

**OFFICIAL MINUTES
MONTEREY PARK DESIGN REVIEW BOARD
REGULAR MEETING
OCTOBER 3, 2017**

The Design Review Board of the City of Monterey Park held a regular meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, October 3, 2017 at 7:00 p.m.

CALL TO ORDER:

Chair Elizabeth Yang called the Design Review Board meeting to order at 7:00 p.m.

ROLL CALL:

Planner Luna called the roll:

Board Members Present: Chair Elizabeth Yang, Vice-Chair Gay Q. Yuen, and Member Ivan Lam

Board Members Absent: None

ALSO PRESENT: Harald Luna, Assistant Planner, and Candice Carrasco, Planning Intern

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS: None

[1.] PRESENTATIONS: None

[2.] CONSENT CALENDAR:

2-A APPROVAL OF MINUTES

August 15, 2017

Action Taken: The Design Review Board approved the minutes from the regular meeting of August 15, 2017

Motion: Moved by Vice-Chair Yuen and seconded by Member Lam, motion carried by the following vote:

Ayes: Members: Yang, Yuen, and Lam

Noes: Members: None

Absent: Members: None

Abstain: Members: None

September 5, 2017

Action Taken: The Design Review Board approved the minutes from the regular meeting of September 5, 2017

Motion: Moved by Vice-Chair Yuen and seconded by Member Lam, motion carried by the following vote:

Ayes: Members: Yang, Yuen, and Lam
Noes: Members: None
Absent: Members: None
Abstain: Members: None

[3.] PUBLIC HEARING:

3-A NEW WALL SIGN – 921 EAST GARVEY AVENUE – (DRB-17-16)

The applicant, Ruby Mo Mo of Ruby MoMo Jewelry Inc., is requesting design review approval for a new wall sign at 921 East Garvey Avenue in the C-S, P-D (Commercial Services, Planned Development Overlay) Zone.

Action Taken: The Design Review Board (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-17-16) application, subject to the conditions of approval as stated in the staff report.

Motion: Moved by Member Lam and seconded by Vice-Chair Yuen, motion carried by the following vote:

Ayes: Members: Yang, Yuen, and Lam
Noes: Members: None
Absent: Members: None
Abstain: Members: None

[4.] OLD BUSINESS: None.

[5.] NEW BUSINESS: None.

[6.] BOARD MEMBERS COMMUNICATIONS AND MATTERS: None.

[7.] STAFF COMMUNICATIONS AND MATTERS:

Planner Luna stated that just wants to make it clear that this was a very short agenda, but for the next agenda, we will hopefully have more items. Member Lam mentioned that he actually wanted to communicate with the board and staff, that they are very limited in board members, every one of them has to show up, and so if there are insufficient assignments in the future, he would like to know if they can be consolidated in the future. Chairperson Yang agreed with Member Lam's idea of consolidation. Planner Luna also agreed, and mentioned that the goal of staff is to get projects moving forward, and that they don't want to cause any delay. So they will do their best to try and get two or three items, so there is a meeting for the board with several items to review versus just one at a time. Chairperson Yang and Member Lam thanked Planner Luna.

Vice-Chair Yuen added that it sounded like the item for today's meeting, that the people requesting the review really didn't have an idea of what their timeline is either. Vice-Chair Yuen stated in regards to when they can open their business, put their sign up, and what kind of application process they have to go through. She added that this item could have been delayed to the next meeting. Planner Luna stated that it depends on how far along they are with their certificate of occupancy, he added that they are still pending one inspection from one of the divisions. He mentioned that he does not know the extent of that inspection, but they still have that 10 day appeal period, which they can probably take care of that process in the mean time.

Chairperson Yang mentioned that she did suggest to some folks to apply for the openings, and they submitted their applications. She inquired with Planner Luna if he knew the status. Planner Luna replied that staff has not heard anything from the City Clerk's office at this time, but that he can check with the City Clerk's office tomorrow, if we have had any new applicants. Chairperson Yang mentioned that she got confirmation that they were turned in. Planner Luna added that he will let Director Huntley know and also talk to the City Clerk's office to see what the status is.

ADJOURNMENT:

There being no further business for consideration, the Design Review Board meeting was adjourned at 7:20 p.m.

Next regular scheduled meeting on October 17, 2017 at 7:00 p.m. in the Council Chambers.

Michael A. Huntley
Director of Community and Economic Development