

**OFFICIAL MINUTES
MONTEREY PARK DESIGN REVIEW BOARD
SPECIAL MEETING
October 4, 2016**

The Design Review Board of the City of Monterey Park held a Special Meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, October 4, 2016 at 7:15 p.m.

CALL TO ORDER:

Chairperson Eric Brossy De Dios called the Design Review Board meeting to order at 7:15 p.m.

ROLL CALL:

Planner Luna called the roll:

Board Members Present: Chairperson Eric Brossy De Dios, Members Joseph C. Reichenberger, and Gay Q. Yuen

Board Members Absent: Member Elizabeth Yang

ALSO PRESENT: Samantha Tewasart, Senior Planner, and Harald Luna, Assistant Planner

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS: None

MINUTES:

September 6, 2016

Action Taken: The Design Review Board approved the minutes from the regular meeting of September 6, 2016

Motion: Moved by Member Yuen and seconded by Member Reichenberger motion carried by the following vote:

Ayes: Members: De Dios, Reichenberger, and Yuen

Noes: Members: None

Absent: Members: Yang

Abstain: Members: None

[1.] CONSENT: None

[2.] UNFINISHED BUSINESS: None

[3.] NEW BUSINESS:

3-A TIME EXTENSION (EX-16-06) NEW 2-STORY SINGLE-FAMILY RESIDENTIAL DWELLING WITH AN ATTACHED 2-CAR GARAGE – 571 WHITNEY PLACE (DRB-15-21)

The property owner, Regina Ly, is requesting approval for a one-year time extension for Design Review Board (DRB-15-21) application to allow the construction of a new 2-story single-family residential dwelling with an attached 2-car garage at 571 Whitney Place in the R-1 (Single-Family Residential) Zone.

Action Taken: The Design Review Board Approved the time extension as stated in the staff report.

Motion: Moved by Board Member Yuen and seconded by Member Reichenberger motion carried by the following vote:

Ayes: Members: De Dios, Reichenberger, and Yuen
Noes: Members: None
Absent: Members: Yang
Abstain: Members: None

3-B NEW WALL SIGN, MONUMENT SIGN AND AWNING – 829 SOUTH ATLANTIC BOULEVARD (DRB-16-27)

The applicant, Oscar Neri of On-Graphics, on behalf of the property owner is requesting design review approval for a new wall sign, a monument sign and awning replacement at 829 South Atlantic Boulevard in the C-P (Commercial Professional) Zone.

Action Taken: The Design Review Board Approved the conditions of approval as stated in the staff report.

Motion: Moved by Board Member Reichenberger and seconded by Member Yuen motion carried by the following vote:

Ayes: Members: De Dios, Reichenberger, and Yuen
Noes: Members: None
Absent: Members: Yang
Abstain: Members: None

[4.] BOARD COMMUNICATIONS AND MATTERS:

Member Reichenberger inquired if the Design Review Board new meeting time will be at 7:15 p.m. Planner Luna stated that due to proper posting notification requirements the regular Design Review Board meeting had to be cancelled and a

Special Design Review Board meeting was scheduled and posted properly to hold a meeting.

[5.] ITEMS FROM STAFF:

Planner Tewasart provided the Design Review Board members with updates. First, there are two new projector screens and projection equipment in the Council Chambers. Staff would like to acknowledge Randy Ishino, with the Audio Visual Division. Randy Ishino applied for a grant and received funding for the new projection equipment. Second, Board Member Celeste Morris Nguyen has formally submitted her resignation letter and will no longer serve on the board. Third, the City Manager Paul Talbot as of today has formally notified City staff of his retirement. Lastly, the Market Place project is currently working on their grading, in the upcoming months they will be working on their off-site utilities, and the tenants should be submitting their construction drawings by the end of the year.

Member Reichenberger inquired about the Caltrans freeway on and off-ramps. Planner Tewasart stated that Caltrans had two separate projects that had to be addressed. First there was the damage to the Paramount Boulevard bridge that had to be addressed which went into the area where the new Market Place drive will be introduced off of Paramount Boulevard, so it is two concurrent projects that are working at the same time along with the City of Montebello and Caltrans.

ADJOURNMENT:

The Design Review Board adjourned the meeting at 7:45 p.m. on October 4, 2016, until the next regularly scheduled meeting on October 18, 2016 at 7:00 p.m. in the Council Chambers.

Michael A. Huntley
Director of Community and Economic Development