

**OFFICIAL MINUTES
MONTEREY PARK DESIGN REVIEW BOARD
REGULAR MEETING
September 18, 2018**

The Design Review Board of the City of Monterey Park held a regular meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, September 18, 2018 at 7:12 p.m.

CALL TO ORDER:

Chairperson Elizabeth Yang called the Design Review Board meeting to order at 7:00 p.m.

ROLL CALL:

Planner Tewasart called the roll:

Board Members Present: Chairperson Elizabeth Yang, Member Ivan Lam, and Member Tammy Sam

Board Members Absent: Vice-Chair Gay Q. Yuen

ALSO PRESENT: Samantha Tewasart, Senior Planner, Jeffrey Rimando, Assistant Planner

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS: None

[1.] PRESENTATIONS: None

[2.] CONSENT CALENDAR:

2-A APPROVAL OF MINUTES

September 4, 2018

Action Taken: The Design Review Board approved the minutes from the regular meeting of September 4, 2018

Motion: Moved by Chairperson Yang and seconded by Member Lam, motion carried by the following vote:

Ayes: Members: Yang, Lam, and Sam

Noes: Members: None

Absent: Members: Yuen

Abstain: Members: None

[3.] PUBLIC HEARING:

3-A. MASTER SIGN PROGRAM – 138 EAST GARVEY AVENUE (DRB-18-11)

The applicant, Lavender Fung of Signs Express Manufacturing Co., is requesting design review approval for a new Master Sign Program at 138 East Garvey Avenue in the C-B, P-D (Central Business, Planned Development) Zone.

Action Taken: The Design Review Board (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-18-11) application, subject to the conditions of approval as stated in the staff report with an added condition.

Added:

- 1) Condition 15. At the time of plan check submittal, a revised final master sign program must be submitted to the Planning Division that illustrates the approved sign colors to be acrylic black (#2025), green (#2108), red (#2793), vinyl black (#022), green (#076), red (#033), and established corporate colors. White acrylic (#7328) and vinyl (#20) to be allowed as a background color only.

Motion: Moved by Chairperson Yang and seconded by Member Lam, motion carried by the following vote:

Ayes: Members: Yang, Lam, and Sam
Noes: Members: None
Absent: Members: Yuen
Abstain: Members: None

3-B. SINGLE-FAMILY RESIDENTIAL DWELLING ADDITION GREATER THAN 2,000 SQUARE FEET – 1901 BROCKWELL AVENUE (DRB-18-14)

The applicant, Ngon Le, on behalf of the property owner, is requesting design review approval for a new 210 square foot first floor addition, 704 square foot second floor addition, and interior remodel to an existing single-family dwelling that will result in a total square footage greater than 2,000 square feet at 1901 Brockwell Avenue in the R-1 (Single- Family Residential) Zone.

Action Taken: The Design Review Board (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-18-14) application, subject to conditions of approval as stated in the staff report.

Motion: Moved by Member Lam and seconded by Chairperson Yang, motion carried by the following vote:

Ayes: Members: Yang, Lam, and Sam
Noes: Members: None
Absent: Members: Yuen
Abstain: Members: None

[4.] OLD BUSINESS: None.

[5.] NEW BUSINESS: None.

[6.] BOARD MEMBERS COMMUNICATIONS AND MATTERS: None

[7.] STAFF COMMUNICATIONS AND MATTERS: None

ADJOURNMENT:

There being no further business for consideration, the Design Review Board meeting was adjourned at 7:38 p.m.

Next regular scheduled meeting on October 2, 2018 at 7:00 p.m. in the Council Chambers.

Michael A. Huntley
Director of Community and Economic Development