

**AGENDA
MONTEREY PARK BRUGGEMEYER LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, AUGUST 16, 2016
7:00 P.M.
FRIENDS ROOM
318 S. RAMONA AVENUE, MONTEREY PARK**

Staff reports, writings or other materials related to an item on this agenda which are distributed to the Library Board of Trustees less than 72 hours before this scheduled meeting shall be available for public inspection in the Library Administrative Secretary's Office located at 318 S. Ramona Avenue, Monterey Park, CA 91754 during normal business hours. This agenda is posted 72 hours prior to the meeting at the library, City Hall located at 320 W. Newmark Avenue, Monterey Park, CA 91754 and on the City website at <http://www.montereypark.ca.gov/>

CALL TO ORDER:

ROLL CALL:

ACKNOWLEDGMENT OF ABSENCES:

1. PUBLIC COMMENTS AND WRITTEN COMMUNICATIONS:

This is an opportunity for members of the public to address the Library Board of Trustees on any item of interest to the public, before or during the Trustees' consideration of the item, that is within the subject matter jurisdiction of the Board of Trustees. Any member of the public wishing to address the Library Board of Trustees regarding any item on this agenda must fill out a speaker card and then return it to the Administrative Secretary prior to the announcement of the agenda item.

2. AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTION:

RECOMMENDATION: Take action if appropriate

3. APPROVAL OF MINUTES

Minutes of Regular Meeting of July 19, 2016

4. CONSENT AGENDA - APPROVAL BY MOTION:

Items on the Consent Agenda are considered to be routine, ongoing business and will be enacted by one motion. There is no separate discussion on consent items unless a Library Trustee so requests, in which event the item is removed from the Consent Agenda and considered separately.

FINANCIAL REPORTS AND EXPENDITURES:

- a. RECEIPT AND EXPENDITURE REPORT
- b. TRUST AND AGENCY ACCOUNT REPORT
- c. APPROVAL OF WARRANTS

RECOMMENDATION: Approve reports and expenditures.

5. CITY LIBRARIAN'S REPORT:

- a. Answers to Previously Asked Questions*
- b. Passport Services – Sharing of Revenue and Responsibilities*
- c. Suggestion Box*
- d. Solar Panels in the Parking Lot*

6. PRESIDENT'S REPORT:

- a. Discussion as to when to call for Points of Order during a meeting*

UNFINISHED BUSINESS:

7. ORGANIZATIONAL AND COMMUNITY NEEDS ASSESSMENT REPORT

Presentation of consultant's report and discussion of future plans in response to the report

RECOMMENDATION: Take action if appropriate

8. EXPLORATION OF POTENTIAL EXPANSION OF WIFI SERVICES IN THE CIVIC CENTER AREA

Discussion of possible expansion

RECOMMENDATION: Take action if appropriate

NEW BUSINESS:

9. CITIZENS' PLANNING SUB-COMMITTEE / GRASSROOTS CAMPAIGN COMMITTEE UPDATE

Update and discussion regarding the Measure C renewal campaign and community action

RECOMMENDATION: Take action if appropriate

10. PREPARATION OF A CONTINGENCY PLAN IN THE EVENT MEASURE C IS NOT EXTENDED BY THE VOTERS

Discussion of a contingency plan to cover impact on hours of service, staff numbers, book budget and any other results from the loss of Measure C funds. Additional discussion of other options such as increased funding from the City budget to cover the loss of Measure C funds.

RECOMMENDATION: Take action if appropriate

11. EXPLORATION OF ADDING A CAFÉ TO THE LIBRARY

Discussion of possible addition of an area serving coffee and food to the library

RECOMMENDATION: Take action if appropriate

ANNOUNCEMENTS:

HOUSEKEEPING ITEMS:

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AGENDA ITEMS FROM THE BOARD:

Agenda items for the next regular or a special meeting from Library Board members

ADJOURNMENT:

The next regularly scheduled meeting will be held on September 20, 2016 at 7:00 P.M. in the Friends Room.