



City Council of Monterey Park
The City Council Acting on Behalf of the Successor Agency of the Former Redevelopment Agency, the Housing Authority, the Monterey Park Financing Authority and the Monterey Park Geologic Hazard Abatement District Agenda

Regular Meeting
Monterey Park City Hall Council Chambers
320 West Newmark Avenue, Monterey Park, CA 91754

Wednesday, September 16, 2026
6:30 PM

Mission Statement

The mission of the City of Monterey Park is to provide excellent service, foster growth and opportunity, and create a joyous and collaborative environment.

Land Acknowledgment

We would like to acknowledge that the land we inhabit today was once known as Tovangaar, the home of the Gabrieleño-Tongva people. We show our respect to the Gabrieleño-Tongva people, as well as all Indigenous people, past, present, and future, and honor their labor as original caretakers of this land. We commit to uplifting the Gabrieleño-Tongva people, invite you to acknowledge the history, and join us in caring for this land.

General Information

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours.

Visit www.montereypark.ca.gov/agendas for agenda documents, policies, procedures, and instructions for remote participation.

Special Accommodation

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please email City Hall at mpclerk@montereypark.ca.gov or call (626) 307-1359 for reasonable accommodation at least 48 hours before a meeting. Council Chambers are wheelchair accessible.

Viewing a Live Broadcast Meeting

- **City's Cable Channel** – MPKTV: AT&T U-verse Channel 99 or Charter Communications Channel 182
- **City's Website** – <http://www.montereypark.ca.gov/133/City-Council-Meeting-Videos>
- **Zoom** – <https://us06web.zoom.us/j/83333642600>, Meeting ID: 833 3364 2600

Public Participation

- **In Person** – Council Chambers, 320 W. Newmark Ave, Monterey Park, CA 91754.

Complete a guest's speaker card and submit it to the City Clerk. When called upon, approach the podium.

- **Zoom** – <https://us06web.zoom.us/j/83333642600>, Meeting ID: 833 3364 2600
To join the speaking queue, use the “raise hand” feature if using a device. Speakers will be unmuted and called on to speak.
- **Telephone** – Dial 1(669) 444-9171 or 1(253) 205-0468, enter Meeting ID: 833 3364 2600 and press #. To join the speaking queue, press *9 to raise hand and press *6 to unmute when called on to speak.
- **Written Public Comment** – Accepted up to 24 hours before the meeting by completing an online form at www.montereypark.ca.gov/writtencomm. Written communications are provided to the City Council and filed as part of the City's administrative record but not read during the council meeting.

Addressing the Council

Pursuant to Rule 4 of Resolution No. 2026-R23, public comments for all agenda items will be taken at the beginning of the meeting, except public hearing which will be taken at the time it will be heard using the same method for each item. The time allotted is determined by the number of speakers in accordance with the format listed below. If desirable, the Mayor and City Council may change the time limits.

Requests to make public comment or speak on any item other than a public hearing item must be submitted before the Public Comment period begins. Requests to speak on a public hearing item must be submitted before the applicable public hearing begins. No additional speaker requests will be accepted after those times.

- 5 or fewer speakers: 5 minutes each.
- 6–20 speakers: 3 minutes each.
- 21–40 speakers: 2 minutes each.
- 41 or more speakers: 1 minute each.

Live Translation

Meetings may be translated (transcribed or audio) to the language selected. Availability may vary by language and technology platform.

- **Wordly** – Go to <https://attend.wordly.ai/join/ERPR-7201>, click on the arrow to select language and then click **Attend**. Use captions on your device or listen with a headset.
- **Zoom** – Click **More (...)**, select **Show Captions**, then hover over the **Gear** icon to choose your language.

Standard of Decorum

Any person addressing the Council who disrupts, disturbs, impedes, or otherwise renders infeasible the meeting's orderly conduct, who, after a request by the presiding officer, refuses to cease such behavior may be removed from the City Council chambers or remote participation platform.

1. Call to Order

Mayor

2. Flag Salute

The Monterey Park Police Explorers

3. Roll Call

Henry Lo, Vinh Ngo, Jose Sanchez, Thomas Wong, Elizabeth Yang

4. Telecommunications Announcement, if requested

5. Agenda Revisions and Additions

6. Presentation

Mark Keppel High School Dream Center

6.A. Mark Keppel High School Dream Center

7. Public Comments

8. Staff Communications

8.A. Police Department

9. Old Business

9.A. San Gabriel Valley Forward Bus Rapid Transit Project Update and Preferred Project Scope

It is recommended that the City Council consider:

1. Receiving and filing the San Gabriel Valley (SGV) Forward Bus Rapid Transit (BRT) Project update;
2. Approving, for purposes of further project planning and environmental review, the City's preferred SGV Forward "Jump-Start" project scope, including, without limitation, consideration of peak-hour side-running bus lanes (7AM-9AM and 4PM-7PM), transit signal priority, and bus shelter/amenity upgrades;
3. Authorizing the City Manager to take such actions and execute such agreements with Los Angeles County Metropolitan Transportation Authority and/or San Gabriel Valley Council of Governments as may be necessary to implement and administer the Council's approved project scope through project planning and environmental review, in a form approved by the City Attorney; and
4. Taking such additional, related, actions that may be desirable.

CEQA (California Environmental Quality Act):

The recommended actions are not subject to the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the "CEQA Guidelines") because they are limited to receiving and filing the project update, identifying a preferred project scope for further planning and environmental review, and authorizing related administrative actions. The recommended actions will not result in a direct or reasonably foreseeable indirect physical change in the environment. (CEQA Guidelines § 15060(c)(2).) Environmental review of the proposed project will be completed before project implementation.

10. Consent Calendar

All items under the Consent Calendar are considered by the City Council to be routine and will be

enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any member of the City Council for separate consideration.

10.A. Approve Artwork Submitted by Artists Jeffrey Hsieh, Andrew Davis, and Timothy Yan for a Mural in Barnes Park Celebrating All Parks in Monterey Park

It is recommended that the City Council consider:

1. Approving the artwork submitted by artists Jeffrey Hsieh, Andrew Davis, and Timothy Yan for a mural in Barnes Park celebrating all the parks in Monterey Park;
2. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

The City reviewed the environmental impacts of the proposed action pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the "CEQA Guidelines"). Under CEQA Guidelines § 15061(b)(3), CEQA does not apply where it can be seen with certainty that there is no possibility the activity may have a significant effect on the environment. The proposed action consists of approving artwork to be painted on an existing City facility and has no possibility of causing a significant effect on the environment. Accordingly, the proposed action is exempt from CEQA.

10.B. Bureau of Justice Assistance FY25 Edward Byrne Memorial Justice Assistance Grant Program

It is recommended that the City Council consider:

1. Ratifying the Finance Director's August 17, 2026 acceptance of \$11,394 in grant funds from the Department of Justice ("DOJ") Office of Justice Programs/Bureau of Justice Assistance ("BJA") for the BJA FY25 Edward Byrne Memorial Justice Assistance Grant ("JAG") Program;
2. Appropriating \$11,394 in grant revenue and related expenditures in Fiscal Year 2026-27; and
3. Taking such additional, related action that may be desirable.

10.C. Los Palos Incident Local Emergency Termination

It is recommended that the City Council consider:

1. Adopting a resolution terminating the Los Palos Incident local emergency; and
2. Taking such additional, related, action that may be desirable.

10.D. Resolution supporting Measure HOM, a ballot proposition creating HOME (Housing Overlay – Mixed Environments) Overlays in the City's Commercial and Industrial Areas, for the November 3, 2026 General Municipal Election

It is recommended that the City Council consider:

1. Adopting a Resolution supporting Measure HOM, a ballot proposition creating HOME Overlays in the City's Commercial and Industrial Areas for the November 3, 2026 General Municipal Election; and

2. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

These actions are not subject to review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, et seq.) because the Council would adopt a resolution supporting a ballot measure at the November 3, 2026 general municipal election. Such actions do not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment. If the voters approve Measure HOM, the City Council's subsequent adoption of the implementing HOME Overlay Zoning regulations and its discretionary approval of any project activating a HOME overlay on a particular parcel, will each be reviewed under CEQA at that time. Accordingly, the proposed resolution and related actions do not constitute a "project" under CEQA.

10.E. Receive and file Program Year 2025-26 Consolidated Annual Performance and Evaluation Report (CAPER) for submission to the US Department of Housing and Urban Development (HUD)

It is recommended that the City Council consider:

1. Receiving and filing the draft Fiscal Year (FY) 2025-2026 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant ("CDBG") and HOME Investment Partnerships ("HOME") Programs, which is currently available for public review and comment;
2. Directing staff to consider all comments received during the public review and comment period and include a summary of those comments in the final CAPER;
3. Directing staff to finalize and transmit the CAPER, including a summary of the comments received, to the U.S. Department of Housing and Urban Development ("HUD");
4. Authorizing the City Manager, or her designee, to take all actions necessary or desirable to complete and submit the final CAPER to HUD; and
5. Taking such additional, related, action that may be desirable.

11. Public Hearing

12. New Business

12.A. Consideration and possible introduction and first reading of an Ordinance adding Monterey Park Municipal Code § 3.100.130 to delegate authority for subcontractor substitutions on public works contracts

It is recommended that the City Council consider:

1. Reading by title only, waiving further reading, and introducing an Ordinance adding § 3.100.130 to the Monterey Park Municipal Code to delegate authority for subcontractor substitutions on public works contracts; and
2. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

The Ordinance is exempt from additional review under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, “CEQA”) and the regulations promulgated thereunder (14 California Code of Regulations §§ 15000, *et seq.*, the “CEQA Guidelines”) because, under CEQA Guidelines §§ 15061(b)(3) and 15378(b)(5), it establishes internal governmental procedures for administering public works contracts and has no potential to cause a significant effect on the environment.

- 13. City Communications (City Council) / Future Agenda Items**
- 14. Closed Session (if Required; City Attorney to Announce)**
- 15. Adjournment**



City Council Staff Report

Date: September 16, 2026
Agenda Item Number: 9.A.

To: The Honorable Mayor and City Council
From: Shawn Igoe, Public Works Director
Subject: San Gabriel Valley Forward Bus Rapid Transit Project Update and Preferred Project Scope

Recommendation:

It is recommended that the City Council consider:

1. Receiving and filing the San Gabriel Valley (SGV) Forward Bus Rapid Transit (BRT) Project update;
2. Approving, for purposes of further project planning and environmental review, the City's preferred SGV Forward "Jump-Start" project scope, including, without limitation, consideration of peak-hour side-running bus lanes (7AM-9AM and 4PM-7PM), transit signal priority, and bus shelter/amenity upgrades;
3. Authorizing the City Manager to take such actions and execute such agreements with Los Angeles County Metropolitan Transportation Authority and/or San Gabriel Valley Council of Governments as may be necessary to implement and administer the Council's approved project scope through project planning and environmental review, in a form approved by the City Attorney; and
4. Taking such additional, related, actions that may be desirable.

CEQA (California Environmental Quality Act):

The recommended actions are not subject to the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the "CEQA Guidelines") because they are limited to receiving and filing the project update, identifying a preferred project scope for further planning and environmental review, and authorizing related administrative actions. The recommended actions will not result in a direct or reasonably foreseeable indirect physical change in the environment. (CEQA Guidelines § 15060(c)(2).) Environmental review of the proposed project will be completed before project implementation.

Executive Summary:

Metro and the San Gabriel Valley Council of Governments (SGVCOG) are working to advance the SGV Forward BRT Project to improve transit reliability, travel times, and regional

connectivity along the Garvey Avenue and Atlantic Boulevard corridors. The project includes the Cities of Monterey Park, Rosemead, South El Monte, and El Monte, with each agency participating in the planning process through the SGV Forward Subcommittee. Staff continues to coordinate with Metro, SGVCOG, and the corridor cities to evaluate the project's potential benefits and impacts while representing the City's interests as the project advances.

Background:

The SGV Forward BRT Project is a regional transit initiative intended to improve service along the Garvey Avenue and Atlantic Boulevard corridors through operational improvements. Proposed improvements include dedicated bus lanes, transit signal priority, and enhanced transit stops to improve travel times and service reliability.

This project has the potential to support the proposed multimodal transportation hub being considered at the intersection of Lincoln Avenue and Garvey Avenue. The proposed hub would provide residents and visitors with convenient access to multiple transportation options, including regional bus service, micro-transit, the City's Spirit Bus, and other mobility services. The project would further enhance connectivity and support a more integrated and accessible transportation network within the City.

In March 2024, SGVCOG adopted the San Gabriel Valley Transit Feasibility Study, which identified regional transit projects intended to improve mobility and connectivity throughout the San Gabriel Valley. As part of SGV Forward, "Jump-Start" demonstration projects were identified to accelerate transit improvements in advance of the Los Angeles 2028 Summer Olympic and Paralympic Games. These quick-build improvements are intended to increase bus speeds and improve service reliability.

For the Garvey Avenue corridor, the proposed "Jump-Start" improvements generally include peak-hour side-running bus lanes, transit signal priority, and enhanced bus shelters. Peak-hour bus lanes would operate from 7AM-9AM and 4PM-7PM, with the outside travel lane reserved for buses during those periods while allowing vehicles to enter the lane in advance of intersections and driveways to make right turns. Transit signal priority would use traffic signal controller and communications upgrades to allow buses, based on defined parameters, to request additional green time or a shortened red signal. Bus shelter improvements may include canopies, seating, lighting, and real-time bus arrival information.

The project team has also conducted multilingual public outreach, including six community meetings and four community pop-up events, and completed traffic and parking studies to evaluate potential operational impacts and inform the proposed improvements.

The SGV Forward Subcommittee, comprised of representatives from Monterey Park, Rosemead, South El Monte, El Monte, Metro, and SGVCOG, has met over the last several months to review project concepts, discuss corridor-wide issues, and provide input on project development. Environmental review is anticipated to proceed through the end of 2026, with engineering design and construction to follow and implementation targeted by the end of 2027.

Mayor Lo, Mayor Pro Tem Sanchez, and staff have participated in several SGV Forward Subcommittee meetings to ensure the City's interests are represented throughout the planning process. Discussion among the participating agencies has focused on balancing improved regional transit service with maintaining mobility and access for each community.

Key topics discussed include:

- Potential traffic impacts and diversion to adjacent residential streets.
- Evaluation of peak-hour versus all-day dedicated bus lane operations.
- Preservation of on-street parking where feasible.
- Existing traffic, collision, pedestrian, and bicycle data.
- School access and transit usage throughout the corridor.
- Bus lane enforcement and future maintenance responsibilities.
- Opportunities to improve regional connectivity.
- Future first/last-mile pedestrian and bicycle improvements.

The City of Monterey Park Subcommittee members emphasized the importance of continued technical analysis, community outreach, and coordination among the corridor cities before final project development. Should the project progress, staff will continue to work collaboratively with Metro, SGVCOG, Rosemead, South El Monte, and El Monte to improve transit while minimizing impacts to each respective community.

SGVCOG seeks direction and support from each participating city on the following options:

- Fully dedicated bus lane in the parking lane or number two travel lane.
- Dedicated bus lane during peak travel times, 7AM to 9AM and 4PM to 7PM in the parking lane or number two travel lane.
- Bus amenity improvements such as new bus shelters, benches, digital schedules and bus arrival times.
- Transit Signal Priority upgrades.

On September 1, 2026, the South El Monte City Council approved the SGV Forward “Jump-Start” Project for its portion of Garvey Avenue between west of Lee Avenue (at the Rio Hondo Bike Path) and Sastre Avenue to include peak-hour side-running bus lanes operating from 7AM-9AM and 4PM-7PM, transit signal priority, and bus shelter upgrades, along with authorization to coordinate with Metro and SGVCOG to proceed with engineering design and construction.

According to the South El Monte staff report, following the third SGV Forward Subcommittee meeting, each participating city was expected to bring the defined project before its respective City Council for concurrence. If approved, SGVCOG anticipated seeking environmental clearance before the end of 2026 and pursuing Metro funding for engineering design and construction, with implementation targeted by the end of 2027.

On September 8, 2026, the Rosemead City Council considered the SGV Forward “Jump-Start” Project for its portion of Garvey Avenue between New Avenue and Lee Avenue (at the Rio Hondo Bike Path). Rosemead City Council, in a 3-2 vote, approved peak-hour side-running bus lanes operating from 7AM-9AM and 4PM-7PM, transit signal priority, and bus shelter upgrades, along with authorization to coordinate with Metro and SGVCOG to proceed with engineering design and construction.

Strategic Plan Goal:

The SGV Forward BRT Project supports the City's Strategic Plan by encouraging regional

collaboration, improving transportation infrastructure, enhancing mobility, and providing safe and sustainable transportation options for residents, businesses, and visitors.

Fiscal Impact:

There is no current fiscal impact to the City and no City cost for project implementation. Should the project move forward, any future City maintenance responsibilities and costs would be negotiated with SGVCOG and Metro.

Attachments:

None



City Council Staff Report

Date: September 16, 2026

Agenda Item Number: 10.A.

To: The Honorable Mayor and City Council
From: Robert Aguirre, Director of Recreation & Community Services
Subject: Approve Artwork Submitted by Artists Jeffrey Hsieh, Andrew Davis, and Timothy Yan for a Mural in Barnes Park Celebrating All Parks in Monterey Park

Recommendation:

It is recommended that the City Council consider:

1. Approving the artwork submitted by artists Jeffrey Hsieh, Andrew Davis, and Timothy Yan for a mural in Barnes Park celebrating all the parks in Monterey Park;
2. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

The City reviewed the environmental impacts of the proposed action pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, et seq. "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regs. §§ 15000, et seq., the "CEQA Guidelines"). Under CEQA Guidelines § 15061(b)(3), CEQA does not apply where it can be seen with certainty that there is no possibility the activity may have a significant effect on the environment. The proposed action consists of approving artwork to be painted on an existing City facility and has no possibility of causing a significant effect on the environment. Accordingly, the proposed action is exempt from CEQA.

Executive Summary:

The City Council has supported the ongoing expansion of public art in the City of Monterey Park. In an effort to increase access to art throughout the City, the Director of Recreation and Community Services met with a group of pickleball players who regularly play at Barnes Park. The group has committed to privately funding all costs associated with a mural on a wall facing the pickleball courts at Barnes Park. Gary Lau, Recreation and Parks Commissioner and avid pickleball player, recruited the artists Jeffrey Hsieh, Andrew Davis, and Timothy Yan to develop a design celebrating the parks throughout the city.

On August 3, 2026, the Recreation and Parks Commission voted unanimously to support the artwork and location for the mural celebrating parks throughout Monterey Park.

On August 18, 2026, the Community Participation Commission voted unanimously to support the artwork and location for the mural celebrating the parks throughout Monterey Park.

If the artwork (Attachment 1) is approved, Jeffrey Hsieh, Andrew Davis and Timothy Yan will install the mural by December 31, 2026.

Background:

The City Council and community have continued to support the expansion of public art in Monterey Park. Public art promotes civic pride, community engagement, and placemaking. Parks and community facilities are ideal locations for public art, as they are highly visible and encourage the public to visit these spaces. Parks also serve as natural gathering spaces for events and recreational activities.

The proposed mural at Barnes Park will celebrate the park system throughout the city, while also highlighting the talent of three local artists. The artists Jeffrey Hsieh, Andrew Davis, and Timothy Yan have all attended the ArtCenter College of Design and have trained under Darren Inouye of Giorgiko.

Strategic Plan Goal:

This project supports the Strategic Plan Goal of Expanding Access to Community Resources by enhancing community and public spaces with the beautification of Barnes Park.

Fiscal Impact:

There is no anticipated fiscal impact to the City. The \$3,000 project cost will be privately funded by local sponsors.

Attachments:

1. Barnes Park Mural Concept

ATTACHMENT 1
Barnes Park Mural Concept

Barnes Park Mural Concept





City Council Staff Report

Date: September 16, 2026

Agenda Item Number: 10.B.

To: The Honorable Mayor and City Council
From: Scott Wiese, Police Chief
Subject: Bureau of Justice Assistance FY25 Edward Byrne Memorial Justice Assistance Grant Program

Recommendation:

It is recommended that the City Council consider:

1. Ratifying the Finance Director's August 17, 2026 acceptance of \$11,394 in grant funds from the Department of Justice ("DOJ") Office of Justice Programs/Bureau of Justice Assistance ("BJA") for the BJA FY25 Edward Byrne Memorial Justice Assistance Grant ("JAG") Program;
2. Appropriating \$11,394 in grant revenue and related expenditures in Fiscal Year 2026-27; and
3. Taking such additional, related action that may be desirable.

Executive Summary:

The City of Monterey Park Police Department ("Police Department") received an award of \$11,394 from the DOJ Office of Justice Programs/BJA. The Police Department will utilize the grant funding to support the launch of a Comfort and Wellness K9 Program within the Department's Community Engagement Bureau. The Finance Director accepted the award on the City's behalf on August 17, 2026. Staff is requesting that the City Council ratify that acceptance and appropriate the grant funds.

Background:

The JAG Program, administered by the U.S. Department of Justice's Bureau of Justice Assistance, provides funding to support a wide range of criminal justice and public safety initiatives. Funds may be used to hire personnel, purchase equipment and supplies, provide training and technical assistance, and improve information systems. Eligible projects can include law enforcement, prosecution and courts, crime prevention and education, corrections, drug treatment and enforcement, mental health and crisis intervention, victim and witness

services, and technology improvements. Only jurisdictions identified in the JAG Allocations document are eligible to apply.

DOJ awarded the City \$11,394 in FY25 JAG funds on July 31, 2026. The Finance Director accepted the award on the City's behalf on August 17, 2026. Staff is requesting that the City Council ratify that acceptance.

The Police Department will use FY25 JAG funds to establish a Comfort and Wellness K9 Program within the Department's Community Engagement Bureau. JAG funding will cover the purchase of a professionally pre-trained comfort canine and an 80-hour handler training program provided by a certified K9 academy. The assigned officer will serve as both a School Resource Officer and the Comfort/Wellness K9 handler, using the canine to assist crime victims and witnesses, particularly children and individuals affected by trauma, as well as to support outreach in schools, City facilities, and community settings. The program will also promote the health and wellness of Department employees and first responders. The officer position has already been approved as part of the City's Fiscal Year 2026–27 budget. The City of Monterey Park will fund all remaining program expenses, including the officer position, K9 vehicle, kennel, veterinary care, and canine food.

Strategic Plan Goal:

This item supports the City Council's 2026–2027 Strategic Plan Goal 1, "Ensure Public Safety with a Modernized and Community-Oriented Approach," including the objective to "Strengthen Community Engagement by Implementing Strategic Outreach Initiatives." The Comfort and Wellness K9 Program advances this goal by enhancing the Police Department's community engagement efforts, providing additional support to crime victims and witnesses, strengthening outreach to youth and schools, and promoting wellness among Department employees and first responders.

Fiscal Impact:

Staff requests that the City Council appropriate \$11,394 in grant revenue and related expenditures in the Fiscal Year 2026-27 budget for implementation of the Comfort and Wellness K9 Program.

Attachments:

1. BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award Package

Staff Report

August 25, 2026

ATTACHMENT 1

BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award Package



Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Name and Address of Recipient:	CITY OF MONTEREY PARK 320 W NEWMARK AVE
City, State and Zip:	MONTEREY PARK, CA 91754
Recipient UEI:	ND77QLUW9YB5
Project Title: Comfort Dog aquisition and training	Award Number: 15PBJA-25-GG-02770-JAGX
Solicitation Title: BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Formula	
Federal Award Amount: \$11,394.00	Federal Award Date: 7/31/26
Awarding Agency:	Office of Justice Programs Bureau of Justice Assistance
Award Type:	Initial
Funding Instrument Type:	Grant
Opportunity Category: M	
Assistance Listing: 16.738 - Edward Byrne Memorial Justice Assistance Grant Program	
Project Period Start Date: 10/1/24	Project Period End Date: 9/30/27
Budget Period Start Date: 10/1/24	Budget Period End Date: 9/30/27
Project Description: The Monterey Park Police Department will use FY25 JAG Local Formula funds to support the launch of a Comfort and Wellness K9 Program within the Department's Community Engagement Bureau. JAG funds will be applied toward the acquisition of a professionally pre-trained comfort canine and an 80-hour handler training program through Gold Coast K9 Academy. The assigned officer will serve a dual role as a School Resource Officer and Comfort/Wellness K9 handler, deploying the canine in support of crime victims and witnesses — particularly children and trauma-impacted individuals — as well as in schools, City facilities, and community settings. The program will also support first responder and employee wellness within the Department. All remaining program costs, including the officer position, K9 vehicle, kennel, veterinary care, and canine food, will be funded by the City of Monterey Park.	

Award Letter

July 31, 2026

Dear MARTHA GARCIA,

On behalf of the Attorney General, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by CITY OF MONTEREY PARK for an award under the funding opportunity entitled 2025 BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Formula. The approved award amount is \$11,394.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award

Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Maureen A. Henneberg
Deputy Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) enforces federal civil rights laws and other provisions that prohibit discrimination by recipients of federal financial assistance from OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW).

Several civil rights laws, including Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance (recipients) to give assurances that they will comply with those laws. Taken together, these and other civil rights laws prohibit recipients from discriminating in the provision of services and employment because of race, color, national origin, religion, disability, and sex or from discriminating in the provision of services on the bases of age.

Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations. Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit www.ojp.gov/program/civil-rights-office/outreach. If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at askOCR@ojp.usdoj.gov or www.ojp.gov/program/civil-rights-office/about#ocr-contacts.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Ongoing NEPA Compliance Incorporated into Further Developmental Stages

NEPA Letter

All BJA awards are subject to the National Environmental Policy Act (NEPA, 42 U.S.C. 4321 et seq.) and other related federal laws (including the National Historic Preservation Act), if applicable. Award recipients (and subrecipients, as applicable) must support BJA’s compliance with NEPA by providing details about their project, its location, and any resources that might be affected. BJA complies with NEPA (and other related federal laws) for an award-funded activity by evaluating the environmental impacts of the activity in one of three levels of analysis: a Categorical Exclusion (CATEX), an Environmental Assessment (EA), or an Environmental Impact Statement (EIS). See

<https://bja.ojp.gov/funding/nepa-guidance> for additional information regarding NEPA implementation.

Carefully review the conditions on this award for information about any requirements specific to NEPA compliance for this award.

After completion of any required environmental analysis, throughout the term of this award the recipient must inform BJA of (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient may not implement a proposed change or new activity until BJA, with the assistance of the recipient, has determined whether the proposed change or new activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under an approved environmental impact review process.

Questions about NEPA compliance may be directed to your grant manager.

NEPA Coordinator

First Name

Chris

Middle Name

no value

Last Name

Casto

Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name

CITY OF MONTEREY PARK

UEI

ND77QLUW9YB5

Street 1

320 W NEWMARK AVE

Street 2

City MONTEREY PARK	State/U.S. Territory California	
Zip/Postal Code 91754	Country United States	
County/Parish	Province	

Award Details

Federal Award Date 7/31/26	Award Type Initial
Award Number 15PBJA-25-GG-02770-JAGX	Supplement Number 00
Federal Award Amount \$11,394.00	Funding Instrument Type Grant

Assistance Listing Number	Assistance Listings Program Title
16.738	Edward Byrne Memorial Justice Assistance Grant Program

Statutory Authority

Pub. L. No. 90-351, Title I, Part E, subpart 1 (codified at 34 U.S.C. 10151-10158); see also 28 U.S.C. 530C(a)

[X] *I have read and understand the information presented in this section of the Federal Award Instrument.*

Project Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Solicitation Title 2025 BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Formula	Awarding Agency OJP
Application Number GRANT14618527	Program Office BJA

Grant Manager Name Elaine Vanlandingham	Phone Number 202-598-7415	E-mail Address Elaine.Vanlandingham@usdoj.gov
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Project Title
Comfort Dog aquisition and training

Performance Period Start**Date**

10/01/2024

Performance Period End Date

09/30/2027

Budget Period Start Date

10/01/2024

Budget Period End Date

09/30/2027

Project Description

The Monterey Park Police Department will use FY25 JAG Local Formula funds to support the launch of a Comfort and Wellness K9 Program within the Department's Community Engagement Bureau. JAG funds will be applied toward the acquisition of a professionally pre-trained comfort canine and an 80-hour handler training program through Gold Coast K9 Academy. The assigned officer will serve a dual role as a School Resource Officer and Comfort/Wellness K9 handler, deploying the canine in support of crime victims and witnesses — particularly children and trauma-impacted individuals — as well as in schools, City facilities, and community settings. The program will also support first responder and employee wellness within the Department. All remaining program costs, including the officer position, K9 vehicle, kennel, veterinary care, and canine food, will be funded by the City of Monterey Park.

☒ *I have read and understand the information presented in this section of the Federal Award Instrument.*

Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

☒ *I have read and understand the information presented in this section of the Federal Award Instrument.*

Award Conditions

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Condition 1

Compliance with general appropriations-law restrictions on the use of federal funds (FY 2025)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY25AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

Condition 2

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 states that recipients may not use direct Federal financial assistance from the Department of Justice to support or engage in any explicitly religious activities except when consistent with the

Establishment Clause of the First Amendment to the U.S. Constitution and any other applicable requirements. An organization receiving Federal financial assistance also may not, in providing services funded by the Department of Justice or in outreach activities related to such services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations. In addition, Part 38 states that a faith-based organization that participates in a Department of Justice funded program retains its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law.

Recipients and subrecipients that provide social services under this award must give written notice to beneficiaries and prospective beneficiaries prior to the provision of services (if practicable) which shall include language substantially similar to the language in 28 CFR Part 38, Appendix C, sections (1) through (4). A sample written notice may be found at <https://www.ojp.gov/program/civil-rights-office/partnerships-faith-based-and-other-neighborhood-organizations>.

In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements. For more information, see "Nondiscrimination provisions and the Religious Freedom Restoration Act," accessible at <https://www.ojp.gov/funding/explore/legaloverview2025/civilrightsrequirements>.

Condition 3

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

Condition 4

All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP website at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

Condition 5

Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold, as set forth in the Federal Acquisition Regulations (FAR). See the definition of simplified acquisition threshold in the FAR at 48 CFR part 2, subpart 2.1. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP website at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed Simplified Acquisition Threshold)), and are incorporated by reference here.

Condition 6

Federal Civil Rights and Nondiscrimination Laws (certification)

The recipient agrees that its compliance with all applicable Federal civil rights and nondiscrimination laws is material to the government's decision to make this award and any payment thereunder, including for purposes of the False Claims Act (31 U.S.C. 3729-3730 and 3801-3812), and, by accepting this award, certifies that it does not operate any programs (including any such programs having components relating to diversity, equity, and inclusion) that violate any applicable Federal civil rights or nondiscrimination laws.

Condition 7

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that a legal notice regarding award requirements is necessary or that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such notice or exception regarding enforcement, including any such notice or exception made during the period of performance, is (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

Condition 8

Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

Condition 9**Applicability of Part 200 Uniform Requirements**

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements"), including, without limitation, the provisions regarding termination in 2 C.F.R. 200.340, apply to this award from OJP.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

Condition 10**Reporting potential fraud, waste, and abuse, and similar misconduct**

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Fraud Detection Office, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

Condition 11**Requirements related to "de minimis" indirect cost rate**

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

Condition 12**Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events**

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ

Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

Condition 13

Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

Condition 14

Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

Condition 15

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including 28 C.F.R. § 42.106(d), 28 C.F.R. § 42.405(c), and 28 C.F.R. § 42.505(f), which contain notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

Condition 16

Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

Condition 17

Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

Condition 18

Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

Condition 19

Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

Condition 20

Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

Condition 21

Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either

requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

Condition 22

OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees>.

Condition 23

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

Condition 24

Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2022, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after January 1, 2022, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://onlinegfmt.training.ojp.gov/>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

Condition 25

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an

employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

Condition 26

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

Condition 27

Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

Condition 28

Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

Condition 29

Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of

Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

Condition 30

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

Among other items, 28 C.F.R. § 54.140 contains notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

Condition 31

The recipient understands that, in accepting this award, the Authorized Representative declares and certifies, among other things, that he or she possesses the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accepts (or adopts) all material requirements that relate to conduct throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

Condition 32

Verification and updating of recipient contact information

The recipient must verify its Grant Award Administrator, Financial Manager, and Authorized Representative contact information in JustGrants, including telephone number and e-mail address. If any information is incorrect or has changed, the award recipient's Entity Administrator must make changes to contact information through DIAMD. Instructions on how to update contact information in JustGrants can be found at <https://justicegrants.usdoj.gov/training/training-entity-management>.

Condition 33

FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are set forth in 2 C.F.R. part 170, Appendix A ("Award Term") and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

Note: In early March 2025, the reporting system that had been used for subaward reporting, the FFATA (Federal Funding Accountability and Transparency Act) Subaward Reporting System (FSRS) was retired and functionality moved to SAM.gov. For more information, including steps on how to connect your FSRS account to SAM.gov, visit <https://sam.gov/fsrs>.

Condition 34

The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ

awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

Condition 35

Any publication (e.g., curricula, training materials, publications, reports, videos, or any other written, web-based, or audio-visual, or other materials) funded in whole or in part under this award, (with the exception of press releases, websites, and mobile applications), shall contain the following statement: "This project was supported by Grant No. <Award_Number> awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice."

Any website or mobile application that is funded in whole or in part under this award must include the following statement where most practicable: "This website [or application] was supported by Grant No. <Award_Number> awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this website [or application] (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible. The statement may also be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

Upon specific request by BJA, the recipient must submit to BJA for review and approval (or, for recipients or subrecipients that are institutions of higher education, review and comment) any publication or product developed under this award at least 30 working days prior to the targeted dissemination date.

The current edition of the DOJ Grants Financial Guide provides additional guidance on allowable printing and publication activities.

Condition 36

Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23 for any applicable project.

Condition 37

The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

Condition 38

Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

Condition 39

Compliance with 28 C.F.R. Part 23

With respect to any information technology system funded or supported by funds under this award, the recipient (and any subrecipient at any tier) must comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 34 U.S.C. 10231(c)-(d). The recipient may not satisfy such a fine with federal funds.

Condition 40

Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: <https://bja.ojp.gov/program/it/gsp-grant-condition>. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

Condition 41

Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems that involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

Condition 42

Law enforcement task forces - required training

Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, must complete required online task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement.

The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership (www.ctfli.org). The training addresses task force effectiveness, as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. If award funds are used to support a task force, the recipient must compile and maintain a task force personnel roster, along with course completion certificates.

Additional information regarding the training is available through BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

Condition 43

Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to determine if any of the following activities will be funded by the grant prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA, and follow instructions regarding NEPA compliance.

The activities covered by this condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments;

- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories; and
- f. Any extraordinary or unusual project with potential to have a significant environmental impact.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA.

Condition 44

The recipient shall ensure that each DNA analysis conducted under this award will be performed either (1) by accredited government-owned laboratories, or (2) through an accredited fee-for-service vendor. The accreditation must be by an accrediting body that is a signatory to an internationally recognized arrangement and that offers accreditation to forensic science conformity assessment bodies using an accreditation standard that is recognized by that internationally recognized arrangement. Any laboratory conducting STR, Y-STR, or mitochondrial DNA testing undergo external audits not less than once every 2 years that demonstrate compliance with the DNA Quality Assurance Standards established by the Director of the Federal Bureau of Investigation.

If award funds are used for DNA testing of evidentiary materials, recipients shall ensure that any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS, and, where applicable, uploaded to the National DNA Index System (NDIS). Award funds may be used for forensic genetic genealogy in accordance with United States Department of Justice Interim Policy Forensic Genealogical DNA Analysis and Searching and program requirements. With the exception of Forensic Genetic Genealogy, no profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS. Booking agencies should work with their state CODIS agency to ensure all requirements are met for participation in Rapid DNA (see National Rapid DNA Booking Operational Procedures Manual).

The recipient shall ensure that each DNA analysis conducted and each DNA profile generated under this award, and each stored DNA sample that results from this award, are maintained in accordance with any applicable federal privacy requirements and restrictions on disclosure.

Condition 45

Recipients utilizing award funds for forensic genealogy testing must adhere to the United States Department of Justice Interim Policy Forensic Genealogical DNA Analysis and Searching (<https://www.justice.gov/olp/page/file/1204386/download>), and must collect and report the metrics identified in Section IX of that document to BJA.

Condition 46

Establishment of trust fund

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish a trust fund account. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(11)). The trust fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The recipient also agrees to obligate the award funds in the trust fund (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

Condition 47

As of the first day of the period of performance for the award, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via an Award Condition Modification (ACM)). (A withholding condition is a condition in the award document that precludes the recipient from expending or drawing down all or a portion of the award funds until the condition is removed.)

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding

condition through an Award Condition Modification (ACM), the recipient is authorized to obligate (federal) award funds to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

Condition 48

Submission of eligible records relevant to the National Instant Background Check System

Consonant with federal statutes that pertain to firearms and background checks -- including 18 U.S.C. 922 and 34 U.S.C. ch. 409 -- if the recipient (or any subrecipient at any tier) uses this award to fund (in whole or in part) a specific project or program (such as a law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the establishment or improvement of records systems that contain any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS, the recipient (or subrecipient, if applicable) must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS are promptly made available to the NICS or to the "State" repository/database that is electronically available to (and accessed by) the NICS, and -- when appropriate -- promptly must update, correct, modify, or remove such NICS-relevant "eligible records".

In the event of minor and transitory non-compliance, the recipient may submit evidence to demonstrate diligent monitoring of compliance with this condition (including subrecipient compliance). DOJ will give great weight to any such evidence in any express written determination regarding this condition.

Condition 49

Compliance with trauma kit standards

If the recipient uses funds under this award to purchase trauma kits or trauma kit components, the recipient must ensure that the trauma kits purchased meet the performance standards established consistent with 34 U.S.C. § 10202(d), as such standards are in effect at the time of purchase.

Condition 50

Initial period of performance; requests for extension.

The recipient understands that for award amounts of less than \$25,000 under JAG, the initial period of performance of the award will be less than four years. The recipient further understands that any requests for an extension of the period of performance for an award of less than \$25,000 will be approved automatically for up to a total period of performance of four years, pursuant to 34 U.S.C. 10152(f) and in accordance with the Notice of Funding Opportunity (NOFO) associated with this award.

Any request for an extension of the period of performance beyond a four-year award period will require approval, and the approval (if any) will be at the discretion of OJP.

Condition 51

Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: No public disclosure of certain law-enforcement-sensitive information

SCOPE. This condition applies throughout the entire award period of performance. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere: No public disclosure of federal law-enforcement information in order to conceal, harbor, or shield.

Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no State or local government entity, agency, or official (including a government-contracted correctional facility) may use funds under this award to make any public disclosure of any federal law-enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12—without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Noninterference: No public disclosure of federal law-enforcement information in order to conceal, harbor, or shield

within the funded "program or activity."

With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), and consistent with federal law as cited in para. 1 of this condition, no State or local government entity, agency, or official (including a government-contracted correctional facility) within the funded program or activity may make any public disclosure of any federal law-enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12—without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

3. Monitoring. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

4. Allowable costs. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

5. Rules of construction.

A. For purposes of this condition—

(1) the term "alien" means what it means under section 101 of the Immigration and Nationality Act (see 8 U.S.C. 1101(a)(3));

(2) the term "federal law-enforcement information" means law-enforcement-sensitive information communicated or made available, by the federal government, to a State or local government entity, agency, or official, through any means, including, without limitation—

(a) through any database,

(b) in connection with any law enforcement partnership or task-force,

(c) in connection with any request for law enforcement assistance or -cooperation, or

(d) through any deconfliction (or courtesy) notice of planned, imminent, commencing, continuing, or impending federal law enforcement activity;

(3) the term "law-enforcement-sensitive information" means records or information compiled for any law-enforcement purpose; and

(4) the term "public disclosure" means any communication or release other than one—

(a) within the recipient, or

(b) to any subrecipient (at any tier) that is a government entity.

B. This condition shall be enforceable to the extent that it does not otherwise contravene any express requirement of any federal law, or of any judicial ruling, governing or applicable to the award.

C. The "Rules of Construction" set out in the "Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: information-communication restrictions; ongoing compliance" award condition are incorporated by reference as though set forth here in full.

Condition 52

Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: information-communication restrictions

SCOPE. This condition applies throughout the entire award period of performance. Its provisions must be among those included in any subaward (at any tier).

1. Throughout the entire award period of performance, no State or local government entity, -agency, or -official may use funds under this award (including under any subaward, at any tier) to prohibit or in any way restrict—

(1) any government entity or -official from sending or receiving information regarding citizenship or immigration status to or from DHS; or

(2) a government entity or agency from sending, requesting or receiving, or exchanging information regarding immigration status to, from, or with DHS, or from maintaining such information.

Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), throughout the entire award period of performance, no State or local government entity, agency, or official may implement an "information-communication restriction."

3. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

4. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State or local government incurs to implement this condition.

5. Rules of Construction.

A. For purposes of this condition:

- (1) "State" and "local government" include any agency or other entity thereof, but not any public institution of higher education or Indian tribe.
- (2) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).
- (3) "Immigration status" means what it means under 8 U.S.C. 1373 and 8 U.S.C. 1644; and terms that are defined in 8 U.S.C. 1101 mean what they mean under that section 1101, except that "State" also includes American Samoa.
- (4) "DHS" means the U.S. Department of Homeland Security.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

C. This condition shall be enforceable to the extent that it does not otherwise contravene any express requirement of any federal law, or of any judicial ruling, governing or applicable to the award.

Condition 53

Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: Notice of scheduled release

SCOPE. This condition applies throughout the entire award period of performance. Its provisions must be among those included in any subaward at any tier.

1. No use of funds to interfere with "removal" process: Notice of scheduled release date and time.

Consonant with federal law enforcement statutes—including 8 U.S.C. 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from ... confinement"; also, the federal government is expressly authorized to make payments to a "State or a political subdivision of the State ... with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. 1366 (requiring an annual report to Congress on "the number of illegal alien[felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens")—no State or local government entity, agency, or official (including a government-contracted correctional facility) may use funds under this award to interfere with the "removal" process by failing to provide (as early as practicable (see para. 5.B. below)) advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

2. Noninterference with "removal" process: Notice of scheduled release date and time within the funded "program or activity."

With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), and consonant with federal law enforcement statutes as cited in para. 1 of this condition, no State or local government entity, agency, or official (including a government-contracted correctional facility) within the funded program or activity may interfere with the "removal" process by failing to provide (as early as practicable (see para. 4.B. below)) advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

3. Monitoring. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

4. Allowable costs. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

5. Rules of construction

A. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity or individual to maintain (or detain) any individual in custody beyond the date and time the individual otherwise would have been released.

B. Applicability.

(1) Current DHS practice is ordinarily to request advance notice of scheduled release "as early as practicable (at least 48 hours, if possible)." (See DHS Form I-247A (3/17)). If (e.g., in light of the date DHS made such request) the scheduled release date and time for an alien are such as not to allow for the advance notice that DHS has requested, it shall NOT be a violation of this condition to provide only as much advance notice as, in fact, practicable.

(2) Current DHS practice is to use the same form for a second, distinct purpose—to request that an individual be detained for up to 48 hours AFTER the scheduled release. This condition does NOT encompass such DHS requests for detention.

C. This condition shall be enforceable to the extent that it does not otherwise contravene any express requirement of any federal law, or of any judicial ruling, governing or applicable to the award.

D. The "Rules of Construction" set out in the "Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens" award condition are incorporated by reference as though set forth here in full.

Condition 54

Noninterference (with award funds and within the funded "program or activity") with federal law enforcement:
Interrogation of certain aliens

SCOPE. This condition applies throughout the entire award period of performance. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere with statutory law enforcement access to correctional facilities.

Consonant with federal law enforcement statutes and regulations—including 8 U.S.C. 1357(a) (under which certain federal officers and employees "have power without warrant ... to interrogate any alien or person believed to be an alien as to his right to be or to remain" in the United States), and 8 C.F.R. 287.5(a) (under which that power may be exercised "anywhere in or outside" the United States)—no State or local government entity, agency, or official within the funded program or activity may use funds under this award to interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."

2. Noninterference with statutory law enforcement access to correctional facilities within the funded "program or activity."

With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), and consonant with federal law enforcement statutes and regulations as cited in para. 1 of this condition, no State or local government entity, agency, or official within the funded program or activity may interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."

3. Monitoring. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

4. Allowable costs. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

5. Rules of construction

A. For purposes of this condition:

(1) The term "alien" means what it means under sec. 101 of the Immigration and Nationality Act (INA) (8 U.S.C. 1101(a)(3)), except that, with respect to a juvenile offender, it means "criminal alien."

(2) The term "juvenile offender" means what it means under 28 C.F.R. 31.304(f) (as in effect on Jan. 1, 2026.)

(3) The term "criminal alien" means, with respect to a juvenile offender, an alien who is deportable on the basis of—
(a) conviction described in 8 U.S.C. 1227(a)(2), or
(b) conduct described in 8 U.S.C. 1227(a)(4).

(4) The term "conviction" means what it means under 8 U.S.C. 1101(a)(48). (Adjudication of a juvenile as having committed an offense does not constitute "conviction" for purposes of this condition.)

(5) The term "correctional facility" means what it means under 34 U.S.C. 10251(a)(7)) as of Jan. 1, 2026.

(6) The term "impede" includes taking or continuing any action, or implementing or maintaining any law, policy, rule, or practice, that—

(a) is designed to prevent or to significantly delay or complicate, or

(b) has the effect of preventing or of significantly delaying or complicating.

(7) "State" and "local government" include any agency or other entity thereof, but not any public institution of higher education or Indian tribe.

(8) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

C. This condition shall be enforceable to the extent that it does not otherwise contravene any express requirement of any federal law, or of any judicial ruling, governing or applicable to the award.

Condition 55

The recipient understands and agrees that no award funds may be used for any expenses related to public awareness campaigns for an extreme risk protection program.

Condition 56

Extreme risk protection order (ERPO) programs funded under this award must include, at a minimum: pre-deprivation and post-deprivation due process rights that prevent any violation or infringement of the Constitution of the United States, including but not limited to the Bill of Rights, and the substantive or procedural due process rights guaranteed under the Fifth and Fourteenth Amendments to the Constitution of the United States, as applied to the States, and as interpreted by State courts and United States courts (including the Supreme Court of the United States). Such programs must include, at the appropriate phase to prevent any violation of constitutional rights, at minimum, notice, the right to an in-person hearing, an unbiased adjudicator, the right to know opposing evidence, the right to present evidence, and the right to confront adverse witnesses; the right to be represented by counsel at no expense to the government; pre-deprivation and post-deprivation heightened evidentiary standards and proof which mean not less than the protections afforded to a similarly situated litigant in Federal court or promulgated by the State's evidentiary body, and sufficient to ensure the full protections of the Constitution of the United States, including but not limited to the Bill of Rights, and the substantive and procedural due process rights guaranteed under the Fifth and Fourteenth Amendments to the Constitution of the United States, as applied to the States, and as interpreted by State courts and United States courts (including the Supreme Court of the United States). The heightened evidentiary standards and proof under such programs must, at all appropriate phases to prevent any violation of any constitutional right, at minimum, prevent reliance upon evidence that is unsworn or unaffirmed, irrelevant, based on inadmissible hearsay, unreliable, vague, speculative, and lacking a foundation; and penalties for abuse of the program.

Recipients who plan to use funding to support ERPO programs must submit a Certification Relating to Pub. L. No. 90-351, Title I, Sec. 501(a)(1)(I)(iv), signed by the principal legal officer, certifying that the ERPO program to be funded satisfies each of the listed requirements prior to the use of award funds for ERPO programs. Funds proposed for ERPO programs may be withheld, pending confirmation of compliance with the terms of this award.

Condition 57

No funds may be used for C-UAS except with express prior approval from BJA. To request such approval, the recipient (or subrecipient, at any tier) must submit to BJA a written certification that, among other things, certifies that any C-UAS purchased with award funds will only be procured and used in compliance with all applicable federal, state, and local laws and regulations, including criminal, surveillance, aviation, and communications laws. Any C-UAS purchased with award funds will be included on the list of technologies established by subsection (d)(2)(A)(iii) section 210G of the Homeland Security Act of 2002 (6 U.S.C. 124n(d)(2)(A)(iii)) to exercise the authority granted under subsection (a)(2) of such section. The certification also requires that the award recipient consult qualified legal counsel to review the proposed purchase and operation of C-UAS, and that the recipient will complete required trainings and obtain all required approvals, certifications, licenses, and authorizations prior to deployment, and will coordinate with relevant authorities as required. The recipient (or subrecipient) also must assure BJA that it has sufficient policies and procedures regarding privacy, civil liberties, and information technology cybersecurity related to the operation of the C-UAS. Finally, the recipient (or subrecipient) may be required to provide additional documentation to verify purchase and the related policies for the C-UAS. Funds proposed for the purchase of C-UAS may be withheld, pending confirmation of compliance with the terms of this award. Additional information and the required certification form may be found here: <https://bja.ojp.gov/funding/uas>.

Condition 58

Expenditures prohibited without waiver

No funds under this award may be expended on the purchase of items prohibited by the JAG program statute, unless, as set forth at 34 U.S.C. 10152, the BJA Director certifies that extraordinary and exigent circumstances exist, making such expenditures essential to the maintenance of public safety and good order. Funds proposed for the purchase of prohibited items may be withheld, pending confirmation of compliance with the terms of this award.

Condition 59

No funds may be used for UAS except with express prior approval from BJA. To request such approval, the recipient (or subrecipient, at any tier) must submit to BJA a written certification that, among other things, certifies that only UAS verified by the Defense Contract Monitoring Agency's "Blue UAS Cleared List" or any successor list (available at <https://bluelist.appsplatformportals.us/>) as not manufactured by a "covered foreign entity" may be purchased or operated under the federal award and, further, that no modifications or additional accessories may be introduced to the UAS

funded by the award. The purchased UAS may not be used to process, store, or transmit Federal information. The recipient (or subrecipient) also must assure BJA that it has sufficient policies and procedures regarding privacy, civil liberties, and information technology cybersecurity related to the operation of the UAS. Finally, the recipient (or subrecipient) may be required to provide additional documentation to verify purchase and the related policies for the UAS. Funds proposed for the purchase of UAS may be withheld, pending confirmation of compliance with the terms of this award. Additional information and the required certification form may be found here: <https://bja.ojp.gov/funding/uas>.

Condition 60

In accepting this award, the recipient agrees not to use award funds for purchases of body-worn cameras (BWCs) or related expenses for any agency unless that agency has submitted a certification to BJA that it has policies and procedures in place that reinforce appropriate agency Use of Force policies and training and address technology usage, evidence acquisition, data storage and retention, as well as privacy issues, accountability and discipline. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for BWCs or related expenses. Funds proposed for the purchase of BWCs or related expenses may be withheld, pending confirmation of compliance with the terms of this award.

Condition 61

Certification of body armor "mandatory wear" policies, and compliance with NIJ standards

If the recipient uses funds under this award to purchase body armor, the recipient must submit a signed certification that each law enforcement agency receiving body armor purchased with funds from this award has a written "mandatory wear" policy in effect. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any funds from this award may be used by an agency for body armor. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty. Funds proposed for the purchase of body armor may be withheld, pending confirmation of compliance with the terms of this award.

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice (NIJ) ballistic or stab standards, and is listed on the NIJ Compliant Body Armor Model List. In addition, ballistic-resistant and stab-resistant body armor purchased must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information and the NIJ Compliant Body Armor List may be found by following the links located on the NIJ Body Armor page: <https://nij.ojp.gov/topics/equipment-and-technology/body-armor>

Condition 62

Withholding of funds for Required certification from the chief executive of the applicant government

The recipient may not expend or draw down any award funds until the recipient submits the required "Certifications and Assurances by the Chief Executive of the Applicant Government," properly-executed (as determined by OJP), and an Award Condition Modification (ACM) has been issued to remove this condition.

Condition 63

Withholding of funds: Completion of "OJP financial management and grant administration training" required

The recipient may not obligate, expend, or draw down more than 10% of the award funds until-- (1) OJP determines that the recipient's Grant Award Administrator and all Financial Managers for this award have successfully completed an "OJP financial management and grant administration training" on or after January 1, 2022, and (2) OJP issues an Award Condition Modification (ACM) to modify or remove this condition.

Once both the Grant Award Administrator and Financial Manager have successfully completed the training required by this condition, the recipient may contact the designated grant manager for the award to request initiation of an ACM to remove this condition. Obligations, expenditures, and drawdowns prior to the ACM are made at the recipient's risk and may be disallowed if not in compliance with program requirements or approved budget.

A list of the OJP trainings that OJP will consider an "OJP financial management and grant administration training" for

purposes of this condition is available at <https://onlinegfmt.training.ojp.gov/>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

Condition 64

The recipient agrees to promptly provide, upon request, financial or programmatic-related documentation related to this award, including documentation of expenditures and achievements. The recipient understands that it will be subject to additional financial and programmatic in-depth or on-site monitoring, which may be on short notice, and agrees that it will cooperate with any such monitoring. The recipient agrees to develop or maintain effective internal controls to manage federal awards (see 2 C.F.R. 200.303) and effective financial management policies and procedures to manage federal awards (see 2 C.F.R. 200.302).

[X] *I have read and understand the information presented in this section of the Federal Award Instrument.*

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

- A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.
- B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.
- C. Accept this award on behalf of the applicant.
- D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official	Name of Approving Official	Signed Date And Time
Deputy Assistant Attorney General	Maureen A. Henneberg	7/27/26 2:46 PM

Authorized Representative

[X] Declaration and Certification

Entity Acceptance

Title of Authorized Entity Official
Finance Director

Name of Authorized Entity Official

MARTHA GARCIA

Signed Date And Time

8/17/2026 5:55 PM



City Council Staff Report

Date: September 16, 2026

Agenda Item Number: 10.C.

To: The Honorable Mayor and City Council
From: Diana Garcia, Assistant City Manager
Rebecca Bojorquez, Principal Management Analyst
Subject: Los Palos Incident Local Emergency Termination

Recommendation:

It is recommended that the City Council consider:

1. Adopting a resolution terminating the Los Palos Incident local emergency; and
2. Taking such additional, related, action that may be desirable.

Executive Summary:

On June 23, 2026 the City Council adopted Resolution No. 2026-R52 declaring a local emergency resulting from the Los Palos Incident (Boyle Heights Commercial Building Fire) identified on or about June 17, 2026. Resolution No. 2026-R52 authorized the City Manager to undertake all actions needed to preserve public health, safety and welfare in accordance with applicable law.

The conditions of the emergency no longer exist, and therefore, the Assistant City Manager recommends that the City Council terminate the local emergency, effective immediately.

Background:

On June 17, 2026, a fire ignited at a cold storage facility in Boyle Heights. The facility, leased by Lineage, Inc. and owned by Chill Build Los Angeles I LLC, held an estimated 85 million pounds of food. The fire at the facility was extinguished on June 24, 2026. However, the fire and the rotting food at the facility caused foul odors in the immediate and surrounding areas, which included Monterey Park.

In response to the fire, the City Council adopted Resolution No. 2026-R52 and declared a local emergency. The City took precautionary measures to cancel outdoor programming, including the "Let' Kick It" World Cup Watch Party, Farmers' Market, and Independence Day

Celebration. Additionally, the City provided 5,000 N-95 masks to residents and opened relief sites, with extended hours at both the Langley Center and Bruggemeyer Library. Lastly, the City Council appropriated \$50,000 for an Air Purifier Reimbursement for residents. The program was open from July 1 – 31, 2026 and the City approved 42 reimbursements, totaling \$2,220.03.

Despite the City's efforts to mitigate the incident's effects, the decaying food odor at the facility created a larger public nuisance. To advocate and demand pressure be placed on the waste abatement, letters were sent to Greg Lehmkuhl, Lineage's President and CEO, as well as local elected officials such as Los Angeles Mayor Karen Bass and Los Angeles County Board of Supervisor Hilda Solis.

At this time, the conditions of the emergency no longer exist, and the Assistant City Manager recommends terminating the local emergency.

Strategic Plan Goal:

This item meets the 2026-27 City Council Strategic Plan Goal #5, to Expand Access to Community Resources and Services by ensuring community members had resources to protect themselves and their families.

Fiscal Impact:

The City expended \$2,220.03 from the General Fund for the Air Purifier Reimbursement Program, utilizing a portion of the \$50,000 appropriated by the City Council. The remaining \$47,779.97 was unused. All other services and supplies provided to residents in response to the emergency were provided in-kind and did not result in additional expenditures from the General Fund.

Attachments:

1. Draft Resolution

ATTACHMENT 1

Draft Resolution

RESOLUTION NO.

A RESOLUTION ADOPTED BY THE CITY COUNCIL TERMINATING THE LOCAL EMERGENCY RESULTING FROM THE JUNE 2026 LOS PALOS INCIDENT (COMMERCIAL BUILDING FIRE)

BE IT RESOLVED by the Council of the City of Monterey Park as follows:

SECTION 1: The City Council finds as follows:

- A. On June 23, 2026, the City Council adopted Resolution No. 2026-R52 (“Emergency Resolution”) which confirmed the existence of a local emergency related to the Los Palos Incident.
- B. The City Manager exercised emergency powers to mitigate the effects of the Los Palos Incident by various methods including utilizing City facilities as temporary relief centers for individuals seeking air-conditioned facilities with improved air quality; distributing N-95 masks to residents; cancelling outdoor recreational activities, programs and events due to poor air quality; and establishing an air purifier reimbursement program for residents.
- C. The circumstances necessitating the declaration of the declaration of the local emergency no longer exist.

SECTION 2: Ratification. The City Council received regular reports regarding the Local Emergency and is fully informed regarding all actions undertaken by the City Manager to protect public health and safety. Accordingly, the City Council ratifies and reaffirms the City Manager’s and City Attorney’s exercise of emergency powers since June 2026 to protect public health and safety.

SECTION 3: Termination of Local Emergency. The Local Emergency resulting from the Los Palos Incident beginning on June 23, 2026 is terminated.

SECTION 4: Electronic Signatures. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 5: Recordation. The Mayor, or presiding officer, is authorized to sign this Resolution signifying its adoption by the City Council of the City of Monterey Park and the City Clerk, or her duly appointed deputy, may attest thereto.

SECTION 6: Effective Date. This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 16th day of September, 2026.

Henry Lo, Mayor

Attest:

Maychelle Yee, City Clerk

Approved as to Form:

Karl H. Berger, City Attorney



City Council Staff Report

Date: September 16, 2026

Agenda Item Number: 10.D.

To: The Honorable Mayor and City Council
From: Mayor Henry Lo
Subject: Resolution supporting Measure HOM, a ballot proposition creating HOME (Housing Overlay – Mixed Environments) Overlays in the City's Commercial and Industrial Areas, for the November 3, 2026 General Municipal Election

Recommendation:

It is recommended that the City Council consider:

1. Adopting a Resolution supporting Measure HOM, a ballot proposition creating HOME Overlays in the City's Commercial and Industrial Areas for the November 3, 2026 General Municipal Election; and
2. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

These actions are not subject to review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, et seq.) because the Council would adopt a resolution supporting a ballot measure at the November 3, 2026 general municipal election. Such actions do not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment. If the voters approve Measure HOM, the City Council's subsequent adoption of the implementing HOME Overlay Zoning regulations and its discretionary approval of any project activating a HOME overlay on a particular parcel, will each be reviewed under CEQA at that time. Accordingly, the proposed resolution and related actions do not constitute a "project" under CEQA.

Executive Summary:

On August 5, 2026, City Council voted unanimously to adopt resolutions adding a proposition creating HOME Overlays in the City's Commercial and Industrial Areas on the ballot for the November 3 General Municipal Election (Attachment 1). For Council's consideration is a resolution formally endorsing support for the ballot proposition which now has a letter designation of Measure HOM (Attachment 2). If approved by voters, Measure HOM would amend the Land Use and Urban Design Element (the "LUE") to create the HOME land use designation and identify the commercial and industrial areas where it may be applied.

Background:

On August 5, 2026, City Council voted unanimously to adopt resolutions adding a proposition to the ballot creating HOME Overlays in the City's Commercial and Industrial Areas for the November 3 General Municipal Election, along with other proposition-related actions.

Council now considers adopting a resolution formally endorsing the ballot proposition, which now has a letter designation of Measure HOM. If approved by voters, Measure HOM would amend the LUE to create the HOME land use designation and identify the commercial and industrial areas where it may be applied.

Strategic Plan Goal:

Endorsing Measure HOM will advance the City Council's Strategic Plan Goal to "Strengthen our local economy and enhance housing opportunities" by creating the means to return vacant and underused commercial and industrial land to productive use and to expand the range of housing available in the City.

Fiscal Impact:

There is no fiscal impact anticipated by the Council adopting a resolution supporting Measure HOM.

Attachments:

1. Resolution No. 2026-R63 Adding Measure HOM to the Ballot for the November 3, 2026 Election
2. Draft Resolution to support Measure HOM

ATTACHMENT 1

Resolution No. 2026-R63 Adding Measure HOM to
the Ballot for the November 3, 2026 Election

RESOLUTION NO. 2026-R63

A RESOLUTION ADDING A PROPOSITION TO THE BALLOT CREATING HOME (HOUSING OVERLAY – MIXED ENVIRONMENTS) OVERLAYS IN THE CITY’S COMMERCIAL AND INDUSTRIAL AREAS FOR THE NOVEMBER 3, 2026 GENERAL MUNICIPAL ELECTION PURSUANT TO ELECTIONS CODE § 9222

THE CITY COUNCIL RESOLVES AS FOLLOWS:

SECTION 1. The City Council has called a General Municipal Election to be held on Tuesday, November 3, 2026, for the purpose of placing a proposition on the ballot for voter consideration.

SECTION 2. Pursuant to Elections Code § 9222, the City Council places a proposition captioned the “HOME Housing Overlay Measure” on the ballot for the General Municipal Election scheduled for Tuesday, November 3, 2026 pursuant to Resolution No. 2026-R63, adopted August 5, 2026.

SECTION 3. Pursuant to the requirements of Elections Code § 10403, the Board of Supervisors of the County of Los Angeles is requested to consent and agree to the consolidation of a proposition on the ballot for the General Municipal Election consolidated with the statewide General Election on Tuesday, November 3, 2026.

SECTION 4. *Environmental Review.* To ensure compliance with all applicable law including, without limitation, *Friends of Sierra Madre v. City of Sierra Madre* (2001) 25 Cal.4th 165, the City Council finds and determines that this Proposition is not subject to further review under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*; “CEQA”) for the following reasons:

A. It will not result in a direct or reasonably foreseeable indirect physical change in the environment (14 Cal. Code Regs. § 15060(c)(2)). Amending the Land Use and Urban Design Element to create the HOME land use designation is a legislative act that establishes policy for future development; it does not approve any particular project or commit the City to any development that could result in a physical change to the environment.

B. There is no possibility that the Proposition may have a significant effect on the environment (14 Cal. Code Regs. § 15061(b)(3)). The Proposition does not itself adopt zoning regulations or authorize any development; it authorizes, but does not require, the City Council to adopt implementing regulations, and the City Council’s subsequent adoption of the HOME Overlay Zone regulations and its approval of any project activating a HOME overlay on a particular parcel will each be reviewed under CEQA at that time.

C. This Proposition, by itself, does not constitute a “project” as defined in the

CEQA Guidelines (14 Cal. Code Regs. § 15378).

D. Additionally, CEQA Guidelines § 15168(c)(2) provides that if a project is proposed which has been the subject of a prior certified EIR, and “[i]f the [City] finds that pursuant to [14 Cal. Code of Regs.] Section 15162, no new effects could occur or new mitigation measures would be required, the agency can approve the activity as being within the scope of the project covered by the ... EIR, and no new environmental document would be required.” The City Council finds that it certified a Final Environmental Impact Report (“FEIR”) for the Monterey Park Land Use and Urban Design Element (as adopted by Ordinance No. 2198 and approved by voters as Measure JJ on November 3, 2020) which was filed as State Clearing House No. 2001-01-1074. This Proposition will not result in any new environmental impact not already considered in the FEIR and no further environmental review is required.

SECTION 5. A copy of the Proposition to be considered by the voters is attached as Exhibit “A,” and incorporated by reference.

SECTION 6. Pursuant to Elections Code §§ 9222 and 13119, the exact form of the question to be voted on at the election as it should appear on the ballot is as follows:

Proposition to Create HOME Housing Overlays in Monterey Park Shall a measure amending the Monterey Park Land Use Element to keep residential neighborhoods intact through maintaining voter-approved land use restrictions and Monterey Park’s local control over the state for housing decisions, continue prohibiting data centers, provide housing for residents, prevent crime/homeless encampments, attract businesses, and improve the local economy by allowing limited residential uses in underutilized industrial, commercial/office areas, requiring public input, ensuring environmental protections, protecting public safety, parks/open space, be adopted?	YES
	NO

SECTION 7. The vote requirement for the proposed ballot measure to pass is a majority (50% + 1) of the votes cast.

SECTION 8. The County election department is authorized to canvass the returns of the General Municipal Election. The election will be held in all respects as if there were only one election and only one form of ballot may be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide or special election.

SECTION 9. The Board of Supervisors is requested to issue instructions to the County election department to take all steps necessary for the holding of the consolidated election.

SECTION 10. The City of Monterey Park recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

SECTION 11. The City Clerk is directed to file a certified copy of this Resolution with the Board of Supervisors and the County election department of the County of Los Angeles.

SECTION 12. The City Clerk will certify to the passage and adoption of this Resolution; enter the same in the book of original Resolutions; and make a minute of the passage and adoption thereof in the records of the proceedings of the City Council in the minutes of the meeting at which the same is passed and adopted.

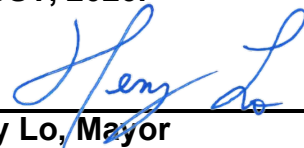
SECTION 13. Electronic Signatures. This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 14. The City Clerk must certify to the passage and adoption of this Resolution; enter the same in the book of original Resolutions; and make a minute of the passage and adoption thereof in the records of the proceedings of the City Council in the minutes of the meeting at which the same is passed and adopted.

SECTION 15. The Mayor, or presiding officer, is hereby authorized to affix a signature to this Resolution signifying its adoption by the City Council of the City of Monterey Park, and the City Clerk, or designee, is directed to attest thereto.

SECTION 16. This Resolution will become effective immediately upon adoption.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MONTEREY PARK ON THIS 5TH DAY OF AUGUST, 2026.



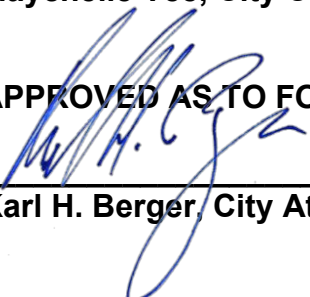
Henry Lo, Mayor

Attest:



Maychelle Yee, City Clerk

APPROVED AS TO FORM:



Karl H. Berger, City Attorney

Attachment:

Exhibit A – Full Text of the Ballot Measure

State of California)
County of Los Angeles) §
City of Monterey Park)

I, Maychelle Yee, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. 2026-R63 was duly and regularly adopted by the City Council of the City of Monterey Park at a regular meeting held on the 5th day of August, 2026, by the following vote:

Ayes:	Council Members:	Yang, Ngo, Wong, Sanchez, Lo
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None
Recusal:	Council Members:	None

Dated this 5th day of August, 2026.



Maychelle Yee, City Clerk
Monterey Park, California

Exhibit A:

A MEASURE AMENDING THE MONTEREY PARK LAND USE ELEMENT TO KEEP RESIDENTIAL NEIGHBORHOODS INTACT THROUGH MAINTAINING VOTER-APPROVED LAND USE RESTRICTIONS AND MONTEREY PARK'S LOCAL CONTROL OVER THE STATE FOR HOUSING DECISIONS, CONTINUE PROHIBITING DATA CENTERS, PROVIDE HOUSING FOR RESIDENTS, PREVENT CRIME/HOMELESS ENCAMPMENTS, ATTRACT BUSINESSES, AND IMPROVE THE LOCAL ECONOMY BY ALLOWING LIMITED RESIDENTIAL USES IN UNDERUTILIZED INDUSTRIAL, COMMERCIAL/OFFICE AREAS, REQUIRING PUBLIC INPUT, ENSURING ENVIRONMENTAL PROTECTIONS, PROTECTING PUBLIC SAFETY, PARKS/OPEN SPACE

The People of the City of Monterey Park do ordain as follows:

SECTION 1: Creation of the HOME (Housing Overlay —Mixed Environments)

Designation. The Monterey Park Land Use and Urban Design Element, as adopted by Ordinance No. 2198 (approved by voters as Measure JJ on November 3, 2020), is amended to create the HOME land use designation and to identify, on the land use policy map, the commercial and industrial areas in which it may be applied, as follows:

“HOME (Housing Overlay – Mixed Environments) Designation

HOME Designation: The HOME – Housing Overlay – Mixed Environments designation (the “HOME designation”) is established as a land use designation within the Land Use and Urban Design Element. The HOME designation may be applied only to those commercial and industrial areas identified for it on the land use policy map; it may not be applied to any parcel in the R-1, R-2, or other single-family or low-density residential zoning districts, or to any area not so identified on the land use policy map. The HOME designation authorizes, but does not require, the development of housing – including multifamily dwellings, townhomes, condominiums, and mixed-use development that includes housing – on commercial and industrial land. The HOME designation is an optional, floating designation. It does not apply automatically to any parcel and does not itself authorize any development or supersede any underlying zoning; a HOME overlay may be activated on a particular parcel only through a specific development project approval by the City Council, following a Planning Commission recommendation and public hearings, and approval of any such development project rests solely within the City Council's legislative discretion. This designation does not itself adopt zoning regulations; it authorizes the City Council to adopt the zoning regulations needed to implement the HOME overlay by ordinance.”

SECTION 2: Ratification of Land Use Policy Map Amendments; Resolution No. 2026-

R64. On August 5, 2026, the City Council adopted Resolution No.2026-R64 that, upon ratification by the voters pursuant to this Proposition, amends the Land Use Policy Map (Figure LU-3). Resolution No. 2026-R64 is incorporated by reference and its adoption is

ratified by voters through this Proposition. A certified copy of Resolution No. 2026-R64 may be reviewed at www.montereypark.ca.gov/MPKHOME.

SECTION 3: Implementation of this Proposition.

A. Upon the effective date of this Proposition and notwithstanding any limitation on the City Council's authority set forth in this, or any other, Proposition, the City Council is authorized and directed pursuant to Elections Code § 9217 to promptly take appropriate actions needed to implement this Proposition including, without limitation, adopting all zoning regulations needed to effectuate this Proposition by ordinance; making technical amendments to the Land Use and Urban Design Element to codify this Proposition; and amending the Land Use Policy Map (Figure LU-3) to identify the areas eligible for a HOME Designation in accordance with the voter's actions in Section 2 of this Proposition.

B. In the event another ballot measure (a "Competing Proposition") appears on the same ballot as this Proposition that seeks to adopt, impose, or amend any limitations or restrictions, or other regulations or requirements, including, without limitation, those with respect to the actions authorized by this Proposition, that differ in any respect to or supplement, those contained in this Proposition, the voters declare their intention that, if both the Competing Proposition and this Proposition receive a majority of votes cast, the Competing Proposition and this Proposition be fully adopted except to the extent that specific provisions contained in each measure are deemed to be in direct conflict with each other on a "provision by provision" basis pursuant to *Yoshisato v. Superior Court* (1992) 2 Cal. 4th 978. With respect to any such directly conflicting provisions, the specific provisions of the Proposition receiving the greater number of votes will prevail.

SECTION 4: Interpretation. This Proposition must be interpreted to be consistent with all federal and state laws, rules, and regulations. If any section, sub-section, sentence, clause, phrase, part, or portion of this Proposition is held to be invalid or unconstitutional by a final judgment of a court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this Proposition. The voters declare that this Proposition, and each section, sub-section, sentence, clause, phrase, part, or portion thereof, would have been adopted or passed irrespective of the fact that any one or more sections, sub-sections, sentences, clauses, phrases, part, or portion is found to be invalid. If any provision of this Proposition is held invalid as applied to any person or circumstance, such invalidity does not affect any application of this Proposition that can be given effect without the invalid application.

SECTION 5: Repeal and Supersession. The People adopt this Proposition with the specific intent of superseding any contrary regulation, including those previously adopted by the People, or administrative policy and procedure. Consequently, all

regulations that conflict with this Proposition are repealed or modified to reconcile them with this Proposition.

SECTION 6: Construction. This Proposition must be broadly construed to achieve the purposes stated in this Proposition. It is the People's intent that the provisions of this Proposition be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Proposition.

SECTION 7: Enforceability. Repeal of any provision of the MPMC does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Proposition's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Proposition.

SECTION 8: Validity of Previous Code Sections. If this entire Proposition or its application is deemed invalid by a court of competent jurisdiction, any repeal or amendment of the MPMC or other ordinance by this Proposition will be rendered void and cause such previous MPMC provision or other the ordinance to remain in full force and effect for all purposes.

SECTION 9: Severability. If any portion of this Proposition is held by a court of competent jurisdiction to be invalid, the remainder of the Proposition and the application of such provision to other persons or circumstances will not be affected thereby. We the People indicate our strong desire that: (i) the City Council use its best efforts to sustain and reenact that portion, and (ii) the City Council implement this Proposition by taking all steps possible to cure any inadequacies or deficiencies identified by the court in a manner consistent with the express and implied intent of this Proposition, and then adopting or reenacting such portion as necessary or desirable to allow implementation of this Proposition.

SECTION 10: Effective Date. This Proposition will be submitted to the general municipal election on November 3, 2026 for voter approval. If a majority of voters vote in favor of this Proposition, it will become valid and binding 10 days after the date that the City Council certifies the election results in accordance with Elections Code § 9217. The Mayor will sign this Proposition, and the City Clerk will attest and certify to the passage and adoption of this Proposition.

PASSED AND ADOPTED this ____ day of November, 2026.

Henry Lo, Mayor

ATTEST:

Maychelle Yee, City Clerk

APPROVED AS TO FORM:

Karl H. Berger, City Attorney

ATTACHMENT 2
Draft Resolution to support Measure HOM

RESOLUTION NO.

A RESOLUTION OF THE CITY OF MONTEREY PARK TO SUPPORT MEASURE HOM, A BALLOT PROPOSITION NEEDED TO REVITALIZE VACANT AREAS, ADDRESS HOUSING AFFORDABILITY, SUPPORT NEW SERVICES AND LOCAL EMPLOYMENT OPPORTUNITIES, AND PRESERVE LOCAL CONTROL OVER LAND USE DECISIONS BY CREATING HOME (HOUSING OVERLAY – MIXED ENVIRONMENTS) OVERLAYS IN COMMERCIAL AND INDUSTRIAL AREAS AS IDENTIFIED ON A LAND USE POLICY MAP

The City Council of the City of Monterey Park resolves as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City of Monterey Park is responsible for adopting and maintaining long-term land use plans that guide the City's growth and development;
- B. The City values resident and business input and uses community engagement to inform land use decisions, including outreach conducted through the Vacant-to-Vibrant effort;
- C. The City Council placed before voters a measure to prohibit data centers in the City, and voters approved the Measure NDC with greater than 88% support, demonstrating community support for protecting neighborhood character;
- D. Residents and the City Council identified portions of commercial and industrial corridors, including areas of long-term vacancy and underutilization, as locations that would benefit from reinvestment, new services, and additional housing options;
- E. The commercial and retail real estate market has changed dramatically since the 2020 pandemic and the City's land use policies, including the Land Use and Urban Design Element (approved by Measure JJ), do not fully address current economic and housing conditions;
- F. Through the Vacant-to-Vibrant outreach effort, a broad cross-section of residents identified the need for more attainable housing, opportunities for multigenerational families to remain in the community, reinvestment in commercial and industrial areas, and improved local shopping and services;
- G. Participants also expressed a preference to focus new development in commercial and industrial areas to protect established single-family and low-density neighborhoods;

- H. The State of California eliminated redevelopment agencies as a primary economic development tool, making land use policy and zoning the City's principal means to incentivize investment and local job creation;
- I. Providing a discretionary housing overlay on limited commercial and industrial lands can help return vacant and underused properties to productive use, expand housing options, and support new services and local employment opportunities while maintaining City Council control over individual projects;
- J. The HOME designation would not apply automatically to any parcel or itself approve any development. The City Council must first adopt implementing zoning regulations, and applying the HOME designation to a specific property would require City Council approval at a public hearing; and
- K. City voters approved the Land Use and Urban Design Element and its land use policy map via Measure JJ, and voter approval is required to amend the Land Use and Urban Design Element to create the HOME land use designation and identify areas eligible for that designation.

SECTION 2: The City of Monterey Park formally endorses Measure HOM.

SECTION 3: The City Manager is authorized to prepare appropriate legislative acts for City Council consideration to implement the purpose and goals set forth in this Resolution.

SECTION 4: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this ___ day of September, 2026

Henry Lo, Mayor

ATTEST:

Maychelle Yee, City Clerk

APPROVED AS TO FORM:
KARL H. BERGER, CITY ATTORNEY

Joaquin Vazquez, Assistant City Attorney



City Council Staff Report

Date: September 16, 2026

Agenda Item Number: 10.E.

To: The Honorable Mayor and City Council

From: Timothy Hou, Director of Community Development
Martha Garcia, Director of Finance

Subject: Receive and file Program Year 2025-26 Consolidated Annual Performance and Evaluation Report (CAPER) for submission to the US Department of Housing and Urban Development (HUD)

Recommendation:

It is recommended that the City Council consider:

1. Receiving and filing the draft Fiscal Year (FY) 2025-2026 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant ("CDBG") and HOME Investment Partnerships ("HOME") Programs, which is currently available for public review and comment;
2. Directing staff to consider all comments received during the public review and comment period and include a summary of those comments in the final CAPER;
3. Directing staff to finalize and transmit the CAPER, including a summary of the comments received, to the U.S. Department of Housing and Urban Development ("HUD");
4. Authorizing the City Manager, or her designee, to take all actions necessary or desirable to complete and submit the final CAPER to HUD; and
5. Taking such additional, related, action that may be desirable.

Executive Summary:

The City of Monterey Park's Housing Division has completed its draft CAPER for the period July 1, 2025, through June 30, 2026. The CAPER describes the overall use of federal CDBG and HOME funds received from HUD, in relation to the needs of the community as outlined in the City's FY 2025-2026 Annual Action Plan.

The City's overall objective in administering the CDBG and HOME Programs is to develop viable communities by providing decent housing, a suitable living environment, and expanded

economic opportunities, primarily for low- and moderate-income people.

The draft FY 2025-2026 CAPER is currently available for public review and comment at the City Clerk's Office, located at 320 W. Newmark Avenue, Monterey Park, CA and on the City's website www.montereyparkca.gov.

A public notice announcing the availability of the Draft FY 2025–2026 CAPER and the public review and comment period was published in the Monterey Park Press on September 7, 2026. The public review and comment period begins on September 10, 2026, and ends on September 25, 2026.

All comments received during the public review and comment period will be reviewed by City staff and incorporated into the final CAPER, as appropriate, prior to submission to the U.S. Department of Housing and Urban Development (HUD).

It is recommended that the City Council receive and file the draft FY 2025-2026 CAPER, direct staff to consider and incorporate all applicable public comments into the final report, and authorize its submission to the U.S. Department of Housing and Urban Development (HUD).

Background:

The City submits a CAPER to HUD annually as one of the conditions of receiving federal funds under the CDBG and HOME Programs. The CAPER outlines the progress made toward achieving the goals established in the City's Five-Year Consolidated Plan and Annual Action Plan, including: 1) funds invested in projects and activities; 2) households and persons assisted; 3) actions taken to affirmatively further fair housing; and 4) other information relevant to grant-funded projects administered by the City that address local housing and community development needs.

The CAPER serves as an effective performance metric and accountability tool to help ensure the City remains on track in implementing the goals and objectives identified in its Five-Year Consolidated Plan and Annual Action Plan. The CAPER is also intended to provide policymakers, residents, and other interested parties with useful information regarding the City's use of federal funds and progress in addressing community needs. A copy of the draft fiscal year (FY) 2025-26 CAPER is attached to this staff report as Attachment 1.

During FY 2025-2026, the City expended federal funds under the CDBG and HOME Programs on a variety of eligible housing and community development activities. Table 1, below, provides a detailed summary of programmatic expenditures for FY 2025-2026 by funding category.

Table 1: Summary of FY 2025-26 Program Expenditures

No.	Programs	FY 2025-2026 Funding	Expended Amount
CDBG			
1	CDBG Planning & Administration	\$112,601.00	\$67,644.84
2	Fair Housing Program	\$20,000.00	\$20,000.00
3	Public Facilities and Improvements ADA Sidewalk Improvement Restroom Improvement	\$430,407.00	\$206,877.00
TOTAL		\$563,008.00	\$294,521.84
HOME			
4	HOME Planning & Administration	\$28,578.00	\$23,578.74
5	Owner-Occupied Rehabilitation Loan Program	\$214,340.37	\$97,570.00
6	Community Housing Development Organization (CHDO)	\$42,869.00	\$0
TOTAL		\$285,787.37	\$121,148.74

Table 2, below, provides a summary of the accomplishments achieved during FY 2025-2026. Staff will continue to monitor the performance of these programs and, as appropriate, recommend adjustments to the City Council to improve program effectiveness and outcomes. In addition, staff will continue to explore innovative opportunities to enhance program performance and improve the quality of life for low- and moderate-income residents.

Table 2: Summary of FY 2025-26 Program Accomplishments

No.	Programs	Goal	Actual
<u>CDBG</u>			
1	CDBG Planning & Administration	N/A	N/A
2	Fair Housing Program	110 Residents	131 Residents
4	Business Assistance Program	8 Business	0 Businesses
3	Public Facilities and Improvements	2 Project	1 Project
<u>HOME</u>			
4	HOME Planning & Administration	N/A	N/A
5	Owner-Occupied Rehabilitation Loan Program	1 Housing Units	1 Housing Unit
6	Community Housing Development Organization (CHDO)	1 Project	0 Projects

The public review and comment period provides an opportunity for the City Council and the Monterey Park community to review the accomplishments of the various program areas outlined in the draft FY 2025-2026 CAPER. Following the public review and comment period, all comments received will be considered and incorporated into the final CAPER, as appropriate. It is recommended that the City Council receive and file the draft FY 2025-2026 CAPER and authorize staff to submit the final CAPER to HUD to satisfy the applicable annual

reporting requirements.

Strategic Plan Goal:

The CAPER outlines the progress made toward achieving the goals of the City's Housing Strategic Plan through the development of viable communities by providing decent housing, a suitable living environment, and expanded economic opportunities, primarily for low- and moderate-income people.

Fiscal Impact:

There is no fiscal impact associated with receiving and filing the CAPER and submitting the final report to HUD.

Attachments:

1. Draft FY 2025-2026 Consolidated Annual Performance and Evaluation Report (CAPER)

ATTACHMENT 1
Draft FY 2025-2026 Consolidated Annual
Performance and Evaluation Report
(CAPER)

FY 2025-2026

Consolidated Annual Performance Evaluation Report

(CAPER)

City of Monterey Park
320 West Newmark Avenue
Monterey Park, CA 91754



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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

An overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Monterey Park has prepared the draft FY 2025–26 Consolidated Annual Performance and Evaluation Report (CAPER), as required by the U.S. Department of Housing and Urban Development (HUD). The CAPER describes the City's use of federal Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds during the program year and evaluates the City's progress in meeting the goals and priorities established in its Consolidated Plan. The reporting period covers July 1, 2025, through June 30, 2026.

The City receives CDBG and HOME funds from HUD on a formula basis each year. The City uses these resources to implement eligible projects and activities that further the goals and priorities identified in the adopted Consolidated Plan. The CDBG program provides funding for a broad range of eligible activities that principally benefit low- and moderate-income residents of Monterey Park.

The City's CDBG mission, as outlined in the Consolidated Plan, is to enhance the quality of life for all residents by maximizing available resources to promote safe, decent, and affordable housing and to address community development needs. The City continues to face significant challenges as the number of low-income residents increases and the cost of providing and maintaining affordable housing continues to rise. The City's housing stock is aging, and many residents continue to experience significant housing cost burdens, with some households paying more than 50 percent of their income toward housing expenses.

Despite these challenges, the City remains committed to developing a viable community that principally benefits low- and moderate-income residents. The City continues to prioritize the preservation and rehabilitation of existing housing, promotion of affordable housing opportunities, expansion of the affordable housing stock, and provision of supportive services and community development activities that address the needs of eligible residents.

During FY 2025–26, the CDBG and HOME Programs made significant progress toward achieving the City's annual goals and priorities. This report demonstrates the City's accomplishments in addressing its housing and non-housing priorities, including efforts to affirmatively further fair housing and expand access to housing and community development opportunities for low- and moderate-income residents.

In evaluating the effectiveness of the City's efforts to serve low- and moderate-income residents, the City is pleased to report that CDBG funds were expended on eligible activities that benefited low- and moderate-income individuals and households. HOME funds were likewise used to assist eligible low- and

moderate-income households in accordance with federal program requirements and the City’s adopted priorities.

The City is proud of its accomplishments during FY 2025–26 and remains committed to continuing its efforts to improve the quality of life for Monterey Park residents. The City will continue to explore innovative and effective strategies to address affordable housing, community development, and other priority needs while maximizing the impact of available federal resources.

Under the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, the City received \$938,435 in CDBG-CV funds to support activities that prevent, prepare for, and respond to the impacts of the COVID-19 pandemic. The City Council allocated these funds to support economic development activities assisting small businesses experiencing hardship as a result of COVID-19. CDBG-CV funds were also used to assist low- and moderate-income individuals and households through housing instability services, homeless services and prevention activities, and health crisis outreach.

In 2021, Congress enacted the American Rescue Plan Act (ARP), which provided funding to assist individuals and households experiencing homelessness, at risk of homelessness, and other vulnerable populations. The funding supports activities such as housing and rental assistance, supportive services, and non-congregate shelter intended to reduce homelessness and increase housing stability nationwide. These funds are administered through HUD’s HOME Investment Partnerships Program – American Rescue Plan (HOME-ARP).

As an entitlement community, the City of Monterey Park received \$1,176,351 in HOME-ARP funds. The City will continue to administer these funds in accordance with HUD requirements and the City’s approved HOME-ARP allocation plan to address the needs of qualifying populations and support efforts to increase housing stability.

Table 1 provides a summary of the City’s five-year and one-year accomplishments for the period ending June 30, 2026, organized according to the Strategic Plan Goals and priorities established in the City’s Consolidated Plan.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	2025-2026 Amount	Indicator	Unit of Measure	5-Year Strategic Plan			2025-2026 Program Year No. 1		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Promote Fair Housing	Non-Housing Community Development	CDBG: \$20,000.00	Fair Housing Education	Households Assisted	550	100	20%	110	110	100%
Increase Access to Affordable Housing	Affordable Housing	HOME:\$257,236.37	Preserve and increase the supply of Affordable Housing	Housing Units	5	1	20%	1	1	100%
Support Community Services	Non-Housing Community Development	HOME: \$0	Provide public services for low-income youth, families, and seniors Public services for residents with special needs	Persons	0	0	0%	0	0	0%
Enhance Public Facilities and Infrastructure	Non-Housing Community Development	CDBG: \$430,407.00	Improve public facilities and infrastructure	Projects	4	1	25%	2	1	50%

			Address material and architectural barriers to accessibility							
Promote Economic Development	Non-Housing Community Development	\$0	Develop and strengthen small businesses Support local entrepreneurs Expand employment and/or workforce development programs Improve access to job opportunities.	Businesses	50	0	0%	0	0	0%
Support Efforts to Address Homelessness	Non-Housing Community Development Homelessness	CDBG: \$0	Connect those experiencing homelessness with resources. Prevent homelessness. Shorten period of homelessness.	Persons	0	0	0%	0	0	0%

Support Programs through Program Administration	Planning and Administration	CDBG: \$112,601.00 HOME: \$28,578.00	Comply with CDBG and HOME regulations	Other	10	2	20%	2	2	100%
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Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The following narratives report on the effectiveness of the City during the FY 2025–26 reporting period in achieving the objectives and priorities established in its five-year strategy. During FY 2025–26, the City continued to address the needs of underserved populations by promoting affordable housing opportunities and maintaining partnerships with community service programs. The Priority Needs Summary Table contained in the Consolidated Plan identifies and prioritizes activities to assist renters, homeowners, and other persons with special needs who fall within the very low- to moderate-income categories.

During FY 2025–26, the City continued to make progress toward accomplishing its goals of developing a viable community by providing access to affordable, decent housing; promoting a suitable living environment; and expanding economic opportunities for low- and moderate-income persons, as described in the applicable Consolidated Plan documents.

The highest priorities identified in the City’s Five-Year Consolidated Plan include the following goals:

- Improve, Maintain, and Expand Affordable Housing
- Promote Equal Housing Opportunity
- Support Economic Development Opportunities
- Planning and Administration

Summary of FY 2025-26 Program Expenditures

No.	Programs	FY 2025-2026 Funding	Expended Amount
	CDBG		
1	CDBG Planning & Administration	\$112,601.00	\$67,644.84
2	Fair Housing Program	\$20,000.00	\$20,000.00
3	Public Facilities and Improvements		
	ADA Sidewalk Improvement	\$430,407.00	\$206,877.00
	Restroom Improvement		

TOTAL		\$563,008.00	\$294,521.84
	HOME		
4	HOME Planning & Administration	\$28,578.00	\$23,578.74
5	Owner-Occupied Rehabilitation Loan Program.	\$214,340.37	\$97,570.00*
6	CHDO	\$42,869.00	\$0
TOTAL		\$285,787.37	\$121,148.74
*prior year resources			

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	9	1
American Indian/Alaskan Native	0	0
Asian	17	0
Black/African American	3	0
Multi-Racial	0	0
Asian and White	0	0
Native Hawaiian or Other Pacific Islander	1	0
Other	80	0
Total	110	1
Hispanic	42	1
Not Hispanic	68	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

During the FY 2025–26 reporting period, the City’s CDBG program assisted a total of 110 persons, while the HOME program assisted 1 household. The table above summarizes the racial and ethnic characteristics of the individuals and households receiving assistance during the reporting period.

Of the 110 persons assisted through CDBG, 42 identified as Hispanic and 68 identified as Not Hispanic. The racial composition of CDBG beneficiaries included White, Asian, Black/African American, Native Hawaiian or Other Pacific Islander, and Other racial categories. HOME assistance was provided to one household, which identified as Hispanic.

The City continues to utilize its CDBG and HOME resources to address the needs of eligible low- and moderate-income residents and underserved populations within the community.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Resources Made Available	Amount Expended During Program Year
CDBG	\$563,008.00	\$165,409.99
HOME	\$285,787.37	\$23,111.67
CDBG-CV	\$938,435.00	\$829,644.41
HOME-ARP	\$1,176,351.00	\$1,074,413.77

Table 3 - Resources Made Available

Narrative

For FY 2025–26, the City received \$563,008 in Community Development Block Grant (CDBG) funds and \$285,787.37 in HOME Investment Partnerships Program (HOME) funds to support eligible housing and community development activities.

On April 2, 2020, the City received notification from the U.S. Department of Housing and Urban Development (HUD) regarding supplemental funding made available through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The City was awarded \$938,435 in CDBG-CV funds. These funds were incorporated through amendments to the City's 2019–20 One-Year Annual Action Plan and were approved by the City Council on May 18, 2021. The CDBG-CV funds were intended to support activities that addressed the impacts of the COVID-19 pandemic and assisted low- and moderate-income residents and vulnerable populations.

In 2021, Congress enacted the American Rescue Plan Act (ARPA), which established the HOME-ARP program to assist individuals and households experiencing homelessness, at risk of homelessness, and other vulnerable populations. HOME-ARP funds may be used for eligible activities such as affordable housing, rental assistance, supportive services, and non-congregate shelter, with the goal of reducing homelessness and increasing housing stability.

As a HUD entitlement community, the City of Monterey Park received \$1,176,351 in HOME-ARP funds. These resources continue to provide the City with additional capacity to address housing instability, homelessness, and the needs of vulnerable populations through eligible HOME-ARP activities.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Eligible LMI Block Groups	70%		Eligible census tract
Community Wide	30%	%	Citywide Area

Table 4 – Identify the geographic distribution and location of investments

The City seeks to disburse federal entitlement dollars strategically within low-and moderate-income (LMI) census tracts; however, no specific neighborhoods are targeted for expenditure of funds. Investments in public facilities and services serving special needs populations and primarily low- and moderate-income persons will be made throughout the City. The City will evaluate each eligible project and program based on urgency of needs, availability of other funding sources and financial feasibility. Residential rehabilitation assistance will be available to income-qualified households citywide.

Narrative

During FY 2025–26, the City made its HUD-funded housing and community development programs generally available to eligible low- and moderate-income residents throughout the incorporated City of Monterey Park. Housing programs were marketed and administered citywide to promote equitable access to assistance and to avoid the concentration of low-income households in any particular geographic area. Programs served extremely low- to moderate-income households, generally those with incomes at or below 80 percent of the Area Median Family Income (AMFI).

The City continued to promote a balanced and integrated community by making housing and community development resources available throughout the City. CDBG-funded activities were implemented to benefit low- and moderate-income residents, including investments in public facilities, public services, and activities serving special needs populations.

The City strategically utilized federal entitlement resources within areas with identified low- and moderate-income needs. However, CDBG investments were not limited to or concentrated in any single neighborhood. Eligible projects and programs were evaluated based on the urgency of the identified need, the availability of other funding sources, and financial feasibility. Residential rehabilitation assistance was made available to income-qualified households throughout the City.

For activities qualifying under the CDBG area benefit national objective, the City considered areas where at least 51 percent of the residents were low- and moderate-income persons. Benefits from these activities were available to all residents within the applicable service area, regardless of individual household income, consistent with HUD requirements.

The City utilized HUD-provided estimates of low- and moderate-income populations based on Census Bureau data to identify areas with qualifying concentrations of low- and moderate-income residents. Through the City's Annual Action Plan process, the City Council established and approved the applicable service area boundaries used to identify official low- and moderate-income target areas and deteriorating areas.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the

needs identified in the plan.

The City of Monterey Park and the U.S. Department of Housing and Urban Development (HUD) share a mutual interest in maximizing the impact of federal resources by leveraging additional funding to support affordable housing, neighborhood improvements, supportive services, and economic development activities. During FY 2025–26, the City continued to seek opportunities to coordinate HUD resources with other available federal, state, county, and local funding sources to increase the effectiveness and reach of its housing and community development programs.

Entitlement Funds

In the context of CDBG funding, leveraging refers to the use of additional local, state, and federal financial resources in conjunction with HUD funds to maximize the scope and impact of eligible activities. During the reporting period, the City continued to identify and utilize other funding resources, when available and appropriate, to supplement HUD entitlement funds and support eligible community development and housing activities.

Leveraging additional resources allowed the City to maximize available funding, improve project efficiencies, and take advantage of economies of scale when multiple funding sources were combined to support similar or expanded project activities. Funding was considered leveraged when documented financial commitments toward eligible project costs were provided by sources other than the originating HUD program.

Other Federal Grant Programs

In addition to HUD entitlement funding, the City recognized and coordinated, as appropriate, with other federal programs that provide resources for affordable housing and community development. These programs include the Section 8 Housing Choice Voucher Program, Section 202 Supportive Housing for the Elderly Program, Affordable Housing Program (AHP) administered through the Federal Home Loan Bank system, and other federal housing and community development resources.

In many instances, the City was not the direct applicant for these funding sources because several programs are designed primarily for affordable housing developers, nonprofit organizations, and other eligible entities. The City continued to support and coordinate with eligible organizations and housing developers pursuing these resources for projects and services benefiting Monterey Park residents.

State Housing and Community Development Resources

The City also considered and coordinated with state housing and community development resources administered by the California Department of Housing and Community Development (HCD) and the California Housing Finance Agency (CalHFA). These agencies administer a variety of programs that provide financing and other resources for affordable housing development, preservation, homeownership, and community development.

Examples of these resources include the Permanent Local Housing Allocation (PLHA), Multifamily Housing Program (MHP), Building Equity and Growth in Neighborhoods (BEGIN) Program, CalHOME, and other state-administered housing programs. CalHFA also provides mortgage financing, down payment assistance, and other resources supporting affordable homeownership and the construction, acquisition, and rehabilitation of affordable housing.

The City continued to recognize the importance of state funding sources, including the Low-Income Housing Tax Credit (LIHTC) program, as potential financing resources for affordable housing development. Depending on program requirements, funding opportunities were available through competitive applications submitted by eligible jurisdictions, nonprofit organizations, housing developers, or other qualified applicants.

County and Local Housing and Community Development Resources

The City continued to recognize the importance of countywide and local resources in supporting housing and community development activities. These resources may assist affordable housing developers, community-based organizations, and eligible individuals and households.

One such resource is the Mortgage Credit Certificate (MCC) Program, which assists eligible first-time homebuyers by providing a federal income tax credit based on a portion of the mortgage interest paid on a qualifying home loan. The program is administered at the county level on behalf of participating jurisdictions, including the City of Monterey Park.

Is there a description of how HOME and ESG matching requirements were satisfied? (91.520(a))

During FY 2025–26, the City utilized excess HOME match carried forward from prior years to satisfy its HOME match obligation, as applicable. HOME regulations allow eligible excess match contributions to be carried forward and applied toward future HOME project match requirements. This approach enabled the City to utilize previously accumulated match resources efficiently while meeting applicable HOME Program requirements. The City of Monterey Park and HUD share a mutual interest in leveraging HUD resources to the maximum extent possible in order to deliver high-quality affordable housing, neighborhood improvement programs, supportive services, and economic development.

HOME:

During FY 2025–26, the City expended \$23,111.67 in HOME funds. Of this amount, no amount required a match.

ESG: The City does not receive any ESG funds; therefore, it has no match liability.

Do the dates the match was contributed fall within the correct Federal Fiscal Year for this reporting period (Column 2)? No dates provided?

During FY 2025, the City expended \$23,111.67 in HOME funds. The disbursements requiring match is \$0. This amount covers July 1, 2026 through June 30, 2026.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$2,358,078.80
2. Match contributed during current Federal fiscal year	\$0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$2,389,668.61
4. Match liability for current Federal fiscal year	\$0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$2,358,078.80

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
N/A								

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$0	\$0	\$ 0	\$0	\$0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	\$0	0	0	0	\$0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

	Total	Women Business Enterprises	Male
Contracts			
Dollar Amount	\$0	0	\$0
Number	0	0	0
Sub-Contracts			
Number	0	0	0
Dollar Amount	0	0	0

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	1	1
Number of households supported through Acquisition of Existing Units	0	0
Total	1	1

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During the reporting period, one homeowner qualified for assistance, and construction was completed. The City reevaluated the program to ensure that its policies, procedures, and delivery methods are aligned with community housing needs and HUD requirements. As a result of this review, the City determined that it would end its owner-occupied rehabilitation program and initiate a multifamily rehabilitation program in FY 2026–2027. This transition is intended to strengthen program design and administration and ensure that resources are deployed more effectively to address community housing needs in future program years.

Discuss how these outcomes will impact future annual action plans.

The City is reevaluating the Residential Rehabilitation Program to strengthen program guidelines, delivery methods, and funding priorities. As part of this evaluation, the City has determined that it will transition from a single-family residential rehabilitation program to a multifamily rehabilitation program. Future Annual Action Plans will incorporate revised program objectives and more accurate accomplishment projections consistent with the new program structure. This transition will allow the City to better align resources with community housing needs, improve compliance with HUD requirements, and increase the number of households assisted through multifamily rehabilitation activities in future program years.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	69	0
Low-income	14	0
Moderate-income	8	1
Above Low-income	19	0
Total	110	1

Table 13 – Number of Persons Served

Narrative Information

Does the number of owner and renter households assisted meet the Section 215 definition of affordable housing included?

During the program year, one homeowner qualified for assistance under the Residential Rehabilitation Program, and no rental units were directly assisted. As a result, no new affordable housing units were created or preserved during this period that meet the Section 215 definition of affordable housing.

The City conducts periodic on-site inspections to monitor the ongoing compliance of HOME-assisted affordable housing projects. During this program year, the City conducted inspections to verify compliance with affordability requirements and other applicable HOME program regulations. All required on-site inspections were completed. The City has established a regular inspection schedule to ensure continued compliance throughout the applicable affordability periods.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

During the 2025–2026 program year, the City of Monterey Park continued to participate in the Los Angeles Homeless Services Authority (LAHSA) Continuum of Care and its efforts to address homelessness and housing needs within the region. The City participated in LAHSA's annual homeless count to help identify the needs of individuals and families experiencing homelessness in the community. The City also participated in quarterly LAHSA Continuum community meetings, which provide opportunities for collaboration, coordination, and information sharing among local jurisdictions, service providers, and community stakeholders.

The City utilized available CDBG-CV, HOME-ARP, and State funding resources to support efforts addressing the needs of individuals and families experiencing homelessness. In addition, the Community Service Bureau of the Monterey Park Police Department continued outreach to individuals experiencing homelessness within the community and connected them with appropriate regional resources and services provided through LAHSA and its partner agencies.

In 2025, the Los Angeles Homeless Services Authority (LAHSA) reported that 66 unsheltered individuals were residing in the City of Monterey Park. Of these individuals, 51 were living on the street, 10 were residing in cars or vans, one was living in a tent, and four were residing in makeshift shelters.

During the program year, the City continued its efforts to prevent and reduce homelessness by supporting LAHSA and its outreach programs and providing referrals to public assistance and supportive services offered through the County. The City also continued to coordinate with local and regional service providers to connect individuals experiencing homelessness with available housing, food, rental assistance, and other supportive resources.

The City allocated CDBG-CV funds to the Monterey Park Police Department's Homeless Services and Prevention Program to assist individuals experiencing homelessness and those impacted by the COVID-19 pandemic. Through this program, the City provided outreach and linkages to available community resources, including rental assistance, food assistance, and other supportive services. The program also conducted street outreach to respond to increased homelessness and assisted with efforts to address encampment locations while connecting individuals to appropriate services and resources.

In 2021, Congress enacted the American Rescue Plan Act (ARPA), which provided funding to assist individuals and households experiencing homelessness, those at risk of homelessness, and other vulnerable populations. The American Rescue Plan provides resources for housing, rental assistance, supportive services, and non-congregate shelter with the goal of reducing homelessness and increasing housing stability nationwide. These funds are administered by the U.S. Department of Housing and

Urban Development (HUD) through the HOME Investment Partnerships Program (HOME-ARP). As an eligible HOME-ARP jurisdiction, the City of Monterey Park received \$1,176,351 in HOME-ARP funding.

The ongoing homelessness crisis continues to affect the quality of life, public health, and overall well-being of the Monterey Park community. The City of Monterey Park and the Monterey Park Police Department (MPPD) remain committed to addressing homelessness and assisting the City's most vulnerable residents. However, the City continues to face significant challenges, including limited shelter and interim housing capacity, insufficient resources within the San Gabriel Valley, and limited funding to address the needs of Monterey Park's diverse unsheltered population and individuals and families at risk of becoming homeless.

The City and MPPD are committed to expanding partnerships, resources, and services to provide meaningful assistance to individuals experiencing homelessness or housing instability. HOME-ARP funding will support homeless engagement and supportive services designed to reduce homelessness and promote housing stability. These efforts will be coordinated with the broader Continuum of Care (CoC) system in Los Angeles County and other regional homeless service providers to ensure that individuals and families are connected to appropriate resources and long-term housing solutions.

HOME-ARP resources may support interim housing in a motel or hotel setting, coupled with case management and supportive services tailored to each participant's individual needs. This approach will provide eligible households with temporary housing stability while they work with service providers to address barriers to permanent housing, access available benefits and resources, and secure appropriate long-term housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will continue addressing the emergency shelter and transitional housing needs of individuals experiencing homelessness by collaborating with local and regional agencies that provide shelter, housing, and supportive services. If additional CDBG funds become available, the City will consider providing funding to eligible public service agencies that assist individuals and families experiencing homelessness with emergency shelter, transitional housing, and related supportive services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City will continue its efforts in helping low-income individuals and families avoid becoming homeless. The City will also provide referrals to public assistance programs offered by other agencies in the County.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will continue its efforts in helping homeless persons make the transition to permanent housing and independent living by collaborating with agencies that provide shelter for the homeless. The City will also provide referrals to public assistance programs offered by other agencies to aid in preventing the recently homeless from becoming homeless again.

The number of homeless persons served?

During FY 2025–2026, the Homeless Services and Prevention Program assisted 162 individuals experiencing homelessness. HOME-ARP funding supported the City’s outreach and engagement efforts, including services to individuals and households impacted by the COVID-19 pandemic and experiencing homelessness or housing instability. Through these efforts, the City connected 162 individuals with appropriate resources and services, including emergency shelters, interim housing, substance use treatment programs, transitional housing, and other supportive services.

The City will continue to address the emergency shelter and transitional housing needs of individuals experiencing homelessness by collaborating with local and regional agencies that provide shelter, housing, and supportive services. If additional CDBG funds become available, the City will consider funding eligible public service agencies that assist individuals and families experiencing homelessness with emergency shelter, transitional housing, and related supportive services.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Monterey Park does not have any public housing units within its jurisdiction. The Los Angeles County Development Authority (LACDA) provides rental assistance to eligible City residents through the federal Section 8 Housing Choice Voucher (HCV) Program. The primary objective of the program is to assist extremely low- and very low-income individuals and households, generally those with incomes at or below 50 percent of the Area Median Income, by making rental housing more affordable.

LACDA administers a total of 21,087 Housing Choice Vouchers for eligible County residents, including 1,138 vouchers designated for elderly households, 184 for individuals experiencing homelessness, and 534 for persons with disabilities.

Monterey Park residents receive approximately 432 Housing Choice Vouchers annually through LACDA. The demographic data indicate that African American households represent the largest percentage of voucher recipients among racial groups other than White households.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

There are no public housing units in the City of Monterey Park; therefore, this section does not apply.

Actions taken to provide assistance to troubled PHAs

There is no public housing authority in the City of Monterey Park. The City relies on the the County of Los Angeles Housing Authority, to address public housing needs and OCHA is not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

As part of the Housing Element Update, the City established goals, policies, and programs to identify and remove or reduce governmental constraints to the development of affordable housing. The City will continue to implement the following strategies:

- **Reduce governmental constraints:** Identify and remove or reduce governmental constraints that may hinder the development of affordable housing.
- **Streamline administrative procedures:** Continue efforts to streamline the review and approval process for residential development. The City will periodically review residential development standards, regulations, ordinances, permitting procedures, and fees to identify and modify requirements that may constrain housing development.
- **Promote density bonuses:** Encourage the use of density bonuses and other regulatory incentives and concessions to facilitate the development of affordable and special-needs housing.
- **Facilitate housing for special-needs populations:** Maintain appropriate definitions and zoning designations in the Zoning Ordinance to allow and facilitate the development of housing for extremely low-income households and persons with special needs, including emergency shelters, transitional housing, and supportive housing.
- **Reduce development costs:** Streamline the development process, particularly for affordable housing projects, to reduce costs associated with development delays and the holding of land prior to construction.

The City offers three density bonus options to encourage the development of affordable housing, senior housing, and mixed-use projects. These provisions provide developers with additional development opportunities and regulatory incentives that can help facilitate the production of housing for a range of income levels and household types.

As part of the Governmental Constraints analysis conducted for the Housing Element Update, the City identified revisions to the Monterey Park Zoning Ordinance to better facilitate a variety of housing types. These revisions support the development of emergency shelters, transitional housing, supportive housing, and single-room occupancy (SRO) units and are intended to expand housing opportunities for households with varying needs and income levels.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

During the reporting period, the City continued its efforts to identify and address obstacles to meeting the needs of underserved populations. The City obtained and reviewed data from the Housing Authority of the County of Los Angeles regarding Section 8 households assisted by race, ethnicity, age, and disability status. The City compared this information with the demographic characteristics of the community to better identify populations that may be underserved and to inform future housing assistance efforts.

The City also continued to encourage and support the Housing Authority of the County of Los Angeles in its efforts to obtain additional Section 8 Housing Choice Vouchers to expand rental assistance opportunities for eligible low-income households.

In addition, the City continued to encourage and support nonprofit housing development organizations in pursuing federal, state, and local funding opportunities for the development and preservation of housing serving special-needs populations. These efforts are intended to expand housing opportunities and improve access to affordable and supportive housing for underserved residents.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

During the reporting period, the City continued its efforts to increase lead-based paint (LBP) awareness and reduce lead hazards through its assisted housing programs. LBP awareness and hazard reduction remained important components of the City's Housing Element and CDBG/HOME programs. The City provided tenants, landlords, and property owners with information regarding the potential health risks associated with lead-based paint, including the symptoms of lead poisoning and methods for testing, treatment, and prevention.

The City addressed potential LBP hazards through its Residential Rehabilitation Program by evaluating and reducing lead hazards associated with the repair and renovation of older housing stock. All applicants eligible for assistance through the Residential Rehabilitation Program received the most current version of the U.S. Environmental Protection Agency's (EPA) *Protect Your Family from Lead in Your Home* publication.

For properties constructed before 1978 that were approved for grant-funded repairs that could disturb lead-based paint, the City required appropriate lead-based paint testing and inspections. When containment or abatement was necessary, property owners were required to use contractors certified in lead-safe work practices by the State of California. The City also distributed educational materials regarding the importance of maintaining older properties that may contain lead-based paint and provided information on programs and practices that promote proper home maintenance and lead hazard reduction.

Through these activities, the City worked to minimize potential exposure to lead-based paint hazards and maintained compliance with applicable federal requirements governing lead hazard evaluation and reduction activities.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Although the City has limited control over many of the factors contributing to poverty, it continued to support efforts to assist residents living below the poverty level. During the reporting period, the City coordinated with governmental, private, and nonprofit organizations that provide services to low- and moderate-income residents. These partnerships helped promote more efficient and coordinated delivery of employment, supportive, housing, and social services to residents in need.

During the Consolidated Plan period, the City implemented its anti-poverty strategy to support low-income households in achieving greater economic independence and self-sufficiency. The City utilized and promoted existing County job training, employment, and social service programs to improve employment opportunities, increase household income, and expand access to affordable housing options. The City also considered and supported eligible public service activities, as funding permitted, that provided services designed to address the underlying causes and effects of poverty.

The City continued to support efforts to improve residents' employability through job training, employment services, and access to higher-paying employment opportunities. The City coordinated with organizations including the Mexican American Opportunity Foundation, Management Career Solutions, West San Gabriel WorkSource, Asian Youth Center, and Chinatown Service Center, in conjunction with the Employment Development Department, East Los Angeles College, and the County of Los Angeles. These organizations provided job seekers with employment-related resources, including job search assistance, workshops, computer training, internet access, job listings, employment leads, resource libraries, and information regarding local job opportunities and career development.

The City also supported employment connections between local businesses and job seekers through job fairs, recruitment activities, and other employment-related programs. These efforts helped connect residents with available employment opportunities while assisting local employers with recruitment and workforce development.

During the reporting period, the City's Economic and Community Development Department continued to promote economic growth and development opportunities designed to:

- **Support a jobs-housing balance** by promoting quality employment opportunities for local residents;
- **Strengthen the local economic base** by encouraging business activity and increased sales tax generation; and
- **Promote economic investment** by attracting outside investment and resources to the local economy.

As funding permitted, the City also supported and coordinated with public agencies and nonprofit organizations providing neighborhood housing services and supportive services to individuals and families in need, including individuals experiencing homelessness, older adults with physical or mental impairments, persons with mental illness, victims of domestic violence, and households with abused

children. The City continued to coordinate with public and nonprofit agencies providing job training, life-skills training, lead poisoning prevention and remediation, and other community education and supportive services. These collaborative efforts helped expand access to resources and services intended to improve economic stability, housing stability, and overall quality of life for low- and moderate-income residents.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City's Finance Department served as the lead department responsible for coordinating and administering the five-year Consolidated Plan and Annual Action Plan process. The Finance Department administered the City's CDBG and HOME programs, including the preparation and implementation of the Annual Action Plan and CAPER, as well as program oversight and monitoring activities.

During the reporting period, the City also focused on strengthening partnerships and institutional capacity through the following activities:

Coordination with the Los Angeles County Development Authority (LACDA): The City maintained communication and coordination with LACDA regarding housing programs and resources available to Monterey Park residents. The City reviewed applicable LACDA plans and program information, provided input as appropriate, and supported efforts to expand housing opportunities for low- and moderate-income households. The City also shared information regarding housing resources and locations that may be suitable for persons with disabilities and encouraged outreach to local property owners and landlords participating in rental assistance programs.

Coordination with private-sector partners: The City continued to develop and maintain working relationships with private institutions, including local lenders and real estate professionals. Local lenders served as potential referral sources for residents interested in the Residential Rehabilitation Program and other housing resources. The City also coordinated with local real estate professionals and related organizations to identify opportunities to promote homeownership and expand housing opportunities for households throughout the community.

These efforts strengthened the City's coordination with public and private partners and improved access to housing resources and services for Monterey Park residents.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City developed and maintained an inventory of public and private housing, health, and social service agencies serving the Monterey Park community. During the reporting period, the City regularly updated the inventory and maintained current points of contact for each agency to facilitate communication and coordination.

The City also obtained and reviewed agency-specific five-year Consolidated Plans and Annual Action Plans and maintained these documents as program resources. These materials supported ongoing

coordination among service providers and assisted the City in identifying available programs, services, and resources to address the housing and community development needs of Monterey Park residents.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

During FY 2025–2026, the City of Monterey Park continued to support efforts to affirmatively further fair housing opportunities.

During the program year, the City incorporated the goals and strategies identified into its broader housing and community development efforts. These activities included supporting fair housing education and services, coordinating with regional partners, and promoting access to affordable housing and housing-related resources for low- and moderate-income households and other protected populations.

Through continued participation in regional fair housing efforts, the City strengthened its commitment to removing barriers to housing choice and ensuring that residents have equitable access to housing opportunities. The City will continue to implement applicable AI strategies throughout the 2025–2029 planning period and coordinate with regional partners to affirmatively further fair housing within the Monterey Park community.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

This section describes the City's compliance with the five monitoring requirements identified in 24 CFR 91.230, including the establishment of monitoring standards and procedures, oversight of funded activities, and compliance with applicable housing and property standards.

1. Standards and Procedures

During the reporting period, the City monitored funded activities to ensure compliance with applicable CDBG and HOME regulations, national objectives, and the requirements of each subrecipient agreement. Prior to the release of funds, all subrecipients were required to execute agreements establishing specific performance requirements and measurable objectives.

The City required program records to be maintained for the applicable record retention period and required subrecipients to submit quarterly progress reports and an annual report. City staff conducted periodic monitoring and site visits to verify that program records were maintained appropriately and that funded services were being delivered in accordance with the terms of the subrecipient agreements.

The City also incorporated applicable guidelines and performance requirements into contracts with consultants to support implementation of the goals established in the Annual Action Plan and Consolidated Plan. CDBG and HOME funds were disbursed on a reimbursement basis. Requests for reimbursement were required to include invoices and documentation describing the activities and eligible costs for which reimbursement was requested. Required audit documentation was also obtained and reviewed, as applicable.

2. Monitoring of City Performance

The City utilized its established Performance Measurement System to monitor progress toward the goals and objectives identified in the Consolidated Plan and Annual Action Plan. Performance data and program accomplishments were reviewed to evaluate the effectiveness of funded activities and to identify areas requiring additional attention or adjustment.

3. Compliance with Planning and Monitoring Requirements

The City continued to implement procedures to ensure compliance with applicable CDBG, HOME, and Consolidated Plan requirements. The City followed its Citizen Participation Plan to provide opportunities for community input prior to approval or amendment of the Consolidated Plan and Annual Action Plan.

Housing rehabilitation, construction, and professional services agreements included provisions designed to ensure compliance with applicable CDBG and HOME program requirements. CDBG subrecipient

agreements likewise incorporated applicable federal program requirements. The City conducted on-site monitoring of CDBG-funded activities and monitored HOME-assisted housing units that remained subject to affordability restrictions and related requirements.

4. Compliance with Housing Codes and On-Site Inspections

The City maintained program guidelines requiring assisted rental properties to comply with applicable City Housing, Building, and Zoning Codes. The City conducted on-site inspections of HOME-assisted properties to verify compliance with property standards and to review information related to tenant incomes, rents, occupancy, and other applicable requirements throughout the affordability period.

HOME-assisted properties were monitored based on project size according to the following schedule:

1–4 units: Inspection every three years

5–25 units: Inspection every two years

25 or more units: Annual inspection

These inspections helped ensure that HOME-assisted properties remained in compliance with applicable property standards and affordability requirements.

5. Monitoring of Subrecipients

During the reporting period, the City monitored CDBG subrecipients to ensure compliance with applicable federal requirements and the terms of their agreements. Prior to receiving funds, subrecipients were required to execute agreements containing specific performance measures and reporting requirements. Subrecipients were required to maintain program records for the applicable record retention period and submit quarterly progress reports and an annual report.

City staff conducted periodic monitoring and site visits to review program records, verify reported accomplishments, and confirm that services were being provided in accordance with approved activities and subrecipient agreements. Any issues identified through the monitoring process were addressed through follow-up and corrective

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City made every effort to comply with all applicable CDBG, HOME, and Consolidated Plan requirements during the reporting period. The City followed its Citizen Participation Plan to provide opportunities for community input prior to approval or amendment of the Consolidated Plan, Annual Action Plan, and other applicable program documents.

The City actively encouraged public participation throughout the administration of its CDBG and HOME programs in accordance with the City of Monterey Park Citizen Participation Plan. The Consolidated Annual Performance and Evaluation Report (CAPER) was made available to residents, community organizations, and other interested parties for a 15-day public review and comment period. A copy of the public notice is included in Appendix A.

No written or oral comments were received from the public during the 15-day review and comment period.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City did not amend its FY 2025-2026 Annual Action Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?	No
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[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City conducts periodic on-site inspections to monitor the ongoing compliance of HOME-assisted affordable housing projects. During this program year, the City conducted inspections to verify compliance with affordability requirements and other applicable HOME program regulations. All required on-site inspections were completed. The City has established a regular inspection schedule to ensure continued compliance throughout the applicable affordability periods.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The City maintains an affirmative marketing approach that consists of steps to provide information and attract eligible persons to available housing without regard to race, color, national origin, sex, religion, family status or disability. The City also uses marketing procedures that inform potential program participants about Federal fair housing laws and equal housing opportunities. Additionally, the City uses special public outreach programs that include its network of community-based organizations, real estate organizations, public service groups and employment centers to solicit applications and inform the public about eligible programs and available assistance.

For all HOME funded rental projects, the City has obtained, reviewed and approved Marketing Plans and Tenant Leases for compliance with HOME Program regulations.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Please review IDIS reports regarding this information.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Monterey Park's annual CDBG and HOME entitlement allocations are limited. The City's HOME rehabilitation program assists with fostering and maintaining affordable housing to low- and moderate-income individuals and families with their housing needs. Another important element in the City's approach to decent housing is the use of Section 8 Rental Vouchers administered through the County of Los Angeles Housing Authority.

Is there a summary of the efforts to address “worst case needs”, and progress in meeting the needs of persons with disabilities? Worst-case housing needs are defined as low-income renter households who pay more than half of their income for rent, live in seriously substandard housing, which includes

homeless people, or have been involuntarily displaced. The needs of persons with disability do not include beds in nursing homes or other service-centered facilities.

Efforts to Address Worst Case Needs - Households with worst-case needs are defined as unassisted renters with incomes below 50 percent of the local median who pay more than half of their income for rent or live in severely substandard housing. The City did not address “worst-case housing” needs during the program year. However, the City referred people to the Los Angeles Housing Authority which provides rental assistance to lower income households in the community.

The Needs of Persons with Disabilities - During 2025-26, the City did not award CDBG funds for the needs of persons with disabilities.

A list of projects that should have been inspected on- site this program year based upon the schedule in §92.504(d)?

The City conducts periodic on-site inspections to monitor the ongoing compliance of HOME-assisted affordable housing projects. During this program year, the City conducted inspections to verify compliance with affordability requirements and other applicable HOME program regulations. All required on-site inspections were completed. The City has established a regular inspection schedule to ensure continued compliance throughout the applicable affordability periods.

Appendix A - Proof of Public Notice

Appendix B - Summary of Citizen Participation Comments

Appendix C – IDIS Reports
(PR03, PR06, PR26)



City Council Staff Report

Date: September 16, 2026

Agenda Item Number: 12.A.

To: The Honorable Mayor and City Council
From: Shawn Igoe, Public Works Director
Subject: Consideration and possible introduction and first reading of an Ordinance adding Monterey Park Municipal Code § 3.100.130 to delegate authority for subcontractor substitutions on public works contracts

Recommendation:

It is recommended that the City Council consider:

1. Reading by title only, waiving further reading, and introducing an Ordinance adding § 3.100.130 to the Monterey Park Municipal Code to delegate authority for subcontractor substitutions on public works contracts; and
2. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

The Ordinance is exempt from additional review under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations §§ 15000, *et seq.*, the "CEQA Guidelines") because, under CEQA Guidelines §§ 15061(b)(3) and 15378(b)(5), it establishes internal governmental procedures for administering public works contracts and has no potential to cause a significant effect on the environment.

Executive Summary:

The proposed Ordinance would add § 3.100.130 to the Monterey Park Municipal Code ("MPMC") to authorize the City Manager or designee to approve or deny certain subcontractor substitutions, assignments, and transfers on City public works contracts. This change would allow these contract administration matters to be handled by staff instead of requiring separate City Council action. The Ordinance would not change the legal requirements for notice, hearings, or findings when those requirements apply.

Background:

MPMC Chapter 3.100 governs City public works contracts and already assigns several public works contracting functions to the City Manager. MPMC § 3.100.030 also defines "City

Manager” as the City Manager or designee. Unless the City Manager designates another person in writing, the Public Works Director serves as the City Manager’s designee for purposes of Chapter 3.100.

Public Contract Code § 4107 regulates certain requests to replace, assign, or transfer listed subcontractors on public works contracts. The law allows the awarding authority, or an authorized officer, to approve or deny those requests. If a listed subcontractor timely objects to a proposed substitution, the law requires notice and a hearing before the substitution may be approved.

The proposed Ordinance would add MPMC § 3.100.130 to authorize the City Manager to act for the City on subcontractor substitution matters under Public Contract Code § 4107. This includes approving or denying a proposed substitution, assignment, or transfer; giving required notice; holding hearings when required; and making the related findings and decisions required by law.

The Ordinance would make clear that the City Manager may handle these matters as part of administering City public works contracts. It would improve efficiency while preserving all procedures and protections required by California law.

Strategic Plan Goal:

The Ordinance supports Strategic Plan Goal No. 4 by streamlining the administration of City public works contracts for infrastructure and facility projects.

Fiscal Impact:

The Ordinance would have no significant fiscal impact. It does not create a new program, require new staff, or add operating costs. It delegates responsibility for handling subcontractor substitution matters arising under existing City public works contracts.

Attachments:

1. Draft Ordinance

ATTACHMENT 1

Draft Ordinance

ORDINANCE NO.

AN ORDINANCE ADDING SECTION 3.100.130 TO THE MONTEREY PARK MUNICIPAL CODE DELEGATING AUTHORITY FOR SUBCONTRACTOR SUBSTITUTIONS ON PUBLIC WORKS CONTRACTS

The City Council does ordain as follows:

SECTION 1: The City Council finds and declares as follows:

- A. Monterey Park Municipal Code (“MPMC”) § 2.08.070 authorizes the City Manager to exercise powers delegated by ordinance or resolution of the City Council.
- B. MPMC Chapter 3.100 governs City public works contracts. MPMC § 3.100.030 defines “City Manager” as the City Manager or designee and designates the Public Works Director as the City Manager’s designee unless the City Manager designates another person in writing.
- C. Public Contract Code § 4107 authorizes an awarding authority, or its duly authorized officer, to consent to or deny certain substitutions, assignments, or transfers of subcontractors on public works contracts and establishes notice and hearing requirements for contested substitution requests.
- D. The purpose of this Ordinance is to expressly authorize the City Manager to administer and decide matters arising under Public Contract Code § 4107 so that subcontractor substitution matters are handled efficiently as part of the administration of City public works contracts.
- E. The purpose of this Ordinance is to implement the Charter by establishing voting requirements in the Monterey Park Municipal Code (“MPMC”) for City Council action, including without limitation, the adoption of ordinances, resolutions, and motions, consistent with the Charter’s liberal construction and the City’s authority over municipal legislative procedures.

SECTION 2: MPMC § 3.100.130 is added to the MPMC to read as follows:

“ * * *

§ 3.100.130. Subcontractor Substitutions.

The City Manager may approve or deny the substitution, assignment, or transfer of a subcontractor on a City public works contract, including giving required notices, conducting hearings, and making related findings and determinations, in accordance with applicable law.”

SECTION 3: Construction. This Ordinance must be broadly construed to achieve the purposes stated in this Ordinance. It is the City Council’s intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set

forth in this Ordinance.

SECTION 4: Enforceability. Repeal of any provision of the Monterey Park Municipal Code does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 5: Electronic Signatures. This Ordinance may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 6: Severability. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provision or application and, to this end, the provisions of this Ordinance are severable.

SECTION 7: Recordation; Validity of Previous Code Sections. If this entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal or amendment of the MPMC or other city ordinance by this Ordinance will be rendered void and cause such previous MPMC provision or other the city ordinance to remain in full force and effect for all purposes.

SECTION 8: Environmental Assessment. The City Council finds that adoption of this Ordinance is exempt from additional review under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations §§ 15000, *et seq.*, the "CEQA Guidelines") because, under CEQA Guidelines §§ 15061(b)(3) and 15378(b)(5) the Ordinance establishes internal governmental procedures that have no potential to cause a significant effect on the environment.

SECTION 9: Publication. The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within 15 days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 10: Effective Date. This Ordinance will become effective 30 days after adoption.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK THIS __TH DAY OF _____ 2026.**

Henry Lo, Mayor

ATTEST:

Maychelle Yee, City Clerk

APPROVED AS TO FORM:
KARL H. BERGER, CITY ATTORNEY

Joaquin Vazquez, Assistant City Attorney

I, Mayra Ochiqui, City of Monterey Park, California, hereby certify that the foregoing was introduced on the ____th day of _____, 2026 and duly, passed approved, and adopted by the City Council of Monterey Park at its regular meeting of _____, 2026, by the following vote, to wit:

Ayes:

Noes:

Absent:

Abstain:

IN WITNESS WHEREOF, ____th day of _____, 2026.

City Clerk of the City of Monterey Park