

TRAFFIC COMMISSION OF MONTEREY PARK AGENDA

REGULAR MEETING

Monterey Park City Hall – City Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754

Thursday, June 20, 2024 at 6:30 PM

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

LAND ACKNOWLEDGEMENT

We would like to acknowledge that the land we inhabit today was once known as Tovangaar, the home of the Gabrieleño-Tongva people. We show our respect to the Gabrieleño-Tongva people, as well as all Indigenous people, past, present, and future, and honor their labor as original caretakers of this land. We commit to uplifting the Gabrieleño-Tongva people, invite you to acknowledge the history, and join us in caring for this land.

Documents related to an Agenda item are available to the public in the Public Works Department located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to three (3) minutes on Agenda item. You may combine up to two (2) minutes of time with another person's speaking. No person may speak more than a total of 5 minutes. The Commission Chair and Commissioners may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER Chairperson

FLAG SALUTE Chairperson

ROLL CALL Daisy Ma, Paul Perez, Gabriel Grajeda, Michael Wong

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Traffic Commission to take action on any item not on the agenda. The Traffic Commission may briefly respond to comments after Public Communications is closed.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATION: –

1-A. Adaptive Traffic / Traffic Responsive Control Systems Masterplan

1-B. Staff Update on Traffic Improvement

[2.] CONSENT CALENDAR

2-A. APPROVAL OF MINUTES

It is recommended that the Traffic Commission:

- (1) Approve the Minutes from the regular meeting of April 18, 2024;
- (2) Taking such additional, related, action that may be desirable.

- (3) Approve the Minutes from the Joint Meeting of the Commissions, Committees, and Boards of Monterey Park Special Meeting April 22, 2024;
- (4) Taking such additional, related, action that may be desirable.

[3.] OLD BUSINESS – None

[4.] NEW BUSINESS - None

[5.] COMMISSION COMMUNICATIONS

ADJOURN

Next regular scheduled meeting is on July 18, 2024.

**MINUTES
MONTEREY PARK TRAFFIC COMMISSION
REGULAR MEETING
April 18, 2024**

The Traffic Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Community Room located at 320 W Newmark Avenue, in the City of Monterey Park, on Thursday, April 18, 2024 at 6:30 p.m.

CALL TO ORDER:

Chair Daisy Ma called the meeting to order at 6:30 p.m.

FLAG SALUTE:

Commissioner Wong led the flag salute.

ROLL CALL:

Commissioners Present: Daisy Ma, Paul Perez, Gabriel Grajeda & Michael Wong

Commissioners Absent: Allan Shatkin

ALSO PRESENT: Engineering Manager Ziad Mazboudi; Civil Engineering Associate Anthony Bendezu & Administrative Secretary Janice Truong

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS – None.

ORAL AND WRITTEN COMMUNICATIONS

1. PRESENTATION – Traffic Safety Update

Engineering Mazboudi provided an overview of a variety of traffic improvement updates.

- Staff update on Traffic Improvements:
 - Hellman Ave from Atlantic to New Ave. Traffic review and proposed improvements. Staff did a full evaluation of Hellman from city limit to city limit. The highlights are as follows:
 - 1) Remove and replace stop sign
 - 2) Install red reflective strip
 - 3) Install “Cross Traffic does not stop” sign
 - 4) Remove and relocate 30 mph speed limit sign
 - 5) Install “30” pavement legend
 - 6) Install red curb marking
 - 7) Install signal ahead warning sign
 - 8) Install signal ahead pavement legend
 - 9) Reposition speed limit sign and replace signpost
 - 10) Install pedestrian sign and downward arrow
 - Potrero Grande at Smart Stop Storage
 - 1) Install new sign post with stop sign and “one-way”
 - 2) Install “one way” sign R6-1 on new post across driveway

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- Pomona and Fulton and at Juneway
 - 1) Install “one way” sign R6-1 on new post across Fulton Avenue
 - 2) Remove and replace existing post and remove existing “No left turn”. Install “one way” sign R6-1 above the existing stop sign. Bottom of stop sign to be 7’ above sidewalk
 - 3) Install IV pavement arrow
 - 4) Install V pavement arrow
 - 5) Install 50’ double yellow centerline with triangle painted island
 - 6) Install new stop bar
 - 7) Install a sign with right turn only
- Floral from Collegian to Monterey Pass Rd.
 - 1) Temporary measure:
 - Install sidewalk closed signs on existing signposts at the northeast & northwest corner of the intersection of Floral Drive & Hillside Street.
 - Install on existing signposts with no parking signs where available
 - Install moveable solar speed feedback sign
 - Install sidewalk ends sign on existing signpost
 - Install temporary striping
- Permanent improvements
 - 1) Pending grant funding from ATP Cycle 7. Staff is working with METRO to submit for grant funding.

2. CONSENT CALENDAR

2-A. APPROVAL OF MINUTES

Action Taken: The Traffic Commission approved the minutes from the regular meeting of March 21, 2024.

Motion: Moved by Commissioner Perez and seconded by Commissioner Grajeda, the motion carried by the following vote:

Ayes: Commissioners: Perez, Grajeda, & wong

Noes: Commissioners: None

Absent: Commissioners: Shatkin

Abstain: Commissioners: Daisy

3. OLD BUSINESS - None

4. NEW BUSINESS

4-A. RECOMMENDATION TO CANCEL MAY 2024 TRAFFIC COMMISSION MEETING

Motion: Moved by Commissioner Perez and seconded by Commissioner Wong, the motion carried by the following vote:

Ayes: Commissioners: Ma, Perez, Grajeda, & Wong

Noes: Commissioners: None

Absent: Commissioners: Shatkin

Abstain: Commissioners: None

5. COMMISSION COMMUNICATIONS

Chairperson announced that April 26th is National Demin Day and the celebration of Monterey Park Birthday Plays Days also coming up in May.

Engineering Mazboudi invites all Commissioners to the Earth Day Event on April 27th and the Public Works Open House on May 23rd.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:19 p.m.



Ziad Mazboudi
Engineering Manager
Staff Liaison to the Traffic Commission
City of Monterey Park

**MINUTES
JOINT MEETING OF THE COMMISSIONS, COMMITTEES, AND BOARDS OF
MONTEREY PARK**

**SPECIAL MEETING
APRIL 22, 2024**

The Commissions, Committees, and Boards, collectively “Commissions” of the City of Monterey Park held a Special Meeting in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Monday, April 22, 2024, at 6:00 p.m.

CALL TO ORDER:

City Clerk Maychelle Yee called the meeting to order at 6:05 p.m.

FLAG SALUTE:

City Clerk Yee led the Flag Salute.

ROLL CALL:

The Staff Liaisons for each Commission called the roll:

Recreation Manager Christina Alatorre for Commission on Aging	Present: Rufus Sprague Absent: Siu Ying Fong, Paul Isozaki, Charles Mau, Alex Tang, Betty Wang
Economic Development Manager Joseph Torres for Business Improvement District Advisory Committee	Present: Josephine Louie arrived at 6:13 p.m., Zhen Wu arrived at 6:10 p.m. Absent: Gene Jeng, Jessy Li, Elizabeth Yang
Recreation Manager Christina Alatorre for Community Participation Commission	Present: Caroucel Kim Chuateco, Rosalyn Escobar, Kayla Flores arrived at 6:11 p.m., Mary Ann Garcia-Barlow, Kaila Garfield, Isabella Lee, William Yen Absent: Oriana Chan, Sandy Hidalgo, Shirley Hwong, Isabella Lee, Allison Newman, Fabian Raygosa, Carol Ann Sullivan Joleen Wong, Isabel Wu
Senior Planner Beth Chow for Design Review Board	Present: Katherine Guevarra, Dennis Lee Absent: Matthew Lum, Philip Smith
Economic Development Manager Joseph Torres for Economic Development Advisory Commission	Present: Dora Leung, Tomas Wong Absent: Alexander Fung, Amy Newman, Billy Yeung

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Director of Public Works Shawn Igoe for Environmental Commission	Present: Laura Gallegos, Danielle Sprague Absent: Thuy Hua, Kathy Ko, Faria Rashid Upama
City Librarian Kristin Olivarez for Library Board of Trustees	Present: Ricky Choi, Lisa Duong, Travis Kaya, Jennifer Love Tang arrived at 6:25 p.m. Absent: None
Director of HR & Risk Management Christine Tomikawa for Personnel Board	Present: Liane Kwan, Gustavo Reynoso, Grace Yeh Absent: None
Senior Planner Beth Chow for Planning Commission	Present: Peter Fung, Tammy Sam Absent: Jack Chiang, Johnny Kwok, Bethelwel Wilson
Recreation Manager Christina Alatorre for Recreation and Parks Commission	Present: Paul Duke Lee arrived at 6:30 p.m., Peter Lin Absent: Jesse Chang, Gary Lau, Barbara Ngai
Director of Public Works Shawn Igoe for Traffic Commission	Present: Ramon Grajeda, Paul Perez, Michael Wong Absent: Daisy Ma, Allan Shatkin

ALSO PRESENT: City Manager Inez Alvarez, Assistant City Manager Diana Garcia, Director of Public Works Shawn Igoe, Community Development Director Jessica Serrano, City Librarian Kristin Olivarez, Director of Finance Martha Garcia, Interim Fire Chief Chris Thompson, Finance Manager Laura Borjon, Recreation Manager Christina Alatorre, Economic Development Manager Joseph Torres, Senior Planner Beth Chow, Economic Development Specialist Janice Huynh, Deputy City Clerk Cindy Trang

City Clerk Yee declared at 6:30 p.m. that the following commissions were adjourned due to a lack of a quorum: Commission on Aging, Business Improvement District Advisory Committee, Design Review Board, Economic Development Advisory Commission, Environmental Commission, Planning Commission, Recreation and Parks Commission.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

PUBLIC COMMUNICATIONS

None.

1. PRESENTATION

Matters listed under presentation are informational content and for discussion only.

1-A. BUDGET AND FISCAL STABILITY

Consultant Robb Korinke of GrassrootsLab, gave a PowerPoint presentation on Monterey Park's budget and fiscal stability.

He mentioned that the City is considering modernizing its Business License Tax and/or Transient Occupancy Taxes by placing possibly two ballot measures on the Monterey Park General Election scheduled for November 5, 2024.

Following the presentation, a Questions & Answers session ensued addressing questions from the audience regarding the financial forecast and potential ballot measures.

1-B. BOARDS AND COMMISSIONS OVERVIEW

The staff liaisons for each commission introduced themselves and gave a brief overview of their respective commissions. City Manager Alvarez and Assistant City Manager Garcia presented the PowerPoint presentation on general requirements for service, core principles - code of conduct, implementing core principles, general policies and procedures, and commissions' subject matter jurisdiction.

1-C. PARK SYSTEM MASTER PLAN

Recreation Manager Alatorre talked about the importance of the Park System Master Plan survey and presented a PowerPoint slide on methods for taking the survey. She encouraged all residents to take the survey.

1-D. ECONOMIC DEVELOPMENT STRATEGIC PLAN

Economic Development Manager Torres presented a PowerPoint presentation regarding the Economic Strategic Plan and encouraged residents to attend the Community Input Sessions scheduled for April 25, 2024.

2. NEW BUSINESS

2-A. OATH OF OFFICE TO DESIGN REVIEW BOARD MEMBERS KATHERINE GUEVARRA AND DENNIS LEE AND DISTRIBUTION OF THE FOLLOWING TO THE NEWLY APPOINTED COMMISSIONERS: COMMISSION HANDBOOK, SOCIAL MEDIA POLICY AND THE CODE OF CONDUCT

Action Taken: City Clerk Yee administered the Oath of Office to Katherine Guevarra and Dennis Lee. Senior Planner Chow reported that the Commission Handbook, Social Media Policy and the Code of Conduct will be emailed to the new appointed Board Members after the meeting.

3. CONSENT CALENDAR ITEMS FOR THE PERSONNEL BOARD AND THE DESIGN REVIEW BOARD ONLY

All items under the Consent Calendar are considered to be routine and will be enacted by one motion.

3-A. MINUTES FOR THE PERSONNEL BOARD

Approving the minutes from the regular meeting of October 26, 2022; and

Action Taken: The Board approved the minutes from the regular meeting of October 26, 2022.

Motion: Moved by Board Member Reynoso and seconded by Board Member Yeh, motion carried by the following vote:

Ayes:	Board Members:	Reynoso, Yeh, Kwan
Noes:	Board Members:	None
Absent:	Board Members:	None
Abstain:	Board Members:	None
Recusal:	Board Members:	None

3-B. MINUTES FOR THE DESIGN REVIEW BOARD

Approving the minutes from the regular meetings of January 21, 2020 and February 18, 2020; and

Recommendations: It is recommended that the Design Review Board consider: (1) Approving the minutes from the regular meetings of January 21, 2020 and February 18, 2020; and (2) Taking such additional, related, action that may be desirable.

Action Taken: This item was not heard due to lack of a quorum for the Design Review Board.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:26 p.m.



Maychelle Yee
City Clerk