

ENVIRONMENTAL COMMISSION OF MONTEREY PARK AGENDA

REGULAR MEETING

Monterey Park City Hall – Engineering Conference Room
320 W. Newmark Avenue, Monterey Park, CA 91754

Tuesday
July 11, 2017
6:00 PM

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

Documents related to an Agenda item are available to the public in the Public Works Department located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to five (5) minutes on Agenda item. You may combine up to two (2) minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER	Commission Chair
FLAG SALUTE	Commission Chair
ROLL CALL	Commissioners: Karl Wong, Shirley Hwong, and Richard Mai
	Youth Advisor: Kailey Ogawa-Monroe

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS

1-A. OATH OF OFFICE FOR NEW COMMISSIONER

It is recommended that the Environmental Commission:

- (1) Administer an oath of office for Commissioner Jenelle Dhing by City Clerk; and
- (2) Take such additional, related, action that may be desirable.

[2.] OLD BUSINESS

2-A. PROMOTION OF MONTEREY PARK DEMONSTRATION GARDEN

It is recommended that the Environmental Commission:

- (1) Continue to discuss the promotion of the demonstration garden; and
- (2) Take such additional, related, action that may be desirable.

2-B. MATERIALS RECOVERY FACILITY (MRF) TOUR

It is recommended that the Environmental Commission:

- (1) Continue to discuss the June 21, 2017 Athens' Materials Recovery Facility (MRF) tour; and
- (2) Take such additional, related, action that may be desirable.

[3.] NEW BUSINESS

3-A. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the regular meeting of June 13, 2017; and
- (2) Take such additional, related, action that may be desirable.

3-B. APPOINTMENT OF YOUTH ADVISOR TO THE ENVIRONMENTAL COMMISSION

It is recommended that the Environmental Commission:

- (1) Appoint a new Youth Advisor; and
- (2) Taking such additional, related, action that may be desirable.

3-C. ENVIRONMENTAL COMMISSION INVOLVEMENT IN THE UPCOMING NATIONAL NIGHT OUT

It is recommended that the Environmental Commission:

- (1) Discuss the Commission's involvement in the upcoming National Night out; and
- (2) Taking such additional, related, action that may be desirable.

[4.] COMMISSION COMMUNICATIONS

ADJOURN



Environmental Commission Staff Report

DATE: July 11, 2017

AGENDA ITEM NO: 3-A

TO: Environmental Commission
FROM: Bonnie Tam, Principal Management Analyst
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

1. Approve the minutes from the regular meeting of June 13, 2017; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to be "Bonnie Tam", is written over a horizontal line.

Bonnie Tam
Principal Management Analyst

ATTACHMENT:

1. Meeting Minutes

ATTACHMENT 1
Meeting Minutes

**MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING MINUTES
June 13, 2017**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Engineering Conference Room, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, June 13, 2017 at 6:00 p.m.

CALL TO ORDER:

Chair Wong called the meeting to order at 6:24 p.m.

FLAG SALUTE:

Chair Wong led the flag salute.

ROLL CALL:

Chair Wong called the roll:

Commissioners Present: Shirley Hwong, Karl Wong, and Richard Mai

Student Commissioner Present: Kailey Ogawa-Monroe

ALSO PRESENT: Civil Engineering Associate Vivian Chen and Monterey Park resident Jenelle Dhing

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

1. PRESENTATION

None.

2. OLD BUSINESS

2-A. DEMONSTRATION GARDEN

Chair Wong briefed the Commission on the ribbon-cutting ceremony happened on June 2, 2017. He stated that Mayor Real-Sebastian would like to promote the demonstration garden through the schools and City's website. Co-Chair Hwong shared with the Commission on the drip irrigation system she saw from the demonstration garden tour. Co-Chair Hwong inquired about the landscape architect information and bio-filtration application of the project, and directed staff to provide this information at next Commission regular meeting.

2-B. MATERIALS RECOVERY FACILITY (MRF) TOUR

Athens Services offered the MRF tour either on June 21 or June 28. The Commissioners proposed to visit the MRF on June 21 at 10 a.m. Chair Wong, Co-Chair Hwong, Commissioner Mai, and Student Advisor Ogawa-Monroe stated that they will attend the tour. Civil Engineering Associate Vivian Chen stated that

Principal Management Analyst Bonnie Tam will confirm and coordinate the tour with Athens Services.

2-C. ENVIRONMENTAL COMMISSION PRESENTATION AT THE LANGLEY CENTER

Chair Wong briefed the Commission on the presentation that the Commissioners made to the Garden Club members on May 22, 2017 at the Langley Center. The purpose of the presentation was to introduce Environmental Commission to the Garden Club members on what the goals and functions of the Environmental Commission.

3. NEW BUSINESS

3-A. APPROVAL OF MINUTES

Approve the minutes from the regular meeting of May 9, 2017.

Action Taken: The Environmental Commission approved the minutes from the regular meeting of May 9, 2017.

Motion: Moved by Co-Chair Hwong and seconded by Commissioner Mai, motion carried by Chair Wong.

3-B. SELECTION OF ENVIRONMENTAL COMMISSION CHAIR AND CO-CHAIR AND APPOINTMENT OF NEW YOUTH ADVISOR

Approve Chair Wong as the new Commission Chair.

Action Taken: The Environmental Commission approved Chair Wong as the new Commission Chair.

Motion: Moved by Co-Chair Hwong and seconded by Commissioner Mai, motion carried by Chair Wong.

Approve Co-Chair Hwong as the new Commission Co-Chair.

Action Taken: The Environmental Commission approved Chair Wong as the new Commission Co-Chair.

Motion: Moved by Chair Wong and seconded by Commissioner Mai, motion carried by Co-Chair Hwong.

The selection of a new youth advisor will be continued to next commission regular meeting.

3-C. DISTRIBUTION OF 2017 COMMISSIONS HANDBOOK AND ROSENBERG'S RULES OF ORDER

The 2017 Commission Handbook and Rosenberg's Rules of Order were distributed at the meeting.

4. COMMISSION COMMUNICATIONS

Co-Chair Hwong announced that the Monterey Park Bruggemeyer Library and Chinese American Citizens Alliance will present an award-winning documentary short film, "Finding Cleveland", on Sunday, August 13 at 2 p.m. in the Friends Room.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:16 p.m.

Bonnie Tam
Staff Liaison to the Environmental Commission
City of Monterey Park

Approved on July 11, 2017 at the Environmental Commission regular meeting