

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY
OF THE FORMER REDEVELOPMENT AGENCY
AGENDA**

**CONCURRENT SPECIAL AND REGULAR MEETINGS
OF THE MONTEREY PARK CITY COUNCIL
Monterey Park City Hall Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754
Wednesday
August 17, 2016
SPECIAL MEETING STARTS AT 6:00 PM
REGULAR MEETING STARTS AT 7:00 PM**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent
services to enhance the quality of life for our entire community.**

Communication by the Public is an important part of the Local Government Process. Staff reports, writings, or other materials related to an item on this Agenda, which are distributed to the City Council/Agency Board less than 72 hours before this scheduled meeting are available for public inspection in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours. Such staff reports, writings, or other materials are also on the City's website subject to staff's ability to post the materials before the meeting. The City's website is located at www.montereypark.ca.gov. Copies of staff reports and/or written documents pertaining to any item on the Agenda are on file in the Office of the City Clerk and are available for public inspection during regular business hours.

PUBLIC COMMENTS ON AGENDA ITEMS

For members of the public wishing to address the City Council regarding any item on this Agenda including the Consent Calendar or Oral Communications, please fill out a speaker card and return it to the City Clerk before the announcement of the Agenda Item.

Speakers are provided five (5) minutes per individual on each published agenda item. Individual speakers may consolidate time with another speaker's time; the total consolidated time cannot exceed two (2) minutes per speaker giving up time. However in the interest of ensuring that all members of the Public have an equal opportunity to participate, a single speaker cannot speak for more than ten (10) minutes on an individual Agenda item. If there are a large number of speakers on a particular agenda item, the Mayor, as confirmed by the City Council may reduce the amount of time allotted to each speaker or limit the total amount time allowed for speakers to address the agenda item. At the conclusion of that period of time, the speaker will be asked to please conclude their remarks so that the next speaker may begin their comments.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call City Hall, (626) 307-1359. Please notify the City Clerk's Office twenty-four hours prior to the meeting so that reasonable arrangements can be made to ensure availability of audio equipment for the hearing impaired. Council Chambers are wheelchair accessible.

PLEASE NOTE that this Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER	Mayor
FLAG SALUTE	The Monterey Park Fire Explorers
ROLL CALL	Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person) While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS

1-A. USE OF SPORTS FIELDS BY ATHLETIC TEAMS

[2.] SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2-A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF AUGUST 17, 2016

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve payment of warrants and adopt Resolution No. _____ of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated August 17, 2016 totaling \$16.26 and specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

2-B. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT – JULY 2016

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Receive and file the Monthly Investment Report; and
- (2) Take such additional, related, action that may be desirable.

[3.] CITY OF MONTEREY PARK- CONSENT CALENDAR - None.

[4.] PUBLIC HEARING - None.

[5.] OLD BUSINESS - None.

[6.] NEW BUSINESS

6-A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF AUGUST 17, 2016

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ allowing certain claims and demands per Warrant Register dated August 17, 2016 totaling \$959,526.07 specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

6-B. MONTHLY INVESTMENT REPORT – JULY 2016

It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

6-C. 2015-2016 ANNUAL INVESTMENT REPORT

It is recommended that the City Council:

- (1) Receive and file the 2015-16 Annual Investment report;
- (2) Adopt the City's Investment Policy; and
- (3) Take such additional, related, action that may be desirable.

6-D. CONSIDERATION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK CONSENTING TO THE INCLUSION OF PROPERTIES WITHIN THE TERRITORY OF THE CITY OF MONTEREY PARK IN THE CSCDA OPEN PACE PROGRAM

It is recommended that the City Council consider:

- (1) Adopt the attached Resolution authorizing the City of Monterey Park's participation in CSCDA Open PACE program, which will enable property owners to finance permanently fixed renewable energy, energy efficiency, water efficiency, and seismic strengthening improvements as well as electric vehicle charging infrastructure; and
- (2) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Taking the recommended action would not result in a potential for resulting in a direct or reasonably indirect physical change in the environment and, accordingly, does not qualify as a "project" under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") or CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*; see Cal. Code Regs. tit. 14, §§ 15061(b)(3), 15378). Even if the award of contract were to qualify as a project, it would be categorically exempt as a Class 1 or Class 5 project since, at best, it would constitute a minor alteration of existing public structures involving no expansion of use; or a minor alteration in land use limitations (see Cal. Code Regs. tit. 14, §§ 15301, 15305).

6-E. REQUEST TO AMEND CONTRACT WITH WLC ARCHITECTS, INC.

It is recommended that the City Council consider:

- (1) Authorizing the City Manager to execute an amendment with WLC Architects, Inc., in a form approved by the City Attorney, to increase the contract award by \$224,000.00 for Fire Stations 61 and 62 remodel and reconstruction projects;
- (2) Take such additional, related, action that may be desirable.

6-F. AWARD CONTRACT TO FILANC, INC. FOR THE DESIGN-BUILD OF THE CENTRALIZED GROUNDWATER TREATMENT SYSTEM

It is recommended that the City Council consider:

- (1) Awarding the Design-Build contract for the Centralized Groundwater Treatment System to J. R. Filanc Construction Company, Inc.;
- (2) Authorizing the City Manager to execute an agreement with Filanc, in a form approved by the City Attorney; and
- (3) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

The project is categorically exempt from the California Environment Quality Act (CEQA) per CEQA Guidelines § 15302, "Replacement or Reconstruction." The project consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced.

6-G. CONSIDERATION OF A LEASE BETWEEN THE CITY OF MONTEREY PARK AND MP 3600 LLC FOR OPERATION OF THE MONTEREY PARK GOLF COURSE

It is recommended that the City Council consider:

- (1) Authorize the City Manager to execute a Memorandum of Lease and related documents, in a form approved by the City Attorney, with MP 3600 LLC
- (2) Take such additional, related, action that may be desirable.

6-H. FISCAL YEAR 2016-2017 BUDGET – DEFIBRILLATOR PURCHASE

It is recommended that the City Council consider:

- (1) Waiving bidding requirements pursuant to Monterey Park Municipal Code §3.20.050(2) and award the bid to Zoll Medical Corp. Funds in the amount of \$40,000 were budgeted in Fiscal Year 2016-17; Account Number 0010-801-5002-99724.
- (2) Authorize the City Manager, or designee, to execute an agreement in a form approved by the City Attorney; and
- (3) Take such additional, related, action that may be desirable.

6-I. REJECT ALL BIDS FOR THE REFURBISHMENT OF THE WEST SIDE RESTROOMS AT LANGLEY CENTER; AUTHORIZE AN ADDENDUM TO THE PUBLIC WORKS CORPORATE YARD LOCKER ROOM REMODEL PROJECT TO INCLUDE THE WEST SIDE RESTROOMS AT LANGLEY CENTER PROJECT; AND AUTHORIZE ADDITIONAL FUNDING OF APPROXIMATELY \$31,000 FROM THE GENERAL FUND ASSIGNED RESERVED CAPITAL IMPROVEMENT PROJECT TO PAY FOR THE WORK AT LANGLEY CENTER.

It is recommended that the City Council consider:

- (1) Reject all bids for the refurbishment of the West Side restrooms Langley Center;
- (2) Authorize an addendum to the pending bid solicitation to add the West Side Restroom project at Langley Center in conjunction with the Public Works Corporate Yard Locker Room Remodel project that was approved at the August 3, 2016 City Council meeting;
- (3) Approve an additional appropriation of approximately \$31,000 from the Capital Reserve Fund to utilize in addition to \$53,835 that was budgeted in account 0010-801-5004-91746; and
- (4) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is a Class 1 Categorical Exempt pursuant to the California Environmental Quality Act.

6-J. 2016 VARIOUS STREET RESURFACING – APPROVAL OF CHANGE ORDER AND ADDITIONAL FUNDS

It is recommended that the City Council consider:

- (1) Approving the contract change order for the 2016 Various Street Resurfacing Project; and
- (2) Re-allocating \$235,000 in Measure R funds from the current year CIP budget for Various Street Rehabilitation to cover the change order work and additional 15% contingency; and
- (3) Take such additional, related, action that may be desirable.

[7.] COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

[8.] CLOSED SESSION - None.

ADJOURN



City Council Staff Report

DATE: August 17, 2016

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-A.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
Annie Yaung, CPFO, Controller
SUBJECT: Warrant Register for Successor Agency to the Former Community
Redevelopment Agency of
August 17, 2016

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated **August 17, 2016 totaling \$16.26** and specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **327**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park, Acting as the Successor Agency to the Former Community Redevelopment Agency (SA). I also certify that there are monies available for the payments thereof. Please note that amounts being paid by the SA funds in this warrant register represented expenditures incurred, which are pending for approval by the Oversight Board.

FISCAL IMPACT:

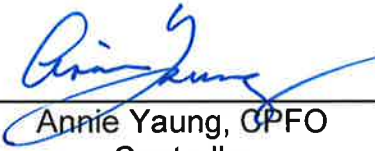
Disbursements from all funds total **\$16.26.**

Respectfully submitted:

Prepared by:

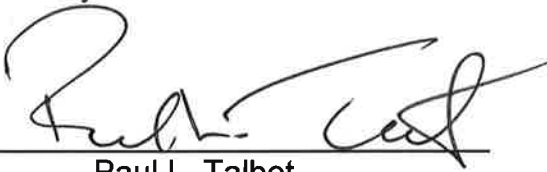


fn Chu Thai
Director of Management Services



Annie Yaung, CPFO
Controller

Approved By:



Paul L. Talbot
City Manager

Attachments 1: Resolution

Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO. SA-_____

**A RESOLUTION OF THE
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)
ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
17TH DAY OF AUGUST 2016
TOTALING \$16.26 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID**

THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY
DOSE RESOLVE AS FOLLOWS:

SECTION 1. That the following claims and demands have been audited and that the same
are hereby allowed from various funds in the following amounts:

Atlantic/Garvey Projects	\$ 16.26
Total	<u>\$ 16.26</u>

PASSED, APPROVED AND ADOPTED THE 17TH DAY OF AUGUST 2016.

Mitchell Ing, Mayor
City of Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

Resolution No. SA-
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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY)
OF CITY OF MONTEREY PARK)

I hereby certify that this resolution was duly adopted by the
Successor Agency to the Former Community Redevelopment Agency,
at a regular meeting held on the 17th day of August 2016 by the following vote.

AYES:
NOES:
ABSTAIN:
ABSENT:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 08/17/2016

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0860-801-1203-32050	16.26	INTERNET/PHONE SERVICE		327	16.26
TOTAL FOR PREPAID WARRANTS						16.26
	PRINTED	16.26				
	E-PAYABLE	0.00				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 08/17/2016

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TOTAL FOR PREPAID WARRANTS	16.26
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	0.00
TOTAL FOR PRINTED E-PAYABLES	0.00
TOTAL WARRANTS	16.26
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	1
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	0
TOTAL E-PAYABLES PRINTED	0
TOTAL CHECKS ISSUED	1

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 08/17/2016
FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0860	ATLANTIC/GARVEY CAP PROJECTS	16.26	0.00	16.26
	TOTAL	16.26	0.00	16.26



City Council Staff Report

DATE: August 17, 2016

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-B.

TO: The Honorable Mayor and City Council

FROM: Annie Yaung, CPFO, Controller

SUBJECT: Successor Agency Monthly Investment Report – July 2016

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the Monthly Investment Report; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As of July 31, 2016 invested funds for the Successor Agency of the City of Monterey Park is as follows:

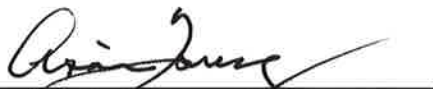
• Successor Agency (SA) Checking	136,809.04
• Successor Agency (SA) RORF	<u>156,595.00</u>
Total	<u>\$ 293,404.04</u>

BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months.

Respectfully submitted and prepared by:

Approved by:


Annie Yaung, CPFO
Controller


Paul L. Talbot
City Manager



City Council Staff Report

DATE: August 17, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-A.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
Annie Yaung, CPFO, Controller
SUBJECT: Warrant Register for the City of Monterey Park of
August 17, 2016

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ allowing certain claims and demands per Warrant Register dated **August 17, 2016** totaling **\$959,526.07** specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **310634-310780** and e-Payables numbered **000373-000383**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

FISCAL IMPACT:

Disbursements from all funds total **\$959,526.07.**

Respectfully submitted:

Prepared by:


for Chu Thai
Director of Management Services


Annie Yaung, CPFO
Controller

Approved By:


Paul L. Talbot
City Manager

Attachments 1: Resolution

Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
17TH DAY OF AUGUST 2016
TOTALING \$959,526.07 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 74,836.74
Retirement Fund	2,500.00
State Gas Tax Fund	947.89
Refuse Fund	421,358.10
City Shop Fund	28,320.21
Payroll Clearing Account	1,286.94
Special Deposits Fund	8,221.42
Business Improvement Area #1	104.93
Workers Comp. Fund	387.40
Water Fund	170,869.38
Water Treatment Fund	201,359.00
OPA Proposition A	498.41
Home Housing Program	2,913.08
Recreation Fund	16,126.94
Asset Forfeiture	1,396.13
CDBG Fund	2,813.26
Used Oil Competitive Grant	24,229.25
ELAC Instructional Serv Prog	1,356.99
 TOTAL	 <u>\$ 959,526.07</u>

PASSED, APPROVED AND ADOPTED THE 17TH DAY OF AUGUST 2016.

 Mitchell Ing, Mayor
 City of Monterey Park, California

ATTEST

 Vincent D. Chang, City Clerk
 City of Monterey Park, California

RESOLUTION NO.

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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 17th day of August 2016 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 08/17/2016

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
APPLEONE EMPLOYMENT SERVICES	0010-801-3205-31950	436.45	TEMPORARY STAFFING SERVICES		310634	436.45
	0010-801-3205-31950	406.00	TEMPORARY STAFFING SERVICES		310657	
	0010-801-1704-31950	932.72	TEMPORARY STAFFING SERVICES		310657	
	0010-801-1704-31950	770.32	TEMPORARY STAFFING SERVICES		310657	2,109.04
AT & T	0010-801-3112-32050	470.38	PHONE SERVICE		310635	
	0022-801-4206-32050	635.10	PHONE SERVICE		310635	
	0092-801-4222-32050	118.33	PHONE SERVICE		310635	1,223.81
AT&T	0010-801-1404-32050	599.08	INTERNET/PHONE SERVICE		310636	
	0043-801-1404-32050	441.43	INTERNET/PHONE SERVICE		310636	
	0092-801-1404-32050	536.02	INTERNET/PHONE SERVICE		310636	
	0010-801-4209-32050	263.90	INTERNET/PHONE SERVICE		310636	
	0010-801-1408-32050	1,602.05	INTERNET/PHONE SERVICE		310636	
	0010-801-3112-32050	1,068.04	INTERNET/PHONE SERVICE		310636	
	0010-801-3201-32050	534.02	INTERNET/PHONE SERVICE		310636	
	0010-801-6001-32050	178.01	INTERNET/PHONE SERVICE		310636	
	0169-801-2201-32050	178.01	INTERNET/PHONE SERVICE		310636	
	0010-801-3201-32050	645.63	INTERNET/PHONE SERVICE		310636	
	0010-801-3230-32050	18.05	INTERNET/PHONE SERVICE		310636	
	0010-801-1801-32050	16.29	INTERNET/PHONE SERVICE		310636	
	0010-801-6001-32050	204.82	INTERNET/PHONE SERVICE		310636	
	0010-801-3112-32050	3,284.48	INTERNET/PHONE SERVICE		310636	
	0010-801-3113-32050	16.17	INTERNET/PHONE SERVICE		310636	
	0010-801-3114-41100	18.05	INTERNET/PHONE SERVICE		310636	
	0010-801-6517-32050	18.05	INTERNET/PHONE SERVICE		310636	
	0022-801-4206-32050	312.79	INTERNET/PHONE SERVICE		310636	
	0109-801-6511-32050	70.05	INTERNET/PHONE SERVICE		310636	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 08/17/2016

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0010-801-6502-32050	138.74	INTERNET/PHONE SERVICE		310636	
	0010-801-1404-32050	51.91	INTERNET/PHONE SERVICE		310636	
	0010-801-1408-32050	133.41	INTERNET/PHONE SERVICE		310636	
	0043-801-1404-32050	26.33	INTERNET/PHONE SERVICE		310636	
	0092-801-1404-32050	31.97	INTERNET/PHONE SERVICE		310636	
	0092-801-4220-32050	18.05	INTERNET/PHONE SERVICE		310636	
	0092-801-4222-32050	483.99	INTERNET/PHONE SERVICE		310636	
	0010-801-1301-32050	16.17	INTERNET/PHONE SERVICE		310636	
						10,905.51
CALIFORNIA ASSOCIATION OF	0065-464	564.00	LTD FIREFIGHTERS		310637	
						564.00
CHARTER COMMUNICATIONS	0010-801-1404-32050	32.86	INTERNET/CABLE SERVICE		310638	
	0010-801-3112-32050	65.11	INTERNET/CABLE SERVICE		310638	
	0043-801-1404-32050	24.21	INTERNET/CABLE SERVICE		310638	
	0092-801-1404-32050	29.40	INTERNET/CABLE SERVICE		310638	
						151.58
	0010-801-3201-32050	591.78	INTERNET/CABLE SERVICE		310658	
	0010-801-3210-32050	69.98	INTERNET/CABLE SERVICE		310658	
	0010-801-3230-32050	130.00	INTERNET/CABLE SERVICE		310658	
	0010-801-6502-32050	59.99	INTERNET/CABLE SERVICE		310658	
	0010-801-6502-32050	70.32	INTERNET/CABLE SERVICE		310658	
						922.07
CHINESE DAILY NEWS, INC.	0010-801-6002-40000	500.00	LIBRARY SUBSCRIPTION		310659	
						500.00
CODE R DECALS AND GRAPHICS	0060-801-3210-38400	118.60	FIRE DECALS INSTALL		310639	
						118.60
DIRECTV, LLC	0010-801-3230-32050	122.99	EOC SERVICES		310640	
						122.99

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 08/17/2016

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
DIVERSIFIED RISK INSURANCE	0075-450-0075-08620	690.80	SPECIAL EVENT INSURANCE (TRUST)		310641	690.80
EXPRESS SERVICE, INC	0010-801-1801-31950	452.40	TEMPORARY STAFFING SERVICES		310642	
	0010-801-6001-31950	339.30	TEMPORARY STAFFING SERVICES		310642	
	0159-801-6507-31920	589.06	TEMPORARY STAFFING SERVICES		310642	
	0010-801-1801-31950	735.15	TEMPORARY STAFFING SERVICES		310642	
	0010-801-6001-31950	320.45	TEMPORARY STAFFING SERVICES		310642	2,436.36
GOVERNMENT FINANCE OFFICERS	0010-801-1403-31950	425.00	BUDGET AWARDS APPLICATION		310643	425.00
ALEX J. MENA	0010-801-3103-22310	608.88	POLICE UNIFORM REIMBURSEMENT		310644	608.88
MUSIC GEM	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)		310645	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)		310646	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)		310647	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)		310648	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)		310649	190.00
PACIFIC TELEMAGEMENT SERVICES	0010-801-6502-32050	228.00	PHONE SERVICE		310650	228.00
SONG Y. PARK	0075-450-0075-09080	2,000.00	SISTER CITIES TRUST-STUDENT EX		310651	2,000.00
PITNEY BOWES POSTAGE BY PHONE	0010-801-1301-32200	3.81	POSTAGE		310660	
	0010-801-1403-32200	91.17	POSTAGE		310660	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-1406-32200	59.54	POSTAGE		310660	
	0010-801-1407-32200	46.54	POSTAGE		310660	
	0010-801-1701-32200	30.37	POSTAGE		310660	
	0010-801-1701-32200	72.24	POSTAGE		310660	
	0010-801-1703-32200	0.93	POSTAGE		310660	
	0010-801-1801-32200	28.40	POSTAGE		310660	
	0010-801-1802-32200	0.88	POSTAGE		310660	
	0010-801-3101-32200	9.25	POSTAGE		310660	
	0010-801-3102-32200	20.21	POSTAGE		310660	
	0010-801-3104-32200	19.40	POSTAGE		310660	
	0010-801-3113-32200	2.30	POSTAGE		310660	
	0010-801-3114-32200	49.56	POSTAGE		310660	
	0010-801-3120-32200	2.79	POSTAGE		310660	
	0010-801-3201-32200	2.41	POSTAGE		310660	
	0010-801-3205-32200	22.02	POSTAGE		310660	
	0010-801-3210-32200	3.47	POSTAGE		310660	
	0010-801-3220-32200	12.45	POSTAGE		310660	
	0010-801-6001-32200	29.51	POSTAGE		310660	
	0010-801-6502-32200	10.88	POSTAGE		310660	
	0043-801-4212-32200	6.43	POSTAGE		310660	
	0075-450-0075-09230	70.95	POSTAGE (TRUST)		310660	
	0092-801-4220-32200	1.14	POSTAGE		310660	
						596.65
SPRINT CORPORATION	0010-801-3115-38400	1,133.97	MOBILE DATA SERVICE		310652	
						1,133.97
	0010-801-3115-38400	1,391.65	MOBILE DATA SERVICE		310661	
						1,391.65
THE STANDARD INSURANCE CO.	0065-464	722.94	EXECUTIVE PREMIUM		310653	
						722.94

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
STATE BOARD OF EQUALIZATION	0010-431	91.80	USE TAX		310654	91.80
THE HABIT RESTAURANTS LLC	0075-450-0075-08420	1,389.00	GOLF TOURNAMENT CATER (TRUST)		310662	1,389.00
UNITED PARCEL SERVICE	0010-801-1407-32200	87.50	DELIVERY SERVICES		310655	
	0010-801-3101-32200	14.95	DELIVERY SERVICES		310655	
	0010-801-3205-32200	97.87	DELIVERY SERVICES		310655	
	0092-801-4223-32200	584.91	DELIVERY SERVICES		310655	785.23
VERIZON WIRELESS	0010-801-3205-32050	32.61	WIRELESS VOICE & DATA SERVICE		310656	
	0010-801-3210-32050	178.68	WIRELESS VOICE & DATA SERVICE		310656	
	0010-801-3220-32050	133.41	WIRELESS VOICE & DATA SERVICE		310656	
	0010-801-1701-32050	38.01	WIRELESS VOICE & DATA SERVICE		310656	
	0010-801-1701-32050	0.96	WIRELESS VOICE & DATA SERVICE		310656	
	0010-801-1703-32050	9.41	WIRELESS VOICE & DATA SERVICE		310656	
	0010-801-1702-32050	0.68	WIRELESS VOICE & DATA SERVICE		310656	
	0010-801-1702-32050	3.40	WIRELESS VOICE & DATA SERVICE		310656	
	0010-801-1702-32050	5.49	WIRELESS VOICE & DATA SERVICE		310656	
	0010-801-1702-32050	38.01	WIRELESS VOICE & DATA SERVICE		310656	
	0010-801-1702-32050	38.01	WIRELESS VOICE & DATA SERVICE		310656	
	0010-801-1702-32050	38.01	WIRELESS VOICE & DATA SERVICE		310656	516.68
	0010-801-1408-32050	5.10	WIRELESS VOICE & DATA SERVICE		310663	
	0010-801-1701-32050	38.01	WIRELESS VOICE & DATA SERVICE		310663	
	0010-801-1702-32050	13.53	WIRELESS VOICE & DATA SERVICE		310663	
	0010-801-1703-32050	38.01	WIRELESS VOICE & DATA SERVICE		310663	
	0010-801-3112-32050	131.20	WIRELESS VOICE & DATA SERVICE		310663	
	0010-801-4209-32050	60.83	WIRELESS VOICE & DATA SERVICE		310663	
	0010-801-4212-32050	15.87	WIRELESS VOICE & DATA SERVICE		310663	

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
VERIZON WIRELESS	0010-801-6517-32050	11.53	WIRELESS VOICE & DATA SERVICE		310663	
	0092-801-4220-32050	0.22	WIRELESS VOICE & DATA SERVICE		310663	
	0092-801-4221-32050	43.48	WIRELESS VOICE & DATA SERVICE		310663	
	0092-801-4222-32050	1.09	WIRELESS VOICE & DATA SERVICE		310663	
	0109-801-6511-32050	23.95	WIRELESS VOICE & DATA SERVICE		310663	
						382.82
TOTAL FOR PREPAID WARRANTS						31,403.83
	PRINTED	31,403.83				
	E-PAYABLE	0.00				

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
A & J PORTABLE RESTROOM INC	0075-450-0075-08915	1,000.00	FARMERS MARKET RESTROOM		310664	1,000.00
ACCELA INC	0010-801-1408-38400	8,400.00	GOENFORCE LICENSE	17-0072	310665	8,400.00
ADLERHORST INTERNATIONAL INC.	0160-801-3103-22800	175.00	POLICE TRAINING		373 *	
	0160-801-3103-22800	350.00	POLICE TRAINING		373 *	525.00
ADVANCE PEST TERMITE CONTROL	0010-801-3113-38100	43.00	PEST CONTROL		310666	
	0010-801-3113-38100	43.00	PEST CONTROL		310666	
	0010-801-3104-31950	33.00	PEST CONTROL		310666	
	0010-801-6502-38250	33.00	PEST CONTROL		310666	
	0010-801-6502-38250	42.00	PEST CONTROL		310666	
	0010-801-6502-38250	46.00	PEST CONTROL		310666	
	0010-801-6502-38250	58.00	PEST CONTROL		310666	
	0010-801-6502-38250	52.00	PEST CONTROL		310666	350.00
AFFILIATED SYSTEMS, INC.	0080-801-8301-33130	387.40	PRE-EMPLOYMENT/DMV/DOT PHYS		310667	
	0010-801-1801-31900	390.00	PRE-EMPLOYMENT/DMV/DOT PHYS		310667	777.40
ALCO TARGET CO.,	0010-801-3103-22750	1,201.62	POLICE TRAINING SUPPLIES		310668	
	0010-801-3103-22750	719.68	POLICE TRAINING SUPPLIES		310668	1,921.30
CECILIA ALEXANDER	0010-701-0010-07630	78.00	REFUND RECREATION CLASS		310669	78.00
ALL STAR GLASS, INC	0060-801-4211-38400	286.25	FLEET REPAIR	17-0037	310670	286.25
ALLSTAR FIRE EQUIPMENT INC.	0010-801-3210-22750	2,439.42	FIRE SUPPLIES		310671	2,439.42

* Indicates an E-Payable transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ARAMARK UNIFORM & CAREER APPAREL, I	0010-801-3210-39050	18.21	FIRE UNIFORM SERVICES		310672	
	0010-801-3210-39050	45.95	FIRE UNIFORM SERVICES		310672	64.16
ARC IMAGING RESOURCE - CALIFORNIA	0092-801-4212-37500	137.31	ENGINEERING PRINTER		310673	137.31
ASSOCIATED TRANSPORTATION SYSTEMS,	0060-801-4211-31950	1,488.00	POLICE-SWAT EQIP FREIGHT		310674	
	0060-801-4211-31950	344.50	POLICE-SWAT EQIP FREIGHT		310674	1,832.50
ATHENS SERVICES	0043-801-4208-41200	416,806.75	REFUSE COLLECTION SERVICES		310675	416,806.75
AUTOMOTIVE TRAINING AUTHORITY, INC	0060-801-4211-39400	458.00	FLEET TRAINING		310676	458.00
AUTOZONE WEST, INC	0060-801-4211-23500	87.20	FLEET PARTS/SUPPLIES-UNIT 050		374 *	
	0060-801-4211-23500	87.20	FLEET PARTS/SUPPLIES-UNIT 962		374 *	
	0060-801-4211-23500	212.54	FLEET PARTS/SUPPLIES-UNIT 986		374 *	
	0060-801-4211-23500	108.98	FLEET PARTS/SUPPLIES		374 *	495.92
KATALINA BELTRAN	0159-801-6507-31920	3,588.75	INSTRUCTOR-RECREATION CLASS		310677	3,588.75
BIG BEN INC. (DBA) BIG BEN ENGINEEF	0092-850-4224-82246	135,618.31	WATER SYSTEM IMPROVEMENTS	16-0269	310678	135,618.31
CALIFORNIA FITNESS SOURCE INC	0010-801-6505-38400	150.00	LANGLEY EQUIPMENT MAINT (TRUST)		310679	150.00
CALIFORNIA TRANSPORT	0060-801-4211-23500	168.95	AUTO PARTS-UNIT 092		310680	
	0060-801-4211-23500	136.25	AUTO PARTS-UNIT 952		310680	305.20
CAMINO REAL CHEVROLET	0060-801-4211-38400	90.00	FLEET REPAIR/PARTS-UNIT 092		375 *	90.00

* Indicates an E-Payable transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CHAU'S 76 INC.	0060-801-4211-22250	42.49	FLEET FUEL		310681	42.49
CHRISTINA BRAVO	0010-801-3205-22300	26.25	FIRE UNIFORM CLEANING		310682	26.25
COUNTY OF LOS ANGELES	0010-701-0010-08100	1,993.19	LAFCO ANNUAL SHARED EXPENSES		310683	1,993.19
CPS HUMAN RESOURCE SERVICES (DBA)	0010-801-1801-31950	689.70	RECRUITMENT SERVICES		310684	689.70
DEPINTO MORALES COMMUNICATIONS INC.	0075-450-0075-08615	1,064.70	CENTENNIAL EVENT (TRUST)		310685	1,064.70
DISCOUNT CELLULAR ACCESSORIES	0109-801-5004-91745	143.85	DAIL-A-RIDE PHONE ACCESSORIES		310686	143.85
DIVERSIFIED ALARM SERVICE	0010-801-6502-38400	295.00	MONITORING SERVICES		376 *	295.00
DOOLEY ENTERPRISES, INC.	0010-801-3103-22620	2,037.15	POLICE AMMUNITION	17-0074	377 *	4,472.55
	0010-801-3103-22620	2,435.40	POLICE AMMUNITION	17-0074	377 *	
DEAN N EDDOW	0159-801-6507-31910	430.50	INSTRUCTOR-RECREATION CLASS		310687	430.50
EMPIRE CLEANING SUPPLY	0010-801-6505-22150	635.32	JANITORIAL SUPPLIES		378 *	945.75
	0010-801-6505-22150	310.43	JANITORIAL SUPPLIES		378 *	
ENGLANDER KNABE ALLEN & ASSOCIATES	0010-850-1201-31950	2,000.00	710 COALITION SERVICES	16-0681	310688	4,000.00
	0010-850-1201-31950	2,000.00	710 COALITION SERVICES	16-0681	310688	
FEDERAL EXPRESS CORP.	0010-801-3101-32200	55.55	CARRIER SERVICES		310689	
	0010-801-3103-22750	47.16	CARRIER SERVICES		310689	
	0010-801-1201-32200	25.78	CARRIER SERVICES		310689	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
FEDERAL EXPRESS CORP.	0010-801-6508-32200	34.17	CARRIER SERVICES		310689	
	0010-801-3103-38400	171.50	CARRIER SERVICES		310689	334.16
FLASHLIGHT FREAK LIMITED LIABILITY	0010-801-1703-39250	215.49	BUILDING INSPECTION TOOLS		310690	215.49
FLUFF ICE	0010-701-0010-02010	280.00	REFUND BUSINESS LICENSE		310691	280.00
FORD OF MONTEBELLO	0060-801-4211-38400	1,169.27	FLEET PARTS/REPAIR-UNIT 065		310692	
	0060-801-4211-38400	356.57	FLEET PARTS/REPAIR-UNIT 065		310692	
	0060-801-4211-38400	488.09	FLEET PARTS/REPAIR-UNIT 951		310692	2,013.93
FORWARD THINKING SYSTEMS, LLC	0109-850-5004-91745	60.00	DIAL-A-RIDE GPS SERVICE	16-0601	310693	60.00
CHAI FOSTERLING	0159-801-6507-31940	239.20	INSTRUCTOR-RECREATION CLASS		310694	239.20
WINNIE FUNG	0159-801-6507-31910	210.00	INSTRUCTOR-RECREATION CLASS		310695	210.00
GARFIELD MEDICAL CENTER	0010-801-3113-22600	24.00	PHYSICAL		310696	
	0010-801-3113-22600	24.00	PHYSICAL		310696	48.00
JOHN GIN	0010-801-1801-39400	151.00	TUITION REIMBURSEMENT		310697	151.00
GRICELDA GOMEZ	0010-801-3205-22300	18.54	FIRE-UNIFORM CLEANING		310698	
	0010-801-3205-22300	8.78	FIRE-UNIFORM CLEANING		310698	
	0010-801-3205-22300	20.36	FIRE-UNIFORM CLEANING		310698	47.68
GRM INFORMATION MANAGEMENT	0092-801-1301-31950	36.17	DOCUMENT SYSTEM SERVICES	17-0067	310699	
	0092-801-1301-31950	68.39	DOCUMENT SYSTEM SERVICES	17-0067	310699	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						104.56
SAMUEL JIE GUO	0159-801-6507-31910	5,076.00	INSTRUCTOR-RECREATION CLASS		310700	5,076.00
H & H AUTO PARTS WHOLESALE	0060-801-4211-23500	1,979.88	FLEET PARTS/SUPPLIES		310701	
	0060-801-4211-23500	76.25	FLEET PARTS/SUPPLIES-UNIT 092		310701	
	0060-801-4211-23500	72.75	FLEET PARTS/SUPPLIES-UNIT 970L		310701	
	0060-801-4211-23500	72.75	FLEET PARTS/SUPPLIES-UNIT 929		310701	
	0060-801-4211-23500	32.24	FLEET PARTS/SUPPLIES-CREDIT		310701	2,169.39
BING HAN	0010-801-3104-31950	1,004.69	POLICE TRAINING		310702	1,004.69
HAROLD'S KEY SHOP, INC.	0010-801-1702-21350	10.90	KEY/LOCK SERVICES		310703	
	0010-801-3101-38400	21.80	KEY/LOCK SERVICES		310703	32.70
HEALTHFIRST MEDICAL GROUP	0010-801-1801-31900	748.00	PRE-EMPLOYMENT PHYSICALS		310704	748.00
HOME DEPOT CREDIT SERVICES	0349-801-3210-39400	358.61	HARDWARE SUPPLIES		310705	
	0010-801-6505-22150	138.11	HARDWARE SUPPLIES		310705	
	0010-801-6505-22150	280.99	HARDWARE SUPPLIES		310705	
	0010-801-6505-22150	217.87	HARDWARE SUPPLIES		310705	995.58
YUPO BOB HUNG	0010-801-1801-39400	1,593.84	TUITION REIMBURSEMENT		310706	
	0010-801-1801-39400	406.16	TUITION REIMBURSEMENT		310706	2,000.00
MITCHELL ING	0010-801-1101-11100	80.00	MAYOR'S EXPENSES		310707	
	0092-801-1101-11100	60.00	MAYOR'S EXPENSES		310707	
	0043-801-1101-11100	60.00	MAYOR'S EXPENSES		310707	200.00

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
INTERNATIONAL CODE COUNCIL, INC	0010-801-1703-39350	75.03	BUILDING CODE BOOK		310708	
	0010-801-1703-39350	229.73	BUILDING CODE BOOK		310708	304.76
SHELLY MARIE ISHIDA	0159-801-6507-31910	250.25	INSTRUCTOR-RECREATION CLASS		310709	250.25
JEANINE CARR (DBA) TIPPI TOES WEST	0159-801-6507-31910	270.90	INSTRUCTOR-RECREATION CLASS		310710	270.90
JJ KELLER & ASSOCIATES INC.	0060-801-4211-31950	61.14	EMERGENCY RESPONSE GUIDE BOOK		310711	61.14
JOHN L. HUNTER & ASSOC., INC.	0264-850-5004-96053	2,850.00	USED OIL COMPETITIVE GRANT	16-0479	310712	
	0264-850-5004-96053	5,700.00	USED OIL COMPETITIVE GRANT	16-0479	310712	
	0264-850-5004-96053	15,679.25	USED OIL COMPETITIVE GRANT	16-0479	310712	24,229.25
JOHNSON EQUIPMENT COMPANY	0060-801-4211-23500	902.74	FIRE PARTS-UNIT 026		310713	902.74
JWA URBAN CONSULTANTS INC	0169-801-2201-31850	860.25	CDBG CONSULTING		310714	
	0152-801-2206-31850	651.00	HOME CONSULTING		310714	
	0169-801-2201-31850	1,775.00	CDBG CONSULTING		310714	3,286.25
RICHARD KAGEYAMA	0159-801-6507-31910	188.30	INSTRUCTOR-RECREATION CLASS		310715	188.30
GABRIELA KASANJIAN	0159-801-6507-31910	161.20	INSTRUCTOR-RECREATION CLASS		310716	161.20
MARK KHAIL	0010-801-3210-22750	176.01	REIMBURSEMENT-STRIKE TEAM		310717	176.01
ERIC KIM	0010-801-3103-22310	468.94	POLICE UNIFORMS		310718	468.94
KNOWLES-MCNIFF	0010-801-1404-31700	783.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
KNOWLES-MCNIFF	0043-801-1404-31700	3,850.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	
	0092-801-1404-31700	3,908.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	
	0010-801-3115-31700	599.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	
	0010-801-3220-31700	209.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	
	0092-801-4221-31700	989.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	
	0093-801-4226-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	
	0093-801-4227-31700	259.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	
	0093-801-4228-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	
	0093-801-4229-31700	199.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	
	0093-801-4231-31700	265.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	
	0093-801-4232-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	
	0010-801-6001-31700	803.00	FINANCE SOFTWARE MAINTENANCE	17-0002	310719	
						12,500.00
KOVATCH MOBILE EQUIPMENT	0060-850-3210-38400	15,300.07	FIRE ENGINE REPAIR ENGINE 63	16-0679	310720	15,300.07
L N CURTIS & SONS	0010-801-3210-24100	314.85	FIRE SUPPLIES		310721	
	0349-801-3201-39400	541.84	FIRE SUPPLIES		310721	856.69
LAILA HAMIDEH	0075-450-0075-08630	135.00	REFUND RENTAL DEPOSIT (TRUST)		310722	135.00
XIAOXIN LIANG	0159-801-6507-31920	210.00	INSTRUCTOR-RECREATION CLASS		310723	210.00
	0159-801-6507-31910	1,822.25	INSTRUCTOR-RECREATION CLASS		310724	1,822.25
THE LIGHTHOUSE INC (DBA)	0060-801-4211-23500	126.27	FLEET PARTS-UNIT 951	17-0008	310725	126.27
LINCOLN EQUIPMENT INC.	0010-801-6503-23050	297.03	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	167.42	POOL CHEMICAL/SUPPLIES		310726	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
LINCOLN EQUIPMENT INC.	0010-801-6503-23050	251.14	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	125.57	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	213.86	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	338.37	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	297.03	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	427.72	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	130.69	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	302.97	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	167.42	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	160.45	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	201.98	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	538.09	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	201.62	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	160.45	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	181.38	POOL CHEMICAL/SUPPLIES		310726	
	0010-801-6503-23050	953.54	POOL CHEMICAL/SUPPLIES		310726	5,116.73
LOS ANGELES COUNTY FIRE DEPT.	0060-801-3210-38400	394.90	FIRE TRUCK REPAIR		310727	394.90
LOS ANGELES COUNTY SHERIFF'S DEPART	0010-801-3113-22600	489.20	INMATE MEALS SERVICES	17-0077	310728	489.20
LOS ANGELES TIMES	0010-801-3113-39350	57.59	SUBSCRIPTION		310729	57.59
MAE Y. PANG	0159-801-6507-31910	292.25	INSTRUCTOR-RECREATION CLASS		310730	292.25
ADAM MALOUF	0092-801-1801-39400	567.00	TUITION REIMBURSEMENT		310731	567.00
MATCO TOOLS (DBA)	0060-801-4211-24100	107.37	FLEET TOOLS	17-0018	310732	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						107.37
MISSION SUPER HARDWARE	0010-801-3210-22750	39.22	HARDWARE SUPPLIES		310733	39.22
MOBILE MINI LLC	0010-801-6508-39860	102.22	FARMER MARKET STORAGE		310734	102.22
PETER MORRIS	0159-801-6507-31910	125.77	INSTRUCTOR-RECREATION CLASS		310735	125.77
MR. ROOTER PLUMBING (DBA)	0010-801-6505-22150	1,591.40	LANGLEY RESTROOM SUPPLIES		310736	1,591.40
MUNICIPAL AUDITING SERVICES LLC (DE	0010-701-0010-02010	471.10	BUSINESS LICENSE AUDITING SVCS		310737	
	0010-701-0010-02010	657.31	BUSINESS LICENSE AUDITING SVCS		310737	
	0010-701-0010-02010	1,025.50	BUSINESS LICENSE AUDITING SVCS		310737	
	0010-701-0010-02010	336.00	BUSINESS LICENSE AUDITING SVCS		310737	
	0010-701-0010-02010	391.30	BUSINESS LICENSE AUDITING SVCS		310737	2,881.21
NADA BUS, INC	0010-801-1101-39400	640.00	CHARTER SERVICES		310738	640.00
NET TRANSCRIPTS INC.	0010-801-3101-22750	149.25	POLICE TRANSCRIPTION SERVICES		310739	149.25
NETWORK INNOVATIONS US INC.	0010-801-3230-32050	31.02	EOC PHONE SERVICE		310740	31.02
O'REILLY AUTO PARTS	0060-801-4211-23500	24.83	FLEET PARTS-UNIT 965		310741	
	0060-801-4211-23500	97.62	FLEET PARTS-UNIT 089		310741	
	0060-801-4211-23500	195.24	FLEET PARTS-UNIT 089		310741	
	0060-801-4211-23500	175.12	FLEET PARTS-UNIT 017		310741	
	0060-801-4211-23500	42.44	FLEET PARTS-UNIT 951		310741	
	0060-801-4211-23500	202.90	FLEET PARTS-UNIT 842		310741	738.15

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE DEPOT INC.	0010-801-6505-21350	303.38	OFFICE SUPPLIES		310742	
	0010-801-6505-21350	259.87	OFFICE SUPPLIES		310742	
	0010-801-1703-21350	30.51	OFFICE SUPPLIES		310742	
	0010-801-3114-21350	543.70	OFFICE SUPPLIES	17-0075	310742	
	0010-801-3114-21350	11.98	OFFICE SUPPLIES	17-0075	310742	
	0010-801-3114-21350	458.43	OFFICE SUPPLIES	17-0075	310742	
	0010-801-3114-21350	14.86	OFFICE SUPPLIES	17-0075	310742	
	0010-801-3114-21350	419.57	OFFICE SUPPLIES	17-0075	310742	
	0010-801-1201-21350	61.11	OFFICE SUPPLIES		310742	
	0010-801-1201-21350	93.30	OFFICE SUPPLIES		310742	
	0010-801-6502-21350	111.84	OFFICE SUPPLIES		310742	
	0010-801-3103-22720	11.88	OFFICE SUPPLIES		310742	
	0010-801-3103-22720	43.71	OFFICE SUPPLIES		310742	
	0010-801-1701-21350	36.95	OFFICE SUPPLIES	17-0042	310742	
	0010-801-1702-21350	30.72	OFFICE SUPPLIES	17-0042	310742	
	0010-801-1702-21350	39.08	OFFICE SUPPLIES	17-0042	310742	
	0010-801-1701-21350	54.38	OFFICE SUPPLIES	17-0042	310742	
	0010-801-1703-21350	2.09	OFFICE SUPPLIES	17-0042	310742	
	0010-801-1703-21350	3.26	OFFICE SUPPLIES	17-0042	310742	
	0010-801-1701-21350	23.90	OFFICE SUPPLIES	17-0042	310742	
	0010-801-3210-21350	3.31	OFFICE SUPPLIES		310742	
	0010-801-1704-21350	39.81	OFFICE SUPPLIES		310742	
	0010-801-6502-21350	68.33	OFFICE SUPPLIES		310742	
	0010-801-6502-21350	117.68	OFFICE SUPPLIES		310742	
	0010-801-6502-21350	3.53	OFFICE SUPPLIES		310742	
	0010-801-3113-38400	501.36	OFFICE SUPPLIES		310742	
						3,288.54
OFFICE SOLUTIONS	0043-801-4212-21250	142.95	OFFICE SUPPLIES		379 *	
						142.95

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
NELSON ONG	0159-801-6507-31910	1,092.00	INSTRUCTOR-RECREATION CLASS		310743	1,092.00
PARKHOUSE TIRE, INC.	0060-801-4211-23500	932.91	FLEET TIRES		310744	932.91
MIGUEL PEREZ	0010-701-0010-07150	566.20	REFUND KIDVENTURE CAMP		310745	566.20
PHARMALINK INC	0010-801-3220-31950	99.00	RX DISPOSAL SERVICE		310746	99.00
PRINCETON PHYSICIANS ASSOCIATES	0010-701-0010-02010	43.75	REFUND BUSINESS LICENSE		310747	43.75
PRUDENTIAL OVERALL SUPPLY	0060-801-4211-22150	22.26	SHOP RAGS		380 *	
	0010-801-3210-22150	13.76	SHOP RAGS		380 *	
	0060-801-4211-22150	22.26	SHOP RAGS		380 *	
	0010-801-3210-22150	13.76	SHOP RAGS		380 *	
	0060-801-4211-22150	22.26	SHOP RAGS		380 *	
	0010-801-3210-22150	13.76	SHOP RAGS		380 *	
	0060-801-4211-22150	22.26	SHOP RAGS		380 *	
	0010-801-3210-22150	13.76	SHOP RAGS		380 *	
	0060-801-4211-22300	26.10	UNIFORMS		380 *	
	0060-801-4211-22300	26.10	UNIFORMS		380 *	
	0060-801-4211-22300	26.10	UNIFORMS		380 *	
	0060-801-4211-22300	30.89	UNIFORMS		380 *	
						253.27
MARGARET RAMIREZ	0010-801-1301-22670	25.00	COUNCIL PRESENTATION PHOTO	17-0066	310748	25.00
FLORANGEL RAMOS	0159-701-0159-07010	65.00	REFUND RECREATION CLASS		310749	65.00
JOSEPH C. REICHENBERGER	0010-701-0010-03630	53.00	REFUND PARKING CITATION		310750	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						53.00
ROBERT H. TRAPENBERG	0152-850-2206-38620	2,262.08	HOUSING REHAB-1100 ACKLEY	17-0064	310751	2,262.08
SAN GABRIEL VALLEY CITY MANAGER'S /	0010-801-1110-39300	55.00	SGVCMA MEMBERSHIP		310752	55.00
SAN GABRIEL VALLEY MUNICIPAL WATER	0093-801-4226-42200	200,000.00	DEBT SERVICE PAYMENT-NO. 7		310753	200,000.00
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	6.74	PROPANE-UNIT 091	17-0036	310754	
	0060-801-4211-22250	36.44	PROPANE-UNIT 070	17-0036	310754	
	0060-801-4211-22250	10.83	PROPANE-UNIT 091	17-0036	310754	
	0060-801-4211-22250	29.36	PROPANE-091 & 084	17-0036	310754	
	0060-801-4211-22250	18.27	PROPANE	17-0036	310754	
	0060-801-4211-22250	14.77	PROPANE-UNIT 091	17-0036	310754	
	0060-801-4211-22250	27.99	PROPANE-UNIT 091 & 084	17-0036	310754	
	0060-801-4211-23500	87.62	PROPANE FITTINGS		310754	
	0060-801-4211-22250	46.68	PROPANE-UNIT 091	17-0036	310754	
	0060-801-4211-22250	59.28	PROPANE-UNIT 091	17-0036	310754	
	0060-801-4211-22250	36.84	PROPANE-UNIT 091	17-0036	310754	
	0060-801-4211-22250	91.03	PROPANE-UNIT 091 & 107	17-0036	310754	
	0060-801-4211-22250	57.50	PROPANE-UNIT 091	17-0036	310754	
	0060-801-4211-22250	61.54	PROPANE-UNIT 107	17-0036	310754	
	0060-801-4211-22250	45.78	PROPANE-UNIT 091	17-0036	310754	
	0060-801-4211-22250	35.92	PROPANE-UNIT 091	17-0036	310754	666.59
ROSE AMACHIZTLY SCOBIE	0159-801-6507-31910	158.64	INSTRUCTOR-RECREATION CLASS		310755	158.64
SHRED-IT US JV LLC	0010-801-3114-38400	158.67	DESTRUCTION SERVICES		310756	
	0010-801-3112-38400	165.28	DESTRUCTION SERVICES		310756	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						323.95
EVENA SHU	0010-701-0010-03630	53.00	REFUND PARKING CITATION		310757	53.00
SMS SYSTEMS MAINTENANCE SERVICES, I	0010-801-3115-38400	682.00	SERVER MAINTENANCE		381 *	682.00
SNAP-ON INDUSTRIAL, A DIVISION OF I	0060-801-4211-38400	251.70	FLEET TOOLS/SUPPLIES		382 *	251.70
SPOK, INC.	0010-801-3112-32050	120.52	PAGING SERVICES	17-0054	310758	250.56
	0092-801-4220-32050	4.76	PAGING SERVICES	17-0054	310758	
	0010-801-3112-32050	120.52	PAGING SERVICES	17-0054	310758	
	0092-801-4220-32050	4.76	PAGING SERVICES	17-0054	310758	
STATE OF CALIFORNIA DMV	0010-801-3102-39250	200.00	POLICE-MATURE DRIVER CERT		310759	200.00
REGGIE STEVENS	0159-801-6507-31910	104.65	INSTRUCTOR-RECREATION CLASS		310760	104.65
SUN BADGE COMPANY	0349-801-3201-39400	456.54	FIRE BADGE		310761	456.54
SUN CLINICAL LABORATORIES	0010-701-0010-02010	82.50	REFUND BUSINESS LICENSE		310762	82.50
SUPREME TROPHIES & GIFTS CO.	0010-801-1701-39250	54.50	NAME PLATES		310763	198.38
	0010-801-1701-39250	122.08	STAMP		310763	
	0010-801-3205-24100	21.80	STAMP		310763	
TOM'S CLOTHING & UNIFORMS INC	0109-801-6511-22310	78.48	UNIFORMS-W ROMODENIVAR		310764	
	0109-801-6511-22310	122.08	UNIFORMS-J ZALAYA		310764	
	0010-801-6505-23910	69.76	UNIFORMS-CHAN		310764	
	0010-801-3103-22300	44.14	UNIFORMS-NAME PLATES		310764	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						314.46
LAURINDA SU TRUONG	0159-801-6507-31910	330.75	INSTRUCTOR-RECREATION CLASS		310765	330.75
DOROTHY TSU	0159-801-6507-31910	443.47	INSTRUCTOR-RECREATION CLASS		310766	443.47
TURNOUT MAINTENANCE COMPANY LLC	0010-801-3210-22300	734.95	FIRE UNIFORM CLEAN/REPAIR		310767	734.95
UNITED RENTALS NORTHWEST INC	0075-450-0075-08600	920.97	EQUIPMENT RENTAL (TRUST)		310768	920.97
VCA CODE GROUP	0010-701-0010-06100	315.00	PLAN CHECK SERVICE		310769	315.00
VETERINARY HEALTHCARE CENTER	0160-801-3103-22800	398.08	K-9 SUPPLIES SERVICE		310770	398.08
DIANE VIVONA-SAIZ	0160-801-3101-39400	473.05	POLICE TRAINING		310771	473.05
VOLVO CONSTRUCTION EQUIPMENT & SERV	0092-850-4223-54930	26,815.09	AIR COMPRESSOR-WD85	16-0646	310772	26,815.09
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	153.68	FLEET PARTS/SUPPLIES-UNIT 990		383 *	
	0060-801-4211-23500	16.96	FLEET PARTS/SUPPLIES-UNIT 092		383 *	
	0060-801-4211-23500	58.85	FLEET PARTS/SUPPLIES-UNIT 990		383 *	
	0060-801-4211-23500	8.48	FLEET PARTS/SUPPLIES-UNIT 092		383 *	
	0060-801-4211-23500	20.54	FLEET PARTS/SUPPLIES-UNIT 054		383 *	
	0060-801-4211-23500	66.24	FLEET PARTS/SUPPLIES-UNIT 951		383 *	
	0060-801-4211-23500	95.45	FLEET PARTS/SUPPLIES-UNIT 032		383 *	
	0060-801-4211-23500	33.03	FLEET PARTS/SUPPLIES-UNIT 941		383 *	
	0060-801-4211-23500	95.45	FLEET PARTS/SUPPLIES-UNIT 065		383 *	
	0060-801-4211-23500	49.33	FLEET PARTS/SUPPLIES-UNIT 948		383 *	
	0060-801-4211-23500	2.41	FLEET PARTS/SUPPLIES-UNIT 842		383 *	

* Indicates an E-Payable transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	86.32	FLEET PARTS/SUPPLIES-UNIT 952		383 *	
	0060-801-4211-23500	95.45	FLEET PARTS/SUPPLIES-UNIT 021		383 *	
	0060-801-4211-23500	101.92	FLEET PARTS/SUPPLIES-UNIT 037		383 *	
	0060-801-4211-23500	13.08-	FLEET PARTS/SUPPLIES-CREDIT		383 *	
	0060-801-4211-23500	95.45-	FLEET PARTS/SUPPLIES-CREDITS		383 *	
	0060-801-4211-23500	13.08-	FLEET PARTS/SUPPLIES-CREDIT		383 *	
						762.50
WELLS FARGO BANK, N.A.	0012-801-5102-31850	2,500.00	TRUSTEE FEE		310773	
						2,500.00
WELLS FARGO FINANCIAL LEASING	0092-801-4212-37500	811.99	COPIER RENTAL		310774	
						811.99
WHITE CAP CONSTRUCTION SUPPLY	0060-801-4211-31950	65.36	FLEET SUPPLIES		310775	
						65.36
RICKY WONG	0159-801-6507-31910	19.50	INSTRUCTOR-RECREATION CLASS		310776	
						19.50
THOMAS WONG	0159-801-6507-31910	282.10	INSTRUCTOR-RECREATION CLASS		310777	
						282.10
VICTOR WONG	0159-801-6507-31910	176.40	INSTRUCTOR-RECREATION CLASS		310778	
						176.40
XI FANG ZHAO	0010-701-0010-02010	87.50	REFUND BUSINESS LICENSE		310779	
	0077-701-0077-02110	104.93	REFUND BID FEE		310779	
						192.43
GUOZHEN JACKSON YU	0010-701-0010-06120	327.00	REFUND CERT OF OCCUPANCY		310780	
						327.00
TOTAL FOR REGULAR WARRANTS						928,122.24
PRINTED		919,205.60				
E-PAYABLE		8,916.64				

* Indicates an E-Payable transaction

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TOTAL FOR PREPAID WARRANTS	31,403.83
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	919,205.60
TOTAL FOR PRINTED E-PAYABLES	8,916.64
TOTAL WARRANTS	959,526.07
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	30
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	117
TOTAL E-PAYABLES PRINTED	11
TOTAL CHECKS ISSUED	158

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
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FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	20,741.58	54,095.16	74,836.74
0012	RETIREMENT FUND	0.00	2,500.00	2,500.00
0022	STATE GAS TAX FUND	947.89	0.00	947.89
0043	REFUSE FUND	498.40	420,859.70	421,358.10
0060	CITY SHOP FUND	118.60	28,201.61	28,320.21
0065	PAYROLL CLEARING ACCOUNT	1,286.94	0.00	1,286.94
0075	SPECIAL DEPOSITS FUND	5,100.75	3,120.67	8,221.42
0077	BUSINESS IMPROVEMENT AREA #1	0.00	104.93	104.93
0080	WORKERS COMP FUND	0.00	387.40	387.40
0092	WATER FUND	1,848.60	169,020.78	170,869.38
0093	WATER TREATMENT FUND	0.00	201,359.00	201,359.00
0109	OPA PROPOSITION A	94.00	404.41	498.41
0152	HOME HOUSING PROGRAM	0.00	2,913.08	2,913.08
0159	RECREATION FUND	589.06	15,537.88	16,126.94
0160	ASSET FORFEITURE	0.00	1,396.13	1,396.13
0169	CDBG FUND	178.01	2,635.25	2,813.26
0264	USED OIL COMPETITIVE GRANT	0.00	24,229.25	24,229.25
0349	ELAC INSTRUCTIONAL SERV PROG	0.00	1,356.99	1,356.99
TOTAL		31,403.83	928,122.24	959,526.07



City Council Staff Report

DATE: August 17, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-B.

TO: The Honorable Mayor and City Council
FROM: Joseph Leon, City Treasurer
SUBJECT: Monthly Investment Report – July 2016

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As of July 31, 2016 invested funds for the City of Monterey Park is \$72,477,494.37.

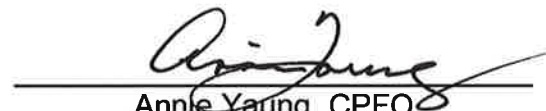
BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months.

Respectfully submitted by:


Joseph Leon
City Treasurer

Prepared by:


Annie Young, CPFO
Controller

Approved by:


Paul L. Talbot
City Manager


Chu Thai
Director of Management Services

**CITY OF MONTEREY PARK
INVESTMENT REPORT
AS OF JULY 31, 2016**

INSTITUTION NAME	PURCHASE DATE	MATURITY DATE	INTEREST RATE	% OF PORTFOLIO	AMOUNT
INVESTMENTS:					
CERTIFICATES OF DEPOSIT					
AMERICAN PLUS BANK	12/02/15	12/02/17	1.15%		240,000.00
ASIAN PACIFIC NATIONAL BANK	03/04/16	03/03/17	1.00%		200,000.00
CATHAY BANK	08/14/15	08/14/16	0.80%		100,000.00
CATHAY BANK	10/07/15	04/07/17	1.20%		150,000.00
EVERTRUST BANK	11/12/15	11/14/16	1.20%		100,000.00
EVERTRUST BANK	10/07/15	10/11/16	1.15%		150,000.00
FIRST CHOICE BANK	08/07/15	08/10/16	1.00%		240,000.00
FIRST GENERAL BANK	08/15/15	08/15/17	1.00%		240,000.00
PREFERRED BANK	06/06/16	06/06/17	1.10%		100,000.00
PREFERRED BANK	03/03/16	03/03/17	1.15%		140,000.00
TOMATO BANK, N.A.	03/04/16	03/04/17	1.10%		100,000.00
TOMATO BANK, N.A.	02/04/16	02/04/17	1.00%		140,000.00
ROYAL BUSINESS BANK	06/23/16	06/23/17	1.15%		250,000.00
GE CAPITAL RETAIL BANK	09/13/13	09/13/16	1.05%		240,000.00
CAPITAL ONE BK USA	01/22/15	01/23/17	0.70%		240,000.00
DISCOVER BANK	05/13/15	05/15/17	0.95%		240,000.00
AMERICAN EXPR CENT BANK	09/19/13	09/19/16	1.10%		240,000.00
BLUE HILLS BANK	05/30/14	05/30/17	0.95%		240,000.00
ALLY BK MIDVALE UTAH	09/17/15	09/18/17	1.25%		245,000.00
COMENITY CAP BK SALT LAKE CITY	09/21/15	09/21/18	1.70%		245,000.00
BMW BK NORTH AMERICA	09/23/15	09/18/17	1.20%		245,000.00
MERRICK BK SOUTH JORDAN UTAH	09/30/15	03/30/17	0.90%		245,000.00
KEY BANK, N.A.	09/30/15	10/02/17	1.15%		245,000.00
SALLIE MAE BANK	10/07/15	10/09/18	1.65%		245,000.00
GOLDMAN SACHS BANK	10/14/15	10/16/17	1.15%		245,000.00
CAPITAL ONE NATL BANK	10/21/15	10/23/17	1.15%		245,000.00
MEDALLION BANK	10/26/15	04/26/18	1.25%		245,000.00
WEBBANK	10/30/15	07/30/18	1.25%		245,000.00
WELLS FARGO BANK	11/12/15	11/13/18	1.40%		245,000.00
BMO HARRIS BANK	11/18/15	11/20/17	1.25%		245,000.00
BANKUNITED NATL ASSN.	11/25/15	05/24/17	0.90%		245,000.00
COMPASS BANK BIRMINGHAM	12/09/15	12/11/17	1.30%		245,000.00
TCF NATL BANK	12/23/15	12/23/16	0.70%		245,000.00
CADENCE BANK	02/10/16	02/18/18	1.25%		245,000.00
SANTANDER BANK	02/17/16	08/17/17	1.00%		245,000.00
INVESTOR BANK	02/25/16	05/25/17	0.85%		245,000.00
WORLDS FOREMOST BANK	04/07/16	04/05/19	1.35%		200,000.00
JP MORGAN CHASE BANK	04/19/16	04/19/19	1.20%		245,000.00
BANK NORTH CAROLINA THOMASVILLE	05/27/16	02/27/18	1.00%		245,000.00
FIRST NATIONAL BANK	06/17/16	06/18/18	1.10%		245,000.00
TOTAL CDs (40)		Average	1.242%	12.00%	<u>8,695,000.00</u>
LA COUNTY TREASURY POOL		ON DEMAND	0.950%	87.57%	<u>63,465,387.74</u>
LOCAL AGENCY INVESTMENT FUND		ON DEMAND	0.470%	0.44%	<u>317,106.63</u>
TOTAL INVESTMENTS				100.00%	<u>\$ 72,477,494.37</u>
BANK BALANCE: ⁽¹⁾					<u>\$ 3,539,305.16</u>

AVERAGE MATURITY DAYS

59

AVERAGE INTEREST RATE FOR THE MONTH

0.968%

THE CITY'S INVESTMENT HAS SUFFICIENT LIQUIDITY TO MEET THE CITY'S EXPENDITURE REQUIREMENTS FOR THE NEXT 180 DAYS. THE 180-DAY LIQUIDITY DISCLOSURE IS REQUIRED PER GOVERNMENT CODE 53646.

INTEREST EARNINGS FOR 2015-2016 (CUMULATIVE)

\$ 563,827.70

THERE HAVE BEEN NO VARIANCES TO THE INVESTMENT POLICY.

CERBT STRATEGY 1 3-YEAR PERFORMANCE RETURN:

6.15%

(1) Bank balance is maintained to cover outstanding warrants and payroll checks as well as compensated balances.



City Council Staff Report

DATE: August 17, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-C.

TO: The Honorable Mayor and City Council

FROM: Joseph Leon, City Treasurer
Annie Yaung, Controller

SUBJECT: 2015-2016 Annual Investment Report

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the 2015-16 Annual Investment report;
- (2) Adopt the City's Investment Policy; and
- (3) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City's Investment Policy requires an annual investment report and a statement of investment policy to be submitted to the City Council for review within 60 days of the fiscal year-end. The attached annual report shows that all investment activities during 2015-16 were conducted according to the City's Investment Policy.

BACKGROUND:

The City Investment Policy was created in 1989 to establish guidelines for investment operations (including City of Monterey Park, Monterey Park Public Financing Authority, and Monterey Park Housing Authority). The investment priorities are in the order of safety, liquidity, and yield. The Policy establishes allowable investments and the maximum maturity for each. The allowable investments include U.S. Treasury securities, State LAIF, LA County pooled investment fund, certificates of deposit, bankers' acceptances, mutual funds and money market mutual funds, federal agency securities, commercial papers, and collateralized savings funds. Additionally, the Policy prescribes an internal control system, which delineates duties and responsibilities for City personnel handling investment operations.

The City's investment operations are under the direction of the City Treasurer. The City's Investment Policy provides the creation of a Treasury Committee, which is comprised of the City Treasurer, City Manager, Director of Management Services, and the Controller to implement the Investment Policy and related procedures. Annually, if there is any recommended change to the Investment Policy, the change is presented to the City Council for approval.

Investment Activities – City

All investment activities during 2015-16 were made according to the Policy. During the year, funds were invested in the Local Agency Investment Fund, certificates of deposits, bank collateralized savings account, and LA County Pooled Investment Fund.

Los Angeles County Pooled Investment Fund (LACPIF) allows local agencies in the County of Los Angeles to deposit excess funds in the Los Angeles County Treasury Pool for the purpose of investment by the Treasurer and Tax Collector of the County. The interest rate for the City's LACPIF account earned very good returns in 2015-2016. As of June 30, 2016, the City has \$79.4 million invested with LACPIF.

Local Agency Investment Fund (LAIF) was created by statute in 1977. It is a pooled investment program for local agencies and special districts to participate. LAIF is managed by the State and investment securities are purchased in accordance with the Government Code Sections 16430 and 16480.4. Funds invested with LAIF are backed 100% by the State. LAIF has 2,464 participants and \$22.7 billion in its portfolio. As of June 30, 2016, the City has \$317,107 invested with LAIF due to low interest rates.

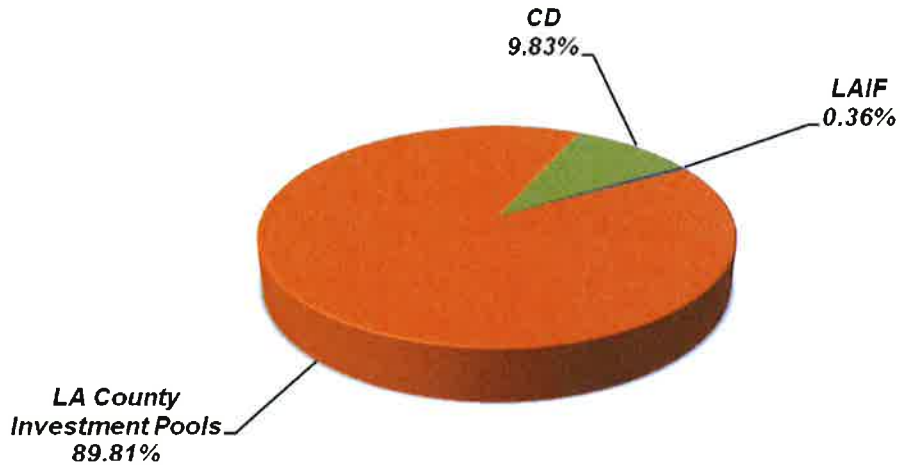
Certificates of Deposits (CD) Certificates of Deposits are time deposits with banks or savings and loans. Federal Depository Insurance Corporation (FDIC) insures each depositor up to \$250,000. The City invests CDs with California State or nationally chartered financial institutions. As of June 30, 2016, the City has forty CDs (see Exhibit A).

Investment Composition

The City invests its idle cash from all operating funds on a pooled basis to maximize returns. Earnings are allocated to each fund based on the average cash balance. Total investment balance for the City as of June 30, 2016 was \$88,418,339.

<u>Instruments</u>	<u>Balance</u>	<u>Interest Rate</u>	<u>Maturity</u>
LAIF	\$ 317,107	0.47%	1-day
LACPIF	79,406,232	0.93%	1-day
CDs	<u>8,695,000</u>	0.70% - 1.70%	8/16 - 4/19
Total	<u>\$ 88,418,339</u>		

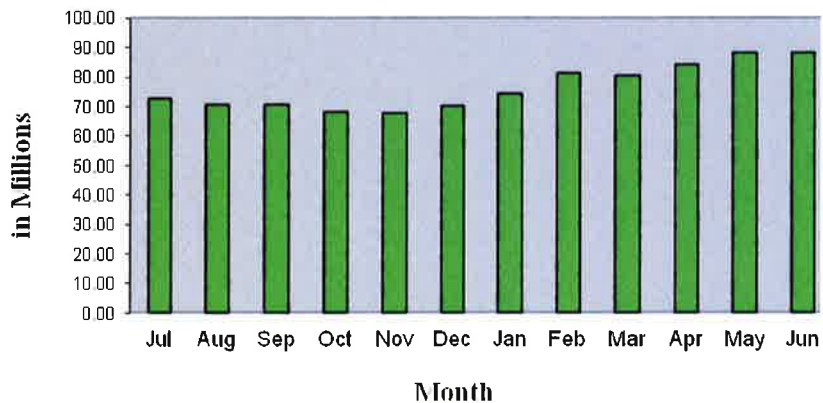
**City Investment Portfolio
As of 06/30/2016**



Investment Balance

Timing of revenue collections, such as property tax, business licenses, and franchise tax, affects the monthly investment balance during the year. In 2015-16, monthly investment varied from \$67 million to \$88 million. The average balance was \$76 million.

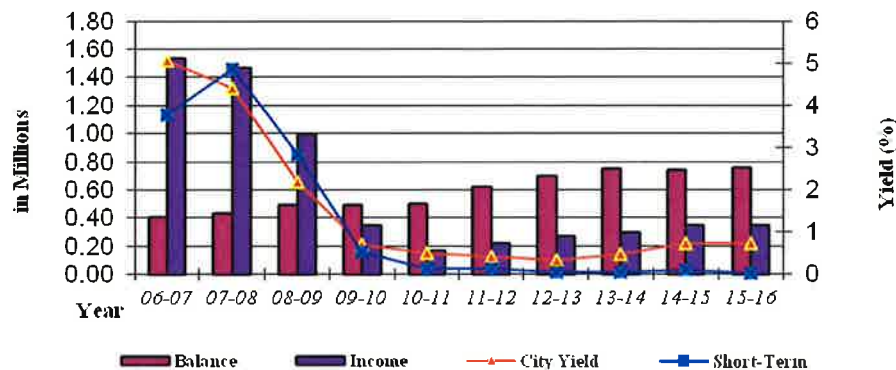
*Average Investment Balance
Fiscal Year 2015-16*



10-Year City Investment Summary

The chart below shows the City's investment balance, interest income, yield, and the short-term investment rate during the past 10 years (for the purpose of comparison, short-term investment rate shown is the three-month treasury bill rate). The City's average investment yield has exceeded the three-month treasury yield in each of the past 10 years.

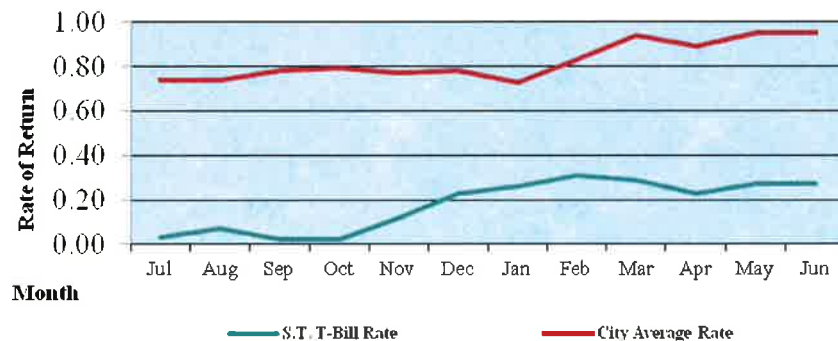
10-Year Investment Summary From 06-07 to 15-16



Investment Performance

The 2015-16 interest earning for the City was approximately \$629,000 and the average yields were 0.83%. The City invested 0.36% of its funds into local government investment pools (LAIF), 89.81% into Los Angeles County Pooled Fund (LACPIF), and 9.83% into certificates of deposits, which all can be effective mechanisms for obtaining liquidity, diversified portfolios, and competitive yields. Specifically, this year, the better performance from the investment in the County pooled funds and Certificates of Deposit have provided the City higher investment earnings. The following graph exhibits City investment rates vs. the three-month T-bill rates for 2015-16.

Investment Performance FY 2015-16



Investment Policy

The City's investment policy provides the ideal framework to itemize investment alternative, to detail the benefits and risks of these alternatives, and to recommend the maximum percentage allocation, the selection process, the risk framework and the allowable maturities of the investment alternatives. This Investment Policy is intended to provide guidelines for the prudent investments of the City funds and to outline the policies for maximizing the efficiency of the City's cash management system.

The vast majority of public-sector cash management operations are governed by state laws and provisions that determine the type of investment product and manner in which the City manages its funds. Moreover, the City's allowable investments are more conservative and restricted than those of the state types.

Investment Policy Certification Award

The City has always received recognition from the Municipal Treasurers' Association (MTA) of United States & Canada for Investment Policy Certification. The certification award represents the highest level of investment policy guidelines and confirms that the City's investment operations, as guided by the Investment Policy, effectively safeguard its capital while providing operating liquidity and market-rate earnings. MTA recommends re-certification of the investment policy every three years to ensure the policy contains updated practices and/or laws pertaining to investment. The latest certification award was received in March 2014.

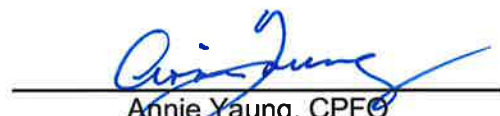
Conclusion

For the Fiscal Year 2016-2017, the Committee will seek permitted investment instruments according to the investment policy, and take a balanced approach consistent with the guidelines of safety, liquidity, and yield as established by the Council adopted Investment Policy. The ultimate goal is to enhance the economic status of the City while protecting its assets.

Respectfully submitted by:


Joseph Leon
City Treasurer

Prepared by:


Annie Yaung, CPFO
Controller

Approved by:


Paul L. Talbot
City Manager


Chu Thai
Director of Management Services

Reviewed by:


Karl H. Berger
Assistant City Attorney

Attachments:

- 1) Investment Policy
- 2) Exhibit A – List of Certificates of Deposit

ATTACHMENT 1

Investment Policy

City of Monterey Park



Investment Policy

Updated August 2016

CITY OF MONTEREY PARK INVESTMENT POLICY

I. PURPOSE

This Statement is intended to provide guidelines for prudent investment of the City's temporary idle cash (including City of Monterey Park, Monterey Park Public Financing Authority, and Monterey Park Housing Authority) and outline the policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while safeguarding its assets.

The Investment Policy complies with Government Code § 53600, *et seq.* However, to meet the City's needs, the investment parameters set forth in the City's policy are more conservative than those allowed by the Government Code.

II. SCOPE

The policy directs the investment of the City's temporarily idle monies for all funds that are accounted for in the City's Comprehensive Annual Financial Report including the general fund, special revenue funds, fiduciary funds, and proprietary funds. Employee deferred compensation, long-term debt proceeds and reserves held by a Trustee and invested pursuant to contractual agreement, or retirement investments held by a trustee (such as CalPERS) are not managed by the City and are not subject to this Investment Policy.

This Investment Policy also directs all investments related to the Monterey Park Public Financing Authority and the Monterey Park Housing Authority. For purposes of investments made for the Monterey Park Public Financing Authority and the Monterey Park Housing Authority, all references made to the City Treasurer also mean the appointed Treasurer(s) of each respective entity.

III. INVESTMENT OBJECTIVES

Criteria for selecting investments and the order of priority are:

1. **Safety**: The safety and risk associated with an investment refers to the potential loss of principal, interest or a combination of these amounts. Safety of Principal is the foremost objective of the City's investment program. To attain this objective, the City will select only those investments that ensure the preservation of capital in the overall portfolio and to mitigate credit risk and market risk.
2. **Liquidity**: This refers to the ability to "cash in" at any moment in time with a minimal chance of losing principal or interest. Liquidity is an important investment quality, especially when the need for unexpected funds occurs. The objective is to remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated within 180 days.
3. **Yield**: Yield is the potential dollar earnings an investment can provide, also referred to as the rate of return. The objective is to attain a rate of return that equals or exceeds the yield for the three-month Treasury Bill.

IV. TREASURY COMMITTEE

The Policy provides for the creation of a Treasury Committee ("The Committee"). The Committee is comprised of the City Treasurer, the City Manager, the Director of Management Services, and the City Controller. The Committee meets periodically and performs the following:

- Development and implementation of investment policy
- Development and implementation of investment procedures to establish internal controls, investment reporting, recordkeeping, accounting and processes for movement of funds
- Formulation of investment strategy
- Evaluation of financial institutions
- Development and implementation of controls to ensure compliance with State law and the City's Investment Policy
- Selection of investment managers, when appropriate

V. INVESTMENT PROCEDURES AND RESPONSIBILITY

- An Investment Procedures Manual is established to guide staff with day-to-day investment operations. The Manual includes procedural elements such as cash position review, investment selection, investment transaction, investment recording, and investment reporting.
- Within the constraints set forth in this policy, the City Treasurer has the authority to oversee the citywide investment operations.
- The City Council delegates to the City Treasurer, Director of Management Services, and the City Controller the authority to open new bank accounts, investment and cash management accounts, and other credit enhancement products, close bank accounts, investment and cash management accounts, and sign all documents related thereto.
- The Controller is responsible for the following implementation and supervision of investment controls: approving daily investment transactions, developing the projections of the City's cash requirements for operating needs, reviewing the liquidity position of the investment portfolio, ensuring that the citywide cash position is consistent with operating requirements, preparing appropriate investment reports for review by the Committee, and developing, implementing and monitoring controls over investments.
- The Senior Accountant and the Account Clerk assist the Controller in the report preparation, execution of and recordkeeping for investment transactions.

ETHICS AND CONFLICTS OF INTEREST

VI. ALLOWABLE INVESTMENTS

- All investments must conform with Government Code § 53600, et seq. and this investment policy.
- See the list of allowable investments in the matrix provided in Attachment A, which is incorporated by reference. It should be noted that any newly developed derivative of an allowable investment that is not specifically mentioned in the policy must be recommended by the City Treasurer for

inclusion in the policy and any amendments to the policy must be submitted to the City Council for approval.

VII. SELECTION OF FINANCIAL INSTITUTIONS AND DEALERS

- The Treasury Committee will maintain an approved list of primary dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule) and government-sponsored investment pools. The Committee will review and amend the approved list periodically to ensure that the institutions continue to meet the selection criteria.
- A copy of the City's Investment Policy will be submitted to all dealers, investment managers and fiscal agents who manage City monies. The City must obtain an annual certification evidencing that they (1) have reviewed the City's investment policies and objectives, (2) are familiar with the City's investment constraints and (3) have complied with the provisions contained in this policy.
- Purchases of investments must, whenever practical, be made directly from the issuer, from a member of a federally regulated securities exchange, from a national or state-chartered bank, or from a brokerage firm.
- Only commercial banks and savings and loan associations that demonstrate financial strength and are insured by the federal government may be selected to provide investment services.
- Other financial institutions must be selected using the following selection criteria: financial strength, reputation, area of expertise and ability to conform to the City and state-mandated investment parameters.

VIII. SAFEKEEPING AND CUSTODY

- Investments evidenced by physical or book-entry securities must be secured through third-party custody and safekeeping procedures or under a tripartite agreement (does not apply to insured certificates of deposit, money market funds and the Local Agency Investment Fund).
- All transactions described above, where applicable, must be executed on a delivery versus payment basis.

- The custodian will hold assets until the investments mature or the bank receives a request from the City to dispose of the securities.
- Bearer instruments can only be held through third-party institutions.

INVESTMENT POOLS/MONEY MARKET MUTUAL FUNDS/BANK SAVINGS FUNDS

The City will conduct a thorough investigation before investing in the State Local Agency Investment Fund (LAIF), the Los Angeles County Pool Investment Fund (LACPIF) and/or any money market mutual fund. Annually, LAIF, LACPIF and all mutual funds will be required to respond to an investment pool questionnaire to ensure that the criteria as qualified investment vehicles for the City remain unchanged.

IX. COLLATERALIZATION

Certificates of Deposits (CD) - The City will require any commercial bank or savings and loan association to deposit eligible securities with an Agent of a Depository approved by the California Department of Business Oversight, Division of Financial Institutions, to secure any uninsured portion of a non-negotiable certificate of deposit:

- The value of eligible securities as defined pursuant to Government Code § 53651, pledged against a certificate of deposit must be equal to 150% of the face value of the CD if the securities are classified as mortgages and 110% of the face value of the CD for all other classes of security.
- Repurchase Agreements - The City requires that repurchase agreements be collateralized by securities authorized by this policy.
- A master repurchase agreement is required for all repurchases.
- The market value of securities which collateralize the repurchase agreement must be valued at 102% of the funds borrowed against those securities, plus a margin. This margin will be related to the risk inherent in the underlying securities and may vary depending upon type of collateral and maturity dates.

- Financial Institutions must mark the value of the collateral to market monthly and increase or decrease the collateral to satisfy the ratio requirement described above.

X. MATURITY

- The City cannot make any new investments in instruments with stated remaining maturities that exceed the terms specified in attached Exhibit A ("Allowable Investments"), which is incorporated by reference, at the time of purchase. Overall, all investments must follow the City's Investment Policy.
- Maturities of investment instruments in the portfolio will be staggered as much as practical and shall be consistent with projected cash requirements.

XI. LIQUIDITY

- All forecasted operating requirements must be satisfied by maintaining an adequate level of liquidity in the portfolio.
- Maturities will be selected to mature before or match the timing of the City's projected cash needs.
- The marketability of a security is an important criterion in selecting an investment.
- A liquidity base equal to the forecasted cash needs for 180 days should be maintained whenever practical.

XII. DIVERSIFICATION

- Within the parameters established by Section III, Investment Selection Criteria, and Section VI, Allowable Investments, investments should be diversified by security type and institution.

XIII. COMPETITIVE BIDDING

- The purchase or sale of securities should be made on the basis of competitive bids. A minimum of three bids, from a list of eligible dealers and/or banks should be obtained and documented. Exceptions to this policy may be granted

by two members of The Committee when competitive bids are not practical. Reasons for granting exceptions to the competitive bid process should be stated.

XIV. REPORTING

- The Treasurer must report to the City Council on a monthly and annual basis.
- The monthly investment report submitted to the City Council will contain the following:
 - An investment inventory including types and amounts of investments, issuing financial institutions and maturities
 - Average maturity of the portfolio
 - Average total yield to maturity of the portfolio
 - Current market value of investments with maturities of more than 12 months
 - A statement indicating that the City can meet its expenditure requirements for the upcoming 180 days
 - A statement indicating that the portfolio complies with the City's Investment Policy
 - Percent of portfolio invested by type of instrument
 - Comparison of portfolio performance to the average yield rate for the three-month treasury bill
 - Written explanations for any variances to policy
- On a quarterly basis, a description of funds, investments, or programs that are under the management of contracted parties, including current market values as of the date of the report and source of valuation, must be submitted to the City Council.
- The Annual Investment Report must provide a summary of the annual investment activities and include a proposed statement of Investment Policy

to be approved by the City Council during the first sixty days of the fiscal year.

XV. PRUDENCE

- The City of Monterey Park will follow the prudent investor standard of Government Code § 53600.3. Prudent Investor Standard: Investments must be made with judgment and care – under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.
- Investment officers acting in accordance with this Investment Policy and written procedures and exercising due diligence are relieved of personal responsibility and liability for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely and accurate fashion as required by this Policy and procedures and appropriate action is taken to control adverse developments.

XVI. INTERNAL CONTROLS

- Internal controls must be established and documented in writing. The controls must be designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, or imprudent actions by employees and officers of the City. Controls deemed most important include: separation of duties; separation of transaction authority from accounting and recordkeeping; custodial safekeeping; clear delegation of authority; specific limitations regarding securities losses and remedial action; control over wire transfers such as dual authorization; minimizing the number of authorized investment officials; documentation of transactions and strategies; and a code of ethics standard.
- The City's investment procedures Manual will establish and maintain an internal control structure designed to ensure that the assets managed under the scope of the Policy are protected from loss, theft, or misuse. The internal control structure will provide reasonable assurance that these objectives are met.

- As part of the City's annual audit, the City's external auditor will review the City's investment activities to ensure compliance with the Investment Policy.

XVII. INVESTMENT GUIDELINES POLICY ADOPTION

- At the direction of the Treasurer, the City's Investment Policy will be reviewed and updated annually by the Committee to reflect changes in applicable law, general market conditions or to provide further clarification of the City's policies. The Investment Policy must be adopted by the City Council annually.

Glossary of Terminology

Allowable Investments: A list of permitted investments by investment type maintained as a component to an investment policy. Allowable investment listings will generally include descriptions or parameters for investment diversification ratios, terms of maturity, and quality ratings.

Bankers' Acceptance (BA): A draft or bill of exchange accepted by a bank or trust company. The accepting institutions guarantee payment of the bill, as well as the issuer.

BID: The price offered for securities.

Book Entry Securities: All U.S. Treasury and Federal Agencies are maintained on computerized records at the Federal Reserve; now known as "wireable" securities.

Broker: A broker brings buyers and sellers together for a commission.

Certificate of Deposit (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CDs are typically negotiable.

Collateral: Securities, evidence of deposit, or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

Collateralized Bank Deposits: Non-negotiable Certificate of Deposit issued by a nationally or state - chartered bank or association or a State - licensed branch or a foreign bank (insured by the federal government); Bank Collateralized Savings.

Commercial Paper (CP): An unsecured short-term promissory note issued by corporations, with maturities ranging from 2 to 270 days.

Cost: The purchase price of an investment.

Coupon: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on a bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment.

Credit Risk: The risk of loss of principal and interest due to failure of the security issuer or broker.

Dealer: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own.

Debenture: A bond secured only by the general credit of the issuer.

Delivery versus Payment: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

Derivatives: (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

Discount: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

Discount Securities: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury Bills.

Diversification: Dividing investment funds among a variety of securities offering independent returns.

Federal Credit Agencies: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

Federal Deposit Insurance Corporation (FDIC): A federal agency that insures bank deposits, currently up to \$ 250,000 per deposit for anyone issuer with maturity on or before 12/31/2013.

Federal Open Market Committee (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

Federal Reserve System: The central bank of the United States created by Congress and consisting of a seven-member Board of Governors in Washington, D.C., twelve Regional Banks and about 5,700 commercial banks that are members of the system.

Liquidity: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

Los Angeles County Pooled Investment Fund (LACPIF): Government Code § 53684 allows local agencies in the County of Los Angeles to deposit excess funds in the Los Angeles County Treasury Pool for the purpose of investment by the Treasurer and Tax Collector of the County.

Local Agency Investment Pool (LAIF): The aggregate of all funds from California political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

Market Risk: The risk that the market value and interest earnings of an investment or a portfolio will fall due to changes in general interest rates.

Market Value: The price at which a security is trading and could presumably be purchased or sold.

Master Repurchase Agreement: A written contract covering all future transactions between the parties to repurchase--reverse repurchase agreements that establish each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer lender to **liquidate** the underlying securities in the event of default by the seller-borrower.

Maturity: The date upon which the principal or stated value of an investment becomes due and payable.

Money Market: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

Par Value: The amount that will be realized upon maturity of an investment.

Portfolio: Collection of securities held by an investor.

Primary Dealer: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal

Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

Prudent Person Rule: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state-- the so called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

Qualified Public Depositories: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

Rate of Return: The yield obtainable on a security based on its purchase price or its current market price. Or income earned on an investment, expressed as a percentage of the cost of that investment.

Repurchase Agreement (RP or REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money that is, increasing bank reserves.

Rule 15C3-1: See Uniform Net Capital Rule.

Safekeeping: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

Secondary Market: A market made for the purchase and sale of outstanding issues following the initial distribution.

Securities & Exchange Commission: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

Treasury Bills: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

Treasury Bonds: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

Treasury Notes: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

Uniform Net Capital Rule: Securities and Exchange Commission requirement that member firms as well as non-member broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15:1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

Weighted Average Rate of Return: Rate of return calculated based on interest earnings and the length of actual holding for each individual security.

Yield: The rate of annual income return on an investment, expressed as a percentage. (a) INCOME YIELD is obtained by dividing the current dollar income by the current market price for the security. (b) NET YIELD OR YIELD TO MATURITY is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

Zero Coupons: Securities that have no periodic interest payments and are sold at a deep discount from face value. For the purposes of the Monterey Park Investment Policy, zero coupons reference U.S Treasury issues.

CITY OF MONTEREY PARK FINANCIAL INSTITUTIONS

Section I – Certificates of Deposit and Collateralized Bank Deposits

All California or nationally chartered banks and savings and loans covered by the Federal Deposit Insurance Corporation.

Section II – Government Investment Pools

Local Agency Investment Fund (State of California) Investment Pools (LAIF)
Los Angeles County Pooled Investment Fund (LACPIF)

Section III – “Primary” or “Regional” Security Dealers

<u>Name</u>	<u>Address</u>
Bank of the West/BNP Paribas (City’s Servicing Bank)	13300 Crossroads Parkway North City of Industry, CA 91746 (800) 676-4549
Bank of America Securities Inc.	300 S. Grand Avenue, 19 th Floor Los Angeles, CA 90071
Morgan Stanley	245 Lytton Avenue, #200 Palo Alto, CA 94301 (800) 755-8081
Multi-Bank Securities, Inc.	6 Sea Island Drive Newport Beach, CA 92660 (800) 337-3467
Wells Fargo Bank, N.A	333 S. Spring Street Los Angeles, CA 90013 (213) 972-0828
Merrill Lynch Government Securities, Inc.	350 S. Grand Avenue, 28 th Fl. Los Angeles, CA 90071 (213) 236-2047

ALLOWABLE INVESTMENTS

Investment Types	CITY AUTHORIZED			STATE CODE		
	Maximum % of Portfolio	Maximum Maturity	Minimum Quality	Maximum % of Portfolio	Maximum Maturity	Minimum Quality
<u>Local Agency Bonds</u> Bonds issued by the City, including bonds payable solely out of revenues from a revenue producing property owned, controlled, or operated by the City or authority of the City	None	5 years	None	None	5 years	None
<u>U.S. Treasury Obligations</u> - United States Treasury Notes, Bonds, Bills or other certificates of indebtedness backed by the US government - U.S. Treasury Zero Coupons	None	5 years	None	None	5 years	None
<u>State Obligations - CA and Others</u> Bonds, notes or other evidence of indebtedness of any local agency within this state	None	5 years	None	None	5 years	None
<u>U.S. Agency Obligations</u> Discount notes or notes issued by Agencies of the Federal Government	None	5 years	None	None	5 years	None
<u>Collateralized Bank Deposits</u> Non - negotiable Certificate of Deposit issued by a nationally or state - chartered bank or association or a State - licensed branch or a foreign bank (insured by the federal government); Bank Collateralized Savings.	None	5 years	None	None	5 years	None
Medium-term notes issued by corporations	30%	5 years	"A" or better ranking by nationally recognized rating service U.S. domiciled corporations or U.S. licensed depository	30%	5 years	"A" or better ranking by nationally recognized rating service U.S. domiciled corporations or U.S. licensed depository
<u>Local Agency Investment Fund (LAIF)</u> State of California Local Agency Investment Fund (LAIF) or other Local Government Investment Pools established by public entities	None	Not applicable	None	None	Not applicable	None

ALLOWABLE INVESTMENTS

CITY AUTHORIZED				STATE CODE		
Investment Types	Maximum % of Portfolio	Maximum Maturity	Minimum Quality	Maximum % of Portfolio	Maximum Maturity	Minimum Quality
<u>Los Angeles County Pooled Investment Fund</u> California Government Code Section 53684 allows local agencies in the County of Los Angeles to deposit excess funds in the Los Angeles County Treasury Pool for the purpose of investment by the Treasurer and Tax Collector of the County	10% of LACPIF pool balance	None	None	Not applicable	None	None
Mutual Funds and Money Market Mutual Funds	20%	Not applicable	Highest ranking by not less 2 largest rating services Have an SEC registered investment advisor with more than 5 years' experience Assets under management greater than \$500 million	20%	Not applicable	Highest ranking by not less 2 largest rating services Have an SEC registered investment advisor with more than 5 years' experience Assets under management greater than \$500 million
"Banker's acceptance"	40% of portfolio (no more than 30% in any one commercial bank)	180 days	None	40% of portfolio (no more than 30% in any one commercial bank)	180 days	None
Commercial Paper	40% of portfolio for counties, cities and other local agencies (No more than 10% of agency's money in the commercial paper of any one corporate issuer)	270 days	"A" or higher rating for issuer's debt within U.S. corporations and have assets in excess of \$500 million.	40% of portfolio for counties, cities and other local agencies (No more than 10% of agency's money in the commercial paper of any one corporate issuer)	270 days	"A" or higher rating for issuer's debt within U.S. corporations and have assets in excess of \$500 million.
Repurchase Agreements	None	1 year	None	None	1 year	None
<u>Negotiable Certificates of Deposit</u> Negotiable Certificates of Deposit issued by a nationally or State - chartered Bank, a federal association, or a State - licensed branch of a foreign - owned bank (insured by the federal government).	30%	5 years	None	30%	5 years	None

ALLOWABLE INVESTMENTS

Investment Types	CITY AUTHORIZED			STATE CODE		
	Maximum % of Portfolio	Maximum Maturity	Minimum Quality	Maximum % of Portfolio	Maximum Maturity	Minimum Quality
Financial Futures and Financial option contracts.	None	5 years	None	None	5 years	None
Reverse Repurchase Agreements and Securities Lending Agreements	20% of the base value of the portfolio	92 days	None	20% of the base value of the portfolio	92 days	None
<u>Mortgage Pass-Through Securities</u> · Mortgage-backed securities (Corporate issued)	Not specified			Not specified		
· Diversified Management Companies	20%	5 years	"A" or better ranking by nationally recognized rating service	20%	5 years	"A" or better ranking by nationally recognized rating service

ATTACHMENT 2
Exhibit A

**EXHIBIT A
CITY OF MONTEREY PARK
CERTIFICATES OF DEPOSIT**

INSTITUTION NAME	AMOUNT	INTEREST RATE	MATURITY DATE
INVESTMENTS:			
AMERICAN PLUS BANK	240,000.00	1.15%	12/02/17
ASIAN PACIFIC NATIONAL BANK	200,000.00	1.00%	03/03/17
CATHAY BANK	100,000.00	0.80%	08/14/16
CATHAY BANK	150,000.00	1.20%	04/07/17
EVERTRUST BANK	100,000.00	1.20%	11/14/16
EVERTRUST BANK	150,000.00	1.15%	10/11/16
FIRST CHOICE BANK	240,000.00	1.00%	08/10/16
FIRST GENERAL BANK	240,000.00	1.00%	08/15/17
PREFERRED BANK	100,000.00	1.10%	06/06/17
PREFERRED BANK	140,000.00	1.15%	03/03/17
ROYAL BUSINESS BANK	100,000.00	1.10%	03/04/17
ROYAL BUSINESS BANK	140,000.00	1.00%	02/04/17
ROYAL BUSINESS BANK	250,000.00	1.15%	06/23/17
GE CAPITAL RETAIL BANK	240,000.00	1.05%	09/13/16
CAPITAL ONE BANK USA	240,000.00	0.70%	01/23/17
DISCOVER BANK	240,000.00	0.95%	05/15/17
AMERICAN EXPR CENT BANK	240,000.00	1.10%	09/19/16
BLUE HILLS BANK	240,000.00	0.95%	05/30/17
ALLY BK MIDVALE UTAH	245,000.00	1.25%	09/18/17
COMENITY CAP BK SALT LAKE CITY	245,000.00	1.70%	09/21/18
BMW BK NORTH AMERICA	245,000.00	1.20%	09/18/17
MERRICK BK SOUTH JORDAN UTAH	245,000.00	0.90%	03/30/17
KEY BANK, N.A.	245,000.00	1.15%	10/02/17
SALLIE MAE BANK	245,000.00	1.65%	10/09/18
GOLDMAN SACHS BANK	245,000.00	1.15%	10/16/17
CAPITAL ONE NATL BANK	245,000.00	1.15%	10/23/17
MEDALLION BANK	245,000.00	1.25%	04/26/18
WEBBANK	245,000.00	1.25%	07/30/18
WELLS FARGO BANK	245,000.00	1.40%	11/13/18
BMO HARRIS BANK	245,000.00	1.25%	11/20/17
BANKUNITED NATL ASSN.	245,000.00	0.90%	05/24/17
COMPASS BANK BIRMINGHAM	245,000.00	1.30%	12/11/17
TCF NATL BANK	245,000.00	0.70%	12/23/16
CADENCE BANK	245,000.00	1.25%	02/18/18
SANTANDER BANK	245,000.00	1.00%	08/17/17
INVESTOR BANK	245,000.00	0.85%	05/25/17
WORLDS FOREMOST BANK	200,000.00	1.35%	04/05/19
JP MORGAN CHASE BANK	245,000.00	1.20%	04/19/19
BANK NORTH CAROLINA THOMASVILLE	245,000.00	1.00%	02/27/18
FIRST NATIONAL BANK	245,000.00	1.10%	06/18/18

\$ 8,695,000.00



City Council Staff Report

DATE: August 17, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-D.

TO: The Honorable Mayor and members of the City Council

FROM: Michael Huntley, Community and Economic Development Director
Timothy Tran, Building Official

SUBJECT: Consideration of a Resolution of the City Council of the City of Monterey Park consenting to the inclusion of properties within the territory of the City of Monterey Park in the CSCDA Open PACE Program

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopt the attached Resolution authorizing the City of Monterey Park's participation in CSCDA Open PACE program, which will enable property owners to finance permanently fixed renewable energy, energy efficiency, water efficiency, and seismic strengthening improvements as well as electric vehicle charging infrastructure; and
2. Take such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

CSCDA Open PACE program is being offered to allow property owners in participating cities and counties to finance renewable energy, energy water efficiency improvements, seismic improvements, and electric vehicle charging infrastructure on their property. Participation in the assessment is 100% voluntary by the property owner. The improvements installed on the owner's property are financed by the issuance of bonds by CSCDA. The bonds are secured by a voluntary contractual assessment levied on the owner's property. Property owners who wish to participate in PACE agree to repay the money through the voluntary contractual assessment collected with property taxes. The voluntary contractual assessments will be levied by CSCDA and collected in annual installments through the applicable county secured property tax bill.

The proposed resolution enables CSCDA Open PACE programs to be available to owners of non-residential/commercial property within the City to finance permanently fixed renewable energy, energy efficiency, water efficiency, and seismic strengthening improvements as well as electric vehicle charging infrastructure. This program is different from the existing California HERO program that the City participates in that it focuses on non-residential/commercial property instead of residential.

CSCDA will be responsible for entering into voluntary contractual assessment agreements with participating property owners, levying the voluntary contractual

assessment, issuing bonds to finance the improvements and taking remedial actions in the event of delinquent assessment payments. The resolution expressly provides that the City will not be responsible for the conduct of any assessment proceedings, the levy of assessments, any required remedial action in the case of delinquencies in assessment payments, or the issuance, sale or administration of any bonds issued in connection with CSCDA Open PACE program.

BACKGROUND:

On July 7, 2010, the City approved Resolution (No. 11353) to opt in the Los Angeles County Energy Program (LACEP), later referred to as Los Angeles County PACE. This program funds energy efficiency, water efficiency, and renewable energy improvements to residential property.

Subsequently, on July 17, 2013, the City approved Resolution (No. 11595) to opt in the California HERO Program allowing residential and non-residential property owners to finance renewable energy, energy and water efficiency improvements, and electric vehicle charging infrastructure on their property. CSCDA differentiates from HERO in that it includes seismic strengthening improvements.

The new program is being offered by California Statewide Communities Development Authority ("CSCDA"), the largest Joint Powers Authority in California, founded and sponsored by the League of California Cities and the California State Association of Counties ("CSAC"), is implementing Property Assessed Clean Energy ("PACE") under the provisions of Chapter 29 of Division 7 of the Streets & Highways Code (commonly referred to as "AB811") on behalf of its member counties and cities. AB811 authorizes a legislative body to designate an area within which authorized public officials (including a joint powers authority like CSCDA) and free and willing property owners may enter into voluntary contractual assessments to finance the installation of renewable energy, energy efficiency, water efficiency, and seismic strengthening improvements as well as electric vehicle charging infrastructure, in each case affixed to real property (the "Improvements").

CSCDA's Commissioners pre-qualified and appointed three PACE Administrators to manage the CSCDA Open PACE program in order to offer members turn-key PACE solutions that provide commercial property owners the choice among prequalified PACE financing providers, creating competition on terms, service and interest rates. The prequalified program administrators operating the following programs are AllianceNRG ProgramTM, PACE Funding LLC and Renewable Funding LLC (administering CaliforniaFIRST).

CSCDA's Open PACE program offers turnkey solutions to save California jurisdictions the time and resources of developing standalone PACE programs. Jurisdictions only need to adopt the form of resolution accompanying this staff report related to the CSCDA Open PACE program to begin the process. There is no cost to approving the resolution or becoming a member of CSCDA.

PACE has been a very successful financing tool in California. PACE is operating in over 250 jurisdictions throughout the state, and nearly half a billion dollars in energy efficiency, water efficiency and renewable projects have been funded.

PACE, a financing model that enables financing of energy efficiency and water saving home upgrades to be repaid through your property tax bill, makes this possible.

FISCAL IMPACT:

There is no negative fiscal impact to the City of Monterey Park's general fund by consenting to the inclusion of properties within the City limits in CSCDA Open PACE. All CSCDA Open PACE administrative costs are covered through an initial administrative fee included in the property owner's voluntary contractual assessment and an annual administrative fee, which is also collected on the property owner's tax bill.

CEQA:

Taking the recommended action would not result in a potential for resulting in a direct or reasonably indirect physical change in the environment and, accordingly, does not qualify as a "project" under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") or CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*; see Cal. Code Regs. tit. 14, §§ 15061(b)(3), 15378). Even if the award of contract were to qualify as a project, it would be categorically exempt as a Class 1 or Class 5 project since, at best, it would constitute a minor alteration of existing public structures involving no expansion of use; or a minor alteration in land use limitations (see Cal. Code Regs. tit. 14, §§ 15301, 15305).

Respectfully submitted by:



Michael Huntley
Director of Community and
Economic Development

Prepared by:



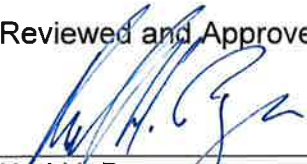
Timothy Tran
Building Official

Approved by:



Paul L. Talbot
City Manager

Reviewed and Approved by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. Resolution
2. C-PACE Fact Sheet

ATTACHMENT 1

Resolution

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK
CONSENTING TO THE INCLUSION OF PROPERTIES WITHIN THE TERRITORY
OF THE CITY OF MONTEREY PARK IN THE CSCDA OPEN PACE PROGRAMS;
AUTHORIZING THE CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT
AUTHORITY TO ACCEPT APPLICATIONS FROM PROPERTY OWNERS,
CONDUCT CONTRACTUAL ASSESSMENT PROCEEDINGS AND LEVY
CONTRACTUAL ASSESSMENTS WITHIN THE TERRITORY OF THE CITY OF
MONTEREY PARK; AND AUTHORIZING RELATED ACTIONS**

WHEREAS, the California Statewide Communities Development Authority (the “Authority”) is a joint exercise of powers authority, the members of which include numerous cities and counties in the State of California, including the City of Monterey Park (the “City”); and

WHEREAS, the Authority is implementing Property Assessed Clean Energy (PACE) programs, which it has designated CSCDA Open PACE, consisting of CSCDA Open PACE programs each administered by a separate program administrator (collectively with any successors, assigns, replacements or additions, the “Programs”), to allow the financing or refinancing of renewable energy, energy efficiency, water efficiency and seismic strengthening improvements, electric vehicle charging infrastructure and such other improvements, infrastructure or other work as may be authorized by law from time to time (collectively, the “Improvements”) through the levy of contractual assessments pursuant to Chapter 29 of Division 7 of the Streets & Highways Code (“Chapter 29”) within counties and cities throughout the State of California that consent to the inclusion of properties within their respective territories in the Programs and the issuance of bonds from time to time; and

WHEREAS, the program administrators currently active in administering Programs are the AllianceNRG Program (presently consisting of Deutsche Bank Securities Inc., CounterPointe Energy Solutions LLC and Leidos Engineering, LLC), PACE Funding LLC and Renewable Funding LLC, and the Authority will notify the City in advance of any additions or changes; and

WHEREAS, Chapter 29 provides that assessments may be levied under its provisions only with the free and willing consent of the owner or owners of each lot or parcel on which an assessment is levied at the time the assessment is levied; and

WHEREAS, the City desires to allow the owners of property (“Participating Property Owners”) within its territory to participate in the Programs and to allow the Authority to conduct assessment proceedings under Chapter 29 within its territory and to issue bonds to finance or refinance Improvements; and

WHEREAS, the territory within which assessments may be levied for the Programs shall include all of the territory within the City’s official boundaries; and

WHEREAS, the Authority will conduct all assessment proceedings under Chapter 29 for the Programs and issue any bonds issued in connection with the Programs; and

WHEREAS, the City will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale or administration of any bonds issued in connection with the Programs;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monterey Park as follows:

Section 1. This City Council hereby finds and declares that properties in the territory of the City will benefit from the availability of the Programs within the territory of the City and, pursuant thereto, the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 and the issuance of bonds to finance or refinance Improvements.

Section 2. In connection with the Programs, the City hereby consents to the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 on any property within the territory of the City and the issuance of bonds to finance or refinance Improvements; provided, that

(1) The Participating Property Owners, who shall be the legal owners of such property, execute a contract pursuant to Chapter 29 and comply with other applicable provisions of California law in order to accomplish the valid levy of assessments; and

(2) The City will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale or administration of any bonds issued in connection with the Programs.

Section 3. The appropriate officials and staff of the City are hereby authorized and directed to make applications for the Programs available to all property owners who wish to finance or refinance Improvements; provided, that the Authority shall be responsible for providing such applications and related materials at its own expense. The following staff persons, together with any other staff persons chosen by the City Manager of the City from time to time, are hereby designated as the contact persons for the Authority in connection with the Programs: Building Official.

Section 4. The appropriate officials and staff of the City are hereby authorized and directed to execute and deliver such certificates, requisitions, agreements and related documents as are reasonably required by the Authority to implement the Programs.

Section 5. The City Council hereby finds that adoption of this Resolution is not a “project” under the California Environmental Quality Act, because the Resolution does not involve any commitment to a specific project which may result in a potentially significant physical impact on the environment, as contemplated by Title 14, California Code of Regulations, Section 15378(b)(4).

Section 6. This Resolution shall take effect immediately upon its adoption. The City Clerk is hereby authorized and directed to transmit a certified copy of this resolution to the Secretary of the Authority at: Secretary of the Board, California Statewide Communities Development Authority, 1400 K Street, Sacramento, CA 95814.

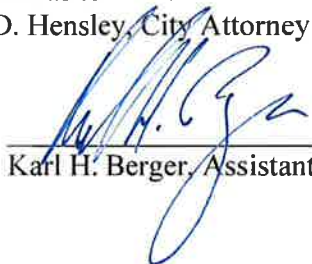
PASSED, APPROVED, AND ADOPTED this day of , 2016.

Mitchell Ing, Mayor
City of Monterey Park,
California

Attest:

Vincent D. Chang, City Clerk
City of Monterey Park
California

Approved as to form:
Mark D. Hensley, City Attorney

By: 

Karl H. Berger, Assistant City Attorney

State of California)
County of Los Angeles) ss.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. 11851 was duly and regularly adopted by the City Council of the City of Monterey Park at a meeting held on the 3rd day of August, 2016, by the following vote:

Ayes:	Council Members:
Nays:	Council Members:
Absent:	Council Members:
Abstain:	Council Members:

Dated this day of , 2016.

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

C-PACE Fact Sheet



CaliforniaFIRST
EFFICIENCY FINANCING

PACE Programs and CaliforniaFIRST

Creating Jobs, Improving Property Values and Reducing Utility Bills by Financing Renewable Energy, Energy Efficiency and Water Conservation Projects

Our Request

That cities in Los Angeles County join the Open PACE program, or if preferred, join just the CaliforniaFIRST PACE program.

Why This Request

While Los Angeles County has approved and oversees the operations of two PACE providers (one of which is the CaliforniaFIRST program), and almost every city in the county has passed the resolution necessary to permit their property owners to utilize either of these providers, *eligibility for these two programs is limited 1-3 unit residential properties.*

Los Angeles County runs its own program for multi-family, industrial, and commercial buildings, called a Commercial PACE (or C-PACE) program. Individual cities may join additional C-PACE programs by approving a simple "opt-in" resolution specific to each program.

PACE: A Public-Private Partnership

Property Assessed Clean Energy (PACE) is a public-private financing mechanism to help property owners make energy and water upgrades that save energy and water. Private sector PACE program providers provide the capital and program administration. County tax collectors facilitate property owner repayment of the capital provided through a new line item on their property tax bill.

The CaliforniaFIRST Program

The Open PACE Program, of which the CaliforniaFIRST PACE program is an approved provider, is offered by the California Statewide Communities Development Authority (CSCDA), a Joint Powers Authority which was founded by the League of California Cities and the California State Association of Counties. Almost every city in the county is already a member of this JPA. CaliforniaFIRST is available in over 345 cities across the state.

The CaliforniaFIRST Residential PACE program is available to homeowners in all 345+ cities. C-PACE is available in every city outside of Los Angeles County, and in a growing number of LA County cities, including Los Angeles, Long Beach, Santa Monica, and South Gate. (For a full and up-to-date list, please see: www.californiafirst.org/about-californiafirst/coverage-map-commercial).



Easy Financing



Registered
Contractors



Government
Supported



Lower Utility Bills

Benefits for Property Owners

- Save energy and water, lower utility costs
- Flexible terms with longer payback periods (up to 25 years)
- Eligibility is not based on financial statements, but on the equity in the property, giving more businesses access to affordable financing
- No owner guarantee required
- Eligible projects include solar panels, HVAC, electric vehicle charging stations, water conservation, seismic retrofit and much more

Benefits for Cities

- Achieve energy and water saving goals and mandates
- PACE financing can also be used for earthquake retrofitting projects
- Zero one-time and zero ongoing costs and zero administrative time for cities to opt-in to the Open PACE program or the CaliforniaFIRST program
- Give local businesses the option to use PACE financing
- Support local contractors and encourage economic activity

Making Commercial PACE Available: ACTION REQUIRED

99% of homeowners in Los Angeles County already have access to CaliforniaFIRST PACE financing. But for businesses to have access, individual cities must specifically opt-in to the CaliforniaFIRST or Open Pace program.

Cities may opt-in by passing a simple resolution. The resolution does not need to be specific to CaliforniaFIRST. One option is to opt-in to the Open PACE initiative which gives property owners multiple PACE provider options with one legislative action. Or your city can opt-in to just the CaliforniaFIRST program.

Commercial PACE - Frequently Asked Questions

Q: Why is action required for Commercial PACE to be available?

A: Under the California state law that enabled PACE financing, cities and counties must vote to make PACE programs available to their property owners.

Q: What do cities need to do to make Commercial PACE available?

A: Cities must pass a simple "opt-in" resolution. CSCDA, which created the CaliforniaFIRST program, has drafted sample resolution and staff report language for its OpenPACE initiative making multiple PACE options available to property owners. Those can be found here: www.cscda.org/Open-PACE. If your city wishes to join just the CaliforniaFIRST program, we will provide you the resolution and sample staff report for that action.

Q: Don't all property owners already have access to PACE programs?

A: 99% of homeowners in Los Angeles County already have access to the CaliforniaFIRST Residential PACE program. However, commercial, industrial and multi-family property owners may not work directly with CaliforniaFIRST or other PACE programs unless a city specifically takes the legislative action necessary - i.e. passage of the appropriate opt-in resolution - to make the program available.

Q: Doesn't LA County have its own Commercial PACE program?

A: LA County has its own Commercial PACE program. In the interests of bringing competition to the PACE marketplace and providing choices to C-PACE eligible property owners who are considering using PACE financing, many cities are opting-in to multiple PACE programs.

Q: How is the CaliforniaFIRST C-PACE program different from the County's?

A: There are several advantages for businesses to work with CaliforniaFIRST directly, as opposed to going through the County's program. These include:

- Lower project fees than the County's program
 - Example: For a \$500K project, the County program would charge \$43K. CaliforniaFIRST would charge \$15K.
- The County program requires all projects to receive Board of Supervisors approval. CaliforniaFIRST program projects do not require Board of Supervisors approval.
- The CaliforniaFIRST program offers lower fixed interest rates
- The CaliforniaFIRST program is compatible with solar PPAs and leases (financing structures that significantly reduce costs for nonprofits). The County program is not compatible with PPAs and leases.



City Council Staff Report

DATE: AUGUST 17, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-E.

TO: The HONORABLE MAYOR AND CITY COUNCIL
FROM: SCOTT HABERLE, FIRE CHIEF
SUBJECT: REQUEST TO AMEND CONTRACT WITH WLC ARCHITECTS, INC.

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager to execute an amendment with WLC Architects, Inc., in a form approved by the City Attorney, to increase the contract award by \$224,000.00 for Fire Stations 61 and 62 remodel and reconstruction projects;
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City Council awarded a contract to WLC Architects, Inc. on January 20, 2016 for \$268,000 to provide architectural services for Fire Station No. 61 remodel, Fire Station No. 62 reconstruction, and evaluation of Fire Station No. 63. The contract covers preliminary site assessment studies and conceptual designs. The designs were completed, with the last Council action selecting a design option for Station 62 construction and approving a budget for 50% of the construction project costs in the Fiscal Year 2016-2017 Capital Improvement Projects budget. To proceed towards construction, staff seeks to amend the current agreement with WLC Architects, Inc. to provide an additional \$224,000.

BACKGROUND:

On November 16, 2015, a Request for Proposals was issued to obtain architectural services for Fire Station No. 61 interior remodel, Fire Station No. 62 reconstruction, and an evaluation of Fire Station No. 63. On January 20, 2016, the City Council awarded the contract to WLC Architects, Inc. in an amount not to exceed \$268,000 for which \$68,000 was allocated to Fire Station 61, \$190,000 for Fire Station No. 62 and \$10,000 for Station No. 63 (Attachment 1). At the time of the contract award, the proposal was preliminary and project fees estimated as project specifics and construction variables were unknown.

Subsequently, preliminary site studies and several conceptual designs were prepared for Station 62. These conceptual renderings were presented to the area residents on April 16 and 19, 2016 and the City Council on May 18, 2016 at which time the City

Council selected an option for construction with amendments to include alley closure, landscaping, lighting, alley repair, and signage.

On the Fire Station 62 project, approximately 18% of the allocated \$190,000 was spent on the preparation of the conceptual designs and renderings, topographic survey and a geotechnical report. With this phase completed and a design selected, the remaining balance will be applied towards completing the project design, construction plans, construction documents, and site studies required for construction projects; enabling the City to move towards construction. Funds are available and were approved by the City Council in the Fiscal Year 2015-2016 and Fiscal Year 2016-2017 budgets.

In addition, staff seeks consideration of including architect services for the reconstruction of the parking lot at Fire Station No. 61. This project was approved in the Fiscal Year 2016-2017 budget Capital Improvement Projects. WLC Architects, Inc. can provide the architectural services, civil engineering, and other site specific services. The increased funds are to be directed as follows:

- Station No. 61 parking lot construction - \$49,000.00
- Station No. 62 construction - \$175,000.00

Therefore, staff recommends approval of a First Amendment to Agreement between the City of Monterey Park and WLC Architects, Inc.

FISCAL IMPACT:

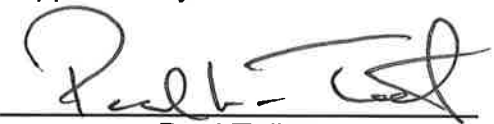
1. Fire Station No. 61 parking lot - \$49,000.00 from Acct #0010-801-5004-99729;
2. Fire Station No. 62 - \$175,000.00 from 0071-801-5004-99730

Respectfully submitted by:



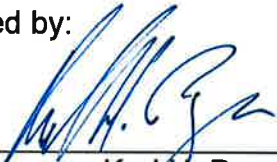
Scott Haberle
Fire Chief

Approved by:



Paul Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney



For Ron Bow
Director of Public Works/ACM

ATTACHMENT

1. January 20, 2016 Staff Report and Preliminary Fee Schedule
2. Proposed First Amendment to Agreement

ATTACHMENT 1
JANUARY 20, 2016 STAFF REPORT



City Council Staff Report

DATE: JANUARY 20, 2015

AGENDA ITEM NO: New Business
Agenda Item 6-H.

TO: The HONORABLE MAYOR AND CITY COUNCIL
FROM: SCOTT HABERLE, FIRE CHIEF
SUBJECT: AWARD OF CONTRACT FOR ARCHITECTURAL SERVICES - WLC ARCHITECTS, INC.

RECOMMENDATION:

It is recommended that the City Council consider:

1. Awarding the contract for architectural services to WLC Architects, Inc. in an amount not to exceed \$268,000 for Fire Stations 61, 62, and 63 remodel and reconstruction projects;
2. Authorize the City Manager, or designee, to execute an agreement, in a form approved by the City Attorney; or
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On November 16, 2015, a Request for Proposals ("RFP") was issued to obtain architectural design services for Fire Stations 61, 62, and 63 remodel, reconstruction and evaluation assistance. Proposals were due on December 14, 2015. Staff seeks City Council consideration to award the contract to WLC Architects, Inc. in an amount not to exceed \$268,000.

BACKGROUND:

Monterey Park has three fire stations serving a community of more than 60,000 residents and an increased daytime population of more than 40,000 due to the local community college student population and people coming to work in Monterey Park. While Monterey Park's population has grown since the 1950's, with the exception of Fire Station No. 61, the other fire stations have not. Fire personnel have responded to the growth in emergency calls and services with exceptional performance from stations built in the 1940's, 1950's, and 1980's. To begin addressing these issues, the City Council approved funding in the Fiscal Year 2015-2016 budget to remodel Fire Station No. 61 and to obtain design services for Fire Station No. 62 reconstruction. Staff recommends using a portion of the Station 62 project to conduct an evaluation and prepare a conceptual design for Station No. 63 in order to determine deficiencies and budget forecasting.

In general, each project is to address space needs, gender accommodation, increased staffing and program services and compliance with any applicable Federal, State, local and National Fire Protection Association fire station standards. Each project is to be designed to address these issues while encouraging sustainable architecture and environmental considerations (use of materials, energy efficiency) where possible within the budget constraints and station facilities' footprint/square footage.

The following outlines current conditions, preliminary scope of work, and fiscal budget:

1. Fire Station No. 61 – For more than 15 years, the Fire Department has contemplated remodel of the dorms and living quarters of the station to accommodate the number of personnel, gender, office space, storage for equipment, restrooms, showers, and dorm space for the personnel. Staff is requesting an evaluation of the facilities and a design to address these needs, and construction management once it commences.

The City Council approved a total budget of \$500,000 in Fiscal Year 2015-2016 to remodel the station. The estimated cost for WLC is \$68,000, which will be derived from the construction budget and will cover conceptual design services, basic architectural services during construction, and a hazardous materials assessment. Approved funding is in Account Number No. 0071-801-5002-99728.

2. Fire Station No. 62 – For more than 20 years, staff has pursued re-building the fire station. Built in the late 1940's, it is outdated and insufficient for the number of apparatus, equipment, and personnel being housed in the station. Staff seeks reconstruction of Fire Station No. 62 utilizing the current two lots located at 2001 S. Garfield and 2000 S. Isabella Avenue. The design will take into account current and forecasted future needs of the Fire Department.

The City Council approved \$200,000 for design services in the Fiscal Year 2015-2016 budget, Account Number 0071-801-5002-99730. Costs are to cover the evaluation, three different conceptual plans as previously directed by the City Council, and attendance at neighborhood and community meetings, as well as Council meetings. Once conceptual designs are completed staff will bring these options before Council for approval. Any remaining funds will be used for site assessment surveys and reports that are required for construction projects (geotechnical report, topographical and boundary surveys, water quality management plan and report, storm water pollution prevention plan, etc). Funding for the construction will be proposed in the upcoming Fiscal Year 2016-2017 budget proposal.

3. Fire Station No. 63 - staff is requesting an evaluation of the living quarters and captain dormitory to obtain recommendations to improve efficiencies, address space needs, gender accommodation and ensure compliance with current laws and standards. This is an evaluation only to determine what deficiencies exist and to forecast budget needs. The proposed cost not to exceed \$10,000 covers the evaluation and conceptual design, and if necessary, a hazardous materials assessment. Staff would like authorization to conduct this evaluation with funds from the Fire Station No. 62 Design Services budget.

With the facilitation of funding by the City Council, a Request for Proposal ("RFP") was issued to solicit architectural design services. The RFP was issued on November 16, 2015 with the deadline to receive proposals December 14, 2015.

The RFP was sent to the following firms:

- WLC Architects, Inc. – proposal received
- RRM Design Group – no response to RFP, previously indicated size of projects are not beneficial to the firm
- Tyler Gonzalez Architects, Inc. – declined due to timing of RFP and current project load
- David Hidalgo Architects, Inc. – no response
- RJC Architects – declined RFP, projects are too small
- ArchiLogix – declined RFP, projects are too small and they are too far (Santa Rosa)

Staff has reviewed the proposal (Attachment A) received by WLC Architects, Inc. ("WLC") and recommends award of contract.

WLC has more than 40 years experience in providing architectural services, urban and regional planning and interior design. WLC is well versed in the field of essential service facilities, which require more stringent building and construction guidelines, 22 members of the firm are Leadership in Energy & Environmental Design ("LEED") certified, and the firm has been able to complete projects on time and within budget. The firm has also demonstrated the capability of ensuring projects meet agency master plans and the surrounding community environments. The firm has completed 100 public safety projects, including 81 fire station construction projects, 11 fire station remodel projects, and three police and fire station facilities. Several of these projects achieved "LEED" certification, a known global premier mark of achievement in green building. WLC has worked on large scale fire station projects of 17,000 square feet to small scale projects such as 8,658 square feet.

The proposal does not provide estimated project totals but a preliminary fee proposal for each project due to the number of variables and the broad scope of work to be addressed. The fee proposal was broken into three areas: Conceptual Design Fees, Basic Architectural Fee, and Site Specific Fees. The Basic Architectural Fee covers: schematic design 15%, design development 15%, construction drawings 50%, bidding assistance 5%, and construction administration 20%.

If awarded the contract, WLC is ready to commence work immediately, which is critical for completion of projects that are to be done this fiscal year and to ensure project proposals are submitted for inclusion in the upcoming Fiscal Year 2016-2017 budget proposal.

FISCAL IMPACT:

If awarded, the City's Fiscal Year 2015-2016 budget has available funds in the following accounts:

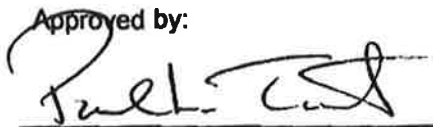
1. Fire Station No. 61 - \$500,000 for construction, design services, site reports from 0071-801-5002-99728. Up to \$68,000 is to be used for design services, hazardous materials assessment, and project management;

2. Fire Station No. 62 – \$200,000 from 0071-801-5002-99730;
3. Fire Station No. 63 – If Council approves, expend no more than \$10,000 from 007-801-5002-99730.

Respectfully submitted by:



Scott Haberle
Fire Chief

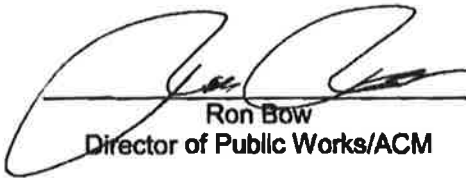
Approved by:


Paul Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney



Ron Bow
Director of Public Works/ACM

ATTACHMENT

1. WLC Architect, Inc. Proposal

Fees

A. FEE OVERVIEW

The following is our preliminary Fee Proposal for each of your new projects. With our unique type of experience and our local presence, your new Fire Station is of special interest to our firm.

In that architecture is a professional service as opposed to a commodity, we believe that the selection of an architect is not only about fee, but about the relationship between the design team, the City, and the Fire Department. This proposal is a starting point to begin more in depth discussions regarding program and project scope. It is not our intention to create a fee that is more or less than that of our professional colleagues, but to work with you to create the best possible project for the funds available.

The fees attached are not intended to be a "take it or leave it" offer and should be understood to be the beginning of a negotiation to determine the best value for your needs and budget.

We believe your contract with WLC will mark a purposeful investment in your facilities. We are here to make sure that you consider that investment to be a good one, with significant returns. WLC is extremely flexible when it comes to the fee structure that best suits each new commission. We want the City and Fire Department to feel that you are getting both a quality architectural product and excellent professional services at a fair market price.

The difficulty, of course, is trying to establish a fee with a number of variables and a broad scope of work. In an effort to better define our preliminary fee proposal, we have broken it down into the following components:

- A. Conceptual Design Fees
- B. Basic Architectural Fee
- C. Site Specific Fees

B. FIRE STATION 61

This project would include the remodel of fire personnel living quarters, captain's dormitory, and captain's office in order to effectively meet staff needs, compliance with Federal, State, local, and NFPA standards as well as provide gender privacy.

a. Conceptual Design: \$5,000.00

b. Basic Architectural Fee:

The following schedule will be utilized to determine fees for reconstruction, renovation, and modernization of existing facilities. Additional project specific factors may result in adjustments in fee amounts:

1. Twelve percent (12%) of the first five hundred thousand dollars (\$500,000.00) of computed cost.
2. Eleven and one-half percent (11-1/2%) of the next five hundred thousand dollars (\$500,000.00) of computed cost.
3. Eleven percent (11%) of the next one million dollars (\$1,000,000.00) of computed cost.
4. Ten percent (10%) of the next four million dollars (\$4,000,000.00) of computed cost.
5. Nine percent (9%) of the next four million dollars (\$4,000,000.00) of computed cost.
6. Eight percent (8%) of the computed cost in excess of ten million dollars (\$10,000,000.00).

c. Site Specific Fees:

1. Hazardous Material Assessment: \$3,000.00

C. FIRE STATION 62

This project includes the reconstruction of Fire Station No. 62 utilizing the current site, with additional space for storage, office and/or physical fitness space on an adjacent property.

a. **Conceptual Design:** \$10,000.00

b. **Basic Architectural Fee:**

The following schedule will be utilized to determine fees for new construction. Additional project specific factors may result in adjustments in fee amounts:

1. Nine percent (9%) of the first five hundred thousand dollars (\$500,000.00) of computed cost.
2. Eight and one-half percent (8½%) of the next five hundred thousand dollars (\$500,000.00) of computed cost.
3. Eight percent (8%) of the next one million dollars (\$1,000,000.00) of computed cost.
4. Seven percent (7%) of the next four million dollars (\$4,000,000.00) of computed cost.
5. Six percent (6%) of the next four million dollars (\$4,000,000.00) of computed cost.
6. Five percent (5%) of computed cost in excess of ten million dollars (\$10,000,000.00).

c. **Site Specific Fees:**

- | | |
|--|-------------|
| 1. Topographical and Boundary Survey | \$11,000.00 |
| 2. Geotechnical Report | \$13,000.00 |
| 3. Water Quality Mgmt. Plan and Report | \$ 8,000.00 |
| 4. Storm Water Pollution Prevention Plan | \$ 3,000.00 |
| 5. Traffic Engineering | \$16,000.00 |
| 6. Hazardous Material Assessment | \$ 3,000.00 |



D. FIRE STATION 63

This project includes the evaluation of personnel living quarters and captain's dormitory in order to effectively meet staff needs, compliance with Federal, State, local, and NFPA standards as well as provide gender privacy.

a. **Conceptual Design:** \$5,000.00

b. **Basic Architectural Fee:**

The following schedule will be utilized to determine fees for reconstruction, renovation, and modernization of existing facilities. Additional project specific factors may result in adjustments in fee amounts:

1. Twelve percent (12%) of the first five hundred thousand dollars (\$500,000.00) of computed cost.
2. Eleven and one-half percent (11-1/2%) of the next five hundred thousand dollars (\$500,000.00) of computed cost.
3. Eleven percent (11%) of the next one million dollars (\$1,000,000.00) of computed cost.
4. Ten percent (10%) of the next four million dollars (\$4,000,000.00) of computed cost.
5. Nine percent (9%) of the next four million dollars (\$4,000,000.00) of computed cost.
6. Eight percent (8%) of the computed cost in excess of ten million dollars (\$10,000,000.00).

c. **Site Specific Fees:**

- | | |
|-----------------------------------|------------|
| 1. Hazardous Material Assessment: | \$3,000.00 |
|-----------------------------------|------------|

E. REIMBURSABLES

Items required or requested by the City or Fire Department will be invoiced as reimbursable without markup on monthly intervals. Reimbursables generally include the following:

1. Bulk paper copy.
2. Photography.
3. Blueprinting/Mylars.
4. Computer plotting.
5. Express or overnight mail/courier service.

Neither the City or Fire Department will incur any cost for travel, travel time, phone calls, faxes, or incidental printing or copying.

F. HOURLY RATE SCHEDULE

For additional services, the following hourly rates are proposed for the basis of negotiating scope modifications which may be necessary for the project. Hourly rates include mark-up that will be applied to all fees. Reimbursable costs for reprographic services, computer plotting, and printing will be negotiated at the time additional services are requested.

ARCHITECTURAL

Principals of Firm	\$220.00
Associate Principal/Director	\$200.00
Associate/Coordinator	\$200.00
Senior Project Architect	\$180.00
Senior Project Manager	\$180.00
Project Architect	\$150.00
Project Manager	\$150.00
Technical Level I	\$100.00
Technical Level II	\$100.00
Technical Support	\$ 80.00

CIVIL

Principal Civil Engineer	\$110.00
Principal Land Surveyor	\$ 85.00
Project Engineer	\$ 85.00
Project Manager	\$ 55.00
Engineering Design	\$ 55.00
Design Draftsman	\$ 50.00
Draftsman	\$ 45.00
Technical Support	\$ 20.00

STRUCTURAL

Principal Engineer	\$130.00
Project Engineer	\$100.00
Chief Draftsman	\$ 85.00
Draftsman	\$ 65.00
Technical Support	\$ 45.00

MECHANICAL

Principal	\$309.00
Project Manager	\$258.00
Senior Project Engineer	\$258.00
Design Engineer	\$196.00
Drafter	\$139.00
CAD Operator	\$139.00
Administrative	\$103.00

ELECTRICAL

Principal	\$110.00
Project Manager	\$105.00
Project Engineer	\$100.00
Design Engineer	\$ 82.00
Designer/CADD Technician	\$ 68.00
Jr. Designer/CADD Technician	\$ 42.00
CADD Technical/Drafter	\$ 36.00
Technical Support	\$ 35.00

LANDSCAPE

Principal Architect	\$165.00
Associate Architect	\$140.00
Architect/Project Manager	\$125.00
Job Captain/Designer	\$110.00
CADD Technician	\$ 95.00
Draftsperson	\$ 80.00
Word Processor	\$ 65.00

G. ITEMS EXCLUDED

The following is a list of items which are excluded from our scope of services or are not anticipated to be required. However, these services can be included, if requested, or once additional information is known:

1. Construction Surveying/Staking.
2. Plan Check/Permit Fees.
3. Professionally Constructed Building Models or Renderings.
4. Title Reports and Reference Deeds.
5. Energy Modeling.
6. Conformed Documents.
7. Phase I or Phase II Environmental Documentation.
8. Shoring Design.
9. Arborist/Biologist Reports.
10. Cone Penetration Testing.
11. QSP services during construction.
12. QSD services during construction.
13. Radius maps, mailing lists and public hearing signage.
14. Traffic control plans.
15. County, State, Title Company and Utility purveyor Fees.
16. Archaeology Studies.
17. Traffic Studies.
18. Soil Management or Agronomy Reports.
19. Legal Descriptions.
20. Hydrology Study/Calculations.
21. Services related to an Underground Parking Structure.
22. CEQA Documents or Processing.
23. Boundary survey setting any new, or finding existing, property corner survey monuments.
24. Preparation of a Record of Survey map or corner record as required by the City or County.
25. Easement or Property Grant or Quitclaim Deed, Legal Description, and Sketch.
26. Services related to the undergrounding of overhead utility lines, or the relocation/replacement of poles, along the street or alley frontages.
27. Plans required to provide adequate utility (including fire lines) or storm drain infrastructure to a point in front of this project site.
28. General Plan Amendment, Master Plan Amendment, Zone Change, Conditional Use Permit, Environmental Information Forms, or Variance Applications, Forms, and Maps.
29. Offsite or onsite separate water, fire line, sanitary sewer, or storm drain improvement plan and profile drawing, or revisions to a separate City or utility company approved drawing, not already shown on our standard composite onsite utility and storm drain plan.
30. Tract map, Amended Map, Final Plat, Parcel Map, Lot Merger, Certificate of Compliance, or a Lot Line Adjustment Map, Application, Deed, Legal Description, Sketch, and Traverse Closure Calculations.
31. Foundation System: Our fee assumes typical spread footings in average soil conditions. Any other type of foundation system required as a result of poor soil conditions would not be considered within our scope of work.
32. Separate street improvement plans or profile drawings.
33. Separate street lighting improvement plan.

ATTACHMENT 2
PROPOSED FIRST AMENDMENT TO AGREEMENT

**FIRST AMENDMENT TO
AGREEMENT NO. 1918-A BETWEEN
THE CITY OF MONTEREY PARK AND
WLC ARCHITECTS, INC**

THIS 1ST AMENDMENT ("Amendment") is made and entered into this 17th day of August, 2016, by and between the CITY OF MONTEREY PARK, a general law city and municipal corporation ("CITY"), and WLC Architects, Inc. ("CONSULTANT").

1. Pursuant to Section 1 of Agreement No. 1918-A ("Agreement"), Sections 1C is hereby being amended to read as follows:

1C:

"CONSULTANT will perform services listed in the attached Exhibit "A" (CONSULTANT'S Proposal Preliminary Fee Schedule), which is incorporated by reference as if fully set forth, to add the following costs:

- i. Add an additional \$175,000 for Fire Station No. 62 Design, bringing the total design and architectural services to \$365,000.00;
- ii. Add \$49,000 for the Fire Station No. 61 Parking Lot Project

2. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

3. Except as modified by this Amendment, all other terms and conditions of Agreement No. 1918-A remain the same.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF MONTEREY PARK

WLC Architects, Inc.

Paul Talbot,
City Manager

Kelley Needham, Principal

ATTEST:

Vincent Chang,
City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl Berger, Assistant City Attorney



City Council Staff Report

DATE: August 17, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-F.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Director of Public Works/Assistant City Manager
SUBJECT: Award Contract to Filanc, Inc. for the Design-Build of the Centralized Groundwater Treatment System

RECOMMENDATION:

It is recommended that the City Council consider:

1. Awarding the Design-Build contract for the Centralized Groundwater Treatment System to J. R. Filanc Construction Company, Inc.;
2. Authorizing the City Manager to execute an agreement with Filanc, in a form approved by the City Attorney; and
3. Taking such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

The project is categorically exempt from the California Environment Quality Act (CEQA) per CEQA Guidelines § 15302, "Replacement or Reconstruction." The project consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced.

EXECUTIVE SUMMARY:

In response to the Request for Proposal (RFP) for the design and construction of the Centralized Groundwater Treatment System for the Delta Water Plant, two design-build teams submitted proposals. The panel of members who had been selected to assist with this project has completed their evaluation of the proposals and recommends award of contract to Filanc.

BACKGROUND:

On February 17, 2016, City Council approved the release of a Request for Qualification (RFQ) for the Centralized Groundwater Treatment System. The solicitation was sent to over 25 companies that perform work on water treatment projects. Three teams submitted Statement of Qualifications (SOQs) in response to the RFQ.

On April 20, 2016, City Council approved the recommendation to invite all three design-build teams to respond to the Request for Proposal (RFP). The teams were Geosyntec, J.R. Filanc and SSC Construction.

Two of the three design-build teams submitted proposals. The third team – SSC Construction – opted not to submit a proposal. The owner of SSC Construction decided to retire and directed staff to cease pursuit of any new work.

The evaluation of the proposals was completed by a panel that included Frank Heldman, City Water Utility Manager, Darin Kasamoto, General Manager of the San Gabriel Valley Municipal Water District (SGVMWD); and Joseph Reichenberger, former SGVWMD Board member and resident of Monterey Park. The two Design-Build Teams - Filanc and Geosyntec - were interviewed on July 21, 2016.

Both teams are well known in the water treatment field and qualified to perform the work. Their proposals provided sound technical solutions for the design and construction of the treatment system. While both proposals met the specifications of the RFP, Geosyntec proposed an abbreviated project that would meet the City's budget of \$8.3M. A project that would be built according to the City's proposed specifications as described in the RFP, would cost Geosyntec \$10,999,938. Filanc's proposal cost is \$8,291,682.

One of the deductions that Geosyntec proposed was reducing the number of ultra violet reactors which would result in reduced performance and require remaining contaminants to be removed by the carbon filter system. This may pose an issue with the Department of Drinking Water (DDW) because the agency typically requests a back-up treatment which would have been the carbon filter system. Geosyntec's proposal also excluded electrical upgrades that would likely be necessary for the expanded treatment facility.

The evaluation panel reached a consensus to recommend award of contract to Filanc because of the strength and detail in their proposal. In addition, Filanc's cost proposal includes work and equipment that are not included in Geosyntec's abbreviated proposal. The Filanc team's extensive research of the treatment plant allowed them to provide innovative ideas to reduce cost and streamline operations.

FISCAL IMPACT:

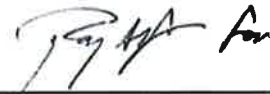
The proposed cost for the Centralized Groundwater Treatment System is \$8,291,682. The Prop 84 IRWM grant will fund \$4.13 Million. The remainder of the cost will be paid for with City water treatment funds (0093).

Respectfully submitted by:

A blue ink signature of Ron Bow, consisting of a large, stylized 'R' followed by 'Bow'.

Ron Bow
Director of Public Works/
Assistant City Manager

Prepared by:

A blue ink signature of Frank Heldman, appearing as 'F. Heldman'.

Frank Heldman
Water Utility Manager

Approved by:

A blue ink signature of Paul L. Talbot, featuring a large, stylized 'P' followed by 'Talbot'.

Paul L. Talbot
City Manager

Reviewed by:

A blue ink signature of Karl H. Berger, appearing as 'K. H. Berger'.

Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. FILANC Executive Summary
2. FILANC Cost Proposal

ATTACHMENT1

FILANC Executive Summary

Section 1:

Executive Summary

The design-build team of Filanc, Hazen and Sawyer and Avocet Environmental, offer the City of Monterey Park a proven technological approach to treat impacted groundwater that maximizes the use of its existing assets, minimizes risk and interruption of water service to deliver reliable, safe drinking water to the community within the constrained budget.

As a general contractor able to self-perform nearly 90 percent of the construction of the project, Filanc can control the critical path to completion, ensuring the successful delivery of the project.



Filanc will serve as the Design Build Firm as

defined in the City's Request for Qualifications (RFQ). Filanc is an award-winning design-builder of water and wastewater treatment and related infrastructure headquartered in Escondido, California. With a total staff of approximately 230 office and field personnel, the company maintains regional offices in Los Angeles, San Jose, Phoenix and Denver. Filanc holds California A, B and Hazardous Materials contracting licenses (CA License No. 134877). This year we will celebrate our 64th anniversary as a California General Engineering contractor and design builder.

Over the past 30 years, Filanc has been a pioneer in the delivery of waterworks by design-build (D-B) and a contributor to the advancement of design-build best practices. Today, over 80 percent of our work is delivered by design-build and construction manager at risk (CMAR). Filanc is consistently ranked by Engineering News Record (ENR) as among the top performing water and wastewater infrastructure contractors in California and the nation.

Since our founding in 1952, Filanc has completed hundreds of water and wastewater projects ranging

from minor repairs and rehabilitation to single projects over \$100 million in size. In the past 10 years, Filanc has completed water and wastewater projects totaling more than \$1 billion in constructed value. In that period, we have completed, or are nearing completion of, 20 major water treatment projects on facilities with capacities up to 100 MGD. These involve every technology utilized in full advanced treatment including membrane bioreactors (MBR), microfiltration (MF), nanofiltration (NF), reverse osmosis (RO) and advanced oxidation (AO) by ozone, peroxide and ultraviolet light (UV). Nine of these projects were delivered by design-build. The City's potable water advanced oxidation project is the type of project that truly benefits from the involvement of an experienced, self-performing contractor like Filanc.

Unlike most "integrated" engineer led D-B contractors, Filanc has expert, self-performing capabilities to construct any type of water and wastewater facility and supporting infrastructure. Including Big Sky Electric our affiliated electrical contracting firm, Filanc is able to self-perform approximately 90 percent of the services needed on the typical treatment plant project. The ability to self-perform is important on D-B projects because it ensures that quality and constructability are built into the design and that we fully control the critical path to completion. Our complete "turnkey" delivery capability is particularly advantageous to this project given the highly compressed required schedule.

Key Design Build Partners

Our design build team consists of Filanc as the Design Build Firm supported by Hazen and Sawyer (Hazen) who will serve as the Lead Design Firm, and Big Sky Electric, our affiliated electrical contractor. Also part of our team are Avocet Environmental Inc. (Avocet) and Alice Choi of Control Automation Design (CAD). Avocet and CAD's extensive experience working with the City of Monterey Park to address its water quality issues will bring us needed insight and perspective as we proceed with the delivery of the project.



Hazen is focused on two critical activities – helping clients provide safe drinking water to their customers, and

controlling water pollution and its effects on the environment. This focus makes Hazen home to many of the most knowledgeable and experienced environmental engineers and scientists in the world. They are a pre-eminent, full service environmental engineering consulting firm, and can offer exceptionally qualified personnel available immediately to work on this project.

Since its founding in 1951, the firm has completed thousands of major assignments in the United States and abroad for government, utilities, and industry. For four years running, Hazen has been named by ENR as the No. 1 firm in the nation focused solely on water and wastewater. Hazen and Sawyer has grown steadily over the years, from the original six-person office established by Richard Hazen and Alfred W. Sawyer to a present total staff of more than 800 members throughout 47 offices.



Avocet is a full-service environmental consulting and

contracting firm headquartered in Irvine, California providing potable water-related services to private and municipal water purveyors, including to the City of Monterey Park and others in the San Gabriel Valley.

Avocet has been actively and continuously involved in the South El Monte Operable Unit (SEMOU) for over 30 years. In 1995, the firm was retained by a group of PRPs to conduct the SEMOU interim remedial investigation and feasibility study (RI/FS) under the direction of the U.S. Environmental Protection Agency, Region 9 (EPA). The Interim

RI/FS was the basis for EPA's selection of the SEMOU interim remedy, which requires the City to pump certain of its wells at specified minimum rates to ensure hydraulic containment of VOCs in the Intermediate Zone aquifer. In fact, Avocet modeled groundwater and recommended the location and screened interval of Well 15, one of the City's three SEMOU "remedy wells."

This involvement in the SEMOU has given Avocet an unparalleled understanding of regional hydrogeologic conditions as well as excellent working relations with the City and all of the involved regulatory agencies, the water purveyors, and other stakeholders such as the San Gabriel Basin Water Quality Authority (WQA). Under contract to WQA, Avocet designed, built, and operated three interim "pump and treat" systems to contain VOCs in Shallow Zone groundwater. One system featured an early ozone-based AO reactor, another (still operating) features a contemporary UV/peroxide AO reactor, giving Avocet operational as well as design experience.

Avocet has assisted the City since 2009 with a variety of groundwater and related issues, including maintenance and permitting of the City's existing well head treatment systems. More recently, Avocet helped successive City Water Utility Managers conceive the subject centralized AO treatment system after years of recurring maintenance issues including higher than expected operating costs with the decentralized well head treatment systems it will replace.

Control Automation Design

Based in South Pasadena, California, CAD provides control services to both the municipal and industrial markets. These control services include: HMI programming, PLC programming, engineering, networking, communications, UL Control Panels, field instrumentations, and commissioning. CAD is uniquely able to provide turnkey systems that are engineered, programmed, fabricated, and factory tested locally in Southern California.

Led by Alice Choi, an Electrical Engineer with over 25 years of experience in the Instrumentation and Controls Field, CAD provides services to several municipalities and water purveyors in the Los Angeles and Orange County region including the Cities of Monterey Park, Pasadena, Fullerton, Garden Grove, Long Beach, Manhattan Beach and Covina.

CAD's presence on our team will ensure that the system we design and construct will be seamlessly integrated into the City's existing facility control network



One of the most critical aspects of water treatment facility design-build construction

is the role of the electrical contractor. This role is especially important in delivering projects by design-build because it allows the contractor and electrical designer to collaborate to develop high performing, constructible and cost effective solutions to power and control complex water treatment equipment.

Big Sky is a consistent partner with Filanc on all of its D-B projects and also performs work as a subcontractor to other firms. Together, we have successfully completed projects totaling over \$200 million in value. The principals of Big Sky have worked with Filanc for over 20 years on projects including the West Basin Phase IV Water Reclamation Plant. Other relevant Big Sky projects include the West Basin Temporary Desalination Plant and the City of Santa Monica Charnock Well Field advanced water treatment facility that featured AO among other advanced treatment technologies.

» Proposal Organization and Contents

In accordance with the City's Request for Proposal (RFP), our proposal is organized into three main elements:

- Executive Summary (Section 1);
- Proposer Information (Section 2); and
- Project Development Plan (Section 3)

Resumes are presented in Appendix A, design drawings are provided in Appendix B and Appendix C contains supplemental information including our proposed project schedule and technical supporting information.

» Changes to RFQ Response or Proposer Organization

There have been no changes to our RFQ response in terms of the Proposer's organization including Major Non-Equity Members. This proposal is submitted by J.R. Filanc Construction Company, Inc. (Filanc). We

will be supported by our design partner, Hazen and Sawyer (Hazen) and by Avocet Environmental, Inc. (Avocet) who will provide additional consulting support.

In order to respond to the City's RFP, we have made minor changes to our staffing plan including Key Personnel relative to our SOQ. We have identified Philip Miller, PE of Avocet as our Public Relations Manager and Myriam Cardenas of Hazen as our T4 Operations Manager. We have added Babaq Taj, PE as our Construction Manager to replace Vince Diaz who will serve as Project Executive.

» Management and Decision Making

To ensure consistent and responsive leadership and communication between the City and our team, Gary Silverman, PE will be the single, primary point of contact and will be responsible for the day-to-day management of the project. He will be supported by our team of Key Personnel from Filanc, Hazen and Avocet who will perform their defined responsibilities and contribute to decision making accordingly. Signed statements from Filanc, Hazen, Avocet and Smart Safety Solutions committing to maintain their representative employee Key Personnel available for active involvement in the project are presented along with their resumes in Appendix A.

PLEASE NOTE:

A copy of the entire technical proposal is available for review in the City Clerk's Offices



» Technical Solution Summary

Our proposed approach to the design of the CGTS is based on Trojan's proven Advanced Oxidation (AO) technology sized to meet the City's conservative treatment goals which exceed maximum contaminant levels (MCL) by an order of magnitude. We have creatively incorporated the AO system into the existing facility to sustainably reduce cost, risk, disruption to operations, schedule duration and construction complexity.

Our team evaluated several alternative AO systems and concluded that a TrojanUVPhox system comprised of nine (9) Model D72AL75 reactors is best suited to meet the performance criteria required by the City. The nine UV reactors would be configured as 3 parallel trains stacked 3 high each (3 in series) or a 3x3 arrangement depicted above. The 3 parallel trains are required to treat volatile organic compounds (VOCs) and 1,4 dioxane to the City's target levels at the full 7,400 gpm flow.

Ultraviolet (UV) AO is effective at destroying most VOCs and 1,4 dioxane. Because it is present in the highest concentration in the influent water, tetrachloroethylene (PCE) is a primary design driver. The third reactor in each series is particularly important to assure destruction of PCE to less than

detectable levels (<0.1 ppb) an order of magnitude less than its MCL of 5 ppb. This important design matter is described in detail in this proposal.

We collaborated closely with Trojan to arrive at our proposed design solution to meet the City's performance criteria. Trojan is willing to guarantee the performance of this design approach provided the flow-weighted average influent water quality remains at or below the following concentrations:

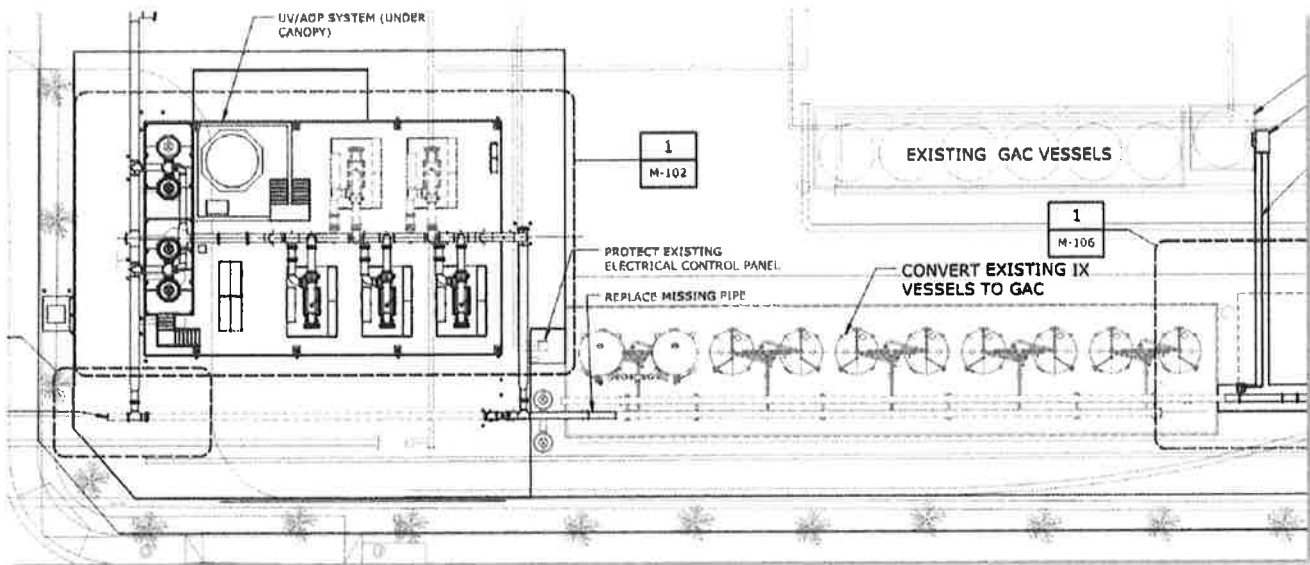
Trojan UVPhox Guaranteed Performance

Contaminant	Max. Influent Concentration (ppb) (including 15% FOS)	Guaranteed Log Reduction (to achieve 0.1 ppb)	Effluent Concentration (ppb)
PCE	110.1	3.04	<0.1
TCE	5.4	1.73	<0.1
1,4-Dioxane	2.7	1.43	<0.1
cis-1,2-DCE	1.6	1.21	<0.1
1,1-DCE	0.7	0.87	<0.1

These influent water quality levels represent a flow-weighted average of the maximum concentrations from historical sampling provided in RFP, plus a safety factor consistent with the City's instruction to base the influent quality on a worst case scenario and apply a 15% factor of safety (FOS).

Creative Reuse of City Assets

The concept level design for the Centralized Groundwater Treatment System (CGTS) presented in the RFP provided a site layout featuring an entirely new treatment compound along the east side of the Delta Plant property. Installing the system in that location would require an entirely new concrete foundation; dismantling, relocation and reassembly of the existing Ion Exchange (IX) vessels; extending



existing underground and yard piping; extending electrical runs, filling of the existing backwash water basin; and demolition and resurfacing of the former IX vessel foundation area. This approach would also severely limit the City's access to the entire southern half of the Delta Plant property during construction.

As encouraged in the City's RFP, our team collaborated on an approach that creatively and sustainably reuses the City's existing capital improvements to support the new AO treatment system. As the excerpt from our proposed site plan drawing above illustrates, we propose to locate the AO system adjacent to the existing IX vessels and reuse them in place. There are many benefits the City will realize by not moving the vessels:

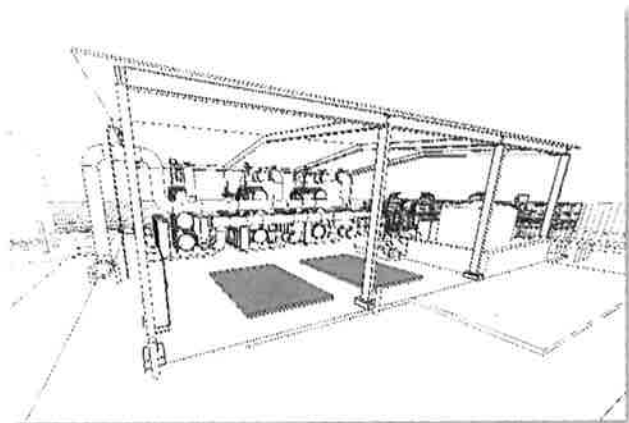
- Improves the possibility of completing the project in 8 months. Meeting the schedule was a primary driver for the decision to leave the vessels in place.
- Saves design and construction costs of over \$500,000.
- Eliminates the risk of damaging the vessels during a move.
- Makes it much easier to keep the existing plant in service during construction.
- Leaves the existing backwash basin in service for continued use.
- Simplifies yard piping requirements.
- Allows the 6 existing LGAC vessels to stay in place for Phase 2. Only minor piping modifications would be required to integrate them.
- Leaves space to add two additional LGAC vessels in Phase 3. The pad to accommodate these vessels is included in our proposed scope to comply with the RFP, but could be omitted for a cost savings.

- Leave the entire west side of the property open for future use by the City.

Our approach also reutilizes the existing bag filters previously used as part of IX treatment as well as the existing caustic soda pH adjustment dosing equipment. In addition, operation of the onsite backwash basin and drainage infrastructure can continue uninterrupted.

Buildout Capacity

In the future, when the system is expanded to the buildout capacity of 10,400 gpm, at least one additional train of 3 reactors will be needed. Depending on influent water quality at the time and desired system redundancy, a fifth train may also be warranted. With the converted IX vessels left in place, the new AO system will fit comfortably in the southeast corner of the site. As shown in the Appendix A drawings and the rendering below, our AO system layout accommodates five reactor trains for future phases, plus the hydrogen peroxide system and additional bag filters.



Alternative UV/AO Systems

Our proposal is based on the 3x3 TrojanUVPhox arrangement to confidently meet the City's flow rate and required water quality criteria. In reaching our conclusion, we evaluated two alternative systems that could be utilized to reduce capital and/or operations costs.

One alternative is to use a Trojan system with three fewer reactors in a 3x2 arrangement which would have both lower capital and operations cost. This arrangement would not meet the City's <0.1 ppb goal for PCE but would treat it to approximately 1 ppb, below its MCL of 5 ppb. However, the post-AO carbon vessels would effectively remove this residual PCE. This alternative would require further discussion with the City and the Division of Drinking Water (DDW).

The second alternative is to use the Sentinel UV/AO system offered by Calgon. This system has a lower initial capital cost and a comparable operations cost to the Trojan 3x3 arrangement. However, the DDW does not have significant past experience in the application of Calgon's equipment for this intended purpose. Consequently, we did not propose to use the Calgon system because we consider there to be a potential risk to timely permit approval by DDW.

Suitability of Existing Well Pumps

The purpose of the new AO facility is to treat 7,400 gpm delivered from Wells 5, 12 and 15 in Phase 1. We conducted a hydraulic analysis to determine if the existing pumps in these wells are able to deliver the required flows at the required pressures in their current configurations. Our general conclusion is that it is hydraulically possible for the existing well pumps to perform in this new system. However if groundwater levels drop significantly, some modifications will be needed to maintain efficiency and reliability of pump performance.

Our analysis did indicate that the pump in Well 5 will produce hydraulic pressure in excess of what is needed to deliver water to the Delta Plant. Our proposal includes the installation of a new motor and variable frequency drive (VFD) at Well 5 to optimize pumping.

Alhambra Wash Pipeline

A new pipeline is required to route Well 5 water to the Delta Plant. The proposed pipeline alignment is within an existing Southern California Edison (SCE)

powerline corridor and requires crossing the Alhambra Wash, a concrete drainage channel owned by LA County Flood Control District (LACFD). Our proposal contains a complete design of the pipeline and channel crossing.

The design and construction of the Alhambra Wash Pipeline are relatively straightforward and can be accomplished easily within the project schedule. However, obtaining access to the easement through SCE and the LACFD permit for the crossing in a timely fashion is a concern. Our proposal is based on a reasonable level of effort and timely response from these parties that will support completion of construction to meet the schedule. However, we will work closely with the City and monitor progress of these efforts to plan the project accordingly. As contemplated by the City in the RFP, construction of the pipeline to Well 5 could be deferred to a later phase if needed.

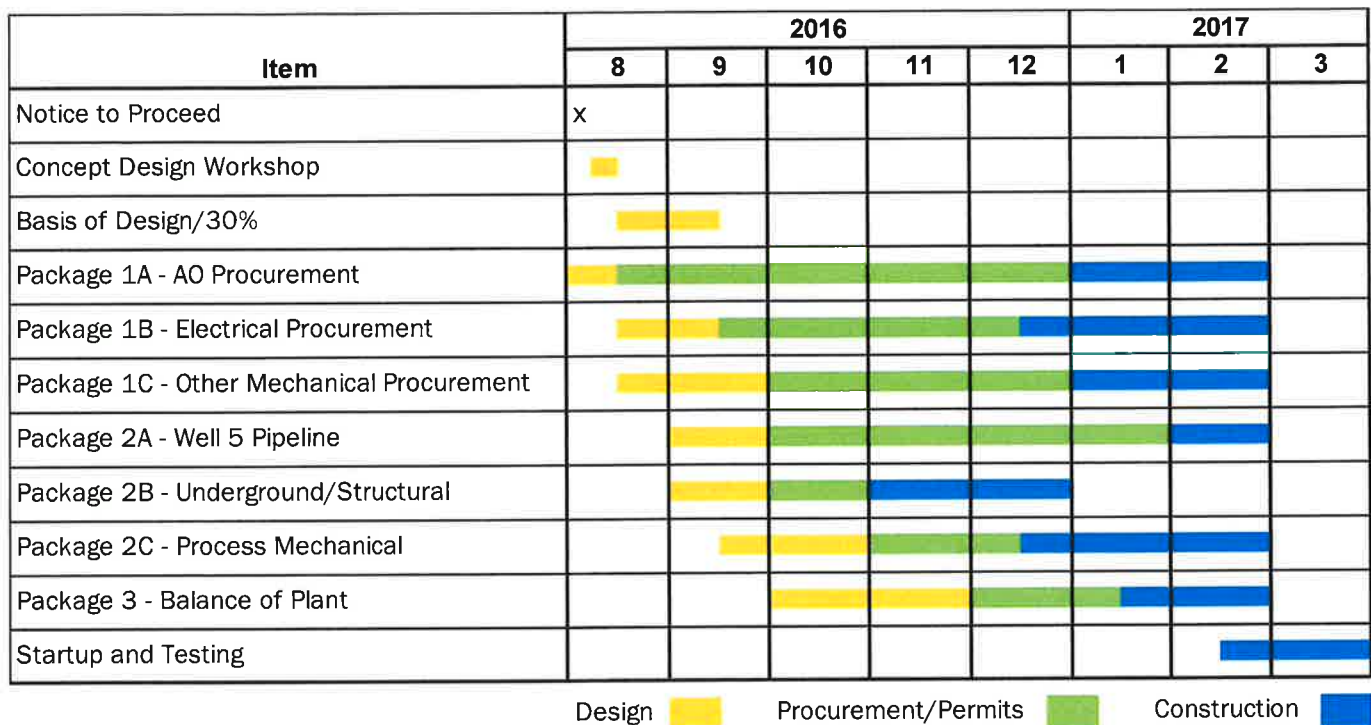
Construction Staging, Sequencing and Coordination with Operations

The Filanc team clearly understands that the City must maintain operation of its existing treatment and distribution systems during construction of the new project. We have thought about this carefully and developed an approach that will result in a smooth and well-managed conversion to the new facilities with only a few short-duration, planned shutdowns for tie-ins. Our construction team will schedule and orchestrate these shutdowns in close coordination with City Operations staff to minimize impact to daily routines, while maintaining the City's ability to meet the demand for water.

In addition to maintaining reliable water service, our approach will enable local residences and businesses to have continuous access to their properties during construction. We will implement a community outreach plan to ensure all stakeholders are fully aware of what to expect and we will stage our work to minimize inconvenience to all concerned.

Project Schedule

The eight month duration of the project presents a number of challenges, most notably with the approvals and permits needed to install the Alhambra Wash Pipeline. Presented in summary form here, our proposal includes a detailed P6 schedule that clearly and logically defines our approach to meeting the required completion milestones. Keys to success are the early approval of long lead procurement packages for the AO and associated electrical equipment.



» Project Management Plan Summary

The fundamental elements of our Project Management Plan are clear lines of responsibility, direct and frequent communication. We maintain continuous collaboration between design, construction and key subcontractor personnel to deliver a high-value and high-quality project.

As an established design-build team, Filanc and Hazen have proven project management processes to address communications, design management, construction management including, safety, quality control, startup and commissioning.

Project Management

Project Manager Gary Silverman, PE, BCEE is a veteran design-build project manager with experience as a designer, owner and certification as a Designated Design Build Professional (DBIA). He will lead our team and be the City's primary point of contact for the duration of the project.

As a leader in design-build delivery of water treatment infrastructure, Filanc maintains robust and proven internal management support services including project accounting, scheduling, construction engineering and startup services. These resources will be applied to this project. Each of our areas of project management is fully addressed in this proposal.

Design Management

Final design of the CGTS will be performed by Hazen from its Los Angeles office. Kevin Alexander, PE will serve as the Design Manager with overall responsibility for successful completion. He will be supported by a full complement of engineers who will address each of the design disciplines required for the project.

Construction Management

Filanc is a self-performing general contractor specializing in construction of water treatment infrastructure for 64 years. Our construction management, field engineering, supervision and craft personnel are the best in the business. With in-house scheduling expertise and construction engineering services, our construction management staff has unparalleled support.

Risk Management

After evaluating the City's proposed project, discussing the stakeholder and agency approval constraints and developing our proposed solution, we assessed potential risks to its successful completion. We believe that there are few technological, design or construction related risks facing the project. The areas of most risk are associated with the approval to install the pipeline to Well 5 through the SCE easement and over the Alhambra Wash within the eight month project schedule. These and other risks are presented in a

Risk Matrix for your review. This assessment serves as a starting point from which we will begin working with the City to further assess risks, conduct sensitivity analyses and develop mitigation strategies.

Schedule and Cost Management

Filanc utilizes state-of-the-art scheduling (Primavera P6) and project accounting/management software (ViewPoint) to support schedule and cost management on each of our projects. Rigorous internal review and monitoring by Filanc Executives including Vice President of Construction Vince Diaz and Chief Financial Officer Kevin Elliott ensures our projects remain on track. Our ability to self-perform nearly all of the work needed gives Filanc the ability to mobilize additional resources and to solve unanticipated construction complexities in real time to maintain schedule and budget performance.

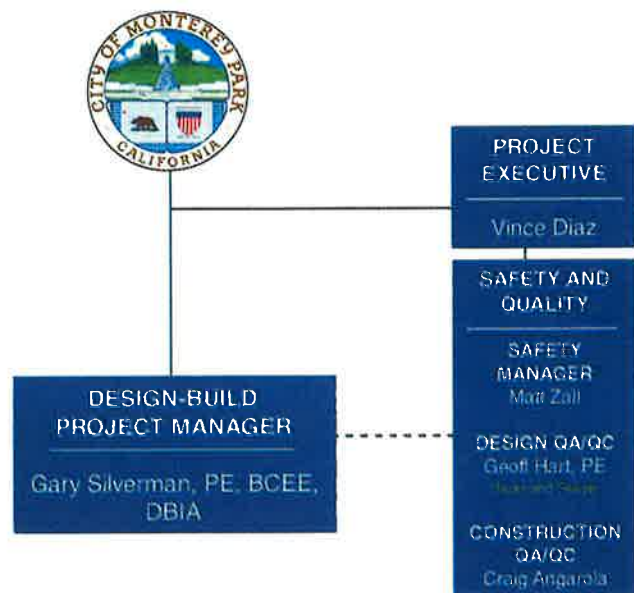
Public Information and Communications

The Filanc design-build team will be an active partner with the City in the development and dissemination of project-related information to the public and maintaining open channels of communication. Our activities will be focused on communication with residents and businesses in the immediate vicinity of the project that might be impacted or inconvenienced, the City of Rosemead and other public agencies. Our preliminary plan includes developing a project website, preparing door hangers to inform residents, preparing project signage with the website and a 24/7 contact phone number and holding a public meeting. We will plan each activity in collaboration with the City and will only proceed with your formal approval to do so.

» Quality Management Plan Summary

As a design-build team, Filanc and Hazen have a demonstrated record of performing comprehensive quality control and assurance procedures for both design and construction. Our design-build Quality Management Plan is proven on many similar projects in California and will ensure a high-quality project delivered efficiently and on time.

Our approach is based on a fundamental tenet that the quality control function should be independent from production. Our quality and safety teams perform their responsibilities independently from the project management team as illustrated on the diagram below.



Filanc Vice President of Construction Vince Diaz will serve as our Project Executive with ultimate corporate responsibility for the successful delivery of the project. A key responsibility of that role is to ensure that our internal quality assurance/quality control (QA/QC) procedures are implemented completely and with integrity. Vince will meet regularly with the City to review our quality performance and to address any concerns that may arise.

ATTACHMENT 2

FILANC Cost Proposal

FILANC



Cost Proposal for

Centralized Groundwater Treatment System

July 11, 2016



Submitted to:
CITY OF MONTEREY PARK
Mr. Frank Heldman
c/o Office of the City Clerk
320 W. Newmark Ave.
Monterey Park, CA 91754

Submitted by:
J.R. Filanc Construction Company, Inc.
740 N. Andreasen Dr.
Escondido, CA 92029
(760) 941-7130

www.filanc.com

ORIGINAL

ATTACHMENT B – COST PROPOSAL

LUMP SUM BASE PROPOSAL

If Lump Sum Base Proposal exceeds the Maximum Acceptance Cost in Request For Proposal, Proposal will be determined to be nonresponsive.

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(Place figures in appropriate boxes.)

TASK	COST
100% Design (Phase 1)	\$ 940,000
Construction (Phase 2)	\$ 7,276,682
Start-up (Phase 3)	\$ 75,000
TOTAL	\$ 8,291,682
New Pumps at Well 5,9,12 & 15 (optional)	Not Applicable

Proposer includes in the Lump Sum Base Proposal the following allowances. Proposer can include in this section any deductions that reduce costs. Include additional pages if necessary.

\$(AMOUNT IN FIGURES) \$ 30,000 \$ 100,000 \$ 245,500 \$ 250,000 \$ 306,000	for <u>(DESCRIBE EACH ALLOWANCE)</u> Deduct to utilize existing flow meters & valve actuators @ LGAC vessels (see item 1) Deduct to eliminate new LGAC vessel concrete pad for future LGAC vessels (see item 2) Deduct to substitute Trojan 3 X 2 reactor for base bid 3 X 3 reactor (see item 3) Deduct to substitute Calgon Sentinel AOP system for Trojan UVPHOX D72AL75 AOP system (see item 4) Deduct to substitute "standard" carbon for base bid "catalytic" carbon (see item 5)
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BIDDER INFORMATION

Bidder's Name: J.R. Filanc Construction Company, Inc.

Address: 740 N. Andreasen Drive, Escondido, CA 92029

Form of Legal Entity: Corporation

If a Corporation, State of Incorporation: California

State Contractor's Class and License No.: A 134877

Department of Industrial Relations (DIR) No.: 1000001631

Contact Person Information:

Name: Harry S. Cosmos Title: President

E-mail: hcosmos@filanc.com Tel: 760-941-7130

Signature: 

ATTACHMENT B – Cost Proposal: Cost Deduct Descriptions

Item 1: We have assumed that the existing 8" flow meters and the 8" valve motor actuators on the existing valves at the LGAC vessels will have to be replaced. We have included \$30,000 in our base proposal to perform this work. If valve actuators and flow meters do not require replacement, we offer to **credit \$30,000** to the Owner.

Item 2: We have included \$100,000 in our base bid to construct an extension to the existing concrete LGAC vessel pad, as required per the specifications, to allow for future LGAC vessels to be installed in Phase 3. This work requires existing underground utilities to be relocated in addition to the costs to excavate, form, rebar and place new concrete. Considering these LGAC vessels may not be required until well in the future, we offer to **credit \$100,000** to the Owner to remove this pad extension from our base bid scope of work.

Item 3: The Trojan 3x3 system is our base bid, but a Trojan 3x2 system would treat to well below the MCL and, as such, should be permitted by DDW. The lower non-detect standard established by the City can be achieved using the LGAC. The amount of VOCs that would be removed by the LGAC would not exhaust the carbon prematurely. The life of the carbon is controlled by quenching of carbon. If the City wishes to pursue the 3x2 system, and is successful with DDW, we offer to **credit \$245,500** to the Owner.

Item 4: As an alternative to Item 3, above, we also thoroughly evaluated the Calgon Sentinel AOP system. Although we recommend a Trojan system based on past performance, life cycle costs and history with DDW, we are prepared to provide the Calgon system if the Owner determines the initial capital savings to be a priority. If the Owner desires the Calgon Sentinel system, we offer to **credit \$250,000** to the Owner.

Item 5: We have included the cost for a "catalytic" carbon in our base bid, for quenching hydrogen peroxide. Based on preliminary and theoretical data, it is expected that the catalytic carbon should have a useful life of over 3 years. "Standard" carbon can also be utilized at a significant savings. However, using our same data, it is predicted that the useful life could be less than 6 months. While this results in a higher initial capital cost to utilize catalytic carbon, the cost to replace standard carbon becomes prohibitive if the useful life is short. If the Owner desires to use the standard carbon and accept the potentially short useful life, we offer to **credit \$306,000** to the Owner.



City Council Staff Report

DATE: AUGUST 17, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-G.

TO: The Honorable Mayor and Members of the City Council
FROM: Michael Huntley, Director of Community and Economic Development
SUBJECT: Consideration of a lease between the City of Monterey Park and MP 3600 LLC for operation of the Monterey Park Golf Course.

RECOMMENDATION:

It is recommended that the City Council:

- (1) Authorize the City Manager to execute a Memorandum of Lease and related documents, in a form approved by the City Attorney, with MP 3600 LLC
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City of Monterey Park leases the Monterey Park golf course to MP Golf. The lease includes operation of the driving range, golf course, café, and pro shop. Per Article 10 of the lease with the City, the City must approve any assignment of the existing lease. Mr. Don Keunmim Lee submitted a letter stating his intent to retire and his desire to sell the operation of the golf course. (Exhibit "A" – Letter from MP Golf Club dated April 8, 2016). Mr. Lee has identified MP 3600, LLC as potential new owners for the operation of the facilities.

DISCUSSION:

On June 5, 2013, the City Council authorized the City Manager to execute a lease with MP Golf for the operation of the Monterey Park Golf Course, driving range, café, and pro shop; MP Golf is owned by Mr. Keunmim Lee. During ownership Mr. Lee has made significant improvements to the grounds and buildings by investing an additional \$6.5 million. Mr. Lee is retiring and returning to Korea and wishes to sell the operations to MP 3600 LLC.

MP 3600, LLC is owned by Benjamin Park and Chul Shin. The City Manager and staff met with Mr. Park, Mr. Shin, and Justin Kim to discuss the purchase of the operations and future plans for the facilities. Mr. Park and Mr. Shin wish to assume the current lease which has a remaining 37 year term limit. They wish to pay the same rates stipulated in the current lease which is a minimum rent of \$100,000 per year or 7% gross receipts of Green Fees, Driving Range Fees, and 3% gross receipts for merchandise, food and drink, whichever is greater.

While neither Mr. Park nor Mr. Lee have owned or operated a golf course, they have partnered for the daily operations with Justin Kim who has extensive experience in the operations of a golf course which includes marketing, public relations, sales, and training.

As shown in Exhibit "B," MP 3600, LLC plans to provide ongoing improvements for the continued growth of the Monterey Park Golf Club. The new owners intend on increasing visitors to the golf course by use of social media. They will also use print media, radio and television as a way to advertise the business. During the meeting with Mr. Park and Mr. Shin, staff expressed that efforts to market locally was desirable and increase the use of the facilities by the residents of Monterey Park. Mr. Kim, who will handles the marketing and daily operations, assured staff he would improve marketing efforts and involvement in the community through tournaments, youth programs, and special golf promotions.

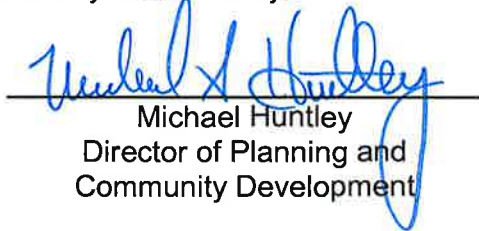
As part of its marketing efforts, MP 3600, LLC plans on partnering with organizations from Korea to provide junior golfers with a junior golf training camp, during the off seasons. (Exhibit "C" – 5 Year Business Plan).

Mr. Park and Mr. Shin intend on operating all of the facilities at the site including the Pro Shop and Café, and no longer sublease the two entities. Mr. Shin has over 20 years in the restaurant business and feels his experience can increase revenue for the MP Café.

FISCAL IMPACT:

The financial impact to the general fund is a minimum of \$100,000 per year in rent; the same as it is under the current lease.

Respectfully submitted by:


Michael Huntley
Director of Planning and
Community Development

Prepared by:


Donna Ramirez
Economic Development
Specialist

Approved By:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS

- Attachment 1 - April 8, 2016 letter from Mr. Lee
- Attachment 2 - Letter from MP3600, LLC
- Attachment 3 - 5 Year Business Plan

ATTACHMENT 1
April 8, 2016, Letter from Mr. Lee

MP Monterey Park Golf, LLC
3600 W. Ramona Blvd.
Monterey Park, CA 91754

April 8, 2016

City of Monterey Park

Attn: Ms. Donna Ramirez

Dear Ms. Ramirez,

It has been quite an existing and fun experience, renovating the Monterey Park Golf course, pro shop and a cafe during the past 2 plus years. I enjoyed and appreciated working with many friends at the City hall as well as local employees and contractors. However, I am sad to inform you that I plan to retire early to pursue other personal interests.

Though I am going to leave, I am also comfortable, knowing my successor is highly experienced in golf industries as well as other businesses. He has been a very successful businessman for many years and his financial strength is at least as strong as myself, if not much stronger. He will inherit a competent current management team and will have no problem transitioning into this operations and keep Monterey Park golf club an exciting place to visit for residences and neighbors.

Should you have any question, please do not hesitate to contact Justin Kim, who is representing me during this transfer process.

Truly,



Keun Min Lee
Manager

ATTACHMENT 2
Letter from MP 3600, LLC

MP 3600, LLC



May 9, 2016

To Whom It May Concern:

Built in 1973, Monterey Park Golf Club has served the Greater Los Angeles Area for the past 4 decades as a 9-hole executive golf course and driving range. In 2014, it went through a \$6.5 million in upgrade featuring Two story driving range, Automated teeing system, Higher netting, New pro-shop with online reservation system, Outdoor decking and fire pit, New café area and outdoor TVs, and On-site golf pros, making Monterey Park Golf Club one of highlighted destinations in Monterey Park.

As new management, MP 3600, LLC plans to add ongoing improvements for continued growth of Monterey Park Golf Club. MP 3600 LLC will start a social media marketing campaign through Facebook, Twitter, Instagram and other sites to increase traffic to the Club's website, ultimately increasing business traffic to the Club. Offline marketing efforts will also be under way including print, radio and television advertising.

During the off seasons such as winter, MP 3600 LLC plans to partner with organizations from Korea to bring junior golfers to be a part of a junior golf training camp. Creation of these programs will not only attract international junior golfers but will be able to attract local junior golfers to attend our junior golf training camp. With the help of PGA Class "A" instructors such as Ric Moore and Kevin Norwell, Monterey Park Golf Club will be able to operate a PGA Class "A" junior camp.

In addition to the junior golf camp, Monterey Park Golf Course plans to hold charity golf tournaments which will be held for city hall, police department, and fire department. This will allow our city members and locals to be part of an event held at our local city. Charity events will allow locals to visit our location without pressure, allowing them to check out our great facility that they may have not seen before.

MP 3600, LLC proposes to take over the existing Lease with 38 years remaining without any changes and maintain the Golf Course with Maintenance Scope of Work including
*Maintaining all required licenses and certifications required by State and Federal Laws,

3435 WILSHIRE BOULEVARD, SUITE 2180
LOS ANGELES, CA 90010
(213) 368-0111 (OFFICE)
(213) 368-0113 (FAX)

MP 3600, LLC



*Audit-Ready Record keeping, *Maintain all mowing and golf maintenance equipment and repair equipment necessary to maintain and operate on a day to day basis, *Performing janitorial services, *Turf Management of Golf Course greens, tees, fairways, roughs and Natural Areas including wetlands and ponds/waterways, Irrigation System and Pump house, Landscaping, Tree Maintenance, Miscellaneous Maintenance (fencing, cart paths etc), and Environmental Compliance, *Provide normal and routine maintenance to keep premises and equipment in a good state of repair, free from hazardous conditions and deterioration, thus providing for the comfort and safety of visitors and patrons, *Trash, Rubbish and Garbage Removal, *Equipment, Furniture and Fixtures, *Parking Lot maintenance and *Enforce Golf Carts Usage Regulations.

Justin Kim is an industry professional with twenty-six year experience. He will join operation partner with MP 3600 LLC as an operations manager. Mr. Kim's background of networking in the golf industry will allow proper growth and management for Monterey Park Golf Club. Having experience in both public and private golf courses, Mr. Kim plans to bring his marketing strategies in which he previously succeeded with to Monterey Park Golf Club. Allowing a professional in the field to the business will not only increase visibility but also generate more revenue for the business.

Dongsik Benjamin Park is the former President and CEO of Magilink U.S., LLC. Since 2008, He has managed over \$100MM in commercial real estate. His acquisition varies from office buildings to retail shopping centers. Mr. Park plans on bringing his experience and investments into Monterey Park Golf Club's newly organized marketing plan. Magilink U.S., LLC has a financially stable background allowing greater budget for the marketing plan.

Chul H. Shin is currently a partner for Adventura Hotel in Los Angeles, California. He currently owns and manages several shopping centers in Korea town. Mr. Shin has over 20 years in the restaurant business which will tremendously help and increase the revenue for MPark Café. He plans to bring his experience and investments to Monterey Park Golf Club to help traffic and revenue.

**3435 WILSHIRE BOULEVARD, SUITE 2180
LOS ANGELES, CA 90010
(213) 368-0111 (OFFICE)
(213) 368-0113 (FAX)**

MP 3600, LLC



PARK D
Dongsik Benjamin Park

Chul H. Shin
Chul H. Shin

3435 WILSHIRE BOULEVARD, SUITE 2180
LOS ANGELES, CA 90010
(213) 368-0111 (OFFICE)
(213) 368-0113 (FAX)

ATTACHMENT 3

5 Year Business Plan



MONTEREY PARK GOLF CLUB
MONTEREY PARK, CA
5YEARS BUSINESS PLAN

PROPERTY OVERVIEW

Level of Property: Low-range daily fee.

Facility Description: 9-hole executive golf course winding through the hills of Monterey Park.
Upscale golf shop and easy access cafe with covered patio for outdoor dining.
Automated 2 story golf driving range and practice putting green.

Course Data: 1530 yards, par 29

Cart Fleet Data: Pull Cart rentals only.

GREEN FEES

Preferred Player Club/Resident Rates

Monday-Friday \$10
Senior (M-F Only) \$8
Juniors, Replays (M-F Only) \$6
Saturday-Sunday-Holiday \$12
Senior (Sat, Sun, Holiday) \$10
Junior (Sat, Sun, Holiday) \$7
Replay (Sat, Sun, Holiday) \$8

Regular Rates

Monday-Friday \$12
Senior (M-F Only) \$10
Juniors, Replays (M-F Only) \$8
Saturday-Sunday-Holiday \$16
Senior (Sat, Sun, Holiday) \$14
Junior (Sat, Sun, Holiday) \$10
Replay (Sat, Sun, Holiday) \$10

FINANCIAL OVERVIEW

With its current revenues, Monterey Park Golf Course should be at least \$200,000 higher than at present. While increasing revenues is always desirable, the immediate key to higher profits at this facility is bringing more traffic to this facility.

As our marketing budget increases, we are expecting more traffic to our facility. With more traffic coming to the facility, there will be a revenue increase. Despite high expenses, the golf operation is profitable with forecasts of increasing revenue every year. With this increase in revenue, we will be able to hire more professionals into the field to help with our facility.

MPark Café in 2016 is projected to have \$200,000 revenue. The golf course and driving range is projected to have \$1,000,000 revenue. The golf shop is projected to have \$2,000,000 revenue for the year of 2016. With a 5-year business plan (attached), Monterey Park Golf Course is projected to increase revenue every year.

PROPOSED OPERATING PLAN

MP 3600, LLC proposes to take over the existing Lease with 38 years remaining without any changes and maintain the Golf Course with maintenance scope of work including

- *Maintaining all required licenses and certifications required by State and Federal Laws,
- *Audit-Ready Record keeping
- *Maintain all mowing and golf maintenance equipment and repair equipment necessary to maintain and operate on a day to day basis
- *Performing janitorial services
- *Turf Management of Golf Course greens, tees, fairways, roughs and natural areas including wetlands and ponds/waterways, Irrigation System and Pump house, Landscaping, Tree Maintenance, Miscellaneous Maintenance (fencing, cart paths etc), and Environmental Compliance,
- *Provide normal and routine maintenance to keep premises and equipment in a good state of repair, free from hazardous conditions and deterioration, thus providing for the comfort and safety of visitors and patrons,
- *Trash, Rubbish and Garbage Removal
- *Equipment, Furniture and Fixtures
- *Parking Lot maintenance

In addition to the junior golf camp, Monterey Park Golf Course plans to hold charity golf tournaments, which will be held for city hall, police department, and fire department. This will allow our city members and locals to be part of an event held at our local city. Charity events will allow locals to visit our location without pressure, allowing customers to visit our facility that they may have not seen before.

During the off seasons such as winter, MP 3600 LLC plans to partner with organizations from Korea to bring junior golfers to be a part of a junior golf training camp. Creation of these programs will not only attract international junior golfers but will be able to attract local junior golfers to attend our junior golf training camp. With the help of PGA Class "A" instructors such as Ric Moore and Kevin Norwell, Monterey Park Golf Club will be able to operate a PGA Class "A" junior camp.

As new management, MP 3600, LLC plans to add ongoing improvements for continued growth of Monterey Park Golf Club. MP 3600 LLC will start a social media marketing campaign through Facebook, Twitter, Instagram and other sites to increase traffic to the Club's website, ultimately increasing business traffic to the Club. Offline marketing efforts will also be under way including print, radio and television advertising.

S.W.O.T. ANALYSIS

Strengths

- Golf course is playable for all levels of golfers
- Good location only right off the interstate 710 and interstate 10 freeway.
- Course is profitable despite excessive costs
- No capital expenses required
- Course is maintained in excellent condition
- Automated tee system that other driving ranges do not offer
- Manufacture demo days for the consumers to try and purchase products
- Professional staff that have knowledge in the golf industry

Weaknesses

- 9-Hole executive course
- Low cost green fee rates

Opportunities

- Selling monthly memberships and frequent players stamp cards to increase and stabilize revenues
- Increasing corporate golf tournaments and hold charity events
- Increasing online marketing and sales
- Vendor demo events



City Council Staff Report

DATE: AUGUST 17, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-H.

TO: The Honorable Mayor and City Council
FROM: Scott Haberle, Fire Chief
SUBJECT: Fiscal Year 2016-2017 Budget – Defibrillator Purchase

RECOMMENDATION:

It is recommended that the City Council consider:

1. Waiving bidding requirements pursuant to Monterey Park Municipal Code §3.20.050(2) and award the bid to Zoll Medical Corp. Funds in the amount of \$40,000 were budgeted in Fiscal Year 2016-17; Account Number 0010-801-5002-99724.
2. Authorize the City Manager, or designee, to execute an agreement in a form approved by the City Attorney; and
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The Fire Department's current Zoll E-Series cardiac defibrillator is more than five years old, which is beyond the recommended service life and outdated in terms of technological advances and software improvements. In Fiscal Year 2014-2015, staff began submitting budget requests for defibrillator replacement, which was approved and adopted by the City Council as a priority project. This will be the third replacement since Fiscal Year 2014-2015. Staff seeks City Council authorization to purchase the replacement defibrillator/monitor.

BACKGROUND:

The Monterey Park Fire Department provides advanced life support services through the service delivery platform of two, advanced life support Firefighter/Paramedic staffed rescue ambulances and two Firefighter/Paramedic assessment Fire Engines. The cardiac defibrillator/monitor is a key component in the assessment and treatment of a patient experiencing a cardiac emergency. The current Zoll defibrillators/monitors in service have a front line service cycle of five years. Our current inventory includes defibrillators from 2006 and 2012. The older defibrillators are beyond the five year recommended service life. In addition, since the initial purchases of the defibrillators, technological advances and software improvements have been made – further outdating these defibrillators. This purchase will ensure consistent availability for patient

care and ensure frontline inventory is compliant with manufacturer and industry standard software and upgrade requirements.

For this purchase, staff is seeking City Council approval to waive formal bidding requirements to allow purchase of a Zoll X-series monitor from Zoll Medical Corporation as a sole source purchase (Attachment 1), providing area knowledge, ease of use, and assurance of interoperability. This is consistent with the goals of the region and is becoming a standard for first responders in the area to use the same equipment, training procedures, and operating policies. This monitor is compliant with all the required 12 Lead EKG reading and transmission features required in the Los Angeles County Healthcare system. These monitors are also accepted by the layperson automatic external defibrillators ("AED") located in Monterey Park's public buildings and facilities. In the event there is a need to use one of the layperson AEDs, the Zoll X-Series defibrillator/monitor can be plugged into the Layperson AED pads without need of changing any equipment. It provides seamless patient care in a critical event in which every minute counts towards patient survivability.

Staff recommends award of purchase to Zoll Medical Corporation for the replacement of the EMS defibrillator and accessories in an amount not to exceed \$40,000.

FISCAL IMPACT:

\$40,000 has been budgeted in Fiscal Year 2016-2017 Community Capital Improvement Account Number 0010-801-5002-9924.

Respectfully submitted by:



Scott Haberle
Fire Chief

Approved by:



Paul Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. Memorandum – Sole Source Purchase Request Justification

ATTACHMENT 1
MEMORANDUM – SOLE SOURCE PURCHASE REQUEST
JUSTIFICATION

MONTEREY PARK FIRE DEPARTMENT
INTEROFFICE MEMO

DATE: July 12, 2016

TO: Scott Haberle, Fire Chief

FROM: Ken Leasure, Battalion Chief

SUBJECT: Sole Source Purchase Request Justification

I am respectfully requesting sole source approval for the purchase of one ZOLL X-Series 12-Lead EKG/Defibrillator. This purchase is to replace a current unit which has reached its factory recommended service date.

The Monterey Park Fire Department uses ZOLL X-Series 12 Lead EKG/Defibrillators for frontline Paramedic service and treatments. Our city has chosen these units because of their compatibility and seamless interoperability with the City's current Automatic External Defibrillators installed in Monterey Park's municipal buildings and park facilities. In the event of a cardiac emergency in a city facility where the public access AED is being utilized, the Paramedic's advanced series defibrillator can be plugged into the AED pads without delaying cardiac care.

In addition, the ZOLL X-Series 12-Lead EKG/Defibrillator is currently the industry standard monitor being used by our neighboring fire department agencies. The purchase directly from ZOLL will assist in maintaining continuity of the regional standards and goals of interoperability and response efficiency between responding fire agencies.



City Council Staff Report

DATE: August 17, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-I.

TO: The Honorable Mayor and City Council

FROM: Dan Costley, Recreation & Community Services Director
Ron Bow, Assistant City Manager/Public Works Director

SUBJECT: Reject all bids for the refurbishment of the West Side restrooms at Langley Center; authorize an addendum to the Public Works Corporate Yard Locker Room Remodel project to include the West Side Restrooms at Langley Center project; and authorize additional funding of approximately \$31,000 from the General Fund Assigned Reserved Capital Improvement Project to pay for the work at Langley Center.

RECOMMENDATION:

It is recommended that the City Council:

- (1) Reject all bids for the refurbishment of the West Side restrooms Langley Center;
- (2) Authorize an addendum to the pending bid solicitation to add the West Side Restroom project at Langley Center in conjunction with the Public Works Corporate Yard Locker Room Remodel project that was approved at the August 3, 2016 City Council meeting;
- (3) Approve an additional appropriation of approximately \$31,000 from the Capital Reserve Fund to utilize in addition to \$53,835 that was budgeted in account 0010-801-5004-91746; and
- (4) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

At the March 16, 2016 City Council meeting, the Council adopted a resolution authorizing advertisement of the Langley Center Restroom Project. The project was advertised in the locally adjudicated newspapers and on 10 different electronic bid boards, with 27 companies receiving bid packets – after not receiving any bids the first two times, 2 companies turned in bids on the project. Unfortunately, the apparent lowest bidder is non-responsive because it does not have the required contractor's license to

complete the project; the only responsive bid was well above the engineer's estimate for the project.

Staff believes that combining this project with the Public Works Corporate Yard Locker Room Remodel (which the City Council approved on August 3, 2016), more companies will be interested in submitting a bid. This will allow the City to capitalize on the economy of scale and be a more efficient way to manage both projects.

BACKGROUND:

On a typical day, Langley Center hosts several hundred senior citizens who come to the facility for lunch, socializing, physical fitness, recreation and more. The center has two sets of restrooms, with the 'west side' set in need of refurbishment, which will make the facility cleaner, safer, healthier and easier for the clientele to use. The upgrades will include new doors, urinals and toilets, hand dryers, stalls, mirrors and flooring.

After the disappointing results from two bid openings, staff contacted various contractors to see if there was a reason for the lack of interest in the Langley Center project. The information provided to staff was that the project was too small for contractors to justify the cost of preparing bid documents or actually performing the job.

Staff anticipates that combining two projects involving facilities improvements will provide greater incentive for contractors to bid. From the contractors' standpoint, costs will be diminished since contractors only need to mobilize once and they can purchase items in greater bulk. Some of these savings will also be passed on to the City from an economy of scale standpoint. An addendum adding the Langley Center project to the Public Works Corporate Yard Locker Remodel project will hopefully result in more bids at an overall lower cost.

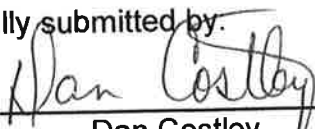
CEQA

Since the proposed work is a minor alteration to an existing public facility, this project is a Class 1 Categorically Exempt pursuant to the California Environmental Quality Act.

FISCAL IMPACT:

This project will cost approximately \$84,000, with \$53,835 coming from the approved appropriation for the Langley Center Enhancement Project (0010-801-5004-91746); the remaining funds (approximately \$31,000) will need to come from a new appropriation from the General Fund Assigned Reserved Capital Improvement Project.

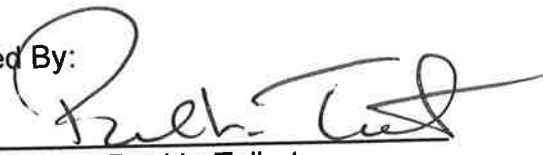
Respectfully submitted by:



Dan Costley
Director of Recreation and
Community Services



Ron Bow
Director of Public Works
Assistant City Manager

Approved By: 

Paul L. Talbot
City Manager

Reviewed by: 

Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. Staff Report: Public Works Corporate Yard Locker Room Remodel – Authorization to Advertise

ATTACHMENT 1

Staff Report: Public Works Corporate Yard Locker Room
Remodel – Authorization to Advertise



City Council Staff Report

DATE: August 3, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-L.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Director of Public Works/Assistant City Manager
SUBJECT: Public Works Corporate Yard Locker Room Remodel – Authorization to Advertise

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting a resolution authorizing staff to advertise the Public Works Corporate Yard Locker Room Remodel Project; and
2. Taking such additional, related action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

EXECUTIVE SUMMARY:

The Public Works Department has prepared bid specifications for the Public Works Corporate Yard Locker Room Remodel Project and is requesting the City Council's authorization to advertise the project for bids.

BACKGROUND:

The project includes improvements to the Public Works Corporate Yard Locker Room area, including shower facilities. The locker room is used by staff from the Public Works Maintenance and Parks Divisions and includes streets, sewer, traffic, building, fleet, and parks maintenance operations. Currently, the facilities do not meet current Americans with Disabilities Act (ADA) and Title 24 (energy efficiency) requirements. The improvements include new lockers, showers, toilets, and urinals and will incorporate modern energy and water conservation features.

FISCAL IMPACT:

The FY 2016/17 Adopted Budget includes \$120,000 for the project under the 2015-2016 Community Capital Projects – City Yard Locker Room/Restroom (96069) and will be funded by a combination of General (010), Sewer (060), and Shop (042) funds.

Respectfully submitted by:



Ron Bow
Director of Public Works/
Assistant City Manager

Prepared by:



Tito Haes
Public Works Maintenance
Manager

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. Resolution Authorizing Advertisement for RFP of the Project

ATTACHMENT
Resolution Authorizing Advertisement
for RFP of the Project

RESOLUTION NO. __

A RESOLUTION APPROVING THE BID SPECIFICATIONS FOR THE CITY YARD LOCKER ROOM RENOVATION PROJECT PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT.

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. City Staff has prepared bid specifications for the City Yard Locker Room Renovation Project (Project).
- B. The City Engineer reviewed the completed bid specifications for the Project and agrees with staff that the bid specifications are complete and the Project may be implemented;
- C. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and implementation of the Project.

SECTION 2: *Environmental Assessment.* The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities). The project results in minor alterations to existing public facilities having no significant impacts with regard to traffic, noise, air quality, or water quality. There are adequate utilities and public services to serve the project.

SECTION 3: *Design Immunity; Authorization.*

- A. The design and plans for the Project are determined to be consistent with the City's standards and are approved.
- B. The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.
- C. The approval granted by this Resolution conforms with the City's General Plan.
- D. The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the design and plans approved by this Resolution.
- E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.
- F. The City Manager, or designee, may solicit bids for the Project in accordance with applicable law.

SECTION 4: *Project Payment Account.* For purposes of the Contract Documents administering the Project, the City Council directs the City Manager, or designee, to establish an account allocating General, Shop, and Sewer funds from the current fiscal year budget to pay for the Project ("Project Payment Account"). The Project Payment Account is the sole source of funds available for the Contract Sum, as defined in the Contract Document administering the Project.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 6: This Resolution will become effective immediately upon adoption.

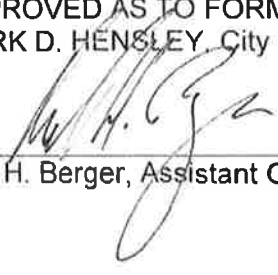
PASSED AND ADOPTED this 3rd day August, 2016.

Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney



Karl H. Berger, Assistant City Attorney



City Council Staff Report

DATE: August 17, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-J.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Director of Public Works/Assistant City Manager
SUBJECT: 2016 Various Street Resurfacing – Approval of Change Order and Additional Funds

RECOMMENDATION:

It is recommended that the City Council consider :

1. Approving the contract change order for the 2016 Various Street Resurfacing Project; and
2. Re-allocating \$235,000 in Measure R funds from the current year CIP budget for Various Street Rehabilitation to cover the change order work and additional 15% contingency; and
3. Taking such additional, related action that may be desirable.

BACKGROUND:

On May 4, 2016, the City Council awarded a contract to All American Asphalt in the amount of **\$887,720** for the 2016 Various Street Resurfacing project. The Council also authorized a 15 percent contingency (**\$133,160**) for any unforeseen construction changes, and total funding allocation of **\$1,020,880**.

The project involves the resurfacing of Garvey Avenue from Casuda Canyon Drive to Hitchcock Drive, Newmark Avenue from Garfield Avenue to New Avenue, and Graves Avenue from Garfield Avenue to New Avenue. The work includes cold milling the existing asphalt pavement and constructing a rubberized asphalt overlay; adjusting utility covers to grade; constructing new ADA curb ramps; replacing traffic loop detectors; restoring traffic striping and pavement markings; and providing and maintaining traffic control during construction.

Two areas that will require special attention are the Garvey Avenue bridge crossings at Monterey Pass Road and Fremont Avenue which were both constructed in 1934. The initial construction plans accounted for localized pavement repairs at each of the bridge approaches. However, based on a Bridge Inspection Report prepared by the Los Angeles County Department of Public Works dated September 28, 2015, the County recommends that the existing pavement be removed and replaced entirely at both bridges, and the underlying bridge decks treated with a special sealant. These improvements would mitigate the problem of water seeping into the bridge structure as

identified in the inspection report, and prolong the life of the bridges. As such, we solicited a cost proposal from All American Asphalt to perform this work.

All American Asphalt provided a cost proposal for this change order work in the amount of **\$204,050.50**. Its proposal compares favorably with an independent cost estimate obtained from the County at \$223,600. By adding this change order (\$204,050.50) to the original contract amount (\$887,720), the adjusted contract amount would be **\$1,091,770.50**. Applying a new 15 percent contingency (**\$163,800**), a total funding allocation of **\$1,255,570.50** would be required to complete the project. Therefore, staff is requesting an additional allocation of **\$234,690.50** (= \$1,255,570.50 - \$1,020,880), or **\$235,000**.

FISCAL IMPACT:

The project is funded with Federal Surface Transportation Program (STP) funds (Account Nos. 0175-5001-91943 and 0175-5003-91900). Since the proposed change order will increase the total funding allocation from \$1,020,880 to \$1,255,570.50, an additional allocation of **\$235,000** in Measure R Funds is requested to cover the cost of the project. Staff is requesting that \$235,000 be re-allocated from the current year CIP budget for Various Street Rehabilitation (Account No. 0110-5001-91943).

Respectfully submitted by:



Ron Bow
Director of Public Works/
Assistant City Manager

Prepared by:



Rey Alfonso
Assistant City Engineer

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney