CITY COUNCIL OF MONTEREY PARK
THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY, THE HOUSING AUTHORITY, THE MONTEREY PARK FINANCING AUTHORITY AND THE MONTEREY PARK GEOLOGIC HAZARD ABATEMENT DISTRICT
AGENDA

SPECIAL CITY COUNCIL MEETING
MONTEREY PARK CITY HALL COUNCIL CHAMBERS
320 W. NEWMARK AVENUE, MONTEREY PARK, CA 91754

Wednesday
May 22, 2024
5:30 p.m.

MISSION STATEMENT
The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

LAND ACKNOWLEDGMENT
We would like to acknowledge that the land we inhabit today was once known as Tovangaar, the home of the Gabrieleño-Tongva people. We show our respect to the Gabrieleño-Tongva people, as well as all Indigenous people, past, present, and future, and honor their labor as original caretakers of this land. We commit to uplifting the Gabrieleño-Tongva people, invite you to acknowledge the history, and join us in caring for this land.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at http://www.montereypark.ca.gov/AgendaCenter/City-Council-17.

The public may watch the meeting live on the city's cable channel MPKTV (AT&T U-verse, channel 99 or Charter Communications, channel 182) or by visiting the city's website at http://www.montereypark.ca.gov/133/City-Council-Meeting-Videos.Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

PUBLIC PARTICIPATION

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers. Written Communication will be accepted up to 24 hours before the meeting via email to mpclerk@montereypark.ca.gov.

While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

CALL TO ORDER **Mayor**
FLAG SALUTE **Mayor**
ROLL CALL **Henry Lo, Vinh Ngo, Jose Sanchez, Thomas Wong, Yvonne Yiu**

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS

STAFF COMMUNICATIONS:

- Public Works Department
- Recreation and Community Services

[1.] PRESENTATION – None.

[2.] OLD BUSINESS – None.

[3.] CONSENT CALENDAR ITEM NOS. 3A-3F

All items under the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any member of the City Council for separate consideration.

3-A. MONTHLY INVESTMENT REPORT – APRIL 2024

It is recommended that the City Council consider:

(1) Receiving and filing the monthly investment report; and

(2) Taking such additional, related, action that may be desirable.

3-B. CONSIDERATION OF A RESOLUTION TO ADOPT GUIDELINES FOR BATCH BROADBAND PERMIT PROCESSING OF WIRELESS TELECOMMUNICATIONS FACILITIES

It is recommended that the City Council consider:

(1) Adopting the resolution establishing guidelines for the batch broadband permit processing of wireless telecommunications facilities; or

(2) Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

The proposed Resolution is exempt from additional environmental review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq*., "CEQA") and CEQA regulations (14 California Code of Regulations ("CCR") §§ 15000, *et seq*.) because it establishes guidelines for batch broadband permit processing of wireless telecommunications facilities, which does not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, this Resolution does not constitute a "project" that requires environmental review (*see* specifically 14 CCR § 15378(b)(4-5)).

3-C. ESTABLISHING THE SATURN PARK ADVISORY REVIEW COMMITTEE ("SPARC")

It is recommended that the City Council consider:

(1) Establishing the Saturn Park Advisory Review Committee ("SPARC") initially comprised of Mayor Thomas Wong, Mayor pro tem Vinh Ngo, and Assistant City Manager Diana Garcia; and

(2) Taking such additional, related, action that may be desirable.

3-D. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING MAY 18, 2024, AS NATIONAL ASIAN AMERICAN AND PACIFIC ISLANDER DAY AGAINST BULLYING AND HATE (REQUESTED BY MAYOR WONG)

It is recommended that the City Council consider:

(1) Adopting a Resolution declaring May 18, 2024, as National Asian American and Pacific Islander Day Against Bullying and Hate; and

(2) Taking such additional, related, action that may be desirable.

3-E. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK RECOGNIZING THE MONTH OF JUNE 2024 AS LGBTQ+ PRIDE MONTH (REQUESTED BY COUNCIL MEMBER LO)

It is recommended that the City Council consider:

(1) Adopting a Resolution recognizing the month of June 2024 as LGBTQ+ pride month; and

(2) Taking such additional, related, action that may be desirable.

3-F. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING AND RECOGNIZING THE MONTH OF MAY 2024 AS MISSING AND MURDERED INDIGENOUS PEOPLE AWARENESS MONTH (REQUESTED BY COUNCIL MEMBER LO)

It is recommended that the City Council consider:

(1) Adopting a Resolution declaring and recognizing the month of May 2024 as Missing and Murdered Indigenous People Awareness Month; and

(2) Taking such additional, related, action that may be desirable.

[4.] PUBLIC HEARING – None.

[5.] NEW BUSINESS

5-A. DISCUSSION AND DIRECTION REGARDING RETAIL THEFT LEGISLATION

It is recommended that the City Council consider:

(1) Discussing and providing direction on multiple bills pending in the California Legislature that would address retail theft;

(2) If desirable, signing a letter on behalf of the City in support of some or all of these bills; and

(3) Taking such additional, related, action that may be desirable.

5-B. FISCAL YEAR 2024-2025 BUDGET

It is recommended that the City Council consider:

(1) Receiving and filing the Preliminary Budget documentation for Fiscal Year 2024-2025; and

(2) Alternatively, take such additional, related, action that may be desirable

Consideration and possible action regarding the Fiscal Year 2024-2025 Budget. Staff will present a brief overview of policy issues, financial prospect and economic development, challenges/solutions, goals and strategies associated with the budget including, without limitation, the following matters

- City 2024-2025 spending plan overview;
- Proposed staffing changes to reflect efficient core staffing mix;
- Proposed capital improvement projects;
- Goals and Objectives presented by all departments.

Council may raise other development, policy, capital project and potential budget adjustment items for consideration as part of the Budget.

[6.] CITY COMMUNICATIONS (CITY COUNCIL)

[7.] FUTURE AGENDA ITEMS

[8.] CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

ADJOURN

City Council Staff Report

DATE: May 22, 2024

AGENDA ITEM NO: Consent Calendar - 3A

TO: The Honorable Mayor and City Council

FROM: Amy Lee, City Treasurer

SUBJECT: Monthly Investment Report – April 2024

RECOMMENDATION:

It is recommended that the City Council consider:

1. Receiving and filing the monthly investment report; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As of April 30, 2024, invested funds for the City of Monterey Park total $73,297,314.95.

BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates and maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months. The attached monthly investment report includes a summary investment report for the LA County Pooled Investment Fund, which displays the composition by type for the entire pooled investment fund.

Respectfully submitted by:

Amy Lee
City Treasurer

Prepared by:

Martha Garcia
Finance Director

Approved by:

Inez Alvarez
Interim City Manager

ATTACHMENT:

1. Monthly Investment Report

ATTACHMENT 1
Monthly Investment Report

CITY OF MONTEREY PARK
INVESTMENT REPORT
APRIL 30, 2024

INVESTMENTS PORTFOLIO PROFILE:

TOTAL BALANCE AT 04/30/2024				**$ 73,297,314.95**
INVESTMENT COMPOSITION				
(1) **LA COUNTY POOLED INVESTMENT FUND**		ON DEMAND	4.050%	$ 31,289,978.57
(2) **LOCAL AGENCY INVESTMENT FUND**		ON DEMAND	3.670%	$ 14,399,883.85
(3) **CHANDLER ASSET MANAGEMENT**			5.00%	$ 20,007,452.53

	(4) **CERTIFICATES OF DEPOSIT**	Purchase Date	Maturity Date	Interest Rate	
1	SALLIE MAE BANK	08/11/21	08/12/24	0.70%	245,000
2	TOYOTA FINANCIAL SAVINGS BANK	09/16/21	09/16/24	0.65%	245,000
3	SYNCHRONY BANK	09/17/21	09/17/24	0.65%	245,000
4	UBS BANK USA	09/22/21	09/23/24	0.65%	245,000
5	STATE BANK OF INDIA	10/18/21	10/18/24	0.70%	245,000
6	MEDALLION BANK UTAH	01/28/22	01/28/25	1.25%	245,000
7	PENTAGON FEDERAL UNION	01/31/22	01/31/25	1.25%	245,000
8	BEAL BANK	02/02/22	01/29/25	1.15%	245,000
9	VALLIANCE BANK	03/18/22	03/18/25	1.40%	245,000
10	STATE BANK OF TEXAS	03/25/22	03/25/25	1.45%	245,000
11	FIRST FED SAVINGS & LOAN	03/30/22	03/31/25	2.00%	245,000
12	LAFAYETTE FEDERAL CREDIT UNION	03/30/22	03/31/25	2.20%	245,000
13	COMENITY CAPITAL BANK	04/14/22	04/14/25	2.55%	245,000
14	AMERICU CREDIT UNION	04/21/22	04/21/25	2.30%	245,000
15	BALBOA THRIFT & LOAN	04/29/22	04/29/25	2.00%	245,000
16	CONNEXUS CREDIT UNION	05/26/22	05/28/24	2.65%	245,000
17	METRO CREDIT UNION	07/13/22	07/12/24	3.20%	245,000
18	FIRST TECHNOLOGY CREDIT UNION	08/05/22	08/05/24	3.25%	245,000
19	AUSTIN TELCO FEDERAL CREDIT UNION	12/16/22	12/16/24	5.00%	245,000
20	GREENWOOD MUNICIPAL FED CREDIT UNI(	01/27/23	01/27/25	4.80%	245,000
21	RAIZ CREDIT UNION	01/27/23	01/27/25	4.75%	245,000
22	WORKERS	01/27/23	01/27/25	4.70%	245,000
23	MANUF & TRADERS TRUST CO	01/31/23	01/31/26	4.25%	245,000
24	ALPINE BANK	01/31/23	01/31/25	4.55%	245,000
25	TECHNOLOGY FCU	02/10/23	02/24/25	5.00%	245,000
26	RED CROWN FCU	02/14/23	02/21/25	4.85%	245,000
27	UFIRST FEDERAL CREDIT UNION	02/15/23	02/25/25	4.85%	245,000
28	SEA COMM FEDERAL CREDIT UNION	02/23/23	03/03/25	4.90%	245,000
29	GLOBAL CREDIT UNION	05/02/23	05/12/25	4.85%	245,000
30	WESTERN ALLIANCE BANK	05/02/23	05/05/25	4.85%	245,000
31	PREFERRED BANK	09/03/23	09/03/24	4.16%	100,000
32	PREFERRED BANK	09/08/23	09/08/24	4.16%	150,000
	Total CDs (32)			3.189%	***$ 7,600,000.00***

OTHER INFORMATION:

BANK BALANCE: (1)	$25,426,371.97
AVERAGE MATURITY DAYS	58
AVERAGE INTEREST RATE FOR THE MONTH	5.922%

THE CITY'S INVESTMENT HAS SUFFICIENT LIQUIDITY TO MEET THE CITY'S EXPENDITURE REQUIREMENTS FOR THE NEXT 180 DAYS. THE 180-DAY LIQUIDITY DISCLOSURE IS REQUIRED PER GOVERNMENT CODE 53646.

THERE HAVE BEEN NO VARIANCES TO THE INVESTMENT POLICY.

(1) Bank balance is maintained to cover outstanding warrants, payroll checks and on-going operating costs.

PORTFOLIO SUMMARY

City of Monterey Park | Account #11189 | As of April 30, 2024

Portfolio Characteristics

Average Modified Duration	1.81
Average Coupon	3.76%
Average Purchase YTM	5.00%
Average Market YTM	5.21%
Average Quality	AA
Average Final Maturity	2.19
Average Life	2.03

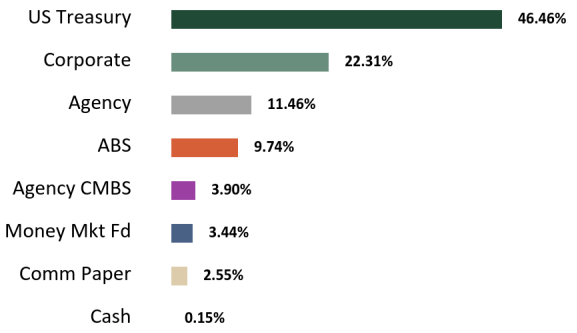
Account Summary

	Beg. Values as of 04/01/2024	End Values as of 04/30/2024
Market Value	20,000,477.84	19,907,712.89
Accrued Interest	38,805.44	117,113.17
Total Market Value	**20,039,283.28**	**20,024,826.06**
Income Earned	2,001.52	93,200.56
Cont/WD	20,000,000.00	0.00
Par	20,033,712.22	20,236,181.48
Book Value	20,005,007.53	20,007,452.53
Cost Value	20,004,837.25	19,997,229.14

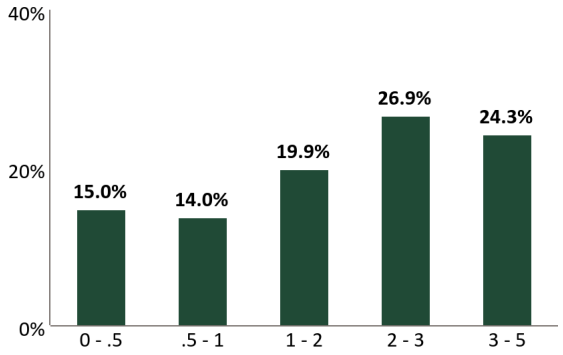
Top Issuers

United States	46.46%
Federal Home Loan Banks	8.97%
FHLMC	3.90%
First American Govt Oblig fund	3.44%
Honda Motor Co., Ltd.	2.75%
Farm Credit System	2.49%
American Express Company	1.73%
John Deere Owner Trust 2024	1.54%

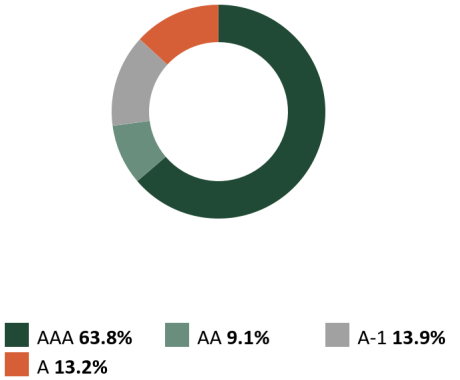
Sector Allocation



Maturity Distribution



Credit Quality



*See Footnote

The credit quality is a weighted average calculation of the highest of S&P, Moody's' and Fitch

City Council Staff Report

DATE: May 22, 2024

AGENDA ITEM NO: Consent Calendar - 3B

TO:	The Honorable Mayor and City Council
FROM:	Jessica Serrano, Director of Community Development
SUBJECT:	Consideration of a Resolution to Adopt Guidelines for Batch Broadband Permit Processing of Wireless Telecommunications Facilities

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting the resolution establishing guidelines for the batch broadband permit processing of wireless telecommunications facilities; or
2. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

The proposed Resolution is exempt from additional environmental review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq*., "CEQA") and CEQA regulations (14 California Code of Regulations ("CCR") §§ 15000, *et seq*.) because it establishes guidelines for batch broadband permit processing of wireless telecommunications facilities, which does not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, this Resolution does not constitute a "project" that requires environmental review (*see* specifically 14 CCR § 15378(b)(4-5)).

EXECUTIVE SUMMARY:

Government Code § 65964.3 requires cities to use "batch broadband permit processing" when they: (1) receive two or more broadband permit applications for "substantially similar broadband project sites;" (2) applications are submitted at the same time; and (3) by the same applicant.

Government Code § 65964.3 defines "substantially similar broadband project sites" as "broadband project sites that are nearly identical in terms of equipment and general design, but not location." It does not, however, define what the phrase "nearly identical in terms of equipment and general design, but not location" means.

The proposed Resolution would, if adopted, establish guidelines defining what the phrase "nearly identical in terms of equipment and general design, but not location" means.

BACKGROUND:

Existing law generally prevents cities from (1) denying a carrier the ability to provide service either through explicit prohibitions (example: banning new wireless facilities) or through actions that effectively prohibit service; (2) denying wireless applications based on health concerns, such as those expressed about radio frequency emissions; (3) stalling or failing to make a decision within a "shot clock," a short time frame for a city to review a wireless application; and/or (4) denying a carrier from using the public right-of-way to install their equipment.

The proposed Resolution implements the requirements of Government Code § 65964.3 for batch broad permit processing. The Resolution provides that the City should consider applications for wireless telecommunications facilities as identical in terms of equipment when they require the same permits, are the same class of antennas, and are the same type of wireless facility.

2023-2024 STRATEGIC PLAN GOAL:

This Resolution meets the Strategic Plan Goal to Maintain, Build and Modernize Infrastructure and Facilities to Support the Current and Future Needs of our City and Community by encouraging the development of wireless communications facilities to improve the City's emergency response infrastructure, internet, and telephone connectivity.

FISCAL IMPACT:

There is no estimated fiscal impact from this Resolution.

Respectfully submitted by:

Jessica Serrano
Director of Community Development

Prepared by:

Beth Chow, AICP
Planning Manager

Approved by:

Inez Alvarez
City Manager

Reviewed by:

Ephraim S. Margolin
Deputy City Attorney

ATTACHMENTS:

1. Draft Resolution of Guidelines for Batch Processing Wireless Telecommunications Facilities
2. Government Code § 65964.3

ATTACHMENT 1
Draft Resolution of Guidelines for Batch Processing Wireless Telecommunications Facilities

RESOLUTION NO. ____

A RESOLUTION ADOPTING REGULATIONS FOR BATCH BROADBAND PERMIT PROCESSING OF WIRELESS TELECOMMUNICATIONS FACILITIES

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: The City Council finds and declares that:

A. Monterey Park Municipal Code ("MPMC") Chapter 21.34 (Wireless Telecommunications Facilities) regulates wireless facilities in the City but does not provide a procedure to simultaneously process multiple applications for wireless telecommunications facilities by a single applicant.

B. Assembly Bill ("AB") 965 is codified at Government Code § 65964.3 and requires cities to use "batch broadband permit processing" when they: (1) receive two or more broadband permit applications for "substantially similar broadband project sites;" (2) applications are submitted at the same time; and (3) by the same applicant.

C. Government Code § 65964.3 defines "substantially similar broadband project sites" as "broadband project sites that are nearly identical in terms of equipment and general design, but not location."

D. AB 965 does not define what the phrase "nearly identical in terms of equipment and general design, but not location" means.

E. It is in the public interest for the City desires to adopt the procedural requirements for processing multiple wireless telecommunication facilities in accordance with Government Code § 65964.3.

SECTION 2: The City Council finds and declares that:

A. The City Manager, or designee, will consider applications under Government Code § 65964.3 for batch broad permit processing if they:

1. Require the same permits;

2. Are the same class of antennas as defined by MPMC Chapter 21.04 (for example: all the applications received are Class 1 facilities.);

3. Applications for wireless facilities under MPMC § 21.34.020 (Wireless Telecommunications Facilities on Private Property) cannot be batched with applications for applications for wireless facilities under MPMC § 21.34.030 (Wireless Telecommunications Facilities in the Public Right-of-Way);

4. Must be in the same type of zoning district;

5. The proposed facilities are within five feet of each other in height/elevation;

6. The proposed facilities have similar power output and operating frequency for any proposed antenna array;

7. Use similar camouflage design techniques as those found in MPMC §§ 21.04.184 and 21.34.040;

8. The City will only process the same type of wireless facilities together (Building and Structure Mounted Installations, Monopole Installations, and Miscellaneous Installations). For example, Building and Structure Mounted Installations with Building and Structure Mounted Installations cannot be batch processed with Monopole Installations or Miscellaneous Installations as defined by MPMC § 21.34.040(D).

9. Use the same material for exterior finishes;

10. Are attached to structures that provide illumination (e.g., signs, light standards, poles) and require no additional illumination except for security and maintenance purposes as determined by the Community Development Director;

11. Constitute an eligible facilities request in accordance with 47 U.S.C § 1455; and

12. The City will not batch process applications involving a historical structure and a non-historical structure.

SECTION 3: *Environmental Review*. This resolution is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq*., "CEQA") and CEQA regulations (14 California Code of Regulations ("CCR") §§ 15000, *et seq*.) because it establishes guidelines for batch broadband permit processing of wireless telecommunications facilities, which does not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, this resolution does not constitute a "project" that requires environmental review (*see* specifically 14 CCR § 15378(b)(4-5)).

SECTION 4: *Electronic Signatures.* This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 5: *Severability.* If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provision or application and, to this end, the provisions of this Resolution are severable.

SECTION 6: The Mayor, or presiding officer, is authorized to sign this Resolution signifying its adoption by the City Council of the City of Monterey Park and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 7: *Effective Date.* This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

SECTION 8: *Reliance On Record*. Each and every one of the findings and determination in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MONTEREY PARK ON THIS __ DAY OF MAY, 2024.

_____
Thomas Wong, Mayor

ATTEST:

_____
Maychelle Yee, City Clerk

APPROVED AS TO FORM:
Karl H. Berger, City Attorney

By:
Ephraim Margolin, Deputy City Attorney

ATTACHMENT 2
Government Code § 65964.3

STATE OF CALIFORNIA
LEGISLATIVE COUNSEL BUREAU
AUTHENTICATED
ELECTRONIC LEGAL MATERIAL

State of California

GOVERNMENT CODE

Section 65964.3

65964.3. (a) For purposes of this section, the following definitions apply:

(1) "Batch broadband permit processing" means the simultaneous processing of multiple broadband permit applications for substantially similar broadband project sites under a single permit.

(2) "Broadband permit application" means an application or other documents submitted for review by a local agency to permit the construction of a broadband project.

(3) "Broadband project" means the proposed facility, including the support structure and any supporting equipment necessary for operation of the proposed facility. A broadband project may be comprised of one or more components, including, but not limited to, a wireless facility, a fiber optic connection, and other supporting equipment, each of which may require separate permits or authorizations by a local agency.

(4) "Local agency" has the same meaning as the term is defined in Section 65964.5, except that it does not include a publicly owned electric utility that is subject to Part 2 (commencing with Section 9510) of Division 4.8 of the Public Utilities Code.

(5) "Presumptively reasonable time" means the timeframe, if any, specified in applicable law within which a local agency must review and resolve an application following submission of a complete broadband permit application. The presumptively reasonable time period may be modified by mutual, written agreement between the local agency and the applicant.

(6) "Substantially similar broadband project sites" means broadband project sites that are nearly identical in terms of equipment and general design, but not location.

(b) Subject to subdivision (e), a local agency shall undertake batch broadband permit processing upon receiving two or more broadband permit applications for substantially similar broadband project sites submitted at the same time by the same applicant. Batch broadband permit processing for wireless broadband projects shall be completed within a presumptively reasonable time pursuant to applicable law unless a longer period of time is permitted under the circumstances pursuant to applicable law, including Section 1.6003 of Title 47 of the Code of Federal Regulations.

(c) If a local agency does not approve broadband permit applications for substantially similar wireless broadband project sites submitted for batch broadband permit processing pursuant to this section and issue permits, or reject the applications and notify the applicants, within the presumptively reasonable time or a longer period permitted under applicable law, all of the permits shall be deemed approved pursuant to Section 65964.1.

(d) The Legislature finds and declares that batch broadband permitting processing will allow local governments to still receive permit fees, but staff can more easily process routine, high-volume broadband permits as a group instead of individually to help bridge the digital divide and more quickly connect communities to high-speed internet. This will allow the state to meet the federal broadband funding deadline of December 31, 2024, while creating greater broadband equity amongst communities so more individuals can have access to high-speed internet for emergency response, remote work, telehealth, education, and commerce.

(e) The requirements of this section shall not apply to eligible facility requests, as defined and governed by Section 1455 of Title 47 of the United States Code.

(f) (1) This section does not preclude a local agency from requiring compliance with any requirements relating to the design, construction, or location of broadband projects that the local agency is otherwise authorized to impose or enforce under applicable law, including, without limitation, any generally applicable health and safety requirements.

(2) If a broadband permit application is denied, the local agency shall notify the applicant in writing of the reasons for the denial.

(g) The provisions of this section shall not apply to poles located within the limits of the City and County of San Francisco, if the poles are used for the primary purpose of operating San Francisco Municipal Transportation Agency public transit vehicles.

(h) Nothing in this section shall supersede, nullify, or otherwise alter the requirements to comply with safety standards, including, but not limited to, both of the following:

(1) Article 2 (commencing with Section 4216) of Chapter 3.1 of Division 5 of Title 1.

(2) The Public Utilities Commission's General Order No. 128, Rules for Construction of Underground Electric Supply and Communication Systems, or successor rules adopted by the commission.

(i) (1) A local agency may place reasonable limits on the number of broadband project sites that are grouped into a single permit while undertaking batch broadband permit processing.

(2) A reasonable limit imposed pursuant to paragraph (1) shall be no less than either of the following:

(A) For a city with a population of fewer than 50,000 or a county with a population of fewer than 150,000, including each city within that county, 25 project sites.

(B) For a city or county with a population greater than the applicable population described in subparagraph (A), 50 project sites.

(3) A local agency may only remove a broadband project site from grouping under a single permit under mutual agreement with the applicant or to expedite the approval of other substantially similar broadband project sites.

(j) A local agency may impose a fee on batch broadband permitting processing consistent with Section 50030. Where limited resources affect a local agency's ability to process applications for a broadband project, including batched applications, a local agency shall work with the applicant in good faith to resolve those resource

limitations, which may include, but is not limited to, provision by the applicant of supplemental resources.

(Added by Stats. 2023, Ch. 553, Sec. 3. (AB 965) Effective January 1, 2024.)

City Council Staff Report

DATE: May 22, 2024

AGENDA ITEM NO: Consent Calendar - 3C

TO: The Honorable Mayor and City Council

FROM: Diana Garcia, Assistant City Manager

SUBJECT: Establishing the Saturn Park Advisory Review Committee ("SPARC")

RECOMMENDATION:

It is recommended that the City Council consider:

1. Establishing the Saturn Park Advisory Review Committee ("SPARC") initially comprised of Mayor Thomas Wong, Mayor pro tem Vinh Ngo, and Assistant City Manager Diana Garcia; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On April 9, 2024, the Planning Commission considered future land uses at McCaslin Business Park as contemplated by the Land Use Element ("LUE") to the General Plan (approved by voters in 2020). A copy of the April 9th staff report is attached for reference.

During a subsequent Planning Commission meeting on April 15, 2024, Planning Commissioners expressed support for various land uses within the McCaslin Business Park to implement the vision expressed in the LUE. Based upon those discussions, it seems prudent for the City to solicit public input to adopt new land use regulations for what the LUE identifies as "Saturn Park." The LUE was guided by a citizen's oversight committee identified as the "General Plan Advisory Committee"; it is recommended that the City Council create the "Saturn Park Advisory Review Committee" or "SPARC" as described below.

BACKGROUND:

The general background for the future of Saturn Park is contemplated in the April 9th Planning Commission staff report. The recommendation is for the SPARC to be initially comprised of the Mayor, the Mayor pro tem (Saturn Park is located in District 5), and the Assistant City Manager. The Mayor and the Mayor pro tem would each appoint two persons from the community to the SPARC so that a total of seven members would serve on the SPARC. The SPARC would be subject to the Brown Act.

The SPARC is intended to oversee a series of meetings that would engage residents, the business community, and other stakeholders in drafting a Saturn Park Specific Plan ("SPSP") for consideration by the City Council. The SPSP would help implement the LUE by:

- Facilitating the coordination and planning of development within Saturn Park.
- Attracting investment and business to enhance Saturn Park's economic vitality.
- Improve Saturn Park's function and appearance
- Most of all, improving the quality of life for residents, business owners, employees, and visitors through neighborhood enhancements and improvements to public spaces.

To accomplish these objectives, the SPARC would provide ongoing and effective input to the City's Project Team (City staff and consultants) and elected officials. SPARC members would:

- Provide ongoing input that reflects a member's community knowledge, including reviewing and commenting on major work elements and products.
- Help the Project Team gain a broader understanding of public and interest group perspectives.
- Provide suggestions regarding public engagement efforts.
- Act as public engagement ambassadors by inviting/encouraging neighbors, friends, business colleagues, to participate in public engagement activities such as festival booths, workshops, etc.

Decision making within the SPARC would be a process that seeks to achieve mutual agreement. "Mutual agreement" does not necessarily mean that all members of the SPARC are equally enthusiastic about the decision or recommendation. It does mean that everyone in the committee is willing to "live with" the agreement even though some individuals might prefer an alternative solution.

The City already engaged a consultant to assist with developing the SPSP; the Community Development Director would serve as the SPARC liaison and secretary.

FISCAL IMPACT:
There is no immediate fiscal impact associated with the establishment of the SPARC.

Respectfully submitted by:

Diana Garcia
Assistant City Manager

Approved by:

Inez Alvarez
City Manager

Reviewed by:

Karl H. Berger
City Attorney

ATTACHMENT:

1. Staff Report and Attachments from April 9, 2024 Planning Commission Meeting

ATTACHMENT 1
Staff Report and Attachments from April 9, 2024 Planning Commission Meeting

Planning Commission Staff Report

DATE: April 9, 2024

AGENDA ITEM NO: 5-A

TO: The Planning Commission

FROM: Jessica Serrano, Director of Community Development

SUBJECT: **RECEIVE AND FILE** - Discussion of Land Use Regulations and future uses at McCaslin Business Park

RECOMMENDATION:

It is recommended that the Planning Commission consider:

(1) Receiving and filing this staff report as background information; and
(2) Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

This staff report provides the historical context regarding land use considerations in McCaslin Business Park to be used in discussing future uses of the area.

BACKGROUND:

McCaslin Business Park is named after Lowry B. McCaslin (a former All-American [1929] who played for USC) who owned the area between 1937 and his death in 1995. It was originally a quarry for mining decomposed granite. Mr. McCaslin eventually developed the sand and gravel pit into a 73-acre business and industrial park. Residential neighborhoods adjacent to the Business Park were developed during the years 1947 to 1954.

In 1956, the Monterey Park City Council adopted an ordinance that effectively zoned the gravel operations out of business after persons in the residential neighborhoods complained of noise and dust. Mr. McCaslin succeeded in invalidating these restrictions as unconstitutional (*McCaslin v. City of Monterey Park* (1958) 163 Cal.App.2d 399). He began building the industrial park in 1970.

In 1996, the City Council adopted a moratorium on the use and storage of certain hazardous materials within the Business Park. This was in response to Alpha Photonics, Inc.'s proposal to include crystal growing operations as part of their electronics component manufacturing business. The moratorium indicated that:

> "an application for a project at 2019 Saturn Street, Monterey Park, located in the McCaslin Industrial Park. The initial building permit application and plans did not disclose the use or storage of hazardous materials on site. The City subsequently became informed that the proposed use will handle and store certain quantities of hazardous materials. The use and storage of hazardous materials can pose a danger to the City and the City began investigating the

> regulation of the use and storage of these materials. Because of their potential danger, current law provides extensive State and County regulations for the handling and storage of hazardous materials."

The moratorium was extended throughout 1997 until the City Council placed a proposition onto the 1998 ballot (on December 17, 1997) that was later identified as "Measure D." Measure D was approved by voters on April 14, 1998 (Ordinance No. 1933, Attachment 1). Measure D added the "Office Professional" or "O-P" zone to the Monterey Park Municipal Code ("MPMC") as Chapter 21.14.

Most recently, the Measure D regulations were publicly discussed in 2018. At that time, the City discovered that the voter approved regulations in MPMC Chapter 21.14 were improperly changed by Ordinance No. 2097 that was adopted in 2013. This apparently occurred based upon a 2009 internal memorandum from the (then) Community Development Director to the (then) City Manager that asserted the City Council could make changes to MPMC Chapter 21.14 based upon its own authority. Measure D, however, did not delegate authority to the City Council to make any changes to MPMC Chapter 21.14.

The voter approved zoning restrictions in the Business Park are challenging to businesses wishing to locate to that area (see Attachment 2, e.g., letter from 2019 regarding 1977 Saturn). Currently, approximately 75% of the available building space is vacant.

Measure JJ was adopted by voters in 2020 (Ordinance No. 2198). Section 3(A) of Measure JJ provides that the City Council may "implement [Measure JJ] including, without limitation, adopting all zoning regulations needed to effectuate [Measure JJ] by ordinance." Measure JJ designates McCaslin Business Park as "Innovation/Technology" (Land Use Element – Figure LU-3: Land Use Policy Map, Attachment 3). Uses for this designation include research and development; light manufacturing; service commercial; professional offices; entertainment; and breweries/ wineries/distilleries; trade and technical schools; public utilities, and similar uses "per zoning regulations." Prohibited uses are warehousing, freight terminals, vehicle storage, and heavy manufacturing.

Respectfully submitted by:

Jessica Serrano
Director of Community Development

Reviewed by:

Justin A. Tamayo
Deputy City Attorney

ATTACHMENTS:

1. Ordinance No. 1933 – Measure D
2. August 14, 2019 Letter - 1977 Saturn
3. Land Use Element - Figure LU-3: Land Use Policy Map

ATTACHMENT 1
Ordinance No. 1933 – Measure D

ORDINANCE NO. 1933

AN ORDINANCE OF THE PEOPLE OF THE CITY OF MONTEREY PARK, CALIFORNIA, ADDING CHAPTER 21.14, ENTITLED OFFICE PROFESSIONAL, TO THE MONTEREY PARK MUNICIPAL CODE, MODIFYING SECTION 21.70.030 OF THE MONTEREY PARK MUNICIPAL CODE BY ADDING CERTAIN CONDITIONALLY PERMITTED USES IN THE OFFICE PROFESSIONAL ZONE, APPROVING A GENERAL PLAN AMENDMENT AND APPROVING A ZONE CHANGE FOR THE AREA COMMONLY KNOWN AS MCCASLIN BUSINESS PARK FROM MANUFACTURING (M) TO OFFICE PROFESSIONAL (O-P)

THE PEOPLE OF THE CITY OF MONTEREY PARK, CALIFORNIA, DO HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The People find and determine that a Zone Change pursuant to Title 21 of the Monterey Park Municipal Code (MPMC), to change the zoning designation from M (Manufacturing) to O-P (Office Professional), and to establish appropriate development regulations for the O-P zone are in the public interest and consistent with the General Plan.

SECTION 2. The People hereby amend the Monterey Park Municipal Code (MPMC) to establish an O-P (Office Professional) Zone, by adding Chapter 21.14 thereto to read as follows:

Chapter 21.14

O-P --- Office Professional Zone

Sections:

21.14.010 Purpose
21.14.020 Permitted uses
21.14.030 Prohibited uses
21.14.040 Principal uses
21.14.050 Conditional uses
21.14.060 Standards of development generally
21.14.070 Lots
21.14.080 Yards
21.14.090 Building height
21.14.100 Floor area ratio (FAR)
21.14.110 Off-street Parking

21.14.120 Required walls
21.14.130 Trash facilities
21.14.140 Buffering and maintenance of landscaping and easements
21.14.150 Compressors, air-conditioning units or similar mechanical equipment
21.14.160 Lighting
21.14.170 Exceptions
21.14.180 Site development plan approval
21.14.190 Limitations on permitted uses

21.14.010 Purpose. In order to provide for the development of integrated professional, office and limited retail areas that exhibit a diversity of business activity from both revenue and service quality standpoints, and which are compatible and responsive to abutting land uses, including residential developments, the following regulations shall be applicable to all properties classified in the O-P zone.

21.14.020 Permitted uses. No person shall use, nor shall any property owner permit the use of any lot classified in any O-P zone for any use, other than the following as set out in Section 21.14.040 and 21.14.050.

21.14.030 Prohibited uses. All uses not permitted in this chapter shall be prohibited.

21.14.040 Principal uses. The principal uses shall be permitted as follows:

Administrative and professional offices;
Beauty salon or barber shop;
Bookstore;
Cellular phone, telephone and pager store
Coffee shop;
Computer store, sales and service;
Confectionary shop;
Data processing facility;
Delicatessen;
Employment agency;
Financial institutions' corporate offices, no retail banking;
General research facility, not involving testing, manufacturing, fabrication or processing or sale of products, nor the use of a hazardous material that has a degree of hazard rating in health, flammability or reactivity of Class 4 as ranked by U.F.C. Standard 79-3 or succeeding standard;
Gift shop;
Ice cream parlor;
Import and export offices;
Investment service offices, stock brokers;
Jewelry store, sales and service;
Legal offices;

Mail box and service store;
Medical equipment and supplies, sales and service;
Notary public;
Photocopying and blueprinting;
Public utility customer service office
Real estate offices and title companies;
Restaurant, tearoom and cafe;
Service businesses;
Stationery;
Studio, art, dance, martial arts, photography;
Tax consulting;
Tobacco store;
Travel agency;
Video sales and rentals;

21.14.050 Conditional uses. Conditional uses shall be uses specifically enumerated in Section 21.70.030.

21.14.060 Standards of development generally. All premises in the O-P zone shall comply with the following standards of development as set out in Sections 21.14.070 through 21.14.190.

21.14.070 Lots. (a) Lot area. The minimum lot area of each lot shall be five thousand square feet.

(b) Lot width. The minimum width of each lot shall be fifty feet.

(c) Lot depth. The minimum depth of each lot shall be one hundred feet.

21.14.080 Yards. The following minimum yards shall be required on all lots:

(a) Front yard. No minimum front yard is required.

(b) Side and rear yards. Every lot shall have and maintain minimum side and rear yards as follows:

(1) When the side yard is adjacent to a street, the yard shall be at least fifteen feet in depth.

(2) When adjacent to a R-zone, the yard shall be no less than fifty feet, plus five feet in depth for each story above one story of building or each ten-foot increment above fifteen feet in height of building on the O-P zoned lot. Where there is an opening, including but not limited to windows, pedestrian doors and roll-up doors, in any building on the O-P zone facing a yard adjacent to a R-zone, the yard shall be no less than one hundred feet from any opening to the R zoned lot. The yard may be used for parking, excepting a minimum fifteen foot wide area abutting the R-zone which shall be landscaped and maintained in such a condition so as not to violate Section 9.54.010. The required landscaping shall also conform to the standards set forth in Section 21.14.140. When the O-P zoned lot is separated from a R-zone by an alley, a rear yard setback of forty feet shall be provided, as measured from the centerline of the alley. A minimum three-foot wide landscaped planter shall be installed and maintained along the alley, excepting at any vehicular access driveway.

(3) When adjacent to a commercially-zoned or M zoned lot, no yard is required.

21.14.090 Building height. No building or structure in excess of forty feet or three stories shall be located on any lot. Buildings or structures exceeding the height limits may be permitted upon approval of a conditional use permit.

21.14.100 Floor area ratio (FAR). The floor area ratio shall not exceed 0.5 when the lot is less than ten thousand square feet in area. When the lot is between ten thousand and twenty thousand square feet in area, the floor area ratio shall not exceed 0.65. When the lot is more than twenty thousand square feet in area, the floor area ratio shall not exceed 0.8. The floor area ratio may be increased to a maximum of 1.0 for all lots, upon approval of a conditional use permit.

21.14.110 Off-street parking and loading. Each O-P zoned lot shall have and maintain off-street parking and loading facilities as required by Chapter 21.40.

21.14.120 Required walls. Except as otherwise provided in Chapter 21.48, the following standards shall apply: (a) Where any part of the front yard or street side yard of a O-P zoned lot is used for parking or loading, a masonry wall compatible in color with the commercial building and/or sight-obscuring hedge a minimum of three feet in height shall be erected and maintained within a landscaped area a minimum of three feet in width adjacent to the sidewalk at the front or side yard property line as required by Section 21.40.180.

(b) When any O-P zoned lot has a common side or rear lot line with any R-zoned property, a six-foot solid decorative masonry or concrete block wall compatible in color with the commercial building shall be constructed and maintained along all such common side or rear lot lines. Where an easement exists, abutting the common property line, the said decorative wall may be constructed along the boundary of the easement on the commercial lot. A minimum three-foot wide landscaped planter with automatic irrigation system shall be placed adjacent to the wall, planted with trees, shrubs, ground cover and vines. Where a parking lot on the O-P zoned lot abuts a R-zoned lot, the additional parking lot landscaping requirements of Section 21.40.180 shall apply.

21.14.130 Trash facilities. Each O-P zoned lot shall be provided with facilities for the storage and collection of trash as follows:

(a) Any outdoor trash facility shall be enclosed by a minimum five-foot high solid masonry, brick or concrete wall except for the access way which shall be enclosed with solid decorative gates of the same height.

(b) Location and size shall be subject to approval by the planner. When any O-P zoned lot has a common property line with a R-zoned lot, no trash facility shall be located within the required building setback.

(c) Open vehicular and pedestrian access to and from such trash facility shall be provided. No parking spaces shall block such access to the trash facility.

(d) Trash facilities shall be maintained in a closed manner at all times to prohibit visibility from public rights-of-way or adjacent property.

Notwithstanding any other provision of this title, all existing uses, buildings and structures in the O-P zone which do not conform to this Section shall provide a fully enclosed trash facility within six months of the effective date of this ordinance unless providing such trash facility will eliminate any existing required off-street parking spaces.

21.14.140 Buffering and maintenance of landscaping and easements. For O-P zoned lots with side or rear yards that are adjacent to an R zoned lot, the following buffering provisions shall be provided and maintained:

(a) Landscaping, irrigation and maintenance plans shall be required and the plans shall be subject to approval of the design review board under the provisions of Chapter 21.72. The plans shall incorporate, but not be limited to, fifteen-gallon minimum trees at time of planting, interspersed shrubs, ground cover, raised earthen berms and automatic sprinkler systems. The City may require the maintenance plan to include a bonafide service agreement with a City licensed landscaping service business. Maintaining an active service agreement on file with the Community Development Department shall be the responsibility of the owner of the subject property or by his authorized agent.

(b) All landscaped areas and easements shall be maintained in good condition, weed and disease free, and in compliance with Chapter 9.54.

Notwithstanding any other provision of this title, all O-P zoned lots that abut a R zone and do not have landscaping, irrigation and maintenance plans that have been approved by the design review board pursuant to requirements of Chapter 21.72 shall submit a landscaping, irrigation and maintenance plan for design review board approval within six months of the effective date of this ordinance.

21.14.150 Compressors, air-conditioning units or similar mechanical equipment. Each O-P zoned lot which has compressors, air-conditioning units or similar mechanical equipment, located on the roof and outside of the exterior walls of any building or structure, shall comply with the following:

(a) All such equipment shall be installed with permanent sound proofing measures, including but not limited to, enclosures, parapet and sound attenuating walls and screens. All such equipment shall comply with noise standards set forth in Chapter 9.53. The location, type and scope of soundproofing measures for such equipment shall be subject to the approval of the Community Development Department.

(b) All such equipment shall be maintained in a clean and proper condition to prevent collection of litter and filth, emissions of dust or fumes, vibration or electrical disturbances.

21.14.160 Lighting. All outdoor lighting shall be located and shielded so as to prevent the direct spillage of light or glare onto adjacent lots and streets.

21.14.170 Exceptions. Except as otherwise provided in this section, any use, building or structure which is in existence or for which a permit has been issued, as of the effective date hereof, and which conformed to all zoning regulations of the city then in effect at such time, shall not be rendered nonconforming within the meaning of Chapter 21.68, solely by reason of the application of the development standards as set forth in this chapter; provided that any such existing use, building or structure shall comply with the provisions hereof upon a change in use, or upon use, building or structure expansion or reconstruction, in whole or in part.

21.14.180 Site development plan approval. Prior to the issuance of a building permit or business license for any use, building or structure to be located on any lot, as to which the provisions of this chapter apply, the provisions of Chapter 21.72, with regard to site development plans shall be complied with.

21.14.190 Limitations on permitted uses. Every use permitted in the O-P zone shall comply with the following:

(a) All uses shall be conducted totally within a completely enclosed building, except for those uses which are customarily conducted in the open, as determined pursuant to Section 21.06.060 or Section 21.74.030. Those uses conducted in the open shall be no closer than one hundred feet to any R zoned lot, except for parking.

(b) No outdoor storage shall be allowed unless the same is enclosed by a view-obscuring fence or wall, provided that no stored material is visible above the fence or wall, that the fence or wall is approved by the Department of Community Development, and that such storage shall be limited to the accessory storage of items sold or utilized in the conduct of a permitted use on the premises. Where the O-P zoned lot is adjacent to a R zoned lot, no outdoor storage shall be permitted within one hundred feet of a R zoned lot.

(c) No loading and unloading shall be permitted in any required side or rear yard.

(d) Where the O-P zoned lot is adjacent to a R zoned lot, no deliveries of goods and commodities nor loading or unloading shall be conducted during the hours from 10:00 p.m. to 7:00 a.m.

(e) There shall be no overnight parking of vehicles, except those vehicles used in conjunction with a permitted use.

(f) Driveways may not exceed thirty feet in width or sixty percent of the lot frontage.

(g) No use shall be permitted which produces or causes or emits any dust, gas, smoke, glare, noise, fumes, odors, electromagnetic emanations or vibrations which are or may be detrimental to the health, safety, welfare and peace of the city and its residents and businesses.

(h) No use shall be permitted which uses or stores a hazardous material that has a degree of hazard rating in health, flammability or reactivity of Class 4 as ranked by U. F. C. Standard 79-3 or succeeding standard. A business materials usage and operations form shall be filed with the Community Development Department prior to the approval of a certificate of occupancy. Notwithstanding any other provision of this title, all O-P zoned businesses that do not have a business materials usage and operations form on file shall submit a form within six months of the effective date of this ordinance.

(I) No person shall, at any location within the O-P zone, create nor allow the creation of noise which causes the noise level to exceed the applicable noise standards set forth in Chapter 9.53. Where the O-P zoned lot is adjacent to a R zoned lot, the noise level at the property line of the R zoned lot shall not exceed the allowable noise level for residential properties.

SECTION 3. The People hereby amend Section 21.70.030 of the Monterey Park Municipal Code (MPMC) by adding the following conditionally permitted uses:

Use	Zone in which allowed subject to Conditional Use Permit
Auditorium, not within 300 feet of a R-zone	O-P
Buildings exceeding height limit	O-P
Business college (office or medical, dental).	O-P
Child care center, not within 300 feet of a R-zone	O-P
Commercial office or service units which are shared by more than one independently owned business enterprise	O-P
Commercial developments of five or more units or with an area of more than one acre, and within 300 feet of a R-zone	O-P
Financial institution (retail banking)	O-P
Floor area ratio not to exceed 1.0	O-P
Government or public facility, except those owned or operated by the City of Monterey Park	O-P
Gymnasium, reducing salon and health center	O-P
Hotel	O-P
Lot size over an acre	O-P
Places of entertainment, except as otherwise provided in this title . .	O-P

SECTION 4. The People APPROVE General Plan Amendment to change the land use designation in the Land Use Element from Industrial to Commercial for the area set forth in the attached map incorporated herein by this reference, based on the following findings:

1. The proposed General Plan Amendment will protect the health, safety and general welfare of the community as the amendment provides for a land use more compatible with surrounding single family residential development.

2. The proposed General Plan Amendment reflects the conditions of the community and are in keeping with the character of the area. The proposed land use designation of commercial is more compatible than the existing manufacturing designation with the surrounding single family residential areas.

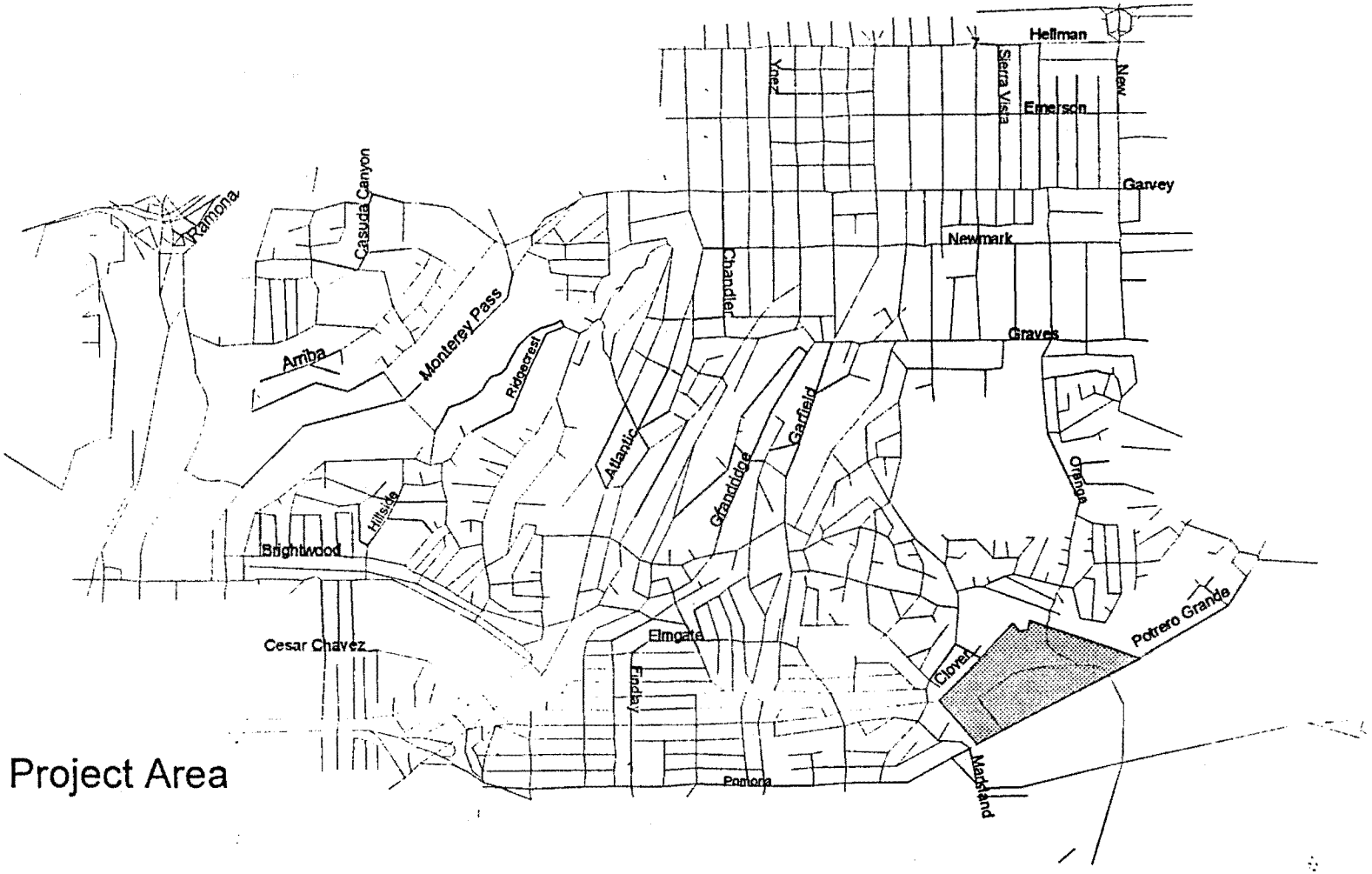
SECTION 5. The People **APPROVE** the Zone Change to change the land use classification from M to O-P for the area set forth in the attached map incorporated herein by this reference.

(1997\OP-.ORD)

REV: 12/30/97
11.45 A.M.

APPROVED AND ADOPTED AT THE APRIL 14, 1998,
SPECIAL MUNICIPAL ELECTION IN THE CITY OF MONTEREY PARK

MCCASLIN BUSINESS PARK GENERAL PLAN AMENDMENT AND ZONE CHANGE



ATTACHMENT 2
August 14, 2019 Letter - 1977 Saturn

CITY OF MONTEREY PARK
320 West Newmark Avenue • Monterey Park • California 91754-2896
www.montereypark.ca.gov

City Council
Peter Chan
Mitchell Ing
Stephen Lam
Hans Liang
Teresa Real Sebastian

City Clerk
Vincent D. Chang

City Treasurer
Joseph Leon

August 14, 2019

Lindsay M. Tabaian
Allen Matkins Leck Gamble Mallory & Natsis LLP
865 South Figueroa Street, Suite 2800
Los Angeles, CA 90017-2543
ltabaian@allenmatkins.com

Re: Letter dated June 25, 2019

Dear Ms. Tabaian:

Thank you for your letter dated June 25, 2019 (the "Letter"). As you know, the Letter contains an analysis regarding the potential zoning regulations affecting real property at 1977 Saturn Street within the City of Monterey Park (the "Property"). Further, the Letter requests that the City respond to that analysis so that your client, Apprentice & Journeymen Training Trust Fund ("A&J"), can determine whether to file a development application.

The City Planner is authorized to make interpretations regarding zoning regulations set forth in the Monterey Park Municipal Code ("MPMC").[1] Accordingly, this response to the Letter (the "Response") provides a general interpretation of the MPMC and how it affects the project proposed in the Letter. Nothing in this Response, however, constitutes an approval of a project or a prediction about whether the City would approve any application – whether filed by A&J or another person – affecting the Property. The Planning Commission and City Council are the only decision-making bodies that are legally authorized to make discretionary decisions. Accordingly, nothing in this Response should be relied upon in any transaction or by any person. This Response does not extend to, and may not be used, quoted, referred to, or relied upon by any person, firm, corporation or entity.

- *Only Measure D regulates the Property*

At the outset, please note that the Letter's analysis incorrectly relies upon certain provisions of the MPMC that were codified as a result of the City Council's adoption of Ordinance No. 2097 in 2013. On August 8, 2019 the City Attorney's office provided you with a copy of a staff report dated May

[1] MPMC § 21.02.090.

31, 2018, portions of which are relevant to these parts of the Letter. Specifically, that staff report states this (emphasis is added):

> "Measure D … was approved by voters in 1998. Measure D adopted Ordinance No. 1933 which added Chapter 21.14 to the … MPMC … and established regulations for the "Office Professional" or "O-P" zone. **Measure D does not delegate authority to the City Council to make any changes to MPMC Chapter 21.14**."
>
> "In 2013, the City Council adopted Ordinance No. 2097. That Ordinance made substantial revisions to the MPMC's land use regulations including renumbering and substantially revising MPMC Chapter 21.14 (as added by Measure D). **In accordance with the well established "equal dignities" rule generally applicable to legislation, however, MPMC Chapter 21.14 cannot be amended, repealed or suspended by an action of the City Council; it can only be changed by a voter approved ballot measure. [The City Attorney's] office has not identified a voter approved ballot measure after 1998 that amended MPMC Chapter 21.14.**"

The Letter (on p.2) purports to quote from Measure O (approved by voters in 2001) to support an assertion that voters delegated authority to the City Council to approve amendments to Measure D upon its own authority, i.e., without further need of voter approval. The quoted language, however, is from the City Attorney's Impartial Analysis for Measure O; it is not part of Measure O and does not constitute the voter's delegation of authority. Consequently, the Letter's reliance upon the current MPMC as to its regulation of the O-P zone is misplaced. The only relevant zoning regulations governing the Property are those set forth in Measure D. Accordingly, this Response only reviews the Letter's analysis as it relates to Measure D.

- *The Project set forth in the Letter*

The Letter describes a proposed project (the "Project") for the Property using the following Project Components ("PC"):

PC 1. This would be a "vocational college for the Southern California Pipe Trades." The Project would "include i) a school building with several types of training areas (classrooms, hands-on training areas, shops, an auditorium, meeting rooms); ii) administrative offices for various unions, agencies and personnel (housed within the same building); and iii) a large outdoor yard for additional training activities and some storage."

PC 2. The "large outdoor yard for additional training activities" would include "a rigging structure, areas for crane operation/site work, welding stations, sheds and an area for large pipe storage."

PC 3. The Project also proposes to include "several materials that are "hazardous" (per the Fire Code). They will be stored and utilized safely in accordance with all City and Fire Code regulations, and appropriate permits will be obtained from the Fire Department. **Two of these materials-propane and acetylene are "Class 4" substances as referenced in Measure D**."[2]

[2] Emphasis added.

➢ *MPMC and Measure D Regulations*

As noted above, the land uses authorized for the Property are governed by Measure D only. The codified version of the MPMC may only be used to the extent it does not supplant voter's intent as expressed in Measure D. With these principles in mind, the following sections of the MPMC and Measure D are relevant to consideration of the Project[3]:

> MPMC § 21.02.090: "The City Planner has the authority to interpret the use provisions applicable to each zone district identified in this title. In the event that a specific use or type of use is not listed, the City Planner has the authority to determine which listed use is most similar to the proposed use and thereby determine whether the use is permitted, permitted subject to conditional use permit review and approval, permitted as a temporary use, or prohibited. In determining "similarity," the City Planner must make all of the following findings:
>
> (1) The proposed use must meet the intent of, and be consistent with the goals, objectives and policies of the general plan;
>
> (2) The proposed use must meet the stated purpose and general intent of the district in which the use is proposed to be located;
>
> (3) The proposed use cannot adversely impact the public health, safety and general welfare of the City's residents; and
>
> (4) The proposed use must share characteristics common with, and not be of greater intensity, density or generate more environmental impact, than those uses listed in the permitted uses section."
>
> Measure D[4] § 21.14.020: "Permitted uses. No person shall use, nor shall any property owner permit the use of any lot classified in any O-P zone for any use, **other than the following as set out in Section 21.14.040 and 21.14.050**."
>
> § 21.14.030: "Prohibited uses. **All uses not permitted in this chapter shall be prohibited**."
>
> § 21.14.040: "Principal uses. The principal uses shall be permitted as follows … **[a]dministrative and professional offices**…."
>
> § 21.14.050: "**Conditional uses**. Conditional uses shall be uses specifically enumerated in **Section 21.70.030**."
>
> § 21.14.190: "Limitations on permitted uses. Every use permitted in the O-P zone shall comply with the following … All uses shall be conducted totally within a completely enclosed building, **except for those uses which are customarily**

[3] Text may be emphasized for discussion.
[4] References to sections other than those cited to the "MPMC" are to those set forth in Measure D.

conducted in the open, as determined pursuant to Section 21.06.060[5] or Section 21.74.030.[6] Those uses conducted in the open shall be no closer than one hundred feet to any R zoned lot, except for parking.... **No use shall be permitted which uses or stores a hazardous material that has a degree of hazard rating in health, flammability or reactivity of Class 4 as ranked by U. F.C. Standard 79-3 or succeeding standard**. A business materials usage and operations form shall be filed with the Community Development Department prior to the approval of a certificate of occupancy."

§ 21.70.030: "The People amend Section 21.70.030 ... by adding the following **conditionally permitted uses** ... **[a]uditorium, not within 300 feet of a R-zone** ... **[b]usiness college (office or medical, dental)**...."

➢ *Project Overview*

Applying the above regulations to the PCs shows the following:

PC 1: It does not appear that the overall Project could be approved as part of a conditional use permit ("CUP") application pursuant to § 21.70.030. While an "auditorium" use is specifically listed as a conditional use, the type of "business college" is restricted to "office or medical, dental." The Project is a vocational college that does not fit into the category of "business college."[7] For reasons explained more fully below (for PC 3), the City declines to utilize a different interpretation since doing so would be contrary to voter direction.

PC 2: The proposed outdoor activities are not those that would be "customarily conducted in the open" were the Project a "business college." Since, as noted in PC 1, the Project is not a "office or medical, dental" type of business college, the proposed vocational activities, e.g., welding, are not associated with the type of "office professional" use required for the O-P zone.

PC 3: Per the Letter, the Project proposes to store and use hazardous materials that are specifically identified in Measure D. Such use would directly violate § 21.14.190 and the voter's intent in enacting that section. The legislative history preceding Measure D's approval demonstrates that the City Council and voters specifically intended to prohibit the storage and use of hazardous materials on the Property and to discontinue the previously allowed manufacturing uses. On December 11, 1996, the City Council adopted Urgency Ordinance No. 1917 which prohibited the storage and use of hazardous materials at the Property. The City Council directed that this moratorium be extended on January 15, 1997; it subsequently adopted Urgency Ordinance No. 1920 on February 5, 1997 to extend the moratorium. The prohibitions contained in Ordinance Nos. 1917 and 1920 were thereafter incorporated into Measure D at § 21.14.190(h).

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[5] This section is for "[c]larification of ambiguity" in the 1998 MPMC.
[6] This section was recodified to MPMC § 21.02.090, authorizing interpretations of the MPMC.
[7] If the Project is proposed only for professional offices, such would be allowed as a matter of right per § 21.14.040.

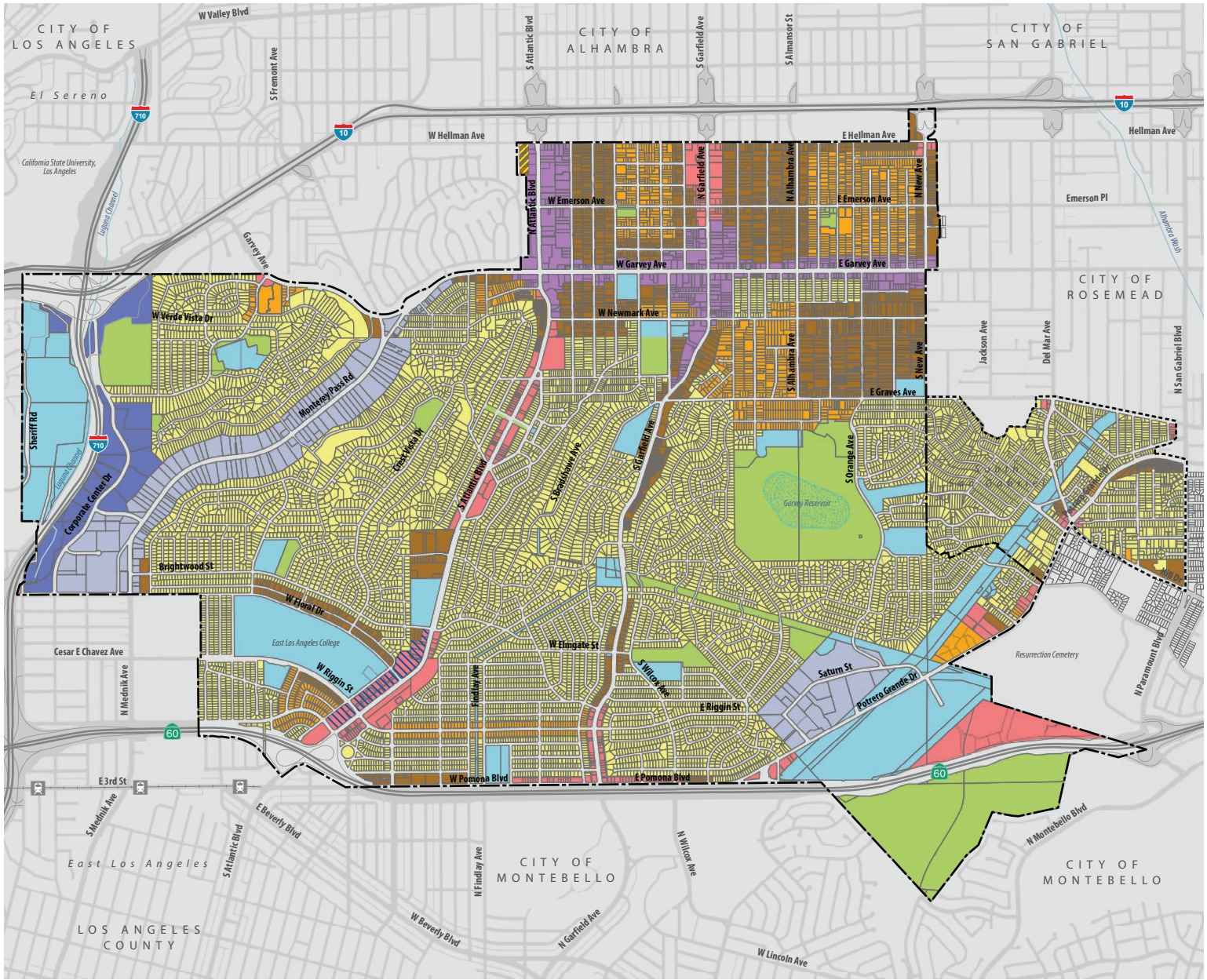
In sum, the Project is not a "business college" as defined by Measure D; the proposed outdoor activities are not those "customarily adopted in the open" for a business college; and storing/using the types of hazardous materials in the Letter would violate Measure D.

Please let us know if you have any questions.

Sincerely,

Mark A. McAvoy, PE
Director of Public Works / City Engineer / City Planner

ATTACHMENT 3
Land Use Element -
Figure LU-3: Land Use Policy Map



Monterey Park 2040

FIGURE LU-3:

LAND USE POLICY MAP

Land Use Designations

- Low Density Residential
- Medium Density Residential
- High Density Residential
- Commercial
- Mixed Use
- Corporate Center
- Innovation/Technology
- Public Facilities
- Open Space
- Housing Overlay I
- Housing Overlay II

Base Map Features

- Monterey Park Boundary
- Sphere of Influence Boundary
- Metro Gold Line and Stations
- Watercourses and Channels
- Garvey Reservoir

Note: Also see Regulating Plan

October 2019

Sources: City of Monterey Park and MIG, 2019.

MIG

0 ¼ ½ 1 Mile

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING MAY 18, 2024, AS NATIONAL ASIAN AMERICAN AND PACIFIC ISLANDER DAY AGAINST BULLYING AND HATE

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: The City Council finds as follows:

A. The month of May is Asian American, Native Hawaiian, and Pacific Islander (AANHPI) Heritage Month, also known as Asian American and Pacific Islander (AAPI) Heritage Month.

B. May 18, 2024, would have been Vincent Chin's 69th birthday. Chin was brutally murdered by two men at the age of 27 in a 1982 hate crime. His murder fueled a national Asian American activist movement that continues to this day.

C. *Act To Change*, a nonprofit organization working to end bullying for AAPI youth, has rallied the nation to recognize May 18 as the annual AAPI Day Against Bullying and Hate.

D. There has been a rise in bullying, discrimination, and hate crimes against the AAPI community since the start of the COVID-19 pandemic. Nearly 11,500 cases of anti-AAPI violence and hate have been reported and AAPI youth face unprecedented amounts of bullying online and offline.

E. In the AAPI community, this problem is often compounded by cultural, religious, and linguistic barriers that can keep youth from seeking and receiving help. In addition, certain AAPI groups (e.g., South Asian, Muslim, Sikh, Micronesian, LGBTQ+, immigrant, and limited English proficient youth) are more likely to be the targets of bullying.

F. The City of Monterey Park joins *Act To Change* in sharing one vision: a world where all youth, including AAPI youth, have the opportunity to grow up feeling proud and supported in the development of their identities and sharing of their stories.

G. The City of Monterey Park is committed to this important issue and encourages the public to foster dialogue, share resources, and learn more about what they can do to end bullying.

H. The City Council of Monterey Park honors AANHPI Heritage Month and Vincent Chin and hereby declares May 18, 2024, as National AAPI Day Against Bullying and Hate.

SECTION 2: *Electronic Signatures.* This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 3: *Recordation*. The Mayor, or presiding officer, is authorized to sign this Resolution signifying its adoption by the City Council of the City of Monterey Park, and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 4: *Effective Date.* This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 22nd day of May 2024.

_____
Thomas Wong, Mayor

Attest:

_____
Maychelle Yee, City Clerk

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK RECOGNIZING THE MONTH OF JUNE 2024 AS LGBTQ+ PRIDE MONTH

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: The City Council finds as follows:

A. Lesbian, gay, bisexual, transgender, and questioning people are our family, friends, neighbors, and co-workers who contribute meaningfully to our community.

B. The fight for dignity, equality, and inclusion for lesbian, gay, bisexual, transgender, and questioning people has been hard-fought in the streets and the courts of this country.

C. These fights for inclusion have made much progress toward changing the hearts and minds of people in many parts of the world.

D. All are welcome in the City of Monterey Park to live, work, play, and every family, in any shape, deserves a place to call home where they are safe, happy, and supported by friends and neighbors.

E. The City of Monterey Park denounces prejudice and unfair discrimination based on age, gender identity, gender expression, race, color, religion, marital status, national origin, sexual orientation, or physical attributes as an affront to our fundamental principles.

F. Our community, regardless of sexual orientation, gender identity, and expression, must feel valued, safe, empowered, and supported by their peers and community leaders.

G. The City Council of the City of Monterey Park encourages all to observe the month of June as LGBTQ+ Pride Month and urges residents and the community to recognize the contributions made by the LGBTQ+ community and to actively promote the principles of equality, liberty, and justice.

H. The rainbow flag is an iconic symbol of the LGBTQ+ community and aims to celebrate inclusivity, diversity, and unity.

SECTION 2: *Electronic Signatures.* This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 3: *Recordation*. The Mayor, or presiding officer, is authorized to sign this Resolution signifying its adoption by the City Council of the City of Monterey Park and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 4: *Effective Date.* This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 15th day of May 2024.

_____
Thomas Wong, Mayor

Attest:

_____
Maychelle Yee, City Clerk

Approved as to Form:

_____
Karl H. Berger, City Attorney

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING AND RECOGNIZING THE MONTH OF MAY 2024 AS MISSING AND MURDERED INDIGENOUS PEOPLE AWARENESS MONTH

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: The City Council finds as follows:

A. May is Missing and Murdered Indigenous People (MMIP) Awareness Month, a time dedicated to raising awareness of the alarming number of Indigenous women, girls, Two-Spirit individuals, and people who have gone missing or have been murdered in the United States.

B. MMIP Awareness Month seeks to spotlight the often overlooked and marginalized experiences of Indigenous people and their communities, highlighting the urgent need for justice, support, and action to address this ongoing crisis.

C. The epidemic of MMIP encompasses a wide scope of crimes, including domestic violence which contributes to many homicides among American Indian/Alaska Native females. In some tribal communities, American Indian/Alaska Native women face murder rates that are more than 10 times the national average.

D. For decades, Indigenous communities have struggled with high rates of abduction, assault, and murder of tribal members. The Centers for Disease Control and Prevention has also reported that homicides are one of the leading causes of death among American Indians/Alaska Natives.

E. MMIP is a concerning issue and in 2020, the U.S. government passed and signed two Acts to help mitigate the crisis. Savanna's Act was passed to increase U.S. governmental agency coordination to reduce violent crimes within tribal lands and against American Indians/Alaska Natives, and the Not Invisible Act directed the U.S. Department of Justice to review, revise, and develop law enforcement and justice protocols to address MMIP.

F. According to the U.S. Department of the Interior Bureau of Indian Affairs, community advocates have described the crisis as a legacy of generations of government policies of forced removal, land seizures, and violence inflicted on Native peoples. More than 1.5 million American Indian and Alaska Native women have experienced violence in their lifetime.

G. MMIP Awareness Day is also observed every May 5th, honoring the birthday of Hanna Harris, a 21-year-old citizen of the Northern Cheyenne Tribe who went missing and was horrifically murdered in July 2013. Hanna is just one of many

MMIP who go missing and murdered every day, and MMIP Awareness Day commemorates the lives of MMIP whose cases are documented and undocumented in public records and the media while drawing attention to the MMIP crisis.

H. There are still thousands of unsolved cases of MMIP. Many Native families have experienced the pain of having a relative disappear and it is essential to keep the memory of MMIP at the forefront of our discussions as we continue to recognize and raise awareness of this ongoing crisis.

I. During MMIP Awareness Month, the City Council of Monterey Park honors the individuals missing and the lives lost. The City Council of Monterey Park expresses condolences to the families of MMIP and stands strong in their commitment to addressing this crisis.

J. The City Council of Monterey Park is committed to advocating for an end to violence and the inequities that catalyze the MMIP crisis. Tribal communities deserve safety and justice and City Council of Monterey Park stands in solidarity with Indigenous activists and advocates who continue to build a safer and more secure community.

K. The City Council of Monterey Park encourages community members to raise awareness of the issue of MMIP by educating themselves on the ongoing crisis and taking affirmative action through appropriate programs and activities and hereby declares May 2024 as MMIP Awareness Month.

SECTION 2: *Electronic Signatures*. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 3: *Recordation*. The Mayor, or presiding officer, is authorized to sign this Resolution signifying its adoption by the City Council of the City of Monterey Park and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 4: *Effective Date.* This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 22nd day of May 2024.

_____
Thomas Wong, Mayor

Attest:

_____
Maychelle Yee, City Clerk

City Council Staff Report

DATE: May 22, 2024
AGENDA ITEM NO: New Business - 5A

TO: The Honorable Mayor and City Council
FROM: Inez Alvarez, City Manager
SUBJECT: Discussion and Direction Regarding Retail Theft Legislation

RECOMMENDATION:
It is recommended that the City Council consider:

1. Discussing and providing direction on multiple bills pending in the California Legislature that would address retail theft;
2. If desirable, signing a letter on behalf of the City in support of some or all of these bills; and
3. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:
The California Legislature recently introduced several measures intended to strengthen public safety, protect shoppers and businesses, and improve quality of life throughout the state by addressing the increase in retail theft. The League of California Cities recently requested that member cities consider supporting these measures. Council may direct staff to draft a letter of support for some or all of the measures listed:

AB 1772 (Ramos) Theft. This bill would require the Department of Justice to conduct a study to determine the number of misdemeanor convictions for a theft offense when property was taken from a retail business during the COVID-19 state of emergency.

AB 2943 (Zbur and Rivas) Crimes: shoplifting. AB 2943 would make several changes to retail theft, organized retail theft, and shoplifting. Specifically, this bill:

- Creates a new crime and penalty for retail theft including shoplifting, theft, or burglary for those who are repeat offenders.
- Allows for the aggregation of certain offenses.
- Increases the terms of probation from 1 year to 2 years.
- Clarifies the ability of police to arrest without witnessing the crime.
- Extends the sunset date on the organized retail theft statute until 2031.

Retail Theft Enforcement and Enhancement Legislation - These bills propose several methods to increase enforcement tools on the front end of the criminal justice system and increase the penalties on the back end. The proposals include increasing ongoing funding of local and statewide enforcement programs, improving law enforcement powers and

arrest authority, creating new offenses, and adding sentencing enhancements for felonious offenses of retail theft.

- **AB 1960 (Soria) Sentencing enhancements: property loss.**
- **AB 1990 (Carrillo) Criminal procedure arrests.**
- **AB 2814 (Low) Crimes: unlawful entry: intent to commit package theft.**
- **AB 3209 (Berman) Crimes: theft: retail theft restraining orders.**
- **SB 1242 (Min) Crimes: fires.**

Organized Retail Theft Legislation:
These bills confront the issue of organized retail theft by requiring the Regional Property Crimes Task Force to help railroad police combat organized theft of merchandise stolen from a merchant's cargo and eliminating the sunset date for organized retail theft.

- **AB 1802 (Jones-Sawyer) Crimes: Organized Theft.**
- **AB 1972 (Alanis) Regional Property Crimes Task Force.**
- **SB 982 (Wahab) Crimes: organized theft.**

Aggregation of Retail Theft and Jurisdiction Legislation:
These bills propose several methods of ensuring and clarifying the process of multi-jurisdictional prosecution as well as aggregation of multiple theft incidents with several victims.

- **AB 1779 (Irwin) Theft: jurisdiction.**
- **AB 1794 (McCarty) Crimes: larceny.**

Retail Theft Resale of Stolen Goods Legislation:
These bills propose several methods of addressing the resale of stolen property and fencing locations that facilitate this illegal sale of stolen property. These methods range from providing funding and task forces for law enforcement to identify and crack down on these fencing operations, to creating sentencing enhancements for individuals convicted of selling property acquired through theft.

- **AB 1845 (Alanis) Crimes: Grant program for identifying, apprehending, and prosecuting resale of stolen property.**
- **SB 1144 (Skinner) Online Marketplaces.**
- **SB 1381 (McGuire) Property Crimes: Regional Property Crimes Task Force.**
- **SB 1416 (Newman) Sentencing enhancements: sale, exchange or return of stolen property.**

FISCAL IMPACT:
There is no direct fiscal impact associated with the recommended actions.

Respectfully submitted by:

Inez Alvarez
City Manager

Prepared by:

Diana Garcia
Assistant City Manager

Reviewed by:

Justin A. Tamayo
Deputy City Attorney

ATTACHMENT:

1. League of California Cities Email Regarding Retail Theft Bills
2. Pending legislative bills

ATTACHMENT 1
League of California Cities Email
Regarding Retail Theft Bills

TO: City Managers

Addressing organized retail theft and shoplifting is one of Cal Cities' top priorities in 2024. The Legislature introduced several retail theft measures that would strengthen public safety, protect shoppers and businesses, and improve quality of life throughout the state.

Running parallel to these legislative efforts is the potential certification for the November ballot of a measure sponsored by the California District Attorney's Association to reform Proposition 47. A compromise could be made between the legislature and the proponents prior to the Secretary of State's deadline to prepare ballot materials. Cal Cities will review this measure once it has officially qualified for the ballot.

Multiple bills are moving through the Legislature that will make statutory changes to address the increase in retail theft. Cal Cities has already taken positions of support or support if amended position on these bills, but it is important for legislators to hear from their cities on this critical issue.

If this is a priority for your council, your city can voice **SUPPORT** for these bills by submitting a letter. Summaries and links to sample letters are provided below.

AB 1772 (Ramos) Theft. This bill would require the Department of Justice to conduct a study to determine the number of misdemeanor convictions for a theft offense when property was taken from a retail business during the COVID-19 state of emergency.

AB 2943 (Zbur and Rivas) Crimes: shoplifting. AB 2943 would make several changes to retail theft, organized retail theft, and shoplifting. Specifically, this bill:

- Creates a new crime and penalty for retail theft including shoplifting, theft, or burglary for those who are repeat offenders.
- Provides that charges may be filed in multiple jurisdictions.
- Allows for the aggregation of certain offenses.
- Increases the terms of probation from 1 year to 2 years.
- Clarifies the ability of police to arrest without witnessing the crime.
- Extends the sunset date on the organized retail theft statute until 2031.

Retail Theft Enforcement and Enhancement Legislation - These bills propose several methods to increase enforcement tools on the front end of the criminal justice system and increase the penalties on the back end. The proposals include increasing ongoing funding of local and statewide enforcement programs, improving law enforcement powers and arrest authority, creating new offenses, and adding sentencing enhancements for felonious offenses of retail theft.

- AB 1960 (Soria) Sentencing enhancements: property loss.
- AB 1990 (Carrillo) Criminal procedure arrests.
- AB 2814 (Low) Crimes: unlawful entry: intent to commit package theft.
- AB 3209 (Berman) Crimes: theft: retail theft restraining orders.
- SB 1242 (Min) Crimes: fires.

Organized Retail Theft Legislation - These bills confront the issue of organized retail theft by requiring the Regional Property Crimes Task Force to help railroad police combat organized theft of merchandise stolen from a merchant's cargo and eliminating the sunset date for organized retail theft.

- AB 1802 (Jones-Sawyer) Crimes: Organized Theft.
- AB 1972 (Alanis) Regional Property Crimes Task Force.
- SB 982 (Wahab) Crimes: organized theft.

Aggregation of Retail Theft and Jurisdiction Legislation - These bills propose several methods of ensuring and clarifying the process of multi-jurisdictional prosecution as well as aggregation of multiple theft incidents with several victims.

- AB 1779 (Irwin) Theft: jurisdiction.
- AB 1794 (McCarty) Crimes: larceny.

Retail Theft Resale of Stolen Goods Legislation - These bills propose several methods of addressing the resale of stolen property and fencing locations that facilitate this illegal sale of stolen property. These methods range from providing funding and task forces for law enforcement to identify and crack down on these fencing operations, to creating sentencing enhancements for individuals convicted of selling property acquired through theft.

- AB 1845 (Alanis) Crimes: Grant program for identifying, apprehending, and prosecuting resale of stolen property.
- SB 1144 (Skinner) Online Marketplaces.
- SB 1381 (McGuire) Property Crimes: Regional Property Crimes Task Force.
- SB 1416 (Newman) Sentencing enhancements: sale, exchange or return of stolen property.

Let me know if you have any questions or feedback.

Thanks, Jennifer

Jennifer Quan
Regional Public Affairs Manager
Executive Director, Los Angeles County Division
League of California Cities
p. 626-786-5142
jquan@calcities.org | www.calcities.org

LEAGUE OF CALIFORNIA CITIES
Strengthening California Cities through Advocacy and Education

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ATTACHMENT 2
Pending legislative bills

AB-1772 Theft. (2023-2024)

SHARE THIS:

Date Published: 04/03/2024 09:00 PM

AMENDED IN ASSEMBLY APRIL 03, 2024

AMENDED IN ASSEMBLY FEBRUARY 01, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL NO. 1772

Introduced by Assembly Members Ramos, Mathis, and Valencia
(Coauthors: Assembly Members Alanis, Cervantes, Dixon, Hoover, Lackey, Pacheco, Jim Patterson, Joe Patterson, Rodriguez, Soria, and Ta)
(Coauthors: Senators Dodd, Niello, Roth, Seyarto, and Wilk)

January 03, 2024

An act to ~~amend Sections 459.5 and 490.2 of, and to add Section 666.1 to,~~ *add and repeal Section 502.95 of* the Penal Code, relating to theft.

LEGISLATIVE COUNSEL'S DIGEST

AB 1772, as amended, Ramos. Theft.

Existing law makes theft a crime, and distinguishes between grand theft and petty theft. Existing law makes the theft of money, labor, or property petty theft punishable as a misdemeanor, whenever the value of the property taken does not exceed $950. Under existing law, if the value of the property taken exceeds $950, the theft is grand theft, punishable as a misdemeanor or a felony. Existing law makes a first conviction for petty theft involving merchandise taken from a merchant's premises punishable by a mandatory fine and as a misdemeanor.

This bill would require the Department of Justice to determine the number of misdemeanor convictions for a crime of theft for which the property was taken from a retail establishment during the Governor's declared state of emergency related to the COVID-19 pandemic, and to report that information to the Legislature on or before January 1, 2026.

~~Existing law, the Safe Neighborhoods and Schools Act, enacted by Proposition 47, as approved by the voters at the November 4, 2014, statewide general election, defines and prohibits an act of shoplifting and prohibits prosecution for an act of shoplifting under any other law. Existing law defines shoplifting as entering a commercial establishment with intent to commit larceny while the establishment is open during regular business hours.~~

~~This bill would revise the definition of shoplifting to require an intent to steal retail property or merchandise.~~

~~Existing law provides that a person with a prior conviction for specified sex offenses may be charged with a felony for shoplifting or for theft of property not exceeding $950 in value.~~

~~This bill would require a person convicted of petty theft or shoplifting, if the person has 2 or more prior convictions for specified theft-related offenses, to be punished by imprisonment in the county jail for up to one year, or for 16 months, or 2 or 3 years, and would make conforming changes.~~

~~Existing law authorizes a person to be charged with grand theft if the property taken exceeds $950 over the course of distinct but related acts.~~

~~This bill would state the findings of the Legislature that if the value of property taken exceeds $950 over the course of distinct but related acts, the thefts may properly be aggregated to charge a defendant with grand theft.~~

~~This bill would provide that its provisions would become effective only upon approval of the voters, and would provide for the submission of its provisions to the voters for approval at the next statewide general election.~~
Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. *Section 502.95 is added to the Penal Code, to read:*

502.95. *(a) The Department of Justice shall determine the number of misdemeanor convictions for a crime of theft for which the property was taken from a retail establishment during the Governor's declared state of emergency related to the SARS-CoV-2 (COVID-19) pandemic from March 4, 2020, to February 28, 2023, inclusive.*

(b) On or before January 1, 2026, the department shall report to the Legislature the number of convictions determined pursuant to subdivision (a).

(c) (1) A report to be submitted pursuant to subdivision (b) shall be submitted in compliance with Section 9795 of the Government Code.

(2) Pursuant to Section 10231.5 of the Government Code, this section is repealed on January 1, 2030.

~~SECTION 1.The Legislature finds and declares that pursuant to subdivision (e) of Section 487 of the Penal Code, if the value of property taken exceeds nine hundred fifty dollars ($950) over the course of distinct but related acts, the thefts may properly be aggregated to charge a defendant with grand theft.~~

~~SEC. 2.Section 459.5 of the Penal Code is amended to read:~~

~~459.5.(a)Notwithstanding Section 459, shoplifting is defined as entering a commercial establishment while that establishment is open during regular business hours, with the intent to steal retail property or merchandise, where the value of the property that is taken or intended to be taken does not exceed nine hundred fifty dollars ($950). Any other entry into a commercial establishment with intent to commit larceny is burglary. Shoplifting shall be punished as a misdemeanor, except as follows:~~

~~(1)A person with one or more prior convictions for an offense specified in clause (iv) of subparagraph (C) of paragraph (2) of subdivision (e) of Section 667 or for an offense requiring registration pursuant to subdivision (c) of Section 290 may be punished pursuant to subdivision (h) of Section 1170.~~

~~(2)A person who meets the requirements of Section 666.1 may be punished pursuant to that section.~~

~~(b)Any act of shoplifting as defined in subdivision (a) shall be charged as shoplifting. A person who is charged with shoplifting shall not also be charged with burglary or theft of the same property.~~

~~(c)As used in this section, the following terms have the following meanings:~~

~~(1)"Retail property or merchandise" means any article, product, commodity, item, or component intended to be sold in retail commerce.~~

~~(2)"Value" means the retail value of an item as advertised by the affected retail establishment, including applicable taxes.~~

~~SEC. 3.Section 490.2 of the Penal Code is amended to read:~~

~~490.2.(a)Notwithstanding Section 487 or any other provision of law defining grand theft, obtaining any property by theft where the value of the money, labor, real or personal property taken does not exceed nine hundred fifty dollars ($950) shall be considered petty theft and shall be punished as a misdemeanor, except as follows:~~

~~(1)A person may instead be punished pursuant to subdivision (h) of Section 1170 if that person has one or more prior convictions for an offense specified in clause (iv) of subparagraph (C) of paragraph (2) of subdivision (e) of Section 667 or for an offense requiring registration pursuant to subdivision (c) of Section 290.~~

~~(2)A person who meets the requirements of Section 666.1 may be punished pursuant to that section.~~

~~(b)This section does not apply to any theft that may be charged as an infraction pursuant to any other law.~~

~~(c)This section does not apply to theft of a firearm.~~

~~SEC. 4.Section 666.1 is added to the Penal Code, to read:~~

~~666.1.(a)(1)Notwithstanding any other law, a person who, having two or more convictions for any of the offenses listed in paragraph (2), and who is subsequently convicted of petty theft or shoplifting, is punishable by imprisonment in the county jail not exceeding one year, or pursuant to subdivision (h) of Section 1170.~~

~~(2)This section applies to the following offenses:~~

~~(A)Petty theft, as described in Section 488.~~

~~(B)Grand theft, as described in Section 487.~~

~~(C)Theft from an elder or dependent adult in violation of subdivision (e) of Section 368.~~

~~(D)The theft or unauthorized use of a vehicle, as described in Section 10851 of the Vehicle Code.~~

~~(E)Burglary, as described in Section 459.~~

~~(F)Carjacking, as described in Section 215.~~

~~(G)Robbery, as described in Section 211.~~

~~(H)Receiving stolen property, as described in Section 496.~~

~~(I)Shoplifting, as described in Section 459.5.~~

~~(J)Mail theft, as described in subdivision (e) of Section 530.5.~~

~~(b)This section does not preclude prosecution or punishment pursuant to any other law.~~

~~SEC. 5.This act amends the Safe Neighborhoods and Schools Act, an initiative statute approved by the voters at the November 4, 2014, statewide general election as Proposition 47, and shall become effective only when submitted to and approved by the voters. The Secretary of State shall submit this act for approval by the voters at a statewide election in accordance with Section 9040 of the Elections Code.~~

AB-2943 Crimes: shoplifting. (2023-2024)

SHARE THIS:

Date Published: 04/11/2024 09:00 PM

CORRECTED APRIL 15, 2024

AMENDED IN ASSEMBLY APRIL 11, 2024

AMENDED IN ASSEMBLY APRIL 03, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL NO. 2943

Introduced by Assembly Members Zbur and Robert Rivas

(Principal coauthors: Assembly Members Alanis, Haney, Ortega, Pacheco, Petrie-Norris, and Schiavo)

(Coauthors: Assembly Members Gipson, Lackey, and Rodriguez)

(Coauthor: Senator Allen)

February 15, 2024

An act to amend Sections 487, 836, 853.6, and 1001.82 of, and to add Sections 496.6 and 1203g to, the Penal Code, relating to crimes.

LEGISLATIVE COUNSEL'S DIGEST

AB 2943, as amended, Zbur. Crimes: shoplifting.

(1) Existing law divides theft into grand theft and petty theft. Existing law punishes petty theft as a misdemeanor while grand theft is punished as either a misdemeanor or a felony. Existing law lists specific types of theft which are grand theft and all other cases of theft as petty theft. Existing law authorizes a person to be charged with grand theft if the property taken exceeds $950 over the course of distinct but related acts.

This bill would clarify that those related acts include acts committed against multiple victims or in counties other than the county of the current offense. The bill would also clarify that, in determining whether acts are motivated by one intention, one general impulse, and one plan, the court may consider, but is not limited to, evidence that the acts involve the same defendant or defendants, are substantially similar in nature, or occur within a 60-day period.

(2) Existing law prohibits the possession or receipt of stolen property, as specified. A violation of this prohibition is punishable as either a misdemeanor or a felony, depending on the value of the property and whether the offender has certain prior convictions.

This bill would make it a crime for any person to possess property unlawfully that was acquired through one or more acts of shoplifting, theft, or burglary from a retail business, if the property is not possessed for personal use and the person has intent to sell, exchange, or return the merchandise for value, or the intent to act in concert with one or more persons to sell, exchange, or return the merchandise for value, and the value of the possessed property exceeds $950.

The bill would, for the purpose of determining the value of the property, aggregate the property with any other property possessed by the person with that intent within the prior three years and with any property possessed by another person acting in concert with the first person to sell, exchange, or return the merchandise for value, if that property was also acquired unlawfully. The bill would make this crime punishable as a misdemeanor or a felony. By creating a new crime, this bill would impose a state-mandated local program.

(3) Existing law prohibits shoplifting, defined as entering a commercial establishment with intent to commit theft while that establishment is open during regular business hours, where the value of the property that is taken or intended to be taken does not exceed $950. Existing law requires an act that falls within this definition to be charged as shoplifting and not as burglary or theft. Under existing law, shoplifting is punishable as a misdemeanor, except when the defendant has prior convictions, as specified.

Existing law authorizes a peace officer to make a warrantless arrest for a misdemeanor when the officer has probable cause to believe the person to be arrested has committed the misdemeanor in the officer's presence. Existing law also authorizes a private person to make an arrest for a misdemeanor committed in their presence, and requires the person to deliver the arrested person to a peace officer or magistrate. Existing law additionally authorizes a merchant to detain a person for a reasonable time and in a reasonable manner to determine if a person has unlawfully taken merchandise.

Existing law authorizes a peace officer to make a warrantless arrest for specified misdemeanors relating to domestic violence, violation of a restraining order, and carrying a concealed firearm at an airport that did not occur in the officer's presence.

This bill would authorize a peace officer to make a warrantless arrest for a misdemeanor shoplifting offense not committed in the officer's presence if the officer has probable cause to believe that person has committed shoplifting, as specified.

(4) Existing law requires a peace officer to release upon a signed promise to appear any person arrested for a misdemeanor, unless the person demands to be taken before a magistrate. Existing law provides certain reasons a person arrested for a misdemeanor shall not be released including that the person is intoxicated or in need of medical attention, the person is unable to provide satisfactory proof of identification, or there are outstanding arrest warrants for the person. Additionally, existing law exempts from this provision persons arrested for specified crimes including domestic violence, stalking, threatening a witness, and, until January 1, 2026, organized retail theft.

This bill would extend that exemption for organized retail theft until January 1, 2031.

(5) Existing law, until January 1, 2026, authorizes a city or county prosecuting authority or county probation department to create a diversion or deferred entry of judgment program for persons who commit a theft offense or repeat theft offenses, as specified.

This bill would extend that authorization until January 1, 2031.

(6) Existing law authorizes the court to suspend a criminal sentence and make and enforce terms of probation for a period not to exceed 2 years, and in misdemeanor cases, for a period not to exceed one year. Existing law authorizes the court to make and enforce the terms of probation for specified theft cases for a period not to exceed 3 years.

This bill would, for an offense of shoplifting or petty theft, authorize the court to make and enforce the terms of probation for a period not to exceed 2 years. The bill would require a court that imposes a term longer than one year to consider referring the defendant to a collaborative court or rehabilitation program that is relevant to the underlying factor or factors that led to the commission of the offense, as specified. By increasing the period of probation, this bill would impose a state-mandated local program.

~~This bill would also state the intent of the Legislature to enact legislation to ensure that any business or retailer that reports retail crime may not be retaliated against by local law enforcement or local jurisdictions. The bill would state the intent of the Legislature to enact legislation to prevent the sale of unlawfully acquired products by requiring sellers of specified products to maintain a chain of custody of the products to demonstrate their~~

~~lawful provenance and by addressing the use of online platforms to advertise and sell unlawfully acquired products. The bill would state the intent of the Legislature to enact legislation to require retail businesses of a certain size to periodically report specified data related to thefts and to strengthen laws to prevent stolen goods from being sold via online marketplaces.~~

(7) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that with regard to certain mandates no reimbursement is required by this act for a specified reason.

With regard to any other mandates, this bill would provide that, if the Commission on State Mandates determines that the bill contains costs so mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.
Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

~~SECTION 1.It is the intent of the Legislature to enact legislation to ensure that any business or retailer that reports retail crime may not be retaliated against by local law enforcement or local jurisdictions by threatening or bringing nuisance actions against them as a result of reporting retail crime alone, nor may fines or fees be sought against them as a result of reporting retail crime alone.~~

~~SEC. 2.It is the intent of the Legislature to enact legislation to prevent the sale of unlawfully acquired products by requiring sellers of specified products to maintain chain of custody records of the products to demonstrate their lawful provenance and by addressing the use of online platforms to advertise and sell unlawfully acquired products.~~

~~SEC. 3.It is the intent of the Legislature to enact legislation to require retail businesses of a certain size to periodically report specified data related to thefts suffered by the businesses while maintaining protections to ensure that no individual business is identified publicly through the reporting of the data, and to strengthen laws to prevent stolen goods from being sold via online marketplaces.~~

~~**SEC. 4.**~~***SECTION 1.*** Section 487 of the Penal Code is amended to read:

487. Grand theft is theft committed in any of the following cases:

(a) When the money, labor, real property, or personal property taken is of a value exceeding nine hundred fifty dollars ($950), except as provided in subdivision (b).

(b) Notwithstanding subdivision (a), grand theft is committed in any of the following cases:

(1) (A) When domestic fowls, avocados, olives, citrus or deciduous fruits, other fruits, vegetables, nuts, artichokes, or other farm crops are taken of a value exceeding two hundred fifty dollars ($250).

(B) For the purposes of establishing that the value of domestic fowls, avocados, olives, citrus or deciduous fruits, other fruits, vegetables, nuts, artichokes, or other farm crops under this paragraph exceeds two hundred fifty dollars ($250), that value may be shown by the presentation of credible evidence which establishes that on the day of the theft domestic fowls, avocados, olives, citrus or deciduous fruits, other fruits, vegetables, nuts, artichokes, or other farm crops of the same variety and weight exceeded two hundred fifty dollars ($250) in wholesale value.

(2) When fish, shellfish, mollusks, crustaceans, kelp, algae, or other aquacultural products are taken from a commercial or research operation which is producing that product, of a value exceeding two hundred fifty dollars ($250).

(3) Where the money, labor, real property, or personal property is taken by a servant, agent, or employee from their principal or employer and aggregates nine hundred fifty dollars ($950) or more in any 12 consecutive month period.

(c) When the property is taken from the person of another.

(d) When the property taken is any of the following:

(1) An automobile.

(2) A firearm.

(e) If the value of the money, labor, real property, or personal property taken exceeds nine hundred fifty dollars ($950) over the course of distinct but related acts, including acts committed against multiple victims or in counties other than the county of the current offense, the value of the money, labor, real property, or personal property taken may properly be aggregated to charge a count of grand theft, if the acts are motivated by one intention, one general impulse, and one plan. In determining whether acts are motivated by one intention, one general impulse, and one plan, the court may consider, but is not limited to, evidence that the acts involve the same defendant or defendants, are substantially similar in nature, or occur within a 60-day period.

~~**SEC. 5.**~~ ***SEC. 2.*** Section 496.6 is added to the Penal Code, to read:

496.6. (a) Any person who possesses property unlawfully that was acquired through one or more acts of shoplifting, theft, or burglary from a retail business, whether or not the person committed the act of shoplifting, theft, or burglary, is guilty of the unlawful deprivation of a retail business opportunity when both of the following apply:

(1) The property is not possessed for personal use and the person has the intent to sell, exchange, or return the merchandise for value, or the intent to act in concert with one or more persons to sell, exchange, or return the merchandise for value.

(2) The value of the possessed property exceeds nine hundred fifty dollars ($950). For purposes of determining the value of the property, the property described in paragraph (1) can be considered in the aggregate with either of the following:

(A) Any other such property possessed by the person with such intent within the prior three years.

(B) Any property possessed by another person acting in concert with the first person to sell, exchange, or return the merchandise for value, when such property was acquired through one or more acts of shoplifting, theft, or burglary from a retail business, regardless of the identity of the person committing the act of shoplifting, theft, or burglary.

(b) For the purpose of determining in any proceeding whether the defendant has the intent to sell, exchange, or return the merchandise for value, the trier of fact may consider any competent evidence, including, but not limited to, the following:

(1) Whether the defendant has in the prior three years sold, exchanged, or returned for value merchandise acquired through shoplifting, theft, or burglary from a retail business, or through any related offense, including any conduct that occurred in other jurisdictions, if relevant to demonstrate a fact other than the defendant's disposition to commit the act, as provided by subdivision (b) of Section 1101 of the Evidence Code.

(2) The property involved in the offense is of a type or quantity that would not normally be purchased for personal use or consumption, including use or consumption by one's immediate family.

(c) The criminal deprivation of a retail business opportunity is punishable by imprisonment in the county jail for up to one year or pursuant to subdivision (h) of Section 1170.

~~**SEC. 6.**~~ ***SEC. 3.*** Section 836 of the Penal Code is amended to read:

836. (a) A peace officer may arrest a person in obedience to a warrant, or, pursuant to the authority granted by Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2, without a warrant, may arrest a person whenever any of the following circumstances occur:

(1) The officer has probable cause to believe that the person to be arrested has committed a public offense in the officer's presence.

(2) The person arrested has committed a felony, although not in the officer's presence.

(3) The officer has probable cause to believe that the person to be arrested has committed a felony, whether or not a felony, in fact, has been committed.

(b) Any time a peace officer is called out on a domestic violence call, it shall be mandatory that the officer make a good faith effort to inform the victim of their right to make a citizen's arrest, unless the peace officer makes an

arrest for a violation of paragraph (1) of subdivision (e) of Section 243 or 273.5. This information shall include advising the victim how to safely execute the arrest.

(c) (1) When a peace officer is responding to a call alleging a violation of a domestic violence protective or restraining order issued under Section 527.6 of the Code of Civil Procedure, the Family Code, Section 136.2, 646.91, or paragraph (2) of subdivision (a) of Section 1203.097 of this code, Section 213.5 or 15657.03 of the Welfare and Institutions Code, or of a domestic violence protective or restraining order issued by the court of another state, tribe, or territory and the peace officer has probable cause to believe that the person against whom the order is issued has notice of the order and has committed an act in violation of the order, the officer shall, consistent with subdivision (b) of Section 13701, make a lawful arrest of the person without a warrant and take that person into custody whether or not the violation occurred in the presence of the arresting officer. The officer shall, as soon as possible after the arrest, confirm with the appropriate authorities or the Domestic Violence Protection Order Registry maintained pursuant to Section 6380 of the Family Code that a true copy of the protective order has been registered, unless the victim provides the officer with a copy of the protective order.

(2) The person against whom a protective order has been issued shall be deemed to have notice of the order if the victim presents to the officer proof of service of the order, the officer confirms with the appropriate authorities that a true copy of the proof of service is on file, or the person against whom the protective order was issued was present at the protective order hearing or was informed by a peace officer of the contents of the protective order.

(3) In situations where mutual protective orders have been issued under Division 10 (commencing with Section 6200) of the Family Code, liability for arrest under this subdivision applies only to those persons who are reasonably believed to have been the dominant aggressor. In those situations, prior to making an arrest under this subdivision, the peace officer shall make reasonable efforts to identify, and may arrest, the dominant aggressor involved in the incident. The dominant aggressor is the person determined to be the most significant, rather than the first, aggressor. In identifying the dominant aggressor, an officer shall consider (A) the intent of the law to protect victims of domestic violence from continuing abuse, (B) the threats creating fear of physical injury, (C) the history of domestic violence between the persons involved, and (D) whether either person involved acted in self-defense.

(d) Notwithstanding paragraph (1) of subdivision (a), if a suspect commits an assault or battery upon a current or former spouse, fiancé, fiancée, a current or former cohabitant as defined in Section 6209 of the Family Code, a person with whom the suspect currently is having or has previously had an engagement or dating relationship, as defined in paragraph (10) of subdivision (f) of Section 243, a person with whom the suspect has parented a child, or is presumed to have parented a child pursuant to the Uniform Parentage Act (Part 3 (commencing with Section 7600) of Division 12 of the Family Code), a child of the suspect, a child whose parentage by the suspect is the subject of an action under the Uniform Parentage Act, a child of a person in one of the above categories, any other person related to the suspect by consanguinity or affinity within the second degree, or any person who is 65 years of age or older and who is related to the suspect by blood or legal guardianship, a peace officer may arrest the suspect without a warrant where both of the following circumstances apply:

(1) The peace officer has probable cause to believe that the person to be arrested has committed the assault or battery, whether or not it has in fact been committed.

(2) The peace officer makes the arrest as soon as probable cause arises to believe that the person to be arrested has committed the assault or battery, whether or not it has in fact been committed.

(e) In addition to the authority to make an arrest without a warrant pursuant to paragraphs (1) and (3) of subdivision (a), a peace officer may, without a warrant, arrest a person for a violation of Section 25400 when all of the following apply:

(1) The officer has reasonable cause to believe that the person to be arrested has committed the violation of Section 25400.

(2) The violation of Section 25400 occurred within an airport, as defined in Section 21013 of the Public Utilities Code, in an area to which access is controlled by the inspection of persons and property.

(3) The peace officer makes the arrest as soon as reasonable cause arises to believe that the person to be arrested has committed the violation of Section 25400.

(f) In addition to the authority to make an arrest without a warrant pursuant to paragraphs (1) and (3) of subdivision (a), a peace officer may, without a warrant, arrest a person for a violation of Section 459.5 when the violation was not committed in the officer's presence if the officer has probable cause to believe the person committed the violation. The probable cause to make an arrest pursuant to this subdivision shall be based on either of the following:

(1) A sworn statement obtained by the officer from a person who witnessed the person to be arrested committing the alleged violation.

(2) The officer observing video footage that shows the person to be arrested committing the alleged violation.

~~**SEC. 7.**~~ ***SEC. 4.*** Section 853.6 of the Penal Code, as amended by Section 1 of Chapter 856 of the Statutes of 2022, is amended to read:

853.6. (a) (1) When a person is arrested for an offense declared to be a misdemeanor, including a violation of a city or county ordinance, and does not demand to be taken before a magistrate, that person shall, instead of being taken before a magistrate, be released according to the procedures set forth by this chapter, although nothing prevents an officer from first booking an arrestee pursuant to subdivision (g). If the person is released, the officer or the officer's superior shall prepare in duplicate a written notice to appear in court, containing the name and address of the person, the offense charged, and the time when, and place where, the person shall appear in court. If, pursuant to subdivision (i), the person is not released prior to being booked and the officer in charge of the booking or the officer's superior determines that the person should be released, the officer or the officer's superior shall prepare a written notice to appear in a court.

(2) When a person is arrested for a misdemeanor violation of a protective court order involving domestic violence, as defined in Section 13700, or arrested pursuant to a policy, as described in Section 13701, the person shall be taken before a magistrate instead of being released according to the procedures set forth in this chapter, unless the arresting officer determines that there is not a reasonable likelihood that the offense will continue or resume or that the safety of persons or property would be imminently endangered by release of the person arrested. Prior to adopting these provisions, each city, county, or city and county shall develop a protocol to assist officers to determine when arrest and release is appropriate, rather than taking the arrested person before a magistrate. The county shall establish a committee to develop the protocol, consisting of, at a minimum, the police chief or county sheriff within the jurisdiction, the district attorney, county counsel, city attorney, representatives from domestic violence shelters, domestic violence councils, and other relevant community agencies.

(3) This subdivision does not apply to the crimes specified in Section 1270.1, including crimes defined in each of the following:

(A) Paragraph (1) of subdivision (e) of Section 243.

(B) Section 273.5.

(C) Section 273.6, if the detained person made threats to kill or harm, has engaged in violence against, or has gone to the residence or workplace of, the protected party.

(D) Section 646.9.

(4) This subdivision shall not affect a defendant's ability to be released on bail or on their own recognizance, except as specified in Section 1270.1.

(b) Unless waived by the person, the time specified in the notice to appear shall be at least 10 days after arrest if the duplicate notice is to be filed by the officer with the magistrate.

(c) The place specified in the notice shall be the court of the magistrate before whom the person would be taken if the requirement of taking an arrested person before a magistrate were complied with, or shall be an officer authorized by that court to receive a deposit of bail.

(d) The officer shall deliver one copy of the notice to appear to the arrested person, and the arrested person, in order to secure release, shall give their written promise to appear in court as specified in the notice by signing the duplicate notice, which shall be retained by the officer, and the officer may require the arrested person, if the arrested person has no satisfactory identification, to place a right thumbprint, or a left thumbprint or fingerprint if the person has a missing or disfigured right thumb, on the notice to appear. Except for law enforcement purposes relating to the identity of the arrestee, a person or entity shall not sell, give away, allow the distribution

of, include in a database, or create a database with, this print. Upon the signing of the duplicate notice, the arresting officer shall immediately release the person arrested from custody.

(e) The officer shall, as soon as practicable, file the duplicate notice, as follows:

(1) It shall be filed with the magistrate if the offense charged is an infraction.

(2) It shall be filed with the magistrate if the prosecuting attorney has previously directed the officer to do so.

(3) (A) The duplicate notice and underlying police reports in support of the charge or charges shall be filed with the prosecuting attorney in cases other than those specified in paragraphs (1) and (2).

(B) If the duplicate notice is filed with the prosecuting attorney, the prosecuting attorney, within their discretion, may initiate prosecution by filing the notice or a formal complaint with the magistrate specified in the duplicate notice within 25 days from the time of arrest. If the prosecution is not to be initiated, the prosecutor shall send notice to the person arrested at the address on the notice to appear. The failure by the prosecutor to file the notice or formal complaint within 25 days of the time of the arrest shall not bar further prosecution of the misdemeanor charged in the notice to appear. However, any further prosecution shall be preceded by a new and separate citation or an arrest warrant.

(C) Upon the filing of the notice with the magistrate by the officer, or the filing of the notice or formal complaint by the prosecutor, the magistrate may fix the amount of bail that in the magistrate's judgment, in accordance with Section 1275, is reasonable and sufficient for the appearance of the defendant and shall endorse upon the notice a statement signed by the magistrate in the form set forth in Section 815a. The defendant may, prior to the date upon which the defendant promised to appear in court, deposit with the magistrate the amount of bail set by the magistrate. At the time the case is called for arraignment before the magistrate, if the defendant does not appear, either in person or by counsel, the magistrate may declare the bail forfeited, and may, in the magistrate's discretion, order that further proceedings shall not be had in the case, unless the defendant has been charged with a violation of Section 374.3 or 374.7 of this code or of Section 11357, 11360, or 13002 of the Health and Safety Code, or a violation punishable under Section 5008.7 of the Public Resources Code, and the defendant has previously been convicted of a violation of that section or a violation that is punishable under that section, except when the magistrate finds that undue hardship will be imposed upon the defendant by requiring the defendant to appear, the magistrate may declare the bail forfeited and order that further proceedings not be had in the case.

(D) Upon the making of the order that further proceedings not be had, all sums deposited as bail shall immediately be paid into the county treasury for distribution pursuant to Section 1463.

(f) A warrant shall not be issued for the arrest of a person who has given a written promise to appear in court, unless and until the person has violated that promise or has failed to deposit bail, to appear for arraignment, trial, or judgment, or to comply with the terms and provisions of the judgment, as required by law.

(g) The officer may book the arrested person at the scene or at the arresting agency prior to release or indicate on the citation that the arrested person shall appear at the arresting agency to be booked or indicate on the citation that the arrested person shall appear at the arresting agency to be fingerprinted prior to the date the arrested person appears in court. If it is indicated on the citation that the arrested person shall be booked or fingerprinted prior to the date of the person's court appearance, the arresting agency, at the time of booking or fingerprinting, shall provide the arrested person with verification of the booking or fingerprinting by making an entry on the citation. If it is indicated on the citation that the arrested person is to be booked or fingerprinted, the magistrate, judge, or court shall, before the proceedings begin, order the defendant to provide verification that the defendant was booked or fingerprinted by the arresting agency. If the defendant cannot produce the verification, the magistrate, judge, or court shall require that the defendant be booked or fingerprinted by the arresting agency before the next court appearance, and that the defendant provide the verification at the next court appearance unless both parties stipulate that booking or fingerprinting is not necessary.

(h) A peace officer shall use the written notice to appear procedure set forth in this section for any misdemeanor offense in which the officer has arrested a person without a warrant pursuant to Section 836 or in which the officer has taken custody of a person pursuant to Section 847.

(i) When a person is arrested by a peace officer for a misdemeanor, that person shall be released according to the procedures set forth in this chapter unless one of the following is a reason for nonrelease, in which case the arresting officer may release the person, except as provided in subdivision (a), or the arresting officer shall

indicate, on a form to be established by the officer's employing law enforcement agency, which of the following was a reason for the nonrelease:

(1) The person arrested was so intoxicated that they could have been a danger to themselves or to others.

(2) The person arrested required medical examination or medical care or was otherwise unable to care for their own safety.

(3) The person was arrested under one or more of the circumstances listed in Sections 40302 and 40303 of the Vehicle Code.

(4) There were one or more outstanding arrest warrants for the person.

(5) The person could not provide satisfactory evidence of personal identification.

(6) The prosecution of the offense or offenses for which the person was arrested, or the prosecution of any other offense or offenses, would be jeopardized by immediate release of the person arrested.

(7) There was a reasonable likelihood that the offense or offenses would continue or resume, or that the safety of persons or property would be imminently endangered by release of the person arrested.

(8) The person arrested demanded to be taken before a magistrate or refused to sign the notice to appear.

(9) There is reason to believe that the person would not appear at the time and place specified in the notice. The basis for this determination shall be specifically stated.

(10) (A) The person was subject to Section 1270.1.

(B) The form shall be filed with the arresting agency as soon as practicable and shall be made available to any party having custody of the arrested person, subsequent to the arresting officer, and to any person authorized by law to release the arrested person from custody before trial.

(11) The person has been cited, arrested, or convicted for misdemeanor or felony theft from a store in the previous six months.

(12) There is probable cause to believe that the person arrested is guilty of committing organized retail theft, as defined in subdivision (a) of Section 490.4.

(j) (1) Once the arresting officer has prepared the written notice to appear and has delivered a copy to the person arrested, the officer shall deliver the remaining original and all copies as provided by subdivision (e).

(2) Any person, including the arresting officer and any member of the officer's department or agency, or any peace officer, who alters, conceals, modifies, nullifies, or destroys, or causes to be altered, concealed, modified, nullified, or destroyed, the face side of the remaining original or a copy of a citation that was retained by the officer, for any reason, before it is filed with the magistrate or with a person authorized by the magistrate to receive deposit of bail, is guilty of a misdemeanor.

(3) If, after an arrested person has signed and received a copy of a notice to appear, the arresting officer determines that, in the interest of justice, the citation or notice should be dismissed, the arresting agency may recommend, in writing, to the magistrate that the charges be dismissed. The recommendation shall cite the reasons for the recommendation and shall be filed with the court.

(4) If the magistrate makes a finding that there are grounds for dismissal, the finding shall be entered in the record and the charges dismissed.

(5) A personal relationship with any officer, public official, or law enforcement agency shall not be grounds for dismissal.

(k) (1) A person contesting a charge by claiming under penalty of perjury not to be the person issued the notice to appear may choose to submit a right thumbprint, or a left thumbprint if the person has a missing or disfigured right thumb, to the issuing court through the person's local law enforcement agency for comparison with the one placed on the notice to appear. A local law enforcement agency providing this service may charge the requester no more than the actual costs. The issuing court may refer the thumbprint submitted and the notice to appear to the prosecuting attorney for comparison of the thumbprints. When there is no thumbprint or fingerprint on the notice to appear, or when the comparison of thumbprints is inconclusive, the court shall refer the notice to

appear or copy thereof back to the issuing agency for further investigation, unless the court finds that referral is not in the interest of justice.

(2) Upon initiation of the investigation or comparison process by referral of the court, the court shall continue the case and the speedy trial period shall be tolled for 45 days.

(3) Upon receipt of the issuing agency's or prosecuting attorney's response, the court may make a finding of factual innocence pursuant to Section 530.6 if the court determines that there is insufficient evidence that the person cited is the person charged and shall immediately notify the Department of Motor Vehicles of its determination. If the Department of Motor Vehicles determines the citation or citations in question formed the basis of a suspension or revocation of the person's driving privilege, the department shall immediately set aside the action.

(4) If the prosecuting attorney or issuing agency fails to respond to a court referral within 45 days, the court shall make a finding of factual innocence pursuant to Section 530.6, unless the court finds that a finding of factual innocence is not in the interest of justice.

(5) The citation or notice to appear may be held by the prosecuting attorney or issuing agency for future adjudication should the arrestee who received the citation or notice to appear be found.

(l) For purposes of this section, the term "arresting agency" includes any other agency designated by the arresting agency to provide booking or fingerprinting services.

(m) This section shall remain in effect only until January 1, 2031, and as of that date is repealed.

~~**SEC. 8.**~~ ***SEC. 5.*** Section 853.6 of the Penal Code, as added by Section 2 of Chapter 856 of the Statutes of 2022, is amended to read:

853.6. (a) (1) When a person is arrested for an offense declared to be a misdemeanor, including a violation of a city or county ordinance, and does not demand to be taken before a magistrate, that person shall, instead of being taken before a magistrate, be released according to the procedures set forth by this chapter, however an officer may first book an arrestee pursuant to subdivision (g). If the person is released, the officer or the officer's superior shall prepare, in duplicate, a written notice to appear in court, containing the name and address of the person, the offense charged, and the time when, and place where, the person shall appear in court. If, pursuant to subdivision (i), the person is not released prior to being booked and the officer in charge of the booking or the officer's superior determines that the person should be released, the officer or the officer's superior shall prepare a written notice to appear in a court.

(2) When a person is arrested for a misdemeanor violation of a protective court order involving domestic violence, as defined in subdivision (b) of Section 13700, or arrested pursuant to a policy described in Section 13701, the person shall be taken before a magistrate instead of being released according to the procedures set forth in this chapter, unless the arresting officer determines that there is not a reasonable likelihood that the offense will continue or resume or that the safety of persons or property would be imminently endangered by release of the person arrested. Prior to adopting these provisions, each city, county, or city and county shall develop a protocol to assist officers to determine when arrest and release is appropriate, rather than taking the arrested person before a magistrate. The county shall establish a committee to develop the protocol, consisting of, at a minimum, the police chief or county sheriff within the jurisdiction, the district attorney, county counsel, city attorney, representatives from domestic violence shelters, domestic violence councils, and other relevant community agencies.

(3) This subdivision shall not apply to the crimes specified in Section 1270.1, including crimes defined in each of the following:

(A) Paragraph (1) of subdivision (e) of Section 243.

(B) Section 273.5.

(C) Section 273.6, if the detained person made threats to kill or harm, has engaged in violence against, or has gone to the residence or workplace of, the protected party.

(D) Section 646.9.

(4) This subdivision does not affect a defendant's ability to be released on bail or on their own recognizance, except as specified in Section 1270.1.

(b) Unless waived by the person, the time specified in the notice to appear shall be at least 10 days after arrest if the duplicate notice is to be filed by the officer with the magistrate.

(c) The place specified in the notice shall be the court of the magistrate before whom the person would be taken if the requirement of taking an arrested person before a magistrate were complied with, or shall be an officer authorized by that court to receive a deposit of bail.

(d) The officer shall deliver one copy of the notice to appear to the arrested person, and the arrested person, in order to secure release, shall give their written promise to appear in court as specified in the notice by signing the duplicate notice, which shall be retained by the officer. The officer may require the arrested person, if the arrested person has no satisfactory identification, to place a right thumbprint, or a left thumbprint or fingerprint if the person has a missing or disfigured right thumb, on the notice to appear. Except for law enforcement purposes relating to the identity of the arrestee, a person or entity may not sell, give away, allow the distribution of, include in a database, or create a database with, this print. Upon the person signing the duplicate notice, the arresting officer shall immediately release the person arrested from custody.

(e) The officer shall, as soon as practicable, file the duplicate notice, as follows:

(1) It shall be filed with the magistrate if the offense charged is an infraction.

(2) It shall be filed with the magistrate if the prosecuting attorney has previously directed the officer to do so.

(3) (A) The duplicate notice and underlying police reports in support of the charge or charges shall be filed with the prosecuting attorney in cases other than those specified in paragraphs (1) and (2).

(B) If the duplicate notice is filed with the prosecuting attorney, the prosecuting attorney, within their discretion, may initiate prosecution by filing the notice or a formal complaint with the magistrate specified in the duplicate notice within 25 days from the time of arrest. If the prosecution is not to be initiated, the prosecutor shall send notice to the person arrested at the address on the notice to appear. The failure by the prosecutor to file the notice or formal complaint within 25 days of the time of the arrest shall not bar further prosecution of the misdemeanor charged in the notice to appear. However, any further prosecution shall be preceded by a new and separate citation or an arrest warrant.

(C) Upon the filing of the notice with the magistrate by the officer, or the filing of the notice or formal complaint by the prosecutor, the magistrate may fix the amount of bail that in the magistrate's judgment, in accordance with Section 1275, is reasonable and sufficient for the appearance of the defendant and shall endorse upon the notice a statement signed by the magistrate in the form set forth in Section 815a. The defendant may, prior to the date upon which the defendant promised to appear in court, deposit with the magistrate the amount of bail set by the magistrate. When the case is called for arraignment before the magistrate, if the defendant does not appear, either in person or by counsel, the magistrate may declare the bail forfeited, and may, in the magistrate's discretion, order that no further proceedings shall be had in the case, unless the defendant has been charged with a violation of Section 374.3 or 374.7 of this code or of Section 11357, 11360, or 13002 of the Health and Safety Code, or a violation punishable under Section 5008.7 of the Public Resources Code, and the defendant has previously been convicted of a violation of that section or a violation that is punishable under that section, except in cases where the magistrate finds that undue hardship will be imposed upon the defendant by requiring the defendant to appear, the magistrate may declare the bail forfeited and order that no further proceedings be had in the case.

(D) Upon the making of the order that no further proceedings be had, all sums deposited as bail shall immediately be paid into the county treasury for distribution pursuant to Section 1463.

(f) A warrant shall not be issued for the arrest of a person who has given a written promise to appear in court, unless and until the person has violated that promise or has failed to deposit bail, to appear for arraignment, trial, or judgment or to comply with the terms and provisions of the judgment, as required by law.

(g) The officer may book the arrested person at the scene or at the arresting agency prior to release or indicate on the citation that the arrested person shall appear at the arresting agency to be booked or indicate on the citation that the arrested person shall appear at the arresting agency to be fingerprinted prior to the date the arrested person appears in court. If it is indicated on the citation that the arrested person shall be booked or fingerprinted prior to the date of the person's court appearance, the arresting agency, at the time of booking or fingerprinting, shall provide the arrested person with verification of the booking or fingerprinting by making an entry on the citation. If it is indicated on the citation that the arrested person is to be booked or fingerprinted, the magistrate, judge, or court shall, before the proceedings begin, order the defendant to provide verification

that the defendant was booked or fingerprinted by the arresting agency. If the defendant cannot produce the verification, the magistrate, judge, or court shall require that the defendant be booked or fingerprinted by the arresting agency before the next court appearance, and that the defendant provide the verification at the next court appearance unless both parties stipulate that booking or fingerprinting is not necessary.

(h) A peace officer shall use the written notice to appear procedure set forth in this section for any misdemeanor offense in which the officer has arrested a person without a warrant pursuant to Section 836 or in which the officer has taken custody of a person pursuant to Section 847.

(i) When a person is arrested by a peace officer for a misdemeanor, that person shall be released according to the procedures set forth by this chapter unless one of the following is a reason for nonrelease, in which case the arresting officer may release the person, except as provided in subdivision (a), or the arresting officer shall indicate, on a form to be established by the officer's employing law enforcement agency, which of the following was a reason for the nonrelease:

(1) The person arrested was so intoxicated that they could have been a danger to themselves or to others.

(2) The person arrested required medical examination or medical care or was otherwise unable to care for their own safety.

(3) The person was arrested under one or more of the circumstances listed in Sections 40302 and 40303 of the Vehicle Code.

(4) There were one or more outstanding arrest warrants for the person.

(5) The person could not provide satisfactory evidence of personal identification.

(6) The prosecution of the offense or offenses for which the person was arrested, or the prosecution of any other offense or offenses, would be jeopardized by immediate release of the person arrested.

(7) There was a reasonable likelihood that the offense or offenses would continue or resume, or that the safety of persons or property would be imminently endangered by release of the person arrested.

(8) The person arrested demanded to be taken before a magistrate or refused to sign the notice to appear.

(9) There is reason to believe that the person would not appear at the time and place specified in the notice. The basis for this determination shall be specifically stated.

(10) (A) The person was subject to Section 1270.1.

(B) The form shall be filed with the arresting agency as soon as practicable and shall be made available to any party having custody of the arrested person, subsequent to the arresting officer, and to any person authorized by law to release the arrested person from custody before trial.

(j) (1) Once the arresting officer has prepared the written notice to appear and has delivered a copy to the person arrested, the officer shall deliver the remaining original and all copies as provided by subdivision (e).

(2) A person, including the arresting officer and any member of the officer's department or agency, or any peace officer, who alters, conceals, modifies, nullifies, or destroys, or causes to be altered, concealed, modified, nullified, or destroyed, the face side of the remaining original or any copy of a citation that was retained by the officer, for any reason, before it is filed with the magistrate or with a person authorized by the magistrate to receive deposit of bail, is guilty of a misdemeanor.

(3) If, after an arrested person has signed and received a copy of a notice to appear, the arresting officer determines that, in the interest of justice, the citation or notice should be dismissed, the arresting agency may recommend, in writing, to the magistrate that the charges be dismissed. The recommendation shall cite the reasons for the recommendation and shall be filed with the court.

(4) If the magistrate makes a finding that there are grounds for dismissal, the finding shall be entered in the record and the charges dismissed.

(5) A personal relationship with any officer, public official, or law enforcement agency shall not be grounds for dismissal.

(k) (1) A person contesting a charge by claiming under penalty of perjury not to be the person issued the notice to appear may choose to submit a right thumbprint, or a left thumbprint if the person has a missing or disfigured

right thumb, to the issuing court through the person's local law enforcement agency for comparison with the one placed on the notice to appear. A local law enforcement agency providing this service may charge the requester no more than the actual costs. The issuing court may refer the thumbprint submitted and the notice to appear to the prosecuting attorney for comparison of the thumbprints. When there is no thumbprint or fingerprint on the notice to appear, or when the comparison of thumbprints is inconclusive, the court shall refer the notice to appear, or a copy thereof, back to the issuing agency for further investigation, unless the court finds that referral is not in the interest of justice.

(2) Upon initiation of the investigation or comparison process by referral of the court, the court shall continue the case and the speedy trial period shall be tolled for 45 days.

(3) Upon receipt of the issuing agency's or prosecuting attorney's response, the court may make a finding of factual innocence pursuant to Section 530.6 if the court determines that there is insufficient evidence that the person cited is the person charged and shall immediately notify the Department of Motor Vehicles of its determination. If the Department of Motor Vehicles determines the citation or citations in question formed the basis of a suspension or revocation of the person's driving privilege, the department shall immediately set aside the action.

(4) If the prosecuting attorney or issuing agency fails to respond to a court referral within 45 days, the court shall make a finding of factual innocence pursuant to Section 530.6, unless the court finds that a finding of factual innocence is not in the interest of justice.

(5) The citation or notice to appear may be held by the prosecuting attorney or issuing agency for future adjudication should the arrestee who received the citation or notice to appear be found.

(l) For purposes of this section, the term "arresting agency" includes any other agency designated by the arresting agency to provide booking or fingerprinting services.

(m) This section shall become operative January 1, 2031.

~~**SEC. 9.**~~ ***SEC. 6.*** Section 1001.82 of the Penal Code is amended to read:

1001.82. This chapter shall remain in effect only until January 1, 2031, and as of that date is repealed.

~~**SEC. 10.**~~ ***SEC. 7.*** Section 1203g is added to the Penal Code, to read:

1203g. (a) Notwithstanding Section 1203a, for a violation of shoplifting, as defined in Section 459.5, or petty theft, as described in Section 488 or 490.2, the court may suspend the imposition or execution of the sentence and make and enforce the terms of probation for a period not to exceed two years.

(b) If a court imposes a term of probation that exceeds the maximum period of time specified in subdivision (a) of Section 1203a, the court, as a condition of probation, shall consider referring the defendant to a collaborative court or rehabilitation program that is relevant to the underlying factor or factors that led to the commission of the offense. If the court finds that referral to a collaborative court or rehabilitation program is not an appropriate condition of probation, it must state the reasons for its finding on the record.

(c) Upon successful completion of the rehabilitation program, as determined by the program provider, or successful participation in the collaborative court, as determined by the collaborative court, the court shall discharge the defendant from probation.

(d) Participation in a collaborative court or a rehabilitation program by the defendant shall not exceed the maximum period of time of probation specified in subdivision (a), except with the consent of the defendant.

~~**SEC. 11.**~~ ***SEC. 8.*** No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution for certain costs that may be incurred by a local agency or school district because, in that regard, this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

However, if the Commission on State Mandates determines that this act contains other costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

CORRECTIONS:
Heading—Line 5.

AB-1960 Sentencing enhancements: property loss. (2023-2024)

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Date Published: 01/29/2024 09:00 PM

REVISED APRIL 10, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL NO. 1960

Introduced by Assembly Member Soria

(~~Coauthor:~~ *Coauthors:* Assembly~~Member~~ *Members Alanis, Stephanie Nguyen,* Blanca Rubio*, and Villapudua)*

January 29, 2024

An act to add Section 12022.6 to the Penal Code, relating to sentencing.

LEGISLATIVE COUNSEL'S DIGEST

AB 1960, as introduced, Soria. Sentencing enhancements: property loss.

State law, repealed as of January 1, 2018, required a court to impose an additional term of imprisonment, as specified, on a person who takes, damages, or destroys property in the commission or attempted commission of a felony, as specified.

This bill would create sentencing enhancements for taking, damaging, or destroying property in the commission or attempted commission of a felony, as specified. By adding new sentencing enhancements, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 12022.6 is added to the Penal Code, to read:

12022.6. (a) If a person takes, damages, or destroys property in the commission or attempted commission of a felony, or commits a felony in violation of Section 496, the court shall impose an additional and consecutive term

of imprisonment as follows:

(1) If the loss or property value exceeds fifty thousand dollars ($50,000), the court shall impose an additional term of one year.

(2) If the loss or property value exceeds two hundred thousand dollars ($200,000), the court shall impose an additional term of two years.

(3) If the loss or property value exceeds one million dollars ($1,000,000), the court shall impose an additional term of three years.

(4) If the loss or property value exceeds three million dollars ($3,000,000), the court shall impose an additional term of four years.

(5) For each additional loss or property value of three million dollars ($3,000,000), the court shall impose a term of one year in addition to the term specified in paragraph (4).

(b) In an accusatory pleading involving multiple charges of taking, damage, or destruction, or multiple violations of Section 496, the additional terms provided in this section may be imposed if the aggregate losses to the victims or aggregate property values from all felonies exceed the amounts specified in this section and arise from a common scheme or plan. All pleadings under this section are subject to the rules of joinder and severance stated in Section 954.

(c) The additional terms provided in this section shall not be imposed unless the facts relating to the amounts provided in this section are charged in the accusatory pleading and admitted by the defendant or found to be true by the trier of fact.

(d) Notwithstanding any other law, the court may impose an enhancement pursuant to this section and another section on a single count.

SEC. 2. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

REVISIONS:
Heading—Lines 2 and 3.

AB-1990 Criminal procedure: arrests: shoplifting. (2023-2024)

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Date Published: 04/16/2024 09:00 PM

AMENDED IN ASSEMBLY APRIL 16, 2024

AMENDED IN ASSEMBLY MARCH 18, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL NO. 1990

Introduced by Assembly Member Wendy Carrillo
(Principal coauthors: Assembly Members Gipson and Villapudua)
~~**(Coauthor: Assembly Member Alanis)**~~***(Coauthors: Assembly Members Alanis, Lackey, Stephanie Nguyen, Petrie-Norris, and Rodriguez)***

January 30, 2024

An act to amend Sections 836 and 853.6 of the Penal Code, relating to criminal procedure.

LEGISLATIVE COUNSEL'S DIGEST

AB 1990, as amended, Wendy Carrillo. Criminal procedure: arrests: shoplifting.

(1) Existing law prohibits shoplifting, defined as entering a commercial establishment with intent to commit theft while that establishment is open during regular business hours, where the value of the property that is taken or intended to be taken does not exceed $950. Existing law requires an act that falls within this definition to be charged as shoplifting and not as burglary or theft. Under existing law, shoplifting is punishable as a misdemeanor, except when the defendant has prior convictions, as specified.

Existing law authorizes a peace officer to make a warrantless arrest for a misdemeanor when the officer has probable cause to believe the person to be arrested has committed the misdemeanor in the officer's presence. Existing law also authorizes a private person to make an arrest for a misdemeanor committed in their presence, and requires the person to deliver the arrested person to a peace officer or magistrate. Existing law additionally authorizes a merchant to detain a person for a reasonable time and in a reasonable manner to determine if a person has unlawfully taken merchandise.

Existing law authorizes a peace officer to make a warrantless arrest for specified misdemeanors relating to domestic violence, violation of a restraining order, and carrying a concealed firearm at an airport that did not occur in the officer's presence.

This bill would authorize a peace officer to make a warrantless arrest for a misdemeanor shoplifting offense not committed in the officer's presence if the officer has probable cause to believe that person has committed ~~shoplifting.~~ *shoplifting, as specified.*

(2) Existing law requires a peace officer to release upon a signed promise to appear any person arrested for a misdemeanor, unless the person demands to be taken before a magistrate. Existing law provides certain reasons a person arrested for a misdemeanor shall not be released including that the person is intoxicated or in need of medical attention, the person is unable to provide satisfactory proof of identification, or there are outstanding arrest warrants for the person. Additionally, existing law exempts from this provision persons arrest for specified crimes including domestic violence, stalking, threatening a witness, and, until January 1, 2026, organized retail theft.

This bill would additionally exempt a person arrested for shoplifting from the requirement that they be released on citation.
Vote: majority Appropriation: no Fiscal Committee: no Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 836 of the Penal Code is amended to read:

836. (a) A peace officer may arrest a person in obedience to a warrant, or, pursuant to the authority granted by Chapter 4.5 (commencing with Section 830), without a warrant, may arrest a person whenever any of the following circumstances occur:

(1) The officer has probable cause to believe that the person to be arrested has committed a public offense in the officer's presence.

(2) The person arrested has committed a felony, although not in the officer's presence.

(3) The officer has probable cause to believe that the person to be arrested has committed a felony, whether or not a felony, in fact, has been committed.

(b) Any time a peace officer is called out on a domestic violence call, it shall be mandatory that the officer make a good faith effort to inform the victim of their right to make a citizen's arrest, unless the peace officer makes an arrest for a violation of paragraph (1) of subdivision (e) of Section 243 or 273.5. This information shall include advising the victim how to safely execute the arrest.

(c) (1) When a peace officer is responding to a call alleging a violation of a domestic violence protective or restraining order issued under Section 527.6 of the Code of Civil Procedure, the Family Code, Section 136.2, 646.91, or paragraph (2) of subdivision (a) of Section 1203.097 of this code, Section 213.5 or 15657.03 of the Welfare and Institutions Code, or of a domestic violence protective or restraining order issued by the court of another state, tribe, or territory and the peace officer has probable cause to believe that the person against whom the order is issued has notice of the order and has committed an act in violation of the order, the officer shall, consistent with subdivision (b) of Section 13701, make a lawful arrest of the person without a warrant and take that person into custody whether or not the violation occurred in the presence of the arresting officer. The officer shall, as soon as possible after the arrest, confirm with the appropriate authorities or the Domestic Violence Protection Order Registry maintained pursuant to Section 6380 of the Family Code that a true copy of the protective order has been registered, unless the victim provides the officer with a copy of the protective order.

(2) The person against whom a protective order has been issued shall be deemed to have notice of the order if the victim presents to the officer proof of service of the order, the officer confirms with the appropriate authorities that a true copy of the proof of service is on file, or the person against whom the protective order was issued was present at the protective order hearing or was informed by a peace officer of the contents of the protective order.

(3) In situations where mutual protective orders have been issued under Division 10 (commencing with Section 6200) of the Family Code, liability for arrest under this subdivision applies only to those persons who are reasonably believed to have been the dominant aggressor. In those situations, prior to making an arrest under this subdivision, the peace officer shall make reasonable efforts to identify, and may arrest, the dominant aggressor involved in the incident. The dominant aggressor is the person determined to be the most significant, rather than the first, aggressor. In identifying the dominant aggressor, an officer shall consider (A)

the intent of the law to protect victims of domestic violence from continuing abuse, (B) the threats creating fear of physical injury, (C) the history of domestic violence between the persons involved, and (D) whether either person involved acted in self-defense.

(d) Notwithstanding paragraph (1) of subdivision (a), if a suspect commits an assault or battery upon a current or former spouse, fiancé, fiancée, a current or former cohabitant as defined in Section 6209 of the Family Code, a person with whom the suspect currently is having or has previously had an engagement or dating relationship, as defined in paragraph (10) of subdivision (f) of Section 243, a person with whom the suspect has parented a child, or is presumed to have parented a child pursuant to the Uniform Parentage Act (Part 3 (commencing with Section 7600) of Division 12 of the Family Code), a child of the suspect, a child whose parentage by the suspect is the subject of an action under the Uniform Parentage Act, a child of a person in one of the above categories, any other person related to the suspect by consanguinity or affinity within the second degree, or any person who is 65 years of age or older and who is related to the suspect by blood or legal guardianship, a peace officer may arrest the suspect without a warrant where both of the following circumstances apply:

(1) The peace officer has probable cause to believe that the person to be arrested has committed the assault or battery, whether or not it has in fact been committed.

(2) The peace officer makes the arrest as soon as probable cause arises to believe that the person to be arrested has committed the assault or battery, whether or not it has in fact been committed.

(e) In addition to the authority to make an arrest without a warrant pursuant to paragraphs (1) and (3) of subdivision (a), a peace officer may, without a warrant, arrest a person for a violation of Section 25400 when all of the following apply:

(1) The officer has reasonable cause to believe that the person to be arrested has committed the violation of Section 25400.

(2) The violation of Section 25400 occurred within an airport, as defined in Section 21013 of the Public Utilities Code, in an area to which access is controlled by the inspection of persons and property.

(3) The peace officer makes the arrest as soon as reasonable cause arises to believe that the person to be arrested has committed the violation of Section 25400.

(f) *(1)* In addition to the authority to make an arrest without a warrant pursuant to subdivision (a), a peace officer may, without a warrant, arrest a person for a violation of Section 459.5 not committed in the officer's presence if the officer has ~~reasonable~~ *probable* cause to believe that the person to be arrested has committed a violation of Section 459.5.

(2) The probable cause to make an arrest shall be based on a sworn statement obtained by the officer from a person who witnessed the person to be arrested committing the alleged violation.

SEC. 2. Section 853.6 of the Penal Code, as amended by Section 1 of Chapter 856 of the Statutes of 2022, is amended to read:

853.6. (a) (1) When a person is arrested for an offense declared to be a misdemeanor, including a violation of a city or county ordinance, and does not demand to be taken before a magistrate, that person shall, instead of being taken before a magistrate, be released according to the procedures set forth by this chapter, although nothing prevents an officer from first booking an arrestee pursuant to subdivision (g). If the person is released, the officer or the officer's superior shall prepare in duplicate a written notice to appear in court, containing the name and address of the person, the offense charged, and the time when, and place where, the person shall appear in court. If, pursuant to subdivision (i), the person is not released prior to being booked and the officer in charge of the booking or the officer's superior determines that the person should be released, the officer or the officer's superior shall prepare a written notice to appear in a court.

(2) When a person is arrested for a misdemeanor violation of a protective court order involving domestic violence, as defined in Section 13700, or arrested pursuant to a policy, as described in Section 13701, the person shall be taken before a magistrate instead of being released according to the procedures set forth in this chapter, unless the arresting officer determines that there is not a reasonable likelihood that the offense will continue or resume or that the safety of persons or property would be imminently endangered by release of the person arrested. Prior to adopting these provisions, each city, county, or city and county shall develop a protocol to assist officers to determine when arrest and release is appropriate, rather than taking the arrested person before a magistrate. The county shall establish a committee to develop the protocol, consisting of, at a minimum, the police chief or county sheriff within the jurisdiction, the district attorney, county counsel, city

attorney, representatives from domestic violence shelters, domestic violence councils, and other relevant community agencies.

(3) This subdivision does not apply to the crimes specified in Section 1270.1, including crimes defined in each of the following:

(A) Paragraph (1) of subdivision (e) of Section 243.

(B) Section 273.5.

(C) Section 273.6, if the detained person made threats to kill or harm, has engaged in violence against, or has gone to the residence or workplace of, the protected party.

(D) Section 646.9.

(4) This subdivision shall not affect a defendant's ability to be released on bail or on their own recognizance, except as specified in Section 1270.1.

(b) Unless waived by the person, the time specified in the notice to appear shall be at least 10 days after arrest if the duplicate notice is to be filed by the officer with the magistrate.

(c) The place specified in the notice shall be the court of the magistrate before whom the person would be taken if the requirement of taking an arrested person before a magistrate were complied with, or shall be an officer authorized by that court to receive a deposit of bail.

(d) The officer shall deliver one copy of the notice to appear to the arrested person, and the arrested person, in order to secure release, shall give their written promise to appear in court as specified in the notice by signing the duplicate notice, which shall be retained by the officer, and the officer may require the arrested person, if the arrested person has no satisfactory identification, to place a right thumbprint, or a left thumbprint or fingerprint if the person has a missing or disfigured right thumb, on the notice to appear. Except for law enforcement purposes relating to the identity of the arrestee, a person or entity shall not sell, give away, allow the distribution of, include in a database, or create a database with, this print. Upon the signing of the duplicate notice, the arresting officer shall immediately release the person arrested from custody.

(e) The officer shall, as soon as practicable, file the duplicate notice, as follows:

(1) It shall be filed with the magistrate if the offense charged is an infraction.

(2) It shall be filed with the magistrate if the prosecuting attorney has previously directed the officer to do so.

(3) (A) The duplicate notice and underlying police reports in support of the charge or charges shall be filed with the prosecuting attorney in cases other than those specified in paragraphs (1) and (2).

(B) If the duplicate notice is filed with the prosecuting attorney, the prosecuting attorney, within their discretion, may initiate prosecution by filing the notice or a formal complaint with the magistrate specified in the duplicate notice within 25 days from the time of arrest. If the prosecution is not to be initiated, the prosecutor shall send notice to the person arrested at the address on the notice to appear. The failure by the prosecutor to file the notice or formal complaint within 25 days of the time of the arrest shall not bar further prosecution of the misdemeanor charged in the notice to appear. However, any further prosecution shall be preceded by a new and separate citation or an arrest warrant.

(C) Upon the filing of the notice with the magistrate by the officer, or the filing of the notice or formal complaint by the prosecutor, the magistrate may fix the amount of bail that in the magistrate's judgment, in accordance with Section 1275, is reasonable and sufficient for the appearance of the defendant and shall endorse upon the notice a statement signed by the magistrate in the form set forth in Section 815a. The defendant may, prior to the date upon which the defendant promised to appear in court, deposit with the magistrate the amount of bail set by the magistrate. At the time the case is called for arraignment before the magistrate, if the defendant does not appear, either in person or by counsel, the magistrate may declare the bail forfeited, and may, in the magistrate's discretion, order that further proceedings shall not be had in the case, unless the defendant has been charged with a violation of Section 374.3 or 374.7 of this code or of Section 11357, 11360, or 13002 of the Health and Safety Code, or a violation punishable under Section 5008.7 of the Public Resources Code, and the defendant has previously been convicted of a violation of that section or a violation that is punishable under that section, except when the magistrate finds that undue

hardship will be imposed upon the defendant by requiring the defendant to appear, the magistrate may declare the bail forfeited and order that further proceedings not be had in the case.

(D) Upon the making of the order that further proceedings not be had, all sums deposited as bail shall immediately be paid into the county treasury for distribution pursuant to Section 1463.

(f) A warrant shall not be issued for the arrest of a person who has given a written promise to appear in court, unless and until the person has violated that promise or has failed to deposit bail, to appear for arraignment, trial, or judgment, or to comply with the terms and provisions of the judgment, as required by law.

(g) The officer may book the arrested person at the scene or at the arresting agency prior to release or indicate on the citation that the arrested person shall appear at the arresting agency to be booked or indicate on the citation that the arrested person shall appear at the arresting agency to be fingerprinted prior to the date the arrested person appears in court. If it is indicated on the citation that the arrested person shall be booked or fingerprinted prior to the date of the person's court appearance, the arresting agency, at the time of booking or fingerprinting, shall provide the arrested person with verification of the booking or fingerprinting by making an entry on the citation. If it is indicated on the citation that the arrested person is to be booked or fingerprinted, the magistrate, judge, or court shall, before the proceedings begin, order the defendant to provide verification that the defendant was booked or fingerprinted by the arresting agency. If the defendant cannot produce the verification, the magistrate, judge, or court shall require that the defendant be booked or fingerprinted by the arresting agency before the next court appearance, and that the defendant provide the verification at the next court appearance unless both parties stipulate that booking or fingerprinting is not necessary.

(h) A peace officer shall use the written notice to appear procedure set forth in this section for any misdemeanor offense in which the officer has arrested a person without a warrant pursuant to Section 836 or in which the officer has taken custody of a person pursuant to Section 847.

(i) When a person is arrested by a peace officer for a misdemeanor, that person shall be released according to the procedures set forth in this chapter unless one of the following is a reason for nonrelease, in which case the arresting officer may release the person, except as provided in subdivision (a), or the arresting officer shall indicate, on a form to be established by the officer's employing law enforcement agency, which of the following was a reason for the nonrelease:

(1) The person arrested was so intoxicated that they could have been a danger to themselves or to others.

(2) The person arrested required medical examination or medical care or was otherwise unable to care for their own safety.

(3) The person was arrested under one or more of the circumstances listed in Sections 40302 and 40303 of the Vehicle Code.

(4) There were one or more outstanding arrest warrants for the person.

(5) The person could not provide satisfactory evidence of personal identification.

(6) The prosecution of the offense or offenses for which the person was arrested, or the prosecution of any other offense or offenses, would be jeopardized by immediate release of the person arrested.

(7) There was a reasonable likelihood that the offense or offenses would continue or resume, or that the safety of persons or property would be imminently endangered by release of the person arrested.

(8) The person arrested demanded to be taken before a magistrate or refused to sign the notice to appear.

(9) There is reason to believe that the person would not appear at the time and place specified in the notice. The basis for this determination shall be specifically stated.

(10) (A) The person was subject to Section 1270.1.

(B) The form shall be filed with the arresting agency as soon as practicable and shall be made available to any party having custody of the arrested person, subsequent to the arresting officer, and to any person authorized by law to release the arrested person from custody before trial.

(11) The person has been cited, arrested, or convicted for misdemeanor or felony theft from a store in the previous six months.

(12) There is probable cause to believe that the person arrested is guilty of committing a violation of Section 490.4 or 459.5.

(j) (1) Once the arresting officer has prepared the written notice to appear and has delivered a copy to the person arrested, the officer shall deliver the remaining original and all copies as provided by subdivision (e).

(2) Any person, including the arresting officer and any member of the officer's department or agency, or any peace officer, who alters, conceals, modifies, nullifies, or destroys, or causes to be altered, concealed, modified, nullified, or destroyed, the face side of the remaining original or a copy of a citation that was retained by the officer, for any reason, before it is filed with the magistrate or with a person authorized by the magistrate to receive deposit of bail, is guilty of a misdemeanor.

(3) If, after an arrested person has signed and received a copy of a notice to appear, the arresting officer determines that, in the interest of justice, the citation or notice should be dismissed, the arresting agency may recommend, in writing, to the magistrate that the charges be dismissed. The recommendation shall cite the reasons for the recommendation and shall be filed with the court.

(4) If the magistrate makes a finding that there are grounds for dismissal, the finding shall be entered in the record and the charges dismissed.

(5) A personal relationship with any officer, public official, or law enforcement agency shall not be grounds for dismissal.

(k) (1) A person contesting a charge by claiming under penalty of perjury not to be the person issued the notice to appear may choose to submit a right thumbprint, or a left thumbprint if the person has a missing or disfigured right thumb, to the issuing court through the person's local law enforcement agency for comparison with the one placed on the notice to appear. A local law enforcement agency providing this service may charge the requester no more than the actual costs. The issuing court may refer the thumbprint submitted and the notice to appear to the prosecuting attorney for comparison of the thumbprints. When there is no thumbprint or fingerprint on the notice to appear, or when the comparison of thumbprints is inconclusive, the court shall refer the notice to appear or copy thereof back to the issuing agency for further investigation, unless the court finds that referral is not in the interest of justice.

(2) Upon initiation of the investigation or comparison process by referral of the court, the court shall continue the case and the speedy trial period shall be tolled for 45 days.

(3) Upon receipt of the issuing agency's or prosecuting attorney's response, the court may make a finding of factual innocence pursuant to Section 530.6 if the court determines that there is insufficient evidence that the person cited is the person charged and shall immediately notify the Department of Motor Vehicles of its determination. If the Department of Motor Vehicles determines the citation or citations in question formed the basis of a suspension or revocation of the person's driving privilege, the department shall immediately set aside the action.

(4) If the prosecuting attorney or issuing agency fails to respond to a court referral within 45 days, the court shall make a finding of factual innocence pursuant to Section 530.6, unless the court finds that a finding of factual innocence is not in the interest of justice.

(5) The citation or notice to appear may be held by the prosecuting attorney or issuing agency for future adjudication should the arrestee who received the citation or notice to appear be found.

(l) For purposes of this section, the term "arresting agency" includes any other agency designated by the arresting agency to provide booking or fingerprinting services.

(m) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

SEC. 3. Section 853.6 of the Penal Code, as added by Section 2 of Chapter 856 of the Statutes of 2022, is amended to read:

853.6. (a) (1) When a person is arrested for an offense declared to be a misdemeanor, including a violation of a city or county ordinance, and does not demand to be taken before a magistrate, that person shall, instead of being taken before a magistrate, be released according to the procedures set forth by this chapter, however an officer may first book an arrestee pursuant to subdivision (g). If the person is released, the officer or the officer's superior shall prepare, in duplicate, a written notice to appear in court, containing the name and address of the person, the offense charged, and the time when, and place where, the person shall appear in court. If, pursuant

to subdivision (i), the person is not released prior to being booked and the officer in charge of the booking or the officer's superior determines that the person should be released, the officer or the officer's superior shall prepare a written notice to appear in a court.

(2) When a person is arrested for a misdemeanor violation of a protective court order involving domestic violence, as defined in subdivision (b) of Section 13700, or arrested pursuant to a policy described in Section 13701, the person shall be taken before a magistrate instead of being released according to the procedures set forth in this chapter, unless the arresting officer determines that there is not a reasonable likelihood that the offense will continue or resume or that the safety of persons or property would be imminently endangered by release of the person arrested. Prior to adopting these provisions, each city, county, or city and county shall develop a protocol to assist officers to determine when arrest and release is appropriate, rather than taking the arrested person before a magistrate. The county shall establish a committee to develop the protocol, consisting of, at a minimum, the police chief or county sheriff within the jurisdiction, the district attorney, county counsel, city attorney, representatives from domestic violence shelters, domestic violence councils, and other relevant community agencies.

(3) This subdivision shall not apply to the crimes specified in Section 1270.1, including crimes defined in each of the following:

(A) Paragraph (1) of subdivision (e) of Section 243.

(B) Section 273.5.

(C) Section 273.6, if the detained person made threats to kill or harm, has engaged in violence against, or has gone to the residence or workplace of, the protected party.

(D) Section 646.9.

(4) This subdivision does not affect a defendant's ability to be released on bail or on their own recognizance, except as specified in Section 1270.1.

(b) Unless waived by the person, the time specified in the notice to appear shall be at least 10 days after arrest if the duplicate notice is to be filed by the officer with the magistrate.

(c) The place specified in the notice shall be the court of the magistrate before whom the person would be taken if the requirement of taking an arrested person before a magistrate were complied with, or shall be an officer authorized by that court to receive a deposit of bail.

(d) The officer shall deliver one copy of the notice to appear to the arrested person, and the arrested person, in order to secure release, shall give their written promise to appear in court as specified in the notice by signing the duplicate notice, which shall be retained by the officer. The officer may require the arrested person, if the arrested person has no satisfactory identification, to place a right thumbprint, or a left thumbprint or fingerprint if the person has a missing or disfigured right thumb, on the notice to appear. Except for law enforcement purposes relating to the identity of the arrestee, a person or entity may not sell, give away, allow the distribution of, include in a database, or create a database with, this print. Upon the person signing the duplicate notice, the arresting officer shall immediately release the person arrested from custody.

(e) The officer shall, as soon as practicable, file the duplicate notice, as follows:

(1) It shall be filed with the magistrate if the offense charged is an infraction.

(2) It shall be filed with the magistrate if the prosecuting attorney has previously directed the officer to do so.

(3) (A) The duplicate notice and underlying police reports in support of the charge or charges shall be filed with the prosecuting attorney in cases other than those specified in paragraphs (1) and (2).

(B) If the duplicate notice is filed with the prosecuting attorney, the prosecuting attorney, within their discretion, may initiate prosecution by filing the notice or a formal complaint with the magistrate specified in the duplicate notice within 25 days from the time of arrest. If the prosecution is not to be initiated, the prosecutor shall send notice to the person arrested at the address on the notice to appear. The failure by the prosecutor to file the notice or formal complaint within 25 days of the time of the arrest shall not bar further prosecution of the misdemeanor charged in the notice to appear. However, any further prosecution shall be preceded by a new and separate citation or an arrest warrant.

(C) Upon the filing of the notice with the magistrate by the officer, or the filing of the notice or formal complaint by the prosecutor, the magistrate may fix the amount of bail that in the magistrate's judgment, in accordance with Section 1275, is reasonable and sufficient for the appearance of the defendant and shall endorse upon the notice a statement signed by the magistrate in the form set forth in Section 815a. The defendant may, prior to the date upon which the defendant promised to appear in court, deposit with the magistrate the amount of bail set by the magistrate. When the case is called for arraignment before the magistrate, if the defendant does not appear, either in person or by counsel, the magistrate may declare the bail forfeited, and may, in the magistrate's discretion, order that no further proceedings shall be had in the case, unless the defendant has been charged with a violation of Section 374.3 or 374.7 of this code or of Section 11357, 11360, or 13002 of the Health and Safety Code, or a violation punishable under Section 5008.7 of the Public Resources Code, and the defendant has previously been convicted of a violation of that section or a violation that is punishable under that section, except in cases where the magistrate finds that undue hardship will be imposed upon the defendant by requiring the defendant to appear, the magistrate may declare the bail forfeited and order that no further proceedings be had in the case.

(D) Upon the making of the order that no further proceedings be had, all sums deposited as bail shall immediately be paid into the county treasury for distribution pursuant to Section 1463.

(f) A warrant shall not be issued for the arrest of a person who has given a written promise to appear in court, unless and until the person has violated that promise or has failed to deposit bail, to appear for arraignment, trial, or judgment or to comply with the terms and provisions of the judgment, as required by law.

(g) The officer may book the arrested person at the scene or at the arresting agency prior to release or indicate on the citation that the arrested person shall appear at the arresting agency to be booked or indicate on the citation that the arrested person shall appear at the arresting agency to be fingerprinted prior to the date the arrested person appears in court. If it is indicated on the citation that the arrested person shall be booked or fingerprinted prior to the date of the person's court appearance, the arresting agency, at the time of booking or fingerprinting, shall provide the arrested person with verification of the booking or fingerprinting by making an entry on the citation. If it is indicated on the citation that the arrested person is to be booked or fingerprinted, the magistrate, judge, or court shall, before the proceedings begin, order the defendant to provide verification that the defendant was booked or fingerprinted by the arresting agency. If the defendant cannot produce the verification, the magistrate, judge, or court shall require that the defendant be booked or fingerprinted by the arresting agency before the next court appearance, and that the defendant provide the verification at the next court appearance unless both parties stipulate that booking or fingerprinting is not necessary.

(h) A peace officer shall use the written notice to appear procedure set forth in this section for any misdemeanor offense in which the officer has arrested a person without a warrant pursuant to Section 836 or in which the officer has taken custody of a person pursuant to Section 847.

(i) When a person is arrested by a peace officer for a misdemeanor, that person shall be released according to the procedures set forth by this chapter unless one of the following is a reason for nonrelease, in which case the arresting officer may release the person, except as provided in subdivision (a), or the arresting officer shall indicate, on a form to be established by the officer's employing law enforcement agency, which of the following was a reason for the nonrelease:

(1) The person arrested was so intoxicated that they could have been a danger to themselves or to others.

(2) The person arrested required medical examination or medical care or was otherwise unable to care for their own safety.

(3) The person was arrested under one or more of the circumstances listed in Sections 40302 and 40303 of the Vehicle Code.

(4) There were one or more outstanding arrest warrants for the person.

(5) The person could not provide satisfactory evidence of personal identification.

(6) The prosecution of the offense or offenses for which the person was arrested, or the prosecution of any other offense or offenses, would be jeopardized by immediate release of the person arrested.

(7) There was a reasonable likelihood that the offense or offenses would continue or resume, or that the safety of persons or property would be imminently endangered by release of the person arrested.

(8) The person arrested demanded to be taken before a magistrate or refused to sign the notice to appear.

(9) There is reason to believe that the person would not appear at the time and place specified in the notice. The basis for this determination shall be specifically stated.

(10) (A) The person was subject to Section 1270.1.

(11) There is probable cause to believe that the person arrested is guilty of committing a violation of Section 459.5.

(B) The form shall be filed with the arresting agency as soon as practicable and shall be made available to any party having custody of the arrested person, subsequent to the arresting officer, and to any person authorized by law to release the arrested person from custody before trial.

(j) (1) Once the arresting officer has prepared the written notice to appear and has delivered a copy to the person arrested, the officer shall deliver the remaining original and all copies as provided by subdivision (e).

(2) A person, including the arresting officer and any member of the officer's department or agency, or any peace officer, who alters, conceals, modifies, nullifies, or destroys, or causes to be altered, concealed, modified, nullified, or destroyed, the face side of the remaining original or any copy of a citation that was retained by the officer, for any reason, before it is filed with the magistrate or with a person authorized by the magistrate to receive deposit of bail, is guilty of a misdemeanor.

(3) If, after an arrested person has signed and received a copy of a notice to appear, the arresting officer determines that, in the interest of justice, the citation or notice should be dismissed, the arresting agency may recommend, in writing, to the magistrate that the charges be dismissed. The recommendation shall cite the reasons for the recommendation and shall be filed with the court.

(4) If the magistrate makes a finding that there are grounds for dismissal, the finding shall be entered in the record and the charges dismissed.

(5) A personal relationship with any officer, public official, or law enforcement agency shall not be grounds for dismissal.

(k) (1) A person contesting a charge by claiming under penalty of perjury not to be the person issued the notice to appear may choose to submit a right thumbprint, or a left thumbprint if the person has a missing or disfigured right thumb, to the issuing court through the person's local law enforcement agency for comparison with the one placed on the notice to appear. A local law enforcement agency providing this service may charge the requester no more than the actual costs. The issuing court may refer the thumbprint submitted and the notice to appear to the prosecuting attorney for comparison of the thumbprints. When there is no thumbprint or fingerprint on the notice to appear, or when the comparison of thumbprints is inconclusive, the court shall refer the notice to appear, or a copy thereof, back to the issuing agency for further investigation, unless the court finds that referral is not in the interest of justice.

(2) Upon initiation of the investigation or comparison process by referral of the court, the court shall continue the case and the speedy trial period shall be tolled for 45 days.

(3) Upon receipt of the issuing agency's or prosecuting attorney's response, the court may make a finding of factual innocence pursuant to Section 530.6 if the court determines that there is insufficient evidence that the person cited is the person charged and shall immediately notify the Department of Motor Vehicles of its determination. If the Department of Motor Vehicles determines the citation or citations in question formed the basis of a suspension or revocation of the person's driving privilege, the department shall immediately set aside the action.

(4) If the prosecuting attorney or issuing agency fails to respond to a court referral within 45 days, the court shall make a finding of factual innocence pursuant to Section 530.6, unless the court finds that a finding of factual innocence is not in the interest of justice.

(5) The citation or notice to appear may be held by the prosecuting attorney or issuing agency for future adjudication should the arrestee who received the citation or notice to appear be found.

(l) For purposes of this section, the term "arresting agency" includes any other agency designated by the arresting agency to provide booking or fingerprinting services.

(m) This section shall become operative January 1, 2026.

AB-2814 Crimes: unlawful entry: intent to commit package theft. (2023-2024)

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Date Published: 02/15/2024 09:00 PM

REVISED APRIL 10, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL NO. 2814

Introduced by Assembly Member Low
(Coauthor: Assembly Member Lackey)
(Coauthor: Senator Jones)

February 15, 2024

An act to add Chapter 9 (commencing with Section 540) to Title 13 of Part 1 of the Penal Code, relating to crimes.

LEGISLATIVE COUNSEL'S DIGEST

AB 2814, as introduced, Low. Crimes: unlawful entry: intent to commit package theft.

Under existing law, a person who enters a house, room, apartment, or other specified structure, with intent to commit larceny or any felony, is guilty of burglary in the first or 2nd degree, as specified. Burglary in the first degree is punishable by imprisonment in the state prison for 2, 4, or 6 years, and burglary in the 2nd degree is punishable as a misdemeanor by imprisonment in a county jail not exceeding one year, or as a felony by imprisonment in a county jail for 16 months, or 2 or 3 years.

This bill would prohibit a person from entering the curtilage of a home, as defined, with the intent to commit theft of a package shipped through the mail or delivered by a public or private carrier. The bill would make a violation of that prohibition punishable as either a misdemeanor or a felony, as specified. By creating a new crime, the bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

The bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Chapter 9 (commencing with Section 540) is added to Title 13 of Part 1 of the Penal Code, to read:

CHAPTER 9. Unlawful Entry onto Property

540. (a) A person shall not enter the curtilage of a home with the intent to commit theft of a package shipped through the mail or delivered by a public or private carrier.

(b) A violation of subdivision (a) is punishable by imprisonment in the county jail not exceeding one year or pursuant to subdivision (h) of Section 1170.

(c) For purposes of this section, "curtilage" means an area adjacent to or in the immediate area of the home, and to which the activity of home life extends, including, but not limited to, a porch, doorstep, patio, stoop, driveway, hallway, or enclosed yard.

SEC. 2. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

REVISIONS:
Heading—Line 2.

AB-3209 Crimes: theft: retail theft restraining orders. (2023-2024)

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Date Published: 04/01/2024 09:12 AM

REVISED APRIL 10, 2024

AMENDED IN ASSEMBLY APRIL 01, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL NO. 3209

Introduced by Assembly ~~Member~~ *Members* Berman *and Robert Rivas*

February 16, 2024

An act to ~~amend Section 66023.5 of the Education Code,~~ *add Section 490.8 to the Penal Code,* relating to ~~public postsecondary education.~~ *crimes.*

LEGISLATIVE COUNSEL'S DIGEST

AB 3209, as amended, Berman. ~~Community colleges: Basic Needs Coordinator and Center.~~ *Crimes: theft: retail theft restraining orders.*

Existing law prohibits the theft of merchandise from a retail establishment. Existing law authorizes a court, upon sentencing a person for specified offenses, including stalking and elder abuse, to issue a criminal protective order prohibiting the person from contacting any victim of their offense.

This bill would authorize a court, when sentencing a person for an offense involving theft from a retail establishment, vandalism of a retail establishment, or battery of an employee of a retail establishment, to issue a criminal protective order prohibiting a person from entering the retail establishment, including any parking lots and including other franchise or chain locations of the retail establishment, as specified.

The bill would also authorize a prosecuting attorney, city attorney, county counsel, or attorney representing a retail establishment to file a petition for the issuance of a criminal protective order of this type against a person who has been arrested 2 or more times for any of the offenses at the same retail establishment, as specified.

The bill would make a violation of these orders punishable as a misdemeanor. By creating a new crime, this bill would impose a state-mandated local program.

Existing law requires a person arrested for a misdemeanor to be issued a written notice to appear and to be released upon their signed promise to appear, except as otherwise provided.

This bill would exempt a violation of a retail establishment restraining order from that requirement.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.
~~Existing law establishes the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges, as one of the 3 segments of public postsecondary education in this state. Existing law establishes community college districts throughout the state, and authorizes them to provide instruction to students at community college campuses.~~

~~Existing law requires each campus of the California Community Colleges, no later than July 1, 2022, to establish the position of Basic Needs Coordinator to assist students with on- and off-campus housing, food, mental health, and other basic needs services and resources, among other responsibilities, and to establish a Basic Needs Center where basic needs services, resources, and staff are made available to students, as specified. Existing law requires each community college campus to report certain information to the office of the Chancellor of the California Community Colleges related to basic needs services and resources. Existing law requires the chancellor's office to develop and submit a report to the Governor and the Legislature every year beginning on or before May 1, 2023, based on the data and information received from campuses and information on the use of funds made available to implement these provisions.~~

~~This bill would instead require the chancellor's office to develop and submit the report to the Governor and the Legislature every year on or before June 1, as provided.~~
Vote: majority Appropriation: no Fiscal Committee: ~~no~~*yes* Local Program: ~~no~~*yes*

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. *Section 490.8 is added to the Penal Code, to read:*

490.8. *(a) A court sentencing a defendant for any violation described in subdivision (b) shall consider issuing an order restraining the defendant from entering the premises of the retail establishment, that may be valid for up to two years, as determined by the court.*

(b) This section shall apply to a person convicted of any of the following offenses:

(1) Shoplifting in violation of Section 459.5.

(2) Any theft, including a violation of Section 487 or 488, from a retail establishment.

(3) Organized retail theft in violation of Section 490.4.

(4) Any vandalism of a retail establishment in violation of Section 594.

(5) Any assault or battery of an employee of a retail establishment while that person is working at the retail establishment, including a violation of Section 240, 242, or 245.

(c) (1) An order issued pursuant to this section shall prohibit the restrained person from entering the retail establishment, or being present on the grounds of, or any parking lot adjacent to, the retail establishment.

(2) If the retail establishment is part of a chain or franchise, the court may include other retail establishments in that chain or franchise within a specified geographic range in the order.

(d) In determining whether to impose a retail crime restraining order, the court shall consider whether the retail establishment is the only place that sells food, pharmaceuticals, or other basic life necessities within one mile of where the individual resides, or otherwise creates undue hardship for the individual.

(e) (1) A prosecuting attorney, city attorney, county counsel, or attorney representing a retail establishment may file a petition requesting a retail crime restraining order for an individual who has been arrested two or more times for any of the offenses listed in subdivision (b) within the same retail establishment.

(2) An order issued pursuant to this subdivision shall be issued after a hearing.

(3) The respondent shall be personally served with notice of the hearing and shall be entitled to representation by court-appointed counsel.

(4) The petitioner shall bear the burden of proving, by a preponderance of the evidence, that the respondent, on two or more separate occasions, committed an offense described in subdivision (b) within the retail establishment or on the grounds thereof.

(5) The court may issue an order restraining the respondent from entering the premises of the retail establishment for a period not to exceed two years if the court finds by a preponderance of the evidence that both of the following are true:

(A) The respondent, on two or more separate occasions, committed an offense described in subdivision (b) within the retail establishment or on the grounds thereof.

(B) There is a substantial likelihood that the individual will return to the retail establishment.

(6) (A) An order issued pursuant to this subdivision shall prohibit the restrained person from entering the retail establishment, or being present on the grounds of, or any parking lot adjacent to, the retail establishment.

(B) If the retail establishment is part of a chain or franchise, the court may include other retail establishments in that chain or franchise within a specified geographic range in the order.

(f) A violation of an order issued pursuant to this section is punishable as a misdemeanor. Declarative of existing law, prosecution under this section shall not preclude prosecution for any other offenses committed during a violation of this section.

(g) Notwithstanding Section 853.6, an officer arresting a person for a violation of this section is not required to release the person pursuant to a written notice to appear.

(h) Declarative of existing law, a court may offer an individual charged with a violation of this section an opportunity to participate in a diversion program for which they are eligible, including those described in Title 6 (commencing with Section 976) of Part 2.

SEC. 2. *No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.*

~~SECTION 1.Section 66023.5 of the Education Code is amended to read:~~

~~66023.5.(a)As used in this section:~~

~~(1)"Basic needs services and resources" includes, but is not limited to, housing, food, clothing, feminine hygiene, diapers, technology, childcare, and mental health services and resources.~~

~~(2)"Coordinator" means a basic needs coordinator established pursuant to this section.~~

~~(b)Each campus of the California Community Colleges shall do all of the following:~~

~~(1)No later than July 1, 2022, establish the position of the Basic Needs Coordinator, and designate a staff person as the Basic Needs Coordinator to serve as the single point of contact for students experiencing basic needs insecurity related to basic needs services and resources. The coordinator shall act as a broker in identifying, supporting, and linking students to on- and off-campus housing, food, mental health, and other basic needs services and resources. To ensure the effectiveness and impact of this position, the coordinator shall be a dedicated position solely focused on addressing the basic needs of students and meet qualifications such as experience providing services to high-need and diverse populations. The coordinator shall oversee and coordinate with other staff tasked with addressing students' basic needs, shall inform students of all on- and off-campus basic needs services and resources and how to access them, and shall develop on- and off-campus partnerships to provide basic needs services and resources to their students.~~

~~(2)(A)No later than July 1, 2022, establish a Basic Needs Center, which means a central location on campus where basic needs services, resources, and staff are made available to students. The Basic Needs Center is intended to be a one-stop, single location and point of contact for students to more easily access and gain awareness of basic needs services and resources. The campus shall make a reasonable effort to locate all on-campus basic needs services and resources at the Basic Needs Center. If the campus cannot reasonably locate all basic needs services or resources at the Basic Needs Center, the campus shall provide students with the location and contact information, including name, telephone number, and email address, for all basic needs services and resources not located in the Basic Needs Center. The coordinator shall be housed in the Basic Needs Center.~~

(B)Each Basic Needs Center shall help ensure that students have the information they need to enroll in CalFresh, the California Earned Income Tax Credit (CalEITC), the Young Child Tax Credit (YCTC), the California Special Supplemental Food Program for Women, Infants, and Children (WIC), and other relevant government benefits programs. Each Basic Needs Center shall coordinate with their campus financial aid department or financial aid office. This section shall not be construed to require or encourage the Basic Needs Center to be combined or colocated with the financial aid department or financial aid office. The funding made available by the Budget Act of 2021 to implement this section, or any subsequent Budget Act or statute to implement this section, shall not be used to combine or colocate the Basic Needs Center with the financial aid department or financial aid office and shall not be used for the administration of student financial aid programs, including staffing. Each Basic Needs Center shall connect students to the financial aid department or financial aid office as appropriate to ensure that students are receiving all available financial aid. Each Basic Needs Center shall coordinate with their local homelessness response system to refer students to community resources available to address homelessness in addition to services and resources provided by the campus. Basic Needs Centers shall be authorized to provide support to students who can be reasonably expected to enroll in the upcoming term and to provide support to students during summer and winter breaks who were previously enrolled or are enrolled for the upcoming fall or spring term.

(C)Campuses shall endeavor, to the extent feasible, to use a portion of any funds made available for basic needs support for providing funds directly to students to address urgent needs. To the extent that a Basic Needs Center is already in place, that center may be used to satisfy the requirements of this section. If the existing Basic Needs Center fulfills only part of the requirements of this section, basic needs services and resources shall be expanded as needed to satisfy all the requirements of this section.

(3)(A)No later than February 1, 2022, develop a document that shall be provided to students at the Basic Needs Center, once established pursuant to paragraph (2), in either electronic format or paper form, and that shall be made available to students online, that clearly lists all on- and off-campus basic needs services and resources that includes, but is not necessarily limited to, all of the following:

(i)The description of the service or resource.

(ii)The location of where the service or resource is provided.

(iii)The point of contact for the service or resource, including a name, telephone number, and email address.

(iv)Any eligibility restrictions on accessing the service or resource.

(B)Provide the document to students as a part of campus orientations in either electronic format or paper form.

(C)Provide to faculty the online link to the electronic format of the document, the location of the Basic Needs Center, once established pursuant to paragraph (2), and the contact information for the coordinator, once designated pursuant to paragraph (1), and encourage faculty to include the online link to the electronic format of the document, the location of the Basic Needs Center, and the contact information for the coordinator in their syllabi.

(D)To ensure that the document remains useful to students, the document shall be reviewed, updated, and made available online on both the internet website of the campus via the student basic needs tab and the internet website-based student account associated with a student's attendance at the institution, as specified in paragraph (6), no later than the first day of every fall and spring semester or no later than the first day of every fall and spring quarter.

(4)No later than February 1, 2022, streamline the application and intake process for on-campus basic needs services and resources to minimize duplication and eliminate barriers to access. If an application is required, develop and use a single application for students to receive on-campus basic needs services and resources.

(5)No later than February 1, 2022, develop and implement a plan to identify and provide outreach to students, including nontraditional students, who have basic needs insecurity related to housing, food, and mental health. Once the coordinator is designated pursuant to paragraph (1) and the Basic Needs Center is established pursuant to paragraph (2), the outreach shall include information about the coordinator and the Basic Needs Center.

(6)No later than February 1, 2022, provide a student basic needs tab that is clearly visible and easily accessible from a drop-down menu on the home page of the campus' internet website and include the information described in paragraph (3) conspicuously on both the internet website of the campus via the student basic needs

~~tab and the internet website-based student account associated with a student's attendance at the institution. Once the coordinator is designated pursuant to paragraph (1) and the Basic Needs Center is established pursuant to paragraph (2), information about the coordinator and Basic Needs Center shall also be included on both the internet website of the campus via the student basic needs tab and the internet website-based student account associated with a student's attendance at the institution.~~

~~(c)(1)Each campus of the California Community Colleges shall report to the office of the Chancellor of the California Community Colleges information that shall include, but not necessarily be limited to, all of the following:~~

~~(A)The description and number of basic needs services and resources, broken down by category.~~

~~(B)The number of students served by the basic needs services and resources.~~

~~(C)The socioeconomic and demographic backgrounds of these students.~~

~~(D)Challenges and best practices in the implementation of the basic needs services and resources.~~

~~(E)Whether students who used the basic needs services and resources remained enrolled or graduated from a campus maintained by the district.~~

~~(F)The number of students who first started receiving CalFresh benefits in the previous year and the total number of students in the previous year who received CalFresh benefits.~~

~~(G)Whether the campus has a data sharing agreement with the relevant county operating the CalFresh program for the purpose of identifying new, continuing, and returning students who are potentially eligible for CalFresh benefits, or efforts underway to enact such an agreement.~~

~~(2)The data and information reported under this subdivision shall be disaggregated by each basic needs service and resource, where applicable.~~

~~(d)The office of the Chancellor of the California Community Colleges shall develop and submit to the Governor and the Legislature every year beginning on or before June 1, 2023, a report based on the data and information reported by campuses pursuant to subdivision (c) and information on the use of funds made available to implement this section.~~

REVISIONS:
Heading—Line 1.

SB-1242 Crimes: fires. (2023-2024)

SHARE THIS:

Date Published: 03/19/2024 09:00 PM

AMENDED IN SENATE MARCH 19, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

SENATE BILL NO. 1242

Introduced by Senator ~~McGuire~~ *Min*

February 15, 2024

An act to amend Section ~~6250~~ *452* of the Penal Code, relating to ~~rehabilitation.~~ *crimes.*

LEGISLATIVE COUNSEL'S DIGEST

SB 1242, as amended, ~~McGuire~~ *Min.* ~~Community correctional facilities.~~ *Crimes: fires.*

Existing law prohibits unlawfully causing a fire by recklessly setting fire to, burning, or causing to be burned, any structure, forest land, or property. A violation of this prohibition is punishable as either a misdemeanor or a felony.

This bill would, for the purposes of sentencing for a violation of these provisions, make it a factor in aggravation that the offense was carried out within a merchant's premises in order to facilitate organized retail theft. By increasing the punishment for a crime, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

~~Existing law authorizes the Secretary of the Department of Corrections and Rehabilitation to establish and operate community correctional facilities, with the primary purpose of providing housing, supervision, counseling, and other correctional programs for persons committed to the department. Within 30 days of designating a site as a community correctional center, existing law requires the department to notify the county board of supervisors or city council in whose jurisdiction the center may be located. Existing law authorizes the notice to be delivered by hand, or sent by any form of mail requiring a return receipt.~~

~~This bill would additionally authorize notice by email.~~

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: ~~no~~*yes*

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. *Section 452 of the Penal Code is amended to read:*

452. A person is guilty of unlawfully causing a fire when ~~he~~ *they* recklessly ~~sets fire to or burns or causes~~ *set fire to, burn, or cause* to be burned, any structure, forest ~~land~~ *land,* or property.

(a) Unlawfully causing a fire that causes great bodily injury is a felony punishable by imprisonment in the state prison for two, ~~four~~ *four,* or six years, or by imprisonment in the county jail for not more than one year, or by a fine, or by both such imprisonment and fine.

(b) Unlawfully causing a fire that causes an inhabited structure or inhabited property to burn is a felony punishable by imprisonment in the state prison for two, ~~three~~ *three,* or four years, or by imprisonment in the county jail for not more than one year, or by a fine, or by both such imprisonment and fine.

(c) Unlawfully causing a fire of a structure or forest land is a felony punishable by imprisonment in the state prison for 16 months, two or three years, or by imprisonment in the county jail for not more than six months, or by a fine, or by both such imprisonment and fine.

(d) Unlawfully causing a fire of property is a misdemeanor. For purposes of this paragraph, unlawfully causing a fire of property does not include one burning or causing to be burned ~~his~~ *their* own personal property unless there is injury to another person or to another person's structure, forest ~~land~~ *land,* or property.

(e) In the case of any person convicted of violating this section while confined in a state prison, prison road camp, prison forestry camp, or other prison camp or prison farm, or while confined in a county jail while serving a term of imprisonment for a felony or misdemeanor conviction, any sentence imposed shall be consecutive to the sentence for which the person was then confined.

(f) For purposes of sentencing for a violation of this section, the fact that the offense was carried out within a merchant's premises in order to facilitate organized retail theft, as defined in Section 490.4, shall be a factor in aggravation.

SEC. 2. *No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.*

~~SECTION 1.Section 6250 of the Penal Code is amended to read:~~

~~6250.(a)The Secretary of the Department of Corrections and Rehabilitation may establish and operate facilities to be known as community correctional centers. The secretary may enter into a long-term agreement, not to exceed 20 years, for transfer of prisoners to, or placement of prisoners in, community correctional centers.~~

~~(b)No later than 30 days after the department has designated a site as a potential site, the secretary shall notify the county board of supervisors or city council in whose jurisdiction the center may be located. The notification shall set forth the specifics of the site location, design, and operational characteristics for the facility. The department shall not contract for the facility until it has received and reviewed the comments of every local agency notified under this section or the expiration of 60 days after having given notice to the local agency, whichever occurs first.~~

~~Upon receipt of the notice, the city, county, or city and county may hold a public hearing concerning the impact of the facility on the community. At the conclusion of the public hearing, the city, county, or city and county may make a recommendation to the department as to the appropriateness of the proposed site, specific design and operational features to help make the facility more compatible with the community, and alternative locations, if appropriate.~~

~~Upon receipt of comments and recommendations, the department shall determine whether to proceed with the facility, to modify the proposal, or to select an alternative site. If the department selects a site recommended by the local agency after a hearing conducted pursuant to this section, no further review or hearings are required by this subdivision.~~

~~(c)The notice referred to in subdivision (b) may be delivered by hand, by any form of mail requiring a return~~

~~receipt, or by email. Failure to provide the notice shall be grounds for extinguishing the contract upon motion of the board of supervisors or city council.~~

~~(d)The Secretary of the Department of Corrections and Rehabilitation shall not change the use of or significantly increase the capacity of a community correctional center established pursuant to subdivision (a) unless the secretary has first notified the county board of supervisors or city council in whose jurisdiction the center is located at least 30 days prior to the change of use or capacity. Failure to provide the notice shall be grounds for enjoining the change in use or capacity.~~

AB-1802 Crimes: organized theft. (2023-2024)

SHARE THIS:

Date Published: 04/01/2024 09:00 PM

REVISED APRIL 10, 2024

AMENDED IN ASSEMBLY APRIL 01, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL NO. 1802

Introduced by Assembly Member Jones-Sawyer

(Coauthors: Assembly Members Cervantes, Lackey, and McKinnor)

January 08, 2024

An act to amend ~~Sections 490.4 and 13899.1 of~~ *Section 490.4 of, and to repeal Section 13899.1 of,* the Penal Code, relating to crimes.

LEGISLATIVE COUNSEL'S DIGEST

AB 1802, as amended, Jones-Sawyer. Crimes: organized theft.

Existing law, until January 1, 2026, makes a person guilty of organized retail theft, punishable as a misdemeanor or a felony, as specified, if the person acts in concert with one or more persons to steal merchandise from one or more merchant's premises or online marketplaces with the intent to sell or return the merchandise for value, acts in concert with 2 or more persons to receive, purchase, or possess merchandise knowing or believing it to have been stolen, acts as an agent of another to steal merchandise from one or more merchant's premises or online marketplaces as part of an organized plan to commit theft, or recruits, coordinates, organizes, supervises, directs, manages, or finances another to undertake acts of theft.

This bill would extend the operation of the crime of organized retail theft ~~until January 1, 2031.~~ *indefinitely.* By extending the operation of an existing crime, this bill would create a state-mandated local program.

Existing law, until January 1, 2026, requires the Department of the California Highway Patrol to coordinate with the Department of Justice to convene a regional property crimes task force to identify geographic areas experiencing increased levels of property crimes and assist local law enforcement with resources, such as personnel and equipment.

The bill would extend the operation of the regional property crimes task force ~~until January 1, 2031.~~ *indefinitely.*

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.
Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 490.4 of the Penal Code is amended to read:

490.4. (a) A person who commits any of the following acts is guilty of organized retail theft, and shall be punished pursuant to subdivision (b):

(1) Acts in concert with one or more persons to steal merchandise from one or more merchant's premises or online marketplace with the intent to sell, exchange, or return the merchandise for value.

(2) Acts in concert with two or more persons to receive, purchase, or possess merchandise described in paragraph (1), knowing or believing it to have been stolen.

(3) Acts as an agent of another individual or group of individuals to steal merchandise from one or more merchant's premises or online marketplaces as part of an organized plan to commit theft.

(4) Recruits, coordinates, organizes, supervises, directs, manages, or finances another to undertake any of the acts described in paragraph (1) or (2) or any other statute defining theft of merchandise.

(b) Organized retail theft is punishable as follows:

(1) If violations of paragraph (1), (2), or (3) of subdivision (a) are committed on two or more separate occasions within a 12-month period, and if the aggregated value of the merchandise stolen, received, purchased, or possessed within that 12-month period exceeds nine hundred fifty dollars ($950), the offense is punishable by imprisonment in a county jail not exceeding one year or pursuant to subdivision (h) of Section 1170.

(2) Any other violation of paragraph (1), (2), or (3) of subdivision (a) that is not described in paragraph (1) of this subdivision is punishable by imprisonment in a county jail not exceeding one year.

(3) A violation of paragraph (4) of subdivision (a) is punishable by imprisonment in a county jail not exceeding one year or pursuant to subdivision (h) of Section 1170.

(c) For the purpose of determining whether the defendant acted in concert with another person or persons in any proceeding, the trier of fact may consider any competent evidence, including, but not limited to, all of the following:

(1) The defendant has previously acted in concert with another person or persons in committing acts constituting theft, or any related offense, including any conduct that occurred in counties other than the county of the current offense, if relevant to demonstrate a fact other than the defendant's disposition to commit the act.

(2) That the defendant used or possessed an artifice, instrument, container, device, or other article capable of facilitating the removal of merchandise from a retail establishment without paying the purchase price and use of the artifice, instrument, container, or device or other article is part of an organized plan to commit theft.

(3) The property involved in the offense is of a type or quantity that would not normally be purchased for personal use or consumption and the property is intended for resale.

(d) In a prosecution under this section, the prosecutor shall not be required to charge any other coparticipant of the organized retail theft.

(e) Upon conviction of an offense under this section, the court shall consider ordering, as a condition of probation, that the defendant stay away from retail establishments with a reasonable nexus to the crime committed.

~~(f)This section shall remain in effect only until January 1, 2031, and as of that date is repealed.~~

~~SEC. 2.Section 13899.1 of the Penal Code is amended to read:~~

~~13899.1.This chapter shall remain in effect only until January 1, 2031, and as of that date is repealed.~~

SEC. 2. *Section 13899.1 of the Penal Code is repealed.*

~~13899.1.This chapter shall remain in effect only until January 1, 2026, and as of that date is repealed.~~

SEC. 3. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

REVISIONS:
Heading—Line 2.

AB-1972 Regional property crimes task force. (2023-2024)

SHARE THIS:

Date Published: 04/11/2024 09:00 PM

AMENDED IN ASSEMBLY APRIL 11, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL NO. 1972

Introduced by Assembly Member Alanis
(Principal coauthor: Assembly Member Vince Fong)
(Coauthors: Assembly Members Juan Carrillo, Megan Dahle, Davies, Hoover, Lackey, Villapudua, Wallis, and Zbur)
(Coauthors: Senators Alvarado-Gil, Bradford, Newman, and Wilk)

January 30, 2024

An act to amend Section ~~490.4~~ *13899* of the Penal Code, relating to theft.

LEGISLATIVE COUNSEL'S DIGEST

AB 1972, as amended, Alanis. ~~Organized retail theft: cargo.~~ *Regional property crimes task force.*

Existing law authorizes the Governor to appoint and commission individuals designated by a railroad company to serve as police officers. Existing law, until January 1, 2026, requires the Department of the California Highway Patrol to coordinate with the Department of Justice to convene a regional property crimes task force to identify geographic areas experiencing increased levels of property crimes and assist local law enforcement with resources, such as personnel and equipment.

This bill would require the task force to assist railroad police and would specify cargo theft as a property crime for consideration by the regional property crimes task force.

~~Existing law makes a person guilty of organized retail theft if, among other things, the person acts in concert with one or more persons to steal merchandise from one or more merchant's premises or online marketplace with the intent to sell, exchange, or return the merchandise for value. Under existing law, these crimes are punishable as either misdemeanors or felonies, as specified.~~

~~This bill would expand that crime to include merchandise stolen from a merchant's cargo. By expanding the scope of a crime, this bill would create a state-mandated local program.~~

~~The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.~~

~~This bill would provide that no reimbursement is required by this act for a specified reason.~~
Vote: majority Appropriation: no Fiscal Committee: yes Local Program: ~~yes~~*no*

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. *Section 13899 of the Penal Code is amended to read:*

13899. The Department of the California Highway Patrol shall, in coordination with the Department of Justice, convene a regional property crimes task force to assist local law enforcement *and railroad police, as described in Section 8226 of the Public Utilities Code,* in counties identified by the Department of the California Highway Patrol as having elevated levels of property crime, including, but not limited to, organized retail theft, *cargo theft,* vehicle burglary, and theft of vehicle parts and accessories. The task force shall provide local law enforcement *and railroad police* in the identified region with logistical support and other law enforcement resources, including, but not limited to, personnel and equipment, as determined to be appropriate by the Commissioner of the California Highway Patrol in consultation with task force members.

~~SECTION 1.Section 490.4 of the Penal Code is amended to read:~~

~~490.4.(a)A person who commits any of the following acts is guilty of organized retail theft, and shall be punished pursuant to subdivision (b).~~

~~(1)Acts in concert with one or more persons to steal merchandise from one or more merchant's premises, cargo, or online marketplace with the intent to sell, exchange, or return the merchandise for value.~~

~~(2)Acts in concert with two or more persons to receive, purchase, or possess merchandise described in paragraph (1), knowing or believing it to have been stolen.~~

~~(3)Acts as an agent of another individual or group of individuals to steal merchandise from one or more merchant's premises or online marketplaces as part of an organized plan to commit theft.~~

~~(4)Recruits, coordinates, organizes, supervises, directs, manages, or finances another to undertake any of the acts described in paragraph (1) or (2) or any other statute defining theft of merchandise.~~

~~(b)Organized retail theft is punishable as follows:~~

~~(1)If violations of paragraph (1), (2), or (3) of subdivision (a) are committed on two or more separate occasions within a 12-month period, and if the aggregated value of the merchandise stolen, received, purchased, or possessed within that 12-month period exceeds nine hundred fifty dollars ($950), the offense is punishable by imprisonment in a county jail not exceeding one year or pursuant to subdivision (h) of Section 1170.~~

~~(2)Any other violation of paragraph (1), (2), or (3) of subdivision (a) that is not described in paragraph (1) of this subdivision is punishable by imprisonment in a county jail not exceeding one year.~~

~~(3)A violation of paragraph (4) of subdivision (a) is punishable by imprisonment in a county jail not exceeding one year or pursuant to subdivision (h) of Section 1170.~~

~~(c)For the purpose of determining whether the defendant acted in concert with another person or persons in any proceeding, the trier of fact may consider any competent evidence, including, but not limited to, all of the following:~~

~~(1)The defendant has previously acted in concert with another person or persons in committing acts constituting theft, or any related offense, including any conduct that occurred in counties other than the county of the current offense, if relevant to demonstrate a fact other than the defendant's disposition to commit the act.~~

~~(2)That the defendant used or possessed an artifice, instrument, container, device, or other article capable of facilitating the removal of merchandise from a retail establishment without paying the purchase price and use of the artifice, instrument, container, or device or other article is part of an organized plan to commit theft.~~

~~(3)The property involved in the offense is of a type or quantity that would not normally be purchased for personal use or consumption and the property is intended for resale.~~

~~(d)In a prosecution under this section, the prosecutor shall not be required to charge any other coparticipant of the organized retail theft.~~

~~(e)Upon conviction of an offense under this section, the court shall consider ordering, as a condition of probation, that the defendant stay away from retail establishments with a reasonable nexus to the crime committed.~~

~~(f)This section shall remain in effect only until January 1, 2026, and as of that date is repealed.~~

~~SEC. 2.No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.~~

SB-982 Crimes: organized theft. (2023-2024)

SHARE THIS:

Date Published: 03/05/2024 09:00 PM

AMENDED IN SENATE MARCH 05, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

SENATE BILL NO. 982

Introduced by ~~Senator Wahab~~ *Senators Wahab and Niello*

(Coauthors: Senators Alvarado-Gil, Bradford, Newman, Rubio, and Wilk)

(Coauthors: Assembly Members Dixon, Hoover, Lackey, and Wallis)

January 29, 2024

An act to amend Section 490.4 of the Penal Code, relating to crimes.

LEGISLATIVE COUNSEL'S DIGEST

SB 982, as amended, Wahab. Crimes: organized theft.

Existing law, until January 1, 2026, makes a person guilty of organized retail theft, punishable as a misdemeanor or a felony, as specified, if the person acts in concert with one or more persons to steal merchandise from one or more merchant's premises or online marketplaces with the intent to sell or return the merchandise for value, acts in concert with 2 or more persons to receive, purchase, or possess merchandise knowing or believing it to have been stolen, acts as an agent of another to steal merchandise from one or more merchant's premises or online marketplaces as part of an organized plan to commit theft, or recruits, coordinates, organizes, supervises, directs, manages, or finances another to undertake acts of theft.

This bill would extend the operation of the crime of organized retail theft indefinitely. By extending the operation of an existing crime, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 490.4 of the Penal Code is amended to read:

490.4. (a) A person who commits any of the following acts is guilty of organized retail theft, and shall be punished pursuant to subdivision (b):

(1) Acts in concert with one or more persons to steal merchandise from one or more merchant's premises or online marketplace with the intent to sell, exchange, or return the merchandise for value.

(2) Acts in concert with two or more persons to receive, purchase, or possess merchandise described in paragraph (1), knowing or believing it to have been stolen.

(3) Acts as an agent of another individual or group of individuals to steal merchandise from one or more merchant's premises or online marketplaces as part of an organized plan to commit theft.

(4) Recruits, coordinates, organizes, supervises, directs, manages, or finances another to undertake any of the acts described in paragraph (1) or (2) or any other statute defining theft of merchandise.

(b) Organized retail theft is punishable as follows:

(1) If violations of paragraph (1), (2), or (3) of subdivision (a) are committed on two or more separate occasions within a 12-month period, and if the aggregated value of the merchandise stolen, received, purchased, or possessed within that 12-month period exceeds nine hundred fifty dollars ($950), the offense is punishable by imprisonment in a county jail not exceeding one year or pursuant to subdivision (h) of Section 1170.

(2) Any other violation of paragraph (1), (2), or (3) of subdivision (a) that is not described in paragraph (1) of this subdivision is punishable by imprisonment in a county jail not exceeding one year.

(3) A violation of paragraph (4) of subdivision (a) is punishable by imprisonment in a county jail not exceeding one year or pursuant to subdivision (h) of Section 1170.

(c) For the purpose of determining whether the defendant acted in concert with another person or persons in any proceeding, the trier of fact may consider any competent evidence, including, but not limited to, all of the following:

(1) The defendant has previously acted in concert with another person or persons in committing acts constituting theft, or any related offense, including any conduct that occurred in counties other than the county of the current offense, if relevant to demonstrate a fact other than the defendant's disposition to commit the act.

(2) That the defendant used or possessed an artifice, instrument, container, device, or other article capable of facilitating the removal of merchandise from a retail establishment without paying the purchase price and use of the artifice, instrument, container, or device or other article is part of an organized plan to commit theft.

(3) The property involved in the offense is of a type or quantity that would not normally be purchased for personal use or ~~consumption~~ *consumption,* and the property is intended for resale.

(d) In a prosecution under this section, the prosecutor shall not be required to charge any other coparticipant of the organized retail theft.

(e) Upon conviction of an offense under this section, the court shall consider ordering, as a condition of probation, that the defendant stay away from retail establishments with a reasonable nexus to the crime committed.

SEC. 2. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

AB-1779 Theft: jurisdiction. (2023-2024)

SHARE THIS:

Date Published: 04/25/2024 09:00 PM

AMENDED IN ASSEMBLY APRIL 25, 2024

AMENDED IN ASSEMBLY MARCH 11, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL NO. 1779

Introduced by Assembly Member Irwin
(Principal coauthors: Assembly Members Cervantes and Petrie-Norris)
(Coauthors: Assembly Members Alanis, Juan Carrillo, Dixon, Flora, *Gipson,* Hoover, Lackey, Stephanie Nguyen, Pacheco, Ramos, *Rodriguez,* Villapudua, Wallis, and Zbur)
(Coauthors: Senators Alvarado-Gil, Newman, Niello, and Wilk)

January 03, 2024

An act to amend Section 786.5 of the Penal Code, relating to crimes.

LEGISLATIVE COUNSEL'S DIGEST

AB 1779, as amended, Irwin. Theft: jurisdiction.

Existing law defines types of theft, including petty theft, grand theft, and shoplifting. Existing law also defines the crimes of robbery and burglary. Existing law sets forth specific rules relating to the jurisdiction for the prosecution of theft by fraud, organized retail theft, and receiving stolen property, including that the jurisdiction for prosecution includes the county where an offense involving the theft or receipt of the stolen merchandise occurred, the county in which the merchandise was recovered, or the county where any act was done by the defendant in instigating, procuring, promoting, or aiding or abetting in the commission of a theft offense or other qualifying offense. Existing law jurisdictionally limits prosecution of each of the above to criminal actions brought by the Attorney General.

~~This bill would no longer limit the jurisdictional rules for the above crimes to criminal actions brought by the Attorney General. If a case is brought by someone other than the Attorney General, the bill would require the prosecution to present written evidence in the jurisdiction of the proposed trial that all district attorneys in counties with jurisdiction over the offenses agree to the venue. The bill would require charged offenses from jurisdictions where there is not a written agreement from the district attorney to be returned to that jurisdiction.~~

This bill would no longer limit the jurisdictional rules for the above crimes to criminal actions brought by the Attorney General. If a case is brought by someone other than the Attorney General and multiple offenses are

committed by the same defendant in multiple jurisdictions, the bill would allow a criminal action to be brought in any of those jurisdictions subject to a hearing on consolidation of the offenses, as specified. The bill would require the prosecution to present written evidence at the hearing that all district attorneys in counties with jurisdiction over the offenses agree to the venue. The bill would require charged offenses from jurisdictions where there is not a written agreement from the district attorney to be returned to that jurisdiction.

Vote: majority Appropriation: no Fiscal Committee: no Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 786.5 of the Penal Code is amended to read:

786.5. (a) The jurisdiction of a criminal action brought by the Attorney General for theft, as defined in subdivision (a) of Section 484, or a violation of Section 490.4 or 496, shall also include the county where an offense involving the theft or receipt of the stolen merchandise occurred, the county in which the merchandise was recovered, or the county where any act was done by the defendant in instigating, procuring, promoting, or aiding in the commission of a theft offense or a violation of Section 490.4 or 496 or in abetting the parties concerned therein. If multiple offenses of theft or violations of Section 490.4 or 496, either all involving the same defendant or defendants and the same merchandise, or all involving the same defendant or defendants and the same scheme or substantially similar activity, occur in multiple jurisdictions, then any of those jurisdictions are a proper jurisdiction for all of the offenses. Jurisdiction also extends to all associated offenses connected together in their commission to the underlying theft offenses or violations of Section 490.4 or 496.

(b) The jurisdiction of a criminal action for theft, as defined in subdivision (a) of Section 484, or a violation of Section 490.4 or 496, shall also include the county where an offense involving the theft or receipt of the stolen merchandise occurred, the county in which the merchandise was recovered, or the county where any act was done by the defendant in instigating, procuring, promoting, or aiding in the commission of a theft offense or a violation of Section 490.4 or 496 or in abetting the parties concerned therein. If multiple offenses of theft or violations of Section 490.4 or 496, either all involving the same defendant or defendants and the same merchandise, or all involving the same defendant or defendants and the same scheme or substantially similar activity, occur in multiple jurisdictions, then any of those jurisdictions are a proper jurisdiction for all of the ~~offenses.~~ *offenses, subject to a hearing pursuant to Section 954 in the jurisdiction of the proposed trial. At the hearing pursuant to Section 954, the prosecution shall present written evidence that all district attorneys in counties with jurisdiction over the offenses agree to the venue. Charged offenses from jurisdictions where there is not a written agreement from the district attorney shall be returned to that jurisdiction.* Jurisdiction also extends to all associated offenses connected together in their commission to the underlying theft offenses or violations of Section 490.4 or 496. ~~In the jurisdiction of a proposed trial, the prosecution shall present written evidence that all district attorneys in counties with jurisdiction over the offenses agree to the venue. Charged offenses from jurisdictions where there is not a written agreement from the district attorney shall be returned to that jurisdiction.~~

AB-1794 Crimes: larceny. (2023-2024)

SHARE THIS:

Date Published: 04/11/2024 09:00 PM

AMENDED IN ASSEMBLY APRIL 11, 2024

AMENDED IN ASSEMBLY APRIL 01, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL NO. 1794

Introduced by Assembly Members McCarty and Friedman
(Coauthors: Assembly Members Alanis and Lackey)

January 04, 2024

An act to amend Section 487 of, and to add ~~and repeal~~ Section 746 ~~of,~~ *to,* the Penal Code, relating to crimes.

LEGISLATIVE COUNSEL'S DIGEST

AB 1794, as amended, McCarty. Crimes: larceny.

Existing law, the Safe Neighborhoods and Schools Act, enacted as an initiative statute by Proposition 47, as approved by the electors at the November 4, 2014, statewide general election, makes the theft of money, labor, or property petty theft punishable as a misdemeanor, whenever the value of the property taken does not exceed $950. Under existing law, if the value of the property taken exceeds $950, the theft is grand theft, punishable as a misdemeanor or a felony. Proposition 47 requires shoplifting, defined as entering a commercial establishment with the intent to commit larceny if the value of the property taken does not exceed $950, to be punished as a misdemeanor.

Under existing law, if the value of all property taken over the course of distinct but related acts motivated by one intention, general impulse, and plan exceeds $950, those values may be aggregated into a single charge of grand theft.

This bill would clarify that those values may be aggregated even though the thefts occurred in different places or from different victims. The bill would also, declarative of existing law, provide that circumstantial evidence may be used to prove that multiple thefts were motivated by one intention, general impulse, and plan.

The bill ~~would, until January 1, 2030,~~ *would* also authorize counties to operate a program to allow retailers to submit details of alleged ~~shoplifting~~ *shoplifting, organized retail theft, or grand theft* directly to the county district attorney through an online portal on the district attorney's internet website. The bill would require counties that

participate in the program to conduct an evaluation and collect specified information, and to report that information to the ~~Department of Justice,~~ *Assembly and Senate Public Safety Committees and the Board of State and Community Corrections,* as specified.
Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 487 of the Penal Code is amended to read:

487. Grand theft is theft committed in any of the following cases:

(a) When the money, labor, real property, or personal property taken is of a value exceeding nine hundred fifty dollars ($950), except as provided in subdivision (b).

(b) Notwithstanding subdivision (a), grand theft is committed in any of the following cases:

(1) (A) When domestic fowls, avocados, olives, citrus or deciduous fruits, other fruits, vegetables, nuts, artichokes, or other farm crops are taken of a value exceeding two hundred fifty dollars ($250).

(B) For the purposes of establishing that the value of domestic fowls, avocados, olives, citrus or deciduous fruits, other fruits, vegetables, nuts, artichokes, or other farm crops under this paragraph exceeds two hundred fifty dollars ($250), that value may be shown by the presentation of credible evidence which establishes that on the day of the theft domestic fowls, avocados, olives, citrus or deciduous fruits, other fruits, vegetables, nuts, artichokes, or other farm crops of the same variety and weight exceeded two hundred fifty dollars ($250) in wholesale value.

(2) When fish, shellfish, mollusks, crustaceans, kelp, algae, or other aquacultural products are taken from a commercial or research operation which is producing that product, of a value exceeding two hundred fifty dollars ($250).

(3) Where the money, labor, real property, or personal property is taken by a servant, agent, or employee from their principal or employer and aggregates nine hundred fifty dollars ($950) or more in any 12 consecutive month period.

(c) When the property is taken from the person of another.

(d) When the property taken is any of the following:

(1) An automobile.

(2) A firearm.

(e) (1) If the value of the money, labor, real property, or personal property taken exceeds nine hundred fifty dollars ($950) over the course of distinct but related acts, including takings from multiple places or multiple victims, the value of the money, labor, real property, or personal property taken may properly be aggregated to charge a count of grand theft, if the acts are motivated by one intention, one general impulse, and one plan.

(2) Circumstantial evidence may be used to determine whether multiple takings are committed pursuant to one intention, general impulse, and plan. The following types of evidence are relevant, but not exclusive, in determining whether a defendant acted with a single intent, impulse, and plan in committing a series of thefts:

(A) Whether the defendant took particular items of property.

(B) Whether the defendant took the property within a short time span or similar location.

(C) Whether the defendant employed a single method to take the property.

SEC. 2. Section 746 is added to the Penal Code, to read:

746. (a) ~~Counties~~ *The CAL-Fast Pass Program is hereby created.*

(b) Counties may operate a program to allow retail stores to submit investigative reports to prosecutors for the prosecutors to determine whether to file charges for retail theft. The program shall allow retailers to submit details of alleged ~~shoplifting~~ *shoplifting, organized retail theft, or grand theft* directly to the county district

attorney through an online portal on the district attorney's internet website. The district attorney may use these submissions to determine whether further investigation is necessary and whether to file charges.

(c) Counties that establish a CAL-Fast Pass program may apply for funding under the Organized Retail Theft Prevention Grant Program, established pursuant to Item 5227-117-0001 of Section 2.00 of the Budget Act of 2022 (Chs. 43, 45, and 249, Stats. 2022), and the Organized Retail Theft Vertical Prosecution Grant Program, administered by the Board of State and Community Corrections and established pursuant to Item 5227-118-0001 of Section 2.00 of the Budget Act of 2022 (Chs. 43, 45, and 249, Stats. 2022), to fund the program.

~~(b)~~

(d) Each county that operates a program pursuant to this section shall establish criteria on the types of cases they may investigate. The cases the program may investigate shall include, but not be limited to, cases that meet any of the following criteria:

(1) A five-hundred-dollar ($500) minimum value of stolen ~~property, or the defendant was acting in concert or committing repeated thefts.~~ *property.*

(2) The defendant was acting in concert with others or committing repeated thefts.

~~(2)~~

(3) The theft was a felony offense.

~~(3)~~

(4) The case involves threats of violence.

~~(4)~~

(5) There is video evidence of the theft.

~~(5)~~

(6) There is a positive identification of the suspect.

~~(c)~~

(e) (1) A county that establishes a program pursuant to this section shall conduct an annual evaluation of the ~~pilot~~ program's impact and effectiveness in their county. The evaluation shall include, but not be limited to, evaluating the ~~pilot~~ program's impact on overall retail theft countywide, if any, and its effectiveness with respect to theft reports investigated by the county district attorney's office.

(2) Counties may contract with an independent entity, including, but not limited to, the Regents of the University of California, for the purposes of conducting the evaluation and preparing the report pursuant to this subdivision.

(3) Counties establishing a program pursuant to this section shall submit an annual report to the ~~Department of Justice~~ *Assembly and Senate Public Safety Committees and the Board of State and Community Corrections* on December 31 each year, starting on December 31, 2026. The report shall include, but not be limited to, all of the following:

(A) The number of theft reports from retailers to the county district attorney's office.

(B) The number of theft reports investigated by the county district attorney's office.

(C) The number of criminal charges filed by the county district attorney's office in response to the theft reports.

(D) The conviction rates and jail or prison time sentenced by the judge or jury in response to the theft reports.

(E) The report based on the evaluation conducted pursuant to paragraph (1).

~~(d)This chapter shall remain in effect only until January 1, 2031, and as of that date is repealed, unless a later enacted statute, which is enacted before January 1, 2030, deletes or extends that date.~~

AB-1845 Crimes: Grant program for identifying, apprehending, and prosecuting resale of stolen propert

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REVISED APRIL 10, 2024

AMENDED IN ASSEMBLY FEBRUARY 21, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL NO. 1845

Introduced by Assembly ~~Member Alanis~~ *Members Alanis, Davies, and Hoover*
(Coauthor: Assembly Member Zbur)

January 17, 2024

An act to add and repeal Article 8 (commencing with Section 6049) of Chapter 5 of Title 7 of Part 3 of the Penal Code, relating to crimes.

LEGISLATIVE COUNSEL'S DIGEST

AB 1845, as amended, Alanis. Crimes: Grant program for identifying, apprehending, and prosecuting resale of stolen property.

Existing law, as amended by the Safe Neighborhoods and Schools Act, enacted as an initiative statute by Proposition 47, as approved by voters at the November 4, 2014, statewide general election, makes it a crime to buy, receive, conceal, sell, or withhold any property that has been stolen or that has been obtained in any manner constituting theft or extortion, knowing that the property has been so obtained. Under existing law, this offense is punishable as either a misdemeanor or a felony, unless the value of the property does not exceed $950, in which case an offense is punishable as a misdemeanor.

Existing law establishes the Board of State and Community Corrections to provide statewide leadership, coordination, and technical assistance to promote effective state and local efforts and partnerships in California's adult and juvenile criminal justice system, as specified. Under existing law, the board administers several grant programs, including a mentally ill offender crime reduction grant program, a medication-assisted treatment grant program, and a violence intervention and prevention grant program.

This bill would, until January 1, 2030, create the Identifying, Apprehending, and Prosecuting Resale of Stolen Property Grant Program to be administered by the board. The bill would require the board to award grants, on a competitive basis, to county district attorneys' offices and law enforcement agencies, acting jointly to investigate and prosecute receiving stolen goods crimes and criminal profiteering. The bill would require the board to prepare and submit a report to the Legislature, as specified, regarding the impact of the grant program. The bill's provisions would be operative only to the extent that funding is provided, by express reference, in the annual Budget Act or another statute.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. (a) California has devoted resources to combatting vehicle theft and organized retail theft, including $80,000,000 per year in grants to law enforcement agencies to prevent and respond to organized retail theft, motor vehicle or motor vehicle accessory theft, and cargo theft and $10,000,000 per year for vertical prosecution of organized retail theft.

(b) More needs to be done to target the black markets and organized crime organizations that profit from the acquisition and sale of stolen goods. Catalytic converter theft is widespread. They are melted down for the valuable metals that they contain, and the metals resold. Stolen luxury goods, and even mundane products, are sold online or in public venues.

(c) In order to reduce the state's high levels of theft, organized retail theft, theft of vehicle parts and components, and vehicle theft, we must target the black markets that provide an incentive for thieves, who steal not merely for personal use and consumption but for resale of the stolen goods.

(d) Investigating and prosecuting the criminal networks that acquire stolen goods from thieves ~~is~~ *are* challenging and labor intensive and ~~requires~~ *require* additional financial resources.

(e) It is the intent of the Legislature to provide additional funding to local prosecutors and law enforcement agencies to target the criminal operations that create a market for theft.

SEC. 2. Article 8 (commencing with Section 6049) is added to Chapter 5 of Title 7 of Part 3 of the Penal Code, to read:

Article 8. Identifying, Apprehending, and Prosecuting Resale of Stolen Property Grant Program

6049. For purposes of this article, the following terms have the following meanings:

(a) "Criminal profiteering" has the same meaning as specified in Section 186.2 where the pattern of criminal profiteering activity is based on a violation of paragraph (13) of subdivision (a) of that section.

(b) "Law enforcement agency" means a police department of a city or city and county and a county sheriff's department.

(c) "Receiving stolen goods crimes" means a violation of Sections 496, 496a, 496d, and 496e, Section 21610 of the Business and Professions Code, and Section 11500 of the Vehicle Code.

6049.1. (a) The Identifying, Apprehending, and Prosecuting Resale of Stolen Property Grant Program is hereby created and shall be administered by the Board of State and Community Corrections.

(b) The board shall award grants, on a competitive basis, to county district attorneys' offices and law enforcement agencies as authorized by this article. The board shall establish minimum standards, funding schedules, and procedures for awarding grants. In order to be eligible for a grant pursuant to this article, an application shall meet all of the following criteria:

(1) Be a joint application by a county district attorney's office and one or more law enforcement agencies located within that county. Multicounty applications may be submitted by two or more county district attorneys' offices and two or more law enforcement agencies located within those counties.

(2) The applicant district attorney or district attorneys shall agree to use grant funds to prosecute receiving stolen goods crimes and criminal profiteering. District attorneys awarded grant funds shall do all of the following:

(A) Employ a vertical prosecution methodology for receiving stolen goods crimes.

(B) Dedicate at least one-half of the time of one deputy district attorney and one-half of the time of one district attorney investigator solely to the investigation and prosecution of receiving stolen goods crimes.

(C) Provide the board with annual data on the number of receiving stolen goods cases filed by that county, the number of receiving stolen goods convictions obtained, and the sentences imposed for those convicted of receiving stolen goods crimes in that county. For multicounty grants, data for each county awarded funds shall be provided.

(D) Funding received by district attorneys' offices pursuant to this program shall be used to supplement, and not supplant, existing financial resources.

(3) The applicant law enforcement agency or agencies shall agree to use grant funds to identify and arrest offenders guilty of receiving stolen goods crimes. Grant funds may be used for officer salaries and overtime for training and equipment appropriate for the investigation of receiving stolen property crimes. Each law enforcement agency receiving grant funds shall do both of the following:

(A) Provide the board with annual data on the number of receiving stolen goods crimes investigated by that agency, the number of receiving stolen goods crimes investigations, and the number of arrests made. For multicounty grants, data for each county awarded funds shall be provided.

(B) Funding received by law enforcement agencies pursuant to this program shall be used to supplement, and not supplant, existing financial resources.

(4) Applications shall include a proposed allocation of funding between the applicant county's or counties' district attorneys' offices and the applicant law enforcement agencies. This may either include dollar allocations or a percentage distribution of any funds received pursuant to the grant.

(5) A law enforcement agency that received funding pursuant to the Organized Retail Theft Prevention Grant Program and a district attorney that received funding under the Organized Retail Theft Vertical Prosecution Grant Program may receive additional funding pursuant to this article. The board shall not require applicants to have received funds pursuant to one or more of those programs in order to be eligible for a grant award pursuant to this article.

(6) A law enforcement agency receiving funding pursuant to this article shall share relevant intelligence data obtained in the course of investigations pursuant to this program with agencies receiving funds under the Organized Retail Theft Prevention Grant Program and with the Department of the California Highway Patrol.

(7) Grantees receiving funds under this article shall consult with other grant recipients to discuss and exchange best practices for the investigation, arrest, and prosecution of receiving stolen property crimes.

(8) All entities receiving grant funding shall be required to comply with all applicable privacy laws and regulations.

(9) An applicant shall submit a proposal, in a form prescribed by the board, that shall include, but not be limited to, all of the following:

(A) Data demonstrating the nature and scale of the specific crime problem that the applicant proposes to address using grant funds.

(B) Clearly defined and measurable objectives for the grant.

(C) A description of how the applicant proposes to use the grant funds to achieve the stated objectives, including any plans to coordinate or collaborate with other entities, such as public agencies, community organizations, retailers, or representatives of crime victims organizations.

(D) A discussion of how the applicant plans to sustain the proposed activities once grant funds expire or an explanation of why the proposed activities are limited term in nature.

(E) A description of existing or proposed policies to limit racial bias in utilizing these funds.

(F) If proposing an investment in surveillance technologies, a description of existing or proposed policies to govern the use of those technologies, including how the applicant will comply with applicable privacy laws and secure any data stored.

(G) How the funding will be used to facilitate collaboration with online marketplaces and retailers to address the increase in property crimes in the applicant's jurisdiction or jurisdictions.

(c) (1) In awarding grants, the board shall give preference to applicants whose grant proposals demonstrate the greatest need for additional resources and likelihood of success in identifying, arresting, and convicting offenders who commit receiving stolen property crimes. The board shall also give a preference to joint applications from two or more county district attorneys' offices and law enforcement agencies in two or more applicant counties.

(2) In awarding grants, the board shall ensure that grants, to the extent feasible, are allocated to a range of applicants that represent the diversity of communities across the state, including primarily rural, urban, and suburban counties, and equitably distributed to counties located in northern and southern California.

(d) Each grantee shall report to the board, in a form and at intervals prescribed by the board, their progress in receiving grant objectives.

(e) The board shall, no later than 90 days following the close of each grant cycle, prepare and submit a report to the Legislature in compliance with Section 9795 of the Government Code regarding the impact of the initiatives of the grant. This report, at a minimum, shall include all of the following:

(1) Grant recipients and the amount awarded to each.

(2) How the funding was used.

(3) What outcomes and objectives were achieved.

(f) The board may establish a deadline by which district attorneys' offices and law enforcement agencies that receive grants pursuant to this article are required to submit data collected and maintained pursuant to this section to the board to enable the board to comply with the reporting requirement in subdivision (e).

6049.2. (a) This article shall be operative only to the extent that funding is provided, by express reference, in the annual Budget Act or another statute for the purposes of this article.

(b) Not more than 5 percent of funds appropriated for this program shall be retained by the board for administrative costs, including technical assistance, training, and the cost of producing the report required pursuant to subdivision (e) of Section 6049.1.

6049.3. This article shall remain in effect only until January 1, 2030, and as of that date is repealed.

REVISIONS:
Heading—Line 3.

SB-1144 Marketplaces: online marketplaces. (2023-2024)

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AMENDED IN SENATE APRIL 04, 2024

AMENDED IN SENATE MARCH 19, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

SENATE BILL NO. 1144

Introduced by Senator Skinner
(Coauthors: Senators Min, Ochoa Bogh, Rubio, and Wiener)

February 14, 2024

An act to amend Sections 1749.8 and 1749.8.4 of, and to add Section 1749.8.9 to, the Civil Code, relating to business.

LEGISLATIVE COUNSEL'S DIGEST

SB 1144, as amended, Skinner. Marketplaces: online marketplaces.

Existing law generally requires an online marketplace to require a high-volume third-party seller on the online marketplace to make certain disclosures. Existing law requires an online marketplace to suspend future sales activity of a high-volume third-party seller that is not in compliance with those information sharing requirements, as specified. Existing law imposes certain information retention and security requirements on an online marketplace and prohibits specified uses of that information.

Existing law generally defines a "high-volume third-party seller," for purposes of the above-described provisions, as a third-party seller who has entered into a certain number of consumer product sales transactions through an online marketplace for which payment is processed by the online marketplace, as specified. Existing law defines an "online marketplace," for purposes of those provisions, as a consumer-directed, electronically accessed platform that includes features that allow for, facilitate, or enable, and are used by, a third-party seller to engage in the sale, purchase, payment, storage, shipment, or delivery of a consumer product and that has a contractual relationship with consumers governing their use of the platform to purchase consumer products.

This bill would revise the types of transactions that qualify a third-party seller as a "high-volume third-party seller," for those purposes. Specifically, the bill would remove the conditions that the transactions be made through an online marketplace and that the online marketplace process the payment and, instead, would add the condition that the transactions were made utilizing an online marketplace. The bill would also revise the

definition of "online marketplace" by removing the conditions that the above-described features be used by third-party sellers, and that the platform have the above-described contractual relationship with consumers.

Existing law requires a high-volume third-party seller to disclose and certify to the online marketplace certain identification, contact, and payment information of the seller, as specified.

This bill would require an online marketplace to ~~verify and identify~~ *disclose* to consumers ~~that each~~ *whether a* high-volume third-party seller has complied with those disclosure and certification requirements. The bill would ~~prohibit~~ *require* an online marketplace ~~from allowing a business or person to utilize its platform or other services if there is reason to believe the business or person is selling stolen goods.~~ *to establish and maintain a policy prohibiting the sale of stolen goods on the marketplace and to provide a mechanism to notify the marketplace of the sale of stolen goods, as specified.* The bill would require an online marketplace to alert local, regional, or state law enforcement agencies in California if it reasonably believes that a third-party seller or high-volume third-party seller is selling or attempting to sell stolen goods to a California resident.

Existing law requires a person or entity who violates the above-described provisions to be liable for a civil penalty not to exceed $10,000 for each violation and reasonable attorney's fees and costs and to be subject to preventive relief, as specified. Existing law limits recovery and relief to a civil action brought by the Attorney General, as specified.

This bill would expand recovery and relief to a civil action brought by a district attorney in any county, a city attorney in any city, or a county counsel in any county.
Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. The Legislature finds and declares that it is the intent of the Legislature to stop theft from retail stores and community theft by curtailing the sale of stolen property on online marketplaces.

SEC. 2. Section 1749.8 of the Civil Code is amended to read:

1749.8. For purposes of this title:

(a) "Consumer product" means tangible personal property that is distributed in commerce and normally used for personal, family, or household purposes, including property intended to be attached to or installed in real property regardless of whether it is actually attached or installed.

(b) "High-volume third-party seller" means a third-party seller *on an online marketplace* who, in any continuous 12-month period during the previous 24 months, has entered into 200 or more discrete transactions utilizing ~~an~~ *the* online marketplace for the sale of new or unused consumer products to buyers located in California resulting in the accumulation of an aggregate total of five thousand dollars ($5,000) or more in gross revenues.

(c) "Online marketplace" means a consumer-directed, electronically accessed platform that includes features that allow for, facilitate, or enable a third-party seller to engage in the sale, purchase, payment, storage, shipment, or delivery of a consumer product in this state.

(d) "Third-party seller" means a person or entity, independent of an online marketplace, who sells, offers to sell, or contracts with an online marketplace to sell a consumer product in the state by or utilizing an online marketplace.

(e) "Verify" means to confirm that information provided to an online marketplace pursuant to this title is accurate. Methods of confirmation include the use of one or more methods that enable the online marketplace to reliably determine that the information and documents are valid, correspond to the seller or an individual acting on the seller's behalf, are not misappropriated, and are not falsified.

SEC. 3. Section 1749.8.4 of the Civil Code is amended to read:

1749.8.4. (a) A person or entity who violates any provision of this title shall be liable for a civil penalty not to exceed ten thousand dollars ($10,000) for each violation, which may be assessed and recovered only in a civil action brought in the name of the people of the State of California by the Attorney General, a district attorney in any county, a city attorney in any city, or a county counsel in any county.

(b) In addition to the civil penalty provided by subdivision (a), the Attorney General, district attorney, city attorney, or county counsel who prevails in an action to enforce this title shall be entitled to the following relief:

(1) Reasonable attorney's fees and costs, including expert witness fees and other litigation expenses.

(2) Preventive relief, including a permanent or temporary injunction, restraining order, or other order against any person responsible for the conduct.

SEC. 4. Section 1749.8.9 is added to the Civil Code, to read:

1749.8.9. (a) An online marketplace shall ~~verify and identify~~ *disclose* to consumers ~~that each~~ *whether a* high-volume third-party seller has complied with Section ~~1749.8.1 lawfully.~~ *1749.8.1.*

(b) An online marketplace shall alert local, regional, or state law enforcement agencies in California if it reasonably believes that a third-party seller is selling or attempting to sell stolen goods to a California resident.

(c) *(1)* An online marketplace ~~shall not allow a business or person to utilize its platform or other services if there is reason to believe that the business or person is selling stolen goods.~~ *shall do both of the following:*

(A) Establish and maintain a policy prohibiting the sale of stolen goods on the online marketplace, which shall include consequences for knowingly selling stolen goods on the online marketplace, including, but not limited to, suspension or termination of the seller's account.

(B) Provide a mechanism on the online marketplace that allows any individual to notify the online marketplace that a seller is or may be selling stolen goods.

(2) The policy and mechanism required by this subdivision shall be publicly posted and readily accessible to users.

SB-1381 Property crimes: regional property crimes task force. (2023-2024)

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AMENDED IN SENATE MARCH 20, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

SENATE BILL NO. 1381

Introduced by Senator McGuire

February 16, 2024

An act to amend Section ~~640.6~~ *13899* of the Penal Code, relating to crimes.

LEGISLATIVE COUNSEL'S DIGEST

SB 1381, as amended, McGuire. ~~Crime: graffiti.~~ *Property crimes: regional property crimes task force.*

Existing law, until January 1, 2026, requires the Department of the California Highway Patrol to coordinate with the Department of Justice to convene a regional property crimes task force to identify geographic areas experiencing increased levels of property crimes, including, among other property crimes, organized retail theft and vehicle burglary, and assist local law enforcement with resources, such as personnel and equipment.

This bill would include the sale of stolen goods as a property crime to be considered in the identification of geographic areas experiencing increased levels of property crimes.

~~Existing law makes it an infraction, punishable by a fine not to exceed $1,000, to deface real or personal property with graffiti, and a misdemeanor, punishable by imprisonment and a fine not to exceed $3,000, if the person has previously been convicted of specified vandalism offenses on 2 separate occasions.~~

~~This bill would decrease the above fines to $900 and $2,500, respectively.~~

Vote: majority Appropriation: no Fiscal Committee: ~~yes~~*no* Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. *Section 13899 of the Penal Code is amended to read:*

13899. The Department of the California Highway Patrol shall, in coordination with the Department of Justice, convene a regional property crimes task force to assist local law enforcement in counties identified by the Department of the California Highway Patrol as having elevated levels of property crime, including, but not

limited to, organized retail theft, *sale of stolen goods,* vehicle burglary, and theft of vehicle parts and accessories. The task force shall provide local law enforcement in the identified region with logistical support and other law enforcement resources, including, but not limited to, personnel and equipment, as determined to be appropriate by the Commissioner of the California Highway Patrol in consultation with task force members.

~~SECTION 1.Section 640.6 of the Penal Code is amended to read:~~

~~640.6.(a)(1)Except as provided in Section 640.5, any person who defaces with graffiti or other inscribed material any real or personal property not their own, when the amount of the defacement, damage, or destruction is less than two hundred fifty dollars ($250), is guilty of an infraction, punishable by a fine not to exceed nine hundred dollars ($900). This subdivision does not preclude application of Section 594.~~

~~In addition to the penalty set forth in this section, the court shall order the defendant to perform a minimum of 48 hours of community service not to exceed 200 hours over a period not to exceed 180 days during a time other than their hours of school attendance or employment.~~

~~(2)In lieu of the community service required pursuant to paragraph (1), the court may, if a jurisdiction has adopted a graffiti abatement program as defined in subdivision (f) of Section 594, order the defendant, and their parents or guardians if the defendant is a minor, to keep a specified property in the community free of graffiti for 90 days. Participation of a parent or guardian is not required under this paragraph if the court deems this participation to be detrimental to the defendant, or if the parent or guardian is a single parent who must care for young children.~~

~~(b)(1)If the person has been convicted previously of an infraction under subdivision (a) or has a prior conviction of Section 594, 594.3, 594.4, 640.5, or 640.7, the offense is a misdemeanor, punishable by not to exceed six months in a county jail, by a fine not to exceed two thousand dollars ($2,000), or by both that imprisonment and fine. As a condition of probation, the court shall order the defendant to perform a minimum of 96 hours of community service not to exceed 400 hours over a period not to exceed 350 days during a time other than their hours of school attendance or employment.~~

~~(2)In lieu of the community service required pursuant to paragraph (1), the court may, if a jurisdiction has adopted a graffiti abatement program as defined in subdivision (f) of Section 594, order the defendant, and their parents or guardians if the defendant is a minor, as a condition of probation, to keep a specified property in the community free of graffiti for 180 days. Participation of a parent or guardian is not required under this paragraph if the court deems this participation to be detrimental to the defendant, or if the parent or guardian is a single parent who must care for young children.~~

~~(c)(1)Every person who, having been convicted previously under this section or Section 594, 594.3, 594.4, 640.5, or 640.7, or any combination of these offenses, on two separate occasions, and having been incarcerated pursuant to a sentence, a conditional sentence, or a grant of probation for at least one of the convictions, is subsequently convicted under this section, shall be punished by imprisonment in a county jail not to exceed one year, by a fine not to exceed two thousand five hundred dollars ($2,500), or by both that imprisonment and fine. As a condition of probation, the court may order the defendant to perform community service not to exceed 600 hours over a period not to exceed 480 days during a time other than their hours of school attendance or employment.~~

~~(2)In lieu of the community service that may be ordered pursuant to paragraph (1), the court may, if a jurisdiction has adopted a graffiti abatement program as defined in subdivision (f) of Section 594, order the defendant, and their parents or guardians if the defendant is a minor, as a condition of probation, to keep a specified property in the community free of graffiti for 240 days. Participation of a parent or guardian is not required under this paragraph if the court deems this participation to be detrimental to the defendant, or if the parent or guardian is a single parent who must care for young children.~~

~~(d)Upon conviction of any person under subdivision (a), the court, in addition to any punishment imposed pursuant to subdivision (a), (b), or (c), at the victim's option, may order the defendant to perform the necessary labor to clean up, repair, or replace the property damaged by that person.~~

~~(e)If a minor is personally unable to pay any fine levied for violating subdivision (a), (b), or (c), the parent or legal guardian of the minor shall be liable for payment of the fine. A court may waive payment of the fine or any part thereof by the parent or legal guardian upon a finding of good cause.~~

~~Any community service which is required pursuant to subdivision (a), (b), or (c) of a person under the age of 18 years may be performed in the presence, and under the direct supervision, of the person's parent or legal guardian.~~

~~(f)As used in this section, the term "graffiti or other inscribed material" includes any unauthorized inscription, word, figure, mark, or design that is written, marked, etched, scratched, drawn, or painted on real or personal property.~~

~~(g)The court may order any person ordered to perform community service or graffiti removal pursuant to subdivision (a), (b), (c), or (d) to undergo counseling.~~

SB-1416 Sentencing enhancements: sale, exchange, or return of stolen property. (2023-2024)

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AMENDED IN SENATE APRIL 16, 2024

AMENDED IN SENATE MARCH 20, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

SENATE BILL NO. 1416

Introduced by Senator Newman
(Coauthor: Senator Allen)

February 16, 2024

An act to add Section 12022.10 to the Penal Code, relating to crimes.

LEGISLATIVE COUNSEL'S DIGEST

SB 1416, as amended, Newman. Sentencing enhancements: sale, exchange, or return of stolen property.

Existing law defines types of theft, including petty theft, grand theft, and shoplifting. Existing law also defines the crime of burglary, which consists of entering specified buildings, places, or vehicles with the intent to commit grand or petty theft or a felony.

This bill would create sentencing enhancements for selling, exchanging, or returning for value, or attempting to sell, exchange, or return for value, any property acquired through one or more acts of shoplifting, theft, or burglary from a retail business, if the property value exceeds specified amounts. The bill would additionally make these enhancements apply to any person acting in concert with another person to violate these provisions. By adding new sentencing enhancements, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 12022.10 is added to the Penal Code, to read:

12022.10. (a) When ~~any~~ *a* person sells, exchanges, or returns for value, or attempts to sell, exchange, or return for value, property acquired through one or more acts of shoplifting, theft, or burglary from a retail business, whether or not the person committed the act of shoplifting, theft, or burglary, the court shall impose an additional term as follows:

(1) If the property value exceeds fifty thousand dollars ($50,000), the court, in addition and consecutive to the punishment prescribed for the crime of which the defendant has been convicted, shall impose an additional term of one year.

(2) If the property value exceeds two hundred thousand dollars ($200,000), the court, in addition and consecutive to the punishment prescribed for the crime of which the defendant has been convicted, shall impose an additional term of two years.

(3) If the property value exceeds one million dollars ($1,000,000), the court, in addition and consecutive to the punishment prescribed for the crime of which the defendant has been convicted, shall impose an additional term of three years.

(4) If the property value exceeds three million dollars ($3,000,000), the court, in addition and consecutive to the punishment prescribed for the crime of which the defendant has been convicted, shall impose an additional term of four years.

(5) For each property value of three million dollars ($3,000,000), the court shall impose a term of one year in addition to the term specified in paragraph (4).

(b) When ~~any~~ *a* person acts in concert with another to sell, exchange, or return for value, or attempts to sell, exchange, or return for value, property acquired through one or more acts of shoplifting, theft, or burglary from a retail business, whether or not the person committed the act of shoplifting, theft, or burglary, the court shall impose the additional term specified in subdivision (a).

(c) In an accusatory pleading involving multiple charges of sales, exchanges, or returns for value, or attempts to do the same, the additional terms provided in this section may be imposed if the aggregate value of the property involved exceeds the amounts specified in this section and arises from a common scheme or plan. All pleadings under this section are subject to the rules of joinder and severance stated in Section 954.

(d) The additional terms provided in this section shall not be imposed unless the facts relating to the amounts provided in this section are charged in the accusatory pleading and admitted by the defendant or found to be true by the trier of fact.

(e) Notwithstanding any other law, the court may impose an enhancement pursuant to this section and another section on a single count.

SEC. 2. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

CITY OF MONTEREY PARK PRELIMINARY BUDGET

2024-2025

CITY OF MONTEREY PARK
320 West Newmark Avenue • Monterey Park • California 91754-2896
www.montereypark.ca.gov

City Council
Henry Lo
Vinh Ngo
Jose Sanchez
Thomas Wong
Yvonne Yiu

City Clerk
Maychelle Yee

City Treasurer
Amy Lee

May 22, 2024

Honorable Mayor and Members of the City Council,

It is my privilege to present the preliminary budget for all operations of the City of Monterey Park for the fiscal year 2024-2025. The City's 2024-2025 budget, which funds public safety, community and economic development, transportation, parks and open space, recreation, library, infrastructure investments, and city facility upgrades, is developed by staff in order to achieve City goals and strategic programs and to follow City Council's priorities and policy direction in the most responsive manner. This year, as always, our focus remains on delivering a wide range of services to our diverse community as we continue to manage the City's budget to maintain fiscal sustainability.

Economic Environment

California's unemployment rate increased slightly from 4.5% in February 2023 to 5.3% in February 2024, despite an overall increase of 3,037,600 jobs since February 2020.The unemployment rate in Los Angeles County remained unchanged at 5% from February 2023 to February 2024. Industries gaining jobs in California include Private Education & Health Services due to increases in practitioners such as acupuncturists and dieticians, as well as Home Healthcare Services and Individual and Family Services.

The COVID-19 pandemic upended the status quo — changing how we work and where we live, snarling global supply chains, driving rapid price increases, and prompting massive government aid. After the initial shock of job losses, Californians are back to work and unemployment is low. But continued inflation, interest rate hikes, and a volatile stock market continue to raise concerns about an upcoming recession. The City of Monterey Park remains vigilant and fiscally conservative.

In the City of Monterey Park, economic development is an integral component of the City's revenue generating activities. With 500,000 square feet of retail space, the Market Place, located along the Pomona Freeway, is the largest commercial shopping center ever developed in the community. Since its opening in May of 2018, the Market Place development has been a consistent revenue generator. The City is projecting a moderate increase of sales tax revenue from the Market Place for the upcoming year.

The City has also welcomed new hotels along the North Atlantic Boulevard corridor to meet the growing demand for visitor accommodations in the greater San Gabriel Valley area. A new 288-room

Courtyard by Marriott hotel opened in March 2021 on North Atlantic Boulevard. A new 134-room with 84 condominium units (residential mixed-use) Holiday Inn and Suites opened in May of 2024.

Property value growth for 2023-24 was somewhat less than the amount of growth in 2022-23 despite an increase in the value added due to sales in 2022. Residential value growth was $365 million (5.2%) and accounted for 80.2% of all value growth. The number of detached single family home sales for 2023 were less than in 2022 which is consistent with what was seen in most areas of the State. The Monterey Park median sales price through September 2023 was down by 0.74%, a reversal from the large gains of the last 2 years.

The median sales price in Monterey Park for detached single family homes has rebounded from a low point of $424,000 in 2012. The current median sales price is $901,818.

The 2024-2025 Preliminary Budget

The proposed City's FY 2024-2025 Operating, Debt and Capital Budget total is $176 million, of which $65.7 million is in the General Fund and $860,000 is from one-time American Rescue Plan Act (ARPA) funds. This budget provides a road map for the City's successful delivery of vital core services and infrastructure improvements, which can be seen in detail via the Fund, Department and Capital pages that follow. A careful and methodical approach was taken in preparing the budget consistent with City Council's practice to exercise fiscal prudence and balance funding requests with the preservation of the General Fund reserves. Departmental budget requests were each evaluated in terms of operational needs in order to limit demand on the City's finances. This operating budget includes escalations where the cost-of-service delivery has increased, and ARPA funds have been allocated.

The Preliminary Budget reflects the Successor Agency (SA) budget of $2.2 million for enforceable obligations and administrative costs for winding down procedures of the former Monterey Park Redevelopment Agency.

Monterey Park uses a five-year forecast to enable us to anticipate and adapt to economic challenges and to make decisions today with the next five years in mind. The five-year forecast aids the City's administration in seeing our financial challenges before they are realized – giving the City the opportunity to identify and communicate with City Council and the community to implement solutions in advance. To this end, the proposed budget further advances efforts to transition the City from financial stability to financial sustainability.

General Fund Revenue

The General Fund is the main operating fund of the City and pays for the majority of police, fire, building, zoning, public works, park maintenance, recreation, and library services. It is our practice to conservatively estimate all revenues included in the budget to avoid over committing to future service expansions.

(Amounts in 000s)	Approved 2023-24	Est. Actual 2023-24	Estimated 2024-25
Property Tax	*$22,385*	*$22,385*	*$23,293*
Sales Tax	*$18,586*	*$18,586*	*$19,397*
Utility User Tax	*$3,328*	*$3,328*	*$3,469*
Transient Occupancy Tax	*$2,880*	*$2,880*	*$3,465*
Business License Tax	*$912*	*$912*	*$843*
Other Taxes	*$1,671*	*$1,671*	*$1,456*
Licenses & Permits	*$1,716*	*$1,716*	*$1,430*
Service Charges	*$7,194*	*$7,194*	*$7,217*
Other Revenue	*$4,714*	*$4,714*	*$5,562*
Total	**$63,386**	**$63,386**	**$66,132**

Property tax and sales tax continue to be the largest revenue sources, representing 65% of the total General Fund's revenue. Each key revenue assumption for 2024-2025 is summarized as following:

Property Tax The property tax is an annual levy and is based on the value of land and structures. Property taxes constitute 35% percent of all City own-source revenue. Total gross assessed value for 2024 is $9.8 billion, up 4.84% or $476 million from last year. Prices for single family homes have continued to rise in response to lower inventory and interest rates. The median sale price of a detached single-family residential home in Monterey Park at September 2023 was $901,818.

Sales Tax Sales tax represents the second-largest source of local tax revenue. Sales tax is imposed on the retail sale of goods. On the November 8, 2022, voters adopted Measure MP which authorizes a ¾ cent transactions and use (sales) tax. The measure was adopted based upon a 58.14% voter approval. This tax began to be collected by businesses on April 1, 2023, and is projected to generate $8.6 million in FY 2024-2025.

Utility User Tax The City's utility user tax rates are 3% for residential and 5.5% for commercial users. The tax is applied to the consumption of electric, gas, and telephone services. The overall UUT revenue is projected to increase by 2% based on trends and historical data.

Transient Occupancy Tax Transient occupancy tax, TOT (hotel/lodging tax) is imposed on the rent of hotels and motels in the City. The current hotel tax rate is 12%. In addition, the City has implemented a strategy to collect TOT from short-term rental properties rented through home sharing services like Airbnb. Currently, the increase in TOT revenue is unknown for short-term rental properties and will be monitored and reported once more information is received.

Other Taxes This category consists of property transfer tax and franchise tax. The property transfer tax is the real estate transfer tax at a rate of $1.10 per $1,000 of value transferred. The City and County share the tax equally. Franchise tax is imposed by the City on gas, electric, and cable television for the privilege of using City streets. Revenues in Other Taxes are projected to increase by 3% based on trends and historical data.

Licenses and Permits Business license revenues are projected to remain somewhat flat in FY 2024-2025. The City is cautiously optimistic revenues will begin to increase in this category.

Charge for Services This category includes charges for fee-supported City services. As we continue to move past the pandemic, City services continue to return to pre-pandemic levels, thus, revenues in this category are expected to increase to pre-pandemic amounts.

Other Revenues This category includes investment earnings, rents, fines, and miscellaneous revenue accounts. The City's overall investment return is expected to increase in FY 2024-2025 as the Federal government increases rates to mitigate the possibility of a recession.

General Fund Estimated Expenditures

Below is the summary of the General Fund expenditures and transfers for FY 2024-2025.

General Fund Expenditures & Transfers		
(Amounts in 000s)	*Est. Actual 2023-2024*	*Proposed 2024-2025*
Police	*$23,514*	*$26,742*
Fire	*$16,141*	*$17,211*
Public Works	*$2,879*	*$3,011*
Library	*$2,637*	*$2,975*
Community and Economic Development	*$2,974*	*$2,960*
Recreation and Community Services	*$2,065*	*$2,598*
General Administration	*$6,307*	*$7,026*
Non-Departmental	*$1,051*	*$1,172*
Capital Improvements	*$2,257*	*$2,004*
Total	***$59,825***	***$65,699***

General Fund Balances

Fund Balances are often used to bridge economic cycles or weather emergency times so that community services can continue to be provided uninterrupted. Adequate fund balances are an indication of sound financial management. Beginning balance for General Fund reserve for FY 2024-2025 is projected to be $32 million.

General Fund Balance
2024-2025
(Amounts in 000s)

	Estimate 2023-2024	Estimate 2024-2025
Beginning Balances	$28,453	$32,014
Revenues & Transfers	+63,386	+66,132
Expenditures & Transfers	-59,825	-65,699
Ending Balances	**$32,014**	**$32,447**

Proposed Budget for Other Funds

Other City funds are classified as restricted funds. The restricted funds include Special Revenue Funds, Enterprise Funds, Internal Service Funds, and Successor Agency Funds. These funds are kept separately for specific expenditures authorized by laws or City policies. The FY 2024-2025 Operating, Debt and Capital Budget expenditures for the restricted funds are $110.3 million and total projected revenues and transfers are $101.7 million. Below is a discussion of the major restricted funds.

Special Revenue Funds These funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes.

Retirement Fund Funding of the City's pension programs comes from a special property tax approved by the voters in 1946 and 1952. The City's retirement tax rate has remained at $0.091175 per $100 of the assessed valuation since 1983. For 2024-2025, the projected retirement revenue is $9.1 million, and total appropriations are $13 million. The difference comes from various fund supplemental of $3.5 million and the remaining Retirement Fund reserve. The supplements are projected to grow much higher in the next five years due to changes in CalPERS discount rates.

Proposition A, C, Measure R, M, and W Fund These funds continue to be used for the City's Spirit Bus, Dial-a-Ride, taxi coupons, bus pass programs, traffic signal upgrades, and various street and roadway improvements. For 2024-2025, total estimated revenue is $6.1 million and total budgeted expenditures are $6.2 million.

Road Maintenance and Rehabilitation Act (SB1) Fund The Road Repair and Accountability Act of 2017 provides substantial new and more stable funding for state and local streets and roads over a period of ten years. For 2024-2025, the City expects to receive over $1.5 million from the SB1 funds and will be used for various street resurfacing rehabilitations per the City's Pavement Management Study.

Maintenance District Fund The City formed a Maintenance District in 1993 to finance the maintenance and operation of streetlights, street trees, and medians in accordance with the Landscaping and Lighting Act of 1972. Rates have not been adjusted since 1996. The projected revenue is $1 million.

This revenue combined with a General Fund supplemental payment of $991,291 to fund the total district maintenance expenditure of $2 million.

Development Impact Fee Fund Pursuant to Chapter 3.110 of the MPMC and City Ordinance No. 2134, the City established development impact fees for safety, circulation, water, sewer, library, and parks. Estimated amount for FY2024-25 is $369,555. These funds will be used for improvements per Government Code Section 66006.

Grants Fund The City received $15 million in one-time ARPA funds. These one-time funds have allowed the City to return to pre-pandemic service levels. Once these funds are depleted by December 2024, the City will have to reduce services or find another sustainable funding source.

Enterprise Funds These funds account for activities financed and operated like those of business enterprise and are restricted for that specific purpose. The City completed a Proposition 218 rate increase for water and sewer, and new rates were implemented in February 2024 for sewer and March 2024 for water.

Refuse Fund The refuse service includes trash collection, waste management, and recycling. The City refuse rates, which were last established on September 1, 2017, reflect calculated payments for the franchise contract with the disposal company and the City's administrative costs of the services. The City has awarded a contract to a new hauling company which begins services in September 2024. A Proposition 218 process will be completed in the fall of 2024 to assess new rates. The projected budget for 2024-25 is currently estimated to be $7.6 million pending results of proposition 218 study.

Sewer Fund The sewer rate is charged based on the meter size. The Sewer Master Plan provided the City with a comprehensive assessment to address 35% of the City's sewer system. The projected budget for 2024-2025 is $7.1 million for revenue and $6.9 million for expenses and capital improvements.

Water Fund The City's water system serves approximately 95% of Monterey Park residents. The system has 12 wells, 13 reservoirs, 5 treatment plants, 11 pumping stations, and 134 miles of water mains. The projected water revenues for water operation and treatment funds for 2024-2025 total $25.5 million and proposed operating and capital improvement expenses are $25.4 million. Capital project expenses funded with Water Revenue Bond Series 2024 are $14.4 million. The water revenues cover the costs for the production, distribution, commercial, and treatment operating expenses.

Internal Service Funds

The purpose of Internal Service (IS) funds is to centralize services such as general liability claims, workers' compensation insurance, motor pool operations and replacement, technology development, employee separation benefits, and post-employment medical liability. These funds are a cost allocation tool and financed through charges to departments. The 2024-2025 internal service fund charges are: $1.7 million for building maintenance, $4.1 million for workers' compensation, $3.5 million for motor shop pool, $2.1 million for separation benefits, $1.9 million for technology, $7.9 million for general liability, and $2.2 million for post-employment medical liability.

Debt Service and Outstanding Loans

Ongoing update and replacement of City's infrastructure and capital assets is important to ensure quality service delivery. Capital improvements are costly and often times it is not feasible for the City to use a pay-as-you go method or to bank funds until a sufficient amount can be accumulated. To fund improvement needs in a timely manner, the City has secured loans to finance various major improvements. The table below is a summary of the debt service payments for 2024-2025 and loan maturity years.

Debt Services for 2024-2025

Fund	Type of Debt	Description	Fiscal Year 2023-2024	Fiscal Year 2024-2025
621	Bonds	Sales Tax Revenue Bonds Series 2021 (Final date: 06/2051)	1,051,200	1,050,200
101	Lease Purchase	**SIEMENS Energy Efficiency Project**	142,033	150,167
401		(Final date: 06/2030)	804,850	850,950
		Sub-Total	946,883	1,001,117
308	Lease Purchase	**Police Mobile Radios & System** (Final date: 09/2032)	307,745	307,745
202	Bonds	**Pension Obligation Bonds 2004**	1,072,761	1,433,588
		Pension Obligation Bonds 2021 Series A Merge with 2004 POBs (Final date: 06/2043)	6,265,609	5,906,132
		Sub-Total	7,338,370	7,339,720
401	Bonds	**Water Revenue Bonds** (Final date: 02/2054)	0	1,211,803
401	Loan	**SGVMWD** (Final date: 12/2033)	0	400,000
501	Lease Purchase	**Fire Ladder & Engine Trucks**	1,017,806	0
		Total	$10,662,004	$11,310,585

Compensation and Staffing Level

As with most public agencies, personnel costs are the City's single largest operating expenditure. Total staffing for 2024-2025 is 389.25 full-time equivalent (FTE) positions, adjusted up by 1 full time staff member from 2023-2024. The City continues evaluating its organizational structure for the most efficient core staffing combination. It has always been the City's goal to achieve the optimal service delivery within a given personnel budget.

The table below summaries position changes in 2024-2025 to meet the proposed service levels.

Proposed Staffing Changes
2024-2025

Department	Position	FTE	Salary & Benefits
Fire Department	Reallocate 2 Firefighter positions to 2 Firefighter Paramedics positions	0	$57,412
Public Works Department	GIS Analyst	1.0	$78,600
Recreation and Community Services	Reallocate 1 Janitor position to 1 Recreation Specialist	0	$25,000
	Total FTE	**1.00**	**$161,012**

Pension Funding

On February 16, 2021, the City issued Pension Obligation Bonds in the amount of $106,335,000, paying off in its entirety the City's Unfunded Accrued Liability (UAL). This payment brought the City's UAL to a zero balance in February of 2021. The CalPERS discount rate has sense been reduced to 6.8%, causing a new UAL balance of $23,003,897 as of June 2022. The City has implemented an Unfunded Pension Liability Policy to mitigate additional UAL costs and will follow policy to reduce its liability.

Pension costs including bond payment are projected to be $13 million for 2024-2025, which will be funded by the Retirement Fund and various other funds. Other funds supplement the pension cost for 2024-2025 at $3.5 million. The City's personnel costs represent 60% of the City's operating budget. Like many state and local governments, the City has experienced fiscal pressures in meeting its retirement plan obligations and will continue to seek remedies.

The table below shows the required and projected employer contributions for the next five fiscal years. The projection assumes that all actuarial assumptions will be realized and that no further changes to assumptions, contributions, benefits, or funding will occur during the projection period. The projected normal cost percentages in the projections below reflect that the normal cost will continue to decline over time as new employees are hired into PEPRA or other lower cost benefit tiers.

Plan	Projected 2024-2025	Projected 2025-2026	Projected 2026-2027	Projected 2027-2028	Projected 2028-2029
Safety	20.80%	20.10%	19.40%	18.80%	18.30%
UAL Payment	$347,780	$663,000	$978,000	$1,294,000	$1,609,000
Miscellaneous	12.25%	11.90%	11.60%	11.30%	11.00%
UAL Payment	$393,664	$598,000	$802,000	$1,006,000	$1,210,000

Other Post-Employment Benefits (OPEB) Funding

Post-employment medical benefits are important because they are a form of promised deferred compensation and represent a significant and often growing element of employee-related costs. The net OPEB liability is reported on the annual financial report, which is approximately $21.7 million based on a 30-year amortization. The City began to address unfunded liabilities associated with retiree health care in 2012 and established a formal trust account with CalPERS CERBT Program to systematically accumulate resources in trust to fund the retiree health care liabilities. Through this funding advancement method, the City ensures its promises are sustainable over time and systematically reduces the unfunded accrued liabilities, thus achieving the City's goal in addressing the retiree medical liabilities. For 2024-2025, the City continues a $1.0 million OPEB trust contribution to proactively manage the retiree medical unfunded liability.

Infrastructure and Capital Improvements

Continued investment in the City's infrastructure and capital improvements is the key to long-term economic success and better quality of life for our community. For 2024-2025, the City is proposing a total of $23.1 million from various funds for our infrastructure and capital investments. All project information is in the Capital Improvement Program chapter of the document.

In Closing

As City Manager my commitment is to execute the directives set forth by the City Council while ensuring that the City's operations are financially sustainable. This entails actively seeking opportunities to foster economic growth, nurture local businesses, and uphold revenue streams essential for delivering outstanding services.

The FY 2024-25 Preliminary Budget addresses Council priorities for the next fiscal year and continues the work of the City to deliver high quality services to the community. This budget reflects changes to services that include the reallocation of public safety staff to increase paramedic services for our residents, businesses, and visitors. We will continue to deliver high levels of service with even greater efficiency.

I extend my appreciation to the City Council for their exceptional leadership and direction. Additionally, I wish to express my thanks to our City departments and the dedicated Finance staff for their efforts in finalizing the 2024-2025 Preliminary Budget.

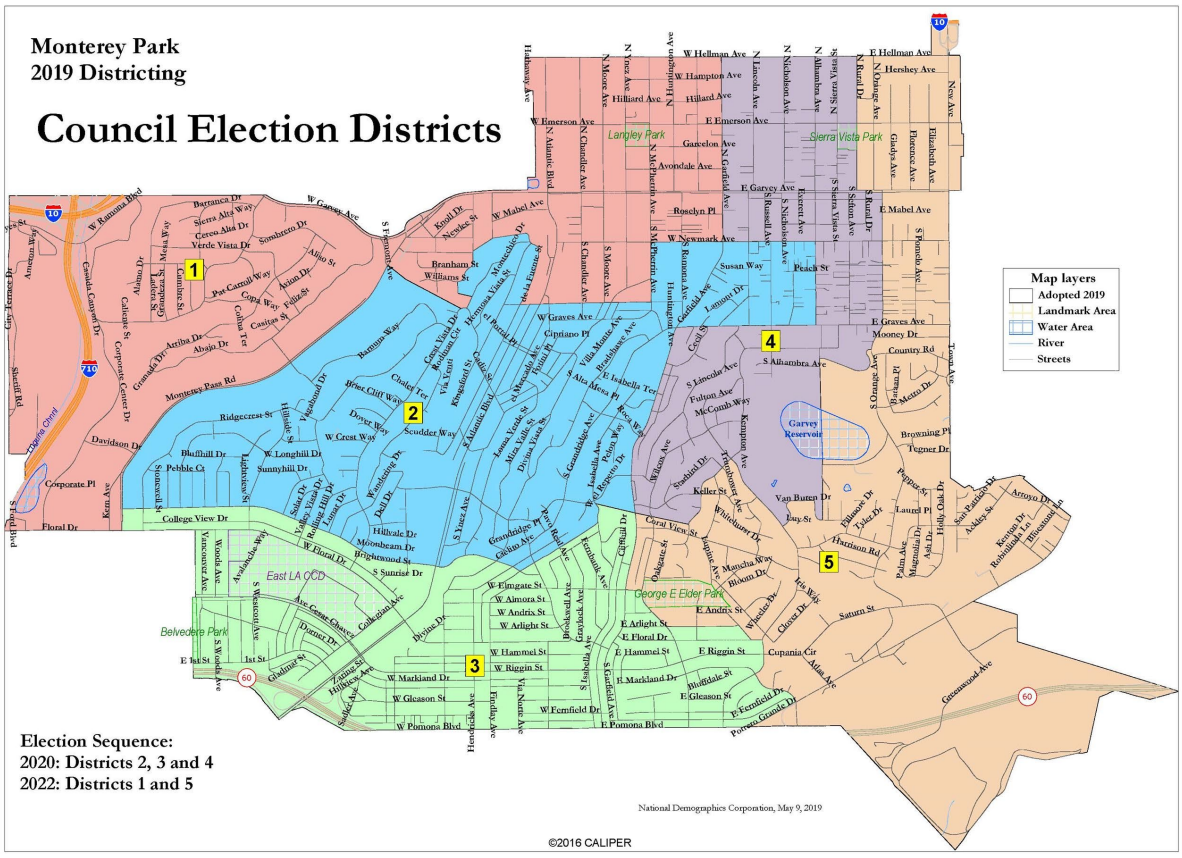
Respectfully,

Inez Alvarez
City Manager

About the City of Monterey Park

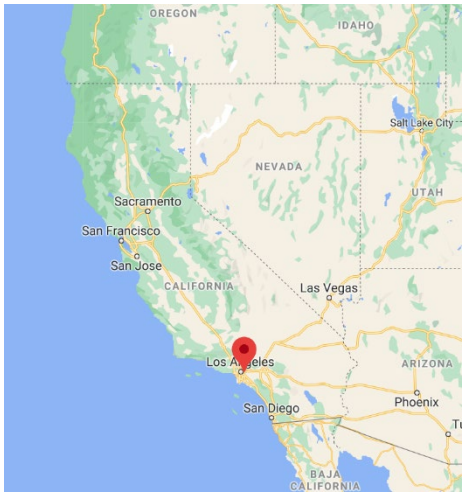
Monterey Park Government

Monterey Park was incorporated in 1916 as a general law city. The City operates under the council/manager form of government. Council Members are elected by districts for four-year, overlapping terms of office. The Mayor, who is selected during each Council reorganization every nine and half months, presides over all Council meetings and is the ceremonial head of the City for all official functions. In November 2024, voters in Districts 2, 3, and 4 will vote for candidates vying to represent their respective district. The current elected positions of City Treasurer and City Clerk were voted into office in November 2022. The term of office for all City elected positions is four years. The City Council appoints the City Manager, who has the responsibilities of overseeing all City services and operations.



City Maps & Statistics
FY2024-2025 Budget

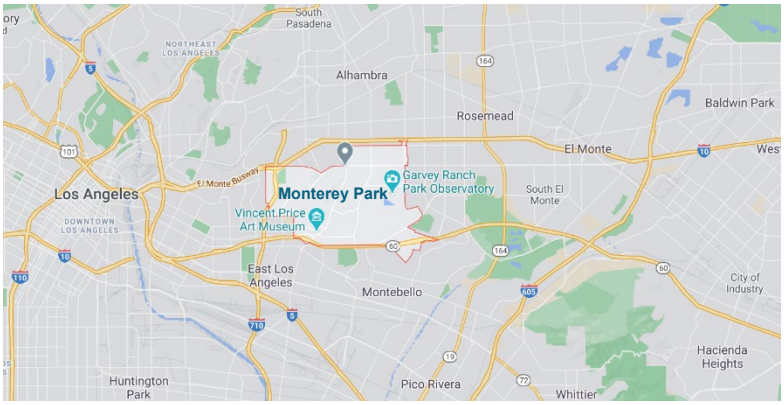
City History



The City of Monterey Park is located at the western gateway to the San Gabriel Valley, in Los Angeles County, California, just a few miles east of downtown Los Angeles. It is a vibrant and culturally diverse community of medium size population. Its municipal boundaries encompass 7.73 square miles.

The area in which the City is now located was originally inhabited by the Tongya Indians, later renamed Gabrielino Indians by the Spaniards. Following Spanish settlement of the region during the early 1800's, the area was part of the Mission San Gabriel de Arcangel.

Some years later, Richard Garvey, a mail rider for the U.S. Army, settled in Kings Hills and began developing the nearby land. To pay for the development (and personal debts), Garvey sold off portions of his property. In 1906, the first subdivision in the area, Ramona Acres, was formed.



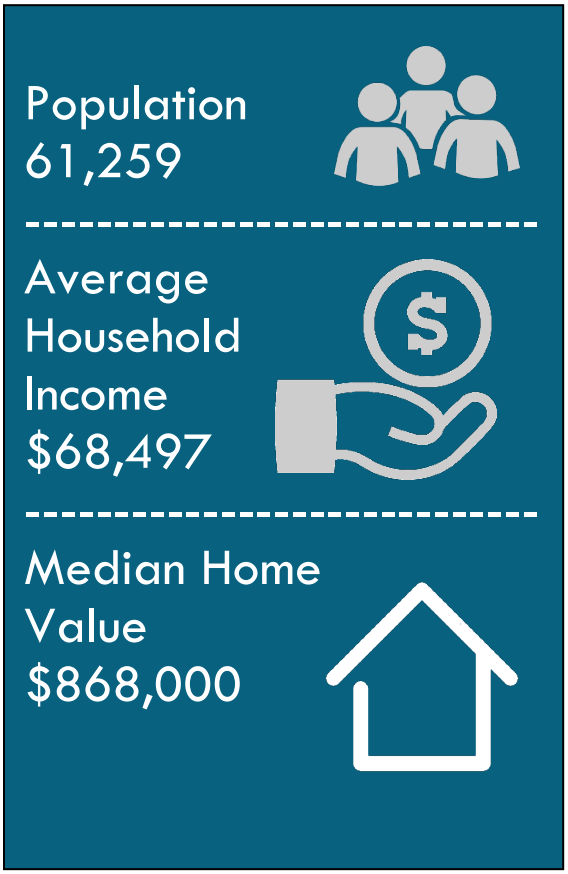
In 1916, residents of the area, initiated action to incorporate as a California city when the neighboring communities of Pasadena, South Pasadena, and Alhambra proposed the construction of a large waste treatment facility in the area.

Monterey Park voted itself into cityhood on May 29, 1916, by a 455 to 33 margin. The City's first Board of Directors immediately outlawed sewage plants within City boundaries. Then they gave their new city a name taken from old government maps that described the oak-covered inclines that made up the area as Monterey Hills. This year, 2023, marks the 107th Birthday of the City of Monterey Park!

Today, the City of Monterey Park is a General Law city operating under the Council-Manager form of municipal government. The City of Monterey Park is a full-service municipal government, offering its residents police and fire and emergency medical protection, water, sewer and refuse collections, public infrastructure improvements and culture and leisure programming.

City's Economic Condition and Priority Development

Monterey Park covers an area of 7.73 square miles with a population of approximately 61,259. The City is located six miles east of Los Angeles and is primarily a residential community, with 78% of its land zoned for single and multiple family housing uses. The median home price in Monterey Park is $868,000. The net taxable property value during the FY 2022-2023 assessment period was $9.3 billion, representing a 6.4% increase over the previous year. Major businesses include food and drug, auto sales and service, banking, restaurants, hotels, hospitals and medical offices, printing, and light manufacturing.



Housing assistance programs in the City include residential critical maintenance, rental rehabilitation, and first-time homebuyer programs. The City's own Housing Fund, Community Development Block Grant, and Home Fund monies primarily finance these activities. In most cases, public/private partnerships are formed.

The Market Place, which is located along the Pomona Freeway, is the largest commercial shopping center ever developed in the community. Some of the well-known national and regional tenants in operation include Home Depot, Costco, Chick-fil-A, Guitar Center, In-N-Out, Buffalo Wild Wings, Mod Pizza, Ono Hawaiian BBQ, and Starbucks.

Celadon at Garvey & Garfield is a mixed-use development in Downtown Monterey Park that offers family housing with retail and food establishments. Residents of the building have access to three major common areas, all of which are integrated with the outdoors to take advantage of the mild Monterey Park climate. Celadon developers and architects embraced the new urbanist concepts of compact, dense, and walkable communities to improve both quality of life for the residents, as well as lighten the community's footprint on the environment.

Additional commercial projects currently in the works include:

- A 65-unit multi-family residential project on 338-410 S. Alhambra Avenue
- An 82-unit multi-family residential project on 507 N. Chandler Avenue
- A 40-unit senior housing project on 130-206 Chandler Avenue
- A self-storage facility on 2500 Davidson Drive
- A 63-unit two-story townhome project on 126 New Avenue
- A mixed-use retail and 77-unit residential development on 808 W. Garvey Avenue
- A 36-unit multi-family residential apartment project on 816-824 Hellman, and
- An 8-unit residential condominium project on 2011 Potrero Grande
- A retail market project on 283 E. Garvey Avenue

In April of 2021, a new 288 room Courtyard by Marriott hotel opened along the 10 FWY (San Bernardino Freeway) and is expected to generate much needed revenue for the City.

The City is also anticipating the opening of a new 136 hotel room with 84 condominium units Holiday Inn Suites Hotel in mid FY 2024. The project, located on a two-acre site at 420 N. Atlantic Boulevard, consists of a five-story edifice containing a 136-room hotel, 84 condominiums, and 5,381 square feet of ground floor restaurant space. The new construction replaces a smaller 55-room motel and a 13-unit apartment building.

- Transportation Services and Information

  Public transportation services that are available to the community of Monterey Park include a local fixed-route circulator - the Spirit Bus - and regional bus service that is provided by two operators - Los Angeles County Metro Bus and Montebello Bus Lines. Also available to the community are Metrolink commuter trains, local Dial-A-Ride service for seniors and
  disabled persons, and regional paratransit service for disabled persons that is provided by Access Services, Inc.

- Spirit Bus

  The Spirit Bus Service links residential neighborhoods to schools and the commercial and retail areas. The service includes 5 routes that run every 30 to 40 minutes and operates 6 days a week, Monday through Saturday.

- Regional Transportation Services

  The Metro Bus operates 6 lines in the City: 30/31 (Pico/First Street), 68 (West LA, Montebello Town Center), 70 (LA/El Monte), 170 (Cal State LA, South El Monte Station), 258 (Arizona Ave., Fremont Ave., Alhambra), and 260 (Pasadena, Artesia Blue Line Station).

- Commuter Train Service

  Commuter Train Service is provided by Metrolink. The nearest station is located less than half a mile from the city boundary, on Campus Drive at the California State University, Los Angeles (CSULA) campus, adjacent to the Busway Station.

- Paratransit Service - Dial A Ride and Access Services

  Paratransit service, door-to-door service, is available to senior citizens and disabled persons. Through the Langley Senior Citizen Center, the City operates a local paratransit service (within the City jurisdiction) for residents who are 55 years or older and/or disabled.

Annual Community Events

Each year Monterey Park delivers a variety of recreational and leisure time activities to promote the well-being and enjoyment of life for its residents, as well as to light the way for more understanding among residents of its community's multitude of rich cultures.

Monterey Park Birthday – The event is to celebrate the annual birthday of the City of Monterey Park. The event is held in May, featuring a four days of carnival rides, game booths, food, and live entertainment.

Cherry Blossom Festival – It is a celebration of the sights, sounds, and tastes of Japanese culture. The two-day event in April features Taiko drumming, martial arts, contemporary Japanese music, crafts, games, and displays.

Spring Egg Hunt – This event provides games, entertainment, and an opportunity to collect some of the over 10,000 plastic eggs with candy and prizes. Eggs are scattered throughout Barnes Park field in designated sections separated by age groups. The event also features games, resource booths and is in conjunction with the Farmers' Market.

A Tribute to Cinco de Mayo – This Fiesta offers an unforgettable evening during the Play Days carnival. The event celebrates the Mexican Culture and features Mariachi music and dancing to a live latin band.

Independence Day Celebration – A wide variety of food, spectacular entertainment, fireworks, games, and music are all on tap for Monterey Park's celebration of Independence Day.

Veterans, Military, and Public Safety Recognitions - Ceremonies commence each Memorial Day, Veterans Day, and Patriot Day to recognize and honor those who have served in the armed forces and remember those that have lost their lives.

Monterey Park Community Clean-up Days - Held throughout the year and in various locations, these free events provide an opportunity for residents to dispose of non-hazardous bulky items and electronic waste.

Farmers' Market – Every Thursday night, the Monterey Park Farmers Market features the freshest fruits and vegetables, delicious bread, and a number of hot food items, plus entertainment and surprises - a great way to start the weekend.

Electric Park - Get ready to dance! This family-friendly event features DJs playing house and electronic dance music in the Barnes Park field. It also includes food, resource vendors, and tons of local artists displaying their creations.

Monster Mash Halloween Event – Each October, the monsters come out to play. This event features carnival games, trick-or-treating, food trucks, and live entertainment for all to enjoy.

Holiday Snow Village – Held in early December, this event features over 20 tons of snow, including a play area and two snow sled rides. Attendees can also enjoy live entertainment, the Farmers' Market, games, and pictures with Santa.

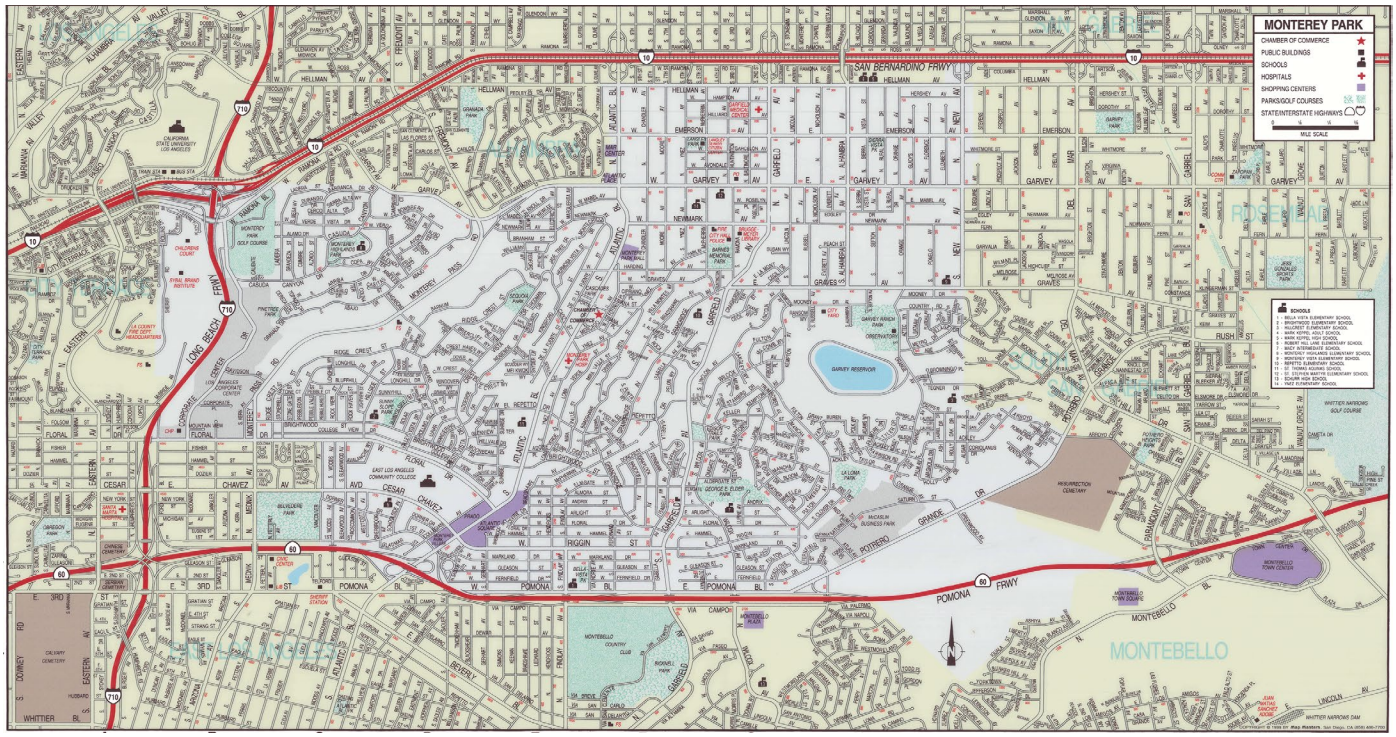
Lunar New Year Festival – Each year the Business Advisory Committee hosts a Lunar New Year celebration by holding a street festival along Garvey Avenue. Entertainment, vendors and community organizations are brought together for this two-day event that has attracted over 200,000 people to Monterey Park.

San Gabriel Valley PRIDE – Co-hosted with the Alhambra Teachers Association and West San Gabriel Vally Boys and Girls Club during LGBTQ+ Pride Month, this event includes a community march from Mark Keppel High School to a festival at Barnes Park with music, resource booths and giveaways.

Summer Movie Night – Being held throughout the summer months, these free events bring the community together to experience movies in various parks throughout the City.

City Maps

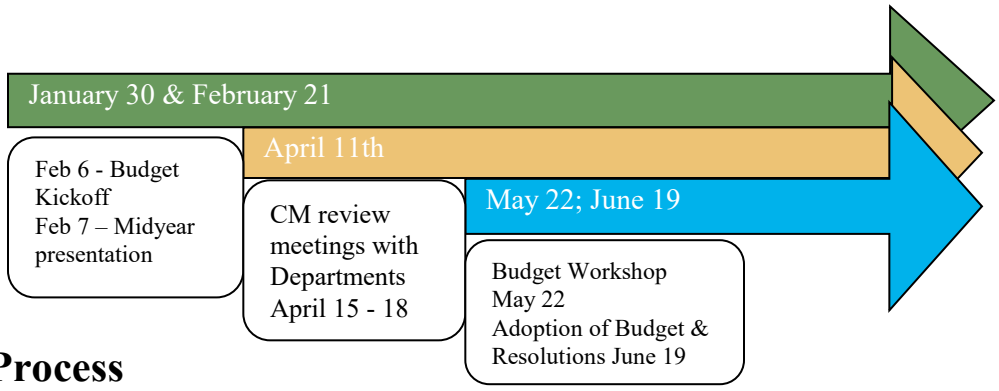
California State University, Los Angeles
Monterey Park
San Bernardino Fwy
Hellman Ave
W Hellman Ave
E Hellman Ave
S Fremont Ave
Garvey Ave
N New Ave
Del Mar Ave
Walnut Grove Ave
N Eastern Ave
Monterey Pass Rd
S Atlantic Blvd
Graves Ave
City Terrace
South San Gabriel
Rush St
N Gage Ave
N Hazard Ave
Floral Dr
W Floral Dr
W El Repetto Dr
S Garfield Ave
Hill Dr
Potrero Grande Dr
San Gabriel Blvd
E 1st St
W Riggin St
Pomona Blvd
E Beverly Blvd
N Montebello Blvd
710
10
60


MONTEREY PARK
CHAMBER OF COMMERCE
PUBLIC BUILDINGS
SCHOOLS
HOSPITALS
SHOPPING CENTERS
PARKS/GOLF COURSES
STATE/INTERSTATE HIGHWAYS
SAN BERNARDINO FWY
POMONA FRWY
MONTEBELLO
WHITTIER

Miscellaneous Statistics

Date of Incorporation:	May 29, 1916
Form of Government:	Council / Manager
Area:	7.73 Square Miles
Miles of Streets:	119.27
Number of Street Lights:	3,359
Fire Protection:	
Number of Fire Stations:	3
Number of Sworn Firefighters and Non-Sworn Personnel:	65
Police Protection:	
Number of Stations:	1
Number of Sworn Police Officers and Non-Sworn Personnel:	129
Municipal Water Department:	
Number of Water Meters:	13,293
Average Daily Consumption:	6,730,000
Miles of Water Distribution Lines:	134
Number of Fire Hydrants:	1,063
Number of Gate Valves	2,073
Miles of Sewers:	
Sanitary Sewers:	126
Storm Drains:	12.43
Building Permits Issued:	515
Recreation and Culture:	
Number of Parks & Gardens:	14 (107.64 Acres)
Number of Pools:	1
Number of Libraries:	1
Number of Library Collection Volumes:	104,200
Number of Library Cardholders:	40,100
Number of Employees:	
Elected Officials:	7
Full-Time:	327
Part-Time:	59
Population:	59,288

Budget Calendar
FY2024-2025 Budget



Budget Process

Each year the City develops an annual financial plan. The budget offers a road map for the City to deliver vital core services and infrastructure improvements. The City used the following process to develop the annual budget:

January /March	Work began on the 2023-2024 Midyear Budget Review Report. The Midyear Report, includes a comprehensive Long-Term Financial Plan, establishes preparatory guidelines for the 2024-2025 Budget. It contains estimations of budgetary outcomes as well as discussion of important financial issues facing the City, many of which are reproduced in the Budget document. The Mid-Year Financial Report was presented to Council on February 7, 2024.
January /March	Based on community priorities, the Finance Division developed and allocated resources for each activity. Budget targets, together with other materials requisite to the budgeting process, were distributed to departments for assembly of budget proposals to fund their activity Action Plans. Budget Kick-Off meeting was held on February 7, 2024.
March / April	The Budget preparation month and proposal submission deadline was scheduled on March 22, 2024. City Manager's proposal review meetings with department representatives were scheduled during the week of April 15 to April 18, 2024.
May	Following department proposal revisions, the City Manager's proposed budget reflected both external and internal expectations, was assembled and published for City Council consideration on May 15, 2024. The City Council public hearing meeting was conducted on May 22, 2024, and May 23, 2024.
June	Staff revises the preliminary budget by incorporating all Council directions and policies into the final budget. City Council formally approved the Final Budget by Resolution on June 19, 2024.

The proposed budget echoes our continued investment in City services to our residents and businesses, but also to those we invite to work and/or visit the City of Monterey Park. A number of economic development efforts have been a City focus for several years, with job creation and economic growth being at the forefront. This continues to be a priority for our City, including ensuring a positive working relationship with the business community, so that the City's business attraction efforts successfully bring targeted industries and retailers to our community. Monterey Park strives to provide services that promote a safe community to our residents, businesses, and visitors.

The financial plan reflects the desired operational outcomes of each City department as they relate to the City's strategic goals and provide a clear direction for the City to move toward achieving the quality and desired community of the future as its further articulated in the City's General Plan.

Here are the six strategic goals that the City prioritizes for the next year:

1. **Goal -** MAINTAIN PUBLIC SAFETY WITH A FLEXIBLE AND ENHANCED SERVICE MODEL

   Objectives
   a. Strengthen Community Outreach
      - Implement targeted outreach initiatives to foster stronger relationships between public safety and community members, promoting trust and cooperation.
   b. Address Ongoing Safety Challenges
      - Identify and address public safety issues, exploring innovative solutions to enhance community safety.
   c. Provide In-Service Training
      - Develop and implement training programs to ensure personnel are equipped with the necessary skills and knowledge to adapt to evolving community needs and maintain operational continuity.

2. **Goal -** TO MAINTAIN FISCAL STABILITY OF OUR CITY'S FINANCIAL RESOURCES

   Objectives
   a. Review and Revise City Revenue Sources
      - Conduct comprehensive review and analysis to ensure City charges accurately reflect the cost of services and assess revenue enhancement programs.
   b. Assess Cost Recovery Strategies
      - Evaluate and refine cost recovery strategies for City services to optimize resource allocation and promote efficiency while minimizing financial burdens on residents and businesses.

3. **Goal** - STRENGTHEN OUR LOCAL ECONOMY AND ENHANCE HOUSING OPPORTUNITIES

Objectives

a. Implement Economic Development Strategic Plan
   - Actively pursue the objectives outlined in the Economic Development Strategic Plan to promote business growth and attract investment to the City.

b. Support Local Businesses
   - Provide comprehensive support and assistance programs for local businesses to enhance the economic health of the City.

c. Encourage Housing Development
   - Encourage developers to submit housing projects during the enforcement suspension of the City's Inclusionary Housing Ordinance to address housing affordability challenges.

4. **Goal -** MAINTAIN, BUILD AND MODERNIZE INFRASTRUCTURE AND FACILITIES TO SUPPORT THE CURRENT AND FUTURE NEEDS OF OUR CITY AND COMMUNITY

Objectives

a. Prioritize Water Projects and 710 Mobility Projects
   - Prioritize water related CIP projects related to the water bond to ensure these projects can be designed and completed within the three-year bond period.
   - Continue to work with Metro to utilize 710 funding for transit and mobility improvement projects

b. Continue Roadway Resurfacing
   - Maintain momentum on roadway resurfacing projects and initiate plans for alleyway resurfacing to enhance infrastructure quality and safety.

c. Expand EV Charger Network
   - Install electric vehicle chargers at key public facilities to encourage sustainable transportation options and support the transition to electric vehicles.

5. **Goal -** ENHANCE ACCESS TO RESOURCES FOR MENTAL HEALTH, SOCIAL SERVICES, AND UNHOUSED NEEDS

Objectives

a. Compile Comprehensive Resource List
   - Ensure the list of City-provided resources is regularly updated and easily accessible to residents in multiple languages.

b. Research Local Collaborations
   - Actively seek out partnerships with local organizations to expand the range of available resources and support networks.

c. Conduct Workshops and Seminars
   - Organize regular workshops and seminars focused on mental health, social

services, and unhoused resources, providing educational opportunities and support for residents.

6. **Goal -** ENHANCE PUBLIC COMMUNICATION AND CIVIC ENGAGEMENT TO REACH ALL MEMBERS OF OUR COMMUNITY

Objectives

a. Refine Communications Plan
   - Update and refine the City's Communications Plan to ensure it effectively engages all residents through diverse channels and platforms.

b. Craft Mission, Vision, and Values Statements
   - Develop clear statements that reflect the City's identity, goals, and commitment to serving its community.

c. Refresh Branding Materials
   - Update visual branding elements, including letterhead, business cards, and certificates, to maintain consistency and reflect a renewed vision.

CITY OF MONTEREY PARK
ORGANIZATIONAL CHART

CITIZENS OF MONTEREY PARK

CITY CLERK

MAYCHELLE YEE

CITY COUNCIL

THOMAS WONG
MAYOR

VINH T. NGO
MAYOR PRO TEM

YVONNE YIU
COUNCIL MEMBER
DISTRICT 2

HENRY LO
COUNCIL MEMBER
DISTRICT 4

JOSE SANCHEZ
COUNCIL MEMBER
DISTRICT 3

CITY TREASURER

AMY LEE

CITY ATTORNEY

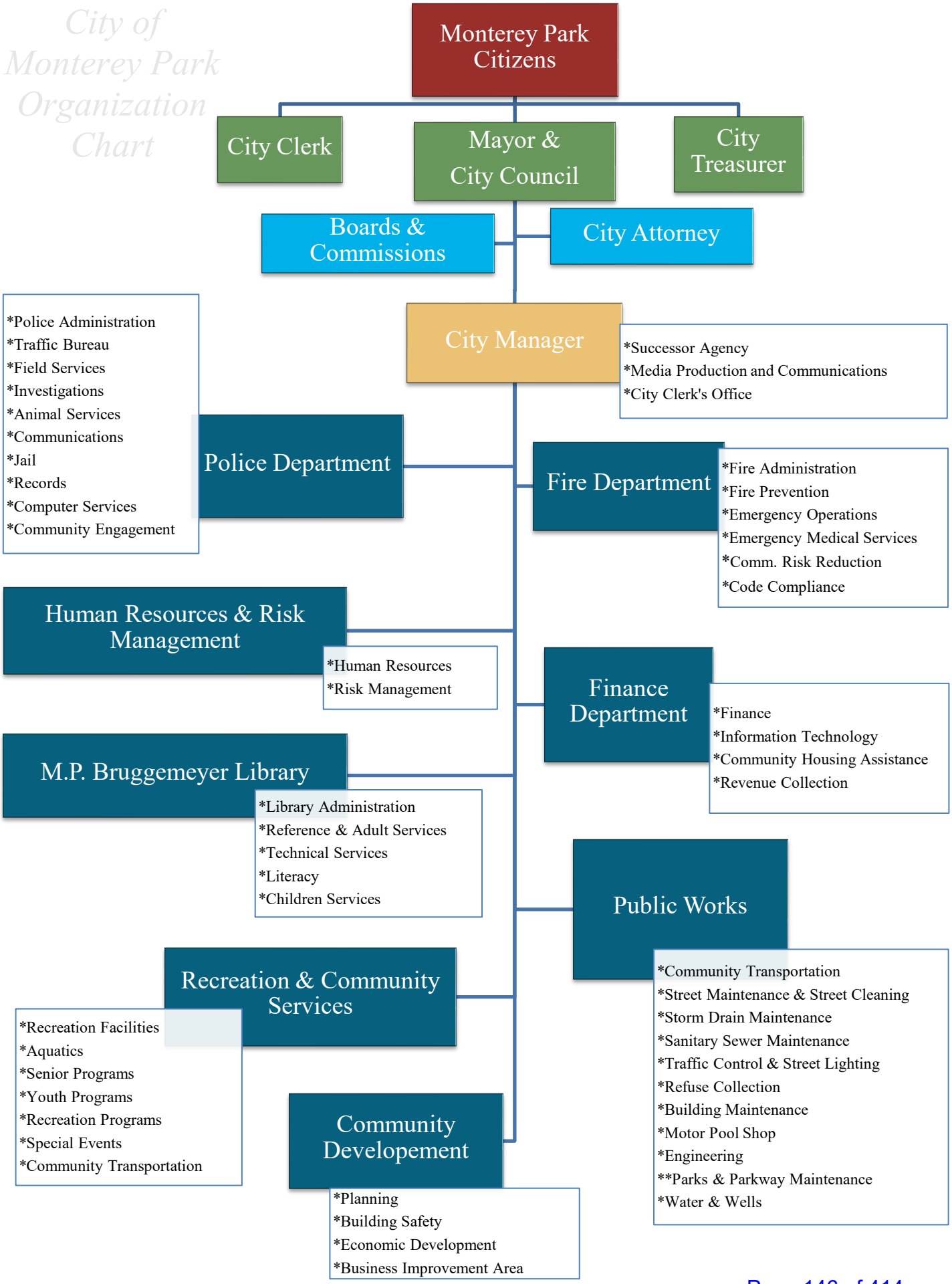
CITY MANAGER

BOARDS & COMMISSIONS

- **BRUGGEMEYER LIBRARY**
- **FIRE**
- **HUMAN RESOURCES & RISK MANAGEMENT**
- **FINANCE**
- **RECREATION & COMMUNITY SERVICES**
- **PUBLIC WORKS**
- **POLICE**
- **COMMUNITY & ECONOMIC DEVELOPMENT**

The City is a council-manager government, whose five council members are elected for a four-year, overlapping term of office

City of Monterey Park Organization Chart



City of Monterey Park
FUND ACTIVITY

The City of Monterey Park's fiscal activities are budgeted and accounted for through the use of funds. A fund is a separate fiscal entity, which is self-balancing and free standing. The use of funds enables the maintaining of separate records for particular purposes. Government Finance Officers Association (GFOA) recommends that every state or local government that uses fund accounting establish clear criteria for determining whether a given fund in its accounting system should be treated as a fund for purposes of external financial reporting. The application of these criteria to individual funds should be documented and then periodically reviewed to take into account changes in circumstances (for example, a significant decrease in a revenue source reported as a separate special revenue fund). A government's periodic review of its fund structure ought to specifically consider whether the goals of general purpose external financial reporting could better be achieved by combining similar funds in the accounting system into a single fund for financial reporting purposes. For example, for budget reporting, all small Special Revenue funds are consolidated in this financial plan.

The fund categories are: Governmental Funds, Proprietary Funds, and Fiduciary Funds. The five fund types are: General, Special Revenue, Enterprise, Internal Services, and Agency.

Governmental Funds – Funds generally used to account for tax-supported activities.

- The **General Fund** is the primary operating fund of the City. The General Fund is used to account for resources traditionally associated with government which are not required by law or by sound financial management practice to be accounted for in another fund.
- **Special Revenue Funds** (SRFs) account for the proceeds of revenue sources that are restricted by law or administrative action to expend for specific purposes. Primary sources of SRF revenue are federal, state, local and private grants; contractual agreements. Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Proprietary Funds – Funds used to account for a government's ongoing organizations and activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges or on a cost reimbursement basis.

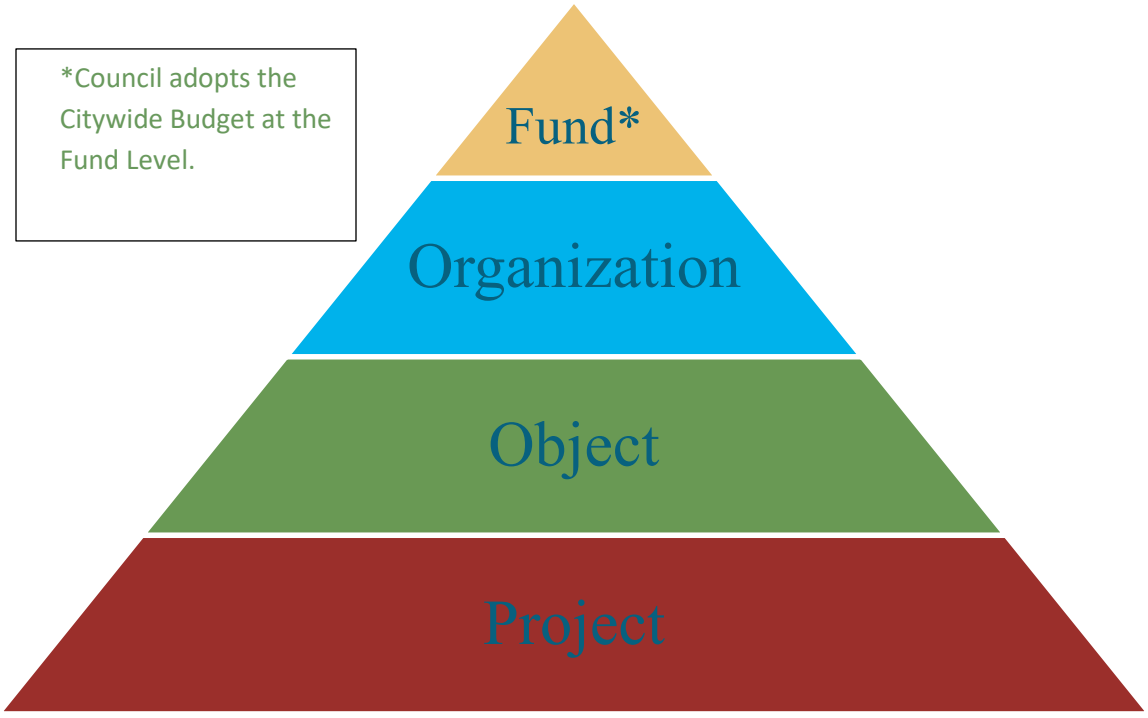
- **Enterprise Funds** are established to account for activities of a government that provide goods or services primarily to the public at large on a consumer charge basis. Most business-type activities of a government are accounted for and reported in this fund.

- **Internal Service Funds** are established to finance, administer, and account for departments or agencies of a government whose exclusive or nearly exclusive purpose is to provide goods or services (e.g. Technology services) to the government's other departments on a cost reimbursement basis.

Fiduciary Funds – Funds account for assets held by the government in a trustee or agent capacity such as taxes collected and held on behalf of local governments, pension plans, and trusts that receive external donations for the benefit of parties external to the government.

- **Agency Funds** are holding accounts for assets belonging to an entity other than the government. For example, Successor Agency funds for the payment of bonds are agency funds.

City of Monterey Park Account Structure:



The City's financial system is organized around a structure that is commonly found in most public agencies.

Fund: Each fund represents a self-balancing group of accounts and a balance sheet that allows for the segregation of resources from all others maintained by the City. For example, the General Fund accounting structure accumulates, and tracks monies collected for the purpose of providing the services that fulfill the general government role of the City. These costs include those for central administration including the City Manager's Office, Human Resources and the Management Services Department. Other general government costs included are Police, Fire Protection, Recreation and Library.

Organization: The organization or org code identifier (also referred to as division) is used within the City's accounting system to identify a specific program assigned to a department division. Thus, a single department can have one or more organization codes assigned to it in order to capture revenues and expenses for each separate function.

Object: The basic unit of the City's accounting structure is the object code. The purpose of the object code is to provide a means for separating each type of revenue and expense from another. For example, full-time salaries are charged to Object Code 5103.

Project: A project tracks Capital and/or a specific revenue or expense. For example, within each project, there could be specific revenue funding the project such as grant revenue.

GOVERNMENTAL FUNDS

General Fund:

General Fund (101/105) The City's primary operating fund and support for most basic services. All revenues that by law or the requirements of sound financial management do not have to be placed in a separate, restricted fund are deposited in the General Fund.

Recreation Fund (102) accounts for the costs of adult recreational activities, after-school daycare programming and community classes offered by the Recreation and Parks Department.

Passport Services (111/112) accounts for cost for services providing to U.S. citizens applying for their passport.

Special Revenue Funds:

Public Safety Augmentation Fund (201) accounts for the City's share of a one-half percent sales tax approved by the electorate in November 1993, as applied exclusively to public safety services.

Retirement Fund (202) accounts for revenue received for voter-approved tax on real property to fund employee retirement costs, as established pursuant to Monterey Park Municipal Code Section 2.40.060.

Development Impact Fee Fund (204/205/231) accounts for the proceeds of a development fee used for the purpose of improvements and related expenditures for Law Enforcement, Fire Suppression /Medic, Circulation, Water Distribution, Sewer Collection, Library Facilities and Collection, Public Meeting Facilities, Community Facilities, Aquatics Facilities and Park Land Improvements, as established pursuant to Monterey Park Municipal Code ordinance No. 2134.

Housing Fund (206) accounts for the SERAF loan payments to fund the housing activities including the City's rental rehabilitation programs, the critical maintenance program and the new affordable housing programs to reach a greater number of eligible residents.

CERCLA Liability Fund (216) accounts for fees collected from waste haulers to provide protection against environmental liability exposure, particularly incidents falling under the Comprehensive Environmental Response Cleanup and Liability Act (CERCLA). Haulers are assessed on the basis of waste tonnage disposed as a prerequisite to obtaining a business license.

Business Improvement Area #1 Fund (219) accounts for receipts and expenditures relating to the development and promotion of business activities in the downtown area of the City.

Maintenance District 93-1 Fund (220) accounts for receipts and expenditures relating to the Citywide benefit assessment district for street lighting and median maintenance.

Bike Routes Fund (236) accounts for expenditures financed by State of California Transportation Development Act, Article 3, funds for bike routes and pedestrian facilities improvements.

Road Maintenance and Rehabilitation SB1 (237) accounts for the City's share of RMRP funds to address deferred maintenance of the local streets and road systems. SB1 was approved and filed in April of 2017.

Proposition A Fund (238) accounts for the City's share of a one-half percent sales tax approved by the electorate in November 1980 and collected by the County of Los Angeles to finance transportation programming and related capital projects.

Measure R Fund (239) accounts for revenue derived from the one-half percent sales tax approved pursuant to Assembly bill 2321, Measure R Ordinance of the LACMTA. The funds are to be used to augment for transportation purpose.

Measure M Fund (240) accounts for the City's share of a one-half percent sales tax approved by the electorate in November 2016, to finance transit operations, local street improvements, bicycle and pedestrian connections, and transit services.

Proposition C Fund (241) accounts for the City's share of a one-half percent sales tax approved by the electorate in November 1990, as collected by the County of Los Angeles to finance transportation programming and related capital projects.

Gas Tax Fund (242) accounts for expenditures financed by money apportioned from taxes on the purchase of gasoline fuel under the Streets and Highway Code of the State of California.

Air Quality Improvement Fund (247) accounts for the City's share of additional motor vehicle registration fees imposed by the South Coast Air Quality Management District to finance the implementation of mobile source emission reduction programs and the provisions of the California Clean Air Act.

Grant Funds (300s) accounts for special purpose financing provided by Federal, State, County or other agencies requiring segregated fund accounting.

Asset Forfeiture Fund (301/302/307) accounts for revenues derived from monies and property seized by the Police Department in drug-related incidents. Application of funds restricted to enhancement of drug enforcement activities.

PROPRIETARY FUNDS

Enterprise Funds:

Water Operation Fund (401) used to account for financial resources for the water operation including commercial, production, distribution, and implementation of Water Master Plan.

Water Treatment Fund (402) used to account for financial resources for the treatment of certain chemical contaminations to meet water quality standards.

Sewer Fund (411) accounts for construction and improvement to deficient sanitary sewer mains identified in the Sewer Master Plan, as established pursuant to Monterey Park Municipal Code Section 14.06.060.

Refuse Fund (421) accounts for receipts and expenditures relating to waste management activities including refuse collection, disposal, and recycling.

Internal Service Funds:

City Shop Fund (501) accounts for the purchase and upkeep of all motorized equipment used by City departments.

Technology/Data Processing Fund (502) accounts for the costs of centralized data processing activities, including computer networking, and replacement of telephone system.

General Liability Fund (503) accounts for the City's general liability insurance program, including claims management, legal and other expenses.

Workers' Compensation Fund (504) accounts for the City's workers' compensation insurance program, including claims management, legal and other expenses.

Separation Benefits Fund (505) accounts for costs resulting from employee separation from service (accrued vacation, sick, compensatory, and holiday leave time).

Building Maintenance Fund (506) accounts for costs related to the upkeep of city owned structures 16 major structures and numerous smaller structures.

Other Post-Employment Benefits (OPEB) Fund (507) accounts for annual set-asides for retiree medical costs per Governmental Accounting Standards Board Statement 45.

Summary of Revenues and Transfers-In
FY 2024-2025 Budget

Fund	Description	Actual 2022-2023	Adopted Budget 2023-2024	Revised Budget 2023-2024	Proposed Budget 2024-2025
101	GENERAL FUND	56,107,766	62,996,091	62,996,091	65,609,558
102	RECREATION	205,802	340,000	340,000	437,750
112	LIBRARY PASSPORT SERVICES	197,013	50,000	50,000	84,600
	Total General Fund	56,510,581	63,386,091	63,386,091	66,131,908
201	PUBLIC SAFETY AUGMENTATION FUND	954,149	900,000	900,000	1,000,000
202	RETIREMENT FUND	12,948,477	12,187,627	12,187,627	12,980,902
203	NATIONAL OPIOIDS SETTLEMENT	59,630	0	0	30,800
204	CIRCULATION SYSTEM DIF FUND	209,048	200,000	200,000	101,500
205	LAW ENFORCEMENT_FIRE DIF FUND	48,346	227,100	227,100	33,394
206	CITY HOUSING SPECIAL REVENUE FUND	36,007	137,342	137,342	262,342
216	CERCLA LIABILITY FUND	168,563	145,100	145,100	151,000
218	SAFE STREETS FOR ALL	0	984,000	984,000	984,000
219	BUSINESS IMPROVEMENT AREA 1	40,100	84,000	84,000	85,000
220	MAINTENANCE DISTRICT 93_1	1,037,841	1,004,990	1,004,990	1,020,051
231	PARKS_LIBRARY_PUBLIC AND AQUATICS	225,951	170,500	170,500	153,000
232	PROP A_PER PARCEL	0	0	0	157,500
236	BIKE ROUTE FUND	9,750	70,443	70,443	60,886
237	ROAD MAINTENANCE AND REHABILITATION ACCOUN	1,421,258	1,556,219	1,556,219	1,486,806
238	PROPOSITION A FUND	1,683,026	1,891,047	1,891,047	1,694,072
239	MEASURE R FUND	1,019,953	1,083,493	1,083,493	1,047,405
240	MEASURE M FUND	1,189,901	1,226,825	1,226,825	1,200,726
241	PROPOSITION C FUND	1,387,511	1,444,323	1,444,323	1,408,207
242	STATE GAS TAX FUND	1,561,184	1,559,719	1,559,719	1,643,298
246	HIGHWAY SAFETY IMPROVEMENT	326,519	1,064,323	1,064,323	700,000
247	AIR QUALITY IMPROVEMENT FUND	88,994	80,000	80,000	85,000
248	MEASURE W FUND	745,243	0	0	730,000
280	MEASURE B	110,505	0	0	0
	Sub-Total Other Special Revenues	25,271,955	26,017,051	26,017,051	27,015,889
302	ASSET FOREFEITURE FUND - TREASURY	20,594	100	100	24,000
303	BULLETPROOF VEST POLICE GRANT	5,207	6,251	6,251	7,803
304	STC STANDARDS_TRAINING_CORREC	7,184	6,600	6,600	6,600
305	POST	43,810	35,000	35,000	35,000
308	STATE LAW ENFORCE SVC_COPS	179,850	165,000	165,000	185,000
310	SELECTIVE TRAFFIC ENFORCE	50,800	49,848	49,848	0
313	URBAN AREA INITIATIVE - (UASI) POLICE	34,592	238,182	238,182	238,182
314	HOMELAND SECURITY - FIRE	176,659	342,500	342,500	230,000
320	CALIFORNIA FIRE FOUNDATION	11,151	0	0	0
321	GROUND EMERGENCY MEDICAL TRANSPORTION	456,363	40,000	40,000	0
322	CALOES HIGH COMM. EQUIPMENT	0	60,000	60,000	0
323	CALOES HIGH COMM. HAZARD	0	63,000	63,000	0
325	ASSISTANCE TO FIREFIGHTERS	0	182,000	182,000	182,000
332	COMMUNITY DEVELOPMENT GRANTS	0	0	0	27,600
334	OTS - POLICE	49,302	380,000	380,000	58,300
335	CANNABIS TAX GRANT PROGRAM	40,725	0	0	184,011
351	WIOA GRANT	40,702	49,000	49,000	40,000
353	CALLIBRARY LITERACY SERVICES GRANT	103,606	39,000	39,000	69,952
354	STATE LIBRARY GRANT	-65	0	0	5,000
360	LIBRARY GRANTS'	0	0	0	700,178
361	HOME HOUSING PROGRAM	353,556	375,733	375,733	278,235
362	CDBG FUND	170,772	786,842	786,842	576,795
363	ARPA FUNDS	6,356,741	0	0	0
367	PERMANENT LOCAL HOUSING ALLOCATION	0	343,238	343,238	1,359,916
368	HOME - ARPA	0	1,175,039	1,175,039	1,175,039
371	USED OIL RECYCLING BLOCK GRANT	421	51,333	51,333	0
373	BEVERAGE CONTAINER RECYCLING	17,607	15,306	15,306	0
381	PUBLIC WORK GRANTS	0	0	0	1,500,000
383	ELAC INSTRUCTIONAL GRANT	48,605	0	0	50,500
385	LEAP	0	0	0	300,000

Fund	Description	Actual 2022-2023	Adopted Budget 2023-2024	Revised Budget 2023-2024	Proposed Budget 2024-2025
	Sub-Total Grants	8,168,182	4,403,972	4,403,972	7,234,111
	Total Special Revenues Funds	33,440,137	30,421,023	30,421,023	34,250,000
401	WATER FUND	8,587,240	12,369,977	12,369,977	20,634,627
402	WATER TREATMENT WQA EPA FUND	4,671,510	5,025,000	5,025,000	4,860,895
409	WATER DIF	143,518	165,000	165,000	71,144
411	SEWER FUND	3,469,241	4,057,934	4,057,934	7,046,812
419	SEWER DIF	21,458	26,000	26,000	10,517
421	REFUSE FUND	7,041,201	6,860,000	6,860,000	7,200,000
	Total Enterprise Funds	23,934,169	28,503,911	28,503,911	39,823,994
501	CITY SHOP FUND	3,117,678	3,713,800	3,713,800	3,783,800
502	TECHNOLOGY INTERNAL SERVICE FUND	1,003,643	1,381,816	1,381,816	1,905,200
503	GENERAL LIABILITY FUND	5,039,019	6,898,767	6,898,767	7,833,285
504	WORKERS COMP FUND	3,773,730	3,986,537	3,986,537	4,776,998
505	SEPARATION BENEFITS FUND	1,045,994	1,225,000	1,225,000	2,130,508
506	BUILDING MAINTENANCE FUND	0	1,585,956	1,585,956	1,790,842
507	OPEB INTERNAL SERVICE FUND	1,000,000	2,200,000	2,200,000	2,215,371
	Total Internal Services Funds	14,980,064	20,991,876	20,991,876	24,436,004
621	SALES TAX STREET BONDS-TRANSFER IN	1,053,450	0	1,051,200	1,050,200
	Total Measure R, Measure M, Prop C Transfer-In	1,053,450	0	1,051,200	1,050,200
	Total City-Wide Revenues	128,864,951	143,302,901	144,354,101	165,692,106
841	ATLANTIC_GARVEY SA	1,560,644	1,472,757	1,472,757	1,436,731
842	MERGED SA	1,012,593	755,957	755,957	747,731
	Total Successor Agency	2,573,237	2,228,714	2,228,714	2,184,462
	Total City-Wide & SA Funds	131,438,188	145,531,615	146,582,815	167,876,568

City of Monterey Park
FY2024-25 Fund Balance Change Summary

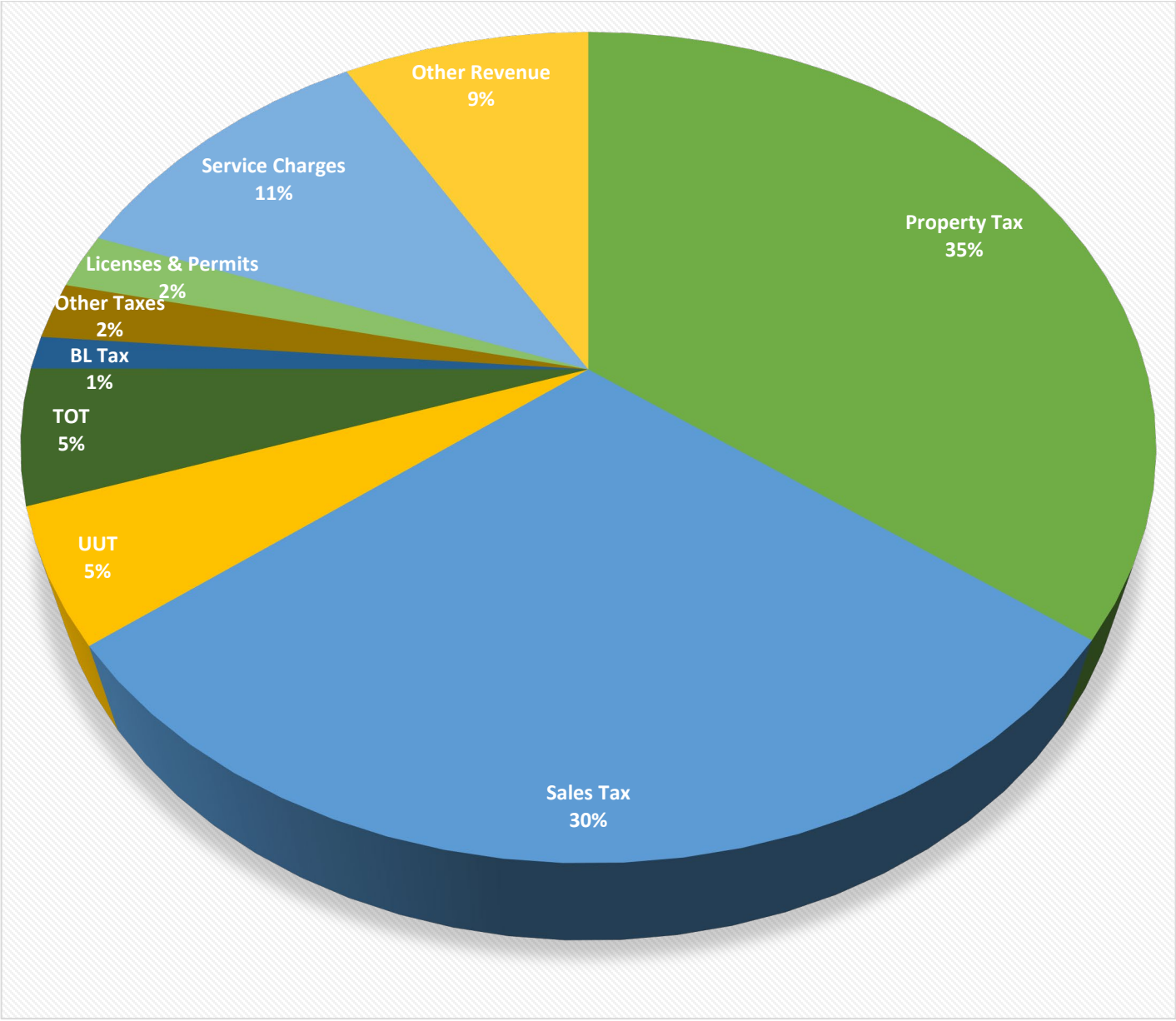
Fund	Description	Estimated Fund Balance June 30, 2024	Revenue Budget	Available Resources	Expenditure Budget	Estimated Fund Balance June 30, 2025	Fund Balance Change
101	GENERAL FUND	27,933,455	65,609,558	93,543,013	65,426,925	28,116,089	182,633
102	RECREATION	(83,153)	437,750	354,597	168,965	185,632	268,785
112	LIBRARY PASSPORT SERVICES	519,766	84,600	604,366	102,915	501,450	(18,315)
	Total General Fund	**28,370,068**	**66,131,908**	**94,501,976**	**65,698,805**	**28,803,171**	**433,103**
201	PUBLIC SAFETY AUGMENTATION FUND	950,864	1,000,000	1,950,864	1,000,000	950,864	0
202	RETIREMENT FUND	4,695,756	12,980,902	17,676,658	12,987,056	4,689,601	(6,154)
203	OPIOID SETTLEMENT	59,630	30,800	90,430	24,500	65,930	6,300
204	CIRCULATION SYSTEM DIF FUND	332,588	101,500	434,088	0	434,088	101,500
205	LAW ENFORCEMENT_FIRE DIF FUND	1,022	33,394	34,416	131,392	(96,976)	(97,998)
206	CITY HOUSING SPECIAL REVENUE FUND	3,680,890	262,342	3,943,232	0	3,943,232	262,342
216	CERCLA LIABILITY FUND	152,403	151,000	303,403	401,191	(97,788)	(250,191)
218	SAFE STREETS FOR ALL	0	984,000	984,000	0	984,000	984,000
219	BUSINESS IMPROVEMENT AREA 1	204,355	85,000	289,355	73,950	215,405	11,050
220	MAINTENANCE DISTRICT 93_1	138,195	1,020,051	1,158,246	1,020,051	138,195	0
231	PARKS_LIBRARY_PUBLIC AND AQUATICS	870,608	153,000	1,023,608	56,000	967,608	97,000
232	PROP A PARCEL GRANT	0	157,500	157,500	585	156,915	156,915
236	BIKE ROUTE FUND	5,547	60,886	66,433	0	66,433	60,886
237	ROAD MAINTENANCE AND REHABILITATION ACCOUNT	2,566,730	1,486,806	4,053,536	0	4,053,536	1,486,806
238	PROPOSITION A FUND	3,820,313	1,694,072	5,514,385	2,956,542	2,557,843	(1,262,470)
239	MEASURE R FUND	1,080,834	1,047,405	2,128,239	830,119	1,298,119	217,286
240	MEASURE M FUND	3,274,261	1,200,726	4,474,987	663,438	3,811,548	537,288
241	PROPOSITION C FUND	3,103,272	1,408,207	4,511,479	1,521,060	2,990,419	(112,853)
242	STATE GAS TAX FUND	1,405,703	1,643,298	3,049,001	2,126,292	922,709	(482,994)
246	HIGHWAY SAFETY IMPROVEMENT	34,439	700,000	734,439	0	734,439	700,000
247	AIR QUALITY IMPROVEMENT FUND	426,337	85,000	511,337	60,304	451,033	24,697
248	MEASURE W FUND	243,894	730,000	973,894	241,063	732,831	488,937
282	SB1383	58,804	0	58,804	116,619	(57,815)	(116,619)
302	ASSET FOREFEITURE FUND - TREASURY	751,921	24,000	775,921	61,000	714,921	(37,000)
303	BULLETPROOF VEST POLICE GRANT	(1,726)	7,803	6,077	8,348	(2,271)	(545)
304	STC STANDARDS_TRAINING_CORREC POLICE	11,747	6,600	18,347	6,600	11,747	0
305	POST POLICE	(199,379)	35,000	(164,379)	0	(164,379)	35,000
306	AB109 TASK FORCE GRANT POLICE	201,735	0	201,735	26,000	175,735	(26,000)
307	ASSET FOREFEITURE FUND - STATE & COUNTY	5,347	0	39,210	8,828	32,195	26,848
308	STATE LAW ENFORCE SVC_COPS	634,060	185,000	819,060	307,745	511,315	(122,745)
310	OFFICER WELLNESS GRANT	50,800	0	50,800	49,848	953	(49,848)
313	URBAN AREA INITIATIVE - (UASI) POLICE	3,541	238,182	241,723	192,926	48,797	45,256
314	HOMELAND SECURITY - FIRE	(72,015)	230,000	157,985	260,000	(102,015)	(30,000)
315	URBAN AREA INITIATIVE - (UASI) FIRE	66,974	0	66,974	644,000	(577,026)	(644,000)
320	CALIFORNIA FIRE FOUNDATION	11,787	0	11,787	0	11,787	0
321	GROUND EMERGENCY MEDICAL TRANSPORTION	262,824	0	262,824	35,000	227,824	(35,000)
322	CALOES HIGH COMM. EQUIPMENT	0	0	0	0	0	0
323	CALOES HIGH COMM. HAZARD	0	0	0	25,000	0	0
325	ASSISTANCE TO FIREFIGHTERS	(21,559)	182,000	160,441	90,000	0	21,559
326	ASSIST TO FF COVID SUPPLE	(19,266)	0	(19,266)	0	(19,266)	0
332	COMMUNITY DEVELOPMENT GRANTS	0	27,600	27,600	27,600	0	0
334	OTS - POLICE	(102,809)	58,300	(44,509)	24,743	(69,252)	33,557
335	CANNABIS TAX GRANT PROGRAM	(8,966)	184,011	175,045	8,588	166,457	175,423
340	SGVCOG HOMELESS PROGRAM GRANT	760	0	40,000	0	40,000	39,240
343	PROP A PARCEL GRANT	17,173	0		0		(17,173)
351	WIOA GRANT	29,685	40,000	69,685	10,018	59,667	29,982
353	CALLIBRARY LITERACY SERVICES GRANT	30,308	69,952	100,260	25,714	74,545	44,238
354	STATE LIBRARY GRANTS	(75)	5,000	4,925	0	4,925	5,000
360	STATE LIBRARY GRANTS	16,299	700,178	716,477	0	716,477	700,178
361	HOME HOUSING PROGRAM	255,139	278,235	533,374	280,143	253,232	(1,908)
362	CDBG FUND	58,067	576,795	634,862	629,554	5,308	(52,759)
363	ARPA FUNDS	859,753	0	859,753	859,753	0	(859,753)
367	PERMANENT LOCAL HOUSING ALLOCATION	0	1,359,916	1,359,916	392,780	967,136	967,136
368	HOME - ARPA	0	1,175,039	1,175,039	1,175,039	0	0
371	USED OIL RECYCLING BLOCK GRANT	16,766	0	16,766	0	16,766	0
373	BEVERAGE CONTAINER RECYCLING	102,435	0	102,435	30,170	72,265	(30,170)
381	PUBLIC WORK GRANTS	97,778	1,500,000	1,597,778	0	1,597,778	1,500,000
383	ELAC INSTRUCTIONAL SERVICE PROGRAM	137,353	50,500	187,853	43,765	144,088	6,735
385	LEAP	47,457	300,000	347,457	0	347,457	300,000
401	WATER FUND	15,372,915	20,634,627	36,007,542	20,531,378	15,476,163	103,248
402	WATER TREATMENT WQA EPA FUND	0	4,860,895	4,860,895	4,860,895	0	0
408	WATER REVENUE BONDS PROJECTS	20,600,000	0	20,600,000	14,441,690	6,158,310	(14,441,690)
409	WATER DIF FUND	645,656	71,144	716,800	0	716,800	71,144
411	SEWER FUND	10,906,485	7,046,812	17,953,297	6,863,398	11,089,899	183,414
419	SEWER DIF FUND	80,695	10,517	91,212	0	91,212	10,517
421	REFUSE FUND	400,404	7,200,000	7,600,404	7,573,642	26,762	(373,642)
501	CITY SHOP FUND	6,581	3,783,800	3,790,381	3,512,621	277,760	271,179

City of Monterey Park
FY2024-25 Fund Balance Change Summary

Fund	Description	Estimated Fund Balance June 30, 2024	Revenue Budget	Available Resources	Expenditure Budget	Estimated Fund Balance June 30, 2025	Fund Balance Change
502	TECHNOLOGY INTERNAL SERVICE FUND	607,470	1,905,200	2,512,670	1,882,422	630,248	22,778
503	GENERAL LIABILITY FUND	(7,862,109)	7,833,285	(28,824)	7,788,608	(7,817,432)	44,677
504	WORKERS COMP FUND	(8,237,674)	4,776,998	(3,460,676)	4,119,893	(7,580,569)	657,105
505	SEPARATION BENEFITS FUND	7,982	2,130,508	2,138,490	2,105,000	33,490	25,508
506	BUILDING MAINTENANCE FUND	0	1,790,842	1,790,842	1,656,017	134,824	134,824
507	OPEB INTERNAL SERVICE FUND	0	2,215,371	2,215,371	2,200,000	15,371	15,371
601	SALES TAX STREET BONDS PROJECTS	13,691	0	13,691	13,691	0	(13,691)
621	SALES TAX STREET BONDS-TRANSFER IN	0	1,050,200	1,050,200	1,050,200	0	0
841	ATLANTIC_GARVEY SA	2,446,050	1,436,731	3,882,781	1,467,840	2,414,941	(31,109)
842	MERGED SA	348,687	747,731	1,096,418	782,038	314,380	(34,307)
		94,301,153	167,876,568	262,233,652	172,987,368	89,202,656	(5,098,497)

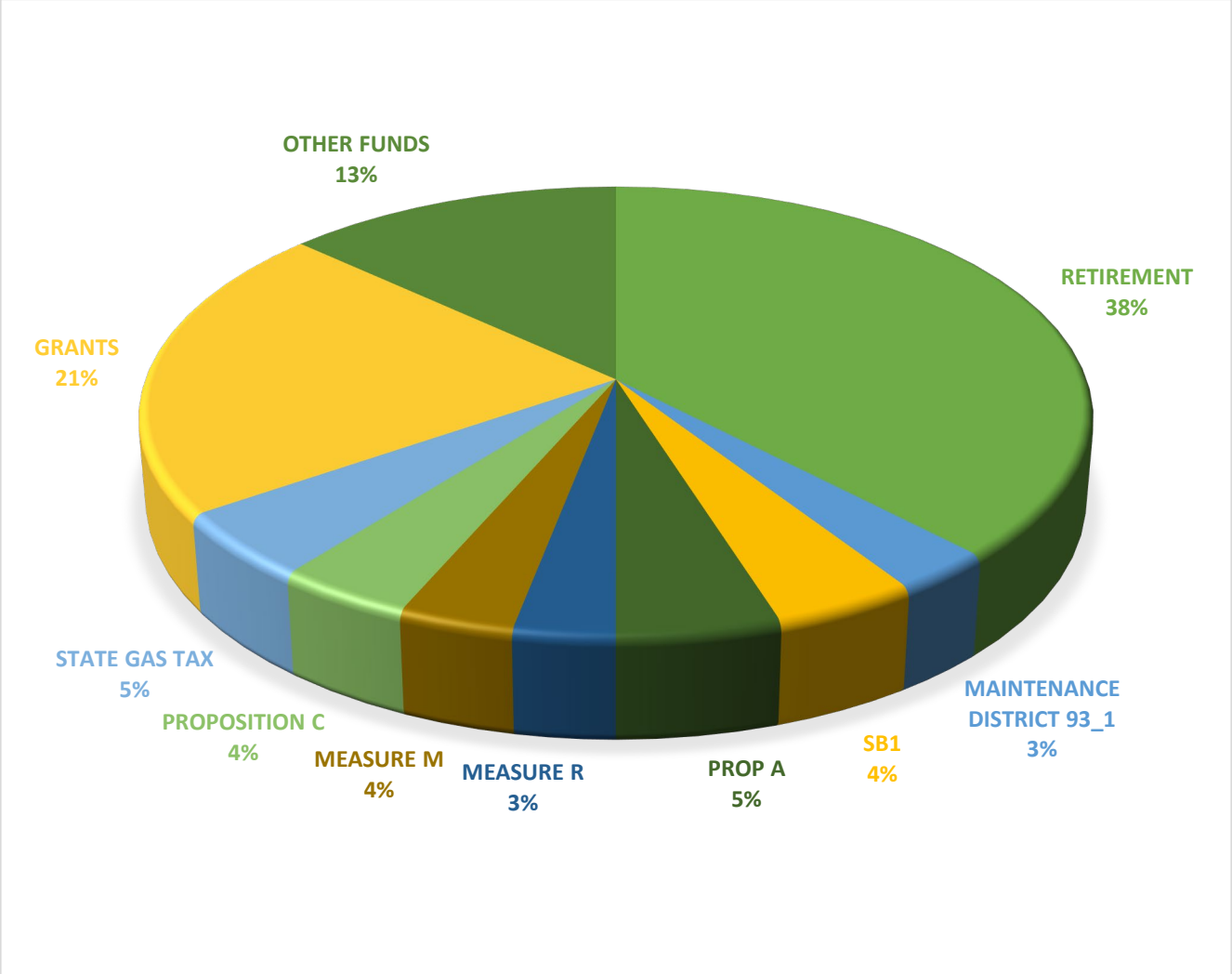
Revenues by Type
FY 2024-2025

General Fund



Revenues by Type
FY 2024-2025

Special Revenues Funds



Five-Year Summary of Revenues & Transfers-In by Fund Types
FY2024-2025 Budget

	Actual 2021	Actual 2022	Actual 2023	Revised 2024	Proposed 2025
General Fund					
General Fund	146,232,939	49,071,598	56,510,581	63,386,091	66,131,908
Special Revenue					
Retirement	11,485,784	11,868,762	12,948,477	12,187,627	12,980,902
Maintenance District	1,000,490	1,003,590	1,037,841	1,004,990	1,020,051
RMRA SB1	1,134,820	1,224,804	1,421,258	1,556,219	1,486,806
Proposition A	1,261,962	1,808,639	1,683,026	1,891,047	1,694,072
Measure R	783,501	958,759	1,019,953	1,083,493	1,047,405
Measure M	888,929	1,087,412	1,189,901	1,226,825	1,200,726
Proposition C	1,039,279	1,281,794	1,387,511	1,444,323	1,408,207
Gas Taxes	1,326,733	1,421,252	1,561,184	1,559,719	1,643,298
Other Funds	1,919,896	2,338,133	3,334,305	5,114,008	5,584,622
Grants	3,554,303	4,025,316	7,856,680	4,403,972	7,234,111
Enterprise					
Refuse	6,911,320	6,846,375	7,041,201	6,860,000	7,200,000
Sewer	3,302,096	3,280,593	3,490,699	4,083,934	7,057,329
Water	15,788,276	15,121,944	13,402,269	17,559,977	25,566,665
Internal Service					
City Shop Fund	2,183,900	2,166,341	3,117,678	3,713,800	3,783,800
Technology & Communication	438,604	496,151	1,003,643	1,381,816	1,905,200
General Liability	4,229,642	4,100,368	5,039,019	6,898,767	7,833,285
Workers' Compensation	2,900,945	3,085,274	3,773,730	3,986,537	4,776,998
Seperation Benefits	1,098,645	986,500	1,045,994	1,225,000	2,130,508
Building Maintenance	0	0	0	1,585,956	1,790,842
Other Post Employment Benefit	1,000,000	1,000,000	1,000,000	2,200,000	2,215,371
Successor Agency					
Successor Agency	2,855,389	2,904,164	2,573,237	2,228,714	2,184,462
Total	**211,337,452**	**116,077,769**	**131,438,188**	**146,582,815**	**167,876,568**

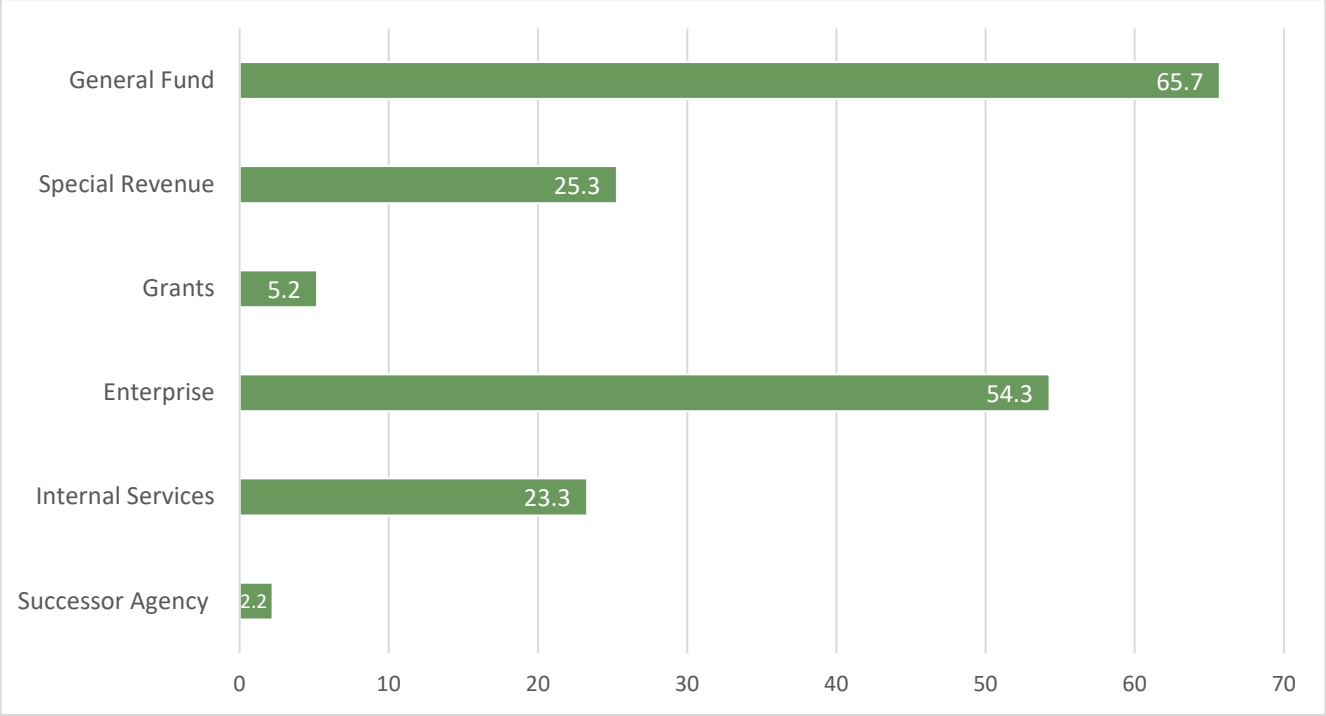
Five-Year Summary of Expenditures & Transfers-In by Fund Types
FY2024-2025 Budget

	Actual 2021	Actual 2022	Actual 2023	Revised 2024	Proposed 2025	$ Change over 2024
General Administration						
City Council / Regional Associatons	158,266	241,710	192,072	214,792	223,315	8,523
City Manager	814,865	1,049,290	1,656,051	2,098,430	2,565,125	466,695
City Treasurer	22,002	25,273	18,819	24,251	18,885	(5,366)
City Attorney	601,173	444,490	787,512	722,488	761,212	38,724
City Clerk	707,340	461,052	12,701	23,135	11,635	(11,500)
Finance	4,927,652	4,215,033	5,013,202	5,727,301	6,265,329	538,027
HR & Risk Management	1,039,312	749,646	1,397,523	1,665,099	1,626,618	(38,481)
General Administration	**8,270,610**	**7,186,495**	**9,077,880**	**10,475,497**	**11,472,119**	**499,547**
Public Safety						
Fire	16,147,803	15,682,884	16,653,597	19,446,725	20,940,063	1,493,338
Police	21,858,082	20,518,649	22,510,340	30,648,860	31,969,969	1,321,109
Public Safety	**38,005,884**	**36,201,533**	**39,163,936**	**50,095,585**	**52,910,033**	**2,814,447**
Community Services & Improvements						
Library	2,293,721	2,178,878	2,255,185	2,902,337	3,167,866	265,529
Recreation & Communtiy Services	1,983,947	2,115,223	2,351,015	3,192,293	3,829,565	637,272
Community & Economic Development	1,623,177	1,265,944	2,566,599	3,602,539	3,553,148	(49,391)
Community Services & Improvements	**5,900,845**	**5,560,045**	**7,172,799**	**9,697,169**	**10,550,579**	**587,881**
City Infrastructure						
Public Works	31,517,762	33,301,204	40,297,137	47,100,540	49,870,383	2,769,843
Capital Improvement Projects	1,485,152	942,176	11,652,962	24,529,139	22,321,254	(2,207,885)
City Vehicles			0	1,237,791	750,000	(487,791)
City Infrastructure	**33,002,914**	**34,243,381**	**51,950,099**	**72,867,470**	**72,941,637**	**74,167**
Non-Department/Internal Services						
Worker's Compensation	2,526,133	3,700,146	3,807,304	3,586,907	3,804,130	217,223
General Liability	4,993,048	6,298,787	7,025,616	7,652,133	8,088,077	435,943
Post-Employement Activity	107,598,258	10,853,781	11,407,969	11,338,370	13,111,164	1,772,794
	115,117,440	**20,852,714**	**22,240,889**	**22,577,410**	**25,003,370**	**2,425,959**
ARPA Projects		**2,239,920**	**6,034,356**	**5,909,156**	**859,753**	**(5,049,403)**
Successor Agency	**13,429,835**	**5,816,250**	**2,084,715**	**2,233,659**	**2,249,878**	**16,219**
Total	**213,727,528**	**109,860,418**	**137,724,675**	**173,855,946**	**175,987,368**	**1,368,818**

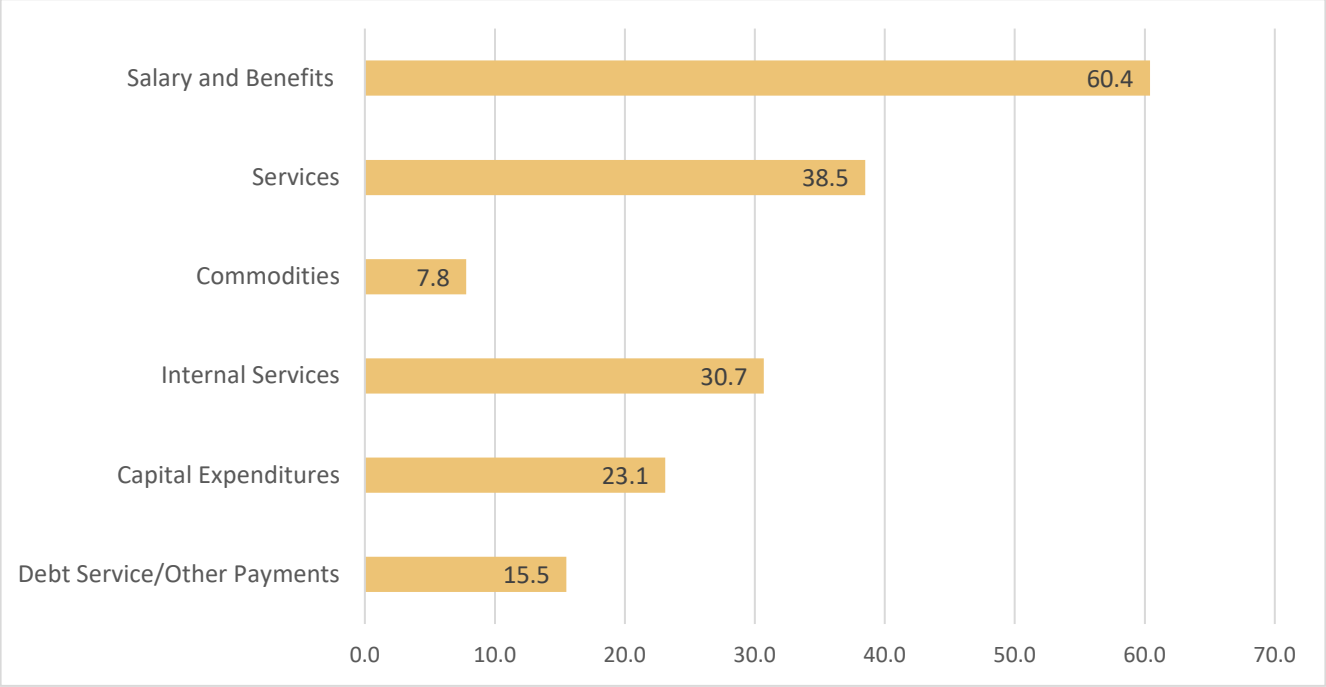
Expenditures by Fund and Character
FY 2024-2025

Combined City and Successor Agency

Expenditures by Fund:



Expenditures by Character:



Source of Funds by Department
FY 2024-2025 Budget

SOURCE OF FUNDS BY DEPARTMENT																
DEPARTMENT	General Fund	Retirement	State Gas Tax	241 Prop C	238 Prop A	Measure M 240	Measure R 239	MD 220	300 Grants	Other Special Rev.	Water	Sewer	Refuse	Internal Services	Successor Agency	Total
City Council	$223,315	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$223,315
City Manager	$2,456,384	$108,741	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,249,878	$4,815,003
City Clerk	$11,635	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$11,635
City Treasurer	$18,885	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$18,885
City Attorney	$761,212	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$761,212
Finance	$2,885,603	$129,145	$0	$0	$0	$0	$0	$0	$747,477	$0	$227,291	$215,327	$178,064	$1,882,422	$0	$6,265,329
HR/Risk Management	$668,645	$18,939	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$939,033	$0	$1,626,618
Community Development	$2,960,406	$94,639	$0	$0	$0	$0	$0	$0	$27,600	$73,950	$175,951	$205,667	$14,935	$0	$0	$3,553,148
Police	$26,742,000	$2,529,899	$0	$0	$0	$0	$0	$0	$2,412,538	$517,500	$0	$0	$0	$0	$0	$32,201,937
Fire	$17,210,970	$1,621,345	$0	$0	$0	$0	$0	$0	$1,097,765	$638,392	$119,111	$198,534	$53,946	$0	$0	$20,940,063
Library	$2,974,602	$157,531	$0	$0	$0	$0	$0	$0	$217,386	$0	$0	$0	$0	$0	$0	$3,349,519
Recreation/Community Sr	$2,598,352	$101,869	$0	$0	$1,005,079	$0	$0	$0	$446,130	$56,584	$39,127	$14,386	$14,168	$0	$0	$4,275,694
Public Works	$3,011,247	$68,785	$1,626,292	$1,455,109	$1,951,463	$13,438	$830,119	$1,020,051	$30,170	$1,468,186	$22,684,870	$3,229,484	$7,312,530	$5,168,639	$0	$49,870,383
Capital Expenses	$2,004,000	$0	$500,000	$65,951	$0	$650,000	$0	$0	$250,000	$13,691	$16,587,612	$3,000,000	$0	$0	$0	$23,071,254
Non-Departmental	$1,171,548	$8,156,164	$0	$0	$0	$0	$0	$0	$0	$401,191	$0	$0	$0	$15,274,468	$0	$25,003,370
Total Funds	**$65,698,805**	**$12,987,056**	**$2,126,292**	**$1,521,060**	**$2,956,542**	**$663,438**	**$830,119**	**$1,020,051**	**$5,229,066**	**$3,169,494**	**$39,833,962**	**$6,863,398**	**$7,573,642**	**$23,264,562**	**$2,249,878**	**$175,987,366**

Fund Codes:

General Fund: General Fund, Recreation, Passport Services

Special Revenues: Retirement; State Gas Tax; Prop C; Prop A; Measure M; Measure R; SB1; Maintenance District; Development Impact Fees; Grants; SB2; Measure W; Business Improvement Area 1; CERCLA; Other Special Revenues

Proprietary:
Enterprise: Water; Sewer: Refuse
Internal Services: City Shop; Technology; General Liability; Worker's Comp; Seperation Benefits;

General Fund Five Year Projection
FY 2024-2025 Budget

	5-Year Long-Term Projection						
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Notes
Beginning Fund Balance	32,509,447	28,453,221	32,014,380	32,447,483	32,177,010	32,309,956	
Prepaid	77,450	77,450	77,450	77,450	77,450	77,450	
Committed - Catastrophic	5,340,000	5,840,000	6,340,000	6,840,000	7,340,000	7,340,000	(1)
Committed - Stabilization	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	
Committed - Comm.Devt	1,886,927	1,886,927	1,886,927	1,886,927	1,886,927	1,886,927	
Assigned - Capital Improv	18,029,418	21,090,577	20,723,680	20,223,680	19,723,680	19,923,680	
Unassigned	119,426	119,426	419,426	148,953	281,899	223,680	
Ending Fund Balance	28,453,221	32,014,380	32,447,483	32,177,010	32,309,956	32,451,738	
Recurring Revenues:							
Property Taxes	22,821,864	22,385,158	23,292,714	24,038,081	24,807,299	25,601,133	(3)
Sales Tax	11,640,655	18,586,329	19,396,608	19,382,511	20,177,194	21,004,459	(4)
Utility User Tax	3,799,736	3,327,789	3,468,658	3,538,031	3,608,792	3,680,968	(5)
Transient Occupancy Tax	2,653,156	2,880,130	3,465,416	3,569,378	3,676,460	3,786,753	(6)
Business License Tax	713,015	911,582	843,316	868,615	894,674	921,514	(7)
Other Taxes	1,245,172	1,435,909	1,456,052	1,502,646	1,550,730	1,600,354	(8)
Licenses & Permits	1,820,391	1,716,200	1,430,392	1,473,304	1,517,503	1,563,028	(7)
Charges for Services	7,499,865	7,193,723	7,452,139	7,601,182	7,753,205	7,908,269	(9)
Other Revenue	4,235,738	4,949,271	5,326,613	5,433,145	5,541,808	5,652,645	(9)
Transfers-In							
Total Revenues	56,429,592	63,386,091	66,131,908	67,406,893	69,527,666	71,719,123	
Expenditures:							
Salaries & Benefits	31,381,082	35,559,720	38,373,431	40,024,634	41,225,373	42,462,134	(10)
Services	8,789,849	6,583,174	8,507,288	8,677,434	8,850,983	9,028,003	(11)
Commodities	1,487,081	1,616,206	1,764,829	1,450,126	1,479,128	1,508,711	(11)
Internal Service Chgs	7,722,508	9,270,799	10,498,913	11,548,805	12,126,245	12,732,557	(12)
Capital Projects	361,994	2,257,791	2,004,000	1,000,000	1,000,000	1,000,000	
GF Suppl to Pension	2,764,400	2,469,498	2,643,022	2,643,022	2,643,022	2,643,022	
OPEB	798,100	1,617,981	1,757,154	1,757,154	1,757,154	1,757,154	(13)
Debt Service - Motorola	307,745	307,745	0	0	0	0	
Debt Service - Siemens	134,329	142,019	150,167	156,766	163,862	163,862	
Total Expenditures	53,747,088	59,824,932	65,698,805	67,257,940	69,245,767	71,295,442	
Surplus/(Deficit)	2,682,504	3,561,159	433,103	148,953	281,899	423,680	

(1) City recommendation to increase Committed-Catastrophic by $500K each Fiscal Year to reach $7.3 million by end of 2026-27

(3) HdL Property Tax Consultants are projecting an average increase of 3.2% for the next four Fiscal Years

(4) HdL Sales Tax Consultants are projecting a sales tax increase of 3.5% in FY23-24; and 4.1% for future year
Costco sales tax share with Montebello decreased from 50% to 18% in FY23-24.
Forecast includes estimated $8M in Measure MP sales tax annually

(5) 2% increase calculated using historical trends and current economy

(6) Projection includes the opening of the Holiday Inn May 2024 and an estimated 3% annual increase

(7) 3% increase calculated using historical trends and current economy and the opening businesses

(8) 3.2% increase calculated using historical trends, current economy, and last five year average

(9) 2% increase calculated using historical trends, current economy and last five year average

(10) FY24-25 includes a GF increase of $500K due to expiration of on-time ARPA funds

(11) 2% Services and Commodities increase. FY25-26 includes a reduction of one-time expenses from FY24-25

(12) 10% Increase in General Liability & Worker's Compensation Costs

(13) Includes reallocation of other pension cost from general fund to OPEB.

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
CITY COUNCIL - 1100						
Mayor	1	-	1	-	1	-
Mayor Pro Tem	1	-	1	-	1	-
Council Members	3	-	3	-	3	-
CITY COUNCIL TOTAL	5	-	5	-	5	-
CITY MANAGER - 1200						
City Manager	1	-	1	-	1	-
Assistant City Manager	1	-	1	-	1	-
Administrative Intern	-	-	-	0.50	-	0.50
Assistant Deputy City Clerk	1	-	1	-	1	-
Community Media Specialist	-	0.50	-	0.50	-	0.50
Deputy City Clerk	1	-	1	-	1	-
Director of Finance	0.20	-	0.20	-	0.20	-
Media Specialist	1	0	1	-	1	-
Media Supervisor	1	0	1	-	1	-
Office Assistant I	-	0.50	-	0.50	-	0.50
Office Assistant II	1	-	1	-	1	-
Principal Management Analyst	-	-	1	-	1	-
Secretary to the City Manager	1	-	1	-	1	-
CITY MANAGER TOTAL	8.20	1.00	9.20	1.50	9.20	1.50
CITY CLERK - 1300						
City Clerk - Elected Official	1	-	1	-	1	-
CITY CLERK TOTAL	1	-	1	-	1	-
FINANCE - 1400						
Director of Finance	1	-	1	-	1	-
Account Clerk	1	1.00	1	1.50	1	1.50
Accountant	2	-	2	-	2	-
Admin Intern	-	0.50	0	-	0	-
Admin Secretary	1	-	1	-	1	-
Finance Manager	1	-	1	-	1	-
Financial Analyst	2	-	2	-	2	-

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Information System Specialist	2	-	2	-	2	-
Information Technology Manager	1	-	1	-	1	-
Information Technology Technician	1	-	1	-	1	-
Payroll Technician	-	-	0	-	0	-
Principal Management Analyst	-	0.50	0	0.50	0	0.50
Senior Account Clerk	6	-	6	-	6	-
Senior Accountant	0.50	-	0.50	-	0.50	-
Support Services Manager	-	-	-	-	-	-
Support Services Supervisor	-	-	-	-	-	-
FINANCE TOTAL	**18.50**	**2.00**	**18.50**	**2.00**	**18.50**	**2.00**
CITY TREASURER - 1500						
City Treasurer - Elected Official	1	-	1	-	1	-
CITY TREASURER TOTAL	**1**	**-**	**1**	**-**	**1**	**-**
COMMUNITY DEVELOPMENT - 1700						
Director of Community Development	1	-	1	-	1	-
Assistant Planner	1	-	1	-	1	-
Building Inspector	2	-	2	-	2	-
Building Official	1	-	1	-	1	-
Economic Development Manager	1	-	1	-	1	-
Economic Development Specialist	1	-	1	-	1	-
Permit Technician I	1	-	1	-	1	-
Permit Technician II	1	-	1	-	1	-
Plan Checker	1	-	1	-	1	-
Planning Intern	-	0.50	0	0.50	0	0.50
Planning Manager	1	-	1	-	1	-
Planning Technician	1	-	1	-	1	-
Senior Clerk Typist	1	-	1	-	1	-
Senior Planner	1	-	1	-	1	-
COMMUNITY DEVELOPMENT TOTAL	**14**	**0.50**	**14**	**0.50**	**14**	**0.50**
HUMAN RESOURCES AND RISK MANAGEMENT - 1800						
Director of Human Resources/Risk Management	1	-	1	-	1	-
Human Resources Analyst	1	-	1	-	1	-
Human Resources Assistant	1	-	1	-	1	-
Human Resources Technician	2	-	2	-	2	-
Human Resources/Risk Manager	1	-	1	-	1	-
HR AND RISK MANAGEMENT TOTAL	**6**	**-**	**6**	**-**	**6**	**-**

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
POLICE - 3100						
Police Chief	1	-	1	0	1	0
Animal Services Officer	2	-	2	0	2	0
Community Services Officer	3	2.50	3	2.50	3	2.50
Communications Supervisor	1	-	1	0	1	0
Crime Analyst	-	0.50	0	0.50	0	0.50
Crossing Guard	-	4.50	0	4.50	0	4.50
Dispatcher	8	1.25	9	1.25	9	1.25
Evidence Officer	2	0.00	2	0	2	0
Jailer	4	1.00	4	1	4	1
Jailer Supervisor	1	-	1	0	1	0
Principal Management Analyst	1	-	1	0	1	0
Outreach and Housing Navigation Coordinator	1	-	1	0	1	0
Police Administrative Assistant	1	-	1	0	1	0
Police Cadet	-	2	0	2	0	2
Police Captain	2	-	2	0	2	0
Police Clerk	10	-	10	0	10	0
Police Corporal	14	-	14	0	14	0
Police Lieutenant	7	-	7	0	7	0
Police Officer	43	-	45	0	45	0
Police Records Cadet	-	0.50	0	0.50	0	0.50
Police Records Clerk	-	1	0	1	0	1
Police Records Management System Technician	1	-	1	0	1	0
Police Records Supervisor	1	-	1	0	1	0
Police Sergeant	9	-	9	0	9	0
Secretary	1	-	1	0	1	0
POLICE TOTAL	**113**	**13.25**	**116**	**13.25**	**116**	**13.25**

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
FIRE - 3200						
Fire Chief	1	-	1	-	1	-
Code Enforcement Officer	3	-	3	-	3	-
Division Chief	3	-	4	-	4	-
Fire Captain	12	-	12	-	12	-
Fire Engineer	12	-	12	-	12	-
Fire Fighter	11	-	11	-	9	-
Fire Fighter/Paramedic	13	-	13	-	15	-
Fire Marshal	1	-	1	-	1	-
Fire Prevention Permit Technician I	1	-	1	-	1	-
Fire Safety Specialist	2	-	2	-	2	-
Principal Management Analyst	1	-	1	-	1	-
Senior Account Clerk	2	-	2	-	2	-
Senior Clerk Typist	1	-	1	-	1	-
Senior Code Compliance Officer	1	-	1	-	1	-
FIRE TOTAL	64	-	65	-	65	-
PUBLIC WORKS - 4200						
Director of Public Works	1	-	1	-	1	-
Assistant City Engineer	1	-	1	-	1	-
Assistant Water Utility Manager	-		1	-	1	-
Administrative Intern	-	0.25	0	0.25	0	0.25
Administrative Secretary	1	-	1	-	1	-
Auto Shop Technician	1	-	1	-	1	-
Building Trades Technician	1	-	2	-	2	-
Civil Engineering Assistant	1	-	1	-	1	-
Civil Engineering Associate	2	-	2	-	2	-
Civil Engineering Technician	2	-	1	-	1	-
Consumer Services Representative	2	-	2	-	2	-
Crew Leader	3	-	3	-	3	-
Cross Connection Control Inspector	2	-	2	-	2	-
Electrician	1	-	1	-	1	-
Engineering Aide	-	1.00	-	1.00	0	1.00
Equipment Mechanic	2	-	2	0	2	0
Equipment Service Specialist	-	0.50	-	0.50	0	0.50

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Facilities Maintenance Supervisor	1	-	1	-	1	0
Geographic Information System Analyst	-	-	-	-	1	0
Lead Equipment Mechanic	1	-	1	-	1	0
Maintenance Worker	9	7.00	11	1.50	11	1.50
Management Analyst	1	-	1	-	1	-
Park Maintenance Crew Leader	2	-	2	-	2	-
Park Maintenance Worker	3	-	3	-	3	-
Park Supervisor	1	-	1	-	1	-
Principal Management Analyst	1	-	1	-	1	-
Public Works Inspector	-	-	1	-	1	-
Public Works Maintenance Manager	1	-	1	-	1	-
Public Works Maintenance Supervisor	1	-	1	-	1	-
Public Works Manager	1	-	1	-	1	-
Senior Civil Engineer	1	-	1	-	1	-
Senior Clerk Typist	-	0.50	0	0.50	0	0.50
Senior Maintenance Worker	4	-	4	-	4	-
Senior Water Production System Operator	1	-	1	-	1	-
Water Distribution Crew Supervisor	1	-	0	-	0	-
Water Distribution Lead Worker	2	-	2	-	2	-
Water Operation Supervisor	1	-	2	-	2	-
Water Production Supervisor	1	-	1	-	1	-
Water Production System Operator	4	-	4	-	4	-
Water Utility Maintenance Worker	5	1.00	5	1.00	5	1.00
Water Utility Manager	1	-	1	-	1	-
Sr. Accountant	0.5	-	0.5	-	0.5	-
PUBLIC WORKS TOTAL	63.50	10.25	67.50	4.75	68.50	4.75
MONTEREY PARK BRUGGEMEYER LIBRARY - 6000						
City Librarian	1	-	1	-	1	-
Adult Literacy Coordinator	1	-	1	-	1	-
Administrative Secretary	1	-	1	-	1	-
Janitor	-	-	0	-	0	-
Librarian	4	1.00	4	1.00	4	1.00
Library Assistant	5	3.50	5	6.00	5	6.00
Library Circulation Serv Supervisor	-	-	0	-	0	-
Library Page	-	2.50	0	2.50	0	2.50
Library Technician	2	-	2	-	2	-
Senior Librarian	3	-	3	-	3	-
Senior Library Assistant	-	-	0	-	0	-
LIBRARY TOTAL	17.00	7.00	17.00	9.50	17.00	9.50

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
RECREATION / COMMUNITY SERVICES - 6500						
Director of Recreation/Community Services	1	-	1	-	1	-
Adminitrative Aide	1	-	1	-	1	-
Assistant Pool Manager	-	0.50	0	0.50	0	0.50
Dial-A-Ride Driver	3	-	3	-	3	-
Cashier	-	-	0	-	0	-
Child Care Coordinator	1	-	1	-	1	-
Child Care Teacher	-	3.25	0	3.25	0	3.25
Clerk Typist	-	-	0	-	0	-
Dial-A-Ride Dispatcher	1	-	1	-	1	-
Janitor	1	-	1	-	0	-
Junior Lifeguard	-	-	0	-	0	-
Lifeguard	-	1.50	0	1.50	0	1.50
Locker Room Attendant	-	-	0	-	0	-
Pool Maintenance Worker	1	-	1	-	1	-
Pool Manager	-	3.50	0	3.50	0	3.50
Program Coordinator	2	-	2	-	2	-
Recreation Leader	-	10.50	0	10.50	0	10.50
Recreation Manager	1	-	1	-	1	-
Recreation Specialist	-	-	0	-	1	-
Recreation Supervisor	2	-	2	-	2	-
Senior Clerk Typist	1	-	1	-	1	-
Senior Lifeguard	-	1.00	0	1.00	0	1.00
Senior Recreation Leader	-	1.50	0	1.50	0	1.50
RECREATION / COMM. SERVICES TOTAL	**15.00**	**21.75**	**15.00**	**21.75**	**15.00**	**21.75**
CITYWIDE TOTAL	**326**	**55.75**	**335**	**53.25**	**336**	**53.25**

City Council Department
FY 2024-2025 Preliminary Budget

Department Overview

Under the Council-Manager form of government, the Monterey Park City Council is responsible for the legislative functions of the City, which includes establishing policies and priorities, developing an overall vision, and approving annual spending plans for the City.

Programs and Services

The activities provide the resources and support needed by the City Council to carry out the legislative and fiduciary responsibilities and establish City policies based on information provided by staff, advisory boards and commissions, and the community. The City Council has identified the following core strategies:

- Maintain a fiscally healthy and financially sound municipal government;
- Provide a safe, well-maintained community that affords a good quality of life
- Create a civil, fair, and democratic community that maintains a well-balanced lifestyle for its residents and businesses;
- Ensure a responsive and transparent municipal government that facilitates opportunities for community involvement in decision-making;
- Seek and support solutions to regional issues such as public health, housing/homelessness, economic growth, job creation, and environmental sustainability that promote intergovernmental relationships and public-private partnerships.

Department Budget Summary

Expenditures by Program					
Division Name	Division No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
City Council	1101	$133,217	$133,792	$133,792	$142,315
Regional Associations	1110	$58,855	$81,000	$81,000	$81,000
Total Expenditures		**$192,072**	**$214,792**	**$214,792**	**$223,315**
Authorized Full-Time Equivalent Positions		**5.00**	**5.00**	**5.00**	**5.00**

Significant Changes

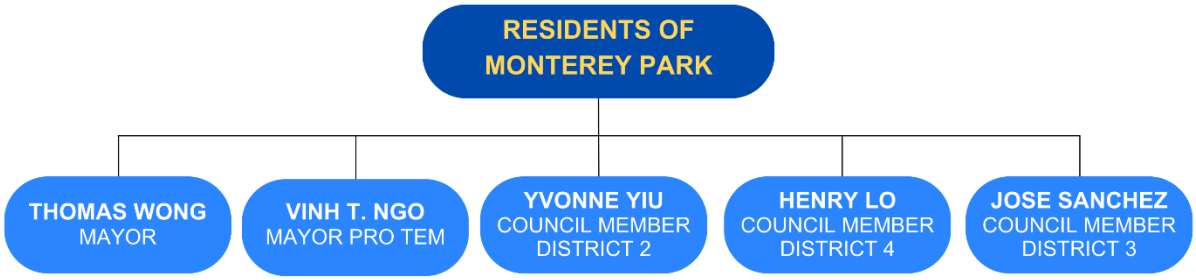
There are no significant changes for Fiscal Year 2024 - 2025.

City Council Department
FY 2024-2025 Preliminary Budget

Department Personnel Summary

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
CITY COUNCIL - 1100						
Mayor	1	-	1	-	1	-
Mayor Pro Tem	1	-	1	-	1	-
Council Members	3	-	3	-	3	-
CITY COUNCIL TOTAL	5	-	5	-	5	-

Department Organizational Chart



Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$191,487	$209,905	$209,905	$223,315
Special Revenue	$586	$4,888	$4,888	$0
Total	**$192,072**	**$214,792**	**$214,792**	**$223,315**

City Manager Department
FY 2024-2025 Preliminary Budget

Department Overview

The City Manager serves as the Chief Executive Officer of the City under the direction of the City Council. As a result of organizational realignments, Media Production and Communications as well as the City Clerk's Office are moved under the purview of the City Manager's Office. This move increases efficiency and communication which in turn will work to promote the economic vitality of the City.

Programs and Services

- Provide overall direction and coordination of City operations and community programs to ensure that the City Council's adopted service objectives are met or exceeded and that costs do not exceed budget restrictions.
- Provide continual monitoring and evaluation of services and programming to assure the City Council that City services, laws, and programs remain relevant to community needs and are administered in an equitable manner.
- Provide useful and timely data to the City Council so that alternatives are considered and decisive policy action is taken to accommodate changing needs and conditions without crisis and without interruption in services.
- Oversee an aggressive program of resource development that results in measurable increases in the productivity of City operations each year, procurement of available grant funds to achieve special projects, and new commercial and industrial development that expands the economic base of the City.
- Continues preparing the Recognized Obligation Payment Schedule (ROPS) to the Department of Finance (DOF) and secure administrative costs to reduce General Fund expenditures.

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
City Manager	1201	$777,182	$1,086,553	$1,086,553	$1,189,364
SA For Former RDA	1203	$2,084,715	$2,233,659	$2,233,659	$2,249,878
Media Production & Comm.	1209	$215,067	$423,855	$423,855	$425,536
City Clerk	1213	$663,802	$588,002	$588,002	$950,225
Total Expenditures		**$3,740,766**	**$4,332,068**	**$4,332,068**	**$4,815,003**
Authorized Full-Time Equivalent Positions		**9.20**	**10.70**	**10.70**	**10.70**

City Manager Department
FY 2024-2025 Preliminary Budget

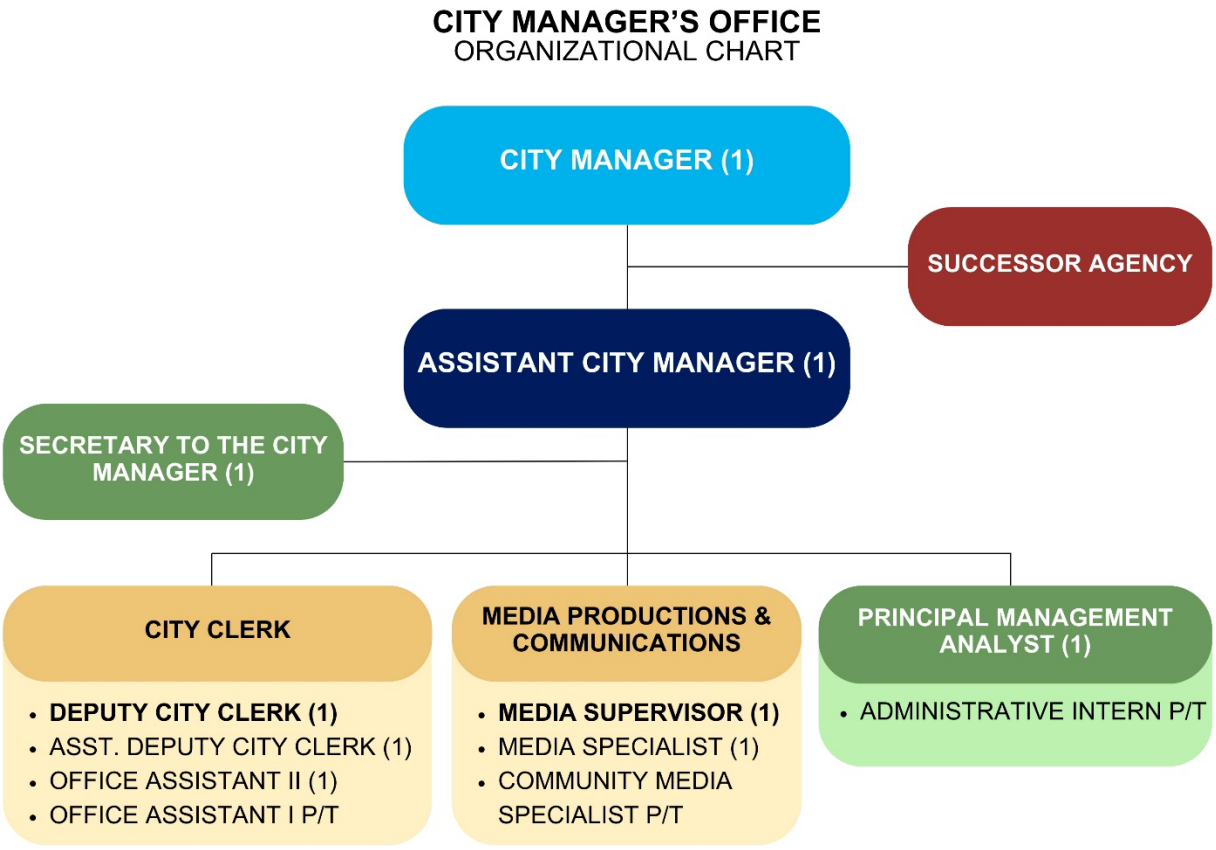
Significant Changes

As a result of organizational realignments, Media Production and Communications as well as the City Clerk's Office are moved under the purview of the City Manager's Office. This move increases efficiency and communication which in turn will work to promote the economic vitality of the City.

Department Personnel Summary

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
CITY MANAGER - 1200						
City Manager	1	-	1	-	1	-
Assistant City Manager	1	-	1	-	1	-
Administrative Intern	-	-	-	0.50	-	0.50
Assistant Deputy City Clerk	1	-	1	-	1	-
Community Media Specialist	-	0.50	-	0.50	-	0.50
Deputy City Clerk	1	-	1	-	1	-
Director of Finance	0.20	-	0.20	-	0.20	-
Media Specialist	1	0	1	-	1	-
Media Supervisor	1	0	1	-	1	-
Office Assistant I	-	0.50	-	0.50	-	0.50
Office Assistant II	1	-	1	-	1	-
Principal Management Analyst	-	-	1	-	1	-
Secretary to the City Manager	1	-	1	-	1	-
CITY MANAGER TOTAL	**8.20**	**1.00**	**9.20**	**1.50**	**9.20**	**1.50**

Department Organizational Chart



Funding Source by Type

Funding Sources by Type	Actual	Original Budget	Projected Budget	Budget
General Fund - Administration	$1,568,339	$1,983,048	$1,983,048	$2,456,384
General Fund	$11,361	$0	$0	$0
Special Revenue	$76,352	$97,283	$97,283	$108,741
ARPA	$0	$18,078	$18,078	$0
Successor Agency	$2,084,715	$2,233,659	$2,233,659	$2,249,878
Total	**$3,740,766**	**$4,332,068**	**$4,332,068**	**$4,815,003**

City Manager Department
FY 2024-2025 Preliminary Budget

Division: City Manager
Division No.: 1201

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$594,520	$793,514	$793,514	$832,535
Services	$50,470	$62,900	$62,900	$80,155
Commodities	$1,636	$28,200	$28,200	$39,645
Internal Services	$130,557	$201,939	$201,939	$237,029
Total Expenditures	**$777,182**	**$1,086,553**	**$1,086,553**	**$1,189,364**
Authorized Full-Time Equivalent Positions	**2.80**	**3.80**	**4.30**	**4.30**

Program Details

As a result of an initiative measure adopted by the voters of Monterey Park in 1948, the City Manager serves as the Chief Executive Officer of the City under the direction of the City Council. The initiative imposes specific duties and powers, which are outlined in Municipal Code Section 2.08. Specific service objectives are:

- Provide overall direction and coordination of City operations to ensure that the City Council adopted service objectives are met or exceeded and that costs do not exceed budget restrictions.
- Provide continual monitoring and evaluation of services and programming to assure the City Council that City services, laws, and programs remain relevant to community needs and are administered in an equitable manner.
- Provide useful and timely data to the City Council so that alternatives are considered and decisive policy action is taken to accommodate changing needs and conditions without crisis and without interruption in services.
- Continues preparing the Recognized Obligation Payment Schedule (ROPS) to the Department of Finance (DOF) and secure administrative costs to reduce General Fund expenditures.

2024-2025 Goals and Objectives

- Implement and execute the City Council FY 20224-2025 Strategic Plan
- Conduct a mission, vision, and values statement workshop with city personnel
- Reorganize and upgrade necessary workspaces/office furniture to improve organizational efficiency

2023-2024 Major Accomplishments

- Completed hillside stabilization of the Goodviews Abatement Project (GAP)
- Coordinated response efforts resulting from the January 21st Mass Shooting Incident
- Provided support to the City Council in establishing a City Council Strategic Plan for FY 2024-2025

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$725,107	$1,014,102	$1,014,102	$1,106,933
General Fund	$31	$0	$0	$0
Special Revenue	$52,045	$72,450	$72,450	$82,431
Total Expenditures	**$777,182**	**$1,086,553**	**$1,086,553**	**$1,189,364**

Division: Successor Agency for the Former RDA
Division No.: 1203

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$111,811	$130,753	$130,753	$142,052
Services	$64,244	$65,868	$65,868	$65,868
Commodities	$1,756	$4,010	$4,010	$4,010
Internal Services	$12,189	$36,315	$36,315	$37,985
Debt Service	$1,894,715	$1,996,713	$1,996,713	$1,999,963
Total Expenditures	**$2,084,715**	**$2,233,659**	**$2,233,659**	**$2,249,878**
Authorized Full-Time Equivalent Positions	**0.40**	**0.40**	**0.40**	**0.40**

Program Details

Under AB1X 26 redevelopment agencies were dissolved and replaced with Successor Agencies responsible for winding down the affairs of the redevelopment agencies including disposing of their assets. Under Resolution No. 11455 City of Monterey Park became the Successor Agency for its former redevelopment agency as well as retained housing assets and functions. The Successor Agency became operative on February 1, 2012. The Successor Agency continues preparing the Recognized Obligation Payment Schedule (ROPS) for the Department of Finance (DOF).

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Successor Agency	$2,084,715	$2,233,659	$2,233,659	$2,249,878
Total Expenditures	**$2,084,715**	**$2,233,659**	**$2,233,659**	**$2,249,878**

Division: Media Production and Communications
Division No.: 1209

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$104,783	$251,893	$251,893	$213,033
Services	$7,492	$13,180	$13,180	$34,010
Commodities	$70,181	$88,938	$88,938	$95,200
Internal Services	$32,611	$69,844	$69,844	$83,293
Total Expenditures	**$215,067**	**$423,855**	**$423,855**	**$425,536**
Authorized Full-Time Equivalent Positions	**2.50**	**2.50**	**2.50**	**2.50**

Program Details

The Media Production Division coordinates the City's Cable Television, general and community-based programming, and original productions. Additionally, the division also oversees the City's website and social media accounts. The Division also coordinates and assists the City Contractor with the publication of the Monterey Park Cascades newspaper.

Service objectives are:

- Through a variety of media sources, provide communication and dissemination of information for events, projects, and cultural and recreational activities to residents and businesses in the City.
- Assist City Departments through the creation of brochures, cable programs, public service announcements and/or graphic design, to allow them to enhance, promote and inform residents of the various City programs, services, activities and events.
- Manage the agreements for the City website, Cascades Newspaper and council meeting video streaming products.
- Oversee the State's Cable Television Franchise Agreement and stay up to date on the latest changes in local, State and Federal regulations pertaining to cable television.

2024-2025 Goals and Objectives

- Increase staffing to enhance and improve public communication efforts and outreach strategies organization-wide.

- Continue to develop community communications utilizing various channels including the Cascades Newspaper, social media, news releases, e-newsletters, virtual meetings, and MPK-TV cable TV; work with city departments to improve visual consistency, accuracy, and ADA compliance.

- Update the City Council Chamber video projection system; provide additional live streaming coverage of on-location events.

2023-2024 Major Accomplishments

- Produced original programming for internet streaming and MPK-TV cable TV broadcasts such as the January 21 anniversary events, Gun Violence Restraining Order Training (GVRO), new playground equipment ribbon cuttings, new business grand openings, Recreation Department special events, and more.

- Assisted the Community Development Department and the Library in creating unique and customer service-focused web portals with their department header projects.

- Collaborated with the Monterey Park Green Team to deliver messaging to increase awareness and participation in sustainability initiatives.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$203,737	$405,777	$405,777	$425,536
General Fund	$11,330	$0	$0	$0
ARPA	$0	$18,078	$18,078	$0
Total Expenditures	**$215,067**	**$423,855**	**$423,855**	**$425,536**

Division: City Clerk
Division No.: 1213

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$332,402	$352,191	$352,191	$397,431
Services	$220,327	$85,230	$85,230	$363,800
Commodities	$24,501	$51,500	$51,500	$55,000
Internal Services	$86,571	$99,080	$99,080	$133,994
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$663,802**	**$588,002**	**$588,002**	**$950,225**
Authorized Full-Time Equivalent Positions	**3.50**	**3.50**	**3.50**	**3.50**

Programs and Services

The Office of the City Clerk is responsible for keeping a complete and accurate record of City Council proceedings, maintaining official city records, providing public information and conducting municipal elections according to the stipulations of State and Federal laws. Specific service objectives are:

- Ensure that legal requirements regarding public meetings, hearings, attestations and petitions are handled properly and according to applicable rules and laws.
- Accurately record the proceedings and actions of the City Council for legal references, historic information, and continuity of government.
- Keeping and maintaining safe, efficient storage of official city documents and records.
- Ensure that municipal elections are consolidated and conducted by the County of Los Angeles Registrar Recorder' office in an economical and error-free manner with maximum convenience to the voters, while complying with the Federal Voting Rights Act.
- Administer the provisions of the Political Reform Act so that all related reports are filed in a timely manner according to law.
- Maintain accurate records of all City Commissioner terms of office and posting of vacancies in accordance with state regulations; accept applications for commissions and provide applications for City Council's consideration.

Program Measurements

	Actual 2022-2023	Estimated 2023-2024	Projected 2024-2025
General Municipal Election Voter Turnout	November 2022 40%	Not an Election Year	November 2024 76%
Public Records Act Requests	375	400	440
Certificate Requests	446	587	625

2024-2025 Goals and Objectives

- Prepare, plan, and conduct the General Municipal Election in November 2024 to fill three City Council seats, District Nos. 2, 3 and 4, and possibly ballot measure(s).
- Develop and execute community outreach programs to educate residents on the upcoming election and to encourage civic engagement in the democratic process.
- Research for implementation of an agenda management or a document workflow solution to improve organizational efficiency and effectiveness.

2023-2024 Major Accomplishments

- Streamlined the City Council certificates policy and procedure and created a new modernized certificate design and an online request form.
- Completed and updated the City's retention schedule in accordance with laws and regulations.
- Implemented an online California Public Records Request tracking portal to promote transparency and access to the public and improve efficiency in response time.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$639,495	$563,169	$563,169	$923,916
General Fund	$0	$0	$0	$0
Special Revenue	$24,307	$24,832	$24,832	$26,310
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$663,802**	**$588,002**	**$588,002**	**$950,225**

City Clerk Department
FY 2024-2025 Preliminary Budget

Department Overview

The City Clerk is an elected position and is responsible for keeping a complete and accurate record of City Council proceedings, maintaining official city records, providing public information and conducting municipal elections according to the stipulations of State and Federal laws. Specific service objectives are:

The City Clerk is charged with the duty of conducting elections.

The City Clerk administers Oaths or Affirmations and presents the Certificates of Appointment to newly appointed Boards, Commissions and Committees members.

The City Clerk is the custodian of the official City records and City Seal.

The statutes of the State of California prescribe the basic functions and duties of the City Clerk, and the Government Code and Elections Code provide precise and specific responsibilities and procedures to follow.

Department Budget Summary

Expenditures by Division					
Division Name	Division No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
City Clerk	1301	$12,701	$23,135	$23,135	$11,635
Total Expenditures		**$12,701**	**$23,135**	**$23,135**	**$11,635**
Authorized Full-Time Equivalent Positions		**1.00**	**1.00**	**1.00**	**1.00**

Significant Changes

The City Clerk's Department is moved under the purview of the City Manager's Office to reflect ongoing practice. This move increases efficiency and communication of the City Clerk Departments staff which in turn will work to promote the economic vitality of the City.

City Clerk Department
FY 2024-2025 Preliminary Budget

Department Personnel Summary

	FY 2022-2023 Full Time	FY 2022-2023 Part Time	FY 2023-2024 Full Time	FY 2023-2024 Part Time	FY 2024-2025 Full Time	FY 2024-2025 Part Time
CITY CLERK - 1300						
City Clerk - Elected Official	1	-	1	-	1	-
CITY CLERK TOTAL	1	-	1	-	1	-

Division: City Clerk
Division No.: 1301

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$2,624	$6,000	$6,000	$0
Services	$1,473	$8,337	$8,337	$2,837
Commodities	$105	$300	$300	$300
Internal Services	$8,498	$8,498	$8,498	$8,498
Total Expenditures	**$12,701**	**$23,135**	**$23,135**	**$11,635**
Authorized Full-Time Equivalent Positions	**1.00**	**1.00**	**1.00**	**1.00**

2024-2025 Goals and Objectives

- Provides general overview for conduct of the General Municipal Election in November 2024 to fill three City Council seats, District Nos. 2, 3 and 4, and possibly ballot measure(s).
- Administers Oaths of Office and presents Certificates of Appointment to newly appointed Board, Commissions and Committees members.
- Sign and attestation of the official signatures for resolutions, ordinances, agreements and minutes approved by the City Council.

2023-2024 Major Accomplishments

- Administered 16 Oaths of Office and presented 16 Certificates of Appointment to newly appointed Boards, Commissions, and Committees members.

- Attested to approximately 86 resolutions, 15 ordinances, 171 agreements, and signed approximately 55 sets of minutes.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$12,701	$23,135	$23,135	$11,635
Total Expenditures	**$12,701**	**$23,135**	**$23,135**	**$11,635**

City Treasurer Department
FY 2024-2025 Preliminary Budget

Department: City Treasurer
Division: City Treasurer
Division No.: 1501

Department Budget Summary

Expenditures by Division					
Division Name	Division No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
City Treasurer	1501	$18,819	$24,251	$24,251	$18,885
Total Expenditures		**$18,819**	**$24,251**	**$24,251**	**$18,885**
Authorized Full-Time Equivalent Positions		**1.00**	**1.00**	**1.00**	**1.00**

Department Overview

The City Treasurer is an elected position and is responsible for overseeing the custody and investment of the City monies. Specific service objectives include:

- Receive and safely keep the City Funds and schedule their availability to meet cash disbursement requirements.
- Provide overall investment management and strategy in the order of safety, liquidity, and yield in order to safeguard public funds in accordance with the City's investment policy and State laws.
- Provide monthly and annual investment reporting to the City Council.
- Update and submit the City's investment policy reflecting current law changes to the City Council on an annual basis.

Significant Changes

There are no significant changes for Fiscal Year 2024 - 2025.

City Treasurer Department
FY 2024-2025 Preliminary Budget

Department Personnel Summary

CITY TREASURER - 1500						
City Treasurer - Elected Official	1	-	1	-	1	-
CITY TREASURER TOTAL	1	-	1	-	1	-

2024-2025 Goals and Objectives

- Continue evaluating investment options and investing City funds using the criteria of safety, liquidity, and yields.
- Continue reviewing City's investment policy and internal controls over investment and treasury functions to ensure the proper segregation of duties and asset safeguarding.
- Submit monthly and annual investment reports.

2023-2024 Major Accomplishments

- Presented Monthly Investment Reports timely.
- Presented a revised Annual City Investment Policy to the City Council on September 06, 2023, and received the California Municipal Treasurers Association Investment Policy Certification.
- Diversified the City's Investment Portfolio by investing a portion of idle funds with Chandler Asset Management.
- Managed the City's investment portfolio prudently and conservatively in maximizing interest earnings during the 2023-2024 fiscal year.

California Municipal Treasurers Association

Investment Policy Certification

Issued on 12/26/2023

City of Monterey Park

The California Municipal Treasurers Association certifies that the investment policy of the City of Monterey Park complies with the current State statutes governing the investment practices of local government entities located within the State of California.

CMTA

President

12/26/2023
Date

City Treasurer Department
FY 2024-2025 Preliminary Budget

Expenditures by Character

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$11,796	$10,893	$10,893	$6,407
Services	$406	$1,955	$1,955	$2,500
Commodities	$522	$400	$400	$400
Internal Services	$6,095	$11,003	$11,003	$9,578
Total Expenditures	**$18,819**	**$24,251**	**$24,251**	**$18,885**
Authorized Full-Time Equivalent Positions	**1.00**	**1.00**	**1.00**	**1.00**

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$18,526	$21,685	$21,685	$18,885
Special Revenue	$293	$2,566	$2,566	$0
Total Expenditures	**$18,819**	**$24,251**	**$24,251**	**$18,885**

City Attorney Department
FY 2024-2025 Preliminary Budget

Department: City Attorney
Division: City Attorney
Division No.: 1601

Department Budget Summary

Expenditures by Division					
Division Name	Division No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
City Attorney	1601	$787,512	$722,488	$722,488	$761,212
Total Expenditures		**$787,512**	**$722,488**	**$722,488**	**$761,212**
Authorized Full-Time Equivalent Positions		**0.00**	**0.00**	**0.00**	**0.00**

Department Overview

The City Attorney acts as the City's legal counsel. In this capacity, the City Attorney advises the City Council and Staff on legal matters relating to the operation of the municipal government and is responsible for the review and preparation of resolutions, ordinances, and agreements. The services of the City Attorney are provided via contractual services with a private legal firm.

In addition, special legal services for personnel matters, labor relations, and municipal code prosecutions that are provided by other private legal firms are also included in this Activity. Specific service objectives are:

- Provide expert legal advice to the City Council and its committees and commissions, as well as the City Manager, the Library Board of Trustees, and all City departments so that policies are established, and programs are administered according to the legal guidelines established by City, State and Federal laws.

- Ensure the City and its officers are properly represented in all actions arising from the performance of City business.

- Ensure that all City ordinances, resolutions, agreements, and contracts are correct as to form.

Significant Changes

There are no significant changes for Fiscal Year 2024 - 2025.

Expenditures by Character

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Services	$787,512	$722,488	$722,488	$761,212
Total Expenditures	**$787,512**	**$722,488**	**$722,488**	**$761,212**
Authorized Full-Time Equivalent Positions	**0.00**	**0.00**	**0.00**	**0.00**

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$787,512	$722,488	$722,488	$761,212
Total Expenditures	**$787,512**	**$722,488**	**$722,488**	**$761,212**

Finance Department

FY 2024-2025 Preliminary Budget

Department Overview

The goals of Finance Department are: to employ best practices and be transparent in financial management, to strengthen and make judicious use of financial resources to achieve and build City financial resilience, and to focus on internal and external customer services in various support services. The Department works to preserve a strong financial condition by creating responsible financial strategies, effectively managing the City's resources, and providing analysis and recommendations that ensure optimal economic outcomes.

Programs and Services

The Finance Department provides centralized revenue collection, financial planning, budgeting, reporting and analysis, treasury and investment, debt management, grant accounting, purchasing, accounts payable, payroll, and audits. In addition, the Department establishes and maintains the City's administrative policies and procedures for internal controls. The Department follows Federal and State laws, rules, and regulations to prepare many mandated reports.

The Finance Department oversees and maintains the City's information systems and communication systems. The Department maintains a customer service counter and serves as the central cashiering point for the City. It prepares utility billing and administers laws related to business license, utility tax, transient occupancy tax, admissions tax, and franchise tax.

In addition, the City's HUD CDBG, Home, and Housing programs are also managed by the Finance Department, under Activity 1405, Community Assistance Housing.

Finance Department
FY 2024-2025 Preliminary Budget

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Finance	1403	$1,606,952	$1,848,582	$1,848,582	$2,072,637
Information Technologgy	1404	$1,378,666	$2,372,803	$2,372,803	$1,882,422
Community Housing Assistance	1405	$969,477	$795,379	$795,379	$747,477
Revenue Collection	1406	$568,419	$1,482,128	$1,482,128	$1,562,793
Central Support Services	1407	$536,951	$0	$0	$0
Communication/Duplication	1408	$171,822	$0	$0	$0
Total Expenditures		**$5,232,286**	**$6,498,893**	**$6,498,893**	**$6,265,329**
Authorized Full-Time Equivalent Positions		**20.50**	**20.50**	**20.50**	**20.50**

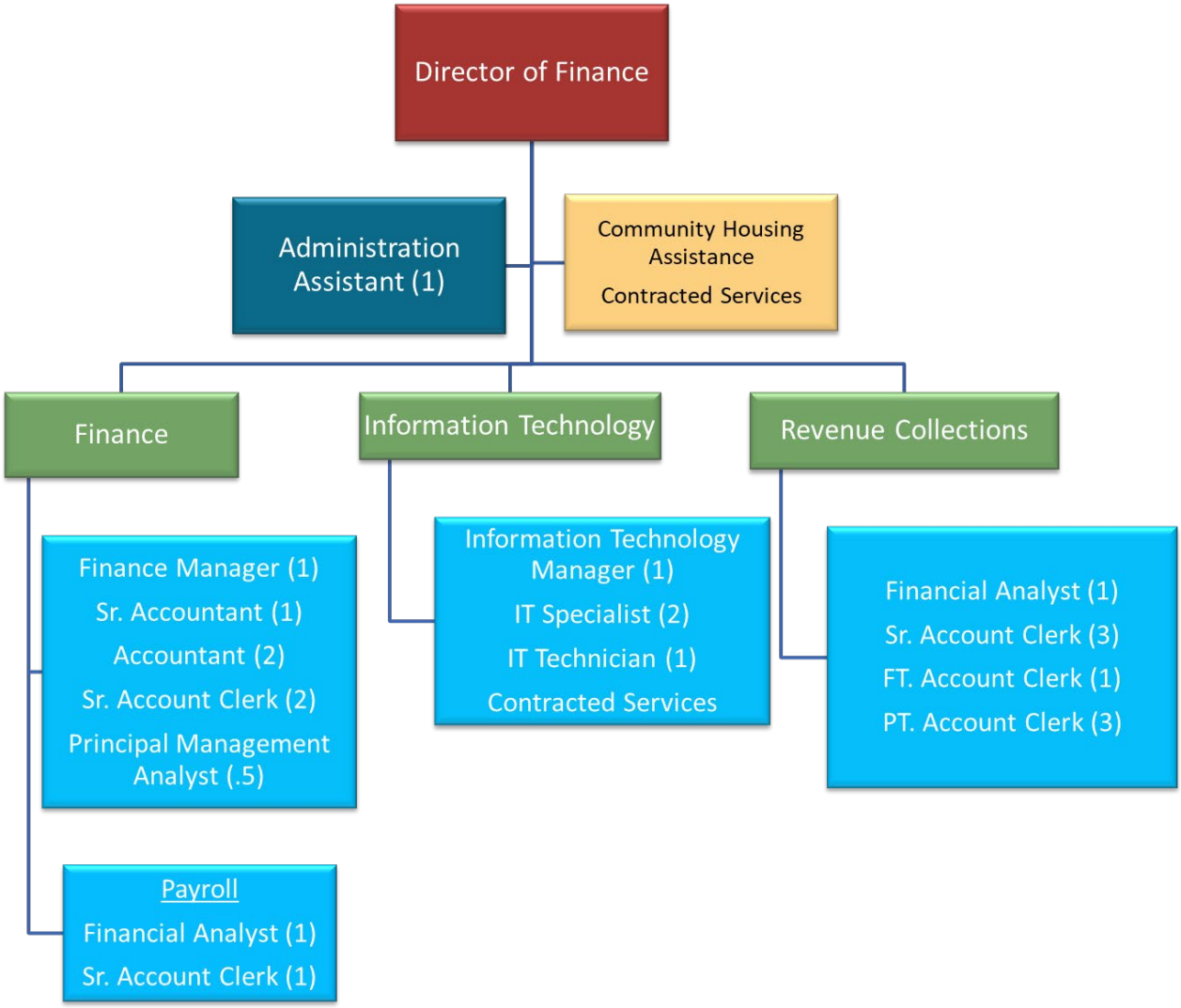
Significant Changes

There are no significant changes for Fiscal Year 2024 - 2025.

Department Personnel Summary

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
FINANCE - 1400						
Director of Finance	1	-	1	-	1	-
Account Clerk	1	1.00	1	1.50	1	1.50
Accountant	2	-	2	-	2	-
Admin Intern	-	0.50	0	-	0	-
Admin Secretary	1	-	1	-	1	-
Finance Manager	1	-	1	-	1	-
Financial Analyst	2	-	2	-	2	-
Information System Specialist	2	-	2	-	2	-
Information Technology Manager	1	-	1	-	1	-
Information Technology Technician	1	-	1	-	1	-
Payroll Technician	-	-	0	-	0	-
Principal Management Analyst	-	0.50	0	0.50	0	0.50
Senior Account Clerk	6	-	6	-	6	-
Senior Accountant	0.50	-	0.50	-	0.50	-
Support Services Manager	-	-	-	-	-	-
Support Services Supervisor	-	-	-	-	-	-
FINANCE TOTAL	18.50	2.00	18.50	2.00	18.50	2.00

Department Organizational Chart



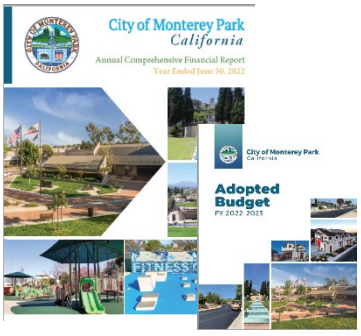
Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$2,100,579	$2,592,124	$2,592,124	$2,885,603
General Fund	$7,291	$0	$0	$0
Special Revenue	$1,095,592	$949,733	$949,733	$876,622
ARPA	$285,424	$771,592	$771,592	$0
Enterprise	$443,589	$584,233	$584,233	$620,682
Internal Service	$1,299,811	$1,601,212	$1,601,212	$1,882,422
Total	**$5,232,286**	**$6,498,893**	**$6,498,893**	**$6,265,329**

Division: Finance
Division No.: 1403

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$1,071,956	$1,173,094	$1,173,094	$1,174,958
Services	$287,572	$299,500	$299,500	$451,300
Commodities	$12,547	$22,300	$22,300	$22,700
Internal Services	$234,676	$353,687	$353,687	$423,679
Total Expenditures	**$1,606,952**	**$1,848,582**	**$1,848,582**	**$2,072,637**
Authorized Full-Time Equivalent Positions	**9.65**	**9.65**	**9.65**	**9.65**

Programs Details



The Finance Division is responsible for the accounting operations of the City, which includes cash management, debt administration, accounts payable, accounts receivable, payroll, grant accounting, auditing, financial reporting, and the development and monitoring of the City Budget.

Finance prepares various financial reports to City Council, City management and departments for fiscal monitoring. Finance also publishes the City's Annual Comprehensive Financial Report, Single Audit Report, Cost Allocation Plan, Investment Report, Midyear Financial Report, and Budget Manual, and prepares the citywide lighting and landscaping assessment district tax submittals.

Finance maintains the City's financial records and prepares financial reports to various State and Federal agencies. Finance works with City Treasurer in monitoring the City's cash flow and investing idle funds in accordance with the City's investment policy.

Program Measurements

The City's Annual Budget and the Annual Comprehensive Financial Report, prepared by the Finance Division, have received numerous awards for excellence from various professional organizations at both the state and national levels.

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Number of years received awards from Government Finance Officers Association (GFOA) and California Society of Municipal Finance Officers Association (CSMFO) for excellence in budgeting.	34	35	36
Number of years received awards from GFOA for excellence in financing reporting.	34	35	36
Number of audits performed.	14	14	14

2024-2025 Goals and Objectives

- Continue the task of automating processes in the City's Enterprise Resource Planning (ERP) System to increase efficiencies.
- Continue to analyze and monitor revenues, including but not limited to, sales tax, property tax, and transient occupancy tax.
- Continue to review and update administrative policies and procedures.

2023-2024 Major Accomplishments

- Implemented new utility rates to enhance City Water and Sewer infrastructure.
- Implemented salary changes resulting from bargaining unit negotiations
- Received awards for excellence from (GFOA) for the City's 2022-23 Annual Budget and from (GFOA) for the 2021-22 Annual Comprehensive Financial Report.
- Updated Investment Policy to meet industry best practices for public sector agencies and received certification from California Municipal Treasurers Association (CMTA).
- Issued water revenue bonds for water infrastructure projects.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$1,296,031	$1,738,900	$1,738,900	$1,968,241
General Fund	$7,291	$0	$0	$0
Special Revenue	$62,501	$109,681	$109,681	$104,396
APRA	$206,569	$0	$0	$0
Enterprise	$34,560	$0	$0	$0
Total Expenditures	**$1,606,952**	**$1,848,582**	**$1,848,582**	**$2,072,637**

Division: Information Technology
Division No.: 1404

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$495,330	$453,450	$453,450	$484,614
Services	$445,999	$901,370	$901,370	$1,125,370
Commodities	$64,402	$41,447	$41,447	$20,500
Internal Services	$97,776	$226,392	$226,392	$251,938
Capital Expenditures	$25,487	$750,145	$750,145	$0
Debt Service	$249,671	$0	$0	$0
Total Expenditures	**$1,378,666**	**$2,372,803**	**$2,372,803**	**$1,882,422**
Authorized Full-Time Equivalent Positions	**3.00**	**4.00**	**4.00**	**4.00**

Programs Details

The Information Technology Division (IT) has the responsibility of supporting and maintaining the computer and network infrastructure, cybersecurity, all IT related hardware, approved software, and operating systems used by the City of Monterey Park agency. In addition, IT is responsible for the design, build out, and integration of new infrastructure and technology solutions needed to meet demands; for ensuring security of the environment by configuring, maintaining, and supporting firewalls, anti-virus/anti-malware tools, spam filtering, and backups for all application server; and evaluating the short and long-term technology needs of both the organization and community to facilitate the efficient delivery of services and promote continued economic development.

Services

- Designs, builds, and integrates new infrastructure and technology solutions as needed
- Ensures security of the technology environment.
- Provides desktop support for approximately 500 computers and 100 tablets.
- Provides application support for over 300 different software applications.
- Provides Phone support for approximately 450 desk phones and 70 cell phones.
- Supports and maintains network all type servers, network and wireless infrastructure, telephone and e-mail systems.

- Supports and maintains technology infrastructure switches and routers, database servers, firewalls, application servers, routers for connectivity between sites.
- Supports and Maintain data systems Tyler MUNIS ERP, CRW for Permits, Microsoft SQL Server, Microsoft Windows Server, Microsoft SharePoint, Tyler New World CAD/RMS (Police), ESRI Geographic Information Systems (GIS), Microsoft Exchange Email, Accella, Invoice Cloud, Granicus for streaming public meetings, VMWare virtualization, Veeam backup and recovery, Other departmental system applications.

2024-2025 Goals and Objectives

- Complete segmentation of Network to improve security
- Continue improving Cyber Security positioning of City-Wide IT Infrastructure
- Move DNS Service from AT&T to CloudFlare for better cyber security and protect against DDOS attack and other network attacks
- Upgrade all remote connection routers to more secure updated routers and to improve connection speeds
- Create and implement a robust backup and recovery policy

2023-2024 Major Accomplishments

- Full upgrade of wifi systems for Langley, Delta, City Yards, and various areas of City facilities.
- Upgraded Email Exchange Servers
- Upgraded primary firewalls for City and Police
- Began partial segmentation of Network to improve security
- Upgraded PBX phone system with a state of the art VoIP Phone System City Wide including backup failover system
- Upgraded Network Infrastructure on all remote site to gigabyte poe switches
- Implemented SPF, DKIM, and DMARC email security
- Implemented new cell phone policy
- Maintained PCI Compliance for the City

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
ARPA	$78,855	$771,592	$771,592	$0
Internal Service	$1,299,811	$1,601,212	$1,601,212	$1,882,422
Total Expenditures	**$1,378,666**	**$2,372,803**	**$2,372,803**	**$1,882,422**

Division: Community Housing Assistance
Division No.: 1405

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$40,502	$64,399	$64,399	$98,403
Services	$383,358	$730,388	$730,388	$648,949
Commodities	$14	$592	$592	$125
Debt Service	$545,603	$0	$0	$0
Total Expenditures	**$969,477**	**$795,379**	**$795,379**	**$747,477**
Authorized Full-Time Equivalent Positions	**0.10**	**0.10**	**0.10**	**0.10**

Programs Details

Responsibilities within this activity include general administration of the City's Community Development Block Grant (CDBG) program and Home/Housing programs. HUD grant funds received annually from the U.S. Department of Housing and Urban Development (HUD), are the primary source of funding for the Division's activities.

Community Development Block Grant (CDBG) funds are utilized to provide assistance with fair housing, public facilities improvements including streets, curb gutters, bathroom renovations and to cover administrative costs.

The HOME program, distinct from the CDBG program, provides funds only for affordable housing activities. Acquisition, rehabilitation, rental assistance, and new construction are all eligible uses for the program monies. The City is allowed two years to commit and five years to exhaust its annual HOME entitlement. The City continues to use its HOME funds to provide loans and lead-based paint abatement grants to income qualified homeowners through its Residential Rehabilitation Program.

Through the American Rescue Plan Act of 2021, the City was allocated a one-time HOME-ARP grant. This primary objective of this grant is to assist individuals or households who are homeless, at risk of homelessness, and other vulnerable populations, by providing housing, rental assistance, supportive services, and non-congregate shelter, to reduce homelessness and increase housing stability across the country.

Annually, the California Department of Housing and Community Development (HCD) issues a Notice of Funding Availability (NOFA) for Permanent Local Housing Allocation Program Entitlement funds. This NOFA provides the City with an opportunity to apply for PLHA Program

grant funds that provide a permanent source of funding to cities and counties to help meet the unmet need for affordable housing and increase the supply of affordable housing units. The City currently uses the majority of these funds for salaries and benefits for the Neighborhood Engagement Team whose focus in on providing outreach services to the homeless population. The PLHA funds are also used to provide housing rehabilitation loans to households with incomes at or below 150% f the Los Angeles County area median and a pilot program the production of Accessory Dwelling Units made available to low income renters.

Under AB 1x26 redevelopment agencies are dissolved and replaced with Successor Agencies responsible for winding down the affairs of the former redevelopment agency including disposing of their assets. The City continues receiving repayment of SERAF and Housing Deferral funds from the State Department of Finance once the State approves the repayment schedule. The City will continue evaluating various affordable housing projects and programs.

PROGRAM MEASUREMENTS

CDBG

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Agencies assisted from Community Fund	1	1	1
Number of Housing Rights Center clients assisted	92	100	100
Number of Businesses assisted	-	-	8

HOME

Residential Rehab Participants	4	4	4
Homeless Supportive Services	0	0	20

PLHA

Residential Rehab Participants	0	0	2
Homeless Supportive Services	0	0	80

2024-2025 Goals and Objectives

- Work with the Monterey Police Department to create a transitional housing and support services program to assist persons and households experiencing homelessness or at risk of homelessness.
- Continue implementing all goals as identified in the City of Monterey Park 2020-2024 Five-Year Consolidated Plan.
- Continue implementing goals identified in the City of Monterey Park 2020-2024 Five-Year Consolidated Plan
- Prepare the City of Monterey Park 2025-2029 Five-Year Consolidated Plan.
- Apply for 2023 State of California Permanent Local Housing Allocation (PLHA) funds to be used for homeless services and housing rehabilitation.
- Implement new housing rehabilitation loan program that will be available to households earning up to 150% of the Los Angeles County Median Area Income.
- Work with the Community Development Department to create a business improvement program to revitalize eligible City businesses.

2023-2024 Major Accomplishments

- Prepared and obtained HUD approval of the substantial amendment to the City of Monterey Park Consolidated Plan One Year Action Plan adding two new public works projects (Langley Center and Barnes Park Bathroom Improvements).
- Promoted fair housing through the Housing Rights Center by providing four workshops for tenants and landlords.
- Began developing a plan for the implementation of a transitional housing and supportive services program in collaboration with the Monterey Park Police Department.
- Applied for and received $1,359,916 in State of California Permanent Local Housing Allocation (PLHA) funds.

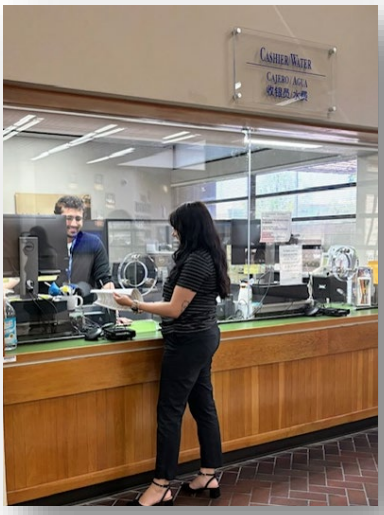
Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Special Revenue	$969,477	$795,379	$795,379	$747,477
Total Expenditures	**$969,477**	**$795,379**	**$795,379**	**$747,477**

Division: Revenue Collection
Division No.: 1406

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$328,676	$810,854	$810,854	$853,194
Services	$88,910	$315,862	$315,862	$305,860
Commodities	$6,552	$53,765	$53,765	$28,765
Internal Services	$144,282	$301,648	$301,648	$374,974
Total Expenditures	**$568,419**	**$1,482,128**	**$1,482,128**	**$1,562,793**
Authorized Full-Time Equivalent Positions	**5.35**	**6.50**	**6.50**	**6.50**

Programs Details



This activity provides for a range of revenue-related services, including preparing the Master Schedule of Fees and Charges, accounts receivable, cashiering services for all departments, the billing and collection of utility charges, the managing of license applications for new businesses, utility applications for water and refuse services, the processing of special permits, and the collection of delinquent accounts.

Specific service objectives are:

- Ensure prompt and courteous customer service
- Collect all revenue received by the City
- Maintain customer information on water utility, trash and business license services
- Bill and collect for water/sewer/refuse accounts on a monthly basis
- Manage the yearly collection of business tax and the issuance of business licenses
- Ensure prompt and courteous enforcement of the City's business license regulations
- Administer and monitor various revenue programs such as Transient Occupancy Tax, Admissions Tax, and Utility Users Tax
- Administer and monitor the Senior Utility Users Tax Exemption program and the Lifeline program for water discount
- Independent Contractor Reporting (ICR) to the state
- Maintain city postage equipment and oversee processing of mail

PROGRAM MEASUREMENTS

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Business Licenses Issued	4,381	4,330	4,379
Utility Bills Generated	76,023	121,000	162,000

**2023-2024 transitioned to monthly billing*

2024-2025 Goals and Objectives

- Upgrade and combine the City's online payment systems to a single more robust payment platform.
- Create progressive strategies to reform and simplify the City's various revenue structures to create equity and opportunity.
- Promote paperless options for staff and customers alike to better align with the City's goal of prioritizing sustainability.
- Work with City departments to implement the adopted Master Schedule of Fees and Charges.

2023-2024 Major Accomplishments

- Upgraded the City's utility billing system to include a payment-plan feature to better assist customers.
- Following the completion of the utility rate study and Prop. 218 process, implemented the new utility rates for water and sewer.
- Completed citywide user fee study and updated the Master Schedule of Fees to better reflect the true full cost of services and activities provided by all departments.
- Successfully completed the transition from bi-monthly to monthly utility billing to better assist our customers.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$236,959	$853,223	$853,223	$917,362
Special Revenue	$11,859	$44,672	$44,672	$24,749
Enterprise	$319,601	$584,233	$584,233	$620,682
Total Expenditures	**$568,419**	**$1,482,128**	**$1,482,128**	**$1,562,793**

Human Resources and Risk Management Department

FY 2024-2025 Preliminary Budget

Department Overview

The Human Resources & Risk Management Department is responsible for the administration of a comprehensive personnel system based on merit principles and the City's risk management program. Its primary function is to provide recruitment, employment, employee relations and training services to other City departments and to minimize risk exposure through loss prevention and control.

Department Budget Summary

Expenditures by Division					
Division Name	Division No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Human Resources	1801	$682,108	$1,001,210	$1,001,210	$934,416
Risk Management	1802	$863,129	$663,888	$663,888	$692,202
Total Expenditures		**$1,545,237**	**$1,665,099**	**$1,665,099**	**$1,626,618**
Authorized Full-Time Equivalent Positions		**6.00**	**6.00**	**6.00**	**6.00**

Programs and Services

The Human Resources Division is the core of the City's employment, benefit administration and training operations. HR centralizes recruitment and selection, job classifications, benefits, employment records management, employer/employee relation's administration, employee development programs and contract negotiations.

The Risk Management Division provides loss prevention control services, which includes insurance procurement, claims process management for property, workers compensation, general liability losses, and oversight of the City's safety management and training programs.

Human Resources and Risk Management Department

FY 2024-2025 Preliminary Budget

Significant Changes

There are no significant changes for Fiscal Year 2024 - 2025.

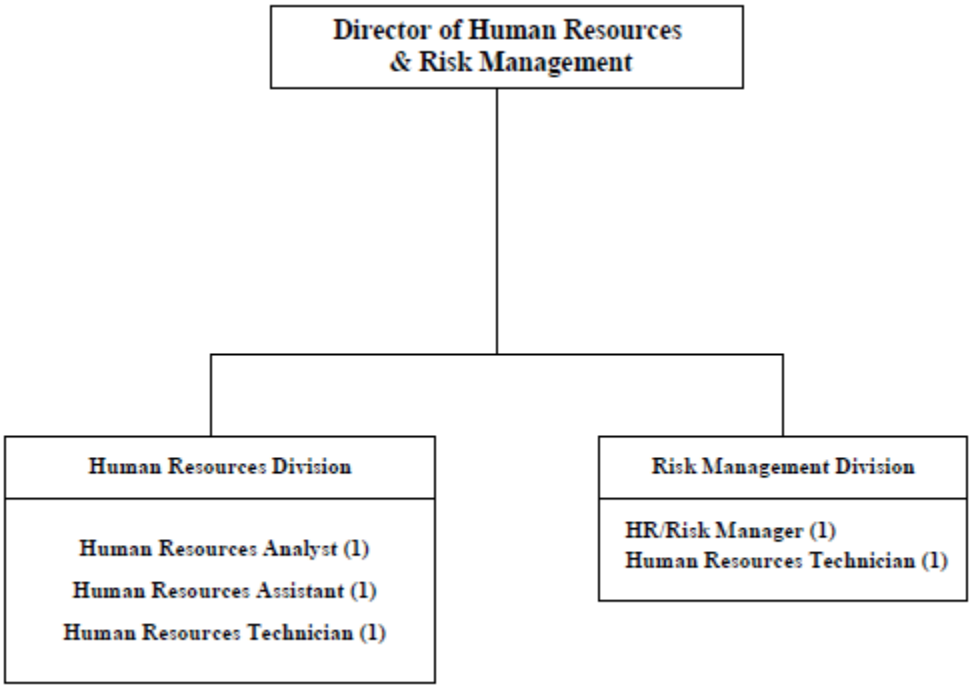
Department Personnel Summary

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
HUMAN RESOURCES AND RISK MANAGEMENT - 1800						
Director of Human Resources/Risk Management	1	-	1	-	1	-
Human Resources Analyst	1	-	1	-	1	-
Human Resources Assistant	1	-	1	-	1	-
Human Resources Technician	2	-	2	-	2	-
Human Resources/Risk Manager	1	-	1	-	1	-
HR AND RISK MANAGEMENT TOTAL	6	-	6	-	6	-

Human Resources and Risk Management Department

FY 2024-2025 Preliminary Budget

Department Organizational Chart



Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$518,220	$695,338	$695,338	$668,645
General Fund	$4,476	$0	$0	$0
Special Revenue	$15,069	$36,211	$36,211	$18,939
ARPA	$147,714			
Enterprise	$20,088	$0	$0	$0
Internal Service	$839,672	$933,550	$933,550	$939,033
Total	**$1,545,237**	**$1,665,099**	**$1,665,099**	**$1,626,618**

Human Resources and Risk Management Department

FY 2024-2025 Preliminary Budget

Division: Human Resources
Division No.: 1801

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$152,662	$537,359	$537,359	$401,747
Services	$370,571	$258,400	$258,400	$293,855
Commodities	$64,603	$6,100	$6,100	$6,000
Internal Services	$94,273	$199,352	$199,352	$232,814
Total Expenditures	**$682,108**	**$1,001,210**	**$1,001,210**	**$934,416**
Authorized Full-Time Equivalent Positions	**3.50**	**3.50**	**3.50**	**3.50**

Program Details

The Human Resources Division supports all departments by providing a wide range of personnel services, which are divided among the following separate, but integrated program areas:

Employee Development: Training and development programs to enhance employees' job skills and abilities as well as assist them in achieving career development goals. Supervisory training, tuition reimbursement for approved formal education, and in-house workshops are coordinated by and funded through the Human Resources Division. The department will continue to evaluate training needs and the required training needed to support the employee groups.

Employee Relations: An effective program of employer/employee relations has been built through the negotiation process and through administration of labor contracts with the City's eight represented employee groups. This also includes employee and supervisory counseling on personnel policies, procedures, and best practices, providing assistance in handling employee grievances and disciplinary actions, negotiation and implementation of new labor contract provisions, communication meetings with labor representatives, and promoting new programs to enhance the quality, efficiency and responsiveness of municipal services.

Recruitment and Selection: Recruitment and selection activities include job analyses, advertising, focused outreach efforts, testing administration, pre-employment medical examinations, comprehensive background checks, including Live Scan fingerprinting, reference checks and other testing as needed. This section also ensures that recruitment efforts are in compliance with adopted merit system requirements and related employment laws.

Employee Benefits: The City provides a comprehensive group benefits program, including medical insurance obtained through CalPERS, dental insurance, long-term disability, life insurance, vision insurance, deferred compensation, an employee assistance program (EAP), Flexible Spending Account (FSA), Dependent Care Account (DCA), and retired medical savings plan and retirement plans.

Personnel Management: The City reviews and revises class specifications, administrator employee performance evaluations, continue to evaluate processes and procedures and develop administrative policies and procedures relating to personnel issues.

Occupational Health: Activities that ensure employment candidates and employees are medically and psychologically qualified for the job. Additionally, the Division coordinates Fire Department biennial physicals, medical examinations for respiratory fitness, DMV Class B license renewal, Hepatitis A inoculations for first responders, fitness-for-duty medical evaluations and statutory drug testing.

2024-2025 Goals and Objectives

- Prepare for negotiations with Memorandum of Understanding agreements that expire June 30, 2025.
- Evaluate City's evaluation form.

2023-2024 Major Accomplishments

- Completed negotiations with eight associations.
- Revised Personnel Rules and Regulations.
- Changed the City's ancillary benefits broker.

Human Resources and Risk Management Department

FY 2024-2025 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$518,199	$695,338	$695,338	$668,645
General Fund	$4,476	$0	$0	$0
Special Revenue	$15,069	$36,211	$36,211	$18,939
ARPA	$122,876	$0	$0	$0
Enterprise	$13,717	$0	$0	$0
Internal Service	$7,772	$269,662	$269,662	$246,831
Total Expenditures	**$682,108**	**$1,001,210**	**$1,001,210**	**$934,416**

Human Resources and Risk Management Department

FY 2024-2025 Preliminary Budget

Division: Risk Management
Division No.: 1802

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$745,411	$454,937	$454,937	$451,857
Services	$7,142	$39,900	$39,900	$38,850
Commodities	$381	$1,450	$1,450	$1,200
Internal Services	$110,195	$167,601	$167,601	$200,295
Total Expenditures	**$863,129**	**$663,888**	**$663,888**	**$692,202**
Authorized Full-Time Equivalent Positions	**2.50**	**2.50**	**2.50**	**2.50**

Program Details

The Risk Management Division serves to protect the personnel and physical assets of the City from injury and loss. To accomplish this, a variety of program services are established including: identification and measurement of potential losses, loss prevention, programs for elimination of unsafe working conditions, safety training, insurance purchase, and claims handling for liability, property damage, unemployment, and workers' compensation.

The City maintains General Liability and Auto Liability insurance coverage through the City's participation in a Joint Power Authority risk sharing pool for Liability and Workers Compensation Programs.

The Risk Management Division seeks to minimize the City's financial exposure by ensuring that tort liability claims are processed and brought to closure as expeditiously as possible, fully investigating all claims, and by subrogating claims where third party liability exists, to recover losses.

The City maintains workers compensation insurance coverage to statutory limits per occurrence (policy will pay out per statute with no coverage limit) through the City's participation in a Joint Power Authority risk sharing pool Workers Compensation Program. The Risk Management Division seeks to minimize the City's workers compensation financial exposure by performing risk exposure analysis, loss control programs, and by thorough claim investigation, evaluation and processing, and continuing an active safety training program for employees.

Human Resources and Risk Management Department

FY 2024-2025 Preliminary Budget

The Risk Management Division manages the City's insurance and self-insurance programs for property, public official bonds, automobile, and property damage. The division tracks and administers the City's unemployment insurance claims as well.

PROGRAM MEASUREMENTS

LIABILITY CLAIMS FILED

	Actual 2021-2022	Actual 2022-2023	Actual 2023-2024*
Community Development	0	0	0
Fire	1	1	2
General Government	3	2	4
Finance	0	0	0
Police	2	2	6
Public Works	13	24	15
Recreation & Comm Svc	0	0	0
TOTAL	19	29	27

*As of March 28, 2024

WORKERS' COMPENSATION CLAIMS FILED

	Actual 2021-2022	Actual 2022-2023	Actual 2023-2024*
Fire	13	27	10
General Government	0	0	0
Library	0	0	1
Finance	2	0	0
Police	38	23	8
Public Works	6	2	3
Recreation & Comm Svc	1	1	0
TOTAL	60*	53*	22*

*Includes all claims that are OSHA recordable. As of April 4, 2024

2024-2025 Goals and Objectives

- Evaluate Third Party Administrator for general liability claims
- Evaluate safety committee

Human Resources and Risk Management Department

FY 2024-2025 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$20	$0	$0	$0
ARPA	$24,838	$0	$0	$0
Enterprise	$6,370	$0	$0	$0
Internal Service	$831,900	$663,888	$663,888	$692,202
Total Expenditures	**$863,129**	**$663,888**	**$663,888**	**$692,202**

Community Development Department

FY 2024-2025 Preliminary Budget

Department Overview

The Community Development Department has the most direct impact on the City's local economy through its work to help businesses thrive in the City, implementation of land use and zoning regulations, and process permits for construction projects. The Department is the main point of contact for anyone who wants to open a new business, make additions to or alternations to existing buildings, or construct a new development in the City, among others. The Department protects the public health, safety, and general welfare through its implementation of the General Plan, Zoning Code, and State and local standards concerning structural integrity, fire and life safety, sanitation, security, accessibility, and energy efficiency of construction. The Department listens to the needs of the community to attract new businesses and support the creation of new jobs in the City.

Programs and Services

Building & Safety Division

The Building & Safety Division enforces Title 16 of the Monterey Park Municipal Code. Building & Safety staff enforces the Uniform Building Codes (i.e., Building, Plumbing, etc.), as well as State and Federal regulations relating to the construction of structures and their safety through plan check review and inspection of construction project. The Building Division also is responsible for taking updates to the Uniform Building Codes that occur every 3 years to the City Council for adoption.

Planning Division

The Planning Division administers Title 21 of the Monterey Park Municipal Code. Planning Division staff comments on and processes all applications for Design Review and Planning Commission land use actions. Staff conduct field inspections and research which provides the basis for professionally prepared staff reports, and recommendations made for approval, denial, or approval with conditions. It also is the lead agency for all environmental reviews consistent with the California Environmental Quality Act (CEQA).

Economic Development Division

The Economic Development Division creates and implements strategies that promote economic growth and job creation within the community, working closely with businesses, investors, and other stakeholders to attract and retain businesses, promote investment, and create jobs. In addition, the Division encourages business investment opportunities, expands the City's tax base, supports business retention and attraction activities, and assists business rebuilding efforts. Staff assists and supports local businesses, developers, and property owners while balancing private sector needs with neighborhood quality of life issues. The Division also provides staff support to the Economic Development Advisory Commission and the Business Improvement District Advisory Committee, which have a common goal of building a solid economic foundation for the community.

Community Development Department
FY 2024-2025 Preliminary Budget

Significant Changes

There are no significant changes for Fiscal Year 2024 - 2025.

Department Budget Summary

Expenditures by Division					
Division Name	Division No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Planning	1701	$817,395	$1,160,422	$1,160,422	$1,173,721
Building & Safety	1702	$1,324,669	$1,847,506	$1,847,506	$1,821,300
Economic Development	1705	$432,302	$505,072	$505,072	$484,177
Business Improvement Area	1711	$23,477	$89,539	$89,539	$73,950
Total Expenditures		**$2,597,842**	**$3,602,539**	**$3,602,539**	**$3,553,148**
Authorized Full-Time Equivalent Positions		**14.50**	**14.50**	**14.50**	**14.50**

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$2,040,041	$3,041,293	$3,041,293	$2,960,406
Special Revenue	$220,209	$106,762	$106,762	$122,239
ARPA	$31,243	$0	$0	$0
Enterprise	$306,349	$454,484	$454,484	$470,502
Total	**$2,597,842**	**$3,602,539**	**$3,602,539**	**$3,553,148**

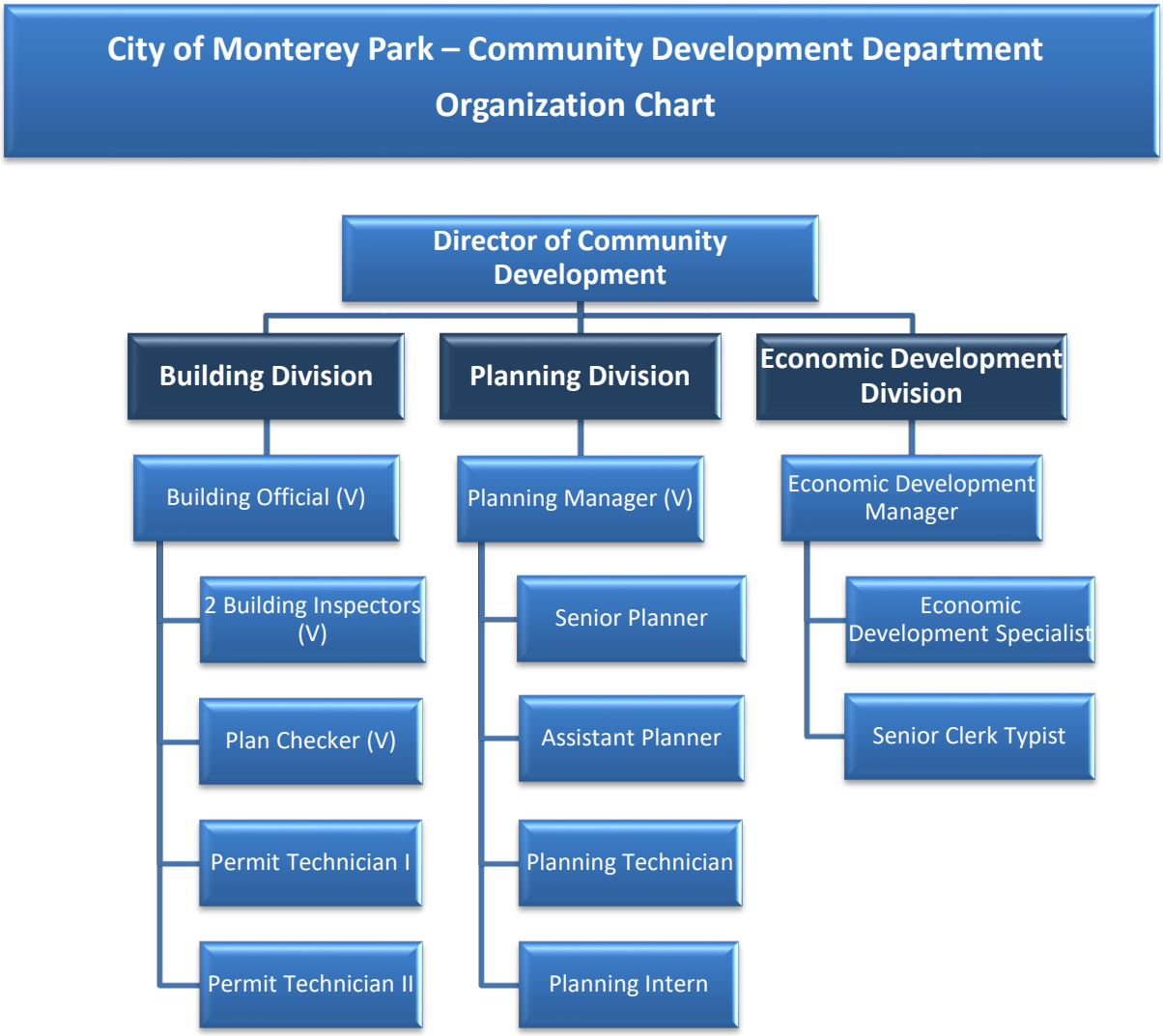
Community Development Department
FY 2024-2025 Preliminary Budget

Department Personnel Summary

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
COMMUNITY DEVELOPMENT - 1700						
Director of Community Development	1	-	1	-	1	-
Assistant Planner	1	-	1	-	1	-
Building Inspector	2	-	2	-	2	-
Building Official	1	-	1	-	1	-
Economic Development Manager	1	-	1	-	1	-
Economic Development Specialist	1	-	1	-	1	-
Permit Technician I	1	-	1	-	1	-
Permit Technician II	1	-	1	-	1	-
Plan Checker	1	-	1	-	1	-
Planning Intern	-	0.50	0	0.50	0	0.50
Planning Manager	1	-	1	-	1	-
Planning Technician	1	-	1	-	1	-
Senior Clerk Typist	1	-	1	-	1	-
Senior Planner	1	-	1	-	1	-
COMMUNITY DEVELOPMENT TOTAL	14	0.50	14	0.50	14	0.50

Community Development Department

FY 2024-2025 Preliminary Budget



Division: Planning
Division No.: 1701

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$557,729	$701,038	$701,038	$776,547
Services	$137,768	$63,000	$63,000	$108,000
Commodities	$11,345	$7,100	$7,100	$8,700
Internal Services	$110,553	$389,284	$389,284	$280,474
Total Expenditures	**$817,395**	**$1,160,422**	**$1,160,422**	**$1,173,721**
Authorized Full-Time Equivalent Positions	**5.50**	**5.50**	**5.50**	**5.50**

Program Details

This program is intended to promote the orderly physical development of the City and to maintain a high quality, resident, and business- friendly community consistent with applicable State laws and the goals, policies, objectives, and programs of the General Plan, Specific Plans, and Monterey Park Municipal Code. The Planning Division is responsible for this program. Currently, the program is comprised of Administrative Project Review, Discretionary Project Review, Subdivision Review, Environmental Review, General Plan Implementation, and Zoning Administration. In addition, the Division provides support for the Planning Commission.

- **Administrative Project Review** provides the review and processing of ministerial permits and applications that are subject to the review and approval of the City Planner to ensure projects comply with City, County, and State development regulations. Planning Division staff processes these permits and applications and work closely with other divisions and departments who may also contribute to the review of these permits and applications.

- **Discretionary Project Review** provides the review and processing necessary to ensure projects comply with City, County, and State development regulations. The Planning Division works closely with property owners, developers, designers, architects, and the interested public from inception of a development project to completion of a project.

- **Subdivision Review** Many of the residential, commercial, and industrial projects reviewed and approved by the City involve the subdivision of land, which may involve creating individual lots or reconfiguring properties lines. The subdivision review process involves coordination with City departments, public utilities, and outside agencies. The Planning Division is responsible to ensure all projects are consistent with the goals and objectives of the General Plan, as required by the State Subdivision Map Act.

- **Environmental Review** Under provisions of the California Environmental Quality Act (CEQA), most discretionary projects within the City are required to receive some level of environmental review. This review provides information regarding environmental impacts associated with particular projects and identifies mitigation measures, which may reduce or eliminate significant impacts. The Planning Division ensures environmental review occurs in a rapid and cost-effective manner while complying with CEQA. In addition, the City monitors all construction projects for compliance with mitigation measures according to State law.

- **General Plan Implementation** The Planning Division is responsible for maintaining and updating the City's General Plan so that the goals, policies, and implementation measures are current and reflect the existing and future needs of the City as required by State law. Subdivision maps, Specific Plans, capital improvement projects, and various land use permits must be consistent with an up-to-date, adopted General Plan.

- **Zoning Code Administration** The Planning Division prepares Zoning Code Amendments to address emerging issues or to comply with changing statutes. The Planning Division works closely with the City Attorney's Office to ensure that proposed amendments are consistent with local, State, and Federal regulations, as well as, with the City's General Plan.

Program Measurements

DISCRETIONARY APPLICATIONS: These types of applications require, as necessary, Planning Commission, and City Council review. The Planning entitlements listed below will take from 2 to 6 months to process depending on the complexity of the project.

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Code Amendments*	7	2	4
Conditional Use Permits	3	6	6
General Plan Amendments	2	0	0
Specific Plan	2	0	1
Parcel Maps	3	3	3
Tentative Tract Maps	0	3	3
Time Extensions	1	2	2
Variances	0	1	0
Zone Changes	2	2	3
CEQA			
Environmental Impact Reports	0	0	0
Negative Declarations	1	0	2
Categorical Exemptions	21	19	15

*Most Code Amendments are City initiated. Therefore, no fees were collected.

ADMINISTRATIVE APPLICATIONS: These types of applications subject to the review and approval of the City Planner. These applications may be issued same day approval or some may take up to 2 months to process depending on the complexity of the project.

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Administrative Use Permits	3	4	3
Banners	13	4	10
Landscape Review	0	4	3
Minor Modification	1	0	0
Short Term Rentals	14	7	10
Site Plan Review	8	5	4
Temporary Use Permits	8	8	8
Traffic/Parking Study	0	7	5
Yard Sales	91	70	75

DESIGN REVIEW			
Signs	34	20	25
Remodels, No increase of floor area	1	4	3
New Construction < 10,000 SF	3	1	1
New Construction > 10,000 SF	0	2	3
Single-Family Residential (>2,000 sq. ft.)	22	15	18

2024-2025 Goals and Objectives

- Planning Division will continue to provide excellent planning services to help residents make home improvements, business owners open their businesses, and developers build new commercial, industrial and residential buildings, among others.

- As part of the implementation of the adopted General Plan Land Use and Urban Element and Housing Element, the Planning Division will continue to update to the zoning code to create consistency amongst the General Plan, Zoning Code and Zoning Map.

- Conduct a series of updates to the Monterey Park Municipal Code to correct inconsistencies and to implement recent changes to State law as they pertain to accessory dwelling units, and Senate Bill (SB) 9, among others.

- Work collaboratively with the City's Economic Development Division to help existing businesses thrive, streamline the approval of new businesses, and identify new development opportunities with interested developers.

- Work collaboratively with other departments/divisions providing development services, including, Building & Safety Division, Fire Department, and Public Works Department, to provide guidance to developers, residents and business owners developing properties within the City.

- Implementation of electronic plan review and plan submittal for all Planning related applications to automate manual processes for efficiency and consistency.

Community Development Department

FY 2024-2025 Preliminary Budget

2023-2024 Major Accomplishments

- The California Department of Housing and Community Development (HCD) certified the City's Housing Element (6th Cycle – 2021- 2029) making the City eligible for State grant funding and providing programs that will enhance housing opportunities for all. To date, the City has received $1.3 million dollars as a direct result of this.

- The Planning Division began implementation of the certified Housing Element including an update of the Density Bonus Ordinance, creation of the Inclusionary Housing Ordinance, and becoming a member of the San Gabriel Valley Regional Housing Trust.

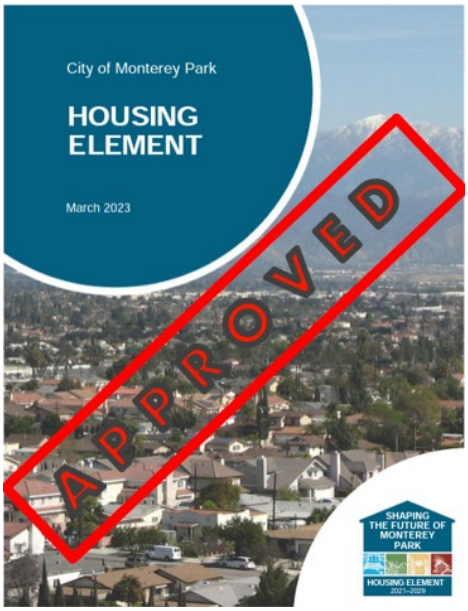
- Planning Division launched the *Our City, Our Plan* campaign to advance efforts in creating consistency between the General Plan and the Zoning Code which will help with downtown revitalization, expand housing opportunities and streamline development. Efforts resulted in successful public outreach sessions and zone changes.

- Planning Division continued to spearhead the community-wide *Going Green* campaign, which involves all City Departments and will be rooted in the community to develop and implement strategies which will help mitigate climate change and adapt to climate change that is already occurring. Staff connected with over 1,000 constituents during outreach related to the campaign, through a survey, community workshops, and at City events, among others to develop a Sustainability Plan for adoption by the City Council in April 2024.

- Planning Division updated the Monterey Park Market Place Specific Plan to help provide various alternatives for the eventual build-out of the Monterey Park Market Place.

- Processed planning entitlements for new development projects and conditionally permitted uses.

- Regularly met with Economic Development Division staff to collaborate on various initiatives to support economic vitality in the City.



Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$596,575	$1,079,439	$1,079,439	$1,080,885
Special Revenue	$198,678	$57,184	$57,184	$45,939
ARPA	$8,902	$0	$0	$0
Enterprise	$13,239	$23,800	$23,800	$46,896
Total Expenditures	**$817,395**	**$1,160,422**	**$1,160,422**	**$1,173,721**

Division: Building & Safety
Division No.: 1702

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$218,845	$760,138	$760,138	$628,589
Services	$950,189	$791,300	$791,300	$828,300
Commodities	$5,216	$16,719	$16,719	$16,800
Internal Services	$150,419	$279,349	$279,349	$347,610
Total Expenditures	**$1,324,669**	**$1,847,506**	**$1,847,506**	**$1,821,300**
Authorized Full-Time Equivalent Positions	**6.00**	**6.00**	**6.00**	**6.00**

Program Details

The Building & Safety Division is established per the mandate of California Health and Safety Code to facilitate compliance with State and local building standards concerning structural integrity, fire and life safety, sanitation, security, accessibility, and energy efficiency of construction within the local jurisdiction. It provides staff support to the City Council, and other City departments in analyzing issues relating to safety of buildings.

The Division's specific service objectives include:

- Review building plans, issue building permits, and inspect construction work for compliance with building safety technical codes. The State and local codes that are enforced by the Division include the building code, electrical code, mechanical code, plumbing code, building conservation code, spa and swimming pool code, energy conservation standards and accessibility standards.

- Provide code interpretation, reference resources and other technical assistance to the public in a manner that facilitates compliance of design and construction with applicable building standards.

- Coordinate with various departments and outside agencies in the plan review process and serve as the contact point for permit applications.

- Monitor property maintenance and abate life safety hazards through Certificate of Occupancy inspections and special abatement programs such as the un-reinforced masonry (URM) buildings retrofit program.

- Maintains building plans and permit records and make the information readily available to the public.

Program Measurements

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
PERMITS			
Building Permits:			
a. Residential, New	*3*	*8*	*8*
b. Residential, Add/Alter	*670*	*598*	*658*
c. Non-Residential, New	*2*	*1*	*1*
d. Non-Residential, Add/Alter	*89*	*35*	*39*
e. Miscellaneous	*375*	*190*	*209*
Building Permits Total	**1,139**	**832**	**915**
Electrical Permits	*578*	449	493
Mechanical Permits	*289*	225	247
Plumbing Permits	*329*	268	295
All Permits Total	***2,335***	**1,774**	**1,950**
ANNUAL PERMIT VALUATION	***59***	***30.5***	***33.5***
PLAN CHECKS			
Total Number Processed	**787**	**492**	**542**
Processed In-House	0	0	0
Contracted Out	100	100	100
INSPECTIONS			
Construction Inspections	6,723	5,608	6,168
Certificate of Occupancy	0	0	0
All Inspections Total	**6,723**	**5,672**	**6,168**

2024-2025 Goals and Objectives

Building & Safety Division aims to enhance the efficiency of the plan submission and permit issuance process by seamlessly integrating a payment module into our new online portal and permit management software, Accela Citizen Access. This integration will enable applicants to conveniently pay for permit and plan review fees without having to visit City Hall.

2023-2024 Major Accomplishment

The Building Division began implementation of SolarApp+, which is a permitting software enabling applicants to instantly secure permits for residential and commercial solar projects. This innovative software will operate 24/7, allowing individuals to conveniently obtain permits from the comfort of their homes or offices in real-time. Technology upgrades were made to the City's permit management software (Accela) to further streamline the permitting process for additional permit types converting manual processes into automated processes. This work has a direct impact on economic development in the City because streamlining the City's processes enables construction to begin quicker and business to open their doors faster.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$1,046,756	$1,476,988	$1,476,988	$1,423,121
Special Revenue	$5,939	$29,373	$29,373	$48,523
ARPA	$2,341	$0	$0	$0
Enterprise	$269,633	$341,146	$341,146	$349,656
Total Expenditures	**$1,324,669**	**$1,847,506**	**$1,847,506**	**$1,821,300**

Division: Economic Development
Division No.: 1705

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$195,952	$263,910	$263,910	$285,193
Services	$89,284	$77,001	$77,001	$77,405
Commodities	$59,361	$38,700	$38,700	$38,700
Internal Services	$87,705	$125,460	$125,460	$82,879
Total Expenditures	**$432,302**	**$505,072**	**$505,072**	**$484,177**
Authorized Full-Time Equivalent Positions	**3.00**	**3.00**	**3.00**	**3.00**

Program Details

The Economic Development Division is responsible for creating and implementing strategies that promote economic growth and job creation within the community, working closely with businesses, investors, and other stakeholders to attract and retain businesses, promote investment, and create jobs. In addition, the Division encourages business investment opportunities, expands the City's tax base, supports business retention and attraction activities, and assists business rebuilding efforts post-pandemic. Staff assists and supports local businesses, developers, and property owners while balancing community needs with neighborhood quality of life issues. The Division also provides staff support to the Economic Development Advisory Commission and the Business Improvement District Advisory Committee, which have a common goal of building a solid economic foundation for the community.

The Division's specific service objectives include:

- Take steps to speed recovery after the worst health crisis, rebuild the local economy, and make recovery and growth more robust, resilient, and sustainable.
- Attract a variety of needed services, commercial/retail, and restaurant uses, minimizing sales tax and revenue loss and leakage to the surrounding communities, enabling the City to provide essential services to the community.
- Develop and maintain a marketing program promoting the City through various media channels.
- Work with the Economic Development Advisory Commission and the Business Improvement Advisory Committee to improve the City's image and sales tax base.

2024-2025 Goals and Objectives

- Complete and launch the new 5-year Economic Development Strategic Plan, establishing a monitoring and reporting system to track progress.
- Target new business sectors that align with the strategic plan and contribute to a diversified tax base.
- Create incentives and targeted programs using CDBG and other resources to support business retention and expansion.
- Implement a comprehensive social media and business visitation strategy to promote and support the local business community.

2023-2024 Major Accomplishments

- The Economic Development Division merged with the Community Development Division to provide enhanced development related services to the community in coordination with building, and planning staff.
- Successfully concluded the Monterey Park Rewards shop local program, which generated over $900,000 in economic activity and boosted civic pride.
- Aided businesses impacted by the 2023 shooting, providing critical SBA EIDL loan resources and application assistance, especially for non-English speaking business owners.
- Launched the development of a new 5-year Economic Development Strategic Plan, setting the course for the City's economic future.

- Represented the City at the 2023 ICSC retail convention, securing promising leads for new businesses.
- Secured nonprofit grants for eight local restaurants through the California Restaurant Foundation and the Latino Restaurant Association.
- Conducted five workshops on various topics to support the small business community.
- Launched Business Connect, a new monthly e-newsletter that provides resources and information to support local businesses.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$396,710	$484,867	$484,867	$456,400
Special Revenue	$15,592	$20,205	$20,205	$27,777
ARPA	$20,000	$0	$0	$0
Total Expenditures	**$432,302**	**$505,072**	**$505,072**	**$484,177**

Division: Business Improvement District Area No. 1
Division No.: 1711

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$23,477	$89,539	$89,539	$73,950
Commodities	$0	$0	$0	$0
Internal Services	$0	$0	$0	$0
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$23,477**	**$89,539**	**$89,539**	**$73,950**
Authorized Full-Time Equivalent Positions	**0.00**	**0.00**	**0.00**	**0.00**

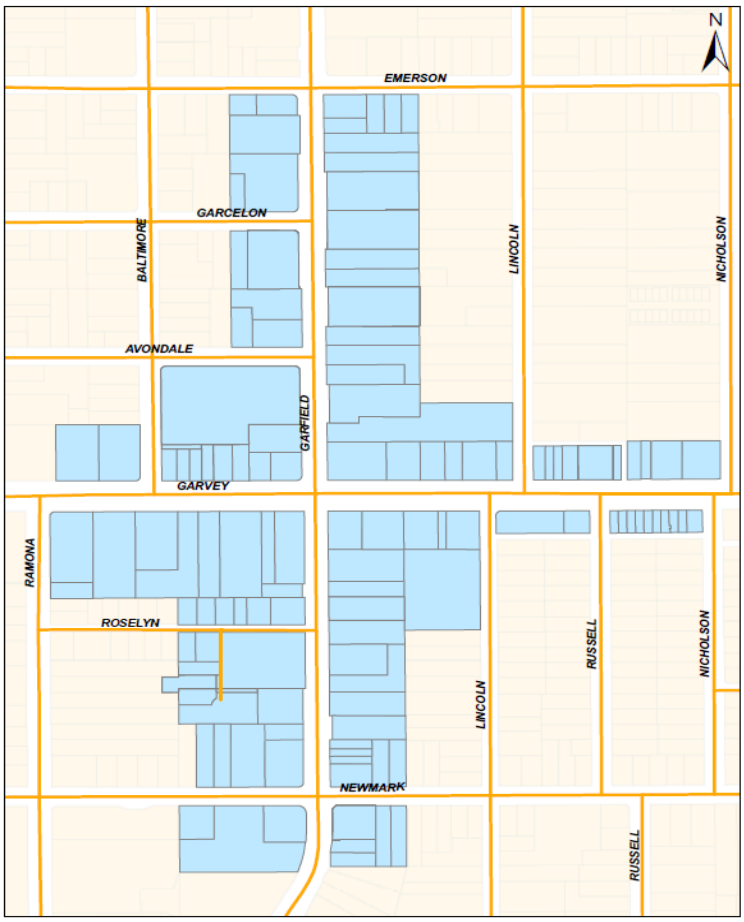
Program Details

Pursuant to California Streets and Highway Code Section 36500 et seq, the Business Improvement District (BID) is allowed to impose an assessment on businesses within self-designated downtown areas, beyond the general business license tax. The revenue can be used for the following purposes:

- Public amenities such as benches, trash receptacles, fountains, kiosks and street lighting;
- Landscaping;
- Promotion of public events to promote businesses within the business district including decorations and music; and
- Creation of activities to promote businesses within the area.

Monterey Park established a business improvement district in 1983. The district encompasses the commercial area on Garvey Avenue, from Ramona Avenue to Nicholson Avenue, and Garfield Avenue from Emerson Avenue to south of Newmark Avenue as shown in the following map:

BUSINESS IMPROVEMENT DISTRICT NO.1



2024-2025 Goals and Objectives

- Continue improving district beautification, providing janitorial services and Christmas Holiday decorations to the district.

- Promote district economic growth through collaboration with Business Improvement Advisory Committee (BIDAC) to implement strategies identified in the new 5-year Economic Development Strategic Plan to enhance economic growth within the district.

- Use allotted assessment revenues to fund promotional activities and special events to benefit the downtown BID members.

2023-2024 Major Accomplishments

- Continued janitorial services within the district and added the downtown parking lot on Garvey and Lincoln Avenues to the City's maintenance contract while minimizing the total maintenance cost for the BID compared to previous years.

- Continued Christmas decorations on Garvey Avenue within the district, while locking-in the contracted installation cost for the next two years as a hedge against inflation.

- Implemented a downtown BID-specific MPK Rewards promotion and social media campaign to benefit the BID businesses impacted by the mass shooting in January 2023.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund - Administration	$0	$0	$0	$0
General Fund	$0	$0	$0	$0
Special Revenue	$23,477	$89,539	$89,539	$73,950
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$23,477**	**$89,539**	**$89,539**	**$73,950**

Police Department

FY 2024-2025 Preliminary Budget

"We are dedicated to serving our community with respect and pride."

HONOR · INTEGRITY · ACCOUNTABILITY

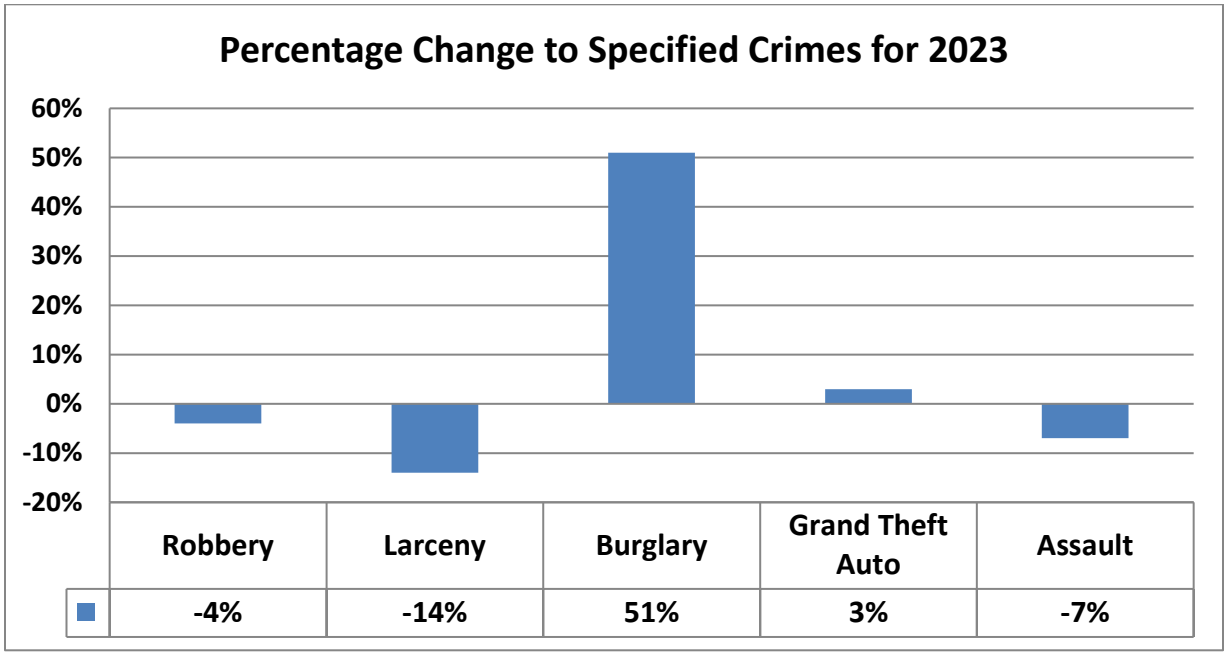
Department Overview

The Monterey Park Police Department is a full-service police department providing public safety and law enforcement services to the City of Monterey Park. The Department is committed to providing professional, fair, compassionate, and dedicated law enforcement with honor, integrity, and accountability. The Department coordinates with other City Departments to produce outstanding overall service to the community.

Members of the Monterey Park Police Department recognize that to deliver the highest level of police services, contemporary issues in our community and challenges facing the Police Department must be studied on a continuous basis. Identifying the best solutions to address community safety and quality of life issues is a core responsibility of the Police Department. To strengthen our community partnership, we maintain a high level of attention to significant issues that impact the community's safety and quality of life.

The Department is organized into two divisions that perform various activities, each overseen by a captain. The Operations Division comprises Field Services, Investigations, and the Traffic Bureau. The Support Services Division comprises Administration, Animal Services, the Community Engagement Bureau, Jail Operations, the Records Bureau, and Computer Services.

An analysis of the crime statistics in Monterey Park reflects that for 2023, there was a significant increase in NIBRS Group A crimes compared to the previous year. In 2023, the categories of robbery, theft, burglary, and grand theft auto increased. These increases can be attributed to the return to work for many people and are consistent with general crime trends in Los Angeles County, mainly due to the lack of criminal prosecution penalties and the decriminalization of many offenses.



An annual account of Monterey Park's Part I crime trends and traffic fatalities are listed below:

Calendar Year	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
% Change in Part I Crime	-3%	16%	-10%	26%	23%	-14%	0%	-14%	-8%	2%	-2%
# Traffic Fatalities	2	3	5	4	4	0	2	3	4	1	3

Programs and Services

The Department strongly partners with the community to address crime and quality of life issues. The Monterey Park Police Department is meeting the challenges of increased crime and homelessness and the demand for police accountability through proper planning, strategic implementation, training, and commitment to delivering the highest level of police services to our community. All officers received de-escalation, additional use-of-force training, and mental health and dependency training.

Our staff has done an excellent job of adapting and has worked diligently to engage the community through social media and community engagement sessions. We are building the Police Department's neighborhood watch, business watch, social media, and virtual engagement programs to proactively engage with the community through dialogue, collaboration, community input, panel discussions, and working with community leaders to better understand the community's needs and concerns. With the end of COVID-19 restrictions, the Department has begun a robust re-engagement with the community at many in-person functions.

The Department has built on our multidisciplinary approach to providing services to individuals experiencing homelessness and/or having a mental health crisis. The multidisciplinary model brings together different disciplines and areas of expertise to provide wraparound services to various community members through creative strategies and collaboration with various community stakeholders.

The Department continues to focus on recruitment, hiring, and succession planning. The Department continues to update our brand and hiring process. Resources have been dedicated to hiring new employees and training all employees to ensure our members serve with a public servant's heart with an understanding of de-escalation and community-oriented policing and its application. The Department has a Peer Support Program to help decrease the day-to-day stress and support our members throughout their careers.

The Police Department is a source of pride for many employees and volunteers who live in Monterey Park. Police Reserves, Monterey Park Emergency Communications, Citizen's Patrol, Police Explorers, Chaplains, and interns volunteered over 3,000 hours in 2023.

Significant Changes

The City of Monterey Park Police Department's current (CAD) Computer Aided Dispatch, (RMS) Records Management System and Mobile Field Reporting database has been in use for 18 years. It is an antiquated patchwork of various databases that lacks modern features with poor support from the current service provider. The current CAD/RMS system does not meet the technological needs of the police department. The system has an anticipated increased cost for the yearly maintenance service set to increase and surpass the cost of migrating to a new system. By migrating the police department's databases to a new system, the police department will gain efficiency and advanced technologies that will better meet the demands of the department and the community, while saving the city an anticipated cost of $1,207,856.50 over ten years.

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Police Admin	3101	$2,430,653	$4,838,829	$4,838,829	$5,095,256
Traffic Bureau	3102	$2,039,782	$2,296,468	$2,296,468	$2,748,952
Field Services	3103	$11,549,651	$12,837,653	$12,837,653	$11,915,364
Investigations	3104	$2,782,083	$3,127,589	$3,127,589	$3,727,935
Animal Services	3111	$255,513	$393,909	$393,909	$448,479
Communications	3112	$1,898,791	$4,045,630	$2,097,576	$1,887,298
Jail	3113	$681,422	$772,726	$772,726	$877,722
Records	3114	$991,586	$1,043,521	$1,043,521	$1,310,271
Computer Services	3115	$545,946	$665,157	$665,157	$1,685,646
Community Engagement	3120	$1,584,629	$1,826,496	$1,826,496	$2,505,014
Total Expenditures		**$24,760,055**	**$31,847,979**	**$29,899,924**	**$32,201,938**
Authorized Full-Time Equivalent Positions		**126.30**	**129.50**	**129.50**	**129.50**

Police Department
FY 2024-2025 Preliminary Budget

Department Personnel Summary

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
POLICE - 3100						
Police Chief	1	-	1	0	1	0
Animal Services Officer	2	-	2	0	2	0
Community Services Officer	3	2.50	3	2.50	3	2.50
Communications Supervisor	1	-	1	0	1	0
Crime Analyst	-	0.50	0	0.50	0	0.50
Crossing Guard	-	4.50	0	4.50	0	4.50
Dispatcher	8	1.25	9	1.25	9	1.25
Evidence Officer	2	0.00	2	0	2	0
Jailer	4	1.00	4	1	4	1
Jailer Supervisor	1	-	1	0	1	0
Principal Management Analyst	1	-	1	0	1	0
Outreach and Housing Navigation Coordinator	1	-	1	0	1	0
Police Administrative Assistant	1	-	1	0	1	0
Police Cadet	-	2	0	2	0	2
Police Captain	2	-	2	0	2	0
Police Clerk	10	-	10	0	10	0
Police Corporal	14	-	14	0	14	0
Police Lieutenant	7	-	7	0	7	0
Police Officer	43	-	45	0	45	0
Police Records Cadet	-	0.50	0	0.50	0	0.50
Police Records Clerk	-	1	0	1	0	1
Police Records Management System Technician	1	-	1	0	1	0
Police Records Supervisor	1	-	1	0	1	0
Police Sergeant	9	-	9	0	9	0
Secretary	1	-	1	0	1	0
POLICE TOTAL	**113**	**13.25**	**116**	**13.25**	**116**	**13.25**

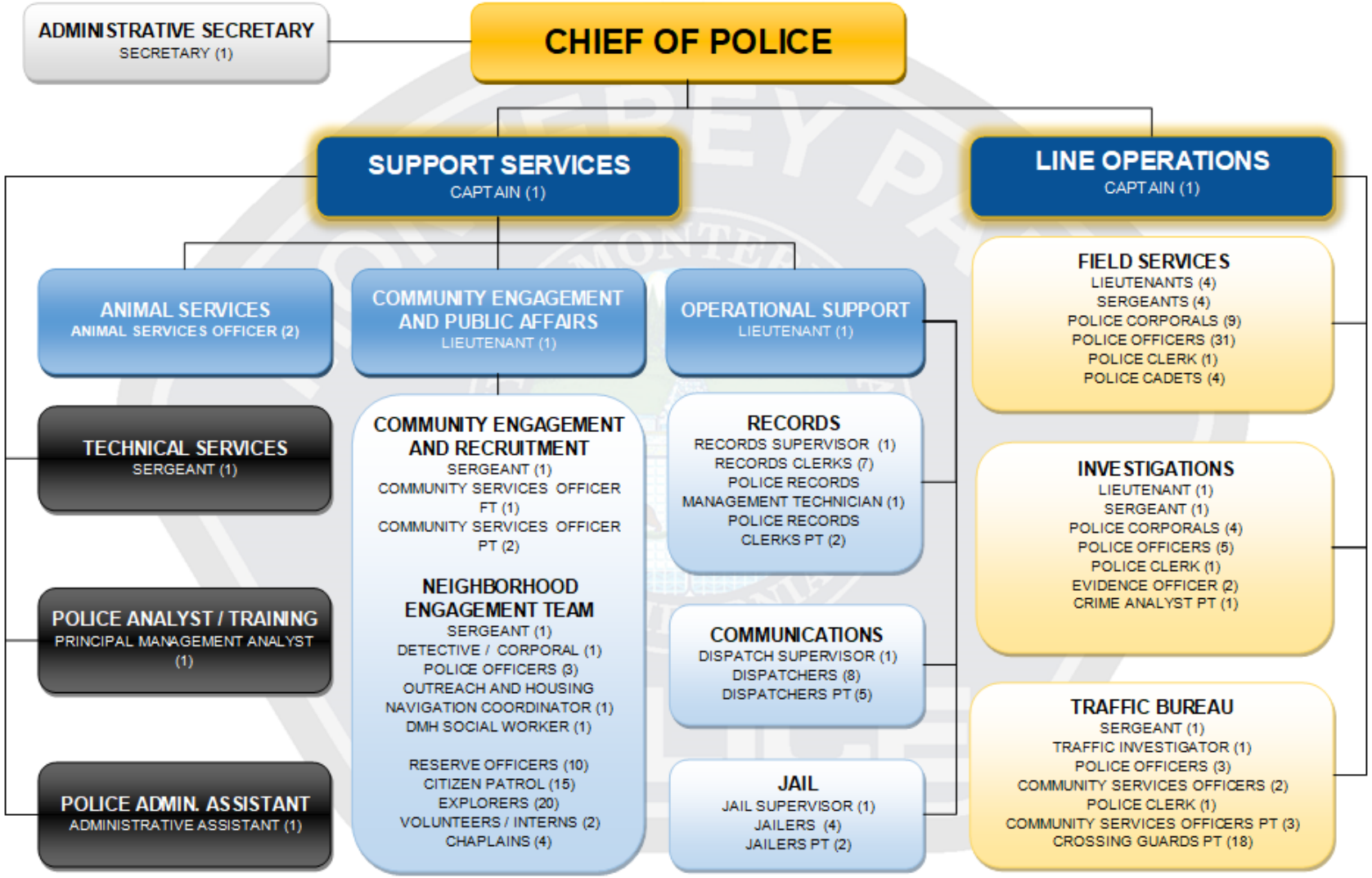
Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$19,824,213	$25,461,752	$23,513,697	$26,742,000
Special Revenue	$2,669,279	$5,187,108	$5,187,108	$5,227,969
ARPA	$2,054,188	$1,199,119	$1,199,119	$231,969
Enterprise	$0	$0	$0	$0
Internal Service	$16,847	$0	$0	$0
Total	**$24,564,528**	**$31,847,979**	**$29,899,924**	**$32,201,938**

Police Department

FY 2024-2025 Preliminary Budget

MONTEREY PARK POLICE DEPARTMENT ORGANIZATIONAL CHART



Division: Police Administration

Division No.: 3101

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$1,636,914	$2,032,861	$2,032,861	$2,423,335
Services	$149,425	$1,656,852	$1,656,852	$1,335,811
Commodities	$222,880	$37,872	$37,872	$42,223
Internal Services	$421,436	$1,111,245	$1,111,245	$1,293,887
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$2,430,653**	**$4,838,829**	**$4,838,829**	**$5,095,256**
Authorized Full-Time Equivalent Positions	**8.00**	**8.00**	**8.00**	**8.00**

Program Details

The Administration Bureau is responsible for ensuring that the administrative needs of the Police Department are met and that the Police Department's mission is carried out in the most efficient manner. The Administration Bureau is commanded by the Chief of Police. The Chief of Police is a cooperative and collaborative member of the City Manager's executive team who leads, directs, and coordinates the activities of the Police Department to ensure the community's safety by providing effective and positive police services.

Preparing and maintaining the Department's budget, grants, policies, preparing payroll for the entire department, contracts and procurement of goods/services/equipment, administrative investigations, and various staff projects are assigned to the Administration Bureau. This Bureau is also responsible for the Police Department's compliance with Peace Officer Standards and Training (POST) and Standards and Training for Corrections (STC) training mandates and guidelines, and maintenance of all technology-related equipment within the Police Department.

2024-2025 Goals and Objectives

- Continually evaluate the Department's organizational effectiveness and make changes as needed that further the Department's commitment to the principles and practice of service through a Community Policing model.
- Maintain and update personnel records of Department employees and ensure compliance with State and Federal laws regarding personnel files.
- Prepare required reports to governmental and other oversight agencies regarding concealed weapons permits, citizen complaints, use of force, and other matters.

- Implement liability controls by conducting internal audits, inspecting various agency processes, researching, developing best practices, and updating Lexipol policy manual.
- Process and conduct administrative investigations.

- Manage Police Department's State and Federal grant funds to ensure the receipt and expenditure of funds are completed within grant requirements, ensuring that all required reporting and deadlines are met.
- Facilitate Police Department purchases to ensure all contract requirements are met.
- Ensure the timely and accurate completion of payroll and budget.
- Provide training and career development for all members of the Department and maintain compliance with POST and STC training requirements.
- Implementation of technology initiatives to ensure organizational efficiencies and effectiveness.

2022-2023 Major Accomplishments

- Continued to recruit, hire, and promote personnel
- Increased the Police Department's social media presence
- Held monthly community engagement meetings and other in-person community events such as Cookie with a Rookie
- Established new protocols to ensure the Police Department is compliant with the reporting requirements outlined in Senate Bill (SB) 2
- Hired a part-time Crime Analyst specifically assigned to the Investigations Bureau to enhance the Bureau's capabilities.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$1,895,349	$2,940,268	$2,940,268	$3,473,194
Special Revenue	$322,929	$1,898,561	$1,898,561	$1,622,063
ARPA	$195,528	$0	$0	$0
Enterprise	$0	$0	$0	$0
Internal Service	$16,847	$0	$0	$0
Total Expenditures	**$2,430,653**	**$4,838,829**	**$4,838,829**	**$5,095,256**

Division: Traffic Bureau

Division No.: 3102

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$1,432,306	$1,530,929	$1,530,929	$1,937,123
Services	$9,648	$57,504	$57,504	$68,048
Commodities	$64,057	$103,542	$103,542	$130,213
Internal Services	$519,490	$565,493	$565,493	$613,568
Capital Outlay	$14,281	$39,000	$39,000	$0
Total Expenditures	**$2,039,782**	**$2,296,468**	**$2,296,468**	**$2,748,952**
Authorized Full-Time Equivalent Positions	**14.00**	**14.00**	**14.00**	**14.00**

Program Details

The Traffic Bureau addresses traffic safety issues within the City of Monterey Park. The Bureau places emphasis on reducing and preventing traffic collisions, enforcing parking laws, and educating the community on traffic safety and pertinent laws.

Traffic Bureau personnel provide the City with five-day-a-week Motorcycle Officer coverage and seven-day-a-week Parking Enforcement Officer coverage. The Traffic Bureau also includes a Traffic Investigator who is assigned to handle all post-collision investigations and related arrests. In providing a full range of services, the Traffic Investigator's skill and expertise in collision reconstruction assist in the identification of collision patterns and trends so that specific education and enforcement efforts can be implemented in problem areas.

Parking Enforcement Officers provide enforcement for all parking-related issues such as permit parking, street sweeping, parking for the disabled, fire lane violations as well as respond to citizens' requests for services. Parking Enforcement personnel help ensure safe and orderly parking around schools, in commercial districts, and on all City streets. Removal of abandoned vehicles is also a primary responsibility of these officers.

2024-2025 Goals and Objectives

- Identify the five highest traffic collision locations per month for enforcement of primary collision factor violations.
- Conduct weekly lidar enforcement in areas where speed has been identified as the primary collision factor.
- Conduct two Merit Badge training course in collaboration with Scouts BSA covering the subjects of traffic safety, crime prevention, and fingerprinting.

- Conduct six community Traffic Safety Presentations to educate students and the public on the topic of pedestrian safety, bicycle, and safe driving practices.
- Conduct 12 DMV certified Mature Driver training courses.

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Number of Citations:++			
Traffic	2,860	3,382	3,121
Parking	8,489	9,279	8,884
Traffic Collision Incidents:			
Fatal	4	1 (YTD)	2
Injury	183	208	195
Non-injury	325	310	317
Persons Injured	260	280	270

2023-2024 Major Accomplishments

- Received a $178,000 grant from the California Office of Traffic Safety to enhance safety in the community through DUI, Distracted Driving, Pedestrian and Bike Enforcement operations. The overall goal was to lower the number of both injury and fatal collisions.
- Received a $25,000 grant from the California office of Traffic safety to enhance safety in the community through a Pedestrian and Bicycle Safety education program.
- Received a $184,010.89 grant from the Department of California Highway Patrol-Cannabis Tax Fund Grant Program to enhance community safety through DUI enforcement operations, and purchase a 2024 Dodge Durango DUI Pursuit vehicle.
- The Traffic Bureau conducted two community Traffic Safety Presentations. One presentation was conducted for BSA Scouts Merit Badges. The other presentation provided awareness to youth, during SNOW Village, about the importance of pedestrian safety, teen driver safety, bicycle safety, and the dangers of DUI/DUID.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$1,522,893	$1,686,511	$1,686,511	$2,375,432
Special Revenue	$326,102	$340,491	$340,491	$262,830
ARPA	$190,786	$269,466	$269,466	$110,690
Total Expenditures	**$2,039,782**	**$2,296,468**	**$2,296,468**	**$2,748,952**

Police Department
FY 2024-2025 Preliminary Budget

Division: Field Services

Division No.: 3103

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$7,547,337	$9,397,801	$9,397,801	$8,681,920
Services	$28,113	$43,100	$43,100	$55,441
Commodities	$266,880	$408,633	$408,633	$356,063
Internal Services	$2,194,703	$2,482,406	$2,482,406	$2,821,940
Capital Outlay	$1,512,618	$505,714	$505,714	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$11,549,651**	**$12,837,653**	**$12,837,653**	**$11,915,364**
Authorized Full-Time Equivalent Positions	**51.00**	**52.00**	**52.00**	**52.00**

Division Details

Field Services Bureau personnel are the first responders to calls for service. Most of the Departments' officer-citizen contacts occur within this Bureau. As first responders, these officers handle all emergencies, alarms, crime report requests, disputes, hazards, traffic enforcement, traffic accident investigations and various other calls for service. As time permits these officers also address problem oriented policing concerns to enhance the quality of life in the community. Services are provided twenty-four hours a day, seven days a week, ranging from low priority (parking complaints, keep the peace, etc.) to high priority (preliminary investigations of serious crimes like homicides and felony assaults) calls for service. The Special Weapons and Tactics team (SWAT) supports Field Services when necessary. The team has been established to provide specialized support in handling critical field operations where intense negotiations and/or special tactical deployment methods beyond the capacity of field officers appear to be necessary.

Attached to the Field Services Bureau is the Canine Unit. The canine teams are a valuable part of daily law enforcement operations. Police dogs are trained in handler protection, searching techniques, article searches, and narcotics detection. A canine team can search quickly and effectively, resulting in increased officer safety, the apprehension of suspects, and increased safety for the community. The canine teams have effectively apprehended dangerous suspects, located evidence, and recovered narcotics that were hidden by drug dealers. Canine officers provide demonstrations and education programs to community groups and students.

2024-2025 Goals and Objectives

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Calls for Service			
Citizen Requests	33,958	36,344	35,560
Officer Observed	11,983	15,204	14,875
Total Calls for Service:	45,941	51,548	50,435
Priority I (Emergency) Response Time (minutes/seconds): 9,837 calls	3:39	4:16	4:05
Priority II Response Time: 9,863 calls	5:09	5:57	5:36

Priority I: Where danger to life and/or property is imminent, or a crime of a serious nature is in progress.
Examples: (1) An armed robbery (2) A person shot

Priority II: Where a threat to a person or property is possible, or a breach of the peace is occurring.
Examples: (1) A trespass in progress (2) Disturbances caused by juveniles

- Each of the four patrol teams will identify a quality of life issue in the service areas of the City, and develop a plan to address the issue(s) utilizing Problem Oriented Policing strategies or Crime Prevention Through Environmental Design strategies. These efforts will reduce crime and calls for service in problem areas.
- To maintain adequate staffing of line level supervisors in patrol, Corporals in specialized assignments will rotate into a patrol team a minimum of once per deployment period and work as field supervisors to keep up to date with patrol operations and supplement staffing when needed.
- Maintain and enhance social media communication with the community.
- Patrol Teams in conjunction with the Traffic Bureau will identify problematic traffic areas and implement enforcement to reduce traffic collisions and pedestrian injuries.
- Field Services will maintain an average response time of four minutes and thirty seconds or less for Priority 1 calls.

2023-2024 Major Accomplishments

- The Police Department service area lieutenants, as well as field service personnel, attended six Town Hall Meetings in their designated service areas.

- The bicycle patrol program was successfully created in efforts to reduce/prevent crime in the city. This program is comprised of seven members from both Patrol and the Neighborhood Engagement Team (NET). Staff supplemented burglary suppression at the Market Place as well as deploying at city events such as the Lunar Festival.
- Field Services Bureau maintained an average response time of four minutes and thirty seconds or less for Priority 1 calls.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$8,481,027	$10,194,722	$10,194,722	$10,098,809
Special Revenue	$1,463,574	$2,077,603	$2,077,603	$1,798,858
ARPA	$1,605,051	$565,329	$565,329	$17,696
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$11,549,651**	**$12,837,653**	**$12,837,653**	**$11,915,364**

Division: Investigation

Division No.: 3104

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$2,050,423	$2,324,663	$2,324,663	$2,821,966
Services	$63,718	$78,132	$78,132	$97,132
Commodities	$24,790	$20,385	$20,385	$21,835
Internal Services	$631,151	$696,653	$696,653	$787,001
Capital Outlay	$12,000	$7,755	$7,755	$0
Total Expenditures	**$2,782,083**	**$3,127,589**	**$3,127,589**	**$3,727,935**
Authorized Full-Time Equivalent Positions	**14.30**	**14.50**	**14.50**	**14.50**

Program Details

The Investigations Bureau conducts follow-up investigations on all crimes occurring within the City. The Bureau is responsible for the resolution and disposition of all criminal and non-criminal cases ranging from homicides to identity theft, as well as non-criminal matters, such as missing persons and lost property. This Bureau is also responsible for tracking registered sex offenders, parolees, and probationers, and conducting compliance checks on those persons.

The Property and Evidence Section is under the management of the Investigations Bureau. The Property and Evidence Technicians are responsible for the care and custody of all property booked into the Monterey Park Police Department, submitting evidence to the crime lab for analysis, preparing evidence for court proceedings including all body camera/in-car video, booked property to be returned to owner, and property destruction in accordance with applicable laws.

2024-2025 Goals and Objectives

- Collaborate with the department Neighborhood Engagement Team to increase the conviction rate of Welfare and Institution Code violations.
- Purchase fifteen additional Flock Safety LPR Cameras and have them strategically mounted throughout the city to prevent and solve crime.
- Develop the Investigations Bureau Response Vehicle.
- Send new detectives to homicide investigation training.
- Create a new office for the investigation's bureau sergeant and future detective.
- Purchase four computers to replace current computers in the evidence/discovery room.

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Group A Offenses Investigated	2248	2340	2434
Group A Offenses Clearance Rate	28%	23%	25%

2023-2024 Major Accomplishments

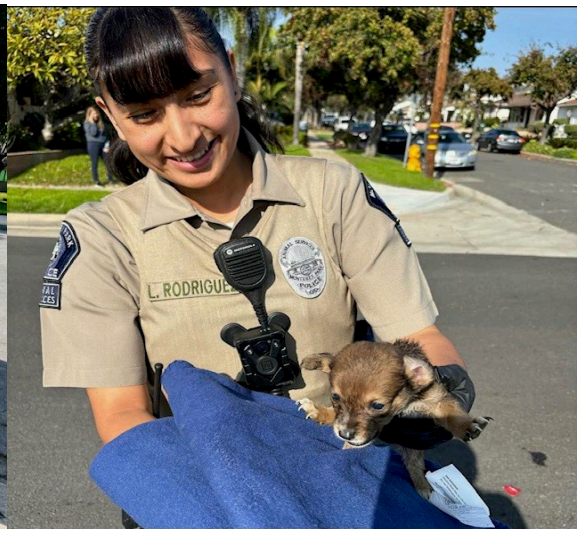
- The Investigations Bureau transitioned from Lexis/Nexis data analytics to TransUnion TLO data analytics & Cellhawk Analytics for cost savings and additional technological resources.
- The Investigation Bureau worked with the LA County District Attorney's Office and their Evidence.com program to increase discovery request/processing from the DA's office.

- Four investigators receive advance homicide investigations training and new investigations will be attending as training becomes available.
- Investigators utilized social media to better communicate crime trends with the public regarding fraud by posting PSAs on Instagram and posting their interview with the Chinese Daily News on Youtube.com, which received over 19,000 views.
- Investigators attended and participated in council members' Town Hall Meetings, Neighborhood/Business Watch Meetings, and community events to educate the public.
- The Investigations Bureau handled its first sole homicide investigation that resulted in two felony filings.
- The Investigation Bureau assisted the Traffic Bureau by apprehending a felony hit & run suspect that fled to another county.
- The Investigation Bureau coordinated a Regional Investigators monthly recurring meeting involving seven surrounding agencies to combat burglaries in the San Gabriel Valley.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$2,500,108	$2,746,916	$2,746,916	$3,320,136
Special Revenue	$238,819	$340,065	$340,065	$407,799
ARPA	$43,155	$40,608	$40,608	$0
Total Expenditures	**$2,782,083**	**$3,127,589**	**$3,127,589**	**$3,727,935**

Division: Animal Services



Division No.: 3111

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$102,943	$179,815	$179,815	$184,825
Services	$102,633	$149,950	$149,950	$190,315
Commodities	$560	$2,500	$2,500	$4,350
Internal Services	$49,376	$61,644	$61,644	$68,989
Total Expenditures	**$255,513**	**$393,909**	**$393,909**	**$448,479**
Authorized Full-Time Equivalent Positions	**2.00**	**2.00**	**2.00**	**2.00**

Program Details

The Animal Services Bureau is responsible for the enforcement of all Municipal, County, and State codes, which pertain to the care, welfare, and protection of all animals. The Animal Services Bureau investigates reports of animal neglect, animal abuse, animal bites, and complaints on pet shops or anywhere animals are sold. The Animal Services Bureau is also responsible for the enforcement of leash laws and stray animal services.

2024-2025 Goals and Objectives

- The Animal Services Bureau will utilize a mainstream social media outlet page such as Facebook or Instagram to focus on reuniting lost pets with their owners in a timely fashion and promote services/events.
- The Animal Services Bureau will develop a wildlife /coyote management program that will focus on educating the community and address problematic wildlife /coyote behavior.
- The Animal Services Bureau will conduct one vaccination and licensing clinic during the fiscal year.

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Number of Dog Bites Investigated	10	10	10
Stray Animals	522	500	500
Warnings/Citations	67	50	50
Injured Animals	81	80	100
Dead Animals	339	300	400

Calls for service:			
Citizen Initiated	934	1000	1,200
Calls Handled by L.A.C.D.A.C.C. *	87	70	60
Officer Observed	402	400	600
Total calls for service:	1,423	1,470	1,860

*L.A.C.D.A.C.C. = Los Angeles County Department of Animal Care and Control

2023-2024 Major Accomplishments

- The Animal services Bureau added one full-time Animal Services Officer position.
- Animal Services Bureau began providing the community with services seven days a week.
- A second animal services vehicle that was retired was mechanically and cosmetically refurbished and reinstated back into the fleet to provide service for the community.
- The Animal Services Bureau successfully reunited 35 lost pets with their owners this fiscal year. This number is significant when comparing it to the overall cost of housing animals at the LA County Animal Shelter. Additionally, by reuniting lost pets with their owners we are reducing the risk of stress and illness in our animal community.

Funding Source by Type:

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$228,084	$363,027	$363,027	$431,094
Special Revenue	$6,658	$8,980	$8,980	$17,385
ARPA	$20,770	$21,902	$21,902	$0
Total Expenditures	**$255,513**	**$393,909**	**$393,909**	**$448,479**

Division: Communications

Division No.: 3112

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$1,108,597	$1,267,178	$1,267,178	$1,304,000
Services	$230,615	$232,120	$232,120	$241,885
Commodities	$994	$5,220	$5,220	$6,725
Internal Services	$250,841	$285,313	$285,313	$334,688
Debt Service	$307,745	$2,255,799	$307,745	$0
Total Expenditures	**$1,898,791**	**$4,045,630**	**$2,097,576**	**$1,887,298**
Authorized Full-Time Equivalent Positions	**10.25**	**11.25**	**11.25**	**11.25**

Program Details

The Communications Bureau serves the community by maintaining twenty-four hours a day, seven days a week, communication services for the Police Department in the City of Monterey Park. The Communications Bureau is the central answering point for all traditional landline, wireless voice and text 9-1-1 calls within the City limits. Communications Dispatchers are tasked with quickly identifying problems and sending the appropriate assistance to the caller, including transferring calls to Verdugo Fire Communications. The Communications Supervisor has immediate oversight of the Bureau, while the Support Services Lieutenant has overall responsibility for the Bureau.

In critical incidents, when danger is imminent, it is imperative to have highly trained personnel who can quickly identify and solve problems by effectively utilizing available resources in a timely manner. Deployment of public safety services and other resources depends on the ability of this Bureau to make timely and accurate decisions based on the information obtained from the callers. Immediate access to translation services through on-duty, bilingual personnel and telephone translation services for the non-English speaking and the hearing-impaired community enhances our service.

To better serve the community and enhance the safety of our first responders, Communications Bureau personnel input and maintain critical premise history information received from all City departments as well as other governmental agencies.

2024-2025 Goals and Objectives

- To set a high standard of professionalism and conduct in the Bureau by providing effective leadership and direction while continually assessing employee performance.
- Develop and encourage professional and personal growth for Dispatchers, enabling collaboration with management to achieve the goals and objectives of the Department.
- Implementation of a new Dispatch work schedule which would allow for personnel to take breaks and the Communications Supervisor to primarily focus attention on administrative duties.
- Support Services Commander and Communications Supervisor to meet at least monthly to identify and address issues relating to equipment, training, personnel, and the overall efficiency of the Bureau.

Police Department
FY 2024-2025 Preliminary Budget

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Police Service Calls	33,662	33,109	33,342
Officer Observations	15,004	17,990	16,497
Animal Service Calls	1,233	1,053	1,143
Total Police Service Calls	49,899	52,152	50,982
Priority I Dispatch Time Emergency (min/sec):	1:01	1:01	1:02
Calls Transferred to Verdugo Fire Communications	2,351	2,564	2,458

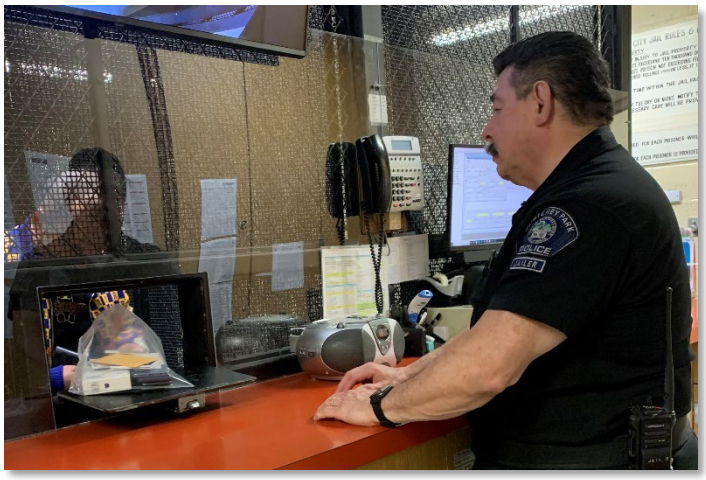
2023-2024 Major Accomplishments

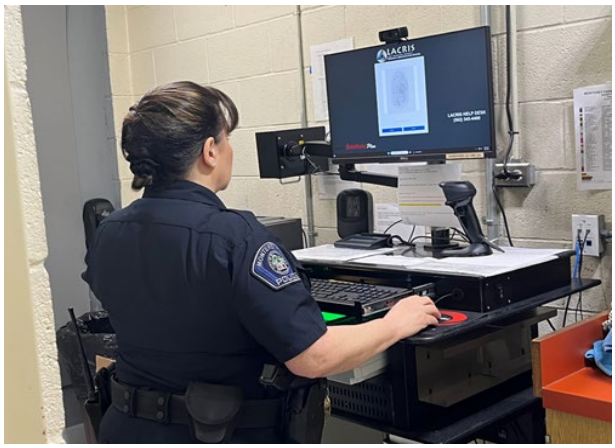
- The 911 telephone system has been modernized with an upgrade from legacy 911 (E911) to Next Generation 911 (NG911). E911 is an older, voice-centric system that relies primarily on location information from cellular and landline networks, while NG911 is a newer, IP-based system that can integrate a wider range of data sources and communication technologies to improve emergency response. This upgrade allows for seamless communications across various types of technology.
- Two Dispatcher trainees were successfully processed through training and are now performing their regular duties. This has greatly reduced overtime usage and increased overall morale in the Bureau
- The Communications Center acquired six new wide screen computer monitors to provide the dispatchers with an increased amount of screen space. This will enable them to efficiently display the numerous databases they access daily to carry out their duties. Four of the monitors were installed in the Communications Center, and the remaining two have been placed at the back up positions in the EOC.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$1,794,852	$3,833,203	$1,885,149	$1,739,704
Special Revenue	$71,514	$99,628	$99,628	$117,610
ARPA	$32,425	$112,799	$112,799	$29,985
Total Expenditures	**$1,898,791**	**$4,045,630**	**$2,097,576**	**$1,887,298**

Division: Jail





Division No.: 3113

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$488,211	$537,322	$537,322	$618,443
Services	$36,518	$48,175	$48,175	$48,175
Commodities	$11,926	$35,850	$35,850	$36,850
Internal Services	$144,768	$151,380	$151,380	$174,254
Total Expenditures	**$681,422**	**$772,726**	**$772,726**	**$877,722**
Authorized Full-Time Equivalent Positions	**6.00**	**6.00**	**6.00**	**6.00**

Program Details

The Jail Bureau is responsible for operating and maintaining a safe and secure jail environment as it receives, and processes persons booked for violations of the law. It is a critical component of the criminal justice process and serves a tremendously diverse population. The jail has the responsibility to appropriately house and manage this diverse population while they are in custody. Bookings involving juveniles and warrant arrests are short-term detentions. Arrests for serious crimes may require processing and prisoner maintenance over several days.

2024-2025 Goals and Objectives

- Jail personnel will help contribute to the community by presenting at the Citizen's Academy. Offering knowledge and information regarding the jail booking process.
- Jail personnel will attend formal STC-certified Officer Wellness Training. This training will help Jailers with mental health and work-related stress.
- Jail personnel will attend formal STC-certified Mental Illness and the Inmate Population Training, this training will help better identify the needs of the jail population.
- Jail Management will collaborate with surrounding cities who operate a Type 1 Jail Facility and discuss emerging changes and common challenges.
- Participate in the research for CAD/RMS/JMS Systems.

	Actual 2022-23	**Estimated 2023-24**	**Projected 2023-24**
Prisoners Booked (Excluding fee-paying)	627	745	730
Fee-Paying Prisoners Booked	1	15	3
Total Prisoners Booked	**628**	**760**	**733**

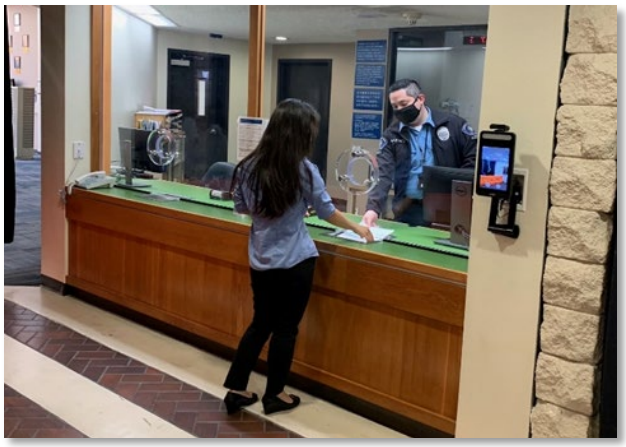
2023-2024 Major Accomplishments

- The Jail Policy and Procedure Manual revised and updated with 2023 BCSS Title 15 Regulations.
- In October 2023 The Annual Health Department inspection was completed and in September 2023 the Grand Jury Audit was completed all with zero deficiencies and upholding State and County compliance guidelines.
- Successfully train and educate personnel on the implementation of Pretrial Risk Evaluation Program.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$624,748	$701,348	$701,348	$805,603
Special Revenue	$36,515	$49,476	$49,476	$50,508
ARPA	$20,159	$21,902	$21,902	$21,612
Total Expenditures	**$681,422**	**$772,726**	**$772,726**	**$877,722**

Division: Records



Division No.: 3114

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$674,600	$731,544	$731,544	$958,157
Services	$92,688	$102,780	$102,780	$104,530
Commodities	$25,015	$31,360	$31,360	$38,970
Internal Services	$199,284	$177,838	$177,838	$208,614
Total Expenditures	**$991,586**	**$1,043,521**	**$1,043,521**	**$1,310,271**
Authorized Full-Time Equivalent Positions	**11.00**	**11.00**	**11.00**	**11.00**

Program Details

The Records Bureau systematically processes, maintains, and distributes records and reports of all documented police incidents occurring within the City's boundaries. Significant Bureau tasks include: compiling crime statistics and information; inputting data into the Records Management System, accessing information in State and National law enforcement databases; maintaining and preparing purchasing requests of Police Department supplies; preparing complaints for court; providing assistance at the Police public counter; responding to requests for information and assistance of citizens; compiling, auditing and submitting monthly data to the California National Incident Based Reporting system; and receiving fees for services provided at the public counter.

2024-2025 Goals and Objectives

- Coordinate destruction of official Department records pursuant to the City's Retention Policy.
- Process and transmit complaints for court eight days in advance of the appearance date.
- Submit the monthly statistical reports to the Department of Justice by the tenth day of each month with a less than three percent NIBRS error rate.
- Process requests for reports within ten days of receiving the request.
- Complete data entry of reports into the Records Management System within seven days of receipt.
- Implementation of a report purging system to use to purge decades old reports using the City's retention schedule and the guidelines provided by the state.
- Implementation of a record sealing procedure to be in compliance with court ordered sealings.
- Procure a new CAD/RMS system, data transfer all existing data into the new system, train all existing personnel on the use of the new system and troubleshoot with the vendor any potential issues.

- Assist in the implementation of the city-wide PRA portal NextRequest to streamline the current process in which PRA's are handled within PD.
- Process and enter all applicable firearms into the Automated Firearms System so that we may remain in compliance with DOJ.

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Reports Processed:	4,000	4,477	4,750
Traffic Citations Processed:	2,803	3,323	3,500
Data Entry Completion (within 7 days)	96%	92%	94%
Complaints Processed for Court (within 8 days)	98%	91%	94%

2023-2024 Major Accomplishments

- Maintained a less than three percent error rate with monthly NIBRS submissions which allowed MPPD to get certified with the state.
- Implementation of the LA County's DA's Office Evidence.com into our everyday court complaint process.
- Group projects established to begin the implementation of a procedure to purge and seal records.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$896,341	$941,963	$941,963	$1,212,172
Special Revenue	$50,755	$68,705	$68,705	$67,527
ARPA	$44,491	$32,853	$32,853	$30,573
Total Expenditures	**$991,586**	**$1,043,521**	**$1,043,521**	**$1,310,271**

Division: Computer Services

Division No.: 3115

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$481,138	$553,857	$553,857	$1,352,001
Commodities	$4,402	$25,900	$25,900	$25,900
Capital Outlay	$60,406	$85,400	$85,400	$0
Total Expenditures	**$545,946**	**$665,157**	**$665,157**	**$1,685,646**
Authorized Full-Time Equivalent Positions	**0.00**	**0.00**	**0.00**	**0.00**

Program Details

The Computer Services Bureau provides data processing and basic maintenance and configuration of Police Department computers and networks. Computer Services is also tasked with identifying emerging technologies that can be implemented to increase the effectiveness and efficiency of the Police Department.

Contract personnel provide training to employees on a variety of applications and use of external systems operated by Federal, State, and local criminal justice organizations. Contract personnel also provide consulting services in developing strategies to bring the Department to optimal operating levels.

2024-2025 Goals and Objectives

- Segment department Traffic to be on its own network
- Upgrade NetMotion Software to recent version
- Upgrade Crossroads software on desktops and iPads in Traffic Bureau

2023-2024 Major Accomplishments

- Upgraded internet speed from 200 MB to 1 GB
- Completed the installation of dual modem cradle point system in police cars
- Upgrade desk phones from PBX to VoIP phones
- Added two Surface Pro 9 to Detectives Bureau, allowing them to work more efficiently in the field
- Upgraded primary firewall
- Traffic installation of robo dot and other 3d Rendering Hardware/Software including high powered Workstation

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$482,539	$579,757	$579,757	$1,377,901
Special Revenue	$0	$0	$0	$307,745
ARPA	$63,407	$85,400	$85,400	$0
Total Expenditures	**$545,946**	**$665,157**	**$665,157**	**$1,685,646**

Division: Community Engagement Bureau

Police Department
FY 2024-2025 Preliminary Budget

Division No.: 3120

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$1,222,725	$1,410,606	$1,410,606	$2,042,796
Services	$8,133	$8,468	$8,468	$8,468
Commodities	$5,448	$27,270	$27,270	$28,170
Internal Services	$339,539	$374,111	$374,111	$425,580
Capital Outlay	$8,784	$6,041	$6,041	$0
Total Expenditures	**$1,584,629**	**$1,826,496**	**$1,826,496**	**$2,505,014**
Authorized Full-Time Equivalent Positions	**9.75**	**10.75**	**10.75**	**10.75**

Program Details

The Community Engagement Bureau is overseen by a Lieutenant and is divided into two divisions: the Neighborhood Engagement Team and Community Engagement Team.

The Neighborhood Engagement Team (NET) is a multidisciplinary team including one Sergeant, one Detective, three Officers, one Mental Health Clinician from the Los Angeles County Department of Mental Health, and one Outreach and Housing Navigation Coordinator. The team is tasked with the primary function of identifying and formulating long-term solutions to resolve community issues rather than a reactive response to calls for service. As a Community-Based Policing program, NET uses creative strategies to solve problems through collaboration with various community stakeholders (i.e. residents, business owners, apartment owners/managers, private and public organizations, and all departments within the municipality) to provide a permanent solution to an identified problem.

Part of the strategy is to build on our multidisciplinary approach to provide services to individuals experiencing homelessness and/or having a mental health crisis. The team uses an outreach and service connection approach to engage people experiencing unsheltered homelessness and not place handcuffs on them. The team has worked to establish linkages with the local faith-based community, service groups, and regional providers to secure resources for people experiencing homelessness, connect people with emergency food and motel resources, transportation to reconnect with families, and interim and permanent housing resources. Team members are projected to make over 1,000 contacts this year and facilitate shelter for approximately 48 individuals experiencing homelessness.

The Mental Health Clinician assists patrol officers with crisis intervention and mental health calls. The co-response model is designed to bring together different disciplines and areas of expertise to provide holistic services to various community members. The team also reaches out to those hospitalized for a mental health crisis and their families to ensure proper support and ongoing care by providing connections with service providers.

The Detective assigned to this unit handles crimes with a victim or suspect who is homeless, crimes with a mental health nexus, psychiatric holds and follow-up, prostitution, gambling, vandalism, Alcohol Beverage Control (ABC) issues, and narcotics.

The Community Engagement Team also has a Sergeant and part-time Community Service Officer, who offer services to the community, such as Neighborhood and Business Watch programs, residential and business inspections, and various virtual engagement sessions designed to meet the specific needs of the community. This Sergeant is responsible for the recruitment/hiring of all Police Department personnel, as well as the Training Manager, to ensure that all Police Department personnel are in compliance with all training mandates.

The Monterey Park Citizen's Patrol, Chaplain, Reserve Officers, Police Explorers, and social media programs are also part of this team's responsibility. These programs enable the community to become an integral part of the Police Department.

2024-2025 Goals and Objectives

- The Community Engagement Team will continue to actively engage in community events, to foster open communication and build trust with the community.
- Increase participation in community policing programs such as neighborhood watch meetings and citizen academies to engage in dialogue with the residents to promote trust, transparency and a better understanding of the needs and priorities of the community.
- Re-establish partnerships with local businesses, organizations, and schools for dialogue on community needs and collaborate on crime prevention and safety.
- Develop a recruitment team to implement an organic recruitment strategy approach to hire qualified police officer recruits and lateral police officers that understand community orienting policing, customer service and cultural competency.
- Develop and utilize social media platforms to hire and recruit new employees and to foster transparency, build trust and connect with the community to share information, community events, and crime prevention.
- The Neighborhood Engagement Team will work with the Los Angeles County Department of Mental Health to provide trauma services/resources to assist trauma victims, including the availability of comfort dogs. This resource will be utilized in collaboration with Monterey Park Police Detectives to assist with providing resources to trauma victims or victims experiencing homelessness.
- The Neighborhood Engagement Team will produce a quarterly peer support/wellness newsletter to be distributed to department staff.
- Implement the use of the Monterey Park Police Department Bike Patrol to assist with homeless outreach.
- Work with the San Gabriel Valley Council of Government (SGVCOG) to secure funding and resources that will provide supportive services, housing, and long-term solutions to our unhoused population.

- Develop a Police Explorer Shooting Team and compete in police explorer competitions.

2023-2024 Major Accomplishments

- The Monterey Police Department hired new employees to include police officers, police cadets, police dispatchers and a part-time crime analyst to maintain public safety and address community needs.
- The Monterey Park Police Department Bike Patrol Program was implemented and provided high visibility and proactive policing in high targeted crime areas and police events.
- Monterey Park Police Department Police Explorer Advisors enhanced the Explorer Program and won 6 trophies in multiple categories throughout various competitions.
- Enhanced the development and training for Police Explorers to ride-along with patrol officers to promote mentorship and gain valuable skills and insight to the duties and responsibility of a police officer.
- The Community Engagement Bureau, in partnership with local business, held community events throughout the city including National Night Out, Coffee with A Cop, Cookie with A Rookie and a Toy Drive during the Christmas holiday which provided toys for underprivileged children.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$1,398,272	$1,474,037	$1,474,037	$1,907,955
Special Revenue	$152,413	$303,599	$303,599	$575,646
ARPA	$33,944	$48,860	$48,860	$21,414
Total Expenditures	**$1,584,629**	**$1,826,496**	**$1,826,496**	**$2,505,014**

Fire Department
FY 2024-2025 Preliminary Budget

Department Overview

The Fire Department is entrusted with the responsibility of providing the Monterey Park community, its citizens, and visitors, with the highest level of prehospital care and emergency response in support of our organizational mission. This mission is the preservation of life, property, and environment. Typical of most Southern California cities, Monterey Park is subjected to naturally occurring events, such as earthquakes, brush fires, flooding, wind events, and mud slides. The Fire Department is charged with the task of managing numerous human-caused hazards as well, including building and outdoor fires, environmental hazardous conditions, multi-casualty incidents, and other all-risk occurrences. Three of the most heavily traveled state highways border our city. This proximity results in numerous accident responses which require specialized training, mitigation equipment, and the treatment and transportation of injured patients to appropriate receiving hospitals. These and other complex incidents remain a major concern to the Fire Department and the community.

Programs and Services

The Department is organized into six divisions: Fire Administration, Fire Prevention, Emergency Operations, Emergency Medical Services, Community Risk Reduction, and Code Enforcement.

The Fire Chief is the administrative manager of the Department with the Emergency Operation Division being divided into three platoons with each managed by a Battalion Chief.

The Operations Division is primarily responsible for emergency response, training, vehicle fleet and Fire/EOC facilities maintenance. The Emergency Medical Services Division is responsible for operating advanced life support ambulance fleet and overseeing our Paramedic program. The Community Risk Reduction and Fire Prevention Divisions are responsible for the development and operation of the Monterey Park Emergency Operations Center, disaster preparedness needs, identifying community risks, arson investigations, life safety code enforcement, and community outreach education. The Code Enforcement Division enforces Section 4.30 of the Monterey Park Municipal Code (i.e., Property Maintenance Ordinance), but also enforces portions of Chapter 21 (Zoning Code) along with other related sections of the Monterey Park Municipal Code. The Code Enforcement Division is responsible for the City's coordination of the annual L.A. County "Weed Abatement" program. The men and women of the Fire Department take great pride in providing service to the community with character, commitment, and competency.

Significant Changes

Beginning in Fiscal Year 2024-2025, two vacant Firefighter positions have been reallocated to Firefighter Paramedic positions. The positions have been reallocated due to an increase in medical related calls. The positions change will ensure the department retains its high level of service in the community.

Department Budget Summary

Expenditures by Division					
Division Name	Division No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Fire Admin	3201	$1,125,244	$1,274,375	$1,274,375	$1,260,138
Fire Prevention	3205	$659,092	$1,152,692	$1,152,692	$1,427,573
Emergency Operations	3210	$10,119,600	$11,753,720	$11,753,720	$10,892,223
Emergency Medical Services	3220	$4,257,238	$4,293,429	$4,293,429	$5,686,794
Community Risk Reduction	3230	$654,956	$797,737	$797,737	$772,643
Code Enforcement	3240	$592,432	$677,532	$677,532	$900,692
Total Expenditures		**$17,408,563**	**$19,949,485**	**$19,949,485**	**$20,940,063**
Authorized Full-Time Equivalent Positions		**63.50**	**65.00**	**65.00**	**65.00**

Fire Department
FY 2024-2025 Preliminary Budget

Department Personnel Summary

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
FIRE - 3200						
Fire Chief	1	-	1	-	1	-
Code Enforcement Officer	3	-	3	-	3	-
Division Chief	3	-	4	-	4	-
Fire Captain	12	-	12	-	12	-
Fire Engineer	12	-	12	-	12	-
Fire Fighter	11	-	11	-	9	-
Fire Fighter/Paramedic	13	-	13	-	15	-
Fire Marshal	1	-	1	-	1	-
Fire Prevention Permit Technician I	1	-	1	-	1	-
Fire Safety Specialist	2	-	2	-	2	-
Principal Management Analyst	1	-	1	-	1	-
Senior Account Clerk	2	-	2	-	2	-
Senior Clerk Typist	1	-	1	-	1	-
Senior Code Compliance Officer	1	-	1	-	1	-
FIRE TOTAL	64	-	65	-	65	-

Funding Source by Type

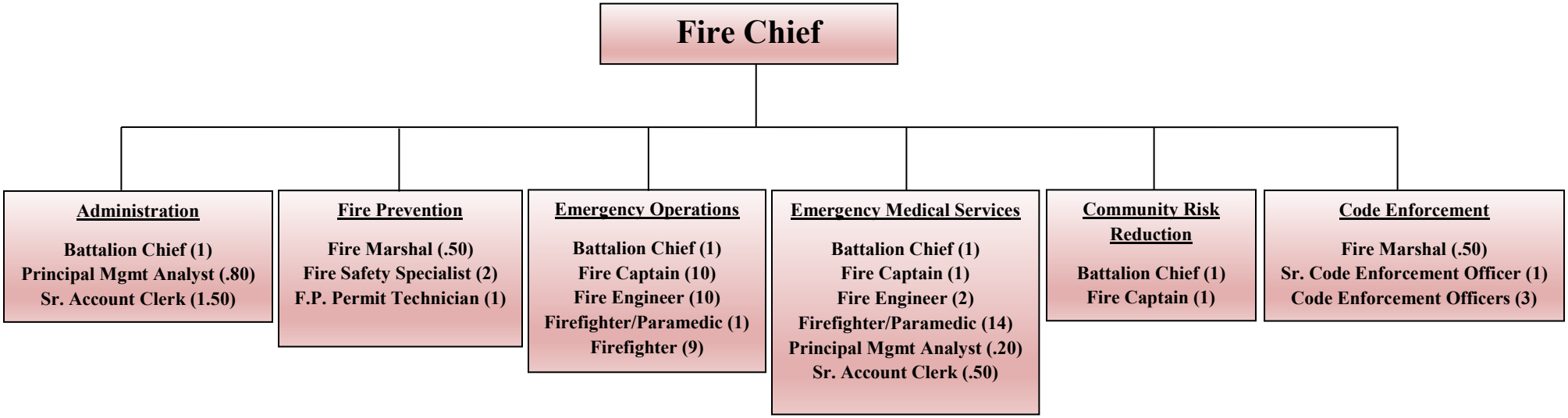
Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$14,178,967	$16,141,385	$16,141,385	$17,210,970
Special Revenue	$2,115,835	$2,590,041	$2,590,041	$3,357,502
ARPA	$754,966	$502,760	$502,760	$0
Enterprise	$241,469	$257,957	$257,957	$371,592
Internal Service	$117,326	$457,343	$457,343	$0
Total	**$17,408,563**	**$19,949,485**	**$19,949,485**	**$20,940,063**

Fire Department

FY 2024-2025 Preliminary Budget

Monterey Park Fire Department

Organizational Chart



Fire Department
FY 2024-2025 Preliminary Budget

Division: Fire Administration

Division No.: 3201

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$364,339	$536,645	$536,645	$533,214
Services	$374,884	$181,337	$181,337	$554,655
Commodities	$45,720	$92,828	$92,828	$72,039
Internal Services	$82,096	$88,565	$88,565	$100,229
Capital Outlay	$258,205	$375,000	$375,000	$0
Total Expenditures	**$1,125,244**	**$1,274,375**	**$1,274,375**	**$1,260,138**
Authorized Full-Time Equivalent Positions	**2.50**	**4.00**	**4.00**	**4.00**

Program Details

Fire Administration consists of the Fire Chief and his/her Administrative Staff. The Fire Chief, under the direction of the City Manager and City Council, is responsible for long-range planning, budgeting, and personnel development. The Fire Chief is also tasked with setting and meeting goals and objectives relative to maintaining and improving levels of services to the community. The Fire Chief maintains consistent levels of performance and productivity by continuous evaluation and review of the progress made towards the stated objectives.

The Fire Chief achieves these standards by employing a variety of modern management techniques and leadership. The Fire Chief recruits, selects, and provides continuous employee development to ensure a high level of competence and integrity in his/her staff. The service objectives of the Fire Department are currently achieved by maintaining three strategically located fire stations and one Emergency Operations Center within the community. Residents benefit from prompt 24-hour response of emergency service units.

The Fire Chief and his/her administrative staff seek to develop and implement new programs and innovations to maintain the highest level of service to the community at the most reasonable cost. This occurs through participation in area automatic and mutual aid agreements that augment our emergency resources available for single and multiple alarms within the City. This is also accomplished through programs that utilize our CERT volunteers and improved life-safety programs that includes the citizens we serve.

2024-2025 Goals and Objectives

- Research and apply for additional industry specific grant funding to enhance public safety services and equipment in the community and region.
- Work collaboratively with Public Works on the rebuilding of Fire Station 63
- Work collaboratively with Public Works on the upgrades of Fire Station 61

2023-2024 Major Accomplishment

- Received $3.5 million in local and federal grant funds for Fire Station 61 upgrades and the rebuilding of Fire Station 63
- Added a Battalion Chief position to assist in the oversight of the Administration Division
- Hired an additional Senior Account Clerk to assist in the Administration Division

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$453,029	$650,200	$650,200	$758,490
Special Revenue	$306,457	$142,424	$142,424	$501,648
ARPA	$365,759	$481,751	$481,751	$0
Total Expenditures	**$1,125,244**	**$1,274,375**	**$1,274,375**	**$1,260,138**

Division: Fire Prevention

Division No.: 3205

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$279,350	$514,779	$514,779	$661,248
Services	$231,602	$151,300	$151,300	$204,540
Commodities	$7,344	$15,700	$15,700	$17,400
Internal Services	$140,796	$470,913	$470,913	$544,385
Total Expenditures	**$659,092**	**$1,152,692**	**$1,152,692**	**$1,427,573**
Authorized Full-Time Equivalent Positions	**3.50**	**3.50**	**3.50**	**3.50**

Programs Details

The Fire Prevention Division is dedicated to enhancing public safety and safeguarding property by conducting thorough on-site fire and life safety inspections, carrying out field investigations, implementing engineering solutions, overseeing construction projects for adherence to fire safety standards, and fostering community awareness.

The Division is tasked with enforcing California Health and Safety Code regulations by conducting compliance inspections and promoting adherence to state and local standards for both new and existing buildings and facilities.

Its initiatives are categorized into two main programs: Fire Safety Programs, aimed at minimizing risks associated with potential loss of life or property, and Environmental Safety Programs, which focus on mitigating hazards that may pose threats to the environment, including the handling of hazardous materials and industrial waste mitigation.

Additionally, the Division is responsible for recouping costs associated with inspection services, plan reviews, fire permits, and field investigations as stipulated by the California Fire Code and local ordinances.

2024-2025 Goals and Objectives

- Improve organizational effectiveness and efficiency: Digitize Fire Prevention plans, inspections, Industrial waste, and records management. This system places all properties into one platform for effective analytics, reporting, and accurate documentation. The use of a cloud-based software platform to create a centralized depository of this data in an electronic format aids in efficiency and fulfills the requirements of the Insurance Service Office (ISO). The Insurance Service Office sets the fire insurance rates for all the properties within the City to maintain the Fire Department's Class 1 rating.
- Complete Holiday Inn on 400 N. Atlantic Blvd. and other major projects: Continue to collaborate with design professionals for Celedon, the Market Place Development, multiple mixed-use developments and other major development projects. This is done with permits for their fire protection systems, fire service features, and operations. The Fire Prevention Division works in collaboration with City Building, Planning, and Public Works departments to complete major projects in a timely manner.
- Hire and onboard one additional Fire Safety Specialist, ensuring they receive comprehensive training, necessary equipment, and a vehicle. This investment will bolster the fire prevention team, enhancing its capacity to conduct inspections effectively and achieve program objectives efficiently.
- Implement Industrial Waste inspections into our FOG programs through collaboration with John L. Hunter company. Discontinue the current Industrial Waste contract with LA County.
- Through training create and manage a strategic plan looking at overall short term and long-term goals for staff development. The professional strategic plan will develop a strong vision to achieve and guide professional development, goals and direction to staff.
- Adopt the 2025 California Code of Regulations, Title 24, to include the California Fire Code with local code amendments.

2023-2024 Major Accomplishments

- Completion of Self Storage on Monterey Pass Road, multiple single-family residence finals and opened numerous new businesses. Collaborated with developers, design professionals, and contractors for the construction to facilitate fire clearance for tenant occupancy for many new projects. Comprehensive review of the installation for fire protection systems under construction for the projects and other developments in the city.
- Diligent and effective management of the annual vapor mitigation system permits. This system ensures properties continue to maintain and test the soil gas mitigation systems at the Market Place in accordance with the Declaration of Covenant Agreement with the City.
- Communicating fire and life safety to the public and raising awareness about community risk reduction programs through social media, sending letters to multi-family property owners and publishing articles in our Cascades Newspaper to promote the safety and well-being of all community members.
- Digitized inspection records into an electronic format. This process included the Apartment Inspection Program, Business Inspection program, and fire permits. This was done for migration into the City's Go Gov software to aid in enforcement, improve efficiency, and create a centralized depository of the data.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$635,176	$1,105,723	$1,105,723	$1,300,797
Special Revenue	$23,916	$44,869	$44,869	$36,626
Enterprise	$0	$0	$0	$90,150
Internal Service	$0	$2,100	$2,100	$0
Total Expenditures	**$659,092**	**$1,152,692**	**$1,152,692**	**$1,427,573**

Division: Emergency Operations Division

Division No.: 3210

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$7,656,446	$8,524,425	$8,524,425	$7,154,378
Services	$373,583	$825,097	$825,097	$398,700
Commodities	$326,465	$253,346	$253,346	$900,526
Internal Services	$1,763,105	$2,129,843	$2,129,843	$2,438,619
Capital Outlay	$0	$21,009	$21,009	$0
Total Expenditures	**$10,119,600**	**$11,753,720**	**$11,753,720**	**$10,892,223**
Authorized Full-Time Equivalent Positions	**34.00**	**34.00**	**34.00**	**34.00**

Program Details

The Emergency Operations Division is charged with providing rapid and efficient emergency response to fires, hazardous conditions, rescues, illnesses, or other incidents where the health, safety, and welfare of the public is in jeopardy. One measurement of the Emergency Operations Division's efficiency is the class rating assigned to the City by the Insurance Service Organization (I.S.O.). This national rating system reviews and takes into consideration the municipal water system, 911 communications system, response staffing, employee training, and readiness of city facilities. This rating classification is used by the insurance industry to determine fire insurance rates for homeowners and businesses within the community. On a national scale of one to ten, with one being the highest to obtain and maintain. The City of Monterey Park enjoys a rating of "Class 1" for three national evaluation periods.

Command and control of Emergency Operations is provided on a daily basis by three 24-hour platoon schedule Battalion Chiefs. In addition to daily emergency operations, each Battalion Chief performs several staff assignments. These include: Emergency Medical Coordinator, Personnel Administration, Training Coordinator, Disaster Preparedness Coordinator, Incident Safety Officer, and Fleet/Facility Maintenance.

The Emergency Operations Division strives to achieve the highest quality of dependable, economical services possible. This is accomplished through the use of clearly established operational guidelines and by recruiting, training, and focused career development of the most motivated and skilled personnel.

Specific service objectives are:

- Mitigate and, wherever possible, prevent the loss of life and/or property destruction. To protect the environment from fires and human-caused, or natural disasters.
- Effectively manage disaster incidents resulting from natural, human-caused, and civil actions; minimize loss of life, property damage, and environmental impact through Emergency Disaster Preparedness and training.
- Develop and implement long-range fire/rescue planning objectives for future fire needs through best practices, continuing education, and regional operational forecasting.
- Provide for the initial determination of causation and origin of all fires occurring within the jurisdiction.
- Make effective use of all methods and means available to educate and advertise the services and programs offered to the community through social media, print media, public event participation.
- Provide training and career development opportunities for personnel using accepted models with an emphasis on meeting long-range organizational goals.

2024-2025 Goals and Objectives

- Continue infrastructure assessment of department facilities in collaboration with other city departments
- Continue training of probationary members
- Conduct and complete recruitment to fill positions

2023-2024 Major Accomplishments

- Participated in numerous multi-city/multi-agency drills which enhanced interoperability and efficient response
- Promoted six new Fire Captains
- Promoted five new Fire Engineers
- Hired three new Firefighters

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$8,293,970	$9,495,120	$9,495,120	$8,748,138
Special Revenue	$1,319,096	$1,824,348	$1,824,348	$2,144,085
ARPA	$389,207	$21,009	$21,009	$0
Internal Service	$117,326	$413,243	$413,243	$0
Total Expenditures	**$10,119,600**	**$11,753,720**	**$11,753,720**	**$10,892,223**

Division: Emergency Medical Services

Division No.: 3220

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$2,945,967	$2,921,844	$2,921,844	$4,270,798
Services	$413,157	$437,942	$437,942	$445,368
Commodities	$87,195	$185,050	$185,050	$109,050
Internal Services	$700,414	$748,592	$748,592	$861,578
Capital Outlay	$110,505	$0	$0	$0
Total Expenditures	**$4,257,238**	**$4,293,429**	**$4,293,429**	**$5,686,794**
Authorized Full-Time Equivalent Positions	**17.00**	**17.00**	**17.00**	**17.00**

Program Details

The Emergency Medical Services Division is charged with the responsibility of providing prompt and efficient emergency medical care for our community. This division provides a fee-for-service and/or subscription Paramedic ambulance transport service using cross-trained, dual-role, Firefighter/Paramedics. The program operates two fully equipped advanced life support Paramedic ambulances and two Paramedic Assessment Engine Companies.

Specific Service Objectives are:

- Maintain advance life support (ALS) service in a timely manner to all areas of the community using state-of-the-art equipment and personnel trained in the most modern emergency medical techniques.
- Maintain the highest level of emergency medical services to the community using best practices for training, in person Nurse education, and re-evaluation of these skills through our UCLA contracted Quality Improvement Program.

2024-2025 Goals and Objectives

- Strengthen collaboration with the Police Department on the Tactical EMS Program, with a focus on securing grant funds for a new tactical response vehicle to enhance emergency response capabilities in critical situations.
- Proactively prepare for an upcoming audit from the County EMS Agency, ensuring compliance with regulations and best practices to maintain the department's reputation for excellence.
- Implement EMS Supply vending machines to streamline the procurement process and enhance cost-tracking of consumable EMS supplies, optimizing resource utilization and operational efficiency.

2023-2024 Major Accomplishments

- Several EMS staff members contributed to panel discussions, including those hosted by prestigious institutions like USC Keck School of Medicine, to share insights and lessons learned from the January 21st incident.
- Four firefighters were sent to UCLA's Center for Pre-Hospital Care for Paramedic Training, reflecting our commitment to ongoing education and skill enhancement within the department.
- Successfully secured funding and ordered two new rescue ambulances to bolster our department fleet and improve emergency response capabilities.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$3,860,191	$3,779,050	$3,779,050	$5,111,388
Special Revenue	$397,047	$482,878	$482,878	$575,406
Internal Service	$0	$31,500	$31,500	$0
Total Expenditures	**$4,257,238**	**$4,293,429**	**$4,293,429**	**$5,686,794**

Division: Community Risk Reduction

Division No.: 3230

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$470,368	$584,832	$584,832	$538,808
Services	$31,980	$62,850	$62,850	$63,550
Commodities	$15,426	$29,750	$29,750	$29,750
Internal Services	$137,182	$120,305	$120,305	$140,536
Total Expenditures	**$654,956**	**$797,737**	**$797,737**	**$772,643**
Authorized Full-Time Equivalent Positions	**2.00**	**2.00**	**2.00**	**2.00**

Program Details

The Community Risk Reduction Division within the Fire Department has several key responsibilities that fall under two categories. The first is the organization and operational readiness of the Monterey Park Emergency Operations Center. This includes maintaining the readiness of the EOC as well as training City personnel to assume their roles during planned and unplanned events or disasters. The second category of this Division is Emergency Preparedness Services. This component is the public interface for disaster planning and response. It also includes the CERT Program and community education events and services.

Through this Division, the City provides a comprehensive Emergency Preparedness program that includes both an Emergency Operations Plan and Local Hazards Mitigation Plan. Both of which are reviewed biannually and approved by Cal OES and FEMA.

The following are the specific service objectives:

EOC Development and Operations

- Develop hardware and program elements using "Best practices" whenever practical to ensure that the City of Monterey Park is ready and able to respond to all-risk hazards, both natural and man-made.
- Coordinate with all City departments to produce a cohesive emergency response framework.
- Follow the National Response Framework and comply with the requirements of the National Incident Management System (NIMS).
- Prepare for and participate in planned events that require a unified command for efficiency and success.
- Highest level of readiness, utilize all resources made available to the City to further disaster readiness and training of City personnel to function before, during, and after an incident.

Emergency Preparedness Services

- Maintain the CERT Program, lines of communication with CERT members, exchange of information, etc.
- Conduct classes for new CERT members to increase community preparedness and the City's volunteer corps.
- Work with community groups interested in emergency preparedness, trailer presentations, Neighborhood Watch, business watch, and local civic organizations.

Community Risk Reduction

- Develop partnerships with the community to implement programs, initiatives, and services that prevent and/or mitigate the risk of human caused or natural disasters and their long-term impact on the city as a whole.

Fire Prevention & Arson

- Combine resources with Community Risk Reduction and Fire Prevention to identify existing and potential hazards in the community for the implementation of an efficient identification and prevention component, risk reduction measures, and the environmentally sensitive mitigation of those hazards.

2024-2025 Goals and Objectives

- Reduce the number and severity of fires
- Improve the public safety through education and outreach
- Enhance community capabilities to prepare, respond to, and recover from emergencies
- Encourage ongoing evaluation and improvement of our emergency response resiliency
- Interoperability to more effectively communicate and manage information
- Ongoing operational training to stay current with best practices in emergency management
- Complete and implement the City's updated Local Hazard Mitigation Plan

2023-2024 Major Accomplishments

- Conducted community outreach meetings in the development of the City's Local Hazard Mitigation Plan

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$605,024	$714,120	$714,120	$711,876
Special Revenue	$49,932	$73,117	$73,117	$60,767
Internal Service	$0	$10,500	$10,500	$0
Total Expenditures	**$654,956**	**$797,737**	**$797,737**	**$772,643**

Division: Code Compliance
Division No.: 3240

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$343,236	$396,834	$396,834	$553,768
Services	$24,074	$79,970	$79,970	$82,470
Commodities	$3,498	$8,980	$8,980	$11,380
Internal Services	$221,624	$191,748	$191,748	$253,074
Total Expenditures	**$592,432**	**$677,532**	**$677,532**	**$900,692**
Authorized Full-Time Equivalent Positions	**4.50**	**4.50**	**4.50**	**4.50**

Program Details

The role of Code Compliance is dedicated to enhancing the overall quality of life within our community, encompassing both residential and business sectors. In alignment with the objectives outlined by the City Council, as well as the Monterey Park Municipal Code and other relevant regulations, the primary goal is to foster a secure and thriving environment.

The Code Compliance Division diligently upholds municipal codes pertaining to various aspects such as substandard housing, building standards, property maintenance, and land-use, with the overarching goal of enhancing the aesthetic and functional aspects of properties citywide.

In response to citizen concerns conveyed to the City, as well as through proactive measures, Code Compliance employs a range of strategies to address identified issues. These include providing guidance to property owners on rectifying deficiencies and, when necessary, issuing civil citations and overseeing public nuisance hearings. However, the primary emphasis is on fostering voluntary compliance among property owners, tenants, and business operators.

The division places significant emphasis on conducting thorough on-site inspections and engaging in public education initiatives. Moreover, collaboration with various City departments and external agencies is integral to the Code Compliance team's efforts, ensuring a coordinated and holistic approach to community enhancement.

2023-2024 Goals and Objectives

- Continue to educate the community on quality-of-life issues and code compliance matters. Create and translate new forms to promote transparency and provide resources to the community.
- Continue to organize professional training for Division staff. Continue ongoing and interactive training of office and field staff with an emphasis on quality customer service and educating the public.
- Develop flow charts for Division functions and programs. Continue to improve procedures and processes in the Division.
- Create and maintain a log of all permits and plan check fees code compliance has contributed to general fund.
- Continue to respond to complaints in a timely manner, depending on the severity of complaint(s).
- Update the code compliance website to better assist and serve property owners, tenants, and the business community.

2023-2024 Major Accomplishments

- Continued to improve the operations of the Code compliance Division.
- Partnered with the Fire Prevention Division to inspect multi-family properties for enforcement of the City's property maintenance regulations.
- Successfully implemented resolutions recognizing National Code Enforcement Appreciation Week and National Human Trafficking Awareness Day.
- Partnered with John L. Hunter to conduct fat, oil, and grease inspections at business throughout the City and improved the integrity of the City’s sewer system.
- Actively participated in City events, disseminated educational materials, and proficiently addressed inquiries related to the City’s municipal code.
- Facilitated collaborative efforts with Fire Department and Police Department personnel in the enforcement of citations. In the year 2023, a total of 15 citations were issued, amounting to the sum of $15,000.
- Worked with other Departments and Division to achieve goals established by the City Council and City Manager.
- Remained active in the professional organization of the California Association of Code Enforcement Officers.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$331,577	$397,172	$397,172	$580,280
Special Revenue	$19,386	$22,404	$22,404	$38,970
Enterprise	$241,469	$257,957	$257,957	$281,442
Total Expenditures	**$592,432**	**$677,532**	**$677,532**	**$900,692**

Library Department

FY 2024-2025 Preliminary Budget

Department Overview

The mission of the Monterey Park Bruggemeyer Library is to create opportunities for learners of all ages and backgrounds, to foster community connections, and to advance all aspects of literacy in Monterey Park.

Library Department
FY 2024-2025 Preliminary Budget

Programs and Services

The Library serves the entire community by maintaining a diversified collection of print and electronic books, magazines, periodicals and audio-visual materials in community languages; providing public computer access, Wi-Fi in the building, internet hotspots and laptops for home use to support digital literacy and address the digital divide; teaching English and helping residents become citizens; supporting children and families with collections, services and partnerships to encourage early literacy, school readiness and academic success, and lifelong learning; providing opportunities for personal growth and workforce development through Career Center services; and preserving Monterey Park's heritage by collecting local information and materials of historical significance.

Significant Changes

There are no significant changes for Fiscal Year 2024 - 2025.

Department Budget Summary

Expenditures by Division					
Division Name	Division No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Library Admin	6001	$620,093	$682,606	$682,606	$693,626
Adult & Teen Services	6002	$542,669	$804,641	$804,641	$798,989
Technical Services	6003	$427,745	$503,554	$503,554	$674,327
Circulation	6004	$45,605	$0	$0	$0
Literacy	6005	$396,028	$526,393	$526,393	$568,273
Children Services	6006	$406,825	$727,877	$727,877	$614,305
Total Expenditures		**$2,438,965**	**$3,245,071**	**$3,245,071**	**$3,349,520**
Authorized Full-Time Equivalent Positions		**24.00**	**26.50**	**26.50**	**26.50**

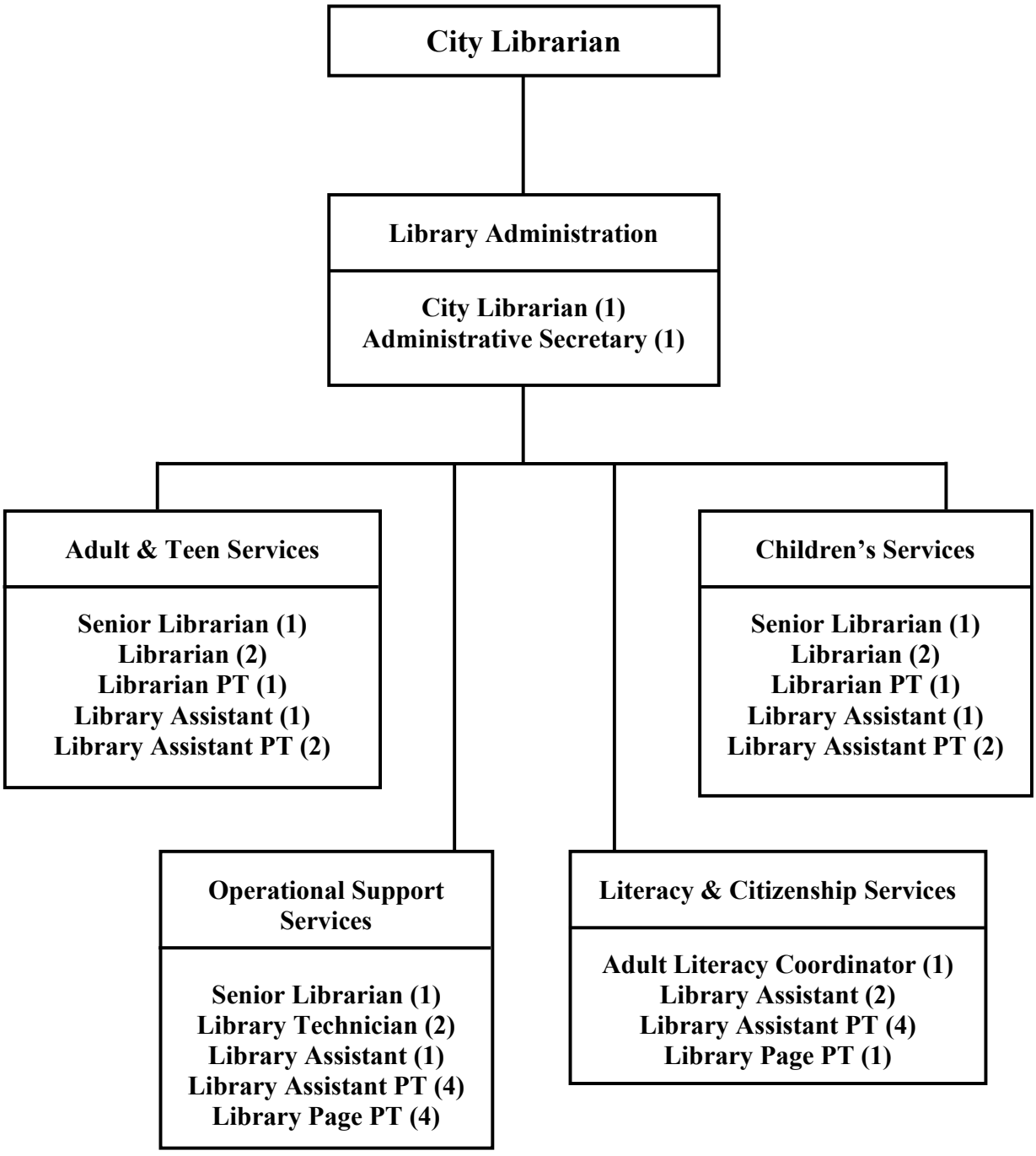
Library Department
FY 2024-2025 Preliminary Budget

Department Personnel Summary

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
MONTEREY PARK BRUGGEMEYER LIBRARY - 6000						
City Librarian	1	-	1	-	1	-
Adult Literacy Coordinator	1	-	1	-	1	-
Administrative Secretary	1	-	1	-	1	-
Janitor	-	-	0	-	0	-
Librarian	4	1.00	4	1.00	4	1.00
Library Assistant	5	3.50	5	6.00	5	6.00
Library Circulation Serv Supervisor	-	-	0	-	0	-
Library Page	-	2.50	0	2.50	0	2.50
Library Technician	2	-	2	-	2	-
Senior Librarian	3	-	3	-	3	-
Senior Library Assistant	-	-	0	-	0	-
LIBRARY TOTAL	17.00	7.00	17.00	9.50	17.00	9.50

Department Organizational Chart

Monterey Park Bruggemeyer Library



Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$1,995,884	$2,636,875	$2,636,875	$2,974,602
Special Revenue	$296,235	$265,463	$265,463	$193,264
ARPA	$146,846	$342,734	$342,734	$181,654
Total	**$2,438,965**	**$3,245,071**	**$3,245,071**	**$3,349,520**

Division: Library Administration
Division No.: 6001

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$257,354	$309,429	$309,429	$314,485
Services	$265,719	$157,410	$157,410	$181,366
Commodities	$19,647	$16,300	$16,300	$16,300
Internal Services	$71,873	$153,406	$153,406	$181,474
Capital Outlay	$5,500	$46,062	$46,062	$0
Total Expenditures	**$620,093**	**$682,606**	**$682,606**	**$693,626**
Authorized Full-Time Equivalent Positions	**2.00**	**2.00**	**2.00**	**2.00**

Programs Details

The Administration Division is responsible for the overall leadership, management, coordination and marketing of the Monterey Park Bruggemeyer Library. Specific service objectives are to:

- Direct the operations of all divisions of the Library.
- Develop policies and procedures to ensure free and open access to Library services.
- Serve as liaison to the Library Board of Trustees, which promotes and strengthens the development of the Monterey Park Bruggemeyer Library.
- Coordinate with the Friends of the Monterey Park Library and Monterey Park Library Foundation to support Library programs through fundraising.
- Partner with community organizations and agencies to expand public services.
- Seek out state, federal and private grants to provide additional public services and programs.
- Analyze community needs and library usage to develop collections and services which meet the identified needs.
- Network and share resources with other state and local libraries, and actively participate as a member of the Southern California Library Cooperative (SCLC).

2024-2025 Goals and Objectives

- Reconfigure library spaces to better meet contemporary needs.
- Continue to explore funding options for mobile library services in order to extend the Library's services to hard to reach or underserved residents.
- Develop a plan with local school districts to issue library cards to all students by third grade in response to California SB 321: Local Public Library Partnership Program.

2023-2024 Major Accomplishments

- Expanded the Library's open hours to provide 6 day per week service to make using library resources and services easier and more convenient for residents.
- Redesigned the Library's website to make the Library's virtual presence appealing and easy to use.
- Completed Storytime Room renovations and installed the stained-glass windows from the original 1929 Library building to improve the functionality, aesthetics, comfort and appeal of the Library.
- Partnered with community organizations to provide programs and services to support the mental health and wellness of community members in the wake of the January 21, 2023 tragic incident.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$534,249	$608,617	$608,617	$664,351
Special Revenue	$80,344	$27,927	$27,927	$29,274
APRA	$5,500	$46,062	$46,062	$0
Total Expenditures	**$620,093**	**$682,606**	**$682,606**	**$693,626**

Division: Adult and Teen Services
Division No.: 6002

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$368,389	$609,799	$609,799	$590,596
Services	$360	$2,000	$2,000	$5,281
Commodities	$27,134	$48,398	$48,398	$32,100
Internal Services	$146,786	$144,444	$144,444	$171,012
Total Expenditures	**$542,669**	**$804,641**	**$804,641**	**$798,989**
Authorized Full-Time Equivalent Positions	**6.00**	**6.50**	**6.50**	**6.50**

Programs Details

The Adult and Teen Services Division helps adults and teens access information and materials through the library collection, online and through other research resources. This Division is responsible for organizing, selecting and maintaining the adult, teen, and international collections, as well as Government Documents and Special Collection materials. Specific service objectives are to:

- Develop and implement a broad variety of adult programs that target diverse community audiences and provide opportunities for recreation, education, health and wellness, cultural enrichment, career and life-skill development, and legal and social support.
- Provide teens with programming that is driven by their interests and encompasses academic support, recreation and cultural activities, and mental health and wellness.
- Answer information requests in-person, by telephone, online and by email.
- Help library patrons select leisure reading materials suitable for their taste and reading level.
- Provide adults and teens with information referrals to community partners and local organizations.
- Instruct library users on how to locate materials and information using the Online Public Access Catalog, electronic resources and the internet.
- Assist with technology including computers, laptops, tablets and 3D printing, and provide programs for developing technological skills.
- Maintain a Home Delivery Program that provides seniors and homebound members of the community with access to library materials and readers' advisory services.

- Provide a volunteer program for teens to develop leadership skills by assisting library staff with developing and implementing programs for teens at the Library and in the community.
- Partner with schools, nonprofits and community organizations to expand and enhance library services.

	Actual 2022-2023	Estimated 2023-2024	Projected 2024-2025
Reference Transactions	6918	5870	2720
Adult/YA Programs Presented	195	387	480
Adult/YA Program Attendance	2322	4528	5000

2024-2025 Goals and Objectives

- Reorganize and expand the Adult collection to make it more appealing and relevant to users and to highlight underutilized materials such as graphic novels.
- Develop book-focused programming and introduce readers' advisory resources that help patrons select appropriate reading materials in order to increase usage of the Adult and Young Adult collections.
- Provide targeted programming for new adults (18-30-year-olds) in order to address the needs of an underserved group within the community.
- Work with community partners to enhance career readiness and employment skills for a broader spectrum of the community including teens, community language-speakers and retirees/seniors.

2023-2024 Major Accomplishments

- Doubled the number of adult programs from approximately 11 per month to over 20 per month.
- Received a State Library Parks Pass Grant and organized three community trips to State beaches attended by 300 patrons of all ages. Also created 20 Parks Packs which patrons can borrow to increase their engagement with outdoor and wilderness areas.
- Introduced a suite of teen-driven educational and recreational programs including Speaking of English: Teen Conversation Club for ESL speakers, Study Hall, Anime Club, Teen Operation Recreation and the Teen Winter Reading Challenge.

- Diversified the young adult collection, with approximately 60% of new acquisitions being works by authors of color, LGBQTIA+ authors and authors with disabilities. Also increased the number of Chinese graphic novels and high interest-low reading level titles.
- Delivered two college preparation workshops and three job readiness workshops with Chinatown Service Center to support teen career-readiness.
- Received an OWL (Opportunities for Water Leadership) Grant from the San Gabriel Valley Municipal Water District and collaborated with Junior Friends teen volunteer group to develop conservation-focused book collections and programs.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$486,060	$693,485	$693,485	$718,144
Special Revenue	$27,157	$73,164	$73,164	$48,613
ARPA	$29,451	$37,992	$37,992	$32,233
Total Expenditures	**$542,669**	**$804,641**	**$804,641**	**$798,989**

Division: Operational Support Services
Division No.: 6003

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$280,378	$337,592	$337,592	$490,445
Services	$36,997	$54,260	$54,260	$48,502
Commodities	$3,762	$2,000	$2,000	$5,500
Internal Services	$106,608	$109,702	$109,702	$129,880
Total Expenditures	**$427,745**	**$503,554**	**$503,554**	**$674,327**
Authorized Full-Time Equivalent Positions	**5.50**	**6.50**	**6.50**	**6.50**

Programs Details

The Operational Support Services Division is responsible for ordering, invoicing, receiving, cataloging and preparing for circulation all materials acquired by the library. Staff maintains the library automation system and electronic resources and loans all circulating print and non-print materials to cardholders. Collection maintenance and the repair of all materials fall within this program. Staff installs and replaces new computers and software, printers and network connections, and makes recommendations for repair and upgrades.

Specific service objectives are to:

- Implement library circulation policies established by the Library Board of Trustees.
- Manage library card registrations, maintain patron records and ensure patron privacy.
- Check in and check out all circulating library materials; shelve and organize materials to facilitate access to the collection.
- Manage patron reserves of requested materials, including retrieval, notification, processing and pick up.
- Notify cardholders of long overdue, lost or damaged materials; calculate and collect fees; record and deposit money daily.
- Order, receive and catalog all library materials; process invoices for print and non-print items. Coordinate and monitor budget allocations and expenditures.
- Manage and administer, in conjunction with the City Librarian, the library's integrated automation system and assist as a liaison with the vendor.
- Purchase, install and maintain all in-house and circulating computers, tablets, hotspots, printers, peripherals and network software.

- Maintain the collection by managing the processing of all materials for public and staff use and repairing damaged items.
- Sort and process donations and discarded items from the collection; prepare items for recycling.
- Conduct training on the usage of new technology for staff and for the public.
- Conduct technology assistance program for the public.
- Purchase and manage scanning hardware and software; assist users to digitize photos and videos.
- Keep circulation and technology use statistics.

PROGRAM MEASUREMENTS

ITEMS CIRCULATED	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Total	154,482	174,000	175,000
Annual Circulation Per Capita[1]	2.5	2.8	2.8
Annual Hours of Opening	1,746	2,200	2,200
Amount Saved by Borrowing Instead of Purchasing	$1,246,788	$1,140,140	$1,150,000

[1] Population figure used for calculation: 61,096 2020 Federal Census

LIBRARY USERS	Actual 2022-23	Estimated 2023-24	Projected 2024-25
User Visits Per Day	544	723	750
Total User Visits Per Year	140.872	200,000	210,000
New Cardholders Registered	3004	3,400	3,800
Total Library Cardholders	44,014	46,000	48,000
Number of Holds Fulfilled	4507	4,800	5,000

NEW ITEMS ADDED	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Cataloged Books	4,353	4000	4,000
Cataloged Audio-Visual	194	140	125
Government Documents	59	25	0
Total Cataloged Items Added	4,839	4464	4,400

COLLECTION TOTALS			
All Items	102,023	103,000	104,000

2024-2025 Goals and Objectives

- Launch a one-on-one technology assistance program for community members to receive assistance with devices and learn basic technology skills.
- Coordinate with local businesses to offer library card sign-up events and promote relevant services to underserved and hard-to-reach residents.
- Research scanning technology that allows patrons to email and fax documents in order to make library resources and services easier and more convenient for every resident.

2023-2024 Major Accomplishments

- Replaced public black-and-white printers with color, thereby expanding residents' access to technology tools.
- Increased the number of Wi-Fi hotspots available for checkout to 47 to assist in bridging the digital divide.
- Received a California State Library Zip Books grant which allowed the library to diversify and expand the Library's book collection.
- Migrated 240 historical photos to Flickr, a more user-friendly online platform.
- Launched the Scan & Save digitization station, which allows residents to digitize personal photos, documents and VHS tapes, in order to expand resident's access to technology tools to preserve their family records and historical photos.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$383,071	$446,037	$446,037	$587,375
Special Revenue	$21,032	$27,070	$27,070	$36,888
ARPA	$23,641	$30,447	$30,447	$50,063
Total Expenditures	**$427,745**	**$503,554**	**$503,554**	**$674,327**

Division: Literacy
Division No.: 6005

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$281,024	$422,465	$422,465	$454,182
Services	$6,967	$10,201	$10,201	$7,661
Commodities	$18,057	$17,857	$17,857	$16,705
Internal Services	$89,980	$75,870	$75,870	$89,725
Total Expenditures	**$396,028**	**$526,393**	**$526,393**	**$568,273**
Authorized Full-Time Equivalent Positions	**5.00**	**5.50**	**5.50**	**5.50**

Programs Details

The Literacy Services Division provides individual tutoring to adult learners with low literacy skills and classroom instruction to English language learners. This division recruits and trains volunteers to tutor adults in one-to-one, small group or large class settings; provides instruction to adult learners to improve their speaking, reading and writing skills to get a job, assist their family or become naturalized citizens; develops partnerships with workforce programs to help new immigrants find work; and maintains program data and generates reports for federal and state grants. Specific service objectives are to:

- Recruit, train, match, monitor and support volunteer tutors.
- Assess learners and assist them in setting personal goals and a path to reach them.
- Monitor, support and provide educational guidance for tutor-learner pairs.
- Select print and non-print consumable and non-consumable materials appropriate to the interest, level and needs of the program's participants.
- Network with neighboring literacy programs, community partners and agencies to provide literacy activities in response to the needs of the community.
- Execute U.S. passport applications following federal regulations through verifying documents, the identity and signatures of applicants and forwarding application materials to the U. S. Department of State for an issuance determination.

PROGRAM MEASUREMENTS

	Actual 2022-23	Estimated 2023-24	Projected 2024-25
Number of Students Participating	651	545	660
Number of Student Hours	7,839	6,315	7,920
Number of Tutors	27	35	35
Number of Tutor Volunteer Hours	1,078	1,120	1,120
Number of Students who became U.S. Citizens	24	20	30
Number of Passports Executed	1,467	1,000	1,450

2024-2025 Goals and Objectives

- Improve access to and browsability of literacy materials for English language learners by reorganizing and expanding the literacy collection.
- Partner with community organizations to provide programming that targets life and work goals and meets the evolving needs of English language learners.

2023-2024 Major Accomplishments

- Partnered with Chinatown Service Center and the Monterey Park Police Department to provide Health Literacy and Talking with the Police workshops to address current learning goals of adult learners.
- Initiated a Writing Club for English language learners. Twelve adult learners participated in this bi-monthly creative-writing program to practice writing letters, poetry and memoirs.
- Partnered with Asian Americans Advancing Justice to provide a Housing Rights Clinic where lawyers provided free legal consultation on housing rights.
- Increased the number of English language classes, including an additional day for the Beginning-High English Class, an afternoon Citizenship Class, evening Beginning Literacy and a Conversation Class for beginning-level English language learners.
- Secured a three-year English as a Second Language Literacy Grant from the California State Library's California Library Literacy Services (CLLS).

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$203,623	$363,473	$363,473	$436,605
Special Revenue	$147,369	$103,013	$103,013	$60,779
ARPA	$45,037	$59,907	$59,907	$70,889
Total Expenditures	**$396,028**	**$526,393**	**$526,393**	**$568,273**

Division: Children Services
Division No.: 6006

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$297,253	$591,833	$591,833	$438,741
Services	$699	$1,889	$1,889	$1,889
Commodities	$31,577	$28,000	$28,000	$48,000
Internal Services	$77,296	$106,154	$106,154	$125,675
Total Expenditures	**$406,825**	**$727,877**	**$727,877**	**$614,305**
Authorized Full-Time Equivalent Positions	**5.50**	**6.00**	**6.00**	**6.00**

Program Details

The Children's Services Division is responsible for services to children from birth to middle school, caregivers, educators and schools. This division assists children, teachers and caregivers in locating and using library resources; selects and manages the library's print, audiovisual and electronic collections in the Children's area; conducts storytimes, reading programs and other children's events; and provides outreach into the community as well as tours and storytimes for visiting school groups.

Specific service objectives are to:

- Answer requests for information and advise the community in the use of materials and services through individual instruction.
- Instruct the community on locating materials and information via the Online Public Access Catalog, electronic databases and the Internet.
- Conduct library tours and provide instruction in the use of library materials and services for school classes, community organizations and other interested groups.
- Select print, audiovisual and electronic materials for children in the languages used in the community to meet the educational, informational and recreational needs of the residents.
- Target the informational and educational needs of the community by working with the community and governmental groups to respond with appropriate library services and materials.
- Encourage reading and promote the pleasure of reading by conducting storytimes.
- Encourage reading and improve literacy by conducting reading programs for infants through sixth grade students.

- Schedule cultural and educational programs for children that reflect the needs and desires of the community.
- Provide homework assistance services for elementary school students during the school year via high school volunteers.
- Partner with City departments to expand and enhance services for children and their families.

Program Measurements

	Actual 2022-2023	Estimated 2023-2024	Projected 2024-2025
Reference Transactions	4,099	6,000	6,500
Children's Programs	358	375	400
Children's Program Attendance	21,931	22,000	23,000
Children's Outreach Attendance	6,655	7,000	7,500

2024-2025 Goals and Objectives

- Develop and implement a weekly Preschool Storytime for children ages 3 – 5 to promote literacy, language development and school readiness.
- Organize a monthly Caregiver Meet-Up event in collaboration with local parents and organizations to increase community connections and foster the Library as a meeting space for the community.
- Strengthen international languages collection in the Children's Division by purchasing new materials in community languages and removing old and outdated materials to increase the relevance and access of children's materials.
- Increase and diversify outreach efforts by contacting previously underserved schools and community organizations.

2023-2024 Major Accomplishments

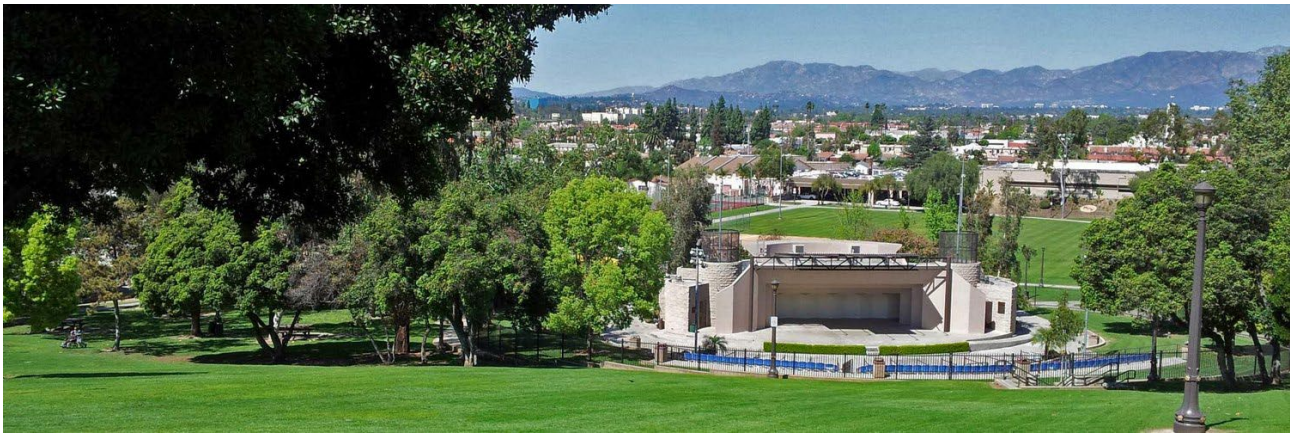
- Developed and implemented an inclusive Sensory Storytime for children with autism and other sensory processing challenges.
- Implemented new programming including STEAM Train, which introduces children ages 3-5 to basic science, technology, engineering, art, and math concepts with engaging and hands-on activities, and Art Zone, a program that introduces children ages 5 – 12 to impactful artists from history.
- Deepened relationships with local schools by assigning librarians as staff liaisons to the districts and conducting extensive outreach.
- Collaborated with Recreation and Community Services to provide a rotating mobile library at the Monterey Park Day Care and Tiny Tots program.
- Recruited high school volunteers to offer Homework Help to elementary school children during the school year.
- Provided performances, reading incentives, and a wide variety of programs for children during Summer Reading Program, which saw a 20% increase in participation.
- Offered the Read & Ride reading program in partnership with Recreation and Community Services, which rewarded children with free ride tickets for the City's Play Days carnival.
- Revitalized the Children's Play Area by purchasing additional toys, puzzles and new furniture.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$343,275	$525,263	$525,263	$568,127
Special Revenue	$20,333	$34,288	$34,288	$17,709
ARPA	$43,216	$168,326	$168,326	$28,469
Total Expenditures	**$406,825**	**$727,877**	**$727,877**	**$614,305**

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget



Department Overview

The Recreation and Community Services Department strives to enrich lives and foster harmony within the community through an array of citywide programs and special events. The Department believes quality of life is improved through healthy life styles, educational and recreational opportunities, public participation, respect, compassion, and the enhancement of our urban forest. The Department accomplishes their goals through community outreach, quality programming, activities and events, safe, and well-maintained parks and facilities, and an aesthetically pleasing environment that is provided by professional and caring employees, contractors and volunteers.

Programs and Services

The Recreation and Community Services Department is responsible for the development, implementation, coordination, and delivery of a variety of recreational and leisure time activities and programs to promote the well-being and enjoyment of life of the City's residents through the fulfillment of their recreation, cultural, social and educational needs.

In addition to traditional programs, the Recreation and Community Services Department operates Community Dial-A-Ride, a volunteer program, and state-licensed Childcare programs and schedules Facility and Picnic Reservations. The department is also the liaison to three City Commissions: Recreation and Parks Commission, Commission on Aging, and Community Participation Commission.

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

The Recreation and Community Services Department operates many of its programs through alternative revenue sources. Specialized Recreation classes, Aquatics, Day Care, and Reservations are partially self-supported through the levy of user fees and charges. The Dial-A-Ride Program is financed by Los Angeles County voter-approved one-quarter percent sales tax revenue.

Significant Changes

Deleted Janitor position and added Recreation Specialist. The Recreation Specialist position provides additional support needed for the growing recreational programming and the position will continue to assist with maintaining a clean and safe facility.

Department Budget Summary

Expenditures by Division					
Division Name	Division No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Facilities Supervision	6502	$695,711	$1,154,485	$1,154,485	$1,111,972
Aquatics	6503	$803,392	$766,959	$766,959	$811,788
Langley Center	6505	$555,204	$712,337	$712,337	$721,765
Childcare Activities	6506	$261,170	$297,256	$297,256	$241,504
Recreation Activities	6507	$85,467	$80,127	$80,127	$163,687
Community Participation	6508	$150,179	$293,883	$293,883	$235,253
Community Transportation	6511	$626,153	$897,355	$897,355	$989,727
Total Expenditures		**$3,177,277**	**$4,202,402**	**$4,202,402**	**$4,275,696**
Authorized Full-Time Equivalent Positions		**36.75**	**36.75**	**36.75**	**36.75**

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$1,590,396	$2,064,961	$2,064,961	$2,598,352
Special Revenue	$691,079	$1,063,172	$1,063,172	$1,163,532
ARPA	$845,112	$1,010,823	$1,010,823	$446,130
Enterprise	$50,690	$63,446	$63,446	$67,682
Total	**$3,177,277**	**$4,202,402**	**$4,202,402**	**$4,275,696**

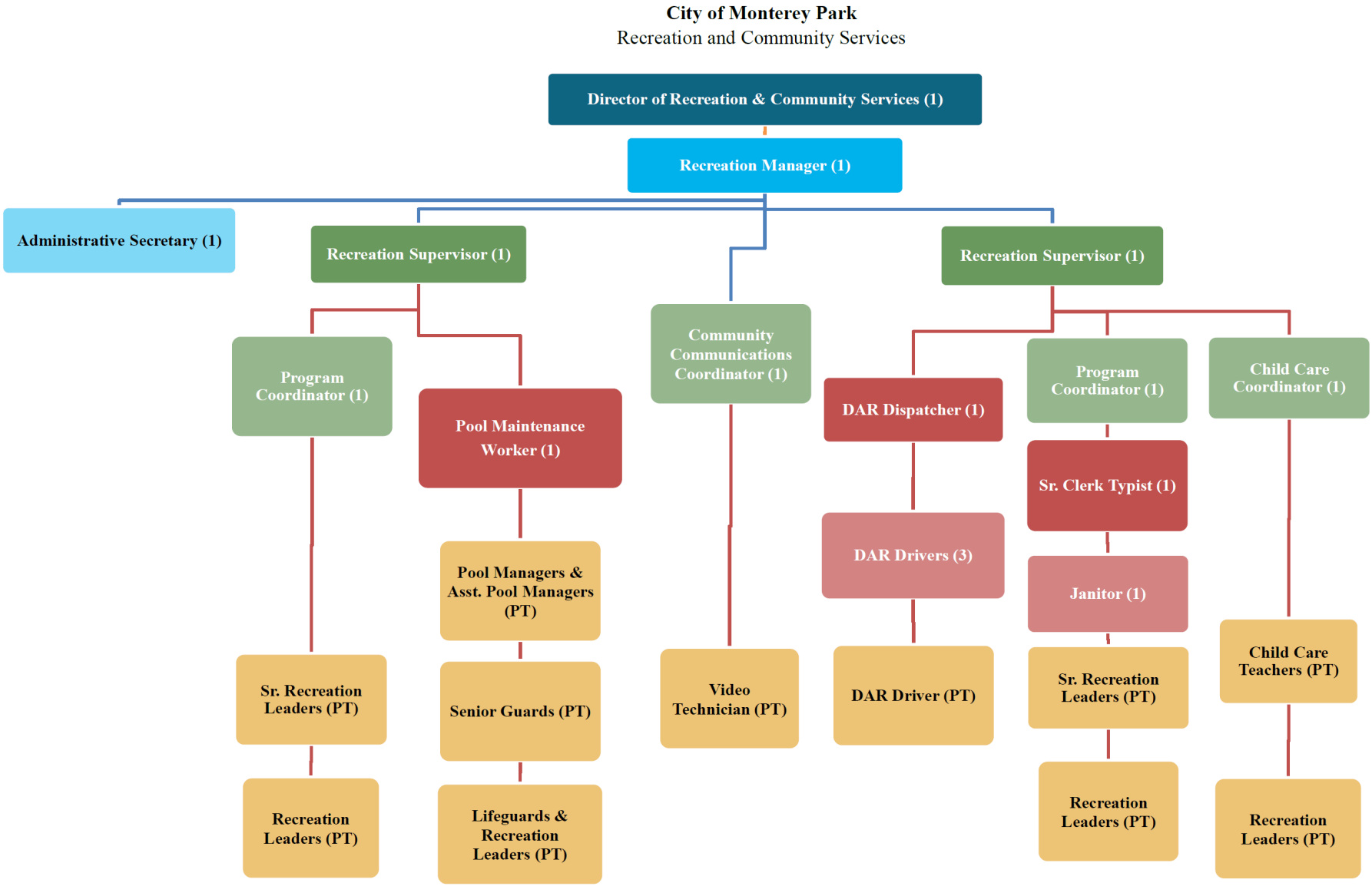
Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

Department Personnel Summary

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
RECREATION / COMMUNITY SERVICES - 6500						
Director of Recreation/Community Services	1	-	1	-	1	-
Adminitrative Aide	1	-	1	-	1	-
Assistant Pool Manager	-	0.50	0	0.50	0	0.50
Dial-A-Ride Driver	3	-	3	-	3	-
Cashier	-	-	0	-	0	-
Child Care Coordinator	1	-	1	-	1	-
Child Care Teacher	-	3.25	0	3.25	0	3.25
Clerk Typist	-	-	0	-	0	-
Dial-A-Ride Dispatcher	1	-	1	-	1	-
Janitor	1	-	1	-	0	-
Junior Lifeguard	-	-	0	-	0	-
Lifeguard	-	1.50	0	1.50	0	1.50
Locker Room Attendant	-	-	0	-	0	-
Pool Maintenance Worker	1	-	1	-	1	-
Pool Manager	-	3.50	0	3.50	0	3.50
Program Coordinator	2	-	2	-	2	-
Recreation Leader	-	10.50	0	10.50	0	10.50
Recreation Manager	1	-	1	-	1	-
Recreation Specialist	-	-	0	-	1	-
Recreation Supervisor	2	-	2	-	2	-
Senior Clerk Typist	1	-	1	-	1	-
Senior Lifeguard	-	1.00	0	1.00	0	1.00
Senior Recreation Leader	-	1.50	0	1.50	0	1.50
RECREATION / COMM. SERVICES TOTAL	**15.00**	**21.75**	**15.00**	**21.75**	**15.00**	**21.75**

Department Organizational Chart



Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

Division: Recreation Facilities
Division No.: 6502

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$363,360	$555,011	$555,011	$825,459
Services	$92,720	$102,500	$102,500	$101,533
Commodities	$64,784	$35,614	$35,614	$32,189
Internal Services	$110,645	$388,961	$388,961	$152,791
Capital Outlay	$64,203	$72,399	$72,399	$0
Total Expenditures	**$695,711**	**$1,154,485**	**$1,154,485**	**$1,111,972**
Authorized Full-Time Equivalent Positions	**10.00**	**10.00**	**10.00**	**10.00**

Program Details

This activity provides for the supervised operation, maintenance, programming, and scheduling of the City's facilities: gymnasiums, picnic shelters, meeting rooms, and buildings, ball fields, and sports fields that are used by the public, civic organizations, youth, and senior citizen groups, schools, and education classes.

Service objectives are:

- Provide for safe use of parks, facilities, and playgrounds in the participation of activities, programs, and events.
- Provide sufficient diversified facilities conveniently accessible so that residents of all ages may participate in various leisure, community, and athletic activities.
- Provide various locations for youth and/or adult groups to carry out their athletic, social, and cultural programs.
- Provide facilities for non-profit groups, community-based organizations, and the public to utilize for parties, receptions, meetings, concerts, and athletic events.

2024-2025 Goals and Objectives

- Modernize and enhance Barnes Park gymnasium by working with the Public Works Department to complete the renovation of the indoor restrooms and replace the gymnasium floor.
- Build three new picnic pavilions at Garvey Ranch Park to modernize and enhance infrastructure.
- Enhance public communication by developing a marketing plan to increase reservations at the newly renovated Barnes Park Amphitheater.

2023-2024 Major Accomplishments

- Improved community beautification and enhanced park amenities by working with the Public Works to complete the installation of seven (7) new playgrounds.
- Enhanced environmental sustainability by promoting the use of alternative modes of transportation with the installation of new bicycle racks in city parks.
- Developed a license agreement with Chinatown Service Center to operate the Resiliency Center where mental health and wellness services are provided.

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$311,019	$659,095	$659,095	$843,350
Special Revenue	$7,673	$15,950	$15,950	$35,340
APRA	$377,020	$479,439	$479,439	$233,282
Total Expenditures	**$695,711**	**$1,154,485**	**$1,154,485**	**$1,111,972**

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

Division: Aquatics
Division No.: 6503

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$437,061	$439,741	$439,741	$465,976
Services	$177,156	$153,850	$153,850	$156,250
Commodities	$40,587	$123,500	$123,500	$135,770
Internal Services	$148,588	$49,868	$49,868	$53,792
Total Expenditures	**$803,392**	**$766,959**	**$766,959**	**$811,788**
Authorized Full-Time Equivalent Positions	**8.00**	**8.00**	**8.00**	**8.00**

Program Details

This activity supports the operation and maintenance of the Cascades Waterfall and the 70' x 125' pool in George Elder Park. The pool provides opportunities for Swim Development, swim instruction, and public swimming. Mark Keppel High School Water Polo and Swim Teams utilize the pool during the school year. The George Elder Park pool is open for year-round lap swim, the Manta Rays competitive swim team workouts, private party rentals, and for use by elementary schools and local youth organizations for graduation parties, fun days, and year-end awards programs.

Service objectives are:

- Provide an Aquatics instructional program for all levels to ensure that all residents have an opportunity to learn to swim.
- Provide a variety of aquatic programs that include social, recreational, education, safety, fitness, and competitive activities for public enjoyment.
- Maintain optimum water temperature and facility conditions to meet accepted health standards for the overall enjoyment of patrons.
- Provide highly trained and customer service-friendly aquatics personnel to ensure safe and efficient operations and quality programming at the swimming pool.

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

2024-2025 Goals and Objectives

- Modernize the pool facility by adding new lane line anchors to allow a range of aquatic programs. The new anchors will allow the pool to serve multiple programs simultaneously.
- Enhance pool access to residents by reinstating summer aquatic programs, including public night swim and adult swim lessons.

2023-2024 Major Accomplishments

- Improved organizational effectiveness by having Aquatics Division staff obtain Aquatics Facility Operator (AFO) and Lifeguard Instructor (LGI) certifications.
- To maintain pool efficiency, a CO2 system was installed to assist with pool chemistry and prolong the life of the pool equipment.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$519,279	$437,061	$437,061	$616,473
Special Revenue	$13,714	$74,859	$74,859	$78,529
ARPA	$270,399	$255,039	$255,039	$116,786
Total Expenditures	**$803,392**	**$766,959**	**$766,959**	**$811,788**

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

Division: Senior Programs
Division No.: 6505

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$365,945	$497,862	$497,862	$479,786
Services	$51,177	$67,300	$67,300	$67,300
Commodities	$26,533	$38,000	$38,000	$42,857
Internal Services	$111,549	$109,175	$109,175	$131,823
Total Expenditures	**$555,204**	**$712,337**	**$712,337**	**$721,765**
Authorized Full-Time Equivalent Positions	**5.00**	**5.00**	**5.00**	**5.00**

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

Program Details

This activity provides for the operation of Langley Center, the City's Senior Citizen Center. Langley Center provides activities for local seniors and active older adults, including specialized classes, trips and tours, health and wellness screening, and a range of other services. Activities include dances, lunch programs, billiards, table tennis, fitness classes, computer and technology classes, mature driver training course, social clubs, health fairs, and special events.

Langley Center offers a comprehensive community-wide program that promotes good health, independence, recreation, education, and social fulfillment for all older adults.

Service objectives are:

- Provide needed services and programs for senior citizens at Langley Center.
- Provide free health screenings, including eye exams, blood pressure checks, periodic heart disease, and stroke screenings, and flu shots through the assistance of local agencies and non-profit organizations.
- Provide a variety of senior programs to include social, recreational, educational, and fitness activities for the seniors' enjoyment.
- Work with local senior citizen clubs and organizations to further cultural goodwill among the growing ethnic community.
- Provide lunches for seniors at Langley Center. The City currently works in conjunction with YWCA Intervale Senior Services of San Gabriel Valley to provide meals at Langley Center.
- Provide a "Cooling Center" relief center on days when the outside temperature is over 95 degrees, or when designated by Los Angeles County.

2024-2025 Goals and Objectives

- Modernize and enhance Langley Center by working with the Public Works Department to complete the renovation of east wing restrooms.
- Maintain public safety by working with the Fire Department to offer emergency preparedness workshops for Langley Center participants.
- Develop a comprehensive list of available mental health and social services resources.

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

2023-2024 Major Accomplishments

- Expanded mental and emotional health services access by working with agencies to provide ongoing workshops, seminars, and resources.
- Developed and implemented a free fitness class, "Silverback Club," to provide seniors with the confidence and knowledge to utilize the Langley fitness equipment with proper techniques.
- Awarded a grant from the United Way to help enhance the lobby seating area with new furniture and a mobile phone charging station.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$433,594	$506,958	$506,958	$618,249
Special Revenue	$32,791	$51,470	$51,470	$48,177
ARPA	$88,820	$153,909	$153,909	$55,339
Total Expenditures	**$555,204**	**$712,337**	**$712,337**	**$721,765**

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

Division: Youth Programs
Division No.: 6506

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$201,506	$240,380	$240,380	$175,225
Services	$897	$2,500	$2,500	$3,000
Commodities	$13,828	$12,000	$12,000	$12,040
Internal Services	$44,939	$42,376	$42,376	$51,240
Total Expenditures	**$261,170**	**$297,256**	**$297,256**	**$241,504**
Authorized Full-Time Equivalent Positions	**4.50**	**4.50**	**4.50**	**4.50**

Program Details

The City of Monterey Park provides quality and affordable youth activities. This activity provides after-school recreational programs and care to youth year around. This division also operates a state-licensed program that provides accountability, safety, and a high-quality, low-cost program to the participating families.

Service objectives are:

- Provide an after-school program at Barnes Park Community Center. The program operates during the school year from 11:00 a.m. to 7:00 p.m. and 6:30 a.m. to 7:00 p.m. when schools are closed for vacation or staff development days.

- Provide a Tiny Tots program that gives children 3 to 5 years old an introduction to reading, social skills, math, science, and large & fine motor skills in a fun environment.
- Provide positive reinforcement and build self-esteem in the youth of our community through their participation in the programs and activities offered by the Recreation and Community Services Department.

2024-2025 Goals and Objectives

- Modernize the electronic infrastructure to allow online registration and payment for the Day Care and Summer Day Camp programs.
- Implement youth mental health and wellness activities in the Day Care program to teach the youth helpful skills that can be applied as they develop.
- Develop marketing for the Summer Day Camp that will result in a 25% enrollment increase.

2023-2024 Major Accomplishments

- Collaborated with Bruggemeyer Library to curate a remote reading selection in the Day Care program that includes inspirational and educational themes.
- Art and craft projects were utilized in the Tiny Tots and After School programs, allowing participants to produce event decorations for the Monster Mash, Holiday Snow Village, and Spring Egg Hunt events.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$144,492	$172,066	$172,066	$192,971
Special Revenue	$7,804	$12,258	$12,258	$7,810
ARPA	$108,874	$112,932	$112,932	$40,723
Total Expenditures	**$261,170**	**$297,256**	**$297,256**	**$241,504**

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

Division: Recreation Programs
Division No.: 6507

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$0	$46,346	$46,346	$0
Services	$70,321	$19,110	$19,110	$159,110
Internal Services	$15,146	$14,671	$14,671	$4,577
Total Expenditures	**$85,467**	**$80,127**	**$80,127**	**$163,687**
Authorized Full-Time Equivalent Positions	**1.63**	**1.50**	**1.50**	**1.50**

Program Details

This activity provides the public with special interest recreation and leisure time programs and activities. Programs include Specialized Recreation Activity Classes, Summer Youth Lunch Program, and Adult Athletic Leagues. The programs represented in this activity category are self-sustaining programs and require either a registration or league fee, grant funds, or sponsor donations to cover the cost.

Service objectives are:

- To offer a variety of specialized programs, adult athletic leagues, and special events to allow residents the opportunity to participate and identify with the community, to expand their skills and interests, and social, cultural, and educational horizons.
- Continue to provide opportunities for individuals to initiate and/or maintain physical and mental fitness through a variety of activities.
- Provide opportunities for community residents of all ages to learn, utilize, improve, and enjoy new skills; and to experience recreational, social, and cultural relationships through expanded programs, activities, and events.

2024-2025 Goals and Objectives

- Expand access to leisure class programming by working with local businesses and entrepreneurs to establish opportunities that promote classes outside of city facilities.
- Grow the "MPK Mini's" program to include youth soccer and volleyball clinics to teach the fundamentals of each sport.

2023-2024 Major Accomplishments

- Implemented the Civic Superstar program at the City Council meetings to increase civic engagement opportunities for the youth.
- Established "MPK Minis" program for young children to learn the fundamentals of basketball.
- Developed and implemented an adult pickleball league for recreational and competitive players.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$85,467	$80,127	$80,127	$163,687
Total Expenditures	**$85,467**	**$80,127**	**$80,127**	**$163,687**

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

Division: Special Events
Division No.: 6508

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$36,241	$121,453	$121,453	$46,437
Services	$7,170	$19,950	$19,950	$20,450
Commodities	$86,646	$111,291	$111,291	$118,300
Internal Services	$20,122	$41,189	$41,189	$50,066
Total Expenditures	**$150,179**	**$293,883**	**$293,883**	**$235,253**
Authorized Full-Time Equivalent Positions	**1.00**	**1.00**	**1.00**	**1.00**

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

Program Details

This Division coordinates all Citywide Special Events. Traditional events conducted annually include, but are not limited to Lunar New Year Celebration, Cherry Blossom Festival, Cinco de Mayo, MPK Birthday, Summer Movies, Electric Park, Holiday Snow Village, and the Independence Day Celebration. Special functions include Council Reorganization Functions, Farmers' Market, and Volunteer Recognition. The Department serves as the liaison to Commissioners, Special Contractors, and/or Community Organizations in promoting, fundraising, planning, coordinating, and administrating community events and cultural activities. In addition, this division organizes a special recognition program for the volunteers who supplement the City's workforce.

Service objectives are:

- Assist with the recruitment and recognition of volunteers for special programs and events.
- Maintain the overall success of the Special Event Programs through continuous coordination with the individuals and groups.
- Assist with planning, logistics, and implementation of citywide special events.

2024-2025 Goals and Objectives

- Commemorate Asian American and Pacific Islander (AAPI), and Native American Heritage months by developing and implementing cultural activities.
- Increase public engagement by maximizing community participation in the Parks System Master Plan process.
- Enhance public communication by expanding a marketing plan to increase resident participation at Santa's Jolly Journey.

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget

2023-2024 Major Accomplishments

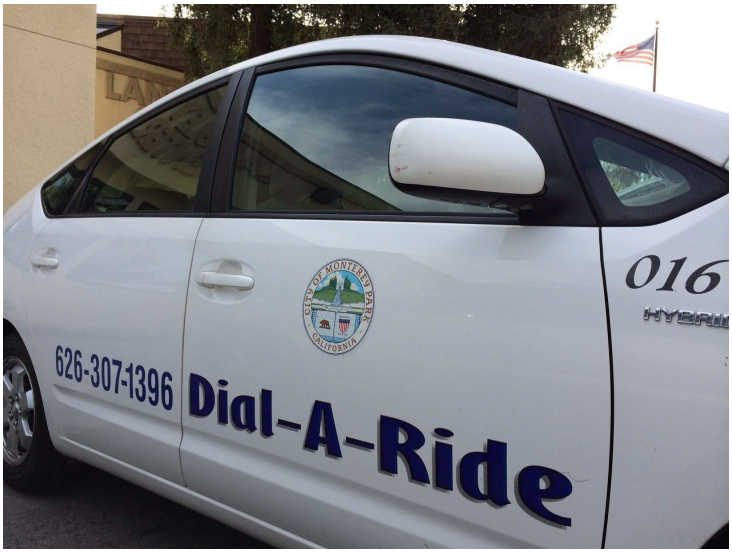
- Received the "Better Together" award from California Parks and Recreation Society District 13 for the positive impact and collaborative effort of the SGV Pride Parade and Festival event.
- Developed a "How do you Rec?" social media campaign to encourage residents to share the unique ways they enjoy activities and utilize City parks.
- Implemented activities and performances in conjunction to the Farmers' Market to commemorate Hispanic Heritage Month.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$96,545	$209,653	$209,653	$163,622
Special Revenue	$2,944	$11,338	$11,338	$3,950
ARPA	$0	$9,446	$9,446	$0
Enterprise	$50,690	$63,446	$63,446	$67,682
Total Expenditures	**$150,179**	**$293,883**	**$293,883**	**$235,253**

Recreation and Community Services Department

FY 2024-2025 Preliminary Budget



Division: Community Transportation
Division No.: 6511

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$378,891	$501,774	$501,774	$456,243
Services	$16,900	$75,878	$75,878	$168,643
Commodities	$1,665	$11,000	$11,000	$16,113
Internal Services	$228,697	$308,703	$308,703	$348,729
Total Expenditures	**$626,153**	**$897,355**	**$897,355**	**$989,727**
Authorized Full-Time Equivalent Positions	**6.75**	**6.75**	**6.75**	**6.75**

Program Details

This activity provides for the City's Dial-A-Ride transportation services for Senior Citizens and persons with disabilities. The transit program allows senior citizens opportunities for mobility and independence to meet their medical, shopping, recreational, cultural, social, and nutritional needs.

Service objectives are:

- Provide for the mobility of the City's residents to accommodate their medical, shopping, social, and recreation needs in the safe, reliable, and courteous operation of the City's Dial-A-Ride transportation service.
- Subsidize M.T.A. bus fares through the sale of TAP cards to encourage residents, especially seniors, and students, to utilize public transit facilities.
- Oversees the supplemental service agreement utilizing taxi services.

2024-2025 Goals and Objectives

- Establish an annual leisure group excursion to the Vincent Price Museum for cultural and social engagement.
- Enhance public communication of subsidized M.T.A. bus fares available to seniors and students.

2023-2024 Major Accomplishments

- Worked with the Aging Commission to offer and expand leisure group excursions by 250%.
- Developed vehicle magnets as mobile marketing tools on Dial-A-Ride vehicles for city programming.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Special Revenue	$626,153	$897,297	$897,297	$989,727
ARPA	$0	$58	$58	$0
Total Expenditures	**$626,153**	**$897,355**	**$897,355**	**$989,727**

Public Works Department
FY 2024-2025 Preliminary Budget

Department Overview

The Public Works Department is responsible for providing and maintaining the City's infrastructure in a manner that ensures the health, safety, and welfare of the City's residents and visitors. This includes the design, construction, repair and maintenance of public land, roadways, sidewalks, sewers, and storm drains; public buildings and structures; water production, storage and delivery facilities; the repair and maintenance of City vehicles and equipment; and transportation services. The Department is made up of five divisions: Maintenance Services, Engineering, Community Transportation, Water Utility, and Parks.

Programs and Services

Maintenance Services Division

The Public Works Maintenance Services Division is responsible for the maintenance and repair of the City's streets, alleys, sidewalks, curbs, and gutters. Maintenance activities include street striping, asphalt, and concrete patching and replacement, sidewalk grinding, and traffic and street name sign replacement. The Division also oversees Fleet Maintenance for the City's vehicles and equipment.

Engineering Division

The Engineering Division is responsible for providing all engineering services to the City, including the design and construction of all public streets, storm drains, traffic signals, parks, recreational facilities, and public buildings that are authorized by the City Council. Additionally,

the Division reviews and makes recommendations on development and zoning matters such as tracts, parcel maps, variances, conditional use permits, and building permits. The Division also issues grading permits, public works construction permits, encroachment permits, etc. Another function of the Division is traffic engineering. All traffic issues, including signal timing, traffic related improvements, and citizen complaints are handled by the Division. The Division coordinates retrofits to City facilities necessary under the Americans With Disabilities Act (ADA).

The Division also administers the City's contract for solid waste collection and recycling services, street sweeping services, and storm water pollution prevention program. It is also responsible for being the liaison to the City's Environmental Commission and Traffic Commission.

Community Transportation Division

The Community Transportation Division is responsible for providing the local, fixed-route bus system, and coordinating regional transit service including the Spirit Bus Transportation Program, recreational transit for the youth, and Dial-A-Ride services for senior citizens and residents. The Division also oversees the City's Employee Rideshare Program and Air Quality Management District (AQMD) Rule 2202 Employee Commute Reduction Program compliance.

Water Utility Division

The Water Utility Division is responsible for supplying water to 95% of Monterey Park's residents. Private water companies service the remaining portions of the City, which include the southwesterly corner, a small neighborhood in the southeasterly corner, and a few properties on North New Avenue.

The City's water system is composed of 12 deep wells in the vicinity of the Rio Hondo River outside the City limits, 134 miles of 2" to 24" mains, approximately 2,073 gate valves, approximately 1,063 fire hydrants, 13 storage reservoirs, and 11 pumping stations. There are approximately 13,643 water meters connected to the City's mains. In addition, the City has five treatment facilities to ensure the City's water meets and exceeds safe drinking water standards.

The quality of water in the City's system is regulated by federal, state and county agencies. The Water Utility Division ensures that the City stays in full compliance with the State and Federal standards. Since the Water Utility Division produces all its water supply from an adjudicated basin, the Main San Gabriel Basin, and the City's annual production exceeds its production rights, the City must replace the amount of water it over-pumps.

Parks Division

The Parks Division responsibilities include the development and maintenance of public parks and facilities, landscaped areas, and street medians and trees.

Significant Changes

A full-time Geographic Information Systems (GIS) Analyst has been added to the budget to support the development and implementation of GIS solutions. The City recently acquired GIS enterprise license that allows for enhanced capabilities with GIS technology. The GIS Analyst will help to continue to advance to development of GIS data to maintain accurate and reliable information on City infrastructure, construction projects, and other data for various departments. The GIS technology will keep the community informed about City projects and information.

A Fleet and Fuel Management system, recently awarded to Faster Asset Solutions on 2/21/24, will provide a cost effective and efficient management solution to our City Fleet. The new system which includes hardware, software, and training will upgrade the existing management system. This new system will also integrate with three (3) fuel delivery systems operated by the Fleet Maintenance Division of Public Works.

On April 17, 2024, City Council approved the issuance of water revenue bonds. On April 30, 2024, the purchase of $20,555,000 water revenue bonds was successfully completed at a rate of 4.14% with a 30-year term. The first payment of $1,211,803.13 has been scheduled for FY2024-25 and funds for capital projects have been appropriated.

Public Works Department
FY 2024-2025 Preliminary Budget

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Community Transporation	4201	$1,839,494	$2,036,585	$2,036,585	$3,109,203
Street Maintenance	4202	$2,306,384	$2,535,779	$2,535,779	$2,554,657
Storm Drain Maintenance	4203	$343,678	$442,922	$442,922	$422,418
Sanitary Sewer Maintenance	4204	$2,474,004	$2,636,665	$2,636,665	$2,743,655
Street Cleaining	4205	$373,328	$416,510	$416,510	$417,358
Traffic Control	4206	$677,899	$702,431	$702,431	$775,229
Street Lighting	4207	$785,239	$760,850	$760,850	$862,102
Refuse Collections	4208	$7,133,530	$7,314,154	$7,314,154	$7,299,856
Building Maintenance	4210	$943,698	$1,650,311	$1,650,311	$1,821,185
Motor Pool Shop	4211	$3,612,914	$3,924,362	$3,924,362	$3,512,621
Engineering	4212	$1,363,570	$1,609,478	$1,609,478	$1,661,400
Parkway Maintenance	4216	$992,631	$1,108,400	$1,108,400	$1,129,189
Parks	4217	$1,349,727	$1,658,025	$1,658,025	$1,522,937
Water Admin	4220	$1,836,817	$1,094,347	$1,094,347	$2,304,367
Water Commercial	4221	$1,533,424	$1,845,405	$1,845,405	$2,446,597
Water Production	4222	$3,929,937	$5,688,127	$5,688,127	$6,426,444
Water Distribution	4223	$5,387,302	$4,752,536	$4,752,536	$5,400,039
Well No. 5	4226	$706,059	$1,702,729	$1,702,729	$371,058
Well No. 12 Treatment Plant	4227	$955,229	$1,906,839	$1,906,839	$577,498
Well No's 1, 3, & 10	4229	$739,064	$1,345,941	$1,345,941	$1,087,715
Well No. 15	4231	$421,488	$1,322,437	$1,322,437	$297,354
Well No. 12 Dual Barrier	4230	$531,588	$645,707	$645,707	$0
CGT System	4234	$0	$0	$0	$3,127,500
Total Expenditures		**$40,297,137**	**$47,100,540**	**$47,100,540**	**$49,870,383**
Authorized Full-Time Equivalent Positions		**74.16**	**72.25**	**72.25**	**73.25**

Funding Sources by Type

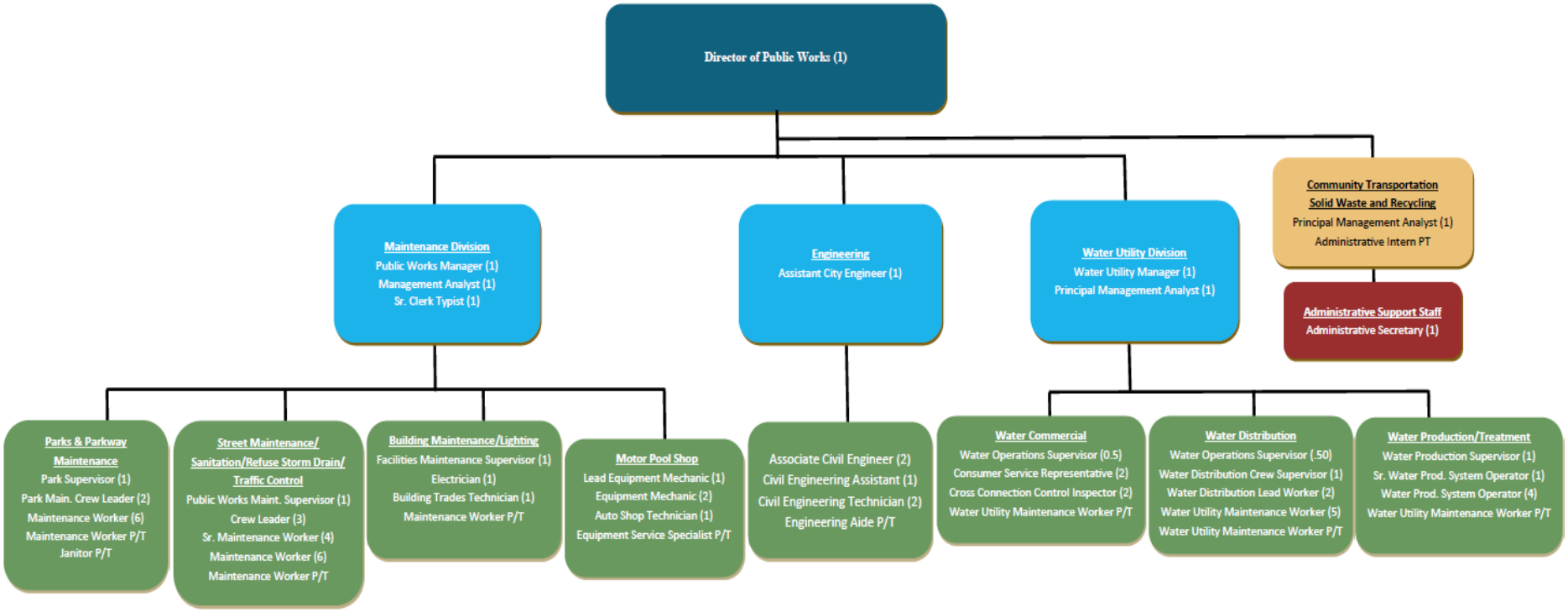
Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$3,150,735	$2,878,515	$2,878,515	$3,011,247
Special Revenue	$5,364,655	$6,215,180	$6,215,180	$7,413,414
Enterprise	$27,122,632	$31,538,207	$31,538,207	$33,226,884
Internal Service	$3,605,664	$5,417,438	$5,417,438	$5,168,639
Debt Service	$1,053,450	$1,051,200	$1,051,200	$1,050,200
Total	**$40,297,137**	**$47,100,540**	**$47,100,540**	**$49,870,383**

Public Works Department
FY 2024-2025 Preliminary Budget

Department Personnel Summary

	FY 2022-2023		FY 2023-2024		FY 2024-2025	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
PUBLIC WORKS - 4200						
Director of Public Works	1	-	1	-	1	-
Assistant City Engineer	1	-	1	-	1	-
Assistant Water Utility Manager	-		1	-	1	-
Administrative Intern	-	0.25	0	0.25	0	0.25
Administrative Secretary	1	-	1	-	1	-
Auto Shop Technician	1	-	1	-	1	-
Building Trades Technician	1	-	2	-	2	-
Civil Engineering Assistant	1	-	1	-	1	-
Civil Engineering Associate	2	-	2	-	2	-
Civil Engineering Technician	2	-	1	-	1	-
Consumer Services Representative	2	-	2	-	2	-
Crew Leader	3	-	3	-	3	-
Cross Connection Control Inspector	2	-	2	-	2	-
Electrician	1	-	1	-	1	-
Engineering Aide	-	1.00	-	1.00	0	1.00
Equipment Mechanic	2	-	2	0	2	0
Equipment Service Specialist	-	0.50	-	0.50	0	0.50
Facilities Maintenance Supervisor	1	-	1	-	1	0
Geographic Information System Analyst	-	-	-	-	1	0
Lead Equipment Mechanic	1	-	1	-	1	0
Maintenance Worker	9	7.00	11	1.50	11	1.50
Management Analyst	1	-	1	-	1	-
Park Maintenance Crew Leader	2	-	2	-	2	-
Park Maintenance Worker	3	-	3	-	3	-
Park Supervisor	1	-	1	-	1	-
Principal Management Analyst	1	-	1	-	1	-
Public Works Inspector	-	-	1	-	1	-
Public Works Maintenance Manager	1	-	1	-	1	-
Public Works Maintenance Supervisor	1	-	1	-	1	-
Public Works Manager	1	-	1	-	1	-
Senior Civil Engineer	1	-	1	-	1	-
Senior Clerk Typist	-	0.50	0	0.50	0	0.50
Senior Maintenance Worker	4	-	4	-	4	-
Senior Water Production System Operator	1	-	1	-	1	-
Water Distribution Crew Supervisor	1	-	0	-	0	-
Water Distribution Lead Worker	2	-	2	-	2	-
Water Operation Supervisor	1	-	2	-	2	-
Water Production Supervisor	1	-	1	-	1	-
Water Production System Operator	4	-	4	-	4	-
Water Utility Maintenance Worker	5	1.00	5	1.00	5	1.00
Water Utility Manager	1	-	1	-	1	-
Sr. Accountant	0.5	-	0.5	-	0.5	-
PUBLIC WORKS TOTAL	**63.50**	**10.25**	**67.50**	**4.75**	**68.50**	**4.75**

PUBLIC WORKS DEPARTMENT
ORGANIZATIONAL CHART



Division: Community Transportation
Division No.: 4201

Expenditures by Character	Actual	Original Budget	Projected Budget	Budget
Salary and Benefits	$51,524	$86,797	$86,797	$90,375
Services	$1,192,714	$1,290,776	$1,290,776	$2,293,255
Commodities	$249	$2,200	$2,200	$2,200
Internal Services	$595,006	$656,812	$656,812	$723,372
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$1,839,494**	**$2,036,585**	**$2,036,585**	**$3,109,203**
Authorized Full-Time Equivalent Positions	**0.40**	**0.40**	**0.40**	**0.40**

Program Details

The Community Transportation Program is responsible for the fixed-route transit operation and Employee Ridership Program. Specific service objectives are to:

- Provide for a transit system that is safe, convenient, and reliable through the operation of the local, fixed-route bus – Spirit – and the support of the Dial-A-Ride service.

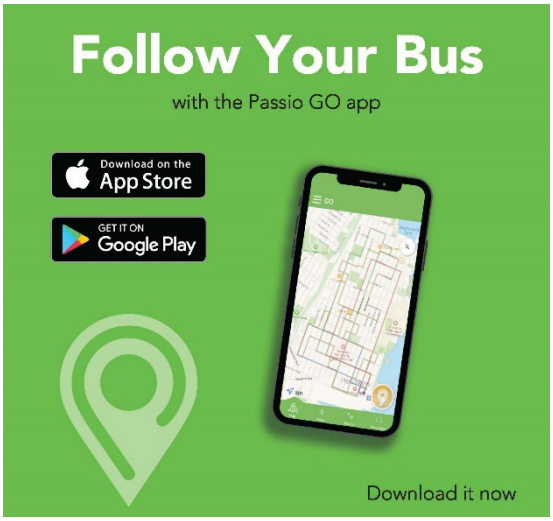
- Work with outside agencies to improve regional transportation services.

- Establish and maintain a transportation infrastructure that encourages the use of public transit, affords mobility, and supports the City's goals of economic vitality and community beautification. Implement a commute program for City employees to comply with air quality requirements and reduce mobile emissions.

2024-2025 Goals and Objectives

- Implement recommendations from the Transit System evaluation to improve and revitalize the City's public transportation program to better address the community's mobility needs.
- Evaluate and identify potential improvements for existing bus stop amenities, such as bus shelters, trash receptacles, signage, and bus pads, to provide an improved transit experience.
- Replace aging fleet for continued operations.

2023-2024 Major Accomplishments



- Extended service hours and resumed bus service for Route 5 and the Link Shuttle.
- Continued to evaluate ridership trends post-pandemic.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$62,265	$0	$0	$0
Special Revenue	$1,777,229	$2,036,585	$2,036,585	$3,109,203
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,839,494**	**$2,036,585**	**$2,036,585**	**$3,109,203**

Division: Street Maintenance
Division No.: 4202

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$458,612	$570,998	$570,998	$505,869
Services	$114,543	$88,237	$88,237	$93,100
Commodities	$214,950	$284,610	$284,610	$323,600
Internal Services	$466,830	$540,735	$540,735	$581,888
Capital Outlay	$0	$0	$0	$0
Debt Service	$1,051,450	$1,051,200	$1,051,200	$1,050,200
Total Expenditures	**$2,306,384**	**$2,535,779**	**$2,535,779**	**$2,554,657**
Authorized Full-Time Equivalent Positions	**10.49**	**10.50**	**10.50**	**10.50**

Program Details

Monterey Park has 119.27 miles of improved streets, 10 miles of alleys and 225.22 miles of sidewalks, curbs and gutters. In addition, the City has within its 7.7 square miles two public parking districts, three Civic Center parking lots, one police and fire parking lot, 10 parking lots serving City parks, and 5 parking lots at various other City facilities. To ensure the City maintains the integrity of a sound structural road system, Street Maintenance crews inspect all streets to detect pavement failures. The need for street repair is mainly caused by pavement stresses, base failures, increased traffic volume, pavement oxidation due to age, wear and/or weather conditions. Maintenance of sidewalks, curbs and gutters is also imperative to both safe movement of pedestrian traffic and free flow of runoff nuisance water. Street Maintenance also provides weed abatement services on public rights-of -way throughout the City. Citywide graffiti removal and clean team task are also included in this activity.

Specific Service objectives are:

- Inspect the areas scheduled to be slurry sealed to locate pavement failures, assess the extent of these failures, prioritize the need for their repair, and schedule repairs according to the project schedule.

- Inspect sidewalks to locate uplifted sections that may obstruct or impede pedestrian travel and schedule those for timely repair and/or replacement. Identify and schedule for repair sections of sunken or displaced curbs and gutters that may impede pedestrians or the normal flow of water off the roadway.

- Within two days of notification, ramp sidewalks that are raised ½ inch or more with temporary asphalt, grind down sidewalks that are raised ½ inch or less, and cut problem tree roots to eliminate future uplifts.

2024-2025 Goals and Objectives

- Continue sidewalk and tree well grinding on the main boulevards in conjunction with the ongoing intrusive tree removal and replacement project.

- Continue the implementation of a defined cross-training based rotation of divisional employees between asphalt/concrete operations, sanitary sewer operations, traffic painting/sign operations, and graffiti/clean team operations.

2023-2024 Major Accomplishments

- Completed 3,033 citizen Government Outreach (GO) street related requests that included repair to 26,563 potholes, 864 Graffiti removals @ 97,727 linear feet, and 8,587 bulky item pick-ups.

- Provided assistance during White House visits. Maintenance staff worked with the Monterey Park Police Department and other public safety agencies to implement necessary street closures, and traffic control. Monterey Park successfully maintained safety, crowd control and traffic flow during the visits of the VPOTUS and POTUS.

- Provided assistance to complete facility improvements to the Barnes Park Amphitheater. Maintenance staff removed existing concrete stairs and landings that were adjacent to the amphitheater seating.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$406,860	$441,442	$441,442	$424,819
Special Revenue	$715,186	$912,792	$912,792	$994,226
Enterprise	$130,888	$130,346	$130,346	$85,411
Internal Service	$0	$0	$0	$0
Debt Service	$1,053,450	$1,051,200	$1,051,200	$1,050,200
Total Expenditures	**$2,306,384**	**$2,535,779**	**$2,535,779**	**$2,554,657**

Division: Storm Drain Maintenance
Division No.: 4203

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$51,837	$76,598	$76,598	$64,418
Services	$230,731	$315,836	$315,836	$290,110
Commodities	$0	$0	$0	$0
Internal Services	$61,111	$50,488	$50,488	$67,891
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$343,678**	**$442,922**	**$442,922**	**$422,418**
Authorized Full-Time Equivalent Positions	**1.45**	**1.45**	**1.45**	**1.45**

Program Details

Monterey Park's storm sewer system is maintained to ensure that all storm water runoff is carried out of the City to prevent and minimize flooding and soil erosion in the community. This system is comprised of 12.43 miles of main lines and 298 catch basins, and 25 miles of open slope drains that are located on 1,096 private properties.

Specific Service objectives are:

- Routinely inspect and clean catch basins and grates prior to the rainy season. During the rainy season, crews supplemented by other Public Works Division personnel, substantially increase the number of catch basins and grates inspected and cleaned to ensure that all drains function properly.

- Inspect and maintain in clean order all 298 City-owned catch basins at a minimum of once a year. Clean priority A & B catch basins quarterly.

- Inspect and clean the 11 City-owned slope drains located on city property.

- Implement the City's National Pollution Discharge Elimination System (NPDES) program and comply with the Los Angeles County municipal storm water permit requirements.

- The City is committed through the MS4 NPDES Permit to implementing its Enhanced Watershed Management Program (EWMP).

2024-2025 Goals and Objectives

- Develop a Storm Drain Master Plan that will catalogue existing storm drain facilities, create a condition assessment, and propose capital improvement recommendations for the City's storm drain infrastructure.

- Continue to identify locations that require additional and recurring cleaning to provide the most efficient follow-up in removing restricting debris from roadway gutters.

- Complete a stormwater capture project that will reduce trash draining into the storm drain system to comply with the Total Maximum Daily Load (TMDL) requirements.

2023-2024 Major Accomplishments

- Completed installation of more than 100 trash capture devices to prevent debris from entering the City's storm drain system.

- Continued to monitor the storm drain system program and implementation of the City's Enhanced Watershed Management Program (EWMP) for compliance with MS4 NPDES Permit requirements.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$39,056	$45,870	$45,870	$0
Special Revenue	$108,464	$202,334	$202,334	$293,386
Enterprise	$196,159	$194,718	$194,718	$129,033
Internal Service	$0	$0	$0	$0
Total Expenditures	**$343,678**	**$442,922**	**$442,922**	**$422,418**

Division: Sanitary Sewer Maintenance
Division No.: 4204

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$526,207	$596,018	$596,018	$366,746
Services	$110,551	$31,800	$31,800	$91,800
Commodities	$15,179	$39,700	$39,700	$29,500
Internal Services	$1,243,054	$1,524,754	$1,524,754	$1,784,551
Capital Outlay	$0	$0	$0	$0
Debt Service/ Other Payments	$579,015	$444,393	$444,393	$471,057
Total Expenditures	**$2,474,004**	**$2,636,665**	**$2,636,665**	**$2,743,655**
Authorized Full-Time Equivalent Positions	**6.75**	**6.75**	**6.75**	**6.75**

Program Details

The City's sanitary sewer system is a gravity-flow system connecting to seven county sanitation district trunk lines. These lines collect more than two billion gallons of raw sewage annually and convey it out of the City. While these lines are cleaned annually, these lines are monitored and evaluated to determine if repairs or additional lines are warranted as the City's residential and business footprint grows. The sewer system is comprised of 126 miles of mainline sewers ranging in size from 8" to 15" pipe and approximately 2,498 sewer manholes.

Specific Service objectives are:

- Inspect and clean all main lines annually to ensure proper functioning of the system.
- Minimize stoppages by cleaning mainline sewers that have restricted flow velocity. Clean selected lines that are known for accumulation of grease deposits. These lines are cleaned at 2-week, 6-week, 3-month, or 6-month intervals depending upon either a history of stoppages or position in the conveyance tract.

- Respond to all sewer problems within 15 minutes during working hours and within 30-45 minutes upon being dispatched after-hours.

- Oversee the construction of infrastructure improvements that are identified in the Sewer Master Plan.

2024-2025 Goals and Objectives

- Continue to conduct visual inspections of City sewer main lines via a Closed-Circuit Television camera (CCTV) as a standard maintenance practice. This maintenance operation is performed in-house with a CCTV equipped truck by trained personnel assigned to Sewer operations.

- Adopt and implement a sewer manhole/access point repair and rehabilitation program which can address approximately 100 manholes annually.

2023-2024 Major Accomplishments

- Completed the Sewer System Management Plan. This comprehensive plan is used to identify capital improvement projects focused on system rehabilitation, and improved flow capacity while greatly reducing the amount of sanitary sewer failures.

- Inspected 10.47 miles of sewer main lines via CCTV as part of the preventative maintenance program and as a best management practice precursor required for the success of capital improvement projects.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$2,474,004	$2,636,665	$2,636,665	$2,743,655
Internal Service	$0	$0	$0	$0
Total Expenditures	**$2,474,004**	**$2,636,665**	**$2,636,665**	**$2,743,655**

Division: Street Cleaning
Division No.: 4205

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$8,315	$15,148	$15,148	$13,804
Services	$340,827	$370,000	$370,000	$370,000
Commodities	$0	$0	$0	$0
Internal Services	$24,186	$31,362	$31,362	$33,554
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$373,328**	**$416,510**	**$416,510**	**$417,358**
Authorized Full-Time Equivalent Positions	**0.05**	**0.05**	**0.05**	**0.05**

Program Details

Monterey Park has 119.27 miles of streets, 10.7 miles of alleys, and 22 City-owned parking lots, each of which accumulates several thousand cubic yards of litter and debris annually. An effective street cleaning program is necessary to maintain the sanitation and aesthetic requirements of the City's rights-of-way. This program keeps gutters and storm drains clear, and helps protect the value of private properties within the community. In addition, street cleaning is major component of complying with the Los Angeles County municipal storm water permit requirements. The City has an outlay of a.m. / p.m. restricted parking for street sweeping throughout the City. A private contractor provides the City with sweeping services. Approximately 20,576 curb miles are swept annually.

Specific Service objectives are:

- Sweep all residential streets and alleys once every week, and all boulevards four times a week.

- Sweep center medians and parking lots once a week, and commercial Parking Districts No. 1 and No. 2 twice a week

2024-2025 Goals and Objectives

- Continue to maintain a collaborative and mutually communicative relationship with the City's contractor to provide the highest level of service to the community. The City's 24-hour response time requirement to address complaints and concerns is a vital component of the customer service standards the City endeavors to consistently provide for its residents.

- Begin the procurement process for new street sweeping contract

2023-2024 Accomplishments

- Completed over 18,000 miles of annual street sweeping resulting in 944 tons of trash collected.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$373,328	$416,510	$416,510	$417,358
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$373,328**	**$416,510**	**$416,510**	**$417,358**

Division: Traffic Control
Division No.: 4206

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$113,101	$144,625	$144,625	$131,962
Services	$418,766	$310,500	$310,500	$365,250
Commodities	$40,669	$141,500	$141,500	$141,500
Internal Services	$105,363	$105,806	$105,806	$136,518
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$677,899**	**$702,431**	**$702,431**	**$775,229**
Authorized Full-Time Equivalent Positions	**1.81**	**1.25**	**1.25**	**1.25**

Program Details

This program is essential to the safe and orderly flow of vehicular and pedestrian traffic throughout the City by providing the maintenance and installation of regulatory and warning signs, maintenance and installation of street name signs, painting of traffic legends that include stops, stop bars, centerlines, curbs, and approximately 335 crosswalks. In addition, there are 62 City-owned, five City/County-owned, six City/State-owned, and two City/County/State-owned traffic signals located in the City that are maintained through this program.

Specific Service objectives are:

- Repaint 35 miles of centerline and lane striping on boulevards annually.
- Repaint 30 miles of centerline on residential streets annually.
- Repaint 148 school crosswalks and 39 school pavement markings once a year. Repaint pavement markings on streets that are resurfaced or slurry sealed as soon as the projects are completed.

- Annually replace stop signs that have lost legibility or reflectivity.

- Replace missing or damaged regulatory signs within eight hours after notification and missing or damaged warning signs within 24 working hours after notification.

- Maintain 62 City-owned traffic signals to ensure that all emergency repairs are made within 24 hours of notification.

- Replace regulatory signs to meet new standards according to the Manual on Uniform Traffic Control Devices (MUTCD) yearly.

2024-2025 Goals and Objectives

- Continue the City-wide installation of blue raised pavement markers on all City streets. These blue reflective markers assist Fire Department Engineers in visually locating hydrants during nighttime hours under emergency conditions.

- Continue to analyze all successful traffic control implementations, and then apply them to additional areas identified by MPPD and areas identified in our Local Road Safety Plan.

2023-2024 Major Accomplishments

- Using the Monterey Park 5-year Caltrans California Road System Report, City Staff isolated the top seven (7) areas identified as in the most need of safety measures implementation. These areas were all completed during fiscal year 23-24. These areas included Graves, Atlantic, Garfield, Orange, Newmark, and Garvey.

- Replaced 430 traffic/advisory signs City-wide. Installed enhanced stop signs which included illuminated flashing units and high visibility reflective posts.

- Installed three (3) solar powered speed display units in high speed traffic areas. These units serve as a warning device to drivers. These units are also programmed to provide City Staff with all requested traffic data via Bluetooth connectivity to City equipment.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$293,435	$185,450	$185,450	$185,450
Special Revenue	$384,463	$516,981	$516,981	$589,779
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$677,899**	**$702,431**	**$702,431**	**$775,229**

Division: Street Lighting
Division No.: 4207

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$118,852	$128,805	$128,805	$130,265
Services	$603,631	$511,975	$511,975	$600,000
Commodities	$4,082	$28,500	$28,500	$28,500
Internal Services	$58,674	$91,570	$91,570	$103,337
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$785,239**	**$760,850**	**$760,850**	**$862,102**
Authorized Full-Time Equivalent Positions	**0.94**	**0.95**	**0.95**	**0.95**

Program Details

Monterey Park's street lighting system consists of 3,359 streetlights, including 376 City-owned lights. Generally, the lighting system assists nighttime driving, reduces nighttime crime while aiding police patrols, facilitates evening traffic flow, and promotes local business and industry during the evening hours.

Specific Service objectives are:

- Replace burned out City-owned lamps within two days after an outage has been reported.
- Repair City-owned faulty circuits within seven days after a failure has been detected.
- Replace City-owned light poles that are damaged in traffic accidents within 14 days of notification.
- Inspect streetlights once a year.
- Inspect bus shelter lighting once a month and perform necessary maintenance.

2024-2025 Goals and Objectives

- Continue to conduct annual after-hours City-wide street light inspections, which proactively yield lighting repairs in addition to those submitted by the citizen Government Outreach (GO).

2023-2024 Major Accomplishments

- City staff completed 18 street light repairs on City-owned lights and light poles. City staff submitted and tracked 42 repair requests on So. Cal. Edison lights and light poles. These were assigned to and completed by So. Cal. Edison.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$73,955	$92,903	$92,903	$368,186
Special Revenue	$711,285	$667,947	$667,947	$493,917
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$785,239**	**$760,850**	**$760,850**	**$862,102**

Division: Refuse Collection
Division No.: 4208

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$276,055	$194,121	$194,121	$136,810
Services	$5,838,489	$5,959,058	$5,959,058	$6,004,114
Commodities	$1,619	$5,600	$5,600	$5,600
Internal Services	$1,006,967	$1,155,375	$1,155,375	$1,153,333
Capital Outlay	$0	$0	$0	$0
Debt Service	$10,400	$0	$0	$0
Total Expenditures	**$7,133,530**	**$7,314,154**	**$7,314,154**	**$7,299,856**
Authorized Full-Time Equivalent Positions	**0.62**	**0.50**	**0.50**	**0.50**

Program Details

The Waste Management Program provides for the removal of refuse and recyclables from the City and ensures Monterey Park's compliance with environmental regulations, most notably the State Assembly Bill 939 (AB 939) waste diversion mandate.

The City's residential and commercial waste streams are processed through a Materials Recovery Facility (MRF) to allow for the recovery of recyclables prior to waste being sent to the landfill. Solid waste collection for single-family residential properties is a two-container program: one container for refuse and recyclables and a second for organics waste. Multiple-family dwellings and commercial properties are provided roll-off bin service. Residents are also provided with year-round bulky item pickup (pre-scheduled) to allow for the disposal of large items not classified as normal household refuse. Public education and recycling programs have been implemented to ensure that hazardous materials such as used automobile oil and electronics are properly disposed of either at special collection events or at permanent collection facilities.

Specific service objectives are:

- Oversee the removal of refuse from the City's residential and commercial properties in an environmentally safe and efficient manner.
- Maintain trash containers placed at public locations and ensure that those that are located in high-litter areas are emptied at a frequency that prevents spillover.
- Resolve all collection-related service complaints within 24 hours.
- Encourage the participation of Monterey Park residents in City- and Los Angeles County-sponsored "Household Hazardous Waste and Electronic Waste Roundups."

2024-2025 Goals and Objectives

- Work with solid waste haulers to maintain a comprehensive waste collection program in compliance with applicable law and to ensure that the City's overall per capita diversion rate does not exceed the State's target rate of five (5) pounds per person per day.
- Ensure a successful completion of new franchise agreements.
- Augment community clean up events by adding collection of Household Hazardous Waste through CalRecycle grant funding.

2023-2024 Major Accomplishments

- Continued to educate residents and businesses about state recycling laws, including Mandatory Commercial Organics Recycling (AB1826) and Organic Waste Methane Emissions Reductions (SB1383) to ensure the City is in compliance with state regulations.
- Hosted two community clean-up events providing the community an opportunity to dispose of unwanted bulky items.
- Partnered with the Salvation Army to collect donations as part of clean-up events.
- Completed the procurement process for a new solid waste and recycling franchise agreement.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$51,303	$64,133	$64,133	$143,458
Enterprise	$7,082,227	$7,250,021	$7,250,021	$7,156,399
Internal Service	$0	$0	$0	$0
Total Expenditures	**$7,133,530**	**$7,314,154**	**$7,314,154**	**$7,299,856**

Division: Building Maintenance
Division No.: 4210

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$80,296	$456,244	$456,244	$334,520
Services	$490,740	$646,433	$646,433	$955,130
Commodities	$91,448	$128,430	$128,430	$127,000
Internal Services	$146,885	$277,185	$277,185	$254,367
Capital Outlay	$0	$0	$0	$0
Debt Service	$134,329	$142,019	$142,019	$150,167
Total Expenditures	**$943,698**	**$1,650,311**	**$1,650,311**	**$1,821,185**
Authorized Full-Time Equivalent Positions	**2.75**	**3.00**	**3.00**	**3.00**

Program Details

Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Regular structural, plumbing, electrical, janitorial, and heating and air-conditioning maintenance must be performed to ensure operable working conditions and encourage the public use of all facilities.

Specific Service objectives are:

- Complete minor repairs (leaky faucets, vandalism, light outages, broken windows, etc.) within three days after requests are received.
- Complete major repairs (painting, cabinet work, structural alterations, etc.) within 30 days after work order requests are received.
- Respond to emergency building maintenance repairs such as sewer stoppages, leaking pipes, etc.
- Monitor heating and air-conditioning maintenance contract for City facilities to ensure contractor is performing all required services.
- Perform preventive maintenance on all heating, ventilating and air conditioning units.

2024-2025 Goals and Objectives

- Begin Phase I of the City building roof replacement project which targets the oldest and most in need of replacement. This phase includes Langley Center, George Elder Gymnasium, and Garvey Ranch Museum / Classroom / Observatory.

- Work with the City contractor to review City traffic signal maintenance records to identify needed equipment improvements such as control cabinets upgrades, modifications, and replacements.

2023-2024 Major Accomplishments

- Replaced 25 HVAC units as part of the City's Phase I of the City-wide HVAC replacement project. Replacements included City Hall, Fire Station 1 and Bruggemeyer Library.

- Removed and replaced the fire system at historic site El Encanto. The old system and panel were no longer functioning nor had the capability to communicate with City Fire dispatch. The new system replaced the dialer, detectors, and has 24-hour monitoring that can report to City dispatch in real-time.

- Completed Phase I & II of the City-wide Master Key project for all City buildings.

- Provided assistance to complete facility improvements to the Barnes Park Amphitheater Facilities. Staff removed and rewired the entire electrical system that serves the new Barnes Amphitheater stairway aisles and seating.

- Removed all sink, lavatory faucets, and actuators to efficient and safer no-touch style fixtures throughout City Hall.

Funding Sources by Type

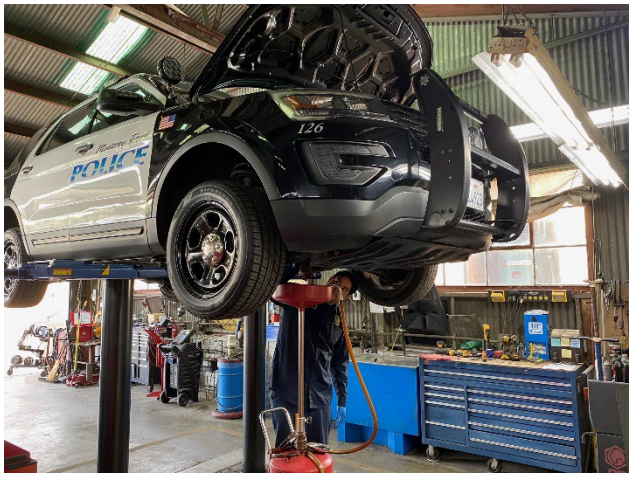
Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$682,738	$142,019	$142,019	$150,167
Special Revenue	$9,077	$15,215	$15,215	$15,000
Enterprise	$251,855	$0	$0	$0
Internal Service	$28	$1,493,077	$1,493,077	$1,656,017
Total Expenditures	**$943,698**	**$1,650,311**	**$1,650,311**	**$1,821,185**

Division: Motor Pool Shop
Division No.: 4211

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$624,115	$624,869	$624,869	$632,786
Services	$331,703	$436,930	$436,930	$464,400
Commodities	$690,891	$690,084	$690,084	$759,700
Internal Services	$1,104,609	$1,434,721	$1,434,721	$1,611,736
Capital Outlay	$73,198	$317,500	$317,500	$44,000
Debt Service	$788,396	$420,257	$420,257	$0
Total Expenditures	**$3,612,914**	**$3,924,362**	**$3,924,362**	**$3,512,621**
Authorized Full-Time Equivalent Positions	**4.65**	**4.65**	**4.65**	**4.65**

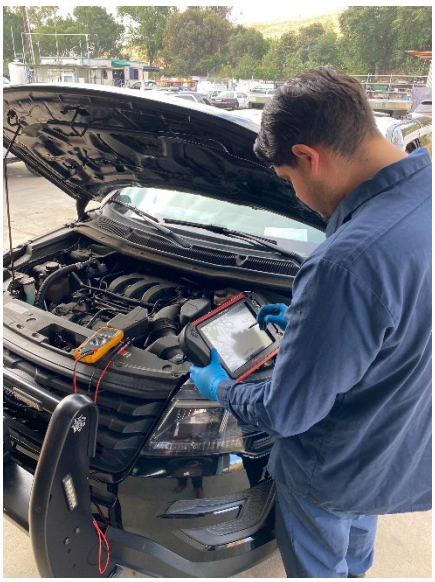
Program Details

Monterey Park's motorized fleet consists of 197 driver-operated vehicles (sedans, trucks, tractors, rollers, etc.) and 454 non-driver type units (air compressors, pumps, lawn mowers, chain saws, etc.). Effective and timely maintenance and repairs are required to ensure all vehicles and equipment are operating in a safe and efficient manner, thus maximizing life expectancy. The shop is operated on a revolving fund basis with vehicle operational costs and depreciation charged to the appropriate department.



Specific Service objectives are:

- Annually identify and replace vehicles that have exceeded their useful life expectancy through an annual appropriation, lease-purchase financing arrangement, or lease.



- Perform preventive maintenance service on vehicles and equipment at regularly required intervals.
- Conduct safety inspections on vital items such as brakes, suspension systems, and fluid levels, etc. on all vehicles during preventive maintenance service.
- Complete mandated reports and maintain City fleet vehicles and equipment to be in compliance with BAR (Bureau of Automotive Repair), SCAQMD (South Coast Air Quality Management District), CARB (California Air Resources Board), CUPA (Certified Unified Program Agencies) and DOSH (Division of Occupational Safety and Health) regulations.
- Purchase fuel for the operation of City vehicles and Monterey Park Spirit buses.
- Complete smog checks of fleet vehicles to meet State requirements. This is a bi-annual program using an odd-even year system that corresponds with the last digit of a vehicle's identification number.
- Maintain City-owned vehicles and equipment per manufacturer's specifications. Maintain records of preventive maintenance and repairs to track the cost for each vehicle to create a cost-based potential schedule for vehicle replacement.

2024-2025 Goals and Objectives

- To complete installation and implementation of the new Fleet Management software program.
- To complete the installation of the new Fuel Delivery system by July 2024. This system serves all City vehicles at Fire Station 1 and the City Yard. This system also serves the public CNG pumps located outside the City Yard.
- To complete 2024 conversion goals of low emission and EV fleet per CARB requirements.

2023-2024 Major Accomplishments

- Completed repairs to 216 units comprised of 2 axle vehicles and other over the road equipment.
- Awarded a contract to replace a 20 year-old Fleet management software program.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$7,278	$0	$0	$0
Enterprise	$0	$0	$0	$0
Internal Service	$3,605,636	$3,924,362	$3,924,362	$3,512,621
Total Expenditures	**$3,612,914**	**$3,924,362**	**$3,924,362**	**$3,512,621**

Division: Engineering
Division No.: 4212

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$524,645	$941,501	$941,501	$813,387
Services	$374,001	$204,935	$204,935	$282,200
Commodities	$14,584	$27,850	$27,850	$27,650
Internal Services	$450,341	$435,192	$435,192	$538,162
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$1,363,570**	**$1,609,478**	**$1,609,478**	**$1,661,400**
Authorized Full-Time Equivalent Positions	**9.19**	**8.25**	**8.25**	**9.25**

Program Details

The Engineering Division is responsible for providing all engineering services to the City, including the design and construction of all public facilities, streets, water, sewers, storm drains, sidewalks, traffic signals, parks, and recreation facilities. The Division manages the programming, design, contracting, and inspection of all capital improvement projects, and reviews and comments on various development and zoning matters such as tract and parcel maps, variances, and conditional use permits. The Division conducts specialized engineering functions, including studies on grading, geology, traffic, pavement, water systems, sewer systems, and assessment districts, and handles the survey and disposition of City real property. The Division also manages emergency projects involving the repair/reconstruction of City streets and facilities during and after major environmental disasters such as storms, mudslides, and earthquakes.

The Engineering Division coordinates the administrative activities of the Public Works Department and is also responsible for working with and advising the City Council, the City Manager, the Traffic Commission, the Planning Commission, and other public and private

agencies regarding the planning, design, construction, and financing of public works and capital improvement projects in the City. The Division also oversees the City's Americans with Disabilities Act (ADA) Title II compliance activities.

Specific Service objectives are:

- Implement the Water Master Plan and develop a comprehensive street maintenance program in accordance with the City's Pavement Management Study.
- Annually administer the capital improvement program for City streets, water system, and parks.
- Leverage Local Return Funds and various State and Federal Program funds to obtain maximum use of financial resources for local roadway improvement projects and actively pursue additional funding sources.
- Work with other City Departments/Divisions to support various City programs, such as economic development projects and community events.

2024-2025 Goals and Objectives

- Implementation of Capital Improvement Plan (CIP), to include annual paving and slurry seal projects, annual sidewalk repair project, N. Atlantic sewer improvements, Russell street reservoir improvements and others as identified in the CIP budget.
- Seek grant funding for infrastructure improvement projects.
- Work with SCE to finalize and complete the undergrounding of power poles along Monterey Pass Road.
- Development and completion of the Vision Zero Plan using SS4A grant funding.
- Complete the Adaptive traffic signal program for Atlantic, Garfield and Garvey.

2023-2024 Major Accomplishments

- Completed street resurfacing and rehabilitation improvements at various locations throughout the City as recommended by the Pavement Management Study

- The following Capital Improvement Projects were completed in fiscal year 2023-24:

    - Edison Trail Park Playground
    - Garvey Ranch Park, Highland Park, Sequoia Park, Bella Vista Park Playgrounds
    - Sanitary Sewer lining – 10,000 l f.
    - Road overlay – 13.9 miles
    - Road slurry seal – 8.01 miles
    - City Hall Generator
    - Library Story Time
    - Groundwater Treatment Plant
    - Water Main Replacement - Northeast Phase 3
    - City Hall AC units
    - Catch basin CPS units
    - Garfield Avenue Traffic Signal Improvements – HSIP Cycle 9
    - Barnes Park Amphitheater seating
    - Sidewalk and bus pads repairs-citywide
    - Sanitary Sewer Management Plan
    - Water Master Plan

Program Measurements

	Actual 2021-22	Actual 2022-23	Projected 2023-2024
Capital Improvement Projects (CIP) Commenced and/or Completed	32	43	53
Dollar Value of CIP Projects Completed ($ Millions)	$4.5	$5.4	$23.5
Subdivisions Processed:			
Tentative Tract Maps	3	3	2
Tentative Parcels Maps	2	2	3
Final Tract Maps	2	2	2
Final Parcel Maps	2	2	2
Lot Line Adjustments Reviewed	3	3	3
Conditional Use Permits Reviewed	3	3	5
Variances Reviewed	0	0	0
Site and Plan Checks for Building Permits	87	87	30
Concrete, Excavation, Utilities, Transportation, Sewer, Water, Undergrounding Permits Issued	723	723	795
Grading Permits Issued	14	14	12
Traffic Engineering Issues Investigated	18	18	24

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$179,302	$364,736	$364,736	$334,312
Special Revenue	$402,676	$405,445	$405,445	$359,010
Enterprise	$781,593	$839,297	$839,297	$968,078
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,363,570**	**$1,609,478**	**$1,609,478**	**$1,661,400**

Division: Parkway Maintenance
Division No.: 4216

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$277,374	$341,238	$341,238	$333,222
Services	$611,092	$612,880	$612,880	$622,655
Commodities	$12,062	$18,300	$18,300	$19,325
Internal Services	$92,102	$135,982	$135,982	$153,987
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$992,631**	**$1,108,400**	**$1,108,400**	**$1,129,189**
Authorized Full-Time Equivalent Positions	**3.55**	**3.00**	**3.00**	**3.00**

Program Details

This activity provides for the care and maintenance of approximately 10,000 City Street & Parkway trees and 358,087 sq. ft. of work areas that include 68 boulevard medians, gardens, selected parkways, and parking lots. City trees consist of 37 different species, and are of various sizes, shapes and age. These trees are strategically placed along approximately 203 miles of easements and parkways, to create visually appealing neighborhoods. Trees are an excellent means for enhancement of the environment, by way of air filtration, noise absorption, aesthetics, and safety of vehicular and pedestrian movement. The City boulevard medians cover 182,990 sq. ft. of turf, trees, plants, and irrigation.

This division plays a vital role in maintaining the City's attractive overall appearance. The results of this Division's efforts serve to create a positive impression of the City for current and potential homeowners, and businesses. The work accomplished by this division in properly maintaining the tree inventory, helps the environment by providing the cooling and cleaning effect trees have on surrounding air quality.

The majority of tree work tasked to this division is provided by contractors. Each tree, under contract, is electronically inventoried and trimmed based on our 14-grid system that schedules between four to five grids each year. Trees may also be trimmed when service requests are submitted by residents. The trees located along the three main corridors (Atlantic, Garvey, & Garfield) are trimmed every year, and are delegated to their own separate grid (Grid #13). The contractor is also responsible for tree removals and planting of new trees. Specific service objectives are:

- Trimming of trees as needed to provide for effective aesthetic value, traffic sign visibility, streetlamp clearance, and for proper mobility on streets and sidewalks.
- Provide attractive and healthy trees through regularly scheduled inspection, trimming, removal, and replacement when possible.

2024-2025 Goals and Objectives

- Completion and implementation of the City Urban Forest Master Plan for the current inventory of 10,000 City trees. This plan would incorporate defined tree care guidelines, including future removal and replacement of nuisance and intrusive trees causing infrastructure damage on City boulevards.
- Continue maintaining the tree replacement ration on removals with a ratio of 1.5 : 1 replacement to removal ratio.
- To plant new trees around the Parks new playground areas which will provide shade and carbon sequestration.

2023-2024 Major Accomplishments

- Completed another fiscal year of maintaining a -0- hazardous tree rating within the entire City inventory. This is accomplished annually by City contracted arborists identifying and reporting dead, dying or otherwise hazardous trees. The City then removes them within 15 days of notification. The City of Monterey Park has been rated #1 in the State of California annually for this achievement.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$361,335	$364,851	$364,851	$354,703
Special Revenue	$631,296	$743,549	$743,549	$774,486
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total Expenditures	**$992,631**	**$1,108,400**	**$1,108,400**	**$1,129,189**

Division: Parks
Division No.: 4217

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$461,127	$733,356	$733,356	$566,211
Services	$299,508	$262,225	$262,225	$285,625
Commodities	$70,299	$71,450	$71,450	$124,225
Internal Services	$518,320	$590,994	$590,994	$546,876
Capital Outlay	$473	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$1,349,727**	**$1,658,025**	**$1,658,025**	**$1,522,937**
Authorized Full-Time Equivalent Positions	**6.07**	**6.00**	**6.00**	**6.00**

Program Details

This activity provides for the maintenance of the City's eight large parks, five small parks, one hiking trail, and one demonstration garden, totaling 113.64 acres. There is a park located within one-half mile of every Monterey Park household. This activity also provides for the exterior maintenance of 13 free standing restroom facilities, 16 tennis courts and two warm up courts, three outdoor basketball courts, and multiple picnic facilities. Additionally, this Division also provides the landscape maintenance for the Monterey Park Bruggemeyer Library, the Service Club House, Langley Center, El Encanto, Beth Ryan Park, and City employee parking lots.

The Parks Division maintains a very important part of our City's infrastructure. The Division makes a significant impact, helping enrich the lives of residents and all Park users. This Division provides staffing to all parks, 365 days a year. The Parks Division plays an integral role part in maintaining a safe and clean environment. Residents and all Park users can relax, exercise, and enjoy their family and friends in parks that are clean and green. Residents have the choice of participating in various programs and sports leagues that all are offered in our healthy and friendly atmosphere. Our park sites are host to many of the City's special event celebrations throughout the year that welcomes thousands of participants.

Specific service objectives are:

- Maintain Parks to meet or exceed the Standards as set forth by the Recreation and Parks Commission, providing safe, attractive, and user-friendly recreation facilities.

- With water conservation no longer a goal, but a standard, continued use of drought tolerant turf, plants and shrubs, and irrigation techniques.

2024-2025 Goals and Objectives

- Secure funding to remove and replace worn benches (125) and picnic tables (33) throughout City Parks.

- Review, develop and secure funding for viable ideas involving targeted areas for potential modification and improvement. These locations include the frontage roads/median islands of S. Atlantic between El Repetto and Brightwood & S. Garfield between El Repetto and Keller.

- Secure funding that will be used towards the remaining 9 irrigation systems in the City which are not currently on the Calsense Smart System.

2023-2024 Major Accomplishments

- Provided assistance to the Engineering Division and the Recreation Department to complete playground replacement projects at 5 City parks. Parks division staff completed area improvements adjacent to the new Playground installations at Highlands, Sequoia, Bella Vista, Garvey Ranch (2), and Edison Trails. These improvements also included the planting of an additional 36 trees and the rehabilitation of Edison Trails Restrooms to ADA access standards.

- Purchased Calsense smart controllers and irrigation systems for City Hall and Barnes Park through grant funding. These systems are targeted for installation by Spring 2024.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$991,658	$1,241,244	$1,241,244	$1,193,609
Special Revenue	$193,072	$233,690	$233,690	$223,592
Enterprise	$164,997	$183,091	$183,091	$105,736
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,349,727**	**$1,658,025**	**$1,658,025**	**$1,522,937**

Division: Water Administration
Division No.: 4220

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$1,014,867	$555,791	$555,791	$142,235
Services	$209,561	$208,600	$208,600	$228,468
Commodities	$465,539	$23,250	$23,250	$23,250
Internal Services	$146,041	$306,706	$306,706	$298,611
Capital Outlay	$0	$0	$0	$0
Debt Service	$810	$0	$0	$1,611,803
Total Expenditures	**$1,836,817**	**$1,094,347**	**$1,094,347**	**$2,304,367**
Authorized Full-Time Equivalent Positions	**1.00**	**1.75**	**1.75**	**1.75**

Programs Details

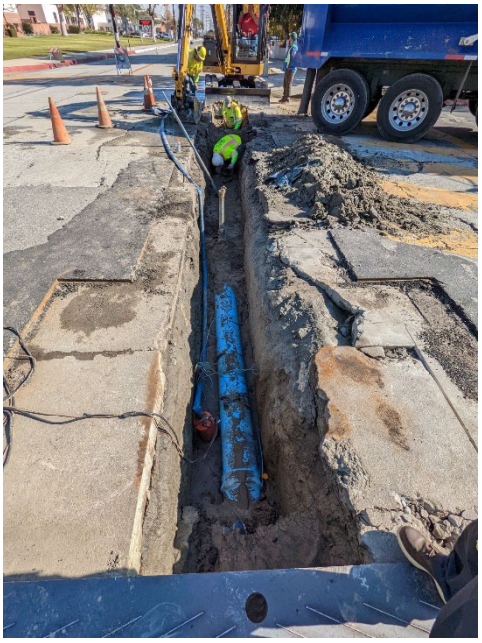
This activity provides the overall direction and administrative guidance for the Water Utility Division, including preparation of all required water quality and production reports.

Specific Service objectives are:

- Represent the City in the management of the Main San Gabriel Basin WaterMaster by attending monthly meetings.
- Develop long range planning alternatives and strategies to enable the utility to maintain water usage, including the development and construction of water treatment facilities and alternatives, to conform to State and Federal potable water quality requirements.
- Monitor and assess the costs to produce, treat, and deliver water to each category of customer and determine the overall efficiency of water operations.
- Prepare numerous operations, production, and water quality reports to meet WaterMaster, Federal, State, County, and City requirements.
- Continue involvement with the San Gabriel Valley Groundwater clean-up projects with special emphasis on the South El Monte Operable Unit (SEMOU) to recover costs and the possibility of obtaining Title 16 and/or Federal Restoration Funds.

- Identify and track Federal and State regulations that could require large capital investments for treatment of specific contaminants (e.g., PFOS/PFOA, arsenic, volatile organic compounds, Perchlorate, 1,4-Dioxane, 1,1-DCA, MTBE, Chromium 6, etc.).

2024-2025 Goals and Objectives



- Ensure compliance with all State and Federal requirements for potable water.

- Continue to work with the Water Quality Authority (WQA), the Environmental Protection Agency (EPA), and the California Department of Toxic Substances Control (DTSC) on the reimbursement of ground water treatment costs.

- Identify new funding sources for remediation of per-and polyfluoroalkyl substances (PFAS) that have been found in the groundwater basin.

2023-2024 Major Accomplishments

- Start-up of the Centralized Groundwater Treatment System (CGTS) and began production of water to the Monterey Park community.

- Completed the 2024 Water Master Plan, which is an update of the 2012 plan. This comprehensive report is an essential planning guide for upgrading the domestic water system to meet current and future needs.

Public Works Department
FY 2024-2025 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$1,836,817	$1,094,347	$1,094,347	$2,304,367
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,836,817**	**$1,094,347**	**$1,094,347**	**$2,304,367**

Division: Water Commercial
Division No.: 4221

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$652,293	$804,232	$804,232	$850,736
Services	$58,507	$43,100	$43,100	$84,600
Commodities	$91,261	$153,500	$153,500	$158,700
Internal Services	$718,084	$844,572	$844,572	$1,352,561
Capital Outlay	$0	$0	$0	$0
Debt Service	$13,279	$0	$0	$0
Total Expenditures	**$1,533,424**	**$1,845,405**	**$1,845,405**	**$2,446,597**
Authorized Full-Time Equivalent Positions	**6.85**	**6.75**	**6.75**	**6.75**

Programs Details

This program, in coordination with the Management Services Department, provides for approximately 80,249 meter readings, billing, and collection of revenue from approximately 13,643 water meters. The City's consumers average 917 requests for service per month for routine problems including billing, leaks, water quality, general water service inquiries, backflow/cross-connection, and water conservation education.

Specific Service objectives are:

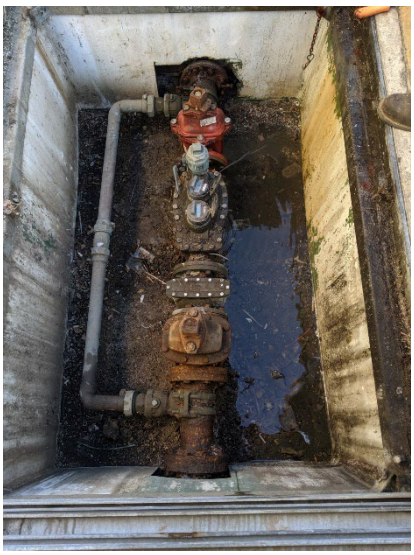
- Provide all City served water accounts with a water meter calibrated to American Water Works Association (AWWA) standards for accuracy to be read, billed, and maintained on a bi-monthly schedule.
- Notify consumers of high consumption when readings appear to be significantly higher than normal.
- Perform annual tests on 101 City-owned backflow devices and report results to the Los Angeles County Department of Health Services.

- Track and maintain 1,383 private backflow prevention assemblies for water system protection as required by the State Water Resources Control Board Division of Drinking Water (DDW) standards.

- On a bimonthly reading cycle, report any safety hazards or code violations to the proper department.

- In conjunction with the Water Distribution section continue to evaluate and upgrade large meter installations to replace older water meters to ensure meter accuracy.

2024-2025 Goals and Objectives



- Continue to remove single check backflows that are no longer compliant and install Double Check Detector Assemblies (DCDAs) that provide for a better level of protection to prevent contamination through backflow.

- Initiate a meter reading system for the changeout of Automated Meter Reading (AMR) to Advanced Metering Infrastructure (AMI) meters.

- Enforce the new Cross Connection Policy Handbook that was adopted by the State in December 2023.

2023-2024 Major Accomplishments

- Replaced 29 non-compliant fire-line backflow assemblies with new Double Check Detector Assemblies (DCDAs).

- Tested 30 large meters to maintain accuracy of heavy users.

- Transitioned from bi-monthly meter reads to monthly meter reads in accordance with new water rates.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$1,533,424	$1,845,405	$1,845,405	$2,446,597
Internal Service	$0	$0	$0	$0
Total Expenditures	**$1,533,424**	**$1,845,405**	**$1,845,405**	**$2,446,597**

Division: Water Production
Division No.: 4222

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$52,394	$86,404	$86,404	$232,839
Services	$2,413,230	$3,774,939	$3,774,939	$3,924,283
Commodities	$172,447	$243,700	$243,700	$243,700
Internal Services	$1,244,603	$1,473,139	$1,473,139	$2,025,622
Capital Outlay	$0	$0	$0	$0
Debt Service	$47,264	$109,945	$109,945	$0
Total Expenditures	**$3,929,937**	**$5,688,127**	**$5,688,127**	**$6,426,444**
Authorized Full-Time Equivalent Positions	**1.00**	**1.00**	**1.00**	**1.00**

Programs Details

This program provides for producing, treating, and delivering to the City's customers, potable water that meets or exceeds all water quality standards established by Federal and State regulatory agencies. The operation and inspection of 12 wells, 11 pumping stations, and 13 reservoirs are provided by California Department of Public Health certified water treatment personnel to meet an average daily demand of approximately 8 million gallons of water.

Water quality is ensured by use of mandated State Water Resources Control Board Division of Drinking Water (DDW) certified water treatment operators and regulated operations for the safe and efficient production of water for the community. In compliance with Title 22, State of California, Department of Public Health, weekly, monthly, quarterly, and yearly samples are collected for volatile organic chemicals, perchlorate, and general mineral levels. Additionally, production personnel collect a monthly average of 180 chlorine residuals, 90 bacteriological

samples, and 19 general physical samples at the wells, pump stations, treatment plants, reservoirs and at various locations in the water distribution system. Continuously conduct maintenance and/or supervise the maintenance of the wells, pump stations, treatment plants, and reservoirs. In addition, maintain, monitor, and control the wells, booster stations, and pumps through use of the newly integrated SCADA System.

2024-2025 Goals and Objectives

- Finalize the full implementation of the Centralized Groundwater Treatment System with a technical training program and establish a spare part inventory at a secured storage on site.

- Upgrade existing PLC (Programable Logic Control) at Delta , Well 5, and Well 12 to standardize and improve reliability. The upgrade to current technology will allow for future upgrades as the current units are over 20 years old and obsolete.

- Purchase and install the second phase of the Delta Chlorine Pump Upgrade from two pumps to three pumps to accommodate higher demand and serve as a redundant back-up system.

2023-2024 Major Accomplishments

- Upgraded the Cla-Val Automated Control Equipment at the interconnection with San Gabriel Valley Water Company.

- Installed new Ubiquiti Radios for the Supervisory Control and Data Acquisition (SCADA) system at the Sequoia and Bradshawe Reservoirs. The new high-performance radios are more reliable and have a longer-range capability.

- Activated the Centralized Groundwater Treatment System and began production.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$3,929,937	$5,688,127	$5,688,127	$6,426,444
Internal Service	$0	$0	$0	$0
Total Expenditures	**$3,929,937**	**$5,688,127**	**$5,688,127**	**$6,426,444**

Division: Water Distribution
Division No.: 4223

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$318,515	$501,787	$501,787	$552,905
Services	$260,302	$407,825	$407,825	$456,450
Commodities	$154,258	$245,250	$245,250	$245,450
Internal Services	$1,064,628	$1,036,902	$1,036,902	$1,538,286
Capital Outlay	$0	$0	$0	$0
Debt Service/Other Payments	$3,589,599	$2,560,773	$2,560,773	$2,606,947
Total Expenditures	**$5,387,302**	**$4,752,536**	**$4,752,536**	**$5,400,039**
Authorized Full-Time Equivalent Positions	**6.85**	**6.75**	**6.75**	**6.75**

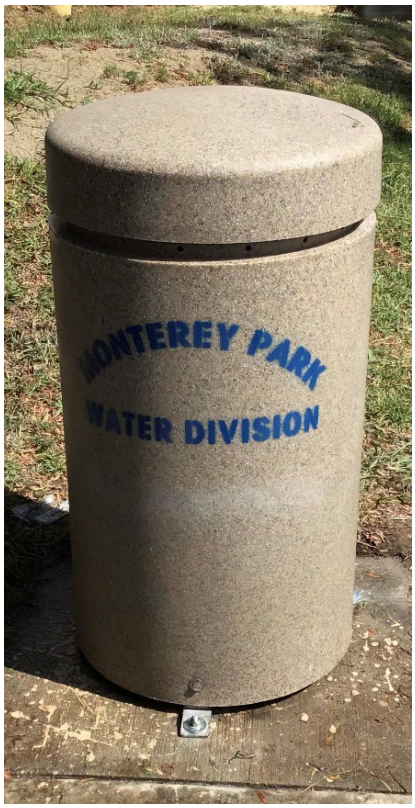
Programs Details

This program provides for the installation of new service taps, renewed water service taps, repair of water mains and services as necessary, and the maintenance of water facilities. Within the distribution system there are 13,456 water accounts, 134 miles of distribution mains, approximately 1,063 fire hydrants, and 2,073 gate valves.

This program also provides maintenance and new installations of piping for the entire system. Water Distribution personnel are California Department of Health Services certified, licensed and prepared to perform expedient and professional services under emergency conditions.

Specific service objectives are:

- Ensure water section personnel productivity and safety through adherences to annual training objectives.
- Operate annual valve exercise program for 2,073 distribution system valves.



- Maintain water service standards by repairing City water distribution facilities to ensure that residents and commercial accounts will have reliable water service.
- Continue to upgrade service and meter installation to current standards.
- Help maintain water quality with an active flushing program.
- Maintain all pressure relief stations, pressure-sustaining stations, and check valve stations in the distribution system to increase reliability.
- Identify needs to improve distribution system reliability.

2024-2025 Goals and Objectives

- Assist engineering with the watermain replacement at South Atlantic Boulevard.
- Assist engineering with the watermain replacement at South Garfield Atlantic.
- Replace inoperable valves in the distribution system.

2023-2024 Major Accomplishments

- Assisted engineering with the completion of the Phase 3 North/East Watermain Replacement Project.
- Replaced two plug valves in the distribution system that will improve water reliability for the community.
- Completed the Emergency Watermain Replacement Project on Monterey Pass Road.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$5,387,302	$4,752,536	$4,752,536	$5,400,039
Internal Service	$0	$0	$0	$0
Total Expenditures	**$5,387,302**	**$4,752,536**	**$4,752,536**	**$5,400,039**

Division: Well No. 5
Division No.: 4226

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$112,577	$171,032	$171,032	$87,045
Services	$203,843	$334,750	$334,750	$95,500
Commodities	$30,904	$800,000	$800,000	$25,000
Internal Services	$358,735	$396,947	$396,947	$163,513
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$706,059**	**$1,702,729**	**$1,702,729**	**$371,058**
Authorized Full-Time Equivalent Positions	**2.19**	**2.00**	**2.00**	**2.00**

Program Details

This activity provides for the costs associated with Well No. 5. This includes the operation and maintenance of the well that is an Environmental Protection Agency (EPA)-designated *remedy* well, along with Wells 12 and Well 15. EPA-remedy wells are part of a regional control program to contain volatile organic compound (VOC) contamination in the groundwater basin.

Costs for this activity include personnel costs, electricity, and laboratory analyses. This activity will also cover costs for possible future remediation.

In 2018, Well 5 was connected to the Centralized Groundwater Treatment System (CGTS) where its groundwater will be treated. The Granular Activated Carbon (GAC) treatment system that was previously located at this well was re-purposed into the per-and polyfluoroalkyl substances (PFAS) treatment system that was constructed at the CGTS.

Specific Service objectives are:

- Continue to seek outside funding for operation and maintenance of this facility from South El Monte Potentially Responsible Parties and other potential sources.

- Continue to operate and maintain plant per State Water Resources Control Board Division of Drinking Water (DDW) requirements.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$706,059	$1,702,729	$1,702,729	$371,058
Internal Service	$0	$0	$0	$0
Total Expenditures	**$706,059**	**$1,702,729**	**$1,702,729**	**$371,058**

Division: Well No. 12
Division No.: 4227

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$125,181	$159,895	$159,895	$136,301
Services	$378,941	$447,625	$447,625	$190,000
Commodities	$121,148	$900,000	$900,000	$75,000
Internal Services	$329,959	$399,319	$399,319	$176,197
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$955,229**	**$1,906,839**	**$1,906,839**	**$577,498**
Authorized Full-Time Equivalent Positions	**2.25**	**2.50**	**2.50**	**2.50**

Program Details

This activity provides for the costs associated with Well No. No. 12 that include personnel, electricity, laboratory analyses, rehabilitation/equipment maintenance, and legal fees.

In 2018, the Air Stripper Treatment Plant that was previously included with this activity was replaced by the CGTS.

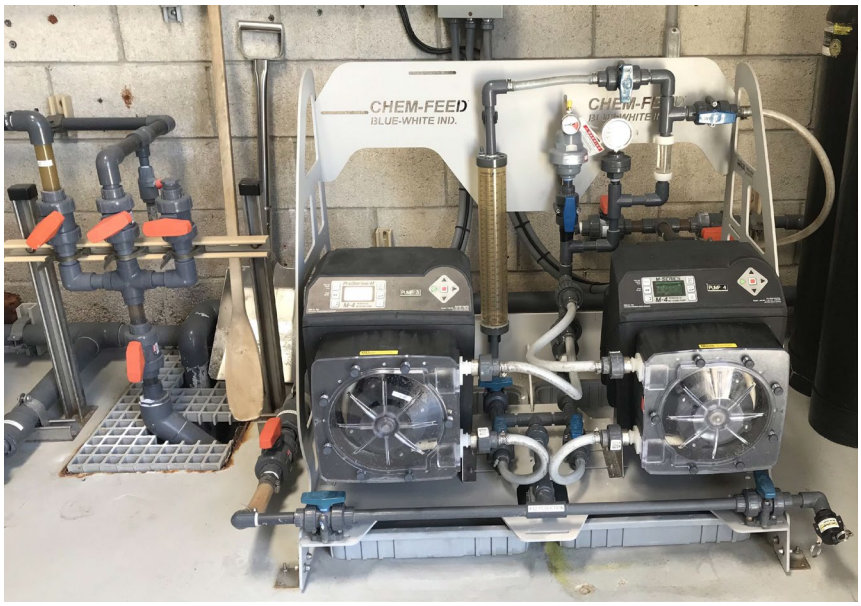
Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$955,229	$1,906,839	$1,906,839	$577,498
Internal Service	$0	$0	$0	$0
Total Expenditures	**$955,229**	**$1,906,839**	**$1,906,839**	**$577,498**

Division: Well No. 1, 3, & 10
Division No.: 4229

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$115,671	$553,572	$553,572	$99,049
Services	$303,812	$313,375	$313,375	$515,000
Commodities	$39,920	$200,000	$200,000	$350,000
Internal Services	$279,661	$278,994	$278,994	$123,666
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$739,064**	**$1,345,941**	**$1,345,941**	**$1,087,715**
Authorized Full-Time Equivalent Positions	**1.86**	**2.00**	**2.00**	**2.00**

Program Details



This activity provides for the costs associated with ground water remediation for Wells No. 1, No. 3, No. 10 and Fern Well for volatile organic compounds (VOC) and future contaminants that may be found in the system. This includes the operation and maintenance of the Granular Activated Carbon (GAC) treatment system for these wells. This treatment plant has a capacity of 4,500 gallons per minute and requires continual scheduled maintenance and monitoring.

Costs for this activity include personnel costs, GAC replacement, electricity, capital lease payments, equipment maintenance, and laboratory analyses. This activity will also cover costs for possible future remediation activities.

Public Works Department
FY 2024-2025 Preliminary Budget

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$739,064	$1,345,941	$1,345,941	$1,087,715
Internal Service	$0	$0	$0	$0
Total Expenditures	**$739,064**	**$1,345,941**	**$1,345,941**	**$1,087,715**

Division: Well No. 15
Division No.: 4231

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$105,508	$137,292	$137,292	$0
Services	$135,304	$184,500	$184,500	$110,500
Commodities	$27,877	$800,000	$800,000	$50,000
Internal Services	$152,799	$200,644	$200,644	$136,854
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$421,488**	**$1,322,437**	**$1,322,437**	**$297,354**
Authorized Full-Time Equivalent Positions	**1.68**	**1.50**	**1.50**	**1.50**

Program Details

This activity is for the operation and maintenance of Well No. 15. Costs for this activity include equipment maintenance.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$421,488	$1,322,437	$1,322,437	$297,354
Internal Service	$0	$0	$0	$0
Total Expenditures	**$421,488**	**$1,322,437**	**$1,322,437**	**$297,354**

Division: Centralized Groundwater Treatment System
Division No.: 4234

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$0	$0	$0	$777,500
Commodities	$0	$0	$0	$2,350,000
Internal Services	$0	$0	$0	$0
Capital Outlay	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$0**	**$0**	**$0**	**$3,127,500**
Authorized Full-Time Equivalent Positions	**1.79**	**1.50**	**1.50**	**1.50**

Program Details

The Central Groundwater Treatment System (CGTS) project was initiated in 2016 to address the contaminant, 1,4-dioxane, and to create one central treatment facility using the latest combination of technologies including ultraviolet advanced oxidation processes (UVAOP). The new treatment system was constructed at the existing facility - Delta Plant - in the City of Rosemead. Another benefit of the CGTS project was to be able to increase the flow of the Delta Plant - if needed - to serve the future demands of the city. The new UVAOP system was further enhanced to include an ion exchange system to be used with catalytic Granular Activated Carbon (CGAC) for the purpose of removing per-and polyfluoroalkyl substances (PFAS).

Groundwater pumped from Wells 5, 9, 12 and 15 are treated at this centralized treatment system. The Division of Drinking Water (DDW) issued the permit for the new CGTS project on March 20, 2023 and water production started on November 7, 2023.

Water treatment prior to the CGTS included the *GAC Treatment Plant* at Well 5, the *Air Stripper Treatment Plant* at Well 12, and the *Dual Barrier Facility* at the Delta Plant. These three systems have been re-purposed into the CGTS. In the FY 2025 Budget, Activities 4226 and 4227 have been modified accordingly, and Activity 4230 has been removed. Costs for this activity include personnel, electricity, chemical and GAC media, laboratory analyses, contractual maintenance, and legal fees. Costs related to VOC removal are reimbursed by EPA.

Specific Service objectives are:

- Continue to seek outside funding for operation and maintenance of this facility from South El Monte Potentially Responsible Parties and other potential sources.

- Continue to operate and maintain plant per State Water Resources Control Board Division of Drinking Water (DDW) requirements.

Funding Sources by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$0	$0	$0	$3,127,500
Internal Service	$0	$0	$0	$0
Total Expenditures	**$0**	**$0**	**$0**	**$3,127,500**

Non-Department
FY 2024-2025 Preliminary Budget

Department Overview

The Non-Departmental function accounts for costs that are not generally associated with a specific department. These programs include General Liability, Post Employment, and Workers' Compensation.

Programs and Services

The General Liability Internal Service Fund was established for the management and funding of the City's general liability risk exposure. Charges are made to all City funds to pay for operating expenses as well as to fund the outstanding liabilities of the General Liability Fund.

The costs of retiree medical insurance premiums and separation benefits are included in the Post-Employment program. Charges are made to all City funds to pay for the benefits at separation and for the retiree medical insurance premiums. A true-up is completed at year-end.

The Workers' Compensation Internal Service Fund was established for the management and funding of the City's workers' compensation risk exposure. Charges are made to all City funds to pay for operating expenses as well as to fund the liabilities of the Worker's Compensation Fund.

Non-Department Budget Summary

Expenditures by Division					
Division Name	Division No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Liability	5101	$7,025,616	$7,652,133	$7,652,133	$8,088,077
Post-Employment	5102	$11,407,969	$11,338,370	$11,338,370	$13,111,164
Worker's Comp	8301	$3,807,304	$3,586,907	$3,586,907	$3,804,130
Total Expenditures		**$22,240,889**	**$22,577,410**	**$22,577,410**	**$25,003,370**
Authorized Full-Time Equivalent Positions		**0.00**	**0.00**	**0.00**	**0.00**

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$3,130,873	$1,051,191	$1,051,191	$1,171,548
Special Revenue	$7,700,471	$7,814,561	$7,814,561	$8,557,354
Enterprise	$42,186	$0	$0	$0
Internal Service	$11,367,358	$13,711,659	$13,711,659	$15,274,468
Total	**$22,240,889**	**$22,577,410**	**$22,577,410**	**$25,003,370**

Division: General Liability
Division No.: 5101

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Services	$6,439,679	$6,397,890	$6,397,890	$6,691,058
Internal Services	$585,938	$1,250,743	$1,250,743	$1,393,519
Debt Service	$0	$3,500	$3,500	$3,500
Total Expenditures	**$7,025,616**	**$7,652,133**	**$7,652,133**	**$8,088,077**
Authorized Full-Time Equivalent Positions	**0.00**	**0.00**	**0.00**	**0.00**

Program Details

The General Liability Internal Service Fund was established for the management and funding of the City's general liability risk exposure. The City maintains General Liability and Auto Liability insurance coverage through the City's participation in a Joint Power Authority risk sharing pool for Liability and Workers Compensation Programs.

Charges are made to all City funds to pay for operating expenses as well as to fund the outstanding liabilities of the City. FY 2024-2025 expenses are anticipated to be $8.1 million. This includes earthquake, property damage insurance, and the City's JPA member costs.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$1,844,409	$401,191	$401,191	$521,548
Special Revenue	$292,969	$401,191	$401,191	$401,191
Internal Service	$4,888,239	$6,849,752	$6,849,752	$7,165,338
Total Expenditures	**$7,025,616**	**$7,652,133**	**$7,652,133**	**$8,088,077**

Division: Post Employment
Division No.: 5102

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$4,143,117	$3,925,000	$3,925,000	$5,696,444
Services	$103,893	$75,000	$75,000	$75,000
Internal Services	$20,744	$0	$0	$0
Debt Service	$7,140,215	$7,338,370	$7,338,370	$7,339,720
Total Expenditures	**$11,407,969**	**$11,338,370**	**$11,338,370**	**$13,111,164**
Authorized Full-Time Equivalent Positions	**0.00**	**0.00**	**0.00**	**0.00**

Programs Details

Separation Benefits

The Separation Benefits Internal Service Fund provides an ongoing method of financing the costs associated with employee separation from City service. Upon separation, an employee is entitled to compensation for accrued vacation, holiday, compensation time earned in-lieu of overtime, and a percentage of his or her accrued sick leave depending on provisions of each particular bargaining unit. Charges are made to City departments to pay for operating expenses as well as to fund outstanding liabilities of the Separation Benefits Fund. Liabilities and charges of employee accrued leaves are recorded as compensated absences payable in the general ledger and the amount for 2023-2024 is estimated for $5.6 million.

Post-Employment Benefits

The costs of retiree medical insurance premiums are presented in this activity, as are contributions to the Empower Retirement Plan. Administrative and actuarial fees for retirement plan administration are also presented herein. The City joined in the OPEB trust program to pre-fund its OPEB liabilities. As a result of this prefunding plan, the City's retiree medical unfunded liabilities were substantially reduced. The Actuarially Determined Contribution (ADC) for the fiscal year ending June 30, 2023, is $4 million. The Empower Retirement Plan predates the commencement of the City's participation in the California Public Employees' Retirement System (CalPERS) in 1976. The Plan provides partial retirement benefits for miscellaneous employees over age 55 at April 1, 1976 and currently, there are 32 vested members in the Empower Plan. As for the OPEB, there are 556 inactive employees, retirees, and active employees eligible for City-paid retiree medical benefits.

On February 16, 2021, the City issued Pension Obligation Bonds in the amount of $106,335,000; paying off in its entirety the City's Unfunded Accrued Liability. The fourth bond payment is scheduled for July 2024.

Costs in this division include OPEB Medical prefunding of $1,000,000 million to be deposited in the retiree medical trust account (CERBT) and the fourth payment of the Pension Obligation Bond Series 2021 in the amount of $7,339,720 million.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$1,286,464	$650,000	$650,000	$650,000
Special Revenue	$7,407,503	$7,413,370	$7,413,370	$8,156,164
Enterprise	$42,186	$0	$0	$0
Internal Service	$2,671,815	$3,275,000	$3,275,000	$4,305,000
Total Expenditures	**$11,407,969**	**$11,338,370**	**$11,338,370**	**$13,111,164**

Division: Workers' Compensation
Division No.: 8301

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$2,926,563	$2,410,000	$2,410,000	$2,364,103
Services	$880,741	$942,000	$942,000	$1,005,860
Internal Services	$0	$234,907	$234,907	$434,167
Total Expenditures	**$3,807,304**	**$3,586,907**	**$3,586,907**	**$3,804,130**
Authorized Full-Time Equivalent Positions	**0.00**	**0.00**	**0.00**	**0.00**

Program Details

The Workers' Compensation Internal Service Fund was established for the management and funding of the City's workers' compensation risk exposure. Workers' compensation laws in the State of California, both those of constitutional and statutory origin, create a compulsory responsibility for all employers to compensate any and all of their workers for injuries or disabilities arising out of the scope and in the course of employment.

California workers' compensation law provides medical treatment, temporary disability benefits, permanent disability benefits, vocational rehabilitation benefits, medical benefits and death benefits for work related injuries. The law also provides for preventative measures in the form of safety laws and administrative rules.

The City maintains workers compensation insurance coverage to statutory limits per occurrence (policy will pay out per statute with no coverage limit) through the City's participation in a Joint Power Authority risk sharing pool Workers Compensation Program. Both the Human Resources/Risk Management and Finance Departments manage the Workers' Compensation Fund.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Internal Service	$3,807,304	$3,586,907	$3,586,907	$3,804,130
Total Expenditures	**$3,807,304**	**$3,586,907**	**$3,586,907**	**$3,804,130**

Capital Improvement Program
FY 2024-2025 Preliminary Budget

Department Overview

The Capital Improvement Program (CIP) is a projection of the City's capital investments over a five-year period. The CIP is a fiscal and planning tool that allows the City to monitor all capital project costs, funding sources, departmental responsibilities, and timing. Each year, the CIP will be reviewed within the context of ongoing city, county, state, and federal planning programs and policies. Capital investments involve major City projects that produce outputs having long and useful life spans.

Programs and Services

The CIP includes projects and funding sources in the following three (3) categories:

- Enterprise Capital Projects
- Street Construction Projects
- Community Improvement Capital Projects

Capital Improvement Program Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Enterprise Capital	5005	$952,199	$4,060,344	$4,060,344	$19,587,612
Street Construction	5001	$9,517,739	$19,881,586	$19,881,586	$1,479,642
Community Capital Improvement	5002	$572,524	$3,062,791	$3,062,791	$2,004,000
		$11,042,461	**$27,004,721**	**$27,004,721**	**$23,071,254**

FY 2024-2025 Proposed Projects

Enterprise Capital Projects

- $5,441,690 from fund 408 for the Russell Street reservoir,
- $345,922 from fund 401 for the N. Atlantic water improvement,
- $4,000,000 from fund 408 for water meter replacement,
- $1,800,000 from fund 401 for water main replacement Northeast (phase 4) exterior pipeline,
- $3,000,000 from fund 408 for Garfield main replacement (Garvey to Coral View),
- $2,000,000 from fund 408 for N. Atlantic water main replacement (Newmark to Harding), and
- $3,000,000 from fund 411 for new sewer lines – various locations

Street Construction Projects

- $13,691 Sales Tax Revenue (Street) Bonds Fund 601 for pavement management study,
- $65,951 Proposition C Fund 241 Traffic Signal upgrades,
- $500,000 Gas Tax Fund 242 Slurry Seal,
- $250,000 CDBG Fund 362 ADA improvements, and
- $650,000 Measure M Fund 240 Pavement improvements – various locations.

Community Improvement Capital Projects

- $260,000 from General Fund 101 for the Barnes Park Gym flooring,
- $118,000 from General Fund 101 for the Underground Storage Tank removal & replacement,
- $750,000 from General Fund 101 for the replacement of City Vehicles,
- $26,000 from General Fund 101 for the Garvey Ranch Museum paint and exterior gate rehabilitation,
- $350,000 from General Fund for La Loma Park ADA restroom and utilities, and
- $500,000 from General Fund for the Barnes Pool demolition.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$213,391	$2,257,791	$2,257,791	$2,004,000
Special Revenue	$1,237,363	$12,063,668	$12,063,668	$1,465,951
ARPA Funds	$333,379	$0	$0	$0
Enterprise	$952,199	$4,060,344	$4,060,344	$19,587,612
Internal Service	$0	$360,000	$360,000	$0
Bond Funds	$8,306,129	$8,262,918	$8,262,918	$13,691
Total	**$11,042,461**	**$27,004,721**	**$27,004,721**	**$23,071,254**

Division: Street Construction
Division No.: 5001

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$0	$0	$0	$0
Commodities	$0	$0	$0	$0
Internal Services	$0	$0	$0	$0
Capital Outlay	$9,517,739	$19,881,586	$19,881,586	$1,479,642
Debt Service	$0	$0	$0	$0
Total Expenditures	**$9,517,739**	**$19,881,586**	**$19,881,586**	**$1,479,642**

Programs Details

The City contains 119.27 miles of streets, 225.22 miles of sidewalk, 75 traffic signals and 10 miles of improved alleys. Major improvements are needed to accommodate the increased flow of pedestrian and vehicle traffic. This program provides for street improvements including parking, lighting, traffic signals, and landscaping administered through the Public Works Department. The 2024-2025 street improvements include the following:

- $13,691 Sales Tax Revenue (Street) Bonds Fund 601 for pavement management study,
- $65,951 Proposition C Fund 241 Traffic Signal upgrades,
- $500,000 Gas Tax Fund 242 Slurry Seal,
- $250,000 CDBG Fund 362 ADA improvements, and
- $650,000 Measure M Fund 240 Pavement improvements – various locations.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$11,386	$0	$0	$0
Special Revenue	$1,200,223	$11,618,668	$11,618,668	$1,465,951
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Bond Funds	$8,306,129	$8,262,918	$8,262,918	$13,691
Total Expenditures	**$9,517,739**	**$19,881,586**	**$19,881,586**	**$1,479,642**

Division: Community Improvements
Division No.: 5002

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$0	$0	$0	$0
Commodities	$0	$0	$0	$0
Internal Services	$0	$0	$0	$0
Capital Outlay	$572,524	$3,062,791	$3,062,791	$2,004,000
Debt Service	$0	$0	$0	$0
Total Expenditures	**$572,524**	**$3,062,791**	**$3,062,791**	**$2,004,000**

Programs Details

Community capital improvements includes any physical improvement to the City's capital assets of a permanent nature as well as acquisition of equipment. Community capital improvements are typically funding by grants, reserves, and specified revenue sources. The FY 2024-2025 community improvements include the following:

- $260,000 from General Fund 101 for the Barnes Park Gym flooring,
- $118,000 from General Fund 101 for the Underground Storage Tank removal & replacement,
- $750,000 from General Fund 101 for the replacement of City Vehicles,
- $26,000 from General Fund 101 for the Garvey Ranch Museum paint and exterior gate rehabilitation,
- $350,000 from General Fund for La Loma Park ADA restroom and utilities, and
- $500,000 from General Fund for the Barnes Pool demolition.

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$202,005	$2,257,791	$2,257,791	$2,004,000
Special Revenue	$37,139	$445,000	$445,000	$0
ARPA Funds	$333,379	$0	$0	$0
Enterprise	$0	$0	$0	$0
Internal Service	$0	$360,000	$360,000	$0
Total Expenditures	**$572,524**	**$3,062,791**	**$3,062,791**	**$2,004,000**

Division: Enterprise Capital Projects
Division No.: 5005

Expenditures by Character	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$0	$0	$0	$0
Commodities	$0	$0	$0	$0
Internal Services	$0	$0	$0	$0
Capital Outlay	$952,199	$4,060,344	$4,060,344	$19,587,612
Debt Service	$0	$0	$0	$0
Total Expenditures	**$952,199**	**$4,060,344**	**$4,060,344**	**$19,587,612**

Programs Details

This program provides for the continued capital replacement, improvement and upgrading of the Enterprise (Water, Sewer and Refuse) projects. The FY 2024-2025 community improvements include the following:

- $5,441,690 from fund 408 for the Russell Street reservoir,
- $345,922 from fund 401 for the N. Atlantic water improvement,
- $4,000,000 from fund 408 for water meter replacement,
- $1,800,000 from fund 401 for water main replacement Northeast (phase 4) exterior pipeline,
- $3,000,000 from fund 408 for Garfield main replacement (Garvey to Coral View),
- $2,000,000 from fund 408 for N. Atlantic water main replacement (Newmark to Harding), and
- $3,000,000 from fund 411 for new sewer lines – various locations

Funding Source by Type

Funding Sources by Type	FY 2022-23 Actual	FY 2023-24 Original Budget	FY 2023-24 Projected Budget	FY 2024-25 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$0	$0	$0	$0
Enterprise	$952,199	$4,060,344	$4,060,344	$19,587,612
Internal Service	$0	$0	$0	$0
Debt Service	$0	$0	$0	$0
Total Expenditures	**$952,199**	**$4,060,344**	**$4,060,344**	**$19,587,612**

Project	Fund	Project Description	Appropriation Amount	Year To Date Estimated Expenditures	FY 2023-2024 Carryover Balance	New Funding Request FY 2024-2025	Planned FY 2025-2026	Planned FY 2026-2027	Planned FY 2027-2028	Planned FY 2028-2029	Planned FY 2029-2030	Total Project Needs
		Enterprise Capital Projects										
86005	411	SEWER MASTER PLAN	$200,000.00	$0.00	$200,000.00	$0.00	$0.00	$178,013.00	$0.00	$0.00	$0.00	$378,013.00
86005	411	SEWER SYSTEM INVENTORY & MAPPING AND STAFF TRAINING	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
86005	419	SEWER MASTER PLAN	$24,457.00	$1,182.00	$23,275.00	$0.00	$0.00	$46,720.00	$0.00	$0.00	$0.00	$71,177.00
99011	411	EMERSON AVENUE PARALLEL PIPELINE	$1,630,000.00	$0.00	$1,630,000.00	$0.00	$0.00	$270,000.00	$0.00	$0.00	$0.00	$1,900,000.00
99021	411	PIPELINE REPLACEMENT - CIPRIANO AND EL PORTAL	$0.00	$0.00	$0.00	$0.00	$0.00	$304,886.00	$0.00	$0.00	$0.00	$304,886.00
99026	411	SEWER MANHOLE REHABILITATION	$300,000.00	$0.00	$300,000.00	$0.00	$0.00	$300,000.00	$300,000.00	$300,000.00	$300,000.00	$1,500,000.00
99027	411	SEWER REPAIRS AT VARIOUS LOCATIONS	$1,500,000.00	$0.00	$1,500,000.00	$0.00	$0.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$7,500,000.00
NEW	411	NEW SEWER LINES - VARIOUS LOCATIONS	$0.00	$0.00	$0.00	$3,000,000.00	$0.00	$2,300,000.00	$0.00	$0.00	$0.00	$5,300,000.00
		Sewer Sub-total	$3,654,457.00	$1,182.00	$3,653,275.00	$3,000,000.00	$0.00	$4,899,619.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$16,954,076.00
99012	402	GROUNDWATER TREATMENT SYSTEM	$0.00	$3,734.00	-$3,734.00	$0.00	$0.00	$105,541.00	$0.00	$0.00	$0.00	$105,541.00
99012	403	GROUNDWATER TREATMENT SYSTEM	$2,794,149.42	$617,459.69	$2,176,689.73	$0.00	$0.00	$4,042,851.00	$0.00	$0.00	$0.00	$6,837,000.42
99005	401	MIRA VALLE WATER PROJECT	$0.00	$0.00	$0.00	$0.00	$0.00	$540,000.00	$0.00	$0.00	$0.00	$540,000.00
99006	401	MPK GOLF COURSE WATER MAIN EXTENSION	$0.00	$0.00	$0.00	$0.00	$0.00	$630,000.00	$0.00	$0.00	$0.00	$630,000.00
99007	408	RUSSELL STREET RESERVOIR	$68,060.00	$22,573.80	$45,486.20	$5,441,690.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,509,750.00
96001	401	N. ATLANTIC WATER IMPROVEMENT	$1,673,253.40	$0.00	$1,673,253.40	$345,922.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,019,175.40
99022	409	PLC UPGRADE	$600,000.00	$0.00	$600,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$600,000.00
99024	408	WATER METER REPLACEMENTS	$5,005,840.00	$5,840.00	$5,000,000.00	$4,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$9,005,840.00
NEW	401	WATER MAIN REPLACEMENT - NORTHEAST (PHASE 4) NICHOLSON & GARFIELD	$0.00	$0.00	$0.00	$1,800,000.00	$600,000.00	$0.00	$0.00	$0.00	$0.00	$1,800,000.00
NEW	401	WATER MAIN REPLACEMENT - NORTHEAST (PHASE 5) EXTERIOR PIPELINE	$0.00	$0.00	$0.00	$0.00	$0.00	$2,700,000.00	$0.00	$0.00	$0.00	$2,700,000.00
NEW	401	DE LA FUENTE ST MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$6,000,000.00	$0.00	$0.00	$0.00	$6,000,000.00
NEW	401	MONTECHICO DR MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$1,300,000.00	$0.00	$0.00	$0.00	$1,300,000.00
NEW	401	RUSSELL BOOSTER STATION	$0.00	$0.00	$0.00	$0.00	$0.00	$2,800,000.00	$0.00	$0.00	$0.00	$2,800,000.00
NEW	401	BROCKWELL AVE MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,500,000.00	$0.00	$0.00	$5,500,000.00
NEW	401	REPLACE DELTA SETTLING TANKS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,700,000.00	$0.00	$0.00	$2,700,000.00
NEW	401	EAST GRAVES AVE MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$670,000.00	$0.00	$670,000.00
NEW	401	BRIGHTWOOD BOOSTER STATION REHAB	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,900,000.00	$0.00	$1,900,000.00
NEW	401	GRAYLOCK AVE MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,000,000.00	$0.00	$3,000,000.00
NEW	401	PIPELINE SEISMIC UPGRADE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$200,000.00	$0.00	$200,000.00
NEW	401	DELTA BOOSTER STATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,100,000.00	$1,100,000.00
NEW	401	DONCREST ST MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$578,000.00	$578,000.00
NEW	408	GARFIELD WATER MAIN REPLACEMENT (GARVEY TO CORAL VIEW)	$0.00	$0.00	$0.00	$3,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,000,000.00
NEW	408	N. ATLANTIC WATER MAIN REPLACEMENT (NEWMARK TO HARDING)	$0.00	$0.00	$0.00	$2,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,000,000.00
NEW	401	Emergency Generator for Water Facilities	$0.00	$0.00	$0.00	$0.00	$0.00	$12,612,600.00	$0.00	$0.00	$0.00	$12,612,600.00
NEW	401	HIGHLAND SCHOOL WATERLINE LOOP	$0.00	$0.00	$0.00	$0.00	$500,000.00	$0.00	$0.00	$0.00	$0.00	$0.00
		Water Sub-total	$10,141,302.82	$649,607.49	$9,491,695.33	$16,587,612.00	$1,100,000.00	$30,730,992.00	$8,200,000.00	$5,770,000.00	$1,678,000.00	$73,107,906.82
		Enterprise Capital Projects Subtotal	**$13,795,759.82**	**$650,789.49**	**$13,144,970.33**	**$19,587,612.00**	**$1,100,000.00**	**$35,630,611.00**	**$10,000,000.00**	**$7,570,000.00**	**$3,478,000.00**	**$90,061,982.82**
		Street Construction Capital Projects										
96012	101	POTRERO GRANDE RENOVATION	$3,509,089.20	$57,645.60	$3,451,443.60	$0.00	$0.00	$79,769.40	$0.00	$0.00	$0.00	$3,588,858.60
96013	379	MTA MONTEREY PASS BIKE GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
XXXXX	239	GARFIELD AVENUE CAPACITY IMPROVEMENT	$699,787.50	$14,787.50	$685,000.00	$0.00	$0.00	$212.50	$0.00	$0.00	$0.00	$700,000.00
96024	239	ATLANTIC AVENUE CAPACITY IMPROVEMENT	$1,899,607.50	$22,107.50	$1,877,500.00	$0.00	$0.00	$392.50	$0.00	$0.00	$0.00	$1,900,000.00
96025	239	RAMONA ROAD CAPACITY IMPROVEMENT	$747,904.00	$137,904.00	$610,000.00	$0.00	$0.00	$1,002,096.00	$650,000.00	$0.00	$0.00	$2,400,000.00
96026	239	ADAPTIVE TRAFFIC/TRAFFIC RESPONSIVE CONTROL SYSTEM	$3,952,981.25	$329,268.37	$3,623,712.88	$0.00	$0.00	$5,047,018.75	$0.00	$0.00	$0.00	$9,000,000.00
96027	601	PAVEMENT MANAGEMENT STUDY	$94,269.00	$32,960.00	$61,309.00	$13,691.00	$0.00	$0.00	$0.00	$0.00	$0.00	$107,960.00
96031	601	STREET REHABILITATION -VARIOUS LOCATIONS	$10,692,041.21	$10,650,906.58	$41,134.63	$0.00	$0.00	$7,726,595.79	$0.00	$0.00	$0.00	$18,418,637.00
96031	101	STREET REHABILITATION-VARIOUS LOCATIONS	$28,200.00	-$119,402.80	$147,602.80	$0.00	$0.00	$7,150.00	$0.00	$0.00	$0.00	$35,350.00
96034	239	SCHOOL AND CROSSWALK SAFETY ENHANCEMENT PROJECT - ATP CYCLE 4	$409,258.21	$132,019.55	$277,238.66	$0.00	$0.00	$80,398.79	$0.00	$0.00	$0.00	$489,657.00
96035	239	CESAR CHAVEZ AVE. PAVING PROJECT	$53,670.00	$0.00	$53,670.00	$0.00	$0.00	$1,330.00	$0.00	$0.00	$0.00	$55,000.00

96038	240	MAT CYCLE 1- POTRERO GRANDE REGIONAL PROJECT	$108,750.00	$50,000.00	$7,399,117.00	$0.00	$0.00	$5,975,865.00	$281,610.00	$0.00	$0.00	$6,366,225.00
96005	241	TRAFFIC SIGNAL UPGRADES	$173,313.50	$39,264.50	$134,049.00	$65,951.00	$0.00	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$1,039,264.50
96046	246	MONTEREY PASS STREET REHABILITATION	$1,064,323.00	$10,000.00	$1,054,323.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,064,323.00
96041	242	SLURRY SEAL	$500,000.00	$500,000.00	$0.00	$500,000.00	$0.00	$500,000.00	$500,000.00	$500,000.00	$500,000.00	$3,000,000.00
96042	237	STREET REHABILITATION - VARIOUS STREETS	$1,500,000.00	$1,431,964.57	$68,035.43	$0.00	$0.00	$1,500,000.00	$1,500,000.00	$150,000.00	$1,500,000.00	$6,150,000.00
96043	241	SIDEWALK REPAIRS - CITYWIDE	$179,557.00	$116,909.50	$62,647.50	$0.00	$0.00	$180,000.00	$180,000.00	$180,000.00	$180,000.00	$899,557.00
96043	236	SIDEWALK REPAIRS - CITYWIDE	$70,443.00	$70,443.00	$0.00	$0.00	$0.00	$70,000.00	$70,000.00	$70,000.00	$70,000.00	$350,443.00
96044	218	SAFE STREETS FPR ALL (SS4A)	$984,000.00	$0.00	$984,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$984,000.00
96044	239	SAFE STREETS FPR ALL (SS4A)	$246,000.00	$0.00	$246,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$246,000.00
96045	241	BUS STOP IMPROVEMENTS	$600,000.00	$0.00	$600,000.00	$0.00	$0.00	$600,000.00	$0.00	$0.00	$0.00	$1,200,000.00
NEW	242	ALLEYS REHABILITATION	$0.00	$0.00	$0.00	$0.00	$0.00	$2,930,000.00	$2,544,000.00	$2,671,000.00	$2,804,000.00	$10,949,000.00
NEW	242	PAVEMENT MANAGEMENT STUDY	$0.00	$0.00	$0.00	$0.00	$0.00	$75,000.00	$0.00	$0.00	$0.00	$75,000.00
NEW	362	ADA IMPROVEMENTS	$0.00	$0.00	$0.00	$250,000.00	$0.00	$250,000.00	$250,000.00	$250,000.00	$250,000.00	$1,250,000.00
NEW		SIGNAL PREEMPTION FIRE STATION 62 - GARFIELD AND ELMGATE	$0.00	$0.00	$0.00	$0.00	$0.00	$25,000.00	$0.00	$0.00	$0.00	$25,000.00
NEW	240	PAVEMENT IMPROVEMENTS (LOCATIONS TO BE DETERMINED)	$0.00	$0.00	$0.00	$650,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$650,000.00
		Street Sub-total	$27,513,194.37	$13,476,777.87	$21,376,783.50	$1,479,642.00	$0.00	$26,250,828.73	$6,175,610.00	$4,021,000.00	$5,504,000.00	$70,944,275.10
96040	248	STORM DRAIN MASTER PLAN/TMDL STUDY	$153,233.00	$0.00	$153,233.00	$0.00	$0.00	$146,767.00	$0.00	$0.00	$0.00	$300,000.00
NEW	248	CATCH BASIN CPS UNITS	$0.00	$0.00	$0.00	$0.00	$0.00	$100,000.00	$0.00	$0.00	$0.00	$100,000.00
NEW	248	STORMWATER INFILTRATION TRENCHES/DEMONSTRATION GARDEN	$0.00	$0.00	$0.00	$0.00	$0.00	$350,000.00	$0.00	$0.00	$0.00	$350,000.00
NEW		STORM DRAIN LINING ON BRADSHAWE RESERVOIR TO GRANDRIDGE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
											$0.00	
		Drainage Sub-total	$153,233.00	$0.00	$153,233.00	$0.00	$0.00	$596,767.00	$0.00	$0.00	$0.00	$750,000.00
												$ -
		Street Construction Capital Projects Subtotal	**$27,666,427.37**	**$13,476,777.87**	**$21,530,016.50**	**$1,479,642.00**	**$0.00**	**$26,847,595.73**	**$6,175,610.00**	**$4,021,000.00**	**$5,504,000.00**	**$71,694,275.10**
		Community Capital Improvement Projects										
81401	502	IT EMERGENCY / MASTER PLAN	$50,000.00	$0.00	$50,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$50,000.00
87001	101	COMPREHENSIVE GENERAL PLAN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$0.00
91401	502	NETWORK EQUIPMENT (ERP)	$367,498.89	$227,203.11	$140,295.78	$0.00	$0.00	$0.00	$0.00	$0.00		$367,498.89
91402	502	NETWORK EQUIPMENT (ERP) PSA	$197,710.00	$43,174.39	$154,535.61	$0.00	$0.00	$0.00	$0.00	$0.00		$197,710.00
96018	101	DOWNTOWN PARKING LOT IMPROVEMENTS	$567,153.00	$0.00	$567,153.00	$0.00	$0.00	$0.00	$0.00	$0.00		$567,153.00
95013	231	BARNES GYM RESTROOMS UPGRADES	$240,167.00	$17,670.00	$222,497.00	$0.00	$0.00	$0.00	$0.00	$0.00		$240,167.00
95014	231	LANGLEY RESTROOMS UPGRADES	$211,200.00	$22,930.00	$188,270.00	$0.00	$0.00	$0.00	$0.00	$0.00		$211,200.00
95014	362	LANGLEY RESTROOMS UPGRADES	$545,603.00	$0.00	$545,603.00	$0.00	$0.00	$0.00	$0.00	$0.00		$545,603.00
95025	363	DUAL MODEM MDC'S	$47,580.64	$18,021.53	$29,559.11	$0.00	$0.00	$0.00	$0.00	$0.00		$47,580.64
EFD03	501	PUBLIC SAFETY	$60,000.00	$0.00	$60,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$60,000.00
EPW02	501	PUBLIC WORKS VEHICLE	$150,000.00	$0.00	$150,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$150,000.00
E0001	501	PUBLIC WORKS VEHICLE	$360,000.00	$0.00	$360,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$360,000.00
ECS02	238	RECREATION AND COMMUNITY SERVICES VEHICLES	$245,000.00	$0.00	$245,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$245,000.00
###	401	PUBLIC WORKS VEHICLE (WATER)	$0.00	$0.00	$70,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$0.00
95031	362	PARK RESTROOM IMPROVEMENTS - BARNES PARK	$445,000.00	$0.00	$445,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$445,000.00
NEW	362	PARK RESTROOM IMPROVEMENTS	$0.00	$0.00	$0.00	$0.00	$0.00	$400,000.00	$400,000.00	$400,000.00	$400,000.00	$1,600,000.00
EFD01	101	AMBULANCE	$800,000.00	$875,416.37	-$75,416.37	$0.00	$0.00	$0.00	$0.00	$0.00		$800,000.00
95032	101	ELDER GYM ROOF REPAIR	$433,000.00	$0.00	$433,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$433,000.00
95033	101	CITY HALL SKYLIGHTS ATRIUM REPLACEMENT	$300,000.00	$0.00	$300,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$300,000.00
95034	101	CITY HALL ROOF REPAIR	$693,000.00	$0.00	$693,000.00	$0.00	$0.00	$507,000.00	$0.00	$0.00		$1,200,000.00
95035	101	GARVEY RANCH PARK MUSEUM ROOF REPAIRS	$140,000.00	$0.00	$140,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$140,000.00
95036	101	LANGLEY CENTER ROOF	$100,000.00	$0.00	$100,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$100,000.00
95037	101	BARNES GYM ROOF	$100,000.00	$0.00	$100,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$100,000.00
EPD01	101	POLICE VEHICLE	$196,790.65	$126,790.03	$70,000.62	$0.00	$0.00	$200,000.00	$0.00	$0.00		$396,790.65
NEW	101	Library Grant - new project	$0.00	$0.00	$0.00	$0.00	$0.00	$1,400,374.00	$0.00	$0.00		$1,400,374.00
NEW	101	LIBRARY GRANT - NEW PROJECT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$0.00
NEW	101	FIRE STATION #63 REMODEL/RELOCATION DESIGN (YR1) & CONSTRUCTION (YR2)	$100,000.00	$20,258.00	$79,742.00	$0.00	$0.00	$1,700,000.00	$0.00	$0.00		$1,800,000.00
NEW	101	BARNES PARK GYM FLOORING	$0.00	$0.00	$0.00	$260,000.00	$0.00	$0.00	$0.00	$0.00		$260,000.00
NEW	101	CONCRETE BARRIER WALL AT EOC	$0.00	$0.00	$0.00	$0.00	$0.00	$50,000.00	$0.00	$0.00	$0.00	$50,000.00
NEW	101	COUNCIL CHAMBERS SEATING REMOVAL & REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$108,000.00	$0.00	$0.00	$0.00	$108,000.00

NEW	101	PARK RESTROOM INTERIOR FIXTURE REMOVAL & REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$110,000.00	$0.00	$0.00	$0.00	$110,000.00
NEW	101	UNDERGROUND STORAGE TANK REMOVAL & REPLACEMENT	$0.00	$0.00	$0.00	$118,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$118,000.00
NEW	101	AIR CONDITIONING UNIT REPLACEMENT - PHASE 2	$0.00	$0.00	$0.00	$0.00	$0.00	$550,000.00	$0.00	$0.00	$0.00	$550,000.00
NEW	101	CITYWIDE VEHICLES	$0.00	$0.00	$0.00	$750,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$750,000.00
NEW	101	GARVEY RANCH MUSEUM/OBSERVATORY PAINT & EXTERIOR GATE REHAB	$0.00	$0.00	$0.00	$26,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$26,000.00
NEW	101	LA LOMA PARK ADA RESTROOM & UTILITIES	$0.00	$0.00	$0.00	$350,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$350,000.00
NEW	101	BARNES POOL DEMO	$0.00	$0.00	$0.00	$500,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500,000.00
		Community Capital Improvement Projects Subtotal	**$6,349,703.18**	**$1,351,463.43**	**$5,068,239.75**	**$2,004,000.00**	**$0.00**	**$5,025,374.00**	**$400,000.00**	**$400,000.00**	**$400,000.00**	**$14,579,077.18**
ALL FUNDS												
	101	GENERAL FUND	$6,967,232.85	$960,707.20	$6,006,525.65	$2,004,000.00	$0.00	$4,712,293.40	$0.00	$0.00		$13,183,526.25
	218	SS4A	$984,000.00	$0.00	$984,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$984,000.00
	231	PUBLIC/PARKS/LIBRARY DIF	$451,367.00	$40,600.00	$410,767.00	$0.00	$0.00	$0.00	$0.00	$0.00		$451,367.00
	236	TRANSPORTATION DEVELOPMENT ACT 3	$70,443.00	$70,443.00	$0.00	$0.00	$0.00	$70,000.00	$70,000.00	$70,000.00		$350,443.00
	237	SB1	$1,500,000.00	$1,431,964.57	$68,035.43	$0.00	$0.00	$1,500,000.00	$1,500,000.00	$150,000.00		$6,150,000.00
	238	PROP A	$245,000.00	$0.00	$245,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$245,000.00
	239	MEASURE R	$8,009,208.46	$636,086.92	$7,373,121.54	$0.00	$0.00	$6,131,448.54	$650,000.00	$0.00		$14,790,657.00
	240	Measure M	$108,750.00	$50,000.00	$7,399,117.00	$650,000.00	$0.00	$5,975,865.00	$281,610.00	$0.00		$7,016,225.00
	241	PROP C	$952,870.50	$156,174.00	$796,696.50	$65,951.00	$0.00	$980,000.00	$380,000.00	$380,000.00		$3,138,821.50
	242	GAS TAX	$500,000.00	$500,000.00	$0.00	$500,000.00	$0.00	$3,505,000.00	$3,044,000.00	$3,171,000.00		$14,024,000.00
	246	HIGHWAY SAFETY IMPROV PROGRAM	$1,064,323.00	$10,000.00	$1,054,323.00	$0.00	$0.00	$0.00	$0.00	$0.00		$1,064,323.00
	248	MEASURE W	$153,233.00	$0.00	$153,233.00	$0.00	$0.00	$596,767.00	$0.00	$0.00		$750,000.00
	281	ATP CYCLE 4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$0.00
	362	CDBG	$990,603.00	$0.00	$990,603.00	$250,000.00	$0.00	$650,000.00	$650,000.00	$650,000.00		$3,840,603.00
	363	ARPA	$47,580.64	$18,021.53	$29,559.11	$0.00	$0.00	$0.00	$0.00	$0.00		$47,580.64
	379	MTA MONTEREY PASS BIKE GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$0.00
	387	PER CAPITA 68 GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$0.00
	401	WATER	$1,673,253.40	$0.00	$1,743,253.40	$2,145,922.00	$1,100,000.00	$26,582,600.00	$8,200,000.00	$5,770,000.00		$46,049,775.40
	402	WATER TREATMENT	$0.00	$3,734.00	-$3,734.00	$0.00	$0.00	$105,541.00	$0.00	$0.00		$105,541.00
	403	WATER TREATMENT	$2,794,149.42	$617,459.69	$2,176,689.73	$0.00	$0.00	$4,042,851.00	$0.00	$0.00		$6,837,000.42
	408	WATER REVENUE BONDS	$5,073,900.00	$28,413.80	$5,045,486.20	$14,441,690.00	$0.00	$0.00	$0.00	$0.00		$19,515,590.00
	409	WATER - DIF	$600,000.00	$0.00	$600,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$600,000.00
	411	SEWER	$3,630,000.00	$0.00	$3,630,000.00	$3,000,000.00	$0.00	$4,852,899.00	$1,800,000.00	$1,800,000.00		$16,882,899.00
	419	SEWER - DIF	$24,457.00	$1,182.00	$23,275.00	$0.00	$0.00	$46,720.00	$0.00	$0.00		$71,177.00
	501	SHOP	$570,000.00	$0.00	$570,000.00	$0.00	$0.00	$0.00	$0.00	$0.00		$570,000.00
	502	TECHNOLOGY	$615,208.89	$270,377.50	$344,831.39	$0.00	$0.00	$0.00	$0.00	$0.00		$615,208.89
	601	STREET BONDS	$10,786,310.21	$10,683,866.58	$102,443.63	$13,691.00	$0.00	$7,726,595.79	$0.00	$0.00		$18,526,597.00
	621	SALES TAX BONDS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$0.00
	GRANT	GRANTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$0.00
		TOTAL ALL FUNDS	**$47,811,890.37**	**$15,479,030.79**	**$39,743,226.58**	**$23,071,254.00**	**$1,100,000.00**	**$67,478,580.73**	**$16,575,610.00**	**$11,991,000.00**	**$0.00**	**$175,810,335.10**
			$47,811,890.37	$15,479,030.79	$39,743,226.58	$23,071,254.00	$1,100,000.00	$67,503,580.73	$16,575,610.00	$11,991,000.00		$176,335,335.10

DEBT SERVICE

Debt service obligations of the City and budgeted amounts required to meet these obligations are presented in this section. These obligations involve long-term debt, which was used to build capital facilities or to acquire equipment that the City is now using.

Sales Tax Revenue Bonds Series 2021

On October 1, 2021, the City issued Sales Tax Revenue Bonds Series 2021 to fund the rehabilitation a various City streets. This is a 30-year bond funded with Measure M, Measure R and Proposition C revenues.

Siemens Energy Efficiency Project

On September 23, 2014, the City entered into a 15-year lease purchase agreement with Siemens Public, Inc. for the purchase and installation of interior lighting retrofits, exterior lighting retrofits, HVAC equipment replacement at select sites, building automation system and water meter replacements. Funding for this lease purchase is approximately 85% water fund,401, and 15% general fund,101.

Police Mobile Radios & System

In March 2021, the City entered into a 10-year lease purchase agreement with Motorola Solutions, Inc., for the purchase of Motorola APX radios and related accessories for the Police Department. This lease purchase is funded using the COPS Fund, 308.

Pension Obligation Bonds 2021 Series A

On February 16, 2021, the City issued Pension Obligation Bond 2021 Series A. The bond merged POB 2004 and paid off the full Unfunded Actuarial Liability through FY2020-2021. This is a 22-year bond payment and is funded with the City's retirement fund, 506.

Water Revenue Bond

On May 1, 2024, the City issued Water Revenue Bonds Series 2024 to fund aging water infrastructure. This is a 30-year bond with an aggregate interest rate of 4.14%.

San Gabriel Valley Municipal Water District

In March of 2021, the City entered into a 10-year loan agreement with the San Gabriel Valley Municipal Water District for the PFAS treatment system. This loan is funded using the water fund, 401.

Fire Ladder & Engine Trucks

On September 28, 2018, the City entered into a 7-year lease purchase agreement with Banc of America Capital Corp., Inc. for the purchase of two fire engines and one fire ladder truck. Funding for this lease purchase is from the internal service shop fund, 501.

Debt Service
FY2024-2025 Preliminary Budget

Fund	Type of Debt	Description	Fiscal Year 2023-2024	Fiscal Year 2024-2025
621	Bonds	Sales Tax Revenue Bonds Series 2021 (Final date: 06/2051)	1,051,200	1,050,200
101	Lease Purchase	**SIEMENS Energy Efficiency Project**	142,033	150,167
401		(Final date: 06/2030)	804,850	850,950
		Sub-Total	946,883	1,001,117
308	Lease Purchase	**Police Mobile Radios & System** (Final date: 09/2032)	307,745	307,745
202	Bonds	**Pension Obligation Bonds 2004**	1,072,761	1,433,588
		Pension Obligation Bonds 2021 Series A	6,265,609	5,906,132
		Merge with 2004 POBs (Final date: 06/2043)		
		Sub-Total	7,338,370	7,339,720
401	Bonds	**Water Revenue Bonds** (Final date: 02/2054)	0	1,211,803
401	Loan	**SGVMWD** (Final date: 12/2033)	0	400,000
501	Lease Purchase	**Fire Ladder & Engine Trucks**	1,017,806	0
		Total	$10,662,004	$11,310,585