

**OFFICIAL MINUTES
MONTEREY PARK DESIGN REVIEW BOARD
REGULAR MEETING
September 2, 2014**

The Design Review Board of the City of Monterey Park held a Regular Meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, September 02, 2014 at 7:00 p.m.

CALL TO ORDER:

Chairperson Krystal Hamner called the Design Review Board meeting to order at 7:15 p.m.

ROLL CALL:

Planner Luna called the roll:

Chair Krystal Hamner, Vice-Chair Furuto, Members Billy Yeung and Wally Tsui

Absent – Member Allen Wong

ALSO PRESENT: Harald Luna, Assistant Planner

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS: None

MINUTES:

May 20, 2014

Action Taken:

The Board approved the minutes from the regular meeting of May 20, 2014.

Motion:

Moved by Vice-Chair Furuto and seconded by Board Member Yeung, motion carried by the following vote:

Ayes: Board Members: Hamner, Furuto, Tsui, and Yeung

Noes: Board Members: None

Absent: Board Members: Wong

Abstain: Board Members: None

[1.] UNFINISHED BUSINESS: None

[2.] NEW BUSINESS:

2-A. 1000 MONTEREY PASS ROAD-NEW WALL SIGNS (DRB-14-21)

The applicant, Anson Chan, on behalf of the business owner, is requesting design review approval for new wall signs at 1000 Monterey Pass Road. The subject property is located on the east side of Monterey Pass Road. The subject property is

zoned O-P (Office Professional) and designated E/T (Employment Technology) in the General Plan.

Planner Luna presented the staff report. Board Member Yeung inquired if the address is big enough and can it be relocated. Planner Luna stated that it is something we can mention to the Sign Company or the business owner. Vice-Chair Furuto inquired if the sign is going to be centered to the facade. Planner Luna answered yes. Chair Hamner inquired if there are building regulations on the sign and logo saying the same thing. Planner Luna answered no.

Chair Hamner opened the public hearing and asked the applicant to come to the podium. The applicant, Chan, and business owner Daniel Tran was in the audience and addressed the Board. Member Tsui inquired about the type of business it going to be. The business owner indicated that it is a wholesale produce company. Member Tsui inquired about the operating hours. The business owner replied 6:00AM to 2:30PM. Member Yeung inquired if the applicant thought of moving the address number to a more visible location. The applicant stated that they thought of it but they did not want too many numbers close together. The applicant inquired if they could move the address numbers above the front door. Planner Luna replied that yes. Chair Hamner stated that the applicant can add the number to the sign and it will not count as part of the sign area. Member Tsui stated that it will look better to move the address number to the lower right corner. The Board agreed with relocating the address number to the lower right-hand corner of the building wall. The applicant inquired about the color of the address number. Chair Hamner stated that the text can be green, red, or black. The business owner inquired about the maximum height for the address number. Planner Luna answered that the minimum height is 4 inches but the applicant should install an address number that is proportional to the building. Planner Luna suggested that the address number should be 10 inches. Planner Luna inquired if that will be a condition. The Board answered yes. Planner Luna inquired about the material for the sign. Chair Hamner answered that the applicant can use the same material as the wall sign.

Action Taken: The Board Approved the Conditions of Approval as stated in the staff report with the added conditions: 1) Condition 10. Relocate the address number to the lower right-hand corner.

Motion: Moved by Board Member Tsui and seconded by Board Member Yeung motion carried by the following vote:

Ayes: Board Members: Hamner, Furuto, Tsui, and Yeung
Noes: Board Members: None
Absent: Board Members: Wong
Abstain: Board Members: None

[3.] BOARD COMMUNICATIONS AND MATTERS: None

[4.] ITEMS FROM STAFF: None

ADJOURNMENT:

The Design Review Board adjourned the meeting at 7:34 p.m. on September 2, 2014, until the next regularly scheduled meeting on September 16, 2014 at 7:00 p.m. in the Council Chamber.

Michael Huntley
Director of Community and Economic Development