

**CITY COUNCIL OF MONTEREY PARK
THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF THE FORMER
REDEVELOPMENT AGENCY, THE HOUSING AUTHORITY, THE MONTEREY PARK FINANCING
AUTHORITY AND THE MONTEREY PARK GEOLOGIC HAZARD ABATEMENT DISTRICT
AGENDA**

**REGULAR CITY COUNCIL MEETING
MONTEREY PARK CITY HALL COUNCIL CHAMBERS
320 W. NEWMARK AVENUE, MONTEREY PARK, CA 91754**

**Wednesday
January 18, 2023
6:30 p.m.**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at <http://www.montereypark.ca.gov/AgendaCenter/City-Council-17>.

The public may watch the meeting live on the city's cable channel MPKTV (AT&T U-verse, channel 99 or Charter Communications, channel 182) or by visiting the city's website at <http://www.montereypark.ca.gov/133/City-Council-Meeting-Videos>.

PUBLIC PARTICIPATION

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers. Written Communication will be accepted up to 24 hours before the meeting via email to mpclerk@montereypark.ca.gov.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER Mayor

FLAG SALUTE The Monterey Park Police Explorers

ROLL CALL Henry Lo, Vinh Ngo, Jose Sanchez, Thomas Wong, Yvonne Yiu

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS:

While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

STAFF COMMUNICATIONS:

- Community Development
- Library Services
- Public Works
- Recreation and Community Services Department

[1.] PRESENTATION

1-A. MARK KEPPEL GIRLS TENNIS TEAM - 2022 CIF DIVISION 4 TEAM CHAMPIONS

1-B. STREET PROJECTS UPDATE

[2.] OLD BUSINESS – None.

[3.] CONSENT CALENDAR ITEM NOS. 3A-3H

3-A. MONTHLY INVESTMENT REPORT – DECEMBER 2022

It is recommended that the City Council consider:

- (1) Receiving and filing the monthly investment report; and
- (2) Taking such additional, related, action that may be desirable.

3-B. RESOLUTIONS OF THE LOS ANGELES COUNTY TREASURY POOL; LOCAL AGENCY INVESTMENT FUND; AND CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

It is recommended that the City Council consider:

- (1) Adopting Resolutions to update authoritative titles for the Los Angeles County Investment Pool (County), Local Agency Investment Fund (LAIF), and California Department of Tax and Fee Administration (CDTFA); and
- (2) Taking such additional, related, action that may be desirable.

3-C. APPOINTMENT OF COMMISSION, BOARD AND COMMITTEE MEMBERS

It is recommended that the City Council consider:

- (1) Receive and file the list of Commission/Board/Committee members as listed in Attachment 1; and
- (2) Taking such additional, related, action that may be desirable.

3-D. ADOPT A RESOLUTION AMENDING RESOLUTION NO. 12195 GOVERNING PROCEDURES FOR CITY COUNCIL REORGANIZATION AND ROTATING MAYORAL RESPONSIBILITIES

It is recommended that the City Council consider:

- (1) Adopting a resolution amending Resolution Nos. 12155 and 12195 Governing Procedures for City Council Reorganization and Rotating Mayoral Responsibilities; and
- (2) Taking such additional, related, action that may be desirable.

3-E. TERMINATE LOCAL EMERGENCY RESULTING FROM EXPOSURE TO THE COVID-19 VIRUS

It is recommended that the City Council consider:

- (1) Terminating a local emergency declared by Resolution No. 2022-R93 resulting from exposure to the COVID-19 virus; and
- (2) Taking such additional, related, action that may be desirable.

3-F. ADOPT A RESOLUTION DECLARING A LOCAL EMERGENCY RESULTING FROM THE 2023 WINTER STORMS AND RATIFYING THE CITY MANAGER'S ADMINISTRATIVE DECLARATION OF EMERGENCY DATED JANUARY 12, 2023

It is recommended that the City Council consider:

- (1) Adopting a Resolution declaring a local emergency resulting from 2023 Winter Storms and ratifying the City Manager's Administrative Declaration of Emergency dated January 12, 2023; and
- (2) Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

The Resolution itself and the actions anticipated by the Resolution were reviewed pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regulations §§15000, *et seq.*, the "CEQA Guidelines"). Based upon that review, this action is exempt from further review pursuant to CEQA Guidelines § 15269(a) because the protection of public and private property is necessary to maintain service essential to the public, health and welfare

3-G. NOTICE OF COMPLETION FOR 2022 SLURRY SEAL AT VARIOUS LOCATIONS, SPECIFICATION NO. 2022-005

It is recommended that the City Council consider:

- (1) Receiving and filing the Notice of Completion recorded by the Public Works Director on December 19, 2022 accepting the 2022 Slurry Seal At Various Locations Specification No. 2022-005 completed by Onyx Paving Company, Inc.; and
- (2) Taking such additional, related, action that may be desirable.

3-H. AMENDMENT TO UNITED STORM WATER INC. AGREEMENT 2309-A, AND AWARD OF CONTRACT FOR CATCH BASIN MAINTENANCE

It is recommended that the City Council consider:

- (1) Authorizing the City Manager to execute the First Amendment, in a form approved by the City Attorney, to Agreement No. 2309-A with United Storm Water, Inc., to retrofit an additional 100 catch basins with Connector Pipe Screens in the amount of \$90,000 including labor and 15% contingency;
- (2) Authorize the City Manager to execute a three-year Maintenance Agreement with an option to extend for an additional two one-year terms, in a form approved by the City Attorney, with United Storm Water, Inc, in an amount of \$60,000 per year with annual CPI increases, for the maintenance of all City-owned catch basins and retrofitted County owned catch basins with Connector Pipe Screen (CPS) Units.
- (3) Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

[4.] PUBLIC HEARING – None.

[5.] NEW BUSINESS

5-A. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA APPOINTING COUNCIL REPRESENTATIVES TO SPECIFIC ORGANIZATIONS

It is recommended that the City Council consider:

- (1) Adopting a Resolution appointing representatives to specific organizations; and
- (2) Taking such additional, related, action that may be desirable.

[6.] CITY COMMUNICATIONS (CITY COUNCIL)

[7.] FUTURE AGENDA ITEMS

[8.] CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

ADJOURN



City Council Staff Report

DATE: January 18, 2023

AGENDA ITEM NO: Consent Calendar - 3A

TO: The Honorable Mayor and City Council
FROM: Amy Lee, City Treasurer
SUBJECT: Monthly Investment Report – December 2022

RECOMMENDATION:

It is recommended that the City Council consider:

1. Receiving and filing the monthly investment report; and
2. Taking such additional, related, action that may be desirable.

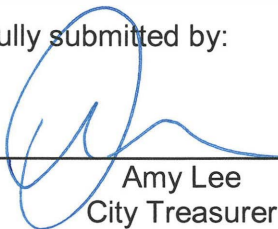
EXECUTIVE SUMMARY:

As of December 31, 2022 invested funds for the City of Monterey Park is \$76,294,782.27.

BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates and maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months. The attached monthly investment report includes a summary investment report for the LA County Pooled Investment Fund, which displays the composition by type for the entire pooled investment fund.

Respectfully submitted by:



Amy Lee
City Treasurer

Prepared by:



Martha Garcia
Finance Director

Approved by:



Ron Bow
City Manager

Staff Report
January 18, 2023

ATTACHMENT 1

Monthly Investment Report

**CITY OF MONTEREY PARK
INVESTMENT REPORT
DECEMBER 31, 2022**

INVESTMENTS PORTFOLIO PROFILE:

TOTAL BALANCE AT 12/31/22 **\$ 76,294,782.27**

INVESTMENT COMPOSITION

(1) **LA COUNTY POOLED INVESTMENT FUND** ON DEMAND 2.740% **\$ 43,118,545.52**
(See Schedule A for LA County Pool Composition)

(2) **LOCAL AGENCY INVESTMENT FUND** ON DEMAND 1.970% **\$ 26,066,236.75**

(3) <u>CERTIFICATES OF DEPOSIT</u>		Purchase Date	Maturity Date	Interest Rate	
1	PREFERRED BANK	09/03/22	09/03/23	2.51%	100,000
2	PREFERRED BANK	09/08/22	09/08/23	2.67%	150,000
3	SALLIE MAE BANK	08/11/21	08/12/24	0.70%	245,000
4	GOLDMAN SACHS BANK	08/11/21	08/12/24	0.60%	245,000
5	TOYOTA FINANCIAL SAVINGS BANK	09/16/21	09/16/24	0.65%	245,000
6	BMW BANK NORTH AMERICA	09/17/21	09/17/24	0.65%	245,000
7	SYNCHRONY BANK	09/17/21	09/17/24	0.65%	245,000
8	UBS BANK USA	09/22/21	09/23/24	0.65%	245,000
9	STATE BANK OF INDIA	10/18/21	10/18/24	0.70%	245,000
10	LIVE OAK BANKING CO.	01/14/22	01/16/24	0.70%	245,000
11	GREENSTATE CREDIT UNION	01/14/22	01/16/24	0.70%	245,000
12	BEAL BANK USA	01/19/22	01/17/24	0.70%	245,000
13	MEDALLION BANK UTAH	01/28/22	01/28/25	1.25%	245,000
14	PENTAGON FEDERAL UNION	01/31/22	01/31/25	1.25%	245,000
15	BEAL BANK	02/02/22	01/29/25	1.15%	245,000
16	AMERICAN EXPRESS NATL BANK	03/09/22	03/11/24	1.60%	245,000
17	BARCLAYS BANK DELAWARE	03/09/22	03/11/24	1.55%	245,000
18	CAPITAL ONE BANK USA	03/16/22	03/17/25	1.80%	245,000
19	VALLIANCE BANK	03/18/22	03/18/25	1.40%	245,000
20	STATE BANK OF TEXAS	03/25/22	03/25/25	1.45%	245,000
21	FIRST FED SAVINGS & LOAN	03/30/22	03/31/25	2.00%	245,000
22	LAFAYETTE FEDERAL CREDIT UNION	03/30/22	03/31/25	2.20%	245,000
23	ALLY BANK	03/31/22	03/28/24	1.95%	245,000
24	COMENITY CAPITAL BANK	04/14/22	04/14/25	2.55%	245,000
25	AMERICU CREDIT UNION	04/21/22	04/21/25	2.30%	245,000
26	BALBOA THRIFT & LOAN	04/29/22	04/29/25	2.00%	245,000
27	CONNEXUS CREDIT UNION	05/26/22	05/28/24	2.65%	245,000
28	METRO CREDIT UNION	07/13/22	07/12/24	3.20%	245,000
29	FIRST TECHNOLOGY CREDIT UNION	08/05/22	08/05/24	3.25%	245,000
30	AUSTIN TELCO FEDERAL CREDIT UNION	12/16/22	12/16/24	5.00%	245,000
Total CDs (30)				1.681%	<u>\$ 7,110,000.00</u>

OTHER INFORMATION:

BANK BALANCE: ⁽¹⁾ **\$ 12,942,435.10**

AVERAGE MATURITY DAYS 58

AVERAGE INTEREST RATE FOR THE MONTH 2.359%

THE CITY'S INVESTMENT HAS SUFFICIENT LIQUIDITY TO MEET THE CITY'S EXPENDITURE REQUIREMENTS FOR THE NEXT 180 DAYS. THE 180-DAY LIQUIDITY DISCLOSURE IS REQUIRED PER GOVERNMENT CODE 53646.

INTEREST EARNINGS FOR 2nd QTR 2022-2023 **\$ 270,308.50**

THERE HAVE BEEN NO VARIANCES TO THE INVESTMENT POLICY.

(1) Bank balance is maintained to cover outstanding warrants, payroll checks and on-going operating costs.

**POOLED SURPLUS AND SPECIFIC PURPOSE INVESTMENTS
AS OF NOVEMBER 30, 2022**

SCHEDULE A

<u>PORTFOLIO PROFILE</u>	<u>Pooled Surplus Investments</u>	<u>Specific Purpose Investments</u>
Inventory Balance at 11/30/22		
At Cost	\$ 47,126,229,699	\$ 296,053,603
At Market	\$ 44,363,505,792	\$ 272,456,769
Repurchase Agreements	\$ -	\$ -
Reverse Repurchase Agreements	\$ -	\$ -
Composition by Security Type:		
Certificates of Deposit	4.14%	0.00%
United States Government and Agency Obligations	74.01%	85.27%
Bankers Acceptances	0.00%	0.00%
Commercial Paper	21.77%	0.00%
Municipal Obligations	0.06%	0.96%
Corporate and Deposit Notes	0.02%	0.00%
Repurchase Agreements	0.00%	0.00%
Asset-Backed	0.00%	0.00%
Other	0.00%	13.77%
1-60 days	34.63%	13.77%
61 days-1 year	24.64%	1.73%
Over 1 year	40.73%	84.50%
Weighted Average Days to Maturity	886	



City Council Staff Report

DATE: January 18, 2023

AGENDA ITEM NO: Consent Calendar - 3B

TO: The Honorable Mayor and City Council
FROM: Martha Garcia, Director of Finance
SUBJECT: Resolutions of the Los Angeles County Treasury Pool; Local Agency Investment Fund; and California Department of Tax and Fee Administration

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting Resolutions to update authoritative titles for the Los Angeles County Investment Pool (County), Local Agency Investment Fund (LAIF), and California Department of Tax and Fee Administration (CDTFA); and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On the November 8, 2022, the voters of Monterey Park passed Measure MP, a $\frac{3}{4}$ cent transactions and use (sales) tax to provide funding for local city services. The CDTFA Resolution seeks Council's authorization to designate, in writing, the officer(s), employee(s), and any other person(s) authorized to examine transactions and use tax records as required by the CDTFA.

On December 7, 2022, a new Monterey Park City Treasurer took office. The County and LAIF Resolutions seek Council authorization to designate, in writing, the officer(s), employee(s), and any other person(s) authorized to deposit, withdraw, and invest in such funds.

BACKGROUND:

The County, LAIF and the CDTFA require written City Council approval to administer and/or examine City funds. The three draft Resolutions attached meet the requirements of each agency.

Staff is requesting adopting the three Resolutions to allow the identified staff and City Treasurer to manage and monitor City funds.

FISCAL IMPACT:

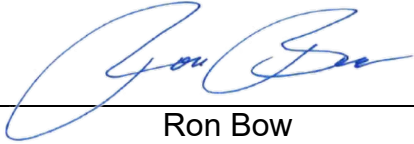
No fiscal impact.

Respectfully submitted by:

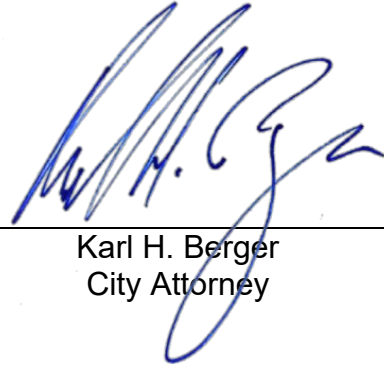


Martha Garcia
Director of Finance

Approved by:



Ron Bow
City Manager



Karl H. Berger
City Attorney

ATTACHMENT:

1. Resolution Los Angeles County Treasury Pool
2. Resolution Local Agency Investment Fund
3. Resolution California Department of Tax and Fee Administration

ATTACHMENT 1

Resolution Los Angeles County Treasury Pool

RESOLUTION NO.

A RESOLUTION AUTHORIZING AND REQUESTING THE INVESTMENT OF EXCESS FUNDS IN THE LOS ANGELES COUNTY TREASURY POOL

THE CITY COUNCIL DOES RESOLVE AS FOLLOWS:

SECTION 1: The City Council finds as follows:

- A. Government Code § 53684 allows local agencies located within the County of Los Angeles (the "County") to deposit excess funds in the Los Angeles County Treasury Pool for the purpose of investment by the Treasurer and Tax Collector of the County (the "Treasurer");
- B. The City of Monterey Park has been depositing idle monies with Los Angeles County Treasury for the purpose of investing since August 2013;
- C. It is desirable for the City to deposit from time to time idle funds in the County Treasury Pool for the purpose of investment pursuant to Government Code §§ 53601 and 53635;
- D. The City will inform the Treasurer if and to the extent any of the City of Monterey Park's funds deposited in the County Treasury Pool pursuant to this Resolution are proceeds of the issuance of bonds, certificates of participation, notes or other evidences of indebtedness ("Bond Proceeds"). If the Bond Proceeds are restricted by a certificate of the City relating to compliance with federal tax requirement ("Nonarbitrage Certificate"), the City agrees to provide the Nonarbitrage Certificate to the Treasurer so that the Treasurer can provide the market value of the Bond Proceeds as of the rebate calculation dates as provided in the Nonarbitrage Certificate. Notwithstanding the foregoing, the County takes no responsibility and the City is solely responsible for compliance with the terms and conditions of the Nonarbitrage Certificates and of any federal tax requirements that may apply to the Bond issuance. The City will review bond documents to determine if funds can be deposited into the County Treasury Pool; and
- E. The City agrees that the County may calculate the average daily balance of participants in the County Treasury Pool and may allocate monthly interest payments thereon pursuant to any reasonable method established by the County and consistently applied. The City agrees to reimburse to the County Treasury Pool any amounts disbursed to the City in error promptly upon the discovery of such error or upon the request of the Treasurer.

SECTION 2: **Authority.** The City Manager, Assistant City Manager, City Treasurer,

Finance Director and Finance Manager are authorized to take all legal actions related to monies currently invested with County on behalf of the City of Monterey Park or the Successor Agency to the Former Redevelopment Agency including, without limitation, depositing, withdrawing, and investing such monies. The City Manager, Assistant City Manager, City Treasurer, Finance Director and Finance Manager are authorized to take all needed actions to implement the purpose of this Resolution, and such regulations or policies promulgated by the County.

SECTION 3: *Supersession.* This Resolution supersedes all previous resolutions related to the Los Angeles County Treasury Pool and City authorized signatories. It will remain effective until superseded by a subsequent resolution.

SECTION 4: *Electronic Signatures.* This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 5: *Effective Date.* This Resolution is effective immediately upon adoption.

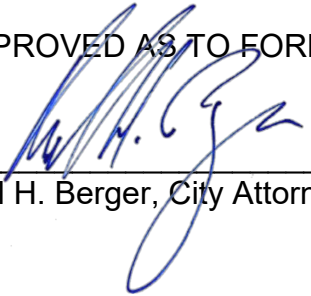
PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

Henry Lo, Mayor

ATTEST:

Maychelle Yee, City Clerk

APPROVED AS TO FORM:



Karl H. Berger, City Attorney

ATTACHMENT 2

Resolution Local Agency Investment Fund

RESOLUTION NO.

A RESOLUTION AUTHORIZING INVESTMENT OF PUBLIC MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF) AND AUTHORIZING SIGNATORIES ON ALL ACCOUNTS OF THE CITY

THE CITY COUNCIL DOES RESOLVE AS FOLLOWS:

SECTION 1: The City Council finds as follows:

- A. Government Code § 16429.1 creates a Local Agency Investment Fund (LAIF) within the treasury for the state of California allowing local agencies to deposit money for investment purposes; and
- B. It is in the public interest for public monies to be deposited in the LAIF for investment purposes.

SECTION 2: **Authority.** The City Manager, Assistant City Manager, City Treasurer, Finance Director and Finance Manager are authorized to take all legal actions related to monies currently invested with LAIF on behalf of the City of Monterey Park or the Successor Agency to the Former Redevelopment Agency including, without limitation, depositing, withdrawing, and investing such monies. The City Manager, Assistant City Manager, City Treasurer, Finance Director and Finance Manager are authorized to take all needed actions to implement the purpose of this Resolution, Government Code § 16429.1, and such regulations or policies promulgated by the State Treasurer's Office. The following City of Monterey Park officials are authorized to order the deposit or withdrawal of monies in the LAIF and authorized signatories to sign for, open and maintain bank accounts on behalf of the City of Monterey Park: City Manager, Assistant City Manager, City Treasurer, Finance Director and Finance Manager.

SECTION 3: **Supersession.** This Resolution supersedes all previous resolutions related to LAIF and City authorized signatories. It will remain effective until superseded by a subsequent resolution.

SECTION 4: **Electronic Signatures.** This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 5: **Effective Date.** This Resolution is effective immediately upon adoption.

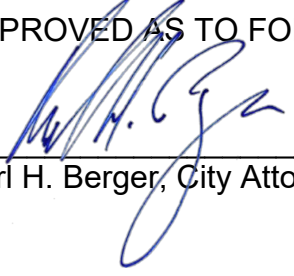
PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

Henry Lo, Mayor

ATTEST:

Maychelle Yee, City Clerk

APPROVED AS TO FORM:



Karl H. Berger, City Attorney

ATTACHMENT 3
Resolution California Department of
Tax and Fee Administration

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK AUTHORIZING EXAMINATION OF
SALES OR TRANSACTIONS AND USE TAXES RECORDS**

WHEREAS, pursuant to Ordinance Numbers 1360 and 2225 of the City of Monterey Park ("City"), and Revenue and Taxation Code section 7270, the City entered into a contract with the California Department of Tax and Fee Administration ("Department") to perform all functions incident to the administration and collection of transactions and use taxes; and

WHEREAS, the City Council deems it desirable and necessary for authorized officers, employees and representatives of the City to examine confidential sales or transactions and use tax records of the Department pertaining to transactions and use taxes collected by the Department for the City pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales or transactions and use tax records of the Department;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEREY PARK
HEREBY RESOLVES AS FOLLOWS:**

SECTION 1: That the City Manager, City Attorney, Assistant City Manager, Director of Finance and Finance Manager or other officer or employee of the City designated in writing by the City Manager to the California Department of Tax and Fee Administration is hereby appointed to represent the City with authority to examine sales or transactions and use tax records of the Department pertaining to transactions and use taxes collected for the City by the Department pursuant to the contract between the City and the Department.

SECTION 2: The information obtained by examination of Department records shall be used only for purposes related to the collection of City transactions and use taxes by the Department pursuant to that contract, and for purposes related to the following governmental functions of the City:

- (a) Budget planning and revenue management
- (b) Transportation planning
- (c) Community and economic development

(d) City administration

(e) Business license tax administration

The information obtained by examination of Department records shall be used only for those governmental functions of the City listed above.

SECTION 3: That Hinderliter De Llamas and Associates is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to transactions and use taxes collected for the City by the Department. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the City and the Hinderliter De Llamas and Associates:

- a) has an existing contract with the City to examine those sales or transactions and use tax records;
- b) is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
- c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- d) is prohibited by that contract from retaining the information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

The information obtained by examination of Department records shall be used only for purposes related to the collection of City transactions and use taxes by the Department pursuant to the contract between the City and the Department and for those purposes relating to the governmental functions of the City listed in Section 2 of this Resolution.

SECTION 4. That Hinderliter De Llamas and Associates is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to any petition or appeal for the reallocation/redistribtuion of sales or transactions and use taxes that was filed by Hinderliter De Llamas and Associates on behalf of the City pursuant to the contract between the Hinderliter De Llamas and Associates and City. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the City and the Hinderliter De Llamas and Associates:

- a) has an existing contract with the City to examine those sales or transactions and use tax records;

- b) is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
- c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- d) is prohibited by that contract from retaining the information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

SECTION 5: This Resolution supersedes all prior resolutions of the City Council adopted pursuant to subdivision (b) of Revenue and Taxation Code section 7056.

SECTION 6: This Resolution may be executed with electronic signatures in accordance with Government Code § 16. 5 and Monterey Park Municipal Code Chapter Chapter 3.95. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 7: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 8: This Resolution will become effective immediately upon adoption by the City Council and will remain effective repealed or superseded.

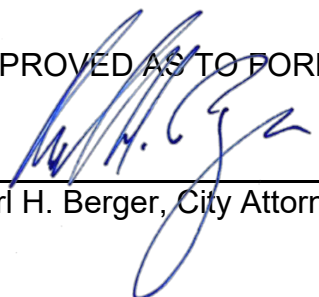
PASSED AND ADOPTED this 18th day of January, 2023.

Henry Lo, Mayor

ATTEST:

Maychelle Yee, City Clerk

APPROVED AS TO FORM:



Karl H. Berger, City Attorney



City Council Staff Report

DATE: January 18, 2023

AGENDA ITEM NO: Consent Calendar - 3C

TO: The Honorable Mayor and City Council
FROM: Maychelle Yee, City Clerk
SUBJECT: Appointment of Commission, Board and Committee members.

RECOMMENDATION:

It is recommended that the City Council

- (1) Receive and file the list of Commission/Board/Committee members as listed in Attachment 1; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

In 2013, the City Council added Chapter 2.82 to the Monterey Park Municipal Code ("MPMC") restructuring the establishment of the Commissions, Boards and Committees, collectively "Commissions," and redefines the appointment procedures. In accordance with the MPMC, each council member appoints his/her respective representative(s) to the 9 commissions to serve a maximum of two 4-year terms. If an individual separates from serving on a board or commission because the individual has completed serving terms, such person cannot be reappointed to the same board or commission for at least twelve consecutive months unless authorized by City Council to extend their term. Commissions term is automatically rolled over unless otherwise directed by council members.

BACKGROUND:

Each council member may appoint 1 member to Business Improvement District Advisory Committee, Design Review Board, Economic Development Advisory Commission, Environmental Commission, Planning Commission, Recreation and Parks Commission, and Traffic Commission; and 2 members to the Commission on Aging and Community Participation Commission. Certain commissions may have certain background requirements to qualify. Each commissioner serves at the pleasure of the appointing council member.

Attached to the staff report is MPMC § 2.82, Resolution No. 11589, a blank Application for Civic Service and a spreadsheet listing current commissioners for each individual council member. Council members can review, confirm appointments, extend terms, and/or make new selections at a subsequent council meeting or by contacting the City Clerk's office. Commissioners will be required to submit an application, have their fingerprinting completed, and/or complete a residency verification form upon appointment.

FISCAL IMPACT:

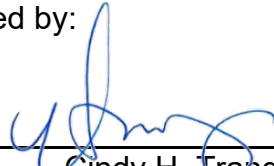
None.

Respectfully submitted by:



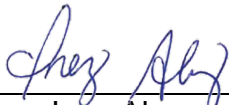
Maychelle Yee
City Clerk

Prepared by:



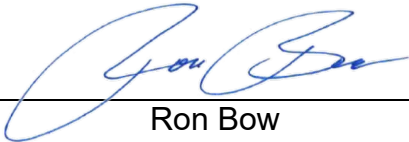
Cindy H. Trang
Deputy City Clerk

Reviewed by:



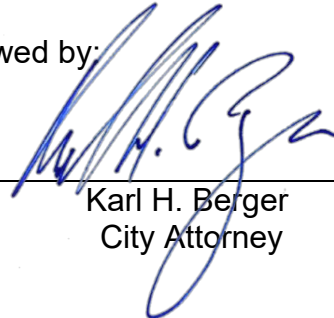
Inez Alvarez
Assistant City Manager

Reviewed by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
City Attorney

Attachments:

1. MPMC 2.82
2. Resolution No. 11589
3. Application for Civic Service
4. List of Commissions Appointments

ATTACHMENT 1

MPMC 2.82

Monterey Park, California Municipal Code

Title 2 ADMINISTRATION AND PERSONNEL

Chapter 2.82 GENERAL REQUIREMENTS FOR CITY COMMISSIONS, BOARDS AND COMMITTEES

Note

2.82.010 Purpose.

2.82.020 Compensation.

2.82.030 Further provisions.

2.82.040 Membership.

2.82.050 Terms of office.

2.82.060 Appointment procedures.

2.82.070 Removal by city council.

2.82.080 Organization.

2.82.090 Nonattendance.

2.82.100 Vacancy.

Note

* Prior ordinance history: Ords. 1520, 1523, 1753, 1756, 1874, 1888, 1988 and 1994.

2.82.010 Purpose.

This chapter is adopted for the purpose of setting forth the enabling provisions establishing the city's various bodies, boards, and commissions (collectively "committees") that assist the city council in conducting public business and prescribing the manner in which persons may be appointed to such committees. Additional committees may be created by city council resolution. (Ord. 2098 § 2, 2013)

2.82.020 Compensation.

The city council may, by resolution, determine whether, and in what amount, compensation will be provided for members of the committees established by this chapter. Without a city council resolution establishing compensation, it is conclusively presumed that no compensation is to be provided. (Ord. 2098 § 2, 2013)

2.82.030 Further provisions.

(a) Member qualifications and/or committee duties or responsibilities may be revised or amended by city council resolution.

(b) Members of the library board are not subject to this chapter, pursuant to [Education Code](#) Section 18911.

(c) Persons serving on one committee cannot simultaneously serve on another committee. (Ord. 2156 § 3, 2018; Ord. 2098 § 2, 2013)

2.82.040 Membership.

(a) Unless otherwise provided, committees established pursuant to this division consist of five members who are appointed individually, one per city council member, in the manner provided by this chapter. Regardless of the number of committee members, in all instances three members constitute a quorum. The city manager may designate an ex-officio staff person to serve as secretary and custodian of records who will not have a vote.

(b) Unless otherwise provided, during their incumbency all members must be, and remain, a resident in fact of the city. Residency will be verified annually by the city clerk's office. Should any member cease to be a city resident, that office is deemed vacant and the term of such member terminated. The secretary will notify the city council and the city clerk of such termination as soon as administratively possible.

(c) Convicted felons cannot serve on committees. (Ord. 2209 § 2, 2021; Ord. 2098 § 2, 2013)

2.82.050 Terms of office.

(a) Unless otherwise provided by law or resolution, each member may serve for two, four-year terms. If an individual separates from serving on a board or commission because the individual has completed serving terms, such person cannot be reappointed to the same board or commission for at least twelve consecutive months unless authorized by city council to extend their term. A person cannot serve on more than one board or commission at the same time.

(b) Unless otherwise provided, all committee members will serve until a successor is qualified and appointed. (Ord. 2209 § 1, 2021; Ord. 2156 § 4, 2018; Ord. 2098 § 2, 2013)

2.82.060 Appointment procedures.

(a) Persons seeking appointment to a committee should file applications, in a form prescribed by the city clerk, or designee, with the city clerk.

(b) Unless otherwise provided, each councilmember may appoint one person to a particular board or commission. Persons nominated by a councilmember are announced at a council meeting, but the nomination does not require ratification by council action.

(c) Every term begins January 1 and ends December 31 of the following year. (Ord. 2221 § 1, 2022; Ord. 2098 § 2, 2013)

2.82.070 Removal by city council.

Notwithstanding any other provision of this chapter, all members serve at the pleasure of the appointing city council member and may be removed by that council member at any time. (Ord. 2098 § 2, 2013)

2.82.080 Organization.

(a) Each May, a committee will annually organize and elect a chairperson and vice-chairperson from its membership for a one-year term. In the chairperson's or vice-chairperson's absence or disability, the committee may designate a chairperson or vice-chairperson pro tempore.

(b) Regular meetings may be held on a day and time established by committee resolution and may be amended from time to time.

(c) Committees may establish a procedure for calling special meetings and may also adopt application requirements, meeting procedures, and other reasonable rules and regulations for conducting business. Minutes must be kept of all meetings and the secretary will deliver copies of minutes to the city clerk for filing.

(d) Committees may designate one of its members, or a subcommittee composed of not more than two members, to study, review, consider, or make recommendations concerning any matter within the committee's purview. (Ord. 2098 § 2, 2013)

2.82.090 Nonattendance.

(a) Unless otherwise provided, if a committee member fails to attend three consecutive meetings, unless excused for cause by the committee chairperson, that member's office is deemed vacant and the member's term ended. The committee secretary must immediately notify the city council and city clerk of such termination.

(b) Any member of any city commission, board or committee appointed by a city council member, and terminated from said commission, board or committee for absences, whether excused or unexcused, cannot be nominated for appointment to any city commission, board or committee for a period of twelve months after said termination became effective. (Ord. 2098 § 2, 2013)

2.82.100 Vacancy.

If a vacancy occurs other than term expiration, notice must be given to the city council and city clerk. The appointing city council member may appoint a new member in accordance with this chapter for the remaining portion of the term, subject to the Maddy Act ([Government Code](#) Section 54970 et seq.); any partial term of service will count as a full year toward the term of office. (Ord. 2098 § 2, 2013)

Contact:

City Clerk: (626) 307-1359, mpclerk@montereypark.ca.gov

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ATTACHMENT 2

Resolution No. 11589

RESOLUTION NO. 11589

A RESOLUTION ESTABLISHING VARIOUS BOARDS AND COMMISSION IN ACCORDANCE WITH CHAPTER 2.82 OF THE MONTEREY PARK MUNICIPAL CODE.

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: Unless otherwise provide by this Resolution, all Boards and Commissions established by this Resolution will conform with Monterey Park Municipal Code ("MPMC") Chapter 2.82 as to membership, terms, and procedures.

SECTION 2: **Commission on Aging.** The City Council establishes a Commission on Aging as follows:

A. *Membership.* The Commission on Aging will consist of ten individuals. Each councilmember may appoint two individuals to the Commission on Aging in accordance with MPMC Chapter 2.82.

B. *Responsibilities.* The Commission on Aging may undertake the following activities:

1. Provide liaison and coordination among the senior citizen community, the city council, the recreation and parks commission, the community relations commission, community service organizations, and other governmental and private agencies in relation to aging;
2. Promote and encourage community interest and responsibility to correct and prevent problems of aging;
3. Obtain resources for available grants and funds for senior citizen projects;
4. Improve the physical and social environment with respect to senior citizens;
5. Obtain and distribute resource information for various services intended to benefit senior citizens such as legal aid, medical programs, housing and transportation;
6. Encourage established agencies to take responsibility for meeting needs as they are discovered and to take all appropriate action;

7. Develop and assist in planning appropriate services or projects if existing agencies are unable to meet the need;
8. Participate in the establishment of the policy and/or program development of such service or project during and after its formulation; and
9. Act in an advisory capacity to the city council in all matters pertaining to senior citizen problems.

SECTION 3: Business Improvement District Advisory Committee. The City Council establishes a Business Improvement District Advisory Committee as follows:

- A. *Membership.* Members serving on the Business Improvement District Advisory Committee must own or operate a business within the business improvement district.
- B. *Responsibilities.* The Business Improvement District Advisory Committee may undertake the following activities:
 1. Make recommendations to the City Council regarding operations and marketing for the downtown business area;
 2. Make recommendations to the City Council regarding the methods and ways in which the revenue is derived from the charges, assessments and contributions imposed or authorized by Chapter 5.82 of this Code and California Streets and Highways Code §§ 36500, *et seq.*

SECTION 4: Youth Advisory Board. The Youth Advisory Board established by Resolution No. 9939 and Resolution No. 9984 is dissolved and Resolution Nos. 9939 and 9984 are repealed.

SECTION 5: Community Participation Commission. The City Council establishes a Community Participation Commission as follows:

- A. *Membership.* The Community Participation Commission will consist of ten members plus seven non-voting youth members. Each councilmember may appoint two individuals to the Community Participation Commission in accordance with MPMC Chapter 2.82.
- B. Youth members will be selected by the Community Participation Commission as follows:
 1. Three members from the Alhambra Unified School District;

2. Two members from the Montebello Unified School District;
3. Two members at large from the community to accommodate students attending private schools
4. Members must be currently attending high school or attended within the last six months.

C. *Responsibilities.* The Community Participation Commission may undertake the following activities:

1. Coordinate activities and programs with the Youth Advisory Board;
2. Seek out and publicize artistic, cultural and historic exhibits, performances and opportunities that enhances the community;
3. Increase public awareness and appreciation of Monterey Park's history and heritage;
4. Preserve memorabilia and records of the history of Monterey Park and maintain a written history of the city;
5. Conduct and recommend programs which will increase good will among residents of the community and open new opportunities into all phases of community life for all residents;
6. To make residents aware of the services, programs and organizations available in the community;
7. Provide information and opportunities for newcomers to become involved in the community;
8. Foster mutual regard and understanding among all racial, religious and ethnic groups in the community;
9. Participate in community affairs;
10. Promote and encourage community interest and responsibility to correct and prevent conditions of neighborhood blight and deterioration by developing programs and resources in order to provide for a more suitable living environment for all residents;
11. Involve youths in community activities; and

12. Act in an advisory capacity to the city council on all matters pertaining to the city's community participation activities.
13. Review existing youth programs and make recommendations to improve these programs;
14. Inform the Community Participation Commission and City Council of the needs, concerns, achievements, goals and problems of the youth in the community;
15. Promote increased interest and participation among the youth in community affairs;
16. Foster increased understanding between youth groups within the community by providing conflict resolution; and
17. Provide an annual report to the City Council via the Community Participation Commission regarding the status of the community's youth.

SECTION 6: Economic Development Advisory Commission. The City Council establishes an Economic Development Advisory Commission as follows:

- A. *Membership.* Each member must be either a resident of the city or have business experience with a background in finance, economics or development.
- B. *Responsibilities.* The Economic Development Advisory Commission may undertake the following activities:
 1. Monitor implementation of the most current economic development strategic plan adopted by the city council;
 2. Recommend updates or amendments to the economic development strategic plan as deemed necessary;
 3. Provide the city council with annual reports on progress towards meeting economic and community development goals as identified in the economic development strategic plan; and
 4. Act in an advisory capacity to the city council on the needs of local businesses, and the availability of economic development opportunities and resources.

SECTION 7: Environmental Commission. The City Council establishes an Environmental Commission as follows:

A. *Membership.* The Environmental Commission will consist of five members plus two ex officio youth members appointed by the Environmental Commission. Each member may be a resident of the city of Monterey Park, an individual operating or working in the city of Monterey Park, or a professional or scholar in the environmental field.

B. *Responsibilities.* The Environmental Commission may undertake the following activities:

1. Develops and implement policies and procedures relevant to the environment and sustainability of the community;
2. Promote programs to increase the education and awareness of the environment, in addition to providing direct benefits to individual residents and businesses through dollar savings;
3. Investigate potential funding in order to implement programs directly in the community and to operate the activities of the commission;
4. Monitoring legislative activities that would affect the city and provide recommendations to the city council;
5. Undertake such activities as directed by the city council for other issues deemed necessary as the environmental integrity of the city that affects numerous areas of municipal government, planning, transportation, air quality, congestion management, and community improvement; and
6. Serve in advisory capacity to the city council on issues deemed relevant to the environment and sustainability of the city.

SECTION 8: Recreation and Parks Commission. The City Council establishes a Recreation and Parks Commission as follows:

A. *Membership.* The Recreation and Parks Commission will consist of five members plus ex officio member(s) as approved by the city manager or it's designees. Regular members cannot hold any paid office or employment in the city government.

B. *Responsibilities.* The Recreation and Parks Commission may undertake the following activities:

1. Act in advisory capacity to the city council and administrative personnel in all matters pertaining to parks, parkways and public recreation and to cooperate with other governmental agencies and civic groups in the acquisition, planning and programming thereof;
2. Formulate and propose policies on recreation services for approval by the city council;
3. Make periodic inventories of recreation services that may be needed and interpret the needs of the public to the city council and administration;
4. Aid in coordinating the recreation services with the programs of other governmental agencies and voluntary organizations;
5. Inform the public of the policies and functions of the recreation and parks program; and
6. Inform, advise and cooperate with boards of education and boards of school trustees of school districts comprising a part of the city or being immediately adjacent to the city to the extent that such information, advice and cooperation shall be proper and desirable in preparing, revising or carrying out the park or recreation program of the city.

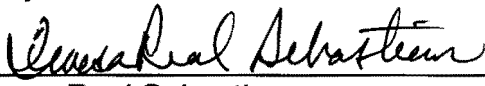
SECTION 9: All boards and commissions nametags, business cards and letterheads must be approved by the city manager or his designee.

SECTION 10: Resolution is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, *et seq.*) because it consists only of revisions and clarifications to existing codes and procedures regarding appointing persons to City commissions, boards, and committees. Adopting this Resolution will not have the effect of deleting or substantially changing any regulatory standards or required findings.

SECTION 11: This Resolution will become effective on the same date as Ordinance No. 2098 and will remain effective unless repealed or superseded.

SECTION 12: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

PASSED AND ADOPTED this 19th day of June, 2013.

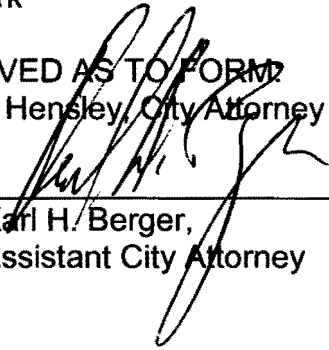


Teresa Real Sebastian,
Mayor

ATTEST: 

Vincent Chang,
City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: 

Karl H. Berger,
Assistant City Attorney

State of California)
County of Los Angeles) ss.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. 11589 was duly and regularly adopted by the City Council of the City of Monterey Park at a meeting held on the 19th day of June, 2013, by the following vote:

Ayes: Council Members: Chan, Liang, Wong
Nayes: Council Members: Ing, Real Sebastian
Absent: Council Members: None
Abstain: Council Members: None

Dated this 19th day of June, 2013.



Vincent Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 3

Application for Civic Service



CITY OF MONTEREY PARK

320 West Newmark Ave.
Monterey Park, CA 91754
(626) 307-1362
www.montereypark.ca.gov

Application for Civic Service City Commissions/Boards/Committees

The Monterey Park City Council seeks citizens to serve on duly constituted Boards, Commissions, and Committees to assist and advise City Council on specific assigned matters. No citizen may serve on more than one standing Board, Commission, or Committee at one time. Applications will be kept on file for one (1) year from the date received. For certain boards, annual residency verification is required in accordance to MPMC 2.82. This is a public document and is subject to disclosure. Please return completed application **and** proof of residency (if required) to the City Clerk's office by mail or email at mpclerk@montereypark.ca.gov. Upon appointment, commissioner will be required to take and pass a live scan.

Name _____

Commission/Committee or Board on which you want to serve (You may list more than one)

1) _____ 3) _____
2) _____ 4) _____

Home Address _____ City _____

Zip Code _____ If resident of the City of Monterey Park, how long? _____

E-Mail Address _____ Telephone _____

Occupation _____

Business Name _____

Business Address _____

Zip Code _____ Telephone _____

Have you ever been convicted of a felony? Yes ☐ No ☐

If so, please state the nature of offense, state and disposition on a separate sheet of paper. Convictions will not necessarily result in automatic disqualification, however, failure to give complete and accurate information may be grounds for rejection and/or removal from office.

Prior Community Involvement/Activities

CITY OF MONTEREY PARK – Application for Civic Service
City Commissions/Boards/Committees

Name _____

Provide a brief review of your background, qualifications, education and your interest in serving the City

References: List two.

Name _____

Address _____

Telephone _____

Name _____

Address _____

Telephone _____

I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents is true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of commission.

I further acknowledge that information contained in this application is a public record and may be subject to disclosure and I may be required to file a Statement of Economic Interests Form (Form 700).

Signature _____ Date _____

For office use only

I certified that proof of residency was verified in accordance to MPMC 2.82. I declare under penalty of perjury that the forgoing is true and correct.

Proof of residency: Name: _____

Government Issued ID ☐

Utility Bill ☐

Voter Registration ☐

Other _____

Signature _____ Date _____

ATTACHMENT 4

List of Commissions Appointments

HENRY LO

Seat:	Commission:	Commissioner:	Terms:
Seat No. 7	Commission on Aging	Tak Kuen "Charles" Mau 771 S. Lincoln Ave, 91755 (626) 215-9692 Takmau888@gmail.com	5/1/20 – 12/31/24
Seat No. 8	Commission on Aging	Ryan "Rufus" Sprague 733 Mooney Dr, 91755 626-620-3667 fatgwailo@gmail.com	11/23/21 – 12/31/24
Seat No. 4	Business Improvement District Advisory Committee	Vacant	
Seat No. 7	Community Participation Commission	Shirley Hwong 475 Cumbre St, 91754 213-712-0439 C 323-262-0455 R ptashirley@aol.com	5/1/20 – 12/31/24
Seat No. 8	Community Participation Commission	Mary Ann Garcia-Barlow 2200 Verde Vista Dr, 91754 (626) 232-0218 R (213) 241-1000 B maryannbarlow@hotmail.com	5/1/20 – 12/31/24
Seat No. 4	Design Review Board	Philip Smith 1300 Grandridge Ave, 91754 (626) 898-3523 (626) 219-8027 phil.personal888@gmail.com	5/1/20 – 12/31/24
Seat No. 4	Economic Development Advisory Commission	Alexander Fung 1954 Fulton Ave, 91755 afung@sgvcog.org alexander.fung.929@gmail.co m 626-463-8439	5/1/20 – 12/31/24
Seat No. 4	Environmental Commission	Kathy Hyang Ko 148 Casuda Canyon Dr Apt E, 91754 (213) 819-3594 R Kathyh.ko@gmail.com	5/1/20 – 12/31/24
Seat No. 4	Planning Commission	Tammy Sam 1901 Magnolia Dr., 91755 (626) 328-9680 Tammy.sam@gmail.com	5/1/20 – 12/31/24

Seat No. 4	Recreation and Parks Commission	Barbara Ngai 206 S. Alhambra Ave, 91755 (626) 642-8834 barbarapcngai@gmail.com	5/1/20 – 12/31/24
Seat No. 4	Traffic Commission	Daisy Ma 715 S. Lincoln, 91755 (626) 688-7018 Madaisy3@gmail.com	5/1/20 – 12/31/24

YVONNE YIU

Seat:	Commission:	Commissioner:	Terms:
Seat No. 3	Commission on Aging	Betty Wang 426 S. Ramona Ave #A, 91754 (626) 318-1335 R (562) 889-3974 B Bettywang1335@gmail.com bettywangwang1335@gmail.com	5/1/20 – 12/31/24
Seat No. 4	Commission on Aging	Vacant	
Seat No. 2	Business Improvement District Advisory Committee	Elizabeth Yang Yang Law Office, PC 199 W Garvey #201, 91754 (Business) 641 S. Bradshaw Ave (Home) (909) 996-5906 Lizyang8@gmail.com elizabeth@yanglawoffices.com	9/15/21 – 12/31/24
Seat No. 3	Community Participation Commission	Vacant	
Seat No. 4	Community Participation Commission	Isabel Wu 234 N. Moore Ave #B, 91754 626-840-5240 teamwithoutlimits@gmail.com	5/1/21 – 12/31/24
Seat No. 2	Design Review Board	Vacant	
Seat No. 2	Economic Development Advisory Commission	Amy Newman 1033 Ridgcrest St., 91754 (323) 807-5882 Anewman323@gmail.com	5/1/20 – 12/31/24
Seat No. 2	Environmental Commission	Vacant	
Seat No. 2	Planning Commission	Jasmine Pesantes 1000 Chalet Terrace, 91754 626-545-9491 jasminehopedawson@gmail.com	6/15/22 – 12/31/24
Seat No. 2	Recreation and Parks Commission	Cheuk Ning (Johnny) Kwok 268 Coral View St, 91755 (626) 272-1108 R (323) 409-4615 B Johnny_kwok@hotmail.com	5/1/20 – 12/31/24
Seat No. 2	Traffic Commission	Paul G. Perez 2360 Westcott Ave., 91754 (213) 503-4323 C pgperezjd@yahoo.com	5/1/20 – 12/31/24

THOMAS WONG

Seat:	Commission:	Commissioner:	Terms:
Seat No. 1	Commission on Aging	Vacant	
Seat No. 2	Commission on Aging	Virginia Mason-Greene 653 W Pomona Blvd #B, 91754 323-304-7300 birdiesbag@yahoo.com	1/22/18 – 4/30/18 5/1/18 – 4/30/19 5/1/19 – 4/30/20 5/1/20 – 4/30/21 5/1/21 – 4/30/22 1/1/22 – 12/31/22
Seat No. 1	Business Improvement District Advisory Committee Termed out	Josephine Louie United Pacific Bank 101 W Garvey Ave, 91754 (B) 146 E Arlight St, 91755 (R) (626) 625-8139 josephinelouie@yahoo.com	8/5/15 - 4/30/16 5/1/16 - 4/30/17 5/1/17 - 4/30/18 5/1/18 – 4/30/19 5/1/19 – 4/30/20 5/1/20 - 4/30/21 5/1/21 – 4/30/22 1/1/22 – 12/31/22
Seat No. 1	Community Participation Commission	Carol Ann Sullivan 1590 Abajo Dr, 91754 (909) 217-2001 carolasull@gmail.com	6/1/16 - 4/30/17 5/1/17 - 4/30/18 5/1/18 – 4/30/19 5/1/19 – 4/30/20 5/1/20 - 4/30/21 5/1/21 – 4/30/22 1/1/22 – 12/31/22
Seat No. 2	Community Participation Commission	Vacant	
Seat No. 1	Design Review Board	Vacant	
Seat No. 1	Economic Development Advisory Commission	Tomas Wong 1017 Ridgcrest St, 91754 (213) 215-4352 R (626) 289-6660 B Tomas.wong@sbcglobal.net	4/20/21 – 4/30/21 5/1/21 – 4/30/22 1/1/22 – 12/31/22
Seat No. 1	Environmental Commission	Vacant	
Seat No. 1	Planning Commission Termed out	Ricky Choi 1824 Fernbank Ave, 91754 (626) 688-1010 R (213) 891-2965 B (626) 373-2686 Rchoi.mpk@gmail.com	8/7/13 - 4/30/14 5/1/14 - 4/30/15 5/1/15 - 4/30/16 5/1/16 - 4/30/17 5/1/17 - 4/30/18 5/1/18 - 4/30/19 5/1/19 – 4/30/20 5/1/20 - 4/30/21 5/1/21 – 4/30/22
Seat No. 1	Recreation and Parks Commission	Grace Young 727 De La Fuente St, 91754 (626) 537-5443 Graceyoung1@gmail.com	11/4/20 – 4/30/21 5/1/21 – 4/30/22 1/1/22 – 12/31/22

Seat No. 1	Traffic Commission Termed Out	Benkin Jong 822 Crest Vista Dr., 91754 (626) 282-2932 R Bennyballer7@gmail.com	11/6/13 - 4/30/14 5/1/14 - 4/30/15 5/1/15 - 4/30/16 5/1/16 - 4/30/17 5/1/17 - 4/30/18 5/1/18 - 4/30/19 5/1/19 - 4/30/20 5/1/20 - 4/30/21 5/1/21 - 4/30/22 1/1/22 - 12/31/22
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JOSE SANCHEZ

Seat:	Commission:	Commissioner:	Terms:
Seat No. 5	Commission on Aging	Paul Isozaki 1468 Arriba Dr. , 91754 626-289-3583 R 626-236-8480 C pisozaki@gmail.com	5/1/20 - 4/30/21 5/1/21 - 4/30/22 1/1/22 - 12/31/22
Seat No. 6	Commission on Aging	Vacant	
Seat No. 3	Business Improvement District Advisory Committee Termed out	Guey Lin Jeng (Gene) Martin Florist 153 E. Garvey Ave, 91755 (626) 573-3010 martinflorist@msn.com	8/21/13- 4/30/14 5/1/14 - 4/30/15 5/1/15 - 4/30/16 5/1/16 - 4/30/17 5/1/17 - 4/30/18 5/1/18 - 4/30/19 5/1/19 - 4/30/20 5/1/20 - 4/30/21 5/1/21 - 4/30/22 1/1/22 - 12/31/22
Seat No. 5	Community Participation Commission	Sandra Hidalgo "Sandy" 1001 College View Lane, 91754 (323) 715-5385 sdhidalgo64@gmail.com sandyhidalgo64@outlook.com	5/1/17 - 04/30/18 5/1/18 - 4/30/19 5/1/19 - 4/30/20 5/1/20 - 4/30/21 5/1/21 - 4/30/22 1/1/22 - 12/31/22
Seat No. 6	Community Participation Commission	Vacant	
Seat No. 3	Design Review Board	Dennis Lee 253 Barranca Dr, 91754 626-354-7500 dlarchs@yahoo.com	9/22/20 - 4/30/21 5/1/21 - 4/30/22 1/1/22 - 12/31/22
Seat No. 3	Economic Development Advisory Commission	Billy Yeung 1390 Sunnyslope Dr, 91754 (626) 319-7281 (323) 337-4942 B billycyeung@gmail.com	3/5/21 - 4/30/21 5/1/21 - 4/30/22 1/1/22 - 12/31/22
Seat No. 3	Environmental Commission	Danielle Sprague 733 Mooney Dr, 91755 626-623-0307 daniellesprague@hotmail.com	9/22/20 - 4/30/21 5/1/21 - 4/30/22 1/1/22 - 12/31/22
Seat No. 3	Planning Commission	Peter W. Fung 348 Peach St, 91755 (626) 215-5211 (888) 840-1068 B Peter.interphase@gmail.com	5/1/21 - 4/30/22 1/1/22 - 12/31/22

Seat No. 3	Recreation and Parks Commission Termed Out	Paul Duke Lee 1450 Arriba Drive, 91754 (213) 999-3431 (213) 740-1580 B pauldukelee@gmail.com	1/26/15 - 4/30/16 5/1/16 - 4/30/17 5/1/17 - 4/30/18 5/1/18 - 4/30/19 5/1/19 - 4/30/20 5/1/20 - 4/30/21 5/1/21 - 4/30/22 1/1/22 - 12/31/22
Seat No. 3	Traffic Commission	Vacant	

VINH NGO

Seat:	Commission:	Commissioner:	Terms:
Seat No. 9	Commission on Aging	Siu Ying Fong 696 Aztec Way, 91755 626-665-7057 alsfong@gmail.com	6/2/21 – 4/30/22 1/1/22 – 12/31/22
Seat No. 10	Commission on Aging Termed out	Alex Tang 1662 Sombrero Dr, 91754 (626) 483-3888 C (626) 573-2333 axtang@yahoo.com	5/1/15 - 4/30/16 5/1/16 - 4/30/17 5/1/17 - 4/30/18 5/1/18 - 4/30/19 5/1/19 - 4/30/20 5/1/20 - 4/30/21 5/1/21 - 4/30/22 1/1/22 – 12/31/22
Seat No. 5	Business Improvement District Advisory Committee	Jessy Li Dynasty World Travel 237 E. Garvey Ave, 91755 (Business) 626-288-8368 B 28 Dovetail Lane, Bradbury, CA 91008 (Home) (626) 475-3884 jessy@dynastyworldtravel.co m	8/15/18 – 4/30/19 5/1/19 – 4/30/20 5/1/20 - 4/30/21 5/1/21 - 4/30/22 1/1/22 – 12/31/22
Seat No. 9	Community Participation Commission Termed out	Victoria Chavez 1278 Dorner Dr., 91754 (323) 356-4379 Victoria.cmonarca@gmail.com	8/7/13 - 4/30/14 5/1/14 - 4/30/15 5/1/15 - 4/30/16 5/1/16 - 4/30/17 5/1/17 - 4/30/18 5/1/18 – 4/30/19 5/1/19 – 4/30/20 5/1/20 - 4/30/21 5/1/21 – 4/30/22 1/1/22 – 12/31/22
Seat No. 10	Community Participation Commission	Vacant	
Seat No. 5	Design Review Board	Matthew Lum 1500 Star Ridge Dr, 91754 (626)898-2294 (213)978-1912 matthewtlum@gmail.com	3/29/22 – 4/30/22 1/1/22 – 12/31/22
Seat No. 5	Economic Development Advisory Commission	Dora Leung 1199 Williams St, 91754 (626) 991- 8881 dora@gmpkchamber.org	5/1/20 – 4/30/21 5/1/21 – 4/30/22 1/1/22 – 12/31/22
Seat No. 5	Environmental Commission	Vacant	

Seat No. 5	Planning Commission	Jack Chiang 733 S Ynez Ave, 91754 (626) 457-1286 (213) 978-0195 Jack.Chiang@LACITY.ORG	1/19/22 – 4/30/22 1/1/22 – 12/31/22
Seat No. 5	Recreation and Parks Commission	Bethelwel Wilson 1480 Valley Vista Dr, 91754 714-292-3730 bethelwel@gmail.com	7/6/22 – 12/31/22
Seat No. 5	Traffic Commission	Allan Paul Shatkin 512 W Floral Dr, 91754 (310) 428-7166 Shatkin90404@aol.com	5/1/17 - 4/30/18 5/1/18 - 4/30/19 5/1/19 – 4/30/20 5/1/20 - 4/30/21 5/1/21 – 4/30/22 1/1/22 – 12/31/22

Commissions Appointment Worksheet

Name: _____

Commissions	Appointment Please provide contact information for new members.
Commission on Aging	
Commission on Aging	
Business Improvement District Advisory Committee	
Community Participation Commission	
Community Participation Commission	
Design Review Board	
Economic Development Advisory Commission	
Environmental Commission	
Planning Commission	
Recreation and Parks Commission	
Traffic Commission	

Please insert the names of your appointees and return the worksheet to the City Clerk's office. You may choose from the current list or make your own selection. Please have your appointees complete a commission application and return to the City Clerk's office with proof of residency. All commissioners are required to complete a livescan before taking office.

Commission application is available on the City's website at <https://www.montereypark.ca.gov/636/Boards-Commissions>. Completed application may be return to the City Clerk's office in person, by mail or email to mpclerk@montereypark.ca.gov



City Council Staff Report

DATE: January 18, 2023

AGENDA ITEM NO: Consent Calendar - 3D

TO: The Honorable Mayor and City Council
FROM: Maychelle Yee, City Clerk
SUBJECT: Adopt a Resolution Amending Resolution No. 12195 Governing Procedures for City Council Reorganization and Rotating Mayoral Responsibilities

RECOMMENDATION:

It is recommended that the City Council consider:

- (1) Adopting a resolution amending Resolution Nos. 12155 and 12195 Governing Procedures for City Council Reorganization and Rotating Mayoral Responsibilities; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On September 16, 2020, the City Council amended Resolution No. 12155 and adopted Resolution No. 12195 memorializing actions taken by City Council and establishing procedures for City Council reorganization and rotating mayoral responsibilities. The draft resolution amends Resolution Nos. 12155 and 12195 to clarify the rotation order and set subsequent appointments of mayor and mayor pro tempore. No other changes are proposed.

BACKGROUND:

In 1982, the City Council established a policy giving each City Councilmember an opportunity to be Mayor at least once during their term. That policy established a nine month and two week mayoral term for each Councilmember.

In 1994, the City Council adopted Resolution No. 9921 which temporarily established an 11 month and two week mayoral term until January 1999. This was implemented in order to accommodate the City's change in election dates caused by California law. After January 1999, the mayor rotation reverted to the original nine month and two week term established in 1982.

In 2012, the City Council adopted Resolution No. 11507. That Resolution established a mayoral term which was 41 weeks. Section 6 of Resolution No. 11507 provides that "[b]y affirmative vote of not less than four members of the Council, the provisions of this resolution may be suspended, and any member of the Council may be appointed to the position of Mayor or Mayor Pro Tempore for a fixed or indeterminate term or terms."

On May 31, 2019, the City's former at-large election system for City Council switched to district elections. The City's first district-based election occurred on March 3, 2020 for Districts 2, 3, and 4.

Three individuals were elected to the City Council on March 3, 2020. In May and September 2020, the City Council adopted Resolutions temporarily amending the mayoral rotation schedule based upon the COVID-19 Pandemic emergency. When it amended the mayoral rotation schedule in 2020, however, the City Council did not anticipate that changes in California law would cause the municipal election to change from March 2022 to November 2022. The mayoral rotation schedule was not updated to reflect that change in election cycle.

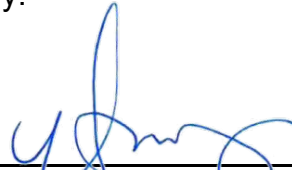
This Resolution is intended to reconcile the City Council's long-standing policy regarding mayoral rotation with changes to the municipal elections resulting from California law and the COVID-19 Pandemic

Respectfully submitted,

Prepared by:

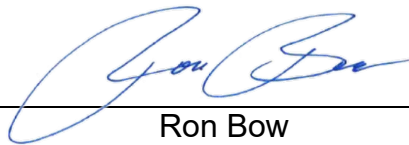


Maychelle Yee
City Clerk



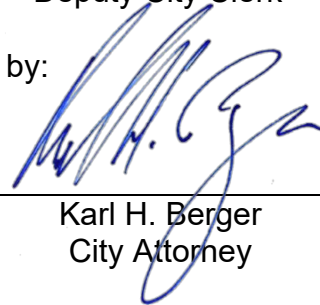
Cindy H. Trang
Deputy City Clerk

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
City Attorney

Attachments:

1. Resolution No. 12155 and Resolution No. 12195
2. Draft Resolution

ATTACHMENT 1
Resolution No. 12155 and Resolution No. 12195

RESOLUTION NO. 12155

A RESOLUTION ESTABLISHING PROCEDURES FOR CITY COUNCIL REORGANIZATION AND ROTATING MAYORAL RESPONSIBILITIES.

The Council of the City of Monterey Park does resolve as follows:

SECTION 1: Findings. The City Council finds as follows:

- A. In 1982, the City Council established a policy for mayoral rotation that gave each member of the City Council an opportunity to be Mayor at least once during their term. Resolution No. 8584 creates a nine month and two week mayoral term for each Councilmember.
- B. In 1994, the City Council adopted Resolution No. 9921 which temporarily established an 11 month and two week mayoral term until January 1999. This was implemented in order to accommodate the City's change in election dates caused by California law. After January 1999, the mayor rotation reverted to the nine month and two week term established by Resolution No. 8584.
- C. In 2012, the City Council adopted Resolution No. 11507. That Resolution established the current mayoral term which is 41 weeks. It further amended Resolution Nos. 8585 and 9921 to conform with Resolution No. 11507.
- D. Section 6 of Resolution No. 11507 provides that "[b]y affirmative vote of not less than four members of the Council, the provisions of this resolution may be suspended, and any member of the Council may be appointed to the position of Mayor or Mayor Pro Tempore for a fixed or indeterminate term or terms."
- E. On May 31, 2019, the City's former at-large election system for City Council switched to district elections. In accordance with Monterey Park Municipal Code ("MPMC") §§ 2.04.060 to 2.04.090, the City's first district-based election occurred on March 3, 2020 for Districts 2, 3, and 4.
- F. Three individuals were elected to the City Council on March 3, 2020. Based upon the policy of Resolution No. 8584, individuals with the highest number of votes would be ranked for the order of mayoral appointment, i.e., the person with the highest number of votes would be ranked first.
- G. The two incumbent Councilmembers elected under the at-large system will leave the City Council in 2022.
- H. This Resolution is intended to reconcile the City Council's long-standing

policy regarding mayoral rotation with the City's district-based election system that commenced in 2020.

- I. On March 11, 2020, the City declared an emergency related to the COVID-19 Pandemic (ratified by Resolution No. 12142, adopted March 18, 2020). As a result, most public meetings were cancelled in order to protect public health and safety. Any City Council meeting that is called is being held via electronic means in accordance with Executive Order No. N-29-20 issued on March 17, 2020. The current state of emergency makes it challenging for newly elected Councilmembers to immediately become Mayor or Mayor Pro Tempore.
- J. On April 15, 2020, the City Council – by minute order – reappointed Councilmember Hans Liang as Mayor and Councilmember Peter Chan as Mayor Pro Tempore. Their terms in those respective offices are determined by this Resolution.
- K. At the April 15th meeting, the City Council also determined that the ranking of Councilmembers for the mayoral rotation would be as follows:
 - 1. Councilmember Fred Sornoso (District 3);
 - 2. Councilmember Henry Lo (District 4); and
 - 3. Councilmember Yvonne Yiu (District 2).
- L. This Resolution confirms this mayoral rotation; establishes the future terms for mayor and mayor pro tempore; and confirms the mayoral rotation for District 1 and 5.

SECTION 2: General Policy.

- A. The City Council will reorganize by selecting one of its members as Mayor and another as Mayor Pro Tempore in accordance with attached Exhibit "A," which is incorporated by reference (the "Mayoral Schedule"). As may be seen, the Mayoral Schedule provides that councilmembers will serve as Mayor for approximately every 41 weeks commencing on March 6, 2024. No additional action by the City Council is required for a councilmember to become Mayor under the Mayoral Schedule.
- B. No person may be appointed Mayor unless he or she held the position of Mayor Pro Tempore immediately preceding such appointment.
- C. As persons leave the City Council, the order of appointment will be modified in accordance with the Mayoral Schedule.

- D. If a reorganization is required by California law, the persons then serving as Mayor and Mayor Pro Tempore, if eligible, will be reappointed for the balance of the time remaining, if any, in those positions.

SECTION 3: Current Organization.

- A. To help ensure stability and transition on the City Council, it is in the public interest to temporarily change the mayoral rotation time period established by Resolution No. 11507. Accordingly, the Mayoral Schedule will determine the temporary terms for Mayor Hans Liang and Mayor Pro Tempore Peter Chan including, without limitation, the term for Mayor Pro Tempore's service as Mayor. When the mayoral term for Mayor Hans Liang expires, Mayor Pro Tempore Peter Chan will be appointed Mayor and Councilmember Fred Sornoso will be appointed Mayor Pro Tempore. No further action from the City Council is necessary for such appointments; they will become effective in accordance with this Resolution.
- B. The Mayoral Schedule will determine the subsequent appointments of mayor and mayor pro tempore in this order:
 - 1. Councilmember Henry Lo (District 4);
 - 2. Councilmember Yvonne Yiu (District 2);
 - 3. District 5 Councilmember; and
 - 4. District 1 Councilmember.

SECTION 4: Duties of Mayor and Mayor Pro Tempore.

- A. In addition to any duties or obligations imposed by California law, the Monterey Park Municipal Code, or other policies adopted by the City Council, the City Council delegates the following responsibilities to the Mayor:
 - 1. Acting as the ceremonial head and spokesperson of all official, city-sponsored functions, events, and activities;
 - 2. Effectively oversee and run the City Council meetings and preserve the order of these meetings; and
 - 3. The Mayor is responsible for ensuring that the City Council's policies and procedures are followed.
- B. In the absence of the Mayor, the Mayor Pro Tempore/Vice Mayor acts as

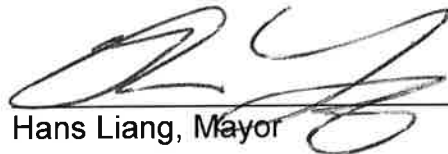
the Presiding Officer for City Council meetings. In the event both the Mayor and Mayor Pro Tempore/Vice Mayor are absent, then the most senior Council Member present acts as the temporary Presiding Officer. However, upon the arrival of the Mayor or the Mayor Pro Tempore/Vice Mayor, the temporary Presiding Officer must immediately relinquish the chair upon the conclusion of the business immediately before the City Council.

SECTION 5: Effect of Reorganization. Any new procedures enacted by this Resolution supersede and replace any inconsistent terms, policies, or time period appearing in prior enacted resolutions, administrative regulations and written policies. Other than such supersession, all sections of Resolution Nos. 8584, 9921, and 11507 remain in full force and effect.

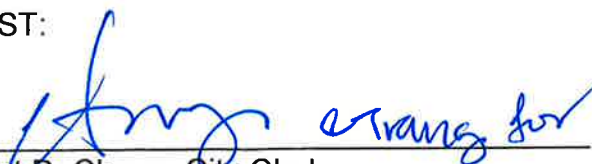
SECTION 6: If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 7: This Resolution will take effect immediately upon adoption.

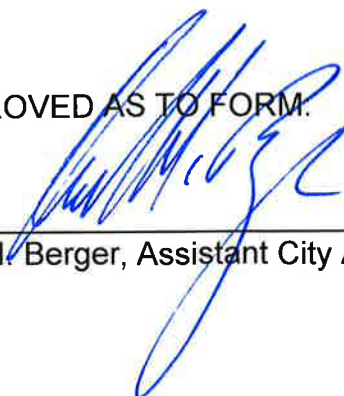
PASSED AND ADOPTED this 6th day of May, 2020.


Hans Liang, Mayor

ATTEST:


Vincent D. Chang, City Clerk

APPROVED AS TO FORM:

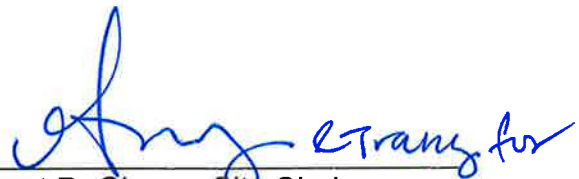

Karl H. Berger, Assistant City Attorney

State of California)
County of Los Angeles) ss.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. 12155 was duly adopted by the City Council of the City of Monterey Park at a regular meeting held on the 6th of May 2020, by the following vote of the Council:

Ayes:	Council Members: Yiu, Lo, Sornoso, Chan, Liang
Noes:	Council Members: None
Absent:	Council Members: None
Abstain:	Council Members: None

Dated this 6th day of May, 2020.



Vincent D. Chang, City Clerk
City of Monterey Park, California

Electronic Signatures. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

Exhibit A

Previous mayor term ended

5/4/2020

				Order				
Mayoral Duration	Beginning Date	Ending Date	Mayor	Mayor Pro Tem	Council Member	Council Member	Council Member	
15.0 wks	5/5/2020	8/17/2020	Hans Liang	Peter Chan	District 3	District 4	District 2	
15.0 wks	8/18/2020	11/30/2020	Peter Chan	District 3	District 4	District 2	Hans Liang	
56.0 wks	12/1/2020	12/27/2021	District 3	District 4	District 2	Hans Liang	Peter Chan	
Election		3/8/2022	District 4	District 2	District 1/5	District 1/5	District 3	
56.0 wks	12/28/2021	1/23/2023	District 4	District 2	District 1/5	District 1/5	District 3	
56.0 wks	1/24/2023	2/19/2024	District 2	District 1/5	District 1/5	District 3	District 4	
Election		3/5/2024	District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	
41.0 wks	2/20/2024	12/2/2024	District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	
41.0 wks	12/3/2024	9/15/2025	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	
Election		3/3/2026	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	District 1/5	
41.0 wks	9/16/2025	6/29/2026	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	District 1/5	
41.0 wks	6/30/2026	4/12/2027	District 2/3/4	District 2/3/4	District 1/5	District 1/5	District 2/3/4	
41.0 wks	4/13/2027	1/24/2028	District 2/3/4	District 1/5	District 1/5	District 2/3/4	District 2/3/4	
Election		3/7/2028	District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	
41.0 wks	1/25/2028	11/6/2028	District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	
41.0 wks	11/7/2028	8/20/2029	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	
Election		3/5/2030	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	District 1/5	
41.0 wks	8/21/2029	6/3/2030	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	District 1/5	
41.0 wks	6/4/2030	3/17/2031	District 2/3/4	District 2/3/4	District 1/5	District 1/5	District 2/3/4	
41.0 wks	3/18/2031	12/29/2031	District 2/3/4	District 1/5	District 1/5	District 2/3/4	District 2/3/4	
Election		3/2/2032	District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	
41.0 wks	12/30/2031	10/11/2032	District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	
41.0 wks	10/12/2032	7/25/2033	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	
Election		3/7/2034	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	District 1/5	
41.0 wks	7/26/2033	5/8/2034	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	District 1/5	
41.0 wks	5/9/2034	2/19/2035	District 2/3/4	District 2/3/4	District 1/5	District 1/5	District 2/3/4	
41.0 wks	2/20/2035	12/3/2035	District 2/3/4	District 1/5	District 1/5	District 2/3/4	District 2/3/4	
Election		3/4/2036	District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	
41.0 wks	12/4/2035	9/15/2036	District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	
41.0 wks	9/16/2036	6/29/2037	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	
Election		3/2/2038	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	District 1/5	
41.0 wks	6/30/2037	4/12/2038	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	District 1/5	
41.0 wks	4/13/2038	1/24/2039	District 2/3/4	District 2/3/4	District 1/5	District 1/5	District 2/3/4	
41.0 wks	1/25/2039	11/7/2039	District 2/3/4	District 1/5	District 1/5	District 2/3/4	District 2/3/4	
Election		3/6/2040	District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	
41.0 wks	11/8/2039	8/20/2040	District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	
41.0 wks	8/21/2040	6/3/2041	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	
Election		3/4/2042	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	District 1/5	
41.0 wks	6/4/2041	3/17/2042	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	District 1/5	
41.0 wks	3/18/2042	12/29/2042	District 2/3/4	District 2/3/4	District 1/5	District 1/5	District 2/3/4	
41.0 wks	12/30/2042	10/12/2043	District 2/3/4	District 1/5	District 1/5	District 2/3/4	District 2/3/4	
Election		3/8/2044	District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	
41.0 wks	10/13/2043	7/25/2044	District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	
41.0 wks	7/26/2044	5/8/2045	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5	

RESOLUTION NO. 12195

A RESOLUTION AMENDING RESOLUTION NO. 12155 GOVERNING PROCEDURES FOR CITY COUNCIL REORGANIZATION AND ROTATING MAYORAL RESPONSIBILITIES.

The Council of the City of Monterey Park does resolve as follows:

SECTION 1: Findings. The City Council finds as follows:

- A. On May 6, 2020, the City Council adopted Resolution No. 12155 establishing procedures for reorganizing the City Council and designating mayoral rotation.
- B. Among other things, Resolution No. 12155 establishes the following succession for mayors:
 - 1. Councilmember Fred Sornoso (District 3);
 - 2. Councilmember Henry Lo (District 4); and
 - 3. Councilmember Yvonne Yiu (District 2).
- C. During the City Council meeting of August 19, 2020, Councilmember Fred Sornoso requested that he switch places with Councilmember Yvonne Yiu for the mayoral rotation. Councilmember Yiu agreed to that change. This Resolution memorializes this agreement by amending Resolution No. 12155.

SECTION 2: Amendment. Section 4 of Resolution No. 12155 is amended to read as follows:

“SECTION 4: Current Organization.

- A. To help ensure stability and transition on the City Council, it is in the public interest to temporarily change the mayoral rotation time period established by Resolution No. 11507. Accordingly, the Mayoral Schedule will determine the temporary terms for Mayor Hans Liang and Mayor Pro Tempore Peter Chan including, without limitation, the term for Mayor Pro Tempore's service as Mayor. When the mayoral term for Mayor Hans Liang expires, Mayor Pro Tempore Peter Chan will be appointed Mayor and Councilmember Yvonne Yiu will be appointed Mayor Pro Tempore. No further action from the City Council is necessary for such appointments; they will become effective in accordance with this Resolution.

- B. The Mayoral Schedule will determine the subsequent appointments of mayor and mayor pro tempore in this order:
1. Councilmember Henry Lo (District 4);
 2. Councilmember Fred Sornoso (District 3);
 3. District 5 Councilmember; and
 4. District 1 Councilmember."

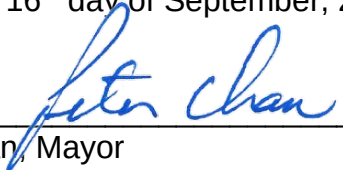
SECTION 3: Ongoing Effect. Nothing in this Resolution amends any other section of Resolution No. 12155 which, as amended, remains in full force and effect.

SECTION 4: Validity. If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 5: Electronic Signatures. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

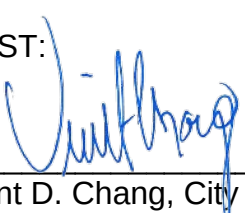
SECTION 6: Effectiveness. This Resolution will take effect immediately upon adoption.

PASSED AND ADOPTED this 16th day of September, 2020.



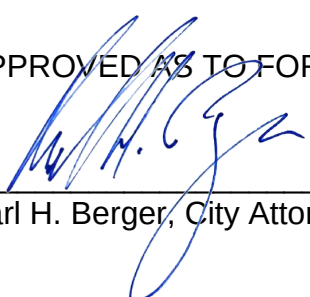
Peter Chan, Mayor

ATTEST:



Vincent D. Chang, City Clerk

APPROVED AS TO FORM:



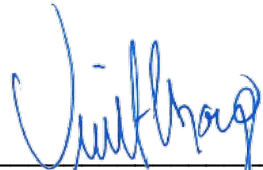
Karl H. Berger, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. 12195 was duly adopted by the City Council of the City of Monterey Park at a regular meeting held on the 2nd day of September, 2020, by the following vote:

Ayes	Council Members:	Liang, Sornoso, Lo, Yiu, Chan
Noes:	Council Members:	None
Abstain:	Council Members:	None
Absent:	Council Members:	None

Dated this 2nd day of September, 2020.



Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Draft Resolution

RESOLUTION NO. __

A RESOLUTION ESTABLISHING PROCEDURES FOR CITY COUNCIL REORGANIZATION AND ROTATING MAYORAL RESPONSIBILITIES.

The Council of the City of Monterey Park does resolve as follows:

SECTION 1: Findings. The City Council finds as follows:

- A. In 1982, the City Council established a policy for mayoral rotation that gave each member of the City Council an opportunity to be Mayor at least once during their term. Resolution No. 8584 created a nine month and two week mayoral term for each Councilmember.
- B. In 1994, the City Council adopted Resolution No. 9921 which temporarily established an 11 month and two week mayoral term until January 1999. This was implemented in order to accommodate the City's change in election dates caused by California law. After January 1999, the mayor rotation reverted to the nine month and two week term established by Resolution No. 8584.
- C. In 2012, the City Council adopted Resolution No. 11507. That Resolution established a mayoral term which was 41 weeks. It further amended Resolution Nos. 8585 and 9921 to conform to Resolution No. 11507.
- D. Section 6 of Resolution No. 11507 provides that "[b]y affirmative vote of not less than four members of the Council, the provisions of this resolution may be suspended, and any member of the Council may be appointed to the position of Mayor or Mayor Pro Tempore for a fixed or indeterminate term or terms."
- E. On May 31, 2019, the City's former at-large election system for City Council switched to district elections. In accordance with Monterey Park Municipal Code ("MPMC") §§ 2.04.060 to 2.04.090, the City's first district-based election occurred on March 3, 2020 for Districts 2, 3, and 4.
- F. Three individuals were elected to the City Council on March 3, 2020. Based upon the policy of Resolution No. 8584, individuals with the highest number of votes would be ranked for the order of mayoral appointment, i.e., the person with the highest number of votes would be ranked first.
- G. In 2020, the City Council adopted Resolution Nos. 12155 (May 6, 2020) and 12195 (September 16, 2020). These Resolutions temporarily amended the rotation schedule based upon the COVID-19 Pandemic emergency and at the request of Fred Sornoso, representing District 3.

- H. When it amended the mayoral rotation schedule in 2020, the City Council did not anticipate that changes in California law would cause the municipal election to change from March 2022 to November 2022. The mayoral rotation schedule was not updated to reflect that change in election cycle.
- I. This Resolution is intended to reconcile the City Council's long-standing policy regarding mayoral rotation with changes to the municipal elections resulting from California law and the COVID-19 Pandemic.

SECTION 2: General Policy.

- A. The City Council will reorganize by selecting one of its members as Mayor and another as Mayor Pro Tempore in accordance with attached Exhibit "A," which is incorporated by reference (the "Mayoral Schedule"). As may be seen, the Mayoral Schedule provides that councilmembers will serve as Mayor for approximately every 41 weeks commencing February 19, 2024. No additional action by the City Council is required for a councilmember to become Mayor under the Mayoral Schedule.
- B. No person may be appointed Mayor unless he or she held the position of Mayor Pro Tempore immediately preceding such appointment.
- C. As persons leave the City Council, the order of appointment will be modified in accordance with the Mayoral Schedule.
- D. If a reorganization is required by California law, the persons then serving as Mayor and Mayor Pro Tempore, if eligible, will be reappointed for the balance of the time remaining, if any, in those positions.

SECTION 3: Current Organization. The Mayoral Schedule will determine the subsequent appointments of mayor and mayor pro tempore in this order:

- 1. District 3;
- 2. District 1;
- 3. District 5;
- 4. District 2; and
- 5. District 4.

SECTION 4: Duties of Mayor and Mayor Pro Tempore.

- A. In addition to any duties or obligations imposed by California law, the Monterey Park Municipal Code, or other policies adopted by the City

Council, the City Council delegates the following responsibilities to the Mayor:

1. Acting as the ceremonial head and spokesperson of all official, city-sponsored functions, events, and activities;
 2. Effectively oversee and run the City Council meetings and preserve the order of these meetings; and
 3. The Mayor is responsible for ensuring that the City Council's policies and procedures are followed.
- B. In the absence of the Mayor, the Mayor Pro Tempore/Vice Mayor acts as the Presiding Officer for City Council meetings. In the event both the Mayor and Mayor Pro Tempore/Vice Mayor are absent, then the most senior Council Member present acts as the temporary Presiding Officer. However, upon the arrival of the Mayor or the Mayor Pro Tempore/Vice Mayor, the temporary Presiding Officer must immediately relinquish the chair upon the conclusion of the business immediately before the City Council.

SECTION 5: Effect of Reorganization. Any new procedures enacted by this Resolution supersede and replace any inconsistent terms, policies, or time period appearing in prior enacted resolutions, administrative regulations and written policies. Other than such supersession, all sections of Resolution Nos. 8584, 9921, 11507, and 12155 remain in full force and effect.

SECTION 6: Validity. If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 7: Electronic Signatures. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5 and Monterey Park Municipal Code Chapter 3.95. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 8: Effectiveness. This Resolution will take effect immediately upon adoption.

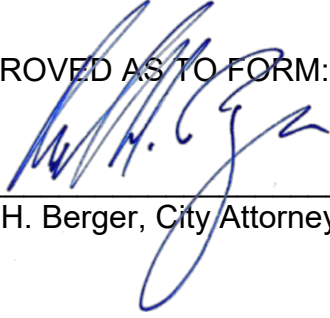
PASSED AND ADOPTED this _____ day of _____, 2023.

Henry Lo, Mayor

ATTEST:

Maychelle Yee, City Clerk

APPROVED AS TO FORM:



Karl H. Berger, City Attorney

EXHIBIT A

Mayoral Rotation November Elections

Mayoral Duration	Beginning Date	Ending Date	Order Mayor	Mayor Pro Tem	Council Member	Council Member	Council Member
15.0 wks	5/5/2020	8/17/2020	Hans Liang	Peter Chan	District 3	District 4	District 2
15.0 wks	8/18/2020	11/30/2020	Peter Chan	Yvonne Yiu (D2)	Henry Lo (D4)	Fred Sornoso (D3)	Hans Liang
56.0 wks	12/1/2020	12/27/2021	Yvonne Yiu (D2)	Henry Lo (D4)	Fred Sornoso (D3)	Hans Liang	Peter Chan
Election	11/8/2022		Henry Lo (D4)	Vacant (D3)	District 1/5	District 1/5	Yvonne Yiu (D2)
56.0 wks	12/28/2021	1/23/2023	Henry Lo (D4)	Vacant (D3)	District 1/5	District 1/5	Yvonne Yiu (D2)
56.0 wks	1/24/2023	2/19/2024	Jose Sanchez (D3)	Thomas Wong (D1)	Vinh Ngo (D5)	Yvonne Yiu (D2)	Henry Lo (D4)
Election	11/5/2024		District 1/5	District 1/5	District 2/3/4	District 2/3/4	District 2/3/4
41.0 wks	2/20/2024	12/2/2024	District 1	District 5	District 2	District 4	District 3
41.0 wks	12/3/2024	9/15/2025	District 5	District 2	District 4	District 3	District 1
41.0 wks	9/16/2025	6/29/2026	District 2	District 4	District 3	District 1	District 5
Election	11/3/2026		District 2/3/4	District 2/3/4	District 1/5	District 1/5	District 2/3/4
41.0 wks	6/30/2026	4/12/2027	District 4	District 3	District 1	District 5	District 2
41.0 wks	4/13/2027	1/24/2028	District 3	District 1	District 5	District 2	District 4
41.0 wks	1/25/2028	11/6/2028	District 1	District 5	District 2	District 4	District 3
Election	11/7/2028		District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5
41.0 wks	11/7/2028	8/20/2029	District 5	District 2	District 4	District 3	District 1
41.0 wks	8/21/2029	6/3/2030	District 2	District 4	District 3	District 1	District 5
Election	11/5/2030		District 2/3/4	District 2/3/4	District 1/5	District 1/5	District 2/3/4
41.0 wks	6/4/2030	3/17/2031	District 4	District 3	District 1	District 5	District 2
41.0 wks	3/18/2031	12/29/2031	District 3	District 1	District 5	District 2	District 4
41.0 wks	12/30/2031	10/11/2032	District 1	District 5	District 2	District 4	District 3
Election	11/2/2032		District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5
41.0 wks	10/12/2032	7/25/2033	District 5	District 2	District 4	District 3	District 1
41.0 wks	7/26/2033	5/8/2034	District 2	District 4	District 3	District 1	District 5
Election	11/7/2034		District 2/3/4	District 2/3/4	District 1/5	District 1/5	District 2/3/4
41.0 wks	5/9/2034	2/19/2035	District 4	District 3	District 1	District 5	District 2
41.0 wks	2/20/2035	12/3/2035	District 3	District 1	District 5	District 2	District 4
41.0 wks	12/4/2035	9/15/2036	District 1	District 5	District 2	District 4	District 3
Election	11/4/2036		District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5
41.0 wks	9/16/2036	6/29/2037	District 5	District 2	District 4	District 3	District 1
41.0 wks	6/30/2037	4/12/2038	District 2	District 4	District 3	District 1	District 5
Election	11/2/2038		District 2/3/4	District 2/3/4	District 1/5	District 1/5	District 2/3/4
41.0 wks	4/13/2038	1/24/2039	District 4	District 3	District 1	District 5	District 2
41.0 wks	1/25/2039	11/7/2039	District 3	District 1	District 5	District 2	District 4
41.0 wks	11/8/2039	8/20/2040	District 1	District 5	District 2	District 4	District 3
Election	11/6/2040		District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5
41.0 wks	8/21/2040	6/3/2041	District 5	District 2	District 4	District 3	District 1
41.0 wks	6/4/2041	3/17/2042	District 2	District 4	District 3	District 1	District 5
Election	11/4/2042		District 2/3/4	District 2/3/4	District 1/5	District 1/5	District 2/3/4
41.0 wks	3/18/2042	12/29/2042	District 4	District 3	District 1	District 5	District 2
41.0 wks	12/30/2042	10/12/2043	District 3	District 1	District 5	District 2	District 4
41.0 wks	10/13/2043	7/25/2044	District 1	District 5	District 2	District 4	District 3
Election	11/8/2044		District 1/5	District 2/3/4	District 2/3/4	District 2/3/4	District 1/5
41.0 wks	7/26/2044	5/8/2045	District 5	District 2	District 4	District 3	District 1



City Council Staff Report

DATE: January 18, 2023

AGENDA ITEM NO: Consent Calendar - 3E

TO: The Honorable Mayor and City Council
FROM: Ron Bow, City Manager
SUBJECT: Terminate Local Emergency Resulting from Exposure to the COVID-19 Virus

RECOMMENDATION:

It is recommended that the City Council consider:

1. Terminating a local emergency declared by Resolution No. 2022-R93 resulting from exposure to the COVID-19 virus; and
2. Taking such additional, related action that may be desirable.

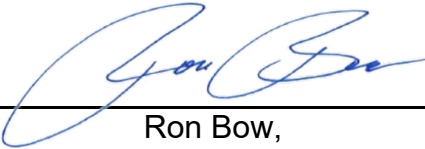
BACKGROUND

On December 6, 2022, the City Manager was informed that at least one of the newly elected public officials tested positive for the COVID-19 virus. To protect public health and safety, the City Manager issued an administrative Declaration of Emergency regarding the December 7th meeting. Among other things, the City Manager implemented teleconferencing and electronic protocols to help reduce the chance that persons attending the December 7th meeting might be exposed to COVID-19. At this time, staff recommends terminating a local emergency declared by Resolution 2022-R93, effective January 13, 2023.

FISCAL IMPACT:

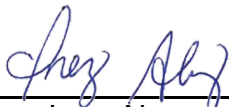
None.

Respectfully submitted by:



Ron Bow,
City Manager

Prepared by:



Inez Alvarez
Assistant City Manager

Reviewed by:



Karl H. Berger
City Attorney



City Council Staff Report

DATE: January 18, 2023

AGENDA ITEM NO: Consent Calendar - 3F

TO: The Honorable Mayor and City Council
FROM: Ron Bow, City Manager
SUBJECT: Adopt a Resolution Declaring a local emergency resulting from the 2023 Winter Storms and ratifying the City Manager's Administrative Declaration of Emergency dated January 12, 2023

RECOMMENDATION TO CITY COUNCIL

It is recommended that the City Council consider:

1. Adopting a Resolution declaring a local emergency resulting from 2023 Winter Storms and ratifying the City Manager's Administrative Declaration of Emergency dated January 12, 2023; and
2. Take such additional, related action that may be desirable.

CEQA (California Environmental Quality Act):

The Resolution itself and the actions anticipated by the Resolution were reviewed pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regulations §§15000, *et seq.*, the "CEQA Guidelines"). Based upon that review, this action is exempt from further review pursuant to CEQA Guidelines § 15269(a) because the protection of public and private property is necessary to maintain service essential to the public, health and welfare.

EXECUTIVE SUMMARY:

On January 4, 2023, the Governor declared a statewide emergency because of the multiple Winter Storms sweeping over California. The President of the United States subsequently issued a federal declaration of emergency on January 8, 2023 for the same reasons. In response, the City Manager declared an administrative emergency dated January 12, 2023 and effective January 8, 2023. The City Council must ratify such actions within seven days after the administrative declaration of emergency. If adopted, the proposed Resolution would declare there to be a local emergency because of the 2023 Winter Storms and ratify the actions undertaken by the City Manager since January 8, 2023.

BACKGROUND

On January 12, 2023, the City Manager signed an administrative declaration of emergency (the "Declaration"). The Declaration was effective January 8th and responded to conditions resulting from heavy rainfall associated with multiple Winter Storms starting on or about January 3, 2023. The City Manager issued the administrative declaration

Staff Report
January 18, 2023

following a statewide declaration of emergency by the Governor of California and a federal declaration of emergency issued by the President.

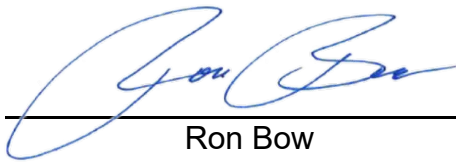
Declaring a local emergency will provide flexibility to the City for rapidly responding to this crisis. Doing so will help protect the City's residents and visitors.

FISCAL IMPACT:

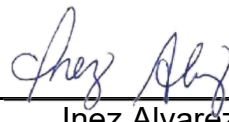
Unknown at this time. The City Manager's office will provide a report within 30 days after the City Council's action.

Respectfully submitted,

Prepared by:

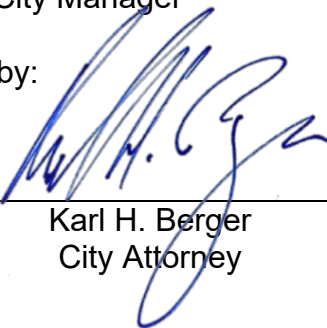


Ron Bow
City Manager



Inez Alvarez
Assistant City Manager

Reviewed by:



Karl H. Berger
City Attorney

Attachments:

1. Administrative Declaration of Emergency
2. Draft Resolution

ATTACHMENT 1

Administrative Declaration of Emergency



CITY OF MONTEREY PARK

City Manager's Office

DECLARATION OF EMERGENCY

The City Manager finds:

Pursuant to Monterey Park Municipal Code § 2.52.060(a)(1), a local emergency is proclaimed to exist within the City of Monterey Park beginning on January 8, 2023.

Starting January 1, 2023, severe winter storms related to a series of atmospheric river systems struck Southern California bringing substantial precipitation, resulting in the over saturation of city roads, mountains, and hillsides. As such, extreme hazardous conditions exist which pose potential harm to the safety of persons and property.

The foregoing conditions constitute the existence of conditions presenting a potential threat to the safety of persons and property within the City of Monterey Park, which conditions are likely to be beyond the control of the services, personnel, equipment and facilities of the City and require the combined forces of other political subdivisions to combat.

During the existence of said local emergency the powers, functions, and duties of the emergency organization of the City of Monterey Park will be those prescribed by state law, by ordinances, and resolutions of the City of Monterey Park.



Ron Bow, City Manager

1/12/2023 3:25 PM

Date/Time

ATTACHMENT 2

Draft Resolution

RESOLUTION NO. 20__-__

**A RESOLUTION ADOPTED BY THE CITY COUNCIL FOR THE CITY OF
MONTEREY PARK CONFIRMING THE EXISTENCE OF A LOCAL
EMERGENCY.**

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: The City Council finds as follows:

- A. On or about January 4, 2023, the California Governor declared a statewide emergency based upon precipitation – both rain and snow – resulting from so-called “atmospheric rivers” fueling multiple storms (the “2023 Winter Storms”).
- B. Thereafter, on January 8, 2023, the President issued an emergency order declaring certain California counties, including Los Angeles County, to be federal disaster areas and giving instructions to the Federal Emergency Management Agency (“FEMA”) to coordinate all disaster relief efforts to alleviate the hardship and suffering caused by the emergency on the local population and to provide appropriate assistance to save lives; protect property, public health and safety; and to lessen or avert the threat of a catastrophe.
- C. The 2023 Winter Storms are causing extreme peril to the safety of persons and property.
- D. The dangers presented by the 2023 Winter Storms caused the City Manager to proclaim the existence of a local emergency beginning on January 8, 2023 in accordance with the Monterey Park Municipal Code (“MPMC”) as specified in attached Exhibit “A” (“Declaration of Emergency”).
- E. Based upon information provided to the City Council by the City Manager including, without limitation, set forth in the staff report accompanying this Resolution, it is apparent that local resources are unable to completely cope with the effects of this emergency.

SECTION 2: The City Council has reviewed the state of the community and ratifies the City Manager’s Declaration of Emergency including, without limitation, the Emergency Policies and Procedures for Mass Gatherings.

SECTION 3: In accordance with MPMC Chapter 2.52, and applicable law, the City Council declares that due to the 2023 Winter Storms a local emergency exists within the City of Monterey Park’s territorial limits.

SECTION 4: The City Manager, as the Director of Emergency Services, is empowered to carry out all emergency powers conferred upon him/her as the Emergency Services Director by local and state laws, and by all other lawful authority, as may be necessary to protect life and property.

SECTION 5: During the existence of this local emergency, the powers, functions, and duties of the Emergency Services Director and the emergency organization of this City will be those prescribed by state law, by ordinance, and resolutions of this City approved by the City Council.

SECTION 6: Since local resources are unable to cope with the effects of this emergency, the City Council directs the Emergency Services Director to forward a copy of this resolution to the Governor of California.

SECTION 8: The City Manager is designated as the authorized representative for public assistance and as the authorized representative for individual assistance of the City of Monterey Park for the purpose of receiving, processing, and coordinating all inquiries and requirements necessary to obtain available state and federal assistance.

SECTION 9: This local emergency will continue to exist until otherwise determined by City Council Resolution.

SECTION 10: **Validity.** If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 11: **Electronic Signatures.** This Resolution may be executed with electronic signatures in accordance with Government Code §16.5 and Monterey Park Municipal Code Chapter 3.95. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 12: **Effectiveness.** This Resolution will take effect immediately upon adoption.

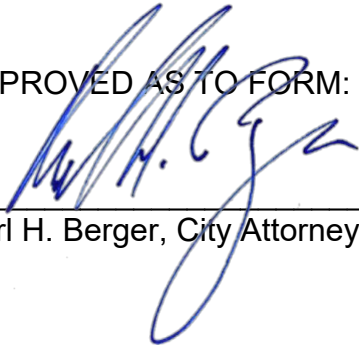
PASSED AND ADOPTED this _____ day of _____, 2023.

Henry Lo, Mayor

ATTEST:

Maychelle Yee, City Clerk

APPROVED AS TO FORM:



Karl H. Berger, City Attorney



City Council Staff Report

DATE: January 18, 2023

AGENDA ITEM NO: Consent Calendar - 3G

TO: The Honorable Mayor and City Council
FROM: Shawn Igoe, Director of Public Works
SUBJECT: Notice of Completion for 2022 Slurry Seal At Various Locations,
Specification No. 2022-005

RECOMMENDATION:

It is recommended that the City Council consider:

1. Receiving and filing the Notice of Completion recorded by the Public Works Director on December 19, 2022 accepting the 2022 Slurry Seal At Various Locations Specification No. 2022-005 completed by Onyx Paving Company, Inc.; and
2. Taking such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

Pursuant to City Council Resolution No. 11701, the Public Works Director is authorized to record a Notice of Completion for the 2022 Slurry Seal at Various Locations, Specification No. 2022-005. The project is now complete, and the work was inspected and approved by the City Engineer.

BACKGROUND:

On June 15, 2022, the City awarded a contract to Onyx Paving Company, Inc. for the 2022 Slurry Seal at Various Locations Specification No. 2022-005, in the amount of \$848,000. A 15% contingency was requested and approved for a total project budget of \$975,200. On December 19, 2022, the construction of the project was finalized. The project involves the application of an asphalt emulsion slurry type II seal on various residential streets. The project also includes full depth localized asphalt concrete patch and the restoration of the existing traffic striping and pavement markings.

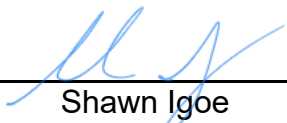
The final cost of the project was \$805,265.65 which included change order work necessitated by unforeseen field conditions and additional work required during the construction phase. The change order work included Garfield Ave striping change, and re-do crosswalk at Hillside and Light View Street.

FISCAL IMPACT:

Funds for this project were budgeted in Capital Improvement Project (CIP) No. 96030 for the contract amount of \$848,000 and a contingency of \$127,200 for a total of \$975,200.

Base Bid	\$ 848,000.00
Contingency Budget 15%	\$ 127,200.00
Total Construction Budget	\$ 975,200.60
Actual Expenditures	\$ 805,265.65
Amount Under Budget	\$ 169,934.95

Respectfully submitted by:



Shawn Igoe
Director of Public Works

Reviewed by:



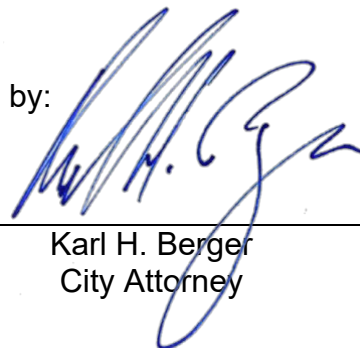
Martha Garcia
Director of Finance

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
City Attorney

ATTACHMENT(S):

1. Notice of Completion

ATTACHMENT 1

Notice of Completion

**Recording Requested by
CITY OF MONTEREY PARK
and When Recorded Mail To:**

**City Clerk, City Hall
320 W. Newmark Avenue
Monterey Park, CA. 91754**

NOTICE OF COMPLETION OF CONSTRUCTION PROJECT

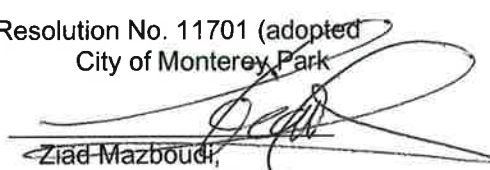
Project Name : 2022 Slurry Seal at Various Locations

Project No. : Specification No. 2022-005

Take notice pursuant to Civil Code § 3093, *et seq.* that:

1. The undersigned is an officer of the owner of the interest stated below in the property hereinafter described.
2. The full name of the owner is: CITY OF MONTEREY PARK
3. The full address of the owner is: 320 W. NEWMARK AVENUE, MONTEREY PARK, CA. 91754
4. The nature of the interest of the owner is: IN FEE
5. A work of improvement on the property hereinafter described was field reviewed by the City Engineer on 12/19/2022. The work done was: Slurry seal and related improvements such as crack sealing and striping on various roads.
6. The name of the Contractor for such work of improvement was: Onyx Paving Company, Inc.
7. The property on which said work of improvement was completed is in the City of Monterey Park, County of Los Angeles, State of California, and is described as follows:
Various City streets
8. The street address of said property is: Various city streets
9. This Notice of Completion is being recorded in accordance with Resolution No. 11701 (adopted November 5, 2014).

Dated: 12-19-2022

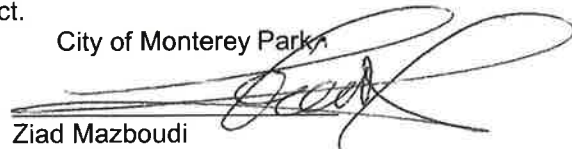

Ziad Mazboudi,
Interim City Engineering Manager

VERIFICATION

I, the undersigned, say: I am the Interim City Engineering Manager for the City Monterey Park, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury the foregoing is true and correct.

Executed on December 19, 2022 at Monterey Park, California.


Ziad Mazboudi
Interim City Engineering Manager



City Council Staff Report

DATE: January 18, 2023

AGENDA ITEM NO: Consent Calendar - 3H

TO: The Honorable Mayor and City Council
FROM: Shawn Igoe, Director of Public Works
SUBJECT: Amendment to United Storm Water Inc. Agreement 2309-A, and Award of Contract for Catch Basin Maintenance

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager to execute the First Amendment, in a form approved by the City Attorney, to Agreement No. 2309-A with United Storm Water, Inc., to retrofit an additional 100 catch basins with Connector Pipe Screens in the amount of \$90,000 including labor and 15% contingency;
2. Authorize the City Manager to execute a three-year Maintenance Agreement with an option to extend for an additional two one-year terms, in a form approved by the City Attorney, with United Storm Water, Inc, in an amount of \$60,000 per year with annual CPI increases, for the maintenance of all City-owned catch basins and retrofitted County owned catch basins with Connector Pipe Screen (CPS) Units.
3. Taking such additional, related action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

EXECUTIVE SUMMARY

On June 2022, City Council approved a Public Works contract with United Storm Water, Inc., to install Connector Pipe Screen (CPS) units at 130 catch basin locations throughout the City. The Public Works contract was for a total amount of \$99,450, and contingency up to \$9,945 or 10% of the contract amount. To reach the City's 99% trash discharge reduction goal, the City's Stormwater Program consultant, John L. Hunter determined that retrofitting an additional 100 catch basins will be required. Staff recommends amending the current agreement with United Storm Water for the installation of an additional 100 CPS units, increasing the approved contract amount from \$109,395 to \$199,395.

Furthermore, the City is currently responsible for maintaining all City owned catch basins by conducting routine inspections and cleaning to avoid flooding issues. Once the CPS units are installed, the City will also be responsible for maintaining the retrofit device and county-owned catch basin per the County of Los Angeles Maintenance Standards. Staff recommends the award of a maintenance contract to United Storm Water for the

January 18, 2023

inspection and cleaning of retrofitted County owned catch basins and all City owned catch basins. The proposed agreement would be for three years with the option to extend for two one-year terms. The estimated term cost for services is \$60,000 per year, with annual CPI increases.

BACKGROUND

Per the National Pollutant Discharge Elimination System (NPDES) MS4 permit, the City is required to conduct a trash study every summer in order to demonstrate that it is achieving a reduction in trash discharge of 99% or greater from the baseline load. Based on the state's formula, the City is currently at 98.2% and should be at 99% to meet the state mandate of trash reduction. All City owned catch basins are currently fitted with a Connector Pipe Screen retrofit device. The Connector Pipe Screen (CPS) units prevent trash and debris from entering the storm drain system during dry weather and moderate storm flows by keeping the trash and debris inside the catch basin. In order to meet 99% trash reduction target, the City can also retrofit LA County-owned catch basins located within the City with CPS devices.

In June 2022, the City awarded a public works contract to United Storm Water to install CPS units in 130 county-owned catch basins. The work included cleaning of the existing catch basins and installing CPS units following LA County standards. United Storm Water CPS Unit specifications are one of the few approved by LA County. Staff recommends amending United Storm Water, Inc.'s agreement, for the installation of CPS Units at an additional 100 catch basins. The proposed cost for the additional work will use the same unit prices presented in United Storm Water, Inc.'s previous bid submitted on May 2022. Considering ongoing increased labor and material costs for public works projects, amending United Storm Water's Agreement to add CPS units results in cost savings for the City. If approved, the City would work with the County to update its existing permit to add the proposed locations.

Maintenance

In order to obtain LA County permits to install CPS Units at County-owned catch basins, the City entered into Agreement 2301-A with the Los Angeles County which requires the City to inspect and maintain the catch basins with the newly installed CPS Units following Los Angeles County Flood Control District Catch Basin Trash Excluder Maintenance Standards. The county requires one inspection during Dry Season (May-Sept) and 7 inspections, once per month, during Storm Season (Oct-Apr), and cleaning as needed. The City received a proposal from United Storm Water to conduct maintenance services as required by the county for both county-owned and City owned catch basins. Its maintenance services would include inspection and cleaning, as needed, prior to storm events to avoid flooding along City roads.

Entering into an agreement with United Storm Water for maintenance services would provide the best value in price and qualification to the City as they have already fully inventoried and inspected the City's catch basin system as part of their original scope of

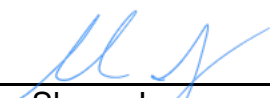
work and provide a competitive maintenance fee compared to the County's current rates:

	<i>County-owned Catch Basins (200 qty)</i>	<i>City-owned Catch Basins (199 qty)</i>	<i>Estimated Annual Cost</i>
United Storm Water	\$ 50,260	\$ 9,510	\$ 59,770
Los Angeles County	\$ 75,000	\$ 26,000	\$ 101,000

FISCAL IMPACT

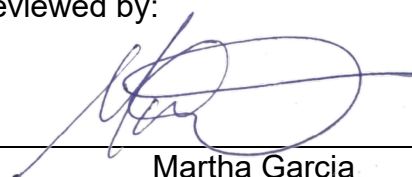
Funding for installation of additional CPS units is available through Measure W funds. These funds are budgeted in the FY22-23 Capital Improvement Plan (CIP) as Project No. 96033. There is no impact to the General Fund.

Respectfully submitted and prepared by:



Shawn Igoe
Director of Public Works

Reviewed by:



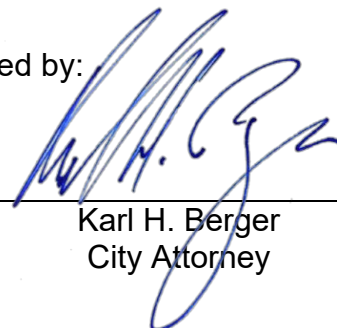
Martha Garcia
Director of Finance

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
City Attorney

ATTACHMENT

1. United Storm Water Inc CPS Unit Installation Proposal
2. United Storm Water Inc City Owned Catch Basin Maintenance
3. United Storm Water Inc County Owned Catch Basin Maintenance

ATTACHMENT 1
United Storm Water Inc.
CPS Unit Installation Proposal



SALES ESTIMATE

United Storm Water, Inc.
14000 E. Valley Blvd.
City of Industry CA 91746
Tel No.: (626) 961-9326
Contractor License No.: 768583
DIR Registration No.: 1000012438
Minority Business Enterprise (MBE)

Sales Quote Number: SWQ74943

Sales Quote Date: 01/03/23

Page: 1

Bill To:

City of Monterey Park
320 West Newnark Ave
Monterey Park, CA 91754

Job Site Location:

City of Monterey Park
320 West Newnark Ave
Monterey Park, CA 91754

Ship Via

Customer ID CIMOPA10000

Project Name

Terms

SalesPerson Ramon Menjivar 626-890-7104

Goods No.	Description	No. of Units	Quantity	Unit	Unit Price	Total Price
C0000	Additional CPS units Under Specificaion# 2022-003	1	100	EACH	765.00	76,500.00

Amount Subject to
Sales Tax
0.00

Amount Exempt
from Sales Tax
76,500.00

Subtotal: 76,500.00
Invoice Discount: 0.00
Total Sales Tax: 0.00

Total: 76,500.00

ATTACHMENT 2
United Storm Water Inc.
City Owned Catch Basin Maintenance



SALES ESTIMATE

United Storm Water, Inc.
14000 E. Valley Blvd.
City of Industry CA 91746
Tel No.: (626) 961-9326
Contractor License No.: 768583
DIR Registration No.: 1000012438
Minority Business Enterprise (MBE)

Sales Quote Number: SWQ71308

Sales Quote Date: 01/03/23

Page: 1

Bill To:

City of Monterey Park
320 West Newnark Ave
Monterey Park, CA 91754

Job Site Location:

City of Monterey Park
320 West Newnark Ave
Monterey Park, CA 91754

Ship Via

Customer ID CIMOPA10000

Project Name

Terms

SalesPerson Ramon Menjivar 626-890-7104

Goods No.	Description	No. of Units	Quantity	Unit	Unit Price	Total Price
C0000	City Owend Catch Basin Inspection	1	199	EACH	28.00	5,572.00
C0000	City Owend Catch Basins Maintenance	1	45	EACH	87.50	3,937.50

Note: Due to prevailing wage increase

the rates will be revised annually

Disposal & lab analysis handled by City

Note: There are a few City own CB
not retrofitted with a device
a lower rate
for cleaning is apply

Amount Subject to
Sales Tax
0.00

Amount Exempt
from Sales Tax
9,509.50

Subtotal: 9,509.50
Invoice Discount: 0.00
Total Sales Tax: 0.00

Total: 9,509.50

ATTACHMENT 3
United Storm Water Inc.
County Owned Catch Basin Maintenance



SALES ESTIMATE

United Storm Water, Inc.
14000 E. Valley Blvd.
City of Industry CA 91746
Tel No.: (626) 961-9326
Contractor License No.: 768583
DIR Registration No.: 1000012438
Minority Business Enterprise (MBE)

Sales Quote Number: SWQ74763

Sales Quote Date: 01/03/23

Page: 1

Bill To:

City of Monterey Park
320 West Newnark Ave
Monterey Park, CA 91754

Job Site Location:

City of Monterey Park
320 West Newnark Ave
Monterey Park, CA 91754

Ship Via

Customer ID CIMOPA10000

Project Name CB Insp. & CIng. 2024

Terms

SalesPerson Ramon Menjivar 626-890-7104

Goods No.	Description	No. of Units	Quantity	Unit	Unit Price	Total Price
C0000	DRY SEASON INSPECT (MAY or SEPT) 1 TOTAL INSP	1	200	EACH	28.00	5,600.00
C0000	STORM SEASON INSPECT (OCT-MAR) 6 TOTAL INSP	1	1,400	EACH	28.00	39,200.00
C0000	CATCH BASIN CLEANING RETROFITT MIN CALL OUT 45	1	60	EACH	91.00	5,460.00

Note: Due to prevailing wage increase

the rates will be revised annually

Disposal & lab analysis handled by City

Note: Since most of the County CB are retrofitted with a device a higher rate for cleaning is apply.

Amount Subject to
Sales Tax
0.00

Amount Exempt
from Sales Tax
50,260.00

Subtotal: 50,260.00
Invoice Discount: 0.00
Total Sales Tax: 0.00

Total: 50,260.00



City Council Staff Report

DATE: January 18, 2023

AGENDA ITEM NO: New Business - 5A

TO: The Honorable Mayor and City Council

FROM: Inez Alvarez, Assistant City Manager

SUBJECT: A Resolution of the City Council of the City of Monterey Park, California
Appointing Council Representatives to Specific Organizations

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting a Resolution appointing representatives to specific organizations; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City Council generally appoints representatives to various regional and community organizations annually. Appointments are recommended by the Mayor and confirmed by the City Council.

BACKGROUND:

There are currently 11 associations/organizations requiring a City Council representative. One organization, the Los Angeles County Sanitation District, requires that the Mayor be the Council representative. The alternate representative has traditionally been the Mayor Pro Tem. Attached for reference is Resolution No. 2022-R6, which lists the current appointments.

FISCAL IMPACT:

None.

Respectfully submitted by:

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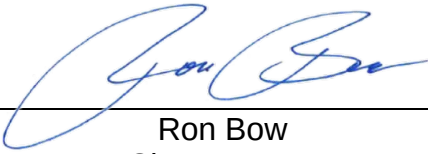
Inez Alvarez
Assistant City Manager

Prepared by:

A handwritten signature in blue ink, appearing to read "Cindy H. Trang", is written over a horizontal line.

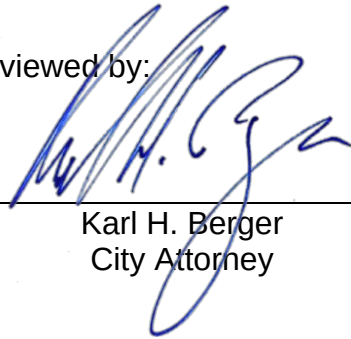
Cindy H. Trang
Deputy City Clerk

Reviewed by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
City Attorney

ATTACHMENTS

1. Resolution No. 2022-R6
2. Organizations Description and Meeting Dates/Times
3. Draft Resolution

ATTACHMENT 1

Resolution No. 2022-R6

RESOLUTION NO. 2022-R6

A RESOLUTION APPOINTING CITY COUNCILMEMBERS TO SPECIFIC ORGANIZATIONS.

The City Council does resolve as follows:

SECTION 1. The City Council finds and declares that:

- A. The City Council of the City of Monterey Park supports elected official representation in certain local associations and organizations.
- B. These specific local associations and organizations require elected official and/or staff representation.
- C. The City Council reviews all committee/organization assignments annually, and appointments are made at the recommendation of the Mayor with City Council approval.

SECTION 2. Council Members and staff are appointed to the following local associations and organizations:

**Board of Education/City Council Joint Use
Committee (Alhambra School District)**

Representative: Henry Lo

Representative: Hans Liang

**Staff
Representative: Director of Recreation
and Community
Services**

California Contract Cities Association

Representative: Yvonne Yiu

Alternate: Henry Lo

Independent Cities Association

Representative: Yvonne Yiu

Alternate: Henry Lo

League of California Cities

Representative: Fred Sornoso

Alternate: Yvonne Yiu

Los Angeles County Sanitation District

Representative: Mayor

Alternate: Mayor Pro Tem

San Gabriel Valley Council of Governments

Representative: Henry Lo

Alternate: Peter Chan

San Gabriel Valley Economic Partnership

Representative: Fred Sornoso

Alternate: Yvonne Yiu

San Gabriel Valley Mosquito Abatement District:

Representative: Joseph Leon

Sister City Commission

Representative: Peter Chan

Alternate: Hans Liang

Southern California Association of Governments (SCAG)

Representative: Yvonne Yiu

Alternate: Hans Liang

LAX Roundtable

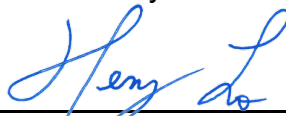
Representative: Yvonne Yiu

Alternate: Henry Lo

SECTION 3. This Resolution takes effect immediately upon its adoption. The City Clerk is directed to certify to the adoption of this Resolution and enter it into the book of original Resolutions.

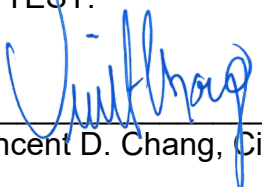
SECTION 4. *Electronic Signatures.* This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

PASSED, APPROVED, AND ADOPTED this 19th day of January, 2022.



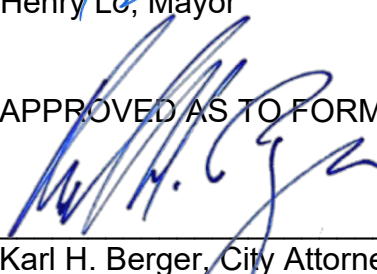
Henry Lo, Mayor

ATTEST:



Vincent D. Chang, City Clerk

APPROVED AS TO FORM:



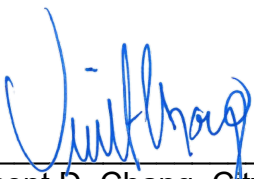
Karl H. Berger, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. 2022-R6 was duly adopted and passed at a regular meeting of the Monterey Park City Council on the 19th day of January, 2022 by the following vote:

Ayes:	Council Members:	Yiu, Chan, Liang, Sornoso, Lo
Noes:	Council Members:	None
Abstain:	Council Members:	None
Absent:	Council Members:	None

Dated this 19th day of January, 2022.



Vincent D. Chang, City Clerk
Monterey Park, California

ATTACHMENT 2

Organizations Description and Meeting Dates/Times

Summary of Organizations

Board of Education/City Council Joint Use Committee (Alhambra Unified School District) is a joint committee to share ideas and discuss joint use efforts between the City and the Alhambra Unified District to promote safety and well-being of the children attending the schools in the City. Meetings: Varies.

California Contract Cities Association (CCCA) is a collection of member cities united for a common cause. The general purpose is to serve as a rallying point for cities contracting for municipal services to ensure constituents the best service at the minimum cost. Through municipal seminars, education, exchange of ideas and information, the association combines resources to influence policy decisions affecting its member cities. These cities band together to form a collective voice. Meetings: CCCA Board of Directors meetings are typically held on the **third Wednesday of each month at 6:00 PM**. The location of meetings varies and rotates to member cities. More information, please visit: www.contractcities.org/.

Independent Cities Association (ICA) is made up of nearly 40 member cities in the Southern California area and focuses on public safety, education, infrastructure, legislative advocacy, intergovernmental relationships, and other major issues that transcend the boundaries of its member cities. ICA holds two Annual Seminars bringing together city council members, city officials and business partners for the purpose of collaboration, networking, and knowledge exchange. The Winter Seminar (held in January) addresses public safety and the Summer Seminar (held in July) focuses on contemporary issues. Meetings: 2nd Thursday and due to the COVID-19 pandemic, all board meetings will be virtual until further notice. For more information about this organization, please visit: www.icacities.org/.

League of California Cities is an association of California city officials who work together to enhance their knowledge and skills, exchange information, and combine resources so that they may influence policy decisions that affect cities. The Los Angeles County Division is made up of 86 cities within Los Angeles County and provides members with the opportunity to exchange ideas and information and share the advantages of cooperative advocacy. The LA County Division holds general membership meetings at various times throughout the year. Meetings vary and details can be found at <https://www.cacities.org/los-angeles-county-division>. For more information about this organization, please visit <https://www.cacities.org/>.

Los Angeles County Sanitation District #2 is a public agency focused on converting waste into resources like recycled water, energy and recycled materials. The agency consists of 24 independent special districts serving about 5.6 million people in Los Angeles County. The service areas in the map below cover approximately 850 square miles and encompasses 78 cities and unincorporated areas in the county. The LA County Sanitation District #2 requires that the Mayor be the Council representative. The alternate representative has traditionally been the Mayor Pro Tem. Meetings are hybrid

and are held on the 2nd Wednesdays at 1:30 p.m. and held at 1955 Workman Mill Rd., Whittier and via Zoom . For more information about this organization, please visit, www.lacsd.org.

San Gabriel Valley Council of Governments (SGVCOG) is a joint powers authority made up of representatives from 30 cities, 3 Los Angeles County Supervisorial Districts, and the 3 Municipal Water Districts located in the San Gabriel Valley. The SGVCOG serves as a regional voice for its member agencies and works to improve the quality of life for the more than 2 million residents living in the San Gabriel Valley. The SGVCOG works on issues of importance to its member agencies, including transportation, homelessness, the environment, and water, and seeks to address these regionally. Meetings are held on the 3rd Thursday of each month at 4 p.m. at the Foothill Transit Office, 100 S. Vincent Ave., Suite #200, West Covina. For more information about this organization, please visit www.sgvcoq.org.

San Gabriel Valley Economic Partnership reflect the growing and broad membership including business, local government, colleges, and universities and non-profit organizations committed to the mission of advancing the economic vitality and quality of life of the San Gabriel Valley. Meeting dates and time vary. For more information about this organization, please visit www.sgvpartnership.org/.

San Gabriel Valley Mosquito & Vector Control District is a public health agency that provides ongoing mosquito and vector control from the San Gabriel Mountain foothills to the 26 cities in the San Gabriel Valley. Meetings are held on the 2nd Friday of each month at 7:00 a.m. at the District's offices located at 1145 N. Azusa Canyon Road, West Covina. For more information about this organization, please visit www.sgvmosquito.specialdistrict.org.

Sister Cities Commission is a City's commission to promote friendship, goodwill and a communication amongst the Sister Cities of Monterey Park by participate in the exchange of cultures bringing about productive and lasting friendships, cultural events, and programs promoting the exposure of each five Sister Cities cultures. Meetings are held quarterly on the 1st Tuesday of January, April, July and October at 7 p.m. at the Monterey Park Bruggemeyer Library. For more information, please visit www.montereypark.ca.gov/651/Sister-Cities-Commission

Southern California Association of Governments (SCAG) is a Joint Powers Authority under California state law, established as an association of local governments and agencies that voluntarily convene as a forum to address regional issues. Under federal law, SCAG is designated as a Metropolitan Planning Organization (MPO) and under state law as a Regional Transportation Planning Agency and a Council of Governments. Regional Council meetings are hybrid and are held on the 1st Thursday of each month at 12:00-2:00 p.m. at the SCAG Offices located at 900 Wilshire Blvd. Ste. 1700, Los Angeles or via Zoom. For more information about this organization, please visit www.scag.ca.gov.

LAX/Community Noise Roundtable was created in September 2000 to provide an interactive forum to address current aircraft noise issues associated with aircraft operations to, from and at Los Angeles International Airport. Membership of the Roundtable consists of local elected officials and staff, representatives of congressional offices, members of recognized community groups, the FAA, the airlines and LAWA. This forum provides a mechanism to identify and address noise concerns by recommending courses of action to LAWA, the FAA, or other responsible entity that could reduce noise over affected communities. The Roundtable currently meets on the 3rd Wednesday of every odd numbered month and may schedule additional meetings as needed and held via video conference until further notice. For more information about this organization, please visit www.lawa.org/lawa-environment/noise-management/lawa-noise-management-lax/community-noise-roundtable.

ATTACHMENT 3

Draft Resolution

RESOLUTION NO.

A RESOLUTION APPOINTING CITY COUNCILMEMBERS TO SPECIFIC ORGANIZATIONS.

The City Council does resolve as follows:

SECTION 1. The City Council finds and declares that:

- A. The City Council of the City of Monterey Park supports elected official representation in certain local associations and organizations.
- B. These specific local associations and organizations require elected official and/or staff representation.
- C. The City Council reviews all committee/organization assignments annually, and appointments are made at the recommendation of the Mayor with City Council approval.

SECTION 2. Council Members and staff are appointed to the following local associations and organizations:

**Board of Education/City Council Joint Use
Committee (Alhambra School District)**

Representative:

Alternate:

Staff City Manager or
Representative: Designee

California Contract Cities Association

Representative:

Alternate:

Independent Cities Association

Representative:

Alternate:

League of California Cities

Representative:

Alternate:

Los Angeles County Sanitation District

Representative: Mayor

Alternate: Mayor Pro Tem

San Gabriel Valley Council of Governments

Representative:

Alternate:

San Gabriel Valley Economic Partnership

Representative:

Alternate:

**San Gabriel Valley Mosquito Abatement
District:**

Representative:

Sister City Commission

Representative:

Alternate:

**Southern California Association of
Governments (SCAG)**

Representative:

Alternate:

LAX Roundtable

Representative:

Alternate:

SECTION 3. This Resolution takes effect immediately upon its adoption. The City Clerk is directed to certify to the adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 4. *Electronic Signatures.* This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

PASSED, APPROVED, AND ADOPTED this 18th day of January, 2023.

Henry Lo, Mayor

ATTEST:

APPROVED AS TO FORM:

Maychelle Yee, City Clerk

Karl H. Berger, City Attorney