City Council of Monterey Park
The City Council Acting on Behalf of the Successor Agency of the Former Redevelopment Agency, the Housing Authority, the Monterey Park Financing Authority and the Monterey Park Geologic Hazard Abatement District Agenda

Regular Meeting
Monterey Park City Hall Council Chambers
320 West Newmark Avenue, Monterey Park, CA 91754

Wednesday, June 18, 2025
6:30 PM

Mission Statement
The mission of the City of Monterey Park is to provide excellent service, foster growth and opportunity, and create a joyous and collaborative environment.

Land Acknowledgment
We would like to acknowledge that the land we inhabit today was once known as Tovangaar, the home of the Gabrieleño-Tongva people. We show our respect to the Gabrieleño-Tongva people, as well as all Indigenous people, past, present, and future, and honor their labor as original caretakers of this land. We commit to uplifting the Gabrieleño-Tongva people, invite you to acknowledge the history, and join us in caring for this land.

General Information
Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and at www.montereypark.ca.gov/agendas.

The public may watch the meeting live on the city's cable channel MPKTV (AT&T U-verse, channel 99 or Charter Communications, channel 182) or by visiting the city's website at http://www.montereypark.ca.gov/133/City-Council-Meeting-Videos. Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

Public Participation
You may speak up to 5 minutes on an/each Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers. Written Communication will be accepted up to 24 hours before the meeting by completing an online form at www.montereypark.ca.gov/writtencomm.

While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is

closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

1. Call to Order
Mayor

2. Flag Salute
The Monterey Park Police Explorers

3. Roll Call
Henry Lo, Vinh Ngo, Jose Sanchez, Thomas Wong, Elizabeth Yang

4. Agenda Additions, Deletions, Changes and Adoptions

5. Public Communications

6. Staff Communications

7. Presentation

8. Old Business

9. Consent Calendar
All items under the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any member of the City Council for separate consideration.

9.A. Minutes

It is recommended that the City Council consider:

1. Approving the minutes from the special meetings of May 5, 2025 and May 7, 2025 and the regular meeting of May 7, 2025; and
2. Taking such additional, related, action that may be desirable.

9.B. Authorizing Mayor Pro Tem Yang to attend the Jewish Federation's Trip to Israel on July 20-27, 2025

It is recommended that the City Council consider:

1. Acknowledging that participation in the Jewish Federation's Trip to Israel is related to an important governmental function, and authorizing Mayor Pro Tem Yang to attend;
2. Taking such additional, related, action that may be desirable.

9.C. Adoption of Fiscal Year 2025-26 Annual Budget

It is recommended that the City Council consider:

1. Adopting by Resolution the City's and Successor Agency's Fiscal Year 2025-2026 Annual Budget; and
2. Taking such additional, related, action that may be desirable.

9.D. Amendment to Agreement 2230-AA with City Management Advisors, LLC for Executive Recruitment Services

It is recommended that the City Council consider:

1. Ratifying a Third Amendment with City Management Advisors, LLC in a form approved by the City Attorney, to provide executive recruitment services in an amount of $28,000;
2. Authorizing the City Manager, or designee, to appropriate $28,000 from the General Fund into the 2024-2025 Fiscal Year budget; and
3. Taking such additional, related, action that may be desirable.

9.E. Waive further reading and adopt an Ordinance amending the Monterey Park Municipal Code ("MPMC") to implement the General Plan concerning mixed use development and development standards

It is recommended that the City Council consider:

1. Waiving the second reading and adopting the proposed Ordinance; and
2. Taking such additional, related, action that may be desirable.

9.F. Urban Area Security Initiative - Award of Contract to Richard Beckman, of Beckman Educational Consultants, for the Regional Training Group ("RTG") Fire Service Training Officer

It is recommended that the City Council consider:

1. Authorizing the City Manager to execute a one year agreement in the amount of $150,000, with the option to extend for an additional two years, with Richard Beckman of Beckman Educational Consultants, LLC., in a form approved by the City Attorney, to provide training and further develop response readiness of Los Angeles area fire agencies for incidents of national significance for an amount not to exceed $450,000;
2. Authorizing the City Manager, or designee, to appropriate $150,000 in grant funding to the FY 2025-2026 budget; and
3. Taking such additional, related, action that may be desirable.

9.G. SB1 Funding - Annual Adoption of Projects

It is recommended that the City Council consider:

1. Adopting a resolution identifying a street maintenance project to be included in the FY 2025-26 and budget and funded with Road Maintenance and Rehabilitation Act ("RMRA") funds, in a form approved by the City Attorney; and
2. Taking such additional, related, action that may be desirable.

9.H. Amendment to various Public Works Agreements for Fiscal Year 2025-26

It is recommended that the City Council consider:

1. Authorizing the City Manager to execute amendments to various Public Works agreements for Fiscal Year 2025-26, in a form approved by the City Attorney; and
2. Taking such additional, related, action that may be desirable.

9.I. Award of Contract to Ferguson Enterprises for Advanced Metering Infrastructure Project

It is recommended that the City Council consider:

1. Adopting a Resolution authorizing the City Manager to execute a design/build agreement, in a form approved by the City Attorney, with Ferguson Enterprises, LLC dba Ferguson Waterworks in the amount of $9,826,029 for the Advanced Metering Infrastructure ("AMI") Project;
2. Authorizing the Director of Public Works to approve change orders and contingency up to $453,149, or 5% of the contract amount, for a total project cost of $9,826,029; and
3. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):
The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities). The Project results in minor alterations to existing public facilities involving no significant expansion of the existing use. The Project is not anticipated to have any significant impacts with regard to traffic, noise, air quality or water quality.

9.J. A Resolution of the City Council of the City of Monterey Park Declaring and Recognizing June 23, 2025, as the 43rd Anniversary of the Death of Vincent Jen Chin (As Requested by Council Member Lo)

It is recommended that the City Council consider:

1. Approving the attached resolution; and
2. Taking such additional, related, action that may be desirable.

9.K. A Resolution of the City Council of the City of Monterey Park Declaring and Recognizing June 23-27, 2025, as National Boys & Girls Club Week (Requested by

Council Member Sanchez)

It is recommended that the City Council consider:

1. Approving the attached resolution; and
2. Taking such additional, related, action that may be desirable.

9.L. Consideration of Sending Letter of Support on behalf of funding for Local Housing Trust Fund Programs in Housing Bonds

It is recommended that the City Council consider:

1. If desirable, adding the Council's signatures to a letter in support of funding for the Local Housing Trust Fund ("LHTF") program;
2. Taking such additional, related, action that may be desirable.

10. Public Hearing

10.A. Public Hearing to Consider Approving Assessments for the Citywide Maintenance District No. 93-1 for Fiscal Year 2025-26 Pursuant to Streets and Highways Code §§ 22500, et seq.

It is recommended that the City Council consider:

1. Opening the public hearing and receiving documentary and testimonial evidence;
2. Closing the public hearing and adopting a Resolution authorizing the Levy and Collection pf Assessments for Fiscal Year 2025-26 for Citywide Maintenance District No. 93-1 pursuant to Streets and Highways Code § 22587; and
3. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):
The City reviewed the environmental impacts of the extension under the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. “CEQA”) and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the “CEQA Guidelines”). The proposed action is exempt from additional environmental review because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas.

10.B. A Resolution adopting the FY 25-26 Capital Improvement Plan

It is recommended that the City Council consider:

1. Opening a public hearing to receive documentary and testimonial evidence;
2. After closing the public hearing and considering the evidence, adopting a Resolution finding the FY 2025-26 Capital Improvement Plan (“CIP”) conforms with the General Plan, authorizing the City Engineer to approve plans and specifications for capital improvement projects, and authorizing the Public Works Director to solicit bids for

capital improvement projects identified in the CIP;
3. Taking such additional, related, action that may be desirable.

10.C. Continue the public hearing to consider adoption of an Ordinance amending Title 6 of the Monterey Park Municipal Code in its entirety regarding public health services and incorporation of Title 11 of the Los Angeles County Code

It is recommended that the City Council consider:

1. Continuing the public hearing to the July 2, 2025, City Council meeting; and
2. Taking such additional, related, action that may be desirable.

10.D. Continue the public hearing to consider adoption of an Ordinance updating the Fire Hazard Severity Zones ("FHSZ") pursuant to Government Code section 51178

It is recommended that the City Council consider:

1. Continuing the public hearing to the July 2, 2025, City Council meeting; and
2. Taking such additional, related, action that may be desirable.

11. New Business

12. City Communications (City Council)

13. Future Agenda Items

14. Closed Session (if Required; City Attorney to Announce)

15. Adjourn

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 9.A.

To: The Honorable Mayor and City Council

From: Maychelle Yee , City Clerk
Cindy Trang, Deputy City Clerk

Subject: Minutes

Recommendation:
It is recommended that the City Council consider:

1. Approving the minutes from the special meetings of May 5, 2025 and May 7, 2025 and the regular meeting of May 7, 2025; and
2. Taking such additional, related, action that may be desirable.

Executive Summary:
The minutes are a record of the official actions taken at the City Council meeting.

Background:
It is recommended that the City Council consider approving the minutes from the special meetings of May 5, 2025 and May 7, 2025 and the regular meeting of May 7, 2025.

Strategic Plan Goal:
N/A

Fiscal Impact:
N/A

Attachments:
1. Draft Minutes

ATTACHMENT 1

Draft Minutes

MINUTES
MONTEREY PARK CITY COUNCIL
FINANCING AUTHORITY (MPFA)
HOUSING AUTHORITY (MPHA)
GEOLOGIC HAZARD ABATEMENT DISTRICT (GHAD)
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
MAY 5, 2025

The City Council, the Financing Authority (MPFA), the Housing Authority (MPHA), the Geologic Hazard Abatement District (GHAD), and the Successor Agency (SA) of the City of Monterey Park held a Special Meeting of the Council at the Monterey Park Bruggemeyer Library, Friends Room located at 318 S. Ramona Avenue in the City of Monterey Park, Monday, May 5, 2025, at 7:15 p.m.

CALL TO ORDER:
Mayor Ngo called the meeting to order at 7:20 p.m.

ROLL CALL:
Assistant Deputy City Clerk Cho called the roll:

Council Members Present: Henry Lo, Vinh Ngo, Thomas Wong, Elizabeth Yang
Council Members Absent: Jose Sanchez

ALSO PRESENT: City Manager Inez Alvarez, Assistant City Manager Diana Garcia, Acting City Librarian LV Fraizer, Director of Recreation and Community Services Robert Aguirre, Director of Public Works Shawn Igoe, Police Chief Scott Wiese, Director of Human Resources and Risk Management Christine Tomikawa, Recreation and Community Services Director Christina Alatorre

VIRTUALLY PRESENT: None.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None.

PUBLIC COMMUNICATIONS:

- Assistant Deputy City Clerk Cho received and filed into the record a written communication from Steven J. Kung. Steven wrote about the Barnes Park pool and his desire to save the pool to provide more services to the public.

RECREATION AND PARKS FACILITIES UPDATE

The public is invited to a community meeting to learn about Recreation and Parks facilities; meet staff; learn about programs and park facilities; and share your ideas.

Discussion: Director of Recreation and Community Services Aguirre along with Alex Jung, director of urban design and planning with City Fabrick, provided a PowerPoint presentation depicting updates on the parks facilities and the Parks System Master Plan.

The City Council engaged in a discussion with the public regarding concerns raised around the City, specifically the Barnes Park Pool.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:57 p.m.

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Maychelle Yee
City Clerk

Approved on MM DD, 2025, at the Regular City Council Meeting

MINUTES
MONTEREY PARK CITY COUNCIL
FINANCING AUTHORITY (MPFA)
HOUSING AUTHORITY (MPHA)
GEOLOGIC HAZARD ABATEMENT DISTRICT (GHAD)
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
MAY 7, 2025

The City Council, the Financing Authority (MPFA), the Housing Authority (MPHA), the Geologic Hazard Abatement District (GHAD), and the Successor Agency (SA) of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, May 7, 2025, at 5:30 p.m.

CALL TO ORDER:
Mayor Ngo called the meeting to order at 5:37 p.m.

ROLL CALL:
City Manager Alvarez called the roll:

Council Members Present:	Henry Lo, Vinh Ngo, Jose Sanchez arrived at 5:52 p.m., Thomas Wong, Elizabeth Yang
Council Members Absent:	None

ALSO PRESENT: Assistant City Manager Diana Garcia, Police Chief Scott Wiese, Director of Human Resources and Risk Management Christine Tomikawa

VIRTUALLY PRESENT: City Attorney Karl Berger; Finance Director Martha Garcia

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS: None.

PUBLIC COMMUNICATIONS: None

[1.] CLOSED SESSION
The City Council adjourned to Closed Session at 5:37 p.m.

1-A. CONFERENCE WITH LABOR NEGOTIATORS, PURSUANT TO CALIFORNIA GOVERNMENT CODE § 54957.6

City Negotiators:	City Attorney, City Manager, and Director Christine Tomikawa
Employee Organizations:	Confidential Employees' Association, Firefighters' Association, Mid-Management Association, Police Captains' Association, Police Officers' Association, Police Officers' Mid-Management Association, Professional Chief Officers' Association, and Service Employees International Union, Local 721

RECONVENED & ADJOURNMENT

The City Council reconvened and adjourned from Closed Session with all Council Members present at 6:29 p.m.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 6:29 p.m.

Action Taken: No reportable action taken in Closed Session.

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Maychelle Yee
City Clerk

Approved on MM DD, 2025, at the Regular City Council Meeting

MINUTES
MONTEREY PARK CITY COUNCIL
FINANCING AUTHORITY (MPFA)
HOUSING AUTHORITY (MPHA)
GEOLOGIC HAZARD ABATEMENT DISTRICT (GHAD)
SUCCESSOR AGENCY (SA)
REGULAR MEETING
MAY 7, 2025

The City Council, the Financing Authority (MPFA), the Housing Authority (MPHA), the Geologic Hazard Abatement District (GHAD), and the Successor Agency (SA) of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, May 7, 2025 at 6:30 p.m.

CALL TO ORDER:
Mayor Ngo called the meeting to order at 6:41 p.m.

FLAG SALUTE: The Monterey Park Fire Explorers led the flag salute. Pledge of Allegiance presented by Civic Superstar Adan Mai.

ROLL CALL:
City Clerk Maychelle Yee called the roll:

Council Members Present:	Henry Lo, Vinh Ngo, Jose Sanchez, Thomas Wong, Elizabeth Yang
Council Members Absent:	None.

ALSO PRESENT: City Treasurer Amy Lee, City Manager Inez Alvarez, Assistant City Manager Diana Garcia, Interim Fire Chief Scott Haberle, Police Chief Scott Wiese, Director of Human Resources and Risk Management Christine Tomikawa, Interim Director of Community Development Phillip Lanzafame, Acting City Librarian LV Frazier, Director of Public Works Shawn Igoe, Director of Recreation and Community Services Robert Aguirre, Police Captain Gus Jimenez, Planning Manager Beth Chow, Recreation and Community Services Manager Christina Alatorre, Finance Manager Laura Borjon, Public Works Manager Xochitl Tipan, Principal Management Analyst Rebecca Bojorquez, Management Analyst Beverly Garcia, Fire Engineer David Goetz, Office Assistant II Michelle Martinez

VIRTUALLY PRESENT: City Attorney Karl Berger, Director of Finance Martha Garcia

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS:
City Manager Alvarez requested Agenda Item No. 1A to be heard before Public Communications. She announced City Attorney Berger's virtual attendance and reported typographical corrections on Agenda Item Nos. 3E and 3H and the submission of a sample letter for Agenda Item No. 5A to the record.

PUBLIC COMMUNICATIONS:

This item was heard after Agenda Item No. 1A.

- Ivan Ng, member of the Mark Keppel High (MKHS) Swim Team, spoke about his experience growing up with the Barnes Park pool and how it shaped his love of swimming. He emphasized the pool as part of the City's community and urged the City Council to consider saving the pool.

- Wendy Matsuda conveyed her frustration on the lack of accommodation for individuals with disabilities to access the Elder Park pool and recommended more aquatic programs for toddlers and babies.

- Margaret Leung was given seven minutes as Cindy Ota Lee yielded her time to her. Margaret talked about the immense support the Barnes Park pool has received and highlighted the possible future for the children in the community. She urged the City Council to prioritize the community's need for a pool.

- Cindy Yee was given seven minutes as Christina Wong yielded her time to her. Cindy emphasized the City's lack of ambition to receive revenue from other avenues for infrastructure improvement. She presented her opinion on supporting the youth in Monterey Park and promoted the idea of nominating Barnes Park pool as a historic landmark.

- Mike Sonksen provided history about Monterey Park's legacy over the years. He spoke on the importance of youth within the community and the MKHS Swim Team's achievements over the years. Mike expressed his appreciation to the City Council for their ongoing effort to listen to the needs of the residents.

- Juanita Medina expressed several concerns which include the lack of benches at the bus shelters, insufficient street lighting and safety concerns in the southwest part of the city. She asked the City Council to consider reinstalling the benches to allow better rest opportunities for the residents while waiting for the bus.

- Dawn Rock was given 7 minutes as Debbie Yamamoto yielded her time to her. Dawn presented her opinion about the Barnes Park pool being the heart of the City and provided opportunities for consideration to save the pool. She requested the creation of a citizens group to begin a conversation with the residents about the matter.

STAFF COMMUNICATIONS:

- Library: Acting City Librarian Fraizer provided a PowerPoint presentation detailing past events such as National Library Week and training opportunities within the Library staff. They talked about upcoming events which include celebrating Asian American and Pacific Islander month; the Mental Health Healing Arts and Wellness Fair, the Teen Prom located in the Friends room; Puppies from the Page Party; and the Summer Reading Program set to launch in July.

- Fire Department: Fire Engineer Goetz shared a PowerPoint presentation announcing Fire Service Day and the Spring Certification (CERT) Class at the end of the month where residents will be trained on emergency preparedness.

- Recreation and Community Services: Recreation and Community Services Manager Alatorre presented a PowerPoint presentation expressing her thanks on the successful Egg Hunt event and the Rock n' Roll dance at the Langley Senior Center. She announced upcoming events which include the Play Days Carnival; open registration for recreation swim; the Mental Health Healing Arts and wellness fair; the Cinco de Mayo celebration at the Langley Senior Center; the Memorial Day Celebration at the American Legion; the Monterey Park Pride Parade and Festival and the Independence Day Firework show.

- Public Works: Management Analyst Garcia shared a flyer announcing the Public Works Open House on May 22, 2025.

1. PRESENTATION:

The matters listed under presentation are informational content and for discussion only.

1-A. MARK KEPPEL HIGH SCHOOL ACADEMIC DECATHLON TEAM

This Item was heard after Agenda Additions, Deletions, Changes and Adoptions.

MKHS Academic Decathlon Team's Coach Tran expressed his gratitude on his team's accomplishment this year.

The City Council presented the Academic Decathlon Team with certificates and shared words of appreciation on their achievements.

2. OLD BUSINESS:

2-A. UPDATE ON PERMANENT MEMORIAL EFFORTS AND REQUEST FOR DIRECTION ON BUDGET AND RFP DEVELOPMENT

At the March 19 meeting, City Council received and filed the update on the permanent memorial process, including recent survey results. By Consensus, the City Council directed staff to move forward with the site selection process for an outdoor memorial, placing an emphasis on City Hall; research previous memorial committees and their design acceptance process; and to report back to City Council for consideration in a future City Council meeting.

Staff recommends that City Council provide direction on a preliminary project budget for the development of a permanent memorial; approves the draft community survey to help inform and guide the design process; and directs staff to incorporate this information into a Request for Proposals.

Discussion: Assistant City Manager Garcia provided a PowerPoint presentation sharing an update on the permanent memorial and requested direction from the City Council on a preliminary project budget for the development of a permanent memorial.

Action Taken: The City Council (1) provided direction on a preliminary project budget for the development of a permanent memorial of $250,000 which may be supplemented by other revenues for the development of a permanent memorial; (2) approved the draft community survey to help inform and guide the design process and (3) directed staff to incorporate this information into a Request for Proposals (RFP) as amended to form a subcommittee consisting of two Council Members.

Motion: Moved by Council Member Wong and seconded by Council Member Lo, motion carried by the following vote:

Ayes:	Council Members:	Wong, Sanchez, Lo, Yang, Ngo
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	None

3. CONSENT CALENDAR ITEMS NOS. 3A-3R

All items under the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any member of the City Council for separate consideration.

Action Taken: The City Council approved and adopted Agenda Item Nos. 3A, 3C, 3D, 3E, 3F, 3G, 3H, 3I, 3K, 3L, 3M, 3N, 3O, 3P, 3Q and 3R on Consent Calendar, excluding Agenda Item Nos. 3B and 3J which were pulled for discussion, separate motion, reading resolutions and ordinances by the title only and waiving further reading thereof.

Motion: Moved by Council Member Sanchez and seconded by Council Member Lo, motion carried by the following vote:

Ayes:	Council Members:	Wong, Sanchez, Lo, Yang, Ngo
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	None

3-A. MINUTES

It is recommended that the City Council consider approving the minutes from the special meeting of March 19, 2025 and the regular meeting of March 19, 2025.

Action Taken: The City Council approved the minutes from the special meeting of March 19, 2025 and the regular meeting of March 19, 2025, on Consent Calendar.

3-B. ADOPTION OF THE 2025-26 CITY COUNCIL STRATEGIC PLAN GOALS AND OBJECTIVES

At a public meeting held on February 22, 2025, the City Council and City's executive management team met to discuss City Council priorities, strategic plan goals and 12- month objectives for 2025-26. The Strategic Plan goals and objectives enable the City to efficiently move the community forward by focusing on specific objectives during the fiscal year. The City Manager is responsible for assigning these objectives to staff in order to carry out the strategic directions of the City Council.

Discussion: Assistant City Manager Garcia provided a PowerPoint presentation depicting the City's Strategic Plan and Objectives for the 2025-2026 year.

Action Taken: The City Council adopted the 2025-26 City Council Strategic Plan Goals and Objectives.

Motion: Moved by Council Member Wong and seconded by Mayor Pro Tem Yang, motion carried by the following vote:

Ayes:	Council Members:	Wong, Sanchez, Lo, Yang, Ngo
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	None

3-C. COMPLIANCE REVIEW OF DEVELOPMENT AGREEMENT NO. DA 24-01 REGULATING REAL PROPERTY AT 2100 S. ATLANTIC BOULEVARD (THE "ATLANTIC SQUARE")

On December 12, 2024, the Development Agreement between the City and Atlantic Square, LLC ("TRC DA") was recorded with the Los Angeles County Recorder's Office. Among other things, the TRC DA includes deadlines for achieving certain milestones.

One of these is April 30, 2025. By that date, the Developer must provide the City Council (for its consideration): all permits for intersection (identified as the Proposed Intersection Approvals) and drive thru improvements (identified as the Proposed Drive-Thru Approvals). The City Council was informed on April 16, 2025, that the Developer would not meet this deadline. Section 6.1 of the Development Agreement provides that the City may conduct annual reviews of the Project. Additionally, Article 8 of the TRC DA governs the procedure for addressing defaults of the agreement.

It appears that the Developer is taking action to comply with the TRC DA requirements. While these efforts are tardy, it seems that they may be accomplished within the next 30 days.

CEQA (California Environmental Quality Act):
These actions are exempt from additional review under the California Environmental Quality Act (California Public Resources Code §§ 2100, *et seq*., "CEQA") and CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq*.) pursuant to CEQA Guidelines § 15061(b)(3) the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment applies to the recommended action. It can be seen with certainty that there is no possibility that the proposed action has a significant effect on the environment.

Action Taken: The City Council received and filed this report, on Consent Calendar.

3-D. A RENEWAL OF THE ASSESSMENT DISTRICT FOR FISCAL YEAR 2025-26 AND SCHEDULING A PUBLIC HEARING PURSUANT TO STREETS AND HIGHWAYS CODE §§ 22500, *ET SEQ*.

In 1993, the City of Monterey Park (the "City") formed Citywide Maintenance District No. 93-1 ("District") under the Landscape and Lighting Act of 1972 (the "Act") to finance the operation and maintenance of public streetlighting and landscaping. The Act requires the City to prepare an annual Engineer's Report and hold a public hearing before the City Council approves the levy of assessments for the District on the property tax roll each fiscal year. The City contracted with Francisco and Associates to prepare the annual Engineer's Report and submittal of District assessments to the County of Los Angeles for inclusion on property tax bills. City staff recommends a public hearing be held on June 18, 2025. City Council may provide final approval of the Fiscal Year 2025-26 District assessments following the conclusion of the public hearing during the June 18, 2025, City Council meeting.

CEQA (California Environmental Quality Act):
The City reviewed the environmental impacts of the proposed Resolution pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the "CEQA Guidelines"). The Resolution is for general policy making and administration as it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas. Accordingly, no further environmental review is required.

Action Taken: The City Council adopted Resolution No. 2025-R34 initiating and declaring the City Council's intent to levy and collect assessments for Fiscal Year 2025-26 in Citywide Maintenance District No. 93-1 pursuant to Streets and Highways Code §§ 22500, *et seq*. and set a time and place for a public hearing, on Consent Calendar.

Resolution No. 2025-R34
RESOLUTION INITIATING AND DECLARING THE CITY COUNCIL'S INTENT TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2025-2026 IN CITYWIDE MAINTENANCE DISTRICT NO. 93-1 PURSUANT TO STREETS AND HIGHWAYS CODE § 22587 AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING

3-E. ADOPTION OF THE CITY OF MONTEREY PARK'S UPDATED LOCAL HAZARD MITIGATION PLAN

In 2000, the United States Congress adopted the Disaster Mitigation Act of 2000 as an amendment to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (the "Act") to authorize a program for pre-disaster mitigation efforts. The Act requires communities to develop, implement, and update hazard mitigation plans recognizing potential natural hazards and to identify and consider mitigation measures to reduce the risks associated with those hazards. The plan is a tool to aid in facility and infrastructure planning and improvements and is a requirement to qualify for federal hazard mitigation grants. The federal regulations require hazard mitigation plans to be updated every five years.

The City adopted a hazard mitigation plan in 2008 and has updated it at least once every five years. On March 1, 2025, the City's consultant for the Local Hazard Mitigation Plan Update, Emergency Planning Consultants ("EPC"), submitted an updated plan to California Governor's Office of Emergency Services ("Cal OES") for initial approval. Once Cal OES approved the plan, it was sent to FEMA, which issued an "approvable pending adoption" determination. The City is now required to adopt the plan before FEMA will issue a final letter of approval for the updated hazard mitigation plan. Accordingly, the Interim Fire Chief recommends the City Council adopt the Updated Local Hazard Mitigation Plan.

CEQA (California Environmental Quality Act):
The City reviewed the environmental impacts of the extension under the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the "CEQA Guidelines"). This activity concerns adoption of a policy document that does not contemplate any physical changes to the environment. Accordingly, this activity is exempt from further review.

Action Taken: The City Council adopted Resolution No. 2025-35 approving the City of Monterey Park's Updated Local Hazard Mitigation Plan, as amended to correct the City Council names on page 6 (to the staff report) to reflect the current council, on Consent Calendar.

Resolution No. 2025-R35
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK ADOPTING THE 2025 LOCAL HAZARD MITIGATION PLAN

3-F. ADOPT A RESOLUTION TERMINATING THE LOCAL EMERGENCY DECLARED IN CITY COUNCIL RESOLUTION NO. 2024-R98 CONCERNING THE REPLACEMENT OF THE DEPARTMENT'S SCBAS

On December 18, 2024, the City Council adopted Resolution No. 2024-R98 authorizing the City Manager to take necessary measures for the emergency replacement of self-contained breathing apparatus ("SCBA") for the Fire Department ("Department"). The Department has replaced all SCBAs, and the Interim Fire Chief ("Chief") recommends the City Council adopt a resolution terminating the local emergency.

Action Taken: The City Council adopted Resolution No. 2025-R36 terminating the local emergency governing the emergency replacement of the Fire Department's self-contained breathing apparatuses, on Consent Calendar.

Resolution No. 2025-R36
A RESOLUTION TERMINATING THE LOCAL EMERGENCY CONCERNING REPLACEMENT OF THE FIRE DEPARTMENT'S SELF-CONTAINED BREATHING APPARATUS

3-G. URBAN AREAS SEARCH INITIATIVE – AWARD OF CONTRACT TO MICHAEL T. LITTLE, OF COUNTERRISK, INC., FOR THE REGIONAL TRAINING GROUP ("RTG") INTELLIGENCE CHIEF POSITION

The City of Los Angeles is a Subgrantee of the Urban Areas Search Initiative ("UASI") program that is provided by the U.S. Department of Homeland Security. Pursuant to the subrecipient agreement, the City of Los Angeles is authorized to enter into a subrecipient agreement with the City of Monterey Park ("City"). A portion of the grant funds awarded to the City will include subsidies for a full-time Regional Training Group ("RTG") Intelligence Chief position, for the Los Angeles Area Fire Chiefs Association ("LAAFCA").

In accordance with MPMC Chapter 3.20, the Interim Fire Chief ("Chief") completed a bidding process to identify a viable candidate for the RTG Intelligence Chief. The open position was posted on the City's website and job search websites. Two candidates submitted proposals and interviews were conducted to select the most qualified applicant. The panel selected Michael T. Little of CounterRisk, Inc.

Mr. Little has nearly 17 years of experience with the Los Angeles Fire Department, serving in various chief officer positions; including Assistant Chief – Homeland Security Division. Additionally, he has a Bachelor of Science in Criminal Justice and a Master's in Homeland Security. Most recently, Mr. Little has served as the RTG Intelligence Chief for LAAFCA. Mr. Little's work experience, coupled with his education, make him a prime candidate for the position.

The Chief recommends City Council authorize the City to execute an agreement, in a form approved by the City Attorney, with Michael T. Little of CounterRisk, Inc. for an amount not to exceed $690,000. The grant funded position will span over three grant award years, commencing in the current grant year, UASI 2023, and culminating with the grant year UASI 2025. The initial contract with be for a total of $230,00, with the option to renew for two subsequent grant award years, each for $230,000. The contract is contingent on an award of funds from the City of Los Angeles.

Action Taken: The City Council authorized the City Manager to execute a one-year agreement, with the potential to extend for an additional two years, with Michael T. Little of CounterRisk, Inc. in a form approved by the City Attorney, to provide and coordinate effective intelligence-sharing between Los Angeles area fire service agencies and intelligence, counterterrorism, and homeland security stakeholders for an amount not to exceed $690,000, on Consent Calendar.

3-H. EMERSON AVENUE SEWER IMPROVEMENTS-PARALLEL RELIEF LINE PROJECT – AWARD OF CONTRACT

Capital Improvement Project ("CIP") No. 99011 – Emerson Avenue Sewer Improvements- Parallel Relief Line Project includes the installation of a new 8" parallel relief sewer line to accommodate the additional sewer flow in the existing 8" sewer line. The project limits are from Alhambra Avenue to Orange Avenue, then from Elizabeth Avenue to New Avenue. Staff obtained a bid from GRBCON, Inc for the construction of the project for $647,141. It is recommended that City Council waive the bidding requirements pursuant to Resolution No. 2025-R3 declaring a local emergency, and authorize the City Manager to execute a Public Works contract with GRBCON, Inc. in the amount of $647,141 for the Emerson Avenue Sewer Improvements-Parallel Relief Line Project and authorize the Director to approve change orders not to exceed $64,714 over the total contract amount.

CEQA (California Environmental Quality Act):
The City reviewed the environmental impacts of the proposed Ordinance pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the "CEQA Guidelines"). CEQA Guideline § Section 15303 (Class 3: New Construction or Conversion of Small Structures) and Section 15304 (Class 4: Minor Alterations to Land) of the California Code of Regulations. These sections cover the installation, repair, or removal of pipelines less than one mile long in a public right-of-way. The proposed work will occur entirely within the City street and is less than a mile. Accordingly, no further environmental review is required.

Action Taken: The City Council authorized the City Manager to execute a public works contract, in a form approved by the City Attorney, with GRBCON, Inc., in the amount of $647,141 for the Emerson Parallel Sewer Line Project and authorized the Director of Public Works to approve change orders and contingency up to $64,714 (10%) of the contract amount, for a total project cost of $711,855, as amended to correct the typographical error on page 2 (to the staff report) "CIP 95038 – Bruggemeyer Library HVAC Improvements" to "CIP 99011 – Emerson Parallel Pipeline Project" on Consent Calendar.

3-I. ADOPTING A RESOLUTION TO ADD PROJECTS TO THE FISCAL YEAR 2024-25 CAPITAL IMPROVEMENT PROGRAM

On January 21, 2025, the City Council adopted Resolution No. 2025-R3 declaring a local emergency due to windstorm and firestorm events beginning on January 7, 2025, as reflected in the Governor's Executive Order dated January 12, 2025. At its January 21, 2025, meeting, the City Council authorized the City Manager to take necessary measures to protect public health, safety, and general welfare including urgency abatement and direct negotiation of contracts pursuant to Public Contract Code §§ 20168 and 22050 for the completion of capital improvement plan ("CIP") projects. The conditions resulting for the need to declare a local emergency continue to exist.

The Resolution was presented at the April 16, 2025 City Council meeting. The original staff report (from April 16, 2025) is attached (to the staff report) for reference. Regrettably, the Resolution attached to the April 16th staff report inadvertently omitted the Capital Improvement Plan Exhibit. It is recommended that City Council approve the proposed Resolution to add projects to the Fiscal Year 2024-25 Capital Improvement Program.

Action Taken: The City Council adopted Resolution No. 2025-R37 to add projects to the Fiscal Year 2024-25 Capital Improvement Program, on Consent Calendar.

Resolution No. 2025-R37
A RESOLUTION AMENDING RESOLUTION NO. 2024-R48 TO ADD THE GARVEY RANCH PARK GAZEBOS AND SIDEWALK ASSESSMENT AND REPAIRS PROJECTS TO THE CAPITAL IMPROVEMENT PLAN ("CIP") AND FINDING SUCH AMENDMENT CONFORMS WITH THE GENERAL PLAN

3-J MONTEREY PASS COMPLETE STREET CONCEPT APPROVAL

The City was awarded funding through the Los Angeles County Metropolitan Transportation Authority ("LACMTA") Project ID# MR2.5.3.01 and FTIP #LA9919133 for the design and construction of the Monterey Pass Complete Street project, Capital Improvement Project ("CIP") No. 96047. On January 15, 2025, the City awarded Kimley- Horn the contract for the preparation of the plans, specifications and engineer's ("PS&E") estimate for Monterey Pass Road Complete Street Project. Kimley-Horn held Community outreach meetings to receive input from the community and performed traffic operations analysis. The result of these activities is a proposed concept for Monterey Pass Road to meet the grant goals. It is recommended that the City Council approve the proposed concept which will allow Kimley-Horn to begin the preparation of the PS&E.

CEQA (California Environmental Quality Act):
The City reviewed the environmental impacts of the proposed Ordinance pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the "CEQA Guidelines"). CEQA Guidelines §§ 15060(c)(2), 15061(b)(3), and 15378 exempt activities that will not result in a direct or reasonably foreseeable indirect physical change in the environment, activities where there is possibility that it may have a significant effect on the environment, and activities that do not constitute a "project" as defined, respectively. This activity contemplates approval of conceptual plans only. Subsequent improvements will be evaluated separately under CEQA. Accordingly, this activity is exempt from further review.

Discussion: Director of Public Works Igoe alongside Maya Bouchet, project manager at Kimley-Horn, shared a PowerPoint presentation on the design concept developed for the Monterey Pass Complete Street Project.

Action Taken: The City Council approved the proposed concept for the Monterey Pass Complete Street Project.

Motion: Moved by Council Member Sanchez and seconded by Council Member Wong, motion carried by the following vote:

Ayes:	Council Members:	Wong, Sanchez, Lo, Yang, Ngo
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	None

3-K. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING AND RECOGNIZING THE MONTH OF MAY 2025 AS MENTAL HEALTH AWARENESS MONTH (AS REQUESTED BY MAYOR PRO TEM YANG AND COUNCIL MEMBER WONG)

It is recommended that the City Council consider adopting a Resolution declaring and recognizing the month of May 2025 as Mental Health Awareness Month.

Action Taken: The City Council adopted Resolution No. 2025-R38 declaring and recognizing the month of May 2025 as Mental Health Awareness Month, on Consent Calendar.

Resolution No. 2025-R38
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING AND RECOGNIZING THE MONTH OF MAY 2025 AS MENTAL HEALTH AWARENESS MONTH

3-L. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING AND RECOGNIZING THE MONTH OF MAY 2025 AS MISSING AND MURDERED INDIGENOUS PEOPLE AWARENESS MONTH (AS REQUESTED BY COUNCIL MEMBER LO)

It is recommended that the City Council consider adopting a Resolution declaring and recognizing the month of May 2025 as Missing and Murdered Indigenous People Awareness Month, on Consent Calendar.

Action Taken: The City Council adopted Resolution No. 2025-R39 declaring and recognizing the month of May 2025 as Missing and Murdered Indigenous People Awareness Month.

Resolution No. 2025-R39
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING AND RECOGNIZING THE MONTH OF MAY 2025 AS MISSING AND MURDERED INDIGENOUS PEOPLE AWARENESS MONTH

3-M. A RESOLUTION OF THE CITY COUNCIL OF MONTEREY PARK DECLARING MAY 6 AS NATIONAL DAY OF THE TEACHER AND MAY 5 THOUGH MAY 9 AS TEACHER APPRECIATION WEEK (AS REQUESTED BY COUNCIL MEMBER SANCHEZ)

It is recommended that the City Council consider adopting a Resolution declaring May 6 as National Day of the Teacher and May 5 through May 9 as Teacher Appreciation Week.

Action Taken: The City Council adopted Resolution No. 2025-R40 declaring May 6 as National Day of the Teacher and May 5 through May 9 as Teacher Appreciation Week, on Consent Calendar.

Resolution No. 2025-R40
A RESOLUTION OF THE CITY COUNCIL OF MONTEREY PARK DECLARING MAY 6 AS NATIONAL DAY OF THE TEACHER AND MAY 5 THOUGH MAY 9 AS TEACHER APPRECIATION WEEK

3-N. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING AND RECOGNIZING THE MONTH OF MAY 2025 AS ASIAN AMERICAN, NATIVE HAWAIIAN, AND PACIFIC ISLANDER HERITAGE MONTH (AS REQUESTED BY COUNCIL MEMBER WONG)

It is recommended that the City Council consider adopting a Resolution declaring and recognizing the month of May 2025 as Asian American, Native Hawaiian, and Pacific Islander Heritage Month.

Action Taken: The City Council adopted Resolution No. 2025-R41 declaring and recognizing the month of May 2025 as Asian American, Native Hawaiian, and Pacific Islander Heritage Month, on Consent Calendar.

Resolution No. 2025-R41
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING AND RECOGNIZING THE MONTH OF MAY 2025 AS ASIAN AMERICAN, NATIVE HAWAIIAN, AND PACIFIC ISLANDER HERITAGE MONTH

3-O. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING MAY 18, 2025, AS NATIONAL ASIAN AMERICAN AND PACIFIC ISLANDER DAY AGAINST BULLYING AND HATE (AS REQUESTED BY COUNCIL MEMBER WONG)

It is recommended that the City Council consider adopting a Resolution declaring May 18, 2025, as National Asian American and Pacific Islander Day Against Bullying and Hate.

Action Taken: The City Council adopted Resolution No. 2025-R42 declaring May 18, 2025, as National Asian American and Pacific Islander Day Against Bullying and Hate, on Consent Calendar.

Resolution No. 2025-R42
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING MAY 18, 2025, AS NATIONAL ASIAN AMERICAN AND PACIFIC ISLANDER DAY AGAINST BULLYING AND HATE

3-P. ADOPTING A RESOLUTION DECLARING MAY 17, 2025 AS FIRE SERVICE DAY

Throughout the month of May, many cities throughout Los Angeles County celebrate Fire Service Day. This day allows residents and community members the opportunity to visit their local fire station, view the equipment and engines, meet their local firefighters and learn about all aspects of the fire department. In Monterey Park, Fire Service Day is scheduled for Saturday, May 17, 2025, from 8:00 a.m. to 2:00 p.m. at Fire Station 61. The event will feature a live rescue demonstration, fire safety and emergency services information and photo opportunities. This proposed resolution expresses the City Council's appreciation and recognition of Fire Service Day.

Action Taken: The City Council adopted Resolution No. 2025-R43 declaring May 17, 2025 as Fire Service Day, on Consent Calendar.

Resolution No. 2025-R43
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING MAY 17, 2025 AS FIRE SERVICE DAY IN MONTEREY PARK

3-Q. NATIONAL POLICE WEEK RESOLUTION

The Monterey Park Police Department is celebrating the week of May 11-17, 2025, as National Police Week. In 1962, President John F. Kennedy proclaimed May 15th National Peace Officers Memorial Day and the calendar week in which May 15th falls as National Police Week. National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. It is a collaborative effort of many organizations honoring America's law enforcement community. We are enlisting your support in the form of a resolution to honor these men and women in our area for the work that they do every day to protect the residents of Monterey Park.

Action Taken: The City Council adopted Resolution No. 2025-R44 declaring the week of May 11-17, 2025, to be National Police Week in the City of Monterey Park, on Consent Calendar.

Resolution No. 2025-R44
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING MAY 11-17, 2025, NATIONAL POLICE WEEK IN MONTEREY PARK

3-R. PUBLIC WORKS WEEK RESOLUTION

The City is celebrating the week of May 18-24, 2025, as Public Works Week in Monterey Park. This week marks the 65th annual National Public Works Week sponsored by the American Public Works Association, which recognizes Public Works professionals. The 2025 National Public Works Week theme is “People, Purpose, Presence”, highlighting the way public works professionals contribute to and enhance the quality of life in all the communities they proudly serve.

Action Taken: The City Council adopted Resolution No. 2025-R45 declaring the week of May 18 through 24, 2025 as Public Works Week in Monterey Park, on Consent Calendar.

Resolution No. 2025-R45
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING MAY 18-24, 2025 AS PUBLIC WORKS WEEK IN MONTEREY PARK

4. PUBLIC HEARING:

4-A. A PUBLIC HEARING TO CONSIDER INTRODUCTION AND FIRST READING OF AN ORDINANCE AMENDING TITLE 21 OF THE MONTEREY PARK MUNICIPAL CODE (“MPMC”) TO IMPLEMENT THE CITY’S ADOPTED HOUSING ELEMENT (ZCA 25-02), AND RE-ZONING CERTAIN PROPERTIES, INCLUDING REPEALING THE NORTH-ATLANTIC, MID-ATLANTIC, AND GARVEY-GARFIELD SPECIFIC PLANS, TO CONFORM WITH THE CITY’S GENERAL PLAN LAND USE DESIGNATION (ZA 25-02)

The proposed Ordinance amends the MPMC to implement the City’s adopted Housing Element, and rezone certain properties. It also addresses the North-Atlantic, Mid-Atlantic, and Garvey-Garfield specific plans to conform with the City’s General Plan Land Use Designations.

The Interim Director of Community Development recommends continuing this item to the June 4, 2025, City Council meeting to allow staff time to fully assess the implications of the recommended actions and to develop a coordinated plan.

Discussion: City Manager Alvarez requested Agenda Item No. 4A to be continued to the June 4, 2025 City Council regular meeting.

Action Taken: The City Council continued the public hearing to the June 4, 2025, City Council meeting.

Motion: Moved by Council Member Lo and seconded by Mayor Pro Tem Yang, motion carried by the following vote:

Ayes:	Council Members:	Wong, Sanchez, Lo, Yang, Ngo
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	None

5. NEW BUSINESS:

5-A. CONSIDERATION TO PROVIDE A LETTER OF SUPPORT ON BEHALF OF THE CITY

California State University, Los Angeles is requesting that the City of Monterey Park to consider submitting a letter urging the Governor and legislative leadership to reject the proposed $375 million cut to the California State University (CSU) system and to uphold the state's financial commitments to the CSU in the 2025–26 budget. The email received by Mayor Ngo and City staff is attached to the staff report for reference along with information about the impact of the proposed budget cuts. A sample letter is also attached for City Council's consideration.

Discussion: Assistant City Manager Garcia provided a staff report on the opportunity to prepare a letter on behalf of the City supporting California State University, Los Angeles request to reject the proposed budget cut to the California State University system. She disseminated a sample letter for the City Council's consideration.

Action Taken: The City Council directed staff to prepare a letter on behalf of the City supporting the request, as amended to generalize the support letter to express the City's support for education as whole.

Motion: Moved by Council Member Wong and seconded by Council Member Sanchez, motion carried by the following vote:

Ayes:	Council Members:	Wong, Sanchez, Lo, Yang, Ngo
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	None

5-B. APPROVE THE NOTICE OF PUBLIC HEARING FOR REFUSE RATE ADJUSTMENTS AND SET A PUBLIC HEARING DATE ON JULY 16, 2025

In 2017, the City Council adopted Ordinance No. 11951, establishing solid waste rates and charges. Since then, there have been changes to the cost of services and facilities necessary to deliver solid waste services to residents and commercial properties in the City. These changes have been influenced by new state regulations for the collection and disposal of solid waste, recycling, and organic waste, and new franchises for solid waste collection services in the City, resulting in increases to operational and administrative costs.

In January 2024, the City entered into an agreement with R3 Consultants to complete a solid waste franchise fee study ("Study") to identify costs for the management and administration of solid waste services. The last study for refuse rates was completed in 2014. Staff worked with R3 to develop a rate analysis inclusive of refuse rates and charges that can effectively fund the City's refuse enterprise.

Pursuant to Article XIII D, Section 6 of the California Constitution (added by voters via Proposition 218), before imposing new or increasing existing property-related rates for solid waste, the City must provide notice by mail of a public hearing for considering such rates. The notice must be provided at least 45 days before the date of the public hearing on the proposed fees. In 2014, the City Council adopted Resolution No. 11647 establishing procedures for increasing maximum rates for property-related fees in accordance with the requirements of Proposition 218. These procedures require the City Council to approve the Proposition 218 Notice, which contains the proposed monthly rates for residential and commercial refuse services; and the date in which the rates would become effective if approved.

It is recommended that City Council approve the proposed Proposition 218 Notice, which provides a notice date of July 16, 2025, for a public hearing and effective date of September 1, 2025, for implementation of proposed rates. If the attached notice is approved, it will be mailed to property owners and tenants who are directly responsible for paying refuse bills. Property owners (and tenants) have the ability to "protest" the proposed Rates until the close of the public hearing. If a majority of the parcels file written protests with the City before the close of the public hearing, Proposition 218 states that the City cannot implement the proposed fee. If a majority of the parcels do not protest the proposed increase, the Council may implement the proposed rate increase. Only one ballot per parcel is counted during the protest proceedings. Thus, while there may be multiple owners or tenants for one parcel of property, only one vote will be counted from that parcel.

Discussion: Public Works Manager Tipan presented a PowerPoint presentation detailing the Waste Franchise Fee Study and the proposed customer rates for consideration. Garth Schultz, president of R3 Consulting Group, Inc., virtually present, was available for questions.

Action Taken: The City Council (1) received and filed the Solid Waste Franchise Fee Study; (2) approved the proposed refuse rates for customer consideration; (3) directed the City Manager, or designee, to implement the Proposition 218 protest ballot process (pursuant to Resolution No. 11647) for proposed rate setting and (4) set a Public Hearing to consider rate increases.

Motion: Moved by Council Member Wong and seconded by Council Member Sanchez, motion carried by the following vote:

Ayes:	Council Members:	Wong, Sanchez, Lo, Yang, Ngo
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	None

5-C. CONSIDERATION AND POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MASTER EQUIPMENT/LEASE AGREEMENT WITH BANC OF AMERICA PUBLIC CAPITAL CORP. FOR FINANCING UP TO $3 MILLION, IN A FORM APPROVED BY THE CITY ATTORNEY, FOR VARIOUS EQUIPMENT; AND AUTHORIZING THE CITY MANAGER, OR DESIGNEE TO ENTER INTO CONTRACTS, IN A FORM APPROVED BY THE CITY ATTORNEY, FOR THE PURCHASE OF EQUIPMENT

The replacement of one 2006 Fire Engine is necessary to ensure efficient emergency service delivery and operational readiness to the community. The replacement of one 2005 dump truck is necessary as it has reached its useful life and has become difficult to maintain. And lastly, the replacement of HVAC systems at City Hall, Delta Treatment plant, and Garvey Ranch Museum is necessary as the existing units are frequently breaking down, incurring significant maintenance costs.

The cost for the replacement of the equipment above requires a significant amount of upfront cash outlay. To assist in alleviating the cost initially, the Public Works Director ("Director") and Interim Fire Chief ("Chief") are recommending the use of a Master Equipment/Lease Agreement to limit the use of the City's reserve funds, allowing the payment for equipment to be spread across several years, with a tax-exempt fixed interest rate. Pursuant to the Monterey Park Municipal Code 3.20, the Director and Chief are requesting the use of consortium pricing for the purchase of the replacement fire engine and waiving all bidding requirements for the purchase of a dump truck and additional HVAC units pursuant to Resolution No. 2025-R3.

Action Taken: Mayor Ngo declared a potential conflict of interest on Agenda Item No. 5C as Banc of America Public Capital Corp is a subsidiary to his employer, recused himself from the dais at 9:03 p.m., returned at 9:13 p.m. and did not participate in the item. The City Council (1) adopted Resolution No. 2025-46 authorizing the City Manager to enter into a Master Equipment/Lease Agreement with Banc of America Public Capital Corp. for financing up to $3 million, in a form approved by the City Attorney, for various equipment; (2) authorized the City Manager, or designee, to execute an agreement, in a form approved by the City Attorney, with KME Fire Apparatus for the purchase of a fire engine (3) authorized the City Manager, or designee, to execute an agreement, in a form approved by the City Attorney, for the purchase and installation of replacement HVAC units and (4) authorized the City Manager or designee, to execute an agreement, in a form approved by the City Attorney, for a Ford F-650 dump truck.

Motion: Moved by Council Member Wong and seconded by Council Member Lo, motion carried by the following vote:

Ayes:	Council Members:	Wong, Sanchez, Lo, Yang,
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	Ngo

Resolution No. 2025-R46
A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MASTER EQUIPMENT/LEASE AGREEMENT WITH BANC OF AMERICA PUBLIC CAPITAL CORP., IN A FORM APPROVED BY THE CITY ATTORNEY, FOR FINANCING OF VARIOUS EQUIPMENT

6. CITY COMMUNICATIONS (CITY COUNCIL)

Council Member Wong reported his attendance at the Southern California Association of Governments (SCAG) annual General Assembly at Palm Desert.

Council Member Sanchez thanked the Police Department and the community for attending the City's Townhall meeting at Bella Vista Elementary and informing the council of the issues arising in the community. He expressed his appreciation to the MKHS Academic Decathlon team for their achievements and spoke about the upcoming Monterey Park Play Days event and Cinco de Mayo celebration.

Council Member Lo expressed his gratitude to Council Member's Sanchez's achievement as an Academic Decathlon Coach and expressed his appreciation to the Woman's Club Fashion Show.

Mayor Pro Tem Yang reported her and Council Member Sanchez's swearing in ceremony as members in Kiwanis International; spoke about her attendance at the Woman's Club Fashion Show and mentioned former Mayor Anthony Wong's reinstatement of the Monterey Park Lions Club.

Mayor Ngo relayed his attendance at many of the events reported by the City Council and spoke about his participation at the Student Leaders for Mark Keppel event from last week.

Council Member Wong thanked the City staff for their hard work in providing resources for the residents.

Council Member Sanchez echoed the same sentiments and shared his appreciation for his nomination in the Metro San Gabriel Valley Service Council.

7. FUTURE AGENDA ITEMS

8. CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE)

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 9:19 p.m.

_____

Maychelle Yee
City Clerk

Approved on MM DD, 2025, at the Regular City Council Meeting

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 9.B.

To: The Honorable Mayor and City Council

From: Elizabeth Yang, Council Member

Subject: Authorizing Mayor Pro Tem Yang to attend the Jewish Federation's Trip to Israel on July 20-27, 2025

Recommendation:
It is recommended that the City Council consider:

1. Acknowledging that participation in the Jewish Federation's Trip to Israel is related to an important governmental function, and authorizing Mayor Pro Tem Yang to attend;
2. Taking such additional, related, action that may be desirable.

Executive Summary:
Mayor Pro Tem Yang received an invitation from the Jewish Federation to participate in trip to Israel from July 20 to July 27, 2025. To comply with applicable ethics rules, participating in this program is contingent upon acknowledgment by the City Council that the program is related to an important governmental function.

Background:
At the May 21, 2025 meeting City Council authorized me to attend the American Israel Education Foundation's (AIEF) Israel Seminar for Asian American and Pacific Islander Leaders scheduled for July 19–27, 2025. The program was organized by AIEF in coordination with AIPAC and includes meetings with various individuals and organizations in Israel, such as government officials, military personnel, non-governmental organizations, academics, and members of the media. This trip was rescheduled due to low attendance and the new dates (August 30 through September 7, 2025) conflict with the September 3, 2025 City Council meeting.

Subsequently, I contacted the Jewish Federation and was invited to participate in their trip on July 20 to 27, 2025.

Because this travel is funded by a third party, Council must find that the program is related to an important governmental function.

In general, payments, advances, or reimbursements, for travel, including actual transportation and related lodging and subsistence that are reasonably related to a legislative or governmental purpose, made by a foreign government are not prohibited or limited.1 However, such gifts of travel must (1) be reasonably related to a legislative or government purpose; and (2) must be reported on the elected official's Statement of Economic Interests ("Form 700"). Moreover, gifts of the trip expenses may subject the elected official to disqualification from participating in a governmental action affecting the donor.

1. Gov't Code § 89506(a)(2).
2. Battersby Advice Letter No. A-98-176 (1998); Polanco Advice Letter No. A-92-433 (1992).

Strategic Plan Goal:
N/A

Fiscal Impact:
There is no fiscal impact to the City of Monterey Park, as the costs of travel, lodging, and related expenses are being covered by the Jewish Federation.

Attachments:
None

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 9.C.

To: The Honorable Mayor and City Council

From: Martha Garcia, Director of Finance

Subject: Adoption of Fiscal Year 2025-26 Annual Budget

Recommendation:
It is recommended that the City Council consider:

1. Adopting by Resolution the City's and Successor Agency's Fiscal Year 2025-2026 Annual Budget; and
2. Taking such additional, related, action that may be desirable.

Executive Summary:
On May 28, 2025, the City Council conducted a public budget workshop regarding the City's current finances, projected revenues, financial obligations, and proposed budget for fiscal year 2025-26. The budget for FY 2025-2026 presents a spending plan that anticipates $162.5 million in estimated operating revenues and transfers-in; $8.4 million from grant advancements and fund balance from all funds combined; and $170.7 million in operating, and capital improvements expenditures and transfers-out. Significant changes to next fiscal year's budget, including the reclassification of various staff, the increased CalPERs Unfunded Accrual Liability ("UAL"), and all other goals and objectives associated with the City budget, were presented and discussed at the workshop.

In addition, the City Council's fiscal year 2025-2026 Strategic Plan Goals were added to the budget document to provide a roadmap for prioritizing implementation of the specific objectives of focus the budget cycle.

Background:
Strategic planning is a method by which the City Council plans and prioritizes its goals in a transparent and accountable manner. At a public meeting held on February 22, 2025, the City Council and City's management team met to discuss FY 2025-2026 City Council priorities and strategic plan goals. The Strategic Plan goals enable the City to efficiently move the community forward by focusing on specific objectives during the fiscal year. The Strategic Plan goals can be found on pages B15-B17 (and are also listed below) of the FY 2025-26 budget book. The Plan aligns limited resources with prioritized initiatives, which connect to a broader

vision for our community's future.

The FY 2025-2026 Strategic Plan goals include:

- Ensure Public Safety with a Modernized and Community-Oriented Approach
- Maintain Stability of our City's Fiscal and Human Resources
- Strengthen our Local Economy and Enhance Housing Opportunities
- Maintain, Build and Modernize Infrastructure and Facilities to Support the Current and Future Needs of Our City and Community
- Expand Access to Community Resources and Services
- Enhance Public Communication and Civic Engagement to Reach All Members of Our Community

On May 28, 2025, City Council conducted a public budget workshop wherein FY 2025-26 estimated revenues presented were $162.5 million, grant advancements and fund balance were $8.4 million, and expenditures were $170.7 million. The workshop included discussions on the City's current UAL, increases in cost to City services and supplies, the reclassification of four staff members to the City's employee roster, and all other goals and objectives associated with the City budget.

Therefore, the City's FY 2025-2026 Operating, Debt and Capital Budget total is $170.7 million of which $73.9 million is in the General Fund, $17 million is for capital improvements and $2.3 is for the Successor Agency enforceable obligations and administration costs. The remainder of the budget comes from various other funds. A careful and methodical approach was taken in preparing the budget consistent with City Council's practice to exercise fiscal prudence with funding requests and the preservation of the General Fund reserves. Departmental budget requests were scrutinized considering essential operational needs and limiting the ongoing demand on the City's finances. This operating budget takes the stance of status quo with escalations only where the cost-of-service delivery has increased and where a need for additional services has been identified.

Strategic Plan Goal:
The adoption of the FY 2025-56 Annual Budget funds projects and programs which advance the strategic goals and objectives of the City Council.

Fiscal Impact:
The FY 2025-2026 citywide budget is estimated to be $170.7 million, with a General Fund Budget of $73.9 million (net of transfers).

Attachments:
1. Budget Adoption Resolution
2. FY25-26 Proposed Budget

ATTACHMENT 1
Budget Adoption Resolution

RESOLUTION NO. XX/ SA-XXX / MPFA-X / MPHA-X / MPK GHAD-X

A RESOLUTION ADOPTING THE FISCAL YEAR 2025-2026 FINAL OPERATING, DEBT AND CAPITAL BUDGET, AND ANNUAL APPROPRIATIONS LIMIT FOR THE CITY OF MONTEREY PARK; THE SUCCESSOR AGENCY TO THE MONTEREY PARK REDEVELOPMENT AGENCY; THE MONTEREY PARK FINANCING AUTHORITY; THE MONTEREY PARK HOUSING AUTHORITY; AND THE GEOLOGIC HAZARD ABATEMENT DISTRICT

The City Council for the City of Monterey Park and the City Council acting on behalf of the Successor Agency, Finance Authority, Housing Authority, and Geological Hazard Abatement District (collectively, the "City") resolves as follows:

SECTION 1: **FINDINGS**. The City Council finds and declares as follows:

A. The City Council reviewed the proposed final Operating and Debt Budget ("Budget") for the City and Capital Improvement Plan ("CIP") for fiscal year 2025-2026;

B. The Budget and CIP are based upon appropriate estimates and financial planning for the City's operations, debt and capital improvements;

C. The City Council conducted a public study session on May 28, 2025;

D. The City Council is fully informed regarding the City's current finances, projected revenue, and financial obligations; and

E. It is in the public interest for the City Council to adopt the Budget and CIP as proposed by the City Manager.

SECTION 2: **Planning Agency**. Pursuant to Monterey Park Municipal Code ("MPMC") § 2.56.020(a), the City Council will act as the Monterey Park Planning Agency for purposes of this Resolution. In accordance with Government Code § 65401, the Monterey Park Public Works Department prepared and submitted a capital improvement plan ("CIP") to the Planning Agency. Government Code § 65103(c) requires the Planning Agency to annually review the City's CIP to determine whether the CIP is consistent with the Monterey Park General Plan. The City Council finds that the CIP is consistent with the Monterey Park General Plan.

SECTION 3: **Adoption**. The Budget and the CIP attached as Exhibit A and incorporated by reference are approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the Position Control Listing of Authorized Positions, Classification and Compensation Plans set forth in the Budget which recognizes new classifications and removes unused classifications.

SECTION 4: **Appropriations Limit**.

A. Article XIIIB of the California Constitution requires the City to set its Appropriations Limit on an annual basis;

B. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth.

C. The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIIIB, § 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth, pursuant to Government Code § 7901(b), the City may either use the percentage growth either in its jurisdiction or from the surrounding county.

D. Pursuant to Article XIIIB of the California Constitution, and those Government Code sections adopted pursuant to Article XIIIB, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the California per capita personal income growth and calculating population growth by using the percentage change in population in Los Angeles County.

E. As a result of the adjustments made to the City's Appropriations Limit, the City Council sets the Appropriations Limit for fiscal year 2025-2026 at $121.2 million.

SECTION 5: **Budget Appropriations**. Based upon the Budget, the total General Fund operating budget, including transfers, is $73.9 million. The Overall City Budget is $170.7 million including Capital Improvement Projects. The City Manager, or designee, is authorized to implement the appropriations for City Departments.

SECTION 6: **CIP Appropriations**. Based upon the CIP, a total of $17 million is appropriated for capital improvement projects for fiscal year 2025-2026. The City Manager, or designee, is authorized to implement the CIP.

SECTION 7: **Reappropriation**. The City Manager, or designee, is authorized to reappropriate any unused appropriations for capital projects, special projects, and grant programs at the close of fiscal year 2025-2026 for the Budget and CIP.

SECTION 8: **Fund Operating Reserves**. The City Manager, or designee, may appropriate any remaining revenues at the close of fiscal year 2025-2026 into the applicable Fund operating reserve per Governmental Accounting Standards Board (GASB) Statement No. 54.

SECTION 9: **Budget Adjustments**. The Budget may be subsequently adjusted as follows:

A. By majority vote of the City Council;

B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within programs;

C. Objects code expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

SECTION 10: **Contracting Authority.**

A. Pursuant to Monterey Park Municipal Code ("MPMC") Chapter 3.20, the City Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.

B. Pursuant to MPMC § 3.90.050(c), the City Manager or designee, is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.

C. For all other services, equipment, and supplies, the City Manager or designee, is authorized to execute contracts in accordance with the MPMC.

SECTION 11: **Severability**. If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 12: **Reliance** On Record. Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 13: **Limitations**. The City Council's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the City Council's lack of knowledge of future events. In all instances, best efforts were made to form accurate assumptions. Somewhat related to this are the limitations on the City's ability to solve what are in effect regional, state, and national problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 14: **Summaries of Information***.* All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

SECTION 15: **Construction***.* This Resolution must be broadly construed in order to achieve the purposes stated in this Resolution. It is the City Council's intent that the provisions of this Resolution be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Resolution.

SECTION 16: **Electronic Signatures**. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 17: **Recordation**. The Mayor, or presiding officer, is authorized to sign this Resolution signifying its adoption by the City Council of the City of Monterey Park and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 18: **Effective Date**. This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 18h day of June 2025.

_____
Vinh T. Ngo, Mayor

ATTEST:

_____
Maychelle Yee, City Clerk

APPROVED AS TO FORM:
Karl H. Berger, City Attorney

By: _____
Justin A. Tamayo, Assistant City Attorney

Attachments:
Exhibit A – Budget & CIP



2025-2026
City of Monterey Park
Proposed Budget

CITY OF MONTEREY PARK
320 West Newmark Avenue • Monterey Park • California 91754-2896
www.montereypark.ca.gov

City Council
Henry Lo
Vinh Ngo
Jose Sanchez
Thomas Wong
Elizabeth Yang

City Clerk
Maychelle Yee

City Treasurer
Amy Lee

May 28, 2025

Honorable Mayor and Members of the City Council,

It is my privilege to present the proposed budget for all operations of the City of Monterey Park for the fiscal year 2025-2026. The City's 2025-2056 budget, which funds public safety, community and economic development, transportation, parks and open space, recreation, library, infrastructure investments, and city facility upgrades, is developed by staff in order to achieve City goals and strategic programs and to follow City Council's priorities and policy direction in the most responsive manner. This year, as always, our focus remains on delivering a wide range of services to our diverse community as we continue to manage the City's budget to maintain fiscal sustainability.

Economic Environment

The current economic outlook is characterized by uncertainty. Ambiguity in national public policy leads to delays and curtailment in capital investment. Tariff impositions fluctuate daily, often lacking specificity, with changing start dates and unclear product Fed Funds rate. Prioritized day-to-day expenditures erode household discretionary spending due to weakened consumer confidence. Retailers acknowledge that shoppers are experiencing price fatigue. While people continue to spend, tax allocations are continually shifting. Our statewide forecast has weakened in the short term, with limited growth expected in FY 2025-26.

California's unemployment rate increased slightly from 5.1% in January 2024 to 5.4% in January 2025, despite an overall increase of 3,112,600 jobs since April 2020. The number of unemployed Californians was 1,069,100 in January, a decrease of 6,400 over the month prior but up 68,200 compared to January 2024. The unemployment rate in Los Angeles County increased to 5.8% in January 2025 from the 5% in January 2024.

In the City of Monterey Park, economic development is an integral component of the City's revenue generating activities. With 500,000 square feet of retail space, the Market Place, located along the Pomona Freeway, is the largest commercial shopping center ever developed in the community. Since its opening in May of 2018, the Market Place development has been

a consistent revenue generator. The City is projecting a moderate increase of sales tax revenue from the Market Place for the upcoming year.

The City has also welcomed new hotels along the North Atlantic Boulevard corridor to meet the growing demand for visitor accommodations in the greater San Gabriel Valley area. A 288-room Courtyard by Marriott hotel opened in March 2021 on North Atlantic Boulevard. A new 134-room with 84 condominium units (residential mixed-use) Holiday Inn and Suites opened in May of 2024.

Additional commercial and residential projects currently in review or under construction include:

- A 64-unit multi-family residential project on 338-410 S. Alhambra Avenue
- A 40-unit senior housing project on 130-206 N. Chandler Avenue
- A 3-story self-storage facility on 2500 Davidson Drive
- A 63-unit two-story townhome project on 126 N. New Avenue
- An 8-unit residential condominium project on 2011 Potrero Grande Drive
- A retail market project on 283 E. Garvey Avenue
- A new drive-through Starbucks on 1969 S. Atlantic Avenue
- A Tesla auto body facility at 777 Monterey Pass Road
- A data center development on 1977 Saturn Street

Property value for 2024-25 was up 5% over property value in 2023-24. Residential value growth was $418 million (5.6%) and accounted for 77% of all value growth. The number of detached single family home sales for 2024 was more than in 2023 from 313 sold in 2023 to 338 sold in 2024. The Monterey Park median sales price through January 2025 increased 5.56%. The current median sales price in Monterey Park for detached single family homes is $935,000.

The 2025-2026 Proposed Budget

The proposed City's FY 2025-2026 Operating, Debt and Capital Budget total is $170.7 million, of which $73.9 million is in the General Fund. This budget provides a road map for the City's successful delivery of vital core services and infrastructure improvements, which can be seen in detail via the Fund, Department and Capital pages that follow. A careful and methodical approach was taken in preparing the budget consistent with City Council's practice to exercise fiscal prudence and balance funding requests with the preservation of the General Fund reserves. Departmental budget requests were each evaluated in terms of operational needs in order to limit demand on the City's finances. This operating budget includes escalations where the cost-of-service delivery has increased.

The Proposed Budget reflects the Successor Agency (SA) budget of $2.3 million for enforceable obligations and administrative costs for winding down procedures of the former Monterey Park Redevelopment Agency.

Monterey Park uses a five-year forecast to enable us to anticipate and adapt to economic challenges and to make decisions today with the next five years in mind. The five-year forecast aids the City's administration in seeing our financial challenges before they are realized – giving the City the opportunity to identify and communicate with City Council and the community to implement solutions in advance. To this end, the proposed budget further advances efforts to transition the City from financial stability to financial sustainability.

General Fund Revenue

The General Fund is the main operating fund of the City and pays for the majority of police, fire, building, planning, public works, park maintenance, recreation, and library services. It is the City's practice to conservatively estimate all revenues included in the budget to avoid overcommitting to future service expansions.

General Fund Estimated Revenue (Amounts in 000s)	Approved 2024-25	Est. Actual 2024-25	Estimated 2025-26
Property Tax	*$24,618*	*$24,618*	*$25,436*
Sales Tax	*$19,397*	*$19,397*	*$19,777*
Utility User Tax	*$3,857*	*$3,857*	*$3,934*
Transient Occupancy Tax	*$3,777*	*$3,777*	*$4,090*
Business License Tax	*$1,120*	*$1,120*	*$1,651*
Other Taxes	*$1,997*	*$1,997*	*$1,859*
Licenses & Permits	*$2,024*	*$2,024*	*$2,021*
Service Charges	*$8,397*	*$8,397*	*$8,118*
Other Revenue	*$7,687*	*$7,687*	*$7,247*
Total	**$72,874**	**$72,874**	**$74,133**

Property tax and sales tax continue to be the largest revenue sources, representing 61% of the General Fund's total revenue. Each key revenue assumption for 2025-2026 is summarized as following:

Property Tax The property tax is an annual levy and is based on the value of land and structures. Property taxes constitute 34% percent of all City own-source revenue. Total gross assessed value for 2025 is $10.2 billion, up 5% or $483 million from last year. Prices for single family homes have continued to rise in response to lower inventory and interest rates. The median sale price of a detached single-family residential home in Monterey Park at January 2025 was $935,000.

Sales Tax Sales tax represents the second-largest source of local tax revenue. Sales tax is imposed on the retail sale of goods. In November 2022, voters adopted Measure MP which authorizes a ¾ cent transactions and use (sales) tax. The measure was adopted based upon a 58.14% voter approval. This tax began to be collected by businesses on April 1, 2023,

and is projected to generate $9.2 million in FY 2025-2026.

Utility User Tax The City's utility user tax rates are 3% for residential and 5.5% for commercial users. The tax is applied to the consumption of electric, gas, and telephone services. The overall UUT revenue is projected to increase by 2% based on trends and historical data.

Transient Occupancy Tax Transient occupancy tax, TOT (hotel/lodging tax) is imposed on the rent of hotels, motels, and short-term rentals in the City. In November 2024, voters adopted Measure LG which authorizes the increase of TOT from 12% to 13%. The measure was adopted based upon a 76.19% voter approval. This measure became effective on January 1, 2025.

Other Taxes This category consists of property transfer tax and franchise tax. The property transfer tax is the real estate transfer tax at a rate of $1.10 per $1,000 of value transferred. The City and County share the tax equally. Franchise tax is imposed by the City on gas, electric, and cable television for the privilege of using City streets. Revenues in Other Taxes are projected to increase by 3% based on trends and historical data.

Licenses and Permits In November 2024, voters adopted Measure BE which updated the structure of the City's business license tax to be based on a business's gross receipts. The measure was adopted based upon a 70.47% voter approval. This measure became effective on January 1, 2025.

Charge for Services This category includes charges for fee-supported City services. As we continue to move past the pandemic, City services continue to return to pre-pandemic levels, thus, revenues in this category are expected to increase to pre-pandemic amounts.

Other Revenues This category includes investment earnings, rents, fines, and miscellaneous revenue accounts. The City's overall investment return is expected to continue to increase FY 2025-2026.

General Fund Estimated Expenditures

Below is the summary of the General Fund expenditures and transfers for FY 2025-2026.

General Fund Expenditures & Transfers		
(Amounts in 000s)	*Est. Actual 2024-2025*	*Proposed 2025-2026*
Police	*$26,742*	*$28,443*
Fire	*$17,211*	*$18,622*
Public Works	*$3,011*	*$3,477*
Library	*$2,975*	*$3,290*
Community and Economic Development	*$2,960*	*$3,108*
Recreation/Community Services	*$2,598*	*$3,112*
General Administration	*$7,026*	*$7,681*
Non-Departmental	*$1,172*	*$1,776*
Capital Improvements	*$5,808*	*$4,350*
Total	***$69,503***	***$73,859***

General Fund Balances

Fund Balances are often used to bridge economic cycles or weather emergencies so that community services can continue to be provided uninterrupted. Adequate fund balances are an indication of sound financial management. Beginning balance for General Fund reserve for FY 2025-2026 is projected to be $45.5 million.

General Fund Balance
2024-2025
(Amounts in 000s)

	Estimate 2024-2025	Estimate 2025-2026
Beginning Balances	$41,892	$45,263
Revenues & Transfers	72,874	74,133
Expenditures & Transfers	69,503	73,859
Ending Balances	**$45,263**	**$45,537**

Proposed Budget for Other Funds

Other City funds are classified as restricted funds. The restricted funds include Special Revenue Funds, Enterprise Funds, Internal Service Funds, and Successor Agency Funds. These funds are kept separately for specific expenditures authorized by laws or City policies. The FY 2025-2026 Operating, Debt and Capital Budget expenditures for the restricted funds are $96.8 million and total projected revenues and transfers are $88.4 million. Below is a discussion of the major restricted funds.

Special Revenue Funds These funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes.

Retirement Fund Funding of the City's pension programs comes from a special property tax approved by the voters in 1946 and 1952. The City's retirement tax rate has remained at $0.091175 per $100 of the assessed valuation since 1983. For 2025-2026, the projected retirement revenue is $10.2 million, and total appropriations are $12.5 million. The difference comes from various fund supplements of $2.3 million and the remaining Retirement Fund reserve. The supplements are projected to grow much higher in the next five years due to changes in CalPERS discount rates.

Propositions A and C, and Measures R M and W Fund These funds continue to be used for the City's Spirit Bus, Dial-a-Ride, taxi coupons, bus pass programs, traffic signal upgrades, and various street and roadway improvements. For 2025-2026, total estimated revenue is $5.8 million and total budgeted expenditures are $7.3 million.

Road Maintenance and Rehabilitation Act (SB1) Fund The Road Repair and Accountability Act of 2017 provides substantial new and more stable funding for state and local streets and roads over a period of ten years. For 2025-2026, the City expects to receive over $1.6 million from the SB1 funds and will be used for various street resurfacing rehabilitations per the City's Pavement Management Study.

Maintenance District Fund The City formed a Maintenance District in 1993 to finance the maintenance and operation of streetlights, street trees, and medians in accordance with the Landscaping and Lighting Act of 1972. Rates have not been adjusted since 1996. The projected revenue is $1.1 million. This revenue combined with a General Fund supplemental payment of $842,497 to fund the total district maintenance expenditure of $2 million.

Development Impact Fee Fund Pursuant to Chapter 3.110 of the MPMC and City Ordinance No. 2134, the City established development impact fees for safety, circulation, water, sewer, library, and parks. Estimated amount for FY 2025-26 is $991,839. These funds will be used for improvements per Government Code Section 66006.

Grants Fund The City applies for and is awarded various grants for specific purposes. In FY 2025-2026, the City is anticipated to receive $6.7 million in grant funding.

Enterprise Funds These funds account for activities financed and operated like those of business enterprise and are restricted for that specific purpose. The City completed a Proposition 218 rate increase for water and sewer, and new rates were implemented in February 2024 for sewer and March 2024 for water. City is preparing to complete a Proposition 218 refuse study by August 31, 2025.

Refuse Fund The refuse service includes trash collection, waste management, and recycling. The City's previous refuse rates, were established in September 2017, and reflected payments for the franchise contract with the disposal company and the City's administrative costs of the services. The City awarded a contract to a new hauling company that began services in September 2024. A Proposition 218 process will be completed in the fall of 2025 to assess new rates. The projected budget for 2024-25 is currently estimated to be $1.1 million pending results of the Proposition 218 study.

Sewer Fund The sewer rate is charged based on the meter size. The Sewer Master Plan provided the City with a comprehensive assessment to address 35% of the City's sewer system. The projected budget for 2025-2026 is $7.3 million for revenue and $6.9 million for expenses and capital improvements.

Water Fund The City's water system serves approximately 95% of Monterey Park residents. The system has 12 wells, 13 reservoirs, 5 treatment plants, 11 pumping stations, and 134 miles of water mains. The projected water revenues for water operation and treatment funds for 2025-2026 total $17.7 million and proposed operating and capital improvement expenses are $19.7 million. Capital project expenses funded with Water Revenue Bond Series 2024 are $1.2 million. Water revenues cover the costs for the production, distribution, commercial, and treatment operating expenses.

Internal Service Funds

The purpose of Internal Service (IS) funds is to centralize services such as general liability claims, workers' compensation insurance, motor pool operations and replacement, technology development, employee separation benefits, and post-employment medical liability. These funds are a cost allocation tool and financed through charges to departments. The 2025-2026 internal service fund charges are: $2.6 million for building maintenance, $4.5 million for workers' compensation, $4.4 million for motor shop pool, $2.4 million for separation benefits, $2.6 million for technology, $7.8 million for general liability, and $2.3 million for post-employment medical liability.

Debt Service and Outstanding Loans

Ongoing update and replacement of City's infrastructure and capital assets is important to ensure quality service delivery. Capital improvements are costly and often times it is not feasible for the City to use a pay-as-you go method or to bank funds until a sufficient amount

can be accumulated. To fund improvement needs in a timely manner, the City has secured loans to finance various major improvements. The table below is a summary of the debt service payments for 2025-2026 and loan maturity years.

Debt Services for 2025-2026

Fund	Type of Debt	Description	Fiscal Year 2024-2025	Fiscal Year 2025-2026
621	Bonds	**Sales Tax Revenue Bonds Series 2021** (Final date: 06/2051)	1,050,200	1,048,450
101	Lease Purchase	**SIEMENS Energy Efficiency Project**	150,167	156,766
401		(Final date: 06/2030)	850,950	888,341
		Sub-Total	1,001,117	1,045,107
308	Lease Purchase	**Police Mobile Radios & System** (Final date: 09/2032)	307,745	307,745
202	Bonds	**Pension Obligation Bonds 2004**	1,433,588	1,435,283
		Pension Obligation Bonds 2021 Series A Merge with 2004 POBs (Final date: 06/2043)	5,906,132	5,904,422
		Sub-Total	7,339,720	7,339,705
401	Bonds	**Water Revenue Bonds** (Final date: 02/2054)	1,211,803	1,212,575
401	Loan	**SGVMWD** (Final date: 12/2036)	0	400,000
501	Lease Purchase	**Fire Engine Truck**	0	190,620
506	Lease Purchase	**Dump Truck; Citywide HVACS** (Final date: 05/2034)	0	190,620
		Total	$10,910,585	$11,734,821

Compensation and Staffing Level

As with most public agencies, personnel costs are the City's single largest operating expenditure. Total staffing for 2025-2026 is 389.75 full-time equivalent (FTE) positions, same as 2024-2025. The City continues evaluating its organizational structure for the most efficient core staffing combination. It has always been the City’s goal to achieve the optimal service delivery within a given personnel budget.

The table below summaries position changes in 2025-2026 to meet the proposed service levels.

Proposed Staffing Changes
2025-2026

Department	Position	FTE	Salary & Benefits
Fire Department	Add 1 Deputy Fire Chief / Delete 1 Battalion Chief	0	$18,500
Police Department	Reclassify 1 Animal Services Officer to Animal Service Officer Supervisor	0	$14,729
Police Department	Reclassify 1 Record Clerk to Senior Account Clerk	0	$13,318
Community Development Department	Reclassify 1 Permit Technician II to Senior Permit Technician	0	$0
Community Development Department	Add 1 PT Building & Safety Permit Technician – 20 hrs/wk	0.5	$31,200
	Total FTE	**0.5**	**$77,747**

Pension Funding

On February 16, 2021, the City issued Pension Obligation Bonds in the amount of $106,335,000, paying off in its entirety the City's Unfunded Accrued Liability (UAL). This payment brought the City's UAL to a zero balance in February of 2021. The CalPERS discount rate has sense been reduced to 6.8%, causing a new UAL balance of $34,015,935 as of June 2023. The City has implemented an Unfunded Pension Liability Policy to mitigate additional UAL costs and will follow policy to reduce its liability.

Pension costs including bond payment are projected to be $13.8 million for 2025-2026, which will be funded by the Retirement Fund and various other funds. Other funds supplement the pension cost for 2025-2026 at $2.3 million. The City's personnel costs represent 60% of the City's operating budget. Like many state and local governments, the City has experienced fiscal pressures in meeting its retirement plan obligations and will continue to seek remedies.

The table below shows the required and projected employer contributions for the next five fiscal years. The projection assumes that all actuarial assumptions will be realized and that no further changes to assumptions, contributions, benefits, or funding will occur during the projection period. The projected normal cost percentages in the projections below reflect that the normal cost will continue to decline over time as new employees are hired into PEPRA or other lower cost benefit tiers.

Plan	Projected 2025-2026	Projected 2026-2027	Projected 2027-2028	Projected 2028-2029	Projected 2029-2030
Safety	20.14%	19.4%	18.8%	18.3%	17.8%
UAL Payment	$1,301,017	$1,660,000	$2,019,000	$2,377,000	$2,421,000
Miscellaneous	12.26%	11.90%	11.60%	11.40%	11.10%
UAL Payment	$664,221	$896,0000	$1,128,000	$1,360,000	$1,388,000

Other Post-Employment Benefits (OPEB) Funding

Post-employment medical benefits are important because they are a form of promised deferred compensation and represent a significant and often growing element of employee-related costs. The net OPEB liability is reported on the annual financial report, which is approximately $18.7 million based on a 30-year amortization. The City began to address unfunded liabilities associated with retiree health care in 2012 and established a formal trust account with CalPERS CERBT Program to systematically accumulate resources in trust to fund the retiree health care liabilities. Through this funding advancement method, the City ensures its promises are sustainable over time and systematically reduces the unfunded accrued liabilities, thus achieving the City's goal in addressing the retiree medical liabilities. For 2025-2026, the City continues a $1.0 million OPEB trust contribution to proactively manage the retiree medical unfunded liability.

Infrastructure and Capital Improvements

Continued investment in the City's infrastructure and capital improvements is the key to long-term economic success and better quality of life for our community. For 2025-2026, the City is proposing a total of $20.1 million from various funds for our infrastructure and capital investments. All project information is in the Capital Improvement Program chapter of the document.

In Closing

As City Manager my commitment is to execute the directives set forth by the City Council while ensuring that the City's operations are financially sustainable. This entails actively seeking opportunities to foster economic growth, nurture local businesses, and uphold revenue streams essential for delivering outstanding services.

The FY 2025-26 Proposed Budget addresses Council priorities for the next fiscal year and continues the work of the City to deliver high quality services to the community. This budget reflects changes to services that include the reallocation of staff to increase community services for our residents, businesses, and visitors. We will continue to deliver high levels of service with even greater efficiency.

I extend my appreciation to the City Council for their exceptional leadership and direction. Additionally, I wish to express my thanks to our City departments and the dedicated Finance staff for their efforts in finalizing the 2025-2026 Budget.

Respectfully,



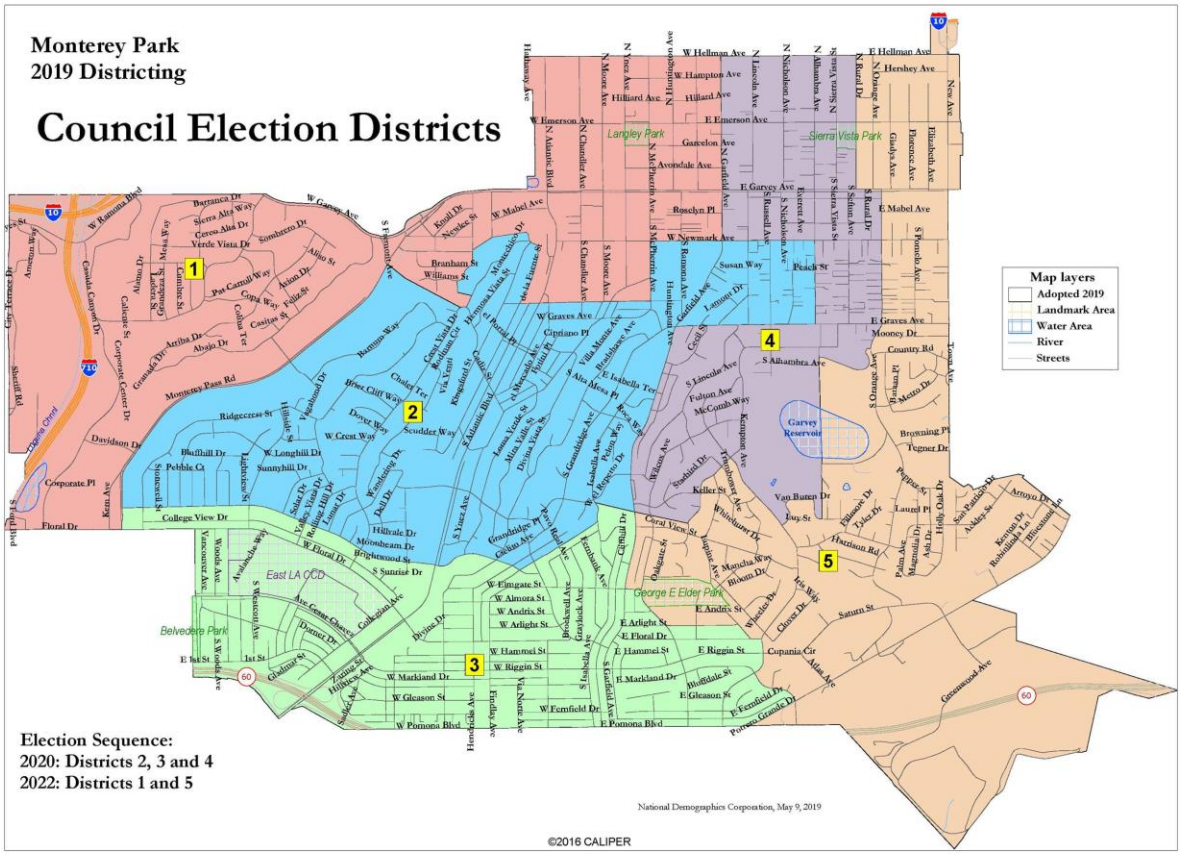
Inez Alvarez
City Manager

City Maps & Statistics
FY 2025-2026 Budget

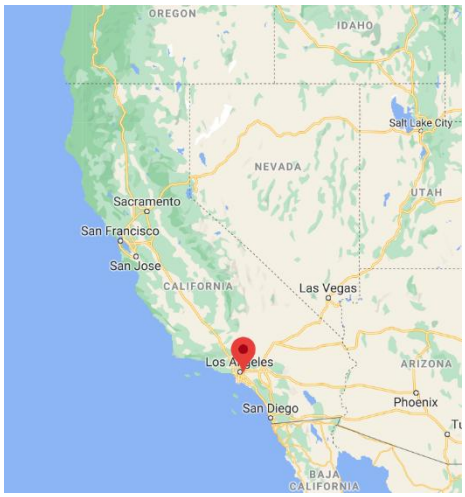
About the City of Monterey Park

Monterey Park Government

Monterey Park was incorporated in 1916 as a general law city. The City operates under the council/manager form of government. Council Members are elected by districts for four-year, overlapping terms of office. The Mayor, who is selected during each Council reorganization every nine and half months, presides over all Council meetings and is the ceremonial head of the City for all official functions. The current elected positions of City Treasurer and City Clerk were voted into office in November 2022. The term of office for all City elected positions is four years. The City Council appoints the City Manager, who has the responsibilities of overseeing all City services and operations.



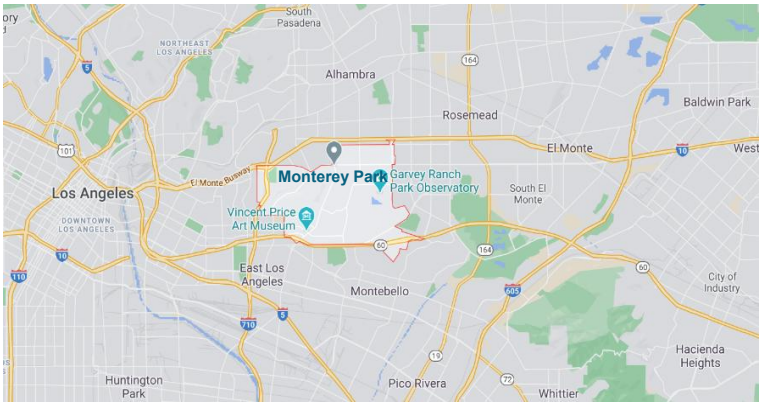
City History



The City of Monterey Park is located at the western gateway to the San Gabriel Valley, in Los Angeles County, California, just a few miles east of downtown Los Angeles. It is a vibrant and culturally diverse community of medium size population. Its municipal boundaries encompass 7.73 square miles.

The area in which the City is now located was originally inhabited by the Tongva Indians, later renamed Gabrielino Indians by the Spaniards. Following Spanish settlement of the region during the early 1800's, the area was part of the Mission San Gabriel de Arcangel.

Some years later, Richard Garvey, a mail rider for the U.S. Army, settled in Kings Hills and began developing the nearby land. To pay for the development (and personal debts), Garvey sold off portions of his property. In 1906, the first subdivision in the area, Ramona Acres, was formed.



In 1916, residents of the area, initiated action to incorporate as a California city when the neighboring communities of Pasadena, South Pasadena, and Alhambra proposed the construction of a large waste treatment facility in the area.

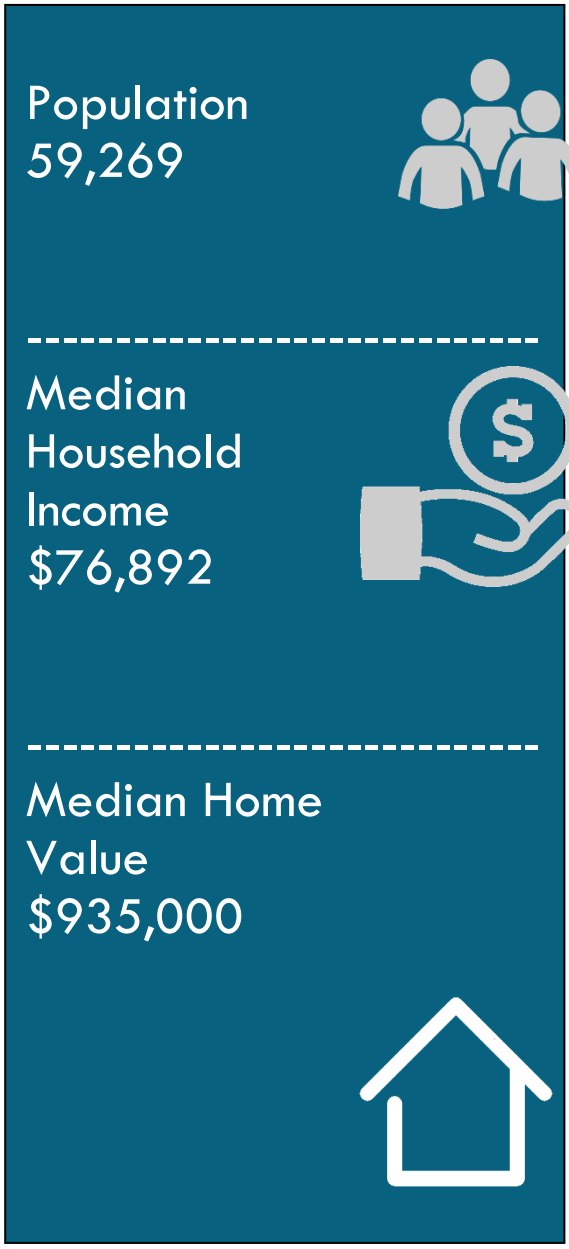
Monterey Park voted itself into cityhood on May 29, 1916, by a 455 to 33 margin. The City's first Board of Directors immediately outlawed sewage plants within City boundaries. Then they gave their new city a name taken from old government maps that described the oak-covered inclines that made up the area as Monterey Hills. This year, 2025, marks the 109th birthday of the City of Monterey Park!

Today, the City of Monterey Park is a General Law city operating under the Council-Manager form of municipal government. The City of Monterey Park is a full-service municipal government, offering its residents police, fire and emergency medical protection, water, sewer and refuse collections, public infrastructure improvements and culture and leisure programming.

City's Economic Condition and Priority Development

Monterey Park covers an area of 7.73 square miles with a population of approximately 59,269. The City is located six miles east of Los Angeles and is primarily a residential community, with 78% of its land zoned for single and multiple family housing uses. The median home price in Monterey Park is $935,000. The net taxable property value during the FY 2024-2025 assessment period was $10.2 billion, representing a 5% increase over the previous year. Major businesses include healthcare and social assistance, hotels and restaurants, retail trade, finance and insurance, corporate and business parks, and light manufacturing.

Housing assistance programs in the City include residential critical maintenance, and rental rehabilitation. The City's own Housing Fund, Community Development Block Grant, and Home Fund monies primarily finance these activities. In most cases, public/private partnerships are formed.



The Market Place, which is located along the Pomona Freeway, is the largest commercial shopping center ever developed in the community. Some of the well-known national and regional tenants in operation include Home Depot, Costco, Chick-fil-A, Guitar Center, In-N-Out, Buffalo Wild Wings, Ono Hawaiian BBQ, and Starbucks.



In April of 2021, a new 288 room Courtyard by Marriott hotel opened along the 10 FWY (San Bernardino Freeway) and is generating much needed revenue for the City.



In May of 2024, a new Holiday Inn Suites Hotel opened. The project, located on a two-acre site at 420 North Atlantic Boulevard, consists of a five-story edifice containing a 136-room hotel, 84 condominiums, and 5,381 square feet of ground floor restaurant space. The new construction replaces a smaller 55-room motel and a 13-unit apartment building.



Additional commercial projects which were recently approved and are in the Building & Safety plan check process or under construction include:

- A self-storage facility on 2500 Davidson Drive;
- A 63-unit two-story townhome project on 126 New Avenue; and
- A new 5,000 square foot market project on 283 East Garvey Avenue.

- Transportation Services and Information
  Public transportation services that are available to the community of Monterey Park include a local fixed-route circulator - the Spirit Bus – a micro transit service – MPK Transit Express - and regional bus service that is provided by two operators - Los Angeles County Metro Bus and Montebello Bus Lines. Also available to the community are Metrolink commuter trains, local Dial-A-Ride service for seniors and disabled persons, and regional paratransit service for disabled persons that is provided by Access Services, Inc.

- Spirit Bus

  The Spirit Bus Service links residential neighborhoods to schools and the commercial and retail areas. Effective August 1, 2025, the service includes

4 routes that run every 30 to 40 minutes and operates 5 days a week, Monday through Friday.

- MPK Transit Express

  MPK Transit Express is an on-demand microtransit service that operates using app technology to schedule rides in real-time. Anyone within the service zone, which entails most of Monterey Park's city limits, can book an affordable shared ride by app or by calling 626-606-2679. Once a rider books a trip, the app matches other people heading in the same direction into one shared vehicle – creating quick and efficient trips that provide more flexibility than traditional public transit.

- Regional Transportation Services

  The Metro Bus operates 6 lines in the City: 30/31 (Pico/First Street), 68 (West LA, Montebello Town Center), 70 (LA/El Monte), 170 (Cal State LA, South El Monte Station), 258 (Arizona Ave., Fremont Ave., Alhambra), and 260 (Pasadena, Artesia Blue Line Station).

- Commuter Train Service

  Commuter Train Service is provided by Metrolink. The nearest station is located less than half a mile from the city boundary, on Campus Drive at the California State University, Los Angeles (CSULA) campus, adjacent to the Busway Station.

- Paratransit Service - Dial A Ride and Access Services

  Paratransit service, door-to-door service, is available to senior citizens and disabled persons. Through the Langley Senior Citizen Center, the City operates a local paratransit service (within the City jurisdiction) for residents who are 55 years or older and/or disabled.



Annual Community Events



Each year Monterey Park delivers a variety of recreational and leisure time activities to promote the well-being and enjoyment of life for its residents, as well as to light the way for more understanding among residents of its community's multitude of rich cultures.

Monterey Park Birthday – The City's annual birthday event is held in May, featuring four days of carnival rides, game booths, food, and live entertainment.



Cherry Blossom Festival – It is a celebration of the sights, sounds, and tastes of Japanese culture. The two-day event in April features Taiko drumming, martial arts, contemporary Japanese music, crafts, games, and displays.

Spring Egg Hunt – This event provides games, entertainment, and an opportunity to collect some of the over 20,000 plastic eggs with candy and prizes. Eggs are scattered throughout Barnes Park field in designated sections separated by age groups. The event also features games, resource booths and is in conjunction with the Farmers' Market.



A Tribute to Cinco de Mayo – This fiesta offers an unforgettable evening during the Play Days carnival. The event celebrates Mexican Culture and features Mariachi music and dancing to a live latin band.

Independence Day Celebration – A wide variety of food, spectacular entertainment, fireworks, games, and music are all on tap for Monterey Park's celebration of Independence Day.

Veterans, Military, and Public Safety Recognitions - Ceremonies commence each Memorial Day, Veterans Day, and Patriot Day to recognize and honor those who have served in the armed forces and remember those that have lost their lives.

Monterey Park Community Clean-up Days - Held throughout the year and in various locations, these free events provide an opportunity for residents to dispose of non-hazardous bulky items and electronic waste.

Farmers' Market – Every Thursday night, the Monterey Park Farmers Market features the freshest fruits and vegetables, delicious bread, and a number of hot food items, plus entertainment and surprises - a great way to start the weekend.



Electric Park - Get ready to dance! This family-friendly event features DJs playing house and electronic dance music in the Barnes Park field. It also includes food, resource vendors, and tons of local artists displaying their creations.

Monster Mash Halloween Event – Each October, the monsters come out to play. This event features carnival games, trick-or-treating, food trucks, and live entertainment for all to enjoy.

Holiday Snow Village – Held in early December, this event features over 20 tons of snow, including a play area and two snow sled rides. Attendees can also enjoy live entertainment, the Farmers' Market, games, and pictures with Santa.

Lunar New Year Festival – Each year the Business Advisory Committee hosts a Lunar New Year street festival along Garvey Avenue. Entertainment, vendors and community organizations are brought together for this two-day event that has attracted over 200,000 people to Monterey Park.

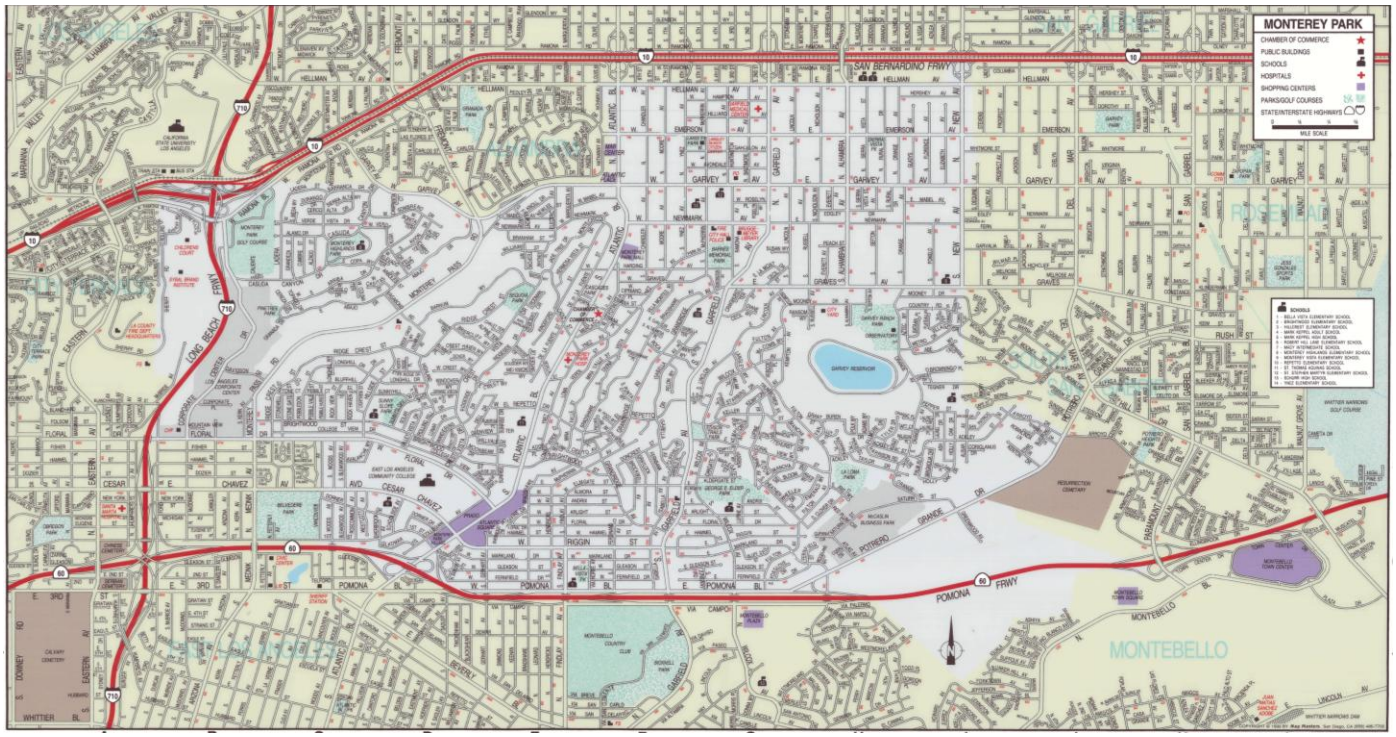
San Gabriel Valley PRIDE – Co-hosted with the Alhambra Teachers Association and West San Gabriel Valley Boys and Girls Club during LGBTQ+ Pride Month, this event includes a community march from Mark Keppel High School to a festival at Barnes Park with music, resource booths and giveaways.



Summer Movie Nights – Being held throughout the summer months, these free events bring the community together to experience movies in various parks throughout the City.

City Maps


California State University, Los Angeles
Monterey Park
San Bernardino Fwy
Hellman Ave
W Hellman Ave
E Hellman Ave
S Fremont Ave
Garvey Ave
N New Ave
Del Mar Ave
Walnut Grove Ave
N Eastern Ave
Monterey Pass Rd
S Atlantic Blvd
Graves Ave
Rush St
City Terrace
South San Gabriel
N Gage Ave
N Hazard Ave
Floral Dr
W Floral Dr
W El Repetto Dr
S Garfield Ave
Hill Dr
Potrero Grande Dr
San Gabriel Blvd
E 1st St
W Riggin St
Pomona Blvd
E Beverly Blvd
N Montebello Blvd
710
10
60


MONTEREY PARK
CHAMBER OF COMMERCE
PUBLIC BUILDINGS
SCHOOLS
HOSPITALS
SHOPPING CENTERS
PARKS/GOLF COURSES
STATE/INTERSTATE HIGHWAYS
SAN BERNARDINO FWY
POMONA FRWY
MONTEBELLO

City Maps & Statistics
FY 2025-2026 Budget

Miscellaneous Statistics

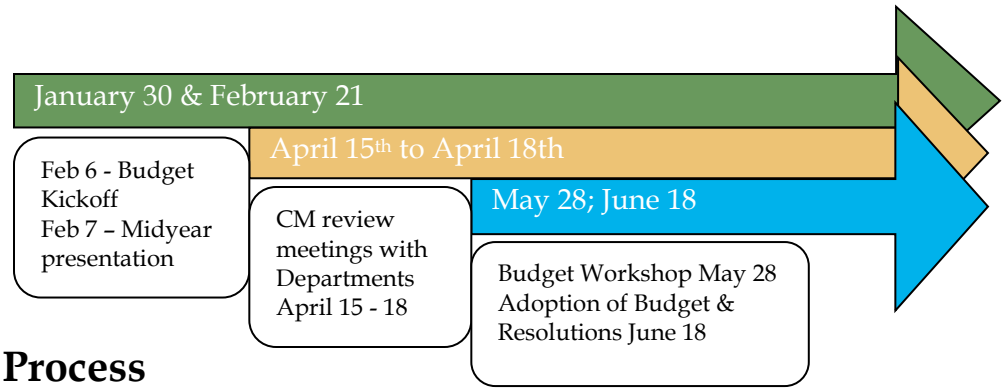
Date of Incorporation:	May 29, 1916
Form of Government:	Council / Manager
Area:	7.73 Square Miles
Miles of Streets:	119.27
Number of Street Lights:	3,359
Fire Protection:	
Number of Fire Stations:	3
Number of Sworn Firefighters and Non-Sworn Personnel:	64
Police Protection:	
Number of Stations:	1
Number of Sworn Police Officers and Non-Sworn Personnel:	129
Municipal Water Department:	
Number of Water Meters:	13,293
Average Daily Consumption:	6,730,000
Miles of Water Distribution Lines:	134
Number of Fire Hydrants:	1,063
Number of Gate Valves	2,073
Miles of Sewers:	
Sanitary Sewers:	126
Storm Drains:	12.43
Building Permits Issued:	1,049
Recreation and Culture:	
Number of Parks & Gardens:	14 (107.64 Acres)
Number of Pools:	1
Number of Libraries:	1
Number of Library Collection Volumes:	104,200
Number of Library Cardholders:	40,100

City Maps & Statistics

FY 2025-2026 Budget

Number of Employees:	
Elected Officials:	7
Full-Time:	336
Part-Time:	108
Population:	59,269

Budget Calendar
FY 2025-2026 Budget



Budget Process

Each year the City develops an annual financial plan. The budget offers a road map for the City to deliver vital core services and infrastructure improvements. The City used the following process to develop the annual budget:

January /March — Work began on the 2024-2025 Midyear Budget Review Report. The Midyear Report, includes a comprehensive Long-Term Financial Plan, establishes preparatory guidelines for the 2025-2026 Budget. It contains estimations of budgetary outcomes as well as discussion of important financial issues facing the City, many of which are reproduced in the Budget document. The Mid-Year Financial Report was presented to Council on February 5, 2025.

January /March — Based on community priorities, the Finance Division developed and allocated resources for each activity. Budget targets, together with other materials requisite to the budgeting process, were distributed to departments for assembly of budget proposals to fund their activity Action Plans. Budget Kick-Off meeting was held on January 28, 2025.

March /April — The Budget preparation month and proposal submission deadline was scheduled on March 27, 2025. City Manager's proposal review meetings with department representatives were scheduled during the week of April 14 to April 17, 2025.

May — Following department proposal revisions, the City Manager's proposed budget reflecting both external and internal expectations, was assembled and published for City Council consideration on May 21, 2025. The City Council public meeting was conducted on May 28, 2025.

June — Staff revises the budget by incorporating all Council directions and policies into the final budget. City Council formally approved the Final Budget by Resolution on June 18, 2025.

Vision Statement

The City of Monterey Park is an unparalleled team of thriving, innovative, and inclusive leaders.

Mission Statement

The mission of the City of Monterey Park is to provide excellent service, foster growth and opportunity, and create a joyous and collaborative environment.

Values

We value *Communication* and agree to:

- Share ideas and information in order to foster connectedness and empower others.
- Strive for clarity and accuracy in our written and verbal communications and be available to answer questions when needed.
- Speak up, speak with truth and have the tough conversations.

We value *Teamwork* and agree to:

- Be respectful of all ideas and supportive of all efforts. • Collaborate with patience and understanding.
- Hold each other accountable in achieving community goals.

We value *Respect* and agree to:

- Be courteous, compassionate and kind to everyone, putting ourselves in their shoes.
- Listen to all people with respect and openness, making every effort to fully understand what is being said before responding.

We value *Integrity* and agree to:

- Always do the right thing, even when no-one is watching, by being honest, ethical and fair in all our actions.
- Own our mistakes and successes, correcting errors transparently and committing to learning from them.
- Be true to ourselves and others, ensuring that our actions align with our word and values.

We value *Professionalism* and agree to:

- Represent our city positively by holding ourselves to the highest standards, maintaining composure and showing up with intention.
- Lead by example, following through on commitments, remaining dependable and pushing our limits to deliver excellent customer service

The proposed budget echoes our continued investment in City services to our residents and businesses, but also to those who work or visit the City of Monterey Park. A number of economic development efforts have been a City focus for several years, with job creation and economic growth being at the forefront. This continues to be a priority for our City, including ensuring positive working relationship with the business community, so that the City's business attraction efforts successfully bring targeted industries and retailers to our community. Monterey Park strives to provide services that promote a safe community to our residents, businesses, and visitors.

The financial plan reflects the desired operational outcomes of each City department as they relate to the City's strategic goals and provide a clear direction for the City to move toward achieving the quality and desired community of the future as further articulated in the City's General Plan.

2025/26 City Council Strategic Plan Goals & Objectives

1. Ensure Public Safety with a Modernized and Community-Oriented Approach

- ***Strengthen Community Engagement***
  - Implement strategic outreach initiatives
  - Enhance emergency preparedness programs
  - Expand public engagement through town halls and other community programs
- ***Leverage Technology for Enhanced Safety***
  - Upgrade Computer-Aided Dispatch (CAD) and Records Management Systems (RMS) and real-time communication tools
  - Install additional license plate recognition cameras
- ***Improve Public Safety Training & Recruitment***
  - Provide continuous in-service training for first responders
  - Enhance recruitment model to meet the needs of public safety Departments
  - Increase awareness and marketing of public safety accomplishments

2. Maintain Stability of our City's Fiscal and Human Resources

- ***Enhance Revenue and Cost Recovery Strategies***
  - Conduct Development Impact and building permit fee studies
  - Evaluate and refine cost recovery strategies to optimize city resources
  - Continue pursuing grants and funding opportunities for key projects

- *Strengthen Workforce Recruitment and Retention*
    - Implement new employee meet-and-greet programs
    - Conduct regular employee retention check-ins and surveys
    - Expand strategies to attract and retain employees
    - Partner with local colleges and high schools to promote city employment opportunities

3. Strengthen our Local Economy and Enhance Housing Opportunities

- *Advance Economic Development Initiatives and Support Local Businesses*
    - Implement the Economic Development Strategic Plan to foster business growth and attract investment
    - Expand the Monterey Park Business Alliance to support local businesses
- *Facilitate Housing Development and Affordability*
    - Encourage developers to submit housing projects utilizing land use expediting tools
    - Streamline permitting for commercial and residential projects
    - Support ADU (Accessory Dwelling Unit) development with standardized prototypes
    - Adopt a new 5-Year Plan for HUD/CDBG funding and Explore a First-Time Homebuyers Program
    - Revisit the Inclusionary Housing Ordinance (IHO) based on City Council's direction
    - Implement Land Use Element

4. Maintain, Build and Modernize Infrastructure and Facilities to Support the Current and Future Needs of Our City and Community

- *Enhance Water and Mobility Infrastructure*
    - Prioritize completion of water bond-funded projects within the three-year bond period
    - Collaborate with Metro to utilize 710 funding and implement transit and mobility improvements
- *Maintain and Improve Roadways*
    - Continue road resurfacing initiatives and develop an alleyway resurfacing plan
- *Expand Green Infrastructure*
    - Install additional EV chargers at public facilities to support sustainable transportation
- *Continue Public Facility Improvements*
    - Continue facility improvements such as roofs and HVAC with an emphasis on Fire Station 63 and the City Yard
    - Consider a Permanent Memorial for the January 21, 2023 Incident

5. Expand Access to Community Resources and Services

- ***Enhance Community Programs and Public Spaces***
    - Promote public art initiatives and launch the "Greetings Tour" mural project
    - Introduce an indoor pickleball league
    - Evaluate community transportation options
    - Procure bookmobile to facilitate mobile outreach
    - Implement the Parks Master Plan
    - Enhance programming at Sierra Vista Park
    - Introduce Student Success Library Cards to support youth education
    - Strengthen partnerships for mental health resources
    - Explore a community garden collaboration with MERCI

6. Enhance Public Communication and Civic Engagement to Reach All Members of Our Community

- ***Refine and Modernize City Communication Strategies***
    - Refresh branding materials (logo, marketing toolkit, City colors, motto, letterhead, business cards, etc.)
    - Evaluate and expand communications to improve proactive outreach
    - Develop emergency and crisis communications protocols to keep residents informed

CITY OF MONTEREY PARK
ORGANIZATIONAL CHART

CITIZENS OF MONTEREY PARK

CITY CLERK



MAYCHELLE YEE

CITY COUNCIL



THOMAS WONG
COUNCIL MEMBER
DISTRICT 1



VINH T. NGO
MAYOR



ELIZABETH YANG
MAYOR PRO TEM



HENRY LO
COUNCIL MEMBER
DISTRICT 4



JOSE SANCHEZ
COUNCIL MEMBER
DISTRICT 3

CITY TREASURER



AMY LEE

CITY ATTORNEY

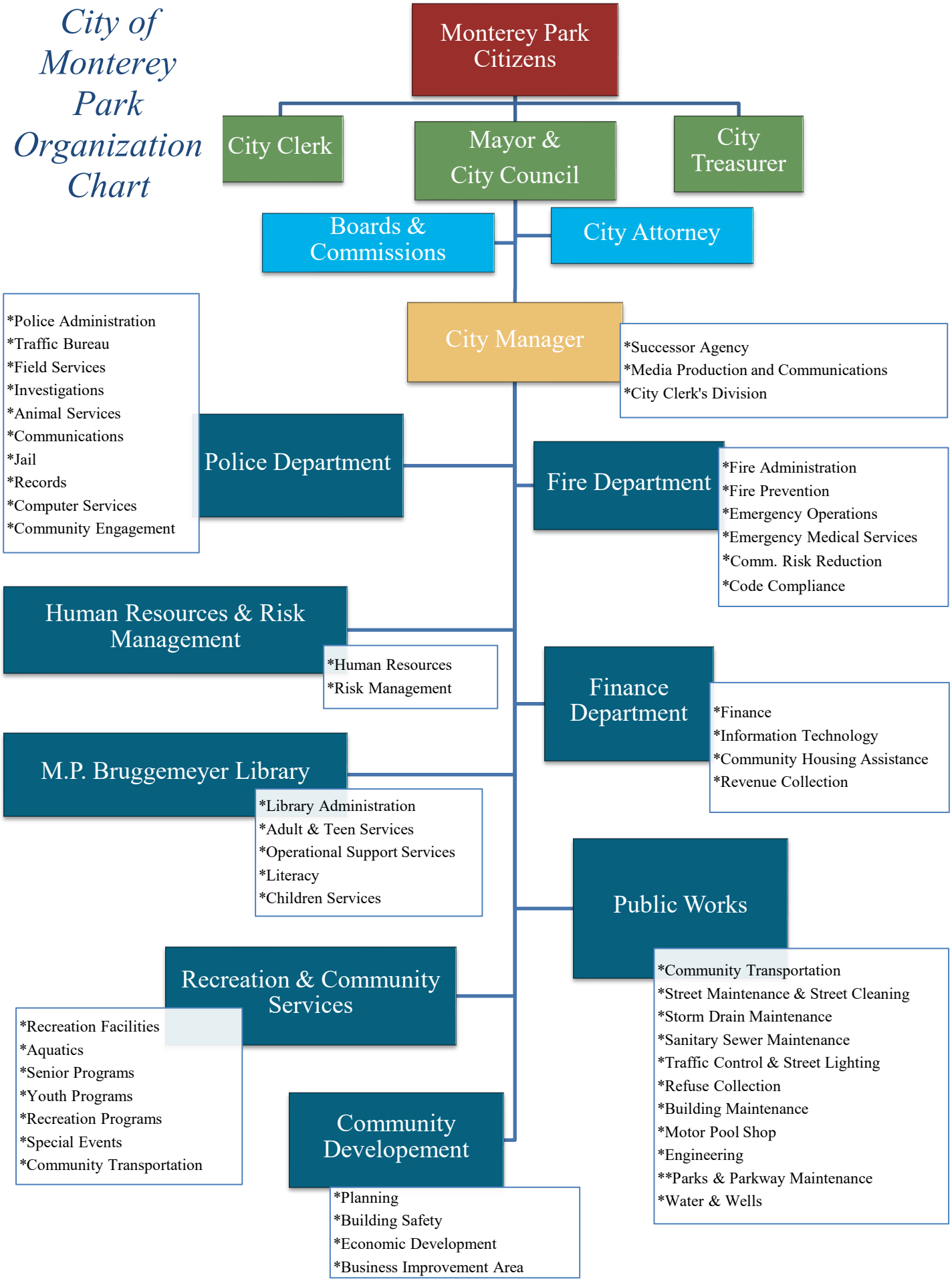
CITY MANAGER

BOARDS & COMMISSIONS

- **BRUGGEMEYER LIBRARY**
- **FIRE**
- **HUMAN RESOURCES & RISK MANAGEMENT**
- **FINANCE**
- **RECREATION & COMMUNITY SERVICES**
- **PUBLIC WORKS**
- **POLICE**
- **COMMUNITY & ECONOMIC DEVELOPMENT**

The City is a council-manager government, whose five council members are elected for a four-year, overlapping term of office

City of Monterey Park Organization Chart



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Monterey Park
California

For the Fiscal Year Beginning

July 01, 2024

Christopher P. Morrill

Executive Director

City of Monterey Park
FUND ACTIVITY

The City of Monterey Park's fiscal activities are budgeted and accounted for through the use of funds. A fund is a separate fiscal entity, which is self-balancing and free standing. The use of funds enables the maintaining of separate records for particular purposes. Government Finance Officers Association (GFOA) recommends that every state or local government that uses fund accounting establish clear criteria for determining whether a given fund in its accounting system should be treated as a fund for purposes of external financial reporting. The application of these criteria to individual funds should be documented and then periodically reviewed to take into account changes in circumstances (for example, a significant decrease in a revenue source reported as a separate special revenue fund). A government's periodic review of its fund structure ought to specifically consider whether the goals of general purpose external financial reporting could better be achieved by combining similar funds in the accounting system into a single fund for financial reporting purposes. For example, for budget reporting, all small Special Revenue funds are consolidated in this financial plan.

The fund categories are: Governmental Funds, Proprietary Funds, and Fiduciary Funds. The five fund types are: General, Special Revenue, Enterprise, Internal Services, and Agency.

Governmental Funds – Funds generally used to account for tax-supported activities.

- The **General Fund** is the primary operating fund of the City. The General Fund is used to account for resources traditionally associated with government which are not required by law or by sound financial management practice to be accounted for in another fund.
- **Special Revenue Funds** (SRFs) account for the proceeds of revenue sources that are restricted by law or administrative action to expend for specific purposes. Primary sources of SRF revenue are federal, state, local and private grants; and contractual agreements. Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Proprietary Funds – Funds used to account for a government's ongoing organizations and activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges or on a cost reimbursement basis.

- **Enterprise Funds** are established to account for activities of a government that provide goods or services primarily to the public at large on a consumer charge basis. Most business-type activities of a government are accounted for and reported in this fund.

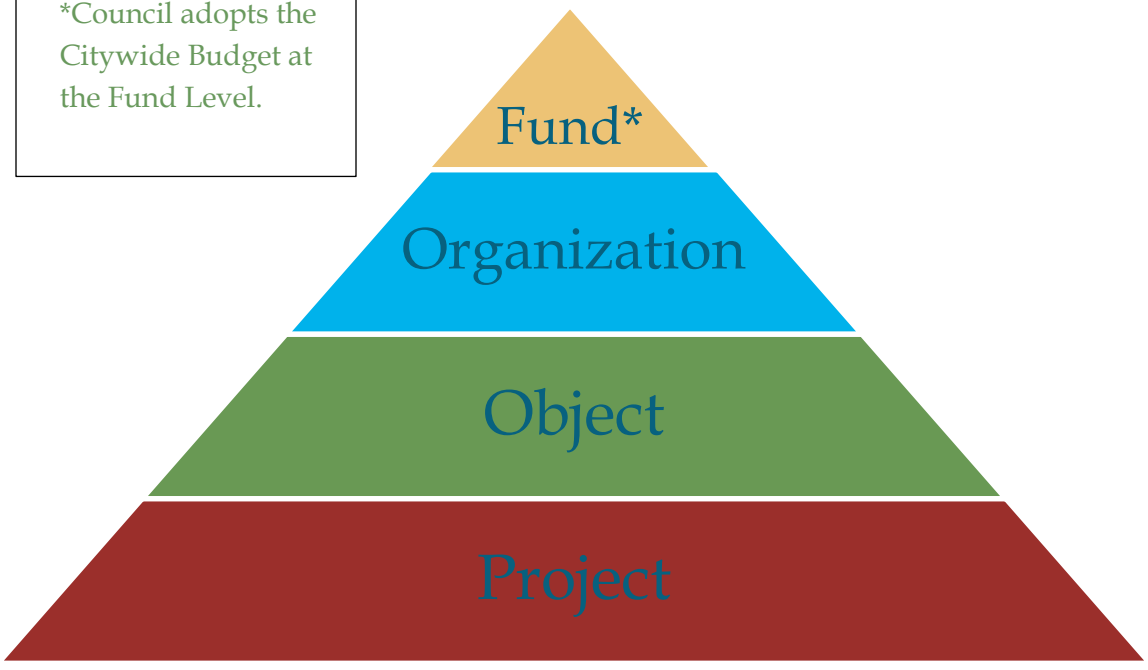
- **Internal Service Funds** are established to finance, administer, and account for departments or agencies of a government whose exclusive or nearly exclusive purpose is to provide goods or services (e.g. Technology services) to the government's other departments on a cost reimbursement basis.

Fiduciary Funds – Funds account for assets held by the government in a trustee or agent capacity such as taxes collected and held on behalf of local governments, pension plans, and trusts that receive external donations for the benefit of parties external to the government.

- **Agency Funds** are holding accounts for assets belonging to an entity other than the government. For example, Successor Agency funds for the payment of bonds are agency funds.

City of Monterey Park Account Structure:

*Council adopts the Citywide Budget at the Fund Level.



The City's financial system is organized around a structure that is commonly found in most public agencies.

Fund: Each fund represents a self-balancing group of accounts and a balance sheet that allows for the segregation of resources from all others maintained by the City. For example, the General Fund accounting structure accumulates, and tracks monies collected for the purpose of providing the services that fulfill the general government role of the City. These costs include those for central administration including the City Manager's Office, Human Resources and the Management Services Department. Other general government costs included are Police, Fire Protection, Recreation and Library.

Organization: The organization or org code identifier (also referred to as division) is used within the City's accounting system to identify a specific program assigned to a department division. Thus, a single department can have one or more organization codes assigned to it in order to capture revenues and expenses for each separate function.

Object: The basic unit of the City's accounting structure is the object code. The purpose of the object code is to provide a means for separating each type of revenue and expense from another. For example, full-time salaries are charged to Object Code 5103.

Project: A project tracks Capital and/or a specific revenue or expense. For example, within each project, there could be specific revenue funding the project such as grant revenue.

GOVERNMENTAL FUNDS

General Fund:

General Fund (101/105) The City's primary operating fund and support for most basic services. All revenues that by law or the requirements of sound financial management do not have to be placed in a separate, restricted fund are deposited in the General Fund.

Recreation Fund (102) accounts for the costs of adult recreational activities, after-school daycare programming and community classes offered by the Recreation and Parks Department.

Library Services (112) accounts for cost for services provided by the Library including passport services.

Special Revenue Funds:

Public Safety Augmentation Fund (201) accounts for the City's share of a one-half percent sales tax approved by the electorate in November 1993, as applied exclusively to public safety services.

Retirement Fund (202) accounts for revenue received for voter-approved tax on real property to fund employee retirement costs, as established pursuant to Monterey Park Municipal Code Section 2.40.060.

Development Impact Fee Fund (204/205/231) accounts for the proceeds of a development fee used for the purpose of improvements and related expenditures for Law Enforcement, Fire Suppression /Medic, Circulation, Water Distribution, Sewer Collection, Library Facilities and Collection, Public Meeting Facilities, Community Facilities, Aquatics Facilities and Park Land Improvements, as established pursuant to Monterey Park Municipal Code ordinance No. 2134.

Housing Fund (206) accounts for the SERAF loan payments to fund the housing activities including the City's rental rehabilitation programs, the critical maintenance program and the new affordable housing programs to reach a greater number of eligible residents.

CERCLA Liability Fund (216) accounts for fees collected from waste haulers to provide protection against environmental liability exposure, particularly incidents falling under the Comprehensive Environmental Response Cleanup and Liability Act (CERCLA). Haulers are assessed on the basis of waste tonnage disposed as a prerequisite to obtaining a business license.

Business Improvement Area #1 Fund (219) accounts for receipts and expenditures relating to the development and promotion of business activities in the downtown area of the City.

Maintenance District 93-1 Fund (220) accounts for receipts and expenditures relating to the Citywide benefit assessment district for street lighting and median maintenance.

Bike Routes Fund (236) accounts for expenditures financed by State of California Transportation Development Act, Article 3, funds for bike routes and pedestrian facilities improvements.

Road Maintenance and Rehabilitation SB1 (237) accounts for the City's share of RMRP funds to address deferred maintenance of the local streets and road systems. SB1 was approved and filed in April of 2017.

Proposition A Fund (238) accounts for the City's share of a one-half percent sales tax approved by the electorate in November 1980 and collected by the County of Los Angeles to finance transportation programming and related capital projects.

Measure R Fund (239) accounts for revenue derived from the one-half percent sales tax approved pursuant to Assembly bill 2321, Measure R Ordinance of the LACMTA. The funds are to be used to augment for transportation purpose.

Measure M Fund (240) accounts for the City's share of a one-half percent sales tax approved by the electorate in November 2016, to finance transit operations, local street improvements, bicycle and pedestrian connections, and transit services.

Proposition C Fund (241) accounts for the City's share of a one-half percent sales tax approved by the electorate in November 1990, as collected by the County of Los Angeles to finance transportation programming and related capital projects.

Gas Tax Fund (242) accounts for expenditures financed by money apportioned from taxes on the purchase of gasoline fuel under the Streets and Highway Code of the State of California.

Highway Safety Improvement Program (246) accounts for expenditures focused on infrastructure projects with nationally recognized crash reduction factors (CRFs). Local HSIP projects must be identified on the basis of crash experience, crash potential, crash rate, or other data-supported means.

Air Quality Improvement Fund (247) accounts for the City's share of additional motor vehicle registration fees imposed by the South Coast Air Quality Management District to finance the implementation of mobile source emission reduction programs and the provisions of the California Clean Air Act.

Measure W (248) accounts for taxes collected through a parcel tax of 2.5 cents per square foot of impermeable land area throughout Los Angeles County. This measure provides the city with funds to capture, treat, and recycle stormwater.

Grant Funds (300s) accounts for special purpose financing provided by Federal, State, County or other agencies requiring segregated fund accounting.

Asset Forfeiture Fund (301/302/307) accounts for revenues derived from monies and property seized by the Police Department in drug-related incidents. Application of funds restricted to enhancement of drug enforcement activities.

PROPRIETARY FUNDS

Enterprise Funds:

Water Operation Fund (401) accounts for financial resources for the water operation including commercial, production, distribution, and implementation of Water Master Plan.

Water Treatment Fund (402) used to account for financial resources for the treatment of certain chemical contaminations to meet water quality standards.

Sewer Fund (411) accounts for construction and improvement to deficient sanitary sewer mains identified in the Sewer Master Plan, as established pursuant to Monterey Park Municipal Code Section 14.06.060.

Refuse Fund (421) accounts for fees and expenditures relating to waste management activities including refuse collection, disposal, and recycling.

Internal Service Funds:

City Shop Fund (501) accounts for the purchase and upkeep of all motorized equipment used by City departments.

Technology/Data Processing Fund (502) accounts for the costs of centralized data processing activities, including computer networking, and replacement of telephone system.

General Liability Fund (503) accounts for the City's general liability insurance program, including claims management, legal and other expenses.

Workers' Compensation Fund (504) accounts for the City's workers' compensation insurance program, including claims management, legal and other expenses.

Separation Benefits Fund (505) accounts for costs resulting from employee separation from service (accrued vacation, sick, compensatory, and holiday leave time).

Building Maintenance Fund (506) accounts for costs related to the upkeep of city owned structures 16 major structures and numerous smaller structures.

Other Post-Employment Benefits (OPEB) Fund (507) accounts for annual set-asides for retiree medical costs per Governmental Accounting Standards Board Statement 45.

Summary of Revenues and Transfers-In
FY 2025-2026 Budget

Fund	Description	Actual 2023-2024	Adopted Budget 2024-2025	Revised Budget 2024-2025	Proposed Budget 2025-2026
101	GENERAL FUND	63,041,091	65,657,808	72,400,019	73,440,326
102	RECREATION	295,000	389,500	389,500	613,500
112	LIBRARY SERVICES	50,000	84,600	84,600	79,500
	Total General Fund	63,386,091	66,131,908	72,874,119	74,133,326
201	PUBLIC SAFETY AUGMENTATION FUND	900,000	1,000,000	1,000,000	1,020,000
202	RETIREMENT FUND	12,187,627	12,980,902	12,980,902	12,450,655
203	NATIONAL OPIOIDS SETTLEMENT	0	30,800	30,800	105,000
204	CIRCULATION SYSTEM DIF FUND	200,000	101,500	101,500	199,069
205	LAW ENFORCEMENT_FIRE DIF FUND	227,100	33,394	33,394	106,265
206	CITY HOUSING SPECIAL REVENUE FUND	137,342	262,342	262,342	262,342
216	CERCLA LIABILITY FUND	145,100	151,000	151,000	150,500
219	BUSINESS IMPROVEMENT AREA 1	84,000	85,000	85,000	58,360
220	MAINTENANCE DISTRICT 93_1	1,004,990	1,020,051	1,020,051	1,065,992
231	PARKS_LIBRARY_PUBLIC AND AQUATICS	170,500	153,000	153,000	340,943
232	PROP A_PER PARCEL	0	157,500	157,500	955,000
236	BIKE ROUTE FUND	70,443	60,886	60,886	47,410
237	ROAD MAINTENANCE AND REHABILITATION ACCO	1,556,219	1,486,806	1,486,806	1,577,401
238	PROPOSITION A FUND	1,891,047	1,694,072	1,694,072	1,576,660
239	MEASURE R FUND	1,083,493	1,047,405	1,047,405	975,031
240	MEASURE M FUND	1,226,825	1,200,726	1,200,726	1,132,369
241	PROPOSITION C FUND	1,444,323	1,408,207	1,408,207	1,323,375
242	STATE GAS TAX FUND	1,559,719	1,643,298	1,643,298	1,715,706
246	HIGHWAY SAFETY IMPROVEMENT	1,064,323	700,000	700,000	0
247	AIR QUALITY IMPROVEMENT FUND	80,000	85,000	85,000	85,000
248	MEASURE W FUND	0	730,000	730,000	743,000
	Sub-Total Other Special Revenues	25,033,051	26,031,889	26,031,889	25,890,078
301	ASSET FOREFEITURE FUND - JUSTICE	0	21,000	21,000	0
302	ASSET FOREFEITURE FUND - TREASURY	100	3,000	3,000	1,515,000
303	BULLETPROOF VEST POLICE GRANT	6,251	7,803	7,803	10,000
304	STC STANDARDS_TRAINING_CORREC	6,600	6,600	6,600	5,500
305	POST	35,000	35,000	35,000	50,000
308	STATE LAW ENFORCE SVC_COPS	165,000	185,000	185,000	202,000
310	SELECTIVE TRAFFIC ENFORCE	49,848	0	0	0
313	URBAN AREA INITIATIVE - (UASI) POLICE	238,182	238,182	238,182	125,000
314	HOMELAND SECURITY - FIRE	342,500	230,000	230,000	13,500
315	URBAN AREA INITIATIVE - (UASI) FIRE	0	0	0	430,000
321	GROUND EMERGENCY MEDICAL TRANSPORTION	40,000	0	0	450,000
322	CALOES HIGH COMM. EQUIPMENT	60,000	0	0	357,000
323	CALOES HIGH COMM. HAZARD	63,000	0	0	10,000
325	ASSISTANCE TO FIREFIGHTERS	182,000	182,000	182,000	0
332	COMMUNITY DEVELOPMENT GRANTS	0	27,600	27,600	60,000
334	OTS - POLICE	380,000	58,300	58,300	0
335	CANNABIS TAX GRANT PROGRAM	0	184,011	184,011	15,000
340	STC REVENUE	0	0	0	4,500
351	WIOA GRANT	49,000	40,000	40,000	50,000
353	CALLIBRARY LITERACY SERVICES GRANT	39,000	69,952	69,952	81,000
354	STATE LIBRARY GRANT	0	5,000	5,000	5,000
360	LIBRARY GRANTS'	0	700,178	700,178	560,150
361	HOME HOUSING PROGRAM	375,733	278,235	278,235	285,787
362	CDBG FUND	786,842	576,795	576,795	563,008
367	PLHA FUND	343,238	1,359,916	1,359,916	0
368	HUD - ARPA	1,175,039	1,175,039	1,175,039	339,508

Fund	Description	Actual 2023-2024	Adopted Budget 2024-2025	Revised Budget 2024-2025	Proposed Budget 2025-2026
371	USED OIL RECYCLING BLOCK GRANT	51,333	0	0	0
372	RECREATION GRANTS	0	0	0	8,654
373	BEVERAGE CONTAINER RECYCLING	15,306	0	0	16,000
381	PUBLIC WORK GRANTS	0	1,500,000	1,500,000	1,525,000
383	ELAC INSTRUCTIONAL GRANT	0	50,500	50,500	58,000
385	LEAP	0	300,000	300,000	0
	Sub-Total Grants	4,403,972	7,234,111	7,234,111	6,739,607
	Total Special Revenues Funds	29,437,023	33,266,000	33,266,000	32,629,685
401	WATER FUND	12,319,977	20,634,627	20,634,627	16,528,949
402	WATER TREATMENT WQA EPA FUND	5,025,000	4,860,895	4,860,895	1,200,000
409	WATER DIF	165,000	71,144	71,144	323,142
411	SEWER FUND	4,057,934	7,046,812	7,046,812	7,342,136
419	SEWER DIF	26,000	10,517	10,517	22,420
421	REFUSE FUND	6,860,000	7,200,000	7,200,000	1,122,419
	Total Enterprise Funds	28,453,911	39,823,994	39,823,994	26,539,066
501	CITY SHOP FUND	3,713,800	3,783,800	3,783,800	4,162,685
502	TECHNOLOGY INTERNAL SERVICE FUND	1,381,816	1,905,200	1,905,200	2,458,232
503	GENERAL LIABILITY FUND	6,898,767	7,833,285	7,833,285	8,224,949
504	WORKERS COMP FUND	3,986,537	4,776,998	4,776,998	5,244,303
505	SEPARATION BENEFITS FUND	1,225,000	2,130,508	2,130,508	2,407,892
506	BUILDING MAINTENANCE FUND	0	1,790,842	1,790,842	2,205,002
507	OPEB INTERNAL SERVICE FUND	2,200,000	2,215,371	2,215,371	2,325,561
	Total Internal Services Funds	19,405,920	24,436,004	24,436,004	27,028,624
621	SALES TAX STREET BONDS-TRANSFER IN	1,053,450	0	1,051,200	0
	Total Measure R, Measure M, Prop C Transfer-In	1,053,450	0	1,051,200	0
	Total City-Wide Revenues	141,736,395	163,657,906	171,451,317	160,330,702
841	ATLANTIC_GARVEY SA	1,472,757	1,436,731	1,436,731	1,429,118
842	MERGED SA	755,957	747,731	747,731	758,020
	Total Successor Agency	2,228,714	2,184,462	2,184,462	2,187,138
	Total City-Wide & SA Funds	143,965,109	165,842,368	173,635,779	162,517,840

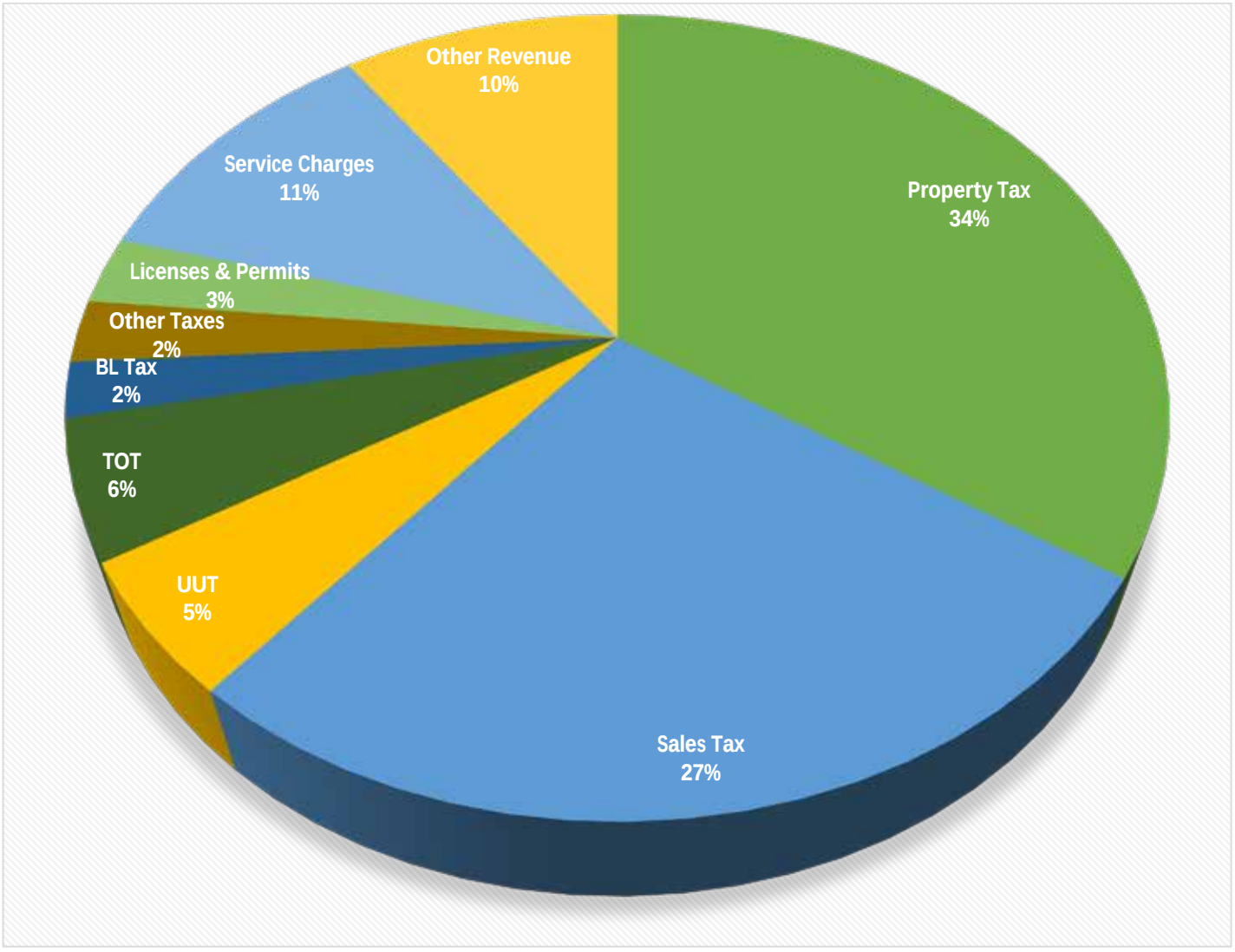
City of Monterey Park
FY2025-26 Fund Balance Change Summary

Fund	Description	Estimated Fund Balance June 30, 2025	Revenue Budget	Available Resources	Expenditure Budget	Estimated Fund Balance June 30, 2026	Fund Balance Change
101	GENERAL FUND	39,668,640	73,440,326	113,108,966	73,642,933	39,466,033	(202,607)
102	RECREATION	479,574	613,500	1,093,074	92,110	1,000,964	521,390
112	LIBRARY SERVICES	559,685	79,500	639,185	123,579	515,606	(44,079)
	Total General Fund	**40,707,899**	**74,133,326**	**114,841,225**	**73,858,622**	**40,982,603**	**274,704**
201	PUBLIC SAFETY AUGMENTATION FUND	100,000	1,020,000	1,120,000	1,100,000	20,000	(80,000)
202	RETIREMENT FUND	6,559,330	12,450,655	19,009,985	14,680,878	4,329,107	(2,230,223)
203	OPIOID SETTLEMENT	117,730	105,000	222,730	24,500	198,230	80,500
204	CIRCULATION SYSTEM DIF FUND	657,936	199,069	857,005	800,000	57,005	(600,931)
205	LAW ENFORCEMENT_FIRE DIF FUND	36,154	106,265	142,419	138,000	4,419	(31,735)
206	CITY HOUSING SPECIAL REVENUE FUND	1,798,931	262,342	2,061,273	0	2,061,273	262,342
216	CERCLA LIABILITY FUND	291,190	150,500	441,690	401,191	40,499	(250,691)
219	BUSINESS IMPROVEMENT AREA 1	228,515	58,360	286,875	73,950	212,925	(15,590)
220	MAINTENANCE DISTRICT 93_1	56,344	1,065,992	1,122,336	1,063,460	58,876	2,532
231	PARKS_LIBRARY_PUBLIC AND AQUATICS	1,196,154	340,943	1,537,097	1,407,000	130,097	(1,066,057)
232	MEASURE A - PARKS	3,043	955,000	958,043	400,000	558,043	555,000
236	BIKE ROUTE FUND	5,547	47,410	52,957	0	52,957	47,410
237	ROAD MAINTENANCE AND REHABILITATION ACCOUNT	2,840,316	1,577,401	4,417,717	1,602,727	2,814,990	(25,326)
238	PROPOSITION A FUND	2,292,552	1,576,660	3,869,212	3,155,717	713,496	(1,579,057)
239	MEASURE R FUND	818,113	975,031	1,793,144	1,598,023	195,121	(622,992)
240	MEASURE M FUND	4,275,517	1,132,369	5,407,886	512,504	4,895,382	619,865
241	PROPOSITION C FUND	2,862,145	1,323,375	4,185,520	1,694,040	2,491,480	(370,665)
242	STATE GAS TAX FUND	1,084,106	1,715,706	2,799,812	2,799,012	800	(1,083,306)
246	HIGHWAY SAFETY IMPROVEMENT	45,616	0	45,616	0	45,616	0
247	AIR QUALITY IMPROVEMENT FUND	473,301	85,000	558,301	59,454	498,847	25,546
248	MEASURE W FUND	222,540	743,000	241,063	346,879	241,063	241,063
301	ASSET FOREFEITURE FUND - JUSTICE	45,410	0	45,410	6,000	39,410	(6,000)
302	ASSET FOREFEITURE FUND - TREASURY	1,227,039	1,515,000	2,742,039	61,000	2,681,039	1,454,000
303	BULLETPROOF VEST POLICE GRANT	1,753	10,000	11,753	8,500	3,253	1,500
304	STC STANDARDS_TRAINING_CORREC POLICE	14,113	5,500	19,613	6,800	12,813	(1,300)
305	POST POLICE	0	50,000	50,000	37,000	13,000	13,000
306	AB109 TASK FORCE GRANT POLICE	200,709	0	200,709	26,500	174,209	(26,500)
307	ASSET FOREFEITURE FUND - STATE & COUNTY	8,828	0	39,210	8,828	32,195	23,367
308	STATE LAW ENFORCE SVC_COPS	850,337	202,000	1,052,337	307,745	744,592	(105,745)
310	OFFICER WELLNESS GRANT	694	0	694	0	694	0
313	URBAN AREA INITIATIVE - (UASI) POLICE	0	125,000	125,000	125,000	0	0
314	HOMELAND SECURITY - FIRE	0	13,500	13,500	13,500	0	0
315	URBAN AREA INITIATIVE - (UASI) FIRE	208,387	430,000	638,387	637,841	546	(207,841)
321	GROUND EMERGENCY MEDICAL TRANSPORTION	35,000	450,000	485,000	350,000	135,000	100,000
322	CALOES EQUIPMENT	0	357,000	357,000	357,000	0	0
323	CALOES HIGH COMM. HAZARD	0	10,000	10,000	10,000	0	0
332	COMMUNITY DEVELOPMENT GRANTS	15,950	60,000	75,950	17,110	58,840	42,890
334	OTS - POLICE	66,845	0	66,845	0	66,845	0
335	CANNABIS TAX GRANT PROGRAM	9,262	15,000	24,262	0	24,262	15,000
340	SGVCOG HOMELESS PROGRAM GRANT	3,040	4,500	40,000	0	40,000	36,960
351	WIOA GRANT	18,797	50,000	68,797	11,884	56,913	38,116
353	CAL LIBRARY LITERACY SERVICES GRANT	36,011	81,000	117,011	28,460	88,551	52,540
354	STATE LIBRARY GRANT	880	5,000	5,880	5,000	880	0
360	LIBRARY GRANTS'	717,851	560,150	1,278,001	700,187	577,814	(140,037)
361	HOME HOUSING PROGRAM	260,604	285,787	546,391	277,946	268,445	7,841
362	CDBG FUND	29,520	563,008	592,528	528,454	64,074	34,554
367	PERMANENT LOCAL HOUSING ALLOCATION	1,362,832	0	1,362,832	352,780	1,010,052	(352,780)
368	HOME - ARPA	348,992	339,508	688,500	364,667	323,833	(25,159)
371	USED OIL RECYCLING BLOCK GRANT	17,386	0	17,386	8,654	8,732	(8,654)
372	RECREATION GRANTS	15,374	8,654	24,028	0	24,028	8,654
373	BEVERAGE CONTAINER RECYCLING	106,401	16,000	122,401	0	122,401	16,000
381	PUBLIC WORK GRANTS	2,058,521	1,525,000	3,583,521	2,000,000	1,583,521	(475,000)
383	ELAC INSTRUCTIONAL SERVICE PROGRAM	205,953	58,000	263,953	60,000	203,953	(2,000)
401	WATER FUND	1,314,529	16,528,949	17,843,478	15,746,532	2,096,946	782,417
402	WATER TREATMENT WQA EPA FUND	2,726,244	1,200,000	3,926,244	3,926,244	0	(2,726,244)
408	WATER REVENUE BONDS PROJECTS	20,875,344	0	20,875,344	1,150,000	19,725,344	(1,150,000)

Fund	Description	Estimated Fund Balance June 30, 2025	Revenue Budget	Available Resources	Expenditure Budget	Estimated Fund Balance June 30, 2026	Fund Balance Change
409	WATER DIF FUND	923,815	323,142	1,246,957	0	1,246,957	323,142
411	SEWER FUND	6,863,398	7,342,136	14,205,534	6,912,768	7,292,766	429,368
419	SEWER DIF FUND	86,196	22,420	108,616	0	108,616	22,420
421	REFUSE FUND	237,736	1,122,419	1,360,155	1,078,065	282,090	44,354
501	CITY SHOP FUND	273,537	4,162,685	4,436,222	4,432,568	3,654	(269,883)
502	TECHNOLOGY INTERNAL SERVICE FUND	1,219,235	2,458,232	3,677,467	2,560,832	1,116,635	(102,600)
503	GENERAL LIABILITY FUND	3,159,816	8,224,949	11,384,765	7,792,181	3,592,584	432,768
504	WORKERS COMP FUND	5,669,171	5,244,303	10,913,474	4,503,794	6,409,680	740,509
505	SEPARATION BENEFITS FUND	161,132	2,407,892	2,569,024	2,400,000	169,024	7,892
506	BUILDING MAINTENANCE FUND	441,357	2,205,002	2,646,359	2,573,197	73,162	(368,195)
507	OPEB INTERNAL SERVICE FUND	112,537	2,325,561	2,438,098	2,300,000	138,098	25,561
601	SALES TAX STREET BONDS PROJECTS	4,247	0	4,247	0	4,247	0
621	SALES TAX STREET BONDS-TRANSFER IN	1,050,200	0	1,050,200	1,048,450	1,750	(1,048,450)
841	ATLANTIC_GARVEY SA	1,386,149	1,429,118	2,815,267	1,493,688	1,321,580	(64,570)
842	MERGED SA	322,787	758,020	1,080,807	764,500	316,307	(6,480)
		121,366,899	162,517,840	283,223,104	170,709,633	112,862,163	(8,282,196)

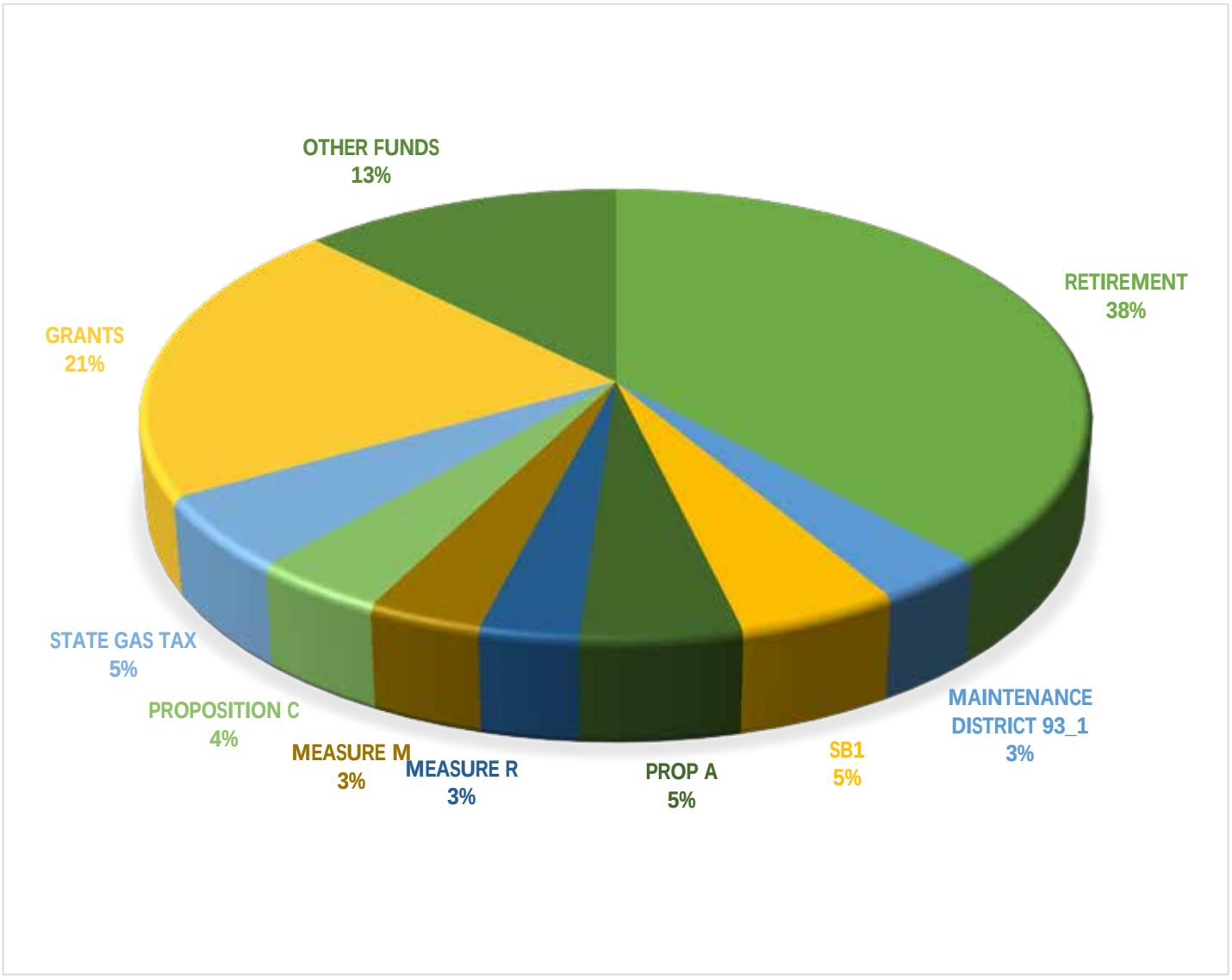
Revenues by Type
FY 2025-2026

General Fund



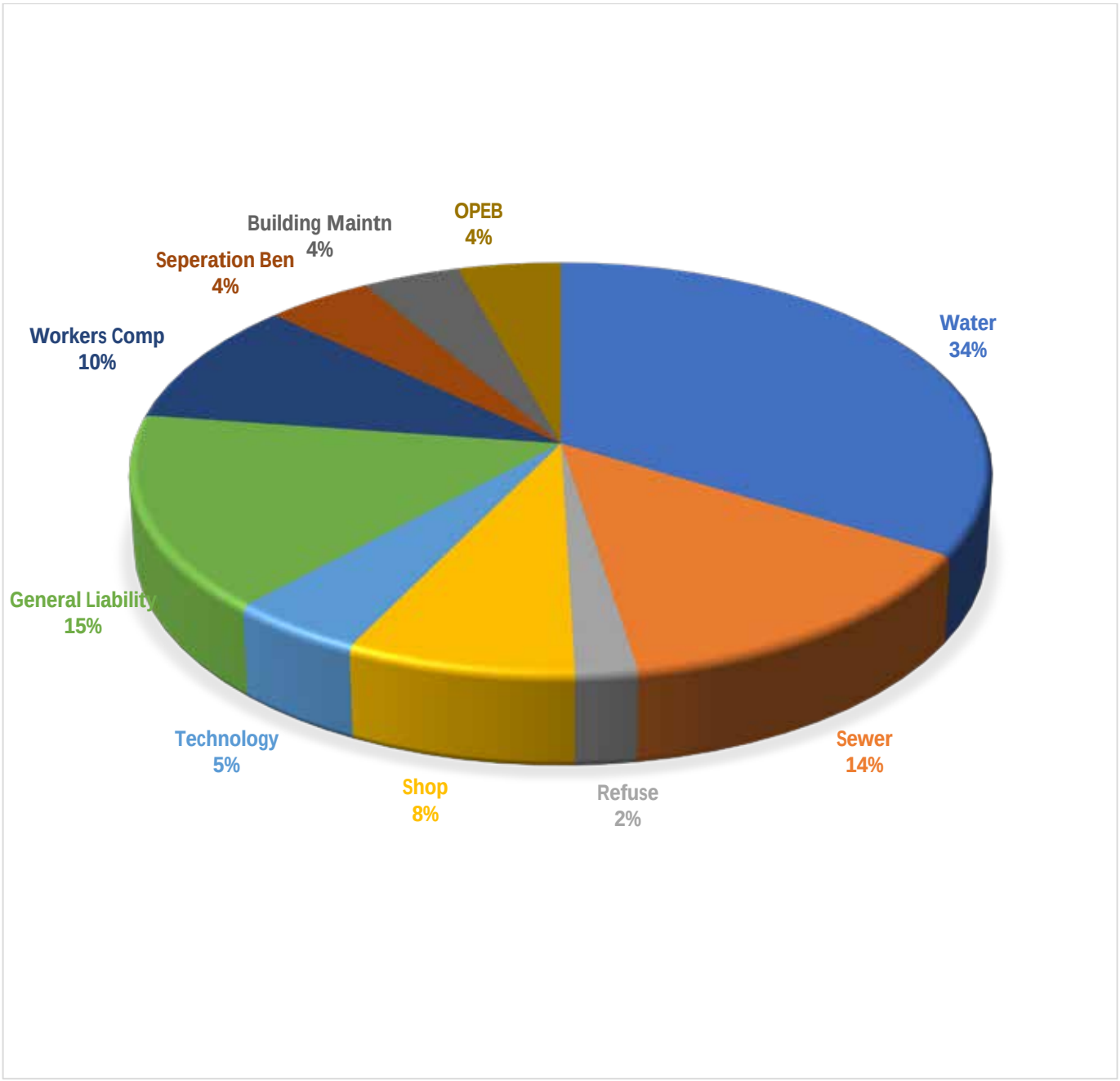
Revenues by Type
FY 2025-2026

Special Revenues Funds



Revenues by Type
FY 2025-2026

Proprietary Funds



Five-Year Summary of Revenues & Transfers-In by Fund Types
FY 2025-2026 Budget

	Actual 2022	Actual 2023	Actual 2024	Revised 2025	Proposed 2026
General Fund					
General Fund	49,071,598	56,510,581	63,386,091	72,874,119	74,133,326
Special Revenue					
Retirement	11,868,762	12,948,477	12,187,627	12,980,902	12,450,655
Maintenance District	1,003,590	1,037,841	1,004,990	1,020,051	1,065,992
RMRA SB1	1,224,804	1,421,258	1,556,219	1,486,806	1,577,401
Proposition A	1,808,639	1,683,026	1,891,047	1,694,072	1,576,660
Measure R	958,759	1,019,953	1,083,493	1,047,405	975,031
Measure M	1,087,412	1,189,901	1,226,825	1,200,726	1,132,369
Proposition C	1,281,794	1,387,511	1,444,323	1,408,207	1,323,375
Gas Taxes	1,421,252	1,561,184	1,559,719	1,643,298	1,715,706
Other Funds	2,338,133	3,334,305	3,078,808	3,550,422	4,072,889
Grants	4,025,316	7,856,680	4,403,972	7,234,111	6,739,607
Enterprise					
Refuse	6,846,375	7,041,201	6,860,000	7,200,000	1,122,419
Sewer	3,280,593	3,490,699	4,083,934	7,057,329	7,364,556
Water	15,121,944	13,402,269	17,509,977	25,566,665	18,052,091
Internal Service					
City Shop Fund	2,166,341	3,117,678	3,713,800	3,783,800	4,162,685
Technology & Communicatio	496,151	1,003,643	1,381,816	1,905,200	2,458,232
General Liability	4,100,368	5,039,019	6,898,767	7,833,285	8,224,949
Workers' Compensation	3,085,274	3,773,730	3,986,537	4,776,998	5,244,303
Seperation Benefits	986,500	1,045,994	1,225,000	2,130,508	2,407,892
Building Maintenance	0	0	0	1,790,842	2,205,002
Other Post Employment Bene	1,000,000	1,000,000	2,200,000	2,215,371	2,325,561
Sales Tax Revenue Bonds					
Street Bonds-TransferIn	21,026,121	613,627	1,053,450	1,051,200	0
Successor Agency					
Successor Agency	2,904,164	2,573,237	2,228,714	2,184,462	2,187,138
Total	**137,103,890**	**132,051,815**	**143,965,109**	**173,635,779**	**162,517,840**

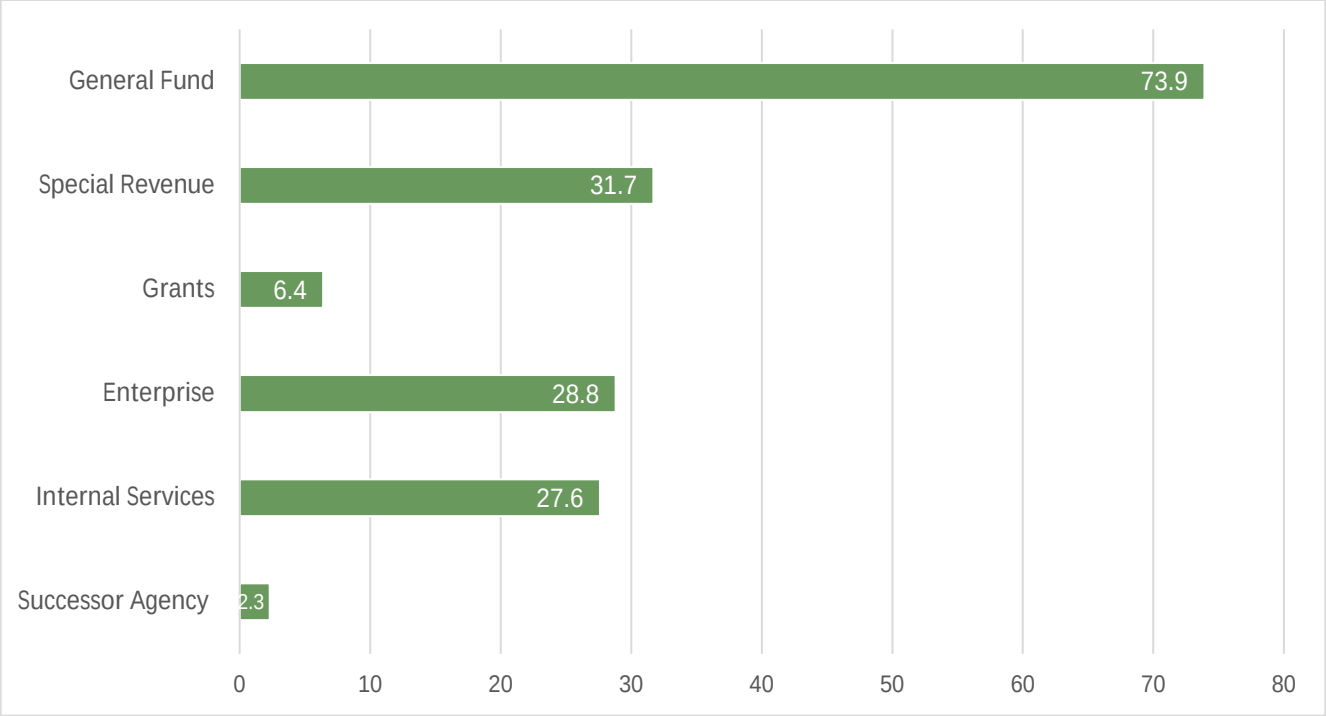
Five-Year Summary of Expenditures & Transfers-In by Fund Types
FY 2025-2026 Budget

	Actual 2022	Actual 2023	Actual 2024	Revised 2025	Proposed 2026	$ Change over 2025
General Administration						
City Council / Regional Associatons	241,710	192,072	232,109	223,315	214,251	(9,064)
City Manager	1,049,290	1,656,051	1,695,482	2,557,875	2,653,733	95,859
City Treasurer	25,273	18,819	12,219	18,885	24,568	5,682
City Attorney	444,490	787,512	795,259	761,212	898,000	136,788
City Clerk	461,052	12,701	12,835	16,384	22,624	6,240
Finance	4,215,033	5,013,202	5,731,299	6,265,329	6,866,782	601,454
HR & Risk Management	749,646	1,397,523	1,306,544	1,618,889	1,917,551	298,661
General Administration	**7,186,495**	**9,077,880**	**9,785,747**	**11,461,889**	**12,597,509**	**900,115**
Public Safety						
Fire	15,682,884	16,653,597	17,889,543	20,940,063	22,844,853	1,904,790
Police	20,518,649	22,510,340	25,504,298	31,967,288	33,501,404	1,534,116
Public Safety	**36,201,533**	**39,163,936**	**43,393,842**	**52,907,351**	**56,346,257**	**3,438,906**
Community Services & Improvements						
Library	2,178,878	2,255,185	2,672,610	3,152,866	3,508,540	355,674
Recreation & Communtiy Services	2,115,223	2,351,015	2,764,011	3,829,565	4,307,764	478,199
Community & Economic Development	1,265,944	2,566,599	2,204,588	3,538,213	3,702,686	164,473
Community Services & Improvements	**5,560,045**	**7,172,799**	**7,641,208**	**10,520,644**	**11,518,990**	**642,672**
City Infrastructure						
Public Works	33,301,204	40,297,137	47,079,239	49,870,383	43,373,879	(6,496,504)
Capital Improvement Projects	942,176	11,652,962	4,698,956	13,665,472	17,034,321	3,368,849
City Infrastructure	**34,243,381**	**51,950,099**	**51,778,196**	**63,535,855**	**60,408,200**	**-3,127,655**
Non-Department/Internal Services						
Worker's Compensation	3,700,146	3,807,304	2,686,861	3,804,130	4,408,161	604,031
General Liability	6,298,787	7,025,616	6,573,283	8,088,077	8,192,386	104,309
Post-Employement Activity	10,853,781	11,407,969	13,032,197	13,111,164	14,979,943	1,868,780
	20,852,714	**22,240,889**	**22,292,341**	**25,003,370**	**27,580,490**	**2,577,120**
ARPA Projects	**2,239,920**	**6,424,800**	**5,678,915**	**1,029,375**	**0**	**(1,029,375)**
Successor Agency	**5,816,250**	**2,084,715**	**1,598,280**	**2,249,878**	**2,258,187**	**8,309**
Total	**109,860,418**	**131,690,319**	**142,168,527**	**166,708,362**	**170,709,633**	**3,410,092**

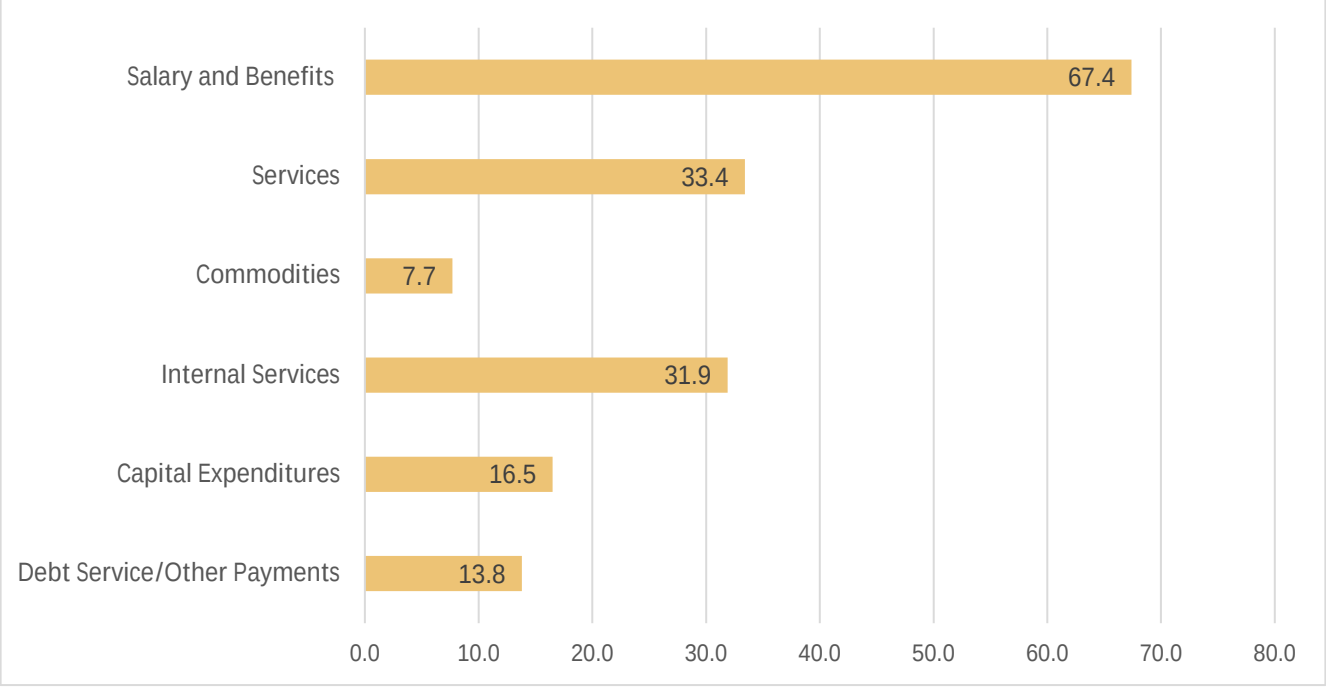
Expenditures by Fund and Character
FY 2025-2026

Combined City and Successor Agency

Expenditures by Fund:



Expenditures by Character:



Source of Funds by Department
FY 2025-2026 Budget

SOURCE OF FUNDS BY DEPARTMENT																
DEPARTMENT	General Fund	Retirement	State Gas Tax	241 Prop C	238 Prop A	Measure M 240	Measure R 239	MD 220	300 Grants	Other Special Rev.	Water	Sewer	Refuse	Internal Services	Successor Agency	Total
City Council	$214,251	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$214,251
City Manager	$2,510,524	$143,209	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,258,187	$4,911,921
City Clerk	$22,624	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$22,624
City Treasurer	$24,568	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$24,568
City Attorney	$898,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$898,000
Finance	$3,151,155	$132,170	$0	$0	$0	$0	$0	$0	$403,773	$0	$300,454	$318,397	$0	$2,560,832	$0	$6,866,782
HR/Risk Management	$860,115	$34,960	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,022,476	$0	$1,917,551
Community Developme	$3,107,658	$112,982	$0	$0	$0	$0	$0	$0	$17,110	$73,950	$194,916	$196,070	$0	$0	$0	$3,702,686
Police	$28,442,633	$2,785,231	$0	$0	$0	$0	$0	$0	$1,634,040	$567,500	$0	$0	$0	$72,000	$0	$33,501,404
Fire	$18,622,014	$1,675,212	$0	$0	$0	$0	$0	$0	$1,071,341	$695,000	$119,924	$227,472	$53,209	$380,681	$0	$22,844,853
Library	$3,289,779	$173,417	$0	$0	$0	$0	$0	$0	$45,344	$0	$0	$0	$0	$0	$0	$3,508,540
Recreation/Community	$3,112,320	$107,975	$0	$0	$1,031,470	$0	$0	$0	$0	$56,000	$0	$0	$0	$0	$0	$4,307,764
Public Works	$3,477,125	$85,779	$1,799,012	$1,494,040	$2,124,247	$12,504	$948,023	$1,063,460	$8,654	$1,354,784	$19,057,482	$4,370,829	$1,024,856	$6,553,084	$0	$43,373,879
Capital Expenses	$4,350,000	$0	$1,000,000	$200,000	$0	$500,000	$650,000	$0	$3,130,594	$4,253,727	$1,150,000	$1,800,000	$0	$0	$0	$17,034,321
Non-Departmental	$1,775,857	$9,429,943	$0	$0	$0	$0	$0	$0	$0	$401,191	$0	$0	$0	$15,973,499	$0	$27,580,490
Total Funds	**$73,858,622**	**$14,680,878**	**$2,799,012**	**$1,694,040**	**$3,155,717**	**$512,504**	**$1,598,023**	**$1,063,460**	**$6,310,855**	**$7,402,152**	**$20,822,776**	**$6,912,768**	**$1,078,065**	**$26,562,572**	**$2,258,187**	**$170,709,633**

Fund Codes:

General Fund: General Fund, Recreation, Passport Services

Special Revenues: Retirement; State Gas Tax; Prop C; Prop A; Measure M; Measure R; SB1; Maintenance District; Development Impact Fees; Grants; SB2; Measure W; Business Improvement Area 1; CERCLA; Other Special Revenues

Proprietary:
Enterprise: Water; Sewer: Refuse
Internal Services: City Shop; Information Technology; General Liability; Worker's Comp; Seperation Benefits; Building Maintenance; OPEB

General Fund Five Year Projection
FY 2025-2026 Budget

	5-Year Long-Term Projection					
	2024-25	2025-26	2026-27	2027-28	2028-29	Notes
Beginning Fund Balance	**41,891,780**	**45,262,863**	**45,537,567**	**45,696,084**	**45,169,321**	
Committed	14,226,927	14,726,927	15,226,927	15,226,927	15,226,927	(1)
Assigned	30,900,501	30,375,205	29,875,205	29,375,205	29,575,205	
Unassigned	135,435	435,435	593,952	567,189	307,836	
Ending Fund Balance	**45,262,863**	**45,537,567**	**45,696,084**	**45,169,321**	**45,109,969**	
Recurring Revenues:						
Property Taxes	24,618,434	25,436,057	26,326,319	27,247,740	28,201,411	(2)
Sales Tax	19,396,608	19,776,640	20,536,487	21,111,509	21,702,631	(3)
Utility User Tax	3,856,508	3,933,638	4,012,310	4,092,557	4,174,408	(4)
Transient Occupancy Tax	3,777,303	4,090,622	4,213,341	4,339,741	4,469,933	(5)
Business License Tax	1,120,000	1,650,957	1,700,486	1,751,500	1,804,045	(6)
Other Taxes	1,996,864	1,859,292	1,918,789	1,980,191	2,043,557	(7)
Licenses & Permits	2,024,391	2,020,890	2,081,517	2,143,962	2,208,281	(8)
Charges for Services	8,397,075	8,118,269	8,280,634	8,446,247	8,615,172	(9)
Other Revenue	7,686,936	7,246,961	7,391,900	7,539,738	7,690,533	(9)
Total Revenues	**72,874,119**	**74,133,326**	**76,461,784**	**78,653,185**	**80,909,971**	
Expenditures:						
Salaries & Benefits	38,373,431	42,252,135	43,274,046	45,067,683	46,419,713	(10)
Services	8,507,288	8,663,075	8,836,337	9,013,063	9,193,325	(11)
Commodities	1,764,829	2,296,747	2,342,682	2,389,536	2,437,327	(11)
Internal Service Chgs	10,250,970	12,610,064	13,871,071	14,564,624	15,292,855	(12)
Capital Projects	5,808,231	4,350,000	3,850,000	3,350,000	3,350,000	
GF Suppl to Pension	2,643,022	1,583,912	1,583,912	1,583,912	1,583,912	
OPEB	2,005,097	1,945,922	1,945,922	1,945,922	1,945,922	
Debt Service - Siemens	150,167	156,766	163,862	171,255	179,080	
Total Expenditures	**69,503,036**	**73,858,622**	**75,867,832**	**78,085,996**	**80,402,135**	
Surplus/(Deficit)	**3,371,083**	**274,704**	**593,952**	**567,189**	**507,836**	

*** Projections assume a slow and stable economy.**

(1) City recommendation to increase Committed-Catastrophic by $3M at end of FY2024-25 for a total Committed-Catastrophic/Cash Flow amount of $12,340,000. City Council assigned $250,000 to support projects/programs identified in the Parks Master Plan for fiscal year end 2024-2025.

(2) HdL Property Tax Consultants are projecting an average increase of 3.5% for the next four Fiscal Years

(3) HdL Sales Tax Consultants are projecting sales tax to remain flat for the next 3 years.

(4) 2% increase calculated using historical trends and current economy

(5) Projection includes the opening of the Holiday Inn May 2024 and the passing of Measure LG - a TOT increase from 12% to 13%

(6) Projection includes the passing of Measure BE changing the BLT calculations from employee count to gross revenues.

(8) 3.2% increase calculated using historical trends, current economy, and last five year average

(9) 2% increase calculated using historical trends, current economy and last five year average

(10) Projections are calculated with a 3% average increase and employees eligible for merit increases

(11) 2% Services and Commodities increase

(12) Internal Service Charges are increased by a 10% average cost

	FY 2023-2024 Full Time	Part Time	FY 2024-2025 Full Time	Part Time	FY 2025-2026 Full Time	Part Time
CITY COUNCIL - 1100						
Mayor	1	-	1	-	1	-
Mayor Pro Tem	1	-	1	-	1	-
Council Members	3	-	3	-	3	-
CITY COUNCIL TOTAL	5	-	5	-	5	-
CITY MANAGER - 1200						
City Manager	1	-	1	-	1	-
Assistant City Manager	1	-	1	-	1	-
Administrative Aide	-		1		1	
Administrative Intern	-	0.50	-	0.50	-	0.50
Assistant Deputy City Clerk	1	-	1	-	1	-
Community Media Specialist	-	0.50	-	0.50	-	0.50
Deputy City Clerk	1	-	1	-	1	-
Director of Finance	0.20	-	0.20	-	0.20	-
Media Specialist	1	0	1	-	1	-
Media Supervisor	1	0	1	-	1	-
Office Assistant I	-	0.50	-	0.50	-	0.50
Office Assistant II	1	-	1	-	1	-
Principal Management Analyst	1	-	1	-	1	-
Secretary to the City Manager	1	-	1	-	1	-
CITY MANAGER TOTAL	9.20	1.50	10.20	1.50	10.20	1.50
CITY CLERK - 1300						
City Clerk - Elected Official	1	-	1	-	1	-
CITY CLERK TOTAL	1	-	1	-	1	-
FINANCE - 1400						
Director of Finance	0.80	-	0.80	-	0.80	-
Account Clerk	1	1.50	1	1.00	1	1.00
Accountant	2	-	2	-	2	-
Administrative Aide	1	-	1	0.50	1	0.50
Finance Manager	1	-	1	-	1	-
Financial Analyst	2	-	2	-	2	-
Information System Specialist	2	-	2	-	2	-
Information Technology Manager	1	-	1	-	1	-
Information Technology Technician	1	-	1	-	1	-
Principal Management Analyst	-	0.50	-	0.50	-	0.50
Senior Account Clerk	6	-	6	-	6	-
Senior Accountant	1	-	1	-	1	-
FINANCE TOTAL	18.80	2.00	18.80	2.00	18.80	2.00

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
CITY TREASURER - 1500						
City Treasurer - Elected Official	1	-	1	-	1	-
CITY TREASURER TOTAL	1	-	1	-	1	-
COMMUNITY DEVELOPMENT - 1700						
Director of Community Development	1	-	1	-	1	-
Assistant Planner	1	-	1	-	1	-
Admistrative Aide	1	-	1	-	1	-
Building Inspector	2	-	2	-	2	-
Building Official	1	-	1	-	1	-
Building and Safety Permit Technician	-	-	-	-	-	0.50
Economic Development Manager	1	-	1	-	1	-
Economic Development Specialist	1	-	1	-	1	-
Permit Technician I	1	-	2	-	2	-
Permit Technician II	1	-	1	-	-	-
Plan Checker	1	-	1	-	1	-
Administrative Intern I	-	0.50	-	0.50	-	0.50
Planning Manager	1	-	1	-	1	-
Planning Technician	1	-	-	-	-	-
Senior Permit Technician	-	-	-	-	1	-
Senior Planner	1	-	1	-	1	-
COMMUNITY DEVELOPMENT TOTAL	14	0.50	14	0.50	14	1.00
HUMAN RESOURCES AND RISK MANAGEMENT - 1800						
Director of Human Resources/Risk Management	1	-	1	-	1	-
Human Resources Analyst	1	-	1	-	1	-
Human Resources Assistant	1	-	1	-	1	-
Human Resources Technician	2	-	2	-	2	-
Human Resources/Risk Manager	1	-	1	-	1	-
HR AND RISK MANAGEMENT TOTAL	6	-	6	-	6	-

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
POLICE - 3100						
Police Chief	1	-	1	-	1	-
Animal Services Officer	2	-	2	-	1	-
Animal Services Supervisor	-	-	-	-	1	-
Community Services Officer	3	2.50	3	2.50	3	2.50
Communications Supervisor	1	-	1	-	1	-
Crime Analyst	-	0.50	-	0.50	-	0.50
Crossing Guard	-	4.50	-	4.50	-	4.50
Dispatcher	8	1.25	9	1.25	9	1.25
Evidence Officer	2	-	2	-	2	-
Jailer	4	1.00	4	1	4	1
Jailer Supervisor	1	-	1	-	1	-
Principal Management Analyst	1	-	-	-	-	-
Outreach and Housing Navigation Coordinator	1	-	1	-	1	-
Police Administrative Assistant	1	-	1	-	1	-
Police Cadet	-	2	-	2	-	2
Police Captain	2	-	2	-	2	-
Police Clerk	10	-	10	-	9	-
Police Corporal	14	-	14	-	14	-
Police Lieutenant	7	-	8	-	8	-
Police Officer	43	-	45	-	45	-
Police Records Cadet	-	0.50	-	0.50	-	0.50
Police Records Clerk	-	1.00	-	1.00	-	1.00
Police Records Management System Technician	1	-	-	-	-	-
Police Records Supervisor	1	-	1	-	1	-
Police Sergeant	9	-	9	-	9	-
Senior Account Clerk	-	-	-	-	1	-
Secretary	1	-	1	-	1	-
POLICE TOTAL	113	13.25	115	13.25	115	13.25

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
FIRE - 3200						
Fire Chief	1	-	1	-	1	-
Deputy Fire Chief	-	-	-	-	1	-
Code Enforcement Officer	3	-	3	-	3	-
Code Enforcement Supervisor	-	-	1	-	1	-
Battalion Chief	4	-	4	-	3	-
Fire Captain	12	-	12	-	12	-
Fire Engineer	12	-	12	-	12	-
Fire Fighter	11	-	11	-	9	-
Fire Fighter/Paramedic	13	-	13	-	15	-
Fire Marshal	1	-	1	-	1	-
Fire Prevention Permit Technician I	1	-	1	-	1	-
Fire Safety Specialist	2	-	2	-	2	-
Principal Management Analyst	1	-	1	-	1	-
Senior Account Clerk	1	-	1	-	1	-
Office Assistant II	1	-	1	-	1	-
Senior Code Compliance Officer	1	-	-	-	-	-
FIRE TOTAL	**64**	**-**	**64**	**-**	**64**	**-**
PUBLIC WORKS - 4200						
Administrative Intern	-	0.25	-	0.25	-	0.25
Administrative Secretary	1	-	1	-	1	-
Assistant City Engineer	1	-	1	-	1	-
Assistant Water Utility Manager	1	-	1	-	1	-
Auto Shop Technician	1	-	1	-	1	-
Building Trades Technician	2	-	2	-	2	-
Civil Engineering Assistant	1	-	1	-	1	-
Civil Engineering Associate	2	-	2	-	2	-
Civil Engineering Technician	1	-	1	-	1	-
Consumer Services Representative	2	-	2	-	2	-
Crew Leader	3	-	3	-	3	-
Cross Connection Control Inspector	2	-	2	-	2	-
Director of Public Works	1	-	1	-	1	-
Electrician	1	-	1	-	1	-
Engineering Aide	-	1.00	-	1.00	-	1.00
Equipment Mechanic	2	-	2	-	2	-
Equipment Service Specialist	-	0.50	-	0.50	-	0.50

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Facilities Maintenance Supervisor	1	-	1	-	1	-
Geographic Information System Analyst	1	-	1	-	1	-
Lead Equipment Mechanic	1	-	1	-	1	-
Maintenance Worker	11	1.50	11	1.50	11	1.50
Park Maintenance Crew Leader	2	-	2	-	2	-
Park Maintenance Worker	3	0.50	3	0.50	3	0.50
Park Supervisor	1	-	1	-	1	-
Principal Management Analyst	2	-	2	-	2	-
Public Works Inspector	1	-	1	-	1	-
Public Works Maintenance Manager	1	-	1	-	1	-
Public Works Maintenance Supervisor	1	-	1	-	1	-
Public Works Manager	1	-	1	-	1	-
Senior Civil Engineer	1	-	1	-	1	-
Office Assistant II	-	0.50	-	0.50	-	0.50
Senior Maintenance Worker	4	-	4	-	4	-
Senior Management Analyst	1	-	1	-	1	-
Senior Water Production System Operator	1	-	1	-	1	-
Water Distribution Lead Worker	2	-	2	-	2	-
Water Operation Supervisor	2	-	2	-	2	-
Water Production Supervisor	1	-	1	-	1	-
Water Production System Operator	4	-	4	-	4	-
Water Utility Maintenance Worker	5	1.00	5	1.00	5	1.00
Water Utility Manager	1	-	1	-	1	-
PUBLIC WORKS TOTAL	69.00	5.25	69.00	5.25	69.00	5.25
MONTEREY PARK BRUGGEMEYER LIBRARY - 6000						
City Librarian	1	-	1	-	1	-
Library Manager	-	-	1	-	1	-
Adult Literacy Coordinator	1	-	1	-	1	-
Administrative Secretary	1	-	1	-	1	-
Librarian	4	1.00	4	1.00	4	1.00
Library Assistant	5	6.00	5	6.00	5	6.00
Library Page	-	2.50	-	2.50	-	2.50
Library Technician	2	-	2	-	2	-
Senior Librarian	3	-	2	-	2	-
LIBRARY TOTAL	17.00	9.50	17.00	9.50	17.00	9.50

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
RECREATION / COMMUNITY SERVICES - 6500						
Director of Recreation/Community Services	1	-	1	-	1	-
Adminitrative Aide	1	-	1	-	1	-
Assistant Pool Manager	-	0.50	-	0.50	-	0.50
Dial-A-Ride Driver	3	-	3	-	3	-
Child Care Coordinator	1	-	1	-	-	-
Child Care Teacher	-	3.25	-	3.25	-	3.25
Dial-A-Ride Dispatcher	1	-	1	-	1	-
Janitor	1	-	-	-	-	-
Lifeguard	-	1.50	-	1.50	-	1.50
Pool Maintenance Worker	1	-	1	-	1	-
Pool Manager	-	3.50	-	3.50	-	3.50
Program Coordinator	2	-	2	-	3	-
Recreation Leader	-	10.50	-	10.50	-	10.50
Recreation Manager	1	-	1	-	1	-
Recreation Specialist	-	-	1	-	1	-
Recreation Supervisor	2	-	2	-	2	-
Senior Clerk Typist	1	-	1	-	1	-
Senior Lifeguard	-	1.00	-	1.00	-	1.00
Senior Recreation Leader	-	1.50	-	1.50	-	1.50
RECREATION / COMM. SERVICES TOTAL	15.00	21.75	15.00	21.75	15.00	21.75
CITYWIDE TOTAL	333	53.75	336	53.75	336	54.25

City Council Department
FY 2025-2026 Proposed Budget

Department Overview

Under the Council-Manager form of government, the Monterey Park City Council is responsible for the legislative functions of the City, which includes establishing policies and priorities, developing an overall vision, and approving annual spending plans for the City.

Programs and Services

The activities provide the resources and support needed by the City Council to carry out the legislative and fiduciary responsibilities and establish City policies based on information provided by staff, advisory boards and commissions, and the community. The City Council has identified the following core strategies:

- Maintain a fiscally healthy and financially sound municipal government;
- Provide a safe, well-maintained community that affords a good quality of life
- Create a civil, fair, and democratic community that maintains a well-balanced lifestyle for its residents and businesses;
- Ensure a responsive and transparent municipal government that facilitates opportunities for community involvement in decision-making;
- Seek and support solutions to regional issues such as public health, housing/homelessness, economic growth, job creation, and environmental sustainability that promote intergovernmental relationships and public-private partnerships.

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
City Council	1101	$114,088	$142,315	$142,315	$131,876
Regional Associations	1110	$74,663	$81,000	$81,000	$82,375
Total Expenditures		**$188,750**	**$223,315**	**$223,315**	**$214,251**
Authorized Full-Time Equivalent Positions		**5.00**	**5.00**	**5.00**	**5.00**

City Council Department
FY 2025-2026 Proposed Budget

Significant Changes

There are no significant changes for FY2025-26.

Department Personnel Summary

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
CITY COUNCIL - 1100						
Mayor	1	-	1	-	1	-
Mayor Pro Tem	1	-	1	-	1	-
Council Members	3	-	3	-	3	-
CITY COUNCIL TOTAL	5	-	5	-	5	-

Department Organizational Chart



City Council Department

FY 2025-2026 Proposed Budget

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$188,726	$223,315	$223,315	$214,251
Total	**$188,726**	**$223,315**	**$223,315**	**$214,251**

City Council Department

FY 2025-2026 Proposed Budget





Division: City Council
Division No.: 1101

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$32,654	$31,995	$31,995	$31,995
Services	$36,348	$55,500	$55,500	$55,500
Commodities	$1,997	$8,000	$8,000	$8,000
Internal Services	$43,088	$46,820	$46,820	$36,381
Total Expenditures	**$114,088**	**$142,315**	**$142,315**	**$131,876**
Authorized Full-Time Equivalent Positions	**5.00**	**5.00**	**5.00**	**5.00**

City Council Department
FY 2025-2026 Proposed Budget

Program Details

The City Council is the legislative and policy-making body for the City of Monterey Park. In May 2019, the City Council adopted Ordinance No. 2160 transitioning from at-large to by-district elections creating 5 districts. Under the new by-district election, the Council Members are elected by-district for four-year, overlapping terms of office. Per City Ordinance No. 2096, each public official can only serve no more than two consecutive terms or a full eight-year term. The Mayor presides over all Council meetings and is the ceremonial head of the City for official functions. The City Council reorganizes in accordance with the resolution allowing rotation of the Mayor.

The City Council is responsible to the electorate for keeping pace with changing community needs; for establishing the quality of municipal services and the community environment; for promoting accountability and confidence in local government through open conduct of public affairs; and for encouraging constructive citizen participation. The Council determines service levels and revenue obligations through the adoption of an annual budget; authorizes City contracts and expenditures; establishes municipal service goals and operating policies; and adopts such regulatory measures as may be necessary to establish community protection.

Council Members represent the City on various intergovernmental organizations to achieve governmental cooperation, legislation, and programs that are consistent with the needs of the community.

2025-2026 Goals and Objectives

- Coordinate and implement 2025-26 Strategic Plan goals and objectives, which include:
    - Ensure Public Safety with a Modernized and Community-Oriented Approach
    - Maintain Stability of our City's Fiscal and Human Resources
    - Strengthen our Local Economy and Enhance Housing Opportunities
    - Maintain, Build and Modernize Infrastructure and Facilities to Support the Current and Future Needs of Our City and Community
    - Expand Access to Community Resources and Services
    - Enhance Public Communication and Civic Engagement to Reach All Members of Our Community

City Council Department
FY 2025-2026 Proposed Budget

2024-2025 Major Accomplishments

- Developed a 2025-26 Strategic Plan listing prioritized goals and objectives
- Engaged and strengthened community engagement through a series of outreach and Meetings with the Mayor, attended school field trips to City Hall, and spoke at Junior Friends Meetings at the Bruggemeyer Library.
- Enhanced access to resources for mental health, social services, and unhoused needs with workshops and seminars.
- Strengthened our local economy by supporting local businesses and encouraged development.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$114,063	$142,315	$142,315	$131,876
Internal Service				
Total	**$114,063**	**$142,315**	**$142,315**	**$131,876**

Division: Regional Associations
Division No.: 1110

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$74,663	$81,000	$81,000	$82,375
Total Expenditures	**$74,663**	**$81,000**	**$81,000**	**$82,375**

Program Details

This activity provides financial support for memberships in outside agencies and organizations interested in achieving regional, state, and federal action and programming consistent with the articulated needs of the community. Memberships in outside agencies and organizations include, without limitation, the California Contract Cities Association, Independent Cities Association, League of California Cities (Los Angeles County Division), San Gabriel Valley Council of Governments, and Southern California Association of Governments.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$74,663	$81,000	$81,000	$82,375
Total Expenditures	**$74,663**	**$81,000**	**$81,000**	**$82,375**

City Manager Department
FY 2025-2026 Proposed Budget

Department Overview

The City Manager serves as the Chief Executive Officer of the City under the direction of the City Council.

Programs and Services

- Provide overall direction and coordination of City operations and community programs to ensure that the City Council's adopted service objectives are met or exceeded and that costs do not exceed budget restrictions.
- Provide continual monitoring and evaluation of services and programming to assure the City Council that City services, laws, and programs remain relevant to community needs and are administered in an equitable manner.
- Provide useful and timely data to the City Council so that alternatives are considered and decisive policy action is taken to accommodate changing needs and conditions without crisis and without interruption in services.
- Oversee an aggressive program of resource development that results in measurable increases in the productivity of City operations each year, procurement of available grant funds to achieve special projects, and new commercial and industrial development that expands the economic base of the City.
- Continues preparing the Recognized Obligation Payment Schedule (ROPS) to the Department of Finance (DOF) and secure administrative costs to reduce General Fund expenditures.

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
City Manager	1201	$886,807	$1,189,364	$1,189,364	$1,373,209
SA For Former RDA	1203	$6,376,866	$2,249,878	$2,249,878	$2,258,187
Media Production & Comm.	1209	$284,268	$425,536	$425,536	$589,133
City Clerk	1213	$588,001	$950,225	$950,225	$691,391
Total Expenditures		**$8,135,941**	**$4,815,003**	**$4,815,003**	**$4,911,921**
Authorized Full-Time Equivalent Positions		**10.70**	**11.70**	**11.70**	**11.70**

City Manager Department
FY 2025-2026 Proposed Budget

Significant Changes

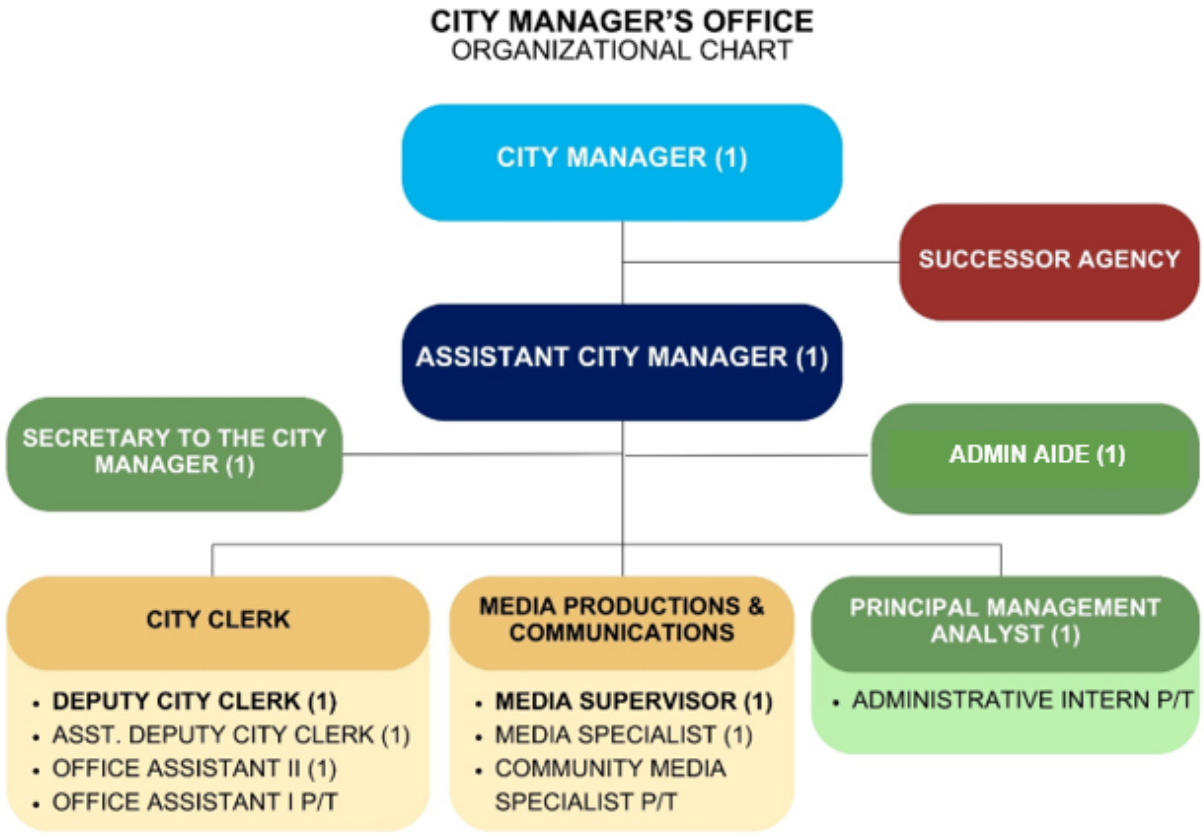
There are no significant changes for FY2025-26.

Department Personnel Summary

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
CITY MANAGER - 1200						
City Manager	1	-	1	-	1	-
Assistant City Manager	1	-	1	-	1	-
Administrative Aide	-		1		1	
Administrative Intern	-	0.50	-	0.50	-	0.50
Assistant Deputy City Clerk	1	-	1	-	1	-
Community Media Specialist	-	0.50	-	0.50	-	0.50
Deputy City Clerk	1	-	1	-	1	-
Director of Finance	0.20	-	0.20	-	0.20	-
Media Specialist	1	0	1	-	1	-
Media Supervisor	1	0	1	-	1	-
Office Assistant I	-	0.50	-	0.50	-	0.50
Office Assistant II	1	-	1	-	1	-
Principal Management Analyst	1	-	1	-	1	-
Secretary to the City Manager	1	-	1	-	1	-
CITY MANAGER TOTAL	**9.20**	**1.50**	**10.20**	**1.50**	**10.20**	**1.50**

City Manager Department
FY 2025-2026 Proposed Budget

Department Organizational Chart



Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$1,647,484	$2,436,652	$2,436,652	$2,433,024
General Fund	$0	$0	$0	$77,500
Special Revenue	$111,592	$128,473	$128,473	$143,209
Successor Agency	$6,376,866	$2,249,878	$2,249,878	$2,258,187
Total	**$8,135,941**	**$4,815,003**	**$4,815,003**	**$4,911,921**

City Manager Department
FY 2025-2026 Proposed Budget



Division: City Manager
Division No.: 1201

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$654,227	$832,535	$832,535	$924,146
Services	$48,144	$80,155	$80,155	$172,655
Commodities	$1,697	$39,645	$39,645	$40,945
Internal Services	$182,739	$237,029	$237,029	$235,463
Total Expenditures	**$886,807**	**$1,189,364**	**$1,189,364**	**$1,373,209**
Authorized Full-Time Equivalent Positions	**4.30**	**5.30**	**5.30**	**5.30**

City Manager Department
FY 2025-2026 Proposed Budget

Program Details

As a result of an initiative measure adopted by the voters of Monterey Park in 1948, the City Manager serves as the Chief Executive Officer of the City under the direction of the City Council. The initiative imposes specific duties and powers, which are outlined in Municipal Code Section 2.08. Specific service objectives are:

- Provide overall direction and coordination of City operations to ensure that the City Council adopted service objectives are met or exceeded and that costs do not exceed budget restrictions.
- Provide continual monitoring and evaluation of services and programming to assure the City Council that City services, laws, and programs remain relevant to community needs and are administered in an equitable manner.
- Provide useful and timely data to the City Council so that alternatives are considered and decisive policy action is taken to accommodate changing needs and conditions without crisis and without interruption in services.
- Continues preparing the Recognized Obligation Payment Schedule (ROPS) to the Department of Finance (DOF) and secure administrative costs to reduce General Fund expenditures.

2025-2026 Goals and Objectives

- Advance the permanent memorial process and issue an RFP for designs.
- Complete a communications audit and City branding refresh, and expand crisis communications preparedness.
- Implement and execute the City Council FY 2025-2026 Strategic Plan.

2024-2025 Major Accomplishments

- Created new Mission, Vision and Values statements with City staff across all departments.
- Provided resident resource fairs, partnering with outside community-based organizations and County departments.
- Expanded student engagement programs and partnerships and enhanced pubic communication to reach all members of our community.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$818,077	$1,106,933	$1,106,933	$1,286,236
Special Revenue	$68,730	$82,431	$82,431	$86,973
Total Expenditures	**$886,807**	**$1,189,364**	**$1,189,364**	**$1,373,209**

Division: Successor Agency for the Former RDA
Division No.: 1203

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$102,108	$142,052	$142,052	$151,943
Services	$63,634	$65,868	$65,868	$54,500
Commodities	$1,000	$4,010	$4,010	$500
Internal Services	$25,258	$37,985	$37,985	$37,957
Debt Service	$6,184,866	$1,999,963	$1,999,963	$2,013,288
Total Expenditures	**$6,376,866**	**$2,249,878**	**$2,249,878**	**$2,258,187**
Authorized Full-Time Equivalent Positions	**0.40**	**0.40**	**0.40**	**0.40**

Program Details

Under AB1X 26 redevelopment agencies were dissolved and replaced with Successor Agencies responsible for winding down the affairs of the redevelopment agencies including disposing of their assets. Under Resolution No. 11455 City of Monterey Park became the Successor Agency for its former redevelopment agency as well as retained housing assets and functions. The Successor Agency became operative on February 1, 2012. The Successor Agency continues preparing the Recognized Obligation Payment Schedule (ROPS) for the Department of Finance (DOF).

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Successor Agency	$6,376,866	$2,249,878	$2,249,878	$2,258,187
Total Expenditures	**$6,376,866**	**$2,249,878**	**$2,249,878**	**$2,258,187**

- Enhanced public communication and civic engagement to reach all members of our community.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$818,077	$1,106,933	$1,106,933	$1,286,236
Special Revenue	$68,730	$82,431	$82,431	$86,973
Total Expenditures	**$886,807**	**$1,189,364**	**$1,189,364**	**$1,373,209**

Division: Media Production and Communications
Division No.: 1209

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$117,988	$213,033	$213,033	$270,119
Services	$10,940	$34,010	$34,010	$108,500
Commodities	$85,495	$95,200	$95,200	$107,300
Internal Services	$69,844	$83,293	$83,293	$103,215
Total Expenditures	**$284,268**	**$425,536**	**$425,536**	**$589,133**
Authorized Full-Time Equivalent Positions	**2.50**	**2.50**	**2.50**	**2.50**

Program Details



The Media Production Division coordinates the City's Cable Television, general and community-based programming, and original productions. Additionally, the division also oversees the City's website and social media accounts. The Division also coordinates and assists the City Contractor with the publication of the Monterey Park Cascades newspaper.

Service objectives are:

- Through a variety of media sources, provide communication and dissemination of information for events, projects, and cultural and recreational activities to residents and businesses in the City.
- Assist City Departments through the creation of brochures, cable programs, public service announcements and/or graphic design, to allow them to enhance, promote and inform residents of the various City programs, services, activities and events.
- Manage the agreements for the City website, Cascades Newspaper and council meeting video streaming products.
- Oversee the State's Cable Television Franchise Agreement and stay up to date on the latest changes in local, State and Federal regulations pertaining to cable television.

2025-2026 Goals and Objectives

- Continue to develop community communications utilizing various channels including the Cascades Newspaper, social media, news releases, e-newsletters, virtual meetings, and MPK-TV cable TV; work with city departments to improve visual consistency, accuracy, and ADA compliance.
- Work with the City's interdepartmental team to upgrade the City Council Chamber technology.
- Create multi-media content such as social media posts, short form videos and feature videos to promote City programs and services and brand awareness.
- Evaluate options for higher quality City Council Meeting live streaming and on-demand services.

2024-2025 Major Accomplishments

- Produced original programming for internet streaming and MPK-TV cable TV broadcasts such as the January 21 anniversary events, the MPK Hope Resiliency Center opening, the Public Works Groundwater Treatment System opening, new business grand openings, tree memorial events, Recreation Department special events, and more.
- Implemented a website chatbot to assist users with answering simple questions and navigating the website.
- Established a Wildfire Resources page to help affected parties to coordinate recovery and push out crucial messaging to Monterey Park residents.
- Partnered with the Economic Development Division to increase "Shop Local" and small business promotion through social media.
- Recruited and filled a Media Specialist I position to assist with the creation of programming and expand capacity with new projects.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$265,713	$405,804	$405,804	$489,993
General Fund	$0	$0	$0	$77,500
Special Revenue	$18,555	$19,732	$19,732	$21,640
Total Expenditures	**$284,268**	**$425,536**	**$425,536**	**$589,133**

Division: City Clerk
Division No.: 1213

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$352,191	$397,431	$397,431	$412,873
Services	$85,230	$363,800	$363,800	$92,500
Commodities	$51,500	$55,000	$55,000	$55,800
Internal Services	$99,080	$133,994	$133,994	$130,218
Total Expenditures	**$588,001**	**$950,225**	**$950,225**	**$691,391**
Authorized Full-Time Equivalent Positions	**3.50**	**3.50**	**3.50**	**3.50**

Programs and Services

The Office of the City Clerk is responsible for keeping a complete and accurate record of City Council proceedings, maintaining official city records, providing public information and conducting municipal elections according to the stipulations of State and Federal laws. Specific service objectives are:

- Ensure that legal requirements regarding public meetings, hearings, attestations and petitions are handled properly and according to applicable rules and laws.
- Accurately record the proceedings and actions of the City Council for legal references, historic information, and continuity of government.
- Keeping and maintaining safe, efficient storage of official city documents and records.
- Ensure that municipal elections are consolidated and conducted by the County of Los Angeles Registrar Recorder' office in an economical and error-free manner with maximum convenience to the voters, while complying with the Federal Voting Rights Act.
- Administer the provisions of the Political Reform Act so that all related reports are filed in a timely manner according to law.
- Maintain accurate records of all City Commissioner terms of office and posting of vacancies in accordance with state regulations; accept applications for commissions and provide applications for City Council's consideration.

Program Measurements

	Actual 2023-2024	Estimated 2024-2025	Projected 2025-2026
General Municipal Election Voter Turnout	Not an Election Year	November 2024 63%	Not an Election Year
Public Records Act Requests	415	451	496

2025-2026 Goals and Objectives

- Develop and implement an agenda management portal to improve organizational efficiency and effectiveness.
- Assist with the City Council chambers upgrade process.
- Conduct a citywide destruction of records event to improve organizational efficiency and efficiency, and to provide room for storage of new records.
- Update the retention schedule in accordance with all laws and regulations.

2024-2025 Major Accomplishments

- Conducted the General Municipal Election in November 2024 to fill three City Council seats, District Nos. 2, 3, and 4, and two ballot measures BE and LG.
- Selected and executed an agreement for implementation of an agenda management portal to improve organizational efficiency and effectiveness.
- Updated the Elected Official Handbook.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$563,694	$923,915	$923,915	$656,795
Special Revenue	$24,307	$26,310	$26,310	$34,596
Total Expenditures	**$588,001**	**$950,225**	**$950,225**	**$691,391**

City Clerk Department
FY 2025-2026 Proposed Budget

Department Overview

The City Clerk is an elected position and is responsible for keeping a complete and accurate record of City Council proceedings, maintaining official city records, providing public information and conducting municipal elections according to the stipulations of State and Federal laws. Specific service objectives are:

The City Clerk is charged with the duty of conducting elections.

The City Clerk administers Oaths or Affirmations and presents the Certificates of Appointment to newly appointed Boards, Commissions and Committees members.

The City Clerk is the custodian of the official City records and City Seal.

The statutes of the State of California prescribe the basic functions and duties of the City Clerk, and the Government Code and Elections Code provide precise and specific responsibilities and procedures to follow.

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
City Clerk	1301	$17,165	$11,635	$11,635	$22,624
Total Expenditures		**$17,165**	**$11,635**	**$11,635**	**$22,624**
Authorized Full-Time Equivalent Positions		**1.00**	**1.00**	**1.00**	**1.00**

Significant Changes

There are no significant changes for FY2025-26.

City Clerk Department
FY 2025-2026 Proposed Budget

Department Personnel Summary

	FY 2023-2024 Full Time	FY 2023-2024 Part Time	FY 2024-2025 Full Time	FY 2024-2025 Part Time	FY 2025-2026 Full Time	FY 2025-2026 Part Time
CITY CLERK - 1300						
City Clerk - Elected Official	1	-	1	-	1	-
CITY CLERK TOTAL	1	-	1	-	1	-

Division: City Clerk
Division No.: 1301

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$8,337	$2,837	$2,837	$6,236
Commodities	$330	$300	$300	$0
Internal Services	$8,498	$8,498	$8,498	$16,388
Total Expenditures	**$17,165**	**$11,635**	**$11,635**	**$22,624**
Authorized Full-Time Equivalent Positions	**1.00**	**1.00**	**1.00**	**1.00**

2025-2026 Goals and Objectives

- Administers Oaths of Office and presents Certificates of Appointment to newly appointed Board, Commissions and Committees members.
- Sign and attestation of the official signatures for resolutions, ordinances, agreements, minutes, and other official documents approved by the City Council.

2024-2025 Major Accomplishments

- Administered approximately seven Oaths of Office and presented seven Certificates of Appointment to newly appointed Boards, Commissions, and Committees members.
- Attested to approximately 89 resolutions, 18 ordinances, 466 agreements and signed approximately 52 sets of minutes.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$17,165	$11,635	$11,635	$22,624
Total Expenditures	**$17,165**	**$11,635**	**$11,635**	**$22,624**

City Treasurer Department
FY 2025-2026 Proposed Budget

Department: City Treasurer
Division: City Treasurer
Division No.: 1501

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
City Treasurer	1501	$12,219	$18,885	$18,885	$24,568
Total Expenditures		**$12,219**	**$18,885**	**$18,885**	**$24,568**
Authorized Full-Time Equivalent Positions		**1.00**	**1.00**	**1.00**	**1.00**

Department Overview

The City Treasurer is an elected position and is responsible for overseeing the custody and investment of the City monies. Specific service objectives include:

- Receive and safely keep the City Funds and schedule their availability to meet cash disbursement requirements.
- Provide overall investment management and strategy in the order of safety, liquidity, and yield in order to safeguard public funds in accordance with the City's investment policy and State laws.
- Provide monthly and annual investment reporting to the City Council.
- Update and submit the City's investment policy reflecting current law changes to the City Council on an annual basis.

Significant Changes

There are no significant changes for Fiscal Year 2025 - 2026.

City Treasurer Department
FY 2025-2026 Proposed Budget

Department Personnel Summary

	FY 2023-2024 Full Time	FY 2023-2024 Part Time	FY 2024-2025 Full Time	FY 2024-2025 Part Time	FY 2025-2026 Full Time	FY 2025-2026 Part Time
CITY TREASURER - 1500						
City Treasurer - Elected Official	1	-	1	-	1	-
CITY TREASURER TOTAL	1	-	1	-	1	-

2025-2026 Goals and Objectives

- Continue evaluating investment options and investing City funds using the criteria of safety, liquidity, and yields.
- Continue reviewing City's investment policy and internal controls over investment and treasury functions to ensure the proper segregation of duties and asset safeguarding.
- Submit monthly and annual investment reports.

2024-2025 Major Accomplishments

- Presented Monthly Investment Reports timely.
- Presented Annual City Investment Policy to the City Council on September 04, 2024.
- Managed the City's investment portfolio prudently and conservatively in maximizing interest earnings during the 2024-2025 fiscal year.

Expenditures by Character

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$6,150	$6,407	$6,407	$6,095
Services	$516	$2,500	$2,500	$2,830
Commodities	$0	$400	$400	$400
Internal Services	$5,553	$9,578	$9,578	$15,243
Total Expenditures	**$12,219**	**$18,885**	**$18,885**	**$24,568**

City Treasurer Department
FY 2025-2026 Proposed Budget

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$12,219	$18,885	$18,885	$24,568
Total Expenditures	**$12,219**	**$18,885**	**$18,885**	**$24,568**

City Attorney Department

FY 2025-2026 Proposed Budget



Department: City Attorney
Division: City Attorney
Division No.: 1601

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
City Attorney	1601	$722,488	$761,212	$761,212	$898,000
Total Expenditures		**$722,488**	**$761,212**	**$761,212**	**$898,000**
Authorized Full-Time Equivalent Positions		**0.00**	**0.00**	**0.00**	**0.00**

Department Overview

The City Attorney acts as the City's legal counsel. In this capacity, the City Attorney advises the City Council and Staff on legal matters relating to the operation of the municipal government and is responsible for the review and preparation of resolutions, ordinances, and agreements. The services of the City Attorney are provided via contractual services with a private legal firm.

In addition, special legal services for personnel matters, labor relations, and municipal code prosecutions that are provided by other private legal firms are also included in this Activity. Specific service objectives are:

- Provide expert legal advice to the City Council and its committees and commissions, as well as the City Manager, the Library Board of Trustees, Planning Commission, and all City departments so that policies are established, and programs are administered according to the legal guidelines established by City, State and Federal laws.
- Ensure the City and its officers are properly represented in all actions arising from the performance of City business.
- Ensure that all City ordinances, resolutions, agreements, and contracts are correct as to form.

City Attorney Department
FY 2025-2026 Proposed Budget

Significant Changes

There are no significant changes for Fiscal Year 2025 - 2026.

Expenditures by Character

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$722,488	$761,212	$761,212	$898,000
Total Expenditures	**$722,488**	**$761,212**	**$761,212**	**$898,000**

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$722,488	$761,212	$761,212	$898,000
Total Expenditures	**$722,488**	**$761,212**	**$761,212**	**$898,000**

Finance Department

FY 2025-2026 Proposed Budget

Department Overview

The goals of Finance Department are to employ best practices and be transparent in financial management, to strengthen and make judicious use of financial resources to achieve and build City financial resilience, and to focus on internal and external customer services in various support services. The Department works to preserve a strong financial condition by creating responsible financial strategies, effectively managing the City's resources, and providing analysis and recommendations that ensure optimal economic outcomes.



Programs and Services

The Finance Department provides centralized revenue collection, financial planning, budgeting, reporting and analysis, treasury and investment, debt management, grant accounting, purchasing, accounts payable, payroll, and audits. In addition, the Department establishes and maintains the City's administrative policies and procedures for internal controls. The Department follows Federal and State laws, rules, and regulations to prepare many mandated reports.

The Finance Department oversees and maintains the City's information systems and communication systems. The Department maintains a customer service counter and serves as the central cashiering point for the City. It prepares utility billing and administers laws related to business license, utility tax, transient occupancy tax, admissions tax, and franchise tax.

In addition, the City's HUD CDBG, Home, and Housing programs are also managed by the Finance Department, under Activity 1405, Community Assistance Housing.

Finance Department
FY 2025-2026 Proposed Budget

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Finance	1403	$1,941,169	$2,072,637	$2,072,637	$2,023,704
Information Technologcy	1404	$1,578,941	$1,882,422	$1,882,422	$2,560,832
Community Housing Assista	1405	$542,858	$747,477	$747,477	$403,773
Revenue Collection	1406	$1,479,469	$1,562,793	$1,562,793	$1,878,474
Total Expenditures		**$5,542,437**	**$6,265,329**	**$6,265,329**	**$6,866,782**
Authorized Full-Time Equivalent Positions		**21.00**	**21.00**	**21.00**	**21.00**

Significant Considerations

On Friday, May 2, 2025, the President released the "skinny" budget request. Within this proposal, President Trump outlined a variety of spending cuts, including Community Development Block Grants (CDBG), totaling $3.3 billion in resources. This typically funds State and local investment in housing, infrastructure, public facilities, community centers, housing rehabilitation, real estate, and code enforcement.

The President's recommendation proposes to eliminate funding for both the Community Development Block Grant (CDBG and HOME Investment Partnerships Programs. Staff is taking a cautiously optimistic approach and will continue to include CDBG and HOME funding in the FY2025-26 Adopted Budget in the event the proposed cuts are rejected.

However, if the proposed cuts are adopted this would require the City's General Fund to cover the shortfall of approximately $15,000 for salaries and benefits in FY2025-26. In addition, staff have budgeted approximately $855,000 for CDBG and HOME programs. These funds are reserved to support specific projects including ADA sidewalk repairs, public restrooms renovations, and low-income rehab programs. Staff will monitor the actions of the Federal Government and pause any activities supported by these funds until a final budget is approved by the Office of Management and Budget.

Finance Department
FY 2025-2026 Proposed Budget

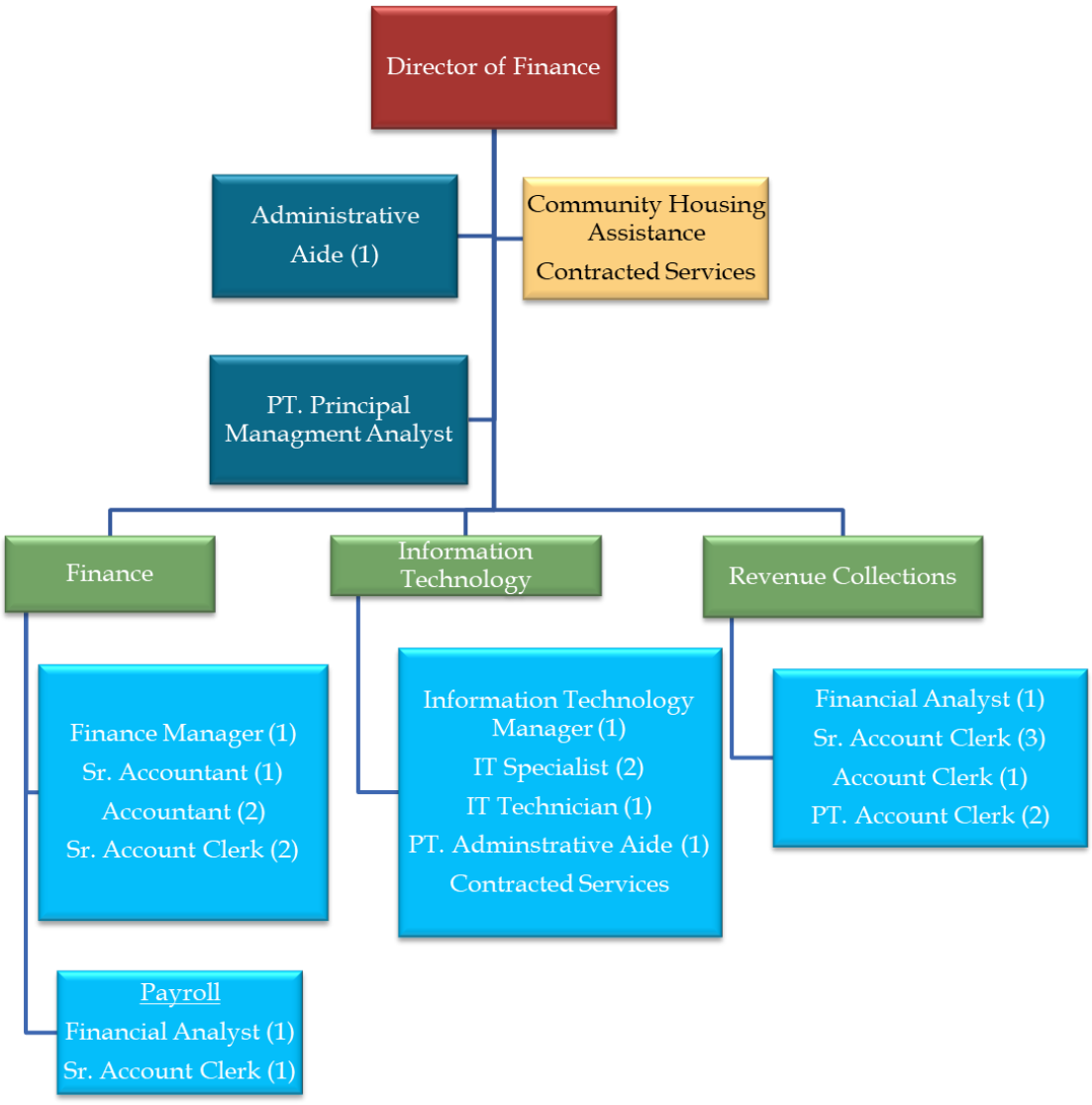
Department Personnel Summary

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
FINANCE - 1400						
Director of Finance	0.80	-	0.80	-	0.80	-
Account Clerk	1	1.50	1	1.00	1	1.00
Accountant	2	-	2	-	2	-
Administrative Aide	1	-	1.00	0.50	1	0.50
Finance Manager	1	-	1	-	1	-
Financial Analyst	2	-	2	-	2	-
Information System Specialist	2	-	2	-	2	-
Information Technology Manager	1	-	1	-	1	-
Information Technology Technician	1	-	1	-	1	-
Principal Management Analyst	-	0.50	0	0.50	0	0.50
Senior Account Clerk	6	-	6	-	6	-
Senior Accountant	1	-	1	-	1	-
FINANCE TOTAL	18.80	2.00	18.80	2.00	18.80	2.00

Finance Department

FY 2025-2026 Proposed Budget

Department Organizational Chart



Funding Source by Type

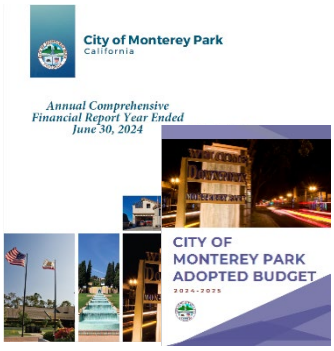
Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$2,702,655	$2,885,603	$2,885,603	$3,151,155
Special Revenue	$675,239	$876,622	$876,622	$535,943
Enterprise	$585,602	$620,682	$620,682	$618,851
Internal Service	$1,578,941	$1,882,422	$1,882,422	$2,560,832
Total	**$5,542,437**	**$6,265,329**	**$6,265,329**	**$6,866,782**

Finance Department
FY 2025-2026 Proposed Budget

Division: Finance
Division No.: 1403

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$753,348	$1,174,958	$1,174,958	$1,186,660
Services	$337,207	$451,300	$451,300	$385,775
Commodities	$485,871	$22,700	$22,700	$16,500
Internal Services	$364,744	$423,679	$423,679	$434,769
Total Expenditures	**$1,941,169**	**$2,072,637**	**$2,072,637**	**$2,023,704**
Authorized Full-Time Equivalent Positions	**9.65**	**9.65**	**9.65**	**9.65**

Programs Details



The Finance Division is responsible for the accounting operations of the City, which includes cash management, debt administration, accounts payable, accounts receivable, payroll, grant accounting, auditing, financial reporting, and the development and monitoring of the City Budget.

Finance prepares various financial reports to City Council, City management and departments for fiscal monitoring. Finance also publishes the City's Annual Comprehensive Financial Report, Single Audit Report, Cost Allocation Plan, Investment Report, Midyear Financial Report, and Budget Manual, and prepares the citywide lighting and landscaping assessment district tax submittals.

Finance maintains the City's financial records and prepares financial reports to various State and Federal agencies. Finance works with the City Treasurer in monitoring the City's cash flow and investing idle funds in accordance with the City's investment policy.

2025-2026 Objectives and Key Program Measurements

- Propose a balanced General Fund budget for Fiscal Year 2025-2026.
- Continue automating processes in the City's Enterprise Resource Planning (ERP) System to increase efficiencies.
- Continue to analyze and monitor citywide expenses with departments to promote prudent fiscal practices.
- Continue to review and update administrative policies and procedures.

Performance Measure	Actual 2023-24	Estimated 2024-25	Projected 2025-26
Receive Unqualified Audit Opinion.	Yes	Yes	Yes
Receive Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA) and California Society of Municipal Finance Officers Association (CSMFO) for Excellence in budgeting.	Yes	Yes	Yes
Consecutive years receiving the award for GFOA's excellence in financial reporting.	36	37	38
Average number of days from approved invoice received to check issuance	4	4	4
Total number of accounts payable checks issued	13,284	13,441	13,500

2024-2025 Accomplishments

- Implemented the Capital Asset module in the City's Enterprise Resource Planning (ERP) System to streamline tracking and accounting of the City's assets.
- Completed Fiscal Year 2023-24 in a surplus position, and prepared a balanced budget for Fiscal Year 2024-25 in collaboration with all City Departments.
- Updated the City's Capital Asset Administrative Policy to align with industry best practices.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$1,847,213	$1,968,241	$1,968,241	$1,925,524
Special Revenue	$93,956	$104,396	$104,396	$98,180
Total Expenditures	**$1,941,169**	**$2,072,637**	**$2,072,637**	**$2,023,704**

Division: Information Technology
Division No.: 1404

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$424,287	$484,614	$484,614	$683,753
Services	$898,046	$1,125,370	$1,125,370	$1,488,310
Commodities	$30,216	$20,500	$20,500	$75,500
Internal Services	$226,392	$251,938	$251,938	$313,269
Total Expenditures	**$1,578,941**	**$1,882,422**	**$1,882,422**	**$2,560,832**
Authorized Full-Time Equivalent Positions	**4.00**	**4.00**	**4.00**	**4.00**

Programs Details

The Information Technology Division (IT) has the responsibility of supporting and maintaining the computer and network infrastructure, cybersecurity, all IT related hardware, approved software, and operating systems used by the City of Monterey Park agency. In addition, IT is responsible for the design, build out, and integration of new infrastructure and technology solutions needed to meet demands; for ensuring security of the environment by configuring, maintaining, and supporting firewalls, anti-virus/anti-malware tools, spam filtering, and backups for all application server; and evaluating the short and long-term technology needs of both the organization and community to facilitate the efficient delivery of services and promote continued economic development.



Services

- Designs, builds, and integrates new infrastructure and technology solutions as needed
- Ensures security of the technology environment.
- Provides desktop support for approximately 500 computers and 100 tablets.
- Provides application support for over 300 different software applications.
- Provides Phone support for approximately 450 desk phones and 70 cell phones.

- Supports and maintains network all type servers, network and wireless infrastructure, telephone and e-mail systems.
- Supports and maintains technology infrastructure switches and routers, database servers, firewalls, application servers, routers for connectivity between sites.
- Supports and maintains data systems for Tyler MUNIS ERP, CRW for Permits, Microsoft SQL Server, Microsoft Windows Server, Microsoft SharePoint, Tyler New World CAD/RMS (Police), ESRI Geographic Information Systems (GIS), Microsoft Exchange Email, Accella, Invoice Cloud, Granicus for streaming public meetings, VMWare virtualization, Veeam backup and recovery, and other departmental system applications.

2025-2026 Goals and Objectives

- Update and improve business continuity plan for disaster planning
- Implement security awareness training to educate staff on how to recognize, avoid and report cybersecurity threats
- Redesign network infrastructure to mitigate risks by improving segmentation, strengthening access controls, and reducing points of failure
- Propose a new Server and Storage Area Network (SAN) solution to increase file storage capacity for the City
- Research a document management solution to streamline document storage, retrieval and auditing process for the City

2024-2025 Major Accomplishments

- Completed network segmentation plan to improve security
- Completed firewall upgrade at City Hall and Police Department
- Completed firewall upgrades at remote sites connecting to City Hall

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Internal Service	$1,578,941	$1,882,422	$1,882,422	$2,560,832
Total Expenditures	**$1,578,941**	**$1,882,422**	**$1,882,422**	**$2,560,832**

Division: Community Housing Assistance
Division No.: 1405

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$54,140	$98,403	$98,403	$75,648
Services	$488,718	$648,949	$648,949	$328,000
Commodities	$0	$125	$125	$125
Total Expenditures	**$542,858**	**$747,477**	**$747,477**	**$403,773**
Authorized Full-Time Equivalent Positions	**0.10**	**0.10**	**0.10**	**0.10**

Programs Details

Responsibilities within this activity include general administration of the City's Community Development Block Grant (CDBG) program and Home/Housing programs. HUD grant funds received annually from the U.S. Department of Housing and Urban Development (HUD), are the primary source of funding for the Division's activities.

Community Development Block Grant (CDBG) funds are utilized to aid with fair housing, public facilities improvements including streets, curb gutters, bathroom renovations and to cover administrative costs.

The HOME program, distinct from the CDBG program, provides funds only for affordable housing activities. Acquisition, rehabilitation, rental assistance, and new construction are all eligible uses for the program monies. The City is allowed two years to commit and five years to exhaust its annual HOME entitlement.

Through the American Rescue Plan Act of 2021, the City was allocated a one-time HOME-ARPA grant. This primary objective of this grant is to assist individuals or households who are homeless, at risk of homelessness, and other vulnerable populations, by providing housing, rental assistance, supportive services, and non-congregate shelter, to reduce homelessness and increase housing stability across the country.

Annually, the California Department of Housing and Community Development (HCD) issues a Notice of Funding Availability (NOFA) for Permanent Local Housing Allocation

Program Entitlement funds. This NOFA provides the City with an opportunity to apply for PLHA Program grant funds that provide a permanent source of funding to cities and counties to help meet the unmet need for affordable housing and increase the supply of affordable housing units. The City currently uses the majority of these funds for salaries and benefits for the Neighborhood Engagement Team whose focus in on providing outreach services to the homeless population.

Under AB 1x26 redevelopment agencies are dissolved and replaced with Successor Agencies responsible for winding down the affairs of the former redevelopment agency including disposing of their assets. The City continues receiving repayment of SERAF and Housing Deferral funds from the State Department of Finance once the State approves the repayment schedule. The City will continue evaluating various affordable housing projects and programs.

PROGRAM MEASUREMENTS

CDBG

	Actual 2023-24	Estimated 2024-25	Projected 2025-26
Agencies assisted from Community Fund	1	1	1
Number of Businesses assisted	-	-	8

HOME

Residential Rehab Participants	2	2	0
Senior Living Rehab Program	0	0	1

2025-2026 Goals and Objectives

- Implement all goals as identified in the City of Monterey Park 2025-2029 Five-Year Consolidated Plan.
- Apply for 2022 & 2023 State of California Permanent Local Housing Allocation (PLHA) funds to be used for homeless services.
- Continue to work with the Community Development Department by assisting with the business improvement program to revitalize eligible City businesses.

2024-2025 Major Accomplishments

- Promoted fair housing through the Housing Rights Center by providing four workshops for tenants and landlords.
- Prepared the City of Monterey Park 2025-2029 Five-Year Consolidated Plan.

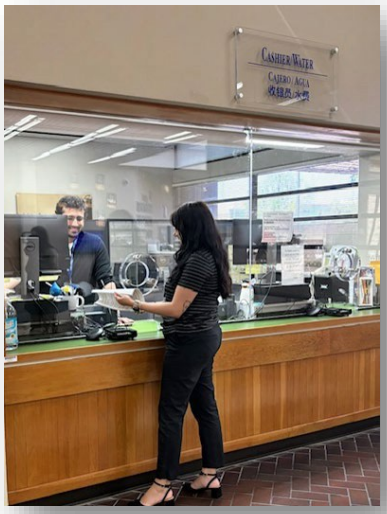
Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Special Revenue	$542,858	$747,477	$747,477	$403,773
Total Expenditures	**$542,858**	**$747,477**	**$747,477**	**$403,773**

Division: Revenue Collection
Division No.: 1406

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$682,454	$853,194	$853,194	$827,013
Services	$486,896	$305,860	$305,860	$621,472
Commodities	$17,252	$28,765	$28,765	$28,765
Internal Services	$292,867	$374,974	$374,974	$401,224
Total Expenditures	**$1,479,469**	**$1,562,793**	**$1,562,793**	**$1,878,474**
Authorized Full-Time Equivalent Positions	**6.50**	**6.50**	**6.50**	**6.50**

Programs Details



This activity provides for a range of revenue-related services, including preparing the Master Schedule of Fees and Charges, accounts receivable, cashiering services for all departments, the billing and collection of utility charges, the managing of license applications for new businesses, utility applications for water services, the processing of special permits, and the collection of delinquent accounts.

Specific service objectives are:

- Ensure prompt and courteous customer service
- Collect all revenue received by the City
- Maintain customer information on water utility, and business license services
- Bill and collect for water/sewer accounts on a monthly basis
- Manage the yearly collection of business tax and the issuance of business licenses
- Ensure prompt and courteous enforcement of the City's business license regulations
- Administer and monitor various revenue programs such as Transient Occupancy Tax, Admissions Tax, and Utility Users Tax
- Administer and monitor the Senior Utility Users Tax Exemption program and the Lifeline program for water discount
- Independent Contractor Reporting (ICR) to the state
- Maintain city postage equipment and oversee processing of mail

Finance Department
FY 2025-2026 Proposed Budget

PROGRAM MEASUREMENTS

	Actual 2023-24	Estimated 2024-25	Projected 2025-26
Business Licenses Issued	4,381	4,330	4,379
Utility Bills Generated	76,023	121,000	162,000

2025-2026 Goals and Objectives

- Review and update lifeline and utility collection ordinances.
- Assist Public Works with AMI meter replacement preparation, testing and implementation.
- Complete a Building Valuation fee study.
- Complete a Development Impact Fee study.
- Continue to promote paperless options for staff and customers alike to better align with the City's goal of prioritizing sustainability.
- Work with City departments to implement the updated Cost Allocation Plan, if adopted by Council.

2024-2025 Major Accomplishments

- Implemented Invoice Cloud utility online payment system and the Finance Cloud Store payment system.
- Assisted with the voter approved Measure BE, modernizing the structure of the City's business license tax to be based on a business's gross receipts.
- Assisted with the voter approved Measure LG, increasing the transient occupancy tax from 12% to 13% effective January 1, 2025.
- Completed the Cost Allocation Plan.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$855,442	$917,362	$917,362	$1,225,632
Special Revenue	$38,424	$24,749	$24,749	$33,990
Enterprise	$585,602	$620,682	$620,682	$618,851
Total Expenditures	**$1,479,469**	**$1,562,793**	**$1,562,793**	**$1,878,474**

Human Resources and Risk Management Department

FY 2025-2026 Proposed Budget

Department Overview

The Human Resources & Risk Management Department is responsible for the administration of a comprehensive personnel system based on merit principles and the City's risk management program. Its primary function is to provide recruitment, employment, employee relations and training services to other City departments and to minimize risk exposure through loss prevention and control.



Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Human Resources	1801	$609,685	$926,687	$926,687	$1,076,353
Risk Management	1802	$696,858	$692,202	$692,202	$841,197
Total Expenditures		**$1,306,544**	**$1,618,889**	**$1,618,889**	**$1,917,551**
Authorized Full-Time Equivalent Positions		**6.00**	**6.00**	**6.00**	**6.00**

Programs and Services



The Human Resources Division is the core of the City's employment, benefit administration and training operations. HR centralizes recruitment and selection, job classifications, benefits, employment records management, employer/employee relation's administration, employee development programs and contract negotiations.

Human Resources and Risk Management Department

FY 2025-2026 Proposed Budget

The Risk Management Division provides loss prevention control services, which includes insurance procurement, claims process management for property, workers compensation, general liability losses, and oversight of the City's safety management and training programs.



Significant Changes

There are no significant changes for FY2025-26.

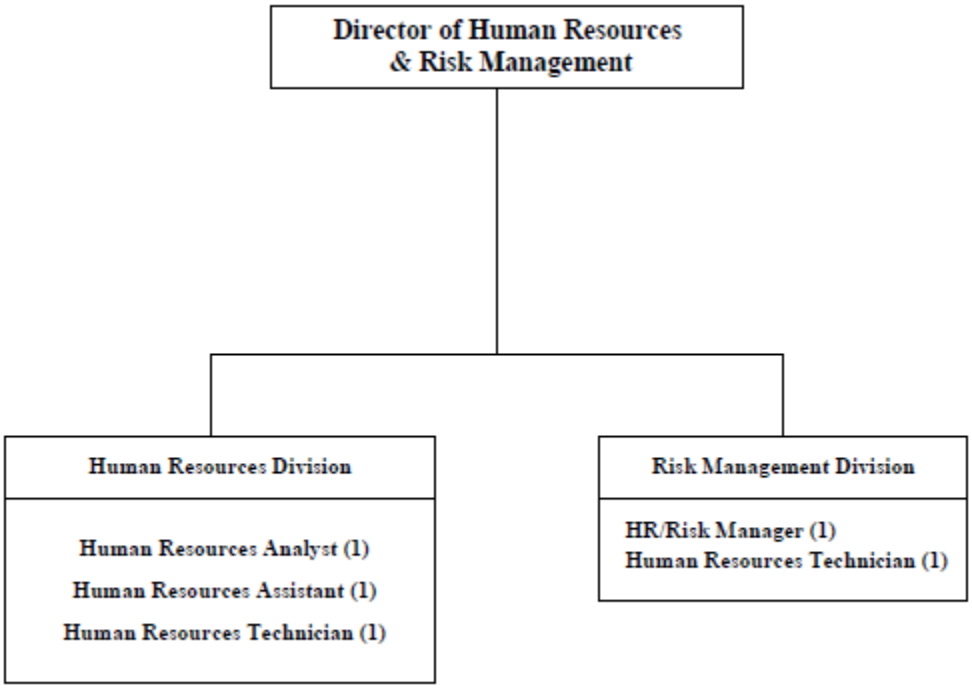
Department Personnel Summary

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
HUMAN RESOURCES AND RISK MANAGEMENT - 1800						
Director of Human Resources/Risk Management	1	-	1	-	1	-
Human Resources Analyst	1	-	1	-	1	-
Human Resources Assistant	1	-	1	-	1	-
Human Resources Technician	2	-	2	-	2	-
Human Resources/Risk Manager	1	-	1	-	1	-
HR AND RISK MANAGEMENT TOTAL	6	-	6	-	6	-

Human Resources and Risk Management Department

FY 2025-2026 Proposed Budget

Department Organizational Chart



Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$447,720	$668,645	$668,645	$860,115
Special Revenue	$13,339	$18,939	$18,939	$34,960
Internal Service	$845,484	$931,305	$931,305	$1,022,476
Total	**$1,306,544**	**$1,618,889**	**$1,618,889**	**$1,917,551**

Human Resources and Risk Management Department

FY 2025-2026 Proposed Budget

Division: Human Resources
Division No.: 1801

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$220,814	$401,747	$401,747	$503,090
Services	$193,776	$293,855	$293,855	$355,330
Commodities	$1,676	$6,000	$6,000	$5,500
Internal Services	$193,419	$225,085	$225,085	$212,434
Total Expenditures	**$609,685**	**$926,687**	**$926,687**	**$1,076,353**
Authorized Full-Time Equivalent Positions	**3.50**	**3.50**	**3.50**	**3.50**

Program Details

The Human Resources Division supports all departments by providing a wide range of personnel services, which are divided among the following separate, but integrated program areas:

Employee Development: Training and development programs to enhance employees' job skills and abilities as well as assist them in achieving career development goals. Supervisory training, tuition reimbursement for approved formal education, and in-house workshops are coordinated by and funded through the Human Resources Division. The department will continue to evaluate training needs and the required training needed to support the employee groups.

Employee Relations: An effective program of employer/employee relations has been built through the negotiation process and through administration of labor contracts with the City's eight represented employee groups. This also includes employee and supervisory counseling on personnel policies, procedures, and best practices, aiding in handling employee grievances and disciplinary actions, negotiation and implementation of new labor contract provisions, communication meetings with labor representatives, and promoting new programs to enhance the quality, efficiency and responsiveness of municipal services.

Recruitment and Selection: Recruitment and selection activities include job analyses, advertising, focused outreach efforts, testing administration, pre-employment medical examinations, comprehensive background checks, including Live Scan fingerprinting, reference checks and other testing as needed. This section also ensures that recruitment efforts are in compliance with adopted merit system requirements and related employment laws.

Employee Benefits: The City provides a comprehensive group benefits program, including medical insurance obtained through CalPERS, dental insurance, long-term disability, life insurance, vision insurance, deferred compensation, an employee assistance program (EAP), Flexible Spending Account (FSA), Dependent Care Account (DCA), and retired medical savings plan and retirement plans.

Personnel Management: The City reviews and revises class specifications, administrator employee performance evaluations, continue to evaluate processes and procedures and develop administrative policies and procedures relating to personnel issues.

2025-2026 Goals and Objectives

- Conduct new employee meet and greet orientation.
- Improve employee retention strategies and expanding programs.

2024-2025 Major Accomplishments

- Revised employee-employer relations resolution.
- Revised city's evaluation form for at-will classifications
- Provided safety training for Public Works staff.

Human Resources and Risk Management Department

FY 2025-2026 Proposed Budget

Division: Risk Management
Division No.: 1802

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$518,764	$451,857	$451,857	$547,036
Services	$10,036	$38,850	$38,850	$50,850
Commodities	$458	$1,200	$1,200	$0
Internal Services	$167,601	$200,295	$200,295	$243,312
Total Expenditures	**$696,858**	**$692,202**	**$692,202**	**$841,197**
Authorized Full-Time Equivalent Positions	**2.50**	**2.50**	**2.50**	**2.50**

Program Details

The Risk Management Division serves to protect the personnel and physical assets of the City from injury and loss. To accomplish this, a variety of program services are established including: identification and measurement of potential losses, loss prevention, programs for elimination of unsafe working conditions, safety training, insurance purchase, and claims handling for liability, property damage, unemployment, and workers' compensation.

The City maintains General Liability and Auto Liability insurance coverage through the City's participation in a Joint Power Authority risk sharing pool for Liability and Workers Compensation Programs.

The Risk Management Division seeks to minimize the City's financial exposure by ensuring that tort liability claims are processed and brought to closure as expeditiously as possible, fully investigating all claims, and by subrogating claims where third party liability exists, to recover losses.

The City maintains workers compensation insurance coverage to statutory limits per occurrence (policy will pay out per statute with no coverage limit) through the City's participation in a Joint Power Authority risk sharing pool Workers Compensation

Program. The Risk Management Division seeks to minimize the City's workers compensation financial exposure by performing risk exposure analysis, loss control programs, and by thorough claim investigation, evaluation and processing, and continuing an active safety training program for employees.

The Risk Management Division manages the City's insurance and self-insurance programs for property, public official bonds, automobile, and property damage. The division tracks and administers the City's unemployment insurance claims as well.

2025-2026 Goals and Objectives

- Complete review of safety programs and training.
- Complete review of City's loss control programs.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Internal Service	$696,858	$692,202	$692,202	$841,197
Total Expenditures	**$696,858**	**$692,202**	**$692,202**	**$841,197**

Human Resources and Risk Management Department

FY 2025-2026 Proposed Budget

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund - Administration	$447,720	$668,645	$668,645	$860,115
Special Revenue	$13,339	$18,939	$18,939	$34,960
Internal Service	$148,626	$239,103	$239,103	$181,278
Total Expenditures	**$609,685**	**$926,687**	**$926,687**	**$1,076,353**

Community Development Department

FY 2025-2026 Proposed Budget

Department Overview

The Community Development Department has the most direct impact on the City's local economy through its work to help businesses thrive in the City, implementation of land use and zoning regulations, and process permits for construction projects. The Department is the main point of contact for anyone who wants to open a new business, make additions to or alternations to existing buildings, or construct new development in the City, among others. The Department protects the public health, safety, and general welfare through its implementation of the General Plan, Zoning Code, and State and local standards concerning structural integrity, fire and life safety, sanitation, security, accessibility, and energy efficiency of construction. The Department listens to the needs of the community to attract new businesses and support the creation of new jobs in the City.



Programs and Services

Building & Safety Division

The Building & Safety Division enforces Title 16 of the Monterey Park Municipal Code. Building & Safety staff enforces the Uniform Building Codes (i.e., Building, Plumbing, etc.), as well as State and Federal regulations relating to the construction of structures and their safety through plan check review and inspection of construction projects. The

Building Division also is responsible for taking updates to the Uniform Building Codes that occur every 3 years to the City Council for adoption.

Planning Division

The Planning Division administers Title 21 of the Monterey Park Municipal Code. Planning Division staff comments on and processes all applications for design review and Planning Commission land use actions. Staff conduct field inspections and research which provides the basis for professionally prepared staff reports, and recommendations made for approval, denial, or approval with conditions. It also is the lead agency for all environmental reviews consistent with the California Environmental Quality Act (CEQA).

Economic Development Division

The Economic Development Division creates and implements strategies that promote economic growth and job creation within the community, working closely with businesses, investors, and other stakeholders to attract and retain businesses, promote investment, and create jobs. In addition, the Division encourages business investment opportunities, expands the City's tax base, supports business retention and attraction activities, and assists business rebuilding efforts. Staff assists and supports local businesses, developers, and property owners while balancing private sector needs with neighborhood quality of life issues. The Division also provides staff support to the Economic and Business Development Commission, which has a goal of building a solid economic foundation for the community.



Significant Changes

On July 6, 2024, the City's comprehensive salary schedule was approved by City Council. At that time, three position titles in the Community Development Department were changed as follows:

- Planning Intern changed to Administrative Intern;
- Senior Clerk Typist changed to Office Assistant II; and
- Economic Development Project Manager changed to Economic Development Manager.

These updated titles are reflected in the organizational chart included in this budget.

In FY 2024-2025, a reorganization and reclassification occurred to ensure that all three divisions within the Community Development Department, comprised of Building & Safety, Economic Development, and Planning, had administrative support. Effective August 31, 2024, Office Assistant II was reclassified to Administrative Aide and moved from the Economic Development Division. The reclassification was included as a mid-year budget adjustment approved by City Council on February 5, 2025.

With this reorganization, the Administrative Aide duties were expanded to support three divisions and the general administration of the Department, including, processing invoices, purchase orders and contracts, managing developer deposit

accounts and Department budget, ordering supplies, assisting with grant management and creation of Department policies and procedures, supporting outreach efforts, and providing translation, among others. Although this change occurred in 2024 and the reclassification was approved during the mid-year budget review, the reorganization was not incorporated into the City's budget. Adoption of this budget will formalize this reorganization into the City's budget to reflect the updated organization chart.

Department Budget Summary

Expenditures by Program					
Program Name	Program No	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Planning	1701	$742,795	$1,173,721	$1,283,721	$1,138,200
Building & Safety	1702	$1,022,216	$1,806,365	$2,081,365	$1,846,470
Economic Development	1705	$439,577	$484,177	$484,177	$644,065
Business Improvement Area	1711	$43,358	$73,950	$73,950	$73,950
Total Expenditures		**$2,247,946**	**$3,538,213**	**$3,923,213**	**$3,702,686**
Authorized Full-Time Equivalent Positions		**14.50**	**14.50**	**14.50**	**15.00**

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$1,756,635	$2,960,406	$3,345,406	$3,107,658
Special Revenue	$255,553	$196,189	$196,189	$204,042
Enterprise	$235,758	$381,618	$381,618	$390,986
Total	**$2,247,946**	**$3,538,213**	**$3,923,213**	**$3,702,686**

Community Development Department

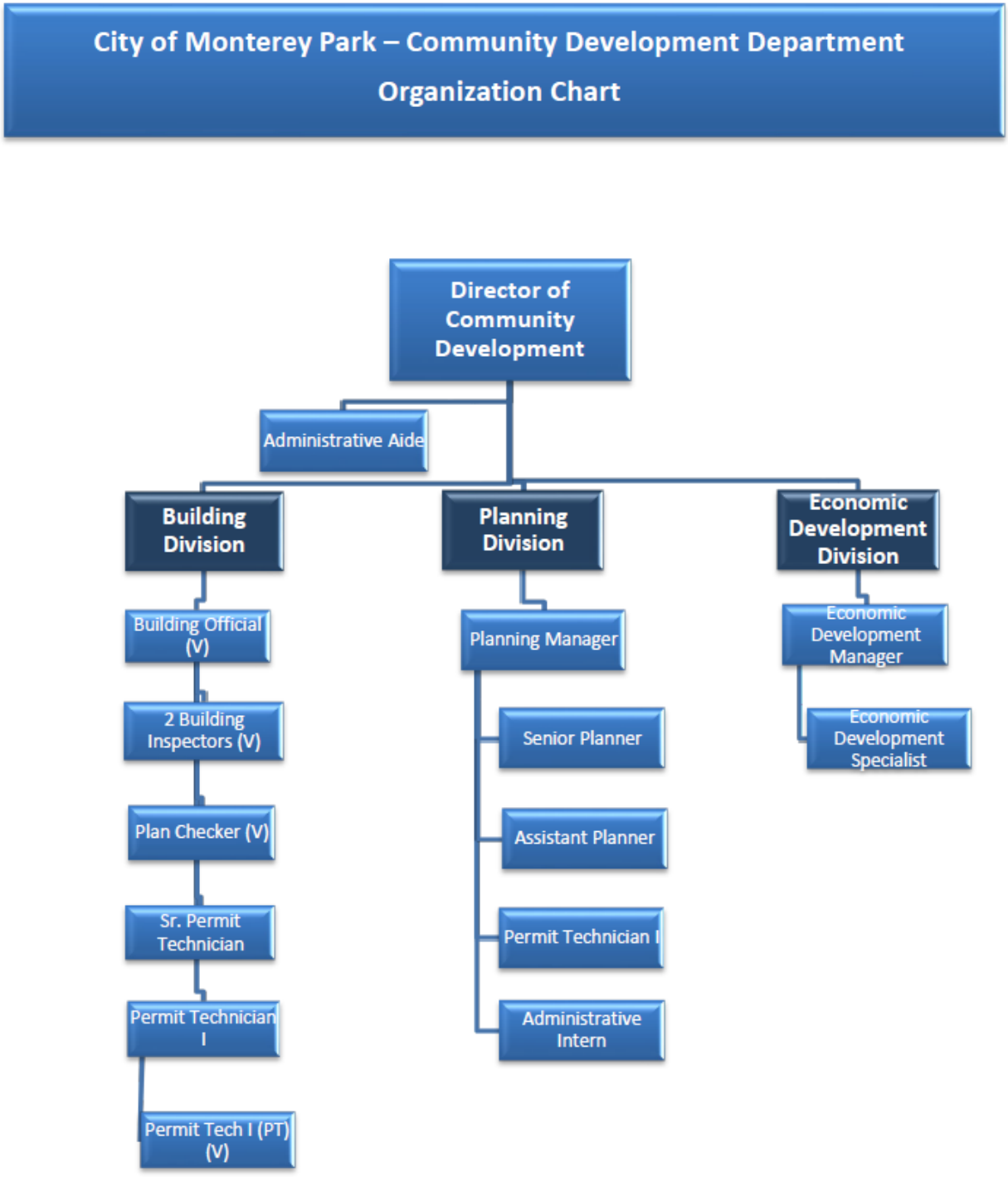
FY 2025-2026 Proposed Budget

Department Personnel Summary

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
COMMUNITY DEVELOPMENT - 1700						
Director of Community Development	1	-	1	-	1	-
Assistant Planner	1	-	1	-	1	-
Admistrative Aide	1	-	1	-	1	-
Building Inspector	2	-	2	-	2	-
Building Official	1	-	1	-	1	-
Building and Safety Permit Technician	-	-	-	-	-	0.50
Economic Development Manager	1	-	1	-	1	-
Economic Development Specialist	1	-	1	-	1	-
Permit Technician I	1	-	2	-	2	-
Permit Technician II	1	-	1	-	-	-
Plan Checker	1	-	1	-	1	-
Administrative Intern I	-	0.50	-	0.50	-	0.50
Planning Manager	1	-	1	-	1	-
Planning Technician	1	-	-	-	-	-
Senior Permit Technician	-	-	-	-	1	-
Senior Planner	1	-	1	-	1	-
COMMUNITY DEVELOPMENT TOTAL	14	0.50	14	0.50	14	1.00

Community Development Department

FY 2025-2026 Proposed Budget



Division: Planning
Division No.: 1701

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$471,849	$776,547	$776,547	$704,525
Services	$228,361	$108,000	$218,000	$154,508
Commodities	$6,388	$8,700	$8,700	$10,500
Internal Services	$36,197	$280,474	$280,474	$268,667
Total Expenditures	**$742,795**	**$1,173,721**	**$1,283,721**	**$1,138,200**
Authorized Full-Time Equivalent Positions	**5.50**	**5.50**	**5.50**	**5.50**

Program Details

The Planning Division is committed to promote the orderly physical development of the City and to maintain a high quality, resident, and business- friendly community consistent with applicable State laws and the goals, policies, objectives, and programs of the General Plan, Specific Plans, and Monterey Park Municipal Code. Currently, the Planning Division operations are comprised of Administrative Project Review, Discretionary Project Review, Subdivision Review, Environmental Review, General Plan Implementation, and Zoning Administration, with additional, support for the Planning Commission.

- **Administrative Project Review** provides the review and processing of ministerial permits and applications that are subject to the review and approval of the City Planner to ensure projects comply with City, County, and State development regulations. Planning Division staff processes these permits and applications and work closely with other divisions and departments who may also contribute to the review of these permits and applications.
- **Discretionary Project Review** provides the review and processing of discretionary projects to ensure projects comply with City, County, and State development regulations. Discretionary approval from a legislative body involves careful consideration of the project's impacts on the community and environment. The Planning Division works closely with property owners, developers, designers,

architects, and the interested public from inception of a development project to completion of a project.

- **Subdivision Review** Often residential, commercial, and industrial projects reviewed and approved by the City involve the subdivision of land, which may include creating new lots or adjusting properties lines. The subdivision review process requires coordination with City departments, public utilities, and outside agencies. The Planning Division is responsible to ensure all projects are consistent with the goals and objectives of the General Plan, as required by the State Subdivision Map Act.
- **Environmental Review** Under provisions of the California Environmental Quality Act (CEQA), most discretionary projects within the City are required to receive some level of environmental review. This review provides information regarding environmental impacts associated with specific projects and identifies mitigation measures, which may reduce or eliminate significant impacts. The Planning Division ensures environmental review occurs in a rapid and cost-effective manner while complying with CEQA. In addition, the City monitors all construction projects for compliance with mitigation measures according to State law.
- **General Plan Implementation** The Planning Division is responsible for maintaining and updating the City's General Plan so that the goals, policies, and implementation measures are current and reflect the existing and future needs of the City as required by State law. Actions carried out by the City or in the City must be consistent with the adopted General Plan.
- **Zoning Code Administration** The Planning Division prepares Zoning Code Amendments to address emerging issues, comply with changing statutes, or implement the General Plan. The Planning Division works closely with the City Attorney's Office to ensure that proposed amendments are consistent with local, State, and Federal regulations, as well as, with the City's General Plan.

Program Measurements

DISCRETIONARY APPLICATIONS: These types of applications require, as necessary, Planning Commission, and City Council review. The Planning entitlements listed below will take from 2 to 6 months to process depending on the complexity of the project.

	Actual 2023-2024	Estimated 2024-25	Projected 2025-26
Code Amendments*	2	2	4
Conditional Use Permits	3	3	3
General Plan Amendments	0	0	0
Specific Plan	0	0	0
Parcel Maps	3	3	3
Tentative Tract Maps	1	4	3
Time Extensions	1	1	2
Variances	1	0	0
Zone Changes	2	3	2
CEQA			
Environmental Impact Reports	0	0	1
Negative Declarations	1	1	2
Categorical Exemptions	11	13	13
Notice of Determination (based on prior Environmental review document)	NA	6	3

*Most Code Amendments and Notices of Determination are City initiated projects. Therefore, no fees were collected.

ADMINISTRATIVE APPLICATIONS: These types of applications subject to the review and approval of the City Planner. These applications may be issued same day approval or some may take up to 2 months to process depending on the complexity of the project.

	Actual 2023-2024	Estimated 2024-25	Projected 2025-26
Administrative Use Permits	3	3	3
Banners	7	10	12
Landscape Review	2	4	3
Minor Modification	0	1	0
Short Term Rentals	6	20	10
Site Plan Review	5	7	4
Temporary Use Permits	8	8	8
Traffic/Parking Study	7	8	5
Yard Sales	91	75	75

DESIGN REVIEW			
Signs	34	20	25
Remodels, No increase of floor area	1	4	3
New Construction < 10,000 SF	3	1	1
New Construction > 10,000 SF	0	2	3
Single-Family Residential (>2,000 sq. ft.)	22	15	18

2025-2026 Goals and Objectives

- Planning Division will continue to provide excellent technical assistance and customer support for residents making home improvements, entrepreneurs opening businesses, and developers proposing and building new mixed-use, commercial, industrial and residential buildings, among others.
- Work collaboratively with other departments/divisions providing development services, including, Building & Safety Division, Fire Department, and Public Works Department, to provide guidance to developers, residents and business owners developing properties within the City.
- Implement the adopted General Plan Land Use and Urban Element and Housing Element, with the Planning Division zoning code to create consistency amongst the General Plan, Zoning Code and Zoning Map.
- Establish a comprehensive set of rules, regulations, and guidelines for the future development or re-development of Saturn Park to ensure organized growth, sustainability, and alignment with the community's vision to allow additional uses such as mixed residential and neighborhood serving commercial uses.
- Implement technology and disseminate public information to enhance the effectiveness of Planning staff while promoting greater public transparency. This includes the creation of GIS layers, educational handouts, and other materials to improve access to planning data and facilitate better decision making.

Community Development Department

FY 2025-2026 Proposed Budget



2024-2025 Major Accomplishments

- Processed planning entitlements for new development projects and conditionally permitted projects. Notable approvals include a new drive-through Starbucks Coffee and a 64-unit mixed affordable condominium project.
- The Planning Division's Going Green campaign resulted in the adoption of a Sustainability Pan for the City in April of 2024. Continuing efforts for the Going Green campaign rooted in the community to develop and implement strategies which will help mitigate climate change and adapt to climate change that is already occurring. Annual progress reports will be made to the City Council.



- The Planning Division led the visioning process for Saturn Park, located in the southeast part of the City. Since its creation, the area and economy has evolved and the once vibrant light industrial business park has faced high vacancy rates. In response, the City Council created the Saturn Park Advisory Committee (SPARC), made up of key stakeholders and community

members. The committee's role was to gather input through public outreach efforts and report on the desired future redevelopment of Saturn Park. After four community meetings, the Council learned that there is support for expanding the area's uses, including mixed-use development with residential and neighborhood-serving commercial spaces. Work based on the SPARC findings will continue into the next fiscal year.

- Continued the implementation of the certified Housing Element including amendments to the City's Zoning Code to align with the goals of the Housing Element with changes to density, reduction of barriers for the creation of housing including revisions to multi-family residential parking standards, regulations for supportive housing, emergency shelters, and group housing.
- Additional efforts in the implementation of the Housing Element included the investments in technology to update and digitize the City's Sites Housing Inventory List to highlight where housing development opportunity sites are within the City. This resulted in a public facing searchable map for developers, enabling them to easily locate and assess available sites for future housing projects.
- Regularly met with Economic Development Division staff to collaborate on various initiatives to support housing and the economic vitality in the City.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$548,741	$1,080,885	$1,190,885	$1,047,377
Special Revenue	$170,623	$45,939	$45,939	$49,296
Enterprise	$23,431	$46,896	$46,896	$41,528
Total Expenditures	**$742,795**	**$1,173,721**	**$1,283,721**	**$1,138,200**

Community Development Department

FY 2025-2026 Proposed Budget

Division: Building & Safety
Division No.: 1702

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$310,669	$628,589	$628,589	$762,718
Services	$600,761	$828,300	$1,103,300	$750,332
Commodities	$6,285	$16,800	$16,800	$17,400
Internal Services	$104,501	$332,676	$332,676	$316,020
Total Expenditures	**$1,022,216**	**$1,806,365**	**$2,081,365**	**$1,846,470**
Authorized Full-Time Equivalent Positions	**6.00**	**6.00**	**6.00**	**6.00**

Program Details

The Building & Safety Division is established per the mandate of California Health and Safety Code to facilitate compliance with State and local building standards concerning structural integrity, fire and life safety, sanitation, security, accessibility, and energy efficiency of construction within the local jurisdiction. It provides staff support to the City Council, and other City departments in analyzing issues relating to safety of buildings.



The Division's specific service objectives include:

- Review building plans, issue building permits, and inspect construction work for compliance with building safety technical codes. The State and local codes that are enforced by the Division include the building code, electrical code, mechanical code, plumbing code, building conservation code, spa and swimming pool code, energy conservation standards and accessibility standards.
- Provide code interpretation, reference resources and other technical assistance to the public in a manner that facilitates compliance of design and construction with applicable building standards.
- Coordinate with various departments and outside agencies in the plan review process and serve as the contact point for permit applications.
- Monitor property maintenance and abate life safety hazards through Certificate of Occupancy inspections and special abatement programs such as the un-reinforced masonry (URM) buildings retrofit program.
- Maintain building plans and permit records and make the information readily available to the public.



Program Measurements

	Actual 2023-24	Estimated 2024-25	Projected 2025-26
PERMITS			
Building Permits:			
a. Residential, New	23	12	13
b. Residential, Add/Alter	704	728	800
c. Non-Residential, New	1	0	0
d. Non-Residential, Add/Alter	54	90	99
e. Miscellaneous	203	219	240
Building Permits Total	**985**	**1,049**	**1,152**
Electrical Permits	551	687	750
Mechanical Permits	287	363	390
Plumbing Permits	341	433	470
All Permits Total	**2,164**	**2,532**	**2,762**
ANNUAL PERMIT VALUATION	**65**	***96***	***105***
PLAN CHECKS			
Total Number Processed	**575**	**720**	**792**
Processed In-House	0	0	0
Contracted Out	100	100	100
INSPECTIONS			
Construction Inspections	6,466	4,314	4,746
Certificate of Occupancy	0	0	0
All Inspections Total	**6,466**	**4,314**	**4,746**

2025-2026 Goals and Objectives

- The Building and Safety Division is committed to ensuring compliance with the latest upcoming 2025 building codes while improving efficiency through streamlined processes. To achieve this, we will provide ongoing training for staff on newly adopted regulations, equipping them with the knowledge necessary to enforce updated codes effectively. These codes will be fully integrated into our

plan review and inspection processes, ensuring a seamless transition and enhanced safety standards.

2024-2025 Major Accomplishments

- The Building & Safety Division successfully enhanced the efficiency of the plan submission and permit issuance process by integrating a seamless payment module into our new online portal and permit management software, Accela Citizen Access. This improvement enables applicants to conveniently pay permit and plan review fees online, eliminating the need to visit City Hall.
- In collaboration with the City Attorney's office, the Building & Safety Division amended the Administrative Provisions of the California Building Codes governing time limitation for building applications to encourage applicant responsiveness during the plan check process and ensure permits are secured within two years from the application date, including extensions.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$793,404	$1,423,121	$1,698,121	$1,447,681
Special Revenue	$16,484	$48,523	$48,523	$49,330
Enterprise	$212,328	$334,721	$334,721	$349,458
Total Expenditures	**$1,022,216**	**$1,806,365**	**$2,081,365**	**$1,846,470**

Division: Economic Development
Division No.: 1705

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$253,419	$285,193	$285,193	$418,405
Services	$153,285	$77,405	$77,405	$76,780
Commodities	$32,873	$38,700	$38,700	$42,000
Internal Services	$0	$82,879	$82,879	$106,881
Total Expenditures	**$439,577**	**$484,177**	**$484,177**	**$644,065**
Authorized Full-Time Equivalent Positions	**3.00**	**3.00**	**3.00**	**3.00**

Program Details

The Economic Development Division is responsible for creating and implementing strategies that promote economic growth and job creation within the community, working closely with businesses, investors, and other stakeholders to attract and retain businesses, promote investment, and create jobs. In addition, the Division encourages business investment opportunities, expands the City's tax base, supports business retention and attraction activities, and assists business rebuilding efforts post-pandemic. Staff assists and supports local businesses, developers, and property owners while balancing community needs with neighborhood quality of life issues. The Division also provides staff support to the Economic and Business Development Commission, which has a goal of building a solid economic foundation for the community.



The Division's specific service objectives include:

- Take steps to speed recovery after the worst health crisis and mass shooting tragedy, rebuild the local economy, and make recovery and growth more robust, resilient, and sustainable through effective implementation of the new 5-year Economic Development Strategic Plan.
- Attract a variety of needed services, commercial/retail, and restaurant uses, minimizing sales tax and revenue loss and leakage to the surrounding communities, enabling the City to provide essential services to the community.
- Develop and maintain various marketing programs and business community initiatives promoting the City through various media channels to improve the City's image and sales tax base.





Community Development Department

FY 2025-2026 Proposed Budget

2025-2026 Goals and Objectives

- Advance the implementation of key initiatives outlined in the 5-Year Economic Development Strategic Plan.
- Enhance support for existing businesses and promote Monterey park as a business-friendly destination.
- Attract new businesses, retain existing ones, and foster sustainable growth in key sectors.
- Enhance the skills and employability of Monterey Park's workforce, meeting the needs of local businesses.
- Encourage strategic investment and development projects that enhance the economic vitality of Monterey Park.
- Foster strong partnerships with community stakeholders, including businesses, residents, and other organizations.
- Provide Monterey Park businesses with valuable resources, foster networking and collaboration, and advocate for a thriving business environment through the formation of the **Monterey Park Business Alliance (MPBA).**
- Encourage residents to shop and dine within Monterey Park to boost local businesses and foster community pride through the **Love Monterey Park** campaign.



2024-2025 Major Accomplishments

- Launched the **Business Connect** program, comprised of monthly e-newsletters to the business community, monthly Cascade columns, business spotlights, business visitations, workshops, and social media campaigns.

- Developed and implemented the new five-year **Economic Development Strategic Plan** to help shape the City's economic landscape for years to come.
- Launched the **Monterey Park Business Alliance** to foster collaboration and shared growth within our business community.
- Hosted successful **Small Business Expos & Networking Events** to empower and support local businesses by providing valuable small business resources and networking opportunities.
- Held developers and property owners roundtable sessions to gather feedback, build relationships, and foster partnerships to increase investments in Monterey Park.
- Attended the annual International Council of Shopping Centers (ICSC) convention in Las Vegas to promote Monterey Park as a prime location for retail development.
- Implemented the **Taste of Downtown MPK** program to increase foot traffic in Downtown Monterey Park and support Downtown businesses.
- Launched the **Love Monterey Park Shop & Dine Local** campaign to drive traffic to local businesses, boost the local economy, and foster community pride.
- Conducted grand opening and ribbon-cutting ceremonies to welcome and showcase new businesses to the community and promote Monterey Park as a business-friendly destination.
- Conducted and coordinated **Meetup with the Mayor** events, providing a casual setting for the Mayor to interact directly with community members, while supporting local businesses.
- Implemented the **Small Business Assistance Program** using Community Development Block Grant (CDBG) funds to provide forgivable loans of up to $25,000 to eligible businesses and startups to help stimulate economic growth and foster entrepreneurship.
- Awarded the **Most Business-Friendly City Award** in the small city category (60,000 population or less) by the Los Angeles County Economic Development Corporation (LAEDC).





Community Development Department

FY 2025-2026 Proposed Budget

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$414,489	$456,400	$456,400	$612,599
Special Revenue	$25,088	$27,777	$27,777	$31,466
Total Expenditures	**$439,577**	**$484,177**	**$484,177**	**$644,065**

Division: Business Improvement District Area No. 1
Division No.: 1711

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Services	$37,084	$73,950	$73,950	$73,950
Internal Services	$6,275	$0	$0	$0
Total Expenditures	**$43,358**	**$73,950**	**$73,950**	**$73,950**
Authorized Full-Time Equivalent Positions	**0.00**	**0.00**	**0.00**	**0.00**

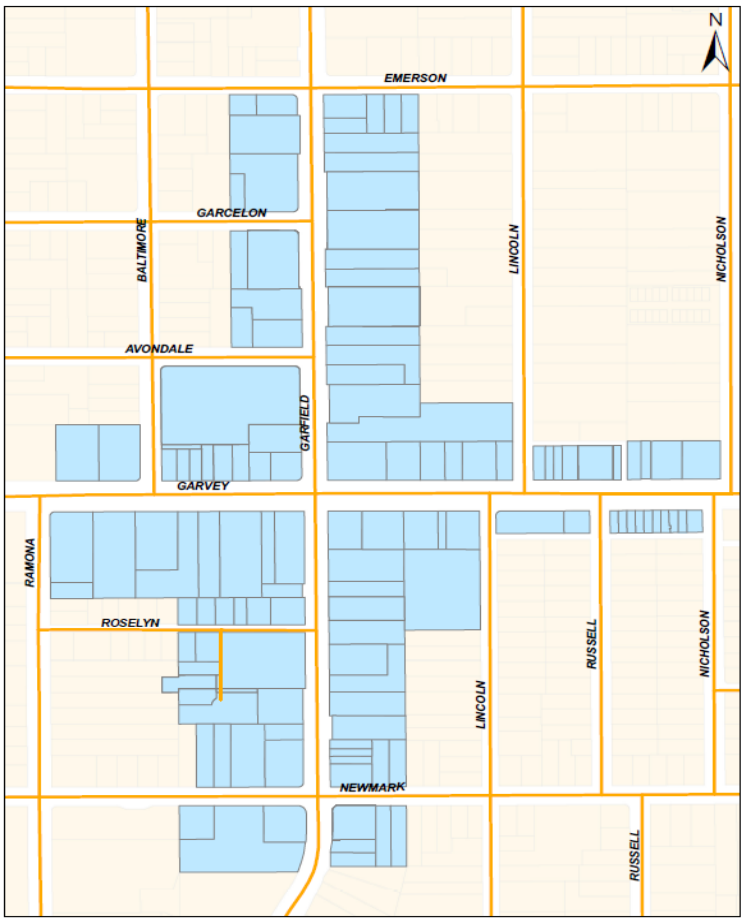
Program Details

Pursuant to California Streets and Highway Code Section 36500 et seq, the Business Improvement District (BID) is allowed to impose an assessment on businesses within self-designated downtown areas, beyond the general business license tax. The revenue can be used for the following purposes:

- Public amenities such as benches, trash receptacles, fountains, kiosks and street lighting;
- Landscaping;
- Promotion of public events to promote businesses within the business district including decorations and music; and
- Creation of activities to promote businesses within the area.

Monterey Park established a business improvement district in 1983. The district encompasses the commercial area on Garvey Avenue, from Ramona Avenue to Nicholson Avenue, and Garfield Avenue from Emerson Avenue to south of Newmark Avenue as shown in the following map:

BUSINESS IMPROVEMENT DISTRICT NO.1



2025-2026 Goals and Objectives

- Continue improving business district beautification, providing janitorial services and Christmas Holiday decorations to the district.
- Promote business district economic growth through the Economic and Business Development Commission (EBDC) to implement strategies identified in the 5-year Economic Development Strategic Plan to enhance economic growth within the district.
- Use allotted assessment revenues to fund promotional activities and special events, such as the Taste of Downtown MPK, to benefit the business district members.

2024-2025 Major Accomplishments

- Continued janitorial services within the district while minimizing the total maintenance cost for the BID by including the services in the City's maintenance contract.
- Continued Christmas decorations on Garvey Avenue within the district, while locking-in the contracted installation cost for the next three years as a hedge against inflation.
- Implemented the Taste of Downtown MPK rewards promotion to increase foot traffic to district businesses and promote economic growth.
- Partially funded the Downtown mural project to enhance the authentic appeal of Downtown and increase foot traffic to support local businesses.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Special Revenue	$43,358	$73,950	$73,950	$73,950
Total Expenditures	**$43,358**	**$73,950**	**$73,950**	**$73,950**





Police Department

FY 2025-2026 Proposed Budget

"We are dedicated to serving our community with respect and pride."

HONOR · INTEGRITY · ACCOUNTABILITY







Police Department

FY 2025-2026 Proposed Budget



Department Overview

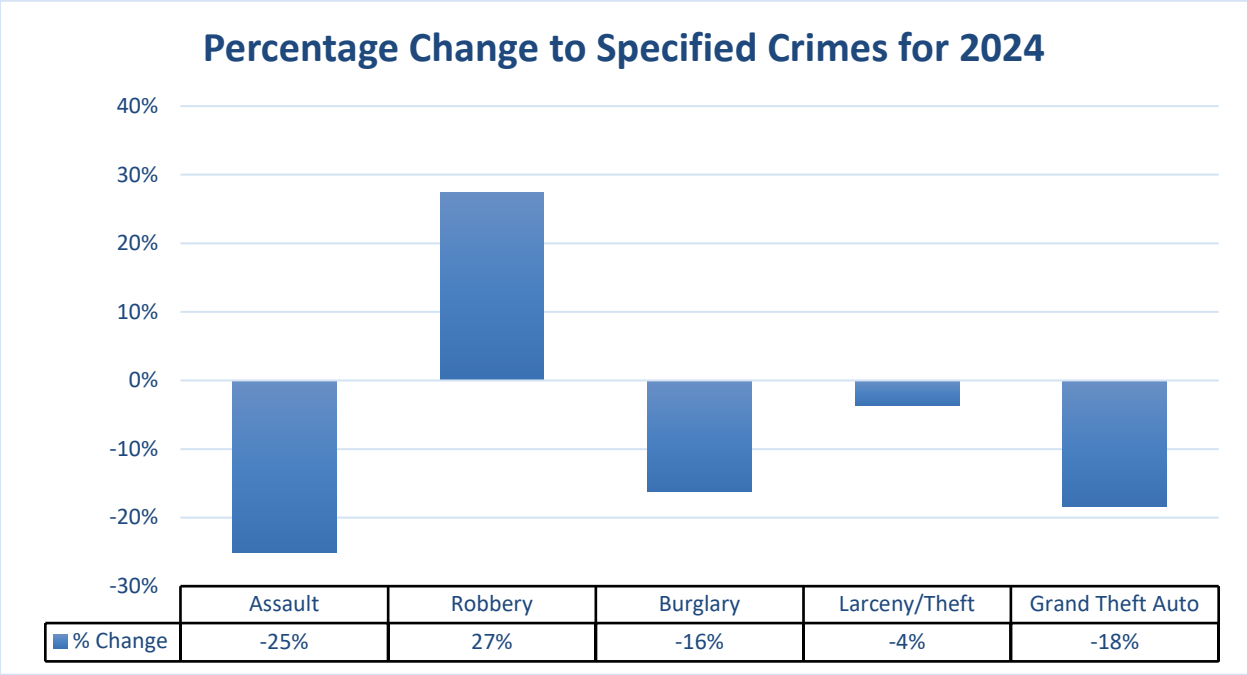
The Monterey Park Police Department is a full-service police department providing public safety and law enforcement services to the City of Monterey Park. The Department is committed to providing professional, fair, compassionate, and dedicated law enforcement with honor, integrity, and accountability. The Department coordinates with other City Departments to produce outstanding overall service to the community.

Members of the Monterey Park Police Department recognize that to deliver the highest level of police services, contemporary issues in our community and challenges facing the Police Department must be studied on a continuous basis. Identifying the best solutions to address community safety and quality of life issues is a core responsibility of the Police Department. To strengthen our community partnership, we maintain a high level of attention to significant issues that impact the community's safety and quality of life.

The Department is organized into two divisions that perform various activities, each overseen by a captain. The Operations Division comprises Field Services, Investigations, and the Traffic Bureau. The Support Services Division comprises Administration, Animal Services, the Community Engagement Bureau, Jail Operations, the Records Bureau, and Computer Services.

An analysis of the crime statistics reflects that for 2024, there was an increase in one area in NIBRS Group A and a decrease in most other categories of crimes compared to the previous year. In 2024, the categories of robbery increased while theft, burglary, and grand theft auto decreased. These decreases in the majority of the categories can be attributed to additional resource allocation in crime suppression and special

enforcement to target problem areas in the city. The increases can be attributed to the general crime trend, and lack of criminal prosecution penalties, and the decriminalization of many offenses.



An annual account of Monterey Park's Part I crime trends and traffic fatalities are listed below:

Calendar Year	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
% Change in Part I Crime	-10%	26%	23%	-14%	0%	-14%	-8%	2%	-2%	-3%	-6%
# Traffic Fatalities	5	4	4	0	2	3	4	1	3	2	4

Programs and Services

The Department strongly partners with the community to address crime and quality of life issues. The Monterey Park Police Department is meeting the challenges of increased crime and homelessness and the demand for police accountability through proper planning, strategic implementation, training, and commitment to delivering the highest level of police services to our community. All officers received de-escalation, additional use-of-force training, and mental health and dependency training.

Our staff has done an excellent job of adapting and has worked diligently to engage the community through social media and community engagement sessions. We are building the Police Department's neighborhood watch, business watch, social media, and virtual engagement programs to proactively engage with the community through dialogue, collaboration, community input, panel discussions, and working with community leaders to better understand the community's needs and concerns.

The Department has built on our multidisciplinary approach to providing services to individuals experiencing homelessness and/or having a mental health crisis. The multidisciplinary model brings together different disciplines and areas of expertise to provide wraparound services to various community members through creative strategies and collaboration with various community stakeholders.

The Department continued to experience a high rate of retirements in 2024. As a result, the department focused on recruitment, hiring, and succession planning. These efforts have enabled the police department to achieve full staffing levels for sworn personnel. Resources have been allocated to hire new employees and train all staff, ensuring that our members serve the community with a public servant's mindset. This includes an emphasis on de-escalation techniques and community-oriented policing principles. Additionally, the Department has implemented a Peer Support Program aimed at reducing day-to-day stress and providing ongoing support for our members throughout their careers.

The Police Department is a source of pride for many employees and volunteers who live in Monterey Park. Police Reserves, Monterey Park Emergency Communications, Citizen's Patrol, Police Explorers, Chaplains, and interns volunteered over 2,000 hours in 2024.

Significant Changes

There are no significant changes for Fiscal Year 2025-2026.

Police Department
FY 2025-2026 Proposed Budget

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Police Admin	3101	$2,879,420	$5,095,256	$5,095,256	$3,864,711
Traffic Bureau	3102	$2,194,025	$2,635,581	$2,635,581	$2,678,247
Field Services	3103	$10,281,117	$11,897,667	$11,897,667	$14,062,778
Investigations	3104	$3,470,659	$3,727,935	$3,727,935	$4,018,297
Animal Services	3111	$382,529	$448,479	$448,479	$554,966
Communications	3112	$2,075,525	$1,857,314	$1,857,314	$2,344,819
Jail	3113	$716,364	$856,111	$856,111	$952,282
Records	3114	$997,543	$1,279,699	$1,279,699	$1,470,391
Computer Services	3115	$443,339	$1,685,646	$1,685,646	$1,157,843
Community Engagement	3120	$2,054,911	$2,483,600	$2,483,600	$2,397,070
Total Expenditures		**$25,495,431**	**$31,967,288**	**$31,967,288**	**$33,501,404**
Authorized Full-Time Equivalent Positions		**126.25**	**128.25**	**128.25**	**128.25**

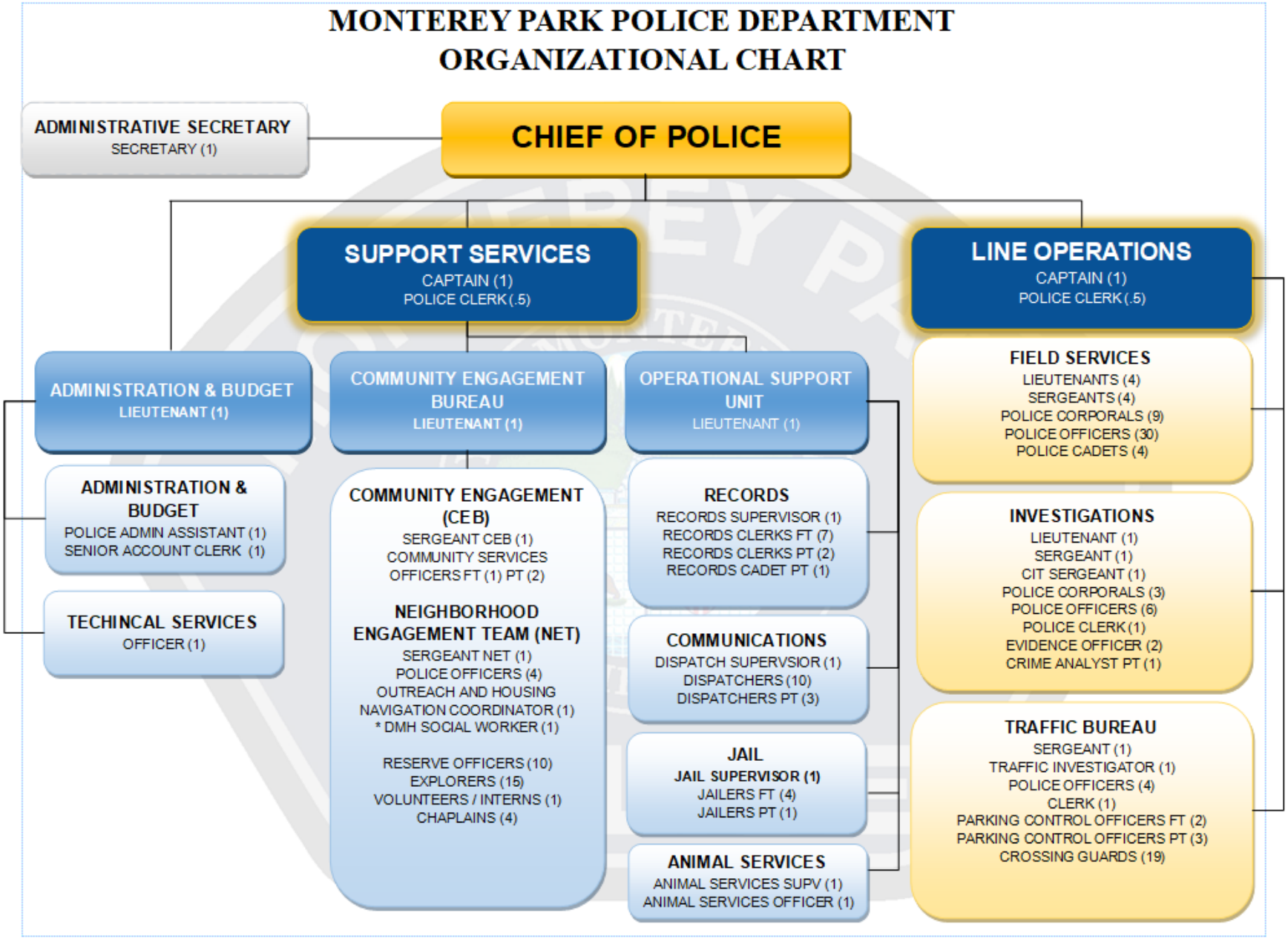
Police Department
FY 2025-2026 Proposed Budget

Department Personnel Summary

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
POLICE - 3100						
Police Chief	1	-	1	-	1	-
Animal Services Officer	2	-	2	-	1	-
Animal Services Supervisor	-	-	-	-	1	-
Community Services Officer	3	2.50	3	2.50	3	2.50
Communications Supervisor	1	-	1	-	1	-
Crime Analyst	-	0.50	-	0.50	-	0.50
Crossing Guard	-	4.50	-	4.50	-	4.50
Dispatcher	8	1.25	9	1.25	9	1.25
Evidence Officer	2	-	2	-	2	-
Jailer	4	1.00	4	1	4	1
Jailer Supervisor	1	-	1	-	1	-
Principal Management Analyst	1	-	-	-	-	-
Outreach and Housing Navigation Coordinator	1	-	1	-	1	-
Police Administrative Assistant	1	-	1	-	1	-
Police Cadet	-	2	-	2	-	2
Police Captain	2	-	2	-	2	-
Police Clerk	10	-	10	-	9	-
Police Corporal	14	-	14	-	14	-
Police Lieutenant	7	-	8	-	8	-
Police Officer	43	-	45	-	45	-
Police Records Cadet	-	0.50	-	0.50	-	0.50
Police Records Clerk	-	1.00	-	1.00	-	1.00
Police Records Management System Technician	1	-	-	-	-	-
Police Records Supervisor	1	-	1	-	1	-
Police Sergeant	9	-	9	-	9	-
Senior Account Clerk	-	-	-	-	1	-
Secretary	1	-	1	-	1	-
POLICE TOTAL	**113**	**13.25**	**115**	**13.25**	**115**	**13.25**

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$22,273,531	$26,742,000	$26,742,000	$28,442,633
Special Revenue	$3,167,424	$5,225,287	$5,225,287	$4,986,771
Internal Service	$54,475	$0	$0	$72,000
Total	**$25,495,431**	**$31,967,288**	**$31,967,288**	**$33,501,404**


MONTEREY PARK POLICE DEPARTMENT
ORGANIZATIONAL CHART
ADMINISTRATIVE SECRETARY
SECRETARY (1)
CHIEF OF POLICE
SUPPORT SERVICES
CAPTAIN (1)
POLICE CLERK (.5)
LINE OPERATIONS
CAPTAIN (1)
POLICE CLERK (.5)
ADMINISTRATION & BUDGET
LIEUTENANT (1)
COMMUNITY ENGAGEMENT BUREAU
LIEUTENANT (1)
OPERATIONAL SUPPORT UNIT
LIEUTENANT (1)
FIELD SERVICES
LIEUTENANTS (4)
SERGEANTS (4)
POLICE CORPORALS (9)
POLICE OFFICERS (30)
POLICE CADETS (4)
ADMINISTRATION & BUDGET
POLICE ADMIN ASSISTANT (1)
SENIOR ACCOUNT CLERK (1)
TECHINCAL SERVICES
OFFICER (1)
COMMUNITY ENGAGEMENT (CEB)
SERGEANT CEB (1)
COMMUNITY SERVICES OFFICERS FT (1) PT (2)
NEIGHBORHOOD ENGAGEMENT TEAM (NET)
SERGEANT NET (1)
POLICE OFFICERS (4)
OUTREACH AND HOUSING NAVIGATION COORDINATOR (1)
* DMH SOCIAL WORKER (1)
RESERVE OFFICERS (10)
EXPLORERS (15)
VOLUNTEERS / INTERNS (1)
CHAPLAINS (4)
RECORDS
RECORDS SUPERVISOR (1)
RECORDS CLERKS FT (7)
RECORDS CLERKS PT (2)
RECORDS CADET PT (1)
COMMUNICATIONS
DISPATCH SUPERVSIOR (1)
DISPATCHERS (10)
DISPATCHERS PT (3)
JAIL
JAIL SUPERVISOR (1)
JAILERS FT (4)
JAILERS PT (1)
ANIMAL SERVICES
ANIMAL SERVICES SUPV (1)
ANIMAL SERVICES OFFICER (1)
INVESTIGATIONS
LIEUTENANT (1)
SERGEANT (1)
CIT SERGEANT (1)
POLICE CORPORALS (3)
POLICE OFFICERS (6)
POLICE CLERK (1)
EVIDENCE OFFICER (2)
CRIME ANALYST PT (1)
TRAFFIC BUREAU
SERGEANT (1)
TRAFFIC INVESTIGATOR (1)
POLICE OFFICERS (4)
CLERK (1)
PARKING CONTROL OFFICERS FT (2)
PARKING CONTROL OFFICERS PT (3)
CROSSING GUARDS (19)

Division: Police Administration







Police Department

FY 2025-2026 Proposed Budget



Division No.: 3101

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$1,491,909	$2,418,335	$2,418,335	$2,211,880
Services	$203,268	$1,335,811	$1,335,811	$485,840
Commodities	$72,573	$47,223	$47,223	$167,885
Internal Services	$1,111,670	$1,293,887	$1,293,887	$642,106
Capital Outlay	$0	$0	$0	$357,000
Total Expenditures	**$2,879,420**	**$5,095,256**	**$5,095,256**	**$3,864,711**
Authorized Full-Time Equivalent Positions	**8.00**	**8.00**	**8.00**	**8.00**

Program Details

The Administration Bureau is responsible for ensuring that the administrative needs of the Police Department are met and that the Police Department's mission is carried out in the most efficient manner. The Administration Bureau is commanded by the Chief of Police. The Chief of Police is a cooperative and collaborative member of the City Manager's executive team who leads, directs, and coordinates the activities of the Police

Department to ensure the community's safety by providing effective and positive police services.

Preparing and maintaining the Department's budget, grants, policies, preparing payroll for the entire department, contracts and procurement of goods/services/equipment, administrative investigations, and various staff projects are assigned to the Administration Bureau. This Bureau is also responsible for the Police Department's compliance with Peace Officer Standards and Training (POST) and Standards and Training for Corrections (STC) training mandates and guidelines, and maintenance of all technology-related equipment within the Police Department.

2025-2026 Goals and Objectives

- Maintain adequate staffing for sworn and non-sworn personnel to address the increase in retirements in FY25/26.
- Continue the expansion of electric vehicles for police administration and investigation bureau personnel to fulfill the city's green initiative.
- Provide training and career development for all members of the Department and maintain compliance with POST and STC training requirements.
- Prepare required reports to governmental and other oversight agencies regarding concealed weapons permits, citizen complaints, use of force, and other matters.
- Process and conduct administrative investigations.
- Maintain and update personnel records of Department employees and ensure compliance with State and Federal laws regarding personnel files.
- Implement technology initiatives such as online police reports requests payments to ensure organizational efficiencies and effectiveness.
- Reclassify of Record's Clerk assigned to Administration and Budget to Senior Account Clerk.

2024-2025 Major Accomplishments

- Achieved the recruitment goal of fully staffing sworn personnel.
- Created a position for an Administration and Budget Lieutenant.
- Implemented Sharp Wellness to support employee wellness.
- Redesigned the Community Engagement Bureau webpage.
- Enhanced community outreach through virtual and in-person town hall meetings.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$2,342,721	$3,473,194	$3,473,194	$2,573,037
Special Revenue	$482,223	$1,622,063	$1,622,063	$1,219,673
Internal Service	$54,475	$0	$0	$72,000
Total Expenditures	**$2,879,420**	**$5,095,256**	**$5,095,256**	**$3,864,711**

Program: Traffic Bureau









Program No.: 3102

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$1,459,050	$1,821,433	$1,821,433	$1,795,420
Services	$7,062	$68,048	$68,048	$5,725
Commodities	$110,874	$132,532	$132,532	$124,260
Internal Services	$565,493	$613,568	$613,568	$752,842
Capital Outlay	$51,545	$0	$0	$0
Total Expenditures	**$2,194,025**	**$2,635,581**	**$2,635,581**	**$2,678,247**
Authorized Full-Time Equivalent Positions	**14.00**	**14.00**	**14.00**	**14.00**

Program Details

The Traffic Bureau addresses traffic safety issues within the City of Monterey Park. The Bureau places emphasis on reducing and preventing traffic collisions, enforcing parking laws, and educating the community on traffic safety and pertinent laws.

Traffic Bureau personnel provide the City with five-day-a-week Motorcycle Officer coverage and seven-day-a-week Parking Enforcement Officer coverage. The Traffic Bureau also includes a Traffic Investigator who is assigned to handle all post-collision investigations and related arrests. In providing a full range of services, the Traffic Investigator's skill and expertise in collision reconstruction assist in the identification of collision patterns and trends so that specific education and enforcement efforts can be implemented in problem areas.

Parking Enforcement Officers provide enforcement for all parking-related issues such as permit parking, street sweeping, parking for the disabled, and fire lane violations, as well as respond to citizens' requests for services. Parking Enforcement personnel help ensure safe and orderly parking around schools, in commercial districts, and on all City streets. The removal of abandoned vehicles is also a primary responsibility of these officers.

2025-2026 Goals and Objectives

- Conduct forty-five Impaired Driving Enforcement operations to reduce driving under the influence of Drugs/and or Alcohol within the community.
- Identify the five highest traffic collision locations per month for enforcement of primary collision factor violations.
- Conduct weekly lidar enforcement in areas where speed has been identified as the primary collision factor.
- Conduct twelve Pedestrian and Bicycle Safety presentations in partnership with the elementary schools within the community.
- Conduct six Multi-Agency enforcement operations within the city to focus on the communities concerns of vehicular, pedestrian, bicycle, and school zone safety.
- Conduct twelve DMV-certified Mature Driver training courses.

	Actual 2023-24	Estimated 2024-25	Projected 2025-26
Number of Citations:++			
Traffic	3,145	2,461	2,909
Parking	11,392	12,063	11,727
Traffic Collision Incidents:			
Fatal	4	1 (YTD)	3
Injury	220	148	276
Non-injury	310	209	389
Persons Injured	289	184	354

2024-2025 Major Accomplishments

- Received a $190,000 grant from the California Office of Traffic Safety to enhance safety in the community through DUI, Distracted Driving, Pedestrian, and Bike Enforcement operations. The overall goal was to lower the number of both injury and fatal collisions.
- Received a $25,000 grant from the California Office of Traffic Safety to enhance safety in the community through a Pedestrian and Bicycle Safety education program.
- Received a $273,899.02 grant from the Department of California Highway Patrol-Cannabis Tax Fund Grant Program to enhance the safety in the community

through DUI enforcement operations and two 2024 BMW R1250RT police motorcycles to enhance DUI operations and traffic enforcement.

- The Traffic Bureau has successfully scheduled and completed thirty-four traffic safety presentations and community engagements. The presentations and community engagements focused on the importance of pedestrian safety, teen driver safety, bicycle safety, and the dangers of DUI/DUID.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$1,767,007	$2,375,432	$2,375,432	$2,494,610
Special Revenue	$427,017	$260,149	$260,149	$183,638
Total Expenditures	**$2,194,025**	**$2,635,581**	**$2,635,581**	**$2,678,247**

Division: Field Services

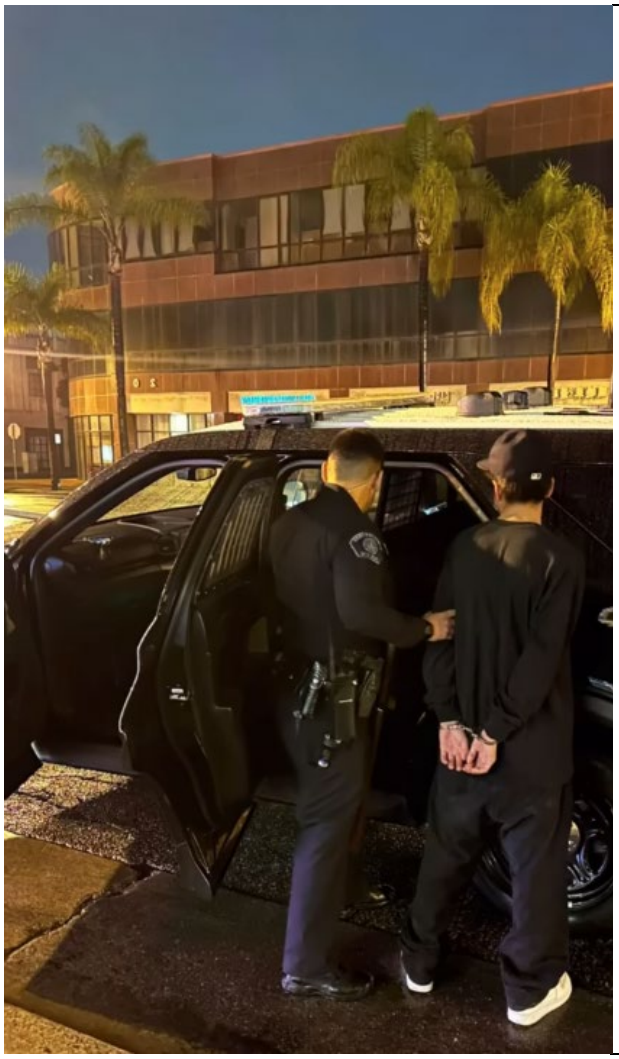






Police Department

FY 2025-2026 Proposed Budget





Division No.: 3103

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$7,525,867	$8,614,224	$8,614,224	$10,505,856
Services	$51,507	$55,441	$55,441	$43,980
Commodities	$221,337	$406,063	$406,063	$408,900
Internal Services	$2,482,406	$2,821,940	$2,821,940	$3,104,042
Total Expenditures	**$10,281,117**	**$11,897,667**	**$11,897,667**	**$14,062,778**
Authorized Full-Time Equivalent Positions	**51.00**	**52.00**	**52.00**	**52.00**

Division Details

Field Services Bureau personnel are the first responders to calls for service. Most of the department's officer-citizen contacts occur within this Bureau. As first responders, these officers handle all emergencies, alarms, crime report requests, disputes, hazards, traffic enforcement, traffic accident investigations, and various other calls for service. As time permits, these officers also address problem-oriented policing concerns to enhance the quality of life in the community. Services are provided twenty-four hours a day, seven days a week, ranging from low priority (parking complaints, keep the peace, etc.) to high priority (preliminary investigations of serious crimes like homicides and felony assaults) calls for service. The Special Weapons and Tactics team (SWAT) supports Field Services when necessary. The team has been established to provide specialized support in handling critical field operations where intense negotiations and/or special tactical deployment methods beyond the capacity of field officers appear to be necessary.

Attached to the Field Services Bureau is the Canine Unit. Canine teams are a valuable part of daily law enforcement operations. Police dogs are trained in handler protection, searching techniques, article searches, and narcotics detection. A canine team can search quickly and effectively, resulting in increased officer safety, the apprehension of suspects, and increased safety for the community. The canine teams have effectively apprehended dangerous suspects, located evidence, and recovered narcotics that were hidden by drug dealers. Canine officers provide demonstrations and education programs to community groups and students.

	2023-24	2024-25	2025-26
Calls for Service			
Citizen Requests	35,182	34,245	35,127
Officer Observed	15,396	19,165	20,851
Total Calls for Service:	50,578	53,410	55,978
Priority I (Emergency) Response Time (minutes/seconds): 9,837 calls	4:29	4:27	4:26
Priority II Response Time: 10,001 calls	6:59	5:43	5:41

Priority I: Where danger to life and/or property is imminent, or a crime of a serious nature is in progress.
Examples: (1) An armed robbery (2) A person shot

Priority II: Where a threat to a person or property is possible, or a breach of the peace is occurring.
Examples: (1) A trespass in progress (2) Disturbances caused by juveniles

2025-2026 Goals and Objectives

- Train all field services personnel on the implementation of a new CAD/RMS system, implemented in July 2025.
- Enhance organizational effectiveness and efficiency by providing briefing training for all patrol shifts. This training will cover policy updates, new case law, equipment updates, perishable skills, and tactical debriefs.
- Conduct briefing training for patrol personnel on the new technology utilized by the investigations bureau. Field Services will gain a better understanding of the available technology and how it is being used by the bureau.

2024-2025 Major Accomplishments

- The department assigned corporals from specialized assignments to rotate to Patrol, where they worked as field supervisors to stay current with Patrol operations.
- Usage and communication with the community via social media, including platforms like Facebook and Instagram, were maximized to enhance communication with residents.

- Usage and communication with the community via social media, including platforms like Facebook and Instagram, were maximized to enhance communication with residents.
- Field Services, in conjunction with the Traffic Bureau, identified problematic traffic areas and implemented enforcement. The main targets of these operations were school zones, which resulted in a clear reduction of pedestrian injuries.
- Field Services maintained an average response time of four minutes and thirty seconds or less for priority one crimes.
- Reduction of crime for theft, burglary, and grand theft auto.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$8,784,411	$10,098,809	$10,098,809	$12,023,526
Special Revenue	$1,496,706	$1,798,858	$1,798,858	$2,039,253
Total Expenditures	**$10,281,117**	**$11,897,667**	**$11,897,667**	**$14,062,778**

Program: Investigations



Program No.: 3104

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$2,664,875	$2,810,966	$2,810,966	$2,988,855
Services	$76,703	$82,360	$82,360	$96,410
Commodities	$32,428	$47,607	$47,607	$60,320
Internal Services	$696,653	$787,001	$787,001	$872,712
Total Expenditures	**$3,470,659**	**$3,727,935**	**$3,727,935**	**$4,018,297**
Authorized Full-Time Equivalent Positions	**14.30**	**14.50**	**14.50**	**14.50**

Program Details

The Investigations Bureau conducts follow-up investigations on all crimes occurring within the City. The Bureau is responsible for the resolution and disposition of all criminal and non-criminal cases ranging from homicides to identity theft, as well as non-criminal matters, such as missing persons and lost property. This Bureau is also responsible for tracking registered sex offenders, parolees, and probationers, and conducting compliance checks on those persons.

The Property and Evidence Section is under the management of the Investigations Bureau. The Property and Evidence Technicians are responsible for the care and custody of all property booked into the Monterey Park Police Department, submitting evidence to the crime lab for analysis, preparing evidence for court proceedings including all body camera/in-car video, booked property to be returned to owner, and property destruction in accordance with applicable laws.

2025-2026 Goals and Objectives

- Create and implement a new Special Enforcement Team (SET).
- Establish and furnish a new office for the Special Enforcement Team (SET).
- Purchase two new leased vehicles for the Special Enforcement Team (SET).
- Purchase two new Microsoft Surface Pro laptop computers to assist detectives in their investigations.
- Purchase four mobile hot spot devices to assist detectives in their investigations.
- Send detectives to science-based interview training.
- Purchase Peregrine and train detectives on how to use it to assist them with their investigations.
- Purchase Motorola LTE Wave TLK100 Cellular Two-Way Radios.

	Actual 2023-24	Estimated 2024-25	Projected 2025-26
Group A Offenses Investigated	2347	2112	2200
Group A Offenses Clearance Rate	24%	25%	25%

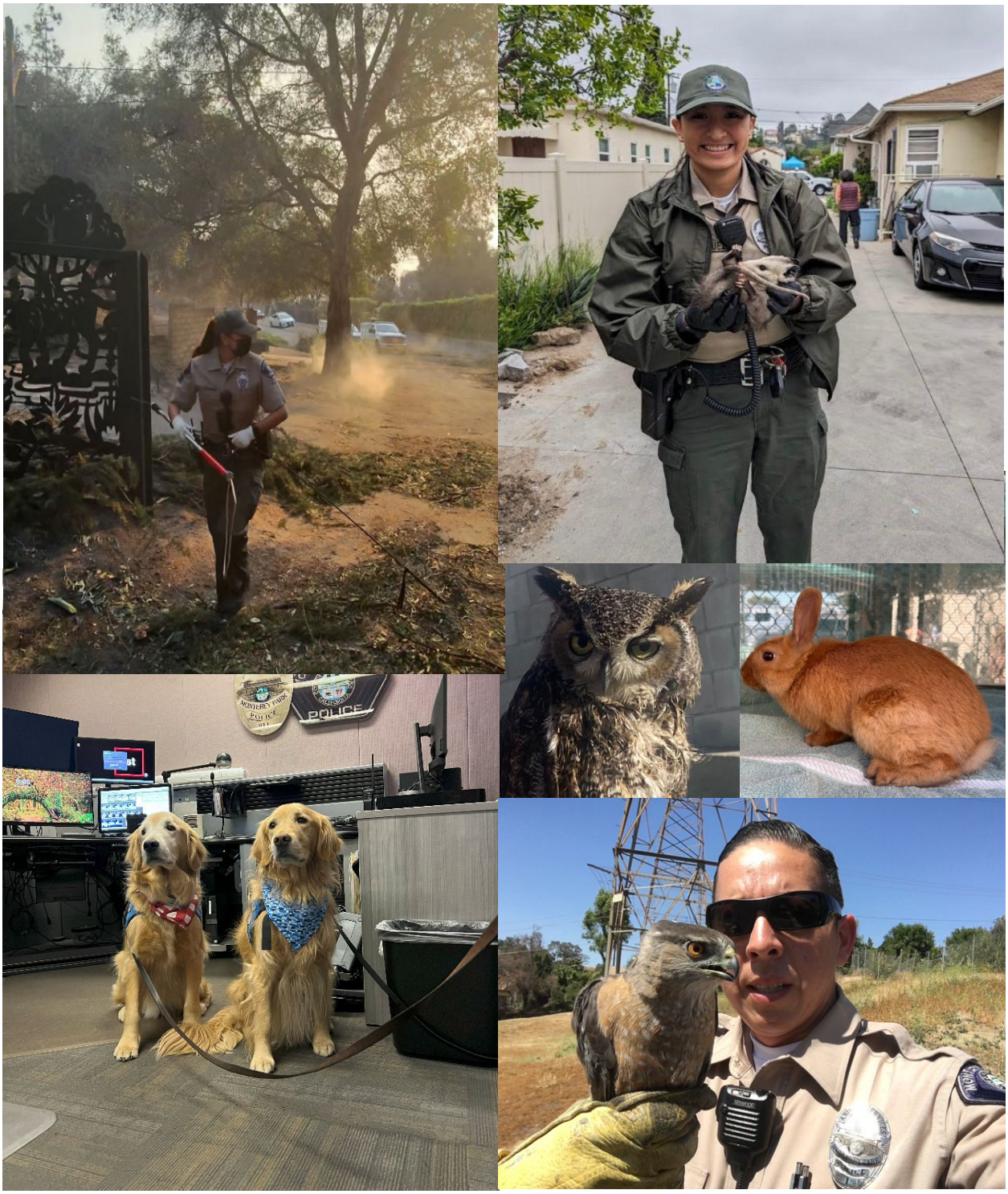
2024-2025 Major Accomplishments

- The Investigations Bureau conducted a comprehensive investigation into a murder-suicide incident involving elderly victims.
- The Investigations Bureau investigated a home invasion robbery, during which an extensive inquiry identified three male suspects. In coordination with the Monterey Park SWAT and Drone Team, multiple arrest and search warrants were executed, leading to the custody of two suspects and successful criminal filings with the LA County District Attorney's Office.
- The Investigations Bureau responded to a report of a missing 15-year-old girl, fearing she may have been abducted. Detectives dedicated hundreds of man-hours to locate her. Fortunately, the girl was found unharmed, but her father and his best friend were taken into custody for child abduction, with successful criminal filings made against them.
- The Bureau investigated an assault with a deadly weapon after an individual stabbed his friend multiple times. Through extensive investigation and collaboration with the Monterey Park SWAT and Drone Team, a search warrant was served at the suspect's residence, resulting in his arrest and successful criminal filings with the LA County District Attorney's Office.
- The Investigations Bureau also coordinated with Costco Loss Prevention to conduct a holiday shoplifting operation, resulting in several arrests and successful criminal filings by the LA County District Attorney's Office.
- Worked alongside the Neighborhood Engagement Team to increase the conviction rate for violations of the Welfare and Institutions Code.
- Fifteen Flock Safety LPR cameras were purchased and strategically installed throughout the city to aid in crime prevention and resolution.
- A new sergeant's office has been established within the Investigations Bureau, and a dedicated Investigations Bureau Response Vehicle has been developed and is now in service.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$3,142,872	$3,320,136	$3,320,136	$3,631,497
Special Revenue	$327,787	$407,799	$407,799	$386,799
Total Expenditures	**$3,470,659**	**$3,727,935**	**$3,727,935**	**$4,018,297**

Program: Animal Services



Program No.: 3111

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$179,675	$184,825	$184,825	$232,060
Services	$138,972	$190,315	$190,315	$231,600
Commodities	$2,237	$4,350	$4,350	$4,520
Internal Services	$61,644	$68,989	$68,989	$86,786
Total Expenditures	**$382,529**	**$448,479**	**$448,479**	**$554,966**
Authorized Full-Time Equivalent Positions	**2.00**	**2.00**	**2.00**	**2.00**

Program Details

The Animal Services Bureau is responsible for the enforcement of all Municipal, County, and State codes that pertain to the care, welfare, and protection of all animals. The Animal Services Bureau investigates reports of animal neglect, animal abuse, animal bites, and complaints on pet shops or anywhere animals are sold. The Animal Services Bureau is also responsible for the enforcement of leash laws and stray animal services.

2025-2026 Goals and Objectives

- Organize a biannual community engagement event "Coffee and a Walk with Animal Services." Animal services will host two dog-walking community events in one of our beautiful city parks. This event aims to promote responsible dog walking, encourage pet socialization, and provide valuable resources for pet owners.

- Implement a campaign using the city newspaper, social media and create a pamphlet focused on responsible pet ownership, specifically addressing the importance of picking up after your dog. This effort aims to reduce conflicts between dog owners and the community while fostering a shared understanding of the responsibilities involved in maintaining a clean and healthy environment for everyone.

- Implement an application form for the "Animal Services Foster Roster," aimed at residents willing to foster lost or stray animals. Candidates must meet specific qualifications, including a property inspection, and will have the opportunity to indicate their preferences for fostering (such as smaller or larger animals and senior or younger pets). A Foster Agreement will be required to ensure commitment. This fostering initiative not only benefits the city by reducing costs associated with contracted services but also promotes a healthier, safer environment for lost pets as they await reuniting with their rightful owners.

- Reclassification of an Animal Services Officer to Animal Services Supervisor.

	Actual 2023-24	Estimated 2024-25	Projected 2025-26
Number of Dog Bites Investigated	19	21	23
Stray Animals	726	783	840
Warnings/Citations	118	112	120
Injured Animals	77	84	91
Dead Animals	450	486	522
Calls for service:			
Citizen Initiated	1,118	1,498	1,878
Calls Handled by L.A.C.D.A.C.C. *	19	34	60
Officer Observed	672	847	1,022
Total calls for service:	1,809	2,379	2,938

*L.A.C.D.A.C.C. = Los Angeles County Department of Animal Care and Control

2024-2025 Major Accomplishments

- Established a new partnership with the Whittier Narrows Nature Center and the Pasadena Humane Wildlife Department to focus on the rescue of raptors, including owls and falcons, as well as other vertebrates. This collaboration allows both organizations to provide care for wildlife at no cost to the city, effectively reducing expenses related to wildlife medical treatment.

- During the Eaton Canyon Fires, provided mutual aid by assisting Pasadena Humane Officers with field calls to rescue animals in the affected burn areas of Pasadena and Altadena.

- In September 2024, conducted a free wellness clinic that offered free exams, vaccines, microchips, deworming, flea medication, and pet food to 261 participants.

- Utilized social media platforms to reunite lost pets with their owners quickly. This effort helps reduce overall housing costs for contracted shelter services by reuniting lost pets with their rightful owners.

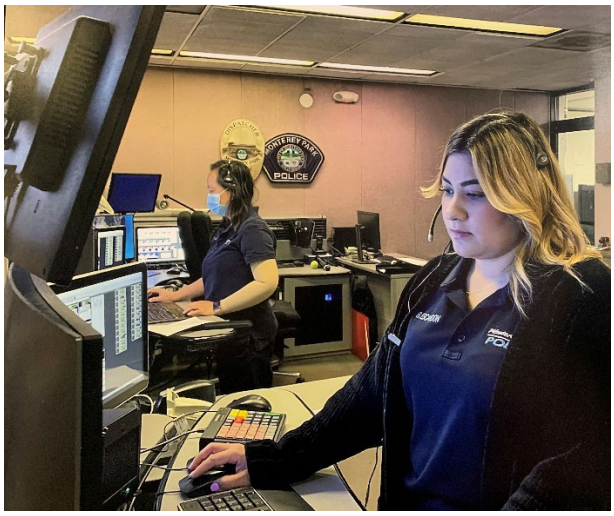
- Helped develop a coyote mapping system to track various coyote calls for service. This system assists in monitoring the coyote population, identifying hotspots, and addressing problematic behavior. The map and its data have been incorporated into the city website for public viewing.

Funding Source by Type:

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$366,203	$431,094	$431,094	$537,024
Special Revenue	$16,326	$17,385	$17,385	$17,942
Total Expenditures	**$382,529**	**$448,479**	**$448,479**	**$554,966**

Division: Communications





Division No.: 3112

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$1,243,387	$1,274,016	$1,274,016	$1,645,624
Services	$234,563	$241,885	$241,885	$274,030
Commodities	$4,517	$6,725	$6,725	$6,930
Internal Services	$285,313	$334,688	$334,688	$418,235
Debt Service	$307,745	$0	$0	$0
Total Expenditures	**$2,075,525**	**$1,857,314**	**$1,857,314**	**$2,344,819**
Authorized Full-Time Equivalent Positions	**10.25**	**11.25**	**11.25**	**11.25**

Program Details

The Communications Bureau serves the community by maintaining twenty-four hours a day, seven-days-a-week communication services for the Police Department in the City of Monterey Park. The Communications Bureau is the central answering point for all traditional landline, wireless voice, and text 9-1-1 calls within the City limits. Communications Dispatchers are tasked with quickly identifying problems and sending the appropriate assistance to the caller, including transferring calls to Verdugo Fire Communications. The Communications Supervisor has immediate oversight of the Bureau, while the Support Services Lieutenant has overall responsibility for the Bureau.

In critical incidents, when danger is imminent, it is imperative to have highly trained personnel who can quickly identify and solve problems by effectively utilizing available resources in a timely manner. Deployment of public safety services and other resources depends on the ability of this Bureau to make timely and accurate decisions based on the information obtained from the callers. Immediate access to translation services through on-duty, bilingual personnel and telephone translation services for the non-English speaking and the hearing-impaired community enhances our service.

To better serve the community and enhance the safety of our first responders, Communications Bureau personnel input and maintain critical premise history information received from all City departments as well as other governmental agencies.

2025-2026 Goals and Objectives

- Implement Next Generation 9-11 system funded by Cal OES.
- Update and modernize all existing office furniture within the Communications Center.
- Have all Dispatchers attend Tactical Dispatcher training to enhance their knowledge, skills, and abilities when handling critical incidents and working in conjunction with the S.W.A.T. Team.
- Check the dispatch and telephone equipment in the EOC bi-monthly to ensure everything is in good working condition and ready for action when needed. By staying proactive with equipment checks, we reduce the risk of any surprises during an actual emergency.

	Actual 2023-24	Estimated 2024-25	Projected 2025-26
Police Service Calls	35,179	35,591	36,144
Officer Observations	15,396	19,803	19,628
Animal Service Calls	1,423	1,470	1,860
Total Police Service Calls	51,998	56,864	57,632
Priority I Dispatch Time Emergency (min/sec):	1:01	1:00	1:01
Calls Transferred to Verdugo Fire Communications	2,506	2,604	2,775

2024-2025 Major Accomplishments

- The Communications Bureau achieved a full staffing level during the fiscal year, which resulted in the reduction of overtime, improved overall productivity, and provided employees wellness.

- The Emergency Operations Center's dispatch radio and telephone equipment was brought into good working order, which is crucial for efficient crisis management. This has given Dispatchers more confidence in handling emergencies and providing better communication, coordination, and response times.

- All dispatchers rotated and trained in the Emergency Operation Center for one full shift.

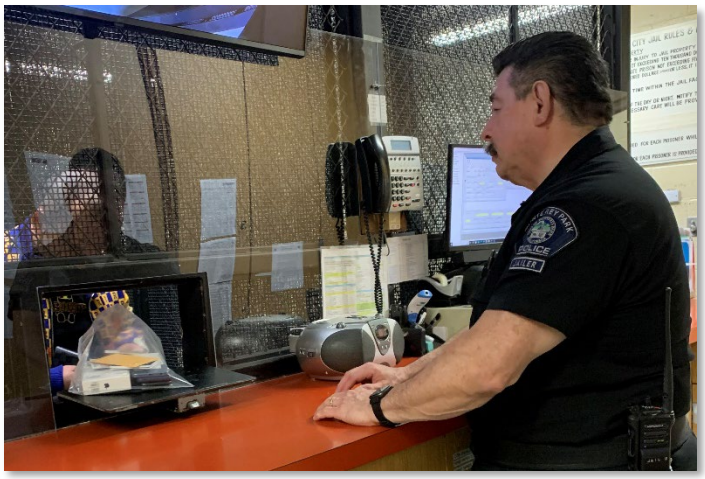
- Purchased new wide-screen monitors and ergonomically enhanced equipment to support the physical wellness of the dispatchers.

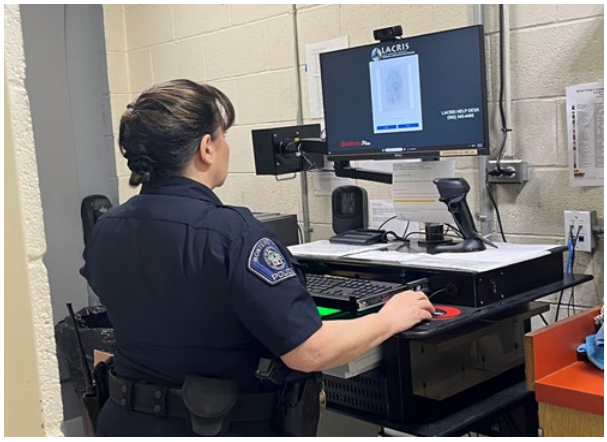
Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$1,979,029	$1,739,704	$1,739,704	$2,220,032
Special Revenue	$96,497	$117,610	$117,610	$124,786
Total Expenditures	**$2,075,525**	**$1,857,314**	**$1,857,314**	**$2,344,819**

Division: Jail







Division No.: 3113

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$513,537	$596,832	$596,832	$641,103
Services	$35,491	$48,175	$48,175	$49,550
Commodities	$15,957	$36,850	$36,850	$37,690
Internal Services	$151,380	$174,254	$174,254	$223,939
Total Expenditures	**$716,364**	**$856,111**	**$856,111**	**$952,282**
Authorized Full-Time Equivalent Positions	**6.00**	**6.00**	**6.00**	**6.00**

Program Details

The Jail Bureau is responsible for operating and maintaining a safe and secure jail environment as it receives and processes persons booked for violations of the law. It is a critical component of the criminal justice process and serves a tremendously diverse population. The jail has the responsibility to appropriately house and manage this diverse population while they are in custody. Bookings involving juveniles and warrant arrests are short-term detentions. Arrests for serious crimes may require processing and prisoner maintenance over several days.

2025-2026 Goals and Objectives

- Implement a new Jail Management System and complete one-on-one JMS Training for each Jailer and Administrator.
- Refresh the Jail visitation room to include new signage and improve existing procedures.
- Continue participation in The STC Program by the Board of State & Community Corrections allowing Monterey Park the benefits of statewide resources.

	Actual 2023-24	Estimated 2024-25	Projected 2025-26
Prisoners Booked (Excluding fee-paying)	587	632	647
Fee-Paying Prisoners Booked	2	1	1
Total Prisoners Booked	**589**	**633**	**648**

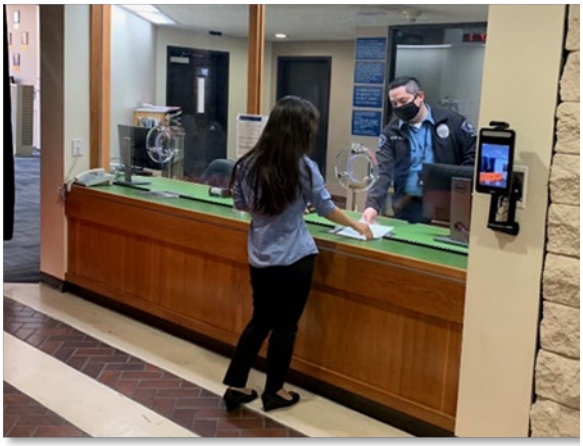
2024-2025 Major Accomplishments

- Accomplished all goals and objectives set for 2024-2025 Fiscal Year. The Jail presented an Introduction to Monterey Park's Type I Jail Facility at the 2024 Citizen's Academy.
- Accomplished early completion of all required STC Certified Training, allowing more opportunity for staff to focus on personal career goals or interests. Additional highlights include:
- Completed PREA Training for Command staff and Jailers.
- Administered review of Jail Policy and Procedure with LA County Health Department.
- Participated in Prisoner Searching Technics for Department's FTO Program.
- Successfully procured of Sun Ridge Rims Systems JMS software.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$669,060	$805,603	$805,603	$899,843
Special Revenue	$47,305	$50,508	$50,508	$52,439
Total Expenditures	**$716,364**	**$856,111**	**$856,111**	**$952,282**

Division: Records



Division No.: 3114

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$680,998	$927,585	$927,585	$1,010,591
Services	$105,859	$104,530	$104,530	$110,640
Commodities	$32,848	$38,970	$38,970	$40,000
Internal Services	$177,837	$208,614	$208,614	$309,160
Total Expenditures	**$997,543**	**$1,279,699**	**$1,279,699**	**$1,470,391**
Authorized Full-Time Equivalent Positions	**11.00**	**11.00**	**11.00**	**11.00**

Program Details

The Records Bureau systematically processes, maintains, and distributes records and reports of all documented police incidents occurring within the City's boundaries. Significant Bureau tasks include: compiling crime statistics and information; inputting data into the Records Management System, accessing information in State and National law enforcement databases; maintaining and preparing purchasing requests of Police Department supplies; preparing complaints for court; providing assistance at the Police public counter; responding to requests for information and assistance of citizens; compiling, auditing and submitting monthly data to the California National Incident-Based Reporting system; and receiving fees for services provided at the public counter.

2025-2026 Goals and Objectives

- Coordinate the destruction of official Department records under the City's Retention Policy.
- Process and transmit complaints to the court eight days in advance of the appearance date.
- Submit the monthly statistical reports to the Department of Justice by the tenth day of each month with a less than three percent NIBRS error rate.
- Process requests for reports within ten days of receiving the request.
- Complete data entry of reports into the Records Management System within seven days of receipt.
- Procurement of GovTransfer, which will provide an electronic option to release reports, vehicle releases, clearance letters, and other services that would otherwise require the public to come in person to complete.
- Successful transition to the new Sun Ridge RIMS RMS. Troubleshoot any potential problems that might arise during the initial transition.
- With the new RMS, transition to a more paperless approach where all reports can be completed through Mobile and paper attachments are attached and submitted with the original main report in alignment with the City of Monterey Park Green Initiative.
- Work towards NIBRS re-certification. Recertification of NIBERS submissions due to a new RMS software integration with DOJ.

Police Department
FY 2025-2026 Proposed Budget

	Actual 2023-24	Estimated 2024-25	Projected 2025-26
Reports Processed:	4,364	4,371	4,250
Traffic Citations Processed:	2,921	2,143	2,100
Data Entry Completion (within 7 days)	90%	86%	92%
Complaints Processed for Court (within 8 days)	93%	91%	92%

2024-2025 Major Accomplishments

- Transitioned to the PRA Portal NextRequest. This new city-wide portal now streamlines and improves the PRA request process within Monterey Park PD.
- The procurement of a new CAD/RMS was completed, with Sun Ridge RIMS being selected as the vendor. Implementation and data conversion will be completed by the end of the 2024-25 fiscal year.
- Implemented of InvoiceCloud to collect card payments at the front counter. This new payment platform also digitizes the invoices/receipts that are generated at the time of payment

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$937,099	$1,212,172	$1,212,172	$1,396,700
Special Revenue	$60,444	$67,527	$67,527	$73,691
Total Expenditures	**$997,543**	**$1,279,699**	**$1,279,699**	**$1,470,391**

Division: Computer Services





Division No.: 3115

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$433,349	$1,352,001	$1,352,001	$783,418
Commodities	$9,990	$25,900	$25,900	$66,680
Debt Service	$0	$307,745	$307,745	$307,745
Total Expenditures	**$443,339**	**$1,685,646**	**$1,685,646**	**$1,157,843**
Authorized Full-Time Equivalent Positions	**0.00**	**0.00**	**0.00**	**0.00**

Program Details

The Computer Services/Technical Services Bureau provides data processing and basic maintenance and configuration of Police Department computers and networks. Computer Services is also tasked with identifying emerging technologies that can be implemented to increase the effectiveness and efficiency of the Police Department.

Contract personnel provide training to employees on a variety of applications and use of external systems operated by Federal, State, and local criminal justice organizations. Contract personnel also provide consulting services in developing strategies to bring the Department to optimal operating levels.

2025-2026 Goals and Objectives

- Complete the project implementation of CAD/RMS from Sun Ridge RIMS Systems.
- Complete Next Gen 911 dispatch software/hardware upgrade.
- Upgrade the police department's mobile device computer in all police department vehicles.
- Integrate Peregrine AI software to assist the Investigations Bureau.

2024-2025 Major Accomplishments

- Upgraded the Chief's conference room with Polycon Webcam to conduct virtual conferencing.
- Completed contract with Sun Ridge RIMS Systems Inc. for CAD/RMS upgrade for the Police Department.
- Purchased and upgraded a new UPS battery backup system for the Police Department servers.
- Purchased and upgraded Apple iPhone 15 integration for every PD personnel.
- Implemented of the new phone system, Ring Central, throughout the police department.
- Renewed of Lenslock Inc, contract for BWC for the Police Department.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$443,339	$1,377,901	$1,377,901	$850,098
Special Revenue	$0	$307,745	$307,745	$307,745
Total Expenditures	**$443,339**	**$1,685,646**	**$1,685,646**	**$1,157,843**

Division: Community Engagement Bureau





Police Department
FY 2025-2026 Proposed Budget









Division No.: 3120

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$1,662,612	$2,014,382	$2,014,382	$1,850,857
Services	$5,035	$8,468	$8,468	$9,350
Commodities	$13,153	$35,170	$35,170	$30,470
Internal Services	$374,111	$425,580	$425,580	$506,394
Total Expenditures	**$2,054,911**	**$2,483,600**	**$2,483,600**	**$2,397,070**
Authorized Full-Time Equivalent Positions	**10.75**	**10.75**	**10.75**	**10.75**

Program Details

The Community Engagement Bureau is overseen by a Lieutenant and is divided into two divisions: the Neighborhood Engagement Team and the Community Engagement Team.

The Neighborhood Engagement Team (NET) is a multidisciplinary team including one Sergeant, one Detective, three Officers, one Mental Health Clinician from the Los Angeles County Department of Mental Health, and one Outreach and Housing Navigation Coordinator. The team is tasked with the primary function of identifying and formulating long-term solutions to resolve community issues rather than a reactive response to calls for service. As a Community-Based Policing program, NET uses creative strategies to solve problems through collaboration with various community stakeholders (i.e., residents, business owners, apartment owners/managers, private and public organizations, and all departments within the municipality) to provide a permanent solution to an identified problem.

Part of the strategy is to build on our multidisciplinary approach to provide services to individuals experiencing homelessness and/or having a mental health crisis. The team uses an outreach and service connection approach to engage people experiencing unsheltered homelessness and not place handcuffs on them. The team has worked to establish linkages with the local faith-based community, service groups, and regional providers to secure resources for people experiencing homelessness, connect people with emergency food and motel resources, transportation to reconnect with families, and interim and permanent housing resources. Team members are projected to make over 1,000 contacts this year and facilitate shelter for approximately 48 individuals experiencing homelessness.

The Mental Health Clinician assists patrol officers with crisis intervention and mental health calls. The co-response model is designed to bring together different disciplines and areas of expertise to provide holistic services to various community members. The team also reaches out to those hospitalized for a mental health crisis and their families to ensure proper support and ongoing care by providing connections with service providers.

The Detective assigned to this unit handles crimes with a victim or suspect who is homeless, crimes with a mental health nexus, psychiatric holds and follow-up, prostitution, gambling, vandalism, Alcohol Beverage Control (ABC) issues, and narcotics.

The Community Engagement Team also has a Sergeant and part-time Community Service Officer who offer services to the community, such as Neighborhood and Business Watch programs, residential and business inspections, and various virtual engagement sessions designed to meet the specific needs of the community. This Sergeant is responsible for the recruitment/hiring of all Police Department personnel, as well as the Training Manager, to ensure that all Police Department personnel are in compliance with all training mandates.

The Monterey Park Citizen's Patrol, Chaplain, Reserve Officers, Police Explorers, and social media programs are also part of this team's responsibility. These programs enable the community to become an integral part of the Police Department.

2025-2026 Goals and Objectives

- The Community Engagement Team will continue to actively engage in community events, foster open communication, and build trust with the community.
- Establish a Citizen Academy Seminar where the community can learn how their local government functions, including other city departments, enhance public safety awareness and the decision-making process.
- The Neighborhood Engagement Team will attend Crime Prevention Through Environmental Design (CPTED) training and collaborate with local businesses to

enhance crime prevention and decrease homelessness.
- The Neighborhood Engagement Team will host training for each patrol team to educate officers on resource availability and outreach.
- The Recruitment and Training Department will look to enhance department training courses and officer development with Academy Instructor Certification Course instructors.
- Establish a department comfort canine program to enhance officer wellness and assist trauma victims.
- Enhance the Monterey Park Bike Patrol Team by improving their current equipment to E-bikes to increase officer wellness and improve rapid deployment to cover a much larger area than traditional bicycles.

2024-2025 Major Accomplishments

- The Monterey Park Police Department hired new employees, including police officers, police cadets, police dispatchers, police records clerks, and a part-time crime analyst to maintain public safety and address community needs.
- Re-established partnerships with local businesses, organizations, and schools by hosting 6 neighborhood watch meetings and 2 business watch meetings, and participated in 6 school visits.
- Established a virtual community engagement program and held 3 virtual meetings that promoted dialogue on community needs, crime prevention, and safety.
- The Community Engagement Bureau, in partnership with local businesses, held community events throughout the city, including National Night Out, Coffee with A Cop, and a Toy Drive during the Christmas holiday, which provided toys for underprivileged children in the community.
- The Neighborhood Engagement Team, in conjunction with the Peer Support Team, created and distributed a quarterly peer support/wellness newsletter, which was distributed to all police department staff.
- The Monterey Park Police Department Police Explorer program attended 4 police explorer competitions and earned several awards and recognition in multiple categories, including a pistol competition.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$1,841,791	$1,907,955	$1,907,955	$1,816,265
Special Revenue	$213,120	$575,646	$575,646	$580,805
Total Expenditures	**$2,054,911**	**$2,483,600**	**$2,483,600**	**$2,397,070**

Fire Department

FY 2025-2026 Proposed Budget

Department Purpose:
EXCELLENCE * SERVICE * COMMUNITY

Department Values
Character * Compassion * Trust * Teamwork * Professionalism









Fire Department

FY 2025-2026 Proposed Budget



Department Overview

The Fire Department is entrusted with the responsibility of providing the Monterey Park community, its citizens, and visitors, with the highest level of prehospital care and emergency response in support of our organizational mission. This mission is the preservation of life, property, and environment. Typical of most Southern California cities, Monterey Park is subjected to naturally occurring events, such as earthquakes, brush fires, flooding, wind events, and mud slides. The Fire Department is charged with the task of managing numerous human-caused hazards as well, including building and outdoor fires, environmental hazardous conditions, multi-casualty incidents, and other all-risk occurrences. Three of the most heavily traveled state highways border our city. This proximity results in numerous accident responses which require specialized training, mitigation equipment, and the treatment and transportation of injured patients to appropriate receiving hospitals. These and other complex incidents remain a major concern to the Fire Department and the community.

Programs and Services

The Department is organized into six divisions: Fire Administration, Fire Prevention, Emergency Operations, Emergency Medical Services, Community Risk Reduction, and Code Enforcement. The Fire Chief is the administrative manager of the Department with the Emergency Operation Division being divided into three platoons with each managed by a Battalion Chief.

The Operations Division is primarily responsible for emergency response, training, vehicle fleet and Fire/EOC facilities maintenance. The Emergency Medical Services Division is responsible for operating advanced life support ambulance fleet and overseeing our Paramedic program. The Community Risk Reduction and Fire Prevention Divisions are responsible for the development and operation of the Monterey Park Emergency Operations Center, disaster preparedness needs, identifying community risks, arson investigations, life safety code enforcement, and community outreach education. The Code Enforcement Division enforces Section 4.30 of the Monterey Park Municipal Code (i.e., Property Maintenance Ordinance), but also enforces portions of Chapter 21 (Zoning Code) along with other related sections of the Monterey Park Municipal Code. The Code Enforcement Division is responsible for the City's coordination of the annual L.A. County "Weed Abatement" program. The men and women of the Fire Department take great pride in providing service to the community with character, commitment, and competency.

Significant Changes

There are no significant changes for Fiscal Year 2025-2026.

Fire Department
FY 2025-2026 Proposed Budget

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Fire Admin	3201	$879,894	$1,260,138	$1,590,138	$1,124,659
Fire Prevention	3205	$801,300	$1,427,573	$1,427,573	$859,200
Emergency Operations	3210	$8,348,009	$10,892,223	$11,242,223	$12,837,578
Emergency Medical Service	3220	$6,442,695	$5,686,794	$5,686,794	$6,203,562
Community Risk Reduction	3230	$664,713	$772,643	$772,643	$792,829
Code Enforcement	3240	$752,931	$900,692	$900,692	$1,027,026
Total Expenditures		**$17,889,543**	**$20,940,063**	**$21,620,063**	**$22,844,853**
Authorized Full-Time Equivalent Positions		**64.00**	**64.00**	**64.00**	**64.00**

Department Personnel Summary

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
FIRE - 3200						
Fire Chief	1	-	1	-	1	-
Deputy Fire Chief	-	-	-	-	1	-
Code Enforcement Officer	3	-	3	-	3	-
Code Enforcement Supervisor	-	-	1	-	1	-
Battalion Chief	4	-	4	-	3	-
Fire Captain	12	-	12	-	12	-
Fire Engineer	12	-	12	-	12	-
Fire Fighter	11	-	11	-	9	-
Fire Fighter/Paramedic	13	-	13	-	15	-
Fire Marshal	1	-	1	-	1	-
Fire Prevention Permit Technician I	1	-	1	-	1	-
Fire Safety Specialist	2	-	2	-	2	-
Principal Management Analyst	1	-	1	-	1	-
Senior Account Clerk	1	-	1	-	1	-
Office Assistant II	1	-	1	-	1	-
Senior Code Compliance Officer	1	-	-	-	-	-
FIRE TOTAL	64	-	64	-	64	-

Funding Source by Type

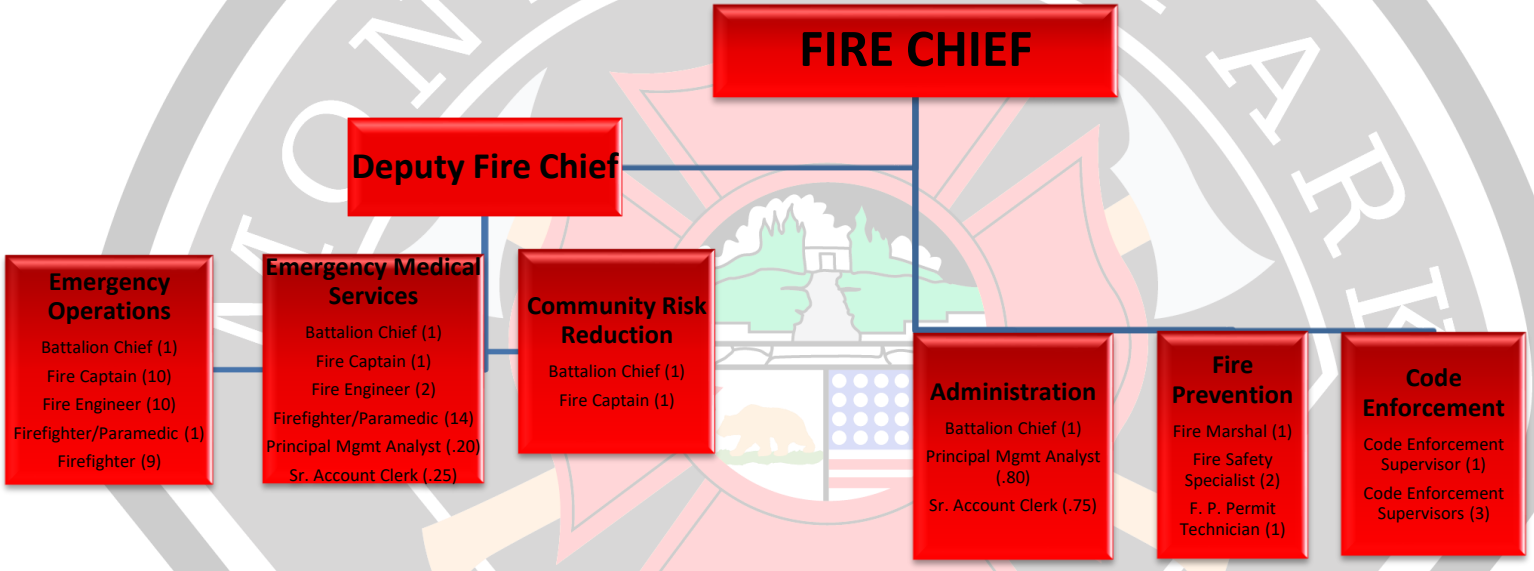
Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$15,197,352	$17,210,970	$17,210,970	$18,622,014
Special Revenue	$2,355,970	$3,357,502	$3,687,502	$3,441,553
Enterprise	$230,352	$371,592	$371,592	$400,605
Internal Service	$105,869	$0	$350,000	$380,681
Total	**$17,889,543**	**$20,940,063**	**$21,620,063**	**$22,844,853**

Fire Department

FY 2025-2026 Preliminary Budget

Monterey Park Fire Department

Organizational Chart



Fire Department

FY 2025-2026 Proposed Budget

Division: Fire Administration



Division No.: 3201

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$259,489	$533,214	$533,214	$351,849
Services	$402,611	$554,655	$884,655	$561,194
Commodities	$72,980	$72,039	$72,039	$71,800
Internal Services	$88,565	$100,229	$100,229	$139,815
Capital Outlay	$56,250	$0	$0	$0
Total Expenditures	**$879,894**	**$1,260,138**	**$1,590,138**	**$1,124,659**
Authorized Full-Time Equivalent Positions	**4.00**	**4.00**	**4.00**	**4.00**

Program Details

Fire Administration consists of the Fire Chief and his/her Administrative Staff. The Fire Chief, under the direction of the City Manager and City Council, is responsible for long-range planning, budgeting, and personnel development. The Fire Chief is also tasked with setting and meeting goals and objectives relative to maintaining and improving

levels of services to the community. The Fire Chief maintains consistent levels of performance and productivity by continuous evaluation and review of the progress made towards the stated objectives.

The Fire Chief achieves these standards by employing a variety of modern management techniques and leadership. The Fire Chief recruits, selects, and provides continuous employee development to ensure a high level of competence and integrity in his/her staff. The service objectives of the Fire Department are currently achieved by maintaining three strategically located fire stations and one Emergency Operations Center within the community. Residents benefit from prompt 24-hour response of emergency service units.

The Fire Chief and his/her administrative staff seek to develop and implement new programs and innovations to maintain the highest level of service to the community at the most reasonable cost. This occurs through participation in area automatic and mutual aid agreements that augment our emergency resources available for single and multiple alarms within the City. This is also accomplished through programs that utilize our CERT volunteers and improved life-safety programs that includes the citizens we serve.

2025-2026 Goals and Objectives

- Research and apply for industry specific grant funding to enhance public safety services and equipment in the community.
- Complete a facility master plan that encompasses current facility needs, including future staffing and response
- Develop and implement a department wide recruitment and retention program that allows enhanced opportunities though professional development, while embracing the flexibility fostered by the competitive labor market.
- Develop and facilitate leadership, mentoring and promotional preparation for all personnel including Fire Explorer, Reserve, and Recruit positions.
- Partner with local community colleges to develop internship programs for fire administration, prevention and code enforcement

2024-2025 Major Accomplishment

- The Department celebrated its centennial anniversary in July 2024
- The Department received $1.5 million in federal funding for the remodel of Fire Station 61

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$514,664	$758,490	$758,490	$663,769
Special Revenue	$365,230	$501,648	$831,648	$460,889
Total Expenditures	**$879,894**	**$1,260,138**	**$1,590,138**	**$1,124,659**

Division: Fire Prevention



Division No.: 3205

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$303,663	$661,248	$661,248	$365,716
Services	$15,872	$204,540	$204,540	$231,690
Commodities	$10,852	$17,400	$17,400	$17,400
Internal Services	$470,913	$544,385	$544,385	$244,394
Total Expenditures	**$801,300**	**$1,427,573**	**$1,427,573**	**$859,200**
Authorized Full-Time Equivalent Positions	**2.50**	**2.50**	**2.50**	**2.50**

Programs Details

The Fire Prevention Division is dedicated to enhancing public safety and safeguarding property by conducting thorough on-site fire and life safety inspections, carrying out field investigations, implementing engineering solutions, overseeing construction projects for adherence to fire safety standards, and fostering community awareness.

The Division is tasked with enforcing California Health and Safety Code regulations by conducting compliance inspections and promoting adherence to state and local standards for both new and existing buildings and facilities.

Its initiatives are categorized into two main programs: Fire Safety Programs, aimed at minimizing risks associated with potential loss of life or property, and Environmental Safety Programs, which focus on mitigating hazards that may pose threats to the environment, including the handling of hazardous materials and industrial waste mitigation.

Additionally, the Division is responsible for recouping costs associated with inspection services, plan reviews, fire permits, and field investigations as stipulated by the California Fire Code and local ordinances.

2025-2026 Goals and Objectives

- Enhance customer service and divisional efficiency through the implementation of cloud-based data management system.
- Create a staff development and training plan to enhance recruitment and retention.
- Update policies and procedures to improve customer service and division efficiency

2024-2025 Major Accomplishments

- Implemented Industrial Waste inspections into our FOG Program in collaboration with John L. Hunter and Associates.

Funding Source by Type

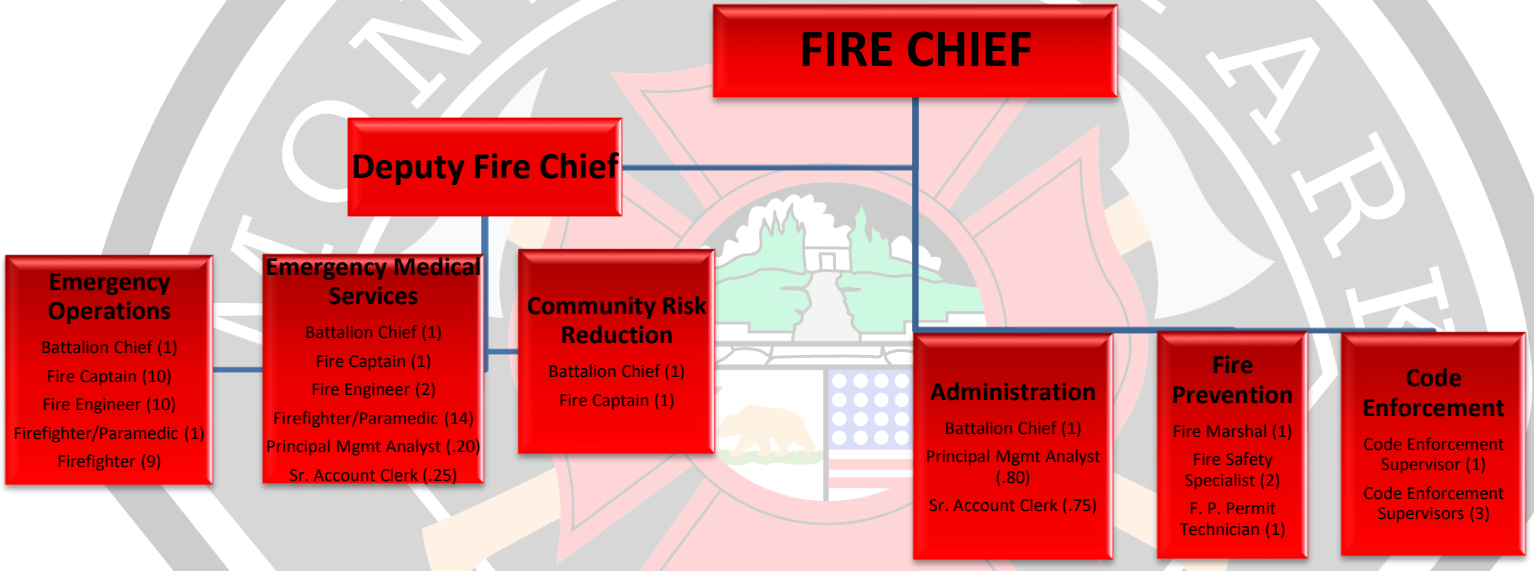
Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$772,408	$1,300,797	$1,300,797	$693,251
Special Revenue	$28,893	$36,626	$36,626	$42,499
Enterprise	$0	$90,150	$90,150	$123,449
Total Expenditures	**$801,300**	**$1,427,573**	**$1,427,573**	**$859,200**

Fire Department

FY 2025-2026 Preliminary Budget

Monterey Park Fire Department

Organizational Chart



Division: Emergency Operations Division







Fire Department

FY 2025-2026 Proposed Budget





Division No.: 3210

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$5,560,455	$7,154,378	$7,154,378	$8,433,845
Services	$474,958	$398,700	$748,700	$773,726
Commodities	$182,753	$900,526	$900,526	$1,002,641
Internal Services	$2,129,843	$2,438,619	$2,438,619	$2,627,366
Total Expenditures	**$8,348,009**	**$10,892,223**	**$11,242,223**	**$12,837,578**
Authorized Full-Time Equivalent Positions	**34.00**	**34.00**	**34.00**	**34.00**

Program Details

The Emergency Operations Division is charged with providing rapid and efficient emergency response to fires, hazardous conditions, rescues, illnesses, or other incidents where the health, safety, and welfare of the public is in jeopardy. One measurement of the Emergency Operations Division's efficiency is the class rating assigned to the City by the Insurance Service Organization (I.S.O.). This national rating system reviews and takes into consideration the municipal water system, 911 communications system, response staffing, employee training, and readiness of city facilities. This rating classification is used by the insurance industry to determine fire insurance rates for homeowners and businesses within the community. On a national scale of one to ten,

with one being the highest to obtain and maintain. The City of Monterey Park enjoys a rating of "Class 1" for three national evaluation periods.

Command and control of Emergency Operations is provided on a daily basis by three 24-hour platoon schedule Battalion Chiefs. In addition to daily emergency operations, each Battalion Chief performs several staff assignments. These include: Emergency Medical Coordinator, Personnel Administration, Training Coordinator, Disaster Preparedness Coordinator, Incident Safety Officer, and Fleet/Facility Maintenance.

The Emergency Operations Division strives to achieve the highest quality of dependable, economical services possible. This is accomplished through the use of clearly established operational guidelines and by recruiting, training, and focused career development of the most motivated and skilled personnel.

Specific service objectives are:

- Mitigate and, wherever possible, prevent the loss of life and/or property destruction. To protect the environment from fires and human-caused, or natural disasters.
- Effectively manage disaster incidents resulting from natural, human-caused, and civil actions; minimize loss of life, property damage, and environmental impact through Emergency Disaster Preparedness and training.
- Develop and implement long-range fire/rescue planning objectives for future fire needs through best practices, continuing education, and regional operational forecasting.
- Provide for the initial determination of causation and origin of all fires occurring within the jurisdiction.
- Make effective use of all methods and means available to educate and advertise the services and programs offered to the community through social media, print media, public event participation.
- Provide training and career development opportunities for personnel using accepted models with an emphasis on meeting long-range organizational goals.

2025-2026 Goals and Objectives

- Research and submit for typing of US&R Base of Operations (BoO) trailer through OES.
- Develop and implement new tactical emergency fire operations
- Update and outfit USAR 61 to meet new FIRESCOPE OSD 162 standards
- Implement Company Officer tactics and training continue education program
- Develop Electric Vehicle emergency mitigation tactics and policies

2024-2025 Major Accomplishments

- Participated in numerous multi-city/multi-agency drills which enhanced interoperability and efficient responses.
- Hosted two-day team building and leadership workshop for department staff.
- Hired three new Firefighters.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$6,972,649	$8,748,138	$8,748,138	$10,205,018
Special Revenue	$1,269,491	$2,144,085	$2,144,085	$2,251,879
Internal Service	$105,869	$0	$350,000	$380,681
Total Expenditures	**$8,348,009**	**$10,892,223**	**$11,242,223**	**$12,837,578**

Division: Emergency Medical Services





Division No.: 3220

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$5,119,823	$4,270,798	$4,270,798	$4,612,818
Services	$424,164	$445,368	$445,368	$485,850
Commodities	$150,116	$109,050	$109,050	$132,150
Internal Services	$748,592	$861,578	$861,578	$972,744
Total Expenditures	**$6,442,695**	**$5,686,794**	**$5,686,794**	**$6,203,562**
Authorized Full-Time Equivalent Positions	**17.00**	**17.00**	**17.00**	**17.00**

Program Details

The Emergency Medical Services Division is charged with the responsibility of providing prompt and efficient emergency medical care for our community. This division provides a fee-for-service and/or subscription Paramedic ambulance transport service using cross-trained, dual-role, Firefighter/Paramedics. The program operates two fully equipped advanced life support Paramedic ambulances and two Paramedic Assessment Engine Companies.

Specific Service Objectives are:

- Maintain advance life support (ALS) service in a timely manner to all areas of the community using state-of-the-art equipment and personnel trained in the most modern emergency medical techniques.
- Maintain the highest level of emergency medical services to the community using best practices for training, in person Nurse education, and re-evaluation of these skills through our UCLA contracted Quality Improvement Program.

2025-2026 Goals and Objectives

- Continue collaboration with the Police Department on the Tactical EMS Program, with a focus on securing grant funds for a new tactical response vehicle to enhance emergency response capabilities in critical situations at the regional level.

- Proactively prepare for an upcoming audit from the County EMS Agency, ensuring compliance with regulations and best practices to maintain the department's reputation for excellence.
- Integrate PS TRAX software application into EMS supply ordering to streamline the procurement process and enhance cost-tracking of consumable EMS supplies, optimizing resource utilization and operational efficiency.

2024-2025 Major Accomplishments

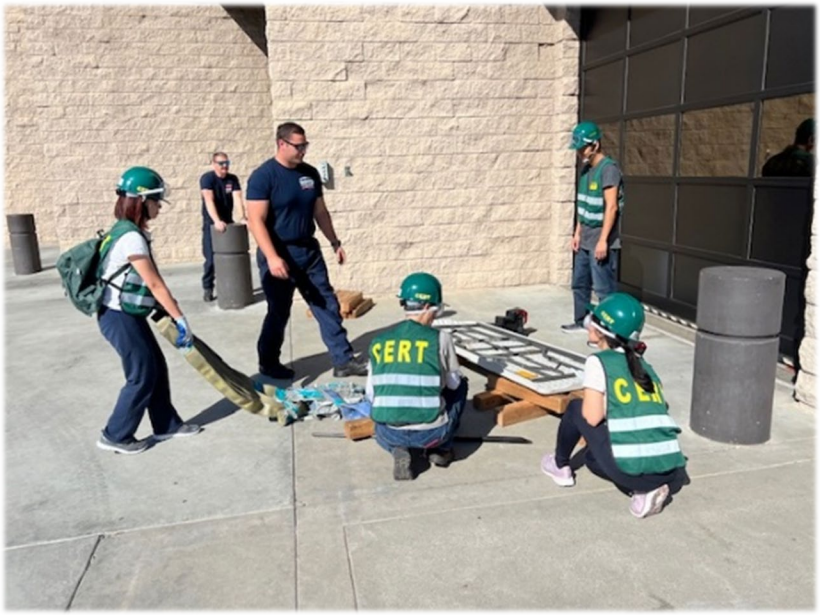
- Two firefighters were sent to UCLA's Center for Pre-Hospital Care for Paramedic Training, reflecting our commitment to ongoing education and skill enhancement within the department.
- Successfully secured funding and ordered two new rescue ambulances to bolster our department fleet and improve emergency response capabilities.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$5,846,248	$5,111,388	$5,111,388	$5,623,597
Special Revenue	$596,448	$575,406	$575,406	$579,965
Total Expenditures	**$6,442,695**	**$5,686,794**	**$5,686,794**	**$6,203,562**

Division: Community Risk Reduction







Division No.: 3230

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$483,120	$538,808	$538,808	$552,480
Services	$27,646	$48,550	$48,550	$48,550
Commodities	$33,642	$44,750	$44,750	$45,050
Internal Services	$120,305	$140,536	$140,536	$146,749
Total Expenditures	**$664,713**	**$772,643**	**$772,643**	**$792,829**
Authorized Full-Time Equivalent Positions	**2.00**	**2.00**	**2.00**	**2.00**

Program Details

The Community Risk Reduction Division within the Fire Department has several key responsibilities that fall under two categories. The first is the organization and operational readiness of the Monterey Park Emergency Operations Center. This includes maintaining the readiness of the EOC as well as training City personnel to assume their roles during planned and unplanned events or disasters. The second category of this Division is Emergency Preparedness Services. This component is the public interface for disaster planning and response. It also includes the CERT Program and community education events and services.

Through this Division, the City provides a comprehensive Emergency Preparedness program that includes both an Emergency Operations Plan and Local Hazards Mitigation Plan. Both of which are reviewed biannually and approved by Cal OES and FEMA.
The following are the specific service objectives:

<u>EOC Development and Operations</u>

- Develop hardware and program elements using "Best practices" whenever practical to ensure that the City of Monterey Park is ready and able to respond to all-risk hazards, both natural and man-made.
- Coordinate with all City departments to produce a cohesive emergency response framework.

- Follow the National Response Framework and comply with the requirements of the National Incident Management System (NIMS).
- Prepare for and participate in planned events that require a unified command for efficiency and success.
- Highest level of readiness, utilize all resources made available to the City to further disaster readiness and training of City personnel to function before, during, and after an incident.

Emergency Preparedness Services

- Maintain the CERT Program, lines of communication with CERT members, exchange of information, etc.
- Conduct classes for new CERT members to increase community preparedness and the City's volunteer corps.
- Work with community groups interested in emergency preparedness, trailer presentations, Neighborhood Watch, business watch, and local civic organizations.

Community Risk Reduction

- Develop partnerships with the community to implement programs, initiatives, and services that prevent and/or mitigate the risk of human caused or natural disasters and their long-term impact on the city as a whole.

Fire Prevention & Arson

- Combine resources with Community Risk Reduction and Fire Prevention to identify existing and potential hazards in the community for the implementation of an efficient identification and prevention component, risk reduction measures, and the environmentally sensitive mitigation of those hazards.

2025-2026 Goals and Objectives

- Implement the Local Hazardous Mitigation Plan, including State and Federal approvals.
- Enhance emergency operations and EOC training through biannual training with city personnel.
- Implement strategic community outreach influenced by data call types and service areas

- Develop and implement neighborhood disaster planning and training classes
- Develop and implement community awareness on response types and prevention programming

2024-2025 Major Accomplishments

- Held two CERT classes with each class reaching maximum capacity. The CERT graduates are residents and community members that have specialized training to assist their neighbors in emergency situations.
- Hosted four disaster preparedness clinics throughout different neighborhoods within the City, providing residents with an opportunity to learn from staff different ways to ensure they are prepared, in case of an emergency.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$603,949	$711,876	$711,876	$727,191
Special Revenue	$60,765	$60,767	$60,767	$65,638
Total Expenditures	**$664,713**	**$772,643**	**$772,643**	**$792,829**

Division: Code Compliance
Division No.: 3240







Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$521,094	$553,768	$553,768	$637,108
Services	$32,236	$82,470	$82,470	$81,920
Commodities	$7,853	$11,380	$11,380	$11,380
Internal Services	$191,748	$253,074	$253,074	$296,618
Total Expenditures	**$752,931**	**$900,692**	**$900,692**	**$1,027,026**
Authorized Full-Time Equivalent Positions	**4.50**	**4.50**	**4.50**	**4.50**

Program Details

The role of Code Compliance is dedicated to enhancing the overall quality of life within our community, encompassing both residential and business sectors. In alignment with the objectives outlined by the City Council, as well as the Monterey Park Municipal Code and other relevant regulations, the primary goal is to foster a secure and thriving environment.

The Code Compliance Division diligently upholds municipal codes pertaining to various aspects such as substandard housing, building standards, property maintenance, and land-use, with the overarching goal of enhancing the aesthetic and functional aspects of properties citywide.

In response to citizen concerns conveyed to the City, as well as through proactive measures, Code Compliance employs a range of strategies to address identified issues. These include providing guidance to property owners on rectifying deficiencies and, when necessary, issuing civil citations and overseeing public nuisance hearings. However, the primary emphasis is on fostering voluntary compliance among property owners, tenants, and business operators.

The division places significant emphasis on conducting thorough on-site inspections and engaging in public education initiatives. Moreover, collaboration with various City departments and external agencies is integral to the Code Compliance team's efforts, ensuring a coordinated and holistic approach to community enhancement.

2025-2026 Goals and Objectives

- Develop and implement a structured Property Recognition Program that acknowledges and promotes well-maintained properties,
- Strengthen the Shopping Cart Retrieval Program through improved coordination with local businesses and retrieval services to minimize abandoned shopping carts, enhancing neighborhood cleanliness and safety
- Optimize division procedures and workflows by developing a comprehensive flow chart for key Division functions and program
- Enhance public education and outreach on the Code Compliance Division by creating multilingual resources, and newly translated forms
- Revitalize the Code Enforcement Volunteer Program by initiating steps to reintroduce a structured volunteer program including a partnership with local community colleges to provide internship opportunities

2024-2025 Major Accomplishments

- Successfully Completed State-Mandated Multi-Family Residential Inspections – Met all compliance deadlines and regulatory requirements set forth by the California State Fire Marshal, ensuring the safety and habitability of residential properties citywide.
- Implemented New Self-Certification Forms for Multi-Family Inspections – Developed and introduced streamlined self-certification forms, increasing efficiency and ensuring compliance verification while reducing administrative burdens for property owners.
- Elevated Code Compliance as a Community Resource – Implemented a multi-faceted outreach approach during the Lunar New Year Festival, emphasizing education over enforcement, resulting in a higher rate of voluntary compliance and increased public awareness of city regulations.
- Improved Public Safety and Property Conditions through Abatement Actions – Successfully abated two high-impact nuisance properties, improving neighborhood safety and reducing long- term enforcement burdens on city resources. These proactive measures have contributed to a higher standard of living and increased property values in the affected areas.
- Enhanced Efficiency in Construction Compliance Monitoring – Streamlined enforcement of Best Management Practices (BMPs) for construction sites, ensuring faster compliance resolution while reducing environmental risks and improving stormwater pollution prevention measures.

- Launched the Downtown Improvement Program – Successfully introduced a comprehensive revitalization initiative, improving storefront aesthetics, fostering business investment, and increasing civic engagement.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$487,435	$580,280	$580,280	$709,188
Special Revenue	$35,144	$38,970	$38,970	$40,683
Enterprise	$230,352	$281,442	$281,442	$277,155
Total Expenditures	**$752,931**	**$900,692**	**$900,692**	**$1,027,026**

Library Department

FY 2025-2026 Proposed Budget



Department Overview

The mission of the Monterey Park Bruggemeyer Library is to create opportunities for learners of all ages and backgrounds, to foster community connections, and to advance all aspects of literacy in Monterey Park.

Library Department
FY 2025-2026 Proposed Budget

Programs and Services

The Library serves the entire community by maintaining a diversified collection of print and electronic books, magazines, periodicals and audio-visual materials in community languages; providing public computer access, Wi-Fi in the building, internet hotspots and laptops for home use to support digital literacy and address the digital divide; teaching English and helping residents become citizens; supporting children and families with collections, services and partnerships to encourage early literacy, school readiness and academic success, and lifelong learning; providing opportunities for personal growth and workforce development through Career Center services; and preserving Monterey Park's heritage by collecting local information and materials of historical significance.

Significant Changes

There are no significant changes for FY2025-26.

Department Budget Summary

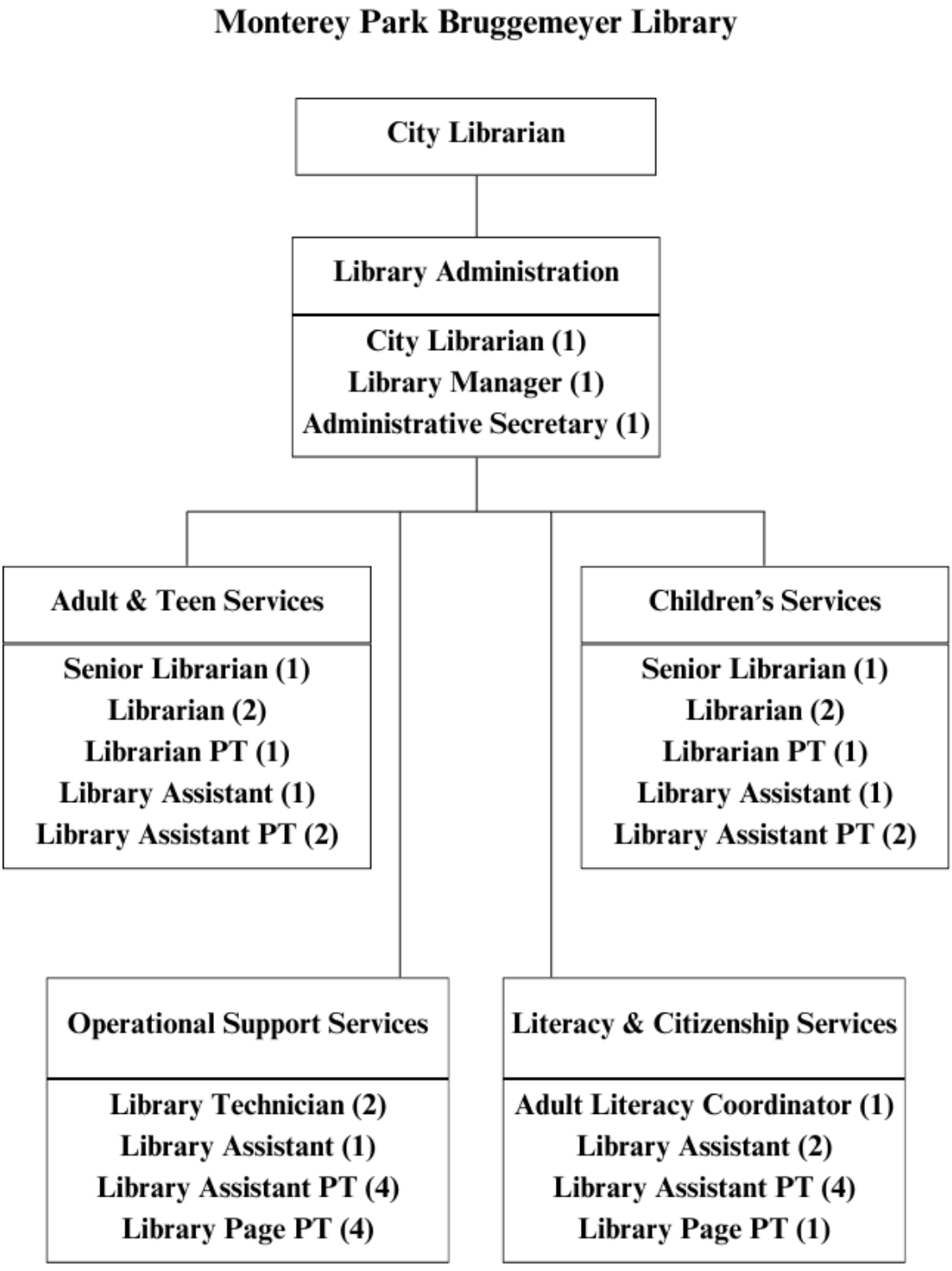
Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Library Admin	6001	$655,699	$678,626	$678,626	$683,465
Adult & Teen Services	6002	$656,113	$766,757	$766,757	$894,855
Operational Support Servic	6003	$534,612	$624,264	$624,264	$738,684
Literacy	6005	$416,084	$497,384	$497,384	$592,720
Children Services	6006	$405,076	$585,836	$585,836	$598,815
Total Expenditures		**$2,667,585**	**$3,152,866**	**$3,152,866**	**$3,508,540**
Authorized Full-Time Equivalent Positions		**26.50**	**26.50**	**26.50**	**26.50**

Library Department
FY 2025-2026 Proposed Budget

Department Personnel Summary

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
MONTEREY PARK BRUGGEMEYER LIBRARY - 6000						
City Librarian	1	-	1	-	1	-
Library Manager	-	-	1	-	1	-
Adult Literacy Coordinator	1	-	1	-	1	-
Administrative Secretary	1	-	1	-	1	-
Librarian	4	1.00	4	1.00	4	1.00
Library Assistant	5	6.00	5	6.00	5	6.00
Library Circulation Serv Supervisor	-	-	0	-	0	-
Library Page	-	2.50	0	2.50	0	2.50
Library Technician	2	-	2	-	2	-
Senior Librarian	3	-	2	-	2	-
LIBRARY TOTAL	**17.00**	**9.50**	**17.00**	**9.50**	**17.00**	**9.50**

Department Organizational Chart



Library Department

FY 2025-2026 Proposed Budget

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$2,355,858	$2,959,602	$2,959,602	$3,289,779
Special Revenue	$311,726	$193,264	$193,264	$218,761
ARPA	$0	$0	$0	$0
Enterprise	$0	$0	$0	$0
Internal Service	$0	$0	$0	$0
Total	**$2,667,585**	**$3,152,866**	**$3,152,866**	**$3,508,540**

Division: Library Administration
Division No.: 6001

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$300,984	$314,485	$314,485	$355,708
Services	$176,658	$166,366	$166,366	$206,702
Commodities	$24,651	$16,300	$16,300	$26,700
Internal Services	$153,406	$181,474	$181,474	$94,355
Total Expenditures	**$655,699**	**$678,626**	**$678,626**	**$683,465**
Authorized Full-Time Equivalent Positions	**2.00**	**2.00**	**2.00**	**2.00**

Program Details

The Administration Division is responsible for the overall leadership, management, coordination and marketing of the Monterey Park Bruggemeyer Library. Specific service objectives are to:

- Direct the operations of all divisions of the Library.
- Develop policies and procedures to ensure free and open access to Library services.
- Serve as liaison to the Library Board of Trustees, which promotes and strengthens the development of the Monterey Park Bruggemeyer Library.
- Coordinate with the Friends of the Monterey Park Library and Monterey Park Library Foundation to support Library programs through fundraising.
- Partner with community organizations and agencies to expand public services.
- Seek out state, federal and private grants to provide additional public services and programs.
- Analyze community needs and library usage to develop collections and services which meet the identified needs.
- Network and share resources with other state and local libraries, and actively participate as a member of the Southern California Library Cooperative (SCLC).

2025-2026 Goals and Objectives

- Continue to explore funding options for mobile library services in order to extend the Library's services to hard to reach or underserved residents.

2024-2025 Major Accomplishments

- Established partnership with Alhambra Unified School District to implement an annual library card sign up drive for second grade students in response to California SB 321: Local Public Library Partnership Program.
- Completed HVAC replacement project as part of the Building Forward Library Facilities Improvement Grant Program.
- Secured funding through the San Gabriel Valley Municipal Water District's Opportunities for Water Leadership Community Grant Program for the purchase and installation of combination water fountain/bottle fill stations.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$626,978	$649,351	$649,351	$652,864
Special Revenue	$28,721	$29,274	$29,274	$30,601
Total Expenditures	**$655,699**	**$678,626**	**$678,626**	**$683,465**

Division: Adult and Teen Services
Division No.: 6002

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$460,256	$558,364	$558,364	$643,725
Services	$7,538	$0	$0	$5,000
Commodities	$43,876	$37,381	$37,381	$34,600
Internal Services	$144,444	$171,012	$171,012	$211,530
Total Expenditures	**$656,113**	**$766,757**	**$766,757**	**$894,855**
Authorized Full-Time Equivalent Positions	**6.50**	**6.50**	**6.50**	**6.50**

Programs Details

The Adult and Teen Services Division helps adults and teens access information and materials through the library collection, online and through other research resources. This Division is responsible for organizing, selecting and maintaining the adult, teen, and international collections, as well as the Local History collection. Specific service objectives are to:

- Develop and implement a broad variety of adult programs that target diverse community audiences and provide opportunities for recreation, education, health and wellness, cultural enrichment, career and life-skill development, and legal and social support.
- Provide teens with programming that is driven by their interests and encompasses academic support, recreation and cultural activities, and mental health and wellness.
- Answer information requests in-person, by telephone and text, online and by email.
- Help library patrons select leisure reading materials suitable for their taste and reading level.
- Provide adults and teens with information referrals to community partners and local organizations.
- Instruct library users on how to locate materials and information using the Online Public Access Catalog, electronic resources and the internet.

- Assist with technology including computers, laptops, tablets and 3D printing, and provide programs for developing technological skills.
- Maintain a Home Delivery Program that provides seniors and homebound members of the community with access to library materials and readers' advisory services.
- Provide a volunteer program for teens to develop leadership skills by having them assist library staff with developing and implementing programs for their peers at the Library and in the community.
- Partner with schools, nonprofits and community organizations to expand and enhance library services.

	Actual 2023-2024	Estimated 2024-2025	Projected 2025-2026
Reference Transactions	6155	5285	5600
Adult/YA Programs Presented	404	360	265
Adult/YA Program Attendance	5532	5100	4000

2025-2026 Goals and Objectives

- Develop programs which showcase the language abilities and other specialized skills of community members to create investment in the library community.
- Partner with other City divisions and community organizations to help prepare teens for adulthood by providing life skills and cultural enrichment opportunities.

2024-2025 Major Accomplishments

- Provided regular scheduled sessions where community members could connect with local organizations to access government assistance programs and services related to mental health, housing, immigration and legal support.
- Partnered with Chinatown Service Center to offer a monthly Job Seeker Support program that assists adults with resume writing and job seeking tips.
- Furthered the Library's partnership with Asian Youth Center (AYC) to offer a broad range of community-focused programs including an intergenerational family tree workshop and a popular bilingual WeChat series.
- Planned a successful community Mental Health Fair attended by over 500 community members, in collaboration with the Recreation and Community Services Department, Chinatown Service Center and the LA County Department of Mental Health.
- Delivered over 15 hands-on workshops on topics including Zoom, iPhone basics, and generative AI, and introduced monthly technology help drop-in sessions for seniors at the Langley Center to enhance digital literacy.
- Provided targeted programming for new adults including sewing workshops, a self-care evening and gaming sessions.
- Increased science education opportunities by completing a successful grant application for Stargazing Kits, which allow library users to borrow a telescope.
- Partnered with Los Angeles Astronomical Society for Stargazers Day, a day of astronomy-themed events attended by over 200 people.
- Promoted recreational reading for adults by participating in the county-wide One Book, One County program, introducing an adult Winter Reading Program and delivering an engaging series of literary talks.
- Introduced a new Readers Advisory service where community members can receive individualized book suggestions from a staff member.
- Engaged teens through new teen-sourced programs including Daebak K-Pop Club and Fandom Friday, as well as an after-hours K-Pop-themed prom.
- Partnered with community organizations to provide programs that taught teens fundamental life skills including first aid and safety, cooking and nutrition, and laundry and sewing basics.
- Attracted new audiences to the Library through the Kawaii Kitty bookmark contest and Hello Kitty 50th Anniversary Jubilee, with over 1000 people of all ages visiting the library on the day of the event.

Library Department

FY 2025-2026 Proposed Budget

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$579,947	$718,144	$718,144	$841,331
Special Revenue	$76,166	$48,613	$48,613	$53,524
Total Expenditures	**$656,113**	**$766,757**	**$766,757**	**$894,855**

Division: Operational Support Services
Division No.: 6003

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$367,271	$440,382	$440,382	$509,685
Services	$48,684	$48,502	$48,502	$44,144
Commodities	$8,955	$5,500	$5,500	$5,200
Internal Services	$109,702	$129,880	$129,880	$179,655
Total Expenditures	**$534,612**	**$624,264**	**$624,264**	**$738,684**
Authorized Full-Time Equivalent Positions	**6.50**	**6.50**	**6.50**	**6.50**

Program Details

The Operational Support Services Division is responsible for ordering, invoicing, receiving, cataloging and preparing for circulation all materials acquired by the library. Staff maintains the library automation system and electronic resources and loans all circulating print and non-print materials to cardholders. Collection maintenance and the repair of all materials fall within this program. Staff installs and replaces new computers and software, printers and network connections, and makes recommendations for repair and upgrades.

Specific service objectives are to:

- Implement library circulation policies established by the Library Board of Trustees.
- Manage library card registrations, maintain patron records and ensure patron privacy.
- Check in and check out all circulating library materials; shelve and organize materials to facilitate access to the collection.
- Manage patron reserves of requested materials, including retrieval, notification, processing and pick up.
- Notify cardholders of long overdue, lost or damaged materials; calculate and collect fees; record and deposit money daily.

- Order, receive and catalog all library materials; process invoices for print and non-print items. Coordinate and monitor budget allocations and expenditures.
- Manage and administer, in conjunction with the City Librarian, the library's integrated automation system and assist as a liaison with the vendor.
- Purchase, install and maintain all in-house and circulating computers, tablets, hotspots, printers, peripherals and network software.
- Maintain the collection by managing the processing of all materials for public and staff use and repairing damaged items.
- Sort and process donations and discarded items from the collection; prepare items for recycling.
- Conduct training on the usage of new technology for staff and for the public.
- Conduct technology assistance program for the public.
- Manage scanning hardware and software; assist users to digitize photos and videos.
- Keep circulation and technology use statistics.

PROGRAM MEASUREMENTS

ITEMS CIRCULATED	Actual 2023-24	Estimated 2024-25	Projected 2025-26
Total	178,651	180,000	182,000
Annual Circulation Per Capita[1]	3	3	3.1
Annual Hours of Opening	2,287	2,340	2,340
Amount Saved by Borrowing Instead of Purchasing	$1,574,257	$1,575,000	$1,580,000

[1] Population figure used for calculation: 59,347

LIBRARY USERS	Actual 2023-24	Estimated 2024-25	Projected 2025-26
User Visits Per Day	752	860	900
Total User Visits Per Year	214,563	220,000	225,000
New Cardholders Registered	3,534	3,500	3,600
Total Library Cardholders	47,481	50,900	52,000
Number of Holds Fulfilled	5,077	5,100	5,200

	Actual	Estimated	Projected

Library Department
FY 2025-2026 Proposed Budget

LIBRARY COLLECTION	2023-24	2024-25	2025-26
Cataloged Items	4,831	5,000	5,100
Total Items in Collection	104,057	103,000	103,500

2025-2026 Goals and Objectives

- Support Children's Services in the implementation of the Student Success Card program by assisting with library card registration drives.
- Provide additional training opportunities for staff in order to diversify their skill sets and increase programming capacity of the department.

2024-2025 Major Accomplishments

- Launched a one-on-one technology assistance program to assist community members with devices and teach them basic technology skills.
- Configured scan-to-email technology on public copiers in order to make library resources and services easier and more convenient for every resident.
- Increased the number of Wi-Fi hotspots and Chromebooks available to assist in bridging the digital divide.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$499,903	$587,375	$587,375	$701,204
Special Revenue	$34,709	$36,888	$36,888	$37,480
Total Expenditures	**$534,612**	**$624,264**	**$624,264**	**$738,684**

Division: Literacy
Division No.: 6005

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$315,378	$383,293	$383,293	$424,866
Services	$6,448	$7,661	$7,661	$6,906
Commodities	$18,389	$16,705	$16,705	$23,585
Internal Services	$75,870	$89,725	$89,725	$137,363
Total Expenditures	**$416,084**	**$497,384**	**$497,384**	**$592,720**
Authorized Full-Time Equivalent Positions	**5.50**	**5.50**	**5.50**	**5.50**

Program Details

The Literacy Services Division provides individual tutoring to adult learners with low literacy skills and classroom instruction to English language learners. This division recruits and trains volunteers to tutor adults in one-to-one, small group or large class settings; provides instruction to adult learners to improve their speaking, reading and writing skills to get a job, assist their family or become naturalized citizens; develops partnerships with workforce programs to help new immigrants find work; and maintains program data and generates reports for federal and state grants. Specific service objectives are to:

- Recruit, train, match, monitor and support volunteer tutors.
- Assess learners and assist them in setting personal goals and a path to reach them.
- Monitor, support and provide educational guidance for tutor-learner pairs.
- Select print and non-print consumable and non-consumable materials appropriate to the interest, level and needs of the program's participants.
- Network with neighboring literacy programs, community partners and agencies to provide literacy activities in response to the needs of the community.
- Execute U.S. passport applications following federal regulations through verifying documents, the identity and signatures of applicants and forwarding application materials to the U. S. Department of State for an issuance determination.

PROGRAM MEASUREMENTS

	Actual 2023-24	Estimated 2024-25	Projected 2025-26
Number of Students	1023	1100	1200
Number of Student Hours	12,278	12,500	13,000
Number of Tutors	39	35	45
Number of Tutor Volunteer Hours	1516	1500	1650
Number of Students who became U.S. Citizens	26	30	30
Number of Passports Executed	1498	1500	1500

2025-2026 Goals and Objectives

- Provide opportunities for English language learners to co-facilitate and co-develop library programs with the Literacy Services Division and Adult Services Division.
- Establish a volunteer corps comprised of current tutors and learners to assist with volunteer recruitment at outreach events.

2024-2025 Major Accomplishments

- Established new six-week summer and winter workshops that supplement the 15-week English as a Second Language (ESL) classes to target specific learning goals, such as improving writing, pronunciation and reading skills. Approximately 150 learners attended each of the sessions.
- Partnered with the Adult Services Division to provide the ESL Book Club and to cross-promote services to adult learners.
- Improved the relevancy of the Literacy for All of Monterey Park (LAMP) collection by adding over 160 new titles to the catalog, removing over 115 outdated workbooks, and adding a new collection of self-study guides written in Chinese to learn English.
- Collaborated with community partners to provide information about local resources and to provide workshops for English language learners throughout the

year. The Neighborhood Legal Services of Los Angeles, Asian Americans Advancing Justice and Chinatown Service Center presented information and workshops about workers' rights, immigration resources and free to low-cost health programs.

- Hosted a field trip for 100 students from Sierra Madre Middle School's Mandarin Dual Immersion Program to provide them with an opportunity to practice their Mandarin language skills by engaging with enrolled LAMP learners. LAMP learners, in turn, were given an opportunity to take on a leadership role by facilitating conversations with the students and sharing their immigration stories.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$267,805	$436,605	$436,605	$524,199
Special Revenue	$148,280	$60,779	$60,779	$68,521
Total Expenditures	**$416,084**	**$497,384**	**$497,384**	**$592,720**

Division: Children Services
Division No.: 6006

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$260,484	$410,273	$410,273	$372,344
Services	$0	$0	$0	$0
Commodities	$38,437	$49,889	$49,889	$56,149
Internal Services	$106,154	$125,675	$125,675	$170,323
Total Expenditures	**$405,076**	**$585,836**	**$585,836**	**$598,815**
Authorized Full-Time Equivalent Positions	**5.50**	**6.00**	**6.00**	**6.00**

Program Details

The Children's Services Division is responsible for services to children from birth to middle school, caregivers, educators and schools. This division assists children, teachers and caregivers in locating and using library resources; selects and manages the library's print, audiovisual and electronic collections in the Children's area; conducts storytimes, reading programs and other children's events; and provides outreach into the community as well as tours and storytimes for visiting school groups.
Specific service objectives are to:

- Answer requests for information and advise the community in the use of materials and services through individual instruction.
- Instruct the community on locating materials and information via the Online Public Access Catalog, electronic databases and the Internet.
- Conduct library tours and provide instruction in the use of library materials and services for school classes, community organizations and other interested groups.
- Select print, audiovisual and electronic materials for children in the languages used in the community to meet the educational, informational and recreational needs of the residents.
- Target the informational and educational needs of the community by working with the community and governmental groups to respond with appropriate library services and materials.
- Encourage reading and promote the pleasure of reading by conducting storytimes.

- Encourage reading and improve literacy by conducting reading programs for infants through sixth grade students.
- Schedule cultural and educational programs for children that reflect the needs and desires of the community.
- Provide homework assistance services for elementary school students during the school year via high school volunteers.
- Partner with City departments to expand and enhance services for children and their families.

Program Measurements

	Actual 2023-2024	Estimated 2024-2025	Projected 2025-2026
Reference Transactions	5,888	5,900	6,000
Children's Programs	349	370	375
Children's Program Attendance	22,814	23,500	24,000
Children's Outreach Attendance	4,631	5,000	5,500

2025-2026 Goals and Objectives

- Launch monthly Science Explorers program for ages 6 – 12 to address demand for science programming for older children.
- Develop and implement multicultural programming for children of all ages to provide events that reflect diverse community cultures.
- Seek out new opportunities to partner with local organizations to provide in-library programs that reduce barriers to access for children and their families.

2024-2025 Major Accomplishments

- Developed and implemented a weekly Preschool Storytime for children ages 3 – 5.
- Implemented new programming including Toddler Art and Play, which introduces young children to process play and art; Books and Cooks, which teaches children ages 7 – 12 basic cooking skills and how to follow a recipe; Gaming Hour and LEGO® Free Play.
- Collaborated with Recreation and Community Services to provide monthly storytimes and a monthly mobile library for the Monterey Park Day Care and Tiny Tots program.
- Received the California Library Association Lunch at the Library Partner Project grant to provide free book giveaways at community meal sites to help families build their home libraries.
- Recruited high school volunteers to offer Homework Help to elementary school children during the school year.
- Provided performances, reading incentives, and a wide variety of programs for children during the Summer Reading Program.
- Offered the Read & Ride reading program in partnership with Recreation and Community Services, which rewarded children with free ride tickets for the City's Play Days carnival.
- Offered the In-n-Out Cover to Cover reading program and distributed 2,977 free burger cards to children ages 4 – 12.
- Provided the first Winter Reading Challenge for ages 0 – 12 and provided incentives for children who read during winter break.
- Refreshed International Languages collection by purchasing new children's books in community languages; removing old and outdated materials from the collection; and adding VOX books, books with built-in audio players, in English, Spanish and Chinese.
- Collaborated with community partners to provide in-library programming, including a free art workshop for children, an introduction to autism workshop for parents, a Cantonese immersion play group and a LEGO® robotics showcase.
- Provided five sessions of a Caregiver Meet-up program in collaboration with community members to foster community connection.
- Expanded outreach to include new or underserved schools and community organizations, including Robert Hill Lane Elementary School, ActiveSGV, the Children's Institute, and more.

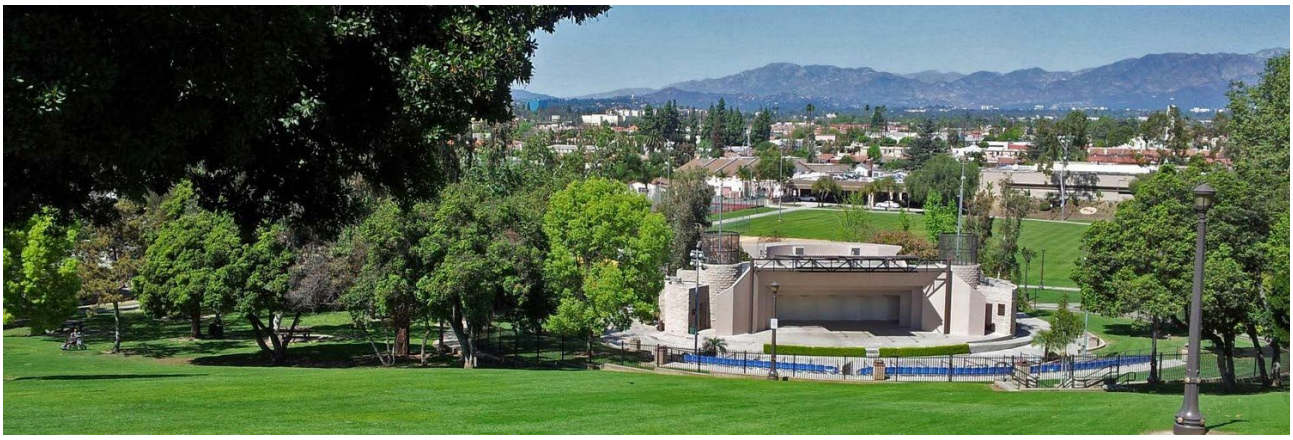
Library Department
FY 2025-2026 Proposed Budget

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$381,225	$568,127	$568,127	$570,181
Special Revenue	$23,851	$17,709	$17,709	$28,635
Total Expenditures	**$405,076**	**$585,836**	**$585,836**	**$598,815**

Recreation and Community Services Department

FY 2025-2026 Proposed Budget



Department Overview



The Recreation and Community Services Department strives to enrich lives and foster harmony within the community through an array of citywide programs and special events. The Department believes quality of life is improved through healthy life styles, educational and recreational opportunities, public participation, respect, compassion, and the enhancement of our urban forest. The Department accomplishes their goals through community outreach, quality programming, activities and events, safe, and well-maintained parks and facilities, and an aesthetically pleasing environment that is provided by professional and caring employees, contractors and volunteers.

Programs and Services

The Recreation and Community Services Department is responsible for the development, implementation, coordination, and delivery of a variety of recreational and leisure time activities and programs to promote the well-being and enjoyment of life of the City's residents through the fulfillment of their recreation, cultural, social and educational needs.

In addition to traditional programs, the Recreation and Community Services Department operates Community Dial-A-Ride, a volunteer program, and state-licensed Childcare programs and schedules Facility and Picnic Reservations. The department is also the liaison to three City Commissions: Recreation and Parks Commission, Commission on Aging, and Community Participation Commission.

Recreation and Community Services Department

FY 2025-2026 Proposed Budget

The Recreation and Community Services Department operates many of its programs through alternative revenue sources. Specialized Recreation classes, Aquatics, Day Care, and Reservations are partially self-supported through the levy of user fees and charges. The Dial-A-Ride Program is financed by Los Angeles County voter-approved one-quarter percent sales tax revenue.

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Facilities Supervision	6502	$644,590	$878,690	$878,690	$1,082,936
Aquatics	6503	$448,410	$695,002	$695,002	$935,488
Langley Center	6505	$520,553	$666,426	$666,426	$697,337
Childcare Activities	6506	$149,319	$200,781	$200,781	$268,930
Recreation Activities	6507	$93,509	$159,110	$159,110	$97,110
Community Participation	6508	$183,162	$235,253	$235,253	$213,310
Community Transportation	6511	$717,572	$989,727	$989,727	$1,012,653
Total Expenditures		**$2,757,115**	**$3,824,989**	**$3,824,989**	**$4,307,764**
Authorized Full-Time Equivalent Positions		**36.75**	**36.75**	**36.75**	**36.75**

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$1,913,720	$2,593,775	$2,593,775	$3,112,320
Special Revenue	$805,156	$1,163,532	$1,163,532	$1,195,445
Enterprise	$38,239	$67,682	$67,682	$0
Total	**$2,757,115**	**$3,824,989**	**$3,824,989**	**$4,307,764**

Recreation and Community Services Department

FY 2025-2026 Proposed Budget

Significant Changes

There are no significant changes for FY2025-26.

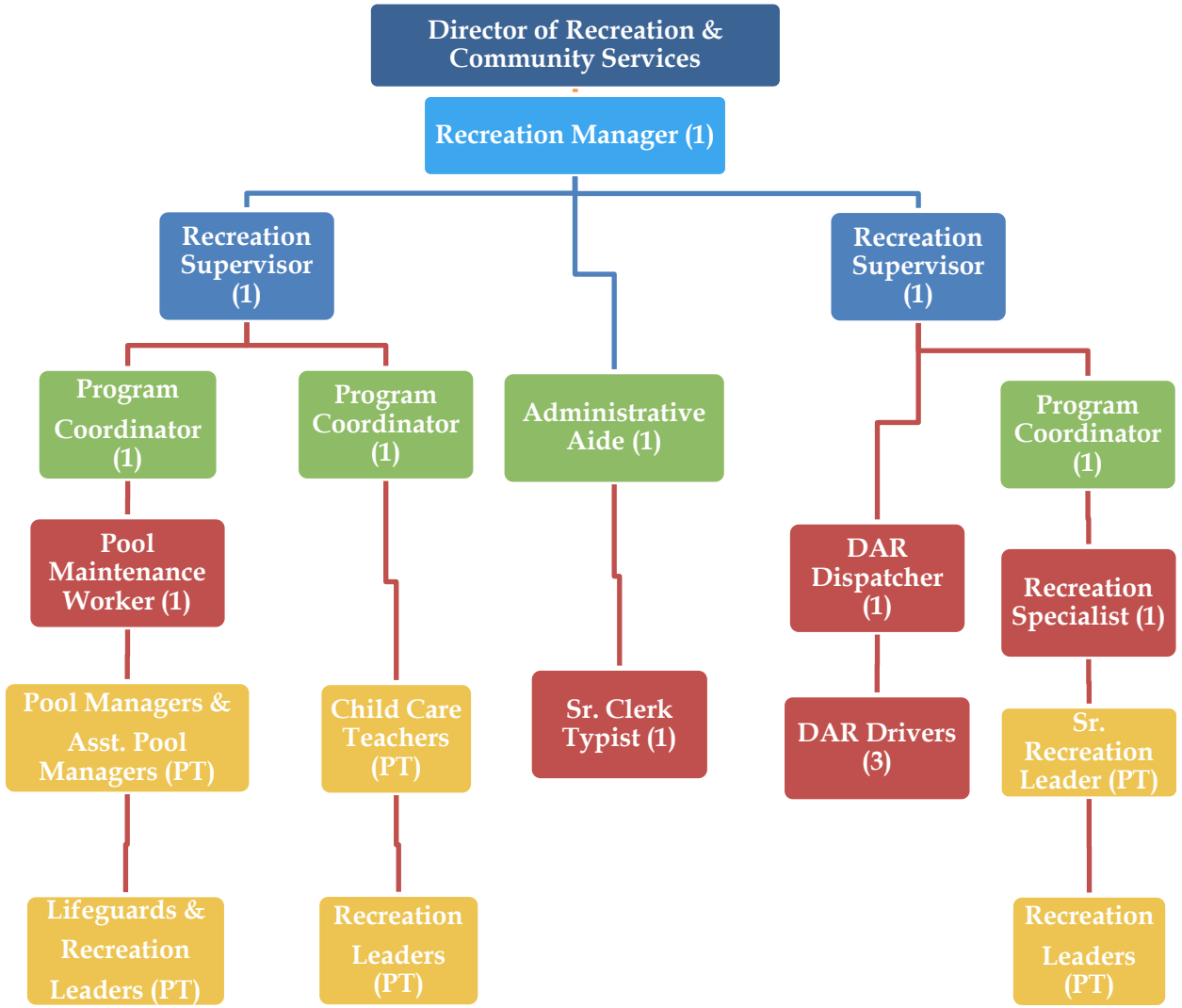
Department Personnel Summary

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
RECREATION / COMMUNITY SERVICES - 6500						
Director of Recreation/Community Services	1	-	1	-	1	-
Adminitrative Aide	1	-	1	-	1	-
Assistant Pool Manager	-	0.50	0	0.50	0	0.50
Dial-A-Ride Driver	3	-	3	-	3	-
Cashier	-	-	0	-	0	-
Child Care Coordinator	1	-	1	-	0	-
Child Care Teacher	-	3.25	0	3.25	0	3.25
Clerk Typist	-	-	0	-	0	-
Dial-A-Ride Dispatcher	1	-	1	-	1	-
Janitor	1	-	0	-	0	-
Junior Lifeguard	-	-	0	-	0	-
Lifeguard	-	1.50	0	1.50	0	1.50
Locker Room Attendant	-	-	0	-	0	-
Pool Maintenance Worker	1	-	1	-	1	-
Pool Manager	-	3.50	0	3.50	0	3.50
Program Coordinator	2	-	2	-	3	-
Recreation Leader	-	10.50	0	10.50	0	10.50
Recreation Manager	1	-	1	-	1	-
Recreation Specialist	-	-	1	-	1	-
Recreation Supervisor	2	-	2	-	2	-
Senior Clerk Typist	1	-	1	-	1	-
Senior Lifeguard	-	1.00	0	1.00	0	1.00
Senior Recreation Leader	-	1.50	0	1.50	0	1.50
RECREATION / COMM. SERVICES TOTAL	**15.00**	**21.75**	**15.00**	**21.75**	**15.00**	**21.75**

Recreation and Community Services Department

FY 2025-2026 Proposed Budget

Department Organizational Chart



Recreation and Community Services Department

FY 2025-2026 Proposed Budget



Division: Recreation Facilities
Division No.: 6502

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$234,436	$599,869	$599,869	$700,217
Services	$102,963	$101,533	$101,533	$128,000
Commodities	$16,730	$24,496	$24,496	$32,687
Internal Services	$290,461	$152,791	$152,791	$222,031
Total Expenditures	**$644,590**	**$878,690**	**$878,690**	**$1,082,936**
Authorized Full-Time Equivalent Positions	**11.50**	**11.50**	**11.50**	**11.50**

Program Details

This activity provides for the supervised operation, maintenance, programming, and scheduling of the City's facilities: gymnasiums, picnic shelters, meeting rooms, and

buildings, ball fields, and sports fields that are used by the public, civic organizations, youth, and senior citizen groups, schools, and education classes.
Service objectives are:

- Provide for safe use of parks, facilities, and playgrounds in the participation of activities, programs, and events.
- Provide sufficient diversified facilities conveniently accessible so that residents of all ages may participate in various leisure, community, and athletic activities.
- Provide various locations for youth and/or adult groups to carry out their athletic, social, and cultural programs.
- Provide facilities for non-profit groups, community-based organizations, and the public to utilize for parties, receptions, meetings, concerts, and athletic events.

2025-2026 Goals and Objectives

- Modernize and enhance Garvey Ranch Picnic Pavilions by collaborating with the Public Works Department to complete the addition of shade sails.
- Develop and implement a bench sponsorship program to add seating opportunities around the new park playgrounds.
- Implement the Parks System Master Plan to modernize and enhance city parks and work with the Recreation and Parks Commission to refine project details.
- Develop programming and enhance park usage at Sierra Vista Park and facility.

2024-2025 Major Accomplishments

- Modernized and enhanced Barnes Park gymnasium by working with the Public Works Department to complete the renovation of the indoor restrooms and replacement of the gymnasium floor.
- Upgraded and refined the Langley Center East and West Restrooms by working with the Public Works Department to complete the renovation of the indoor restrooms.
- Secured a United Way of Greater Los Angeles grant to update the Langley Center Lobby with new furniture and phone charging stations.
- Collaborated with the Public Works Parks Division to develop an annual field maintenance schedule for all city fields.

Recreation and Community Services Department

FY 2025-2026 Proposed Budget

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$622,554	$843,350	$843,350	$1,045,277
Special Revenue	$22,036	$35,340	$35,340	$37,659
Total Expenditures	**$644,590**	**$878,690**	**$878,690**	**$1,082,936**

Division: Aquatics
Division No.: 6503

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$182,994	$349,190	$349,190	$480,004
Services	$168,399	$156,250	$156,250	$170,500
Commodities	$54,975	$135,770	$135,770	$141,500
Internal Services	$42,043	$53,792	$53,792	$143,484
Total Expenditures	**$448,410**	**$695,002**	**$695,002**	**$935,488**
Authorized Full-Time Equivalent Positions	**8.00**	**8.00**	**8.00**	**8.00**

Program Details



This activity supports the operation and maintenance of the Cascades Waterfall and the 70' x 125' pool in George Elder Park. The pool provides opportunities for Swim Development, swim instruction, and public swimming. Mark Keppel High School Water Polo and Swim Teams utilize the pool during the school year. The George Elder Park pool is open for year-round lap swim, the Manta Rays competitive swim team workouts, private party rentals, and for use by elementary schools and local youth organizations for graduation parties, fun days, and year-end awards programs.

Service objectives are:

- Provide an Aquatics instructional program for all levels to ensure that all residents have an opportunity to learn to swim.
- Provide a variety of aquatic programs that include social, recreational, education, safety, fitness, and competitive activities for public enjoyment.
- Maintain optimum water temperature and facility conditions to meet accepted health standards for the overall enjoyment of patrons.

- Provide highly trained, customer-service-friendly aquatics personnel to ensure safe, efficient operations and quality programming at the swimming pool.

2025-2026 Goals and Objectives

- Enhance pool infrastructure by replacing high-efficiency sand filters at George Elder Pool.
- Improve and enhance the pool infrastructure at the George Elder Pool Mechanical Room by collaborating with Public Works to install a roof that will protect the equipment from the elements.
- Increase community participation in aquatics programming by hosting a dive-in movie night, providing additional opportunities for the public to utilize the George Elder Pool.

2024-2025 Major Accomplishments

- Increased pool access for residents by reinstating summer aquatic programs, including recreational public swimming and adult swim lessons.
- Updated George Elder Pool equipment by replacing pool covers and cover reels to help optimize pool temperature and conserve chemicals.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$431,273	$616,473	$616,473	$856,313
Special Revenue	$17,138	$78,529	$78,529	$79,175
Total Expenditures	**$448,410**	**$695,002**	**$695,002**	**$935,488**

Recreation and Community Services Department

FY 2025-2026 Proposed Budget



Division: Senior Programs
Division No.: 6505

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$321,192	$424,447	$424,447	$419,980
Services	$65,311	$67,300	$67,300	$80,300
Commodities	$24,875	$42,857	$42,857	$53,009
Internal Services	$109,175	$131,823	$131,823	$144,049
Total Expenditures	**$520,553**	**$666,426**	**$666,426**	**$697,337**
Authorized Full-Time Equivalent Positions	**5.00**	**5.00**	**5.00**	**5.00**

Program Details



This activity provides for the operation of Langley Center, the City's Senior Citizen Center. Langley Center provides activities for local seniors and active older adults, including specialized classes, trips and tours, health and wellness screening, and a range of other services. Activities include dances, lunch programs, billiards, table tennis, fitness classes, computer and technology classes, a mature driver training course, social clubs, health fairs, and special events.

Langley Center offers a comprehensive community-wide program that promotes good health, independence, recreation, education, and social fulfillment for all older adults.

Service objectives are:

- Provide needed services and programs for senior citizens at Langley Center.
- Provide free health screenings, including eye exams, blood pressure checks, periodic heart disease, and stroke screenings, and flu shots through the assistance of local agencies and non-profit organizations.
- Provide a variety of senior programs to include social, recreational, educational, and fitness activities for the seniors' enjoyment.
- Work with local senior citizen clubs and organizations to further cultural goodwill among the growing ethnic community.
- Provide lunches for seniors at Langley Center. The City currently works in conjunction with YWCA Intervale Senior Services of San Gabriel Valley to provide meals at Langley Center.
- Provide a "Cooling Center" relief center on days when the outside temperature is over 95 degrees, or when designated by Los Angeles County.

2025-2026 Goals and Objectives

- Develop and implement technology and application classes to enhance the daily lives of seniors by providing learning opportunities that build confidence when using online tools and resources.

- Focus on enhancing home safety by collaborating with the Monterey Park Fire Department to host a fire safety and prevention workshop.
- Collaborate with the Recreation Departments in neighboring cities to establish senior outings that enhance the quality of life and provide additional social interaction.

2024-2025 Major Accomplishments

- Expanded access to mental and emotional health services by working with agencies to provide ongoing workshops, seminars, and resources.
- Renovated and improved the Langley Center Ping Pong Room by collaborating with the Public Works Department, Garfield Health Center, and the Langley Center Ping Pong Committee.
- Developed and implemented the "Here to Help" Volunteer Translation program at Langley Center to provide on-site translation assistance.
- Organized the Intergenerational Art Program in collaboration with the Boys and Girls Club, bringing seniors and teens together to create art pieces and exhibit their works in community art shows and spaces.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$484,093	$618,249	$618,249	$643,939
Special Revenue	$36,460	$48,177	$48,177	$53,398
Total Expenditures	**$520,553**	**$666,426**	**$666,426**	**$697,337**

Recreation and Community Services Department

FY 2025-2026 Proposed Budget



Division: Youth Programs
Division No.: 6506

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$92,608	$134,501	$134,501	$161,652
Services	$3,420	$3,000	$3,000	$4,000
Commodities	$10,916	$12,040	$12,040	$16,500
Internal Services	$42,376	$51,240	$51,240	$86,779
Total Expenditures	**$149,319**	**$200,781**	**$200,781**	**$268,930**
Authorized Full-Time Equivalent Positions	**4.50**	**4.50**	**4.50**	**4.50**

Program Details

The City of Monterey Park provides quality and affordable youth activities. This activity provides after-school recreational programs and care to youth year around. This division also operates a state-licensed program that provides accountability, safety, and a high-quality, low-cost program to the participating families.

Service objectives are:

- Provide an after-school program at Barnes Park Community Center. The program operates during the school year from 11:00 a.m. to 7:00 p.m. and 6:30 a.m. to 7:00 p.m. when schools are closed for vacation or staff development days.
- Provide a Tiny Tots program that gives children 3 to 5 years old an introduction to reading, social skills, math, science, and large & fine motor skills in a fun environment.
- Provide positive reinforcement and build self-esteem in the youth of our community through their participation in the programs and activities offered by the Recreation and Community Services Department.

2025-2026 Goals and Objectives

- Increase marketing to improve Winter and Spring Day Camp enrollment by 25%.
- Enrich parent and staff communication by establishing a quarterly newsletter for the Tiny Tots program.

2024-2025 Major Accomplishments

- Modernized the electronic infrastructure to enable online registration and payment for Kidventure Summer Camp.
- Broadened Day Care staff skills by providing a Youth Mental Health First Aid certification course to help address behavioral issues and de-escalate situations.
- Improved marketing for Summer and Thanksgiving Camp, resulting in an increase of enrollment by 40%.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$141,082	$192,971	$192,971	$260,533
Special Revenue	$8,237	$7,810	$7,810	$8,397
Total Expenditures	**$149,319**	**$200,781**	**$200,781**	**$268,930**

Recreation and Community Services Department

FY 2025-2026 Proposed Budget



Division: Recreation Programs
Division No.: 6507

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$0	$0	$0	$0
Services	$93,509	$159,110	$104,110	$97,110
Total Expenditures	**$93,509**	**$159,110**	**$104,110**	**$97,110**

Program Details



This activity provides the public with special interest recreation and leisure time programs and activities. Programs include Specialized Recreation Activity Classes, the Summer Youth Lunch Program, and Adult Athletic Leagues. The programs represented in this activity category are self-sustaining programs and require either a registration or league fee, grant funds, or sponsor donations to cover the cost.

Service objectives are:

- To offer a variety of specialized programs, adult athletic leagues, and special events to allow residents the opportunity to participate and identify with the community, to expand their skills and interests, and social, cultural, and educational horizons.
- Continue to provide opportunities for individuals to initiate and/or maintain physical and mental fitness through a variety of activities.
- Provide opportunities for community residents of all ages to learn, utilize, improve, and enjoy new skills; and to experience recreational, social, and cultural relationships through expanded programs, activities, and events.

2025-2026 Goals and Objectives

- Expand the "MPK Minis" program to offer sports clinics that introduce youth to the fundamentals of soccer and volleyball.
- Establish an indoor pickleball league by utilizing the newly renovated Barnes Park Gymnasium.

2024-2025 Major Accomplishments

- Expanded the leisure class program to include martial arts, fitness, sports, and educational classes.
- Supported local businesses by expanding leisure class opportunities outside of city facilities and in local establishments.
- Established youth sports opportunities by providing access to basketball classes.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$93,509	$159,110	$104,110	$97,110
Total Expenditures	**$93,509**	**$159,110**	**$104,110**	**$97,110**

Recreation and Community Services Department

FY 2025-2026 Proposed Budget



Division: Special Events
Division No.: 6508

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$40,612	$46,437	$46,437	$52,618
Services	$13,126	$20,450	$20,450	$27,000
Commodities	$88,235	$118,300	$119,005	$93,500
Internal Services	$41,189	$50,066	$50,066	$40,192
Total Expenditures	**$183,162**	**$235,253**	**$235,958**	**$213,310**
Authorized Full-Time Equivalent Positions	**1.00**	**1.00**	**1.00**	**1.00**

Program Details



This Division coordinates all Citywide Special Events. Traditional events conducted annually include, but are not limited to Lunar New Year Celebration, Cherry Blossom Festival, Cinco de Mayo, MPK Birthday, Summer Movies, Electric Park, Holiday Snow Village, and the Independence Day Celebration. Special functions include Council Reorganization Functions, Farmers' Market, and Volunteer Recognition. The Department serves as the liaison to Commissioners, Special Contractors, and/or Community Organizations in promoting, fundraising, planning, coordinating, and administrating community events and cultural activities. In addition, this division organizes a special recognition program for the volunteers who supplement the City's workforce.

Service objectives are:

- Assist with the recruitment and recognition of volunteers for special programs and events.
- Maintain the overall success of the Special Event Programs through continuous coordination with the individuals and groups.
- Assist with planning, logistics, and implementation of citywide special events.

2025-2026 Goals and Objectives

- Collaborate with City Departments to develop and implement a Camp in the Park family event.
- Increase community participation engagement by providing youth from local schools and non-profits opportunities to perform at city events and programs.

2024-2025 Major Accomplishments

- Established AAPI and Native American Heritage Month celebrations at City events.

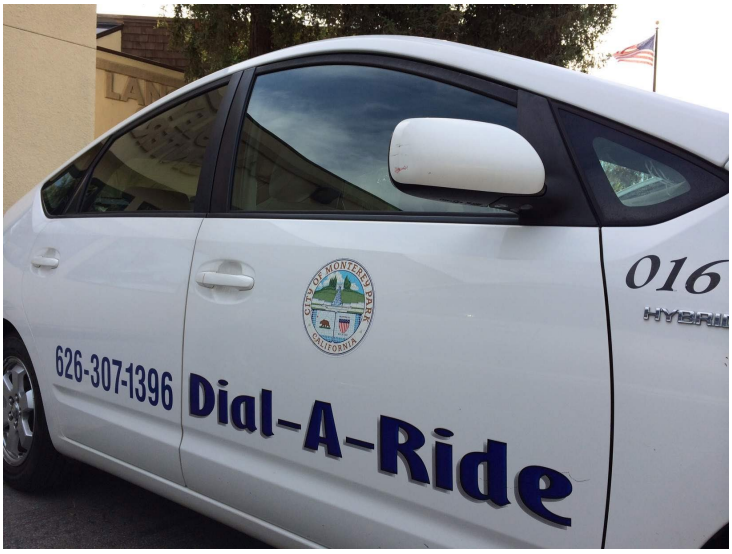
- Increased community participation in Santa's Jolly Journey, with 3,351 participants utilizing the Santa Tracker application during the event.
- Increased public engagement through the Parks System Master Plan by providing numerous opportunities to engage in the planning process.
- Secured a grant from the Music Center of Los Angeles to enhance the entertainment at various city events, valued at over $9,800.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$141,209	$163,622	$163,622	$209,147
Special Revenue	$3,713	$3,950	$3,950	$4,163
Enterprise	$38,239	$67,682	$68,387	$0
Total Expenditures	**$183,162**	**$235,253**	**$235,958**	**$213,310**

Recreation and Community Services Department

FY 2025-2026 Proposed Budget



Division: Community Transportation
Division No.: 6511

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$407,163	$456,243	$456,243	$512,802
Services	$19,110	$168,643	$168,643	$166,643
Commodities	$1,796	$16,113	$16,113	$15,113
Internal Services	$289,503	$348,729	$348,729	$318,096
Total Expenditures	**$717,572**	**$989,727**	**$989,727**	**$1,012,653**
Authorized Full-Time Equivalent Positions	**6.75**	**6.75**	**6.75**	**6.75**

Program Details

This activity provides for the City's Dial-A-Ride transportation services for Senior Citizens and persons with disabilities. The transit program allows senior citizens opportunities for mobility and independence to meet their medical, shopping, recreational, cultural, social, and nutritional needs.

Service objectives are:

- Provide for the mobility of the City's residents to accommodate their medical, shopping, social, and recreation needs in the safe, reliable, and courteous operation of the City's Dial-A-Ride transportation service.
- Subsidize M.T.A. bus fares through the sale of TAP cards to encourage residents, especially seniors, and students, to utilize public transit facilities.
- Oversees the supplemental service agreement utilizing taxi services.

2025-2026 Goals and Objectives

- Work with the Public Works Department to evaluate and develop strategies to enhance the Community Transportation programs.
- Expand programming to provide additional leisure and educational community trips.

2024-2025 Major Accomplishments

- Established an annual trip to the Vincent Price Museum.
- Increased ridership registration by 6%, by collaborating marketing efforts with the Dial-A-Taxi program.
- Collaborated with the Public Works Department to purchase two new Dial-A-Ride vehicles.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$717,572	$989,727	$989,727	$1,012,653
Total Expenditures	**$717,572**	**$989,727**	**$989,727**	**$1,012,653**

Public Works Department

FY 2025-2026 Proposed Budget







Department Overview

The Public Works Department is responsible for providing and maintaining the City's infrastructure in a manner that ensures the health, safety, and welfare of the City's residents and visitors. This includes the design, construction, repair and maintenance of public land, roadways, sidewalks, sewers, and storm drains; public buildings and structures; water production, storage and delivery facilities; the repair and maintenance of City vehicles and equipment; and transportation services. The Department is made up of five divisions: Maintenance Services, Engineering, Community Transportation, Water Utility, and Parks.

Programs and Services

Maintenance Services Division

The Public Works Maintenance Services Division is responsible for the maintenance and repair of the City's streets, alleys, sidewalks, curbs, and gutters. Maintenance activities include street striping, asphalt, and concrete patching and replacement, sidewalk grinding, and traffic and street name sign replacement. The Division also oversees Fleet Maintenance for the City's vehicles and equipment.

Engineering Division

The Engineering Division is responsible for providing all engineering services to the City, including the design and construction of all public streets, storm drains, traffic signals, parks, recreational facilities, and public buildings that are authorized by the City Council. Additionally, the Division reviews and makes recommendations on development and zoning matters such as tracts, parcel maps, variances, conditional use permits, and building permits. The Division also issues grading permits, public works construction permits, encroachment permits, etc. Another function of the Division is traffic engineering. All traffic issues, including signal timing, traffic related improvements, and citizen complaints are handled by the Division. The Division coordinates retrofits to City facilities necessary under the Americans With Disabilities Act (ADA).

The Division also administers the City's contract for solid waste collection and recycling services, street sweeping services, and storm water pollution prevention program. It is also responsible for being the liaison to the City's Environmental Commission and Traffic Commission.

Community Transportation Division

The Community Transportation Division is responsible for providing the local, fixed-route bus system, and coordinating regional transit service including the Spirit Bus Transportation Program, recreational transit for the youth, and Dial-A-Ride services for senior citizens and residents. The Division also oversees the City's Employee Rideshare Program and Air Quality Management District (AQMD) Rule 2202 Employee Commute Reduction Program compliance.

Water Utility Division

The Water Utility Division is responsible for supplying water to 95% of Monterey Park's residents. Private water companies service the remaining portions of the City, which include the southwesterly corner, a small neighborhood in the southeasterly corner, and a few properties on North New Avenue.

The City's water system is composed of 12 deep wells in the vicinity of the Rio Hondo River outside the City limits, 134 miles of 2" to 24" mains, approximately 2,073 gate valves, approximately 1,063 fire hydrants, 13 storage reservoirs, and 11 pumping stations. There are approximately 13,643 water meters connected to the City's mains. In addition, the City has five treatment facilities to ensure the City's water meets and exceeds safe drinking water standards.

The quality of water in the City's system is regulated by federal, state and county agencies. The Water Utility Division ensures that the City stays in full compliance with the State and Federal standards. Since the Water Utility Division produces all its water supply from an adjudicated basin, the Main San Gabriel Basin, and the City's annual production exceeds its production rights, the City must replace the amount of water it over-pumps.

Parks Division

The Parks Division responsibilities include the development and maintenance of public parks and facilities, landscaped areas, and street medians and trees.

Significant Changes

There are no significant changes for Fiscal Year 2025-2026.

Public Works Department
FY 2025-2026 Proposed Budget

Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Community Transporation	4201	$2,875,137	$3,109,203	$3,109,203	$3,333,881
Street Maintenance	4202	$2,448,866	$2,554,657	$2,554,657	$2,679,983
Storm Drain Maintenance	4203	$334,324	$422,418	$422,418	$433,286
Sanitary Sewer Maintenance	4204	$2,420,111	$2,743,655	$2,743,655	$3,807,198
Street Cleaining	4205	$385,569	$417,358	$417,358	$431,772
Traffic Control	4206	$707,589	$775,229	$775,229	$852,992
Street Lighting	4207	$920,420	$862,102	$862,102	$941,055
Refuse Collections	4208	$7,411,048	$7,299,856	$2,091,424	$876,288
Building Maintenance	4210	$1,384,769	$1,821,185	$1,885,785	$2,729,964
Motor Pool Shop	4211	$2,869,456	$3,512,621	$3,512,621	$3,979,887
Engineering	4212	$1,440,569	$1,661,400	$1,661,400	$1,955,390
Parkway Maintenance	4216	$1,001,262	$1,129,189	$1,129,189	$1,263,459
Parks	4217	$1,474,386	$1,522,937	$1,522,937	$1,680,376
Water Admin	4220	$1,224,761	$2,304,367	$2,304,367	$2,264,595
Water Commercial	4221	$1,624,966	$2,446,597	$2,446,597	$2,082,860
Water Production	4222	$7,521,454	$6,426,444	$6,426,444	$5,138,907
Water Distribution	4223	$3,774,667	$5,400,039	$5,400,039	$3,741,622
Well No. 5	4226	$728,038	$371,058	$371,058	$264,660
Well No. 12 Treatment Plan	4227	$889,964	$577,498	$577,498	$546,243
Well No's 1, 3, & 10	4229	$1,260,779	$1,087,715	$1,087,715	$731,621
Well No. 15	4231	$516,587	$297,354	$297,354	$439,337
Well No. 12 Dual Barrier	4230	$531,588	$645,707	$645,707	$0
CGT System	4234	$876,672	$3,127,500	$3,127,500	$3,198,506
Total Expenditures		**$44,628,386**	**$50,516,090**	**$45,372,258**	**$43,373,879**
Authorized Full-Time Equivalent Positions		**74.25**	**74.25**	**74.25**	**74.25**

Funding Sources by Type

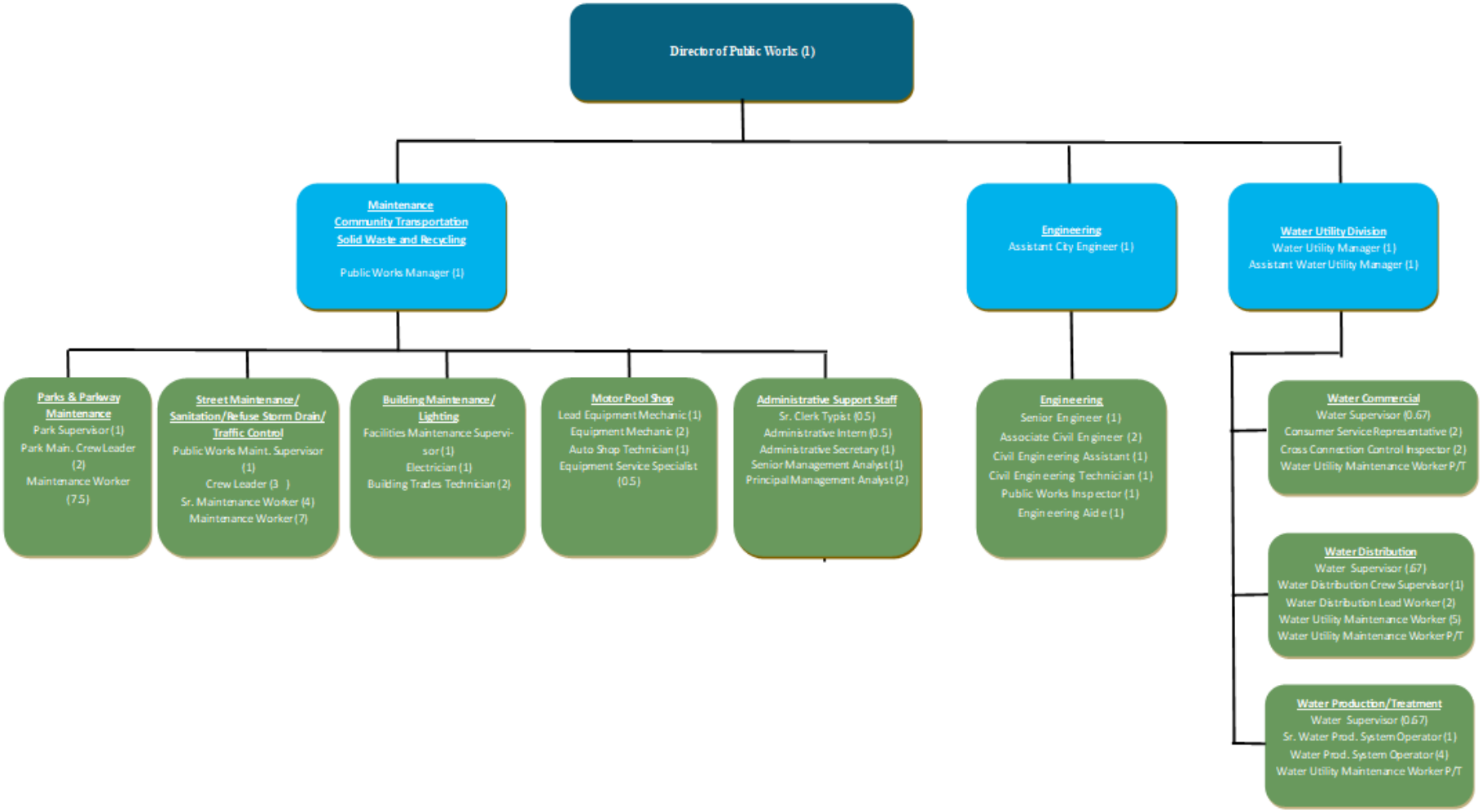
Funding Sources by Type	Actual	Original Budget	Projected Budget	Budget
General Fund	$2,793,914	$3,011,247	$3,011,247	$3,477,125
Special Revenue	$6,770,718	$7,413,414	$7,279,254	$7,842,053
Enterprise	$30,103,759	$33,872,591	$28,798,318	$24,453,167
Internal Service	$3,906,795	$5,168,639	$5,233,239	$6,553,084
Debt Service	$1,053,200	$1,050,200	$1,050,200	$1,048,450
Total	**$44,628,386**	**$50,516,090**	**$45,372,258**	**$43,373,879**

Public Works Department
FY 2025-2026 Proposed Budget

Department Personnel Summary

	FY 2023-2024		FY 2024-2025		FY 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
PUBLIC WORKS - 4200						
Administrative Intern	-	0.25	0	0.25	0	0.25
Administrative Secretary	1	-	1	-	1	-
Assistant City Engineer	1	-	1	-	1	-
Assistant Water Utility Manager	1	-	1	-	1	-
Auto Shop Technician	1	-	1	-	1	-
Building Trades Technician	2	-	2	-	2	-
Civil Engineering Assistant	1	-	1	-	1	-
Civil Engineering Associate	2	-	2	-	2	-
Civil Engineering Technician	1	-	1	-	1	-
Consumer Services Representative	2	-	2	-	2	-
Crew Leader	3	-	3	-	3	-
Cross Connection Control Inspector	2	-	2	-	2	-
Director of Public Works	1	-	1	-	1	-
Electrician	1	-	1	-	1	-
Engineering Aide	-	1.00	-	1.00	0	1.00
Equipment Mechanic	2	-	2	0	2	0
Equipment Service Specialist	-	0.50	-	0.50	0	0.50
Facilities Maintenance Supervisor	1	-	1	-	1	0
Geographic Information System Analyst	1	-	1	-	1	0
Lead Equipment Mechanic	1	-	1	-	1	0
Maintenance Worker	11	1.50	11	1.50	11	1.50
Management Analyst	-	-	0	-	0	-
Park Maintenance Crew Leader	2	-	2	-	2	-
Park Maintenance Worker	3	0.50	3	0.50	3	0.50
Park Supervisor	1	-	1	-	1	-
Principal Management Analyst	2	-	2	-	2	-
Public Works Inspector	1	-	1	-	1	-
Public Works Maintenance Manager	1	-	1	-	1	-
Public Works Maintenance Supervisor	1	-	1	-	1	-
Public Works Manager	1	-	1	-	1	-
Senior Civil Engineer	1	-	1	-	1	-
Office Assistant II	-	0.50	0	0.50	0	0.50
Senior Maintenance Worker	4	-	4	-	4	-
Senior Management Analyst	1	-	1	-	1	-
Senior Water Production System Operator	1	-	1	-	1	-
Water Distribution Crew Supervisor	-	-	0	-	0	-
Water Distribution Lead Worker	2	-	2	-	2	-
Water Operation Supervisor	2	-	2	-	2	-
Water Production Supervisor	1	-	1	-	1	-
Water Production System Operator	4	-	4	-	4	-
Water Utility Maintenance Worker	5	1.00	5	1.00	5	1.00
Water Utility Manager	1	-	1	-	1	-
PUBLIC WORKS TOTAL	**69.00**	**5.25**	**69.00**	**5.25**	**69.00**	**5.25**

PUBLIC WORKS DEPARTMENT
ORGANIZATIONAL CHART



Division: Community Transportation
Division No.: 4201

Expenditures by Character	Actual	Original Budget	Projected Budget	Budget
Salary and Benefits	$59,334	$90,375	$90,375	$103,084
Services	$2,156,531	$2,293,255	$2,293,255	$2,346,217
Commodities	$1,215	$2,200	$2,200	$1,700
Internal Services	$658,056	$723,372	$723,372	$882,880
Total Expenditures	**$2,875,137**	**$3,109,203**	**$3,109,203**	**$3,333,881**
Authorized Full-Time Equivalent Positions	**0.40**	**0.40**	**0.40**	**0.40**

Program Details

The Community Transportation Program is responsible for the fixed-route transit operation and Employee Ridership Program. Specific service objectives are to:

- Provide for a transit system that is safe, convenient, and reliable through the operation of the local, fixed-route bus – Spirit – and the support of the Dial-A-Ride service.
- Work with outside agencies to improve regional transportation services.
- Establish and maintain a transportation infrastructure that encourages the use of public transit, affords mobility, and supports the City's goals of economic vitality and community beautification. Implement a commute program for City employees to comply with air quality requirements and reduce mobile emissions.



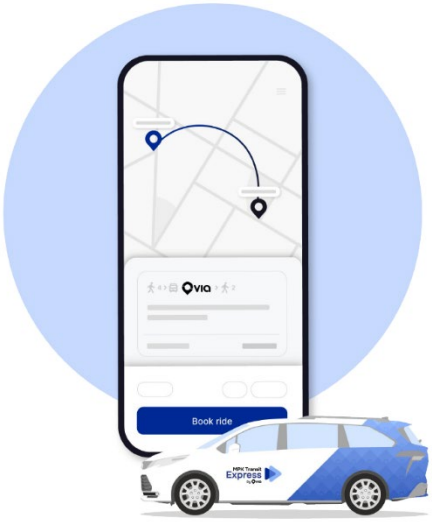


2025-2026 Goals and Objectives



- Evaluate and identify potential improvements for existing bus stop amenities, such as bus shelters, trash receptacles, signage, and bus pads, to provide an improved transit experience
- Complete the one-year pilot program of Microtransit services and develop an RFP for a new transit contract
- Revamp employee rideshare program for increased participation and use of alternative modes of transportation

2024-2025 Major Accomplishments



- Completed Spirit Bus transit evaluation and provided recommendations to City Council
- Implemented one-year pilot program including route restructures and new on-demand (microtransit) service, *MPK Transit Express*
- Promoted the use of public transportation through waived fares for Earth Day, Clean Air Day and free shuttle service for special events such as Lunar New Year festival, Cherry Blossom Festival, and Public Works Open house.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$0	$0	$0	$0
Special Revenue	$2,875,137	$3,109,203	$3,109,203	$3,333,881
Total Expenditures	**$2,875,137**	**$3,109,203**	**$3,109,203**	**$3,333,881**

Division: Street Maintenance
Division No.: 4202

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$474,814	$505,869	$505,869	$581,264
Services	$136,539	$93,100	$93,100	$71,645
Commodities	$245,579	$323,600	$323,600	$346,225
Internal Services	$540,734	$581,888	$581,888	$632,399
Debt Service	$1,051,200	$1,050,200	$1,050,200	$1,048,450
Total Expenditures	**$2,448,866**	**$2,554,657**	**$2,554,657**	**$2,679,983**
Authorized Full-Time Equivalent Positions	**10.50**	**10.50**	**10.50**	**10.50**

Program Details



Monterey Park has 119.27 miles of improved streets, 10 miles of alleys and 225.22 miles of sidewalks, curbs and gutters. In addition, the City has within its 7.7 square miles two public parking districts, three Civic Center parking lots, one police and fire parking lot, 10 parking lots serving City parks, and 5 parking lots at various other City facilities. To ensure the City maintains the integrity of a sound structural road system, Street Maintenance crews inspect all streets to detect pavement failures. The need for street repair is mainly caused by pavement stresses, base failures, increased traffic volume, pavement oxidation due to age, wear and/or weather conditions. Maintenance of sidewalks, curbs and gutters is also imperative to both safe movement of pedestrian traffic and free flow of runoff nuisance water. Street Maintenance also provides weed abatement services on public rights-of -way throughout the City. Citywide graffiti removal and clean team task are also included in this activity.

Specific Service objectives are:

- Inspect the areas scheduled to be slurry sealed to locate pavement failures, assess the extent of these failures, prioritize the need for their repair, and schedule repairs according to the project schedule.
- Inspect sidewalks to locate uplifted sections that may obstruct or impede pedestrian travel and schedule those for timely repair and/or replacement. Identify and schedule for repair sections of sunken or displaced curbs and gutters that may impede pedestrians or the normal flow of water off the roadway.
- Within two days of notification, ramp sidewalks that are raised ½ inch or more with temporary asphalt, grind down sidewalks that are raised ½ inch or less, and cut problem tree roots to eliminate future uplifts.

2025-2026 Goals and Objectives



- Continue sidewalk and tree well grinding throughout the city, in conjunction with the ongoing pavement capital improvement project by the inspector.

- Implement a defined cross-training based rotation of divisional employees between asphalt/concrete operations, sanitary sewer operations, traffic painting/sign operations, and graffiti/clean team operations.

2024-2025 Major Accomplishments

- Completed 4,482 citizen Government Outreach (GO) street related requests that included repair to 14,484 potholes, 1,290 Graffiti removals @ 202,625 linear feet, and 21,866 bulky item pick-ups.
- Relocated sand bag station and built 4 additional parking stalls at City Hall parking lot
- City staff replaced 6,772 feet of concrete work throughout the city and grinded 223 lifted sidewalks.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$373,116	$424,819	$424,819	$538,404
Special Revenue	$835,986	$994,226	$994,226	$1,010,393
Enterprise	$186,565	$85,411	$85,411	$82,736
Debt Service	$1,053,200	$1,050,200	$1,050,200	$1,048,450
Total Expenditures	**$2,448,866**	**$2,554,657**	**$2,554,657**	**$2,679,983**

Division: Storm Drain Maintenance
Division No.: 4203

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$43,752	$64,418	$64,418	$77,820
Services	$240,084	$290,110	$290,110	$293,809
Commodities	$0	$0	$0	$0
Internal Services	$50,488	$67,891	$67,891	$61,657
Total Expenditures	**$334,324**	**$422,418**	**$422,418**	**$433,286**
Authorized Full-Time Equivalent Positions	**1.45**	**1.45**	**1.45**	**1.45**

Program Details

Monterey Park's storm sewer system is maintained to ensure that all storm water runoff is carried out of the City to prevent and minimize flooding and soil erosion in the community. This system is comprised of 12.43 miles of main lines and 298 catch basins, and 25 miles of open slope drains that are located on 1,096 private properties.



Specific Service objectives are:

- Routinely inspect and clean catch basins and grates prior to the rainy season. During the rainy season, crews supplemented by other Public Works Division personnel, substantially increase the number of catch basins and grates inspected and cleaned to ensure that all drains function properly.
- Inspect and maintain in clean order all 298 City-owned catch basins at a minimum of once a year. Clean priority A & B catch basins quarterly.
- Inspect and clean the 11 City-owned slope drains located on city property.

- Implement the City's National Pollution Discharge Elimination System (NPDES) program and comply with the Los Angeles County municipal storm water permit requirements.
- The City is committed through the MS4 NPDES Permit to implementing its Enhanced Watershed Management Program (EWMP).

2025-2026 Goals and Objectives

- Develop a Storm Drain Master Plan that will catalogue existing storm drain facilities, create a condition assessment, and propose capital improvement recommendations for the City's storm drain infrastructure.
- Continue to identify locations that require additional and recurring cleaning to provide the most efficient follow-up in removing restricting debris from roadway gutters.
- Identify local and regional stormwater capture projects that will reduce trash draining into the storm drain system to comply with the Total Maximum Daily Load (TMDL) requirements.

2024-2025 Major Accomplishments

- Continued to monitor the storm drain system program and implementation of the City's Enhanced Watershed Management Program (EWMP) for compliance with MS4 NPDES Permit requirements.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$52,688	$0	$0	$0
Special Revenue	$104,488	$293,386	$293,386	$320,377
Enterprise	$177,148	$129,033	$129,033	$112,909
Total Expenditures	**$334,324**	**$422,418**	**$422,418**	**$433,286**

Division: Sanitary Sewer Maintenance
Division No.: 4204

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$386,456	$366,746	$366,746	$973,429
Services	$41,872	$91,800	$91,800	$86,800
Commodities	$22,637	$29,500	$29,500	$34,500
Internal Services	$1,969,147	$2,255,608	$2,255,608	$2,712,469
Total Expenditures	**$2,420,111**	**$2,743,655**	**$2,743,655**	**$3,807,198**
Authorized Full-Time Equivalent Positions	**6.75**	**6.75**	**6.75**	**6.75**

Program Details



The City's sanitary sewer system is a gravity-flow system connecting to seven county sanitation district trunk lines. These lines collect more than two billion gallons of raw sewage annually and convey it out of the City. While these lines are cleaned annually, these lines are monitored and evaluated to determine if repairs or additional lines are warranted as the City's residential and business footprint grows. The sewer system is comprised of 126 miles of mainline sewers ranging in size from 8" to 15" pipe and approximately 2,498 sewer manholes.

Specific Service objectives are:

- Inspect and clean all main lines annually to ensure proper functioning of the system.
- Minimize stoppages by cleaning mainline sewers that have restricted flow velocity. Clean selected lines that are known for accumulation of grease deposits. These lines are cleaned at 2-week, 6-week, 3-month, or 6-month intervals depending upon either a history of stoppages or position in the conveyance tract.

- Respond to all sewer problems within 15 minutes during working hours and within 30-45 minutes upon being dispatched after-hours.
- Oversee the construction of infrastructure improvements that are identified in the Sewer Master Plan.

2025-2026 Goals and Objectives

- Continue to identify locations that require additional attention to reconstruct the manholes and channel.
- Continue to conduct visual inspections of City sewer main lines via a Closed-Circuit Television camera (CCTV) as a standard maintenance practice. This maintenance operation is performed in-house with a CCTV equipped truck by trained personnel assigned to Sewer operations.
- Trained and certified more city staff to operate the CCTV program to help with city sewer line maintenance.

2024-2025 Major Accomplishments

- Hydro-jetted 14 miles of sewer main lines via combination vactor truck as part of the preventative maintenance program and as a best management practice to prevent sewer system overflows (SSO).

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Enterprise	$2,420,111	$2,743,655	$2,743,655	$3,807,198
Total Expenditures	**$2,420,111**	**$2,743,655**	**$2,743,655**	**$3,807,198**

Division: Street Cleaning
Division No.: 4205

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$9,115	$13,804	$13,804	$10,480
Services	$345,092	$370,000	$370,000	$382,580
Commodities	$0	$0	$0	$0
Internal Services	$31,362	$33,554	$33,554	$38,712
Total Expenditures	**$385,569**	**$417,358**	**$417,358**	**$431,772**
Authorized Full-Time Equivalent Positions	**0.05**	**0.05**	**0.05**	**0.05**

Program Details



Monterey Park has 119.27 miles of streets, 10.7 miles of alleys, and 22 City-owned parking lots, each of which accumulates several thousand cubic yards of litter and debris annually. An effective street cleaning program is necessary to maintain the sanitation and aesthetic requirements of the City's rights-of-way. This program keeps gutters and storm drains clear, and helps protect the value of private properties within the community. In addition, street cleaning is major component of complying with the Los Angeles County municipal storm water permit requirements. The City has an outlay of a.m. / p.m. restricted parking for street sweeping throughout the City. A private contractor provides the City with sweeping services. Approximately 20,576 curb miles are swept annually.

Specific Service objectives are:

- Sweep all residential streets and alleys once every week, and all boulevards four times a week.

- Sweep center medians and parking lots once a week, and commercial Parking Districts No. 1 and No. 2 twice a week

2025-2026 Goals and Objectives

- Complete bidding process for start of new street sweeping contract, effective September 2025

2024-2025 Accomplishments

- Completed over 18,000 miles of annual street sweeping resulting in approximately 859 tons of trash collected.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Special Revenue	$385,569	$417,358	$417,358	$431,772
Total Expenditures	**$385,569**	**$417,358**	**$417,358**	**$431,772**

Division: Traffic Control
Division No.: 4206

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$110,467	$131,962	$131,962	$160,368
Services	$393,635	$365,250	$365,250	$389,868
Commodities	$97,680	$141,500	$141,500	$144,000
Internal Services	$105,806	$136,518	$136,518	$158,756
Total Expenditures	**$707,589**	**$775,229**	**$775,229**	**$852,992**
Authorized Full-Time Equivalent Positions	**1.25**	**1.25**	**1.25**	**1.25**

Program Details



This program is essential to the safe and orderly flow of vehicular and pedestrian traffic throughout the City by providing the maintenance and installation of regulatory and warning signs, maintenance and installation of street name signs, painting of traffic legends that include stops, stop bars, centerlines, curbs, and approximately 335 crosswalks. In addition, there are 62 City-owned, five City/County-owned, six City/State-owned, and two City/County/State-owned traffic signals located in the City that are maintained through this program.

Specific Service objectives are:

- Repaint 35 miles of centerline and lane striping on boulevards annually.
- Repaint 30 miles of centerline on residential streets annually.
- Repaint 148 school crosswalks and 39 school pavement markings once a year. Repaint pavement markings on streets that are resurfaced or slurry sealed as soon as the projects are completed.
- Annually replace stop signs that have lost legibility or reflectivity.

- Replace missing or damaged regulatory signs within eight hours after notification and missing or damaged warning signs within 24 working hours after notification.
- Maintain 62 City-owned traffic signals to ensure that all emergency repairs are made within 24 hours of notification.
- Replace regulatory signs to meet new standards according to the Manual on Uniform Traffic Control Devices (MUTCD) yearly.



2025-2026 Goals and Objectives

- Inspect all successful traffic control implementations, and then apply them to additional areas identified by MPPD and areas identified in our Local Road Safety Plan.
- Continue to be up to date with the latest Manual Uniform Traffic Control Devices.
- Complete annual sign replacement program

2024-2025 Major Accomplishments

- Installed three (3) solar powered speed display units in high speed traffic areas. These units serve as a warning device to drivers and city staff pull data for reference.
- Replaced 781 traffic/advisory signs City-wide. Installed enhanced stop signs which included illuminated flashing units and high visibility reflective posts.
- City Staff isolated a high traffic flow as in the most need of safety measures implementation. During fiscal 24-25, Floral Drive was completed by adding channelizers, traffic/advisory signs, and striping to help reduce the high-speed traffic.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$208,018	$185,450	$185,450	$205,918
Special Revenue	$499,571	$589,779	$589,779	$647,074
Total Expenditures	**$707,589**	**$775,229**	**$775,229**	**$852,992**

Division: Street Lighting
Division No.: 4207

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$125,339	$130,265	$130,265	$138,296
Services	$703,511	$600,000	$600,000	$668,647
Commodities	$0	$28,500	$28,500	$28,500
Internal Services	$91,570	$103,337	$103,337	$105,612
Total Expenditures	**$920,420**	**$862,102**	**$862,102**	**$941,055**
Authorized Full-Time Equivalent Positions	**0.95**	**0.95**	**0.95**	**0.95**

Program Details

Monterey Park's street lighting system consists of 3,359 streetlights, including 376 City-owned lights. Generally, the lighting system assists nighttime driving, reduces nighttime crime while aiding police patrols, facilitates evening traffic flow, and promotes local business and industry during the evening hours.



Specific Service objectives are:

- Replace burned out City-owned lamps within two days after an outage has been reported.
- Repair City-owned faulty circuits within seven days after a failure has been detected.
- Replace City-owned light poles that are damaged in traffic accidents within 14 days of notification.
- Inspect streetlights once a year.
- Inspect bus shelter lighting once a month and perform necessary maintenance.

2025-2026 Goals and Objectives

- Continue to replace HID lights to LED to reduce power consumption and support sustainability efforts.
- Continue to conduct annual after-hours City-wide street light inspections, which proactively yield lighting repairs in addition to those submitted by the citizen Government Outreach (GO).

2024-2025 Major Accomplishments

- Replaced three deteriorated light poles at different facilities to ensure safety and reliability.
- City staff completed 38 street light repairs on City-owned lights and light poles. City staff submitted and tracked 28 repair requests on So. Cal. Edison lights and light poles. These were assigned to and completed by So. Cal. Edison.



Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$102,463	$368,186	$368,186	$445,570
Special Revenue	$817,957	$493,917	$493,917	$495,485
Total Expenditures	**$920,420**	**$862,102**	**$862,102**	**$941,055**

Division: Refuse Collection
Division No.: 4208

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$119,835	$136,810	$136,810	$145,342
Services	$6,124,584	$6,004,114	$1,280,363	$84,104
Commodities	$1,937	$5,600	$5,600	$6,100
Internal Services	$1,155,375	$1,153,333	$668,651	$640,742
Total Expenditures	**$7,411,048**	**$7,299,856**	**$2,091,424**	**$876,288**
Authorized Full-Time Equivalent Positions	**0.62**	**0.50**	**0.50**	**0.50**

Program Details

The Waste Management Program provides for the removal of refuse and recyclables from the City and ensures Monterey Park's compliance with environmental regulations, most notably the State Assembly Bill 939 (AB 939) waste diversion mandate and SB1383 organics recycling requirements.

Solid waste collection for the City's residential and commercial program is on a three-container program: a black container for refuse, blue container for recyclables and a third container for organics waste. Single family properties are provided with standard cart service, while multiple-family dwellings and commercial properties are provided roll-off bin service. Residents are also provided with year-round bulky item pickup (pre-scheduled) to allow for the disposal of large items not classified as normal household refuse. Public education and recycling programs have been implemented to ensure that hazardous materials such as used automobile oil and electronics are properly disposed of either at special collection events or at permanent collection facilities.

Specific service objectives are:

- Oversee the removal of refuse from the City's residential and commercial properties in an environmentally safe and efficient manner.

- Maintain trash containers placed at public locations and ensure that those that are located in high-litter areas are emptied at a frequency that prevents spillover.
- Resolve all collection-related service complaints within 24 hours.
- Encourage the participation of Monterey Park residents in City- and Los Angeles County-sponsored "Household Hazardous Waste and Electronic Waste Roundups."

2025-2026 Goals and Objectives



- Work with solid waste haulers to maintain a comprehensive waste collection program in compliance with applicable law and to ensure that the City's overall per capita diversion rate does not exceed the State's target rate of five (5) pounds per person per day.
- Continue to work with Ware Disposal for community outreach and education to residents about new program requirements
- Augment community clean up events by adding collection of Household Hazardous Waste through CalRecycle grant funding.

2024-2025 Major Accomplishments



- Completed transition of new franchise agreements, including the change from Athens Services to Ware Disposal and a two-container to three-container system for residential services.
- Hosted three community clean up events providing the community an opportunity to dispose of unwanted bulky items.
- Implemented three container trash collection system for all City facilities

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Special Revenue	$46,585	$143,458	$9,298	$9,605
Enterprise	$7,364,464	$7,156,399	$2,082,126	$866,683
Total Expenditures	**$7,411,048**	**$7,299,856**	**$2,091,424**	**$876,288**

Division: Building Maintenance
Division No.: 4210

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$315,440	$334,520	$334,520	$406,098
Services	$684,683	$955,130	$1,019,730	$1,416,206
Commodities	$107,682	$127,000	$127,000	$167,750
Internal Services	$134,945	$254,367	$254,367	$392,523
Debt Service	$142,019	$150,167	$150,167	$347,386
Total Expenditures	**$1,384,769**	**$1,821,185**	**$1,885,785**	**$2,729,964**
Authorized Full-Time Equivalent Positions	**3.00**	**3.00**	**3.00**	**3.00**

Program Details



Building Maintenance is responsible for the upkeep of City-owned structures. Monterey Park presently owns 16 major structures and numerous smaller structures that require varying degrees of maintenance, upkeep, rehabilitation, and remodeling. Regular structural, plumbing, electrical, janitorial, and heating and air-conditioning maintenance must be performed to ensure operable working conditions and encourage the public use of all facilities.



Specific Service objectives are:

- Complete minor repairs (leaky faucets, vandalism, light outages, broken windows, etc.) within three days after requests are received.
- Complete major repairs (painting, cabinet work, structural alterations, etc.) within 30 days after work order requests are received.
- Respond to emergency building maintenance repairs such as sewer stoppages, leaking pipes, etc.

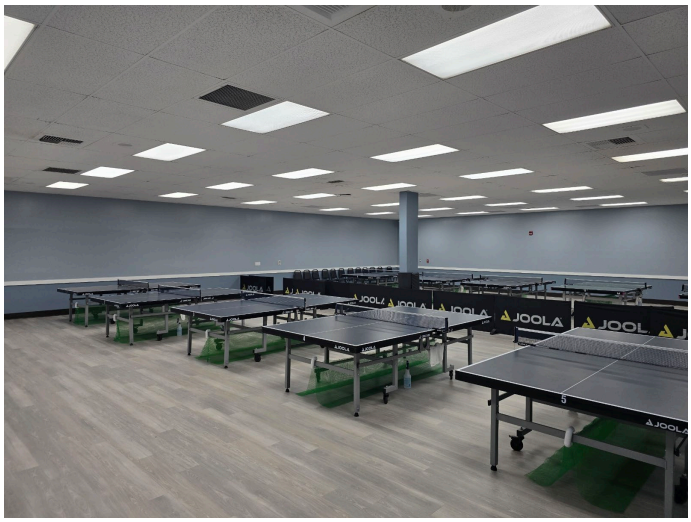
- Monitor heating and air-conditioning maintenance contract for City facilities to ensure contractor is performing all required services.
- Perform preventive maintenance on all heating, ventilating and air conditioning units.

2025-2026 Goals and Objectives

- Continue Citywide rekeying efforts, focusing on enhancing security at recreational facilities, fire stations, and public works facilities.
- Complete fire alarm system upgrades at the Langley Senior Citizen Center.

2024-2025 or Accomplishments

- Completed Phase I of the City building roof replacement project which targets the oldest and most in need of replacement. This phase included Langley Center, George Elder Gymnasium, and Garvey Ranch Museum / Classroom / Observatory.
- Successfully installed six Heat Pump Water Heater (HPWH) units across multiple facilities through the SoCalREN program, at no cost to the city.
- Implemented a 3-bin trash collection system for source separated collection of trash, recycling and organic waste collection
- Completed emergency replacement of failed HVAC unit at Langley to ensure cooling center and lunchroom was functional.
- Completed facility renovations including the Langley Center Ping Pong Room rehabilitation, exterior painting of the Garvey Ranch Museum, and LED lighting upgrades at Barnes Gym.



Public Works Department

FY 2025-2026 Proposed Budget



Funding Sources by Type

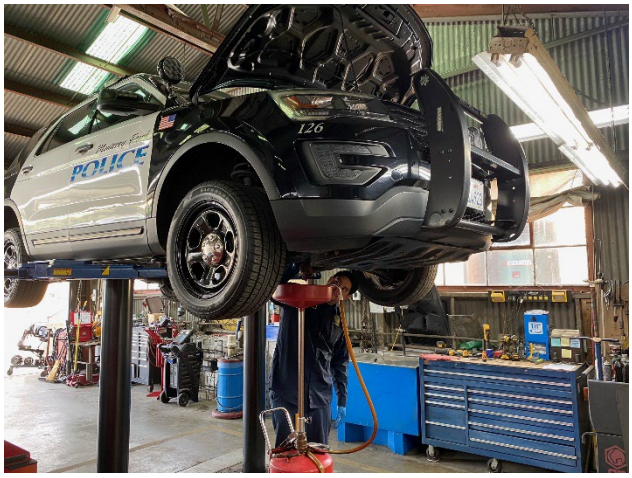
Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$242,810	$150,167	$150,167	$156,766
Special Revenue	$14,950	$15,000	$15,000	$0
Enterprise	$92,504	$0	$0	$0
Internal Service	$1,034,505	$1,656,017	$1,720,617	$2,573,197
Total Expenditures	**$1,384,769**	**$1,821,185**	**$1,885,785**	**$2,729,964**

Division: Motor Pool Shop
Division No.: 4211

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$606,455	$632,786	$632,786	$718,385
Services	$389,774	$464,400	$464,400	$471,900
Commodities	$618,780	$759,700	$759,700	$801,550
Internal Services	$1,208,490	$1,611,736	$1,611,736	$1,797,432
Capital Outlay	$45,958	$44,000	$44,000	$0
Debt Service	$0	$0	$0	$190,620
Total Expenditures	**$2,869,456**	**$3,512,621**	**$3,512,621**	**$3,979,887**
Authorized Full-Time Equivalent Positions	**4.65**	**4.65**	**4.65**	**4.65**

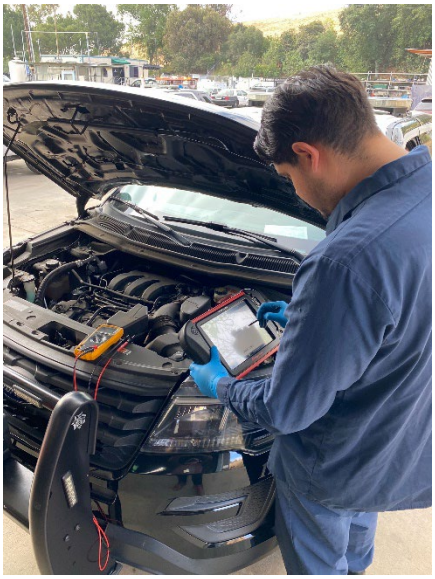
Program Details

Monterey Park's motorized fleet consists of 197 driver-operated vehicles (sedans, trucks, tractors, rollers, etc.) and 454 non-driver type units (air compressors, pumps, lawn mowers, chain saws, etc.). Effective and timely maintenance and repairs are required to ensure all vehicles and equipment are operating in a safe and efficient manner, thus maximizing life expectancy. The shop is operated on a revolving fund basis with vehicle operational costs and depreciation charged to the appropriate department.



Specific Service objectives are:

- Annually identify and replace vehicles that have exceeded their useful life expectancy through an annual appropriation, lease-purchase financing arrangement, or lease.



- Perform preventive maintenance service on vehicles and equipment at regularly required intervals.
- Conduct safety inspections on vital items such as brakes, suspension systems, and fluid levels, etc. on all vehicles during preventive maintenance service.
- Complete mandated reports and maintain City fleet vehicles and equipment to be in compliance with BAR (Bureau of Automotive Repair), SCAQMD (South Coast Air Quality Management District), CARB (California Air Resources Board), CUPA (Certified Unified Program Agencies) and DOSH (Division of Occupational Safety and Health) regulations.
- Purchase fuel for the operation of City vehicles and Monterey Park Spirit buses.
- Complete smog checks of fleet vehicles to meet State requirements. This is a bi-annual program using an odd-even year system that corresponds with the last digit of a vehicle's identification number.
- Maintain City-owned vehicles and equipment per manufacturer's specifications. Maintain records of preventive maintenance and repairs to track the cost for each vehicle to create a cost-based potential schedule for vehicle replacement.

2025-2026 Goals and Objectives

- Complete Fuel delivery system upgrades, including fueling stations at Fire Station 1 and City Yard
- Develop vehicle replacement program for a reliable and efficient fleet inventory

2024-2025 Major Accomplishments

- Completed implementation of new Fleet Management software program

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Internal Service	$2,869,456	$3,512,621	$3,512,621	$3,979,887
Total Expenditures	**$2,869,456**	**$3,512,621**	**$3,512,621**	**$3,979,887**

Division: Engineering
Division No.: 4212

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$477,880	$813,387	$813,387	$1,103,374
Services	$412,535	$282,200	$282,200	$283,350
Commodities	$23,323	$27,650	$27,650	$28,300
Internal Services	$526,831	$538,162	$538,162	$540,366
Total Expenditures	**$1,440,569**	**$1,661,400**	**$1,661,400**	**$1,955,390**
Authorized Full-Time Equivalent Positions	**9.25**	**9.25**	**9.25**	**9.25**

Program Details

The Engineering Division is responsible for providing all engineering services to the City, including the design and construction of all public facilities, streets, water, sewers, storm drains, sidewalks, traffic signals, parks, and recreation facilities. The Division manages the programming, design, contracting, and inspection of all capital improvement projects, and reviews and comments on various development and zoning matters such as tract and parcel maps, variances, and conditional use permits. The Division conducts specialized engineering functions, including studies on grading, geology, traffic, pavement, water systems, sewer systems, and assessment districts, and handles the survey and disposition of City real property. The Division also manages emergency projects involving the repair/reconstruction of City streets and facilities during and after major environmental disasters such as storms, mudslides, and earthquakes.





The Engineering Division coordinates the administrative activities of the Public Works Department and is also responsible for working with and advising the City Council, the City Manager, the Traffic Commission, the Planning Commission, and other public and private agencies regarding the planning, design, construction, and financing of public works and capital improvement projects in the City. The Division also oversees the City's Americans with Disabilities Act (ADA) Title II compliance activities.

Specific Service objectives are:

- Implement the Water Master Plan and develop a comprehensive street maintenance program in accordance with the City's Pavement Management Study.
- Annually administer the capital improvement program for City streets, water system, and parks.
- Leverage Local Return Funds and various State and Federal Program funds to obtain maximum use of financial resources for local roadway improvement projects and actively pursue additional funding sources.
- Work with other City Departments/Divisions to support various City programs, such as economic development projects and community events.

2025-2026 Goals and Objectives

- Prioritize SR710 – Capacity improvement projects including
  - Adaptive Traffic Signal Project
  - Monterey Pass Road Complete Street Design
  - Garvey Capacity Improvement Design
- Potrero Grande Pavement and Median Improvements Design and Construction
- 1st – Riggin – Potrero Grande Corridor Design and construction
- Fire Station 61 remodel and Fire Station 63 design and construction
- Complete Library Facility Improvements pursuant to Building Forward grant

2024-2025 Major Accomplishments

- The following Capital Improvement Projects were completed in fiscal year 2024-25:
  - City Parks Playground Replacement Project
  - CIPP Sewer Lining
  - Sewer Manhole Rehab
  - Potrero Grande Signal Improvements

Program Measurements

	Actual 2022-23	Actual 2023-24	Projected 2024-25
Capital Improvement Projects (CIP) Commenced and/or Completed	43	53	25
Dollar Value of CIP Projects Completed ($ Millions)	$5.4	$23.5	$2.4
Development Review		28	20
Tentative/Vesting Tract Map Reviews		2	4
Lot Line Adj/Cert. Of Compliance Reviews		5	2
Grading/Drainage Plan Check and Permits		29	18
Public Works Construction Permits (Combined with Encroachment Permits)	429	315	310
Address Change - ADU/JADU	60	57	78

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$369,821	$334,312	$334,312	$406,656
Special Revenue	$319,205	$359,010	$359,010	$484,487
Enterprise	$748,709	$968,078	$968,078	$1,064,247
Total Expenditures	**$1,440,569**	**$1,661,400**	**$1,661,400**	**$1,955,390**

Division: Parkway Maintenance
Division No.: 4216

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$320,462	$333,222	$333,222	$374,884
Services	$528,669	$622,655	$622,655	$683,150
Commodities	$16,149	$19,325	$19,325	$21,100
Internal Services	$135,982	$153,987	$153,987	$184,325
Total Expenditures	**$1,001,262**	**$1,129,189**	**$1,129,189**	**$1,263,459**
Authorized Full-Time Equivalent Positions	**3.00**	**3.00**	**3.00**	**3.00**

Program Details



This activity provides for the care and maintenance of approximately 10,000 City Street & Parkway trees and 358,087 sq. ft. of work areas that include 68 boulevard medians, gardens, selected parkways, and parking lots. City trees consist of 37 different species, and are of various sizes, shapes and age. These trees are strategically placed along approximately 203 miles of easements and parkways, to create visually appealing neighborhoods. Trees are an excellent means for enhancement of the environment, by way of air filtration, noise absorption, aesthetics, and safety of vehicular and pedestrian movement. The City boulevard medians cover 182,990 sq. ft. of turf, trees, plants, and irrigation.

This division plays a vital role in maintaining the City's attractive overall appearance. The results of this Division's efforts serve to create a positive impression of the City for current and potential homeowners, and businesses. The work accomplished by this division in properly maintaining the tree inventory, helps the environment by providing the cooling and cleaning effect trees have on surrounding air quality.



The majority of tree work tasked to this division is provided by contractors. Each tree, under contract, is electronically inventoried and trimmed based on our 14-grid system that schedules between four to five grids each year. Trees may also be trimmed when service requests are submitted by residents. The trees located along the three main corridors (Atlantic, Garvey, & Garfield) are trimmed every year, and are delegated to their own separate grid (Grid #13). The contractor is also responsible for tree removals and planting of new trees. Specific service objectives are:

- Trimming of trees as needed to provide for effective aesthetic value, traffic sign visibility, streetlamp clearance, and for proper mobility on streets and sidewalks.
- Provide attractive and healthy trees through regularly scheduled inspection, trimming, removal, and replacement when possible.

2025-2026 Goals and Objectives

- Implement recommendations from the City Urban Forest Master Plan (UFMP)
- Continue maintaining the tree replacement ratio on removals with a ratio of 1.5: 1 replacement to removal ratio.
- To plant new trees around the Parks new playground areas which will provide shade and carbon sequestration.

2024-2025 Major Accomplishments

- Completed and adopted the City UFMP for the current inventory of 10,000 City trees. This plan incorporates defined tree care guidelines, including future removal and replacement of nuisance and intrusive trees causing infrastructure damage on City boulevards.
- Coordinated with the Engineering Division to remove invasive trees as part of the City's annual sidewalk replacement program

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$359,503	$354,703	$354,703	$396,928
Special Revenue	$641,759	$774,486	$774,486	$866,532
Total Expenditures	**$1,001,262**	**$1,129,189**	**$1,129,189**	**$1,263,459**

Division: Parks
Division No.: 4217

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$497,230	$566,211	$566,211	$611,093
Services	$335,996	$285,625	$285,625	$436,795
Commodities	$86,784	$124,225	$124,225	$69,700
Internal Services	$554,376	$546,876	$546,876	$562,787
Total Expenditures	**$1,474,386**	**$1,522,937**	**$1,522,937**	**$1,680,376**
Authorized Full-Time Equivalent Positions	**6.00**	**6.00**	**6.00**	**6.00**

Program Details

This activity provides for the maintenance of the City's eight large parks, five small parks, one hiking trail, and one demonstration garden, totaling 113.64 acres. There is a park located within one-half mile of every Monterey Park household. This activity also provides for the exterior maintenance of 13 free standing restroom facilities, 16 tennis courts and two warm up courts, three outdoor basketball courts, and multiple picnic facilities. Additionally, this Division also provides the landscape maintenance for the Monterey Park Bruggemeyer Library, the Service Club House, Langley Center, El Encanto, Beth Ryan Park, and City employee parking lots.



The Parks Division maintains a very important part of our City's infrastructure. The Division makes a significant impact, helping enrich the lives of residents and all Park users. This Division provides staffing to all parks, 365 days a year. The Parks Division plays an integral role part in maintaining a safe and clean environment. Residents and all Park users can relax, exercise, and enjoy their family and friends in parks that are clean and green. Residents have the choice of participating in various programs and sports

leagues that all are offered in our healthy and friendly atmosphere. Our park sites are host to many of the City's special event celebrations throughout the year that welcomes thousands of participants.

Specific service objectives are:

- Maintain Parks to meet or exceed the Standards as set forth by the Recreation and Parks Commission, providing safe, attractive, and user-friendly recreation facilities.
- With water conservation no longer a goal, but a standard, continued use of drought tolerant turf, plants and shrubs, and irrigation techniques.

2025-2026 Goals and Objectives

- Renovate planters located at City Hall and Barnes Park using mulch provided by Ware Disposal
- Renovate Barnes Park ball field to acquire a healthy, safe level playing surface
- Work with Engineering and Facilities divisions for upcoming park amenity upgrade projects, including upgraded restrooms and installation of seating benches



2024-2025 Major Accomplishments

- Completed the City's Urban Forest Management Plan
- Renovated small infield at Garvey Ranch Park
- Repaired rubberized surface at La Loma, Elder, Sunnyslopes, and Pine Tree Park playgrounds
- Planted five new trees at Highlands Park and Bella Vista Park, and two at Barnes Park

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$1,080,093	$1,193,609	$1,193,609	$1,326,884
Special Revenue	$229,511	$223,592	$223,592	$242,447
Enterprise	$164,782	$105,736	$105,736	$111,045
Total Expenditures	**$1,474,386**	**$1,522,937**	**$1,522,937**	**$1,680,376**

Division: Water Administration
Division No.: 4220

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$265,698	$142,235	$142,235	$246,480
Services	$101,967	$228,468	$228,468	$100,700
Commodities	$10,039	$23,250	$23,250	$78,250
Internal Services	$311,358	$298,611	$298,611	$226,590
Debt Service	$535,699	$1,611,803	$1,611,803	$1,612,575
Total Expenditures	**$1,224,761**	**$2,304,367**	**$2,304,367**	**$2,264,595**
Authorized Full-Time Equivalent Positions	**1.75**	**1.75**	**1.75**	**1.75**

Programs Details

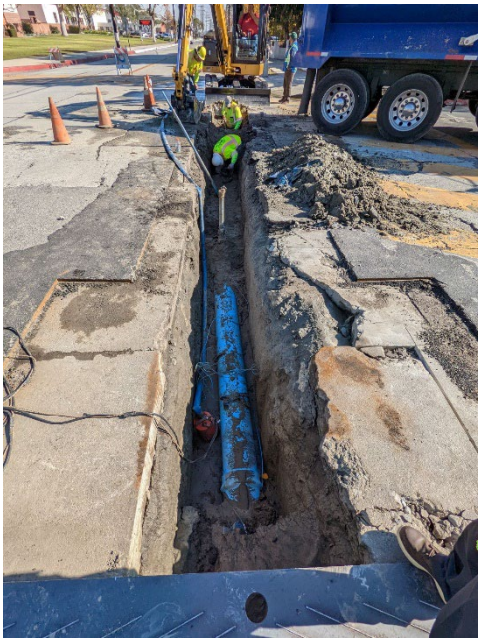
This activity provides the overall direction and administrative guidance for the Water Utility Division, including preparation of all required water quality and production reports.

Specific Service objectives are:

- Represent the City in the management of the Main San Gabriel Basin WaterMaster by attending monthly meetings.
- Develop long range planning alternatives and strategies to enable the utility to maintain water usage, including the development and construction of water treatment facilities and alternatives, to conform to State and Federal potable water quality requirements.
- Monitor and assess the costs to produce, treat, and deliver water to each category of customer and determine the overall efficiency of water operations.
- Prepare numerous operations, production, and water quality reports to meet WaterMaster, Federal, State, County, and City requirements.
- Continue involvement with the San Gabriel Valley Groundwater clean-up projects with special emphasis on the South El Monte Operable Unit (SEMOU) to recover costs and the possibility of obtaining Title 16 and/or Federal Restoration Funds.

- Identify and track Federal and State regulations that could require large capital investments for treatment of specific contaminants (e.g., PFOS/PFOA, arsenic, volatile organic compounds, Perchlorate, 1,4-Dioxane, 1,1-DCA, MTBE, Chromium 6, etc.).

2025-2026 Goals and Objectives



- Continue collaboration with regulatory agencies to stay ahead of evolving water quality standards and compliance requirements.
- Pilot a smart water metering program to improve water usage tracking and conservation.
- Conduct a feasibility study on renewable energy integration, such as solar power, to reduce operational costs.

2024-2025 Major Accomplishments

- Maintained full compliance with all State and Federal potable water regulations, ensuring safe drinking water for the community.
- Successfully implemented enhanced water quality monitoring programs to detect and address emerging contaminants.
- Strengthened partnerships with the Environmental Protection Agency (EPQ), Water Quality Authority (WQA), and California Department of Toxic Substances Control (DTSC) to streamline compliance and regulatory reporting.
- Completed key infrastructure upgrades identified in the 2024 Water Master Plan to improve water system reliability.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Enterprise	$1,224,761	$2,304,367	$2,304,367	$2,264,595
Total Expenditures	**$1,224,761**	**$2,304,367**	**$2,304,367**	**$2,264,595**

Division: Water Commercial
Division No.: 4221

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$711,821	$850,736	$850,736	$1,026,161
Services	$69,089	$84,600	$84,600	$85,300
Commodities	$82,616	$158,700	$158,700	$163,700
Internal Services	$761,439	$1,352,561	$1,352,561	$807,698
Total Expenditures	**$1,624,966**	**$2,446,597**	**$2,446,597**	**$2,082,860**
Authorized Full-Time Equivalent Positions	**6.75**	**6.75**	**6.75**	**6.75**

Programs Details



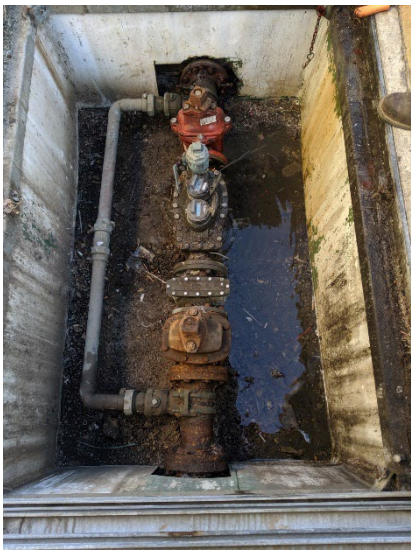
This program, in coordination with the Management Services Department, provides for approximately 80,249 meter readings, billing, and collection of revenue from approximately 13,643 water meters. The City's consumers average 917 requests for service per month for routine problems including billing, leaks, water quality, general water service inquiries, backflow/cross-connection, and water conservation education.

Specific Service objectives are:

- Provide all City served water accounts with a water meter calibrated to American Water Works Association (AWWA) standards for accuracy to be read, billed, and maintained on a bi-monthly schedule.
- Notify consumers of high consumption when readings appear to be significantly higher than normal.

- Perform annual tests on 101 City-owned backflow devices and report results to the Los Angeles County Department of Health Services.
- Track and maintain 1,383 private backflow prevention assemblies for water system protection as required by the State Water Resources Control Board Division of Drinking Water (DDW) standards.
- On a bimonthly reading cycle, report any safety hazards or code violations to the proper department.
- In conjunction with the Water Distribution section continue to evaluate and upgrade large meter installations to replace older water meters to ensure meter accuracy.

2025-2026 Goals and Objectives



- With private owners, identify and remove non-compliant single check detector assemblies and install compliant Double Check Detector Assemblies (DCDAs) as mandated by the California Cross Connection Control Policy Handbook.
- Initiate a meter reading system for the changeout of Automated Meter Reading (AMR) to Advanced Metering Infrastructure (AMI) meters.
- Notify customers with private backflow protection assemblies that are monitored by the Cross Connection Control Program of the new fee and implement a payment schedule.

2024-2025 Major Accomplishments

- Replaced the non-compliant fire-line backflow assembly at City Hall with the new Double Check Detector Assembly (DCDA).
- Identified and repaired 5 large water meters to maintain accuracy of heavy commercial user accounts.
- After transitioning to monthly meter reading, successfully completed 160,498 reads in FY2025. FY2024 completed reads were 80,249.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Enterprise	$1,624,966	$2,446,597	$2,446,597	$2,082,860
Total Expenditures	**$1,624,966**	**$2,446,597**	**$2,446,597**	**$2,082,860**

Division: Water Production
Division No.: 4222

Expenditures by Character	Actual	Original Budget	Projected Budget	Budget
Salary and Benefits	$280,558	$232,839	$232,839	$421,757
Services	$5,614,719	$3,924,283	$3,924,283	$3,229,520
Commodities	$210,538	$243,700	$243,700	$278,700
Internal Services	$1,415,639	$2,025,622	$2,025,622	$1,208,930
Total Expenditures	**$7,521,454**	**$6,426,444**	**$6,426,444**	**$5,138,907**
Authorized Full-Time Equivalent Positions	**1.00**	**1.00**	**1.00**	**1.00**

Programs Details



This program provides for producing, treating, and delivering to the City's customers, potable water that meets or exceeds all water quality standards established by Federal and State regulatory agencies. The operation and inspection of 12 wells, 11 pumping stations, and 13 reservoirs are provided by California Department of Public Health certified water treatment personnel to meet an average daily demand of approximately 8 million gallons of water.

Water quality is ensured by use of mandated State Water Resources Control Board Division of Drinking Water (DDW) certified water treatment operators and regulated operations for the safe and efficient production of water for the community. In compliance with Title 22, State of California, Department of Public Health, weekly, monthly, quarterly, and yearly samples are collected for volatile organic chemicals,

perchlorate, and general mineral levels. Additionally, production personnel collect a monthly average of 180 chlorine residuals, 90 bacteriological samples, and 19 general physical samples at the wells, pump stations, treatment plants, reservoirs and at various locations in the water distribution system. Continuously conduct maintenance and/or supervise the maintenance of the wells, pump stations, treatment plants, and reservoirs. In addition, maintain, monitor, and control the wells, booster stations, and pumps through use of the newly integrated SCADA System.



2024-2025 Goals and Objectives

- Establish a financial plan for ongoing maintenance of the Centralized Groundwater Treatment System (CGTS).
- Expand monitoring and treatment strategies to address emerging contaminants beyond per- and polyfluoroalkyl substances (PFAS), such as microplastics or pharmaceutical residues.
- Explore advanced treatment technologies to enhance groundwater remediation efficiency.

2024-2025 Major Accomplishments

- Fully implemented Centralized Groundwater Treatment System (CGTS). Completed comprehensive technical training program to ensure that personnel have the necessary skills to operate and maintain the system efficiently.

- Implemented a comprehensive sampling plan for the CGTS System. Through strategic sampling, data-driven adjustments have been made to optimize cost efficiency.
- Near completion of the Russell Reservoir Rehabilitation Project. Key upgrades include the installation of a new external staircase for improved access and maintenance, exterior repainting to enhance durability and protection against environmental wear, and a complete internal coating to prevent corrosion. Additional improvements of structural reinforcements, valve replacements, and sediment removal will extend the reservoir's lifespan.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Enterprise	$7,521,454	$6,426,444	$6,426,444	$5,138,907
Total Expenditures	**$7,521,454**	**$6,426,444**	**$6,426,444**	**$5,138,907**

Division: Water Distribution
Division No.: 4223

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$315,558	$552,905	$552,905	$530,466
Services	$296,138	$456,450	$456,450	$195,000
Commodities	$253,241	$245,450	$245,450	$297,600
Internal Services	$2,754,500	$3,294,284	$3,294,284	$1,830,215
Debt Service	$155,231	$850,949	$850,949	$888,341
Total Expenditures	**$3,774,667**	**$5,400,039**	**$5,400,039**	**$3,741,622**
Authorized Full-Time Equivalent Positions	**6.75**	**6.75**	**6.75**	**6.75**

Programs Details



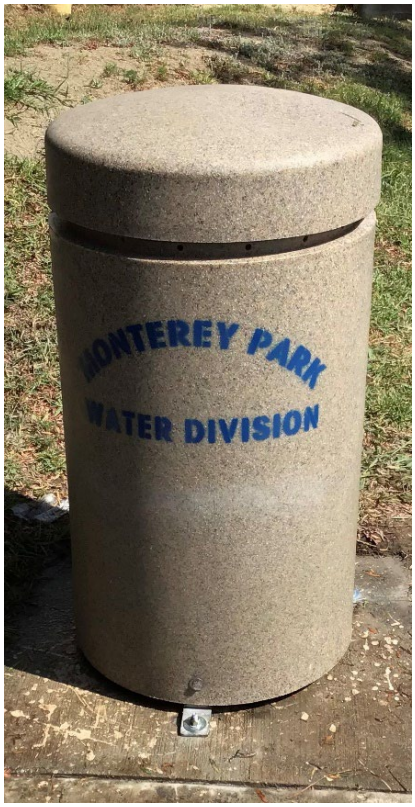
This program provides for the installation of new service taps, renewed water service taps, repair of water mains and services as necessary, and the maintenance of water facilities. Within the distribution system there are 13,456 water accounts, 134 miles of distribution mains, approximately 1,063 fire hydrants, and 2,073 gate valves.

This program also provides maintenance and new installations of piping for the entire system. Water Distribution personnel are California Department of Health Services certified, licensed and prepared to perform expedient and professional services under emergency conditions.

Specific service objectives are:

- Ensure water section personnel productivity and safety through adherences to annual training objectives.
- Operate annual valve exercise program for 2,073 distribution system valves.

- Maintain water service standards by repairing City water distribution facilities to ensure that residents and commercial accounts will have reliable water service.
- Continue to upgrade service and meter installation to current standards.
- Help maintain water quality with an active flushing program.
- Maintain all pressure relief stations, pressure-sustaining stations, and check valve stations in the distribution system to increase reliability.
- Identify needs to improve distribution system reliability.



2025-2026 Goals and Objectives

- Assist engineering with the watermain replacement at South Atlantic Boulevard.
- Assist engineering with the watermain replacement at South Garfield Ave.
- Replace inoperable valves in the distribution system.

2024-2025 Major Accomplishments

- Assisted engineering with the preparation of specifications for the watermain replacement at South Atlantic Boulevard and South Garfield Avenue.
- Replaced two plug valves in the distribution system that will improve water reliability for the community.
- Completed emergency repair of 16" the transmission watermain on Brightwood Street.
- Exercised 1,000 water main valves in the distribution system.
- Installed 4" irrigation watermain lateral for the hill remediation (Gap) project at Abajo Drive and West Garvey Avenue.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Enterprise	$3,774,667	$5,400,039	$5,400,039	$3,741,622
Total Expenditures	**$3,774,667**	**$5,400,039**	**$5,400,039**	**$3,741,622**

Division: Well No. 5
Division No.: 4226

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$239,583	$87,045	$87,045	$107,081
Services	$141,089	$95,500	$95,500	$84,661
Commodities	($49,580)	$25,000	$25,000	$25,000
Internal Services	$396,947	$163,513	$163,513	$47,919
Total Expenditures	**$728,038**	**$371,058**	**$371,058**	**$264,660**
Authorized Full-Time Equivalent Positions	**2.00**	**2.00**	**2.00**	**2.00**

Program Details



This activity provides for the costs associated with Well No. 5. This includes the operation and maintenance of the well that is an Environmental Protection Agency (EPA)-designated *remedy* well, along with Wells 12 and Well 15. EPA-remedy wells are part of a regional control program to contain volatile organic compound (VOC) contamination in the groundwater basin.

Costs for this activity include personnel costs, electricity, and laboratory analyses. This activity will also cover costs for possible future remediation.

In 2018, Well 5 was connected to the Centralized Groundwater Treatment System (CGTS) where its groundwater will be treated. The Granular Activated Carbon (GAC) treatment system that was previously located at this well was re-purposed into the per-and polyfluoroalkyl substances (PFAS) treatment system that was constructed at the CGTS.

Specific Service objectives are:

- Continue to seek outside funding for operation and maintenance of this facility from South El Monte Potentially Responsible Parties and other potential sources.
- Continue to operate and maintain plant per State Water Resources Control Board Division of Drinking Water (DDW) requirements.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Enterprise	$728,038	$371,058	$371,058	$264,660
Total Expenditures	**$728,038**	**$371,058**	**$371,058**	**$264,660**

Division: Well No. 12
Division No.: 4227

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$231,071	$136,301	$136,301	$102,254
Services	$224,362	$190,000	$190,000	$391,818
Commodities	$35,260	$75,000	$75,000	$10,000
Internal Services	$399,270	$176,197	$176,197	$42,170
Total Expenditures	**$889,964**	**$577,498**	**$577,498**	**$546,243**
Authorized Full-Time Equivalent Positions	**2.50**	**2.50**	**2.50**	**2.50**

Program Details

This activity provides for the costs associated with Well No. No. 12 that include personnel, electricity, laboratory analyses, rehabilitation/equipment maintenance, and legal fees.

In 2018, the Air Stripper Treatment Plant that was previously included with this activity was replaced by the CGTS.

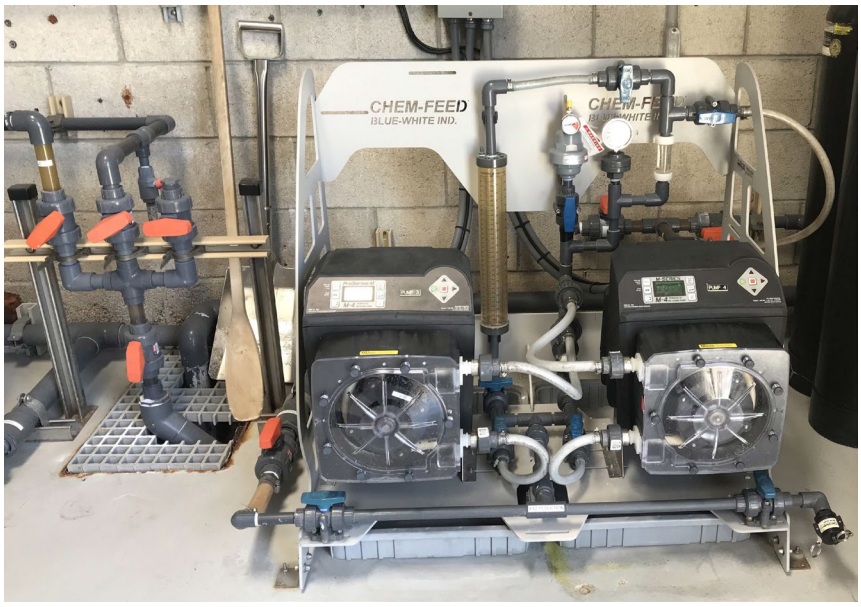
Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Enterprise	$889,964	$577,498	$577,498	$546,243
Total Expenditures	**$889,964**	**$577,498**	**$577,498**	**$546,243**

Division: Well No. 1, 3, & 10
Division No.: 4229

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$224,326	$99,049	$99,049	$181,845
Services	$478,225	$515,000	$515,000	$173,764
Commodities	$279,233	$350,000	$350,000	$325,000
Internal Services	$278,994	$123,666	$123,666	$51,012
Total Expenditures	**$1,260,779**	**$1,087,715**	**$1,087,715**	**$731,621**
Authorized Full-Time Equivalent Positions	**2.00**	**2.00**	**2.00**	**2.00**

Program Details



This activity provides for the costs associated with ground water remediation for Wells No. 1, No. 3, No. 10 and Fern Well for volatile organic compounds (VOC) and future contaminants that may be found in the system. This includes the operation and maintenance of the Granular Activated Carbon (GAC) treatment system for these wells. This treatment plant has a capacity of 4,500 gallons per minute and requires continual scheduled maintenance and monitoring.

Costs for this activity include personnel costs, GAC replacement, electricity, capital lease payments, equipment maintenance, and laboratory analyses. This activity will also cover costs for possible future remediation activities.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Enterprise	$1,260,779	$1,087,715	$1,087,715	$731,621
Total Expenditures	**$1,260,779**	**$1,087,715**	**$1,087,715**	**$731,621**

Division: Well No. 15
Division No.: 4231

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$177,293	$0	$0	$64,257
Services	$119,103	$110,500	$110,500	$305,227
Commodities	$19,546	$50,000	$50,000	$50,000
Internal Services	$200,644	$136,854	$136,854	$19,853
Total Expenditures	**$516,587**	**$297,354**	**$297,354**	**$439,337**
Authorized Full-Time Equivalent Positions	**1.50**	**1.50**	**1.50**	**1.50**

Program Details

This activity is for the operation and maintenance of Well No. 15. Costs for this activity include equipment maintenance.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Enterprise	$516,587	$297,354	$297,354	$439,337
Total Expenditures	**$516,587**	**$297,354**	**$297,354**	**$439,337**

Division: Centralized Groundwater Treatment System
Division No.: 4234

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$189,956	$0	$0	$472,032
Services	$357,254	$777,500	$777,500	$1,007,300
Commodities	$323,815	$2,350,000	$2,350,000	$1,653,000
Internal Services	$5,648	$0	$0	$66,174
Total Expenditures	**$876,672**	**$3,127,500**	**$3,127,500**	**$3,198,506**
Authorized Full-Time Equivalent Positions	**1.50**	**1.50**	**1.50**	**1.50**

Program Details

The Central Groundwater Treatment System (CGTS) project was initiated in 2016 to address the contaminant, 1,4-dioxane, and to create one central treatment facility using the latest combination of technologies including ultraviolet advanced oxidation processes (UVAOP). The new treatment system was constructed at the existing facility - Delta Plant - in the City of Rosemead. Another benefit of the CGTS project was to be able to increase the flow of the Delta Plant - if needed - to serve the future demands of the city. The new UVAOP system was further enhanced to include an ion exchange system to be used with catalytic Granular Activated Carbon (CGAC) for the purpose of removing per-and polyfluoroalkyl substances (PFAS).

Groundwater pumped from Wells 5, 9, 12 and 15 are treated at this centralized treatment system. The Division of Drinking Water (DDW) issued the permit for the new CGTS project on
March 20, 2023 and water production started on November 7, 2023.

Water treatment prior to the CGTS included the *GAC Treatment Plant* at Well 5, the *Air Stripper Treatment Plant* at Well 12, and the *Dual Barrier Facility* at the Delta Plant. These three systems have been re-purposed into the CGTS. In the FY 2025 Budget, Activities 4226 and 4227 have been modified accordingly, and Activity 4230 has been removed. Costs for this activity include personnel, electricity, chemical and GAC media, laboratory analyses, contractual maintenance, and legal fees. Costs related to VOC removal are reimbursed by EPA.

Specific Service objectives are:

- Continue to seek outside funding for operation and maintenance of this facility from South El Monte Potentially Responsible Parties and other potential sources.

- Continue to operate and maintain plant per State Water Resources Control Board Division of Drinking Water (DDW) requirements.

Funding Sources by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Enterprise	$876,672	$3,127,500	$3,127,500	$3,198,506
Total Expenditures	**$876,672**	**$3,127,500**	**$3,127,500**	**$3,198,506**

Non-Department
FY 2025-2026 Proposed Budget

Department Overview

The Non-Departmental function accounts for costs that are not generally associated with a specific department. These programs include General Liability, Post Employment, and Workers' Compensation.

Programs and Services

The General Liability Internal Service Fund was established for the management and funding of the City's general liability risk exposure. Charges are made to all City funds to pay for operating expenses as well as to fund the outstanding liabilities of the General Liability Fund.

The costs of retiree medical insurance premiums and separation benefits are included in the Post-Employment program. Charges are made to all City funds to pay for the benefits at separation and for the retiree medical insurance premiums. A true-up is completed at year-end.

The Workers' Compensation Internal Service Fund was established for the management and funding of the City's workers' compensation risk exposure. Charges are made to all City funds to pay for operating expenses as well as to fund the liabilities of the Worker's Compensation Fund.

Non-Department Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Liability	5101	$5,686,408	$8,088,077	$8,088,077	$8,192,386
Post-Employment	5102	$12,616,287	$13,111,164	$13,111,164	$14,979,943
Worker's Comp	8301	$2,686,861	$3,804,130	$3,804,130	$4,408,161
Total Expenditures		**$20,989,556**	**$25,003,370**	**$25,003,370**	**$27,580,490**
Authorized Full-Time Equivalent Positions		**0.00**	**0.00**	**0.00**	**0.00**

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$3,056,829	$1,171,548	$1,171,548	$1,775,857
Special Revenue	$7,388,468	$8,557,354	$8,557,354	$9,831,134
Internal Service	$10,544,259	$15,274,468	$15,274,468	$15,973,499
Total	**$20,989,556**	**$25,003,370**	**$25,003,370**	**$27,580,490**

Division: General Liability
Division No.: 5101

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Services	$4,435,665	$6,694,558	$6,694,558	$6,694,558
Internal Services	$1,250,743	$1,393,519	$1,393,519	$1,497,828
Total Expenditures	**$5,686,408**	**$8,088,077**	**$8,088,077**	**$8,192,386**
Authorized Full-Time Equivalent Positions	**0.00**	**0.00**	**0.00**	**0.00**

Program Details

The General Liability Internal Service Fund was established for the management and funding of the City's general liability risk exposure. The City maintains General Liability and Auto Liability insurance coverage through the City's participation in a Joint Power Authority risk sharing pool for Liability and Workers Compensation Programs.

Charges are made to all City funds to pay for operating expenses as well as to fund the outstanding liabilities of the City. FY 2024-2025 expenses are anticipated to be $8.2 million. This includes earthquake, property damage insurance, and the City's JPA member costs.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$2,061,765	$521,548	$521,548	$625,857
Special Revenue	$301,654	$401,191	$401,191	$401,191
Internal Service	$3,322,989	$7,165,338	$7,165,338	$7,165,338
Total Expenditures	**$5,686,408**	**$8,088,077**	**$8,088,077**	**$8,192,386**

Division: Post Employment
Division No.: 5102

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$5,523,406	$5,696,444	$5,696,444	$7,565,238
Services	$75,190	$75,000	$75,000	$75,000
Debt Service	$7,017,691	$7,339,720	$7,339,720	$7,339,705
Total Expenditures	**$12,616,287**	**$13,111,164**	**$13,111,164**	**$14,979,943**

Programs Details

Separation Benefits

The Separation Benefits Internal Service Fund provides an ongoing method of financing the costs associated with employee separation from City service. Upon separation, an employee is entitled to compensation for accrued vacation, holiday, compensation time earned in-lieu of overtime, and a percentage of his or her accrued sick leave depending on provisions of each particular bargaining unit. Charges are made to City departments to pay for operating expenses as well as to fund outstanding liabilities of the Separation Benefits Fund. Liabilities and charges of employee accrued leaves are recorded as compensated absences payable in the general ledger and the amount for 2024-2025 is estimated for $5.6 million.

Post-Employment Benefits

The costs of retiree medical insurance premiums are presented in this activity, as are contributions to the Empower Retirement Plan. Administrative and actuarial fees for retirement plan administration are also presented herein. The City joined in the OPEB trust program to pre-fund its OPEB liabilities. As a result of this prefunding plan, the City's retiree medical unfunded liabilities were substantially reduced. The Actuarially Determined Contribution (ADC) for the fiscal year ending June 30, 2025, is $2 million. The Empower Retirement Plan predates the commencement of the City's participation in the California Public Employees' Retirement System (CalPERS) in 1976. The Plan provides partial retirement benefits for miscellaneous employees over age 55 at April 1, 1976 and currently, there are 32 vested members in the Empower Plan. As for the OPEB,

there are 588 inactive employees, retirees, and active employees eligible for City-paid retiree medical benefits.

On February 16, 2021, the City issued Pension Obligation Bonds in the amount of $106,335,000; paying off in its entirety the City's Unfunded Accrued Liability. The fifth bond payment is scheduled for July 2025.

Costs in this division include OPEB Medical prefunding of $1,000,000 million to be deposited in the retiree medical trust account (CERBT) and the fourth payment of the Pension Obligation Bond Series 2021 in the amount of $7,339,705 million.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$995,064	$650,000	$650,000	$850,000
Special Revenue	$7,086,814	$8,156,164	$8,156,164	$9,429,943
Internal Service	$4,534,409	$4,305,000	$4,305,000	$4,700,000
Total Expenditures	**$12,616,287**	**$13,111,164**	**$13,111,164**	**$14,979,943**

Division: Workers' Compensation
Division No.: 8301

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Salary and Benefits	$1,376,296	$2,364,103	$2,364,103	$2,725,000
Services	$888,144	$1,005,860	$1,005,860	$1,024,000
Internal Services	$422,421	$434,167	$434,167	$659,161
Total Expenditures	**$2,686,861**	**$3,804,130**	**$3,804,130**	**$4,408,161**
Authorized Full-Time Equivalent Positions	**0.00**	**0.00**	**0.00**	**0.00**

Program Details

The Workers' Compensation Internal Service Fund was established for the management and funding of the City's workers' compensation risk exposure. Workers' compensation laws in the State of California, both those of constitutional and statutory origin, create a compulsory responsibility for all employers to compensate any and all of their workers for injuries or disabilities arising out of the scope and in the course of employment.

California workers' compensation law provides medical treatment, temporary disability benefits, permanent disability benefits, vocational rehabilitation benefits, medical benefits and death benefits for work related injuries. The law also provides for preventative measures in the form of safety laws and administrative rules.

The City maintains workers compensation insurance coverage to statutory limits per occurrence (policy will pay out per statute with no coverage limit) through the City's participation in a Joint Power Authority risk sharing pool Workers Compensation Program. Both the Human Resources/Risk Management and Finance Departments manage the Workers' Compensation Fund.

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$0	$0	$0	$300,000
Internal Service	$2,686,861	$3,804,130	$3,804,130	$4,108,161
Total Expenditures	**$2,686,861**	**$3,804,130**	**$3,804,130**	**$4,408,161**

Capital Improvement Program

FY 2025-2026 Proposed Budget

Department Overview

The Capital Improvement Program (CIP) is a projection of the City's capital investments over a five-year period. The CIP is a fiscal and planning tool that allows the City to monitor all capital project costs, funding sources, departmental responsibilities, and timing. Each year, the CIP will be reviewed within the context of ongoing city, county, state, and federal planning programs and policies. Capital investments involve major City projects that produce outputs having long and useful life spans.

Programs and Services

The CIP includes projects and funding sources in the following three (3) categories:

- Enterprise Capital Projects
- Street Construction Projects
- Community Improvement Capital Projects

Capital Improvement Program Budget Summary

Expenditures by Program					
Program Name	Program No.	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Enterprise Capital	5005	$81,571	$10,145,922	$10,145,922	$2,950,000
Street Construction	5001	$4,528,956	$2,835,497	$2,835,497	$7,312,838
Community Capital Improvement	5002	$85,789	$684,053	$684,053	$6,771,484
		$4,696,316	**$13,665,472**	**$13,665,472**	**$17,034,321**

FY 2025-2026 Proposed Projects

Enterprise Capital Projects

- $300,000 from Sewer Fund 411 for sewer manhole rehabilitation
- $1,500,000 from Sewer Fund 411 for sewer repairs at various locations
- $1,150,000 from Water Revenue Bonds Fund 408 for water main replacement – Northeast (Garfield/Garvey)

Street Construction Projects

- $650,000 from Measure R Fund 239 for Ramona Road capacity improvement
- $200,000 from Proposition C Fund 241 for traffic signal upgrades
- $500,000 from General Fund 101 for slurry seal
- $215,203.50 from CDBG Fund 362 for ADA improvements
- $1,000,000 from General Fund 101 for alleys rehabilitation
- $800,000 from Circulation System DIF funds for pavement improvements
- $744,907 from General Fund 101 for concrete improvements
- $1,602,727 from SB1 Fund 237 for pavement improvements
- $500,000 from Measure M Fund 240 for pavement improvements
- $1,000,000 from Gas Tax Fund 242 for pavement improvements
- $100,000 from Measure W Fund 248 for storm drain master plan/TMDL study

Community Improvement Capital Projects

- $215,203.50 from CDBG Fund 362 for facilities restroom improvements
- $1,130,000 from General Fund 101 for city roof repairs
- $350,093 from General Fund 101 for library improvements
- $500,000 from General Fund 101 for air conditioning unit replacements
- $700,187 from Library Grant Fund 360 for library improvements
- $2,000,000 from Public Works Grant Fund 381for fire station #63
- $125,000 from General Fund 101 for citywide rekeying project
- $35,000 from Public/Parks/Library DIF Fund 231 for cascades epoxy project
- $400,000 from Measure A – Parks Fund 232 for tennis/pickleball resurfacing
- $50,000 from Public/Parks/Library DIF Fund 231 for Elder gym & Langley office flooring
- $500,000 from Public/Parks/Library DIF Fund 231 for Sierra Vista Park playground
- $150,000 from Public/Parks/Library DIF Fund 231 for Barnes Park gym painting
- $466,000 from Public/Parks/Library DIF Fund 231 for library carpet replacement
- $150,000 from Public/Parks/Library DIF Fund 231 for library outdoor seating area

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$12,084	$138,450	$138,450	$4,350,000
Special Revenue	$2,840,596	$3,367,409	$3,367,409	$9,734,321
Enterprise	$81,571	$10,145,922	$10,145,922	$2,950,000
Bond Funds	$1,762,064	$13,691	$13,691	$0
Total	**$4,696,316**	**$13,665,472**	**$13,665,472**	**$17,034,321**

Division: Street Construction
Division No.: 5001

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Capital Outlay	$4,528,956	$2,835,497	$2,835,497	$7,312,838
Total Expenditures	**$4,528,956**	**$2,835,497**	**$2,835,497**	**$7,312,838**

Programs Details

The City contains 119.27 miles of streets, 225.22 miles of sidewalk, 75 traffic signals and 10 miles of improved alleys. Major improvements are needed to accommodate the increased flow of pedestrian and vehicle traffic. This program provides for street improvements including parking, lighting, traffic signals, and landscaping administered through the Public Works Department. The 2025-2026 street improvements include the following:

- $650,000 from Measure R Fund 239 for Ramona Road capacity improvement
- $200,000 from Proposition C Fund 241 for traffic signal upgrades
- $500,000 from General Fund 101 for slurry seal
- $215,203.50 from CDBG Fund 362 for ADA improvements
- $1,000,000 from General Fund 101 for alleys rehabilitation
- $800,000 from Circulation System DIF funds for pavement improvements
- $744,907 from General Fund 101 for concrete improvements
- $1,602,727 from SB1 Fund 237 for pavement improvements
- $500,000 from Measure M Fund 240 for pavement improvements
- $1,000,000 from Gas Tax Fund 242 for pavement improvements
- $100,000 from Measure W Fund 248 for storm drain master plan/TMDL study

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$0	$0	$0	$2,244,907
Special Revenue	$2,766,892	$2,821,806	$2,821,806	$5,067,931
Bond Funds	$1,762,064	$13,691	$13,691	$0
Total Expenditures	**$4,528,956**	**$2,835,497**	**$2,835,497**	**$7,312,838**

Division: Community Improvements
Division No.: 5002

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Capital Outlay	$85,789	$684,053	$684,053	$6,771,483.50
Total Expenditures	**$85,789**	**$684,053**	**$684,053**	**$6,771,484**

Programs Details

Community capital improvements includes any physical improvement to the City's capital assets of a permanent nature as well as acquisition of equipment. Community capital improvements are typically funding by grants, reserves, and specified revenue sources. The FY 2025-2026 community improvements include the following:

- $215,203.50 from CDBG Fund 362 for facilities restroom improvements
- 1,1630,000 from General Fund 101 for city roof repairs
- $350,093 from General Fund 101 for library improvements
- $500,000 from General Fund 101 Air Conditioning Unit Replacements
- $700,187 from Library Grant Fund 360 for library improvements
- $2,000,000 from Public Works Grant Fund 381for fire station #63
- $125,000 from General Fund 101 for citywide rekeying project
- $35,000 from Public/Parks/Library DIF Fund 231 for cascades epoxy project
- $400,000 from Measure A – Parks Fund 232 for tennis/pickleball resurfacing
- $50,000 from Public/Parks/Library DIF Fund 231 for Elder gym & Langley office flooring
- $500,000 from Public/Parks/Library DIF Fund 231 for Sierra Vista Park playground
- $150,000 from Public/Parks/Library DIF Fund 231 for Barnes Park gym painting
- $466,000 from Public/Parks/Library DIF Fund 231 for library carpet replacement
- $150,000 from Public/Parks/Library DIF Fund 231 for library outdoor seating area

Funding Source by Type

Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
General Fund	$12,084	$138,450	$138,450	$2,105,093
Special Revenue	$73,705	$545,603	$545,603	$4,666,391
Total Expenditures	**$85,789**	**$684,053**	**$684,053**	**$6,771,484**

Division: Enterprise Capital Projects
Division No.: 5005

Expenditures by Character	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Capital Outlay	$81,571	$10,145,922	$10,145,922	$2,950,000
Total Expenditures	**$81,571**	**$10,145,922**	**$10,145,922**	**$2,950,000**

Programs Details

This program provides for the continued capital replacement, improvement and upgrading of the Enterprise (Water, Sewer and Refuse) projects. The FY 2025-2026 community improvements include the following:

- $300,000 from Sewer Fund 411 for sewer manhole rehabilitation
- $1,500,000 from Sewer Fund 411 for sewer repairs at various locations
- $1,150,000 from Water Revenue Bonds Fund 408 for water main replacement – Northeast (Garfield/Garvey)

Funding Source by Type

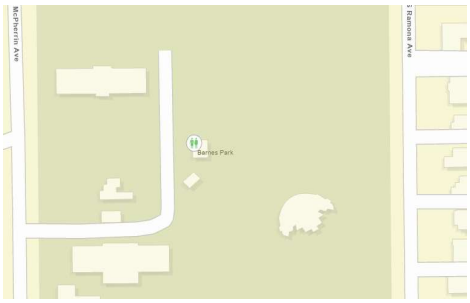
Funding Sources by Type	FY 2023-24 Actual	FY 2024-25 Original Budget	FY 2024-25 Projected Budget	FY 2025-26 Budget
Enterprise	$81,571	$10,145,922	$10,145,922	$2,950,000
Total Expenditures	**$81,571**	**$10,145,922**	**$10,145,922**	**$2,950,000**

Project	Fund	Project Description	Appropriation Amount	Year To Date Estimated Expenditures	FY 2024-2025 Carryover Balance	New Funding Request FY 2025-2026	Planned FY 2026-2027	Planned FY 2027-2028	Planned FY 2028-2029	Planned FY 2029-2030	Planned FY 2030-2031	Total Project Needs
		Enterprise Capital Projects										
86005	411	SEWER MASTER PLAN	$424,733.00	$0.00	$424,733.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$424,733.00
86005	419	SEWER MASTER PLAN	$24,457.00	$1,182.00	$23,275.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$24,457.00
99011	411	EMERSON AVENUE PARALLEL PIPELINE	$1,900,000.00	$5,016.00	$1,894,984.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,900,000.00
99021	411	PIPELINE REPLACEMENT - CIPRIANO AND EL PORTAL	$304,886.00	$2,577.00	$302,309.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$304,886.00
99026	411	SEWER MANHOLE REHABILITATION	$600,000.00	$192,685.00	$407,315.00	$300,000.00	$300,000.00	$300,000.00	$300,000.00	$300,000.00	$300,000.00	$2,400,000.00
99027	411	SEWER REPAIRS AT VARIOUS LOCATIONS	$3,000,000.00	$0.00	$3,000,000.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$12,000,000.00
99028	411	NEW SEWER LINES - VARIOUS LOCATIONS	$400,381.00	$0.00	$400,381.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$400,381.00
		Sewer Sub-total	$6,654,457.00	$201,460.00	$6,452,997.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$17,454,457.00
99012	408	GROUNDWATER TREATMENT SYSTEM	$532,755.00	$93,724.65	$439,030.35	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$532,755.00
99005	408	MIRA VALLE WATER PROJECT	$0.00	$0.00	$0.00	$0.00	$540,000.00	$0.00	$0.00	$0.00	$0.00	$540,000.00
99006	408	MPK GOLF COURSE WATER MAIN EXTENSION	$0.00	$0.00	$0.00	$0.00	$0.00	$630,000.00	$0.00	$0.00	$0.00	$630,000.00
99007	408	RUSSELL STREET RESERVOIR	$3,039,891.00	$601,742.50	$2,438,148.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,039,891.00
96001	408	N. ATLANTIC WATER IMPROVEMENT	$2,004,500.40	$0.00	$2,004,500.40	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,004,500.40
99022	409	PLC UPGRADE	$600,000.00	$0.00	$600,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$600,000.00
99024	408	WATER METER REPLACEMENTS	$7,100,000.00	$0.00	$7,100,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$7,100,000.00
99029	408	WATER MAIN REPLACEMENT - NORTHEAST (LINCOLN/EMERSON	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
99030	408	WATER MAIN REPLACEMENT - NORTHEAST (GARFIELD/GARVEY)	$2,738,000.00	$23,989.00	$2,714,011.00	$1,150,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,888,000.00
99031	408	S. GARFIELD & S. ATLANTIC WATER MAIN REPLACEMENT	$4,010,447.00	$7,968.00	$4,002,479.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,010,447.00
99032	408	HARDING)	$297,000.00	$192.00	$296,808.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$297,000.00
NEW	401	DE LA FUENTE ST MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$6,000,000.00	$0.00	$0.00	$0.00	$0.00	$6,000,000.00
NEW	401	MONTECHICO DR MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$1,300,000.00	$0.00	$0.00	$0.00	$0.00	$1,300,000.00
NEW	401	RUSSELL BOOSTER STATION	$0.00	$0.00	$0.00	$0.00	$2,800,000.00	$0.00	$0.00	$0.00	$0.00	$2,800,000.00
NEW	401	BROCKWELL AVE MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,500,000.00	$0.00	$0.00	$5,500,000.00
NEW	401	REPLACE DELTA SETTLING TANKS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,700,000.00	$0.00	$0.00	$2,700,000.00
NEW	401	EAST GRAVES AVE MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$670,000.00	$0.00	$670,000.00
NEW	401	BRIGHTWOOD BOOSTER STATION REHAB	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,900,000.00	$0.00	$1,900,000.00
NEW	401	GRAYLOCK AVE MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,000,000.00	$0.00	$3,000,000.00
NEW	401	PIPELINE SEISMIC UPGRADE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$200,000.00	$0.00	$200,000.00
NEW	401	DELTA BOOSTER STATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,100,000.00	$1,100,000.00
NEW	401	DONCREST ST MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$578,000.00	$578,000.00
NEW	401	EMERGENCY GENERATOR FOR WATER FACILITIES	$0.00	$0.00	$0.00	$0.00	$0.00	$12,612,600.00	$0.00	$0.00	$0.00	$12,612,600.00
NEW	401	HIGHLAND SCHOOL WATERLINE LOOP	$0.00	$0.00	$0.00	$0.00	$500,000.00	$0.00	$0.00	$0.00	$0.00	$500,000.00
		Water Sub-total	$20,322,593.40	$727,616.15	$19,594,977.25	$1,150,000.00	$11,140,000.00	$13,242,600.00	$8,200,000.00	$5,770,000.00	$1,678,000.00	$61,503,193.40
		Enterprise Capital Projects Subtotal	**$26,977,050.40**	**$929,076.15**	**$26,047,974.25**	**$2,950,000.00**	**$12,940,000.00**	**$15,042,600.00**	**$10,000,000.00**	**$7,570,000.00**	**$3,478,000.00**	**$78,957,650.40**
		Street Construction Capital Projects										
96012	101	POTRERO GRANDE RENOVATION	$3,509,089.20	$689,749.89	$2,819,339.31	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,509,089.20
96023	239	GARFIELD AVENUE CAPACITY IMPROVEMENT	$700,000.00	$24,939.00	$675,061.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$700,000.00
96024	239	ATLANTIC AVENUE CAPACITY IMPROVEMENT	$1,900,000.00	$2,086.50	$1,897,913.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,900,000.00
96025	239	RAMONA ROAD CAPACITY IMPROVEMENT	$1,750,000.00	$2,163.75	$1,747,836.25	$650,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,400,000.00
96026	239	ADAPTIVE TRAFFIC/TRAFFIC RESPONSIVE CONTROL SYSTEM	$9,000,000.00	$578,149.84	$8,421,850.16	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$9,000,000.00
96055	239	GARVEY PARKING STRUCTURE	$47,000,000.00	$0.00	$47,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$47,000,000.00
96027	601	PAVEMENT MANAGEMENT STUDY	$107,392.88	$0.00	$107,392.88	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$107,392.88
96052	239	GARVEY ROAD CAPACITY IMPROVEMENT	$18,202,000.00	$0.00	$18,202,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$18,202,000.00
96047	239	MONTEREY PASS COMPLETE STREETS PROJECT	$20,840,000.00	$24,587.50	$20,815,412.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$20,840,000.00
96031	101	STREET REHABILITATION-VARIOUS LOCATIONS	$145,602.80	$12,365.00	$133,237.80	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$145,602.80
96035	239	CESAR CHAVEZ AVE. PAVING PROJECT	$53,670.00	$0.00	$53,670.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$53,670.00
96038	240	MAT CYCLE 1- POTRERO GRANDE REGIONAL PROJECT	$6,366,225.00	$2,496.50	$6,363,728.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$6,366,225.00

Project	Fund	Project Description	Appropriation Amount	Year To Date Estimated Expenditures	FY 2024-2025 Carryover Balance	New Funding Request FY 2025-2026	Planned FY 2026-2027	Planned FY 2027-2028	Planned FY 2028-2029	Planned FY 2029-2030	Planned FY 2030-2031	Total Project Needs
96005	241	TRAFFIC SIGNAL UPGRADES	$134,049.00	$22,898.38	$111,150.62	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$1,334,049.00
96044	218	SAFE STREETS FPR ALL (SS4A)	$984,000.00	$0.00	$984,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$984,000.00
96044	239	SAFE STREETS FPR ALL (SS4A)	$246,000.00	$384.00	$245,616.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$246,000.00
96045	241	BUS STOP IMPROVEMENTS	$600,000.00	$0.00	$600,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$600,000.00
96041	101	SLURRY SEAL	$0.00	$0.00	$0.00	$500,000.00	$500,000.00	$500,000.00	$500,000.00	$500,000.00	$500,000.00	$3,000,000.00
96048	362	ADA IMPROVEMENTS	$250,000.00	$160,036.63	$89,963.37	$215,203.50	$250,000.00	$250,000.00	$250,000.00	$250,000.00	$250,000.00	$1,715,203.50
96049	101	PAVEMENT IMPROVEMENTS	$1,000,000.00	$0.00	$1,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,000,000.00
96049	237	PAVEMENT IMPROVEMENTS	$1,461,806.00	$2,400.00	$1,459,406.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,461,806.00
96049	240	PAVEMENT IMPROVEMENTS	$650,000.00	$0.00	$650,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$650,000.00
96049	242	PAVEMENT IMPROVEMENTS	$668,058.00	$0.00	$668,058.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$668,058.00
96049	601	PAVEMENT IMPROVEMENTS	$595,524.89	$0.00	$595,524.89	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$595,524.89
96056	101	ALLEYS REHABILITATION	$0.00	$0.00	$0.00	$1,000,000.00	$1,000,000.00	$1,000,000.00	$1,000,000.00	$1,000,000.00	$1,000,000.00	$6,000,000.00
96057	204	PAVEMENT IMPROVEMENTS	$0.00	$0.00	$0.00	$800,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$800,000.00
96057	237	PAVEMENT IMPROVEMENTS	$0.00	$0.00	$0.00	$1,602,727.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,602,727.00
96057	240	PAVEMENT IMPROVEMENTS	$0.00	$0.00	$0.00	$500,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500,000.00
96057	242	PAVEMENT IMPROVEMENTS	$0.00	$0.00	$0.00	$1,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,000,000.00
NEW	101	CONCRETE IMPROVEMENTS	$0.00	$0.00	$0.00	$744,907.00	$0.00	$0.00	$0.00	$0.00	$0.00	$744,907.00
		Street Sub-total	$116,163,417.77	$1,522,256.99	$114,641,160.78	$7,212,837.50	$1,950,000.00	$1,950,000.00	$1,950,000.00	$1,950,000.00	$1,950,000.00	$133,126,255.27
96040	248	STORM DRAIN MASTER PLAN/TMDL STUDY	$300,000.00	$0.00	$300,000.00	$100,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$400,000.00
96051	248	STORMWATER INFILTRATION TRENCHES/DEMONSTRATION GAR	$350,000.00	$0.00	$350,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$350,000.00
NEW	248	STORM DRAIN LINING ON BRADSHAWE RESERVOIR TO GRANDRI	$0.00	$0.00	$0.00	$0.00	$350,000.00	$0.00	$0.00	$0.00	$0.00	$350,000.00
		Drainage Sub-total	$650,000.00	$0.00	$650,000.00	$100,000.00	$350,000.00	$0.00	$0.00	$0.00	$0.00	$1,100,000.00
		Street Construction Capital Projects Subtotal	**$116,813,417.77**	**$1,522,256.99**	**$115,291,160.78**	**$7,312,837.50**	**$2,300,000.00**	**$1,950,000.00**	**$1,950,000.00**	**$1,950,000.00**	**$1,950,000.00**	**$134,226,255.27**
		Community Capital Improvement Projects										
81401	502	IT EMERGENCY / MASTER PLAN	$50,000.00	$0.00	$50,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$50,000.00
91401	502	NETWORK EQUIPMENT (ERP)	$367,498.89	$227,203.11	$140,295.78	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$367,498.89
91402	502	NETWORK EQUIPMENT (ERP) PSA	$197,710.00	$43,174.39	$154,535.61	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$197,710.00
96018	101	DOWNTOWN PARKING LOT IMPROVEMENTS	$567,153.00	$0.00	$567,153.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$567,153.00
EFD03	501	PUBLIC SAFETY	$60,000.00	$0.00	$60,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$60,000.00
EPW02	501	PUBLIC WORKS VEHICLE	$150,000.00	$0.00	$150,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$150,000.00
E0001	501	PUBLIC WORKS VEHICLE	$360,000.00	$0.00	$360,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$360,000.00
###	401	PUBLIC WORKS VEHICLE (WATER)	$70,000.00	$0.00	$70,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$70,000.00
EFD01	101	AMBULANCE	$881,476.37	$881,476.37	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$881,476.37
EPD01	101	POLICE VEHICLE	$196,790.65	$126,790.03	$70,000.62	$0.00	$0.00	$200,000.00	$0.00	$0.00	$0.00	$396,790.65
95031	362	FACILITIES RESTROOM IMPROVEMENTS	$445,000.00	$447,957.00	-$2,957.00	$215,203.50	$400,000.00	$400,000.00	$400,000.00	$400,000.00	$400,000.00	$2,660,203.50
95035	101	CITY ROOF REPAIRS	$1,753,562.00	$471,885.00	$1,281,677.00	$1,130,000.00	$906,000.00	$823,000.00	$800,000.00	$0.00	$0.00	$5,412,562.00
95038	101	LIBRARY GRANT - NEW PROJECT	$350,093.00	$10,464.00	$339,629.00	$350,093.00	$0.00	$0.00	$0.00	$0.00	$0.00	$700,186.00
95038	360	LIBRARY GRANT - NEW PROJECT	$700,187.00	$381.00	$699,806.00	$700,187.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,400,374.00
95044	101	BARNES PARK GYM FLOORING	$195,763.50	$136,504.26	$59,259.24	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$195,763.50
95046	101	LA LOMA PARK ADA RESTROOM & UTILITIES	$350,000.00	$192.00	$349,808.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$350,000.00
95047	101	BARNES POOL DEMO	$500,000.00	$864.00	$499,136.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500,000.00
95048	101	FIRE STATION #61	$10,000.00	$0.00	$10,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$10,000.00
95048	381	FIRE STATION #61	$1,500,000.00	$0.00	$1,500,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,500,000.00
95049	101	FIRE STATION #63	$3,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,000,000.00
95049	381	FIRE STATION #63	$0.00	$0.00	$0.00	$2,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,000,000.00
95042	101	UNDERGROUND STORAGE TANK REMOVAL & REPLACEMENT	$118,000.00	$0.00	$118,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$118,000.00
95050	101	CITY HALL PARKING LOT IMPROVEMENT	$750,000.00	$0.00	$750,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$750,000.00
95051	101	CITYWIDE VEHICLES	$750,000.00	$0.00	$750,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$750,000.00

Project	Fund	Project Description	Appropriation Amount	Year To Date Estimated Expenditures	FY 2024-2025 Carryover Balance	New Funding Request FY 2025-2026	Planned FY 2026-2027	Planned FY 2027-2028	Planned FY 2028-2029	Planned FY 2029-2030	Planned FY 2030-2031	Total Project Needs
95052		SOLAR/EV CHARGING PROJECT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E0001	101	COUNCIL CHAMBERS RENOVATION	$492,000.00	$0.00	$492,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$492,000.00
NEW	101	CONCRETE BARRIER WALL AT EOC	$0.00	$0.00	$0.00	$0.00	$50,000.00	$0.00	$0.00	$0.00	$0.00	$50,000.00
95053	101	CITYWIDE REKEYING PROJECT	$0.00	$0.00	$0.00	$125,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$125,000.00
NEW	101	AIR CONDITIONING UNIT REPLACEMENT - PHASE 2	$0.00	$0.00	$0.00	$500,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500,000.00
95054	231	CASCADES EPOXY PROJECT	$0.00	$0.00	$0.00	$35,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$35,000.00
95055	232	TENNIS/PICKLEBALL RESURFACING	$0.00	$0.00	$0.00	$400,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$400,000.00
95056	231	ELDER GYM & LANGLEY OFFICE FLOORING	$0.00	$0.00	$0.00	$50,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$50,000.00
95057	231	SIERRA VISTA PARK PLAYGROUND	$0.00	$0.00	$0.00	$500,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500,000.00
95058	231	BARNES PARK GYM PAINTING	$0.00	$0.00	$0.00	$150,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$150,000.00
95059	231	LIBRARY CARPET REPLACEMENT	$0.00	$0.00	$0.00	$466,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$466,000.00
95060	231	LIBRARY OUTDOOR SEATING AREA	$0.00	$0.00	$0.00	$150,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$150,000.00
95061	101	SIDEWALK ASSESSMENT & REPAIRS	$203,900.00	$0.00	$203,900.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$203,900.00
95062	101	GARVEY RANCH GAZEBO REPLACEMENT	$50,000.00	$0.00	$50,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$50,000.00
95063	501	CITY FUEL PUMP IMPROVEMENTS	$210,530.30	$0.00	$210,530.30	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$210,530.30
			$14,279,664.71	**$2,346,891.16**	**$8,932,773.55**	**$6,771,483.50**	**$1,356,000.00**	**$1,423,000.00**	**$1,200,000.00**	**$400,000.00**	**$400,000.00**	**$25,830,148.21**
LL FUNDS												
	101	GENERAL FUND	$14,823,430.52	$2,330,290.55	$9,493,139.97	$4,350,000.00	$2,456,000.00	$2,523,000.00	$2,300,000.00	$1,500,000.00	$1,500,000.00	$29,452,430.52
	204	CIRCULATION SYSTEM DIF FUND	$0.00	$0.00	$0.00	$800,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$800,000.00
	218	SS4A	$984,000.00	$0.00	$984,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$984,000.00
	231	PUBLIC/PARKS/LIBRARY DIF	$0.00	$0.00	$0.00	$1,351,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,351,000.00
	232	MEASURE A - PARKS	$0.00	$0.00	$0.00	$400,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$400,000.00
	236	TRANSPORTATION DEVELOPMENT ACT 3	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	237	SB1	$1,461,806.00	$2,400.00	$1,459,406.00	$1,602,727.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,064,533.00
	238	PROP A	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	239	MEASURE R	$99,691,670.00	$632,310.59	$99,059,359.41	$650,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$100,341,670.00
	240	MEASURE M	$7,016,225.00	$2,496.50	$7,013,728.50	$500,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$7,516,225.00
	241	PROP C	$734,049.00	$22,898.38	$711,150.62	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$1,934,049.00
	242	GAS TAX	$668,058.00	$0.00	$668,058.00	$1,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,668,058.00
	246	HIGHWAY SAFETY IMPROV PROGRAM	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	248	MEASURE W	$650,000.00	$0.00	$650,000.00	$100,000.00	$350,000.00	$0.00	$0.00	$0.00	$0.00	$1,100,000.00
	281	ATP CYCLE 4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	360	LIBRARY GRANTS	$700,187.00	$381.00	$699,806.00	$700,187.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,400,374.00
	362	CDBG	$695,000.00	$607,993.63	$87,006.37	$430,407.00	$650,000.00	$650,000.00	$650,000.00	$650,000.00	$650,000.00	$4,375,407.00
	379	MTA MONTEREY PASS BIKE GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	381	PUBLIC WORKS GRANT	$1,500,000.00	$0.00	$1,500,000.00	$2,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,500,000.00
	387	PER CAPITA 68 GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	401	WATER	$70,000.00	$0.00	$70,000.00	$0.00	$10,600,000.00	$12,612,600.00	$8,200,000.00	$5,770,000.00	$1,678,000.00	$38,930,600.00
	402	WATER TREATMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	403	WATER TREATMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	408	WATER REVENUE BONDS	$19,722,593.40	$727,616.15	$18,994,977.25	$1,150,000.00	$540,000.00	$630,000.00	$0.00	$0.00	$0.00	$22,042,593.40
	409	WATER - DIF	$600,000.00	$0.00	$600,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$600,000.00
	411	SEWER	$6,630,000.00	$200,278.00	$6,429,722.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$17,430,000.00
	419	SEWER - DIF	$24,457.00	$1,182.00	$23,275.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$24,457.00
	501	SHOP	$780,530.30	$0.00	$780,530.30	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$780,530.30
	502	TECHNOLOGY	$615,208.89	$270,377.50	$344,831.39	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$615,208.89
	601	STREET BONDS	$702,917.77	$0.00	$702,917.77	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$702,917.77
	621	SALES TAX BONDS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	GRANT	GRANTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
		TOTAL ALL FUNDS	**$158,070,132.88**	**$4,798,224.30**	**$150,271,908.58**	**$17,034,321.00**	**$16,596,000.00**	**$18,415,600.00**	**$13,150,000.00**	**$9,920,000.00**	**$5,828,000.00**	**$239,014,053.88**

Facilities Restroom Improvements — Project No. 95031



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 30-31

General Plan Policy Safety-1.2
Land Use & Urban Desing - 30.2
Healthy Community-6.3
(Please refer to the General Plan for policy code descriptions)

Project Description:

Restroom Improvements at various City parks and facilities

Operating Budget Impact:

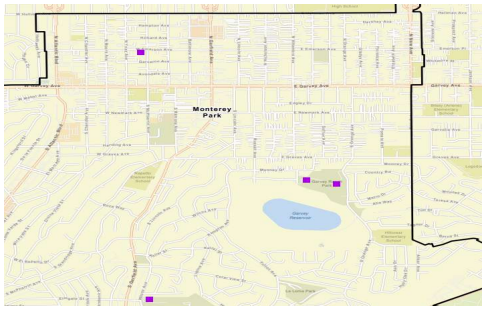
Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ (2,957.00)	$ 215,204	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 1,812,247
TOTAL ESTIMATE	$ (2,957.00)	$ 215,204	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 1,812,247

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
362-CDBG	$ (2,957.00)	$ 215,204	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 1,812,247
TOTAL FUNDING	$ (2,957)	$ 215,204	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 1,812,247

City Roof Repairs

Project No. 95035



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 28-29

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

Full system replacement at various facilities due to roof reaching the end of its serviceable life.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 1,281,677.00	$ 1,130,000	$ 906,000	$ 823,000	$ 800,000	$ -	$ 4,940,677
TOTAL ESTIMATE	$ 1,281,677.00	$ 1,130,000	$ 906,000	$ 823,000	$ 800,000	$ -	$ 4,940,677

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
101-General Fund	$ 1,281,677.00	$ 1,130,000	$ 906,000	$ 823,000	$ 800,000		$ 4,940,677
TOTAL FUNDING	$ 1,281,677	$ 1,130,000	$ 906,000	$ 823,000	$ 800,000	$ -	$ 4,940,677

Library Improvements Grant — Project No. 95038



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 28-29

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

City received grant funds for facility improvements at the Bruggemeyer Library. Improvements include replacement of the HVAC system, and instalation of a new generator.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 339,629	$ 350,093					$ 689,722
Construction	$ 699,806	$ 700,187					$ 1,399,993
TOTAL ESTIMATE	$ 1,039,435.00	$ 1,050,280	$ -	$ -		$ -	$ 2,089,715

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
101-General Fund	$ 339,629	$ 350,093					$ 689,722
360-Library Grants	$ 699,806	$ 700,187					$ 1,399,993
TOTAL FUNDING	$ 1,039,435	$ 1,050,280	$ -	$ -	$ -	$ -	$ 2,089,715

La Loma Park ADA Restrooms & Utilities

Project No. 95046



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 25-26

General Plan Policy Safety-1.2
Land Use & Urban Desing - 30.2
Healthy Community-6.3

Project Description:

Installation of new ADA compliant restrooms

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ -	$ 350,000		$ -	$ -	$ -	$ 350,000
TOTAL ESTIMATE	$ -	$ 350,000	$ -	$ -	$ -	$ -	$ 350,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
	$ -	$ 350,000	$ -	$ -	$ -	$ -	$ 350,000
TOTAL FUNDING	$ -	$ 350,000	$ -	$ -	$ -	$ -	$ 350,000

Barnes Pool Demo — Project No. 95047



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 25-26

General Plan Policy Safety-1.2
Land Use & Urban Desing - 30.2
Healthy Community-6.3

Project Description:

Demoliton of Barnes Park pool

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 499,136			$ -	$ -	$ -	$ 499,136
TOTAL ESTIMATE	$ 499,136	$ -	$ -	$ -	$ -	$ -	$ 499,136

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
	$ 499,136		$ -	$ -	$ -	$ -	$ 499,136
TOTAL FUNDING	$ 499,136	$ -	$ -	$ -	$ -	$ -	$ 499,136

Fire Station #63

Project No. 95049



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 25-26
Target Completion

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

Facility has shown cracks from last few earthquakes City would like hire structural engineer to evaluate and recommend seismic retrofitting improvements.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 3,000,000	$ 2,000,000					$ 5,000,000
TOTAL ESTIMATE	$ 3,000,000.00	$ 2,000,000	$ -	$ -		$ -	$ 5,000,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
381-Public Works Grant		$ 2,000,000					$ 2,000,000
101-General Fund	$ 3,000,000						$ 3,000,000
TOTAL FUNDING	$ 3,000,000	$ 2,000,000	$ -	$ -	$ -	$ -	$ 5,000,000

Underground Storage Tank Removal and Replacement — Project No. 95042

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Nam Tran ext. 321
Project Manager

Start Date FY 24-25
Target Completion FY 25-26

General Plan Policy

Project Description:

The removal of underground waste oil storange tanks found in 2 locations within the City. These would be replaced with above ground 250 gallon storage tanks in both directions.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 118,000			$ -	$ -	$ -	$ 118,000
TOTAL ESTIMATE	$ 118,000	$ -	$ -	$ -	$ -	$ -	$ 118,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
101 - General Fund	$ 118,000		$ -	$ -	$ -	$ -	$ 118,000
TOTAL FUNDING	$ 118,000	$ -	$ -	$ -	$ -	$ -	$ 118,000

Citywide Rekeying Project

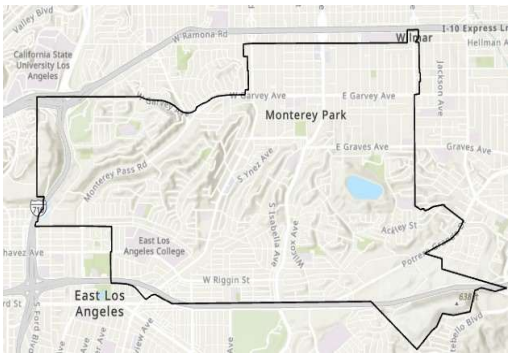
Project No. 95053

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 25-26

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)



Project Description:

The proposed work includes rekeying various City facility locations.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction		$ 125,000					$ 125,000
TOTAL ESTIMATE	$ -	$ 125,000	$ -	$ -	$ -	$ -	$ 125,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
101-General Fund		$ 125,000					$ 125,000
TOTAL FUNDING	$ -	$ 125,000	$ -	$ -	$ -	$ -	$ 125,000

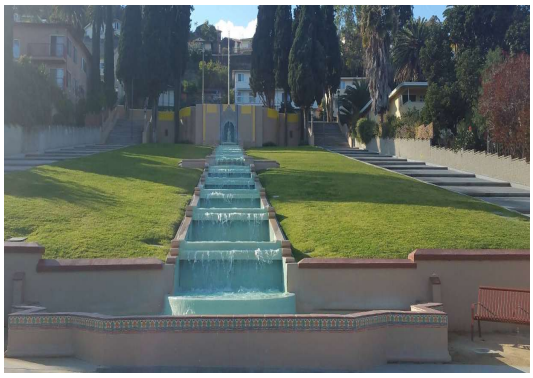
Cascades Epoxy Project — Project No. 95054

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 25-26

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)



Project Description:

The Cascades facility needs to be epoxied every three years to avoid black algae.

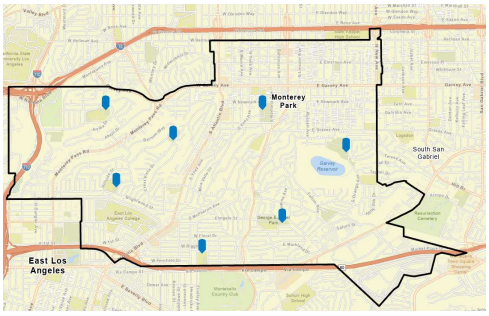
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction		$ 35,000					$ 35,000
TOTAL ESTIMATE	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
231-Public/Parks/Library DIF		$ 35,000					$ 35,000
TOTAL FUNDING	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000

Tennis/Pickleball Resurfacing — Project No. 95055



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 25-26
Target Completion FY 25-26

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

Resurface and repair concrete tennis courts at the following locations: Barnes, Bella Vista,Garvey Ranch, George Elder, Highlands, Sequoia, Sunnyslope Parks.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction		$ 400,000					$ 400,000
TOTAL ESTIMATE	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
232-Measure A - Parks		$ 400,000					$ 400,000
TOTAL FUNDING	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000

City of Monterey Park | Capital Project | Facilities/Other Improvements

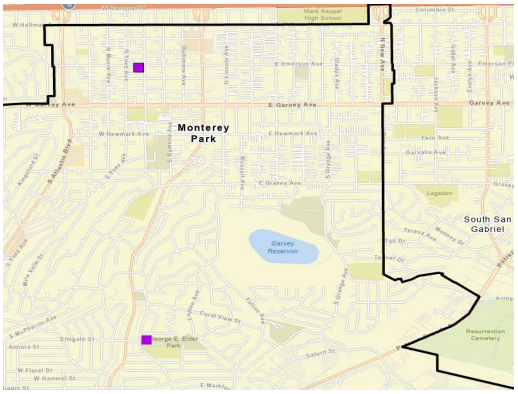
Elder Gym and Langley Office Flooring — Project No. 95056

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 25-26
Target Completion FY 25-26

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)



Project Description:

This project includes the replacement of carpet with vinyl flooring. The carpet has reached its useful service life and is need of replacement.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction		$ 50,000					$ 50,000
TOTAL ESTIMATE	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
231-Public/Parks/Library DIF		$ 50,000					$ 50,000
TOTAL FUNDING	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000

Sierra Vista Park Playground

Project No. 95057



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 25-26
Target Completion FY 25-26

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

This project includes the replacement of the playground at Sierra Vista park.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction		$ 500,000					$ 500,000
TOTAL ESTIMATE	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
231-Public/Parks/Library DIF		$ 500,000					$ 500,000
TOTAL FUNDING	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000

Barnes Park Gym Painting — Project No. 95058



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 25-26
Target Completion FY 25-26

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes exterior painting of Barnes Park Gym.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction		$ 150,000					$ 150,000
TOTAL ESTIMATE	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
231-Public/Parks/Library DIF		$ 150,000					$ 150,000
TOTAL FUNDING	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

Library Carpet Replacement — Project No. 95059



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 25-26
Target Completion FY 25-26

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes carpet replacement of Bruggemeyer Library.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction		$ 466,000					$ 466,000
TOTAL ESTIMATE	$ -	$ 466,000	$ -	$ -	$ -	$ -	$ 466,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
231-Public/Parks/Library DIF		$ 466,000					$ 466,000
TOTAL FUNDING	$ -	$ 466,000	$ -	$ -	$ -	$ -	$ 466,000

Library Outdoor Seating Area — Project No. 95060



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 25-26
Target Completion FY 25-26

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

Replace existing grass area with concrete and install an outdoor seating area for library patrons.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction		$ 150,000					$ 150,000
TOTAL ESTIMATE	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

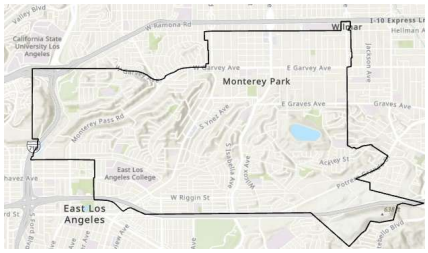
Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
231-Public/Parks/Library DIF		$ 150,000					$ 150,000
TOTAL FUNDING	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

Sewer Master Plan/Sewer System Management Plan — Project No. 86005

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 22-23
Target Completion FY 25-26



General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

A Sewer System Management Plan, also called an SSMP, is a document that describes the activities each jurisdicton uses to manage its wastewater collection system effectively. The City updated its SSMP in preparation of its Sewer Master Plan Update to incorporate improvement recommendations for future capital improvement plans.

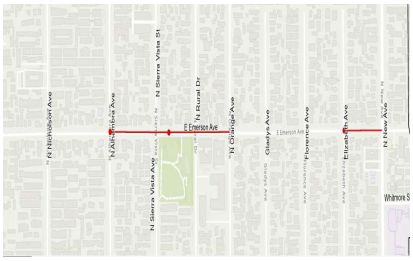
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Design	$ 448,008	$ -		$ -	$ -	$ -	$ 448,008
TOTAL ESTIMATE	$ 448,008	$ -	$ -	$ -	$ -	$ -	$ 448,008

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
411- SEWER	$ 424,733	$ -		$ -	$ -	$ -	$ 424,733
419 - DIF	$ 23,275						$ 23,275
							$ -
TOTAL FUNDING	$ 448,008	$ -	$ -	$ -	$ -	$ -	$ 448,008

Emerson Ave Parallel Pipeline — Project No. 99011



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 25-26

General Plan Policy Safety - 20.1, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed project consists of installation of 8" parallel pipeline along Emerson Avenue from New Avenue to Elizabeth Avenue and from Orange Avenue to Alhambra Avenue for a total of 1,536-feet, fixing the hydraulic deficiency.

Operating Budget Impact:

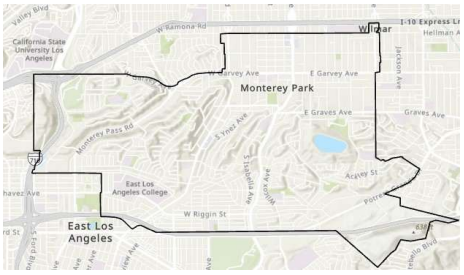
Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Design		$ -	$ -	$ -	$ -	$ -	$ -
Construction	$ 1,894,984		$ -	$ -	$ -	$ -	$ 1,894,984
Other costs		$ -	$ -	$ -	$ -	$ -	$ -
TOTAL ESTIMATE	$ 1,894,984	$ -	$ -	$ -	$ -	$ -	$ 1,894,984

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
411 - SEWER	$ 1,894,984		$ -	$ -	$ -	$ -	$ 1,894,984
TOTAL FUNDING	$ 1,894,984	$ -	$ -	$ -	$ -	$ -	$ 1,894,984

PIPELINE REPLACEMENT - CIPRIANO AND EL PORTAL

Project No. 99021



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Project Manager

Start Date FY 24-25
Target Completion FY 25-26

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project will replace existing 8-inch diameter pipeline along Easement from Cipriano Place to Alley west of El Mercado Avenue, and Alley from Easement to El Portal Avenue for a total length of 770-feet in order to minimize hydraulic deficiency.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 302,309						$ 302,309
TOTAL ESTIMATE	$ 302,309	$ -	$ -	$ -	$ -	$ -	$ 302,309

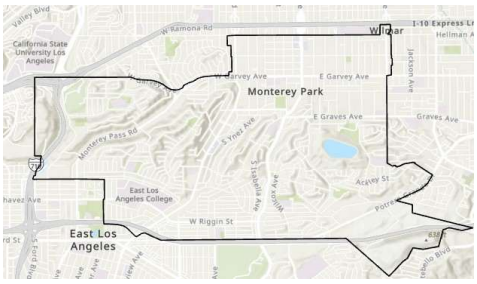
Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
411- SEWER	$ 302,309						$ 302,309
TOTAL FUNDING	$ 302,309	$ -	$ -	$ -	$ -	$ -	$ 302,309

Sewer Manhole Rehabilitation — Project No. 99026

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Anthony Bendezu Ext. 320
Project Manager

Start Date FY 24-25
Target Completion FY 30-31



General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

Renovation and repair of sanitary sewer manhole structures.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 407,315	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,907,315
TOTAL ESTIMATE	$ 407,315	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,907,315

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
411- SEWER	$ 407,315	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,907,315
TOTAL FUNDING	$ 407,315	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,907,315

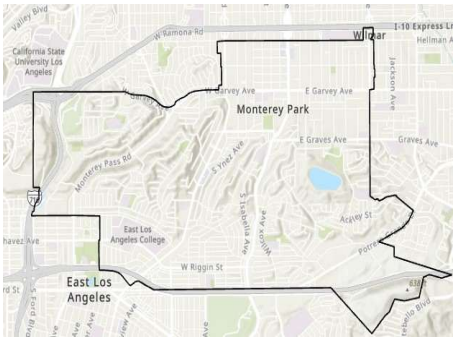
Sewer Repairs Various Locations — Project No. 99027

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Peter Shiau Ext. 320
Project Manager

Start Date FY 24-25
Target Completion FY 30-31

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)



Project Description:

Construction of sanitary sewer line point repairs, installation of cured in place pipe liners and replacement of sewer lines by burst in place methods.

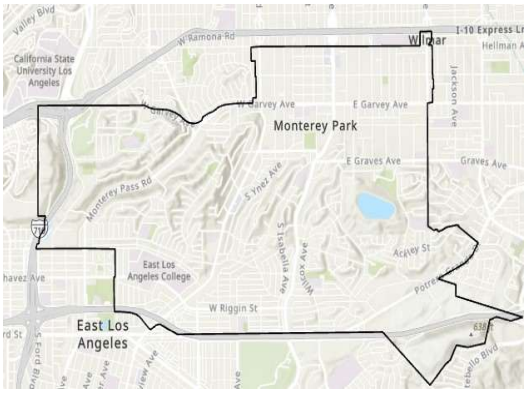
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 3,000,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 10,500,000
TOTAL ESTIMATE	$ 3,000,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 10,500,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
411- SEWER	$ 3,000,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 10,500,000
TOTAL FUNDING	$ 3,000,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 10,500,000

New Sewer Lines - Various locations — Project No. 99028



Lead Dept./Division Public Works
Supporting Division Sewer Maintenance

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 25-26

General Plan Policy Safety - 20.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes construction and/or lining of sanitary sewer improvements at various locations to replace deteriorated sewer lines and increase sewer capacity in the project area. The improvements will provide greater reliability and decreased maintenance of the sewage collection system.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Design			$ -	$ -	$ -	$ -	$ -
Construction	$ 400,381		$ -	$ -	$ -	$ -	$ 400,381
Other costs			$ -	$ -	$ -	$ -	$ -
TOTAL ESTIMATE	$ 400,381	$ -	$ -	$ -	$ -	$ -	$ 400,381

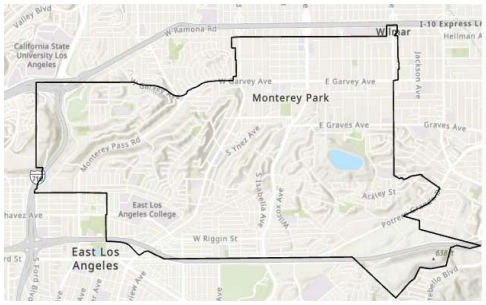
Funding Source(s)	FY 2023-24 Carryover	FY 2024-25 Budget	FY 2025-26 Forecast	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	Total
411-Sewer Fund	$ 400,381		$ -	$ -	$ -	$ -	$ 400,381
TOTAL FUNDING	$ 400,381	$ -	$ -	$ -	$ -	$ -	$ 400,381

Storm Drain Master Plan/TMDL Study — Project No. 96040

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 25-26



General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

This project involves the development of a Storm Drain Master Plan which will catalogue existing storm drain facilities, create a condition assessment, and propose capital improvement recommendations.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 300,000.00	$ 100,000					$ 400,000
TOTAL ESTIMATE	$ 300,000.00	$ 100,000	$ -	$ -	$ -	$ -	$ 400,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
248-Measure W	$ 300,000.00	$ 100,000					$ 400,000
TOTAL FUNDING	$ 300,000	$ 100,000	$ -	$ -	$ -	$ -	$ 400,000

Potrero Grande Renovation — Project No. 96012

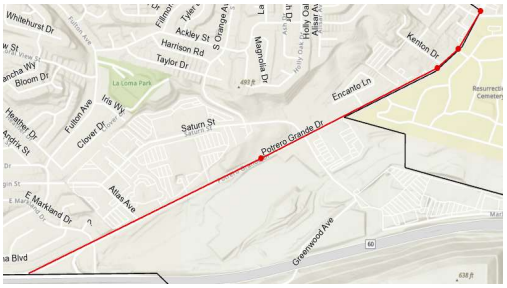
Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Project Manager

Start Date FY 22-23
Target Completion FY 25-26

General Plan Policy Resources - 4.2
Safety 4.2

(Please refer to the General Plan for policy code descriptions)



Project Description:

The proposed work includes new landscaped median islands, pavement rehabilitation, in-fill tree planting in parkways, irrigation systems, ADA sidewalk and curb ramp improvements.

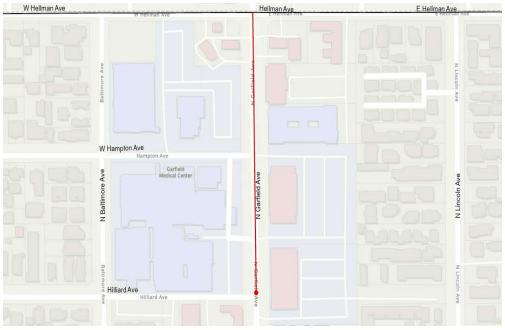
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 2,819,339	$ -	$ -	$ -	$ -	$ -	$ 2,819,339
TOTAL ESTIMATE	$ 2,819,339	$ -	$ -	$ -	$ -	$ -	$ 2,819,339

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
101 - GENERAL FUND	$ 2,819,339	$ -	$ -	$ -	$ -	$ -	$ 2,819,339
TOTAL FUNDING	$ 2,819,339	$ -	$ -	$ -	$ -	$ -	$ 2,819,339

Garfield Ave Capacity Improvement — Project No. 96023



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Shawn Igoe Ext. 320
Director of Public Works

Start Date FY 23-24
Target Completion TBD

General Plan Policy Circulation - 2.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project involves the widening of Garfield Avenue between Hellman Avenue and Hilliard Avenue. The improvements include additional lanes (a southbound lane and a center two-way left-turn lane) to increase capacity, improve traffic flow, and reduce congestion along Garfield Avenue. The Project contributes to mobility and operational benefits in the SR-710 corridor between I-10 and I-210 consistent with the purpose and need of the 710 Gap Closure project.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 675,061	$ -	$ -	$ -	$ -	$ -	$ 675,061
		$ -	$ -	$ -	$ -	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	$ -
TOTAL ESTIMATE	$ 675,061	$ -	$ -	$ -	$ -	$ -	$ 675,061

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
239 - MEASURE R	$ 675,061	$ -	$ -	$ -	$ -	$ -	$ 675,061
TOTAL FUNDING	$ 675,061	$ -	$ -	$ -	$ -	$ -	$ 675,061

Atlantic Blvd Capacity Improvement — Project No. 96024



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Shawn Igoe Ext. 320
Director of Public Works

Start Date FY 23-24
Target Completion TBD

General Plan Policy Circulation - 2.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed project involves improvements to Atlantic Boulevard from Hellman Avenue to Garvey Avenue. The improvements include additional lanes to increase capacity, improve traffic flow, and reduce congestion along Atlantic Boulevard. The Project contributes to mobility and operational benefits in the SR-710 corridor between I-10 and I-210 consistent with the purpose and need of the 710 Gap Closure project.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 1,897,914		$ -	$ -	$ -	$ -	$ 1,897,914
			$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -
TOTAL ESTIMATE	$ 1,897,914	$ -	$ -	$ -	$ -	$ -	$ 1,897,914

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
239 - MEASURE R	$ 1,897,914		$ -	$ -	$ -	$ -	$ 1,897,914
TOTAL FUNDING	$ 1,897,914	$ -	$ -	$ -	$ -	$ -	$ 1,897,914

Ramona Rd Capacity Improvement — Project No. 96025



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Shawn Igoe Ext. 320
Director of Public Works

Start Date FY 23-24
Target Completion FY 25-26

General Plan Policy Circulation - 1.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project limits are Ramona Road off-ramp on I-710 northbound (located south of I-10 Freeway) to Corporate Center Drive, and Corporate Center Drive from the I-710 off-ramp to approximately 300 feet south of the I-710 off-ramp. The improvements include an additional lane on the off-ramp to increase capacity, improve traffic flow, and reduce congestion at this location. The Project contributes to mobility and operational benefits in the SR-710 corridor between I-10 and I-210 consistent with the purpose and need of the 710 Gap Closure project.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 1,747,836.25	$ 650,000					$ 2,397,836
TOTAL ESTIMATE	$ 1,747,836.25	$ 650,000	$ -	$ -	$ -	$ -	$ 2,397,836

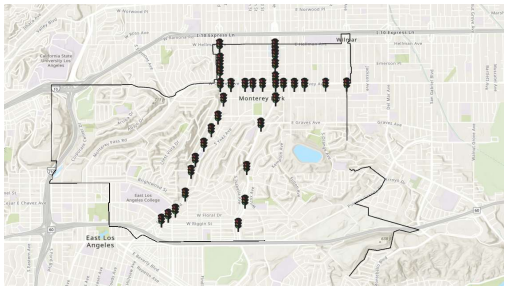
Funding Sources	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
239-Measure R	$ 1,747,836.25	$ 650,000					$ 2,397,836
TOTAL ESTIMATE	$ 1,747,836.25	$ 650,000	$ -	$ -	$ -	$ -	$ 2,397,836

Adaptive Traffic Response Control Project — Project No. 96026

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 22-23
Target Completion



General Plan Policy

Circulaton - 2.5
Resources - 5.6
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project will upgrade the traffic signal system, and other components at major north-south and east-west corridors to improve the traffic operations and mobility in the City. These improvements will be planned and developed in conjunction with adjacent cities to ensure that traffic operations are coordinated through major corridors within the SR-710 area. The Project contributes to mobility and operational benefits in the SR-710 corridor between I-10 and I-210 consistent with the purpose and need of the 710 Gap Closure project.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 8,421,850			$ -	$ -	$ -	$ 8,421,850
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
TOTAL ESTIMATE	$ 8,421,850	$ -	$ -	$ -	$ -	$ -	$ 8,421,850

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
239 - MEASURE R	$ 8,421,850			$ -	$ -	$ -	$ 8,421,850
TOTAL FUNDING	$ 8,421,850	$ -	$ -	$ -	$ -	$ -	$ 8,421,850

Garvey Parking Structure — Project No. 96027

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date TBD
Target Completion

General Plan Policy Circulaton - 2.5Resources - 5.6
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project will include the development of a parking structure on Garvey Ave. The Project contributes to mobility and operational benefits in the SR-710 corridor between I-10 and I-210 consistent with the purpose and need of the 710 Gap Closure project.

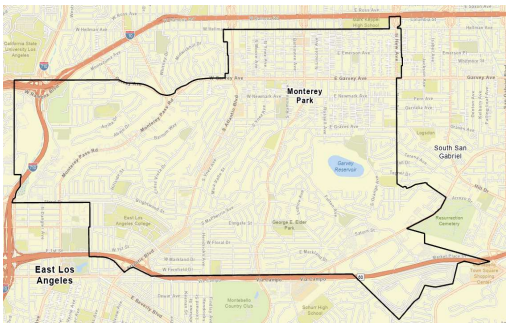
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 47,000,000			$ -	$ -	$ -	$ 47,000,000
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
TOTAL ESTIMATE	$ 47,000,000	$ -	$ -	$ -	$ -	$ -	$ 47,000,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
239 - MEASURE R	$ 47,000,000			$ -	$ -	$ -	$ 47,000,000
TOTAL FUNDING	$ 47,000,000	$ -	$ -	$ -	$ -	$ -	$ 47,000,000

Pavement Management Study — Project No. 96027



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 24-25

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

Evaluation of streets conditions and update to the City's Pavement Management Study as required by LA Metro

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
	$ 107,393		$ -	$ -	$ -	$ -	$ 107,393
TOTAL ESTIMATE	$ 107,393		$ -	$ -	$ -	$ -	$ 107,393

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
601-Street Bonds	$ 107,393		$ -	$ -	$ -	$ -	$ 107,393
TOTAL FUNDING	$ 107,393	$ -	$ -	$ -	$ -	$ -	$ 107,393

Garvey Rd Capacity Improvement — Project No. 96052

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Shawn Igoe Ext. 320
Director of Public Works

Start Date
Target Completion



General Plan Policy Circulation - 1.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The Project contributes to mobility and operational benefits in the SR-710 corridor between I-10 and I-210 consistent with the purpose and need of the 710 Gap Closure project.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 18,202,000.00						$ 18,202,000
TOTAL ESTIMATE	$ 18,202,000.00	$ -	$ -	$ -	$ -	$ -	$ 18,202,000

Funding Sources	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
239-Measure R	$ 18,202,000.00						$ 18,202,000
TOTAL ESTIMATE	$ 18,202,000.00	$ -	$ -	$ -	$ -	$ -	$ 18,202,000

Monterey Pass Complete Streets Project — Project No. 96047

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Shawn Igoe Ext. 320
Director of Public Works

Start Date
Target Completion



General Plan Policy Circulation - 1.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

The Project contributes to mobility and operational benefits in the SR-710 corridor between I-10 and I-210 consistent with the purpose and need of the 710 Gap Closure project.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 20,815,413						$ 20,815,413
TOTAL ESTIMATE	$ 20,815,413	$ -	$ -	$ -	$ -	$ -	$ 20,815,413

Funding Sources	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
239-Measure R	$ 20,815,413						$ 20,815,413
TOTAL ESTIMATE	$ 20,815,413	$ -	$ -	$ -	$ -	$ -	$ 20,815,413

Street Rehabilitation at Various Locations

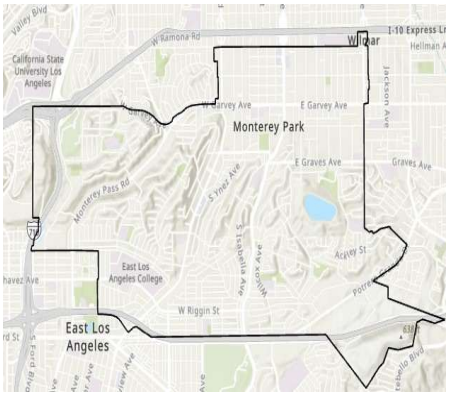
Project No. 96031

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Anthony Bendezu Ext. 320
Project Manager

Start Date FY 23-24
Target Completion FY 25-26

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)



Project Description:

The project consists of the application of Asphalt Rubber Hot Mix and AC Overlay on various city streets and concrete work such as sidewalk, curb ramps, curb and gutter.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 133,238		$ -	$ -	$ -	$ -	$ 133,238
TOTAL ESTIMATE	$ 133,238	$ -					$ 133,238

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
101 - GENERAL FUND	$ 133,238		$ -	$ -	$ -	$ -	$ 133,238
			$ -	$ -	$ -	$ -	$ -
TOTAL FUNDING	$ 133,238	$ -	$ -	$ -	$ -	$ -	$ 133,238

Cesar Chavez Ave Paving Project — Project No. 96035



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 22-23
Target Completion FY 23-24

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

This project is in partnership with the LA County Public Works Department. The budget request is for the City's share of the project. The proposed scope of work in the City's jurisdiction includes: Cold Mill the exisitng Asphalt Concrete (AC) pavement full width 2 inches in depth; Construct an inch thick AC leveling course (D2-PG-64-10) over the entire cold milled surface; Construct 1 inch of Tire Ribber Modified Asphalt Concrete (C2-PG 64-28M) over the leveling course; Remove and replace one damaged bus pad.

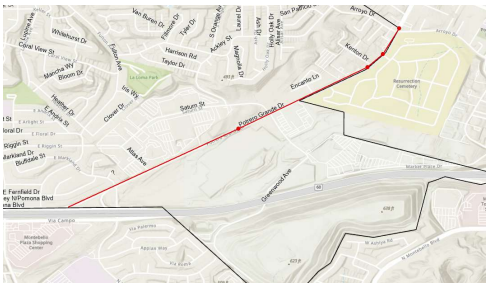
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 53,670	$ -	$ -	$ -	$ -	$ -	$ 53,670
TOTAL ESTIMATE	$ 53,670	$ -	$ -	$ -	$ -	$ -	$ 53,670

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
239 - MEASURE R	$ 53,670	$ -	$ -	$ -	$ -	$ -	$ 53,670
TOTAL FUNDING	$ 53,670	$ -	$ -	$ -	$ -	$ -	$ 53,670

MAT Cycle 1-Portero Grande Regional Project — Project No. 96038



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 22-23
Target Completion FY 25-26

General Plan Policy Resources - 5.2
Safety - 4.2
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed project focuses on the construction of continuous bicycle facilities (Class II-III bike lanes), missing sidewalks, roadway rehabilitation, ADA compliant curb ramps, and pedestrian improvements along the specified corridor. These improvements will enhance safety conditions and provide an active transportation connectivity that is currently missing between the neighboring cities and County. The City is the lead agency for the project which involves the City of Rosemead, City of Montebello, and Unincorporated Area (LA County Public Works).

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 6,363,729				$ -	$ -	$ 6,363,729
TOTAL ESTIMATE	$ 6,363,729	$ -	$ -	$ -	$ -	$ -	$ 6,363,729

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
240- MEASURE M	$ 6,363,729				$ -	$ -	$ 6,363,729
TOTAL FUNDING	$ 6,363,729	$ -	$ -	$ -	$ -	$ -	$ 6,363,729

Traffic Signal Upgrades

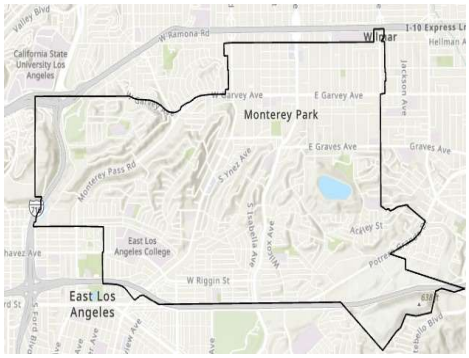
Project No. 96005

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 30-31

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)



Project Description:

Traffic Signal upgrades and streets and road improvements that result in a public transit benefit as outlined by Prop C eligible activities.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 111,150.62	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,111,151
TOTAL ESTIMATE	$ 111,150.62	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,111,151

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
241-Prop C	$ 111,150.62	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,111,151
TOTAL FUNDING	$ 111,151	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,111,151

Bus Stop Improvements — Project No. 96045



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 25-26

General Plan Policy Sustainable Community - 4.1, 6.1
(Please refer to the General Plan for policy code descriptions)

Project Description:

This project involves the installation of new and/or renovation of existing bus stop amenities to provide an improved transit experience for Spirit Bus riders. Improvements may include new bus pads, bus shelters, trash receptables, signage, ADA improvements.

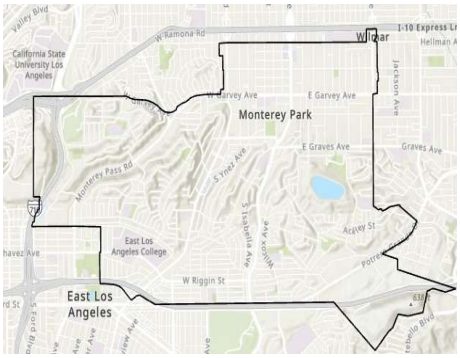
Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 600,000		$ 600,000	$ -	$ -	$ -	$ 1,200,000
TOTAL ESTIMATE	$ 600,000		$ 600,000	$ -	$ -	$ -	$ 1,200,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
241 - PROP C	$ 600,000		$ 600,000	$ -	$ -	$ -	$ 1,200,000
TOTAL FUNDING	$ 600,000		$ 600,000	$ -	$ -	$ -	$ 1,200,000

Slurry Seal — Project No. 96041



Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Anthony Bendezu Ext. 320
Project Manager

Start Date FY 25-26
Target Completion FY 30-31

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

Application of an asphalt emulstion slurry seal type II on various city streets, localized asphalt repairs, installation for traffic striping and other related work

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction		$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,500,000
TOTAL ESTIMATE	$ -	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,500,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
101-General Fund		$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,500,000
TOTAL FUNDING	$ -	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,500,000

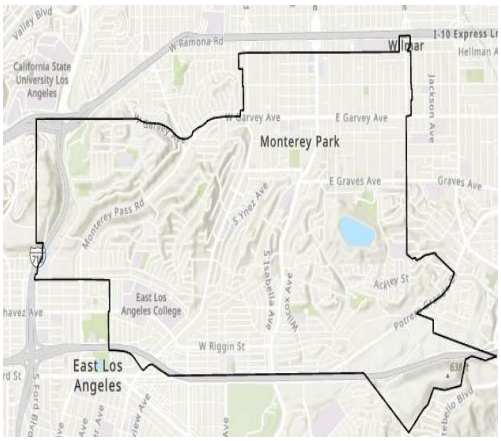
Pavement Improvments — Project No. 96049

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Anthony Bendezu Ext. 320
Project Manager

Start Date FY 24-25
Target Completion FY 25-26

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)



Project Description:

The proposed work includes pavement improvements to various locations.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 4,372,989						$ 4,372,989
TOTAL ESTIMATE	$ 4,372,989	$ -	$ -	$ -	$ -	$ -	$ 4,372,989

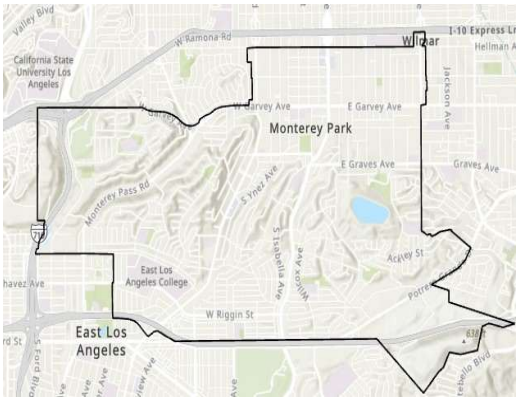
Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
101 - General Fund	$ 1,000,000.00						$ 1,000,000
237- RMRA (SB1)	$ 1,459,406						$ 1,459,406
240 - Measure M	$ 650,000						$ 650,000
242 - Gas Tax	$ 668,058						$ 668,058
601 - Street Bond	$ 595,525						$ 595,525
TOTAL FUNDING	$ 4,372,989	$ -	$ -	$ -	$ -	$ -	$ 4,372,989

ADA Improvements — Project No. 96048

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ashley Morales Ext. 320
Project Manager

Start Date FY 24-25
Target Completion FY 30-31



General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

Replacing existing curb ramps to meet current ADA standards.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 89,963	$ 215,204	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,305,167
TOTAL ESTIMATE	$ 89,963	$ 215,204	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,305,167

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
362-CDBG	$ 89,963	$ 215,204	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,305,167
TOTAL FUNDING	$ 89,963	$ 215,204	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,305,167

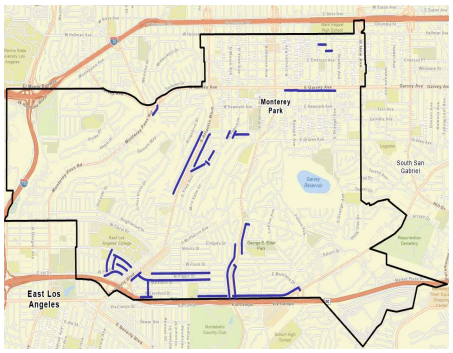
Alleys Rehabilitation — Project No. 96056

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 30-31

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)



Project Description:

The City has 6.3 miles of alleys in need of rehabilitation. Staff will seek grant funding to reconstruct alleyways citywide

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ -	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 5,000,000
TOTAL ESTIMATE	$ -	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 5,000,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
101-General Fund	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
TOTAL FUNDING	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000

Pavement Improvments

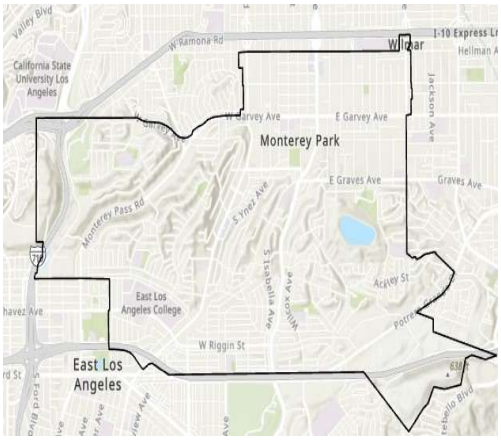
Project No. 96057

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact Anthony Bendezu Ext. 320
Project Manager

Start Date FY 25-26
Target Completion FY 25-26

General Plan Policy Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)



Project Description:

The proposed work includes pavement improvements to various locations.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction		$ 3,847,634					$ 3,847,634
TOTAL ESTIMATE	$ -	$ 3,847,634	$ -	$ -	$ -	$ -	$ 3,847,634

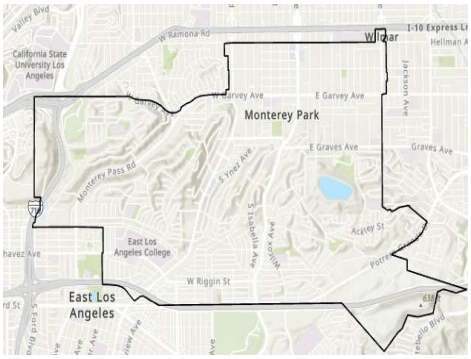
Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
204 - DEVELOPMENT IMPACT FEES		$ 744,907					$ 744,907
237- ROAD MAINTENANCE REHABILIATION ACT (SB1)		$ 1,602,727					$ 1,602,727
240 - Measure M		$ 500,000					$ 500,000
242 - Gas Tax		$ 1,000,000					$ 1,000,000
TOTAL FUNDING	$ -	$ 3,847,634	$ -	$ -	$ -	$ -	$ 3,847,634

Concrete Improvements — Project No. 96054

Lead Dept./Divisi Public Works
Supporting Divisi Engineering

Staff Contact Ashley Morales Ext. 320
Project Manager

Start Date FY 25-26
Target Completio FY 25-26



General Plan Poli Safety - 11.5, 20.1, 20.2, 20.4
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes concrete improvements to various locations.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction		$ 744,907					$ 744,907
TOTAL ESTIMATE	$ -	$ 744,907	$ -	$ -	$ -	$ -	$ 744,907

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
101-General Fund		$ 744,907					$ 744,907
TOTAL FUNDING	$ -	$ 744,907	$ -	$ -	$ -	$ -	$ 744,907

Centralized Groundwater Treatment System — Project No. 99012



Lead Dept./Division Public Works
Supporting Division Water

Staff Contact Frank Heldman Ext. 395
Water Utility Manager

Start Date FY 16-17
Target Completion FY 25-26

General Plan Policy Resources - 4.4, 4.5
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed project consists of the construction of an Advanced Oxidation/UV (AO/UV) water treatment plant at the City's current Delta Plant. The AO/UV treatment system is state of the art equipment to remove contaminants in groundwater. In 2021, the state required the addiiton of a PFAS removal system to the project. The project has been substantially completed and is expected to be fully completed by FY 25-26

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 439,030	$ -	$ -	$ -	$ -	$ -	$ 439,030
TOTAL ESTIMATE	$ 439,030	$ -	$ -	$ -	$ -	$ -	$ 439,030

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
408 - WATER BOND FUND	$ 439,030	$ -	$ -	$ -	$ -	$ -	$ 439,030
		$ -	$ -	$ -	$ -	$ -	$ -
TOTAL FUNDING	$ 439,030	$ -	$ -	$ -	$ -	$ -	

Russell Street Resevoir **Project No. 99007**

Lead Dept./Division Public Works
Supporting Division Engineering

Staff Contact George Noriega Ext. 293
Assistant Water Utility Manager

Start Date FY 24-25
Target Completion FY 25-26

General Plan Policy Safety 20.2
(Please refer to the General Plan for policy code descriptions)



Project Description:

Rehabilitate 2-3 million gallon steel tank resevoir at Russell Street. The Project consist of coasting the interior with an epoxy coating, repairing areas with rust, and replacing sacrafiacial anodes. Install VFD operated pumps.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 2,438,149		$ -	$ -	$ -	$ -	$ 2,438,149
TOTAL ESTIMATE	$ 2,438,149		$ -	$ -	$ -	$ -	$ 2,438,149

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
408 - WATER BOND FUND	$ 2,438,149		$ -	$ -	$ -	$ -	$ 2,438,149
TOTAL FUNDING	$ 2,438,149	$ -	$ -	$ -	$ -	$ -	$ 2,438,149

N. Atlantic Water Improvement

Project No. 96001

Lead Dept./Division Public Works
Supporting Division Water

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 20-21
Target Completion FY 25-26



General Plan Policy Safety 20.2
(Please refer to the General Plan for policy code descriptions)

Project Description:

The project includes over one mile of water main improvements along N. Atlantic Blvd., from Hellman Ave. to Garvey Ave., and along Garvey Ave. from Atlantic Blvd. to Ynez Ave. The improvements are needed to provide additional capacity and to upgrade existing conditions to serve future development in accordance with the Water Master Plan.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 2,004,500			$ -	$ -	$ -	$ 2,004,500
TOTAL ESTIMATE	$ 2,004,500						$ 2,004,500

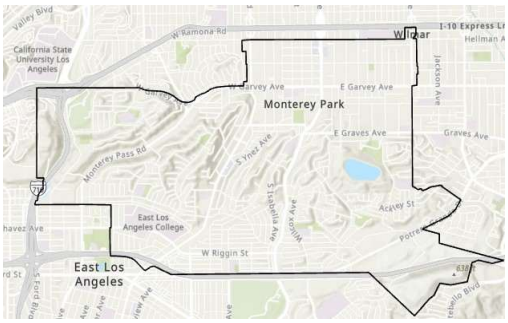
Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
408 - WATER BOND FUND	$ 2,004,500			$ -	$ -	$ -	$ 2,004,500
TOTAL FUNDING	$ 2,004,500	$ -	$ -	$ -	$ -	$ -	$ 2,004,500

PLC Upgrade — Project No. 99022

Lead Dept./Division Public Works
Supporting Division Water

Staff Contact George Noriega Ext. 293
Assistant Water Utility Manager

Start Date FY 22-23
Target Completion FY 25-26



General Plan Policy Safety - 20.2, 20.5
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes upgrade of programmable logic controllers (PLC) throughout the City's wells and reservoirs. PLC's communicate with the SCADA system to open and close valves

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 600,000	$ -	$ -	$ -	$ -	$ -	$ 600,000
TOTAL ESTIMATE	$ 600,000	$ -	$ -	$ -	$ -	$ -	$ 600,000

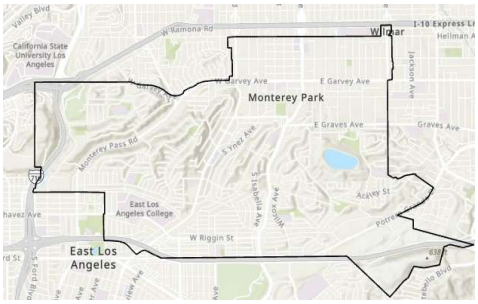
Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
409 - Water DIF	$ 600,000	$ -	$ -	$ -	$ -	$ -	$ 600,000
TOTAL FUNDING	$ 600,000	$ -	$ -	$ -	$ -	$ -	$ 600,000

Water Meters Replacement — Project No. 99024

Lead Dept./Division Public Works
Supporting Division Water

Staff Contact Frank Heldman Ext. 295
Water Utility Manager

Start Date FY 22-23
Target Completion FY 26-27



General Plan Policy Safety - 20.2, 20.5
(Please refer to the General Plan for policy code descriptions)

Project Description:

The proposed work includes the replacement of all residential and commercial water meter. Upgrading the water meter system will allow the City to effectively monitor residential and commercial use, as well as detecting leaks on service lines, water main lines, and fire hydrants. A new system will also be able to monitor irrigation use.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 7,100,000			$ -	$ -	$ -	$ 7,100,000
TOTAL ESTIMATE	$ 7,100,000	$ -	$ -	$ -	$ -	$ -	$ 7,100,000

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
408 - WATER BOND FUND	$ 7,100,000			$ -	$ -	$ -	$ 7,100,000
TOTAL FUNDING	$ 7,100,000	$ -	$ -	$ -	$ -	$ -	$ 7,100,000

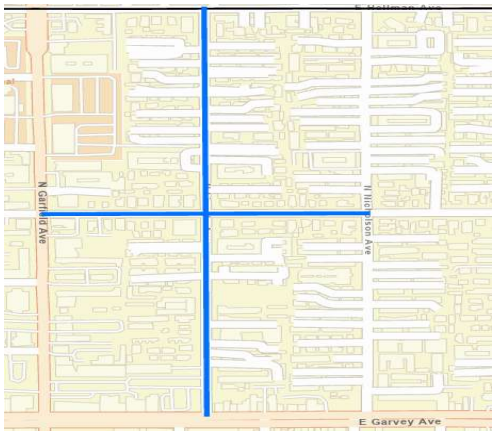
Water Main Replacement-Northeast (Garfield/Garvey) — Project No. 99030

Lead Dept./Division Public Works
Supporting Division Water

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 25-26
Target Completion FY 25-26

General Plan Policy Safety 20.2
(Please refer to the General Plan for policy code descriptions)



Project Description:

The proposed project includes replacement of water mains on Garvey and Garfield and related anciallaries. This is a continuation of the Northeast water upgrades project.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
	$ 2,714,011	$ 1,150,000	$ -	$ -	$ -	$ -	$ 3,864,011
TOTAL ESTIMATE	$ 2,714,011	$ 1,150,000	$ -	$ -	$ -	$ -	$ 3,864,011

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
408 - WATER BOND FUND	$ 2,714,011	$ 1,150,000	$ -	$ -	$ -	$ -	$ 3,864,011
TOTAL FUNDING	$ 2,714,011	$ 1,150,000	$ -	$ -	$ -	$ -	$ 3,864,011

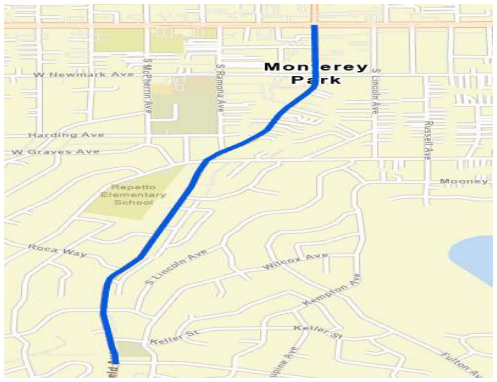
S. Garfield & S. Atlantic Water Main Replacement — Project No. 99031/99032

Lead Dept./Division Public Works
Supporting Division Water

Staff Contact Ziad Mazboudi Ext. 320
Engineering Manager

Start Date FY 24-25
Target Completion FY 25-26

General Plan Policy



Project Description: Safety 20.2

The project includes the replacement of deteriorated water main along Garfield from Graves to Coral View, and related ancillaries. Additionally, replacement of deteriorated water main along Atlantic from Newmark to Harding, and related ancillaries.

Operating Budget Impact:

Estimated Costs and Funding Sources:

Project Estimate	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
Construction	$ 4,002,479						$ 4,002,479
							$ -
							$ -
TOTAL ESTIMATE	$ 4,002,479	$ -	$ -	$ -	$ -	$ -	$ 4,002,479

Funding Source(s)	FY 2024-25 Carryover	FY 2025-26 Budget	FY 2026-27 Forecast	FY 2027-28 Forecast	FY 2028-29 Forecast	FY 2029-30 Forecast	Total
408 - WATER BOND FUND	$ 4,002,479		$ -	$ -	$ -	$ -	$ 4,002,479
TOTAL FUNDING	$ 4,002,479	$ -	$ -	$ -	$ -	$ -	$ 4,002,479

DEBT SERVICE

Debt service obligations of the City and budgeted amounts required to meet these obligations are presented in this section. These obligations involve long-term debt, which was used to build capital facilities or to acquire equipment that the City is now using.

Sales Tax Revenue Bonds Series 2021

On October 1, 2021, the City issued Sales Tax Revenue Bonds Series 2021 to fund the rehabilitation a various City streets. This is a 30-year bond funded with Measure M, Measure R and Proposition C revenues.

Siemens Energy Efficiency Project

On September 23, 2014, the City entered into a 15-year lease purchase agreement with Siemens Public, Inc. for the purchase and installation of interior lighting retrofits, exterior lighting retrofits, HVAC equipment replacement at select sites, building automation system and water meter replacements. Funding for this lease purchase is approximately 85% water fund,401, and 15% general fund,101.

Police Mobile Radios & System

In March 2021, the City entered into a 10-year lease purchase agreement with Motorola Solutions, Inc., for the purchase of Motorola APX radios and related accessories for the Police Department. This lease purchase is funded using the COPS Fund, 308.

Pension Obligation Bonds 2021 Series A

On February 16, 2021, the City issued Pension Obligation Bond 2021 Series A. The bond merged POB 2004 and paid off the full Unfunded Actuarial Liability through FY2020-2021. This is a 22-year bond payment and is funded with the City's retirement fund, 506.

Water Revenue Bond

On May 1, 2024, the City issued Water Revenue Bonds Series 2024 to fund aging water infrastructure. This is a 30-year bond with an aggregate interest rate of 4.14%.

San Gabriel Valley Municipal Water District

In March of 2021, the City entered into a 10-year loan agreement with the San Gabriel Valley Municipal Water District for the PFAS treatment system. This loan is funded using the water fund, 401. Payment for this loan will begin when project is complete.

Fire Truck; Public Works Dump Truck; and Citywide HVACs

On May 16, 2025 the City entered into a 9-year lease purchase agreement with Banc of America Capital Corp., Inc. for the purchase of one fire engine truck, one dump truck and various HVACs for City buildings. Funding for this lease purchase is from the internal service shop fund 501 and building maintenance fund 506.

Debt Service
FY 2025-2026 Proposed Budget

Fund	Type of Debt	Description	Fiscal Year 2024-2025	Fiscal Year 2025-2026
621	Bonds	**Sales Tax Revenue Bonds Series 2021** (Final date: 06/2051)	1,050,200	1,048,450
101	Lease Purchase	**SIEMENS Energy Efficiency Project**	150,167	156,766
401		(Final date: 06/2030)	850,950	888,341
		Sub-Total	1,001,117	1,045,107
308	Lease Purchase	**Police Mobile Radios & System** (Final date: 09/2032)	307,745	307,745
202	Bonds	**Pension Obligation Bonds 2004**	1,433,588	1,435,283
		Pension Obligation Bonds 2021 Series A Merge with 2004 POBs (Final date: 06/2043)	5,906,132	5,904,422
		Sub-Total	7,339,720	7,339,705
401	Bonds	**Water Revenue Bonds** (Final date: 02/2054)	1,211,803	1,212,575
401	Loan	**SGVMWD** (Final date: 12/2036)	0	400,000
501	Lease Purchase	**Fire Engine Truck**	0	190,620
506	Lease Purchase	**Dump Truck; Citywide HVACS** (Final date: 05/2034)	0	190,620
		Total	$10,910,585	$11,734,821

RESOLUTION NO.

A RESOLUTION ADOPTING THE FISCAL YEAR 2025-2026 FINAL OPERATING, DEBT AND CAPITAL BUDGET FOR THE CITY OF MONTEREY PARK; THE SUCCESSOR AGENCY TO THE MONTEREY PARK REDEVELOPMENT AGENCY; THE MONTEREY PARK FINANCING AUTHORITY; THE MONTEREY PARK HOUSING AUTHORITY; AND THE GEOLOGIC HAZARD ABATEMENT DISTRICT

The City Council for the City of Monterey Park and the City Council acting on behalf of the Successor Agency (collectively referred to, for convenience, as the "City") does resolve as follows:

SECTION 1: **FINDINGS**. The City Council finds and declares as follows:

A. The City Council reviewed the proposed final Operating and Debt Budget ("Budget") for the City and Capital Improvement Plan ("CIP") for fiscal year 2025-2026;

B. The Budget and CIP are based upon appropriate estimates and financial planning for the City's operations, debt and capital improvements;

C. The City Council conducted a public study session on May 28, 2025;

D. The City Council is fully informed regarding the City's current finances, projected revenue, and financial obligations; and

E. It is in the public interest for the City Council to adopt the Budget and CIP as proposed by the City Manager.

SECTION 2: **Adoption**. The Budget and the Capital Improvement Projects as incorporated by reference to this Resolution are approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the Position Control Listing of Authorized Positions, Classification and Compensation Plans set forth in the Budget which recognizes new classifications and removes unused classifications.

SECTION 3: **Appropriations Limit**.

A. Article XIIIB of the California Constitution requires the City to set its Appropriations Limit on an annual basis;

B. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth.

C. The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIIIB, § 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal

income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth, pursuant to Government Code § 7901(b), the City may either use the percentage growth either in its jurisdiction or from the surrounding county.

D. Pursuant to Article XIIIB of the California Constitution, and those Government Code sections adopted pursuant to Article XIIIB, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the California per capita personal income growth and calculating population growth by using the percentage change in population in Los Angeles County.

E. As a result of the adjustments made to the City's Appropriations Limit, the City Council sets the Appropriations Limit for fiscal year 2025-2026 at $121.2 million.

SECTION 4: **Budget Appropriations**. Based upon the Budget, the total General Fund operating budget, including transfers, is $73.9 million. The Overall City Budget is $170.7 million including Capital Improvement Projects. The City Manager, or designee, is authorized to implement the appropriations for City Departments.

SECTION 5: **CIP Appropriations**. Based upon the CIP, a total of $17 million is appropriated for capital improvement projects for fiscal year 2025-2026. The City Manager, or designee, is authorized to implement the CIP.

SECTION 6: **Reappropriation**. The City Manager, or designee, is authorized to reappropriate any unused appropriations for capital projects, special projects, and grant programs at the close of fiscal year 2025-2026 for the Budget and CIP.

SECTION 7: **Fund Operating Reserves**. The City Manager, or designee, may appropriate any remaining revenues at the close of fiscal year 2025-2026 into the applicable Fund operating reserve per Governmental Accounting Standards Board (GASB) Statement No. 54.

SECTION 8: **Budget Adjustments**. The Budget may be subsequently adjusted as follows:

A. By majority vote of the City Council;

B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within programs;

C. Objects code expenditures within appropriation units in a program are not

restricted so long as funding is available in the appropriation unit as a whole.

SECTION 9: **Contracting Authority.**

A. Pursuant to Monterey Park Municipal Code ("MPMC") Chapter 3.20, the City Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.

B. Pursuant to MPMC § 3.90.050(c), the City Manager or designee, is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.

C. For all other services, equipment, and supplies, the City Manager or designee, is authorized to execute contracts in accordance with the MPMC.

SECTION 3: **Electronic Signatures**. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 4: **Recordation**. The Mayor, or presiding officer, is authorized to sign this Resolution signifying its adoption by the City Council of the City of Monterey Park and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 5: **Effective Date**. This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 18h day of June 2025.

_____
Vinh T. Ngo, Mayor

ATTEST:

_____
Maychelle Yee, City Clerk

APPROVED AS TO FORM:

_____
Karl H. Berger, City Attorney

CITY OF MONTEREY PARK
MANAGEMENT AND BUDGET POLICIES
FISCAL YEAR 2025-2026

Management and Budget Policies are developed and maintained to set forth the framework for not only the development of the budget for the upcoming year, but the ongoing operations and future needs of the citizens of Monterey Park. The following policies are the foundation that supports the services that our citizens expect and deserve.

1. *Legal Requirements Regarding Annual Budget*
2. *Budgetary/Accounting Basis*
3. *Description of Reporting Entities*
4. *Budgetary Fund Structure*
5. *General Management and Budget Policies*
6. *Revenue Policy*
7. *Purchasing Policy*
8. *Fund Balance Policy for Governmental Funds*
9. *Other Postemployment Benefits (OPEB) Sustainability Policy*
10. *Capital Improvement Program Policy*
11. *Investment Policy*
12. *Debt Administration and Policies*
13. *Grant Administration Policy*
14. *Cost Accounting Application*
15. *Article XIIIB Appropriations Limit*
16. *Source of Funds By Departments*

CITY OF MONTEREY PARK
MANAGEMENT AND BUDGET POLICIES
FISCAL YEAR 2025-2026

1. LEGAL REQUIREMENTS REGARDING ANNUAL BUDGET

Monterey Park Municipal Code Section 2.08.070, Subsection 8, establishes the City Manager's responsibility to prepare and submit to the City Council the annual budget for the operations of the City of Monterey Park during each fiscal year.

The annual budget adopted by the City Council serves as a guideline for operations of the City. From the effective date of the budget, the date of formal adoption by the City Council, expenditure amounts as proposed are appropriated to departments and offices for the respective expenditure objects and purposes named or described.

Budgeted expenditures are controlled at the fund and department level. The City Manager is authorized to transfer appropriations between the accounts of any department within individual funds. Council approval is required only for transfers between funds, or for an increase in total appropriations.

2. BUDGETARY/ACCOUNTING BASIS

The annual budget adopted by the City Council serves as a guideline for operations of the City. It includes proposed expenditures and estimated revenues and is legally adopted for all General, Special Revenue, and Proprietary Fund Types.

Budgets for the General, and Special Revenue Fund Types are adopted on a basis consistent with generally accepted accounting principles (GAAP). The modified-accrual basis of accounting is employed in the preparation of the budget for these fund types.

Budgets for proprietary funds are adopted on the "funds available" basis. Major differences for the GAAP basis of accounting include: Capital outlay is budgeted as expenditure in the year purchased; Accrued compensated absences are not considered expenditures until paid; Purchases of inventories are considered expenditures when purchased; Depreciation is not budgeted.

The budget is formally integrated into the accounting system and employed as a management control device during the year for all funds. At fiscal year-end, unexpended and unencumbered budget appropriations lapse. Encumbrances outstanding at year-end are carried into the following year for continuing appropriation.

3. DESCRIPTION OF REPORTING ENTITIES

Monterey Park's Municipal Services Program includes presentation of the annual budgets and operational activities of four distinct reporting entities: The City of Monterey Park, the Monterey Park Public Financing Authority, and the Monterey Park Housing Authority.

The City of Monterey Park

The City of Monterey Park was incorporated on May 29, 1916, under the general laws of the State of California and enjoys all rights and privileges pertaining to general law cities.

The Monterey Park Financing Authority

The Monterey Park Public Financing Authority was established in June of 2021 under a joint exercise of power agreement to provide for the financing of public capital improvements for the City and Agency through the acquisition of obligations pursuant to debt purchase agreements.

The Monterey Park Housing Authority

The Monterey Park Housing Authority was established in September 1992 to provide affordable housing within the City. The members of the City Council act as the governing board of the Monterey Park Housing Authority.

The Successor Agency

The Successor Agency was established in February 2012 to replace the Former Monterey Park Redevelopment Agency. The members of the City Council act as the governing board of the Successor Agency.

4. BUDGETARY FUND STRUCTURE

- ***Governmental Fund Types***

  - General Fund – the general operating fund of the City.
  - Special Revenue Funds – are utilized to account for revenues derived from specific
    sources, which are usually required, by law or administrative regulations to be accounted for in a separate fund. Special Revenue Funds include Retirement, Gas
    Taxes, Park Facilities, Proposition A, Proposition C, Measure R, Measure M, Measure W, RMRA (SB1), SB2, Asset Forfeiture, Business Improvement District #1, Air Quality, Maintenance District 1972 Act, Developer Impact Fees, Public Safety Augmentation, CERCLA Liability, Housing, and Grant Funds.
  - Major Funds include General Fund, Grants Fund, Retirement Fund, and Housing Fund.

- ***Proprietary Fund Types***

  - Water Operation Fund – is used to account for water operations that are financed and operated in a manner similar to private business enterprises.

  - Water Treatment Fund – is used to account for water treatment activities that are
    financed and operated in a manner similar to private business enterprises.

  - Refuse Fund – is used to account for receipts and expenditures relating to waste management activities including refuse collection, disposal, and recycling.

  - Sewer Fund – is used to account for construction and improvement to deficient sanitary sewer mains identified in the Sewer Master Plan, as established pursuant to Monterey Park Municipal Code Section 14.06.060.

  - Internal Service Funds – are used to account for the financing of services provided by one department to the other departments of the City on a cost-reimbursement basis. Internal Service Funds include Auto Shop, Separation Benefits, Workers' Compensation, Technology/Communications, Building Maintenance, General Liability, and Other Post-Employment Benefits (OPEB) Funds.

All funds indicated in the above are included in the audited financial statements.

5. GENERAL MANAGEMENT AND BUDGET POLICIES

- The City's long-term financial plan takes into account of its capital improvement plan (CIPs) and financial forecast as part of its expenditure projections, revenue estimates as well as future debt position.

- The City will avoid budgetary procedures that finance current expenditures at the expense of meeting future year's obligations, such as postponing expenditures, accruing future year revenues, or rolling over short-term debt.

- Budgetary and accounting procedures will conform to Generally Accepted Accounting Principles (GAAP) for government agencies.

- The City Council shall be presented a midyear fiscal (budget) review, which provides written analysis of the City's financial health. The Midyear Review document is an update for significant events and charges occurring since the last update in the previous year. All of the key assumptions are reviewed

and revised as necessary.

- The City Manager will provide a financial impact analysis of all policy initiatives, service changes and new projects.

- The City's General Fund will be self-supporting, as will the various enterprise or special purpose funds. The objective is to maintain budgets, which do not borrow from one fund to support another. Where fund transfers are made, they are to be based on sound financial policy and will not be carried out for the sake of expedience.

- The City is required to adopt a balanced budget for its General Fund prior to the beginning of the fiscal year. A balanced budget means current revenues equal current expenditures. The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

6. REVENUE POLICY

- The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of economic fluctuations on revenue accumulation.

- The City will estimate revenue using objective, analytical processes; in cases of assumption uncertainty, conservative projections will be utilized. The estimated growth rates used to project revenues are based on analysis, as adjusted for Monterey Park's experience and outlook, as well as state economic conditions.

- The City will fund all current expenditures from current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

- The City will identify basic tax-provided services and will establish user fees and charges for services provided in excess of basic services and/or to non-taxpaying users.

7. PURCHASING POLICY

- MPMC Chapter 3.90, entitled "Execution of Contracts," establishes the means by which the City can generally become legally obligated under a contract. Persons authorized to sign contracts on the City's behalf include the mayor, the City Manager for contracts up to $60,000, and department directors for contracts up to $25,000.

- MPMC Chapter 3.20 and 3.90 generally establishes the procedures for obtaining supplies and services. The purchasing officer must approve purchases of supplies that either are not identified in the City's current budget or constitute special supplies.

- Departments will be responsible to inform to the Finance Department for the use of the City's credit card in accordance with the City's Credit Card Usage Policy.

- Purchase Orders must be complete and have supporting documentation attached i.e., agreement cover page, quotes/bids/justification memo, etc.

- MPMC Section 3.20.040 requires formal bidding for matters over $60,000. MPMC Section 3.20.060 allows informal bidding for matters up to $60,000.

- Please refer to MPMC §3.90.050 Signature authority for approved signature authority thresholds.

- Please refer to Administrative Policy #50-09 for the disposal of surplus property.

- MPMC Chapter 3.90.010 requires that the City Attorney approve all contracts.

- Whenever Federal Award funds are used the following criteria must be followed in addition to the City's Purchasing Policy guidelines. The Office of Management and Budget (OMB) issued the Uniform Administrative Requirements, Cost Principles,
  and Audit Requirements for Federal Awards, Final Rule (aka Uniform Guidance) which applies to all non-federal entities receiving Federal awards, and to all new federal awards and existing awards that receive additional funding (or funding increments) after December 12, 2014.

8. FUND BALANCE POLICY

- The City's fund balance classification includes five components: Nonspendable, Restricted, Committed, Assigned, and Unassigned.

- Unrestricted General Fund balance, including Committed, Assigned, and Unassigned, will be maintained at a minimum level of two months, as recommended by the Government Finance Officers' Association (GFOA), of the General Fund regular revenues or operating expenditures. The City's maximum unrestricted fund balance shall not exceed 50% of General Fund operating expenditures.

- General Fund committed fund balance will include amounts for Potential Catastrophic Events and Economic Stabilization. The funding of this committed fund balance account will be reviewed each year during the midyear fiscal review.

- An Assigned Fund Balance for future Capital Projects account will be established to capture accumulated, nonrecurring or unanticipated revenues or expenditures savings, and will be carried forward from year to year to provide resources for the City Council to fund future infrastructure and other onetime expenditure needs of the City.

- The City will maintain adequate reserve to fund annual paid and committed claims in the General Liability Fund and Workers' Compensation Fund, scheduled vehicle maintenance and replacement in the Auto Shop Fund, accrued leave liability in the Separation Benefit Fund, technology and telephone replacement in the Technology/Data Processing Fund.

- Working Capital (current assets minus current liabilities) in the City's Enterprise Funds, including Water, Refuse, and Sewer, must be maintained at a minimum of two months' annual operating expenses. In addition, of one quarter (25%) of accumulated depreciation of the Capital Assets of the enterprise funds is necessary to ensure adequate resources for reconstructing or rehabilitating capital assets as they
reach the end of their useful lives.

- It is the City's goal to reduce its total future pension and retiree medical liabilities. The City participates in the California Employers' Retiree Benefit Trust Program ("CERBT") to prefund its Other Post Employment Benefits (OPEB) and funding is set aside through the annual budget process.

- The City issued Pension Obligation Bonds 2021 Series A on February 16, 2021, reducing the Unfunded Actuarial Liability (UAL) to zero during fiscal year 2020-2021. Mitigation strategies to pay or reduce any new UAL are included with the UAL policy included in the Budget Book under tab Resolutions & Policies and are presented to the Council each year and updated according to Council's directions.

9. OTHER POSTEMPLOYMENT BENEFITS (OPEB) SUSTAINABILITY

- The City's post-employment medical benefits represent a significant employee-related compensation cost.

- The City adopted Resolution No. 11663 to prefund retiree health care benefits through the California Employers' Retiree Benefit Trust Program (CERBT).

- The CERBT program is an irrevocable trust and funds set aside in the Program cannot be used to meet any other City needs.

- The total annual contributions to the CERBT will be determined each year through the budget process and payments are shared by the City's various funds.

- The City will continue to search and implement healthcare cost containment measures to meet the OPEB funding challenge, including besting rules which are commensurate with years of service and a tiered system of benefits based on hiring dates.

10. CAPITAL IMPROVEMENT PROGRAM POLICY

- The City will utilize a Five-Year Capital Improvement Program to systematically plan, schedule, and finance capital projects as determined by the City Council. The Five-Year Program will include major ongoing maintenance and rehabilitation costs to existing infrastructure and facilities, as well as the cost of new facilities or capital improvements.

- The City's Capital Improvement Plan (CIP) identifies each proposed project, the year the project will start, and the proposed method of financing.

- The City will actively pursue grant and other outside funding sources for all capital improvements projects.

- The City will maintain all of its assets at a level adequate to protect the City's capital infrastructure and to minimize future maintenance and replacement

costs.

- Whenever the City finances capital projects by issuing bonds, it will repay the bonds within a period not to exceed the expected useful life of the project.

- The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.

11. INVESTMENT POLICY

- This Statement is intended to provide guidelines for the prudent investment of the City's temporary idle cash and outline the policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.

- The policy shall direct the investment of the City's temporarily idle monies for all funds, including the general fund, special revenue funds, debt service funds, trust and agency funds, and proprietary funds. Employee deferred compensation, pension, and bond reserves are not managed by the City and are not subject to the City's Investment Policy.

- Criteria for selecting investments and the order of priority are: Safety, Liquidity, and Yield.

- The Policy provides for the creation of a Treasury Committee ("The Committee"). The Committee is comprised of the City Treasurer, the City Manager, the Assistant City Manager, and the Director of Finance.

- It should be noted that any newly developed derivative of an allowable investment that is not specifically mentioned in the policy must be recommended by the City Treasurer for inclusion in the policy and any amendments to the policy must be submitted to the City Council for approval.

- The Treasury Committee shall maintain an approved list of primary security dealers and brokers and government sponsored investment pools. The Committee will review and amend the approved list periodically to ensure that the institutions continue to meet the selection criteria.

- Purchases of investments shall, whenever practical, be made directly from the issuer, from a member of a Federal regulated securities exchange, from a national or state chartered bank, or from a brokerage firm.

- Only commercial banks and savings and loan associations that demonstrate financial strength and are insured by the federal government may be selected to provide investment services.

- Only primary dealers registered with the Federal Reserve Bank of New York shall be used for Broker/Dealer instrument transactions.

- Other financial institutions shall be selected using the following selection criteria: financial strength, reputation, area of expertise and ability to conform to the City and state mandated investment parameters.

- All transactions described above shall be executed on a delivery versus payment basis. The custodian shall hold assets until the investments mature or the bank receives a request from the City to dispose of the securities.

- Maturities of investment instruments in the portfolio shall be staggered as much as practical and shall be consistent with projected cash requirements.

- All forecasted operating requirements shall be satisfied by maintaining an adequate level of liquidity in the portfolio.

- Within the parameters established by Section Ill., Investment Selection Criteria, and Section VI., Allowable Investments, investments should be diversified by security type and institution.

- The Annual Investment Report shall provide a summary of the year's investment activities and shall include a proposed statement of Investment Policy to be approved by the City Council during the first sixty days of the fiscal year.

- The City of Monterey Park will follow the prudent investor standards of Government Code Section 53600.3. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectation are reported in a timely and accurate fashion and appropriate action is taken to control adverse developments.

- As part of the City's annual audit, the City's external auditor shall review the City's investment activities to ensure compliance with the Investment Policy.

- At the direction of the City Treasurer, the City's Investment Policy shall be reviewed and updated annually by the Committee to reflect changes in the

California State Codes, general market conditions or to provide further clarification of the City's policies. The Investment Policy shall be adopted by the City Council annually.

12. DEBT ADMINISTRATION AND POLICIES

(A) COMPUTATION OF LEGAL DEBT MARGIN

(Fiscal Year 2023-2024) (In thousands)

Total Assessed Value of all Real and Personal Property	$	**9,715,095**
Debt Limit Percentage		**15%**
Total Debt Limit		**1,457,264**
Amount of Debt Applicable to Debt Limit		**105,950**
Legal Debt Margin	$	**1,351,314**

(1) In accordance with California Government Code Section 43605, total general obligation bonds outstanding cannot exceed 15 percent of total assessed valuation. **As of June 30, 2024, the City had no general obligation bonds outstanding.**

(B) DEBT POLICY

The City's key debt management goal is to protect and enhance the viability of the General Fund and other associated operating funds to enable the City to continue to deliver top services to Monterey Park residents.

- The City uses debt financing only for capital improvements or projects that cannot be financed from current revenues.
- The project's useful life, or the estimated service life of the equipment (lease-purchase), will be equal to or exceed the term of the financing.
- Debt financing is not considered appropriate for any recurring purpose such as current operating and normal maintenance expenditures.
- The City will comply with a policy of full disclosure on every financial report and bond prospectus. The City will maintain good communications with bond rating agencies regarding the City's financial condition and other relevant data related to the debt.

- The City's complete Debt Policy and Disclosure Policy is included in the Budget Book under tab Resolutions & Policies.

(C) ANNUAL DEBT SERVICES BY PROJECT

Fund	Type of Debt	Description	Fiscal Year 2024-2025	Fiscal Year 2025-2026
621	Bonds	**Sales Tax Revenue Bonds Series 2021** (Final date: 06/2051)	1,050,200	1,048,450
101	Lease Purchase	**SIEMENS Energy Efficiency Project**	150,167	156,766
401		(Final date: 06/2030)	850,950	888,341
		Sub-Total	1,001,117	1,045,107
308	Lease Purchase	**Police Mobile Radios & System** (Final date: 09/2032)	307,745	307,745
202	Bonds	**Pension Obligation Bonds 2004**	1,433,588	1,435,283
		Pension Obligation Bonds 2021 Series A Merge with 2004 POBs (Final date: 06/2043)	5,906,132	5,904,422
		Sub-Total	7,339,720	7,339,705
401	Bonds	**Water Revenue Bonds** (Final date: 02/2054)	1,211,803	1,212,575
401	Loan	**SGVMWD** (Final date: 12/2036)	0	400,000
501	Lease Purchase	**Fire Engine Truck**	0	190,620
506	Lease Purchase	**Dump Truck; Citywide HVACS** (Final date: 05/2034)	0	190,620
		Total	$10,910,585	$11,734,821

13. GRANT ADMINISTRATION POLICY

To aggressively seek and apply for federal, state and other agencies grant funding to support a variety of social, recreation, public safety, and public works programs. And, to effectively administer grants to ensure the grants can be best integrated into the City's service goals and financial planning.

Grant Application:

- Programs and projects proposed for grant funding should be those that are consistent with the City's service goals, objectives and priorities.

- When contemplating a grant application, the applying department shall consider the cost
  and benefit of the grant activity including the cost of administering the proposed grant, the matching requirement, and the potential impact on the operating budget.

- Regardless of grant dollar amount or application medium, the department shall, prior to application, submit a report to the City Manager.

- Applications for grants that require the City to provide matching funds of $15,000 or more must first be submitted to the City Manager, and then, seek formal Council approval.

Expending the Grant Funds:

- Grant expenditures are appropriated and expended following the City's budget and accounting procedures. The department shall not expend or commit any grant funds until the grant is incorporated into the accounting system.

- If the grant expenditures are funded by multiple sources, the most restricted funding source should be used first. Grant funds should be planned so they will be fully expended at the grant expiration.

Grant Compliance:

- The department in charge is to administer the grant, to ensure compliance with grant requirements, to submit to the grantor any compliance or progress reports of a programmatic nature and to monitor grant expenditures. Finance is responsible for preparing all financial reports to the granting agency as well as coordinating all financial audits relating to grant activities.

14. COST ACCOUNTING APPLICATION

The City applies cost accounting in the two following areas: cost recovery from Federal, State and other agencies, and internal service operations.

Indirect Cost Allocation Plan

Indirect costs are costs that cannot be practically assigned to any particular department and/or division, but are necessary for the functioning of the City as a whole. Most of the City's indirect costs are either for general administrative support or facilities maintenance. Each year, the City updates its Indirect Cost Allocation Plan according to OMB Circular A-87 to establish the indirect costs.

Internal Services Charges

Internal Service Funds account for goods and services provided by one department to other departments on a cost reimbursement basis. Currently, the City maintains six Internal Services Funds; they are: Shop Fund, Technology/Data Processing Fund, Building Maintenance Fund, General Liability Fund, Workers' Compensation Fund, and Separation Benefits Fund. Internal service charges are developed as follows: Shop Fund based on mileage and annual depreciation, Technology/Data Processing Fund based on the number of computer equipment and telephones, Building Maintenance is based on square footage, General Liability Fund and Workers' Compensation Fund based on claims history, Separation Benefits Fund based on the number of employees, and other Post-Employment Benefits Fund based on Council Budget directions.

The City routinely updates internal service charges to ensure adequate charges for the City's current costs and future liabilities.

15. ARTICLE XIIIB APPROPRIATIONS LIMIT (GANN APPROPRIATIONS LIMIT)

Background and Calculations

Article XIIIB of the California State Constitution, more commonly known as the Gann or "Prop 4" Appropriations Limit, was adopted by the California voters in 1980. The Gann Limit places limits on the amount of tax proceeds that government agencies can receive and appropriate each year.

The appropriations limit is based on actual appropriations during the 1978-79 Fiscal Year, and is adjusted each year using the growth in population and inflation. The City's limit is adopted each year via resolution of the City Council.

In 1990, Proposition 111 made changes to the manner in which the Appropriations

Limit is calculated by allowing government agencies choice of annual growth factors. Proposition 111 also provides for the exclusion from the limit capital expenditures for fixed assets of $100,000 or more in value that have an expected life of ten years or more.

Derivation of the 2025-2026 Gann Appropriations Limit follows:

FISCAL YEAR 2025-2026 ARTICLE XIIIB APPROPRIATIONS LIMIT

A. Appropriations Limit:

2024-2025 Adopted Limit		$113,484,468
Annual Adjustment Factors:		
Change in CA Personal Income	1.0644	
Change in Population	1.0030	1.067593
2025-2026 Appropriation Limit		$121,155,247

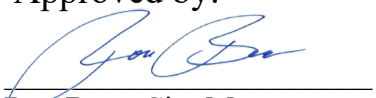
B. Appropriations Subject to Limit and Amount Under Legal Limit:

2025-2026 Preliminary Budget Total	$140,840,423
Less Exclusions:	
Non-Proceeds of Taxes	$5,317,025
Budget Appropriations Subject to Limit	$60,530,487
Amount Under Legal Limit	$80,309,934

Implications and Future Trends of GANN Limit

The margin between the City's appropriations limit and its appropriations subject to limit remains high. As it has been the case in many years, the City's budget appropriations subject to limit are on average 40% below the legal limit.

Based on the past trend and projected future growth, the City believes its appropriations will continue remaining within the legal limit.

City of Monterey Park Administrative Policy	Policy Number: 20-28
	Issue Date: 01/20/2021
	Revised Date:
Subject: DEBT ISSUANCE AND MANAGEMENT POLICY	Approved by:  Ron Bow, City Manager
	Page Number Page 1 of 19

PURPOSE

The purpose of this Debt Issuance and Management Policy (this "Policy") is to establish guidelines and parameters for the effective governance, management and administration of debt and other financing obligations issued by the City of Monterey Park and its related entities.

"City" means the City of Monterey Park and any related entity; "debt" means, without limitation, bonds, notes, certificates of participation, financing leases or other financing obligations. The use of "debt" in this Policy is solely for convenience and may not be interpreted to characterize any such obligation as an indebtedness or debt within the meaning of any statutory or constitutional debt limitation where the substance and terms of the obligation fall within exceptions to such limitation. This Policy applies to all debt issued or sold to third party lenders or investors and does not pertain to City internal interfund borrowings or any employee benefit obligations.

BACKGROUND

The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserves levels and employing prudent practices in governance, management, budget administration and financial reporting.

Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. A disciplined thoughtful approach to debt management includes policies that provide guidelines for the City to manage its collective debt program. An objective of this Policy, therefore, is to provide written guidelines and restrictions concerning the amount and type of debt and other financing obligations issued by the City and the ongoing management of its debt portfolio.

This Policy is intended to improve the quality of decisions, assist with the determination of the structure of debt issuance, identify policy goals and demonstrate a commitment to long-term financial planning, including a multi-year capital plan. Adherence to a Debt Issuance and Management Policy signals to rating agencies and the capital markets that a government is well managed and should meet its obligations in a timely manner.

CONDITIONS AND PURPOSES OF DEBT ISSUANCE

1. Acceptable Conditions for the Use of Debt

The City believes that prudent amounts of debt can be an equitable and cost-effective means of financing infrastructure, and capital asset and project needs of the City. Debt will be considered to finance such projects if:

a) The project is included in the City's capital improvement plan or has otherwise been coordinated with the City Council's planning goals and objectives.

b) The project can be financed with debt not exceeding the term specified in Section E.1 of this Policy, to assure that long-term debt is not issued to finance projects with a short useful life.

c) It is the most cost-effective funding means available to the City, taking into account cash flow needs and other funding alternatives.

d) It is fiscally prudent and meets the guidelines of this Policy. Any consideration of debt financing must consider financial alternatives, including pay-as-you-go funding; proceeds derived from development or redevelopment of existing land and capital assets owned by the City; and use of existing or future cash reserves, or combinations thereof.

2. Acceptable Uses of Debt and Proceeds of Debt

The primary purpose of debt is to finance one of the following:

a) The City will consider long-term financing for the acquisition, substantial refurbishment, replacement, or expansion of capital assets (including, without limitation, land improvements, infrastructure projects, and equipment) for the following purposes:

i. *Acquisition and or improvement of land, right-of-way or long-term easements.*

ii. *Acquisition of a capital asset with a useful life of three or more years.*

iii. *Construction or reconstruction of a facility.*

iv. *Although not the primary purpose of the financing effort, project reimbursables that include project planning design, engineering and other preconstruction efforts; project-associated furniture fixtures and equipment; capitalized interest (prefunded interest); original issue discount; underwriter's discount; and other costs of issuance.*

b) Refunding, refinancing or restructuring debt (including, without limitation, the refinancing or advance funding of City pension obligations), subject to refunding objectives and parameters discussed in Section G.

3. Short-Term Debt

a) In the event of temporary shortfalls in cash flow for City operation costs due to timing of receipt of revenues and the lack of cash on hand to cover a temporary deficit, the City may consider interim or cash flow financing, such as anticipation notes. In compliance with California law, any such notes must be payable either: (i) not later than the last day of the fiscal year in which it is issued; or (ii) during the fiscal year succeeding the fiscal year in which issued, but in no event later than 15 months after the date of issue, and only if such note is payable only from revenue received or accrued during the fiscal year in which it was issued.

b) Short-term debt may also be used to finance short-lived capital projects, such as lease-purchase financing or equipment.

c) Before the City issues any short-term debt, it must identify a reliable revenue source for repayment of the debt.

4. Internal Control Procedures Concerning Use of Proceeds of Debt

One of the City's priorities in the management of debt is to ensure that the proceeds of the debt will be directed to the intended use for which the debt has been issued. In furtherance of this priority, the following procedures apply:

a) The Management Services Director must retain, for the applicable period specified in Section H.4. of this Policy, a copy of each annual report filed with the California Debt and Investment Advisory Commission ("CDIAC") pursuant to Government Code § 8855(k) concerning (1) debt authorized during the applicable reporting period (whether issued or not); (2) debt outstanding during the reporting period; and (3) the use during the reporting period of proceeds of issued debt.

b) In connection with the preparation of each annual report to be filed with CDIAC pursuant to Government Code § 8855(k), the Management Services Director must keep a record of the original intended use for which the debt has been issued, and provide a written statement whether the proceeds spent during the applicable one-year reporting period for such annual report comport with the intended use (at the time of original issuance or as modified pursuant to the following sentence). If a change in intended use is authorized after the original issuance of the debt, the Management Services Department must provide a written statement when the change in use was authorized and whether the City Council, City Manager or another City official has authorized the change in intended use. The Management Services Director or designee must report apparent deviations from the intended use in debt proceeds to the City Manager for further discussion. Additionally, the City Attorney and City Council must be informed.

c) If the debt is issued to finance a capital project and the project timeline or scope of project changed in a way that all or a portion of the debt proceeds cannot be expended on the original project, the Management Services Director must consult with the City Manager and City Attorney as to available alternatives for the expenditure of the remaining debt proceeds (including prepayment of the debt).

TYPES OF FINANCING INSTRUMENTS; AFFORDABILITY AND PLANNING POLICIES

The City recognizes that there are numerous types of financing structures and funding sources available, each with specific benefits, risks and costs. All potential funding sources are reviewed by management within the context of this Policy and the overall portfolio to ensure that any financial product or structure is consistent with the City's objectives. Regardless of what financing structure(s) is utilized, due diligence review must be performed for each transaction, including the quantification of potential risks and benefits and analysis of the impact on City creditworthiness and debt affordability and capacity.

Before the City issues debt or assumes other financing obligations to finance a project, the City will carefully consider the overall long-term affordability of the proposed debt issuance. The City may not assume more debt or other financing obligations without conducting an objective analysis of the City's ability to assume and support additional debt service payments. The City will consider its long-term revenue and expenditure trends, the impact on operational flexibility and the overall debt burden on the taxpayers. The evaluation process must include a review of generally accepted measures of affordability and will strive to achieve and or maintain debt levels consistent with its current operating and capital needs.

1. **General Fund-Supported Debt** – General Fund Supported Debt generally include Certificates of Participation ("COPs") and Lease Revenue Bonds ("LRBs") which are lease obligations that are secured by a lease-back arrangement between the City and another public entity. Typically, the City appropriates available General Fund moneys to pay the lease payments to the other public entity and, in turn, the public entity uses such lease payments received to pay debt service on the bonds or Certificates of Participation.

   General Fund Supported Debt may also include bonds issued to refund obligations imposed by law, such as judgments (judgment obligation bonds ("JOBs")) or unfunded accrued actuarial liabilities for pension plans (pension obligation bonds ("POBs")).

   These obligations do not constitute indebtedness under the state constitutional debt limitation and, therefore, are not subject to voter approval.

   Without limiting the foregoing, the City may also enter into operating leases and lease purchase agreements on an as-needed basis without voter approval.

   Payments to be made under valid leases are payable only in the year in which use and occupancy of the leased property is available, and lease payments may not be accelerated as a default remedy. Lease financing requires the fair market rental value of the leased property to be equal to or greater than the required debt service or lease payments. The lessee (the City) is obligated to include in its Annual Budget and appropriate the rental payments that are due and payable during each fiscal year the lessee has use of the leased property.

   The City should strive to maintain its net General Fund-backed annual debt service at or less than 8% of available annually budgeted revenue. This ratio is defined as the City's annual debt service requirements on General Fund Supported Debt (including, but not limited to, COPs, LRBs, JOBs, and POBs) compared to total annual General Fund Revenues net of interfund transfers out.

2. **Revenue Bonds** – Long-term obligations payable solely from specific special fund sources, in general, are not subject to a debt limitation. Examples of such long-term obligations include those

which are payable from a special fund consisting of restricted revenues or user fees (e.g., enterprise revenues) and revenues derived from the system of which the project being funded is a part.

In determining the affordability of proposed revenue bonds, the City will perform an analysis comparing projected annual net revenues (exclusive of depreciation which is a non-cash related expense) to estimated annual debt service. The City should strive to maintain an annual coverage ratio of 110% (or such higher coverage ratio included in the City's existing financing documents), using historical and/or projected net revenues to cover annual debt service for bonds. To the extent necessary, the City must undertake proceedings for a rate increase to cover both operations and debt service costs, and create debt service reserve funds to maintain the required coverage ratio.

3. **Special Districts Financing** – The City may undertake proceedings to form Community Facilities Districts pursuant to the Mello-Roos Community Facilities District Act of 1982 or assessment districts pursuant to the Improvement Act of 1911, the Municipal Improvement Act of 1913, or other applicable law. The City will consider requests for special district formation and debt issuance when such requests address a public need or provide a public benefit. Each application will be considered on a case by case basis, and the Management Services Director may not recommend a financing if it is determined that the financing could be detrimental to the debt position or the best interests of the City.

4. **General Obligation Bonds** – Notwithstanding their name, General Obligation Bonds are not general obligations of the City, but instead they are payable from and secured by a dedicated, voter-approved property tax override rate (*i.e.,* a property tax in excess of the 1% basic *ad valorem* property tax rate which has received the approving two-thirds vote of the City's electorate). While the dedicated revenue stream to repay the debt makes General Obligation Bonds an attractive option, additional considerations for this financing mechanism include the time and expense of an election, the possibility that the electorate will not approve the ballot measure, and the legal bonding capacity limit of the assessed value of all taxable property within the City.

5. **Tax Increment Financing** – Tax increment financing is a financing method whereby a portion of *ad valorem* property taxes (commonly called the "tax increment") that are allocated to an entity, such as an enhanced infrastructure financing district ("EIFD"), a community revitalization and investment authority ("CRIA") or an infrastructure and revitalization financing district ("IRFD"), and the entity is permitted to incur debt payable from and secured by the tax increment revenues. While tax increment debt for redevelopment agencies and Successor Agencies is entitled to the benefits of Article XVI, Section 16, of the California Constitution, no similar provision exists for EIFDs, CRIAs and IRFDs at the time of adoption of this Policy. Therefore, when considering EIFD, CRIA or IRFD financing or other types of tax increment financing which may be permitted by law in the future, debt limit concerns should be analyzed with respect to the proposed structure and taken into account in determining the practical viability of the proposed financing.

6. **Conduit Debt** – Conduit financing provides for the issuance of securities by a government agency to finance a project of a third party, such as a non-profit organization or other private entity. The City may sponsor conduit financings for those activities that have a general public purpose and are consistent with the City's overall service and policy objectives. Unless a compelling public policy rationale exists, such conduit financings will not in any way pledge the City's faith and credit.

STRUCTURE OF DEBT

1. **Term of Debt** – To comply with Internal Revenue Service regulations for tax-exempt financing obligations, the weighted average maturity of the debt should not exceed 120% of the weighted average useful life of the facilities or projects to be financed, unless specific circumstances exist that would mitigate the extension of time to repay the debt and it would not cause the City to breach any covenants to maintain the tax-exempt status of such debt, if applicable.

2. **Rapidity of Debt Payment**; **Level Payment** – To the extent practical, bonds will be amortized on a level repayment basis, and revenue bonds will be amortized on a level repayment basis considering the forecasted available pledged revenues to achieve the lowest rates possible. Bond repayments should not increase on an annual basis in excess of 2% without a dedicated and supporting revenue funding stream.

Accelerated repayment schedules reduce debt burden faster and reduce total borrowing costs. The Management Services Director will amortize debt through the most financially advantageous debt structure and to the extent possible, match the City's projected cash flow to the anticipated debt service payments. "Backloading" of debt service will be considered only when one or more of the following occur:

a) Natural disasters or extraordinary or unanticipated external factors make payments on the debt in early years prohibitive.

b) The benefits derived from the debt issuance can clearly be demonstrated to be greater in the future than in the present.

c) Such structuring is beneficial to the City's aggregate overall debt payment schedule or achieves measurable interest savings.

d) Such structuring will allow debt service to more closely match projected revenues, whether due to lower project revenues during the early years of the project's operation, inflation escalators in the enterprise user rates, or other quantifiable reasons.

3. **Serial Bonds, Term Bonds, and Capital Appreciation Bonds** – For each issuance, the City will select serial bonds or term bonds, or both. On the occasions where circumstances warrant, Capital Appreciation Bonds ("CABs") may be used. The decision to use term bonds, serial bonds, or CABs is driven based on market conditions. However, the use of CABs should be used as a last resort unless a compelling financing need is presented and acceptable rates and terms can be secured.

4. **Reserve Funds** – To the extent that the use of available City moneys to fund a reserve fund provides an economic benefit that offsets the cost of financing the reserve fund from bond proceeds (as determined by the Management Services Director in consultation with the City's municipal advisor and, if applicable, the underwriter for the bonds), the City may use legally permitted moneys to fund a reserve fund (in cash or through the purchase of a debt service reserve surety bond or insurance policy) for the proposed bonds, up to the maximum amount permitted by applicable law or regulation. Typically, this amount is equal to the least of: (i) maximum annual debt service on the bonds, (ii) 10% of the principal amount of the bonds (or 10% of the sale proceeds of the bonds, within the meaning of Section 148 of the federal Internal Revenue Code), or (iii) 125% of average annual debt service on the bonds.

USE OF ALTERNATIVE DEBT INSTRUMENTS

Alternative debt instruments and financing structures sometimes can provide a lower cost of borrowing in the short run, but may involve greater medium-term or long-term risk. Due diligence review must be performed for each transaction, including the quantification of potential risks and benefits, analysis of the impact on City creditworthiness and debt affordability and capacity, and an evaluation of the ability of the City to withstand the medium-term or long-term risk attendant to alternative debt instruments, including the feasibility of exit strategies.

1. Variable Rate Debt

Variable rate debt affords the City the potential to achieve a lower cost debt depending on market conditions. However, the City will seek to limit the use of variable-rate debt due to the potential risks of such instruments.

a) Purpose

The City may consider the use of variable rate debt for the purposes of:

i. Reducing the costs of debt issues.

ii. Increasing flexibility for accelerating principal repayment and amortization.

iii. Enhancing the management of assets and liabilities (matching short-term "priced debt" with the City's short-term investments).

b) Considerations and Limitations on Variable-Rate Debt

The City may consider the use of all alternative structures and modes of variable rate debt to the extent permissible under California law and will make determinations among different types of modes of variable rate debt based on cost, benefit, and risk factors. The Management Services Director must consider the following factors in considering whether to utilize variable rate debt:

i. With respect to General Fund supported debt, one of the following two criteria should be met as determined by the Management Services Director in his or her discretion: 1) any variable rate debt should not exceed 20% of total City General Fund supported debt; or 2) annual debt service on any variable rate debt should not exceed 5% of the annual General Fund Revenue.

ii. Any variable rate debt should be fully hedged by expected future capital fund reserves or unrestricted General Fund reserve levels, as applicable.

iii. Whether interest cost and market conditions (including the shape of the yield curves and relative value considerations) are unfavorable for issuing fixed rate debt.

iv. The likelihood of projected debt service savings when comparing the cost of fixed rate bonds.

v. Costs, implementation and administration are quantified and considered.

vi. Cost and availability of liquidity facilities (lines of credit necessary for variable rate debt obligations and commercial paper in the event that the bonds are not successfully remarketed) are quantified and considered.

vii. Whether the ability to convert debt to another mode (daily, monthly, fixed) or redeem at par at any time is permitted.

viii. Cost and availability of derivative products to hedge interest rate risk.

ix. The findings of a thorough risk management assessment.

c) Risk Management

A decision to issue variable rate debt first requires a rigorous risk assessment including, without limitation, factors discussed in this section. Variable rate debt subjects the City to additional financial risks (compared to fixed rate bonds) including interest rate risk, tax risk, and certain risks related to providing liquidity for certain types of variable rate debt.

The City will properly manage the risks as follows:

i. ***Interest Rate Risk and Tax Risk*** – The risk that market interest rates increase on variable-rate debt because of market conditions, changes in taxation of municipal bond interest or reductions in tax rates. *Mitigation* – Limit total variable rate exposure per the defined limits, match the variable rate liabilities with short term assets, and/or purchase appropriate derivative products to hedge against the risk (see also Section F.2 below).

ii. ***Liquidity/Remarketing Risk*** – The risk that holders of variable rate bonds exercise their "put" option, tender their bonds, and the bonds cannot be remarketed requiring the bond liquidity facility provider to repurchase the bonds. This will result in the City paying a higher rate of interest to the facility provider and the potential rapid amortization of the repurchased bonds. *Mitigation* - Limit total direct variable-rate exposure. Seek liquidity facilities which allow for longer (5-10 years) amortization of any draws on the facility. Endeavor to secure credit support facilities that result in bond ratings of the highest short-term ratings and long-term ratings not lower than the second highest rating category (without taking into account numerical or plus/minus sign modifiers). If the City's bonds are downgraded below these levels (or such other rating levels as provided in the applicable financing documents) as a result of the facility provider's ratings, a replacement provider shall be sought.

iii. ***Liquidity/Rollover Risk*** – The risk that arises due to the shorter term of most liquidity provider agreements (1-5 years) compared to the longer-term amortization schedule of the City's variable-rate bonds. Liquidity and rollover risk includes the following risks: (1) the City may incur higher renewal fees when renewal agreements are negotiated; and (2) the liquidity bank market may constrict

such that it is difficult to secure third party liquidity at any interest rate. *Mitigation* – Negotiate longer terms on provider contracts to minimize the number of rollovers.

2. Derivatives

Using certain derivative products to hedge variable rate debt, such as interest rate swaps, may be considered by the City to the extent it has such outstanding debt. The City must exercise extreme caution in the use of derivative instruments for hedging purposes and will consider their utilization only when sufficient understanding of the products and sufficient expertise for their appropriate use is developed by the Management Services Director. A comprehensive derivative policy must be adopted by the City Council before any utilization of such instruments.

REFUNDING GUIDELINES

The Management Services Director must monitor all outstanding City debt obligations for potential refinancing opportunities. The City will consider refinancing of outstanding debt to achieve annual savings or to refinance a bullet payment or spike in debt service. Except for instances in which a bullet payment or spike in debt service is being refinanced, absent a compelling reason or financial benefit to the City, any refinancing should not result in an increase to the weighted average life of the refinanced debt.

Except for instances in which a bullet payment or spike in debt service is being refinanced or another City policy objective is being accomplished, the City will generally seek to achieve debt service savings which, on a net present value basis, are at least 3% of the debt being refinanced. The net present value assessment shall factor in all costs, including issuance, escrow, and foregone interest earnings of any contributed funds on hand. Any potential refinancing must additionally consider whether an alternative refinancing opportunity with higher savings is reasonably expected in the future. Refunding which produce a net present value savings of less than 3% will be considered on a case-by-case basis.

MARKET COMMUNICATION, ADMINISTRATION, AND REPORTING

1. Rating Agency Relations and Annual or Ongoing Surveillance – The Management Services Director is responsible for maintaining the City's relationships with the major rating agencies that rate municipal bond issues (such as S&P Global Ratings, Fitch Ratings and Moody's Investors Service). These agencies' rating criteria often change and the City cannot control the decisions made by any rating agency. However, for each debt issue that the City will seek a rating assignment, the City will strive to obtain and maintain the highest possible underlying, uninsured rating. In addition to general communication, the Management Services Director must:

a) Ensure the rating agencies are provided updated financial statements of the City as they become publicly available.

b) Communicate with credit analysts at each agency as may be requested by the agencies.

c) Before each proposed new debt issuance, schedule meetings or conference calls with agency analysts and provide a thorough update on the City's financial position, including the impacts of the proposed debt issuance.

2. **Council Communication** – The Management Services Director should report to the City Council regarding feedback from rating agencies, when and if available, on the City's financial strengths and weaknesses and areas of concern relating to weaknesses as they pertain to maintaining the City's existing credit ratings.

3. **Continuing Disclosure Compliance** – The City will remain in compliance with Securities and Exchange Commission Rule 15c2-12 (17 CFR § 240.15c2-12) by filing (to the extent required by the applicable continuing disclosure undertaking). To that end, the "Continuing Disclosure Compliance Procedures," attached as Appendix I, is incorporated as part of this Policy as if fully set forth.

4. **Debt Issue Record-Keeping** – A copy of all debt-related records must be retained in the City Clerk's office. At minimum, these records must include all official statements, bond legal documents/transcripts, resolutions, trustee statements, leases, and title reports for each City financing (to the extent available).

   Such records must be retained while any bonds of an issue are outstanding and during the six-year period following the final maturity or redemption of the bond issue or, if later, while any bonds that refund bonds of that original issue are outstanding and for the six year period following the final maturity or redemption date of the latest refunding bond issue.

5. **Arbitrage Rebate** – The use of bond proceeds and their investments must be monitored to ensure compliance with all arbitrage rebate requirements of the Internal Revenue Code and related Internal Revenue Service regulations, in keeping with the covenants of the City and/or related entity in the tax certificate for any federally tax-exempt financing. The Management Services Director must ensure that all bond proceeds and investments are tracked in a manner which facilitates accurate calculation; and, if a rebate payment is due, such payment is made in a timely manner.

CREDIT RATINGS

The City will consider published ratings agency guidelines regarding best financial practices and guidelines for structuring its capital funding and debt strategies to maintain the highest possible credit ratings consistent with its current operating and capital needs.

CREDIT ENHANCEMENT

Credit enhancement may be used to improve or establish a credit rating on a City debt obligation. Types of credit enhancement include letters of credit, bond insurance and surety policies. The City, in consultation with the City municipal advisor, may determine the use of a credit enhancement, for any debt issue, if it reduces the overall cost of the proposed financing or if the use of such credit enhancement furthers the City's overall financing objectives.

SB 1029 COMPLIANCE

Government Code § 8855 requires issuers to adopt debt policies addressing each of the five items below:

i. The purposes for which the debt proceeds may be used.

Section C.2 (Acceptable Uses of Debt and Proceeds of Debt) and Section C.3 (Short-Term Debt) address the purposes for which debt proceeds may be used.

ii. The types of debt that may be issued.

Section C.3 (Short-Term Debt), Section D (Types of Financing Instruments; Affordable and Planning Policies), Section E (Structure of Debt) and Section F (Use of Alternative Debt Instruments) are among the provisions that provide information regarding the types of debt that may be issued.

iii. The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable.

Section C.1 (Acceptable Conditions for the Use of Debt) provides information regarding the relationship between the City's debt and Capital Improvement Program.

iv. Policy goals related to the issuer's planning goals and objectives.

As described in Section B (Background), Section D (Types Of Financing; Affordability and Planning Policies) and other sections, this Policy has been adopted to assist with the City’s goal of maintaining fiscal sustainability and financial prudence.

v. The internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

Section C.4 (Internal Control Procedures Concerning Use of Proceeds of Debt) provides information regarding the City's internal control procedures designed to ensure that the proceeds of its debt issues are spent as intended.

GLOSSARY

Ad Valorem Tax: A tax calculated "according to the value" of property. In California, property which is subject to *ad valorem* taxes is classified as "secured" or "unsecured." The secured classification includes property on which any property tax levied by a county becomes a lien on that property. A tax levied on unsecured property does not become a lien against the unsecured property, but may become a lien on certain other property owned by the taxpayer.

Annual Coverage Ratio: With respect to any bonds that are secured by a particular source of revenue for a particular 12 month period, the ratio obtained from dividing the estimated dollar amount of the revenue during such period by the scheduled principal and interest payment for the bonds during such period.

Anticipation Notes: Short term notes (such as Tax and Revenue Anticipation Notes, Grant Anticipation Notes and Bond Anticipation Notes) issued to provide interim financing anticipated to be paid off from sources to be received at or before the maturity date of the anticipation notes (such as tax revenues, grant funds, proceeds of long-term bonds).

Arbitrage: The gain that may be obtained by borrowing funds at a lower (often tax-exempt) rate and investing the proceeds at higher (often taxable) rates. The ability to earn arbitrage by issuing tax-exempt securities has been severely curtailed by the Internal Revenue Code of 1986, as amended.

Assessed Valuation: The "value" of property as set by a taxing authority (such as the county assessor) on the tax roll for purposes of ad valorem taxation.

Bond: A security that represents an obligation to pay a specified amount of money on a specific date in the future, typically with periodic interest payments.

Bond Anticipation Notes: Short-term notes issued usually for capital projects and paid from the proceeds of the issuance of long-term bonds. Provide interim financing in anticipation of bond issuance.

Bond Counsel: A specialized, qualified attorney retained by the issuer to give a legal opinion concerning the validity of securities. The bond counsel's opinion usually addresses the subject of tax exemption. Bond counsel typically prepares and/or advises the issuer regarding legal structure, authorizing resolutions, trust indentures and the like.

Bond Insurance: A type of credit enhancement whereby an insurance company indemnifies an investor against default by the issuer. In the event of failure by the issuer to pay principal and interest in full and on time, investors may call upon the insurance company to do so. Once issued, the municipal bond insurance policy is generally irrevocable. The insurance company receives its premium when the policy is issued and this premium is typically paid out of the bond issue.

Capital Appreciation Bond: A municipal security on which the investment return on an initial principal amount is reinvested at a stated compounded rate until maturity, at which time the investor receives a single payment representing both the initial principal amount and the total investment return.

CDIAC: California Debt and Investment Advisory Commission.

Certificates of Participation: A financial instrument representing a proportionate interest in payments (such as lease payments) by one party (such as a city acting as a lessee) to another party (often a JPA or non-profit).

Competitive Sale: A sale of bonds in which an underwriter or syndicate of underwriters submit sealed bids to purchase the bonds. Bids are awarded on a true interest cost basis (TIC), providing that other bidding requirements are satisfied. Competitive sales are recommended for simple financings with a strong underlying credit rating. This type of sale is in contrast to a Negotiated Sale

Continuing Disclosure: An issuer's obligations under its continuing disclosure agreements executed in connection with its bond issues. See "Rule 15c2-12" below. Under each continuing disclosure agreement, the issuer agrees to periodically provide certain relevant information and make such information available to the investing market. The information is generally required to be posted on MSRB's Electronic

Municipal Market Access (EMMA) website.

Credit Enhancement: An instrument (such as a bond insurance policy, a debt service reserve insurance policy or surety bond, a letter of credit) which may be purchased to provide additional assurance that the repayment of the debt will be honored, and hence may enhance the credit rating for the debt issue.

Credit Rating Agency: A company that rates the relative credit quality of a bond issue and assigns a letter rating. These rating agencies include Moody's Investors Service, Standard & Poor's, and Fitch Ratings.

Debt Limit: The maximum amount of debt that is legally permitted by applicable charter, constitution, or statutes.

Debt Service: The amount necessary to pay principal and interest requirements on outstanding bonds for a given year or series of years.

Default: The failure to pay principal or interest in full or on time and, in some cases, the failure to comply with non-payment obligations after notice and the opportunity to cure.

Derivative: A financial instrument which derives its own value from the value of another instrument, usually an underlying asset such as a stock, bond, or an underlying reference such as an interest rate index.

Disclosure Counsel: A specialized, qualified attorney retained to provide advice on issuer disclosure obligations, to prepare the official statement and to prepare the continuing disclosure undertaking.

Discount: The difference between a bond's par value and the price for which it is sold when the latter is less than par. Also known as "underwriter discount," this is the fee paid to the underwriter its banking and bond marketing services.

Enterprise Activity: Specific activity that generates revenues. Common examples include water, wastewater and solid waste enterprises. A use of revenues generated by an enterprise activity for purposes unrelated to that enterprise is often subject to restrictions imposed by law. Debt service on bonds issued to finance facilities or projects for an enterprise is usually paid with the revenues of such enterprise.

Financing Team: The working group of City staff and outside consultants necessary to complete a debt issuance.

Indenture: A contract between the issuer and the trustee stipulating the characteristics of the financial instrument, the issuer's obligation to pay debt service, and the remedies available to the trustee in the event of default.

Issuance Costs: The costs incurred by the bond issuer during the planning and sale of securities. These costs include by are not limited to municipal advisory, bond counsel, disclosure counsel, printing, advertising costs, credit enhancement, rating agencies fees, and other expenses incurred in the marketing of an issue.

Lease: An obligation wherein a lessee agrees to make payments to a lessor in exchange for the use of certain property. The term may refer to a capital lease or to an operating lease.

Lease Revenue Bonds: Bonds that are secured by the revenue from lease payments made by one party to another.

Maturity Date: The date upon which a specified amount of debt principal or bonds matures, or becomes due and payable by the issuer of the debt.

Municipal Advisor: A consultant who provides the municipal issuer with advice on the structure of the bond issue, timing, terms and related matters for a new bond issue.

Municipal Securities Rulemaking Board (MSRB): A self-regulating organization established on September 5, 1975 upon the appointment of a 15-member board by the Securities and Exchange Agreement. The MSRB, comprised of representatives from investment banking firms, dealer bank representatives, and public representatives, is entrusted with the responsibility of writing rules of conduct for the municipal securities market. The MSRB hosts the EMMA website, which hosts information posted by issuers under their continuing disclosure undertakings.

Negotiated Sale: A sale of securities in which the terms of the sale are determined through negotiation

between the issuer and the purchaser, typically an underwriter, without competitive bidding. The negotiated sales process provides control over the financing structure and issuance timing. Negotiated sales are recommended for unusual financing terms, period of market volatility and weaker credit quality. A thorough evaluation, usually with the assistance of the City's Municipal Advisor, of the proposed bond's credit characteristics in conjunction with market conditions will be performed to ensure reasonable final pricing and underwriting spread.

Net Present Value (NPV) – A financial measurement whereby savings of a transaction are discounted back to money into a "today's" dollars equivalent. Often the discount rate used is the true interest cost (TIC—see definition below) rate on the proposed new bond issuance. Typically, in the municipal market place it is common to then divide the NPV value by the outstanding par amount of the bonds that are to be refunded to develop a percentage value.

Official Statement (Prospectus): A document published by the issuer in connection with a primary offering of securities that discloses material information on a new security issue including the purposes of the issue, how the securities will be repaid, and the financial, economic and social characteristics of the security for the bonds. Investors may use this information to evaluate the credit quality of the securities.

Par Value: The face value or principal amount of a security.

Pension Obligation Bonds: Financing instruments used to pay some or all of the unfunded pension liability of a pension plan. POBs are issued as taxable instruments over a 10-40 year term or by matching the term with the amortization period of the outstanding unfunded actuarial accrued liability.

Premium: The excess of the price at which a bond is sold over its face value.

Present Value: The value of a future amount or stream of revenues or expenditures.

Private Placement: A bond issue that is structured specifically for a small number of purchasers or a single purchaser. Private placements are typically carried out when extraneous circumstances preclude public offerings. A private placement is considered to be a negotiated sale.

Redemption: Depending on an issue's call provisions, an issuer may on certain dates and at certain premiums, redeem or call specific outstanding maturities. When a bond or certificate is redeemed, the issuer is required to pay the maturities' par value, the accrued interest to the call date, plus any premium required by the issue's call provisions.

Refunding: A procedure whereby an issuer refinances an outstanding debt issue by issuing a new debt issue.

Rule 15c2-12: Rule adopted by the Securities and Exchange Commission setting forth certain obligations of (i) underwriters to receive, review and disseminate official statements prepared by issuers of most primary offering of municipal securities, (ii) underwriters to obtain continuing disclosure agreements from issuers and other obligated persons to provide ongoing annual financial information on a continuing basis, and (iii) broker-dealers to have access to such continuing disclosure in order to make recommendations of municipal securities in the secondary market.

Reserve Fund: A fund established by the indenture of a bond issue into which money is deposited for payment of debt service in case of a shortfall in current revenues.

Revenue Bond: A bond which is payable from a specific source of revenue and to which the full faith and credit of an issuer is not pledged. Revenue bonds are payable from identified sources of revenue, and do not permit the bondholders to compel a jurisdiction to pay debt service from any other source. Pledged revenues often are derived from the operation of an enterprise.

Secondary Market: The market in which bonds are sold after their initial sale in the new issue market.

Serial Bonds: Bonds of an issue that mature in consecutive years or other intervals and are not subject to mandatory sinking fund provisions.

Tax and Revenue Anticipation Notes (TRANS): Short term notes issued in anticipation of receiving tax receipts and revenues within a fiscal year. TRANs allow the municipality to manage the period of cash shortfalls resulting from a mismatch between timing of revenues and timing of expenditures.

Term Bonds: Bonds that come due in a single maturity but where the issuer may agree to make periodic payments into a sinking fund for mandatory redemption of term bonds before maturity and for payment at maturity.

True Interest Cost (TIC): Under this method of computing the interest expense to the issuer of bonds, true interest cost is defined as the rate necessary to discount the amounts payable on the respective principal and interest payment dates to the purchase price received for the new issue of bonds. Interest is assumed to be compounded semi-annually. TIC computations produce a figure slightly different from the net interest cost (NIC) method because TIC considers the time value of money while NIC does not.

Trustee: A bank retained by the issuer as custodian of bond proceeds and official representative of bondholders. The trustee ensures compliance with the indenture. In many cases, the trustee also acts as paying agent and is responsible for transmitting payments of interest and principal to the bondholders.

Underwriter: A broker-dealer that purchases a new issue of municipal securities from the issuer for resale in a primary offering. The bonds may be purchased either through a negotiated sale with the issuer or through a competitive sale.

Weighted Average Useful Life: In reference to a particular bond issue, the weighted average useful life of the assets financed with the proceeds of the bonds is calculated by giving weight to both the relative dollar amount spent on each asset and the useful life of that asset.

Yield: The net rate of return, as a percentage, received by an investor on an investment. Yield calculations on a fixed income investment, such as a bond issue, take purchase price and coupon into account when calculating yield to maturity.

APPENDIX I

CONTINUING DISCLOSURE COMPLIANCE PROCEDURES

BACKGROUND AND TRAINING

SEC Rule 15c2-12 requires certain information be disclosed to the municipal bond marketplace. The SEC stated that it has a mandate "to adopt rules reasonably designed to prevent fraudulent, deceptive or manipulative acts or practices in the market for municipal securities." The SEC takes the position that material non-compliance by an issuer with past continuing disclosure obligations may warrant, without corrective actions, an underwriter being prohibited from underwriting the issuer's bonds, and thus prevent the issuer from accessing the municipal bond marketplace.

The following procedures will help ensure compliance by the City of Monterey Park ("City") with SEC Rule 15c2-12 and its continuing disclosure obligations under continuing disclosure agreements or similar instruments executed in connection with its municipal bond offerings. Certain capitalized terms herein will have the meanings ascribed to them in the respective continuing disclosure agreements or similar instruments.

DESIGNATION OF RESPONSIBLE OFFICER

The Responsible Officer will be the officer or other employee responsible for compiling and filing Annual Reports (as defined in the continuing disclosure agreements) and notices regarding enumerated events ("Event Notices"), if required to be filed pursuant to the continuing disclosure agreements or similar instruments. The initial Responsible Officer is the City's Management Services Director. From time to time, the City Manager may designate a different person to serve as the Responsible Officer.

1. **RESPONSIBLE OFFICER TO BECOME FAMILIAR WITH "EMMA" AND FILING REQUIREMENTS UNDER CONTINUING DISCLOSURE AGREEMENTS**

   A. The Responsible Officer will take such action as may be necessary or appropriate to become familiar with the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") website. The Responsible Officer should understand how to locate on EMMA the filings made by the City in connection with bonds issued by the City. If the City is serving as its own Dissemination Agent, the Responsible Officer will establish a user identification and password for EMMA and become familiar with uploading documents onto EMMA.

   B. For each separate issue of the City's outstanding bonds, the Responsible Officer will read the related continuing disclosure agreement or similar instrument and identify the following:

      (i) The date by which the Annual Report must be filed;

      (ii) The contents needed to be included in the Annual Report;

      (iii) The Event Notices that must be filed; and

      (iv) When Event Notices are required to be filed.

   C. The Responsible Officer should be aware of the types of events (the "Listed Events") that would require the filing of an Event Notice. If clarification is required regarding what is meant by a Listed Event, the City's bond counsel or disclosure counsel should be contacted to seek such clarification.

2. **PREPARATION AND FILING OF ANNUAL REPORTS AND EVENT NOTICES**

A. The City will strive to begin the process of completing its audited financial statements as soon as practicable after the close of each Fiscal Year. Such audited financial statements should be completed in time to be submitted to the City Council (or other governing board) before the date that the Annual Report must be filed.

B. The Responsible Officer will identify any information that is required to be included in the Annual Report but is not part of the City's audited financial statements, and contact the sources necessary to compile such information as soon as possible after the close of each Fiscal Year. The Responsible Officer will consider adding any information required by its continuing disclosure agreements or similar instrument not already included in its audited financial statements into a supplementary information section of audited financial statements.

C. Following the compilation of the information that is to be included in the Annual Report, the Responsible Officer will (or will cause the Dissemination Agent to) submit the Annual Report to EMMA on or before the date on which the Annual Report must be filed.

D. Each year, by not later than the date that the Annual Report is required to be filed on EMMA, the Responsible Officer will review the EMMA website to confirm that the Annual Report was posted with respect to all applicable securities. If the Annual Report was not posted, the dissemination agent will be notified, or the Responsible Officer will file the Annual Report, as applicable.

E. The Responsible Officer will identity, or with the assistance of consultants engaged to monitor compliance will identify, the occurrence of a Listed Event and prepare, or have prepared, the appropriate Event Disclosure. The Responsible Officer will file (or will cause the dissemination agent to file) Event Notices on EMMA in a timely manner, when so required by the continuing disclosure agreements or similar instrument. The Responsible Officer will contact the City's bond counsel or disclosure counsel if there are any questions regarding whether an event constitutes a Listed Event, and whether such occurrence will require the filing of an Event Notice.

F. In connection with amendments to SEC Rule 15c2-12 adopted in 2018, for any new continuing disclosure agreement executed on or after February 27, 2019 with respect to a debt issue (the "Debt"), the Responsible Officer must, before the Debt issuance date, review the City's financial records and create a list of the City's existing financial obligations (as such term is defined by SEC Rule 15c2-12) (the "Financial Obligations List"). The Financial Obligations List must be continuously updated by the Responsible Officer. Whenever the City prepares to enter into a new financial obligation or modify the terms of an existing financial obligation, the Responsible Officer must determine whether the incurrence of such financial obligation or modification of terms would require an Event Notice under the continuing disclosure agreement. If a determination is made that an Event Notice would be required, the Responsible Officer, in consultation with legal counsel, must cause the Event Notice to be filed on a timely basis, when so required by the continuing disclosure agreements or similar instrument.

G. Certain Listed Events are qualified by a materiality standard. Materiality is determined according to SEC guidance available at the time. If clarification is required regarding materiality on any potential Listed Event, the Responsible Officer must contact the City's bond counsel or disclosure counsel to seek clarification. The Responsible Officer's determination of materiality will depend on the facts and circumstances surrounding the event and will take into consideration many factors including, without limitation, the following:

- Source of security pledged for repayment of the financial obligation,
- Rights associated with such a pledge (e.g., senior versus subordinate),
- Principal amount or notional amount (in the case of a derivative instrument or guarantee of a derivative instrument),
- Covenants,
- Events of default,
- Remedies,
- Other similar terms that affect security holders to which the issuer agreed at the time of incurrence,
- Size of the overall balance sheet,
- Size of existing obligations, and
- Size of the overall bond portfolio.

RETENTION OF RECORDS

A. The documents identified below should be retained for a period of at least six years following the termination of the City's obligations (*i.e.*, the legal defeasance, prior redemption or payment in full of the related issue of municipal securities) under a continuing disclosure agreement or similar instrument.

B. The City will retain, in its records, the transcripts containing the documents related to each issue of bonds or other obligations of the City.

C. The City will retain copies, in paper or electronic form, of each Listed Event Notice submitted to EMMA.

D. The City will retain copies, in paper or electronic form, of each Annual Report submitted to EMMA.

E. To the extent that the content of an Annual Report is based on source materials created or obtained by the City, the City will retain in its records, such source materials created or obtained by the City.

CERTIFICATION AND RECEIPT OF UNDERSTANDING

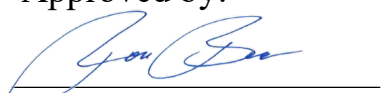
I certify that I have received a copy of the City of Monterey Park Policy for Disclosure Procedures. I have reviewed and understand its contents and agree to abide by the principles and requirements in the Disclosure Procedures.

Name: _____

Date: 01/20/2021

APPROVED AS TO FORM:

_____
Karl H. Berger, City Attorney

City of Monterey Park Administrative Policy	Policy Number: 20-29
	Issue Date: 01/20/2021
	Revised Date:
Subject: POLICY FOR DISCLOSURE PROCEDURES	Approved by:  Ron Bow, City Manager
	Page Number Page 1 of 6

PURPOSE

The purpose of this Policy for Disclosure Procedures (the "Policy") is to memorialize and communicate the policies and procedures in connection with obligations, including notes, bonds and certificates of participation, issued by the City of Monterey Park (the "City") to ensure that the City continues to comply with all applicable disclosure obligations and requirements under the federal securities laws.

BACKGROUND

The City occasionally issues certificates of participation, assessment bonds, notes or other obligations (collectively, "Obligations") in order to fund or refund capital investments, or other long-term programs. In offering Obligations to the public, and at other times when the City makes certain reports, the City must comply with the "anti-fraud rules" of federal securities laws (the "anti-fraud rules" includes Section 17 of the Securities Act of 1933 [15 U.S.C. § 77a, *et seq*.] and Section 10(b) of the Securities and Exchange Act of 1934 [15 U.S.C.A. § 78j], and regulations promulgated by the Securities and Exchange Commission under those Acts (particularly "Rule 10b-5" under the 1934 Act at 17 C.F.R. § 240.10b–5).

The core requirement of these rules is that potential investors in Obligations must be provided with all "material" information relating to the offered Obligations. The information provided to investors must not contain any material misstatements, and the City must not omit material information which would be necessary to provide to investors a complete and transparent description of the Obligations and the City's financial condition.

When the City issues Obligations, the two central disclosure documents which are prepared are a preliminary official statement ("POS") and a final official statement ("OS"; collectively with the POS, "Official Statement"). The Official Statement generally consists of (i) a description of the specific transaction including maturity dates, interest rates, redemption provisions, the specific type of financing, the leased premises (in certificate of participation financings) and other matters particular to the financing; (ii) information on the source of payment for the Obligations (discussed in the next paragraph); and (iii) various other appendices, including the City's audited financial report, form of the proposed legal opinion, and form of continuing disclosure undertaking. Investors use the Official Statement as one of their primary resources for making informed investment decisions regarding the City's Obligations.

The City issues Obligations payable from different sources, including the City's General Fund. The Official Statement for a given transaction must reflect the particular source of payment. In General Fund-backed financings, the Official Statement will include a section which provides information on the financial condition of the City's General Fund and other relevant City financial data (the "City Section").

ENGAGEMENT OF OUTSIDE DISCLOSURE COUNSEL

The City engages outside legal counsel with expertise in securities laws for advice with respect to the City's disclosure obligations and requirements under the federal securities laws ("Disclosure Counsel"). Disclosure Counsel assists the City in preparing the Official Statement and reviews all new data and updates to the Official Statement. Throughout the process of receiving and incorporating material, Disclosure Counsel provides advice as to standards of materiality and other securities law issues. Disclosure Counsel has a confidential, attorney-client relationship with the City.

Disclosure Counsel provides a negative assurance letter to the underwriters as to the disclosure set forth in the Official Statement for each Obligation. The letter advises the underwriters that, as a matter of fact and not opinion, no information came to the attention of the attorneys working on the transaction which caused them to believe that the Official Statement as of its date and as of the date of their letter (except for any financial, statistical, economic or demographic data or forecasts, charts, tables, graphs, estimates, projections, assumptions or expressions of opinion, and other customary exclusions), contained or contains any untrue statement of a material fact or omitted or omits to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading.

DISCLOSURE PROCESS

When the City determines to issue Obligations, the Director of Management Services requests involved City Department Directors to commence preparation of the portions of the Official Statement for which they are responsible. While the general format and content of the Official Statement secured by a particular revenue source does not normally change substantially from offering to offering, except as necessary to reflect major events, the City Manager, Director of Management Services, and City Attorney (or their designees) are separately responsible for reviewing and preparing or updating certain portions of the Official Statement which are within their particular area of knowledge. Additionally, all participants in the disclosure process are separately responsible for reviewing the entire Official Statement.

Disclosure Counsel and the City's Municipal Advisor assists the Director of Management Services and City Manager in determining the materiality of any particular item, and the development of specific language in the Official Statement. Disclosure Counsel also assists the City in the development of a "big picture" overview of the financial condition of the General Fund or particular enterprise included in the Official Statement. This overview highlights particular areas of concern. Disclosure Counsel has a confidential, attorney-client relationship with the City.

The Director of Management Services schedules one or more meetings or conference calls of the financing team working group (which includes City officials, the City's municipal advisor, Bond and Disclosure Counsel, the underwriter of the Obligations, and its counsel), and new drafts of the Official Statement are circulated and discussed. During this part of the process, there is substantial contact among City Department Directors (or their designees), other members of the financing team and Disclosure Counsel, to discuss issues which may arise, determine the materiality of particular items and ascertain the prominence in which the items should be disclosed.

Before distributing a POS to potential investors, there is a formal meeting which includes City officials involved in the preparation of the POS and the underwriters and their counsel, during which the Official Statement is reviewed in its entirety, page by page or section by section, to obtain final comments and to allow the underwriters to ask questions of the City's senior officials. This is referred to as a "due diligence" meeting.

A substantially final form of the POS is provided to the City Council and, if applicable, the Board of Directors of the Monterey Park Public Financing Authority (the "Authority") in advance of approval to afford the City Council an opportunity to review the POS, ask questions and make comments. The substantially final form of the POS is approved by the City Council which generally authorizes certain senior staff to make additional corrections, changes and updates to the POS in consultation with the City Attorney and Disclosure Counsel.

At the time the POS is posted for review by potential investors, senior City officials execute certificates deeming certain portions of the POS complete (except for certain pricing terms) as required by Securities and Exchange Commission ("SEC") Rule 15c2-12.

Between the posting of the POS for review by potential investors and delivery of the final OS to the underwriter for redelivery to actual investors in the Obligations, any changes and developments will have been incorporated into the POS, including particularly the City Section, if required. If necessary, to reflect developments following publication of the POS or OS, as applicable, supplements will be prepared and published.

In connection with the closing of the transaction, one or more senior City officials execute certificates stating that certain portions of the OS, as of the date of each OS and as of the date of closing, do not contain any untrue statement of material fact or omit to state any material fact necessary to make the statements contained in the OS in light of the circumstances under which they were made, not misleading. The City Attorney also provides an opinion letter for underwriters. Generally, that opinion letter will inform underwriters that information contained in the section of the OS relating to the City and its operations (or specified portions thereof) as of the date of the opinion letter did not, and as of the date of the closing, does not, contain any untrue statement of a known material fact or omitted or omits to state any known material fact necessary to make the statements within the OS, in light of the circumstances under which they were made, not misleading. The City Attorney does not opine to any financial, statistical, economic or demographic data or forecasts, charts, tables, graphs, estimates, projections, assumptions or expressions of opinion, and certain other customary matters.

DEVELOPMENT OF INFORMATION FOR THE OBLIGATIONS

The information contained in the City Section is developed by City personnel under the direction of the Director of Management Services, with the assistance of the financing team. In certain circumstances, additional City officials will be involved, as necessary. The following principles govern the work of the respective City personnel that contribute information to the City Section:

- City employees involved in the disclosure process are responsible for being familiar with federal securities laws as they relate to disclosure.

- City employees involved in the disclosure process should be instructed to err on the side of raising issues when preparing or reviewing information for disclosure. Officials and other personnel are encouraged to consult with Disclosure Counsel if there are questions regarding whether an issue is material or not.

- Care should be taken not to shortcut or eliminate any steps outlined in the Policy on an ad hoc basis. However, the Policy is not necessarily intended to be a rigid list of procedural requirements, but instead to provide guidelines for disclosure review. If warranted, based on experience during financings or because of additional SEC pronouncements or other reasons, the City should consider revisions to the Procedures.

- The process of updating Official Statements from transaction to transaction should not be viewed as being limited to updating tables and numerical information. While it is not anticipated that there will be major changes in the form and content of the Official Statements secured by a particular revenue source at the

time of each update, everyone involved in the process should consider the need for revisions in the form, content and tone of the sections for which they are responsible at the time of each update.

- The City must make sure that the particular officials involved in the disclosure process are of sufficient seniority such that it is reasonable to believe that, collectively, they are in possession of material information relating to the City and its finances.

DISTRIBUTION OF PROCEDURES; TRAINING

The Procedures must be provided to all senior City officials and any other member of the City staff that is involved in the City's disclosure obligations and must also be provided to the members of the City Council and the members of the Board of Directors of the Authority.

Periodic training for the personnel involved in the preparation of the Official Statement is coordinated by the office of the Director of Management Services, with the assistance of Disclosure Counsel. These training sessions are provided to assist staff members involved in identifying relevant disclosure information to be included in Official Statements. The training sessions also provide an overview of federal laws relating to disclosure, situations in which disclosure rules apply, the purpose of the Official Statement, a description of previous SEC enforcement actions and a discussion of recent developments in the area of municipal disclosure. Attendees at the training sessions are provided the opportunity to ask questions of Disclosure Counsel concerning disclosure obligations and are encouraged to contact Disclosure Counsel at any time if they have questions.

ANNUAL CONTINUING DISCLOSURE REQUIREMENTS

In connection with issuing of Obligations, the City entered into a number of agreements ("Continuing Disclosure Certificates") to provide annual reports related to its financial condition (including its audited financial statements) as well as notice of certain events relating to the Obligations specified in the Continuing Disclosure Certificates. The City must comply with the specific requirements of each Continuing Disclosure Certificate. The City's Continuing Disclosure Certificates generally require that the annual reports be filed within nine months after the end of the City's fiscal year, and event notices are generally required to be filed within 10 days of their occurrence.

Specific events which require "enumerated event" notices are set forth in each particular Continuing Disclosure Certificate.

The Director of Management Services is responsible for preparing and filing the annual reports and enumerated event notices required pursuant to the Continuing Disclosure Certificates and for other secondary market disclosures as described under the caption "Secondary Market Disclosure." Particular care must be paid to the timely filing of any changes in credit ratings on Obligations (including changes resulting from changes in the credit ratings of insurers of particular Obligations).

The City Attorney or Director of Management Services will provide written notice to the City Council and the Board of Directors of the Authority of any receipt by the City or the Authority of any default, event of acceleration, termination event, modification of terms (only if material or may reflect financial difficulties), or other similar events (collectively, a "Potentially Reportable Event") under any agreement or obligation to which the City is a party and which may be a "financial obligation" as discussed below. Such written notice should be provided by the City Attorney or Director of Management Services to the City Council and the Board of Directors of the Authority as soon as the City Attorney or Director of Management Services is provided written notice or otherwise informed by knowledgeable City personnel, consultants, or external parties of such event. The Director of Management Services, with the assistance of Bond and Disclosure Counsel, will determine whether notice of such Potentially Reportable Event is required to be filed on the Electronic Municipal Market Access ("EMMA")

pursuant to the disclosure requirements of SEC Rule 15c2-12 (the "Rule"). If filing on EMMA is required, the filing is due within 10 business days of such Potentially Reportable Event to comply with the continuing disclosure undertaking for the various debt obligations of the City. The Director of Management Services will notify the City Council and the Board of Directors of the Authority of such events.

The City Attorney or Director of Management Services will report to the City Council and the Board of Directors of the Authority regarding the execution by the City of any agreement or other obligation which might constitute a "financial obligation" for purposes of the Rule. Amendments to existing City agreements or obligations with "financial obligation," which relate to covenants, events of default, remedies, priority rights, or other similar terms, should be reported to the City Council and the Board of Directors of the Authority as soon as the City Attorney or Director of Management Services is provided written notice or otherwise notified by knowledgeable City personnel, consultants, or external parties of such event. The Director of Management Services will determine, in consultation with the City Attorney and with the assistance of Bond and Disclosure Counsel, whether such agreement or other obligation constitutes a material "financial obligation" for purposes of the Rule. If such agreement or other obligation is determined to be a material "financial obligation" or a material amendment to a "financial obligation" described above, notice thereof would be required to be filed on EMMA within 10 business days of execution or incurrence. The types of agreements or other obligations that could constitute "financial obligations" and would need to be reported on EMMA include:

1. Bank loans or other obligations which are privately placed;

2. State or federal loans;

3. Commercial paper or other short-term indebtedness for which no offering document has been filed on EMMA;

4. Letters of credit, surety policies or other credit enhancement with respect to the City's publicly offered debt;

5. Letters of credit, including letters of credit which are provided to third parties to secure the City's obligation to pay or perform (an example of this is a standby letter of credit delivered to secure the City's obligations for performance under a mitigation agreement);

6. Capital leases for property, facilities, fleet or equipment; and

7. Agreements which guarantee the payment or performance obligations of a third party (regardless of whether the agreements constitute guarantees under California law).

Types of agreements that could be a "financial obligation" under the Rule include:

1. Payment agreements which obligate the City to pay a share of another public agency's debt service (for example, an agreement with a joint powers agency whereby the City agrees to pay a share of the joint powers agency's bonds, notes or other obligations); and

2. Service contracts with a public agency or a private party pursuant to which the City is obligated to pay a share of such public agency or private party's debt service obligation (for example, certain types of Public-Private Partnership arrangements).

Types of agreements that may be a "financial obligation" subject to the Rule include:

1. Any agreement the payments under which are not characterized as an operation and maintenance expenses for accounting purposes if such agreement could be characterized as the borrowing of money;

The Director of Management Services will continue to work with the City Attorney and Bond and Disclosure Counsel to refine the definition of financial obligation going forward based on future SEC guidance.

SECONDARY MARKET DISCLOSURE

On February 7, 2020, the SEC released a staff legal bulletin (the "Bulletin") concerning secondary market disclosure in the municipal bond market. The Bulletin included SEC views on a variety of matters including, without limitation, the applicability of the federal securities law to public agency websites, reports delivered to governmental and institutional bodies and statements made by public officials including elected board members. Documents, reports and other written statements of the City which contain current financial and operational conditions of the City will be included in a section of the City's website appropriately identified. The City and its Bond and Disclosure Counsel have reviewed the Bulletin and have incorporated certain SEC staff recommendations into this Policy and into disclosure training for staff and City Council members. The City and its Bond and Disclosure Counsel will be cognizant of those reviews and will consider whether those reviews require the City to make secondary market disclosures.

CERTIFICATION AND RECEIPT OF UNDERSTANDING

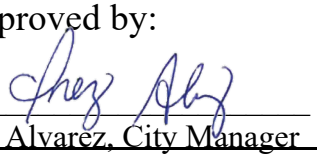
I certify that I have received a copy of the City of Monterey Park Policy for Disclosure Procedures. I have reviewed and understand its contents and agree to abide by the principles and requirements in the Disclosure Procedures.

Name: _____

Date: 1/20/2021

APPROVED AS TO FORM:

_____
Karl H. Berger, City Attorney

City of Monterey Park Administrative Policy	Policy Number:
	Issue Date: 04/ 27 /2021
	Revised Date: 5/22/2024
Subject: POLICY FOR UNFUNDED PENSION LIABILITY	Approved by:  Inez Alvarez, City Manager
	Page Number Page 1 of 5

PURPOSE

The purpose of this Unfunded Pension Liability Policy ("Policy") is to provide guidance on the development and adoption of a funding plan for any Unfunded Accrued Liabilities ("UAL") that are calculated annually by the California Public Employee Retirement System ("CalPERS"), or for any unfunded accrued liabilities remaining immediately after the issuance of a Pension Obligation Bond ("POB"). This funding Policy should also support the decision making process of the City Council and should be consistent with the overall purpose and goals of the City of Monterey Park's pension plan. As used in this Policy, "City" means the City of Monterey Park and affiliated, but separate, legal entities such as the Monterey Park Financing Authority, as the context may require.

The City recognizes that a fiscally prudent Policy should:

- Maintain the City's sound financial position;
- Ensure the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenditures;
- Protect the City's creditworthiness;
- Ensure that all pension funding decisions are structured to protect both current and future taxpayers, ratepayers, employees and residents of the City; and
- Ensure that the structure of the City's POB and future UAL amortization is consistent with the City's strategic planning goals, objectives, capital improvement program, budget, and/or debt policy.

BACKGROUND

The primary goal of funding defined benefit pension plans is to ensure that sufficient assets will be accumulated to deliver promised benefits when they come due and to protect pension benefits in situations that involve employer insolvency or bankruptcy. Establishing sound funding guidelines promotes pension benefit security. The City's overall objective is to fund its CALPERS pension plan up to 100% of the total accrued liability and not less than 80%, whenever possible. In addition to the Section 115 Trust, the City will also create a Pension Rate Stabilization Assignment in the General Fund, the goal of which is to maintain additional savings that can used to pay off accrued pension liabilities. The Pension Rate Stabilization Assignment allows the City to set-aside funds in the General Fund to contribute to the pension plan funded percentage and manage ongoing pension costs.

The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserve levels, and employing prudent practices in governance, management, budget administration, and financial reporting. This Policy is intended to make all relevant information readily available to decision-

makers and the public to improve the quality of decisions, identify policy goals, and to demonstrate a commitment to long-term financial planning. Adherence to this Policy signals to rating agencies and the capital markets that the City is well managed and able to meet its obligations in a timely manner.

The purpose of this funding policy is to establish a framework for funding the City's defined benefit pension plan, taking into account factors that are relevant to the plan and the City. These factors include:

- The City's financial position;
- Stability of the plan and/or the affordability of the annual contributions;
- Benefit security;
- The terms of the CALPERS contract for Monterey Park, along with any related collective bargaining agreements; and
- Minimum funding requirements under California law.

There are several advantages to developing a funding policy to address an unfunded accrued liability. These advantages include the following:

- Provides the framework to ensure the proper management of future liabilities and to minimize the effects on operations. Adopting a funding policy will help ensure a disciplined decision-making process, which will contribute to better predictability in funding.
- Having a written summary of the funding policy that is accessible to the employees and the public will help improve the transparency of funding decisions and increase the understanding of pension funding issues.
- Developing this funding policy improves the identification, understanding, and management of the risk factors that affect the variability of funding requirements and the security of benefits to the employees and retirees.

The City contracts with CalPERS to manage its employee pension plan. CalPERS collects contributions from the City and its employees, invests the money, and pays monthly benefits to retirees. The market value of investments in the plan at any point in time may be less than the liability for benefits already earned, which means the City has an Unfunded Pension Liability. Each year, the amount of the liability changes based upon actual plan results. The liability grows when actual plan results do not meet CalPERS assumptions, such as retirees living longer than expected. Conversely, the liability decreases when actual plan results exceed CalPERS assumptions, such as investments earning more than the assumed rate of return. CalPERS also charges interest on the liability each year, based on the plan's discount rate, equivalent to the assumed rate of return. CalPERS requires the City to make annual contributions to reduce the unfunded liability.

STRATEGIES

New Unfunded Accrued Liability

Every June 30th, CALPERS will complete a new actuarial valuation report and will calculate the City's pension liability as of the new valuation date. If the value of the funded assets is not equivalent to this new liability amount, the City will incur a new unfunded accrued liability at that point in time. The unfunded accrued liability may increase or decrease from year to year, due to the following factors:

- Changes in actuarial assumptions and experience changes (e.g., changes in the discount rate and changes in demographic experience);
- Changes in actuarial gains and losses due to asset returns being higher or lower than expected;
- Changes in plan benefits;
- Changes in number of employees participating (Classic/PEPRA), employee pickup of plan contributions, etc.

There are two basic strategies to reduce the City's cost for the unfunded accrued liability:

1. Contribute more than required by CalPERS (an Additional Discretionary Payment) to reduce the accrual of interest; or
2. Refinance the liability, which is a legal debt of the City, at a lower interest rate.

Within these two basic strategies, there are a variety of options and associated risks.

Application of Additional Discretionary Payments

When the City identifies funding for an Additional Discretionary Payment (ADP), there is a strategy to apply the ADP to the unfunded pension liability.

The unfunded liability is comprised of layers, or "bases," related to each year of actual plan results. Each base is either a loss or gain. CalPERS amortizes the bases over twenty years to calculate the annual required contribution to reduce the liability. Loss bases at the beginning of an amortization cycle are desirable targets for an ADP to maximize overall savings. Conversely, loss bases at the end of an amortization cycle are desirable targets to maximize short-term savings.

It is the City's policy to apply any ADP to loss bases at the beginning of an amortization cycle to maximize overall savings.

Use Accumulated Fund Balance or One-Time Money

The City uses its General Fund to pay for unrestricted revenues and expenditures. It also uses many other "restricted" fund accounts for revenues with spending restrictions imposed by law, other governmental agencies, or legally enforceable agreements. The City allocates its unfunded pension liability to each fund based upon the prior year normal cost charged to the fund through payroll.

When the City receives more revenue than expected, or spends less than budgeted, a fund balance accumulates. Much like spending from a savings account, accumulated fund balance is a one-time resource the City can use to pay down a fund's allocation of the unfunded pension liability. The City has a separate "reserve" policy to establish the minimum fund balance to keep on hand for emergencies and operational cash flow.

It is the City's policy to consider an additional discretionary payment to reduce the unfunded pension liability during each annual budget process, when the City Manager, or designee, identifies accumulated fund balance in excess of reserve policy requirements. It is the City's goal to allocate up to 50% of any General Fund year end savings for additional payments to CalPERS, or deposits into the City's Section 115 Trust account.

This table lays out an estimate of **CalPERS' paying off / funding schedule of new UAL**:

New Unfunded Accrued Liability (Any new liability incurred after the June 30, 2020 valuation date report)	Payoff / Funding Time Period
$0 to $2,000,000	5 Years
$2,000,001 to $5,000,000	8 Years
$5,000,001 to $15,00,000	10 Years
Over $15,000,000	15 Years

Each year, when the City is provided with the annual valuation report from CALPERS, the City Manager, or designee, will present to the City Council, as part of the next budgetary cycle, the following:

- The dollar amount of the new liability (new amortization base);
- The number of years that staff is recommending to pay off/fund the liability;
- The dollar amount of the annual contribution to be made;
- The funding source(s) of the payments; and
- The short-term and long-term financial impacts on the City's General Fund reserve balance.

Use Cash Planned for Capital Projects and Issue Tax-Exempt Debt

When the City has unrestricted cash on hand to fund capital projects, the City may consider using the cash to reduce the unfunded pension liability and instead issue tax-exempt debt to pay for the project. Tax-exempt debt carries a lower interest rate, and this strategy effectively swaps a higher-rate debt for a lower-rate debt.

The City funds most of its capital projects with restricted money. Therefore, the restricted funds' allocation of unfunded pension liability, and the cash available for a project, limits the use of this strategy. In addition, frequent debt issues can negatively affect the City's credit rating.

It is the City's policy to consider paying down the unfunded pension liability when there is at least $10 million of unrestricted cash available for capital projects and it is feasible to issue tax-exempt debt for the projects.

Irrevocable Section 115 Trust

As an alternative to making an ADP to CalPERS, the City can choose to set aside additional money in a "Section 115 Trust." The Section 115 Trust refers to Internal Revenue Code Section 115. Money placed into the Section 115 Trust is irrevocable, funds are committed for the essential function specified in the Trust Agreement. The City previously established a Section 115 Trust in 2012 for Other Post-Employee Benefits (OPEB).

There are two primary benefits associated with a Section 115 Trust. The City has more control over the investment, and the City can use the Trust for pension cost stabilization. If there are future spikes in pension costs, the City could use money from the Section 115 Trust to help pay some of the required CalPERS contributions. However,

to utilize the Trust, funds must be deposited in advance to have available when needed.

It is the City's policy to consider adding money to the Section 115 Trust account during each annual budget process.

Pension Obligation Bonds

The City may consider issuing Pension Obligation Bonds (POBs) to refinance its unfunded pension liability. When low interest rates are available, issuing POBs can significantly reduce the City's pension costs. However, there is risk associated with the refinancing. If actual pension plan results consistently exceed CalPERS assumptions, the City may pay more overall**.**

CERTIFICATION AND RECEIPT OF UNDERSTANDING

I certify that I have received a copy of the City of Monterey Park Policy for Disclosure Procedures. I have reviewed and understand its contents and agree to abide by the principles and requirements in the Disclosure Procedures.

Name: _____

Date: 5/22/2024

APPROVED AS TO FORM:

_____
Karl H. Berger, City Attorney

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 9.D.

To: The Honorable Mayor and City Council

From: Christine Tomikawa, Human Resources/Risk Management Director

Subject: Amendment to Agreement 2230-AA with City Management Advisors, LLC for Executive Recruitment Services

Recommendation:
It is recommended that the City Council consider:

1. Ratifying a Third Amendment with City Management Advisors, LLC in a form approved by the City Attorney, to provide executive recruitment services in an amount of $28,000;
2. Authorizing the City Manager, or designee, to appropriate $28,000 from the General Fund into the 2024-2025 Fiscal Year budget; and
3. Taking such additional, related, action that may be desirable.

Executive Summary:
The City has utilized City Management Advisors, LLC to conduct two prior executive level recruitments for the Director of Public Works and Director of Community Development. City Management Advisors, LLC brings a wealth of experience and expertise in recruiting for executive level positions across the state of California. The Director of Human Resources and Risk Management ("Director") is recommending an amendment to the professional services agreement to complete the City's recruitment for the Fire Chief position. The amendment is valued at $28,000 which brings the total value of the contract to $80,000.

Background:
In 2022, the City enlisted the services of City Management Advisors, LLC to assist with the Director of Public Works recruitment and were successful at placing a seasoned and qualified candidate. Recently the City utilized City Management Advisors, LLC to lead the Director of Community Development recruitment and are currently in the final stages of the recruitment process. The cost to conduct the Fire Chief recruitment with City Management Advisors, LLC requires City Council authority.

On March 12, 2025, the Fire Chief position became vacant. The City needed to immediately begin the recruitment process to meet CalPERS' requirement to have "an active recruitment" to appoint a CalPERS retired annuitant to the vacant position. The City appointed retired Fire

Chief, Scott Haberle, to ensure Fire Department emergency services were not impacted as the City was still under a declared emergency for the windstorms and firestorms in the Los Angeles County area.

City Management Advisors, LLC representatives have worked in executive level positions for public agencies. The consultants' public sector work experience and understanding of the recruitment process provide a wide network when recruiting for department head level positions. With the recent recruitments the City has conducted for similar level positions, the Director recommends ratifying the agreement with City Management Advisors, LLC for the Fire Chief recruitment.

Strategic Plan Goal:

This action supports the City Council's Strategic Plan Goal of maintaining stability of the City's Human Resources by strengthening workforce recruitment.

Fiscal Impact:

For Fiscal Year 2024-2025, the Human Resources and Risk Management Department will require a budget adjustment to appropriate funds for the estimated $28,000 cost for recruitment services.

Attachments:

1. City Management Advisors, LLC - Third Amendment

ATTACHMENT 1
City Management Advisors, LLC Agreement
Third Amendment

THIRD AMENDMENT TO
AGREEMENT NO. 2230-AA BETWEEN
THE CITY OF MONTEREY PARK AND
CITY MANAGEMENT ADVISORS, LLC
FOR EXECUTIVE RECRUITMENT SERVICES

THIS THIRD AMENDMENT ("Amendment") is made and entered into the 15th day of April 2025, by and between the CITY OF MONTEREY PARK, a general law city and municipal corporation ("CITY"), and CITY MANAGEMENT ADVISORS, a Limited Liability Company ("CONSULTANT") (collectively, the "Parties").

1. Pursuant to Section 12 of Agreement No. 2230-AA ("Agreement"), CITY agrees to pay CONSULTANT $28,000 for CONSULTANT's Services attached as Exhibit "B" and incorporated by reference. CITY will pay this sum as specified in the attached Exhibit "B" which is incorporated by reference.

2. **CONSISTENCY.** In interpreting this Amendment and resolving any ambiguities, the main body of this Amendment takes precedence over the attached Exhibits; this Amendment supersedes any conflicting provision. Any inconsistency between the Exhibits will be resolved in order in which the Exhibits appear below: Agreement No. 2230-AA; Exhibit "A;" Exhibit "B."

3. **ELECTRONIC SIGNATURES.** Pursuant to Government Code §16.5, the Parties agree that this Amendment, Agreements ancillary to this Amendment, and related documents to be entered into in connection with this Amendment will be considered signed when the signature of a party is delivered by electronic transmission. Such electronic signature will be treated in all respects as having the same effect as an original signature.

4. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date and all such counterparts so executed constitute one Agreement binding on all the Parties notwithstanding that all the Parties are not signatories to the same counterpart.

5. Except as modified by this Amendment, all other terms and conditions of the Second Amendment to the Agreement remain the same.

[SIGNATURES ON NEXT PAGE]

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TAKE WITNESS, the Parties have executed this contract the day and year first hereinabove written.

CITY OF MONTEREY PARK

Inez Alvarez,
City Manager

City Management Advisors, LLC

Anton Dahlerbruch, Executive Recruiter

ATTEST:

Maychelle Yee,
City Clerk

Taxpayer ID No. 84-1855311

APPROVED AS TO FORM:
Karl H. Berger, City Attorney

By:_____
Justin A. Tamayo, Assistant City Attorney

Doc ID: 5d45e4ba464415e70edfea5cb498837eadabc757

Recruitment for Fire Chief, Monterey Park, CA
March 19, 2025

Peckham & McKenney

Peckham & McKenney provides executive search services to local government agencies throughout the western United States and is headquartered in Roseville, CA. The firm, founded in 2004 by Bobbi (Peckham) McKenney and Phil McKenney, and under the ownership and leadership of Anton "Tony" Dahlerbruch, maintains and is recognized for an unsurpassed commitment to service that has resulted in decades of successful placements and positive relationships with local government and applicants alike. Our team is comprised of Executive Recruiters who are based in northern and southern California and represent over 80 collective years of experience in local government and executive search. Our team also includes administrative, research, and marketing and design professionals for conducting searches. We are proud of our reputation as one of the most trusted and respected executive recruitment firms in the country.

Since 2004, we have conducted more than 750 executive level recruitments. The scope of our recruitments includes many Community Development Director positions throughout California and a full list of all our searches be viewed here. To learn more about Peckham & McKenney, we invite you to visit our web site at www.peckhamandmckenney.com.

Scope of Services

It is our understanding that the City of Monterey Park is seeking search services for finding a Fire Chief. Consistent with other search process conducted by Peckham & McKenney, the proposed process will include the following steps:

Step 1 City discussion with Recruiter to discuss recruitment needs and process. (March 19, 2025)

Step 2 Commence process as follows:

Step 2 A: Pre-recruitment / Recruiter works with City liaison to confirm schedule and future meeting dates, obtain photographs, receive list of employee benefits, etc.

Step 2 B: Recruiter meets individually (virtually) with City Manager, Assistant City Manager, and Interim Fire Chief to learn the specific interests for the next Fire Chief. Recruiter prepares, provides to, and receives from the City the approval of Candidate Profile. (2 weeks)

Step 2 C: Recruiter conducts direct and personal outreach, posts and advertises, etc. to find applicants. (4 weeks)

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Step 2 D: Recruiter conducts supplemental process to review and preliminarily evaluate applicant's alignment with the Candidate Profile and City's previously stated interests for candidates. (2 weeks)

Step 2 E: Recruiter and City meet (virtually) to review list of all applicants as well as materials of applicants to be considered for an interview. City determines who to interview and interview questions. (1 week)

Step 2 F: City conducts in-person interviews facilitated by Recruiter. City selects finalist candidate. (2 consecutive days)

Step 2 G: Concurrent with City / finalist candidate contract negotiations, Recruiter conducts background and reference check of finalist candidate. (1 week)

Cost of Services

Over years of experience, we have found that an all-inclusive fee is simpler, cost-effective, and efficient. The all-inclusive fee includes, as applicable to each phase, the out-of-pocket costs associated with advertising, consultant travel, administrative support / printing / copying / postage / materials, telephone / technology, partial background checks on recommended candidates, and full background check on selected finalist only.

The fee for a Fire Chief search will be $28,000.

Process of Payment and Insurance

One-third of the $28,000 fee is due as a retainer upon execution of the agreement. The second third will be invoiced within approximately 30 days after Step 1 is completed. The final third will be invoiced approximately 30 days thereafter. All payments are due within 30 days following the invoice date.

Peckham & McKenney carries Professional Liability Insurance ($1,000,000 limit), Commercial General Liability Insurance ($2,000,000 General Liability, and $4,000,000 Products) and Automobile Liability Insurance ($1,000,000). Our Insurance Broker is B&B Premier Insurance Solutions, Agoura Hills, CA. Necessary insurance documentation will be provided to the City of Monterey Park in a timely manner.

Guarantee

- We will connect with you and our placement in 6 months and 1 year after the appointment to check-in.
- We will conduct a second search within 6 months of our search process if a candidate is not placed.
- If the placement vacates the position within 1 year from the date of accepting the offer, we agree to conduct a second search within 6 months of the vacancy.

Because of how we conduct recruitments, it is unusual that we are unsuccessful in providing a placement, an individual is not placed, or the placement vacates the position within a year. In the unlikely event that no qualified candidates are identified as a result of the search efforts, *and* it is mutually agreed that the result is due to the search effort and/or process, we will extend the search for a second time for expenses ($7,200) only. If qualified applicants are not selected or the selected candidate is separated

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from employment within 1 year after accepting the offer, a second search will be conducted for the discounted fixed fee of $17,600 (external candidates only, and except in the event of budgetary cutbacks, promotion, position elimination, or illness/death, etc.).

Diversity Statement

Peckham & McKenney is committed to diversity in its broadest possible definition in every aspect of each executive recruitment our firm provides. Peckham & McKenney does not discriminate on the basis of race, color, religion, creed, sex/gender, national origin/ancestry, disability, pregnancy, sexual orientation (including transgender status), marriage or family status, military status, or age. We are fully compliant with all applicable federal and state employment laws and regulations in all of our recruitments.

References

Will be provided on request.

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City of Monterey Park
Signature Verification Form

Thank you for doing business with the City of Monterey Park. Please note that the City requires verification that the person executing a contract has signature authority. Signature requirements for contracts vary depending on whether a vendor conducts business in the capacity of a corporation, general partnership, limited partnership, or as an individual. When the contract is with a corporation, California Corporations Code § 313 requires the contract to be signed by: (a) one officer from the corporation's "operational group" consisting of the chairman of the board, the president, or any vice president; and (b) one officer from the corporation's "financial group" consisting of the secretary, or assistant secretary, or the chief financial officer or any assistant treasurer. Alternatively, the board of directors for the corporation can delegate signature authority to a particular individual or individuals. This is generally memorialized in the form of a resolution adopted by the board of directors. When the contract is with a consultant conducting business as a general partnership or limited partnership, the contract should be signed by a least one general partner having authority to enter into the contract on behalf of the partnership. When the contract is with an individual, that individual must sign the contract.

To ensure that the City's contracts are valid, this Signature Verification Form must be completed by vendors/contractors/consultants providing services to the City of Monterey Park.

By completing this form, the person listed below has the authority to sign all legal binding agreements with the City of Monterey Park on behalf of the company/organization listed below. If a corporation, attach a copy of the document demonstrating signature authority to this form.

The City of Monterey Park greatly appreciates your cooperation.

Date:	July 3, 2023
Type of Company/Organization:	LLC
Company/Organization Name:	City Management Advisors dba Peckham & McKenney
Name:	Anton Dahlerbruch
Title	Managing Partner
Signature	

Please send the completed form to the following address:

City of Monterey Park
City Clerk's office
320 West Newmark Avenue
Monterey Park, CA 91754

Doc ID: 5d45e4ba464415e70edfea5cb498837eadabc757

CITY MANAGEMENT ADVISORS LLC (201912710047)

Request Certificate

Initial Filing Date	04/30/2019
Status	Active
Standing - SOS	Good
Standing - FTB	Good
Standing - Agent	Good
Standing - VCFCF	Good
Formed In	CALIFORNIA
Entity Type	Limited Liability Company - CA
Principal Address	5452 MANITOWAC DR RANCHO PALOS VERDES, CA 90275
Mailing Address	5452 MANITOWAC DR RANCHO PALOS VERDES,CA90275
Statement of Info Due Date	04/30/2027
Agent	Individual ANTON DAHLERBRUCH 5452 MANITOWAC DR RANCHO PALOS VERDES, CA 90275

View History

Request Access

Doc ID: 5d45e4ba464415e70edfea5cb498837eadabc757

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Milana Medvedeva	
B & B Premier Insurance Solutions 5008 Chesebro Road Suite 200 Agoura Hills CA 91301	PHONE (A/C, No, Ext): (818) 223-8383	FAX (A/C, No): (818) 223-8181
	E-MAIL ADDRESS: milanam@bbpremierins.com	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hartford Insurance Company	38288
INSURER B : Employers Insurance Group	
INSURER C : Westchester Surplus Lines Ins Co	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Peckham & McKenney
300 Harding Boulevard, Suite 203D
Roseville CA 95678

COVERAGES **CERTIFICATE NUMBER:** CL2151929016 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			72SBMBC5772	07/01/2024	07/01/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Hired and Non-Owned	$ 2,000,000 $ 1,000,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			72SBMBC5772	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		EIG4769229	05/15/2024	05/15/2025	☐ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Professional Liability			PSL0039654174	05/15/2024	05/15/2025	Retention Each Claim Aggregate	1,000 $1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is named as an additional insured as their interests may appear in the operation of the named insured.

CERTIFICATE HOLDER

City of Monterey Park
320 West Newmark Ave.
Monterey Park CA 91754

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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POLICY NUMBER: 72SBMBC5772

COMMERCIAL GENERAL LIABILITY
ISSUE DATE: 2 - 18-2025

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED–DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of person or organization:

CITY OF MONTEREY PARK

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule as an insured but only with respect to liability arising out of your acts or omissions.

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AM Best Rating Services

Hartford Insurance Company of Illinois

BestLink **AMB #: 002611 NAIC #: 38288 FEIN #: 061010609**

Mailing Address
One Hartford Plaza
Hartford, Connecticut 06155-0001
United States

Web: www.thehartford.com
Phone: 860-547-5000
View Additional Address Information

AM Best Rating Unit: AMB #: 058707 - Hartford Financial Services Group, Inc.
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

AM BEST A+ SUPERIOR Financial Strength Rating

View additional news, reports and products for this company.

Based on AM Best's analysis, 058707 - Hartford Financial Services Group, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A+ (Superior)
Affiliation Code:	p (Pooled)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	June 18, 2024
Initial Rating Date:	June 30, 1980

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa- (Superior)
Outlook (or Implication):	Positive
Action:	Affirmed
Effective Date:	June 18, 2024
Initial Rating Date:	July 14, 2005

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Associate Director : David Marek

Senior Director: Carlos Wong-Fupuy

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

Press Release
AM Best Revises Issuer Credit Rating Outlook to Positive for The Hartford Financial Services Group, Inc. and Its Subsidiaries
June 18, 2024

u Denotes Under Review Best's Rating

Rating History

A.M. Best has provided ratings & analysis on this company since 1980.

Financial Strength Rating

Effective Date	Rating
June 18, 2024	A+
August 24, 2023	A+
August 25, 2022	A+
July 29, 2021	A+
June 19, 2020	A+
August 30, 2019	A+

Long-Term Issuer Credit Rating

Effective Date	Rating
June 18, 2024	aa-
August 24, 2023	aa-
August 25, 2022	aa-
July 29, 2021	aa-
June 19, 2020	aa-
August 30, 2019	aa-

Best's Credit & Financial Reports

Best's Credit Report - financial data included in Best's Credit Report reflects the data used in determining the current credit rating(s) for AM Best Rating Unit: AMB #: 058707 - Hartford Financial Services Group, Inc..

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AM Best Rating Services

Employers Insurance Group

BestLink

AMB #: 018602

Stock Ticker: NYSE EIG

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This company is a data record that AM Best utilizes to represent the **AM Best Consolidated financials** for the Property/Casualty business of 051243 Employers Holdings, Inc..

012516 Employers Insurance Company of Nevada has been assigned as the **AMB Group Lead** for this consolidation and should be used to access name, address, or other contact information for this AM Best Consolidated Group.

Best's Credit Ratings

AMB Rating Unit

Note: This data record represents an **AMB Rating Unit** and the following Best's Credit Ratings are based on the consolidated financials assigned to this record.

AMB #	Company Name	Best's FSR	Best's ICR
020728	Cerity Insurance Company	A	a
012180	Employers Assurance Company	A	a
012554	Employers Compensation Insurance Company	A	a
012516	Employers Insurance Company of Nevada	A	a
011826	Employers Preferred Insurance Company	A	a

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Senior Financial Analyst: Michael Cantalino

Director: Rosemarie Mirabella

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form

Note: refer to the rating unit members for each company's Rating Disclosure Form

Press Release

AM Best Upgrades Credit Ratings of Employers Holdings, Inc. and Its Subsidiaries

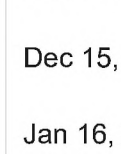
January 08, 2025

Best's Credit & Financial Reports

Best's Credit Report - financial data included in Best's Credit Report reflects the data used in determining the current credit rating(s).

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Best's Financial Report - Archive - reports which were released prior to the current Best's Financial Report.

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Press Releases

Date	Title
Jan 08, 2025	AM Best Upgrades Credit Ratings of Employers Holdings, Inc. and Its Subsidiaries
Dec 19, 2023	AM Best Affirms Credit Ratings of Employers Holdings, Inc. and Its Subsidiaries
Dec 14, 2022	AM Best Revises Outlooks to Positive for Employers Holdings, Inc. and Its Subsidiaries
Dec 09, 2021	AM Best Affirms Credit Ratings of Employers Holdings, Inc. and Its Subsidiaries
Dec 15, 2020	AM Best Revises Outlooks to Stable for Employers Holdings, Inc. and Its Subsidiaries
Jan 16, 2020	AM Best Affirms Credit Ratings of Employers Holdings, Inc. and Its Subsidiaries
Sep 17, 2019	AM Best Assigns Credit Ratings to Cerity Insurance Company
Dec 11, 2018	AM Best Affirms Credit Ratings of Employers Holdings, Inc. and Its Subsidiaries

1 2 3 Page size: 10 21 items in 3 pages

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AM Best Rating Services

Westchester Surplus Lines Insurance Company

BestLink **AMB #: 004433 NAIC #: 10172 FEIN #: 582139927**

Mailing Address
436 Walnut Street, P.O. Box 1000
Philadelphia, Pennsylvania 19106
United States

Web: www.chubb.com
Phone: 215-640-1000
View Additional Address Information

AM Best Rating Unit: AMB #: 058303 - Chubb Limited
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 058303 - Chubb Limited is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	December 12, 2024
Initial Rating Date:	June 30, 1972

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa+ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	December 12, 2024
Initial Rating Date:	August 16, 2005

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Director: Alan Murray

Senior Director: Michael J. Lagomarsino, CFA, FRM

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

Press Release
AM Best Affirms Credit Ratings of Chubb Limited and Its Subsidiaries
December 12, 2024

u Denotes Under Review Best's Rating

Rating History

A.M. Best has provided ratings & analysis on this company since 1972.

Financial Strength Rating

Effective Date	Rating
December 12, 2024	A++
December 07, 2023	A++
December 01, 2022	A++
December 10, 2021	A++
December 17, 2020	A++

Long-Term Issuer Credit Rating

Effective Date	Rating
December 12, 2024	aa+
December 07, 2023	aa+
December 01, 2022	aa+
December 10, 2021	aa+
December 17, 2020	aa+

Best's Credit & Financial Reports

Best's Credit Report - financial data included in Best's Credit Report reflects the data used in determining the current credit rating(s) for AM Best Rating Unit: AMB #: 058303 - Chubb Limited.

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Page 48 of 755

Title	City Management Advisors 3rd Amendment to Agreement No....
File name	file
Document ID	5d45e4ba464415e70edfea5cb4b8837eadabc757
Audit trail date format	MM / DD / YYYY
Status	● Signed

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SENT	**04 / 23 / 2025** 18:06:09 UTC	Sent for signature to Justin Tamayo (jtamayo@bwslaw.com), Inez Alvarez (ialvarez@montereypark.ca.gov) and Helena for Maychelle (hcho@montereypark.ca.gov) from hcho@montereypark.ca.gov IP: 63.200.234.130
VIEWED	**04 / 24 / 2025** 18:07:17 UTC	Viewed by Justin Tamayo (jtamayo@bwslaw.com) IP: 152.39.190.7
SIGNED	**04 / 24 / 2025** 18:07:41 UTC	Signed by Justin Tamayo (jtamayo@bwslaw.com) IP: 91.196.220.65
VIEWED	**04 / 25 / 2025** 17:32:17 UTC	Viewed by Inez Alvarez (ialvarez@montereypark.ca.gov) IP: 72.132.178.241
SIGNED	**04 / 25 / 2025** 17:32:50 UTC	Signed by Inez Alvarez (ialvarez@montereypark.ca.gov) IP: 72.132.178.241
	04 / 28 / 2025 14:32:11 UTC	Viewed by Helena for Maychelle (hcho@montereypark.ca.gov) IP: 63.200.234.130

Title	City Management Advisors 3rd Amendment to Agreement No....
File name	file
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Audit trail date format	MM / DD / YYYY
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COMPLETED	**04 / 28 / 2025** 14:32:24 UTC	The document has been completed.

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 9.E.

To: The Honorable Mayor and City Council

From: Philip Lanzafame, Interim Director of Community Development

Subject: Waive further reading and adopt an Ordinance amending the Monterey Park Municipal Code ("MPMC") to implement the General Plan concerning mixed use development and development standards

Recommendation:
It is recommended that the City Council consider:

1. Waiving the second reading and adopting the proposed Ordinance; and
2. Taking such additional, related, action that may be desirable.

Executive Summary:
The Ordinance was introduced and received first reading at the June 4, 2025 City Council meeting. The staff report from June 4, 2025 is attached for reference. Second reading and adoption of this Ordinance is recommended. If adopted, the ordinance will take effect in 30 days.

Background:
See Attachment 2 – June 4, 2025 City Council Report.

Strategic Plan Goal:
The attached ordinance satisfies the 2025-26 Strategic Plan Goal to “Strengthen our local economy and enhance housing opportunities” by achieving the goals and programs set forth in the HE, reducing barriers to encourage housing development, and supporting economic growth in the City.

Fiscal Impact:
There are no identifiable fiscal impacts associated with adopting the Ordinance itself (other than costs associated with codifying the Ordinance).

Attachments:
1. Ordinance

2. June 4, 2025 City Council Report

ATTACHMENT 1

Ordinance ____ Amending the
Monterey Park Municipal Code

ORDINANCE NO.

AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE TO IMPLEMENT THE GENERAL PLAN CONCERNING MIXED USE DEVELOPMENT AND DEVELOPMENT STANDARDS

The City Council of the City of Monterey Park does ordain as follows:

SECTION 1: The City Council finds and declares that:

A. The City initiated the proposed amendments to the Monterey Park Municipal Code ("MPMC") pursuant to MPMC § 21.38.020 and § 21.42.010.

B. This Ordinance was reviewed by the Interim City Planner for, in part, consistency with the General Plan, and conformity with the Monterey Park Municipal Code ("MPMC").

C. The Interim City Planner completed review and scheduled a public hearing regarding this Ordinance before the City Council for June 4, 2025.

D. On June 4, 2025, the City Council held a public hearing to receive public testimony and other evidence regarding the proposed Ordinance including, without limitation, information provided to the City Council by the City Planner and public testimony; and

E. The findings in this Ordinance are made based on the entire administrative record including testimony and evidence presented the City Council at its March 19, 2025, public hearing including, without limitation, the staff report submitted by the City Planner.

SECTION 2: *Zone Text Amendment Findings.* Pursuant to Government Code § 65860 and MPMC § 21.38.050, the City Council finds as follows:

A. Amendments to the MPMC accomplished by this Ordinance are consistent with the goals, policies and objectives of the General Plan including, without limitation:

1. General Plan Policy 19.8— Encourage a diverse mix of uses that are innovative, competitive, entrepreneurial, local, and sustainable, thereby promoting economic development, increasing City revenues, expanding job growth, increasing property values, and meeting residents' and visitors' desires and needs.

2. General Plan Policy 19.9— Accommodate a variety of housing

options, including medium- and high-density apartments and condominiums, live/work units, and mixed-use buildings with a residential component.

3. Housing Element Goal 2— Remove governmental constraints to the provision of housing to the greatest extent feasible

4. Housing Element Policy 2.4—Update the MPMC to facilitate residential and mixed-use development in the community.

B. The proposed text amendments are aimed at meeting and implementing the objectives of the General Plan and compliance with all applicable zoning regulations will ensure that any future project will not adversely affect surrounding properties.

C. These regulations promote public health, safety, and general welfare and serve the goals and purposes of the MPMC's zoning regulations. Among other things, the regulations will reduce barriers to the development of housing to address the California Legislature's determination regarding a statewide housing shortage.

SECTION 4: *Environmental Review.* The City reviewed the environmental impacts of the proposed Ordinance pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the "CEQA Guidelines"). The City Council finds and determines that this Ordinance is not subject to further review under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq*.; "CEQA") for the following reasons:

A. This Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment (14 Cal. Code Regs. § 15060(c)(2));

B. There is no possibility that the Ordinance itself may have a significant effect on the environment (14 Cal. Code Regs. § 15061(b)(3));

C. The Ordinance, by itself, does not constitute a "project" as defined in the CEQA Guidelines (14 Cal. Code Regs. § 15378). The Ordinance is for general policies and procedure-making. It can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment; and

D. The previous CEQA documents adopted by the City Council (see, Resolution Nos. 12124 and 2022-R2) adequately analyze the changes contemplated by this Ordinance:

1. On December 5, 2019, the City Council adopted Resolution No. 12124 certifying the Monterey Park Focused General Plan Update

Final Environmental Impact Report (the "FEIR") (State Clearing House (SCH) No. 2001-01-1074) (Exhibit A), which is incorporated by reference and found at: https://www.montereypark.ca.gov/DocumentCenter/View/16507/Reso-12124---attachments-included.

2. On January 19, 2022, the City Council adopted Resolution No. 2022-R2 adopting an addendum to the FEIR analyzing the impacts of the City's 2021-2029 Housing Element update ("FEIR Addendum"), which is incorporated by reference and found at: https://www.montereypark.ca.gov/DocumentCenter/View/16506/2022-R2---Addendum-to-the-Final-Environmental-Impact-Report.

3. The Housing Goals are an activity contemplated by the EIR and Addendum.

4. The Housing Goals do not contemplate any changes which will require major revisions to the EIR or Addendum, nor are there any substantial changes with respect to the circumstances under which the EIR and Addendum were undertaken.

5. There is no new information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the EIR and Addendum were certified showing: (1) the Housing Goals will have one or more significant effects not discussed in the EIR or Addendum; and (2) significant effects previously examined will be substantially more severe than shown in the EIR or Addendum.

SECTION 5: *Planning Agency.* Pursuant to MPMC § 2.56.020(a), the City Council is acting as the Planning Agency for purposes of the Project.

SECTION 6: *Amendment*. MPMC § 21.02.070 is amended and restated as follows:

"§ 21.02.070 **Relationship with the General Plan.**

This Title is applicable to all real property within the City, and provides the legislative framework for implementing the goals, policies, plans, principles, and standards of the General Plan.

Notwithstanding anything in the applicable zone, residential and mixed-use development are permitted when allowed by the General Plan, subject to discretionary entitlements that may be required pursuant to this Title. Development standards are those contained in the General Plan and the underlying zoning designation."

SECTION 7: *Electronic Signatures*. This Ordinance may be executed with electronic signatures in accordance with Government Code § 16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 8: *Construction*. This Ordinance must be broadly construed to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 9: *Summaries of Information*. All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

SECTION 10: *Reliance On Record*. Each and every one of the findings and determination in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 11: *Severability*. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 12: *Preservation*. This Resolution does not affect any penalty, forfeiture, or liability incurred before, or prelude prosecution and imposition of penalties for any violation occurring before, this Resolution's effective date. Any such amended part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Resolution.

SECTION 13: *Limitations.* The City Council's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the City Council's lack of knowledge of future events. In all instances, best efforts have been made to form accurate assumptions. Somewhat related to this are the limitations on the city's ability to solve what are in effect regional, state, and national problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 14: *Recordation*. The City Clerk, or designee, is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of

this meeting; and, within 15 days after the passage and adoption of this Ordinance, and cause it to be published or posted in accordance with California law.

SECTION 15: *Effective Date*. This Ordinance will become effective 30 days after second reading and adoption.

PASSED AND ADOPTED this ____ day of _____, 2025.

_____
Vinh T. Ngo, Mayor

ATTEST:

_____
Maychelle Yee, City Clerk

APPROVED AS TO FORM:
Karl H. Berger, City Attorney

By:_____
Justin A. Tamayo, Assistant City Attorney

Exhibit A – FEIR (SCH No. 2001-01-1074)

Exhibit A

FEIR (SCH No. 2001-01-1074)

ATTACHMENT 2

City Council Staff Report,
dated June 4, 2025
(without attachments)

City Council Staff Report

Date: June 4, 2025
Agenda Item Number: 10.A.

To: The Honorable Mayor and City Council

From: Philip Lanzafame, Interim Director of Community Development

Subject: Continued public hearing to consider introduction and first reading of an Ordinance amending the Monterey Park Municipal Code ("MPMC") to implement the General Plan regulating mixed use development and development standards (ZCA 25-02)

Recommendation:
It is recommended that the City Council consider:

1. Opening the public hearing and taking testimonial and documentary evidence;
2. After closing the public hearing and considering the evidence submitted during that public hearing, introducing and waiving first reading of Ordinance No. _____ amending the Monterey Park Municipal Code ("MPMC") to implement the General Plan regulating mixed use development and development standards; and
3. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):
The City reviewed the environmental impacts of the proposed Ordinance pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the "CEQA Guidelines"). Pursuant to CEQA Guidelines §15062, the City Council finds and determines that this Ordinance is not subject to further review under CEQA because the previous CEQA documents adopted by the City Council (see Resolution Nos. 12124 and 2022-R2) adequately analyze the changes contemplated by this Ordinance.

Type of Action (Legislative; Quasi-Judicial; or Advisory):
In considering the Zoning Code Amendment, the City Council acts in its discretionary legislative capacity. The City Council must make the following findings pursuant to MPMC § 21.38.050:

- That the proposed amendment is consistent with the goals, policies, and objectives of the General Plan;
- That the proposed amendment will not adversely affect surrounding properties; and
- That the proposed amendment promotes public health, safety, and general welfare and serves the goals and purposes of the Zoning Code.

These findings are included in the attached Ordinance.

Executive Summary:
The City's General Plan contains the Revised Monterey Park 2040 Land Use Element ("LUE") and 6th cycle (2021-2029) Housing Element ("HE") establishing a vision and long-term goals for development, housing, and redevelopment within the City.

The attached Ordinance implements the LUE and HE by amending the MPMC to allow residential and mixed use development in mixed use zones, consistent with the LUE, subject to those development standards in the underlying zone. These changes clarify that the General Plan applies to all properties, takes precedence over conflicting or obsolete regulations, and creates a consistent framework that allows for expanded housing opportunities consistent with the City's vision and long-term development goals.

This item was originally noticed for public hearing at the May 7, 2025, City Council meeting at which time the Interim Director of Community Development ("Director") requested a continuance. The City Council continued the public hearing to June 4, 2025. The draft ordinance is attached for the Council's consideration.

Background:
On November 3, 2020, City voters approved Measure JJ (Ordinance No. 2198) which adopted the Revised LUE and authorized the City Council to take all appropriate action to implement the LUE.

In March 2023, the California State Department of Housing and Community Development ("HCD"), certified the City's HE. Government Code § 65583(c) requires that cities include programs which set forth a schedule of actions the local government is undertaking or intends to undertake to implement the policies and achieve the goals and objectives of the HE.

HE and LUE Programs

The HE and LUE included several programs that reconcile the General Plan and MPMC to encourage the production of a variety of housing types and at various affordability levels, including:

HE Program 7 and LUE Implementation Program 6 require the City to either amend or repeal the North Atlantic, Mid Atlantic and Garvey-Garfield Specific Plans (collectively, the "Specific Plans") and replace them with zoning designations consistent with the LUE.

HE Program 11 and LUE Implementation Program 1 require the City to resolve inconsistencies between the MPMC and the General Plan related to mixed-use areas.

Currently, the P-D overlay serves as the mechanism through which the MPMC implements the LUE's mixed-use designation. The HE and LUE, however, contemplate creating a new zoning designation to implement the mixed-use designation. Creating a new zoning designation requires, among other things, the development of standards and procedures, zone changes, and amendments to the adopted zoning map which are anticipated to exceed staff's capacity and take more time to carefully implement.

Additionally, the detailed Specific Plans require an extensive analysis of land use, circulation, and right-of-way requirements before being amended or repealed. Such analysis requires additional time to ensure that important land use and infrastructure requirements are not inadvertently altered or repealed. To reconcile the time needed for such analysis with the deadlines adopted by the City Council in the HE resulted in the proposed action: a third way to both implement the General Plan and preserve important policy considerations regulated by the existing Specific Plans.

If adopted, the proposed ordinance immediately implements various programs of the HE and LUE while more comprehensive updates are planned and prepared. Specifically, the ordinance amends the MPMC's general provisions by providing that residential and mixed-use development are permitted when allowed by the LUE designation, subject to the development standards in the underlying zone. The LUE mixed-use designation allows for, both, residential and mixed-use development. Accordingly, the ordinance will allow residential and mixed-use development within the LUE's mixed-use designation.

Strategic Plan Goal:
The attached ordinance satisfies the 2025-26 Strategic Plan Goal to "Strengthen our local economy and enhance housing opportunities" by achieving the goals and programs set forth in the HE, reducing barriers to encourage housing development, and supporting economic growth in the City.

Legal Notification:
A public hearing was scheduled for May 7, 2025, and a legal notice was duly posted at City Hall, Monterey Park Bruggemeyer Library, and Langley Center and published in Monterey Park Press on April 17, 2025, with affidavits of posting on file. Additionally, 358 notices were mailed to affected property owners. At the May 7, 2025 meeting, the City Council continued the hearing to June 4, 2025.

Fiscal Impact:
There are no identifiable fiscal impacts associated with adopting the Ordinance itself (other than costs associated with codifying the Ordinance).

Attachments:
1. Draft Ordinance
2. Notice of Determination

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 9.F.

To: The Honorable Mayor and City Council

From: Scott Haberle, Interim Fire Chief
Rebecca Bojorquez, Principal Management Analyst

Subject: Urban Area Security Initiative - Award of Contract to Richard Beckman, of Beckman Educational Consultants, for the Regional Training Group ("RTG") Fire Service Training Officer

Recommendation:
It is recommended that the City Council consider:

1. Authorizing the City Manager to execute a one year agreement in the amount of $150,000, with the option to extend for an additional two years, with Richard Beckman of Beckman Educational Consultants, LLC., in a form approved by the City Attorney, to provide training and further develop response readiness of Los Angeles area fire agencies for incidents of national significance for an amount not to exceed $450,000;
2. Authorizing the City Manager, or designee, to appropriate $150,000 in grant funding to the FY 2025-2026 budget; and
3. Taking such additional, related, action that may be desirable.

Executive Summary:
The City of Los Angeles is a Subgrantee of the Homeland Security Program – Urban Area Security Initiative ("UASI") that is provided by the U.S. Department of Homeland Security. Pursuant to the subrecipient agreement, the City of Los Angeles may enter into an agreement with the City of Monterey Park. A portion of the grant funds awarded to the City of Monterey Park will include salaries for a full-time Regional Training Group ("RTG") Fire Training Officer position, for the Los Angeles Area Fire Chiefs Association ("LAAFCA").

In accordance with the MPMC Chapter 3.20, the Interim Fire Chief ("Chief') completed a bidding process to identify a viable candidate for the RTG Fire Training Officer position. The position was advertised on the City's website and through various websites related to firefighting. Three candidates submitted proposals and interviews were conducted to verify each candidate's qualifications. The panel, comprised of current and retired fire chiefs, confirmed that Richard Beckman of Beckman Educational Consultants, LLC is qualified for the position. Mr. Beckman has over 40 years of experience in the fire service, with the last

seventeen years of his career at the City of San Gabriel, where he served as Battalion Chief and Deputy Chief. Additionally, he has Bachelor’s in Fire Protection Administration and Technology and has served as an instructor at Rio Hondo College for over 20 years. Mr. Beckman's work experience coupled with his education make him a prime candidate for the position.

The Chief recommends City Council authorize the City Manager to execute an agreement, in a form approved by the City Attorney with Richard Beckman of Beckman Educational Consultants, LLC., for an amount to not exceed $450,000. The current grant-funded position will span over three grant award years. The contract is contingent on the award of funds from the City of Los Angeles.

Background:
Monterey Park Fire Department ("Department") must keep pace with public safety needs in the city and region. Pursuant to the subrecipient agreement, “this financial assistance is being provided to the Subrecipient in order to address the unique equipment, training, organization, exercise and planning needs of the Subrecipient, and to assist the Subrecipient in building effective prevention and protection capabilities to prevent, response to, and recover from threats or acts of terrorism.” The Department was awarded UASI grants in the past and seeks City Council approval of the one-year contract in an amount of $150,000, with the option to extend services (for two additional years) for a total contract award of $450,000 to Richard Beckman of Beckman Educational Consultants.

Strategic Plan Goal:
This item being brought before Council meets the 2025-26 City Council Strategic Plan goal of ensuring public safety with a modernized and community-oriented approach by improving public safety training.

Fiscal Impact:
The City of Monterey Park will receive a total of $450,000 over three grant award years (2024-2026) from the City of Los Angeles via the Urban Area Security Initiative. These grant funds are reserved for the RTG Fire Training Officer position. The funding for this position became available after the budget had been initially proposed, and as such, the Chief is requesting a budget appropriation of $150,000 of grant funds for the Fiscal Year 2025-2026.

Attachments:
None

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 9.G.

To: The Honorable Mayor and City Council

From: Shawn Igoe, Public Works Director

Subject: SB1 Funding - Annual Adoption of Projects

Recommendation:
It is recommended that the City Council consider:

1. Adopting a resolution identifying a street maintenance project to be included in the FY 2025-26 and budget and funded with Road Maintenance and Rehabilitation Act ("RMRA") funds, in a form approved by the City Attorney; and
2. Taking such additional, related, action that may be desirable.

Executive Summary:
Senate Bill 1 (2017) ("SB1"), the Road Repair and Accountability Act of 2017, addresses the significant multi-modal transportation funding shortfall statewide. As of November 2017, portions of SB1 revenues are deposited into a Road Maintenance and Rehabilitation Account ("RMRA") and made available to eligible cities and counties, which must comply with RMRA funding requirements as determined by the California Transportation Commission ("CTC").

RMRA funds made available for the Local Streets and Roads Funding Program are prioritized for expenditure on basic road maintenance and rehabilitation projects, and on critical safety projects. The CTC provided a number of example projects and uses for RMRA funding that include, without limitation: road maintenance and rehabilitation, safety projects, railroad grade separations, complete streets components (including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project), and traffic control devices.

Background:
Pursuant to the most recent State estimates for FY 2025-26, the City could receive $1,602,727 in RMRA funds for its project list. Eligible to receive these funds requires that agencies submit a proposed project list to the CTC by July 1, 2025, along with budget support documentation including the meeting minutes and/or resolution of the City Council committing to the project list. This year, project lists are due July 1, 2025.

The proposed resolution and project list includes the resurfacing and rehabilitation of various local streets as identified in the City's Pavement Management Study. The Public Works Director ("Director") reviewed the study and selected those street segments that would most benefit from a rehabilitation project based on their current conditions. If adopted by the Council and timely submitted to CTC, the Director may begin designing the improvements which are anticipated to be completed by Spring 2026. The proposed rehabilitation work consists primarily of grinding and overlay of the roadway surface with asphalt concrete and asphalt rubber hot mix.

Strategic Plan Goal:
This proposed resolution meets the City's goal to maintain, build, and modernize infrastructure and facilities to support the current and future needs of our city and community.

Fiscal Impact:
The City's FY 2025-26 Preliminary Budget includes Capital Improvement Project (CIP) No. 96057 – Pavement Improvements partially funded by $1,602,727 in RMRA Funds.

Attachments:
1. Resolution

ATTACHMENT 1
Resolution

RESOLUTION NO.

A RESOLUTION IDENTIFYING A STREET MAINTENANCE PROJECT LIST TO BE INCLUDED IN THE FY 2025-26 BUDGET AND FUNDED BY SENATE BILL 1: ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

THE CITY COUNCIL RESOLVES AS FOLLOWS:

SECTION 1: The City Council finds as follows:

A. The Road Repair and Accountability Act of 2017 was adopted to address the significant multi-modal transportation funding shortfalls statewide.

B. The Act includes accountability and transparency provisions that will ensure the residents of the City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year.

C. The City must adopt, by resolution, a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account ("RMRA"), created by the Act, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement.

D. The City will receive an estimated $1,602,727 in RMRA funding in Fiscal Year 2025-26.

E. This is the eighth year in which the City is receiving such funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without the Act.

F. The City used a Pavement Management Program to help develop the RMRA project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment.

G. The funding from the Act will help the City maintain and rehabilitate its streets throughout the City this year and several similar projects into the future. This revenue will help the City increase the overall quality of our road system over the next decade.

H. Cities and counties own and operate more than 81% of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network.

I. The project list and overall investment in the City's local streets and roads infrastructure with a focus on basic maintenance and safety and investing in complete streets infrastructure will have significant positive co-benefits statewide.

SECTION 2: The Adopted Budget for fiscal year 2025-2026 will incorporate the following project planned to be funded with Road Maintenance and Rehabilitation Account revenues:

Project: Pavement Improvements

Description: Cold mill asphalt concrete pavement and construct conventional and rubberized asphalt concrete overlay on various local streets. Work includes but is not limited to asphalt grind and overlay, and striping.

Location: South Garfield Avenue – Coral View Street to East Graves Avenue, Harding Avenue – Atlantic Boulevard to De Lafuente Street, Atlantic Boulevard – West Newmark Avenue to Harding Avenue

Estimated Useful Life: 15-20 years

Est. Year of Construction/ Completion: Fiscal Year 2025-2026

SECTION 3. *Severability*. If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 4. *Reliance* On Record. Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 5. *Limitations*. The City Council's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the City Council's lack of knowledge of future events. In all instances, best efforts were made to form accurate assumptions. Somewhat related to this are the limitations on the City's ability to solve what are in effect regional, state, and

national problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 6. *Summaries of Information.* All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

SECTION 7. *Construction.* This Resolution must be broadly construed in order to achieve the purposes stated in this Resolution. It is the City Council's intent that the provisions of this Resolution be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Resolution.

SECTION 8. *Electronic Signatures*. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 9. The City Clerk is directed to certify the adoption of this Resolution.

SECTION 10. The Mayor, or presiding officer, is authorized to affix a signature to this Resolution signifying its adoption by the City Council of the City of Monterey Park and the City Clerk, or her duly appointed deputy, is directed to attest.

SECTION 11. This Resolution takes effect immediately upon its adoption.

PASSED AND ADOPTED this ___ day of _____, 2025.

_____
Vinh T. Ngo, Mayor

Attest:

_____
Maychelle Yee, City Clerk

Approved as to Form:
Karl H. Berger, City Attorney

By:_____
Justin A. Tamayo, Assistant City Attorney

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 9.H.

To: The Honorable Mayor and City Council

From: Shawn Igoe, Public Works Director

Subject: Amendment to various Public Works Agreements for Fiscal Year 2025-26

Recommendation:
It is recommended that the City Council consider:

1. Authorizing the City Manager to execute amendments to various Public Works agreements for Fiscal Year 2025-26, in a form approved by the City Attorney; and
2. Taking such additional, related, action that may be desirable.

Executive Summary:
The Public Works department is responsible for providing and maintaining the City's infrastructure to ensure the health, safety, and welfare of the City's residents and visitors. To address the Department's various needs, the City may seek contracted services with vendors for Public Works related services. It is recommended that City Council consider approving annual extensions for City agreements with vendors who are currently providing services to the City. This would ensure continuity of services for fiscal year 2025-26.

Background:
The Public Works department is composed of several divisions including Parks, Engineering, Streets, Facilities, Fleet, and Water. Staff within these divisions perform a large majority of the City's maintenance operations. However, some services may not be performed in-house by City employees due to limited staffing resources, expertise, and/or costs. To supplement employee efforts, the City may seek contracted services with various vendors for Public Works related services. Contracted services must be procured through the City's purchasing policies and Monterey Park Municipal Code ("MPMC") 3.20. Pursuant to MPMC 3.20.070, contracts with a value of $60,000 or more require City Council approval. In compliance with this requirement, the Public Works Director recommends City Council consider agreement extensions with vendors listed in Attachment 1 for Public Works related services. The total contract amount for the proposed extensions exceeds $60,000 and therefore requires Council approval.

The proposed action is presented as an efficient administrative process for annual extensions

for City agreements with vendors who are currently providing satisfactory services to the City. Rather than submitting them individually on future agendas, they are included in this report for approval.

The following is a brief explanation of each agreement for Public Works related services. Additional information, including annual costs, and total contract amounts are included in Attachment 1.

Barberio Enterprises, Inc. DBA West Service Co. (Agreement No. 2443-A) - Westco Service Co. provides maintenance services on the City's Heating Ventilation and Cooling ("HVAC") systems at various City-owned facilities.

Bear Electrical Solutions, Inc. (Agreement No. 2183-A) - Bear Electrical Solutions, Inc. provides the City with traffic signal and street lighting maintenance and response services.

General Pump Company, Inc. (Agreement No. 2340-AB) - General Pump provides maintenance services for the City's wells and booster pumps.

Golden Bell Products, Inc. (Agreement No. 2431-AC) - Golden Bell Products, Inc. provides City-wide application of insect pesticide for sewer roach control in sanitary manholes.

Harold's Key Shop, Inc. (Agreement No. 2370-AB) - Harold's Key Shop, Inc. provides commercial locksmith services for all City-owned facilities.

Mariposa Landscape, Inc. (Agreement No2136-A) - Mariposa Landscape, Inc. provides the City with median maintenance, weed abatement at water facilities, and weekend litter control services at City parks.

Maven Roofing (Agreement No. 2344-AA) - Maven Roofing provides the City with roof maintenance services at various City-owned facilities.

Priority Landscape Services, LLC (Agreement No. 2368-AA) - Priority Landscape Services, LLC provides the City with landscaping services for the common landscape areas located north of the Luminarias Restaurant and the slope located on the far East side of the MPK Golf Course.

Quinn Power Systems (Agreement No. 2468-A) - Quinn Power Systems provides the City with heavy equipment maintenance for the Fleet Division and routine inspections and servicing of generators for the Facilities Division.

SC Commercial LLC DBA SC Fuels (Agreement No. 1968-A) - The City purchases gasoline, diesel, oil, and lubricants for its fleet from Southern Counties Oil Co., DBA SC Fuels. The amendment is exempt from bidding pursuant to Monterey Park Municipal Code ("MPMC") 3.20.050(1)-(2), and City Council Resolution No. 2025-R3.

Stetson Engineering Services (Agreement No. 2315-A) - Stetson provides professional engineering services to the Water Division to comply with National Pollution Discharge Elimination System ("NPDES") permits, Annual Water Assessment Reporting, Water Quality Reporting and other DDW reports.

Tank Specialties DBA Tank Specialists of Southern California (Agreement No. 1983-AB) - Tank Specialists provides a full range of maintenance services, including, without limitation, regular inspection, testing, and monitoring of the City's waste oil tanks and fuel system and the City Yard and Fire Station 61 locations.

Unify Staffing, Inc. (Agreement No. 2373-AA) - Unify Staffing provides the City with staff augmentation services for the Parks Maintenance Division. Temporary staff augmentation services are needed as the City continues to recruit for vacant positions within the Parks Maintenance Division.

Ware Disposal Inc. (Agreement No. 2435-AA) - Ware Disposal provides trash collection services for all City facilities and public right of ways. Ware Disposal is an approved franchisee for commercial solid waste services. The proposed Amendment extends services for one additional year.

The listed vendors have provided satisfactory services to the City at low and/or fixed-term costs. The City will be completing formal bidding process for some services, as listed in Attachment 1, for FY 26-27 agreements.

Strategic Plan Goal:
The proposed contract amendments meet the City’s goal to maintain fiscal stability of our city’s financial resources as the proposed extensions allow for various services to continue at low competitive costs. Additionally, they meet the goal to maintain, build and modernize infrastructure and facilities to support the current and future needs of our city and community as the services provided are for Public Works related services related to the maintenance operations for water, street, sewer, parks, fleet, and facilities.

Fiscal Impact:
The costs for services provided by each respective vendor are included in the FY 2025-26 budget and are funded by various funding sources.

Attachments:
1. List of Proposed Agreements

ATTACHMENT 1
List of Proposed Agreements

Vendor/Contractor	Service Provided	Term	FY25-26 Annual Amount (Not-to-exceed)	Total Contract Amount (>$60,000)
Barberio Enterprises, Inc. DBA West Service Co.	Westco Service Co. provides on-call maintenance services on the City's Heating Ventilation and Cooling ("HVAC") systems at various City-owned facilities. The proposed First Amendment extends services for one additional year through June 30, 2026 and increases the total contract amount to $120,000. Westco has committed to honoring their current labor rates through end of fiscal year 2026. A budget of $60,000 for HVAC repairs and on-call maintenance services is included in the FY2025-2026 preliminary budget.	July 1, 2025 - June 30, 2026	$ 60,000.00	$ 120,000.00
Bear Electrical Solutions, Inc.	Bear Electrical Solutions, Inc. provides the City with traffic signal and street lighting maintenance and response services. The proposed Third Amendment extends services for one additional year through June 30, 2026 and increases the total contract amount to $1,139,000. Bear Electrical Solutions' rates include a CPI increase of 3.42% due to an increase in wages for urban and clerical workers through FY2025-2026. A budget of $212,961 for traffic signal maintenance and response services is included in the FY2025-2026 preliminary budget. City staff intends on seeking proposals for a traffic signal maintenance and response services contract for FY 26-27.	July 1, 2025 - June 30, 2026	$ 212,961.00	$ 1,139,000.00
General Pump Company, Inc.	General Pump provides on-call maintenance services for the City's wells and booster pumps. On July 6, 2022 City Council awarded a 3-year contract to General Pump following a competitive bid process. The proposed Amendment extends services for one additional year for an annual cost of $200,000.	November 1, 2025 - Oct 31, 2026	$ 200,000.00	$ 600,000.00
Golden Bell Products, Inc.	Golden Bell Products, Inc. provides City-wide application of pesticide for sewer roach control in sanitary manholes. Manholes were treated bi-annually in previous years. The service is now scheduled annually. The proposed First Amendment extends services for one additional year through June 30, 2026 and increases the total contract amount to $87,000. A budget of $30,900 for the services is included in the FY2025-2026 preliminary budget.	July 1, 2025 - June 30, 2026	$ 30,900.00	$ 87,000.00
Harold's Key Shop, Inc.	Harold's Key Shop, Inc. provides commercial locksmith on-call services for all City-owned facilities. The proposed Second Amendment extends services for one additional year through June 30, 2026 and increases the total contract amount to $85,000. An increase in services in FY25-26 is anticipated as a result of recently completed City re-key projects. Per the vendor, there will not be in increase in their service rates for FY25-26. A budget of $25,385 for commercial locksmith services is included in the FY2025-2026 preliminary budget.	July 1, 2025 - June 30, 2026	$ 25,385.00	$ 85,000.00
Mariposa Landscape, Inc.	Mariposa Landscape, Inc. provides the City with median maintenance, weed abatement at water facilities, and weekend litter control services at City parks. The proposed Sixth Amendment extends services for one additional year through June 30, 2026 and increases the total contract amount to $1,405,134. The contract amount for FY25-26 includes a proposed annual rate adjustment of 3% for CPI effective July 1, 2025. A budget of $315,000 for the services is included in the FY2025-2026 preliminary budget. City staff is currently evaluating landscaping services and intends on completing formal bidding process for services starting in FY 26-27.	July 1, 2025 - June 30, 2026	$ 315,000.00	$ 1,405,134.00

Vendor/Contractor	Service Provided	Term	FY25-26 Annual Amount (Not-to-exceed)	Total Contract Amount (>$60,000)
Maven Roofing	Maven Roofing provides the City with roof on-call maintenance services at various City-owned facilities. The proposed Third Amendment extends services for one additional year through June 30, 2026 and increases the total contract amount to $85,000. Although a decrease in the service is anticipated due to completed CIP's for roof repairs at various City-owned facilities, an agreement with a roofing repair contractor is necessary to support facilities maintenance staff for unanticipated roof repairs through FY25-26. Maven Roofing proposes an increase to their rates due to the rise in the cost of wages and material in January 2026. City staff intends on seeking proposals for an on-call roof repair services contract for FY26-27. A budget of $35,000 for roof repairs is included in the FY2025-2026 preliminary budget.	July 1, 2025 - June 30, 2026	$ 35,000.00	$ 85,000.00
Priority Landscape Services, LLC	Priority Landscape Services, LLC provides the City with landscaping services for the common landscape areas located North of the Luminarias Restaurant and the slope located on the far East side of the MPK Golf Course. The proposed Third Amendment extends services for one additional year through June 30, 2026 and increases the total contract amount to $221,854. A budget of $57,000 for the services is included in the FY2025-2026 preliminary budget. City staff is currently evaluating landscaping services and intends on seeking proposals for a new landscaping services contract for FY 26-27.	July 1, 2025 - June 30, 2026	$ 57,000.00	$ 221,854.00
Quinn Power Systems	Quinn Power Systems provides the City with heavy equipment repair for the Fleet Division and routine inspections and servicing of generators for the Facilities Division. The proposed First Amendment extends services for one additional year through June 30, 2026 and increases the total contract amount to $100,000. Quinn Power Systems' rates include an increase of 3.92% due to anticipated increases in labor costs through FY2025-2026. A budget of $60,000 for heavy equipment and generator maintenance is included in the FY2025-2026 preliminary budget.	July 1, 2025 - June 30, 2026	$ 60,000.00	$ 100,000.00
SC Commercial LLC DBA SC Fuels	The City purchases gasoline, diesel, oil, and lubricants for its fleet from Southern Counties Oil Co., DBA SC Fuels. The proposed Sixth Amendment extends services for one additional year through June 30, 2026 and increases the annual amount to $495,000 due to changes in the fuel market, leading to increases in fuel costs. Staff estimates a cost of $37,500 per month for fuel and $3,750 for oil and lubricants. SC Fuels will not be increasing their rates through FY2025-2026. A budget of $495,000 for the purchase of fuel, oil, and lubricants is included in the FY2025-2026 preliminary budget. City staff intends completing the competitive bid process for fuel delivery services in FY 26-27.	July 1, 2025 - June 30, 2026	$ 495,000.00	$ 3,100,000.00
Stetson Engineering Services	Stetson provides professional engineering services to the Water Division to comply with National Pollution Discharge Elimination System (“NPDES”) permits, Annual Water Assessment Reporting, Water Quality Reporting and other DDW reports.	July 1, 2025 - June 30, 2026	$ 80,000.00	$ 320,000.00

Vendor/Contractor	Service Provided	Term	FY25-26 Annual Amount (Not-to-exceed)	Total Contract Amount (>$60,000)
Tank Specialties DBA Tank Specialists of Southern California	Tank Specialists provides a full range of maintenance services, including, without limitation, regular inspection, testing, and monitoring of the City's waste oil tanks and fuel system and the City Yard and Fire Station 61 locations. The proposed 4th Amendment extends services for one additional year through June 30, 2026 and increases the total contract amount to $111,000. The contract amount for FY25-26 includes a proposed annual rate adjustment of 3.4% for CPI effective July 1, 2025 A budget of $30,000 for the services is included in the FY2025-2026 preliminary budget. City staff will be re-evaluating the departments storage tank and fuel system needs after the completion of the installation of new waste oil storage tanks and fuel management system and fuel delivery system upgrades.	July 1, 2025 - June 30, 2026	$ 30,000.00	$ 126,000.00
Unify Staffing, Inc.	Unify Staffing provides the City with staff augmentation services for the Parks Maintenance Division. Temporary staff augmentation services are needed as the City continues to recruit for vacant positions within the Parks Maintenance Division. The proposed Third Amendment increases the total contract amount to $186,080. The City will use up to $80,000 from salary savings from Full-time Parks vacancies to cover the costs of the Amendment.	No change to term, expires 6/30/28	$ 80,000.00	$ 186,080.00
Ware Disposal Inc.	Ware Disposal provides trash collection services for all City facilities and public right of ways. Ware Disposal is an approved franchisee for commercial solid waste services. The proposed Amendment extends services for one additional year through August 31, 2026. It also increases the annual amount due to an increase in service level and collection needs and annual rate adjustments effective September 1, 2025.	September 1, 2025 - August 31, 2026	$ 296,000.00	$ 490,000.00

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 9.I.

To: The Honorable Mayor and City Council

From: Shawn Igoe, Public Works Director

Subject: Award of Contract to Ferguson Enterprises for Advanced Metering Infrastructure Project

Recommendation:
It is recommended that the City Council consider:

1. Adopting a Resolution authorizing the City Manager to execute a design/build agreement, in a form approved by the City Attorney, with Ferguson Enterprises, LLC dba Ferguson Waterworks in the amount of $9,826,029 for the Advanced Metering Infrastructure ("AMI") Project;
2. Authorizing the Director of Public Works to approve change orders and contingency up to $453,149, or 5% of the contract amount, for a total project cost of $9,826,029; and
3. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):
The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities). The Project results in minor alterations to existing public facilities involving no significant expansion of the existing use. The Project is not anticipated to have any significant impacts with regard to traffic, noise, air quality or water quality.

Executive Summary:
In July 2024, the City contracted with MeterSYS, LLC, a consulting firm specializing in the planning and implementation of Advanced Metering Infrastructure ("AMI") solutions for public utilities, to support staff with the implementation of the AMI project. AMI is an integrated system that enables two-way communication between utilities (such as water) and customers through a network of smart meters, communication channels, and data management systems. This AMI is listed as Capital Improvement Project ("CIP") No. 99024 – 2024-25 Water Meter Replacement Project. It will replace approximately 13,500 existing water meters and associated infrastructure, improving meter accuracy, reducing water loss, and enhancing customer service through real-time usage monitoring. MeterSYS developed the AMI specifications for the Request for Proposals ("RFP") and assisted staff with review of proposal and the vendor selection process.

In January, the City Council adopted Resolution No. 2025-R3 which declared a local emergency (based upon the fire storm events during that month) and authorized the City Manager and Public Works Director to take all (and immediate) actions needed to secure contractors to construct the City's Capital Improvement Plan included with that Resolution. To help ensure the City received competitive pricing while also delivering the AMI expeditiously, the Public Works Director utilized the design/build contracting process authorized by Public Contract Code ("PCC") § 22162. Accordingly, the City issued RFPs and received proposals from Ferguson Waterworks (Neptune), Core and Main (Kamstrup), and Aqua-Metric (Sensus) to complete the AMI CIP. The design/build process does not require the City to award a contract to the lowest bidder; it may select the contractor with the best proposal to complete a project.

After receiving these proposals, the Public Works Director utilized a competitive procedure to determine which one was best for the City. Following that process, the Public Works Director determined Ferguson is the recommended contractor.

Background:

The City is implementing a comprehensive modernization of its water meter system through the design and construction of a citywide AMI project. Currently, the City utilizes a mix of Automated Meter Reading (AMR) and manual reading for tracking utility use. The AMR system is currently a Metron-Farnier product. While the main goal of AMR is to eliminate the need for manual meter readings (City workers can drive by sites to collect data remotely), the Metron-Farnier infrastructure (installed in 2016) is proving difficult to operate and maintain: its wireless communication is spotty and infrastructure replacement costs are high (the City is generally unable to repair existing units; Metron-Farnier requires installation of all new units – which is a higher cost).

This AMI project will replace approximately 13,400 existing water meters with state-of-the-art Neptune R900® meters and associated infrastructure, improving meter accuracy, reducing water loss, and enhancing customer service through real-time usage monitoring. The meters proposed within the project scope of work are of a solid-state design utilizing ultrasonic technology. This metering technology provides greater measuring accuracy and supports water conservation through extremely low flow detection.

Resolution No. 2025-R3 authorized the City Manager and Public Works Director to secure contractors to complete the Capital Improvement Plan approved by the City Council. The City Council's expressed intent was to expedite all CIPs to avoid increased materials and labor costs that were expected to occur following the Pacific Palisades and Eaton fires, along with economic uncertainty resulting from executive decisions at the federal level. These concerns are proving to be valid as construction costs continue to increase (since January, costs have increased approximately 2.8% in Los Angeles County; constructions costs are expected to rise 22.6% statewide in 2025).

For the AMI CIP, the Public Works Director utilized the design/build procedures authorized by the PCC. This consisted of first issuing an RFP to qualified companies and then evaluating submitted proposals. Here, Ferguson Waterworks (Neptune), Core and Main (Kamstrup), and

Aqua-Metric (Sensus) submitted proposals. After receiving these proposals, the Public Works director utilized a competitive process to identify which company would deliver the best AMI CIP. This process included using a detailed evaluation form for each vendor that included reference checks, company history, capability to meet the project schedule, technical compliance, qualifications of the team, and costs proposal. Additionally, each vendor was interviewed by a panel of City representatives, including the Director of Public Works, Water Utility Manager, Assistant Water Utility Manager, and Customer Service staff. Following this process, the Public Works Director identified Ferguson's proposal as the best for completing the AMI CIP.

The recommended contractor, Ferguson, brings extensive AMI experience and partnerships with Professional Meters Inc. (installation) and JM Electrical Services (network infrastructure). Its approach emphasizes rapid deployment, secure data integration, and community engagement to ensure a smooth transition for the community and utility staff.

The AMI project aligns with the City's goals to improve water resource management, enhance billing accuracy, and provide customers with tools to better understand and control their water usage. Once an agreement is executed, Ferguson will begin the procurement and implementation process followed by pre-construction site walks. Testing of the network performance and meter connectivity will be performed throughout all stages of the project in order to ensure that all functional requirements are met before advancing to each successive phase of installation. The project is expected to take 12 months from authorization to proceed to project closeout.

The AMI project contract involves design and construction of a new meter reading system including water meters, transmitters, network collectors/gateways, and a head-end system/meter data management system (HES/MDMS). City staff and consultants from MeterSYS reviewed proposals beginning March 11, 2025, and completed review of the proposals following vendor presentations during the week of April 21, 2025. The RFP provided for the evaluation of proposals utilizing a scoring and ranking process based on the following criteria:

Category	Weight
Company history, experience and references in market and proposed solution	25%
Demonstrated ability to meet project schedule	25%
Proposed scope of work and technical compliance and requirements	20%
Qualifications of proposed team	15%
Cost proposal	15%

A summary of the proposals ranking and pricing is as follows:

Rank	Score	Proposer	Base Bid Amount
1	91	Ferguson (Neptune)	$8,841,519
2	80	Core and Main (Kamstrup)	$9,826,868
3	65	Aqua-Metric (Sensus)	$13,290,418

Based on the objective solicitation and evaluation process, Ferguson received the highest score among the three proposers and is therefore recommended for a contract with the City to initiate the necessary metering system upgrades and modernization. Ferguson's base bid is also the lowest from the three proposals received.

The following table outlines the anticipated costs:

Vendor	Description	Cost
Ferguson Enterprises	AMI Equipment, Installation, and Customer Portal	$9,062,978
PW Contract Contingency	5%	$453,149
Ferguson Enterprises	5% Materials Surcharge	$279,902
Data West Bill Master	Integration with City billing	$30,000
TOTAL		$9,826,029

The project is expected to deliver long-term operational and financial benefits, including reductions in manual meter reading labor, improved customer service, and a potential increase in billed revenue due to more accurate metering.

Strategic Plan Goal:
This Project meets the City's goal to maintain, build and modernize infrastructure and facilities to support the current and future needs of our city and community as it aims to replace old water meters and bring our water infrastructure up to current standards. Additionally, this project is part of the City's water bond-funded projects intended to enhance water infrastructure in the City.

Fiscal Impact:
The total estimated cost for the citywide AMI Project is $9,826,209, which includes AMI equipment, installation, customer engagement portal services, CIS integration, project management oversight, and a 5% project contingency. In addition, the total project cost includes a 5% surcharge on materials due to the global trade surcharge effective June 1, 2025.

Funds for this project are included in the adopted FY 2024–25 Capital Improvement Program (4085005-5501-99024). No additional appropriations are required at this time.

Attachments:
1. Resolution for Design/Build Agreement
2. Ferguson (Neptune) Bid
3. Core & Main (Kamstrup) Bid
4. Aqua-Metric (Sensus) Bid

ATTACHMENT 1
Resolution for Design/Build Agreement

RESOLUTION NO. XXX

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DESIGN/BUILD PUBLIC WORKS AGREEMENT WITH FERGUSON ENTERPRISES, LLC DBA FERGUSON WATERWORKS FOR THE ADVANCED METERING INFRASTRUCTURE PROJECT

The City Council does resolve as follows:

SECTION 1: ***Recitals***. The City Council finds and declares as follows:

A. On January 21, 2025, the City Council adopted Resolution No. 2025-R3. Section 3(D) of that Resolution authorizes the City Manager to award and execute all agreements required to implement the City's capital improvement plan ("CIP") without additional City Council approval.

B. To implement Resolution No. 2025-R3 and expedite the delivery of a CIP project identified as the "Advanced Metering Infrastructure Project" (the "Project"), the City Engineer exercised the authority granted by Section 2 of Resolution No. 2023-R52 (adopted June 21, 2023) to approve specifications developed by MeterSYS, LLC (in accordance with Government Code § 830.6).

C. Thereafter, on March 11, 2025, the City Manager authorized the Public Works Director to issue a request for proposals ("RFP") pursuant to Public Contract Code ("PCC") § 22162 to solicit proposals for the AMI. PCC § 22162 allows the City to utilize a design/build procurement process for the Project which allows the City Council to determine the contractor based upon the best combination of price, project design, and contractor qualifications.

D. The Project will replace approximately 13,400 existing water meters with state-of-the-art Neptune R900® meters and associated infrastructure, improving meter accuracy, reducing water loss, and enhancing customer service through real-time usage monitoring. The meters proposed within the project scope of work are of a solid-state design utilizing ultrasonic technology. This metering technology provides greater measuring accuracy and supports water conservation through extremely low flow detection.

E. All requirements of the PCC regarding design/build bids were identified in the City's solicitation including, without limitation, mandatory registration with the Department of Industrial Relations ("DIR") pursuant to Labor Code §§ 1725.5 and 1771.4.

F. While the City Manager is authorized to directly negotiate for the Project pursuant to authority granted by Resolution No. 25-R3, the City

nevertheless utilized PCC § 22162 to ensure that the proposals submitted in response to the City's RFP were competitive.

G. The purpose of competitive bidding requirements is to guard against favoritism, improvidence, extravagance, fraud and corruption, to prevent waste of public funds, and to obtain the best economic result for the public.

H. The facts and circumstances of this Project demonstrate an alternative procurement system is undesirable and would not produce an advantage for the following reasons:

1. The City already received competitive proposals in response to a RFP regarding the Project;

2. Pursuant to PCC § 22162, the City Council may award based upon best value;

3. Ferguson Enterprises, LLC is registered with DIR, has the required insurance and bonding, is properly licensed, and is prepared to execute the City's design/build agreement for the Project.

I. In adopting this Resolution, the City Council takes note of the analysis and decisions set forth in *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631; *Hodgeman v. City of San Diego* (1942) 53 Cal. App.2nd 610; *Orange County Water Dist. v. Bennett* (1958) 156 Cal. App.2nd 745; and *Los Angeles G&E Corp. v. City of Los Angeles* (1922) 188 Cal. 307.

SECTION 2: ***Environmental Assessment***. The Project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities). The Project results in minor alterations to existing public facilities involving no significant expansion of the existing use. The project is not anticipated to have any significant impacts with regard to traffic, noise, air quality, or water quality. There are adequate utilities and public services to serve the project.

SECTION 3: ***Design Immunity***.

A. The design and plans for the Project were reviewed by the City Engineer and were determined to comply with engineering and industry standards.

B. The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.

C. The approval granted by this Resolution conforms with the City's

General Plan.

D. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.

SECTION 4: ***Actions; Authorizations***. The City Council takes the following actions:

A. The City Manager is authorized to execute a design/build public works agreement with Ferguson Enterprises for completion of the Project in a form approved by the City Attorney.

B. The City Manager, or designee, is authorized to execute change orders – in accordance with the terms of the agreement – as necessary to complete the Project.

SECTION 5: ***Conflict of Interest***. The Design-Build Conflict of Interest attached as Exhibit "A," and incorporated by reference, is adopted for all design-build agreements executed by the City of Monterey Park in accordance with PCC § 22162, i.e., this Resolution's adoption of the Design-Build Conflict of Interest may be utilized for future design/build projects without the need for additional City Council action. Accordingly, this Resolution may be referenced as the "Monterey Park Design-Build Conflict of Interest Policy."

SECTION 6: ***Preservation***. This resolution does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Resolution's effective date. Any such amended part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Resolution.

SECTION 7: ***Severability*****.** If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 8: ***Reliance*** **On Record.** Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 9: ***Limitations*****.** The City Council's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the City Council's lack of knowledge of future events. In all instances, best efforts were made to form accurate assumptions. Somewhat related to this are the limitations on the City's ability to solve what are in effect regional, state, and national problems and issues. The City must work

within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 10: ***Summaries of Information.*** All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

SECTION 11: ***Construction.*** This Resolution must be broadly construed in order to achieve the purposes stated in this Resolution. It is the City Council's intent that the provisions of this Resolution be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Resolution.

SECTION 12: ***Electronic Signatures*****.** This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 13: This Resolution will become effective immediately upon adoption.

PASSED, APPROVED, AND ADOPTED this 18th day of June, 2025.

_____
Vinh T. Ngo, Mayor

ATTEST:

_____
Maychelle Yee, City Clerk

APPROVED AS TO FORM:

_____
Karl H. Berger, City Attorney

Exhibit A

Design-Build Conflict of Interest Policy

In accordance with Public Contract Code § 22162 and Resolution No. 25-XX, the purpose of this policy is to clarify the City of Monterey Park's organizational conflict of interest guidelines applicable to design-build projects procured pursuant to Public Contract Code § 22160, *et seq*.

- POLICY

Contractors and consultants participating as proposers on a design-build project or joining a design-build team ("Proposers") may not have organizational conflicts of interest.

Organizational conflicts of interest are circumstances arising out of a consultant's or contractor's existing or past activities, business or financial interests, familial relationships, contractual relationships, and/or organizational structure (e.g., parent entities, subsidiaries, affiliates) that results in (i) impairment or potential impairment of a consultant's or contractor's ability to render impartial assistance or advice to the City or of its objectivity in performing work for the City, (ii) an unfair competitive advantage for any bidder or proposer with respect to a City procurement; or (iii) a perception or appearance of impropriety with respect to any of the City's procurements or contracts or a perception or appearance of unfair competitive advantage with respect to a procurement by the City (regard less of whether any such perception is accurate).

An organizational conflict of interest exists in the following instances:

a. A Proposer is the City's general engineering or architectural consultant to the design-build project, except that a sub-consultant to the general engineering or architectural consultant that has not yet performed work on the contract to provide services for the design-build project may participate as a proposer or join a design-build team if it terminates the agreement to provide work and provides no work for the City's general engineering or architectural consultant on the design-build project.

b. A Proposer has assisted or is assisting the City in the management of the design-build project, including the preparation of the request for proposals, evaluation criteria, or any other aspect of the procurement.

c. A Proposer has conducted preliminary design services for the design-build project such as conceptual layouts, preliminary design, or preparation of bridging documents.

d. A Proposer performed design work related to the design-build project for other stakeholders in the design- build project.

e. A Proposer performed design work on a previous contract that specifically excludes it from participating as a proposer or joining a design-build team for the design-build project.

f. A Proposer is under contract with any other entity or stakeholder to perform oversight of the design-build project.

g. A Proposer has obtained advice from, or discussed any aspect relating to the design-build project or procurement of the design-build project with , any person or entity with an organizational conflict of interest, including, without limitation, the consultants of any entity that have provided technical support on the design-build project.

h. Any circumstances that would violate California Government Code § 1090, *et seq*.

- ## Proposers's Obligations

Proposers must immediately make an immediate and full written disclosure to the Director, Purchasing and Contracting and must have a continuing obligation to do so until they are no longer Proposers.

If a Proposer determines that a conflict of interest or potential conflict of interest exists, it must disclose the conflict or potential conflict of interest to the City. Such disclosure will not necessarily disqualify a Proposer from being awarded a contract, however. The Proposer must propose measures to avoid, neutralize, or mitigate all potential or actual conflicts. The City, at its sole discretion, must determine whether the proposed measures are sufficient to overcome the conflict or potential conflict and whether the Proposer may continue with the procurement process.

- ## Obligations After Contract Award

The successful Proposer to whom a contract is awarded ("Contractor") has an ongoing obligation to monitor and disclose its conflicts or potential conflicts of interest. The City has a right to ongoing enforcement of this Policy. If an organizational conflict of interest is discovered after contract award, the Contractor must make an immediate and full written disclosure to the City that includes a description of the action that the Contractor has taken or proposes to take to avoid or mitigate such conflicts. If an organizational conflict of interest is determined to exist and the Contractor was aware of an organizational conflict of interest before award of the contract and did not disclose the conflict, the City may terminate the contract. If a new conflict of interest arises after contract award, and Contractor's proposed measures to avoid or mitigate the conflict

are determined by the City to be inadequate to protect the City, the City may terminate the contract. If the contract is terminated, the City assumes no obligations, responsibilities and liabilities to reimburse all or part of the costs incurred or alleged to have been incurred by Contractor and is entitled to pursue any available legal remedies.

- Incorporation by Reference

This Policy must be incorporated by reference into all design-build contracts executed by the City.

ATTACHMENT 2
Ferguson (Neptune) Proposal

FERGUSON WATERWORKS

Statement of Qualifications

City of Monterey Park, CA

Advanced Metering Infrastructure System

SUBMISSION DEADLINE:

April 16, 2025, at 3:00pm PST

PREPARED BY: Adam Milauskas

AMI/AMR Specialist
Ferguson Waterworks
E: Adam.Milauskas@Ferguson.com
P: (949) 467-4758

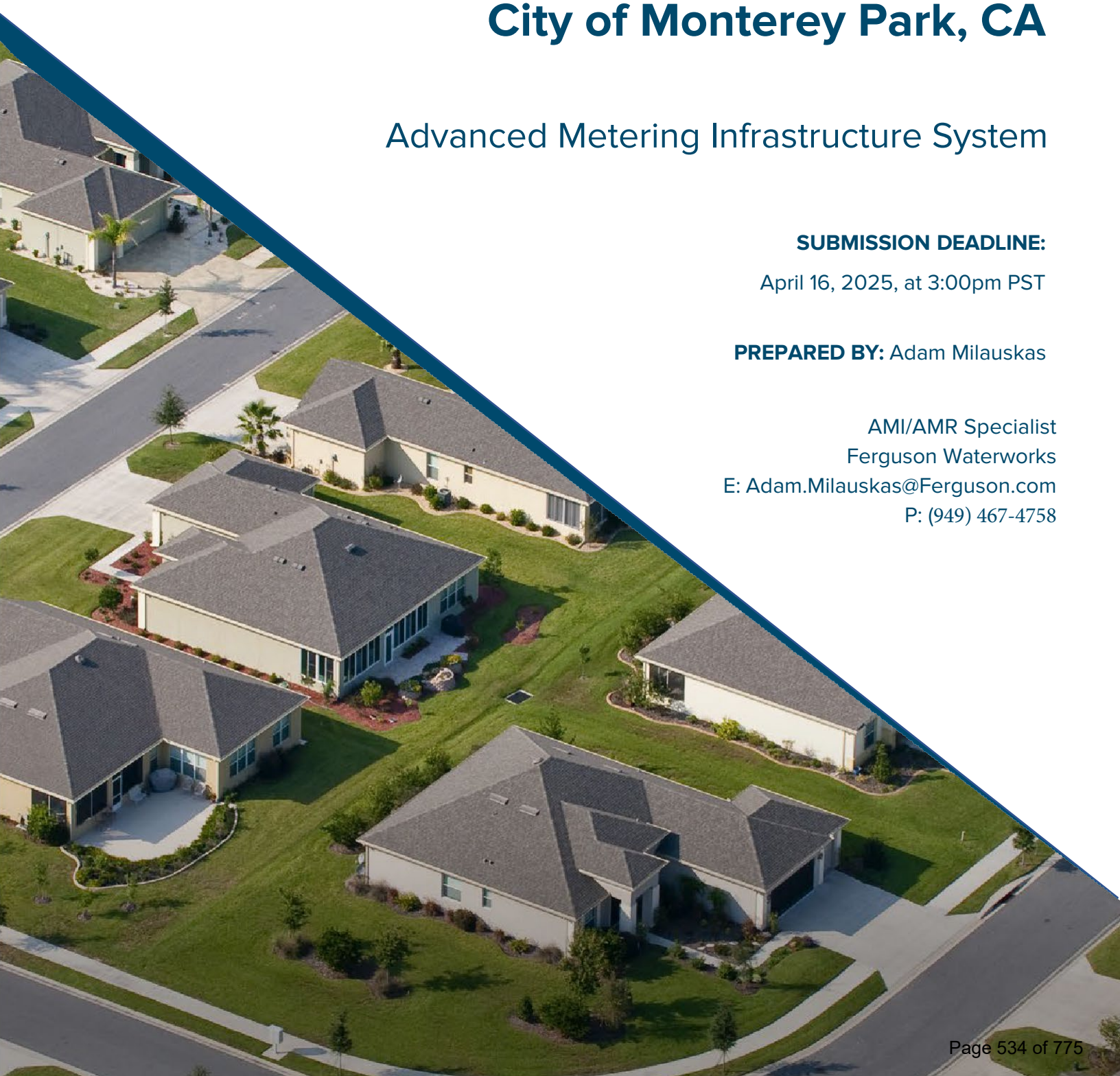


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- Subcontractor Background and Qualifications
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- Optional Technology Add-On Information

SECTION 1

COVER LETTER

FERGUSON WATERWORKS

SECTION 1 – COVER LETTER

Ferguson Enterprises, LLC dba Ferguson Waterworks (Ferguson) is excited for the opportunity to submit the accompanying Advanced Metering Infrastructure System for the City of Monterey Park (City) and hereby acknowledges all Addenda (3) released by the City regarding this RFP. Ferguson Waterworks (Ferguson) is focused on building upon our partnership and solving the meter and automation complexities that challenge the City of Monterey Park. Ferguson will be the prime material supplier, providing premium integrated (all-in-one design) Neptune manufactured meters, hardware and software. Ferguson will deliver the solution via its in-house project management team along with partners Professional Meters, Inc (PMI), VertexOne and AquaSight (optional).

Neptune and Ferguson bring the best stability and reliability to the solution you seek, as we are established local partners with a history of proven products. Since 1892, Neptune has built a 125-year track record of dependable meter and automation technology to become the most widely used water RF system in North America. Since 1975, Ferguson has operated as both a Neptune Level 1 Distributor and since 2001 as a meter systems and proven water meter installation contractor (nationwide) with over 1 million meters and endpoints. With the quality of the products and services we can and have provided, Ferguson/Neptune has a proven track record of successful AMI and AMR projects. Our extensive history of success and partnership with Neptune Technology Group equip us with all we need to design and engineer a solution with your specific needs in mind – from the water meter to the data collection system, to the network software. We are confident you will find Ferguson well qualified to design and implement your best-in-class metering system.

SUMMATION

Though some manufacturers may wave a low-cost solution in front of you, a quick Google search can bring to light some of the massive pitfalls of product obsolescence, creating exponential future expenses with a product transition. A partnership with Ferguson and Neptune will eliminate the headache that usually accompanies a meter change out program. We aim to save you from the performance pitfalls, disadvantages, and time-consuming hidden costs that an unsuccessful project with a different contractor could cost you.

Above all, Ferguson and Neptune appreciate the chance to showcase our capabilities. We hope that we convey, through this proposal, the unique advantages of the R900® Cellular solution. **Our goal is to exceed expectations – those of the selection committee, your leadership, and your water customers – for years to come.** If you have any questions concerning our qualifications, please do not hesitate to contact us for clarification.

Sincerely,



Matt Rizzo, Director of Meter and Automation
Ferguson Waterworks | Meter & Automation

SECTION 2

FIRM AND TEAM EXPERIENCE

FERGUSON WATERWORKS

SECTION 2 – FIRM AND TEAM EXPERIENCE

FERGUSON WATERWORKS – BACKGROUND AND QUALIFICATIONS



Largest Distributor
Offering Customizable Solutions



35,000+
Associates



$29.6 Billion
Annual sales in FY 2024



1,800+
Locations



Over 1 Million
Customers Worldwide



72
Years of Operation



Publicly Traded
Listed on NYSE & LSE



36,000
Suppliers

Ferguson is a leading value-added distributor in North America, providing expertise, solutions, and products from infrastructure, plumbing, and appliances to HVAC (heating, ventilation, and air conditioning), fire, fabrication, and more. Our more than 1,700 final-mile locations are within 60 miles of 95% of the North American population, and we build long-term relationships with our customers by providing a valuable experience – in our branches and online – rooted in exceptional service. **Since 1953,** Ferguson has been a source of quality supplies for a variety of industries, each working together to help build better infrastructure, better homes, and better businesses.

Ferguson is proud to provide best-in-class products, service, and capabilities across the following industries: Waterworks, Commercial/Mechanical, Facilities Supply, Fire and Fabrication, HVAC, Industrial, Residential Trade, Residential Building and Remodel, and Residential Digital Commerce. **With over 70 years of industry experience,** Ferguson's associates are dedicated to understanding the latest products and services available, so they can recommend the system or tool best suited for a Utility's immediate and future needs. The professionals we serve help transform the world we live in, and we are their trusted partners with the scale, expertise, and solutions to provide peace of mind.

Ferguson's expansive product offering allows for the availability of material for on-time jobsite delivery and by leveraging the resources of a nationwide company. Ferguson is positioned to manage the extensive range of projects that this highly specialized industry demands.

We are Ferguson, and **Together We Build Better**.

CORPORATE VALUES, MISSION, AND VISION



METER AND AUTOMATION GROUP BACKGROUND (MAG)

When Ferguson deployed its first AMI project in 2008, the decision was made on a national level to invest in substantial sales, installation, and ongoing support resources for AMR/AMI projects with the Meter and Automation Group (MAG). Ferguson's in-house team of metering experts are highly trained in the latest metering technology and project management support. Our strong relationship with the top 4-meter manufacturers allows us to offer municipalities access to an extensive range of automated meter reading (AMR), advanced metering infrastructure (AMI), products and solutions. Our MAG team will clearly identify the specific needs of your municipality and will help you select the right AMR/AMI technology based on your requirements and project goals.

In addition to guiding a municipality through the selection of meter system products from top brands, our MAG team members will also provide municipalities with support throughout the installation process. We will help strategically design your utility's metering system to ensure the most accurate readings of meter data. Additionally, Ferguson can leverage its branch network and municipal sales focus to bring unprecedented support. **Ferguson's MAG has seventeen years of experience inclusive of Product Specialists, General, Area, and Sales Managers, IT Integration and Installation Project Managers, and Municipal Sales Associates for additional support.**

Dedicated Ferguson AMR/AMI sales, service and support employees

More than 2 million points sold since the year 2000

In-house project management team provides assistance for a variety of water meter installation services

Project management services for subcontractor installation and integration

Service and support with a customized maintenance program after sale and installation

METER AND AUTOMATION GROUP BENEFITS

- ✓ **Quality Meter & Technology Supplier:** Ferguson works hand in hand with many of our manufacturing vendors to offer products and solutions to our customers in need every day. Our rigorous supplier qualification enables us to maintain a detailed list of approved manufacturers, manufacturing sites and specific products from qualified suppliers nationwide.
- ✓ **Finance Solutions:** Ferguson has partnered with firms that specialize in Waterworks project financing so we can help Utilities explore creative funding options to drive higher returns and get more done.
- ✓ **Expansive Product Offerings and Solutions:** Developing knowledgeable and quality focused associates strengthens our ability to partner with our customers and manufactures, offering detailed product knowledge, problem solving solutions, and cost-savings opportunities. Ferguson's expansive product offering allows for the availability of material for on-time jobsite delivery and by leveraging the resources of a nationwide company.
- ✓ **AMR/AMI Technology Experts:** With 70 years of industry experience, Ferguson Waterworks is one of the largest suppliers of water, sewer and storm management products and services to multiple segments of the Waterworks sector. Our associates are dedicated to understanding the latest products and services available, so they can recommend the system or tool best suited for the Utility's immediate and future needs.
- ✓ **Meter Testing:** Our Meter and Automation Group (MAG) provides meter testing services that ensure your system provides accurate real-time water use data, leak alerts, and more.
- ✓ **Support & Project Management:** Ferguson provides project management and installation services such as field mapping, instruction, and testing for new water meter systems.
- ✓ **Data Analytics Support:** Intelligent metering systems and cloud-based analytics software applications can provide unprecedented access to real-time information about consumption demand and system efficiency, which allows forward-thinking Utilities to use predictive analysis to preemptively correct problems.
- ✓ **Network & Meter Installation:** Ferguson partners with experienced national and regional meter installers. All approved Installation partners will comply with the scope of work generated by Ferguson and the Utility. The installers will also adhere to the meter manufacturer's installation specifications, and all other applicable local, state, and federal codes/regulations.



FINANCIALS

- **COMPANY LEGAL STRUCTURE:** Ferguson is a Limited Liability Company (LLC).
- **HEADQUARTER'S ADDRESS:** 751 Lakefront Commons, Newport News, VA 23606
- **FERGUSON'S FEDERAL TAX ID:** 54-1211771
- **FERGUSON'S D-U-N-S NUMBER:** 00-895-5171
- **E-VERIFY:** 1205487
- **SAM.gov UNIQUE ENTITY ID NO.:** G3UJV497QGU3
- **VERIFICATION OF CURRENT BONDING CAPATOWN:** Maximum amount of bond authorized to issue: $50,000,000 Single $200,000,000 Aggregate.
- **BANK REFERENCE:** Bank of America Acct: 3752290835 for all inquiries please visit www.bankvod.com

MAIN CORPORATE SITE: Ferguson is part of Ferguson plc, which is listed on the New York Stock Exchange (NYSE: FERG) and the London Stock Exchange (LSE: FERG) and is in the FTSE 100 index of listed companies.

Ferguson's earnings statements are located in Ferguson's Annual Report at www.corporate.ferguson.com. Key sections include our businesses, investors, financial details, media, and sustainability. There is also information on our strategy and links to our business unit websites.

COMPANY REVENUE FOR PAST 3 YEARS

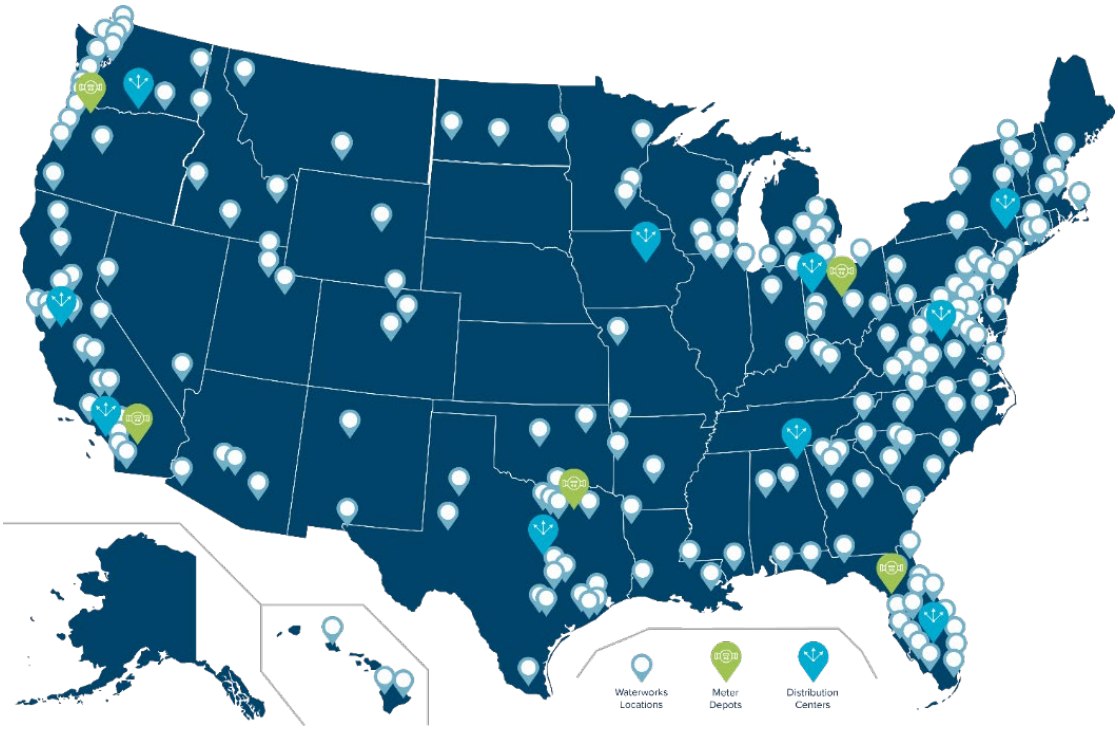


LOCAL PRESENCE AND NATIONAL CAPABILITY

LOCAL FERGUSON OFFICES
2600 Marine Avenue, Redondo Beach, CA 90278

Ferguson has over 1,700 branch locations across the U.S, and roughly 300 of those are dedicated to commercial/municipal Waterworks**.** This allows us to maintain additional stocking levels to ensure that the City will never have to wait for deliveries. This also means that there is no need to tie up funds in the City's warehouse inventory.

Our team has expansive industry knowledge and experience in the state of California, and we work alongside the local Ferguson Waterworks team to offer substantial project resources. This scope includes immediate meter inventories, phone and on-site technical support, meter testing, project management, RMA assistance, and more.



Map illustrates Ferguson's national support platform.

Our Waterworks locations and regional Meter Depots allow us to maintain a dedicated metering inventory, ensuring our customers have reliable access to the products they need. Our well-trained staff will also be able to quickly respond to any issues as they arise, as the success of any AMI/AMR system is dependent on solid project experience and support. We utilize our inventory management system and communicate with our partners for product availability and lead times.

MANUFACTURER BACKGROUND – NEPTUNE

Neptune is an AMR/AMI systems vendor with a successful history for **130 years**. As a leading provider of meter reading systems and water measurement products, Neptune has continually focused on the evolving needs of water utilities – revenue optimization, operational efficiencies, and improved customer service. Our vision is to be viewed as the ***most valued partner*** of our utility customers and help them manage the world's scarce water, energy, and human funding resources.

Neptune's fully integrated manufacturing facility ensures a dependable and dedicated support for all hardware, software, and support for mobile Advanced Meter Reading (AMR) and fixed-base Advanced Metering infrastructure (AMI) systems. All Neptune water meters meet or exceed American Water Works Association standards as well as all the revised requirements of the Safe Drinking Water Act (SDWA). Accurate meter readings are guaranteed with Neptune's absolute encoder technology — a field-proven meter reading concept first introduced in 1964. This solid foundation allows a seamless migration from manual data collection to handheld, mobile, and fixed network radio frequency systems. Neptune's migration approach means you'll never outgrow Neptune technology.

Neptune has approximately 700 employees in North America producing meter reading systems and water measurement products. Neptune's state-of-the-art, ISO9001-certified, 300,000-square-foot facility in Tallassee, Alabama houses our integrated manufacturing, engineering, and support capabilities. Additionally, Neptune opened its Atlanta based Innovation Center in the spring of 2017 with a focus on software and hardware development, including IT support.

KEY FACTS

- 715 employees located in the US, Canada, and Mexico
- 300,000 square foot manufacturing facility
- 100% lead free foundry
- 4000+ AMR/AMI reading systems deployed
- System hardware optimized for water applications
- Superior battery management
- Common software platform optimized for mobile and fixed network applications
- Integrated RF MIU and absolute encoder technologies for Neptune meters
- R900™ building block for Smart Water solutions - Supports fixed base AMI and back up mobile AMR
- Cloud Based Data Management Software - offered as a Software-as-a-Service (SaaS) model AMI infrastructure support offered as Network-as-a-Service (NaaS) model

SUBCONTRACTOR BACKGROUND AND QUALIFICATIONS
Professional Meters, Inc. (PMI)

Professional Meters, Inc. (PMI) was founded in 1999 in response to the rapidly growing market for automated meter reading systems for the water, gas and electric industry. PMI specializes in the turnkey installation of AMR/AMI Systems nationwide. We have installed mobile, fixed, and mesh network systems and have worked with most of the industry's major product.

Over the last twenty years, PMI has installed meters from Portland, Maine, to Kauai, Hawaii, and has managed projects ranging from 500 meters to 300,000 meters. PMI has demonstrated its ability to handle every aspect of a utility meter replacement program. Our experienced management staff carefully monitors the overall installation program ensuring timely delivery of project data as well as quick and professional installation. Our training and quality programs enable our installers to perform superior work and deliver accurate data, while our safety program help to protect both our employees and people around them.

Customer service and attention to detail are the cornerstones of our business. Your utility is unique, so our services are tailored to fit your organization. Our staff is highly specialized and trained as well as sensitive to the individual needs that may arise out of this project. PMI prides itself on our "out of the box" thinking and always puts the customer at the top of the priority list. PMI utilizes professional, friendly, and experienced installers. Extra care is taken on every installation so that each resident is satisfied with the entire process. Our customer care philosophy becomes your success.

PMI has been actively involved with dozens of public works projects in California and has office locations in Fremont and Oxnard. Since 2015, PMI has installed over 175,000 smart meters throughout the state. PMI has no history of default termination. PMI has managed every type of mass meter project including inside-set and appointment jobs, meter pit jobs, and specialized plumbing jobs. In past projects, our installers have performed simple meter exchanges, new meter cut-in work, and plumbing repairs or modifications such as installing new meter pits, valves, adapters, re-plumbing and more. We have utilized both union and non-union labor forces and have experienced installers on every meter project. PMI has worked nationwide and is mindful to the specific needs of every utility. The variety of projects and types of customers we have performed work for has allowed us to create a management approach that is scalable to the needs of every mass installation program.

Point of Contact:
John Cummings, VP
815.942.7000

Proposer Name
Professional Meters, Inc.
Business Address: 3605 North Rte. 47, Suite E Morris, IL 60450

Licensing and Certification
California Class A General Engineering Contractors License No. 1019233
Expiration Date: 10/31/26

PMI RESUMES

PMI is committed to exceeding our customers' expectations by dedicating professional, highly skilled team members to the project. Our team members have decades of management experience and are trained to work as an efficient, knowledgeable team, committed to excellence. Below is an overview of staff members that may be assigned to this project.

John Cummings, P.E, Vice President, Co-Owner of PMI
John holds a BS in Civil Engineering and has overseen every major PMI project since his hiring in 2003. John has guided the company from the status of a small installation firm to an industry-leading installation firm completing major utility project across the US. He is very actively involved in the day-to-day business of PMI and will serve as the Contract Manager for this project.

Jason Brown, Director of Operations
Jason has been with PMI since 2012 and worked as a Field Manager for the City of Chicago project from 2012 to 2020. Jason became a Project Manager for PMI in 2020 and took on numerous PMI projects in the Midwest, Southwest, and Southeast. Notable projects include Plano, TX (72,000 meters) and Toledo, OH (113,000 Sensus meters). Jason has been the Director of Operations since 2024. His role includes overseeing the Operations team and allocating personnel and resources to ensure the successful implementation of each project.

Joe Zikan, Regional Project Manager for PMI
Joe has been with PMI since 2015 as a Project Manager. Since being in that role, he has taken on numerous PMI projects on the West Coast. Notable projects include Yuba District, CA (17,000 meters) and Ventura, CA (31,000 meters).

Stan Kumor, IT Manager for PMI
Stan has been an IT Manager for PMI for twelve years and has over twenty years of computing and data management experience. Mr. Kumor is responsible for computer systems and data management for ongoing installation projects and has data managed over 100 projects including Chicago, IL (300,000 meters), Western Virginia Water Authority (57,000 meters), and Chicago Consortium Project (47,000 meters).

SUBCONTRACTOR BACKGROUND AND QUALIFICATIONS
J M Electrical Services (JMES)

Company Name and Address	JM Electrical Services (JMES) 2581 Union Ave, La Habra, CA 90631
Website	www.jmservices.net
Contact	Jeffrey Mandell
Phone/Email	P: (714) 488-1970 E: jmandell@jmservices.net
Contractor's License	#1056901 C-10

Ferguson Waterworks is partnering with JM Electrical Services (JMES) to provide the AMI Network infrastructure installations needed. JMES has served the electrical and wireless telecom industry for over 15 years. JMES has specialized in commercial and industrial electrical installations, as well as AMI systems, network infrastructure, point-to-point microwave, and telecom structure builds. The JMES team can offer reliable, efficient, and competitive services within the electrical and telecom industries. JMES has worked for customers such as Ferguson Waterworks, Tesla, T-Mobile, BNSF Railroad, and dozens of water utilities including Western MWD, East Valley WD, City of Oceanside, Las Virgenes MWD, etc.

Ferguson has partnered with JMES exclusively, on all AMI projects throughout the state of California. With over 200 collectors successfully installed Ferguson's collaboration with JMES continues to be a long-term partnership. Through the trials and tribulations of the COVID-19 pandemic, our partnership enabled us to complete key AMI projects within the projected schedule. JMES works in sync with Ferguson to have gateways installed on assets ranging from new and existing towers, water tanks and reservoirs, City buildings, pump stations, and water/wastewater treatment facilities.

SUBCONTRACTOR BACKGROUND AND QUALIFICATIONS
VertexOne

VertexOne connects water, gas, and electric utilities, retailers, and energy service providers to their customers and their business operations, transforming the customer experience for the energy and utility industry. With decades of experience and over 500 engagement customers, Ferguson will deliver the most advanced water resource alerting tools to the City's staff, as well as its customers via the VX Smart application. Ferguson's recent R900 LoRa WAN projects at Oceanside, Las Virgenes MWD, Camarillo and Victorville all utilize the platform which has yielded tremendous success. Las Virgenes MWD has recently won national awards for their R900 AMI working in conjunction with VX Smart to lower the highest water usage per capita in California. Ferguson is extremely confident in the Vertex One team providing a dramatically new approach for the ratepayers in the City, to manage such a scare resource.

Company Name and Address	VertexOne 1321 Upland Dr. Suite 8389 Houston, TX 77043
Website	vertexone.ai
Contact	Michael Caldwell
Phone/Email	P: (602) 284-5438 E: michael.caldwell@vertexone.net

SUBCONTRACTOR BACKGROUND AND QUALIFICATIONS
AquaSight (Optional)

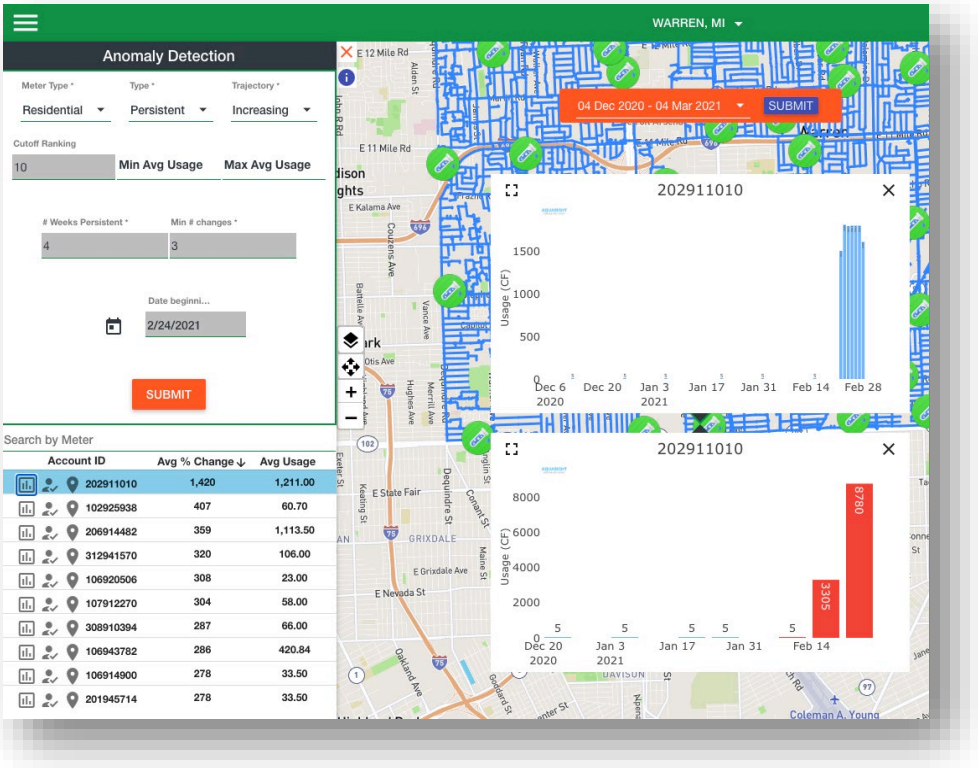
AQUASIGHT
INTELLIGENT WATER SOLUTIONS

About AURA™

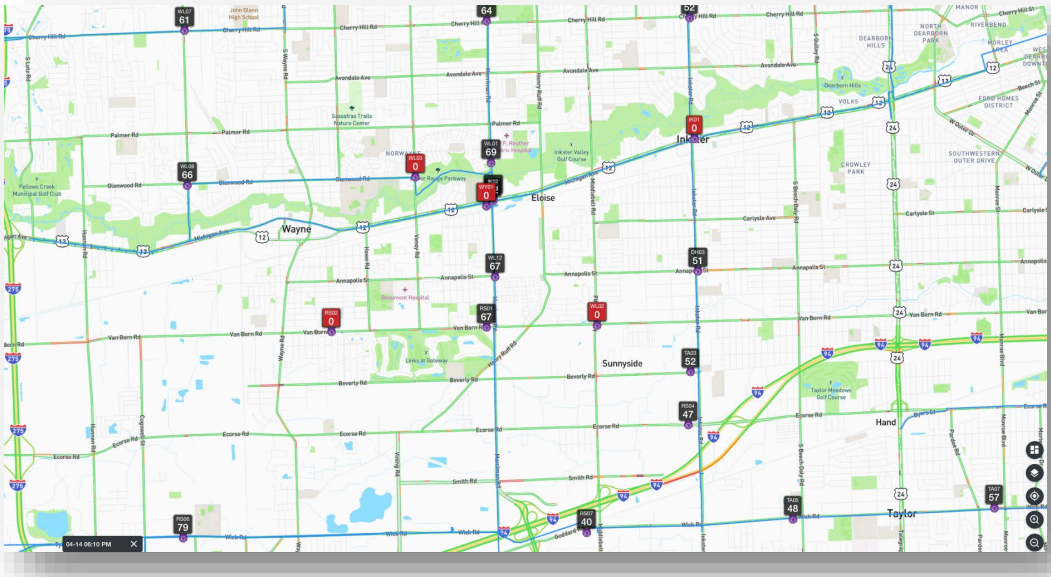
AURA™ addresses challenges experienced within the distribution system and on the customer side of the meter. AURA™ is a sophisticated GIS-based digital-twin software solution designed to minimize non-revenue water, identify smart meter anomalies, forecast water quality, detect main breaks and leaks, monitor virtual DMAs, and simulate hydraulic conditions in real time for optimal water management.

AMI Leak Detection

The focus of this proposal is on AMI Leak Detection. AURA™ integrates AMI smart water meters with advanced leak detection algorithms to identify episodic, persistent, and sustained anomalies. These robust algorithms allow utility users to input variables for analysis, with the resulting insights supporting customer service teams in notifying field technicians for repairs directly. With this data source alone (as is the case with this RFP), leaks can be detected, categorized, monetized (revenue losses), prioritized, and fixed (below screenshot).



Distribution System Pressure Leaks:
As an optional expansion in the future, additional pressure meters - either from AMI systems or the distribution network (screenshot below) - can be integrated into AURA™ to identify DMAs or pressure zones with potential distribution-side leaks.



Aquasight is with you every step of the way
While software solutions offer great potential, many fall short due to poor adoption. Aquasight addresses this by providing ongoing adoption and data review meetings throughout the contract term. These sessions help users better leverage AURA's capabilities, align with key workflows and reporting needs, and, most importantly, identify and resolve leaks. This hands-on, collaborative approach reflects Aquasight's hybrid software-consultative DNA and is key to ensuring project success.

AURA™ Leak Detection Case Study of Warren, Michigan
The City of Warren is the third largest city in Michigan with a population of 134,000 and 13 million gallons per day of water supply. Drinking water is supplied by Great Lakes Water Authority and is metered through nine meter pits bringing water into the city. On the consumption side, over 50,500 AMI meters were deployed to monitor residential and commercial water usage. The City needed an automated Water Loss Monitoring and Resident Leak Detection program that could tap into the enormous supply and consumption data generated in real-time by their $10M+ investment in metering infrastructure. The City has deployed Aquasight's smart water cloud AI platform AURA™ to achieve this objective, empowered its customer service to proactively assist residents and solve leaks. Each leak detected through this technology resulted in average savings of $1,600, driven by improved efficiency within the customer service department—enabling teams to do more with less.

CASE STUDY

How City of Warren Utilized Non-Capital Cloud AI Software For Resident Leak Detection and Automated Water Loss Monitoring

Empowering Workforce

City of Warren is the third largest city in Michigan with a population of 134,000 and 13 million gallons per day of water supply. Drinking water is supplied by Great Lakes Water Authority and is metered through nine meter pits bringing water into the city. On the consumption side, over 50,500 meters were deployed to monitor water usage at each of the customer.

Enormous supply and consumption data is generated in real-time. City needed an automated **Water Loss Monitoring** and **Resident Leak Detection** that can tap into $10's of millions of installed metering infrastructure. City has selected Aquasight's smart water cloud AI platform **AURA** to achieve this objective which required no capital investment. City wants to empower its workforce and proactively assist residents for leaks.

Quantifiable Impact

"This is very cool and I am glad our dollars are put to good use"

City of Warren resident after getting leak notification based on Aquasight software

"With out capital investments and major effort, Aquasight smart software has saved us significant time and money and most importantly, helping our residents save money and reduce the number of complaints reaching our Mayors office"

Tom Pawelkowski
Water Division Superintendent, Warren, MI

"Aquasight has made things much quicker from a customer service standpoint. I can send out triple the high usage notifications in the same amount of time as before, allowing residents to identify leaks faster."

Erin Christie
Account Technician, Warren, MI



Early Warning to Residents on Water Leaks - One Day instead of One Month



Radio Field O&M Staff To Immediately Inspect Large Anomalies Detected



Automate City Water Loss Quantification and Track Unintended Losses

CASE STUDY

Intelligent Work Automation, Meter Data Integration and Cloud Processing To Delight Its Residents - A Smart City Approach

Rapid Deployment In Weeks

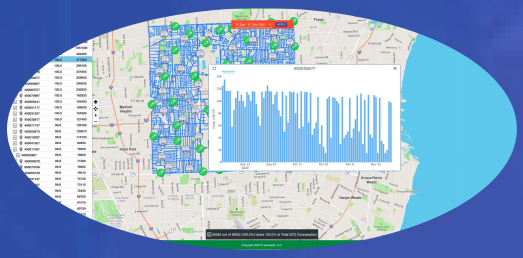
Pre-Built Out of Box Solution & Algorithms

Aquasight deployed its water loss and leak detection solution by integrating real-time or daily data from third party consumption and water supply meters. It deployed its data cleaning & integrity technology to ensure good high quality data is available for real-time intelligence processing.

An automated algorithm tally daily, weekly and quarterly water loss in-terms of million gallons, $ and %. The GIS platform has built-in algorithm that in real-time, based on user preferences identifies leaks or episodic, persistent and sustained anomalies. City acts on these leaks and losses, by sending resident notifications or alerting O&M staff that is on the field.

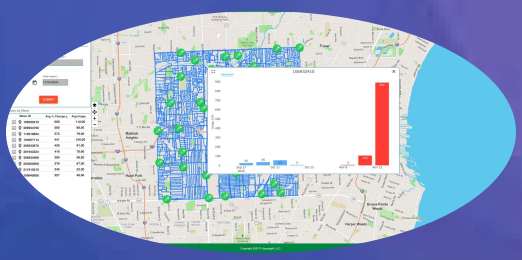
Results that Speak Volumes

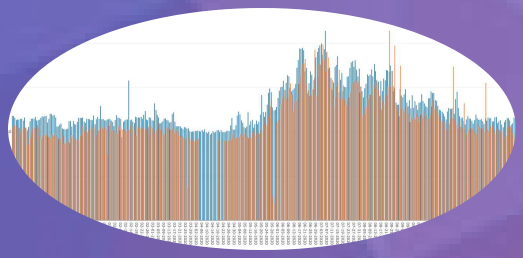
- 50 to 100 notification letters sent each week based on Aquasight leak detection software
- Each notification letter results in residents saving up-to $500 of water leaks
- Residents warned within days of leak occurrence replacing monthly audits
- Delighted residents, in particular older population, proactive approach minimizes number of complaints
- Eliminated manual effort in estimating water loss; historical comparison available at the finger tips
- Rapid payback from Aquasight software which required no hardware and software investment
- Tablet enabled and can be used anywhere, anytime in a secured fashion



Resident Consumption Insights & Analytics

Customer Leak Detection Early Warning & Notifications





Automated City Wide Water Loss Monitoring & Quantification

AQUASIGHT®
Smart Cities Network



Andy Bohn

District Manager CA/NV

PROFILE

A regional executive leader in the water utility sector, more specifically automated metering solutions. Andy is known for his hands on metering experience, communication skills, planning and integrity. A skilled systems planner with excellent vision of the metering space and where its heading into future.

Over two decades of experience, responsible for dramatic growth in market share in the CA/NV region.

CONTACT

PHONE:
415-710-2046

EMAIL:
abohn@neptunetg.com

WEBSITE:
www.neptunetg.com

AFFILIATIONS (ACTIVE INVOLVEMENT)

- ACWA
- AWWA
- CA-NV AWWA
- Cal Mutuals

EDUCATION & CERTIFICATIONS

North Central College
BA - Marketing

EXPERIENCE & BACKGROUND

Neptune Technology Group, Inc.
2019 to Present

Responsible for strategically increasing opportunities, collaborative delivery positioning, strengthening leadership in the industry, growing market share, forward thinking innovation, and increasing name recognition for Neptune across California and Nevada.

Neptune Technology Group Inc. – Territory Manager SoCal/NV
2002 - 2019

Managed sales, marketing and strategic distribution team assembly and training to sell and support water meter technology to our water utility partners within the region.

Water Resources (IL) – Field Installation Resource
1999 - 2002

Installed Neptune AMR/AMI systems in the Chicago and Minneapolis metropolitan areas for utilities striving for more effective data to better assist their customers and understand water system use.

REFERENCES

- Tom Taulbee – Retired (Orange Water)
- Miguel Pena – Water Operations Manager – Indio Water Authority
- Craig Jones – Resource Conservation Manager
- Engineering/External Affairs - Las Virgenes MWD
- Dan Newton – Assistant Deputy Public Works Director
  City of Simi Valley
- Mario Martinez – Customer Service Manager - Fontana Water
- Leo Barrera – CSM - San Gabriel Valley Water



PROFILE

A 20-year veteran of the Water Meter Industry, Brad is known for his hands-on experience, integrity, communication skills to delivery desired outcomes for AMI and AMR deployments. Customer satisfaction is at the core of Brad's everyday activity and essential to our success.

CONTACT

PHONE:
310-974-0784

EMAIL:
Brad.Foster@Ferguson.com

WEBSITE:
ferguson.com/waterworks

Brad Foster

Sales Manager – Meter & Automation

EDUCATION & CERTIFICATIONS

North Central College of Naperville, IL
Bachelor of Arts

EXPERIENCE & BACKGROUND

Ferguson Waterworks, Sales Manager, Meter & Automation
2021 to Present

Responsible for strategically increasing opportunities, growing market share, forward thinking innovation, and increasing our customer base in California.

Ferguson Waterworks, IT Manger
2017 to 2021

Responsible for successful deployment of AMI Systems. Provided industry leading service and support to Ferguson's AMR and AMI customers to achieve desired outcomes.

Ferguson Waterworks, Operations Manager
2009 to 2017

Oversaw daily operations to meet company expectations. Used experience to assist the group meet inventory levels to meet customer needs and expectations.

Ferguson Waterworks, Inside Sales
2003 to 2009

Worked closely with sales associates to meet customer expectations. Order entry accuracy and timeliness was an essential part of this position.



Russell Gray

AMI Project Manager

PROFILE

Senior project manager who partners with consultants, municipalities, and water districts alike to oversee implementation of value-based AMR and AMI metering solutions. Working closely with sales and delivery teams Russell Deliver consistent and comprehensive planning that enables key decision makers to advance their agenda through actional data.

With over a decade of experience in buried infrastructure, Russell is known for his hands-on experience, integrity, and communication skills.

CONTACT

PHONE:
619-643-8364

EMAIL:
russell.gray@ferguson.com

WEBSITE:
ferguson.com/waterworks

AFFILIATIONS

- American Water Works Association (AWWA)
- American Society of Civil Engineers (ASCE)

INDUSTRY TRAINING

- OSHA 30
- CPR & First Aid
- Confined Space & Trench Excavation

EDUCATION & CERTIFICATIONS

George Mason University
Bachelor of Science Civil Environmental Infrastructure Engineering

EXPERIENCE & BACKGROUND

Ferguson, Project Manager V, Metering Automation Group
2021 to Present

Responsible for overseeing all aspects of a meter and/or AMI/AMR installation project and collaborates directly with clients to ensure their goals are being met in a satisfactory manner.

Xylem Inc, Senior Project Manager
2013 to 2020

Prepared and led teams of experienced engineers and technicians on and off-site, managed multimillion dollar pipeline condition assessment projects through entire project lifecycle and functioned as primary client liaison.

Pure Technologies U.S. Inc, Project Engineer
2011 to 2013

Oversaw application of a variety of nondestructive inspection technologies and operated as on-site safety officer and client technology resource.

DOI United States Geological Survey, Hydrologic Technician
2005 to 2010

Supported senior scientists in field operations, sample collection, and data processing related to the National Research Project (NRP).

REFERENCES:

Art Shapiro – Howard County Bureau of Utilities
Larry Hentz – HDR Engineering
Eric Barnett – DC Water
Mohamed Madih – Fairfax WDCD
Bruce Mattheiss – Jacobs Engineering

Contact Information available upon request.



FERGUSON WATERWORKS

Johnny Ho

Integration Specialist III

PROFILE

Johnny Ho is a highly motivated and driven Integration Specialist. He has experience implementing multiple AMR and AMI systems throughout Southern California. Johnny's background in software implementation and recent work in the field have given him the experience and understanding to work with the different applications and databases that need to communicate to roll-out an AMI platform.

CONTACT

PHONE:
(310) 938-0860

EMAIL:
Johnny.Ho@Ferguson.com

WEBSITE:
ferguson.com/waterworks

EDUCATION & CERTIFICATIONS

Florida Tech — **Melbourne, Florida**
Master of Business Administration

Indiana University — **Bloomington, Indiana**
Bachelor of Arts Telecommunications
Bachelor of Arts Communication and Culture

EXPERIENCE & BACKGROUND

Ferguson Enterprises, Inc., Integration Specialist III, Meter & Automation
2015 to Present

Provide Software/Hardware technical support and training for Neptune AMI and AMR customers.
Worked with 3rd party Utility billing software on software integration with Neptune systems.

REFERENCES

- Michael Sharp City of Ventura, CA
- Michael Santillan City of Lakewood, CA
- Michael Perea Trabuco Canyon Water District

Contact information available upon request.



FERGUSON WATERWORKS

Adam Milauskas

AMR/AMI Specialist

PROFILE

Adam is an extremely driven and motivated sales professional with over 13 years of business development and high-level outside sales experience. Adam's strong leadership and communication skills have given him the ability to develop lasting business relationships.

Adam is a proven performer who consistently exceeds goals put in front of him.

CONTACT

PHONE:
(949) 382-9393

EMAIL:
Adam.Milauskas@Ferguson.com

WEBSITE:
ferguson.com/waterworks

EDUCATION & CERTIFICATIONS

University of Central Missouri, Warrensburg
Bachelor of Science - Business Administration

EXPERIENCE & BACKGROUND

Ferguson Enterprises, Inc., AMR/AMI Specialist, Meter & Automation
2015 to Present

Develops strong relationships with customers and has an extremely strong relationship with Neptune. Consistently achieves and exceeds monthly and annual sales goals. Effectively works with Municipal Sales associates to create a team approach for new market and existing markets.

Equarius Waterworks, Territory Manager
2012 to 2015

Worked closely with staff to ensure customer satisfaction and retention. Expanded territory with 9 new accounts to represent over 100,000 endpoints. Grew territory sales by over $2,000,000 in 2 years.

Measurement Control Systems, Project Manager
2009 to 2011

Clearly communicated and delivered accurate data for customer satisfaction. Successfully hit project deadlines by keeping teams on task while managing multiple projects simultaneously. Developed strategies to maximize production from installation technicians.

REFERENCES

- Jeff Olsen – Neptune Technology Group
- Andy Bohn – Neptune Technology Group
- Mike Grisso – City of Tustin
- Jose L. Martinez – Valley County WD

Contact information available upon request.



Chris Sebestyen

Project Management Manager, West Region Water Works Meter & Automation

PROFILE:

With 13 years of experience in the water industry, Chris has managed large AMI/AMR projects including the installation of over 150 pieces of infrastructure on one account alone.

Helping my staff to manage projects is what I enjoy doing. It helps them learn form my experience and keeps me forward thinking on better ways to complete projects on time and budget. I look forward to helping my team successfully complete your project.

CONTACT:

PHONE:
480-296-8798

EMAIL:
Chris.Sebestyen@ferguson.com

WEBSITE:
ferguson.com/waterworks

REFERENCES:

Jason Fater Town of Gilbert Arizona
103,000 endpoints and 150 pieces of infrastructure.

John Simonton Town of Gilbert Arizona
103,000 endpoints and 150 pieces of infrastructure.

EDUCATION & CERTIFICATIONS

CSUSM - 1993-1997 Bachelor of Science

Certified Associate in Project Management (CAPM) – 2022

EXPERIENCE & BACKGROUND

Ferguson LLC. Project Management Manager, West Region 2023-

- Supervise and provide mentorship to the personnel responsible for the organization's portfolio of projects.
- Identify, resolve, or advance operational problems and minimize delays.
- Select and manage ongoing relationships with external contractors so that the organization receives satisfactory standards of service.

Ferguson LLC. Integration Specialist II, Arizona 2021-2023

- Monitor projects across the country to completion.
- Resolve operational problems and minimize delays in project completion.
- Manage ongoing relationships with contractors.

US Peroxide Project Manager 2014-2021

- Develop strategies for installing chemical dosing systems and manage customer accounts. Implement best practices to drive continuous improvement, innovation, and excellent customer service.
- Review compliance and safety training.
- Develop staff for Field Service Technician roles.

RDX Technologies Field Superintendent 2012 -2014

- Lead team in charge of constructing/ water treatment and bio-diesel systems in remote locations.
- Ensured correct implementation of engineering plans and made modifications as necessary to meet specific location needs.
- Ensured that proper safety procedures were followed with regards to leak prevention and piping specifications for toxic chemicals.



FERGUSON WATERWORKS

Matthew Rizzo

Director – Meter and Automation

PROFILE

Matthew Rizzo is a highly driven and value-focused leader with over 10 years of experience in a variety of leadership roles within both corporate and municipal organizations. Matt is passionate about the growth and development of his team and takes great pride in fostering collaboration to solve complex challenges.

CONTACT

PHONE:
(517) 375-1877

EMAIL:
matt.rizzo@ferguson.com

WEBSITE:
ferguson.com/meters

EDUCATION & CERTIFICATIONS

Central Michigan University
Bachelor of Science – Political Science & Psychology
Master of Public Administration

EXPERIENCE & BACKGROUND

Ferguson, Director of Meter and Automation
2021 to Present
Responsible for the strategic growth and development of the meter and automation group, which includes: Overall P&L responsibility for a national operation with 100 associates dedicated to a focused effort to establish Ferguson as the premier partner in the Meter and Automation Space.

Ferguson, Area Sales Manager – Meter and Automation
2016 to 2021
Responsible for the sales strategy, associate development, and P&L for the Meter and Automation Group's Michigan, Northern Illinois and Wisconsin territories. During my time in this position, we were able to consistently grow market share in each state, recruit, develop and maintain strong associates, restructure our services division and closely align with our local waterworks and municipal teams to provide an outstanding customer experience.

General Manager – Michigan Meter Technology Group, INC.
2013 to 2016
Responsible for the day-to-day operations of an independent water meter and waterworks distribution company. Under my direction, sales grew, HR policies were implemented, and customer service standards were raised.

Village of Decatur - Village Manager
2011 to 2013
Directed the operations of the Village, including the Police, Fire, Public Works, and Clerk departments. Oversaw the budget and procurement process, including the purchase and implementation of an advanced water metering system.

REFERENCES

- Ben Croy – City of Novi, MI
- Mike Moore – City of Sterling Heights, MI
- Dave Miller – Shelby Township, MI
- Bruce Bharat – Kamstrup

Contact information available upon request

ORGANIZATION CHART



Russell Gray
PROJECT MANAGER
FERGUSON WATERWORKS



Andy Bohn
AREA SALES MANAGER
FERGUSON WATERWORKS



Adam Milauskas
LOCAL AMR / AMI SPECIALIST
FERGUSON WATERWORKS

NEPTUNE TECHNOLOGY GROUP

Neptune Technology Group
METER MANUFACTURER - MATERIAL SUPPLIER



Tony Glassier
REGIONAL MANAGER
NEPTUNE



Tracy Nuckles
SENIOR MANAGER OF PRODUCT MARKETING
NEPTUNE



Mike Zalinski
TERRITORY MANAGER OC/LA/VT COUNTIES
NEPTUNE

PMI

Professional Meters, Inc.
METER INSTALLATION SUBCONTRACTOR

John Cummings
VICE PRESIDENT
PMI

Jason Brown
DIRECTOR OF OPERATIONS
PMI

Joe Zikan
REGIONAL PROJECT MANAGER
PMI

Stan Kumor
IT MANAGER
PMI



Brad Foster
CUSTOMER SUCCESS MANAGER
FERGUSON WATERWORKS



Johnny Ho
INTEGRATION SPECIALIST
FERGUSON WATERWORKS

SECTION 3

PROJECT UNDERSTANDING

FERGUSON WATERWORKS

SECTION 3 – PROJECT UNDERSTANDING

Ferguson is well-equipped to manage a rapid award and contracting phase which would lead into removal of the current catastrophic AMR failure that plagues the City. Ferguson understands that time is of the essence, accurate billing and meter reading are the core problems to solve, and that project data must flow cleanly from meter to cash. To accomplish this, it takes a true partner, dedicated to the cause that is going to execute on time and perform flawlessly in the field. Ferguson was in this situation with Mission Springs Water District (provided reference) not too long ago. Forty percent of their twelve thousand AMR meters were not producing an RF or visual read, with another five percent failing per month. For the District, it was absolute worst case. Ferguson was awarded the contract via RFP, got to work right away, and the project was complete within a twelve-month period, handing off the most accurate water meters and a fully-functioning Neptune R900 LoRa WAN AMI System. In a situation like that, and yours, planning and communication are paramount. Deploying a Neptune solution is a major advantage as its' AMR and AMI signals transmit simultaneous for the 20-year life. Mach 10 R900's do so without any programming or required network communications, which makes installation a breeze for the installation contractor. This means that once CIS and WOMS integrations are complete and tested, Ferguson can deploy at rapid pace. Worst case, Neptune meters could be visually read if the City desired to install and read prior TO integrations and network installation. Ferguson's agile project management team along with Neptune's ability to ramp up project shipments will allow our team to meet and exceed schedule priorities and project expectations.

Next, we present the data that will drive future Utility effectiveness. Neptune delivers this through the R900 solution which prioritizes battery health and maximizes project ROI. The AMI headend software Neptune 360 will provide the City with A cost effective customized meter reading platform. With the capability to read manual, touch-read, AMR, AMI and cellular endpoints, it's the most flexible, powerful platform in the industry. Ferguson will deliver the stated SLA requirements through clean installation practices and performance over time as expected. Tying in WaterSmart's customer engagement platform will provide utility customers with alert commands, dramatically improving water awareness amongst your ratepayers. This customer portal has been an industry leader for decades delivering the most feature rich application to place the value of AMI in the hands of your customers.

Finally, Ferguson acknowledges the sensitive nature of advanced metering technology in Monterey Park. The current and past seem rather bleak. Ferguson can change that. Ferguson provides solutions with industry leading warranties from dedicated local branches and team members. Meter and Automation (MAG) operates as it own group within Ferguson Municipal Waterworks and the sales and support team is extensive. We have provided our own unique response to meeting your network and 10-year labor requirements built around performance. Our job is to take you from ordinary to extraordinary. We look forward to illustrating this further in our short-list presentation opportunity.

SECTION 4

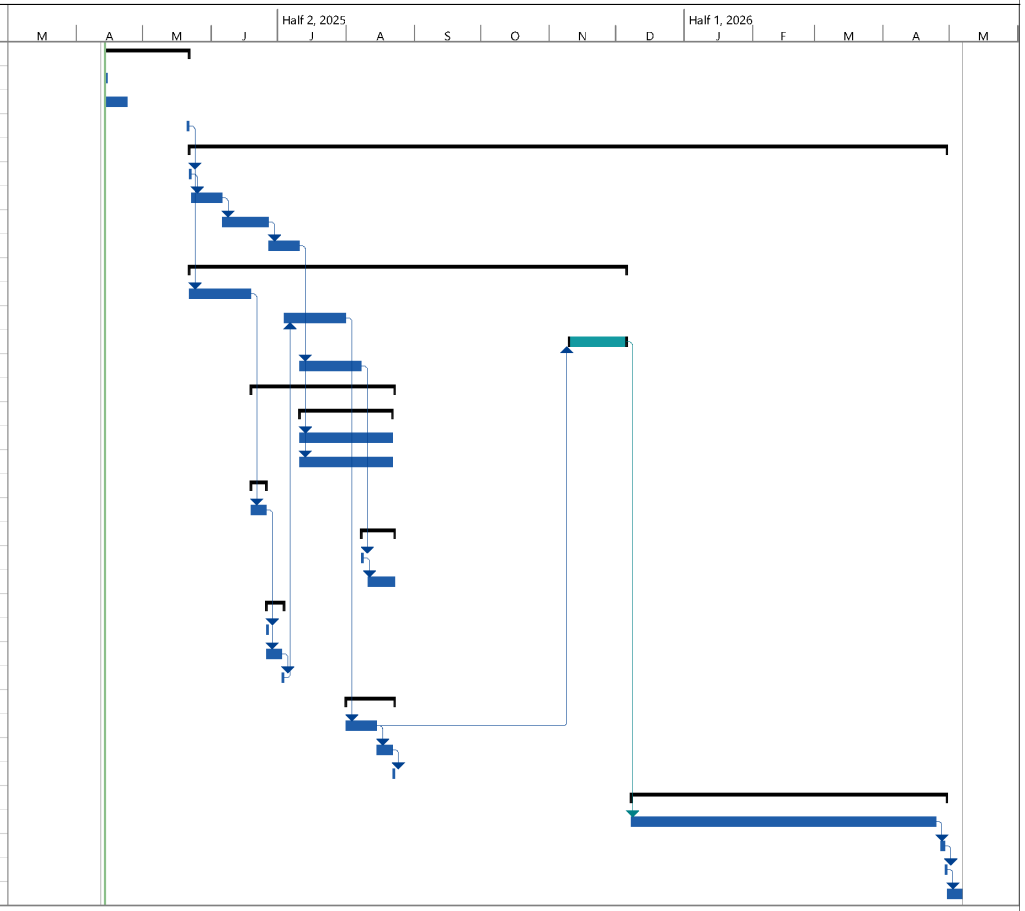
SCHEDULE

FERGUSON WATERWORKS

SECTION 4 – SCHEDULE

Monterey Park AMI Schedule for RFP

ID	Task Mode	Task Name	Duration	Start
1		**Contract**	**28 days**	**Mon 4/14/25**
2		RFQ/RFP	1 day	Mon 4/14/25
3		Selection & Negotiation	8 days	Mon 4/14/25
4		Notice to Proceed	1 day	Wed 5/21/25
5		**AMI Implementation**	**245 days**	**Thu 5/22/25**
6		Project Kick-Off	1 day	Thu 5/22/25
7		Procure & Review Project Data (Endpoint & Infrastructure)	10 days	Fri 5/23/25
8		Design Workshops	15 days	Fri 6/6/25
9		Project Plan, Review, & Approval	10 days	Fri 6/27/25
10		**Material Order (Deliveries Throughout Project)**	**142 days**	**Thu 5/22/25**
11		Material Order 1 of 3 (Qty ~6,630)	20 days	Thu 5/22/25
12		Material Order 2 of 3 (Qty ~3,315)	20 days	Fri 7/4/25
13		Material Order 3 of 3 (Qty ~3,315)	20 days	Mon 11/10/25
14		AMI Infrastrucure Material Order	20 days	Fri 7/11/25
15		**Alpha Phase**	**47 days**	**Thu 6/19/25**
16		**Integration Services**	**30 days**	**Fri 7/11/25**
17		CIS Integration (Data West Billmaster v6)	30 days	Fri 7/11/25
18		HES (N360) & Customer Portal (My360)	30 days	Fri 7/11/25
19		**Alpha Deployment**	**5 days**	**Thu 6/19/25**
20		Meter Installation (Qty<200 5/8" - 1")	5 days	Thu 6/19/25
21		**AMI Infrastructure Installation**	**11 days**	**Fri 8/8/25**
22		Pre-Construction Site Walks	1 day	Fri 8/8/25
23		AMI Installation (5)	10 days	Mon 8/11/25
24		**Alpha Testing & Training**	**6 days**	**Thu 6/26/25**
25		Hardware & Software Training	1 day	Thu 6/26/25
26		Bench & Integration Testing	5 days	Thu 6/26/25
27		**Alpha Phase Acceptance**	1 day	Thu 7/3/25
28		**Beta Phase**	**16 days**	**Fri 8/1/25**
29		Meter Installation (Qty<500 all sizes)	10 days	Fri 8/1/25
30		Billing Integration Testing	5 days	Fri 8/15/25
31		**Beta Phase Acceptance**	1 day	Fri 8/22/25
32		**Full Deployment**	**103 days**	**Mon 12/8/25**
33		Full Deployment Installation (QTY ~12,550)	100 days	Mon 12/8/25
34		Hardware & Software Refresher Training	2 days	Mon 4/27/26
35		**Full Deployment Acceptance**	1 day	Wed 4/29/26
36		**Project Closeout**	5 days	Thu 4/30/26



Project: Monterey Park AMI Sch
Date: Mon 4/14/25

Task | Split | Milestone | Summary | Project Summary | Inactive Task | Inactive Milestone | Inactive Summary | Manual Task | Duration-only | Manual Summary Rollup | Manual Summary | Start-only | Finish-only | External Tasks | External Milestone | Deadline | Progress | Manual Progress

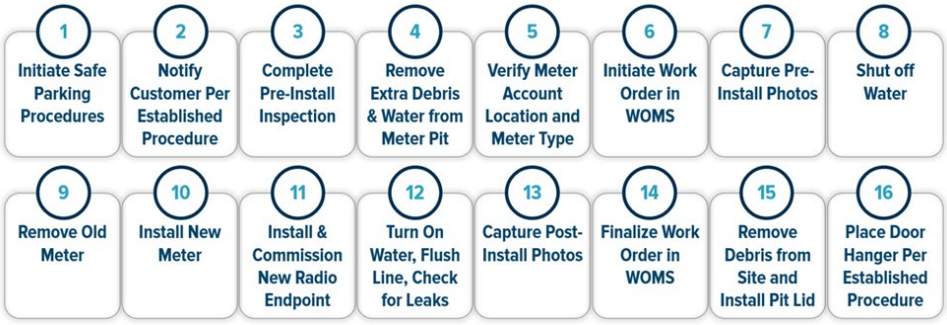
Page 1

As the prime party to this proposal, we understand the City's vision and goals for a compatible manufacturer to an industry proven AMR and/or AMI solution. Based on the requirements, our proposal is based on Neptune's R900® Solution for the City's **AMI System.**

The outcomes from this project are related to helping the City of Monterey Park achieve the following business goals that are important to the City and the community at large.

- ✓ **Labor Cost Savings –** Reduce manual meter reading costs and reduce the need to review and/or perform field visits to re-read meters in support of billing. Reduction of field visits.
- ✓ **Operational Savings –** Reduction in truck rolls and associated equipment costs associated with reading and efficiency.
- ✓ **Revenue Protection –** Accurate meter registration through meter replacement.
- ✓ **Increased Billing Accuracy –** Improved meter reading accuracy in support of billing and a reduction in the need for estimated bills.
- ✓ **Improved Customer Service –** Timelier and more granular data available to address customer's questions and help customers better understand, monitor, and manage their water usage.
- ✓ **Enhanced High Usage Detection –** Accurate, real-time alerts to help customers investigate and address high usage sooner, increasing customer safety and minimizing leakage costs.

Our typical meter-swap process involves the following 16 steps:

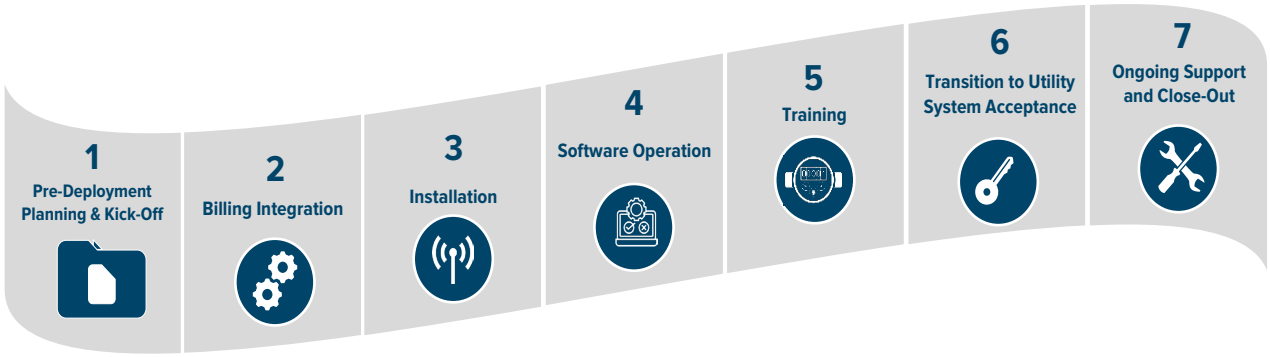


PROJECT METHODOLOGY

When executing a successful turn-key water meter replacement program and AMI infrastructure, selecting the right product and system is only half of the equation. Consider the monumental task of entering every home and business within the City to replace each water meter.

Now consider the logistics required to schedule, coordinate, and execute the installation process in a safe, timely and professional manner. Any successful meter replacement project requires a great deal of care and attention to detail, but a project of this size and scope will demand a level of excellence only an experienced and proven partner can provide.

This level of expertise has made Ferguson a successful metering partner throughout the State of California and across the country. Within the following section, we will define our proposed project approach, scope of work, and procedures.



Ferguson and Neptune are responsible for providing services that support the following requirements:

- **Integration –** Ferguson will work with Neptune and the City to build and demonstrate worth of files:
  - CIS Download file
  - Meter Swap File
  - Billing Request File
  - Billing Response File
- **Installation –** Assist with training & mitigation with subcontractor.
- **Training –** Ensure that Training covers all aspects of the system.
  - **Basic Overall Training –** Overview of Neptune® 360™ data management software.
  - **Customer Service Training –** Successfully navigate Neptune® 360™ and communicate the customer accounts.
  - **Billing Training –** Successfully import billing request file & export billing response file including readings on specified area.
  - **Field Mitigation Training –**
    - Mitigation of a meter not responding
    - Reading of a meter
    - Installation or swap of a meter
  - **Suggested SOP items**

Preconstruction Activity – Following final negotiation and award of the contract, we will begin to work with the project's key stakeholders to lay the groundwork for a successful deployment.

During this timeframe, we will complete the following tasks:

1. **Preconstruction Project Discussion –** A thorough review of processes and procedures for the project with key stakeholders. We will define roles and responsibilities within the team and create a clear chain of communication between all parties. This will establish the foundation for a successful project.
2. **System Data Collection –** We will collect all relevant meter and account information from the City's billing provider to build the installation and scheduling database. We will scrub this data thoroughly

to ensure we have an accurate baseline data set. This data will be used to establish our installation work order management, scheduling database, and data quality control mechanisms.

3. **Billing System Compatibility –** This process will entail developing data transfer files between multiple software platforms to pass data to and from the billing provider. Our implementation team is fully competent in understanding and navigating all meter processes within the billing provider and will support the City throughout the implementation and over the life of this system. With other vendors, establishing and maintaining billing system compatibility and support for all software platforms will be a challenge.

4. **Community Engagement Program defined in conjunction with the City's Community Relations Team –** This will include an omnichannel customer communication approach to leverage the City's website, social media presence, television broadcast, and in-person communication avenues. We will work with the City to craft detailed Q&A documents explaining the process, technology, and benefits to the City's constituents. Ultimately, we will be a resource at the City's disposal to ensure that your residents are aware of the project.

5. **Print Materials Developed and Approved –** This will include the initial scheduling notice, second attempt door hangers, final attempt door hangers, non-responsive notices, and customer sign-off notices. These documents will be submitted for approval to the City prior to any printing being completed.

6. **Project Logistics defined –** Including product staging, waste disposal plan, production plan to align with billing cycles.

7. **First Material Delivered –** The first shipment of product will be organized and staged. Serial numbers of meters and MIU (R900®® endpoints) ID's will be entered into the installation database for quality control.

8. **Installer and Project Management Security Procedures –** Background checks will be completed for all field personnel. We will work with the City to ensure subcontractors are equipped with the proper identification equipment (specifically if the City desires to provide a "City of Monterey Park" Approved Contractor" badge) subcontractor's will be equipped with Proposed subcontractor's logoed vests, shirts, and vehicle markers.

   We can also provide the police department with the names and pictures of each subcontractor, as well as identifying the areas of the City they will be working in, so they are aware of the project. This process will occur immediately as installers are added or depart from the project.

9. **Initial Scheduling –** Notices are sent, and the initial scheduling period begins roughly 3-4 weeks prior to installation kick off.

10. **Preconstruction Final Walkthrough –** This occurs the week prior to installation beginning and the installation team is present to walk through project procedures. During this walkthrough, all safety protocols will be reviewed in depth, including our additional Covid-19 procedures.

PROJECT SPECIFIC QUALITY ASSURANCE

Ferguson and our partners want to ensure clear lines of communication throughout the entire project with the City of Monterey Park (City). Ferguson prides on providing communication channels across all positions and partnerships to ensure that everyone from Ferguson, proposed subcontractors, our manufacturer, Neptune Technology Group (Neptune), and the City personnel, understands the responsibilities, timeline, scope of work, network performance etc. to timely complete the project in an efficient and effective manner. Ferguson will conduct checkpoint meetings and weekly updates to enhance our communication with all levels of the project. **Ferguson has outlined a few key components that will greatly enhance the success of the project.**

1. Maintaining clear lines of communication day to day throughout all levels and personnel involved in the project (Ferguson, Neptune Technology Group, City of Monterey Park, and PMI)

2. Ferguson Project Managers to clearly define responsibility (primary and support) for key activities in the AMI project.

3. Addressing any issues or concerns right as they occur through Ferguson support and moving to Neptune per severity.

4. Testing the network performance and meter connectivity throughout all stages of the project. Ferguson plans to ensure that the City is satisfied with all functional requirements, before advancing to each successive phase.

5. A final systems acceptance will occur to ensure the system performs to acceptable levels during project Close Out and transfer to support.

6. Providing customer service, project resources, system training, and support throughout the entirety of our partnership.

ISSUE RESOLUTION AND ESCALATION PROCESS



Ferguson has assisted other utility partners with support that can include an omnichannel customer communication approach to leverage the City's website and in-person communication avenues. We can work with the City to craft detailed Q&A documents explaining the process, technology, and benefits to the District's constituents. Ultimately, we will be a resource at the City's disposal to ensure that your residents are aware of the project.

As a company, we have a passion for quality of service and accuracy. From day one, we begin training, implement quality control measures, create checks and balances as it relates to how we monitor the progress of a deployment, and provide support throughout the process. These are some of the ways the Ferguson structure of communication serves as a successful platform in launching a successful project. We also believe the continued training for a smart metering system will benefit the City and Ferguson as well as sustained communication within project teams using cloud-based software.

A partnership with Ferguson means more than just integration and implementation of an AMI network. We truly value our commitment to our customers and strongly believe this is what separates us from our competition. Ferguson has a dedicated Meter and Automation Group to provide multi-level service and support post implementation. Ferguson's team includes:

- Local AMI Specialists
- Local Neptune Support Specialist
- Local Municipal Specialist
- Local Ferguson Branches
- Remote Neptune Support Specialists
- Ferguson/Neptune Call Center
- ZOHO remote helpdesk

Internal – (Project team meeting format/frequency, roles/responsibilities/contact information, project dashboard in ZOHO Projects, Microsoft Project® deployment schedule, managing project documents, etc.)

- Ferguson Integration/Support Team: For technical assistance with your Neptune Meter Reading Software or Equipment, please contact the Ferguson/Neptune Support department:
  - Phone: (248) 397-9083
  - Email: neptune@ferguson.zohodesk.com
  - Hours: 8:00am-8:00pm Monday-Friday (EST)

SECTION 5

CERTIFIED PROPAGATION OF NETWORK DESIGN

FERGUSON WATERWORKS

R900 Propagation Analysis
Monterey Park, CA
March 23, 2025



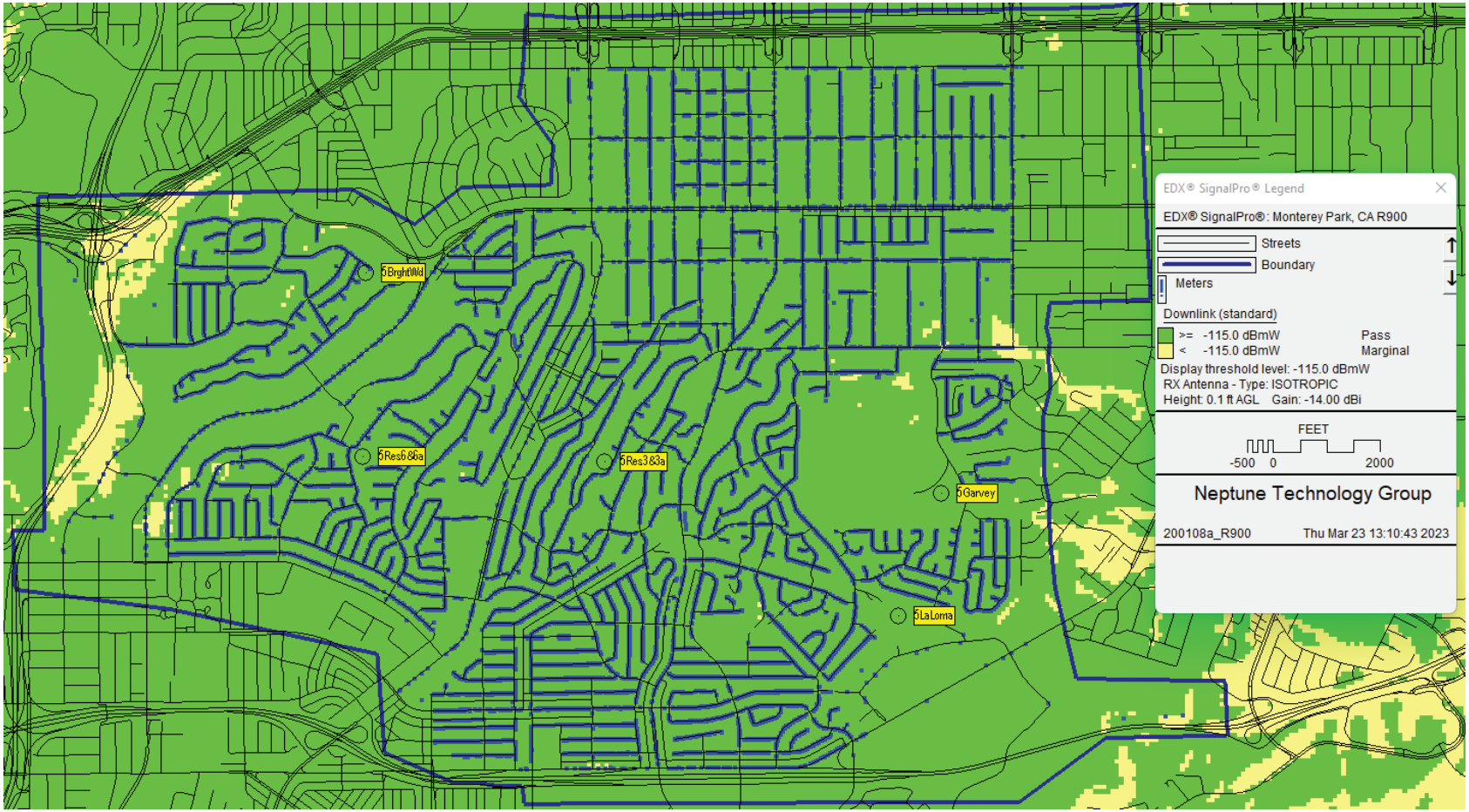
Predicted Coverage Results:

Map	Description	Provided Services		13,228	Geocoded Services	13,023	Area (sq Miles)	8.64
		#Coll	MIU Type	Read Type	Pass	%Pass	Pass	%Pass
1	>99% Predicted	5	R900v5 Pit	AMI	12,943	99.38%	8.41	97.29%

2

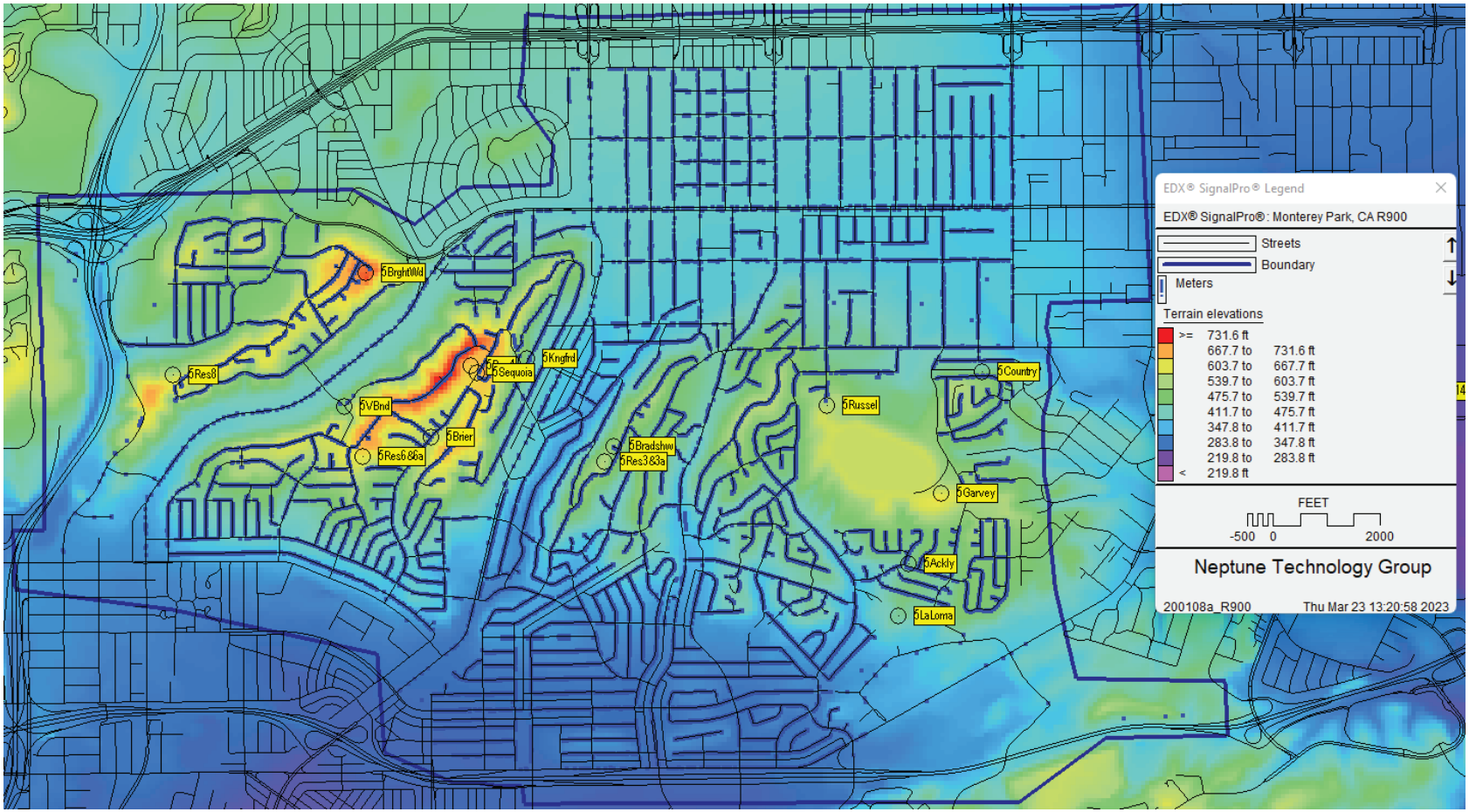
Confidential Information

Map 1: >99% Predicted



Confidential Information

Elevation Map *(National Elevation Dataset available, courtesy of the U.S. Geological Survey)*



Confidential Information

Gateway Locations:

Map	Location	Latitude	Longitude	Collector	Elev(m)	AntHgt(m)	Elev(ft)	AntHgt(ft)	Coax Type	Coax(ft)	Antenna
1	5BrghtWd	34.059164	-118.148254	Tmega	215	15	705	50	LMR400	50	2xMFB9155
1	5Garvey	34.047811	-118.112542	Tmega	184	9	603	30	LMR400	30	2xMFB9155
1	5LaLoma	34.041453	-118.11524	Tmega	133	15	438	50	LMR400	50	2xMFB9155
1	5Res3&3a	34.049418	-118.133486	Tmega	169	15	554	50	LMR400	50	2xMFB9155
1	5Res6&6a	34.049694	-118.14848	Tmega	186	15	612	50	LMR400	50	2xMFB9155

Confidential Information

Assumptions:

- Spare gateway recommended for system maintenance.
- Revised propagation analysis required for Gateway location or height changes.
- FAA/ASR may be required for structures near airports or heights >200ft.
- AM Tower detuning evaluations for structures within 3km, check with LBA Group or Sitesafe.
- 10ft minimum vertical separation from other 900MHz system antennas on structure. Antenna requires 3ft-4ft standoff for side mounting on towers.
- Complies with FCC/IC Rules: May not cause harmful interference, and must accept any interference received, including interference that may cause undesired operation.
- MIUs mounted inside structures are not recommended for Fixed Network solutions. RF signal is affected differently by building materials used within structures and it is difficult to account for all types of construction. If the Scope states inside MIU used for study, an average loss value is applied to the model. In situations, where inside MIUs do not perform as necessary, an external wall MIU or additional Gateways may be required
- Propagation based on defined MIU (External Wall or Pit w/External Antenna) with specified gateway/collector. Older equipment should be replaced. Propagation is subject to change based on equipment specifications and performance. Performance cannot be confirmed until final system evaluation and analysis complete. Daily - 1 read in 24 hours (1 Day) expected; Billing - 1 read in 72 hours (3 Days) expected; Hourly - 1 read each hour expected. Propagation model is based on performance for >90% read success; backfill read redundancy included, and typical RF environment <-120dBm. Use of this propagation analysis done with this understanding and there is no guarantee of product or performance. Additional gateways could be required. Antenna heights are set to 75 feet as default unless heights provided. This affects Find (search ring) and asset locations.
- R900 IoT gateway (Tmega) with 2 antenna receiver diversity requires minimum of 6 feet horizontal and ideally 12-20 feet horizontal antenna separation.

Confidential Information

SECTION 6

REFERENCES

FERGUSON WATERWORKS

SECTION 6 – REFERENCES

Mission Springs Water District
66575 2nd Street, Desert Hot Springs, CA 92240

Contact: April Scott

Title: Special Programs and Public Affairs

Phone/Email: (760) 329-6448, ascott@mswd.org

Year Completed: 2021

Project Summary: Replaced catastrophic AMR failure of competitor with Neptune R900® AMI LoRa WAN. Time was of the essence, Ferguson PM'd 8-month changeout of 13k services to the Neptune 360 platform.

Ferguson Reference

Las Virgenes Municipal Water District
4232 Las Virgenes Road Calabasas, CA 91302

Contact: Ursula Bosson

Title: Resource Customer Service Manager

Phone/Email: (818) 251-2113, ubosson@lvmwd.com

Year Completed: 2022

Project Summary: Project consisted of 21,198-meter change outs, and installation of Neptune R900 AMI LoRaWAN network infrastructure.

Ferguson Reference

Western Municipal Water District
14205 Meridian Parkway Riverside, CA 92503

Contact: Darrien Cotton

Title: Customer Service Manager

Phone/Email: (951) 571-7100, dcotton@wmwd.com

Year Completed: 2024

Project Summary: Project consisted of 21,000-meter change outs, and installation of Neptune R900 AMI LoRaWAN network infrastructure.

Ferguson Reference

City of Oceanside
4927 Oceanside Blvd Oceanside, CA 92056

Contact: Sarah Davis

Title: Project Manager

Phone/Email: (760) 435-5830, sdavis@oceansideca.org

Year Completed: 2024

Project Summary: Project consisted of 44,305-meter change outs, and installation of Neptune R900 AMI LoRaWAN network infrastructure. Currently 39,000 meters installed YTD.

Ferguson Reference

Valley County Water District
5121 Lante St. Baldwin Park, CA 91706

Contact: Jose L. Martinez

Title: Resource General Manager

Phone/Email: (909) 973-9553, JMartinez@vcwd.org

Year Completed: 2023

Project Summary: Project consisted of 11,500-meter change outs, and installation of Neptune R900 AMI LoRaWAN network infrastructure.

Ferguson Reference

San Gabriel Valley Water Company
11142 Garvey Ave, El Monte, CA 91733

Contact: Leo Barrera

Title: Director, Customer Service

Phone/Email: 626-448-6183, labarrera@sgvwwater.com

Project Summary: In Year 7 of upgrading 48,000 meter services to Neptune Mach 10 R900i.

Ferguson Reference

Fontana Water Company
15966 Arrow Route, Fontana, CA 92335

Contact: Robert Muniz

Title: Operations Manager

Phone/Email: 909-822-2201, ramuniz@fontanawater.com

Project Summary: In Year 7 of Neptune Mach 10 R900i upgrade of 53,000 meter services. Left mechanical meters behind and reaping benefits of ultrasonic meters and enhanced revenue.

Ferguson Reference

SECTION 7

EXCEPTIONS AND CLARIFICATIONS SUMMARY

FERGUSON WATERWORKS

SECTION 7 – CLARIFICATIONS AND EXCEPTIONS SUMMARY

Ferguson's Legal and Risk Departments have carefully reviewed the terms in the RFP and have laid out our exceptions and assumptions below. Our team can discuss any remarks or requested changes with our Legal and Risk Departments in further detail to ensure a mutually beneficial agreement for all parties.

Ferguson reserves the right to adjust its prices to reflect the impact of any new or increased tariffs affecting Ferguson's cost at the time of shipment. Ferguson will provide the City notice of any such adjustments along with applicable documentation supporting the price change.

LEGAL

Contract

- Article 9. Request the first sentence be revised to read, "The Contractor agrees to indemnify, defend, and hold the City harmless from and against any and all claims, losses, damage, expenses and liability for death, bodily injury, injury to property, or any other loss, damage or expense to the extent caused by the negligence or willful misconduct of the Contractor."
- Article 21. Request this section be revised to read, "TIME. Time is of importance for each and every provision of the Contract Documents."
- Request a new section be added to this agreement to read, "Limitation of Liability. Notwithstanding anything herein to the contrary, in no event shall either party be liable for any incidental, punitive, special or consequential damages hereunder, even if advised of the possibility of such."
- Ferguson takes exception to Liquidated Damages at $1,000/day. Negotiable upon award.
- Ferguson takes exception to Retention at 5%. Negotiable upon award.

RISK

Page 19

- First paragraph – Replace "11 85 or 88" with "04 13" in both instances; strike "or subject to reduction"
- Second paragraph/sentence – Replace "06 92" with "11 20"
- Third paragraph – Strike "fully authenticated"; Strike "or copies of policies"

Page 34

- 7-3.1 – Strike the entire last sentence beginning "Contractor will provide endorsements or other proof…"

Page 35

- Under ISO Form – replace "02 01 85 or 86" with "01 04 13"; replace "01 87" with "11 20"
- Strike the sentence "Contractor will provide endorsements or other proof of coverage for contractual liability"
- Under "GENERAL LIABILITY AND AUTOMOBILE LIABILITY" – replace "arising out of" with "caused by"

Page 36

- Strike "reduced in coverage or in limits"
- 2nd full paragraph: Please advise the City that we have the following retentions: $5,000,000 Self Insured Retention General Liability; $5,000,000 Deductible Automobile Liability; $2,000,000 deductible Workers' Compensation; strike the entire sentence that begins "The insurer will provide an endorsement to the City eliminating such deductibles…"
- 3rd paragraph – Strike "…and other evidence of insurance or copies of policies"; replace "11 85 or equivalent" with "07 04 and CG20 37 07 04"

APPENDICES

FERGUSON WATERWORKS

SECTION C: RESPONDER'S PROPOSAL

SECTION C. RESPONDERS PROPOSAL

(Entire section C shall be submitted with the proposal)

RESPONDER'S NAME: Ferguson Enterprises, LLC dba Ferguson Waterworks

In accordance with the City's Request for Proposals (RFP), the undersigned RESPONDER, hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above stated project as set forth in the Plans, Specifications, and contract documents therefore, and to perform all work in the manner and time prescribed therein.

RESPONDER declares that this proposal is based upon careful examination of the work site, Plans, Specifications, Instructions to Responders, and all other contract documents. If this proposal is accepted for award, RESPONDER understands that failure to enter into a contract in the manner and time prescribed will result in forfeiture to the City of Monterey Park of the guarantee accompanying this proposal.

RESPONDER understands that a bid is required for the entire work. The contract will be awarded on the prices shown on the cost schedule. It is agreed that the unit and/or lump sum prices bid include all appurtenant expenses, taxes, royalties, and fees. In the case of discrepancies in the amounts of bid, unit prices shall govern over extended amount, and words shall govern over figures.

If awarded the Contract, the undersigned further agrees that in the event of the RESPONDER'S default in executing the required contract and filing the necessary bonds and insurance certificates within **ten working days** after the date of the City's notice of award of contract to the RESPONDER, the proceeds of the guarantee accompanying this Proposal shall become the property of the City and this Proposal and the acceptance hereof may, at the City's option, be considered null and void.

PROPOSAL CONTENTS

A responsive proposal shall contain Section C: Responder's Proposal, Attachment 2: Cost Schedule, a Certified Propagation of Network Design, AND the *Statement of Qualifications*.

The Statement of Qualifications shall include the following:

1. **Cover Letter**
   Proposal shall include a letter signed by a principal or authorized representative who can make legally binding commitments for the entity. Include type of business entity.

2. **Firm and Team Experience**
   Proposal shall include a profile of the firm's experience. Include resumes of project team/sub-contractors that outline their technical and design experience. At a minimum, this should include the project manager/principal agent, associates in charge when project manager/principal agent is unavailable, key personnel, firm size, and an organization chart identifying only those who will perform work for the proposed project and the percentage of each individual's time devoted to this project. The project manager/principal agent shall be the primary contact person to represent your firm.

3. **Project Understanding**
   Proposal shall include a brief outline or statement which demonstrates the firm's understanding of the work to be performed, anticipated approach, and suggestions or special concerns that the City should be made aware of.

4. **Schedule**
   Proposal shall include a detailed schedule based on the Scope of Services. Proposal shall also include a written statement which provides information on current workload and how this project would be accommodated.

5. **Certified Propagation of Network Design**

6. **References**
   (Minimum of five (5) water AMI implementations with preference given to projects located in California. All references should be no greater than five (5) years since completion.

7. **Exceptions and Clarifications Summary**

DESIGNATION OF SUBCONTRACTORS

RESPONDER proposes to subcontract certain portions of the work which are in excess of one-half of one percent of the bid and to procure materials and equipment from suppliers and vendors as follows:

Subcontractor Information	Work to be Performed	Dollar Amount
Name: Professional Meters, Inc. Address: 3605 N State Route 47, Suite E Morris, IL 60450 Tel: 815-942-7000	Meter Installation and Project Management	$ 2,834,754.10
Name: JM Electrical Services (JMES) Address: 2581 Union Avenue La Habra, CA 90631 Tel: 714-488-1970	AMI Network Installation	$62,000
Name: VertexOne Address: 1321 Upland Dr. Suite 8389 Houston, TX 77043 Tel: 602-284-5438	Customer Engagement Portal	$ 120,450
Name: AquaSight (Optional) Address: rwhitson@aquasight.io Tel: 978-578-5210	AI Based Leak Anomaly/Leak Detection Software	$ 75,250
Total Subcontract Amount (shall not exceed 49% of Total Bid Amount)		$3,092,451.10

without AquaSight $3,017,201.10

REFERENCES

Proposal shall include a list of similar projects which your firm or personnel have completed within the last five (5) years and specifically with cities and water retailers in Southern California. Project information should include project description, year completed, client name, along with a person to contact and their telephone number.

Reference 1		
Agency Name Mission Springs Water District	Project Name and Brief Description Replaced catastrophic AMR failure of competitor with Neptune R900® AMI LoRa WAN. Time was of the essence, Ferguson PM'd 8-month changeout of 13k services to the Neptune 360 platform.	
Contact Name and Title April Scott, Special Programs and Public Affairs		
Tel: 760-329-6448 E- mail: ascott@mswd.org	Contract Value: $ $8M	Year Completed: 2021

Reference 2		
Agency Name Las Virgenes Municipal Water District	Project Name and Brief Description Project consisted of 21,198-meter change outs, and installation of Neptune R900 AMI LoRaWAN network infrastructure.	
Contact Name and Title Ursula Bosson, Customer Service Manager		
Tel: 818-251-2113 E-mail: ubosson@lvmwd.com	Contract Value: $ $10M	Year Completed: 2022

Reference 3		
Agency Name Western Municipal Water District	Project Name and Brief Description Project consisted of 21,000-meter change outs, and installation of Neptune R900 AMI LoRaWAN network infrastructure.	
Contact Name and Title Darrien Cotton, Customer Service Manager		
Tel: 951-571-7100 E-mail: dcotton@wmwd.com	Contract Value: $ $7M	Year Completed: 2024

Reference 4**		
Agency Name City of Oceanside	Project Name and Brief Description Project consisted of 44,305-meter change outs, and installation of Neptune R900 AMI LoRaWAN network infrastructure. Currently 39,000 meters installed YTD.	
Contact Name and Title Sarah Davis, Project Manager		
Tel: 760-435-5830 E-mail: sdavis@oceansideca.org	Contract Value: $ $20M	Year Completed: 2024

Sarah Davis is currently out on maternity leave and Adam Hoch, P.E. is covering her desk. Her can be contacted at (858) 431-9767

REFERENCES

Proposal shall include a list of similar projects which your firm or personnel have completed within the last five (5) years and specifically with cities and water retailers in Southern California. Project information should include project description, year completed, client name, along with a person to contact and their telephone number.

Reference 5		
Agency Name Valley County Water District	Project Name and Brief Description Project consisted of 11,500-meter change outs, and installation of Neptune R900 AMI LoRaWAN network infrastructure.	
Contact Name and Title Jose L Martinez, Resource GM		
Tel: 909-973-9553 E-mail: JMartinez@vcwd.org	Contract Value: $ $5M	Year Completed: 2023

Reference 6		
Agency Name San Gabriel Valley Water Company	Project Name and Brief Description In Year 7 of upgrading 48,000 meter services to Neptune Mach 10 R900i.	
Contact Name and Title Leo Barrera, Customer Service		
Tel: 626-448-6183 E-mail: labarrera@sgvwwater.com	Contract Value: $ $11M+	Year Completed: Ongoing

Reference 7		
Agency Name Fontana Water Company	Project Name and Brief Description In Year 7 of Neptune Mach 10 R900i upgrade of 53,000 meter services. Left mechanical meters behind and reaping benefits of ultrasonic meters and enhanced revenue.	
Contact Name and Title Robert Muniz, Manager		
Tel: 909-822-2201 E-mail: ramuniz@fontanawater.com	Contract Value: $ $13M+	Year Completed: Ongoing

Reference 8		
Agency Name	Project Name and Brief Description	
Contact Name and Title		
Tel: E-mail:	Contract Value: $	Year Completed:

ACKNOWLEDGMENT OF SCOPE UNDERSTANDING

The Responder declares that he/she has carefully read and examined the plans, specifications, bid documents, and he/she understands the exact scope of the Project without question.

Name of Person who inspected the site: Matt Rizzo

Date of Inspection: April 16, 2025

ADDENDA ACKNOWLEDGMENT

The Responder acknowledges receipt of the following Addenda and has included their provisions in this Proposal:

Addendum No. 1 Dated March 24, 2025

Addendum No. 2 Dated March 25, 2025

Addendum No. 3 Dated April 1, 2025

Addendum No._____ Dated_____

Addendum No._____ Dated_____

Addendum No._____ Dated_____

EQUAL EMPLOYMENT OPPORTUNITY (EEO) COMPLIANCE

RESPONDER certifies that all previous contracts or subcontracts, all reports which may have been due under the requirements of any Agency, Site, or Federal equal employment opportunity orders have been satisfactorily filed, and that no such reports are currently outstanding.

AFFIRMATIVE ACTION CERTIFICATION

RESPONDER certifies that affirmative action has been taken to seek out and consider minority business enterprises for those portions of work to be subcontracted, and that such affirmative actions have been fully documented, that said documentation is open to inspection, and that said affirmative action will remain in effect for the life of any contract awarded hereunder. Furthermore, RESPONDER certifies that affirmative action will be taken to meet all equal employment opportunity requirements of the contract documents.

INSURANCE REQUIREMENTS

To be awarded this contract, the successful Responder shall procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

Type of Insurance	Limits Per Occurrence
Commercial general liability:	$2,000,000
Business automobile liability	$2,000,000
Workers' compensation	Statutory requirement.

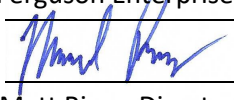
Commercial general liability insurance shall meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above shall be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies shall be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such endorsement shall be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance shall be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Automobile coverage shall be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Contractor shall furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance shall be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) shall reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Contractor shall require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the Responder certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's Contractor. Failure to provide this insurance will render the Responder's proposal "nonresponsive."

Responder's Name: Ferguson Enterprises, LLC dba Ferguson Waterworks

Authorized Signature: 

Name and Title: Matt Rizzo, Director of Meter and Automation

Date: April 16, 2025

PUBLIC CONTRACT CODE SECTION 7106

Non-collusion Declaration by Responder

The undersigned declares:

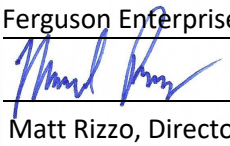
I am the Director of Meter and Automation of Ferguson Enterprises, LLC dba Ferguson Waterworks, the party making the foregoing proposal.

The proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The proposal is genuine and not collusive or sham. The Responder has not directly or indirectly induced or solicited any other Responder to put in a false or sham bid. The Responder has not directly or indirectly colluded, conspired, connived, or agreed with any Responder or anyone else to put in a sham bid, or to refrain from bidding. The Responder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price of the Responder or any other Responder, or to fix any overhead, profit, or cost element of the proposal price, or of that of any other Responder. All statements contained in the proposal are true. The Responder has not, directly or indirectly, submitted his or her proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, proposal depository, or to any member or agent thereof, to effectuate a collusive or sham proposal, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Responder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Responder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Responder's Name: Ferguson Enterprises, LLC dba Ferguson Waterworks

Authorized Signature: 

Name and Title: Matt Rizzo, Director of Meter and Automation

Date: April 16, 2025

PUBLIC CONTRACT CODE SECTION 10162

In conformance with the above Public Contract Code Section, the Responder hereby declares under penalty of perjury under the laws of the State of California that the Responder any officer of such Responder, or any employee of such Responder who has a proprietary interest in such Responder

has never been NO **has been** YES (**indicate YES or NO** after applicable answer)

disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation, and if so to explain the circumstances.

If the answer is **has been YES** explain the circumstances below:

Ferguson Enterprises, LLC's ("Ferguson") Houston branch, a recent acquisition at the time, was convicted of price fixing in federal court in 1994. Ferguson cooperated with the authorities in the investigation of this matter and the individual involved did not continue to be employed by Ferguson. Only Ferguson's Houston, TX branch was debarred from federal contracts from April 1994 to April 11, 1996. Ferguson has not been otherwise debarred from any state or federal contracts

Responder's Name: Ferguson Enterprises, LLC dba Ferguson Waterworks

Authorized Signature:

Name and Title: Matt Rizzo, Director of Meter and Automation

Date: April 16, 2025

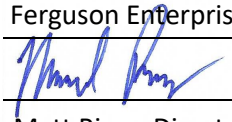
PUBLIC CONTRACT CODE SECTION 10232

In conformance with above Public Contract Code Section, the Responder hereby declares under penalty of perjury under the laws of the State of California that no more than one final, unappealable finding of contempt of court by a federal court

has not been YES **has been** NO (**indicate YES or NO** after applicable answer)

issued against the Responder within the immediately preceding two-year period because of the contractor's failure to comply with an order of a federal court which orders the contractor to comply with an order of the National Labor Relations Board. For purposes of this section, a finding of contempt does not include any finding which has been vacated, dismissed, or otherwise removed by the court because the contractor has complied with the order which was the basis for the finding.

Responder's Name: Ferguson Enterprises, LLC dba Ferguson Waterworks

Authorized Signature: 

Name and Title: Matt Rizzo, Director of Meter and Automation

Date: April 16, 2025

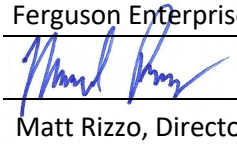
PUBLIC CONTRACT CODE SECTION 10285.1

In conformance with above Public Contract Code Section, the Responder hereby declares under penalty of perjury under the laws of the State of California that the Responder or any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof

has never been YES **has been** NO (**indicate YES or NO** after applicable answer)

convicted within the preceding three years by a court of competent jurisdiction of any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including, for the purposes of this article, the Regents of the University of California or the Trustees of the California State University.

Responder's Name: Ferguson Enterprises, LLC dba Ferguson Waterworks

Authorized Signature: 

Name and Title: Matt Rizzo, Director of Meter and Automation

Date: April 16, 2025

RESPONDER INFORMATION

Responder's Name: Ferguson Enterprises, LLC dba Ferguson Waterworks

Address: 751 Lakefront Commons, Newport News, VA

Form of Legal Entity: Limited Liability Corporation

If a Corporation, State of Incorporation: Virginia

State Contractor's Class and License No.: Class A - ROC278489

Contact Person Information:

Name: Adam Milauskas Title: AMI/AMR Specialist

E-mail: Adam.Milauskas@Ferguson.com Tel: (949) 467-4758

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest in this proposal:

Matt Rizzo, Director of Meter and Automation, (269) 459-0736, Matt.Rizzo@Ferguson.com

Adam Milauskas, AMI/AMR Specialist, (949) 467-4758, Adam.Milauskas@Ferguson.com

The date(s) of any voluntary or involuntary bankruptcy judgements against any principal having an interest in this proposal are as follows:

N/A

All current and prior DBA'S, alias, and/or fictitious business names for any principal having an interest in this proposal are as follows:

Ferguson Enterprises, LLC dba Ferguson Waterworks

Previous contract performance history:

Was any contract terminated previously? No

If the answer to the above is "yes", provide the following information:

Contract/project name and number:_____

Date of termination:_____

Reason for termination:_____

Owner's name:_____

Owner contact person and tel. no.: _____

IN WITNESS WHEREOF, RESPONDER executes and submits this proposal with the names, titles, hands, and seals of all aforementioned principals this 9th day of April, 2025.

RESPONDER Matthew Rizzo

Matthew Rizzo - Director of Meter and Automation

State of Florida

County of Pasco

Subscribed and sworn to this 9th day of April, 2025.

NOTARY PUBLIC Calita Feagins

Calita Feagins

CALITA FEAGINS
Notary Public - State of Florida
Commission # HH 534986
Expires on June 4, 2028

___ Personally Known OR ___✔ Produced Identification

Type of Identification Produced Drivers License

Notarized remotely online using communication technology via Proof.

ATTACHMENT 2: COST SCHEDULE

ATTACHMENT 1: PROJECT SPECIFICATIONS

APPENDICES – ATTACHMENT 1 – PROJECT SPECIFICATIONS

AMI Specifications

Transmitters

Describe the process for collecting reads in AMR mode and at what interval AMR receives reads.

Neptune's R900® System is designed to enhance the efficiency and automation of meter reading processes, regardless of the reading method used, such as walk-by, mobile, or fixed network. The system ensures reliable communication by transmitting meter consumption and alarm data redundantly in both mobile and fixed network messages, addressing all aspects of AMR and AMI reading.

Neptune's LoRaWAN® endpoint interrogates the register every 15 minutes and transmits meter readings to the data collection system on an interleaved basis in two ways:

Standard Mobile Messages are transmitted every 20 seconds at 100 mW output power. Optimized for mobile AMR data collection, the Standard Mobile Message includes the RF ID number, most recent 15- minute interval meter reading value, and the reverse flow, tamper & leak flags.

Fixed Network LoRaWAN Messages are transmitted every 3 hours at 1-Watt output power. Optimized for fixed network AMI data collection, the packet includes 12 time-synchronized hourly readings, including the endpoint ID, as well as reverse flow, tamper and leak flags.

Describe the transmitter design and communication protocol, specifically detailing what the default transmission level for sending data from the transmitter to the collectors and from the collectors to the AMI server (e.g., 1 watt versus 2 watt, licensed versus unlicensed) and describe in detail.

Neptune's LoRaWAN endpoint operates within the 902-928 unlicensed RF band which eliminates the burden of obtaining FCC licenses to operate the AMI network. The endpoint utilizes open-standards LoRaWAN technology for operation in the FCC 902-908 unlicensed ISM band. The endpoint uses Chip-Spread Spectrum modulation with a radiated power output of up to the 1-Watt FCC limit to facilitate consistent AMI readings. No special license is required.

Can the default transmission power level be changed? Describe the conditions for AMI and AMR transmissions as a dual mode operation or reprogramming condition.

Neptune's LoRaWAN endpoint operates in a single mode programmed from the factory. There are many reasons for this mode of operation, mainly to preserve the 20-year battery life of the endpoint and also avoid catastrophic failure scenarios. The LoRaWAN endpoint interrogates the register every 15 minutes and transmits interleaved fixed network messages for the LoRaWAN AMI network eight (8) times per day. Each fixed network message provides twelve (12) hourly reading intervals. This upload interval of three hours for the LoRa AMI message is fixed and cannot be changed, thus providing a guaranteed 20-year life.

Standard Mobile (AMR) Messages are transmitted every 20 seconds at 100 mW output power.

Fixed Network LoRaWAN (AMI) Messages are transmitted every 3 hours at 1-Watt output power.

Does the transmitter pick up the alarms generated by the meter/register? Please describe alert compatibility of transmitter considering meter type. Identify if there alerts that are not capable to be received by the proposed transmitter solution.

The Neptune R900® System endpoints are designed to detect various flow-related events, including continuous flow, low flow leaks, high consumption, backflow, and zero consumption days, which may indicate tampering. The system periodically checks the attached register to identify these events and includes them in its regular transmissions.

Describe in detail the impact resistant and weather proofing characteristic of the transmitter along with environmental tolerances.

Neptune's endpoint is purposely engineered to withstand challenging outdoor conditions, including exposure to exterior walls and meter pits. These devices are completely waterproof and sealed rigorously tested to meet and even exceed the IP68 standard. The waterproof potting material effectively shields and safeguards the circuit board and battery of Neptune's endpoints for dependability and function in a waterlogged pit environment or when exposed to dampness.

Item Description	Temperature
Operating Temperature	-22° to 149° F
Storage Temperature	-40° to 185° F
Operating Humidity	0% to 100% non-condensing relative humidity

Describe all the alarms generated by the transmitter with specificity; i.e. cut cable, register no communications, low battery.

Neptune proposed R900® System provides a unique error code for a tamper event, such as a cut wire condition (tamper conditions). These are transmitted as flags within the fixed network message to Neptune 360 as part pf its standard periodic meter reading transmission. Cut wire (tamper) condition, results in a "no read" condition, represented by "all colons" (::::::::) in the readings field. The AMI Solution Software provides standard "tamper" reports which include both types of tamper conditions.

The R900 LoRaWAN endpoint also transmits continuous flow/leak flag, freeze warning, and empty pipe flags as part of its regular scheduled transmissions.

Below is a table of additional detail of how alarms are generated and transmitted:

Alarm Name or Condition	Brief Description	What Triggers Alarm	Where Alarm Appears	When is Alarm Transmitted	Alarm Triggered by?	Automatically Cancelled?	How Alarm is Resolved/ Cancelled
Reverse Flow	Detects major and minor reverse flow events	Major and Minor reverse flow events	Neptune 360 KPIs, reporting, and customer service inquiries	With meter reading transmissions	Endpoint	Yes. Available in historical data.	After 24 hours without a reverse flow event.
No Flow	Detects accounts with no flow	No flow condition within user configured date range	Neptune 360 reporting	With meter reading transmissions	Neptune 360	Yes. Available in historical data	When flow exists within user configured date range
Cut wire	Detects a cut meter/endpoint wire	Cut wire condition	Error Code/Neptune 360 reporting	With meter reading transmissions	Endpoint	Yes. Available in historical data	When the connection between meter and endpoint is restored
Register change	Detects a register change	Register ID changes unexpectedly	Error Code/Neptune 360 reporting	With meter reading transmissions	Endpoint	Yes. Available in historical data	When the connection between meter and endpoint is restored
Invalid Register	Detects an invalid register ID or type	Invalid register ID/Type	Error Code/Neptune 360 reporting	With meter reading transmissions	Endpoint	Yes. Available in historical data	When the connection between meter and endpoint is restored
Invalid Reading Data	Detects invalid reading data	Invalid reading data format	Error Code/Neptune 360 reporting	With meter reading transmissions	Endpoint	Yes. Available in historical data	When the connection between meter and endpoint is restored

Does the transmitter have multiple ports for reading more than one register? Indicate the total amount of ports and what the purpose of the ports serve for your proposed solution.

Neptune does not offer a dual port option for its R900® System endpoints. To optimize performance and support a 20-year battery life, R900 endpoints can only be connected to a single register. If a third-party register supports Sensus UI 1203 protocol, it can be read by Neptune's endpoint, and the single reading will be transmitted to the Neptune 360 cloud platform.

Describe how the transmitter is programmed and options or features related to when and where the transmitter can be programmed. Please identify if there are any limitations in dial reads between transmitter and register.

No programming or provisioning is required to configure the system endpoint for installation, trouble shooting, or maintenance.

Neptune's endpoint design facilitates ease of use with no programming required for installation or thereafter. The endpoint comes pre-configured from the factory in a single mode that supports mobile AMR and AMI fixed network simultaneously. The endpoint is shipped in a "deep sleep", non-operating/transmitting mode to maximize battery life. The endpoint automatically detects the type of encoder register connected to the endpoint following installation. A magnet swipe across the endpoint enclosure will "wake" it up and start transmissions.

The endpoint's “auto-detect” feature automatically scans and detects the appropriate register protocol, allowing a quick and error free install operation. Each of Neptune’s endpoints has a unique 9-digit ID number. These unique identification numbers are included as part of the message, so that each meter reading can be identified in the meter reading system.

After the endpoint is properly installed, the field service personnel would magnet swipe the endpoint and then input the endpoint ID into the Field Manager app (either keying in the number or scanning the barcode with the camera on their device), which calls Neptune® 360™ to return any information being received by Neptune 360 from that endpoint. This process can take up to two minutes after the magnet swipe.

Installation of Neptune’s R900 System endpoints signal quality can be quickly verified with the Neptune 360 Field Manager app that is compatible with both Android and iOS devices.

Network Infrastructure

Responder must provide the radio frequency, transmitting power output, and available bandwidth of the communication system between transmitter and collector. Describe the process of commissioning a transmitter, indicate whether there are any reports or tools to validate connectivity to the network at the time of install or after.

The endpoint utilizes open-standards LoRaWAN technology for operation in the FCC 902-908 unlicensed ISM band. The endpoint uses chip-spread spectrum modulation with a radiated power output of up to the 1-Watt FCC limit to facilitate consistent AMI readings.

Factors such as terrain, climate conditions, vegetation, architectural structures, other forms of construction, peak usage times, customer devices, and additional variables can lead to a decline in communication quality and impact the rate of successful reads. It is challenging to quantify the exact percentage of bandwidth loss attributable to these elements due to the diverse nature of each site.

Neptune's endpoint design facilitates ease of use with no programming required for installation or thereafter. The endpoint comes pre-configured from the factory in a single mode that supports mobile AMR and AMI fixed network simultaneously. The endpoint is shipped in a "deep sleep", non-operating/transmitting mode to maximize battery life. The endpoint automatically detects the type of encoder register connected to the endpoint following installation.

Neptune's LoRaWAN® endpoints are registered/provisioned with the appropriate with the LoRaWAN network prior to shipping as part of a secure, automated process. When the endpoint is installed, a simple magnet swipe on the endpoint initiates a secure join process that allows the endpoint to authenticate to the network with its unique device credentials. The join process is protected with AES 128-bit cryptography and replay protected, and Invalid devices and replay attempts are rejected by the network. Neptune 360 Field Manager app can be used to verify communication prior to leaving the premises.

After the endpoint is properly installed, the field service personnel would magnet swipe the endpoint and then input the endpoint ID into the Field Manager app (either keying in the number or scanning the barcode with the camera on their device), which calls Neptune® 360™ to return any information being received by Neptune 360 from that endpoint.

The Neptune software application Neptune 360 includes a system “health screen” that provides a dashboard view of key performance indicators that are used to provide system status information for collection devices and endpoints that are installed at the utility. Priority notifications can be configured to show critical, warning, and normal status.

Describe capabilities and protections of proposed network that will identify and remove interlopers on the licensed frequency(ies) or overpowered signals on unlicensed frequencies. Describe the qualifications and capabilities available to the City for frequency quality checks utilizing a spectrum analyzer or other methods of troubleshooting and optimizing the wireless network.

The R900® System LoRaWAN® endpoint operates within the unlicensed ISM band which is regulated by the FCC. These regulations limit characteristics to allow coexistence of massive numbers of devices operating within the band. Additionally, LoRa transmissions utilize frequency hopping spread spectrum (FHSS) and a derivative of Chirp Spread Spectrum (CSS) to minimize the potential for RF interference from other devices. LoRa transmissions are inherently resistant to in-band and out-of-band interference, maximizing the RF performance in the presence of other wireless devices. LoRaWAN architecture utilizes Adaptive Data Rate (ADR) technology which allows the LoRaWAN network to optimize endpoint performance while minimizing the impact on neighboring devices by adjusting the modulation parameters of LoRa transmissions.

Describe the true two-way characteristics of the proposed solution from the HES to the transmitter.

The LoRaWAN network supports two-way communication between the endpoints and the Neptune 360 platform. Neptune’s R900 System LoRaWAN endpoint is a Class A certified device that leverages the industry-leading standards-based LoRaWAN connectivity to achieve long-range, secure and two-way communication for AMI meter reading.

Describe the mode of operation and schedule by which the collector receives, stores, and sends data received from transmitters back to the AMI server including standard packet sizes and retention capabilities at the transmitter and the HES.

Neptune’s LoRaWAN® endpoints transmit consumption data every three (3) hours via the LoRaWAN gateways directly to Neptune® 360™ platform. The LoRaWAN® gateways continuously forward received traffic to Neptune 360. The packet delay from the endpoint to Neptune 360 depends on a variety of factors, including the backhaul connection. Typical delay times from endpoint packet transmission to the software is 100-200 milliseconds with a maximum delay of one (1) second.

Describe provisions, such as firewalls, encryption, and utilization of certificates, to ensure integrity of data and programming, and prevent unauthorized reprogramming of transmitters. Please describe these protections and the process of alerting the utility of attempted or successful intrusion.

Neptune's R900 System LoRaWAN endpoint and the LoRaWAN network design ensure data integrity and security with industry-standard IEEE 802.15.4 security protocols, including NIST-approved AES cryptographic algorithms. Each Neptune endpoint features a unique 128-bit AES encryption key and a globally unique identifier assigned by the IEEE Registration Authority. Payload data is encrypted end-to-end, providing secure transmission at both the network and application layers. Network MAC commands and payload data are authenticated, protected from alterations, and encrypted to prevent interception by unauthorized entities.

The system's end-to-end encryption does not complicate installation, maintenance, or troubleshooting. Once installed, the endpoint automatically connects securely to the LoRaWAN network without requiring further programming. Field verification of endpoint operation can be performed using the R900 manager app on a smartphone or tablet. Key components of the LoRaWAN network include the Security Server (Join Server), the Network Server, and the Application Server. The Join Server manages endpoint security services, including identity verification and network session key generation. The Network Server oversees all radio frequency hardware, while the Application Server handles data encryption/decryption and generates application session keys, ensuring secure communication between endpoints and the cloud infrastructure.

The LoRaWAN protocol mandates that all data is encrypted and protected by a cryptographic Message Integrity Check (MIC) to verify message authenticity and prevent modification. Each payload is AES-encrypted and includes a frame counter to avoid packet replay and a MIC to prevent tampering. Upon receiving a message, network servers compare the MIC signature with the one generated by the endpoint's Network Session Key. If they match, the message is authenticated and routed to the Application Server.

The Neptune 360 platform employs AES-256-bit encryption to secure its database, storing sensitive data in an encrypted or hashed format. The network is segmented into Public and Private Layers, with all traffic encrypted over TLS. Load balancers route valid web traffic to the Public Layer via a firewall, while web requests ensure secure communication to the Private Layer, protecting against SQL injection and other threats. Traffic between layers is restricted by default, further enhancing security.

Responder should describe the proposed redundancy of network devices to the endpoints planned for the presented network design.

Neptune's R900 LoRaWAN® System provides several mechanisms for redundancy to ensure performance of the System.

- The fixed network reading provides 4x redundancy for each hourly meter reading to provide backfill capabilities in the event of a missed reading.
- The R900 System provides a secondary reading method via drive-by in the event of an AMI network outage for 96 days of hourly meter readings.
- Neptune engineers' redundancy into each and every network design and build out, starting with our in-house propagation study.

Indicate the mode of operation and schedule by which the repeater captures, stores, and re- transmits data received from transmitters back to the collector if applicable.

Neptune's LoRaWAN® endpoints transmits hourly data every 3 hours to Neptune's LoRaWAN® gateways. The LoRaWAN gateways immediately forwards all received data to Neptune 360. The endpoint is capable of storing/retaining up to 96 days of hourly meter reading data. Neptune's network infrastructure is designed and optimized to operate without the need for repeaters.

The Responder will be required to conduct a comprehensive network site plan including materials and specifications as well as detailed site diagrams and submit to the City for review and approval prior to installation.

Ferguson Waterwork's in-house Project Management team will work closely with City Staff to develop a site plan for each Gateway location and installation. The Ferguson PM team will perform site surveys with our sub-contractor and document each site by taking notes and photos, which then will be turned into a detailed site plan. Each location will be treated as its own construction project. The site plans will be turned over to the City for their own internal documentation of network design.

Indicate the recommended locations, elevations, and mounting options for collector placement.

The LoRaWAN gateway configuration is flexible to either be installed at the base with antenna mounted on the tower as well as the gateway being mounted at the top alongside the antenna. Antenna heights are determined from the propagation study. Mounting bracket and other details depend on the site locations provided by the utility.

Describe the approach for planning and constructing the network including detailed information on materials and resources for installation.

The approach for designing the AMI system process encompasses data analysis, site evaluations, Neptune propagation modeling, and implementation planning as detailed below.

- Initial Asset Evaluation and Validation:
  - Analysis of client-supplied GIS data, network maps, and meter locations with discrepancies being identified and resolved, ensuring data accuracy.
  - Existing infrastructure, like poles and towers, are assessed remotely for suitability, potentially reducing deployment costs.
- On-Site Feasibility Assessments:
  - Physical site visits validate data and identify real-world constraints, such as terrain, building obstructions, and accessibility issues.
  - Potential gateway locations are evaluated for power availability, coverage, and security considerations.
- Advanced Propagation Modeling:
  - Neptune software simulates RF signal propagation, optimizing gateway placement and antenna configurations for maximum coverage and reliability.
  - This analysis minimizes infrastructure costs by determining the fewest gateways needed to achieve desired performance.
- Detailed Site Planning and District Approval:
  - Comprehensive site plans, including equipment specifications, antenna placement, and power/communication connections, are developed.
  - These plans are presented to the district for thorough review and approval, ensuring alignment with their requirements.

- Pre-Construction and Installation Execution:
    - A pre-construction meeting aligns all stakeholders, establishing clear communication and safety protocols.
    - A detailed installation schedule ensures efficient and timely deployment

Indicate options for mounting repeaters and power source options. If powered by a battery indicate guaranteed life of the battery.

Neptune engineers' redundancy into the design of the AMI network, meaning they expect each endpoint to communicate to multiple gateways. Repeaters are not part of the proposed solution.

What is the proposed power source(s) for the collectors? (110 AC, PoE, UPS)

The LoRaWAN® gateway comes with an outdoor-rated UPS (Uninterruptible Power Supply) that requires nominal 120V AC power. The gateway is either feed directly by the UPS or by a PoE (Power Over Ethernet) injector connected to the UPS. Solar power options are also available for Neptune's gateways.

Please specify if the proposed network is capable of utilizing internal cellular backhaul and/or a point-to-point microwave option if required.

The LoRaWAN gateway contains a cellular modem for cellular backhaul and an Ethernet port for connecting into an ethernet or similar backhaul network.

Describe the electrical surge protection capabilities and devices for the proposed network.

Neptune's LoRaWAN gateways utilized for the AMI network provide electrical isolation and protection against static discharge and other over voltage events such as lightning. This includes primary lightning surge suppression on the Direct DC power port, the Copper Ethernet port, the GPS antenna port and the RF antenna ports. The primary lightning protectors can bridge the interface isolation boundary during over-voltages. If the cellular antenna is mounted externally, an external mounting kit is provided which include a surge suppressor for that interface.

Outline how the system preserves data should power to a collector/repeater be lost. Detail the storage capabilities of read data within the network devices.

Neptune's R900 System gateways are powered via UPS (Uninterruptible Power Supply) which provides up to 18 hours of battery back-up power in the event of a power outage.

Neptune's R900 System LoRaWAN gateways do not store metering and alarm information because they continuously transmit received data to Neptune 360 platform and because the AMI network is designed with built-in redundancy. Additionally, the endpoint stores 96 days of hourly reading interval data which can be retrieved in the field via RF activated data logging.

Indicate the recommended maintenance intervals, useful life expectancy, code or firmware upgrades and associated procedures for the collectors.

The LoRaWAN gateway is ultra-reliable and requires minimal maintenance. It cannot be opened for servicing of internal parts. Annual maintenance of the gateway is recommended. The typical annual maintenance schedule for the gateway should include inspection of the system components near ground level. The UPS battery is designed for a 10-year life span, and it should be tested annually to determine when the battery needs to be replaced.

The proposed solution must provide access to network applications (software), including third- party applications if a component of the proposed network solution. The City should have access capabilities for transmitter and network devices.

Neptune® 360™ platform is a hosted solution which all management of the software is the responsibility of Neptune. Neptune 360 provides performance evaluation and troubleshooting tools for the collectors and endpoint devices. Access to the Neptune 360 and field manager applications are available to users with access credentials.

Describe the capabilities of the City to access data on network and transmitter health and performance, including, but not limited to, received signal strength indicator, signal to noise ratios, packet success rates, channel utilization, backhaul performance, etc.

Neptune® 360™ provides an operational system health dashboard that provides a view of Key Performance Indicators used to provide system status information to include collector health, endpoint health, and system wide consumption analysis.

Alarms can be configured to notify the Utility of Endpoint and Gateway status events. Additionally, Neptune provides an endpoint maintenance report which highlights devices that have reading issues and errors. The Neptune Field Manager App shows signal quality metrics (RSSI, SNR, etc.)

List active alerts the City will have access to and how the alerts may be configured.

Neptune 360 provides alert notifications via email for alerts such as continuous, intermittent leaks, major and minor reverse flow, invalid readings, and inactive accounts with usage. These options can be configured, and users can opt in to receive email notifications when these events occur. In addition, alert notifications can be provided in the event a gateway goes offline and stops communication with Neptune 360. Any user that has credentials to access Neptune 360 has the capability to opt in to receive email notifications if an event occurs.

Indicate any additional benefits beyond meter reading the Utility could incorporate into their daily operations using the proposed network system.

Additional benefits of the LoRaWAN® solution for the utility are as follows:

- Enhanced Data Analytics: The proposed network system can facilitate advanced data analytics, enabling utilities to perform more accurate demand forecasting and optimize resource management.
- Remote Monitoring: Utilities can leverage the network for remote monitoring of critical infrastructure, such as pipelines and transformers, thereby minimizing the necessity for frequent physical inspections and allowing for swift issue resolution.
- Leak Detection: The system can support sensors designed to detect leaks in water or gas lines, contributing to waste prevention and cost reduction.
- Energy Management: By gaining deeper insights into consumption patterns, utilities can optimize energy distribution and manage peak load demand more effectively.
- Environmental Monitoring: The network can accommodate sensors for environmental monitoring, including air quality and weather conditions, which aids in regulatory compliance and strategic planning.
- Improved Customer Engagement: Access to comprehensive usage data enables utilities to provide customers with insights into their consumption habits, encouraging energy-efficient behaviors.
- Asset Management: The network can facilitate the tracking of utility asset conditions and performance, supporting maintenance scheduling and prolonging asset lifespan.
- Security Enhancements: The system can support security applications, such as surveillance and intrusion detection, to safeguard critical infrastructure.

- Operational Efficiency: By automating routine tasks and streamlining processes, the network can enhance overall operational efficiency and reduce operational costs.
- Regulatory Compliance: The network can assist in ensuring compliance with regulatory requirements by providing accurate and timely data for reporting purposes.

Describe the forward compatibilities of the network for new products planned within a fifteen- year operational period. Vendor to describe capabilities of proposed network to support future products.

Neptune designs its products and systems for ease of use and interoperability to ensure forward and backward compatibility, reducing concerns about obsolescence or stranded assets. Unlike a change-out model, Neptune's build-on approach guarantees future compatibility while utilizing existing R900 technology. Neptune's software remains forward compatible with future systems to prevent stranded assets. New solutions are integrated and tested through Neptune's Cloud Platform Management system to maintain product compatibility. The utility can be assured that there are no plans to discontinue the proposed system and software.

Several features are on the roadmap for future releases, including weather data integration, multi-language support, SMS alerts, and benchmarking usage comparisons. These enhancements aim to further improve user experience and functionality.

Describe any Network as a Service offering including detailed standards (i.e., stock materials, response times, performance guarantees, accessibility to network performance reports, maintenance, troubleshooting) and present the Standard Service Level Agreement.

Ferguson is proposing a utility owned and operated LoRa WAN network. This type of network is extremely reliable and field-proven. Ferguson will provide one spare gateway at no cost, for the city to keep on site for any future maintenance issues.

Systems & Software

Head End System (HES)

Responder shall describe the proposed software architecture, introducing the various components of the head-end system and analytics software, and provide a high-level overview of key interface points to conceptualize the data flow from meter to the utility's existing CIS, Data West BillMaster v6. InvoiceCloud

The Neptune® 360™ software is built to utilize AWS (Amazon Web Services) for cloud hosting of the meter data. The architecture allows the utility to gather the readings with a minimal amount of hardware. Neptune 360 is accessible through an internet browser and offers a Customizable Dashboard with the flexibility to tailor information to meet specific business needs.

Users can personalize and design Key Performance Indicators (KPIs) for the Dashboard, selecting filters based on group, route, or endpoint status. This customization allows users to monitor data and insights more effectively, enabling them to take proactive actions earlier and make smarter decisions.

The key interfaces begin with the meter itself, as the meter transmits a 900 MHz LoRa signal every 3 hours to the collector. As the collector receives the reading, it continuously forwards the data to the AWS server via Ethernet or cellular backhaul. Once the data is on the server, it is accessible through the Neptune 360 site. Each site is separated by customer, and each user in a utility has a separate login for enhanced security and customized permissions. Neptune 360 will integrate with CIS via an import file or via APIs. Neptune's My360 Consumer Portal is integrated with Invoice Cloud.

Responder shall detail how the proposed solution is compatible with other municipal software (i.e., WOM), and detail the functionality unique to these integrations, if any, and include any additional integration costs in the price worksheet.

Neptune 360 platform comes equipped with Application Programming Interfaces (APIs) designed specifically for sharing data with other applications utilized within the utility. If the vendor of the third-party application is equipped to consume Neptune's APIs, the integration process efforts are minimal. Neptune currently uses APIs to integrate with work order solutions, hydraulic modeling, customer engagement and a list of additional third-party applications.

Responder shall describe any APIs (Application Programming Interfaces) that are currently available or soon to be released for the MDMS/HES that allow integration and data migration between any of the City's existing and future software vendors, especially their CIS and Customer Engagement Portal.

Neptune®360™ platform comes equipped with Application Programming Interfaces (APIs) designed specifically for sharing data with other applications utilized within the utility. If the vendor of the third-party application is equipped to consume Neptune's APIs, the integration process efforts are minimal. Neptune currently uses APIs to integrate with work order solutions, hydraulic modeling, customer engagement and a list of additional third-party applications.

For additional data extraction, the Software has built-in API's which allow for an easy and secure method to access meter reading data.

List of Available API's:

API	Description
1. Consumption	Returns hourly consumption history within a data range for utility's endpoint.
2. Endpoints	Returns a list and details of claimed endpoints for a utility. Include cycle/route. **Claimed endpoint is a meter/MIU that is associated with an account and imported in Neptune 360.*
3. Last Readings	Returns the last reading for each claimed endpoint of a utility.
4. Readings	Returns captured readings within a date range for a utility's claimed endpoints. It returns the latest reading within an hour. Includes register change out flag.
5. Gateways	Returns gateways and collectors for a utility within a date range. It also returns the heard endpoint count for each gateway and collector with corresponding endpoint IDs.
6. Billing Export	Returns a link to an export file.
7. Billing Import	Returns the status of an import process.

Responder shall detail the export capabilities of all systems; the utility prefers the ability to export any report to Excel, PowerBI, PDF, CSV, or text file.

Neptune 360 platform provides export capabilities. Reports can be shared with others with the share feature and exported in Excel and .PDF formats.

Responder shall confirm if the City will have secure database access to create customized reports and exports as desired.

Currently, Neptune 360 does not support customized reports, but it is on the roadmap for future base release.

Neptune 360 platform includes several dashboard metrics that provides reporting analysis for system consumption, Top 10 accounts, complete, incomplete and skipped meters, continuous and intermittent consumption, major and minor reverse flow, as well as found meters. Neptune's customizable dashboard enables the creation of customizable KPIs and reports through various filtering options. The reports offer date configuration and filtering options. Additionally, users can customize reports by adding or removing columns through the table settings feature.

Neptune®360™ customizable design offers the flexibility to tailor information to meet specific business needs. Users can personalize and design Key Performance Indicators (KPIs) for the Dashboard, selecting filters based on group, route, or endpoint status. They can also choose from various visual layouts, such as donut charts, textual displays, or maps. This customization allows users to monitor data and insights more effectively, enabling them to take proactive actions earlier and make smarter decisions.

Feature	Description
Customizable Views	Build out the dashboard the way you want it. Simply drag and drop KPI windows onto your blank wallpaper. Then sort, organize and even resize each KPI specifically how you want it to look.
Customizable KPIs	Format each data window that is most relevant to your day-to-day needs. From displaying maps and charts to customized timeframes, edit the settings that work best to get you the insights you need.
Filtering Options	Filter by group, route, or endpoint status for a new layer in generating detailed reports to help you and your team operate more efficiently.

Responder to describe the different user permission levels and capabilities to interact with the MDMS. Details around recommended permission levels for key positions of Field Technician, Customer Service Representative, Leadership, and Systems/Network Management should be described.

Neptune's AMI solution is fundamentally structured around role-based management. This form of management limits access to certain features and functions, adhering to a principle of least privilege.

Neptune's software application is designed with three pre-defined security access roles. Utility Administrator, Utility User, and View Only access. Each user will log in with their e-mail address and password. This function allows us to log who is accessing or making modifications to the system. The Administrator has full rights to all system components and changing system configuration settings, as well as creating users and their role assignments for other utility personnel. Supervisors can edit account data and modify system settings but cannot create users and assign roles. A User and View Only User have restricted access to editing data and system configuration settings.

The **Utility Administrator** has full rights to all system components and changing system configuration settings, as well as creating users and their role assignment for other utility personnel. Access rights are controlled by the Utility Administrator and by Roles following a least privileged access model based on the individuals' required duties.

Supervisors have the ability to edit account data, modify system settings but cannot create users and assign roles. A User and View Only User have restricted access to editing data and system configuration settings.

Neptune 360 has three additional user types, Utility User Utility Meter Reader, and Utility Read Only.

User Type	Permissions	Role
Utility User	Broad range of permissions, allows to perform various tasks related to user management, utility management, billing services, and customer inquiry	• View and search users • deactivate users • send password resets • view and edit codes, collectors, and gateways • import and export billing files • view import/export details • search and select accounts • view consumption analysis • manage soft disconnects • access various reports
Utility Meter Reader	Limited permissions. Focuses primarily on tasks related to meter reading and data logging	• View user profiles • view dashboards • search codes • access data logs • perform mobile meter reading tasks • view various reports
Utility Read Only	Most restricted permissions, primarily for viewing information without making any changes	• View dashboards • search codes • view import/export details • view billing services settings • search and select accounts • view consumption analysis • view comments • access various reports

Responder to describe if MDMS is to be hosted by the Prospective Responder on server hardware at a remote secure data center or, if the utility desires to manage onsite, what the server requirements are to do so. The City requires SOC2 compliance and US-based servers only.

Neptune®360™ platform is hosted in the US via Amazon Web Services (""AWS"") within a Tier 1 and ISO 27001 data center and covered by their disaster recovery policies and operating large-scale data centers. The data center electrical power systems are designed to be fully redundant and maintainable without impact to operations, 24 hours a day, and seven days a week. Physical access is strictly controlled both at the perimeter and at building ingress points by professional security staff utilizing video surveillance, intrusion detection systems, and other electronic means. Authorized staff must pass two-factor authentication a minimum of two times to access data center floors. AWS only provides data center access and information to employees and contractors who have a legitimate business need for such privileges. When an employee no longer has a business need for these privileges, his or her access is immediately revoked. All physical access to data centers by AWS employees is logged and audited routinely. In addition, the data center electrical power systems are designed to be fully redundant and maintainable without impact on operations, 24 hours a day, and seven days a week. Uninterruptible Power Supply (UPS) units provide back-up power in case of electrical failure for critical and essential loads in the facility. Data centers use generators to provide back-up power for the entire facility.

Neptune's platform is SOC 2 compliant.

If the solution proposed is SaaS, please describe all components included in the coverage, such as head-end hardware and software, annual maintenance, licenses, support, etc.



The **Neptune® 360™** data management platform is a user-friendly, cloud-based software that makes AMR and AMI meter reading data clearer and easier to interpret. Neptune 360 is offered as a subscription-based model with all data captured, processed, and housed within AWS in USA. This provides utilities with a scalable, reliable, and secure data management solution without the burden of infrastructure and IT resources for all software management activities. Monitored 24/7 from a world-class data center, Neptune 360 provides the highest level of security, redundancy, and disaster recovery services.

Neptune 360 provides a complete view of metering data and analytics while delivering the highest level of performance and application stability in support of utilities billing processes. On-demand access to more accurate critical data is provided and visible across departments to quickly identify potential leaks, excessive consumption, and reverse flow – improving customer response time and enabling proactive and efficient issue identification and resolution. All data can be viewed in a single user interface for any read method for Mobile AMR and Fixed Network AMI, Cellular AMI or a combination of any, all in one platform.



The platform has data storage capabilities for warehousing, cleansing, and processing all data received from various field metering and collections devices prior to data usage. It stores real-time online metering data for 24 months for long-term data analysis, and additional years of data storage are available upon request.

The platform comes equipped with Application Programming Interfaces (APIs) specifically designed for sharing and seamlessly integrating a variety of third-party software applications for Smart Water automation. Such APIs include Billing, Customer Engagement, Hydraulic Modeling, Distribution system sensor management as well as other applications.



The system can accommodate an unlimited number of concurrent users. Each user must have an email address for accessibility to the system. This is a security measure to aid with forgotten passwords and password resets. The annual SaaS subscription includes an unlimited number of user licenses included within the platform and accessed through Google Play or iOS App Store and provides meter reading capabilities via drive-by, handheld, or a "Bring Your Own Device model (BYOD). Neptune 360 Mobile provides data logging capabilities for off-cycle meter readings for customer bill inquiries, and RF testing capabilities to ensure successful installation for Neptune radio endpoints.

Neptune's mobile Bring Your Own Device technology provides direct wireless communication from the field to eliminate the need to bring mobile devices back into the office to synchronize information with the host software. The mobile application is Android and iOS compatible and supports both standard phones and tablet devices.

The Neptune®360™ Mobile application allows for exception meter reading for AMI solutions, mobile meter reading, either drive-by, handheld, or BYOD for AMR utilities with AMR solutions. Neptune 360 allows the capture of optional backup of mobile reading data if not available via the fixed network for billing process purposes. Neptune 360 Mobile is designed to integrate with the platform application to provide exception meter reading and data logging through connection with Neptune's mobile data collector and belt clip transceiver (BCT) collection hardware.

Responder must describe any unique features that their MDMS provides to assist in water conservation efforts and Customer Service outreach. Identify if any of these options have an additional cost.

The Neptune®360™ platform provides a dashboard monitoring tool that provides clear monitoring, measurement, and analysis of relevant data in key areas. The utility can create odd/even groups and track their consumption to aid in utility's water conservation program. Reporting capabilities are available for unbillable reads, high consumption, and missed readings. The dashboard is flexible, allowing users to create their own system views and customize each Key Performance Indicator (KPI) based on available filtering options such as group, route, endpoint status, and more. This customization empowers users to tailor their dashboards to monitor the metrics that matter most to them. Additionally, users can choose from various visual layouts, including donut charts, textual displays, and maps. Users can opt in to receive email notification system wide alarms. Furthermore, individual meter consumption can be viewed to analyze water patterns to assist with high water bill complaints.

Neptune's software roadmap will introduce additional features related to water conservation including water restriction configuration, reporting, and notification, billed vs. pumped water analysis, along with AWWA water loss analysis integration.

Responder shall describe the processes for accessing data generated by the AMI system (meter, transmitter, collector). Please describe any software licensing limits, network application tool access limits.

To access the data generated by the AMI system, users will login to Neptune 360. Neptune's software application is designed with three pre-defined security access roles. Utility Administrator, Utility User, and View Only access. Each user will log in with their e-mail address and password. Detail on access roles are provided in our above response.

The system can accommodate an unlimited number of concurrent users. Each user must have an email address for accessibility to the system. The annual SaaS subscription includes an unlimited number of user licenses.

This function allows us to log who is accessing or making modifications to the system. The Administrator has full rights to all system components and changing system configuration settings, as well as creating users and their role assignments for other utility personnel. Supervisors can edit account data and modify system settings but cannot create users and assign roles. A User and View Only User have restricted access to editing data and system configuration settings.

The **Utility Administrator** has full rights to all system components and changing system configuration settings, as well as creating users and their role assignment for other utility personnel. Access rights are controlled by the Utility Administrator and by Roles following a least privileged access model based on the individuals' required duties.

Supervisors have the ability to edit account data, modify system settings but cannot create users and assign roles. A User and View Only User have restricted access to editing data and system configuration settings.

Neptune®360™ has three additional user types, Utility User Utility Meter Reader, and Utility Read Only.

User Type	Permissions	Role
Utility User	Broad range of permissions, allows to perform various tasks related to user management, utility management, billing services, and customer inquiry	• View and search users • deactivate users • send password resets • view and edit codes, collectors, and gateways • import and export billing files • view import/export details • search and select accounts • view consumption analysis • manage soft disconnects • access various reports
Utility Meter Reader	Limited permissions. Focuses primarily on tasks related to meter reading and data logging	• View user profiles • view dashboards • search codes • access data logs • perform mobile meter reading tasks • view various reports
Utility Read Only	Most restricted permissions, primarily for viewing information without making any changes	• View dashboards • search codes • view import/export details • view billing services settings • search and select accounts • view consumption analysis • view comments • access various reports

Responder must describe any other unique features that their software provides to the City to improve overall utility operational efficiency and management of the AMI system.

The Neptune®360™ software platform offers unique features to enhance the operational efficiency and management of the AMI system for water utilities. It enables utilities to proactively notify consumers of potential leaks, helping to reduce water loss and address high water bill complaints. The software sends email alerts to selected utility personnel about potential leaks and provides notifications for major and minor reverse flows. Additionally, it includes a soft disconnect feature that alerts utility personnel if there is usage on accounts marked as disconnected, automatically generating notifications if usage is detected.

The platform presents AMI data with frequent metering data collection, displaying consumption intervals to identify spikes in usage patterns, which assists in resolving customer complaints. For outlier meters, exception meter reading, and backup meter reading, the platform offers a "Bring Your Own Device" option. This allows utilities to use existing iOS and Android-compatible cellular phones or tablets to read exceptions and automatically synchronize metering data back to the office from any field location. This feature reduces the need for field personnel to travel to the office for uploading or downloading route information for mobile meter reading.

Vendor shall describe the resiliency for any MDM outage. Please describe the ability to have a local copy of the MDM at the City.

Neptune's approach to Disaster Recovery (DR) and Business Continuity (BC) is to configure all services for highly availability in an "Active-Active" configuration except where a chance of data corruption exists from automatic failover. This approach is a recommended best practice based upon our required level of availability.

To have a highly available platform, critical services for Neptune's cloud platform span across two AWS Availability Zones (AZ). Availability Zones are distinct geographic locations that are engineered to be insulated from failures in other AZs. By spreading critical services for Neptune's cloud platform in separate AZs, Neptune protects its services from the failure of a single location. Failover between Availability Zones is not automatic to minimize risk with potential data corruption that can occur with automated solutions.

Neptune's platform has its own backup methodology built in. Database and log transportation file backups are performed every day in a 7-day rotation. The backups are stored to a volume directly attached to the database server. These volumes have multiple replicas built into AWS' cloud infrastructure. Daily and weekly EC2 instance snapshots (including the OS) are moved and stored to our provider's object storage. Daily images are securely kept for two days and weekly for two weeks. The object storage is replicated across multiple data centers.

For an un-planned outage, Neptune will send out email notifications to all Neptune users. System maintenance will take place after business hours to prevent system availability during the utility's scheduled business hours. The length of the downtime is based on the functions or corrections being implemented. Updates can last anywhere from 1 hour to 4 hours depending upon the type of update being imitated.

Responder shall describe what capabilities the Utility will have to modify existing reports or create new reports as desired, and any additional customization costs.

The Neptune 360 platform provides a powerful data analysis and reporting environment. The platform includes several dashboard metrics that provides reporting analysis for System Consumption, Top 10 Accounts, Complete, Incomplete and Skipped Meters, Continuous and Intermittent Consumption, Major and Minor Release Flow, as well as Found Meters. Neptune's customizable dashboard enables the creating of customizable KPI's and reports through various filtering options. The reports offer date configuration and filtering options.

Additionally, users can customize reports by adding or removing columns through the table settings feature. Furthermore, users can create groups to segment data, including or excluding specific parameters.

Future developments within the software will allow utilities to build their own report.

Listing of Neptune's standard reports:

Report	Description
Alarm Notification	When using Neptune® encoded registers, alarm notifications from the endpoint are received on major flow and continuous and intermittent leak flags. The HES can be configured to send email notification to key utility personnel to act upon.
Top Ten Consumption Accounts	Neptune® 360 includes a dashboard metric that provides a list of the top ten consumption accounts and the volume of water they consumed over the last 7 days. This information can be ideal in identifying anomalies in usage patterns.
Total Consumption Analysis	The platform provides a metric that shows the total volume of consumption for each for the last 7 days for all meters that can be used for water audit programs and or future planning efforts.
Complete & Incomplete Readings	The number for complete readings represents meters with a valid reading within the last 10 days as of the previous day. The number for incomplete readings represents meters without a valid reading within the past 10 days.
Continuous and Intermittent Consumption	The number for continuous (or intermittent) consumption represents meters with at least one continuous (or intermittent) consumption flag received on the previous day.
Major and Minor Reverse Flow	The number for major (or minor) reverse flow represents meters with at least one major (or minor) reverse flow flag received on the previous day.
Gateway Status	Reports the status of each gateway to determine if it is in a critical, warning, or normal status. Status information can be configured. This metric determines if a gateway is up or down.
Invalid Read Report	Readings that have been received that have a non-numeric digit with the reading.
Skip Codes	A report that provides a list of accounts that have been coded to represent an issue reported during the infield capture of meter readings.
MACH 10® Battery Status	A report that displays meters that have reported a low battery status during its data transmission to the host.
Comment Codes Report	Provides In-Office personnel with information on any notes captured by the meter reader or field technicians.
Change Read Parameters	This report displays a list of all meters for which a meter reader changed certain read parameters in the field.
Meter Readings	This report enables you to view meters within a route that have readings or notes captured. In addition, the report displays previous readings and reading method type (AMI vs AMR).
High Consumption	A report that displays high consumption based on specified thresholds, Report can be configured by overage amount, number of days minimum threshold and meter size.
Inactive with Flow	A report that displays meters that have been reported from CIS/billing as an inactive meter, but consumption has been reported.
Soft-Disconnect	This report lists all accounts that are designated as Soft Disconnect for a specified date range and how much usage was reported during that time.
Found Meters	A meter that is being heard over the network but has not been associated with an address passed from the CIS/billing software.
Endpoint Consumption	This report displays the total consumption for a specific endpoint or for a group, on an hourly or daily basis for each date in the date range selected.
Endpoint Maintenance	This report displays the endpoints that have invalid reads, never received a reading from, or past due. This report is designed for AMI metering.
Tamper Report	This report displays endpoints that have triggered cut=wire, no flow and major and minor reserve flow which could all be indications of tamper.

Days of Now Flow (AMR)	This report shows all AMR closed-read meters that have had no flow during the last 35 days.
Days of Consumption (AMR)	This report shows all AMR closed-read meters that have shown consumption during the last 35 days. This report can help identify potential leaks.
High Low Limit Fail	This report displays all endpoints closed that have exceeded the high and low limits defined for the utility, within the date range you select. If an endpoint fails the high low audit more than once within the date range, that endpoint displays multiple times on the report.
AMI No Flow	This report shows a list of all AMI closed-read meters that have no flow. Using this report, you can determine if there are physical meter issues, or other conditions such as theft that may exist that affect the ability to generate a bill for those meters.
Days of Consecutive Flow (AMI)	This report shows a list of AMI closed-read meters that have intermittent or continuous flow.
15-min Reading Data	View 15-min reading data within the customer inquiry page. Allows for more granular data analysis.
Productivity Report	This gives users insight into AMR meter reading operations by providing metrics for routes as well as showing comparisons to historical averages. The data is provided on a per route and per meter reader basis and includes drilldowns for both. A walk order detail view is also available to allow for granular analysis of how that route was read.

Responder should describe how their MDMS solution will be implemented and integrated with the HES, if separate, including how frequently it is refreshed with data received from collectors and how frequently that data is pushed to the MDMS.

The proposed Neptune®360™ platform functions as both the Head-End System (HES) and Meter Data Management System (MDMS).

The City captures and transmits register reads in cubic feet but may have a variety of resolutions and multipliers in use. Vendor shall describe the capability to accommodate different read resolutions and ability to convert interval usage data to other values (e.g., meter reads in 1/10th CF, transmits in CF, and can be set in MDMS to show or send read in HCF for some and CF for other meter types).

The Neptune®360™ software presents consumption data by the meter size and unit of measure provided from the import file from the utility's CIS. Neptune's platform allows for editing the meter size and unit of measure however, it only stays accurate until another billing file has been received. Therefore, it is critical to make changes in the CIS and pass to the AMI software through the billing transfer process.

Privacy and Security Requirements

Responder should describe in detail the cyber-security measures in place to protect the network, equipment, software, and customer data and provide compliance with, but not limited to, ISO/IEC 27017 and ISO/IEC 27018.

Neptune utilizes industry standard best practices for securing all data, whether in motion or stored, in all parts of the system. These include a minimum of AES-256 compliant encryption, proper data validation and sanitization checks, system logging, role-based security controls, and other OWASP best practices.

Network & Endpoint Security

Each Neptune endpoint features a unique 128-bit AES encryption key and a globally unique identifier assigned by the IEEE Registration Authority. Payload data is encrypted end-to-end, providing secure transmission at both the network and application layers. Network MAC commands and payload data are authenticated, protected from alterations, and encrypted to prevent interception by unauthorized entities.

The LoRaWAN protocol mandates that all data is encrypted and protected by a cryptographic Message Integrity Check (MIC) to verify message authenticity and prevent modification. Each payload is AES-encrypted and includes a frame counter to avoid packet replay and a MIC to prevent tampering. Upon receiving a message, network servers compare the MIC signature with the one generated by the endpoint's Network Session Key. If they match, the message is authenticated and routed to the Application Server.

Software

The Neptune®360™ platform employs AES-256-bit encryption to secure its database, storing sensitive data in an encrypted or hashed format. The network is segmented into Public and Private Layers, with all traffic encrypted over TLS. Load balancers route valid web traffic to the Public Layer via a firewall, while web requests ensure secure communication to the Private Layer, protecting against SQL injection and other threats. Traffic between layers is restricted by default, further enhancing security. Neptune 360 security has been designed around least privileged access with individual user accounts and credentials and user activity logging. The platform is equipped with web-based account management allowing administrative tasks to be performed by operations personnel. Access to the software administrative portal is restricted to the Neptune Technology Group network.

Amazon maintains compliance with standards such as SOC1/SOC2, FedRAMP, and ISO27001 which further helps to ensure that your data is safe in the cloud. AWS has Multi-Tier Cloud Security Standard Level 3 (CSP) Certification. AWS is fully ISO 27017:2015 Certified and fully ISO 9001:2008 Certified. Neptune's platform is SOC 2 compliant.

Responder should describe the data security in place to prevent and, in the instance of occurrence, recover, from cyberattacks and threats such as ransomware attacks.

Neptune's has a comprehensive Cyber Security program that ensures enterprise and customer assets, data, and resources are protected. We follow NIST best practices, including yearly audits (i.e. SOX, SOC2, ISO), proactive Pentests (Both to internal infrastructure and commercial products) and 24x7x365 monitoring of our infrastructure. Neptune also maintains policies and procedures to ensure employees, customers, distributors, and systems are operated with the highest level of security. Part of our policies ensures that Disaster Recovery and Business Continuity plans are maintained and tested every year.

Neptune applies industry best practices when it comes down to structuring and executing its Cybersecurity strategy. Below some of the tactics that demonstrate a layered approach:

- Leverage CIS and NIST security frameworks to benchmark and measure maturity against cybersecurity controls and practices and establish plans to improve the security posture.
- Perform audits each year (Internal and external), to validate effectiveness of controls and identify areas of improvement.

- Perform review of its security and IT policies on a yearly basis, to identify improvement opportunities and further coverage (new policies) when needed.
- Leverages third party service providers and cutting-edge technology to ensure its infrastructure and systems are monitored 365x24x7.
- Perform quarterly tabletops to ensure our Cyber Security Incident Response policy and procedures are followed and to identify improvement opportunities.
- Enforces a strong Cybersecurity culture through communications, awareness, monthly phishing campaigns, annual training (Standard, technical and role based), and by embedding security team members across all departments.

Responder should describe any failover and disaster recovery provisions built into the system architecture.

Neptune's approach to disaster recovery (DR) and business continuity (BC) involves configuring all services for high availability in a "HOT-HOT" configuration, except where there is a risk of data corruption from automatic failover. To ensure a highly available platform, critical services for Neptune's cloud platform span across two AWS Availability Zones (AZ). Availability Zones are distinct geographic locations engineered to be insulated from failures in other zones. By spreading critical services across separate Availability Zones, Neptune protects its services from the failure of a single location.

Failover between Availability Zones is not automatic to minimize the risk of potential data corruption. In the event of a disaster, Neptune 360 will be operational within our stated Recovery Point Objectives (RPOs) and Recovery Time Objectives (RTOs).

Responder shall describe server and network monitoring measures, backup process, and disaster recovery solution/plan that will be provided to the utility. Please describe in the comments section any details on system monitoring, backup, and recovery that will be provided.

Neptune's platform has its own backup methodology built in. Database and log transportation file backups are performed every day in a 7-day rotation. The backups are stored to a volume directly attached to the database server. These volumes have multiple replicas built into AWS' cloud infrastructure. Daily and weekly EC2 instance snapshots (including the OS) are moved and stored to our provider's object storage. Daily images are securely kept for two days and weekly for two weeks. The object storage is replicated across multiple data centers.

All Online Transaction Processing (OLTP) repositories, such as Aurora, are backed up daily, while the system is "HOT" or "ACTIVE." Backups are stored in a separate AWS Service Regions so that backups are not part of a loss during a disaster. Backups are complete daily snapshots of the repository and are purged after 7 days. The Neptune 360 Data Warehouse repository is AWS Redshift. Redshift is backed-up 3x per day, every 8 hours, in addition to a full daily backup. Backups are stored in a separate AWS Service Region so that Backups are not part of a loss during a disaster In the event Neptune declares a disaster has occurred, backups will be restored in accordance with Neptune's Disaster Recovery and Business Continuity Plans.

Responder shall detail any required uptime and/or SLA for outage notification, management, and any targets or ticketing system in place.

Neptune®360™ Service Level Objectives:

- Uptime – 99%
- Business Continuity – Redundancy Across AWS Availability Zones
- Neptune's platform operates with a 2-hour Recovery Point Objective (RPO) and a 24-hour recovery time objective (RTO)

Responder should detail any user permissions, access management, and device authentication protocols in place to prevent malicious or inauthentic access to the system.

Neptune®360™ platform supports role-based access controls (RBAC). The platform requires each user to have an email address for accessibility into the system. Neptune 360 includes user permissions that would be assign by the utility administrator. The utility administrator that is chosen by the utility would be responsible for creating users, revoking privileges' and unlocking users when they are locked out of the system. Details of user roles/permissions are outlined above in our response.

Neptune's security practices ensure the safety and integrity of its cloud services. Neptune employs an Intrusion Detection System (IDS) to promptly detect and respond to any malicious activity traffic. Neptune's vulnerability management plan involves regular identification, classification, prioritization, and mitigation of software vulnerabilities. Additionally, Neptune actively manages patches, ensuring critical updates and security patches are installed on our cloud platform.

Neptune's cloud platform is hosted in a Virtual Private Cloud (VPC) at Amazon Web Services (AWS). Within the VPC, Neptune's cloud platform is installed on a set of Amazon Elastic Compute Cloud (EC2) instances, configured in proper private and public network segments behind sets of load balancers and a firewall. All traffic is routed over TLS to encrypt traffic.

All key parameters are further hashed for additional level of protection. Load balancers only pass valid web traffic to the Public Layer via firewall. Web requests ensure valid queries and requests communicated to Private Layer protecting against SQL injection and another malicious web traffic. All other traffic between Public Layer to Private Layer restricted by default.

Neptune®360™ platform network is monitored by intrusion detection technology on a 24X7 basis. Neptune's operations are notified of any malicious activity, and policy violations as well as identifying and taking action against attacks. Neptune will report a notifiable information security incident to our customers without undue delay, based on our incident action plan, but not later than 72 hours after becoming aware of an incident. Neptune uses Crowd Strike Falcon and our managed endpoint security provider. For endpoint security, Neptune relies on CrowdStrike Falcon and a managed endpoint security provider. Regular audit processes verify compliance with policies related to production access controls, patch management, vulnerability management, third-party penetration testing, and data security. Furthermore, Neptune leverages third-party solutions such as Alert Logic's Web Application Firewall, Alert Logic's Intrusion Detection Service, New Relic's infrastructure monitoring, and AWS Cloud Infrastructure.

Responder should describe the process for releasing and applying upgrades, bug fixes, and patches and share procedures in place to ensure these releases are fully tested and validated prior to release.

Neptune 360 cloud-based software development planning process is built based on the Agile methodology which consists of a series of sprints to allow for development and testing of new features. With this methodology, Neptune is able to deploy new updates and feature releases faster and more efficiently, by issuing two major releases per

year and quarterly patches/fixes that are in high customer demand. All upgrades, maintenance and patches ae performed after hours and/or weekends to avoid downtime situations during normal business hours.

During the upgrade process, the system automatically logs out all users until the update is complete. Once the user logs into the system again all users will have access the updates. Each release contains a release tracking number.

All software releases are communicated to Neptune 360 accounts via email from our Customer Experience team. The notices are sent at least 24 hours before a scheduled release and another notice is sent after a release with notes regarding the details of an update. All updates are performed at one time for all utility customers.

Release	Description
Major Releases	7-to-14-days advanced notification is provided to utility users who have credentials to access the platform. The notice will advise users of the scheduled downtime which is normally scheduled to occur between 8:00 PM Eastern Time and 11:59 PM Eastern Time.
Minor Releases	These can include bug fixes and security patches, are provided in with 3-to-5-days advanced notification, which is also normally scheduled to occur between 8:00 PM Eastern Time and 11:59 PM Eastern Time. Upgrades or patches that require longer implementation time are conducted over the weekends.
Upgrade Process	The system automatically logs out all users until the update is complete. Once the user logs into the system again all users will have access to the updates.
Release Tracking Data	Each release contains a release tracking number. Release notes are emailed to all to utility users who have credentials to access the platform prior to each new release.

Maintenance and Support Requirements

Describe how firmware upgrades to system components are completed over the communication network. If support for the component does not exist indicate if it is planned in the future.

1. Neptune has designed the endpoint to support the needs of the utility for a 20-year solution without the need for firmware updates over the air. This reduces the complexity of the solution for the utility.

2. The LoRaWAN® endpoint does not support over-the-air (OTA) firmware upgrades. The endpoint provides a 20-year battery life for all supported features and functions as specified by Neptune in this RFP response. This is achieved through a single mode of operation that provides time synchronized hourly data to Neptune®360™ via the smart water AMI network for applications such as consumption studies, engineering evaluations, customer service inquiries, and billing. Additionally, the endpoint simultaneously supports mobile back-up reading and datalogging with no additional reduction of battery life.

3. Firmware over the air continues to be investigated and explored for future enhancements of the endpoint as the LoRaWAN specification evolves. Neptune is planning to include this functionality in the future.

Describe what equipment outage or system degradation occurs when any firmware uploads or other configuration changes occur over the air.

LoRaWAN® gateway downtime does not occur during most configuration changes and is minimal during firmware upgrades. During a firmware upgrade, the LoRaWAN gateway will continue to operate until the firmware is downloaded and installed. Once the firmware is ready the gateway will restart which typically takes less than five minutes.

ATTACHMENT 2: PRICING SHEET

TABLE A: AMI Technology (Enter AMI Technology Totals by Category for Solution and Best Design)

Use Quantities Provided in Request for Proposals Document; Responder is responsible for accuracy of all entries including quantities, pricing, and calculation formulas. Completed spreadsheet is required in excel format for all submittals

PRODUCT	QUANTITY	PRICE	TOTAL NO TAX	SALES TAX (7.75%)	Capital Allocation with Operational Cost Year 1	Annual OpEx Allocation Year 1	Annual OpEx Allocation Year 2	Annual OpEx Allocation Year 3	Annual OpEx Allocation Year 4	Annual OpEx Allocation Year 5	Total Operational Cost (Year 2-5)	DETAILS (Please describe fully all details on each line of Pricing Sheet)
AMI Network (Collector/Gateway and Supplies)	5	$ 16,935.00	$ 84,675.00	$ 6,562.31	$ 193,869.19	$ 102,631.88	$ -	$ -	$ -	$ -	$ -	Neptune v5 LoRa Gateway, UPS & Antenna
AMI Network Installation	5	$ 12,400.00	$ 62,000.00	$ -	$ 62,000.00	$ -	$ -	$ -	$ -	$ -	$ -	Assumes we're utilizing exisitng City assets.
Pole Sets (as required in propagation study)	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	No tower installations are being proposed. Assumes we're utilizing existing City assets.
Head End Application/Software	1	$ 48,600.00	$ 48,600.00	$ -	$ 48,600.00	$ 48,600.00	$ 48,600.00	$ 50,050.00	$ 52,560.00	$ 52,152.00	$ 203,362.00	Neptune 360 Annual SaaS & includes cost of 10- catastrophic warranty provision *No tax on services
AMI Network Data Repeater/ Sub-Collector Equipment	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Neptune's AMI system does not utilize repeaters
AMI Network Data Repeater/ Sub-Collector Installation	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Neptune's AMI system does not utilize repeaters
Mobilization	1	$ 55,000.00	$ 55,000.00	$ -	$ 55,000.00	$ -	$ -	$ -	$ -	$ -	$ -	One-time fee. $7,500 additional charge if installations pause for more than 30 days due to Utility stoppage.
AMI Endpoint Programming Handheld	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Neptune endpoints do not require programming
Training (Software, Installation, Troubleshooting, Network)	1	$ 2,500.00	$ 2,500.00	$ -	$ 2,500.00	$ -	$ -	$ -	$ -	$ -	$ -	
MDMS Interfacing	1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Included with mobilization fee.
Customer Engagement Solution	1	$ 37,725.00	$ 37,725.00		$ 37,725.00	$ 37,725.00	$ 38,852.00	$ 40,015.00	$ 41,215.00	$ 42,455.00	$ 162,537.00	VertexOne WaterSmart Customer Engagement Portal
Customer Engagement One-Time Setup	1	$ 82,725.00	$ 82,725.00	$ -	$ 82,725.00	$ 82,725.00	$ -	$ -	$ -	$ -	$ -	One-Time Setup Fee - VertexOne
Project Management (Please expand on expected level of service for this fee in Column M)	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Included with mobilization/staging fees. Includes Ferguson PM & PMI teams for weekly updates & QA/QC. PMI will have on-site lead for field operations.
Bonding	1		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Included in proposal
Staging (Please indicate what is included in Column M)	1	$ 138,000.00	$ 138,000.00		$ 138,000.00	$ -	$ -	$ -	$ -	$ -	$ -	PMI staging and Project Management
AMI One Time SaaS Setup fee	1	$ 3,750.00	$ 3,750.00	$ -	$ 3,750.00	$ -	$ -	$ -	$ -	$ -	$ -	Neptune 360 SaaS One-Time Setup Fee
Optional			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
(Optional) Aquasight AI Based Leak Anomaly/ Detection Software	0	$ 17,250.00	$ -	$ -	$ -	$ -	$ 17,250.00	$ 17,250.00	$ -	$ -	$ 34,500.00	Minimum 3-Year Agreement
(Optional) Aquasight One-Time Setup	0	$ 23,500.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Network, Training, Software Subtotal AMI			$ 514,975.00	$ 6,562.31	$ 793,219.19	$ 271,681.88	$ 87,452.00	$ 90,065.00	$ 93,775.00	$ 94,607.00	**$ 365,899.00**	
AMI Equipment, Tax, Labor, Software, Subscriptions, Fees, and Training- Full Deployment Plus First Year Operation	TABLE A PLUS TABLE B PLUS REQUIRED ITEMS FROM TABLE E	**AMI TOTAL WATER (SOLID STATE)**	**$ 8,841,519.00**									

Monthly Recurring Fees (Customer portal)

TABLE B: Water Solid State Meter Equipment with Encoder Register (Enter Meter Type and Unit Price Based on Estimated Quantities FOR ALL SIZES)									
QUANTITY	METER SIZE	MODEL	EQUIPMENT UNIT PRICE PRE TAX	EQUIPMENT SUBTOTAL PRE-TAX	EQUIPMENT SALES TAX	LABOR UNIT PRICE	LABOR SUBTOTAL PRE-TAX	LABOR SALES TAX	TOTAL MATERIALS & LABOR (Based on Quantity Estimate)
1	5/8” x 3/4”	Neptune Mach10 v5 R900i	$ 229.75	$ 229.75	$ 17.81	$ 114.60	$ 114.60		$ 362.16
8,957	3/4"	Neptune Mach10 v5 R900i	$ 244.00	$ 2,185,508.00	$ 169,376.87	$ 114.60	$ 1,026,472.20		$ 3,381,357.07
2325	1”	Neptune Mach10 v5 R900i	$ 278.00	$ 646,350.00	$ 50,092.13	$ 125.00	$ 290,625.00		$ 987,067.13
1,064	1 ½”	Neptune Mach10 v5 R900i	$ 622.00	$ 661,808.00	$ 51,290.12	$ 396.20	$ 421,556.80		$ 1,134,654.92
662	2”	Neptune Mach10 v5 R900i	$ 688.00	$ 455,456.00	$ 35,297.84	$ 437.80	$ 289,823.60		$ 780,577.44
20	3"	Neptune Mach10 v5 R900i	$ 2,146.00	$ 42,920.00	$ 3,326.30	$ 1,290.70	$ 25,814.00		$ 72,060.30
143	4"	Neptune Mach10 v5 R900i	$ 2,450.00	$ 350,350.00	$ 27,152.13	$ 1,720.00	$ 245,960.00		$ 623,462.13
81	6"	Neptune Mach10 v5 R900i	$ 3,750.00	$ 303,750.00	$ 23,540.63	$ 2,166.00	$ 175,446.00		$ 502,736.63
42	8"	Neptune Mach10 v5 R900i	$ 6,650.00	$ 279,300.00	$ 21,645.75	$ 3,034.00	$ 127,428.00		$ 428,373.75
4	10"	Neptune Mach10 v5 R900i	$ 10,240.00	$ 40,960.00	$ 3,174.40	$ 3,516.60	$ 14,066.40		$ 58,200.80
	Encoder Register 5/8" x 3/4" - 1" (For Retrofit)	N/A		$ -	$ -	$ -	$ -		$ -
	Encoder Register 1 1/2" - 2" (For Retrofit)	N/A	$ -	$ -	$ -	$ -	$ -		$ -
	Encoder Register 3" (For Retrofit)	N/A	$ -	$ -	$ -	$ -	$ -		$ -
	Encoder Register 4" (For Retrofit)	N/A	$ -	$ -	$ -	$ -	$ -		$ -
	Encoder Register 6" (For Retrofit)	N/A	$ -	$ -	$ -	$ -	$ -		$ -
	Encoder Register 8" (For Retrofit)	N/A	$ -	$ -	$ -	$ -	$ -		$ -
	Endpoint (if priced separately)	N/A	$ -	$ -	$ -	$ -	$ -		$ -
	OTHER (Unit Cost)		$ -	$ -	$ -	$ -	$ -		$ -
	Additional Labor (Unit Cost) *Hourly Plumbing Rate		$ -	$ -	$ -	$ 211.80	$ -		$ -
Please follow format of this form for pricing. Please include pricing for all items, including those with quantity of zero. Supplemental materials can be provided at the discretion of the vendor.		**Meter Equipment and Installation Subtotal**	**$ 27,297.75**	**$ 4,966,631.75**	**$ 384,913.96**	**$ 13,127.30**	**$ 2,617,306.60**	**$ -**	**$ 7,968,852.31**

TABLE B: Water Mechanical Meter Equipment with Encoder Register (Enter Meter Type and Unit Price Based on Estimated Quantities FOR ALL SIZES)									
QUANTITY	METER SIZE	MODEL	EQUIPMENT UNIT PRICE PRE TAX	EQUIPMENT SUBTOTAL PRE-TAX	EQUIPMENT SALES TAX	LABOR UNIT PRICE	LABOR SUBTOTAL PRE-TAX	LABOR SALES TAX	TOTAL MATERIALS & LABOR (Based on Quantity Estimate)
1	5/8" x 3/4"	Neptune T-10 v5 R900i	$ 250.00	$ 250.00	$ 21.88	$ 114.60	$ 114.60	$ -	$ -
8,957	3/4"	Neptune T-10 v5 R900i	$ 265.00	$ 2,373,605.00	$ 207,690.44	$ 114.60	$ 1,026,472.20	$ -	$ -
2325	1"	Neptune T-10 v5 R900i	$ 318.75	$ 741,093.75	$ 64,845.70	$ 125.00	$ 290,625.00	$ -	$ -
1,064	1 ½"	Neptune T-10 v5 R900i	$ 695.00	$ 739,480.00	$ 64,704.50	$ 396.20	$ 421,556.80	$ -	$ -
662	2"	Neptune T-10 v5 R900i	$ 798.00	$ 528,276.00	$ 46,224.15	$ 437.80	$ 289,823.60	$ -	$ -
20	3"	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -
143	4"	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -
81	6"	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -
42	8"	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	10"	N/A							
	Encoder Register 5/8" x 3/4" - 1" (For Retrofit)	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Encoder Register 1 1/2" - 2" (For Retrofit)	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Encoder Register 3" (For Retrofit)	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Encoder Register 4" (For Retrofit)	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Encoder Register 6" (For Retrofit)	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Encoder Register 8" (For Retrofit)	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Endpoint (if priced separately)	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	OTHER (Unit Cost)		$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Additional Labor (Unit Cost)		$ -	$ -	$ -	$ -	$ -	$ -	$ -
Please follow format of this form for pricing. Please include pricing for all items, including those with quantity of zero. Supplemental materials can be provided at the discretion of the vendor.		**Meter Equipment and Installation Subtotal**	**$ 2,326.75**	**$ 4,382,704.75**	**$ 383,486.67**	**$ 1,188.20**	**$ 2,028,592.20**	**$ -**	**$ -**

TABLE E: Ancillary Equipment and Software (Miscellaneous Parts, Optional Supplies, and Required Supplies)								
ITEM DESCRIPTION (Provide Details in Narrative Section of Response)	KEY FEATURES/MODEL	Indicated if REQUIRED (Y/N)	UNIT PRICE PRE TAX	QUANTITY (minimum of 1)	Extended Cost - Pre Tax (Based on Quantity Estimate)	Sales Tax (7.75%)	Total Cost - Incl. Tax (Based on Quantity Estimate)	AVAILABILITY DATE
Required Project Items								
Other			$ -		$ -	$ -	$ -	
Other			$ -		$ -	$ -	$ -	
Cellular Backhaul Data Plans	*City to procure and maintain data plans	Y	$ -		$ -	$ -	$ -	
Screwing antenna bracket into concrete lid	City stated 55% concrete lids	Y	$ 10.70	7425	$ 79,447.50	$ -	$ 79,447.50	*No tax on labor
GPS Sub-Meter Accuracy (for all meter locations)	Optional	N	$ 19.50	0	$ -	$ -	$ -	
Trash Disposal (if not included in staging fee)	Included in changeout pricing	Y	$ -		$ -	$ -	$ -	
Existing ERT Disposal (indicate per unit/weight)		N/A	$ -		$ -	$ -	$ -	
Catastrophic Warranty	Cost included in annual Neptune 360 SaaS fee. Inclusions to be detailed in contract negotiations.	Y	$ -		$ -	$ -	$ -	
Optional Project Items		**Please indicate if required**						
Annual Network Maintenance	1st 5-years included	N/A	$ -		$ -	$ -		
Network as a Service (NaaS)	N/A	N/A	$ -		$ -	$ -		
Scrap Meter Credit (indicate per unit/weight)	City to scrap meters	N	$ -		$ -	$ -		
Restock fee	25% for product misrepresented	Y	$ -		$ -	$ -		
Meter Testing	Meters tested prior to leaving factory	N	$ -		$ -	$ -		
Back-up/Drive-by Meter Reading Equipment	Neptune Mobile Data Collector & Belt Clip	Y	$ 14,795.00	1	$ 14,795.00	$ 1,294.56	$ 16,089.56	4 Weeks
Extended System Performance Warranty	N/A	N/A	$ -		$ -	$ -		
Annual Anticipated Cost Escalator (please indicate percentage and if this is a cap or estimate)	Any recurring prices are defined in spreadsheet, later years defined by CPI/PPI		$ -		$ -	$ -		
Composite Water Meter Box (assume standard size for 3/4"-1")	DFW	N	$ 80.00		$ -	$ -		
Labor to Install Small Meter Box		N	$ 44.80		$ -	$ -		
Composite Water Meter Lid (assume ~11"x18" for 3/4"-1" meter box)	DFW	N	$ 58.00		$ -	$ -		
Fee to Exchange Meter Box Lid		N	$ 10.70		$ -	$ -		
Lid Drilling - Composite (labor cost)		N	$ 21.30		$ -	$ -		
Lid Drilling - Cast Iron (labor cost)		N	$ 85.10		$ -	$ -		
Acoustic Leak Detection Sensor With Minimum Quantities (Kit Pricing)		N	$ -		$ -	$ -		
Additional software for Acoustic Leak Detection		N	$ -		$ -	$ -		
Out-of-Scope Labor Costs		N	$ -		$ -	$ -		
Forklift	Included	Y	$ -		$ -	$ -		
WOMS Programming and Setup	Included	Y	$ -		$ -	$ -		
Facilities	Included in "Staging"	Y	$ -		$ -	$ -		
Professional Services	Included	Y	$ -		$ -	$ -		

PRODUCT	QUANTITY - SHIPMENTS TO BE PHASED; PLEASE INDICATE QUANTITY AVAILABLE FOR FIRST SHIPMENT	MATERIAL AVAILABILITY - SHIPMENTS TO BE PHASED; PLEASE INDICATE LEAD TIME FOR FIRST SHIPMENT
AMI Network (Collector/ Gateway and Supplies)	**(5) Gateways & Supplies**	**12-weeks from time of order**
Back-up/Drive-by Meter Reading Equipment	**(1) Neptune Mobile Data Collector & (1) Belt Clip**	**4-weeks from time of order**
AMI Network Data Repeater/ Sub-Collector Equipment	**Neptune does not utilize repeaters**	
Water Meters 2"+	**(2,016) for 1st order**	**8-weeks from time of order**
Water Meters < 2"	**(4,734) for 1st order**	**4-weeks from time of order**
Endpoints	**Integrated with meter**	

ADDED LANGUAGE FOR CUSTOMER PORTAL TECHNICAL REQUIREMENTS

Added Language for Customer Portal

Customer portal should function as a "stand-alone" solution preference is to have single sign-on (SSO) between the customer portal and the City's payment portal InvoiceCloud. Vendor should specify if the customer portal can be embedded within Invoice Cloud or if the InvoiceCloud portal would have to be embedded within the customer portal.

VXsmart is a stand-alone SaaS platform. VertexOne and Invoice Cloud have a long-established partnership with over 40 live, fully integrated sites.

The VertexOne and InvoiceCloud solution works to where the **VXsmart** portal serves as the customer's portal into their Account with a fully integrated, embedded iframe (SSO) into the InvoiceCloud platform.

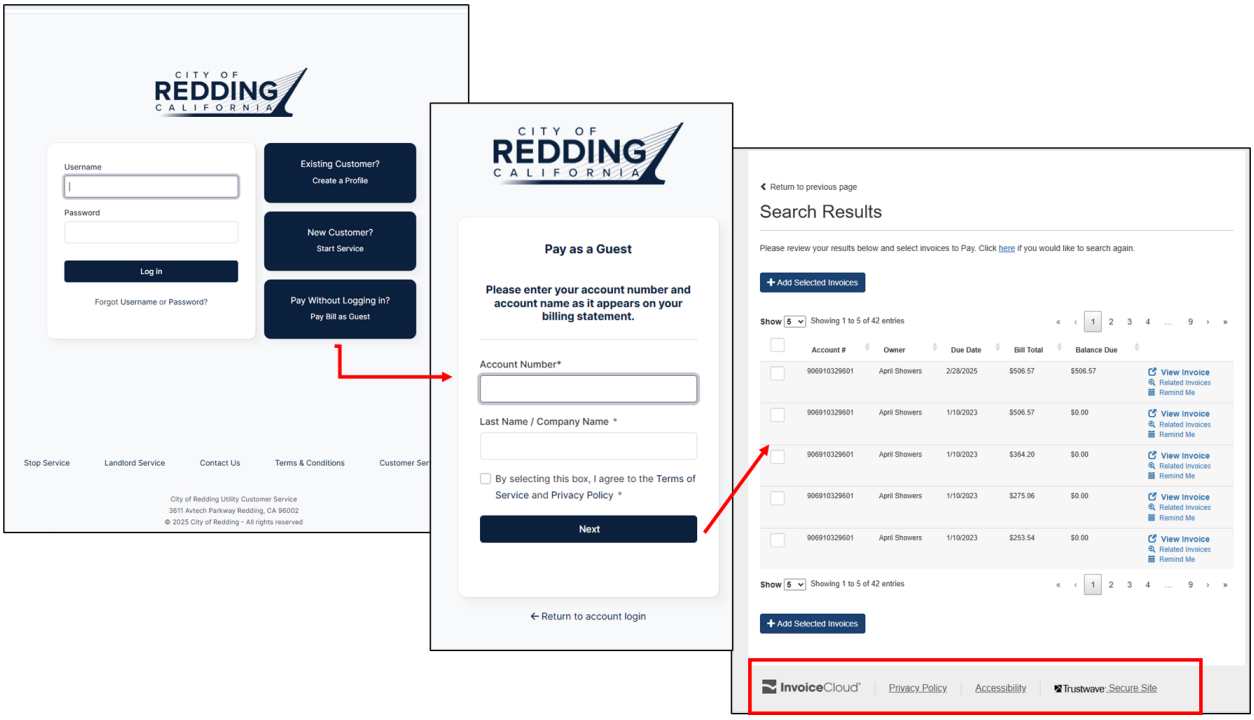
With this approach, the customer has a seamless experience in viewing their Account, AMI data insights and making a payment, while still benefiting from all of the InvoiceCloud benefits.

It is the City's preference that customers be allowed to pay bill without logging into the customer portal (ok with link embedded that jumps to bill pay without logging in or setting up account). Additionally, the City prefers to maintain customers' existing online bill pay account access.

VertexOne Digital, when deployed with InvoiceCloud, supports the ability for authenticated (customer logged-in) and unauthenticated (guest) payments.

A user can choose to 'pay as a guest' and is upon confirmation of the account to pay, is presented the InvoiceCloud iframe for entering/processing the payment.

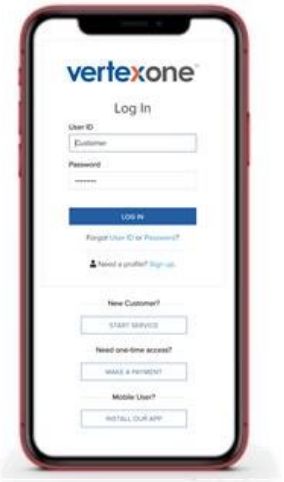
Below is an example of how the Guest Pay feature looks to the end customer.



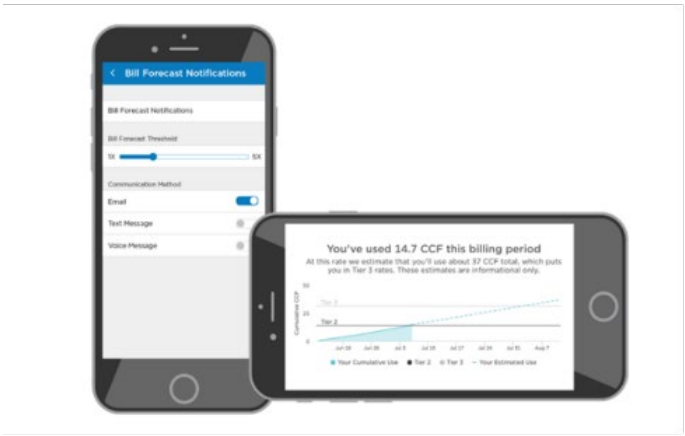
Ability to access the portal from the City's website or as a mobile app. If an app, it must be available for download from the Apple App Store or Google Play Store.

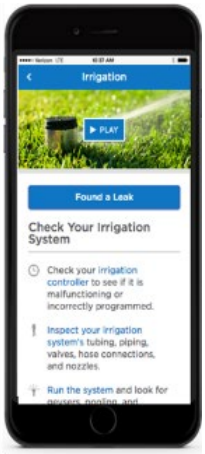
VXsmart leverages a mobile responsive design, which automatically formats the application according to the device on which it is being used. This ensures the same customer experience regardless of whether accessed via a browser or a mobile device.

VertexOne also supports progressive mobile apps allowing customers to install an application icon on their device, to receive the same experience as a native app, without the need to maintain distinct applications with a different codebase.



Customer Login View on Mobile





Alerts and Leak Resolution on Mobile

Ability for customers to sign themselves up for the portal on their own or City staff may sign the customer up.

Confirmed.

VertexOne provides a guided registration process that allows customers to register without Utility staff intervention. **VXsmart** provides secure registration and login for each Utility account including AMI and non-AMI accounts, and residential, multi-family, commercial, industrial, and irrigation accounts. On the Portal registration page, the customer is prompted to enter their unique registration information. Customers are then prompted to create a password and provide their email address where a confirmation email is sent to complete the registration process.

VertexOne further provides tools to allow City staff to utilize the self-service portal on behalf of the customer (for customer care assistance – when needed).

Each utility account must be able to have multiple logins so that more than one person may access the account through the portal.

Confirmed.

VXsmart supports the ability to link multiple on-line users to a single account as well as allowing individual users to be linked to multiple accounts.

Ability for City staff to add, delete, or make changes to a customer profile.

Confirmed.

VXsmart supports the ability to different levels of access for users through our robust user/group management with permission-based roles. VertexOne will work with the City to ensure best practices and security standards are met.

the City users who are granted Admin privileges will have the ability to add or delete a customer profile. Both the Utility Analytics Dashboard and the Customer Portal have differing types of role-based access privileges that will be assigned to the City Staff, Managers, and Customers.

The City user's access privileges determine what each user can see and edit in the Utility Analytics Dashboard:

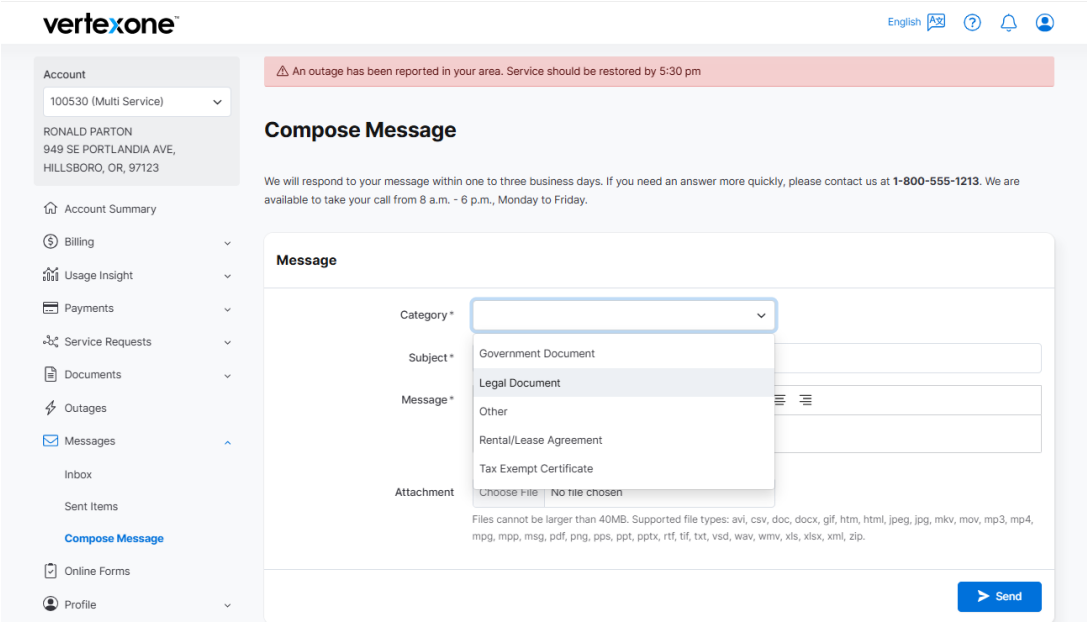
- **Viewer** users can view all pages in the Dashboard, but cannot edit any customer details, record customer notes, or send emails to customers.
- **Editor** users can view all pages in the Dashboard, edit settings for existing portal users, record notes, and send emails to individual portal users. Editors cannot add new Utility Dashboard users or change settings for existing users except for themselves.
- **Admin** are granted the most privileges. They can view all pages in the Dashboard, add and remove new Dashboard users, /profiles, and edit settings for existing portal users (such as signing up a user for a leak alert), and use Group Messenger to reach multiple portal users by email, text, or voice message.

Ability for customers to identify an issue and for that to automatically notify designated City staff.

VXsmart supports two-way (and inbound) customer communications in multiple ways. This allows the customer to identify issues and initiate communication to City staff.

These include sending inbound customer care messages, on-line form submission and optional Live Chat requests, that are routed to a secure work queue for access and response from authorized City staff.

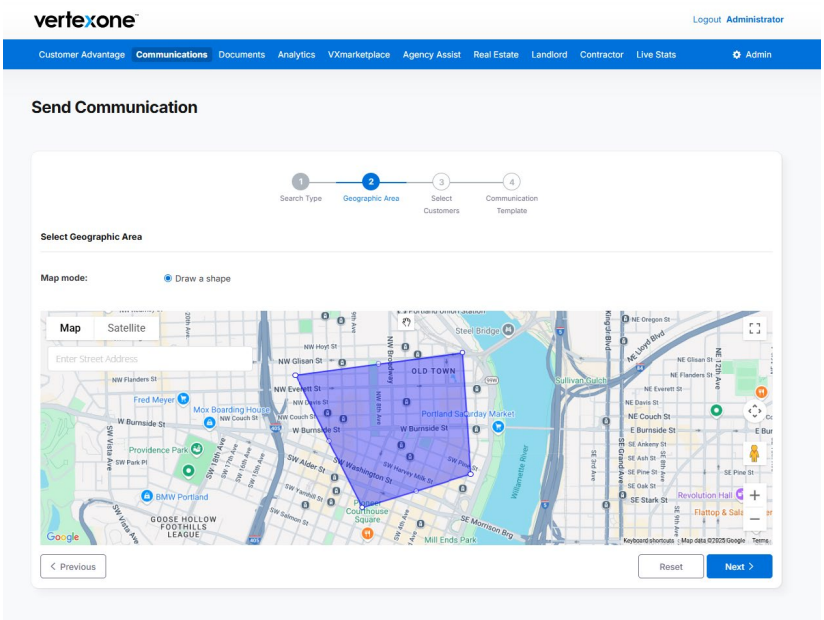
Below is an example of the customer's ability to submit an 'inquiry' through the portal.



Ability for City staff to create customized groups/lists of customers and to run reports or issue notifications and customized outreach to those customers.

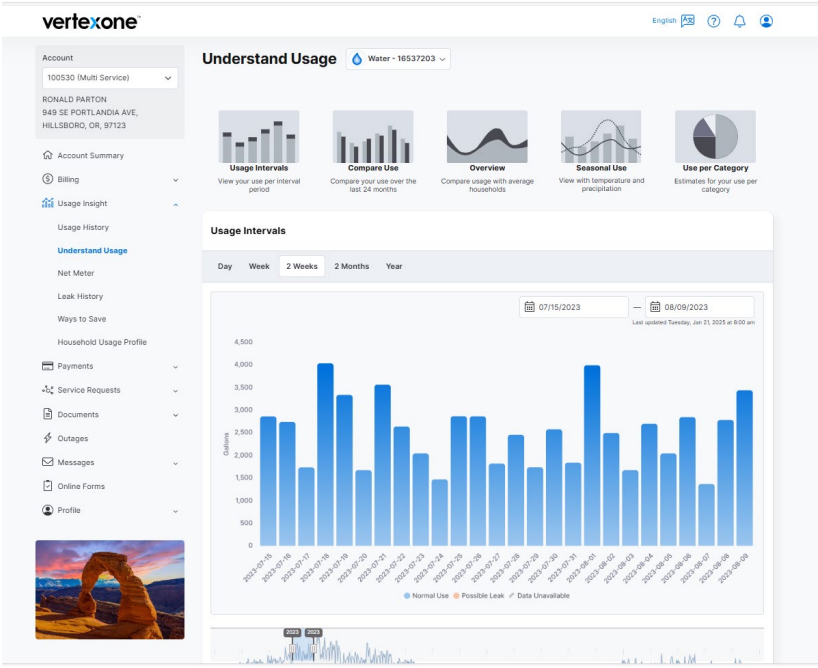
The "List Builder" feature in the Management Portal allows staff members to segment a group of customer accounts for use in Group Messenger. the City staff can easily create a list for communication based on popular reports, by uploading account numbers from a spreadsheet, selecting individual accounts, drawing a polygon on a map, or by uploading a GIS shapefile.

Below is an example of the Geographic search for creation of a 'List' for sending outbound communications.



Customers must be able to view hourly usage data, as imported from the AMI Meter Data Management system.

Customers are able to view their usage data on a daily, hourly, or customer defined date range on the "Usage Insight" tab of the Customer Portal. The default period is the customer's latest complete billing period. In addition, **VXsmart** includes a number of other easy-to-understand charts and graphs to provide customers with additional insight and to reduce the number of calls to the Corporation.



Customers must be able to aggregate usage data into hourly, daily, or monthly billing periods.

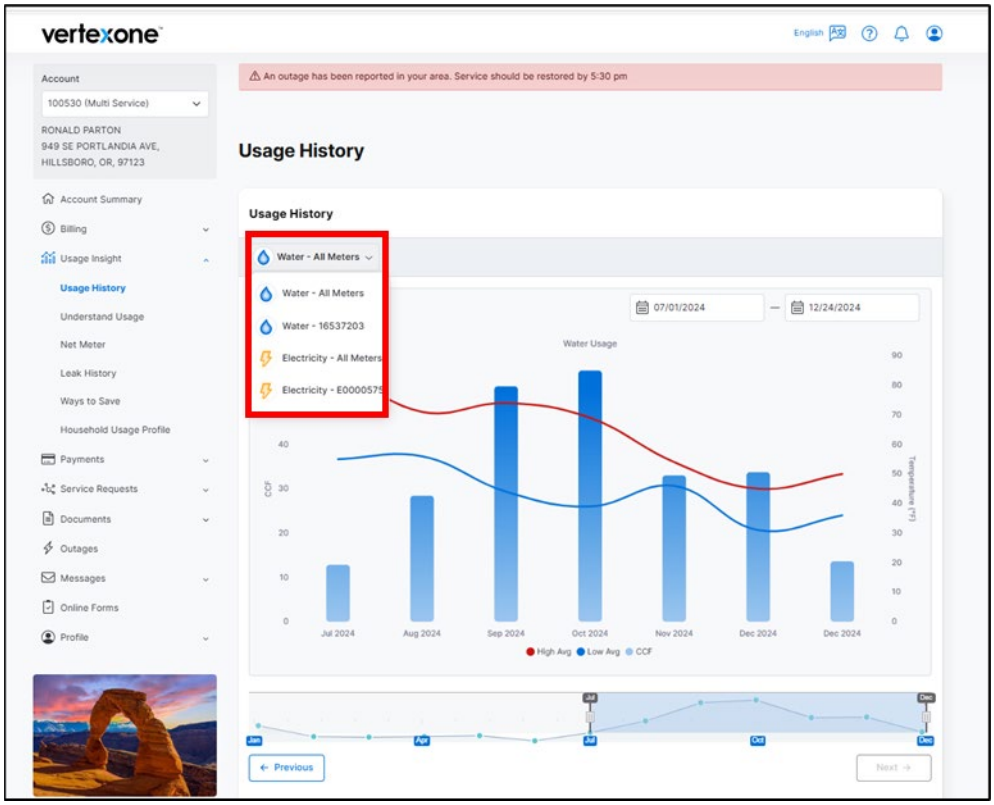
Confirmed.

Please refer to previous response.

Ability for customers to display individual services or meters.

Confirmed.

Below is an example of how the customer can choose the meter / aggregation (from the drop down) when viewing consumption.



Ability to export water usage data into standard data formats (CSV, tab-delimited text, or Excel).

Both customers and the City staff are able to export consumption data.

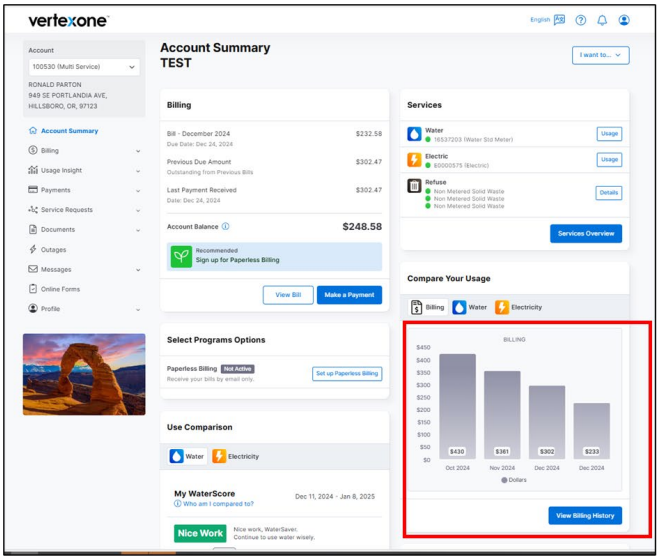
The Utility Analytics Dashboard offers utilities access to more than 50 standard administrative reports (with integrated maps) to view and download, including highest consumers by meter class and by period. These reports can be easily exported to an Excel .CSV for further analysis with a single click.

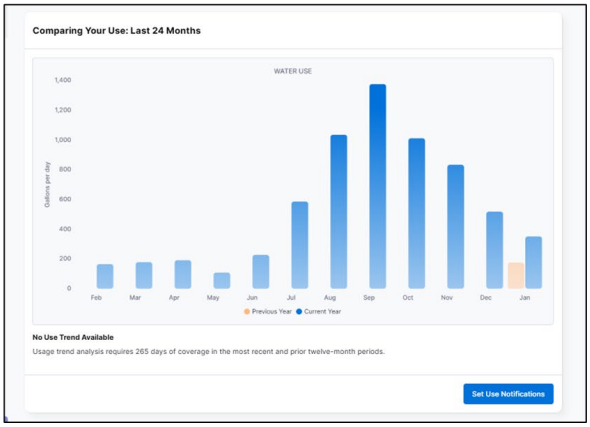
Customers can download their data for further analysis. Customer data downloaded from the Customer Portal is by default provided in .CSV format. Alternatively, the City staff can access each customer's data through the Utility Dashboard and attach the customer's data or charts to an email to send it directly to the customer.

Ability for users to compare usage to previous periods (previous months or same month last year).

Confirmed.

VXsmart provides comparison of usage to previous periods in multiple ways/locations within the site. Below are examples from the landing page as well as the Usage History menu.





Ability to send automatically generated alerts when the system detects excessive usage or a possible water leak. Utility should have the ability to set a threshold and the customer should have the capability to modify that threshold for their individual account or specific meter.

Confirmed.

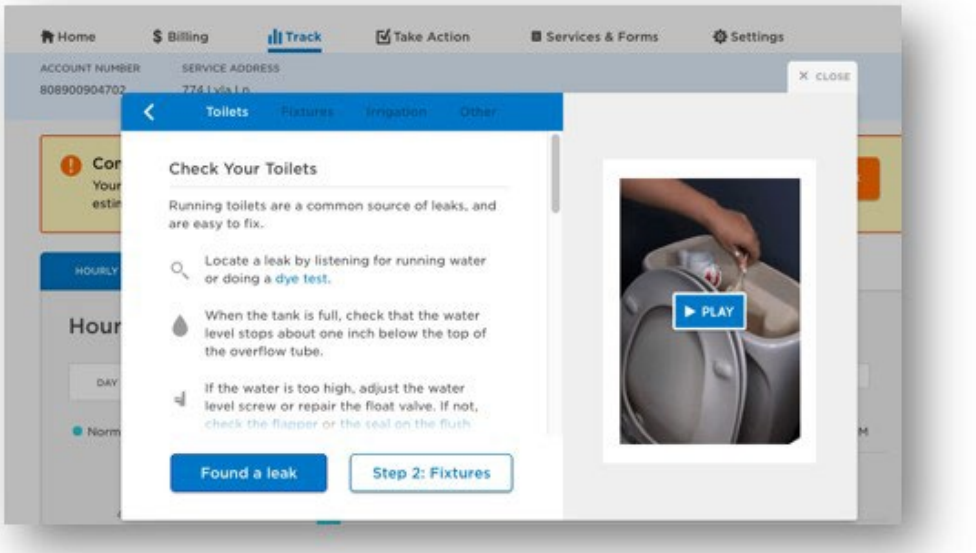
VXsmart supports multiple consumption threshold triggered outbound notifications including potential leaks, high bill forecasting, water allocation (budget) forecasts, unplanned consumption, etc.

Leak Detection and Resolution Module

One area on the Portal worth special attention is the closed-loop Leak Detection, Alerting and Resolution module, which offers self-service functionality to customers. This product is based a significant investment of **VXsmart** Data Science, Product Design and Product Engineering time. Leaks for AMR and manual-read meter customers, with only bimonthly data, are detected based on customer's individual use patterns, comparing their seasonal and year-over-year variations, and issued when the volume and multiplier compared to normal use exceeds thresholds set by the utility.

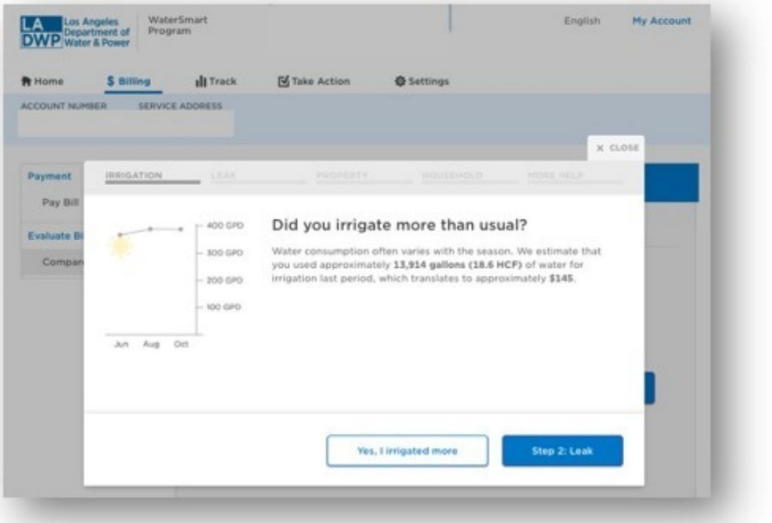
VXsmart provides suggested leak alert parameters for each of the types of leaks and can help the utility choose different settings for leak events as defined by meter class, a number of gallons per hour, and a number of hours of continuous use. Alerts can be sent through multiple channels – print, email, SMS text message, or automated voice call – and our resolution wizard helps users to resolve the leak on their own,

while also gathering information on leak resolution. This is the only closed-loop leak-alerting and resolution system in the market, providing step-by-step information to identify and resolve leaks without calling the City.



Leak Alert Detection and Resolution in the Customer Portal

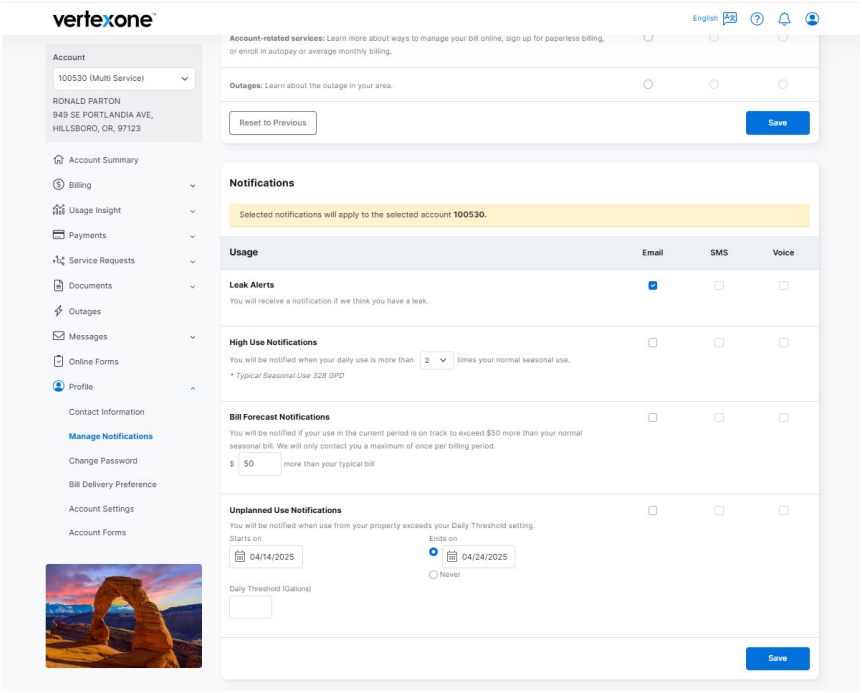
Language in leak alerts has been carefully crafted. The Portal flow itself also is the result of many hours of user testing, to determine the optimum flow of information, the selection of relevant instructional videos, and the feedback most useful to the utility. Half the customers using this module successfully resolve their leak alerts online, via self-service.



Leak Alert Detection and Resolution in the Customer Portal

Consumption Notifications

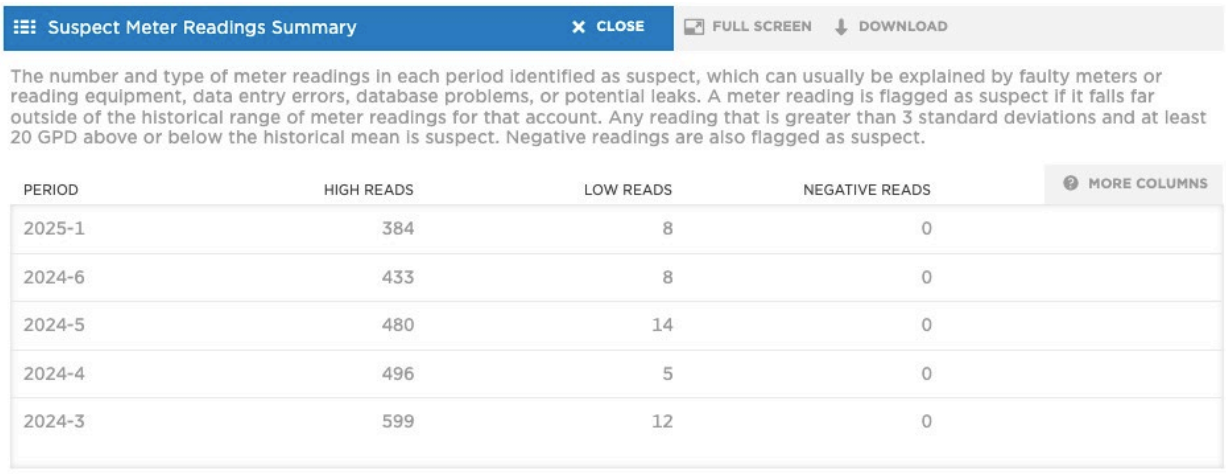
Below is a screenshot of how the end user can opt-in/out and set thresholds for consumption-based notifications.



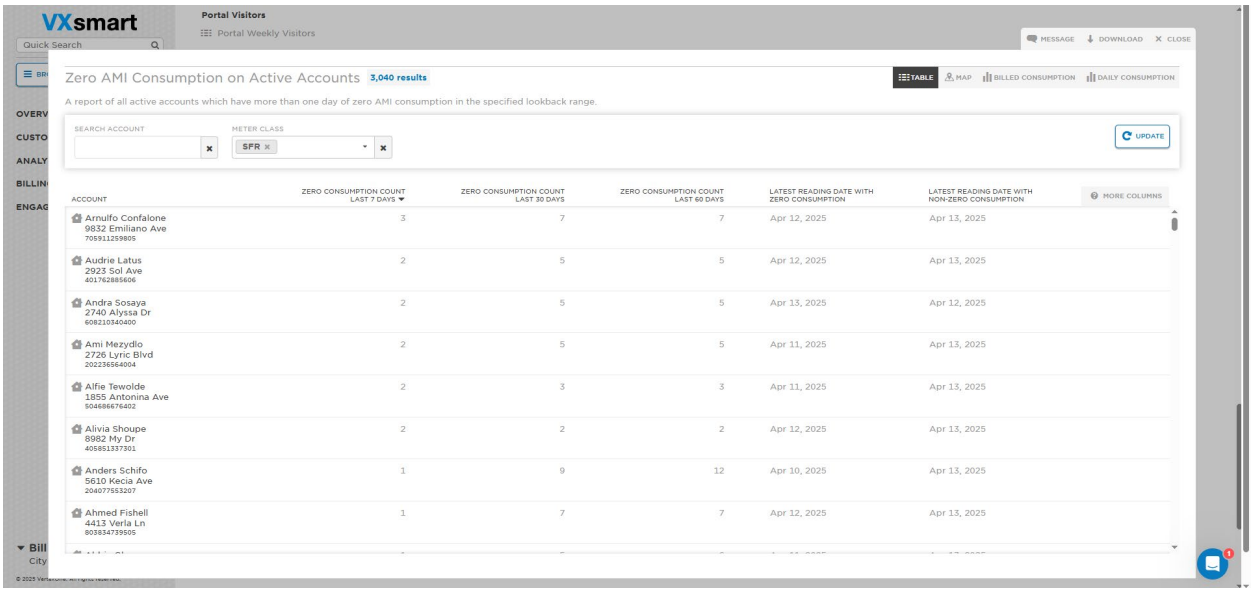
Ability to run reports to troubleshoot meter issues, for example, a report that displays missed meter interval reads.

VXsmart provides multiple reports / dashboards for help in identifying meter issues and missed interval reads.

Below are examples of a few of these dashboards including Suspect Meter Readings and Missing AMI reads.



PERIOD	HIGH READS	LOW READS	NEGATIVE READS
2025-1	384	8	0
2024-6	433	8	0
2024-5	480	14	0
2024-4	496	5	0
2024-3	599	12	0



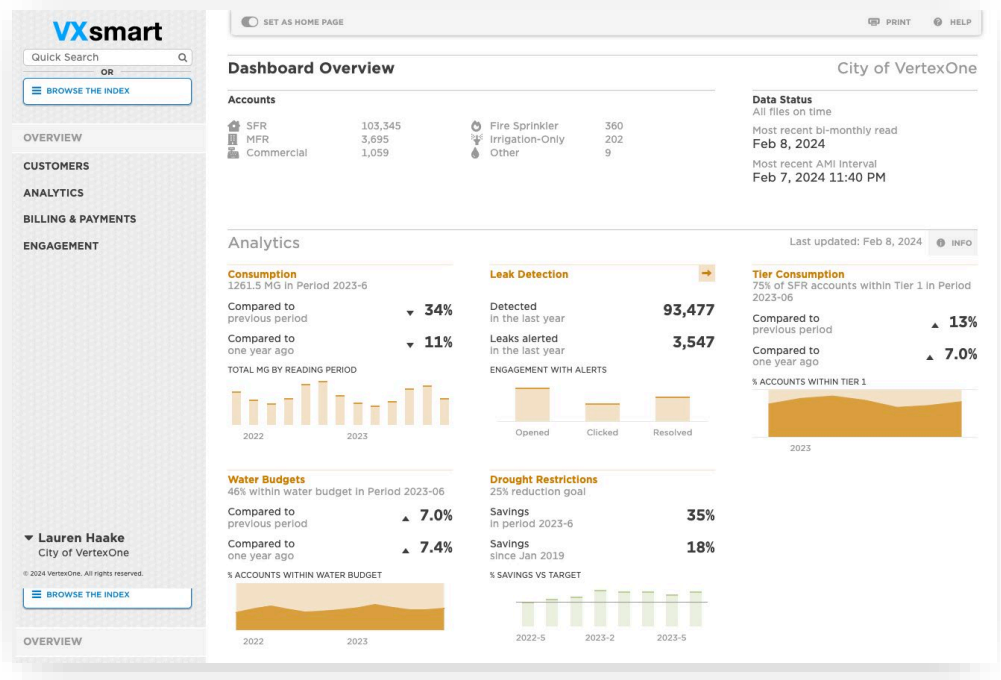
Ability to run reports to analyze consumption data for water users. Describe the portal's analytical reports available and any capability to create customized reports.

The Utility Management Portal offers utilities access to more than 50 configurable reports with current and historical data that support filtering, drill-down, with integrated mapping capabilities across time, customer class, and more. This data can be managed in the Management Portal or easily exported to Excel for further analysis with a single click. Utility staff will be able to analyze and communicate with all accounts using the Management Portal.

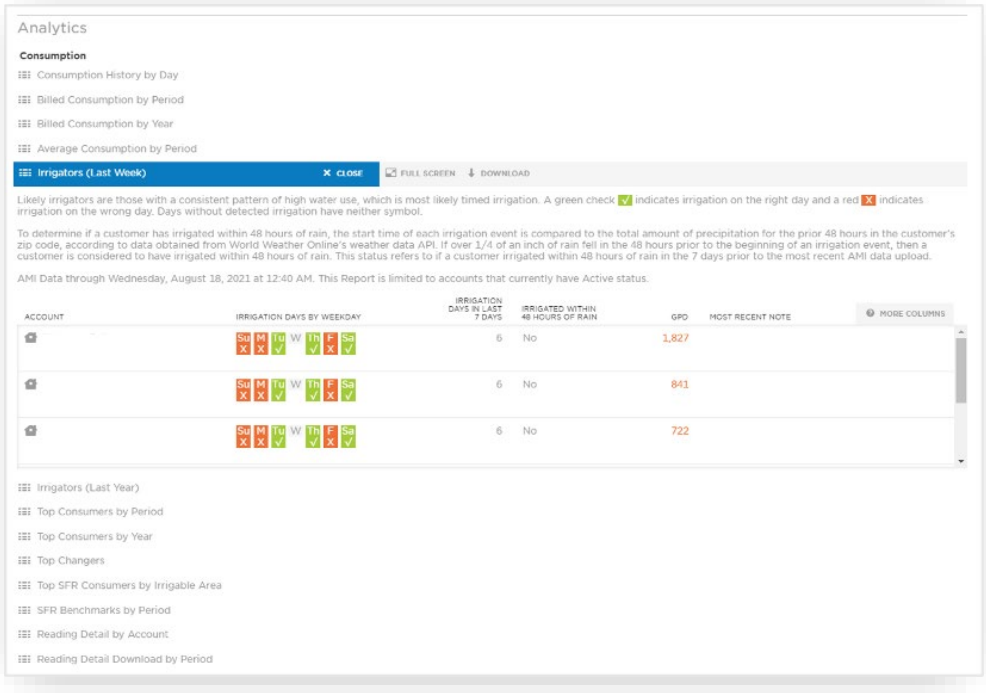
Each customer account has its own profile with attributes about that individual's account, usage, and property. Utility personnel, particularly those in Utility Billing, are prompted with personalized suggestions to answer customer questions about high bills and then easily follow-up with personalized template emails. These insights decrease call time and increase one-call resolution. Representatives are also able to gather customer contact information and enroll customers and their designees in leak, threshold, or other alerts.

The Utility Management Portal is also a communication engine. It provides the ability to send and re-send individual communications to customers and makes this easy through a multitude of templates with personalization variables for the customer. Through Group Messenger, the Utility is able to send multi-channel communications to select groups of customers, again with templates, images, and personalization tools designed to increase customer response. Customer opens, clicks, and actions are all recorded and displayed so that the Utility can measure the efficacy of a communication and refine its approach for continuous improvement.

The screenshots below depict ***Utility Users Experience***:



Below is a screenshot of the index of VXsmart analytical reports, with the thumbnail preview of 'weekly irrigators'.



Utility Management Portal Irrigators View

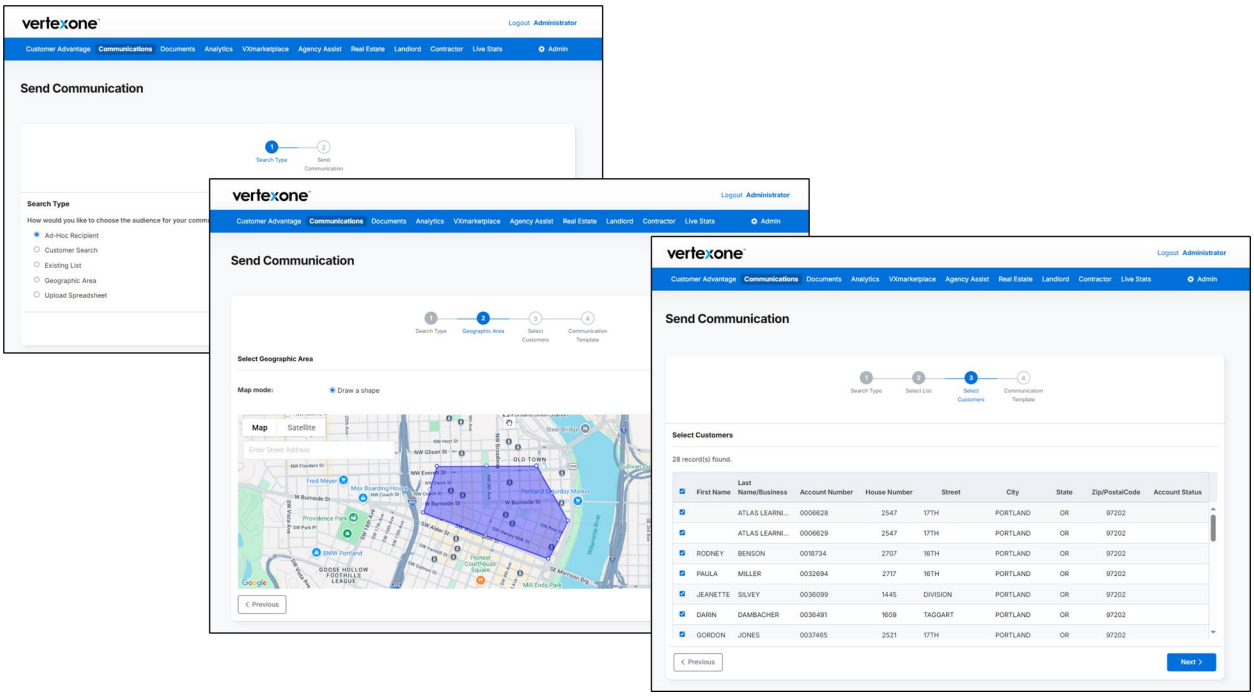
Ability for the City to send customized messages to selected users or all users of the portal.

Customer communications and alerts can be sent through multiple channels—email, SMS text message, or automated voice call.

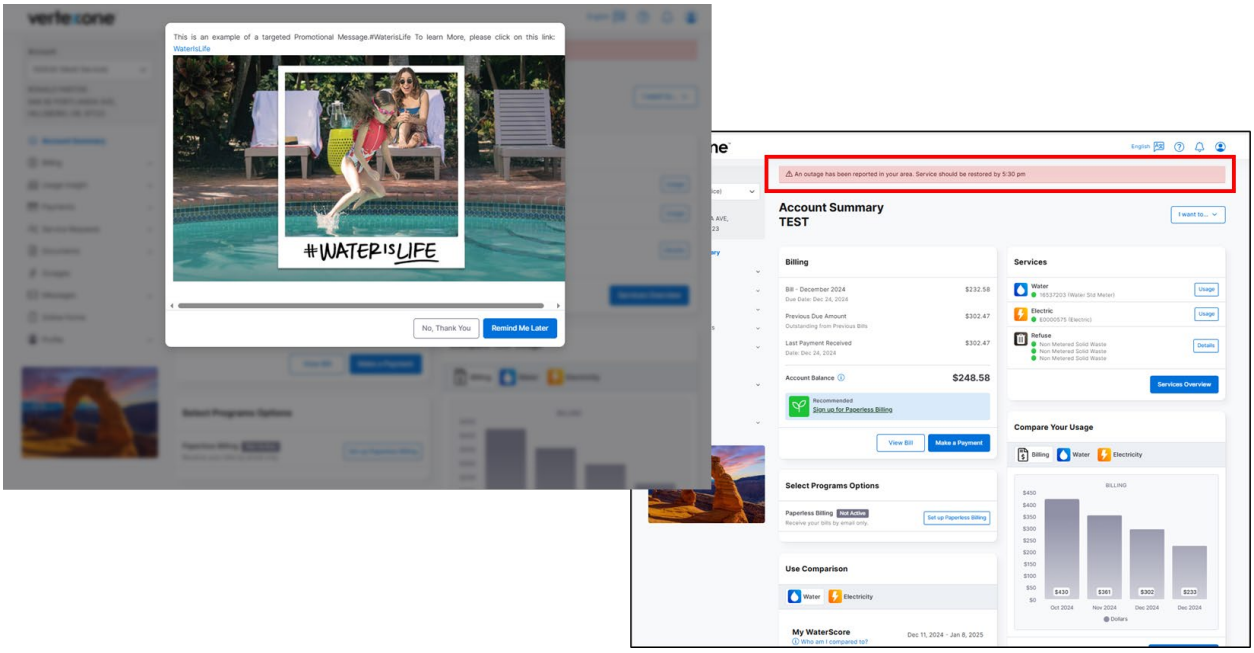
Customers have the ability to manage their communication preferences and edit their enrollment in various usage and billing notifications 24x7 on the 'Manage Notifications page of the Customer Portal. From there, they can enroll in alerts (e.g., Leak alerts, Bill Forecast alerts, etc.) and select how they receive alerts including by email, SMS text message, and automated voice call. Account management module to set communication preferences for alerts and the ability to automatically notify the customer of suspected leaks, engage the customer to investigate and resolve the leak with step-by-step instructions and resources, and provide resolution details to appointed staff through the program's dashboard.

Group Messenger – Targeted Messaging from Management Portal

The **VXsmart** system allows Utility Staff to send timely, targeted emails, SMS, and voice messages to groups of customers. Staff can utilize a number of templates (pre-built or their own) or compose a custom message, personalize with personalization variables for each customer, and hit send all within minutes.

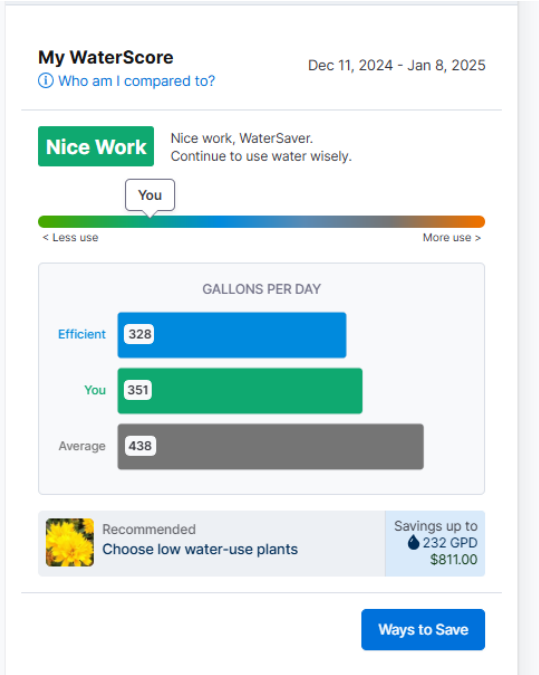


VXsmart further provides the ability to provide targeted Promotional Campaign and Broadcast messaging to eligible customers.



Ability for users to compare their usage to other similar users, either by rate code or customer classification.

Residential customers can see consumption comparisons to similar households (based on geography, number of occupants and size of irrigable area) as well as their end use disaggregation.



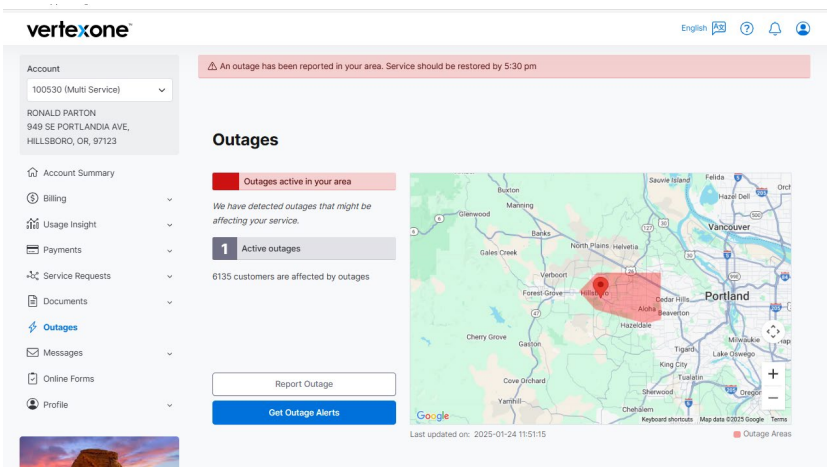


Usage Compared Average Households

Ability for users to report water outages and other service issues.

VertexOne can ingest a GIS file for delivering communications to customers that are included in the GIS file. Real-time integration GIS is a premium feature that is currently available, this feature allows for real-time outage notifications for customers flagged in GIS with an outage and can provide updates based on status of the outage.

VertexOne further supports optional Outage Mapping capability with the ability for customers to view outage areas and report potential outages.



Ability for portal users to send messages to Customer Service and those messages be logged on the customer's account.

Confirmed.

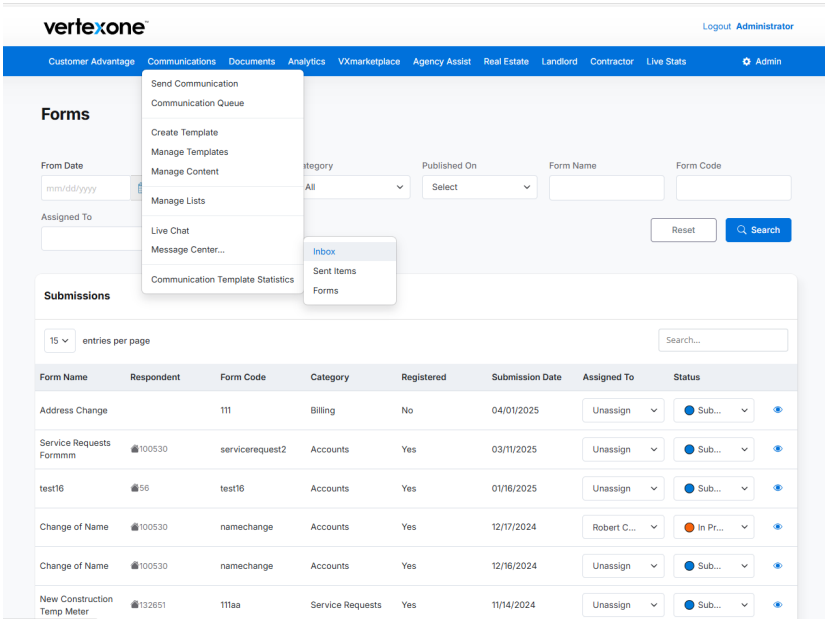
Customers can communicate electronically with the City staff in a variety of places. **VXsmart** allows end customers to initiate inbound messages through our secure message center. Such requests are then passed back to your CIS via a web service call for subsequent routing and work management.

With the secure message center, customers are able to submit questions or any information they like to staff. Feedback is collected from customers when they reply to the City email communications (leak alerts, Group Messages, etc.) and at the end of the leak resolution flow. All of these communications are captured and visible to Utility staff in the Admin Portal both in aggregate via the consolidated inbox or on an individual account basis in the Activity panel on the Customer Details Page. the City staff can easily communicate with customers through the Admin Portal or directly from their email inbox.

Message history is accessible from both the client facing and utility facing portals.

All communications are captured and visible to the City staff in the Admin Portal both in aggregate via the Conversations module or on an individual account basis in the Activity panel on the Customer Details Page. the City staff can easily communicate with customers through the Dashboard or directly from their email inbox. From the Admin Portal, charts and data from the Customer Details page can easily be attached to any outbound message.

Below is a screenshot of where authorized City users can view/work the inbound customer messages, submitted forms and Chat requests. Response to customer inquiries are delivered back to the end customer in the customer's inbox within the application (as illustrated above in question 7)



Ability for Customer Service to respond to messages from customers and those responses be logged on the customer's account.

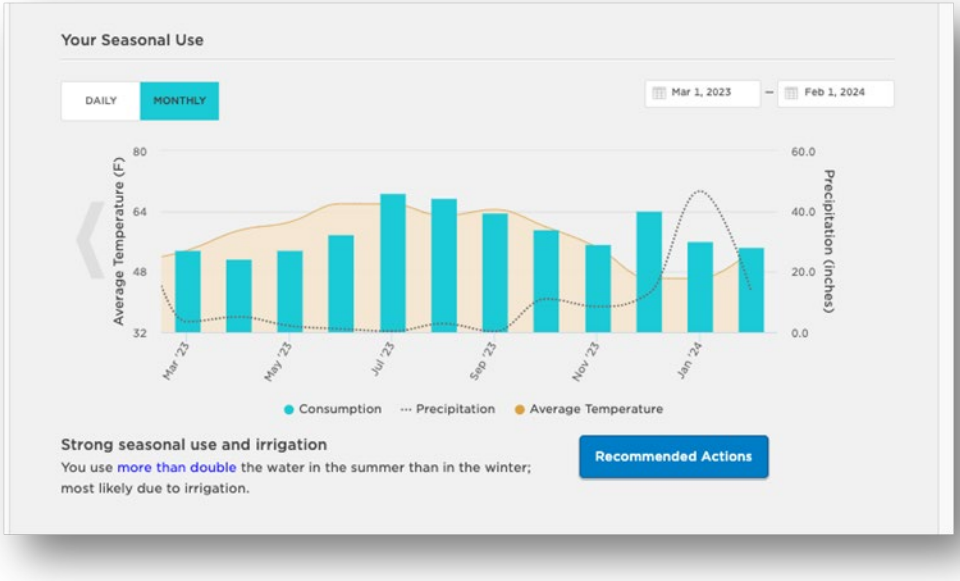
Confirmed.

Please refer to previous response for details.

Portal must be able to access local weather data and show rainfall and temperature data compared to water usage data.

Seasonal Use Chart

Customers can view how their use varies relative to changes in the weather on their 'Seasonal Use' chart, located on the "Understand Usage" tab of the Customer Portal (shown below). The Seasonal Use chart provides an overlay of the customer's usage history with local temperature and precipitation data pulled from World Weather Online's weather data API. World Weather Online uses the customer's zip code to identify the weather station closest to the customer's property.



Seasonal Use Chart

Ability for customers to set daily usage thresholds and be notified when their usage exceeds the threshold for water meter consumption by volume and dollar amount.

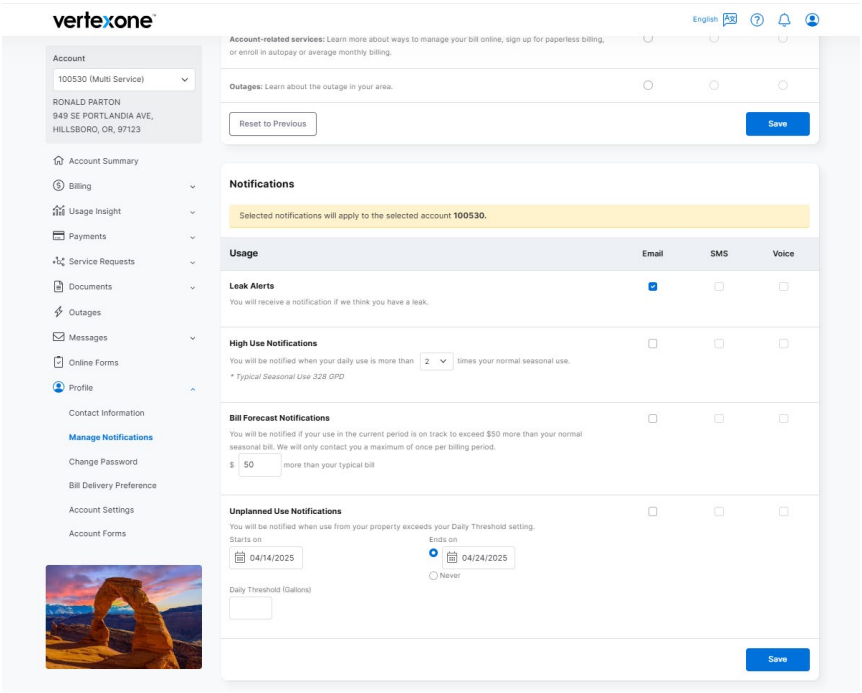
Threshold Alerts

Customers can set volumetric and dollar-based threshold alerts, which allow them to be notified should they be on track to exceed this threshold. Customers are alerted mid billing cycle, giving them the opportunity to take action and avoid bill shock at the end of the billing period.

Customers are able to set thresholds for each of the following:

- **Irregular usage** (“possible leak”): VertexOne will work with the Utility to configure thresholds for leak events as defined by meter class, a number of gallons per hour, and a number of hours of continuous use. Residential and Irrigation-only meter classes have two types of leak events — lower volume, long duration continuous use events and a higher volume, shorter duration burst events.
- **Unplanned Usage Notification**: Customers have the ability to set volume-based notifications over specific calendar days (“text me if more than 10 gallons per day is used from November 28 to 30”). Customers are notified if usage above the specified threshold is detected during specific days. These are sometimes called ‘vacation alerts’ or ‘snowbird alerts’.
- **Bill Forecast Notification**: Customers have the ability to set dollar-based threshold notifications that are calculated using the Utility’s rate structure and the consumption data. Customers are notified if current usage is on track to exceed their self-selected tolerance as compared to their normal seasonal bill.
- **High Use Notification**: Customers can elect to be notified if water consumption exceeds a self-selected level compared with typical daily use or a billing period in the prior year (so that alerts are sensitive to seasonal changes in water consumption).

Below is an example of how the end customer can opt-in/out and configure their preferences for receiving outbound notifications.



The Group Messenger feature allows the Utility to compose, send, and track timely, targeted emails, SMS text, and voice messages to groups of customers. Utility staff can personalize messages using personalization variables for each customer, and an email can be completed in minutes.

With **VXsmart**, utilities can proactively send targeted marketing messages for specific campaigns via multiple channels. Broadcast Messages provides the ability to create and manage on-page alerts and disseminate them to intended groups of users based on account attributes. Any applicable 'Broadcast Message' is displayed at the top of the Customer Portal Account Summary Page.

Customer should have the ability to provide email and phone number for contact, select their preference for receiving notification (e.g., frequency, priority). There should be a report for Customer Service staff to run that identifies customer contact entered into the portal.

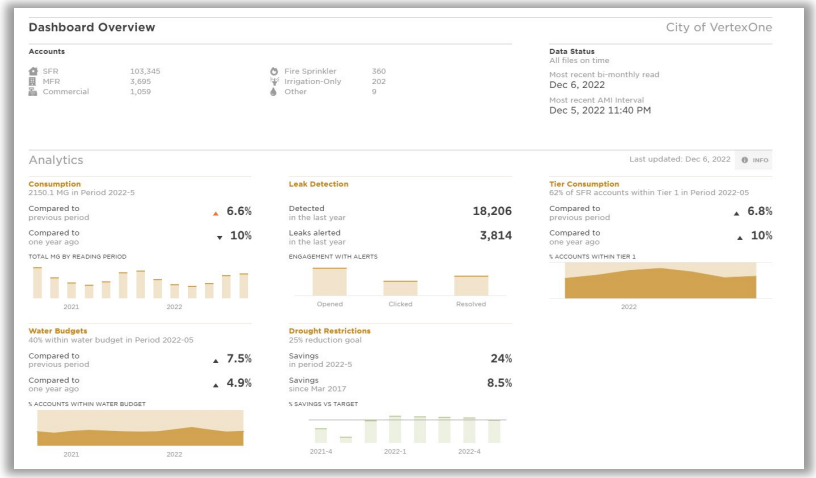
Customer communications and alerts can be sent through multiple channels—email, SMS text message, or automated voice call.

Customers have the ability to manage their communication preferences and edit their enrollment in various usage and billing notifications 24x7 on the 'Manage Notifications page of the Customer Portal. From there, they can enroll in alerts (e.g., Leak alerts, Bill Forecast alerts, etc.) and select how they receive alerts including by email, SMS text message, and automated voice call. Account management module to set communication preferences for alerts and the ability to automatically notify the customer of suspected leaks, engage the customer to investigate and resolve the leak with step-by-step instructions and resources, and provide resolution details to appointed staff through the program's dashboard.

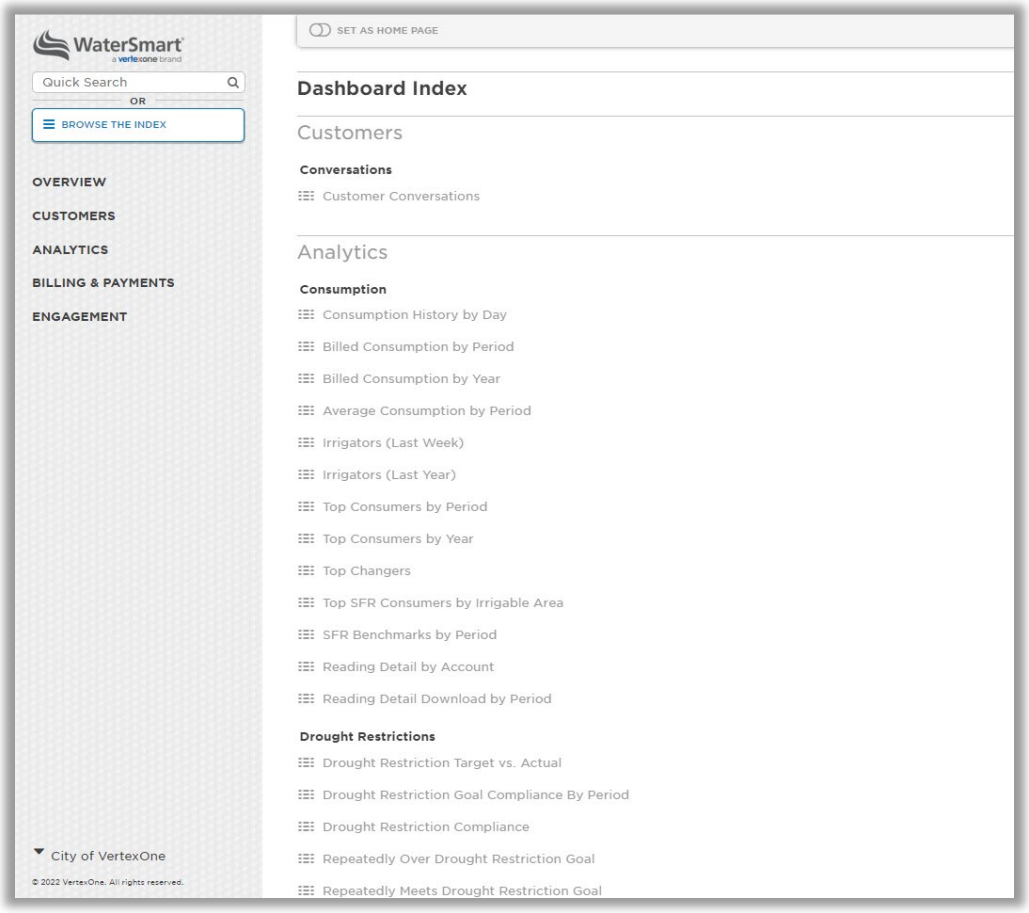
Portal must provide a dashboard for City staff.

Confirmed. City staff will receive access to the Utility Analytics Dashboard within the Management Portal. The Utility Analytics Dashboard creates actionable insights from data and provides a communication platform to drive the City's conservation, engagement, and operational efficiency goals. The Dashboard is thoughtfully organized into modules where the City personnel are able to analyze consumption, anomalous use, and user engagement.

There are 50+ configurable reports with current and historical data that support filtering, drill-down, with integrated mapping capabilities across time, customer class, and more. This data can be managed in the Dashboard or easily exported to Excel for further analysis with a single click. the City's staff will be able to analyze and communicate with all accounts using the Dashboard.



Utility Analytics Dashboard



Reporting Dashboards from VXsmart databases

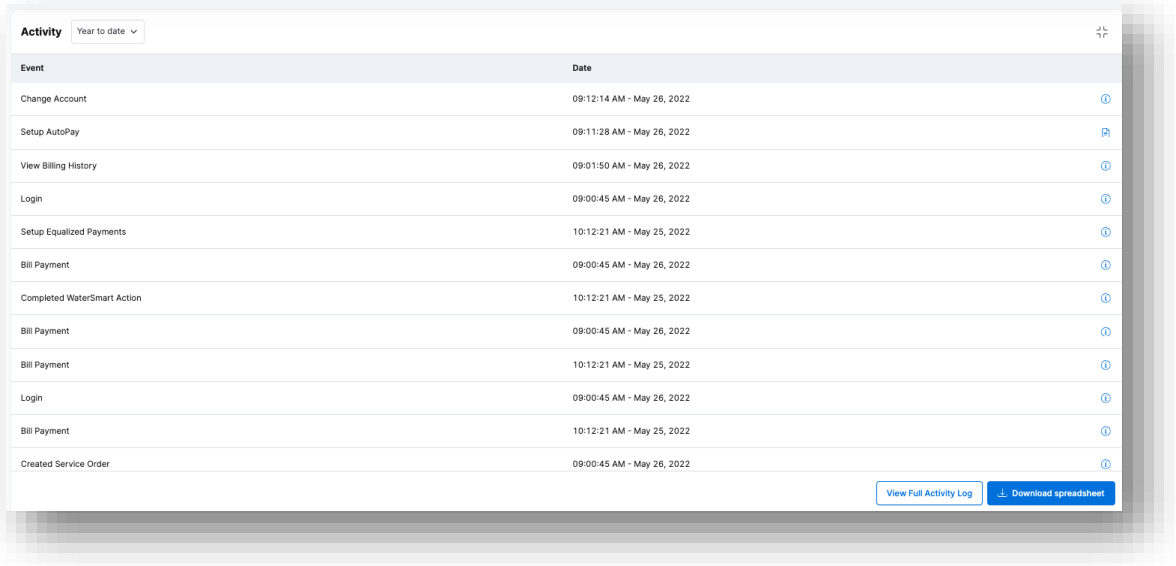
VXsmart maintains a complete activity log of all self-service activity. VertexOne provides standard transactional reporting and offers advanced site analytics reporting and insight services (analysis to help you understand the data along with recommendations in improving self-service) via the VertexOne Management Portal.

Further detail is available within the Engagement modules of the Dashboard, including number of logins, email addresses captured, actions taken by customers, and insights on Visitors to the Customer Portal.

Our Utility Dashboard continues to evolve to provide analytics on issues including the performance of the program, customer engagement and satisfaction, tiers and energy budgets, payment performance, meter health, leak alert history savings, as well as outgoing communication capabilities.

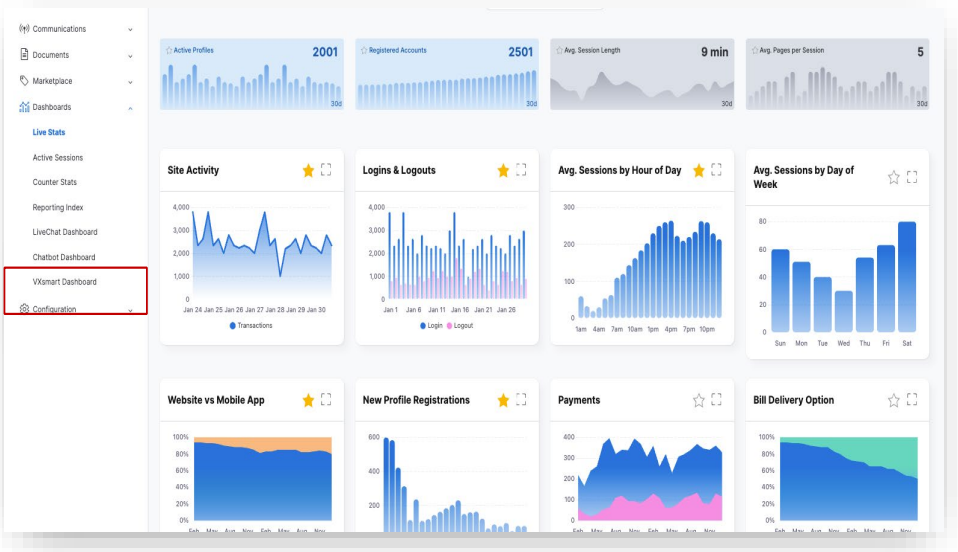
Utility managers can receive monthly activity reports containing stats such as user profiles registered, accounts registered, user authentications, pages viewed, bill images viewed, spreadsheet downloads, bill delivery preference changes, program enrollments and cancellations, payment arrangements, payment notifications, contact information updates, authenticated and unauthenticated move requests, email notifications etc. All of this information is broken out into further categorized details, e.g., move requests are broken out by Move-in, Move-out and Transfer requests.

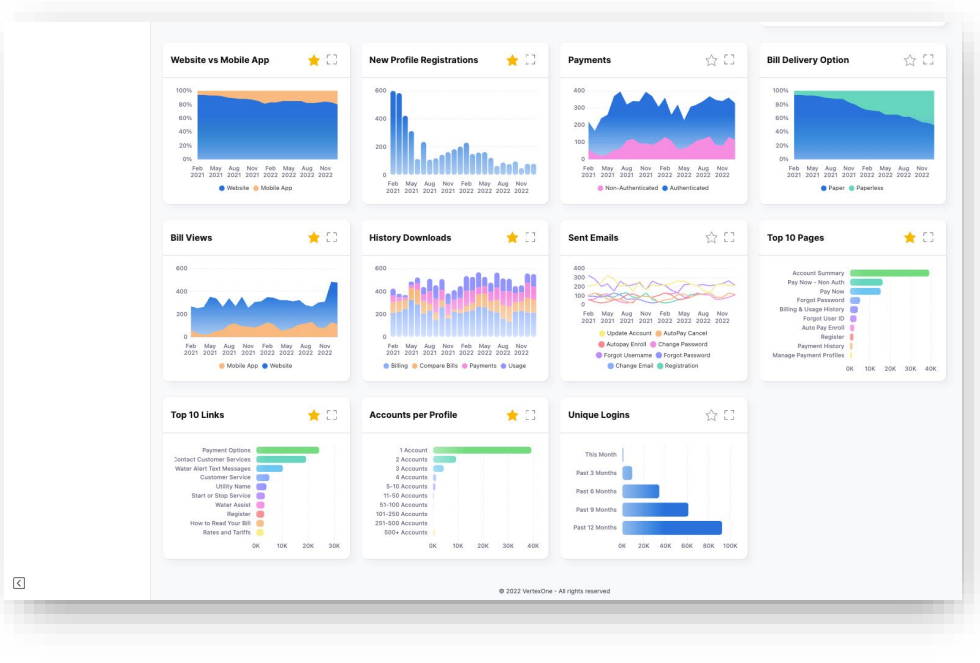
Utility administrators also have access to a Management portal dashboard where they can search for activity details by account number or user id and download such details into an Excel file.



Customer Activity View

The admin console of **VXsmart** also leverages a transaction reporting engine that can provide historical and real-time business intelligence data. Our solution offers 'Live Stats', real-time, dashboards for admin visibility. The data can be extracted and viewed in your preferred analytical tools like Power BI, Business Objects, SSIS, Excel & SharePoint. VertexOne uses the same tools for business intelligence internally. An example of these dashboards is shown below.

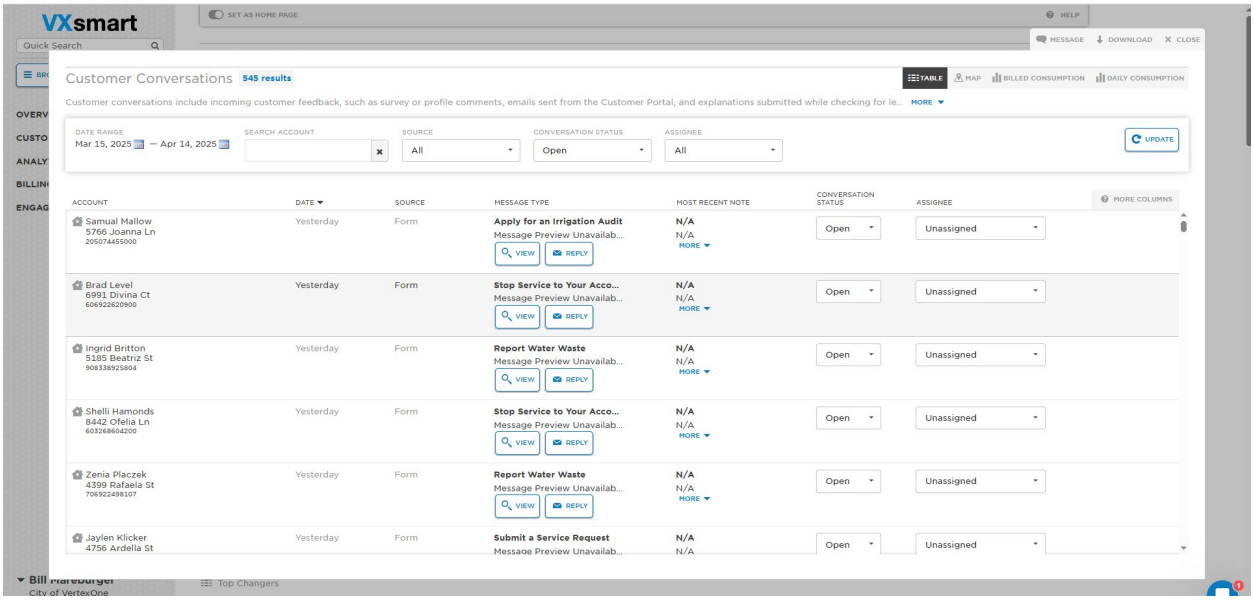




Live Stats Dashboards in the Management Portal

Dashboard must track open customer conversations.

This functionality is **VXsmart** tracks open customer conversations and can be viewed and reported on in the Utility Management Portal.

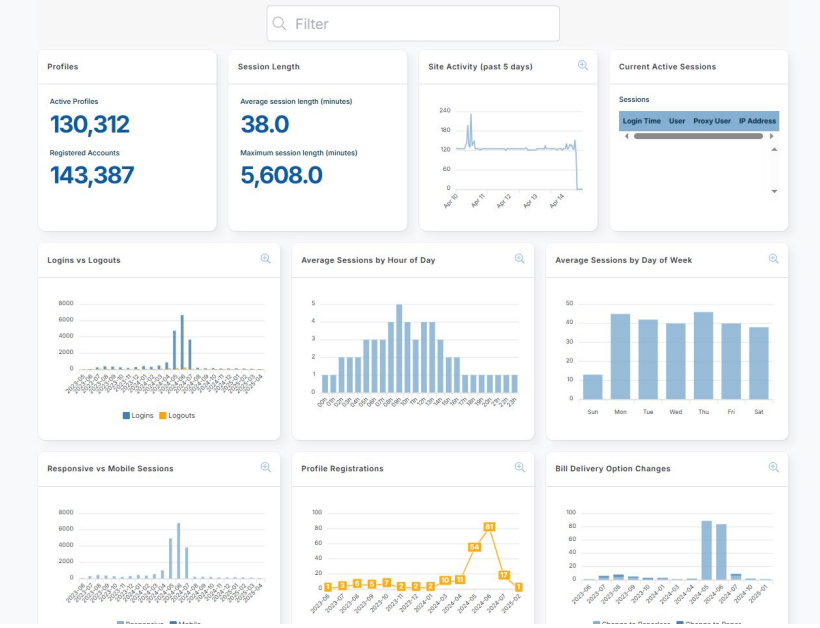


Dashboard must provide usage statistics such as frequency of use, platform (web vs mobile app), unsuccessful logins, and most popular actions taken.

VXsmart tracks many engagement metrics, such as email opens, clicks, leak outcomes, registration, etc., in the Utility Management Portal. These analytics also provide Utility staff with insights about customer home profiles, water use patterns, and completed water-saving actions

On the home page of the Utility Management Portal, the City staff members can monitor Customer Portal activity insights into engagement metrics. Further detail is available within the 'Engagement' module of the Management Portal, including:

- Portal Registration Rate by Source (e.g. mail vs. email)
- Portal Visit Frequency
- Top Actions Taken
- Portal Visitors Insights
- Customer Profile Updates
- Program Participation
- Customer Feedback
- Acquired Email Addresses



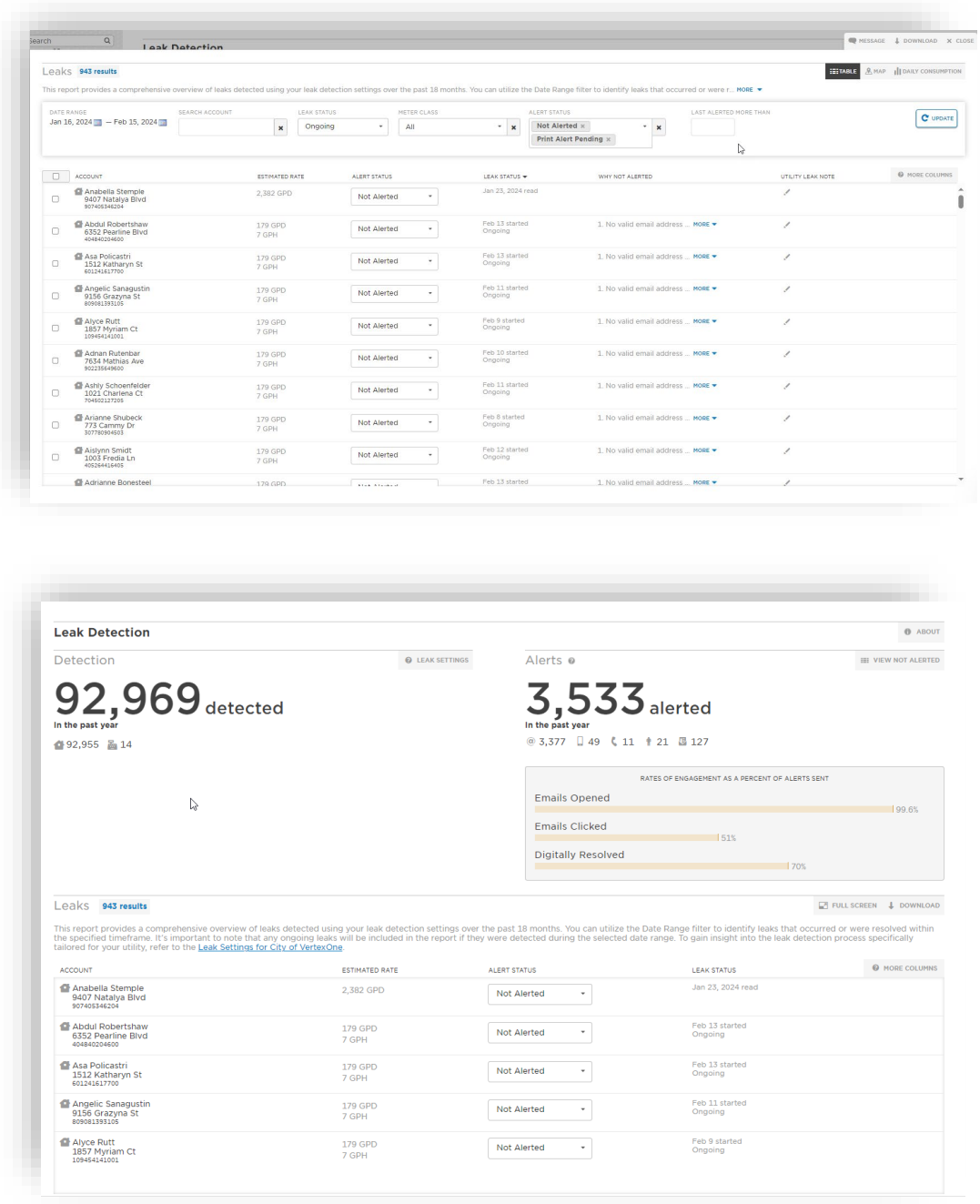
Dashboard must have a water leak detection module that can be configured by City staff and show accounts with ongoing leaks. The module should engage the customer in how to investigate and resolve any leaks with instructions and resources, including informational videos, that the customer is directed to within the portal. Any findings or resolution should be tracked with the ability to notify Customer Service of actions taken by customers.

The **VXsmart** closed-loop Leaks Module within the Utility Management Portal includes a report showing all leaks identified. Filtering capabilities allows utility staff to see when the customer was alerted, why the customer was alerted, how the notification was sent (email, text, automated call, print, or alerted by staff), and how the customer responded to the alert (opened the email, checked for leaks, and what the customer

found). The report can be downloaded provided as a data file to CIS to capture contact touchpoints in the CIS.

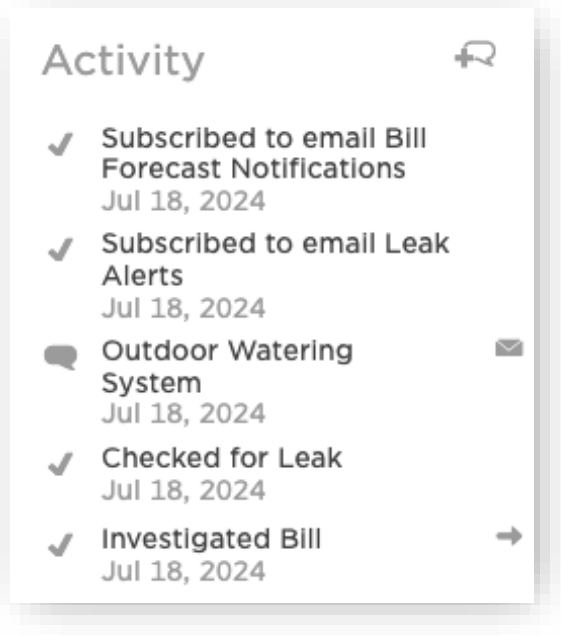
Corporation staff can filter the report to show ongoing leaks and easily communicate with those accounts using **VXsmart's** communication module, which is also built into each report.

Additionally, on an individual account's Customer Details page Corporation staff can view the complete activity log including all alerts and notifications sent to the account.



Leaks Module in Utility Management Portal

Additionally, on an individual account's Customer Details page, utility staff can view the complete activity log including all alerts and notifications sent to the account.

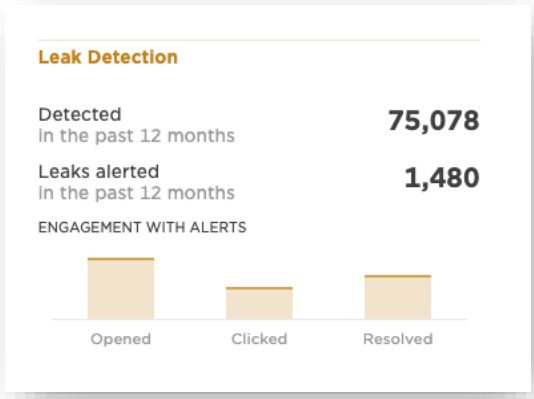


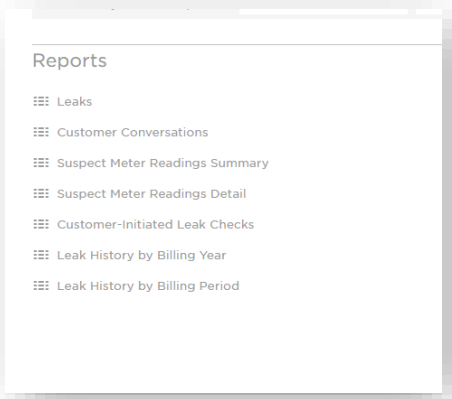
Customer Activity Log in Utility Management Portal

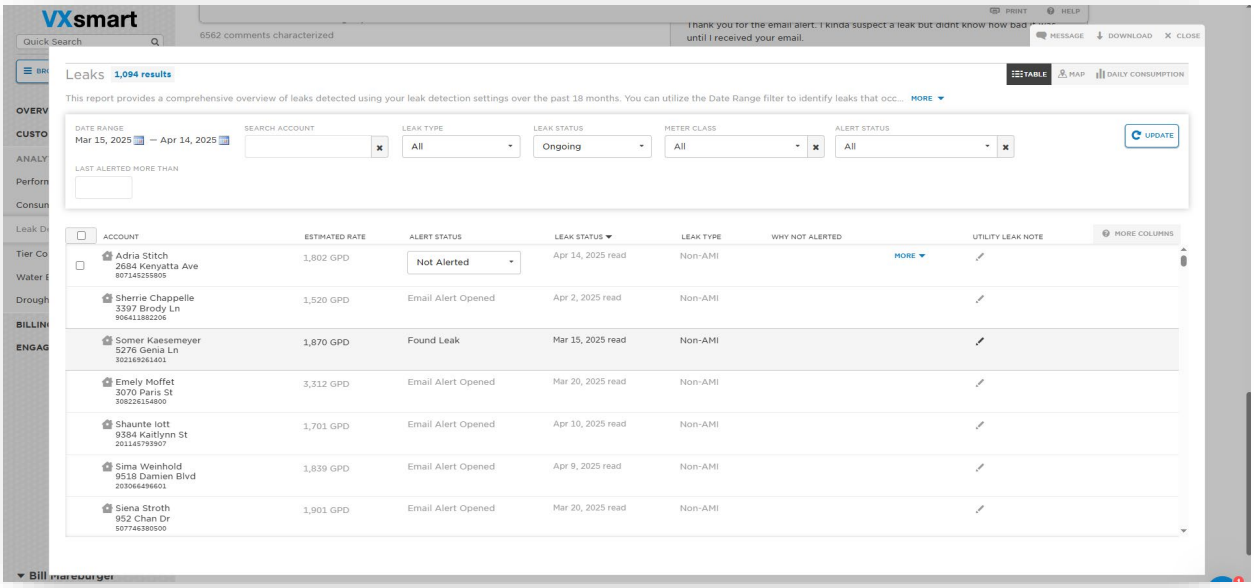
Dashboard must provide a leak report that shows leak start and end dates and amount of water lost for resolved leaks.

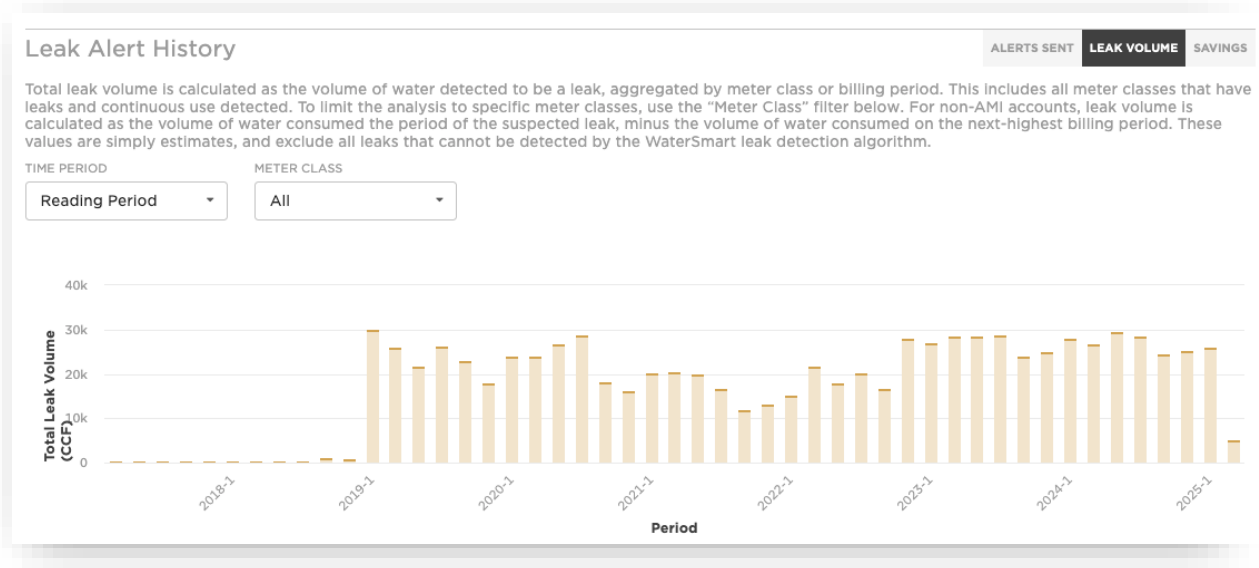
Confirmed.

Below are examples of a few of our Leak dashboards.









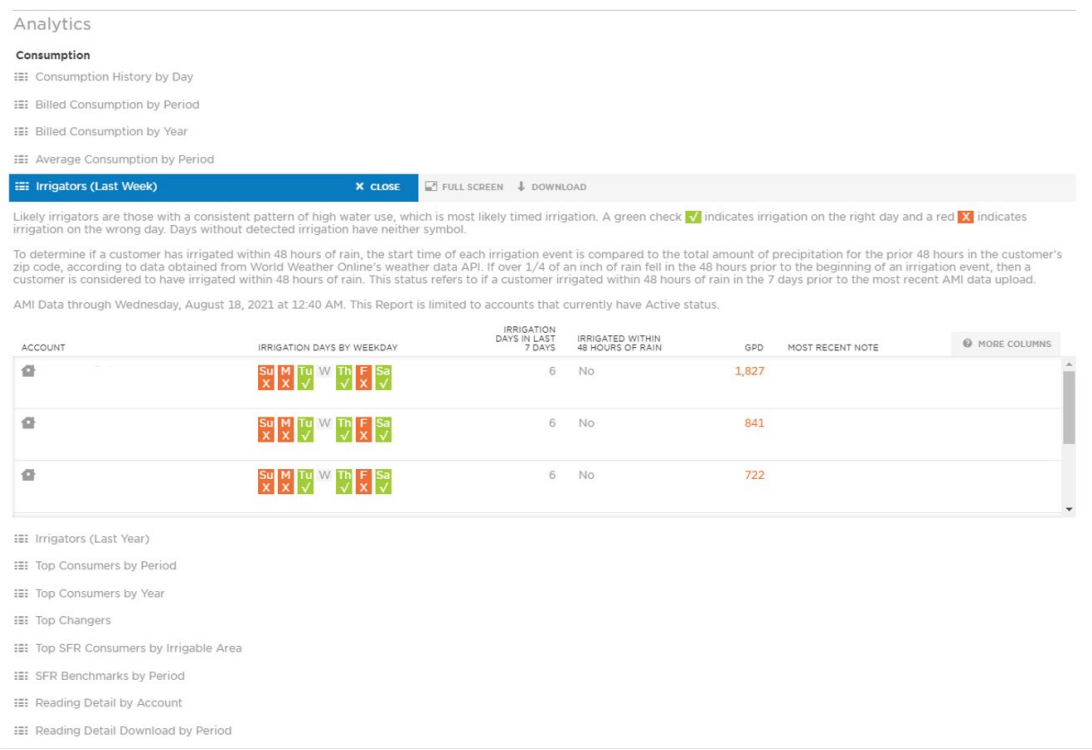
Example of automatic email leak alert sent to customer (showing leak volume)

Dashboard must be able to identify potential irrigation violations such as irrigating on the wrong day or outside of established hours.

Comply.

The **VXsmart** irrigation detection module is intended to help the City identify, contact and effect change with those customers who have excessive irrigation. This is a Utility-facing feature, visible in the Utility Dashboard. By design, individual customers do not see this information. The Irrigators report uses Utility-defined irrigation regulations to flag violators.

The Irrigators Report identifies customers who appear to be irrigating on different days than those allowed by the City or more than the number of days allowed by the City. The Top Changers report also surfaces accounts with the greatest change in terms of their water consumption as compared (by percentage) to the same period last year. The City also has access to reports showing the Top Consumers for specific billing cycles and accounts that are Repeatedly in the Highest Tier. City Staff members can then use these reports with a click of a button to generate a violation notification to the customers or send out reminders to customers regarding their usage. The notification can be sent via email, text, or voice.



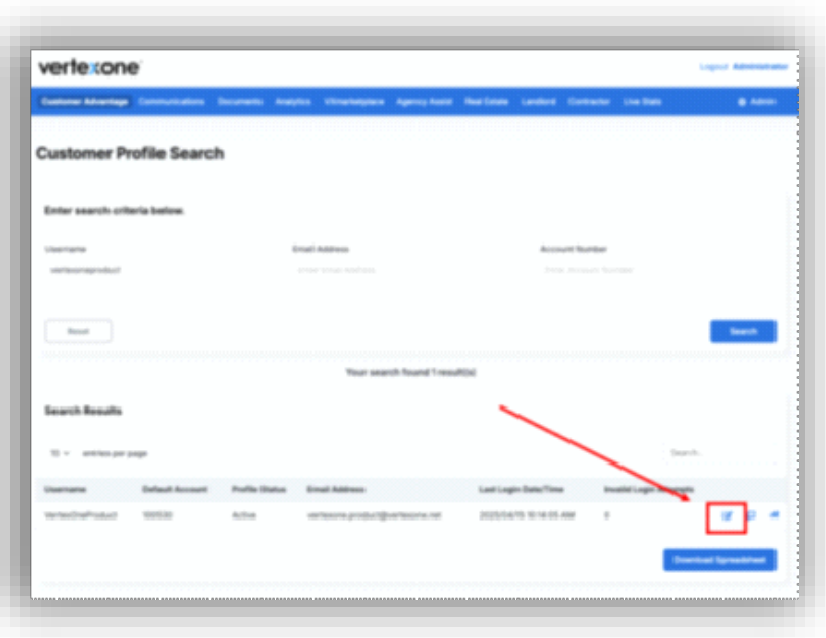
Utility Dashboard Irrigators View

Platform must allow for "mirror" viewing of customer log-ins for City customer service personnel to assist in account use and issue resolution for customers.

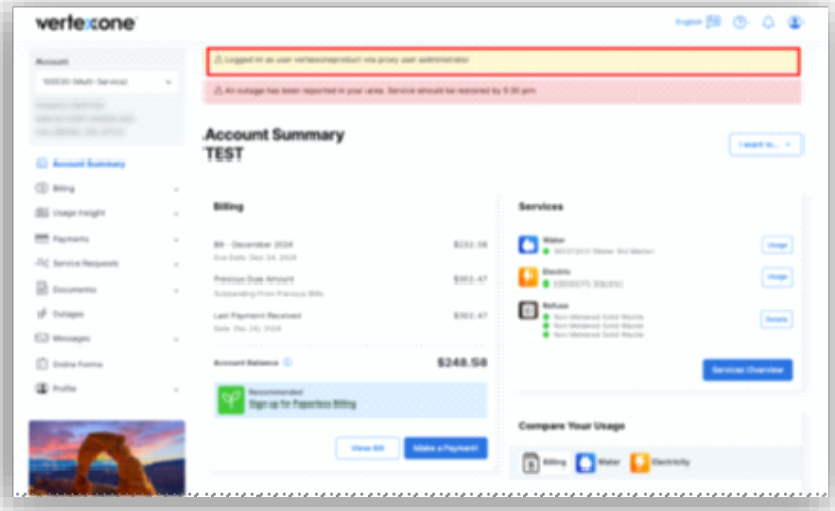
Comply.

VXsmart features a "Proxy Logon" feature which allows CSRs to log on to the Customer portal as the customer, view the portal and conduct transactions on behalf of the end customer in order to assist the customer to a self-service resolution. Any actions performed by a CSR would be logged under the CSR's id for audit purposes. This capability is different from co-browsing as the customer/CSR would not see each other browsing the site. They would however see the same view independently.

Proxy login is offered to authorized users via the VertexOne Management Portal where the CSR can search for a customer (using a username, email address or account number) and, by selecting the Proxy Login icon, view and interact within the portal just as the customer would.



CSR View within Management Portal



Proxy User View within the Customer Portal

Describe experience integrating with City's CIS, Bill Master Version 51216-h. Provide references and contact information.

VertexOne does not currently integrate with Bill Master, however, across our utility client base, VertexOne provides integration to 60+ CIS / Billing solutions including but not limited to: Harris, CentralSquare, InHance, Infor, UMAX Itineris, Tyler, Oracle, SAP, and SpryPoint.

The VXsmart platform is CIS agnostic. VertexOne provides standard file layouts and optional APIs to enable self-service functionality. VertexOne further offers a Middleware layer for mapping and translation between the required VertexOne formats and the available City formats.

Following this approach, VertexOne is currently integrated with over 30 different CIS systems.

VertexOne will automate data ingestion from multiple sources. We will work with the City IT team to ingest needed information based on exports from the CIS database. Data for the **VXsmart** program is transferred via sftp protocols and automatically imported into the **VXsmart** database once received (assuming successfully passing data validation scripts). This data, as well as the data from the other sources, will form the program.

Similarly, the City's rebate data will be ingested to **VXsmart** to build out the interactive recommendation library within the Customer Portal. Account-specific data attributes are set for participants. These will impact estimated end uses of water for their household, prioritized recommendations in the Customer Portal and Admin Portal, as well what personalized recommendations and messaging are delivered in their Customer Portal (and water report if they select HWRs).

VXsmart uses application program interfaces (APIs) to access county assessor data, including the square footage of the parcel, size of home, number of bedrooms and year built. This information is fundamental to building an accurate profile of the household and establishing cohort groups of similar households.

Proven capability to accommodate variable rate tables and schedules.

Confirmed. **VXsmart** has over 200 existing clients, all with different rates. VXsmart has flexible tables for bill forecasting and consumption comparisons across our client base.

Specify the process for the data push and/or pull between the portal and the City's CIS and AMI MDMS. Specify if there is any lag time expected between data being sent in file and data being viewable in portal. Specifically for payment data, please identify any expected lag time between systems and options for making that as near real-time as possible.

VertexOne has established integrations with all major AMI and Meter vendors. VXsmart, receives, typically daily, customer and billing files from CIS through the file-based integration overviewed above. We pair that data with AMI data that is pulled via standard integration from our AMI partners, which is then presented to the end customer within the portal.

VertexOne optionally provides vast library of real-time APIs for integration with backend systems like the CIS or MWM systems (via our optional VXengage package)

Please detail the ongoing support available for troubleshooting, training, etc.

VXsmart is provided as a SaaS.

The below diagram overviews the services provided as part of our SaaS.



VertexOne provides standard Service Levels as part of our SaaS these are outlined below.

VertexOne Standard Service Levels

Description	SLA
SaaS / Application Availability	99%
Incident Technician Average Response Time – Severity 1 (S1)	Average of S1's </= 1 hour
Incident Technician Average Response Time – Severity 2 (S2)	Average of S2's </= 4 business hours

VertexOne Standard Incident Response Service Levels



VertexOne provides training material and training classes as part of our Program Deployment services. Additional training services can be added as part of the contracting or change request processes.

Describe the ability for City staff to make modifications to the portal, including graphics, wording, or data and summarize the process for customization requests.

VertexOne provides numerous configurable options that can be managed by authorized users within the Management Portal. These include the set-up/publishing of Broadcast Messages, Promotional Messages, Rotating Banners, Outbound Communication Templates, Footer Links, Leak Detection Settings and numerous Content Management items (field labels/tags, warning message content, etc.).

VertexOne deploys our clients on a common code base (distinct instance, but common code base). All custom changes requested by clients or VertexOne follow our Release Schedule.

All client specific customization and code enhancements are built into our base product with a 'switch framework' allowing for configuration to turn on/off the functionality on a client-by-client basis. With this approach, all customizations and extensions are in the base product and only require regression testing (as opposed to retrofitting).

VXsmart offers flexible configuration options to reflect the City's branding guidelines, including color, logo, fonts, etc. As part of our SaaS offering, VertexOne will perform all of the configuration & development work required to brand the site. During the initial implementation workshops, VertexOne will walk the City through the **VXsmart** site, page by page, to gather and document the selected configuration options.

Post go-live, VertexOne typically continues to manage all branding and configuration on behalf of our clients. Any such branding or configuration changes will be tracked through a change ticket to maintain an audit trail and adhere to our Change Control policies.

Provide a description of privacy, security, and disaster recovery controls and protocols.

VertexOne provides IT Security and Disaster Recovery services as part of our SaaS. Below overviews these services.

Data Security

VertexOne maintains a formal Information and Security policy that details our privacy and security policies. VertexOne also provides a 24x7 Security Operations Center and 24x7 support. VertexOne's security standards are comprised of both physical and logical security controls.

VertexOne is responsible for all support, management, and IT security services for the solutions we provide.

With our **VertexOne Secure** service (part of our overall SaaS support), VertexOne will provide IT Security services around the systems we manage.

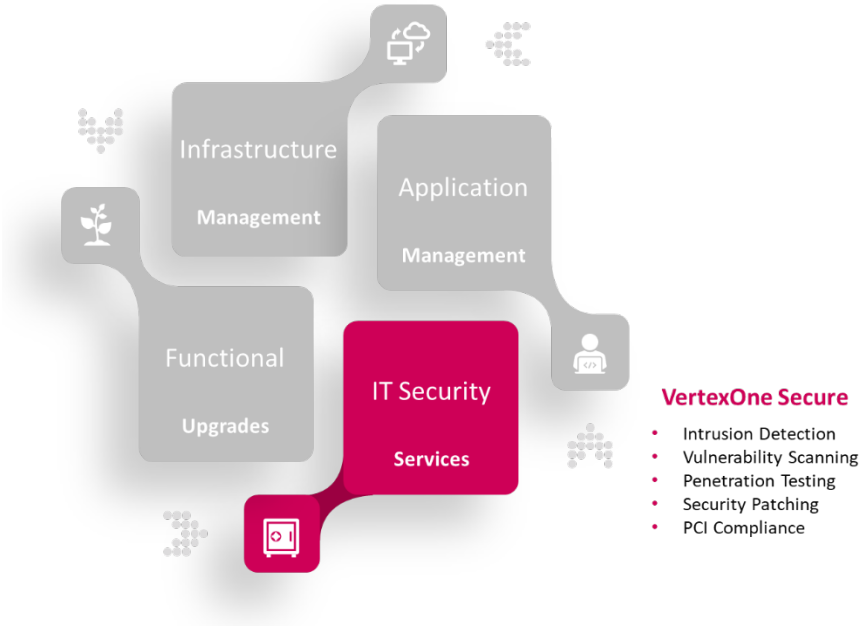
All environments are secured using dedicated credentials for each user. Admin access to servers is limited to only admin teams and developers do not have admin access. The servers are hosted in secure datacenters protected behind firewalls and intrusion detection and prevention devices. All client-specific data is held in dedicated environments for each client.

VertexOne's dedicated and experienced IT security team utilizes a number of Industry-leading tools and applications to continuously monitor security across our infrastructure and applications.

Security controls and practices as well as the tools used include:

- Access controls of our environment
- Firewall configuration and management for Intrusion Detection & Prevention services provided through CISCO FirePOWER
- Vulnerability Scanning performed through NESSUS, Horizon3 and OWASP ZAP
- Security Information & Event Monitoring provided via Splunk
- Environment monitoring via PRTG, Operations Manager, CA E-health, etc.
- Web Security using CISCO Cloud Web Security and CISCO Umbrella
- Anti-virus/malware protection through McAfee and Symantec
- Rights Management is utilized internally by VertexOne for Data Loss Protection
- All VertexOne systems are hardened to align with NIST standards
- All VertexOne associates must undergo annual Security Awareness training
- VertexOne subscribes to CERT, NIST, SANS Institute and Cybersecurity & Privacy service

The diagram below outlines our **VertexOne Secure** services:



With VertexOne Secure, VertexOne provides IT Security services that go beyond basic services provided by hosting companies to ensure the City's data is always protected.

Disaster Recovery

VertexOne solutions are highly resilient with no single points of failure. This approach ensures all major infrastructure components have redundancy, allowing one to fail without impacting service levels.

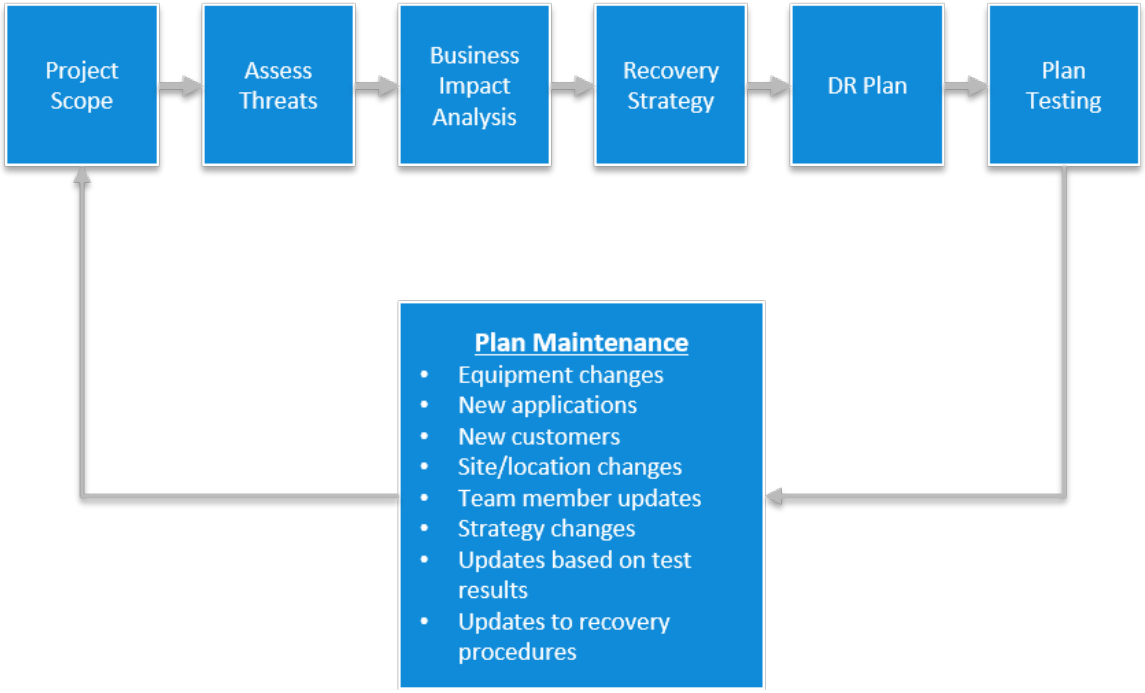
Solutions are deployed across geographically disparate, managed data centers. VertexOne deploys our **VXsmart** platform in Azure environments in San Antonio, TX with warm standby servers in Disaster Recovery environments in Quincy, WA as well as AWS hosted **VXsmart environments** located in US-West-2 AWS datacenter in Oregon.

VertexOne provides comprehensive Disaster Recover (DR) and Business Continuity (BC) services that exceed industry standards. VertexOne is responsible for the recovery of all VertexOne provided solutions within our agreed upon Recovery Time Objectives (RTO) and Recovery Point Objectives (RPO).

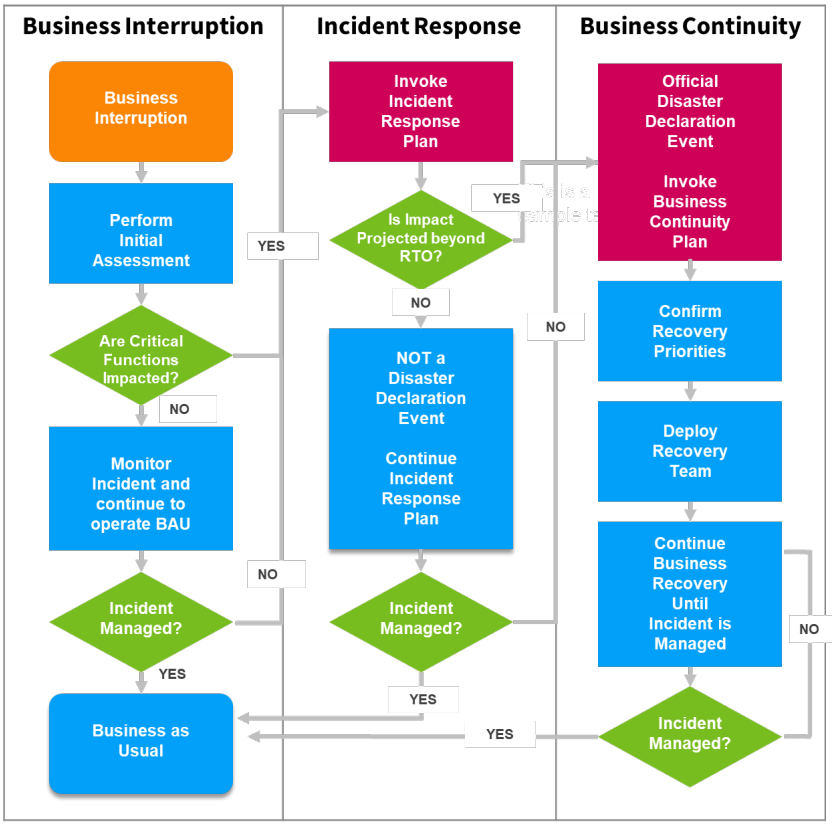
A standard DR/BC plan is maintained for each datacenter and an annual DR test performed.

This plan is annually reviewed and updated as part of our Change Management process. During the change approval process, each requested change is evaluated to determine if it will impact the BC/DR plan and whether the plan has been appropriately updated.

The below diagram illustrates this review and the types of changes that could impact the plan.

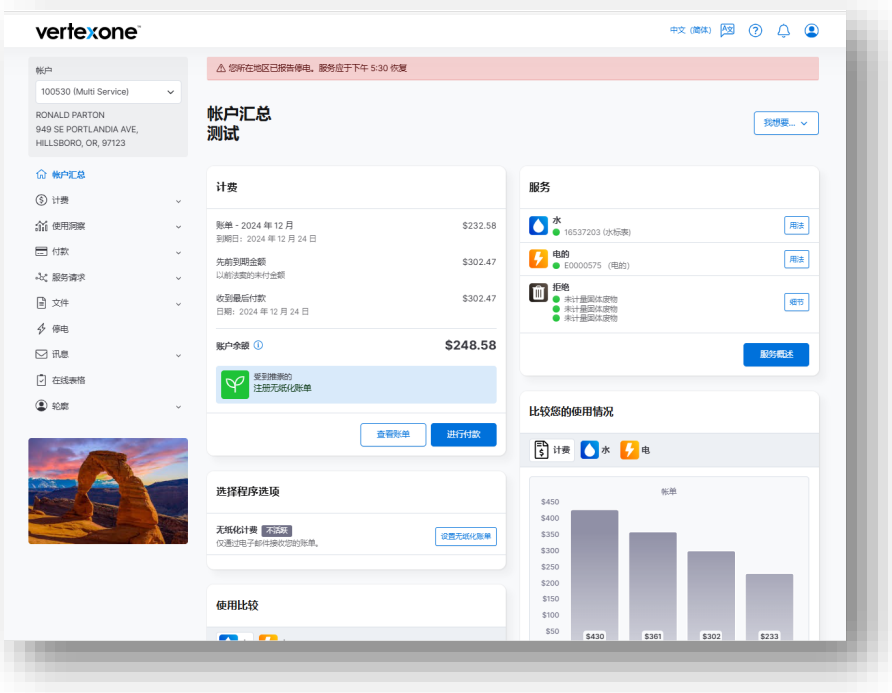


Below is a high-level flow of the Incident Response and Business Continuity decision process used for declaring a disaster.



Proposed solution shall provide for customer access in multiple languages. Please provide all languages applicable to the proposed customer engagement platform.

VXsmart can support your choice of over 150 languages through our optional Google Translate embedded feature.



BID BOND

PROPOSAL GUARANTEE

BID BOND

Bond No.: Bid Bond

KNOW ALL MEN BY THESE PRESENTS that Ferguson Enterprises, LLC dba Ferguson Waterworks, as RESPONDER, AND Federal Insurance Company, as SURETY, are held and firmly bound unto the City of Monterey Park, in the penal sum of Ten Percent of Amount Bid ($ 10%) dollars, lawful money of the United States, which is 10 percent of the total amount bid by RESPONDER to the City of Monterey Park for the **ADVANCED METERING INFRASTRURE SYSTEM** ("Public Project"), for the payment of which sum, RESPONDER and SURETY agree to be bound, jointly and severally, firm by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas RESPONDER is about to submit a bid to the City of Monterey Park for the above stated project, if said bid is rejected, or if said bid is accepted and a contract is awarded and entered into by RESPONDER in the manner and time specified, then this obligation shall be null and void, otherwise it shall remain in full force and effect in favor of the City of Monterey Park.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this 16th day of April, 2025.

SIGNED AND SEALED this 16th day of April, 2025

Ferguson Enterprises, LLC dba
Ferguson Waterworks

Charles Rice, Dep Gen Counsel
PRINCIPAL

FERGUSON ENTERPRISES, LLC
COMPANY SEAL
VIRGINIA

Federal Insurance Company

Doritza Mojica, Attorney-in-Fact
SURETY

FEDERAL INSURANCE COMPANY
INDIANA

PRINCIPAL's MAILING ADDRESS:

2600 Marine Avenue

Redondo Beach, CA 90278-1105

SURETY's MAILING ADDRESS:

202B Hall's Mill Road

Whitehouse Station, NJ 08889

NOTE: All signatures shall be acknowledged by a notary public.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of Virginia)

City ~~County~~ of Newport News)

On 11 April 2025 *Date* before me, Penny Meyers , Notary Public *Here Insert Name and Title of the Officer*

Personally appeared Wesley E Rice *Name(s) of Signer(s)*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

Penny Meyers
NOTARY PUBLIC
REG. #7973970
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES March 31,2026

I certify under PENALTY OF PERJURY under the laws of the State of that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Penny Meyers
Penny Meyers, *Signature of Notary Public*

Place Notary Seal Above

---------- ***OPTIONAL*** ----------

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document _____ Document Date _____

Number of Pages _____ Signer(s) Other Than Named Above _____

Capacity(ies) Claimed by Signer(s)

Signer's Name _____
☐ Corporate Officer—Title(s) _____
☐ Partner ☐ Limited ☐ General
☐ Individual ☒ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other _____
Signer Is Representing Ferguson Enterprises, LLC
dba Ferguson Waterworks

Signer's Name _____
☐ Corporate Officer—Title(s) _____
☐ Partner ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other _____
Signer Is Representing _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of Connecticut)

County of Hartford)

On April 16, 2025 *Date* before me, Alyx Nardini, Notary Public *Here Insert Name and Title of the Officer*

Personally appeared Doritza Mojica *Name(s) of Signer(s)*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of **Connecticut** that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

ALYX NARDINI
NOTARY PUBLIC - #192451
STATE OF CONNECTICUT
MY COMMISSION EXPIRES AUG. 31, 2029

Signature _____ *Signature of Notary Public*
Alyx Nardini

Place Notary Seal *Above*

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☐ Other _____
Signer Is Representing Federal Insurance Company

Signer's Name _____
☐ Corporate Officer—Title(s) _____
☐ Partner ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other _____
Signer Is Representing _____

CHUBB

Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that **FEDERAL INSURANCE COMPANY**, an Indiana corporation, **VIGILANT INSURANCE COMPANY**, a New York corporation, **PACIFIC INDEMNITY COMPANY**, a Delaware corporation, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint Jonathan Gleason, Michelle Anne McMahon, Doritza Mojica, Sarah Murtha, Joshua Sanford and Connor Wolpert of Hartford, Connecticut ----------

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** have each executed and attested these presents and affixed their corporate seals on this **5th** day of **August, 2024.**

Rupert HD Swindells, Assistant Secretary

Warren Eichhorn, Vice President

STATE OF NEW JERSEY
County of Hunterdon ss.

On this **5th** day of **August, 2024** before me, a Notary Public of New Jersey, personally came Rupert HD Swindells and Warren Eichhorn, to me known to be Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Rupert HD Swindells and Warren Eichhorn, being by me duly sworn, severally and each for himself did depose and say that they are Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal

Albert Contursi
NOTARY PUBLIC OF NEW JERSEY
No 50202369
Commission Expires August 22,2027

Notary Public

CERTIFICATION

Resolutions adopted by the Boards of Directors of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY on August 30, 2016; WESTCHESTER FIRE INSURANCE COMPANY on December 11, 2006; and ACE AMERICAN INSURANCE COMPANY on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

(1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.

(2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.

(3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.

(4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.

(5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Rupert HD Swindells, Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

(i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
(ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this April 16, 2025

Rupert HD Swindells, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:
Telephone (908) 903- 3493 Fax (908) 903- 3656 e-mail: surety@chubb.com

Combined: FED-VIG-PI-WFIC-AAIC (rev. 11-19)

FEDERAL INSURANCE COMPANY

STATEMENT OF ASSETS, LIABILITIES AND SURPLUS TO POLICYHOLDERS

Statutory Basis

December 31, 2024

(in thousands)

ASSETS		*LIABILITIES AND SURPLUS TO POLICYHOLDERS*	
Cash, Cash Equivalents, and ST Investments	$ (355,746)	Outstanding Losses and Loss Expenses	$ 10,612,093
United States Government, State and Municipal Bonds	3,847,216	Reinsurance Payable on Losses and Expenses	1,730,804
Other Bonds	9,063,626	Unearned Premiums	3,117,855
Stocks	361,584	Ceded Reinsurance Premiums Payable	417,703
Other Invested Assets	1,562,503	Other Liabilities	583,379
TOTAL INVESTMENTS	14,479,183	TOTAL LIABILITIES	16,461,834
Investments in Affiliates:		Capital Stock	20,980
Great Northern Ins. Co.	444,946	Paid-In Surplus	2,711,474
Vigilant Ins. Co.	392,348	Unassigned Funds	2,245,956
Chubb National Ins. Co.	204,099		
Chubb Indemnity Ins. Co.	185,760	SURPLUS TO POLICYHOLDERS	4,978,410
Chubb Ins. Co. of New Jersey	41,523		
Chubb Lloyds Ins. Co. of Texas	6,140		
Other Affiliates	71,980		
Premiums Receivable	2,574,791		
Other Assets	3,039,474		
TOTAL ADMITTED ASSETS	$ 21,440,244	TOTAL LIABILITIES AND SURPLUS	$ 21,440,244

Investments are valued in accordance with requirements of the National Association of Insurance Commissioners. At December 31, 2024, investments with a carrying value of $569,829,993 were deposited with government authorities as required by law.

STATE OF PENNSYLVANIA

COUNTY OF PHILADELPHIA

John Taylor, being duly sworn, says that he is Senior Vice President of Federal Insurance Company and that to the best of his knowledge and belief the foregoing is a true and correct statement of the said Company's financial condition as of the 31 st day of December, 2024.

Sworn before me this March 20, 2025

Senior Vice President

Notary Public

August 8, 2027
My commission expires

Commonwealth of Pennsylvania - Notary Seal
Diane Wright, Notary Public
Philadelphia County
My commission expires August 8, 2027
Commission number 1235745
Member, Pennsylvania Association of Notaries

AUTHORITY TO SIGN

Docusign Envelope ID: 02AFCC60-BC50-437F-88EB-410133AE622E
Docusign Envelope ID: 02AFCC60-BC50-437F-88EB-410133AE622E

SECRETARIAL CERTIFICATE OF AUTHORIZATION

The undersigned Assistant Secretary of **Ferguson Enterprises, LLC**, duly organized and existing under the laws of Virginia (the "Company"), hereby designates and certifies that the following employee of the Company, is authorized, on behalf of the Company to take the action(s) designated herein and to execute any and all documents necessary to further such actions:

Individual Name: Matthew Rizzo **Title:** Director - Customer Groups DS

Authorized Action(s).

1. To enter into contracts, agreements or other documents, and to execute such documents and undertake all such acts as may deemed in the best interest of the Company.
2. To prepare and submit bids and proposals to the Company's customers.

This certificate of authorization shall be effective from the date hereof until **September 26, 2025** unless withdrawn sooner in writing. The provisions of this Certificate are in conformity with a Resolution adopted by the Board of Directors of the Company effective July 31, 2023.

In witness whereof, I have hereunto subscribed my name and affixed the seal of the Company, effective **September 27, 2024**.

(Company Seal)

FERGUSON ENTERPRISES, LLC COMPANY SEAL VIRGINIA

Ferguson Enterprises, LLC

Wesley E. Rice
Assistant Secretary

Commonwealth of Virginia
City of Newport News

Sworn to subscribe and acknowledged before me on September 27, 2024, by Wesley E. Rice, personally known to me, in his capacity as Assistant Secretary of Ferguson Enterprises, LLC, a Virginia LLC, on behalf of such Company.

(Notary Seal)

CASEY R MEHLHOFF NOTARY PUBLIC MY COMMISSION NUMBER 7510825 COMMONWEALTH OF VIRGINIA

Notary – Casey Mehlhoff
My commission expires: July 31, 2026

AUTHORITY TO DO BUSINESS

Secretary of State
Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

Entity Name:	FERGUSON ENTERPRISES, LLC
Entity No.:	201910310044
Registration Date:	04/08/2019
Entity Type:	Limited Liability Company - Out of State
Formed In:	VIRGINIA
Status:	Active

The above referenced entity is active on the Secretary of State's records and is qualified to transact intrastate business in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.

IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of June 16, 2023.

SHIRLEY N. WEBER, PH.D.
Secretary of State

Certificate No.: 120855624

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at **biz**fileOnline.sos.ca.gov.

DIR REGISTRATION

Ferguson Enterprises, LLC

Contractor

Contractor business email

contractorlicensing@ferguson.com

Contractor c ation eff date

2024-07-01

Contractor first name

Eileen

Contractor mailing city

Newport News

Contractor mailing state

VA

Contractor mailing zip

23606

Contractor physical city

Newport News

Contractor physical state

VA

Contractor physical zip

23606

Contractor certify date

2024-05-24

Contractor company type

LLC

Contractor craft legacy

General Engineering

Contractor craft snow

Contractor c ation exp date

2027-06-30

Contractor date deactivated

Contractor dba name

Ferguson Waterworks

Contractor entity number

2.0191E+11

Contractor ID

PW-LR-1000401934

Contractor last name

Monahan

Contractor mailing address2

Contractor physical address1

751 Lakefront Commons

Contractor physical address2

Contractor source

PWCR

Contractor wc cert date

2024-05-01

Contractor wc exp date

2025-05-01

Contractor wc policy number

WLR C50673728

Contractor wc selection

Insured by carrier

Contractor legal entity name

Ferguson Enterprises, LLC

Contractor mailing address1

751 Lakefront Commons

Contractor wc carrier

Ferguson Enterprises, LLC

☐ Checked

Terms & Conditions

Privacy Policy

Disclaimer

Nondiscrimination Notice

Accessibility

dir.ca.gov

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PROFESSIONAL METERS INC

Customer Account Lookup

Name

PROFESSIONAL METERS INC

Customer Account

PROFESSIONAL METERS INC

Type

Contractor

Website

(empty)

Email

admin@prometers.com

Address 1

3605 N STATE RTE 47STE E

Address_2

City

MORRIS

State

IL

Zip

60450

Contractor Status

DIR Approved

CSLB

Legal Name

PROFESSIONAL METERS INC

Business Structure

-- None --

Business Phone

815-942-7000

Registration Number

President

ROBERT DULLARD

PWCR

1000043542

Registration Start Date

2024-07-01

Registration End Date

2026-06-30

Doing Business As (DBA)

Crafts

Plumber | Laborer and Related Classifications

Legacy Registration Date

2024-07-01

Legacy Registration Expiration

2026-06-30

Related Lists

Historical Registration Dates (1)

Terms & Conditions

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Accessibility

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J M Electrical Services

Customer Account Lookup

Name

J M Electrical Services

Customer Account

J M Electrical Services

Type

Contractor

Website

(empty)

Email

jmandell@jmeservices.net

Address 1

2581 Union Ave

Address_2

City

La Habra

State

CA

Zip

90631

Contractor Status

Pending

CSLB

1056901

Legal Name

J M Electrical Services Inc

Business Structure

-- None --

Business Phone

7144881970

Registration Number

President

Jeffrey Mandell

PWCR

1000809451

Registration Start Date

2024-12-29

Registration End Date

2027-06-30

Doing Business As (DBA)

Crafts

Electrician | Telecommunications Technician

Legacy Registration Date

Legacy Registration Expiration

Related Lists

Historical Registration Dates

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CERTIFICATE OF INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

5/1/2025

DATE (MM/DD/YYYY) 4/15/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Lockton Companies 3280 Peachtree Road NE, Suite #1000 Atlanta GA 30305 (404) 460-3600	**CONTACT NAME:**	
		PHONE (A/C, No, Ext):	**FAX (A/C, No):**
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	**NAIC #**
		INSURER A : ACE American Insurance Company	22667
INSURED 1531924	Ferguson Enterprises, LLC and Subsidiaries (See attached Named Insured Schedule) 751 Lakefront Commons Newport News VA 23606	**INSURER B :** ACE Property and Casualty Insurance Company	20699
		INSURER C : Indemnity Insurance Co of North America	43575
		INSURER D : ACE Fire Underwriters Insurance Company	20702
		INSURER E :	
		INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 20116338 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:	N	N	HDO G47300009	5/1/2024	5/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 5,000,000 $ 5,000,000 $ 5,000 $ 5,000,000 $ 10,000,000 $ 10,000,000 $
A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY X Self Insured / X Physical Damage	N	N	ISA H1069114A	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 5,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX $ XXXXXXX
B	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** CLAIMS-MADE DED RETENTION $	N	N	XOO G72519802 004	5/1/2024	5/1/2025	EACH OCCURRENCE AGGREGATE $	$ 10,000,000 $ 10,000,000 $ XXXXXXX
C A D	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N / N/A **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below		N	WLR C50673832 (AOS) WLR C50673728 (AZ,CA,MA,OR) RWC C5067390A (WI)	5/1/2024 5/1/2024 5/1/2024	5/1/2025 5/1/2025 5/1/2025	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 2,000,000 $ 2,000,000 $ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers Compensation Policy WLR C50673832 provides coverage for AK, AL, AR, CO, CT, DC, DE, FL, GA, HI, IA, ID, IL, IN, KS, KY, LA, MD, ME, MI, MN, MO, MS, MT, NC, NE, NH, NJ, NM, NV, NY, OK, PA, RI, SC, SD, TN, TX, UT, VA, VT, WV - $2,000,000 stop gap liability limit is provided for OH, WA, ND, and WY. 2275 South Ocean Blvd
Palm Beach Gardens, FL, 33480.

CERTIFICATE HOLDER

20116338
Evidence of Coverage

CANCELLATION See Attachment

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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Effective Date	Company	Effective Date	Company
4/1/1975	Acquisition - Charleston, SC	3/16/1992	Chatham Pipe & Supply
5/1/1976	Southern States Supply Company, Inc.	11/2/1992	U.S. Supply Company
11/1/1977	Atlas Supply Company, Inc.	8/2/1993	Armstrong Plumbing Supply Company, Inc.
12/31/1980	SCL Equipment Corporation	10/4/1993	Hub Inc.
1/28/1983	Universal Supply Company, Inc.	6/27/1994	Automatic Temperature Supplies Inc.
3/10/1983	Central Plumbing Supply Company	6/5/1995	Lyon, Conklin & Co., Inc.
1/1/1984	Riverside Supply Company, Inc.	7/10/1995	Wilmington Plumbing Supply Co., Inc.
5/1/1984	McKenna Supply Company	11/13/1995	Walden Industrial Supply Co., Inc.
10/30/1984	Cooper Supply Company	12/18/1995	Wisconsin River Supply Company
1/15/1985	Plumbers Supply Company, Inc.	2/26/1996	Columbia Supply Corporation
6/4/1985	R. W. Farmer Supply Co., Inc.	9/30/1996	Great Lakes Plumbing Supply, Inc.
1/7/1986	The Warner Company, Inc.	10/15/1996	General Plumbing Supply Co. of MD, Inc.
10/1/1986	Underground Supply Company, Inc.	11/23/1996	J&G Products Company, Inc.
12/30/1986	Terry Supply Company	5/5/1997	Central Engineering and Supply, Co., Inc.
12/31/1986	Virginia Supply and Well Company	6/30/1997	Standard of Lynn, Inc.
1/5/1988	Geo. McGinley Supply Co., Inc.	8/25/1997	Cities Supply Company, Inc.
1/29/1988	LBS Supply, Inc.	9/22/1997	Raleigh Supply Company, Inc.
12/29/1989	C. SeIzer & Sons, Inc.	10/8/1997	Climate Makers of Charleston, Inc.
4/1/1990	Consumer’s Supply Company, Inc.	11/3/1997	South Bend Supply Company, Inc.
5/20/1991	Gonnan Air Conditioning Company, Inc.	12/15/1997	Jaime Salicrup, Inc.
3/4/1992	Cain & Bulirnan, Inc.	1/7/1998	Steel City Wholesalers
3/30/1998	Tozour Unitary Product Division	6/18/2001	Mid-Cities - Dallas, TX
6/1/1998	Forward Enterprises	6/30/2001	Westburne Supply, Inc.
7/1/1998	Esco Supply Company	4/8/2002	Clayton Acquisition Company
10/29/1998	L&H Plumbing & Heating Supply	5/6/2002	Sumner & Dunbar
12/23/1998	Fields & Company of Lubbock, Inc.	5/13/2002	Tahoe Truckee Supply
1/25/1999	Dunaway’s Wides Pipe & Supply Co., Jnc.	1/13/2003	York Factory Branch - Corona, CA
3/30/1999	Alamo Plumbing Supply Co.	1/13/2003	Triangle Supply, Inc.
4/26/1999	Plumbers Specialty Company, Inc.	4/7/2003	Linwood Pipe and Supply Co., Inc.
6/1/1999	Midwest Pipe & Supply	4/14/2003	Hanco Supply, Inc.
8/2/1999	Thrall Distribution, Inc.	6/2/2003	Huskey, Inc.
8/4/1999	Goldberg Company (GCI)	6/16/2003	A-1 Pipe
8/30/1999	The Gage Company	9/15/2003	Liberty Equipment
9/15/1999	Baker Pipe and Supply Company	12/15/2003	High Country
1/24/2000	Donovan Industrial Supply Corporation	1/19/2004	Builder's Plumbing Supply
3/6/2000	Plumbing & Mill Supplies, Incorporated	3/29/2004	Municipal Pipe

Effective Date	Company	Effective Date	Company
6/12/2000	Eastern Sewer Pipe Corp.	9/1/2004	Cline Contract Sales
8/21/2000	Pesco Pipe and Supply Co.	11/22/2004	Clark Supply
9/11/2000	Fire Protection Supply Company	12/7/2004	R Supply
1/8/2001	Sunbelt Marketing	12/31/2004	Parnell Martin
3/1/2001	Red Hed Supply	1/31/2005	JD Daddario
5/21/2001	Mid-Cities - Plant City, FL	2/8/2005	Meckco Supply
5/1/2005	Full Service Supply	5/22/2006	Central Lighting Supply
5/23/2005	United Supply & Distributing	8/1/2006	Palermo
6/26/2005	Webb Distributors, Inc.	8/1/2006	Waterworks Supply
8/15/2005	Park Supply	8/21/2006	United Automatic
8/29/2005	S&S Fabricators	10/2/2006	Castle Supply
9/12/2005	Contractor's Field Products	10/2/2006	Castle North
9/19/2005	Economy Plumbing Supply	10/2/2006	Lawrence Supply
9/30/2005	Endries International	10/2/2006	Northern Water Works Supply
10/17/2005	Camellia Valley Supply	10/16/2006	Gulf Refrigeration
11/7/2005	LAB Appliances	10/16/2006	Kandall
11/15/2005	Mobile Supply	12/4/2006	Ondalay Pipe
11/30/2005	Frischkorn	12/11/2006	Page's Appliance
12/19/2005	South Lake Tahoe	12/18/2006	Guntersville Fab
1/9/2006	Colgan	12/29/2006	Cal-Steam
2/21/2006	Dixie Plumbing Supply	2/7/2007	Grif-Fab
3/13/2006	Alamo Pipe	2/28/2007	Improvement Direct
3/20/2006	Indiana Plumbing Supply	7/30/2007	Fire Fab
4/10/2006	Pipe Products	8/13/2007	Western Air
4/24/2006	Davies Water	8/27/2007	Davidson Pipe & Supply
5/8/2006	Central Supply	11/5/2007	JD Wholesale
5/22/2006	Supply North Central Group	12/30/2007	JC Plumbing
2/18/2008	Mastercraft Cabinets	2/9/2015	Builders Appliance Center
9/1/2009	DPS	2/23/2015	The Ar-Jay Center
12/31/2010	Summit Pipe & Supply	3/9/2015	Equarius Waterworks, Inc.
8/29/2011	Louisiana Chemical PVF	3/16/2015	Redlon & Johnson Supply
9/26/2011	SG Supply	4/27/2015	Arkansas Supply, Inc.
11/7/2011	Groeniger	5/18/2015	Ecomfort Holdings Inc.
4/23/2012	Reese Kitchens	6/8/2015	WR White Supply
9/25/2012	Power Equipment Direct, Inc. (PED)	8/24/2015	S&P Investment, Inc. (dba - Central Pipe & Supply)

Effective Date	Company	Effective Date	Company
10/1/2012	Davis & Warshow	10/1/2015	Living Direct, Inc.
2/11/2013	Fluid Systems Hawaii, Inc.	10/19/2015	Atlantic American Fire Equipment Company
1/20/2014	Karl's Sales and Service - Karls Appliance	10/27/2015	Renwes Appliances, Inc.
3/31/2014	Waterworks Industries	11/16/2015	Action Fire Fab & Supply, Inc.
4/28/2014	Factory Direct Appliance	1/25/2016	Professional Cleaning Service and Supply Corporation (PCS Industries)
5/31/2014	Capstone Global Solutions	4/4/2016	Andrews Lighting Gallery, Inc.
6/9/2014	HP Products (and HP Logisitics)	4/18/2016	Dealernet, LLC
8/18/2014	Joseph G. Pollard Co. Inc.	4/18/2016	The Bath + Beyond
9/14/2014	Powell Pipe & Supply Co.	5/23/2016	Bruce-Rogers Company
10/6/2014	Spillius, Inc. (dba City Lights and Design)	6/13/2016	Michigan Pipe and Valve-Flint, Inc.
11/17/2014	Global HVAC Distributors, Inc.	6/27/2016	Michigan Pipe and Valve-Lansing, Inc.
12/8/2014	Ship-Pac, Inc.	7/11/2016	Michigan Meter Technology Group, Inc.
12/8/2014	McFarland Supply Co., Inc.	8/1/2016	Clawfoot Supply LLC d/b/a Signature Hardware
8/29/2016	Westfield Lighting Co., Inc.	10/22/2018	Dogwood Building Supply
10/10/2016	Ramapo Wholesalers Inc.	10/29/2018	Capital Distributing
10/24/2016	The Plumbing Source, Inc.	11/19/2018	Roberston Supply
11/14/2016	Underground Pipe & Valve, Inc.	12/10/2018	Wallwork Bros., Inc
12/12/2016	Matera Paper Company, Inc.	12/11/2018	Blackman
2/13/2017	P.V. Sullivan	1/28/2019	James Martin Furniture
2/20/2017	Custom Lighting & Hardware	2/4/2019	Kitchen Art
3/27/2017	Lighting Unlimited, LLC	6/3/2019	Mission Valley Pipe and Supply
8/7/2017	Wholesale Group, Inc.	7/15/2019	Action Supply Co.
9/18/2017	HM Wallace, Inc.	7/29/2019	Innovative Soil Solutions
1/22/2018	Duhig Stainless	9/9/2019	Process Instruments & Controls
5/14/2018	National Fire	11/11/2019	SW Anderson
7/2/2018	Wright Plumbing	3/13/2020	Columbia Pipe Supply
7/9/2018	Lighting Design Center	3/16/2020	Rencor Controls
7/16/2018	Appliance Distributors of Louisiana	3/25/2020	MFP Design
7/30/2018	Brock McVey	10/26/2020	Old Dominion Supply

Effective Date	Company
7/31/2018	Safe Step Walk-In Tub Co
8/13/2018	Jones Stephens
8/20/2018	Action Automation
8/27/2018	Millennium Lighting
9/24/2018	Grand Junction Pipe & Supply
7/26/2021	Canyon Pipe & Supply
9/20/2021	Meyer Appliances, Kitchens and Baths
10/25/2021	Sunstate Meters and Supply, Inc
11/1/2021	Galkos Construction (Safe Step Walk In Tubs)
11/13/2021	Hot Water Products, Inc.
11/22/2021	RP Lighting & Fans (Royal Pacific)
1/24/2022	Plumbers Supply Company of St Louis
2/7/2022	Uncle Sam Piping Solutions. Inc.
3/21/2022	AP Supply Company
4/4/2022	Lighting Plus
4/25/2022	Founders Kitchen & Bath, Inc.
5/9/2022	Canadian Safe-Step Tubs, Inc.
5/23/2022	Aaron & Company, LLC
5/25/2022	STE LLC
6/27/2022	Triton Environmental, LLC
7/18/2022	D2 Land & Water Resource, Inc
7/25/2022	Minka Lighting LLC
7/26/2022	Rybak Engineering. Inc
8/29/2022	Monark Premium Appliance (Transform Midco LLC)
11/7/2022	Guarino Distributing Co, LLC
12/1/2022	Airefco, Inc
4/15/2024	Safe Step Walk In Tub, LLC

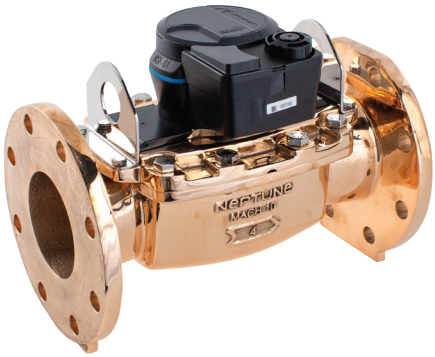
Effective Date	Company
11/16/2020	Atlantic Construction Fabrics
1/11/2021	Amerock Corporation
1/11/2021	Clarksville Lighting and Appliance
6/21/2021	Kitchen Showcase
7/12/2021	Moore Industrial Supply, Co.
12/5/2022	Power Process Equipment Co
1/30/2023	Pipelines, INC
6/13/2023	S.G. Torrice
7/25/2023	Kennedy Companies
7/31/2023	Bruce Supply Corp
10/16/2023	SecureVision of America
1/8/2024	Harway Supply, LLC
1/8/2024	Capital City Appliances LLC dba Harway Appliances
1/8/2024	Texas State Appliances, LLC
1/29/2024	Grove Supply, Inc.
1/29/2024	Wolfe Family Partnership, Ltd
1/29/2024	Wvhc Enterprises, LLC
1/29/2024	PLCC Enterprises LLC
3/4/2024	Yorkwest Plumbing Supply Inc.

PRODUCT SPECIFICATION SHEETS

Guaranteed Accuracy, Efficiency, and Integration

Neptune® MACH 10®)R900*i*™





The Neptune® MACH 10®)R900*i*™ is designed as an all-in-one package — pairing the MACH 10® ultrasonic meter with an integrated R900® System endpoint — adding simplicity and efficiency to your metering program. The durable, no-maintenance MACH 10, combined with reliable, integrated network connectivity, accurately measures consumption and delivers data to optimize system performance, improve customer service, maximize revenue, and support water conservation initiatives all right out of the box.

- Eliminate the hassle of endpoint programming and wiring
- Flexible meter reading options with simultaneous AMR/AMI capabilities
- Peace of mind with access to 96 days of stored history
- Prevent tampering and environmental damage with no external wires
- Improve quality of service and billing accuracy with detailed consumption data
- Reduce inventory with an all-in-one meter and endpoint package
- Eliminate meter maintenance with cutting-edge ultrasonic technology and a durable maincase
- Measure every drop with improved accuracy and low flow detection
- Pinpoint trouble areas quickly with flags that identify leaks, low battery, reverse flow, and tampering
- Improve installation efficiency with a lead free, bronze maincase that can be installed in either horizontal or vertical applications

NEPTUNE
TECHNOLOGY GROUP

#winyourday

Endpoint Specifications

Electrical Specifications

- Endpoint power: lithium battery with capacitor

Transmitter Specifications:

- Two-way endpoint
- Transmissions
  - Standard mobile message
  - Standard fixed network message
  - LoRa® fixed network message (only on LoRaWAN® model)
- Transmitter Channels:
  - 50 (R900 mobile and fixed network messages)
  - 64 (LoRa fixed network message)
- FCC Verification: Part 15.247
  - Channel Frequency: 902 to 928 MHz
  - Frequency hopping, spread-spectrum
- Meter Reading & Flag Interval:
  - Every 15 minutes
  - Leak, Backflow, Tamper, Excessive Flow, Low Battery
- Data Logging Interval: 96 days of hourly data

Environmental Conditions

- Operating Temperature: +15°F to +149°F (-10°C to +65°C)
- Storage Temperature: -40°F to +158°F (-40°C to +70°C)
- Operating Humidity: 100% condensing, fully submersible

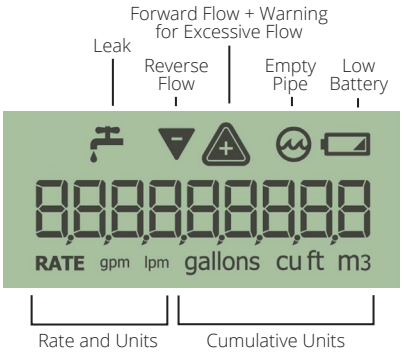
Materials

- Register Housing: Engineer Polymer
- Lens: Tempered Glass

Antennas

- Internal antenna (not available on LoRaWAN)
- Optional through-the-lid antenna
- 18" coax
- 6' coax
- 20' coax

LCD Display



Registration

High Resolution (8-digit reading)

MACH 10 Size	G	ft³	m³
⅝", ¾", 1"	0.1	0.01	0.001
1½", 2", 3", 4"	1	0.1	0.01
6", 8", 10", 12"	10	1	0.1

Operating Characteristics

Meter Size	Extended Low Flow @ 100% Accuracy (U.S. gpm ± 3%)	Normal Operating Range @ 100% Accuracy (U.S. gpm ± 1.5%	Safe Maximum Operating Capacity (U.S. gpm)	
			Normal Operation	Fire Service
⅝"	0.05	0.10 to 25	25	N/A
¾"	0.05	0.10 to 35	35	35
1·	0.25	0.40 to 55	55	55
1½"	0.30	0.80 to 125	125	125
2"	0.50	1.5 to 160	160	160
3"	0.50	0.75 to 500	500	420
4"	0.75	1.5 to 1250	1250	1100
6'	1.0	2.0 to 2000	2000	1800
8"	4.0	6.0 to 4000	4000	4000
10·	6.0	10.0 to 6500	6500	6500
12"	8.0	12.0 to 8000	8000	6500

Meter Specifications

- See Neptune MACH 10 product sheets for detailed meter specifications

Options

Compatibility

- Available for ⅝"-12" MACH 10
- Handhelds with belt clip transceiver – mobile RF
- Mobile data collector RF
- Gateway – fixed network RF
- LoRaWAN gateway – fixed network

Units of Measure

- U.S. Gallons, Cubic Feet, Imperial Gallons, Cubic Metres

Warranty

- Neptune provides a limited warranty for performance, materials, and workmanship. See warranty statement for details.

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Critical Communication and Easy Migration

Neptune® R900® System: LoRaWAN® Endpoints



Neptune's R900® System endpoints greatly improve access to meter readings while delivering accurate, detailed, and timely consumption information to proactively identify and resolve high bill complaints, reduce delinquent payments, and eliminate write-offs to maximize revenue. The user-friendly, intuitive endpoint design simplifies the installation process and increases operational efficiency.

Neptune® LoRaWAN® wall and pit endpoints provide continuous transmission of meter data and the flexibility of mobile or fixed network reading methods. The built-in LoRaWAN technology improves range, supports time synchronization for top-of-the-hour readings, and provides robust, end-to-end security. Migrate easily to AMI when you're ready without separate reading systems, site visits, or endpoint reconfiguration. When combined with Network-as-a-Service (NaaS), alleviate the operational burden of network maintenance while ensuring service area coverage.

- Improve meter reading efficiency with robust walk-by, mobile, and long-range fixed network connectivity
- Build on to existing technology investments with forward and backward compatible endpoints
- Improve quality of service and billing accuracy with detailed top-of-the-hour consumption data
- Fast installation and no programming required
- Works seamlessly with existing assets and future enhancements
- Pinpoint trouble areas quickly with flags that identify leaks, reverse flow, and tampering
- Peace of mind with access to 96 days of stored history and end-to-end data security

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Technical Specifications

Electrical Specifications

- Endpoint power: Lithium battery with capacitor

Transmitter Specifications

- Two-way endpoint
- Transmit options (interleaved mobile and fixed network messages):
  - R900 mobile message
  - R900 fixed network message
  - LoRaWAN® fixed network message
- FCC verification: Part 15.247
  - Transmitter channels: 50 (R900 mobile and fixed network messages) and 64 (LoRaWAN fixed network message); frequency-hopping, spread-spectrum
  - Frequency range: 902 to 928 MHz
- Encoder register reading interval:
  - Every 15 minutes
- Data logging interval:
  - 96 days of hourly data

Environmental Conditions

- Operating temperature: -22°F to +149°F (-30°C to +65°C)
- Storage temperature: -40°F to +158°F (-40°C to +70°C)
- Operating humidity: 100% condensing

Antennas

- Wall endpoint: standard internal antenna
- Pit endpoint: standard through-the-lid antenna
  - 18" Coax
  - 6' Coax
  - 20' Coax

Encoded Register Compatibility

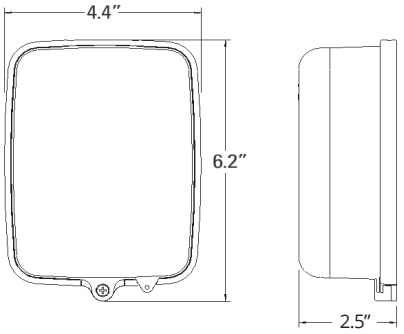
- Neptune ARB® V, ProRead™, ProCoder™, and E-CODER®
- Sensus ECR II, ICE, iPerl, Electronic Register and OMNI
- Hersey/Mueller Translator
- Badger ADE and HR E|LCD
- Elster/AMCO InVision (Sensus protocol version)

Options

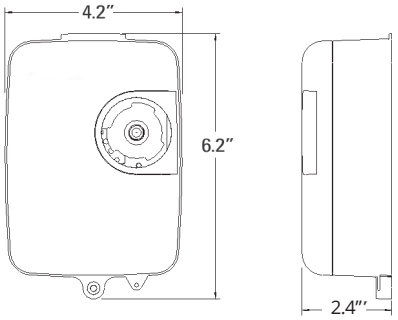
System Compatibility

- Handhelds with R900® belt clip transceiver - mobile RF
- R900 mobile data collector - mobile RF
- R900 gateways - fixed network RF
- LoRaWAN gateway and NaaS

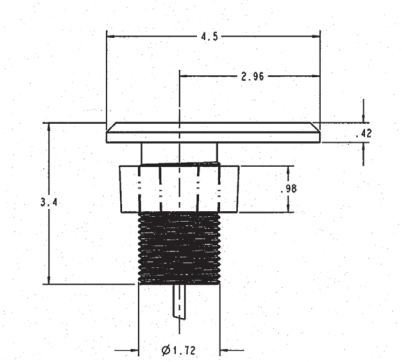
Dimensions



LoRaWAN® Wall Endpoint



LoRaWAN® Pit Endpoint



LoRaWAN® Pit Antenna

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Future-Proof Your AMI Data Collection

Neptune® R900® System: LoRaWAN® Gateway



Easily integrated into the Neptune R900® System, the LoRaWAN® gateway helps you to get the most value from your LoRaWAN endpoint infrastructure and allows you to migrate at your own pace from a walk-by or mobile Automatic Meter Reading (AMR) to an Advanced Metering Infrastructure (AMI).

The LoRaWAN® gateway allows you to quickly deploy your own LoRaWAN-based AMI Network that provides robust fixed network meter reading with the capability to support additional LoRaWAN Smart Water applications. LoRa's adaptive data rate (ADR) technology optimizes data rates, connectivity, and capacity of the network, providing a scalable AMI and Smart Water solution. Easily collect critical metering data to improve operations and customer support and optimize distribution system management.

- Deploy a LoRaWAN network with ease
- Reduce infrastructure with longer range LoRa® transmissions
- Ensure end-to-end security and confidentiality with 128-Bit AES encryption
- Eliminate the hassle associated with programming gateways and endpoints

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Specifications

LoRa® Radio Parameters

- 902 - 915 MHz (Rx)
- 923 - 928 MHz (Tx)
- 72 channels
- 1W (Tx Power)

Installation Options

- Rooftop
- Pole 2” - 16” diameter (5cm – 40cm)
- Wall
- Water towers
- Street lights

Power Supplies

- 100 - 140 VAC
- Solar

Battery Backup

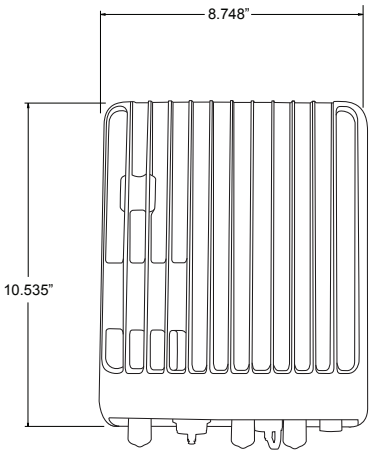
- UPS provides up to 18 hours of battery backup

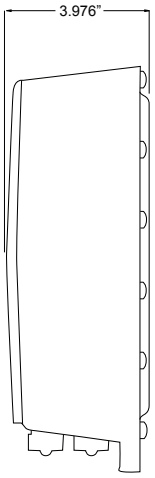
Backhaul Options

- Multi-Carrier 4G LTE cellular modem
- Ethernet

Environmental

- IP67 enclosure
- Operating temperature: -40°F to +131°F (-40°C to +55°C)
- 10 - 100% condensing operational humidity
- Weight 11 lbs (5 Kg)





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Streamline Meter Reading

Neptune R900® System: Mobile Data Collector



The Neptune® mobile data collector provides fast, accurate automatic water meter reading to preserve resources, create operational efficiencies, and enhance safety. Critical data is transformed into actionable information to help identify causes of loss. Access to consumption data and alerts of leaks and backflow conditions aid in proactively addressing high bill complaints, reducing delinquent payments, and eliminating write-offs.

The R900® System is designed to easily support past generations of meters, encoder registers, and data collectors – preserving your asset investments and offering the flexibility to incorporate future innovations as needed.

- Reliable, accurate, and field-proven
- Seamless compatibility with all generations of R900® endpoints
- Automatic, rugged, portable, and easy-to-use
- Improves accuracy, increases reader safety, and reduces reading time
- Common core code base for faster availability of new features and functionalities
- Save money with flexible hardware connection options via Bluetooth or USB
- Makes Automatic Meter Reading (AMR) safer and simpler
- Small enough to fit in any vehicle

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Specifications

Physical Specifications

- Dimensions:
  8” (width) x 3.15” (height) x 11” (length excluding connections and handle)
- Weight: ~5 lbs

Electrical Specifications

- Power consumption: < 1A
- Power supply: 12V DC via vehicle power source adapter

Environmental Conditions

- Operating temperature:
  -4°F to +122°F (-20°C to +50°C)
- Storage temperature:
  -40°F to +185°F (-40°C to +85°C)
- Operating humidity: 5 to 95% non-condensing relative humidity

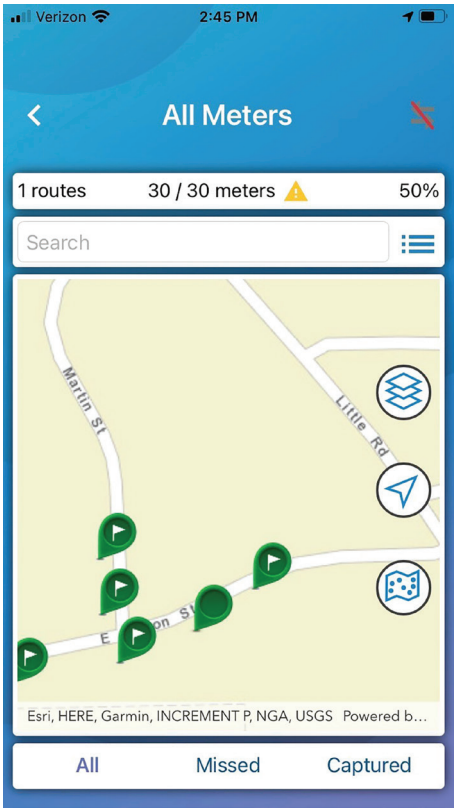
Mobile Computing Hardware Specifications

Neptune recommends the following for optimal performance:

- Android operating system versions 11 – 13 with recommended Samsung, Google, and Motorola device manufacturers
- Apple iOS versions 13 – 16 for iPhones and iPads

Neptune 360 (Head End System):

- Google Chrome and Microsoft Edge web browsers
- Microsoft Edge web browser for optimal viewing and performance when using touch screen monitors



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Access Critical Data in the Field

Neptune® R900® System: Belt Clip Transceiver



The belt clip transceiver delivers exceptional walk-by meter reading and convenient in-field customer support by eliminating meter access issues and accelerating the retrieval of valuable meter data. Automated meter reading improves accuracy, identifies hidden causes of loss, and optimizes the operational efficiency by ensuring that the data collected is accurate and communicated quickly. Access to real-time consumption data in the field allows for proactive customer service — enabling impromptu service calls and the ability to address customer service issues on-site without a separate truck roll, maximizing field efficiency.

As part of the Neptune® R900® System, the belt clip transceiver is compatible with past generations of equipment while remaining flexible to incorporate future innovations — allowing you to add new features and equipment at your own pace.

- Increases meter reading efficiency
- Reduces data logging information retrieval time
- Compatible with all generations of R900® endpoints and future products
- In-field customer support via Bluetooth technology
- Exceptional radio frequency (RF) throughput reduces meter reading time
- Versatility to read both water and electric meters
- iOS and Android compatible
- Common core code base for faster availability of new features and functionalities

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Specifications

Communication

- Bluetooth 4.1 or later and USB handheld software compatibility with Neptune® 360™

Power Supply

- Rechargeable lithium-ion battery pack – 5000 mAh capacity
- Field-replaceable, recommended replacement every 2 years

Memory

- 4GB SD card

Device Compatibility

- Trimble Nomad 900B/900LE/1050B/1050LE, Trimble Ranger 3, Trimble Ranger 5, Honeywell Dolphin CN80, and Android/iOS mobile devices[1]

Indicators

- Four LEDs identify Bluetooth communication, RF status, mode status, and battery status

Dimensions

- Height: 3.58" (9.1 cm)
- Width: 1.66" (4.22 cm)
- Length: 5.75" (14.6 cm)

Weight

- 1.1 lbs. (499g) including rechargeable battery

Temperature Range

- Operating: -4°F to +122°F (-20°C to +50°C)
- Storage: -40°F to +185°F (-40°C to +85°C)

Accessories

- Spare battery
- Spare battery charger
- Belt clip
- SD card
- 12V USB vehicle power cable

Warranty

- One-year comprehensive warranty
- Hardware maintenance contracts available

Receiver Channels: 50

Number of Simultaneous Channels: 8

Approvals

- FCC Class B
- IC

Mode Overview

	Normal	Unattended Operations	USB Mass Storage
Bluetooth Pairing to Devices	Required	N/A	No. Used for firmware updates and transfer of data via USB from SD card to Neptune software
Trimble Nomad 900B/900LE/ 1050B/1050LE Compatible	Yes	N/A	
Trimble Ranger 3	Yes	N/A	
Trimble Ranger 5	Yes	N/A	
Honeywell CN80	Yes	N/A	
iOS App Compatible	Yes[1]	N/A	
Android App Compatible	Yes[1]	N/A	
R900 Compatible	Yes	Yes	
Advantage / Pocket ProReader Compatible	Yes	No	
Data Logging Compatible	Yes	No	
SD Card Data Storage	Yes	Yes	

[1]Contact Neptune Customer Support for the latest device and operating system compatibilities.

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Neptune® 360™
Meter Data Management Platform

A Product of Neptune Technology Group



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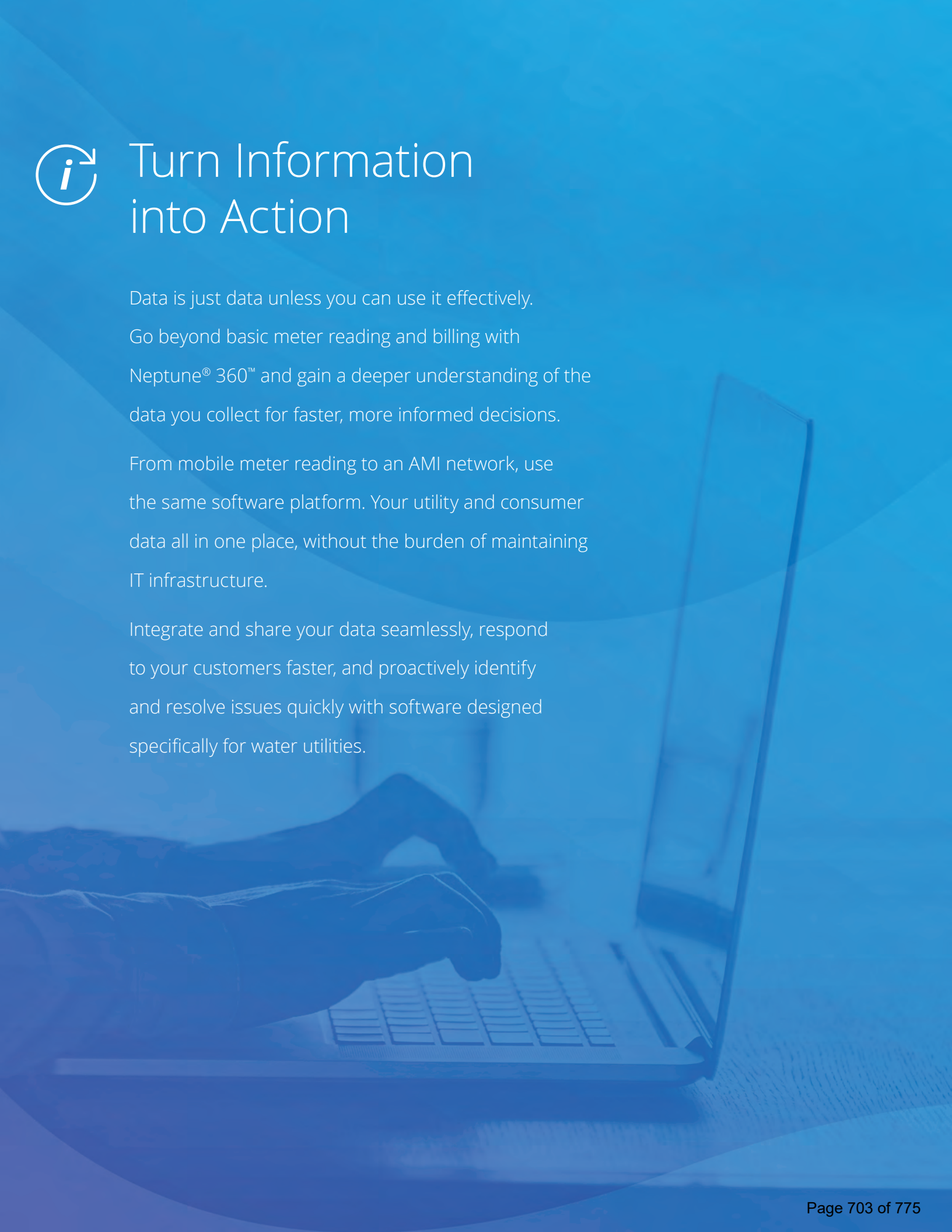
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Turn Information into Action

Data is just data unless you can use it effectively. Go beyond basic meter reading and billing with Neptune® 360™ and gain a deeper understanding of the data you collect for faster, more informed decisions.

From mobile meter reading to an AMI network, use the same software platform. Your utility and consumer data all in one place, without the burden of maintaining IT infrastructure.

Integrate and share your data seamlessly, respond to your customers faster, and proactively identify and resolve issues quickly with software designed specifically for water utilities.



Putting Your Data in View

Having data is one thing, making sense of it is another. Neptune 360 delivers an intuitive, user-friendly design, making data clear and easy to interpret. Examining your entire AMI network using system-wide Key Performance Indicators and geographical views assists with identifying areas of concern and finding ways to maximize operational efficiencies.

Quickly access a dashboard view of your largest water customers while also providing consumers self-service access to their water consumption. Analysis of individual trends and usage patterns helps resolve customer service calls with confidence. Detailed reporting of consumption activity, potential leaks, and reverse flow will keep you ahead of issues that could impact your utility's revenue.





Lift Your IT Burden with a Cloud-Based Solution

Boost utility efficiency with Neptune 360. No longer install servers or perform upgrades. All you need is an Internet browser to log on from anywhere at any time.

Share Information

Your management, maintenance, customer service, water conservation, and other departments all need fast, easy access to information. Share and leverage actionable data captured by Neptune 360, empowering collaboration and helping predict impacts on your utility. The platform seamlessly integrates meter data, event data, and alerts directly with third-party work order systems, customer portals, hydraulic modeling applications, and other systems through Application Programming Interfaces (APIs).

A True Sense of Security

Ease your security concerns and stay focused on the critical work of water. Neptune 360 is SOC-certified and operates from a continuously-monitored world-class data center, providing the highest level of security, redundancy, and disaster recovery services.

An Application that Grows as You Grow

From mobile meter reading today, to moving to an AMI network tomorrow, the same software platform is utilized. Apply trend analysis in rate structure planning and usage initiatives. The modular-based platform makes it easy to turn on new features as your needs evolve, bringing you critical data to proactively plan for tomorrow.

Trust the Data

Data accuracy and dependability matter. By implementing the highest-level architecture, Neptune ensures data integrity with processes and tools to maintain quality from the meter to the platform as part of routine business operation.

Neptune® My360™ Consumer Portal

Enhance utility customer service and operational efficiency by providing consumers with a convenient, proactive way to monitor their own water consumption 24/7. Users no longer have to wait for a bill to detect possible issues, which means less water lost and fewer high bill complaints.

Users can set water thresholds and out-of-town alerts for greater peace of mind. And water conservation is encouraged when consumers can see how much they actually use with easy-to-read charts and graphs.

Neptune My360 is web-based to work on all devices and is always up-to-date. Easily customize to your utility's branding and get up and running quickly without the need for complex integrations.

My360™



NEPTUNE 360™

Analyze and share meaningful data with a platform that empowers utilities. Actionable insights help you achieve your goals and objectives.



METERS MATTER

Stream accurate actionable data right into Neptune® 360™.

WALK-BY DATA

Sync collected data easily.





FUTURE PROOF AMI

Connect AMI network data.

BRING YOUR OWN DEVICE

Eliminate specialized devices and communicate efficiently.



MOBILE

Incorporate mobile data collection.







THIRD PARTY SOFTWARE

Link data with third party applications (such as CIS and ESRI).



CONSUMER PORTAL

Intuitive self-service solution to view consumption and encourage conservation.

+ ACT QUICKLY
+ PLAN FOR THE FUTURE
+ MANAGE GROWTH



Specifications

Neptune 360

- Google Chrome and Microsoft Edge web browsers supported
- When using touch screen monitors, Neptune recommends Microsoft Edge web browser for optimal viewing and performance

Neptune 360 Mobile

Neptune 360 Mobile supports Android, iPhone, and iPad devices running the following operating systems:

- Android:
  - Recommended device manufacturers: Samsung, Nexus, or Motorola
  - Supported OS Versions: 5.1 – 11
- iOS:
  - Versions 10.3.1 – 15

Neptune My360

- A web browser with Internet connectivity is required
- Responsive design with capability to run on desktop, laptop, tablet and mobile devices

AICPA SOC
aicpa.org/soc4so
SOC for Service Organizations | Service Organizations ™

Neptune® 360™ Mobile

Neptune 360 Mobile provides direct communication via wireless from the field without the need to go back into the office, yielding data on demand for more efficient customer service. Other application capabilities include RF Test, Off-Cycle Read, and Data Log to capture 96 days of hourly historical consumption — addressing customer issues faster.

96
days of hourly historical consumption

Bring Your Own Device to Field Operations

Save money and time with Neptune 360 Mobile — use your utility's existing Android or iOS cell phones or tablet devices to perform meter reading. Pair with a Neptune R900® System belt clip transceiver or mobile data collector and expand your field device options when performing re-reads, reading monthly routes or even responding to high water bill complaints.

Neptune® 360™ Benefits



- Neptune-managed system with no installation required
- Cloud-based solution in a world-class data center with the highest level of security and disaster recovery/redundancy
- 24/7 software system monitoring
- Retain data ownership in a system designed exclusively for water utilities
- Integrate and access Data Analytics across departments — helping your utility achieve goals and objectives
- Identify potential leaks, excessive consumption, and reverse flow to proactively resolve issues faster
- Migrate easily from mobile to fixed network
- Aid Non-Revenue Water reduction, conservation, and rate planning
- A single platform across devices that can be accessed anywhere at any time

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Neptune® 360™

The Neptune® 360™ cloud platform delivers an intuitive, user-friendly design, making AMR and AMI meter reading data clear and easy to interpret. System-wide Key Performance Indicators and geographical views assist with identifying areas of concern and ways to maximize operational efficiency and improve overall customer service and quality of service.

Description of Services

The Neptune 360 subscription provides the customer with a non-transferable license to access the Neptune 360 application for all internal personnel. The Customer shall not permit the use of the Service by any unauthorized third parties, unless mutually agreed in writing. The subscription includes the following services:

- Secure access to the Neptune 360 platform, which includes:
  - Neptune 360 Web App
  - Neptune 360 Mobile App
  - Neptune 360 Field Manager App
  - Application Programming Interfaces (if applicable)
- 24x7 application and security monitoring
- Database preventive maintenance and scalability monitoring
- Software upgrades and updates, with prior notice via email
- Providing all server operating system and hardware updates
- Data back-up and replication
- Data Security and Business Continuity Plan (BCP) processes
- Telephone support at 1-800-647-4832 Monday-Friday from 7:00am-5:00pm Central time, excluding corporate holidays, and email support at support@neptunetg.com

Service Level Objectives

- **Availability**. Neptune will use commercially reasonable efforts to provide at least 99% uptime of Neptune 360, excluding communicated maintenance windows.
- **Ticket Issuance**. Neptune will open a trouble ticket upon the earlier to occur of: (i) when Neptune first observes an issue; or (ii) when Customer first reports the issue. If an issue relates to Customer's system and Neptune becomes aware of the issue, Neptune will promptly report this information to Customer. Technical support hours are Monday-Friday from 7am-5pm Central Time. Neptune's commitment is to open a ticket and respond to said ticket within 24 hours of issue identification.
- **Response Time**. The urgency and time to correct will be dependent upon the issue itself and its impact to the Customer to perform billing functions (a "Billing Impediment"). Neptune shall prioritize the correction of any Billing Impediment and shall endeavor to correct such problems within 72 hours after issue identification. Other issues are considered a bug and fixes will be implemented upon an assigned software major or minor release schedule.

Data Ownership

All data that is received from the Neptune 360 platform is captured, processed, stored, and accessed within the country in which the utility customer resides. Any data and information provided to Neptune by Customer or its Consumers ("Customer Data") remains the property of Customer. Customer grants to Neptune the right and license to host,

access, store, and use the Customer Data for the purposes of providing and maintaining the Service. Upon expiration or failure to renew the subscription, Neptune will no longer provide the Service and Customer may no longer use the platform. Within 30 days of the expiration effective date, the Customer may provide a written request for any Customer Data. Neptune will use commercially reasonable efforts to provide Customer Data in a mutually agreed upon format for export or download so long as Customer is current in all payments to Neptune. Neptune has no obligation to maintain or provide the Customer Data, unless otherwise required to do so by law.

Application Programming Interfaces

- **License**. For the sole purpose of creating an interface between Neptune 360 and applications licensed by Customer from third parties, the subscription includes a non-exclusive, non-transferable license to use APIs as well as related documentation required for their implementation.
- **Limitations on Rights of Use**. Customer shall not use the API for any other purpose except as expressly authorized in writing. Customer has no rights to the object code or source code of the API. Customer may not disassemble, decompile, reverse translate or apply any other procedure to a non- source code delivered API. Any rights in API(s) and the Documentation not expressly granted to Customer in writing shall remain with Neptune.
- **Upgrades**. Neptune may make changes to the APIs from time to time. Neptune will make commercially reasonable efforts to maintain backward compatibility of the APIs but makes no guarantees and assumes no obligation to ensure backward compatibility. APIs may not remain compatible with third-party software or programs after changes to the APIs, changes to third-party software or programs, or changes to the Neptune 360 platform.
- **Third-Party Use**. Customer acknowledges and agrees that the license shall not extend to any third-party of Customer and if Customer desires to engage third parties to utilize Neptune's APIs for development or any other purposes, Neptune's prior written consent must be obtained. Upon receiving consent, the third-party must enter into a separate agreement with Neptune prior to using the APIs.

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#winyourday
neptunetg.com

Neptune Technology Group
1600 Alabama Highway 229
Tallassee, AL 36078
800-633-8754 f 334-283-7293

FERGUSON WATERWORKS

NEPTUNE 360 ANNUAL AGREEMENT

WHAT DO I GET FOR MY SUBSCRIPTION FEE?

Beyond access to the Neptune 360 software platform and its suite of mobile applications, you also receive the following benefits from partnering with Ferguson on your annual software agreement.

LOANER EQUIPMENT WHEN YOU NEED IT MOST

In the event your reading equipment fails, Ferguson customers have access to loaner equipment at no additional cost – we'll even cover the shipping to and from your office.

ANNUAL SOFTWARE TRAINING FOR YOUR STAFF

Cloud-based software has many advantages, including the ability to roll out new features quickly. We're here to ensure your team's knowledge grows along with Neptune 360's capabilities.

ACCESS TO FERGUSON'S NEPTUNE-DEDICATED SUPPORT TEAM

Ferguson boasts an 11-person, US-based technical support staff that works solely on Neptune metering and technology systems. We help you solve issues from billing to data analysis.



MANUFACTURER'S WARRANTY SHEETS

A NEPTUNE TECHNOLOGY GROUP WARRANTY STATEMENT

5/8” to 2” MACH 10® Ultrasonic Meter

1. TERMS OF LIMITED WARRANTY

With respect to its Neptune® MACH 10® water meter (“MACH 10”), Neptune Technology Group Inc. (“Neptune”) warrants that for meters sold on or after August 1, 2021, for potable water or combined potable water and residential fire service applications, the MACH 10 meter will be warranted to be free from manufacturing defects in workmanship and material as follows:

The MACH 10 will be, at the later of (i) the date of original purchase from Neptune or (ii) the date of original shipment from a Neptune-authorized distributor of water meters (that later date is referred to as “the Date of Shipment”), and will remain for a period of 18 months from the Date of Shipment, or 12 months from date of installation, whichever comes first, free from manufacturing defects in workmanship and material. Neptune makes the following additional warranties with respect to certain MACH 10 components, dependent upon the size of meter:

Replacement Price Discount		
Year of Failure	5/8” to 1” MACH 10®	1.5” to 2” MACH 10®
1-10	Full replacement 100%	Full replacement 100%
11	70%	n/a
12	70%	n/a
13	60%	n/a
14	60%	n/a
15	50%	n/a
16	45%	n/a
17	40%	n/a
18	35%	n/a
19	30%	n/a
20	25%	n/a

**Replacement price discount percentages will be applied towards the then-current list price in effect for the year product is accepted by Neptune under warranty conditions. Replacement MACH 10 electronics are warranted for one (1) year after date of shipment or balance of original MACH 10 warranty, whichever is greater.*

a) Lead Free Bronze Maincase

i) 5/8” – 1” MACH 10

Neptune warrants that the MACH 10 lead free bronze maincase will be free from manufacturing defects in workmanship and material for twenty (20) years from the Date of Shipment.

ii) 1½” – 2” MACH 10

Neptune warrants that the MACH 10 lead free bronze maincase will be free from manufacturing defects in workmanship and material for ten (10) years from the Date of Shipment.

b) Electronics (Battery, PCB, Transducers, LCD)

i) 5⁄8” – 1” MACH 10

Neptune warrants that the electronics of the MACH 10 will be free from manufacturing defects in workmanship and material for a period of twenty (20) years from the Date of Shipment. Neptune will repair or replace a non-performing MACH 10 free of charge for the first ten (10) years and at a discount of the then-current list price during the following ten (10) years per the schedule at the right. The MACH 10 warranty does not include the external housing that encapsulates the electronics.

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ii) 1½" – 2" MACH 10
Neptune warrants the electronics of the MACH 10 will be free from manufacturing defects in workmanship and material for a period of ten (10) years from the Date of Shipment. Neptune will repair or replace a non-performing MACH 10 free of charge during the ten (10) year Warranty Period. The MACH 10 warranty does not include the external housing that encapsulates the electronics.

With respect to Section 1 and subparts a) and b), the period from the Date of Shipment to the expiration of the specified time period is the "Warranty Period" with respect to each specified component. Neptune shall not be responsible for any defects in the MACH 10 or any specified component (whether due to design, materials, manufacture, or otherwise) that manifest themselves after the expiration of the specified Warranty Period.

2. MACH 10 METER ACCURACY

Provided that the MACH 10 meter and the components specified in Section 1 and subparts a) and b) are functioning properly (regardless of whether the MACH 10 meter and specified components are within or outside an applicable Warranty Period), Neptune makes the following warranties with respect to meter accuracy, dependent upon the size of meter:

i) 5/8" – 1" MACH 10
Neptune MACH 10 meters are warranted to meet or exceed meter accuracy of ±1.5% for the published ranges set forth in Neptune's current product sheet in existence at the time of the Date of Shipment of the MACH 10 meter for twenty (20) years from Date of Shipment. Neptune further warrants the MACH 10 to meet or exceed extended low flow accuracy of ±3% for the published ranges set forth in Neptune's current product sheet in existence at the time of the Date of Shipment of the MACH 10 meter for twenty (20) years from Date of Shipment.

ii) 11/2" – 2" MACH 10
Neptune MACH 10 meters are warranted to meet or exceed meter accuracy of ±1.5% for the published ranges set forth in Neptune's current product sheet in existence at the time of the Date of Shipment of the MACH 10 meter for ten (10) years from date of shipment. Neptune further warrants the MACH 10 to meet or exceed extended low flow accuracy of ±3% for the published ranges set forth in Neptune's current product sheet in existence at the time of the Date of Shipment of the MACH 10 meter for ten (10) years from Date of Shipment.

3. WARRANTY RETURNS

If a Neptune MACH 10 meter fails an accuracy test during an applicable Warranty Period, it may be returned to Neptune for evaluation. Any MACH 10 meter proved to the satisfaction of Neptune to have failed the warranties set forth in this Certificate of Warranty will, at the option of Neptune, be repaired or replaced at no cost to the customer. An accuracy test shall be conducted by the customer according to then-current AWWA testing standards. Any meter being returned for repair to Neptune under this performance warranty must be returned with a copy of the customer's test results. If the meter is returned to Neptune without a copy of the test results or if Neptune's factory test shows the meter to meet Neptune's published accuracy specifications, then the customer will be charged a nominal testing fee by Neptune in such cases. If after the meter has been tested by Neptune, Neptune determines that the meter has failed the warranties set forth in this Certificate of Warranty, then Neptune will repair or replace the meter at Neptune's option. Repaired or replacement MACH 10 meters are warranted for one (1) year after Date of Shipment of the repaired or replacement MACH 10 meter or the balance of the original MACH 10 meter warranty, whichever is greater.

4. **RESPONSIBILITY LIMITED TO COSTS OF REPLACEMENT AND REPAIR**

If the MACH 10 fails to meet the warranties set forth in Sections 1 and 2 of this Certificate of Warranty, then Neptune, at its option shall repair or replace the MACH 10 or part thereof, provided that (a) the MACH 10 is delivered to a Neptune representative, (b) the MACH 10 is accompanied by a Return Material Authorization (RMA), and (c) all costs of delivery to Neptune are assumed by the purchaser of the MACH 10. Neptune's liability is limited to its costs of replacement and repair of the non-performing MACH 10, and without limitation, this warranty does not include field replacement, labor, or materials costs, which are the responsibility of the customer. Damages resulting from miscalculation of water usage or lost revenue or profit are not recoverable from Neptune. It is the responsibility of the customer to periodically verify the operation and accuracy of its meters.

5. **WARRANTIES ARE INAPPLICABLE UNDER CERTAIN CONDITIONS**

The warranties set forth in this Certificate of Warranty do not apply to any MACH 10 meter that has been damaged by, or subjected to, conditions which, in the opinion of Neptune, have affected the ability of the MACH 10 to perform, including but not limited to: misuse; improper handling, application or installation; excessive operating conditions; foreign materials in the water; aggressive water conditions; tampering or unauthorized repairs or modifications; accidental or intentional damage; or acts of God. This Certificate of Warranty shall not apply if the product is placed in a non-recommended installation, is connected or altered by other than Neptune recommended procedures or is read by equipment not approved or licensed by Neptune. Neptune makes no claims concerning operability and/or compatibility or third-party reading systems. In addition, this Certificate of Warranty shall not apply if third-party reading equipment is believed to have caused damage to the MACH 10. In order to determine its liability, if any, under this Certificate of Warranty, Neptune shall have the right to inspect any MACH 10 meter or part thereof that is claimed to be defective at Neptune or other location designated by Neptune.

THE ABOVE WARRANTY FOR THE MACH 10 WATER METER IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY NEPTUNE WITH RESPECT TO THE MACH 10. **ALL OTHER WARRANTIES, CONDITIONS, TERMS, REPRESENTATIONS, OR OTHER LEGALLY OPERATIVE PROVISIONS CONCERNING THE MACH 10 ARE HEREBY EXPRESSLY EXCLUDED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY, CONDITION, TERM, AND REPRESENTATION OR OTHER LEGALLY OPERATIVE PROVISION AS TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** THIS PARAGRAPH IS EXPRESSLY INTENDED TO EXCLUDE FROM THIS CONTRACT ALL STATUTORY AND COMMON LAW WARRANTIES TO THE MAXIMUM EXTENT PERMITTED BY LAW. TO AVOID ANY AMBIGUITY OR MISUNDERSTANDING, ALL PROBLEMS ARISING WITH A MACH 10 WATER METER AFTER THIS POINT SHALL BE BUYER'S RESPONSIBILITY. NEPTUNE'S LIABILITY SHALL IN NO EVENT EXCEED THE PURCHASE PRICE OF THE MACH 10 WATER METER. NEPTUNE SHALL NOT BE SUBJECT TO AND DISCLAIMS THE FOLLOWING: (1) ANY OTHER OBLIGATIONS OR LIABILITIES ARISING OUT OF BREACH OF CONTRACT OR OF WARRANTY, (2) ANY OBLIGATIONS WHATSOEVER ARISING FROM TORT CLAIMS (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR ARISING UNDER OTHER THEORIES OF LAW WITH RESPECT TO PRODUCTS SOLD OR SERVICES RENDERED BY NEPTUNE, OR ANY UNDERTAKINGS, ACTS, OR OMISSIONS RELATING THERETO, AND (3) ALL CONSEQUENTIAL, INCIDENTAL, SPECIAL, MULTIPLE, EXEMPLARY, AND PUNITIVE DAMAGES WHATSOEVER.

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A NEPTUNE TECHNOLOGY GROUP WARRANTY STATEMENT

3” to 12” MACH 10® Ultrasonic Meter

1. TERMS OF LIMITED WARRANTY

With respect to its Commercial and Industrial Neptune® MACH 10® water meter (“MACH 10”), Neptune Technology Group Inc. (“Neptune”) warrants that MACH 10 meters sold on or after August 1, 2021, for potable water or combined potable water and fire service applications, will be warranted to be free from manufacturing defects in workmanship and material as follows:

The MACH 10 will be, at the later of (i) the date of original purchase from Neptune or (ii) the date of original shipment from a Neptune-authorized distributor of water meters (that later date is referred to as “the Date of Shipment”), and will remain for a period of 18 months from the Date of Shipment, or 12 months from date of installation, whichever comes first, free from manufacturing defects in workmanship and material. Neptune makes the following additional warranties with respect to certain MACH 10 components.

a) Lead Free Bronze Maincase

Neptune warrants at the Date of Shipment that the lead free, high copper bronze maincase of the MACH 10 will be free from manufacturing defects in workmanship and material for the life of the meter.

b) Electronics (Battery, PCB, Transducers, LCD)

Neptune warrants that the unitized measuring element (UME) and/or electronics of the MACH 10 will be free from manufacturing defects in workmanship and material for a period of ten (10) years from the Date of Shipment. Neptune will repair or replace a non-performing MACH 10 UME free of charge for the first five (5) years and at a discount of the then-current list price, during the following five (5) years per the schedule to the right. The MACH 10 warranty does not include the external housing that encapsulates the electronics.

Year of Failure	MACH 10®
	Replacement Price Discount*
1-5	Full replacement 100%
6	70%
7	60%
8	45%
9	35%
10	25%

** Replacement price discount percentages will be applied towards the then-current list price in effect for the year product is accepted by Neptune under warranty conditions. Replacement MACH 10 electronics are warranted for one (1) year after date of shipment or balance of original MACH 10 warranty, whichever is greater.*

With respect to Section 1 and subparts a) and b), the period from the Date of Shipment to the expiration of the specified time period is the “Warranty Period” with respect to each specified component. Neptune shall not be responsible for any defects in the MACH 10 or any specified component (whether due to design, materials, manufacture, or otherwise) that manifest themselves after the expiration of the specified Warranty Period.

2. MACH 10 METER ACCURACY WARRANTY

Provided that the MACH 10 meter and the components specified in Section 1 and subparts a) and b) are functioning properly (regardless of whether the MACH 10 meter and specified components are within or outside an applicable Warranty Period detailed above), Neptune makes the following warranties with respect to meter accuracy:

Neptune MACH 10 meters are warranted to meet or exceed new meter accuracy per AWWA specifications of ±1.5% for the published ranges set forth in Neptune’s current product sheet in existence at the time of the Date of Shipment of the MACH 10 meter for ten (10) years from Date of Shipment. Neptune further warrants the MACH 10 to meet or exceed extended low flow accuracy of ±3% for the published ranges set forth in Neptune’s current product sheet in existence at the time of the Date of Shipment of the MACH 10 meter for ten (10) years from Date of Shipment (that period being the “Accuracy Warranty Period”).

3. WARRANTY RETURNS

If a Neptune MACH 10 meter fails an accuracy test during the Accuracy Warranty Period, the meter or UME may be returned to Neptune for evaluation. An accuracy test shall be conducted by the customer according to then-current AWWA testing standards. Any meter being returned for repair to Neptune under the accuracy warranty must be returned with a copy of the customer's test results. If the meter is returned to Neptune without a copy of the test results or if Neptune's factory test shows the meter to meet Neptune's published accuracy specifications, then the customer will be charged a nominal testing fee by Neptune in such cases. If after the meter has been tested by Neptune, Neptune determines that the meter has failed the accuracy warranty set forth in this Certificate of Warranty, then Neptune will repair or replace the meter at Neptune's option. Repaired MACH 10 meters are warranted for one (1) year after Date of Shipment of the repaired MACH 10 meter or the balance of the applicable original MACH 10 meter warranty (maincase, UME/electronics, or accuracy), whichever is greater.

If a replacement UME is deemed necessary, the new UME will include a new original warranty as specified in Sections 1 and 2 of this Certificate of Warranty.

4. RESPONSIBILITY LIMITED TO COSTS OF REPLACEMENT AND REPAIR

If the MACH 10 fails to meet the warranties set forth in Sections 1 and 2 of this Certificate of Warranty, then Neptune, at its option shall repair or replace the MACH 10 or part thereof, provided that (a) the MACH 10 is delivered to a Neptune representative, (b) the MACH 10 is accompanied by a Return Material Authorization (RMA), and (c) all costs of delivery to Neptune are assumed by the purchaser of the MACH 10. Neptune's liability is limited to its costs of replacement and repair of the non-performing MACH 10, and without limitation, this warranty does not include field replacement, labor, or materials costs, which are the responsibility of the customer. Damages resulting from miscalculation of water usage or lost revenue or profit are not recoverable from Neptune. It is the responsibility of the customer to periodically verify the operation and accuracy of its meters.

5. WARRANTIES ARE INAPPLICABLE UNDER CERTAIN CONDITIONS

The warranties set forth in this Certificate of Warranty do not apply to any MACH 10 meter that has been damaged by, or subjected to, conditions which, in the opinion of Neptune, have affected the ability of the MACH 10 to perform, including but not limited to: misuse; improper handling, application or installation; excessive operating conditions; foreign materials in the water; aggressive water conditions; tampering or unauthorized repairs or modifications; accidental or intentional damage; or acts of God. This Certificate of Warranty shall not apply if the product is placed in a non-recommended installation, is connected or altered by other than Neptune recommended procedures or is read by equipment not approved or licensed by Neptune. Neptune makes no claims concerning operability and/or compatibility or third-party reading systems. In addition, this Certificate of Warranty shall not apply if third-party reading equipment is believed to have caused damage to the MACH 10. In order to determine its liability, if any, under this Certificate of Warranty, Neptune shall have the right to inspect any MACH 10 meter or part thereof that is claimed to be defective at Neptune or other location designated by Neptune.

THE ABOVE WARRANTY FOR THE MACH 10 WATER METER IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY NEPTUNE WITH RESPECT TO THE MACH 10. **ALL OTHER WARRANTIES, CONDITIONS, TERMS, REPRESENTATIONS, OR OTHER LEGALLY OPERATIVE PROVISIONS CONCERNING THE MACH 10 ARE HEREBY EXPRESSLY EXCLUDED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY, CONDITION, TERM, AND REPRESENTATION OR OTHER LEGALLY OPERATIVE PROVISION AS TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** THIS PARAGRAPH IS EXPRESSLY INTENDED TO EXCLUDE FROM THIS CONTRACT ALL STATUTORY AND COMMON LAW WARRANTIES TO THE MAXIMUM EXTENT PERMITTED BY LAW. TO AVOID ANY AMBIGUITY OR MISUNDERSTANDING, ALL PROBLEMS ARISING WITH A MACH 10 WATER METER AFTER THIS POINT SHALL BE BUYER'S RESPONSIBILITY. NEPTUNE'S LIABILITY SHALL IN NO EVENT EXCEED THE PURCHASE PRICE OF THE MACH 10 WATER METER. NEPTUNE SHALL NOT BE SUBJECT TO AND DISCLAIMS THE FOLLOWING: (1) ANY OTHER OBLIGATIONS OR LIABILITIES ARISING OUT OF BREACH OF CONTRACT OR OF WARRANTY, (2) ANY OBLIGATIONS WHATSOEVER ARISING FROM TORT CLAIMS (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR ARISING UNDER OTHER THEORIES OF LAW WITH RESPECT TO PRODUCTS SOLD OR SERVICES RENDERED BY NEPTUNE, OR ANY UNDERTAKINGS, ACTS, OR OMISSIONS RELATING THERETO, AND (3) ALL CONSEQUENTIAL, INCIDENTAL, SPECIAL, MULTIPLE, EXEMPLARY, AND PUNITIVE DAMAGES WHATSOEVER.

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R900® Endpoint

1. WARRANTY EFFECTIVE DATE

This warranty will be effective for any R900® endpoint that is shipped on or since August 1, 2021.

2. R900 ENDPOINT

Neptune Technology Group Inc. warrants that the R900 endpoint (which includes a Neptune-supplied battery that is not intended to be removable or replaceable) shall be free from defects in manufacture and design for a period of twenty (20) years from the "Date of Shipment" (such period being the "Warranty Period"). Neptune shall not be responsible for any defects in the endpoint (whether due to design, materials, manufacture, or otherwise) which manifest themselves after the expiration of the Warranty Period. Neptune will repair or replace a non-performing endpoint free of charge for the first ten (10) years and at discount off of the then-current list price during the remaining ten (10) years according to the discount schedule at the right.

Year of Failure	R900® Endpoint
	Replacement Price Discount*
1-10	Full replacement: 100%
11	70%
12	70%
13	60%
14	60%
15	50%
16	45%
17	40%
18	35%
19	30%
20	25%

** Replacement price discount percentages will be applied towards the then-current list price in effect for the year product is accepted by Neptune under warranty conditions. Replacement endpoints are warranted for one (1) year after date of shipment or balance of original endpoint warranty, whichever is greater.*

3. WARRANTIES ARE INAPPLICABLE UNDER CERTAIN CONDITIONS

This warranty does not include field replacement labor or materials costs, which are the responsibility of the utility. This warranty does not apply if product is placed in non-recommended installations; may have been repaired with parts not recommended by Neptune; converted, altered, or connected by other than Neptune recommended procedures; is used with other than genuine Neptune meter registers and components or read by equipment not approved or licensed by Neptune; or damaged due to improper care or maintenance, or improper periodic testing (please refer to the R900 Installation and Maintenance Guide). This warranty does not apply to any endpoint that has been damaged by, or subjected to, conditions which, in the opinion of Neptune, have affected the R900 endpoint's ability of performance, including but not limited to: misuse; improper handling; application or installation; excessive operating conditions; tampering or unauthorized repairs and modifications; accidental or intentional damage; or acts of God. In no event shall Neptune be liable for special, incidental, indirect, or consequential damages, including, without limitation, lost revenue.

THE ABOVE WARRANTY FOR THE ENDPOINT IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY NEPTUNE WITH RESPECT TO THE ENDPOINT. ALL OTHER WARRANTIES, CONDITIONS, TERMS, REPRESENTATIONS, OR OTHER LEGALLY OPERATIVE PROVISIONS CONCERNING THE ENDPOINT ARE HEREBY EXPRESSLY EXCLUDED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY, CONDITION, TERM, AND REPRESENTATION OR OTHER LEGALLY OPERATIVE PROVISION AS TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THIS PARAGRAPH IS EXPRESSLY INTENDED TO EXCLUDE FROM THIS CONTRACT ALL STATUTORY AND COMMON LAW WARRANTIES TO THE MAXIMUM EXTENT PERMITTED BY LAW. TO AVOID ANY AMBIGUITY OR MISUNDERSTANDING, ALL PROBLEMS ARISING WITH AN ENDPOINT AFTER THIS POINT ARE BUYER'S RESPONSIBILITY. NEPTUNE'S LIABILITY SHALL IN NO EVENT EXCEED THE PURCHASE PRICE OF THE ENDPOINT. NEPTUNE SHALL NOT BE SUBJECT TO AND DISCLAIMS THE FOLLOWING: (1) ANY OTHER OBLIGATIONS OR LIABILITIES ARISING OUT OF BREACH OF CONTRACT OR OF WARRANTY, (2) ANY OBLIGATIONS WHATSOEVER ARISING FROM TORT CLAIMS (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR ARISING UNDER OTHER THEORIES OF LAW WITH RESPECT TO PRODUCTS SOLD OR SERVICES RENDERED BY NEPTUNE, OR ANY UNDERTAKINGS, ACTS, OR OMISSIONS RELATING THERETO, AND (3) ALL CONSEQUENTIAL, INCIDENTAL, SPECIAL, MULTIPLE, EXEMPLARY, AND PUNITIVE DAMAGES WHATSOEVER.

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A NEPTUNE TECHNOLOGY GROUP WARRANTY STATEMENT

LoRaWAN® Gateway

1. WARRANTY

Neptune warrants that the Neptune LoRaWAN® Gateway data collector (the "Gateway") will be free from defects in materials and workmanship, provided the Gateway is subject to normal use and service. The warranty period for the Gateway is 12 months from the shipment date from Neptune. Warranty services provided during warranty period are:

- For a unit defective in materials or workmanship, free repair (including parts and labor), or at Neptune's discretion, replacement of the defective unit
- Return shipment of repaired product via pre-paid ground service
- Toll-free assistance at Customer Support 1-800-647-4832 or support@neptunetg.com
- These services are purchaser's exclusive remedy for warranty issues
- Repair turnaround time of 10 working days, excluding transit time

2. NOT INCLUDED IN THE WARRANTY

Accessories and peripherals including battery, cables, USB thumb drives, solar panel systems, UPS or other back up power supplies, PoE Injectors, and antennas.

- Equipment damaged by abuse or negligence, or environmental damage as a fault of fires and storms
- Firmware modifications
- Priority Overnight return shipment of repaired units
- Gateways that have been modified by anyone other than Neptune without Neptune's prior written consent, and/or that have been subjected to improper handling, storage, installation, operation, or maintenance
- Damage to Gateways caused by abrasive materials, corrosion due to aggressive fluids, lightning, improper voltage supply, mishandling, or misapplication

Note: See original manufacturer warranty statements for more information on the UPS and solar panel system warranties.

3. EXTENDED MAINTENANCE ENTITLEMENT

Maintenance entitlement is available from your authorized Neptune sales representative. Maintenance entitlement during the extended period include:

- Free repair of unit, including parts and labor
- Return shipment of repaired product is pre-paid ground service
- Free inspection and preventative maintenance
- Repair turnaround time of 10 working days, excluding transit time
- Toll-free assistance at Customer Support 1-800-647-4832 or support@neptunetg.com

4. NOT INCLUDED IN EXTENDED MAINTENANCE ENTITLEMENT

- Accessories and peripherals including battery, cables, USB thumb drives, solar panel systems, UPS or other back up power supplies, PoE Injectors, and antennas.
- Equipment damaged by abuse or negligence or environmental damage as a result of fires and storms
- Firmware modifications
- Priority Overnight return shipment of repaired units

5. REPAIR NOTES

A Return Material Authorization (RMA) number MUST accompany all incoming repairs. This RMA number may be obtained by contacting Customer Support at support@neptunetg.com or 1-800-647-4832.

- Customer pays all incoming shipment charges
- All outgoing repairs are shipped ground service
- Requested Priority Overnight return shipment is paid by the customer
- Repair warranty is 90 days from shipment date
- Warranty and maintenance contract repair turnaround time of 10 working days, excluding transit time
- Non-warranty and non-maintenance contract repair turnaround time of 20 working days, excluding transit time.
- All purchase order requests for repairs must be returned to Neptune within 30 working days of being issued. Failure to respond to a purchase order request will result in a forfeiture of the returned unit, and the returned unit may be discarded at Neptune's discretion.

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PMI STATEMENT OF QUALIFICATIONS

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Statement of Qualifications

Professional Meters, Inc. (PMI) was founded in 1999 in response to the rapidly growing market for automated meter reading systems for the water, gas and electric industry. PMI specializes in the turnkey installation of AMR/AMI Systems nationwide. We have installed mobile, fixed, and mesh network systems and have worked with most of the industry's major product manufacturers including Badger, Neptune, Itron, Elster, Sensus, Master Meter, Mueller, Eaton and Aclara.

Over the last twenty years, PMI has installed meters from Portland, Maine, to Kauai, Hawaii, and has managed projects ranging from 500 meters to 300,000 meters. PMI has demonstrated its ability to handle every aspect of a utility meter replacement program. Our experienced management staff carefully monitors the overall installation program ensuring timely delivery of project data as well as quick and professional installation. Our training and quality programs enable our installers to perform superior work and deliver accurate data, while our safety program help to protect both our employees and people around them.

Customer service and attention to detail are the cornerstones of our business. Your utility is unique, so our services are tailored to fit your organization. Our staff is highly specialized and trained as well as sensitive to the individual needs that may arise out of this project. PMI prides itself on our "out of the box" thinking and always puts the customer at the top of the priority list. PMI utilizes professional, friendly, and experienced installers. Extra care is taken on every installation so that each resident is satisfied with the entire process. Our customer care philosophy becomes your success.

PMI has been actively involved with dozens of public works projects in California and has office locations in Fremont and Oxnard. Since 2015, PMI has installed over 175,000 smart meters throughout the state. PMI has no history of default termination.

PMI has managed every type of mass meter project including inside-set and appointment jobs, meter pit jobs, and specialized plumbing jobs. In past projects, our installers have performed simple meter exchanges, new meter cut-in work, and plumbing repairs or modifications such as installing new meter pits, valves, adapters, re-plumbing and more. We have utilized both union and non-union labor forces and have experienced installers on every meter project. PMI has worked nationwide and is mindful to the specific needs of every utility. The variety of projects and types of customers we have performed work for has allowed us to create a management approach that is scalable to the needs of every mass installation program.

Project Management Overview

During the Project Planning Phase, PMI will work with the City to develop an installation schedule for deployment. This schedule will consider product delivery dates, utility black-out dates, and route clean up. Other tasks that will be accomplished prior to commencing installations include:

- Establish Communication Matrix for routing issues or questions for City personnel.
- Develop Customer Communication notifications and submit for approval to the utility.
- Receive an initial City data file with accounts targeted for upgrade. This data file will serve as a basis for PMI WOMS and the deployment plan. Due to the longevity of this project, PMI will work with the City to develop a schedule for receiving updated City data files.
- Create PMI Project Portal. A password-protected project web portal will be developed for this project allowing project personnel access to a wide variety of progress and installation reports. Install data including photos will be accessible via this portal.
- Develop a project-specific workflow for PMI's iOS-based Field Tool app. PMI will collect installation data, including photos, via PMI Field Tool.
- Receive City billing schedule and blackout schedule (if applicable). This will be imported into PMI WOMS and considered during project planning.
- Identify and establish warehouse space. PMI will provide inventory management and ownership of material prior to install.
- Develop installation data upload file. PMI will format installation data for City personnel to upload meter exchange data en-masse via the web portal or FTP site.
- Establish a project-specific Quality Control/Quality Assurance Program. Field staff and quality control technicians will be trained on manufacturer installation procedures, proper photo collection, and data collection requirements.
- Establish a project-specific Safety Plan. Safety Plan will incorporate project description, organization and responsibilities, general safety requirements, training requirements, and emergency responses.
- Receive access to AMI meter reading software. If made available, PMI will import a daily read file to PMI WOMS to ensure each meter is successfully reporting to the system prior to upload to the City.
- Receive inventory certification files from the Meter Manufacturer. PMI imports inventory serial numbers and size data into its WOMS to serve as a quality control measure.
- Establish installation project schedule to meet production goals. This schedule will consider utility billing schedule and blackout schedule, utility holidays, product delivery schedules, and utility preferences.

During Mass Deployment, PMI will provide consistent management support for installation efforts. Deliverables include:

- Address and manage customer questions, concerns, and claims. All issues are recorded with timestamp and pictures and made available for City review on the project portal.
- Attend project update meetings, as necessary. PMI Field Installation Manager will be onsite for the duration of the project and will be available for all meetings. PMI Project Manager will be onsite as necessary and will always be available for project update meetings remotely.
- Coordinate with AMI Vendor and City staff regarding material delivery dates and installation schedule. PMI has managed installation services for hundreds of projects and is confident we will be able to successfully work with selected AMI Vendor to establish communication matrix and schedule.
- Create project-specific reports to be displayed on the project web portal. PMI's web portal is completely customizable and can display any reports the City requires.
- Provide inventory security and management. PMI barcode scans inventory into possession for tracking purposes. Additionally, PMI scans inventory into installer vehicles at the beginning of the day and out of installer vehicles at the end of the day for tracking purposes.
- Quality check installation data. All installation data will be subject to a series of automated checks and every installation is photo reviewed to ensure proper old read collection and proper installation.
- Upload quality-checked installation data to the project portal or FTP site daily.
- Update installation schedule. Schedules will be posted to the project web portal and continually updated.
- Coordinate with City staff to reconcile data, customer response, and field issues.

Installation Plan

PMI has developed a formal training program for all meter installers that encompasses personal safety, proper equipment operation, and good driving skills. In addition to work order and field installation training, training is provided on customer service, meter reading, revenue protection, product, work order systems, basic metering, and project-specific requirements. All technicians receive classroom and one-on-one onsite training with a seasoned PMI technician. New installers will remain under the supervision of the trainer for a two-week period, and random field quality audits will be performed on approximately 5% of installations thereafter. Quality audits will be recorded and tracked on the project web portal and made available to the City for continuous review:

Export to Excel

					Completed Audits							
PMINo	Timestamp ▼	AbletoAudit	Properly Seated	Enclosure Sealed	Display Functioning	Ring On	Box Closed	Meter Match	Meter Form Match	Area Clean	Damage	Safety Concerns
56247	2/26/2016	Y	Y	Y		Y		Y	Y	Y	N	N

All production is validated by our specialized quality control technicians with our processes exceeding limits set within the contract specifications. Project managers and field managers monitor every technician's daily production for error rates, keying errors, time lapses and overall quality. Any installer making repeated errors will be re-trained or removed from the project. Our program ensures all employees are being trained by our

experts with the latest technology and with the proper OSHA safety regulations - regardless of the type of meter installation.

PMI will equip each installation crew with the tools, data collection devices, and miscellaneous supplies needed to successfully complete a given meter installation. All vehicles are company owned and clearly labeled with a PMI logo. Installers wear high visibility uniforms with PMI logo and picture ID.

Customer Access & Response Plan

PMI is committed to providing customer service to the highest standards. The key to the success of our team is the thorough knowledge of customer response procedures and training on job-specific details. All team members are trained to deliver excellent customer service by responding to our customer's needs and requirements in a timely, courteous manner.

PMI maintains an internal Call Center staffed with trained customer service representatives (CSR's). Each CSR assigned to a specific project will be trained with job specific details and FAQs to answer customer complaints or concerns. Each project is assigned a dedicated toll-free number for customers to ask questions or report problems concerning installations. The Call Center offers English, Spanish, and Vietnamese (if required) languages and 24/7 emergency contact to address customer concerns. Our CSR's and managers are trained to resolve any issues to a high standard within set time scales.

In the event a customer calls with a concern, it is logged against the work order. The issue is recorded and automatically forwarded to the installation manager for resolution. The installation manager will contact the customer within one hour of receiving the call and arrive at the customer's premises ready to offer a resolution or correct any problems as soon as possible and within contract timeline specifications. Once the initial investigation is completed and documented, a claim summary will be filed. A resolution report will then be generated and appended to the work order and made available to the City for review. All Problem Logs with resolution status will be offered in a report on the project web portal for City access.

Complaint Log

Export to Excel

New	ID	PMINo	Name	Address	Report Date	Status	Complaint	Resolution
	84	27924	HAMSTRA DONALD W & JOYCE E	937 S KENT AVE	3/31/2018	Resolved	Customer called to report small leak near meter.	JW met w/ the owner and found a very small drip at the meter coupling. Tightened meter coupling and did not see drip after several minutes.

Many successful projects PMI has managed in the past offered educational material describing the overall program to the customer base prior to commencing meter installations. PMI has assisted utilities in developing appropriate information to include in press releases via mailings or social media. Other assistance includes updating the utility website with program information, information on what the customer can expect pre and post installation, and FAQs. Educational materials can include pictures or a short video showing a typical installation, vehicle (with logos), typical installer (with uniform), and finished installation (meter and module).





Every notice will include a toll-free number to PMI's in-house Call Center that customers can use to ask questions, report concerns, or schedule an appointment if the installation requires it. PMI also offers web-based appointment scheduling for customer convenience. In order for businesses to maintain normal working hours without water disruption, PMI will accommodate commercial accounts by scheduling the meter exchange during evening or weekend hours, if approved by the City. Below is a sample correspondence notification to the customer:

[Utility] Water Meter Upgrade Project

Professional Meters Inc. (PMI), a contractor for [Utility], will be upgrading water meters as a step toward a more modernized water metering system which will help our community to better manage our water resources.

Customers do not need to be present for the meter replacement. PMI will shut off your water for up to thirty minutes during the installation. PMI will need safe and unobstructed access to your meter. Typically located in the front of the property, your water meter should not be blocked by bushes, vines, equipment, or other materials.

If your meter cannot be accessed without your assistance or you require planned water disruption, please **call PMI at 1-XXX-XXX-XXXX (toll free)** to schedule an appointment to replace your meter.

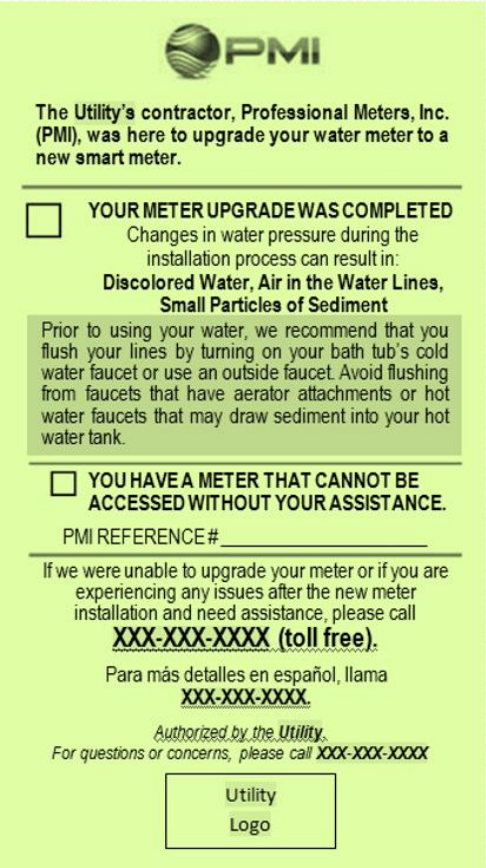
UTILITY LOGO

Thank you in advance for your cooperation.

PMI

For answers to frequently asked questions regarding your water meter upgrade, please visit www.xxxxx.gov or contact [Utility] at 1-XXX-XXX-XXXX.

PMI will equip installation crews with City-approved door hangers to leave at the residence upon successful or un-successful installation. The door hanger will include information on the work performed, instructions, and contact information to report problems. Below is a sample door hanger:



All notifications will be developed in coordination with City personnel to include relevant job-specific information. High visibility, colored post card notifications will be used to inform the end user customer that crews will be working in their area. PMI always listens to our customer's requirements and comments to allow us to continually change and improve the services we provide.

PMI Data Management Program

PMI uses a paperless proprietary Installation Tracking System (PMI-ITS) to manage and track meter change-out program. The best-in-class work order management system includes a proven and successful track record of accurately tracking installation data and seamlessly delivering data to the customer's billing system/CIS. Please see PMI Data Management Attachment.

Project Team

PMI is committed to exceeding our customers' expectations by dedicating professional, highly skilled team members to the project. Our team members have decades of management experience and are trained to work as an efficient, knowledgeable team, committed to excellence. Below is an overview of staff members that may be assigned to this project.

- John Cummings, P.E, Vice President, Co-Owner of PMI: John holds a BS in Civil Engineering and has overseen every major PMI project since his hiring in 2003. John has guided the company from the status of a small installation firm to an industry-

leading installation firm completing major utility project across the US. He is very actively involved in the day-to-day business of PMI and will serve as the Contract Manager for this project.

- Don Shuler, Operations Director for PMI: Don is the lead sales manager and operations director at PMI. Don has been working in the meter installation industry for over 15 years and has worked for PMI in his current role for over five years. He also contributes heavily to larger projects under the PMI umbrella and will work with the project team to transition the project from the contract phase to the operations team.
- Joe Zikan, Regional Project Manager for PMI: Joe has been with PMI since 2015 as a Project Manager. Since being in that role, he has taken on numerous PMI projects on the West Coast. Notable projects include Yuba District, CA (17,000 meters) and Ventura, CA (31,000 meters).
- Stan Kumor, IT Manager for PMI: Stan has been an IT Manager for PMI for twelve years and has over twenty years of computing and data management experience. Mr. Kumor is responsible for computer systems and data management for ongoing installation projects and has data managed over 100 projects including Chicago, IL (300,000 meters), Western Virginia Water Authority (57,000 meters), and Chicago Consortium Project (47,000 meters).

Additional information and profiles can be provided.

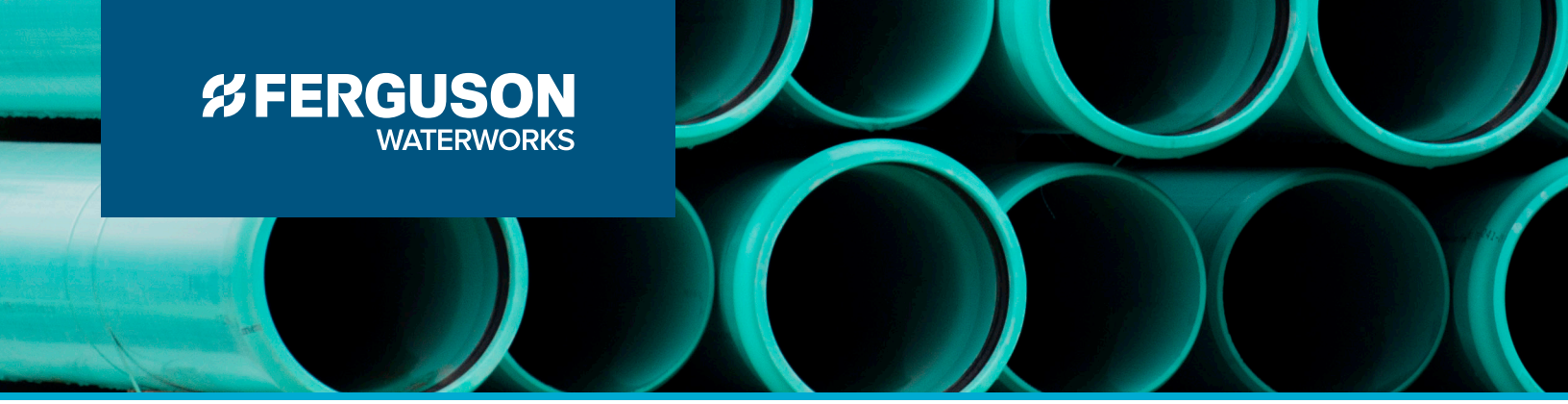
Financial Strength

Professional Meters has been in business since 1999 and enjoys a strong financial position successfully completing projects in excess of $250MM:

- Professional Meters has no long-term debt, its only liabilities are small amounts of trade payables and payroll accruals.
- Professional Meters Current Ratio has averaged over 3.5:1 or better over the last 8 financial periods and was 20.3x at 12/31/23.
- Debt to Equity at 12/31/23 was 0.02 compared to industry averages for “Specialty Trade Contractors” typically > 1.00 according to Robert Morris & Associates (RMA) information.
- Balance Sheet Equity > $10MM
- $3MM unused bank revolving line of credit available if needed.

OPTIONAL TECHNOLOGY ADD-ON INFORMATION

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SERVICES FOR MUNICIPALITIES

Technology solutions to handle every challenge facing your team

Whether you're addressing an issue that has hampered your department for years or a new and unexpected challenge, we'll partner with you to find the perfect solution. We offer a full spectrum of solutions across multiple categories to keep your system safe, efficient and compliant.

AUTOMATIC FLUSHING	PRESSURE MONITORING	REMOTE MONITORING	LEAK DETECTION
• Monitor Water Quality • Residual Testing • De-Chlorination • Permanent or Portable	• Hydraulic Modeling Data • Water Hammer and Transient Event Alerts • PRV Performance Assessment • Multiple Installation Points	• Inflow and Infiltration Targeting • Flow and Velocity Monitoring • Sewage Overflow • Stormwater Applications	• Permanent Install • Portable "Lift and Shift" • Real Time Monitoring • Target Leak Location
METERING	**PIPE CONDITION ASSESSMENT**	**TECHNOLOGY ENABLED TOOLS**	**INVENTORY MANAGEMENT**
• Fixed Based or Drive-By • Customer Portal • Remote Disconnect Meters • Critical Issue Alerts	• Predictive Technology • Prioritize Repair • Target Valve Readiness	• Line Location • Valve Exercisers • Ground Penetrating Radar	• Barcoding • Customer Specific Codes • Point of Consumption • System-to-System Integration • Warehouse Management

Keep your operations flowing smoothly. Contact your local sales associate to learn more about our offerings.

WWW.FERGUSON.COM/WATERWORKS

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TECHNOLOGY SOLUTIONS ACROSS THE WATER CYCLE

Hardware and software solutions for proactive asset performance, network optimization and system visibility

HARDWARE

Pressure Management

Monitor pressure zones, hot spots and pressure transient events on fire hydrants, transmission mains, distribution pipes, PRVs and more.

Acoustic Leak Detection

Proactively find leaks with smart sensors capable of detecting pinhole leaks before they become catastrophic events. Monitoring options available for hydrants and pipes made of nearly any material, including PVC.

Flow Monitoring

Monitor both transmission and distribution system flows. Establish District Metering Areas (DMAs) to reduce water loss and accurately record consumption data.

Remote Asset Monitoring

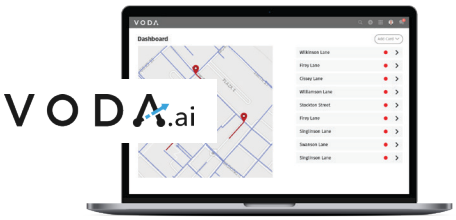
IoT devices for remote monitoring designed to increase visibility across all assets throughout the distribution and collection systems. Solutions include battery-operated cellular and satellite-based devices for lift/pump stations, water quality sensors, CSO/SSO, I&I, rainfall monitoring and more.

SOFTWARE

VODA.ai®

VODA.ai supports pipe maintenance, repair and replacement efforts with the power of machine learning:

- Proactive risk prioritization
- Leak detection optimization and planning
- Remote condition assessment
- Capital planning
- Lead service line location



Contact our experts to find a tech solution that works for your needs and your budget:
municipalsales@ferguson.com

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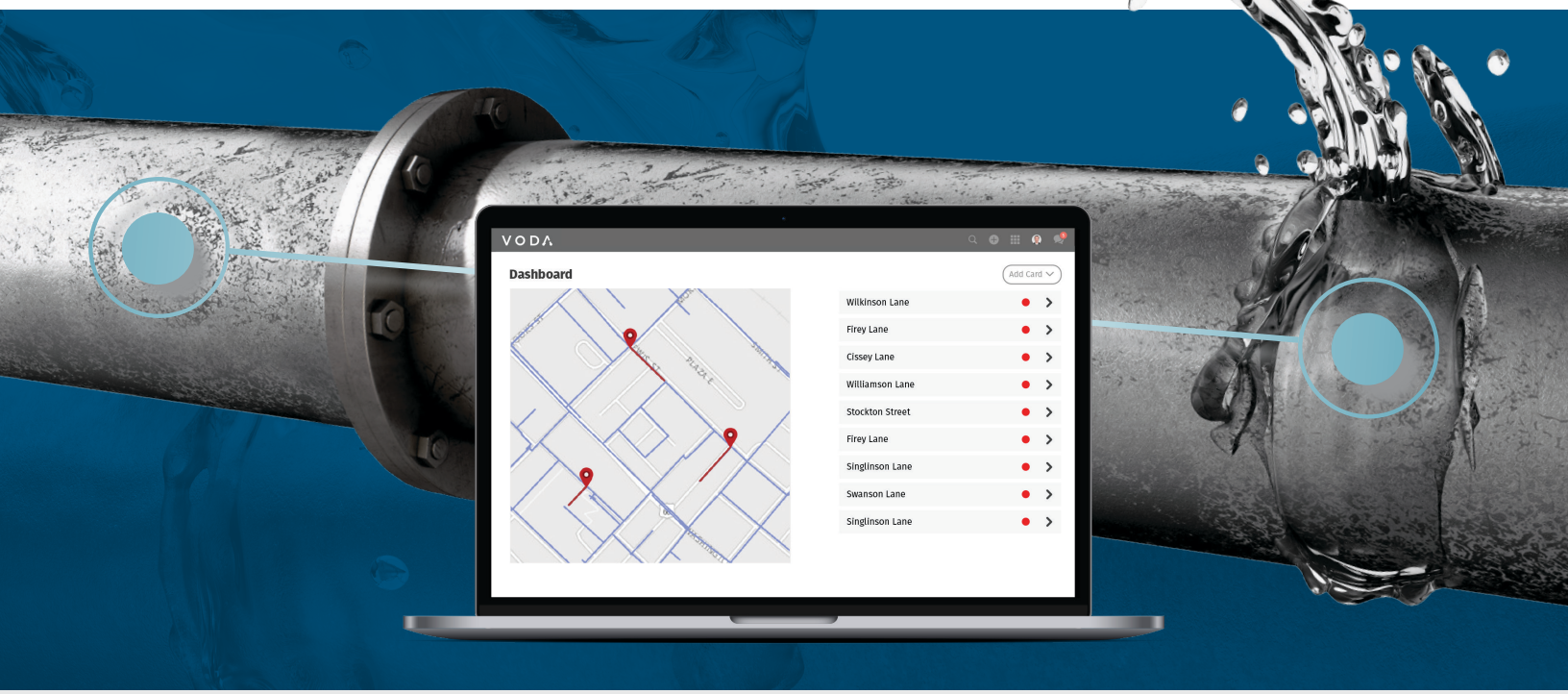
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ADVANCED TECHNOLOGY SOLUTIONS

THE FUTURE OF PIPE REPLACEMENT PLANNING IS HERE—RISK-FREE.

We're excited to offer access to the next generation of pipe replacement planning—**a cutting-edge solution that uses artificial intelligence (AI) and machine learning to provide an inside look at your utility's infrastructure.**

VODA.ai understands that utilities want assurance before they commit their limited funds. VODA.ai's performance guarantee allows utilities to measure the software's performance, understand how they can use the results and end the financial commitment if it doesn't deliver the value promised—no risk, just results.



READY TO GET STARTED?

Visit us online to learn more about the next generation of pipe replacement planning.

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REDUCE WATER LOSS WITH AQS'S HIGH-PERFORMANCE

Leak Management Solutions and Human-as-a-Service Offering

AQS by aliaxis

KEY DIFFERENTIATORS:

ADVANCED ACOUSTIC MONITORING:

AQS utilizes cutting-edge acoustic correlating sensors to detect leaks in transmission and distribution networks. By promptly identifying leaks, AQS ensures rapid response and minimizes water loss, reducing Non-Revenue Water by up to 20%.

HUMAN-AS-A-SERVICE AND IN-DEPTH ANALYSIS INTEGRATION:

AQS Sensors detect leaks and transmit data to the AQS-SYS Platform, alerting service teams for immediate action. This seamless integration improves leak detection performance by up to 50% compared to traditional methods.

ENVIRONMENTAL IMPACT:

Beyond significant water savings, AQS leak detection strengthens network resilience and lowers operational costs, further reducing energy waste and greenhouse gas emissions from water supply, pump and treatment processes, amplifying its contribution to environmental sustainability.

LONG-TERM VALUE AND COST-EFFECTIVENESS:

AQS technology requires fewer sensors per mile, providing a reliable, cost-effective and sustainable solution that contributes to a rapid Return on Investment for large-scale water systems.

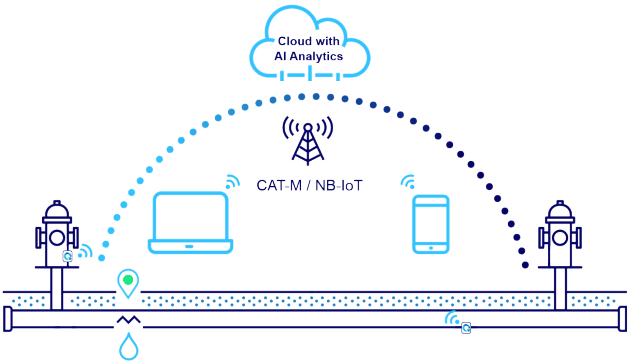
SOLAR IMPULSE EFFICIENT SOLUTION LABEL

AQS is certified as Efficient Solution Label by the Solar Impulse Foundation, recognizing its innovative and sustainable approach that protects the environment while delivering economic benefit.

High precision

AQS Leak Management technology provides an advanced solution for continuous water network monitoring. Strategically installed on fire hydrants and valves along the pipeline, these sensors offer high accuracy in suspected leak locations, with a precision of ±1 m/± 3.2 ft. AQS sensors are compatible with various pipe materials and diameters, ensuring versatile applications across your infrastructure.





Communication capabilities

The solution can be tailored to fit your exact communication requirements, offering a range of options from 4G to the latest cellular technologies, including Cat-M and NB-IoT. This flexibility ensures reliable data transmission to a cloud-based server, where advanced analytics and AI are employed to analyze the information and correlate sensor data, delivering precise and efficient water network management, enhancing overall operational reliability.

Human-as-a-Service

Beyond technological offerings, AQS distinguishes itself with a robust customer-centric service model. The Human-as-a-Service offering delivers a dedicated success team for each customer. It provides exceptional support, continuous training and optimization of data analytics, expertise and system updates.



Dedicated to **Customer Success**

This dedicated after-sale support is provided to customers for the life of the project and ensures that AQS and customers have consistent communication regarding the health and performance of the AQS solution. This personalized approach ensures that utilities can prioritize their labor and capital expense budget more effectively, optimizing their response to the dynamic challenges of water network management.

Reduce Water Loss and Build Water Network Resilience with the Most Accurate Leak Detection Solution for Continuous Pipe Monitoring

Designed for any environment, pipe material or diameter, AQS detects even the smallest leaks, ensuring your network's resiliency and operational efficiency.

AQS is at the forefront of acoustic monitoring and leak detection solutions for potable water preservation, offering versatile tools to support utilities in proactive maintenance and operational efficiency. From above- and below-ground acoustic correlating sensors to pioneering hydrophone technology, AQS's product portfolio is designed for distribution networks and large transmission lines. These solutions are integrated with a proprietary AQS-SYS cloud platform, powered by advanced algorithms and big data analytics.



AQS-Edge Accelerometer
for Above Ground Installation



AQS-Edge Accelerometer
for Below Ground Installation



AQS-Edge Hydrophone
for Below Ground Installation

Optimize Leak Detection Surveying and Area Sampling with iQ100B - Innovative Wireless Acoustic Sensor

The iQ100B is a state-of-the-art mobile device for leak detection surveys and area sampling, engineered to expedite the identification of high-risk areas in your water network prone to significant water loss. With a durable design, the iQ100B ensures versatile and straightforward operation in every survey. It effortlessly connects to the AQS cloud through an intuitive Android or iOS app on your smartphone or tablet.



- Simplifies surveys—no specialized leak detection team required
- Generates heat maps for quick identification of high-risk areas
- Bluetooth communication for hands-free operation
- Real-time data integration with the AQS-SYS platform
- IP68 enclosure and rechargeable battery
- Compatible with both Android and iOS

Enhance Your Water Network Management with the AQS-SYS Platform, Leveraging Advanced Analytics for Smarter, More Efficient Performance

Designed for comprehensive monitoring, AQS-SYS Platform automates the detection and analysis of leaks, making it easier to proactively safeguard your water network infrastructure. With its powerful features and user-friendly interface, this system enhances water savings by improving leak detection performance by up to 50% and allows water utilities to repair leaks up to five times faster than traditional methods, ensuring quicker resolutions and minimizing water loss for a more resilient and efficient network.



- Powered by advanced algorithms, AI and big data analytics, AQS-SYS offers in-depth network analysis
- Advanced Audio Analysis: perform correlation and analysis between hydrophones and accelerometers (vibrating sensors)
- Comprehensive alert lifecycle management and leak growth monitoring
- Leak classification into A-B-C for effective resource allocation
- Shadow Leaks offers a full-proof surveillance system
- Raw audio recording and historical data available
- Remote management configuration for field sensors
- Integrated data from mobile and fixed units in the same platform
- Able to generate work orders for 3rd-party suppliers
- Email/SMS alert notifications

FERGUSON WATERWORKS

OPTIMIZE LEAK DETECTION SURVEY AND AREA SAMPLING WITH THE IQ100B–INNOVATIVE WIRELESS ACOUSTIC SENSOR

AQS by aliaxis

The iQ100B equips water professionals with an advanced, user-friendly mobile device to streamline leak detection and support water conservation efforts.

It simplifies surveys, eliminates the need for specialized teams and enhances network surveillance efficiency.



User Benefits:

SIMPLIFIED SURVEYS

No need for expert leak detection team; any field staff can use it, saving time and resources.

HEAT MAP GENERATION

Quickly creates visual heat maps to identify high-risk areas faster, allowing immediate action.

IMPROVED EFFICIENCY

Real-time data integration with the AQS-SYS platform helps teams make faster decisions.

FLEXIBILITY IN THE FIELD

Compatible with Android/ iOS, providing operational flexibility with any smartphone/tablet.

CONVENIENCE AND COMFORT

Hands-free operation means more comfort and safety during surveys, increasing productivity.

OFFLINE MODE

Ability to conduct surveys even in areas with no cellular coverage, ensuring comprehensive network monitoring.



Your Solution for Effortless Water Leak Survey

The iQ100B is a state-of-the-art mobile device for leak detection surveys and area sampling, engineered to expedite the identification of high-risk areas in your water network prone to significant water loss. With a durable design, the iQ100B ensures versatile and straightforward operation in every survey. It effortlessly connects to the AQS-SYS cloud through an intuitive Android or iOS app on your smartphone or tablet.

iQ100B Solutions

Survey and Sample

Select the area you want to monitor and begin your survey. The iQ100B quickly identifies high-risk zones that need attention by generating heat maps. You can view the data in real time through the AQS-SYS platform on your desktop or the mobile app. This allows your team to analyze samples, assess survey results and take immediate action. Ensure you have access to the AQS platform, the app and location services enabled on your smart device.

Set-up

Use the iQ100B to support the deployment of the AQS Solution for Continuous Network Monitoring. Capture sound samples from designated installation points where fixed acoustic sensors will be placed. Set a sound analysis threshold to help optimize sensor activity, accurately detect leaks and streamline data integration from the field to the control room, enhancing overall system performance.

Team Training and Monitoring

Equip your field teams with the iQ100B to easily monitor their on-site activities and track their locations. Cover larger areas in less time, gain complete visibility of field data and train your teams to master Acoustic Leak Detection. They will learn to identify suspicious sounds, distinguish between normal consumption and potential leaks and locate leaks more quickly.

Product Features:

- **Effortless Operation:**

Simple to use with the mobile app or onboard buttons, making leak surveys quick and easy.

- **Real-Time Data Integration:**

Streams data directly to the AQS-SYS platform and mobile devices for immediate access.

- **Cross-Platform Compatibility:**

Works with both Android and iOS devices, ensuring flexibility for all users.

- **Highly Durable Design:**

The IP68-rated enclosure protects the device in tough conditions, guaranteeing reliable performance.

- **Long-Lasting Battery:**

Rechargeable battery provides up to five days of continuous use for extended field operations.

- **Intuitive LED Indicator:**

Daylight-visible RGB LED shows the device's status with three-color coding.

- **Hands-Free Operation:**

Bluetooth communication enables you to complete other manual tasks during surveys.

- **Seamless Connectivity:**

Operates without cellular coverage by using the mobile device's internal storage, ensuring no data is lost.

- **Enhanced Sound Accuracy:**

Improved sound quality and precise synchronization for accurate leak detection.

- **Heat Map Generation:**

Quickly creates visual heat maps to identify high-risk leak areas.

The experts' voice:

"Using the iQ100B the water network operator can deploy untrained and unskilled technicians to find points of interest, while accurately monitoring resource productivity."

JONATHAN ADLER
COMMERCIAL DIRECTOR AQUALOGIC, UK

"The iQ100B helps in the following: keeping record of acoustic recordings at a certain sampling point; training of new staff as acoustic recordings can be playback and analyzed; allowing field operators and engineers (office-based) to work seamlessly together; Record both raw audio and auto-filtered audio."

KENT XU,
GENERAL MANAGER & LEAK DETECTION EXPERT, EVERGLOSS PTE LTD

About AQS

AQS supports water utilities around the world by reducing their water loss through high-performance leak management solutions combined with superior tailor-made Human-as-a-Service (HaaS) offerings. AQS technologies empower water utilities to detect and prevent leaks, enabling proactive continuous monitoring and efficient management of water networks, to reduce Non-Revenue Water and optimize resource allocation.

The AQS product portfolio includes a range of fixed acoustic correlating sensors and a mobile device for leak surveying and area sampling, designed to accurately detect leaks, monitor water infrastructure and support proactive maintenance strategies. These solutions enable water utilities to significantly reduce water loss, improve operational efficiency and extend the lifespan of their infrastructure.

AQS is certified as Efficient Solution Label by the Solar Impulse Foundation, recognizing its innovative and sustainable approach that protects the environment while delivering economic benefit.

Key Advantages

Advanced Acoustic Monitoring: AQS utilizes cutting-edge acoustic correlating sensors to detect leaks in transmission and distribution networks. By promptly identifying leaks, AQS ensures rapid response and minimizes water loss, enhancing water savings by reducing Non-Revenue Water by 20%.

Human-as-a-Service and In-Depth Analysis Integration: AQS sensors detect leaks and transmit data to the AQS-SYS proprietary software, which then alerts and coordinates rapid response teams, ensuring immediate action. This seamless integration significantly enhances leak detection performance by up to 50% compared to traditional methods.

Environmental Impact: Beyond water savings, AQS reduces energy waste and greenhouse gas emissions associated with water supply and treatment processes.

Long-Term Value and Cost-Effectiveness: AQS technology requires fewer sensors per mile of the network, delivering substantial value to customers. This makes it an exceptionally reliable, cost-effective and sustainable solution for large-scale water systems.

Aquarius Spectrum is a company of aliaxis
Present in 40+ countries, Aliaxis is a global leader in advanced fluid management solutions that enable access to water and energy.

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FERGUSON WATERWORKS



TARGETING LEAD SERVICE LINES?

THE EPA HAS SET A DEADLINE OF OCTOBER 16, 2024, TO IDENTIFY LEAD SERVICE LINES (LSLs) IN USE ON BOTH THE UTILITY'S SIDE AND THE CUSTOMER'S SIDE.

As you work to improve access to safe water, our expert associates are standing by with a layered approach to help you navigate this effort.

IDENTIFICATION TECHNOLOGY

We offer VODA.ai — a virtual pipe prediction tool using machine learning. This technology will help you develop your LSL inventory and begin budgeting and scheduling replacements.

REPLACEMENT PLANNING

While you plan for replacement, we can help you proactively manage capital improvement and government funding budgets through complete LSL program budgeting and supply. We can leverage economies of scale to ensure your customers receive the best-value solution.

SUPPLY CHAIN

As you begin replacement, you may encounter lengthy lead times on common materials being sought by others conducting replacements. Our national distribution network, planning and project management services will help you prepare and streamline the replacement process.

FUNDING

Drinking Water State Revolving Funds (DWSRFs) can reduce the burden replacement efforts place on your budget. We can assist you in finding the correct channels and navigating the strict tax codes and government requirements involved with accessing these funds.



For more information on VODA.ai:

FERGUSON.COM/ LEADTECH

Contact our Municipal Solutions team at municipalsales@ferguson.com to find the best path to successful LSL replacement.

FERGUSON.COM/WATERWORKS

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VODA.AI PRICING

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Miles of Pipe	Essentials Plan	Enterprise Plan	Unlimited Plan
Platform Fee	$15,000 +	$15,000 +	$15,000 +
1 - 300	$23,400	$29,700	$38,700
301 - 1,500	$69 / Mile	$99 / Mile	$129 / Mile
1,500 - 3,000	$59 / Mile	$89 / Mile	$119 / Mile
3,000 +	$207,000	$267,000	$357,000

Notes:

1. Prices shown are annual fees for a 1-year subscription.
2. Platform Fee applies to all packages.
3. Miles of Pipe are the total miles in the water distribution system and transmission systems analyzed.
4. All Plans include LoF, CoF, BRE, Analytics, and Planner Modules.
5. Essentials Plan includes a single model run / year.
6. Enterprise Plan includes up to two model runs / year and AI-based RUL.
7. Unlimited Plan includes a guided model run and daily self-service model updates.
8. Leak Detection Module is included in the Unlimited Plan and available for $15,000 / year for other plans.
9. Long-term discounts available of 5% / year for each additional year up to 10 years total (45%).
10. Multi-year agreements are billed annually for each year and are subject to an annual US Producer's Price Index (PPI) increase. Refer to U.S. Bureau of Labor Statistics PPI for Data processing, hosting, and related services (PCU518210518210).

VODA.ai VODA AI (VODA) is a data-centric solution partner that provides utility customers with best-in-class Artificial Intelligence (AI) and Machine Learning (ML) tools to model and analyze potable water distribution systems using a proprietary algorithm to generate very precise probabilities of potential failures.

The VODA.ai Toolbox™

LOF™
Determine the Likelihood of Failure for every pipe in your system over the next 12, 36, 60 months, and beyond.

COF™
Assign 'pain' to future failures based on custom-defined considerations. Make strategic decisions with high-profile customers in mind.

BRE™
Maximize your ability to achieve your business goals by targeting pipes with the highest risk.

PLANNER™
Cherry-pick pipe infrastructure projects based on budget, time, and AI-determined priority.

LEAD FINDER™
Use AI to quickly find, inventory and replace lead service lines.

WASTEWATER EVALUATOR™
Assess and predict failures for gravity and force mains, and predict the NASSCO PACP scores for inaccessible pipes.

TABLE A: AMI Technology (Enter AMI Technology Totals by Category for Solution and Best Design)

Use Quantities Provided in Request for Proposals Document; Responder is responsible for accuracy of all entries including quantities, pricing, and calculation formulas. Completed spreadsheet is required in excel format for all submittals

PRODUCT	QUANTITY	PRICE	TOTAL NO TAX	SALES TAX (7.75%)	Capital Allocation with Operational Cost Year 1	Annual OpEx Allocation Year 1	Annual OpEx Allocation Year 2	Annual OpEx Allocation Year 3	Annual OpEx Allocation Year 4	Annual OpEx Allocation Year 5	Total Operational Cost (Year 2-5)	DETAILS (Please describe fully all details on each line of Pricing Sheet)
AMI Network (Collector/Gateway and Supplies)	5	$ 16,935.00	$ 84,675.00	$ 6,562.31	$ 193,869.19	$ 102,631.88	$ -	$ -	$ -	$ -	$ -	Neptune v5 LoRa Gateway, UPS & Antenna
AMI Network Installation	5	$ 12,400.00	$ 62,000.00	$ -	$ 62,000.00	$ -	$ -	$ -	$ -	$ -	$ -	Assumes we're utilizing exisitng City assets.
Pole Sets (as required in propagation study)	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	No tower installations are being proposed. Assumes we're utilizing existing City assets.
Head End Application/Software	1	$ 48,600.00	$ 48,600.00	$ -	$ 48,600.00	$ 48,600.00	$ 48,600.00	$ 50,050.00	$ 52,560.00	$ 52,152.00	$ 203,362.00	Neptune 360 Annual SaaS & includes cost of 10- catastrophic warranty provision *No tax on services
AMI Network Data Repeater/ Sub-Collector Equipment	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Neptune's AMI system does not utilize repeaters
AMI Network Data Repeater/ Sub-Collector Installation	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Neptune's AMI system does not utilize repeaters
Mobilization	1	$ 55,000.00	$ 55,000.00	$ -	$ 55,000.00	$ -	$ -	$ -	$ -	$ -	$ -	One-time fee. $7,500 additional charge if installations pause for more than 30 days due to Utility stoppage.
AMI Endpoint Programming Handheld	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Neptune endpoints do not require programming
Training (Software, Installation, Troubleshooting, Network)	1	$ 2,500.00	$ 2,500.00	$ -	$ 2,500.00	$ -	$ -	$ -	$ -	$ -	$ -	
MDMS Interfacing	1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Included with mobilization fee.
Customer Engagement Solution	1	$ 37,725.00	$ 37,725.00		$ 37,725.00	$ 37,725.00	$ 38,852.00	$ 40,015.00	$ 41,215.00	$ 42,455.00	$ 162,537.00	VertexOne WaterSmart Customer Engagement Portal
Customer Engagement One-Time Setup	1	$ 82,725.00	$ 82,725.00	$ -	$ 82,725.00	$ 82,725.00	$ -	$ -	$ -	$ -	$ -	One-Time Setup Fee - VertexOne
Project Management (Please expand on expected level of service for this fee in Column M)	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Included with mobilization/staging fees. Includes Ferguson PM & PMI teams for weekly updates & QA/QC. PMI will have on-site lead for field operations.
Bonding	1		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Included in proposal
Staging (Please indicate what is included in Column M)	1	$ 138,000.00	$ 138,000.00		$ 138,000.00	$ -	$ -	$ -	$ -	$ -	$ -	PMI staging and Project Management
AMI One Time SaaS Setup fee	1	$ 3,750.00	$ 3,750.00	$ -	$ 3,750.00	$ -	$ -	$ -	$ -	$ -	$ -	Neptune 360 SaaS One-Time Setup Fee
Optional			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
(Optional) Aquasight AI Based Leak Anomaly/ Detection Software	0	$ 17,250.00	$ -	$ -	$ -	$ -	$ 17,250.00	$ 17,250.00	$ -	$ -	$ 34,500.00	Minimum 3-Year Agreement
(Optional) Aquasight One-Time Setup	0	$ 23,500.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Network, Training, Software Subtotal AMI			$ 514,975.00	$ 6,562.31	$ 793,219.19	$ 271,681.88	$ 87,452.00	$ 90,065.00	$ 93,775.00	$ 94,607.00	**$ 365,899.00**	
AMI Equipment, Tax, Labor, Software, Subscriptions, Fees, and Training- Full Deployment Plus First Year Operation	TABLE A PLUS TABLE B PLUS REQUIRED ITEMS FROM TABLE E	**AMI TOTAL WATER (SOLID STATE)**	**$ 8,841,519.00**									

ATTACHMENT 3
Core and Main (Kamstrup) Proposal

TABLE A: AMI Technology (Enter AMI Technology Totals by Category for Solution and Best Design)

Use Quantities Provided in Request for Proposals Document; Responder is responsible for accuracy of all entries including quantities, pricing, and calculation formulas. Completed spreadsheet is required in excel format for all submittals

PRODUCT	QUANTITY	PRICE	TOTAL NO TAX	SALES TAX (7.75%)	Capital Allocation with Operational Cost Year 1	Annual OpEx Allocation Year 1	Annual OpEx Allocation Year 2	Annual OpEx Allocation Year 3	Annual OpEx Allocation Year 4	Annual OpEx Allocation Year 5	Total Operational Cost (Year 2-5)	DETAILS (Please describe fully all details on each line of Pricing Sheet)
AMI Network (Collector/Gateway and Supplies)	7	$ 7,472.33	$ 52,306.31	$ 4,053.74	$ 56,360.05	$ -	$ -	$ -	$ -	$ -	$ -	
AMI Network Installation	7	$ 20,000.00	$ 140,000.00	$ 10,850.00	$ 150,850.00	$ -	$ -	$ -	$ -	$ -	$ -	**Pricing subject to change upon further site evaluation**
Pole Sets (as required in propagation study)	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Head End Application/Software (READy)	1	$ 57,839.63	$ 57,839.63	$ 4,482.57	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**Annual fee for READy head end software**
AMI Network Data Repeater/ Sub-Collector Equipment	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
AMI Network Data Repeater/ Sub-Collector Installation	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Mobilization	0		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
AMI Endpoint Programming Handheld	1	$ 262.25	$ 262.25	$ 20.32	$ 282.57	$ -	$ -	$ -	$ -	$ -	$ -	
Training (Software, Installation, Troubleshooting, Network)	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
MDMS Interfacing (one time fee)	1	$ 36,235.30	$ 36,235.30	$ 2,808.24	$ 39,043.54	$ -	$ -	$ -	$ -	$ -	$ -	**One time fee for customer portal**
Customer Engagement Solution	1	$ 20,011.77	$ 20,011.77	$ 1,550.91	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**Annual Recurring Fees (Customer portal)**
Project Management (Please expand on expected level of service for this fee in Column M)	1	$ 150,000.00	$ 150,000.00	$ 11,625.00	$ 161,625.00						$ -	Monthly project calls, on site audits, project accounting, billing and ami integration review, local team always and readily available
Bonding	1	$ 60,000.00	$ 60,000.00	$ 4,650.00	$ 64,650.00	$ -	$ -	$ -	$ -	$ -	$ -	
Staging (Please indicate what is included in Column M)	0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
AMI One Time fee	1	$ 51,875.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**One time fee for head in solution READy software**
Pit Antenna	1	$ 46.20	$ 46.20	$ 3.58	$ 49.78	$ -	$ -	$ -	$ -	$ -	$ -	**As needed basis for meters in vault or potential hard to reach area for signal**
Network, Training, Software Subtotal AMI			$ 516,701.46	$ 40,044.36	$ 556,745.82	$ -	$ -	$ -	$ -	$ -	**$ -**	
AMI Equipment, Tax, Labor, Software, Subscriptions, Fees, and Training- Full Deployment Plus First Year Operation	TABLE A PLUS TABLE B PLUS REQUIRED ITEMS FROM TABLE E	**AMI TOTAL WATER (SOLID STATE)**	**$ 9,443,328.30**									

Internal Use Only

ATTACHMENT 4
Aqua-Metric (Sensus) Proposal

TABLE A: AMI Technology (Enter AMI Technology Totals by Category for Solution and Best Design)

Use Quantities Provided in Request for Proposals Document; Responder is responsible for accuracy of all entries including quantities, pricing, and calculation formulas. Completed spreadsheet is required in excel format for all submittals

PRODUCT	QUANTITY	PRICE	TOTAL NO TAX	SALES TAX (7.75%)	Capital Allocation with Operational Cost Year 1	Annual OpEx Allocation Year 1	Annual OpEx Allocation Year 2	Annual OpEx Allocation Year 3	Annual OpEx Allocation Year 4	Annual OpEx Allocation Year 5	Total Operational Cost (Year 2-5)	DETAILS (Please describe fully all details on each line of Pricing Sheet)
AMI Network (Collector/Gateway and Supplies)	8	$ 26,555.32	$ 212,442.56	$ 16,464.30	$ 246,587.10	$ 17,680.24	$ 18,210.65	$ 18,756.97	$ 19,319.68	$ 19,899.27	$ 76,186.57	M420B Basestation with SPM-900; and Annual M420B Basestation Extended Warranty
AMI Network Installation	8	$ 15,000.00	$ 120,000.00	$ 9,300.00	$ 129,300.00	$ -	$ -	$ -	$ -	$ -	$ -	Budget for M420B Basestation Installation
Pole Sets (as required in propagation study)		$ 25,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Budget for Additional Tower Construction at "Search Ring" Sites
Head End Application/Software	1	$ 8,755.00	$ 8,755.00	$ 678.51	$ -	$ 23,667.00	$ 24,377.01	$ 25,108.32	$ 25,861.57	$ 26,637.42	$ 101,984.32	RNI SaaS Setup; and Annual Hosted RNI Software-as-a-Service, Water Only
AMI Network Data Repeater/ Sub-Collector Equipment		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
AMI Network Data Repeater/ Sub-Collector Installation		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Mobilization	1	$ 30,487.80	$ 30,487.80	$ 2,362.80	$ 32,850.60	$ -	$ -	$ -	$ -	$ -	$ -	Field Deployment Mobilization Fee
AMI Endpoint Programming Handheld	1	$ 2,861.45	$ 2,861.45	$ 221.76	$ 3,083.21	$ -	$ -	$ -	$ -	$ -	$ -	Juniper Archer 4 Handheld Device; and CommandLink II Bluetooth Device
Training (Software, Installation, Troubleshooting, Network)	1	$ 9,500.00	$ 9,500.00	$ 736.25	$ 10,236.25	$ -	$ -	$ -	$ -	$ -	$ -	RNI Training; and Sensus Analytics Training
MDMS Interfacing	1	$ 8,593.75	$ 8,593.75	$ 666.02	$ 28,418.37	$ 19,158.60	$ 19,733.36	$ 20,325.36	$ 20,935.12	$ 21,563.17	$ 82,557.01	Sensus Analytics Basic Integration; and Annual Sensus Analytics Enhanced, Water Only
Customer Engagement Solution	1	$ 82,813.00	$ 82,813.00	$ 6,418.01	$ -	$ 47,137.50	$ 51,051.63	$ 52,583.17	$ 54,160.67	$ 55,785.49	$ 260,718.46	VertexOne Customer Portal Application Setup and Annual Fees
Project Management (Please expand on expected level of service for this fee in Column M)	16	$ 20,731.71	$ 331,707.36	$ 25,707.32	$ 357,414.68						$ -	Field Deployment Management, Monthly Fee
Bonding	1	$ 190,905.66	$ 190,905.66	$ 14,795.19	$ 205,700.85	$ -	$ -	$ -	$ -	$ -	$ -	12-Month Performance and Payment Bond
Staging (Please indicate what is included in Column M)	12	$ 4,878.05	$ 58,536.60	$ 4,536.59	$ 63,073.19	$ -	$ -	$ -	$ -	$ -	$ -	Facilities - Trash, Spoils, and Recycle Bids for Dirt, Trash, Debris, Etc., Monthly Fee
Staging (Please indicate what is included in Column M)	12	$ 4,878.05	$ 58,536.60	$ 4,536.59	$ 63,073.19	$ -	$ -	$ -	$ -	$ -	$ -	Facilities - Construction Spoils for Broken Concrete, Lid Disposal, Monthly Fee
Staging (Please indicate what is included in Column M)	16	$ 1,707.32	$ 27,317.12	$ 2,117.08	$ 29,434.20	$ -	$ -	$ -	$ -	$ -	$ -	Facilities - Conex Boxes, Pricing Based on Monthly Fee for Four Units
Staging (Please indicate what is included in Column M)	1	$ 36,585.37	$ 36,585.37	$ 2,835.37	$ 39,420.74	$ -	$ -	$ -	$ -	$ -	$ -	Facilities - Forklift
AMI One Time fee	1	$ 12,404.35	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Sensus Analytics System Setup
Other: Communication Backhaul	8	$ 1,000.00	$ 8,000.00	$ 620.00	$ 8,620.00	$ -	$ -	$ -	$ -	$ -	$ -	
Other: FieldLogic Communication Device	1	$ 267.17	$ 267.17	$ 20.71	$ 287.88	$ -	$ -	$ -	$ -	$ -	$ -	
Other: 3096+ Mini Reader/Touch Reader Device	1	$ 519.27	$ 519.27	$ 40.24	$ 559.51	$ -	$ -	$ -	$ -	$ -	$ -	
Other: Network Implementation, Monthly Fee	3	$ 5,000.00	$ 15,000.00	$ 1,162.50	$ 16,162.50	$ -	$ -	$ -	$ -	$ -	$ -	
Other: Annual Sensus Analytics Text Messaging Fee (Optional)	1		$ -	$ -	$ 2,010.00	$ 2,010.00	$ 2,070.30	$ 2,132.41	$ 2,196.38	$ 2,262.27	$ 8,661.36	
Other: Annual Aqua-Metric Support (Optional)	1		$ -	$ -	$ 20,000.00	$ 20,600.00	$ 21,218.00	$ 21,854.54	$ 22,510.18	$ 23,185.49	$ 88,768.21	
Other: 3.5% Retainer Withholding Surcharge	1	$ 469,850.00	$ 469,850.00	$ 36,413.38		$ -	$ -	$ -	$ -	$ -	$ -	
Optional: Budgetary Recommended Contingency Fund for AMI Network Installation		$ 25,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Network, Training, Software Subtotal AMI			$ 1,672,678.71	$ 129,632.60	$ 1,932,564.65	$ 130,253.34	$ 136,660.95	$ 140,760.77	$ 144,983.60	$ 149,333.11	**$ 571,738.43**	
AMI Equipment, Tax, Labor, Software, Subscriptions, Fees, and Training- Full Deployment Plus First Year Operation	TABLE A PLUS TABLE B PLUS REQUIRED ITEMS FROM TABLE E	**AMI TOTAL WATER (SOLID STATE)**	**$ 13,290,417.86**									

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 9.J.

To: The Honorable Mayor and City Council

From: Diana Garcia, Assistant City Manager

Subject: A Resolution of the City Council of the City of Monterey Park Declaring and Recognizing June 23, 2025, as the 43rd Anniversary of the Death of Vincent Jen Chin (As Requested by Council Member Lo)

Recommendation:
It is recommended that the City Council consider:

1. Approving the attached resolution; and
2. Taking such additional, related, action that may be desirable.

Executive Summary:
The attached resolution is being brought forth to the Council for consideration at the request of Council Member Lo.

Background:
N/A

Strategic Plan Goal:
N/A

Fiscal Impact:
There is no expected fiscal impact associated with adopting this resolution.

Attachments:
1. Resolution - 43rd Anniversary of Vincent Chin's Death

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING AND RECOGNIZING JUNE 23, 2025, AS THE 43RD ANNIVERSARY OF THE DEATH OF VINCENT JEN CHIN

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: The City Council finds as follows:

A. June 23, 2025, marks the 43rd anniversary of the passing of Vincent Jen Chin, a United States citizen of Chinese descent who was tragically murdered in a racially motivated assault in Michigan during the deindustrialization of the Midwest.

B. During the economic recession in the early 1980s, the decline of the auto industry provoked resentment toward imported Japanese cars in Detroit which was the center of the automotive industry in the United States.

C. The economic challenges in Detroit resulted in strong anti-Japanese sentiments. Many American motor executives, politicians, unions, and autoworkers took out their frustration against anything and anyone they thought could be Japanese including acts of vandalism against Japanese cars, threats against Japanese car owners, disparaging signs, and attempts to burn the Japanese flag in protest.

D. Unfortunately, the animosity also extended to other Asian Americans who were lumped together as “perpetual foreigners” and invoked racial rhetoric that turned many to violence.

E. On June 19, 1982, Chin was chased down and beaten with a baseball bat by two men who accused him of being responsible for the loss of automobile manufacturing jobs in the United States while celebrating his upcoming wedding with friends in the Detroit area. Chin was rushed to a hospital and was comatose on arrival, however, he never regained consciousness and died four days later on June 23, 1982.

F. Chin’s killers were found guilty of manslaughter and sentenced to three years of probation and a $3,000 fine, never serving a day in jail for Chin’s murder.

G. The tragedy of Chin’s death became a primary catalyst for a unified, pan-ethnic Asian American and Pacific Islander (AAPI) movement and united people from all communities to fight against hate. The lessons of building solidarity and unity to obtain justice for Chin brought people together to counter division and hate and inspired older and younger generations to demand positive change.

H. Today, the fight against anti-Asian hate continues, but also includes other ongoing issues that affect the AAPI community such as profiling, xenophobia, bullying, immigration, and negative media portrayals.

I. According to the Federal Bureau of Investigation (FBI), hate crimes reported by law enforcement agencies rose to nearly 11,634 in 2022.

J. Although the FBI has reported a 33% decrease in anti-Asian hate crimes for the first time from 2021 to 2022, anti-Asian hate continues to this day. Community members are urged to continue to raise awareness of anti-Asian hate crimes and to increase tolerance, safety, and belonging among the AAPI community.

K. The City of Monterey Park recognizes the significance of Vincent Chins' death as an important time to reflect on the dangers of xenophobia and scapegoating of Asian and Asian-American communities. Chin's death left an immense impact on Asian American communities locally and nationwide and the City of Monterey Park encourages the public to foster dialogue, share resources, and learn more about what they can do to combat anti-Asian hate.

L. The City Council of Monterey Park mourns all those who have lost their lives to anti-Asian hate and declares and recognizes June 23, 2025, as the 43rd anniversary of the passing of Vincent Jen Chin.

SECTION 2: *Electronic Signatures*. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 3: *Recordation*. The Mayor, or presiding officer, is authorized to sign this Resolution, signifying its adoption by the City Council of the City of Monterey Park, and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 4: *Effective Date.* This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 18th day of June 2025.

_____
Vinh T. Ngo, Mayor

Attest:

_____
Maychelle Yee, City Clerk

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 9.K.

To: The Honorable Mayor and City Council

From: Diana Garcia, Assistant City Manager

Subject: A Resolution of the City Council of the City of Monterey Park Declaring and Recognizing June 23-27, 2025, as National Boys & Girls Club Week (Requested by Council Member Sanchez)

Recommendation:
It is recommended that the City Council consider:

1. Approving the attached resolution; and
2. Taking such additional, related, action that may be desirable.

Executive Summary:
The attached resolution is being brought forth to the Council for consideration at the request of Council Member Sanchez.

Background:
N/A

Strategic Plan Goal:
N/A

Fiscal Impact:
There is no expected fiscal impact associated with adopting this resolution.

Attachments:
1. Resolution - 2025 National Boys & Girls Club Week

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, DECLARING AND RECOGNIZING JUNE 23-27, 2025, AS NATIONAL BOYS & GIRLS CLUB WEEK

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: The City Council finds as follows:

A. The Boys & Girls Club of America had its origins in 1860 when four women (Mary Goodwin, Alice Goodwin, Elizabeth Hammersley, and Louisa Bushnell) organized their first Boys Club with the belief that boys who roamed the streets should have a positive alternative. This first Boys Club focused on capturing boys' interests, improving their behavior, and supporting their aspirations and goals.

B. Motivated by cultivating character development for youth and teens, several Boys Clubs decided to affiliate in 1906, and the Federated Boys Clubs was formed in Boston with 53 member organizations. This marked the start of a nationwide movement and their national organization.

C. In 1990, the national organization's name was officially changed to Boys & Girls Clubs of America to recognize the fact that girls are also a part of the cause. As of today, Boys & Girls Clubs of America serve over 3.3 million kids through memberships and community outreach programs in more than 5,200 Club facilities.

D. The Boys & Girls Clubs of America's mission is to enable all young people, especially those who need them the most, to reach their full potential as productive, caring, responsible citizens. Young individuals need safe, welcoming places where they can learn, grow, and thrive, and the Boys & Girls Clubs of America provides that access to life-shaping experiences.

E. National Boys & Girls Club Week has been celebrated since 1941 and recognizes the invaluable service all Clubs bring to our communities. These Clubs pave the road for great futures for every young person who enters their doors and this week encourages community members to visit their local Club and get involved.

F. Monterey Park is home to the Boys & Girls Club of West San Gabriel Valley which was established in 1972 by Dr. Friedrich Thomas. The Boys & Girls Club of West San Gabriel Valley has been a cornerstone of the community and provides a safe, structured environment for young people after school, during holidays, and on summer vacation.

G. Without safe and supervised after-school activities, boys and girls in every community are left to find their own recreation and companionship in the streets. Young people need to know that someone cares about them and the Boys & Girls

Club of West San Gabriel Valley has been offering these opportunities for more than 50 years in Monterey Park.

H. The Boys & Girls Club of West San Gabriel Valley is a safe place to learn and grow, all while having fun and promoting social, educational, health, leadership, and character development of boys and girls during critical periods of their lives.

I. The City Council of Monterey Park supports all youth and teens in reaching their full potential and is committed to promoting safe, positive, healthy, and inclusive environments that catalyze meaningful change.

J. The City Council of Monterey Park hereby proclaims June 23-27, 2025, as National Boys & Girls Club Week and encourages all community members to celebrate by observing and participating in nationwide activities that include engaging with their local Club, learning about their mission, and discovering various programs that promote building a brighter future for our youth.

SECTION 2: *Electronic Signatures*. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 3: *Recordation*. The Mayor, or presiding officer, is authorized to sign this Resolution, signifying its adoption by the City Council of the City of Monterey Park, and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 4: *Effective Date.* This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 18th day of June 2025.

_____
Vinh T. Ngo, Mayor

Attest:

_____
Maychelle Yee, City Clerk

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 9.L.

To: The Honorable Mayor and City Council

From: Diana Garcia, Assistant City Manager

Subject: Consideration of Sending Letter of Support on behalf of funding for Local Housing Trust Fund Programs in Housing Bonds

Recommendation:
It is recommended that the City Council consider:

1. If desirable, adding the Council's signatures to a letter in support of funding for the Local Housing Trust Fund ("LHTF") program;
2. Taking such additional, related, action that may be desirable.

Executive Summary:
The San Gabriel Valley Regional Housing Trust reached out to request the City of Monterey Park's support in a letter campaign to include local housing trusts and affordable housing developers in two housing bonds: Assembly Bill 736 (2025)("AB 736") by Assemblymember Buffy Wicks (D-Oakland) and Senate Bill 417 (2025) ("SB 417") by Senator Christopher Cabaldon (D-Yolo). The email received by Council Member Wong is attached for reference. The letter, to which City Council's signatures will be added, is also attached for City Council's consideration.

Background:
The San Gabriel Valley Regional Housing Trust ("SGVRHT") and the Orange County Housing Finance Trust are deploying a comprehensive advocacy campaign to request $500 million be included in the two Housing Bond vehicles in the State Legislature for the Local Housing Trust Fund ("LHTF") program. The SGVRHT is requesting that LHTF funding be included in AB 736 by Assemblymember Buffy Wicks (D-Oakland) and SB 417 by Senator Christopher Cabaldon (D-Yolo) both include LHTF funding. The LHTF program plays an important role in addressing California's housing crisis by leveraging local resources, strengthening regional collaboration, and ensuring a fair distribution of affordable housing funds across the state.

Strategic Plan Goal:
This item supports the 2025-26 Strategic Plan Goals of enhancing housing opportunities by facilitating housing development and affordability.

Fiscal Impact:
There is no direct fiscal impact associated with this item.

Attachments:
1. Email from San Gabriel Valley Regional Housing Trust
2. Local Housing Trust Fund Coalition Letter

ATTACHMENT 1

Email from San Gabriel Valley Regional Housing Trust

Begin forwarded message:

From: Marisa Creter <mcreter@sgvcog.org>
Date: June 12, 2025 at 3:01:51 PM PDT
Cc: Brielle Salazar <bsalazar@sgvrht.org>, Carly Shelby <cshelby@townsendpa.com>, Ricky Choi <rchoi@sgvcog.org>
Subject: LHTF Housing Bond Coalition Letter - Request to Sign On

[EXTERNAL EMAIL]

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear San Gabriel Valley Regional Housing Trust Member Agencies:

The San Gabriel Valley Regional Housing Trust and the Orange County Housing Finance Trust are deploying a comprehensive advocacy campaign to **request $500 million be included in the two Housing Bond vehicles in the State Legislature for the Local Housing Trust Fund (LHTF) program.**

We are working with Townsend Public Affairs to coordinate a letter campaign for local housing trusts and affordable housing developers supporting this effort. We are hoping that your agency will provide your signature and logo for use in outreach efforts to the Legislature to include LHTF in the housing bonds: AB 736 by Assemblymember Buffy Wicks (D-Oakland) and SB 417 by Senator Christopher Cabaldon (D-Yolo).

By supporting the inclusion of LHTF funding in the statewide housing bond, the Legislature can empower both housing trusts and developers to build more affordable homes efficiently and equitably.

Thank you for your leadership and commitment to expanding affordable housing opportunities in California. We welcome the opportunity to discuss this further and look forward to your support.

Please complete the information at this link, and your signature block and logos will be automatically added to our advocacy letter campaign. Please don't hesitate to reach out to Ricky Choi, Brielle Salazar, or Carly Shelby (TPA), who are all cc-ed, with any questions.

Best,
Marisa
--
Marisa Creter
Executive Director
San Gabriel Valley Council of Governments
San Gabriel Valley Regional Housing Trust
1333 S Mayflower Ave, Ste. 360
Monrovia, CA 91016
Office: 626-457-1800
Cell Number: 323-821-3860
mcreter@sgvcog.org
One Valley. One Voice.



ATTACHMENT 2

Local Housing Trust Fund Coalition Letter

The Honorable Buffy Wicks
California State Assembly
1021 O Street, Suite 8140
Sacramento, CA 95814

The Honorable Christopher Cabaldon
California State Senate
1021 O Street, Suite 7320
Sacramento, CA 95814

RE: AB 736 (Wicks) and SB 417 (Cabaldon): Housing Bond Proposals
Notice of Support if Amended

Dear Assembly Member Wicks and Senator Cabaldon,

On behalf of the signed organizations, we write to express our support if amended position for your $10 billion statewide housing bond proposals, AB 736 and SB 417, contingent on the inclusion of additional funding for California's proven Local Housing Trust Fund (LHTF) Program.

As local governments and affordable housing developers across the state can attest, the LHTF program is one of California's most effective and locally responsive tools to address the housing affordability crisis. Since its inception, the LHTF program has awarded over $300 million, leveraging nearly $1 billion in total development costs to produce more than 4,700 affordable homes across 37 counties in California. serving as a critical bridge between local priorities and state housing goals. However, without new funding, the program's final Notice of Funding Availability (NOFA) was issued in 2024, leaving California without this vital resource at a time of historic housing need.

Our coalition has outlined several key reasons for the continuance of this funding in a new housing bond proposal:

1. ***Catalyzing Affordable Housing Production and Leveraging Other Funds***

   LHTF dollars serve as gap financing that makes affordable housing projects financially feasible, either by providing critical early-stage funding or by filling final funding gaps to bring projects to completion. Nationally, housing trust funds can leverage as much as $7.50 for every $1 invested, maximizing the impact of public dollars. On a statewide level, California's LHTF program has leveraged over $300 million in state funds into more than $500 million in housing development. *(Source: "Local Housing Trust Fund Program Overview," California Department of Housing and Community Development, 2024.)* This means that new LHTF investments through the bond could unlock billions in additional funding from federal, local, and private sources, accelerating affordable housing development across California.

2. ***Ensuring Equitable, Regional Distribution of Resources***

   Unlike statewide competitive funding programs that can concentrate dollars in high-capacity areas, LHTF empowers local and regional trusts to deploy funds where they are needed most. This ensures that communities of all sizes—including those in rural, suburban, and high-cost urban areas—have access to the tools required to address their unique housing challenges. Trust funds promote equity by prioritizing local partnerships and tailoring solutions for populations such as farmworkers, teachers, and first responders priced out of their communities, and people experiencing homelessness in urban cores.

3. ***Building Regional Collaboration and Local Capacity***

   Local Housing Trusts foster deep partnerships between local governments, nonprofits, service providers, and developers, helping to ensure that projects reflect community priorities and move forward efficiently. Trust funds often serve as the hub of local affordable housing strategies, coordinating complex arrays of state and federal programs and creating streamlined processes for developers through unified loan documents, consistent NOFAs, and simplified compliance requirements. In some regions, LHTFs are the only locally administered sources of flexible funding to support new housing production.

4. ***Providing Flexibility to Meet Diverse Community Needs***

   LHTFs are designed to serve the broad spectrum of California's housing challenges, whether the priority is homeownership opportunities for moderate-income families, supportive housing for people with disabilities, or emergency shelters for those experiencing homelessness. Because of this flexibility, LHTFs have successfully funded:
   - Permanent affordable rental housing
   - Transitional housing and shelters
   - Homeownership assistance
   - Preservation and rehabilitation of aging housing stock
   - Mixed-use, transit-oriented, and infill developments
   - Special needs housing, including for seniors and farmworkers

   This adaptability ensures that LHTFs remain effective across economic cycles, geographic regions, and shifting housing market conditions.

5. ***Delivering Significant Economic Returns***

   Housing trust funds don't just address housing needs; they stimulate local economies. Research shows that in Sacramento, for example, each $1 invested through the housing trust fund generated $10 in additional economic activity, including $4 in wages and $1 in fees to the county, while returning an average of $227,000 annually in taxes per project. *(Source: Sacramento County Housing Trust Fund Program Annual Report, Sacramento Housing and Redevelopment Agency (SHRA), 2023.)* Statewide, the LHTF program can continue to generate thousands of jobs and billions in economic output, making it a sound fiscal investment as well as a social one.

We respectfully urge you to amend AB 736 and SB 417 to provide robust funding for the Local Housing Trust Fund Program in the amount of $500 million.

Doing so will:

- Prevent costly gaps in affordable housing financing.
- Empower local governments and developers to deliver projects efficiently.
- Ensure equitable, regionally tailored solutions across California.
- Drive significant economic and workforce benefits statewide.

Thank you for your leadership in confronting California's housing crisis with bold, comprehensive solutions. We welcome the opportunity to partner with you to advance this vital investment in our communities through the statewide housing bond.

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 10.A.

To: The Honorable Mayor and City Council

From: Laura Borjon, Finance Manager

Subject: Public Hearing to Consider Approving Assessments for the Citywide Maintenance District No. 93-1 for Fiscal Year 2025-26 Pursuant to Streets and Highways Code §§ 22500, et seq.

Recommendation:
It is recommended that the City Council consider:

1. Opening the public hearing and receiving documentary and testimonial evidence;
2. Closing the public hearing and adopting a Resolution authorizing the Levy and Collection pf Assessments for Fiscal Year 2025-26 for Citywide Maintenance District No. 93-1 pursuant to Streets and Highways Code § 22587; and
3. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):
The City reviewed the environmental impacts of the extension under the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. “CEQA”) and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the “CEQA Guidelines”). The proposed action is exempt from additional environmental review because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas.

Executive Summary:
In 1993, the City formed Citywide Maintenance District No. 93-1 (the “District”) to finance the operation and maintenance of public street lighting and landscaping. The District was renewed each of the past 32 years and must be renewed for Fiscal Year 2025-26 in order for the City to continue collecting assessments. The City started the process to renew its District for Fiscal Year 2025-26 at its May 7, 2025 City Council meeting. At that time, the City Council approved the Engineer's Report; adopted the Resolution of Intention (Resolution No. 2025-R34) and scheduled the required public hearing for June 18, 2025.

The District renewal will follow the City Council’s action at the conclusion of the June 18th public hearing.

Background:
In 1993, the State implemented Education Revenue Augmentation ("ERAF") transfer that shifts property tax revenues from local governments to schools. The City's loss from ERAF was $1.2 million. In 1993, after considering various options to balance the budget, the City formed the District pursuant to the Landscaping and Lighting Act of 1972 (Streets & Highways Code §§ 22500, et seq.). The assessment revenues are used to pay for the costs of maintaining public street lighting and landscaping. The funds freed up by the assessment revenues are used to maintain essential City services such as police, fire, public works, recreation, and library.

The law requires the City to renew the assessments each year. Revenue generated by the District is estimated to be approximately $1,020,067 for Fiscal Year 2025-26. The City renewed the District every year for the past 32 years. During this time, the assessment rate has only been increased once, in 1996 (from $39.97 to $40.97). Since 1996, the assessment rates have not been adjusted and the City continues using General Fund monies to supplement significant shortfalls that result from increased operating costs.

At its May 7, 2025 meeting, the City Council adopted a Resolution of Intention (Resolution No. 2025-R34) which, among other things, proposes an assessment per single-family home of $40.97 for Fiscal Year 2025-26. The cost for the operation and maintenance of the City's landscaping and lighting is approximately $2 million. The District will fund $1,020,067 of the cost and the City's General Fund will cover the remaining $989,687.

The Resolution of Intention, which includes the public hearing date and protest procedures, was published in the Monterey Park Press on June 5, 2025. To-date, no majority protest has been received against the proposed District renewal for Fiscal Year 2025-26.

Strategic Plan Goal:
N/A

Fiscal Impact:
The proposed assessment rate for Fiscal Year 2025-26 is the same as Fiscal Year 2024-25. The total projected assessment revenue is approximately $1,020,067. If the City does not renew the District, it must reduce expenditures or seek new revenues by $1,020,067 to balance the budget.

Attachments:
1. Resolution

ATTACHMENT 1
Resolution

RESOLUTION NO._____

A RESOLUTION AUTHORIZING THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2025-26 IN CITYWIDE MAINTENANCE DISTRICT NO. 93-1 PURSUANT TO STREETS AND HIGHWAYS CODE § 22587.

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: The City Council finds as follows:

A. The City Council seeks to levy assessments for Fiscal Year 2025-26 pursuant to Streets and Highways Code §§ 22500, *et seq*. for Citywide Maintenance District No. 93-1 ("District").

B. The District is exempt from the procedures and approval process of California Constitution Article XIIID, § 4 pursuant to California Constitution, Article XIIID, § 5(a).

C. An Engineer's Report ("Report") was prepared pursuant to Streets and Highways Code § 22566 for Fiscal Year 2025-26. While the Report is too voluminous to be reprinted with this Resolution, it is available for public inspection with the City Clerk and incorporated by this reference as if fully set forth.

D. Following a public hearing, the City Council did not receive a majority protest from the property owners affected by the proposed assessment before the close of the public hearing on June 18, 2025.

SECTION 2: In accordance with Streets and Highways Code §§ 22500, *et seq*., the City Council adopts an annual assessment of $40.97 for each Equivalent Dwelling Unit ("EDU") within the District during Fiscal Year 2025-26. The assessments levied and collected must be used for maintaining certain landscaping and street lighting improvements, as set forth in the Report.

SECTION 3: All monies collected for such assessments must be deposited in a special fund known as "Special Fund City of Monterey Park Citywide Maintenance District No. 93-1." Payment may be made out of said fund only for the purpose provided for in this Resolution.

SECTION 4: *Authorization*. The City Manager, or designee, is directed to take such actions that are needed to place this assessment on the property tax rolls including, without limitation, forwarding this Resolution to the Los Angeles County Assessor's Office.

SECTION 5: Any public property included within boundaries of the District are exempt from assessment.

SECTION 6: *Severability*. If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provision or application and, to this end, the provisions of this Resolution are severable.

SECTION 7: *Reliance* On Record. Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 8: *Limitations*. The City Council's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the City Council's lack of knowledge of future events. In all instances, best efforts were made to form accurate assumptions. Somewhat related to this are the limitations on the City's ability to solve what are in effect regional, state, and national problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 9: *Summaries of Information.* All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

SECTION 10: *Construction.* This Resolution must be broadly construed in order to achieve the purposes stated in this Resolution. It is the City Council's intent that the provisions of this Resolution be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Resolution.

SECTION 11: *Electronic Signatures*. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 12: *Recordation.* The Mayor, or presiding officer, is authorized to sign this Resolution signifying its adoption by the City Council of the City of Monterey Park and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 13: *Effective Date.* This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 18th day of June, 2025

_____
Vinh T. Ngo, Mayor

ATTEST:

_____
Maychelle Yee, City Clerk

APPROVED AS TO FORM:
Karl H. Berger, City Attorney

By:_____
Justin A. Tamayo, Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONTEREY PARK)

I, Maychelle Yee, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly adopted and passed at a regular meeting of the Monterey Park City Council on the 18th day of June, 2025 by the following vote:

Ayes:	Council Members:
Noes:	Council Members:
Abstain:	Council Members:
Absent:	Council Members:

Dated this 18th day of June, 2025.

_____
Maychelle Yee, City Clerk
Monterey Park, California

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 10.B.

To: The Honorable Mayor and City Council

From: Shawn Igoe, Public Works Director

Subject: A Resolution adopting the FY 25-26 Capital Improvement Plan

Recommendation:
It is recommended that the City Council consider:

1. Opening a public hearing to receive documentary and testimonial evidence;
2. After closing the public hearing and considering the evidence, adopting a Resolution finding the FY 2025-26 Capital Improvement Plan ("CIP") conforms with the General Plan, authorizing the City Engineer to approve plans and specifications for capital improvement projects, and authorizing the Public Works Director to solicit bids for capital improvement projects identified in the CIP;
3. Taking such additional, related, action that may be desirable.

Executive Summary:
The City's FY2025-26 proposed budget includes an updated Capital Improvement Plan ("CIP") outlining the City's capital investments over a five-year period. The Public Works Director ("Director") recommends that City Council adopt a Resolution approving the proposed CIP, grants authorization for the City Engineer to approve plans specifications for CIP, and authorizes the Director to advertise projects for construction bids when required or needed.

Background:
The CIP generally identifies which capital improvement projects will be built during a five-year period; it is updated annually and approved by the City Council. The CIP includes major enhancements and repairs to critical public assets, including parks, City-owned facilities, streets, traffic signals, storm drains, sidewalks, bus stops, transportation, water and sewer facilities. Completion of CIP projects helps to enhance the overall quality of life in the City by improving the physical structures, systems, and facilities that provide services to the community. The Public Works Department is responsible for implementing the City's CIP. Each year, Public Works, in conjunction with other Departments, reviews the City's capital needs and prioritizes projects through the annual budget process.

It is recommended that the City Council adopt a resolution approving the proposed FY 2025-26

CIP list of projects. If the proposed Resolution is adopted, the CIP will be approved; the City Engineer will be authorized to approve plans/specifications (for design immunity purposes); and the Public Works Director will be authorized to solicit bids for CIP projects. The City may also bypass bidding requirements, pursuant to Resolution 2025-R3, which allows the City Manager to directly negotiate contracts for projects listed in the CIP.

Strategic Plan Goal:
The project maintains, builds and modernizes infrastructure and facilities to support the current and future needs of our city and community through enhancing water and mobility infrastructures, maintaining and improving roadways, and continuing public facility improvements.

Fiscal Impact:
The FY 2025-26 proposed budget includes a list of projects with estimated costs and funding sources. Any Capital Improvement Project fiscal impact will be provided before contract award.

Attachments:
1. Resolution

ATTACHMENT 1
Resolution

RESOLUTION NO.

A RESOLUTION FINDING THE FY 2025-26 CAPITAL IMPROVEMENT PLAN ("CIP") CONFORMS WITH THE GENERAL PLAN; AUTHORIZING THE CITY ENGINEER TO APPROVE PLANS AND SPECIFICATIONS FOR CAPITAL IMPROVEMENT PROJECTS; AND AUTHORIZING THE PUBLIC WORKS DIRECTOR TO SOLICIT BIDS FOR CAPITAL IMPROVEMENT PROJECTS IDENTIFIED IN THE CIP

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: *Planning Agency*. Pursuant to Monterey Park Municipal Code ("MPMC") § 2.56.020(B), the City Council is the Monterey Park Planning Agency for purposes of this Resolution. In accordance with Government Code § 65401, the Public Works Director prepared and submitted a capital improvement plan ("CIP") to the Planning Agency as set forth in attached Exhibit "A," which is incorporated by reference. Government Code § 65103(C) requires the Planning Agency to annually review the City's CIP to determine whether the CIP is consistent with the Monterey Park General Plan. The City Council finds that the CIP is consistent with the Monterey Park General Plan. Among other things the CIP meets the following goals in the General Plan:

- Goal 2.0 of the Circulation Element: Provide a local street system that accommodates current and future traffic volumes;
- Goal 5.0 of the Circulation Element: Create and maintain a connected system of bicycle routes and pedestrian facilities that meets the need of City residents;
- Goal 6.0 of the Circulation Element: Ensure that all development projects provide well-designed parking facilities that are safe, convenient, and attractive;
- Goal 3.0 of the Safety and Community Services Element: Protect public and private properties from geologic hazards associated with steep slopes, unstable hillsides, and liquefaction-prone areas;
- Goal 13.0 of the Safety and Community Services Element: Provide adequate sewer, water, and drainage systems to meet the needs of City residents and businesses; and
- Goal 4.0 of the Resources Element: Conserve and protect groundwater supply and water resources.

SECTION 2: *Adoption***.** The City Council approves the CIP attached as Exhibit "A" and incorporated by reference.

SECTION 3: *Environmental*. The City reviewed the environmental impacts of this resolution under the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the "CEQA Guidelines"). This activity will not result in any

physical development and is for general policy making only. Accordingly, this activity is exempt from further review.

SECTION 4: *Design Immunity;* City Engineer. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 regarding the plans and construction of the CIP projects. Accordingly, the City Council authorizes the City Engineer to exercise discretionary approval for plans or designs for each project identified in the CIP in advance of the construction or improvement. Such approval must conform with the following:

A. The City Engineer must determine that design and plans for the CIP projects are consistent with the City's standards, guidelines, practices, or otherwise comply with applicable law and engineering standards, guidelines, or practices.
B. Approval must be in writing and be stamped by the City Engineer while exercising his or her discretion in accordance with California law.
C. The design approval must occur before a solicitation of bids is issued in accordance with this Resolution and before actual construction work construction commences.
D. The City Engineer is authorized to act on the City's behalf in approving any alterations or modifications of approved design and plans.

SECTION 5: *Solicitation of Bids;* Public Works Director. For CIP projects exceeding the threshold in MPMC § 3.100.040 for informal bidding (at the time this Resolution was adopted, the threshold is $200,000 or more), the Public Works Director is authorized to solicit bids for projects identified in the CIP and in the current Budget Resolution without additional City Council authorization. Such solicitation for bids must comply with applicable California law including, without limitation, the Public Contract Code. The Public Works Director is required to bring all recommendations for award to the City Council.

SECTION 6: *Severability*. If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 7: *Reliance* On Record. Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 8: *Limitations*. The City Council's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the City Council's lack of knowledge of future events. In all instances, best efforts were made to form accurate assumptions. Somewhat related to this are the limitations on the City's ability to solve what are in effect regional, state, and national problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 9: *Summaries of Information.* All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

SECTION 10: *Construction.* This Resolution must be broadly construed in order to achieve the purposes stated in this Resolution. It is the City Council's intent that the provisions of this Resolution be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Resolution.

SECTION 11: *Electronic Signatures*. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 12: *Recordation*. The Mayor, or presiding officer, is authorized to sign this Resolution signifying its adoption by the City Council of the City of Monterey Park and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 13: *Effective Date.* This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

(Mayor signature and attestation must be on the same page.)

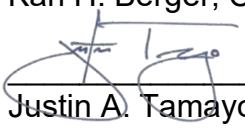
PASSED AND ADOPTED this ___ day of _____, 2025.

_____
Vinh T. Ngo, Mayor

Attest:

_____
Maychelle Yee, City Clerk

Approved as to Form:
Karl H. Berger, City Attorney



_____
Justin A. Tamayo, Assistant City Attorney

Project	Fund	Project Description	Appropriation Amount	Year To Date Estimated Expenditures	FY 2024-2025 Carryover Balance	New Funding Request FY 2025-2026	Planned FY 2026-2027	Planned FY 2027-2028	Planned FY 2028-2029	Planned FY 2029-2030	Planned FY 2030-2031	Total Project Needs
		Enterprise Capital Projects										
86005	411	SEWER MASTER PLAN	$424,733.00	$0.00	$424,733.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$424,733.00
86005	419	SEWER MASTER PLAN	$24,457.00	$1,182.00	$23,275.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$24,457.00
99011	411	EMERSON AVENUE PARALLEL PIPELINE	$1,900,000.00	$5,016.00	$1,894,984.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,900,000.00
99021	411	PIPELINE REPLACEMENT - CIPRIANO AND EL PORTAL	$304,886.00	$2,577.00	$302,309.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$304,886.00
99026	411	SEWER MANHOLE REHABILITATION	$600,000.00	$192,685.00	$407,315.00	$300,000.00	$300,000.00	$300,000.00	$300,000.00	$300,000.00	$300,000.00	$2,400,000.00
99027	411	SEWER REPAIRS AT VARIOUS LOCATIONS	$3,000,000.00	$0.00	$3,000,000.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$1,500,000.00	$12,000,000.00
99028	411	NEW SEWER LINES - VARIOUS LOCATIONS	$400,381.00	$0.00	$400,381.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$400,381.00
		Sewer Sub-total	$6,654,457.00	$201,460.00	$6,452,997.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$17,454,457.00
99012	408	GROUNDWATER TREATMENT SYSTEM	$532,755.00	$93,724.65	$439,030.35	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$532,755.00
99005	408	MIRA VALLE WATER PROJECT	$0.00	$0.00	$0.00	$0.00	$540,000.00	$0.00	$0.00	$0.00	$0.00	$540,000.00
99006	408	MPK GOLF COURSE WATER MAIN EXTENSION	$0.00	$0.00	$0.00	$0.00	$0.00	$630,000.00	$0.00	$0.00	$0.00	$630,000.00
99007	408	RUSSELL STREET RESERVOIR	$3,039,891.00	$601,742.50	$2,438,148.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,039,891.00
96001	408	N. ATLANTIC WATER IMPROVEMENT	$2,004,500.40	$0.00	$2,004,500.40	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,004,500.40
99022	409	PLC UPGRADE	$600,000.00	$0.00	$600,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$600,000.00
99024	408	WATER METER REPLACEMENTS	$7,100,000.00	$0.00	$7,100,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$7,100,000.00
99029	408	WATER MAIN REPLACEMENT - NORTHEAST (LINCOLN/EMERSON)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
99030	408	WATER MAIN REPLACEMENT - NORTHEAST (GARFIELD/GARVEY)	$2,738,000.00	$23,989.00	$2,714,011.00	$1,150,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,888,000.00
99031	408	S. GARFIELD & S. ATLANTIC WATER MAIN REPLACEMENT	$4,010,447.00	$7,968.00	$4,002,479.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,010,447.00
99032	408	HARDING)	$297,000.00	$192.00	$296,808.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$297,000.00
NEW	401	DE LA FUENTE ST MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$6,000,000.00	$0.00	$0.00	$0.00	$0.00	$6,000,000.00
NEW	401	MONTECHICO DR MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$1,300,000.00	$0.00	$0.00	$0.00	$0.00	$1,300,000.00
NEW	401	RUSSELL BOOSTER STATION	$0.00	$0.00	$0.00	$0.00	$2,800,000.00	$0.00	$0.00	$0.00	$0.00	$2,800,000.00
NEW	401	BROCKWELL AVE MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,500,000.00	$0.00	$0.00	$5,500,000.00
NEW	401	REPLACE DELTA SETTLING TANKS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,700,000.00	$0.00	$0.00	$2,700,000.00
NEW	401	EAST GRAVES AVE MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$670,000.00	$0.00	$670,000.00
NEW	401	BRIGHTWOOD BOOSTER STATION REHAB	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,900,000.00	$0.00	$1,900,000.00
NEW	401	GRAYLOCK AVE MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,000,000.00	$0.00	$3,000,000.00
NEW	401	PIPELINE SEISMIC UPGRADE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$200,000.00	$0.00	$200,000.00
NEW	401	DELTA BOOSTER STATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,100,000.00	$1,100,000.00
NEW	401	DONCREST ST MAINLINE REPLACEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$578,000.00	$578,000.00
NEW	401	Emergency Generator for Water Facilities	$0.00	$0.00	$0.00	$0.00	$0.00	$12,612,600.00	$0.00	$0.00	$0.00	$12,612,600.00
NEW	401	HIGHLAND SCHOOL WATERLINE LOOP	$0.00	$0.00	$0.00	$0.00	$500,000.00	$0.00	$0.00	$0.00	$0.00	$500,000.00
		Water Sub-total	$20,322,593.40	$727,616.15	$19,594,977.25	$1,150,000.00	$11,140,000.00	$13,242,600.00	$8,200,000.00	$5,770,000.00	$1,678,000.00	$61,503,193.40
		Enterprise Capital Projects Subtotal	**$26,977,050.40**	**$929,076.15**	**$26,047,974.25**	**$2,950,000.00**	**$12,940,000.00**	**$15,042,600.00**	**$10,000,000.00**	**$7,570,000.00**	**$3,478,000.00**	**$78,957,650.40**
		Street Construction Capital Projects										
96012	101	POTRERO GRANDE RENOVATION	$3,509,089.20	$689,749.89	$2,819,339.31	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,509,089.20
96023	239	GARFIELD AVENUE CAPACITY IMPROVEMENT	$700,000.00	$24,939.00	$675,061.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$700,000.00
96024	239	ATLANTIC AVENUE CAPACITY IMPROVEMENT	$1,900,000.00	$2,086.50	$1,897,913.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,900,000.00
96025	239	RAMONA ROAD CAPACITY IMPROVEMENT	$1,750,000.00	$2,163.75	$1,747,836.25	$650,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,400,000.00
96026	239	ADAPTIVE TRAFFIC/TRAFFIC RESPONSIVE CONTROL SYSTEM	$9,000,000.00	$578,149.84	$8,421,850.16	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$9,000,000.00
96055	239	GARVEY PARKING STRUCTURE	$47,000,000.00	$0.00	$47,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$47,000,000.00
96027	601	PAVEMENT MANAGEMENT STUDY	$107,392.88	$0.00	$107,392.88	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$107,392.88
96052	239	GARVEY ROAD CAPACITY IMPROVEMENT	$18,202,000.00	$0.00	$18,202,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$18,202,000.00
96047	239	MONTEREY PASS COMPLETE STREETS PROJECT	$20,840,000.00	$24,587.50	$20,815,412.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$20,840,000.00
96031	101	STREET REHABILITATION-VARIOUS LOCATIONS	$145,602.80	$12,365.00	$133,237.80	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$145,602.80
96035	239	CESAR CHAVEZ AVE. PAVING PROJECT	$53,670.00	$0.00	$53,670.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$53,670.00
96038	240	MAT CYCLE 1- POTRERO GRANDE REGIONAL PROJECT	$6,366,225.00	$2,496.50	$6,363,728.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$6,366,225.00
96005	241	TRAFFIC SIGNAL UPGRADES	$134,049.00	$22,898.38	$111,150.62	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$1,334,049.00
96044	218	SAFE STREETS FPR ALL (SS4A)	$984,000.00	$0.00	$984,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$984,000.00
96044	239	SAFE STREETS FPR ALL (SS4A)	$246,000.00	$384.00	$245,616.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$246,000.00
96045	241	BUS STOP IMPROVEMENTS	$600,000.00	$0.00	$600,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$600,000.00
96041	101	SLURRY SEAL	$0.00	$0.00	$0.00	$500,000.00	$500,000.00	$500,000.00	$500,000.00	$500,000.00	$500,000.00	$3,000,000.00
96048	362	ADA IMPROVEMENTS	$250,000.00	$160,036.63	$89,963.37	$215,203.50	$250,000.00	$250,000.00	$250,000.00	$250,000.00	$250,000.00	$1,715,203.50
96049	101	PAVEMENT IMPROVEMENTS	$1,000,000.00	$0.00	$1,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,000,000.00
96049	237	PAVEMENT IMPROVEMENTS	$1,461,806.00	$2,400.00	$1,459,406.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,461,806.00

Project	Fund	Project Description	Appropriation Amount	Year To Date Estimated Expenditures	FY 2024-2025 Carryover Balance	New Funding Request FY 2025-2026	Planned FY 2026-2027	Planned FY 2027-2028	Planned FY 2028-2029	Planned FY 2029-2030	Planned FY 2030-2031	Total Project Needs
		Enterprise Capital Projects										
96049	240	PAVEMENT IMPROVEMENTS	$650,000.00	$0.00	$650,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$650,000.00
96049	242	PAVEMENT IMPROVEMENTS	$668,058.00	$0.00	$668,058.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$668,058.00
96049	601	PAVEMENT IMPROVEMENTS	$595,524.89	$0.00	$595,524.89	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$595,524.89
96056	101	ALLEYS REHABILITATION	$0.00	$0.00	$0.00	$1,000,000.00	$1,000,000.00	$1,000,000.00	$1,000,000.00	$1,000,000.00	$1,000,000.00	$6,000,000.00
96057	204	PAVEMENT IMPROVEMENTS	$0.00	$0.00	$0.00	$800,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$800,000.00
96057	237	PAVEMENT IMPROVEMENTS	$0.00	$0.00	$0.00	$1,602,727.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,602,727.00
96057	240	PAVEMENT IMPROVEMENTS	$0.00	$0.00	$0.00	$500,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500,000.00
96057	242	PAVEMENT IMPROVEMENTS	$0.00	$0.00	$0.00	$1,000,000.00						
NEW	101	CONCRETE IMPROVEMENTS	0	$0.00	$0.00	$744,907.00	$0.00	$0.00	$0.00	$0.00	$0.00	$744,907.00
		Street Sub-total	$116,163,417.77	$1,522,256.99	$114,641,160.78	$7,212,837.50	$1,950,000.00	$1,950,000.00	$1,950,000.00	$1,950,000.00	$1,950,000.00	$132,126,255.27
96040	248	STORM DRAIN MASTER PLAN/TMDL STUDY	$300,000.00	$0.00	$300,000.00	$100,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$400,000.00
96051	248	STORMWATER INFILTRATION TRENCHES/DEMONSTRATION GARI	$350,000.00	$0.00	$350,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$350,000.00
NEW	248	STORM DRAIN LINING ON BRADSHAWE RESERVOIR TO GRANDRID	$0.00	$0.00	$0.00	$0.00	$350,000.00	$0.00	$0.00	$0.00	$0.00	$350,000.00
		Drainage Sub-total	$650,000.00	$0.00	$650,000.00	$100,000.00	$350,000.00	$0.00	$0.00	$0.00	$0.00	$1,100,000.00
		Street Construction Capital Projects Subtotal	**$116,813,417.77**	**$1,522,256.99**	**$115,291,160.78**	**$7,312,837.50**	**$2,300,000.00**	**$1,950,000.00**	**$1,950,000.00**	**$1,950,000.00**	**$1,950,000.00**	**$133,226,255.27**
		Community Capital Improvement Projects										
81401	502	IT EMERGENCY / MASTER PLAN	$50,000.00	$0.00	$50,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$50,000.00
91401	502	NETWORK EQUIPMENT (ERP)	$367,498.89	$227,203.11	$140,295.78	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$367,498.89
91402	502	NETWORK EQUIPMENT (ERP) PSA	$197,710.00	$43,174.39	$154,535.61	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$197,710.00
96018	101	DOWNTOWN PARKING LOT IMPROVEMENTS	$567,153.00	$0.00	$567,153.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$567,153.00
95025	363	DUAL MODEM MDC'S	$47,580.64	$18,021.53	$29,559.11	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$47,580.64
EFD03	501	PUBLIC SAFETY	$60,000.00	$0.00	$60,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$60,000.00
EPW02	501	PUBLIC WORKS VEHICLE	$150,000.00	$0.00	$150,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$150,000.00
E0001	501	PUBLIC WORKS VEHICLE	$360,000.00	$0.00	$360,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$360,000.00
###	401	PUBLIC WORKS VEHICLE (WATER)	$70,000.00	$0.00	$70,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$70,000.00
EFD01	101	AMBULANCE	$881,476.37	$881,476.37	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$881,476.37
EPD01	101	POLICE VEHICLE	$196,790.65	$126,790.03	$70,000.62	$0.00	$0.00	$200,000.00	$0.00	$0.00	$0.00	$396,790.65
95031	362	FACILITIES RESTROOM IMPROVEMENTS	$445,000.00	$447,957.00	-$2,957.00	$215,203.50	$400,000.00	$400,000.00	$400,000.00	$400,000.00	$400,000.00	$2,660,203.50
95035	101	CITY ROOF REPAIRS	$1,753,562.00	$471,885.00	$1,281,677.00	$1,130,000.00	$906,000.00	$823,000.00	$800,000.00	$0.00	$0.00	$5,412,562.00
95038	101	LIBRARY GRANT - NEW PROJECT	$350,093.00	$10,464.00	$339,629.00	$350,093.00	$0.00	$0.00	$0.00	$0.00	$0.00	$700,186.00
95038	360	LIBRARY GRANT - NEW PROJECT	$700,187.00	$381.00	$699,806.00	$700,187.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,400,374.00
95044	101	BARNES PARK GYM FLOORING	$195,763.50	$136,504.26	$59,259.24	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$195,763.50
95046	101	LA LOMA PARK ADA RESTROOM & UTILITIES	$350,000.00	$192.00	$349,808.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$350,000.00
95047	101	BARNES POOL DEMO	$500,000.00	$864.00	$499,136.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500,000.00
95048	101	FIRE STATION #61	$10,000.00	$0.00	$10,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$10,000.00
95048	381	FIRE STATION #61	$1,500,000.00	$0.00	$1,500,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,500,000.00
95049	101	FIRE STATION #63	$3,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,000,000.00
95049	381	FIRE STATION #63	$0.00	$0.00	$0.00	$2,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,000,000.00
95042	101	UNDERGROUND STORAGE TANK REMOVAL & REPLACEMENT	$118,000.00	$0.00	$118,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$118,000.00
95050	101	CITY HALL PARKING LOT IMPROVEMENT	$750,000.00	$0.00	$750,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$750,000.00
95051	101	CITYWIDE VEHICLES	$750,000.00	$0.00	$750,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$750,000.00
95052		SOLAR/EV CHARGING PROJECT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E0001	101	COUNCIL CHAMBERS RENOVATION	$492,000.00	$0.00	$492,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$492,000.00
NEW	101	CONCRETE BARRIER WALL AT EOC	$0.00	$0.00	$0.00	$0.00	$50,000.00	$0.00	$0.00	$0.00	$0.00	$50,000.00
95053	101	CITYWIDE REKEYING PROJECT	$0.00	$0.00	$0.00	$125,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$125,000.00
NEW	101	AIR CONDITIONING UNIT REPLACEMENT - PHASE 2	$0.00	$0.00	$0.00	$500,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500,000.00
95054	231	CASCADES EPOXY PROJECT	$0.00	$0.00	$0.00	$35,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$35,000.00
95055	232	TENNIS/PICKLEBALL RESURFACING	$0.00	$0.00	$0.00	$400,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$400,000.00
95056	231	ELDER GYM & LANGLEY OFFICE FLOORING	$0.00	$0.00	$0.00	$50,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$50,000.00
95057	231	SIERRA VISTA PARK PLAYGROUND	$0.00	$0.00	$0.00	$500,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500,000.00
95058	231	BARNES PARK GYM PAINTING	$0.00	$0.00	$0.00	$150,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$150,000.00
95059	231	LIBRARY CARPET REPLACEMENT	$0.00	$0.00	$0.00	$466,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$466,000.00
95060	231	LIBRARY OUTDOOR SEATING AREA	$0.00	$0.00	$0.00	$150,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$150,000.00
95061	101	SIDEWALK ASSESSMENT & REPAIRS	$203,900.00	$0.00	$203,900.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$203,900.00
95062	101	GARVEY RANCH GAZEBO REPLACEMENT	$50,000.00	$0.00	$50,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$50,000.00
		Community Capital Improvement Projects Subtotal	**$14,116,715.05**	**$2,364,912.69**	**$8,751,802.36**	**$6,771,483.50**	**$1,356,000.00**	**$1,423,000.00**	**$1,200,000.00**	**$400,000.00**	**$400,000.00**	**$25,667,198.55**

Project	Fund	Project Description	Appropriation Amount	Year To Date Estimated Expenditures	FY 2024-2025 Carryover Balance	New Funding Request FY 2025-2026	Planned FY 2026-2027	Planned FY 2027-2028	Planned FY 2028-2029	Planned FY 2029-2030	Planned FY 2030-2031	Total Project Needs
		Enterprise Capital Projects										
TOTAL ALL FUNDS												
	101	GENERAL FUND	$14,823,430.52	$2,330,290.55	$9,493,139.97	$4,350,000.00	$2,456,000.00	$2,523,000.00	$2,300,000.00	$1,500,000.00	$1,500,000.00	$29,452,430.52
	204	CIRCULATION SYSTEM DIF FUND	$0.00	$0.00	$0.00	$800,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$800,000.00
	218	SS4A	$984,000.00	$0.00	$984,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$984,000.00
	231	PUBLIC/PARKS/LIBRARY DIF	$0.00	$0.00	$0.00	$1,351,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,351,000.00
	232	MEASURE A - PARKS	$0.00	$0.00	$0.00	$400,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$400,000.00
	236	TRANSPORTATION DEVELOPMENT ACT 3	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	237	SB1	$1,461,806.00	$2,400.00	$1,459,406.00	$1,602,727.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,064,533.00
	238	PROP A	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	239	MEASURE R	$99,691,670.00	$632,310.59	$99,059,359.41	$650,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$100,341,670.00
	240	MEASURE M	$7,016,225.00	$2,496.50	$7,013,728.50	$500,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$7,516,225.00
	241	PROP C	$734,049.00	$22,898.38	$711,150.62	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$200,000.00	$1,934,049.00
	242	GAS TAX	$668,058.00	$0.00	$668,058.00	$1,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$668,058.00
	246	HIGHWAY SAFETY IMPROV PROGRAM	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	248	MEASURE W	$650,000.00	$0.00	$650,000.00	$100,000.00	$350,000.00	$0.00	$0.00	$0.00	$0.00	$1,100,000.00
	281	ATP CYCLE 4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	360	LIBRARY GRANTS	$700,187.00	$381.00	$699,806.00	$700,187.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,400,374.00
	362	CDBG	$695,000.00	$607,993.63	$87,006.37	$430,407.00	$650,000.00	$650,000.00	$650,000.00	$650,000.00	$650,000.00	$4,375,407.00
	379	MTA MONTEREY PASS BIKE GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	381	PUBLIC WORKS GRANT	$1,500,000.00	$0.00	$1,500,000.00	$2,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,500,000.00
	387	PER CAPITA 68 GRANT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	401	WATER	$70,000.00	$0.00	$70,000.00	$0.00	$10,600,000.00	$12,612,600.00	$8,200,000.00	$5,770,000.00	$1,678,000.00	$38,930,600.00
	402	WATER TREATMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	403	WATER TREATMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	408	WATER REVENUE BONDS	$19,722,593.40	$727,616.15	$18,994,977.25	$1,150,000.00	$540,000.00	$630,000.00	$0.00	$0.00	$0.00	$22,042,593.40
	409	WATER - DIF	$600,000.00	$0.00	$600,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$600,000.00
	411	SEWER	$6,630,000.00	$200,278.00	$6,429,722.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$1,800,000.00	$17,430,000.00
	419	SEWER - DIF	$24,457.00	$1,182.00	$23,275.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$24,457.00
	501	SHOP	$570,000.00	$0.00	$570,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$570,000.00
	502	TECHNOLOGY	$615,208.89	$270,377.50	$344,831.39	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$615,208.89
	601	STREET BONDS	$702,917.77	$0.00	$702,917.77	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$702,917.77
	621	SALES TAX BONDS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	GRANT	GRANTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
		TOTAL ALL FUNDS	**$157,859,602.58**	**$4,798,224.30**	**$150,061,378.28**	**$17,034,321.00**	**$16,596,000.00**	**$18,415,600.00**	**$13,150,000.00**	**$9,920,000.00**	**$5,828,000.00**	**$237,803,523.58**

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 10.C.

To: The Honorable Mayor and City Council

From: Diana Garcia, Assistant City Manager
Rebecca Bojorquez, Principal Management Analyst

Subject: Continue the public hearing to consider adoption of an Ordinance amending Title 6 of the Monterey Park Municipal Code in its entirety regarding public health services and incorporation of Title 11 of the Los Angeles County Code

Recommendation:
It is recommended that the City Council consider:

1. Continuing the public hearing to the July 2, 2025, City Council meeting; and
2. Taking such additional, related, action that may be desirable.

Executive Summary:
The proposed Ordinance amends Title 6 of the Monterey Park Municipal Code in its entirety regarding public health services and incorporates Title 11 of the Los Angeles County Code.

Staff recommends continuing this item to the July 2, 2025, City Council meeting to allow for compliance with public hearing notice requirements.

Background:
N/A

Strategic Plan Goal:
N/A

Fiscal Impact:
N/A

Attachments:
None

City Council Staff Report

Date: June 18, 2025
Agenda Item Number: 10.D.

To: The Honorable Mayor and City Council

From: Scott Haberle, Interim Fire Chief
Rebecca Bojorquez, Principal Management Analyst

Subject: Continue the public hearing to consider adoption of an Ordinance updating the Fire Hazard Severity Zones ("FHSZ") pursuant to Government Code section 51178

Recommendation:
It is recommended that the City Council consider:

1. Continuing the public hearing to the July 2, 2025, City Council meeting; and
2. Taking such additional, related, action that may be desirable.

Executive Summary:
The proposed Ordinance adopts the updated Fire Hazard Severity Zones ("FHSZ") map from the Office of the State Fire Marshal, pursuant to Government Code section 51178.

Staff recommends continuing this item to the July 2, 2025, City Council meeting to allow for compliance with public hearing notice requirements.

Background:
N/A

Strategic Plan Goal:
N/A

Fiscal Impact:
N/A

Attachments:
None