OFFICIAL MINUTES
MONTEREY PARK DESIGN REVIEW BOARD
REGULAR MEETING
AUGUST 4, 2015

The Design Review Board of the City of Monterey Park held a Regular Meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, August 4, 2015 at 7:00 p.m.

CALL TO ORDER:

Chairperson Wong called the Design Review Board meeting to order at 7:03 p.m.

ROLL CALL:
Planner Luna called the roll:
Board Members Present: Chair Allen Wong, Vice-Chair Wally Tsui (Late Arrival), Member Joseph C. Reichenberger, Member Celeste Morris Nguyen
Absent: Member Eric Brossy De Dios

ALSO PRESENT: Samantha Tewasart, Senior Planner and Harald Luna, Assistant Planner

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS: None

MINUTES:

April 21, 2015

Action Taken: The Board approved the minutes from the regular meeting of April 21, 2015

Motion: Moved by Member Nguyen and seconded by Member Reichenberger, motion carried by the following vote:

Ayes:	Commissioners:	Wong, Nguyen, and Reichenberger
Noes:	Commissioners:	None
Absent:	Commissioners:	Tsui, De Dios
Abstain:	Commissioners:	None

May 5, 2015

Action Taken: The Board approved the minutes from the regular meeting of May 5, 2015

Motion: Moved by Member Nguyen and seconded by Member Reichenberger, motion carried by the following vote:

Ayes: Commissioners: Wong, Nguyen, and Reichenberger
Noes: Commissioners: None
Absent: Commissioners: Tsui, De Dios
Abstain: Commissioners: None

May 19, 2015

Action Taken: The Board approved the minutes from the regular meeting of May 19, 2015

Motion: Moved by Member Nguyen and seconded by Member Reichenberger, motion carried by the following vote:

Ayes: Commissioners: Wong, Nguyen, and Reichenberger
Noes: Commissioners: None
Absent: Commissioners: Tsui, De Dios
Abstain: Commissioners: None

[1.] UNFINISHED BUSINESS:

1-A NEW WALL SIGN AND MONUMENT SIGN – 588 MONTEREY PASS ROAD (DRB-15-08)

The applicant, Kiyoshi Graves, on behalf of the property owner is requesting a continuance of the application to allow for additional time to address the items of concern expressed by the Design Review Board at the meeting of July 7, 2015, for a new wall sign and monument sign at 588 Monterey Pass Road.

Action Taken: The Design Review Board continued the application, as requested by the applicant, for the construction of a new wall sign and monument sign at 588 Monterey Pass Road in the O-P (Office Professional) Zone, to the August 18, 2015 meeting.

Motion: Moved by Board Member Reichenberger and seconded by Board Member Nguyen motion carried by the following vote:

Ayes: Commissioners: Wong, Tsui, Reichenberger, and Nguyen
Noes: Commissioners: None
Absent: Commissioners: De Dios
Abstain: Commissioners: None

1-B ADDITION TO SINGLE-FAMILY DWELLING GREATER THAN 2,000 SQUARE FEET – 260 LADERA STREET (DRB-15-17)

The applicant Jin Huang, on behalf of the property owner, Ted Chow, is requesting design review approval for a 1,566 square foot first floor addition, a new 1,363 square foot second floor addition and exterior remodel.

Action Taken: The Design Review Board Approved the Conditions of Approval as stated in the staff report with the following added condition: 1) Condition 14. The wrought iron railing on the balcony and exterior gates must be painted in a brown color to compliment the dwelling, subject to the review and approval of the Planner.

Motion: Moved by Board Member Nguyen and seconded by Vice-Chair Tsui motion carried by the following vote:

Ayes: Commissioners: Wong, Tsui, Reichenberger, and Nguyen
Noes: Commissioners: None
Absent: Commissioners: De Dios
Abstain: Commissioners: None

[2.] NEW BUSINESS:

2-A TWO NEW WALL SIGNS – 701 SOUTH ATLANTIC BOULEVARD (DRB-15-18)

The applicant, Wei Man Quan, on behalf of the business owner, is requesting design review approval for two new wall signs at 701 South Atlantic Boulevard.

Action Taken: The Design Review Board Approved the Conditions of Approval as stated in the staff report with the following added condition: 1) Condition 10. At the time of plan check submittal the sign plans must be printed using a high quality resolution to clearly represent the font style and logo design, subject to the review and approval of the Planner.

Motion: Moved by Vice-Chair Tsui and seconded by Board Member Nguyen motion carried by the following vote:

Ayes: Commissioners: Wong, Tsui, Reichenberger, and Nguyen
Noes: Commissioners: None
Absent: Commissioners: De Dios
Abstain: Commissioners: None

[3.] BOARD COMMUNICATIONS AND MATTERS:

Member Reichenberger inquired if it is necessary to have DRB meetings twice a month. Planner Tewasart replied that the city code states that the Design Review Board meets two times a month. Planner Tewasart stated that if there is consideration by the Board, direction would have to be given to Staff to place it as an agenda item for the Planning Commission's consideration.

Member Wong stated that he does not mind having the meeting twice a month, but would like applicants to notify staff earlier for any cancellation.

[4.] ITEMS FROM STAFF: None

ADJOURNMENT:

The Design Review Board adjourned the meeting at 7:30 p.m. on August 4, 2015, until the next regularly scheduled meeting on August 18, 2015 at 7:00 p.m. in the Council Chambers.

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Michael Huntley
Director of Community and Economic Development