

ENVIRONMENTAL COMMISSION OF MONTEREY PARK AGENDA

REGULAR MEETING

**Monterey Park City Hall – Engineering Conference Room
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Tuesday
May 9, 2017
6:00 PM**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the Public Works Department located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to five (5) minutes on Agenda item. You may combine up to two (2) minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER **Commission Chair**

FLAG SALUTE **Commission Chair**

ROLL CALL **Karl Wong, Shirley Hwang, Richard Mai, Salvina Lim, Kailey Ogawa-Monroe**

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS – None.

[2.] OLD BUSINESS

2-A. DEMONSTRATION GARDEN

It is recommended that the Environmental Commission:

- (1) Continue to discuss the promotion of the Demonstration Garden project; and
- (2) Take such additional, related, action that may be desirable.

2-B. MATERIALS RECOVERY FACILITY (MRF) TOUR

It is recommended that the Environmental Commission:

- (1) Continue to discuss the organization of the Materials Recovery Facility (MRF) tour; and
- (2) Take such additional, related, action that may be desirable.

[3.] NEW BUSINESS

3-A. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the regular meeting of April 11, 2017; and
- (2) Take such additional, related, action that may be desirable.

3-B. DEBRIEF FOR EARTH DAY 2017

It is recommended that the Environmental Commission consider:

- (1) Receiving and filing this informational report;
- (2) Taking such additional, related, action that may be desirable.

3-C. ENVIRONMENTAL COMMISSION SCHEDULED PRESENTATION AT THE LANGLEY CENTER

It is recommended that the Environmental Commission consider:

- (1) Receiving and filing this informational report;
- (2) Directing staff to create a policy for Environmental Commissioners representing the Commission at meetings; and
- (3) Taking such additional, related, action that may be desirable.

3-D. ATHENS SERVICES COMPOSTING FACILITY TOUR

It is recommended that the Environmental Commission consider:

- (1) Receiving and filing this informational report;
- (2) Taking such additional, related, action that may be desirable.

[4.] COMMISSION COMMUNICATIONS

ADJOURN



Environmental Commission Staff Report

DATE: May 9, 2017

AGENDA ITEM NO: 3-A

TO: Environmental Commission
FROM: Bonnie Tam, Principal Management Analyst
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

1. Approve the minutes from the regular meeting of April 11, 2017; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:



Bonnie Tam
Principal Management Analyst

ATTACHMENT:

1. Meeting Minutes

ATTACHMENT 1

Meeting Minutes

**MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING MINUTES
April 11, 2017**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Engineering Conference Room, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, April 11, 2017 at 6:00 p.m.

CALL TO ORDER:

Chair Wong called the meeting to order at 6:18 p.m.

FLAG SALUTE:

Chair Wong led the flag salute.

ROLL CALL:

Chair Wong called the roll:

Commissioners Present: Shirley Hwong, Karl Wong, Johanna Bonillo, and Richard Mai

Student Commissioner Present: Kailey Ogawa-Monroe

Student Commissioner Absent: Salvina Lim

ALSO PRESENT: Principal Management Analyst Bonnie Tam, BikeSGV Programs Coordinator Andrew Yip, and US News Express News Manager Nick Ni.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

1. PRESENTATION

Commissioner Mai introduced US News Express News Manager Nick Ni to the Commission. US News Express News Manager Nick Ni was here to learn more about the City's Earth Day Festival and Bike Ride event. He received the Earth Day flyer and took a few group photos that are going to be featured in a news article with a purpose to advertise for the event.

2. OLD BUSINESS

2-A. EARTH DAY 2017

Chair Wong briefed the Commission on the number of participating exhibitors. There are 21 vendors that are committed to exhibiting their products at the event. BikeSGV Programs Coordinator Andrew Yip stated that BikeSGV will provide street markings of the bike routes the day before the Bike Ride with signage, spray chalk, and route tapes. He confirmed that they will provide for 10 Bike Marshalls to assist at the Bike Ride event. In addition, yogurt bars, bananas, and two water stations will be provided at the starting location of the Family Ride and Hill Challenge Ride.

Chair Wong announced that Assemblymember Ed Chau, Los Angeles Community College Board Trustee Mike Eng, and Garvey School District Board Member Henry Lo will be attending and delivering a speech at the Earth Day Opening Ceremony, and he briefed the Commission on the itinerary of the Bike Ride and Earth Day Festival. Principal Management Analyst Bonnie Tam stated that she had already obtained the special event liability group insurance coverage through the City's Human Resources Department and turned over two Marie Callender's gift certificates, a donation from last year, to Co-Chair Hwong for Earth Day Bike Ride and Festival's prizes. Co-Chair Hwong stated that she had also secured three gift certificates from Marie Callender's and Heaven Nails and Spa for Earth Day Bike Ride and Festival's prizes. Co-Chair Hwong asked Principal Management Analyst Bonnie Tam to send appreciation letters to the two businesses that sponsored the prizes. The Commissioners further discussed potential local businesses that could donate to the event. Co-Chair Hwong and Commissioner Mai mentioned that they will continue to reach out to Monterey Park businesses for sponsorships.

2-B. DEMONSTRATION GARDEN

Principal Management Analyst Bonnie Tam briefed the Commission on the status of the City's Demonstration Garden project that will demonstrate landscaping that is attractive, environmentally-friendly, and conserves water. The project was completed on April 11, 2017. It is anticipated that a ribbon-cutting ceremony will take place during the third week of May or first week of June and that the Environmental Commissioners will be invited to the event. An email invitation will be sent out prior to the ceremony.

3. NEW BUSINESS

3-A. APPROVAL OF MINUTES

Approve the minutes from the regular meeting of March 14, 2017.

Action Taken: The Environmental Commission approved the minutes from the regular meeting of March 14, 2017.

Motion: Moved by Co-Chair Hwong and seconded by Commissioner Bonillo, motion carried by Chair Wong and Commissioner Mai.

3-B. MATERIALS RECOVERY FACILITY (MRF) TOUR

Principal Management Analyst Bonnie Tam briefed the Commission on possible field trip that was discussed at the February 14th Commission meeting and that was asked by the Commission to bring this item back at this April 11th Commission meeting for further discussion. Commissioners are committed to a guided tour to

Athens Services' MRF on May 6 or 20. Principal Management Analyst Bonnie Tam to arrange the tour with Athens Services for one of these dates.

4. COMMISSION COMMUNICATIONS

Principal Management Analyst Bonnie Tam announced that the City's Public Works Department is celebrating the National Public Works Week at the City Corporate Yard on May 17, 2017 from 11 a.m. to 1:30 p.m. The public is cordially invited to attend this Open House event.

Principal Management Analyst Bonnie Tam announced that the City is hosting a Spring Cleaning Event on April 29, 2017 from 8 a.m. to 1 p.m.

Co-Chair Hwong announced that Councilmember Peter Chan will be hosting a Victory Celebration of Re-election dinner on April 14, 2017.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 9:18 p.m.

Bonnie Tam
Staff Liaison to the Environmental Commission
City of Monterey Park

Approved on May 9, 2017 at the Environmental Commission regular meeting



Environmental Commission Staff Report

DATE: May 9, 2017

AGENDA ITEM NO: 3-B

TO: Environmental Commission
FROM: Bonnie Tam, Principal Management Analyst
SUBJECT: Debrief for Earth Day 2017

RECOMMENDATION:

It is recommended that the Environmental Commission consider:

1. Receiving and filing this informational report; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City of Monterey Park Environmental Commission hosted the 2017 Earth Day Festival and Bike Ride on April 22, 2017. Staff prepared a staff report for the event. Staff recommends that the Environmental Commission consider receiving and filing this informational report.

BACKGROUND:

On April 22, 2017, the City of Monterey Park Environmental Commission hosted the 2017 Earth Day Festival and Bike Ride. The Earth Day Festival is a joint event with the Cherry Blossom Festival and is celebrated with Bike Ride, which includes Family Ride and Hill Challenge Ride. This year's Earth Day event was sponsored by San Gabriel Valley Municipal Water District, the SoCal Gas Company, Athens Services, and Ware Disposal.

The Earth Day event started with the morning bike ride at the Bruggemeyer Public Library parking lot. Registration started at 7:00 a.m. with the Hill Challenge Ride departed at 8:00 a.m. and Family Ride departed at 9:00 a.m. There were a total of 133 bike enthusiasts participated in this year's morning bike ride.

The bike ride was followed by the Earth Day Festival at 11:00 a.m. at Barnes Park. Over hundreds of people came through the festival to visit the booths and learned more about sustainable and healthy living. The City was honored to have invited Assemblymember Ed Chau, Former Assemblymember and current Los Angeles Community College Board Trustee Mike Eng, and Garvey School District Board Member Henry Lo to deliver a speech and present Certificates of Congratulation to the Environmental Commissioners at the Opening Ceremony.

The theme of this year's Earth Day is "Waste and Recycling" in light of the City's acquiring of new waste hauling services for the residents and businesses of Monterey Park. The event featured multiple environmental organizations, institutions, and public agencies, representing various environmental issues related to the Monterey Park community, such as waste, storm water, water conservation, utilities, energy conservation, renewable energy, air quality, green building, national park, public transportation, and environmental education. There were a total of 17 exhibitors showcasing their educational materials and products:

1	Athens Services
2	BikeSGV
3	City of Monterey Park Stormwater Pollution Prevention Program (John L. Hunter and Associates)
4	East Los Angeles College Engineering Department
5	EcoHarmony
6	Global Energy Services
7	Grass Roots Lab
8	Los Angeles County Department of Public Works Environmental Programs Division
9	Los Angeles County Department of Public Works Smart Gardening Program
10	LA County Sanitation Districts
11	Mark Keppel High School
12	San Gabriel Valley Council of Governments (San Gabriel Valley Energywise Partnership)
13	San Gabriel Valley Municipal Water District
14	SoCal Gas Company
15	United States Environmental Protection Agency
16	United States Forest Service (Los Angeles National Forest)
17	Ware Disposal

Staff recommends that the Environmental Commission consider receiving and filing this informational report.

FISCAL IMPACT:

The Environmental Commission has a trust account to accept event donations and pay for its special event expenses (Account No. 0075-450-0075-08620). The table below details the account's current revenues and expenditures:

Beginning Fund Balance	\$5,928.82
Activities:	
BikeSGV Event Coordination Expense	(\$2,500.00)
Special Event Liability Group Insurance Premium	(\$938.79)
Revenues:	
2017 Earth Day Donations	\$3,250.00
Ending Fund Balance	\$5,740.03

Respectfully submitted by:



Bonnie Tam
Principal Management Analyst



Environmental Commission Staff Report

DATE: May 9, 2017

AGENDA ITEM NO: 3-C

TO: Environmental Commission
FROM: Bonnie Tam, Principal Management Analyst
SUBJECT: Environmental Commission Scheduled Presentation at the Langley Center

RECOMMENDATION:

It is recommended that the Environmental Commission consider:

1. Receiving and filing this informational report;
2. Directing staff to create a policy for Environmental Commissioners representing the Commission at meetings; and
3. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City of Monterey Park Environmental Commission was invited by the Langley Center's Gardening Club to make a presentation on the Environmental Commission at one of their future regular monthly meetings at the Langley Center. Staff recommends that the Environmental Commission consider receiving and filing this informational report and provide direction based on the information provided.

BACKGROUND:

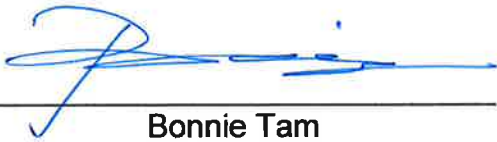
On April 21, 2017, staff liaison was notified that Environmental Commission Chair Karl Wong and Co-Chair Shirley Hwong were invited to make a presentation on Environmental Commission at the Langley Center's Gardening Club regular meeting scheduled for April 24, 2017 at the Langley Center. Environmental Commission Chair Karl Wong and Co-Chair Shirley Hwong rescheduled the presentation to be made at their May regular meeting after having a discussion at the May 9th Environmental Commission regular meeting.

Staff recommends that the Environmental Commission consider receiving and filing this informational report and provide direction on setting a policy for Environmental Commissioners speaking on behalf of the Commission at meetings.

FISCAL IMPACT:

There is no fiscal impact associated with providing staff direction.

Respectfully submitted by:



Bonnie Tam
Principal Management Analyst



Environmental Commission Staff Report

DATE: May 9, 2017

AGENDA ITEM NO: 3-D

TO: Environmental Commission
FROM: Bonnie Tam, Principal Management Analyst
SUBJECT: Athens Services Composting Facility Tour

RECOMMENDATION:

It is recommended that the Environmental Commission consider:

1. Receiving and filing this informational report;
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City of Monterey Park Environmental Commission Chair Karl Wong attended a tour to Athens Services composting facility in Victorville on May 3, 2017. Staff recommends that the Environmental Commission consider receiving and filing this informational report.

BACKGROUND:

On May 3, 2017, Environmental Commission Chair Karl Wong attended a tour to Athens Services composting facility in Victorville. Chair Wong will be providing the Commission with more information about the composting process at the May 9th Environmental Commission regular meeting.

Staff recommends that the Environmental Commission consider receiving and filing this informational report.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Bonnie Tam", is written over a horizontal line.

Bonnie Tam
Principal Management Analyst