JOINT COMMISSIONS, COMMITTEES, & BOARDS OF MONTEREY PARK AGENDA

SPECIAL MEETING

MONTEREY PARK CITY HALL COUNCIL CHAMBERS
320 W. NEWMARK AVE., MONTEREY PARK, CA 91754

MONDAY
APRIL 22, 2024
6:00 P.M.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

LAND ACKNOWLEDGEMENT

We would like to acknowledge that the land we inhabit today was once known as Tovangaar, the home of the Gabrieleño-Tongva people. We show our respect to the Gabrieleño-Tongva people, as well as all Indigenous people, past, present, and future, and honor their labor as original caretakers of this land. We commit to uplifting the Gabrieleño-Tongva people, invite you to acknowledge the history, and join us in caring for this land.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 W. Newmark Ave., Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov/AgendaCenter.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 4 hours before a meeting. Council Chambers are wheelchair accessible.

PUBLIC PARTICIPATION

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers. Written Communication will be accepted up to 2 hours before the meeting via email to mpclerk@montereypark.ca.gov.

Pursuant to Government Code Section 54954.3(a), the public may address the City Council only on matters listed on this Agenda. No other public comment will be accepted.

CALL TO ORDER:
FLAG SALUTE:
ROLL CALL:

Commission on Aging	Siu Ying Fong, Paul Isozaki, Charles Mau, Rufus Sprague, Alex Tang, Betty Wang
Business Improvement District Advisory Committee	Gene Jeng, Jessy Li, Josephine Louie, Zhen Wu, Elizabeth Yang
Community Participation Commission	Oriana Chan, Caroucel Kim Chuateco, Rosalyn Escobar, Kayla Flores, Mary Ann Garcia-Barlow, Kaila Garfield, Sandy Hidalgo, Shirley Hwong, Isabella Lee, Allison Newman, Fabian Raygosa, Carol Ann Sullivan Joleen Wong, Isabel Wu, William Yen
Design Review Board	Katherine Guevarra, Dennis Lee, Matthew Lum, Philip Smith
Economic Development Advisory Commission	Alexander Fung, Dora Leung, Amy Newman, Tomas Wong, Billy Yeung
Environmental Commission	Laura Gallegos, Thuy Hua, Kathy Ko, Danielle Sprague, Faria Rashid Upama, Harrison Tang
Library Board of Trustees	Ricky Choi, Lisa Duong, Travis Kaya, Jennifer Love Tang
Personnel Board	Liane Kwan, Gustavo Reynoso, Grace Yeh
Planning Commission	Jack Chiang, Peter Fung, Johnny Kwok, Tammy Sam, Bethelwel Wilson
Recreation and Parks Commission	Jesse Chang, Gary Lau, Paul Duke Lee, Peter Lin, Barbara Ngai
Traffic Commission	Ramon Grajeda, Daisy Ma, Paul Perez, Allan Shatkin, Michael Wong

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS:
While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

[1.] PRESENTATIONS

1-A. BUDGET AND FISCAL STABILITY

1-B. BOARDS AND COMMISSIONS OVERVIEW

1-C. PARK SYSTEM MASTER PLAN

1-D. ECONOMIC DEVELOPMENT STRATEGIC PLAN

[2.] NEW BUSINESS

2-A OATH OF OFFICE TO DESIGN REVIEW BOARD MEMBERS KATHERINE GUEVARRA AND DENNIS LEE AND DISTRIBUTION OF THE FOLLOWING TO THE NEWLY APPOINTED COMMISSIONERS: COMMISSION HANDBOOK, SOCIAL MEDIA POLICY AND THE CODE OF CONDUCT

[3.] CONSENT CALENDAR FOR THE PERSONNEL BOARD AND THE DESIGN REVIEW BOARD ONLY

All items under the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any member of the City Council for separate consideration.

3-A MINUTES FOR THE PERSONNEL BOARD

It is recommended that the Personnel Board consider:

(1) Approving the minutes from the regular meeting of October 26, 2022; and

(2) Taking such additional, related, action that may be desirable.

3-B MINUTES FOR THE DESIGN REVIEW BOARD

It is recommended that the Design Review Board consider:

(1) Approving the minutes from the regular meetings of January 21, 2020 and February 18, 2020; and

(2) Taking such additional, related, action that may be desirable.

ADJOURN

Personnel Board Staff Report

DATE: April 22, 2024

AGENDA ITEM NO: Consent Calendar - 3A

TO:	Personnel Board Members
FROM:	Christine Tomikawa, Director of Human Resources and Risk Management
SUBJECT:	Personnel Board Minutes

RECOMMENDATION:
Staff recommends that the Personnel Board:

1. Approve the minutes from the regular meeting of October 26, 2022; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:
None.

BACKGROUND:
None.

FISCAL IMPACT:
None.

Respectfully submitted by:

Christine Tomikawa
Director of Human Resources
and Risk Management

ATTACHMENTS:

1. October 26, 2022 Regular Meeting Minutes

ATTACHMENT 1
Minutes

MINUTES
MONTEREY PARK PERSONNEL BOARD
REGULAR MEETING
October 26, 2022

The Personnel Board of the City of Monterey Park held a Regular on Wednesday, October 26, 2022 at 7:07 p.m.

CALL TO ORDER:
Director of Human Resources & Risk Management (HR&RM) Christine Tomikawa called the meeting to order at 7:07 p.m.

FLAG SALUTE:
Board member Gustavo Reynoso led the flag salute.

ROLL CALL:
Director of HR&RM Christine Tomikawa called the roll:
Board Members Present: Liane Kwan, Gustavo Reynoso, Grace Yeh

Board Members Absent: None

ALSO PRESENT: Principal Human Resources Analyst – Alicia Ramirez

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS
None.

ORAL AND WRITTEN COMMUNICATIONS

1. PRESENTATION
None.

2. CONSENT CALENDAR

2A. APPROVAL OF MINUTES

Action Taken: The Personnel Board reviewed the April 13, 2022 minutes. The minutes have been approved as presented.

Motion: The Personnel Board approved the April 13, 2022 minutes as submitted, motion carried by the following vote:

Ayes:	Board Members:	Kwan, Reynoso, Yeh
Noes:	Board Members:	None
Absent:	Board Members:	None
Abstain:	Board Members:	None

3. PUBLIC HEARING
None.

4. OLD BUSINESS

None

5. NEW BUSINESS

5A. SELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Action Taken: For 2023: Lianne Kwan, Chairperson and Gustavo Reynoso, Vice Chair; members will rotate annually and go in alphabetical order of last name.

Motion: The Personnel Board approved selection of Chairperson and Vice Chairperson, motion carried by the following vote:

Ayes:	Board Members:	Kwan, Reynoso, Yeh
Noes:	Board Members:	None
Absent:	Board Members:	None
Abstain:	Board Members:	None

5B. CONSIDERATION TO AMEND THE PERSONNEL BOARD MEETING DATE, TIME, AND LOCATION

Action Taken: Keep one meeting a year and move meeting to 4th Wednesday of October at 7:00 p.m.

Motion: The Personnel Board approved meeting month and date, motion carried by the following vote:

Ayes:	Board Members:	Kwan, Reynoso, Yeh
Noes:	Board Members:	None
Absent:	Board Members:	None
Abstain:	Board Members:	None

5C. VACANCY AND RECRUITMENT REPORT

The Personnel Board reviewed the Vacancy and Recruitment report.

Action Taken: Received and file.

5D. 2021 PERSONNEL BOARD ATTENDANCE RECORD

The Personnel Board reviewed the 2021 attendance record.

Action Taken: Received and file.

6. PERSONNEL BOARD COMMUNICATIONS AND MATTERS

None

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:33 p.m.

Christine Tomikawa
Director of Human Resources & Risk Management

Design Review Board Staff Report

DATE: April 22, 2024

AGENDA ITEM NO: Consent Calendar - 3B

TO: Design Review Board

FROM: Jessica Serrano, Director of Community Development

SUBJECT: Design Review Board Minutes

RECOMMENDATION:

Staff recommends that the Personnel Board:

1. Approve the minutes from the regular meeting of January 21, 2020 and February 18, 2020; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

Jessica Serrano
Director of Community Development

ATTACHMENTS:

1. January 21, 2020 Regular Meeting Minutes
2. February 18, 2020 Regular Meeting Minutes

ATTACHMENT 1
Minutes

UNOFFICIAL MINUTES
MONTEREY PARK DESIGN REVIEW BOARD
REGULAR MEETING
January 21, 2020

The Design Review Board of the City of Monterey Park held a regular meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, January 21, 2020 at 7:13 p.m.

CALL TO ORDER:

Chairperson Elizabeth Yang called the Design Review Board meeting to order at 7:00 p.m.

ROLL CALL:
Planner Tewasart called the roll:
Board Members Present: Chairperson Elizabeth Yang, Member Gay Yuen, and Member Tammy Sam
Board Members Absent: Member Ivan Lam

ALSO PRESENT: Samantha Tewasart, Senior Planner and Jeffrey Rimando, Assistant Planner

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS: None

[1.] PRESENTATIONS: None

[2.] CONSENT CALENDAR:

2-A APPROVAL OF MINUTES

November 19, 2019

Action Taken: The Design Review Board approved the minutes from the regular meeting of November 19, 2019.

Motion: Moved by Member Sam and seconded by Member Yuen, motion carried by the following vote:

Ayes:	Members:	Yang, Yuen, and Sam
Noes:	Members:	None
Absent:	Members:	Lam
Abstain:	Members:	None

[3.] PUBLIC HEARING:

3-A. NEW MONUMENT SIGN – 415 WEST GARVEY AVENUE (DRB-19-23)

The applicant, Celia Sierra of Sierra Signs, Inc., on behalf of the property owner, is requesting design review approval for a new monument sign at 415 West Garvey Avenue in the C-B (Central Business) zone.

Planner Rimando provided a brief summary of the proposed project.

Chairperson Yang opened the public hearing.

Applicant, Celia Sierra, 429 West Garvey Avenue, Monterey Park, CA 91754, was present to speak on behalf of the project.

Chairperson Yang closed the public hearing.

Action Taken: The Design Review Board: (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-19-23) application, subject to the conditions of approval as stated in the staff report with added conditions.

Added:

14. Multiple coats of stucco must be applied to the sign cabinet to guarantee even coverage, subject to the review and approval of Planner.

15. At time of plan check, the sign plan must show a protective cover over the switch on the underside of the monument sign cabinet.

Motion: Moved by Member Sam and seconded by Member Yuen, motion carried by the following vote:

Ayes:	Members:	Yang, Yuen, and Sam
Noes:	Members:	None
Absent:	Members:	Lam
Abstain:	Members:	None

3-B. SINGLE-FAMILY RESIDENTIAL DWELLING ADDITION GREATER THAN 2,000 SQUARE FEET – 306 SOUTH ELECTRIC AVENUE (DRB-19-13)

The applicant, Rodolfo Copa, on behalf of the property owner, is requesting design review approval for an addition to an existing single-family dwelling that will result in a total square footage greater than 2,000 square feet at 1830 Tyler Drive in the R-1 (Single-Family Residential) Zone.

Chairperson Yang opened the public hearing.

Applicant, Paul Konioti, 306 South Electric Avenue, Monterey Park, CA 91754, was present to speak on behalf of the project.

Chairperson Yang closed the public hearing.

Action Taken: The Design Review Board: (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the

requested Design Review Board (DRB-19-13) application, subject to the conditions of approval as stated in the staff report with added conditions.

Added:

11. At time of plan check, the retaining wall detail must show a French drain or a sleeved perforated pipe with the perforation facing down and at minimum 6-inches of crush gravel with a soil fabric between the hill and crush gravel.

12. At time of plan check, the plans must show the use of drought tolerant plants within landscape areas disturbed by the project, subject to the review and approval of the Planner.

Motion: Moved by Member Yang and seconded by Member Sam, motion carried by the following vote:

Ayes:	Members:	Yang, Yuen, and Sam
Noes:	Members:	None
Absent:	Members:	Lam
Abstain:	Members:	None

3-C. SINGLE-FAMILY RESIDENTIAL DWELLING ADDITION GREATER THAN 2,000 SQUARE FEET – 1113 BRIER CLIFF WAY (DRB-19-28)

The applicant, Sam Zhou, on behalf of the property owner, is requesting design review approval for an addition to an existing single-family dwelling that will result in a total square footage greater than 2,000 square feet at 1113 Brier Cliff Way in the R-1 (Single-Family Residential) Zone.

Chairperson Yang opened the public hearing.

Applicant, Sam Zhou, 1113 Brier Cliff Way, Monterey Park, CA 91754, was present to speak on behalf of the project.

Chairperson Yang closed the public hearing.

Action Taken: The Design Review Board: (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-19-28) application, subject to the conditions of approval as stated in the staff report.

Motion: Moved by Member Yang and seconded by Member Sam, motion carried by the following vote:

Ayes:	Members:	Yang, Yuen, and Sam
Noes:	Members:	None
Absent:	Members:	Lam
Abstain:	Members:	None

3-D. NEW WALL SIGN – 210 NORTH GARFIELD AVENUE (DRB-19-26)

The applicant, New Signs & Printing, on behalf of the business owner, is requesting design review approval for a new wall sign at 210 North Garfield Avenue in the C-B, P-D (Central Business, Planned Development) Zone.

Chairperson Yang opened the public hearing.

Applicant, Ken Le of New Signs Printing, 9468 Garvey Avenue, South El Monte, CA 91733, was present to speak on behalf of the project.

Chairperson Yang closed the public hearing.

Action Taken: The Design Review Board: (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-19-26) application, subject to the conditions of approval as stated in the staff report.

Motion: Moved by Member Yuen and seconded by Member Sam, motion carried by the following vote:

Ayes:	Members:	Yang, Yuen, and Sam
Noes:	Members:	None
Absent:	Members:	Lam
Abstain:	Members:	None

3-E. NEW SINGLE-FAMILY RESIDENTIAL DWELLING GREATER THAN 2,000 SQUARE FEET – 115 NORTH ORANGE AVENUE (DRB-19- 20)

The applicant, Kamen Lai, on behalf of the property owner, is requesting design review approval for a new two-story single-family dwelling greater than 2,000 square feet at 115 North Orange Avenue in the C-S, P-D (Commercial Services, Planned Development) Zone.

Chairperson Yang opened the public hearing.

Applicant, Kamen Lai, 8748 Valley Blvd., Suite K, Rosemead, CA 91770, was present to speak on behalf of the project.

Chairperson Yang closed the public hearing.

Action Taken: The Design Review Board: (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the requested Design Review Board (DRB-19-20) application, subject to the conditions of approval as stated in the staff report.

Motion: Moved by Member Yuen and seconded by Member Sam, motion carried by the following vote:

Ayes:	Members:	Yang, Yuen, and Sam
Noes:	Members:	None
Absent:	Members:	Lam
Abstain:	Members:	None

[4.] OLD BUSINESS: None

[5.] NEW BUSINESS: None

[6.] BOARD MEMBERS COMMMUNICATIONS AND MATTERS: None

[7.] STAFF COMMMUNICATIONS AND MATTERS: None

ADJOURNMENT:

There being no further business for consideration, the Design Review Board meeting was adjourned at 8:30 p.m.

Next regular scheduled meeting on February 4, 2020 at 7:00 p.m. in the Council Chambers.

P. Serano Planning Manager signed for
Samantha Tewasart
Senior Planner

UNOFFICIAL MINUTES
MONTEREY PARK DESIGN REVIEW BOARD
REGULAR MEETING
February 18, 2020

The Design Review Board of the City of Monterey Park held a regular meeting of the Board in the Council Chambers, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, February 18, 2020 at 7:00 p.m.

CALL TO ORDER:

Chairperson Elizabeth Yang called the Design Review Board meeting to order at 7:00 p.m.

ROLL CALL:
Planner Tewasart called the roll:
Board Members Present: Chairperson Elizabeth Yang, Member Gay Yuen, Member Ivan Lam, and Member Tammy Sam
Board Members Absent: None

ALSO PRESENT: Samantha Tewasart, Senior Planner and Jeffrey Rimando, Assistant Planner

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None

ORAL AND WRITTEN COMMUNICATIONS: None

[1.] PRESENTATIONS: None

[2.] CONSENT CALENDAR: None

[3.] PUBLIC HEARING:

3-A. NEW SINGLE-FAMILY RESIDENTIAL DWELLING GREATER THAN 2,000 SQUARE FEET – 262 CORAL VIEW STREET (DRB-19-15)

The applicant, Willie Wong, is requesting design review approval for an addition to an existing single-family dwelling greater than 2,000 square feet at 262 Coral View Street in the R-1 (Low Density Residential) Zone.

Planner Rimando provided a brief summary of the proposed project.

Chairperson Yang opened the public hearing.

Applicant, Willie Wong, 262 Coral View Street, Monterey Park, CA 91754, was present to speak on behalf of the project.

Chairperson Yang closed the public hearing.

Action Taken: The Design Review Board: (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) approved the

requested Design Review Board (DRB-19-15) application, subject to the conditions of approval as stated in the staff report with an added condition.

Motion: Moved by Member Sam and seconded by Member Lam, motion carried by the following vote:

Ayes:	Members:	Yang, Yuen, Lam, and Sam
Noes:	Members:	None
Absent:	Members:	None
Abstain:	Members:	None

3-B. NEW SINGLE-FAMILY RESIDENTIAL DWELLING GREATER THAN 2,000 SQUARE FEET – 290 BLOOM DRIVE (DRB-20-01)

The applicant, Wayne Lei, on behalf of the property owners, is requesting design review approval for an addition to an existing single-family dwelling greater than 2,000 square feet at 290 Bloom Drive in the R-1 (Low Density Residential) Zone.

Planner Tewasart provided a brief summary of the proposed project.

Chairperson Yang opened the public hearing.

Property owner, Yong-Gang Li, 290 Bloom Drive, CA 91754, was present to speak on behalf of the project.

Chairperson Yang closed the public hearing.

Action Taken: The Design Review Board: (1) opened the public hearing; (2) received documentary and testimonial evidence; (3) closed the public hearing; and (4) continued the requested Design Review Board (DRB-20-01) application to March 3, 2020 to allow the applicant additional time to revise the plans.

- On the East Elevation, protrude the left portion of the wall at a minimum of three (3) feet to break up the east building wall (similar to the west elevation).
- On the East Elevation, continue the stone veneer so that there is less of an abrupt stop. Consider stopping the veneer at the new wall protrusion.
- Underneath the stairwell, reduce and label the depth of the storage.
- Flip the door swing of front entry door.
- Provide landscaping and irrigation details for the front landscape area.

Motion: Moved by Member Yuen and seconded by Member Sam, motion carried by the following vote:

Ayes:	Members:	Yang, Yuen, Lam, and Sam
Noes:	Members:	None

Absent: Members: None
Abstain: Members: None

[4.] OLD BUSINESS: None

[5.] NEW BUSINESS: None

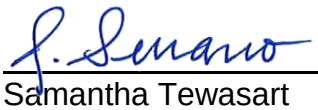
[6.] BOARD MEMBERS COMMMUNICATIONS AND MATTERS: None

[7.] STAFF COMMMUNICATIONS AND MATTERS: None

ADJOURNMENT:

There being no further business for consideration, the Design Review Board meeting was adjourned at 7:36 p.m.

Next regular scheduled meeting on March 3, 2020 at 7:00 p.m. in the Council Chambers.

 Planning Manager signed for
Samantha Tewasart
Senior Planner