

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
NOVEMBER 18, 2020**

The City Council of the City of Monterey Park held a Regular Teleconference Meeting via Zoom on Wednesday, November 18, 2020 at 6:30 p.m. The regular meeting was conducted pursuant to Section 3 of Executive Order No. N-29-20 issued on March 17, 2020. Accordingly, Council Members were provided a meeting login number and conference call number and were not physically present at Council Chambers.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

PUBLIC PARTICIPATION

In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation was allowed in the following ways:

Via Email

Public comment were accepted up to 24 hours before the meeting via email to mpclerk@montereypark.ca.gov and, when feasible, read into the record during public comment. Written communications are limited to not more than 50 words.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering Zoom Meeting ID: 926 5445 2022 then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter "*9" then the Clerk's office will be notified and you will be in the rotation to make a public comment. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda item. Speakers will not be allowed to combine time. The Mayor and City Council may change the amount of time allowed for speakers. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment.

Important Disclaimer – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

CALL TO ORDER:

Mayor Chan called the meeting to order at 6:30 p.m.

FLAG SALUTE:

Mayor Chan

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Hans Liang, Henry Lo, Fred Sornoso,
Yvonne Yiu

Council Members Absent: None

ALSO PRESENT: City Manager Ron Bow, City Attorney Karl Berger, City Treasurer Joseph Leon, Assistant City Manager Inez Alvarez, Fire Chief Matt Hallock, Police Chief Kelly Gordon, Director of Management Services Martha Garcia, Interim Director of Public Works Frank Lopez, City Librarian Diana Garcia, Interim Director of Human Resources Danielle Tellez, Economics Development Manager Joseph Torres, Recreation and Community Services Manager Robert Aguirre, Deputy City Clerk Cindy Trang, Housing Consultant Priscila Davila, Housing Consultant Debbie Sottek

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

PUBLIC COMMUNICATIONS

Public Speaker Disclaimer: Meetings are held virtually and the information listed for the speakers may or may not reflect the correct spelling of their respective name.

This item was heard after Agenda Item No. 1A.

- Becky Chang, Deputy Chief of Staff for Congresswoman Judy Chu, stated that she attended a virtual briefing led by Senior Librarian Niblick on the City's COVID-19 Small Business Assistance Program. She relayed that Congresswoman Judy Chu will be submitting a congressional record for the late City Clerk David M. Barron.

1. PRESENTATION

1A. HOLIDAY SAFETY TIPS

Fire Chief Hallock presented Holiday Safety Tips.

2. OLD BUSINESS

None.

3. CONSENT CALENDAR ITEMS NOS. 3A-3D

Matters listed under consent calendar are considered to be routine, ongoing business and are enacted by one motion unless specified.

Action Taken: The City Council and the City Council, acting on behalf of the Successor Agency, approved and adopted Agenda Item No. 3A on Consent Calendar, excluding Agenda Items Nos. 3B, 3C, and 3D which were pulled for discussion and separate motion, reading resolutions and ordinances by the title only and waiving further reading thereof.

Motion: Moved by Mayor Pro Tem Yiu and seconded by Council Member Liang motion carried by the following vote:

Ayes:	Council Members:	Liang, Sornoso, Lo, Yiu, Chan
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

3A. MINUTES

Approving the minutes from the Regular meeting of October 21, 2020.

Action Taken: The City Council approved the minutes from the Regular meeting of October 21, 2020 on Consent Calendar.

3B. MONTHLY INVESTMENT REPORT – OCTOBER 2020

As of October 31, 2020 invested funds for the City of Monterey Park is \$83,978,708.21.

Action Taken: The City Council received and filed the monthly investment report.

Motion: Moved by Mayor Pro Tem Yiu and seconded by Council Member Lo motion carried by the following vote:

Ayes:	Council Members:	Liang, Sornoso, Lo, Yiu, Chan
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

3C. A RESOLUTION REPEALING RESOLUTION NO. 12173 ADOPTED JUNE 17, 2020 AND AUTHORIZING THE CITY MANAGER TO RESCIND THE CITY'S WRITTEN NOTICE OF INTENT TO WITHDRAW FROM THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY (ICRMA); AND APPOINTING REPRESENTATIVES TO THE GOVERNING BOARD OF THE ICRMA

The City of Monterey Park is a member of the Independent Cities Risk Management Authority (ICRMA), a Joint Powers Authority (JPA), along with 15 other member cities. The City participates in both the general liability and workers' compensation programs. The purpose of membership is to assist the City with program administration for liability, workers' compensation and risk management. The City also purchases insurance through the JPA.

On June 17, 2020, Monterey Park City Council adopted Resolution No. 12173 giving notice to ICRMA of the City's intent to withdraw from the risk pool in accordance with the bylaws established by ICRMA. Notice must be given by July 1st to be effective the following July 1st. If the City does not intend to proceed with withdrawal, notice to rescind must be given by December 1st to ICRMA.

The purpose of giving notice of intent to withdraw was to allow the City to review the current insurance programs and perform a due-diligence analysis of its' current method for purchase of insurance administration of related programs and the cost of said programs.

Action Taken: The City Council authorized the City Manager to rescind the notice of intent to withdraw membership from the Independent Cities Risk Management Authority (ICRMA).

Motion: Moved by Mayor Pro Tem Yiu and seconded by Council Member Liang motion carried by the following vote:

Ayes:	Council Members:	Liang, Sornoso, Lo, Yiu, Chan
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 12211, entitled:

A RESOLUTION AUTHORIZING THE CITY MANAGER TO RESCIND THE WRITTEN NOTICE OF INTENT TO WITHDRAW FROM THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY (ICRMA)

3D. COMMUNITY POWER RESILIENCY ALLOCATION TO CITIES PROGRAM RFP

The California Governor's Office of Emergency Services (Cal OES) solicited proposals for the Community Power Resiliency Allocation to Cities Program RFP ("Community Power Resiliency Program"). The proposed budget is \$202,372 in Cal OES grant funds for the procurement of generator and generator connections items (Attachment 1 to the staff report).

Monterey Park Fire Department and Public Works Department seek City Council consideration and approval of the Community Power Resiliency Program application, a budget amendment if or when the City is awarded, and the attached

resolution to the staff report. The Community Power Resiliency Program Release Date was October 9, 2020. Monterey Park submitted the application on October 30, 2020. The performance period is July 1, 2020-October 31, 2021. When the grant award decision is made and if the grant is awarded to Monterey Park, staff will notify City Council.

Action Taken: The City Council (1) approved the Community Power Resiliency Allocation to Cities Program RFP application and proposed budget in the amount of \$202,372 in CAL OES grant funds for the procurement of generator and generator connections items; (2) authorized the Management Service Department to allocate \$202,372 in the City budget to fund the applicant if the grant is awarded to Monterey Park; and (3) adopted Resolution No. 12212 authorizing the City Manager, or designee, to apply for, receive, and appropriate grant funds for the Community Power Resilience Allocation to Cities Program RFP.

Motion: Moved by Mayor Chan and seconded by Council Member Liang motion carried by the following vote:

Ayes: Council Members: Liang, Sornoso, Lo, Yiu, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 12212, entitled:

A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO APPLY FOR, RECEIVE, AND APPROPRIATE GRANT FUNDS FOR THE COMMUNITY POWER RESILIENCY ALLOCATION TO CITIES PROGRAM RFP

4. PUBLIC HEARING

4A. A PUBLIC HEARING TO CONSIDER THE PROPOSED SECOND SUBSTANTIAL AMENDMENT TO THE 2019-2020 ANNUAL ACTION PLAN

As a recipient of Community Block Development Grant (CDBG) funds, the City of Monterey Park is eligible to receive \$547,678 in Community Development Block Grant Coronavirus (CDBG-CV) Round 3 funds from the U.S. Department of Housing and Urban Development (HUD). CDBG-CV funds must be used to prevent, prepare for, or respond to the Coronavirus pandemic, and may not be used to supplant other funding sources. Additionally, CDBG-CV funds must meet a CDBG program national objective, and the activity must be CDBG-eligible. HUD also provided for communities to accept several regulatory waivers that facilitate the rapid use of CDBG-CV funds.

The purpose of this public hearing is to provide the public with an opportunity to comment on second substantial amendment proposed to the 2019-2020 Annual Action Plan that are necessary to prepare, prevent, or respond to Coronavirus.

A summary of the programs recommended are as follows:

ROUND 3 CDBG-CV PROGRAMS		
Program	Description	Funding Amount
Small Business Rental Assistance Program	The City of Monterey Park's COVID-19 Small Business Assistance Program provides financial assistance to small businesses negatively impacted by COVID. This program offers a one-time grant to eligible businesses to re-open, re-hire staff, hire new staff, and offer quality services to the residents of Monterey Park. Grant funds may be used for rent. Businesses are not expected to pay back grants but agree to adhere to grant rules and regulations.	\$232,478
Temperature Screening Kiosk Program	CDBG-CV funds will be used to purchase temperature screening equipment for the library and senior center. These hands-free, self-service, temperature screening units' locations are for high volume areas that residents will frequent when buildings reopen.	\$6,200
Homeless services and prevention activities	The 2020 Coronavirus pandemic has caused social and economic instability in the city of Monterey Park. Due to the pandemic, homeless outreach teams have encountered an increase in homeless individuals seeking housing placement, employment, and food. The homeless clients have stated that their homeless situation is a direct result of the pandemic and the loss of employment at the various Chinese businesses in the city. Homeless services and prevention activities would consist of the following efforts: Rental assistance programs, Food assistance programs, Street outreach to respond to increased street homelessness, and mitigate encampment locations, while providing linkages to available resources.	200,000
Administration	Administer the grant in compliance with federal requirements. Administration costs are capped at 20% of the grant amount.	\$109,000
TOTAL CDBG-CV		\$547,678

The second substantial amendment to the Fiscal Year 2019-20 One-Year Action Plan was advertised in the Monterey Progress on November 13, 2020. The draft document was made available for public review via the City's website beginning November 13, 2020 and ending November 17, 2020.¹ After City Council approval, the plan will be submitted to the U.S. Department of Housing and Urban Development.

Staff recommends approval of the second substantial amendment to program the CARES Act (CDBG-CV3) special allocation.

Action Taken: The City Council (1) opened the public hearing at 7:16 p.m. to receive testimonial and documentary evidence, noting that there are no speakers, closed the public hearing at 7:16 p.m.; (2) approved the proposed second substantial amendment to the 2019-2020 Annual Action Plan; (3) authorized the City Manager, or designee, to execute and submit the necessary documents related to the second substantial amendment to the 2019-2020 Annual Action Plan to HUD for its review and approval; and (4) authorized a budget appropriation of \$547,678 from CDBG-CV funds.

Motion: Moved by Mayor Pro Tem Yiu and seconded by Council Member Liang motion carried by the following vote:

Ayes:	Council Members:	Liang, Sornoso, Lo, Yiu, Chan
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

5. NEW BUSINESS

5A. SENATE BILL 970 – ELECTIONS DATE CHANGE

On September 18, 2020, the Governor signed Senate Bill (SB) 970 into law changing several sections of the California Elections Code effective January 1, 2021. In particular, SB 970 mandates the City Council change the date for the City's general municipal election to June or November 2022. This will affect the terms of office for all City Councilmembers, the City Clerk, and the City Treasurer. The extension of office terms will also affect the mayoral rotation schedule.

Public Speaker:

- City Clerk Chang received, filed, and read into the record a written communication from Bill Lam. Mr. Lam who urged the City Council to set the election in June along with the Primary elections.

¹ 85 Federal Register 51457-01 (August 20, 2020).

Recommendation: That the City Council consider (1) introducing and waiving first reading of an ordinance amending Monterey Park Municipal Code (“MPMC”) § 2.04.050 to change the election date of general municipal elections and requesting consolidation with Los Angeles County pursuant to Elections Code § 10403; (2) provide direction to the City Clerk regarding the mayoral rotation schedule to be brought back at a future council meeting for consideration; and (3) taking such additional, related, action that may be desirable.

Action Taken: By consensus, the City Council received and filed the report and directed staff to bring the item back for consideration at a future City Council meeting.

5B. CONSIDERATION AND POSSIBLE ACTION TO INTRODUCE AND WAIVE FIRST READING OF AN ORDINANCE AMENDING CHAPTER 3.20 OF THE MONTEREY PARK MUNICIPAL CODE (“MPMC”) REGARDING THE REGULATION OF PURCHASES OF GOODS, SUPPLIES AND SERVICES

Chapter 3.20 of the MPMC was adopted for the purpose of authorizing city officers to procure services, supplies, and equipment and establishing the manner by which such actions may occur. On August 19, 2020, the City Council adopted an Ordinance amending Monterey Park Municipal Code § 3.90.050 regarding signature authority for the City Manager and Department Directors when executing contracts on the City’s behalf (Ordinance No. 2187). The thresholds for purchasing and bidding, however, have not been amended to align with the signature thresholds outlined in Ordinance No. 2187. The proposed amendments to Chapter 3.20 will bring the City’s procurement process in line with the updated signature authorities.

Action Taken: The City Council introduced and waived first reading of an Ordinance amending Chapter 3.20 of the Monterey Park Municipal Code (“MPMC”) regarding the regulation of purchased goods, supplies and services.

Motion: Moved by Council Member Sornoso and seconded by Council Member Lo motion carried by the following vote:

Ayes:	Council Members:	Liang, Sornoso, Lo, Yiu, Chan
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Ordinance, 1st Reading, entitled:

AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL CODE CHAPTER 3.20 IN ITS ENTIRETY TO REGULATE PURCHASES OF GOODS, SUPPLIES AND SERVICES

5C. CONSIDERATION AND POSSIBLE ACTION TO INTRODUCE AND WAIVE FIRST READING OF AN ORDINANCE AMENDING MONTEREY PARK MUNICIPAL CODE TITLE 21 BY ADDING CHAPTER 21.09 TO REGULATE SHORT-TERM RENTALS IN THE CITY OF MONTEREY PARK

The City does not currently regulate short-term rentals. The popularity of vacation rental sites such as Airbnb and VRBO, combined with the City's demographics and desirable geographical location, prompted a review of the Monterey Park Municipal Code ("MPMC") to ensure that the City regulates such rentals and also recovers tax revenue owed to the City as a result of such rentals.

The proposed MPMC Chapter 21.09 would govern short-term rentals (e.g., vacation rentals, Airbnb, VRBO, or other on-line hosting platforms).

CEQA (California Environmental Quality Act):

Adopting the Ordinance is exempt from further environmental review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*) because it establishes rules and procedures for operation of existing facilities; minor temporary use of land; and minor alterations in land use. The ordinance, therefore, is categorically exempt from further CEQA review under CEQA Guidelines §§ 15301; 15303; and 15304(e). Further, adopting the ordinance is exempt from review under CEQA pursuant to CEQA Guidelines §15061(b)(3) because the ordinance is for general policies and procedure-making.

Action Taken: The City Council introduced and waived first reading of an Ordinance adding a new chapter 21.09 to the Monterey Park Municipal Code ("MPMC") to regulate short-term rental properties and scheduled a public hearing, second reading, and adoption for December 2, 2020.

Ordinance, 1st Reading, entitled:

AN ORDINANCE ADDING A NEW CHAPTER 21.09 TO THE MONTEREY PARK MUNICIPAL CODE ("MPMC") TO REGULATE SHORT-TERM RENTAL PROPERTIES

6. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

6A. TREE MEMORIAL PROGRAM – DEDICATION TO MR. DAVID M. BARRON – REQUESTED BY MAYOR CHAN

Discussion only

Public Speakers:

- Jason Dhing voiced his support for a Tree Memorial dedicated to Mr. David M. Barron.
- Diana Garcia spoke in support of a Tree Memorial dedicated to Mr. David M. Barron. She requested placing the Memorial Tree in front of the Bruggemeyer Library.
- City Clerk Chang received, filed, and read into the record a written communication from Jennifer Tang. Ms. Tang voiced her support for a Tree Memorial dedicated to Mr. David M. Barron and urged the City Council to consider placing the tree at the Bruggemeyer Library.

Action Taken: By consensus, the City Council directed staff to prepare a Tree Memorial Program dedicated to Mr. David M. Barron and bring the item back for consideration at the next City Council meeting.

COUNCIL COMMUNICATIONS

Council Member Liang attended a reception event for Louis M. Huang, the new director general of Taipei Economic and Cultural Office, in front of City Hall. He inquired if there are any plans to do a Christmas seasonal event similar to the Halloween Candy Caravan.

Council Member Sornoso thanked Council Member Lo for hosting Community Clean-Up Day at Sierra Vista Park scheduled for November 21, 2020. He spoke about the Christmas celebration scheduled for December 8, 2020. He reported that there will be a Dodger Celebration scheduled for December 21, 2020. He filmed a video to speak about Movember with the Fire Department. He wished everyone a Happy Thanksgiving.

Council Member Lo reported that the League of California Cities appointed him to serve on their Community Services Policy Committee. He informed the public that there will be a Community Clean-Up Day event to be held on November 21, 2020, from 8:00 a.m. – 2:00 p.m. at Sierra Vista Park.

Mayor Pro Tem Yiu stated that she attended the Los Angeles International Airport/Community Noise Roundtable (LAX Roundtable) meeting. She reported that the LAX Roundtable voted on providing suggestions to the LAX for a north downwind route. She invited the public to the next council meeting when she would be sworn in as the new Mayor.

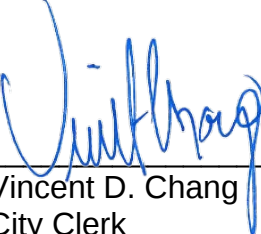
Mayor Chan stated that he attended the San Gabriel Valley Metro Service Council meeting. He reported that Metro is considering a trial program called Metro Micro and that the NextGen Bus routes have been approved and will begin in December. He attended an event hosted by the China Town Service Center where they provided free Flu shots to the public. He disclosed that on Veterans Day the City Council held a zoom ceremony. He was invited as a panelist at the University of the West to speak about the City's Covid-19 responses. He relayed that Mark Keppel's FBLA (Future Business Leaders of America) requested for him to speak. He wished everyone a Happy Thanksgiving.

7. CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:51 p.m.



Vincent D. Chang
City Clerk

Approved on December 16, 2020 at the Regular City Council Meeting