

ENVIRONMENTAL COMMISSION OF MONTEREY PARK AGENDA

REGULAR MEETING

Monterey Park City Hall – Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754

Wednesday
September 25, 2024
6:30 pm

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

Documents related to an Agenda item are available to the public in the Public Works Department located at 320 West Newmark Ave, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers. Written Communication will be accepted up to 24 hours before the meeting by completing an online form at www.montereypark.ca.gov/writtencomm.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

Commission Chair

FLAG SALUTE

Commission Chair

ROLL CALL

Commissioners: Kathy Ko, Danielle Sprague, Laura Gallegos, Thuy Hua, Faria Upama, Harrison Tang

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

STAFF COMMUNICATIONS

- Clean Air Day

[1.] PRESENTATIONS

1-A MASTER TREE PLAN

[2.] CONSENT CALENDAR

2-A APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve minutes from the regular meeting of August 28, 2024; and
- (2) Take such additional, related action that may be desirable.

[3.] OLD BUSINESS

3-A. MONTEREY PARK EARTH DAY 2025

It is recommended that the Environmental Commission:

- (1) Discuss Monterey Park Earth Day 2025;
- (2) Take such additional, related, action that may be desirable.

[5.] FUTURE AGENDA ITEMS

ADJOURN



Environmental Commission Staff Report

DATE: September 25, 2024

AGENDA ITEM NO: 2-A

TO: Environmental Commission
FROM: Xochitl Tipan, Administrative Manager
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

1. Approve minutes from the regular meeting of September 25, 2024; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "X Tipan", is positioned above a horizontal line.

Xochitl Tipan
Administrative Manager

ATTACHMENT:

1. Meeting Minutes

**MINUTES
MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING
August 28, 2024**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Monterey Park City Hall Council Chambers located at 320 W. Newmark Avenue in the City of Monterey Park, Wednesday, August 28, 2024 at 6:30 pm.

CALL TO ORDER:

Vice Chairperson Kathy Ko called the meeting to order at 6:46 p.m.

FLAG SALUTE:

Vice Chairperson Ko led the flag salute.

ROLL CALL:

Commissioners Present: Kathy Ko, Thuy Hua, Danielle Sprague, Faria Upama, Harrison Tang

Commissioners Absent: Laura Gallegos

ALSO PRESENT: Public Works Director Shawn Igoe and Administrative Manager Xochitl Tipan

ORAL AND WRITTEN COMMUNICATIONS - None

STAFF COMMUNICATIONS – None

[1.] PRESENTATIONS

Spirit Bus Proposed Changes –

Administrative Manager Xochitl Tipan provided an overview of proposed changes and pilot program for the City's fixed-route system, Spirit Bus. The recommended changes are as a result of the recent Spirit Bus study completed by IBI consultants. The changes include restructuring of routes, elimination of route 4 and a segment on Route 3, and implementation of an on-demand service. The recommendation to eliminate route segments is due to these areas having the lowest ridership of the entire service and not being cost effective. On-demand service would provide coverage to areas of the City not covered by the fixed-routes including coverage to the Marketplace. Commissioners shared positive comments regarding proposed improvements to service. Commissioners had questions on expected wait times and vehicle availability under new on-demand service. Experience with other microtransit service provides such as Metro's program shows service can have long wait times for riders. There was also a suggestion to consider changes to the schedule that would provide some weekend service (i.e. Tuesday – Saturday service).

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[2.] CONSENT CALENDAR – None

[3.] OLD BUSINESS

3-A. MONTEREY PARK EARTH DAY 2024

Administrative Manager Xochitl Tipan provided an overview of Earth Day event held on April 27, 2024. 11 Exhibitors participated in the event, with many new booths including seed swap, clothing swap, and planting cuttings with a distribution of 400 watering cans. There was also tree planting during the event. Commissioner Thuy shared that the booths/tables inside the gym were hard to access and the City should consider placing signage next year. Recommendations for next year included that the Commission seek sponsorships to provide scooter giveaways for first/last mile connections; promotion of alternate modes of transportation to get to the event; partnership with ActiveSGV for a bike route; and 3k walk as part of event. Public Works Director Shawn Igoe shared challenges and requirements for a potential bike route and associated costs. Commissioner Ko said she would reach out to ActiveSGV for partnership. Commissioners would continue discussions at next meeting.

[4.] NEW BUSINESS

4-B. THE DISTRIBUTION OF THE FOLLOWING TO THE NEWLY APPOINTED YOUTH COMMISSIONER; COMMISSION HANDBOOK, SOCIAL MEDIA POLICY, AND THE CODE OF CONDUCT WILL BE ADMINISTERED TO THE NEWLY APPOINTED YOUTH COMMISSIONER BY THE CITY CLERK, AND THE OATH OF OFFICE, IN ACCORDANCE WITH MUNICIPAL CODE 2.82.010

City Clerk Maychelle Yee administered the oath of office to newly appointed youth commissioner Harrison Tang.

[5.] FUTURE AGENDA ITEMS

- **Earth Day 2025**

ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

Xochitl Tipan
Administrative Manager

Approved on _____ at the regular meeting.