

**MINUTES
MONTEREY PARK CITY COUNCIL
FINANCING AUTHORITY (MPFA)
HOUSING AUTHORITY (MPHA)
GEOLOGIC HAZARD ABATEMENT DISTRICT (GHAD)
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
AUGUST 5, 2024**

The City Council, the Financing Authority (MPFA), the Housing Authority (MPHA), the Geologic Hazard Abatement District (GHAD), and the Successor Agency (SA) of the City of Monterey Park held a Special Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Monday, August 5, 2024, at 6:30 p.m.

CALL TO ORDER:

Mayor Wong called the meeting to order at 6:33 p.m.

FLAG SALUTE:

Mayor Wong led the flag salute.

ROLL CALL:

Assistant Deputy City Clerk Helena Cho called the roll:

Council Members Present: Henry Lo, Vinh Ngo, Jose Sanchez, Thomas Wong,
Yvonne Yiu

Council Members Absent: None

ALSO PRESENT: City Manager Inez Alvarez, City Attorney Karl Berger, Assistant City Manager Diana Garcia, Director of Finance Martha Garcia, Police Chief Scott Wiese, Fire Chief Chris Thompson, Director of Human Resources and Risk Management Christine Tomikawa, Director of Community Development Jessica Serrano, Director of Recreation and Community Services Robert Aguirre, City Librarian Kristin Olivarez, Director of Public Works Shawn Igoe, Police Lieutenant Bob Hung, Finance Services Manager Laura Borjon, Recreation Supervisor Memo Chavez, Records Supervisor Marco Martinez

VIRTUALLY PRESENT: None.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None.

PUBLIC COMMUNICATIONS: None

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent service, foster growth and opportunity, and create a joyous and collaborative environment.

STAFF COMMUNICATIONS

- City Manager's Office: Assistant City Manager Garcia shared a PowerPoint presentation about an upcoming Resource Fair on August 17th and September 7th that will provide support services to residents.
- Community Development: Community Development Director Serrano shared a PowerPoint presentation about the upcoming events organized by the department which include the Monterey Park Small Business Expo and Networking Event, and the Saturn Park Advisory Review Committee (SPARC) Community Workshops.
- Library: City Librarian Olivarez highlighted the Summer Reading Program and shared a PowerPoint presentation about the upcoming events hosted by the library which include Justinian Huang's Adult Author Event, Job Seeker Support appointments, Free Legal Assistance Clinics, Caregiver Meet-ups, 3D Printing Sessions, and registration for English as a Second Language and Citizenship classes.
- Public Works: Public Works Director Igoe provided information about the upcoming Community Clean-up Event held at Highlands Park.
- Recreation and Community Services: Recreation Supervisor Chavez presented a PowerPoint presentation about the upcoming programs by the department which include Movie at the Park, the Youth After School Program registration, the Langley Luau Hawaiian Party, the Back to the Future Movie Screening, and Health Seminars. Recreation and Community Services Director Aguirre spoke about updating survey information on the Park's Master Plan page on the city's website.

1. PRESENTATION

The matters listed under presentation are informational content and for discussion only.

1-A. SAN GABRIEL VALLEY MOSQUITO VECTOR CONTROL DISTRICT - VECTOR CONTROL UPDATE

City Trustee Joseph Leon introduced the District Manager of the San Gabriel Valley Mosquito Vector Control Jason Farned. District Manager Farned shared a PowerPoint presentation about the different types of mosquitoes, the West Nile Virus, methods of mosquito population control, program benefits and the social media kits located on their website.

2. OLD BUSINESS:

2-A RECEIVE AND FILE SOLID WASTE UPDATE

On March 26, 2024, City Council awarded a franchise agreement for residential waste to Ware Disposal Inc. and a nonexclusive agreement for commercial waste to Ware Disposal Inc. and Athens Services. Service is scheduled to commence September 1, 2024. This is an update regarding the schedule and to seek direction (if any) from the City Council.

Public Speaker:

- General Manager of Ware Disposal, Jay Ware introduced Vice President of Public Relations, Liya Ding; and Customer Service Representatives, Travis Liu, Derrek Carillo, and Vanessa Enriquez. He provided updates about transition services, cart delivery dates/resizing, informational flyers in English, Chinese and Spanish and the anticipated opening of their brand-new office located in Monterey Park. He mentioned Ware's attendance at upcoming events which include The Monterey Park Business Expo and the city's Clean-up Event.

Action Taken: By Consensus, the City Council received and filed an update regarding solid waste franchises and authorized the City Manager and City Attorney to take appropriate action relating to solid waste to ensure health and safety measures are met.

3. CONSENT CALENDAR ITEMS NOS. 3A-3F

All items under the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any member of the City Council for separate consideration.

Action Taken: The City Council approved and adopted Agenda Item Nos. 3B, 3C, 3E, & 3F on Consent Calendar, excluding Item Nos. 3A & 3D which were pulled for separate discussion, reading resolutions and ordinances by the title only and waiving further reading thereof.

Motion: Moved by Mayor Pro Tem Ngo and seconded by Council Member Yiu, motion carried by the following vote:

Ayes:	Council Members:	Sanchez, Lo, Yiu, Ngo, Wong
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	None

3-A. IDENTIFYING A TAX RATE FOR COLLECTING VOTER AUTHORIZED PROPERTY TAXES FOR EMPLOYEE RETIREMENT BENEFITS BASED ON THE ASSESSED PROPERTY VALUATION ESTABLISHED BY THE COUNTY ASSESSOR'S OFFICE

The City of Monterey Park's retirement costs are funded in part by a special voter-approved property tax. Each year the City is required to establish a tax rate to generate the retirement property tax based on the assessed valuation established by the County Assessor's Office.

Action Taken: The City Council adopted Resolution No. 2024-R60 identifying the tax rate and amount of tax revenue required to fulfill the voters' intent in funding the City's retirement system.

Motion: Moved by Council Member Lo and seconded by Council Member Yiu, motion carried by the following vote:

Ayes:	Council Members:	Sanchez, Lo, Yiu, Ngo, Wong
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	None

Resolution No. 2024-R60

A RESOLUTION IDENTIFYING THE AMOUNT OF TAX REVENUE REQUIRED TO FULFILL THE VOTERS' INTENT IN FUNDING THE CITY'S RETIREMENT SYSTEM DURING FISCAL YEAR 2024-2025 AND AUTHORIZING THE LEVY OF APPROPRIATE TAXES

3-B. CAL OES AUTHORIZED AGENT SIGNATURE FORM 130 FOR NON-STATE AGENCIES

The State of California Governor's Office of Emergency Management Services (Cal OES) requires non-state agencies to execute a Designation of Subrecipient's Agent Resolution Form 130 (Cal OES Form 130) to receive State grants and financial assistance in the event of a declared emergency. This form must be on file with Cal OES and issued every three years. The City of Monterey Park submitted a Cal OES Form 130 in 2021 as part of the Local Hazard Mitigation Program Grant. However, since the grant application, the title of Director of Management Services changed to Finance Director, and as such, a new Cal OES Form 130 is needed. A Cal OES Form 130 must be approved by resolution of the Governing Body, authorizing agents of the agency to file and engage with FEMA and Cal OES for State grants and disaster assistance.

Action Taken: The City Council adopted Resolution 2024-R61 authorizing the Mayor and City Clerk to execute a State of California Governor's Office of Emergency Management Services Designation of Subrecipient's Agent Resolution Form 130 (Cal OES Form 130) appointing the City Manager, Finance Director and Fire Chief as authorized agents of the City of Monterey Park to file and engage with the Federal Emergency Management Agency (FEMA) and the State of California Governor's Office of Emergency Services (Cal OES) for grants, on Consent Calendar.

Resolution No. 2024-R61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE ON BEHALF OF THE CITY A STATE OF CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES DESIGNATION OF SUBRECIPIENT'S AGENT RESOLUTION FORM 130

3-C. PURCHASE AND DATA CONVERSION OF POLICE DEPARTMENT CAD/RMS/JMS/TMIS SOFTWARE

The City of Monterey Park Police Department's current computer software for 9-11 dispatch and records database management has been used for 18 years and lacks modern features with poor support from the current service provider, Tyler Technologies. The anticipated increased cost for the yearly service with Tyler Technologies will surpass the cost of migrating to a new software system. By migrating the department's databases to Sunridge RIMS and utilizing Sunridge Rims' advanced software systems, the Police Department will gain efficiency and capabilities that will better meet the demands of the department and the community while saving the city an anticipated cost of \$851,667.69 over ten years.

Action Taken: The City waived bidding requirements pursuant to Monterey Park Municipal Code § 3.20.050(5) and authorized the Police Department to enter into a contract with Sunridge RIMS Systems, Inc. for the purchase of a CAD/RMS/JMS/TMIS software by utilizing a cooperative purchasing exemption (Yuba County); and authorized City staff to execute a contract, on a form approved by the City Attorney, with Sunridge RIMS to implement a new CAD/RMS/JMS/TMIS computer software system, servers, data migration, training, and implementation to replace the current database, on Consent Calendar.

3-D. SAFE, CLEAN WATER PROGRAM FUND TRANSFER AGREEMENT

The City receives funds from the Safe, Clean Water (SCW) Program, also known as Measure W. On August 5, 2020, City Council approved a Transfer Agreement to receive funds through FY2023-24. It is recommended, that City Council approve a new Transfer Agreement for receipt of funds through FY 2027-28.

Discussion: Public Works Director Igoe provided a PowerPoint presentation on the item.

Action Taken: The City Council (1) authorized the City Manager to execute a Safe, Clean Water Program Fund Transfer Agreement with the Los Angeles County Flood Control District, in a form approved by the City Attorney, for the City's Stormwater Program; (2) adopted Resolution No. 2024-R62 to add stormwater projects to the Fiscal year 2024-25 Capital Improvement Program; and (3) appropriated \$596,767 in Measure W funds for the proposed Capital Improvement Projects.

Motion: Moved by Council Member Sanchez and seconded by Mayor Pro Tem Ngo, motion carried by the following vote:

Ayes:	Council Members:	Sanchez, Lo, Yiu, Ngo, Wong
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	None

Resolution No. 2024-R62

A RESOLUTION AMENDING RESOLUTION NO. 2024-R48 TO ADD STORMWATER PROJECTS TO THE CAPITAL IMPROVEMENT PLAN ("CIP") AND FINDING SUCH AMENDMENT CONFORMS WITH THE GENERAL PLAN

3-E MONTEREY PASS ROAD OVERLAY – REJECT ALL SUBMITTED BIDS

Per Resolution No. 2023-R52, the Public Works Director solicited bids for CIP 96046 – Monterey Pass Road Overlay project. The bid opening was held on July 10, 2024. The City received four bids from California contractors. Staff recommends rejection of all bids due to lack of responsible bidders and cost proposal exceeding the City's budget for this project.

Action Taken: The City Council rejected all bids for Capital Improvement Project (CIP) No. 96046 – Monterey Pass Road Overlay, on Consent Calendar.

3.F MEMORANDUM OF AGREEMENT FOR REGIONAL FOOD RECOVERY PROGRAM

Since 2021, the City has participated in the San Gabriel Valley Regional Food Recovery Program, known as FRESH SGV, for compliance with Senate Bill 1383 (SB1383). As a participating agency, the City receives support for required inspections and enforcements of edible food generators and food recovery organizations, public outreach and engagement for businesses subject to SB1383 requirements, and access to food recovery hub resources. To continue participating in the program, it is recommended that City Council authorize the City Manager to execute a Memorandum of Agreement with the San Gabriel Valley Council of Governments (SGVCOG), in the amount of \$148,146.95 for food recovery program activities. The City was recently awarded SB1383 grant funds from CalRecycle that will be used for participation in the program.

Action Taken: The City Council authorized the City Manager to execute a Memorandum of Agreement with the San Gabriel Valley Council of Governments, in a form approved by the City Attorney, for the City's participation in the San Gabriel Valley Regional Food Recovery Program for an amount of \$148,146.95; and appropriated an additional \$31,527.95 from SB1383 Grant Funds (Fund 282) to the Fiscal Year 2024-25 budget for participation in the Regional Food Recovery Program, on Consent Calendar.

4. PUBLIC HEARING- None.

5. NEW BUSINESS

5-A. EMERGENCY REPAIR OF WATER MAIN ON BRIGHTWOOD STREET – ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PUBLIC WORKS CONTRACT WITH W.A. RASIC WITHOUT THE NEED FOR COMPETITIVE BIDDING TO COMPLETE EMERGENCY WATER MAIN REPAIRS

On June 12, 2024, Public Works staff identified a water main leak on the 1100 block of Brightwood Street. Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute a Public Works contract with W.A. Rasic Construction Company, Inc. for water main line repair work, at Brightwood Street, without the need for competitive bidding. The contract would be for an amount not to exceed \$115,000.

CEQA (California Environmental Quality Act)

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

Action Taken: The City Council adopted Resolution No. 2024-R63 authorizing the City Manager to execute a Public Works contract with W.A. Rasic Construction Company, Inc., in the amount of \$115,000, without the need for competitive bidding to complete emergency repairs of the water main on Brightwood Street; and appropriated \$115,000 to the FY 2024-2025 Budget from the Water Operation Fund for the cost of the repair work.

Motion: Moved by Council Member Lo and seconded by Council Member Sanchez, motion carried by the following vote:

Ayes:	Council Members:	Sanchez, Lo, Yiu, Ngo, Wong
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	None

Resolution No. 2024-R63

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A STANDARD PUBLIC WORKS AGREEMENT WITH W.A. RASIC CONSTRUCTION COMPANY, INC. WITHOUT THE NEED FOR COMPETITIVE BIDDING FOR THE EMERGENCY REPAIR OF THE WATER MAIN AT BRIGHTWOOD STREET

6. CITY COMMUNICATIONS (CITY COUNCIL)

CITY COUNCIL COMMUNICATIONS

Council Member Sanchez talked about his appreciation with the art collaboration located at The Vincent Price Museum and spoke about National Farmers Market Day and National Dog Day.

Council Member Lo shared his appreciation to the Recreation and Community Services Department for the Tree Memorial Ceremony dedicated to three previous Council Members and to city staff for the previous Meet with the Mayor held at Venice Room. He spoke of his attendance at the grand opening of the Holiday Inn, Meet Fresh, the Monterey Park Delta Treatment Plant, Evergreen Center and T.P Banh Bao. He mentioned his planned participation in National Night Out and Movie Night at the Park.

Council Member Yiu mentioned her attendance at the same events, talked about the stock market and encouraged residents to research/engage in investing opportunities.

Mayor Pro Tem Ngo spoke of his participation in the same events, and highlighted his attendance at the Saturn Park Development Workshop, the League of California's City Division Dinner for the installation of Mayor Michael Kao and the Fujian Chamber of Commerce meeting.

Mayor Wong expressed his appreciation for the events hosted by the Recreation and Community Services department, and the work done by the Public Works department. He spoke about his attendance to the same events, highlighted the launch of the Pasadena's all electric police fleet, and congratulated Mayor Michael Kao for his installation as the President of the League of California's City Division.

7. FUTURE AGENDA ITEMS

Council Member Sanchez directed staff to implement a Resolution declaring the month of August as Back-to-School Month.

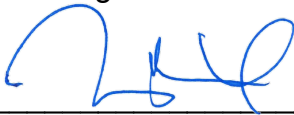
Mayor Wong directed staff to research vacant/underutilized parcels around the city that may be used as an opportunity for development.

8. CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 9:02 p.m.



Maychelle Yee
City Clerk

Approved on November 06, 2024, at the Regular City Council Meeting