

**AGENDA
MONTEREY PARK BRUGGEMEYER LIBRARY
BOARD OF TRUSTEES
SPECIAL MEETING
TUESDAY, NOVEMBER 15, 2016
7:05 P.M.
FRIENDS ROOM
318 S. RAMONA AVENUE, MONTEREY PARK**

Staff reports, writings or other materials related to an item on this agenda which are distributed to the Library Board of Trustees less than 72 hours before this scheduled meeting shall be available for public inspection in the Library Administrative Secretary's Office located at 318 S. Ramona Avenue, Monterey Park, CA 91754 during normal business hours. This agenda is posted 72 hours prior to the meeting at the library, City Hall located at 320 W. Newmark Avenue, Monterey Park, CA 91754 and on the City website at <http://www.montereypark.ca.gov/>

CALL TO ORDER:

ROLL CALL:

ACKNOWLEDGMENT OF ABSENCES:

1. PUBLIC COMMENTS AND WRITTEN COMMUNICATIONS:

This is an opportunity for members of the public to address the Library Board of Trustees on any item of interest to the public, before or during the Trustees' consideration of the item, that is within the subject matter jurisdiction of the Board of Trustees. Any member of the public wishing to address the Library Board of Trustees regarding any item on this agenda must fill out a speaker card and then return it to the Administrative Secretary prior to the announcement of the agenda item.

2. AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTION:

RECOMMENDATION: Take action if appropriate

3. APPROVAL OF MINUTES

Minutes of Regular Meeting of October 18, 2016

4. CONSENT AGENDA - APPROVAL BY MOTION:

Items on the Consent Agenda are considered to be routine, ongoing business and will be enacted by one motion. There is no separate discussion on consent items unless a Library Trustee so requests, in which event the item is removed from the Consent Agenda and considered separately.

FINANCIAL REPORTS AND EXPENDITURES:

- a. RECEIPT AND EXPENDITURE REPORT
- b. TRUST AND AGENCY ACCOUNT REPORT
- c. APPROVAL OF WARRANTS

RECOMMENDATION: Approve reports and expenditures.

5. CITY LIBRARIAN'S REPORT:

- a. Answers to Previously Asked Questions*
- b. Staffing*
- c. Children's Area Floor Plan*

6. PRESIDENT'S REPORT:

- a. Discussion of ideas and strategies which the Citizens Committee for our Library initiative can implement between now and March 2017*

UNFINISHED BUSINESS:

7. LIBRARY PARCEL TAX RENEWAL

Update on progress on placing the library parcel tax renewal measure on the March 2017 General Municipal Election ballot, including the request to the City Council for approval of such action and consideration of potential future action

RECOMMENDATION: Receive and file

8. CHROMEBOOKS

Presentation on the pros and cons of making Chromebooks available for patron use by Technical Services Senior Librarian Evena Shu, with discussion and consideration of purchasing such devices

RECOMMENDATION: Take action if appropriate

9. HOLIDAY STAFF CELEBRATION

Discussion regarding annual holiday luncheon for library staff members and key stakeholders, with updates on plans and consideration of options

RECOMMENDATION: Take action if appropriate

NEW BUSINESS:

10. HOLIDAY CLOSURES FOR 2017

Review of dates when the library will be closed due to Federal / City holidays in 2017, with a request for approval of the proposed closures

RECOMMENDATION: Take action if appropriate

ANNOUNCEMENTS:

HOUSEKEEPING ITEMS:

AGENDA ITEMS FROM THE BOARD:

Agenda items for the next regular or a special meeting from Library Board members

ADJOURNMENT:

The next regularly scheduled meeting will be held on December 20, 2016 at 7:00 P.M. in the Friends Room.