

TRAFFIC COMMISSION OF MONTEREY PARK AGENDA

REGULAR TELECONFERENCE MEETING

**THURSDAY
June 17, 2021
7:00 P.M.**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

EXECUTIVE ORDER NO. N-29-20

These meetings will be conducted pursuant to Section 3 of Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020.

Accordingly, Commissioners/Board Members will be provided with a meeting login number and conference call number; they will not be physically present at City Hall Engineering Conference Room.

Pursuant to the Governor's order, the public may provide public comment utilizing the methods set forth below.

Note that City Hall is currently closed to the public. You will not be admitted to City Hall.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in the Department of Public Works located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at <http://www.montereypark.ca.gov/AgendaCenter>.

PUBLIC PARTICIPATION

In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed in the following ways:

Via Email

Public comment will be accepted up to 24 hours before the meeting via email to cvega@montereypark.ca.gov and, when feasible, read into the record during public comment. Written communications are limited to not more than 50 words.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering Zoom Meeting ID: 955 5467 3053 then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the host from the Department of Public Works will be notified, and you will be in the rotation to make a public comment. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda item. Speakers will not be allowed to combine time. The Chair and Commission/Board Members may change the amount of time allowed for speakers. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment.

Important Disclaimer

When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at 626-307-1320 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

Chair Allan Shatkin

FLAG SALUTE

Chair Allan Shatkin

ROLL CALL

Commissioners: Allan Shatkin, Daisy Ma, Benkin Jong, Steven Klein, Paul Perez

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS - None.

[2.] CONSENT CALENDAR

2-A. APPROVAL OF MINUTES

It is recommended that the Traffic Commission:

- (1) Approve the minutes from the regular meeting of May 20, 2021; and
- (2) Take such additional, related, action that may be desirable.

[3.] OLD BUSINESS – None

[4.] NEW BUSINESS

4-A. RESIDENCY VERIFICATION UPDATES

It is recommended that the Traffic Commission:

- (1) Review the Healthy Workplace Commitment, Ordinance 2209, Chapter 2.82, and Annual Residency Verification; and
- (2) Take such additional, related, action that may be desirable.

4-B. CANCELLATION OF JULY 15, 2021, TRAFFIC COMMISSION MEETING

It is recommended that the Traffic Commission:

- (1) Cancel the July Traffic Commission Meeting in observance of the Summer holiday season; and
- (2) Take such additional, related, action that may be desirable

[5.] COMMISSION COMMUNICATIONS

ADJOURN



Traffic Commission Staff Report

DATE: June 17, 2021

AGENDA ITEM NO: 2-A

TO: Traffic Commission

FROM: Cesar Vega, Civil Engineering Associate

SUBJECT: APPROVAL OF MINUTES

It is recommended that the Traffic Commission:

- (1) Approve the minutes from the regular meeting of May 20, 2021; and
- (2) Take such additional, related action that may be desirable.

Attachments:

Minutes of May 20, 2021

**MINUTES
MONTEREY PARK TRAFFIC COMMISSION
REGULAR MEETING
MAY 20, 2021**

The Traffic Commission of the City of Monterey Park held a regular Teleconference Meeting via Zoom on Thursday, May 20, 2021 at 7:00 P.M. The regular meeting was conducted pursuant to Section 3 of Executive Order No. N-29-20 issued on March 17, 2020. Accordingly, Commissioners/Board Members were provided a meeting login number and conference call number and were not physically present at the City Hall City Council Chambers.

PUBLIC PARTICIPATION

In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation was allowed in the following ways:

Via Email

Public comments were accepted up to 24 hours before the meeting via email to cvega@montereypark.ca.gov and, when feasible, read into the record during public comment. Written communications are limited to not more than 50 words.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering Zoom Meeting ID: 988 1890 4300 then press pound (#). If participants would like to make a public comment they will enter “*9” then the host from Department of Public Works will be notified and you will be in the rotation to make a public comment. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda item. Speakers will not be allowed to combine time. The Chair and Commissioner/Board Members may change the amount of time allowed for speakers. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment.

Important Disclaimer – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

CALL TO ORDER:

Commission Chair Jong called the meeting to order at 7:02 P.M.

FLAG SALUTE:

Commissioner Shatkin led the flag salute.

ROLL CALL: Benkin Jong, Steven Klein, Daisy Ma, Allan Shatkin

Absent: Paul Perez – arrived at p.m.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

ALSO PRESENT: Civil Engineering Associate Cesar Vega, Administrative Secretary Cristina Garcia

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS – None.

ORAL AND WRITTEN COMMUNICATIONS

1. PRESENTATION

None.

2. CONSENT CALENDAR

3. OLD BUSINESS

None.

4. NEW BUSINESS

None.

4-A. TRAFFIC COMMISSION MINUTES

Action Taken: The Traffic Commission minutes from the regular meeting of April 15, 2021, are accepted as presented.

Ayes: Commissioner: Benkin Jong, Steven Klein, Allan Shatkin
Noes: Commissioner: None
Absent: Commissioner: Paul Perez
Abstain: Commissioner: Daisy Ma

4-B. SELECTION OF CHAIR AND VICE-CHAIR

Action Taken: The Traffic Commission selected a new Chairperson and Vice-Chairperson.

Chairperson Jong nominates Allan Shatkin to serve as the Chairperson and Daisy Ma to serve as Vice-Chairperson.

Motion: Moved by **Chairperson Jong** and seconded by **Commissioner Klein**, motion carried by the following vote:

Ayes: Commissioner: Benkin Jong, Steven Klein, Daisy Ma, Allan Shatkin
Noes: Commissioner: None
Absent: Commissioner: Paul Perez
Abstain: Commissioner: None

5. COMMISSION COMMUNICATIONS AND COMMISSIONER AND AGENCY MATTERS

Commissioner Klein – reports loose asphalt and roadway materials at Harding, at South Chandler at the manhole cover and at Markland between Wilcox and Potrero Grande.

Commissioner Ma – thanks Staff for the Corporate Center Drive signage.

Civil Engineering Associate Vega shares the following:

- The annual street paving project is out to bid with a bid opening date of June 7. Staff will update Commission at the following meeting.
- The N. Atlantic / Garvey sewer project is ongoing, the contractor is potholing utilities, encountering thick composite pavement sections on Atlantic.

Commissioner Perez enters the meeting at 7:24 p.m.

Administrative Secretary Garcia – shares the June 5th Community Clean-up day flyer and the video commemorating Public Works week which can be found on the City Website. Reminds the commission that pothole and sidewalk repairs, as well as tree trimming and other maintenance issues can be reported on the website at GOMPK.

Commissioner Ma – states that in recognition of Public Works Week, thanks the Public Works Department for all the hard work they do in the City.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:40 P.M. The next regularly scheduled Traffic Commission meeting is June 17, 2021.

Frank A. Lopez
Director of Public Works / City Engineer
Staff Liaison to the Traffic Commission
City of Monterey Park



Traffic Commission Staff Report

DATE: June 17, 2021

AGENDA ITEM NO: 4-A

TO: Traffic Commission
FROM: Cesar Vega, Civil Engineering Associate
SUBJECT: RESIDENCY VERIFICATION UPDATES

The Commission is asked to review the City of Monterey Park's
, Adopted Ordinance No. 2209, and complete the
Annual Residency Verification.

Attachments:
Healthy Workplace Commitment
Ordinance 2209, Chapter 2.82

City of Monterey Park

Pride in the Past • Faith in the Future



MY COMMITMENT TO A HEALTHY WORK ENVIRONMENT

As a Public Official of the City of Monterey Park, I am committed to the creation and support of a healthy work environment for all Public Officials and City Employees.

I understand that positive, professional communications are critical to a healthy work environment and positive morale.

I commit to hold myself accountable to adhere to the Code of Conduct as adopted by Resolution No.12184 on August 5, 2020 and demonstrate professional communications with all Public Officials, employees, residents, businesses and customers of the City of Monterey Park.

If at any time it is brought to my attention that my behavior is not professional, I agree to listen to the feedback and commit to work on improving the issue brought to my attention.

I understand that on-going negative communications are unacceptable.

I commit to bring issues of un-professional communication to the attention of fellow Public Officials in a constructive manner.

Print Name

Title

Signature

Date

ORDINANCE NO. 2209

AN ORDINANCE AMENDING SECTIONS OF THE MONTEREY PARK MUNICIPAL CODE CHAPTER 2.82 REGULATING THE TERM OF SERVICE AND QUORUM REQUIREMENTS FOR BOARDS, COMMISSIONS AND COMMITTEES.

The City Council of the City of Monterey Park does ordain as follows:

SECTION 1: MPMC § 2.82.050 is amended to read as follows:

“2.82.050 Terms of office.

A. Unless otherwise provided by law or resolution, each member may serve for ~~two~~, a ~~four~~^{one}-year terms. ~~No person may serve more than eight consecutive terms on the same commission.~~ If an individual separates from serving on a board or commission because the individual has completed serving ~~eight consecutive~~ terms, such person cannot be reappointed to the same board or commission for at least twelve consecutive months unless authorized by City Council to extend their term. A person cannot serve on more than one board or commission at the same time.

B. Unless otherwise provided, all committee members will serve until a successor is qualified and appointed.”

SECTION 2: MPMC § 2.82.040(A) is amended to read as follows:

“2.82.040 Membership.

A. Unless otherwise provided, committees established pursuant to this division consist of five (5) members who are appointed individually, one per city council member, in the manner provided by this chapter. Regardless of the number of committee members, in all instances three (3) members constitute a quorum. The city manager may designate an ex-officio staff person to serve as secretary and custodian of records who will not have a vote.”

SECTION 3: *Environmental Review*. This Ordinance is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, “CEQA”) and CEQA Guidelines (14 California Code of Regulations (“CCR”) §§ 15000, *et seq.*) because it establishes rules and procedures to clarify existing policies and practices related to government organization; does not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, this Resolution does not constitute a “project” that requires environmental review (*see specifically* 14 CCR § 15378(b)(4-5)).

SECTION 4: *Electronic Signatures.* This Ordinance may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

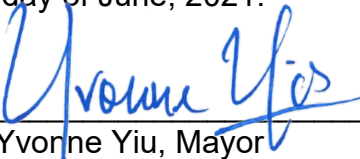
SECTION 5: *Construction.* This Ordinance must be broadly construed to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 6: *Severability.* If any part of this Ordinance or its Application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

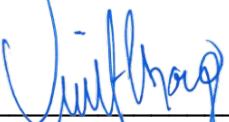
SECTION 7: *Recordation.* The City Clerk, or designee, is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within 15 days after the passage and adoption of this Ordinance, and cause it to be published or posted in accordance with California law.

SECTION 8: *Effective Date.* This Ordinance will become effective 30 days after second reading and adoption.

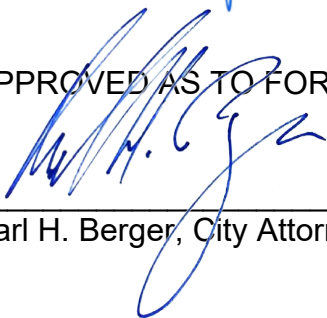
PASSED AND ADOPTED this 2nd day of June, 2021.


Yvonne Yiu, Mayor

ATTEST:


Vincent D. Chang, City Clerk

APPROVED AS TO FORM:

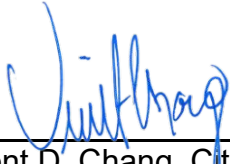

Karl H. Berger, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Ordinance No. 2209 was introduced, and placed upon its first reading at a regular meeting of the City Council of the City of Monterey Park, held on the 19th day of May, 2021. That thereafter on the 2nd day of June, 2021, said Ordinance was duly passed, approved and adopted by the following vote:

Ayes:	Council Members: Chan, Liang, Sornoso, Lo, Yiu
Noes:	Council Members: None
Absent:	Council Members: None
Abstain:	Council Members: None

Dated this 2nd day of June, 2021.



Vincent D. Chang, City Clerk
City of Monterey Park, California

CITY OF MONTEREY PARK

320 West Newmark Avenue • Monterey Park • California 91754-2896
www.montereypark.ca.gov



City Council

Peter Chan
Hans Liang
Henry Lo
Fred Sornoso
Yvonne Yiu

City Clerk

Vincent D. Chang

City Treasurer

Joseph Leon

Commissions/Committees/ Boards Annual Verification

In accordance with MPMC 2.82.40 (B), residency will be verified annually by the City Clerk's Office. Should any member cease to be a city resident, that office is deemed vacant and the term of such member terminated.

Thank you for volunteering your time to serve on a City commission/committee/board "Commissions". To continue serving on your respective Commissions, please complete the section below.

If you have any question, please contact the City Clerk's office at 626-307-1359 or via email at mpclerk@montereypark.ca.gov

Name:

Commissions:

Contact Information:

Home Address:

Business Address:

Preferred Phone No.:

Email:

I declare under penalty of perjury, under the laws of the State of California, that all statements is true and correct, with full knowledge that all statements made on this form are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of commission.

I further acknowledge that information contained in this application is a public record and may be subject to disclosure and I may be required to file a Statement of Economic Interests Form (Form 700).

Date

Signature



Traffic Commission Staff Report

DATE: June 17, 2021

AGENDA ITEM NO: 4-B

TO: Traffic Commission
FROM: Cesar Vega, Civil Engineering Associate
SUBJECT: **CANCELLATION OF JULY 2021 TRAFFIC COMMISSION MEETING**

PROPOSAL

The Commission is asked to consider a request to cancel the July 15, 2021, Traffic Commission meeting.

BACKGROUND

The Traffic Commission has cancelled regularly scheduled meetings previously upon request and for the convenience of the Commission.

RECOMMENDATION

It is recommended that the Commission move to cancel the Traffic Commission meeting scheduled on July 15, 2021.