



Environmental Commission of Monterey Park Agenda

Regular Meeting
Monterey Park City Hall Council Chambers
320 West Newmark Avenue, Monterey Park, CA 91754

Wednesday, August 27, 2025
6:30 PM

Mission Statement

The mission of the City of Monterey Park is to provide excellent service, foster growth and opportunity, and create a joyous and collaborative environment.

Land Acknowledgment

We would like to acknowledge that the land we inhabit today was once known as Tovangaar, the home of the Gabrieleño-Tongva people. We show our respect to the Gabrieleño-Tongva people, as well as all Indigenous people, past, present, and future, and honor their labor as original caretakers of this land. We commit to uplifting the Gabrieleño-Tongva people, invite you to acknowledge the history, and join us in caring for this land.

General Information

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and at www.montereypark.ca.gov/agendas.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

Public Participation

You may speak up to 5 minutes on an Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak for more than a total of 10 minutes. The Chairperson, as confirmed by the Commission, may change the amount of time allowed for speakers. Written Communication will be accepted up to 24 hours before the meeting by completing an online form at www.montereypark.ca.gov/CBC_comm.

While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items during Public Communications. If you provide public comment on a specific Agenda item during Public Communications, however, you cannot later provide comments at the time the Agenda Item is considered.

1. Call to Order

Chairperson

2. Flag Salute

Chairperson

3. Roll Call

Laura Gallegos, Thuy Hua, Kathy Ko, Jaime Rodriguez, Harrison Tang

4. Agenda Additions, Deletions, Changes and Adoptions

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

5. Public Communications

6. Presentation

6.A. Oath of Office for New Environmental Commissioner

7. Consent Calendar

All items under the Consent Calendar are considered by the Commission to be routine and will be enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any member of the Commission for separate consideration.

7.A. Approval of Minutes

It is recommended that the Commission consider:

1. Approve Minutes from the regular meetings of January 22, 2025; February 26; March 26, 2025; and
2. Taking such additional, related action that may be desirable.

8. Old Business

8.A. Monterey Park Earth Day 2025

It is recommended that the Commission consider:

1. Discuss Monterey Park Earth Day 2025; and
2. Taking such additional, related action that may be desirable.

9. New Business

10. Commission Communications

11. Future Agenda Items

12. Adjournment



Environmental Commission Staff Report

Date: August 27, 2025
Agenda Item Number: 6.A.

To: Environmental Commission
From:
Subject: Oath of Office for New Environmental Commissioner

Recommendation:

THE DISTRIBUTION OF THE FOLLOWING TO THE NEWLY APPOINTED COMMISSIONER; COMMISSION HANDBOOK, SOCIAL MEDIA POLICY, AND THE CODE OF CONDUCT WILL BE ADMINISTERED TO THE NEWLY APPOINTED YOUTH COMMISSIONER BY THE CITY CLERK, AND THE OATH OF OFFICE, IN ACCORDANCE WITH MUNICIPAL CODE 2.82.010

Terrena Phan

Executive Summary:

Background:

Fiscal Impact:

Attachments:

None



Environmental Commission Staff Report

Date: August 27, 2025
Agenda Item Number: 7.A.

To: Environmental Commission

From:

Subject: Approval of Minutes

Recommendation:

It is recommended that the Commission consider:

1. Approve Minutes from the regular meetings of January 22, 2025; February 26; March 26, 2025; and
2. Taking such additional, related action that may be desirable.

Executive Summary:

Background:

Fiscal Impact:

Attachments:

1. Minutes of January 22, 2025, February 26, 2025, March 26, 2025

**MINUTES
MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING
January 22, 2025**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Monterey Park City Hall Council Chambers located at 320 W. Newmark Avenue in the City of Monterey Park, Wednesday, January 22, 2025 at 6:30 pm.

CALL TO ORDER:

Commissioner Laura Gallegos called the meeting to order at 6:40 p.m.

FLAG SALUTE:

Commissioner Gallegos led the flag salute.

ROLL CALL:

Commissioners Present: Thuy Hua, Laura Gallegos, Jaime Rodriguez, Harrison Tang

Commissioners Absent: Kathy Ko, Faria Upama

ALSO PRESENT: Public Works Director Shawn Igoe, Administrative Manager Xochitl Tipan

ORAL AND WRITTEN COMMUNICATIONS - None

STAFF COMMUNICATIONS –

Community Clean Up Event – Administrative Manager shared information regarding the upcoming clean up event which will be held on January 25, 2025 at George Elder Park from 8 am to 12 pm. The City and Ware Disposal will be accepting bulky items and e-waste collection.

[1.] PRESENTATIONS - None

[2.] CONSENT CALENDAR – None

[3.] OLD BUSINESS

3-A. MONTEREY PARK EARTH DAY 2025

Administrative Manager Tipan shared the draft flyer for the upcoming Earth Day event. Commissioners discussed sponsorship ideas for the event including donation of watering cans from the water district, donated compost bags from Ware, and plantings from Commissioners. They also discussed having additional resources regarding compost and earth day available through a flyer with QR code for people to scan. City staff would prepare the flyer and have it available for the day of the event.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

[4.] NEW BUSINESS

4-A Distributed the following to newly appointed Commissioner Jaime Rodriguez: Commission Handbook, Social Media Policy, and the Code of Conduct. City Clerk Maychelle Lee administered the oath of office in accordance with Municipal code 2.82.010

4-B GRANT OPPORTUNITIES

Commissioner Gallegos shared several grant resources from Earthday.org and discussed opportunities for sharing this information with the community at Earth Day. Administrative Manager Tipan shared her review of the grant opportunities and advised that most of the grants require the Commission to partner with a nonprofit organization as the City is not eligible entity to receive the grant. The commission was going to look at partnering with school districts or other organizations for a shared community benefit.

[5.] FUTURE AGENDA ITEMS

- **Earth Day 2025**
- **Zero Emission Infrastructure**

ADJOURNMENT

The meeting was adjourned at 7:27 p.m.

Xochitl Tipan
Administrative Manager

Approved on _____ at the regular meeting.

**MINUTES
MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING
February 26, 2025**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Monterey Park City Hall Council Chambers located at 320 W. Newmark Avenue in the City of Monterey Park, Wednesday, February 26, 2025 at 6:30 pm.

CALL TO ORDER:

Commissioner Laura Gallegos called the meeting to order at 6:37 p.m.

FLAG SALUTE:

Commissioner Gallegos led the flag salute.

ROLL CALL:

Commissioners Present: Thuy Hua, Laura Gallegos, Jaime Rodriguez,

Commissioners Absent: Kathy Ko, Faria Upama, Harrison Tang

ALSO PRESENT: Public Works Director Shawn Igoe, Administrative Manager Xochitl Tipan

ORAL AND WRITTEN COMMUNICATIONS - None

STAFF COMMUNICATIONS –

Compost Event – Administrative Manager shared information regarding the upcoming compost event which will be held on March 8, 2025 at Garvey Ranch Park from 8 am to 12 pm. The City and Waste Disposal will be distributing free compost while supplies last.

[1.] PRESENTATIONS

Public Works Director Igoe provided an overview of a proposed project to expand the City Hall Parking Lot in front of City Hall. He shared preliminary designs and informed the Commission of the environmental components including stormwater capture and EV charging infrastructure.

[2.] CONSENT CALENDAR – None

[3.] OLD BUSINESS

3-A. MONTEREY PARK EARTH DAY 2025

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Administrative Manager Tipan provided an update to the Commission regarding event participants and secured sponsorships. The City reached out to exhibitors to confirm participation and expects responses by March 7th. She also shared that SGMWD confirmed a donation for poppy seeds and asked if there were other unmet needs. After discussion, the Commission suggested we request biodegradable potting cups to distribute the plantings and seeds.

[4.] ZERO EMISSION INFRASTRUCTURE

4-A Administrative Manager provided an overview of the City's charging infrastructure in both private and public spaces. There were discussions regarding grants available for cities to expand charging infrastructure. Director Igoe shared grants that the City has applied for with some success and others too competitive for awards. The City will continue to seek opportunities to reduce emissions and meet zero emission targets.

[5.] FUTURE AGENDA ITEMS

- **Earth Day 2025**

ADJOURNMENT

The meeting was adjourned at 7:22 p.m.

Xochitl Tipan
Administrative Manager

Approved on _____ at the regular meeting.

**MINUTES
MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING
March 26, 2025**

The Environmental Commission of the City of Monterey Park held a Regular Meeting of the Commission in the Monterey Park City Hall Council Chambers located at 320 W. Newmark Avenue in the City of Monterey Park, Wednesday, March 26, 2025 at 6:30 pm.

CALL TO ORDER:

Commissioner Laura Gallegos called the meeting to order at 6:30 p.m.

FLAG SALUTE:

Commissioner Gallegos led the flag salute.

ROLL CALL:

Commissioners Present: Thuy Hua, Laura Gallegos, Jaime Rodriguez, Kathy Ko,

Commissioners Absent: Faria Upama, Harrison Tang

ALSO PRESENT: Public Works Director Shawn Igoe, Administrative Manager Xochitl Tipan

ORAL AND WRITTEN COMMUNICATIONS - None

STAFF COMMUNICATIONS – None

[1.] PRESENTATIONS - None

[2.] CONSENT CALENDAR – None

[3.] OLD BUSINESS

3-A. MONTEREY PARK EARTH DAY 2025

Administrative Manager Tipan provided an update to the Commission regarding event details. 11 Exhibitors confirmed their participation, including Friends of the Library teens who will be volunteering at the event. The SGVMWD confirmed their sponsorship for biodegradable plants and poppy seeds. Waste disposal confirmed their donation of bagged compost. She also shared that the City would be holding its ribbon cutting for new on-demand service, MPK Transit Express. The Commissioners were advised to arrive by 9:30 for set up.

[4.] NEW BUSINESS – None

[5.] FUTURE AGENDA ITEMS

- **Earth Day 2025**

ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Xochitl Tipan
Administrative Manager

Approved on _____ at the regular meeting.



Environmental Commission Staff Report

Date: August 27, 2025
Agenda Item Number: 8.A.

To: Environmental Commission
From:
Subject: Monterey Park Earth Day 2025

Recommendation:

It is recommended that the Commission consider:

1. Discuss Monterey Park Earth Day 2025; and
2. Taking such additional, related action that may be desirable.

Executive Summary:

Background:

Fiscal Impact:

Attachments:

None