

**OFFICIAL MINUTES
MONTEREY PARK DESIGN REVIEW BOARD
REGULAR MEETING
June 21, 2016**

The Design Review Board of the City of Monterey Park held a Regular Meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, June 21, 2016 at 7:00 p.m.

CALL TO ORDER:

Chairperson Eric Brossy De Dios called the Design Review Board meeting to order at 7:00 p.m.

ROLL CALL:

Planner Luna called the roll:

Board Members Present: Chairperson Eric Brossy De Dios, Vice-Chair Celeste Morris
Nguyen Members Elizabeth Yang

Board Member Late Arrival: John Man (7:03pm)

Board Members Absent: Member Joseph C. Reichenberger

ALSO PRESENT: Harald Luna, Assistant Planner

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS: None

MINUTES:

June 7, 2016

Action Taken: The Board approved the minutes from the regular meeting of June 7, 2016

Motion: Moved by Member Yang and seconded by Vice-Chair Nguyen motion carried by the following vote:

Ayes: Members: De Dios, Nguyen, and Yang

Noes: Members: None

Absent: Members: Reichenberger, Man

Abstain: Members: None

[1.] CONSENT: None

[2.] UNFINISHED BUSINESS: None

[3.] NEW BUSINESS:

3-A NEW WALL SIGNS – 726 EAST GARVEY AVENUE – 221 NORTH ATLANTIC BOULEVARD (DRB-16-17)

The applicant, Lavender Fung of Signs Express, on behalf of the property owner, is requesting design review approval for two new wall signs at 726 East Garvey Avenue in the C-S, P-D (Commercial Services, Planned Development) Zone.

Action Taken: The Design Review Board Approved the conditions of approval as stated in the staff report with the following added condition.

Added:

10. A sign plan drawn to scale must be submitted to the Planning Division for any new signage on the building. New signs must meet the specified criteria to allow for design compatibility with existing signage. The signage text and logo must be 12 inches minimum to 18 inches maximum in height and limited to a single row of text. New wall signs must be placed at a maximum height of 15 feet measured from the ground floor to the top of the sign. Signs must be individual internally-illuminated (front and back “halo”) channel letters with 3/16 inch acrylic faces and clear lexan backing for halo illumination. 5 inch flange and returns comprised of .090 inch thick aluminum that is powder coated in black. The sign face colors must be red (#2793), white (#7328), or established corporate colors, subject to the review and approval of the Planner.

Motion: Moved by Board Member Yang and seconded by Vice-Chair Nguyen motion carried by the following vote:

Ayes: Members: De Dios, Nguyen, Yang and Man
Noes: Members: None
Absent: Members: Reichenberger
Abstain: Members: None

3-B ADDITION TO SINGLE-FAMILY RESIDENTIAL DWELLING GREATER THAN 2,000 SQUARE FEET – 1537 LUNAR DRIVE (DRB-16-21)

The property owner, Aaron Low, is requesting design review approval for a 75 square foot first floor addition, a new 673 square foot second floor addition, and exterior remodel at 1537 Lunar Drive in the R-1 (Single-Family Residential) Zone.

Action Taken: The Design Review Board Approved the conditions of approval as stated in the staff report.

Motion: Moved by Board Member Yang and seconded by Vice-Chair Nguyen motion carried by the following vote:

Ayes: Members: De Dios, Nguyen, Yang, and Man
Noes: Members: None
Absent: Members: Reichenberger
Abstain: Members: None

[4.] BOARD COMMUNICATIONS AND MATTERS:

Board Member Man announced that due to the nature of his real estate business located within the City of Monterey Park and the proximity to projects being reviewed by the Design Review Board there might be potential conflicts of interest. Therefore, he will be resigning from his duty as a Design Review Board Member to allow for another person to serve on the Board. Chairperson De Dios and Member Yang stated that they were not going to attend the next regular scheduled Design Review Board meeting of July 5, 2016. Assistant Planner Luna stated that if there is only going to be two board members present at the next regular scheduled meeting of July 5, 2016, then there will not be a quorum and the Board will have to make a motion to adjourn to the July 19, 2016 Design Review Board meeting.

Motion: Member De Dios made a motion to adjourn to the meeting of July 19, 2016 and seconded by Member Yang motion carried by the following vote:

Ayes: Members: De Dios, Nguyen, Yang, and Man
Noes: Members: None
Absent: Members: Reichenberger
Abstain: Members: None

[5.] ITEMS FROM STAFF: None

ADJOURNMENT:

The Design Review Board adjourned the meeting at 7:30 p.m. on June 21, 2016, until the next regularly scheduled meeting on July 19, 2016 at 7:00 p.m. in the Council Chambers.

Michael A. Huntley
Director of Community and Economic Development