

**OFFICIAL MINUTES
MONTEREY PARK DESIGN REVIEW BOARD
REGULAR MEETING
NOVEMBER 21, 2017**

The Design Review Board of the City of Monterey Park held a regular meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, November 21, 2017 at 7:00 p.m.

CALL TO ORDER:

Chair Elizabeth Yang called the Design Review Board meeting to order at 7:04 p.m.

ROLL CALL:

Planner Luna called the roll:

Board Members Present: Chair Elizabeth Yang, Vice-Chair Gay Q. Yuen, and Member Ivan Lam

Board Members Absent: None

ALSO PRESENT: Samantha Tewasart, Senior Planner, Harald Luna, Assistant Planner, and Candice Carrasco, Planning Intern

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS: None

[1.] PRESENTATIONS: None

[2.] CONSENT CALENDAR:

2-A APPROVAL OF MINUTES

October 3, 2017

Action Taken: The Design Review Board approved the minutes from the regular meeting of October 3, 2017

Motion: Moved by Vice-Chair Yuen and seconded by Member Lam, motion carried by the following vote:

Ayes: Members: Yang, Yuen, and Lam

Noes: Members: None

Absent: Members: None

Abstain: Members: None

[3.] PUBLIC HEARING:

3-A NEW SINGLE-FAMILY DWELLING GREATER THAN 2,000 SQUARE FEET – 620 CADIZ STREET (623 HERMOSA VISTA STREET) – (DRB-17-10)

The applicant, Herand der Sarkissian, on behalf of the property owner, Oro-Ashi, LLC, is requesting design review approval for a new single-family dwelling greater than 2,000 square feet at 620 Cadiz Street (423 Hermosa Vista Street) in the R-1 (Single-Family Residential) Zone.

Action Taken: The Design Review Board (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-17-10) application, subject to the conditions of approval as stated in the staff report.

Motion: Moved by Member Lam and seconded by Vice-Chair Yuen, motion carried by the following vote:

Ayes: Members: Yang, Yuen, and Lam
Noes: Members: None
Absent: Members: None
Abstain: Members: None

3-B NEW CONSTRUCTION GREATER THAN 10,000 SQUARE FEET – 10-UNIT RESIDENTIAL CONDOMINIUM DEVELOPMENT – 224-230 NORTH LINCOLN AVENUE (DRB-17-21)

The applicant, Leo Chuang of James V. Coane & Associates, on behalf of the property owner, Jenny Yam, is requesting design review approval for the construction of a 10-unit residential condominium development at 224-230 North Lincoln Avenue in the R-3 (High Density Residential) Zone.

Action Taken: The Design Review Board (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-17-21) application, subject to the conditions of approval as stated in the staff report.

Motion: Moved by Vice-Chair Yuen and seconded by Member Lam, motion carried by the following vote:

Ayes: Members: Yang, Yuen, and Lam
Noes: Members: None
Absent: Members: None
Abstain: Members: None

3-C SINGLE-FAMILY DWELLING ADDITION GREATER THAN 2,000 SQUARE FEET – 500 VAN BUREN DRIVE – (DRB-17-23)

The applicant, Yu Hsiang Wang, on behalf of the property owner, is requesting design review approval for an addition to a single-family dwelling that will result in a total square footage greater than 2,000 square feet at 500 Van Buren Drive in the R-1 (Single-Family Residential) Zone.

Action Taken: The Design Review Board (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-17-23) application, subject to the conditions of approval as stated in the staff report.

Motion: Moved by Chair Yang and seconded by Vice-Chair Yuen, motion carried by the following vote:

Ayes: Members: Yang, Yuen, and Lam
Noes: Members: None
Absent: Members: None
Abstain: Members: None

3-D NEW CONSTRUCTION GREATER THAN 10,000 SQUARE FEET – 6-UNIT RESIDENTIAL CONDOMINIUM DEVELOPMENT – 320-322 SOUTH MOORE AVENUE (DRB-17-20)

The applicant, JWDA, on behalf of the property owner, Michelle S. Chang of Proton Rich, LLC, is requesting design review approval for the construction of a 6-unit residential condominium development at 320-322 South Moore Avenue in the R-3 (High Density Residential) Zone.

Action Taken: The Design Review Board (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-17-20) application, subject to the conditions of approval as stated in the staff report.

Motion: Moved by Member Lam and seconded by Vice-Chair Yuen, motion carried by the following vote:

Ayes: Members: Yang, Yuen, and Lam
Noes: Members: None
Absent: Members: None
Abstain: Members: None

[4.] OLD BUSINESS: None.

[5.] NEW BUSINESS: None.

[6.] BOARD MEMBERS COMMUNICATIONS AND MATTERS: None.

[7.] STAFF COMMUNICATIONS AND MATTERS:

Planner Tewasart stated that the only communication from staff is that staff does continue to remind the Director, to remind the City Manager, as well as City Council to be diligent for the appointments to fill the vacant seats on the Design Review Board. That is something that is constantly communicated to the Council, so hopefully within the next couple of months there may be some kind of appointment, and at least by April, end of term, maybe there will be new applications so we will see at that time.

Chairperson Yang inquired if there are current applications that are not being looked at or if no one has applied.

Planner Luna stated that there were two applications that were submitted but he does not know what the status is in terms of where they stand.

Vice-Chair Yuen mentioned that she had the chance to speak Councilmember Ing and let him know that he needs to appoint someone. He said that he didn't realize that it was his appointment. She mentioned that she told him that it is his and Teresa's appointment. Councilmember Ing said that he would talk to her and see if they can look at some possible candidates.

Planner Luna stated that from communications he has had the City Clerk's office; they have made staff aware that they have communicated the information to the council members'. He also mentioned that as Sam indicated, staff is doing their part in reminding them.

Vice-Chair Yuen stated that it has been a real hardship because if one of the Design Review Board members misses, then we don't have a quorum, and it's not good for the city to be back logged.

Member Lam stated it has been a concern to them for many months. Planner Luna mentioned it's been since May. Member Lam agreed.

Chair Yang inquired on a new person attending the meeting.

Planner Luna mentioned that she had attended the last meeting. He introduced her as Candice, the new Planning Intern and that she has been with staff for a couple of months now.

Planner Tewasart mentioned that it has been a year.

Planning Intern Carrasco confirmed.

Chair Yang inquired on how long she would be interning for.

Planning Intern Carrasco replied that she would be with the City until she found something in planning full-time.

Chair Yang inquired if she was done with school.

Planning Intern Carrasco confirmed that she finished school and went to Cal Poly Pomona. Originally went to school for Geography, but found herself in Urban Planning.

Chair Yang mentioned that he husband went there too, and welcomed her.

Planning Intern Carrasco thanked her.

ADJOURNMENT:

There being no further business for consideration, the Design Review Board meeting was adjourned at 8:05 p.m.

Next regular scheduled meeting on December 5, 2017 at 7:00 p.m. in the Council Chambers.

Michael A. Huntley
Director of Community and Economic Development