

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY
OF THE FORMER REDEVELOPMENT AGENCY
AGENDA**

REGULAR CITY COUNCIL MEETING

**Wednesday
April 21, 2021
6:30 p.m.**

EXECUTIVE ORDER NO. N-29-20

These meetings will be conducted pursuant to Section 3 of Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020.

Accordingly, Councilmembers will be provided with a meeting login number and conference call number; they will not be physically present at Council Chambers.

Pursuant to the Governor's order, the public may provide public comment utilizing the methods set forth below.

Note that City Hall is currently closed to the public. You will not be admitted to City Hall.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at <http://www.montereypark.ca.gov/AgendaCenter/City-Council-17>.

The public may watch the meeting live on the city's cable channel MPKTV (AT&T U-verse, channel 99 or Charter Communications, channel 182) or by visiting the city's website at <http://www.montereypark.ca.gov/133/City-Council-Meeting-Videos>.

This Agenda may include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

PUBLIC PARTICIPATION

In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed in the following ways:

Via Email

Public comment will be accepted up to 24 hours before the meeting via email to mpclerk@montereypark.ca.gov and, when feasible, read into the record during public comment. Written communications are limited to not more than 50 words.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling **(888) 788-0099 or (877) 853-5247** and entering Zoom Meeting ID: **2892225995** then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter **"*9"** then the Clerk's office will be notified, and you will be in the rotation to make a public comment. Press **"*6"** to unmute yourself when called upon to speak. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda item. Speakers will not be allowed to combine time. The Mayor and City Council may change the amount of time allowed for speakers. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment.

Important Disclaimer

When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

CALL TO ORDER Mayor

FLAG SALUTE Mayor

ROLL CALL Peter Chan, Hans Liang, Henry Lo, Fred Sornoso, Yvonne Yiu

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS:

While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

[1.] PRESENTATION – None

[2.] OLD BUSINESS - None

[3.] CONSENT CALENDAR ITEMS NOS. 3A-3H

3-A. MONTHLY INVESTMENT REPORT – MARCH 2021

It is recommended that the City Council consider:

- (1) Receiving and filing the monthly investment report; and
- (2) Taking such additional, related, action that may be desirable.

3-B. FY 2020-2021 3RD QUARTER FINANCIAL REPORT

It is recommended that the City Council consider:

- (1) Receiving and filing the FY 2020-2021 3rd Quarter Financial Report;
- (2) Authorizing a budget appropriation of \$38,575 from the General Fund; and
- (3) Taking such additional, related, action that may be desirable.

3-C. RENEWAL OF THE ASSESSMENT DISTRICT FOR FISCAL YEAR 2021-22 AND SCHEDULE A PUBLIC HEARING PURSUANT TO STREETS AND HIGHWAYS CODE §§ 22500, ET SEQ.

It is recommended that the City Council consider:

- (1) Adopting a resolution declaring the City Council's intent to levy and collect assessments for Fiscal Year 2021-22 in Citywide Maintenance District No. 93-1 pursuant to Streets and Highways Code §§ 22500, *et seq.* and setting a time and place for a public hearing; and
- (2) Taking such additional, related, action that may be desirable.

California Environmental Quality Act (CEQA)

The proposed action is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") and CEQA Guidelines (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*) because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas. The proposed action, therefore, is categorically exempt from further CEQA review under CEQA Guidelines § 15273.

3-D. HAZARD MITIGATION GRANT PROGRAM

It is recommended that the City Council consider:

- (1) Approving the Hazard Mitigation Grant Program (HMGP) subapplication for consideration of HMGP funding;
- (2) Authorizing the City's Management Services Director to allocate \$15,000.00 from the City budget to fund the required applicant match if the grant is awarded;
- (3) Adopting the Designation of Applicant's Agent Resolution (Form 130) with the California Governor's Office of Emergency Services (Cal OES) for the Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program;
- (4) Authorizing the City Manager, or designee, to apply for, receive, and appropriate grant funds for the Hazard Mitigation Grant Program; and
- (5) Taking such additional related action that may be desirable.

3-E. 2018 STATE HOMELAND SECURITY GRANT PROGRAM – COST SAVINGS PROJECTS

It is recommended that the City Council consider:

- (1) Receiving and Filing the Staff Report; and
- (2) Taking such additional, related, action that may be desirable.

3-F. ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA FIXING THE SALARY RATES AND BENEFITS FOR EXECUTIVE MANAGEMENT

It is recommended that the City Council consider:

- (1) Adopting the attached resolution fixing the salary rates and benefits for the Executive Management Employees;
- (2) Authorizing the expenditure of \$3,986 for FY20/21; and authorizing expenditures in the FY 21/22 and FY 22/23 budgets accordingly; and
- (3) Taking such additional, related, action that may be desirable.

3-G. PROFESSIONAL MUNICIPAL CLERKS WEEK RESOLUTION

It is recommended that the City Council consider:

- (1) Adopting a Resolution declaring the week of May 2 through 8, 2021 as Professional Municipal Clerks Week in Monterey Park; and
- (2) Taking such additional, related, action that may be desirable.

3-H. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA DECLARING WEDNESDAY, APRIL 28, 2021 TO BE “DENIM DAY MONTEREY PARK”

It is recommended that the City Council consider:

- (1) Adopting a resolution declaring Wednesday, April 28, 2021 as “Denim Day Monterey Park”; and
- (2) Taking such additional related action that may be desirable.

[4.] PUBLIC HEARING – None.

[5.] NEW BUSINESS

5-A. INTRODUCING AND WAIVING THE FIRST READING OF AN ORDINANCE EXTENDING THE EFFECTIVE DATE FOR THE 2020 MONTEREY PARK BUSINESS RECOVERY PROGRAM FROM JULY 1, 2021 TO DECEMBER 30, 2022

It is recommended that the City Council consider:

- (1) Introducing and waiving the first reading of an ordinance extending the effective date for the 2020 Monterey Park Business Recovery Program from July 1, 2021 to December 30, 2022; and
- (2) Taking such additional, related, action that may be desirable.

5-B. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA APPOINTING COUNCIL REPRESENTATIVES TO SPECIFIC ORGANIZATIONS

It is recommended that the City Council consider:

- (1) Adopting a Resolution appointing representatives to specific organizations; and
- (2) Taking such additional, related, action that may be desirable.

[6.] CITY COMMUNICATIONS (CITY COUNCIL)

[7.] FUTURE AGENDA ITEMS

[8.] CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

ADJOURN



City Council Staff Report

DATE: April 21, 2021

AGENDA ITEM NO: Consent Calendar
Agenda Item 3A

TO: The Honorable Mayor and City Council
FROM: Joseph Leon, City Treasurer
SUBJECT: Monthly Investment Report – March 2021

RECOMMENDATION:

It is recommended that the City Council consider:

1. Receiving and filing the monthly investment report; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As of March 31, 2021 invested funds for the City of Monterey Park is \$84,580,395.95.

BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months. The attached monthly investment report includes a summary investment report for the LA County Pooled Investment Fund, which displays the composition by type for the entire pooled investment fund.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "J. Leon", is written over a horizontal line.

Joseph Leon
City Treasurer

Prepared by:

A handwritten signature in blue ink, appearing to read "Martha Garcia", is written over a horizontal line.

Martha Garcia
Director of Management Services

Approved by:

A handwritten signature in blue ink, appearing to read "Ron Bow", is written over a horizontal line.

Ron Bow
City Manager

Attachment 1

Monthly Investment Report

**CITY OF MONTEREY PARK
INVESTMENT REPORT
MARCH 31, 2021**

INVESTMENTS PORTFOLIO PROFILE:

TOTAL BALANCE AT 3/31/2021 **\$ 84,580,395.95**

INVESTMENT COMPOSITION

(1) <u>LA COUNTY POOLED INVESTMENT FUND</u> <i>(See Schedule A for LA County Pool Composition)</i>	ON DEMAND	0.560%	<u>\$ 8,738,626.14</u>
(2) <u>LOCAL AGENCY INVESTMENT FUND</u>	ON DEMAND	0.410%	<u>\$ 74,611,769.81</u>

(3) <u>CERTIFICATES OF DEPOSIT</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	
1 UNIVERSITY IOWA CMNTY	04/30/18	04/30/21	2.75%	245,000
2 PREFERRED BANK	09/03/20	09/03/21	0.75%	100,000
3 PREFERRED BANK	09/08/20	09/08/21	0.76%	150,000
4 MORGAN STANLEY BANK	02/27/20	02/28/22	1.70%	245,000
5 MORGAN STANLEY PRIVATE BANK	02/27/20	02/28/22	1.70%	245,000
6 AMERICAN FIRST CREDIT UNION	03/06/20	03/07/22	1.60%	245,000
<i>Total CDs (6)</i>			1.323%	<u>\$ 1,230,000.00</u>

OTHER INFORMATION:

BANK BALANCE: ⁽¹⁾ \$ 7,933,423.43

AVERAGE MATURITY DAYS 3

AVERAGE INTEREST RATE FOR THE MONTH 0.447%

THE CITY'S INVESTMENT HAS SUFFICIENT LIQUIDITY TO MEET THE CITY'S EXPENDITURE REQUIREMENTS FOR THE NEXT 180 DAYS. THE 180-DAY LIQUIDITY DISCLOSURE IS REQUIRED PER GOVERNMENT CODE 53646.

INTEREST EARNINGS FOR 3RD QUARTER 2020-2021 (ESTIMATED) **\$ 130,639.00**

THERE HAVE BEEN NO VARIANCES TO THE INVESTMENT POLICY.

(1) Bank balance is maintained to cover outstanding warrants, payroll checks and on-going operating costs.

POOLED SURPLUS AND SPECIFIC PURPOSE INVESTMENTS
AS OF FEBRUARY 28, 2021

SCHEDULE A

<u>PORTFOLIO PROFILE</u>	<u>Pooled Surplus Investments</u>	<u>Specific Purpose Investments</u>
Inventory Balance at 02/28/21		
At Cost	\$ 37,657,811,021	\$ 116,829,371
At Market	\$ 37,434,200,252	\$ 116,965,154
Repurchase Agreements	\$ -	\$ -
Reverse Repurchase Agreements	\$ -	\$ -
Composition by Security Type:		
Certificates of Deposit	10.09%	0.00%
United States Government and Agency Obligations	56.02%	62.68%
Bankers Acceptances	0.00%	0.00%
Commercial Paper	33.62%	0.00%
Municipal Obligations	0.08%	2.74%
Corporate and Deposit Notes	0.19%	0.00%
Repurchase Agreements	0.00%	0.00%
Asset-Backed	0.00%	0.00%
Other	0.00%	34.58%
1-60 days	47.13%	0.00%
61 days-1 year	18.05%	34.58%
Over 1 year	34.82%	65.42%
Weighted Average Days to Maturity	1015	



City Council Staff Report

DATE: April 21, 2021

AGENDA ITEM NO: Consent Calendar
Agenda Item 3B

TO: The Honorable Mayor and City Council
FROM: Martha Garcia, Director of Management Services
SUBJECT: FY 2020-2021 3rd Quarter Financial Report

RECOMMENDATION:

It is recommended that the City Council consider:

1. Receiving and filing the FY 2020-2021 3rd Quarter Financial Report;
2. Authorizing a budget appropriation of \$38,575 from the General Fund; and
3. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

During FY2020-21 and resulting from the COVID-19 economic impacts, the City Council implemented a quarterly financial review process. The purpose of this FY 2020-2021 3rd Quarter Financial Report is to provide City Council and the residents of Monterey Park transparency in areas of revenue projection updates, expenditures projection updates, revenues received to date, proposed budget adjustments, and a contingency plan if revenues received are below budget projections.

BACKGROUND:

General Fund Revenues

The City receives revenues from taxation, State or Federal intergovernmental transfers, and user charges. The following table depicts a comparison of FY 2019-2020 actual revenues versus FY 2020-2021 estimated revenues, and FY 2019-2020 3rd Quarter revenues received versus FY 2020-2021 3rd Quarter revenues received.

	Audited FY19-20	3rd QTR FY2019-2020 03/31/2020	Adopted Budget FY20-21	3rd QTR FY2020-2021 03/31/2021	FY 2020-2021 Budget Update
Property Tax	\$19,674,189	\$10,169,924	\$18,934,200	10,447,456.30	\$19,864,153
Sales Tax	\$6,923,739	\$4,404,255	\$6,705,823	\$5,454,643	\$7,794,537
Transient Occupancy Tax	\$847,272	\$707,130	\$1,616,166	\$724,399	\$1,010,786
Utility User Tax	\$2,846,106	\$1,965,023	\$3,100,000	\$2,051,880	\$2,800,000
Other Tax	\$1,203,184	\$294,606	\$1,227,500	\$366,214	\$1,227,500
Licenses & Permits	\$1,837,426	\$1,656,506	\$2,411,559	\$1,394,479	\$2,004,229
Service Charges & Fees	\$5,908,389	\$5,644,526	\$4,416,300	\$3,905,417	\$4,416,300
Other Revenue	\$4,142,131	\$2,664,529	\$5,859,950	\$2,159,093	\$5,109,950
Transfer In	\$213,650			\$750,000	\$750,000
TOTAL	\$43,596,086	\$27,506,499	\$44,271,498	\$27,253,582	\$44,977,455

Total General Fund revenue collections are at 60.6% of total estimated revenues with three quarters of the year complete. This is below 75% because certain revenues have a delay in when they are received by the City; specifically, it only represents seven months of Sales Tax revenue, seven months of Franchise Fee revenue, and approximately 50% of property tax revenue. Because the City has a diverse revenue basis for total General Fund revenues, changes to a specific revenue source will not have profound impacts overall.

	3rd QTR FY2020-2021 03/31/2021	FY 2020-2021 Budget Update	Percent of Revenue Collected
Property Tax	10,447,456.30	\$19,864,153	52.6%
Sales Tax	\$5,454,643	\$7,794,537	70.0%
Transient Occupancy Tax	\$724,399	\$1,010,786	71.7%
Utility User Tax	\$2,051,880	\$2,800,000	73.3%
Other Tax	\$366,214	\$1,227,500	29.8%
Licenses & Permits	\$1,394,479	\$2,004,229	69.6%
Service Charges & Fees	\$3,905,417	\$4,416,300	88.4%
Other Revenue	\$2,159,093	\$5,109,950	42.3%
Transfer In	\$750,000	\$750,000	100.0%
TOTAL	\$27,253,582	\$44,977,455	60.6%

General Fund Projections and Proposed Changes for FY 2020-2021

The City's original FY 2020-2021 General Fund adopted budget is \$44.3 million in revenues and \$43.9 million in expenditures with a 5% hold on expenses (per City Council direction in June 2020).

On October 21, 2020, the City presented to City Council the FY2020-2021 1st Quarter Financial Report. At 1st Quarter, the updated revenue forecast is \$44.2 million and \$44.2 million in expenditures with a remaining 2.6% hold on expenses. City Council approved a General Fund appropriation of \$244,280 for the City Clerk's Office to cover the cost of elections, social archiving, codification, legal notices, and redistricting.

On December 16, 2020, the City returned to City Council requesting authorizing to release the remaining hold on expenses and allow the City to continue to pre-pay the \$1 million into the California Employers' Retirement Trust (CERBT). City Council authorized the release of the remaining 2.6% hold on expenses.

On February 17, 2021, the City presented to City Council the FY2020-2021 Mid-Year Financial Report. There is no change to the General Fund operating revenues and expenses.

On March 3, 2021, City Council authorized the Fire Department to purchase radio equipment for an amount not to exceed \$750,000 and use funds from the Unassigned General Fund Balance.

Table below presents the projected General Fund operating results:

	Adopted Budget	Budget Update
Revenues:		
Operating Revenues	\$44,271,498	\$44,227,455
Unassigned Balance		\$750,000
General Fund Revenues	\$44,271,498	\$44,977,455
Expenditures:		
Salaries & Benefits	\$31,278,285	\$31,316,860
Maintenance & Operation	\$4,476,431	\$4,720,711
Contracted Services	\$1,673,814	\$1,673,814
Utilities	\$759,929	\$759,929
Vehicle Operating	\$1,229,500	\$1,229,500
Insurance	\$154,100	\$154,100
GF Supplements to Pension	\$3,075,800	\$3,075,800
OPEB & UAL Prepay	\$1,173,800	\$1,173,800
Capital Purchase	\$0	\$750,000
Debt Service - Siemens	\$120,686	\$120,686
5% Expenditure Hold	(\$2,197,117)	\$0
General Fund Expenditures	\$41,745,228	\$44,975,200
Surplus/(Deficit)	\$2,526,270	\$2,255

To prepare for the reopening of the City pool, staff is requesting a budget augmentation of \$20,000 to hire and train pool staff before fiscal year end.

Staff is also requesting a budget augmentation of \$18,575 to add and hire a new Lieutenant position for the Police Department. The Police Department is meeting many new challenges brought on by recent unprecedented, nationwide events such as COVID-19, increased demand for police accountability, recruitment/hiring/succession planning, and several new legislative mandates through proper planning and strategic maneuvering of staff and implementation of new and revised policies and procedures to meet these challenges.

A critical part of meeting many these challenges and mitigating exposure to the City has been by way of implementation of the new Community Engagement and Public Affairs Bureau, which includes the Community Engagement Team and the Neighborhood Engagement Team. The Bureau has two sergeants that are currently overseen by the Support Services Captain Scott Wiese. Captain Wiese also oversees several other crucial areas of the Department, including Animal Services and Operational Support. In order to effectively address the current needs of the police department and the community, an additional Lieutenant position is needed to provide direct supervision to the Community Services and Public Affairs Bureau.

General Fund Expenditures

Except for the HR & Risk Management Department, departmental expenses are under the 75% budget mark with total FY 2020-21 3rd Quarter expended at 60.11% of budget.

	Updated Budget	YTD Expended 3/31/2021	YTD Percentage 3/31/2021
City Attorney	393,000	286,191	72.82%
City Clerk	506,308	378,534	74.76%
City Council	118,287	72,162	61.01%
City Manager	712,216	313,187	43.97%
City Treasurer	13,732	8,774	63.90%
Fire	11,551,051	8,068,272	69.85%
HR & Risk Management	535,495	409,219	76.42%
Library	1,985,510	1,211,510	61.02%
Management Services	745,843	469,874	63.00%
Non-Department	5,943,600	1,706,891	28.72%
Police	16,706,267	10,874,073	65.09%
Public Works	4,010,524	2,296,851	57.27%
Recreation & Community	1,753,367	939,385	53.58%
YTD Total	44,975,200	27,034,924	60.11%

Related to COVID-19, the HR and Risk Management Department has been experiencing higher than normal personnel costs. While this department's expenses are at 76.42%, this percentage is within normal range for the 3rd Quarter Financial Review. The City is monitoring its revenues closely and is controlling its expenditures in a prudent and fiscally responsible manner and anticipates to close FY2020-2021 with revenues and expenditures balanced.

FISCAL IMPACT:

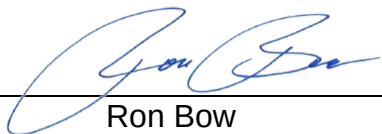
Staff requests a budget augmentation in the amount of \$38,575 from the General Fund for the Police Department to hire a Lieutenant and for the Recreation and Community Department to hire and train pool staff. Future funding for these positions will be included in the City's operational budget.

Respectfully submitted by:



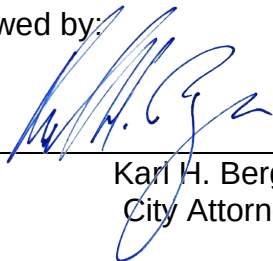
Martha Garcia
Management Services Director

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
City Attorney



City Council Staff Report

DATE: April 21, 2021

AGENDA ITEM NO: Consent Calendar
Agenda Item 3C

TO: The Honorable Mayor and City Council

FROM: Martha Garcia, Director of Management Services

SUBJECT: Renewal of the Assessment District for Fiscal Year 2021-22 and schedule a public hearing pursuant to Streets and Highways Code §§ 22500, *et seq.*

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting a resolution declaring the City Council's intent to levy and collect assessments for Fiscal Year 2021-22 in Citywide Maintenance District No. 93-1 pursuant to Streets and Highways Code §§ 22500, *et seq.* and setting a time and place for a public hearing; and
2. Taking such additional, related, action that may be desirable.

CEQA

The proposed action is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") and CEQA Guidelines (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*) because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas. The proposed action, therefore, is categorically exempt from further CEQA review under CEQA Guidelines § 15273.

EXECUTIVE SUMMARY:

In 1993 the City formed a citywide benefit assessment district to finance the operation and maintenance of public street lighting and landscaping. The district was renewed each of the past 28 years and must be renewed for 2021-22 in order for the City to continue collecting assessments. To begin the district renewal, staff recommends a public hearing be held on June 2, 2021. Scheduling the public hearing is a required process and it does not automatically renew the district. The district renewal will follow the City Council's action at the conclusion of the June 2nd public hearing.

BACKGROUND:

In 1993, the State implemented the Education Revenue Augmentation (ERAF) transfer that shifts property tax revenues from local governments to schools. The City's loss from ERAF was \$1.2 million. In 1993, after considering various options to balance the budget, the City formed a benefit assessment district. The assessment revenues are used to pay for the costs for maintaining street lighting and public landscaping. The funds freed up by the assessment revenues are used to maintain essential City services such as police, fire, public works, recreation, and library.

The City's assessment district was formed under the 1972 Lighting and Landscaping Act (Streets and Highways Code § 22500). The law requires the City to renew the assessment district each year to continue the collection of assessments. The City has renewed the district for the past 28 years. To start the renewal process, the attached resolution and the April 5, 2021 engineer's report were prepared for the City Council's consideration.

RESOLUTION OF INTENTION

The draft Resolution incorporates the April 5, 2021 Engineer's Report which was prepared pursuant to Streets and Highways Code § 22566. It also describes the assessment district and its boundaries, specifies date, time, and place of the public hearing for protests. The proposed assessment per single family home for 2021-22 is \$40.97. There is no increase from 2020-21. As shown in the attached resolution, staff recommends that the hearing be scheduled for June 2, 2021 at 6:30 p.m. in the City Council Chamber. As required by law, a notice for the public hearing will be published.

FISCAL IMPACT

The proposed assessment rates for 2021-22 are the same as for 2020-21. The projected assessment revenue is approximately \$987,884. If the City does not renew the assessment district, it must reduce expenditures by \$987,884 to balance the budget.

Respectfully submitted and prepared by:



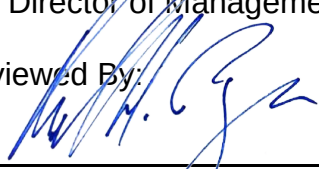
Martha Garcia
Director of Management Services

Approved By:



Ron Bow
City Manager

Reviewed By:



Karl H. Berger, City Attorney

ATTACHMENT(S):

1. Resolution

ATTACHMENT 1

Resolution

RESOLUTION NO.

RESOLUTION DECLARING THE CITY COUNCIL'S INTENT TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2021-2022 IN CITYWIDE MAINTENANCE DISTRICT NO. 93-1 PURSUANT TO STREETS AND HIGHWAYS CODE § 22587 AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING.

The City Council for the City of Monterey Park does resolve as follows:

SECTION 1: The City Council finds as follows:

- A. The City Council seeks to levy assessments for Fiscal Year 2021-22 pursuant to Streets and Highways Code §§ 22500, *et seq.* for Citywide Maintenance District No. 93-1 ("District"); and
- B. The District is exempt from the procedures and approval process of California Constitution art. XIID, § 4 pursuant to California Constitution, art. XIID, § 5(a).

SECTION 2: An Engineer's Report ("Report"), dated April 5, 2021, was prepared pursuant to Streets and Highways Code § 22566 for Fiscal Year 2021-2022. A copy of the Report is attached as Exhibit "A," and incorporated by reference.

SECTION 3: After reviewing the Report, the City Council finds as follows:

- A. The Report sufficiently meets the requirements set forth in Streets and Highways Code §§ 22565, *et seq.*
- B. The Engineer's estimate of the itemized costs and expenses of said work, as contained in the Report is preliminarily approved and confirmed.
- C. The diagram, showing the boundaries of the land within the District referred to and described in the Report is preliminarily approved and confirmed.
- D. The proposed assessment upon the land in the District is in proportion to the estimated special benefit to be received by said land, as contained in the Report, is hereby preliminarily approved and confirmed.
- E. The Report may be used for the purposes of all subsequent proceedings pursuant to the proposed benefit assessment.

SECTION 4: The City Council directs the City Clerk to give notice that the City Council intends to undertake proceedings for levying and collecting of special assessments for Fiscal Year 2021-22 on real property within the District for the continual maintenance of

certain improvements as shown and delineated on a map previously approved by City Council and on file with the City Clerk which is available for public inspection and incorporated into this Resolution as if fully set forth ("Map") pursuant to Streets and Highways Code § 22508. Any proposed changes to the map, maintenance, and assessments are set forth in the Report.

SECTION 5: On June 2, 2021, the City Council will consider ordering the annual assessment recommended by the Report. The annual assessment proposed for each Equivalent Dwelling Unit (EDU) in the Report is \$40.97 for Fiscal Year 2021-22, no increase from Fiscal Year 2020-21.

SECTION 6: If approved, the assessment levied and collected is for maintaining certain landscaping and street lighting improvements, as set forth in the Report, referenced and so incorporated herein.

SECTION 7: If approved, the County Auditor/Controller must enter on the County Assessment Roll the amount of the assessments and collect such assessments at the time and in the same manner as County taxes are collected. After collection by the County, the net amount of the assessments, after the deduction of any compensation due to the County for collection, must be paid to the City Treasurer for purposes of paying the costs and expenses of the District.

SECTION 8: All monies collected for such assessments must be deposited in a special fund known as "Special Fund City of Monterey Park Citywide Maintenance District No. 93-1." Payment may be made out of said fund only for the purpose provided for in this Resolution and as set forth in an appropriate resolution on or about June 2, 2021.

SECTION 9: Any public property included within boundaries of the District is exempt from assessment.

SECTION 10: The public hearing to consider levying the assessments identified in this Resolution will take place on June 2, 2021, or as soon thereafter as is practicable, at a regular meeting of the City Council at the Council Chamber, 320 West Newmark Avenue, Monterey Park.

SECTION 11: The City Clerk is hereby authorized and directed to publish this Resolution pursuant to Government Code § 6061 and Streets and Highways Code § 22554.

SECTION 12: A majority protest from the property owners may cause any proposed increase of assessment for the 2021-22 Fiscal Year to be abandoned. Written protest must be submitted to the City Clerk's office at City Hall, 320 West Newmark Avenue, Monterey Park, CA 91754, before the close of the public hearing on June 2, 2021. Each written protest must state the grounds of objection and contain a description of property owned.

SECTION 13: For any and all information relating to the proceedings, protest procedure, any documentation and/or information of a procedural or technical-nature, your attention is directed to the below listed person so designated:

Martha Garcia
Director of Management Services
City of Monterey Park
320 West Newmark Avenue
Monterey Park, California 91754
(626) 307-1349

SECTION 14: *Electronic Signatures.* Pursuant to MPMC Chapter 3.95, this Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 15: This Resolution takes effect immediately upon its adoption.

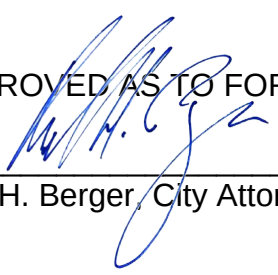
PASSED AND ADOPTED this _____ day of _____, 2021

Yvonne Yiu, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:



Karl H. Berger, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) **SS**
CITY OF MONTEREY PARK)

I, VINCENT D. CHANG, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _ was duly adopted by the City Council of the City of Monterey Park at a Regular Meeting held on the 21st of April 2021, by the following vote of the Council:

AYES:
NOES:
ABSTAIN:
ABSENT:

Dated this 21st day of April 2021

Vincent D. Chang, City Clerk
City of Monterey Park

APRIL 5, 2021

ENGINEER'S REPORT

CITY OF MONTEREY PARK

CITYWIDE MAINTENANCE DISTRICT NO. 93-1

FOR THE 2021-2022 FISCAL YEAR

**ENGINEER'S REPORT
CITY OF MONTEREY PARK
CITYWIDE MAINTENANCE DISTRICT NO. 93-1
FOR THE 2021-2022 FISCAL YEAR**

PURPOSE

The purpose of this report is to establish the annual levy of assessments for the City of Monterey Park Citywide Maintenance District 93-1 (District) for the 2021-2022 Fiscal Year.

INTRODUCTION

The District was formed in 1993 under the Landscaping and Lighting Act of 1972 (the "Act"). The District provides the City with a source of funds for the operation and maintenance of street trees, median landscaping, and streetlights on arterial streets within the City. Assessments are levied upon each parcel for the necessary costs of operating, servicing, and maintenance of the respective facilities, which provides safety protection and enhances the value of each and every parcel in the City.

Street tree and median landscaping maintenance are important services in any urban environment. Trees and landscaping, when well maintained, provide beautification, shade, traffic safety, and enhancement of the desirability of the surroundings, along with a direct, positive effect on property values.

Adequate street lighting is considered imperative for their contribution to public convenience and community safety. Protection of property, increased public safety, reduction of traffic accidents, savings in accident costs and lost working hours, are specific benefits that benefit properties within the City of Monterey Park. The lighting benefit is directly related to public safety and property protection.

Property values in a community are increased when public infrastructure such as street trees, median landscaping, and street lighting are in place, improved, operable, safe, clean and maintained. Facilities that are unsafe or destroyed by the elements or vandalism decrease quality of life.

The operation, servicing, and maintenance of the facilities within the District are consistent with the Act, and will be administered pursuant to the City of Monterey Park ordinances and regulations.

The properties that benefit from operation and maintenance of the street trees, median landscaping, and lighting will fund these activities in proportion to the specific benefits that each property receives.

Payment for the assessment for each parcel will be made in the same manner and at the same time as payments are made for property taxes for each property. Revenues from these assessments must be placed in a special fund and cannot be used for any other purpose.

The City Council of the City of Monterey Park will set a date for a public hearing. The public hearing will be held on the date and at the time and place described specifically in the Resolution of Intention. Notice will be given by publishing the Resolution of Intention in accordance with requirements of the Government Code.

DESCRIPTION OF IMPROVEMENTS

The improvements are the operation, servicing, and maintenance of street trees, median landscaping, and street lighting, including but not limited to, personnel, electrical energy, utilities, materials, and contracting services for the satisfactory operation of these services described as follows:

Street Trees and Median Landscaping

Landscaping, planting shrubbery and trees, irrigation systems, hardscapes, and fixtures in public rights-of way within the proposed boundary of the District.

Street Lighting

Poles, fixtures, bulbs, conduits, equipment including anchors, posts and pedestals, and metering devices, as required to provide safety lighting in public rights-of-way within the proposed boundaries of the District.

Maintenance means the furnishing of services and materials for the ordinary and usual operation and servicing of the landscaping and public lighting facilities including repair, removal or replacement of all or part of any of the landscaping and public lighting facilities. Maintenance also means providing for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; and the removal of trimmings, rubbish, debris and other solid waste.

Servicing means the furnishing of water for the irrigation of the landscaping and the maintenance of any of the public lighting facilities or improvements and the furnishing of electric current or energy, gas or other illuminating agent for the public lighting facilities, or for the lighting or operation of landscaping.

ESTIMATE OF COST

The estimated costs of the operation, servicing and maintenance of the improvements for Fiscal Year 2021-2022, as summarized below same as last year.

I. STREET LANDSCAPING AND FACILITY MAINTENANCE

A. Street Trees and Median Landscaping

1. O & M	\$1,405,486
2. Reserves	<u>-0-</u>
Sub-Total	\$1,405,486

II. STREET LIGHTING

A. Street Lights	
1. O & M	\$581,470
2. Reserves	<u>-0-</u>
Sub-Total	\$581,470
Total Cost	\$1,986,956
Less City General Fund Contributions	<u><999,072></u>
Total Funded by Assessments	\$987,884

The Act requires that the City establish a special fund for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purposes as stated in this report. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance or deficit remaining on July 1 must be carried over to the next fiscal year.

ASSESSMENT ROLL

The proposed assessment and the amount of assessment for Fiscal Year 2021-22 apportioned to each lot or parcel, as shown on the latest roll at the Assessor's Office are on file in the office of the City Clerk of the City of Monterey Park.

The description of each lot or parcel is part of the records of the Assessor of the County of Los Angeles and these records are, by reference, made part of this report.

The total proposed assessment for fiscal year 2021-2022 is approximately \$987,884.

METHODS OF APPORTIONMENT OF ASSESSMENT

1. GENERAL

Part 2 of Division 15 of the Streets and Highways Code (the Code), also known as the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by cities for the purpose of providing certain public improvements which include construction, operation, maintenance and servicing of street trees, median landscaping and street lights.

The Act requires that maintenance assessments be levied according to benefit rather than according to assessed value.

The Act also permits the designation of zones of benefit within any individual assessment district if by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement. Thus, the Act requires the levy of a true "assessment" rather than a "special tax."

Exempt from the assessment would be the areas of all publicly owned property in use in performance of a public function. The City has made a determination to also except public utility rights of way.

2. ASSESSMENT FORMULA

Section 22509 of the Code provides that the Act shall be liberally constructed to effectuate its purpose. Therefore, any reasonable formula, or method, when upheld by the City Council after a public hearing, is conclusive.

Section 22573 of the Code provides the net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated special benefit to be received by each such lot or parcel from the improvements.

Since the assessment will be levied against properties as shown on the Property Tax Rolls of the Los Angeles County Assessor, the final charges must be assigned by Assessor's Parcel Number. The formula shown below takes into the consideration of land use and parcel size.

Single Family Residential.

The single-family residential parcel has been selected as the basic unit for calculation of the benefit assessments. This basic unit shall be called an Equivalent Dwelling Unit (EDU). Parcels developed for single family residential uses, including condominiums, are assessed one (1) EDU.

Multi-Family Residential.

Multi-family residential uses are given a factor of 0.85 EDU per dwelling unit. Based on data from representative cities in urban Southern California, the multiple residential factor of 85 percent is determined by the statistical proportion of relative trip generation from various types of residential uses, in combination with population density per unit.

Mobile Home.

Parcels designated for mobile home park uses are assigned 0.5 EDU per unit.

Commercial/ Industrial.

In converting improved non-residential properties to EDU's the factor used is the typical lot size for single-family residential parcels, which is 6,000 square feet, or 7.26 dwelling units per acre.

The commercial/industrial parcels will be assessed 7.26 EDU for each acre, or any portion thereof up to five (5) acres and 0.73 for every additional acre or portion thereof above five acres. This lower EDU factor is based on the fact that many of the larger commercial/industrial developments contain internal street systems and provide their own street lighting. The minimum number of EDUs per commercial/industrial parcel will be one (1) EDU.

Vacant Residential.

Vacant residential property is described as parcels with no improved dwelling structures. These properties receive benefits based on their land, as this is the basis of their value. The land value portion of residential property in Monterey Park is about 50 percent. Parcels defined as single-family residential parcels which do not have structures on the parcels are therefore, assessed 50 percent of a single-family dwelling. The parcels will be assessed 0.50 EDU per parcel. Parcels defined as vacant multi-family residential will be assessed at 50 percent of the rate for vacant commercial/industrial property.

Vacant Commercial/Industrial.

Parcels which are not zoned for residential use and which do not have structures on the parcels are assessed based upon the acreage of the parcel. These parcels will be assessed at 50 percent of the rate of improved commercial/industrial property.

Institutional.

Institutional parcels are defined as those used for private schools, lodge halls, convalescent hospitals, and other similar uses. These parcels will be assessed at the same rate as improved commercial/industrial property.

Utility.

Parcels owned by private utility companies will be assessed at the same rate as improved commercial/industrial property based upon a comparable land use for the property. Utility rights-of-way will be exempt from assessments.

Exempt.

Parcels of land defined in the County Assessor's records as being exempt from property taxes will be exempt from District assessments. This includes all publicly owned property, all easements and rights-of-way, and common areas.

BENEFIT DETERMINATION

Special Benefits from the public improvements operated and maintained by the District are received directly by all parcels within the City. The maintenance of street lighting and landscaping is distributed throughout the district and is of direct and specific benefit to all parcels within the District. Therefore the costs associated with these benefits are spread equally, based on Equivalent Dwelling Units (EDU), to all parcels within the District.

Special benefits include maintenance of street trees and medians on the major thoroughfares, which are the main travel ways of the City. Street lighting is also considered a special benefit since all parcels within the City access public streets which have streetlights. Costs incurred by the City to administer these programs are also considered a citywide benefit. The primary benefits of streetlights are convenience, safety, security, and protection of property, property improvements, and persons. The primary benefits of street trees and median landscaping on arterial streets are the improved safety and aesthetic appeal within the community.

ASSESSMENT RATE BY MAINTENANCE CATEGORY

Category	2021-2022 Proposed	
	Budget	Rate Per EDU
Street Trees and Median Landscaping	\$422,206 ^(*)	\$ 17.51
Street Lighting	565,678 ^(*)	23.46
Total Assessment	\$987,884	\$ 40.97

* Net of City General Fund contributions

INVENTORY OF PARCELS

The following information was obtained from the Los Angeles County Assessor's Roll, Assessor's Parcel Maps, and the City of Monterey Park Development Services Department.

Land Use		Parcels	Units	Acres	EDUs
1. Single Family Residential (SFR)		13,787	13,787	1,764.52	13,787
2. Multi-Family Residential (MFR)		1,453	6,465	733.77	5,634.08
3. Vacant SFR		125	-	36.05	62.50
4. Vacant MFR		-	-	-	-
5. Mobile Home		2	23	1.58	11.50
6. Commercial Industrial		913	-	514.59	3,542.40
7. Vacant Commercial Industrial		66	-	227.05	345.38
8. Utilities		58	-	154.87	426.62
9. Exempt					
a.	Alhambra City School District	4	-	-	-
b.	Garvey School District	3	-	-	-
c.	L.A. City Community College	4	-	-	-
d.	LACO Flood Control District	4	-	-	-
e.	L.A. County	10	-	-	-
f.	L.A. Unified School District	2	-	-	-
g.	Metropolitan Water District	7	-	-	-
h.	Montebello Unified School District	2	-	-	-
i.	State of California	4	-	-	-
j.	City of Montebello	1	-	-	-
k.	City of Monterey Park	50	-	-	-
l.	SFR Common Area	9	-	-	-
	SUBTOTAL (9. a-l)	100	-	-	-
10. Institutional		50	50	41.59	303.06
TOTALS		16,554	20,325	3,474.02	24,112.54

PROPERTY OWNER LIST

A list of names and addresses of the owners of all parcels within the District is shown on the last equalized Property Tax Roll of the Assessor of the County of Los Angeles, which by reference is hereby made a part of this report.

ASSESSMENT DISTRICT BOUNDARY MAP AND ASSESSMENT DIAGRAM

An Assessment Diagram for the District has been submitted to the City Clerk in the format required under the provisions of the Act. The attached is a facsimile of the map on file in the office of the City Clerk.

The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for the year when this report was prepared. The Assessor's maps and records are incorporated by reference herein and made part of this report.

RESOLUTION

Resolution of Intention is on file in the Office of the City Clerk.

CERTIFICATION

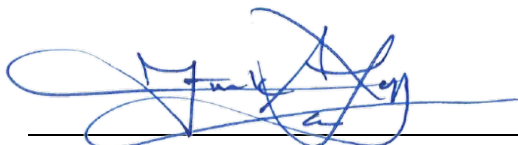
This report contains the necessary data required to conduct the proceedings and is submitted to the Office of the City Clerk for filing and public inspection.



Martha Garcia
Director of Management Services

04/05/2021

Date



Frank A. Lopez, P.E.
Interim Director of Public Works / City Engineer

04/05/2021

Date



City Council Staff Report

DATE: April 21, 2021

AGENDA ITEM NO: Consent Calendar
Agenda Item 3D

TO: The Honorable Mayor and City Council
FROM: Matthew Hallock, Fire Chief
SUBJECT: Hazard Mitigation Grant Program

RECOMMENDATION:

It is recommended that the City Council consider:

1. Approving the Hazard Mitigation Grant Program (HMGP) subapplication for consideration of HMGP funding;
2. Authorizing the City's Management Services Director to allocate \$15,000.00 from the City budget to fund the required applicant match if the grant is awarded;
3. Adopting the Designation of Applicant's Agent Resolution (Form 130) with the California Governor's Office of Emergency Services (Cal OES) for the Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program;
4. Authorizing the City Manager, or designee, to apply for, receive, and appropriate grant funds for the Hazard Mitigation Grant Program; and
5. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City of Monterey Park Fire Department was notified by California Governor's Office of Emergency Services (Cal OES) of a formal invitation to submit a full subapplication for consideration of HMGP funding. If the City is offered a grant award, the total proposed budget request is \$60,000.00, which includes a Federal Share Request of \$45,000.00 and a Required Applicant Match of \$15,000.00. The Subapplicant Activity Title is City of Monterey Park Local Hazard Mitigation Plan Update (MPK LHMP Plan Update).

Staff seeks City Council consideration and approval of the City of Monterey Park's HMGP subapplication, which also includes the authorization of funding the Required Applicant Match and adopting required Resolutions. The due date for the DR-4569 Subapplication is on May 1, 2021. When the grant award decision is made and if the grant award is received, staff will inform City Council.

BACKGROUND:

DR-4569 Declared Counties included Los Angeles County and the City of Monterey Park was considered eligible to submit a subapplication. The Subapplicant Activity Title is City of Monterey Park Local Hazard Mitigation Plan Update (MPK LHMP Plan Update). This

project is to update the City of Monterey Park Multi-Hazard Mitigation Plan. The MPK LHMP Plan Update will help reduce or prevent damages to life and property in the City of Monterey Park resulting from natural and human-made disasters by providing updates and improvements to the LHMP.

The MPK LHMP Plan Update would help the City, community, decision makers, stakeholders, and region better prepare for a multitude of hazards that may occur in Southern California. Recurring events such as fires, landslides, earthquakes, windstorms, and flooding are major threats to the area, therefore Monterey Park Fire Department will work with the contractor to ensure the MPK LHMP Plan Update would factor in recent events, strategies, and goals. Monterey Park Fire Department will collaborate with local, state, and federal representatives to help ensure the MPK LHMP Plan Update meets required criteria.

If the City is offered a grant award, the total proposed budget request is \$60,000.00, which includes a Federal Share Request of \$45,000.00 and a Required Applicant Match of \$15,000.00. Per the HMGP, the Required Applicant Match is 25% of the total planning cost, which is \$15,000.00. The cost estimate includes contractor services, translation services, and public outreach supplies and services.

Staff seeks City Council consideration and approval of the City of Monterey Park's HMGP subapplication, which also includes the authorization of funding the Required Applicant Match and adopting required Resolutions. The Resolution updating the City's Designation of Applicant's Agent Resolution (Form 130) with Cal OES for the Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program would designate the City's agents as the City Manager, Fire Chief, and Director of Management Services.

The due date to submit the subapplication and required documents is on May 1, 2021. The subapplication period of performance would not exceed 36 months. If the grant award is offered, the City of Monterey Park would plan to complete the MPK LHMP Plan Update before the 36 month timeframe. When the grant award decision is made and if the grant award is received, staff will inform City Council.

FISCAL IMPACT:

Potential impact to the City's adopted fiscal year budget would be contingent upon whether the subapplication is approved and if the grant award is received. If the City is offered a grant award, the total proposed budget request is \$60,000.00, which includes a Federal Share Request of \$45,000.00 and a Required Applicant Match of \$15,000.00.

Approved by:



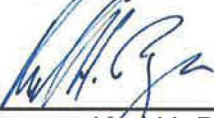
Ron Bow
City Manager

Respectfully submitted by:



Matthew Hallock
Fire Chief

Reviewed by:



Karl H. Berger
City Attorney

ATTACHMENT(S):

1. Designation of Applicant's Agent Resolution (Form 130) Cal-OES for the Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program
2. HMGP DR-4569 Subapplication Proposed Budget

ATTACHMENT 1

Designation of Applicant's Agent Resolution (Form 130) Cal-OES for the Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program

DESIGNATION OF SUBRECIPIENT'S AGENT RESOLUTION
Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program

BE IT RESOLVED BY THE City Council OF THE City of Monterey Park
(Governing Body) (Name of Applicant)

THAT Fire Chief, OR
(Title of Authorized Agent)

City Manager, OR
(Title of Authorized Agent)

Director of Management Services
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Monterey Park, a public entity
(Name of Subrecipient)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Service for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Monterey Park, a public entity established under the laws of the State of California,
(Name of Subrecipient)

hereby authorizes its agent(s) to provide to the California Governor's Office of Emergency Service for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☒ This is a universal resolution and is effective for all open and futures Disasters/Grants up to three (3) years following the date of approval below.

☐ This is a Disaster/Grant specific resolution and is effective for only Disaster/Grant name/number(s) _____

Passed and approved this _____ day of April, 2021

Yvonne Yiu, Mayor
(Name and Title of Governing Body Representative)

Henry Lo, Mayor Pro Tem; Fred Sornoso, Council Member;
(Name and Title of Governing Body Representative)

Hans Liang, Council Member; Peter Chan, Council Member
(Name and Title of Governing Body Representative)

CERTIFICATION

I, Vincent Chang, duly appointed and City Clerk of
(Name) (Title)

City of Monterey Park, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the City Council of the City of Monterey Park
(Governing Body) (Name of Applicant)

on the _____ day of April, 2021.

(Signature)

(Title)

Cal OES Form 130

Instructions

A new Designation of Applicant's Agent Resolution is required if the previously submitted document is older than three (3) years from the last date of Board/Council approval.

When completing the Cal OES Form 130, Subrecipients should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the individual or group responsible for appointing and approving the Authorized Agents. Examples include: Board of Directors, City Council, Board of Supervisors, etc.

Name of Subrecipient: This is the official name of the non-profit, agency, city, county or special district that has applied for the grant. Examples include: City of Sacramento; Sacramento County; or Los Angeles Unified School District.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Service regarding grants applied for by the subrecipient. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency (e.g.; City Clerk, the Authorized Agent, Secretary to the Director) and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names and titles of the Authorized Agents should be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving board members. Examples include: Chairman of the Board, Superintendent, etc. The names and titles cannot be one of the designated Authorized Agents.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval. Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person cannot be one of the designated Authorized Agents to eliminate "Self Certification."

ATTACHMENT 2
HMGP DR-4569 Subapplication Proposed Budget

City of Monterey Park
Fire Department

Hazard Mitigation Grant Program (HMGP)
HMGP DR-4569 Subapplication Proposed Budget

Project/Plan Title: City of Monterey Park Local Hazard Mitigation Plan Update
(MPK LHMP Plan Update)

Description: The cost estimate includes contractor services, translation
services, and public outreach supplies and services.

Amount	Description
\$ 45,000.00	75% Federal Share Request
\$ 15,000.00	25% Required Applicant Match
\$ 60,000.00	Estimated Total Proposed Budget



City Council Staff Report

DATE: April 21, 2021

AGENDA ITEM NO: Consent Calendar
Agenda Item 3E

TO: The Honorable Mayor and City Council
FROM: Matthew Hallock, Fire Chief
SUBJECT: 2018 State Homeland Security Grant Program – Cost Savings Projects

RECOMMENDATION:

It is recommended that the City Council consider:

1. Receiving and Filing Report; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City of Monterey Park Fire Department was notified of an approved modification for an increase of \$25,952 for the 2018 State Homeland Security Grant Program (SHSP 2018 Grant). As per Resolution No. 11740 adopted by the City Council on May 6, 2015, staff is reporting to the City Council the type of money obtained and the project details.

BACKGROUND:

On March 20, 2021, the Fire Department was notified of an approved modification for an increase of \$25,952 for the SHSP 2018 Grant. The Fire Department submitted a project list for Equipment Projects: Urban Search and Rescue ("USAR") Equipment and Duo Dote Auto Injectors. These monies are required to be spent and reimbursement claims to be submitted to the County of Los Angeles per the grant agreement. The original grant agreement amount was \$11,700 for USAR Equipment and MOBEX Exercise. The Fire Department received grantor approval of the budget modification to increase Monterey Park Fire Department's SHSP 2018 Grant allocation in the amount of \$25,982 for Equipment Projects. The updated total for Monterey Park Fire Department's SHSP 2018 Grant allocation is \$37,652 (Attachment 1).

FISCAL IMPACT:

There is no matching requirement for the SHSP 2018 Grant.

Approved by:



Ron Bow
City Manager

Respectfully submitted by:



Matthew Hallock
Fire Chief

Reviewed by:



Karl H. Berger
City Attorney

ATTACHMENT:

1. City of Monterey Park 2018 SHSP Projects

ATTACHMENT 1
City of Monterey Park 2018 SHSP Projects

Project Number	Project Title	Funding Source	Discipline	Solution Area	Total Budgeted
013	FS Chemical Response Equipment	HSGP-SHSP	FS	Equipment	\$ 7,298
035	FS US&R Equipment	HSGP-SHSP	FS	Equipment	\$ 10,000
052	FS MOBEX	HSGP-SHSP	FS	Exercise	\$ 1,700
057	FS Information Technology	HSGP-SHSP	FS	Equipment	\$ 18,654
Totals					\$ 37,652



City Council Staff Report

DATE: April 21, 2021

AGENDA ITEM NO: Consent Calendar
Agenda Item 3F

TO: The Honorable Mayor, Mayor pro tem, and City Councilmembers
FROM: Ron Bow, City Manager
SUBJECT: Adoption of a Resolution of the City Council of the City of Monterey Park, California Fixing the Salary Rates and Benefits for Executive Management

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting the attached resolution fixing the salary rates and benefits for the Executive Management Employees;
2. Authorizing the expenditure of \$3,986 for FY20/21; and authorizing expenditures in the FY 21/22 and FY 22/23 budgets accordingly; and
3. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

If adopted, the draft resolution would establish baseline salaries and benefits for the eight unrepresented executive management employees. The proposed resolution represents the City Manager's recommendations to the City Council during closed session of the City Council on April 7, 2021.

BACKGROUND:

In 2019 and 2020 the City Council approved MOUs for all eight represented bargaining units with the City. After the City Council approved the final two MOUs (for the Mid-Management and Confidential units), the City Manager and Interim Director of Human Resources and Risk Management began discussing salary rate and benefit changes for the eight Executive Management employees, i.e., the department directors.

The attached resolution represents salary rate increases and adjustment of benefits for EMT employees that are similar to those changes provided to all other employees of the City. Following is a summary of the most substantial salary and benefit changes included in the resolution:

- Base Salary: Cost of Living Adjustments in the amount of 2% of base salary to be effective (1) First pay period following Council's approval of resolution; (2) First pay period that includes January 1, 2022; (3) First pay period that includes January 1, 2023.

- Medical Insurance: City contribution towards the cost of medical insurance will increase \$100, up to \$1,475/per month effective the first pay period that includes January 1, 2022. Cash opt-out increase to \$500/per month.
- Deferred Compensation: Matching City contributions of (1) Up to \$100 per pay period effective first pay period following Council's approval of resolution; (2) Up to \$150 per pay period effective first pay period that includes July 1, 2022; (3) Up to \$200 per pay period effective first pay period that includes July 1, 2023.
- Retiree Medical Insurance: EMT employees hired after January 1, 2016 eligible to receive retiree medical insurance contributions commensurate with most closely aligned mid-management group.

FISCAL IMPACT:

Costs for this Resolution are \$3,986 for FY20/21, future costs will be included in the City's annual adopted budget. Funding is allocated among various funds.

Prepared by:



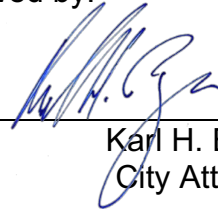
Danielle Tellez
Interim Director of Human
Resources and Risk
Management

Approved by:



Ron Bow
City Manager

Reviewed by:



Karl H. Berger
City Attorney

ATTACHMENT(S):

1. Resolution

ATTACHMENT 1

Resolution

RESOLUTION NO. _____

**A RESOLUTION FIXING THE SALARY RATES AND BENEFITS FOR
EXECUTIVE MANAGEMENT EMPLOYEES.**

BE IT RESOLVED by the City Council of the City of Monterey Park as follows:

SECTION 1: *Executive Management Team.* The City's executive management team (the "EMT") is not represented by a bargaining unit and consists of unrepresented employees set forth below:

Assistant City Manager¹
City Librarian
Director of Community and Economic Development²
Director of Human Resources & Risk Management
Director of Management Services
Director of Public Works
Director of Recreation & Community Services
Fire Chief
Police Chief

SECTION 2: *Base Salary.* Effective the first day of the pay period following City Council approval of this resolution, EMT salaries will be in the range set forth in attached Exhibit "A," which is incorporated by reference (the "Base Salary").

SECTION 3: *COLA Increase.* The Base Salary for each current EMT employee governed by this Resolution, will be increased by two percent upon the effective date of this Resolution to reflect cost of living adjustments ("COLA") since the previous COLA adjustment.

SECTION 4: *Merit Pay Salary Advancement.* Separate from Section 3, EMT employees may also earn a salary advancement based upon their performance. Such a salary adjustment may be granted and calculated as follows:

- A. A salary advancement will be based upon the EMT employee's overall performance rating as demonstrated in the employee's most recent Performance Review issued by the City Manager. An EMT employee is eligible for salary advancement every 12 months, based on the anniversary date of their appointment to the EMT or at least 12 months after their last salary advancement (if any).
- B. Salary advancement is granted solely within the City Manager's discretion based upon the City Manager's determination of performance. Except for exceptional performance, salary advancement cannot exceed a total of five percent of an EMT employee's Base Salary ("Performance Percentage").
- C. In rare instances, and for exceptional performance, the City Manager may, in his or her sole discretion, also authorize up to two percent additional salary advancement ("Merit Percentage").

¹ This position is also currently acting as the Director of Recreation & Community Services.

² This position is currently vacant and is being managed by the Public Works Director.

- D. The City Manager may use the Performance Percentage, the Merit Percentage, or a combination of the Performance Percentage and Merit Percentage (collectively, the "Merit Pay Salary Advancement") to increase an EMT employee's Base Salary to the top of their salary range. Under no circumstances may an EMT employee's Base Salary exceed the top step of their salary range in Exhibit A.
- E. If the sum of the Merit Pay Salary Advancement granted by the City Manager causes an EMT employee's Base Salary to exceed the top step in Exhibit A, then the excess will be paid to the EMT employee in a lump sum.
- F. Any Merit Pay Salary Advancement granted by the City Manager will be calculated using the EMT employee's Base Salary at the time of the Performance Review and before any adjustment for a COLA.

SECTION 5: *Fair Labor Standards Act ("FLSA")*. Unless otherwise provided by federal law, EMT employees are designated as exempt from the provisions of the FLSA and are ineligible for overtime compensation.

SECTION 6: *Public Employees' Retirement System*. City is a contract member of the California Public Employees' Retirement System (CalPERS). Under this contract, all EMT employees, except the Police Chief and Fire Chief, are classified as "miscellaneous members" (as are all other non-sworn employees). The Police Chief is classified as local police and receives the same benefits as the sworn regular police, and the Fire Chief is classified as local fire and receives the same benefits as the sworn regular fire. The contract for EMT employees who are CalPERS members includes the following options:

- A. Beginning January 1, 2013, a 2% @ 62-Full formula –applies to new members to CalPERS or an individual with a 6-month break in service (Government Code § 7522.20).
- B. 2.7% @ 55-Full formula for Classic CalPERS members and with prior CalPERS service credit with no service break greater than 6 months (Government Code § 21354.5).
- C. Beginning January 1, 2013, a 2.7 % @ 57-Full formula applies to New Members to CalPERS or an individual with a 6-month break in service for local police and fire members only (Police Chief & Fire Chief) (Government Code § 7522.25(d)).
- D. 3% @ 55-Full formula for Classic CalPERS members and with prior CalPERS service credit with no service break greater than 6 months (Government Code § 21363.1) for local police and fire members only (Police Chief & Fire Chief).
- E. 1959 Survivor Benefit at funding Level 14 (Government Code § 21574).
- F. One Year Final Compensation (Government Code § 20042).
- G. Military Service Credit as Public Service (Government Code § 21024).
- H. Credit for Unused Sick Leave (Government Code § 20965).

SECTION 7: *CalPERS Retirement Contribution.* EMT employees will pay 100% of the employee's portion of CalPERS retirement contribution.

SECTION 8: *Medical.* The City participates in the CalPERS medical insurance program pursuant to the Public Employees' Medical and Hospital Care Act ("PEMHCA") to provide medical insurance benefits to EMT employees and retirees who qualify for PEMHCA benefits ("Annuitant"). City will make contributions to CalPERS equal to the PEMHCA minimum contribution (which is \$143 per month for 2021 and which is subject to change by CalPERS annually) for EMT employees and Annuitants that enroll in a CalPERS medical insurance plan. City also maintains an Internal Revenue Code Section 125 cafeteria plan. The City contributes up to the difference between \$1,375 per month and the PEMHCA minimum contribution into the cafeteria plan to be used for medical insurance for EMT employees enrolled in a CalPERS medical plan. Effective the first pay period that includes January 1, 2022, City will contribute up to the difference between \$1,475 per month and the PEMHCA minimum contribution into the cafeteria plan to be used for medical insurance only for EMT employees enrolled in a CalPERS medical plan.

SECTION 9: *Retiree Medical Benefits.* To the extent this Resolution governs EMT Annuitants who were employees before the effective date of this Resolution, the City Council intends that this Resolution be retroactively effective. This Resolution is of general application to EMT Annuitants who retired before its effective date. The benefits provided to individual EMT Annuitants may be affected by separate instruments including, without limitation, separation agreements. In the event of any conflict between such agreements and this Resolution, the separate instrument will govern the benefits provided to such EMT Annuitants.

- A. All EMT Annuitants who enroll in a CalPERS medical plan in retirement are eligible for a City paid contribution toward retiree medical benefits limited to the PEMHCA minimum contribution described above for EMT employees.
- B. Except as otherwise provided by separate instrument, EMT Annuitants who were City employees before January 1, 2016 who retired from City service before January 1, 2016, or after (if they were employed by the City continuously without a break in service from January 1, 2016 until separation) will receive a City monthly contribution to a Health Reimbursement Account ("HRA") equal to the difference between the PEMHCA minimum contribution and the maximum medical contribution available to them as an EMT employee at the time of separation.
- C. EMT Annuitants who were City employees before January 1, 2016 and who retire after this Resolution becomes effective will receive a City monthly contribution to a HRA equal to the difference between the PEMHCA minimum and \$1,375 per month. No participating Annuitants may receive cash if their chosen medical insurance benefit is less than the City's maximum monthly contribution to the HRA.
- D. EMT Annuitants who were City employees after January 1, 2016 who retire from City service after this Resolution becomes effective will receive a City monthly contribution to a HRA commensurate with the management employee associations most closely affiliated with their EMT position. Accordingly, the contribution for the Police Chief is the same as provided to members of the

Police Captain's Association; for the Fire Chief the contribution is the same as provided to members of the Professional Chief Officer's Association; and for all other EMT employees the contribution is the same as provided to members of the Monterey Park Mid-Manager's Association.

- E. EMT Annuitants who were City employees after January 1, 2016 who retire from City service after this Resolution becomes effective, may, but are not entitled to, receive credit for time worked at previous public agencies towards the years of service calculation for retiree medical benefits. The amount of time that is eligible for credit towards this benefit must be approved by the City Manager in his or her sole discretion.
- F. Medical insurance coverage chosen by an EMT Annuitant exceeding the City's PEMHCA contribution will be withheld by CalPERS from the EMT Annuitant's retirement benefit. To the extent that the Annuitant is entitled to a contribution above the PEMHCA minimum to the HRA, that HRA contribution can be directed by the Annuitant to be deposited by the HRA into the EMT Annuitant's bank account.

SECTION 10: *Opt Out and Cash in Lieu.* All EMT employees must enroll in an available City health program unless they opt out in accordance with this Resolution. An EMT employee may receive cash in lieu for opting out of City's health insurance program if the employee provides proof that the EMT employee and all individuals for whom the employee intends to claim a personal exemption deduction for the taxable year or years that begin or end in or with City's plan year to which the opt out applies ("tax family"), have or will have minimum essential coverage through another source (other than coverage in the individual market, whether or not obtained through Covered California) for the plan year to which the opt out arrangement applies ("opt out period"). The EMT employee must sign an attestation, under penalty of perjury, each plan year that the EMT employee seeks to opt out within 30 days after the start of the plan year. The opt-out payment cannot be made, and City will not make payment, if the City knows or has reason to know that the employee or tax family member does not have such alternative coverage or if the conditions in this paragraph are not otherwise satisfied. EMT employees who opt out of the City sponsored medical plan and comply with the attestation requirement will receive \$300 as taxable cash each month. Effective the first day of the pay period that includes January 1, 2022 EMT employees who opt out of the City sponsored medical plan and comply with the attestation requirement will receive \$500 as taxable cash each month. This amount is not considered as pensionable compensation for the purposes of CalPERS. All EMT employees agree to the necessary deductions from their pay for any of their chosen cafeteria plan benefits that exceed the maximums stated above. In addition, EMT employees are not eligible to receive taxable cash to the extent their chosen cafeteria plan benefits are less than maximums stated above.

SECTION 11: *Additional Benefits.* Additional benefits available through the cafeteria plan for EMT employees are:

- A. All EMT employees will receive \$130 per month City paid contribution towards dental insurance.
- B. All EMT employees will receive \$30 per month City paid contribution towards vision insurance.

C. All EMT employees will be provided \$150,000 term life insurance policy.

SECTION 12: *Deferred Compensation.* Effective the first day of the pay period following the effective date of this Resolution, EMT is eligible for up to \$100/per pay period matching deferred compensation contribution. Effective the first day of the pay period that includes July 1, 2022, City contribution match will be up to \$200/per pay period. Effective the first day of the pay period that includes July 1, 2023, City contribution match will be up to \$250/per pay period.

SECTION 13: *Education and Longevity Incentive.* EMT employees will receive education and longevity pay in the amount commensurate with their respective management employee associations. For purposes of this Section, incentives for the Police Chief are the same provided to the Police Mid-Management Association; incentives for the Fire Chief are the same provided to the Professional Chief Officers Association; and for all other EMT employees are the same provided to the Monterey Park Mid-Management Association. This is special compensation and is reported as such to CalPERS, to the extent legally permissible, pursuant to 2 Cal. Code of Regs. § 571(a)(1), Longevity Pay; and 2 Cal. Code Regs. § 571(a)(2), Educational Incentive Pay.

SECTION 14: *Long Term Disability.* All EMT employees will receive City paid long-term disability insurance.

SECTION 15: *Car Allowance.* The Police Chief, Fire Chief, and Director of Public Works may use a City vehicle for business use.

SECTION 16: *Sick Leave.* EMT employees will receive paid sick leave if continuously employed by City for more than 30 days. Sick leave is calculated at the rate of 7.333 hours for each full calendar month of continuous employment with City (88 hours annually). The maximum sick leave accrual is 800 hours.

SECTION 17: *Catastrophic Leave.* EMT employees are enrolled in the catastrophic leave program as described in Administrative Policy No. 30-10 "Catastrophic Leave Program." City will annually contribute 8 hours of sick leave on behalf of each EMT employee to the program that may be used by any City employee in accordance with the Catastrophic Leave Program, as amended.

SECTION 18: *Administrative Leave.* EMT employees will receive 80 hours of administrative leave each fiscal year. Any hours remaining from a previous fiscal year must be completely used not later than December 31st of each calendar year. Consequently, not more than 80 hours of administrative leave is available to an EMT employee between January 1st and June 30th each year. Administrative leave hours have no cash-out value.

SECTION 19: *Holiday Leave.* EMT employees receive the same Holiday accrual and benefits provided to the Monterey Park Mid-Management Association.

SECTION 20: *Vacation.* EMT employees will receive vacation accrual and benefits in the amount commensurate with their respective management employee associations. For purposes of this Section, accrual and use of vacation for the Police Chief is the same provided to the Police Captain's Association; accrual and use of vacation for the Fire Chief is the same provided to the Professional Chief Officers Association; and for all other EMT employees accrual and use of vacation is the same provided to the Monterey Park Mid-Management Association. The maximum vacation accrual is 500 hours. For EMT employees hired on or after the effective date

of this Resolution, the City Manager, in his/her sole discretion, may (but is not required to) provide credit for prior years of service an EMT employee earned with his/her prior employment with a public agency to calculate that EMT employee's monthly vacation accrual rate.

SECTION 21: *Leave Cash-Out.* Annually, EMT employees may cash out vacation, holiday and sick leave in the same amounts as other management level employees. Upon separation, retirement or death of an EMT employee, City will cash-out the unused balance of accrued sick leave to the employee or designated beneficiary in the same amounts as other management employees.

SECTION 22: *Uniform Allowance.* The Police Chief will receive uniform allowance pay as provided to the Police Captain's Association and the Fire Chief will receive uniform allowance pay as provided to the Chief Officer's Association. For "classic" members of the CalPERS system, the uniform allowance is special compensation and is reported as such to CalPERS, to the extent legally permissible, pursuant to 2 Cal. Code Regs. § 571(a)(5).

SECTION 23: *Other.* EMT employees will receive other general benefits such as family sick leave, bereavement leave, emergency leave, employee assistance program, leave of absences, military leave, tuition reimbursement and jury duty in the same manner provided to employees in the Monterey Park Mid-Management Association.

SECTION 24: *Termination and Severance.* Executives are at-will employees as described in Labor Code § 2922. Accordingly, the City Manager may terminate any EMT employee with or without cause. If an EMT employee is terminated from employment without cause, the City Manager may, in his or her sole discretion and without obligation, provide up to three months of severance pay. The City Manager does not have authority to provide severance pay to EMT employees who are terminated, or resign in lieu of termination, for cause.

SECTION 25: This Resolution may be executed with electronic signatures in accordance with Government Code of the State of California §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 26: The City Clerk is directed to certify the adoption of this Resolution. This Resolution supersedes all previous resolutions regarding the same subject-matter.

SECTION 27: This Resolution will become effective immediately upon adoption.

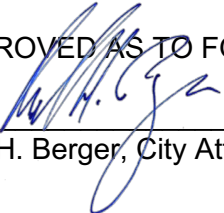
PASSED AND ADOPTED this ____ day of 2021.

Yvonne Yiu, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:



Karl H. Berger, City Attorney

Exhibit A
EXECUTIVE MANAGEMENT SALARY TABLE

Job Classification	Effective May 1, 2021, Upon City Council's Approval of Resolution 2021 (2%)			Effective December 25, 2021 (2%)			Effective December 24, 2022 (2%)		
	Low	High		Low	High		Low	High	
Police Chief	\$169,793	\$211,181		\$ 173,189	\$ 215,404		\$ 176,653	\$ 219,713	
Fire Chief	\$158,100	\$201,193		\$161,262	\$205,217		\$164,487	\$209,321	
Assistant City Manager	\$148,920	\$193,800		\$151,898	\$197,676		\$154,936	\$201,630	
Director of Public Works	\$135,834	\$174,039		\$138,551	\$177,519		\$141,322	\$181,070	
Director of Management Services	\$135,834	\$174,039		\$138,551	\$177,519		\$141,322	\$181,070	
Director of Human Resources & Risk Management	\$135,834	\$174,039		\$138,551	\$177,519		\$141,322	\$181,070	
Director of Community & Economic Development	\$135,834	\$174,039		\$138,551	\$177,519		\$141,322	\$181,070	
Director of Recreation & Community Services	\$115,672	\$148,569		\$117,986	\$151,541		\$120,345	\$154,572	
City Librarian	\$115,672	\$148,569		\$117,986	\$151,541		\$120,345	\$154,572	



City Council Staff Report

DATE: April 21, 2021

AGENDA ITEM NO: Consent Calendar
Agenda Item 3G

TO: The Honorable Mayor and City Council
FROM: Vincent D. Chang, City Clerk
SUBJECT: Professional Municipal Clerks Week Resolution

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt a Resolution declaring the week of May 2 through 8, 2021 as Professional Municipal Clerks Week in Monterey Park; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The Office of the City Clerk is celebrating the week of May 2-8, 2021 as Professional Municipal Clerks Week. This week, sponsored by the International Institute of Municipal Clerk's (IIMC) and celebrated annually, honors and recognizes the Municipal Clerk profession as a vital part of local government celebrated throughout the world including the United States, Canada and 15 other countries. We are enlisting your support in the form of a resolution to honor Professional Municipal Clerks for providing supports to the Council, departmental staff, other agencies, and residents of Monterey Park.

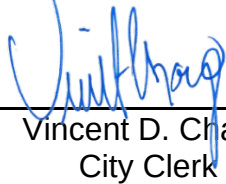
BACKGROUND:

Historically, the Office of the City Clerk recognizes and celebrates the hard work, commitment and devotion Professional Municipal Clerks provide to ensure the integrity and democracy process of Monterey Park residents.

FISCAL IMPACT:

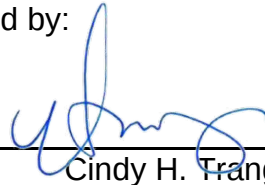
None.

Respectfully submitted by:



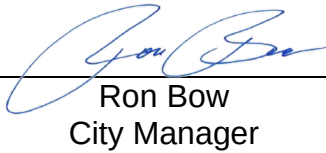
Vincent D. Chang
City Clerk

Prepared by:



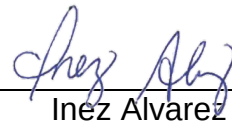
Cindy H. Trang
Deputy City Clerk

Reviewed by:



Ron Bow
City Manager

Reviewed by:



Inez Alvarez
Assistant City Manager

ATTACHMENT(S):

1. Draft Resolution

ATTACHMENT 1

Draft Resolution

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING MAY 2-8, 2021, PROFESSIONAL MUNICIPAL CLERKS WEEK IN MONTEREY PARK

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: The City Council finds as follows:

- A. The Monterey Park Office of the City Clerk is celebrating the week of May 2-8, 2020 as Professional Municipal Clerks Week. This week, sponsored by the International Institute of Municipal Clerk's (IIMC), honors and recognizes the Municipal Clerk profession as a vital part of local government celebrated throughout the world including the United States, Canada and 15 other countries.
- B. In 1984 and in 1994, Presidents Ronald Reagan and Bill Clinton, respectively, signed a Proclamation officially declaring Professional Municipal Clerks Week the first full week of May and recognizing the essential role Professional Municipal Clerks play in local government.
- C. Although it is one of the oldest positions in local government, few people realize the vital services Professional Municipal Clerks perform for their community. Primarily, they act as the cornerstone of their council. They also prepare the council agendas, record and index minutes and maintain the ordinances and resolutions files. Other responsibilities include keeping the official records of the city, conducting local elections and processing permits.
- D. The Office of the City Clerk provides the professional link between the residents, the local governing bodies and agencies of government at other levels. Professional Municipal Clerks serve as the information center on functions of local government and community acting as the contact office for general information, public records requests, receipt of claims and subpoenas, and provide passports services.
- E. Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all and

continually strive to improve the administration of the affairs of the Office of the City Clerk.

- F. We are confident that you will stand behind the commitment and devotion Professional Municipal Clerks provide to ensure the integrity and democracy process of Monterey Park residents.
- G. The City of Monterey Park recognizes and celebrates the hard work of these dedicated professionals and declare May 2 through 8, 2021 as Professional Municipal Clerk Week in Monterey Park, honoring and recognizing the essential role Professional Municipal Clerks play in local government.

SECTION 2: *Electronic Signatures.* This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 3: *Recordation.* The Mayor, or presiding officer, is authorized to sign this Resolution signifying its adoption by the City Council of the City of Monterey Park and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 4: *Effective Date.* This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 21st day of April, 2021.

Yvonne Yiu, Mayor
Monterey Park, California

Attest:

Vincent D. Chang, City Clerk
Monterey Park, California

State of California)
County of Los Angeles) §.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. was duly and regularly adopted by the City Council of the City of Monterey Park at a regular meeting held on the 21st day of April, 2021, by the following vote:

Ayes:	Council Members:
Noes:	Council Members:
Absent:	Council Members:
Abstain:	Council Members:

Dated this 21st day of April, 2021.

Vincent D. Chang, City Clerk
Monterey Park, California



City Council Staff Report

DATE: April 21, 2021

AGENDA ITEM NO: Consent Calendar
Agenda Item 3H

TO: The Honorable Mayor and City Council
FROM: Kelly Gordon, Chief of Police
SUBJECT: A resolution of the City Council of the City of Monterey Park, California declaring Wednesday, April 28, 2021 to be "Denim Day Monterey Park".

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting a resolution declaring Wednesday, April 28, 2021 as "Denim Day Monterey Park"; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

"Denim Day" was established in 1999 after the California Legislature's Women's Caucus learned of a protest of a court decision that occurred in Italy. Enraged by the verdict and the judge's statement, within a matter of hours the women of the Italian Parliament launched into immediate action and protested by wearing jeans to work. This call to action motivated the California legislators to do the same. Peace Over Violence, a Los Angeles County based Sexual Assault and Domestic Violence victims' advocacy organization promoted the idea and the first "Denim Day-L.A." was created. "Denim Day" is now recognized throughout the United States.

BACKGROUND:

The United States Government has declared April as "Sexual Assault Awareness Month." As part of "Sexual Assault Awareness Month," Peace Over Violence, a Los Angeles County based Sexual Assault and Domestic Violence Victim Advocacy Organization, has declared April 28, 2021 as "Denim Day" in Los Angeles County and the USA.

"Denim Day" was established in 1999 after the California Legislature's Women's Caucus learned of a protest of a court decision that occurred in Italy. The Italian Supreme Court overturned a rape conviction. In overturning the conviction, the Chief Judge stated that because the victim wore tight jeans she had to have helped the perpetrator remove them no longer making it rape but consensual sex.

Enraged by the verdict and the judge's statement, within a matter of hours the women of the Italian Parliament launched into immediate action and protested by wearing jeans to work. This call to action motivated the California legislators to do the same. Peace Over Violence, a Los Angeles County based Sexual Assault and Domestic Violence victims' advocacy organization promoted the idea and the first "Denim Day-L.A." was created. "Denim Day" is now recognized throughout the United States.

The Monterey Park City Council first recognized "Denim Day" in 2011. On "Denim Day", City Employees are encouraged to wear jeans to work as a show of support for Sexual Assault victims and as a sign that Sexual Assault will not be tolerated in our society. Businesses throughout the city are encouraged to participate as well.

Respectfully submitted by:



Kelly Gordon
Chief of Police

Approved by:



Ron Bow
City Manager

ATTACHMENT:

1. Resolution

ATTACHMENT 1

Resolution

RESOLUTION NO.

A RESOLUTION Declaring April 28, 2021 to be “Denim Day Monterey Park”, supporting sexual abuse awareness and the belief that there is no excuse and never an invitation to rape.

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: The City Council finds as follows:

- A.** The United States Government has declared April as “Sexual Assault Awareness Month” and Peace Over Violence, a Los Angeles County based Sexual Assault and Domestic Violence Victim Advocacy Organization, has declared April 28, 2021 as “Denim Day” in Los Angeles County and the USA.
- B.** “Denim Day” is intended to draw attention to the fact that rape and sexual assault remain serious issues in our society.
- C.** Harmful attitudes about rape and sexual assault allow these crimes to persist and allow victims and survivors to be re-victimized.
- D.** “Denim Day” was instituted to call attention to misconceptions and misinformation about rape and sexual assault, and the problem that many in society remain disturbingly uninformed with respect to issues of sexual assault and rape.
- E.** With proper education on the matter, there is compelling evidence that we can be successful in reducing incidents of this physically and psychologically damaging crime.
- F.** The members of the Monterey Park City Council strongly support the efforts of Peace Over Violence to educate people in our community about the true impact of rape and sexual assault in Southern California.
- G.** In future years, members of the Monterey Park City Council and City Staff will be encouraged to wear jeans the day of the City Council meeting when “Denim Day” resolutions are on the agenda for the City Council approval to bring about awareness of the upcoming “Denim Day” observance.
- H.** April 28, 2021 is “Denim Day” in the City of Monterey Park. That City Employees, along with residents, business persons, students, and visitors to the City are urged to wear jeans April 28, 2021 to help communicate the message that there is “no excuse and never an invitation to rape.”

SECTION 2: *Electronic Signatures*. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 3: *Recordation*. The Mayor, or presiding officer, is authorized to sign this Resolution signifying its adoption by the City Council of the City of Monterey Park and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 4: *Effective Date*. This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this ____ day of _____, 2021.

Yvonne Yiu, Mayor

Attest:

Vincent Chang, City Clerk



City Council Staff Report

DATE: April 21, 2021

AGENDA ITEM NO: New Business
Agenda Item 5A

TO: The Honorable Mayor and City Council

FROM: Ron Bow, City Manager
Joseph Torres, Economic Development Manager

SUBJECT: Introducing and waiving the first reading of an ordinance extending the effective date for the 2020 Monterey Park Business Recovery Program from July 1, 2021 to December 30, 2022

RECOMMENDATION:

It is recommended that the City Council consider:

1. Introducing and waiving the first reading of an ordinance extending the effective date for the 2020 Monterey Park Business Recovery Program from July 1, 2021 to December 30, 2022.
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Since March 11, 2020, the City (and the nation) has been in a declared state of local emergency due to the COVID-19 pandemic (the "Emergency"). This Emergency has had a devastating effect on the City's battered restaurant industry, risking permanently losing businesses, jobs, and community assets. Following staff's analysis of the overwhelming effect this Emergency has had on our City's restaurant community, staff has determined that it is in the City's best interest to extend the outdoor dining and events permit regulations (the "Program") to December 30, 2022. This will give the City Manager additional time to recommend appropriate changes to the Monterey Park Municipal Code that will help promote the City Council's intent to assist local businesses recover from the Emergency.

FISCAL IMPACT:

There are no direct foreseeable direct costs with extending the Program. It is anticipated that the program will assist local businesses. This will also help stabilize the City's revenue projections for budgeting purposes.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Ron Bow", is written over a horizontal line.

Ron Bow
City Manager

Prepared by:

A handwritten signature in blue ink, appearing to read "Joseph Torres", is written over a horizontal line.

Joseph Torres
Economic Development Manager

Reviewed by:



Karl H. Berger
City Attorney

ATTACHMENTS:

1. Ordinance extending the time of the 2020 Monterey Park Business Recovery Program from July 1, 2021 to December 30, 2022.
2. Ordinance 2197 amending the 2020 Monterey Park Business Recovery Program and extending its effective date to July 1, 2021.

ATTACHMENT 1

Draft Ordinance

ORDINANCE NO. ____

AN ORDINANCE AMENDING THE 2020 MONTEREY PARK BUSINESS RECOVERY PROGRAM AND EXTENDING ITS EFFECTIVE DATE TO DECEMBER 30, 2022.

The City Council does ordain as follows:

SECTION 1. *Findings.* The City Council finds, determines and declares as follows:

- A. Since March 11, 2020, the City (and the nation) has been in a declared a state of local emergency due to the COVID-19 Pandemic (the "Emergency").
- B. During the Emergency, the City Council adopted a series of regulations (Ordinance Nos. 2178, 2182, 2184, and 2185) which are, collectively, the 2020 Monterey Park Business Recovery Program (the "Program").
- C. Since the Program was adopted, the City Council took various actions to codify various regulations on a permanent basis. Most of the Program is now codified within the Monterey Park Municipal Code ("MPMC"). The remaining temporary regulations that affect outdoor dining and events within the Program will expire June 30, 2021.
- D. The City Manager and Economic Development Manager provided a report to the City Council regarding the ongoing efforts to stimulate the local economy by using the Program's regulations. Based upon that report, the City Council finds it is in the public interest to extend the outdoor dining and events permit regulations to 2022. This will give the City Manager additional time to recommend appropriate changes to the Monterey Park Municipal Code ("MPMC") that will help promote the City Council's intent to assist local businesses recover from the Emergency.

SECTION 2. *Environmental Assessment.* This Ordinance was reviewed pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regulations §§15000, *et seq.*, the "CEQA Guidelines"). Adopting this Ordinance is exempt from further environmental review because it establishes rules and procedures for operation of existing facilities; minor temporary use of land; minor alterations in land use; new construction of small structures; and minor structures accessory to existing commercial facilities. The Ordinance, therefore, is categorically exempt from further CEQA review under CEQA Guidelines §§ 15301; 15303, 15304(e); 15305; and 15311. Further, the adopting the ordinance is also exempt from review under CEQA pursuant to CEQA Guidelines § 15061(b)(3) because the ordinance is for general policies and procedure-making. It can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment. Individual projects utilizing the 2020 Monterey Park Business Recovery Program will each be separately subject to an

environmental assessment. Finally, this Ordinance is exempt from further review pursuant to CEQA Guidelines § 15269(a) because the protection of public and private property is necessary to maintain service essential to the public, health and welfare.¹

SECTION 3. *Extension of Time.* The Sunset Clause set forth in Section 3 of Ordinance No. 2197 (adopted November 4, 2020) is further extended until December 30, 2022. To ensure that the City Manager reviews the MPMC as contemplated by the 2020 Monterey Park Business Recovery Program, this Ordinance (and, therefore, the Program) will automatically be repealed and will become ineffective on December 31, 2022, unless the City Council takes additional action to extend the effectiveness of this Ordinance or supersedes it via a subsequently adopted Ordinance.

SECTION 4. *Amendments.* The portions of the Program codified within the MPMC take supersede all portions of the Program that are uncoded. Accordingly, any conflict between the MPMC and the remaining portions of the Program will be resolved in favor of the MPMC.

SECTION 5. *Construction.* This Ordinance must be broadly construed to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 6. *Enforceability.* Amendment or repeal of any provision of any previously adopted Ordinance does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 7. *Validity of Previous Code Sections.* If this entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal or amendment of any other ordinance by this Ordinance will be rendered void and cause such previous ordinance to remain in full force and effect for all purposes.

SECTION 8. *Reliance on Record.* Every one of the findings and determinations in this Ordinance are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 9. *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this

¹ CEQA findings regarding an anticipated imminent emergency are valid (see *CalBeach Advocates v. City of Solana Beach* (2002) 103 Cal.App.4th 529).

end, the provisions of this Ordinance are severable.

SECTION 10. *Recording.* The City Clerk, or her duly appointed deputy, is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within 15 days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 11. *Electronic Signatures.* Pursuant to MPMC Chapter 3.95, this Ordinance may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 12. *Effective Date.* This Ordinance will become effective 30 days after its adoption and remain effective unless superseded or repealed.

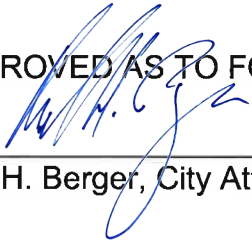
PASSED AND ADOPTED this ____ day of _____, 2021.

Yvonne Yiu, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:



Karl H. Berger, City Attorney

ATTACHMENT 2

Ordinance No. 2197

ORDINANCE NO. 2197

AN ORDINANCE AMENDING THE 2020 MONTEREY PARK BUSINESS RECOVERY PROGRAM AND EXTENDING ITS EFFECTIVE DATE TO JULY 1, 2021.

The City Council does ordain as follows:

SECTION 1. *Findings.* The City Council finds, determines and declares as follows:

- A. Since March 11, 2020, the City (and the nation) has been in a declared a state of local emergency due to the COVID-19 Pandemic (the "Emergency").
- B. In July, the City Council adopted a series of regulations (Ordinance Nos. 2178, 2182, 2184, and 2185) which are, collectively, the 2020 Monterey Park Business Recovery Program (the "Program").
- C. To ensure that that the temporary regulations adopted by the Program would be properly vetted and implemented, the City Council determined that the Program would terminate on December 31, 2020 unless otherwise extended.
- D. Since the Program was adopted, the City Council took various actions to codify various regulations on a permanent basis. The bulk of the Program, however, continues to constitute temporary regulations that will expire at the end of 2020.
- E. The City Manager and Economic Development Manager provided a report to the City Council regarding the ongoing efforts to stimulate the local economy by using the Program's regulations. Based upon that report, the City Council finds it is in the public interest to extend the Program's effective date to 2021. This will give the City Manager additional time to recommend appropriate changes to the Monterey Park Municipal Code ("MPMC") that will help promote the City Council's intent to assist local businesses recover from the Emergency.

SECTION 2. *Environmental Assessment.* This Ordinance was reviewed pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regulations §§15000, *et seq.*, the "CEQA Guidelines"). Adopting this Ordinance is exempt from further environmental review because it establishes rules and procedures for operation of existing facilities; minor temporary use of land; minor alterations in land use; new construction of small structures; and minor structures accessory to existing commercial facilities. The Ordinance, therefore, is categorically exempt from further CEQA review under CEQA Guidelines §§ 15301; 15303, 15304(e); 15305; and 15311. Further, the adopting the ordinance is also exempt from review under CEQA pursuant to CEQA

Guidelines § 15061(b)(3) because the ordinance is for general policies and procedure-making. It can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment. Individual projects utilizing the 2020 Monterey Park Business Recovery Program will each be separately subject to an environmental assessment. Finally, this Ordinance is exempt from further review pursuant to CEQA Guidelines § 15269(a) because the protection of public and private property is necessary to maintain service essential to the public, health and welfare.¹

SECTION 3. *Extension of Time.* The Sunset Clauses set forth in Section 6 of Ordinance Nos. 2178 and 2182; and Section 14 of Ordinance Nos. 2184 and 2185 are extended until June 30, 2021. To ensure that the City Manager reviews the MPMC as contemplated by the 2020 Monterey Park Business Recovery Program, this Ordinance (and, therefore, the Program) will automatically be repealed and will become ineffective on July 1, 2021, unless the City Council takes additional action to extend the effectiveness of this Ordinance or supersedes it via a subsequently adopted Ordinance.

SECTION 4. *Amendments.* Exhibit C to Ordinance Nos. 2184 and 2185 (the Business Recovery Development Agreement Zone) was superseded by Ordinance No. 2193. Accordingly, Exhibit C was amended as set forth in Ordinance No. 2193.

SECTION 5. *Construction.* This Ordinance must be broadly construed to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 6. *Enforceability.* Amendment or repeal of any provision of any previously adopted Ordinance does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 7. *Validity of Previous Code Sections.* If this entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal or amendment of any other ordinance by this Ordinance will be rendered void and cause such previous ordinance to remain in full force and effect for all purposes.

SECTION 8. *Reliance on Record.* Each and every one of the findings and determinations in this Ordinance are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

¹ CEQA findings regarding an anticipated imminent emergency are valid (see *CalBeach Advocates v. City of Solana Beach* (2002) 103 Cal.App.4th 529).

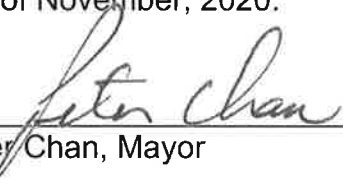
SECTION 9. *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 10. *Recording.* The City Clerk, or her duly appointed deputy, is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within 15 days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 11. *Electronic Signatures.* This Ordinance may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

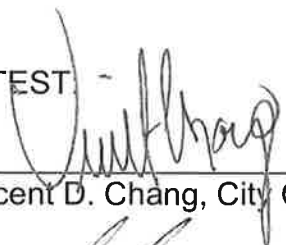
SECTION 12. *Effective Date.* This Ordinance will become effective 30 days after its adoption and remain effective unless superseded or repealed.

PASSED AND ADOPTED this 4th day of November, 2020.



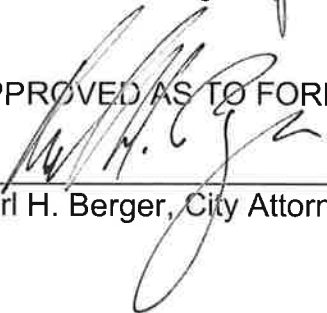
Peter Chan, Mayor

ATTEST:



Vincent D. Chang, City Clerk

APPROVED AS TO FORM:



Karl H. Berger, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Ordinance No. 2197 was introduced, and placed upon its first reading at a regular meeting of the City Council of the City of Monterey Park, held on the 21st day of October, 2020. That thereafter on the 4th day of November, 2020, said Ordinance was duly passed, approved and adopted by the following vote:

Ayes:	Council Members: Liang, Sornoso, Lo, Yiu, Chan
Noes:	Council Members: None
Absent:	Council Members: None
Abstain:	Council Members: None

Dated this 4th day of November, 2020.



Vincent D. Chang, City Clerk
City of Monterey Park, California



City Council Staff Report

DATE: April 21, 2021

AGENDA ITEM NO: New Business
Agenda Item 5B

TO: The Honorable Mayor and City Council
FROM: Ron Bow, City Manager
SUBJECT: A Resolution of the City Council of the City of Monterey Park, California
Appointing Council Representatives to Specific Organizations

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting a Resolution appointing representatives to specific organizations; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City Council generally appoints representatives to various regional and community organizations annually. Appointments are recommended by the Mayor and confirmed by the City Council.

BACKGROUND:

There are currently 10 associations/organizations requiring a City Council representative. One organization, the Los Angeles County Sanitation District, requires that the Mayor be the Council representative. The alternate representative has traditionally been the Mayor Pro Tem. Attached for reference is Resolution No. 12152 which lists the current appointments.

FISCAL IMPACT:

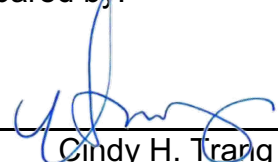
None.

Respectfully submitted by:



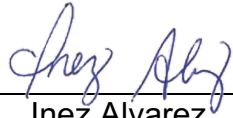
Ron Bow
City Manager

Prepared by:



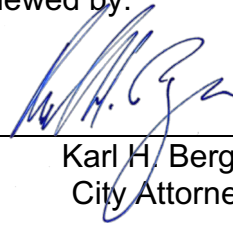
Cindy H. Trang
Deputy City Clerk

Reviewed by:



Inez Alvarez
Assistant City Manager

Reviewed by:



Karl H. Berger
City Attorney

ATTACHMENTS

1. Resolution No. 12152
2. Draft Resolution

ATTACHMENT 1

Resolution No. 12152

RESOLUTION NO. 12152

A RESOLUTION ASSIGNING REPRESENTATIVES TO SPECIFIC ORGANIZATIONS IN ACCORDANCE WITH SECTION VIII OF THE CITY COUNCIL POLICIES AND PROCEDURES.

The City Council does resolve as follows:

SECTION 1. The City Council finds and declares that:

- A. The City Council of the City of Monterey Park supports Elected Official representation in local associations and organizations.
- B. These specific local associations and organizations require Elected Official and/or staff representation.
- C. Section VIII of the City Council's Policies and Procedures requires the City Council to review all Committee/Organization assignments each April; however, due to the election of a newly Council Member, a review of the appointments is required sooner. Appointments are made at the recommendation of the Mayor, with City Council Approval.

SECTION 2. Council Members are appointed to the following local associations and organizations:

Board of Education/City Council Joint Use Committee (Alhambra School District)

Representative: Henry Lo

Representative: Hans Liang

Staff Representative: Director of Recreation and Community Services

California Contract Cities Association

Representative: Yvonne Yiu

Alternate: Henry Lo

Independent Cities Association

Representative: Yvonne Yiu

Alternate:

League of California Cities

Representative: Fred Sornoso

Alternate: Yvonne Yiu

Los Angeles County Sanitation District

Representative: Mayor

Alternate: Mayor Pro Tem

San Gabriel Valley Council of Governments

Representative: Peter Chan

Alternate: Henry Lo

San Gabriel Valley Economic Partnership

Representative: Fred Sornoso

Alternate: Yvonne Yiu

San Gabriel Valley Mosquito Abatement District:

Representative: Joseph Leon

Sister City Commission

Representative: Peter Chan

Alternate: Hans Liang

Southern California Association of Governments (SCAG)

Representative: Hans Liang

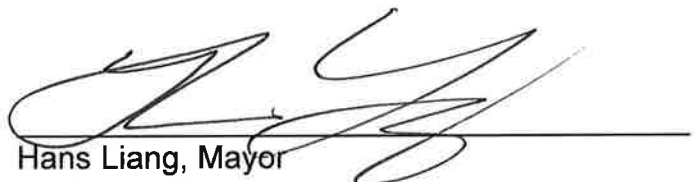
LAX Roundtable

Representative: Yvonne Yiu

Alternate: Henry Lo

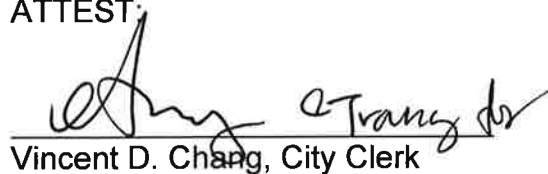
SECTION 3. This Resolution takes effect immediately upon its adoption. The City Clerk is directed to certify to the adoption of this Resolution and enter it into the book of original Resolutions.

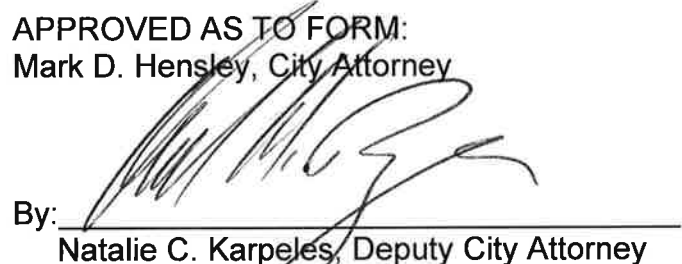
PASSED, APPROVED, AND ADOPTED this 15th day of April, 2020.


Hans Liang, Mayor

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

ATTEST:


Vincent D. Chang, City Clerk

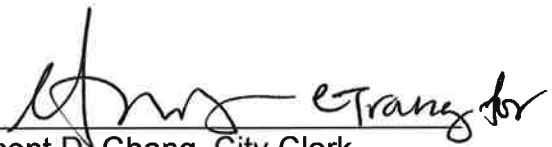
By: 
Natalie C. Karpeles, Deputy City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. 12152 was duly adopted by the City Council of the City of Monterey Park at a regular meeting held on the 15th of April 2020, by the following vote of the Council:

Ayes:	Council Members: Yiu, Lo, Sornoso, Chan, Liang
Noes:	Council Members: None
Absent:	Council Members: None
Abstain:	Council Members: None

Dated this 15th day of April, 2020.



Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Draft Resolution

RESOLUTION NO.

A RESOLUTION APPOINTING CITY COUNCILMEMBERS TO SPECIFIC ORGANIZATIONS.

The City Council does resolve as follows:

SECTION 1. The City Council finds and declares that:

- A. The City Council of the City of Monterey Park supports Elected Official representation in local associations and organizations.
- B. These specific local associations and organizations require Elected Official and/or staff representation.
- C. The City Council reviews all Committee/Organization assignments annually, and appointments are made at the recommendation of the Mayor, with City Council Approval.

SECTION 2. Council Members are appointed to the following local associations and organizations:

**Board of Education/City Council Joint Use
Committee (Alhambra School District)**

Representative:

Representative:

**Staff
Representative:**

California Contract Cities Association

Representative:

Alternate:

Independent Cities Association

Representative:

Alternate:

League of California Cities

Representative:

Alternate:

Los Angeles County Sanitation District

Representative: Mayor

Alternate: Mayor Pro Tem

San Gabriel Valley Council of Governments

Representative:

Alternate:

San Gabriel Valley Economic Partnership

Representative:

Alternate:

**San Gabriel Valley Mosquito Abatement
District:**

Representative:

Sister City Commission

Representative:

Alternate:

**Southern California Association of
Governments (SCAG)**

Representative:

LAX Roundtable

Representative:

Alternate:

SECTION 3. This Resolution takes effect immediately upon its adoption. The City Clerk is directed to certify to the adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 4. *Electronic Signatures.* This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

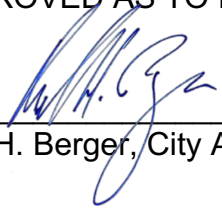
PASSED, APPROVED, AND ADOPTED this day of , 2021.

Yvonne Yiu, Mayor

ATTEST:

APPROVED AS TO FORM:

Vincent D. Chang, City Clerk



Karl H. Berger, City Attorney

State of California)
County of Los Angeles) §.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. was duly and regularly adopted by the City Council of the City of Monterey Park at a regular meeting held on the day of , by the following vote:

Ayes:	Council Members:
Noes:	Council Members:
Absent:	Council Members:
Abstain:	Council Members:

Dated this day of 2021.

Vincent D. Chang, City Clerk
Monterey Park, California