

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF
THE FORMER REDEVELOPMENT AGENCY
AGENDA**

**REGULAR MEETING
Monterey Park City Hall Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754
Wednesday
October 19, 2016
7:00 PM**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

Communication by the Public is an important part of the Local Government Process. Staff reports, writings, or other materials related to an item on this Agenda, which are distributed to the City Council/Agency Board less than 72 hours before this scheduled meeting are available for public inspection in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours. Such staff reports, writings, or other materials are also on the City's website subject to staff's ability to post the materials before the meeting. The City's website is located at www.montereypark.ca.gov. Copies of staff reports and/or written documents pertaining to any item on the Agenda are on file in the Office of the City Clerk and are available for public inspection during regular business hours.

PUBLIC COMMENTS ON AGENDA ITEMS

For members of the public wishing to address the City Council regarding any item on this Agenda including the Consent Calendar or Oral Communications, please fill out a speaker card and return it to the City Clerk before the announcement of the Agenda Item.

Speakers are provided five (5) minutes per individual on each published agenda item. Individual speakers may consolidate time with another speaker's time; the total consolidated time cannot exceed two (2) minutes per speaker giving up time. However in the interest of ensuring that all members of the Public have an equal opportunity to participate, a single speaker cannot speak for more than ten (10) minutes on an individual Agenda item. If there are a large number of speakers on a particular agenda item, the Mayor, as confirmed by the City Council may reduce the amount of time allotted to each speaker or limit the total amount time allowed for speakers to address the agenda item. At the conclusion of that period of time, the speaker will be asked to please conclude their remarks so that the next speaker may begin their comments.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call City Hall, (626) 307-1359. Please notify the City Clerk's Office twenty-four hours prior to the meeting so that reasonable arrangements can be made to ensure availability of audio equipment for the hearing impaired. Council Chambers are wheelchair accessible.

PLEASE NOTE that this Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER	Mayor
FLAG SALUTE	The Monterey Park Police Explorers
ROLL CALL	Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person) While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATIONS

1-A. SILVER LEVEL ACHIEVEMENT IN SOUTHERN CALIFORNIA EDISON'S LOCAL GOVERNMENT ENERGY LEADER PROGRAM

[2.] SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2-A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF OCTOBER 19, 2016

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve payment of warrants and adopt Resolution No. _____ of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated October 19, 2016 totaling \$245.00 and specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

2-B. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT - SEPTEMBER 2016

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Receive and file the Monthly Investment Report; and
- (2) Take such additional, related, action that may be desirable.

2-C. SUCCESSOR AGENCY (SA) MINUTES

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve the minutes from the regular meeting of September 21, 2016 and October 5, 2016 and the special meeting of September 21, 2016 and October 5, 2016; and
- (2) Take such additional, related, action that may be desirable.

[3.] CITY OF MONTEREY PARK- CONSENT CALENDAR - None.

[4.] PUBLIC HEARING

4-A. A PUBLIC HEARING TO CONSIDER THE DRAFT 2015-2016 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

It is recommended that the City Council consider:

- (1) Opening the public hearing, receive public comment and close the public hearing;
- (2) After consider the evidence, adopt a Resolution approving the draft 2015-2016 Consolidated Annual Performance and Evaluation Report (CAPER); and
- (3) Take such additional, related, action that may be desirable.

[5.] OLD BUSINESS

5-A. SECOND READING AND ADOPTION: AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE (MPMC) CHAPTER 21.22 REGULATING OFF-STREET PARKING REGULATIONS IN THE RESIDENTIAL DISTRICTS

It is recommended that the City Council:

- (1) Waive the second reading and adopt the proposed ordinance; and
- (2) Take such additional, related, action that may be desirable.

5-B. SECOND READING AND ADOPTION: ORDINANCES AMENDING SPECIFIC SECTIONS OF TITLE 21 (ZONING REGULATIONS) OF THE MONTEREY PARK MUNICIPAL CODE RELATING TO RLUIPA AND NONCONFORMING USES

It is recommended that the City Council:

- (1) Waive the second reading and adopt the proposed ordinance; and
- (2) Take such additional, related, action that may be desirable.

[6.] NEW BUSINESS

6-A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF OCTOBER 19, 2016

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ allowing certain claims and demands per Warrant Register dated October 19, 2016 totaling \$2,113,149.35 specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

6-B. MONTHLY INVESTMENT REPORT - SEPTEMBER 2016

It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

6-C. CITY COUNCIL MINUTES

It is recommended that the City Council:

- (1) Approve the minutes from the regular meeting of September 21, 2016 and October 5, 2016 and the special meeting of September 21, 2016 and October 5, 2016; and
- (2) Take such additional, related, action that may be desirable.

6-D. PURCHASE AND CONVERSION OF FIVE 2017 FORD POLICE INTERCEPTOR SUV'S

It is recommended that the City Council:

- (1) Waive bidding requirements pursuant to Monterey Park Municipal Code Section 3.20.050(5) and authorize the City Manager or designee to execute a contract in a form approved by the City Attorney for the purchase of five 2017 Ford Police Interceptor SUVs through Wondries Fleet Group;
- (2) Authorize the City Manager to execute a contract in a form approved by the City Attorney for the conversion/up-fitting of five 2017 Ford Police Interceptor SUVs through West Coast Lights and Siren; and
- (3) Take such additional, related, action that may be desirable.

6-E. ADOPTING A RESOLUTION AUTHORIZING ADVERTISEMENT OF REPLACEMENT OF THE EXISTING ASPHALT STORAGE COVER AT THE CITY YARD

It is recommended that the City Council consider:

- (1) Adopting a resolution authorizing staff to advertise for the Replacement of the Existing Asphalt Storage Cover at the City Yard; and
- (2) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

6-F. CITYWIDE FLEET FUEL PURCHASING

It is recommended that the City Council consider:

- (1) Authorizing the City Manager to execute a three year agreement, in a form approved by the City Attorney, with SC Fuels, not to exceed the amount of \$840,000 with two 1-year options; and
- (2) Take such additional, related, action that may be desirable.

6-G. ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA APPROVING AND ADOPTING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE MONTEREY PARK FIRE FIGHTERS' ASSOCIATION FIXING THE RATE OF COMPENSATION AND OTHER TERMS AND CONDITIONS OF EMPLOYMENT FOR REPRESENTED EMPLOYEES FOR THE TERM JULY 1, 2016 TO JUNE 30, 2018

It is recommended that the City Council:

- (1) Adopt a Resolution authorizing the City Manager to execute the Memorandum of Understanding between the City of Monterey Park and the Monterey Park Fire Fighters' Association (FFA);
- (2) Authorize the expenditure of \$410,492 for the 2016-2017 fiscal year, and amend the 2016-2017 Budget accordingly; and
- (3) Take such additional, related, action that may be desirable.

6-H. CONFLICT OF INTEREST CODE FOR AMENDMENTS

It is recommended that the City Council:

- (1) Adopt the resolution amending the City's Conflict of Interest Code; and
- (2) Take such additional, related, action that may be desirable.

6-I. RESOLUTIONS FOR MARCH 7, 2017 GENERAL MUNICIPAL ELECTION

It is recommended that the City Council consider:

- (1) Providing direction to staff whether the City of Monterey Park's General Municipal Election scheduled for March 7, 2017 should be a standalone election or consolidated to the Countywide Special Election.
 - For a standalone election, the City Council will need to take the following actions:
 - a. Adopt Resolution No. _____ calling for a General Municipal election on March 7, 2017 pursuant to Elections Code §§ 1301 and 10403;
 - b. Adopt Resolution No. _____ requesting that the Los Angeles County Board of Supervisors provide election services for the March 7, 2017 election;
 - c. Adopt Resolution No. _____ establishing requirements for candidate statements filed with the city clerk to be included with voter information for the March 7, 2017 election;
 - d. Adopt Resolution No. _____ consenting to consolidation of the City of Los Angeles (including the Los Angeles Community College District and the Los Angeles Unified School District) elections with the City of Monterey Park's General Municipal election to be held on Tuesday, March 7, 2017;
 - e. Authorize the City Manager to execute the agreement, in a form approved by the City Attorney, with Martin & Chapman Company to conduct election services; and
 - For a consolidated election, the City Council will need to take the following actions:
 - f. Adopt Resolution No. _____ calling for a General Municipal election on March 7, 2017 pursuant to Elections Code §§ 1301 and 10403;
 - g. Adopt Resolution No. _____ establishing requirements for candidate statements filed with the city clerk to be included with voter information for the March 7, 2017 election;
 - h. Adopt Resolution No. _____ requesting the Board of Supervisors of the County of Los Angeles to consolidate a General Municipal election to be held on March 7, 2017 with the County Of Los Angeles Special election to be held on that date pursuant to elections code § 10403; and
- (2) Take such additional, related, action that may be desirable.

6-J. CONSIDERATION OF THE CALIFORNIA VOTER PARTICIPATION RIGHTS ACT (CALIFORNIA STATE SENATE BILL 415) AND CONSOLIDATION WITH A STATEWIDE GENERAL ELECTION DATE

It is recommended that the City Council:

- (1) Provide direction to staff concerning the option desired for a statewide consolidation date, Option A or B:

Option A - introduce and waive first reading of an ordinance to change the election dates to November even years beginning November 6, 2018 or November 3, 2020 and repealing Ordinance No. 1885, and schedule second reading and adoption for November 2, 2016;

OR

Option B – take action to reaffirm the election date in Ordinance No. 1885 and plan to reconsider the matter not later than 2021; and
- (2) Take such additional, related, action that may be desirable.

[7.] **COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS**

[8.] **CLOSED SESSION** - None.

ADJOURN

ORAL AND WRITTEN COMMUNICATIONS

PRESENTATION



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-A.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
Annie Yaung, CPFO, Controller
SUBJECT: Warrant Register for Successor Agency to the Former Community
Redevelopment Agency of
October 19, 2016

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated **October 19, 2016 totaling \$245.00** and specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **333-333**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park, Acting as the Successor Agency to the Former Community Redevelopment Agency (SA). I also certify that there are monies available for the payments thereof. Please note that amounts being paid by the SA funds in this warrant register represented expenditures incurred, which are pending for approval by the Oversight Board.

FISCAL IMPACT:

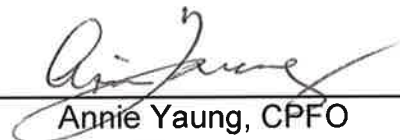
Disbursements from all funds total **\$245.00.**

Respectfully submitted:

Prepared by:



Chu Thai
Director of Management Services



Annie Yaung, CPFO
Controller

Approved By:



Paul L. Talbot
City Manager

Attachments 1: Resolution

Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO. SA-_____

**A RESOLUTION OF THE
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)
ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
19TH DAY OF OCTOBER 2016
TOTALING \$245.00 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID**

THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY
DOSE RESOLVE AS FOLLOWS:

SECTION 1. That the following claims and demands have been audited and that the same
are hereby allowed from various funds in the following amounts:

Atlantic/Garvey Projects	\$ 245.00
Total	<u>\$ 245.00</u>

PASSED, APPROVED AND ADOPTED THE 19TH DAY OF OCTOBER 2016.

Mitchell Ing, Mayor
City of Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

Resolution No. SA-
Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY)
OF CITY OF MONTEREY PARK)

I hereby certify that this resolution was duly adopted by the
Successor Agency to the Former Community Redevelopment Agency,
at a regular meeting held on the 19th day of October 2016 by the following vote.

AYES:
NOES:
ABSTAIN:
ABSENT:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/19/2016

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
HENSLEY LAW GROUP	0860-801-1203-31600	245.00	LEGAL-SA		333	245.00
TOTAL FOR REGULAR WARRANTS						245.00
	PRINTED	245.00				
	E-PAYABLE	0.00				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/19/2016

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TOTAL FOR PREPAID WARRANTS	0.00
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	245.00
TOTAL FOR PRINTED E-PAYABLES	0.00
TOTAL WARRANTS	245.00
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	0
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	1
TOTAL E-PAYABLES PRINTED	0
TOTAL CHECKS ISSUED	1

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/19/2016
FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0860	ATLANTIC/GARVEY CAP PROJECTS	0.00	245.00	245.00
	TOTAL	0.00	245.00	245.00



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-B.

TO: The Honorable Mayor and City Council
FROM: Annie Yaung, CPFO, Controller
SUBJECT: Successor Agency Monthly Investment Report – September 2016

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the Monthly Investment Report; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As of September 30, 2016 invested funds for the Successor Agency of the City of Monterey Park is as follows:

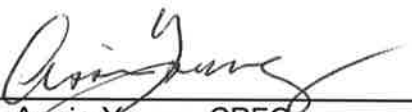
• Successor Agency (SA) Checking	111,430.86
• Successor Agency (SA) RORF	<u>156,595.00</u>
Total	<u>\$ 268,025.86</u>

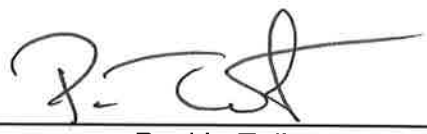
BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months.

Respectfully submitted and prepared by:

Approved by:


Annie Yaung, CPFO
Controller


Paul L. Talbot
City Manager



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-C.

TO: The Honorable Mayor and City Council

FROM: Vincent D. Chang, City Clerk

SUBJECT: Successor Agency (SA) Minutes

RECOMMENDATION:

It is recommended that the City Council (acting on behalf of the Successor Agency)

- (1) Approve the minutes from the regular meeting of September 21, 2016 and October 5, 2016 and the special meeting of September 21, 2016 and October 5, 2016; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

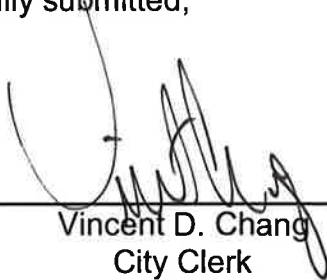
None.

FISCAL IMPACT:

None.

Respectfully submitted,

Prepared by:



Vincent D. Chang
City Clerk



Timothy Huynh
Minutes Clerk

Approved By:



Paul L. Talbot
City Manager

Attachments: September 21, 2016 regular meeting minutes
September 21, 2016 special meeting minutes
October 5, 2016 regular meeting minutes
October 5, 2016 special meeting minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
SEPTEMBER 21, 2016**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, September 21, 2016 at 6:00 p.m.

CALL TO ORDER:

Mayor Ing called the meeting to order at 6:00 p.m.

ROLL CALL:

City Manager Talbot called the roll:

Council Members Present: Mitchell Ing, Teresa Real Sebastian, Stephen Lam, Hans Liang, Peter Chan

Council Members Absent:

Also Present: City Manager Paul Talbot, City Attorney Mark Hensley, Director of Human Resources Tom Cody

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

None.

The City Council adjourned to Closed Session at 6:00 p.m.

1. CONFERENCE WITH LABOR NEGOTIATORS, PURSUANT TO CALIFORNIA GOVERNMENT CODE § 54957.6

City Negotiators: Paul L. Talbot, City Manager; Tom Cody, Human Resources Director

Employee Organizations: Bargaining Units Monterey Park Firefighters' Association (MPFFA); Monterey Park Police Officers' Association (MPPOA); Monterey Park Professional Chief Officers' Association (PCOA), POA/Captains' Unit, Police Officer's Mid-Management Association (POMMA)

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code §54956.9(d)(2)):

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present.
The meeting was adjourned at 7:00 p.m.

Action Taken: No reportable action taken during Closed Session.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
SEPTEMBER 21, 2016**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, September 21, 2016 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Ing called the meeting to order at 7:07 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: None.

ALSO PRESENT: City Manager Paul Talbot, City Attorney Mark Hensley, City Treasurer Joseph Leon, Public Works Director/Assistant City Manager Ron Bow, Fire Chief Scott Haberle, Director of Management Services Chu Thai, Community and Economic Development Director Michael Huntley, Director of Recreation & Community Services Dan Costley, City Librarian Norma Arvizu, Police Chief Jim Smith, Police Captain Gene Harris, Public Works Maintenance Manager Tito Haes, Public Works Assistant City Engineer Rey Alfonso, Senior Planner Samantha Tewart

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

- Margaret Leung, a resident, provided an update as to the increasing airplane noise from the Los Angeles International Airport (LAX).
- Kevin Chow, a resident, spoke regarding the increasing airplane noise and his concerns regarding how low the planes are flying.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Virginia Kiehl, a resident, spoke regarding the plane noise, safety, and pollution.
- Rosie Guerrero, a resident, spoke regarding the increasing airplane noise and the flight path of the planes.
- Ron Altenbach, a resident, requested council to rescind some fees and penalties his son was cited with regarding business licensing.
- Evelyn Moreno, representative for the Centennial Committee, announced the 5K run on November 5, 2016.
- Andrew Casey Kitchel, a resident, spoke regarding the increased traffic on Newmark Ave.
- Sandy Hidalgo, representative for the Centennial Committee, invited all residents to the Geranium Festival scheduled on October 8, 2016.
- David Barron, resident, spoke regarding his concerns regarding Agenda Item 5A and expressed his opinion on Agenda Item 6D.

1. PRESENTATIONS

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF SEPTEMBER 21, 2016

Disbursements will be made from the funds referenced in the Resolution in Warrants numbered 331-331.

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, approved payments of warrants and adopted Resolution No. SA-125 of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated September 21, 2016 totaling \$50.00 and specifying the funds of which the same are to be paid.

Motion: Moved by Council Member Liang and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. SA-125, entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 21ST DAY OF SEPTEMBER 2016 TOTALING \$50.00 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

2B. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT – AUGUST 2016

As of August 31, 2016 invested funds for the Successor Agency of the City of Monterey Park is as follows:

• Successor Agency (SA) Checking	122,712.58
• Successor Agency (SA) RORF	156,595.00
Total	\$279,307.58

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, received and filed the Monthly Investment Report.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

2C. SUCCESSOR AGENCY (SA) MINUTES

Approve the minutes from the regular meeting of August 17, 2016.

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, approved the minutes from the regular meeting of August 17, 2016.

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

This is the end of Successor Agency (SA) items.

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
OCTOBER 5, 2016**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, October 5, 2016 at 5:30 p.m.

CALL TO ORDER:

Mayor Ing called the meeting to order at 5:30 p.m.

ROLL CALL:

City Manager Talbot called the roll:

Council Members Present: Mitchell Ing, Teresa Real Sebastian, Stephen Lam, Hans Liang, Peter Chan

Council Members Absent:

Also Present: City Manager Paul Talbot, City Attorney Mark Hensley, Director of Human Resources Tom Cody

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

None.

The City Council adjourned to Closed Session at 5:30 p.m.

1. CONFERENCE WITH LABOR NEGOTIATORS, PURSUANT TO CALIFORNIA GOVERNMENT CODE § 54957.6

City Negotiators: Paul L. Talbot, City Manager; Tom Cody, Human Resources Director

Employee Organizations: Bargaining Units Monterey Park Firefighters' Association (MPFFA); Monterey Park Police Officers' Association (MPPOA); Monterey Park Professional Chief Officers' Association (PCOA), POA/Captains' Unit, Police Officer's Mid-Management Association (POMMA)

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

2. CONFERENCE LEGAL COUNSEL, EXISTING LITIGATION - GOVERNMENT CODE SECTION 54956.9(d) - Number of Cases:

Ying Chen, et al. v. City of Monterey Park, et al.
(filed August 24, 2014)
LASC Case Number: BC556199

3. CONFERENCE LEGAL COUNSEL, POTENTIAL LITIGATION - GOVERNMENT CODE SECTION 54956.9(d) - Number of Cases: 1 - Facts and Circumstances

Facts and Circumstances: Letter received dated September 29, 2016 from Commercial Waste Services, Inc.,

4. PUBLIC EMPLOYMENT – GOVERNMENT CODE SECTION 54957.

TITLE: CITY MANAGER

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 7:00 p.m.

Action Taken: No reportable action taken during Closed Session.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
OCTOBER 5, 2016**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, October 5, 2016 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Ing called the meeting to order at 7:04 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: None.

ALSO PRESENT: City Manager Paul Talbot, City Attorney Mark Hensley, Public Works Director/Assistant City Manager Ron Bow, Fire Chief Scott Haberle, Director of Management Services Chu Thai, Director of Human Resources Tom Cody, Community and Economic Development Director Michael Huntley, Director of Recreation & Community Services Dan Costley, City Librarian Norma Arvizu, Police Chief Jim Smith, Police Captain Gene Harris, Controller Annie Yaung, Water Utility Manager Frank Heldman, Public Works Maintenance Manager Tito Haes, Public Works Assistant City Engineer Rey Alfonso, Senior Planner Samantha Tewart

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

City Manager Talbot announced that Agenda Item No. 1-A will be continued to a future council meeting.

ORAL AND WRITTEN COMMUNICATIONS

- Gary Sims, a Monterey Park Police Officer, spoke regarding the Coffee with a Cop event on October 7, 2016 from 8:00 am to 10:00 pm

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Nancy Arcuri, a resident, spoke regarding the recent planning commission meeting.
- David Barron, a resident, spoke regarding the Centennial Dinner on October 22, 2016 at the Langley Senior Center at 5:00 p.m.
- Carol Sullivan, a resident, also announced the Centennial Dinner on October 22, 2016 at the Langley Senior Center at 5:00 p.m.
- Evelyn Moreno, representative for the Centennial Committee, announced that the Monterey Park 5K Run is on November 5, 2016 and the Geranium Festival is on October 8, 2016 at Barnes Park.

1. PRESENTATIONS

1A. DISCUSSION AND CONSIDERATION OF THE 2015 PAVEMENT MANAGEMENT PROGRAM REPORT

Staff completed an update to the City's Pavement Management Program and is presenting the final report's findings and recommendations. Staff is requesting that the City Council receive and file the report for reference.

Action Taken: This item was continued to a future city council meeting.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF SEPTEMBER 21, 2016

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **332-332**.

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, approved payments of warrants and adopted Resolution No. SA-127 of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated October 5, 2016 totaling \$17.52 and specifying the funds of which the same are to be paid.

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. SA-127, entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA) ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED 5TH DAY OF OCTOBER 2016 TOTALING \$17.52 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

2B. SUCCESSOR AGENCY (SA) MINUTES

Approve the minutes from the regular meeting of September 7, 2016 and the special meeting of September 7, 2016.

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, approved the minutes from the regular meeting of September 7, 2016 and the special meeting of September 7, 2016.

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

This is the end of Successor Agency (SA) items.



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: Public Hearing
Agenda Item 4-A.

TO: Honorable Mayor and Members of the City Council

FROM: Michael Huntley, Director of Community and Economic Development

SUBJECT: A public hearing to consider the draft 2015-2016 Consolidated Annual Performance and Evaluation Report (CAPER).

RECOMMENDATION:

It is recommended that the City Council consider:

- 1) Opening the public hearing, receive public comment and close the public hearing;
- 2) After consider the evidence, adopt a Resolution approving the draft 2015-2016 Consolidated Annual Performance and Evaluation Report (CAPER); and
- 3) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As a condition of receiving federal grant funding, Federal Regulations require the City to submit a CAPER to the Department of Housing and Urban Development (HUD). The CAPER provides information to HUD documenting the City's progress in meeting its Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) program goals.

The CAPER must be submitted to HUD in the fall of 2016. Federal regulations require the CAPER to be comprised of specific statistics and narratives showing the expenditure of funds and the accomplishments achieved. Additionally, narratives are required on the CDBG and HOME funds. Required narratives also include the status of various strategies such as: the Fair Housing Strategy, the Lead-Based Paint Hazard Reduction Strategy, and the Continuum-of-Care Strategy for the homeless and the Poverty Reduction Strategy.

A copy of the draft CAPER was made for the required public review purposes on September 16, 2016, for the due date of October 4, 2016. The CAPER will be distributed to the City Council under separate cover due to the document size.

BACKGROUND:

HUD allocates federal funds to Participating Jurisdictions (PJs) to further federal objectives in promoting, sustaining and securing affordable housing, providing suitable living environments, and expanding economic opportunities. For the 2015-2016 Program Year, the City of Monterey Park again received CDBG and HOME funds which are used to support a variety of programs and activities.

As part of the application and allocation process for these federal funds, the City must prepare and submit the CAPER. This report presents a summary of resources made available during the program year, accomplishments based on priorities established by the Consolidated Plan and documented in the 2015-2016 Annual Action Plan, and an assessment of the City's annual performance toward meeting its five year goals.

The CAPER is the City of Monterey Park's annual performance report on the five year Consolidated Plan. Monterey Park's Consolidated Plan covers the five-year period of PY 2015-2019.

DISCUSSION:

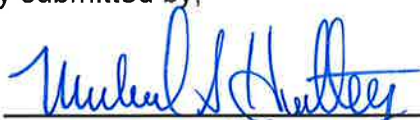
The CAPER demonstrates how the City worked on achieving its CDBG and HOME annual goals. In evaluating the effectiveness of serving low and moderate income residents, the City of Monterey Park is pleased to report that 100% of CDBG funds were expended on eligible activities benefiting low and moderate income residents, well in excess of the required 70%. All HOME funding beneficiaries were persons of low-moderate income.

FISCAL IMPACT:

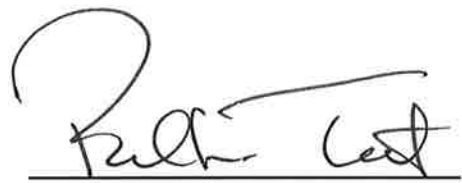
No impact to the General Fund.

Respectfully submitted by,

By:


Michael Huntley
Director of Community and
Economic Development

Approved:


Paul L. Talbot
City Manager

Reviewed:


Karl H. Berger
Assistant City Attorney

Attachments:

Attachment 1: Resolution

Attachment 2: CAPER

ATTACHMENT 1

Resolution

RESOLUTION NO.

A RESOLUTION APPROVING THE FY 2015-16 CAPER FOR THE PROGRAMS OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT CDBG AND HOME PROGRAMS AND ACCEPTING COMMENTS ON THE HOUSING AND COMMUNITY DEVELOPMENT NEEDS

The City Council of the City of Monterey Park resolves as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The Consolidated Annual Performance and Evaluation Report (CAPER) is an annual statement of activities that were undertaken in furtherance of the City of Monterey Park's Five Year Consolidated Plan 2-15-2019, for the period from July 1, 2015 through June 30, 2016; and
- B. The CAPER reports the City's progress in meeting the activities identified in both the Annual Action and Consolidate Plans for addressing the needs of the community and carried out under the CDBG and HOME programs;
- C. That pursuant to 24 CFR Part 91.105, that the City conducted a public hearing to obtain citizen input on housing and community development needs in the community; and
- D. That the City published in the Monterey Park Progress a notice indicating that the draft CAPER was available for review and comment between September 16, 2016 and October 4, 2016, and the pending public hearing with the City Council.

SECTION 2: The FY 2015-2017 CAPER on file with the City Clerk's office is approved.

SECTION 3: The City Manager or designee is authorized and directed to submit the CAPER to the U.S. Department of Housing and Urban Development.

SECTION 4: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

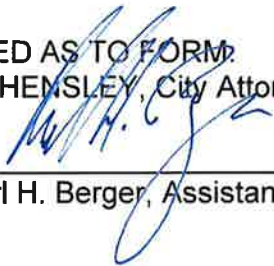
PASSED AND ADOPTED this 19th day of October, 2016.

Mitchell Ing,
Mayor

ATTEST:

Vincent D. Chang,
City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 

Karl H. Berger, Assistant City Attorney

ATTACHMENT 2

Consolidated Annual Performance and Evaluation Report

CITY OF MONTEREY PARK

CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

PROGRAM YEAR (PY) 2015- 2016



**Community and Economic Development Department
320 West Newmark Ave.
Monterey Park, CA 91754**

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City's mission statement, outlined in the Five-Year Consolidated Plan and voicing the City's goals, is to enhance the quality of life for all its residents by maximizing the use of available resources in order to assure the availability of safe, decent and affordable housing. The City continues to face significant problems as the number of low-income Monterey Park residents increase and the costs of providing affordable housing skyrocket. The housing stock is aging and many residents continue to pay more than 50% of their income towards housing expenses. Yet, in spite of these obstacles, the City strives to develop a viable community principally for low- and moderate-income residents by preserving and rehabilitating existing housing stock, promoting affordable housing and expanding affordable housing stock.

The CDBG and HOME Programs made significant progress in meeting the annual goals. This report will demonstrate how the City achieved its housing goals by providing rehabilitation loans to five (5) homeowners through the use of HOME funds. In addition, the goals of the non-housing priorities of fair housing and repayment of the Section 108 loan were met.

In evaluating the effectiveness of serving low- and moderate-income residents, the City is pleased to report that 100% of CDBG funds were expended on eligible activities benefiting low- and moderate-income residents, well in excess of the required 70%. All HOME funding beneficiaries were persons of low and –moderate-income residents.

The City is proud of its achievements during PY 2015 and looks forward to serving its residents in PY 2016. We remain confident that we will increase our level of performance as we continue exploring innovative opportunities to improve the quality of life of our low- and moderate-income citizens.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing	Affordable Housing	CDBG: \$0 HOME: \$567,482	Homeowner Housing Rehabilitated	Household Housing Unit	40	5	12.50%	8	5	62.50%
Fair Housing	Non-Housing Community Development	CDBG: \$10,000 HOME: \$0	Other	Other	250	107	42.80%	50	107	214.00%
Planning and Admin.	Planning and Admin.	CDBG: \$115,046 HOME: \$24,161.20	Other	Other	0	0		0	0	

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The following narratives report the effectiveness of the City's performance during the 2015-2016 reporting period in achieving its five-year strategy objectives and priorities. The City will continue to address the needs of its underserved populations by promoting its housing and continuing to work with community service programs. The Priority Needs Summary Table, contained in the 2015-2019 Consolidated Plan, prioritizes activities to assist renters, homeowners and other persons with special needs who are in the very low-income to moderate-income categories.

During Program Year 2015-2016, the City made progress toward accomplishing the goals of developing a viable community by providing affordable decent housing, a suitable living environment and expanding economic opportunity for low income persons as described in pertinent Consolidated Plan documents.

The highest priorities listed in the City's Five Year Consolidated Plan cover:

- Improve, Maintain, and Expand Affordable Housing
- Promote Equal Housing Opportunity
- Support Economic Development Opportunities
- Planning and Administration

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	31	4
Black or African American	2	0
Asian	20	1
American Indian or American Native	2	0
Native Hawaiian or Other Pacific Islander	0	0
Total	55	5
Hispanic	63	3
Not Hispanic	44	2

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CDBG assisted 107 persons during the reporting period. The chart above does not reflect the 50 persons that were of other multi-racial backgrounds and 2 of American Indian/Alsk & White.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		\$ 625,234	\$455,947
HOME		\$241,612	\$124,101

Table 3 - Resources Made Available

Narrative

For Program Year 2015-2016, the City received a total of \$866,846 in federal funds, which included \$625,234 in Community Development Block Grant (CDBG), and \$241,612 in HOME Investment Partnership funds. The City received \$0 in CDBG Program income and \$34,330.75 in HOME program income for program year 2015-2016.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
N/A			

Table 4 – Identify the geographic distribution and location of investments

Narrative

The geographic area established for all proposed activities is the incorporated limits of the City of Monterey Park. All housing rehabilitation programs are administered City-wide.

The City will not establish geographic priorities for investment for special needs populations. CDBG funded supportive services will be designed to meet the national objective of benefiting low and moderate-income persons. The following groups of persons are currently presumed by HUD to be made up principally of low and moderate-income persons: elderly persons, homeless persons, severely disabled persons, victims of domestic violence and persons living with AIDS.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Monterey Park and HUD share a mutual interest in leveraging HUD resources to the maximum extent possible in order to deliver high-quality affordable housing, neighborhood improvement programs, supportive services, and economic development.

Entitlement Funds - Leverage, in the context of CDBG funding, means bringing other local, state, and federal financial resources to maximize the reach and impact of the City's U.S. Department of Housing and Urban Development (HUD) funded programs. HUD, like many other federal agencies, encourages the recipients of federal monies to demonstrate that efforts are being made to strategically leverage additional funds in order to achieve greater results. Leverage is also a way to increase project efficiencies and benefit from economies of scale that often come with combining sources of funding for similar or expanded scopes. Funds will be leveraged if financial commitments toward the costs of a project from a source other than the originating HUD program are documented.

Other Federal Grant Programs - In addition to the entitlement dollars listed above, the federal government has several other funding programs for community development and affordable housing activities. These include: the Section 8 Housing Choice Voucher Program, Section 202, the Affordable Housing Program (AHP) through the Federal Home Loan Bank, and others.

It should be noted that in most cases the City would not be the applicant for these funding sources as many of these programs offer assistance to affordable housing developers rather than local jurisdictions.

State Housing and Community Development Sources - In California, the Department of Housing and Community Development (HCD) and the California Housing Finance Agency (CalHFA) administer a variety of statewide public affordable housing programs that offer assistance to nonprofit affordable housing developers. Examples of HCD's programs include the Multifamily Housing Program (MHP), Affordable Housing Innovation Fund (AHIF), Building Equity and Growth in Neighborhoods Program (BEGIN), and CalHOME. Many HCD programs have historically been funded by one-time State bond issuances and, as such, are subject to limited availability of funding. CalHFA offers multiple mortgage loan programs, down payment assistance programs, and funding for the construction, acquisition, and rehabilitation of affordable ownership units. The State also administers the federal Low Income Housing Tax Credit (LIHTC) program, a widely used financing source for affordable housing projects. As

with the other federal and state grant programs discussed above, the City would either have to competitively apply or affordable housing developers could apply for funding through these programs for particular developments in the City.

County and Local Housing and Community Development Sources - There are a variety of countywide and local resources that support housing and community development programs. Some of these programs offer assistance to local affordable housing developers and community organizations while others provide assistance directly to individuals. The Mortgage Credit Certificates (MCC) Program provides assistance to first-time homebuyers by allowing an eligible purchaser to take 20 percent of their annual mortgage interest payment as a tax credit against federal income taxes. The County administers the MCC Program on behalf of the jurisdictions, including Monterey Park.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	2,949,304
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	2,949,304
4. Match liability for current Federal fiscal year	168,204
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	2,781,100

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
N/A								

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$	\$	\$	\$	\$
64,915	34,331	84,965	0	14,281

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	8	5
Number of households supported through Acquisition of Existing Units	0	0
Total	8	5

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City did not meet its goal of assisting eight homeowner during the program year because in May 2015, the City modified the program guidelines for its Residential Rehabilitation Program. The new guidelines no longer offer a grant to homeowners for lead based paint and termite work. Therefore, some of the homeowners on the waiting list decided against participating in the program.

Discuss how these outcomes will impact future annual action plans.

The City plans on aggressively marketing the program to Monterey Park residents to ensure the 5-year goal is reached. The City has made a concerted effort to successfully complete all its rehabilitation loans over the five-year Consolidated Plan period. The City is continuing its marketing of the program through community newsletter articles, flyers, and Residential Rehabilitation efforts. This program addresses the City's priority of the preservation and rehabilitation of existing housing stock.

The City continues to receive a number of inquiries from Monterey Park residents that are interested in this program. Staff continues to promote the program, explain the program to residents, review and verify eligibility of applicant, and process loans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	51	4
Low-income	45	0
Moderate-income	11	1
Total	107	5

Table 13 – Number of Persons Served

Narrative Information

None.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City is located within the Los Angeles Homeless Services Authority (LAHSA) Continuum. The continuum provides oversight of federal homeless assistance dollars and collaborates with local communities to provide the best service to our residents who are homeless. The Los Angeles Continuum conducts quarterly community meetings and the public is invited. However, for the 2015-16 program year, and for the foreseeable future, the City of Monterey Park will not receive enough funds from HUD to address the needs of the homeless.

The City will continue its efforts in the prevention and reduction of homelessness by supporting the LAHSA and its outreach programs, and providing referrals to public assistance programs offered by the County. If additional CDBG funds become available the City will reconsider funding public service agencies that assist in the prevention and reduction of homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will continue its efforts in addressing the emergency shelter and transitional housing needs of the homeless by collaborating with agencies that provide shelter for the homeless. If additional CDBG funds become available the City will reconsider funding public service agencies that assist in the emergency shelter and transitional housing needs of homeless persons.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City will continue its efforts in helping low-income individuals and families avoid becoming homeless. The City will also provide referrals to public assistance programs offered by other agencies in the County.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will continue its efforts in helping homeless persons make the transition to permanent housing and independent living by collaborating with agencies that provide shelter for the homeless. The City will also provide referrals to public assistance programs offered by other agencies to aid in preventing the recently homeless from becoming homeless again.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

There are no public housing units in the City of Monterey Park; therefore, this section does not apply.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

There are no public housing units in the City of Monterey Park; therefore, this section does not apply.

Actions taken to provide assistance to troubled PHAs

There is no public housing authority in the City of Monterey Park. The City relies on the the County of Los Angeles Housing Authority, to address public housing needs and OCHA is not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In the Housing Element Update, the City has established barrier removal goals, policies and programs. The following goals will be implemented:

- Remove or reduce governmental constraints on affordable housing development.
- Continue efforts to streamline administrative procedures for granting approvals and permits. Review residential development standards, regulations, ordinances, review procedures and permitting fees related to the development of housing. Adjust, as appropriate, those that are determined to be a constraint to the development of housing.
- Encourage the use of density bonuses and provide other regulatory concessions to facilitate affordable housing development.
- Provide appropriate definitions and zoning designations in the Zoning Ordinance to allow and facilitate the development of housing for extremely low-income and special needs persons.
- Streamline the development process, particularly for affordable housing projects, which reduces the costs associated with holding on to land until it can be developed.

The City offers three different density bonus options to encourage the development of affordable housing, senior housing, and mixed-use projects.

As part of the Governmental Constraints analysis for the Housing Element update, revisions to the Monterey Park Zoning Ordinance were identified as appropriate to better facilitate the provision of a variety of housing types such as: emergency shelters, transitional housing, supportive housing, and single-room occupancy (SRO) units.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Efforts to address obstacles to meeting underserved needs included:

- The City obtained data from the Housing Authority of the County of Los Angeles on the number of Section 8 households assisted by race, ethnicity, age and disability status. The City will compare who is being served to the demographics characteristics of the community. In this way, the City is able to estimate more precisely underserved populations.

- The City encouraged and supported the efforts of the Housing Authority of the County of Los Angeles to seek additional Section 8 Housing Choice Vouchers.
- The City encouraged and supported the efforts of non-profit housing development corporations to seek funding from federal, state and local sources for special needs housing.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Lead based paint abatement is encouraged through the use of HOME and CDBG funds. Staff has incorporated procedures in their rehabilitation program which ensure that the potential for lead-based paint hazards will be identified and addressed. Once properties have been deemed eligible for rehabilitation, staff selects a lead-based paint consultant to conduct a Lead-based Paint Evaluation Report prior to the bidding phase of the rehabilitation project. Once the Evaluation Report has been provided by the consultant, copies of the report are included in the bid package to bidding contractors. Based on the results of the tests, contractors include in their bid a work description and cost estimate for abatement either through their own company or an abatement sub-contractor. In addition, the City will continue to work with the County's Childhood Lead Poisoning Prevention Program to provide information to City residents on lead hazards, lead-poisoning prevention, and lead-based paint abatement.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

While the City has no control over the majority of the factors affecting poverty, it may be able to assist those living below the poverty line. The City supports other governmental, private, and non-profit agencies involved in providing services to low- and moderate-income residents and coordinates efforts with these groups where possible to allow for more efficient delivery of services.

During the Consolidated Plan period, the City will continue to implement its strategy to help impoverished families achieve economic independence and self-sufficiency. The City's anti-poverty strategy utilizes existing County job training and social service programs to increase employment marketability, household income, and housing options. As funds become available, the City will consider allocating CDBG funds to public service agencies that offer supportive services in the fight against poverty.

Improved employment opportunities are important in reducing the number of people living in poverty. The City addresses this issue by increasing resident's employability through training, and increasing the number of higher paying local jobs. The City will coordinate with Mexican American Opportunity Foundation, Management Career Solutions, West San Gabriel

WorkSource, and Asian Youth Center, and Chinatown Service Center in conjunction with the Employment Development Department, East Los Angeles Community College, and the County of Los Angeles Community Development Commission. These agencies provide job search services such as workshops, computer classes, phones, fax, computers with internet access, job leads, newspapers, and a resource library for job seekers aged 18 and above. Similarly, employers use some of these agencies to recruit and advertise job openings as well as for job fairs, bringing together top local companies and job seekers.

During the Consolidated Plan period, the City's Economic and Community Development Department will foster economic growth by encouraging economic development opportunities that result in:

1. A jobs/housing balance established through quality employment opportunities for residents;
2. A jobs/housing balance established through quality employment opportunities for residents;
3. Economic wealth by attracting external monies to the local economy.

As funding availability permits, the City will consider assistance to public agencies and nonprofit organizations providing neighborhood housing services, supportive services to the homeless, older adults with physical or mental impairment, the mentally ill, victims of domestic violence, and households with abused children, in addition to other services. The City will also continue coordinating with public agencies providing job training, life skills training, lead poisoning prevention and remediation, and other community education programs.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City's Community and Economic Development Department is the key department involved in the 5 year Consolidated Plan and Annual Action Plan process. The Community and Economic Development Department is responsible for administration of the CDBG and HOME programs, including the Annual Action Plan, CAPER and program monitoring.

Additionally, the City focus on:

- Strengthening the working relationship with the Housing Authority of the County of Los Angeles by providing input to and coordinating with that organization. Efforts to strengthen the institutional structure involves reviewing the five-year and annual plans of the Housing Authority of the County of Los Angeles, encouraging the Authority to conduct outreach to local landlords, providing information to the Authority on the location of housing suitable for disabled persons, and other similar considerations.

- Developing a working alliance with private institutions such as local lenders and associations of Realtors. Local lenders may be a source of referrals for applicants to the Residential Rehabilitation Program. Local associations of Realtors may help the City to develop ways of increasing homeownership among all populations.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City has developed an inventory of public and private housing, health and social services agencies. The City regularly updates the inventory and maintains a point of contact for each agency. Additionally, the City obtains the agency-specific 5-Year Consolidated and 1-Annual Action Plans and maintain these plans in a resource binder to facilitate coordination in future program years.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City completed a new Analysis of Impediments in May 2015 which covers the period of 2015–2019. It is important to note that carrying out this analysis alone is not considered sufficient to constitute fair housing action in and of itself. The City works with the Housing Rights Center to address the impediments identified in the report.

One of the most common impediments to Fair Housing choice is discrimination towards race and familial status. The HRC uses a diverse pool of skilled testers to investigate complaints. When an investigation is complete, each client is advised of the findings and available legal options. Referrals are made to the U.S. Department of Housing and Urban Development (HUD) for complaints regarding lending discrimination, to the Department of Justice (DOJ) for class action cases, to the State Department of Fair Employment and Housing (DFEH), Small Claims Court and to private attorneys for other matters as appropriate. HRC follows the desired legal path selected by the Complainant and mediates the situation if requested to do so. Legal training seminars are available to property owners as a means to educate them on Fair Housing regulations and requirements.

The City of Monterey Park's goal is to ensure that all available avenues are maximized to make sure there are fair housing opportunities for all residents within the City.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

This part describes the City's compliance with the five monitoring requirements that are contained in 91.230. These requirements include topics such as standards and procedures and ensuring compliance with City housing codes.

1. Standards and Procedures - The City monitors each funded activity to ensure compliance with the CDBG and HOME regulations, national objectives, and subrecipient agreement. The City requires any sub-recipients to execute an agreement with specific performance measures prior to the release of funds. In addition, all records must be maintained for a five-year period. Pursuant to the CDBG contract, progress reports are required to be submitted quarterly and one annual report. Staff conducts periodic site visits to ensure program records are in order and services are being provided in compliance with the sub-recipient agreements. The City further ensures compliance with the Strategic Plan and Action Plan by placing guidelines or conditions in its contracts with consultants that ensure implementation of the annual monitoring goals. All CDBG and HOME funds are disbursed on a reimbursement basis. Invoices must be submitted for payment and must include a description of activities being reimbursed. Audit reports are further required at the close of the year.

2. Monitoring of City's Performance - The previously described Performance Measurement System will be used to monitor the City's performance in meeting its goals and objectives as set forth in the Strategic Plan and Action Plan.

3. Ensuring Compliance with Planning and Monitoring Requirements - The City makes every effort to comply with all CDBG, HOME and Consolidated Plan regulations. The Citizen Participation Plan ensures input from the community prior to action to approve or amend the Consolidated Plan or Action Plan. Housing rehabilitation, construction and professional services agreements are prepared to guarantee compliance with applicable CDBG and HOME program regulations. CDBG subrecipient agreements also contain language consistent with the program regulations. Additionally, the City continues on-site monitoring of CDBG recipients and housing units assisted by HOME funds and subject to affordability covenants.

4. Compliance with Housing Codes and On-Site Inspections - The City has established program guidelines requiring all rental units must meet the City's Housing Code, Building Code, and Zoning Code.

In order to verify compliance with property standards and the information submitted by owners on tenant's incomes, rents and other requirements during a project's period of affordability, the City conducts on-site inspections of HOME properties according to the total number of units in a project as follows:

1-4 units	every 3 years
5-25 units	every 2 years
25 or more units	annually

5. Monitoring of Subrecipients - As previously described, the City requires sub-recipients to execute an agreement with specific performance measures prior to the release of funds. In addition, all records must be maintained for a five-year period. Progress reports are required to be submitted quarterly and one annual report. Staff conducts periodic site visits to ensure program records are in order and services are being provided in compliance with the sub-recipient agreements.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City makes every effort to comply with all CDBG, HOME and Consolidated Plan regulations. The Citizen Participation Plan ensures input from the community prior to action to approve or amend the Consolidated Plan or Action Plan.

The City has made every effort to involve the community in this and every aspect of the CDBG and HOME programs. Public Participation has been encouraged in compliance with the City of Monterey Park Citizen Participation Plan. The City published a Public Notice in the Monterey Park Progress on September 16, announcing that the 15-day public review period begins and runs through Tuesday, October 4, 2016; and 2) that the Public Hearing will be held before the City Council on October 19, 2016. INSERT written and/or oral comments.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

None.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?	No
--	-----------

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Staff conducted on-site inspections of all rental properties according to HOME guidelines for HOME – assisted rental housing developments as required.

The City completed all 2015 on-site inspections by June 2016. The remaining development on-site inspections are due 2016 and 2017.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The City maintains an affirmative marketing approach that consists of steps to provide information and attract eligible persons to available housing without regard to race, color, national origin, sex, religion, family status or disability. The City also uses marketing procedures that inform potential program participants about Federal fair housing laws and equal housing opportunities. Additionally, the City uses special public outreach programs that include its network of community-based organizations, real estate organizations, public service groups and employment centers to solicit applications and inform the public about eligible programs and available assistance.

For all HOME funded rental projects, the City has obtained, reviewed and approved Marketing Plans and Tenant Leases for compliance with HOME Program regulations.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Please review IDIS reports regarding this information.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Monterey Park's annual CDBG and HOME entitlement allocations are limited. The City's HOME rehabilitation program assist with fostering and maintaining affordable housing to low- and moderate-income individuals and families with their housing needs. Another important element in the City's approach to decent housing is the use of Section 8 Rental Vouchers administered through the County of Los Angeles Housing Authority.

Appendix A
Proof of Public Notice

MONTEREY PARK PROGRESS

3731 WILSHIRE BLVD STE 840, LOS ANGELES, CA 90010
Telephone (323) 556-5720 / Fax (213) 835-0584

RECEIVED

SEP 20 2016

CITY OF MONTEREY PARK
COMMUNITY DEVELOPMENT DEPT

Timothy Huynh
CITY OF MONTEREY PARK, CITY CLERK
320 W NEWMARK AVE
MONTEREY PARK, CA - 91754-2818

EWA#: 2924102

**CITY OF MONTEREY PARK NOTICE OF
COMMENT PERIOD AND PUBLIC HEARING
FOR PY 2015-2016 CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION REPORT
(CAPER)**

NOTICE IS HEREBY GIVEN that the City of Monterey Park has completed its draft Consolidated Annual Performance and Evaluation Report (CAPER) for the 2015-2016 Program Year. This CAPER includes how funds were spent in 2015-2016, the results achieved, and progress made in achieving the five-year objectives set out in the 2015-2019 Consolidated Plan. Citizens are invited to provide comments on the performance of the City in meeting its goals set forth in the Consolidated Plan before its submittal to HUD. Public comments will be received and considered beginning on or about September 16, 2016 through October 4, 2016. Draft Copies of the Consolidated Annual Performance and Evaluation Report are available for public review at the City of Monterey Park, Community and Economic Development Department, Monday through Thursday from 7:30 a.m. to 5:30 p.m.

NOTICE IS HEREBY FURTHER GIVEN that a public hearing to solicit comments will be held on **Wednesday, October 5, 2016, at 7:00 p.m.** in the City Council Chambers located at Monterey Park City Hall, 320 West Newmark Avenue, Monterey Park. The City's CAPER will be forward to the U.S. Department of Housing and Urban Development (HUD) shortly thereafter. Comments may be submitted in writing to the Community and Economic Development Department, 320 West Newmark Avenue, Monterey Park, California, 91754 or feel free to telephone (626) 307-1385 with comments. Published: 09/15/2016 MONTEREY PARK PROGRESS

9/15/16
EWA-2924102#
MONTEREY PARK PROGRESS

PROOF OF PUBLICATION

(2015.5 C.C.P.)

State of California)
County of LOS ANGELES) ss

Notice Type: HRG - NOTICE OF HEARING

Ad Description:

18-5 Program Year 2015-2016 Consolidated Annual Performance and

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the MONTEREY PARK PROGRESS, a newspaper published in the English language in the city of MONTEREY PARK, county of LOS ANGELES, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of LOS ANGELES, State of California, under date 09/10/1924, Case No. C149820. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

09/15/2016

Executed on: 09/15/2016
At Los Angeles, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Signature



* A 0 0 0 0 0 4 2 2 0 3 3 1 *

Appendix B
IDIS Reports (PR03, PR06, PR23, PR26, PR27, PR33)

PR 03 - CDBG Activity Summary Report



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2015
MONTEREY PARK

Date: 16-Sep-2016

Time: 11:34

Page: 1

Program Year: 2014

Project: 0001 - Repayment of Section 108 Loan

DIS Activity: 539 - Repayment of Section 108 Loan

Status: Completed 9/17/2015 2:14:12 PM

Location:

Objective:

Outcome:

Matrix Code: Planned Repayment of Section 108
Loan Principal (19F)

National Objective:

Initial Funding Date: 11/12/2014

Description:

The project involves the repayment of a Section 108 Loan Guarantee for the Monterey Park Market Place Shopping Center and acquisition.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$552,686.00	\$0.00	\$0.00
CDBG	EN	2013	B13MC060548		\$0.00	\$426,529.14
		2014	B14MC060548		\$0.00	\$126,156.86
Total	Total			\$552,686.00	\$0.00	\$552,686.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



U.S. Department of Housing and Urban Development
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Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2015
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Page: 2

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2015
MONTEREY PARK

Date: 16-Sep-2016

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Program Year: 2014

Project: 0002 - CDBG Administration

DIS Activity: 540 - CDBG Administration

Status: Completed 9/17/2015 2:13:58 PM

Location:

Objective:

Outcome:

Matrix Code: General Program Administration (21A)

National Objective:

Initial Funding Date: 11/12/2014

Description:

The project provides general management oversight, coordination and monitoring of CDBG funded activities and public information for HUD funded activities. CDBG administration prepares HUD required reports such as the Consolidated Plan, Annual Action Plan, and Consolidated Plan Annual Evaluation and Performance Report (CAPER). CDBG also administers individual programs, monitors all subrecipients, and conducts IDIS reporting. Funds for this activity will provide for salaries and benefits for staff and consultants implementing the CDBG Program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$71,273.47	\$0.00	\$0.00
		2014	B14MC060548		\$0.00	\$71,273.47
Total	Total			\$71,273.47	\$0.00	\$71,273.47

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2015
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Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2015
MONTEREY PARK

Date: 16-Sep-2016

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Program Year: 2014

Project: 0003 - Fair Housing

DIS Activity: 541 - Fair Housing

Status: Completed 9/17/2015 2:14:28 PM

Location:

Objective:

Outcome:

Matrix Code: Fair Housing Activities (subject to
20% Admin Cap) (21D)

National Objective:

Initial Funding Date: 11/12/2014

Description:

Housing Rights Center (HRC) will provide fair housing services that will benefit low- and moderate-income persons. The services include three components: housing discrimination complaint investigation; tenant and landlord counseling; and outreach. HRC investigates housing discrimination complaints brought under both State and Federal fair housing laws. HRC provides telephone and in-person counseling to both tenants and landlords regarding their respective rights under California law and local city ordinances. HRC also administers a comprehensive outreach and education program that includes the distribution of written materials.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2014	B14MC060548		\$0.00	\$10,000.00
Total	Total			\$10,000.00	\$0.00	\$10,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		



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CDBG Activity Summary Report (GPR) for Program Year 2015
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Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
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CDBG Activity Summary Report (GPR) for Program Year 2015
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Program Year: 2014

Project: 0001 - Repayment of Section 108 Loan

DIS Activity: 544 - Section 108 Public Offering

Status: Completed 9/17/2015 2:13:42 PM

Location:

Objective:

Outcome:

Matrix Code: Planned Repayment of Section 108
Loan Principal (19F)

National Objective:

Initial Funding Date: 05/27/2015

Description:

City has wired \$117,405.80 to HUD under note number B-99-MC-06-0548.
The refinancing payment to HUD for our Section 108 loan.
The breakdown is \$104,295.80 August interest and \$13,110.00 processing fee.
The processing fee is authorized by HUD, using CDBG funds.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$117,405.80	\$0.00	\$0.00
		2014	B14MC060548		\$0.00	\$117,405.80
Total	Total			\$117,405.80	\$0.00	\$117,405.80

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development
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Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2015
MONTEREY PARK

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Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
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CDBG Activity Summary Report (GPR) for Program Year 2015
MONTEREY PARK

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PGM Year: 2015
Project: 0003 - CDBG Administration
DIS Activity: 547 - CDBG Administration

Status: Open
Location:

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 11/02/2015

Description:
CDBG Administration.
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$115,046.00	\$0.00	\$0.00
CDBG	EN	2013	B13MC060548		\$13,863.77	\$13,863.77
		2014	B14MC060548		\$38,352.70	\$38,352.70
Total	Total			\$115,046.00	\$52,216.47	\$52,216.47

Proposed Accomplishments

Actual Accomplishments

	Owner		Renter		Total		Person	
<i>Number assisted:</i>	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



U.S. Department of Housing and Urban Development
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CDBG Activity Summary Report (GPR) for Program Year 2015
MONTEREY PARK

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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2015
MONTEREY PARK

Date: 16-Sep-2016
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Page: 11

Program Year: 2015
Project: 0004 - Repayment of Section 108 Loan
DIS Activity: 548 - Repayment of Section 108 Loan

Status: Open
Location:

Objective:
Outcome:
Matrix Code: Planned Repayment of Section 108
Loan Principal (19F)
National Objective:

Initial Funding Date: 11/02/2015

Description:
Section 108 Repayment.
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$169,884.41	\$0.00	\$0.00
		2013	B13MC060548		\$6,504.77	\$6,504.77
		2014	B14MC060548		\$163,379.64	\$163,379.64
		2015	B15MC060548	\$384,810.59	\$223,846.36	\$223,846.36
Total	Total			\$554,695.00	\$393,730.77	\$393,730.77

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Program Year: 2015
Project: 0005 - Fair Housing
DIS Activity: 549 - Housing Rights Center

Status: Open
Location:

Objective:
Outcome:
Matrix Code: Fair Housing Activities (subject to 20% Admin Cap) (21D)
National Objective:

Initial Funding Date: 11/02/2015

Description:
Fair Housing Services.
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2014	B14MC060548		\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0
Female-headed Households:					0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Total Funded Amount:	\$1,556,152.27
Total Drawn Thru Program Year:	\$1,269,528.98
Total Drawn In Program Year:	\$455,947.24

PR06 - Summary of Consolidated Plan Projects for Report Year

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report Year

7

Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year	
Residential Rehabilitation Program	Residential Rehabilitation Program.	HOME	\$569,796.00	\$567,482.00	\$103,421.60	\$464,060.40	\$103,421.60
HOME Administration	HOME Administration.	HOME	\$24,161.00	\$24,161.20	\$20,678.90	\$3,482.30	\$20,678.90
CDBG Administration	CDBG Administration.	CDBG	\$115,046.00	\$115,046.00	\$52,216.47	\$62,829.53	\$52,216.47
Repayment of Section 108 Loan	Repayment of Section 108 Loan. The project involves the repayment of a Section 108 Loan Guarantee for the Monterey Park Market Place Shopping Center and acquisition.	CDBG	\$554,695.00	\$554,695.00	\$393,730.77	\$160,964.23	\$393,730.77
Fair Housing	HRC will assist the City in taking actions to affirmatively further fair housing. HRC will handle housing discrimination complaints or tenant/landlord counseling.	CDBG	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00

PR 23 - CDBG Summary of Accomplishments



U.S. Department of Housing and Urban Development
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CDBG Summary of Accomplishments
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MONTEREY PARK

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
General Administration and Planning	General Program Administration (21A)	1	\$52,216.47	1	\$0.00	2	\$52,216.47
	Fair Housing Activities (subject to 20% Admin Cap) (21D)	1	\$10,000.00	1	\$0.00	2	\$10,000.00
	Total General Administration and Planning	2	\$62,216.47	2	\$0.00	4	\$62,216.47
Repayment of Section 108 Loans	Planned Repayment of Section 108 Loan Principal (19F)	1	\$393,730.77	2	\$0.00	3	\$393,730.77
	Total Repayment of Section 108 Loans	1	\$393,730.77	2	\$0.00	3	\$393,730.77
Grand Total		3	\$455,947.24	4	\$0.00	7	\$455,947.24



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MONTEREY PARK

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

No data returned for this view. This might be because the applied filter excludes all data.



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MONTEREY PARK

CDBG Beneficiaries by Racial / Ethnic Category

No data returned for this view. This might be because the applied filter excludes all data.



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MONTEREY PARK

CDBG Beneficiaries by Income Category

No data returned for this view. This might be because the applied filter excludes all data.

PR 23 - HOME Summary of Accomplishments



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HOME Summary of Accomplishments
Program Year: 2015

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MONTEREY PARK
Home Disbursements and Unit Completions

Activity Type	Disbursed Amount	Units Completed	Units Occupied
Rentals	\$338,425.14	6	0
Existing Homeowners	\$78,572.00	4	4
Total, Rentals and TBRA	\$338,425.14	6	0
Total, Homebuyers and Homeowners	\$78,572.00	4	4
Grand Total	\$416,997.14	10	4

Home Unit Completions by Percent of Area Median Income

Activity Type	Units Completed			
	0% - 30%	61% - 80%	Total 0% - 60%	Total 0% - 80%
Existing Homeowners	3	1	3	4
Total, Homebuyers and Homeowners	3	1	3	4
Grand Total	3	1	3	4

Home Unit Reported As Vacant

Activity Type	Reported as Vacant
Rentals	6
Existing Homeowners	0
Total, Rentals and TBRA	6
Total, Homebuyers and Homeowners	0
Grand Total	6



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MONTEREY PARK

Home Unit Completions by Racial / Ethnic Category

	Existing Homeowners			
	Units Completed	Units Completed - Hispanics	Units Completed	Units Completed - Hispanics
White	3	2		
Asian	1	0		
Total	4	2		

	Total, Homebuyers and Homeowners		Grand Total	
	Units Completed	Units Completed - Hispanics	Units Completed	Units Completed - Hispanics
White	3	2	3	2
Asian	1	0	1	0
Total	4	2	4	2

PR 26 - CDBG Financial Summary Report



Office of Community Planning and Development
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PR26 - CDBG Financial Summary Report
Program Year 2015
MONTEREY PARK , CA

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I: SUMMARY OF CDBG RESOURCES

UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	294,933.00
TITLEMENT GRANT	625,234.00
PLUS URBAN RENEWAL	0.00
SECTION 108 GUARANTEED LOAN FUNDS	0.00
CURRENT YEAR PROGRAM INCOME	0.00
CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
TOTAL AVAILABLE (SUM, LINES 01-07)	920,167.00

II: SUMMARY OF CDBG EXPENDITURES

EXPENDITURES OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	0.00
ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	0.00
EXPENDED IN IDIS FOR PLANNING/ADMINISTRATION	62,216.40
EXPENDED IN IDIS FOR SECTION 108 REPAYMENTS	393,730.70
ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
TOTAL EXPENDITURES (SUM, LINES 11-14)	455,947.10
UNEXPENDED BALANCE (LINE 08 - LINE 15)	464,219.90

III: LOW/MOD BENEFIT THIS REPORTING PERIOD

EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
EXPENDED FOR OTHER LOW/MOD ACTIVITIES	0.00
ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	0.00
PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	0.00%

IV: MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2015 PY: PY
CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

EXPENDED IN IDIS FOR PUBLIC SERVICES	0.00
UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
TITLEMENT GRANT	625,234.00
CURRENT YEAR PROGRAM INCOME	0.00
ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	625,234.00
PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

V: PLANNING AND ADMINISTRATION (PA) CAP

EXPENDED IN IDIS FOR PLANNING/ADMINISTRATION	62,216.40
UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	62,216.40
TITLEMENT GRANT	625,234.00
CURRENT YEAR PROGRAM INCOME	0.00
ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	625,234.00
PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	9.95%



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Program Year 2015
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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Report returned no data.

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Report returned no data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
3		547	5866738	CDBG Administration	21A		\$13,863.77
3		547	5882320	CDBG Administration	21A		\$21,011.55
3		547	5900516	CDBG Administration	21A		\$3,377.08
3		547	5921525	CDBG Administration	21A		\$2,897.95
3		547	5938917	CDBG Administration	21A		\$2,423.28
3		547	5947839	CDBG Administration	21A		\$8,642.84
					21A	Matrix Code	\$52,216.47
5		549	5921525	Housing Rights Center	21D		\$5,000.00
5		549	5938917	Housing Rights Center	21D		\$2,500.00
5		549	5947839	Housing Rights Center	21D		\$2,500.00
					21D	Matrix Code	\$10,000.00
							\$62,216.47

PR 27 – State of HOME Grants and Program Income



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Status of HOME Grants
MONTEREY PARK

IDIS - PR27

Commitments from Authorized Funds

Fiscal Year	Total Authorization	Admin/CHDO OP Authorization	CR/CL/CC – Amount Committed to CHDOS	% CHDO Cmtd	SU Funds-Subgrants to Other Entities	EN Funds-PJ Committed to Activities	Total Authorized Commitments	% of Auth Cmtd
1995	\$374,000.00	\$0.00	\$374,000.00	100.0%	\$0.00	\$0.00	\$374,000.00	100.0%
1996	\$413,000.00	\$0.00	\$413,000.00	100.0%	\$0.00	\$0.00	\$413,000.00	100.0%
1997	\$404,000.00	\$0.00	\$404,000.00	100.0%	\$0.00	\$0.00	\$404,000.00	100.0%
1998	\$433,000.00	\$0.00	\$433,000.00	100.0%	\$0.00	\$0.00	\$433,000.00	100.0%
1999	\$467,000.00	\$0.00	\$467,000.00	100.0%	\$0.00	\$0.00	\$467,000.00	100.0%
2000	\$352,200.00	\$38,600.00	\$294,660.00	83.6%	\$0.00	\$18,940.00	\$352,200.00	100.0%
2001	\$518,000.00	\$0.00	\$113,340.00	21.8%	\$0.00	\$404,660.00	\$518,000.00	100.0%
2002	\$515,000.00	\$0.00	\$0.00	0.0%	\$0.00	\$515,000.00	\$515,000.00	100.0%
2003	\$527,273.00	\$13,082.00	\$0.00	0.0%	\$0.00	\$514,191.00	\$527,273.00	100.0%
2004	\$524,455.00	\$52,445.50	\$0.00	0.0%	\$0.00	\$472,009.50	\$524,455.00	100.0%
2005	\$504,631.00	\$50,463.10	\$0.00	0.0%	\$0.00	\$454,167.90	\$504,631.00	100.0%
2006	\$475,606.00	\$47,560.60	\$0.00	0.0%	\$0.00	\$428,045.40	\$475,606.00	100.0%
2007	\$473,014.00	\$47,301.40	\$70,952.10	15.0%	\$0.00	\$354,760.50	\$473,014.00	100.0%
2008	\$457,870.00	\$45,787.00	\$68,680.50	15.0%	\$0.00	\$343,402.50	\$457,870.00	100.0%
2009	\$508,799.00	\$50,879.90	\$76,319.85	15.0%	\$0.00	\$381,599.25	\$508,799.00	100.0%
2010	\$504,282.00	\$50,428.20	\$75,642.30	15.0%	\$0.00	\$378,211.50	\$504,282.00	100.0%
2011	\$443,123.00	\$44,312.30	\$66,468.45	15.0%	\$0.00	\$332,342.25	\$443,123.00	100.0%
2012	\$294,380.00	\$29,438.00	\$44,157.00	15.0%	\$0.00	\$220,785.00	\$294,380.00	100.0%
2013	\$250,507.00	\$23,621.90	\$0.00	0.0%	\$0.00	\$189,309.05	\$212,930.95	85.0%
2014	\$249,322.00	\$0.00	\$0.00	0.0%	\$0.00	\$211,923.70	\$211,923.70	85.0%
2015	\$241,612.00	\$0.00	\$0.00	0.0%	\$0.00	\$81,736.40	\$81,736.40	33.8%
2016	\$227,643.00	\$22,764.30	\$0.00	0.0%	\$0.00	\$0.00	\$22,764.30	9.9%
Total	\$9,158,717.00	\$516,684.20	\$2,901,220.20	31.6%	\$0.00	\$5,301,083.95	\$8,718,988.35	95.1%



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**Status of HOME Grants
MONTEREY PARK**

IDIS - PR27

Program Income (PI)

Program Year	Total Receipts	Amount Suballocated to PA	Amount Committed to Activities	% Committed	Net Disbursed	Disbursed Pending Approval	Total Disbursed	% Disbursed
1995	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
1996	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
1997	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
1998	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
1999	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2000	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2001	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2002	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2003	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2004	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2005	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2006	\$0.00	N/A	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2007	\$11,666.50	N/A	\$11,666.50	100.0%	\$11,666.50	\$0.00	\$11,666.50	100.0%
2008	\$248,020.05	N/A	\$248,020.05	100.0%	\$248,020.05	\$0.00	\$248,020.05	100.0%
2009	\$13,215.01	N/A	\$13,215.01	100.0%	\$13,215.01	\$0.00	\$13,215.01	100.0%
2010	\$49,695.79	N/A	\$49,695.79	100.0%	\$49,695.79	\$0.00	\$49,695.79	100.0%
2011	\$46,245.23	N/A	\$46,245.23	100.0%	\$46,245.23	\$0.00	\$46,245.23	100.0%
2012	\$125,950.16	\$12,217.59	\$113,732.57	100.0%	\$113,732.57	\$0.00	\$113,732.57	100.0%
2013	\$136,649.78	\$13,664.98	\$122,984.80	100.0%	\$122,984.80	\$0.00	\$122,984.80	100.0%
2014	\$85,284.12	\$8,528.41	\$76,231.51	99.3%	\$67,387.51	\$0.00	\$67,387.51	87.7%
2015	\$34,330.75	\$0.00	\$34,330.75	100.0%	\$32,641.75	\$0.00	\$32,641.75	95.0%
2016	\$883.96	\$0.00	\$883.96	100.0%	\$883.61	\$0.00	\$883.61	99.9%
Total	\$751,941.35	\$34,410.98	\$717,006.17	99.9%	\$706,472.82	\$0.00	\$706,472.82	98.4%



**Status of HOME Grants
MONTEREY PARK**

IDIS - PR27

Program Income for Administration (PA)

Program Year	Authorized Amount	Amount Committed to Activities	% Committed	Net Disbursed	Disbursed Pending Approval	Total Disbursed	% Disbursed
2012	\$12,217.59	\$12,217.59	100.0%	\$12,217.59	\$0.00	\$12,217.59	100.0%
2013	\$13,664.98	\$13,664.98	100.0%	\$13,664.98	\$0.00	\$13,664.98	100.0%
2014	\$8,528.41	\$8,528.41	100.0%	\$8,528.41	\$0.00	\$8,528.41	100.0%
2015	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2016	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
Total	\$34,410.98	\$34,410.98	100.0%	\$34,410.98	\$0.00	\$34,410.98	100.0%



**Status of HOME Grants
MONTEREY PARK**

IDIS - PR27

Recaptured Homebuyer Funds (HP)

Program Year	Total Receipts	Amount Committed to Activities	% Committed	Net Disbursed	Disbursed Pending Approval	Total Disbursed	% Disbursed
2015	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2016	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
Total	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%



**Status of HOME Grants
MONTEREY PARK**

IDIS - PR27

Repayments to Local Account (IU)

Program Year	Total Receipts	Amount Committed to Activities	% Committed	Net Disbursed	Disbursed Pending Approval	Total Disbursed	% Disbursed
2015	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
2016	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%
Total	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%



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Status of HOME Grants
MONTEREY PARK

IDIS - PR27

Disbursements from Treasury Account

Fiscal Year	Total Authorization	Disbursed	Returned	Net Disbursed	Disbursed Pending Approval	Total Disbursed	% Disb	Available to Disburse
1995	\$374,000.00	\$374,000.00	\$0.00	\$374,000.00	\$0.00	\$374,000.00	100.0%	\$0.00
1996	\$413,000.00	\$413,000.00	\$0.00	\$413,000.00	\$0.00	\$413,000.00	100.0%	\$0.00
1997	\$404,000.00	\$404,000.00	\$0.00	\$404,000.00	\$0.00	\$404,000.00	100.0%	\$0.00
1998	\$433,000.00	\$433,000.00	\$0.00	\$433,000.00	\$0.00	\$433,000.00	100.0%	\$0.00
1999	\$467,000.00	\$467,000.00	\$0.00	\$467,000.00	\$0.00	\$467,000.00	100.0%	\$0.00
2000	\$352,200.00	\$352,200.00	\$0.00	\$352,200.00	\$0.00	\$352,200.00	100.0%	\$0.00
2001	\$518,000.00	\$518,000.00	\$0.00	\$518,000.00	\$0.00	\$518,000.00	100.0%	\$0.00
2002	\$515,000.00	\$515,000.00	\$0.00	\$515,000.00	\$0.00	\$515,000.00	100.0%	\$0.00
2003	\$527,273.00	\$527,273.00	\$0.00	\$527,273.00	\$0.00	\$527,273.00	100.0%	\$0.00
2004	\$524,455.00	\$524,455.00	\$0.00	\$524,455.00	\$0.00	\$524,455.00	100.0%	\$0.00
2005	\$504,631.00	\$504,631.00	\$0.00	\$504,631.00	\$0.00	\$504,631.00	100.0%	\$0.00
2006	\$475,606.00	\$475,606.00	\$0.00	\$475,606.00	\$0.00	\$475,606.00	100.0%	\$0.00
2007	\$473,014.00	\$473,014.00	\$0.00	\$473,014.00	\$0.00	\$473,014.00	100.0%	\$0.00
2008	\$457,870.00	\$457,870.00	\$0.00	\$457,870.00	\$0.00	\$457,870.00	100.0%	\$0.00
2009	\$508,799.00	\$508,799.00	\$0.00	\$508,799.00	\$0.00	\$508,799.00	100.0%	\$0.00
2010	\$504,282.00	\$504,282.00	\$0.00	\$504,282.00	\$0.00	\$504,282.00	100.0%	\$0.00
2011	\$443,123.00	\$358,827.45	\$0.00	\$358,827.45	\$12,461.40	\$371,288.85	83.7%	\$71,834.15
2012	\$294,380.00	\$73,595.00	\$0.00	\$73,595.00	\$0.00	\$73,595.00	25.0%	\$220,785.00
2013	\$250,507.00	\$21,926.51	\$0.00	\$21,926.51	\$0.00	\$21,926.51	8.7%	\$228,580.49
2014	\$249,322.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$249,322.00
2015	\$241,612.00	\$0.00	\$0.00	\$0.00	\$6,188.30	\$6,188.30	2.5%	\$235,423.70
2016	\$227,643.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$227,643.00
Total	\$9,158,717.00	\$7,906,478.96	\$0.00	\$7,906,478.96	\$18,649.70	\$7,925,128.66	86.5%	\$1,233,588.34



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IDIS - PR27

Home Activities Commitments/Disbursements from Treasury Account

Fiscal Year	Authorized for Activities	Amount Committed to Activities	% Cmtd	Disbursed	Returned	Net Disbursed	% Net Disb	Disbursed Pending Approval	Total Disbursed	% Disb
1995	\$374,000.00	\$374,000.00	100.0%	\$374,000.00	\$0.00	\$374,000.00	100.0%	\$0.00	\$374,000.00	100.0%
1996	\$413,000.00	\$413,000.00	100.0%	\$413,000.00	\$0.00	\$413,000.00	100.0%	\$0.00	\$413,000.00	100.0%
1997	\$404,000.00	\$404,000.00	100.0%	\$404,000.00	\$0.00	\$404,000.00	100.0%	\$0.00	\$404,000.00	100.0%
1998	\$433,000.00	\$433,000.00	100.0%	\$433,000.00	\$0.00	\$433,000.00	100.0%	\$0.00	\$433,000.00	100.0%
1999	\$467,000.00	\$467,000.00	100.0%	\$467,000.00	\$0.00	\$467,000.00	100.0%	\$0.00	\$467,000.00	100.0%
2000	\$313,600.00	\$313,600.00	100.0%	\$313,600.00	\$0.00	\$313,600.00	100.0%	\$0.00	\$313,600.00	100.0%
2001	\$518,000.00	\$518,000.00	100.0%	\$518,000.00	\$0.00	\$518,000.00	100.0%	\$0.00	\$518,000.00	100.0%
2002	\$515,000.00	\$515,000.00	100.0%	\$515,000.00	\$0.00	\$515,000.00	100.0%	\$0.00	\$515,000.00	100.0%
2003	\$514,191.00	\$514,191.00	100.0%	\$514,191.00	\$0.00	\$514,191.00	100.0%	\$0.00	\$514,191.00	100.0%
2004	\$472,009.50	\$472,009.50	100.0%	\$472,009.50	\$0.00	\$472,009.50	100.0%	\$0.00	\$472,009.50	100.0%
2005	\$454,167.90	\$454,167.90	100.0%	\$454,167.90	\$0.00	\$454,167.90	100.0%	\$0.00	\$454,167.90	100.0%
2006	\$428,045.40	\$428,045.40	100.0%	\$428,045.40	\$0.00	\$428,045.40	100.0%	\$0.00	\$428,045.40	100.0%
2007	\$425,712.60	\$425,712.60	100.0%	\$425,712.60	\$0.00	\$425,712.60	100.0%	\$0.00	\$425,712.60	100.0%
2008	\$412,083.00	\$412,083.00	100.0%	\$412,083.00	\$0.00	\$412,083.00	100.0%	\$0.00	\$412,083.00	100.0%
2009	\$457,919.10	\$457,919.10	100.0%	\$457,919.10	\$0.00	\$457,919.10	100.0%	\$0.00	\$457,919.10	100.0%
2010	\$453,853.80	\$453,853.80	100.0%	\$453,853.80	\$0.00	\$453,853.80	100.0%	\$0.00	\$453,853.80	100.0%
2011	\$398,810.70	\$398,810.70	100.0%	\$314,515.15	\$0.00	\$314,515.15	78.8%	\$12,461.40	\$326,976.55	81.9%
2012	\$264,942.00	\$264,942.00	100.0%	\$44,157.00	\$0.00	\$44,157.00	16.6%	\$0.00	\$44,157.00	16.6%
2013	\$226,885.10	\$189,309.05	83.4%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%
2014	\$249,322.00	\$211,923.70	85.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%
2015	\$241,612.00	\$81,736.40	33.8%	\$0.00	\$0.00	\$0.00	0.0%	\$6,188.30	\$6,188.30	2.5%
2016	\$204,878.70	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%
Total	\$8,642,032.80	\$8,202,304.15	94.9%	\$7,414,254.45	\$0.00	\$7,414,254.45	85.7%	\$18,649.70	\$7,432,904.15	86.0%



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Administrative Funds (AD)

Fiscal Year	Authorized Amount	Amount Committed	% Auth Cmtd	Balance to Commit	Total Disbursed	% Auth Disb	Available to Disburse
1995	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1996	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1997	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1998	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1999	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2000	\$38,600.00	\$38,600.00	100.0%	\$0.00	\$38,600.00	100.0%	\$0.00
2001	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2002	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2003	\$13,082.00	\$13,082.00	100.0%	\$0.00	\$13,082.00	100.0%	\$0.00
2004	\$52,445.50	\$52,445.50	100.0%	\$0.00	\$52,445.50	100.0%	\$0.00
2005	\$50,463.10	\$50,463.10	100.0%	\$0.00	\$50,463.10	100.0%	\$0.00
2006	\$47,560.60	\$47,560.60	100.0%	\$0.00	\$47,560.60	100.0%	\$0.00
2007	\$47,301.40	\$47,301.40	100.0%	\$0.00	\$47,301.40	100.0%	\$0.00
2008	\$45,787.00	\$45,787.00	100.0%	\$0.00	\$45,787.00	100.0%	\$0.00
2009	\$50,879.90	\$50,879.90	100.0%	\$0.00	\$50,879.90	100.0%	\$0.00
2010	\$50,428.20	\$50,428.20	100.0%	\$0.00	\$50,428.20	100.0%	\$0.00
2011	\$44,312.30	\$44,312.30	100.0%	\$0.00	\$44,312.30	100.0%	\$0.00
2012	\$29,438.00	\$29,438.00	100.0%	\$0.00	\$29,438.00	100.0%	\$0.00
2013	\$23,621.90	\$23,621.90	100.0%	\$0.00	\$21,926.51	92.8%	\$1,695.39
2014	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2015	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2016	\$22,764.30	\$22,764.30	100.0%	\$0.00	\$0.00	0.0%	\$22,764.30
Total	\$516,684.20	\$516,684.20	100.0%	\$0.00	\$492,224.51	95.2%	\$24,459.69



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CHDO Operating Funds (CO)

Fiscal Year	Authorized Amount	Amount Committed	% Auth Cmtd	Balance to Commit	Total Disbursed	% Auth Disb	Available to Disburse
1995	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1996	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1997	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1998	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1999	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2000	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2001	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2002	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2003	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2004	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2005	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2006	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2007	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2008	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2009	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2010	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2011	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2012	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2013	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2014	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2015	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2016	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
Total	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00



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CHDO Funds (CR)

Fiscal Year	CHDO Requirement	Authorized Amount	Amount Suballocated to CL/CC	Amount Subgranted to CHDOS	Balance to Subgrant	Funds Committed to Activities	% Subg Cmt'd	Balance to Commit	Total Disbursed	% Subg Disb	Available to Disburse
1995	\$56,100.00	\$374,000.00	\$0.00	\$374,000.00	\$0.00	\$374,000.00	100.0%	\$0.00	\$374,000.00	100.0%	\$0.00
1996	\$61,950.00	\$413,000.00	\$0.00	\$413,000.00	\$0.00	\$413,000.00	100.0%	\$0.00	\$413,000.00	100.0%	\$0.00
1997	\$60,600.00	\$404,000.00	\$0.00	\$404,000.00	\$0.00	\$404,000.00	100.0%	\$0.00	\$404,000.00	100.0%	\$0.00
1998	\$64,950.00	\$433,000.00	\$0.00	\$433,000.00	\$0.00	\$433,000.00	100.0%	\$0.00	\$433,000.00	100.0%	\$0.00
1999	\$70,050.00	\$467,000.00	\$0.00	\$467,000.00	\$0.00	\$467,000.00	100.0%	\$0.00	\$467,000.00	100.0%	\$0.00
2000	\$69,900.00	\$294,660.00	\$0.00	\$294,660.00	\$0.00	\$294,660.00	100.0%	\$0.00	\$294,660.00	100.0%	\$0.00
2001	\$77,700.00	\$113,340.00	\$0.00	\$113,340.00	\$0.00	\$113,340.00	100.0%	\$0.00	\$113,340.00	100.0%	\$0.00
2002	\$77,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2003	\$79,090.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2004	\$78,668.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2005	\$75,694.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2006	\$71,340.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2007	\$70,952.10	\$70,952.10	\$0.00	\$70,952.10	\$0.00	\$70,952.10	100.0%	\$0.00	\$70,952.10	100.0%	\$0.00
2008	\$68,680.50	\$68,680.50	\$0.00	\$68,680.50	\$0.00	\$68,680.50	100.0%	\$0.00	\$68,680.50	100.0%	\$0.00
2009	\$76,319.85	\$76,319.85	\$0.00	\$76,319.85	\$0.00	\$76,319.85	100.0%	\$0.00	\$76,319.85	100.0%	\$0.00
2010	\$75,642.30	\$75,642.30	\$0.00	\$75,642.30	\$0.00	\$75,642.30	100.0%	\$0.00	\$75,642.30	100.0%	\$0.00
2011	\$66,468.45	\$66,468.45	\$0.00	\$66,468.45	\$0.00	\$66,468.45	100.0%	\$0.00	\$66,468.45	100.0%	\$0.00
2012	\$44,157.00	\$44,157.00	\$0.00	\$44,157.00	\$0.00	\$44,157.00	100.0%	\$0.00	\$44,157.00	100.0%	\$0.00
2013	\$37,576.05	\$37,576.05	\$0.00	\$0.00	\$37,576.05	\$0.00	0.0%	\$37,576.05	\$0.00	0.0%	\$37,576.05
2014	\$37,398.30	\$37,398.30	\$0.00	\$0.00	\$37,398.30	\$0.00	0.0%	\$37,398.30	\$0.00	0.0%	\$37,398.30
2015	\$36,241.80	\$36,241.80	\$0.00	\$0.00	\$36,241.80	\$0.00	0.0%	\$36,241.80	\$0.00	0.0%	\$36,241.80
2016	\$34,146.45	\$34,146.45	\$0.00	\$0.00	\$34,146.45	\$0.00	0.0%	\$34,146.45	\$0.00	0.0%	\$34,146.45
Total	\$1,390,877.55	\$3,046,582.80	\$0.00	\$2,901,220.20	\$145,362.60	\$2,901,220.20	100.0%	\$145,362.60	\$2,901,220.20	100.0%	\$145,362.60



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CHDO Loans (CL)

Fiscal Year	Authorized Amount	Amount Subgranted	Amount Committed	% Auth Cmtd	Balance to Commit	Total Disbursed	% Auth Disb	Available to Disburse
1995	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1996	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1997	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1998	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1999	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2000	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2001	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2002	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2003	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2004	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2005	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2006	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2007	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2008	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2009	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2010	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2011	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2012	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2013	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2014	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2015	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2016	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
Total	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00



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CHDO Capacity (CC)

Fiscal Year	Authorized Amount	Amount Subgranted	Amount Committed	% Auth Cmtd	Balance to Commit	Total Disbursed	% Auth Disb	Available to Disburse
1995	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1996	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1997	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1998	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1999	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2000	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2001	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2002	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2003	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2004	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2005	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2006	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2007	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2008	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2009	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2010	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2011	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2012	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2013	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2014	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2015	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2016	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
Total	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00



**Status of HOME Grants
MONTEREY PARK**

IDIS - PR27

Reservations to State Recipients and Sub-recipients (SU)

Fiscal Year	Authorized Amount	Amount Subgranted to Other Entities	Amount Committed	% Auth Cmtd	Balance to Commit	Total Disbursed	% Auth Disb	Available to Disburse
1995	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1996	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1997	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1998	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
1999	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2000	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2001	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2002	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2003	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2004	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2005	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2006	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2007	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2008	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2009	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2010	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2011	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2012	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2013	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2014	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2015	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
2016	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00
Total	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%	\$0.00



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**Status of HOME Grants
MONTEREY PARK**

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Total Program Funds

Fiscal Year	Total Authorization	Local Account Funds	Committed Amount	Net Disbursed for Activities	Net Disbursed for Admin/CHDO OP	Net Disbursed	Disbursed Pending Approval	Total Disbursed	Available to Disburse
1995	\$374,000.00	\$0.00	\$374,000.00	\$374,000.00	\$0.00	\$374,000.00	\$0.00	\$374,000.00	\$0.00
1996	\$413,000.00	\$0.00	\$413,000.00	\$413,000.00	\$0.00	\$413,000.00	\$0.00	\$413,000.00	\$0.00
1997	\$404,000.00	\$0.00	\$404,000.00	\$404,000.00	\$0.00	\$404,000.00	\$0.00	\$404,000.00	\$0.00
1998	\$433,000.00	\$0.00	\$433,000.00	\$433,000.00	\$0.00	\$433,000.00	\$0.00	\$433,000.00	\$0.00
1999	\$467,000.00	\$0.00	\$467,000.00	\$467,000.00	\$0.00	\$467,000.00	\$0.00	\$467,000.00	\$0.00
2000	\$352,200.00	\$0.00	\$313,600.00	\$313,600.00	\$38,600.00	\$352,200.00	\$0.00	\$352,200.00	\$0.00
2001	\$518,000.00	\$0.00	\$518,000.00	\$518,000.00	\$0.00	\$518,000.00	\$0.00	\$518,000.00	\$0.00
2002	\$515,000.00	\$0.00	\$515,000.00	\$515,000.00	\$0.00	\$515,000.00	\$0.00	\$515,000.00	\$0.00
2003	\$527,273.00	\$0.00	\$514,191.00	\$514,191.00	\$13,082.00	\$527,273.00	\$0.00	\$527,273.00	\$0.00
2004	\$524,455.00	\$0.00	\$472,009.50	\$472,009.50	\$52,445.50	\$524,455.00	\$0.00	\$524,455.00	\$0.00
2005	\$504,631.00	\$0.00	\$454,167.90	\$454,167.90	\$50,463.10	\$504,631.00	\$0.00	\$504,631.00	\$0.00
2006	\$475,606.00	\$0.00	\$428,045.40	\$428,045.40	\$47,560.60	\$475,606.00	\$0.00	\$475,606.00	\$0.00
2007	\$473,014.00	\$11,666.50	\$437,379.10	\$437,379.10	\$47,301.40	\$484,680.50	\$0.00	\$484,680.50	\$0.00
2008	\$457,870.00	\$248,020.05	\$660,103.05	\$660,103.05	\$45,787.00	\$705,890.05	\$0.00	\$705,890.05	\$0.00
2009	\$508,799.00	\$13,215.01	\$471,134.11	\$471,134.11	\$50,879.90	\$522,014.01	\$0.00	\$522,014.01	\$0.00
2010	\$504,282.00	\$49,695.79	\$503,549.59	\$503,549.59	\$50,428.20	\$553,977.79	\$0.00	\$553,977.79	\$0.00
2011	\$443,123.00	\$46,245.23	\$445,055.93	\$360,760.38	\$44,312.30	\$405,072.68	\$12,461.40	\$417,534.08	\$71,834.15
2012	\$294,380.00	\$125,950.16	\$390,892.16	\$170,107.16	\$29,438.00	\$199,545.16	\$0.00	\$199,545.16	\$220,785.00
2013	\$250,507.00	\$136,649.78	\$325,958.83	\$136,649.78	\$21,926.51	\$158,576.29	\$0.00	\$158,576.29	\$228,580.49
2014	\$249,322.00	\$85,284.12	\$296,683.62	\$75,915.92	\$0.00	\$75,915.92	\$0.00	\$75,915.92	\$258,690.20
2015	\$241,612.00	\$34,330.75	\$116,067.15	\$32,641.75	\$0.00	\$32,641.75	\$6,188.30	\$38,830.05	\$237,112.70
2016	\$227,643.00	\$883.96	\$883.96	\$883.61	\$0.00	\$883.61	\$0.00	\$883.61	\$227,643.35
Total	\$9,158,717.00	\$751,941.35	\$8,953,721.30	\$8,155,138.25	\$492,224.51	\$8,647,362.76	\$18,649.70	\$8,666,012.46	\$1,244,645.89



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**Status of HOME Grants
MONTEREY PARK**

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Total Program Percent

Fiscal Year	Total Authorization	Local Account Funds	% Committed for Activities	% Disb for Activities	% Disb for Admin/CHDO OP	% Net Disbursed	% Disbursed Pending Approval	% Total Disbursed	% Available to Disburse
1995	\$374,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
1996	\$413,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
1997	\$404,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
1998	\$433,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
1999	\$467,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
2000	\$352,200.00	\$0.00	89.0%	89.0%	10.9%	100.0%	0.0%	100.0%	0.0%
2001	\$518,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
2002	\$515,000.00	\$0.00	100.0%	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
2003	\$527,273.00	\$0.00	97.5%	97.5%	2.4%	100.0%	0.0%	100.0%	0.0%
2004	\$524,455.00	\$0.00	90.0%	90.0%	10.0%	100.0%	0.0%	100.0%	0.0%
2005	\$504,631.00	\$0.00	90.0%	90.0%	9.9%	100.0%	0.0%	100.0%	0.0%
2006	\$475,606.00	\$0.00	90.0%	90.0%	9.9%	100.0%	0.0%	100.0%	0.0%
2007	\$473,014.00	\$11,666.50	90.2%	90.2%	10.0%	100.0%	0.0%	100.0%	0.0%
2008	\$457,870.00	\$248,020.05	93.5%	93.5%	10.0%	100.0%	0.0%	100.0%	0.0%
2009	\$508,799.00	\$13,215.01	90.2%	90.2%	10.0%	100.0%	0.0%	100.0%	0.0%
2010	\$504,282.00	\$49,695.79	90.8%	90.8%	9.9%	100.0%	0.0%	100.0%	0.0%
2011	\$443,123.00	\$46,245.23	90.9%	73.7%	10.0%	82.7%	2.5%	85.3%	14.6%
2012	\$294,380.00	\$125,950.16	92.9%	40.4%	10.0%	47.4%	0.0%	47.4%	52.5%
2013	\$250,507.00	\$136,649.78	84.1%	35.2%	8.7%	40.9%	0.0%	40.9%	59.0%
2014	\$249,322.00	\$85,284.12	88.6%	22.6%	0.0%	22.6%	0.0%	22.6%	77.3%
2015	\$241,612.00	\$34,330.75	42.0%	11.8%	0.0%	11.8%	2.2%	14.0%	85.9%
2016	\$227,643.00	\$883.96	0.3%	0.3%	0.0%	0.3%	0.0%	0.3%	99.6%
Total	\$9,158,717.00	\$751,941.35	90.3%	82.2%	5.3%	87.2%	0.1%	87.4%	12.5%

PR 33 - Home Matching Liability Report

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Office of Community Planning and Development
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Home Matching Liability Report

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MONTEREY PARK, CA

Fiscal Year	Match Percent	Total Disbursements	Disbursements Requiring Match	Match Liability Amount
1997	12.5 %	\$2,918.00	\$2,918.00	\$364.75
1998	12.5 %	\$395,500.00	\$395,500.00	\$49,437.50
1999	12.5 %	\$725,000.00	\$725,000.00	\$90,625.00
2000	12.5 %	\$467,922.00	\$467,922.00	\$58,490.25
2001	12.5 %	\$8,000.00	\$8,000.00	\$1,000.00
2004	12.5 %	\$65,656.30	\$18,940.00	\$2,367.50
2005	12.5 %	\$452,445.50	\$400,000.00	\$50,000.00
2006	12.5 %	\$388,110.81	\$334,370.00	\$41,796.25
2007	12.5 %	\$1,015,058.74	\$979,443.29	\$122,430.41
2008	12.5 %	\$103,485.72	\$56,590.45	\$7,073.80
2009	12.5 %	\$686,547.64	\$633,228.65	\$79,153.58
2010	12.5 %	\$967,051.19	\$921,882.12	\$115,235.26
2011	12.5 %	\$122,047.82	\$84,647.21	\$10,580.90
2012	25.0 %	\$558,663.76	\$537,928.72	\$134,482.18
2013	25.0 %	\$528,357.69	\$488,411.73	\$122,102.93
2014	25.0 %	\$149,827.08	\$111,100.81	\$27,775.20
2015	25.0 %	\$706,276.55	\$672,816.14	\$168,204.03

IDIS - PR33

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
Home Matching Liability Report

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City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: Old Business
Agenda Item 5-A.

TO: Honorable Mayor and Members of the City Council

FROM: Michael Huntley, Director of Community and Economic Development

SUBJECT: Second Reading and Adoption: An Ordinance amending the Monterey Park Municipal Code (MPMC) Chapter 21.22 regulating off-street parking regulations in the residential districts.

RECOMMENDATION:

It is recommended that the City Council:

- (1) Waive the second reading and adopt the proposed ordinance; and
- (2) Take such additional, related, action that may be desirable.

SUMMARY:

The first reading and public hearing occurred on October 5, 2016. At the City Council meeting, minor edits to draft ordinance were requested by the Council. Those edits have been made to the draft ordinance and it is now ready for second reading and adoption by the City Council.

A copy of the staff report from the October 5, 2016 meeting is attached for reference.

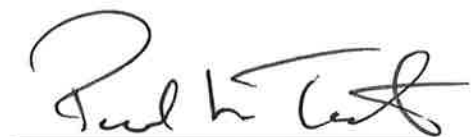
Respectfully submitted by,

By:



Michael Huntley
Director of Community and
Economic Development

Approved:



Paul L. Talbot
City Manager

Reviewed:



Karl H. Berger
Assistant City Attorney

Attachments:

Attachment 1: Draft Ordinance

Attachment 2: October 5, 2016 City Council Staff Report

ATTACHMENT 1

Draft Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE ("MPMC") AFFECTING REGULATIONS GOVERNING THE MULTI-FAMILY RESIDENTIAL OFF-STREET PARKING REQUIREMENTS.

The City Council of the City of Monterey Park does ordain as follows:

SECTION 1: *Findings.* The City Council finds and declares as follows:

- A. The City's ability to exercise its powers in accordance with Article XI, § 7 of the California Constitution to regulate land use is well-established. This ordinance is intended to regulate aesthetics, traffic, parking, public peace, and other, similar, matters related to public health, safety, and welfare;
- B. An ongoing review of the Monterey Park Municipal Code ("MPMC") demonstrates that amendments are needed to bring the City's residential off-street parking regulations into conformance with the City Council's intent as expressed during the comprehensive zoning update in 2013;
- C. Adopting this Ordinance is in the public interest because it is designed to protect public health and safety while also promoting public welfare;
- D. The Planning Commission adopted Resolution No. 11-16 recommending the City Council amend specific sections of Title 21 (zoning regulations) of the Monterey Park Municipal Code;
- E. This Ordinance promotes public health, safety, and general welfare and serves the goals and purposes of the MPMC; and
- F. This Ordinance and its findings are made based upon the entire administrative record including, without limitation, testimony and evidence presented to the City Council at its October 5, 2016 public hearing including, without limitation, the staff report submitted by the Community and Economic Development Department.

SECTION 2: MPMC § 21.22.050, Table 21.22 (A) is amended to read as follows (note Table 21.22(A) reflects amendments implemented by Ordinance No. ____, adopted October 5, 2016):

Table 21.22(A)

Residential Parking Standards

Dwelling Uses	Min. Required No. of Spaces
Single Family Dwelling	
4 or fewer bedrooms*	2 enclosed garage spaces
5 -7 bedrooms*	3 enclosed garage spaces plus 1 additional open parking space per bedroom above 5
8 or more bedrooms*	4 enclosed garage spaces plus 1 additional open parking space per bedroom above 5
Multifamily Residences: per unit*	
<i>Multiple Family</i>	
3 or fewer bedrooms*	2 enclosed garage spaces; plus 1 guest parking space per 2 dwelling units
4 bedrooms*	2 enclosed garage spaces; plus 1 guest parking space per 2 dwelling units
5 bedrooms*	3 enclosed garage spaces; plus 1 guest parking space per 1 dwelling unit
6 or more bedrooms*	3 enclosed garage spaces; plus 1 additional open parking space per bedroom above 5; plus 1 guest parking space per 1 dwelling unit
Boardinghouse	1 per bedroom
Rehabilitation Facility	1 per bedroom
Second Dwelling Unit	
Less than or equal to 600 SF	1 enclosed garage space
Greater than 600 SF	2 enclosed garage spaces
Senior Citizen Housing	
<i>Moderate Income Unit</i>	1 per unit; plus 1 for property manager unit
Guest Parking	1 per 4 units
<i>Mixed Moderate Income & Low/Very Low Income Unit</i>	0.8 per unit; plus 1 for property manager unit
Guest Parking	1 per 4 units (3 minimum)
<i>Low Income Unit</i>	0.65 per unit; plus 1 for property manager unit
Guest Parking	1 per 6 units (2 minimum)
<i>Very Low Income Unit</i>	0.5 per unit; plus 1 for property manager unit
Guest Parking	1 per 8 units (2 minimum)
Single Room Occupancy (SRO)	1 per bedroom
*A den, library, study or similar habitable room which in the determination of the City Planner could be used as a bedroom will be considered a bedroom for purposes of determining required parking.	

SECTION 3: Environmental Review. This ordinance is exempt from additional environmental review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, *et seq.*) because it establishes rules and procedures to permit operation of existing facilities; consists only of minor revisions and clarifications to existing regulations and specification of procedures related thereto; and consists of

actions taken to assure the maintenance, protection and enhancement of the environment. This ordinance, therefore, does not have the potential to cause significant effects on the environment. Consequently, it is categorically exempt from further CEQA review under 14 Cal. Code Regs. §§ 15301, 15305, and 15308.

SECTION 4: Construction. This Ordinance must be broadly construed in order to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 5: Enforceability. Repeal of any provision of the MPMC does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 6: Validity of Previous Code Sections. If this entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal or amendment of the MPMC or other city ordinance by this Ordinance will be rendered void and cause such previous MPMC provision or other the city ordinance to remain in full force and effect for all purposes.

SECTION 7: Severability. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

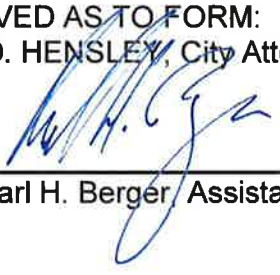
SECTION 8: The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 9: This Ordinance will take effect on the 31st day following its final passage and adoption.

PASSED, APPROVED, AND ADOPTED this ____ day of October, 2016.

Mitchell Ing, Mayor

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 
Karl H. Berger, Assistant City Attorney

ATTEST:
VINCENT D. CHANG, City Clerk

By: _____

ATTACHMENT 2
October 5, 2016 Staff Report



City Council Staff Report

DATE: October 5, 2016

AGENDA ITEM NO: Public Hearing
Agenda Item 4-A.

TO: Honorable Mayor and Members of the City Council
FROM: Michael A. Huntley, Director of Community and Economic Development
SUBJECT: Consider amending the Monterey Park Municipal Code (MPMC) Chapter 21.22 regulating off-street parking regulations in residential zones.

RECOMMENDATION:

It is recommended that the City Council consider:

1. Opening the continued public hearing;
2. Taking documentary and testimonial evidence;
3. Closing the public hearing and considering the draft ordinance;
4. Waive the second reading and adopt the proposed ordinance related to single-family residential parking requirements;
5. Introduce and waive the first reading of the ordinance for multi-family residential parking requirements and schedule second reading and adoption for October 19, 2016; and
6. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On September 21, 2016, the City Council reviewed an ordinance proposing amendments to Monterey Park Municipal Code (MPMC) Chapter 21.22 regulating off-street parking requirements in residential zones. After an extensive discussion on the matter, the City Council decided to separately consider proposed amendments to the MPMC. Specifically, the City Council introduced an ordinance amending single-family residential parking requirements and continued consideration of MPMC amendments regulating multi-family residential parking requirements.

ANALYSIS:

Pursuant to the City Council's direction, second reading of the ordinance amending single-family parking requirements is on tonight's agenda. Tables 1 through 3, below, summarize the existing parking requirements for single-family dwellings, the proposed parking requirements recommended by the Planning Commission, and the amendments approved by the City Council. Figure 1 illustrates the single-family parking requirements as approved by the City Council. Attached to this staff report is the final ordinance for second reading and adoption.

Single-Family Dwelling

Table 1: Existing Code

Less than 3,000 sq. ft.	2 enclosed garage spaces
3,000 sq. ft. or greater	3 enclosed garage spaces
Addition which will result in 5 or more bedrooms*	3 enclosed garage spaces
*A den, library, study or similar habitable room which in the determination of the City Planner could be used as a bedroom will be considered a bedroom for purposes of determining required parking.	

Table 2: Planning Commission Recommendation

4 or fewer bedrooms*	2 enclosed garage spaces
5 or more bedrooms*	3 enclosed garage spaces plus one additional open parking space per bedroom above five.
*A den, library, study or similar habitable room which in the opinion determination of the City Planner could be used as a bedroom will be considered a bedroom for purposes of determining required parking.	

Table 3: City Council Recommendation

4 or fewer bedrooms*	2 enclosed garage spaces
5-7 bedrooms*	3 enclosed garage spaces plus one additional open parking space per bedroom above five
8 or more bedrooms*	4 enclosed garage spaces plus 2 additional open parking spaces
*A den, library, study or similar habitable room which in the opinion determination of the City Planner could be used as a bedroom will be considered a bedroom for purposes of determining required parking.	

At the September 21, 2016 meeting, the City Council continued the question of multi-family residential parking requirements. Tables 4 through 6 summarize existing parking requirements for multi-family dwellings, the proposed parking requirements recommended by the Planning Commission, and the parking requirements that were discussed by the City Council at its September 21, 2016 meeting. Figure 2 illustrates the multi-family parking requirements as discussed by the City Council. Attached to this staff report is a draft ordinance that is ready for first reading and introduction.

Multi-Family Residential

Table 4: Existing Code

3 or fewer bedrooms	2 enclosed spaces; plus 1 guest space per 2 dwelling units.
4 or more bedrooms	2 enclosed spaces; plus 1 guest space per 1 dwelling unit.

Table 5: Planning Commission Recommendation

3 or fewer bedrooms*	2 enclosed <u>garage</u> spaces, plus 1 guest parking space per 1 dwelling unit
4 or more bedrooms*	2 enclosed <u>garage</u> spaces; plus 1 additional open parking space per bedroom above 3; plus 1 guest parking space per 1 dwelling unit

Table 6: City Council Discussion

<u>4</u> or fewer bedrooms*	2 enclosed <u>garage</u> spaces, plus 1 guest parking space per 2 dwelling units
<u>5</u> bedrooms*	<u>3</u> enclosed <u>garage</u> spaces; plus 1 guest parking space per 1 dwelling unit
<u>6</u> or more bedrooms*	<u>3</u> enclosed <u>garage</u> spaces; plus 1 additional open parking space per bedroom above 5; plus 1 guest parking space per 1 dwelling unit
*A den, library, study or similar habitable room which in the <u>opinion determination</u> of the City Planner could be used as a bedroom will be considered a bedroom for purposes of determining required parking.	

ENVIRONMENTAL:

The proposed ordinances are exempt from further environmental review under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*) because the ordinances, if adopted, would result only in minor revisions and clarifications to existing regulations and specification of procedures related thereto; and consist of action taken to assure the maintenance, protection and enhancement of the environment. The ordinances, therefore, do not have the potential to cause significant effects on the environment. Consequently, they are categorically exempt from further CEQA review under 14 California Code Regulations §§ 15301, 15305, and 15308.

Respectfully submitted,



Michael Huntley
Director of Community and Economic
Development

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachments:

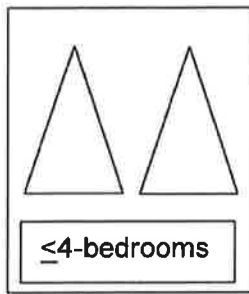
- Attachment 1: Graphic illustration of proposed changes
- Attachment 2: Draft Ordinance for single-family residential
- Attachment 3: Draft Ordinance for multi-family residential
- Attachment 4: Planning Commission staff reports, resolution and minutes

ATTACHMENT 1

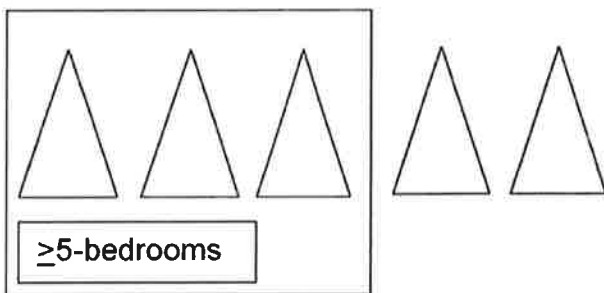
Graphic Illustration of Proposed Changes

Figure 1: Single-Family Residential

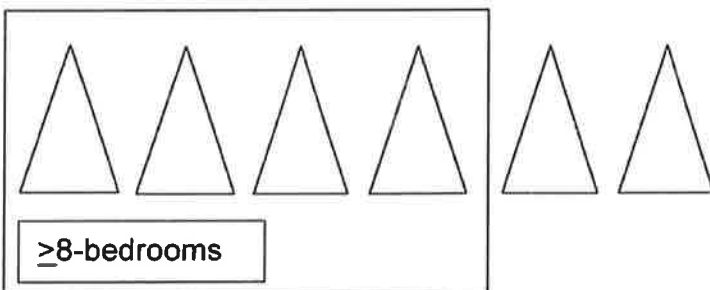
Example: 4-bedroom house



Example: 7-bedroom house



Example: 8-bedroom house

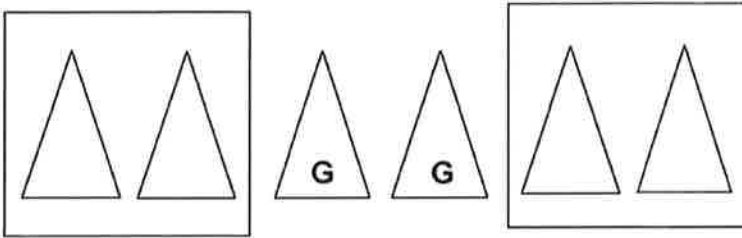


 = currently required

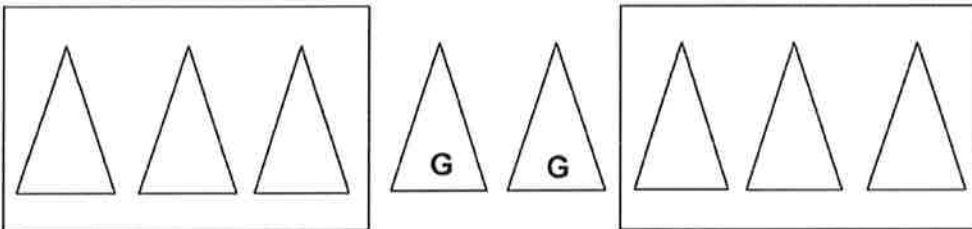
 = additional proposed parking spaces

Figure 2: Multi-Family Residential

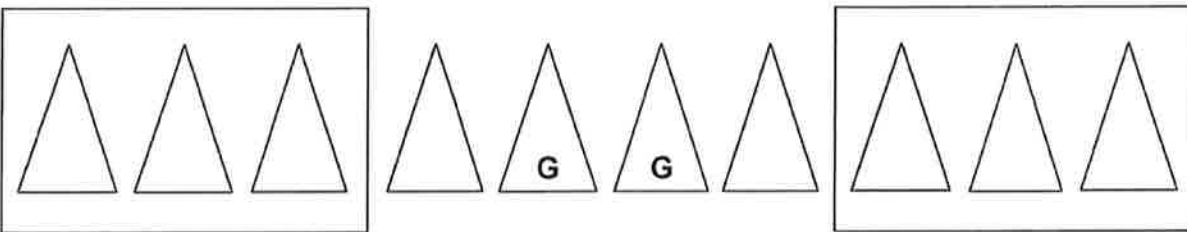
Example: 2-unit development with 4-bedrooms each unit



Example: 2-unit development with 5-bedrooms each unit



Example: 2-unit development with 6 or more bedrooms



△ = currently required

△ = additional proposed parking spaces

G = guest parking



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: Old Business
Agenda Item 5-B.

TO: Honorable Mayor and Members of the City Council

FROM: Michael Huntley, Director of Community and Economic Development

SUBJECT: Second Reading and Adoption: Ordinances amending specific sections of Title 21 (zoning regulations) of the Monterey Park Municipal Code relating to RLUIPA and Nonconforming Uses.

RECOMMENDATION:

It is recommended that the City Council:

- (1) Waive the second reading and adopt the proposed ordinances; and
- (2) Take such additional, related, action that may be desirable.

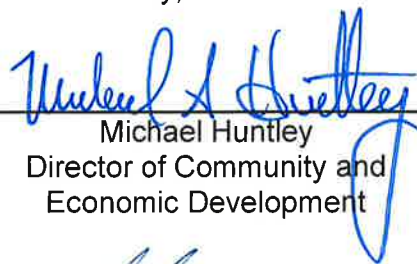
SUMMARY:

On October 5, 2016, the City Council introduced and waived first reading of two ordinances amending Title 21 of the Monterey Park Municipal Code ("MPMC"). The staff report from that meeting is attached for reference (the wireless telecommunications ordinance was not introduced).

Second reading and adoption of these ordinances is recommended; the ordinances will become effective 30 days after adoption.

Respectfully submitted by,

By:


Michael Huntley
Director of Community and
Economic Development

Approved:


Paul L. Talbot
City Manager

Reviewed:


Karl H. Berger
Assistant City Attorney

Attachments:

Attachment 1: Draft Ordinances

1A: Assembly Uses

1B: Nonconforming Uses

Attachment 2: October 5, 2016 City Council Staff Report

ATTACHMENT 1

Draft Ordinances

ATTACHMENT 1A

Assembly Use Ordinance

ORDINANCE NO.

AN ORDINANCE AMENDING TITLE 21 OF THE MONTEREY PARK MUNICIPAL CODE REGARDING REGULATION OF ASSEMBLY-TYPE USES

The City Council of the City of Monterey Park does ordain as follows:

SECTION 1: *Findings.* The City Council finds and determines as follows:

- A. On September 22, 2010, the United States Department of Justice issued a statement summarizing the history and purpose of the land use provisions of the Religious Land Use and Institutionalized Persons Act (RLUIPA). The Statement reads, in pertinent part, as follows:

“The Religious Land Use and Institutionalized Persons Act (RLUIPA), 42 U.S.C. § 2000cc et seq., is a civil rights law that protects individuals and religious institutions from discriminatory and unduly burdensome land use regulations. After hearings in which Congress found that religious assemblies and institutions were disproportionately affected, and in fact often were actively discriminated against, in local land use decisions, Congress passed RLUIPA unanimously in 2000. President Clinton signed RLUIPA into law on September 22, 2000.”
- B. Congress found that zoning authorities were frequently placing excessive or unreasonable burdens on the ability of congregations and individuals to exercise their faith with little to no justification and in violation of the Constitution. Congress further found that religious institutions often faced both subtle and overt discrimination in zoning, particularly minority, newer, smaller, or unfamiliar religious groups and denominations.
- C. Congress also found that, as a whole, religious institutions were treated worse than comparable secular institutions by zoning regulations and zoning authorities. As RLUIPA’s Senate sponsors, Senator Hatch and the late Senator Kennedy, said in their joint statement issued upon the bill’s passage: ‘zoning regulations frequently exclude churches in places where they permit theaters, meetings halls, and other places where large groups of people assemble for secular purposes.... Churches have been denied the right to meet in rented storefronts, in abandoned schools, in converted funeral homes, theaters, and skating rinks—in all sorts of buildings that were permitted when they generated traffic for secular purposes.’
- D. Congress further found that zoning authorities frequently were placing excessive burdens on the ability of congregations and individuals to exercise their faiths without sufficient justification, in violation of the

Constitution.

- E. RLUIPA provides a number of important protections for the religious freedom of persons, places of worship, religious schools, and other religious assemblies and institutions, including:
1. Protection against substantial burdens on religious exercise: Section 2(a) of RLUIPA prohibits the implementation of any land use regulation that imposes a 'substantial burden' on the religious exercise of a person or institution except where justified by a 'compelling governmental interest' that the government pursues in the least restrictive way possible.
 2. Protection against unequal treatment for religious assemblies and institutions: Section 2(b)(1) of RLUIPA provides that religious assemblies and institutions must be treated at least as well as nonreligious assemblies and institutions.
 3. Protection against religious or denominational discrimination: Section 2(b)(2) of RLUIPA prohibits discrimination 'against any assembly or institution on the basis of religion or religious denomination.'
 4. Protection against total exclusion of religious assemblies: Section 2(b)(3)(A) of RLUIPA provides that governments must not totally exclude religious assemblies from a jurisdiction.
 5. Protection against unreasonable limitation of religious assemblies: Section 2(b)(3)(B) of RLUIPA provides that government must not unreasonably limit 'religious assemblies, institutions, or structures within a jurisdiction.'"
- F. Under RLUIPA, a religious assembly use cannot be treated on a less-than-equal basis as compared to a non-religious use in the same zone if the two uses cannot be distinguished on the basis of accepted zoning criteria that define the zone. Accepted zoning criteria are the objective characteristics of a particular use that determine whether a use should be excluded from a zone, given the purpose for which the zone was established.

SECTION 2: Zoning Regulation Findings. Based on the facts and evidence set forth herein, in the accompanying staff report, and in the record as a whole, the City Council finds as follows:

- A. In light of RLUIPA and several published judicial opinions related thereto, minor amendments to the City's zoning regulations are necessary to

ensure that religious assemblies and institutions are not treated on less than equal terms with secular assemblies and institutions in the same zoning district;

- B. This proposed Ordinance will not adversely affect any property in the City as to value or precedent, and will not be detrimental to any area of the City; and
- C. This Ordinance promotes public health, safety and general welfare.

SECTION 3: Pursuant to Monterey Park Municipal Code ("MPMC") § 21.38.050, the City Council finds as follows:

- A. This Ordinance is consistent with the goals, policies and objectives of the General Plan. According to the General Plan Land Use Element, religious institutions are considered appropriate uses in Mixed-Use I and II land use areas and the proposed code amendment will allow religious institutions to be treated similar to other comparable land uses allowed in the Mixed-Use I and II land use areas.
- B. This Ordinance will not adversely affect surrounding properties. The proposed code amendment will allow religious institutions to be treated similar to comparable uses and not be more restrictive.
- C. This Ordinance promotes public health, safety, and general welfare and serves the goals and purposes of the zoning regulations of the MPPC. As amended, the regulations set forth in the Municipal Code will continue to promote the public health, safety, and general welfare while serving the goals and purposes of the zoning regulations of the MPPC. The proposed code amendment is a minor update to the zoning regulations of the MPPC to treat religious institutions similar to comparable uses. The zoning regulations of the MPPC currently provides regulations for religious institutions; the proposed code amendment further clarifies the regulations for religious institutions.

SECTION 4: MPMC Table 21.10(A) (Permitted Uses in Commercial Zones) is amended in its entirety as set forth in attached Exhibit A, which is incorporated by reference.

SECTION 5: MPMC § 21.10.040(CC) repealed and the remaining subparagraphs in that section are to be renumbered accordingly.

SECTION 6: MPMC Table 21.22(C) (Nonresidential Parking Standards) is amended in its entirety as set forth in attached Exhibit A, which is incorporated by reference.

SECTION 7: *Environmental Review.* The City Council finds and determines that this ordinance is not subject to the California Environmental Quality Act (California Public

Resources Code §§ 21000, et seq. ("CEQA")) for the following reasons: (1) it will not result in a direct or reasonably foreseeable indirect physical change in the environment (14 Cal. Code Regs. § 15060(c)(2)), (2) there is no possibility that the ordinance may have a significant effect on the environment (14 Cal. Code Regs. § 15061(b)(3), and (3) the ordinance does not constitute a "project" as defined in the CEQA Guidelines (14 Cal. Code Regs. § 15378).

SECTION 8: *Construction.* This Ordinance must be broadly construed in order to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 9: *Enforceability.* Repeal of any provision of the Municipal Code does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 10: *Validity of Previous Code Sections.* If this entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal or amendment of the Municipal Code or other city ordinance by this Ordinance will be rendered void and cause such previous Municipal Code provision or other the city ordinance to remain in full force and effect for all purposes.

SECTION 11: *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 12: The City Clerk is directed to certify the passage and adoption of this Ordinance, cause it to be entered into the city of Monterey Park's book of original ordinances, make a note of the passage and adoption in the records of this meeting, and, within fifteen days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 13: This Ordinance will take effect on the 31st day following its final passage and adoption.

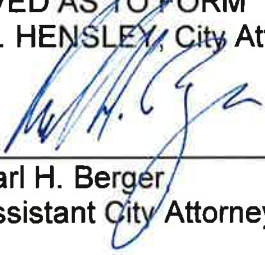
PASSED AND ADOPTED this _____ day of _____, 2016

Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM
MARK D. HENSLEY, City Attorney

By: 

Karl H. Berger
Assistant City Attorney

ATTACHMENT 1B

Nonconforming Use Ordinance

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL
CODE CHAPTER 21.30 REGULATING NONCONFORMING USES AND
CHAPTER 21.10.130 REGULATING ALCOHOL SALES AND USE
WITHIN THE CITY OF MONTEREY PARK**

The City Council of the City of Monterey Park does ordain as follows:

SECTION 1: *Findings.* The City Council finds and declares as follows:

- A. The City's ability to exercise its powers in accordance with Article XI, § 7 of the California Constitution to regulate land use is well-established. This ordinance is intended to regulate aesthetics, traffic, parking, public peace, and other, similar, matters related to public health, safety, and welfare;
- B. An ongoing review of the Monterey Park Municipal Code ("MPMC") demonstrates that amendments are needed to bring the City's land use regulations into conformance with the City Council's intent as expressed during the comprehensive zoning update in 2013;
- C. Adopting this Ordinance is in the public interest because it is designed to protect public health and safety while also promoting public welfare;
- D. The Planning Commission adopted Resolution No. 20-16 recommending the City Council amend specific sections of Title 21 (zoning regulations) of the Monterey Park Municipal Code;
- E. This Ordinance promotes public health, safety, and general welfare and serves the goals and purposes of the MPMC; and
- F. This Ordinance and its findings are made based upon the entire administrative record including, without limitation, testimony and evidence presented to the City Council at its October 5, 2016 public hearing including, without limitation, the staff report submitted by the Community and Economic Development Department.

SECTION 2: MPMC § 21.30.50 is amended to read as follows:

"21.30.050 Conditional Use Permit.

(A) A use that is nonconforming use cannot be altered or enlarged unless a conditional use permit is first obtained. ~~because it lacks a conditional use permit may continue only to the extent that it previously existed. Any change to such use requires a conditional use permit.~~ There cannot be an expansion of a nonconforming use or the building that houses a nonconforming use onto an adjacent or abutting lot or parcel of land.

(B) A nonconforming use previously allowed by a conditional use permit but is no longer permitted by this code within the applicable zoning district can continue in operation, but only in compliance with all provisions of the original conditional use permit.”

SECTION 3: MPMC § 21.10.230 is amended to read as follows:

“21.30.070 Allowable Changes.

(A) Enlargement or Expansion. A nonconforming use cannot be expanded or increased to occupy a greater floor area or portion of the site that it lawfully occupied before becoming a nonconforming use. Alterations which do not increase or expand a nonconforming use may be approved.

(B) Extended Hours. The hours of business for a nonconforming use may be expanded to operate under extended business hours with a conditional use permit.

(C) ~~No A~~ nonconforming use can be changed to a less restrictive intensive nonconforming use.”

SECTION 4: MPMC § 21.08.080(W) is amended to read as follows:

“21.10.230 Alcohol Sales and Use.

The regulations and criteria for the consideration and issuance of conditional use permits for on-sale and off-sale alcoholic beverage use are set out in this section.

(A) **Application Processing.** An application must be submitted, fee paid and application processed according to the requirements for a conditional use permit, however, supplemental plans and applications may be submitted as required by the Community Development Department.

(B) **Conditions for Granting Designated.** The Planning Commission cannot grant a conditional use permit for on-sale or off-sale alcohol unless it finds that all of the following are true:

(1) The proposed use complies with all requirements as set forth for the issuance of a conditional use permit.

(2) The proposed use will not present adverse secondary impacts, including, without limitation, loitering, obstruction of pedestrian traffic, vehicular traffic, parking, crime, interference with children on their way to school, interference with shoppers using streets, defacement and damage to structures.

(3) The proposed use is consistent with any nearby commercially-zoned properties for commercial use.

(4) The use does not adversely affect the welfare of area residents or result in undue concentration in the neighborhood of establishments dispensing alcoholic beverages including beer and wine. Consideration must be given regarding whether the proposed use will detrimentally affect nearby residentially-zoned communities, considering distances to residential buildings, churches, schools, hospitals, public playgrounds and other establishments dispensing alcoholic beverages. All distance requirements, as set forth in subsection (G) of this section, must be adhered to.

(5) The applicant bears the burden of proving that the proposed use will not adversely affect the welfare of nearby residents, result in undue concentration of alcoholic beverage outlets, or detrimentally affect nearby residentially zoned communities.

(C) **Requirements for On-Sale Uses.** All on-sale uses must maintain the following standards:

(1) A copy of the conditions of approval for the conditional use permit must be kept on the premises of the establishment and presented to any authorized City official upon request.

(2) Exterior lighting of the parking area must be kept at an intensity of between one and two foot-candles so as to provide adequate lighting for patrons while not disturbing surrounding residential or commercial areas.

(3) The sale of alcoholic beverages for consumption off the premises is prohibited.

(4) Food must be served at all hours that the establishment is open for business.

(5) Special security measures, such as security guards and burglar alarm systems, may be required as recommended by the Chief of Police.

(6) Hours of operation will be established by the Chief of Police.

(7) Seating capacity may be established separately for eating and drinking areas.

(8) All conditions of the Department of Alcoholic Beverage Control must be maintained on the premises at all times and failure to do so will be grounds for revocation proceedings.

(9) Owners may be required, subject to approval of the Chief of Police, to post and maintain, a bond, which may be used to investigate any disturbances or conditional use permit violations.

(10) The quarterly gross sales of alcoholic beverages must be required to not exceed the gross sales of food during the same period.

(11) There cannot be exterior advertising of any type, including advertising directed to the exterior from within, promoting or indicating the availability of alcoholic beverages.

(12) The licensee may be required to institute or participate in a server training program.

(D) **Requirements for On-Sale Uses—Wine Tasting.** Wine tasting is permitted only in conjunction with an approved off-sale license (general or beer and wine license) and subject to the requirements of an on-sale conditional use permit.

(1) On-sale for the sole purpose of wine tasting is exempt from the provisions of subsections (C)(3), (C)(4) and (C)(10) of this section.

(E) **Requirements for Off-Sale Uses.** All off-sale uses must maintain the following standards:

(1) Exterior lighting of the parking area must be kept at an intensity of between one and two foot-candles so as to provide adequate lighting for patrons while not disturbing surrounding residential or commercial uses.

(2) Signs must be posted inside the establishment stating that drinking on the premises is prohibited. Wine tasting is exempted from this requirement, subject to approval of an on-sale conditional use permit for wine tasting and a Type 42 license from the Department of Alcoholic Beverage Control.

(3) Special security measures, such as security guards and burglar alarm systems, may be required as recommended by the Chief of Police.

(4) The licensee may be required to institute or participate in a retailer training program.

(5) Litter and trash receptacles must be located at convenient locations inside and outside of establishments and operators of such establishments must remove trash and debris on a daily basis.

(6) Paper or plastic cups cannot be sold in quantities less than their usual customary packaging.

(7) Hours of operation shall be established by the Chief of Police.

(8) Sale of beer may be required to be sold only by the six-pack or larger quantity and the sale of wine coolers by four-pack or larger quantity.

(9) At least one employee over twenty-one (21) years of age must be on duty at all times that the establishment is permitted to sell alcohol.

(10) Fortified wines shall not be sold in sizes less than seven hundred fifty (750) milliliters (fifth of a gallon).

(11) All state requirements must be complied with by the applicant/owner of the establishment.

(F) **Requirements for Off-Sale Uses—Service Station.** All service stations operating with an off-sale use must maintain the following standards:

(1) No beer or wine may be displayed within ten (10) feet of the cash register or the front door unless it is in a permanently affixed cooler.

(2) No advertisement of alcoholic beverages may be displayed at motor fuel islands, buildings or windows.

(3) No sale of alcoholic beverages may be made from a drive-in window.

(4) No display or sale of beer or wine may be made from an ice tub.

(5) At least one employee over the age of twenty-one (21) must be on duty at all times that the establishment is permitted to sell alcohol.

(G) **Distance Requirements.** All on and off-sale uses must maintain the following distance standards:

(1) No on-sale alcoholic beverage establishment, with the exception of on-sale for the sole purpose of wine tasting, which is not in conjunction with a restaurant use, such as bars, private clubs, pool halls and nightclubs, shall be established within five hundred (500) feet of any other such establishment or schools (public and private), churches, hospitals, convalescent homes, public parks or playgrounds nor shall the front entrance of such establishment be within fifty (50) feet of residential property lines.

(2) No off-sale alcoholic beverage establishment shall be maintained within five hundred (500) feet of any other establishment where alcoholic beverages are sold for either off-site or on-site consumption or such consideration points as schools (public and private), established churches or other places of worship, hospitals, convalescent homes, public parks and playgrounds and/or other similar uses nor shall the front entrance of such establishment be within fifty (50) feet of residential property lines.

(H) **Existing Establishments.** Any establishment lawfully existing before the effective date of this section and licensed by the state for the retail sale of alcoholic beverages for on-site or off-site consumption must obtain a conditional use permit when:

(1) The establishment changes its type of liquor license or license classification to a more intensive license or classification; or

(2) There is a substantial change in the mode or character of operation. For purposes of this section, substantial change of mode or character of operation includes structural changes which include an addition of square footage or cessation of business on the premises for at least ninety (90) days as determined by records from either City business license records, the California Department of Alcoholic Beverage Control or City Planner observation.

(I) **Revocation of Conditional Use Permit.** A conditional use permit granted under this chapter is subject to revocation in the manner provided by Chapter 21.32, Permit Procedures, if any of the conditions imposed are not complied with and within the timeframe established."

SECTION 5: Environmental Review. This ordinance is exempt from additional environmental review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, *et seq.*) because it establishes rules and procedures to permit operation of existing facilities; consists only of minor revisions and clarifications to existing regulations and specification of procedures related thereto; and consists of actions taken to assure the maintenance, protection and enhancement of the environment. This ordinance, therefore, does not have the potential to cause significant effects on the environment. Consequently, it is categorically exempt from further CEQA review under 14 Cal. Code Regs. §§ 15301, 15305, and 15308.

SECTION 6: Construction. This Ordinance must be broadly construed in order to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 7: Enforceability. Repeal of any provision of the MPMC does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 8: Validity of Previous Code Sections. If this entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal or amendment of the MPMC or other city ordinance by this Ordinance will be rendered void and cause such previous MPMC provision or other the city ordinance to remain in full force and effect for all purposes.

SECTION 9: Severability. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

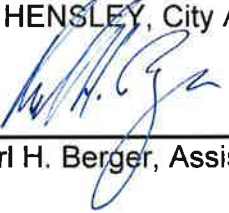
SECTION 10: The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 11: This Ordinance will take effect on the 31st day following its final passage and adoption.

PASSED, APPROVED, AND ADOPTED this ____ day of June, 2016.

Mitchell Ing, Mayor

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 

Karl H. Berger, Assistant City Attorney

ATTEST:
VINCENT D. CHANG, City Clerk

By: _____

ATTACHMENT 2
October 5, 2016 City Council Staff Report



City Council Staff Report

DATE: October 5, 2016

AGENDA ITEM NO: Public Hearing
Agenda Item 4-B.

TO: Honorable Mayor and Members of the City Council
FROM: Michael A. Huntley, Director of Community and Economic Development
SUBJECT: Consider the proposed code amendments to the Monterey Park Municipal Code (MPMC) relating to Wireless Telecommunication Facilities, Assembly Uses, and Nonconforming Uses.

RECOMMENDATION:

It is recommended that the City Council consider:

1. Opening the public hearing;
2. Taking documentary and testimonial evidence;
3. Closing the public hearing and considering the draft ordinances;
4. Introducing and waiving first reading of three ordinances and schedule a second reading and adoption for October 19, 2016; and
5. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

There are three code amendments being considered by the City Council related to the City's wireless telecommunication facilities, assembly uses and nonconforming uses. Two of the amendments being considered implement changes required by federal and state laws. These amendments are specifically related to the City's wireless telecommunication facilities and assembly use regulations. Additionally, the City Council directed staff to include an amendment that all decisions regarding telecommunications facilities be rendered by the City Council. Lastly, staff has also initiated changes to the City's nonconforming regulations designed to clean up provisions that are not readily understandable or pose concern regarding reasonable use of private property.

These code amendments were considered by the Planning Commission at its September 13, 2016 meeting. The Planning Commission adopted a resolution recommending that the City Council approve the proposed code amendments as identified below.

ANALYSIS:

Chapter 21.04 Definitions and Chapter 21.34 Wireless Telecommunication Facilities

On May 4, 2016, the Council directed staff to prepare a code amendment to modify the Wireless Telecommunication Facility Chapter of the Monterey Park Municipal Code ("MPMC"). Specifically, the Council requested that all wireless telecommunication facility applications that are currently reviewed by the Planning Commission to be considered instead by the City Council. That change is reflected in the table below.

Monterey Park Antenna Classes and Approval Authority
(MPMC Sections 21.04.074, 21.34.010)

	Current Code	Proposed Ordinance
Class 1 Antenna mounted on building, behind screen	<i>Residential zones:</i> Reviewed by Planning Commission	Reviewed by City Council
	<i>Non-residential zones:</i> Reviewed by Planner	No change
Class 2 Collocated on an approved existing wireless telecommunication facility	Reviewed by same body that approved underlying facility	Reviewed by either Planner or City Council, depending on whether use is "by right" or discretionary
Class 3 Temporary antenna	Reviewed by Planner	No change
Class 4 Monopole antenna mounted on an existing light, tower	<i>Residential zones:</i> Reviewed by Planning Commission	Reviewed by City Council
	<i>Non-residential zones:</i> Reviewed by Planner	No change
Class 5 Within cylinder or flagpole	Reviewed by Planning Commission	Reviewed by City Council
Class 6 Partially visible antennas mounted on building	Reviewed by Planning Commission	Reviewed by City Council
Class 7 Antenna inside freestanding structure built to house wireless telecommunication facility	Reviewed by Planning Commission	Reviewed by City Council

In addition, changes in state and federal regulations require amendments to the MPMC. These changes add regulations regarding 'shot clock' requirements and new definitions. This will be discussed more in depth below.

Background regarding Wireless Telecommunication Facilities.

Wireless Telecommunications facilities are regulated by federal, state, and local laws. Federal law significantly restricts the City's ability to regulate wireless telecommunications facilities. Under federal law, a local agency's decision cannot have the effect of prohibiting the provision of wireless service or unreasonably discriminating among wireless service providers. Also, under federal law, the City may not regulate the placement, construction or modification of wireless telecommunications facilities on the basis of the environmental effects of radio frequency (RF) emissions, as long as the facilities comply with the FCC regulations concerning such emissions.

Despite federal limitations, cities historically have retained the ability to regulate aesthetics issues related to telecommunications facilities, including factors such as height and property line setbacks. However, federal law continues to erode that ability.

Since 1990, wireless telecommunication facilities were allowed in Monterey Park subject to a conditional use permit. Between 1990 and 1996, the City granted seven permits. In 1996, the wireless telecommunication industry was growing tremendously due to the consumer demand for wireless communications devices. Proportionately, there was such an increase in the number of wireless telecommunication facility (cell sites) applications that on August 7, 1996, the City Council adopted Urgency Ordinance No. 1911 establishing a moratorium on the granting of approvals and directed staff to develop guidelines or regulations for the review of wireless telecommunication facilities. On November 6, 1996, the City Council approved Resolution No. 10106 establishing guidelines for the review of wireless telecommunication facilities.

Until 2013, the criteria for reviewing and approving wireless telecommunication facilities were merely guidelines. As part of the 2013 Zoning Ordinance Update, Chapter 21.34 Wireless Telecommunications Facilities was established to provide regulations for the wireless telecommunications facilities and to have the City's zoning regulations be in compliance with federal and state laws.

Since 1990, the establishment of a wireless telecommunication facility requires the review and approval of a permit by the Planning Commission. Pursuant to Chapter 21.34, the Planning Commission is the approving authority of certain applications for wireless telecommunication facilities and the Planning Commission's decision on such applications is final unless it is appealed to the City Council. However, per City Council direction, the proposed code amendment being considered by the Planning Commission would amend the Code so that the City Council would review such applications.

Federal and State Laws – 'Shot Clock.'

The proposed Ordinance also acknowledges legal developments relating to the City's deadlines for reviewing wireless telecommunications facilities applications.

Federal law governing wireless telecommunication facilities was adopted in 2012 as part of the 2012 Middle Class Tax Act. This federal legislation includes 112 P.L. 96, Section 6409 (codified at 47 U.S.C. § 1455), which was intended to facilitate the

telecommunication industry's rapid deployment of wireless infrastructure by requiring local government to approve any application that seeks to modify an existing wireless telecommunication facility that does not substantially alter the existing facility.

Section 6409 provides that the City "may not deny, and shall approve any eligible facilities request for a modification of an existing wireless tower or base station that does not substantially change the physical dimensions of such tower or base station." Section 6409 defines "eligible facilities request" as "any request for modification of an existing wireless tower or base station that involves:

- (a) Collocation of new transmission equipment;
- (b) Removal of transmission equipment; or
- (c) Replacement of transmission equipment."

If the project falls within the definition of an eligible facilities request, the City must act on it within 60 days from the date an application is submitted, unless the City determines the request is not covered by the Spectrum Act. The 60-day time frame may be tolled by the City for incomplete applications, within 30 days of submittal. The timeframe begins again when the applicant resubmits materials and the City then has 10 days to respond. Failure of the City to act within the allowed timeframe results in the automatic approval of such applications.

The proposed ordinance amends the MPMC to implement the time limitations upon wireless facility applications and provides that the City Council may adopt a resolution confirming such deadlines.

Chapters 21.10 Commercial Zones and 21.22 Off-Street Parking Regulations

The Religious Land Use and Institutionalized Persons Act of 2000 (RLUIPA) protects religious institutions against unduly burdensome and discriminatory land use regulations. It can be described as having three basic components. First, RLUIPA prohibits the government from imposing or implementing a land use regulation that imposes a "substantial burden" on religious exercise unless the government demonstrates that it furthers a compelling governmental interest through the least restrictive means.¹

Second, the Act forbids the government from imposing or implementing a land use regulation in a manner that treats a religious assembly or institution on less than equal terms with a nonreligious assembly or institution.² This so-called "equal terms" provision is violated when the government treats a religious use on "less than equal terms with a secular comparator similarly situated with respect to accepted zoning criteria."³

¹ 42 U.S.C. § 2000cc(a)(1).

² 42 U.S.C. § 2000cc(b)(1).

³ A religious institution cannot be treated less than equally compared to a nonreligious institution if the two institutions cannot be distinguished on the basis of accepted zoning criteria that define the zone. Accepted zoning criteria are the objective characteristics of a particular use that determine whether a use

Third, RLUIPA includes a blanket nondiscrimination provision that prohibits the government from imposing or implementing a land use regulation that discriminates against any assembly or institution on the basis of religion or religious denomination.⁴ The nondiscrimination provision also expressly forbids the government from imposing or implementing a land use regulation that (a) totally excludes religious assemblies from a jurisdiction, or (b) unreasonably limits religious assemblies, institutions, or structures within a jurisdiction.⁵

Most local zoning schemes in existence predate RLUIPA and very few of them treat all types of public assembly uses (whether religious or secular) identically. Rather, religious uses are generally listed separately and afforded differing treatment in various zones. In some zones, religious uses are given preferential treatment as compared with other, secular, public assembly uses. In other zones, secular uses tend to be preferred. While RLUIPA does not prohibit the government from treating religious assembly uses *better* than secular assembly uses, it does not allow religious uses to be treated on less than equal terms with comparable secular uses unless the government can demonstrate that the disparate terms are on account of a legitimate regulatory purpose (e.g., a neutral restriction on the size of an assembly use may be justified by a parking concern).

The proposed code amendments will update Table 21.10(A) in MPMC Chapter 21.10 Commercial Zones and Table 21.22(C) in MPMC Chapter 21.22 Off-Street Parking Regulations to allow religious institutions similar to other comparable land uses, such as assembly halls, and the parking requirements to be similar to other comparable land uses.

Chapters 21.30 Nonconforming Uses

In the day-to-day implementation of the MPMC, staff discovered that a section of Chapter 21.30 (Nonconforming Uses, Buildings and Structures) was not clear and readily understandable. Specifically, Section 21.30.050 (A) relates to the change of one nonconforming use to another nonconforming use. Generally speaking, it is the intent of the zoning regulations to facilitate abatement of nonconforming uses thereby minimizing or reducing the effects that such use may have on the surrounding area. Although in theory that may be the intent, there may be special circumstances that would warrant a nonconforming use or similar nonconforming use to remain since such effects may be minimal to its surroundings. As such, it would be appropriate to allow a change from one nonconforming use to another, subject to the review and approval of the Planning Commission.

should be excluded from a zone, given the purpose for which the zone was established. Courts considering "equal terms" challenges under RLUIPA ask what characteristics the underlying zone is meant to preserve and what characteristic of the use would justify its exclusion from the zone. RLUIPA requires the courts to compare the excluded use with any secular comparator permitted in the zone, not excluded from the zone. *Centro Familiar Cristiano Buenas Nuevas v. City of Yuma* (9th Cir. 2011) 651 F.3d 1163, 1169, 1173.

⁴ 42 U.S.C. § 2000cc(b)(2).

⁵ 42 U.S.C. § 2000cc(b)(3).

Subsequent to the Planning Commission's review of the code amendment related to the nonconforming chapter, a similarly related issue arose related to the change of a nonconforming use. Specifically, this deals with the change from a more intensive nonconforming use to a less intensive nonconforming use. Subsequent to a discussion with the City Attorney, staff has included this related amendment into the code amendments being considered by the City Council.

ENVIRONMENTAL:

The proposed resolutions and ordinances are exempt from further environmental review under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§ 15000, *et seq.*) because the ordinances being recommended by the resolutions constitute only minor revisions and clarifications to existing regulations and specification of procedures related thereto; and consists of actions taken to assure the maintenance, protection and enhancement of the environment. The resolutions and ordinances, therefore, do not have the potential to cause significant effects on the environment. Consequently, they are categorically exempt from further CEQA review under 14 California Code Regulations §§ 15301, 15305, and 15308.

FISCAL IMPACT:

There is no fiscal impact to the General Fund related to the proposed code amendments.

Respectfully submitted,

By:


Michael Huntley
Director of Community and
Economic Development

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachments:

- Attachment A: Draft Ordinances
 A-1 Wireless Telecommunications
 A-2 Assembly Uses
 A-3 Nonconforming Uses
Attachment B: Planning Commission staff reports, resolution and minutes



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-A.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
Annie Yaung, CPFO, Controller
SUBJECT: Warrant Register for the City of Monterey Park of
October 19, 2016

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ allowing certain claims and demands per Warrant Register dated **October 19, 2016** totaling **\$2,113,149.35** specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **311410-311622** and e-Payables numbered **000428-000443**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

FISCAL IMPACT:

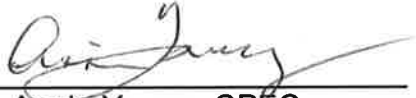
Disbursements from all funds total **\$2,113,149.35.**

Respectfully submitted:

Prepared by:



Chu Thai
Director of Management Services



Annie Young, CPFO
Controller

Approved By:



Paul L. Talbot
City Manager

Attachments 1: Resolution

Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
19TH DAY OF OCTOBER 2016
TOTALING \$2,113,149.35 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 303,574.21
State Gas Tax Fund	9,040.23
Sewer Fund	527,285.50
Refuse Fund	469,446.83
City Shop Fund	12,999.71
Payroll Clearing Account	564.00
Park Facilities Fund	350.00
Special Deposits Fund	16,734.28
Business Improvement Area #1	5,133.24
Water Fund	643,002.65
Water Treatment Fund	8,550.55
OPA Proposition A	2,757.10
Measure R Fund	2,384.49
Library Tax Fund	1,789.66
POST	393.61
El Civic Education Grant	659.75
Recreation Fund	3,806.00
Asset Forfeiture	18,723.07
Prop C	70,895.78
Maintenance District 93-1	15.24
Prop A - Per Parcel Grant	5,628.00
OTS Selective Traffic Grant	1,632.00
Maintenance Grant (075)	1,581.81
ELAC Instructional Serv Prog	5,210.00
Literacy Trust Grant	966.64
City/Housing Successor Agency	25.00
 TOTAL	 <u>\$ 2,113,149.35</u>

PASSED, APPROVED AND ADOPTED THE 19TH DAY OF OCTOBER 2016.

 Mitchell Ing, Mayor
 City of Monterey Park, California

ATTEST

 Vincent D. Chang, City Clerk
 City of Monterey Park, California

RESOLUTION NO.

Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 19th day of October 2016 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/19/2016

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ROBERTO A AGUIRRE	0075-450-0075-08616	350.00	GERANIUM SUPPLIES (TRUST)		311427	
	0075-450-0075-08616	272.50	GERANIUM SUPPLIES (TRUST)		311427	
	0075-450-0075-08616	8.06	GERANIUM SUPPLIES (TRUST)		311427	
	0075-450-0075-08616	16.66	GERANIUM SUPPLIES (TRUST)		311427	
	0075-450-0075-08616	41.78	GERANIUM SUPPLIES (TRUST)		311427	689.00
ANTHEM BLUE CROSS	0010-801-5102-12330	6,244.70	10-11/16 MEDICAL INSURANCE		311410	6,244.70
APPLEONE EMPLOYMENT SERVICES	0010-801-3205-31950	416.15	TEMPORARY STAFFING SERVICES		311411	416.15
	0010-801-3205-31950	406.00	TEMPORARY STAFFING SERVICES		311428	
	0010-801-1704-31950	932.72	TEMPORARY STAFFING SERVICES		311428	
	0010-801-1704-31950	719.84	TEMPORARY STAFFING SERVICES		311428	
						2,058.56
AT & T	0010-801-3112-32050	480.49	PHONE SERVICE		311412	
	0022-801-4206-32050	635.10	PHONE SERVICE		311412	
	0092-801-4222-32050	118.33	PHONE SERVICE		311412	1,233.92
CALIFORNIA ASSOCIATION OF	0065-464	564.00	LTD FIREFIGHTERS		311429	564.00
CHARTER COMMUNICATIONS	0010-801-3210-32050	69.98	INTERNET/CABLE SERVICE		311413	
	0010-801-3210-32050	76.01	INTERNET/CABLE SERVICE		311413	
	0010-801-3230-32050	130.00	INTERNET/CABLE SERVICE		311413	275.99
	0010-801-3201-32050	591.78	INTERNET/CABLE SERVICE		311430	
	0092-801-4222-32050	86.11	INTERNET/CABLE SERVICE		311430	
	0010-801-4210-38400	77.12	INTERNET/CABLE SERVICE		311430	
	0010-801-6502-32050	79.99	INTERNET/CABLE SERVICE		311430	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/19/2016

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CHARTER COMMUNICATIONS	0010-801-6502-32050	79.99	INTERNET/CABLE SERVICE		311430	914.99
DANIEL CLINE	0060-801-4211-22250	105.00	REIMBURSE-STRIKE TEAM EXPENSES		311414	105.00
COME LAND MAINTENANCE COMPANY	0010-801-6505-38250	400.00	JANITORIAL SERVICE		311431	
	0010-801-6505-38250	2,629.00	JANITORIAL SERVICE		311431	
	0109-801-6511-38250	1,190.00	JANITORIAL SERVICE		311431	
	0010-801-5004-91738	1,980.00	JANITORIAL SERVICE		311431	
	0178-801-6502-38250	263.00	JANITORIAL SERVICE		311431	
	0010-801-6502-38250	648.50	JANITORIAL SERVICE		311431	
	0178-801-6502-38250	1,146.00	JANITORIAL SERVICE		311431	
	0010-801-3113-38250	1,958.33	JANITORIAL SERVICE		311431	
	0178-801-6505-38250	400.00	JANITORIAL SERVICE		311431	
	0178-801-6505-38250	3,819.00	JANITORIAL SERVICE		311431	
	0010-801-6502-38250	50.00	JANITORIAL SERVICE		311431	
	0010-801-6502-38250	858.00	JANITORIAL SERVICE		311431	
	0010-801-6517-38250	188.00	JANITORIAL SERVICE		311431	
	0010-701-0010-08100	4,456.00	PROPERTY REIMBURSEMENT-CREDIT		311431	11,073.83
COMPLETE LANDSCAPE CARE, INC.	0022-801-4202-31950	2,100.00	LANDSCAPE MAINTENANCE		311432	2,100.00
DEPT. OF INDUSTRIAL RELATIONS (ACCC	0010-801-6001-38100	675.00	ELEVATOR INSPECTION		311433	
	0010-801-6001-38100	1,350.00	ELEVATOR INSPECTION		311433	2,025.00
DIRECTV, LLC	0010-801-3230-32050	122.99	EOC SERVICES		311415	122.99
EMS PERSONNEL FUND	0010-801-3220-41100	200.00	PARAMEDIC LICENSE RENEWAL		311416	
	0010-801-3220-41100	200.00	PARAMEDIC LICENSE RENEWAL		311416	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/19/2016

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						400.00
EXPRESS SERVICE, INC	0010-801-1801-31950	603.20	TEMPORARY STAFFING SERVICES		311417	
	0010-801-1801-31950	603.20	TEMPORARY STAFFING SERVICES		311417	
	0142-801-6005-11300	339.30	TEMPORARY STAFFING SERVICES		311417	
	0142-801-6005-11300	320.45	TEMPORARY STAFFING SERVICES		311417	
						1,866.15
GREY WALL SOFTWARE LLC (DBA) VEOCI.	0010-801-3230-39400	8,000.00	FIRE SOFTWARE TRAINING	17-0308	311434	
						8,000.00
HDE, LLC DBA HAPPY DAYS ENTERTAINME	0075-450-0075-08616	775.00	GERANIUM ROCK WALL (TRUST)		311435	
						775.00
HOWROYD-WRIGHT EMPLOYMENT AGENCY, I	0131-801-6002-11300	213.15	TEMPORARY STAFFING SERVICES		311418	
	0131-801-6006-11300	213.15	TEMPORARY STAFFING SERVICES		311418	
	0131-801-6002-11300	243.60	TEMPORARY STAFFING SERVICES		311418	
	0131-801-6006-11300	243.60	TEMPORARY STAFFING SERVICES		311418	
						913.50
LA PIANA ASSOCIATES, INC. (DBA) LA	0075-450-0075-08320	7,325.00	TASK TWO PROGRAM (TRUST)	17-0287	311419	
						7,325.00
NEIL LAKIN	0060-801-4211-22250	69.15	REIMBURSE-STRIKE TEAM EXPENSES		311420	
	0010-801-3210-22750	286.58	REIMBURSE-STRIKE TEAM EXPENSES		311420	
						355.73
LOS ANGELES AREA FIRE CHIEFS'	0349-801-3201-39400	200.00	FIRE TRAINING		311421	
						200.00
MAIN SAN GABRIEL BASIN	0092-801-4222-22900	334,008.45	PRODUCTION ASSESSMENT 15/16		311422	
						334,008.45
MAJESTIC FIRE INC.	0010-801-3210-38400	49.13	FIRE EXTINGUISHERS SERVICES		311436	
	0010-801-3210-38400	59.32	FIRE EXTINGUISHERS SERVICES		311436	
						108.45
MONTEREY PARK PETTY CASH	0075-450-0075-08420	92.45	PETTY CASH-SUPPLIES (TRUST)		311437	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/19/2016

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MONTEREY PARK PETTY CASH	0010-801-3120-39700	63.99	PETTY CASH-SUPPLIES		311437	
	0010-801-3101-22750	64.99	PETTY CASH-REFRESHMENTS		311437	
	0010-801-1101-39400	24.25	PETTY CASH-REFRESHMENTS		311437	
	0075-450-0075-08615	43.60	PETTY CASH-SUPPLIES (TRUST)		311437	
	0092-801-4223-39300	55.94	PETTY CASH-REFRESHMENTS		311437	
	0010-801-4212-33100	16.74	PETTY CASH-MILEAGES		311437	
	0010-801-4212-33100	23.76	PETTY CASH-MILEAGES		311437	
	0075-450-0075-08616	69.00	PETTY CASH-SUPPLIES (TRUST)		311437	
	0075-450-0075-08616	70.94	PETTY CASH-SUPPLIES (TRUST)		311437	
						525.66
MUSIC GEM	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	311438	
						190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	311439	
						190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	311440	
						190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	311441	
						190.00
NADA BUS, INC	0109-801-4201-31950	1,050.00	LANGLEY CHARTER SERVICES	17-0294	311442	
						1,050.00
ORANGE COUNTY SHERIFF'S DEPT	0136-801-3101-33250	20.00	POST TRAINING		311423	
						20.00
	0136-801-3101-33250	20.00	POST TRAINING		311424	
						20.00
PARTYLINE EVENTS	0075-450-0075-08616	1,405.40	GERANIUM RENTAL (TRUST)	17-0273	311443	
						1,405.40
PITNEY BOWES POSTAGE BY PHONE	0010-801-1301-32200	4.49	POSTAGE		311444	
	0010-801-1403-32200	33.69	POSTAGE		311444	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/19/2016

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-1406-32200	120.99	POSTAGE		311444	
	0010-801-1701-32200	27.93	POSTAGE		311444	
	0010-801-1702-32200	44.49	POSTAGE		311444	
	0010-801-1801-32200	24.98	POSTAGE		311444	
	0010-801-3101-32200	11.62	POSTAGE		311444	
	0010-801-3102-32200	17.86	POSTAGE		311444	
	0010-801-3104-32200	17.24	POSTAGE		311444	
	0010-801-3113-32200	6.90	POSTAGE		311444	
	0010-801-3114-32200	51.84	POSTAGE		311444	
	0010-801-3120-32200	41.85	POSTAGE		311444	
	0010-801-3201-32200	1.57	POSTAGE		311444	
	0010-801-3205-32200	50.81	POSTAGE		311444	
	0010-801-3210-32200	6.32	POSTAGE		311444	
	0010-801-3220-32200	2.07	POSTAGE		311444	
	0010-801-6001-32200	23.43	POSTAGE		311444	
	0010-801-6502-32200	25.20	POSTAGE		311444	
	0043-801-1201-32200	3.60	POSTAGE		311444	
	0043-801-4212-32200	80.15	POSTAGE		311444	
	0060-801-4211-32200	6.80	POSTAGE		311444	
	0075-450-0075-09230	96.75	POSTAGE		311444	
						700.58
SAN GABRIEL VALLEY CITY MANAGER'S /	0010-801-1201-39400	30.00	SGVCMA MEETING		311445	
						30.00
SPRINT CORPORATION	0010-801-3115-38400	1,133.97	MOBILE DATA SERVICE	17-0126	311425	
						1,133.97
SUCCESS PRINTING & SIGN INC.	0010-801-6509-31880	4,160.40	CASCADES NEWSPAPER	17-0307	311446	
	0010-801-6509-31880	3,243.80	CASCADES NEWSPAPER	17-0307	311446	
						7,404.20
TABLEAU SOFTWARE, INC.	0349-801-3201-39400	1,400.00	FIRE STAFF SOFTWARE TRAINING	17-0291	311426	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/19/2016

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
TABLEAU SOFTWARE, INC.	0349-801-3201-39400	1,400.00	FIRE STAFF SOFTWARE TRAINING	17-0291	311426	
	0349-801-3201-39400	1,400.00	FIRE STAFF SOFTWARE TRAINING	17-0291	311426	4,200.00
V & V MANUFACTURING INC	0075-450-0075-08615	1,962.00	CENTENNIAL 5K MEDALS (TRUST)		311447	1,962.00
VERIZON WIRELESS	0092-801-4222-32050	170.04	WIRELESS VOICE & DATA SERVICE		311448	
	0010-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		311448	
	0010-801-1408-32050	6.91	WIRELESS VOICE & DATA SERVICE		311448	
	0010-801-1701-32050	38.01	WIRELESS VOICE & DATA SERVICE		311448	
	0010-801-1702-32050	11.71	WIRELESS VOICE & DATA SERVICE		311448	
	0010-801-1703-32050	38.01	WIRELESS VOICE & DATA SERVICE		311448	
	0010-801-3112-32050	131.20	WIRELESS VOICE & DATA SERVICE		311448	
	0010-801-4209-32050	49.46	WIRELESS VOICE & DATA SERVICE		311448	
	0010-801-4212-32050	9.51	WIRELESS VOICE & DATA SERVICE		311448	
	0010-801-6517-32050	11.03	WIRELESS VOICE & DATA SERVICE		311448	
	0092-801-4220-32050	0.22	WIRELESS VOICE & DATA SERVICE		311448	
	0092-801-4221-32050	39.82	WIRELESS VOICE & DATA SERVICE		311448	
	0092-801-4222-32050	3.45	WIRELESS VOICE & DATA SERVICE		311448	547.38
WOW PARTY RENTAL	0075-450-0075-08616	668.00	GERANIUM RENTAL (TRUST)		311449	668.00
TOTAL FOR PREPAID WARRANTS						402,203.60
	PRINTED	402,203.60				
	E-PAYABLE	0.00				

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
A & J PORTABLE RESTROOM INC	0010-801-6508-39860	800.00	FARMERS MARKET RESTROOM		311450	800.00
A & R NURSERY	0010-801-6517-22100	637.65	LANDSCAPE SUPPLIES	17-0101	311451	637.65
ADVANCE PEST TERMITE CONTROL	0010-801-3113-22600	43.00	PEST CONTROL		311452	
	0010-801-6502-38250	200.00	PEST CONTROL		311452	
	0010-801-3113-22600	43.00	PEST CONTROL		311452	
	0010-801-3104-39100	33.00	PEST CONTROL		311452	319.00
CITY OF ALHAMBRA	0010-801-3210-31950	9,715.00	FIRE TRAINING FACILITY	17-0288	311453	9,715.00
ALLSTAR FIRE EQUIPMENT INC.	0010-801-3210-38400	261.60	FIRE SUPPLIES		311454	261.60
AMERICAN DYNAMIC SERVICES, INC.	0010-801-3230-22750	89.97	FIRE/SECURITY ALARM MONITORING		311455	
	0010-801-3230-22750	105.00	FIRE/SECURITY ALARM MONITORING		311455	194.97
AMERICAN RED CROSS	0010-801-6503-22300	35.00	AQUATIC CPR/AED TRAINING		311456	35.00
AMERICAN TRAFFIC PRODUCTS, INC.	0022-801-4206-23800	959.04	STREET SUPPLIES	17-0213	311457	
	0042-801-4204-23700	143.08	STREET SUPPLIES	17-0213	311457	1,102.12
ANGELO PLUMBING INC	0092-801-4210-38100	1,619.95	PLUMBING SERVICE		311458	
	0092-801-4210-38100	360.00	PLUMBING SERVICE		311458	
	0092-801-4210-38100	398.50	PLUMBING SERVICE		311458	2,378.45
ARAMARK UNIFORM & CAREER APPAREL, I	0010-801-3210-39050	18.50	FIRE UNIFORM SERVICES		311459	
	0010-801-3210-39050	28.95	FIRE UNIFORM SERVICES		311459	
	0010-801-3210-39050	13.13	FIRE UNIFORM SERVICES		311459	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ARAMARK UNIFORM & CAREER APPAREL, I	0010-801-3210-39050	34.01	FIRE UNIFORM SERVICES		311459	94.59
BRENT ARCHIBALD	0337-801-3102-33100	18.00	POLICE TRAINING		311460	
	0337-801-3102-33100	18.00	POLICE TRAINING		311460	36.00
ARMORCAST PRODUCTS CO.	0092-801-4223-23300	4,101.18	WATER MAIN COVER	17-0151	311461	4,101.18
ASCAP (DBA)	0010-801-6508-39860	699.75	MUSIC USE LICENSE		311462	699.75
AL ASHER & SONS, INC	0092-801-4222-23400	1,742.91	FLEET REPAIR		311463	1,742.91
ASSOCIATED OF LOS ANGELES,	0010-801-4210-23400	585.48	BLDG MAINT SUPPLIES	17-0238	311464	585.48
ATHENS SERVICES	0344-801-5002-99290	1,356.81	STREET SWEEPING SERVICES		311465	
	0092-801-4223-37500	100.00	WATER TRASH DISPOSAL SERVICES		311465	1,456.81
	0043-801-4208-41200	418,414.99	REFUSE COLLECTION SERVICES		311466	418,414.99
AUTOZONE WEST, INC	0060-801-4211-22250	195.55	FLEET PARTS/SUPPLIES		428 *	
	0060-801-4211-23500	67.04	FLEET PARTS/SUPPLIES		428 *	262.59
B W GRAPHICS	0010-801-3114-39250	305.20	MPPD INFO CARDS		311467	
	0010-801-3114-39250	901.98	MPPD CRIME REPORT		311467	1,207.18
BAKER & TAYLOR INC	0131-801-6002-40000	22.83	BOOK(S) 2		311468	
	0010-801-6006-40000	1,407.46	BOOK(S) 107		311468	
	0010-801-6006-40000	6.58	BOOK(S) 1		311468	
	0010-801-6006-40000	38.39	BOOK(S) 2		311468	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BAKER & TAYLOR INC	0010-801-6006-40000	130.41	BOOK(S) 4		311468	
	0010-801-6006-40000	19.75	BOOK(S) 1		311468	
	0010-801-6006-40000	10.81	BOOK(S) 1		311468	
	0010-801-6006-40000	15.17	BOOK(S) 1		311468	
	0010-801-6006-40000	57.79	BOOK(S) 4		311468	
	0010-801-6006-40000	579.82	BOOK(S) 43		311468	
	0010-801-6006-40000	130.61	BOOK(S) 18		311468	2,419.62
BAXTER'S FRAME WORKS AND BADGE FRAM	0010-801-3101-22750	162.00	POLICE PLAQUE		311469	162.00
BIG BEN INC. (DBA) BIG BEN ENGINEEF	0092-850-4224-82246	211,527.13	WATER SYSTEM IMPROVEMENTS	16-0269	311470	211,527.13
BLACK & WHITE EMERGENCY VEHICLES	0160-801-4211-54050	1,526.00	FLEET PARTS		429 *	1,526.00
BRAVO BUSINESS RESOURCES	0109-801-6511-22750	130.00	TRANSLATION SERVICES		311471	
	0010-801-1704-31950	60.00	TRANSLATION SERVICES		311471	190.00
BRODART COMPANY	0010-801-6003-22450	11.34	LIBRARY CATALOG SUPPLIES		311472	11.34
BSN SPORTS (DBA)	0010-801-6502-31150	30.21	RECREATION SUPPLIES		311473	30.21
CALIFORNIA POLICE CHIEFS ASSOCIATIO	0160-801-3101-39400	420.00	POLICE TRAINING		311474	420.00
CALIFORNIA WATER SERVICE CO.	0092-801-4222-36300	38.83	WATER SERVICE		311475	
	0092-801-4222-36300	324.42	WATER SERVICE		311475	
	0092-801-4222-36300	113.76	WATER SERVICE		311475	
	0092-801-4222-36300	38.83	WATER SERVICE		311475	515.84

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CALOX, INC	0010-801-3210-22750	72.00	FIRE MEDICAL SUPPLIES		311476	
	0010-801-3210-22750	92.00	FIRE MEDICAL SUPPLIES		311476	164.00
CAMINO REAL CHEVROLET	0060-801-4211-23500	95.73	FLEET REPAIR/PARTS	17-0146	430 *	95.73
CANON FINANCIAL SERVICES, INC.	0010-801-1408-38400	493.82	COPIER MACHINE RENTAL	17-0059	311477	
	0043-801-1801-38400	493.82	COPIER MACHINE RENTAL	17-0059	311477	
	0010-801-6502-39250	493.81	COPIER MACHINE RENTAL	17-0059	311477	
	0010-801-1301-37500	1,030.82	COPIER MACHINE RENTAL		311477	2,512.27
CANON SOLUTIONS AMERICA, INC	0092-801-4220-37500	447.54	COPIER MAINTENANCE		431 *	447.54
DAVID CASTELLANO	0337-801-3102-33100	18.00	POLICE TRAINING		311478	18.00
PATRICK CHAN	0075-450-0075-08420	750.00	PHOTOGRAPHY SERVICE (TRUST)		311479	750.00
CHIEH WING CHEN	0075-450-0075-08200	932.14	REFUND CONSTRUCTION BOND-TRUST		311480	932.14
CHRISTINA BRAVO	0010-801-3210-39050	11.25	FIRE UNIFORM CLEANING		311481	
	0010-801-3210-39050	7.50	FIRE UNIFORM CLEANING		311481	
	0010-801-3210-39050	7.50	FIRE UNIFORM CLEANING		311481	
	0010-801-3210-39050	18.75	FIRE UNIFORM CLEANING		311481	45.00
CLINICAL LABORATORY OF	0092-801-4222-31950	1,695.53	WATER ANALYSIS		432 *	
	0092-801-4222-31950	757.58	WATER ANALYSIS		432 *	
	0092-801-4222-31950	40.70	WATER ANALYSIS		432 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		432 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		432 *	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CLINICAL LABORATORY OF	0092-801-4222-31950	10.18	WATER ANALYSIS		432 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		432 *	
	0092-801-4222-31950	757.58	WATER ANALYSIS		432 *	
	0092-801-4222-31950	1,695.53	WATER ANALYSIS		432 *	4,987.64
CODE R DECALS AND GRAPHICS	0010-801-3210-22300	1,010.88	FIRE DECALS INSTALL		311482	1,010.88
COME LAND MAINTENANCE COMPANY	0010-801-3113-38250	1,958.33	JANITORIAL SERVICE		311483	1,958.33
DAILY JOURNAL CORPORATION	0010-801-1301-34050	156.00	LEGAL NOTICE	17-0073	311484	156.00
VANESSA DELGADO	0337-801-3102-33100	60.00	POLICE TRAINING		311485	
	0337-801-3102-33100	180.00	POLICE TRAINING		311485	
	0337-801-3102-33100	60.00	POLICE TRAINING		311485	300.00
DELL MARKETING LP	0092-801-4220-24150	1,000.00	COMPUTER/SUPPLIES	17-0281	311486	
	0092-801-4222-24150	669.89	COMPUTER/SUPPLIES	17-0281	311486	
	0092-801-4222-24150	287.24	COMPUTER/SUPPLIES	17-0281	311486	
	0092-801-4222-24150	42.87	COMPUTER/SUPPLIES	17-0281	311486	
	0092-801-4221-24150	31.24	COMPUTER/SUPPLIES	17-0281	311486	
	0092-801-4221-24150	26.69	COMPUTER/SUPPLIES	17-0281	311486	2,057.93
DEPARTMENT OF JUSTICE	0010-701-0010-03710	64.00	FINGERPRINT PROCESSING	17-0051	311487	64.00
DIEGO'S AUTO REPAIR, INC	0060-801-4211-38400	40.00	SMCG CHECK-UNIT 923		311488	
	0060-801-4211-38400	40.00	SMCG CHECK-UNIT 988		311488	
	0060-801-4211-38400	40.00	SMCG CHECK-UNIT 931		311488	
	0060-801-4211-38400	40.00	SMCG CHECK-UNIT 041		311488	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
DIEGO'S AUTO REPAIR, INC	0060-801-4211-38400	40.00	SMOG CHECK-UNIT 890		311488	200.00
DIVERSIFIED ALARM SERVICE	0010-801-6502-38400	135.00	MONITORING SERVICES		433 *	
	0010-801-6502-38400	135.00	MONITORING SERVICES		433 *	
	0010-801-6502-38400	135.00	MONITORING SERVICES		433 *	
	0010-801-6502-38400	135.00	MONITORING SERVICES		433 *	
	0010-801-6502-38400	85.00	MONITORING SERVICES		433 *	
	0010-801-6502-38400	85.00	MONITORING SERVICES		433 *	
	0344-701-0344-05400	225.00	MONITORING SERVICES		433 *	935.00
DIVISION OF THE STATE ARCHITECT	0010-701-0010-02020	205.20	STATE BUSINESS LICENSE FEE		311489	205.20
DUNN-EDWARDS CORPORATION	0176-801-6516-24100	15.24	PAINT SUPPLIES		311490	
	0010-801-4210-23100	77.11	PAINT SUPPLIES-CREDIT	17-0206	311490	
	0010-801-4210-23100	215.01	PAINT SUPPLIES	17-0206	311490	
	0010-801-4210-23100	243.77	PAINT SUPPLIES	17-0206	311490	396.91
ECONOMY RENTALS INC.	0010-801-4210-23700	200.00	EQUIPMENT RENTAL		311491	200.00
EMERGENCY RESPONSE CRIME SCENE CLEA	0010-801-3103-38400	500.00	BIOLOGICAL CLEANING		311492	500.00
EMPIRE CLEANING SUPPLY	0010-801-6001-22150	223.38	JANITORIAL SUPPLIES		434 *	
	0010-801-6505-22150	985.94	JANITORIAL SUPPLIES		434 *	
	0010-801-6502-23050	45.13	JANITORIAL SUPPLIES		434 *	
	0010-801-6517-22150	1,334.16	JANITORIAL SUPPLIES	17-0110	434 *	2,588.61
ENGLANDER KNABE ALLEN & ASSOCIATES	0010-850-1201-31950	2,000.00	710 COALITION SERVICES	16-0681	311493	2,000.00

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ENTERPRISE FM TRUST	0060-801-4211-37800	905.35	FLEET RENTAL		311494	905.35
EUROFINS EATON ANALYTICAL, INC.	0093-801-4227-31950	2,015.00	WATER ANALYSIS		311495	
	0093-801-4231-31950	390.00	WATER ANALYSIS		311495	2,405.00
FEDERAL EXPRESS CORP.	0043-801-4212-32200	25.78	CARRIER SERVICES		311496	
	0010-801-6505-32200	22.21	CARRIER SERVICES		311496	
	0010-801-1802-32200	60.29	CARRIER SERVICES		311496	
	0043-801-4212-32200	31.99	CARRIER SERVICES		311496	
	0010-801-3103-22750	140.08	CARRIER SERVICES		311496	280.35
FIRST TRANSIT INC	0166-801-4201-31960	70,686.13	SPIRIT BUS OPERATION	17-0123	311497	
	0109-701-0109-07680	3,522.62	SPIRIT BUS FARE		311497	
	0166-801-4201-31960	209.65	SPIRIT BUS OPERATION	17-0123	311497	67,373.16
FORD OF MONTEBELLO	0060-801-4211-23500	445.96	FLEET PARTS/REPAIR-UNIT 970		311498	445.96
FORWARD THINKING SYSTEMS, LLC	0109-801-5004-91745	60.00	DIAL-A-RIDE GPS SERVICE		311499	60.00
JOANN FRESCAS	0337-801-3102-33100	60.00	POLICE TRAINING		311500	
	0337-801-3102-33100	180.00	POLICE TRAINING		311500	
	0337-801-3102-33100	60.00	POLICE TRAINING		311500	300.00
GABRIEL VAZQUEZ (DBA) BRAND ME UP	0010-801-6503-22300	901.54	AQUATIC UNIFORM		311501	901.54
GALLADE CHEMICAL, INC.	0092-801-4222-23300	1,139.05	WATER CHEMICALS		435 *	1,139.05
GANAHL LUMBER COMPANY INC	0022-801-4202-22400	50.95	STREETS SUPPLIES	17-0230	311502	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
GANAHL LUMBER COMPANY INC	0022-801-4202-22400	981.24	STREETS SUPPLIES	17-0230	311502	1,032.19
GOLDEN STATE WATER COMPANY	0092-801-4222-36300	53.25	WATER SERVICE		311503	53.25
GRICELDA GOMEZ	0010-801-3210-39050	11.77	FIRE-UNIFORM CLEANING		311504	
	0010-801-3210-39050	14.57	FIRE-UNIFORM CLEANING		311504	26.34
GOVCONNECTION INC.	0092-850-1404-38400	1,332.04	COMPUTER SUPPLIES		311505	1,332.04
GOVINVEST INC.	0010-801-1403-31950	2,500.00	LIABILITY ANALYSIS		311506	2,500.00
GRAINGER	0010-801-6517-22300	126.36	PARKS SUPPLIES		311507	
	0010-801-6517-22300	295.35	PARKS SUPPLIES		311507	421.71
H & H AUTO PARTS WHOLESALE	0060-801-4211-23500	31.30	FLEET PARTS/SUPPLIES-UNIT 890	17-0284	311508	
	0060-801-4211-23500	218.00	FLEET PARTS/SUPPLIES	17-0284	311508	
	0060-801-4211-23500	130.31	FLEET PARTS/SUPPLIES-UNIT 040	17-0284	311508	
	0060-801-4211-23500	43.32	FLEET PARTS/SUPPLIES-UNIT 040	17-0284	311508	422.93
HAAKER EQUIPMENT COMPANY	0042-850-4211-54350	438,344.10	FLEET SEWER CLEANER-UNIT 113	16-0577	311509	438,344.10
HACH COMPANY (AKA ELE	0092-801-4222-23300	429.10	WATER ANALYSIS SUPPLIES	17-0140	311510	429.10
HARRINGTON INDUSTRIAL PLASTICS	0092-801-4222-23300	99.60	WATER SUPPLIES		436 *	
	0093-801-4227-23300	694.98	WATER SUPPLIES	17-0304	436 *	
	0093-801-4227-23300	305.61	WATER SUPPLIES	17-0304	436 *	
	0093-801-4227-23300	25.11-	WATER SUPPLIES-CREDIT	17-0304	436 *	
	0093-801-4227-23300	43.23-	WATER SUPPLIES-CREDIT	17-0304	436 *	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,031.85
HD INDUSTRIES	0060-801-4211-23500	105.78	FLEET REPAIR/SUPPLIES-ST52		311511	
	0060-801-4211-23500	27.97	FLEET REPAIR/SUPPLIES-ST53		311511	
						133.75
FRANK HELDMAN	0092-801-4220-39400	225.00	REIMBURSEMENT-TRAINING		311512	
						225.00
HENSLEY LAW GROUP	0880-801-2207-31600	25.00	LEGAL-AFFORDABLE HOUSING	17-0255	311513	
	0010-801-1702-31600	2,106.00	LEGAL-CODE ENFORCEMENT	17-0255	311513	
	0010-801-1601-31600	1,566.00	LEGAL-DEVELOPEMENT GENERAL	17-0255	311513	
	0075-450-0075-09201	145.00	LEGAL-MARKET PLACE (TRUST)	17-0255	311513	
	0010-801-1601-31600	87.00	LEGAL-FIRST TRANSIT	17-0255	311513	
	0010-801-1601-31600	870.00	LEGAL-GENERAL LITIGATION	17-0255	311513	
	0010-801-1601-31600	900.00	LEGAL-GOODVIEW	17-0255	311513	
	0043-801-1601-31600	8,584.00	LEGAL-SOLID WASTE	17-0255	311513	
	0092-801-1601-31600	20,000.00	LEGAL-GENERAL SERVICES	17-0254	311513	
						34,283.00
HERSHEY BUSINESS PRODUCTS, LLC	0010-801-1201-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-1301-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-1301-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-1403-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-1406-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-1701-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-1703-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-3101-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-3103-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-3104-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-3114-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-3120-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-3201-38400	35.00	TYPEWRITER MAINTENANCE		311514	

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HERSHEY BUSINESS PRODUCTS, LLC	0010-801-3205-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0043-801-4212-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-6502-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-6505-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-1801-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0010-801-1801-38400	35.00	TYPEWRITER MAINTENANCE		311514	
	0092-801-4209-38400	35.00	TYPEWRITER MAINTENANCE		311514	700.00
HI STANDARD AUTOMOTIVE, LLC	0060-801-4211-23500	933.94	FLEET PARTS-UNIT 001		311515	933.94
HINDERLITER, DE LLAMAS & ASSOC.	0010-801-1403-31400	1,374.30	CONTRACT SERVICES-SALES TAX	17-0314	311516	
	0010-701-0010-01500	840.29	CONTRACT SERVICES-SALES TAX		311516	2,214.59
HOME DEPOT CREDIT SERVICES	0010-801-6505-23050	90.55	HARDWARE SUPPLIES	17-0118	311517	
	0060-801-4211-23500	417.99	HARDWARE SUPPLIES	17-0025	311517	
	0010-801-6517-23100	125.13	HARDWARE SUPPLIES	17-0108	311517	
	0022-801-4206-23800	181.14	HARDWARE SUPPLIES	17-0214	311517	
	0010-801-4210-23050	16.87	HARDWARE SUPPLIES	17-0241	311517	
	0010-801-4210-23050	423.44	HARDWARE SUPPLIES	17-0241	311517	
	0010-801-4210-23050	52.29	HARDWARE SUPPLIES-CREDIT	17-0241	311517	
	0010-801-4210-23050	93.48	HARDWARE SUPPLIES	17-0241	311517	
	0010-801-4210-23050	21.77	HARDWARE SUPPLIES	17-0241	311517	
	0092-801-4223-22150	97.75	HARDWARE SUPPLIES	17-0141	311517	1,415.83
MITCHELL ING	0010-801-1101-11100	80.00	MAYOR'S EXPENSES		311518	
	0092-801-1101-11100	60.00	MAYOR'S EXPENSES		311518	
	0043-801-1101-11100	60.00	MAYOR'S EXPENSES		311518	200.00
INTER VALLEY POOL SUPPLY	0092-801-4222-23300	261.27	WATER CHEMICALS		311519	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
INTER VALLEY POOL SUPPLY	0092-801-4222-23300	199.80	WATER CHEMICALS		311519	461.07
INTERSTATE ALL BATTERY CTR. OF LOS	0010-801-3103-38400	322.37	POLICE SUPPLIES		311520	
	0010-801-3103-38400	119.90	POLICE SUPPLIES		311520	442.27
IRON MOUNTAIN OFF-SITE DATA	0010-850-1403-31700	296.14	COMPUTER DATA STORAGE		311521	296.14
SHELLY MARIE ISHIDA	0159-801-6507-31910	391.50	INSTRUCTOR-RECREATION CLASS		311522	391.50
IZZY FLORES JR.	0337-801-3102-33100	60.00	POLICE TRAINING		311523	
	0337-801-3102-33100	180.00	POLICE TRAINING		311523	
	0337-801-3102-33100	54.00	POLICE TRAINING		311523	294.00
JHM SUPPLY INC	0010-801-6517-23300	135.35	PARKS SUPPLIES	17-0112	311524	
	0010-801-6517-23300	24.90	PARKS SUPPLIES	17-0112	311524	160.25
JIM'S AUTOMOTIVE SERVICE	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 034	17-0023	311525	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 900	17-0023	311525	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 006	17-0023	311525	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 051	17-0023	311525	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 965	17-0023	311525	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 978	17-0023	311525	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 966	17-0023	311525	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 941	17-0023	311525	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 001	17-0023	311525	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 043	17-0023	311525	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 895	17-0023	311525	
	0060-801-4211-38400	41.70	FLEET SMOG CHECK-UNIT 004	17-0023	311525	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						500.40
JOHN AU'S BODY SHOP	0060-801-4211-38400	45.00	FLEET REPAIR-UNIT 046	17-0022	311526	
						45.00
ROBERT JULIAN	0337-801-3102-33100	18.00	POLICE TRAINING		311527	
	0337-801-3102-33100	18.00	POLICE TRAINING		311527	
						36.00
RICHARD KAGEYAMA	0159-801-6507-31910	274.40	INSTRUCTOR-RECREATION CLASS		311528	
						274.40
KNIGHT COMMUNICATIONS INC	0010-801-1301-38400	497.17	SYSTEM MANAGEMENT SERVICE		311529	
	0010-801-1404-38400	464.96	SYSTEM MANAGEMENT SERVICE		311529	
	0043-801-1404-38400	548.29	SYSTEM MANAGEMENT SERVICE		311529	
	0092-801-1404-38400	714.97	SYSTEM MANAGEMENT SERVICE		311529	
	0010-801-1701-38400	376.67	SYSTEM MANAGEMENT SERVICE		311529	
	0010-801-1702-38400	376.67	SYSTEM MANAGEMENT SERVICE		311529	
	0010-801-1703-38400	376.67	SYSTEM MANAGEMENT SERVICE		311529	
	0010-801-1801-38400	733.75	SYSTEM MANAGEMENT SERVICE		311529	
	0010-801-3115-38400	1,282.50	SYSTEM MANAGEMENT SERVICE		311529	
	0010-801-3201-38400	897.50	SYSTEM MANAGEMENT SERVICE		311529	
	0022-801-4202-38400	524.08	SYSTEM MANAGEMENT SERVICE		311529	
	0092-801-4210-38400	386.75	SYSTEM MANAGEMENT SERVICE		311529	
	0060-801-4211-38400	1,716.66	SYSTEM MANAGEMENT SERVICE		311529	
	0043-801-4212-38400	552.92	SYSTEM MANAGEMENT SERVICE		311529	
	0092-801-4220-38400	1,628.33	SYSTEM MANAGEMENT SERVICE		311529	
	0131-801-6001-38400	853.33	SYSTEM MANAGEMENT SERVICE		311529	
	0010-801-6502-38400	1,110.83	SYSTEM MANAGEMENT SERVICE		311529	
	0160-801-3115-31700	10,250.00	SYSTEM MANAGEMENT SERVICE	17-0122	311529	
						23,292.05
KNOWLES-MCNIFF	0010-801-1404-31700	783.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	
	0043-801-1404-31700	3,850.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
KNOWLES-MCNIFF	0092-801-1404-31700	3,908.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	
	0010-801-3115-31700	599.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	
	0010-801-3220-31700	209.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	
	0092-801-4221-31700	989.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	
	0093-801-4226-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	
	0093-801-4227-31700	259.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	
	0093-801-4228-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	
	0093-801-4229-31700	199.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	
	0093-801-4231-31700	265.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	
	0093-801-4232-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	
	0010-801-6001-31700	803.00	FINANCE SOFTWARE MAINTENANCE	17-0002	311530	
						12,500.00
L & M FOOTWEAR DBA SHOETERIA	0010-801-4209-22310	223.62	SAFETY BOOTS-M MONTOYA	17-0144	311531	
	0010-801-4209-22310	224.54	SAFETY BOOTS-D BURNETT	17-0144	311531	
	0010-801-4209-22310	220.70	SAFETY BOOTS-R QUARTON	17-0144	311531	
	0010-801-4209-22310	224.54	SAFETY BOOTS-M BLACKBUCKET	17-0144	311531	
	0010-801-4209-22310	222.64	SAFETY BOOTS-G RAMIREZ	17-0144	311531	
	0010-801-4209-22310	225.00	SAFETY BOOTS-L ROMERO	17-0144	311531	
	0010-801-4209-22310	216.75	SAFETY BOOTS-J HERNANDEZ	17-0144	311531	
	0010-801-4209-22310	224.54	SAFETY BOOTS-A BANUELOS	17-0144	311531	
	0010-801-4209-22310	224.54	SAFETY BOOTS-J TORO	17-0144	311531	
	0010-801-4209-22310	224.54	SAFETY BOOTS-V VALENZUELA	17-0144	311531	
	0010-801-4209-22310	224.54	SAFETY BOOTS-R RIVAS	17-0144	311531	
	0010-801-4209-22310	107.90	SAFETY BOOTS-L EGURVIDE	17-0144	311531	
	0010-801-4209-22310	225.00	SAFETY BOOTS-M AGUILAR	17-0144	311531	
	0092-801-4223-22300	215.81	SAFETY BOOTS-S CRUZ	17-0178	311531	
	0010-801-6517-22300	150.00	SAFETY BOOTS-P BENTACOURT	17-0091	311531	
	0010-801-6516-22300	75.00	SAFETY BOOTS-P BENTACOURT	17-0091	311531	
	0010-801-6516-22300	175.00	SAFETY BOOTS-T FLORES	17-0091	311531	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
L & M FOOTWEAR DBA SHOETERIA	0010-801-6517-22310	49.54	SAFETY BOOTS-T FLORES	17-0091	311531	3,679.20
	0010-801-6517-22310	225.00	SAFETY BOOTS-R POBLANO	17-0091	311531	
NICOLE LAU	0010-801-1301-31950	25.00	PRESENTATION PHOTOS		311532	25.00
LAWN MOWER CORNER/KNG POWER EQUIPME	0060-801-4211-23500	289.93	FLEET-TOOLS/SUPPLIES	17-0021	311533	553.43
	0060-801-4211-38400	263.50	FLEET-TOOLS/SUPPLIES	17-0021	311533	
SANDRA LEE	0010-801-1801-39400	202.40	HR TRAINING		311534	202.40
LIFE-ASSIST INC	0010-801-3220-22350	666.41	FIRE SUPPLIES	17-0079	311535	6,254.10
	0010-801-3220-24200	165.00	FIRE SUPPLIES	17-0079	311535	
	0010-801-3220-22350	67.50	FIRE SUPPLIES	17-0079	311535	
	0010-801-3220-24200	196.08	FIRE SUPPLIES	17-0079	311535	
	0010-801-3220-22350	814.31	FIRE SUPPLIES	17-0079	311535	
	0010-801-3220-24200	57.38	FIRE SUPPLIES	17-0079	311535	
	0010-801-3220-22350	1,211.48	FIRE SUPPLIES	17-0079	311535	
	0010-801-3220-24200	601.96	FIRE SUPPLIES	17-0079	311535	
	0010-801-3220-22350	133.60	FIRE SUPPLIES	17-0079	311535	
	0010-801-3220-22350	102.00-	FIRE SUPPLIES-CREDIT	17-0079	311535	
	0010-801-3220-24200	2,015.36	FIRE SUPPLIES	17-0079	311535	
	0010-801-3220-24200	427.02	FIRE SUPPLIES	17-0079	311535	
THE LIGHTHOUSE INC (DBA)	0060-801-4211-23500	564.24	FLEET PARTS	17-0008	311536	564.24
RAYMOND LIU	0010-701-0010-07430	8.00	BOOK REFUND		311537	8.00
LONG BEACH BMW MOTORCYCLES (DBA)	0060-801-4211-38400	211.28	FLEET PARTS/REPAIR-UNIT 024	17-0020	437 *	

* Indicates an E-Payable transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
LONG BEACH BMW MOTORCYCLES (DBA)	0060-801-4211-38400	230.44	FLEET PARTS/REPAIR-UNIT 104	17-0020	437 *	535.32
	0060-801-4211-38400	93.60	FLEET PARTS/REPAIR-UNIT 048	17-0020	437 *	
LOOMIS ARMORED US, INC.	0010-701-0010-03700	508.28	ARMORED CARRIER SERVICE		311538	508.28
LOS ANGELES COUNTY DEPT. OF	0092-801-4222-41100	939.84	TRAFFIC SIGNAL MAINTENANCE	17-0252	311539	1,489.30
	0092-801-4222-41100	549.46	TRAFFIC SIGNAL MAINTENANCE	17-0252	311539	
LOS ANGELES COUNTY FIRE DEPT.	0060-801-3210-38400	1,077.57	FIRE TRUCK REPAIR-098,856,984		311540	1,077.57
LOS ANGELES TIMES	0010-801-3113-39350	57.47	SUBSCRIPTION		311541	57.47
CITY OF LOS ANGELES	0043-801-4203-31950	34,814.00	LA RIVER WATERSHED MANAGEMENT	17-0296	311542	34,814.00
LYNN PEAVEY COMPANY	0010-801-3103-38400	225.83	POLICE SUPPLIES		311543	225.83
MAK FIRE PROTECTION ENGINEERING & C	0010-701-0010-06330	3,866.62	FIRE PLAN CHECK	17-0080	311544	3,866.62
RAUL MATA	0349-801-3201-39400	810.00	FIRE TRAINING		311545	810.00
MATCO TOOLS (DBA)	0060-801-4211-24100	31.50	FLEET TOOLS	17-0018	311546	120.08
	0060-801-4211-24100	88.58	FLEET TOOLS	17-0018	311546	
MATTHEW GEIGER (DBA) FSP DESIGNS	0010-801-6502-22310	457.38	RECREATION UNIFORMS		311547	457.38
MCMASTER-CARR SUPPLY CO.	0092-801-4222-23700	360.38	WATER SUPPLIES	17-0169	311548	397.25
	0092-801-4222-23400	36.87	WATER SUPPLIES	17-0169	311548	

* Indicates an E-Payable transaction

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MCNEILL SECURITY AND FIRE SYSTEMS	0010-801-6001-38400	218.67	ALARM SERVICES		311549	
	0092-801-4222-31950	644.81	ALARM SERVICES		311549	
	0092-801-4222-31950	1,031.69	ALARM SERVICES		311549	1,895.17
ALEX J. MENA	0337-801-3102-33100	60.00	POLICE TRAINING		311550	
	0337-801-3102-33100	180.00	POLICE TRAINING		311550	
	0337-801-3102-33100	60.00	POLICE TRAINING		311550	300.00
METROPOLITAN TRANSPORTATION	0109-801-6511-41200	2,860.00	LANGLEY TAP CARD	17-0117	311551	2,860.00
METROPOLITAN WATER DISTRICT	0010-801-3112-32050	146.86	LEASE-GARVEY RESERVOIR		311552	146.86
MISSION SUPER HARDWARE	0010-801-3210-38400	43.50	HARDWARE SUPPLIES	17-0263	311553	
	0010-801-3210-38400	113.07	HARDWARE SUPPLIES	17-0263	311553	
	0010-801-4210-23050	11.98	HARDWARE SUPPLIES	17-0203	311553	
	0010-801-6517-23050	1.79	HARDWARE SUPPLIES	17-0114	311553	170.34
MOTOROLA SOLUTIONS C/O ADVANCED ELE	0160-801-4211-54060	6,527.07	FLEET RADIO EQUIPMENT	17-0209	311554	6,527.07
MOTOROLA SOLUTIONS, INC	0010-801-3112-38400	116,061.96	POLICE RADIO EQUIPMENT MAINT	17-0299	311555	116,061.96
MOTOROLA SOLUTIONS, INC C/O DAY WIF	0010-850-5004-88560	18,772.10	FIRE RADIO EQUIPMENT	16-0700	311556	18,772.10
MUNICIPAL AUDITING SERVICES LLC (DE	0010-701-0010-02010	1,494.52	BUSINESS LICENSE AUDITING SVCS		311557	
	0010-701-0010-02010	613.20	BUSINESS LICENSE AUDITING SVCS		311557	
	0010-701-0010-02010	371.43	BUSINESS LICENSE AUDITING SVCS		311557	
	0010-701-0010-02010	761.25	BUSINESS LICENSE AUDITING SVCS		311557	
	0010-701-0010-02010	1,008.35	BUSINESS LICENSE AUDITING SVCS		311557	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MUNICIPAL AUDITING SERVICES LLC (DE	0010-701-0010-02010	858.90	BUSINESS LICENSE AUDITING SVCS		311557	5,107.65
MUSIC GEM	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	311558	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	311559	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	311560	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	311561	190.00
	0075-450-0075-08550	190.00	LANGLEY DANCE BAND (TRUST)	17-0196	311562	190.00
NATIONAL PLANT SERVICES, INC.	0042-850-5001-91941	88,798.32	SEWER CCTV INSPECTION	16-0689	311563	88,798.32
NEC BUSINESS NETWORK SOLUTIONS	0010-801-3112-38400	1,722.70	PHONE LINE MAINTENANCE	17-0192	311564	3,445.40
	0010-801-3112-38400	1,722.70	PHONE LINE MAINTENANCE	17-0192	311564	
NET TRANSCRIPTS INC.	0010-801-3101-22750	18.20	POLICE TRANSCRIPTION SERVICES		311565	18.20
NETWORK INNOVATIONS US INC.	0010-801-3230-32050	31.02	EOC PHONE SERVICE		311566	31.02
SAMANTHA NISHIMURA	0010-801-3101-22670	860.91	POLICE TRAINING		311567	860.91
O'REILLY AUTO PARTS	0060-801-4211-23500	21.71	FLEET PARTS		311568	104.06
	0060-801-4211-23500	46.65	FLEET PARTS-UNIT 929		311568	
	0060-801-4211-23500	35.70	FLEET PARTS-UNIT 049		311568	
OCLC, INC	0010-801-6003-31700	1,069.33	LIBRARY CATALOGING SERVICE		311569	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,069.33
OFFICE DEPOT INC.	0010-801-6502-39250	421.78	OFFICE SUPPLIES		311570	
	0010-801-6502-39250	588.55	OFFICE SUPPLIES		311570	
	0092-801-4212-21350	13.07	OFFICE SUPPLIES		311570	
	0092-801-4212-21350	59.46	OFFICE SUPPLIES		311570	
	0010-801-4209-21350	16.28	OFFICE SUPPLIES	17-0223	311570	
	0010-801-3114-21350	247.29	OFFICE SUPPLIES	17-0075	311570	
	0010-801-3114-21350	58.84	OFFICE SUPPLIES	17-0075	311570	
	0010-801-3114-21350	141.69	OFFICE SUPPLIES	17-0075	311570	
	0010-801-1801-21350	195.93	OFFICE SUPPLIES		311570	
	0010-801-1801-21350	8.11-	OFFICE SUPPLIES-CREDIT		311570	
	0010-801-1801-21350	5.95	OFFICE SUPPLIES		311570	
	0092-801-4220-21250	132.95	OFFICE SUPPLIES		311570	
	0092-801-4212-21350	500.00	OFFICE SUPPLIES		311570	
	0092-801-4220-21250	542.76	OFFICE SUPPLIES		311570	
	0043-801-4212-21250	11.98-	OFFICE SUPPLIES-CREDIT		311570	
	0092-801-4220-21250	106.56	OFFICE SUPPLIES		311570	
	0092-801-4220-21250	29.38	OFFICE SUPPLIES		311570	
	0092-801-4222-23400	211.45	OFFICE SUPPLIES	17-0174	311570	
	0092-801-4222-23400	196.48	OFFICE SUPPLIES	17-0174	311570	
	0010-801-4209-21350	262.48	OFFICE SUPPLIES	17-0223	311570	
	0010-801-6001-21350	203.23	OFFICE SUPPLIES		311570	
	0010-801-6001-21350	32.69	OFFICE SUPPLIES		311570	
	0010-801-6001-21250	45.99	OFFICE SUPPLIES		311570	
	0010-801-6006-22450	111.02	OFFICE SUPPLIES		311570	
	0010-801-6001-22150	74.01	OFFICE SUPPLIES		311570	
	0445-801-6005-39250	86.11	OFFICE SUPPLIES		311570	
	0445-801-6005-21350	791.85	OFFICE SUPPLIES		311570	
	0445-801-6005-39250	88.68	OFFICE SUPPLIES		311570	

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OFFICE DEPOT INC.	0010-801-1407-21350	37.56	OFFICE SUPPLIES		311570	
	0010-801-1407-21350	112.44	OFFICE SUPPLIES		311570	
	0010-801-1407-21350	26.12	OFFICE SUPPLIES		311570	
	0010-801-1407-21250	68.11	OFFICE SUPPLIES		311570	
	0010-801-6502-21250	68.11	OFFICE SUPPLIES		311570	
	0010-801-1801-21250	68.10	OFFICE SUPPLIES		311570	
	0010-801-1407-21250	71.76	OFFICE SUPPLIES		311570	
	0010-801-6502-21250	71.76	OFFICE SUPPLIES		311570	
	0010-801-1801-21250	71.76	OFFICE SUPPLIES		311570	
						5,740.11
OFFICE SOLUTIONS	0010-801-1407-22750	226.88	OFFICE SUPPLIES	17-0052	438 *	
	0010-801-1403-22750	624.54	OFFICE SUPPLIES	17-0278	438 *	
	0010-801-1403-22750	539.55	OFFICE SUPPLIES	17-0278	438 *	
	0010-801-1301-21250	72.31	OFFICE SUPPLIES	17-0065	438 *	
						1,463.28
ORANGE COUNTY SHERIFF'S DEPT	0136-801-3101-33250	60.00	POST TRAINING		311571	
						60.00
	0136-801-3101-33250	80.00	POST TRAINING		311572	
						80.00
JEREMY ORATE	0337-801-3102-33100	60.00	POLICE TRAINING		311573	
	0337-801-3102-33100	180.00	POLICE TRAINING		311573	
	0337-801-3102-33100	54.00	POLICE TRAINING		311573	
						294.00
PACIFIC PRODUCTS & SERVICES LLC	0022-801-4206-23100	795.51	STREET TOOLS/SUPPLIES		311574	
	0022-801-4206-23800	664.23	STREET TOOLS/SUPPLIES		311574	
						1,459.74
PARKHOUSE TIRE, INC.	0060-801-4211-23500	311.88	FLEET TIRES		311575	
	0060-801-4211-23500	932.91	FLEET TIRES		311575	

* Indicates an E-Payable transaction.

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CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 10/19/2016

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,244.79
THE PHONE GUY	0092-801-1408-32050	327.50	VOICE/DATA CABLING		311576	327.50
PIRTEK COMMERCE SOUTH (DBA)	0060-801-4211-38400	166.40	FLEET SUPPLIES		311577	166.40
PITNEY BOWES GLOBAL FINANCIAL SERV	0092-801-1408-37200	1,217.31	MAIL MACHINES RENTAL	17-0055	311578	1,217.31
PROFORCE LAW ENFORCEMENT (DBA)	0010-801-3103-38400	957.02	POLICE FIREARM PARTS	17-0198	311579	
	0010-801-3103-38400	102.46	POLICE FIREARM PARTS	17-0198	311579	
	0010-801-3103-38400	102.46	POLICE FIREARM PARTS	17-0198	311579	1,161.94
PROSOURCE FACILITY SUPPLY	0010-801-1407-38250	681.12	JANITORIAL SUPPLIES		311580	
	0010-801-1407-38250	477.20	JANITORIAL SUPPLIES		311580	1,158.32
PRUDENTIAL OVERALL SUPPLY	0060-801-4211-22300	26.10	UNIFORMS		439 *	
	0060-801-4211-22300	26.10	UNIFORMS		439 *	
	0060-801-4211-22150	24.55	SHOP RAGS		439 *	
	0010-801-3210-22150	14.01	SHOP RAGS		439 *	
	0060-801-4211-22150	24.55	SHOP RAGS		439 *	
	0010-801-3210-22150	14.01	SHOP RAGS		439 *	129.32
R. M. BODY SHOP	0060-801-4211-38450	130.00	FLEET REPAIR-UNIT 077	17-0011	311581	130.00
RED WING SHOE STORES	0010-801-6516-22300	225.00	SAFETY BOOTS-F MARTINEZ	17-0113	311582	225.00
MANUEL REYES	0159-801-6507-31910	2,600.00	INSTRUCTOR-RECREATION CLASS		311583	2,600.00
RI-TEC INDUSTRIAL PRODUCTS	0010-801-6517-23050	270.00	PARKS SUPPLIES		311584	

* Indicates an E-Payable transaction

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						270.00
RIVERSIDE COUNTY SHERIFFS DEPT	0136-801-3101-33250	177.00	POST TRAINING		311585	177.00
ROBERTSON'S	0022-801-4202-22400	545.39	CONCRETE	17-0222	311586	545.39
SAFETY KLEEN SYSTEM, INC.	0060-801-4211-37300	373.04	FLEET PARTS		311587	373.04
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	31.03	PROPANE-UNIT 070	17-0036	311588	
	0060-801-4211-22250	7.00	PROPANE	17-0036	311588	
	0060-801-4211-22250	29.48	PROPANE-UNIT 070	17-0036	311588	
	0060-801-4211-22250	16.53	PROPANE-UNIT 091	17-0036	311588	
	0060-801-4211-22250	15.25	PROPANE	17-0036	311588	
	0060-801-4211-22250	95.65	PROPANE-UNIT 091,107	17-0036	311588	
	0060-801-4211-22250	18.51	PROPANE-UNIT 070	17-0036	311588	213.45
SIGMANET, INC	0010-801-1404-38400	1,964.26	NETWORK MAINTENANCE	17-0266	311589	
	0043-801-1404-38400	1,964.27	NETWORK MAINTENANCE	17-0266	311589	
	0092-801-1404-38400	1,964.27	NETWORK MAINTENANCE	17-0266	311589	5,892.80
JAY SILVERMAN	0337-801-3102-33100	18.00	POLICE TRAINING		311590	
	0337-801-3102-33100	18.00	POLICE TRAINING		311590	36.00
SMARDAN SUPPLY COMPANY	0010-801-4210-23300	96.27	WATER SUPPLIES	17-0248	311591	96.27
SNAP-ON INDUSTRIAL, A DIVISION OF I	0060-801-4211-38400	758.81	FLEET TOOLS/SUPPLIES	17-0116	440 *	758.81
SPOK, INC.	0010-801-3112-32050	118.86	PAGING SERVICES	17-0054	311592	
	0092-801-4220-32050	4.76	PAGING SERVICES	17-0054	311592	

* Indicates an E-Payable transaction

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CITY OF MONTEREY PARK
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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
SPOK, INC.	0010-801-3112-32050	120.24	PAGING SERVICES	17-0054	311592	248.61
	0092-801-4220-32050	4.75	PAGING SERVICES	17-0054	311592	
STATUS ONE MEDICAL INC	0010-801-1802-22750	34.44	FIRST AID SUPPLIES		311593	34.44
STETSON ENGINEERS, INC	0093-801-4226-31950	416.50	NPDES PERMIT APPLICATION		311594	888.30
	0093-801-4229-31950	235.90	NPDES PERMIT APPLICATION		311594	
	0093-801-4230-31950	235.90	NPDES PERMIT APPLICATION		311594	
BRIAN STOTHERS	0136-801-3101-33250	36.61	POST TRAINING		311595	54.61
	0337-801-3102-33100	18.00	POLICE TRAINING		311595	
SUPERIOR FIRE PROTECTION INC	0010-701-0010-06330	480.00	REFUND FIRE PLAN CHECK		311596	480.00
TALLEY COMMUNICATIONS	0092-801-4222-23400	283.40	WATER RADIO PARTS		311597	537.13
	0092-801-4222-23400	253.73	WATER RADIO PARTS		311597	
TANK SPECIALISTS OF CALIFORNIA	0060-801-4211-31950	125.00	DESIGNATED OP. SVC.		311598	250.00
	0060-801-4211-31950	125.00	DESIGNATED OP. SVC.		311598	
THE CHRYSALIS CENTER	0077-801-1111-31950	5,133.24	BID MAINTENANCE	17-0283	311599	5,133.24
TJM PROMOS INC.	0010-801-1801-22670	1,653.31	SERVICE AWARD PINS	17-0088	311600	1,653.31
	0010-801-1801-22670	148.80	SERVICE AWARD PINS-USE TAX		311600	
	0010-431	148.80-	SERVICE AWARD PINS-USE TAX		311600	
TOM'S CLOTHING & UNIFORMS INC	0092-801-4223-22300	196.20	UNIFORMS-D ABARCA	17-0179	311601	
	0010-801-3103-22310	15.22	UNIFORMS-K AKPAWU	17-0087	311601	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
TOM'S CLOTHING & UNIFORMS INC	0010-801-3103-22310	8.83	UNIFORMS-D CASTELLANO	17-0087	311601	
	0010-801-3103-22310	63.76	UNIFORMS-R COTA	17-0087	311601	
	0010-801-3103-22310	140.61	UNIFORMS-T GRANT	17-0087	311601	
	0010-801-3103-22310	107.91	UNIFORMS-S JIMENEZ	17-0087	311601	
	0010-801-3104-22310	249.17	UNIFORMS-G ALVAREZ	17-0087	311601	
	0010-801-3104-22310	9.57	UNIFORMS-R MINOR	17-0087	311601	
	0010-801-3104-22310	127.29	UNIFORMS-A PORTER	17-0087	311601	
	0010-801-3210-22310	87.20	UNIFORMS-P MONTERO	17-0129	311601	
	0010-801-3210-22310	98.10	UNIFORMS-P MONTERO	17-0129	311601	
	0010-801-3210-22310	272.50	UNIFORMS-E STARY	17-0129	311601	
	0010-801-3210-22310	125.35	UNIFORMS-B GOMORY	17-0129	311601	
	0010-801-3205-22310	200.00	UNIFORMS-C GOMEZ	17-0125	311601	
	0010-801-4209-22310	300.00	UNIFORMS-M CERVANTES	17-0184	311601	
	0010-801-4209-22310	276.86	UNIFORMS-G FRANCO	17-0184	311601	
	0010-801-3101-22320	115.76	UNIFORMS-S BERMUDEZ	17-0087	311601	
	0010-801-3101-22320	200.00	UNIFORMS-O MARTINEZ	17-0087	311601	
	0010-801-3102-22310	4.90	UNIFORMS-R BARRERA	17-0087	311601	
	0010-801-3102-22310	449.79	UNIFORMS-B ESCANDON	17-0087	311601	
	0010-801-3102-22310	36.30	UNIFORMS-R JULIAN	17-0087	311601	
	0010-801-3102-22310	195.71	UNIFORMS-A LE	17-0087	311601	
	0010-801-3102-22310	725.00	UNIFORMS-J SILVERMAN	17-0087	311601	
	0010-801-3104-22310	47.09	UNIFORMS-G ALVAREZ	17-0087	311601	
	0010-801-3104-22310	39.24	UNIFORMS-B CUEVAS	17-0087	311601	
	0010-801-3104-22310	117.72	UNIFORMS-R LOPEZ	17-0087	311601	
	0010-801-3103-22310	80.44	UNIFORMS-D CASTELLANO	17-0087	311601	
	0010-801-3103-22310	173.64	UNIFORMS-B CEVALLOS	17-0087	311601	
	0010-801-3103-22310	56.94	UNIFORMS-B CEVALLOS	17-0087	311601	
	0010-801-3103-22310	302.64	UNIFORMS-J FRESCAS	17-0087	311601	
	0010-801-3103-22310	461.07	UNIFORMS-T MONTOYA	17-0087	311601	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
TOM'S CLOTHING & UNIFORMS INC	0010-801-3103-22310	179.52	UNIFORMS-B PFLUGHOFT	17-0087	311601	5,518.28
	0010-801-3103-22310	53.95	UNIFORMS-G ZENG	17-0087	311601	
TRANSTECH	0070-801-5004-91748	350.00	PARKS RUBBERIZED PLAYGROUND		311602	765.00
	0010-801-5004-91746	415.00	LANGLEY RESTROOM		311602	
TURF STAR INC	0060-801-4211-23500	62.65	FLEET PARTS-UNIT 070		311603	62.65
UNDERGROUND SERVICE ALERT	0092-801-4223-39300	174.00	UNDERGROUND UTILITY SERVICES	17-0183	311604	174.00
UNITED MAINTENANCE SYSTEM	0092-801-1407-38250	6,629.65	JANITORIAL SERVICE	17-0300	311605	16,849.65
	0092-801-1407-38250	6,500.00	JANITORIAL SERVICE	17-0300	311605	
	0092-801-1407-38250	3,720.00	JANITORIAL SERVICE	17-0300	311605	
UNITED RENTALS NORTHWEST INC	0092-801-4222-23400	1,140.27	EQUIPMENT RENTAL	17-0182	311606	1,140.27
UNITED STATES POST OFFICE	0010-801-3205-32200	215.00	MAILING PERMIT APPLICATION		311607	215.00
	0010-801-3205-32200	400.00	MAILING PERMIT POSTAGE		311608	400.00
UNITED TRAFFIC SERVICES SUPPLY	0022-801-4206-23800	474.15	STREET VESTS	17-0219	311609	474.15
MARICELA VASQUEZ	0010-801-6506-22750	200.00	DAY CARE SUPPLIES		311610	200.00
VCA CODE GROUP	0010-701-0010-06100	190.00	PLAN CHECK SERVICE	17-0277	311611	190.00
VULCAN MATERIAL CO	0110-801-4202-23600	527.25	ASPHALT		311612	
	0110-801-4202-23600	1,763.27	ASPHALT		311612	

CITY OF MONTEREY PARK
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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
VULCAN MATERIAL CO	0110-801-4202-23600	93.97	ASPHALT		311612	2,384.49
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	68.20	FLEET PARTS/SUPPLIES-UNIT 952	17-0285	441 *	
	0060-801-4211-23500	15.02	FLEET PARTS/SUPPLIES-UNIT 057	17-0285	441 *	
	0060-801-4211-23500	100.89	FLEET PARTS/SUPPLIES-UNIT 051	17-0285	441 *	
	0060-801-4211-23500	2.84	FLEET PARTS/SUPPLIES-UNIT 898	17-0285	441 *	
	0060-801-4211-23500	21.95	FLEET PARTS/SUPPLIES-UNIT 056	17-0285	441 *	
	0060-801-4211-23500	95.45	FLEET PARTS/SUPPLIES-UNIT 056	17-0285	441 *	
	0060-801-4211-23500	108.10	FLEET PARTS/SUPPLIES-UNIT 091	17-0285	441 *	
	0060-801-4211-23500	95.45	FLEET PARTS/SUPPLIES-UNIT 981	17-0285	441 *	
	0060-801-4211-23500	87.20-	FLEET PARTS/SUPPLIES-CREDIT	17-0285	441 *	
	0060-801-4211-23500	174.23-	FLEET PARTS/SUPPLIES-CREDIT	17-0285	441 *	
	0060-801-4211-23500	13.08-	FLEET PARTS/SUPPLIES-CREDIT	17-0285	441 *	
	0060-801-4211-23500	26.16-	FLEET PARTS/SUPPLIES-CREDIT	17-0285	441 *	
	0060-801-4211-23500	4.99-	FLEET PARTS/SUPPLIES-CREDIT	17-0285	441 *	202.24
WECK LABORATORIES (DBA)	0093-801-4227-31950	508.00	WATER TESTING SUPPLIES		311613	508.00
WELLS FARGO FINANCIAL LEASING	0092-801-4212-37500	811.99	COPIER RENTAL		311614	811.99
WEST COAST ARBORISTS, INC.	0010-801-6516-31190	28,410.00	TREE MAINTENANCE SERVICES	17-0282	311615	28,410.00
WESTCO SERVICE COMPANY	0093-801-4227-23300	2,458.00	AIR CONDITIONING REPAIR		311616	2,458.00
WESTERN WATER WORKS SUPPLY CO.	0092-801-4223-23300	1,743.56	WATER PARTS/SUPPLIES	17-0259	311617	
	0092-801-4223-23300	7,182.83	WATER PARTS/SUPPLIES	17-0259	311617	
	0092-801-4223-23300	1,656.08	WATER PARTS/SUPPLIES	17-0259	311617	
	0092-801-4223-23300	9,721.49	WATER PARTS/SUPPLIES	17-0289	311617	

* Indicates an E-Payable transaction.

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						20,303.96
WILCOX SUPPLY INC	0060-801-4211-23500	281.08	FLEET SUPPLIES		311618	281.08
RICKY WONG	0159-801-6507-31910	65.00	INSTRUCTOR-RECREATION CLASS		311619	65.00
THOMAS WONG	0159-801-6507-31910	412.10	INSTRUCTOR-RECREATION CLASS		311620	412.10
X-IGENT PRINTING, INC	0109-801-4201-39250	989.72	SPIRIT BUS SCHEDULES		442 *	989.72
XEROX CORPORATION	0010-801-1408-38400	404.90	COPIER RENTAL	17-0062	311621	
	0010-801-1408-38400	1,172.31	COPIER RENTAL	17-0062	311621	
	0010-801-1408-38400	2,169.69	COPIER RENTAL	17-0063	311621	
	0010-801-1408-38400	404.90	COPIER RENTAL	17-0062	311621	
	0010-801-1408-38400	2,169.69	COPIER RENTAL	17-0063	311621	
	0010-801-1408-38400	1,176.61	COPIER RENTAL	17-0062	311621	7,498.10
HONGJIAN ZHONG	0159-701-0159-07020	63.00	REFUND RECREATION CLASS		311622	63.00
ZUMAR INDUSTRIES, INC.	0022-801-4206-23800	417.12	STREET SIGNS & SUPPLIES		443 *	
	0022-801-4206-23800	104.10	STREET SIGNS & SUPPLIES		443 *	
	0022-801-4206-23800	64.02	STREET SIGNS & SUPPLIES		443 *	
	0022-801-4206-23800	544.16	STREET SIGNS & SUPPLIES		443 *	1,129.40
TOTAL FOR REGULAR WARRANTS						1,710,945.75
	PRINTED	1,692,723.65				
	E-PAYABLE	18,222.10				

* Indicates an E-Payable transaction

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TOTAL FOR PREPAID WARRANTS	402,203.60
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	1,692,723.65
TOTAL FOR PRINTED E-PAYABLES	18,222.10
TOTAL WARRANTS	2,113,149.35
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	40
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	173
TOTAL E-PAYABLES PRINTED	16
TOTAL CHECKS ISSUED	229

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
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FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	36,319.05	267,255.16	303,574.21
0022	STATE GAS TAX FUND	2,735.10	6,305.13	9,040.23
0042	SEWER FUND	0.00	527,285.50	527,285.50
0043	REFUSE FUND	83.75	469,363.08	469,446.83
0060	CITY SHOP FUND	180.95	12,818.76	12,999.71
0065	PAYROLL CLEARING ACCOUNT	564.00	0.00	564.00
0070	PARK FACILITIES FUND	0.00	350.00	350.00
0075	SPECIAL DEPOSITS FUND	13,957.14	2,777.14	16,734.28
0077	BUSINESS IMPROVEMENT AREA #1	0.00	5,133.24	5,133.24
0092	WATER FUND	334,482.36	308,520.29	643,002.65
0093	WATER TREATMENT FUND	0.00	8,550.55	8,550.55
0109	OPA PROPOSITION A	2,240.00	517.10	2,757.10
0110	MEASURE R FUND	0.00	2,384.49	2,384.49
0131	LIBRARY TAX FUND	913.50	876.16	1,789.66
0136	POST	40.00	353.61	393.61
0142	EL CIVIC EDUCATION GRANT	659.75	0.00	659.75
0159	RECREATION FUND	0.00	3,806.00	3,806.00
0160	ASSET FORFEITURE	0.00	18,723.07	18,723.07
0166	PROPOSITION C	0.00	70,895.78	70,895.78
0176	MAINTENANCE DISTRICT 93-1	0.00	15.24	15.24
0178	PROP A - PER PARCEL GRANT	5,628.00	0.00	5,628.00
0337	OTS SELECTIVE TRAFFIC ENFORCE	0.00	1,632.00	1,632.00
0344	MAINTENANCE GRANT (075)	0.00	1,581.81	1,581.81
0349	ELAC INSTRUCTIONAL SERV PROG	4,400.00	810.00	5,210.00
0445	LITERACY TRUST GRANT	0.00	966.64	966.64
0880	CITY/HOUSING SPECIAL REVENUE	0.00	25.00	25.00

CITY OF MONTEREY PARK
 FINAL WARRANT REGISTER
 COUNCIL MEETING DATE 10/19/2016
 FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
	TOTAL	402,203.60	1,710,945.75	2,113,149.35



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-B.

TO: The Honorable Mayor and City Council
FROM: Joseph Leon, City Treasurer
SUBJECT: Monthly Investment Report – September 2016

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

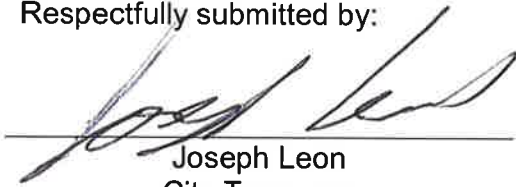
EXECUTIVE SUMMARY:

As of September 30, 2016 invested funds for the City of Monterey Park is \$69,993,170.48.

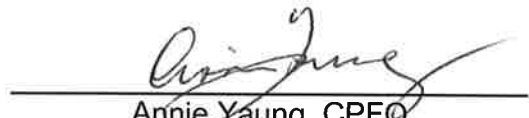
BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months.

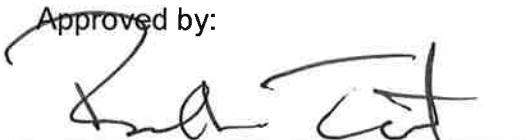
Respectfully submitted by:


Joseph Leon
City Treasurer

Prepared by:


Annie Yaung, CPFO
Controller

Approved by:


Paul L. Talbot
City Manager


Chu Thai
Director of Management Services

**CITY OF MONTEREY PARK
INVESTMENT REPORT
AS OF SEPTEMBER 30, 2016**

INSTITUTION NAME	PURCHASE DATE	MATURITY DATE	INTEREST RATE	% OF PORTFOLIO	AMOUNT
INVESTMENTS:					
CERTIFICATES OF DEPOSIT					
AMERICAN PLUS BANK	12/02/15	12/02/17	1.15%		240,000.00
ASIAN PACIFIC NATIONAL BANK	03/04/16	03/03/17	1.00%		200,000.00
CATHAY BANK	08/14/16	08/14/18	1.20%		100,000.00
CATHAY BANK	10/07/15	04/07/17	1.20%		150,000.00
EVERTRUST BANK	11/12/15	11/14/16	1.20%		100,000.00
EVERTRUST BANK	10/07/15	10/11/16	1.15%		150,000.00
FIRST GENERAL BANK	08/15/15	08/15/17	1.00%		240,000.00
PLAZA BANK	08/30/16	02/28/18	1.25%		245,000.00
PREFERRED BANK	06/06/16	06/06/17	1.10%		100,000.00
PREFERRED BANK	03/03/16	03/03/17	1.15%		140,000.00
TOMATO BANK, N.A.	03/04/16	03/04/17	1.10%		100,000.00
TOMATO BANK, N.A.	02/04/16	02/04/17	1.00%		140,000.00
ROYAL BUSINESS BANK	06/23/16	06/23/17	1.15%		250,000.00
CAPITAL ONE BK USA	01/22/15	01/23/17	0.70%		240,000.00
DISCOVER BANK	05/13/15	05/15/17	0.95%		240,000.00
BLUE HILLS BANK	05/30/14	05/30/17	0.95%		240,000.00
ALLY BK MIDVALE UTAH	09/17/15	09/18/17	1.25%		245,000.00
COMENITY CAP BK SALT LAKE CITY	09/21/15	09/21/18	1.70%		245,000.00
BMW BK NORTH AMERICA	09/23/15	09/18/17	1.20%		245,000.00
MERRICK BK SOUTH JORDAN UTAH	09/30/15	03/30/17	0.90%		245,000.00
KEY BANK, N.A.	09/30/15	10/02/17	1.15%		245,000.00
SALLIE MAE BANK	10/07/15	10/09/18	1.65%		245,000.00
GOLDMAN SACHS BANK	10/14/15	10/16/17	1.15%		245,000.00
CAPITAL ONE NATL BANK	10/21/15	10/23/17	1.15%		245,000.00
MEDALLION BANK	10/26/15	04/26/18	1.25%		245,000.00
WEBBANK	10/30/15	07/30/18	1.25%		245,000.00
WELLS FARGO BANK	11/12/15	11/13/18	1.40%		245,000.00
BMO HARRIS BANK	11/18/15	11/20/17	1.25%		245,000.00
BANKUNITED NATL ASSN.	11/25/15	05/24/17	0.90%		245,000.00
COMPASS BANK BIRMINGHAM	12/09/15	12/11/17	1.30%		245,000.00
TCF NATL BANK	12/23/15	12/23/16	0.70%		245,000.00
CADENCE BANK	02/10/16	02/18/18	1.25%		245,000.00
SANTANDER BANK	02/17/16	08/17/17	1.00%		245,000.00
INVESTOR BANK	02/25/16	05/25/17	0.85%		245,000.00
WORLDS FOREMOST BANK	04/07/16	04/05/19	1.35%		200,000.00
JP MORGAN CHASE BANK	04/19/16	04/19/19	1.20%		245,000.00
BANK NORTH CAROLINA THOMASVILLE	05/27/16	02/27/18	1.00%		245,000.00
FIRST NATIONAL BANK	06/17/16	06/18/18	1.10%		245,000.00
TOTAL CDs (38)		Average	1.200%	11.74%	<u>8,220,000.00</u>
LA COUNTY TREASURY POOL		ON DEMAND	0.960%	87.80%	<u>61,456,063.85</u>
LOCAL AGENCY INVESTMENT FUND		ON DEMAND	0.550%	0.45%	<u>317,106.63</u>
TOTAL INVESTMENTS				100.00%	<u>\$ 69,993,170.48</u>
BANK BALANCE: ⁽¹⁾					<u>\$ 4,596,715.99</u>

AVERAGE MATURITY DAYS

60

AVERAGE INTEREST RATE FOR THE MONTH

0.972%

THE CITY'S INVESTMENT HAS SUFFICIENT LIQUIDITY TO MEET THE CITY'S EXPENDITURE REQUIREMENTS FOR THE NEXT 180 DAYS. THE 180-DAY LIQUIDITY DISCLOSURE IS REQUIRED PER GOVERNMENT CODE 53646.

INTEREST EARNINGS FOR 1ST QUARTER 2016-2017 (CUMULATIVE)

\$ 87,143.00

THERE HAVE BEEN NO VARIANCES TO THE INVESTMENT POLICY.

3-MONTH T-BILL

0.29%

CERBT STRATEGY 1 3-YEAR PERFORMANCE RETURN:

6.71%

(1) Bank balance is maintained to cover outstanding warrants and payroll checks as well as compensated balances.



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-C.

TO: The Honorable Mayor and City Council

FROM: Vincent D. Chang, City Clerk

SUBJECT: City Council Minutes

RECOMMENDATION:

It is recommended that the City Council

- (1) Approve the minutes from the regular meeting of September 21, 2016 and October 5, 2016 and the special meeting of September 21, 2016 and October 5, 2016; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

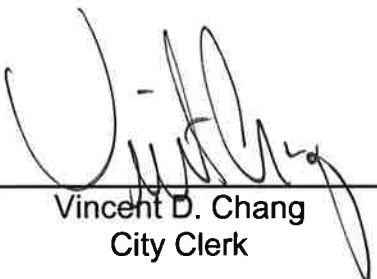
None.

FISCAL IMPACT:

None.

Respectfully submitted,

Prepared by:



Vincent D. Chang
City Clerk

Timothy Huynh
Minutes Clerk

Approved By:



Paul L. Talbot
City Manager

Attachments: September 21, 2016 regular meeting minutes
September 21, 2016 special meeting minutes
October 5, 2016 regular meeting minutes
October 5, 2016 special meeting minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
SEPTEMBER 21, 2016**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, September 21, 2016 at 6:00 p.m.

CALL TO ORDER:

Mayor Ing called the meeting to order at 6:00 p.m.

ROLL CALL:

City Manager Talbot called the roll:

Council Members Present: Mitchell Ing, Teresa Real Sebastian, Stephen Lam, Hans Liang, Peter Chan

Council Members Absent:

Also Present: City Manager Paul Talbot, City Attorney Mark Hensley, Director of Human Resources Tom Cody

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

None.

The City Council adjourned to Closed Session at 6:00 p.m.

1. CONFERENCE WITH LABOR NEGOTIATORS, PURSUANT TO CALIFORNIA GOVERNMENT CODE § 54957.6

City Negotiators: Paul L. Talbot, City Manager; Tom Cody, Human Resources Director

Employee Organizations: Bargaining Units Monterey Park Firefighters' Association (MPFFA); Monterey Park Police Officers' Association (MPPOA); Monterey Park Professional Chief Officers' Association (PCOA), POA/Captains' Unit, Police Officer's Mid-Management Association (POMMA)

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code §54956.9(d)(2)):

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present.
The meeting was adjourned at 7:00 p.m.

Action Taken: No reportable action taken during Closed Session.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
SEPTEMBER 21, 2016**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, September 21, 2016 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Ing called the meeting to order at 7:07 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: None.

ALSO PRESENT: City Manager Paul Talbot, City Attorney Mark Hensley, City Treasurer Joseph Leon, Public Works Director/Assistant City Manager Ron Bow, Fire Chief Scott Haberle, Director of Management Services Chu Thai, Community and Economic Development Director Michael Huntley, Director of Recreation & Community Services Dan Costley, City Librarian Norma Arvizu, Police Chief Jim Smith, Police Captain Gene Harris, Public Works Maintenance Manager Tito Haes, Public Works Assistant City Engineer Rey Alfonso, Senior Planner Samantha Tewart

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

- Margaret Leung, a resident, provided an update as to the increasing airplane noise from the Los Angeles International Airport (LAX).
- Kevin Chow, a resident, spoke regarding the increasing airplane noise and his concerns regarding how low the planes are flying.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Virginia Kiehl, a resident, spoke regarding the plane noise, safety, and pollution.
- Rosie Guerrero, a resident, spoke regarding the increasing airplane noise and the flight path of the planes.
- Ron Altenbach, a resident, requested council to rescind some fees and penalties his son was cited with regarding business licensing.
- Evelyn Moreno, representative for the Centennial Committee, announced the 5K run on November 5, 2016.
- Andrew Casey Kitchel, a resident, spoke regarding the increased traffic on Newmark Ave.
- Sandy Hidalgo, representative for the Centennial Committee, invited all residents to the Geranium Festival scheduled on October 8, 2016.
- David Barron, resident, spoke regarding his concerns regarding Agenda Item 5A and expressed his opinion on Agenda Item 6D.

1. PRESENTATIONS

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF SEPTEMBER 21, 2016

See Succesory Agency Minutes

2B. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT – AUGUST 2016

See Succesory Agency Minutes

2C. SUCCESSOR AGENCY (SA) MINUTES

See Succesory Agency Minutes

This is the end of Successor Agency (SA) items.

3. CITY OF MONTEREY PARK CONSENT CALENDAR
None.

4. PUBLIC HEARING

4A. CONSIDER A PROPOSED CODE AMENDMENT TO THE MONTEREY PARK MUNICIPAL CODE (MPMC) CHAPTER 21.22 REGULATIONS AFFECTING OFF-STREET PARKING REGULATIONS IN THE RESIDENTIAL DISTRICTS

There have been concerns raised by members of the City Council and the Planning Commission regarding (1) the potential lack of adequate off-street parking for new single-family dwellings, and (2) the expansion of existing single-family dwellings and multi-family residential development. Comments have been made about the substantial amount of on-street parking in the northern portion of the City in the evenings and on weekends raising the question as to the adequacy of off-street parking. Staff has visited these areas and has confirmed that on-street parking in this area of the City is well utilized with a limited amount of on-street parking during the period of peak parking demand. It appears that the main concerns were related to the size of the dwelling units and/or the excessive number of bedrooms being proposed for new in-fill residential development projects. Such projects would compound the existing on-street parking problems.

On June 28, 2016, the Planning Commission conducted a study session to specifically discuss the adequacy of the City's off-street parking regulations related to residential uses. Based on a lengthy discussion on this matter, the Commission concluded that amendments should be made to the existing off-street parking regulations to address parking concerns in both the single and multi-family residential districts. The Commission then asked directed staff to schedule a public hearing and prepare a resolution and ordinance incorporating their proposed amendments.

On July 26, 2016, the Planning Commission conducted a public hearing to discuss the proposed code amendment to the off-street parking regulations for both the single and multi-family residential districts. Subsequent to discussing the amendment recommended by the Planning Commission at the study session, the Commission requested additional changes to the off-street parking regulations in the multi-family residential districts. Accordingly, the item was continued to the next regularly scheduled Planning Commission meeting.

On August 9, 2016, the Planning Commission approved the final changes and adopted a resolution recommending that the City Council approve the proposed code amendments.

This item was originally scheduled for consideration at the September 7, 2016 City Council meeting. Due to the length of the meeting, the item was continued to the next regularly scheduled City Council meeting.

Public Speakers:

- Nancy Arcuri, a resident, spoke regarding some concerns regarding the parking requirements set forth by the city.
- John Man, representative for Man Realty, spoke in opposition to the new parking requirements.
- Kevin Kwan, representative for the West San Gabriel Valley Association of Realtors, spoke in opposition to the proposed ordinance regarding new parking standards for residential developments.
- Lee Lieberg, representative for the West San Gabriel Valley Association of Realtors, spoke against the restrictive nature of the proposed ordinance.

Discussion: Staff presented an ordinance regarding parking regulations for single family and multi-family residential districts. After discussion, the City Council directed staff to separate single family and multi-family residential districts into two separate ordinances.

Action Taken: The City Council (1) opened the continued public hearing at 8:09 p.m.; (2) took documentary and testimonial evidence; (3) closed the public hearing at 8:18 p.m. and considered the draft ordinance; and (4) introduced and waived the first reading of the ordinance and scheduled the second reading and adoption for October 5, 2016 as amended to approve only single-family off-street parking regulations in the residential district and require dwellings with 8 bedrooms or more to have four enclosed garage parking spaces and three open parking spaces and continued the public hearing for the multi-family off street parking regulations to the October 5, 2016 City Council meeting.

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Chan, Ing, Lam, Liang, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Ordinance, first reading:

AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE ("MPMC") AFFECTING REGULATIONS GOVERNING THE SINGLE-FAMILY RESIDENTIAL OFF-STREET PARKING REQUIREMENTS.

5. OLD BUSINESS

5A. 2015-2016 ANNUAL INVESTMENT REPORT

The City's Investment Policy requires an annual investment report and a statement of investment policy to be submitted to the City Council for review within 60 days of the fiscal year-end. The annual report was presented at the August 17, 2016 City Council meeting in demonstrating that all investment activities during the fiscal year 2015-2016 were conducted in accordance with all Federal, State and City laws governing the investment of monies under the control of the City Treasurer.

The City's Investment Policy specifies the City's investment opportunity, constraints, preferences and capacities, as well as internal controls and reporting requirements. At the August 17 Council meeting, the City Council gave direction and requested additional clarification in the Investment Policy. The City's Investment Policy is now updated by the Committee and provides further clarification for the City Council's approval.

Public Speakers:

- Nancy Arcuri, a resident, stated that the City Treasurer is the safeguard for the community.

Action Taken: The City Council (1) received and filed the 2015-16 Annual Investment Report and (2) adopted Resolution No. 11860 and the City's Investment Policy as amended below:

Section	Previously stated as	Amended to
Investment Policy		
V	The City Council delegates to the City Treasurer, Director of Management Services, and the City Controller the authority to open new bank accounts, investment and cash management accounts, and other credit enhancement products, close bank accounts, investment and cash management accounts, and sign all documents related hereto.	The City Council delegates the joint authority to the Director of Management Services and the Controller to advise and obtain approval from the City Treasurer, before opening new bank accounts, investment and cash management accounts, and other credit enhancement products, closing bank accounts, investment and cash management accounts, and signing all documents related thereto.
VII	Purchases of investments must, whenever practical, be made directly from the issuer, from a member of a federally regulated securities exchange, from a	Purchases of investments must be made directly from the issuer, with the exception of the Stat LAIF or the County Pool investments, from a member of a

	national or state-chartered bank, or from a brokerage firm.	federally regulated securities exchange, from a national or state-chartered bank, or from a brokerage firm.
Resolution		
1 (A)	Government Code § 53646 allows the Treasurer, or designee, to provide the City Council an investment policy for consideration;	Government Code § 53646 allows the Treasurer, or Treasurer's designee, to provide the City Council an investment policy for consideration;

Motion: Moved by Council Member Chan and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11860, entitled:

A JOINT RESOLUTION OF THE CITY OF MONTEREY PARK AND SUCCESSOR AGENCY TO MONTEREY PARK REDEVELOPMENT AGENCY ADOPTING AN INVESTMENT POLICY AND AUTHORIZING THE TREASURER TO IMPLEMENT THE POLICY

RECESSED AND RECONVENED

The City Council recessed at 9:14 p.m. and reconvened with all council members present at 9:24 p.m.

6. NEW BUSINESS

6A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF SEPTEMBER 21, 2016

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered 311097-311200 and e-Payables numbered 000408-000410.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11861 allowing certain claims and demands per Warrant Register dated September 21, 2016 totaling \$259,412.99 and specifying the funds out of which the same are to be paid.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11861, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED THE 21ST DAY OF SEPTEMBER TOTALING \$259,412.99 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

6B. MONTHLY INVESTMENT REPORT – AUGUST 2016

As of August 31, 2016 invested funds for the City of Monterey Park is \$70,426,344.42.

Public Speakers:

- Joseph Leon, City Treasurer, was present to answer any questions.

Action Taken: The City Council received and filed the monthly investment report.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6C. CITY COUNCIL MINUTES

Approve the minutes from the regular meeting of August 17, 2016.

Action Taken: The City Council approved the minutes from the regular meeting of August 17, 2016.

Motion: Moved by Council Member Liang and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6D. APPROVAL OF HAULERS QUALIFIED FOR A WASTE COLLECTION AND RECYCLING FRANCHISE AND AUTHORIZATION TO RELEASE REQUEST FOR APPLICATIONS

On July 6, 2016, the City Council approved the release of a request for qualifications (RFO) to waste management companies interested in applying for a new residential or commercial waste collection and recycling franchise. Thirteen (13) companies responded to the RFQ and submitted statements of qualifications. Based on the criteria approved by the City Council, five companies are qualified to apply for a residential franchise and nine companies are qualified to apply for a commercial franchise.

Staff is requesting City Council's approval of this list of qualified haulers and authorization to release the Request for Applications (RFA) for a franchise to these haulers.

Public Speakers:

- Nancy Arcuri, a resident, expressed her concerns regarding the quality of services provided by the list of applicants.
- Aron Petrosian, President of Commercial Waste Services Inc., requested the Council to consider his company for the commercial waste service.
- Randall Keen, legal representative for Athens, urged council to disqualify the companies which did not meet the basic qualifications for the waste collection services.
- Elizabeth Martinez, representative for Republic Services, wanted clarity as to whether or not a two cart system or three cart system will be used.

Action Taken: The City Council (1) approved the list of haulers qualified to apply for a waste collection and recycling franchise (residential and/or commercial franchise) and (2) authorized the release of the request for applications to the five (Athens Services/Arakelian Enterprises, Burrtec Waste Industries, Consolidated Disposal Service/Republic Services, Valley Vista Services, USA Waste/Waste Management Inc.) residential and nine (Athens Services/Arakelian Enterprises, Burrtec Waste Industries, Consolidated Disposal Service/Republic Services, NASA Services, United Pacific Waste, USA Waste/Waste Management Inc., Valley Vista Services, Ware Disposal, and Waste Resources) commercial qualified haulers.

Motion: Moved by Council Member Lam and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Ing, Lam, Real Sebastian
Noes: Council Members: Chan, Liang
Absent: Council Members: None
Abstain: Council Members: None

EXTENSION OF COUNCIL MEETING

Action Taken: The City Council made a motion to extend the City Council Meeting to 11:30 p.m.

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote.

Ayes: Council Members: Chan, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6E. APPROVAL OF MEMORANDUM OF UNDERSTANDING FOR PROPOSITION 84 GRANT

The California Department of Water Resources (DWR) awarded the City 2015 Prop 84 Integrated Regional Water Management (IRWM) grant funding for the Centralized Groundwater Treatment System Project. Staff is requesting that the City Council authorize the City Manager to receive the funds and to execute the Memorandum of Understanding.

Action Taken: The City Council (1) authorized the City Manager to receive and appropriate Proposition 84 grant funds for the Centralized Groundwater Treatment System and (2) authorized the City Manager to execute the Memorandum of Understanding (MOU) with the Los Angeles County Flood Control district, in a form approved by the City Attorney.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6F. AUTHORIZE STAFF TO ENTER IN PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING SERVICES AND FOR DESIGN OF THE POTRERO GRANDE DRIVE BEAUTIFICATION AND STREET RENOVATION PROJECT

In March 2016, City Council approved 3-year professional services agreements with four (4) general engineering firms to provide on-call services and assist staff with Capital Improvement Projects. Staff solicited proposals from each firm for the design of the Potrero Grande Drive beautification and renovation project. Two firms submitted proposals, RKA Consulting Group and KOA Corporation. Staff recommends that the City Council authorize the City Manager to execute a Professional Services Agreement in a form approved by the City Attorney with RKA Consulting, the lowest cost proposal.

Action Taken: The City Council (1) awarded a Professional Services Agreement (PSA) to RKA Consulting Group in the amount of \$138,255 as clarified by council for engineering services and design of the Potrero Grande Drive beautification and street renovation project; (2) authorized the Director of Public Works to approve change orders up to \$13,825 (up to 10% of PSA amount) for this project; (3) authorized an appropriation of \$152,100 from the former Redevelopment Agency's Bond Proceeds which is in the General Fund Reserves to cover the cost of the design work; and (4) authorized the City Manager, or designee, to execute a PSA, in a form approved by the City Attorney, with RKA Consulting Group.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes:	Council Members:	Chan, Ing, Lam, Liang, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

6G. AWARD CONTRACT TO HARDY & HARPER, INC. FOR CITYWIDE ASPHALT PATCH REPAIRS PROJECT

At the May 18, 2016 City Council meeting, the Council adopted a resolution authorizing staff to advertise for the Citywide Asphalt Patch Repairs Project. City staff advertised the project. Staff has completed the bidding process and is recommending the award of contract to Hardy & Harper, Inc. in the amount of \$88,000.00.

Action Taken: The City Council (1) awarded a Public Works contract to Hardy & Harper, Inc., in the amount of \$88,000.00; (2) authorized the Director of Public Works to approve construction change orders up to \$8,800.00 (up to 10% of construction contract amount) for this project; and (3) authorized the City Manager, or designee, to execute a contract, in a form approved by the City Attorney, with Hardy & Harper, Inc.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Chan, Lam, Liang, Ing, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6H. REQUESTING APPROVAL FOR THE SALE AND CONSUMPTION OF BEER AND WINE AT THE HALLOWEEN NIGHT MARKET, CONDUCTED BY SING TAO NEWSPAPER, SCHEDULED FOR OCTOBER 29TH AND 30TH AT BARNES PARK

Monterey Park Municipal Code ("MPMC") § 12.04.100 allows for the sale and consumption of alcohol upon public premises (which would include City Parks) when a permit is approved by a majority vote of the City Council. The Sing Tao newspaper is requesting permission from the City Council to have alcohol on October 29th and 30th at Barnes Park in the patio adjacent to the tennis courts. The sale of alcohol at these events will be closely monitored by the vendor, private security staff, and police staff to ensure there is no sale or consumption of alcohol by underage attendees. Everyone wishing to buy or consume alcohol will be required to provide proof of age, and they will receive a wristband that must be worn so as to be easily seen by the police. Additionally, alcohol must stay within the permanent fence line around the patio and steps will also be taken so that no one is over-served.

Public Speakers:

- City Clerk Chang read into the record a letter by Paul Perez who wrote in opposition against the sale of alcohol during the Sing Tao Newspaper's Halloween Night Market.
- Lynn Tagami, a resident, spoke in opposition to the sale and consumption of alcohol at the event.
- Winnie Check, representative for Sing Tao Daily, spoke in favor of the sale and consumption of alcohol at the event.

Action Taken: The City Council approved a request from the Sing Tao newspaper to allow for the sale and consumption of beer and wine as a part of a Halloween Celebration scheduled for October 29th and 30th at Barnes Park.

Motion: Moved by Council Member Chan and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Chan, Lam, Liang, Ing, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6I. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA DECLARING THE 23RD DAY OF SEPTEMBER, 2016 AS “VIN SCULLY DAY”

On July 8, 2016, Acting Governor for the State of California Senate President Pro Tempore Kevin De Leon, representing District 24, which includes the Dodger Stadium, issued a proclamation to declare July 8, 2016 as “Vin Scully Day”.

On September 23, 2016, the Dodger Stadium will celebrate the 67th and final season of Vin Scully’s broadcasting career with the Los Angeles Dodgers. Cities throughout Southern California are encouraged to declare September 23, 2016 Vin Scully Day to honor Vin Scully’s contributions to baseball.

All cities are encouraged to participate in the #VinScullyDay social media campaign by posting a message, video, and or photo via social media expressing your appreciation for Mr. Scully the morning of Friday, September 23, 2016.

Together we hope to show Mr. Scully how he has impacted baseball fans throughout Southern California.

Action Taken: The City Council adopted Resolution No. 11862 declaring the 23rd day of September, 2016 as “Vin Scully Day” in the City of Monterey Park.

Motion: Moved by Council Member Liang and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Lam, Liang, Ing, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11862, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING THE 23RD DAY OF SEPTEMBER 2016 AS “VIN SCULLY DAY”

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Council Member Chan reported that he celebrated the 10th anniversary of the library and announced that September 22, 2016 is the Police Golf Charity event.

Council Member Liang did not have anything to report.

Council Member Lam did not have anything to report.

Vice Mayor Real Sebastian announced that October 8, 2016 is the Germanium festival where there will be an art walk and a doggy contest.

Mayor Ing did not have anything to report.

8. CLOSED SESSION

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 11:29 p.m.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
OCTOBER 5, 2016**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, October 5, 2016 at 5:30 p.m.

CALL TO ORDER:

Mayor Ing called the meeting to order at 5:30 p.m.

ROLL CALL:

City Manager Talbot called the roll:

Council Members Present: Mitchell Ing, Teresa Real Sebastian, Stephen Lam, Hans Liang, Peter Chan

Council Members Absent:

Also Present: City Manager Paul Talbot, City Attorney Mark Hensley, Director of Human Resources Tom Cody

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

None.

The City Council adjourned to Closed Session at 5:30 p.m.

1. CONFERENCE WITH LABOR NEGOTIATORS, PURSUANT TO CALIFORNIA GOVERNMENT CODE § 54957.6

City Negotiators: Paul L. Talbot, City Manager; Tom Cody, Human Resources Director

Employee Organizations: Bargaining Units Monterey Park Firefighters' Association (MPFFA); Monterey Park Police Officers' Association (MPPOA); Monterey Park Professional Chief Officers' Association (PCOA), POA/Captains' Unit, Police Officer's Mid-Management Association (POMMA)

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

2. CONFERENCE LEGAL COUNSEL, EXISTING LITIGATION - GOVERNMENT CODE SECTION 54956.9(d) - Number of Cases:

Ying Chen, et al. v. City of Monterey Park, et al.
(filed August 24, 2014)
LASC Case Number: BC556199

3. CONFERENCE LEGAL COUNSEL, POTENTIAL LITIGATION - GOVERNMENT CODE SECTION 54956.9(d) - Number of Cases: 1 - Facts and Circumstances

Facts and Circumstances: Letter received dated September 29, 2016 from Commercial Waste Services, Inc.,

4. PUBLIC EMPLOYMENT – GOVERNMENT CODE SECTION 54957.

TITLE: CITY MANAGER

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 7:00 p.m.

Action Taken: No reportable action taken during Closed Session.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
OCTOBER 5, 2016**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, October 5, 2016 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Ing called the meeting to order at 7:04 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: None.

ALSO PRESENT: City Manager Paul Talbot, City Attorney Mark Hensley, Public Works Director/Assistant City Manager Ron Bow, Fire Chief Scott Haberle, Director of Management Services Chu Thai, Director of Human Resources Tom Cody, Community and Economic Development Director Michael Huntley, Director of Recreation & Community Services Dan Costley, City Librarian Norma Arvizu, Police Chief Jim Smith, Police Captain Gene Harris, Controller Annie Yaung, Water Utility Manager Frank Heldman, Public Works Maintenance Manager Tito Haes, Public Works Assistant City Engineer Rey Alfonso, Senior Planner Samantha Tewart

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

City Manager Talbot announced that Agenda Item No. 1-A will be continued to a future council meeting.

ORAL AND WRITTEN COMMUNICATIONS

- Gary Sims, a Monterey Park Police Officer, spoke regarding the Coffee with a Cop event on October 7, 2016 from 8:00 am to 10:00 pm

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Nancy Arcuri, a resident, spoke regarding the recent planning commission meeting.
- David Barron, a resident, spoke regarding the Centennial Dinner on October 22, 2016 at the Langley Senior Center at 5:00 p.m.
- Carol Sullivan, a resident, also announced the Centennial Dinner on October 22, 2016 at the Langley Senior Center at 5:00 p.m.
- Evelyn Moreno, representative for the Centennial Committee, announced that the Monterey Park 5K Run is on November 5, 2016 and the Geranium Festival is on October 8, 2016 at Barnes Park.

1. PRESENTATIONS

1A. DISCUSSION AND CONSIDERATION OF THE 2015 PAVEMENT MANAGEMENT PROGRAM REPORT

Staff completed an update to the City's Pavement Management Program and is presenting the final report's findings and recommendations. Staff is requesting that the City Council receive and file the report for reference.

Action Taken: This item was continued to a future city council meeting.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF SEPTEMBER 21, 2016

See Succesory Agency Minutes

2B. SUCCESSOR AGENCY (SA) MINUTES

See Succesory Agency Minutes

This is the end of Successor Agency (SA) items.

3. CITY OF MONTEREY PARK CONSENT CALENDAR
None.

4. PUBLIC HEARING

4A. CONSIDER AMENDING THE MONTEREY PARK MUNICIPAL CODE (MPMC) CHAPTER 21.22 REGULATING OFF-STREET PARKING REGULATIONS IN RESIDENTIAL ZONES

On September 21, 2016, the City Council reviewed an ordinance proposing amendments to Monterey Park Municipal Code (MPMC) Chapter 21.22 regulating off-street parking requirements in residential zones. After an extensive discussion on the matter, the City Council decided to separately consider proposed amendments to the MPMC. Specifically, the City Council introduced an ordinance amending single-family residential parking requirements and continued consideration of MPMC amendments regulating multi-family residential parking requirements.

Recommendation: It is recommended that the City Council (1) open the continued public hearing; (2) take documentary and testimonial evidence; (3) close the public hearing and consider the draft ordinance; (4) and waive the second reading and adopt the proposed ordinance related to single-family residential parking requirements and schedule second reading and adoption for October 19, 2016; and (5) introduce and waive the first reading of the ordinance for multi-family residential parking requirements and schedule second reading and adoption for October 19, 2016.

Action Taken: The City Council waived the second reading and adopted Ordinance No. 2136 related to single-family residential parking requirements.

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Chan, Ing, Lam, Liang, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Ordinance No. 2136 entitled:

AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE ("MPMC") AFFECTING REGULATIONS GOVERNING THE SINGLE-FAMILY RESIDENTIAL OFF-STREET PARKING REQUIREMENTS

Action Taken: The City Council opened the continued public hearing at 7:34 p.m.; took documentary and testimonial evidence; closed the public hearing at 7:34 p.m.; and approved to include stacked and tandem parking as an option to meet parking requirements set forth by the ordinance for multi-family dwellings.

Motion: Moved by Council Member Liang and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Action Taken: The City Council opened the continued public hearing at 7:34 p.m.; took documentary and testimonial evidence; closed the public hearing at 7:34 p.m.; and introduced and waived the first reading of the ordinance and scheduled the second reading and adoption for October 17, 2016 as amended below:

Number of bedrooms	Previous Code:	Adopted Code:
3 or less bedrooms	2 enclosed garage spaces, plus 1 guest space per 2 dwelling unit	2 enclosed garage spaces, plus 1 guest space per 2 dwelling unit
4 bedrooms	2 enclosed spaces, plus 1 guest space per 1 dwelling unit	2 enclosed garage spaces, plus 1 guest space per 1 dwelling unit
5 bedrooms		3 enclosed garage spaces, plus 1 guest parking space per 1 dwelling unit
6 bedrooms		3 enclosed garage spaces, plus 1 guest parking space per bedroom above 5, plus 1 guest parking space per 1 dwelling unit

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Ordinance, first reading:

AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE ("MPMC") AFFECTING REGULATIONS GOVERNING THE MULTI-FAMILY RESIDENTIAL OFF-STREET PARKING REQUIREMENTS

4B. CONSIDER THE PROPOSED CODE AMENDMENTS TO THE MONTEREY PARK MUNICIPAL CODE (MPMC) RELATING TO WIRELESS TELECOMMUNICATION FACILITIES, ASSEMBLY USES, AND NONCONFORMING USES

There are three code amendments being considered by the City Council related to the City's wireless telecommunication facilities, assembly uses and nonconforming uses. Two of the amendments being considered implement changes required by federal and state laws. These amendments are specifically related to the City's wireless telecommunication facilities and assembly use regulations. Additionally, the City Council directed staff to include an amendment that all decisions regarding telecommunications facilities be rendered by the City Council. Lastly, staff has also initiated changes to the City's nonconforming regulations designed to clean up provisions that are not readily understandable or pose concern regarding reasonable use of private property.

These code amendments were considered by the Planning Commission at its September 13, 2016 meeting. The Planning Commission adopted a resolution recommending that the City Council approve the proposed code amendments as identified below.

Public Speakers:

- Nancy Arcuri, a resident, expressed her support for the code amendments.

Action Taken: The City Council (1) opened the public hearing at 8:07 p.m.; (2) took documentary and testimonial evidence; (3) closed the public hearing at 8:08 p.m. and considered the draft ordinance; and (4) introduced and waived the first reading, one of three ordinances regulating wireless telecommunication facilities within the city of Monterey Park.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Mayor Ing, motion failed by the following vote:

Ayes:	Council Members:	Ing, Real Sebastian
Noes:	Council Members:	Chan, Lam, Liang
Absent:	Council Members:	None
Abstain:	Council Members:	None

Action Taken: The City Council (1) opened the public hearing at 8:07 p.m.; (2) took documentary and testimonial evidence; (3) closed the public hearing at 8:08 p.m. and considered the draft ordinances; and (4) introduced and waived the first reading of two of the three ordinances regarding assembly-type uses and nonconforming uses and scheduled a second reading and adoption for October 19, 2016.

Motion: Moved by Council Member Liang and seconded by Council Member Chan, motion passed by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Ordinance 1st reading, entitled:

AN ORDINANCE AMENDING TITLE 21 OF THE MONTEREY PARK MUNICIPAL CODE REGARDING REGULATION OF ASSEMBLY-TYPE USES

Ordinance 1st reading, entitled:

AN ORDINANCE AMENDING THE MONTEREY PARK MUNICIPAL CODE CHAPTER 21.30 REGULATING NONCONFORMING USES AND CHAPTER 21.10.130 REGULATING ALCOHOL SALES AND USE WITHIN THE CITY OF MONTEREY PARK

5. OLD BUSINESS

None.

6. NEW BUSINESS

6A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF October 5, 2016

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **311201-311409** and e-Payables numbered **000411-000427**.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11863 allowing certain claims and demands per Warrant Register dated October 5, 2016 totaling \$481,627.57 and specifying the funds out of which the same are to be paid.

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Ing, Lam, Liang, Real Sebastian
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11863, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED THE 5th DAY OF OCTOBER TOTALING \$481,627.57 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

6B. CITY COUNCIL MINUTES

Approve the minutes from the regular meeting of September 7, 2016 and the special meeting of September 7, 2016.

Action Taken: The City Council approved the minutes from the regular meeting of September 7, 2016 and the special meeting of September 7, 2016.

Motion: Moved by Council Member Liang and seconded by Council Member Lam, motion carried by the following vote:

Ayes:	Council Members:	Chan, Ing, Lam, Liang, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

6C. TITLE VI – ANTI-DISCRIMINATION PROGRAM UPDATE

The Title VI of the Civil Rights Act of 1964 (Title VI) prohibits discrimination on the basis of race, color, and national origin in programs that receive federal funding. The Federal Transportation Administration (FTA) requires agencies that receive their grant funds to demonstrate compliance with Title VI by submitting a Title VI Program Update every three years. The City Council had approved the Title VI Program in 2013.

Action Taken: The City Council (1) approved the Title VI of the Civil Rights Act of 1964 (Title VI) Program Update and (2) authorized the City Manager to submit the Title VI Program Update to Federal Transit Administration (FTA).

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes:	Council Members:	Chan, Ing, Lam, Liang, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

6D. COST RECOVERY FOR CODE ENFORCEMENT ACTION AT 201 NORTH NEW AVENUE; CONDITIONAL AUTHORITY FOR CITY MANAGER, OR DESIGNEE, TO PURCHASE REAL PROPERTY DURING TAX FORECLOSURE SALE

On June 6, 2016, the City recorded a lien on vacant real property located at 201 North New Avenue (the "Property") for \$21,356.83. This lien amount represents the code enforcement costs incurred by the City for nuisance abatement. The Property is 0.27 acres and vacant; pictures are attached for reference.

Since that time, the Community and Economic Development Department learned that the County of Los Angeles scheduled an auction of the Property for October 17 and 18 to recover \$35,500.63 in unpaid taxes. The City's lien is subordinate to that of the County. The owner can avoid the auction if the County's lien is paid in full by October 14, 2016 (though there is no requirement, at this time, that the owner pay the City's lien by that date).

The Property's value is assessed at \$378,000. It is unclear, however, for how much the Property will actually sell; for the City to recover its lien amount, the Property will need to sell for at least \$57,000 (rounded up). If the Property sells for less than that amount, then the County's lien would be paid first and the City would receive any remainder monies; all liens would then be discharged.

In an abundance of caution, it seems prudent to authorize the City Manager, or designee, to purchase the Property for up to \$60,000. This would pay the County's tax lien and then allow the City to resell the Property at a later date to recover its own cost liens. Such authority would only be exercised, however, if no buyers were willing to pay more than \$57,000.

California law historically placed significant restrictions on the City's ability to acquire real property. Upon the demise of redevelopment, however, the California Legislature adopted new law that authorizes cities to acquire real property when the City Council finds that doing so will fulfill an economic opportunity. Specifically, where private enterprise alone is insufficient to create economic opportunities, public money may be advanced for the purpose of acquiring land; planning or financing land assembly; clearance; and making improvements on the property. Most recently – in August 2016 – the Legislature adopted AB 806 which reaffirmed and clarified existing law regarding cities' ability to acquire real property for economic development purposes.

Here, the primary purpose for conditionally authorizing the purchase of the Property is to recover the City's code enforcement costs. If acquired, however, the City could potentially utilize the Property for economic development opportunities. Notably, the Property is zoned R-3 (Multi-Family Residential) and has a lot area of approximately 11,878 square feet. Based on the lot size and frontage along North New Avenue, a private developer could develop up to three (3) residential dwelling units.

Based upon its location, the current market for real property, and the upturn in economic opportunities, it appears that acquiring the Property will create, retain, and expand job opportunities (at least one full-time job would be retained or added within the City as a result of acquiring the Property and after the Property is incorporated into a private development that is anticipated to provide commercial land uses); and utilizing the Property as part of private development opportunities, will ultimately result in increased property tax revenue. Once the Property is incorporated into a private development, and is fully utilized by such development, it is anticipated that the amount of property tax will increase from the Property by at least 15% as compared to the property tax now collected from the Property in its vacant state.

In sum, the City will collect its code enforcement costs if the Property sells for more than \$57,000. If, however, the final offer by a private party is less than \$57,000, the City Manager, or designee, should be authorized to purchase the Property. Acquiring the Property will not only allow the City to recover its nuisance abatement costs, but will provide economic opportunities for developing the Property by a private party.

Public Speakers:

- Nancy Arcuri, a resident, expressed her concerns regarding the purchasing of the property located at 201 North New Avenue.

Action Taken: The City Council conditionally authorized the City Manager, or designee, to purchase real property at 201 North New Avenue for not more than \$60,000.

Motion: Moved by Council Member Chan and seconded by Council Member Lam, motion carried by the following vote:

Ayes:	Council Members:	Chan, Ing, Lam, Liang, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

6E. BALLOT MEASURE REGARDING CITY COUNCIL BENEFITS

On November 18, 2015, the City Council adopted Resolution No. 11806 which made City officials and employees eligible for benefits under the Public Employees' Medical and Hospital Care Act (the "Act") starting January 1, 2016. The Act is administered by the California Public Employee Retirement System ("CalPERS").

The City Council previously determined (during its meeting of July 15, 2015) that officials elected after July 15, 2015 should not be eligible for fringe benefits offered

to other City employees including, without limitation, participation in CalPERS and medical benefits. To reaffirm that determination, and ensure that elected officials could not obtain benefits under the Act beginning January 1, 2016, the City Council adopted Resolution No. 11807. That Resolution reaffirms the City Council's intent to eliminate any fringe benefits for officials elected after July 15, 2015 to participate in CalPERS or the Act. As stated in Resolution No. 11809, such action was taken to ensure that the City of Monterey Park would not be financially responsible for lifetime medical contributions of future elected officials.

The City Council may place a proposition on the ballot pursuant to Elections Code § 9222; the last day for doing so is December 9, 2016. Should the Council decide to move forward with such a proposition, it should provide direction as to the scope of the ballot proposition, e.g., utilizing the language from Resolution No. 1807 for a proposition, and whether there are any circumstances in which the voters would authorize a future City Council to change the general prohibition.

Public Speakers:

- Nancy Arcuri, a resident, spoke in support of the proposition to be placed on the ballot.

Recommendation: It is recommended that the City Council decide (1) whether or not to place a proposition on the ballot ratifying action taken in 2015 to curtail certain fringe benefits for future elected officials and (2) if the City Council decides to place such a proposition on the ballot, provide direction as to the scope and wording of such a proposition.

Action Taken: The City Council continued this item to a future council meeting.

Motion: Moved by Mayor Ing and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Chan, Ing, Lam, Liang, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Council Member Chan reported that on October 15, 2016 and on October 18, 2016 there is a quarterly neighborhood watch meeting.

Council Member Liang reported that on September 29, 2016 he attended the Boy's and Girl's Club Youth of the Year Award Ceremony, the swearing in of new officers for the City of Monterey Park, and the Taiwan Ten Ten celebration.

Council Member Lam announced that there is a Double Ten celebration on Sunday October 9, 2016 at Barnes Park.

Vice Mayor Real Sebastian announced that the Geranium Festival will be on Saturday October 8, 2016 at Barnes Park and registration for the November 5, 2016 Monterey Park Pajama 5K Run can be done at Mpkrun.com.

Mayor Ing did not have anything to report.

8. CLOSED SESSION

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 9:21 p.m.

Vincent D. Chang
City Clerk



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-D.

TO: The Honorable Mayor and City Council
FROM: Jim Smith, Chief of Police
SUBJECT: Purchase and Conversion of five 2017 Ford Police Interceptor SUV's

RECOMMENDATION:

It is recommended that the City Council:

1. Waive bidding requirements pursuant to Monterey Park Municipal Code Section 3.20.050(5) and authorize the City Manager or designee to execute a contract in a form approved by the City Attorney for the purchase of five 2017 Ford Police Interceptor SUVs through Wondries Fleet Group.
2. Authorize the City Manager to execute a contract in a form approved by the City Attorney for the conversion/up-fitting of five 2017 Ford Police Interceptor SUVs through West Coast Lights and Siren.
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The 2016-17 budget includes \$350,000.00 for the replacement and conversion/up-fitting of five patrol vehicles for the Police Department. Staff researched optional vehicles and determined the Ford Police Interceptor SUV is the best replacement choice as this vehicle meets the Police Department's needs. As such, Staff recommends the purchase of five Ford Police Interceptor SUV's.

BACKGROUND:

The Police Department utilized the Ford Crown Victoria patrol sedan for over 12 years. During that time, the department was able to re-use equipment such as safety screens, radios, weapons racks, etc. as older vehicles were taken out of service and new ones were placed into service. Ford discontinued production of the Crown Victoria patrol sedan in 2011. Consequently, the Police Department must switch to a completely new vehicle which does not allow for the re-use of the equipment listed above.

Ford's 2017 Police Interceptor SUV comes standard with a 3.7 liter V6 engine, automatic 6-speed transmission, all wheel drive, air bags (including side curtain air bags for occupant safety), as well as an anti-lock braking system. Ford provides its Interceptor SUV's with a 5 year/100,000 mile power train warranty (major engine and transmission components) and 3 year/36,000 mile bumper to bumper warranty.

These vehicles are available through the joint purchase program generally for larger agencies such as the State of California (C.H.P.) and Los Angeles County (Sheriffs). Under joint purchase, participating agencies can acquire goods and services at the lowest price possible through volume discount without repeating the bid process. Joint Purchase is a permitted purchasing method per Monterey Park Municipal Code Section 3.20.050(5).

The County of Los Angeles has recently (10/05/15) gone through the formal bid process for Ford Interceptor SUVs and the low bid was from Wondries Fleet Group (LA County PO #16361257-1). Through the joint purchase process, the City is able to obtain the Ford Interceptor SUVs from Wondries Fleet Group at the price of \$31,190.38 per unit. This price includes sales tax, tire fee, black and white paint scheme, and delivery.

Staff asked for conversion quotes for the Ford Interceptor SUV from (3) different emergency conversion companies. These companies were provided with a list of specific items that were requested for the conversion.

- | | |
|---|-------------|
| • West Coast Lights and Siren (Riverside) | \$8,504.19 |
| • Black and White Emergency Vehicles (Covina) | \$7,711.10 |
| • 10-8 Retrofit (Ontario) | No response |

The Police Department has used various vendors in the past for the conversion of its Police Vehicles. West Coast Lights and Siren has been the sole source vendor for the past 10 years due to the consistency of their installations so that the equipment is mounted and functions the same in every vehicle. West Coast Lights and Siren is also the only conversion shop that does custom fabrications and has an "on-site" machine shop and welder. Being able to provide this service drastically cuts down the "turn-around" time when a vehicle is being converted and we don't have to deal with any additional vendors for the fabrication of specialty items.

West Coast Lights and Siren also provide a mobile tech service to make any repairs or minor conversions to vehicles in the field, if needed. This service reduces the "down time" of any vehicle, as well as the man hours, to transport that vehicle to the shop to be repaired.

The cost of conversion/up-fitting of a Ford Interceptor SUV through West Coast Lights and Siren is approximately \$8,504.19 per vehicle. This price includes the purchase of new equipment (push bars, consoles, cages, prisoner seats, etc.) that cannot be reused

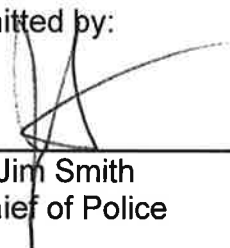
from the Ford Crown Victoria sedan as well as the equipment that can be removed/reinstalled (two-way radios, in-car camera system, Lojack, ALPR, etc). This price could vary slightly if we chose to add/change items at the time of installation, or if items are found to be in need of repair.

The Police Department would like to continue to use West Coast Lights and Siren as their sole source conversion vendor due to the reliability of their conversions, efficiency, and consistency of installations.

FISCAL IMPACT:

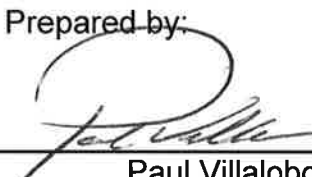
The 2016-17 fiscal budget for this project is \$350,000.00. Funding account numbers are 0060-801-4211-54050 and 0160-801-4211-54050. The cost for five Ford Police Interceptor SUV's from Wondries Fleet Group is \$155,951.90 and the approximate cost of conversion of five Ford Interceptor SUV vehicles through West Cost Lights and Siren is \$42,520.95.

Respectfully submitted by:



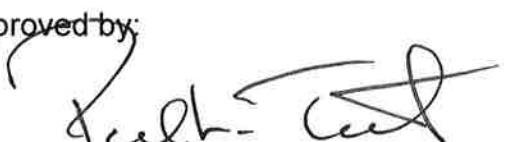
Jim Smith
Chief of Police

Prepared by:



Paul Villalobos
Sergeant – Technical Services

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT(S):

1. Wondries Fleet Group Bid

ATTACHMENT 1

Wondries Fleet Group Bid



FLEET GROUP

1247 W. Main Street, P.O. Box 3850, Alhambra, CA 91803
626/457-5590 626/457-5593 Fax

October 11, 2016

Mr. Mike Montoya
City of Monterey Park
751 S. Alhambra Ave
Monterey Park, Ca 91755
Delivery Via Email

Dear Mr. Montoya,

In response to your inquiry, we are pleased to submit the following for your consideration:

Wondries Fleet Group will sell, service and deliver at Monterey, new/unused 2017 Police Interceptor Utilities responding to your requirement with the attached specifications for \$ 28,607.00 plus State Sales Tax, and \$8.75 tire tax (non-taxable). These vehicles are available under the Los Angeles County PO# 16361257-1. Pricing includes black and white paint.

Terms are net 30 days. Delivery is 90-120 days.

Sincerely

John Oviyach
Wondries Fleet Group



TOYOTA





City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-E.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Director of Public Works/Assistant City Manager
SUBJECT: Adopting a Resolution Authorizing Advertisement of Replacement of the Existing Asphalt Storage Cover at the City Yard

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting a resolution authorizing staff to advertise for the Replacement of the Existing Asphalt Storage Cover at the City Yard; and
2. Take such additional, related action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

EXECUTIVE SUMMARY:

Staff has prepared bid specifications for the replacement of the existing asphalt storage area located at the Corporate Yard. Staff requests City Council authorization to advertise the project for bids.

BACKGROUND:

The project involves replacement of an existing deteriorated wood cover at the asphalt storage area located at the Public Works Corporate Yard Level 1. The work consists of removal of existing wood cover and replacement with a new metal structure that is assembled over the existing materials storage area. The cover will be in compliance with NPDES regulations as specified in the job specs. The new cover will include a 30 year warranty from the manufacturer.

FISCAL IMPACT:

The project is included in the FY 2015-2016 Adopted Budget under the Community Capital Projects as City Yard Metal Carport and will be funded from the General, Sewer, and Water Funds (Account Nos. 0010-801-5002-9677, 0042-801-5002-96077, 0092-801-5002-96077).

Respectfully submitted by:



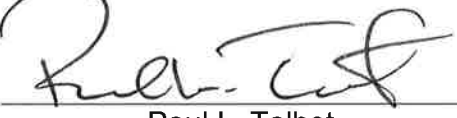
Ron Bow
Director of Public Works/
Assistant City Manager

Prepared by:



Tito Haes
Public Works Maintenance
Manager

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT(S):

1. Resolution Authorizing Advertisement for RFP of the Project

ATTACHMENT
Resolution Authorizing Advertisement
for RFP of the Project

RESOLUTION NO. ____

A RESOLUTION APPROVING THE BID SPECIFICATIONS FOR THE CITY YARD REPLACEMENT OF EXISTING ASPHALT STORAGE COVER PROJECT PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT.

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. City Staff has prepared bid specifications for the City Yard Replacement of Existing Asphalt Storage Cover Project (Project).
- B. The City Engineer reviewed the completed bid specifications for the Project and agrees with staff that the bid specifications are complete and the Project may be implemented;
- C. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and implementation of the Project.

SECTION 2: *Environmental Assessment.* The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities). The project results in minor alterations to existing public facilities having no significant impacts with regard to traffic, noise, air quality, or water quality. There are adequate utilities and public services to serve the project.

SECTION 3: *Design Immunity; Authorization.*

- A. The design and plans for the Project are determined to be consistent with the City's standards and are approved.
- B. The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.
- C. The approval granted by this Resolution conforms with the City's General Plan.
- D. The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the design and plans approved by this Resolution.
- E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.
- F. The City Manager, or designee, may solicit bids for the Project in accordance

with applicable law.

SECTION 4: *Project Payment Account.* For purposes of the Contract Documents administering the Project, the City Council directs the City Manager, or designee, to establish an account allocating General, Shop, and Sewer funds from the current fiscal year budget to pay for the Project ("Project Payment Account"). The Project Payment Account is the sole source of funds available for the Contract Sum, as defined in the Contract Document administering the Project.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 6: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this 19th day October, 2016.

Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

Karl H. Berger, Assistant City Attorney



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-F.

TO: The Honorable Mayor and City Council
FROM: Ron Bow, Director of Public Works/Assistant City Manager
SUBJECT: Citywide Fleet Fuel Purchasing

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager to execute a three year agreement, in a form approved by the City Attorney, with SC Fuels, not to exceed the amount of \$840,000 with two 1-year options; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Throughout the course of the year, staff purchases approximately 128,000 gallons of fuel to operate the City's fleet, including Police, Fire, Public Works, and other city vehicles. The City operates and maintains two fleet fueling stations located at Fire Station #61 and the Public Works Corporate Yard. Per the Monterey Park Municipal Code Chapter 3.20 Purchasing, staff completed the bidding process for Fleet Fuel Delivery and requests City Council authorization for the City Manager to execute an agreement, in a form approved by the City Attorney, with SC Fuels in the amount of \$280,000 per year for a three year term, for a total not to exceed \$840,000, for fleet fuel delivery.

BACKGROUND:

Staff recently completed the bidding process for Fleet Fuel Delivery. Bid packages were sent to the following four (4) Fuel Suppliers:

Alexis Oil Co.	Corona, CA
Dion & Sons, Inc.	Long Beach, CA
Jankovich Co.	Paramount, CA
Southern Counties Oil Co., dba SC Fuels	Orange, CA

Staff received two (2) responses:

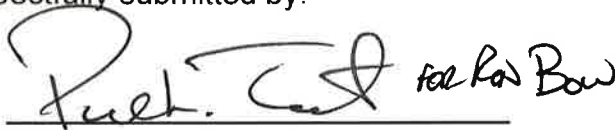
Southern Counties Oil Co., dba SC Fuels	OPIS Price +\$0.00
Dion & Sons, Inc.	OPIS Price +\$0.18

Due to the volatility of fuel prices, bids were compared using OPIS (Oil Price Information Service) pricing. The OPIS price is the daily, wholesale terminal price for fuel and is the most widely used benchmark for fuel supply contracts. SC Fuels provided the lowest bid at OPIS Price +\$0.00. These terms are locked in for three years with two, 1 year options. Accordingly, staff recommends entering into a three (3) year agreement (with two optional one year extensions) with SC Fuels for a three (3) year total amount of \$840,000.

FISCAL IMPACT:

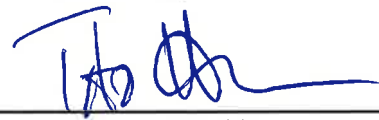
The 2016-2017 fiscal year approved budget includes \$280,000 for the purchase of fleet fuel in account #0060-801-4211-22250 for year 1 of the agreement.

Respectfully submitted by:

Handwritten signature of Ron Bow in black ink, with the name "Ron Bow" written in cursive to the right of the signature.

Ron Bow
Director of Public
Works/Assistant City Manager

Prepared by:

Handwritten signature of Tito Haes in blue ink, with the name "Tito Haes" written in cursive to the right of the signature.

Tito Haes
Public Works Maintenance
Manager

Approved by:

Handwritten signature of Paul L. Talbot in black ink, with the name "Paul L. Talbot" written in cursive to the right of the signature.

Paul L. Talbot
City Manager

Reviewed by:

Handwritten signature of Karl H. Berger in blue ink, with the name "Karl H. Berger" written in cursive to the right of the signature.

Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. Notice Inviting Bids – Fleet Fuel Delivery
2. SC Fuels Bid Package

ATTACHMENT 1
Notice Inviting Bids - Fleet Fuel Delivery

**NOTICE INVITING SEALED BIDS
FOR FLEET FUEL DELIVERY**

IN THE CITY OF MONTEREY PARK

The City of Monterey Park is accepting sealed bids in the City Clerk's office, 320 W. Newmark Avenue, Monterey Park, California 91754, until 11:00 a.m.:

WEDNESDAY, OCTOBER 5, 2016

at which time they will be publicly opened. Bids will not be accepted after that time.

As described in the Bidding Documents, the bids are for FLEET FUEL DELIVERY ("Project") which consists of the delivery of fuel to the City of Monterey Park Corporate Yard and Fire Station #61, gasoline and diesel.

The terms and conditions for bidding on the Project are described in the attached Bidding Instructions

DATED this 20th day of September, 2016.

CITY OF MONTEREY PARK, CALIFORNIA

City Clerk

BIDDING INSTRUCTIONS

- 1 DEFINITIONS.** Unless provided otherwise, the definitions in the Sample Contract are applicable to all Bidding Documents.

1.1 "Addenda" means written or graphic instruments issued by the City before the Bid Deadline that modify or interpret the Bidding Documents by additions, deletions, clarifications, or corrections.

1.2 "Bid Deadline" means the date and time designated in the Notice for Bids as the last date and time for receipt of Bids, as may be revised by Addenda.

1.3 "Bidder" means a person or firm that submits a Bid.

1.4 "Lump Sum Base Bid" means the sum stated in the Bid for which Bidder offers to complete the Project.

- 2 BIDDER'S REPRESENTATIONS.** By making its Bid, Bidder represents that:

2.1 Bidder read, understood, and made the Bid pursuant to the requirements in the Bidding Documents.

2.2 If applicable, Bidder visited the Project site and is familiar with the conditions under which the Project will be performed and the local conditions.

2.3 The Bid is based upon the materials, equipment, and systems required by the Bidding Documents.

2.4 If licensure or proper licensure is controverted, then proof of licensure pursuant to this section must be made by production of a verified certificate of licensure from the licensing authority. Nothing in this subdivision requires any person or entity controverting licensure or proper licensure to produce a verified certificate. When licensure or proper licensure is controverted, the burden of proof to establish licensure or proper licensure is on the licensee.

2.5 Bidder has the expertise and financial capacity to perform and complete all obligations under the Bidding Documents.

2.6 The person executing the Bid Form is duly authorized and empowered to execute the Bid Form on Bidder's behalf.

2.7 Bidder is aware of and, if awarded the Contract, will comply with Applicable Code Requirements in its performance of the Project.

2.8 The Bidder has paid the City's business license fee(s).

- 3 BIDDING DOCUMENTS.**

3.1 Bidders may obtain complete sets of the Bidding Documents from the City.

3.2 Bidders will use a complete set of Bidding Documents in preparing Bids.

3.3 The City makes copies of the Bidding Documents available, on the above terms, for the sole purpose of obtaining Bids for the Project and does not confer a license or grant permission for any other use of the Bidding Documents.

4 INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS.

4.1 Before submitting its Bid, Bidder will carefully study and compare the various documents comprising the Bidding Documents and will at once report to the City's Representative errors, inconsistencies, or ambiguities discovered.

4.2 Requests for clarification or interpretation of the Bidding Documents will be addressed to the City's Representative.

4.3 Clarifications, interpretations, corrections, and changes to the Bidding Documents will be made by Addenda. Clarifications, interpretations, corrections, and changes to the Bidding Documents made in any other manner will not be binding and Bidders will not rely upon them.

5 PRODUCT SUBSTITUTIONS. No substitutions will be considered before award of Contract. Substitutions will only be considered after award of the Contract and as provided for in the Contract Documents.

6 ADDENDA.

6.1 Addenda will be in writing and issued only by the City. Addenda will be mailed or delivered to all who are known by the City to have received a complete set of Bidding Documents and who have provided a street address for receipt of Addenda.

6.2 Copies of Addenda will be made available for inspection at the City's Public Works Department.

6.3 The City will issue Addenda so that they are received by prospective Bidders not later than three (3) business days before the Bid Deadline. Addenda that withdraw the request for Bids or postpone the Bid Deadline may be issued anytime before the Bid Deadline.

6.4 Each Bidder is responsible for ensuring that it has received all issued Addenda before issuing a Bid.

7 FORM AND STYLE OF BIDS

7.1 Bids will be submitted on the Bid Form included with the Bidding Documents. Bids not submitted on the City's Bid Form will be rejected.

7.2 All blanks on the Bid Form will be filled in legibly in ink or by typewriter.

7.3 Bidder's failure to submit a price for any Alternate or unit price will result in the Bid being considered as nonresponsive. If Alternates are called for and no change in the Lump Sum Base Bid is required, enter "No Change."

7.4 Each Bidder must fill out the "Bidders Statement of Past Contract Disqualifications" form stating any and all instances of contract disqualifications due to a violation of a law or safety regulation. The Bidder must explain the circumstances of each disqualification. The City may reject the bid based on such information.

7.5 Bidder will make no stipulations on the Bid Form nor qualify the Bid in any manner.

7.6 The Bids will be based upon full completion of all the Project.

7.7 The Bid Form will be signed by a person or persons legally authorized to bind Bidder to a contract. Bidder's Representative will sign and date the Declaration included in the Bid Form. Failure to sign and date the declaration will cause the Bid to be rejected.

7.8 The Bid Form, Bid Security, and all other documents required to be submitted with the Bid will be enclosed in a sealed opaque envelope. The envelope will be addressed to the City Clerk. The envelope will be identified with the Project name, Bidder's name and address, and, if applicable, the designated portion of the Project for which the Bid is submitted. If the Bid is sent by mail, the sealed envelope will be enclosed in a separate mailing envelope labeled as follows: "SEALED BID ENCLOSED."

7.9 Bids will be deposited at the designated location on or before the Bid Deadline. A Bid received after the Bid Deadline will be returned to Bidder unopened.

7.10 Bidder will assume full responsibility for timely delivery at the location designated for receipt of Bids.

7.11 Oral, telephonic, facsimile, or telegraphic Bids are invalid and will not be accepted.

8 MODIFICATION OR WITHDRAWAL OF BID

8.1 Before the Bid Deadline, a submitted Bid may be modified or withdrawn. Notice of such action will be given to the City in writing and signed by the Bidder's authorized representative. A change so made will be so worded as not to reveal the amount of the original Bid.

8.2 A withdrawn Bid may be resubmitted up to the Bid Deadline, provided that it then fully complies with the Bidding Requirements.

8.3 Bids may not be modified, withdrawn, or canceled within sixty (60) days after the Bid Deadline unless otherwise provided in Supplementary Instructions to Bidders.

9 OPENING OF BIDS. Bids submitted in the manner required by these instructions and are received on or before the Bid Deadline will be opened publicly.

10 REJECTION OF BIDS.

10.1 The City will have the right to reject all Bids.

10.2 The City will have the right to reject any Bid not accompanied by the required Bid Security or any other item required by the Bidding Documents, or a Bid which is in any other way materially incomplete or irregular.

11 AWARD

11.1 The City may retain all bids for a period of sixty (60) days for examination and comparison, and to delete any portion of the work from the contract.

11.2 The City will have the right to waive nonmaterial irregularities in a Bid and to accept the lowest responsive Bid as determined by The City.

11.3 The City will have the right to accept Alternates in any order or combination, unless otherwise specifically provided in the Bidding Documents.

11.4 The City will determine the low Bidder on the basis of the sum of the Lump Sum Base Bid.

11.5 The City will select the apparent lowest responsive and responsible Bidder and notify such Bidder within thirty (30) days (unless number of days is modified in Supplementary Instructions to Bidders) after the Bid Deadline or reject all bids. Within ten (10) days after receiving the City's notice that Bidder was selected as the apparent lowest responsible Bidder, Bidder will submit to the City all of the following items:

11.5.1 Three originals of the Agreement signed by Bidder.

11.5.2 Certificates of Insurance on form provided by the City

11.5.3 Preliminary Contract Schedule.

11.5.4 Cost Breakdown.

11.6 If Bidder submits the three original signed Agreements and all other items within ten (10) days after receiving the City's notification, and all such items comply with the requirements of the Bidding Documents, the City will award the Contract to Bidder by signing the Agreement and returning a signed copy of the Agreement to Bidder.

11.7 If the City consents to the withdrawal of the Bid of the apparent lowest responsible Bidder, or the apparent lowest responsible Bidder fails or refuses to sign the Agreement or submit to the City all of the items required by the Bidding Documents, within ten (10) days after receiving the City's notification, or the City

determines that the Bidder is not financially or otherwise qualified to perform the Contract, the City may reject such Bidder's Bid and select the next apparent lowest responsible Bidder, until all bids are exhausted, or reject all Bids.

12 MISCELLANEOUS

12.1 Availability of Fuel is a critical part of the consideration and must be state in definite terms and must be adhered to.

12.2 Delivery must be available within 24 hours of order.

12.3 Price Terms shall be locked in for three (3) years with two (2) one (1) year optional extensions.

12.4 Delivery sites are:

Monterey Park Corporate Yard, 751 South Alhambra Avenue, Monterey Park, CA 91754 (87 Octane Gasoline – below ground tank)

Fire Station #61, 350 West Newmark Avenue, Monterey Park, CA 91754 (89 Octane Gasoline & Red Dye Diesel #2 – below ground tanks)

INSURANCE REQUIREMENTS
[MUST BE SUBMITTED WITH PROJECT PROPOSAL]

To be awarded this contract, the successful bidder must procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2,000,000
Business automobile liability	\$1,000,000
Workers compensation	Statutory requirement.

Commercial general liability insurance must meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above must be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies must be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such endorsement must be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance must be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Automobile coverage must be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Consultant must furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance must be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) must reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Consultant will require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the bidder certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's consultant. Failure to provide this insurance will render the bidder's proposal "nonresponsive."

Date

Bidder

BID FORM

The undersigned declares that he/she has carefully examined the Invitation to Bid, Bid Terms and Conditions, and Specifications, is thoroughly familiar with the contents, and proposes to provide the City of Monterey Park the materials quoted below:

MATERIALS

Qty	Item	Unit Cost	Extended Cost
40,000 gallons	87 Octane Unleaded Gasoline		
65,000 gallons	89 Octane Unleaded Gasoline		
23,000 gallons	Red Dye Diesel #2		

SERVICES

Delivery Available?	Yes	No
If yes, Delivery Charge		
Availability of Materials	Days	Hours

VENDOR NAME _____ DATE _____

Exceptions to specifications or additional notes, if any:

RETURN BID TO:

City of Monterey Park
City Clerk's Office
320 West Newmark Avenue
Monterey Park, CA 91754

Be sure to write on the lower left side of the envelope

BID NO. 17-5 FLEET FUEL DELIVERY

Authorized Official (Print) _____

Signature _____

Title _____ Telephone _____ Date _____

Firm Name _____

Address _____

City/State _____ Zip _____

Fax _____ Email Address _____

BID MUST BE RECEIVED BY 10:00AM, WEDNESDAY, OCTOBER 5, 2016

Addendum No. 1
To
Notice Inviting Sealed Bids
For Fleet Delivery
In the City of Monterey Park

Issued by:

City of Monterey Park
Department of Public Works
September 21, 2016

On September 20, 2016, the City of Monterey Park Department of Public Works released a Notice Inviting Sealed Bids to solicit proposals from qualified vendors to provide fleet fuel to the City of Monterey Park. As stated in Section 4.3 of the Bidding Instructions, the City of Monterey Park has the right to amend the Bidding Documents by written addendum. This Addendum Number 1 amends the Bidding Documents as indicated below (new or revised language is highlighted for easy reference):

Please replace Bid Form with the following Bid Form

BID FORM

The undersigned declares that he/she has carefully examined the Invitation to Bid, Bid Terms and Conditions, and Specifications, is thoroughly familiar with the contents, and proposes to provide the City of Monterey Park the materials quoted below:

MATERIALS (please use Los Angeles OPIS Daily 10 AM Unbranded Average for 9/21/16)

Qty	Item	OPIS Price/ Gallon	Bidders Margin (+/-)	Bid Price/Gallon	Extended Cost/Bid
40,000 gallons	87 Octane Unleaded Gasoline	\$		\$	\$
65,000 gallons	89 Octane Unleaded Gasoline	\$		\$	\$
23,000 gallons	Red Dye Diesel #2	\$		\$	\$

SERVICES

Delivery Available?	Yes	No
If yes, Delivery Charge?		
Availability of Materials	Days	Hours

VENDOR NAME _____

DATE _____

Exceptions to specifications or additional notes, if any:

ATTACHMENT 2

SC Fuels Bid Package



1800 West Katella Ave., Suite 400
P.O. Box 4159
Orange, CA 92863-4159
(714) 744-7140
www.scfuels.com

October 3, 2016

City of Monterey Park
City Clerk's Office
320 W. Newmark Ave.
Monterey Park, CA 91754

Fleet Fuel Delivery
Sealed Bid Enclosed

Southern Counties Oil Co., a CA Limited Partnership dba SC Fuels is pleased to submit the following proposal for the fuel requirements of the City. Please note the following regarding our proposal:

1. Prices listed are exclusive of all current taxes and environmental fees.
 - CALIFORNIA AB 32: THERE MAY BE ADDITIONAL COSTS ASSOCIATED WITH THE IMPLEMENTATION AND EXECUTION OF AB32. SC FUELS RESERVES THE RIGHT TO PASS ON THESE COSTS TO BUYER BASED ON INDUSTRY PRACTICE.
 - C.A.R /GHG and LCFS COSTS: FOR ALL PRODUCTS PURCHASED AT A TERMINAL LOCATED IN THE STATE OF CALIFORNIA, THE PER GALLON PASS THROUGH COSTS ASSOCIATED WITH THE GHEG/CAP AND TRADE PROGRAM AND THE CFS PROGRAM ("CARBON COSTS") WILL BE EMBEDDED IN THE BASE FUEL PRICE (I.E. NO SEPARATE LINE ITEM(S) WILL BE BROKEN OUT). EMBEDDED PER GALLON VALUE WILL BE BASED ON THE PRIOR DAY "OPIS WITH CARBON COSTS" (LCFS AND CAR INCLUDED) POSTING FOR THE APPROPRIATE PRODUCT. SC FUELS RESERVES THE RIGHT TO CHANGE THE INVOICE FORMAT FOR CARBON COSTS VALUE ON OUR INVOICES.

Pricing offered would be applied to OPIS with CAR embedded.

2. Payment terms are Net 30 ACH.
3. Our offer to of The City is conditional upon review and approval by SC Fuels Credit Department and CFO of credit terms and conditions prior to award.

If you have any questions regarding this proposal, please contact the undersigned at (805) 389-3550.

Thank you for your consideration.

Regards,

A handwritten signature in black ink that reads "Karen Koep". The signature is written in a cursive style with a large, stylized "K" and "K" at the end.

Karen Koep
Manager
Bids and Contracts

OPIS CONTRACT BENCHMARK FILE

**OPIS GROSS CARFG ETHANOL (10%) PRICES WITH CAR COST **

Move

	Terms	Unl	Move	Mid	Move	Pre	Move	Date	Time
Valero	u N-10	169.05	+ 2.25	185.03	+ 2.25	201.01	+ 2.24	09/20	18:00
PDI	u 1CT	169.84	+ 2.50	189.82	+ 2.50	209.80	+ 2.50	09/21	00:01
Tesoro	u N-10	170.75	+ 4.00	190.75	+ 4.00	210.75	+ 4.00	09/20	00:03
PSX	u N-10	172.00	+ 2.00	197.00	+ 2.00	212.00	+ 2.00	09/20	18:00
Vitol	u N-10	176.00d	+ 3.00	-- --	-- --	-- --	-- --	09/20	18:00
Valero	b N-10	176.20	+ 1.75	184.18	+ 1.75	193.16	+ 1.74	09/20	18:00
Shell	b 1-10	186.06	+ 2.02	199.70	+ 2.02	213.33	+ 2.02	09/20	18:00
PSX	b 1-10	187.61	+ 2.02	197.21	+ 2.02	206.80	+ 2.02	09/20	18:00
Chevron	b 1t45c	187.70	+ 2.00	196.80	+ 2.00	206.70	+ 2.00	09/20	18:00
Texaco	b 1-10	187.70	+ 2.00	196.80	+ 2.00	206.70	+ 2.00	09/20	18:00
LOW RACK		169.05		184.18		193.16			
HIGH RACK		187.70		199.70		213.33			
RACK AVG		178.55		193.03		206.69			
CAP-AT-THE-RACK		10.43		10.41		10.39			
LCFS COST		3.405		3.405		3.405			
OPIS LOS ANGELES DELIVERED SPOT (SRI)									
FOB LOS ANGELES		154.71		161.73		172.26			
BRD LOW RACK		176.20		184.18		193.16			
BRD HIGH RACK		187.70		199.70		213.33			
BRD RACK AVG		185.05		194.94		205.34			
UBD LOW RACK		169.05		185.03		201.01			
UBD HIGH RACK		172.00		197.00		212.00			
UBD RACK AVG		170.41		190.65		208.39			

OPIS CONTRACT BENCHMARK FILE

**OPIS GROSS CARB ULTRA LOW SULFUR DISTILLATE PRICES WITH CAR COST **

	Terms	No2	Move	No.2 RD	Move	No.2 NRLM	Move	Date	Time
Tesoro	u N-10	161.25	+ .75	162.25	+ .75	-- --	-- --	09/21	00:03
PSX	u N-10	162.50	+ 1.00	-- --	-- --	-- --	-- --	09/20	18:00
Valero	u N-10	163.47	+ .50	163.97	+ .50	-- --	-- --	09/20	18:00
Valero	b N-10	164.47	+ .80	-- --	-- --	-- --	-- --	09/20	18:00
PSX	b N-10	164.72	+ .50	-- --	-- --	-- --	-- --	09/20	18:00
Shell	b 1-10	165.57	+ .70	-- --	-- --	-- --	-- --	09/20	18:00
Chevron	b 1t45c	167.00	+ .60	-- --	-- --	-- --	-- --	09/20	18:00
Texaco	b 1t45c	167.00	+ .60	-- --	-- --	-- --	-- --	09/20	18:00
PDI	u 1CT	169.60	+ .70	170.10	+ .70	-- --	-- --	09/21	00:01
LOW RACK		161.25		162.25		-- --	-- --		
HIGH RACK		169.60		170.10		-- --	-- --		
RACK AVG		165.06		165.44		-- --	-- --		
CAP-AT-THE-RACK		13.25		13.25		-- --	-- --		
LCFS COST		2.645		2.645		-- --	-- --		
OPIS LOS ANGELES DELIVERED SPOT (SRI)									
FOB LOS ANGELES		146.06		146.41		-- --	-- --		
BRD LOW RACK		164.47		-- --		-- --	-- --		
BRD HIGH RACK		167.00		-- --		-- --	-- --		
BRD RACK AVG		165.75		-- --		-- --	-- --		
UBD LOW RACK		161.25		162.25		-- --	-- --		
UBD HIGH RACK		169.60		170.10		-- --	-- --		
UBD RACK AVG		164.21		165.44		-- --	-- --		

**NOTICE INVITING SEALED BIDS
FOR FLEET FUEL DELIVERY**

IN THE CITY OF MONTEREY PARK

The City of Monterey Park is accepting sealed bids in the City Clerk's office, 320 W. Newmark Avenue, Monterey Park, California 91754, until 11:00 a.m.:

WEDNESDAY, OCTOBER 5, 2016

at which time they will be publicly opened. Bids will not be accepted after that time.

As described in the Bidding Documents, the bids are for FLEET FUEL DELIVERY ("Project") which consists of the delivery of fuel to the City of Monterey Park Corporate Yard and Fire Station #61, gasoline and diesel.

The terms and conditions for bidding on the Project are described in the attached Bidding Instructions

DATED this 20th day of September, 2016.

CITY OF MONTEREY PARK, CALIFORNIA

City Clerk

BIDDING INSTRUCTIONS

- 1 DEFINITIONS.** Unless provided otherwise, the definitions in the Sample Contract are applicable to all Bidding Documents.

1.1 "Addenda" means written or graphic instruments issued by the City before the Bid Deadline that modify or interpret the Bidding Documents by additions, deletions, clarifications, or corrections.

1.2 "Bid Deadline" means the date and time designated in the Notice for Bids as the last date and time for receipt of Bids, as may be revised by Addenda.

1.3 "Bidder" means a person or firm that submits a Bid.

1.4 "Lump Sum Base Bid" means the sum stated in the Bid for which Bidder offers to complete the Project.

- 2 BIDDER'S REPRESENTATIONS.** By making its Bid, Bidder represents that:

2.1 Bidder read, understood, and made the Bid pursuant to the requirements in the Bidding Documents.

2.2 If applicable, Bidder visited the Project site and is familiar with the conditions under which the Project will be performed and the local conditions.

2.3 The Bid is based upon the materials, equipment, and systems required by the Bidding Documents.

2.4 If licensure or proper licensure is controverted, then proof of licensure pursuant to this section must be made by production of a verified certificate of licensure from the licensing authority. Nothing in this subdivision requires any person or entity controverting licensure or proper licensure to produce a verified certificate. When licensure or proper licensure is controverted, the burden of proof to establish licensure or proper licensure is on the licensee.

2.5 Bidder has the expertise and financial capacity to perform and complete all obligations under the Bidding Documents.

2.6 The person executing the Bid Form is duly authorized and empowered to execute the Bid Form on Bidder's behalf.

2.7 Bidder is aware of and, if awarded the Contract, will comply with Applicable Code Requirements in its performance of the Project.

2.8 The Bidder has paid the City's business license fee(s).

- 3 BIDDING DOCUMENTS.**

3.1 Bidders may obtain complete sets of the Bidding Documents from the City.

3.2 Bidders will use a complete set of Bidding Documents in preparing Bids.

3.3 The City makes copies of the Bidding Documents available, on the above terms, for the sole purpose of obtaining Bids for the Project and does not confer a license or grant permission for any other use of the Bidding Documents.

4 INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS.

4.1 Before submitting its Bid, Bidder will carefully study and compare the various documents comprising the Bidding Documents and will at once report to the City's Representative errors, inconsistencies, or ambiguities discovered.

4.2 Requests for clarification or interpretation of the Bidding Documents will be addressed to the City's Representative.

4.3 Clarifications, interpretations, corrections, and changes to the Bidding Documents will be made by Addenda. Clarifications, interpretations, corrections, and changes to the Bidding Documents made in any other manner will not be binding and Bidders will not rely upon them.

5 PRODUCT SUBSTITUTIONS. No substitutions will be considered before award of Contract. Substitutions will only be considered after award of the Contract and as provided for in the Contract Documents.

6 ADDENDA.

6.1 Addenda will be in writing and issued only by the City. Addenda will be mailed or delivered to all who are known by the City to have received a complete set of Bidding Documents and who have provided a street address for receipt of Addenda.

6.2 Copies of Addenda will be made available for inspection at the City's Public Works Department.

6.3 The City will issue Addenda so that they are received by prospective Bidders not later than three (3) business days before the Bid Deadline. Addenda that withdraw the request for Bids or postpone the Bid Deadline may be issued anytime before the Bid Deadline.

6.4 Each Bidder is responsible for ensuring that it has received all issued Addenda before issuing a Bid.

7 FORM AND STYLE OF BIDS

7.1 Bids will be submitted on the Bid Form included with the Bidding Documents. Bids not submitted on the City's Bid Form will be rejected.

7.2 All blanks on the Bid Form will be filled in legibly in ink or by typewriter.

7.3 Bidder's failure to submit a price for any Alternate or unit price will result in the Bid being considered as nonresponsive. If Alternates are called for and no change in the Lump Sum Base Bid is required, enter "No Change."

7.4 Each Bidder must fill out the "Bidders Statement of Past Contract Disqualifications" form stating any and all instances of contract disqualifications due to a violation of a law or safety regulation. The Bidder must explain the circumstances of each disqualification. The City may reject the bid based on such information.

7.5 Bidder will make no stipulations on the Bid Form nor qualify the Bid in any manner.

7.6 The Bids will be based upon full completion of all the Project.

7.7 The Bid Form will be signed by a person or persons legally authorized to bind Bidder to a contract. Bidder's Representative will sign and date the Declaration included in the Bid Form. Failure to sign and date the declaration will cause the Bid to be rejected.

7.8 The Bid Form, Bid Security, and all other documents required to be submitted with the Bid will be enclosed in a sealed opaque envelope. The envelope will be addressed to the City Clerk. The envelope will be identified with the Project name, Bidder's name and address, and, if applicable, the designated portion of the Project for which the Bid is submitted. If the Bid is sent by mail, the sealed envelope will be enclosed in a separate mailing envelope labeled as follows: "SEALED BID ENCLOSED."

7.9 Bids will be deposited at the designated location on or before the Bid Deadline. A Bid received after the Bid Deadline will be returned to Bidder unopened.

7.10 Bidder will assume full responsibility for timely delivery at the location designated for receipt of Bids.

7.11 Oral, telephonic, facsimile, or telegraphic Bids are invalid and will not be accepted.

8 MODIFICATION OR WITHDRAWAL OF BID.

8.1 Before the Bid Deadline, a submitted Bid may be modified or withdrawn. Notice of such action will be given to the City in writing and signed by the Bidder's authorized representative. A change so made will be so worded as not to reveal the amount of the original Bid.

8.2 A withdrawn Bid may be resubmitted up to the Bid Deadline, provided that it then fully complies with the Bidding Requirements.

8.3 Bids may not be modified, withdrawn, or canceled within sixty (60) days after the Bid Deadline unless otherwise provided in Supplementary Instructions to Bidders.

9 OPENING OF BIDS. Bids submitted in the manner required by these instructions and are received on or before the Bid Deadline will be opened publicly.

10 REJECTION OF BIDS.

10.1 The City will have the right to reject all Bids.

10.2 The City will have the right to reject any Bid not accompanied by the required Bid Security or any other item required by the Bidding Documents, or a Bid which is in any other way materially incomplete or irregular.

11 AWARD

11.1 The City may retain all bids for a period of sixty (60) days for examination and comparison, and to delete any portion of the work from the contract.

11.2 The City will have the right to waive nonmaterial irregularities in a Bid and to accept the lowest responsive Bid as determined by The City.

11.3 The City will have the right to accept Alternates in any order or combination, unless otherwise specifically provided in the Bidding Documents.

11.4 The City will determine the low Bidder on the basis of the sum of the Lump Sum Base Bid.

11.5 The City will select the apparent lowest responsive and responsible Bidder and notify such Bidder within thirty (30) days (unless number of days is modified in Supplementary Instructions to Bidders) after the Bid Deadline or reject all bids. Within ten (10) days after receiving the City's notice that Bidder was selected as the apparent lowest responsible Bidder, Bidder will submit to the City all of the following items:

11.5.1 Three originals of the Agreement signed by Bidder.

11.5.2 Certificates of Insurance on form provided by the City.

11.5.3 Preliminary Contract Schedule.

11.5.4 Cost Breakdown.

11.6 If Bidder submits the three original signed Agreements and all other items within ten (10) days after receiving the City's notification, and all such items comply with the requirements of the Bidding Documents, the City will award the Contract to Bidder by signing the Agreement and returning a signed copy of the Agreement to Bidder.

11.7 If the City consents to the withdrawal of the Bid of the apparent lowest responsible Bidder, or the apparent lowest responsible Bidder fails or refuses to sign the Agreement or submit to the City all of the items required by the Bidding Documents, within ten (10) days after receiving the City's notification, or the City

determines that the Bidder is not financially or otherwise qualified to perform the Contract, the City may reject such Bidder's Bid and select the next apparent lowest responsible Bidder, until all bids are exhausted, or reject all Bids.

12 MISCELLANEOUS

12.1 Availability of Fuel is a critical part of the consideration and must be state in definite terms and must be adhered to.

12.2 Delivery must be available within 24 hours of order.

12.3 Price Terms shall be locked in for three (3) years with two (2) one (1) year optional extensions.

12.4 Delivery sites are:

Monterey Park Corporate Yard, 751 South Alhambra Avenue, Monterey Park, CA 91754 (87 Octane Gasoline – below ground tank)

Fire Station #61, 350 West Newmark Avenue, Monterey Park, CA 91754 (89 Octane Gasoline & Red Dye Diesel #2 – below ground tanks)

INSURANCE REQUIREMENTS
[MUST BE SUBMITTED WITH PROJECT PROPOSAL]

To be awarded this contract, the successful bidder must procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2,000,000
Business automobile liability	\$1,000,000
Workers compensation	Statutory requirement.

Commercial general liability insurance must meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above must be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies must be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such endorsement must be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance must be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Automobile coverage must be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Consultant must furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance must be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) must reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Consultant will require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the bidder certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's consultant. Failure to provide this insurance will render the bidder's proposal "nonresponsive."

Southern Counties Oil Co., a California
Limited Partnership dba SC Fuels

10/3/16

Date


Bidder Karen Koep

BID FORM

The undersigned declares that he/she has carefully examined the Invitation to Bid, Bid Terms and Conditions, and Specifications, is thoroughly familiar with the contents, and proposes to provide the City of Monterey Park the materials quoted below:

MATERIALS

Qty	Item	Unit Cost	Extended Cost
40,000 gallons	87 Octane Unleaded Gasoline		
65,000 gallons	89 Octane Unleaded Gasoline		
23,000 gallons	Red Dye Diesel #2		

Replaced with Add 1

SERVICES

Delivery Available?	Yes	No
If yes, Delivery Charge		
Availability of Materials	Days	Hours

VENDOR NAME _____ DATE _____

Exceptions to specifications or additional notes, if any:

RETURN BID TO:

City of Monterey Park
City Clerk's Office
320 West Newmark Avenue
Monterey Park, CA 91754

Be sure to write on the lower left side of the envelope:

BID NO. 17-5 FLEET FUEL DELIVERY

Authorized Official (Print) Patrick W. Barnecut

Signature 

Title President Telephone 714-744-7140 Date 10/3/16

Firm Name Southern Counties Oil Co., a California Limited Partnership dba SC Fuels

Address P.O. Box 4159

City/State Orange, CA Zip 92863-4159

Fax 714-922-7273 Email Address koeprk@scfuels.com

BID MUST BE RECEIVED BY 10:00AM, WEDNESDAY, OCTOBER 5, 2016

Addendum No. 1
To
Notice Inviting Sealed Bids
For Fleet Delivery
In the City of Monterey Park

Issued by:

City of Monterey Park
Department of Public Works
September 21, 2016

On September 20, 2016, the City of Monterey Park Department of Public Works released a Notice Inviting Sealed Bids to solicit proposals from qualified vendors to provide fleet fuel to the City of Monterey Park. As stated in Section 4.3 of the Bidding Instructions, the City of Monterey Park has the right to amend the Bidding Documents by written addendum. This Addendum Number 1 amends the Bidding Documents as indicated below (new or revised language is highlighted for easy reference):

Please replace Bid Form with the following Bid Form

BID FORM

The undersigned declares that he/she has carefully examined the Invitation to Bid, Bid Terms and Conditions, and Specifications, is thoroughly familiar with the contents, and proposes to provide the City of Monterey Park the materials quoted below:

MATERIALS (please use Los Angeles OPIS Daily 10 AM Unbranded Average for 9/21/16)

Qty	Item	OPIS Price/ Gallon	Bidders Margin (+/-)	Bid Price/Gallon	Extended Cost/Bid
40,000 gallons	87 Octane Unleaded Gasoline	\$ 1.7041 *	0.00	\$ 1.7041	\$ 68,164.00
65,000 gallons	89 Octane Unleaded Gasoline	\$ 1.9065 *	0.00	\$ 1.9065	\$ 123,922.50
23,000 gallons	Red Dye Diesel #2	\$ 1.6544 *	0.00	\$ 1.6544	\$ 38,044.30

SERVICES

Delivery Available?	<u>Yes</u>	No
If yes, Delivery Charge?	0.0491 per gallon	
Availability of Materials	Days 1 day from order date	Hours n/a

VENDOR NAME Southern Counties Oil Co., a California
Limited Partnership dba SC Fuels

DATE 10/3/16

Exceptions to specifications or additional notes, if any:

* Please note, the OPIS pricing above includes CAR fees. Car Fees would therefore not be listed as a line item.

CAR Fees for 9/21/16 are 0.13835 for Unleaded Gasoline, 0.13815 for Midgrade Gasoline, and 0.15895 for Diesel Fuel for your comparison if others do not use the OPIS with CAR.

All other taxes and fees are excluded from the above pricing.



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-G.

TO: The Honorable Mayor and City Council
FROM: Tom Cody, Director of Human Resources and Risk Management
SUBJECT: Adoption of a Resolution of the City Council of the City of Monterey Park, California Approving and Adopting the Memorandum of Understanding between the City and the Monterey Park Fire Fighters' Association fixing the rate of compensation and other terms and conditions of employment for represented employees for the term July 1, 2016 to June 30, 2018.

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt a Resolution authorizing the City Manager to execute the Memorandum of Understanding between the City of Monterey Park and the Monterey Park Fire Fighters' Association (FFA); and
2. Authorize the expenditure of \$410,492 for the 2016-2017 fiscal year, and amend the 2016-2017 Budget accordingly; and
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As the recent economic depression negatively impacted the region, state and nation, the City suffered significant economic contraction during the 2009-2013 years. This resulted in a fiscal and staff downsizing here in Monterey Park which included no cost of living adjustments or raises for the members of the FFA since 2009-2010. During this time, they paid for the employee portion of the CalPERS pension cost. The 9% employee portion of PERS represented a cost pick-up of \$391,500 by the Firefighters' Association members annually beginning in 2012.

As a result of economic contraction and subsequent no salary rate adjustments, the compensation rates for the members of this association fell behind regional averages of similar sized full service cities. This contract is intended to increase compensation levels to a regionally competitive level.

BACKGROUND:

Representatives of the City of Monterey Park met on numerous occasions with representatives of the Monterey Park Fire Fighters' Association regarding wages, medical benefits, vision, dental, longevity and Chief Officer's certification. The results of these negotiations are contained in the attached Memorandum of Understanding (MOU), which

is being presented to the City Council for approval. The following is a summary of the proposed changes to the MOU:

- A 5% raise for fiscal year 2016-2017, based on the classification salary table, retroactive to the first pay period after July 1, 2016.
- Beginning fiscal year 2017-2018, an additional merit step will be add to the existing 5-step compensation plan thereby creating a 6-step compensation plan. Each step represents a difference of 5% pay. All eligible employees who are currently at Step 5 may receive consideration for a merit increase dependent upon a satisfactory performance evaluation review and recommendation from their supervisor. The performance anniversaries of association members eligible for Step 6 consideration in the second fiscal year of this contract are spread out during the course of the fiscal year and thus movement to Step 6 will be on an individual basis verse all eligible members moving at the same time.
- Increase city monthly medical (\$100 total increase by January 2018) and dental (\$20 by June 2018) plan contributions.
- \$60 a month for obtaining a Chief Officer Certification from the State of California.
- Longevity compensation in the 20th year of employment with the City of Monterey Park at \$100 per month and 25 years of service at \$350 per month.
- Re-opener clause dependent upon the outcome of Police Officer Association negotiations.

FISCAL IMPACT:

The cost for the 2016-2017 fiscal year is \$410,492 which will require a new appropriation to the budget. The pension portion cost is from the Retirement Fund (0012) and the remaining costs will be from the General Fund (0010). The cost for the second year of this contract will be incorporated into the 2017-2018 budget.

Respectfully submitted by:



Thomas J. Cody
Director of Human Resources
and Risk Management

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT(S):

1. Resolution approving the MOU for Contract Years 2016-2018 between City of Monterey Park and Monterey Park Firefighters Association
2. MOU between City of Monterey Park and Monterey Park Firefighters Association

ATTACHMENT 1

**Resolution approving the MOU for Contract Years
2016-2018 between City of Monterey Park and
Monterey Park Firefighters Association**

RESOLUTION NO. _____

A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR CONTRACT YEAR 2016-2018 BETWEEN THE CITY OF MONTEREY PARK AND THE MONTEREY PARK FIREFIGHTERS' ASSOCIATION.

The City Council for the City of Monterey Park does resolve as follows:

SECTION 1: The City, acting by and through its City Council appointed negotiation team, and representatives of the Monterey Park Firefighters' Association (FFA), a duly recognized employee organization representing the City of Monterey Parks Firefighters' Association employees, met and conferred in good faith and fully communicated and exchanged information concerning wages, retirement funding, hours, and the terms and conditions of employment for contract year 2016-2018.

SECTION 2: The appointed representatives of the parties agreed on certain matters as stated in the attached MOU and recommended that the City and the Union implement those agreements.

SECTION 3: FFA indicated its acceptance of the attached Memorandum of Understanding ("MOU").

SECTION 4: The City Council approves the Memorandum of Understanding for Contract Year 2016-2018 between the City of Monterey Park and the Monterey Park Firefighters' Association (FFA), which is attached as Exhibit "A" and incorporated by reference.

SECTION 5: The City Manager is authorized to execute the MOU on the City's behalf in a form approved by the City Attorney.

SECTION 6: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

SECTION 7: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

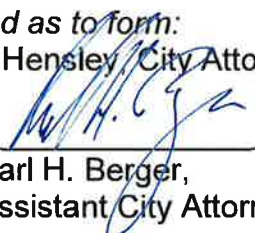
PASSED, AND ADOPTED this 5th day of October, 2016.

Mitchell Ing
Mayor, City of Monterey Park

ATTEST:

Vincent Chang, City Clerk

Approved as to form:
Mark D. Hensley, City Attorney

By: 
Karl H. Berger,
Assistant City Attorney

ATTACHMENT 2

MOU between City of Monterey Park and Monterey Park Firefighters Association



MEMORANDUM OF UNDERSTANDING

Between

THE CITY OF MONTEREY PARK

And

**THE MONTEREY PARK FIREFIGHTERS'
ASSOCIATION**

(JULY 1, 2016 – JUNE 30, 2018)

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MEMORANDUM OF UNDERSTANDING

Between

THE CITY OF MONTEREY PARK

And

THE MONTEREY PARK FIREFIGHTERS' ASSOCIATION

(24 Month Agreement: July 1, 2016 – June 30, 2018)

PREAMBLE

This Memorandum has been prepared in accordance with the California Government Code (Section 3500 *et seq.*). The City of Monterey Park, California, hereinafter referred to as the "City", and the Monterey Park Firefighters' Association, hereinafter referred to as the "Recognized Employee Organization," have reached this Memorandum of Understanding pursuant to meeting and conferring in good faith.

ARTICLE 1 - SCOPE OF REPRESENTATION

- A. The wages, hours and working conditions specified in this Memorandum shall constitute the wages, hours and working conditions for the term of this Agreement.
- B. This agreement may be expanded further by the addition of provisions involving mandatory subjects of negotiations from 1) the City Personnel Rules and Regulations, 2) the Fire Department Rules and Regulations, and 3) the disciplinary procedures. Representatives of the City and the Recognized Employee Organization will meet as necessary to identify the above provisions and redraft them, if necessary, for incorporation into this Memorandum of Understanding. Upon completion of the committee review process, the negotiating parties will meet and attempt to agree upon the new provisions. Any agreements will be incorporated thereafter by reference into this Memorandum of Understanding. If no agreement is reached, the status quo will be continued, and there will be no incorporation into the M.O.U.

ARTICLE 2 - RECOGNITION

- A. The Monterey Park Firefighters' Association is hereby recognized as the exclusive Recognized Employee Organization for those employees occupying the job classifications of Firefighter, Fire Engineer, and Fire Captain.
- B. The City acknowledges the Recognized Employee Organization as the representative for employees in the Fire Department for the purpose of meeting and conferring in good faith regarding wages, hours, and other terms and conditions of employment.
- C. This Memorandum does not preclude employees in such employment classifications from representing themselves individually in their employment relations with the City.

ARTICLE 3 - CITY RESPONSIBILITIES AND RIGHTS

To ensure that the City is able to carry out its statutory functions and responsibilities, the following matters will not be subject to the terms of this Memorandum, but shall be within the exclusive discretion of the City: to select and determine the number and types of employees required; to assign work to employees in accordance with the requirements determined by the City; to establish and change work schedules and assignments; to hire, transfer and promote or lay off employees for lack of work and for all other legitimate reasons; to suspend, discipline or discharge for just cause; to determine and change methods or operations; to determine and change, at its sole discretion, the number of locations, relocations and types of operation and the processes and materials to be employed.

ARTICLE 4 - EMPLOYER AND/OR EMPLOYEE RELATIONS

- A. During the life of this Memorandum, all employees as described above in Article 2, Section A, shall have the right to join the Recognized Employee Organization, or to refuse or refrain from joining said organization.
- B. Members of the Recognized Employee Organization may, by any reasonable method, select six (6) representatives who may or may not be City employees to meet and confer with the City Representative Committee or other management officials on subjects within the scope of representation during regular duty or working hours, without loss of time, provided:
 - 1. That no employee representative shall leave duty or workstation or assignment without specific approval by any authorized departmental management official.
 - 2. That any such meeting is subject to scheduling by an authorized departmental management official so as to avoid interference with or interruption of assigned work schedules or work performance.
- C. The City will deduct dues and initiation fees from those employees who voluntarily sign and have submitted to the City the necessary authorization card. Deductions as authorized by the employees shall be deducted from earned wages or salaries each pay period. The City shall forward to the Recognized Employee Organization during the succeeding week all dues and/or initiation fees deducted from the employees.
- D. The Recognized Employee Organization shall indemnify, defend, and hold the City harmless against any claim and any suit instituted by an employee against the City which shall arise out of any action which shall be taken by the City in accordance with the foregoing provisions as set forth in Section C above.
- E. The Recognized Employee Organization representatives, while on City property, shall abide by the City's safety rules and regulations.
- F. Such individuals, after being excused from their regularly assigned duties by the Fire Chief or delegated representative, will be permitted to take reasonable time to discuss terms and conditions as set forth in this Memorandum.

- G. Said employee or employees, if on duty, shall be paid for such reasonable time by the City at the employee's regular rate of pay. However, no overtime will be paid by the City for time spent as set forth above, except if and when the employee is working a relief overtime shift.
- H. A written list of the Officers of the Recognized Employee Organization and the Employee Representatives shall be furnished to the City immediately after their designation and the Recognized Employee Organization shall notify the City promptly in writing of any changes of such Officers or Representatives.

ARTICLE 5 - COMMUNICATIONS

Space shall be provided on City bulletin boards for the posting of the following notices of immediate concern to the employee group members:

- A. Recognized Employee Organization recreational and social activities.
- B. Recognized Employee Organization election notices and results.
- C. Recognized Employee Organization meetings and events.
- D. Such other notices as may be mutually agreed upon by the Recognized Employee Organization and the Fire Chief or representative.
- E. No information shall be placed upon a Fire Station bulletin board if it contains personal attacks upon any City employee or representative.

ARTICLE 6 - CONTINUED PERFORMANCE OF CITY SERVICES AND OPERATIONS

- A. The Recognized Employee Organization hereby agrees that during the term of this Memorandum, the employees of the City, as set forth in Article 2, Section A, the officers and/or agents of the Recognized Employee Organization shall not engage in, encourage, sanction, support, authorize or suggest any work stoppages, strikes, boycotts, slowdowns, mass resignation, mass absenteeism, picketing, or any other intentional interference of the work of the City.
- B. In the event any employee, or employees, participate in any such activities as set forth above, the Recognized Employee Organization shall notify such employee or employees, so engaged to cease and desist from such activities and shall instruct said person, or persons, to return to their normal work assignment and duties.
- C. The employee, or employees, participating in such activities as set forth in paragraphs A and B above, shall be subject to disciplinary action by the City, including suspension or discharge in accordance with the City's Personnel Rules and Regulations.

ARTICLE 7 - GRIEVANCE PROCEDURE

A. DEFINITIONS

1. A "grievance" is an allegation by the Association or an Association member that a specific term of the MOU has been violated.
2. Disciplinary action consisting of one work shift suspension or less (or the money equivalent to such action) shall not be subject to arbitration and shall be resolved at Level III. The City Manager appeal shall not be an evidentiary hearing and shall follow the procedures for conducting a Skelly hearing. However, in any case where an employee is subject to two or more 1-work shift suspensions in any twelve consecutive month period, then the second such suspension and any thereafter within a twelve consecutive month period shall be subject to arbitration in the same manner as are other arbitrable disciplinary matters.
3. Except as provided above, a "disciplinary grievance" is a formal written objection or challenge to any disciplinary action as defined by the Personnel Rules and Regulations.

The grievance procedure shall not be utilized by an employee to contest the content of a performance evaluation, verbal or written reprimands or other documentation regarding the employee's work performance which is not defined as disciplinary action by Rule XV of the City Personnel Rules and Regulations. A disciplinary grievance shall be filed after the written receipt of the City Manager's decision, and shall constitute the sole and exclusive process of appeal. Such appeals shall be processed at Level IV, Arbitration.

4. Disputes regarding jurisdiction (grievability of an issue) shall not be subject to resolution by the grievance procedure and instead, are subject to resolution by the courts.
5. A "grievant" is any unit member or Recognized Employee Organization on behalf of specified unit members adversely affected by an alleged violation of the specific provisions of this Memorandum, or a punitive disciplinary action.
6. A "day" is any day in which the administrative offices of the City of Monterey Park are open for regularly scheduled business.

B. GENERAL PROVISIONS

1. Until final disposition of a grievance, the grievant shall comply with the directions of the grievant's immediate supervisor.
2. All documents dealing with the processing of a grievance shall be filed separately from the personnel files of the participants.
3. Time limits for appeal provided at any level of this procedure shall begin the first day

following receipt of the written decision by the grievant and/or the Recognized Employee Organization. Failure of the grievant to adhere to the time deadlines shall mean that the grievant is satisfied with the previous decision and waives the right to further appeal. The grievant and the City may extend any time deadline by mutual agreement.

4. Every effort will be made to schedule meetings for the processing of grievances at times that will not interfere with the regular work schedule of the participants. If any grievance meeting or hearing must be scheduled during duty hours, any employee required by either party to participate as a witness or grievant in such meeting or hearing shall be released from regular duties without loss of pay for a reasonable amount of time.
5. Any unit member may, at any time, present grievances to the City and have such grievances adjusted without the intervention of the Recognized Employee Organization, as long as the adjustment is reached prior to arbitration and the adjustment is not inconsistent with the terms of this Memorandum; provided that the City shall not agree to a resolution of the grievance until the Recognized Employee Organization has received a copy of the grievance and the proposed resolution and has been given the opportunity to file a response within twenty (20) days. Upon request of the grievant, the grievant may be represented at any stage of the grievance procedure by a representative of the Recognized Employee Organization, which may include the attorney of the Recognized Employee Organization.
6. This grievance procedure shall be the sole and exclusive procedure for processing objections or challenges to disciplinary actions as defined in the Personnel Rules and Regulations and shall satisfy all administrative appeal rights and protections.
7. There shall be no reprisals against any Department employee for processing a grievance at any level, or for assisting a grievant in the processing of a grievance.

C. PROCEDURE - Grievances will be processed in accordance with the following procedures:

1. Level I - Informal Resolution

Any unit member who believes he/she has a grievance which is an alleged violation of the specific provisions of this Memorandum of Understanding shall present the grievance orally to the immediate supervisor within fifteen (15) days after the grievant knew, or reasonably should have known, of the circumstances which form the basis for the grievance. Failure to do so will render the grievance null and void. The immediate supervisor shall hold discussions and attempt to resolve the matter within ten (10) days after the presentation of the grievance. It is the intent of this informal meeting that at least one personal conference be held between the aggrieved employee and the immediate supervisor.

2. Level II - Formal Written Grievance

- a. If the grievance is not settled during the informal conference and the grievant wishes to press the matter, the grievant shall present the grievance in writing

on the appropriate form to the Fire Chief within ten (10) days after the oral decision by the immediate supervisor. The written information shall include:

- (a) A description of the specific grounds of the grievance, including names, dates, and places necessary for a complete understanding of the grievance;
- (b) A listing of the provisions of this agreement which are alleged to have been violated;
- (c) A listing of the reasons why the immediate supervisor's proposed resolution of the problem is unacceptable; and
- (d) A listing of specific actions requested of the City which will remedy the grievance.

- b. The Fire Chief or designated representative shall communicate the decision, in writing, to the grievant within ten (10) days after receiving the grievance.
- c. Within the above time limits either party may request a personal conference.

3. Level III - Appeal to the City Manager

- a. If the grievant is not satisfied with the decision at Level II, the grievant may, within ten (10) days of the receipt of the decision at Level II, appeal the decision to the City Manager. This statement shall include a copy of the original grievance and appeal, and a clear, concise statement of the reasons for the appeal.
- b. The City Manager shall communicate the decision, in writing, to the grievant within ten (10) days. If the City Manager does not respond within the time limits provided, the grievant may appeal to the next level.

4. Level IV - Binding Arbitration

- a. If the grievant is not satisfied with the decision at Level III, or if an employee wishes to appeal the disciplinary decision of the City Manager, the grievant/employee may, within ten (10) days of the receipt of the decision, submit a request in writing to the Recognized Employee Organization for arbitration of the dispute. Within twenty (20) days of the grievant's receipt of the decision at Level III, the Recognized Employee Organization shall inform the City, in writing, of its intent to arbitrate. The Recognized Employee Organization and the City shall attempt to agree upon an arbitrator. If no agreement can be reached, they shall request that the State Mediation and Conciliation Service supply a panel of seven (7) names of persons experienced in hearing grievances in cities. Each party shall alternately strike a name until only one remains. The remaining panel member shall be the arbitrator. The order of the striking shall be determined by lot.
- b. The arbitrator shall, within thirty (30) days, unless both parties agree otherwise, hear evidence and render a decision on the issue or issues submitted to him/her. If the parties cannot agree upon a submission agreement, the arbitrator shall determine the issues by referring to the written grievance and the answers thereto at each step.

- c. The City and the Recognized Employee Organization agree that the jurisdiction and authority of the arbitrator so selected and the opinions the arbitrator expresses will be confined exclusively to the interpretation of the express provision or provisions of this Agreement at issue between the parties. The arbitrator shall have no authority to add to, subtract from, alter, amend, or modify any provisions of this Agreement or the written ordinances, resolutions, rules, regulations and procedures of the City, nor shall he/she impose any limitations or obligations not specifically provided for under the terms of this Agreement. The arbitrator shall be without powers or authority to make any decision that requires the City or management to do an act prohibited by law.
- d. In the event that this grievance procedure is used to challenge disciplinary actions, the arbitrator shall prepare a written decision containing findings of fact, determination of issues, and statement of the precise disciplinary penalty, if any.
- e. After a hearing and after both parties has had an opportunity to make written arguments, the arbitrator shall submit in writing to all parties his/her findings and award.
- f. The award of the arbitrator shall be final and binding within sixty (60) days of submission. During this sixty (60) day, period either party may request, in writing, a clarification of the decision. A copy of such request must be provided to the other party simultaneously with the sending of the request to the arbitrator.
- g. The fees and expenses of the arbitrator shall be shared equally by the City and the Recognized Employee Organization. All other expenses shall be borne by the party incurring them, and neither party shall be responsible for the expense of witnesses called by the other. Either party may request a certified court reporter to record the entire arbitration hearing. The cost of the services of such court reporter shall be shared equally by the parties.
- h. By filing a grievance and processing it beyond Level III, the grievant expressly waives any right to statutory remedies or to the exercise of any legal process other than as provided by this grievance/arbitration procedure. The processing of a grievance beyond Level III shall constitute an express election on the part of the grievant that the grievance/arbitration procedure is the chosen forum for resolving the issues contained in the grievance, and that the grievant will not resort to any other forum or procedure for resolution or review of the issues. The parties do not intend by the provisions of this paragraph to preclude the enforcement of any arbitration award in any court of competent jurisdiction.

ARTICLE 8 - VACATIONS AND HOLIDAYS

I. PREAMBLE

It is the intent and purpose of this vacation and holiday leave policy that all employees avail themselves of accrued vacation and holiday time in order to promote a safe and productive working environment. However, the parties do recognize that personal circumstances and/or the staffing requirements of the Fire Department may periodically impact the ability of an employee to utilize any or all of his/her annual vacation and holiday accrual.

A. VACATION PROGRAM

1. The maximum vacation accrual is 312 hours.
2. Employees shall be subject to two (2) separate vacation banks. Vacation Bank No. 1 shall consist of vacation hours above 312 that an employee had prior to the 2011-2012 MOU which created Vacation Bank No. 2. The number of vacation hours contained within Bank No. 1 shall not increase. Vacation Bank No. 2 consists of the total number of vacation hours existing above 312 in 2011-2012 and accrual since then.
3. Concurrent with creation of Bank No. 1 above, there shall be created a second vacation bank (Bank No. 2) that shall have a balance of 312 hours plus one year's accrual (at the individual employee's accrual rate) at its inception. Vacation hours accumulated shall be deposited in Bank No. 2 but, as indicated above, in no case shall said accumulation exceed 312 hours, except as provided for below in this section.
4. Vacation hours in Bank No. 2 accrued in excess of 312 hours shall be automatically cashed out as part of the regular payroll process. Said hours shall be cashed out during the pay period in which they are earned.
5. Vacation usage or cash out in accordance with this Article shall first be deducted from Bank No. 2.
6. Effective July 1, 1994, every full time sworn member of the Fire Department shall accrue vacation with pay as follows:

<u>Commencement of Year of Service</u>	<u>Accrual Rate</u>
0 through and including 7	6 shifts per year
8 through and including 9	7 shifts per year
10 through and including 13	9 shifts per year
14 through and including 15	10 shifts per year
16 through and including 17	11 shifts per year
18 through and including 19	12 shifts per year
20 plus	13 shifts per year

Nothing in this section shall be construed as providing represented employees with increased accruals prior to July 1, 1994.

7. Sworn Fire Members assigned to a twenty-four hour shift may, annually during any fiscal year, elect to cash out up to 8 shifts (192 hours) of vacation time. The effective date(s) of any such cash-out to be determined by the employee.

B. HOLIDAYS

Effective August 20, 1997, personnel assigned to a twenty-four hour shift shall not accrue holiday but shall instead be paid for holidays at the rate of twelve (12) hours per month, regardless of whether or not a holiday occurred during said month. The twelve (12) hours of compensation shall be distributed during the first pay period of each month.

1. Effective upon implementation of the 2004-06 MOU, Association members shall commence accruing twelve (12) holiday hours per month. Any holiday time accrual above twenty-four (24) hours shall be automatically cashed out as part of the first pay period following December 1st of each year. At the time of implementation of this MOU, any existing holiday accrual in an employee's current Holiday Bank (Bank 2) will be moved to the employee's Bank 1. The employee's current holiday accrual bank (Bank 2), which is the bank that the 12 hours per month shall accrue, will start with a zero balance. Holiday accrual usage or cash out in accordance with this Article shall first be deducted from Bank No. 2.

Use of said holiday time shall be governed by Article 8(c) of this MOU.

C. Approval to use Vacation and Holiday Time remaining in Vacation and/or Holiday banks

1. Unless otherwise approved in writing by the Fire Chief and/or his/her designee, granting of any request to utilize earned vacation and/or holiday time shall be subject to the proviso that in no case shall more than two captains, two engineers, two firefighter/paramedics, and two firefighters assigned to a shift (a total of eight personnel) be authorized to utilize said leave during all or part of the same shift date(s). Where request to utilize said leave exceeds the per shift/classification numbers described in this paragraph, then the request filed earlier shall have priority. In cases where requests are filed simultaneously, priority shall be given to the most senior (in total service) applicant.

ARTICLE 9 - SICK LEAVE

- A. Sick Leave with pay shall be granted to every full-time employee (excluding per diem or hourly employees) who has been continuously employed for a period of time in excess of 30 days. Such sick leave shall be granted by the appointing authority at any time after 30 days of employment, at the rate of eight hours for each full calendar month of continuous employment with the City, including time served in probationary status.
- B. Sick leave is paid leave from work that can be used for the following purposes:
 1. Diagnosis, care, or treatment of an existing health condition of, or preventative care for, an employee or any of the following of the employee's family members: child of any age or dependency status; parent; parent-in-law; spouse; registered domestic partner; grandparent; grandchildren; or sibling; or

2. For an employee who is a victim of domestic violence, sexual assault, or stalking to: i) obtain or attempt to obtain a temporary restraining order or other court assistance to help ensure the health safety or welfare of the employee or his or her child; or ii) obtain medical attention or psychological counseling; services from a shelter; program or crisis center; or participate in safety planning or other actions to increase safety.

For full time employees, one-half of the employee's accrued and available annual sick leave is protected and may be used for any of the purposes stated above.

- C. Light Duty Eligibility - Subject to the one exception described herein, light duty (modified duty) shall be made available only to those individuals suffering an industrial injury. The only exception to this rule shall be that non-industrial disabilities related to pregnancy, shall result in the subject employee being eligible for light (modified) duty.
- D. Unused sick leave shall, therefore, be accumulated at the rate of 8 hours for each full month of service, or 96 hours per year. There shall be no limitation on the number of hours that an employee may accumulate during City employment. The charge against the employee's accumulated sick leave account will be at the rate of 16 hours for a 24-hour shift not worked because of illness, or on the same ratio for a portion of a 24-hour shift not worked due to employee illness.
 1. No unit member shall accrue sick leave in excess of 800 hours.
 2. In those instances where an employee has accumulated sick hours on or before implementation of the 2011-2012 MOU, the employee shall be subject to two (2) separate sick leave banks. The first sick leave bank (Bank No. 1) shall consist of the total number of sick hours accrued on or before implementation of this MOU. The number of sick hours contained within Bank No. 1 shall not increase.
- E. Concurrent with creation of Bank No. 1 above, there shall be created a second sick bank (Bank No. 2) that shall have a balance of zero (0) at its inception. Sick hours accumulated on or after implementation of the 2011-2012 MOU shall be deposited in Bank No. 2 but, as indicated above, in no case shall said accumulation in Bank 2 exceed 800 hours.
- F. Sick usage or cash out in accordance with this Article shall first be deducted from Bank No. 2.
- G. In order to receive compensation while absent on sick leave, the employee shall notify the on-duty Battalion Chief or his/her designee at least one hour before the beginning of the assigned shift, or as may be specified by the Fire Chief. When absence is for more than three consecutive shifts, the employee shall file a physician's certificate unless a superior has verified the authenticity of the illness. However, a supervisor may require an employee to submit a physician's statement of illness regardless of the length of an employee's period of absence, if the supervisor has reason to question the validity of the employee's sick leave request.

- H. The City Manager may, at any time in order to receive further information with respect to the competency of the employee to perform his/her job duties, request such employee to submit to a medical examination, either physical or mental, at the expense of the City.
- I. Refusal of any employee to submit to such medical examination shall constitute insubordination and grounds for disciplinary action.
- J. Sick Leave Reimbursement Plan

The following sick leave reimbursement plan shall be implemented:

SICK LEAVE BANK 1:

- 1. Upon the service or disability retirement of an employee, the City will pay to the employee an amount equal to 33.31% of the individual employee's accumulated sick leave account in Bank 1. Payment will be made at the employee's then current rate of pay.
- 2. Upon the death of an employee prior to retirement, the City will pay to the employee's designated beneficiary under the City's life insurance program, an amount equal to 33.31% of the employee's accumulated sick leave balance in Bank 1. Payment will be made at the employee's current rate of pay.

SICK LEAVE BANK 2:

- 3. Upon the service or disability retirement, an employee with 10 or more year's service AND a sick leave accrual balance in Bank 2 of 800 hours, may cash out accrued Bank 2 sick leave at the rate of 16 hours for every one year (12 months) or City service. If the employee's sick leave accrual balance in Bank 2 is less than 800 hours, the number of hours eligible for cash-out shall be calculated as the number of years City service times the number of hours in the bank divided by 800. For example, an employee who retires after 20 years service with the City, may cash out 240 hours provided they have 800 hours in their sick leave accrual Bank 2. If they only have 400 hours in their sick leave Bank 2, they would cash-out 50% or the maximum, or 120 hours.

Prior to implementation of the 2011-2012 MOU, each employee's sick leave account would be debited by sixteen (16) hours and the employee would be compensated in full for the 24 hour shift from which the employee was absent.

Concurrent with implementation of this 2011-2012 MOU, the above calculation shall be modified to provide for each employee earning twelve (12) hours of sick leave per month and having the employee's sick leave account debited one hour for each hour of a shift from which the employee is absent. Thus, absence from an entire shift shall result in the employee's sick leave account being debited 24 hours.

In order to compensate for the pre-2011-2012 MOU sick leave Bank 1 being debited on and after 2011-2012 in the amount of one (1) hour for each hour of sick leave

used, and the concurrent 2011-2012 MOU decreasing service and disability retirement cash distribution from 50% pre-2011-2012 to 33.34% on and after 2011-2012, the following calculation shall be performed as to the sick leave Bank 1 only, upon a service or disability retirement:

- a. The sick leave balance in Bank 1 at the time of implementing the 2011-2012 MOU shall be divided by 16 to determine the number of fully compensable shifts represented by the sick leave balance. (For example, 500 sick leave hours divided by 16 – the number of pre-2011-2012 hours necessary to fund a full shift – equals 31.25 funded full shifts.
 - b. Since effective 2011-2012, it will require 24 hours of sick leave to fund a full shift; the exemplar of 31.25 previously funded shifts shall be multiplied by 24 hours, the number of hours needed on and after 2011-2012 to fully fund 31.25 shifts. This shall result in sick leave Bank 1 having 750 hours.
 - c. A service or disability retirement shall then result in a 33.34% distribution which equals 250 compensable hours.
- K. Should the City fail to implement the same or similar modification to the accrual of sick leave as contained in this Article 9 as regards successors to all present MOUs between the City and other recognized employee organizations, then the terms of this Article 9 shall revert to the language as it existed prior to the adoption of this MOU.

ARTICLE 10 - BEREAVEMENT LEAVE

- A. Each regular employee may be granted bereavement leave at the discretion of the Fire Chief whenever death occurs to a member of the employee's immediate family. Bereavement leave may not exceed the number of shifts required to provide three calendar days off. However, if travel outside the State of California, or within the State of California but extending beyond a distance of 300 miles from Monterey Park is necessary, bereavement leave may be extended to the number of shifts required to provide a total of five calendar days. Shifts of Bereavement Leave are to be charged to an account separate from the employee's sick leave account.
- B. Immediate family, for the purpose of bereavement leave, shall include: spouse, father, father-in-law, mother, mother-in-law, child, stepchild, grandparents, and grandchildren, brother, brother-in-law, sister or sister-in-law or the employee.

ARTICLE 11 - EMERGENCY AND FAMILY SICK LEAVE

- A. An employee covered by this Agreement may be granted emergency sick leave or family sick leave at the discretion of the Fire Chief whenever serious illness or other illness occurs to a member of the employee's immediate family.
- B. Emergency and family sick leave will be charged to sick leave rather than vacation.

- C. Immediate family, for the purpose of emergency or family sick leave, shall include: spouse, father, father-in-law, mother, mother-in-law, child, stepchild, grandparents, grandchildren, brother or sister of the employee.
- D. Serious illness, for the purpose of emergency sick leave, shall be defined as an emergency situation, in that the family member -- injured or ill -- requires hospitalization and/or immediate medical attention and treatment by a physician. The employee is expected to make suitable arrangements for the care of the injured or ill family member as soon as practicable following the actual emergency.
- E. Family illness shall be defined as a situation that requires an employee to take care of a family member who is ill or has a scheduled appointment with a health care professional.
- F. Should the need for family leave under the terms of this Article exceed the number of shifts occurring within a seven consecutive calendar day period per occurrence, the employee shall make application for leave under authority of the Family and Medical Leave Act (FMLA) and any continued approval for leave shall be governed by provisions contained therein.
- G. In order to receive compensation while absent on family or emergency sick leave the employee shall obtain prior verbal approval from the Fire Chief or his/her authorized representative.

ARTICLE 12 - MILITARY LEAVE

Military Leave of Absence shall be granted in accordance with provisions of the City of Monterey Park's Personnel System Rules and Regulations, Administrative Policy 30-14 and as defined in Section 395 et. seq. of the Military and Veteran's Code of the State of California.

ARTICLE 13 - JURY DUTY

An employee of the City who is required to participate as a juror or required to participate in the jury selection process, shall, each fiscal year, continue to receive full salary and benefits for all shifts the employee is regularly scheduled to work which occur for the ten calendar days from and including the first day the employee is required to report for jury service and is engaged in such activities. Compensation shall extend beyond ten (10) days only upon provision to the City of a certified court document showing that trial counsel and/or the court estimated the trial for which an employee has been selected as a juror, to be of ten (10) or less days in duration.

ARTICLE 14 - LEAVE OF ABSENCE

As defined in Rule XI, Attendance and Leaves, Section 4, Leave of Absence, of the Personnel System Rules and Regulations of the City of Monterey Park, except as modified herein.

- A. When an employee maintains a non-paid employment status, the City shall make no premium or other contributions to insurance coverage except as may be required by law as it, from time to time exists. In such case, the employee shall be required to deposit any and all insurance premiums with the City for remittance by the City to their carrier.

- B. Subject to the requirements of the FMLA and CFRA, a leave of absence without pay shall not exceed the cumulative total of 180 calendar days during the entire term of an individual's employment, and any such leave of absence without pay shall be preceded by exhaustion of all accrued paid leaves of absence except as noted in Article 16 – Health Insurance, Section III, Long Term Disability. Absence without pay for a period greater than 50% of a pay period shall result in no leave benefits or seniority accrual for said period of time.

ARTICLE 15 - UNIFORM ALLOWANCE

I. STATION UNIFORMS

- A. Effective July 1, 2015, the uniform allowance shall be six hundred and seventy five dollars (\$675.00). The City shall continue its credit/retail account program with a retail outlet to be determined by the City. Due to the CalPERS monthly reporting requirement change, the uniform allowance benefit amount will be reported 1/12th per month to CalPERS and the City and employee shall be debited their respective CalPERS contributions. The employee will be required to use the approved City vendor for the purchases of their indentified uniform apparel. The uniform apparel that this uniform allowance represents as follows: Three NFPA approved shirts (with patches) and pants, one NFPA approved jacket (with patches), and one standard belt and buckle.
- B. The City shall replace any station uniform damaged or destroyed as a proximate result of performing the duties of a Firefighter, upon prior approval of the Battalion Chief and in accordance with Fire Department procedures.
- C. Uniform allowance shall not be credited to the employee that has been absent, for any reason, from active uniformed service for any time in excess of one-half of the fiscal year. Uniform allowance shall be provided on a prorated basis for those employees.

II. SAFETY GEAR

- A. The City shall provide and maintain safety items as mandated by CAL/OSHA through procedures established by the City. Included are the following items:
1. Turn-out boots, trousers, and coat
 2. Gloves and goggles
 3. Helmet
 4. Brush jacket
 5. Safety Shoes
 6. Flashlights
 7. Breathing apparatus
 8. Infectious disease protective clothing
- B. Any Unit employee who negligently damages or loses any provided equipment or uniforms shall be subject to disciplinary action.
- C. The City shall enter into a bulk-cleaning contract with a vendor to be selected solely at the discretion of the City.

ARTICLE 16 - HEALTH INSURANCE

The provisions of Article 16 were amended pursuant to a letter of agreement signed by the parties on May 29, 2015 as reflected in the attachment to the MOU.

Provisions of the side letter agreement number one (#1) are modified as follows:

Effective the beginning of the pay period following June 30, 2017, the City's contribution to the Cafeteria plan for active employees will increase by fifty dollars (\$50) per month for a total monthly contribution of one thousand two hundred dollars (\$1200). Effective the beginning of the pay period following January 1, 2018, the City's contribution to the Cafeteria plan for active employees will increase by fifty dollars (\$50) per month for a total monthly contribution of one thousand two hundred fifty dollars (\$1250). The Cafeteria plan contribution for active employees includes the PEMHCA minimum employer contribution which will be \$128 per month in 2017.

Effective the beginning of the pay period following June 30, 2017, the City's contribution to the dental plan for active employees will increase by ten dollars (\$10) per month for a total monthly contribution of eighty-five dollars (\$85). Effective the beginning of the pay period following June 30, 2018, the City's contribution to the dental plan for active employees will increase by ten dollars (\$10) per month for a total monthly contribution of ninety-five dollars (\$95).

I. LONG TERM DISABILITY

Effective January 1, 2000, the City shall contribute up to twelve dollars (\$12.00) per month per employee toward the Fire Association's existing Long Term Disability Plan known as the California Association of Professional Firefighters-Long Term Disability Plan (Plan Identification Number PN 100-101). Any premium cost in excess of \$12.00 shall be paid solely by the employee; any premium cost less than \$12.00 shall accrue to the City. Approved use of the Long Term Disability Plan shall be preceded by exhaustion of all accrued paid sick leave. The Firefighters' Association will continue to be responsible for the administration of the Plan.

II. LIFE INSURANCE

- A. Effective one month after the City Council approves the 2014-2016 MOU's; the City shall provide each employee covered by this Agreement a term life insurance policy in the amount of \$100,000.
- B. Additional supplemental insurance may be purchased by the employee in \$10,000 increments up to the lesser of \$300,000 or 3 times the employee's gross salary. Any premium costs for the additional supplemental insurance shall be paid solely by the employee.

ARTICLE 17 - EDUCATIONAL ENROLLMENT COST REIMBURSEMENT

Effective July 1, 2012 educational costs shall be limited to two thousand dollars (\$2,000) annually per unit member for eligible reimbursement expenses as defined within this Article. The City agrees to reimburse employees for the cost of enrolling in college-level courses directly related to their employment, or compatible with a career goal with the City. Enrollment cost reimbursement will be paid according to the following schedule:

Effective upon implementation of this MOU, and in accordance with past practice, tuition fee reimbursement is established at 100% of tuition costs for attendance at a California State University campus. Enrollment cost reimbursement is subject to approval by both the Fire Chief and the Director of Human Resources/Risk Management. In rendering a reimbursement determination, the Fire Chief and the Director of Human Resources/Risk Management shall consider whether or not the course(s) for which the reimbursement is sought is related to the employee's then existing principal duties and the availability of funds for reimbursement purposes. No employee shall be entitled to reimbursement unless pre-course enrollment written authorization for reimbursement is received from the Fire Chief and the Director of Human Resources/Risk Management. The reimbursement eligibility determinations described herein are not subject to any administrative or judicial appeal procedure and the decision of the Fire Chief and the Director of Human Resources/Risk Management shall be final.

ARTICLE 18 - EDUCATIONAL INCENTIVE PAY

The City agrees to maintain an Educational Incentive Pay, which provides additional compensation as follows:

- A. \$135.00 additional compensation per month for an employee with an Associate of Arts degree or 60 units of college credit from an academic institution accredited by the Western Association of Schools and Colleges or an accrediting organization recognized by the Council of Post Secondary Education in any major.
- B. \$275.00 additional compensation per month for an employee with a Bachelor's degree from an accredited academic institution as described above in a major reasonably related to the employee's work or consistent with a career objective with the City.
- C. \$325.00 additional compensation per month for an employee with a Master's degree from an accredited academic institution as described above in a major reasonably related to the employee's work or consistent with a career objective with the City.
- D. The above amounts shall not be cumulative.
- E. In addition, possession of a Company Officers Certification shall allow an employee to be compensated at \$60 per month. Only certification issued by the California State Fire Marshal's Office shall be accepted.
- F. Effective the beginning of the pay period following June 30, 2017, an employee in possession of a Chief Officer certification will be compensated with \$60 per month.

ARTICLE 19 - TRAVEL REIMBURSEMENT

Mileage is reimbursed for travel in connection with City business. Prior approval must be obtained from the immediate supervisor or Fire Chief. Mileage forms are available in the department and, if travel is required frequently during a month, reimbursement will be made once each month. Completed mileage forms shall be submitted to the Fire Chief.

ARTICLE 20 - RETIREMENT BENEFITS

- A. Retirement benefits will continue under the Public Employees' Retirement System (PERS), the 2% @ 50 retirement program with one year final comp (highest year); Level 4 1959 Survivor's Benefit (any resultant CalPERS cost increase designated as constituting employee costs associated with providing Level 4 – Survivor Benefit shall be borne by the employee); Post Retirement Survivor Continuance Benefit; Level 4 – Survivor Benefit; and Military Service Credit as Public Service.
1. During the term of this Agreement, the City shall amend the existing PERS contract to provide Section 21363.1, 3% @ 55 retirement formula with an effective date of June 2009.
- B. The parties hereto agree that the provisions of this Article are not intended to and shall not constitute a waiver of any rights the Recognized Employee Organization or its members may have in accordance with Monterey Park Municipal Code Section 2.40.040.
- C. Effective the payroll period starting September 15, 2012, all employees commence payment of their 9% employee contribution to CalPERS.
- D. Employees who are 'New Members' as defined by the California Public Employees' Pension Reform Act of 2013 (PEPRA) (e.g., an employee hired on or after 1/1/2013 who has never been a CalPERS member or member of a reciprocal system or who has had a break in CalPERS service of at least 6 months or more) will constitute a second tier and be subject to all the applicable PEPRA provisions, which include but are not limited to the following retirement benefits:
- Tier 1: Classic members will have the retirement formula that existed with the City on December 31, 2012, 3%@55, single highest year final compensation.
- Tier 2: "New Members" will have the retirement formula 2.7%@57, three year average, final compensation including the employee EMPC contribution of 12%.
- E. Subject to the requirements of Section E below, the City may make application for an employee's PERS industrial disability retirement and said retirement shall be effective without the member's consent not earlier than the date upon which leave of absence without loss of salary under Section 4850 of the Labor Code because of the disability terminates, or the earlier date during the leave as of which the disability is permanent and stationary as found by the Workers' Compensation Appeals Board. (Government Code Section 21164).
- F. Sick Leave Use In Conjunction with IOD - Government Code Section 21163 provides in pertinent part that the retirement of a PERS member who has been granted or is entitled to leave, shall not become effective until the expiration of sick leave with compensation, unless the member applies for or consents to his or her retirement as of an earlier date, *or unless, with respect to sick leave, the provisions of a local ordinance or resolution or the rules or regulations of the employer provide to the contrary.* In this regard, it is acknowledged that with regard to service and non-industrial disability retirements, it is the rule and regulation of the City that no employee shall be entitled to use or receive cash distribution of sick leave on

or after the effective date of said retirements and that any such retirement shall be made effective regardless of the employee having sick leave remaining in the employee's account. Additionally, it is acknowledged that as regards individuals suffering from an industrial disability and/or being granted an industrial disability retirement, that the following sick leave rules and regulations shall apply:

1. In any instance where the local safety member has exhausted eligibility for benefits pursuant to Labor Code Section 4850, but is not eligible for disability retirement at said time, yet remains incapacitated from performance of the essential duties of the employee's position, then the employee shall have the option of electing to receive 50 percent of the sick leave balance existing at the time of exhaustion of the Labor Code Section 4850 benefits, with said amounts to be distributed during each payroll period until said 50 percent amount has been exhausted. In no case shall any such distribution during one pay period exceed the gross salary to which the employee would otherwise be entitled during said pay period.
2. However, if said employee is eligible for an industrial disability retirement prior to exhaustion of benefits under Labor Code Section 4850 or simultaneous with the same, and still has sick leave remaining on account, then the retirement shall still become effective and the safety employee shall be provided a one-time cash distribution equivalent to 50 percent of the employee's sick leave balance as it existed on the effective date of the industrial disability retirement. Further, said employee shall then be paid the cash value of accumulated vacation, holiday, and compensatory time off. Said payment shall, at the City's option, be paid in one lump sum or in pay period installments not exceeding the gross salary to which the employee would otherwise be entitled during said pay period.

ARTICLE 21 - SALARY AND WAGES

Effective the beginning of the pay period following July 1, 2016, the salary range for each classification will be increased by five percent (5%) as reflected in Addendum A.

Effective the beginning of the pay period following July 1, 2017, an additional step (Step 6) will be added to the salary step schedule for each classification. Step six will be five percent (5%) greater than step five as reflected in Addendum A.

Longevity:

Effective the beginning of the pay period following July 1, 2016, the City will provide a monthly longevity payment of one-hundred dollars (\$100) per month upon completion of twenty (20) years of continuous service. The longevity payment will increase to three-hundred fifty dollars (\$350) per month upon completion of twenty-five (25) years of continuous service.

This payment will continue until there is a break of service or a separation of service between the city and the employee. The parties agree that this is special compensation and shall be reported as such to CalPERS, to the extent legally permissible, pursuant to Title 2 CCR, Section 571(a)(1).

I. WAGE RATES

- A. The salary range for Firefighter, Fire Engineer and Fire Captain shall be as shown in Addendum A.

II. SKILL/ASSIGNMENT PREMIUM PAY

- A. BILINGUAL PAY. The City shall pay \$150 gross per month to each unit member certified by the City examination process as being capable of verbally interpreting and speaking those languages, including Spanish, Chinese, or any other language certified by the City as appropriate.
- B. Shift Fire Investigator Premium Pay. Individuals who are regularly assigned as Shift Fire Investigator shall receive \$100 per month special assignment pay for each month so assigned. A maximum of six (6) Firefighters may be selected by the Fire Chief to serve in the capacity of Shift Fire Investigator. Individuals assigned as Shift Fire Investigators will be utilized as Cause & Origin Investigators and will be assigned responsibility for initial cause, origin and effect investigations at all fire scenes. Selection of individuals to serve as Shift Fire Investigator shall be at the sole discretion of the Fire Chief. Any such assignment is temporary in nature and the individual so assigned may be transferred out of the assignment at any time without cause, without notice, and without the right to any administrative appeal unless one is provided for consistent with Government Code Section 3250 et. Seq. These assignments are intended to be of limited duration to provide for staff development.
- C. Urban Search and Rescue (USAR) Technician Premium Pay. Individuals who are designated as Urban Search and Rescue (USAR) Technician following successful completion of the four required courses, Rescue Systems 1, Rescue Systems 2, Confined Space Operational and Trench Rescue, and any additional subsequent training requirements, and who are assigned by the Fire Chief to serve as City of Monterey Park designated USAR respondents, shall receive \$100.00 per month special assignment pay for each month so assigned. A maximum of eighteen (18) Fire personnel may be selected by the Fire Chief to serve in the capacity of Urban Search and Rescue (USAR) Technician. Individuals assigned as Urban Search and Rescue (USAR) Technician will be utilized for deployment as an Area C resource, configured individually or as a member of a team. Selected individuals will be required to meet minimum training and response criteria as determined by the Fire Chief or his/her designee. Selection of individuals to serve as Urban Search and Rescue (USAR) Technician shall be at the sole discretion of the Fire Chief. Any such assignment is temporary in nature and the individual so assigned may be transferred out of the assignment at any time without cause, without notice, and without the right to any administrative appeal unless one is provided for consistent with Government Code Section 3250 et. seq. These assignments are intended to be of limited duration to provide for staff development.
- D. EMT-D Premium Pay. Following Department of Health Services approval of the Fire Department's AED program, individuals who are in possession of valid certification as Emergency Medical Technician – Defibrillator (EMT-D) shall receive \$200.00 per month premium pay. Individuals holding an EMT-P (Paramedic) certification are not eligible for premium pay under this section.

III.TRUCK COMPANY ASSIGNMENT

The Company Officer assigned to the Truck shall be required to perform any or all “representative duties” in the class specification for Fire Captain. Additionally, the requirement to perform any or all said “representative duties” shall not constitute a change in terms and conditions of employment or in past practices. Any Company Officer assigned to the Truck shall not be eligible for acting or any other premium compensation unless said individual has also been specifically appointed as an Acting Battalion Chief in accord with this MOU.

ARTICLE 22 - WORK SCHEDULE

The basic work schedule for Fire Suppression personnel is eight 24-hour shifts in a 24-day work period, which amounts to an average of 122 work shifts (24 hour) per year. This Article is intended to be an exception to Article 3.

ARTICLE 23 - PARAMEDICS

- A. Fire Department employees shall be selected for, and be removed from, the paramedic assignment by the Fire Chief. The Fire Chief may seek the advice of a physician medical advisor, on his/her qualifications as a paramedic.
- B. Unless good cause is shown on an individual basis, the City shall continue to sponsor Captains and Engineers for Paramedic Certification.
- C. Certified Firefighters assigned to paramedic duties and certified Fire Engineers and Captains shall be paid the following additional increments to base salary each month/or a prorate share thereof providing certification is maintained.

Firefighter

5.0% for the first year
certified and assigned
to paramedic duties.

10.0% for the second year
certified and assigned
to paramedic duties.

15.0% for the third year
certified and assigned
to paramedic duties.

Fire Engineer and Captain

2.5% for the first year
certified

5.0% for the second year
certified

7.5% for the third year (and thereafter)
certified

(For example: a Firefighter, with three years as a paramedic, who is promoted to Fire Engineer, and who continues their paramedic certification, will be eligible for the 7.5% differential for as long as the paramedic certification continues)

- D. An individual desiring to resign from the paramedic program must provide a minimum notice of six (6) months in writing, prior to the date of his/her proposed resignation.

The Fire Chief may issue, at his discretion, administrative guidelines setting forth the structure and operation of the paramedic program. The Fire Chief retains the sole right to direct the paramedic program, including the right to assign, reassign, or discipline any paramedic; determine the type of services to be rendered; determine the processes, techniques, methods, and means of performing work; determine selection of employees; determine the size and characteristics of the paramedic program; determine the allocation and assignment of work to paramedics; determine policy affecting the selection of new paramedics; and determine the methods and means by which paramedic operations are to be conducted.

ARTICLE 24 - PHYSICAL EXAMINATIONS

The City agrees to provide employees a complete physical examination, including stress EKG on the following basis:

- A. Employees shall be administered a complete physical examination, including stress EKG, or be administered portions of the examination as they may be required, as follows:
 - 1. Employees under forty years of age shall be administered a complete physical examination without the stress EKG every two years. The stress EKG will be administered every four years only.
 - 2. Employees forty years of age or over shall be administered a complete physical examination including stress EKG every two years.
 - 3. A City physical examination will be required each year following a City medical examination that reveals a medical problem or potential problem until that condition is improved or corrected by medical treatment and clearance.
- B. Employees shall be given all examinations while on duty status, or if given this examination while off-duty, shall be compensated at straight time. If employee reschedules examination to off duty time, no compensation will be paid.
- C. The City agrees such medical examination shall review those factors and standards reasonably required to be met by an employee to substantially comply with his job requirements.
- D. The cost of the examination shall be borne by the City.

ARTICLE 25 - PHYSICAL FITNESS INCENTIVE PROGRAM

During the term of this MOU, the City agrees to continue a Physical Fitness Incentive Program as described in Addendum B of the 1999-02 MOU and incorporated herein by this reference.

ARTICLE 26 - DEFERRED COMPENSATION PLAN

A deferred compensation plan will be available to all members of the Firefighter employee group. Participation in this deferred compensation plan is at the option of the individual employee.

A. One-Time Deferred Compensation Special 457 Catch-up Provision:

(One-Time is defined by law as an election to “catch-up” underutilized deferrals to a 457 plan, once in a singular year or multiple years, not to exceed 3 years) Federal Law allows 457 participants a one-time catch-up provision to make deferrals to “catch-up” underutilized deferrals from prior years during any or all of the three calendar years ending before the tax year they reach the plans normal retirement age. Normal retirement age for “classic” safety members of PERS is fifty-five (55) years old and fifty-seven (57) years old for “new” members of PERS. All 457 plans of an employer must have the same normal retirement age (NRA). For purposes of the deferred compensation special 457 catch-up provision for the City of Monterey Park, the normal retirement age range shall be considered 51 thru 62 years old.

The intent of this section is to facilitate association members in the final three (3) years prior to their stated retirement date in converting the hourly rate of accrued compensable leave to monies into their contribution to one of the City’s deferred compensation providers in accordance with IRS regulations/Federal Law. After an employee defers compensable accrued leave, balances of 120 hours must remain or be maintained in both their sick and vacation accrual banks. If an employee defers compensable leave from a bank that has a formula of payout at retirement (i.e. 50% sick leave at retirement) the deferral does not recalculate the remaining balance. All sick leave hours, per MOU provisions, will be on a fifty percent basis (i.e. a conversion of 100 hours will result in the salary equivalent to 50 hours being deposited into the employees deferred compensation account). In the final three (3) years prior to an employee’s stated retirement date he/she may convert the hourly rate of accrued compensable leave to monies into be included in their contribution to one of the City’s deferred compensation providers in accordance with IRS regulations and the schedule outlined below:

3-year Catch-up Plan

1st year: no more than 20% of compensable accrual time of Sick Leave, Vacation Leave and Holiday Leave as allowed by Federal Law.

2nd Year: If a second year is chosen, no more than 35% of compensable leave may be deferred.

3rd Year: If a third year is chosen, no more than 50% of compensable leave may be deferred.

The City is not a party to and accepts no responsibility for the employees obligations under federal law to comply with the IRS and legal requirements of such deferrals allowing 457 participants a one-time catch-up provision to make deferrals to “catch-up” underutilized deferrals from prior years during any or all of the three calendar years ending before the tax year they reach the plans normal retirement age.

ARTICLE 27 - MOVE-UP PAY

A. Employees may be assigned to work in a position/class having a higher rank or salary range in accordance with the following provisions:

1. No acting pay shall be paid for time worked in an acting capacity of less than twenty-four consecutive hours.

2. Employees must be certified by the Fire Chief to work in an acting/temporary assignment capacity in said position/class. Except as otherwise provided for herein, certification for acting and/or temporary assignments shall be at the sole discretion of the Fire Chief. The Fire Chief's determination regarding certification for acting/temporary assignments shall not be grievable or otherwise subject to any administrative appeal or challenge and is final and binding on the parties and their members. "Certification" shall only mean that the Fire Chief has used discretion and determined solely in his/her professional opinion based only on the criteria stated in Section A3 that the individual is capable of performing the acting or temporary assignment. "Certification" shall not refer to any particular examination, evaluation process, or other qualification standards except as specifically described in Section A3, and no such process shall be required for use by the Fire Chief in rendering his/her determination.

3. Individuals may be certified by the Fire Chief to work in an acting/temporary assignment when they have successfully competed in an examination process for the position in the acting assignment in the thirty-six months prior to the acting assignment or are on a current eligibility list for the position of the acting assignment,

To the extent that any "certification" or acting/move-up procedure described herein conflicts with any provisions in the Personnel Rules, Memoranda of Understanding, department rules or any other City promulgated policies, this MOU article shall prevail and be given full force and effect.

4. Employees assigned to work in an acting/move-up capacity shall be paid according to the following criteria:

- a. \$60.00 per shift for Acting Fire Engineer
- b. \$70.00 per shift for Acting Fire Captain
- c. \$80.00 per shift for Acting Fire Battalion Chief

B. Need for Acting Assignments: To assure the orderly performance and continuance of municipal services, the City may be required to temporarily upgrade employees on an acting basis to positions of a higher classification. For the purposes of this Article, it is understood that acting assignments may be required in order to temporarily fill position classification vacancies, which may exist for any of the following reasons:

- 1. A position classification is permanently vacant and is scheduled to be filled by a regular full-time employee and a limited period of time is required in order to proceed with and complete the normal appointment procedure.
- 2. A position classification is temporarily vacant although, permanently filled, because the regular employee is on an approved paid or unpaid leave of absence.

C. It is not the intent of the City to circumvent or avoid the normal employment or promotion process and therefore, the City shall make every reasonable effort, as determined by the City, to fill vacancies in a most expeditious manner and to keep the need for such acting assignments to a minimum.

- D. Selection for Acting Assignments. The selection of an employee for acting assignments shall be at the sole discretion of the Fire Chief or his or her designee, taking into consideration the requirements of the position to be filled and the qualifications, job performance, and seniority of those employees eligible for the acting assignment.
- E. Acting assignments shall be filled on a move-up basis or on a rank-for-rank basis, depending on the needs of the Fire Department as determined by the sole discretion of the Fire Chief.
- F. Status of Employee in Acting Assignment. Time served in an acting assignment shall not be credited towards completion of any probationary test period in the acting position. Time served in an acting position shall not alter the employee's anniversary date. If the acting employee would have been eligible for a merit increase had the acting appointment not been made, then the employee shall remain eligible for such merit increase with the employee's performance in both the regular and acting positions being considered.
- G. Duration of Acting Assignment. No employee shall serve in any acting assignment for more than six (6) consecutive months.

ARTICLE 28 - FAIR LABOR STANDARDS ACT

- A. 7k Exemption. The City of Monterey Park has exercised its ability to take a statutory "7K" exemption for sworn fire personnel. The work period for such employees assigned to suppression positions shall be twenty-four (24) days in length commencing upon approval of this 2014-2016 MOU, if not sooner.
- B. Overtime (Fire Suppression). All fire suppression employees required to work in excess of the standard work period of one hundred and eighty-two (182) hours in a twenty-four (24) day cycle shall receive compensation at the rate of time and one-half his/her regular rate of pay. The regular rate of pay shall include the following components in addition to base salary:

Educational Incentive
Special Assignment Pay

Paramedic Pay
Bilingual Pay

- C. In determining an employee's eligibility for overtime compensation in a work period, paid leaves of absences and unpaid leaves of absences shall be excluded from the total hours worked. Paid leave of absences include, but are not limited to, the following:

- | | |
|-------------------------|--------------------------------|
| 1. Vacation | 6. Workers' Compensation Leave |
| 2. Holiday Leave | 7. 4850 Time |
| 3. Sick Leave | 8. Jury Duty |
| 4. Administrative Leave | 9. Bereavement Leave |
| 5. Compensatory Leave | 10. Military Leave |

- D. All overtime requests must have written authorization of a supervisor prior to the commencement of such overtime work. Where prior written authorization is not feasible, explicit verbal authorization must be obtained. Where verbal authorization is obtained,

written authorization must be obtained as soon thereafter as practicable. Dispatched calls beyond the end of duty time are considered as authorized.

- E. An employee's failure to obtain prior written approval, or explicit verbal authorization followed by written authorization, will result in the denial of the overtime request.
- F. In the event that the hourly figure for premium overtime shall be decreased, increased or stayed by the Department of Labor or a court of competent jurisdiction, the City and Recognized Employee Organization agree to use the revised figure for determining premium overtime eligibility until such time as a final court decision is rendered. Any such adjustment by the City shall not act as estoppel or waiver by either party.
- G. Compensatory Time. All compensatory time on the books will be paid down to forty eight (48) hours each December 31. The remaining balance will remain on the books until such time as the employee utilizes the compensatory time.
- H. In lieu of receiving cash payment at the regular rate of pay (Section A) for hours worked in excess of one hundred eighty-two (182) during the twenty-four day work period, an employee may elect the option of accruing compensatory time off. Compensatory time shall be earned at the time and one half rate for each hour worked subject to the provisions of Section C above.
- I. Clothes Changing. Employees are not authorized to wear their uniforms or any part thereof that is distinguishable as such unless on-duty. Each employee is provided with a locker for his/her own personal convenience. An employee may or may not utilize the locker for storage and changing purposes at his/her own discretion.
- J. Nothing herein prevents an employee from wearing his/her uniform to and/or from his/her residence to work as long as the badge and insignia are covered by a garment such as a windbreaker. Time spent in changing clothes before or after a shift is not considered hours worked and is not compensable in any manner whatsoever.
- K. Training Time. Attendance at training schools/facilities (including the academy) that improves the performance of regular tasks and/or prepares for job advancement are not compensable for hours in excess of the employee's normal work shift. Any time spent in excess of the normal work shift will not be counted as working time and is not compensable in any manner whatsoever. Time spent in studying and other personal pursuits are not compensable hours of work, even though the employee may be confined to campus or to barracks 24 hours a day.
- L. Travel time to and from the training facility outside of any employee's normal work shift is not compensable hours of work.
- M. City Vehicle Use. Employees who are provided with a City vehicle to travel to and from work shall not be compensated in any manner whatsoever for such travel time in the City vehicle. This provision also applies in those situations where the radio must be left on and monitored.

- N. This provision does not preclude compensation in those instances where an employee is required to perform emergency fire duties. In such cases, appropriate compensation shall be provided.
- O. Gym Facility. The City provides a gym facility for public use which employees may use voluntarily during their off duty hours. Time spent off duty by employees working out at the gym facility is not considered hours worked and will not be compensated in any manner.
- P. Call-back Pay. Call back duty occurs when an employee is ordered to return to duty on a non-regular scheduled work shift. Call back does not occur when an employee is held over from his/her prior shift or is working prior to his/her regularly scheduled shift. An employee called back to duty receives the call. An employee shall report to duty within a reasonable period of time not to exceed one hour and shall receive a minimum of two hours credit. Any hours worked in excess of 2 hours shall be credited on an hour for hour basis for actual time worked. Travel time shall not be considered hours worked and shall not be compensated in any manner whatsoever.

This provision is to be distinguished from "Court Standby" pay in Section R, which is to be used when an employee is called back to court.

- Q. Court Pay. When an employee is physically called to court, he/she shall be credited on an hour for hour basis for the time actually spent in court. An employee shall be credited with a minimum of two (2) hours for each scheduled court appearance. Only one minimum shall apply per day. Travel time shall not be considered hours worked and shall not be compensated in any manner whatsoever.
- R. Court Standby. An employee on court standby status may leave a telephone number where he/she may be reached while on standby. Such time is not considered hours worked under the Fair Labor Standards Act. However, in recognition of the City's past practice, the employee will continue to receive credit for two (2) hours provided that the employee is not actually required to be present in the court building. If an employee is required to go to court, these two hours is applied to Court Pay, Section Q.
- S. Shift Trades. The practice of shift trading shall be voluntary on behalf of each employee involved in the trade. The trade must be due to the employee's desire or need to attend to a personal matter and not due to the department's operations. The employee providing the trades shall not have his/her compensable hours increase as a result of the trade; nor shall the employee receiving the trade have his/her compensable hours decreased as a result of the trade. Any premium pay will be waived for both individuals during the period they work for the other. Any hours worked beyond the normal workday will be credited to the individual actually doing the work.

"Paybacks" of shift trades are the obligation of the two employees involved in the trade. Paybacks are to be completed within one (1) calendar year of the date of the initial shift of the involved employees, and under no circumstances will the department be obligated for any further compensation whatsoever to any of the involved employees. The department is not responsible in any manner for hours owed to employees by other employees that leave the employment of the City or are assigned other duties.

A record of all initial shift trades and "paybacks" shall be maintained by the involved employees on forms provided by the department (Time Exchange Form).

- T. Early Relief Policy. The practice of early shift relief shall be voluntary on behalf of each employee involved in the relief. The employee providing the early relief shall not have his/her compensable hours increase as a result of the early relief; nor shall the employee relieved early have his/her compensable hours decrease as a result of the early relief. "Paybacks" of early relief hours are the sole obligation of the two employees involved in the early relief. Any dispute is to be resolved by the involved employees, and under no circumstances will the department be obligated for any further compensation whatsoever to any of the involved employees. The department is not responsible in any manner for hours owed to employees by other employees that leave the employment of the City or are assigned other duties. The employee must receive prior approval from his/her supervisor and log it in prior to the early relief.
- U. Cancellation or Modification by Congressional or Court Action. In the event that Congressional legislation or a court of competent jurisdiction voids all or any part of the Fair Labor Standards Act and its application to the City of Monterey Park, the affected provisions of this Memorandum of Understanding shall be null and void effective the date of the legislation or court action. The current provisions of the Personnel Rules and Regulations and to the extent that the prior Memorandum of Understanding, 1981-1985, Article VIII, attachment B, shall be substituted as the controlling provisions and be applicable henceforth from their date of substitution.

ARTICLE 29 – TRANSFER

Any employee in the Department may be transferred from one station house to another or from one job to another at the same pay level. Such transfers shall continue to be at the discretion of the Fire Chief, and shall not be subject to review in the grievance/arbitration mechanism.

ARTICLE 30 - PERSONNEL RULES AND REGULATIONS

During the term of this agreement, both parties agree to meet and confer on the content and implementation of new and/or revised Personnel Rules and Regulations.

ARTICLE 31 - WRITTEN NOTICES TO RECOGNIZED EMPLOYEE ORGANIZATION

Reasonable written notice will be given to the Recognized Employee Organization of any rule, ordinance, resolution or regulation directly relating to matters within the scope of representation proposed to be adopted by the City Council. In cases where the City determines that as a result of an emergency an ordinance, rule, resolution or regulation must be adopted immediately without prior notice or meetings with a Recognized Employee Organization, the City shall provide such notice and opportunity to meet at the earliest practical time following the adoption of such ordinance, rule, resolution or regulation. The Reorganized Employee Organization shall be deemed to have met and conferred and agreed to any matter within thirty days after mailing of the notice by the City regarding said matter if the employee organization fails to deliver to the City Manager a written request for a meeting.

ARTICLE 32 - GENERAL PROVISIONS

- A. If any section, subsection, subdivision, sentence, clause or phrase of the Agreement is for any reasons held to be illegal or unconstitutional, such decision shall not affect the validity of the remaining portions of this Agreement.
- B. This Memorandum shall not in any way interfere with the obligations of the parties to comply with State and Federal laws, or with any rules, regulations, or order issued by such government authority pertaining to matters covered herein. If any provision, or provisions, of this Memorandum shall be affected by State or Federal laws, or of any rule, regulations, or order issued by such governmental authority, or if any provision, or provisions should be held invalid by court of record, the remainder of the Memorandum shall not be otherwise affected thereby.
- C. The parties acknowledge that during the meeting and conferring in good faith which resulted in this Memorandum, each had the unlimited right and opportunity to make demands and proposals with respect to any and all conferring, and that the understanding and agreement arrived at by the parties after the exercise of that right and opportunity is set forth in this Memorandum. Therefore, the City and the Recognized Employee Organization, for the life of this Memorandum, each voluntarily unqualifiedly waives the right with respect to any subject or matter referred to or convened in this Memorandum even though such subject or matters may not have been within the knowledge or contemplation of either or both of the parties at the time they met and conferred or signed this Memorandum unless otherwise provided for herein.

The parties further acknowledge that they have met and conferred regarding cessation of the practice of allowing represented members to store personal property (i.e. boats, recreational vehicles, etc.) at City owned sites. No individual shall be authorized to utilize City owned property for the storage of personal property.

The parties agree the during the term of this MOU, the parties will meet to review and update the contract language in the MOU for clarity, to delete items referring to the past that are no longer needed/relevant, to be consistent with the law, and to reflect actual current practices. The MOU language review is not intended to result in significant economic impacts to either party.

The parties agree that upon ratification by FFA and approval of the MOU by the City Council, should an agreement with the Police Officers' Association (POA) result in compensation or benefit adjustments greater than what was agreed to in this MOU, the City will reopen negotiations with FFA to discuss a side letter for additional compensation/benefit adjustments.

- D. It is agreed that neither the Recognized Employee Organization nor the City shall discriminate against any employee because of race, religion, national origin, age, sex, disability, sexual orientation or union membership or activity.

ARTICLE 33 - TERM OF MEMORANDUM OF UNDERSTANDING

This Memorandum of understanding shall be in effect for an initial term commencing July 1, 2016 and ending June 30, 2018 and shall continue in effect from year to year thereafter unless or until terminated. Unless specifically described to the contrary herein, all changes in matters within the scope or representation shall be provided prospectively from the date of MOU implementation. The “date of MOU implementation” shall be the date of City Council adoption of the MOU.

ARTICLE 34 - CITY COUNCIL APPROVAL

It is, however, the mutual understanding of all parties hereto that this Memorandum of Understanding is of no force or effect, whatsoever unless or until ratified and approved by minute action and duly adopted by the City Council of the City of Monterey Park.

IN WITNESS HEREOF, the parties hereto have caused this Memorandum of Understanding to be executed this 19th day of October 2016.

THE MONTEREY PARK FIREFIGHTERS'
ASSOCIATION

CITY OF MONTEREY PARK

By: _____
Matt Hallock, Chair
IAFF Local 1014

By: _____
Paul Talbot
City Manager

By: _____
Steve Gregg, Co-Chair
IAFF Local 1014

By: _____
Thomas J. Cody, Director
Human Resources/ Risk Mgmt

ADDENDUM A**CLASSIFICATION AND BASE SALARY LIST
FIREFIGHTERS' ASSOCIATION**

The monthly base salary range for represented classification shall be as follows:

Classification	Range #	1	2	3	4	5
Fire Captain	3	7040	7392	7761	8150	8557
Fire Engineer	2	6043	6345	6662	6995	7345
Firefighter	1	5222	5483	5757	6045	6347

Effective the beginning of the pay period following July 1, 2016 the salary range shall be:

Classification	Range #	1	2	3	4	5
Fire Captain	3	7392	7761	8150	8557	8985
Fire Engineer	2	6345	6662	6995	7345	7712
Firefighter	1	5483	5757	6045	6347	6664

Effective the beginning of the pay period following July 1, 2017 the salary range shall be:

Classification	Range #	1	2	3	4	5	6
Fire Captain	3	7392	7761	8150	8557	8985	9434
Fire Engineer	2	6345	6662	6995	7345	7712	8098
Firefighter	1	5483	5757	6045	6347	6664	6997

ADDENDUM B

PHYSICAL FITNESS INCENTIVE PROGRAM

This Addendum B shall implement the following agreement between the parties:

1. Representatives of the City and the Association have agreed to implement a voluntary physical fitness program which provides performance incentives in the form of monetary payment.

2. The parties fully understand and acknowledge that the City has expressed concerns that unless participation in the physical fitness program is deemed voluntary in nature, implementation of the program could have an impact upon the City's exposure to worker's compensation/disability retirement claims in any case where an employee choosing to participate in the program suffers an illness or injury.

3. Accordingly, the parties understand, acknowledge and agree that the City would not have agreed to implement a physical fitness incentive program unless it was acknowledged and agreed by the Association *and each and every one of its members who participate in the program*, that participation in the program is purely voluntary in nature and that injuries or illnesses suffered while training, and/or practicing for the program, shall not be deemed industrial in nature and shall not entitle any participant to benefits pursuant to the Workers' Compensation laws, Labor Code Section 4850, or to industrial disability retirement in accord with the Public Employees Retirement Law.

4. The Association agrees that it will cooperate with the City in assuring compliance with a mutually agreed upon requirement that prior to participating in and/or training for the program, each and every Association member date and sign a form containing the language set forth below in this Addendum evidencing the voluntary nature of participation in and/or training for the physical fitness program.

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

5. Effective January 1, 2000 or as soon thereafter as is practicable, the City shall make available to Association members voluntarily electing to participate therein, the P.O.S.T.-approved physical fitness program as is currently offered to Sworn Police. Participation in the program consists of completing a City-required form(s) displaying a member's informed consent in connection with program participation, a "physical exercise readiness" questionnaire, a RISK O cardiac risk assessment form, body composition testing with skin calipers, measurement of waist to hip ratio, a timed 1.5 mile run or 3 mile walk, flexibility measurement, a mandated volume of push-ups, and a bent knee sit up examination consisting of one minute in length. The composition of the program is subject to unilateral change by the City dependent upon component changes recommended by POST.

6. Program testing shall be administered one time each year at a date, time and location selected by the City, with ninety (90) calendar day's notice of the examination date, time and location being posted on the Association utilized bulletin board located within the Fire Department and with said notice being mailed by first class, United States mail to the Association member(s) designated to receive service of documentation on behalf of the Association. Any claimed failure to receive notice of the examination shall not be contestable through any administrative or civil proceedings, and the results of the testing process and/or the manner in which the testing process is administered, shall likewise not be subject to administrative or civil contest.

7. No Association member shall be permitted to participate in the physical fitness program unless prior to such participation, the member has signed the following general release and certification which shall be made available by the City to all voluntary participants:

"I agree and understand that participation in the physical fitness program described in Addendum B of the 1999-2002 Memorandum of Understanding between the City of Monterey Park and the Monterey Park Firefighters' Association and in training and practice for that participation, is voluntary in nature. Assignment or advancement within the Department is in no manner contingent upon training for or participating in the program.

Accordingly, I understand and agree that any and all injuries suffered while training, and/or practicing for the program shall not be considered compensable worker's compensation injuries, shall not form the basis for an industrial disability retirement, and shall not form the basis for my receipt of benefits pursuant to Labor Code Section 4850.

I further certify that I have not used any tobacco product (i.e. cigarettes, cigars, chewing tobacco, pipe tobacco, etc.) at any time during the six months immediately preceding my participation in the voluntary Physical Fitness Program."

9. The agreed upon Physical Fitness Incentive Program as developed by P.O.S.T. designates various levels of fitness program achievement as being "bronze," "silver," and "gold." The attainment of said levels shall be verified in accord with P.O.S.T. mandated scoring methods.

10. As and for recognition for achievement in the program, those participants attaining the *bronze level*, shall receive a lump sum cash payment of two hundred dollars (\$200.00); those participants attaining the silver level, shall receive a lump sum cash payment of three hundred dollars (\$300.00) cash payment; and those participants attaining the gold level, shall receive a lump sum cash payment of four hundred dollars (\$400.00) cash payment

LETTER OF AGREEMENT
BETWEEN THE CITY OF MONTEREY PARK AND THE
MONTEREY PARK FIREFIGHTERS ASSOCIATION

The City of Monterey Park (City) and the Monterey Park Firefighters Association (MPFA) agree that health insurance is of importance to the City, the MPFA, City employees and retirees. Even though the current MOU between the parties expires in June 2016 and the parties plan to negotiate a successor agreement, the parties believe that a timely resolution of the health insurance issue is critical. As a result, the parties have met regarding health insurance and agreed upon a structure that will provide comprehensive and cost effective health insurance for MPFA unit members and retirees. The Agreement is set forth below and supersedes any provision in Article 16 of the MOU in conflict with this Agreement.

I. Medical Insurance for Full-Time Employees¹

A. The City will contribute up to \$1100/month toward an eligible employee's insurance premium (employee only, employee plus spouse, or employee and dependents). Effective July 1, 2015, the City's maximum contribution will be increased to \$1150/month. Employees may continue to enroll in the Firefighters Association Local 1014 health insurance plan ("Local 1014 plan") and use the City contribution toward insurance premiums. Except as set forth above, employees will pay the amount of the total insurance premium that exceeds the City's contribution via the City's Cafeteria Plan (IRC Section 125 Plan). This provision will expire on December 31, 2015

B. Effective January 1, 2016, employees will receive insurance coverage through CalPERS under the California Public Employees' Medical and Hospital Care Act (PEMHCA). The City's contribution toward medical insurance under PEMHCA will be the minimum employer contribution (MEC) required by PEMHCA (in 2016 the MEC is \$125/mo.).

1). Effective January 1, 2016, the City shall amend its Cafeteria Plan to provide for the following: The City's monthly contribution for health insurance coverage for active employees shall be up to \$1150 per month for employees electing to participate in PEMHCA. The City's contribution will include the PEMHCA MEC, as set forth in Section 1.B above (\$125 per month for 2016) and the remainder (in 2016, it would be up to \$1025 per month) shall be used to pay for the eligible employee's health insurance premium (employee only, employee

¹ For purposes of this Agreement a "full-time employee" means an employee who works or is regularly scheduled to work 1560 hours per year.

plus one, or employee plus family). To the extent permitted by law (and CalPERS) employees may continue to enroll in the Local 1014 plan and use the City contribution toward insurance premiums. Employees will be responsible for paying the amount of the total insurance premium that exceeds the City's contribution via the City's Cafeteria Plan (IRC Section 125 Plan).

- 2). For employees who elect to waive medical insurance from the City (opt out), the City will pay \$300/month in cash to the employee. In order to receive the opt-out incentive, the employee must certify that he/she has coverage through another insurance plan that is not an individual plan or coverage under an Exchange/marketplace. This provision does not apply to employees who purchase insurance through the Local 1014 plan (see section 1.B.1 above)
- 3) Specific details of this cafeteria plan will be contained in a plan document available for review by employees at the City's Human Resources Department.

C. The parties will (continue to) meet regarding the establishment of a Dependent Care Flexible Spending Arrangement (per IRC 129) that will enable employees, through salary reduction, to be reimbursed on a tax-advantaged basis for qualified dependent care expenses. Any plan adopted will be at no expense to the City.

2. Retiree Medical Insurance

A. Retiree Medical Benefits In Effect Until December 31, 2015

Employees who are hired by the City on or before December 31, 2015 and retire from City service will receive a City contribution toward the purchase of medical insurance (single party and dependent coverage). Retirees are required to coordinate with Medicare, including the purchase of a Medicare supplement.

1. If the employee retired from City employment with less than 20 years of City service, he/she will receive up to \$346/month toward the purchase of medical insurance (single party and dependent coverage)
2. If the employee retired from City employment with 20 or more years of City service, he/she will receive up to \$411/month toward the purchase of medical insurance (single party and dependent coverage).

B. Retiree Medical Benefits Beginning January 1, 2016

1. Employees who are hired into City service on or after January 1, 2016 will not be eligible for the City contribution set forth in section 2.A above. Instead, these individuals will be eligible for medical insurance provided by PEMHCA or

the Local 1014 plan and receive a City contribution equal to the MEC provided under PEMHCA (See section 1.B above).

2. Those individuals who were hired on or before December 31, 2015 will be eligible for medical insurance provided by PEMHCA or the Local 1014 plan and receive a City contribution equal to the MEC under PEMHCA. The City shall also make a monthly contribution to a retiree Health Reimbursement Account (HRA) for the difference between the MEC and the contribution amount set forth in Section 2.A above.

3. The parties will (continue to) meet regarding the establishment of a Health Reimbursement Account (eg., an integral part governmental trust per IRC § 115) in which employees make tax-advantaged contributions toward their retirement health costs by such means as a mandatory reduction in salary, or leave cash-outs. Any HRA that is implemented for active employees will be at no expense to the City.

4. Group Dental Plan

Article 16, Section II, shall be amended as follows:

The City will contribute up to sixty-five (\$ 65.00) per month of the premium for each eligible employee and all eligible dependents toward dental insurance. This will increase to seventy-five (\$75) per month effective 7/1/15. The employee will pay any and all premiums due in excess of the City contribution under the City's Cafeteria Plan (Section 125). If an employee is not currently enrolled in the City dental plan the employee may enroll during the City open enrollment period in October and the first date the employee will be eligible for coverage and the City's contribution will begin on January 1 of the following calendar year.

5. Life and Vision Insurance Plans

Article 16, Section VI shall be amended as follows:

Vision Insurance - The City shall offer a vision insurance plan. The City will pay up to \$20/month for the employee and qualified dependents. The employee will pay any and all premiums due in excess of the City contribution under the City's Cafeteria Plan. The plan design shall be: Examination every 12 months; Frames and Lenses every 24 months. The deductible shall be \$10.00/exam; \$20.00/frame and lenses

This Agreement is to be considered an addendum to the parties' 2014-16 MOU. This Agreement will remain in effect until the parties reach a new collective bargaining agreement or complete the negotiations process for a successor agreement to the 2014-16 MOU, whichever occurs first.

Notwithstanding the above, the City reserves the right to reopen the issue of health insurance in order to address the impact of the Patient Protection and Affordable Care Act (ACA), including but not limited to, consideration of the impact of the Excise Tax (commonly known as the Cadillac Tax) which is due to go into effect in 2018.

IN WITNESS THEREOF the parties have caused the duly authorized representatives to execute this Agreement this 29 day of MAY, 2015.

By: Matt Hallock
Matt Hallock, President
Monterey Park Firefighters' Association

By: Steve Gregg
Steve Gregg, Vice-President
Monterey Park Firefighters' Association

By: Thomas J. Cody
Thomas J. Cody
Director of Human Resources/Risk Mgmt.

By: Paul Talbot
Paul Talbot
City Manager



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-H.

TO: The Honorable Mayor and City Council
FROM: Vincent D. Chang, City Clerk
SUBJECT: Conflict of Interest Code for Amendments

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt the resolution amending the City's Conflict of Interest Code;
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Pursuant to the Political Reform Act, Government Code Section 81000, et seq., every local agency is required to review its Conflict of Interest Code disclosure biennially to determine if the Code is accurate or in need of amendment. The City staff has reviewed its previous determinations relating to disclosure levels and determined that Resolution No. 11695 should be amended to include revisions consistent with existing positions in the City.

BACKGROUND:

In developing a disclosure list for the conflict of interest code, a designated employee or commissioner is an officer, employee, member or consultant of an agency whose position is designated in the code because the position entails the making or participation in the making of governmental decisions, which may foreseeably have a material effect on any financial interest (Government Code Section 82019).

Making a governmental decision, means the person: (1) votes on a matter; (2) appoints a person; (3) obligates or commits his or her agency to any course of action; or (4) enters into any contractual agreement on behalf of his or her agency.

Participating in the making of a decision, means the person: (1) negotiates, without significant substantive review, with a governmental entity or private person regarding the decision; or (2) advises or makes recommendations to the decision-maker by conducting research or an investigation, preparing or presenting a report, analysis or opinion which requires the exercise of judgment on the part of the employee and the employee is attempting to influence the decision.

It should be stressed that this action does not relieve any public official, employee, or designated consultant following any and all regulations promulgated in state statute concerning conflict of interest or regulations promulgated by the Fair Political Practices Commission. This action is only an attempt by the City to appropriately notify the public of potential areas where a conflict may foreseeably arise in the course of these individuals carrying out their normal duties through public disclosure.

The following amendments are recommended:

- Revising titles and/or combining existing positions
 - Changing the title of Director of Public Works/City Engineer to Director of Public Works/Assistant City Manager
 - Changing the title of Senior Citizen Supervisor to Recreation Supervisor

FISCAL IMPACT:

Administrative costs associated with staff review and recommendations to the City Council.

Respectfully submitted by:



Vincent D. Chang
City Clerk

Prepared by:



Cindy H. Trang
Deputy City Clerk

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. Proposed Resolution

ATTACHMENT 1

Proposed Resolution

RESOLUTION NO.

A RESOLUTION ADOPTING THE 2016 CONFLICT OF INTEREST CODE FOR THE CITY OF MONTEREY PARK IN ACCORDANCE WITH THE POLITICAL REFORM ACT.

The City Council of the city of Monterey Park ("City") does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The Political Reform Act ("PRA"; Gov't. Code §§ 81000, *et seq.*) and regulations adopted pursuant to the PRA ("FPPC Regs.; 2 Cal. Code of Regs. §§ 18700, *et seq.*) requires local government to adopt conflict of interest codes.
- B. Section 18730 of the FPPC Regs. sets forth a standard conflict of interest code that may be adopted by local agencies.
- C. The City Council directed the City Clerk's office to review the City's conflict of interest code in accord with Government Code § 87306.5 and to make recommendations on changing the conflict of interest code.
- D. The City Clerk finished that review and made recommendations which the City Council incorporated into this Resolution.
- E. To fulfill its obligations under the PRA and FPPC Regs., the City Council will adopt the conflict of interest code as set forth below.

SECTION 2: Pursuant to FPPC Regs. § 18730, the City of Monterey Park adopts a Conflict of Interest Code to read as follows:

"CONFLICT OF INTEREST CODE FOR THE CITY OF MONTEREY PARK

A. Incorporation of Standard Code.

Under the terms of the Political Reform Act (Gov't Code §§ 81000 *et seq.*) and regulations promulgated by the Fair Political Practices Commission (2 Cal. Code of Regs. §§ 18700, *et seq.*), the City is required to adopt a conflict of interest code. The city of Monterey Park incorporates by reference 2 Cal. Code of Regs. § 18730, and its amendments, into this Conflict of Interest Code including, without limitation, the designation of officials and employees and the disclosure categories set forth below (collectively, "the Conflict of Interest Code").

B. Filing of Statements

Designated officials, officers and employees must file Statements of Economic Interest (Form 700) with the City Clerk or Deputy City Clerk. After receiving Statements of Economic Interests from City Council members, the City Treasurer, Planning Commission members, City Attorney, and City Manager, the City Clerk or Deputy City Clerk, must forward the original to the Fair Political Practices Commission and retain a copy for the City's files.

Under Government Code § 82011(c), the City Council is the code reviewing body with respect to the Conflict of Interest Code.

C. Review Procedure

Under Government Code § 87306.5, not later than July 1 of each even numbered year, the City Council must direct the City Clerk, or Deputy City Clerk, to review the Conflict of Interest Code. The City Clerk or Deputy City Clerk must submit an amended Conflict of Interest Code to the City Council if a change in the Conflict of Interest Code is necessitated by changed circumstance. If changes are not required, the City Clerk or Deputy City Clerk must submit a written statement to that effect to the City Council not later than October 1 of the same year.

D. Designated Positions

The following positions entail the making or participation in the making of decisions that may have a foreseeable material effect on the officials or officer's financial interests.

COUNCIL, COMMISSIONS, COMMITTEES, & BOARDS:

- * Members of the City Council
- * Members of the Planning Commission
- Members of the Design Review Board
- Members of the Business Improvement District Advisory Committee
- Members of the Board of Library Trustees
- Members of the Successor Agency to the Former Monterey Park Redevelopment Agency
- Members of the Oversight Board for the Successor Agency to the former Monterey Park Redevelopment Agency

OFFICE OF THE CITY MANAGER:

- * City Manager

OFFICE OF THE CITY ATTORNEY:

- * City Attorney
Assistant City Attorney
Deputy City Attorney

OFFICE OF THE CITY CLERK:

- * City Clerk
Deputy City Clerk

OFFICE OF THE CITY TREASURER:

- * City Treasurer

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT:

Director of Community and Economic Development
Senior Planner
Associate Planner
Assistant Planner
Building Inspector
Building Official
Code Enforcement Officer
Economic Development Specialist
Housing and Community Development Coordinator Rehabilitation
Specialist
Plan Checker

FIRE DEPARTMENT:

Fire Chief
Apprentice Fire Inspector
Battalion Chief
Captain
Deputy Fire Marshal
Fire Inspector

HUMAN RESOURCES & RISK MANAGEMENT DEPARTMENT:

Director of Human Resources and Risk Management
Human Resources Analyst

LIBRARY:

City Librarian
Senior Librarian
Literacy Administrator

MANAGEMENT SERVICES DEPARTMENT:

Director of Management Services
Controller
Support Services Manager
Support Services Supervisor

POLICE DEPARTMENT:

Police Chief
Community Relations Bureau Commander
Computer Services Manager
Fleet Manager
Police Captain
Police Lieutenant
Range Master
Technical Services Manager
Traffic Bureau Commander

PUBLIC WORKS DEPARTMENT:

Director of Public Works/Assistant City Manager
Assistant City Engineer
Parks Superintendent
Public Works Maintenance Manager
Water Utility Manager

RECREATION AND COMMUNITY SERVICES DEPARTMENT:

Director of Recreation and Community Services
Recreation Superintendent
Recreation Supervisor

* Listed in the code for information purposes only. These positions file under Government Code Section 87200 with the Fair Political Practices Commission.

CONSULTANTS:

All consultants are exempt except those included by the City Manager in accordance with the following procedure:

The City Manager may determine in writing (which may be included in a written agreement with the consultant or consultant's employer) that a particular consultant, although a "designated position," is hired to perform a range of duties that requires the consultant to fully comply with the disclosure requirements described in this section. Such written determination must include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager determination is a public record and must be retained for public inspection in the same manner and location as this conflict of interest code.

E. Disclosure Requirements

Designated employees must disclose all interests as required by the Political Reform Act and regulations promulgated thereto. When a new position classification is created by the Administrative Services Department for City Council approval, the Administrative Services Department will recommend that the City Council decide whether the new position will be required to file a Statement of Economic Interest and be included as a designated position in the Conflict of Interest Code.

When the City Council establishes a Commission, Committee, or Board, the City Council will decide whether the members of the Commission, Committee or Boards be included as a designated position in the Conflict of Interest Code and the members of the Commission, Committee or Board so designated by the City Council, will be required to file a Statement of Economic Interest."

SECTION 3: Resolution No. 11695 (adopted October 15, 2014) and any other resolution or policy purporting to establish a conflict of interest code, are superseded by this Resolution.

SECTION 4: Repeal of any provision of any resolution or policy herein will not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Resolution's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Resolution.

SECTION 5: The City Clerk will certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

SECTION 6: This Resolution will become effective immediately upon adoption.

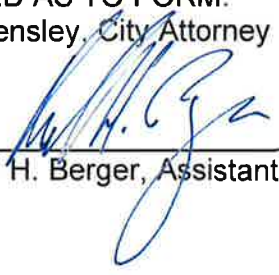
PASSED AND ADOPTED this 19th day of October, 2016.

Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: 

Karl H. Berger, Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly adopted by the City Council of the City of Monterey Park at a Special Meeting held on the 19th of October 2016, by the following vote:

Ayes:	Council Members:
Noes:	Council Members:
Absent:	Council Members:
Abstain:	Council Members:

Dated this 19th day of October, 2016.

Vincent D. Chang, City Clerk
City of Monterey Park, California



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-I.

TO: The Honorable Mayor and City Council
FROM: Vincent D. Chang, City Clerk
SUBJECT: Resolutions for March 7, 2017 General Municipal Election

RECOMMENDATION:

It is recommended that the City Council consider:

1. Providing direction to staff whether the City of Monterey Park's General Municipal Election scheduled for March 7, 2017 should be a standalone election or consolidated to the Countywide Special Election.

- For a standalone election, the City Council will need to take the following actions:
 - a. Adopt Resolution No. _____ calling for a General Municipal election on March 7, 2017 pursuant to Elections Code §§ 1301 and 10403;
 - b. Adopt Resolution No. _____ requesting that the Los Angeles County Board of Supervisors provide election services for the March 7, 2017 election;
 - c. Adopt Resolution No. _____ establishing requirements for candidate statements filed with the city clerk to be included with voter information for the March 7, 2017 election;
 - d. Adopt Resolution No. _____ consenting to consolidation of the City of Los Angeles (including the Los Angeles Community College District and the Los Angeles Unified School District) elections with the City of Monterey Park's General Municipal election to be held on Tuesday, March 7, 2017;
 - e. Authorize the City Manager to execute the agreement, in a form approved by the City Attorney, with Martin & Chapman Company to conduct election services; and
- For a consolidated election, the City Council will need to take the following actions:
 - f. Adopt Resolution No. _____ calling for a General Municipal election on March 7, 2017 pursuant to Elections Code §§ 1301 and 10403;
 - g. Adopt Resolution No. _____ establishing requirements for candidate statements filed with the city clerk to be included with voter information for the March 7, 2017 election;

- h. Adopt Resolution No. _____ requesting the Board of Supervisors of the County of Los Angeles to consolidate a General Municipal election to be held on March 7, 2017 with the County Of Los Angeles Special election to be held on that date pursuant to elections code § 10403; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City of Monterey Park's (City) General Municipal Election is scheduled for Tuesday, March 7, 2017. The election will be for the purpose of electing two members of the City Council for a term of four years, one City Clerk for a term of four years, and one City Treasurer for a term of four years. Local ballot measures may also be added for the election.

The City of Los Angeles Primary Nominating Election is scheduled for Tuesday, March 7, 2017. The City of Los Angeles requested 15 municipalities to consolidate their elections with LA's.

The County of Los Angeles Board of Supervisors (Board) approved a motion to call a Countywide Special Election scheduled for March 7, 2017. The Los Angeles County Registrar Recorder/County Clerk's office (LARR/CC) requested 36 local jurisdictions to consolidate their elections with the County's.

Staff is seeking directions as to whether the City Council wants to conduct a standalone election in which the City will conduct its own election with the City of Los Angeles's election consolidated onto the City's ballot or to consolidate the City's election onto the County of Los Angeles's (County) ballot.

If the City Council decides to consolidate its election with the County of Los Angeles and the County does not call a Special election to be held on March 7, 2017, the County will continue to administer the City's election. The last day for the County to call a special election is December 9, 2016.

BACKGROUND:

The main concern with having a concurrent election, i.e., a local standalone election conducted at the same time as the County's and City of Los Angeles's, is voter's confusion and duplicate efforts. Voters would receive two sets of election materials or they could be required to report to potentially two different polling locations. If they are located at the same polling place, the voter must check in at two different tables, sign two different rosters, and vote two different ballots.

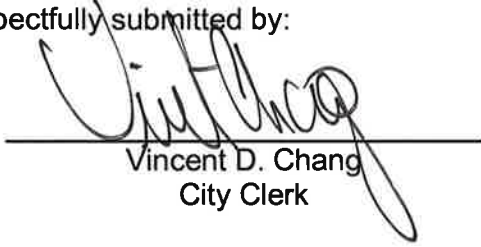
The table outlined other factors to be considered:

Standalone	Consolidation
- Secure Martin & Chapman Co. as consultant and supplier of election materials - Ballot counting will be conducted by the City at City Hall on election night. Event televised and open for spectators - Semi-final results available following ballot counting on election night - Ratification of election results usually occurs within 2-3 weeks - Installation of members-elected usually occurs within 2-3 weeks - Voters will receive sample ballot book for the Monterey Park and Los Angeles race - All election related inquires are addressed by the City - Candidates - precinct maps, street indices are available at the County's facility. Vote by mail list and daily report, polling locations maps available at the City - Cost - estimation of \$140,000 with approximately \$70,000 reimbursement from the City of Los Angeles	- County handles all aspect of the election with the exception of the nomination period. City has no say or control over the election - Ballot counting will take place at the County's Registrar of Voter's office in Norwalk. Observation limited due to non-public area - Semi-final results may be available late in the night or the following morning - County has up to 30 days to certify the election results - Installation of members-elected will occur upon the certification from the County - The City's race will be shared with the County's race in the sample ballot booklet - All inquires will be forwarded to the County, response time delay - Candidates - precinct lists, street indices, vote by mail lists, maps, vote by mail daily report available at the County's facility - Cost - County's estimation for 4 seats and a ballot measure is \$45,950.88

FISCAL IMPACT:

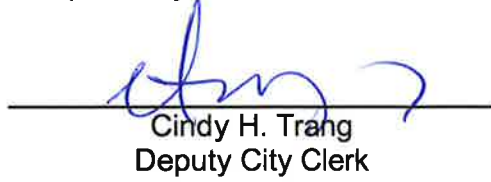
\$140,000 has been budgeted from the General Fund in the Fiscal Year 2016-2017 budget, account number 0010-801-1301-31750, for expenditures associated with the March 7, 2017 General Municipal Election of which approximately \$70,000 is reimbursed by City of Los Angeles. Alternatively, if the decision is to consolidate with the County the cost would be approximately \$46,000 or more depending on how many additional measures may be included.

Respectfully submitted by:



Vincent D. Chang
City Clerk

Prepared by:



Cindy H. Trang
Deputy City Clerk

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. Resolutions for conducting a standalone election and election services agreement with Martin & Chapman Co.
2. Resolutions for a consolidated election

ATTACHMENT 1

Resolutions for conducting a standalone election and election services agreement with Martin & Chapman Co.

RESOLUTION NO.**A RESOLUTION CALLING A GENERAL MUNICIPAL ELECTION ON
MARCH 7, 2017 PURSUANT TO ELECTIONS CODE §§ 1301 AND
10403**

The City Council of the city of Monterey Park resolves as follows:

SECTION 1: Pursuant to Elections Code §§ 1301 and 10403, the City Council calls for a general municipal election to be held in the City of Monterey Park on Tuesday, March 7, 2017, for the purpose of electing two members of the City Council to four year term, one City Clerk to a four year term, and one City Treasurer to a four year term.

SECTION 2: The exact form of the question to be voted on at the election for City Council as it should appear on the ballot is as follows:

"FOR MEMBER OF THE CITY COUNCIL – Vote for no more than two"

SECTION 3: The exact form of the question to be voted on at the election for City Clerk as it should appear on the ballot is as follows:

"FOR CITY CLERK - Vote for one"

SECTION 4: The exact form of the question to be voted on at the election for City Treasurer as it should appear on the ballot is as follows:

"FOR CITY TREASURER - Vote for one"

SECTION 5: Pursuant to Elections Code § 320, the City Clerk is the Elections Official and is authorized to take all legal actions to administer the election.

SECTION 6: The City Council authorizes the City Clerk to administer said election and the City will pay all reasonable and actual election expenses upon presentation of a properly submitted invoice.

SECTION 7: The polls for the election will open at seven o'clock a.m. on the day of the election and continuously remain open from that time until eight o'clock p.m. of the same day when the polls will close pursuant to Election Code § 14212, except as provided in Elections Code § 14401.

SECTION 8: Pursuant to Elections Code § 12310, a precinct board member will be paid a one-time stipend of \$100.00 and a precinct inspector will be paid a one-time stipend of \$125.00. In addition, the sum of \$25.00 will be given to each precinct board member/inspector for attending a training class, and a stipend of \$25.00 for each board

member/inspector with the ability to speak a second language. Precinct board inspectors will be required to attend the training class. The rental charge for each polling place, where a charge is made, is \$ 40.00. When required, the compensation of the custodian of a building is \$35.00 for the election.

SECTION 9: Notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 10: In all particulars not specifically recited in this Resolution, the election will be held and conducted as provided by law for holding municipal elections.

SECTION 11: The City Clerk is directed to certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 12: This Resolution will become effective immediately upon adoption.

PASSED, APPROVED AND ADOPTED this 19th day of October, 2016.

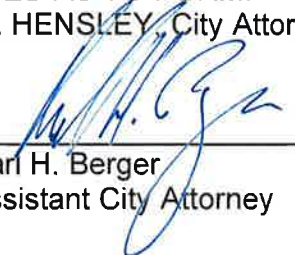
Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:



Karl H. Berger
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly adopted by the City Council of the City of Monterey Park at a regular Meeting held on the 19th day of October, 2016, by the following vote:

Ayes	Council Members:
Noes:	Council Members:
Abstain:	Council Members:
Absent:	Council Members:

Dated this 19th day of October, 2016

Vincent D. Chang, City Clerk
City of Monterey Park, California

RESOLUTION NO.

A RESOLUTION REQUESTING THAT THE LOS ANGELES COUNTY BOARD OF SUPERVISORS PROVIDE ELECTION SERVICES TO THE CITY FOR THE MARCH 7, 2017 ELECTION.

The City Council of the city of Monterey Park resolves as follows:

SECTION 1: Pursuant to Elections Code § 10002, the City Council requests that the Los Angeles County Board of Supervisors assist the City with its local election scheduled for March 7, 2017.

SECTION 2: The services requested by the City include the following:

- A. Computer records of the names and addresses of all eligible registered voters in the City;
- B. Furnish printed indices of all eligible voters within the City for use by the precinct board at polling places;
- C. Provide additional election equipment and assistance to the City in accordance with California law.

SECTION 3: The City will reimburse Los Angeles County for services performed pursuant to this request and upon the City's receipt of a County invoice.

SECTION 4: The City Clerk is directed to forward a certified copy of this Resolution to the Los Angeles Board of Supervisors and the Los Angeles County Clerk's office.

SECTION 5: This Resolution will become effective immediately upon adoption.

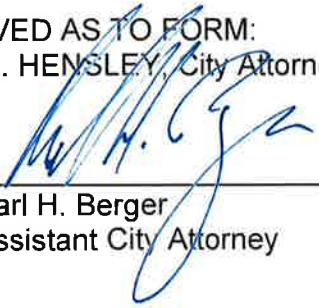
PASSED, APPROVED AND ADOPTED this 19th day of October, 2016

Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 

Karl H. Berger
Assistant City Attorney

Resolution No.
Page 2 of 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly adopted by the City Council of the City of Monterey Park at a Regular Meeting held on the 19th day of October, 2016, by the following vote:

Ayes	Council Members:
Noes:	Council Members:
Abstain:	Council Members:
Absent:	Council Members:

Dated this 19th day of October, 2016

Vincent D. Chang, City Clerk
City of Monterey Park, California

RESOLUTION NO.**A RESOLUTION ESTABLISHING REQUIREMENTS FOR
CANDIDATE STATEMENTS FILED WITH THE CITY
CLERK TO BE INCLUDED WITH VOTER INFORMATION
FOR AN ELECTION ON MARCH 7, 2017.**

The City Council of the city of Monterey Park resolves as follows:

SECTION 1: Pursuant to Elections Code § 13307, candidates seeking election to office on March 7, 2017 may prepare a candidate's statement on forms provided by the City Clerk.

SECTION 2: Statements filed in accordance with this Resolution may include the following:

- A. The candidate's name, age, and occupation; and
- B. A statement consisting not more than two hundred (200) words outlining the candidate's education and qualifications for office.

SECTION 3: The candidate's statement must conform with the following:

- A. It cannot identify the candidate's membership in any political party or activity in partisan political organization;
- B. It must be uniform in type and size;
- C. It cannot include underlining, italics, asterisks, or other, similar, type of formatting;
- D. It must be typewritten using at least a 12 point font, provided on a printed draft and a compact disk (CD) in Microsoft Word format;
- E. It must be filed in the City Clerk's office with a candidate's nomination papers;
- F. Although it may be withdrawn during the time for filing nomination papers and until 5:00 p.m. the next working day after the close of the nomination period, the statement may not be changed.

SECTION 4: Pursuant to 52 U.S.C.A. § 10503, the City Clerk will:

- A. Translate all candidate statements into Spanish, Chinese and Vietnamese;
- B. Make translated copies of candidate statements publicly available;

SECTION 5: Candidates filing a statement must pay to the City the following:

- A. A fee equal to a candidate's pro rata share of the total actual cost for printing, handling, translating, and mailing candidate statements.
- B. A deposit equal to the anticipated cost of translating and printing of not less than \$2500. The City Clerk must estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements.

Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk will prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

- C. A candidate may apply for a waiver of the deposit by submitting with his or her candidate statement (1) a statement of financial worth on a form furnished by the City Clerk and (2) a release of the candidate's most recent income tax report. The City Clerk will make a determination whether or not the candidate is indigent and notify the candidate. If determined not to be indigent, the candidate must within three (3) working days of notification either withdraw the statement or pay the deposit. The City Clerk will bill the candidate his or her actual pro rata share of the cost after the election.

SECTION 6: Candidates may not include any additional materials in the sample ballot package.

SECTION 7: The City Clerk is directed to provide a copy of this Resolution to each candidate, or a candidate's representative, at the time nominating petitions are issued.

Resolution No.
Page 3 of 3

SECTION 8: This Resolution will remain effective until superseded by a subsequent resolution.

SECTION 9: This Resolution will become effective immediately upon adoption.

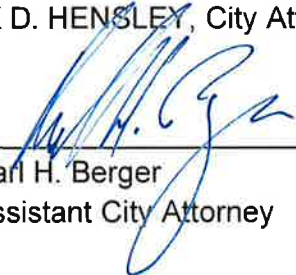
PASSED, APPROVED AND ADOPTED this 19th day of October, 2016

Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 

Karl H. Berger
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly adopted by the City Council of the City of Monterey Park at a Regular Meeting held on the 19th day of October, 2016, by the following vote:

Ayes	Council Members:
Noes:	Council Members:
Abstain:	Council Members:
Absent:	Council Members:

Dated this 19th day of October, 2016.

Vincent D. Chang, City Clerk
City of Monterey Park, California

RESOLUTION NO.**A RESOLUTION CONSENTING TO CONSOLIDATION OF THE CITY OF LOS ANGELES (INCLUDING THE LOS ANGELES COMMUNITY COLLEGE DISTRICT AND THE LOS ANGELES UNIFIED SCHOOL DISTRICT) ELECTIONS WITH THE CITY OF MONTEREY PARK'S GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017.**

The City Council resolves as follows:

SECTION 1: The City Council finds as follows:

- A. The City Council previously scheduled a General Municipal Election for Tuesday, March 7, 2017;
- B. The Los Angeles City Council requested that the City of Los Angeles consolidate its elections with that of Monterey Park; and
- C. The City of Los Angeles agrees to pay its proportionate share of the costs relating to the conduct of this election.

SECTION 2: The City Council consents to consolidate the Primary Nominating Election of the City of Los Angeles, including the Los Angeles Community College District (LACCD) and the Los Angeles Unified School District (LAUSD) for the purpose of electing three (3) Members of the Board of Trustees Seat Nos. 2, 4 and 6 of the Los Angeles Community College District, and electing three (3) Members of the Board of Education for District Nos. 2, 4 and 6 of the Los Angeles Unified School District with the General Municipal Election of the City of Monterey Park.

SECTION 3: Should it appear at a later time that it would be in the public interest to conduct these elections concurrently, instead of by consolidation, then only a verbal agreement between the two City Clerks is required, to be confirmed in writing.

SECTION 4: Should the General Municipal Election be cancelled due to insufficient candidates, then the City of Los Angeles is responsible for the conduct of its election within the boundaries of the City of Monterey Park.

SECTION 5: The City Clerk is directed to promptly forward a copy of this Resolution to the Los Angeles County Board of Supervisors, the Los Angeles County Registrar-Recorder/County Clerk, and to the City Clerk of the City of Los Angeles.

SECTION 6: The City Clerk must certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 19th day of October, 2016.

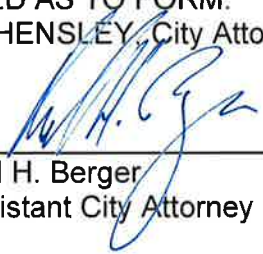
Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:



Karl H. Berger
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly adopted by the City Council of the City of Monterey Park at a Regular Meeting held on the 19th day of October, 2016, by the following vote:

Ayes	Council Members:
Noes:	Council Members:
Abstain:	Council Members:
Absent:	Council Members:

Dated this 19th day of October, 2016.

Vincent D. Chang, City Clerk
City of Monterey Park, California

Agreement No. _____

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF MONTEREY PARK
AND
MARTIN & CHAPMAN COMPANY**

This AGREEMENT is entered into this 19th day of October, 2016, by and between the CITY OF MONTEREY PARK, a municipal corporation and general law city ("CITY") and Martin & Chapman Company, a California Corporation ("CONSULTANT").

1. CONSIDERATION.

- A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, below;
- B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement;
- C. As additional consideration, CITY agrees to pay CONSULTANT a sum not to exceed One Hundred Forty Thousand Dollars (\$140,000) for CONSULTANT's services. CITY may modify this amount as set forth below. Unless otherwise specified by written amendment to this Agreement, CITY will pay this sum as specified in the attached Exhibit "B," which is incorporated by reference.

2. SCOPE OF SERVICES.

- A. CONSULTANT will perform services listed in the attached Exhibit "A," which is incorporated by reference.
- B. CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities, and all tests, testing and analyses, calculation, and all other means whatsoever, except as herein otherwise expressly specified to be furnished by CITY, necessary or proper to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. PERFORMANCE STANDARDS. While performing this Agreement, CONSULTANT will use the appropriate generally accepted professional standards of practice existing at the time of performance utilized by persons engaged in providing similar services. CITY will continuously monitor CONSULTANT's services. CITY will notify CONSULTANT of any deficiencies and CONSULTANT will have fifteen (15) days after such notification to cure any shortcomings to CITY's satisfaction. Costs associated with curing the deficiencies will be borne by CONSULTANT.

4. PAYMENTS. For CITY to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit a detailed invoice to CITY which lists the hours worked and hourly rates for each personnel category and reimbursable costs (all as set forth in Exhibit "B") the tasks performed, the percentage of the task completed during the billing period, the cumulative percentage completed for each task, the total cost of that work and a cumulative cash flow curve showing projected and actual expenditures versus time to date. Martin & Chapman to provide one invoice for candidate statements and one final invoice after the Election.

5. NON-APPROPRIATION OF FUNDS. Payments due and payable to CONSULTANT for current services are within the current budget and within an available, unexhausted and unencumbered appropriation of the CITY. In the event the CITY has not appropriated sufficient funds for payment of CONSULTANT services beyond the current fiscal year, this Agreement will cover only those costs incurred up to the conclusion of the current fiscal year.

6. ADDITIONAL WORK.

- A. CITY's city manager ("Manager") may determine, at the Manager's sole discretion, that CONSULTANT must perform additional work ("Additional Work") to complete the Scope of Work. If Additional Work is needed, the Manager will give written authorization to CONSULTANT to perform such Additional Work.
- B. If CONSULTANT believes Additional Work is needed to complete the Scope of Work, CONSULTANT will provide the Manager with written notification that contains a specific description of the proposed Additional Work, reasons for such Additional Work, and a detailed proposal regarding cost.
- C. Payments over \$25,000 for Additional Work must be approved by CITY's city council. All Additional Work will be subject to all other terms and provisions of this Agreement.

7. FAMILIARITY WITH WORK.

- A. By executing this Agreement, CONSULTANT agrees that it has:
 - i. Carefully investigated and considered the scope of services to be performed;
 - ii. Carefully considered how the services should be performed; and
 - iii. Understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.
- B. If services involve work upon any site, CONSULTANT agrees that CONSULTANT has or will investigate the site and is or will be fully acquainted with the conditions there existing, before commencing the services hereunder.

Should CONSULTANT discover any latent or unknown conditions that may materially affect the performance of the services, CONSULTANT will immediately inform CITY of such fact and will not proceed except at CONSULTANT's own risk until written instructions are received from CITY.

8. **TERM.** The term of this Agreement will be from October 19, 2016 to June 30, 2017. Unless otherwise determined by written amendment between the parties, this Agreement will terminate in the following instances:

- A. Completion of the work specified in Exhibit "A";
- B. Termination as stated in Section 16.

9. **TIME FOR PERFORMANCE.**

- A. CONSULTANT will not perform any work under this Agreement until:
 - i. CONSULTANT furnishes proof of insurance as required under Section 23 of this Agreement; and
 - ii. CITY gives CONSULTANT a written notice to proceed.
- B. Should CONSULTANT begin work on any phase in advance of receiving written authorization to proceed, any such professional services are at CONSULTANT's own risk.

10. **TIME EXTENSIONS.** Should CONSULTANT be delayed by causes beyond CONSULTANT's control, CITY may grant a time extension for the completion of the contracted services. If delay occurs, CONSULTANT must notify the Manager within forty-eight hours (48 hours), in writing, of the cause and the extent of the delay and how such delay interferes with the Agreement's schedule. The Manager will extend the completion time, when appropriate, for the completion of the contracted services.

11. **CONSISTENCY.** In interpreting this Agreement and resolving any ambiguities, the main body of this Agreement takes precedence over the attached Exhibits; this Agreement supersedes any conflicting provisions. Any inconsistency between the Exhibits will be resolved in the order in which the Exhibits appear below:

- A. Exhibit A: Scope of Work;
- B. Exhibit B: Budget; and
- C. Exhibit C: Proposal for Services.

12. **CHANGES.** CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the

contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONSULTANT and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with written agreement between the parties.

13. TAXPAYER IDENTIFICATION NUMBER. CONSULTANT will provide CITY with a Taxpayer Identification Number.

14. PERMITS AND LICENSES. CONSULTANT, at its sole expense, will obtain and maintain during the term of this Agreement, all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

15. WAIVER. CITY's review or acceptance of, or payment for, work product prepared by CONSULTANT under this Agreement will not be construed to operate as a waiver of any rights CITY may have under this Agreement or of any cause of action arising from CONSULTANT's performance. A waiver by CITY of any breach of any term, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.

16. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause.
- B. CONSULTANT may terminate this Agreement at any time with CITY's mutual consent. Notice will be in writing at least thirty (30) days before the effective termination date.
- C. Upon receiving a termination notice, CONSULTANT will immediately cease performance under this Agreement unless otherwise provided in the termination notice. Except as otherwise provided in the termination notice, any additional work performed by CONSULTANT after receiving a termination notice will be performed at CONSULTANT's own cost; CITY will not be obligated to compensate CONSULTANT for such work.
- D. Should termination occur, all finished or unfinished documents, data, studies, surveys, drawings, maps, reports and other materials prepared by CONSULTANT will, at CITY's option, become CITY's property, and CONSULTANT will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination, not to exceed the total costs under Section 1(C).
- E. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.
- F. By executing this document, CONSULTANT waives any and all claims for damages that might otherwise arise from CITY's termination under this Section.

17. OWNERSHIP OF DOCUMENTS. All documents, data, studies, drawings, maps, models, photographs and reports prepared by CONSULTANT under this Agreement are CITY's property. CONSULTANT may retain copies of said documents and materials as desired, but will deliver all original materials to CITY upon CITY's written notice. CITY agrees that use of CONSULTANT's completed work product, for purposes other than identified in this Agreement, or use of incomplete work product, is at CITY's own risk.

18. PUBLICATION OF DOCUMENTS. Except as necessary for performance of service under this Agreement, no copies, sketches, or graphs of materials, including graphic art work, prepared pursuant to this Agreement, will be released by CONSULTANT to any other person or public CITY without CITY's prior written approval. All press releases, including graphic display information to be published in newspapers or magazines, will be approved and distributed solely by CITY, unless otherwise provided by written agreement between the parties.

19. INDEMNIFICATION.

A. CONSULTANT agrees to the following:

- i. *Indemnification for Professional Services.* CONSULTANT will save harmless and indemnify and at CITY's request reimburse defense costs for CITY and all its officers, volunteers, employees and representatives from and against any and all suits, actions, or claims, of any character whatever, brought for, or on account of, any injuries or damages sustained by any person or property resulting or arising from any negligent or wrongful act, error or omission by CONSULTANT or any of CONSULTANT's officers, agents, employees, or representatives, in the performance of this Agreement, except for such loss or damage arising from CITY's sole negligence or willful misconduct.
- ii. *Indemnification for other Damages.* CONSULTANT indemnifies and holds CITY harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising out of this Agreement, or its performance, except for such loss or damage arising from CITY's sole negligence or willful misconduct. Should CITY be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of this Agreement, or its performance, CONSULTANT will defend CITY (at CITY's request and with counsel satisfactory to CITY) and will indemnify CITY for any judgment rendered against it or any sums paid out in settlement or otherwise.

B. For purposes of this section "CITY" includes CITY's officers, officials, employees, agents, representatives, and certified volunteers.

C. It is expressly understood and agreed that the foregoing provisions will survive

termination of this Agreement.

- D. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 23, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

20. ASSIGNABILITY. This Agreement is for CONSULTANT's professional services. CONSULTANT's attempts to assign the benefits or burdens of this Agreement without CITY's written approval are prohibited and will be null and void.

21. INDEPENDENT CONSULTANT. CITY and CONSULTANT agree that CONSULTANT will act as an independent consultant and will have control of all work and the manner in which is it performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with CITY. CONSULTANT is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the CITY as to end results of the work only.

22. AUDIT OF RECORDS. CONSULTANT will maintain full and accurate records with respect to all services and matters covered under this Agreement. CITY will have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcript therefrom, and to inspect all program data, documents, proceedings and activities. CONSULTANT will retain such financial and program service records for at least three (3) years after termination or final payment under this Agreement.

23. INSURANCE.

- A. Before commencing performance under this Agreement, and at all other times this Agreement is effective, CONSULTANT will procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2,000,000
Professional Liability	\$1,000,000
Business automobile liability	\$1,000,000
Workers compensation	Statutory requirement

- B. Commercial general liability insurance will meet or exceed the requirements of the most recent ISO-CGL Form. The amount of insurance set forth above will be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies will be endorsed to name CITY, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by CITY will be excess thereto. Such endorsement must be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance will be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to CITY.
- C. Professional liability coverage will be on an "occurrence basis" if such coverage is available, or on a "claims made" basis if not available. When coverage is provided on a "claims made basis," CONSULTANT will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover CONSULTANT for all claims made by CITY arising out of any errors or omissions of CONSULTANT, or its officers, employees or agents during the time this Agreement was in effect.
- D. Automobile coverage will be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).
- E. CONSULTANT will furnish to CITY duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement and such other evidence of insurance or copies of policies as may be reasonably required by CITY from time to time. Insurance must be placed with insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII."
- F. Should CONSULTANT, for any reason, fail to obtain and maintain the insurance required by this Agreement, CITY may obtain such coverage at CONSULTANT's expense and deduct the cost of such insurance from payments due to CONSULTANT under this Agreement or terminate pursuant to Section 16.
- G. Self-Insured Retention/Deductibles. All policies required by this Agreement must allow CITY, as additional insured, to satisfy the self-insured retention ("SIR") and deductible of the policy in lieu of CONSULTANT (as the named insured) should CONSULTANT fail to pay the SIR or deductible requirements. The amount of the SIR or deductible is subject to the approval of the City Attorney and the Finance Director. CONSULTANT understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by CONSULTANT as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should

CITY pay the SIR or deductible on CITY's behalf upon the CONSULTANT'S failure or refusal to do so in order to secure defense and indemnification as an additional insured under the policy, CITY may include such amounts as damages in any action against CONSULTANT for breach of this Agreement in addition to any other damages incurred by CITY due to the breach.

24. USE OF SUBCONSULTANTS. CONSULTANT must obtain CITY's prior written approval to use any consultants while performing any portion of this Agreement. Such approval must approve of the proposed consultant and the terms of compensation.

25. INCIDENTAL TASKS. CONSULTANT will meet with CITY monthly to provide the status on the project, which will include a schedule update and a short narrative description of progress during the past month for each major task, a description of the work remaining and a description of the work to be done before the next schedule update.

26. NOTICES. All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

CITY

City of Monterey Park
320 W Newmark Ave
Monterey Park, CA 91754
Attn: Cindy H. Trang, Deputy City Clerk

CONSULTANT

Martin & Chapman Company
1951 Wright Circle
Anaheim, CA 92806
Attn: Scott Martin, President

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph.

27. CONFLICT OF INTEREST. CONSULTANT will comply with all conflict of interest laws and regulations including, without limitation, CITY's conflict of interest regulations.

28. SOLICITATION. CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than CONSULTANT's bona fide employee, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to pay any company or person, other than CONSULTANT's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Should CONSULTANT breach or violate this warranty, CITY may rescind this Agreement without liability.

29. THIRD PARTY BENEFICIARIES. This Agreement and every provision herein is generally for the exclusive benefit of CONSULTANT and CITY and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of CONSULTANT's or CITY's obligations under this Agreement.

30. INTERPRETATION. This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

31. COMPLIANCE WITH LAW. CONSULTANT agrees to comply with all federal, state, and local laws applicable to this Agreement.

32. ENTIRE AGREEMENT. This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written. There are two (2) Attachments to this Agreement. This Agreement will bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.

33. RULES OF CONSTRUCTION. Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.

34. SEVERABILITY. If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.

35. AUTHORITY/MODIFICATION. The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment. CITY's executive manager, or designee, may execute any such amendment on behalf of CITY.

36. ACCEPTANCE OF ELECTRONIC SIGNATURES. The Parties agree that this Agreement, agreements ancillary to this Agreement, and related documents to be entered into in connection with this Agreement will be considered signed when the signature of a party is delivered by electronic transmission. Such electronic signature will be treated in all respects as having the same effect as an original signature.

37. CAPTIONS. The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.

38. TIME IS OF ESSENCE. Time is of the essence for each and every provision of this Agreement.

39. FORCE MAJEURE. Should performance of this Agreement be prevented due to fire, flood, explosion, acts of terrorism, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' reasonable control, then the Agreement will immediately terminate without obligation of either party to the other.

40. STATEMENT OF EXPERIENCE. By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity

to perform the Agreement in a manner satisfactory to CITY. CONSULTANT represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private consultants, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public CITY.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF MONTEREY PARK

Paul Talbot,
City Manager

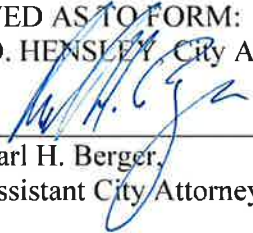
Scott Martin, President

ATTEST:

Vincent D. Chang,
City Clerk

Taxpayer ID No. _____
Business License No. _____

APPROVED AS TO FORM:
MARK D. HENSLEY City Attorney

By: _____
Karl H. Berger,
Assistant City Attorney

Insurance reviewed by: _____

EXHIBIT "A"

SCOPE OF SERVICES

Consultant will render the following services in connection with the City of Monterey Park's General Municipal Election to be held on Tuesday, March 7, 2017:

- a. The Consultant will furnish to the City the election services and supplies which includes, without limitation, the following:
 - Pre-election, nomination, mail ballot, and precinct supplies
 - Reports – voter registration and polling places
 - Vote by mail tracking system
 - Vote by mail supplies
 - Secure a mailing house, to be determined, for mailing of vote by mail ballots and sample ballot booklets. City to issue check(s) payable directly to mail house to cover postage costs.
 - Insert and mail permanent vote by mail ballots (optional)
 - Voter information pamphlets
 - Ballots, including test/duplicate ballots and privacy sleeves
 - Ballot counting/election night supplies/ballot counting machine operator(s)
 - Instruction and procedures manuals
 - Forms and notices
 - Mailing services
 - Delivery and pickup services
- b. Consultant will be "on call" by telephone. This means that Consultant must be available at any time during regular business hours to the Manager, or his/her designee, before and during the election, and until the completion of the official canvass of the election, and during the same period to, upon request, appear in person and work in cooperation with the Manager, or his/her designee, upon any election task or problems which may arise.
- c. Consultant shall furnish additional working forms, outlines, check lists and schedules which will aid the Manager, or his/her designee, in keeping track of procedural details of the election. Such documents include, without limitation, forms, outlines, check lists and schedules identified in Consultant's "Election Handbook," "Order Form for Cities Conducting Own Election," and "City Information Fact Sheet Regarding Your Upcoming Election."
- d. Consultant must prepare and mail the Voter Information Pamphlets to all eligible voters in City's jurisdiction not later than 21 days before the election.
- e. Consultant must secure the services of qualified foreign language translators to ensure that all relevant election materials comply with the federal Voting Rights Act and state election laws.

- f. Consultant must otherwise provide such special and unique services, in close cooperation with the Manager, or his/her designee, as may be necessary for the successful conduct of the election.

EXHIBIT "B"

SCHEDULE OF COMPENSATION

1. Compensation for supplies provided and services rendered pursuant to the terms of this contract will not exceed \$140,000.00.
2. Payment will be made in two installments by the City, upon the completion of the delivery of the supplies and the furnishing of the required services for the election and subsequent to the City's receipt of an invoice from Consultant.
 - A. The first installment will compensate Consultant for the candidate statement portion of the sample ballot pamphlet.
 - B. The second installment will compensate Consultant for all other services rendered by Consultant upon completion of the election.
3. In the event that more or less supplies are actually furnished than is shown in this Agreement, the varied amount of such supplies will be billed accordingly. Estimated pamphlet prices are based on the number of registered voters and the election materials will be provided to voters in English, Chinese, Spanish and Vietnamese, and the City therefore understands that the number of pages may increase or decrease accordingly.

ATTACHMENT 2

Resolutions for a consolidated election

RESOLUTION NO.

A RESOLUTION CALLING A GENERAL MUNICIPAL ELECTION ON MARCH 7, 2017 PURSUANT TO ELECTIONS CODE §§ 1301 AND 10403

The City Council of the city of Monterey Park resolves as follows:

SECTION 1: Pursuant to Elections Code §§ 1301 and 10403, the City Council calls for a general municipal election to be held in the City of Monterey Park on Tuesday, March 7, 2017, for the purpose of electing two members of the City Council to four year term, one City Clerk to a four year term, and one City Treasurer to a four year term.

SECTION 2: The exact form of the question to be voted on at the election for City Council as it should appear on the ballot is as follows:

"FOR MEMBER OF THE CITY COUNCIL – Vote for no more than two"

SECTION 3: The exact form of the question to be voted on at the election for City Clerk as it should appear on the ballot is as follows:

"FOR CITY CLERK - Vote for one"

SECTION 4: The exact form of the question to be voted on at the election for City Treasurer as it should appear on the ballot is as follows:

"FOR CITY TREASURER - Vote for one"

SECTION 5: Pursuant to Elections Code § 320, the City Clerk is the Elections Official and is authorized to take all legal actions to administer the election.

SECTION 6: The City Council authorizes the City Clerk to administer said election and the City will pay all reasonable and actual election expenses upon presentation of a properly submitted invoice.

SECTION 7: The polls for the election will open at seven o'clock a.m. on the day of the election and continuously remain open from that time until eight o'clock p.m. of the same day when the polls will close pursuant to Election Code § 14212, except as provided in Elections Code § 14401.

SECTION 8: Pursuant to Elections Code § 12310, a precinct board member will be paid a one-time stipend of \$100.00 and a precinct inspector will be paid a one-time stipend of \$125.00. In addition, the sum of \$25.00 will be given to each precinct board member/inspector for attending a training class, and a stipend of \$25.00 for each board

member/inspector with the ability to speak a second language. Precinct board inspectors will be required to attend the training class. The rental charge for each polling place, where a charge is made, is \$ 40.00. When required, the compensation of the custodian of a building is \$35.00 for the election.

SECTION 9: Notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 10: In all particulars not specifically recited in this Resolution, the election will be held and conducted as provided by law for holding municipal elections.

SECTION 11: The City Clerk is directed to certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 12: This Resolution will become effective immediately upon adoption.

PASSED, APPROVED AND ADOPTED this 19th day of October, 2016.

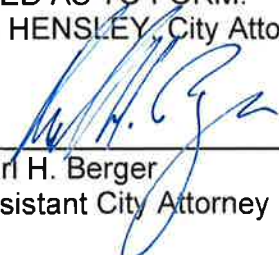
Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:



Karl H. Berger
Assistant City Attorney

Resolution No.
Page 3 of 3

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly adopted by the City Council of the City of Monterey Park at a regular Meeting held on the 19th day of October, 2016, by the following vote:

Ayes	Council Members:
Noes:	Council Members:
Abstain:	Council Members:
Absent:	Council Members:

Dated this 19th day of October, 2016

Vincent D. Chang, City Clerk
City of Monterey Park, California

RESOLUTION NO.

A RESOLUTION ESTABLISHING REQUIREMENTS FOR CANDIDATE STATEMENTS FILED WITH THE CITY CLERK TO BE INCLUDED WITH VOTER INFORMATION FOR AN ELECTION ON MARCH 7, 2017.

The City Council of the city of Monterey Park resolves as follows:

SECTION 1: Pursuant to Elections Code § 13307, candidates seeking election to office on March 7, 2017 may prepare a candidate's statement on forms provided by the City Clerk.

SECTION 2: Statements filed in accordance with this Resolution may include the following:

- A. The candidate's name, age, and occupation; and
- B. A statement consisting not more than two hundred (200) words outlining the candidate's education and qualifications for office.

SECTION 3: The candidate's statement must conform with the following:

- A. It cannot identify the candidate's membership in any political party or activity in partisan political organization;
- B. It must be uniform in type and size;
- C. It cannot include underlining, italics, asterisks, or other, similar, type of formatting;
- D. It must be typewritten using at least a 12 point font, provided on a printed draft and a compact disk (CD) in Microsoft Word format;
- E. It must be filed in the City Clerk's office with a candidate's nomination papers;
- F. Although it may be withdrawn during the time for filing nomination papers and until 5:00 p.m. the next working day after the close of the nomination period, the statement may not be changed.

SECTION 4: Pursuant to 52 U.S.C.A. § 10503, the City Clerk will:

- A. Translate all candidate statements into Spanish, Chinese and Vietnamese;
- B. Make translated copies of candidate statements publicly available;

SECTION 5: Candidates filing a statement must pay to the City the following:

- A. A fee equal to a candidate's pro rata share of the total actual cost for printing, handling, translating, and mailing candidate statements.
- B. A deposit equal to the anticipated cost of translating and printing of not less than \$2500. The City Clerk must estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements.

Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk will prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

- C. A candidate may apply for a waiver of the deposit by submitting with his or her candidate statement (1) a statement of financial worth on a form furnished by the City Clerk and (2) a release of the candidate's most recent income tax report. The City Clerk will make a determination whether or not the candidate is indigent and notify the candidate. If determined not to be indigent, the candidate must within three (3) working days of notification either withdraw the statement or pay the deposit. The City Clerk will bill the candidate his or her actual pro rata share of the cost after the election.

SECTION 6: Candidates may not include any additional materials in the sample ballot package.

SECTION 7: The City Clerk is directed to provide a copy of this Resolution to each candidate, or a candidate's representative, at the time nominating petitions are issued.

Resolution No.
Page 3 of 3

SECTION 8: This Resolution will remain effective until superseded by a subsequent resolution.

SECTION 9: This Resolution will become effective immediately upon adoption.

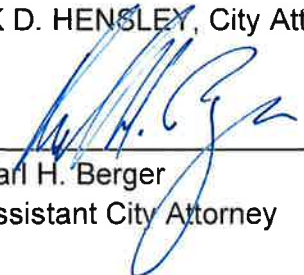
PASSED, APPROVED AND ADOPTED this 19th day of October, 2016

Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl H. Berger
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly adopted by the City Council of the City of Monterey Park at a Regular Meeting held on the 19th day of October, 2016, by the following vote:

Ayes	Council Members:
Noes:	Council Members:
Abstain:	Council Members:
Absent:	Council Members:

Dated this 19th day of October, 2016.

Vincent D. Chang, City Clerk
City of Monterey Park, California

RESOLUTION NO.**A RESOLUTION REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON MARCH 7, 2017 WITH THE COUNTY OF LOS ANGELES SPECIAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO ELECTIONS CODE § 10403.**

The City Council of the city of Monterey Park resolves as follows:

SECTION 1: The City Council finds as follows:

- A. The City Council called a general municipal election to be held March 7, 2017 for the purpose of electing two members of the City Council to four year terms, one City Clerk to a four year term, and one City Treasurer to a four year term.
- B. It is desirable that the general municipal election be consolidated with the Los Angeles County General Election to be held on the same date and within the City, the precincts, polling places and election officers of the two elections be the same; and that the county election department of the County of Los Angeles canvass the returns of the general municipal election; and that the election be held in all respects as if there were only one election.

SECTION 2: Pursuant to the requirements of Elections Code § 10403, the Board of Supervisors of the County of Los Angeles is requested to consent and agree to the consolidation of a general municipal election with the Los Angeles County Special Election on Tuesday March 7, 2017 for the purpose of electing two members of the City Council to four year term, one City Clerk to a four year term, and one City Treasurer to a four year term. by the City Council pursuant to Elections Code §§ 1301 and 10403.

SECTION 3: The City Clerk/Elections Official is directed to forward to the Board of Supervisors of the County of Los Angeles, and to the Los Angeles County Elections Department, a certified copy of this Resolution.

SECTION 4: The Board of Supervisors of Los Angeles County is requested to issue instructions to the Los Angeles County election department to take all steps necessary for the holding of the consolidated election.

SECTION 5: The vote required to approve a ballot measure is a majority of the Monterey Park registered voters voting in the March 7, 2017 general municipal election.

SECTION 6: The City of Monterey Park recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

SECTION 7: The City Clerk is directed to certify the passage and adoption of this resolution and enter the same in the Book of Original Resolutions.

SECTION 8: This Resolution will become effective immediately upon adoption.

PASSED, APPROVED AND ADOPTED this 19th day of October, 2016.

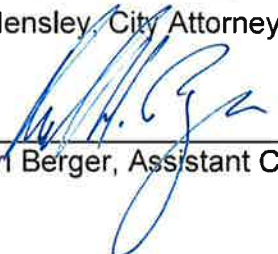
Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By:



Karl Berger, Assistant City Attorney

State of California)
County of Los Angeles) ss.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. was duly and regularly adopted by the City Council of the City of Monterey Park at a regular meeting held on the 19th day of October, 2014, by the following vote:

Ayes:	Council Members:
Noes:	Council Members:
Absent:	Council Members:
Abstain:	Council Members:

Dated this 19th day of October, 2016.

Vincent D. Chang, City Clerk
City of Monterey Park, California



City Council Staff Report

DATE: October 19, 2016

AGENDA ITEM NO: New Business
Agenda Item 6-J.

TO: The Honorable Mayor and City Council
FROM: Vincent D. Chang, City Clerk
SUBJECT: CONSIDERATION OF THE CALIFORNIA VOTER PARTICIPATION RIGHTS ACT (CALIFORNIA STATE SENATE BILL 415) AND CONSOLIDATION WITH A STATEWIDE GENERAL ELECTION DATE

RECOMMENDATION:

It is recommended that the City Council consider:

1. Provide direction to staff concerning the option desired for a statewide consolidation date, Option A or B:

Option A - introduce and waive first reading of an ordinance to change the election dates to November even years beginning November 6, 2018 or November 3, 2020 and repealing Ordinance No. 1885, and schedule second reading and adoption for November 2, 2016;

OR

Option B – take action to reaffirm the election date in Ordinance No. 1885 and plan to reconsider the matter not later than 2021; and

2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The California Voter Participation Rights Act (SB 415) was passed on September 1, 2015. This new legislation prohibits a local government from holding an election on any date other than a statewide election date if holding the election on a date nonconcurrent with the statewide election has previously resulted in a "significant decrease in voter turnout." A "significant decrease in voter turnout" is defined as voter turnout for a regularly scheduled election that is at least twenty-five percent (25%) less than the average voter turnout within that city for the previous four (4) statewide general elections. SB 415 requires cities with insufficient voter turnout to either change their election dates to June or November of even year, or, prior to January 1, 2018, adopt a plan to consolidate future election with a statewide election not later than the November 8, 2022, statewide general election.

BACKGROUND:

SB 415 adds a new chapter to the California Elections Code (Section 14050 -14057) that attempts to remedy declining voter turnout in municipal elections. Under SB 415, general law cities must hold municipal elections on a statewide election date if holding the municipal election on a date other than the statewide election previously resulted in a voter turnout that was at least 25% less than the average voter turnout of the previous four statewide elections. Such cities are required to consolidate their elections with the statewide elections in June or November of even years.

Accordingly, to determine if Monterey Park is required to consolidate with a statewide general election date, it is necessary to review the recent election voter turnout data.

Statewide General Election Data - Monterey Park			
Election Date	Registered Voters	Ballots Cast	Voter Turnout (percentage)
Nov. 2008	25,660	18,748	73.06%
Nov. 2010	26,785	12,753	47.61%
Nov. 2012	26,796	16,865	62.94%
Nov. 2014	27,565	7,328	26.58%
State subtotal of Four Years <i>(Ballots/Registered=Voter Turnout)</i>			210.19%
State Four Year Average <i>(210.19/4)</i>			52.55%
State Four Year Average Less 25% <i>(52.55x.25=13.14-52.55=39.41)</i>			39.41%
General Municipal Election Data - Monterey Park			
March 2015	27,474	5,356	19.49%

As the above data illustrates, the voter turnout for the City's most recent municipal election was 19.49%. This is lower than the minimum threshold of 39.41%. Since the City experienced a "significant decrease in voter turnout," Monterey Park must begin conducting its general municipal elections on statewide general election dates as soon as 2018. SB 415 requires the local jurisdiction to either consolidate its election with a statewide election, or by January 1, 2018 adopt a plan to consolidate its election with the statewide election not later than the November 8, 2022 statewide general election.

In order to accommodate the statewide election dates, cities are required to increase or decrease terms of office depending on their existing election schedule. Elections Code Section 10403.5(b) limits increases or decreases to terms of office to no more than twelve months. Since the City of Monterey Park (the "City") holds its regular elections in March of odd years, any term increase to June or November of the following even year exceeds the 12 month cap established by Elections Code Section 10403.5(b).

For the City Council's consideration, following are two potential options for compliance with the provisions of SB 415:

Reducing of the upcoming Council member terms of office by 4 months (March of an odd year, to the prior November of an even year).

Option A is reflected in the draft ordinance that changes the City's general municipal election to November of even years with consolidation to begin November 6, 2018 or November 3, 2020. Consolidation for the November 2018 election will affect the terms of office that began March 2015 and 2017; consolidation for the November 2020 will affect the terms of office beginning March 2017 and 2019. Option A requires adoption of an ordinance, requesting the County Board of Supervisors for approval for future consolidation, and compliance with the noticing requirement.

Option B is simply a decision to postpone taking any immediate action. Instead, the Council would plan on reexamining the issue until not later than 2021. At that time, the City Council could consider any changes to California law (which are anticipated in the next five years) and take appropriate action (if any). Option B would simply be a minute action that can be forwarded to the County Board of Supervisors with an accompanying cover letter (which would include Ordinance No. 1885).

Another possible option to consider is increasing the terms in a two-step process by changing the election dates from March of odd years to November of odd years and again, changing the election dates from November of odd years to November of even years. This action may cause voter confusion due to the changes of election dates in such a small window of time.

Actions to change the election date require the City to adopt an ordinance changing its current election date. Elections Code Section 1301(b)(1) provides for the City Council to enact an Ordinance requiring its general municipal election to be held on the same day as the statewide general election. The ordinance would become operative upon approval by the County Board of Supervisors. Due to the constraints of the County's current voting system, if the City Council desires to consolidate early, time is of the essence in submitting a request for consolidation to the County. The County needs to perform an analysis of the City to determine if consolidation is possible prior to 2020. City staff has reached out to the County and requested for a preliminary analysis and the County had expressed support for the City to consolidate its future elections with the County general elections beginning November 2018. The final decision, however, is dependent on the approval from the Board of Supervisors. Upon approval of the Board of Supervisors, the City is required to notify all registered voters of the City regarding the change of election date and the terms it affect. An additional funding of \$12,000 per notification is required to complete this task.

Per the County Elections Division, no city, on a nonconcurrent calendar, currently meets the 25% requirement and all will be required to shift to statewide consolidation. The County of Los Angeles is set to unveil a new voting system in 2020 and has expressed concern that cities transitioning to statewide elections prior to 2020 would exceed the capacity of its current optical scan voting system. There is speculation as to whether or

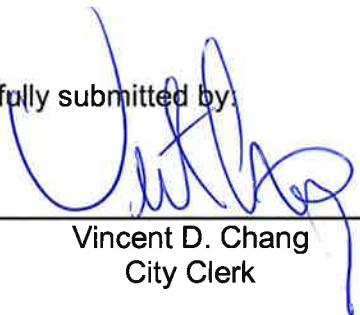
not the Los Angeles County has the capacity to handle all elections in June and November of even years by November 8, 2022. There are talks that some cities are considering circulating a petition seeking an alternate solution to increase voter participation and to allow the continuance of stand-alone elections. Some cities have already taken actions to move their election date to June or November of even years. Some cities are taking some actions by adopting a plan to consolidate future elections with the statewide elections no later than November 8, 2022. Still, some cities are deferring taking action while waiting to see if there will be a legislative solution, mindful of the January 1, 2018 deadline.

FISCAL IMPACT:

Traditionally, the City Clerk's office expends approximately \$140,000 to conduct the municipal election every other odd-numbered year in March. With the fiscal implications associated with new legislation, the cost is unknown at this time. The County of Los Angeles will bill the City for the costs associated with conducting the City's election. There are many unknown factors, such as the cost of new voting equipment, staffing, elections materials that play into the costs. City staff will utilize \$140,000 as a baseline for future election budgeting.

When the Council takes action to adopt an ordinance changing the election date, an additional \$12,000 will be required to satisfy the noticing requirement.

Respectfully submitted by:



Vincent D. Chang
City Clerk

Prepared by:



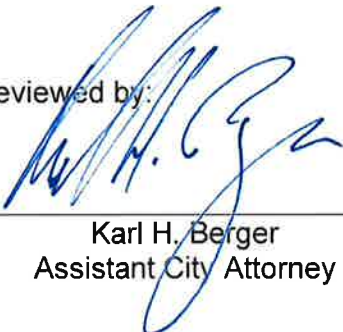
Cindy H. Trang
Deputy City Clerk

Approved by:



Paul L. Talbot
City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. SB 415 (Voter Participation Rights Act)
2. Proposed Ordinance for changing the election date
3. County's Preliminary Analysis for Consolidation

ATTACHMENT 1

SB 415 (Voter Participation Rights Act)

Senate Bill No. 415

CHAPTER 235

An act to add Chapter 1.7 (commencing with Section 14050) to Division 14 of the Elections Code, relating to elections.

[Approved by Governor September 1, 2015. Filed with
Secretary of State September 1, 2015.]

LEGISLATIVE COUNSEL'S DIGEST

SB 415, Hueso. Voter participation.

Existing law generally requires all state, county, municipal, district, and school district elections be held on an established election date. Existing law also establishes certain dates for statewide elections. Existing law requires any state, county, municipal, district, and school district election held on a statewide election date to be consolidated with a statewide election, except as provided.

This bill, commencing January 1, 2018, would prohibit a political subdivision, as defined, from holding an election other than on a statewide election date if holding an election on a nonconcurrent date has previously resulted in voter turnout for a regularly scheduled election in that political subdivision being at least 25% less than the average voter turnout within the political subdivision for the previous 4 statewide general elections, except as specified.

This bill would require a court to implement appropriate remedies upon a violation of this prohibition. The bill would authorize a voter who resides in a political subdivision where a violation is alleged to file an action in superior court to enforce this prohibition, and it would allow a prevailing plaintiff other than the state or political subdivision to collect a reasonable attorney's fee and litigation expenses, as provided.

The people of the State of California do enact as follows:

SECTION 1. Chapter 1.7 (commencing with Section 14050) is added to Division 14 of the Elections Code, to read:

CHAPTER 1.7. VOTER PARTICIPATION

14050. This chapter shall be known and may be cited as the California Voter Participation Rights Act.

14051. As used in this chapter:

(a) "Political subdivision" means a geographic area of representation created for the provision of government services, including, but not limited

to, a city, a school district, a community college district, or other district organized pursuant to state law.

(b) “Significant decrease in voter turnout” means the voter turnout for a regularly scheduled election in a political subdivision is at least 25 percent less than the average voter turnout within that political subdivision for the previous four statewide general elections.

(c) “Voter turnout” means the percentage of voters who are eligible to cast ballots within a given political subdivision who voted.

14052. (a) Except as provided in subdivision (b), a political subdivision shall not hold an election other than on a statewide election date if holding an election on a nonconcurrent date has previously resulted in a significant decrease in voter turnout.

(b) A political subdivision may hold an election other than on a statewide election date if, by January 1, 2018, the political subdivision has adopted a plan to consolidate a future election with a statewide election not later than the November 8, 2022, statewide general election.

14053. Upon a finding of a violation of subdivision (a) of Section 14052, the court shall implement appropriate remedies, including the imposition of concurrent election dates for future elections and the upgrade of voting equipment or systems to do so. In imposing remedies pursuant to this section, a court may also require a county board of supervisors to approve consolidation pursuant to Section 10402.5.

14054. In an action to enforce subdivision (a) of Section 14052, the court shall allow the prevailing plaintiff other than the state or political subdivision of the state, a reasonable attorney’s fee consistent with the standards established in *Serrano v. Priest* (1977) 20 Cal.3d 25, 48-49, and litigation expenses including, but not limited to, expert witness fees and expenses as part of the costs. A prevailing defendant shall not recover any costs, unless the court finds the action to be frivolous, unreasonable, or without foundation.

14055. A voter who resides in a political subdivision where a violation of subdivision (a) of Section 14052 is alleged may file an action pursuant to that section in the superior court of the county in which the political subdivision is located.

14056. This chapter does not apply to special elections.

14057. This chapter shall become operative on January 1, 2018.

ATTACHMENT 2

Proposed Ordinance for changing the election date

ORDINANCE NO.

AN ORDINANCE REPEALING ORDINANCE NO. 1885 AND ADDING SECTION 2.04.050 TO THE MONTEREY PARK MUNICIPAL CODE AFFECTING THE ELECTION DATE OF GENERAL MUNICIPAL ELECTIONS AND REQUESTING CONSOLIDATION WITH LOS ANGELES COUNTY PURSUANT TO ELECTIONS CODE SECTION 10403.

THE CITY COUNCIL DOES ORDAIN AS FOLLOWS:

SECTION 1: *Recitals.* The City Council finds as follows:

- A. On November 28, 1994, the City Council adopted Ordinance No. 1885 which established the schedule for general municipal elections.
- B. In accordance with Ordinance No. 1885, the City's general municipal elections are held on the first Tuesday after the first Monday in March of odd-numbered years.
- C. Election Code § 1301 and § 10403.5 authorize the City to reschedule its general municipal election to the day of the statewide general election.
- D. The City requests consolidation of its elections with the statewide general election conducted by the County of Los Angeles on the first Tuesday after the first Monday in November of even-numbered years.
- E. A preliminary analysis was conducted by the Los Angeles County Registrar-Recorder/County Clerk's Election Division and found that the County of Los Angeles can accommodate the consolidation of the City's election with the statewide general election conducted by the County of Los Angeles.
- F. In order to accomplish the change in election date, the term of incumbent City Council Members who would otherwise be up for election in March 2019 must be shortened from March 2019 to December 2018 when the Council Members elected in November 2018 take office.

SECTION 2: *Change to Election Date.* Ordinance No. 1885 is repealed. In accordance with Elections Code §§ 1301 and 10403.5, a new § 2.04.050 is added to the Monterey Park Municipal Code ("MPMC") to read as follows:

"Section 2.04.050. **Municipal Elections.**

Beginning with elections held after March 2017, the general municipal election will be held on the first Tuesday after the first Monday in November

of even-numbered years. The first general municipal election after March 2017 general municipal election will be held on the first Tuesday after the first Monday in November 2018."

SECTION 3: Adjustment of Terms of Office. In accordance with Elections Code §§ 1301 and 10403.5(d), due to the change of election date, the terms of office of those members of the City Council presently serving whose terms would previously have expired in March 2019 will instead vacate in their office upon certification of the results and administration of oaths of office after the November 2018 General Municipal Election. The terms of office of those members of the City Council elected in March 2017 whose terms would previously have expired in March 2021, will instead, vacate their office upon certification of the results and administration of oaths of office after the November 2020 General Municipal Election.

SECTION 4: Consolidated Election. Pursuant to Elections Code § 1301, the City Council requests the County of Los Angeles approve consolidation of the City's November City Council election with the statewide general election conducted by the County in November of each even-numbered year.

SECTION 5: Notice to Voters. Pursuant to Elections Code § 10403.5, within 30 days after this Ordinance becomes effective, the City Clerk must cause a notice to be mailed to all registered voters of the City of Monterey Park (pursuant to the last report of registration by the County Clerk to the Secretary of State) informing the voters of the change in the election date. The notice must also inform the voters that as a result in the change in election date, elected city officeholders' terms in office will be changed.

SECTION 6: Date of the First City Council Election in November. If this Ordinance becomes effective, the first City Council election to be held in November will be November 2018.

SECTION 7: Request to the County. The City Clerk is directed to forward, without delay, a certified copy of this Ordinance to the Los Angeles County Board of Supervisors and the County Election Department.

SECTION 8: Savings Clause. Repeal of any provision of the MPMC or any other regulation by this Ordinance does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 9: Severability. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the city council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 10: Validity of Previous Code Sections. If this the entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal of the

MPMC or other regulation by this Ordinance will be rendered void and cause such MPMC provision or other regulation to remain in full force and effect for all purposes.

SECTION 11: **Effective Date.** This Ordinance will only become effective upon approval by the Los Angeles County Board of Supervisors pursuant to Elections Code § 1301(b)(1).

SECTION 12: **Publication.** The City Clerk must certify as to the adoption of this ordinance and cause the summary thereof to be published within fifteen calendar (15) days of the adoption and post a certified copy of this ordinance, including the vote for and against the same, in the office of the City Clerk, in accordance with Government Code § 36993, for the City of Monterey Park.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2016.

Mitchell Ing, Mayor

ATTEST:

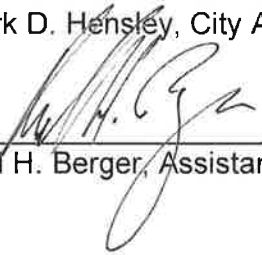
Vincent D. Chang, City Clerk

I HEREBY CERTIFY that the above and foregoing ordinance was duly passed and adopted by the Monterey Park City Council at its regular meeting held on _____ of _____, 2016, by the following vote, to wit:

AYES;
NOES;
ABSENT:

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



Karl H. Berger, Assistant City Attorney

ORDINANCE NO.

AN ORDINANCE REPEALING ORDINANCE NO. 1885 AND ADDING SECTION 2.04.050 TO THE MONTEREY PARK MUNICIPAL CODE AFFECTING THE ELECTION DATE OF GENERAL MUNICIPAL ELECTIONS AND REQUESTING CONSOLIDATION WITH LOS ANGELES COUNTY PURSUANT TO ELECTIONS CODE SECTION 10403.

THE CITY COUNCIL DOES ORDAIN AS FOLLOWS:

SECTION 1: *Recitals.* The City Council finds as follows:

- A. On November 28, 1994, the City Council adopted Ordinance No. 1885 which established the schedule for general municipal elections.
- B. In accordance with Ordinance No. 1885, the City's general municipal elections are held on the first Tuesday after the first Monday in March of odd-numbered years.
- C. Election Code § 1301 and § 10403.5 authorize the City to reschedule its general municipal election to the day of the statewide general election.
- D. The City requests consolidation of its elections with the statewide general election conducted by the County of Los Angeles on the first Tuesday after the first Monday in November of even-numbered years.
- E. A preliminary analysis was conducted by the Los Angeles County Registrar-Recorder/County Clerk's Election Division and found that the County of Los Angeles can accommodate the consolidation of the City's election with the statewide general election conducted by the County of Los Angeles.
- F. In order to accomplish the change in election date, the term of incumbent City Council Members who would otherwise be up for election in March 2021 must be shortened from March 2021 to December 2020 when the Council Members elected in November 2020 take office.

SECTION 2: *Change to Election Date.* Ordinance No. 1885 is repealed. In accordance with Elections Code §§ 1301 and 10403.5, a new § 2.04.050 is added to the Monterey Park Municipal Code ("MPMC") to read as follows:

"Section 2.04.050. **Municipal Elections.**

Beginning with elections held after March 2019, the general municipal election will be held on the first Tuesday after the first Monday in

November of even-numbered years. The first general municipal election after March 2019 general municipal election will be held on the first Tuesday after the first Monday in November 2020."

SECTION 3: Adjustment of Terms of Office. In accordance with Elections Code §§ 1301 and 10403.5(d), due to the change of election date, the terms of office of those members of the City Council whose terms would have expired in March 2021 will instead vacate in their office upon certification of the results and administration of oaths of office after the November 2020 General Municipal Election. The terms of office of those members of the City Council elected in March 2019 whose terms would previously have expired in March 2023, will instead, vacate their office upon certification of the results and administration of oaths of office after the November 2022 General Municipal Election.

SECTION 4: Consolidated Election. Pursuant to Elections Code § 1301, the City Council requests the County of Los Angeles approve consolidation of the City's November City Council election with the statewide general election conducted by the County in November of each even-numbered year.

SECTION 5: Notice to Voters. Pursuant to Elections Code § 10403.5, within 30 days after this Ordinance becomes effective, the City Clerk must cause a notice to be mailed to all registered voters of the City of Monterey Park (pursuant to the last report of registration by the County Clerk to the Secretary of State) informing the voters of the change in the election date. The notice must also inform the voters that as a result in the change in election date, elected city officeholders' terms in office will be changed.

SECTION 6: Date of the First City Council Election in November. If this Ordinance becomes effective, the first City Council election to be held in November will be November 2018.

SECTION 7: Request to the County. The City Clerk is directed to forward, without delay, a certified copy of this Ordinance to the Los Angeles County Board of Supervisors and the County Election Department.

SECTION 8: Savings Clause. Repeal of any provision of the MPMC or any other regulation by this Ordinance does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 9: Severability. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the city council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 10: Validity of Previous Code Sections. If this the entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal of the

MPMC or other regulation by this Ordinance will be rendered void and cause such MPMC provision or other regulation to remain in full force and effect for all purposes.

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SECTION 12: *Publication.* The City Clerk must certify as to the adoption of this ordinance and cause the summary thereof to be published within fifteen calendar (15) days of the adoption and post a certified copy of this ordinance, including the vote for and against the same, in the office of the City Clerk, in accordance with Government Code § 36993, for the City of Monterey Park.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2016.

Mitchell Ing, Mayor

ATTEST:

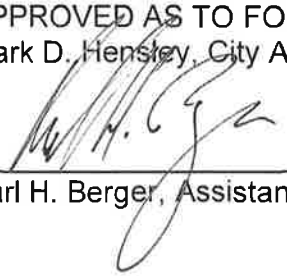
Vincent D. Chang, City Clerk

I HEREBY CERTIFY that the above and foregoing ordinance was duly passed and adopted by the Monterey Park City Council at its regular meeting held on _____ of _____, 2016, by the following vote, to wit:

AYES;
NOES;
ABSENT:

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



Karl H. Berger, Assistant City Attorney

ATTACHMENT 3

County's Preliminary Analysis

Trang, Cindy

From: Alex Olvera [AOlvera@rrcc.lacounty.gov]
Sent: Monday, September 19, 2016 10:31 AM
To: Trang, Cindy
Subject: Preliminary Consolidation Impact Analysis

Hi Cindy,

Per our phone call earlier this morning, I have completed my preliminary analysis.

Looking at the historical factors for your city, I have determined that your city is right at average ballot capacity. Additionally, the fact that your city does not experience recall elections or a high number of candidates (not more than 10 for city council, city clerk, and city treasurer in general municipal elections) has also been considered. Therefore, I believe our Registrar of Voters would recommend to our Board of Supervisors that your city be allowed to change election dates and consolidate onto the County ballot in November even year cycles should you make that request in the future.

Also, as requested, cities that have already transitioned are Carson, El Monte, Malibu, Palmdale, and Santa Clarita. Cities that are officially transitioning are Agoura Hills and La Puente.

Let me know if you have any questions.

Thank you much.

Alex Olvera, Division Manager
Election Information and Preparation
L.A. Registrar, Recorder & County Clerk
12400 Imperial Hwy, Norwalk, CA 90650
(562) 462-2815 aolvera@rrcc.lacounty.gov



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