



## **Library Board of Trustees of Monterey Park Agenda**

**Regular Meeting**  
**Monterey Park Bruggemeyer Library, Friends Room**  
**318 South Ramona Avenue, Monterey Park, CA 91754**

**Tuesday, April 21, 2026**  
**6:00 PM**

### **Mission Statement**

The mission of the City of Monterey Park is to provide excellent service, foster growth and opportunity, and create a joyous and collaborative environment.

### **Mission Statement**

The mission of the Monterey Park Bruggemeyer Library is to create opportunities for learners of all ages and backgrounds, to foster community connections, and to advance all aspects of literacy in Monterey Park.

### **Land Acknowledgment**

We would like to acknowledge that the land we inhabit today was once known as Tovongaar, the home of the Gabrieleño-Tongva people. We show our respect to the Gabrieleño-Tongva people, as well as all Indigenous people, past, present, and future, and honor their labor as original caretakers of this land. We commit to uplifting the Gabrieleño-Tongva people, invite you to acknowledge the history, and join us in caring for this land.

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### **General Information**

Documents related to an Agenda item are available to the public at the Monterey Park Bruggemeyer Library, located at 318 S. Ramona Avenue, Monterey Park, CA 91754, during normal business hours, and the City's website at [www.montereypark.ca.gov/agendas](http://www.montereypark.ca.gov/agendas).

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Library Administrative Secretary, (626) 307-1269 at least 48 hours before a regular meeting and 8 hours before a special meeting for reasonable accommodation. Interpretation requests are not guaranteed and are dependent on availability. Requester will be notified of availability. The Library and the Friends Room are wheelchair accessible.

### **Public Comment for Matters Not on the Agenda**

Pursuant to Rule 5 of Resolution No. 12226 (adopted February 17, 2021), speakers are limited to a total of five minutes for Public Comment and a total of five minutes on all other items on the Agenda. Exception - See Public Hearing Procedures under Rule 7, Resolution No. 12226. If desirable, the Commission/Board may change the amount of time allowed for speakers.

While all comments are welcome, the Brown Act does not allow the Commission/Board to take action on any item not on the agenda. The Commission/Board may briefly respond to comments after Public

Communications is closed. Persons may speak to any matter that is not on the Agenda but within the Commission's/Board's subject-matter jurisdiction at this time. Comments regarding an Agenda item, including the Consent Calendar, will be heard when that matter is called. Written Communication is accepted up to 24 hours before the meeting by completing an online form at [www.montereypark.ca.gov/CBC\\_comm](http://www.montereypark.ca.gov/CBC_comm). Written communications are provided to the Commission/Board.

**1. Call to Order**

Library Board of Trustees President

**2. Flag Salute**

Library Board of Trustees Vice President

**3. Roll Call**

Stacy Villalobos, Olivia Loo, Jennifer Tang, Travis Kaya and Ricky Choi

**4. Telecommunications Announcement, if requested**

**5. Agenda Revisions and Additions**

**6. Public Communications**

**7. Presentation**

**7.A. National Library Week**

**8. Consent Calendar**

All items under the Consent Calendar are considered by the Board to be routine and will be enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any member of the Board for separate consideration.

**8.A. Minutes of March 17, 2026**

It is recommended that the Board consider:

1. Approving the minutes from the regular meeting of March 17, 2026; and
2. Taking such additional, related, action that may be desirable.

**8.B. Minutes of Joint Commissions, Committees and Boards of January 13, 2026**

It is recommended that the Board consider:

1. Approving the minutes from the special Joint Commissions, Committees and Boards meeting of January 13, 2026; and
2. Taking such additional, related, action that may be desirable.

**8.C. Financial Reports and Expenditures**

It is recommended that the Board consider:

1. Approving the financial reports and expenditures; and
2. Taking such additional, related, action that may be desirable.

**9. City Librarian's Report**

Updates on Library activities

**9.A. Updates on Library Activities**

It is recommended that the Board consider:

1. Receiving and filing the City Librarian's Report; and
2. Taking such additional, related, action that may be desirable.

**10. Old Business**

**11. New Business**

**12. Board Communications**

**12.A. President's Report**

**12.B. Monterey Park Library Foundation Liaison's Report**

**13. Adjournment**



# Library Board of Trustees Staff Report

**Date:** April 21, 2026  
**Agenda Item Number:** 7.A.

**To:** Library Board of Trustees  
**From:** Kristin Olivarez, City Librarian  
**Subject:** National Library Week

**Recommendation:**

**Executive Summary:**

**Background:**

**Fiscal Impact:**

**Attachments:**  
None



# Library Board of Trustees Staff Report

**Date:** April 21, 2026

**Agenda Item Number:** 8.A.

**To:** Library Board of Trustees  
**From:** Kristin Olivarez, City Librarian  
**Subject:** Minutes of March 17, 2026

**Recommendation:**

It is recommended that the Board consider:

1. Approving the minutes from the regular meeting of March 17, 2026; and
2. Taking such additional, related, action that may be desirable.

**Executive Summary:**

N/A

**Background:**

N/A

**Fiscal Impact:**

N/A

**Attachments:**

1. Board minutes 3-17-26

**MINUTES  
MONTEREY PARK LIBRARY BOARD OF TRUSTEES**

Regular Meeting  
March 17, 2026

The Library Board of Trustees of the City of Monterey Park held a Regular Meeting in the Friends Room of the Monterey Park Bruggemeyer Library located at 318 S. Ramona Avenue, Monterey Park, CA 91754 on Tuesday, March 17, 2026, at 6:00 p.m.

**1. CALL TO ORDER**

Trustee Villalobos called the meeting to order at 6:06 p.m.

Trustee Villalobos read aloud the Library’s mission statement and the City’s Land Acknowledgment statement:

**MISSION STATEMENT**

The mission of the Monterey Park Bruggemeyer Library is to create opportunities for learners of all ages and backgrounds, to foster community connections, and to advance all aspects of literacy in Monterey Park.

**LAND ACKNOWLEDGMENT**

We would like to acknowledge that the land we inhabit today was once known as Tovangaar, the home of the Gabrieleño-Tongva people. We show our respect to the Gabrieleño-Tongva people, as well as all Indigenous people, past, present, and future, and honor their labor as original caretakers of this land. We commit to uplifting the Gabrieleño-Tongva people, invite you to acknowledge the history, and join us in caring for this land.

**2. FLAG SALUTE**

Trustee Choi led the flag salute.

**3. ROLL CALL:**

**TRUSTEES PRESENT:** Stacy Villalobos, Olivia C. Loo (arrived at 6:12 p.m.), Travis Kaya and Ricky Choi

**TRUSTEES ABSENT:** Jennifer Tang

**STAFF PRESENT:** City Librarian Kristin Olivarez and Senior Administrative Assistant Gwen Kishida

**4. TELECOMMUNICATIONS ANNOUNCEMENT, IF REQUESTED**

**5. AGENDA REVISIONS AND ADDITIONS: None**

**MISSION STATEMENT**

The mission of the City of Monterey Park is to provide excellent service, foster growth and opportunity and create a joyous and collaborative environment.

**6. PUBLIC COMMUNICATIONS:** None

**7. PRESENTATIONS:** None

**8. CONSENT CALENDAR 8A – 8B**

**8A. LIBRARY BOARD OF TRUSTEES MINUTES**

**8B. FINANCIAL REPORTS AND EXPENDITURES**

Approve the minutes from the special meeting of February 23, 2026, and the financial reports and expenditures for February 2026.

**Action Taken:** The Library Board of Trustees approved the minutes from the special meeting of February 23, 2026, and the financial reports and expenditures for February 2026.

**Motion:** Moved by Trustee Kaya and seconded by Trustee Choi. Motion carried by the following vote:

Ayes: Trustees: Villalobos, Loo and Kaya  
Noes: Trustees: None  
Absent: Trustees: Tang  
Abstain: Trustees: Choi

**9. CITY LIBRARIAN'S REPORT**

City Librarian Olivarez highlighted the statistics for February 2026 programs, noting that the Library presented 79 programs attended by 2,049 patrons during the month.

The license agreement with the Friends of the Library to utilize a space in the Library for a bookstore has been finalized and fully executed. This will allow the bookstore to reopen soon.

The resurfacing of the stairs is underway and should be completed this week.

Carlos Montes started as a part-time Library Assistant in Operational Services on March 16.

Upcoming Library programs include the Library's participation in the Spring Egg Hunt on March 26 from 4 to 7 p.m. in Barnes Park, the HerStory 3 Exhibit Grand Opening on March 21 at 11 a.m. with U.S. Congresswoman Judy Chu providing the keynote speech at 12:30 p.m. (the exhibit will run from March 1 through May 31) and Smart Shopping with CalFresh presented by Asian Pacific Islander Forward Movement (APIFM) on March 24 from 4 to 5:30 p.m.

**10. OLD BUSINESS:** None

**11. NEW BUSINESS:**

**11A. PROPOSED REVISIONS TO LIBRARY POLICY 59-01 BY-LAWS OF THE LIBRARY BOARD OF TRUSTEES**

City Librarian Olivarez stated that the Library is proposing revisions to the Library Board of Trustees by-laws that clarify the rules and procedures regarding absences from Board meetings. The changes are being proposed after consultation with the City Attorney’s Office and are as follows:

- Removing language regarding excused versus unexcused absences
- Clarifying that the absence rule applies to “regular or special meetings of the Board,” so it is clear what meetings count toward the attendance threshold
- Proposing that upon a Trustee’s fourth absence, the President will notify the Mayor so that they may determine whether or not the seat should be vacated.

Trustees could approve the proposed revisions, propose alternative revisions or keep the By-Laws unchanged.

Following extensive discussion, the Trustees decided to form an ad hoc committee to consider excused and unexcused absences terminology and usage, decision-making authority, appeals process and notification process.

**Action Taken:** The Library Board of Trustees created an ad hoc committee consisting of Trustee Loo and Trustee Kaya to further review the proposed revisions and return to the Library Board to present their recommendation(s) as to how to proceed.

**Motion:** Moved by Trustee Villalobos and seconded by Trustee Kaya. Motion carried by the following vote:

Ayes: Trustees: Villalobos, Loo, Kaya and Choi  
 Noes: Trustees: None  
 Absent: Trustees: Tang  
 Abstain: Trustees: None

**12. BOARD COMMUNICATIONS**

Trustee Kaya noted that the 26<sup>th</sup> annual Cherry Blossom Festival would take place April 11 and 12 in Barnes Park. Included in the festivities will be a talk by Oliver Wang, author of *Cruising J-Town: Japanese American Car Culture in Los Angeles* and idol performances and an itasha car show presented by Asayoru Maid Café. Trustee Kaya encouraged all to attend this celebration of Japanese culture.

**12A. PRESIDENT’S REPORT**

Trustee Villalobos noted that March is Women’s History Month. This is an annual observance intended to honor women’s significant, often overlooked, contributions to history, culture and society, celebrate their achievements, recognize struggles

for gender equity, and inspire future generations to continue breaking barriers and advocating for equality.

## **12B. MONTEREY PARK LIBRARY FOUNDATION LIAISON'S REPORT**

Trustee Loo reported that the Library Foundation met on March 9 and continued to discuss the potential merger of the Foundation and the Friends of the Library. The subject was tabled for further discussion.

The Library Foundation also discussed individuals and organizations who they might want to honor at the next Gala scheduled for October 16.

Library Foundation President Bob Gin will be presented with a Lifetime Achievement Award by the Alhambra Educational Foundation at its annual Service to Education Awards Dinner and Gala on March 21. The City of Monterey Park Recreation and Community Services will also be honored.

## **13. ADJOURNMENT**

There being no further business for consideration, the meeting was adjourned at 6:36 p.m.

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Kristin Olivarez  
City Librarian



## Library Board of Trustees Staff Report

**Date:** April 21, 2026

**Agenda Item Number:** 8.B.

**To:** Library Board of Trustees

**From:** Kristin Olivarez, City Librarian

**Subject:** Minutes of Joint Commissions, Committees and Boards of January 13, 2026

**Recommendation:**

It is recommended that the Board consider:

1. Approving the minutes from the special Joint Commissions, Committees and Boards meeting of January 13, 2026; and
2. Taking such additional, related, action that may be desirable.

**Executive Summary:**

N/A

**Background:**

N/A

**Fiscal Impact:**

N/A

**Attachments:**

1. Joint Commissions minutes 1-13-26

**Minutes  
Monterey Park Joint Commissions, Committees, & Boards  
Special Meeting  
January 13, 2026**

The Joint Commissions, Committees, & Boards of the City of Monterey Park held a Special Meeting in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Tuesday, January 13, 2026, at 5:30 p.m.

**1. Call to Order**

Deputy City Clerk Trang called the meeting to order at 5:36 p.m.

**2. Flag Salute**

Deputy City Clerk Trang led the flag salute.

**Also present:**

City Manager Inez Alvarez

Assistant City Manager Diana Garcia

Assistant City Attorney Justin Tamayo

Director of Human Resources and Risk Management Christine Tomikawa

Director of Community Development Timothy Hou

Director of Public Works Shawn Igoe

Director of Recreation and Community Services Robert Aguirre

City Librarian Kristen Olivarez

Fire Chief Jason Hing

Recreation and Community Services Manager Christina Alatorre

Engineering Manager/Transtech Consultant Ziad Mazboudi

Economic Development Manager Joseph Torres

Risk Management Manager Julie DeZiel

Public Works Manager Xochitl Tipan

Recreation and Community Services Supervisor Guillermo Chavez

Recreation and Community Services Supervisor Orlando Muro

Economic Development Specialist Janice Huang

Senior Management Analyst Judy Witrago

Assistant Deputy City Clerk Helena Cho

Office Assistant Michelle Martinez

**Virtually present:** None.

**3. Roll Call: Commission on Aging**

Commissioners Present: Siu Fong, Charles Mau, Alex Tang, Diana Wong

Commissioners Absent: Paul Isozaki, Linda Tang, Betty Wang

**4. Roll Call: Community Participation Commission**

Commissioners Present: Oriana Chan, Rosalyn Escobar, Shirley Hwong, Fabian

Raygosa, Carol Sullivan, Tiffany Troung, Isabel Wu

Commissioners Absent: Caroucel Chuateco, Sandy Hidalgo, William Yen, Isabella Lee

**Mission Statement**

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- 5. Roll Call: Economic and Business Development Commission**  
Commissioners Present: Josephine Louie, Zhen Wu, Albert Young  
Commissioners Absent: Julio Garcia, Amy Newman
- 6. Roll Call: Environmental Commission**  
Commissioners Present: Laura Gallegos, Thuy Hua,  
Commissioners Absent: Terena Phan, Jaime Rodriguez, Harrison Tang
- 7. Roll Call: Library Board of Trustees**  
Board Members Present: Travis Kaya, Olivia Loo, Jennifer Tang, Stacy Villalobos  
Board Members Absent: Ricky Choi
- 8. Roll Call: Personnel Board**  
Board Members Present: Liane Kwan, Gustavo Reynoso, Grace Yeh  
Board Members Absent: None.
- 9. Roll Call: Planning Commission**  
Commissioners Present: Jack Chiang, Peter Fung, Calvin Li, Tammy Sam, Bethelwel  
Wilson  
Commissioners Absent: None.
- 10. Roll Call: Recreation and Parks Commission**  
Commissioners Present: Gary Lau, Stephanie Lee  
Commissioners Absent: Jesse Chang, Paul Lee, Thomas Tang
- 11. Roll Call: Traffic Commission**  
Commissioners Present: Donson Liu, Paul Perez  
Commissioners Absent: Ramon Grajeda, Daisy Ma, Allan Shatkin
- 12. Agenda Revisions and Additions**
- 13. Public Communications**
- 14. Presentation**
  - 14.A. Boards and Commissions Overview**  
Assistant City Attorney Tamayo presented a PowerPoint presentation detailing an overview of the Boards and Commissions offered in the City, and the rules and regulations of each Boards and Commissions member.
  - 14.B. Barnes Park Pool Updates**  
Director of Recreation and Community Services Aguirre shared a PowerPoint presentation with information regarding the Barnes Park Pool Revitalization project.
  - 14.C. City Seal Updates**  
Assistant City Manager Garcia provided a PowerPoint presentation with updates to the city seal.

**15. Consent Calendar**

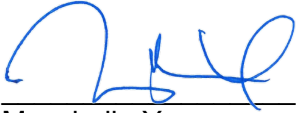
None.

**16. New Business**

None.

**17. Adjournment**

There being no further business for consideration, the meeting was adjourned at 6:21 p.m.



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Maychelle Yee  
City Clerk



# Library Board of Trustees Staff Report

**Date:** April 21, 2026

**Agenda Item Number:** 8.C.

**To:** Library Board of Trustees  
**From:** Kristin Olivarez, City Librarian  
**Subject:** Financial Reports and Expenditures

**Recommendation:**

It is recommended that the Board consider:

1. Approving the financial reports and expenditures; and
2. Taking such additional, related, action that may be desirable.

**Executive Summary:**

N/A

**Background:**

N/A

**Fiscal Impact:**

N/A

**Attachments:**

1. YTD Budget Report 2026-9 March 2026
2. Trust Account Balance Sheet 2026 March

YEAR-TO-DATE BUDGET REPORT

FOR 2026 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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1016001 GENERAL FUND LIB ADMIN

1016001 5103 PERMANENT SALARIES	251,529	0	251,529	168,368.87	.00	83,160.00	66.9%
1016001 5121 MEDICARE INSURANCE	3,647	0	3,647	2,422.49	.00	1,224.68	66.4%
1016001 5122 MEDICAL INSURANCE	57,660	0	57,660	32,272.12	.00	25,388.36	56.0%
1016001 5125 DENTAL INSURANCE	2,760	0	2,760	1,586.33	.00	1,173.67	57.5%
1016001 5126 ADMINISTRATION VIS	720	0	720	406.49	.00	313.51	56.5%
1016001 5127 LONG TERM DISABILI	1,510	0	1,510	1,828.76	.00	-318.76	121.1%
1016001 5128 LIFE INSURANCE	780	0	780	566.85	.00	213.15	72.7%
1016001 5129 RETIREMENT	0	0	0	20,456.69	.00	-20,456.69	100.0%
1016001 5133 401 DEFERRED COMP	6,500	0	6,500	5,521.42	.00	978.58	84.9%
1016001 5134 HEALTH RETIREMENT	0	0	0	13,530.65	.00	-13,530.65	100.0%
1016001 5208 DUES AND MEMBERSHI	4,370	0	4,370	3,978.00	.00	392.00	91.0%
1016001 5211 OTHER PROFESSIONAL	250	0	250	.00	.00	250.00	.0%
1016001 5213 DATA PROCESSING	4,482	0	4,482	1,537.50	.00	2,944.89	34.3%
1016001 5250 REPAIR & MAINT SER	30,000	0	30,000	.00	.00	30,000.00	.0%
1016001 5264 TRAVEL EXPENSES	400	0	400	82.60	.00	317.40	20.7%
1016001 5266 CONFERENCES	5,000	0	5,000	480.00	.00	4,520.00	9.6%
1016001 5269 ELECTRICITY	150,000	0	150,000	98,743.82	.00	51,256.18	65.8%
1016001 5270 GAS	3,000	0	3,000	587.58	.00	2,412.42	19.6%
1016001 5272 TELEPHONE	9,200	0	9,200	2,083.67	.00	7,116.33	22.6%
1016001 5303 POSTAGE	1,200	0	1,200	658.24	.00	541.76	54.9%
1016001 5308 OTHER OFFICE SUPPL	0	0	0	341.64	.00	-341.64	100.0%
1016001 5310 CLEANING SUPPLIES	15,000	-5,000	10,000	2,253.36	.00	7,746.64	22.5%
1016001 5311 OTHER OPERATING SU	10,000	0	10,000	8,000.20	.00	1,999.80	80.0%
1016001 5342 PRINTING	500	0	500	92.82	.00	407.18	18.6%
1016001 5402 SEPARATION BENEFIT	13,554	0	13,554	10,165.65	.00	3,388.53	75.0%
1016001 5403 PENSION CHARGES	11,741	0	11,741	8,805.81	.00	2,935.28	75.0%
1016001 5404 OPEB CHARGES	13,651	0	13,651	10,238.58	.00	3,412.85	75.0%
1016001 5405 TECHNOLOGY CHARGES	12,648	0	12,648	12,647.88	.00	.00	100.0%
1016001 5408 WORKERS COMPENSATI	31,098	0	31,098	15,549.12	.00	15,549.13	50.0%
1016001 5409 BUILDING MAINTENAN	11,662	0	11,662	8,746.53	.00	2,915.52	75.0%
<b>TOTAL GENERAL FUND LIB ADMIN</b>	<b>652,864</b>	<b>-5,000</b>	<b>647,864</b>	<b>431,953.67</b>	<b>.00</b>	<b>215,910.12</b>	<b>66.7%</b>

1016002 GENERAL FUND REFERENCE N ADULT

1016002 5103 PERMANENT SALARIES	425,162	0	425,162	253,063.50	.00	172,098.81	59.5%
1016002 5104 PART TIME SALARIES	53,312	40,000	93,312	62,381.18	.00	30,930.60	66.9%
1016002 5121 MEDICARE INSURANCE	7,298	0	7,298	4,469.84	.00	2,827.98	61.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 09

ACCOUNTS FOR: 101	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
1016002	5122	MEDICAL INSURANCE	90,121	0	90,121	48,454.25	.00	41,666.71	53.8%
1016002	5125	DENTAL INSURANCE	5,642	0	5,642	2,298.90	.00	3,343.10	40.7%
1016002	5126	VISION PLAN	1,800	0	1,800	772.38	.00	1,027.62	42.9%
1016002	5127	LONG TERM DISABILI	3,120	0	3,120	1,166.33	.00	1,953.67	37.4%
1016002	5128	LIFE INSURANCE	1,560	0	1,560	906.96	.00	653.04	58.1%
1016002	5129	RETIREMENT	0	0	0	32,559.98	.00	-32,559.98	100.0%
1016002	5130	PART TIME RETIREME	1,386	0	1,386	1,914.75	.00	-528.82	138.2%
1016002	5133	401 DEFERRED COMP	5,800	0	5,800	4,821.41	.00	978.59	83.1%
1016002	5134	HEALTH RETIREMENT	0	0	0	268.80	.00	-268.80	100.0%
1016002	5301	SMALL SOFTWARE_HAR	2,000	0	2,000	2,002.50	.00	-2.50	100.1%
1016002	5311	OTHER OPERATING SU	5,600	0	5,600	4,208.04	.00	1,391.96	75.1%
1016002	5343	BOOKS_SUBSCRIPTION	27,000	0	27,000	10,023.27	1,378.63	15,598.10	42.2%
1016002	5402	SEPERATION BENEFIT	25,644	0	25,644	19,233.00	.00	6,411.01	75.0%
1016002	5403	PENSION CHARGES	22,214	0	22,214	16,660.29	.00	5,553.41	75.0%
1016002	5404	OPEB CHARGES	25,828	0	25,828	19,371.00	.00	6,457.01	75.0%
1016002	5405	TECHNOLOGY CHARGES	41,106	0	41,106	41,105.64	.00	-.02	100.0%
1016002	5408	WORKERS COMPENSATI	58,837	0	58,837	29,418.38	.00	29,418.36	50.0%
1016002	5409	BUILDING MAINTENAN	37,902	0	37,902	28,426.23	.00	9,475.42	75.0%
TOTAL GENERAL FUND REFERENCE N ADULT			841,331	40,000	881,331	583,526.63	1,378.63	296,425.27	66.4%

1016003 GENERAL FUND TECHNICAL SERVICE

1016003	5103	PERMANENT SALARIES	309,376	0	309,376	261,341.88	.00	48,033.73	84.5%
1016003	5104	PART TIME SALARIES	53,254	77,888	131,142	94,719.84	.00	36,422.16	72.2%
1016003	5121	MEDICARE INSURANCE	6,461	0	6,461	5,230.06	.00	1,230.70	81.0%
1016003	5122	MEDICAL INSURANCE	86,491	0	86,491	34,222.14	.00	52,268.61	39.6%
1016003	5125	DENTAL INSURANCE	4,680	0	4,680	1,176.76	.00	3,503.24	25.1%
1016003	5126	VISION PLAN	970	0	970	627.27	.00	342.73	64.7%
1016003	5127	LONG TERM DISABILI	2,496	0	2,496	1,227.74	.00	1,268.26	49.2%
1016003	5128	LIFE INSURANCE	1,248	0	1,248	882.72	.00	365.28	70.7%
1016003	5129	RETIREMENT	0	0	0	31,851.11	.00	-31,851.11	100.0%
1016003	5130	PART TIME RETIREME	2,930	0	2,930	3,788.76	.00	-858.60	129.3%
1016003	5133	401 DEFERRED COMP	4,300	0	4,300	1,979.69	.00	2,320.31	46.0%
1016003	5134	HEALTH RETIREMENT	0	0	0	1,495.40	.00	-1,495.40	100.0%
1016003	5213	DATA PROCESSING	850	0	850	.00	.00	850.00	.0%
1016003	5250	REPAIR & MAINT SER	43,294	0	43,294	31,570.05	.00	11,723.95	72.9%
1016003	5311	OTHER OPERATING SU	5,200	5,000	10,200	5,096.28	.00	5,103.72	50.0%
1016003	5402	SEPARATION BENEFIT	19,476	0	19,476	14,607.03	.00	4,868.99	75.0%
1016003	5403	PENSION CHARGES	16,871	0	16,871	12,653.10	.00	4,217.68	75.0%
1016003	5404	OPEB CHARGES	19,616	0	19,616	14,711.82	.00	4,903.94	75.0%
1016003	5405	TECHNOLOGY CHARGES	41,106	0	41,106	41,105.64	.00	-.02	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 09									
ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
101	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
1016003	5408	WORKERS COMPENSATI	44,685	0	44,685	22,342.56	.00	22,342.56	50.0%
1016003	5409	BUILDING MAINTENAN	37,902	0	37,902	28,426.23	.00	9,475.42	75.0%
TOTAL GENERAL FUND TECHNICAL SERVICE			701,204	82,888	784,092	609,056.08	.00	175,036.15	77.7%

1016005 GENERAL FUND LITERACY

1016005	5103	PERMANENT SALARIES	168,058	0	168,058	98,653.50	.00	69,404.39	58.7%
1016005	5104	PART TIME SALARIES	85,816	1,444	87,260	50,157.21	.00	37,102.88	57.5%
1016005	5121	MEDICARE INSURANCE	3,820	0	3,820	2,136.24	.00	1,683.89	55.9%
1016005	5122	MEDICAL INSURANCE	43,245	0	43,245	18,343.71	.00	24,901.65	42.4%
1016005	5125	DENTAL INSURANCE	2,601	0	2,601	815.52	.00	1,785.02	31.4%
1016005	5126	VISION PLAN	780	0	780	343.67	.00	436.33	44.1%
1016005	5127	LONG TERM DISABILI	1,188	0	1,188	444.41	.00	743.59	37.4%
1016005	5128	LIFE INSURANCE	676	0	676	380.45	.00	295.56	56.3%
1016005	5129	RETIREMENT	0	0	0	14,930.69	.00	-14,930.69	100.0%
1016005	5130	PART TIME RETIREME	1,717	0	1,717	1,016.83	.00	700.23	59.2%
1016005	5133	401 DEFERRED COMP	2,803	0	2,803	2,072.03	.00	731.09	73.9%
1016005	5134	HEALTH RETIREMENT	0	0	0	6,131.92	.00	-6,131.92	100.0%
1016005	5402	SEPARATION BENEFIT	10,624	0	10,624	7,967.82	.00	2,655.94	75.0%
1016005	5403	PENSION CHARGES	9,203	0	9,203	6,902.01	.00	2,300.65	75.0%
1016005	5404	OPEB CHARGES	10,700	0	10,700	8,025.00	.00	2,674.99	75.0%
1016005	5405	TECHNOLOGY CHARGES	31,620	0	31,620	31,619.72	.00	-.01	100.0%
1016005	5408	WORKERS COMPENSATI	24,375	0	24,375	12,187.40	.00	12,187.40	50.0%
1016005	5409	BUILDING MAINTENAN	29,155	0	29,155	21,866.34	.00	7,288.78	75.0%
TOTAL GENERAL FUND LITERACY			426,380	1,444	427,824	283,994.47	.00	143,829.77	66.4%

1016006 GENERAL FUND CHILDREN SERV

1016006	5103	PERMANENT SALARIES	236,020	0	236,020	179,712.86	.00	56,306.73	76.1%
1016006	5104	PART TIME SALARIES	43,977	0	43,977	45,893.77	.00	-1,917.13	104.4%
1016006	5121	MEDICARE INSURANCE	5,122	0	5,122	3,318.68	.00	1,803.48	64.8%
1016006	5122	MEDICAL INSURANCE	45,691	0	45,691	27,382.71	.00	18,308.01	59.9%
1016006	5125	DENTAL INSURANCE	3,600	0	3,600	1,640.92	.00	1,959.08	45.6%
1016006	5126	VISION PLAN	1,080	0	1,080	592.87	.00	487.13	54.9%
1016006	5127	LONG TERM DISABILI	1,188	0	1,188	814.80	.00	373.20	68.6%
1016006	5128	LIFE INSURANCE	936	0	936	683.76	.00	252.24	73.1%
1016006	5129	RETIREMENT	0	0	0	21,959.08	.00	-21,959.08	100.0%
1016006	5130	PART TIME RETIREME	1,411	0	1,411	1,819.17	.00	-408.27	128.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 09									
ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED		AVAILABLE	PCT	
101	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	
								USED	
1016006	5133	401 DEFERRED COMP	4,685	0	4,685	2,749.99	.00	1,935.01	58.7%
1016006	5301	SMALL SOFTWARE_HAR	1,889	0	1,889	1,886.45	.00	2.55	99.9%
1016006	5311	OTHER OPERATING SU	5,500	0	5,500	3,779.77	.00	1,720.23	68.7%
1016006	5343	BOOKS_SUBSCRIPTION	23,000	0	23,000	12,436.90	.00	10,563.10	54.1%
1016006	5402	SEPARATION BENEFIT	18,846	0	18,846	14,134.65	.00	4,711.56	75.0%
1016006	5403	PENSION CHARGES	16,325	0	16,325	12,243.93	.00	4,081.29	75.0%
1016006	5404	OPEB CHARGES	18,981	0	18,981	14,236.08	.00	4,745.35	75.0%
1016006	5405	TECHNOLOGY CHARGES	37,944	0	37,944	37,943.64	.00	.01	100.0%
1016006	5408	WORKERS COMPENSATI	43,240	0	43,240	21,620.06	.00	21,620.04	50.0%
1016006	5409	BUILDING MAINTENAN	34,986	0	34,986	26,239.62	.00	8,746.52	75.0%
TOTAL GENERAL FUND CHILDREN SERV			544,421	0	544,421	431,089.71	.00	113,331.05	79.2%
TOTAL GENERAL FUND			3,166,200	119,332	3,285,532	2,339,620.56	1,378.63	944,532.36	71.3%
TOTAL EXPENSES			3,166,200	119,332	3,285,532	2,339,620.56	1,378.63	944,532.36	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 09								
ACCOUNTS FOR:	LIBRARY SERVICES FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>1126005 LIB PASSPORT TRUST LITERACY</b>								
1126005 5103	PERMANENT SALARIES	48,518	0	48,518	27,154.22	.00	21,363.98	56.0%
1126005 5121	MEDICARE	701	0	701	391.50	.00	309.41	55.9%
1126005 5122	MEDICAL INSURANCE	10,267	0	10,267	4,036.60	.00	6,230.34	39.3%
1126005 5125	DENTAL INSURANCE	480	0	480	128.59	.00	351.41	26.8%
1126005 5126	VISION PLAN	178	0	178	77.14	.00	100.86	43.3%
1126005 5127	LONG TERM DISABILI	328	0	328	129.62	.00	198.34	39.5%
1126005 5128	LIFE INSURANCE	182	0	182	105.33	.00	76.66	57.9%
1126005 5129	RETIREMENT	0	0	0	3,296.36	.00	-3,296.36	100.0%
1126005 5133	CITY 401 PLAN	1,058	0	1,058	704.41	.00	353.92	66.6%
1126005 5134	HEALTH RETIREMENT	0	0	0	2,065.24	.00	-2,065.24	100.0%
1126005 5213	DATA PROCESSING	2,160	0	2,160	.00	.00	2,160.00	.0%
1126005 5303	POSTAGE	5,000	-584	4,416	1,210.00	.00	3,206.00	27.4%
1126005 5308	OTHER OFFICE SUPPL	1,500	0	1,500	475.44	118.56	906.00	39.6%
1126005 5343	BOOKS_SUBSCRIPTION	5,760	584	6,344	668.36	.00	5,675.64	10.5%
1126005 5402	SEPARATION BENEFIT	2,736	0	2,736	2,051.82	.00	683.93	75.0%
1126005 5403	PENSION CHARGES	2,465	0	2,465	1,848.93	.00	616.29	75.0%
1126005 5404	OPEB CHARGES	2,866	0	2,866	2,149.74	.00	716.58	75.0%
1126005 5405	TECHNOLOGY CHARGES	3,689	0	3,689	3,688.76	.00	.00	100.0%
1126005 5408	WORKERS COMPENSATI	6,530	0	6,530	3,264.78	.00	3,264.76	50.0%
1126005 5409	BUILDING MAINTENAN	3,401	0	3,401	2,550.93	.00	850.31	75.0%
TOTAL LIB PASSPORT TRUST LITERACY		97,819	0	97,819	55,997.77	118.56	41,702.83	57.4%
TOTAL LIBRARY SERVICES FUND		97,819	0	97,819	55,997.77	118.56	41,702.83	57.4%
TOTAL EXPENSES		97,819	0	97,819	55,997.77	118.56	41,702.83	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
351 WIOA GRANT							
<b>3516005 WIOA GRANT</b>							
3516005 5103 PERMANENT SALARIES	5,669	0	5,669	12,364.86	.00	-6,696.22	218.1%
3516005 5121 MEDICARE INSURANCE	82	0	82	179.29	.00	-97.09	218.1%
3516005 5122 MEDICAL INSURANCE	2,883	0	2,883	2,104.16	.00	778.86	73.0%
3516005 5125 DENTAL INSURANCE	120	0	120	86.92	.00	33.08	72.4%
3516005 5126 VISION PLAN	36	0	36	40.23	.00	-4.23	111.8%
3516005 5127 LONG TERM DISABILI	62	0	62	58.74	.00	3.66	94.1%
3516005 5128 LIFE INSURANCE	31	0	31	55.00	.00	-23.80	176.3%
3516005 5129 RETIREMENT	696	0	696	1,515.17	.00	-819.62	217.8%
3516005 5133 CITY 401 PLAN	130	0	130	311.85	.00	-181.85	239.9%
3516005 5308 OTHER OFFICE SUPPL	1,650	0	1,650	30.81	118.55	1,500.64	9.1%
3516005 5343 BOOKS_SUBSCRIPTION	525	0	525	.00	395.15	129.85	75.3%
TOTAL WIOA GRANT	11,884	0	11,884	16,747.03	513.70	-5,376.72	145.2%
TOTAL WIOA GRANT	11,884	0	11,884	16,747.03	513.70	-5,376.72	145.2%
TOTAL EXPENSES	11,884	0	11,884	16,747.03	513.70	-5,376.72	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 09									
ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
353	CAL LIBRARY LITERACY SVC GRANT		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
<b>3536005 CAL LIBRARY LITERACY SVC</b>									
3536005	5103	PERMANENT SALARIES	8,503	0	8,503	18,547.17	.00	-10,044.21	218.1%
3536005	5121	MEDICARE INSURANCE	123	0	123	268.96	.00	-145.67	218.2%
3536005	5122	MEDICAL INSURANCE	4,325	0	4,325	3,156.28	.00	1,168.26	73.0%
3536005	5125	DENTAL INSURANCE	180	0	180	130.30	.00	49.70	72.4%
3536005	5126	VISION PLAN	54	0	54	60.35	.00	-6.35	111.8%
3536005	5127	LONG TERM DISABILI	94	0	94	88.08	.00	5.52	94.1%
3536005	5128	LIFE INSURANCE	47	0	47	82.54	.00	-35.74	176.4%
3536005	5129	RETIREMENT	1,043	0	1,043	2,272.74	.00	-1,229.42	217.8%
3536005	5133	CITY 401 PLAN	195	0	195	467.72	.00	-272.72	239.9%
3536005	5208	DUES AND MEMBERSHI	200	0	200	200.00	.00	.00	100.0%
3536005	5211	OTHER PROFESSIONAL	1,176	0	1,176	931.00	.00	245.00	79.2%
3536005	5213	DATA PROCESSING	2,770	0	2,770	2,745.79	.00	24.21	99.1%
3536005	5266	CONFERENCES_SEMINA	600	0	600	.00	.00	600.00	.0%
3536005	5308	OTHER OFFICE SUPPL	1,300	0	1,300	745.19	197.58	357.23	72.5%
3536005	5343	BOOKS_SUBSCRIPTION	7,850	0	7,850	3,557.02	5,155.53	-862.55	111.0%
TOTAL CAL LIBRARY LITERACY SVC			28,460	0	28,460	33,253.14	5,353.11	-10,146.74	135.7%
TOTAL CAL LIBRARY LITERACY SVC GRANT			28,460	0	28,460	33,253.14	5,353.11	-10,146.74	135.7%
TOTAL EXPENSES			28,460	0	28,460	33,253.14	5,353.11	-10,146.74	

**BALANCE SHEET FOR 2026 9**

FUND: 112 LIBRARY SERVICES FUND			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
<b>ASSETS</b>				
112	1000	AP CASH CONTROL	-2,296.78	640,127.87
112	1101	ACCOUNTS RECEIVABLE	.00	5,004.00
		<b>TOTAL ASSETS</b>	<b>-2,296.78</b>	<b>645,131.87</b>
<b>LIABILITIES</b>				
112	2001	ACCOUNTS PAYABLE CONTROL	.00	-44.19
112	2150	CUSTOMER OVERPAYMENT PAYABLE	.00	-12.00
112	2301	UNAVAILABLE REVENUE	.00	-5,004.00
		<b>TOTAL LIABILITIES</b>	<b>.00</b>	<b>-5,060.19</b>
<b>FUND BALANCE</b>				
112	3900	FUND BALANCE UNRESERVED	.00	-626,018.98
112	3901	REVENUE CONTROL	-6,140.80	-70,050.47
112	3902	EXPENDITURE CONTROL	8,437.58	55,997.77
112	3910	BUDGETARY FB UNRESERVED	.00	59,013.47
112	3911	ESTIMATED REVENUE	.00	79,500.00
112	3912	APPROPRIATIONS	.00	-138,513.47
112	3921	ENCUMBRANCE CONTROL	-30.37	25,052.87
112	3922	BUDGET FB RES 4 ENCUM	30.37	-25,052.87
		<b>TOTAL FUND BALANCE</b>	<b>2,296.78</b>	<b>-640,071.68</b>
		<b>TOTAL LIABILITIES + FUND BALANCE</b>	<b>2,296.78</b>	<b>-645,131.87</b>

\*\* END OF REPORT - Generated by Kishida, Gwen \*\*



# Library Board of Trustees Staff Report

**Date:** April 21, 2026

**Agenda Item Number:** 9.A.

**To:** Library Board of Trustees  
**From:** Kristin Olivarez, City Librarian  
**Subject:** Updates on Library Activities

**Recommendation:**

It is recommended that the Board consider:

1. Receiving and filing the City Librarian's Report; and
2. Taking such additional, related, action that may be desirable.

**Executive Summary:**

N/A

**Background:**

N/A

**Fiscal Impact:**

N/A

**Attachments:**

1. Board Report March 2026 highlights
2. 2025-26 Goals and Objectives 03-26
3. 2025-26 - Statistics - Monthly Summary

**TO: The Board of Trustees of the Monterey Park Bruggemeyer Library**  
**FROM: Kristin Olivarez, City Librarian**  
**SUBJECT: March 2026 Report**

### ***March Highlights***

In March, Library staff participated in **Read Across America** events at Willard, Rice, Hillcrest and Repetto Elementary Schools by reading aloud to students across grade levels. Read Across America is celebrated annually in March to promote reading and adult involvement in the education of students.

Library staff also attended Open House events at Repetto Elementary and Ynez Elementary where they provided information about library programs and services. On March 26, the Library participated in the City's **Spring Egg Hunt** event and provided a craft for children while engaging with community members.

In March, the Library partnered with community organizations to present Job Seeker Support and Volunteer Income Tax Assistance Clinic (Chinatown Service Center) and Smart Shopping with CalFresh (API Forward Movement). Children's Services also hosted the annual **Early Learning Resource Fair**, which provided an opportunity for families to meet with representatives from local preschools and community organizations to learn about their programs and services. Community partners including Chinatown Service Center, API Forward Movement, AJSOCAL, Asian Youth Center and East LA Regional Center continue to visit the Library regularly to provide information about their services to library visitors.

The Library continues to circulate **California State Library Parks Passes**, which are valid for vehicle day use at over 200 participating state parks. In March, Parks Passes were borrowed 43 times, an increase of 89% over the previous month.

**Pictured on next page:** *InbeTWEENers Club, Landscape Paint-Along, Smart Shopping with CalFresh, Teen Tea Tasting, Bridgerton Tea Party, Monterey Park Spring Egg Hunt.*



## 2025-2026 GOALS AND OBJECTIVES

GOALS AND OBJECTIVES	PROGRESS
<b>ADMINISTRATION</b>	
1. Continue to explore funding options for mobile library services in order to extend the Library's services to hard to reach or underserved residents.	<b>In progress:</b> The City has executed a Closing Agreement with Camino Real Chevrolet to provide the City with a vehicle valued at \$25,580 to be utilized as a bookmobile for the Library and donate \$5,000 towards the bookmobile in lieu of paying the current business license tax. The Library Foundation has earmarked \$48,000 to fund mobile library services. The Foundation raised an additional \$46,000 at its annual fundraising Gala held on October 10, with the goal of continuing to contribute towards the bookmobile project.
<b>ADULT &amp; TEEN</b>	
1. Develop programs which showcase the language abilities and other specialized skills of community members to create investment in the library community.	<b>Ongoing:</b> Chinatown Service Center will offer the annual Volunteer Income Tax Assessment (VITA) Clinic through April 30, with community volunteers providing low-income residents with tax return assistance. There were 739 consultations completed across the 14 sessions scheduled in March.
2. Partner with other City divisions and community organizations to help prepare teens for adulthood by providing life skills and cultural enrichment opportunities.	<b>Ongoing:</b> The Mark Keppel High School Tea Appreciation Society presented a tea tasting session to the Junior Friends, with 30 attendees. Junior Friends volunteers, under the guidance of the Teen Librarian, also assisted Recreation and Community Services at the City's Spring Egg Hunt.
<b>OPERATIONAL SUPPORT</b>	
1. Support Children's Services in the implementation of the Student Success Card program by assisting with library card registration drives.	<b>Ongoing:</b> Sixty-eight Student Success Cards were created in March. These are cards created to ensure that students have access to a local public library by third grade, in accordance with California Senate Bill 1329.

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**GOALS AND OBJECTIVES****PROGRESS**

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**OPERATIONAL SUPPORT**

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2. Provide additional training opportunities for staff in order to diversify their skill sets and increase programming capacity of the department.

**Ongoing:** Library Assistants in Operational Support are now shelving incoming materials. Performing this task increases their awareness of collections and Library maintenance and provides the opportunity to fully understand library workflows.

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**LAMP LITERACY & CITIZENSHIP**

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1. Provide opportunities for English language learners to co-facilitate and co-develop library programs with the Literacy Services Division and Adult Services Division.

**In progress:** Staff are preparing student surveys to gauge interest and availability for a program-planning meeting with LAMP staff, volunteer tutors, and literacy learners. This program-planning meeting will build into a summer workshop for adult learners interested in collaborating with library staff.

2. Establish a volunteer corps comprised of current tutors and learners to assist with volunteer recruitment at outreach events.

**Ongoing:** Staff surveyed tutors to gauge interest in assisting with special projects, and some tutors expressed interest in working with LAMP staff to strengthen tutor training. Recruiting more volunteers remains a LAMP goal, but the new priority will be to strengthen and maintain the current list of volunteer tutors.

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**CHILDREN'S**

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1. Launch monthly Science Squad program for ages 6 – 12 to address demand for science programming for older children.

**Complete.** Science Squad has launched as a successful program with full registration and attendance for the months of September through March. This monthly program has been scheduled for the remainder of the current school year, with plans in place to continue on as a monthly program in the 26-27 school year.

2. Develop and implement multicultural programming for children of all ages to provide events that reflect diverse community cultures.

**Ongoing.** Multicultural programming continues to be incorporated into regular monthly programs. There are programs planned to celebrate Día de los Niños in April with a special craft storytime, and Asian American & Pacific Islander Heritage Month with a Take & Make art project.

**GOALS AND OBJECTIVES**

**PROGRESS**

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**CHILDREN'S**

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3. Seek out new opportunities to partner with local organizations to provide in-library programs that reduce barriers to access for children and their families.

**Ongoing.** The Eastern Los Angeles Regional Center (ELARC) visits the Library monthly during Baby & Toddler Storytime to provide parents and families with information about resources for those with developmental disabilities. In March, nine different organizations participated in the Early Learning Resource Fair to share resources and information with families of children ages 0 to 5.

## Monterey Park Bruggemeyer Library Statistics 2025-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY TOTAL
<b>NEW PATRONS</b>													
Total New Patrons Registered	404	360	477	409	248	239	322	254	524				3,237
Student Success Cards Made			28	34	10			7	68				147
Library Card Renewal	230	290	294	214	157	158	198	167	205				1,913
<b>CIRCULATION</b>													
Total Public Service Hours	208	194	200	216	176	167	191	176	208				1,736
Library Visits	20,799	20,190	21,662	21,151	17,290	15,701	15,221	15,366	20,700				168,080
Total Circulation of Physical Materials	16,291	14,568	16,855	16,688	15,274	14,591	15,753	13,910	16,106				140,036
Circulation of Children's Materials	11,824	10,800	12,665	12,667	11,672	11,228	11,608	10,337	11,957				104,758
Circulation of Adult & YA Materials	4,347	3,660	4,078	3,931	3,529	3,263	4,024	3,454	3,974				34,260
Circulation of Non-English Materials	741	667	741	727	584	497	601	521	533				5,612
<b>Overall eBook</b>	501	456	537	485	458	743	473	441	519				4,613
<i>Palace Project Ebook</i>		5	3				2	5	4				
<i>Overdrive Ebooks</i>	501	451	534	485	458	743	471	436	515				
Overall eMagazine (Pressreader)	6	3	5		23	15	22	25	146				245
<b>Overall eAudio</b>	284	279	254	267	232	265	345	311	312				2,549
<i>Palace Project E Audio</i>		4	6	9	4	12	26	32	6				
<i>Overdrive E Audio</i>	284	275	248	258	228	253	319	279	306				
Overall eVideo (Kanopy)	318	250	185	253	274	417	266	395	255				2,613
Patron amount saved by borrowing instead of purchasing, in dollars	167,297	141,361	154,767	145,762	128,374	128,542	150,886	133,615	162,322				1,312,925
ILL loans to other	2	3	2	2	2		2	6	3				22
ILL loans received		1	2	1	2								6
<b>PREVIOUS YEAR CIRCULATION</b>													
Library Visits (2024-25)	20,818	18,782	22,991	22,726	16,650	17,724	16,500*	16,839	20,750	19,964	19,226	20,496	216,966
Total Circulations (2024-25)	15,687	15,227	16,684	16,991	15,771	14,503	15,787	13,849	15,706	15,800	15,222	15,463	186,690

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY TOTAL
<b>COLLECTION TOTALS</b>													
Adult volumes added	363	160	150	126	120	138	191	194	150				1,592
Children's volumes added	168	251	41	46	91	178	130	57	208				1,170
Items Deleted	1,566	723	1,373	1,222	1,223	996	427	447	389				2,762
Total Vols in Collection	102,168	101,875	100,824	99,842	98,813	98,037	98,023	97,886	97,858				N/A
Uses of Public Internet Computers	2,472	2,366	2,241	2,243	1,911	1,801	1,918	1,705	2,075				18,732
Visits to the library website	8,335	6,189	6,015	6,251	5,153	4,967	5,914	5,078	5,077				52,979
# of Wireless Sessions	9,097	10,036	10,815	10,472	7,503	7,648	7,880	7,771	9,605				80,827
<b>GENERAL INTEREST</b>													
<b>Total # of General Interest Programs</b>					1								1
In-Person, Onsite			1		1								2
In-Person, Offsite													
<b>Total # of General Interest Attendance</b>			125		67								192
In-Person, Onsite			125		67								192
In-Person, Offsite													
Outreach Events		1											1
Outreach Events- Attendance		100											100
Self-Directed Activities - Number of Programs													
Self-Directed Activities - Attendance													

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY TOTAL
<b>ADULT</b>													
Adult Reference Questions	259	266	293	289	169	184	248	257	316				2,281
Number of Technology Reference Questions	229	223	200	278	191	248	294	303	508				2,474
<b>Total # of Adult Programs</b>	8	3	6	15	4	5	8	5	8				62
In-Person, Onsite	7	3	8	15	4	5	8	5	7				62
In-Person, Offsite									1				1
<b>Total Adult Program Attendance</b>	233	32	133	173	81	40	180	63	76				1,011
In-Person, Onsite	237	32	133	173	81	40	180	63	52				991
In-Person, Offsite									24				24
Outreach Events	1												1
Outreach Events- Attendance	4												4
<b>Self-Directed Activities - Number of Programs</b>													
<b>Self-Directed Activities - Attendance</b>													
<b>YA (Young Adult)</b>													
<b>Total # of Young Adult Programs</b>	6	4	8	7	5	3	3	7	5				48
In-Person, Onsite	5	4	7	7	5	3	3	7	5				46
In-Person, Offsite	1		1										2
<b>Total Young Adult Program Attendance</b>	90	77	157	99	64	47	65	111	92				802
In-Person, Onsite	77	77	157	99	64	47	65	111	92				789
In-Person, Offsite	13		12										25
<b>Self-Directed Activities - Number of Programs</b>													
<b>Self-Directed Activities - Attendance</b>													

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY TOTAL
<b>LAMP</b>													
LAMP Questions	925	1,475	823	899	502	683	1,539	1,238	1,186				9,270
<b>ESL/Citizenship/Workshops (No 1-1) - Total Number</b>	67	83	92	92	60	50	64	35	93				636
In-person, Onsite	67	83	92	92	60	50	64	35	93				636
In-person, Offsite													
Live, Virtual													
<b>ESL/Citizenship/Workshops (No 1-1) Total Attendance</b>	529	896	997	997	561	474	500	393	1,023				6,370
In-person, Onsite	529	896	997	997	561	474	500	393	1,023				6,370
In-person, Offsite													
Live, Virtual													
<b>Self-Directed Activities</b>													
<b>Passport Services</b>													
<b>CHILDREN'S</b>													
Children's Reference Questions	280	318	353	364	308	317	367	288	325				2,920
Children's Tech Reference Questions	58	58	62	71	27	27	23	30	36				392
<b>Total # of Children's Programs (0-5 years)</b>	31	12	26	29	27	21	24	24	30				224
In-Person, Onsite	30	11	26	28	27	20	24	21	30				217
In-Person, Offsite	1	1		2		1		3	375				383
<b>Total Children's Program Attendance (0-5 years)</b>	1606	516	1,297	2,771	2,001	837	1,232	1,217	1,565				13,042
In-Person, Onsite	1488	501	1,297	1,221	2,001	818	1,232	1,157	1,565				11,280
In-Person, Offsite	108	15		1,550		19		60					1,752

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY TOTAL
<b>Total # of Children's Programs (6-11 years)</b>	16	4	14	15	8	9	5	8	11				90
In-Person, Onsite	13	4	13	14	8	9	5	6	6				78
In-Person, Offsite	3		1	1				2	5				12
<b>Total Children's Program Attendance (6-11 years)</b>	727	70	381	672	257	329	177	265	451				3,329
In-Person, Onsite	359	70	319	310	257	329	177	225	158				2,204
In-Person, Offsite	368		62	362				45	293				1,130
<b>Self-Directed Activities - Number of Programs</b>	1	1	2	2	2	1	2	3	3				17
<b>Self-Directed Activities - Attendance</b>	625	281	450	461	330	265	284	330	375				3,401