$3,528,278.60	$0.00	$0.00	$0.00	$0.00	$0.00	$3,588,858.60
96023	239	GARFIELD AVENUE CAPACITY IMPROVEMENT	$700,000.00	$212.50	$699,787.50	$0.00	$0.00	$0.00	$0.00	$0.00	$700,000.00
96024	239	ATLANTIC AVENUE CAPACITY IMPROVEMENT	$250,000.00	$212.50	$249,787.50	$1,650,000.00	$0.00	$0.00	$0.00	$0.00	$1,900,000.00
96025	239	RAMONA ROAD CAPACITY IMPROVEMENT	$575,000.00	$2,096.00	$572,904.00	$175,000.00	$1,000,000.00	$650,000.00	$0.00	$0.00	$2,400,000.00
96026	239	ADAPTIVE TRAFFIC/TRAFFIC RESPONSIVE CONTROL SYSTEM	$1,750,000.00	$15,608.50	$1,734,391.50	$2,250,000.00	$5,000,000.00	$0.00	$0.00	$0.00	$9,000,000.00
96027	601	PAVEMENT MANAGEMENT STUDY	$94,269.00	$32,960.00	$61,309.00	$0.00	$90,000.00	$0.00	$0.00	$0.00	$184,269.00
96028	246	GARFIELD AVE TRAFFIC SIGNAL IMPROVEMENTS	$537,200.00	$44,928.35	$492,271.65	$0.00	$0.00	$0.00	$0.00	$0.00	$537,200.00
96030	601	SLURRY SEAL - VARIOUS LOCATIONS	$1,231,004.00	$805,265.65	$425,738.35	$1,032,933.00	$0.00	$0.00	$0.00	$0.00	$2,263,937.00
96031	601	STREET REHABILITATION -VARIOUS LOCATIONS	$11,388,652.00	$1,962,846.90	$9,425,805.10	$7,029,985.00	$0.00	$0.00	$0.00	$0.00	$18,418,637.00
96031	101	STREET REHABILITATION-VARIOUS LOCATIONS	$35,350.00	$0.00	$35,350.00	$0.00	$0.00	$0.00	$0.00	$0.00	$35,350.00
96034	281	SCHOOL AND CROSSWALK SAFETY ENHANCEMENT PROJECT	$1,354,900.00	$0.00	$1,354,900.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,354,900.00
96034	239	SCHOOL AND CROSSWALK SAFETY ENHANCEMENT PROJECT	$489,657.00	$69,398.00	$420,259.00	$0.00	$0.00	$0.00	$0.00	$0.00	$489,657.00
96035	239	CESAR CHAVEZ AVE. PAVING PROJECT	$55,000.00	$0.00	$55,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$55,000.00
96036	237	STREET REHABILITATION -VARIOUS LOCATIONS (RMRA)	$1,252,121.00	$5,889.13	$1,246,231.87	$0.00	$0.00	$0.00	$0.00	$0.00	$1,252,121.00
96038	240	MAT CYCLE 1- POTRERO GRANDE REGIONAL PROJECT	$108,750.00	$0.00	$108,750.00	$1,646,112.00	$4,329,753.00	$281,610.00	$0.00	$0.00	$6,366,225.00
96039	242	SIDEWALK REPAIR PROJECT	$922,672.00	$0.00	$922,672.00	$0.00	$0.00	$0.00	$0.00	$0.00	$922,672.00
96039	238	SIDEWALK REPAIR PROJECT	$802,182.00	$0.00	$802,182.00	$0.00	$0.00	$0.00	$0.00	$0.00	$802,182.00
96039	236	SIDEWALK REPAIR PROJECT	$174,946.00	$0.00	$174,946.00	$0.00	$0.00	$0.00	$0.00	$0.00	$174,946.00
96005	241	TRAFFIC SIGNAL UPGRADES	$200,000.00	$0.00	$0.00	$200,000.00	$0.00	$0.00	$0.00	$0.00	$200,000.00
NEW	246	MONTEREY PASS STREET REHABILITATION	$0.00	$0.00	$0.00	$1,064,323.00	$0.00	$0.00	$0.00	$0.00	$1,064,323.00
NEW	242	SLURRY SEAL	$0.00	$0.00	$0.00	$500,000.00	$500,000.00	$500,000.00	$500,000.00	$500,000.00	$2,500,000.00
NEW	237	STREET REHABILITATION - VARIOUS STREETS	$0.00	$0.00	$0.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$150,000.00	$6,150,000.00
NEW	241	SIDEWALK REPAIRS - CITYWIDE	$0.00	$0.00	$0.00	$179,557.00	$180,000.00	$180,000.00	$180,000.00	$180,000.00	$899,557.00
NEW	236	SIDEWALK REPAIRS - CITYWIDE	$0.00	$0.00	$0.00	$70,443.00	$70,000.00	$70,000.00	$70,000.00	$70,000.00	$350,443.00
NEW	218	SAFE STREETS FPR ALL (SS4A)	$0.00	$0.00	$0.00	$984,000.00	$0.00	$0.00	$0.00	$0.00	$984,000.00
NEW	239	SAFE STREETS FPR ALL (SS4A)	$0.00	$0.00	$0.00	$246,000.00	$0.00	$0.00	$0.00	$0.00	$246,000.00
NEW	241	BUS STOP IMPROVEMENTS	$0.00	$0.00	$0.00	$600,000.00	$0.00	$0.00	$0.00	$0.00	$600,000.00
NEW		ALLEYS REHABILITATION	$0.00	$0.00	$0.00	$0.00	$2,930,000.00	$2,544,000.00	$2,671,000.00	$2,804,000.00	$10,949,000.00
		Street Sub-total	$26,786,805.60	$3,292,921.51	$23,293,884.09	$19,128,353.00	$15,599,753.00	$5,725,610.00	$4,921,000.00	$3,704,000.00	$75,665,521.60
99003	248	EAST LA SUSTAINABLE MEDIAN STORMWATER	$600,000.00	$600,000.00	$0.00	$600,000.00	$0.00	$0.00	$0.00	$0.00	$ 1,200,000.00
96033	248	CATCH BASIN CPS UNITS	$302,250.00	$8,068.06	$294,181.94	$0.00	$0.00	$0.00	$0.00	$0.00	$ 302,250.00
NEW	248	STORM DRAIN MASTER PLAN	$0.00	$0.00	$0.00	$153,233.00					
		Drainage Sub-total	$902,250.00	$608,068.06	$294,181.94	$753,233.00	$0.00	$0.00	$0.00	$0.00	$1,502,250.00
											$ -
		Street Construction Capital Projects Subtotal	**$27,689,055.60**	**$3,900,989.57**	**$23,588,066.03**	**$19,881,586.00**	**$15,599,753.00**	**$5,725,610.00**	**$4,921,000.00**	**$3,704,000.00**	**$77,167,771.60**

Project	Fund	Project Description	Appropriation Amount	Year To Date Estimated Expenditures	FY 2022-2023 Carryover Balance	New Funding Request FY 2023-2024	Planned FY 2024-2025	Planned FY 2025-2026	Planned FY 2026-2027	Planned FY 2027-2028	Total Project Needs
		Community Capital Improvement Projects									
81401	502	IT EMERGENCY / MASTER PLAN	$50,000.00	$0.00	$50,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$50,000.00
87001	101	COMPREHENSIVE GENERAL PLAN	$346,632.27	$382,570.12	-$35,937.85	$0.00	$0.00	$0.00	$0.00	$0.00	$346,632.27
91401	502	NETWORK EQUIPMENT (ERP)	$1,133,563.16	$999,933.32	$133,629.84	$0.00	$0.00	$0.00	$0.00	$0.00	$1,133,563.16
93004	363	CITYWIDE CAMERAS	$1,312,127.00	$1,302,127.00	$10,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,312,127.00
93004	401	CITYWIDE CAMERAS	$238,210.00	$238,210.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$238,210.00
93004	411	CITYWIDE CAMERAS	$42,761.00	$42,761.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$42,761.00
93004	421	CITYWIDE CAMERAS	$42,761.00	$42,761.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$42,761.00
93004	501	CITYWIDE CAMERAS	$64,141.00	$62,940.31	$1,200.69	$0.00	$0.00	$0.00	$0.00	$0.00	$64,141.00
96018	101	DOWNTOWN PARKING LOT IMPROVEMENTS	$567,153.00	$0.00	$567,153.00	$0.00	$0.00	$0.00	$0.00	$0.00	$567,153.00
96029	363	CITY HALL A/C UNITS REPLACEMENT	$345,451.00	$51,045.00	$294,406.00	$0.00	$0.00	$0.00	$0.00	$0.00	$345,451.00
95011	231	LIBRARY STORYROOM EXPANSION AND STAINED GLASS	$30,000.00	$0.00	$30,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$30,000.00
95011	363	LIBRARY STORYROOM EXPANSION AND STAINED GLASS	$120,000.00	$0.00	$120,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$120,000.00
95013	231	BARNES GYM RESTROOMS UPGRADES	$230,000.00	$6,333.00	$223,667.00	$0.00	$0.00	$0.00	$0.00	$0.00	$230,000.00
95014	231	LANGLEY RESTROOMS UPGRADES	$200,000.00	$0.00	$200,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$200,000.00
95014	362	LANGLEY RESTROOMS UPGRADES	$545,603.00	$0.00	$545,603.00	$0.00	$0.00	$0.00	$0.00	$0.00	$545,603.00
95016	363	GATE RAMP	$60,000.00	$13,497.38	$46,502.62	$0.00	$0.00	$0.00	$0.00	$0.00	$60,000.00
95017	363	EDISON TRAILS PARK PLAYGROUND REPLACEMENT	$300,000.00	$63,169.88	$236,830.12	$0.00	$0.00	$0.00	$0.00	$0.00	$300,000.00
95018	363	SEQUOIA PARK SMALL PLAYGROUND REPLACEMENT	$220,000.00	$0.00	$220,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$220,000.00
95019	363	GARVEY RANCH PARK BIG PLAYGROUND REPLACEMENT	$480,000.00	$0.00	$480,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$480,000.00
95020	363	GARVEY RANCH PARK SMALL PLAYGROUND REPLACEMENT	$175,000.00	$0.00	$175,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$175,000.00
95021	363	BELLA VISTA PARK PLAYGROUND REPLACEMENT	$200,000.00	$0.00	$200,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$200,000.00
95022	363	HIGHLANDS PARK SMALL PLAYGROUND REPLACEMENT	$175,000.00	$0.00	$175,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$175,000.00
95023	363	LASER CUT BASEBALL FIELDS	$30,000.00	$0.00	$30,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$30,000.00
95024	363	HIGHLANDS PARK BIG PLAYGROUND REPLACEMENT	$450,000.00	$0.00	$450,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$450,000.00
95025	363	DUAL MODEM MDC'S	$127,528.00	$97,968.89	$29,559.11	$0.00	$0.00	$0.00	$0.00	$0.00	$127,528.00
95026	363	CITY HALL GENERATOR	$335,000.00	$1,701.00	$333,299.00	$0.00	$0.00	$0.00	$0.00	$0.00	$335,000.00
95027	387	SIERRA VISTA COURTS	$27,500.00	$26,043.69	$1,456.31	$0.00	$0.00	$0.00	$0.00	$0.00	$27,500.00
95028	387	BARNES PARK AMPHITHEATER SEATING	$188,492.00	$0.00	$188,492.00	$0.00	$0.00	$0.00	$0.00	$0.00	$188,492.00
95029	363	REKEYING OF CITY HALL DOORS	$100,000.00	$0.00	$100,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$100,000.00
95030	363	DEMOLITION OF TRAINING TOWER	$100,000.00	$0.00	$100,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$100,000.00
###	501	PUBLIC SAFETY	$60,000.00	$0.00	$60,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$60,000.00
###	501	PUBLIC WORKS VEHICLE	$150,000.00	$0.00	$150,000.00	$360,000.00	$0.00	$0.00	$0.00	$0.00	$510,000.00
###	238	RECREATION AND COMMUNITY SERVICES VEHICLES	$245,000.00	$0.00	$245,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$245,000.00
###	401	PUBLIC WORKS VEHICLE (WATER)	$70,000.00	$0.00	$70,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$70,000.00
NEW	362	PARK RESTROOM IMPROVEMENTS - BARNES PARK	$0.00	$0.00	$0.00	$445,000.00	$0.00	$0.00	$0.00	$0.00	$445,000.00
NEW	362	PARK RESTROOM IMPROVEMENTS	$0.00	$0.00	$0.00	$0.00	$400,000.00	$400,000.00	$400,000.00	$400,000.00	$1,600,000.00
NEW	101	AMBULANCE	$0.00	$0.00	$0.00	$425,000.00	$0.00	$0.00	$0.00	$0.00	$425,000.00
NEW	101	ELDER GYM ROOF REPAIR	$0.00	$0.00	$0.00	$433,000.00	$0.00	$0.00	$0.00	$0.00	$433,000.00
NEW	101	CITY HALL SKYLIGHTS ATRIUM REPLACEMENT	$0.00	$0.00	$0.00	$300,000.00	$0.00	$0.00	$0.00	$0.00	$300,000.00
NEW	101	CITY HALL LROOF REPAIR	$0.00	$0.00	$0.00	$693,000.00	$0.00	$0.00	$0.00	$0.00	$693,000.00
NEW	101	GARVEY RANCH PARK MUSEUM ROOF REPAIRS	$0.00	$0.00	$0.00	$140,000.00	$0.00	$0.00	$0.00	$0.00	$140,000.00
NEW	101	LANGLEY CENTER ROOF	$0.00	$0.00	$0.00	$100,000.00	$0.00	$0.00	$0.00	$0.00	$100,000.00
NEW	101	BARNES GYM ROOF	$0.00	$0.00	$0.00	$100,000.00	$0.00	$0.00	$0.00	$0.00	$100,000.00
NEW	101	POLICE VEHICLE	$0.00	$0.00	$0.00	$66,790.65	$200,000.00	$0.00	$0.00	$0.00	$266,790.65
		Community Capital Improvement Projects Subtotal	**$8,966,379.93**	**$3,535,519.09**	**$5,430,860.84**	**$3,062,790.65**	**$600,000.00**	**$400,000.00**	**$400,000.00**	**$400,000.00**	**$13,829,170.58**

Project	Fund	Project Description	Appropriation Amount	Year To Date Estimated Expenditures	FY 2022-2023 Carryover Balance	New Funding Request FY 2023-2024	Planned FY 2024-2025	Planned FY 2025-2026	Planned FY 2026-2027	Planned FY 2027-2028	Total Project Needs
TOTAL ALL FUNDS											
	101	GENERAL FUND	$4,537,993.87	$443,150.12	$4,094,843.75	$2,257,790.65	$200,000.00	$0.00	$0.00	$0.00	$6,995,784.52
	218	SS4A	$0.00	$0.00	$0.00	$984,000.00	$0.00	$0.00	$0.00	$0.00	$984,000.00
	231	PUBLIC/PARKS/LIBRARY DIF	$460,000.00	$6,333.00	$453,667.00	$0.00	$0.00	$0.00	$0.00	$0.00	$460,000.00
	236	TRANSPORTATION DEVELOPMENT ACT 3	$174,946.00	$0.00	$174,946.00	$70,443.00	$70,000.00	$70,000.00	$70,000.00	$70,000.00	$525,389.00
	237	SB1	$1,252,121.00	$5,889.13	$1,246,231.87	$1,500,000.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$150,000.00	$7,402,121.00
	238	PROP A	$1,047,182.00	$0.00	$1,047,182.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,047,182.00
	239	MEASURE R	$4,163,401.00	$327,473.85	$3,835,927.15	$4,321,000.00	$6,000,000.00	$650,000.00	$0.00	$0.00	$15,134,401.00
	240	Measure M	$108,750.00	$0.00	$108,750.00	$1,646,112.00	$4,329,753.00	$281,610.00	$0.00	$0.00	$6,366,225.00
	241	PROP C	$200,000.00	$0.00	$0.00	$979,557.00	$180,000.00	$180,000.00	$180,000.00	$180,000.00	$1,699,557.00
	242	GAS TAX	$922,672.00	$0.00	$922,672.00	$500,000.00	$500,000.00	$500,000.00	$500,000.00	$500,000.00	$3,422,672.00
	246	HIGHWAY SAFETY IMPROV PROGRAM	$1,469,700.00	$97,905.98	$1,371,794.02	$1,064,323.00	$0.00	$0.00	$0.00	$0.00	$2,534,023.00
	248	MEASURE W	$902,250.00	$608,068.06	$294,181.94	$753,233.00	$0.00	$0.00	$0.00	$0.00	$1,502,250.00
	362	CDBG	$545,603.00	$0.00	$545,603.00	$445,000.00	$400,000.00	$400,000.00	$400,000.00	$400,000.00	$2,590,603.00
	363	ARPA	$4,530,106.00	$1,529,509.15	$3,000,596.85	$0.00	$0.00	$0.00	$0.00	$0.00	$4,530,106.00
	379	MTA MONTEREY PASS BIKE GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	387	PER CAPITA 68 GRANT	$215,992.00	$26,043.69	$189,948.31	$0.00	$0.00	$0.00	$0.00	$0.00	$215,992.00
	401	WATER	$20,476,702.00	$1,930,457.91	$16,196,611.54	$0.00	$10,230,929.55	$12,800,000.00	$8,200,000.00	$5,770,000.00	$56,307,631.55
	402	WATER TREATMENT	$105,541.02	$0.00	$105,541.02	$0.00	$0.00	$0.00	$0.00	$0.00	$105,541.02
	403	WATER TREATMENT	$6,837,000.00	$5,537,807.07	$1,299,192.93	$0.00	$0.00	$0.00	$0.00	$0.00	$6,837,000.00
	409	WATER - DIF	$499,832.00	$13,032.00	$486,800.00	$212,659.00	$0.00	$0.00	$0.00	$0.00	$712,491.00
	411	SEWER	$6,052,390.00	$2,072,614.59	$2,575,920.56	$2,815,000.00	$4,697,860.85	$1,800,000.00	$1,800,000.00	$0.00	$15,961,396.00
	419	SEWER - DIF	$71,177.00	$0.00	$49,190.00	$0.00	$21,987.00	$0.00	$0.00	$0.00	$71,177.00
	421	REFUSE	$42,761.00	$42,761.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$42,761.00
	501	SHOP	$274,141.00	$62,940.31	$211,200.69	$360,000.00	$0.00	$0.00	$0.00	$0.00	$634,141.00
	502	TECHNOLOGY	$1,388,020.66	$1,204,390.82	$183,629.84	$0.00	$0.00	$0.00	$0.00	$0.00	$1,388,020.66
	601	STREET BONDS	$12,713,925.00	$2,801,072.55	$9,912,852.45	$8,062,918.00	$90,000.00	$0.00	$0.00	$0.00	$20,866,843.00
	621	SALES TAX BONDS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	GRANT	GRANTS	$0.00	$443,150.12	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
		TOTAL ALL FUNDS	**$68,992,206.55**	**$17,152,599.35**	**$48,307,282.92**	**$25,972,035.65**	**$28,220,530.40**	**$18,181,610.00**	**$12,650,000.00**	**$7,070,000.00**	**$158,337,307.75**

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DEBT SERVICE

Debt service obligations of the City and budgeted amounts required to meet these obligations are presented in this section. These obligations involve long-term debt, which was used to build capital facilities or to acquire equipment that the City is now using.

Sales Tax Revenue Bonds Series 2021

On October 1, 2021, the City issued Sales Tax Revenue Bonds Series 2021 to fund the rehabilitation a various City streets. This is a 30-year bond funded with Measure M, Measure R and Proposition C revenues.

Siemens Energy Efficiency Project

On September 23, 2014, the City entered into a 15-year lease purchase agreement with Siemens Public, Inc. for the purchase and installation of interior lighting retrofits, exterior lighting retrofits, HVAC equipment replacement at select sites, building automation system and water meter replacements. Funding for this lease purchase is approximately 85% water fund,401, and 15% general fund,101.

I-Bank La Loma/Highland Reservoirs

In January of 2001, the City entered into a 30-year loan agreement with the California Infrastructure and Economic Development Bank for the construction of the La Loma and Highland reservoirs. This loan is funded using the water fund, 401.

Police Mobile Radios & System

In March 2021, the City entered into a 10-year lease purchase agreement with Motorola Solutions, Inc., for the purchase of Motorola APX radios and related accessories for the Police Department. This lease purchase is funded using the general Fund, 101.

Pension Obligation Bonds 2021 Series A

On February 16, 2021, the City issued Pension Obligation Bond 2021 Series A. The bond merged POB 2004 and paid off the full Unfunded Actuarial Liability through FY2020-2021. This is a 22-year bond payment and is funded with the City's retirement fund, 506.

Fire Ladder & Engine Trucks

On September 28, 2018, the City entered into a 7-year lease purchase agreement with Banc of America Capital Corp., Inc. for the purchase of two fire engines and one fire ladder truck. Funding for this lease purchase is from the internal service shop fund, 501.

San Gabriel Valley Municipal Water District

In March of 2021, the City entered into a 10-year loan agreement with the San Gabriel Valley Municipal Water District for the PFAS treatment system. This loan is funded using the water fund, 403.

Fund	Type of Debt	Description	Fiscal Year 2022-2023	Fiscal Year 2023-2024
621	Bonds	Sales Tax Revenue Bonds Series 2021 (Final date: 06/2051)	1,051,450	1,051,200
101	Lease Purchase	**SIEMENS Energy Efficiency Project**	134,329	142,033
401		(Final date: 06/2030)	761,199	946,883
		Sub-Total	895,199	1,088,916
401	Loan	**I-Bank La Loma/Highland Reservoirs** (Final date: 08/2030)	112,193	112,193
101	Lease Purchase	**Police Mobile Radios & System** (Final date: 09/2032)	307,745	2,255,799
362	Note	**HUD Section 108** (Final date: 08/2022)	545,603	0
506	Bonds	**Pension Obligation Bonds 2004**	1,112,819	1,072,761
		Pension Obligation Bonds 2021 Series A	6,224,602	6,265,609
		Merge with 2004 POBs (Final date: 06/2043)		
		Sub-Total	7,337,421	7,338,370
501	Lease Purchase	**Fire Ladder & Engine Trucks** (Final date: 09/2025)	420,258	420,257
403	Loan	**SGVMWD** (Final date: 12/2033)		400,000
		Total	$10,669,869	$12,666,735

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