

**COMMUNITY PARTICIPATION COMMISSION
OF MONTEREY PARK
AGENDA**

**SPECIAL MEETING
MONTEREY PARK CITY HALL, COMMUNITY ROOM
320 WEST NEWMARK AVENUE, MONTEREY PARK CA 91754**

**TUESDAY
June 25, 2024
6:00 PM**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

LAND ACKNOWLEDGEMENT

We would like to acknowledge that the land we inhabit today was once known as Tovangaar, the home of the Gabrieleño-Tongva people. We show our respect to the Gabrieleño-Tongva people, as well as all Indigenous people, past, present, and future, and honor their labor as original caretakers of this land. We commit to uplifting the Gabrieleño-Tongva people, invite you to acknowledge the history, and join us in caring for this land.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at <http://www.montereypark.ca.gov/AgendaCenter>.

PUBLIC PARTICIPATION

You may speak up to 5 minutes on an Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Chairperson and Commissioner members may change the amount of time allowed for speakers. Written Communication will be accepted up to 24 hours before the meeting via email to recreation@montereypark.ca.gov.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at 626-307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

FLAG SALUTE

ROLL CALL – Oriana Chan, Caroucel Chuateco, Rosalyn Escobar, Mary Ann Garcia-Barlow, Sandra Hidalgo, Shirley Hwong, Fabian Raygosa, Carol Sullivan, Isabel Wu, William Yen

Youth Members - Kayla Flores, Kailia Garfield, Isabella Lee, Allison Newman, Joleen Wong

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS

1-B. STAFF UPDATES ON UPCOMING CITY SPECIAL EVENTS AND PROGRAMS - DISCUSSION ONLY.

[2.] OLD BUSINESS

None.

[3.] NEW BUSINESS

3-A. JOINT MEETING OF THE COMMISSIONS, COMMITTEES, AND BOARDS OF MONTEREY PARK SPECIAL MEETING MINUTES

It is recommended that the Community Participation Commission

- (1) Approve the minutes for the Special Joint Meeting of the Commissions, Committees, and boards of Monterey Park of April 22, 2024; and
- (2) Take such additional, related action that may be desirable.

3-B. COMMUNITY PARTICIPATION COMMISSION MINUTES

It is recommended that the Community Participation Commission

- (3) Approve the minutes for the regular meeting of May 21, 2024; and
- (4) Take such additional, related action that may be desirable.

3-C. HOLLYWOOD BOWL TRIP (Discussion Only)

[4.] COMMISSION COMMUNICATIONS

ADJOURN

ATTACHMENT:

1. 3-A – April 22, 2024 Joint Meeting of the Commissions Minutes
2. 3-B – May 21, 2024 Regular Community Participation Commission Minutes

**MINUTES
JOINT MEETING OF THE COMMISSIONS, COMMITTEES, AND BOARDS OF
MONTEREY PARK**

**SPECIAL MEETING
APRIL 22, 2024**

The Commissions, Committees, and Boards, collectively “Commissions” of the City of Monterey Park held a Special Meeting in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Monday, April 22, 2024, at 6:00 p.m.

CALL TO ORDER:

City Clerk Maychelle Yee called the meeting to order at 6:05 p.m.

FLAG SALUTE:

City Clerk Yee led the Flag Salute.

ROLL CALL:

The Staff Liaisons for each Commission called the roll:

Recreation Manager Christina Alatorre for Commission on Aging	Present: Rufus Sprague Absent: Siu Ying Fong, Paul Isozaki, Charles Mau, Alex Tang, Betty Wang
Economic Development Manager Joseph Torres for Business Improvement District Advisory Committee	Present: Josephine Louie arrived at 6:13 p.m., Zhen Wu arrived at 6:10 p.m. Absent: Gene Jeng, Jessy Li, Elizabeth Yang
Recreation Manager Christina Alatorre for Community Participation Commission	Present: Caroucel Kim Chuateco, Rosalyn Escobar, Kayla Flores arrived at 6:11 p.m., Mary Ann Garcia-Barlow, Kaila Garfield, Isabella Lee, William Yen Absent: Oriana Chan, Sandy Hidalgo, Shirley Hwong, Isabella Lee, Allison Newman, Fabian Raygosa, Carol Ann Sullivan Joleen Wong, Isabel Wu
Senior Planner Beth Chow for Design Review Board	Present: Katherine Guevarra, Dennis Lee Absent: Matthew Lum, Philip Smith
Economic Development Manager Joseph Torres for Economic Development Advisory Commission	Present: Dora Leung, Tomas Wong Absent: Alexander Fung, Amy Newman, Billy Yeung

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Director of Public Works Shawn Igoe for Environmental Commission	Present: Laura Gallegos, Danielle Sprague Absent: Thuy Hua, Kathy Ko, Faria Rashid Upama
City Librarian Kristin Olivarez for Library Board of Trustees	Present: Ricky Choi, Lisa Duong, Travis Kaya, Jennifer Love Tang arrived at 6:25 p.m. Absent: None
Director of HR & Risk Management Christine Tomikawa for Personnel Board	Present: Liane Kwan, Gustavo Reynoso, Grace Yeh Absent: None
Senior Planner Beth Chow for Planning Commission	Present: Peter Fung, Tammy Sam Absent: Jack Chiang, Johnny Kwok, Bethelwel Wilson
Recreation Manager Christina Alatorre for Recreation and Parks Commission	Present: Paul Duke Lee arrived at 6:30 p.m., Peter Lin Absent: Jesse Chang, Gary Lau, Barbara Ngai
Director of Public Works Shawn Igoe for Traffic Commission	Present: Ramon Grajeda, Paul Perez, Michael Wong Absent: Daisy Ma, Allan Shatkin

ALSO PRESENT: City Manager Inez Alvarez, Assistant City Manager Diana Garcia, Director of Public Works Shawn Igoe, Community Development Director Jessica Serrano, City Librarian Kristin Olivarez, Director of Finance Martha Garcia, Interim Fire Chief Chris Thompson, Finance Manager Laura Borjon, Recreation Manager Christina Alatorre, Economic Development Manager Joseph Torres, Senior Planner Beth Chow, Economic Development Specialist Janice Huynh, Deputy City Clerk Cindy Trang

City Clerk Yee declared at 6:30 p.m. that the following commissions were adjourned due to a lack of a quorum: Commission on Aging, Business Improvement District Advisory Committee, Design Review Board, Economic Development Advisory Commission, Environmental Commission, Planning Commission, Recreation and Parks Commission.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

PUBLIC COMMUNICATIONS

None.

1. PRESENTATION

Matters listed under presentation are informational content and for discussion only.

1-A. BUDGET AND FISCAL STABILITY

Consultant Robb Korinke of GrassrootsLab, gave a PowerPoint presentation on Monterey Park's budget and fiscal stability.

He mentioned that the City is considering modernizing its Business License Tax and/or Transient Occupancy Taxes by placing possibly two ballot measures on the Monterey Park General Election scheduled for November 5, 2024.

Following the presentation, a Questions & Answers session ensued addressing questions from the audience regarding the financial forecast and potential ballot measures.

1-B. BOARDS AND COMMISSIONS OVERVIEW

The staff liaisons for each commission introduced themselves and gave a brief overview of their respective commissions. City Manager Alvarez and Assistant City Manager Garcia presented the PowerPoint presentation on general requirements for service, core principles - code of conduct, implementing core principles, general policies and procedures, and commissions' subject matter jurisdiction.

1-C. PARK SYSTEM MASTER PLAN

Recreation Manager Alatorre talked about the importance of the Park System Master Plan survey and presented a PowerPoint slide on methods for taking the survey. She encouraged all residents to take the survey.

1-D. ECONOMIC DEVELOPMENT STRATEGIC PLAN

Economic Development Manager Torres presented a PowerPoint presentation regarding the Economic Strategic Plan and encouraged residents to attend the Community Input Sessions scheduled for April 25, 2024.

2. NEW BUSINESS

2-A. OATH OF OFFICE TO DESIGN REVIEW BOARD MEMBERS KATHERINE GUEVARRA AND DENNIS LEE AND DISTRIBUTION OF THE FOLLOWING TO THE NEWLY APPOINTED COMMISSIONERS: COMMISSION HANDBOOK, SOCIAL MEDIA POLICY AND THE CODE OF CONDUCT

Action Taken: City Clerk Yee administered the Oath of Office to Katherine Guevarra and Dennis Lee. Senior Planner Chow reported that the Commission Handbook, Social Media Policy and the Code of Conduct will be emailed to the new appointed Board Members after the meeting.

3. CONSENT CALENDAR ITEMS FOR THE PERSONNEL BOARD AND THE DESIGN REVIEW BOARD ONLY

All items under the Consent Calendar are considered to be routine and will be enacted by one motion.

3-A. MINUTES FOR THE PERSONNEL BOARD

Approving the minutes from the regular meeting of October 26, 2022; and

Action Taken: The Board approved the minutes from the regular meeting of October 26, 2022.

Motion: Moved by Board Member Reynoso and seconded by Board Member Yeh, motion carried by the following vote:

Ayes:	Board Members:	Reynoso, Yeh, Kwan
Noes:	Board Members:	None
Absent:	Board Members:	None
Abstain:	Board Members:	None
Recusal:	Board Members:	None

3-B. MINUTES FOR THE DESIGN REVIEW BOARD

Approving the minutes from the regular meetings of January 21, 2020 and February 18, 2020; and

Recommendations: It is recommended that the Design Review Board consider: (1) Approving the minutes from the regular meetings of January 21, 2020 and February 18, 2020; and (2) Taking such additional, related, action that may be desirable.

Action Taken: This item was not heard due to lack of a quorum for the Design Review Board.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:26 p.m.



Maychelle Yee
City Clerk

**MINUTES
CITY OF MONTEREY PARK
COMMUNITY PARTICIPATION COMMISSION
REGULAR MEETING
Tuesday, May 21, 2024**

The Community Participation Commission of the City of Monterey Park held a regular meeting on Tuesday, May 21, 2024, at 6:00 p.m.

CALL TO ORDER:

Director Robert Aguirre called the meeting to order at 6:00 p.m.

FLAG SALUTE:

Commissioner Hwong led the flag salute.

ROLL CALL:

Director of Recreation and Community Services Robert Aguirre called the roll:

Commissioners Present: Oriana Chan, Sandra Hidalgo, Shirley Hwong, Fabian Raygosa,
Carol Sullivan, Isabel Wu

Commissioners Absent: Caroucel Chuateco, Rosalyn Escobar, Mary Ann Garia-Barlow,
William Yen

Youth Members Present: Allison Newman, Joleen Wong

Youth Members Absent: Kayla Flores, Kailia Garfield, Isabella Lee

Staff Present: Robert Aguirre, Director of Recreation & Community Services,

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTION

ORAL AND WRITTEN COMMUNICATIONS

None.

1. PRESENTATIONS

**1-A STAFF UPDATES ON UPCOMING CITY SPECIAL EVENTS AND PROGRAMS –
DISCUSSION ONLY**

Director Robert Aguirre, shared information on the upcoming City events; Memorial Day Ceremony at the American Legion, SGV Pride Parade and Festival on June 1, and the Summer Lunch Program.

2. OLD BUSINESS

None

3. NEW BUSINESS

3-A JOINT MEETING OF THE COMMISSIONS, COMMITTEES, AND BOARDS OF MONTEREY PARK SPECIAL MEETING MINUTES

Item tabled to June meeting.

3-B COMMUNITY PARTICIPATION COMMISSION MINUTES

Approval of Minutes from the April 16, 2024, Community Participation Commission Regular Meeting.

Action Taken: The Commissioners approved the minutes from the March 19, 2024, Regular Meeting.

Motion: Moved by Commissioner Raygosa and seconded by Commissioner Wu, the motion was approved by the following vote:

Ayes: Commissioners: Oriana Chan, Sandra Hidalgo, Shirley Hwong, Fabian Raygosa, Carol Sullivan, Isabel Wu

Noes: Commissioners: None

Absent: Commissioners: Caroucel Chuateco, Rosalyn Escobar, Mary Ann Garia-Barlow, William Yen

Abstain: Commissioners: None

3-C HOLLYWOOD BOWL TRIP

After discussion, Commissioners concur on the following motion:

Staff is directed to purchase reception food from Porto's for the Hollywood Bowl reception on July 13, 2024.

Motion: Moved by Commissioner Raygosa and seconded by Commissioner Hwong, the motion was approved by the following vote:

Ayes: Commissioners: Oriana Chan, Sandra Hidalgo, Shirley Hwong, Fabian Raygosa, Carol Sullivan, Isabel Wu

Noes: Commissioners: None

Absent: Commissioners: Caroucel Chuateco, Rosalyn Escobar, Mary Ann Garia-Barlow, William Yen

Abstain: Commissioners: None

3-D SELECTION OF CHAIR AND VICE CHAIR

One nomination was received for Chair, Sandy Hidalgo. One nomination was received for Vice Chair, Fabian Raygosa.

Motion: Moved by Commissioner Hwong and seconded by Commissioner Wu, the motion was approved by the following vote:

Ayes:	Commissioners:	Oriana Chan, Sandra Hidalgo, Shirley Hwong, Fabian Raygosa, Carol Sullivan, Isabel Wu
Noes:	Commissioners:	None
Absent:	Commissioners:	Caroucel Chuateco, Rosalyn Escobar, Mary Ann Garia-Barlow, William Yen
Abstain:	Commissioners:	None

4. COMMISSION COMMUNICATIONS

No communications.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 6:32 p.m. to the next scheduled meeting on Tuesday, June 25, 2024.

Robert Aguirre
Director of Recreation & Community Services