

**OFFICIAL MINUTES
MONTEREY PARK DESIGN REVIEW BOARD
REGULAR MEETING
February 19, 2019**

The Design Review Board of the City of Monterey Park held a regular meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, February 19, 2019 at 7:00 p.m.

CALL TO ORDER:

Chairperson Elizabeth Yang called the Design Review Board meeting to order at 7:25 p.m.

ROLL CALL:

Planner Tewasart called the roll:

Board Members Present: Chairperson Elizabeth Yang, Vice-Chair Gay Q. Yuen, and Member Tammy Sam

Board Members Absent: Member Ivan Lam

ALSO PRESENT: Samantha Tewasart, Senior Planner

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS:

SWEAR-IN: Irma Gorrcino

ORAL AND WRITTEN COMMUNICATIONS: None

[1.] PRESENTATIONS: None

[2.] CONSENT CALENDAR:

2-A APPROVAL OF MINUTES

January 15, 2019

Action Taken: The Design Review Board approved the minutes from the regular meetings of January 15, 2019

Motion: Moved by Member Sam and seconded by Member Lam, motion carried by the following vote:

Ayes: Members: Yang, Yuen, and Sam

Noes: Members: None

Absent: Members: Lam

Abstain: Members: None

[3.] PUBLIC HEARING:

3-A. NEW CONSTRUCTION GREATER THAN 10,000 SQUARE FEET – 8-UNIT RESIDENTIAL DEVELOPMENT – 2011 POTRERO GRANDE DRIVE (DRB-18-21)

The applicant, Eric Everhart of Enterprise One Inc., is requesting design review approval for the construction of a new 8-unit residential development at 2011 Potrero Grande Drive in the R-2 (Medium Density Residential) Zone.

Member Sam inquired about the restrooms with the showers and the width of the vanity and whether there is adequate storage. Applicant Everhart replied yes, on the opposite wall.

Member Gorrocino inquired if there was any overlap with Southern California Edison lines. Applicant Everhart replied no.

Member Yuen inquired if there are any mature trees existing on the property. Applicant Everhart replied no, there are no mature trees on the site.

Action Taken: The Design Review Board (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-18-21) application, subject to the conditions of approval as stated in the staff report with added conditions.

Motion: Moved by Member Yuen and seconded by Member Sam, motion carried by the following vote:

Ayes: Members: Yang, Yuen, and Sam
Noes: Members: None
Absent: Members: Lam
Abstain: Members: None

3-B. SINGLE-FAMILY RESIDENTIAL DWELLING ADDITION GREATER THAN 2,000 SQUARE FEET – 1616 LUPINE AVENUE (DRB-18-10)

The applicant, Kevin Dinsmore, is requesting design review approval for a new single-family dwelling with an attached 3-car garage that will result in a total square footage greater than 2,000 square feet at 1616 Lupine Street in the R-1 (Single-Family Residential) Zone.

Member Sam inquired about the height of the retaining walls. Applicant Dinsmore more replied 6 feet. Member Sam inquired if there will be a layer of crush gravel behind the walls. Applicant Dinsmore replied that it will be a combination of French drains and perforations to the wall.

Member Yuen inquired about the existing tree on the property. Applicant Dinsmore replied that his neighbor complained about the tree and asked that it be cut, but as part of the project new trees will be planted.

Action Taken: The Design Review Board (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-18-21) application, subject to the conditions of approval as stated in the staff report with added conditions.

Motion: Moved by Member Sam and seconded by Member Gorrocino, motion carried by the following vote:

Ayes: Members: Yang, Yuen, and Sam
Noes: Members: None
Absent: Members: Lam
Abstain: Members: None

[4.] **OLD BUSINESS:** None.

[5.] **NEW BUSINESS:** None.

[6.] **BOARD MEMBERS COMMUNICATIONS AND MATTERS:** None

[7.] **STAFF COMMUNICATIONS AND MATTERS:** None

ADJOURNMENT:

There being no further business for consideration, the Design Review Board meeting was adjourned at 8:00 p.m.

Next regular scheduled meeting on March 5, 2019 at 7:00 p.m. in the Council Chambers.

Samantha Tewasart
Senior Planner