

**ENVIRONMENTAL COMMISSION OF MONTEREY PARK
AGENDA**

**REGULAR MEETING
Monterey Park City Hall – Engineering Conference Room
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Tuesday
April 11, 2017
6:00 PM**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the Public Works Department located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to five (5) minutes on Agenda item. You may combine up to two (2) minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER Commission Chair

FLAG SALUTE Commission Chair

ROLL CALL Karl Wong, Shirley Hwong, Johanna Bonillo, Salvina Lim, Kailey Ogawa-Monroe

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS – None.

[2.] OLD BUSINESS

2-A. EARTH DAY 2017

It is recommended that the Environmental Commission:

- (1) Continue to plan and prepare for Earth Day Festival 2017; and
- (2) Take such additional, related, action that may be desirable.

2-B. DEMONSTRATION GARDEN

It is recommended that the Environmental Commission:

- (1) Continue to discuss the promotion of the Demonstration Garden project; and
- (2) Take such additional, related, action that may be desirable.

[3.] NEW BUSINESS

3-A. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the regular meeting of March 14, 2017; and
- (2) Take such additional, related, action that may be desirable.

3-B. MATERIALS RECOVERY FACILITY (MRF) TOUR

It is recommended that the Environmental Commission:

- (1) Discuss the organization of a tour to the Materials Recovery Facility (MRF); and
- (2) Take such additional, related, action that may be desirable.

[4.] COMMISSION COMMUNICATIONS

ADJOURN



Environmental Commission Staff Report

DATE: April 11, 2017

AGENDA ITEM NO: 3-A

TO: Environmental Commission
FROM: Bonnie Tam, Principal Management Analyst
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

1. Approve the minutes from the regular meeting of March 14, 2017; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to be "Bonnie Tam", is written over a horizontal line.

Bonnie Tam
Principal Management Analyst

ATTACHMENT:

1. Meeting Minutes

ATTACHMENT 1

Meeting Minutes

**MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING MINUTES
March 14, 2017**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Engineering Conference Room, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, March 14, 2017 at 6:00 p.m.

CALL TO ORDER:

Chair Wong called the meeting to order at 6:00 p.m.

FLAG SALUTE:

Chair Wong led the flag salute.

ROLL CALL:

Chair Wong called the roll:

Commissioners Present: Shirley Hwong, Karl Wong, and Johanna Bonillo

Student Commissioner Present: Kailey Ogawa-Monroe and Salvina Lim

ALSO PRESENT: Principal Management Analyst Bonnie Tam, Waste Disposal Business Development Administrator Sissy Ye, and Monterey Park residents Richard Mai and William Wong.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

1. PRESENTATION

1-A. OATH OF OFFICE FOR NEW COMMISSIONER

City Clerk Vincent Chang administered the oath of office for newly-appointed Commissioner Richard Mai, followed by a presentation of a Certificate of Appointment. A commission handbook was given to Commissioner Mai.

2. OLD BUSINESS

2-A. EARTH DAY 2017

Chair Wong briefed the Commission on the number of participating exhibitors. There are 18 vendors that are committed to exhibiting their products at the event. Principal Management Analyst Bonnie Tam stated that BikeSGV has confirmed to provide bike ride coordination service. Chair Wong stated that the Southern California Gas Company and Athens Services have committed a donation of \$1,000 and \$250, respectively. The commissioners discussed potential businesses that could donate to the event. Commissioners Mai and Hwong mentioned that they will reach out to some businesses for sponsorships.

RECESSED AND RECONVENED

The Commission recessed at 6:57 p.m. and reconvened with all commissioners present at 8:05 p.m.

2-A. EARTH DAY 2017

Principal Management Analyst Bonnie Tam stated that Mark Keppel CSF Club President Sarah Kim emailed her inquiring about student volunteer opportunities at the Earth Day Festival. Chair Wong asked Student Commissioners Ogawa-Monroe and Lim to coordinate with Sarah Kim and that volunteers will be needed during the set-up for both bike rides and Earth Day Festival. Principal Management Analyst Bonnie Tam distributed copies of the Earth Day event flyers to commissioners for distribution.

3. NEW BUSINESS

3-A. APPROVAL OF MINUTES

Approve the minutes from the regular meeting of February 14, 2017.

Action Taken: The Environmental Commission approved the minutes from the regular meeting of February 14, 2017.

Motion: Moved by Chair Wong and seconded by Commissioner Hwong, motion carried by Commissioner Bonillo.

3-B. DEMONSTRATION GARDEN

Principal Management Analyst Bonnie Tam briefed the Commission on the status of the City's Demonstration Garden project that will demonstrate landscaping that is attractive, environmentally-friendly, and conserves water. The project is located in a public park on Orange Avenue between Metro Drive and Tegner Drive. It is anticipated that the Environmental Commission will take the lead in the promotion of this conservation garden project after construction is completed in a month. Commissioner Bonillo suggested that the Commission to further discuss the details at the April commission regular meeting.

4. COMMISSION COMMUNICATIONS

Commissioner Hwong announced that the Greater Monterey Park Chamber of Commerce will be hosting a St. Patrick's Lucky Mixer on March 16, 2017.

Commissioner Hwong announced that the Greater San Gabriel Valley Lodge of the Chinese American Citizens Alliance (CACA) will be hosting a fundraising event on April 7, 2017.

Principal Management Analyst Bonnie Tam announced that the City and Athens Services will be co-hosting a Compost Giveaway event at the Garvey Ranch Park on March 18, 2017 from 9 a.m. to noon.

Principal Management Analyst Bonnie Tam announced that the Sanitation Districts of Los Angeles County will be hosting a free Earth Day event at the Sanitation Districts' headquarters on April 8, 2017 from 10 a.m. to 2 p.m.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 9:25 p.m.

Bonnie Tam
Staff Liaison to the Environmental Commission
City of Monterey Park

Approved on April 11, 2017 at the Environmental Commission regular meeting