

**MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING MINUTES
April 11, 2017**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Engineering Conference Room, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, April 11, 2017 at 6:00 p.m.

CALL TO ORDER:

Chair Wong called the meeting to order at 6:18 p.m.

FLAG SALUTE:

Chair Wong led the flag salute.

ROLL CALL:

Chair Wong called the roll:

Commissioners Present: Shirley Hwong, Karl Wong, Johanna Bonillo, and Richard Mai

Student Commissioner Present: Kailey Ogawa-Monroe

Student Commissioner Absent: Salvina Lim

ALSO PRESENT: Principal Management Analyst Bonnie Tam, BikeSGV Programs Coordinator Andrew Yip, and US News Express News Manager Nick Ni.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

1. PRESENTATION

Commissioner Mai introduced US News Express News Manager Nick Ni to the Commission. US News Express News Manager Nick Ni was here to learn more about the City's Earth Day Festival and Bike Ride event. He received the Earth Day flyer and took a few group photos that are going to be featured in a news article with a purpose to advertise for the event.

2. OLD BUSINESS

2-A. EARTH DAY 2017

Chair Wong briefed the Commission on the number of participating exhibitors. There are 21 vendors that are committed to exhibiting their products at the event. BikeSGV Programs Coordinator Andrew Yip stated that BikeSGV will provide street markings of the bike routes the day before the Bike Ride with signage, spray chalk, and route tapes. He confirmed that they will provide for 10 Bike Marshalls to assist at the Bike Ride event. In addition, yogurt bars, bananas, and two water stations will be provided at the starting location of the Family Ride and Hill Challenge Ride.

Chair Wong announced that Assemblymember Ed Chau, Los Angeles Community College Board Trustee Mike Eng, and Garvey School District Board Member Henry Lo will be attending and delivering a speech at the Earth Day Opening Ceremony, and he briefed the Commission on the itinerary of the Bike Ride and Earth Day Festival. Principal Management Analyst Bonnie Tam stated that she had already obtained the special event liability group insurance coverage through the City's Human Resources Department and turned over two Marie Callender's gift certificates, a donation from last year, to Co-Chair Hwong for Earth Day Bike Ride and Festival's prizes. Co-Chair Hwong stated that she had also secured three gift certificates from Marie Callender's and Heaven Nails and Spa for Earth Day Bike Ride and Festival's prizes. Co-Chair Hwong asked Principal Management Analyst Bonnie Tam to send appreciation letters to the two businesses that sponsored the prizes. The Commissioners further discussed potential local businesses that could donate to the event. Co-Chair Hwong and Commissioner Mai mentioned that they will continue to reach out to Monterey Park businesses for sponsorships.

2-B. DEMONSTRATION GARDEN

Principal Management Analyst Bonnie Tam briefed the Commission on the status of the City's Demonstration Garden project that will demonstrate landscaping that is attractive, environmentally-friendly, and conserves water. The project was completed on April 11, 2017. It is anticipated that a ribbon-cutting ceremony will take place during the third week of May or first week of June and that the Environmental Commissioners will be invited to the event. An email invitation will be sent out prior to the ceremony.

3. NEW BUSINESS

3-A. APPROVAL OF MINUTES

Approve the minutes from the regular meeting of March 14, 2017.

Action Taken: The Environmental Commission approved the minutes from the regular meeting of March 14, 2017.

Motion: Moved by Co-Chair Hwong and seconded by Commissioner Bonillo, motion carried by Chair Wong and Commissioner Mai.

3-B. MATERIALS RECOVERY FACILITY (MRF) TOUR

Principal Management Analyst Bonnie Tam briefed the Commission on possible field trip that was discussed at the February 14th Commission meeting and that was asked by the Commission to bring this item back at this April 11th Commission meeting for further discussion. Commissioners are committed to a guided tour to

Athens Services' MRF on May 6 or 20. Principal Management Analyst Bonnie Tam to arrange the tour with Athens Services for one of these dates.

4. COMMISSION COMMUNICATIONS

Principal Management Analyst Bonnie Tam announced that the City's Public Works Department is celebrating the National Public Works Week at the City Corporate Yard on May 17, 2017 from 11 a.m. to 1:30 p.m. The public is cordially invited to attend this Open House event.

Principal Management Analyst Bonnie Tam announced that the City is hosting a Spring Cleaning Event on April 29, 2017 from 8 a.m. to 1 p.m.

Co-Chair Hwong announced that Councilmember Peter Chan will be hosting a Victory Celebration of Re-election dinner on April 14, 2017.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 9:18 p.m.



Bonnie Tam
Staff Liaison to the Environmental Commission
City of Monterey Park

Approved on May 9, 2017 at the Environmental Commission regular meeting