

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF THE FORMER
REDEVELOPMENT AGENCY
AGENDA**

**REGULAR MEETING
Monterey Park City Hall Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Wednesday
October 16, 2019
7:00 p.m.**

**MISSION STATEMENT
The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

This Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER **Mayor**

FLAG SALUTE **The Monterey Park Police Explorers**

ROLL CALL **Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian**

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS. While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATION – None.

[2.] OLD BUSINESS – None.

[3.] CONSENT CALENDAR ITEMS NOS. 3A-3E

3-A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF OCTOBER 16, 2019

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated October 16, 2019 totaling \$21.30 and specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

3-B. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF OCTOBER 16, 2019

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated October 16, 2019 totaling \$882,198.99 specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

3-C. MONTHLY INVESTMENT REPORT – SEPTEMBER 2019

It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

3-D. RESOLUTION DECLARING THE MONTH OF NOVEMBER AS "MOVEMBER" TO RAISE AWARENESS TO PROSTATE AND OTHER MALE CANCERS

It is recommended that the City Council:

- (1) Adopt Resolution declaring the month of November as "Movember"; and
- (2) Take such additional, related, action that may be desirable.

3-E. ENTER INTO A 5-YEAR LEASE AGREEMENT IN THE TOTAL AMOUNT OF \$613,520 WITH LENSLOCK, INC. FOR IN-CAR CAMERAS, BODY WORN CAMERAS AND MOBILE VIDEO & DATA STORAGE SERVICES

It is recommended that the City Council:

- (1) Waive bidding requirements pursuant to Monterey Park Municipal Code § 3.20.050(2,4) and authorize the City Manager to execute an agreement, in a form approved by the City Attorney, with Lenslock, Inc., for the lease of In-Car Cameras, Body Worn Cameras (BWC), and Data Storage Services; and
- (2) Take such additional, related, action that may be desirable.

[4.] PUBLIC HEARING – None.

[5.] NEW BUSINESS

5-A. RESOLUTIONS FOR MARCH 3, 2020 GENERAL MUNICIPAL ELECTION

It is recommended that the City Council:

- (1) Adopt a resolution calling for a General Municipal election on March 3, 2020 pursuant to Elections Code § 1301;
- (2) Adopt a resolution requesting the Board of Supervisors of the County of Los Angeles to consolidate the City of Monterey Park's General Municipal Election to be held on Tuesday, March 3, 2020, with the Statewide Primary Election on the date pursuant to Elections Code §§1301 and 10403;
- (3) Adopt a resolution establishing requirements for candidate statements filed with the City Clerk to be included with voter information for an election on March 3, 2020; and
- (4) Take such additional, related, action that may be desirable.

5-B. BALLOT PROPOSITION TO IMPOSE A ¾ CENT SALES TAX FOR GENERAL MUNICIPAL PURPOSES

It is recommended that the City Council consider the following:

- (1) Adopting a resolution placing a proposition on the March 3, 2020 ballot which, if adopted by a majority of voters, would impose a general sales tax;
- (2) Determining whether to designate person(s) for filing an argument favoring the ballot proposition;
- (3) Adopting a resolution requesting that the City Attorney prepare an impartial analysis for the ballot measure; and
- (4) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

This action is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 2100, *et seq.*, "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, *et seq.*) because it establishes rules and procedures to implement government funding mechanisms; does not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, this Proposition does not constitute a "project" that requires environmental review (see specifically 14 CCR § 15378(b)(4-5)).

[6.] COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

6-A. ITEM 4A FROM APRIL 17, 2019 CITY COUNCIL AGENDA

At the request of Councilmembers Real Sebastian and Ing, attached is Item No. 4A from the April 17, 2019 City Council Agenda for "reconsideration."

[7.] CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

ADJOURN



City Council Staff Report

DATE: **October 16, 2019**

AGENDA ITEM NO: **Consent Calendar
Agenda Item 3-A.**

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Director of Management Services
SUBJECT: Warrant Register for Successor Agency to the Former Community Redevelopment Agency of **October 16, 2019**

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated **October 16, 2019 totaling \$21.30** and specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrant numbered **383**.

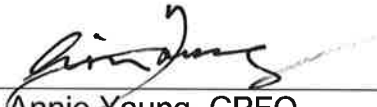
BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park, Acting as the Successor Agency to the Former Community Redevelopment Agency (SA). I also certify that there are monies available for the payments thereof. Please note that amounts being paid by the SA funds in this warrant register represented expenditures incurred, which are pending for approval by the Oversight Board.

FISCAL IMPACT:

Disbursements from all funds total **\$21.30.**

Respectfully submitted:



Annie Yaung, CPFO
Director of Management Services

Approved By:



Ron Bow
City Manager

Attachments 1: Resolution
Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO. SA-_____

**A RESOLUTION OF THE
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)
ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
16TH OF OCTOBER 2019
TOTALING \$21.30 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID**

THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY
DOSE RESOLVE AS FOLLOWS:

SECTION 1. That the following claims and demands have been audited and that the same
are hereby allowed from various funds in the following amounts:

Atlantic/Garvey Projects	21.30
Total	<u>\$ 21.30</u>

PASSED, APPROVED AND ADOPTED THE 16TH OF OCTOBER 2019.

Hans Liang, Mayor
City of Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

Resolution No. SA-
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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY)
OF CITY OF MONTEREY PARK)

I hereby certify that this resolution was duly adopted by the
Successor Agency to the Former Community Redevelopment Agency,
at a regular meeting held on the 16th of October 2019 by the following vote.

AYES:
NOES:
ABSTAIN:
ABSENT:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0860-801-1203-32050	21.30	INTERNET/PHONE SERVICE		383	21.30
TOTAL FOR PREPAID WARRANTS						21.30
	PRINTED	21.30				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

TOTAL FOR PREPAID WARRANTS	\$21.30
TOTAL FOR PRINTED WARRANTS	\$0.00
TOTAL FOR ACH-PAYMENTS	\$0.00
TOTAL WARRANTS	\$21.30
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	1
TOTAL ACH-PAYMENTS PRINTED	0
TOTAL CHECKS PRINTED	0
TOTAL CHECKS ISSUED	1

CITY OF MONTEREY PARK
 FINAL WARRANT REGISTER
 COUNCIL MEETING DATE 10/16/2019
 FUND SUMMARY

FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0860	ATLANTIC/GARVEY CAP PROJECTS	21.30	0.00	21.30
	TOTAL	21.30	0.00	21.30



City Council Staff Report

DATE: **October 16, 2019**

AGENDA ITEM NO: Consent Calendar
Agenda Item 3-B.

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Director of Management Services
SUBJECT: Warrant Register for the City of Monterey Park of
October 16, 2019

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated **October 16, 2019 totaling \$882,198.99** specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **325384-325572** and ACH numbered **000877-000917**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

FISCAL IMPACT:

Disbursements from all funds total **\$882,198.99.**

Respectfully submitted:

Approved By:



Annie Young, CPFO
Director of Management Services

Ron Bow
City Manager

Attachments 1: Resolution
Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
16TH OF OCTOBER 2019
TOTALING \$882,198.99 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 222,443.28
Retirement Fund	6,057.00
State Gas Tax Fund	35,559.61
Sewer Fund	2,022.40
Refuse Fund	409,372.28
City Shop Fund	35,255.23
Technology Internal Service Fund	19,989.18
Payroll Clearing Account	552.00
Special Deposits Fund	16,224.62
Water Fund	39,473.76
Water Treatment WQA-EPA Fund	28,820.00
Water Treatment City Fund	835.00
OPA Proposition A	13,702.53
Measure R Fund	1,135.86
POST	3,842.32
Home Housing Program	5,404.85
Recreation Fund	11,416.00
Asset Forfeiture-Justice	1,591.99
Construction Agency Fund	2,026.75
Air Quality Improvement Fund	5,931.00
CDBG Fund	73.36
Maintenance District 93-1	931.16
Prop A - Per Parcel Grant	49.28
Used Oil Recycling Block Grant	730.00
Maintenance Grant (075)	1,300.00
ELAC Instructional Serv Prog	375.00
Literacy Trust Grant	1,233.97
Ground Emergency Medical Transport	15,850.56

TOTAL	\$ 882,198.99
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PASSED, APPROVED AND ADOPTED THE 16TH OF OCTOBER 2019.

Hans Liang, Mayor
City of Monterey Park, California

ATTEST

Vincent D. Chang, City Clerk
City of Monterey Park, California

RESOLUTION NO.
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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 16th of October 2019 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ABC ADVANCE BUILDER & CONST. INC	0152-801-2206-38620	1,514.95-	VOID		320211	1,514.95-
AEF SYSTEMS CONSULTING, INC.	0063-850-5002-99072	7,770.00	ERP CONSULTING SERVICES	19-0342	325384	7,770.00
ROBERTO A AGUIRRE	0010-801-6508-31990	40.47	WIRELESS MIC CLIPS		325417	
	0010-801-6508-31990	59.96	FLAG FOR PATRIOT DAY		325417	
	0075-450-0075-08616	19.69	GERANIUM FESTIVAL SUPPLIES		325417	
	0075-450-0075-08616	60.66	GERANIUM FESTIVAL SUPPLIES		325417	180.78
RUSSELL AMUNDSON	0136-801-3101-33250	18.00	POST TRAINING		325418	
	0136-801-3101-33250	43.04	REIMBURSEMENT - MILEAGE		325418	
	0136-801-3101-33250	90.00	POST TRAINING		325418	151.04
ANTHEM BLUE CROSS	0010-801-5102-12330	3,688.80	10/19 MEDICAL INSURANCE		325385	3,688.80
AT & T	0010-801-3112-32050	89.55	PHONE SERVICE		325420	
	0022-801-4206-32050	630.21	PHONE SERVICE		325420	
	0092-801-4222-32050	118.06	PHONE SERVICE		325420	837.82
	0010-801-3113-32050	90.04	PHONE SERVICE		325419	
	0010-801-3201-32050	51.78	PHONE SERVICE		325419	141.82
AT & T MOBILITY (DBA)	0010-801-1101-32050	65.93	WIRELESS VOICE & DATA SERVICE		325415	65.93
AT&T	0010-801-1404-32050	2,170.78	INTERNET/PHONE SERVICE		325421	
	0010-801-1408-32050	825.86	INTERNET/PHONE SERVICE		325421	
	0010-801-1801-32050	19.65	INTERNET/PHONE SERVICE		325421	
	0010-801-3112-32050	4,468.50	INTERNET/PHONE SERVICE		325421	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0010-801-3113-32050	19.66	INTERNET/PHONE SERVICE		325421	
	0010-801-3114-32050	21.30	INTERNET/PHONE SERVICE		325421	
	0010-801-3201-32050	1,349.21	INTERNET/PHONE SERVICE		325421	
	0010-801-4209-32050	275.69	INTERNET/PHONE SERVICE		325421	
	0010-801-6001-32050	94.68	INTERNET/PHONE SERVICE		325421	
	0010-801-6502-32050	186.92	INTERNET/PHONE SERVICE		325421	
	0010-801-6517-32050	21.32	INTERNET/PHONE SERVICE		325421	
	0022-801-4206-32050	432.82	INTERNET/PHONE SERVICE		325421	
	0043-801-1404-32050	1,585.05	INTERNET/PHONE SERVICE		325421	
	0092-801-1404-32050	1,924.72	INTERNET/PHONE SERVICE		325421	
	0092-801-4222-32050	377.69	INTERNET/PHONE SERVICE		325421	
	0109-801-6511-32050	69.53	INTERNET/PHONE SERVICE		325421	
	0169-801-1405-32050	73.36	INTERNET/PHONE SERVICE		325421	
						13,916.74
NATALIE BANKS	0160-801-3101-39400	36.00	TRAINING		325422	
						36.00
CALIFORNIA ASSOCIATION OF	0065-464	552.00	LTD FIREFIGHTERS		325386	
						552.00
CALIFORNIA POLICE CHIEFS ASSOCIATION	0160-801-3101-39400	99.00	POLICE TRAINING		325423	
	0160-801-3101-39400	99.00	POLICE TRAINING		325423	
						198.00
CAVENAUGH & ASSOCIATES	0136-801-3101-33250	548.00	POST TRAINING		325424	
						548.00
BENJAMIN CEVALLOS	0136-801-3101-33250	36.00	POST TRAINING		325387	
						36.00
CHARTER COMMUNICATIONS	0010-801-4210-38400	144.98	INTERNET/CABLE SERVICE		325388	
	0092-801-4222-32050	137.27	INTERNET/CABLE SERVICE		325388	
						282.25

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CHARTER COMMUNICATIONS	0010-801-3201-32050	615.94	INTERNET/CABLE SERVICE		325425	
	0010-801-3201-32050	650.78	INTERNET/CABLE SERVICE		325425	
						1,266.72
	0010-801-1404-32050	35.02	INTERNET/CABLE SERVICE		325426	
	0010-801-3112-32050	33.74	INTERNET/CABLE SERVICE		325426	
	0043-801-1404-32050	25.80	INTERNET/CABLE SERVICE		325426	
	0092-801-1404-32050	31.33	INTERNET/CABLE SERVICE		325426	
						125.89
	0010-801-4210-38400	104.98	INTERNET/CABLE SERVICE		325427	
						104.98
MICHELLE CONTRERAS	0010-801-3103-22750	77.59	REIMBURSEMENT-ACADEMY SUPPLIES		325428	
						77.59
D-PREP, LLC	0136-801-3101-33250	2,007.00	POST TRAINING		325389	
						2,007.00
VANESSA DELGADO	0160-801-3101-39400	250.00	WSATI TRAINING		325429	
						250.00
EMS PERSONNEL FUND	0010-801-3220-41100	200.00	PARAMEDIC LICENSE-R. DEROSA		325390	
						200.00
BRITTNEY ESCANDON	0136-801-3101-33250	270.00	POST TRAINING		325430	
						270.00
ARMANDO ESPARZA	0136-801-3101-33250	18.00	POST TRAINING		325431	
						18.00
RYAN ESQUIBEL	0136-801-3101-33250	36.00	POST TRAINING		325391	
						36.00
KELLY A. GORDON	0160-801-3101-39400	50.00	POLICE TRAINING		325432	
						50.00
GREATER LOS ANGELES AREA COUNCIL #3	0075-450-0075-08420	10.00	EXPLORER ACADEMY (TRUST)		325392	
						10.00

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MATT HALLOCK	0349-801-3201-39400	80.00	REIM-REGIONAL ORIENTATION		325393	80.00
BING HAN	0136-801-3101-33250	18.00	POST TRAINING		325433	
	0136-801-3101-33250	40.48	REIMBURSEMENT - MILEAGE		325433	58.48
HENSLEY LAW GROUP	0010-801-1601-31600	21,890.00	LEGAL-GENERAL SERVICES	20-0166	325394	
	0092-801-1601-31600	148.00	LEGAL-111 N ATLANTIC	20-0173	325394	
	0092-801-1601-31600	6,395.40	LEGAL-CODE ENFORCEMENT	20-0173	325394	
	0092-801-1601-31600	1,827.00	LEGAL-DEV REIMB GEN	20-0173	325394	
	0092-801-1601-31600	570.00	LEGAL-DEV REIMB GOODVIEWS	20-0173	325394	
	0092-801-1601-31600	812.00	LEGAL-DEV REIMB TOWNE CENTER	20-0173	325394	
	0092-801-1601-31600	2,451.20	LEGAL-GENERAL LITIGATION	20-0173	325394	
	0092-801-1601-31600	3,364.00	LEGAL-KINGS INN	20-0173	325394	37,457.60
YUPO BOB HUNG	0010-801-3103-22750	1,412.55	REIMBURSEMENT-ACADEMY		325434	1,412.55
BRENDA IGLESIAS	0136-801-3101-33250	36.00	POST TRAINING		325395	36.00
	0136-801-3101-33250	18.00	POST TRAINING		325435	18.00
INEZ ALVAREZ	0010-701-0010-08025	148.32	LANGLEY SENIOR TRIP		325396	
	0010-701-0010-08025	185.40	LANGLEY SENIOR TRIP		325396	333.72
INTERWEST CONSULTING GROUP, INC	0010-801-4214-31950	675.00	PLAN CHECK SERVICES	20-0185	325436	
	0010-801-4214-31950	2,680.00	PLAN CHECK SERVICES	20-0185	325436	3,355.00
SEBASTIAN JIMENEZ JR	0136-801-3101-33250	18.00	POST TRAINING		325437	18.00

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ANDREW LEE	0160-801-3101-39400	150.00	POLICE TRAINING-REIM		325397	150.00
HANS J LIANG	0010-801-1101-11100	80.00	MAYOR'S EXPENSE 09/19		325398	
	0043-801-1101-11100	60.00	MAYOR'S EXPENSE 09/19		325398	
	0092-801-1101-11100	60.00	MAYOR'S EXPENSE 09/19		325398	200.00
LIEBERT CASSIDY WHITMORE	0010-801-1801-39400	344.00	LCW CONSORTIUM TRAINING		325438	344.00
ROBIN LOPEZ	0136-801-3101-33250	36.00	POST TRAINING		325399	36.00
	0160-801-3101-39400	221.47	REIMBURSEMENT		325439	221.47
REBECCA MINOR	0136-801-3101-33250	36.00	POST TRAINING		325400	36.00
MONTEREY PARK PETTY CASH	0010-801-6503-31150	7.67	PETTY CASH-SWIM SUPPLIES		325401	
	0010-801-4214-33200	19.26	PETTY CASH-MILEAGE		325401	
	0075-450-0075-08420	38.00	PETTY CASH-TOURNAMENT SUPPLIES		325401	
	0010-801-1301-22750	38.94	PETTY CASH-OUTREACH SUPPLIES		325401	
	0092-801-4223-22300	45.39	PETTY CASH-WATER SUPPLIES		325401	
	0075-450-0075-08420	94.36	PETTY CASH-TOURNAMENT SUPPLIES		325401	
	0075-450-0075-08420	89.92	PETTY CASH-TOURNAMENT SUPPLIES		325401	
	0178-801-6503-23050	49.28	PETTY CASH-FLOATER-CASCADE PK		325401	
	0010-801-6502-31150	10.44	PETTY CASH-RECREATION SUPPLIES		325401	
	0092-801-4222-39300	90.00	PETTY CASH-WATER CERT		325401	
	0010-801-1403-22750	9.98	PETTY CASH-ERP SUPPLIES		325401	
	0010-801-6517-21350	107.73	PETTY CASH-PHONE CASE		325401	
	0060-801-4211-22250	30.00	PETTY CASH-CITY TRUCK REFUELED		325401	
	0060-801-4211-39400	15.00	PETTY CASH-PARKING		325401	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MONTEREY PARK PETTY CASH	0010-801-6508-22670	6.57	PETTY CASH-NAME PLATE		325401	
	0010-801-6517-39400	80.00	PETTY CASH-TRAINING		325401	
	0010-801-4212-33100	13.97	PETTY CASH-MILEAGE		325401	
	0092-801-1407-38250	77.90	PETTY CASH-JANITORIAL SUPPLIES		325401	824.41
ORLANDO MURO	0075-450-0075-08616	400.00	GERANIUM FEST PETTY CASH		325440	400.00
NADA BUS, INC	0109-801-4201-31950	1,070.00	LANGLEY SENIOR TRIP		325402	
	0075-450-0075-08550	220.00	LANGLEY SENIOR TRIP		325402	
	0109-801-4201-31950	825.00	KIDVENTURE CAMP TRIP		325402	
	0109-801-4201-31950	575.00	KIDVENTURE CAMP TRIP		325402	
	0109-801-4201-31950	1,075.00	KIDVENTURE CAMP TRIP		325402	
	0109-801-4201-31950	625.00	KIDVENTURE CAMP TRIP		325402	
	0109-801-4201-31950	775.00	KIDVENTURE CAMP TRIP		325402	5,165.00
PETER PALOMINO	0136-801-3101-33250	18.00	POST TRAINING		325441	18.00
PATHOMRAT NEIL KUNAWONGSE	0075-450-0075-08616	222.50	HALLOWEEN & GERANIUM FEST FLYE		325403	
	0010-801-6508-31990	222.50	HALLOWEEN & GERANIUM FEST FLYE		325403	445.00
BRIAN PFLUGHOFT	0136-801-3101-33250	38.80	REIMBURSEMENT - MILEAGE		325442	38.80
PITNEY BOWES POSTAGE BY PHONE	0075-450-0075-09230	44.10	POSTAGE (TRUST)		325404	
	0092-801-1201-32200	1.45	POSTAGE		325404	
	0152-801-1405-32200	9.85	POSTAGE		325404	
	0010-801-1301-32200	0.50	POSTAGE		325404	
	0010-801-1403-32200	60.65	POSTAGE		325404	
	0010-801-1406-32200	48.30	POSTAGE		325404	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-4213-32200	25.30	POSTAGE		325404	
	0010-801-4214-32200	75.35	POSTAGE		325404	
	0010-801-1801-32200	16.30	POSTAGE		325404	
	0010-801-1802-32200	6.00	POSTAGE		325404	
	0010-801-3101-32200	4.00	POSTAGE		325404	
	0010-801-3102-32200	4.35	POSTAGE		325404	
	0010-801-3104-32200	16.60	POSTAGE		325404	
	0010-801-3113-32200	5.90	POSTAGE		325404	
	0010-801-3114-32200	48.80	POSTAGE		325404	
	0010-801-3120-32200	2.50	POSTAGE		325404	
	0010-801-3201-32200	11.70	POSTAGE		325404	
	0010-801-3205-32200	13.50	POSTAGE		325404	
	0010-801-3210-32200	1.50	POSTAGE		325404	
	0010-801-3220-32200	186.60	POSTAGE		325404	
	0010-801-3240-32200	84.80	POSTAGE		325404	
	0010-801-6001-32200	20.50	POSTAGE		325404	
	0010-801-6502-32200	13.80	POSTAGE		325404	
	0043-801-1201-32200	0.50	POSTAGE		325404	
	0043-801-4212-32200	3.50	POSTAGE		325404	
						706.35
PMW ASSOCIATES	0160-801-3101-39400	393.00	POLICE TRAINING		325405	
						393.00
QUANTUM ROCK EXTREME SPORTS INC.	0075-450-0075-08616	1,000.00	GERANIUM ROCK WALL (TRUST)		325443	
						1,000.00
RAQUEL RICHARDS	0010-801-1801-39550	17.33	PETTY CASH-ORAL BOARD		325444	
	0010-801-1801-22670	49.12	PETTY CASH-EVENT SUPPLIES		325444	
	0010-801-1801-39550	36.58	PETTY CASH-ORAL BOARD		325444	
	0010-801-1801-33100	33.64	PETTY CASH-MILEAGE		325444	
	0010-801-1801-39550	12.26	PETTY CASH-ORAL BOARD		325444	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
RAQUEL RICHARDS	0010-801-1802-33100	32.02	PETTY CASH-MILEAGE		325444	
	0010-801-1801-39550	37.00	PETTY CASH-EMP BENEFIT FAIR		325444	
	0010-801-1802-39400	25.74	PETTY CASH-SAFETY TRAINING		325444	
						243.69
	0010-801-1802-21250	247.98	REIMB-EMPLOYEE TRAINING		325406	
						247.98
RIO HONDO COMMUNITY COLLEGE	0136-801-3101-33250	352.00	POST TRAINING		325445	
						352.00
RIVERSIDE COUNTY SHERIFFS DEPT	0136-801-3101-33250	208.00-	VOID		324729	
						208.00-
	0136-801-3101-33250	133.00	POST TRAINING		325446	
						133.00
RUDY CONTRERAS	0136-801-3101-33250	36.00	POST TRAINING		325407	
						36.00
DANNY SALAZAR	0136-801-3101-33250	18.00	POST TRAINING		325447	
						18.00
SPRINT COMMUNICATIONS COMPANY, LP	0010-801-3115-38400	985.70	MPLS OVER ETHERNET	20-0020	325448	
						985.70
THE SAUCE CREATIVE SERVICES CORP	0010-801-3205-39250	1,159.05	JULY 4TH BANNER		325408	
						1,159.05
TRANSTECH	0010-801-3201-31950	630.00	FIRE STATION 61-EXT. PAINT		325409	
	0010-801-3201-31950	770.00	FIRE STATION 61-EXT. PAINT		325409	
						1,400.00
TRI-MOUNTAIN	0010-801-4214-22310	303.32	UNIFORM		325449	
						303.32
MARICELA VASQUEZ	0010-801-6506-22750	200.00	DAY CARE SUPPLIES		325450	
						200.00
VINCENT VASQUEZ	0136-801-3101-33250	36.00	POST TRAINING		325410	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						36.00
VERIZON WIRELESS	0010-801-3205-32050	27.48	WIRELESS VOICE & DATA SERVICE		325416	
	0010-801-3210-32050	215.54	WIRELESS VOICE & DATA SERVICE		325416	
	0010-801-3220-32050	235.21	WIRELESS VOICE & DATA SERVICE		325416	
	0010-801-4213-32050	38.42	WIRELESS VOICE & DATA SERVICE		325416	
	0010-801-3240-32050	207.91	WIRELESS VOICE & DATA SERVICE		325416	
	0010-801-4214-32050	47.64	WIRELESS VOICE & DATA SERVICE		325416	
	0010-801-1205-32050	43.01	WIRELESS VOICE & DATA SERVICE		325416	
	0022-801-4206-32050	114.46	WIRELESS VOICE & DATA SERVICE		325416	
	0010-801-4209-32050	8.59	WIRELESS VOICE & DATA SERVICE		325416	
	0010-801-4212-32050	110.98	WIRELESS VOICE & DATA SERVICE		325416	
	0092-801-4221-32050	0.19	WIRELESS VOICE & DATA SERVICE		325416	
	0092-801-4222-32050	0.38	WIRELESS VOICE & DATA SERVICE		325416	
	0092-801-4223-32050	85.12	WIRELESS VOICE & DATA SERVICE		325416	
	0010-801-6517-32050	56.06	WIRELESS VOICE & DATA SERVICE		325416	
	0010-801-1201-32050	38.01	WIRELESS VOICE & DATA SERVICE		325416	
						1,229.00
	0010-801-1301-32050	38.01	WIRELESS VOICE & DATA SERVICE		325451	
	0010-801-1301-32050	91.34	WIRELESS VOICE & DATA SERVICE		325451	
						129.35
	0010-801-3112-32050	1,578.60	WIRELESS VOICE & DATA SERVICE		325452	
						1,578.60
	0010-801-1408-32050	0.19	WIRELESS VOICE & DATA SERVICE		325453	
	0010-801-4213-32050	38.01	WIRELESS VOICE & DATA SERVICE		325453	
	0010-801-3240-32050	12.35	WIRELESS VOICE & DATA SERVICE		325453	
	0010-801-4214-32050	38.01	WIRELESS VOICE & DATA SERVICE		325453	
	0010-801-3112-32050	137.75	WIRELESS VOICE & DATA SERVICE		325453	
	0010-801-4202-32050	112.18	WIRELESS VOICE & DATA SERVICE		325453	
	0010-801-4209-32050	148.99	WIRELESS VOICE & DATA SERVICE		325453	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
VERIZON WIRELESS	0010-801-4210-32050	12.97	WIRELESS VOICE & DATA SERVICE		325453	
	0010-801-4212-32050	94.70	WIRELESS VOICE & DATA SERVICE		325453	
	0010-801-6517-32050	390.72	WIRELESS VOICE & DATA SERVICE		325453	
	0092-801-4221-32050	25.37	WIRELESS VOICE & DATA SERVICE		325453	
	0092-801-4222-32050	0.19	WIRELESS VOICE & DATA SERVICE		325453	
						1,011.43
	0092-801-4222-32050	152.04	WIRELESS VOICE & DATA SERVICE		325454	
	0010-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		325454	
						190.05
YINYAO WEI	0010-701-0010-07630	40.80	SWIMMING CLASS REFUND		325412	
						40.80
SCOTT WIESE	0160-801-3101-39400	18.00	POLICE TRAINING		325455	
						18.00
TIM WISNIEWSKI	0136-801-3101-33250	36.00	POST TRAINING		325413	
						36.00
PETER YUNG	0136-801-3101-33250	36.00	POST TRAINING		325414	
						36.00
GUOTAO ZENG	0136-801-3101-33250	18.00	POST TRAINING		325456	
						18.00
TOTAL FOR PREPAID WARRANTS						93,247.76
PRINTED		93,247.76				

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AAA ELECTRICAL SUPPLY, INC.	0010-801-4210-23400	147.33	BLDG MAINT SUPPLIES		877 **	147.33
ABC ADVANCE BUILDER & CONST. INC	0152-801-1405-38620	1,514.95	HOUSING REHAB-2403 COLLEGIAN		325457	1,514.95
ADLERHORST INTERNATIONAL LLC	0160-801-3103-22800	202.02	SUPPLIES- K9		878 **	202.02
AEF SYSTEMS CONSULTING, INC.	0063-850-5002-99072	10,300.00	ERP CONSULTING SERVICES	19-0342	879 **	10,300.00
AFFILIATED SYSTEMS, INC.	0010-801-1801-31900	700.00	PRE-EMPLOYMENT/DMV/DOT PHYS		325458	700.00
AIR EXCHANGE, INC	0010-801-3210-38400	175.00	REPAIR STATION 62		325459	175.00
ALHAMBRA CAR WASH	0060-801-4211-38400	1,128.00	CAR WASH - AUGUST 2019		325460	1,158.00
	0060-801-4211-38400	30.00	HAND WASH- UNIT 147		325460	
ALLIED PACIFIC OF CALIF.	0010-701-0010-07960	118.20	REFUND-PARAMEDIC SERVICE		325461	118.20
AMERICAN DYNAMIC SERVICES, INC.	0010-801-3230-22750	89.97	SECURITY ALARM SERVICE		880 **	194.97
	0010-801-3230-22750	105.00	SECURITY ALARM SERVICE		880 **	
AMERICAN RED CROSS	0010-801-6503-22300	30.00	CPR/ FIRST AID CERTIFICATION		881 **	30.00
ARAMARK UNIFORM & CAREER APPAREL GF	0060-801-4211-22300	62.34	UNIFORMS		882 **	124.68
	0060-801-4211-22300	62.34	UNIFORMS		882 **	
ARGIL BLDG. MATERIAL CO.	0022-801-4202-22400	214.62	STREETS CONCRETE MIX		325462	214.62
AT&T	0092-801-4222-32050	184.22	INTERNET/PHONE SERVICE		325463	

** Indicates an ACH-Payment transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						184.22
ATHENS SERVICES	0043-801-4208-41200	403,330.14	REFUSE COLLECTION SERVICES		325464	403,330.14
	0022-801-4205-41200	25,325.00	STREET SWEEPING SERVICES	20-0123	325465	
	0344-801-5002-99290	1,300.00	STREET SWEEPING SERVICES	20-0123	325465	26,625.00
ATLAS SERVICES SOLUTIONS CORP.	0010-801-1407-38250	8,977.28	JANITORIAL SERVICES	20-0131	325466	8,977.28
PHINAK BAK	0075-450-0075-08200	217.00	REFUND CONSTRUCTION BOND-TRUST		325467	
	0075-450-0075-08200	4,000.00	REFUND CONSTRUCTION BOND-TRUST		325467	
	0075-450-0075-08200	513.00	REFUND CONSTRUCTION BOND-TRUST		325467	4,730.00
BAKER & TAYLOR INC	0010-801-6002-40000	17.28	BOOK(S) 1		325468	
	0010-801-6002-40000	557.40	BOOK(S) 56		325468	
	0010-801-6002-40000	17.93	BOOK(S) 1		325468	
	0010-801-6002-40000	7.82	BOOK(S) 1		325468	
	0010-801-6002-40000	48.70	BOOK(S) 2		325468	
	0010-801-6002-40000	50.59	BOOK(S) 3		325468	
	0010-801-6002-40000	18.12	BOOK(S) 2		325468	
	0010-801-6002-40000	43.10	BOOK(S) 4		325468	
	0010-801-6002-40000	161.95	BOOK(S) 10		325468	
	0010-801-6002-40000	122.86	BOOK(S) 8		325468	
	0010-801-6002-40000	16.89	BOOK(S) 1		325468	
	0010-801-6002-40000	11.94	BOOK(S) 1		325468	
	0010-801-6002-40000	65.55	BOOK(S) 5		325468	
	0010-801-6002-40000	36.45	BOOK(S) 2		325468	
	0010-801-6002-40000	443.28	BOOK(S) 25		325468	
	0010-801-6002-40000	39.36	DVD(S) 2		325468	
	0010-801-6002-40000	14.58	DVD(S) 1		325468	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BAKER & TAYLOR INC	0010-801-6002-40000	38.87	DVD(S) 2		325468	
	0010-801-6002-40000	22.98	DVD(S) 1		325468	
	0010-801-6006-40000	14.85	DVD(S) 1		325468	
	0010-801-6006-40000	16.64	BOOK(S) 2		325468	
	0010-801-6006-40000	64.63	BOOK(S) 5		325468	
	0010-801-6006-40000	123.75	BOOK(S) 12		325468	
	0010-801-6006-40000	10.61	BOOK(S) 1		325468	
	0010-801-6006-40000	403.72	BOOK(S) 20		325468	
	0010-801-6006-40000	1,193.29	BOOK(S) 93		325468	
	0010-801-6006-40000	15.89	BOOK(S) 1		325468	
	0010-801-6006-40000	91.91	BOOK(S) 8		325468	
	0010-801-6006-40000	925.90	BOOK(S) 81		325468	
	0010-801-6006-40000	30.08	BOOK(S) 3		325468	
	0010-801-6006-40000	25.90	BOOK(S) 2		325468	
	0010-801-6006-40000	22.10	BOOK(S) 1		325468	
	0010-801-6006-40000	56.22	BOOK(S) 5		325468	
	0010-801-6006-40000	11.52	BOOK(S) 1		325468	
	0010-801-6006-40000	22.09	BOOK(S) 1		325468	
	0010-801-6006-40000	224.46	BOOK(S) 25		325468	
						4,989.21
BARTEL ASSOCIATES LLC	0012-850-5102-31850	6,057.00	ACTUARIAL SERVICES	19-0204	325469	6,057.00
BEAR COMMUNICATIONS INC	0010-801-3112-38400	474.83	MAINTENANCE SERVICE	20-0005	883 **	474.83
BORDER RECAPING, LLC	0060-801-3210-38400	1,789.73	TIRES-ENGINE 62	20-0060	325470	1,789.73
CALIFORNIA WATER SERVICE CO.	0092-801-4222-36300	50.75	WATER SERVICE		325471	
	0092-801-4222-36300	351.36	WATER SERVICE		325471	
	0092-801-4222-36300	42.45	WATER SERVICE		325471	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CALIFORNIA WATER SERVICE CO.	0092-801-4222-36300	15.81	WATER SERVICE		325471	460.37
CALOX, INC	0010-801-3220-24200	29.75	CYLINDER OXYGEN STA 61		884 **	
	0010-801-3220-24200	21.25	CYLINDER OXYGEN STA 62		884 **	
	0010-801-3220-24200	8.50	CYLINDER OXYGEN STA 61		884 **	
	0010-801-3220-24200	8.50	CYLINDER OXYGEN STA 62		884 **	68.00
CANON FINANCIAL SERVICES, INC.	0010-801-1301-37500	469.94	COPIER MACHINE RENTAL	20-0127	885 **	
	0092-801-4220-37500	738.03	COPIER MACHINE RENTAL		885 **	1,207.97
LENA CHONG	0010-701-0010-06320	346.00	REFUND FIRE FLOW TEST FEES		325472	346.00
CINDY TRANG	0010-801-1801-39400	1,740.00	TUITION REIMBURSEMENT		325473	1,740.00
DANIEL CLINE	0075-450-0075-08360	2,213.89	EMP COMPUTER LOAN PURCHASE		325474	2,213.89
COBRA FIRE PROTECTION	0010-801-4210-38400	273.70	FIRE SYS/EXTINGUISHERS SERVICE		325475	273.70
COLLICUTT ENERGY SERVICES INC	0010-801-4210-23050	530.25	PROPANE		886 **	530.25
CONTROL AUTOMATION DESIGN	0093-801-4229-23300	290.00	GENERAL OPERATIONS		325476	290.00
CPS HUMAN RESOURCE SERVICES	0010-801-1801-31950	651.20	RECRUITMENT - SR. ACCOUNTANT		325477	651.20
CURVATURE, INC.	0010-801-3115-38400	608.00	SERVER MAINTENANCE	20-0023	325478	608.00
D B DEVELOPERS INC	0010-701-0010-02010	75.00	REFUND BUSINESS LICENSE FEE		325479	
	0010-450-4213-02530	23.40	REFUND PERMIT FEE-1090 ALPINE		325479	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
D B DEVELOPERS INC	0010-450-4214-02520	11.70	REFUND PERMIT FEE-1090 ALPINE		325479	
	0010-701-0010-02500	351.20	REFUND PERMIT FEE-1090 ALPINE		325479	
	0010-701-0010-09200	1.52	REFUND PERMIT FEE-1090 ALPINE		325479	
	0010-701-0010-09202	1.00	REFUND PERMIT FEE-1090 ALPINE		325479	
						463.82
DAMEWOOD CONSULTING GROUP	0010-801-1802-39400	500.00	EMPLOYEE SAFETY TRAINING		325480	
						500.00
DAPEER ROSENBLIT & LITVAK	0010-801-3240-31600	672.60	LEGAL FEES-CODE ENFORCEMENT		325481	
						672.60
DATA WEST CORPORATION	0092-801-4222-38400	900.00	WATER BILLING MAINTNEANCE		325482	
						900.00
DELL MARKETING LP	0010-801-3115-38400	1,232.70	COMPUTER SUPPLIES		887 **	
	0010-801-1801-21350	183.50	COMPUTER SUPPLIES		887 **	
	0010-801-3113-38400	1,466.63	COMPUTER SUPPLIES		887 **	
	0010-801-1404-22750	46.80	COMPUTER SUPPLIES		887 **	
	0010-801-1404-22750	16.09	COMPUTER SUPPLIES		887 **	
						2,945.72
DEPARTMENT OF HEALTH CARE SERVICES	0465-701-0465-05400	15,850.56	EMERGENCY TRANSPORT SVC GEMT		325483	
						15,850.56
DEPARTMENT OF JUSTICE	0010-701-0010-03710	64.00	FINGERPRINT PROCESSING		888 **	
						64.00
DIGITAL TELECOMMUNICATIONS CORP	0010-801-3240-32050	550.00	PHONE MAINTENANCE,SERVICES		889 **	
	0010-801-3113-38400	650.00	PHONE MAINTENANCE,SERVICES		889 **	
						1,200.00
DIRECTV,LLC	0010-801-3230-32050	157.43	EOC CABLE SERVICES		325484	
						157.43
DIVERSIFIED ALARM SERVICE	0010-801-4210-38400	225.00	MONITORING SERVICE		890 **	
	0010-801-4210-38400	105.00	MONITORING SERVICE		890 **	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
DIVERSIFIED ALARM SERVICE	0010-801-4210-38400	1,300.00	MONITORING SERVICE		890 **	
	0010-801-4210-38400	85.00	MONITORING SERVICE		890 **	
						1,715.00
GEORGE DUONG	0159-801-6507-31940	235.17	INSTRUCTOR-RECREATION CLASS		325485	
						235.17
E.R.S. SECURITY ALARM SYSTEMS,	0010-801-6001-38400	135.00	SECURITY ALARM MONITORING		325486	
						135.00
ECHOSAT, INC.	0010-701-0010-06940	39.95	CNG STATION MERCHANT FEE		325487	
						39.95
EMERGENCY RESPONSE CRIME SCENE CLEF	0010-801-3103-38400	650.00	DECONTAMINATION		325488	
						650.00
EMPIRE CLEANING SUPPLY	0010-801-3210-22150	849.36	FIRE SUPPLIES		325489	
	0010-801-3210-22150	249.44	FIRE SUPPLIES		325489	
	0010-801-6001-22150	534.21	JANITORIAL SUPPLIES		325489	
	0010-801-3104-22750	63.86	EVIDENCE SUPPLIES		325489	
	0010-801-6503-22150	314.72	POOL SUPPLIES		325489	
						2,011.59
ENVIROTEK CORPORATION	0010-801-4202-23950	515.85	GRAFFITI REMOVAL CHEMICALS		325490	
						515.85
EUROFINS EATON ANALYTICAL, INC.	0092-801-4222-31950	1,795.00	WATER ANALYSIS	20-0126	325491	
	0093-850-4231-23300	410.00	WATER ANALYSIS	19-0496	325491	
	0093-801-4226-23300	4,330.00	WATER ANALYSIS	20-0126	325491	
	0093-801-4229-23300	8,625.00	WATER ANALYSIS	20-0126	325491	
	0093-850-4230-31950	5,235.00	WATER ANALYSIS	19-0496	325491	
	0093-850-4227-31950	2,740.00	WATER ANALYSIS	19-0496	325491	
	0092-850-4222-31950	2,015.00	WATER ANALYSIS	19-0496	325491	
	0092-801-4222-31950	1,025.00	WATER ANALYSIS		325491	
	0092-850-4222-31950	25.00	WATER ANALYSIS	19-0496	325491	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
EUROFINS EATON ANALYTICAL, INC.	0093-801-4229-23300	6,355.00	WATER ANALYSIS	20-0126	325491	32,555.00
FARONICS TECHNOLOGIES USA INC	0010-801-6003-38400	567.00	LIBRARY SOFTWARE LICENSE		891 **	567.00
FEDEX OFFICE PRINTS & SHIP SERVICES	0092-801-4222-23700	81.29	DELIVERY SERVICE		325492	81.29
FORD OF MONTEBELLO	0060-801-4211-23500	53.66	UNIT 132-VALVE ASSY		325493	398.03
	0060-801-4211-23500	23.06	UNIT 985-SEAL		325493	
	0060-801-4211-23500	321.31	GASKETS,TUBE ASSY		325493	
GALLS, LLC	0010-801-3210-22310	140.11	UNIFORM-J CHAPMAN		892 **	1,199.31
	0010-801-3210-22310	179.47	UNIFORM-C HENRICH		892 **	
	0010-801-3210-22310	140.11	UNIFORM-C KILBURN		892 **	
	0010-801-3210-22310	358.94	UNIFORM-D MARQUARDT		892 **	
	0010-801-3210-22310	179.47	UNIFORM-A RESPICIO		892 **	
	0010-801-3210-22310	179.47	UNIFORM-T STARK		892 **	
	0010-801-3210-22310	21.74	UNIFORM-R WEDDLE		892 **	
GARFIELD MEDICAL CENTER	0010-801-3113-22600	25.00	PHYSICAL		325494	75.00
	0010-801-3113-22600	25.00	PHYSICAL		325494	
	0010-801-3113-22600	25.00	PHYSICAL		325494	
GARVEY EQUIPMENT COMPANY	0010-801-5002-88560	5,906.43	GENERATOR	20-0102	893 **	6,400.37
	0060-801-4211-38400	186.52	WATER PUMP MAINT SERVICE		893 **	
	0060-801-4211-38400	200.11	GENERATOR MAINT SERVICE		893 **	
	0060-801-4211-38400	50.90	CHAINSAW MAINT SERVICE		893 **	
	0060-801-4211-38400	56.41	BLOWER MAINT SERVICE		893 **	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
GOLDEN STATE OVERNIGHT DELIVERY SERV	0010-801-3205-32200	11.31	DELIVERY SERVICES		325495	11.31
KELLY A. GORDON	0010-801-3103-22310	153.29	UNIFORM REIMBURSEMENT		325496	153.29
GOVCONNECTION INC.	0010-801-3102-38400	29.99	UTILITY BAG		325497	
	0010-801-3115-38400	1,225.82	COMPUTER SUPPLIES		325497	
	0010-801-6004-38400	354.17	COMPUTER SUPPLIES		325497	
	0010-801-6004-38400	52.93	COMPUTER SUPPLIES		325497	
	0010-801-1404-22750	173.55	UPS APC BATTERIES		325497	
	0010-801-1404-22750	10.90	CHARGER		325497	
	0010-801-1404-22750	10.62	CHARGER		325497	
	0063-801-5004-99055	1,919.18	TYLER MUNIS PRINTER		325497	3,777.16
GOVERNMENT FINANCE OFFICERS	0010-801-1403-39300	195.00	MEMBERSHIP		325498	
	0092-801-1403-39300	400.00	MEMBERSHIP		325498	595.00
GRAINGER	0010-801-4202-23950	294.73	STREET SUPPLIES		325499	
	0010-801-4210-23400	66.03	BLDG MAINT SUPPLIES		325499	
	0176-801-6516-38400	909.49	PARK SUPPLIES		325499	1,270.25
GRM INFORMATION MANAGEMENT	0010-801-3114-38400	279.00	DOC MANAGEMENT SUBSCRIPTION	20-0034	325500	
	0010-801-3114-38400	207.91	BOX STORAGE- PD	20-0053	325500	
	0010-801-1801-38400	100.04	BOX STORAGE- CCO/ HR	20-0053	325500	
	0092-801-1301-31950	805.00	WEB PORTAL	20-0053	325500	
	0010-801-1801-38400	70.00	VAULT STORAGE	20-0053	325500	
	0010-801-1801-38400	35.00-	VAULT STORAGE	20-0053	325500	1,426.95
SAMUEL JIE GUO	0159-801-6507-31940	9,296.03	INSTRUCTOR-RECREATION CLASS		894 **	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						9,296.03
H2O RESTORATION INC.	0010-801-4210-38100	2,000.00	BLDG MAINT SERVICES-LANGLEY CT		325501	2,000.00
HANSON AGGREGATES	0110-801-4202-23600	580.84	STREET REPAIR		325502	580.84
HAROLD'S KEY SHOP, INC.	0092-801-1406-24100	4.00	KEY/LOCK SERVICES		895 **	
	0092-801-1406-24100	4.00	KEY/LOCK SERVICES		895 **	
	0010-801-3101-22750	19.44	KEY/LOCK SERVICES		895 **	
	0010-801-4210-23050	21.08	KEY/LOCK SERVICES		895 **	48.52
HARRINGTON INDUSTRIAL PLASTICS LLC	0092-801-4227-23300	1,995.55	WATER SUPPLIES		896 **	1,995.55
HAWK LABELING SYSTEMS	0010-801-3230-21350	50.73	FIRE LABEL SUPPLIES		325503	50.73
HERNANDEZ FLOOR COVERING	0010-801-4210-38100	425.00	BLDG MAINT SERVICES		325504	
	0010-801-4210-38100	400.00	BLDG MAINT SERVICES		325504	825.00
HOLLIDAY ROCK CO INC	0110-801-4202-23600	555.02	STREETS SUPPLIES		325505	555.02
HOME DEPOT U.S.A., INC.	0010-801-4210-23400	60.74	BLDG MAINT SUPPLIES		325506	
	0010-801-4210-23400	221.07	BLDG MAINT SUPPLIES		325506	
	0010-801-4210-23400	95.80	BLDG MAINT SUPPLIES		325506	
	0010-801-4210-23400	249.47	BLDG MAINT SUPPLIES		325506	
	0092-801-4222-23700	145.07	WATER SUPPLIES		325506	
	0092-801-4222-23700	99.39	WATER SUPPLIES		325506	
	0010-801-4210-23400	74.21	BLDG MAINT SUPPLIES		325506	
	0010-801-4210-22150	63.02	BLDG MAINT SUPPLIES		325506	
	0010-801-4210-23050	184.31	BLDG MAINT SUPPLIES		325506	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
HOME DEPOT U.S.A., INC.	0010-801-6508-31990	14.69	EVENT SUPPLIES		325506	
	0010-801-6508-31990	289.20	EVENT SUPPLIES		325506	
	0010-801-6517-23100	22.21	PARK SUPPLIES	20-0112	325506	
	0010-801-6517-23100	16.58	PARK SUPPLIES	20-0112	325506	
	0010-801-6517-23100	23.17	PARK SUPPLIES	20-0112	325506	
	0010-801-6517-23100	28.55	PARK SUPPLIES	20-0112	325506	
						1,587.48
INNOCORP., LTD.	0010-801-3102-24100	356.97	VISION IMPAIRMENT GOGGLES		325507	
						356.97
INTERSTATE BATTERY SYSTEMS OF	0060-801-4211-23500	324.37	BATTERIES		325508	
						324.37
INTOXIMETERS	0010-801-3102-38400	289.30	MOUTHPIECE		325509	
						289.30
SHELLY MARIE ISHIDA	0159-801-6507-31910	561.45	INSTRUCTOR-RECREATION CLASS		325510	
						561.45
JAVIER PARADA	0349-801-3201-39400	295.00	FIRE EQUIPMENT MAINTENANCE		325511	
						295.00
JC FOODSERVICE, INC.	0010-801-3210-24300	1,030.89	FIRE STATIONS SUPPLIES		897 **	
						1,030.89
JCL TRAFFIC SERVICES	0022-801-4206-23800	875.45	STREET SUPPLIES	20-0089	898 **	
	0022-801-4206-23800	822.62	STREET SUPPLIES	20-0089	898 **	
	0022-801-4206-23800	2,373.41	STREET SUPPLIES	20-0089	898 **	
						4,071.48
JEDA WORKS	0152-801-1405-31850	2,405.00	HOUSING REHAB CONSULTING		325512	
	0152-850-1405-38650	260.00	570 WHITNEY PLACE-CONSULTING		325512	
	0152-850-1405-38650	455.00	1860 ORANGE AVE-CONSULTING		325512	
	0152-850-1405-38650	585.00	420 AVONDALE AVE-CONSULTING		325512	
	0152-850-1405-38650	585.00	212 GLEASON STREET-CONSULTING		325512	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
JEDA WORKS	0152-850-1405-38650	390.00	2121 FINDLAY AVE-CONSULTING		325512	
	0152-850-1405-38650	390.00	1119 KNOLL AVE-CONSULTING		325512	
	0152-850-1405-38650	325.00	234 GLEASON AVE-CONSULTING		325512	
						5,395.00
JHM SUPPLY INC	0010-850-6517-23300	83.04	PARK SUPPLIES	19-0498	899 **	
	0010-801-6517-22100	190.06	PARK SUPPLIES	20-0107	899 **	
						273.10
SEBASTIAN JIMENEZ JR	0010-801-3103-22720	126.83	REIMBURSEMENT-SRT EQUIPMENT		325513	
						126.83
JOHN L. HUNTER & ASSOC., INC.	0043-801-4203-31950	3,482.50	NPDES PROGRAM EXPENSE	20-0050	900 **	
	0184-801-4208-31950	730.00	USED OIL GRANT EXPENSE	20-0050	900 **	
						4,212.50
JSE EMERGENCY MEDICAL GROUP, INC	0010-801-3220-31950	1,000.00	MEDICAL SERVICES-OCT 2019	20-0065	325514	
						1,000.00
RICHARD KAGEYAMA	0159-801-6507-31910	349.58	INSTRUCTOR-RECREATION CLASS		325515	
						349.58
PAUL KANG	0075-450-0075-08360	2,421.50	EE COMPUTER PROGRAM (TRUST)		325516	
						2,421.50
KNIGHT COMMUNICATIONS INC	0010-801-1301-38400	527.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0010-801-1404-38400	380.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0043-801-1404-38400	463.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0092-801-1404-38400	713.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0010-801-4213-38400	400.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0010-801-3240-38400	400.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0010-801-4214-38400	400.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0010-801-1801-38400	778.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0010-801-3115-38400	1,727.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0010-801-3201-38400	952.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	

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KNIGHT COMMUNICATIONS INC	0022-801-4202-38400	556.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0042-801-4204-38400	358.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0092-801-4210-38400	208.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0060-801-4211-38400	1,238.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0043-801-4212-38400	333.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0092-801-4220-38400	1,417.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0010-801-6001-38400	1,083.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0010-801-6502-38400	797.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0093-801-4226-38400	167.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0093-801-4227-38400	167.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0093-801-4229-38400	167.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0093-801-4230-38400	167.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0093-801-4231-38400	167.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0094-801-4226-38400	167.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0094-801-4227-38400	167.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0094-801-4229-38400	167.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0094-801-4230-38400	167.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
	0094-801-4231-38400	167.00	IT MANAGEMENT SERVICE-OCT 19	20-0032	325517	
						14,400.00
L & M FOOTWEAR INC	0010-801-4209-22300	197.07	WORK BOOTS-S. RODRIGUEZ	20-0095	901 **	
	0010-801-4209-22300	200.00	WORK BOOTS-M. LIRA	20-0095	901 **	
	0010-801-4209-22300	200.00	WORK BOOTS-R. RIVAS	20-0095	901 **	
	0010-801-4209-22300	200.00	WORK BOOTS-J. ALVARADO	20-0095	901 **	
						797.07
LEADER INDUSTRIES	0060-801-4211-23500	159.17	UNIT 132-AMBER TURN ARROW		325518	
						159.17
HANS J LIANG	0010-801-1101-11100	80.00	MAYOR'S EXPENSE 10/19		325519	
	0092-801-1101-11100	60.00	MAYOR'S EXPENSE 10/19		325519	
	0043-801-1101-11100	60.00	MAYOR'S EXPENSE 10/19		325519	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						200.00
LIFE-ASSIST INC	0010-801-3220-22350	75.80	FIRE DEPT SUPPLIES	20-0064	325520	
	0010-801-3220-22350	570.46	FIRE DEPT SUPPLIES	20-0064	325520	
	0010-801-3220-24200	1,406.90	FIRE DEPT SUPPLIES	20-0064	325520	
	0010-801-3220-24200	68.92	FIRE DEPT SUPPLIES	20-0064	325520	
	0010-801-3220-24200	2,366.61	FIRE DEPT SUPPLIES	20-0064	325520	
	0010-801-3220-24200	38.19	FIRE DEPT SUPPLIES	20-0064	325520	
						4,526.88
LINCOLN EQUIPMENT INC.	0010-801-6503-23050	628.64	POOL CHEMICALS	20-0058	325521	
	0010-801-6503-23050	275.23	POOL CHEMICALS	20-0058	325521	
	0010-801-6503-23050	422.89	POOL CHEMICALS	20-0058	325521	
	0010-801-6503-23050	259.90	POOL CHEMICALS	20-0058	325521	
	0010-801-6503-23050	3,016.48	POOL CHEMICALS	20-0058	325521	
						4,603.14
LOS ANGELES COUNTY DEPT. OF	0022-801-4206-41100	1,040.51	TRAFFIC SIGNALS MAINTENANCE		325522	
	0022-801-4206-41100	1,490.47	TRAFFIC SIGNALS MAINTENANCE		325522	
						2,530.98
LOS ANGELES COUNTY SHERIFF'S DEPART	0010-801-3113-22600	654.04	INMATE MEAL SERVICE	20-0043	325523	
						654.04
LOS ANGELES GATEWAY REGION INTEGRAT	0043-801-4203-31950	28.79	HARBOR TOXIC UPSTREAM		325524	
						28.79
LOS ANGELES TRUCK CENTERS, LLC (DBA	0060-801-4211-38400	390.62	UNIT 113 - ENGINE COMPONENTS		325525	
						390.62
MAK FIRE PROTECTION ENGINEERING & C	0010-801-3205-31950	191.00	FIRE PLAN CHECK	20-0051	325526	
	0010-801-3205-31950	170.00	FIRE PLAN CHECK	20-0051	325526	
	0010-801-3205-31950	170.00	FIRE PLAN CHECK	20-0051	325526	
						531.00
MARILYNN HARA	0010-801-1406-21350	775.80	MAGNETIC DIVISION PHONE GUIDE		325527	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MARILYNN HARA	0060-801-4211-22300	100.00	PW UNIFORM CAPS		325527	
	0092-801-4223-22300	188.00	PW UNIFORM CAPS		325527	
	0010-801-4212-22700	200.00	PW UNIFORM CAPS		325527	
	0010-801-4210-24100	100.00	PW UNIFORM CAPS		325527	
	0092-801-4220-24100	100.00	PW UNIFORM CAPS		325527	
	0092-801-4212-21350	218.95	PW UNIFORM CAPS		325527	
						1,682.75
MATTHEW GEIGER	0010-801-6502-22310	84.28	STAFF SHIRTS		902 **	
						84.28
MCMASTER-CARR SUPPLY CO.	0092-801-4222-23400	906.06	WATER SUPPLIES		903 **	
	0092-801-4222-23400	539.73	WATER SUPPLIES		903 **	
	0092-801-4223-23300	78.21	WATER SUPPLIES		903 **	
	0092-801-4223-38400	419.27	WATER SUPPLIES		903 **	
	0092-801-4222-23700	58.05	WATER SUPPLIES		903 **	
	0092-801-4222-23700	59.97	WATER SUPPLIES		903 **	
	0092-801-4222-23700	82.62	WATER SUPPLIES		903 **	
	0092-801-4222-23700	94.19	WATER SUPPLIES		903 **	
	0092-801-4222-23700	361.71	WATER SUPPLIES		903 **	
						2,599.81
MEDIA CONTROL SYSTEMS LLC	0075-450-0075-08640	2,160.00	MPK TV EQUIPMENT	20-0163	904 **	
						2,160.00
MGT OF AMERICA, INC.	0010-701-0010-08100	1,531.35	STATE MANDATED COST CLAIMS		325528	
						1,531.35
MIDWEST TAPE	0010-801-6002-40000	274.79	DVD/CD(S) 6		325529	
	0010-801-6002-40000	9.84	DVD/CD(S) 1		325529	
						284.63
REBECCA MINOR	0010-801-3104-22310	158.62	UNIFORM REIMBURSEMENT		325530	
	0010-801-3104-22310	37.74	UNIFORM REIMBURSEMENT		325530	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						196.36
MISSION SUPER HARDWARE	0176-801-6516-24100	21.67	PARK SUPPLIES		325531	
	0022-801-4206-24100	12.13	STREET SUPPLIES		325531	
						33.80
MIWALL CORPORATION	0010-801-3103-22620	8,874.29	AMMUNITION	20-0118	325532	
	0010-801-3103-22620	123.35	AMMUNITION		325532	
						8,997.64
MODERN TRAILER SUPPLY CO	0060-801-4211-23500	330.00	GORILLA LIFT		325533	
						330.00
MONOPRICE, INC	0010-801-3114-21350	113.79	TONER		325534	
						113.79
MOORE IACOFANO GOLTSMAN, INC.	0010-850-5002-99026	5,161.25	CONSULTING SERVICES	19-0376	325535	
						5,161.25
MR. ROOTER PLUMBING	0010-801-4210-38100	875.18	PLUMBING SERVICES		905 **	
	0010-801-4210-38100	381.96	PLUMBING SERVICES		905 **	
	0010-801-4210-38100	742.88	PLUMBING SERVICES		905 **	
	0010-801-4210-38100	277.50	PLUMBING SERVICES		905 **	
						2,277.52
MUNICIPAL EMERGENCY SERVICES, INC.	0010-801-3210-22300	18,430.38	TURNOUT GEAR	20-0066	325536	
						18,430.38
MV CHENG & ASSOCIATES INC.	0010-801-1403-31950	4,810.00	TEMPORARY STAFFING SERVICES	20-0096	325537	
						4,810.00
NATIONAL PEN CORPORATION	0010-801-6517-22750	126.18	PARK SUPPLIES		325538	
						126.18
NET TRANSCRIPTS INC.	0010-801-3101-22750	181.09	POLICE TRANSCRIPTION SERVICES		325539	
						181.09
NETWORK INNOVATIONS US INC.	0010-801-3230-32050	31.02	EOC SATELLITE PHONE SERVICE		325540	
						31.02

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
NEW CENTURY MOTORSPORTS LLC	0060-801-4211-38400	1,926.96	UNIT 096-R & R CLUTCH ASSY		325541	
	0060-801-4211-38400	263.46	UNIT 096-R & R TPM SENSOR		325541	
						2,190.42
NEW READERS PRESS	0445-801-6005-40000	108.79	BOOK(S) 8		325542	
						108.79
O'REILLY AUTO PARTS, LLC	0060-801-3210-38400	19.69	ALUMINUM & METAL POLISH		906 **	
						19.69
OFFICE DEPOT INC.	0060-801-4211-21350	32.84	OFFICE SUPPLIES		325543	
	0010-801-1406-21350	65.82	OFFICE SUPPLIES		325543	
	0010-801-6002-21350	59.68	OFFICE SUPPLIES		325543	
	0010-801-4212-21250	135.06	OFFICE SUPPLIES		325543	
	0010-801-4214-21350	94.93	OFFICE SUPPLIES		325543	
	0010-801-4210-23050	87.72	OFFICE SUPPLIES		325543	
	0010-801-4209-21350	1.70-	CREDIT		325543	
	0010-801-3201-21350	86.92	OFFICE SUPPLIES	20-0075	325543	
	0010-801-3210-21350	31.67	OFFICE SUPPLIES	20-0075	325543	
	0010-801-4213-21350	11.37	OFFICE SUPPLIES		325543	
	0010-801-4213-21350	48.31	OFFICE SUPPLIES		325543	
						652.62
OFFICE SOLUTIONS	0010-801-1403-22750	451.83	OFFICE SUPPLIES	20-0120	325544	
	0010-801-1403-22750	22.98	OFFICE SUPPLIES	20-0120	325544	
	0010-801-1403-22750	12.48	OFFICE SUPPLIES	20-0120	325544	
	0010-801-1403-22750	31.76	OFFICE SUPPLIES	20-0120	325544	
	0010-801-3240-21350	12.68	OFFICE SUPPLIES		325544	
	0010-801-3240-21350	34.13	OFFICE SUPPLIES		325544	
	0010-801-4214-21300	153.78	OFFICE SUPPLIES		325544	
						719.64
EDWARD ORTEGA	0092-701-0092-07520	150.16	REFUND-241 E NEWMARK		325545	

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						150.16
PACIFIC PRODUCTS & SERVICES LLC	0022-801-4206-23800	1,671.91	PERFORATED TELES PAR		325546	1,671.91
PARKHOUSE TIRE SERVICES, INC.	0060-801-4211-23500	2,246.29	TIRES	20-0141	907 **	2,246.29
PEARSON EDUCATION	0445-801-6005-40000	1,125.18	BOOK(S) 50		325547	1,125.18
PERFORMANCE ELEVATOR CONTRACTORS IN	0010-801-4210-38400	330.00	ELEVATOR MAINTENANCE		908 **	
	0010-801-4210-38400	165.00	ELEVATOR MAINTENANCE		908 **	495.00
THE PHONE GUY	0010-801-4210-38400	388.92	VOICE/DATA CABLING		909 **	
	0010-801-3240-32050	472.48	VOICE/DATA CABLING		909 **	861.40
PITNEY BOWES GLOBAL FINANCIAL SERV	0010-801-1408-37200	1,217.31	MAIL MACHINES RENTAL		325548	1,217.31
PLUMBERS DEPOT INC	0042-801-4204-23700	1,664.40	CHARGING CRADLE	20-0092	325549	1,664.40
PROSOURCE FACILITY SUPPLY	0010-801-4210-23050	71.94	BLDG MAINT SUPPLIES		325550	71.94
QUILL CORPORATION	0010-801-1301-21250	84.17	CLIPS, INK, PAPER, TAB		325551	
	0010-801-1301-21250	24.73	TABS		325551	108.90
REFRIGERATION SUPPLIES DISTRIBUTOR	0010-801-4210-23400	186.89	BLDG MAINT SUPPLIES		910 **	
	0010-801-4210-23400	154.69	BLDG MAINT SUPPLIES		910 **	
	0010-801-4210-23400	304.91	BLDG MAINT SUPPLIES		910 **	
	0010-801-4210-23400	69.11	BLDG MAINT SUPPLIES		910 **	
	0010-801-4210-23400	373.79	BLDG MAINT SUPPLIES		910 **	1,089.39

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
RIO HONDO COMMUNITY COLLEGE	0136-801-3101-33250	60.00	POST TRAINING		325552	60.00
RKA CONSULTING GROUP	0161-450-4212-06910	2,026.75	GEOTECH-420 N ATLANTIC	20-0154	325553	2,026.75
RUDY CONTRERAS	0010-801-3104-22310	101.47	UNIFORM REIMBURSEMENT		325554	101.47
S C FUELS	0060-801-4211-22250	11,658.26	FUEL	20-0014	911 **	23,788.95
	0060-801-4211-22250	12,130.69	FUEL	20-0014	911 **	
SAN GABRIEL VALLEY ECONOMIC	0010-801-1110-39300	7,875.00	MEMBERSHIP		325555	7,875.00
SAN GABRIEL VALLEY WATER CO.	0092-801-4222-36300	6.17	WATER SERVICES		325556	6.17
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	44.88	PROPANE	20-0119	325557	95.23
	0060-801-4211-22250	12.33	PROPANE	20-0119	325557	
	0060-801-4211-22250	38.02	PROPANE	20-0119	325557	
SUSAN SAXE-CLIFFORD, PH.D.	0010-801-3101-22750	450.00	PSYCHOLOGICAL EVALUATION		325558	450.00
SECURITY SIGNAL DEVICES INC	0092-801-4222-31950	644.81	ALARM SERVICES		912 **	1,910.26
	0092-801-4222-31950	1,031.69	ALARM SERVICES		912 **	
	0010-801-6001-38400	233.76	ALARM SERVICES		912 **	
SMARDAN SUPPLY COMPANY	0010-801-4210-23300	1,310.17	BLDG MAINTENANCE SUPPLIES		325559	1,310.17
SMART ENERGY SYSTEMS LLC	0092-850-4223-31950	360.05	FLEET MANAGEMENT SERVICES	19-0353	913 **	360.05
SOUTHERN CALIFORNIA GAS COMPANY	0109-801-5002-96067	2,757.00	CST MAINTENANCE FEE	20-0049	325560	

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
SOUTHERN CALIFORNIA GAS COMPANY	0109-801-5002-96067	5,931.00	CST SERVICE FEE	20-0049	325560	
	0165-801-5002-96067	5,931.00	CST SERVICE FEE	20-0049	325560	14,619.00
STATUS ONE MEDICAL INC	0010-801-1802-22750	70.96	FIRST AID SUPPLIES		914 **	70.96
SUCCESS PRINTING & SIGN INC.	0010-801-6509-31880	5,454.60	CASCADE NEWSPAPER	20-0170	325561	5,454.60
TITO AUTO TRIM	0060-801-4211-38400	130.00	FLEET REPAIR-UNIT 058		325562	130.00
TOM'S CLOTHING & UNIFORMS INC	0010-801-4209-22310	171.92	UNIFORMS-J. REMIREZ		325563	
	0010-801-4209-22310	275.39	UNIFORMS-D. BURNETT		325563	
	0010-801-4209-22310	275.39	UNIFORMS-J. ALVARADO		325563	
	0010-801-6001-22150	88.70	UNIFORMS-LIBRARY JANITORIAL		325563	
	0010-801-3101-22320	282.49	UNIFORMS-R. CHUMAN		325563	
	0010-801-3104-22310	47.07	UNIFORMS-G. ALVAREZ		325563	
	0010-801-3104-22310	65.70	UNIFORMS-R. MUNDER		325563	
	0010-801-3104-22310	220.08	UNIFORMS-E. ROMO		325563	
	0010-801-3104-22310	278.12	UNIFORMS-E. ROMO		325563	
	0010-801-3103-22750	210.24	UNIFORMS-G. ESCARSEGA		325563	1,915.10
TOMAHAWK LIVE TRAP CO.	0010-801-3111-31950	419.52	ANIMAL CONTROL SUPPLIES		325564	419.52
LAURA R. TORRES-HOAGLAND	0159-801-6507-31940	26.53	INSTRUCTOR-RECREATION CLASS		325565	26.53
UNITED STATES POST OFFICE	0010-801-3205-32200	235.00	BUSINESS REPLY MAIL PERMIT		325566	235.00
VETERINARY HEALTHCARE CENTER	0160-801-3103-22800	73.50	ANIMAL SERVICE/SUPPLIES		325567	
	0010-801-3111-31950	150.00	ANIMAL SERVICE/SUPPLIES		325567	

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
VETERINARY HEALTHCARE CENTER	0010-801-3111-31950	25.00	ANIMAL SERVICE/SUPPLIES		325567	248.50
WALTERS WHOLESALE ELECTRIC CO	0010-801-4210-23400	434.40	BLDG MAINT SUPPLIES		325568	
	0010-801-4210-23400	62.68-	CREDIT		325568	
	0010-801-4210-23400	25.16	BLDG MAINT SUPPLIES		325568	
	0010-801-4210-23400	643.29	BLDG MAINT SUPPLIES		325568	
	0010-801-4210-23400	55.54	BLDG MAINT SUPPLIES		325568	
	0010-801-4210-23400	94.12	BLDG MAINT SUPPLIES		325568	1,189.83
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	82.98	AUTO PARTS	20-0177	915 **	
	0060-801-4211-23500	111.44	UNIT 976-THERMOSTAT,PUMP KIT	20-0177	915 **	
	0060-801-4211-23500	106.93	BATTERY ASSY	20-0177	915 **	
	0060-801-4211-23500	13.27	UNIT 058-STEERING COLUMNS	20-0177	915 **	
	0060-801-4211-23500	213.86	BATTERY ASSY	20-0177	915 **	
	0060-801-4211-23500	88.71	WIX FILTERS	20-0177	915 **	
	0060-801-4211-23500	486.62-	CREDIT	20-0177	915 **	
	0060-801-4211-23500	4.02-	CREDIT	20-0177	915 **	
	0060-801-4211-23500	26.28-	CREDIT	20-0177	915 **	100.27
RALF HANS WEISSENBERGER II	0075-450-0075-08360	2,500.00	EE COMPUTER PROGRAM (TRUST)		325569	2,500.00
WEST COAST ARBORISTS, INC.	0010-801-6516-31190	18,323.45	TREE MAINTENANCE-07/01-15/19	20-0103	916 **	
	0010-801-6516-31190	1,078.50	TREE MAINTENANCE-07/16-31/19	20-0103	916 **	
	0010-801-6516-31190	6,756.25	TREE MAINTENANCE-08/01-15/19	20-0103	916 **	26,158.20
WESTCO SERVICE COMPANY	0010-801-4210-38150	450.00	BLDG MAINT SERVICES-MUSEUM	20-0133	917 **	
	0010-801-4210-38150	1,404.00	BLDG MAINT SERVICES-FIRE STATI	20-0133	917 **	
	0010-801-4210-38150	325.00	BLDG MAINT SERVICES-CITY HALL	20-0133	917 **	
	0010-801-4210-38150	2,945.00	BLDG MAINT SERVICES-LIBRARY	20-0133	917 **	

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
WESTCO SERVICE COMPANY	0010-801-4210-38150	1,174.00	BLDG MAINT SERVICES-PD RECORDS	20-0133	917 **	
	0010-801-4210-38150	325.00	BLDG MAINT SERVICES-HR	20-0133	917 **	
	0010-801-4210-38150	938.00	BLDG MAINT SERVICES-BARNES	20-0133	917 **	
						7,561.00
WESTERN EXTERMINATOR COMPANY	0092-850-4210-38100	2,404.50	PEST CONTROL-AUGUST 2019	19-0075	325570	
						2,404.50
WONDRIES TOYOTA	0060-801-4211-38400	100.00	UNIT 017-AIR INTAKE CLEANING		325571	
						100.00
THOMAS WONG	0159-801-6507-31910	947.24	INSTRUCTOR-RECREATION CLASS		325572	
						947.24
TOTAL FOR REGULAR WARRANTS						788,951.23
	PRINTED	668,071.57				
	ACH-PAYMENTS	120,879.66				

** Indicates an ACH-Payment transaction

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019

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TOTAL FOR PREPAID WARRANTS	\$93,247.76
TOTAL FOR PRINTED WARRANTS	\$668,071.57
TOTAL FOR ACH-PAYMENTS	\$120,879.66
TOTAL WARRANTS	\$882,198.99
TOTAL VOID CHECKS	2
TOTAL PREPAID CHECKS	72
TOTAL ACH-PAYMENTS PRINTED	41
TOTAL CHECKS PRINTED	116
TOTAL CHECKS ISSUED	229

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/16/2019
FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	52,323.63	170,119.65	222,443.28
0012	RETIREMENT FUND	0.00	6,057.00	6,057.00
0022	STATE GAS TAX FUND	1,177.49	34,382.12	35,559.61
0042	SEWER FUND	0.00	2,022.40	2,022.40
0043	REFUSE FUND	1,674.85	407,697.43	409,372.28
0060	CITY SHOP FUND	45.00	35,210.23	35,255.23
0063	TECHNOLOGY INTERNAL SERV FUND	7,770.00	12,219.18	19,989.18
0065	PAYROLL CLEARING ACCOUNT	552.00	0.00	552.00
0075	SPECIAL DEPOSITS FUND	2,199.23	14,025.39	16,224.62
0092	WATER FUND	18,694.70	20,779.06	39,473.76
0093	WATER TREATMENT WQA-EPA FUND	0.00	28,820.00	28,820.00
0094	WATER TREATMENT CITY FUND	0.00	835.00	835.00
0109	OPA PROPOSITION A	5,014.53	8,688.00	13,702.53
0110	MEASURE R FUND	0.00	1,135.86	1,135.86
0136	POST	3,782.32	60.00	3,842.32
0152	HOME HOUSING PROGRAM	1,505.10	6,909.95	5,404.85
0159	RECREATION FUND	0.00	11,416.00	11,416.00
0160	ASSET FORFEITURE-JUSTICE	1,316.47	275.52	1,591.99
0161	CONSTRUCTION AGENCY FUND	0.00	2,026.75	2,026.75
0165	AIR QUALITY IMPROVEMENT FUND	0.00	5,931.00	5,931.00
0169	CDBG FUND	73.36	0.00	73.36
0176	MAINTENANCE DISTRICT 93-1	0.00	931.16	931.16
0178	PROP A - PER PARCEL GRANT	49.28	0.00	49.28
0184	USED OIL RECYCLING BLOCK GRANT	0.00	730.00	730.00
0344	MAINTENANCE GRANT (075)	0.00	1,300.00	1,300.00
0349	ELAC INSTRUCTIONAL SERV PROG	80.00	295.00	375.00
0445	LITERACY TRUST GRANT	0.00	1,233.97	1,233.97
0465	GROUND EMERG MEDICAL TRANSPORT	0.00	15,850.56	15,850.56

CITY OF MONTEREY PARK
 FINAL WARRANT REGISTER
 COUNCIL MEETING DATE 10/16/2019
 FUND SUMMARY

40

FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
	TOTAL	93,247.76	788,951.23	882,198.99



City Council Staff Report

DATE: October 16, 2019

AGENDA ITEM NO: Consent Calendar
Agenda Item 3-C.

TO: The Honorable Mayor and City Council
FROM: Joseph Leon, City Treasurer
SUBJECT: Monthly Investment Report – September 2019

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

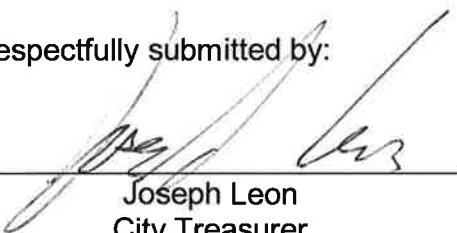
EXECUTIVE SUMMARY:

As of September 30, 2019 invested funds for the City of Monterey Park is \$85,368,440.64.

BACKGROUND:

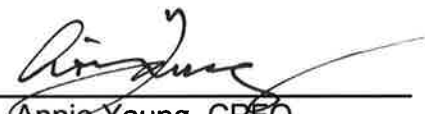
In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months. The attached monthly investment report includes a summary investment report for the LA County Pooled Investment Fund, which displays the composition by type for the entire pooled investment fund.

Respectfully submitted by:



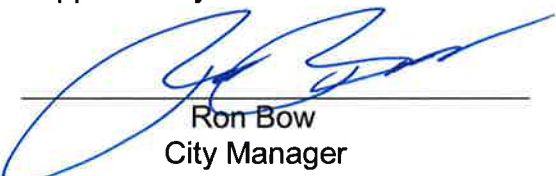
Joseph Leon
City Treasurer

Prepared by:



Annie Yaung, CPFO
Director of Management Services

Approved by:



Ron Bow
City Manager

**CITY OF MONTEREY PARK
INVESTMENT REPORT
AS OF SEPTEMBER 30, 2019**

INVESTMENTS PORTFOLIO PROFILE:

TOTAL BALANCE AT 9/30/19 **\$ 85,368,440.64**

INVESTMENT COMPOSITION

(1) **LA COUNTY POOLED INVESTMENT FUND** ON DEMAND 2.040% **\$ 1,738,626.14**
(See Schedule A for LA County Pool Composition)

(2) **LOCAL AGENCY INVESTMENT FUND** ON DEMAND 2.340% **\$ 62,701,814.50**

(3) <u>U.S. GOVERNMENT TREASURY BILLS</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	
	11/14/18	11/07/19	2.50%	2,000,000
	05/23/19	11/21/19	2.22%	1,000,000
	11/27/18	11/07/19	2.49%	1,500,000
	11/30/18	11/07/19	2.49%	2,000,000
	12/21/18	12/05/19	2.44%	2,000,000
	12/28/18	12/05/19	2.39%	2,000,000
			2.42%	<u>\$ 10,500,000</u>

(4) <u>CERTIFICATES OF DEPOSIT</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	
PREFERRED BANK	09/03/19	09/03/20	2.00%	140,000
ROYAL BUSINESS BANK	06/23/19	06/22/20	2.45%	250,000
AFFINITY FEDERAL BANK	10/15/18	10/15/19	2.85%	245,000
ALLY BANK MIDVALE	10/06/17	10/05/20	1.95%	245,000
AMERICAN EXPRESS BANK	05/03/17	05/04/20	1.80%	245,000
BANK OF HOPE	05/26/17	11/26/19	1.70%	245,000
BANKUNITED NA	02/09/18	02/10/20	2.20%	245,000
BMW BK NORTH AMERICA	09/21/17	03/16/20	1.85%	238,000
CAPITAL ONE NATL BANK	10/25/17	10/26/20	2.00%	245,000
CITIBANK NATIONAL BANK	02/07/19	02/08/21	2.65%	245,000
CITIZENS COMMUNITY FED NATIONAL ASSN	03/06/19	03/06/20	2.45%	245,000
COMMERCIAL BANK	06/21/18	06/22/20	2.75%	245,000
CONGRESSIONAL BANK	03/01/19	03/02/20	2.45%	245,000
CUSTOMERS BANK	06/19/19	06/19/20	2.40%	245,000
DIRECT CFED CREDIT UNION	11/22/17	11/23/20	2.00%	245,000
DISCOVER BANK	09/01/17	09/01/20	1.90%	245,000
ELGA CREDIT UNION	09/19/18	03/19/20	2.70%	245,000
ENVISION CREDIT UNION	06/07/19	06/07/21	2.50%	245,000
FIRST FED SAVINGS & LOAN	12/22/17	12/20/19	2.05%	245,000
FIRST FINAL BANK	04/10/18	10/10/19	2.25%	245,000
FIRST TECH FEDERAL CREDIT UNION	10/16/17	10/16/19	1.80%	245,000
GARRETT BANK	05/09/18	05/11/20	2.55%	245,000
GOLDMAN SACHS BANK	10/18/17	10/19/20	1.95%	245,000
GRAND RIVER BANK	11/28/17	05/28/20	1.80%	245,000
GUARANTY BANK	03/15/18	09/15/20	2.40%	245,000
IBERIABANK	05/30/18	11/30/20	2.70%	245,000
JP MORGAN CHASE BANK	09/30/19	09/30/20	1.85%	245,000
KEESLER FEDERAL CREDIT UNION	12/21/18	06/22/20	3.00%	245,000
LAKESIDE BANK CHICAGO	05/10/17	05/11/20	1.65%	245,000

**CITY OF MONTEREY PARK
INVESTMENT REPORT
AS OF SEPTEMBER 30, 2019**

MB FINANCIAL BANK	08/24/17	02/24/20	1.75%	245,000
MORGAN STANLEY	12/28/17	12/30/19	2.05%	245,000
MORGAN STANLEY BANK	11/30/17	12/02/19	1.90%	245,000
NATIONWIDE BANK	11/30/17	08/31/20	2.00%	245,000
NEW YORK COMMUNITY BANK	02/28/19	02/28/20	2.45%	245,000
RIA FEDERAL CREDIT UNION	10/12/18	10/11/19	2.75%	245,000
STEARNS BANK	05/31/18	05/29/20	2.70%	245,000
SYNCHRONY BK RETAIL	04/27/18	04/27/20	2.55%	245,000
THIRD FED SAVINGS & LOAN	12/21/17	12/21/20	2.10%	245,000
UNITED BANKERS BANK	05/11/18	11/12/19	2.30%	245,000
UNIVERSITY IOWA CMNTY	04/30/18	04/30/21	2.75%	245,000
VIBRANT CREDIT UNION	12/21/18	06/22/20	2.95%	245,000
WELLS FARGO BANK	02/13/19	02/16/21	2.65%	245,000
WEX BANK	06/02/17	06/02/20	1.80%	245,000

<i>Total CDs (43)</i>	2.263%	<u>\$ 10,428,000.00</u>
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OTHER INFORMATION:

BANK BALANCE: ⁽¹⁾	<u>\$ 4,144,380.73</u>
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AVERAGE MATURITY DAYS	39
-----------------------	----

AVERAGE INTEREST RATE FOR THE MONTH	2.535%
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THE CITY'S INVESTMENT HAS SUFFICIENT LIQUIDITY TO MEET THE CITY'S EXPENDITURE REQUIREMENTS FOR THE NEXT 180 DAYS. THE 180-DAY LIQUIDITY DISCLOSURE IS REQUIRED PER GOVERNMENT CODE 53646.

INTEREST EARNINGS FOR 1ST QUARTER 2019-2020 (ESTIMATED)	<u>\$ 59,367.11</u>
--	----------------------------

THERE HAVE BEEN NO VARIANCES TO THE INVESTMENT POLICY.

(1) Bank balance is maintained to cover outstanding warrants, payroll checks and on-going operating costs.

POOLED SURPLUS AND SPECIFIC PURPOSE INVESTMENTS
AS OF AUGUST 31, 2019

SCHEDULE A

<u>PORTFOLIO PROFILE</u>	<u>Pooled Surplus Investments</u>	<u>Specific Purpose Investments</u>
Inventory Balance at 08/31/19		
At Cost	\$ 27,584,668,432	\$ 169,450,868
At Market	\$ 27,594,643,356	\$ 171,884,179
Repurchase Agreements	\$ -	\$ -
Reverse Repurchase Agreements	\$ -	\$ -
Composition by Security Type:		
Certificates of Deposit	6.71%	11.80%
United States Government and Agency Obligations	66.53%	60.92%
Bankers Acceptances	0.00%	0.00%
Commercial Paper	26.21%	0.00%
Municipal Obligations	0.18%	2.24%
Corporate and Deposit Notes	0.37%	0.00%
Repurchase Agreements	0.00%	0.00%
Asset-Backed	0.00%	0.00%
Other	0.00%	25.04%
1-60 days	35.20%	0.00%
61 days-1 year	13.53%	57.83%
Over 1 year	51.27%	42.17%
Weighted Average Days to Maturity	552	



City Council Staff Report

DATE: October 16, 2019

AGENDA ITEM NO: Consent Calendar
Agenda Item 3-D.

TO: Honorable Mayor and Members of the City Council

FROM: Jim Smith, Police Chief

SUBJECT: RESOLUTION DECLARING THE MONTH OF NOVEMBER AS
"MOVEMBER" TO RAISE AWARENESS TO PROSTATE AND OTHER
MALE CANCERS

RECOMMENDATION:

It is recommended that the City Council:

- (1) Adopt Resolution declaring the month of November as "Movember"; and
- (2) Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The Movember Foundation is the leading global organization committed to changing the face of men's health. The Movember community has raised \$800 million to date and funded over 1,200 programs in 21 countries. This work is saving and improving the lives of men affected by prostate cancer, testicular cancer and mental health problems.

The Foundation challenges men to grow moustaches during Movember (formerly known as November), to spark conversation and raise vital funds for its men's health programs. To date, over 5 million moustaches have been grown worldwide.

The mustaches are a symbol to promote awareness regarding men's health issues and to encourage yearly checkups regarding prostate and testicular cancer. The growth of a new moustache prompts a conversation, which in turn generates awareness and educates people on the health issues men face.

The Vision of the Movember Foundation is to have an everlasting impact on the face of men's health.

BACKGROUND:

"Movember" started as an annual charity mustache growing event in Australia twelve years ago. Adam Garone is the co-founder and chief executive of the Movember Foundation. He and Luke Slattery from Melbourne were having a discussion in 2003 at

the Gypsy Bar on Brunswick Street, Fitzroy when the conversation went to how fashion trends from the 1980's were coming back, except mustaches. They remembered how popular they were and decided to grow their mos. ("mo" is Aussie slang for mustache.) This is when they realized that mustaches would be a great reminder that men should be able to talk openly about men's' health issues, especially prostate cancer as 1 in 6 men will get it in their lifetime. Inspired by a friend's mother who was fundraising for breast cancer, they decided to make the campaign about men's health and prostate cancer.

FISCAL IMPACT:

None.

Respectfully submitted by:

By:



Jim Smith
Police Chief

Approved by:



Ron Bow
City Manager

ATTACHMENTS:

1. Proposed Resolution

ATTACHMENT 1

Proposed Resolution

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY
PARK DECLARING THE MONTH OF NOVEMBER AS "MOVEMBER,"
AN ANNUAL EVENT INVOLVING MEN GROWING MOUSTACHES
DURING THE MONTH TO RAISE AWARENESS OF PROSTATE
CANCER AND OTHER MALE CANCER AND ASSOCIATED
CHARITIES.**

The City Council does resolve as follows:

Section 1. The City Council finds and declares that:

- A. Movember is the month formerly known as November, where men and women across the globe join together to raise awareness and funds for men's health. Men grow and women support a moustache for 30 days. The mustaches are a symbol to promote awareness regarding men's health issues and to encourage yearly checkups regarding prostate and testicular cancer.
- B. "Movember" started as an annual charity mustache growing event in Australia in 2004. Adam Garone is the co-founder and chief executive of the Movember Foundation. He and Luke Slattery from Melbourne were having a discussion at the Gypsy Bar on Brunswick Street, Fitzroy when the conversation went to how fashion trends from the 1980's were coming back, except mustaches. They remembered how popular they were and decided to grow their mos. ("mo" is Aussie slang for mustache.) This is when they realized that mustaches would be a great reminder that men should be able to talk openly about men's' health issues, especially prostate cancer as 1 in 6 men will get it in their lifetime. Inspired by a friend's mother who was fundraising for breast cancer, they decided to make the campaign about men's health and prostate cancer. Mr. Garone refers to the mo's as "hairy ribbons" since October is Breast Cancer awareness month symbolized by pink ribbons.
- C. Men who support Movember, called Mo Bros, start by registering at Movember.com. Mo Bros start Movember 1st clean-shaven, then grow and groom their Mo, for the rest of the month, raising money along the way. Women who support Movember, called Mo Sistas, also start by registering at Movember.com. Mo Sistas champion the Mo by registering and supporting the Mo Bros in their life, spreading the important message of men's health, leading a team and organizing events.

- D. The Movember Foundation is the leading global organization committed to changing the face of men's health. The Movember community has raised \$649 million since 2004 and funded over 800 programs in 21 countries. This work is saving and improving the lives of men affected by prostate cancer, testicular cancer and mental health problems.
- E. One of their programs is MOVE, to encourage more activity in our daily lives. This is especially important if you sit more than six hours a day. New research shows that sitting and inactivity are linked to increased risks of heart disease, diabetes, cancer, and depression. Our bodies are designed to move; when we sit for extended periods it causes our bodies to shut down at the metabolic level. When our muscles (especially certain leg muscles) aren't moving, our circulation slows, using less of our blood sugar and burning less fat. Moving on a regular basis can reduce the risk of heart disease, diabetes, and cancer up to 50%
- F. The Movember Foundation was ranked 49th out of the top 500 Non-Governmental Organizations worldwide.
- G. The vision of Movember.com is to have an everlasting impact on men's health while having fun in the process. They believe in one team working together and sharing knowledge to reach their shared goals.

Section 2. The City Council further declares:

- A. Awareness and education promotes life saving changes.
- B. The Community is encouraged to participate in the Movember campaign.

Section 3. This Resolution takes effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 16th day of October 2019.

Hans Liang, Mayor
Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
Monterey Park, California

State of California)
County of Los Angeles) ss.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. was duly and regularly adopted by the City Council of the City of Monterey Park at a meeting held on the 16th day of October, 2019, by the following vote:

Ayes: Council Members:
Noes: Council Members:
Absent: Council Members:
Abstain: Council Members:

Dated this 16th day of October, 2019

Vincent D. Chang, City Clerk
Monterey Park, California



City Council Staff Report

DATE: October 16, 2019

AGENDA ITEM NO: Consent Calendar
Agenda Item 3-E.

TO: The Honorable Mayor and City Council
FROM: Jim Smith, Chief of Police
SUBJECT: Enter into a 5-Year lease agreement in the total amount of \$613,520 with Lenslock, Inc. for In-Car Cameras, Body Worn Cameras and Mobile Video & Data Storage Services

RECOMMENDATION:

It is recommended that the City Council:

1. Waive bidding requirements pursuant to Monterey Park Municipal Code § 3.20.050(2,4) and authorize the City Manager to execute an agreement, in a form approved by the City Attorney, with Lenslock, Inc., for the lease of In-Car Cameras, Body Worn Cameras (BWC), and Data Storage Services.
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The 2019-2020 budget includes \$250,000.00 under account #0071-801-5002-99330 for the initial replacement of the Police Department's Mobile Vision In-Car Camera System and implementation of a new In-Car Camera System and Body Worn Camera System. Additionally, the Police Department has \$88,000 in carryover funds in acct #0010-900-5004-99321 which were appropriated during the 2014-2015 fiscal year budget process for a Body Worn Camera project. Staff researched options and determined Lenslock Inc. best meets the needs of the Police Department for its In-Car Camera and Body Worn Camera needs.

BACKGROUND:

The Police Department has been using the Mobile Vision In-Car Camera Systems for police vehicles for the past 20 years. This system records Officers' field activity during traffic stops, contacts with individuals, car chases, and other situations. The Mobile Vision In-Car Camera System has reached its end of serviceable life and is no longer supported by Mobile Vision.

With advances in technology, the Police Department wishes to include Body Worn Cameras (BWC) in addition to the In-Car Camera system. The BWC attaches to the officer's uniform and is capable of recording high quality video and sound while officers

are away from the police vehicle. There are several benefits of fielding BWCs. It increases accountability, promotes a positive image of the department, reduces likelihood of a confrontation by those who know they are being recorded, increases officer safety, and decreases the likelihood of costly litigation.

For the past five years, the Police Department has researched and field tested various In-Car Camera Systems and BWCs. The goal of the research and field testing was to find a company that incorporates the In-Car Camera System, and BWC into one reliable solution utilizing cloud based data management. We also looked for a company that can provide installation, and on-site service/maintenance. The research and testing found some systems unreliable. Some companies only offered In-Car Cameras or only BWCs. Some companies that offered both In-Car Cameras and BWCs did not offer installation or on-site service/maintenance. In total, the Police Department researched twelve systems and field tested three systems to find the right fit. The Police Department found only one vendor which meets the City's needs: Lenslock, Inc.

Lenslock provides In-Car Camera, BWC, unlimited video storage, installation and on-site service/maintenance, all in an inclusive package. The Police Department field tested Lenslock equipment for 30-days and it performed above expectations. Officers provided positive feedback stating that the Lenslock system is user friendly; the BWC has several attachment options, high quality video and sound, and officers felt more confident while wearing the BWC knowing that everything was being recorded.

Lenslock utilizes Microsoft Azure Government Cloud storage which is compliant with FBI CJIS (Criminal Justice Information Services) security. Microsoft backs up the data at several undisclosed locations throughout the United States.

Lenslock created a proprietary software application that officers can access from their vehicles to enter data related to the video captured on their In-Car Camera or BWC. This means an officer can access the system to enter information such as the reason for contact, names of persons, or any related information the officer wishes to document.

Lenslock also created a proprietary bridge to connect the In-Car Camera and BWC to the City's Computer Aided Dispatch System (CAD). By doing so, when an officer is dispatched to a call for service and the officer's In-Car Camera or BWC is activated, the Lenslock system is capable of automatically tagging the video with information such as location, date & time, case number and incident type. Lenslock's proprietary software will save time and money when there's a need to search for specific video, such as citizen complaints, request from the District Attorney's office for evidentiary related video, or officer review to complete reports.

Lenslock offers additional services at no extra cost:

- Up to 4 In-Car Cameras per vehicle

- Extra back-up BWC for each user
- 5-Year warranty
- Replacing/upgrading BWC's every two years
- Replacing or upgrading the In-Car system every 3 years
- Unlimited data plan
- Redaction services
- Integration with Computer Aided Dispatch (CAD)
- No cost BWC for staff members, Sergeant through Chief of Police
- Storing our archived Mobile Vision data in the Cloud
- A video access portal specifically designed for District Attorneys
- On-Site service and maintenance
- Provide, Install, Maintain hardware/software for optimal video offload

After years of research and testing, attending law enforcement trade shows, and watching demonstrations of various providers, staff has identified Lenslock as a premier provider of these video systems. After speaking with other agencies using Lenslock, staff is confident that the best and most cost efficient product is produced by Lenslock.

The police department requests to waive the bidding process based on Lenslock's excellent customer service, quality, durability, availability, on-site service that no other vendor is willing to provide, cost efficiency, and proprietary sole source software applications.

MPMC § 3.20.050 (2,4) allows exceptions to the City's bid process "when the commodity can be obtained from only one vendor" and/or "when the City Council finds that negotiation best serves the City due to the nature of the goods, supplies, or equipment." The Police Department believes that these two exceptions are met.

Lenslock provided a 5-Year proposal with annual payments. Year 1 is the highest cost since it incorporates installation and implementation. Year 1's cost is approximately \$150,000; while year's 2-5 is approx. \$120,000 per year.

If the Police Department should need additional In-Car Cameras or BWC's, Lenslock, Inc. will guarantee the same pricing model and service model during the 5-Year agreement. The cost of additional equipment will not increase over the 5-Year period.

FISCAL IMPACT:

The implementation of a new In-Car Camera System and BWC System was approved by City Council during the 2019-2020 fiscal budget process. \$250,000 was budgeted under acct #0071-801-5002-99330. The Police Department has an additional \$88,000 in carryover funds in acct #0010-900-5004-99321 which were appropriated during the 2014-2015 fiscal year budget process for this project and can be used for this purpose.

This funding will cover the costs for years 1-2 and additional funding will be allocated in the Police Department's budget for years 3-5.

Respectfully submitted by:



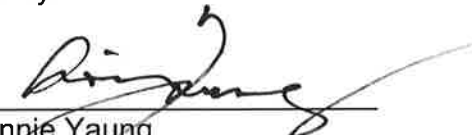
Jim Smith
Chief of Police

Prepared by:



Tim Wisniewski
Police Sergeant

Reviewed by:



Annie Yaung
Director of Management Services

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT(S):

1. Sole Source Letter

ATTACHMENT 1

Sole Source Letter

September 3, 2019

Monterey Park Police Department

c/o: Sgt Tim Wisniewski
320 W. Newmark Ave
Monterey Park, CA 91754

Dear Sgt Wisniewski,

Our company, LensLock, Inc., has created a truly customized SaaS business offering for law enforcement and corrections agencies across the United States. As part of our service, we create a specific and truly customized desktop software application for each and every one of our clients. This custom software technology is the basis for our sole source status for our clients to consider as part of their internal procurement process.

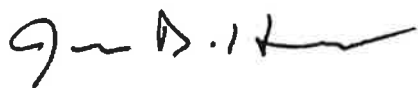
This software desktop application allows law enforcement personnel to access and enter meta data related to the video captured as part of their day-to-day operations, using our hardware equipment. We provide a wide selection of body worn cameras, in-car dash camera equipment, and fixed surveillance camera equipment associated with our comprehensive service offering. The result of the custom desktop application is a significant reduction in administrative time and effort as part of their daily recordkeeping requirements and responsibilities.

Additionally, as of January 1, 2019 we have made the cognitive business decision to further customize our software platform by integrating our customized desktop application with the client's CAD vendor. We perform this software engineering project using a specific API bridge that is part of our company's intellectual property. This highly customized end-user experience saves time and money for our clients and differentiates our company from our competition.

Lastly to further outline our sole source status, our contract hereby includes installation and support of Ubiquiti Pro access point hardware and equipment to optimize video offload process speed for MPPD. Because of the sensitive nature of the evidentiary video and meta data collected, we use the Microsoft Azure government cloud for CJIS compliant storage of your data.

Feel free to contact me directly if you have additional questions and thank you sincerely for the opportunity to potentially serve you and your law enforcement agency.

Sincerely,



Jon D. Handy – CEO
LensLock, Inc.

JDH@LensLock.com

10815 Rancho Bernardo Road, Suite 101 - San Diego, CA 92127 – 866-LENSLOCK





City Council Staff Report

DATE: October 16, 2019

AGENDA ITEM NO: New Business
Agenda Item 5-A

TO: The Honorable Mayor and City Council
FROM: Vincent D. Chang, City Clerk
SUBJECT: Resolutions for March 3, 2020 General Municipal Election

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt a resolution calling for a General Municipal election on March 3, 2020 pursuant to Elections Code § 1301;
2. Adopt a resolution requesting the Board of Supervisors of the County of Los Angeles to consolidate the City of Monterey Park's General Municipal Election to be held on Tuesday, March 3, 2020, with the Statewide Primary Election on the date pursuant to Elections Code §§1301 and 10403;
3. Adopt a resolution establishing requirements for candidate statements filed with the City Clerk to be included with voter information for an election on March 3, 2020; and
4. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The General Municipal Election is scheduled for Tuesday, March 3, 2020 for the purpose of electing three members of the City Council for District Nos. 2, 3, and 4 for a term of four years. The election will be consolidated with the Statewide Primary Election conducted by the Los Angeles County Registrar Recorder's Office. \$125,000 has been budgeted from the General Fund in the Fiscal Year 2019-2020 budget for expenditures associated with the March 3, 2020 General Municipal Election.

BACKGROUND:

Monterey Park's General Municipal Election is scheduled for March 3, 2020. Monterey Park's City Council Members will be elected by-district for Council Districts 2, 3, and 4 for a term of four years each. City Council Member terms are staggered so that three council seats are elected in one election year and two council seats, the City Clerk and City Treasurer are elected at the next general municipal election. Candidates must reside in the district they are running for, except for the City Clerk and City Treasurer positions which are voted at-large.

The City will consolidate the March 3, 2020 General Municipal Election with the Statewide Primary Election conducted by the Los Angeles County Registrar Recorder's Office (RRCC). A resolution requesting the Los Angeles Board of Supervises to provide election services for the March 3, 2020 is required. The nomination period will begin November 6, 2019 and concludes on December 6, 2019. The candidate filing process and inquiries will be conducted by the City Clerk's office. Candidates, however, may purchase maps and voter files directly from RRCC.

The submission of a candidate's statement of not more than 200 words for inclusion in the Official Sample Ballot Booklet is optional for an additional cost. RRCC prints its main Official Sample Ballot Booklet in English with the option for candidates to print their candidate statement in English and Spanish side-by-side. A deposit of \$800 is required for English only or \$1600 for English and Spanish. Candidates will be refunded by the City for any overpayment and charged for the balance incurred for underpayment within 30 days after the election. The attached resolution provides for requirements for candidate statements in accordance to Election Codes § 13307-13312.

RRCC will be the Central Counting Place for the election. All semi-final results will be released and available from RRCC headquarters located at 12400 Imperial Highway, Norwalk, CA 90650. Semi-final results will also be continuously updated and displayed on the County's website at www.lavote.net throughout Election Night and during the Official Canvass.

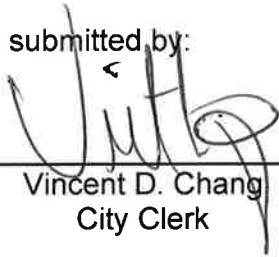
On March 27, 2020, RRCC is tentatively scheduled to certify election results. On March 31, 2020, the Board of Supervisors is tentatively scheduled to declare the election officially concluded. An official certificate will be provided to the City Clerk and the final declaration of the results by the City Council and the Oath of Office is tentatively scheduled for Wednesday, April 15, 2020.

The City Clerk's office will conduct voter outreach as required by the Federal Voting Rights Act.

FISCAL IMPACT:

\$125,000 is budgeted from the General Fund in the Fiscal Year 2019-2020 budget for expenditures associated with the March 3, 2020 general municipal election.

Respectfully submitted by:



Vincent D. Chang
City Clerk

Prepared by:



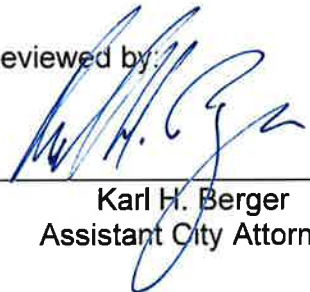
Cindy H. Trang
Deputy City Clerk

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. Resolution calling for a General Municipal election on March 3, 2020
2. Resolution requesting that the Los Angeles County Board of Supervisors for consolidation
3. Resolution establishing requirements for candidate statements
4. RRCC Municipal Information Booklet for March 3, 2020 election

ATTACHMENT 1

Resolution Calling for a General Municipal Election on March 3, 2020

RESOLUTION NO.

A RESOLUTION CALLING A GENERAL MUNICIPAL ELECTION ON MARCH 3, 2020 PURSUANT TO ELECTIONS CODE § 1301

The City Council of the city of Monterey Park resolves as follows:

SECTION 1: Pursuant to Elections Code § 1301, the City Council calls for a general municipal election to be held in the City of Monterey Park on Tuesday, March 3, 2020, for the purpose of electing three members of the City Council (Council Districts 2, 3, and 4) for a full term of four years.

SECTION 2: The exact form of the question to be voted on at the election for City Council for each District as it should appear on the ballot is as follows:

“FOR MEMBER OF THE CITY COUNCIL – Vote for not more than one”

SECTION 3: Pursuant to Elections Code § 320, the City Clerk is the Elections Official and is authorized to take all legal actions to administer the election.

SECTION 4: The City Council authorizes the City Clerk to administer said election and the City will pay all reasonable and actual election expenses upon presentation of a properly submitted invoice.

SECTION 5: The polls for the election will open at seven o'clock a.m. on the day of the election and continuously remain open from that time until eight o'clock p.m. of the same day when the polls will close pursuant to Election Code § 14212, except as provided in Elections Code § 14401.

SECTION 6: Notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7: In all particulars not specifically recited in this Resolution, the election will be held and conducted as provided by law for holding municipal elections.

SECTION 8: If the Los Angeles County Board of Supervisors permits the general municipal election to be consolidated with the Statewide Primary Election on March 3, 2020, then, notwithstanding anything to the contrary in Sections 5, 6, or 7, above, within the City the precincts, polling places, and election officers of the two elections will be the same the Registrar-Recorder/County Clerk of the County of Los Angeles will canvass the returns of the general municipal election and the election will be held in all respects as if there were only one election.

Resolution No.
Page 2 of 3

SECTION 9: The City Clerk is directed to certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 10: This Resolution will become effective immediately upon adoption.

PASSED, APPROVED AND ADOPTED this 16th day of October, 2019.

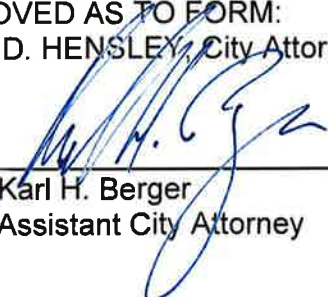
Hans Liang, Mayor

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:



Karl H. Berger
Assistant City Attorney

Resolution No.
Page 3 of 3

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly adopted by the City Council of the City of Monterey Park at a regular Meeting held on the 16th day of October, 2019, by the following vote:

Ayes	Council Members:
Noes:	Council Members:
Abstain:	Council Members:
Absent:	Council Members:

Dated this 16th day of October, 2019.

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Resolution Requesting for Consolidation

CITY OF MONTEREY PARK

RESOLUTION NO.

A RESOLUTION REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE THE CITY OF MONTEREY PARK'S GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2020, WITH THE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO ELECTIONS CODE SECTION 10403

THE CITY COUNCIL RESOLVES, DECLARES, DETERMINES, AND ORDERS AS FOLLOWS:

SECTION 1. Pursuant to the requirements of Elections Code § 10002, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to conduct specified election services for the consolidation of the City of Monterey Park's General Municipal Election with a Statwide Election that will be held on Tuesday, March 3, 2020, for the purpose of electing three (3) members of the City Council (Council Districts 2, 3, and 4) for a full term of four (4) years, and that the County of Los Angeles take all necessary steps to hold a consolidated election.

SECTION 2. The City Council requests the Board of Supervisors to direct the Registrar-Recorder/County Clerk to administer, manage, and oversee all facets of the City of Monterey Park's March 3, 2020, General Municipal Election and further direct the Registrar-Recorder/County Clerk to perform all necessary function, services, and tasks related to the complete and successful conduct of the election; the provision of all election materials and equipment; the hiring, training, and supervision of poll workers and other election personnel; the printing and distribution of ballot materials; the translation of ballot materials; the collection of submitted ballots; the tallying of votes; canvassing and certification of election results. The County election department is authorized to canvass the returns of the General Municipal Election. The election will be held in all respects as if there were only one election and only one form of ballot will be used. The election will be held and conducted in accordance with the provisions of law regulating the Statewide Election.

SECTION 3. The City of Monterey Park recognizes that all necessary expenses incurred by the County in performing these services will be paid by the City of Monterey Park.

SECTION 4. The County's services will not include the final declaration of the results by the City Council pursuant to Elections Code §§ 10262 through 10265.

SECTION 5. The candidate filing process will be conducted by the City Clerk with the support of the County Registrar between the dates of November 12 and December 6, 2019 (or December 11, 2019, if an incumbent does not file), pursuant to Elections Code §§ 10220 through 10230.

SECTION 6. The City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the County election department of the County of Los Angeles.

SECTION 7. This Resolution does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Resolution's effective date. Any such amended part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Resolution.

SECTION 8. If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 9. To the extent that any other resolution pertaining to the request to the Board of Supervisors of the County of Los Angeles to direct the Registrar-Recorder/County Clerk to administer, manage, and oversee the City of Monterey Park's General Municipal Election to be held on Tuesday, March 3, 2020, and request for consolidation with any statewide election to be held on March 3, 2020, is incorporated into this Resolution, it is superseded in its entirety. In all other particulars not specifically provided in this Resolution, the Election will be held and conducted as provided by law.

SECTION 10. The Mayor, or presiding officer, is hereby authorized to affix his signature to this Resolution signifying its adoption by the City Council of the City of Monterey Park, and the City Clerk, or her duly appointed deputy, is directed to attest thereto.

SECTION 11. This Resolution will become effective immediately upon adoption.

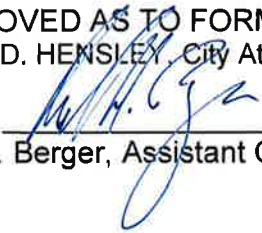
PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MONTEREY PARK ON THIS 16TH DAY OF OCTOBER 2019.

Hans Liang, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 
Karl H. Berger, Assistant City Attorney

ATTACHMENT 3

Resolution Establishing Requirements for Candidate Statements

RESOLUTION NO.

A RESOLUTION ESTABLISHING REQUIREMENTS FOR CANDIDATE STATEMENTS FILED WITH THE CITY CLERK TO BE INCLUDED WITH VOTER INFORMATION FOR AN ELECTION ON MARCH 3, 2020.

The City Council of the city of Monterey Park resolves as follows:

SECTION 1: Pursuant to Elections Code § 13307, candidates seeking election to office on March 3, 2020 may prepare a candidate's statement on forms provided by the City Clerk.

SECTION 2: Statements filed in accordance with this Resolution may include the following:

- A. The candidate's name, age, and occupation; and
- B. A statement consisting not more than two hundred (200) words outlining the candidate's education and qualifications for office.

SECTION 3: The candidate's statement must conform with the following:

- A. It cannot identify the candidate's membership in any political party or activity in partisan political organization;
- B. It must be uniform in type and size;
- C. Refer to the attached Los Angeles County Municipal Information Booklet, March 3, 2020, page 25, for formatting requirements, which is incorporated by reference;
- D. It must be typewritten using at least a 12 point font, provided on a printed draft and a compact disk (CD) in Microsoft Word format;
- E. It must be filed in the City Clerk's office with a candidate's nomination papers;
- F. Although it may be withdrawn during the time for filing nomination papers and until 5:00 p.m. the next working day after the close of the nomination period, the statement may not be changed.

SECTION 4: Candidates filing a statement must pay to the City the following:

- A. A fee equal to a candidate's pro rata share of the total actual cost for printing, handling, translating, and mailing candidate statements.
- B. A deposit equal to the anticipated cost of translating and printing of not less than \$800 for English only, and \$1600 for English and Spanish. The City Clerk must estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements.

Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk will prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

- C. A candidate may apply for a waiver of the deposit by submitting with his or her candidate statement (1) a statement of financial worth on a form furnished by the City Clerk and (2) a release of the candidate's most recent income tax report. The City Clerk will make a determination whether or not the candidate is indigent and notify the candidate. If determined not to be indigent, the candidate must within three (3) working days of notification either withdraw the statement or pay the deposit. The City Clerk will bill the candidate his or her actual pro rata share of the cost after the election.

SECTION 5: Candidates may not include any additional materials in the sample ballot package.

SECTION 6: The City Clerk is directed to provide a copy of this Resolution to each candidate, or a candidate's representative, at the time nominating petitions are issued.

SECTION 7: This Resolution will remain effective until superseded by a subsequent resolution.

SECTION 8: This Resolution will become effective immediately upon adoption.

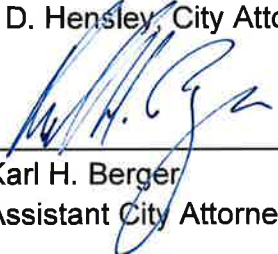
PASSED, APPROVED AND ADOPTED this 16th day of October, 2019.

Hans Liang, Mayor

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: 

Karl H. Berger
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly adopted by the City Council of the City of Monterey Park at a Regular Meeting held on the 16th day of October, 2019, by the following vote:

Ayes	Council Members:
Noes:	Council Members:
Abstain:	Council Members:
Absent:	Council Members:

Dated this 16th day of October, 2019.

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 4

RRCC Municipal Information Booklet for March 3, 2020 election

COUNTY OF LOS ANGELES PRESIDENTIAL PRIMARY ELECTION



MUNICIPAL INFORMATION BOOKLET General and Special Municipal Elections Consolidated with March 3, 2020



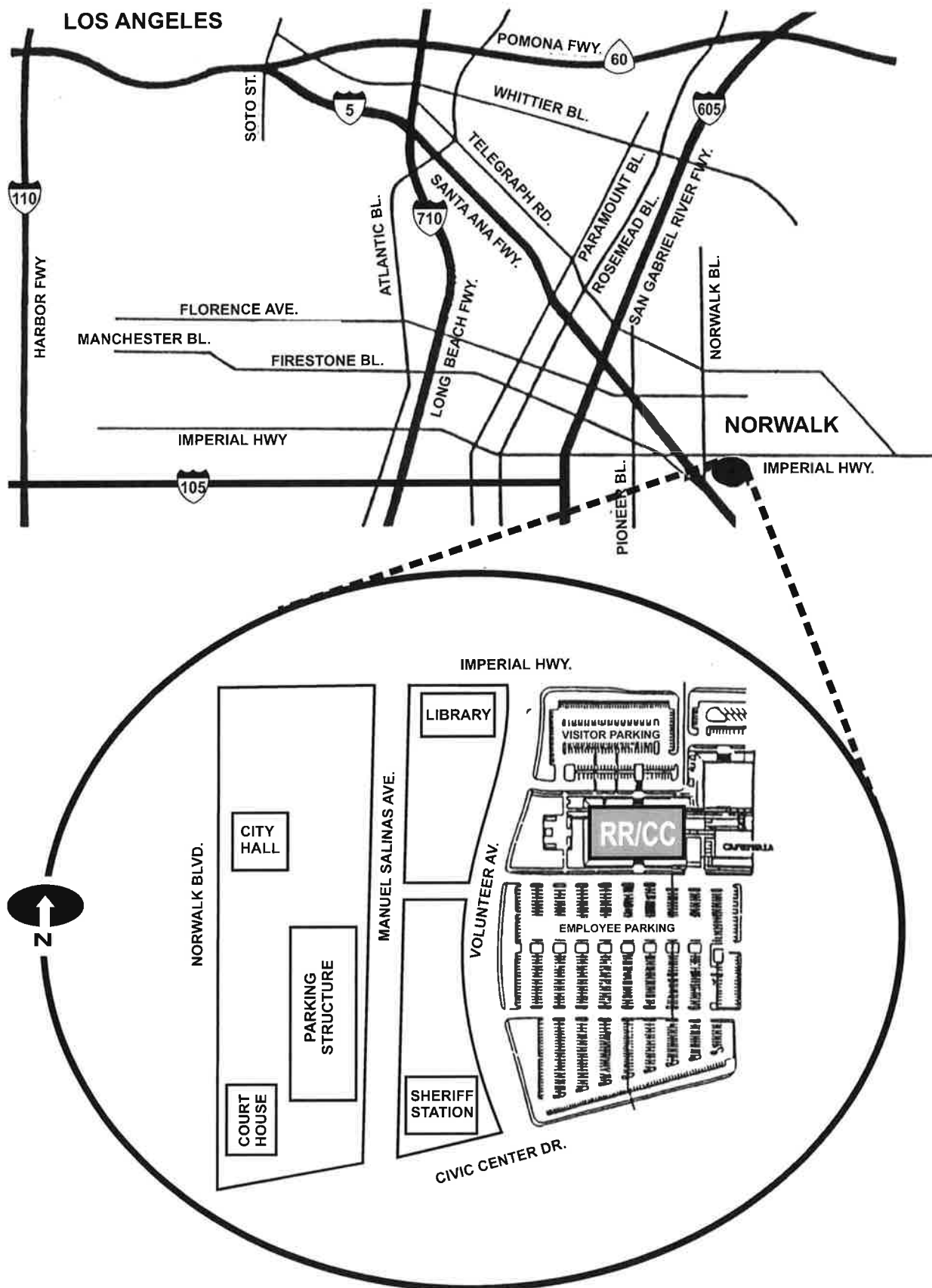
Dean C. Logan
Registrar-Recorder/County Clerk



Los Angeles County Registrar-Recorder/County Clerk

Prepared by
The Election Coordination Unit
www.lavote.net

COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK
12400 IMPERIAL HWY., NORWALK, CA 90650



NOTICE

This Municipal Information Booklet has been prepared to assist City Clerks in filing documents relating to the election. It includes a Calendar of Events, general information, and filing requirements with samples of forms. It is not intended to provide legal advice and is for general guidance only.

Please note that it is not within the purview of the Registrar-Recorder/County Clerk's Office to determine whether a candidate meets the requirements for holding office. City Clerks with questions concerning their own or other candidate qualifications or other related matters should seek legal counsel.

City Clerks and others using this Municipal Information Booklet must bear full responsibility to make their own determinations as to all legal standards, duties and factual material contained herein.

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GENERAL INFORMATION



CITY AND RR/CC RESPONSIBILITIES

GENERAL INFORMATION

GENERAL AND SPECIAL MUNICIPAL ELECTIONS CONSOLIDATED WITH THE PRESIDENTIAL PRIMARY ELECTION

MARCH 3, 2020

CITY RESPONSIBILITIES

The jurisdiction shall provide the Registrar-Recorder/County Clerk's office and the Board of Supervisors with signed copies of the **"Resolution Calling for an Election"** and **"Requesting Consolidation and Services"** (samples below).

**RESOLUTION
CALLING
FOR AN
ELECTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF _____ CALLING FOR THE HOLDING OF A GENERAL ELECTION MUNICIPAL ELECTION TO BE HELD ON TUESDAY _____, FOR THE ELECTION OF THREE (3) MEMBERS OF THE CITY COUNCIL AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO CHARTER CITIES AND FOR THE SUBMISSION TO THE VOTERS OF THE CITY A QUESTION RELATING TO THE ENACTMENT OF AN EMERGENCY TWO PERCENT (2%) INCREASE IN THE CITY'S UTILITY USER'S TAX (UUT) FOR AN INITIAL PERIOD OF TWO (2) YEARS AND TWO (2) MONTHS

**RESOLUTION
CONSOLIDATING
WITH THE
ELECTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF _____ CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON _____, WITH THE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE.

RESOLUTION NO. CC-1407-065

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF _____ CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A SPECIAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 8, 2016 WITH THE COUNTY OF LOS ANGELES GENERAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE CALIFORNIA ELECTIONS CODE

WHEREAS, the City Council of the City of _____ called a Special Municipal Election to be held on November 8, 2016, for the purpose of submitting to the voters the questions relating to City Treasurer requirements and extending term limits to the Mayor, City Council and Members of the Board of Education; and

WHEREAS, it is desirable that the Special Municipal Election be consolidated with the Los Angeles County General Election to be held on the same date and that within the City the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Los Angeles canvass the returns of the Special Municipal Election and that the election be held in all respects as if there were only one election;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF _____ DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to the consolidation of a Special Municipal Election with the Los Angeles County General Election on Tuesday, November 8, 2016, for the purpose of City measures being placed on the ballot and

SECTION 2 That the measures to appear on the Ballot are as follows:

CITY TREASURER REQUIREMENTS

CHARTER AMENDMENT	Shall
Section 11.1 of Article XI of the Charter be amended by deleting the requirements that the City Treasurer shall devote his full time to the duties of the office and shall not engage in private business practice during City business hours, and adding new language to have the authority to audit all moneys collected by the City from any source in order to prepare monthly reports mandated by the Charter?	YES
	NO

RESOLUTION NO. CC-1407-065
CONSEQUENCES WITH A RESOLUTION

RESOLUTION NO. 2014-62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF _____ RESCINDING RESOLUTION NO. 2014-45 AND ORDERING CALLING PROVIDING FOR AND GIVING NOTICE OF A SPECIAL ELECTION TO BE HELD ON NOVEMBER 8, 2016 FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF SAID CITY A PROPOSITION TO AUTHORIZE THE ISSUANCE OF A _____

whereby certify that the adopted by the City of City Council held on

FORUM
City Attorney

CITY RESPONSIBILITIES (continued)

- Election resolutions should be addressed to **Ms. Celia Zavala, Executive Officer, Board of Supervisors** and be mailed to:

**Kenneth Hahn Hall of Administration
500 West Temple Street, Room 383
Los Angeles, California 90012**

- Additionally, election resolutions and the letter designation for measures form (see Exhibit) should be addressed to **Mr. Dean C. Logan, Registrar-Recorder/County Clerk** and be faxed/mailed or e-mailed to:

**Election Coordination Unit
12400 Imperial Highway, 2nd Floor, Room 2013A
Norwalk, California 90650
Phone: (562) 462-2912 FAX: (562) 406-2149
Email: ecu@rrcc.lacounty.gov**

- Ballot enclosure materials, including arguments and rebuttals, impartial analyses, candidate statements and certified lists of qualified candidates must be accompanied by a transmittal letter and **DELIVERED** by the applicable dates and times indicated in the Calendar of Events to:

**Election Planning Section
12400 Imperial Highway, 2nd Floor, Room 2015
Norwalk, California 90650
Phone: (562) 462-2317 FAX: (562) 466-6025
Email: electionplanning@rrcc.lacounty.gov**

- A "Resolution Calling for an Election" should include purpose of election, word limitation for candidate statements (**200 or 400 words**), advance payment requirement for candidates, Ballot Measure Text (**not to exceed 75 words including title**) and the vote requirement for measure passage (**i.e., majority of votes cast; 2/3 votes cast; 55% votes cast**). The resolution must state that **the City will reimburse the County for costs incurred**.
- All legal notices should be published (Notice of Election, Notice of List of Nominees etc.), **excluding Notice of Vote Centers** and **Notice of Tally Center Location**.
- All candidate nomination documents, including Campaign Finance disclosure forms, should be issued, received and certified. Also, ballot designations and word counts on all candidate statements and enclosures should be verified.
- Signatures on nomination papers should be verified unless the Registrar-Recorder/County Clerk (RR/CC) is requested in writing to perform this service. If you plan on having this office verify signatures, please contact the Data Entry and Signature Verification Section at (562) 462-2371 directly for any inquiries regarding this process.

CITY RESPONSIBILITIES (continued)

- All ballot material should be photocopied including candidate names, ballot designations, candidate statements, measure arguments, rebuttals, impartial analyses, and other ballot measure enclosures and made available for public examination for the period designated in the Calendar of Events, **Chapter 1 of this booklet**.
- **It is the responsibility of the City Clerk to qualify all candidates** and to provide a complete and accurate **final list of qualified candidate names** and **ballot designations**, including addresses and telephone numbers, to be published, to the RR/CC by **E-81**. Also, the City Clerk should notify the RR/CC of any qualified write-in candidates by **E-12**.
- **Legible copies** of candidate statements should be provided by **E-81** and **legible copies** of arguments, impartial analyses and other related ballot materials by **E-78** which are to be printed and included in the Official Sample Ballot Booklet. Legible copies of rebuttal arguments must be submitted by **E-70**. If you are unable to meet these deadlines, please contact us and we may recommend that you contact your election supplier to make arrangements to print and mail a supplemental voter booklet.
- **A resolution** should be filed with the RR/CC by **E-83** to **amend** a measure for an election or **withdraw** a measure for cancelled election.

NOTE: IF THE CITY IS PLACING MORE THAN ONE MEASURE ON THE BALLOT, THE CITY MUST ADVISE THIS OFFICE OF THE DESIRED BALLOT SEQUENCING FOR MULTIPLE MEASURES.

- The RR/CC should be notified no later than **December 19, 2019 (E-75)** if an election is being **CANCELLED** due to an insufficient number of candidates filing for offices.
- Ballot reproduction proofs of candidates statements, vote recorder pages and ballot enclosures should be reviewed and approved, The RR/CC should be notified immediately of any typographical errors, corrections, or omissions.
- **Certificates** of election to elected candidates should be issued.
- The City should determine if it has to translate material separately from the RR/CC. Please see Chapter 6 for more information.
- Staff in the **Election Planning Section and the Election Coordination Unit are available through the telephone numbers listed on the previous pages** should you need additional assistance or have further questions after reviewing the Information Booklet.

REGISTRAR-RECORDER/COUNTY CLERK RESPONSIBILITIES

- The RR/CC receives signed copies of city resolutions “Requesting Consolidation and Services” and will automatically send the requesting cities an information booklet along with the appropriate forms such as candidate statement forms, transliteration forms, estimated costs of candidate statement, etc. **If a city has a measure on the ballot, our office will provide argument/rebuttal forms.**
- The RR/CC verifies signatures on Nomination Petitions upon written request from a city. Rates vary depending on the system used to verify signatures. For more information, see Chapter 8 or contact the **Data Entry and Signature Verification Section at (562) 462-2371.**
- The RR/CC consolidates established precincts to create voting and declared Vote By Mail precincts. If you have specific precinct consolidation requests contact the **Geographic Information Systems Section at (562) 462-2473.**
- The RR/CC recruits voter centers and recruits vote center personnel, and publishes the **Notice of Vote Centers** and **Notice of Tally Center Location.** If you have specific vote centers or vote center personnel requests, contact the **Vote Center Services Section at (562) 466-1373.**
- The RR/CC assigns letter designations for each measure on the ballot. Letter designations are assigned in alphabetical order commencing with County measures and then other local measures (city, school, special district) in alphabetical sequence. Cities may request a specific letter designation in writing by completing a letter designation form (Exhibit) and submitting to the Election Coordination Unit by **December 11, 2019 (E-83).** The email address is ecu@rrcc.lacounty.gov. An alternate choice should also be submitted in case the requested letter designation has already been assigned to another jurisdiction.
- The RR/CC prints official ballots. An English Official Sample Ballot Booklet will be printed and mailed. The RR/CC will include the City's material (English or English and Spanish candidate statements and measure information) in the same booklet depending on the volume of voting material. In some cases, the City Clerk will be required to prepare and mail a supplemental voter booklet.
- The RR/CC prepares and mails multilingual ballot material in accordance with the Voting Rights Act (VRA).

The RR/CC also:

- Issues Vote By Mail ballots and material and processes returned VBM ballots.
- Provides vote center supplies and trains vote center personnel.
- Staffs check-in centers and the tally center location.
- Conducts election tally and releases semi-official election results.
- Canvasses election returns and certifies official election results to the city.

Chapter 1

Calendar of



CALENDAR OF EVENTS

GENERAL AND SPECIAL MUNICIPAL ELECTIONS CONSOLIDATED WITH THE PRESIDENTIAL PRIMARY ELECTION MARCH 3, 2020

DATES	EVENTS
(2019) SEP. 5 (Th) E-180	ADJUSTED JURISDICTION MAP Last day for jurisdictions to deliver a map delineating district and/or division boundary adjustments due to topography, geography, cohesiveness, contiguity, integrity, compactness of territory, community of interests, or other factors as applicable. (Based on E.C. § 22000)
NOV. 4 (M) E-120	ADOPTION OF ELECTION RESOLUTION (FOR OFFICE CONTESTS) Recommended last day for City Council to adopt resolution calling a General or Special Municipal Election for city elected officials. CITY RESOLUTION — CANDIDATE STATEMENTS Last day for the City Council to adopt resolution determining or amending the word limitation for candidate statements (200 or 400 words), and whether advance payment is required. (E. C. § 13307)
NOV. 12 (Tu)* E-112* DEC. 6 (F) E-88 5:00 P.M.	NOMINATION PERIOD First and last day for candidates to file nomination documents with the City Clerk. (E. C. §§ 10220, 10224 and 10407) CANDIDATE STATEMENTS During this period candidates may file with the City Clerk a candidate statement not to exceed the word limitation (200 or 400 words) for inclusion in the Official Sample Ballot Booklet. The statement shall be filed no later than the last day to file nomination documents. (E. C. § 13307) NOTE: Candidate statements are only included in the Official Sample Ballot Booklet and will not be included in the Vote By Mail Voting Instructions and Guide.

*Date adjusted due to weekend and/or holiday

DATES	EVENTS
NOV. 11 (M) E-113	NOTICE OF ELECTION — PUBLICATION On or before this date the City Clerk shall publish a notice of election. (E. C. § 12101 and Govt. Code § 6061)
DEC. 6 (F) E-88 5:00 P.M.	NOMINATION DOCUMENTS — DEADLINE DATE Last day for candidates to file nomination documents with the City Clerk. (E. C. §§ 10220, 10224 and 10407) CANDIDATE WITHDRAWAL No candidate whose Declaration of Candidacy has been filed may withdraw after this date. (E. C. § 10224) ELECTION REQUESTS Last day City Clerks can file a resolution with the Board of Supervisors and the Registrar-Recorder/County Clerk requesting services for the election. A resolution placing a measure on the ballot shall contain the ballot wording which cannot exceed 75 words . (E. C. §§ 10402 and 13247)
DEC. 7 ** (Sa) E-87**	DEC. 11 (W) E-83 5:00 P.M. NOMINATION EXTENSION PERIOD (IF INCUMBENT DOES NOT FILE) If nomination documents for an incumbent are not filed by 5:00 p.m. on December 6, 2019 , the nomination period shall be extended until December 11, 2019 at 5:00 p.m. , for persons other than the incumbent. (E. C. § 10225) NOTE: The extension does not apply where there is no incumbent eligible to be elected.
DEC. 7** (Sa) E-87**	DEC. 16 (M) E-78 PUBLIC EXAMINATION PERIOD Recommended period for the City Clerk to make available candidate statements, candidate names and ballot designations for public examination. A fee may be charged to any person obtaining a copy of the material. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material in a candidate statement to be amended or deleted. (E. C. § 13313) For candidate names and ballot designations, a writ of mandate may be filed pursuant to E.C. § 13314. NOTE: If the nomination period is extended for a particular office, the examination period for that office shall be adjusted to December 12 through December 23** .

** December 7 (Saturday) office will be open. December 14 and 21 (Saturdays) and December 8 and 15 (Sundays) - RRCC office will be closed.

DATES	EVENTS
DEC. 11 (W) E-83	AMENDMENT OR WITHDRAWAL OF MEASURE — DEADLINE Last day for county elections official to receive a resolution from a legislative body requesting to withdraw or amend any measure previously submitted for placement on the ballot. (E. C. § 9605) MEASURE LETTER DESIGNATION Last day for a City Clerk to request a specific letter designation in writing for a measure appearing on the ballot. An alternate choice should be submitted in case the requested designation has already been assigned.
DEC. 12 (Th) E-82 11:00 A.M.	RANDOMIZED ALPHABET DRAWING BY SECRETARY OF STATE The Secretary of State shall hold a public drawing to determine order of candidate names on the ballot by randomly drawing each letter of the alphabet. (E. C. § 13112) RANDOMIZED ALPHABET DRAWING BY REGISTRAR-RECORDER/COUNTY CLERK A public drawing shall be held to determine the order of candidate names on the ballot for state legislative districts that encompass more than one county by randomly drawing each letter of the alphabet. (E. C. § 13111(i))
DEC. 13 (F) E-81	LIST OF CANDIDATES — COPY OF CANDIDATE STATEMENTS No later than this date the City Clerk shall deliver to the county elections official a certified list of qualified candidate names, ballot designations and residence addresses. (E. C. §§ 10402 and 10403) A legible copy of each candidate statement to be included in the Official Sample Ballot Booklet shall be delivered to the county elections official by this date. NOTE: The name on the candidate statement MUST match the name on the certified list of qualified candidates. MEASURES — LETTER DESIGNATION Scheduled date for the county elections official to notify the City Clerk of letter assigned to ballot measure(s).

DATES	EVENTS
DEC. 13 (F) E-81	IMPARTIAL ANALYSIS — LAST DAY TO SUBMIT TO CITY CLERK Recommended last day for the City Attorney to transmit impartial analysis of measure to the City Clerk. (E. C. § 9280) ARGUMENTS — LAST DAY TO SUBMIT TO CITY CLERK Recommended last day to submit arguments “FOR” or “AGAINST” any city measure to the City Clerk. Arguments may not exceed 300 words in length. (E. C. §§ 9282 and 9286)
DEC. 14 (Sa)** DEC. 23 (M) E-80** E-71	PUBLIC EXAMINATION PERIOD FOR BALLOT MEASURE MATERIALS Recommended period for the City Clerk to make available for public examination, a copy of ballot measure text, impartial analysis and arguments for a measure. A fee may be charged to any candidate/person obtaining a copy of the materials. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material to be amended or deleted. (E. C. § 9295) MEASURE ENCLOSURES No later than December 16, 2019 the City Clerk shall deliver a copy of each argument, ordinance text, analysis and any other ballot data/material to the county elections official for inclusion in the Official Sample Ballot Booklet.
DEC. 19 (Th) E-75	CANCELLED ELECTION DUE TO INSUFFICIENT NUMBER OF CANDIDATES Last day for City Clerk to make appointment(s) in lieu of election when an insufficient number of candidates file for the office. If an appointment(s) is not made, the election shall be held. (E. C. § 10229) NOTE: It is imperative that the City Clerk notify the county elections official immediately of cancelled elections.

**** December 14 and 21 (Saturdays) and December 15 and 22 (Sundays) - RR/CC office will be closed.**

DATES	EVENTS
DEC. 23 (M) E-71	REBUTTALS — LAST DAY TO SUBMIT TO CITY CLERK Recommended last day for authors of arguments “FOR” and “AGAINST” any city measure to submit rebuttals (if permitted) to the City Clerk. A rebuttal may not exceed 250 words . (E. C. § 9285)
DEC. 24 (Tu) E-70	REBUTTALS — LAST DAY TO SUBMIT TO COUNTY Recommended last day for the City Clerk to submit rebuttals to the county elections official for inclusion in the Official Sample Ballot Booklet.
(2019) DEC. 24 (Tu) E-70	(2020) JAN. 2 (Th) E-61 PUBLIC EXAMINATION PERIOD FOR REBUTTALS Recommended period for the City Clerk to make available rebuttals for public examination. A fee may be charged to any candidate/person obtaining a copy of the data/material. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material to be amended or deleted. (E. C. § 9295)
(2020) JAN. 2 (Th) E-61	JAN. 8 (W) E-55 VOTE RECORDER PAGE PROOFS Recommended period for the county elections official to deliver copies of official ballot proofs to the City Clerk for approval. NOTE: Corrections to any ballot material must be submitted to the county elections official within 24 hours of receipt.
JAN. 6 (M) E-57	FEB. 18 (Tu) E-14 STATEMENT OF WRITE-IN CANDIDACY A name written on a ballot will not be counted unless the person has filed during this period a Statement of Write-In Candidacy and sponsor signatures stating that he or she is a write-in candidate for the election. (E. C. §§ 8600, 8601 and 10103)
JAN. 23 (Th) E-40	FEB. 22 (Sa) E-10 MAILING OF OFFICIAL SAMPLE BALLOT BOOKLETS An Official Sample Ballot Booklet shall be mailed to each voter during this period. (E. C. § 13303)

DATES		EVENTS
FEB. 3 (M) E-29		VOTE CENTER STAFF — APPOINTMENT Last day to appoint staff and designate vote centers. A notice of appointment shall be mailed to all staff. (E. C. §§ 12286, 12307 and 12319)
FEB. 3 (M) E-29	FEB. 25 (Tu) E-7	VOTE BY MAIL — FIRST AND LAST DAY TO APPLY Applications may be filed between these dates (both dates inclusive). Applications received prior to the 29th day preceding the election will be kept and processed during this period. (E. C. § 3001) MAILING OF VOTE BY MAIL BALLOTS First day the elections official delivers Vote By Mail ballots in compliance with E.C. 3001. (E. C. § 3010 and 3206)
FEB. 7 (F) E-25		COPIES OF STREET INDEX Suggested last day for the City Clerk to request the number of street index copies required (not to exceed four (4)). (E. C. § 2183)
FEB. 18* (Tu) E-14*		CLOSE OF REGISTRATION Last day to transfer or register to vote in the election. (E. C. §§ 2102 and 2107)
FEB. 18 (Tu) E-14	MAR. 3 (Tu) ELECTION DAY	NEW CITIZEN ELIGIBILITY TO REGISTER AND VOTE A new citizen is eligible to register and vote at the office of, or at another location designated by, the county elections official at any time beginning on the 14th day before an election and ending at the close of the vote centers on the election day following the date on which that person became a citizen. (E.C. § 3500)
FEB. 18 (Tu) E-14		PROCESSING VOTE BY MAIL BALLOTS The processing of vote by mail ballots may commence on the 10th business day before the election but the results of the tally shall not be released until after the vote centers close. (E. C. § 15101(b))

*Date adjusted due to weekend and/or holiday.

DATES	EVENTS
FEB. 18 (Tu) E-14	STATEMENT OF WRITE-IN CANDIDACY DEADLINE Last day for a candidate to file with the City Clerk sponsor signatures and a declaration stating that he or she is a write-in candidate in the election. (E. C. §§ 8600 and 8601) BILINGUAL VOTE CENTER STAFF Last day to prepare list of appointed bilingual staff. (E. C. § 12303)
FEB. 20 (Th) E-12	WRITE-IN CANDIDATES — SUBMIT TO COUNTY Recommended last day for the City Clerk to deliver the list of qualified write-in candidates to county elections official.
FEB. 22 (Sa) E-10	TALLY CENTER LOCATION — PUBLICATION On or before this date a notice specifying the public place to be used as the central tally location for counting the ballots shall be published once in a newspaper of general circulation within the jurisdiction. (E. C. § 12109) VOTE CENTERS — FIRST DAY Vote Centers open beginning 10 days prior to election day. A Voter Center election may be conducted pursuant to E. C. § 4007.
FEB. 25 (Tu) E-7	VOTER CENTERS — PUBLICATION On or before this date a list of vote centers shall be published once in a newspaper of general circulation within the city. (E. C. § 12105 and Govt. Code § 6061) NOTICE OF LIST OF NOMINEES — PUBLICATION On or before this date, the City Clerk shall publish a list of nominees once in a newspaper of general circulation within the city. (E. C. § 12110 and Govt. Code § 6061)
FEB. 26 (W) E-6	MAR. 3 (Tu) ELECTION DAY EMERGENCY VOTE BY MAIL Between these dates any voter may apply for a Vote By Mail ballot if conditions require his or her absence from the precinct on election day. The voter may designate an authorized representative to pick up and return the ballot. (E. C. §§ 3021 and 3110)

DATES	EVENTS
MAR. 3 (Tu) 8:00 P.M. ELECTION DAY	ELECTION DAY Polls open 7:00 a.m., close 8:00 p.m. (E. C. §§ 1201 and 14212) VOTE BY MAIL BALLOTS RETURNED — 8:00 P.M. Last day for Vote By Mail ballots to be received or turned in personally by the voter at any vote center in the jurisdiction. An authorized representative may return the voted ballot under specified conditions. (E. C. §§ 3017 and 3020) Any Vote By Mail ballot cast under this division shall be timely cast if it is received by the voter's elections official via the United States Postal Service or a bona fide private mail delivery company no later than three days after election day in addition to the provisions set forth in E. C. 3020, Sections 1 and 2. (E. C. § 3020(b) Section 1 and 2)
MAR. 5 (Th) E+2	OFFICIAL CANVASS The canvass of election returns shall commence no later than the first Thursday following the election. (E. C. §§ 10262 and 15301)
APR. 2 (Th) E+30	COMPLETION OF OFFICIAL CANVASS The county elections official shall prepare a certified statement of the results of the election and submit it to each jurisdiction within 30 days of the election. (E. C. § 15372) NOTE: On March 27, 2020 the Registrar-Recorder/County Clerk is tentatively scheduled to certify the election results. On March 31, 2020 the Board of Supervisors is tentatively scheduled to declare the election results officially concluded.

Chapter 2



Certified List of Qualified Candidates, Name to Appear on the Ballot and Ballot Designations

BALLOT DESIGNATION PROVISIONS

The ballot designation describes the current profession, vocation, occupation or incumbency status of the candidate that will appear on the ballot under the candidate's name.

BALLOT DESIGNATIONS:

- Can be no more than **three (3)** words
- Must appear on the Declaration of Candidacy/Affidavit of Nominee at the time it is filed
- Become public record once the information is filed on the Declaration of Candidacy/Affidavit of Nominee
- **Cannot be changed after the final date to file nomination documents (E-88)**

Ballot designations which exceed space allotted on the ballot (approximately 60 characters) are printed in a smaller typeface pursuant to Section 13107 (i) of the Elections Code.

The listing of a designation on the ballot is OPTIONAL. Only one of the following categories is allowed:

ELECTIVE OFFICE TITLE — Words describing an elective office title may be used **IF** the candidate holds the office at the time nomination documents are filed and the office was filled by a vote of the people.

- **Example A:** Governing Board Member
- **Example B:** Boardmember, XYZ School District
- **Example C:** Councilmember, City of Los Angeles

INCUMBENT — The word **Incumbent** may be used **IF** the candidate is seeking re-election to the same office and was elected to that office by a vote of the people or was appointed as a nominated candidate in lieu of an election.

APPOINTED INCUMBENT — The words **Appointed Incumbent** must be used **IF** the candidate was appointed to the office and is **now** seeking election to that office. The word Appointed may also be used with the office title.

- **Example A:** Appointed Incumbent
- **Example B:** Appointed Boardmember, XYZ School District

EXCEPTION: Candidates appointed to office in lieu of an election **do not** have to use the word appointed.

BALLOT DESIGNATION PROVISIONS (continued)

PRINCIPAL OCCUPATION — No more than **three words** may be used to either describe the current principal profession, vocation, or occupation of the candidate **or** the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. Geographical names are considered one word.

- **Example A:** High School Teacher
- **Example B:** Attorney/Educator/Businessowner
- **Example C:** CEO/Councilmember

COMMUNITY VOLUNTEER — A Community Volunteer shall constitute a valid principal vocation or occupation subject to the following conditions:

- A candidate's community volunteer activities constitute his or her principal profession, vocation or occupation
- A candidate may not use the designation of "Community Volunteer" in combination with any other principal profession, vocation or occupation
- A candidate is not engaged concurrently in another principal profession, vocation or occupation

NO BALLOT DESIGNATION DESIRED — A ballot designation is optional. If the candidate does not request a ballot designation, the City Clerk must indicate NONE on the certified list of qualified candidates.

BALLOT DESIGNATION WORKSHEET — A ballot designation worksheet that supports the use of that ballot designation is required to be filed with the Registrar-Recorder/County Clerk at the same time a Declaration of Candidacy is filed. If a candidate fails to file a ballot designation worksheet, no designation will appear on the ballot. (E.C. § 13107.3)

REJECTION OF BALLOT DESIGNATION — If the designation is in violation of any of the restrictions set forth in the California Elections Code, the candidate will be notified by certified mail return receipt request, addressed to the mailing address appearing on the candidate's ballot designation worksheet. If an alternative designation is not provided within the time allowed, no designation will appear on the ballot. (E.C. § 13107(f))

UNACCEPTABLE DESIGNATIONS — Pursuant to Elections Code § 13107(e), the Elections Official shall not accept a ballot designation if:

- a) It would mislead the voter.
- b) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous or eminent.
- c) It abbreviates the word "retired" or places it following any word(s) that it modifies.
- d) It includes a word or prefix, such as "former" or "ex", which means a prior status. The only exception is the use of the word "retired".
- e) It includes the name of any political party, whether or not it has qualified for the ballot.
- f) It includes a word(s) referring to a racial, religious, or ethnic group.
- g) It refers to any activity that is prohibited by law.

SECRETARY OF STATE BALLOT DESIGNATION REGULATIONS

Chapter 7. Ballot Designations

§ 20710. General Provisions.

(a) The regulatory purpose of this Chapter is to ensure the accurate designation of the candidate upon the ballot in order that an informed electorate may intelligently elect one of the candidates.

(b) The Secretary of State shall, at all times, apply and interpret the provisions of Elections Code § 13107 and the regulations included in this Chapter in a manner consistent with the regulatory purpose of this Chapter.

(c) Candidates are not required to use a ballot designation pursuant to Elections Code § 13107, subdivision (a), and may opt to leave the space for such a designation on the ballot blank. In order to notify the elections official as to whether he or she will use a ballot designation or will opt to leave the ballot designation space blank, the candidate must initial the appropriate box on the Declaration of Candidacy or otherwise so indicate on the Declaration of Candidacy.

(d) Pursuant to Elections Code § 13107, subdivision (a), a candidate may submit a proposed ballot designation pursuant to any one of the four provisions specified in Elections Code § 13107, subdivision (a), subparts (1) through (4), applicable to that candidate. The candidate shall be free to select from which of the applicable four subparts he or she is submitting his or her proposed ballot designation.

(e) The regulations set forth in this Chapter shall apply only to elections held for offices for which elections returns are certified by the Secretary of State of the State of California.

(f) Whenever, the word “should” is used in this Chapter, it is recommended, not mandatory.

Note: Authority: Section 12172.5, Government Code

Reference: Section 13107, Elections Code

§ 20711. Ballot Designation Worksheet.

(a) In order to facilitate review of a candidate's proposed ballot designation by the Secretary of State pursuant to Elections Code § 13107, the candidate may submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.

BALLOT DESIGNATION REGULATIONS (continued)

(b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11th Street, Sacramento, California 95814, or at the office of the applicable county elections official.

(c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:

- (1) The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number;
- (2) A designation of the office for which the candidate is seeking election;
- (3) The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;
- (4) The proposed ballot designation submitted by the candidate;
- (5) At the option of the candidate, the candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;
- (6) A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:
 - (A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate should indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;
 - (B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate should indicate the elective office he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;
 - (C) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(3), the candidate should indicate:

BALLOT DESIGNATION REGULATIONS (continued)

- (i) The title of the position or positions which he or she claims supports the proposed ballot designation;
 - (ii) The dates during which the candidate held such position;
 - (iii) A description of the work he or she performs in the position;
 - (iv) The name of the candidate's business or employer;
 - (v) The name and telephone number of a person or persons who could verify such information; and
 - (vi) A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at § 20714, subdivision (b).
- (D) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(4), the candidate should indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.
- (d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.

Note: Authority: Section 12172.5, Government Code

Reference: Section 13107, Elections Code

§ 20712. Proposed Ballot Designations Submitted Pursuant to Elections Code § 13107, Subdivision (a)(1).

Proposed ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(1), shall be subject to the following provisions:

- (a) In the case of candidates holding elective city, county, district, state, or federal office, the candidate's ballot designation shall be the elective office which the candidate holds at the time of filing the nomination documents.
- (b) In the case of judicial officers, the candidate's ballot designation shall be the elective office which the candidate holds at the time of filing the nomination documents.
- (c) There shall be no word count limitation applicable to ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(1).

BALLOT DESIGNATION REGULATIONS (continued)

(d) Proposed ballot designations indicating a position of legislative leadership, such as "Majority Leader of the California Senate," "Minority Leader of the California State Assembly," "Speaker of the California State Assembly," "President Pro Tempore of the California State Senate," and the like, are not elective offices described in Elections Code § 13107, subdivision (a)(1). Such ballot designations are improper, pursuant to Elections Code § 13107, subdivision (a)(1). They may, however, be considered under the provisions of § 13107(a)(3).

(e) Proposed ballot designations indicating that the candidate is a member of the state or county central committee of a political party, or an officer of a state or county central committee of a political party, are improper, as such positions do not constitute elective county or state offices as specified in Elections Code § 13107, subdivision (a)(1).

Note: Authority: Section 12172.5, Government Code

Reference: Section 13107, Elections Code

§ 20713. Proposed Ballot Designations Submitted Pursuant to Elections Code § 13107, Subdivision (a)(2).

Proposed ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(2), shall be subject to the following provisions:

(a) A proposed ballot designation submitted pursuant to Elections Code § 13107, subdivision (a)(2), is limited "incumbent," as that term is defined in Elections Code § 13107, subdivision (a)(2).

(b) The term "incumbent" must be used as a noun. It shall not be used in conjunction with any other words, including any accompanying adjectives or modifiers, and must stand alone. A candidate qualified to use this designation pursuant to Elections Code § 13107, subdivision (a)(2), shall be entitled to use the ballot designation "Incumbent."

(c) The word "incumbent" is strictly limited for use in ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(2), and may not be used as an adjective in any other ballot designation.

Note: Authority: Section 12172.5, Government Code

Reference: Section 13107, Elections Code

§ 20714. Proposed Ballot Designations Submitted Pursuant to Elections Code § 13107, Subdivision (a)(3).

Proposed ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(3), shall be subject to the following provisions:

(a) The terms "profession," "vocation," or "occupation," as those terms are used in Elections Code § 13107, subdivision (a)(3), are defined as follows:

BALLOT DESIGNATION REGULATIONS (continued)

(1) "Profession" means a field of employment requiring special education or skill and requiring specific knowledge of a particular discipline of learning or science. The labor and skill involved in a profession is predominantly mental or intellectual, rather than physical or manual. Recognized professions generally include, but are not limited to, law, medicine, education, engineering, accountancy, and journalism. Examples of an acceptable designation of a "profession," as defined in Elections Code § 13107, subdivision (a)(3), include, but are not limited to, "attorney," "physician," "accountant," "architect," and "teacher."

(2) "Vocation" means a trade, a religious calling, or the work upon which a person, in most but not all cases, relies for his or her livelihood and spends a major portion of his or her time. As defined, vocations may include, but are not limited to, religious ministry, child rearing, homemaking, elderly and dependent care, and engaging in trades such as carpentry, cabinetmaking, plumbing, and the like. Examples of an acceptable designation of a "vocation," as defined in Elections Code § 13107, subdivision (a)(3), include, but are not limited to, "minister," "priest," "mother," "father," "homemaker," "dependent care provider," "carpenter," "plumber," "electrician," and "cabinetmaker."

(3) "Occupation" means the employment in which one regularly engages or follows as the means of making a livelihood. Examples of an acceptable designation of an "occupation," as defined in Elections Code § 13107, subdivision (a)(3), include, but are not limited to, "rancher," "restaurateur," "retail salesperson," "manual laborer," "construction worker," "computer manufacturing executive," "military pilot," "secretary," and "police officer."

(b) "Principal," as that term is used in Elections Code § 13107, subdivision (a)(3), means a substantial involvement of time and effort such that the activity is one of the primary, main or leading professional, vocational or occupational endeavors of the candidate. The term "principal" precludes any activity which does not entail a significant involvement on the part of the candidate. Involvement which is only nominal, pro forma, or titular in character does not meet the requirements of the statute.

(1) If a candidate is licensed by the State of California to engage in a profession, vocation or occupation, the candidate is entitled to consider it one of his or her "principal" professions, vocations or occupations if (i) the candidate has maintained his or her license current as of the date he or she filed his or her nomination documents by complying with all applicable requirements of the respective licensure, including the payment of all applicable license fees and (ii) the status of the candidate's license is active at the time he or she filed his or her nomination documents.

(2) A candidate who holds a professional, vocational or occupational license issued by the State of California may not claim such profession, vocation or occupation as one of his or her "principal" professions, vocations or occupations if (i) the candidate's licensure status is "inactive" at the time the candidate

BALLOT DESIGNATION REGULATIONS (continued)

files his or her nomination document, or (ii) the candidate's license has been suspended or revoked by the agency issuing the license at the time the candidate files his or her nomination documents.

(c) In order for a ballot designation submitted pursuant to Elections Code § 13107, subdivision (a)(3), to be deemed acceptable by the Secretary of State, it must accurately state the candidate's principal professions, vocations or occupations, as those terms are defined in subdivisions (a) and (b) herein. Each proposed principal profession, vocation or occupation submitted by the candidate must be factually accurate, descriptive of the candidate's principal profession, vocation or occupation, must be neither confusing nor misleading, and must be in full and complete compliance with Elections Code § 13107 and the regulations included in this Chapter.

(d) If the candidate is engaged in a profession, vocation or occupation at the time he or she files his or her nomination documents, the candidate's proposed ballot designation is entitled to consist of the candidate's current principal professions, vocations and occupations. In the event the candidate does not have a current principal profession, vocation or occupation at the time he or she files his or her nomination documents, the candidate may use a ballot designation consisting of his or her principal professions, vocations or occupations, which the candidate was principally engaged in during the calendar year immediately preceding the filing of the candidate's nomination papers.

(e) A candidate may engage in multiple principal professions, vocations or occupations. Accordingly, the candidate may designate multiple principal professions, vocations or occupations. If a candidate proposes a ballot designation including multiple principal professions, vocations or occupations, the proposed ballot designation must comply with the following provisions:

(1) The proposed ballot designation must comply with the three-word limitation specified in Elections Code § 13107, subdivision (a)(3), and as implemented pursuant to subdivision (f) herein.

(2) Each such proposed profession, vocation or occupation shall be separately considered by the Secretary of State and must independently qualify as a "principal" profession, vocation or occupation, as that term is defined pursuant to subdivision (b) herein.

(3) When multiple professions, vocations or occupations are proposed as a ballot designation, they shall be separated by a slash ("/"). An example of an acceptable designation would be "Legislator/Rancher/Physician."

(f) Pursuant to Elections Code § 13107, subdivision (a)(3), the candidate's ballot designation shall be limited to not more than three (3) words. The following rules shall govern the application of the three word limitation:

(1) The proposed ballot designation shall be grammatically correct, generic, and all words must be spelled correctly.

BALLOT DESIGNATION REGULATIONS (continued)

(2) Punctuation shall be limited to the use of a comma (e.g., District Attorney, Los Angeles County) and a slash (e.g., Legislator/Rancher/Physician), pursuant to subdivision (e) of this section. A hyphen may be used if, and only if, the use of a hyphen is called for in the spelling of a word as it appears in a standard reference dictionary of the English language.

(3) All California geographical names shall be considered to be one word and shall be limited to the names of cities, counties and states. The names of special districts and political subdivisions are not “geographical names,” as the term is used in Elections Code § 13107, subdivision (a)(3). If the candidate desires, the geographical name may be used in the form of “City of . . .,” “County of . . .,” or “City and County of . . .” Examples of geographical names considered to be one word include Tehama County, Los Angeles County and County of Sacramento.

(4) An acronym shall be counted as one word.

Note: Authority: Section 12172.5, Government Code

Reference: Section 13107, Elections Code

§ 20715. Proposed Ballot Designations Submitted Pursuant to Elections Code § 13107, Subdivision (a)(4).

(a) Pursuant to Elections Code § 13107, subdivision (a)(4), a candidate may propose a ballot designation consisting of the phrase “appointed incumbent” if the candidate holds an office, other than a judicial office, by virtue of appointment, and the candidate is a candidate for election to the same office. The candidate may not use the unmodified word “incumbent” or any words designating the office unmodified by the word “appointed.”

(b) Pursuant to Elections Code § 13107, subdivision (a)(4), a candidate may propose a ballot designation consisting of the word “appointed” in conjunction with the elective office, if the candidate is a candidate for election to the same office or to some other office. The candidate may not use any words designating the office unmodified by the word “appointed.”

(c) There shall be no word count limitation applicable to ballot designations submitted pursuant to Elections Code § 13107, subdivision (a)(4).

Note: Authority: Section 12172.5, Government Code

Reference: Section 13107, Elections Code

§ 20716. Unacceptable Ballot Designations.

(a) The Secretary of State shall reject as unacceptable any proposed ballot designation which fails to comply with, or is otherwise inappropriate pursuant, to

BALLOT DESIGNATION REGULATIONS (continued)

Elections Code § 13107, subdivision (a); is prohibited pursuant to Elections Code § 13107, subdivision (b); is misleading; or is otherwise improper pursuant to the regulations set forth in this Chapter.

(b) The following types of activities are distinguished from professions, vocations and occupations and are not acceptable as ballot designations pursuant to Elections Code § 13107, subdivision (a)(3):

(1) **Avocations:** An avocation is a casual or occasional activity, diversion or hobby pursued principally for enjoyment and in addition to the candidate's principal profession, vocation or occupation. Avocations may include, but are not limited to, hobbies, social activities, volunteer work, and matters pursued as an amateur.

(2) **Pro Forma Professions, Vocations and Occupations:** Pro forma professions, vocations or occupations are positions held by the candidate which consume little or none of the candidate's time and which, by their nature, are voluntary or for which the candidate is not compensated. Pro forma professions, vocations and occupations may include, but are not limited to, such pursuits as honorary peace officer, volunteer firefighter, honorary chairperson, honorary professor, goodwill ambassador, official host or hostess and the like.

(3) **Statuses:** A status is a state, condition, social position or legal relation of the candidate to another person, persons or the community as a whole. A status is generic in nature and generally fails to identify with any particular specificity the manner by which the candidate earns his or her livelihood or spends the substantial majority of his or her time. Examples of a status include, but are not limited to, philanthropist, activist, patriot, taxpayer, concerned citizen, husband, wife, and the like.

(c) Pursuant to Elections Code § 13107, subdivision (b)(1), the Secretary of State shall reject as unacceptable any proposed ballot designation which would mislead voters. In making this determination, the Secretary of State shall determine whether there is a substantial likelihood that a reasonably prudent voter would be misled as to the candidate's principal profession, vocation or occupation by the candidate's proposed ballot designation. The determination shall take into account the plain meaning of the words constituting the proposed ballot designation and the factual accuracy of the proposed ballot designation based upon supporting documents or other evidence submitted by the candidate in support of the proposed ballot designation, pursuant to §§ 20711 and 20717 of this Chapter.

(d) A ballot designation may not comprise or include commercial identification information, such as a trademark, service mark, tradename, or the specific name of a business, partnership, corporation, company, foundation, or organization. Examples of an improper use of commercial identification information include, but are not limited to, "Acme Company President," "Universal Widget[®] Inventor," "Director, Smith Foundation," "UCLA Professor," and the like.

BALLOT DESIGNATION REGULATIONS (continued)

(e) Pursuant to Elections Code § 13107, subdivision (b)(2), the Secretary of State shall reject as unacceptable any proposed ballot designation which would suggest an evaluation of the candidate's qualifications, honesty, integrity, leadership abilities or character. Any laudatory or derogatory adjectives which would suggest an evaluation of the candidate's qualifications shall not be permitted. Such impermissible adjectives include, but are not limited to, "outstanding," "leading," "expert," "virtuous," "eminent," "best," "exalted," "prominent," "famous," "respected," "honored," "honest," "dishonest," "corrupt," "lazy," and the like.

(f) Pursuant to Elections Code § 13107, subdivision (b)(3), the Secretary of State shall reject as unacceptable any proposed ballot designation which abbreviates the word "retired" or places it following any word or words which it modifies. Examples of impermissible designations include "Ret. Army General," "Major USAF, Retired" and "City Attorney, Retired."

(g) Pursuant to Elections Code § 13107, subdivision (b)(4), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses a word or prefix to indicate a prior profession, vocation, occupation or elected, appointed or judicial office previously held by the candidate. Such impermissible words or prefixes include, but are not limited to, "Ex-," "former," "past," and "erstwhile." Examples of impermissible designations include "Former Congressman," "Ex-Senator," and "Former Educator."

(h) Subject to the provisions of Elections Code § 13107, subdivision (b)(4), use of the word "retired" in a ballot designation is generally limited for use by individuals who have permanently given up their chosen principal profession, vocation or occupation. In evaluating a proposed ballot designation including the word "retired," the Secretary of State will consider the following factors in making a determination as to the propriety of the use of the term "retired":

- (1) Prior to retiring from his or her principal profession, vocation or occupation, the candidate worked in such profession, vocation or occupation for more than 5 years;
- (2) The candidate is collecting, or eligible to collect, retirement benefits or other type of vested pension;
- (3) The candidate has reached at least the age of 55 years;
- (4) The candidate voluntarily left his or her last professional, vocational or occupational position;
- (5) If the candidate is requesting a ballot designation indicating that he or she is a retired public official, the candidate must have previously voluntarily retired from public office, not have been involuntarily removed from office, not have been recalled by voters, and not have surrendered the office to seek another office or failed to win reelection to the office;

BALLOT DESIGNATION REGULATIONS (continued)

(6) The candidate has not had another more recent, intervening principal profession, vocation or occupation; and,

(7) The candidate's retirement benefits are providing him or her with a principal source of income.

(i) Pursuant to Elections Code § 13107, subdivision (b)(5), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses the name of any political party, whether or not it has qualified for recognized ballot status.

(j) Pursuant to Elections Code § 13107, subdivision (b)(6), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses a word or words referring to a racial, religious, or ethnic group.

(1) The Secretary of State shall reject as unacceptable any ballot designation which expressly contains or implies any ethnic or racial slurs or ethnically or racially derogatory language.

(2) If the candidate is a member of the clergy, the candidate may not make reference to his or her specific denomination. However, the candidate may use his or her clerical title as a ballot designation (e.g., "Rabbi," "Pastor," "Minister," "Priest," "Bishop," "Deacon," "Monk," "Nun," "Imam," etc.)

(k) Pursuant to Elections Code § 13107, subdivision (b)(6), the Secretary of State shall reject as unacceptable any proposed ballot designation which refers to any activity prohibited by law. Unlawful activity includes any activities, conduct, professions, vocations, or occupations prohibited by state or federal law.

Note: Authority: Section 12172.5, Government Code

Reference: Section 13107, Elections Code

§ 20717. Requests for Supporting Documentation.

In addition to the Ballot Designation Worksheet requested to be filed with the Secretary of State pursuant to § 20711 of this Chapter, the Secretary of State may request that a candidate submit additional supporting documentation or other evidence to support the proposed ballot designation.

(a) Time is of the essence regarding all matters pertaining to the review of proposed ballot designations submitted by candidates for public office. Failure to promptly submit requested supporting materials will preclude consideration of such materials and the rendering of a summary, final decision on the candidate's proposed ballot designation.

(b) The Secretary of State will communicate, whenever possible, with the candidate in the most expeditious manner, including, but not limited to, telephone, facsimile transmission and electronic mail at the number or address provided by the candidate.

BALLOT DESIGNATION REGULATIONS (continued)

When the candidate does not have reasonable access to a facsimile machine or electronic mail, the Secretary of State will transmit written communication to the candidate by means of overnight express delivery to the address provided by the candidate.

(c) The candidate shall have the burden of establishing that the proposed ballot designation that he or she has submitted is accurate and complies with all provisions of Elections Code § 13107 and this Chapter.

Note: Authority: Section 12172.5, Government Code

Reference: Section 13107, Elections Code

§ 20718. Communication of Decisions Regarding Ballot Designations.

(a) An official copy of the decision of the Secretary of State regarding a candidate's ballot designation will be made in writing and transmitted directly to the candidate by registered or certified mail, return receipt requested, to the address provided by the candidate. The Secretary of State shall also provide a copy to the elections official in the candidate's county of residence and to the elections official of each county within the political subdivision. Copies may also be made available to all other candidates in the race.

(b) At the request of the candidate, the Secretary of State will transmit an unofficial copy of the decision of the Secretary of State regarding the candidate's proposed ballot designation by facsimile transmission sent to the facsimile number listed on the candidate's Ballot Designation Worksheet. When the candidate does not have reasonable access to a facsimile machine, the Secretary of State will transmit to the candidate, at the candidate's request, an unofficial copy of the decision by means of overnight express delivery to the address listed on the candidate's Ballot Designation Worksheet provided. If the candidate has not submitted a Ballot Designation Worksheet, the Secretary of State will transmit an official copy to the facsimile number provided by the candidate or, if the candidate does not have reasonable access to a facsimile machine, by overnight express mail to the address provided by the candidate.

(c) All written decisions of the Secretary of State regarding ballot designations are public records and are available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, 1500 11th Street, Fifth Floor, Sacramento, California 95814.

Note: Authority: Section 12172.5, Government Code

Reference: Section 13107, Elections Code

BALLOT DESIGNATION REGULATIONS (continued)

§ 20719. Service of Legal Process Regarding Ballot Designations.

(a) In the event a candidate or other interested party files a petition for the issuance of an extraordinary writ with the court or other legal action pertaining to a candidate's ballot designation, the summons and any other legal process should be served upon the Chief Counsel to the Secretary of State, Legal Affairs Unit, Executive Office of the Secretary, 1500 11th Street, Sixth Floor, Sacramento, California 95814. The Chief Counsel may designate a Deputy Secretary of State in the Legal Affairs Unit to accept service of process on behalf of the Secretary of State.

(b) Telephone notice pertaining to any ex parte applications filed with the court by any candidate or other interested party should be directed to the attention of the Chief Counsel to the Secretary of State at (916) 653-7244. Counsel for all parties to such ex parte matters are admonished that waivers of the Secretary of State's right to timely notice and the right to personally appear at the ex parte hearing will be granted in writing and only in limited instances.

(c) The Secretary of State shall provide a copy of any legal actions in subdivision (a) or (b) above to the elections official in the county of the candidate's residence and any other county in the district.

Note: Authority: Section 12172.5, Government Code

Reference: Section 13107, Elections Code

Chapter 3



Candidate Statements

CANDIDATE STATEMENTS

CANDIDATE STATEMENT FORM (Sample below) — The Candidate Statement Form is provided for candidate use in submitting statements to be printed in the Official Sample Ballot Booklet. The Candidate Statement Form is included with the packet each candidate receives when filing nomination documents.

NOTE: The Official Vote By Mail Voting Instructions and Guide DOES NOT include Candidate Statements.

FRONT

CANDIDATE STATEMENT FORM - NONPARTISAN OFFICES
READ INFORMATION ON BACK OF FORM BEFORE SUBMITTING STATEMENT

STATEMENT OF: _____

CANDIDATE FOR: _____

ELECTION DATE: _____

AGE: _____ OCCUPATION: _____
 (Optional) (Optional)

Please type your statement below in upper and lower case letters. The statement text will be typeset using font style Times New Roman, size 11 point. However, statement can be submitted using any standard font. See reverse side for information and guidelines including formatting restrictions. Statements are **only** included in the Official Sample Ballot Booklet and will **not** be included in the Official Absentee/Vote by Mail Ballot Instructions.

CSF 06/17

BACK

CANDIDATE STATEMENT INFORMATION AND GUIDELINES
 (Elections Code Sections 13307, 13308, 13311 and 13313)

GENERAL INFORMATION: Filing of a statement is optional and applies to local nonpartisan offices. The elections official sends to each registered voter an Official Sample Ballot which contains the candidate statements prepared and submitted.

FILING PERIOD: Statement must be filed no later than the close of business hours on the last day of the candidate nomination period.

WITHDRAWAL: A candidate statement cannot be changed or revised once it is filed. A candidate statement may be withdrawn by 5 p.m. of the next business day after the last day of the statement.

CONTENTS: Statement may include candidate's age and occupation and a 200 word description of the candidate's education and qualifications. Some jurisdictions increase the word limit to 400 words.

FORMAT/WORD COUNT: Please refer to the Candidate Handbook (Section 1 Chapter 3) for detailed information regarding format and word counting guidelines.

RESTRICTIONS: The candidate statements shall not include the party affiliation of the candidate nor reference any membership or activity in political organizations. Please refer to the Candidate Handbook (Section 1 Chapter 3) for more information.

IMPORTANT NOTICE - PLEASE READ

CANDIDATE STATEMENT BULLETIN: Please be advised that your candidate statement will not be appearing in the Vote by Mail Instructions unless "Vote By Mail Instructions" is marked on the Official Sample Ballot Booklet.

PUBLIC EXAMINATION PERIOD: Candidate statements shall be confidential until the close of the nomination period. Once the nomination period closes, the statements are open to public examination for a ten (10) calendar day period. During the examination period, candidate letters, candidate statements, candidate names and ballot designations (or occupation) on ballot are open to public examination. Any person may file a written statement of objection to challenge and possibly amend any or all of the materials (E.C. 9355). If no objection is submitted for a particular office, the examination period for that office shall be adjusted. After may be changed for any candidate/person obtaining a copy of the materials.

CANDIDATES FILING IN A HARD DISTRICT: Your candidate statement must be filed with the county elections official in each county where you wish to have your statement printed (e.g., if you wish to have your statement printed in both Los Angeles and Ventura Counties, then you must submit one (1) copy of your statement and the appropriate fee to each county where you intend to have your statement appear in the Official Sample Ballot Booklet). The elections official will not forward your candidate statement or statement drawn from the neighborhood committee.

ESTIMATED COST

The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on number of vote registration, the length and/or format of the statement submitted and printing cost. Accordingly, the elections official is not bound by the estimate and may, on a per vote basis, bill the candidate for additional actual expense to reflect any excess paid depending on the final actual cost. In the event of underpayment, the elections official may require the candidate pay to the balance of the cost incurred in the event of overpayment, the elections official shall provide the excess amount among the candidate and refund the excess amount paid.

Pursuant to California law, the local agency has authorized a ☐ \$250 ☐ \$250 and/or maximum, and requires that the estimated routine paid in advance by all candidates. ☐ District will pay for all candidate statements.

The estimated cost of your English statement is _____ The estimated cost of your English & Spanish statement is _____

NOTE: Cost is estimated on a per page basis and may double, triple, or quadruple depending on your language combination(s) and/or statement formatting.

I have read and understand the provisions contained on this form and in the Candidate Handbook, and request that my statement as shown on the reverse side be printed as indicated:

Please mark (X) one box: English ☐ English & Spanish ☐

Signature of Candidate: _____

Phone Number: _____

Date: _____

Daytime: _____ Evening: _____

DO NOT PRINT THIS STATEMENT ON THE REVERSE

☐ There is no objection to the content on the ballot.

☐ Verified filing of Declaration of Candidacy and Nomination Papers

Date: _____ Election Official: _____

☐ No other candidates for the position filed a statement.

OFFICE USE ONLY

Project Code No. _____

Candidate File No. _____

Total No. of Words in boldface, capital letters, and/or underlined: _____

By Deputy: _____

CSF 06/18

FORMAT AND STYLE INFORMATION (Sample below) — Statements must be neatly typed. Statement will be typed in the Official Sample Ballot Booklet using Times New Roman font in 11 point size. However, candidate statements can be submitted using any standard font.

Statements will be printed in uniform type, style and spacing, using block paragraphs and single space format. Text submitted indented or centered will be typed in block paragraph form. Entire statements in all capital letters are not acceptable. Indentations, circles, stars, dots, italics and/or bullets cannot be accommodated. However, you may use dashes/hyphens (-). Enhanced words to be printed in **boldface type**, underscored and/or CAPITALIZED are to be clearly indicated. Any combinations of enhanced words are counted as one word. However, the number of words/acronyms that are in **boldface type**, underscored and/or CAPITALIZED shall not exceed 25 words per a 200 word statement and 50 words per a 400 word statement. The pronoun “I” is not counted as an enhanced word. **Refer to Chapter 5 for the Word Counting Guidelines.**

STATEMENT OF JANE DOE

CANDIDATE FOR MEMBER OF THE CITY COUNCIL

ANY CITY GENERAL MUNICIPAL ELECTION

Age: 42

Occupation: Businessperson

I have followed the direction our city is going and want to continue to make a difference.

I would like our city to continue thinking forward towards the future.

If elected, I will: 1) lower taxes; 2) increase services; 3) continue thinking towards the future for our city.

I belong to the following organizations:

- PTA
- Chamber of Commerce
- Zoological Society
- Bridge Club

You can trust Jane Doe to protect and serve Any City, USA.
Vote for Jane Doe for City Council.

STATE LAW

Statements may not include references to other candidates. See **Notice to Persons Submitting Candidate Statements on page 29** for restrictions.

No changes are allowed after the statement has been filed.

Statements are confidential until after the close of the nomination period. Once the nomination period closes, the statements are open to public examination for a ten **(10)** calendar day period. During this period, a voter may seek a writ of mandate or an injunction requiring any or all data/material to be amended or deleted.

A candidate may request that the statement also be printed in Spanish and included in the Official Sample Ballot Booklet mailed to all voters in the election area. An additional fee is required to print a Spanish candidate statement. **In compliance with California Law, (E. C. § 13307 (b)) this office will only print English and Spanish candidate statements to be included in the Official Sample Ballot Booklet for candidates who wish to have one, at the candidate's own expense.**

Translations of candidate statements for Voter Information Booklets may be provided in Armenian, Cambodian/Khmer, Chinese, Farsi, Hindi, Japanese, Korean, Spanish, Tagalog/Filipino, Thai and Vietnamese for qualifying jurisdictions in accordance with Federal Voting Rights Act provisions and Department of Justice specifications. These materials when printed are sent only to voters who have requested them.

No reference to political party affiliation nor mention of any partisan political membership or activity is permitted.

ESTIMATED COST — The candidate statement form **(page 24)** issued with the nomination documents contains word limitations and estimated costs.

If the candidate statement word limitation is **400 words** and a candidate statement **200 words** or less is submitted, it is acceptable for only **one-half** of the estimated cost to be deposited.

If a candidate statement is formatted to include numerous paragraph breaks and/or individual listings of accomplishments, endorsements, etc., the printed candidate statement may extend to two **(2)** pages. In these cases, the actual cost for the candidate statement may double and an additional cost may be billed to the City after the election.

The estimated cost is determined prior to all information being available; therefore, it is an approximation of the actual cost that varies from election to election and may be significantly more or less depending on the actual number of candidates filing statements.

INDIGENT CANDIDATES — If a candidate alleges to be indigent and **unable to pay the advanced** candidate statement fee, then the candidate shall submit to the City Clerk an **Affidavit of Financial Worth (sample below)** to be used in determining the candidate's eligibility to defer the candidate statement fee to a later time determined by the city.

The candidate will have to **disclose** the necessary data requested which includes the candidate's employer, real estate holdings, tangible personal property and the **IRS Form 4506 "Request for Copy of Tax Return."**

AFFIDAVIT OF FINANCIAL WORTH — The candidate shall certify the content of the affidavit as to its truth and correctness **under penalty of perjury**. The affidavit shall be submitted by the candidate together with their candidate statement in accordance with the specified election deadline.

A determination shall be made whether or not the candidate is indigent. The City Clerk will notify the candidate of its findings. If it is determined that the candidate is not indigent, the candidate shall **within three (3) days** of notification, excluding Saturdays, Sundays and state holidays, withdraw his/her candidate statement or pay the requisite fee.

If the City Clerk makes the determination that the candidate is indigent, the elections official shall print and mail the candidate statement in the Official Sample Ballot Booklet. **Nothing prohibits the City Clerk from billing the candidate his or her actual pro rata share of the cost following the election.**

AFFIDAVIT OF FINANCIAL WORTH

Request for Copy of Tax Return
4506

AFFIDAVIT OF FINANCIAL WORTH IN SUPPORT OF APPLICATION TO FILE CANDIDATE STATEMENT WITHOUT ADVANCE PAYMENT OF FEES

NOTICE TO CANDIDATE

**COUNTY OF LOS ANGELES
REGISTRAR-RECORDS/COUNTY CLERK**

AFFIDAVIT OF FINANCIAL WORTH IN SUPPORT OF APPLICATION TO FILE CANDIDATE STATEMENT WITHOUT ADVANCE PAYMENT OF FEES

NOTICE TO CANDIDATE

PLEASE PRINT LEGIBLY OR TYPE

I, _____, being first duly sworn, depose and say that I am candidate to pay the _____ fee required by Los Angeles County to file a candidate statement for the office of _____ to be printed and distributed to the voters at the _____ election.

(Insert name of election)

I further swear or affirm that the responses which I have made to the questions and instructions below relating to my ability to pay said fee are true.

PUBLIC EXAMINATION PERIOD — The period between **December 7** (E-87)** and **December 16 (E-78)** is the **recommended** timeframe for the City Clerk to make candidate statements, candidate names and ballot designations available for public examination. A fee may be charged to any person obtaining a copy of the material. During this period, any person may file a writ of mandate or an injunction to require any or all of the data/material in a candidate statement to be amended or deleted. (E.C. §13313)

INCUMBENTS/LIST OF QUALIFIED CANDIDATES — A Final List of Candidates **to Appear** on the Ballot and **Not to Appear** on the Ballot should be available for distribution by the **end December**. Additionally, these listings will be posted on the RR/CC website www.lavote.net.

CANDIDATE STATEMENTS MUST BE FILED NO LATER THAN 5:00 P.M. ON THE LAST DAY OF THE NOMINATION PERIOD.

**December 7 and 14 (Saturdays) and December 8 and 15 (Sundays) RRCC office will be closed.

NOTICE TO PERSONS SUBMITTING CANDIDATE STATEMENTS

CANDIDATE STATEMENTS ARE LIMITED TO THE CANDIDATE'S OWN QUALIFICATIONS

This applies to all candidates.

The California Elections Code and case law prohibit **CANDIDATES** from making any reference to another candidate or to another candidate's qualification, character or activities. If the **CITY ELECTIONS OFFICIAL** discovers improper content in a candidate statement, the **CITY ELECTIONS OFFICIAL** will notify the candidate and give the individual an opportunity to correct the improper language in the candidate statement. If the candidate refuses to correct the improper language, the **CITY ELECTIONS OFFICIAL**, as well as any other voter, may bring legal action against the candidate to correct the statement. The prevailing party may also be entitled to obtain attorney's fees for bringing the action.

All prospective candidates may want to refer to California Elections Code Sections 13307, 13308, 13311, 13313, and 13314, as well as the California Court of Appeal ruling in *Dean v. Superior Court*, (1998 4th Dist.) 62 Cal. App. 4th 638. However, this list is not exhaustive and candidates are solely responsible for preparation and submittal of candidate's statements that are in conformance with the law. A copy of the above described Election Code sections and the *Dean* decision are available from our office at no cost.

Chapter 4



Ballot Measures

BALLOT MEASURES

RESOLUTION FOR BALLOT MEASURE TEXT (Sample below) — To ensure that the Registrar-Recorder/County Clerk (RR/CC) uses the precise Ballot Measure Text the City wants printed in the Official Sample Ballot Booklet, the city must include the Ballot Measure Text, with title, **(not to exceed 75 words)** in the body of the **“Resolution Calling for an Election.”** Ballot Measure Text should be clearly labeled and identified.

1 following the effective date of this Charter Amendment, and as necessary

2 thereafter. Any such local preference shall not be applicable unless payment is

3 made solely from funds and revenues of the City, exclusive of funds and revenues

4 from other governmental sources.”

EXHIBIT A

BALLOT MEASURE AMENDING THE CHARTER OF

THE CITY OF _____

The People of the City of Inglewood do hereby ordain as follows:

1 Subsection (g) is hereby added to Section 2 of Article XXXIII of the

2 City Charter of the City of _____, to read as follows:

3 “(g) A local preference, as provided herein, for businesses that hold a

4 business license from the City and maintain a place of business in the

EXHIBIT A

BALLOT MEASURE AMENDING THE CHARTER OF

THE CITY OF _____

City of Inglewood do hereby ordain as follows:

1 (g) is hereby added to Section 2 of Article XXXIII of the

2 of _____, to read as follows:

3 “(g) as provided herein, for businesses that hold a

4 from the City and maintain a place of business in the

RESOLUTION NO. 06-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF _____

CALLING A SPECIAL MUNICIPAL ELECTION

TO BE HELD ON NOVEMBER 1, 2011 ORDERING THAT A

MEASURE TO AMEND THE CITY CHARTER BE

SUBMITTED TO THE VOTERS OF THE CITY

1 WHEREAS, over the last twelve (12) month period the City of _____

2 (the “City”) has contracted for the procurement of approximately

3 \$32 Million in goods and services; and

4 WHEREAS, the City is desirous of assisting local businesses in

5 participating in the provision of goods and services to the City by providing a

6 pricing preference; and

7 WHEREAS, it is necessary to amend the City Charter to provide such

8 preferences;

9 NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF _____

10 DOES RESOLVE AND ORDER AS FOLLOWS

11 Section 1. Pursuant to its right, power and authority under the laws of

12 the State of California, and the _____ City Charter, the City Council hereby

13 calls and gives notice of a Special Municipal Election to be held in the City on June

14 6, 2006.

15 Section 2. The City Council does hereby order submitted to the voters at

16 which Regular Municipal Election the following measure

Measure 06-B:

1 Shall the _____ City Charter be amended to permit YES ____

2 the City of _____ to apply a preference to assist local

3 businesses in the City’s purchasing and contracting

4 processes, in an amount to be established by the City NO ____

5 Council following a noticed public hearing?

Measure 06-B:

1 Shall the _____ City Charter be amended to permit YES ____

2 the City of _____ to apply a preference to assist local

3 businesses in the City’s purchasing and contracting

4 processes, in an amount to be established by the City NO ____

5 Council following a noticed public hearing?

GENERAL INFORMATION — Cities placing a measure on the County ballot may select one of the following three options:

1. Print a 75 word **abbreviated** Ballot Measure Text (prescribed by law) only.
2. Print a 75 word **abbreviated** Ballot Measure Text and **include Official Sample Ballot Notice** advising voters to call the City Clerk's Office and request a free copy of the ballot measure enclosure (OR) that the city will be sending voters a supplemental mailing.
3. Print a 75 word **abbreviated** Ballot Measure Text and include **Full Ballot Measure Enclosure Text** in the Official Sample Ballot Booklet.

BALLOT MEASURE TEXT (Samples below) — The Ballot Measure Text will appear in the Official Sample Ballot Booklet.

➤ **Measure D — Official Ballot Measure Text (35 words)**

ANY CITY SPECIAL MUNICIPAL ELECTION		
D	CHARTER AMENDMENT. Shall the positions of Chief Deputy and of assistant or deputy next in line of authority to Chief Deputy, be removed from the County's Civil Service System and placed in the unclassified service?	189 YES→○
		190 NO→○

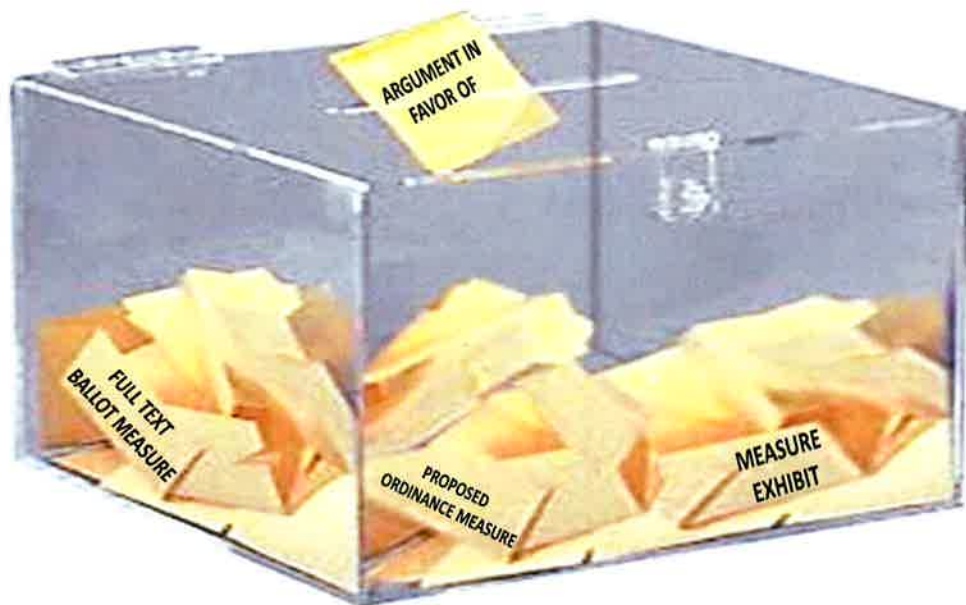
➤ **Measure G — Official Ballot Measure Text (69 words)**

ANY CITY SPECIAL MUNICIPAL ELECTION		
G	ANY CITY PARK GENERAL OBLIGATION BONDS. PROPOSITION C. Shall Any City incur bonded indebtedness not to exceed \$46,500,000 in Any City Park to rehabilitate the Rose Garden and improve, construct and expand the Olympic Swim Stadium, Regional Recreation Center and, subject to securing matching public and/or private funds, the Environmental Science Learning Center and museums; provided that parking built under this measure be limited to people using these facilities?	216 YES→○
		217 NO→○

REQUEST FOR LETTER DESIGNATION — Cities may request a specific letter designation in writing by **E-83** using the letter designation form. An alternate choice should also be submitted, in case the requested letter designation has already been assigned to another jurisdiction. Specific letter designation requests are **processed in the order received**. The RR/CC will notify the city by **E-81** if the requested letter designation is available or if another letter assignment has been made.

WITHDRAWAL AND/OR AMENDMENTS — The city should file a resolution with the Registrar-Recorder/County Clerk by **E-83** to amend a measure or if an election is being cancelled because a measure has been withdrawn. (E. C. § 9605)

Chapter 5



Ballot Enclosures

BALLOT ENCLOSURES

TEXT AND TITLES — Ballot enclosures for impartial analyses, arguments, rebuttals, etc. are printed in the voter information portion of the Official Sample Ballot Booklet immediately behind candidate and measure contest pages. Copies of ballot enclosures to be printed in the Official Sample Ballot Booklet should be submitted as attachments to the “Resolution Calling for an Election” or as a separate mailing. Submitted attachments should be clearly identified by appropriate **ballot enclosure titles** (refer to the chart on **page 34**).

FORMAT AND STYLE — Please type enclosure text in upper and lower case letters. It is acceptable for some words or phrases to be **bold**, underlined, or CAPITALIZED. Hyphens/dashes (-) are allowed. Enclosures will be typed in the Official Sample Ballot Booklet using Times New Roman font in 11 point size. However, enclosures may be submitted using any standard font. Title headings are shown in the samples on **page 33**.

BALLOT ENCLOSURES — Ballot enclosures, including impartial analyses, argument and/or rebuttal text, are printed in “block” paragraphs, which means each paragraph will start on the left, and the right margin will be justified. A double space will appear between paragraphs.

The **argument/rebuttal** samples below show how the layout will appear in the Official Sample Ballot Booklet. **(A) Argument In Favor, (B) Rebuttal To Argument In Favor, (C) Argument Against and (D) Rebuttal To Argument Against.**

A ARGUMENT IN FAVOR OF MEASURE J <u>Election Districts</u> Our City of _____ is 102 square miles in size and would be divided into four equally populated districts. All council candidates would have to reside in one of these districts to be elected to our city council. All voters would vote for every city council member elected. Our mayor could live in any district they choose and would also be elected by all of the voters. District elections will promote a better defined improvement plan, that is more specific to our neighborhood needs and give our residents a point of contact that would live in their geographic part of the City. Any expenditure of funds would have to be approved by the entire city council. _____ would be better served if all parts of our city had an equal voice in our development and decision making on our city council. _____ miles in size and much more diverse than our present council. JAMES _____	B REBUTTAL TO ARGUMENT IN FAVOR OF MEASURE J This measure does NOT create district representation. If these were truly district elections, only the people of that district would be allowed to vote for their candidate. In addition, under this measure: - Proposed districts are not equal! - This measure will divide the city into eastside _____ - One district may outvote the other _____ - Candidates _____ - Political _____ _____ for the _____ the most qualified leader _____ the city may live in one district but want to serve _____ community. With a districting plan, they may be able to do _____ The _____ will require candidates to live in a given _____ and _____ at all. Opponents of districting feel that _____ at 102 square miles, is not large enough in population to slice and divide into competing neighborhoods. Political maneuvering will occur. We all see the problems districting has brought to the City of Los Angeles - the inefficiency, the power struggles. Do we want that for VOTE NO ON DISTRICTS VOTE NO ON MEASURE J RICHARD H. _____ City Councilmember
C ARGUMENT AGAINST MEASURE J <u>DISTRICTS</u> The proposal to split the City into districts is a sham. The efforts of the new Council over the last two years have been to heal not divide, provide new services not polarize our community. This proposal divides and splits the City. Cities of 500,000 or more require district representation. _____ a population of 125,000, does not need to be divided and quartered. This sham proposal does not create real districts in which a Councilmember is elected by and represents that district. This proposal merely requires a candidate to reside in the district. Others would determine the representation of that district. For example, a district could support a candidate yet the voters from another district could still prevent his election. The only real proposal would be one in which their districts alone elect Councilmembers. This would do nothing to diversify representation on the Council. "Turf" would be created by "deals made" with other district Councilmembers who decide which district gets their improvements first. A Councilperson out of favor with the Council Majority will be forced to negotiate from a position of weakness in order to gain the Council's attention to address the needs of their district. People could move from district to district to increase their chances of election. They would be no more representative of the district expert than anyone else. This proposal creates one district of 35,000 and three of 25,000 when less than 15% of the voters cast their ballot in every election. Which district controls? Individuals from the Eastside could be overwhelmingly defeated by Westside voters or vice versa. The current system, which allows a Councilmember to act on behalf of and be held accountable to <u>ALL</u> the citizens of Palmdale, is the best system. PLEASE VOTE <u>NO</u> ON SPLITTING PLEASE VOTE <u>NO</u> ON DISTRICTS! RICHARD _____ City Councilmember	D REBUTTAL TO ARGUMENT AGAINST MEASURE J Do you believe in smaller government, that which is closest to the people? Do you believe that our city would be best served if councilmembers resided in different parts of our city not just one exclusive neighborhood? Then I ask for your YES VOTE FOR DISTRICTING. In recent history, 60%-80% of the members of our _____ City Council have resided in far westside neighborhoods. Our city has grown in those years to become one of the largest cities in California at 102 square miles. We have become a progressive city with vision. Many cities like _____ already have districting in place because they realize that different neighborhoods have different needs. If we are to truly represent the needs of all our residents, we must have COUNCILMEMBERS WHO KNOW THOSE NEEDS AND CONCERNS FIRST HAND, who live and breathe them everyday. There are naysayers who will say that districting will divide our city, but I submit to you that DISTRICTING WILL UNITE OUR GREAT CITY because all of our residents will know that they have a voice at the table where decisions are made. Vote YES ON DISTRICTING to provide balanced representation on our city council. JAMES _____ Mayor

BALLOT ENCLOSURE TITLES AND WORD LIMITATION CHART — Use this chart in submitting correct titles and word counts for ballot argument enclosures. **For Word Counting Guidelines refer to page 41.**

**CITY ENCLOSURE TITLE TYPES
GENERAL AND SPECIAL MUNICIPAL ELECTIONS CONSOLIDATED
WITH COUNTY ELECTIONS**

TITLE	WORD LIMITATION / ELECTION CODE	 ENHANCED WORDS
PROPOSED ORDINANCE – MEASURE ____	NO LIMIT	N/A
FULL TEXT OF BALLOT MEASURE ____	NO LIMIT	N/A
PROPOSED CHARTER AMENDMENT – MEASURE ____	NO LIMIT	N/A
IMPARTIAL ANALYSIS OF MEASURE ____	500 (E.C. 9280)	N/A
ARGUMENT IN FAVOR OF MEASURE ____	300 (E.C. 9282)	N/A
REBUTTAL TO ARGUMENT IN FAVOR OF MEASURE ____	250 (E.C. 9285)	N/A
ARGUMENT AGAINST MEASURE ____	300 (E.C. 9282)	N/A
REBUTTAL TO ARGUMENT AGAINST MEASURE ____	250 (E.C. 9285)	N/A
MEASURE ____ EXHIBIT	NO LIMIT	N/A
TAX RATE STATEMENT – MEASURE ____	NO LIMIT	N/A
____ CITY SPECIAL MUNICIPAL ELECTION – MEASURE ____	N/A	N/A

 Enhanced Words: **bold**, underlined and/or CAPITALIZED

ARGUMENT AND REBUTTAL FORM (Sample below) — This form will be used by authors for submitting “FOR” or “AGAINST” opinions. Ballot argument text shall not exceed **300 words** in length including title. **Rebuttals** shall not exceed **250 words** including title.

All authors for submitted ballot arguments must sign the declaration on the reverse side of the Argument and Rebuttal Form. **See page 36 for sample of the declaration.**

	
ARGUMENT AND REBUTTAL FORM	
ELECTION DATE: _____	MEASURE I.D. (if any): _____
JURISDICTION: _____	
(Please mark (x) in the appropriate box)	
☐ Argument in Favor	☐ Argument Against
☐ Rebuttal to Argument Against	☐ Rebuttal to Argument in Favor
Statements will be printed in uniform type, style and spacing. Use block paragraphs and single space format. Text submitted indented or centered will be typeset in block paragraph form. Entire statements in all capital letters are not acceptable. Indentations, circles, stars, dots, italics and/or bullets cannot be accommodated. However, you may use dashes/hyphens. Words to be printed in boldface type, <u>underscoring</u> and/or CAPITALIZED are to be clearly indicated. Any combinations of enhanced words are counted as one word. The number of words/acronyms that are in boldface type, <u>underscoring</u> and/or CAPITALIZED shall not exceed 30 words for Arguments and 25 for Rebuttals per documents. All statements should be checked by the authors for spelling and punctuation as the elections official is not permitted to edit any material contained therein. NOTE: Rebuttal arguments are not direct arguments. For example, a rebuttal to a direct argument in favor of a measure is NOT a direct argument against a measure. Please also note that rebuttal arguments are allowed only when both a direct argument for AND against a measure are filed.	
ALL AUTHORS MUST SIGN ON THE REVERSE SIDE	
Please attach typed statement to this form. Statements should be typed in upper and lower case letters. Statement will be typeset in the Official Sample Ballot Booklet using TIMES NEW ROMAN font in 11 point size. However, statements can be submitted using any standard font.	

DECLARATION BY AUTHOR(S) OF ARGUMENTS / REBUTTALS (Sample below) —

This form is to be completed by proponents or opponents for ballot measures.

This form includes a statement (to be signed by each proponent/author) declaring that the submitted argument and/or rebuttal is true and correct to the best of his/her knowledge and belief.

Fill in the appropriate fields and provide information as indicated on the form.

No more than **five** author signatures shall appear on any argument and/or rebuttal.

LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK		ELECTION PLANNING SECTION (562) 462-2317															
DECLARATION BY AUTHOR(S) OF ARGUMENTS OR REBUTTALS (Elections Code Section 9600)																	
All arguments concerning measures filed pursuant to Division 9 of the Elections Code shall be accompanied by the following declaration to be signed by each author of the argument/rebuttal. Names and titles listed will be printed in the Voter Information portion of the Official Sample Ballot Booklet in the order provided below.																	
The undersigned author(s) of the:		☐ Argument in Favor ☐ Argument Against ☐ Rebuttal to Argument Against ☐ Rebuttal to Argument in Favor															
of ballot measure _____ of the _____ (name and/or number) (file of election)																	
election for the _____ to be held on _____																	
_____ hereby state that such argument is true and correct to the best of his/her/their knowledge and belief																	
<table border="1" style="width: 100%; border-collapse: collapse;"><tbody><tr><td style="width: 5%;">1.</td><td style="width: 65%;">Printed Name _____ Title to Appear on Argument</td><td style="width: 30%;">Signature _____ Date</td></tr><tr><td>2.</td><td>Printed Name _____ Title to Appear on Argument</td><td>Signature _____ Date</td></tr><tr><td>3.</td><td>Printed Name _____ Title to Appear on Argument</td><td>Signature _____ Date</td></tr><tr><td>4.</td><td>Printed Name _____ Title to Appear on Argument</td><td>Signature _____ Date</td></tr><tr><td>5.</td><td>Printed Name _____ Title to Appear on Argument</td><td>Signature _____ Date</td></tr></tbody></table>			1.	Printed Name _____ Title to Appear on Argument	Signature _____ Date	2.	Printed Name _____ Title to Appear on Argument	Signature _____ Date	3.	Printed Name _____ Title to Appear on Argument	Signature _____ Date	4.	Printed Name _____ Title to Appear on Argument	Signature _____ Date	5.	Printed Name _____ Title to Appear on Argument	Signature _____ Date
1.	Printed Name _____ Title to Appear on Argument	Signature _____ Date															
2.	Printed Name _____ Title to Appear on Argument	Signature _____ Date															
3.	Printed Name _____ Title to Appear on Argument	Signature _____ Date															
4.	Printed Name _____ Title to Appear on Argument	Signature _____ Date															
5.	Printed Name _____ Title to Appear on Argument	Signature _____ Date															
IMPORTANT FILING INFORMATION: I, _____ am the designated filer of the above titled argument/rebuttal. Please notify me of any questions pertaining to this filing. Below is my contact information. Mailing Address: _____ E-Mail Address: _____ Contact Numbers: _____ Daytime _____ Evening _____ Fax _____																	
OFFICE USE ONLY		Time Stamp															
<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th colspan="2" style="text-align: center;">Word Counts</th></tr></thead><tbody><tr><td>NUMBER OF WORDS:</td><td></td></tr><tr><td>NUMBER OF WORDS WITH BOLD FACE, ETC.</td><td></td></tr><tr><td>PROJECT CODE NUMBER</td><td></td></tr><tr><td>ELECTION DEPUTY</td><td></td></tr></tbody></table>			Word Counts		NUMBER OF WORDS:		NUMBER OF WORDS WITH BOLD FACE, ETC.		PROJECT CODE NUMBER		ELECTION DEPUTY						
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AUTHORIZATION FOR ANOTHER PERSON TO SIGN REBUTTAL ARGUMENT FORM (Sample below) — Authors of an argument in “favor” or “against” a ballot measure may prepare and submit rebuttal arguments, or may authorize, in writing, another person to sign the rebuttal by completing the following form.

COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK

ELECTION PLANNING SECTION



**AUTHORIZATION FOR ANOTHER PERSON TO SIGN
REBUTTAL ARGUMENT**
(Elections Code Sections 9167, 9317 & 9504)

I, _____ authorize the person listed below to
(Print name of AUTHOR of the Argument)

sign the rebuttal to the argument ☐ In favor ☐ against Measure _____
(Check one) (Letter)

for the _____ election to be
(Jurisdiction)

held on _____
(Date)

Any Author of the Argument may be replaced with another author to sign the Rebuttal.

(Print name of Rebuttal Author)

(Signature of Rebuttal Author)

(Title to appear on Rebuttal)

Signature of Argument Author: _____ Date: _____

Attach this form to the "Declaration by Authors Form" submitted with the Rebuttal Argument.

Fill in the appropriate fields and provide information as indicated on the form. Form must include the printed name and signature of the author of ballot argument and the person authorized to sign as rebuttal author. Complete and attach above form to Declaration By Author(s) of Arguments or Rebuttals submitted with rebuttal argument text.

AVAILABLE FORMS — Copies of forms for submitting ballot measure arguments and rebuttals, referenced in this chapter may be obtained by calling the Election Planning Section at (562) 462-2317 or accessing the RR/CC website at www.lavote.net.

WITHDRAWAL OF ARGUMENTS — Ballot arguments “FOR” or “AGAINST” any measure may be withdrawn by proponents at any time prior to and including the final date fixed for filing arguments.

PUBLIC EXAMINATION — A public examination period is allowed for reviewing submitted arguments and rebuttal arguments during the **ten (10) calendar day period** immediately following the filing deadline for such documents. Throughout this period, any person may seek a writ of mandate or an injunction to require any or all of the material to be amended or deleted. The writ of mandate or injunction request shall be filed no later than the end of the ten (10) calendar day public examination period.

ORIGINAL FORMS/SIGNATURES — Electronic or faxed copies of arguments and/or rebuttals may be sent to the Registrar-Recorder/County Clerk’s office; however, forms with **original signatures must be received by the RR/CC office within 48 hours of the fax transmission.**

RESTRICTIONS — If the city plans to include **maps and/or graphics**, the Registrar-Recorder/County Clerk’s office must be notified prior to the resolution adoption to ensure there are no space limitation problems and to find out if the city request will require special arrangements and possibly result in additional cost.

LITIGATION —The Registrar-Recorder/County Clerk must be notified of any pending litigation involving ballot enclosures. This includes action taken by the court if amendments or deletions are required on any ballot enclosures. This could potentially cause a delay in meeting established deadlines and/or printing of Official Sample Ballot Booklets.

ORDINANCE/CHARTER AMENDMENTS — Pursuant to Elections Code Sections 9223 and 9280, the city may print a notice in the Official Sample Ballot Booklet advising voters of the availability of a free copy of the Ordinance/Charter Amendment Text. Information on the process of obtaining a copy of ballot enclosures or accessing Ballot Measure Text may be posted on both RR/CC and city websites and may also be printed in a Voter Advisory Notice immediately below the impartial analysis. The city should provide the desired notice text to the RR/CC by **E-78**.

VOTER NOTICES

NOTICES PRINTED WITH IMPARTIAL ANALYSIS — Below are samples of three (3) choices of notices that can be printed in the Official Sample Ballot Booklet below the impartial analysis **advising voters of the availability of additional ballot information.**

IMPARTIAL ANALYSIS OF MEASURE A

By _____

Voter approval of this measure would amend the _____ Municipal Code by adding a transactions and use (sales) tax for a period of ten years on the sale and/or use of all tangible personal property sold at retail in the City, initially at the rate of one cent for every dollar spent (or one percent) for the first six years of the tax, and declining to one-half cent for every dollar spent (or one-half percent) for the remaining four years. The tax would automatically terminate after the tenth year.

The measure, which was placed on the ballot by the _____ City Council, proposes a general tax, from which the revenue would be placed in the City's general fund. The measure requires a majority vote of the electorate.

The measure requires that a five-member citizens advisory committee be established to make recommendations on the priority of funded projects and to review the use of the funds by the City. The measure further requires annual audits of expenditures.

The proposed tax would be administered by the California State Board of Equalization, in the same manner that sales tax is currently administered, in order to reduce the cost of collecting the tax and to minimize the burden of record-keeping upon retailers subject to the tax. Collection of the tax would begin on January 1, 2017.

A "yes" vote is a vote in favor of authorizing the transactions and use tax for a period of ten years. A "no" vote is a vote against authorizing the transactions and use tax.

The above statement is an impartial analysis of Measure A. If you desire a copy of the measure, please contact the City Clerk's Office at (562) 999-9999 and a copy will be mailed at no cost to you.

IMPARTIAL ANALYSIS OF MEASURE A

By _____

Voter approval of this measure would amend the _____ Municipal Code by adding a transactions and use (sales) tax for a period of ten years on the sale and/or use of all tangible personal property sold at retail in the City, initially at the rate of one cent for every dollar spent (or one percent) for the first six years of the tax, and declining to one-half cent for every dollar spent (or one-half percent) for the remaining four years. The tax would automatically terminate after the tenth year.

The measure, which was placed on the ballot by the _____ City Council, proposes a general tax, from which the revenue would be placed in the City's general fund. The measure requires a majority vote of the electorate.

The measure requires that a five-member citizens advisory committee be established to make recommendations on the priority of funded projects and to review the use of the funds by the City. The measure further requires annual audits of expenditures.

The proposed tax would be administered by the California State Board of Equalization, in the same manner that sales tax is currently administered, in order to reduce the cost of collecting the tax and to minimize the burden of record-keeping upon retailers subject to the tax. Collection of the tax would begin on January 1, 2017.

A "yes" vote is a vote in favor of authorizing the transactions and use tax for a period of ten years. A "no" vote is a vote against authorizing the transactions and use tax.

The above statement is an impartial analysis of Measure FF. If you desire a copy of the charter amendment text, please contact the City Clerk's office at (562) 999-9999 and a copy will be mailed at no cost to you, or you may access the text from the internet at www.xxx.xxx.com.

IMPARTIAL ANALYSIS OF MEASURE A

By _____

Voter approval of this measure would amend the _____ Municipal Code by adding a transactions and use (sales) tax for a period of ten years on the sale and/or use of all tangible personal property sold at retail in the City, initially at the rate of one cent for every dollar spent (or one percent) for the first six years of the tax, and declining to one-half cent for every dollar spent (or one-half percent) for the remaining four years. The tax would automatically terminate after the tenth year.

The measure, which was placed on the ballot by the _____ City Council, proposes a general tax, from which the revenue would be placed in the City's general fund. The measure requires a majority vote of the electorate.

The measure requires that a five-member citizens advisory committee be established to make recommendations on the priority of funded projects and to review the use of the funds by the City. The measure further requires annual audits of expenditures.

The proposed tax would be administered by the California State Board of Equalization, in the same manner that sales tax is currently administered, in order to reduce the cost of collecting the tax and to minimize the burden of record-keeping upon retailers subject to the tax. Collection of the tax would begin on January 1, 2017.

A "yes" vote is a vote in favor of authorizing the transactions and use tax for a period of ten years. A "no" vote is a vote against authorizing the transactions and use tax.

The above statement is an impartial analysis. Copies of the charter are available at the library and on the city's home page at www.xxx.xxx.com. If you have any questions, please contact the City Clerk's office at (562) 999-9999.

If a city cannot meet the established deadlines or if the total of ballot enclosures will **exceed** the RR/CC's **30 page print limit**, the city should make arrangements with an election supplier to process a supplemental mailing of material for voters. Upon mutual agreement between the RR/CC and the city, the RR/CC will print a **voter notice** in the Official Sample Ballot Booklet advising voters of the supplemental mailings.

VOTER NOTICES

NOTICES PRINTED IN VOTER INFORMATION — Below are samples of two (2) choices of notices that can be printed in the voter information portion of the Official Sample Ballot Booklet advising voters that a supplemental mailing will be sent by the city.

____ CITY
SPECIAL MUNICIPAL ELECTION

Information concerning the City of _____ Measure is being mailed in a separate Voter Information Pamphlet. Please call the City Clerk's Office at (562) xxx-xxxx, if you have any questions regarding the City Measures.

____ CITY
SPECIAL MUNICIPAL ELECTION

The City of _____ will be mailing a Supplemental Voter Information Pamphlet regarding Measure E containing the City Attorney's Impartial Analysis, Argument in Favor of Measure E [No Argument Against Measure E was filed], and the Proposed Charter text. You may also access these documents from the Internet at www.ci.xxx.ca.us/cityclerk/election

**WORD COUNTING GUIDELINES
FOR
CANDIDATE STATEMENTS / ARGUMENTS / REBUTTALS AND OTHER
ENCLOSURES**

(Elections Code Chapter 1. General Provisions, § 9)

The following guidelines are used by the Registrar-Recorder/County Clerk's Office for counting words on candidate statements, ballot measure text, arguments, rebuttals and other ballot enclosures. The guidelines do **not** apply to ballot designations for candidates. If the text exceeds the specified 200 or 400 word limit, the author will be asked to delete words or change text until the statement conforms with requirements.

1. **PUNCTUATION MARKS** are not counted. Symbols such as "&" (and), and "#" (number/pound) are not considered punctuation and each symbol is counted as one (1) word.

2. **THE WORDS** "I", "a", "the", "and", "an" are counted as individual words.

3. **PROPER NOUNS**, such as geographical names, and names of persons or things, as one (1) word.

EXAMPLE: "Gus Enwright" = 1 word
"City of Los Angeles" = 1 word
"Dalai Lama" = 1 word

4. **ABBREVIATIONS** such as acronyms or abbreviations for a word, phrase, or expression are counted as one (1) word.

EXAMPLE: UCLA, PTA, USMC, LAPD, U.S.M.C.

5. **HYPHENATED WORDS** that appear in any generally available standard reference dictionary published in the U.S. at any time within the last 10 calendar years immediately preceding the election are counted as one (1) word.

EXAMPLE: Attorney-at-law

6. **DATES...** are counted as one (1) word.

EXAMPLE: 3 July 21, 1983 18 June, 1987 3/18 7/21/89

7. **NUMERIC COMBINATIONS** are counted as one (1) word.

EXAMPLE: 1973 13 1/2 1971-73 5% 8/3/73 #14

8. **MONETARY AMOUNTS** consisting of a combination of digits are counted as one (1) word.

EXAMPLE: \$1,000.00

MONETARY AMOUNTS consisting of a combination of words and digits are counted as two (2) words.

EXAMPLE: \$4 million

9. **TELEPHONE/FAX NUMBERS** are counted as one (1) word.

EXAMPLE: 1-800-815-2666 1-562-462-2317

10. **INTERNET WEB SITES/E-MAIL ADDRESSES** are counted as one (1) word.

EXAMPLE: <http://www.co.la.ca.us> www.lavote.net <http://www.lacounty.info>

Chapter 6



Multilingual Services

MULTILINGUAL SERVICES

GENERAL INFORMATION — The 1992 provisions of the Voting Rights Act require that for elections conducted in Los Angeles County voting materials must be available in five languages other than English (**Chinese, Japanese, Spanish, Tagalog/Filipino and Vietnamese**). In 1998, the Los Angeles County Board of Supervisors instructed this office to include **Korean** in the translation of voting materials. Following the 2010 U.S. census, we provide translation services in **Cambodian/Khmer, Hindi, and Thai** as well. In 2018, the California Secretary of State instructed this office to include **Armenian and Farsi**. In accordance with federal law, this office will determine the number of residents of voting age in a jurisdiction.

This office has met with community organizations to determine the most effective manner in which to implement multilingual provisions. A mutual agreement was reached as to what materials would be translated and how multilingual voters would be targeted for election mailings, thereby reducing printing requirements.

This office will continue working with community groups to determine multilingual service requirements for future County elections.

MULTILINGUAL SERVICES (RR/CC) — The county performs the following functions:

1. Translation of Official Sample Ballot Booklet information and related voting materials. If residents of a qualified language equal **3 percent or more of voting age residents**, this office will translate and post a facsimile of an Official Sample Ballot Booklet in the qualified language in the affected polling place. The transliteration of candidate names in languages that do not use Roman characters is provided, as instructed by the Department of Justice. These languages include Armenian, Cambodian/Khmer, Chinese, Farsi, Hindi, Japanese, Korean, and Thai.
2. Mailing of multilingual ballot information booklets to voters requesting such material.
3. Billing to the City, and if applicable, its prorata share of the cost of translating, printing and mailing language materials.

Note: In compliance with California Law, (E. C. § 13307 (b)) this office will only print English and Spanish candidate statements in the English language version of the Official Sample Ballot Booklet (for candidates who wish to have one) at the candidate's own expense.

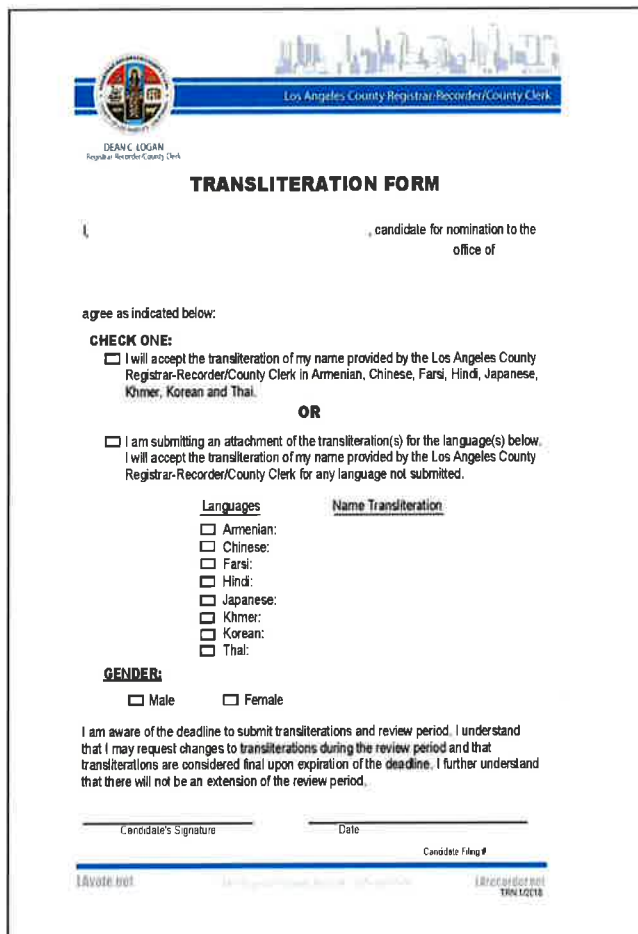
RR/CC MULTILINGUAL MATERIALS

All-American Polling Place Video — This is a ten minute video focusing on multilingual issues and procedures. Contact the Training Section at (562) 462-2620 for a copy.

New Targeting System — Lists the precincts in your city that are targeted by our office to have bilingual poll workers. Contact the Pollworker Services Division Manager at (562) 462-2877 or the Network and Voter Systems Division Manager at (562) 462-2708.

TRANSLITERATION OF CANDIDATE NAMES — Candidates may request that their names be transliterated in those languages that do not use Roman Characters as instructed by the Department of Justice. These languages include Armenian, Cambodian/Khmer, Chinese, Farsi, Hindi, Japanese, Korean, and Thai. If applicable, candidates must complete a **Transliteration Form (Sample below)** and file it with their nomination documents by the specified deadline (**88 days** prior to the election). Candidates may review the transliteration of names and submit changes to the Registrar-Recorder/County Clerk (RR/CC) no later than the last day of the review period, which is normally **60 days** prior to the election, but subject to change. Candidates may schedule a review of transliterated names by calling the RR/CC Translation Services Unit at (562) 462-2730 or (562) 462-2676.

FRONT



Los Angeles County Registrar-Recorder/County Clerk

DEAN C. LOGAN
Registrar-Recorder/County Clerk

TRANSLITERATION FORM

I, _____, candidate for nomination to the
office of _____

agree as indicated below:

CHECK ONE:

☐ I will accept the transliteration of my name provided by the Los Angeles County Registrar-Recorder/County Clerk in Armenian, Chinese, Farsi, Hindi, Japanese, Khmer, Korean and Thai.

OR

☐ I am submitting an attachment of the transliteration(s) for the language(s) below. I will accept the transliteration of my name provided by the Los Angeles County Registrar-Recorder/County Clerk for any language not submitted.

Languages	Name Transliteration
☐ Armenian:	
☐ Chinese:	
☐ Farsi:	
☐ Hindi:	
☐ Japanese:	
☐ Khmer:	
☐ Korean:	
☐ Thai:	

GENDER:

☐ Male ☐ Female

I am aware of the deadline to submit transliterations and review period. I understand that I may request changes to transliterations during the review period and that transliterations are considered final upon expiration of the deadline. I further understand that there will not be an extension of the review period.

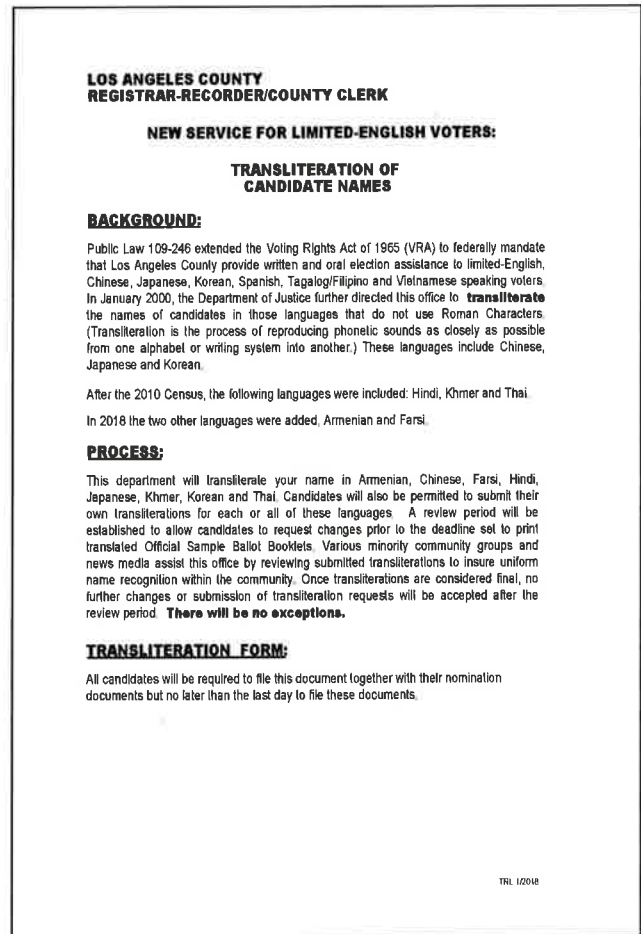
Candidate's Signature

Date

Candidate Filing #

14Vote.net

BACK



**LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK**

NEW SERVICE FOR LIMITED-ENGLISH VOTERS:

**TRANSLITERATION OF
CANDIDATE NAMES**

BACKGROUND:

Public Law 109-246 extended the Voting Rights Act of 1965 (VRA) to federally mandate that Los Angeles County provide written and oral election assistance to limited-English, Chinese, Japanese, Korean, Spanish, Tagalog/Filipino and Vietnamese speaking voters. In January 2000, the Department of Justice further directed this office to **transliterate** the names of candidates in those languages that do not use Roman Characters. (Transliteration is the process of reproducing phonetic sounds as closely as possible from one alphabet or writing system into another.) These languages include Chinese, Japanese and Korean.

After the 2010 Census, the following languages were included: Hindi, Khmer and Thai. In 2018 the two other languages were added, Armenian and Farsi.

PROCESS:

This department will transliterate your name in Armenian, Chinese, Farsi, Hindi, Japanese, Khmer, Korean and Thai. Candidates will also be permitted to submit their own transliterations for each or all of these languages. A review period will be established to allow candidates to request changes prior to the deadline set to print translated Official Sample Ballot Booklets. Various minority community groups and news media assist this office by reviewing submitted transliterations to insure uniform name recognition within the community. Once transliterations are considered final, no further changes or submission of transliteration requests will be accepted after the review period. **There will be no exceptions.**

TRANSLITERATION FORM:

All candidates will be required to file this document together with their nomination documents but no later than the last day to file these documents.

TNL 1/2018

MULTILINGUAL SERVICES (CITY) — It is the responsibility of the city to translate and print additional voter information that is not included in the County's Official Sample Ballot Booklet.

Chapter 7



Telephone Guide, Available Reports and Materials

TELEPHONE GUIDE

You may obtain information about **specific election services** by calling the following telephone numbers at the Registrar-Recorder/County Clerk Department.

Registration/Official Sample Ballot Booklet Inquiries/Provisional Ballot Status To verify registration status, inquire about the Official Sample Ballot Booklet or provisional ballot status	1 (800) 815-2666 Option 2
Vote By Mail To learn more about Vote By Mail Ballot information	1 (800) 815-2666 Option 2
Election Information To learn more about elections, registration and voter services	1 (800) 815-2666 Option 4
Official Sample Ballot Booklet Translations To request a translated Official Sample Ballot Booklet in one of the eligible languages: Armenian, Cambodian/Khmer, Chinese, Farsi, Hindi, Japanese, Korean, Spanish, Tagalog/Filipino, Thai or Vietnamese	1 (800) 481-8683 or 1 (800) 815-2666 Option 3
Vote Centers and Personnel To learn more about Vote Centers or to become a part of the vote center personnel	1 (800) 815-2666 Option 7
Registering to Vote To register to vote during regular office hours, 8:00 a.m. to 5:00 p.m.	1 (800) 815-2666 Option 2
Candidate Nomination Procedures To inquire about election dates, offices to be filled, qualifications for office, nomination filing dates, and procedures	(562) 462-2317
Campaign Finance Disclosure To inquire about campaign financial statement filing requirements for candidates, committees and officeholders	(562) 462-2339
Voter Fraud Hotline To report factual information regarding illegal registration and/or voting activities (the hotline is available 24 hours a day, seven days a week by pressing option 5 of the menu)	1 (800) 815-2666 Option 5
TDD (Telecommunications Device for the Deaf) For the hearing impaired	(562) 462-2259
Election Coordination To inquire about Questionnaires, Recalls and/or Letter Designations (call or email the Election Coordination Unit at ecu@rrcc.lacounty.gov)	(562) 462-2912

AVAILABLE REPORTS AND MATERIALS

ELECTION VOTE CENTER BY VOTE CENTER TYPE — This report is in election vote center sequence within ballot group number. It shows the established vote center numbers, total voters, and vote center locations. It is available approximately seventy **(70) days** before the election and is updated on a weekly basis.

ELECTION VOTE CENTER PERSONNEL BY VOTE CENTER LOCATION — This report shows the vote center location and the vote center personnel. It also indicates if a vote center is accessible to the disabled and elderly. It is available approximately seven **(7) days** before the election.

STREET INDEX — This report is produced for each election precinct and is listed in alphabetical order by street address. The **final** list is available fifteen **(15) days** before the election.

VOTE CENTER BY ADDRESS RANGE BY SPECIFIC CITY — This report is in alphabetical street address sequence within a city. It shows the vote center description and address for each location within the city. It is available approximately seven **(7) days** before the election.

TELEPHONE ANSWERING GUIDE — This guide is to assist telephone operators in responding to telephone inquiries concerning different types of election problems. It is available approximately seven **(7) days** before the election.

MEDIA KIT — A media kit is prepared to provide information about the election, including election night operations at the central tally location. It is available approximately seven **(7) days** before the election.

VOTE CENTER MAPS — These maps, which show the location of each vote center, will automatically be supplied to each vote center.

VOTE CENTER LOOK-UP ON WEBSITE — Cities may request their election vendor to provide the Registrar-Recorder/County Clerk with a file containing their vote center information. The information will be loaded into the RR/CC's Vote Center Look-up Website. Vote Center data is normally available on the internet **two business days** after the RR/CC receives the information. **Please contact the Network and Voter Systems Division Manager at (562) 462-2708 for a layout of the file.**

COPIES OF THESE REPORTS/GUIDES ARE AVAILABLE TO ASSIST CITY CLERKS WITH ANY QUESTIONS THEY MAY RECEIVE PERTAINING TO THEIR MUNICIPAL ELECTION. PLEASE NOTIFY THE EXECUTIVE OFFICE (AND PRINCIPAL CONTACT FOR CITY CLERKS) IN WRITING OR BY CALLING (562) 462-2800. IF YOU WISH TO RECEIVE ANY OF THE ABOVE MATERIALS, PLEASE INDICATE WHETHER YOU WANT THE DOCUMENTS TO BE MAILED OR YOU WILL ARRANGE FOR PICK UP.

Chapter 8



Signature Verification Services

SIGNATURE VERIFICATION SERVICES

To verify signatures on **petitions, candidate nomination papers, Vote By Mail ballot applications, and returned voted ballots**, cities have the option of contracting with the Department of Registrar-Recorder/County Clerk (RR/CC) **OR** sending city staff to the:

**Registrar-Recorder/County Clerk
Data Entry and Signature Verification Section, Room 4007
12400 Imperial Highway
Norwalk, California 90650**

The RR/CC will provide work space and access to computer stations as well as microfilm readers to view voter signatures.

- 1. MICROFILM READERS** — There is **no charge to cities for their staff** to use the microfilm equipment for signature verification. If RR/CC supervision is required, dedicated labor will be charged to the City based on the hourly wage of the supervisor(s).
- 2. ONLINE TERMINALS** — There is **no charge to cities for their staff** to verify signatures using our Voter Information Management System (VIMS). If RR/CC supervision is required, dedicated labor will be charged to the City based on the hourly wage of the supervisor(s).
- 3. RESERVATIONS** — There may be a limited number of computer stations available for signature verification. Computer stations are available for cities' use on a "first come, first served" basis. Please contact the Data Entry and Signature Verification Section at (562) 462-2371 for information regarding availability of equipment and to make reservations.
- 4. COST** — Effective **July 1, 2010** the rate for the Registrar-Recorder/County Clerk's staff to verify signatures:

\$0.97 per signature on the Voter Information Management System (VIMS) which accounts for approximately 95% of all registered voters,

\$2.45 per signature for signatures that are not available on VIMS (i.e. on Microfilm) which involves a more labor-intensive search and accounts for the remaining 5% of registered voters.

These fees are **SUBJECT TO CHANGE** without notification. You may contact the **Data Entry and Signature Verification Section at (562) 462-2371** if you have any questions regarding cost.

Chapter 9



Election Night Semi-Final Official Results and Certification

ELECTION NIGHT SEMI-FINAL OFFICIAL RESULTS AND CERTIFICATION

SEMI-FINAL OFFICIAL RESULTS — The week prior to the election, you will be notified of the phone numbers assigned to City Clerks, candidates, and the public to contact and obtain semi-final election results.

All semi-final results will be released from the Registrar-Recorder/County Clerk's headquarters located at the following address:

**Registrar-Recorder/County Clerk
12400 Imperial Highway
Norwalk, California 90650**

Semi-final results will also be continuously updated and displayed on the Department's website (www.lavote.net) throughout Election Night and during the Official Canvass.

Vote By Mail ballot semi-final results will be available by approximately 8:30 p.m. on Election Night. Precinct semi-final results will be available as ballots are processed. Bulletins are updated and results released approximately **every 30 minutes** until the last **semi-final official results** are tallied on Election Night/early the following morning.

Copies of results by precinct will be available at the **RR/CC, Election Information Section Counter, 2nd Floor, Room 2013 on the Wednesday following the election (afternoon).**

CERTIFICATION OF OFFICIAL RESULTS — On **March 27, 2020** the Registrar-Recorder/County Clerk is tentatively scheduled to certify election results. On **March 31, 2020** the Board of Supervisors is tentatively scheduled to declare the election officially concluded.

Certificates will be mailed to City Clerks unless other arrangements are made by the City Clerk. Please contact the Election Planning Section at (562) 462-2317 to make arrangements for the pick up, faxing and/or mailing of your certification.

Exhibit



Letter Designation Form



JURISDICTION NAME

County of LA Official Use Only: Date Received _____ Time Received _____

LETTER DESIGNATION FORM

Please complete this form in order to select your first, second, and third letter designation choice for your jurisdiction's measure to appear on the ballot. In the event your 1st, 2nd, or 3rd choice is unavailable, then please select the letter(s) designations that the jurisdiction DOES NOT want selected for its measure. The 3rd option for letter designations would be to create a unique letter designation that is not identified below using less than three letters of the alphabet. For example: County of Los Angeles USD Facilities Improvement measure could use unique letter designations such as CL, LA, LU, UC, LS.

Select your first, second, and third letter designation choice by **checking** ✓ off and listing the designated letters below:

A	B	C	D	E	F	G	H	I	J	K	L	M
N	O	P	Q	R	S	T	U	V	W	X	Y	Z
AA	BB	CC	DD	EE	FF	GG	HH	II	JJ	KK	LL	MM
NN	OO	PP	QQ	RR	SS	TT	UU	VV	WW	XX	YY	ZZ

CHOICES

1ST _____ 2ND _____ 3RD _____

Select the letters that your jurisdiction **DOES NOT** want assigned to its measure by marking the letter with an X:

A	B	C	D	E	F	G	H	I	J	K	L	M
N	O	P	Q	R	S	T	U	V	W	X	Y	Z
AA	BB	CC	DD	EE	FF	GG	HH	II	JJ	KK	LL	MM
NN	OO	PP	QQ	RR	SS	TT	UU	VV	WW	XX	YY	ZZ

List the Letters here: _____

In the event that your jurisdiction's measure letter designation is not available, then you can select a unique letter designation not shown above:

UNIQUE CHOICE

1ST _____ 2ND _____ 3RD _____

The **last day** jurisdictions may request in writing specific letter designations for its measure is **e-83**. The letter designation selections will be approved and communicated to the jurisdictions by e-81. Letter designations are on a first come first serve basis in the order received by the Registrar-Recorder County Clerk Department, Election Coordination Unit, 12400 Imperial Highway, Second Floor, Suite 2013A, Norwalk, California 90650.

NOTE: PLEASE USE ONE (1) FORM PER MEASURE

2020

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City Council Staff Report

DATE: October 16, 2019

AGENDA ITEM NO: New Business
Agenda Item 5-B

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Director of Management Services
SUBJECT: Ballot Proposition to impose a $\frac{3}{4}$ cent sales tax for general municipal purposes

RECOMMENDATION:

It is recommended that the City Council consider the following:

1. Adopting a resolution placing a proposition on the March 3, 2020 ballot which, if adopted by a majority of voters, would impose a general sales tax;
2. Determining whether to designate person(s) for filing an argument favoring the ballot proposition;
3. Adopting a resolution requesting that the City Attorney prepare an impartial analysis for the ballot measure; and
4. Taking such additional, related action that may be desirable.

CEQA (California Environmental Quality Act):

This action is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 2100, *et seq.*, "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, *et seq.*) because it establishes rules and procedures to implement government funding mechanisms; does not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, this Proposition does not constitute a "project" that requires environmental review (see specifically 14 CCR § 15378(b)(4-5)).

EXECUTIVE SUMMARY:

At the September 4, 2019 City Council meeting, the Council directed staff to draft documents relating to a potential ballot proposition for increasing the City's sales tax. That sales tax proposition, if approved by the City Council, would be placed on the March 3, 2020 ballot.

As previously explained, were voters to improve an increase of $\frac{3}{4}\%$ in local sales taxes, the City would increase annual sales tax revenues by approximately \$4,000,000. The

draft ballot proposition would be for a general tax; accordingly, it would require a majority of voters to approve the proposition.

A copy of the September 4, 2019 staff report is attached for reference.

Respectfully submitted and prepared by:

Approved By:

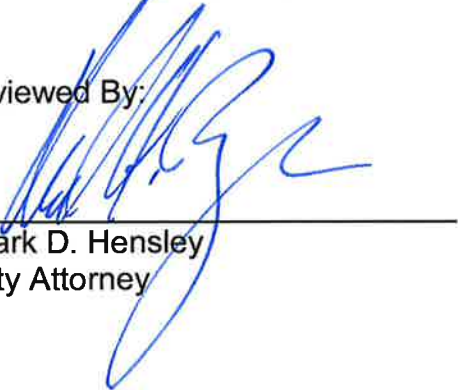


Annie Yaung, CPFO
Director of Management Services



Ron Bow
City Manager

Reviewed By:



Mark D. Hensley
City Attorney

ATTACHMENTS:

1. City Council Staff Report dated September 4, 2019
2. Draft Ballot Proposition
3. Draft Resolution placing proposition on the March 3, 2020 ballot

ATTACHMENT 1
City Council Staff Report
Dated September 4, 2019



City Council Staff Report

DATE: September 4, 2019

AGENDA ITEM NO: **Old Business**
 Agenda Item 2-A

TO: The Honorable Mayor and City Council
FROM: Ron Bow, City Manager
SUBJECT: LA County Update to Ballot Proposition to Impose a ¾ Cent Sales Tax

RECOMMENDATION:

It is recommended that the City Council:

1. Receive and file the LA County update to ballot proposition to impose a ¾ cent sales tax; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

At the August 21, 2019 City Council meeting, staff presented a report to the City Council that includes updates to current taxation trends in LA County, as well as whether other cities in the area specifically in the LA County, that recently proposed sales tax hikes during the November 2018 and March 2019 elections for the City Council's consideration to place a special sale tax measure on the upcoming March 2020 ballot. Staff is bringing this item back to the City Council for discussion.

Respectfully submitted by:



Ron Bow
City Manager

Prepared by:



Bonnie Tam
Principal Management Analyst

Reviewed and Approved by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. City Council Staff Report Dated August 21, 2019

ATTACHMENT 1
City Council Staff Report
Dated August 21, 2019



City Council Staff Report

DATE: August 21, 2019

AGENDA ITEM NO: New Business
Agenda Item 5-A

TO: The Honorable Mayor and City Council
FROM: Ron Bow, City Manager
SUBJECT: LA County Update to Ballot Proposition to Impose a ¾ Cent Sales Tax

RECOMMENDATION:

It is recommended that the City Council:

1. Receive and file the LA County update to ballot proposition to impose a ¾ cent sales tax; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

This report includes updates to current taxation trends in LA County, as well as whether other cities in the area specifically in the LA County, that recently proposed sales tax hikes during the November 2018 and March 2019 elections for the City Council's consideration to place a special sale tax measure on the upcoming March 2020 ballot.

BACKGROUND:

California sales taxes are comprised of three different components: (a) a state tax; (b) a county tax; and (c) a tax that may be imposed by a "district." A "district" includes cities, counties, and other public entities. Currently, the combined state and county sales tax equals 7.25%, plus the transaction and use tax districts' 2.25% (such as Transit Districts), make a total of 9.50% for the City rate. The maximum rate for all sales taxes cannot exceed 10.25%.

Each district may adopt its own sales tax up to the maximum tax rate. Some districts have regional taxing powers. Counties, for example, can impose taxes both within unincorporated areas and within cities. If, however, a city already collects sales taxes up to the maximum rate (10.25%), then the regional tax cannot be collected within that city. For example, Long Beach and Santa Monica presently have a sales tax of 10.25%. Note that with exception, Santa Fe Springs currently has a higher sales tax (10.50%) than any other California locality due to an additional special district sales tax (3.25%).

In 2018, the City Council considered increasing the sales tax rate within Monterey Park. California law refers to this type of tax as a "Transaction and Use Tax." There are currently over 260 California public entities which impose this tax and use the revenue to support project needs. Monterey Park's existing sales tax is 9.50%. The legal cap on

sales tax is 10.25%; this gives the voters the ability to increase the sales tax by 0.75% and still remain at the legal cap.

How Are Other LA County Cities Doing?

Before the November 2018 election, only seven California cities were at the state maximum level of 10.25%. All were in LA County: Compton, Hawthorne, Long Beach, Lynwood, Pico Rivera, Santa Monica, and South Gate.

Following the November 2018 and March 2019 elections, there are 11 LA County cities, including Pasadena, Burbank, Glendale, Pomona, Covina, Culver City, La Puente, Santa Fe Springs, Lawndale, Cudahy, and Glendora in which the voters approved a sales tax increase to ranging from 10.00% to 10.50%. Their respective new sale tax rates were effective beginning April 1, 2019. Note that staff has not verified whether these increases are local sales tax or special sale tax increase. A summary of old and new sales tax rates is provided in a table below:

City	Voters Approval Date	Prior Rate	New Rate
Pasadena	November 2018	9.50%	10.25%
Burbank	November 2018	9.50%	10.25%
Glendale	November 2018	9.50%	10.25%
Pomona	November 2018	9.50%	10.25%
Santa Fe Springs*	November 2018	9.50%	10.50%
Covina	March 2019	9.50%	10.25%
Culver City	March 2019	10.00%	10.25%
La Puente	March 2019	9.50%	10.00%
Lawndale	March 2019	9.50%	10.25%
Cudahy	March 2019	9.50%	10.25%
Glendora	March 2019	9.50%	10.25%

*Santa Fe Springs has a special district tax rate (3.25%).

In fact, cities across LA County are asking their residents to approve sales tax increase. For instance, the City of Monrovia is proposing the hikes to close to the state cap rate at 10.25% from current sale tax rate at 9.50%. Monrovia is planning to have a measure approved by the City Council by August to place the ballot in November's election. Monrovia's estimated revenue from local sales tax increase is \$4.5 million, and the City is currently seeking feedback from residents in the next couple of months and considering different options on how to use the money. The City of Arcadia and the City of Duarte are also contemplating the possibility of placing a sales tax measure on the ballot in 2019.

Sacramento Considering Tax Increment Financing Options

There was a discussion session regarding Tax Increment Financing (TIF) scheduled for April 22, 2019 at the League of California Cities Office in Sacramento. Topics include:

funding sources and mechanisms; agency and project geography; eligible applicants; and eligible uses of funds. In addition, Senator Jim Beall, Senator Mike McGuire and Assembly Member David Chiu were in attendance at this meeting to discuss their respective bills – SB 5 (Beall/McGuire) and AB 11 (Chiu). The flyer to this discussion session is attached in this staff report.

Outside Public Entity Can Potentially Impose Tax Increment

Monterey Park's existing sales tax is 9.50% and Monterey Park voters have the ability to increase the sales tax by 0.75% as the maximum rate on sales tax is 10.25%. If the City does not impose this sales tax increment to raise the approximately \$4 million that can be generated from the sales tax increase for Monterey Park, another public entity can potentially impose a tax and take the revenue. For instance, LA County increased its sales tax in October 2017 to raise money for fighting homelessness that is known as Measure H; Long Beach and Santa Monica do not pay the Measure H sales tax because their voters approved measures to keep their funds local and away from LA County. Therefore, staff is bringing this item back to the City Council for discussion and consideration if the City Council wishes to place this matter on the ballot in March 2020.

FISCAL IMPACT:

The ballot proposition would adopt a sales tax increase with two-thirds of the voters approving the tax increase. If adopted, the proposition would generate approximately \$4 million in revenue annually.

Respectfully submitted by:



Ron Bow
City Manager

Prepared by:



Bonnie Tam
Principal Management Analyst

Reviewed and Approved by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. League of California Cities' Flyer on "A Discussion on Renewing State Investment in Tax Increment Financing"

ATTACHMENT 1
League of California Cities' Flyer on
"A Discussion on Renewing State Investment in
Tax Increment Financing"



A DISCUSSION ON RENEWING STATE INVESTMENT IN TAX INCREMENT FINANCING

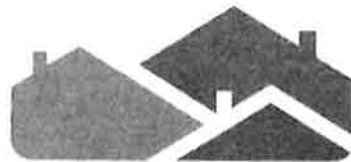
Please join us for a discussion centered on renewing state investment in tax increment financing (TIF). Topics to be discussed include: funding sources and mechanisms; agency and project geography; eligible applicants; and eligible uses of funds. The schedule includes updates from **Senator Jim Beall, Senator Mike McGuire, and Assembly Member David Chiu** regarding bills AB 11 and SB 5.

April 22, 2019 9:00 am - 12:00 p.m.
League of California Cities Offices
1400 K Street, 3rd Floor
Sacramento, CA 95814

Space is Limited. Please RSVP to Johnnie Pina
jpina@cacities.org



LEAGUE[®]
OF CALIFORNIA
CITIES



CAL-ALHFA

California
Association
of Local Housing
Finance Agencies

ATTACHMENT 2

Draft Ballot Proposition

ORDINANCE NO. xx

PROPOSITION AUTHORIZING IMPOSITION OF A GENERAL THREE-QUARTER CENT TRANSACTIONS AND USE TAX (SALES TAX) TO FUND GENERAL MUNICIPAL SERVICES TO BE ADMINISTERED BY THE STATE BOARD OF EQUALIZATION.

The people of the city of Monterey Park do ordain as follows:

SECTION 1: A new Chapter 3.30 is added to Title 3 of the Monterey Park Municipal Code ("MPMC") to read as follows:

"Chapter 3.30. Transactions and Use Tax

3.30.010. **TITLE.** This Chapter is entitled the "Monterey Park Transactions and Use Tax." The term "City," as used within this Chapter, is the City of Monterey Park. This Chapter is applicable in the incorporated territory of the City.

3.30.020. **OPERATIVE DATE.** "Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this Chapter, the date of such adoption being as set forth below.

3.30.030. **PURPOSE.** This Chapter is adopted to achieve the following, among other purposes, and directs that its provisions be interpreted in order to accomplish those purposes:

- A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.9 of Part 1.7 of Division 2 of the Revenue and Taxation Code which authorizes the City to adopt this Chapter which becomes operative if a majority of the electors voting on the ballot measure approving the Chapter vote to approve the imposition of the tax at an election called for that purpose.
- B. To adopt retail transactions and use tax regulations that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.
- C. To adopt retail transactions and use tax regulations that imposes a tax and provides a measure therefore that can be administered and collected by the State Board of Equalization in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing

statutory and administrative procedures followed by the State Board of Equalization in administering and collecting the California State Sales and Use Taxes.

- D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

3.30.040. **EXPENDITURES.**

- A. The Monterey Park Transactions and Use Tax is imposed to provide funds for the City to pay for general municipal services.
- B. The City Council may provide for collection of the general tax in the same manner and subject to the same penalties as, or with, other charges and taxes fixed and collected by the City, or by the County of Los Angeles on behalf of the City. If the general tax is collected by the County on behalf of the City, the County may deduct its reasonable costs incurred in such service.
- C. The City's cost of enforcing and administering this chapter, including refunds, can be paid from the general tax revenue.

3.30.050. **CONTRACT WITH STATE.** Before the operative date, the City must contract with the State Board of Equalization to perform all functions incident to the administration and operation of this Chapter; provided, that if the City has not contracted with the State Board of Equalization before the operative date, it must nevertheless so contract and in such a case the operative date is the first day of the first calendar quarter following the execution of such a contract.

3.30.060. **TRANSACTIONS TAX RATE.** For the privilege of selling tangible personal property at retail, a transaction tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of 0.75% of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance.

3.30.070. **PLACE OF SALE.** For the purposes of this Chapter, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of

business, the place or places at which the retail sales are consummated is determined under rules and regulations to be prescribed and adopted by the State Board of Equalization.

3.30.080. **USE TAX RATE.** A use tax is imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of 0.75% of the sales price of the property. The sales price includes delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

3.30.090. **ADOPTION OF PROVISIONS OF STATE LAW.** Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are adopted and made a part of this Chapter as though fully set forth.

3.30.100. **LIMITATIONS ON ADOPTION OF STATE LAW AND COLLECTION OF USE TAXES.** In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

- A. Wherever the State of California is named or referred to as the taxing agency, the name of this City will be substituted. However, the substitution is not made when:
 - 1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Board of Control, State Board of Equalization, State Treasury, or the Constitution of the State of California;
 - 2. The result of that substitution would require action to be taken by or against this City or any agency, officer, or employee thereof rather than by or against the State Board of Equalization, in performing the functions incident to the administration or operation of this Chapter.
 - 3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:
 - a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word "City" is substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203 of the Revenue and Taxation Code.

3.30.110. **PERMIT NOT REQUIRED.** If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit is not required by this Chapter.

3.30.120. **EXEMPTIONS AND EXCLUSIONS.**

A. There is excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City is satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing

with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into before the operative date of this ordinance.
4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease before the operative date of this ordinance.
5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property is deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this Chapter, the storage, use or other consumption in this City of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.
2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.
3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into before the operative date

of this ordinance.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease before the operative date of this ordinance.
 5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property is deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.
 6. Except as provided in subparagraph (7), a retailer engaged in business in the City is not required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, without limitation, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.
 7. "A retailer engaged in business in the City" also includes any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer is required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.
- D. Any person subject to use tax under this Chapter may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

3.30.130. **AMENDMENTS.** All amendments subsequent to the effective date of this Chapter to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of

the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, automatically become a part of this Chapter, provided however, that no such amendment operates so as to affect the rate of tax imposed by this ordinance.

3.30.140. **ENJOINING COLLECTION FORBIDDEN.** No injunction or writ of mandate or other legal or equitable process may issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

3.30.150. **SUSPENSION OR REDUCTION.** Nothing in this Chapter requires the City Council to collect a tax; the city council may suspend or reduce tax rates imposed by this chapter by resolution after a public hearing.

3.30.160. **CITY COUNCIL AUTHORITY TO AMEND.** Except for amendments that would increase the tax rate, impose the tax on transactions and uses not previously subject to the tax, or be inconsistent with the purposes of this chapter, the City Council may exercise all applicable powers set forth in the Government Code including, without limitation, amending this chapter by ordinance upon three affirmative votes by its members. It may, in addition, adopt by ordinance or resolution such additional regulations that may be necessary to implement the purposes of this chapter."

SECTION 2: *Environmental Analysis.* This Proposition is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 2100, et seq., "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, et seq.) because it establishes rules and procedures to implement government funding mechanisms; does not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, this Resolution does not constitute a "project" that requires environmental review (see specifically 14 CCR § 15378(b)(4-5)).

SECTION 3: *Continuity.* Repeal of any provision of the Monterey Park Municipal Code does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 4: *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the city council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 5: *Validity of Previous Code Sections.* If this the entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal of the MPMC or other regulation by this Ordinance will be rendered void and cause such MPMC provision or other regulation to remain in full force and effect for all purposes.

SECTION 6: *Voter Approval.* This Proposition will enact and impose a general tax. Accordingly, it will be submitted to a general election on March 3, 2020 for voter approval. If **A MAJORITY** of voters vote in favor of this Proposition, it will become valid and binding on the date that the City Council certifies the election results. Should the provisions of Government Code §§ 53720 *et seq.* or California Constitution Article XIII C be repealed or amended, or interpreted by the courts so that voter approval is not required for enacting this Proposition, then this Proposition will take effect as provided for all other City ordinances and may be amended in the same manner as all other City ordinances.

SECTION 7: *Miscellaneous.*

- A. This Proposition must be interpreted so as to be consistent with all federal and state laws, rules, and regulations. If any section, sub-section, sentence, clause, phrase, part, or portion of this Proposition is held to be invalid or unconstitutional by a final judgment of a court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this Proposition. The voters declare that this Proposition, and each section, sub-section, sentence, clause, phrase, part, or portion thereof, would have been adopted or passed irrespective of the fact that any one or more sections, sub-sections, sentences, clauses, phrases, part, or portion is found to be invalid. If any provision of this Proposition is held invalid as applied to any person or circumstance, such invalidity does not affect any application of this Proposition that can be given effect without the invalid application.
- B. If any portion of this Proposition is held by a court of competent jurisdiction to be invalid, we the People indicate our strong desire that: (i) the City Council use its best efforts to sustain and reenact that portion, and (ii) the City Council implement this Proposition by taking all steps possible to cure any inadequacies or deficiencies identified by the court in a manner consistent with the express and implied intent of this Proposition, and then adopting or reenacting such portion as necessary or desirable to permit the planning and development of the Project.
- C. This Proposition must be broadly construed in order to achieve the purposes stated in this Proposition. It is the intent of the voters that the provisions of this Proposition be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Proposition.

SECTION 8: The Mayor will sign this Proposition and the City Clerk will attest and certify to the passage and adoption of this Proposition if a majority of the voters voting in the City's general election on March 3, 2020 approve the proposition asking whether the voters approve this Proposition.

SECTION 9: Pursuant to Revenue and Taxation Code § 7265, this Proposition will become operative on the first day of the first calendar quarter commencing more than 110 days after the adoption of this Proposition.

PASSED AND ADOPTED this ____ day of _____, 2019.

Hans Liang, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl H. Berger, Assistant City Attorney

ATTACHMENT 3
Draft Resolution placing proposition
on the March 3, 2020 ballot

CITY OF MONTEREY PARK

RESOLUTION NO. XX

A RESOLUTION ADDING A PROPOSITION TO THE BALLOT FOR THE PREVIOUSLY CALLED MARCH 3, 2020, REGULAR MUNICIPAL ELECTION PURSUANT TO ELECTIONS CODE § 9222

THE CITY COUNCIL RESOLVES AS FOLLOWS:

SECTION 1. Pursuant to Elections Code § 9222, the City Council places a proposition on the ballot for the regular municipal election scheduled for Tuesday, March 3, 2020, as previously established and implemented by City Council Resolution No. XX adopted on October __, 2019.

SECTION 2. A copy of the proposition to be considered by the voters is attached as Exhibit "A," and incorporated by reference.

SECTION 3. Pursuant to Elections Code §§ 9222 and 13119, the exact form of the question to be voted on at the election as it should appear on the ballot is as follows:

GENERAL TAX Shall the proposition imposing a general three-quarter cent transactions and use tax (sales tax) raising approximately \$4,000,000 each year to pay for general municipal services be adopted?	YES
	NO

SECTION 4. The City Clerk must certify to the passage and adoption of this Resolution; enter the same in the book of original Resolutions; and make a minute of the passage and adoption thereof in the records of the proceedings of the City Council in the minutes of the meeting at which the same is passed and adopted.

SECTION 5. The Mayor, or presiding officer, is hereby authorized to affix a signature to this Resolution signifying its adoption by the City Council of the City of Monterey Park, and the City Clerk, or his duly appointed deputy, is directed to attest thereto.

SECTION 6. This Resolution will become effective immediately upon adoption.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE
CITY OF MONTEREY PARK ON THIS ____ DAY OF _____, 2019.**

Hans Liang, Mayor

Attest:

Vincent D. Chang, City Clerk

**APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney**

Karl H. Berger, Assistant City Attorney

Attachment:

Exhibit A – Full Text of the Ballot Measure



City Council Staff Report

DATE: October 16, 2019

AGENDA ITEM NO: Council Communications
Agenda Item 6-A

TO: The Honorable City Council
FROM: Councilmember Teresa Real Sebastian
SUBJECT: Item 4A from April 17, 2019 City Council Agenda

At the request of Councilmembers Real Sebastian and Ing, attached is Item No. 4A from the April 17, 2019 City Council Agenda for "reconsideration."

ATTACHMENT 1
City Council Staff Report April 17, 2019



City Council Staff Report

DATE: April 17, 2019

AGENDA ITEM NO: Public Hearing
Agenda Item 4-A

TO: The Honorable Mayor and City Council
FROM: Vincent D. Chang, City Clerk
SUBJECT: Public Hearing to Receive Input from the Community Regarding the Creation of a City Council District-Based Electoral System Pursuant to Elections Code §10010

RECOMMENDATION:

It is recommended that the City Council consider:

- (1) Conducting a continued Public Hearing to receive public testimony on the composition of districts for a district-based electoral system pursuant to Elections Code § 10010;
- (2) Introduce and waive first reading of an Ordinance establishing City Council Districts or provide direction to the City's demographer regarding the composition of districts for a district-based electoral system pursuant to Elections Code § 10010 for consideration at a future Council meeting;
- (3) Authorizing an additional \$15,000 to cover the costs for implementation of district voting; and
- (4) Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On November 7, 2018, the City Council adopted Resolution No. 12043 declaring its intent to transition from at-large to district-based elections for City Council members, commencing with the General Municipal Election in March 2020. Elections Code § 10010 requires that the City conduct four public hearings to receive community input on district boundaries and maps for the formation of City Council districts. The City Council conducted Public Hearings on December 5, 2018, December 19, 2018, February 20, 2019, March 20, 2019, and April 3, 2019.

At the March 20, 2019 Council Meeting the issue was raised as to whether the City's term limit ballot measure/code would allow for either Mayor Chan or Mayor Pro Tem Liang to run for a council seat in a 2020 district election. The City Attorney reviewed this issue and opined that neither the Mayor nor Mayor Pro Tem can run for City Council in 2020 or 2022 regardless of whether there is district-based voting or not.

Based on public input, the City Council's direction, and other legally required criteria, the City's Demographer evaluated and submitted the proposed draft maps for public review and comments. It is recommended that the City Council provide the City Demographer with direction regarding which final map product, with any necessary modifications, the City Council would like to consider at its April 17, 2019 meeting. The Council has the authority to arrange the districts and arrange the order of the various districts' elections in 2020 and 2022 based upon any rational basis that "give[s] special consideration to the purposes of the California Voting Rights Act of 2001" and "take[s] into account the preferences expressed by members of the districts" (Elections Code Section 10010(b)), so long as it does not impermissibly dilute the voting strength of Latinos or any other protected class.

BACKGROUND

Since November 7, 2018, the City engaged in outreach efforts to inform the public about district elections and the process associated with their formation. A webpage (www.MontereyPark.ca.gov/DistrictElections) was uploaded to provide information about district elections, including opportunities for when and how the public can be engaged (translations available). The official notice of Public Hearings was translated and published in the Monterey Park Press (English), La Opinión (Spanish), World Journal (Chinese) and Saigon Times (Vietnamese). In addition, a press release in multiple languages was sent via email to local media and subscribers, and an article was placed in the December 2018 and the February 2019 editions of the Monterey Park Cascade (which was mailed to every residence in the City).

At its December 19, 2018 meeting, the City Council directed staff to conduct additional outreach efforts to engage the community in the formation of city council districts. On the week of Jan. 14, 2019, a postcard providing notice of the formation of a district-based electoral system (in multiple languages) was mailed to each household in the City. The announcement was also emailed to City's Commission and Board members. Additionally, public participation kits were made available throughout city hall and an instructional video on how to use the participation tools was uploaded to the webpage as well. Kits were also mailed to persons seeking additional information and those requesting participation kits.

At its February 20, 2019 meeting, the City Council (1) continued the previously scheduled March 6, 2019 Public Hearing to March 20, 2019 and; (2) set the deadline of March 8, 2019 4:30 p.m. as the deadline for submittal of five district maps. Concluding that certain maps presented challenges including, without limitation, over or under five districts, population imbalance, protected-class dilution, etc., the City Council, by consensus, eliminated Map Nos. 1, 2, 6, 7, 8, 10, 11, 12, 13, 14, 15, and 16. Consideration of the remaining Maps (Nos. 3, 4, 5, 9, 17 and 18) was continued to the March 20, 2019 City Council meeting.

Before the March 20, 2019 meeting, the City Clerk's office received a number of proposed draft maps; seven of these proposed draft maps were evaluated by the City's

Demographer. Of these seven maps, five were confirmed to have met the standards established under the California Voting Rights Act and the Federal Voting Rights Act (Map Nos. 19, 20, 21, 22 and 23), while two maps (Nos. 24 and 25) were rejected due to population imbalance and protected class dilution, respectively.

At its March 20, 2019 meeting, the City Council included Map Nos. 19-23 to its consideration of Map Nos. 3, 4, 5, 9, 17 and 18. In order to ensure sufficient time to review all eleven maps, the City Council continued its consideration of these Maps from March 20, 2019 to April 3, 2019 and directed National Demographics Corporation (NDC) not to process maps received after March 20, 2019.

At its April 3, 2019 meeting, the City Council consented to move forward Map Nos. 4, 9, and 23 for further discussion at its April 17, 2019 council meeting and potentially introduce an ordinance establishing Council districts.

Elections Code § 10010 requires that modifications to the boundary maps be republished for public review at least seven days before City Council consideration. It is recommended that the City Council either introduce the attached ordinance establishing the Council districts or provide the City Demographer with direction regarding which map(s) , with any necessary modifications, the City Council would like to consider introducing by ordinance at its May 3, 2019 meeting.

FISCAL IMPACT:

At the March 7, 2018 and December 5, 2018 City Council meetings, the Council allocated \$50,000 and \$10,000, respectively, for costs associated with district voting. The related costs are as follows:

NDC – Basic District Project Elements	\$21,500
NDC – In-person presentation (6 meetings)	\$12,000
NDC – Public Participation Kits	\$ 4,000
NDC – Database of demographic	\$ 2,000
Legal notices publication	\$ 4,326
Translations	\$ 2,465
Postcard – Printing, mailhouse, delivery	\$ 3,995
Postcard – Postage	\$ 3,823
Postcard – Translation	<u>\$ 350</u>
Total	\$54,459

With the adoption of the ordinance and the final map, staff is requesting an allocation of \$15,000 for costs associated with the finalizing the district map and outreach efforts such as postcards, water bill inserts, and outreach at special events.

Respectfully submitted,

Prepared by:



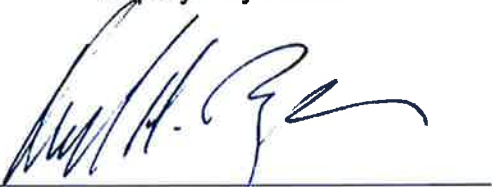
Vincent D. Chang
City Clerk



Cindy H. Trang
Deputy City Clerk



Ron Bow
City Manager



Karl H. Berger
Assistant City Attorney

Attachments:

1. Focus Map Nos. 4, 9, and 23 for Consideration
2. Draft Ordinance

ATTACHMENT 1

Focus Map Nos. 4, 9, and 23 for Consideration

Monterey Park 2019 Districting

Dhing 1



Monterey Park - Dhing 1							
District		1	2	3	4	5	Total
Ideal	Total Pop	12,086	11,817	12,127	12,231	12,008	60,269
12,054	Deviation from ideal	32	-237	73	177	-46	414
	% Deviation	0.27%	-1.97%	0.61%	1.47%	-0.38%	3.43%
Total Pop	% Hisp	16%	23%	57%	16%	22%	27%
	% NH White	4%	7%	5%	5%	5%	5%
	% NH Black	0%	1%	0%	0%	0%	0%
	% Asian-American	79%	69%	37%	78%	72%	67%
	Total	8,194	8,473	8,232	6,863	7,543	39,305
Citizen Voting Age Pop	% Hisp	18%	26%	55%	18%	23%	29%
	% NH White	5%	7%	5%	5%	5%	5%
	% NH Black	0%	2%	0%	0%	0%	1%
	% Asian/Pac.Isl.	76%	64%	39%	75%	72%	65%
	Total	5,746	6,343	6,103	4,384	5,385	27,960
Voter Registration (Nov 2016)	% Latino est.	20%	30%	56%	23%	31%	33%
	% Spanish-Surnamed	18%	27%	51%	21%	28%	29%
	% Asian-Surnamed	59%	50%	29%	57%	48%	48%
	% Filipino-Surnamed	1%	1%	1%	1%	2%	1%
	% NH White est.	17%	15%	12%	18%	18%	16%
	% NH Black	0%	3%	0%	1%	1%	1%
	Total	3,295	3,967	4,152	2,470	3,457	17,342
Voter Turnout (Nov 2016)	% Latino est.	23%	33%	60%	28%	35%	37%
	% Spanish-Surnamed	21%	29%	54%	25%	32%	34%
	% Asian-Surnamed	54%	46%	27%	51%	43%	43%
	% Filipino-Surnamed	1%	1%	1%	1%	2%	1%
	% NH White est.	18%	15%	11%	19%	18%	16%
	% NH Black	0%	3%	0%	1%	1%	1%
	Total	1,469	1,808	1,502	981	1,509	7,269
Voter Turnout (Nov 2014)	% Latino est.	20%	24%	62%	24%	32%	33%
	% Spanish-Surnamed	18%	22%	56%	22%	29%	30%
	% Asian-Surnamed	53%	51%	25%	48%	44%	44%
	% Filipino-Surnamed	1%	1%	1%	1%	2%	1%
	% NH White est.	23%	23%	11%	22%	20%	20%
	% NH Black est.	0%	1%	0%	2%	1%	1%
	Total	12,826	11,963	12,611	11,807	12,096	61,303
ACS Pop. Est.	Total	12,826	11,963	12,611	11,807	12,096	61,303
Age	age0-19	18%	20%	22%	17%	18%	19%
	age20-60	54%	55%	53%	56%	57%	55%
	age60plus	28%	25%	25%	27%	25%	26%
Immigration	immigrants	58%	45%	40%	67%	58%	54%
	naturalized	66%	68%	69%	59%	60%	64%
Language spoken at home	english	24%	28%	31%	16%	22%	24%
	spanish	13%	23%	35%	11%	18%	20%
	asian-lang	62%	49%	33%	72%	59%	55%
	other lang	1%	1%	1%	1%	1%	1%
Language Fluency	Speaks Eng. "Less than Very Well"	45%	31%	30%	57%	46%	42%
Education (among those age 25+)	hs-grad	46%	46%	54%	45%	49%	48%
	bachelor	22%	24%	19%	19%	21%	21%
	graduatedegree	12%	12%	8%	8%	7%	9%
Child in Household	child-under18	21%	29%	26%	26%	28%	26%
Pct of Pop. Age 16+	employed	52%	54%	52%	54%	54%	53%
Household Income	income 0-25k	29%	23%	22%	29%	25%	26%
	income 25-50k	16%	20%	23%	27%	25%	22%
	income 50-75k	14%	18%	16%	14%	14%	15%
	income 75-200k	34%	31%	35%	24%	29%	31%
	income 200k-plus	7%	8%	5%	5%	7%	7%
Housing Stats	single family	63%	70%	77%	54%	71%	67%
	multi-family	37%	30%	23%	46%	29%	33%
	rented	50%	44%	41%	58%	50%	49%
	owned	50%	56%	59%	42%	50%	51%
Total population data from the 2010 Decennial Census.							
Surname based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2012-2016 American Community Survey and Special Tabulation 5-year data.							

Dhing 1 – submitted by Jason Dhing

The following criterias are used to create the 5 districts:

1 District 3 is created first based on the highest Hispanic percentage of total population. The Unit ID numbers that have percentage of population of Hispanics 35% or more are circled in the colored Population Unit ID Map (attached with email).

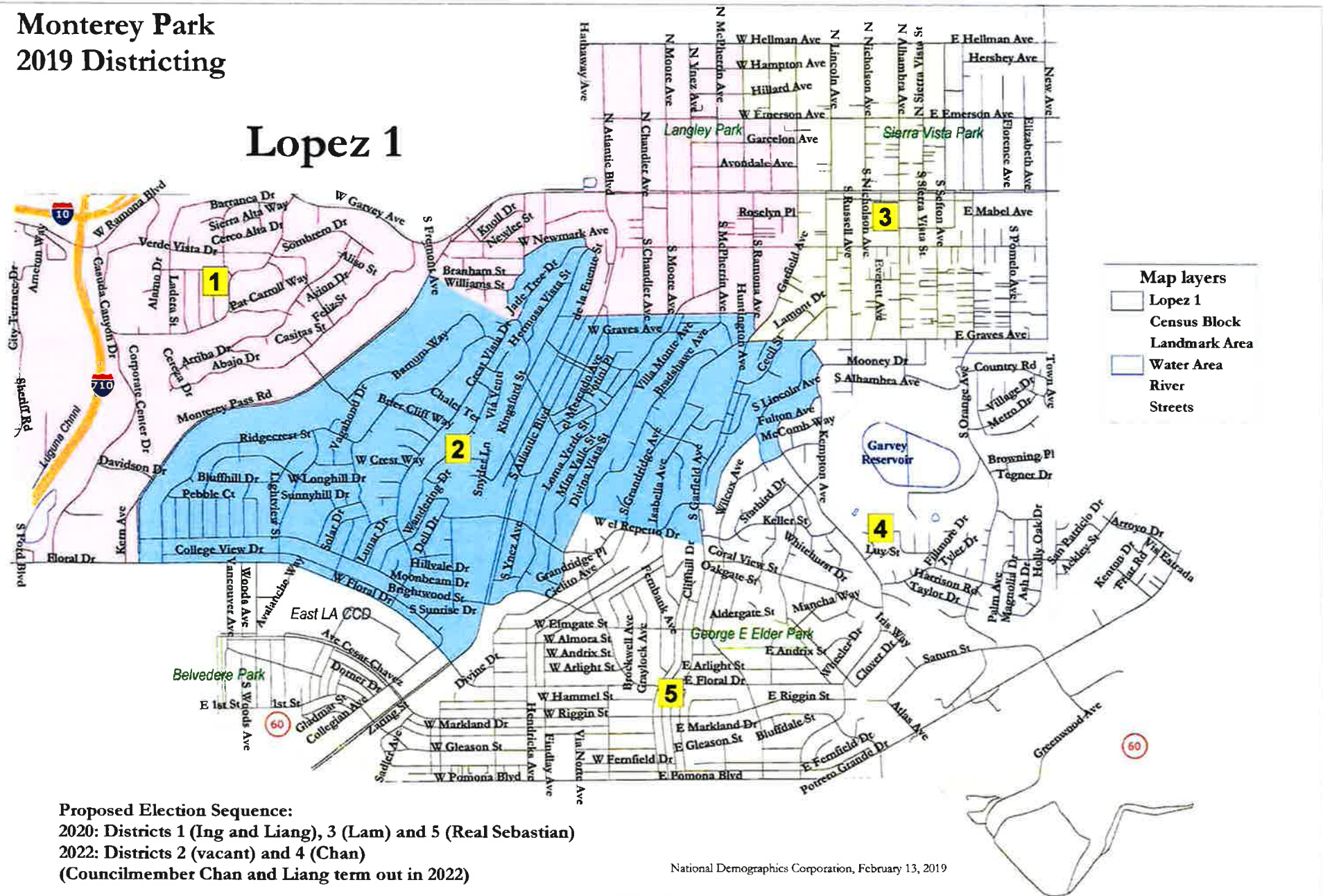
2 Approximate elementary school boundaries (based on Population Unit ID) of each Alhambra Unified School District are next drawn on the map as guidelines for the other 4 districts.

3 Each Population Unit ID are added to each based on the first 2 criteria, with a conscious balance of Number of Population, Voters and Registration in mind. Each district has almost equal number of Population, equal number of Voters and equal number of Registration.

4 Population Unit ID# 22 and 1 are purposely left out, because ID#22 is East Los Angeles College, and ID#1 is Monterey Park Marketplace. These two IDs should never be controlled by any district. Each district has some share of each of the business districts of the city [NDC note: Population Units 22 and 1 have been added to their surrounding districts by NDC because by law all city territory must be assigned to a district.]

Monterey Park 2019 Districting

Lopez 1



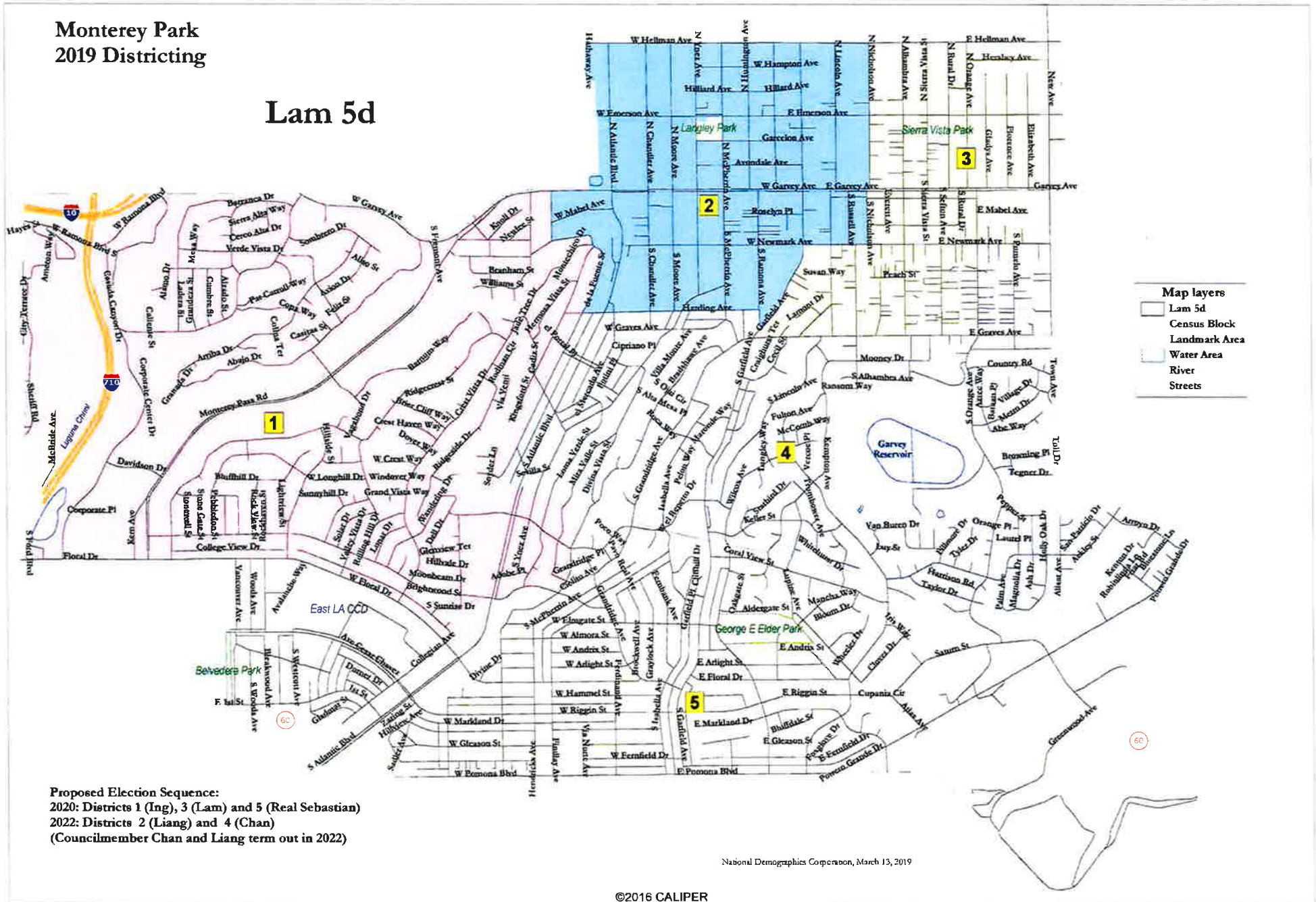
Monterey Park - Lopez 1							
District		1	2	3	4	5	Total
Ideal	Total Pop	12,048	12,297	11,642	12,158	12,124	60,269
12,054	Deviation from ideal	-6	243	-412	104	70	655
	% Deviation	-0.05%	2.02%	-3.42%	0.86%	0.58%	5.43%
Total Pop	% Hisp	16%	27%	13%	22%	56%	27%
	% NH White	4%	7%	3%	5%	6%	5%
	% NH Black	0%	1%	0%	0%	0%	0%
	% Asian-American	79%	65%	82%	72%	37%	67%
Citizen Voting Age Pop	Total	8,240	8,086	6,850	7,355	8,773	39,305
	% Hisp	18%	32%	16%	22%	51%	29%
	% NH White	5%	8%	3%	5%	6%	5%
	% NH Black	0%	2%	0%	0%	0%	1%
	% Asian/Pac.Isl.	76%	57%	80%	73%	42%	65%
Voter Registration (Nov 2016)	Total	5,737	6,613	3,691	5,393	6,526	27,960
	% Latino est.	20%	30%	20%	27%	59%	33%
	% Spanish-Surnamed	18%	27%	18%	24%	53%	29%
	% Asian-Surnamed	59%	49%	63%	51%	26%	48%
	% Filipino-Surnamed	1%	1%	1%	2%	1%	1%
	% NH White est.	17%	17%	13%	18%	12%	16%
Voter Turnout (Nov 2016)	% NH Black	0%	3%	1%	1%	0%	1%
	Total	3,291	4,247	1,919	3,438	4,447	17,342
	% Latino est.	23%	32%	26%	31%	63%	37%
	% Spanish-Surnamed	21%	29%	23%	28%	56%	34%
	% Asian-Surnamed	54%	46%	56%	47%	23%	43%
	% Filipino-Surnamed	1%	1%	1%	2%	1%	1%
Voter Turnout (Nov 2014)	% NH White est.	18%	17%	13%	19%	12%	16%
	% NH Black	0%	3%	1%	1%	0%	1%
	Total	1,464	1,867	703	1,519	1,716	7,269
	% Latino est.	20%	26%	23%	29%	59%	33%
	% Spanish-Surnamed	18%	24%	21%	26%	53%	30%
	% Asian-Surnamed	54%	48%	57%	46%	25%	44%
ACS Pop. Est.	% Filipino-Surnamed	1%	1%	1%	2%	1%	1%
	% NH White est.	23%	23%	15%	21%	15%	20%
	% NH Black est.	0%	1%	2%	1%	0%	1%
	Total	12,715	12,203	11,641	11,872	12,871	61,303
	age0-19	18%	20%	18%	17%	22%	19%
	age20-60	54%	54%	57%	57%	53%	55%
Age	age60plus	28%	26%	25%	25%	25%	26%
	immigrants	58%	43%	69%	60%	40%	54%
Immigration	naturalized	67%	68%	58%	62%	68%	64%
	english	24%	29%	15%	21%	32%	24%
Language spoken at home	spanish	13%	25%	9%	16%	36%	20%
	asian-lang	61%	45%	76%	62%	31%	55%
	other lang	1%	1%	0%	1%	1%	1%
Language Fluency	Speaks Eng. "Less than Very Well"	45%	29%	59%	47%	30%	42%
Education (among those age 25+)	hs-grad	46%	45%	44%	49%	56%	48%
	bachelor	22%	26%	18%	21%	18%	21%
	graduatedegree	12%	13%	8%	8%	6%	9%
Child in Household	child-under18	22%	29%	27%	28%	26%	26%
Pct of Pop. Age 16+	employed	52%	55%	54%	54%	51%	53%
Household Income	income 0-25k	29%	21%	32%	26%	21%	26%
	income 25-50k	17%	18%	28%	24%	25%	22%
	income 50-75k	14%	19%	14%	14%	15%	15%
	income 75-200k	34%	32%	21%	29%	36%	31%
	income 200k-plus	7%	10%	4%	8%	3%	7%
Housing Stats	single family	63%	71%	45%	70%	83%	67%
	multi-family	37%	29%	55%	30%	17%	33%
	rented	50%	41%	65%	50%	39%	49%
	owned	50%	59%	35%	50%	61%	51%
Total population data from the 2010 Decennial Census.							
Surname-based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2012-2016 American Community Survey and Special Tabulation 5-year data.							

Lopez 1 – Submitted by Mike Lopez

I think this map makes sense because: it follows the boundaries of most school districts and school communities, keeps neighborhoods together, reduces confusion (because current council members are each represented in a separate district) and a Latino district of 56% is created as required by the California Voting Rights Act.

Monterey Park
2019 Districting

Lam 5d



Monterey Park - Lam 5d							
District		1	2	3	4	5	Total
Ideal 12,054	Total Pop	11,972	11,727	12,481	11,965	12,124	60,269
	Deviation from ideal	-82	-327	427	-89	70	754
	% Deviation	-0.68%	-2.71%	3.54%	-0.74%	0.58%	6.26%
Total Pop	% Hisp	25%	12%	16%	25%	56%	27%
	% NH White	6%	3%	2%	7%	6%	5%
	% NH Black	1%	0%	0%	0%	0%	0%
	% Asian-American	68%	84%	80%	67%	37%	67%
Citizen Voting Age Pop	Total	8,437	7,193	7,374	7,527	8,773	39,305
	% Hisp	27%	15%	19%	27%	51%	29%
	% NH White	7%	4%	2%	8%	6%	5%
	% NH Black	1%	0%	0%	1%	0%	1%
Voter Registration (Nov 2016)	% Asian/Pac.Isl.	64%	80%	79%	63%	42%	65%
	Total	6,613	4,397	4,136	6,288	6,526	27,960
	% Latino est.	25%	20%	22%	29%	59%	33%
	% Spanish-Surnamed	23%	18%	20%	26%	53%	29%
	% Asian-Surnamed	52%	63%	60%	47%	26%	48%
	% Filipino-Surnamed	1%	1%	1%	1%	1%	1%
Voter Turnout (Nov 2016)	% NH White est.	18%	14%	12%	19%	12%	16%
	% NH Black	2%	0%	2%	1%	0%	1%
	Total	4,305	2,232	2,268	4,090	4,447	17,342
	% Latino est.	27%	25%	28%	33%	63%	37%
	% Spanish-Surnamed	24%	22%	25%	29%	56%	34%
	% Asian-Surnamed	50%	56%	54%	45%	23%	43%
Voter Turnout (Nov 2014)	% Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	% NH White est.	19%	16%	12%	19%	12%	16%
	% NH Black	2%	0%	2%	1%	0%	1%
	Total	2,006	828	844	1,876	1,716	7,269
	% Latino est.	21%	21%	27%	31%	59%	33%
	% Spanish-Surnamed	19%	19%	24%	28%	53%	30%
ACS Pop. Est.	% Asian-Surnamed	52%	58%	58%	41%	25%	44%
	% Filipino-Surnamed	1%	2%	1%	2%	1%	1%
	% NH White est.	25%	16%	12%	24%	15%	20%
	% NH Black est.	0%	0%	1%	2%	0%	1%
Age	age0-19	20%	18%	18%	17%	22%	19%
	age20-60	51%	56%	59%	56%	53%	55%
	age60plus	29%	26%	23%	27%	25%	26%
Immigration	immigrants	43%	66%	67%	52%	40%	54%
	naturalized	71%	60%	58%	68%	68%	64%
Language spoken at home	english	31%	16%	16%	26%	32%	24%
	spanish	23%	11%	11%	20%	36%	20%
	asian-lang	45%	73%	73%	53%	31%	55%
	other lang	2%	0%	0%	1%	1%	1%
Language Fluency	Speaks Eng. "Less than Very Well"	30%	54%	55%	38%	30%	42%
Education (among those age 25+)	hs-grad	43%	47%	46%	48%	56%	48%
	bachelor	28%	18%	19%	23%	18%	21%
	graduatedegree	14%	9%	7%	11%	6%	9%
Child in Household	child-under18	26%	24%	29%	27%	26%	26%
Pct of Pop. Age 16+	employed	53%	53%	56%	52%	51%	53%
Household Income	income 0-25k	21%	34%	31%	21%	21%	26%
	income 25-50k	15%	21%	27%	23%	25%	22%
	income 50-75k	17%	15%	15%	15%	15%	15%
	income 75-200k	35%	27%	22%	33%	36%	31%
	income 200k-plus	12%	3%	6%	8%	3%	7%
Housing Stats	single family	68%	49%	52%	83%	83%	67%
	multi-family	32%	51%	48%	17%	17%	33%
	rented	38%	65%	63%	38%	39%	49%
	owned	62%	35%	37%	62%	61%	51%
Total population data from the 2010 Decennial Census.							
Surname-based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2012-2016 American Community Survey and Special Tabulation 5-year data.							

NDC

Monterey Park Plan Submitter Comments

March 10, 2019

Lam 5d - No Comment

ATTACHMENT 2

Draft Ordinance

AN ORDINANCE CHANGING THE CITY'S PROCEDURE FOR ELECTING MEMBERS OF THE CITY COUNCIL FROM AT-LARGE TO BY-DISTRICT.

THE CITY COUNCIL DOES ORDAIN AS FOLLOWS:

SECTION 1: The City Council finds and determines as follows:

- A. The City of Monterey Park supports the full participation of all residents in electing Members of the City Council;
- B. The City currently elects its five City Council Members using an at-large election system;
- C. Some members of the public believe adopting a by-district electoral system for the Monterey Park City Council would better promote the full participation of all residents in electing Members of the City Council;
- D. In the at-large election system, candidates may reside in any part of the City and each City Council Member is elected by the voters of the entire City;
- E. Government Code § 34886 allows the City Council to change the City's method of election by ordinance to a "by-district" system in which each member of the City Council is elected only by the voters in the district in which the candidate resides;
- F. Elections Code § 10010 requires cities changing from an at-large city council method of election to a by-district city council method of election hold a total of five public hearings which includes at least two public hearings regarding potential voting district boundaries before the release and consideration of any draft voting district maps, and two public hearings following the release of draft voting district map(s);
- G. On November 7, 2018, the City Council adopted Resolution No. 12043 that initiated the process of establishing a by-district election system and adopted an implementation schedule;
- H. Public Hearings were held on December 5, 2018 and December 19, 2018 to receive public input regarding the composition of the City's voting districts before any draft maps were drawn;
- I. Public Hearings were then held on February 20, 2019, March 20, 2019, April 3, 2019, and April 17, 2019 where the public was invited to provide input regarding the content of the draft maps;

ORDINANCE NO.
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- J. On April 17, 2019, the City Council held a final public hearing on the proposal to establish district boundaries, reviewed additional public input, formally selected the voting district map and the election sequence attached to, incorporated in, and set forth in this Ordinance; and
- K. This Ordinance is enacted pursuant to Government Code § 34886 to provide for election of members of the City Council of the City of Monterey Park by-district in five single-member districts as reflected in Exhibit 1 to this Ordinance to implement the purposes of the California Voting Rights Act of 2001 (Elections Code § 14025, *et seq.*) and protect the guarantees of the California Constitution.

SECTION 2: Sections 2.04.060 to 2.04.090 are added to Chapter 2.04 of the Monterey Park Municipal Code ("MPMC") to read as follows:

"2.04.060 By-District Electoral System.

Beginning in 2020, members of the City Council will be elected by-district from five single-member Council Districts in accordance with this chapter.

2.04.070 Council Districts Established.

- A. Pursuant to Government Code § 34871(a), City Council members will be elected on a by-district basis from the five Council Districts established and amended from time to time by ordinance, and numerically designated as District 1, District 2, District 3, District 4, and District 5.
- B. City Council members must be elected in the electoral districts established by this chapter and subsequently reapportioned pursuant to applicable law.
- C. Except as otherwise provided by applicable law, and notwithstanding any other provision of this chapter, once this chapter is fully implemented, a member of the City Council elected appointed to represent a district must reside in that district and be a registered voter in that district. Pursuant to Government Code § 34882 and Elections Code § 10227, candidates for City Council must live, and be a registered voter, in the Council District in which he or she seeks election at the time nomination papers are issued. Termination of residency in a district by a member of the City Council will create an immediate vacancy for that Council District unless a substitute residence within the district is established within 30 days after the termination of residency.

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- D. Pursuant to Government Code § 36512, members of the City Council in office at the time this chapter becomes effective will continue in office until the expiration of the full term to which he or she was elected and until his or her successor is qualified. At the end of the term of each member of the City Council that member of the City Council's successor will be elected in accordance with this chapter.

2.04.080 Election Schedule.

Except as otherwise required by Government Code § 36512, the members of the City Council will be elected from Council Districts ____, ____, and __ beginning at the General Municipal Election in 2022, and every four years. Members of the City Council will be elected from Council Districts ____and ____ beginning at the General Municipal Election in 2020, and every four years thereafter.

2.04.090 Map of Council Districts.

The city clerk will maintain a map of the city showing the current boundaries and numbers of each city council district as may be established and amended from time to time by ordinance of the city council."

SECTION 3: Council District Map; Implementation.

- A. A map showing the Council Districts is attached as Exhibit "A," and incorporated by reference.
- B. The City Clerk is authorized to make technical adjustments to the district boundaries that do not substantively affect the populations in the districts, the eligibility of candidates, or the residence of elected officials within any district. The City Clerk must consult with the City Manager and City Attorney concerning any technical adjustments deemed necessary and advise the City Council of any such adjustments required in the implementation of the districts.

SECTION 4: *Environmental Assessment.* The City Council finds that the Ordinance is not subject to review under the California Environmental Quality Act ("CEQA") under CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment. Adopting this Ordinance will not have the effect of deleting or substantially changing any regulatory standards or required findings. This Ordinance would not result in any development or changes to the physical environment. Following an evaluation of possible adverse impacts, it can be seen with certainty that there is no possibility that the Ordinance will have a significant effect on the environment.

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SECTION 5: *Validity of Previous Code Sections.* If the entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal of the MPMC or other regulation by this Ordinance will be rendered void and cause such MPMC provision or other regulation to remain in full force and effect for all purposes.

SECTION 6: *Reliance on Record.* Each and every one of the findings and determinations in this Ordinance are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 7: *Limitations.* The City Council's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the City Council's lack of knowledge of future events. In all instances, best efforts have been made to form accurate assumptions. Somewhat related to this are limitations on the City's ability to solve what are in effect regional, state, and National problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 8: *Preservation.* Repeal or amendment of any previous Code Sections does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 9: *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provision or application and, to this end, the provisions of this Ordinance are severable.

SECTION 10: *Summaries of Information.* All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

SECTION 11: The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within ten (10) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 12: This Ordinance will take effect on the 30th day following its final

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passage and adoption.

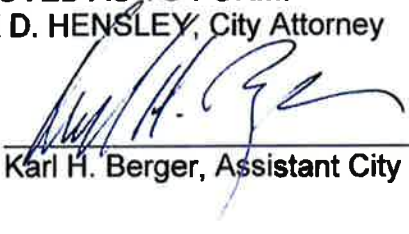
PASSED, APPROVED, AND ADOPTED April __, 2019.

Peter Chan, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 

Karl H. Berger, Assistant City Attorney