

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF THE
FORMER REDEVELOPMENT AGENCY
AGENDA**

**REGULAR MEETING
Monterey Park City Hall Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754**

**Wednesday
January 4, 2017
7:00 PM**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

This Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER

Mayor

FLAG SALUTE

The Monterey Park Fire Explorers

ROLL CALL

**Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real
Sebastian**

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATION

1-A. OVERVIEW REGARDING THE STATE OF THE LAW AFTER PROPOSITION 64 ADOPTION

[2.] SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2-A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF DECEMBER 21, 2016

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve payment of warrants and adopt Resolution No. _____ of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated December 21, 2016 totaling \$16.79 and specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

2-B. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT - NOVEMBER 2016

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Receive and file the Monthly Investment Report; and
- (2) Take such additional, related, action that may be desirable.

2-C. SUCCESSOR AGENCY (SA) MINUTES

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve the minutes from the regular meetings of November 16, 2016 and December 7, 2016, and the special meetings of November 16, 2016 and December 7, 2016; and
- (2) Take such additional, related, action that may be desirable.

2-D. RESOLUTION ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE AND ADMINISTRATIVE BUDGET FOR JULY 1, 2017 – JUNE 30, 2018

It is recommended that the City Council (acting on behalf of the Successor Agency) consider:

- (1) Adopting a resolution approving the Recognized Obligation Payment Schedule (ROPS17-18 A&B) for the period between July 1, 2017 – June 30, 2018;
- (2) Approving the Successor Agency Administrative Budget for July 1, 2017 – June 30, 2018;
- (3) Directing staff to post and transmit the ROPS and Administrative Budget to the appropriate public agencies; and
- (4) Take such additional, related, action that may be desirable.

2-E. MAYOR'S APPOINTMENT TO THE OVERSIGHT BOARD

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Receive and file this Report regarding appointment of the Interim City Manager to the oversight board pursuant to Health and Safety Code Section 34179; and
- (2) Take such additional, related, action that may be desirable.

[3.] CITY OF MONTEREY PARK- CONSENT CALENDAR - None.

[4.] PUBLIC HEARING - None.

[5.] OLD BUSINESS

5-A. ADDENDUM TO THE REQUEST FOR QUALIFICATION FOR STREET LIGHT PURCHASE, LED CONVERSION AND MAINTENANCE SERVICES

It is recommended that the City Council consider:

- (1) Authorizing the City Manager, or designee, to amend the Request for Qualification for Street Light Purchase, LED Conversion and Maintenance Services; and
- (2) Take such additional, related, action that may be desirable.

[6.] NEW BUSINESS

6-A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF DECEMBER 21, 2016 AND JANUARY 4, 2017

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ allowing certain claims and demands per Warrant Register dated December 21, 2016 and January 4, 2017 totaling \$1,096,931.66 specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

6-B. MONTHLY INVESTMENT REPORT - NOVEMBER 2016

It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

6-C. CITY COUNCIL MINUTES

It is recommended that the City Council:

- (1) Approve the minutes from the regular meetings of November 16, 2016 and December 7, 2016; and the special meetings of November 16, 2016 and December 7, 2016; and
- (2) Take such additional, related, action that may be desirable.

6-D. MINIMUM WAGE INCREASE PER LABOR CODE SECTION 1182.12

It is recommended that the City Council:

- (1) Adopt a Resolution approving the mandated minimum wage adjustments to effective pay period in order to have these wage adjustments in place as of January 1, 2017; and
- (2) Take such additional, related, action that may be desirable.

6-E. MEMORANDUM OF UNDERSTANDING WITH THE MONTEREY PARK PROFESSIONAL CHIEF OFFICERS' ASSOCIATION FIXING THE RATE OF COMPENSATION AND OTHER TERMS AND CONDITIONS OF EMPLOYMENT FOR THE TERM JULY 1, 2016 TO JUNE 30, 2018.

It is recommended that the City Council consider:

- (1) Adopting a Resolution authorizing the City Manager to execute the Memorandum of Understanding between the City of Monterey Park and the Monterey Park Professional Chief Officers' Association (PCOA) in a form approved by the City Attorney;
- (2) Authorizing the expenditure of \$33,193 for the 2016-2017 fiscal year, and amend the 2016-2017 Budget accordingly; and
- (3) Take such additional, related, action that may be desirable.

6-F. PROPOSED FARMER'S MARKET RENEWAL

It is recommended that the City Council consider:

- (1) Authorizing the City Manager to execute an agreement with the Sprouts of Promise Foundation, in a form approved by the City Attorney to conduct the Farmer's Market adjacent to the Monterey Park Bruggemeyer Library for a term of five years, with two one year options (not to exceed seven years) at a cost to the City \$915 per month (for a restroom, sink and handwashing facility that is required by the health department); and
- (2) Take such additional, related, action that may be desirable.

6-G. FIRST AMENDMENT TO AGREEMENT – ARROYO BACKGROUND INVESTIGATIONS

It is recommended that the City Council consider:

- (1) Authorizing the City Manager to execute the First Amendment to the Professional Services Agreement, in a form approved by the City Attorney, between the City of Monterey Park and Arroyo Background Investigations to include services for the Fire Department; and
- (2) Take such additional, related, action that may be desirable.

6-H. PURCHASE OF WATER METERS

It is recommended that the City Council consider:

- (1) Authorizing the City Manager to purchase smart water meters from Metron-Farnier, LLC in the amount of \$80,000; and
- (2) Take such additional, related, action that may be desirable.

6-I. WELL AND BOOSTER PUMP MAINTENANCE SERVICES – AWARD OF CONTRACT

It is recommended that the City Council consider:

- (1) Authorizing the City Manager to execute three year agreements, in a form approved by the City Attorney, with General Pump Company and Weber Water Resources CA, LLC in a combined total not to exceed \$1,200,000, for Well and Booster Pump Preventative Maintenance Services;
- (2) Take such additional, related, action that may be desirable.

6-J. AWARD OF CONTRACT FOR GARVEY RESERVOIR CONSERVATION AND DEMONSTRATION GARDEN (SPEC. 862)

It is recommended that the City Council consider:

- (1) Waiving a minor irregularity – although Green Giant Landscape, Inc. did not have signatures in the bid proposal notarized, staff has determined this is a minor irregularity that can be waived, in accordance with applicable law;
- (2) Authorizing the City Manager to execute a public works contract, in a form approved by the City Attorney, with Green Giant Landscaping, Inc., in the amount of \$204,692.50 for the Garvey Reservoir Conservation and Demonstration Garden (Spec. 862);
- (3) Authorizing the Director of Public Works to approve change orders up to \$20,469.00 (up to 10% of the construction contract amount) for this project; and
- (4) Take such additional, related, action that may be desirable.

CEQA: Pursuant to the California Environmental Quality Act (CEQA) (Public Resources Code §§ 21000, *et seq.*) and CEQA Guidelines (California Code of Regulations, Title 14, §§ 15000, *et seq.*), the City conducted an environmental assessment. Based on the environmental assessment, the project was determined to be categorically exempt pursuant to CEQA Guidelines § 15301 (Existing Facilities).

6-K. AUTHORIZE THE INTERIM CITY MANAGER TO EXECUTE AN AGREEMENT FOR ENGINEERING SERVICES FOR CONSTRUCTION MANAGEMENT AND PLAN REVIEW OF THE CENTRALIZED GROUNDWATER TREATMENT SYSTEM

It is recommended that the City Council consider:

- (1) Authorizing the Interim City Manager to execute a Professional Services Agreement (PSA), in a form approved by the City Attorney, with SA Associates, in the amount of \$100,000, for Construction Management and Plan Review of the Centralized Groundwater Treatment System; and
- (2) Take such additional, related, action that may be desirable.

[7.] COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

7-A. DISCUSSION ON FORMING A LABOR/MANAGEMENT COMMITTEE - REQUESTED BY COUNCIL MEMBER LIANG

7-B. CONSIDER CANCELLATION OF COUNCIL MEETINGS FOR THE 2017 CALENDAR YEAR.

[8.] CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE).

ADJOURN

ORAL AND WRITTEN COMMUNICATIONS

PRESENTATION



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-A.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
Annie Yaung, CPFO, Controller
SUBJECT: Warrant Register for Successor Agency to the Former Community
Redevelopment Agency of
December 21, 2016

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ of the Successor Agency to the former Monterey Park Redevelopment Agency allowing certain claims and demands per warrant register dated **December 21, 2016 totaling \$16.79** and specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **335-335**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park, Acting as the Successor Agency to the Former Community Redevelopment Agency (SA). I also certify that there are monies available for the payments thereof. Please note that amounts being paid by the SA funds in this warrant register represented expenditures incurred, which are pending for approval by the Oversight Board.

FISCAL IMPACT:

Disbursements from all funds total **\$16.79.**

Respectfully submitted:

Prepared by:



Chu Thai
Director of Management Services



Annie Young, CPFO
Controller

Approved By:



Ron Bow
Interim City Manager

Attachments 1: Resolution
Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO. SA-_____

**A RESOLUTION OF THE
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)
ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
21ST DAY OF DECEMBER 2016
TOTALING \$16.79 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID**

THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY
DOSE RESOLVE AS FOLLOWS:

SECTION 1. That the following claims and demands have been audited and that the same
are hereby allowed from various funds in the following amounts:

Atlantic/Garvey Projects	\$	16.79
Total	\$	<u>16.79</u>

PASSED, APPROVED AND ADOPTED THE 4TH DAY OF JANUARY 2017.

Mitchell Ing, Mayor
City of Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
City of Monterey Park, California

Resolution No. SA-
Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY)
OF CITY OF MONTEREY PARK)

I hereby certify that this resolution was duly adopted by the
Successor Agency to the Former Community Redevelopment Agency,
at a regular meeting held on the 4th day of January 2017 by the following vote.

AYES:
NOES:
ABSTAIN:
ABSENT:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

5

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0860-801-1203-32050	16.79	INTERNET/PHONE SERVICE		335	16.79
TOTAL FOR PREPAID WARRANTS						16.79
	PRINTED	16.79				
	E-PAYABLE	0.00				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

6

TOTAL FOR PREPAID WARRANTS	16.79
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	0.00
TOTAL FOR PRINTED E-PAYABLES	0.00
TOTAL WARRANTS	16.79
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	1
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	0
TOTAL E-PAYABLES PRINTED	0
TOTAL CHECKS ISSUED	1

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016
FUND SUMMARY

7

FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0860	ATLANTIC/GARVEY CAP PROJECTS	16.79	0.00	16.79
	TOTAL	16.79	0.00	16.79



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-B.

TO: The Honorable Mayor and City Council

FROM: Annie Yaung, CPFO, Controller

SUBJECT: Successor Agency Monthly Investment Report – November 2016

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the Monthly Investment Report; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As of November 30, 2016 invested funds for the Successor Agency of the City of Monterey Park is as follows:

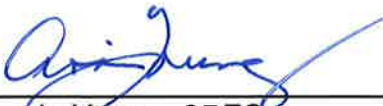
• Successor Agency (SA) Checking	95,120.35
• Successor Agency (SA) RORF	<u>156,595.00</u>
Total	<u>\$ 251,715.35</u>

BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months.

Respectfully submitted and prepared by:

Approved by:



Annie Yaung, CPFO
Controller



Ron Bow
Interim City Manager



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-C.

TO: The Honorable Mayor and City Council

FROM: Vincent D. Chang, City Clerk

SUBJECT: Successor Agency (SA) Minutes

RECOMMENDATION:

It is recommended that the City Council (acting on behalf of the Successor Agency)

- (1) Approve the minutes from the regular meeting of November 16, 2016 and December 7, 2016 and the special meeting of November 16, 2016 and December 7, 2016; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

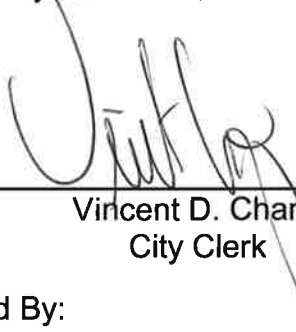
None.

FISCAL IMPACT:

None.

Respectfully submitted,

Prepared by:



Vincent D. Chang
City Clerk



Timothy Huynh
Minutes Clerk

Approved By:



Ron Bow
Interim City Manager

Attachments: November 16, 2016 regular meeting minutes
November 16, 2016 special meeting minutes
December 7, 2016 regular meeting minutes
December 7, 2016 special meeting minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
NOVEMBER 16, 2016**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, November 16, 2016 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Ing called the meeting to order at 7:01 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: None.

ALSO PRESENT: City Manager Paul Talbot, City Attorney Mark Hensley, City Treasurer Joseph Leon, Public Works Director/Assistant City Manager Ron Bow, Fire Chief Scott Haberle, Director of Management Services Chu Thai, Director of Human Resources Tom Cody, Community and Economic Development Director Michael Huntley, Director of Recreation & Community Services Dan Costley, City Librarian Norma Arvizu, Police Chief Jim Smith, Controller Annie Yaung, Public Works Assistant City Engineer Rey Alfonso, Support Services Manager Tim Shay, Public Works Maintenance Manager Tito Haes, Police Lieutenant Steve Coday, Building Official Tim Tran, Deputy City Clerk Cindy Trang

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

Oral and Written Communications was heard after Item No. 1A.

- Sarkis Antonian, a resident, spoke regarding school bonds, the Monterey Park Market Place, and the substation.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Jason Dhing, a resident, thanked council for fixing Garvey from Casuda Canyon and Hitchcock Drive.
- Joseph Leon, a representative for the Centennial Committee, announced that centennial coins are still on sale for \$10 apiece.
- Margaret Leung, a resident, provided an update as to the increasing Los Angeles International Airport ("LAX") noise.
- Virginia Kiehl, a resident, spoke against the increasing airplane noise from LAX.
- Theresa Amador, a resident, thanked City Manager Paul Talbot for his hard work and dedication.
- Randall Avila, a resident, spoke in support of placing the ballot regarding health benefits for City Council on the March 7, 2017 ballot.
- Richard Gorman, representative for the Monterey Park Library Foundation, spoke in support of the library parcel tax.

1. PRESENTATIONS

1A. MARKET PLACE SHOPPING CENTER PRESENTATION

Staff provided an update and presentation on the Monterey Park Market Place Shopping Center.

Action Taken: Discussion only, no action taken.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT – OCTOBER 2016

As of October 31, 2016 invested funds for the Successor Agency of the City of Monterey Park is as follows:

- | | |
|----------------------------------|-------------------|
| • Successor Agency (SA) Checking | 104,214.92 |
| • Successor Agency (SA) RORF | <u>156,595.00</u> |

Total	<u>\$ 260,809.92</u>
-------	----------------------

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, received and filed the monthly investment report.

Motion: Moved by Council Member Chan and seconded by Council Member Lam, motion carried by the following vote:

Ayes:	Council Members:	Ing, Real Sebastian, Lam, Liang, Chan
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

This is the end of Successor Agency (SA) items.

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
NOVEMBER 16, 2016**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, November 16, 2016 at 6:30 p.m.

CALL TO ORDER:

Mayor Ing called the meeting to order at 6:30 p.m.

ROLL CALL:

City Manager Talbot called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian arrived at 6:35 p.m.

Council Members Absent: None

Also Present: City Manager Paul Talbot, City Attorney Mark Hensley

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

None.

CLOSED SESSION - The City Council adjourned to Closed Session at 6:30 p.m.

1. CONFERENCE LEGAL COUNSEL, EXISTING LITIGATION – GOVERNMENT CODE SECTION 54956.9(d) – Number of cases: 1

Felix Zuniga, et al. v. City of Monterey Park, et al.

(filed December 2, 2014)

LASC Case Number BC565325

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 6:45 p.m.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Action Taken: Discussion only, no action taken.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
DECEMBER 7, 2016**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, December 7, 2016 at 6:00 p.m.

CALL TO ORDER:

Mayor Ing called the meeting to order at 6:01 p.m.

ROLL CALL:

Interim City Manager Bow called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: None

Also Present: Interim City Manager Ron Bow, City Attorney Mark Hensley, Human Resources Director Tom Cody

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

1. APPOINT LABOR NEGOTIATORS:

Action Taken: The City Council appointed the Interim City Manager and the Director of Human Resources as the City's Labor Negotiators for Bargaining Units Monterey Park Police Officers' Association (MPPOA); Monterey Park Professional Chief Officers' Association (PCOA), POA/Captains' Unit, Police Officer's Mid-Management Association (POMMA.)

Motion: Moved by Council Member Liang and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Real Sebastian, Ing
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

CLOSED SESSION - The City Council adjourned to Closed Session at 6:02 p.m.

2. CONFERENCE WITH LABOR NEGOTIATORS – GOVERNMENT CODE § 54957.6

City Negotiators: Ron Bow, Interim City Manager, Tom Cody, Human Resources Director

Employee Organizations: Bargaining Units Monterey Park Police Officers' Association (MPPOA); Monterey Park Professional Chief Officers' Association (PCOA), POA/Captains' Unit, Police Officer's Mid-Management Association (POMMA.)

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 6:24 p.m.

Action Taken: No reportable action taken during Closed Session.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
DECEMBER 7, 2016**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, December 7, 2016 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Ing called the meeting to order at 7:01 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: None.

ALSO PRESENT: Interim City Manager Ron Bow, City Attorney Mark Hensley, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Director of Management Services Chu Thai, Director of Human Resources Tom Cody, Community and Economic Development Director Michael Huntley, Director of Recreation & Community Services Dan Costley, City Librarian Norma Arvizu, Police Chief Jim Smith, Controller Annie Yaung

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

- David Barron, representative for the Chamber of Commerce, invited everyone to a Holiday Open House on Thursday, December 22, 2016.
- Sarkis Antonian, a resident, spoke against the increasing taxes.
- Matt Connolly and Ellie Lee, founders of Equitable Vitrines, spoke regarding a possible new sculpture at Heritage Falls, Monterey Park.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Walter Beaumont, representative for Citizens for a Better Library, provided an update on the Library Parcel Tax.
- Vivian Ku, a resident, spoke regarding the trash contract.

1. PRESENTATIONS

1A. PROJECTED IMPACT OF PROPOSITION 57 ON MONTEREY PARK CRIME RATES

Police Chief Jim Smith provided a presentation regarding the recent passing of Proposition 57 and the effect it will have on Monterey Park's crime rate.

Action Taken: Discussion only, no action taken.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. SUCCESSOR AGENCY (SA) MINUTES

Approve the minutes from the regular meeting of October 19, 2016 and November 2, 2016 and the special meeting of October 19, 2016, November 2, 2016, November 10, 2016 5:30 pm special, and November 10, 2016 6:30 pm special.

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, approved the minutes from the regular meeting October 19, 2016 and November 2, 2016 and the special meeting of October 19, 2016, November 2, 2016, November 10, 2016 5:30 pm special, and November 10, 2016 6:30 pm special.

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Real Sebastian, Ing
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

This is the end of Successor Agency (SA) items.



Staff Report The Successor Agency to the Former Monterey Park Redevelopment Agency

DATE: January 4, 2017

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-D.

TO: Honorable Mayor and Members of the City Council

FROM: Annie Yaung, Controller

SUBJECT: Resolution Adopting the Recognized Obligation Payment Schedule and
Administrative Budget for July 1, 2017 – June 30, 2018

RECOMMENDATION:

It is recommended that the City Council consider:

- (1) Adopting a resolution approving the Recognized Obligation Payment Schedule (ROPS17-18 A&B) for the period between July 1, 2017 – June 30, 2018;
- (2) Approving the Successor Agency Administrative Budget for July 1, 2017 – June 30, 2018; and
- (3) Directing staff to post and transmit the ROPS and Administrative Budget to the appropriate public agencies.
- (4) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Existing law requires the Monterey Park Successor Agency ("SA") to formulate Recognized Obligation Payment Schedules under which the SA makes payments for eligible obligations of the former Redevelopment Agency. The Recognized Obligation Payment Schedules are considered by the Successor Agency Board, proposed to the Oversight Board ("OB") and, if approved by the OB, provided to the California Department of Finance for review.

The ROPS is required to be prepared for an entire 12 months. Staff requests that the City Council, acting on behalf of the Successor Agency for the former Monterey Park Redevelopment Agency, consider and adopt the Recognized Obligation Payment Schedule ROPS17-18 A&B and the related administrative budget for the period covering July 2017 – June 2018.

ROPS17-18 A&B has no new line item and requests an amount of \$2,496,431, including an administrative budget of \$250,000, for the period of July 1, 2017 through June 30, 2018.

To meet the deadlines for disbursement of funds from the County of Los Angeles, both the Successor Agency and the Oversight Board must approve the ROPS and submit it to the Department of Finance by February 1, 2017.

The Oversight Board is scheduled to review the ROPS as well as the administrative budget after the SA's approval.

FISCAL IMPACT:

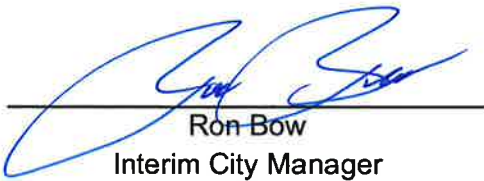
There is no fiscal impact to the general fund. All monies received from the request made on the ROPS go into the account of the Successor Agency for obligations of the former Redevelopment Agency.

Respectfully submitted,



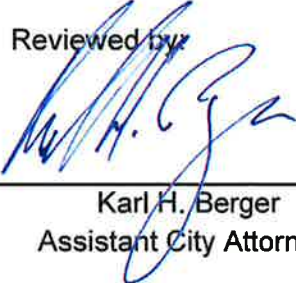
Annie Young, CPFO
Controller

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachments:

- 1) Resolution ROPS17-18 A&B
- 2) ROPS17-18 A&B
- 3) Administrative Budget for July 1, 2017 through June 30, 2018

ATTACHMENT 1
Resolution
ROPS17-18 A&B

RESOLUTION NO. SA- ____

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE
MONTEREY PARK REDEVELOPMENT AGENCY ADOPTING
RECOGNIZED OBLIGATION PAYMENT SCHEDULES PURSUANT
TO HEALTH AND SAFETY CODE § 34177.**

The City Council, acting on behalf of the Successor Agency to the Monterey Park Redevelopment Agency ("Successor Agency"), does resolve as follows:

Section 1. The City council finds and declares that:

- A. On June 29, 2011, AB 1X 26 and AB 1 X 27 became effective, requiring that each redevelopment agency within California be dissolved unless the community that created it enacts an ordinance committing it to making certain payments;
- B. On December 29, 2011, the California Supreme Court issued a decision in *California Redevelopment Association v. Matosantos* (2011) 53 Cal. 4th 231 largely upholding AB 1 X 26, invalidating AB 1X 27 as unconstitutional, and holding that AB 1X 26 may be severed from AB 1X 27 and enforced independently;
- C. As a result of the Supreme Court's decision, the Monterey Park Redevelopment Agency (the "redevelopment agency"), created pursuant to the Community Redevelopment Law, was dissolved pursuant to AB 1X 26 on February 1, 2012;
- D. By its Resolution No. 11455 adopted on January 11, 2012, the City Council of the City of Monterey Park chose to act on behalf of the successor agency for the Redevelopment Agency (the "Successor Agency"); and
- E. In adopting this Resolution for the Successor Agency, the City Council approves the Recognized Obligation Payment Schedule (designated as ROPS 17-18 A&B by the California Department of Finance) on behalf of the Successor Agency for the period from July 1, 2017 through June 30, 2018.

Section 2. *Recognized Obligation Payment Schedules.* The City Council adopts ROPS 17-18 A&B attached as Exhibit "A" to this Resolution and incorporated by reference. The City Council also adopts the Administrative Budget attached as Exhibit "B" to this Resolution and incorporated by reference.

Section 3. Authorization. The City Manager, or designee, acting on behalf of the Successor Agency is authorized and directed, jointly and severally, to implement this Resolution including, without limitation, providing documents associated with the ROPS 17-18 A&B to the Oversight Board, City Council, Department of Finance, county Controller and (if applicable) State Controller. The City Manager, or designee, is the official whom the Department of Finance may make requests for review in connection with the ROPS 17-18 A&B.

Section 4. Amendment. The ROPS may be amended from time-to-time at any public meeting of the City Council acting on behalf of the Successor Agency.

Section 5. Environmental Determination. This Resolution is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 2100, et seq., "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, et seq.) because it establishes rules and procedures to implement government funding mechanisms; does not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, this Resolution does not constitute a "project" that requires environmental review (see specifically 14 CCR § 15378(b)(4-5)).

Section 6. Reliance on Record. Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the Successor Agency and applicable law. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

Section 7. Summaries of Information. All summaries of information in the findings, which precede this Section, are based on the substantial evidence in the record including, without limitation, verbal and documentary evidence submitted to the Successor Agency. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

Section 8. The Secretary is directed to certify the adoption of this Resolution; record this Resolution in the book of the SA's original resolutions; and make a minute of the adoption of the resolution in the Successor Agency's records and the minutes of this meeting.

Section 9. This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

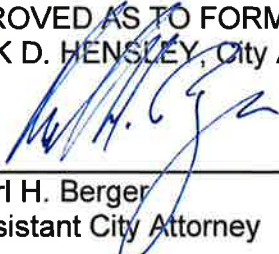
PASSED, APPROVED, AND ADOPTED this 4th day of January, 2017.

Mitchell Ing, Mayor
Monterey Park, California

ATTEST:

Vincent D. Chang, City Clerk
Monterey Park, California

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 

Karl H. Berger
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF MONTEREY PARK)

I, Vincent D. Chang, hereby certify that the above foregoing Resolution No. SA -
_____ was duly passed and adopted by the City Council acting on behalf of the
Successor Agency to the former Redevelopment Agency at a regular meeting held
on the 4th day of January, 2017 by the following vote:

AYES:	Council Members:
NOES:	Council Members:
ABSTAIN:	Council Members:
ABSENT:	Council Members:

Dated this 4th day of January, 2017

Vincent D. Chang, City Clerk
City of Monterey Park

Exhibit “A” – ROPS 17-18 A&B
Exhibit “B” – Administrative Budget July 1, 2017 – June 30, 2018

Recognized Obligation Payment Schedule (ROPS 17-18) - Summary

Filed for the July 1, 2017 through June 30, 2018 Period

Successor Agency: Monterey Park
County: Los Angeles

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)		17-18A Total (July - December)	17-18B Total (January - June)	ROPS 17-18 Total
A	Enforceable Obligations Funded as Follows (B+C+D):	\$ -	\$ -	\$ -
B	Bond Proceeds	-	-	-
C	Reserve Balance	-	-	-
D	Other Funds	-	-	-
E	Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 1,245,903	\$ 1,250,528	\$ 2,496,431
F	RPTTF	1,120,903	1,125,528	2,246,431
G	Administrative RPTTF	125,000	125,000	250,000
H	Current Period Enforceable Obligations (A+E):	\$ 1,245,903	\$ 1,250,528	\$ 2,496,431

Certification of Oversight Board Chairman:
Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Ron Bow Interim City Manager
Name Title
Signature Date
4-Jan-17

Monterey Park Recognized Obligation Payment Schedule (ROPS 17-18) - ROPS Detail

July 1, 2017 through June 30, 2018

(Report Amounts in Whole Dollars)

(Report Amounts in Whole Dollars)																						
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 17-18 Total	17-18A (July - December)					17-18A Total	17-18B (January - June)					17-18B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
1	Successor Agency Administration	Admin Costs	1/1/2014	7/15/2034	Successor Agency	Successor Agency Administration	All	\$ 112,369,378	N	\$ 2,496,431	\$ -	\$ -	\$ -	\$ -	1,120,903	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 1,120,903	\$ 125,000
10	Pension Dividends to City's Retirement Fund	Miscellaneous	6/29/1944	12/31/2038	City of Monterey Park	Pension Dividends for Pension Dividends Funds allocated as tax increment to be paid to City's pension costs	All	\$ 27,066,622	N	\$ 250,000	\$ -	\$ -	\$ -	\$ -	1,120,903	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 1,120,903	\$ 125,000
16	Los Angeles County Reimbursement Agreement	City/County Loans On or Before 6/27/11	6/27/1967	7/15/2034	County of Los Angeles	Repayment of deferred of prior year pass through payment deferrals	All	\$ 56,243,936	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	Property Disposition Services	Property Dispositions	7/1/2013	6/30/2015	Various	Costs associated with the disposition of Agency Property	All	\$ -	Y	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22	Property Maintenance fees for 540 West Garvey Avenue	Fees	5/12/2011	6/30/2015	Various	Maintenance fees for Agency Property until it is sold	Merged Project Area	\$ -	Y	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
28	Housing Fund Repayment of SERAF Loan	LMHF Loans	6/4/2016	6/30/2016	Housing Successor Agency	Housing Fund Repayment of SERAF Loan	All	\$ 1,651,686	N	\$ 137,342	\$ -	\$ -	\$ -	\$ -	68,671	\$ 68,671	\$ -	\$ -	\$ -	\$ -	\$ 68,671	\$ 68,671
30	Successor of Housing Loan Obligations	City/County Loans On or Before 6/27/11	6/18/1967	6/30/2038	Housing Successor Agency	Housing Fund Repayment for Outstanding Loans	All	\$ -	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
31	Atlantic-Garvey Tax Allocation Refunding Bonds, 2013A	Bonds Issued On or Before 12/31/10	12/24/2013	6/1/2026	US Bank	Bonds issued to advance refund the 2002 Tax Allocation Bonds	Atlantic/Garvey Project Area	\$ 11,572,460	N	\$ 1,442,757	\$ -	\$ -	\$ -	\$ -	720,316	\$ 720,316	\$ -	\$ -	\$ -	\$ -	\$ 722,441	\$ 722,441
32	Trustee Fees for Merged Tax Allocation Refunding Bonds, 2013B	Bonds Issued On or Before 12/31/10	12/24/2013	6/1/2028	US Bank	Fees for Trustee of Refunding Bonds	Merged Project Area	\$ 28,350	N	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
33	Trustee Fees for Atlantic-Garvey Tax Allocation Refunding Bonds, 2013A	Bonds Issued On or Before 12/31/10	12/24/2013	6/1/2028	US Bank	Fees for Trustee of Refunding Bonds	Atlantic/Garvey Project Area	\$ 26,626	N	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
34	Arbitrage Rebate Report for Merged Tax Allocation Refunding Bonds, 2013B	Bonds Issued On or Before 12/31/10	12/24/2013	6/1/2028	BLX Group	Bond Arbitrage Rebate Report	Merged Project Area	\$ -	Y	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
35	Arbitrage Rebate Report for Atlantic-Garvey Tax Allocation Refunding Bonds, 2013A	Bonds Issued On or Before 12/31/10	12/24/2013	6/1/2028	BLX Group	Bond Arbitrage Rebate Report	Atlantic/Garvey Project Area	\$ -	Y	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
36	Merged Tax Allocation Refunding Bonds, 2013B	Bonds Issued After 12/31/10	12/24/2013	6/1/2028	US Bank	Bonds issued to advance refund the 1996 Tax Allocation Bonds	Merged Project Area	\$ 3,977,168	N	\$ 664,332	\$ -	\$ -	\$ -	\$ -	331,916	\$ 331,916	\$ -	\$ -	\$ -	\$ -	\$ 332,416	\$ 332,416
38	Excess 2002 Bonds Proceeds	Bonds Issued On or Before 12/31/10	6/22/2002	6/1/2026	Bank of the West Savings	2002 Bonds Proceeds to finance certain land and improvements	Atlantic/Garvey Project Area	\$ -	Y	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
39									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
40									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
42									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
43									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
44									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
46									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
47									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
48									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
49									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
53									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
54									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
55									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
56									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
57									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
58									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
59									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
60									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
61									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
63									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
64									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
65									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
66									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
67									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
68									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
69									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
70									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
71									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
73									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
74									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
75									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
76									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
77									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
78									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
79									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
80									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
81									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
82									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
83									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
84									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
85									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
86									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
87									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
88									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
89									N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Monterey Park Recognized Obligation Payment Schedule (ROPS 17-18) - ROPS Detail
 July 1, 2017 through June 30, 2018
 (Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payable	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Refund	ROPS 17-18 Total	17-18A (July - December)				17-18B (January - June)				17-18B Total			
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
601									N	0												
602									N	0												
603									N	0												
604									N	0												
605									N	0												
606									N	0												
607									N	0												
608									N	0												
609									N	0												
610									N	0												
611									N	0												
612									N	0												
613									N	0												
614									N	0												
615									N	0												
616									N	0												
617									N	0												
618									N	0												
619									N	0												
620									N	0												
621									N	0												
622									N	0												
623									N	0												
624									N	0												
625									N	0												
626									N	0												
627									N	0												
628									N	0												
629									N	0												
630									N	0												
631									N	0												
632									N	0												
633									N	0												
634									N	0												
635									N	0												
636									N	0												
637									N	0												
638									N	0												
639									N	0												
640									N	0												
641									N	0												
642									N	0												
643									N	0												
644									N	0												
645									N	0												
646									N	0												
647									N	0												
648									N	0												
649									N	0												
650									N	0												
651									N	0												
652									N	0												
653									N	0												
654									N	0												
655									N	0												
656									N	0												
657									N	0												
658									N	0												
659									N	0												
660									N	0												
661									N	0												
662									N	0												
663									N	0												
664									N	0												
665									N	0												
666									N	0												
667									N	0												
668									N	0												
669									N	0												
670									N	0												
671									N	0												
672									N	0												
673									N	0												
674									N	0												
675									N	0												
676									N	0												
677									N	0												
678									N	0												
679									N	0												
680									N	0												
681									N	0												
682									N	0												
683									N	0												
684									N	0												
685									N	0												
686									N	0												
687									N	0												
688									N	0												
689									N	0												
690									N	0												
691									N	0												
692									N	0												
693									N	0												
694									N	0												
695									N	0												
696									N	0												
697									N	0												
698									N	0												
699									N	0												
700									N	0												

**City of Monterey Park
Successor Agency Administrative Costs
7/1/2017 - 6/30/2018**

			ROPS 17-18 A&B 12-Month Period
Object	ROPS Item #	Name	Total
Successor Agency (Activity 1203)			
11200/	1	Salaries & Benefits:	
		Donna Ramirez	20,000
		Senior Accountant	20,000
		Annie Yaung	50,000
		Ron Bow	50,000
		Sub-total for Salaries and Benefits	140,000
11650/12500		General Liability / Insurance / Separation Benefits	20,000
12331		OPEB Obligations	17,000
21350		Office Supplies (paper/toners/ink)	1,000
32200		Postage / Messenger Service / Telephone	1,000
31600		Attorney Services	20,000
31800		SA Audit and Annual Financial Statement	16,000
31950		Other Profession Services	10,000
37500		Duplicating Equipment Rental	5,000
38400		Repairs and Maintenance (Space)	20,000
Administration Budget - Total			\$ 250,000

ATTACHMENT 2
ROPS17-18 A&B

Recognized Obligation Payment Schedule (ROPS 17-18) - Summary

Filed for the July 1, 2017 through June 30, 2018 Period

Successor Agency: Monterey Park
 County: Los Angeles

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)		17-18A Total (July - December)	17-18B Total (January - June)	ROPS 17-18 Total
A	Enforceable Obligations Funded as Follows (B+C+D):	\$ -	\$ -	\$ -
B	Bond Proceeds	-	-	-
C	Reserve Balance	-	-	-
D	Other Funds	-	-	-
E	Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 1,245,903	\$ 1,250,528	\$ 2,496,431
F	RPTTF	1,120,903	1,125,528	2,246,431
G	Administrative RPTTF	125,000	125,000	250,000
H	Current Period Enforceable Obligations (A+E):	\$ 1,245,903	\$ 1,250,528	\$ 2,496,431

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (o) of the Health and Safety code, I
 hereby certify that the above is a true and accurate Recognized
 Obligation Payment Schedule for the above named successor
 agency.

Ron Bow	Interim City Manager
Name	Title
	4-Jan-17
Signature	Date

Monterey Park Recognized Obligation Payment Schedule (ROPS 17-18) - ROPS Detail

July 1, 2017 through June 30, 2018

(Report Amounts in Whole Dollars)

(Report Amounts in Whole Dollars)																						
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 17-18 Total	17-18A (July - December)					17-18A Total	17-18B (January - June)					17-18B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RP/TF	Admin RP/TF		Bond Proceeds	Reserve Balance	Other Funds	RP/TF	Admin RP/TF	
1	Successor Agency Administration	Admin Costs	1/1/2014	7/1/2034	Successor Agency	Successor Agency Administration	AS	\$ 112,300,378		\$ 2,496,431						\$ 125,000						\$ 125,000
14	Permanent Overhead to City's Retirement Fund	Miscellaneous	8/29/1988	12/31/2038	City of Monterey Park	Voter mandate for Permanent Overhead Funds allocated as tax increment to be paid to City's pension costs		37,058,627	N	250,000					\$ 1,125,003	\$ 125,000	\$ 1,245,003					\$ 1,245,003
10	Los Angeles County Reimbursement Agreement	City/County Loans On or before 6/27/11	3/27/1987	7/1/2034	County of Los Angeles	Repayment of deferral of prior year pass through payment deferrals	AS	56,243,536	N													
21	Property Disposition Services	Property Dispositions	7/1/2013	6/30/2015	Various	Costs associated with the disposition of Agency Property	AS		Y													
22	Property Maintenance fees for 540 West Garvey Avenue	Fees	5/12/2011	6/30/2015	Various	Maintenance fees for Agency Property until it is sold	Merged Project Area		Y													
25	Housing Fund Repayment of SERAF Loan	LMHF Loans	8/4/2010	6/30/2010	Housing Successor Agency	Housing Fund Repayment of SERAF Loan	AS	1,851,886	N	137,342												
29	Repayment of Housing Loan Obligation	City/County Loans On or before 6/27/11	9/18/1987	6/30/2008	Housing Successor Agency	Housing Fund Repayment for Outstanding Loan			N						68,671	\$ 68,671				68,671		\$ 68,671
31	Atlantic-Garvey Tax Allocation Refunding Bonds, 2013A	Bonds issued On or Before 12/31/10	12/24/2013	9/1/2026	US Bank	Bonds issued to advance refund the 2002 Tax Allocation Bonds	Atlantic/Garvey Project Area	11,572,493	N	\$ 1,442,757					720,316	\$ 720,316				722,441		\$ 722,441
32	Trustee Fees for Merged Tax Allocation Refunding Bonds, 2013B	Bonds issued On or Before 12/31/10	12/24/2013	9/1/2026	US Bank	Fees for Trustee of Refunding Bonds	Merged Project Area	28,250	N	\$ 1,000										1,000		\$ 1,000
33	Trustee Fees for Atlantic-Garvey Tax Allocation Refunding Bonds, 2013A	Bonds issued On or Before 12/31/10	12/24/2013	9/1/2026	US Bank	Fees for Trustee of Refunding Bonds	Atlantic/Garvey Project Area	29,620	N	\$ 1,000										1,000		\$ 1,000
34	Arbitrage Rebate Report for Merged Tax Allocation Refunding Bonds, 2013B	Bonds issued On or Before 12/31/10	12/24/2013	9/1/2026	BLX Group	Bond Arbitrage Rebate Report	Merged Project Area		Y													
35	Arbitrage Rebate Report for Atlantic-Garvey Tax Allocation Refunding Bonds, 2013A	Bonds issued On or Before 12/31/10	12/24/2013	9/1/2026	BLX Group	Bond Arbitrage Rebate Report	Atlantic/Garvey Project Area		Y													
36	Merged Tax Allocation Refunding Bonds, 2013B	Bonds Issued After 12/31/10	12/24/2013	9/1/2026	US Bank	Bonds issued to advance refund the 1996 Tax Allocation Bonds	Merged Project Area	5,977,106	N	\$ 664,332					331,916	\$ 331,916				332,416		\$ 332,416
38	Excess 2002 Bonds Proceeds	Bonds Issued On or Before 12/31/10	8/22/2002	9/1/2026	Bank of the West Savings	2002 Bonds Proceeds to finance certain land and improvements	Atlantic/Garvey Project Area		Y													
39									N													
40									N													
41									N													
42									N													
43									N													
44									N													
45									N													
46									N													
47									N													
48									N													
49									N													
50									N													
51									N													
52									N													
53									N													
54									N													
55									N													
56									N													
57									N													
58									N													
59									N													
60									N													
61									N													
62									N													
63									N													
64									N													
65									N													
66									N													
67									N													
68									N													
69									N													
70									N													
71									N													
72									N													
73									N													
74									N													
75									N													
76									N													
77									N													
78									N													
79									N													
80									N													
81									N													
82									N													
83									N													
84									N													
85									N													
86									N													
87									N													
88									N													
89									N													

Monterey Park Recognized Obligation Payment Schedule (ROPS 17-18) - ROPS Detail

July 1, 2017 through June 30, 2018

(Report Amounts in Whole Dollars)

(Report Amounts in Whole Dollars)																						
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 17-18 Total	17-18A (July - December)					17-18A Total	17-18B (January - June)					17-18B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
90									N	\$ -						\$ -						\$ -
91									N	\$ -						\$ -						\$ -
92									N	\$ -						\$ -						\$ -
93									N	\$ -						\$ -						\$ -
94									N	\$ -						\$ -						\$ -
95									N	\$ -						\$ -						\$ -
96									N	\$ -						\$ -						\$ -
97									N	\$ -						\$ -						\$ -
98									N	\$ -						\$ -						\$ -
99									N	\$ -						\$ -						\$ -
100									N	\$ -						\$ -						\$ -
101									N	\$ -						\$ -						\$ -
102									N	\$ -						\$ -						\$ -
103									N	\$ -						\$ -						\$ -
104									N	\$ -						\$ -						\$ -
105									N	\$ -						\$ -						\$ -

ATTACHMENT 3
Administrative Budget for ROPS17-18 A&B

City of Monterey Park
Successor Agency Administrative Costs
7/1/2017 - 6/30/2018

			ROPS 17-18 A&B 12-Month Period
Object	ROPS Item #	Name	Total
Successor Agency (Activity 1203)			
11200/	1	Salaries & Benefits:	
		Donna Ramirez	20,000
		Senior Accountant	20,000
		Annie Yaung	50,000
		Ron Bow	50,000
		<i>Sub-total for Salaries and Benefits</i>	140,000
11650/12500		General Liability / Insurance / Separation Benefits	20,000
12331		OPEB Obligations	17,000
21350		Office Supplies (paper/toners/ink)	1,000
32200		Postage / Messenger Service / Telephone	1,000
31600		Attorney Services	20,000
31800		SA Audit and Annual Financial Statement	16,000
31950		Other Profession Services	10,000
37500		Duplicating Equipment Rental	5,000
38400		Repairs and Maintenance (Space)	20,000
Administration Budget - Total			\$ 250,000



Staff Report The Successor Agency to the Former Monterey Park Redevelopment Agency

DATE: January 4, 2017

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-E.

TO: Honorable Mayor and Members of the City Council

FROM: Michael Huntley, Director of Community and Economic Development

SUBJECT: Mayor's Appointment to the Oversight Board

RECOMMENDATION:

It is recommended that the City Council:

- (1) Receive and file this Report regarding appointment of the Interim City Manager to the oversight board pursuant to Health and Safety Code Section 34179.
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The Oversight Board for dissolution of the former Monterey Park Redevelopment Agency was formed in 2012. The Oversight Board oversees the activities of the Successor Agency in regards to recognized obligation payment schedules and the fiduciary responsibilities to holders of enforceable obligations and the taxing entities that benefit from distributions of property tax and other revenues pursuant to Health and Safety Code Section 34188.

Paul Talbot, former City Manager, was an Oversight Board member on behalf of the city but his retirement leaves a vacancy on the Oversight Board.

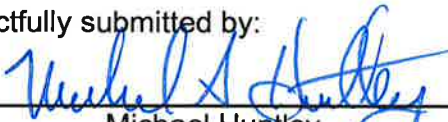
DISCUSSION:

On November 30, 2016 Paul Talbot retired as City Manager for the City of Monterey Park, creating a vacancy on the Oversight Board. In order to fill the vacancy the Mayor appointed Ron Bow, Interim City Manager, as an Oversight Board member.

FISCAL IMPACT:

There is no impact to the General Fund.

Respectfully submitted by:



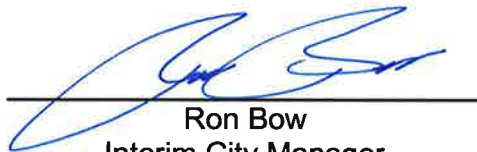
Michael Huntley
Director of Planning and
Community Development

Prepared by:



Donna Ramirez
Economic Development
Specialist

Approved By:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: Old Business
Agenda Item 5-A.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
SUBJECT: Addendum to the Request For Qualification for Street Light Purchase, LED Conversion and Maintenance Services

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager, or designee, to amend the Request for Qualification for Street Light Purchase, LED Conversion and Maintenance Services; and
2. Taking such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

On December 8, 2016, the City issued a Request for Qualifications (RFQ) for Streetlight Purchase, LED Conversion and Maintenance Services. Subsequently, the companies of Tanko Electric, Southern Contracting and Johnson Control contacted staff with concerns about qualifying for the City's streetlight conversion project. Siemens is aware of the RFQ, and has not expressed any concerns.

It is recommended that the City Council consider amendments to the RFQ in order to allow more companies to participate in submitting proposals. Staff received Request for Information (RFI) on the issues of company registration, maintenance experience and performance guarantee. The RFQ response deadline was extended to Thursday, January 19, 2017, and staff is awaiting City council direction.

ANALYSIS:

The objective of the City's Streetlight Conversion design/build process is to receive many qualified respondents, with varying proposals on design, implementation and cost. The City still desires to work with companies with vast experience in streetlight conversions that also provides long-term support to their clients.

The first stage of the design/build process is to solicit statements of qualifications ("SOQs") so that the City can narrow the field of qualified teams to which it will send a request for proposal ("RFP"). On December 7, 2016, the City Council authorized the Interim City Manager to issue a RFQ to several companies. That RFQ was issued.

Since that time, the City received several different RFIs from design/build teams. As a result, it appears the following amendments to the RFQ may be desirable:

Amendment 1. Clarify maintenance experience requirement – Section 4.1 in the RFQ specifies that the proposer must currently have a minimum of four streetlight conversion projects of the same general size as that contemplated by the City of Monterey Park; two of those projects must be in California. Staff now understands that many agencies choose to use their own staff or prefer to select their own company to maintain streetlights. Therefore, the companies who perform streetlight conversion often do not maintain them long-term.

Section 3.1.F discusses having the company providing annual operations and maintenance cost for their company to operate and maintain the street light system. Staff recommends removing maintenance from this streetlight conversion project, and solicit bids for streetlight maintenance at a later date.

It is recommended that the City Council strike the word “maintained” from section 4.1, and remove section 3.1.F from the RFQ.

Amendment 2. Adjust Bonding Capacity – The RFQ Pre-Qualification Questionnaire, Part III, Section 14, requires the company have bonding capacity of at least \$10 million. There has been a request to reduce the bonding capacity to \$1.5 million, as the company projects total cost to be \$1.5 million.

It is recommended that the City Council establish bonding capacity at \$2.0 million for this project.

Amendment 3. Clarify definition of design-build teams and ESCo – The RFQ refers to both design-build and ESCo as companies who may qualify for the City’s project. ESCo generally refers to companies such as Siemens and Johnson Control, while other companies performing streetlight conversions may be design-build or electrical companies.

It is recommended that the City Council amend the RFQ to clarify that the RFQ’s reference to design-build and ESCo applies to all companies who meet the scope of services.

Amendment 4. Remove requirement of engineer registered in the State of California. – The Scope of Services, item D requires the design be performed or supervised by a professional engineer (PE) registered in the State of California. Cities such as Santa Ana, Fullerton, Signal Hill, West Hollywood and Tustin have chosen to contract for LED conversion with a company who does not have a professional engineer. They may have considered the project a retrofit and determined that a PE provides little benefit in regards to photometric lighting design for an LED conversion project.

The City Council may consider removing item D from the Scope of Services which requires a professional engineer registered with the State of California.

There were several request to remove performance guarantees from the RFQ, however staff adamantly stated that the City Council wishes to have a performance guarantee which protects the City against any losses incurred in case the project fails to perform according to the proposal.

FISCAL IMPACT:

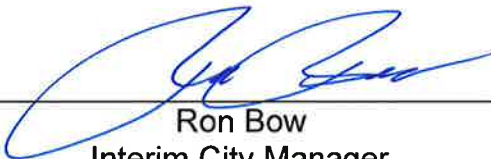
There is no fiscal impact from amending the RFQ. There may be long-term financial savings by allowing more companies to bid on the City's streetlight conversion project.

Respectfully submitted by:



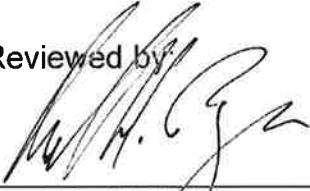
Chu Thai
Director of Management Services

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachment 1: RFQ for Street Lights Issued on December 8, 2016

ATTACHMENT 1
RFQ for Street Lights
Issued on December 8, 2016



**REQUEST FOR QUALIFICATION (RFQ)
STREET LIGHT PURCHASE, LED CONVERSION AND MAINTENANCE
SERVICES**

Date Issued: Thursday, December 8, 2016
Title: Street Light Purchase, LED Conversion and Maintenance Services
Contact: Chu Thai, Director of Management Services
cthai@montereypark.ca.gov
(626) 307-1355

RFQ SUBMITTALS DUE

Day: **THURSDAY, DECEMBER 22, 2016**
Time: **4:00 PM**
Attention: City of Monterey Park
Office of the City Clerk
Attn: Street Light RFQ
320 W Newmark Ave
Monterey Park, CA 91754
(626) 307-1383

LATE SUBMITTALS WILL NOT BE ACCEPTED.

RFQ/CONTENTS

Section I	Purpose of Request for Qualifications and General Terms and Conditions
Section II	Contract Schedule/Notice
Section III	Project Description
Section IV	Qualifications Submittal
Section V	Evaluation Criteria
Exhibit A	Pre-Qualification Questionnaire
Exhibit B	Release Form for Master Project List and Owner Project List with Contact Information

Notice is hereby given that the City of Monterey Park (City) has determined that all proposers on the **Streetlight Purchase, LED Conversion and Maintenance Services** project for the City of Monterey Park, must be pre-qualified before submitting a bid on that project. **It is mandatory that all Design-Build Teams who intend to submit a bid fully complete the pre-qualification questionnaire and provide all materials requested herein. RFQ Submittals will not be accepted from a Design-Build Team that has failed to comply with these requirements.**

The last date to submit a fully completed RFQ Submittal is **DECEMBER 22, 2016.**

Answers to questions contained in the RFQ including the attached questionnaire (Exhibit A), such as information about current bonding capacity, notarized statement from surety, and the most recent reviewed or audited financial statements, with accompanying notes and supplemental information, are required. The City will use these documents as a partial basis of rating Teams in respect to the size and scope of contracts upon which each Team is qualified to bid for the City. The City reserves the right to check other sources available. The City's decision will be based on objective evaluation of criteria.

Request for Information (RFI) regarding this RFQ is due in writing by 4:00 p.m. on or before Tuesday, December 13, 2016. RFIs submitted through the mail should be addressed as follows:

Chu Thai, Director of Management Services
City of Monterey Park
320 W Newmark Ave
Monterey Park, CA 91754

RFIs submitted via e-mail should be addressed to Chu Thai and e-mailed to cthai@montereypark.ca.gov. Subject line should indicate RFI – Streetlight Purchase and Conversion Services.

Any responses to RFIs will be released by 4:00 p.m. on or before Thursday December 15, 2016.

The City may ask for any additional information based on the responses provided, and will use this information, along with any other relevant information, to evaluate whether or not the Team is responsible to perform the proposed work.

Documents submitted in response to this RFQ are subject to public disclosure as permitted by the California Public Records Act. Responses become the exclusive property of the City of Monterey Park. At such time as City staff recommends that the City Council issue a request for proposals, and such recommendation appears on the City Council's agenda, all proposals submitted in response to this RFQ become a matter of public record. Exceptions will be those elements of each proposal, as defined in California Government Code Section 6254.7 and which are marked "Trade Secret," "Confidential," or "Proprietary; the City will make its best efforts to avoid disclosure of any records so marked, but the City will not in any way be liable or responsible for the disclosure of any such records. The City will not voluntarily disclose customer-related or financial information.

Each questionnaire must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the Team on whose behalf that person is signing. If any information provided by a Team becomes inaccurate, the Team must immediately notify the City and provide updated accurate information in writing, under penalty of perjury.

The City Council may waive any irregularity or omission in the information contained in the pre-qualification application submitted, to make all final determinations, and to determine at any time that the pre-qualification procedures will not be applied to a specific future public project.

Teams may submit SOQs before the posted due date during regular working hours on any day that the offices of the City are open.

The City may refuse to grant pre-qualification where the requested information and materials are not provided, or not provided by the filing deadline. There is no appeal from a refusal for an incomplete or late application. The closing time for RFQs will not be changed in order to accommodate supplementation of incomplete submissions or late submissions.

SECTION I

PURPOSE OF REQUEST FOR QUALIFICATIONS AND GENERAL TERMS AND CONDITIONS

1.0 Purpose for Request for Qualifications

The City of Monterey Park (City) is soliciting Energy Service Companies (ESCO) capable of providing street light purchase support, the ability to upgrade street light facilities and can offer operation and maintenance services. The City has agreed to purchase 2,177 Southern California Edison (SCE) street lights, and wishes to analyze the long term operation and maintenance costs and the capital costs required to upgrade the system upon purchase. The City plans to convert the 2,177 SCE poles, along with 545 poles already owned by the City.

1.1 ERRORS AND OMISSIONS

If a Team discovers any ambiguity, conflict, discrepancy, omission or other error in the RFQ or any of its attachments, the Team must immediately notify the City of such error in writing and request modification or clarification of the document. Modifications will be made by addenda. Clarifications will be given by written notice to all parties who have been furnished with or who have requested an RFQ for proposing purposes, without divulging the source of the request for same. If a Team fails to notify the City before the date fixed for submission of qualifications or an error in the RFQ known to it, or an error that reasonably should have been known to it, the Team bids at its own risk, and if it is awarded the contract, it is not entitled to additional compensation or time by reason of the error or its later correction.

1.2 ADDENDA

City may modify this RFQ, any of its key dates, or any of its attachments, before the RFQ submittal date. Addenda will be numbered consecutively as a suffix to the RFQ Reference Number. It is a submitting Team's responsibility to ensure it has incorporated all addenda. Failure to acknowledge and incorporate addenda will not relieve the Team of the responsibility to meet all terms and conditions of the RFQ and any subsequent addenda.

1.3 EXCEPTIONS

If a Team takes exception to any part of these specifications as written, or as amended by any Addenda subsequently issued, or the General Provisions, they must do so in writing. Said exception must be submitted with the Submittal. Failure to do so will be construed as acceptance of all items in the General Provisions.

1.4 DELIVERY OF SUBMITTALS

Submittals delivered by mail should be post-marked sufficiently in advance of the SOQ opening date to ensure delivery to the City Clerk's Office before the specified opening time. The City assumes no responsibility for delay in delivery of the proposal by U.S. Mail or any other service. **LATE SUBMITTALS WILL NOT BE ACCEPTED.**

1.5 SUBMITTALS BECOME THE PROPERTY OF THE CITY OF MONTEREY PARK

All SOQs submitted in response to this RFQ become the property of the City. Only those SOQs submitted by a Design-Build Team that is short-listed and provided a Request for Proposals (RFP) by the City and awarded the contract will become a public record and as such, might be subject to public review.

1.6 CONFIDENTIAL MATERIAL

The Submittals (questionnaire answers, statement of qualifications and financial statements) submitted by Design-Build Team are public records and will be open to public inspection following an assessment and recommendation to the City Council. Teams must notify the City in advance of any proprietary or confidential material contained in the Submittal and provide justification for not making such material public. The City has sole discretion to disclose such material subject to any protective order which Teams may obtain.

1.7 DISPOSITION OF SUBMITTALS

All materials, ideas, and formats submitted in response to this RFQ will become the property of the City upon receipt and may be returned only at the City's option and at the Team's expense. One copy must be retained for official files.

1.8 REJECTION OF SUBMITTALS

The City may reject any or all Submittals and may waive any immaterial deviation in a Submittal. The City's waiver of an immaterial defect must in no way modify the RFQ documents or excuse the Team from full compliance with the specifications if it is awarded the contract. Submittals referring to terms and conditions other than City's terms and conditions may be rejected as being non-responsive.

1.9 CANCELLATION

This solicitation does not obligate the City to enter into an agreement. The City retains the right to cancel this RFQ at any time, should the project be canceled, or it is deemed in the best interest of the City. No obligation either expressed or implied, exists on the part of the City to make an award or to pay any cost incurred in the preparation or submission of a Submittal.

1.10 DISPUTES/PROTEST

The City encourages potential Teams to resolve issues regarding the requirements of the procurement process through written correspondence and discussions during the period in which clarifying addenda may be issued. The City wishes to foster cooperative relationships and to reach a fair agreement in a timely manner.

Teams filing a protest must do so within five calendar days of Submittal due date. The protesting Team must submit a full and complete written statement detailing the facts in support of the protest. Protest must be sent by certified or registered mail or delivered in person to City Clerk's Office and the Department of Public Works. The City will provide a decision on the matter. The decision must be in writing and sent by certified or registered mail, faxed, or delivered in person to the protesting Team. The decision of the City is final.

1.11 SELECTION OF FINALIST AND AWARD OF CONTRACT

Finalist will be selected as set forth in the terms of the RFQ below and the criteria listed in the RFP. Final award of a construction contract, if any, will be to the Team whose proposal best complies with all of the requirements of the RFP documents and any addenda.

1.12 CONTRACT DOCUMENTS

Contract documents will consist of the City of Monterey Park Design-Build Agreement. In the event of a conflict between the documents the following order of precedence apply:

1. City of Monterey Park Design-Build Agreement
2. City of Monterey Park Request for Proposal
3. Submitter's Proposal

1.13 EXECUTION OF THE CONTRACT

The period for execution may be changed by mutual agreement of the parties. Any contract changes/modifications must be agreed to by both parties before final City Council award of contract. Contracts are not effective until approved by the City Council. Any work performed before receipt of a fully executed contract must be at Team's risk.

1.14 FAILURE TO EXECUTE THE CONTRACT

Failure to execute the contract within the time frame identified above is sufficient cause for voiding the award. Failure to comply with other requirements within the set time must constitute failure to execute the Agreement. If the successful Team refuses or fails to execute the contract, the City may award the contract to the next qualified Team.

1.15 PERFORMANCE MONITORING

The City will periodically evaluate Team's performance to ensure satisfactory delivery of services required. The Team will submit to the City a Project staff organizational chart, which includes the names, resumes and contact information of employees in key positions who will work on this project. All employees in key positions must be approved by the City.

If any key personnel furnished by the Team for the Project in accordance with the key personnel provisions of this section should be unable to continue in the performance of assigned duties for reasons due to death, disability or termination, the Team must promptly notify the City explaining the circumstances. Changes in assignment of key personnel due to commitments not related to this project are prohibited without City approval.

In the event that, in the opinion of the City, the performance of personnel of the Submitter assigned to this Agreement is at an unacceptable level, such personnel must cease to be assigned to this Agreement and must return to the Firm must furnish to the City, the name of the substitute person or persons in accordance with the previous paragraph. Absence of acceptable key personnel for the Work must constitute an event of default.

1.16 ACCEPTANCE PERIOD

This RFQ submittal will be valid for a period of 90 days from date of RFQ submittal date.

SECTION II

CONTRACT SCHEDULE/NOTICE

2.1 **CONTRACT SCHEDULE/NOTICE**. This schedule may be adjusted as needed.

Milestone	Tentative Date
RFQ Issued	Thu, Dec 8, 2016
Statement of Qualifications (SOQs) Due	Thu, Dec 22, 2016
Council Approves Qualified Proposers	Wed, Jan 4, 2016
RFP Issued	Thu, Jan 5, 2016
Proposals Due	Thu, Jan 19, 2016
Council Award of Contract	Wed, Feb 15, 2017
Negotiations and Agreement Execution	Mar 2017
Design Committee – Review and Analysis	Mar-Apr 2017
Conversion Completion	May 2017
Operations & Maintenance	Ongoing

SECTION III

PROJECT DESCRIPTION

3.1 SCOPE OF SERVICES

The City seeks to conduct street light study, procurement and conversion project. The ESCo must provide all documentation necessary to either self-implement or bid the project, if determined to be economically beneficial to the City.

The ESCo must be knowledgeable of newer technology such as solar or battery storage of energy for the illumination of streetlights, wireless communications and video surveillance. It will be requested that the ESCo present concepts during the RFP, either for initial installation, or for future implementation.

The annual savings from the upgraded street light facilities must be capable of financing the project at a term that is favorable to the City. The City reserves the right to provide its own funding or financing for the projects. The cost savings achieved by the installed improvements must be sufficient to cover all project costs, including annual maintenance.

- A. **General Scope.** Perform financial evaluation. Determine existing energy costs for street lights. Analyze the procurement of the SCE street light system and develop a LED conversion plan for the street lights. Utilize the energy savings to cover all project costs, including annual operating and maintenance.
- B. **Financing.** The ESCo should provide financing options for the project, which includes cost to acquire, energize, maintain improve and liability. The City will evaluate the options and choose which option they would like to pursue, if any.
- C. **Acquisition.** The ESCo will assist the City in developing the reports and procedures to acquire and transfer ownership and obtaining PUC clearance.
- D. **Engineering Design.** The ESCo must provide a complete design of the street light systems. The design must be performed or supervised by a professional engineer registered in the State of California. The ESCo will secure approvals from required local, state, and federal agencies and will comply with all applicable codes and statutes. This will also include obtaining all permits and licenses before installation.

ESCo is responsible for ensuring the design meets City standards, and designing the system in a manner that minimizes any adverse impacts to the community and the environment. ESCo is responsible for coordinating with the City to comply with applicable planning and zoning standards as well as compliance with the California Environmental Quality Act (CEQA).

- E. **Implementation.** The ESCo will provide a "turn-key" installation of the selected street lighting systems. This will include installation and all construction management. The type and manufacturer of systems purchased and any subcontractors will be selected and stated by the ESCo in the analysis phase, but must be approved by the City.
- F. **Operation and Maintenance.** The ESCo must recommend staff levels the City will need to operate and maintain the new street light system. Additionally, the ESCo must provide the City with an annual operation and maintenance cost for their company to operate and maintain the new street light system or for a third party to operate and maintain.
- G. **Performance Guarantee.** The ESCo must offer a performance guarantee which protects the City against any losses incurred in case the project fails to perform according to ESCOs projections.
- H. **Warranty.** The ESCo must provide a warranty for all installed systems.

SECTION IV

QUALIFICATION SUBMITTAL

4.1 SPECIFIC QUALIFICATIONS

Qualifications packages will be evaluated based on technical understanding of the project, proposed implementation, company's financial stability and past experience. Qualified ESCo must meet the following minimum qualifications:

- Significantly designed, developed, constructed, installed, operated, maintained, and monitored four (4) or more streetlight conversion projects of the same general size as that contemplated by the City of Monterey Park.
- Among the four or more qualifying projects, at least two (2) projects must be in California.
- All qualifying projects must currently be in operation and under its management.
- The ESCo must have current State required contractor licenses.
- The ESCo must be able to offer a performance guarantee which protects the City against any losses incurred in case the project fails to perform according to ESCOs projections.

It is the City's intent to use this qualification process to select a limited number of qualified ESCOs to submit cost proposals. The City will evaluate responses to this RFQ and will select qualified firm(s) to participate in the RFP phase of this selection process.

4.2 SUBMISSION CONTENT

a. Transmittal Letter

Each ESCo's submittal must include a transmittal letter that is signed by an individual who is authorized to negotiate with the City and sign binding agreements for the project.

b. Company Information

Please include a description of the company, including the address of the office that would be conducting the work and the address of the corporate office.

c. Company Relevant Experience

A successful firm must provide detailed information on relevant experience with projects that are similar to the one being considered for the City of Monterey Park. Present in detail at least four projects completed by the ESCo that meet the criteria described in Section III.

d. Project Team Summary

Please provide biographies and describe the relevant qualifications and experience of the key team members that would be involved with the project.

e. Preliminary Development Concept And Technical Approach (Brief Narrative)

A successful firm must provide a brief description of a preliminary development concept and technical approach for Monterey Park. Please discuss the staffing, equipment and supplies available to successfully complete the project.

f. Demonstration of Financial Capacity And Related Information

Please provide information to demonstrate the financial capacity to undertake and complete the development proposed in the preliminary development concept. This information may be submitted under separate cover and labeled "Confidential." This information will be used solely for purposes of evaluation under the RFQ and will be treated as confidential.

g. References

Please provide at least three (3) client references that represent similar projects. References should include sufficient information to ensure easy contact. This should include company/organization names, titles, telephone numbers, and e-mail addresses for individuals who can provide information related to the following items:

h. Supplemental Information

Teams may provide additional information they feel best describes the team's ability to meet the goals of the City.

i. Required Exhibits

Teams must fully complete and include the required Exhibits A & B.

4.3 PREPARATION

Submittals should straightforward, concise delineation of capabilities to satisfy the requirements of this RFQ. Responses should emphasize completeness and content clarity, and the Team's demonstrated capability to perform work of this type.

4.4 NUMBER OF COPIES

The Team must provide a minimum of three (3) originals, and one (1) electronic version of the proposal. All copies of the proposal must be sealed when delivered to the City.

SECTION V

EVALUATION CRITERIA

The City Manager, or designee, will evaluate the submitted statements of qualifications. Qualifications will be reviewed to determine if the minimum qualifications as described in this RFQ are met. Submittals not meeting minimum qualifications will be disqualified from further consideration. The City may seek written clarification from any or all developers. At its discretion, the City Manager, or designee, may choose to conduct interviews with all or a short list of developers and consider the interviews in making recommendations to the City Council as to qualified Teams.

Submitted qualifications, as clarified in interviews, if applicable, will generally be evaluated in accordance with the following criteria:

- A. Financial capability of development team, including lender references
 - Demonstrated ability to finance a project of the magnitude that is being considered.
 - Strength of current relationships with financial institutions.
 - Overall financial performance of past projects.
- B. Development team's experience with street light design and analysis, LED conversion, operations and maintenance
 - Development experience of team members assigned to the project.
 - Experience with projects similar to Monterey Park.
- C. Experience with local development, the community, and public agencies
 - Relevant experience in the respective area where the project takes place.
 - Experience with public agency projects.
- D. Performance Considerations
 - Ability to provide guarantees of project completion timeline.

The above described criteria will be used solely for the purposes of identifying qualified Teams to recommend to the City Council.

EXHIBIT A
Pre-Qualification Questionnaire

PART I – CONTACT INFORMATION

Firm Name: _____ Check One: ☐ Corporation
(as it appears on license) ☐ Partnership
☐ Sole Proprietor

Contact Person: _____

Address: _____

Work Phone: _____

Fax: _____

Cell Phone: _____

Email: _____

If firm is a sole proprietor or partnership:

Owner(s) of Company _____

Contractor's License Number(s):

PART II – ESSENTIAL REQUIREMENTS FOR QUALIFICATION

Design-Build Team will be immediately disqualified if the answer to any of questions 1 through 5 is “no.”

Design-Build Team will be immediately disqualified if the answer to any of questions 7 through 9 is “yes.” If the answer to question 8 is “yes,” and if debarment would be the sole reason for denial of pre-qualification, any pre-qualification issued will exclude the debarment period.

1. Designer-Builder possesses a valid and current California Contractor’s license for the project or projects for which it intends to submit a bid.
☐ Yes ☐ No
2. Designer-Builder has a liability insurance policy with a policy limit of at least \$2,000,000 per occurrence and \$5,000,000 aggregate.
☐ Yes ☐ No
3. Designer-Builder has current workers’ compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code sections 3700, et seq.
☐ Yes ☐ No ☐ Contractor is exempt because it has no employees
4. Designer-Builder has errors and omissions insurance policy with a limit of at least \$1,000,000 per occurrence.
☐ Yes ☐ No
5. Have you attached your latest copy of a reviewed or audited financial statement with accompanying notes and supplemental information?⁷
☐ Yes ☐ No

NOTE: A financial statement that is not either reviewed or audited is not acceptable. A letter verifying availability of a line of credit may also be attached; however, it will be considered as supplemental information only, and is not a substitute for the required financial statement.

6. Have you attached a notarized statement from an admitted surety insurer (approved by the California Department of Insurance) and authorized to issue bonds in the State of California, which states: (a) that your current bonding capacity is sufficient for the project for which you seek pre-qualification if you are seeking pre-qualification for a single project; or (if you are seeking pre-qualification valid for a year) (b) your current available bonding capacity?
☐ Yes ☐ No

NOTE: Notarized statement must be from the surety company, not an agent or broker.

7. Has your contractor's license or any member of the Design-Build team (e.g., architects or engineers) been revoked at any time in the last five years?

☐ Yes ☐ No

8. Has a surety firm completed a contract on your behalf, or paid for completion because your firm was default terminated by the project owner within the last five (5) years?

☐ Yes ☐ No

9. At the time of submitting this pre-qualification form, is your firm ineligible to bid on or be awarded a public works contract, or perform as a subcontractor on a public works contract, pursuant to either Labor Code section 1777.1 or Labor Code section 1777.7?

☐ Yes ☐ No

If the answer is "Yes," state the beginning and ending dates of the period of debarment:

10. Has the Design-Build Team, or any of its owners or officers been convicted of a crime involving the awarding of a contract of a government construction project, or the bidding or performance of a government contract?

☐ Yes ☐ No

**PART III – ORGANIZATION, HISTORY, ORGANIZATIONAL
PERFORMANCE, COMPLIANCE WITH CIVIL AND CRIMINAL LAWS**

A. History of the Business and Organizational Performance

1. How many years has your organization been in business in California as a contractor under your present business name and license number? _____ years. Attach a copy of either your documentation proving formation of the organization or agreement committing to form the organization.

2. Was your firm in bankruptcy at any time during the last five (5) years? (This question refers only to a bankruptcy action that was not described in answer to question 7, above)

☐ Yes ☐ No

If “yes,” please attach a copy of the bankruptcy petition, showing the case number and the date on which the petition was filed, and a copy of the Bankruptcy Court’s discharge order, or of any other document that ended the case, if no discharge order was issued.

Licenses

3. List all California construction license numbers, classifications and expiration dates of the California contractor licenses held by your firm:

4. If any of your firm’s license(s) are held in the name of a corporation or partnership, list below the names of the qualifying individual(s) listed on the CSLB records who meet(s) the experience and examination requirements for each license.

5. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended within the last five (5) years?

☐ Yes ☐ No

If “yes,” please explain on a separate signed sheet.

6. Is your firm a current certified member of the Design Build Institute of America (DBIA)?

☐ Yes ☐ No

If “yes,” please provide current DBIA certification on a separate sheet.

7. Does your company have Building Integrated Model (BIM)?

☐ Yes ☐ No

Disputes

8. At any time in the last five years has your firm been assessed and paid liquidated damages for a project under a construction contract with either a public or private owner?

☐ Yes ☐ No

If "yes," explain on a separate signed page, identifying such projects by owner, owner's address, the date of completion of the project, amount of liquidated damages assessed and all other information necessary to fully explain the assessment of liquidated damages.

9. In the last (5) five years has your firm, or any firm with which any of your company's owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, from a federal, state, or local government public works project for any reason?

NOTE: "Associated with" refers to another construction firm in which an owner, partner or officer of your firm held a similar position.

☐ Yes ☐ No

If "yes," explain on a separate signed page. State whether the firm involved was the firm applying for pre-qualification here or another firm. Identify by name of the company, the name of the person within your firm who was associated with that company, the year of the event, the owner of the project, the project and the basis for the action.

10. In the past five (5) years has any claim against your firm concerning your firm's work on a construction project been filed in court or arbitration?

☐ Yes ☐ No

If "yes," on separate signed sheets of paper identify the claim(s) by providing the project name, date of the claim, name of the claimant, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

11. At any time during the past five years, has any surety company made any payments on your firm's behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm's behalf, in connection with a construction project, either public or private?

☐ Yes ☐ No

If "yes," explain on a separate signed page the amount of each such claim, the name and telephone number of the claimant, the date of the claim, the grounds for the claim, the present status of the claim, the date of resolution of such claim if resolved, the method by which such was resolved if resolved, the nature of the resolution and the amount, if any, at which the claim was resolved.

Criminal Matters and Related Civil Suits

12. Has your firm or any of its owners, officers or partners ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public agency or entity?

☐ Yes ☐ No

If "yes," explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the investigation and the grounds for the finding.

13. Has your firm or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?

☐ Yes ☐ No

If "yes," explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the conviction and the grounds for the conviction.

Bonding

14. Bonding capacity: Provide documentation from your surety identifying the following:

Name of bonding company/surety: _____

Name of surety agent, address and telephone number:

Documentation of bonding capacity of at least of \$10 million:

15. During the last five (5) years, has your firm ever been denied bond coverage by a surety company, or has there ever been a period of time when your firm had no surety bond in place during a public construction project when one was required?

☐ Yes ☐ No

If "yes," provide details on a separate signed sheet indicating the date when your firm was denied coverage and the name of the company or companies which denied coverage; and the period during which you had no surety bond in place.

B. Compliance with Occupational Safety and Health Laws and with Other Labor Legislation Safety

1. Has CAL OSHA cited and assessed penalties against your firm for any "serious," "willful" or "repeat" violations of its safety or health regulations in the past five years?

NOTE: If you have filed an appeal of a citation, and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.

☐ Yes ☐ No

If "yes," attached a separate signed page describing the citations, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed to the Occupational Safety and Health Appeals Board and a decision has been issued, state the case number and the date of the decision.

2. Has the federal Occupational Safety and Health Administration cited and assessed penalties against your firm in the past five (5) years?

NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

☐ Yes ☐ No

If "yes," attach a separate signed page describing each citation.

3. Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either your firm or the owner of a project on which your firm was the contractor, in the past five (5) years?

NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

☐ Yes ☐ No

If "yes," attach a separate signed page describing each citation.

4. Does your construction company have a safety program in place?

☐ Yes ☐ No

If "yes," submit your safety program table of contents or outline of the program.

5. List your firm's Experience Modification Rate (EMR) (California workers' compensation insurance) for each of the past three (3) premium years:

NOTE: An Experience Modification Rate is issued to your firm annually by your workers' compensation insurance carrier.

Current year: _____

Previous year: _____

Year before previous year: _____

If your EMR for any of these three years is or was 1.00 or higher you may, if you wish, attach a letter of explanation.

6. Within the last (5) five years has there ever been a period when your firm had employees but was without workers' compensation insurance or state-approved self-insurance?

☐ Yes ☐ No

If "yes," please explain the reason for the absence of workers' compensation insurance on a separate signed page. If "No," please provide a statement by your current workers' compensation insurance carrier that verifies periods of workers' compensation insurance coverage for the last five (5) years. (If your firm has been in the construction business for less than five (5) years, provide a statement by your workers' compensation insurance carrier verifying continuous workers' compensation insurance coverage for the period that your firm has been in the construction business.)

Prevailing Wage and Apprenticeship Compliance Record

7. Has there been more than one (1) occasion during the last five (5) years in which your firm was required to pay either back wages or penalties for your own firm's failure to comply with the **state's** prevailing wage laws?

NOTE: This question refers only to your own firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.

☐ Yes ☐ No

If "yes," attach a separate signed page or pages, describing the nature of each violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid and the amount of back wages and penalties that you were required to pay.

8. During the last (5) five years, has there been more than one occasion in which your own firm has been penalized or required to pay back wages for failure to comply with prevailing wage requirements?

☐ Yes ☐ No

If "yes," attach a separate signed page or pages describing the nature of the violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid, the amount of back wages you were required to pay along with the amount of any penalty paid.

9. Provide the name, address and telephone number of the apprenticeship program (approved by the California Apprenticeship Council) from whom you intend to request the dispatch of apprentices to your company for use on any public work project for which you are awarded a contract by the City of Monterey Park.

10. If your firm operates its own State-approved apprenticeship program:

- (a) Identify the craft or crafts in which your firm provided apprenticeship training in the past year.
- (b) State the year in which each such apprenticeship program was approved, and attach evidence of the most recent California Apprenticeship Council approval(s) of your apprenticeship program(s).
- (c) State the number of individuals who were employed by your firm as apprentices at any time during the past three years in each apprenticeship and the number of persons who, during the past three years, completed apprenticeships in each craft while employed by your firm.

11. At any time during the last five years, has your firm been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works?

NOTE: You may omit reference to any incident that occurred before January 1, 1998, if the violation was by a subcontractor and your firm, as general contractor on a project, had no knowledge of the subcontractor's violation at the time they occurred.

☐ Yes ☐ No

If "yes," provide the date(s) of such findings, and attach copies of the Department's final decision(s).

12. Do you agree that your firm and its subcontractors at every tier will comply with the requirements of Public Contract Code §22164 (c) and that your firm will provide the City with evidence, on a monthly basis while the project or contract is being performed, that your firm and its subcontractors are complying with the requirements of Public Contract Code §22164 (c).

☐ Yes ☐ No

* * * * *

I, the undersigned, certify and declare that I have read all the foregoing answers to this pre-qualification questionnaire and know their contents. The matters stated in the questionnaire answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California, that the foregoing is correct.

Dated: _____

Signature

Print Name

EXHIBIT B
Release Form for Master Project List and Owner
Project List with Contact Information

**AUTHORIZATION FOR RELEASE OF INFORMATION AND
WAIVER OF LIABILITY FOR PROJECT REFERENCES**

I, on behalf of myself, corporation or company, authorize any and all individuals who are familiar with my design-build and contractor experience and work performance to provide information to the City of Monterey Park and its officers, agents, employees and representatives pertaining to prior work history.

This authorization is valid for 90 days from the date of signature. I, on behalf of myself, corporation or company hereby release the City of Monterey Park, and its officers, agents, employees and representatives from any claims, damages or liabilities of any kind, that may directly or indirectly result from the use, disclosure, or release of such information by any person or party, whether such information is favorable or unfavorable to me, my corporation or company arising from the reference as contemplated by this authorization.

I have read the above, understand its contents, and voluntarily agree to its terms.

Signature Date

Signature



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-A.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
Annie Yaung, CPFO, Controller
SUBJECT: Warrant Register for the City of Monterey Park of
December 21, 2016 and January 4, 2017

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt Resolution No. _____ allowing certain claims and demands per Warrant Register dated **December 21, 2016 and January 4, 2017 totaling \$1,096,931.66** specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **312297-312576** and e-Payables numbered **000490-000508**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

FISCAL IMPACT:

Disbursements from all funds total **\$1,096,931.66.**

Respectfully submitted:

Prepared by:

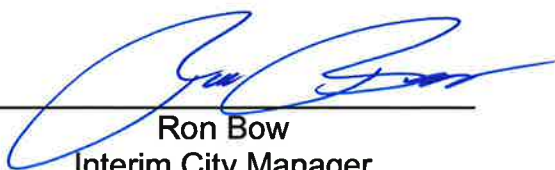


Chu Thai
Director of Management Services



Annie Young, CPFO
Controller

Approved By:



Ron Bow
Interim City Manager

Attachments 1: Resolution

Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
21ST DAY OF DECEMBER 2016 AND 4TH DAY OF JANUARY 2017
TOTALING \$1,096,931.66 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 373,395.73
State Gas Tax Fund	36,872.22
Sewer Fund	14,587.17
Refuse Fund	49,121.65
City Shop Fund	130,547.30
General Liability Fund	8,740.00
Payroll Clearing Account	1,886.39
Public Safety Impact Fee	43,416.82
Special Deposits Fund	18,347.24
Business Improvement Area #1	5,134.70
Workers Comp. Fund	6,047.00
Water Fund	144,878.44
Water Treatment Fund	59,475.70
OPA Proposition A	(818.18)
Measure R Fund	4,412.25
Library Tax Fund	853.33
STC Standards/Training/Corrections	275.26
POST	2,613.10
Home Housing Program	5,972.50
Recreation Fund	6,566.95
Asset Forfeiture	20,570.82
Prop C	66,791.18
CDBG Fund	763.26
Maintenance District 93-1	90.53
Beverage Container Recycling	2,790.00
SAFETEA-LU Grant	3,197.24
Maintenance Grant (075)	1,260.75
ELAC Instructional Serv Prog	7,240.31
Integrated Regional Water Mgmt	67,761.00
City/Housing Successor Agency	14,141.00
TOTAL	\$ 1,096,931.66

PASSED, APPROVED AND ADOPTED THE 4TH DAY OF JANUARY 2017.

 Mitchell Ing, Mayor
 City of Monterey Park, California

ATTEST

 Vincent D. Chang, City Clerk
 City of Monterey Park, California

RESOLUTION NO.
Page 2

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 4th day of January 2017 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

Final Warrant Register December 21, 2016

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

5

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ABM ONSITE SERVICES, WEST, INC. (DE	0010-801-3104-38400	960.00	POLICE PARKING		312297	960.00
ROBERTO A AGUIRRE	0075-450-0075-08530	378.52	SNOWVILLAGE SUPPLIES (TRUST)		312298	
	0075-450-0075-08530	143.88	SNOWVILLAGE SUPPLIES (TRUST)		312298	
	0010-801-6508-39860	16.32	COMMUNITY HIKE SUPPLIES		312298	
	0010-801-6508-39860	377.92	CPRS CONFERENCE		312298	
	0010-801-6508-39860	55.00	CPRS CONFERENCE		312298	971.64
	0010-801-6508-22670	135.00	RECREATION SUPPLIES		312323	
	0010-801-6508-22670	517.49	RECREATION SUPPLIES		312323	
	0075-450-0075-08530	143.88	SNOW VILLAGE SUPPLIES (TRUST)		312323	
	0075-450-0075-08530	143.86	HOLIDAY SUPPLIES (TRUST)		312323	
	0075-450-0075-08530	868.68	HOLIDAY SUPPLIES (TRUST)		312323	
	0075-450-0075-08530	131.38	HOLIDAY SUPPLIES (TRUST)		312323	
	0075-450-0075-08530	74.32	HOLIDAY SUPPLIES (TRUST)		312323	2,014.61
APPLEONE EMPLOYMENT SERVICES	0010-801-3205-31950	786.49	TEMPORARY STAFFING SERVICES		312299	
	0010-801-1704-31950	831.09	TEMPORARY STAFFING SERVICES		312299	1,617.58
	0010-801-1704-31950	577.74	TEMPORARY STAFFING SERVICES		312324	
	0010-801-3205-31950	485.58	TEMPORARY STAFFING SERVICES		312324	1,063.32
ARCTIC GLACIER U.S.A., INC.	0075-450-0075-08530	1,613.20	SNOW FOR SNOW VILLAGE (TRUST)		312300	1,613.20
AT & T	0010-801-3112-32050	477.20	PHONE SERVICE		312301	
	0022-801-4206-32050	630.70	PHONE SERVICE		312301	
	0092-801-4222-32050	117.51	PHONE SERVICE		312301	1,225.41

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

6

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
AT&T	0010-801-1301-32050	16.80	INTERNET/PHONE SERVICE		312302	
	0010-801-1801-32050	17.04	INTERNET/PHONE SERVICE		312302	
	0010-801-1404-32050	16.79	INTERNET/PHONE SERVICE		312302	
	0010-801-3112-32050	1,501.92	INTERNET/PHONE SERVICE		312302	
	0010-801-3113-32050	16.78	INTERNET/PHONE SERVICE		312302	
	0010-801-3114-41100	18.67	INTERNET/PHONE SERVICE		312302	
	0109-801-6511-32050	70.05	INTERNET/PHONE SERVICE		312302	
	0092-801-4220-32050	18.67	INTERNET/PHONE SERVICE		312302	
	0010-801-1408-32050	479.32	INTERNET/PHONE SERVICE		312302	
	0010-801-3112-32050	319.55	INTERNET/PHONE SERVICE		312302	
	0010-801-3201-32050	159.78	INTERNET/PHONE SERVICE		312302	
	0010-801-6001-32050	53.26	INTERNET/PHONE SERVICE		312302	
	0169-801-2201-32050	53.26	INTERNET/PHONE SERVICE		312302	
	0010-801-1404-32050	576.24	INTERNET/PHONE SERVICE		312302	
	0043-801-1404-32050	424.59	INTERNET/PHONE SERVICE		312302	
	0092-801-1404-32050	515.58	INTERNET/PHONE SERVICE		312302	4,258.30
BJ PARTY SUPPLIES	0010-801-1704-31860	198.12	MARKET PLACE GROUND BREAKING		312303	198.12
CALIFORNIA ASSOCIATION OF	0065-464	540.00	LTD FIREFIGHTERS		312304	540.00
CASHIER, DEPT OF PESTICIDE	0010-801-6517-39400	120.00	PARKS-CERTIFICATE RENEWAL		312325	120.00
CHARTER COMMUNICATIONS	0010-801-4210-38400	129.98	INTERNET/CABLE SERVICE		312305	
	0010-801-4210-38400	71.10	INTERNET/CABLE SERVICE		312305	201.08
GUILLERMO J. CHAVEZ	0075-450-0075-08615	10.90	CENTENNIAL SUPPLIES (TRUST)		312306	
	0075-450-0075-08615	164.10	CENTENNIAL SUPPLIES (TRUST)		312306	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

7

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						175.00
COME LAND MAINTENANCE COMPANY	0010-801-4210-38250	257.00	JANITORIAL SERVICE	17-0355	312326	
	0010-801-3114-38250	132.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4220-38250	23.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4222-38250	49.00	JANITORIAL SERVICE	17-0355	312326	
	0010-801-4210-38250	625.00	JANITORIAL SERVICE	17-0355	312326	
	0010-801-3114-38250	280.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4220-38250	100.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4222-38250	80.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4210-38250	2,450.00	JANITORIAL SERVICE	17-0355	312326	
	0010-801-3114-38250	650.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4220-38250	150.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4222-38250	150.00	JANITORIAL SERVICE	17-0355	312326	
	0010-801-4210-38250	1,661.00	JANITORIAL SERVICE	17-0355	312326	
	0010-801-3114-38250	755.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4223-22150	279.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4222-38250	132.00	JANITORIAL SERVICE	17-0355	312326	
	0010-801-4210-38250	1,661.00	JANITORIAL SERVICE	17-0355	312326	
	0010-801-3114-38250	755.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4223-22150	279.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4222-38250	132.00	JANITORIAL SERVICE	17-0355	312326	
	0010-801-4210-38250	1,661.00	JANITORIAL SERVICE	17-0355	312326	
	0010-801-3114-38250	755.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4223-22150	279.00	JANITORIAL SERVICE	17-0355	312326	
	0092-801-4222-38250	132.00	JANITORIAL SERVICE	17-0355	312326	
						13,427.00
DAN COSTLEY	0075-450-0075-08530	300.00	SNOWVILLAGE SUPPLIES (TRUST)		312307	
						300.00
	0075-450-0075-08615	200.00	CENTENNIAL SUPPLIES (TRUST)		312327	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

8

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						200.00
DOUBLETREE HOTEL-DEL MAR	0136-801-3101-33250	760.70	POST TRAINING		312308	760.70
EMERGENCY REPORTING	0010-801-3210-24150	7,440.00	FIRE RECORDS SYSTEM	17-0353	312309	7,444.00
	0010-801-3210-24150	4.00	FIRE RECORDS SYSTEM		312309	
ARMANDO ESPARZA	0136-801-3101-33250	18.00	POST TRAINING		312310	18.00
EUROFINS EATON ANALYTICAL, INC.	0093-801-4226-31950	2,755.00	WATER ANALYSIS	17-0358	312328	34,740.00
	0093-801-4229-31950	5,260.00	WATER ANALYSIS	17-0358	312328	
	0093-801-4230-31950	2,780.00	WATER ANALYSIS	17-0358	312328	
	0093-801-4230-31950	2,115.00	WATER ANALYSIS	17-0358	312328	
	0092-801-4222-31950	145.00	WATER ANALYSIS	17-0358	312328	
	0092-801-4222-31950	145.00	WATER ANALYSIS	17-0358	312328	
	0093-801-4227-31950	1,385.00	WATER ANALYSIS	17-0358	312328	
	0093-801-4230-31950	2,835.00	WATER ANALYSIS	17-0358	312328	
	0093-801-4229-31950	6,005.00	WATER ANALYSIS	17-0358	312328	
	0093-801-4226-31950	2,860.00	WATER ANALYSIS	17-0358	312328	
	0093-801-4229-31950	4,885.00	WATER ANALYSIS	17-0358	312328	
	0093-801-4227-31950	1,155.00	WATER ANALYSIS	17-0358	312328	
	0093-801-4226-31950	2,415.00	WATER ANALYSIS	17-0358	312328	
FRANCISCO JAVIER PENA (DBA) COFFEE	0010-801-1801-22670	225.00	EE APPRECIATION REFRESHMENTS		312329	225.00
GREY WALL SOFTWARE LLC (DBA) VEOCI.	0010-801-3230-24150	8,326.00	FIRE SOFTWARE SUBSCRIPTION	17-0316	312311	8,326.00
HENSLEY LAW GROUP	0010-801-1601-31600	5,145.94	LEGAL-321 E NEWMARK (CIVIL)	17-0255	312330	
	0010-801-1601-31600	3,582.00	LEGAL-321 E NEWMARK (CRIMINAL)	17-0255	312330	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

9

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
HENSLEY LAW GROUP	0010-801-1601-31600	58.00	LEGAL-BEDFORD FREIGHT	17-0255	312330	
	0010-801-1702-31600	2,718.00	LEGAL-CODE ENFORCEMENT	17-0255	312330	
	0010-801-1601-31600	464.00	LEGAL-MARKET PALACE	17-0255	312330	
	0010-801-1601-31600	290.00	LEGAL-FIRST TRANSIT	17-0255	312330	
	0010-801-1601-31600	1,566.00	LEGAL-GENERAL LIGITATION	17-0255	312330	
	0010-801-1601-31600	1,368.00	LEGAL-GOODVIEW	17-0255	312330	
	0043-801-1601-31600	3,567.00	LEGAL-SOLID WESTE	17-0255	312330	
	0092-801-1601-31600	20,000.00	LEGAL-GENERAL SERVICES	17-0254	312330	38,758.94
LOS ANGELES COUNTY CERTIFIED	0060-801-4211-41100	3,399.00	HAZARDOUS WASTE/GENERATOR FEE	17-0350	312331	
	0060-801-4211-41100	3,230.00	HAZARDOUS WASTE/GENERATOR FEE	17-0350	312331	6,629.00
MONTEREY PARK PETTY CASH	0010-801-1703-33200	66.10	PETTY CASH-TRAINING		312312	
	0092-801-4222-39300	90.00	PETTY CASH-CERTIFCATION		312312	
	0010-801-6517-39400	70.00	PETTY CASH-TRAINING		312312	
	0092-801-4223-22750	14.31	PETTY CASH-REFRESHMENTS		312312	
	0010-801-6508-22650	84.67	PETTY CASH-SUPPLIES		312312	
	0010-801-3220-32200	22.95	PETTY CASH-POSTAGE		312312	
	0092-801-4223-22750	7.63	PETTY CASH-REFRESHMENTS		312312	
	0092-801-4223-22750	55.40	PETTY CASH-REFRESHMENTS		312312	
	0010-801-1703-33200	75.60	PETTY CASH-MILEAGE		312312	
	0010-801-1703-33200	71.71	PETTY CASH-MILEAGE		312312	
	0010-801-1703-33200	52.27	PETTY CASH-MILEAGE		312312	
	0010-801-1703-33200	61.56	PETTY CASH-MILEAGE		312312	
	0010-801-1703-33200	75.60	PETTY CASH-MILAGE		312312	
	0075-450-0075-08640	17.16	PETTY CASH-CABLES (TRUST)		312312	764.96
MV CHENG & ASSOCIATES INC.	0010-801-1403-31950	8,255.00	TEMPORARY STAFFING SERVICES		312332	8,255.00

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

10

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ODYSSEY INNOVATIVE DESIGNS; DBA B C	0010-801-6508-39860	144.10	RECREATION SOUND SYS SUPPLIES		312333	144.10
ORANGE COUNTY SHERIFF'S DEPT	0136-801-3101-33250	55.00	POST TRAINING		312313	55.00
	0136-801-3101-33250	40.00	POST TRAINING		312314	40.00
PITNEY BOWES POSTAGE BY PHONE	0010-801-1301-31750	2.72	POSTAGE		312334	
	0010-801-1301-32200	5.34	POSTAGE		312334	
	0010-801-1403-32200	67.64	POSTAGE		312334	
	0010-801-1406-32200	43.93	POSTAGE		312334	
	0010-801-1407-32200	6.04	POSTAGE		312334	
	0010-801-1701-32200	178.97	POSTAGE		312334	
	0010-801-1702-32200	19.28	POSTAGE		312334	
	0010-801-1703-32200	6.46	POSTAGE		312334	
	0010-801-1801-32200	18.12	POSTAGE		312334	
	0010-801-3101-32200	14.71	POSTAGE		312334	
	0010-801-3102-32200	8.62	POSTAGE		312334	
	0010-801-3104-32200	6.16	POSTAGE		312334	
	0010-801-3113-32200	3.45	POSTAGE		312334	
	0010-801-3114-32200	77.40	POSTAGE		312334	
	0010-801-3120-32200	6.04	POSTAGE		312334	
	0010-801-3205-32200	20.34	POSTAGE		312334	
	0010-801-3210-32200	6.84	POSTAGE		312334	
	0010-801-6001-32200	29.59	POSTAGE		312334	
	0010-801-6502-32200	115.79	POSTAGE		312334	
	0043-801-1201-32200	1.14	POSTAGE		312334	
	0043-801-4212-32200	14.87	POSTAGE		312334	
	0075-450-0075-09230	58.05	POSTAGE (TRUST)		312334	711.50

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

11

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
RAQUEL RICHARDS	0010-801-1801-32200	12.80	PETTY CASH-POSTAGE		312335	
	0010-801-1801-39550	5.57	PETTY CASH-SUPPLIES		312335	
	0010-801-1801-39550	75.18	PETTY CASH-REFRESHMENTS		312335	
	0010-801-1801-39550	9.87	PETTY CASH-REFRESHMENTS		312335	
	0010-801-1802-33100	39.95	PETTY CASH-MILLAGE		312335	
	0010-801-1801-39550	24.37	PETTY CASH-REFRESHMENTS		312335	
	0010-801-1802-39400	80.16	PETTY CASH-SUPPLIES		312335	
	0010-801-1802-33100	12.74	PETTY CASH-MILEAGE		312335	
	0010-801-1801-22670	49.99	PETTY CASH-SUPPLIES		312335	
	0010-801-1801-39550	21.11	PETTY CASH-REFRESHMENTS		312335	
	0010-801-1802-33100	31.32	PETTY CASH-MILEAGE		312335	
	0010-801-1801-33100	13.18	PETTY CASH-MILEAGE		312335	
						376.24
MANUEL REYES	0159-801-6507-31930	1,300.00	INSTRUCTOR-RECREATION CLASS		312336	1,300.00
S C FUELS (DBA)	0060-801-4211-22250	6,476.37	FUEL	17-0349	312315	
	0060-801-4211-22250	11,449.93	FUEL	17-0349	312315	
	0060-801-4211-22250	10,002.05	FUEL	17-0349	312315	
	0060-801-4211-22250	10,140.38	FUEL	17-0349	312315	
	0060-801-4211-22250	9,332.04	FUEL	17-0349	312315	47,400.77
SAN GABRIEL BASIN WATER	0092-801-4222-22900	33,520.40	WATER ASSESSMENT		312316	33,520.40
SEE'S CANDY SHOPS, INC	0075-450-0075-08550	167.50	LANGLEY SPECIAL EVENT-TRUST		312337	167.50
SIERRA INSTALLATIONS INC	0077-801-1111-31950	2,131.10-	VOID CHECK	17-0331	312001	2,131.10-
	0077-801-1111-31950	2,132.10	HOLIDAY DECORATIONS INST/REM	17-0331	312317	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

12

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						2,132.10
JAY SILVERMAN	0136-801-3101-33250	150.00	POST TRAINING		312318	150.00
SPRINT CORPORATION	0010-801-3115-38400	1,132.48	MOBILE DATA SERVICE	17-0126	312319	1,132.48
	0010-801-3115-38400	1,391.65	MOBILE DATA SERVICE	17-0126	312338	1,391.65
CODAY STEVEN	0010-801-3104-22750	20.70	PETTY CASH-SUPPLIES		312339	
	0010-801-3101-22750	41.00	PETTY CASH-NOTARY RENEWAL		312339	
	0010-801-3103-33100	48.00	PETTY CASH-PARKING		312339	
	0010-801-3102-22750	37.69	PETTY CASH-REFRESHMENTS		312339	
	0010-801-3103-22750	85.95	PETTY CASH-SUPPLIES		312339	
	0071-801-3120-22670	98.54	PETTY CASH-SUPPLIES		312339	
	0010-801-3113-22600	14.08	PETTY CASH-SUPPLIES		312339	
	0071-801-3120-22670	83.97	PETTY CASH-SUPPLIES		312339	429.93
SUCCESS PRINTING & SIGN INC.	0092-801-6509-31880	3,219.40	CASCADES NEWSPAPER	17-0307	312340	
	0092-801-6509-31880	2,698.00	CASCADES NEWSPAPER	17-0307	312340	5,917.40
THE GAS COMPANY (DBA)	0060-801-4211-22250	10,550.19	GAS SERVICES		312341	10,550.19
LISA UNG	0010-801-1801-22670	115.33	EE APPRECIATION DAY SUPPLY		312342	115.33
UNITED PARCEL SERVICE	0010-801-1407-32200	162.50	DELIVERY SERVICES		312320	
	0010-801-3103-32200	39.01	DELIVERY SERVICES		312320	
	0010-801-3205-32200	303.12	DELIVERY SERVICES		312320	504.63
TONY URICH	0136-801-3101-33250	250.00	POST TRAINING		312321	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

13

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						250.00
VERIZON WIRELESS	0010-801-1408-32050	0.22	WIRELESS VOICE & DATA SERVICE		312343	
	0010-801-1701-32050	38.01	WIRELESS VOICE & DATA SERVICE		312343	
	0010-801-1702-32050	12.35	WIRELESS VOICE & DATA SERVICE		312343	
	0010-801-1703-32050	38.01	WIRELESS VOICE & DATA SERVICE		312343	
	0010-801-3112-32050	130.70	WIRELESS VOICE & DATA SERVICE		312343	
	0010-801-4209-32050	46.70	WIRELESS VOICE & DATA SERVICE		312343	
	0010-801-4212-32050	11.25	WIRELESS VOICE & DATA SERVICE		312343	
	0010-801-6517-32050	13.57	WIRELESS VOICE & DATA SERVICE		312343	
	0092-801-4220-32050	0.22	WIRELESS VOICE & DATA SERVICE		312343	
	0092-801-4221-32050	48.20	WIRELESS VOICE & DATA SERVICE		312343	
	0092-801-4222-32050	0.36	WIRELESS VOICE & DATA SERVICE		312343	
						339.59
ANNIE YAUNG	0010-850-1403-39400	560.90	LCMFI TRAINING		312344	
						560.90
ZOLL MEDICAL CORPORATION	0010-801-3220-38400	8,689.50	FIRE MEDICAL EQUIP MAINTENANCE	17-0352	312322	
	0010-801-3220-38400	950.00	FIRE MEDICAL EQUIP MAINTENANCE	17-0352	312322	
						9,639.50
TOTAL FOR PREPAID WARRANTS						249,504.97
	PRINTED	249,504.97				
	E-PAYABLE	0.00				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

14

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ADLERHORST INTERNATIONAL INC.	0160-801-3103-22800	350.00	POLICE TRAINING	17-0083	490 *	
	0160-801-3103-22800	525.00	POLICE TRAINING	17-0083	490 *	
	0160-801-3103-22800	32.40	POLICE TRAINING	17-0083	490 *	907.40
ADVANCE PEST TERMITE CONTROL	0010-801-3113-38100	43.00	PEST CONTROL		312345	
	0010-801-3113-38100	43.00	PEST CONTROL		312345	
	0010-801-3104-22750	33.00	PEST CONTROL		312345	
	0010-801-3210-22750	47.00	PEST CONTROL		312345	
	0010-801-3210-22750	35.00	PEST CONTROL		312345	
	0010-801-3210-22750	42.00	PEST CONTROL		312345	243.00
ADVANCED BATTERY SYSTEMS, INC.	0060-801-4211-23500	226.60	FLEET PARTS	17-0040	491 *	226.60
AFFILIATED SYSTEMS, INC.	0010-801-1801-31900	55.00	PRE-EMPLOYMENT/DMV/DOT PHYS		312346	55.00
ALL STAR GLASS, INC	0060-801-4211-38400	409.89	FLEET REPAIR-UNIT 094	17-0037	312347	409.89
ALL STATE POLICE EQUIPMENT	0010-801-3103-22750	172.19	POLICE SUPPLIES		312348	172.19
ALLSTAR FIRE EQUIPMENT INC.	0010-801-3210-22300	1,509.65	FIRE SUPPLIES	17-0335	312349	1,509.65
ARAMARK UNIFORM & CAREER APPAREL, I	0010-801-3210-39050	34.47	FIRE UNIFORM SERVICES		312350	
	0010-801-3210-39050	17.86	FIRE UNIFORM SERVICES		312350	
	0010-801-3210-39050	46.38	FIRE UNIFORM SERVICES		312350	
	0010-801-3210-39050	5.64	FIRE UNIFORM SERVICES		312350	104.35
ARROYO BACKGROUND INVESTIGATIONS	0010-801-3104-31950	900.00	BACKGROUND INVESTIGATIONS	17-0078	312351	
	0010-801-3104-31950	1,800.00	BACKGROUND INVESTIGATIONS	17-0078	312351	

* Indicates an E-Payable transaction

12/28/2016 10:28:53 AM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

15

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ARROYO BACKGROUND INVESTIGATIONS	0010-801-3104-31950	900.00	BACKGROUND INVESTIGATIONS	17-0078	312351	3,600.00
ATHENS SERVICES	0092-801-4223-37300	100.00	WATER TRASH DISPOSAL SERVICES		312352	100.00
AUTOZONE WEST, INC	0060-801-4211-23500	52.31	FLEET PARTS/SUPPLIES-WP215	17-0298	492 *	
	0060-801-4211-23500	148.23	FLEET PARTS/SUPPLIES	17-0298	492 *	200.54
B W GRAPHICS	0010-801-1101-21250	785.89	BUSINESS CARDS-COUNCIL		312353	785.89
LUIS BARAJAS	0010-701-0010-07050	90.00	REFUND PICNIC RESERVATION		312354	90.00
BEAR COMMUNICATIONS INC (DBA) BEARC	0160-801-3103-22750	277.95	POLICE SUPPLIES		312355	277.95
BESTWAY DISTRIBUTING CO. (DBA)	0010-801-3210-22150	392.38	FIRE SUPPLIES		312356	392.38
BRIDGESTONE HOSEPOWER, LLC	0092-801-4222-23700	120.17	WATER AIR STRIPPER		312357	120.17
CALIFORNIA WATER SERVICE CO.	0092-801-4222-36300	70.73	WATER SERVICE		312358	
	0092-801-4222-36300	294.80	WATER SERVICE		312358	
	0092-801-4222-36300	25.87	WATER SERVICE		312358	
	0092-801-4222-36300	18.07	WATER SERVICE		312358	409.47
CAMINO REAL CHEVROLET	0060-801-4211-23500	104.51	FLEET REPAIR/PARTS-UNIT 929	17-0146	493 *	104.51
CANON FINANCIAL SERVICES, INC.	0060-801-4211-38400	556.90	COPIER MACHINE RENTAL		312359	556.90
CARL WARREN & COMPANY	0062-801-5101-35600	1,500.00	LIABILITY CLAIMS-S ZHAO		312360	
	0062-801-5101-35600	15.00	LIABILITY CLAIMS-J RUIZ		312360	

* Indicates an E-Payable transaction

12/28/2016 10:28:53 AM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

16

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CARL WARREN & COMPANY	0062-801-5101-35600	1,975.00	LIABILITY CLAIMS-C ARAPACHE		312360	
	0062-801-5101-35600	375.00	LIABILITY CLAIMS-GEICO		312360	
	0062-801-5101-35600	3,750.00	LIABILITY CLAIMS-R QUACH		312360	
	0062-801-5101-35600	1,125.00	LIABILITY CLAIMS-A ILOUS		312360	8,740.00
MELODY D. CERVANTES	0010-450-3101-09000	109.25	COURT ORDERED RESTITUTION		312361	109.25
VINCENT D CHANG	0075-450-0075-08950	2,500.00	REFUND CANDIDATE STMT (TRUST)		312362	2,500.00
CLINICAL LABORATORY OF	0092-801-4222-31950	877.83	WATER ANALYSIS		494 *	
	0092-801-4222-31950	48.56	WATER ANALYSIS		494 *	
	0092-801-4222-31950	48.56	WATER ANALYSIS		494 *	
	0092-801-4222-31950	108.23	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	176.22	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	108.23	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	108.23	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	30.52	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	

* Indicates an E-Payable transaction

12/28/2016 10:28:53 AM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

17

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CLINICAL LABORATORY OF	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		494 *	
						1,659.08
COUNTY OF LOS ANGELES/DEPARTMENT OF	0092-801-4220-31950	32.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	32.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	64.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	32.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	32.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	32.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	32.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	32.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	32.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	32.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	32.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	32.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	64.00	PARKS BACKFLOW PREVENTION TEST		312363	
	0092-801-4220-31950	32.00	PARKS BACKFLOW PREVENTION TEST		312363	
						512.00
CRITICAL REACH	0010-801-3112-38400	685.00	POLICE 2017 SUPPORT FEES		312364	
						685.00
DAILY JOURNAL CORPORATION	0092-801-1301-34050	171.00	LEGAL NOTICE	17-0073	312365	
	0010-801-1301-34050	114.00	LEGAL NOTICE	17-0073	312365	
	0010-801-5004-96077	162.00	LEGAL NOTICE		312365	
	0010-801-5004-96087	234.00	LEGAL NOTICE		312365	
	0010-801-5004-96069	240.00	LEGAL NOTICE		312365	
	0010-801-5004-91521	240.00	LEGAL NOTICE		312365	
						1,161.00
DAMEWOOD CONSULTING GROUP	0010-801-1801-39400	500.00	EMPLOYEE SAFETY TRAINING		312366	

* Indicates an E-Payable transaction

12/28/2016 10:28:53 AM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

18

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						500.00
DELL MARKETING LP	0010-850-1403-31700	1,184.55	COMPUTER/SUPPLIES		312367	1,184.55
DEPINTO MORALES COMMUNICATIONS INC.	0075-450-0075-08615	1,967.80	CENTENNIAL CONSULTING (TRUST)		312368	1,967.80
DIVERSIFIED ALARM SERVICE	0010-801-3112-38400	135.00	MONITORING SERVICES		495 *	
	0010-801-3112-38400	135.00	MONITORING SERVICES		495 *	
	0010-801-3112-38400	135.00	MONITORING SERVICES		495 *	
	0160-801-3103-22750	85.00	MONITORING SERVICES		495 *	490.00
EMERGENCY RESPONSE CRIME SCENE CLEANUP	0010-801-3103-38400	750.00	MEDICAL WASTE PICKUP		312369	750.00
EMS PERSONNEL FUND	0010-801-3220-41100	200.00	PARAMEDIC LICENSE RENEWAL		312370	200.00
ENGLANDER KNABE ALLEN & ASSOCIATES	0010-850-1201-31950	2,000.00	710 COALITION SERVICES	16-0681	312371	2,000.00
ENTENMANN-ROVIN COMPANY (DBA)	0010-801-3210-22300	961.30	BADGES		312372	
	0010-801-3210-22300	1,535.44	BADGES		312372	2,496.74
FEDERAL EXPRESS CORP.	0010-801-1403-32200	22.26	CARRIER SERVICES		312373	
	0010-801-3102-32200	11.30	CARRIER SERVICES		312373	
	0010-801-1701-32200	25.84	CARRIER SERVICES		312373	59.40
FENSCO SERVICES INC	0010-801-6517-31950	365.00	FENCE REPAIR/INSTALLATION		312374	
	0010-801-6516-31190	376.00	FENCE REPAIR/INSTALLATION		312374	741.00
FIRST TRANSIT INC	0166-801-4201-31960	209.65	SPIRIT BUS GPS	17-0123	312375	
	0109-701-0109-07680	3,970.13	SPIRIT BUS FARE		312375	

* Indicates an E-Payable transaction

12/28/2016 10:28:53 AM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

19

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
FIRST TRANSIT INC	0166-801-4201-31960	66,581.53	SPIRIT BUS OPERATION	17-0123	312375	62,821.05
FORD OF MONTEBELLO	0060-801-4211-38400	120.00	FLEET PARTS/REPAIR-UNIT 065		312376	
	0060-801-4211-23500	153.97	FLEET PARTS/REPAIR-UNIT 955		312376	273.97
FORENSIC NURSE RESPONSE TEAM (DBA)	0010-801-3104-31950	1,460.00	INVESTIGATION SERVICE		312377	1,460.00
GARFIELD MEDICAL CENTER	0010-801-3113-22600	24.00	PHYSICAL		312378	
	0010-801-3113-22600	24.00	PHYSICAL		312378	48.00
GOLDEN STATE WATER COMPANY	0092-801-4222-36300	53.25	WATER SERVICE		312379	53.25
GRICELDA GOMEZ	0010-801-3210-39050	14.57	FIRE-UNIFORM CLEANING		312380	
	0010-801-3210-39050	14.57	FIRE-UNIFORM CLEANING		312380	29.14
GOVCONNECTION INC.	0010-801-3201-24150	766.39	COMPUTER SUPPLIES		312381	
	0010-801-3210-39400	598.81	COMPUTER SUPPLIES		312381	
	0010-850-1403-22750	31.13	COMPUTER SUPPLIES		312381	
	0010-850-1403-22750	26.92	COMPUTER SUPPLIES		312381	
	0010-850-1403-22750	294.98	COMPUTER SUPPLIES		312381	
	0010-801-1501-21350	180.00	COMPUTER SUPPLIES		312381	
	0010-801-1404-22750	601.26	COMPUTER SUPPLIES		312381	
	0010-801-1404-22750	62.04	COMPUTER SUPPLIES		312381	2,561.53
GRAINGER	0092-801-4223-23050	680.82	WATER SUPPLIES		312382	680.82
GRAND PRIX TIRE & AUTO CENTER	0060-801-4211-23500	92.65	FLEET TIRES-UNIT 009		312383	92.65

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

20

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
GRM INFORMATION MANAGEMENT	0010-801-1301-31950	757.00	DOCUMENT SYSTEM SERVICES	17-0068	312384	
	0092-801-1301-31950	36.17	DOCUMENT SYSTEM SERVICES	17-0067	312384	
	0092-801-1301-31950	108.23	DOCUMENT SYSTEM SERVICES	17-0067	312384	901.40
HARRINGTON INDUSTRIAL PLASTICS	0092-801-4222-23700	118.45	WATER SUPPLIES		496 *	118.45
HINDERLITER, DE LLAMAS & ASSOC.	0010-801-1403-31400	1,374.30	CONTRACT SERVICES-SALES TAX	17-0314	312385	
	0010-701-0010-01500	8,594.57	CONTRACT SERVICES-SALES TAX		312385	9,968.87
HOME DEPOT CREDIT SERVICES	0092-801-4223-23700	92.52	HARDWARE SUPPLIES	17-0141	312386	
	0092-801-4222-23900	21.79	HARDWARE SUPPLIES	17-0141	312386	
	0092-801-4222-23900	123.49	HARDWARE SUPPLIES	17-0141	312386	
	0092-801-4222-23900	159.85	HARDWARE SUPPLIES	17-0141	312386	
	0092-801-4221-23050	334.06	HARDWARE SUPPLIES	17-0141	312386	
	0092-801-4221-23050	123.27	HARDWARE SUPPLIES	17-0141	312386	
	0092-801-4221-23050	48.94	HARDWARE SUPPLIES	17-0141	312386	
	0010-801-6517-23100	70.52	HARDWARE SUPPLIES	17-0108	312386	
	0010-801-6517-23100	86.09	HARDWARE SUPPLIES	17-0108	312386	
	0010-801-6517-23100	131.78	HARDWARE SUPPLIES	17-0108	312386	
	0349-801-3201-39400	216.68	HARDWARE SUPPLIES		312386	
	0010-801-3210-22750	121.40	HARDWARE SUPPLIES	17-0262	312386	1,530.39
BRENDA IGLESIAS	0160-801-3101-39400	113.40	POLICE TRAINING		312387	113.40
INFOSEND, INC.	0092-801-4221-32200	4,762.65	BILLING SERVICES-PAPERLESS	17-0048	312388	4,762.65
MITCHELL ING	0010-801-1101-11100	80.00	MAYOR'S EXPENSES		312389	
	0092-801-1101-11100	60.00	MAYOR'S EXPENSES		312389	

* Indicates an E-Payable transaction

12/28/2016 10:28:53 AM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

21

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MITCHELL ING	0043-801-1101-11100	60.00	MAYOR'S EXPENSES		312389	200.00
IRON MOUNTAIN OFF-SITE DATA	0010-850-1403-31700	354.45	COMPUTER DATA STORAGE		312390	354.45
JAIME YAMASHITA (DBA) FIVE POINT DE	0010-801-6516-31190	990.00	EDISON TRAILS MAP		312391	990.00
JHM SUPPLY INC	0010-801-6517-23300	285.71	PARKS SUPPLIES	17-0112	312392	638.93
	0010-801-6517-23300	314.12	PARKS SUPPLIES	17-0112	312392	
	0010-801-6517-23300	39.10	PARKS SUPPLIES	17-0112	312392	
JSE EMERGENCY MEDICAL GROUP, INC	0010-801-3220-39400	833.00	MEDICAL DIRECTOR SERVICES	17-0317	312393	833.00
JWA URBAN CONSULTANTS INC	0152-801-2206-31850	3,872.50	HOME CONSULTING		312394	18,723.50
	0880-801-2207-31950	1,848.00	HOME CONSULTING		312394	
	0169-801-2201-31850	71.00	CDBG CONSULTING		312394	
	0880-801-2207-31950	6,963.00	CDBG/HOME CONSULTING		312394	
	0169-801-2201-31850	639.00	CDBG CONSULTING		312394	
	0880-801-2207-31950	5,330.00	HOME CONSULTING		312394	
KNIGHT COMMUNICATIONS INC	0010-801-1301-38400	497.17	SYSTEM MANAGEMENT SERVICE		312395	
	0010-801-1404-38400	464.96	SYSTEM MANAGEMENT SERVICE		312395	
	0043-801-1404-38400	548.29	SYSTEM MANAGEMENT SERVICE		312395	
	0092-801-1404-38400	714.97	SYSTEM MANAGEMENT SERVICE		312395	
	0010-801-1701-38400	376.67	SYSTEM MANAGEMENT SERVICE		312395	
	0010-801-1702-38400	376.67	SYSTEM MANAGEMENT SERVICE		312395	
	0010-801-1703-38400	376.67	SYSTEM MANAGEMENT SERVICE		312395	
	0010-801-1801-38400	733.75	SYSTEM MANAGEMENT SERVICE		312395	
	0010-801-3115-38400	1,282.50	SYSTEM MANAGEMENT SERVICE		312395	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

22

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
KNIGHT COMMUNICATIONS INC	0010-801-3201-38400	897.50	SYSTEM MANAGEMENT SERVICE		312395	
	0022-801-4202-38400	524.08	SYSTEM MANAGEMENT SERVICE		312395	
	0092-801-4210-38400	386.75	SYSTEM MANAGEMENT SERVICE		312395	
	0060-801-4211-38400	1,716.66	SYSTEM MANAGEMENT SERVICE		312395	
	0043-801-4212-38400	552.92	SYSTEM MANAGEMENT SERVICE		312395	
	0092-801-4220-38400	1,628.33	SYSTEM MANAGEMENT SERVICE		312395	
	0131-801-6001-38400	853.33	SYSTEM MANAGEMENT SERVICE		312395	
	0010-801-6502-38400	1,110.83	SYSTEM MANAGEMENT SERVICE		312395	
	0160-801-3115-31700	10,250.00	SYSTEM MANAGEMENT SERVICE	17-0122	312395	23,292.05
KNOWLES-MCNIFF	0010-801-1404-31700	783.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	
	0043-801-1404-31700	3,850.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	
	0092-801-1404-31700	3,908.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	
	0010-801-3115-31700	599.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	
	0010-801-3220-31700	209.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	
	0092-801-4221-31700	989.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	
	0093-801-4226-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	
	0093-801-4227-31700	259.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	
	0093-801-4228-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	
	0093-801-4229-31700	199.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	
	0093-801-4231-31700	265.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	
	0093-801-4232-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	
	0010-801-6001-31700	803.00	FINANCE SOFTWARE MAINTENANCE	17-0002	312396	12,500.00
KOVATCH MOBILE EQUIPMENT	0060-850-3210-38400	20,322.50	FIRE ENGINE REPAIR	16-0691	312397	20,322.50
L.B.I. AIR, INC.	0060-801-3210-38400	870.78	FIRE REPAIRS-E62		312398	870.78
JOSEPH LEON	0075-450-0075-08950	2,500.00	REFUND CANDIDATE STMT (TRUST)		312399	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

23

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						2,500.00
LIFE-ASSIST INC	0010-801-3220-22350	148.00	FIRE SUPPLIES	17-0079	312400	
	0010-801-3220-22350	326.50	FIRE SUPPLIES	17-0079	312400	
						474.50
LOGAN SUPPLY CO., INC.	0092-801-4223-23700	118.31	WATER SUPPLIES/TOOLS	17-0163	312401	
	0092-801-4223-24100	627.94	WATER SUPPLIES/TOOLS	17-0163	312401	
						746.75
LONG BEACH BMW MOTORCYCLES (DBA)	0060-801-4211-38400	111.18	FLEET PARTS/REPAIR	17-0020	497 *	
						111.18
LOOMIS ARMORED US, INC.	0010-701-0010-03700	508.28	ARMORED CARRIER SERVICE		312402	
						508.28
LOS ANGELES COUNTY DEPT. OF	0022-801-4206-41100	402.01	TRAFFIC SIGNALS MAINTENANCE		312403	
	0022-801-4206-41100	639.64	TRAFFIC SIGNALS MAINTENANCE		312403	
						1,041.65
LOS ANGELES COUNTY DISTRICT	0010-801-3104-31950	794.45	LEGAL SERVICES	17-0081	312404	
						794.45
LOS ANGELES TIMES	0010-801-3113-39350	57.53	SUBSCRIPTION		312405	
						57.53
MAGIC TOUCH CARWASH, INC.	0060-801-4211-38400	1,545.00	CAR WASHES		312406	
						1,545.00
MAJESTIC FIRE INC.	0010-801-3210-38400	9.57	FIRE EXTINGUISHERS SERVICES		312407	
						9.57
MAK FIRE PROTECTION ENGINEERING & C	0010-701-0010-06330	1,530.00	FIRE PLAN CHECK	17-0080	312408	
	0010-701-0010-06330	340.00	FIRE PLAN CHECK	17-0080	312408	
	0010-701-0010-06330	1,838.08	FIRE PLAN CHECK	17-0080	312408	
						3,708.08
MARBLE MEDICS OF AMERICA, INC (DBA)	0010-801-6516-31190	1,580.00	VETERANS MEMORIALS SERVICES		312409	
						1,580.00

* Indicates an E-Payable transaction

12/28/2016 10:28:53 AM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

24

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MCMASTER-CARR SUPPLY CO.	0093-801-4227-23300	54.87	WATER SUPPLIES	17-0169	312410	
	0092-801-4222-23700	482.68	WATER SUPPLIES	17-0169	312410	
	0092-801-4222-23700	97.52	WATER SUPPLIES	17-0169	312410	635.07
MDM ANALYTICS, INC.	0043-850-5002-96071	2,790.00	SOLID WASTE CONTRACT SERVICES	16-0587	312411	
	0214-850-5002-96071	2,790.00	SOLID WASTE CONTRACT SERVICES	16-0587	312411	5,580.00
MISSION SUPER HARDWARE	0010-801-6517-23050	54.81	HARDWARE SUPPLIES	17-0114	312412	
	0010-801-3210-38400	152.38	HARDWARE SUPPLIES	17-0263	312412	207.19
MUNICIPAL AUDITING SERVICES LLC (DE	0010-701-0010-02010	289.45	BUSINESS LICENSE AUDITING SVCS		312413	
	0010-701-0010-02010	640.33	BUSINESS LICENSE AUDITING SVCS		312413	
	0010-701-0010-02010	3,139.96	BUSINESS LICENSE AUDITING SVCS		312413	
	0010-701-0010-02010	506.10	BUSINESS LICENSE AUDITING SVCS		312413	
	0010-701-0010-02010	634.20	BUSINESS LICENSE AUDITING SVCS		312413	
	0010-701-0010-02010	630.35	BUSINESS LICENSE AUDITING SVCS		312413	
	0010-701-0010-02010	1,189.48	BUSINESS LICENSE AUDITING SVCS		312413	
	0010-701-0010-02010	290.50	BUSINESS LICENSE AUDITING SVCS		312413	7,320.37
OSCAR NUNEZ	0010-801-3103-22310	128.99	POLICE UNIFORM		312414	128.99
OFFICE DEPOT INC.	0043-801-4212-21250	65.84	OFFICE SUPPLIES		312415	
	0043-801-4212-21250	45.35	OFFICE SUPPLIES		312415	
	0010-801-1407-21350	71.76	OFFICE SUPPLIES		312415	
	0010-801-6502-21250	71.76	OFFICE SUPPLIES		312415	
	0010-801-1801-21250	71.76	OFFICE SUPPLIES		312415	
	0010-801-3210-21300	13.53	OFFICE SUPPLIES	17-0199	312415	
	0010-801-3210-21300	142.04	OFFICE SUPPLIES	17-0199	312415	
	0010-801-3114-21350	829.70	OFFICE SUPPLIES	17-0075	312415	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

25

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE DEPOT INC.	0010-801-3114-21350	60.14	OFFICE SUPPLIES	17-0075	312415	1,371.88
OFFICE SOLUTIONS	0010-801-1703-21350	26.27	OFFICE SUPPLIES	17-0045	498 *	
	0010-801-1701-21350	27.45	OFFICE SUPPLIES	17-0045	498 *	
	0010-801-1403-22750	501.40	OFFICE SUPPLIES	17-0278	498 *	
	0010-801-1403-22750	20.15	OFFICE SUPPLIES	17-0278	498 *	
	0010-801-1403-22750	434.54	OFFICE SUPPLIES	17-0278	498 *	
	0010-801-1403-22750	107.75	OFFICE SUPPLIES	17-0278	498 *	
	0010-801-1408-21350	82.67	OFFICE SUPPLIES	17-0052	498 *	
	0010-801-1407-22750	8.74	OFFICE SUPPLIES	17-0052	498 *	
	0010-801-1408-22750	220.52	OFFICE SUPPLIES	17-0052	498 *	
	0010-801-1301-22750	7.50	OFFICE SUPPLIES		498 *	1,436.99
MARY OSORIO	0010-701-0010-07050	90.00	REFUND PICNIC RESERVATION		312416	90.00
PREFERRED ALLIANCE INC	0010-801-1801-31900	86.94	DRIVER TESTING		312417	86.94
PROGRESSIVE SOLUTIONS INC	0010-801-1408-21250	148.75	LICENSE PROGRAM RENEWAL		312418	148.75
PROSOURCE FACILITY SUPPLY	0010-801-1407-38250	254.73	JANITORIAL SUPPLIES		312419	254.73
MARGARET RAMIREZ	0010-801-1301-31950	25.00	COUNCIL PRESENTATION PHOTO		312420	25.00
RCF BUILDING MATERIALS	0092-801-4222-23700	19.76	POPANE	17-0351	312421	19.76
REGENTS OF THE UNIVERSITY OF CA. (I	0010-801-3210-31900	6,912.00	FIRE WE FIT EXAMS	17-0270	312422	6,912.00
BRENDA NATALY RENTERIA	0010-450-3101-09000	259.75	COURT ORDERED REIMBURSEMENT		312423	

* Indicates an E-Payable transaction

12/28/2016 10:28:53 AM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

26

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						259.75
SAN GABRIEL VALLEY WATER CO.	0092-801-4222-36300	54.27	WATER SERVICES		312424	54.27
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	9.16	PROPANE	17-0036	312425	
	0060-801-4211-22250	29.45	PROPANE	17-0036	312425	38.61
SCOTT GOODWIN ASSOCIATES	0349-801-3201-39400	2,160.00	FIRE TRAINING		312426	2,160.00
SMART & FINAL #321	0010-801-3210-22750	62.50	FIRE SUPPLIES		312427	62.50
SMART-K LLC	0075-450-0075-08420	330.82	POLICE DUFFEL BAGS (TTRUST)		312428	330.82
SO CAL CONSTRUCTION SERVICES	0152-801-2206-38650	2,100.00	RES REHAB-401 DONCREST		312429	2,100.00
SO CALIF PUBLIC MGMT ASSOC	0010-801-1801-39300	25.00	MEMBERSHIP DUES		312430	
	0010-801-1801-39300	25.00	MEMBERSHIP DUES		312430	
	0010-801-1801-39300	25.00	MEMBERSHIP DUES		312430	
	0010-801-1801-39300	25.00	MEMBERSHIP DUES		312430	100.00
HUI SONG	0075-450-0075-08615	250.00	SHORT FILM WINNER (TRUST)		312431	250.00
SPOK, INC.	0092-801-4220-32050	4.75	PAGING SERVICES	17-0054	312432	
	0010-801-3112-32050	118.59	PAGING SERVICES	17-0054	312432	
	0092-801-4220-32050	4.75	PAGING SERVICES	17-0054	312432	
	0010-801-3112-32050	120.22	PAGING SERVICES	17-0054	312432	248.31
THE STANDARD INSURANCE CO.	0065-464	627.55	EXECUTIVE PREMIUM		312433	627.55

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

27

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
STAR TROPHIES & AWARDS	0071-801-3120-22670	138.43	POLICE PLAQUE		312434	138.43
STATUS ONE MEDICAL INC	0092-801-4222-23700	39.08	FIRST AID SUPPLIES	17-0177	312435	39.08
THE CHRYSALIS CENTER	0077-801-1111-31950	5,133.24	BID MAINTENANCE	17-0283	312436	5,133.24
TOM'S CLOTHING & UNIFORMS INC	0010-801-3103-22310	44.14	UNIFORMS-O NUNEZ	17-0087	312437	4,091.67
	0010-801-3103-22310	301.61	UNIFORMS-B IGLESIAS		312437	
	0010-801-3103-22310	164.81	UNIFORMS-B HUNG	17-0087	312437	
	0010-801-3103-22310	339.46	UNIFORMS-H HERNANDEZ	17-0087	312437	
	0010-801-3103-22310	23.54	UNIFORMS-G ESCARSEGA	17-0087	312437	
	0010-801-3103-22310	7.85	UNIFORMS-D ELLIOTT	17-0087	312437	
	0010-801-3103-22310	73.57	UNIFORMS-V DELGADO	17-0087	312437	
	0010-801-3103-22310	230.53	UNIFORMS-R COTA	17-0087	312437	
	0010-801-3101-22320	445.37	UNIFORMS-S CODAY	17-0087	312437	
	0010-801-3101-22320	200.00	UNIFORMS-B CHU	17-0087	312437	
	0010-801-3104-22310	87.31	UNIFORMS-T URICH	17-0087	312437	
	0010-801-3104-22310	132.43	UNIFORMS-R MUNDER	17-0087	312437	
	0010-801-3104-22310	63.76	UNIFORMS-R LOPEZ	17-0087	312437	
	0010-801-3103-22310	176.58	UNIFORMS-POLICE		312437	
	0010-801-3210-22310	130.04	UNIFORMS-N LIMA	17-0129	312437	
	0010-801-3103-22310	454.20	UNIFORMS-J SANCHEZ	17-0087	312437	
	0010-801-3103-22310	239.55	UNIFORMS-E ROMO	17-0087	312437	
	0010-801-3103-22310	112.81	UNIFORMS-B PFLUGHOFT	17-0087	312437	
	0010-801-3103-22310	23.54	UNIFORMS-P PALOMINO	17-0087	312437	
	0010-801-3103-22310	122.92	UNIFORMS-P PALOMINO	17-0087	312437	
	0010-801-3103-22310	717.65	UNIFORMS-O NUNEZ	17-0087	312437	
UC REGENTS	0010-801-3220-39400	2,784.92	FIRE-CONTINUED EDUCATION	17-0268	312438	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

28

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						2,784.92
MARICELA VASQUEZ	0010-801-6506-22750	200.00	DAY CARE SUPPLIES		312439	200.00
WEST COAST ARBORISTS, INC.	0010-801-6516-31190	41,686.00	TREE MAINTENANCE SERVICES	17-0282	312440	41,686.00
WHITE NELSON DIEHL EVANS LLP	0092-850-1403-31800	1,730.00	AUDIT SERVICES		312441	1,730.00
WHITTIER FERTILIZER CO.	0010-801-6517-22100	69.30	PARKS SUPPLIES	17-0107	499 *	287.10
	0010-801-6517-22100	151.80	PARKS SUPPLIES	17-0107	499 *	
	0010-801-6517-22100	66.00	PARKS SUPPLIES	17-0107	499 *	
TIM WISNIEWSKI	0136-801-3101-33250	77.22	POST TRAINING		312442	138.24
	0136-801-3101-33250	61.02	POST TRAINING		312442	
WITTMAN ENTERPRISES	0010-801-3220-31400	6,554.00	AMBULANCE BILLING SVC.	17-0271	312443	6,554.00
WOLFF LANG CHRISTOPHER ARCHITECTS,	0071-850-5002-99730	33,100.00	FIRE STATION REMODELING	16-0680	312444	42,900.00
	0071-850-5002-99728	9,800.00	FIRE STATION REMODELING	16-0680	312444	
XANADU SERVICE SYSTEM	0010-801-6517-38250	240.00	JANITORIAL SERVICES	17-0346	312445	240.00
XEROX CORPORATION	0010-801-1406-38400	8.33	COPIER RENTAL	17-0062	312446	3,752.60
	0010-801-1406-38400	1,169.68	COPIER RENTAL	17-0062	312446	
	0010-801-1407-38400	404.90	COPIER RENTAL	17-0062	312446	
	0010-801-1406-38400	2,169.69	COPIER RENTAL	17-0063	312446	
EVELYN XU	0075-450-0075-08615	250.00	SHORT FILM WINNER (TRUST)		312447	250.00

* Indicates an E-Payable transaction

12/28/2016 10:28:53 AM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

29

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
TOTAL FOR REGULAR WARRANTS						353,614.24
	PRINTED	348,072.39				
	E-PAYABLE	5,541.85				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016

30

TOTAL FOR PREPAID WARRANTS	249,504.97
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	348,072.39
TOTAL FOR PRINTED E-PAYABLES	5,541.85
TOTAL WARRANTS	603,119.21
TOTAL VOID CHECKS	1
TOTAL PREPAID CHECKS	48
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	103
TOTAL E-PAYABLES PRINTED	10
TOTAL CHECKS ISSUED	161

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 12/21/2016
FUND SUMMARY

31

FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	73,170.08	128,976.24	202,146.32
0022	STATE GAS TAX FUND	630.70	1,565.73	2,196.43
0043	REFUSE FUND	4,007.60	7,912.40	11,920.00
0060	CITY SHOP FUND	64,579.96	26,469.79	91,049.75
0062	GENERAL LIABILITY FUND	0.00	8,740.00	8,740.00
0065	PAYROLL CLEARING ACCOUNT	540.00	627.55	1,167.55
0071	PUBLIC SAFETY IMPACT FEE FUND	182.51	43,038.43	43,220.94
0075	SPECIAL DEPOSITS FUND	4,415.43	7,798.62	12,214.05
0077	BUSINESS IMPROVEMENT AREA #1	1.00	5,133.24	5,134.24
0092	WATER FUND	64,830.68	20,501.82	85,332.50
0093	WATER TREATMENT FUND	34,450.00	1,413.87	35,863.87
0109	OPA PROPOSITION A	70.05	3,970.13	3,900.08
0131	LIBRARY TAX FUND	0.00	853.33	853.33
0136	POST	1,273.70	138.24	1,411.94
0152	HOME HOUSING PROGRAM	0.00	5,972.50	5,972.50
0159	RECREATION FUND	1,300.00	0.00	1,300.00
0160	ASSET FORFEITURE	0.00	11,633.75	11,633.75
0166	PROPOSITION C	0.00	66,791.18	66,791.18
0169	CDBG FUND	53.26	710.00	763.26
0214	BEVERAGE CONTAINER RECYCLING	0.00	2,790.00	2,790.00
0349	ELAC INSTRUCTIONAL SERV PROG	0.00	2,376.68	2,376.68
0880	CITY/HOUSING SPECIAL REVENUE	0.00	14,141.00	14,141.00
TOTAL		249,504.97	353,614.24	603,119.21

Final Warrant Register

January 4, 2017

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

32

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
APPLEONE EMPLOYMENT SERVICES	0010-801-1704-31950	770.32	TEMPORARY STAFFING SERVICES		312448	770.32
	0010-801-3205-31950	406.00	TEMPORARY STAFFING SERVICES		312463	
	0010-801-3205-31950	324.80	TEMPORARY STAFFING SERVICES		312463	
	0010-801-1704-31950	932.72	TEMPORARY STAFFING SERVICES		312463	1,663.52
AT & T	0010-801-3113-32050	81.78	PHONE SERVICE		312464	81.78
BANKCARD CENTER	0010-801-1101-39400	901.68	11/16 STMT-CONF OF MAYORS		312465	
	0010-801-1403-32200	18.94	11/16 STMT-DELIVERY SERVICES		312465	
	0010-801-1403-39300	110.00	11/16 STMT-MEMBERSHIP		312465	
	0010-801-1704-33200	1,140.00	11/16 STMT-ICSC RECON		312465	
	0010-801-1801-22670	547.90	11/16 STMT-EE COFFEE SOCIAL		312465	
	0010-801-1801-39550	600.16	11/16 STMT-ORAL BOARD MEALS		312465	
	0010-801-3101-22650	10.00	11/16 STMT-SUBSCRIPTION		312465	
	0010-801-3101-22750	223.13	11/16 STMT-SUPPLIES		312465	
	0010-801-3103-22310	259.80	11/16 STMT-UNIFORM-O NUNEZ		312465	
	0010-801-3104-31950	50.00	11/16 STMT-TRAINING		312465	
	0010-801-3112-38400	1,296.03	11/16 STMT-EDUCATIONAL SUPPLY		312465	
	0010-801-3210-22750	34.97	11/16 STMT-SUPPLIES		312465	
	0010-801-4212-24100	129.99	11/16 STMT-SUPPLIES		312465	
	0010-801-6001-21250	60.26	11/16 STMT-OFFICE SUPPLIES		312465	
	0010-801-6001-21350	167.18	11/16 STMT-SUPPLIES		312465	
	0010-850-1403-39400	278.96	11/16 STMT-TRAINING		312465	
	0022-801-4202-24100	120.81	11/16 STMT-SUPPLIES		312465	
	0075-450-0075-08325	324.25	11/16 STMT-ENVELOPES (TRUST)		312465	
	0075-450-0075-08640	42.00	11/16 STMT-MPK TV (TRUST)		312465	
	0092-801-4221-24150	29.99	11/16 STMT-SUBSCRIPTION		312465	
	0136-801-3101-33250	1,201.16	11/16 STMT-POST TRAINING		312465	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

33

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
BANKCARD CENTER	0160-801-3101-39400	100.94-	11/16 STMT-TRAINING-CREDIT		312465	
	0349-801-3201-39400	504.40	11/16 STMT-TRAINING		312465	7,950.67
KATALINA BELTRAN	0159-801-6507-31920	3,770.25	INSTRUCTOR-RECREATION CLASS		312466	3,770.25
BJ PARTY SUPPLIES	0071-801-3120-22670	95.88	EXPLORER EVENT RENTAL		312449	95.88
BOY SCOUTS OF AMERICA	0010-801-3210-22320	472.00	FIRE EXPLORER MEMBERSHIP		312467	472.00
BRITHINEE ELECTRIC	0092-801-4222-23400	4,606.50	WATER BOOSTER REPAIR	17-0345	312450	4,606.50
CHARTER COMMUNICATIONS	0010-801-3201-32050	591.78	INTERNET/CABLE SERVICE		312451	
	0010-801-3210-32050	69.89	INTERNET/CABLE SERVICE		312451	
	0010-801-3210-32050	69.98	INTERNET/CABLE SERVICE		312451	
	0010-801-3230-32050	130.00	INTERNET/CABLE SERVICE		312451	
	0092-801-4222-32050	86.11	INTERNET/CABLE SERVICE		312451	947.76
	0010-801-1404-32050	33.97	INTERNET/CABLE SERVICE		312468	
	0010-801-3112-32050	65.11	INTERNET/CABLE SERVICE		312468	
	0043-801-1404-32050	25.03	INTERNET/CABLE SERVICE		312468	
	0092-801-1404-32050	30.39	INTERNET/CABLE SERVICE		312468	
	0010-801-4210-38400	129.98	INTERNET/CABLE SERVICE		312468	
	0010-801-6502-32050	79.99	INTERNET/CABLE SERVICE		312468	
	0010-801-6502-32050	79.99	INTERNET/CABLE SERVICE		312468	
	0010-801-6505-38400	113.78	INTERNET/CABLE SERVICE		312468	558.24
COMPLETE LANDSCAPE CARE, INC.	0010-801-6516-31190	5,800.00	LANDSCAPE MAINTENANCE	17-0364	312469	
	0010-801-6516-31190	5,800.00	LANDSCAPE MAINTENANCE	17-0364	312469	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

34

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
COMPLETE LANDSCAPE CARE, INC.	0010-801-6516-31190	5,800.00	LANDSCAPE MAINTENANCE	17-0364	312469	23,200.00
	0010-801-6516-31190	5,800.00	LANDSCAPE MAINTENANCE	17-0364	312469	
COMPUTER SERVICE COMPANY	0010-801-4206-38400	4,244.00	TRAFFIC SIGNAL MAINTENANCE	17-0367	312452	22,645.04
	0010-801-4206-38400	4,903.35	TRAFFIC SIGNAL MAINTENANCE	17-0367	312452	
	0010-801-4206-38400	10,475.85	TRAFFIC SIGNAL MAINTENANCE	17-0367	312452	
	0010-801-4206-38400	3,021.84	TRAFFIC SIGNAL MAINTENANCE	17-0367	312452	
ENTERPRISE FM TRUST	0060-801-4211-37800	4,429.47	FLEET RENTAL	17-0365	312453	7,195.34
	0060-801-4211-37800	2,765.87	FLEET RENTAL	17-0365	312453	
EXPRESS SERVICE, INC	0010-801-1801-31950	518.38	TEMPORARY STAFFING SERVICES		312454	1,432.61
	0010-801-1801-31950	527.80	TEMPORARY STAFFING SERVICES		312454	
	0010-801-1801-31950	386.43	TEMPORARY STAFFING SERVICES		312454	
WINNIE FUNG	0159-801-6507-31920	100.80	INSTRUCTOR-RECREATION CLASS		312470	100.80
MITCHELL ING	0010-801-1101-39400	390.50	US CONFERENCE OF MAYORS		312455	390.50
JESUS MACIAS (DBA) DON COCOY BUFFET	0010-801-6508-39860	1,000.00	RECREATION VOLUNTEER BANQUET		312456	1,000.00
LE WON INVESTMENTS	0010-701-0010-02010	198.86-	VOID CHECK		308425	199.48-
	0077-701-0077-02110	0.62-	VOID CHECK		308425	
XIAOXIN LIANG	0159-801-6507-31910	105.00	INSTRUCTOR-RECREATION CLASS		312471	105.00
MONTEREY PARK PETTY CASH	0010-801-4212-31500	74.41	PETTY CASH-REFRESHMENTS		312457	
	0010-801-4212-31500	34.34	PETTY CASH-REFRESHMENTS		312457	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

35

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MONTEREY PARK PETTY CASH	0071-801-3120-22670	100.00	PETTY CASH-REFRESHMENTS		312457	
	0010-801-6508-31990	13.75	PETTY CASH-SUIT CLEANING		312457	
	0010-801-1101-39400	21.86	PETTY CASH-REFRESHMENTS		312457	
	0092-801-4222-21350	50.04	PETTY CASH-REFRESHMENTS		312457	
	0010-801-1403-39400	69.92	PETTY CASH-MILEAGE		312457	
	0010-801-1403-39400	26.43	PETTY CASH-MILEAGE		312457	
	0010-801-1403-39400	27.00	PETTY CASH-MILEAGE		312457	
	0092-801-4223-23400	107.98	PETTY CASH-SUPPLIES		312457	
	0010-801-6508-39860	27.67	PETTY CASH-REFRESHMENTS		312457	
	0010-801-6517-39400	50.00	PETTY CASH-EE OF THE YEAR		312457	
						603.40
NORTH STAR TRUCK EQUIPMENT INC. (DE	0060-801-4211-23500	212.22-	VOID CHCEK		311015	
						212.22-
PITNEY BOWES POSTAGE BY PHONE	0010-801-1301-31750	19.25	POSTAGE		312472	
	0010-801-1301-32200	5.38	POSTAGE		312472	
	0010-801-1403-32200	107.37	POSTAGE		312472	
	0010-801-1406-32200	382.79	POSTAGE		312472	
	0010-801-1701-32200	16.44	POSTAGE		312472	
	0010-801-1702-32200	21.60	POSTAGE		312472	
	0010-801-1703-32200	27.01	POSTAGE		312472	
	0010-801-1801-32200	4.65	POSTAGE		312472	
	0010-801-3101-32200	50.91	POSTAGE		312472	
	0010-801-3102-32200	26.71	POSTAGE		312472	
	0010-801-3104-32200	23.78	POSTAGE		312472	
	0010-801-3113-32200	3.45	POSTAGE		312472	
	0010-801-3114-32200	75.97	POSTAGE		312472	
	0010-801-3205-32200	35.88	POSTAGE		312472	
	0010-801-3210-32200	1.39	POSTAGE		312472	
	0010-801-3220-32200	8.05	POSTAGE		312472	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

36

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
PITNEY BOWES POSTAGE BY PHONE	0010-801-6001-32200	26.20	POSTAGE		312472	
	0010-801-6502-32200	72.68	POSTAGE		312472	
	0043-801-1201-32200	6.46	POSTAGE		312472	
	0043-801-4212-32200	12.15	POSTAGE		312472	
	0075-450-0075-09230	38.70	POSTAGE (TRUST)		312472	
	0077-801-1111-31950	0.46	POSTAGE		312472	967.28
SAN GABRIEL BASIN WATER	0092-801-4222-22900	33,520.40	WATER ASSESSMENT		312458	33,520.40
SCOTT GOODWIN ASSOCIATES	0349-801-3201-39400	480.00	FIRE TRAINING		312459	480.00
	0349-801-3201-39400	2,160.00	FIRE TRAINING		312473	2,160.00
SUN BADGE COMPANY	0349-801-3201-39400	1,719.23	FIRE BADGE		312474	1,719.23
T-MOBILE USA	0109-801-5004-91745	70.52	DIAL-A-RIDE CELLULAR SERVICES		312475	70.52
THE GAS COMPANY (DBA)	0010-801-3114-36200	555.28	GAS SERVICES		312460	555.28
	0060-801-4211-22250	3,664.23	GAS SERVICES		312476	3,664.23
VCA CODE GROUP	0010-701-0010-06100	3,323.11	PLAN CHECK SERVICE	17-0277	312477	3,323.11
VERIZON WIRELESS	0010-801-1701-32050	39.02	WIRELESS VOICE & DATA SERVICE		312461	
	0010-801-1703-32050	12.59	WIRELESS VOICE & DATA SERVICE		312461	
	0010-801-1702-32050	122.86	WIRELESS VOICE & DATA SERVICE		312461	
	0160-801-3104-39100	38.01	WIRELESS VOICE & DATA SERVICE		312461	
	0010-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		312461	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

37

PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
VERIZON WIRELESS	0092-801-4222-32050	152.04	WIRELESS VOICE & DATA SERVICE		312461	
	0010-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		312461	
	0010-801-3112-32050	2,128.81	WIRELESS VOICE & DATA SERVICE		312461	2,569.35
	0022-801-4206-32050	17.36	WIRELESS VOICE & DATA SERVICE		312478	
	0010-801-4209-32050	24.96	WIRELESS VOICE & DATA SERVICE		312478	
	0010-801-4212-32050	13.67	WIRELESS VOICE & DATA SERVICE		312478	
	0092-801-4221-32050	13.89	WIRELESS VOICE & DATA SERVICE		312478	
	0092-801-4222-32050	0.50	WIRELESS VOICE & DATA SERVICE		312478	
	0092-801-4223-32050	8.60	WIRELESS VOICE & DATA SERVICE		312478	
	0010-801-6502-32050	0.22	WIRELESS VOICE & DATA SERVICE		312478	
	0010-801-6517-32050	2.06	WIRELESS VOICE & DATA SERVICE		312478	
	0043-801-4212-38400	38.01	WIRELESS VOICE & DATA SERVICE		312478	119.27
WILLIAM WONG	0010-701-0010-02010	198.86	REFUND BUSINESS LICENSE		312462	
	0077-701-0077-02110	0.62	REFUND BUSINESS LICENSE		312462	
						199.48
TOTAL FOR PREPAID WARRANTS						126,526.06
PRINTED		126,526.06				
E-PAYABLE		0.00				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

38

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
A & J PORTABLE RESTROOM INC	0043-801-6508-39860	800.00	FARMERS MARKET RESTROOM		312479	800.00
ADMINSURE INC.	0080-801-8301-20000	6,047.00	WORKERS COMP CLAIM ADMIN		312480	6,047.00
ADVANCE PEST TERMITE CONTROL	0010-801-6502-38250	33.00	PEST CONTROL		312481	
	0010-801-6502-38250	42.00	PEST CONTROL		312481	
	0010-801-6502-38250	46.00	PEST CONTROL		312481	
	0010-801-6502-38250	58.00	PEST CONTROL		312481	
	0010-801-6502-38250	52.00	PEST CONTROL		312481	231.00
AFFILIATED SYSTEMS, INC.	0010-801-1801-31900	180.00	PRE-EMPLOYMENT/DMV/DOT PHYS		312482	180.00
ALHAMBRA FOUNDRY CO., LTD.	0042-801-4204-23700	76.30	STREET TOOLS	17-0233	312483	
	0042-801-4204-23700	428.56	STREET TOOLS	17-0233	312483	
	0042-801-4204-23700	304.93	STREET TOOLS	17-0233	312483	809.79
AMERICAN TRAFFIC PRODUCTS, INC.	0022-801-4206-23100	780.45	STREETS SUPPLIES	17-0213	312484	780.45
AMERICAN WATER WORKS ASSN/AWWA	0092-801-4222-39300	262.00	WATER MEMBERSHIP	17-0135	312485	262.00
ARGIL BLDG. MATERIAL CO.	0022-801-4202-22400	175.49	CONCRETE	17-0234	312486	
	0022-801-4202-22100	175.49	CONCRETE	17-0234	312486	350.98
ARMORCAST PRODUCTS CO.	0092-801-4224-81580	7,095.37	WATER MAIN COVER	17-0151	312487	7,095.37
ATHENS SERVICES	0344-801-5002-99290	1,260.75	STREETS SWEEPING SERVICES	17-0322	312488	
	0022-801-4205-41200	26,625.00	STREETS SWEEPING SERVICES	17-0200	312488	27,885.75

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

39

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ATLAS SERVICES SOLUTION CORP.	0010-801-1407-38250	8,632.00	JANITORIAL SERVICES	17-0295	312489	8,632.00
BOB BARKER CO., INC.	0010-801-3113-22600	51.14	POLICE SUPPLIES		312490	
	0010-801-3113-22600	192.71	POLICE SUPPLIES		312490	
	0010-801-3113-22600	14.55	POLICE SUPPLIES		312490	258.40
BRITHINEE ELECTRIC	0092-801-4222-23300	2,175.00	WATER BOOSTER REPAIR		312491	2,175.00
CAAD LLC	0092-801-1406-32200	662.22	WATER BILL MAILING SERVICE		312492	662.22
CENTURY MANUFACTURING CORPORATION	0010-801-4202-23950	571.43	STREET GRAFFITI SUPPLIES		312493	571.43
EMERY CHAN	0010-701-0010-03630	63.00	REFUND PARKING CITATION		312494	63.00
XI CHEN	0010-701-0010-06370	50.00	REFUND CERT OF OCCUPANCY		312495	50.00
INWOOD CHEON	0010-701-0010-06850	342.00	REFUND INDUSTRIAL WASTE FEE		312496	342.00
CLINICAL LABORATORY OF	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	20.35	WATER ANALYSIS		500 *	
	0092-801-4222-31950	20.35	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	40.70	WATER ANALYSIS		500 *	
	0092-801-4222-31950	40.70	WATER ANALYSIS		500 *	
	0092-801-4222-31950	30.52	WATER ANALYSIS		500 *	

* Indicates an E-Payable transaction

12/28/2016 3:15:12 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

40

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CLINICAL LABORATORY OF	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	108.23	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	176.22	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	108.23	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	40.70	WATER ANALYSIS		500 *	
	0092-801-4222-31950	30.52	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	20.35	WATER ANALYSIS		500 *	
	0092-801-4222-31950	20.35	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	
	0092-801-4222-31950	10.18	WATER ANALYSIS		500 *	820.10
COMPUTER SERVICE COMPANY	0010-801-4206-38400	7,549.37	TRAFFIC SIGNAL MAINTENANCE	17-0367	312497	
	0010-801-4206-38400	5,626.23	TRAFFIC SIGNAL MAINTENANCE	17-0367	312497	
	0010-801-4206-38400	4,244.00	TRAFFIC SIGNAL MAINTENANCE	17-0367	312497	
	0010-801-4206-38400	7,924.86	TRAFFIC SIGNAL MAINTENANCE	17-0367	312497	25,344.46
COUNTY OF LOS ANGELES	0010-801-3111-31950	6,441.39	ANIMAL CONTROL SERVICE	17-0120	312498	6,441.39
DANIELLA CARTER (DBA) PRETTY SMART	0010-850-5004-99021	507.62	RESTROOM & LOCKER RENOVATION	16-0565	312499	507.62
DELL MARKETING LP	0010-801-1703-24150	269.02	COMPUTER/SUPPLIES		312500	

* Indicates an E-Payable transaction

12/28/2016 3:15:12 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

41

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
DELL MARKETING LP	0010-850-1403-31700	122.92	COMPUTER/SUPPLIES		312500	391.94
DEPARTMENT OF JUSTICE	0010-701-0010-03710	64.00	FINGERPRINT PROCESSING	17-0051	312501	64.00
DISCOUNT SCHOOL SUPPLY	0010-801-6506-31150	449.37	DAY CARE SUPPLIES		312502	449.37
ECHOSAT, INC.	0010-701-0010-06940	39.95	CNG STATION MERCHANT FEE		312503	39.95
ECONOMY RENTALS INC.	0010-801-1704-31860	414.66	EQUIPMENT RENTAL		312504	763.79
	0010-801-1704-31860	349.13	EQUIPMENT RENTAL		312504	
EMPIRE CLEANING SUPPLY	0010-801-6505-22150	710.84	JANITORIAL SUPPLIES		501 *	1,528.78
	0010-801-6505-22150	817.94	JANITORIAL SUPPLIES		501 *	
ENVIROTEK CORPORATION (DBA) ENVIRO	0010-801-4202-23950	527.72	GRAFFITI REMOVAL CHEMICALS		312505	527.72
EUROFINS EATON ANALYTICAL, INC.	0093-801-4229-31950	5,260.00	WATER ANALYSIS	17-0358	312506	13,240.00
	0093-801-4230-31950	2,820.00	WATER ANALYSIS	17-0358	312506	
	0093-801-4226-31950	2,755.00	WATER ANALYSIS	17-0358	312506	
	0093-801-4227-31950	2,015.00	WATER ANALYSIS	17-0358	312506	
	0093-801-4227-31950	390.00	WATER ANALYSIS	17-0358	312506	
EZEQUIEL LOPEZ VELASCO (DBA) EFFIC	0010-801-3113-38250	1,125.90	JAIL JANITORIAL SERVICES		312507	1,125.90
FEDERAL EXPRESS CORP.	0010-801-3101-32200	62.98	CARRIER SERVICES		312508	
	0010-801-6505-32200	22.26	CARRIER SERVICES		312508	
	0010-801-1403-32200	21.75	CARRIER SERVICES		312508	
	0010-801-3103-22750	222.59	CARRIER SERVICES		312508	

* Indicates an E-Payable transaction

12/28/2016 3:15:12 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

42

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						329.58
FENSCO SERVICES INC	0110-801-4202-23600	1,080.00	FENCE REPAIR/INSTALLATION		312509	1,080.00
FILEKEEPERS, LLC	0010-801-1802-31950	192.00	STORAGE SERVICE		312510	192.00
LILIANA FLORES	0132-801-3101-33300	129.37	POLICE TRAINING		312511	129.37
FORWARD THINKING SYSTEMS, LLC	0109-801-5004-91745	60.00	DIAL-A-RIDE GPS SERVICE		312512	60.00
GARFIELD MEDICAL CENTER	0010-801-3113-22600	24.00	PHYSICAL		312513	24.00
GLORIA SMITH	0075-450-0075-08550	300.00	REFUND FACILITY DEPOSIT-TRUST		312514	300.00
GOVCONNECTION INC.	0092-801-4220-24150	98.09	COMPUTER SUPPLIES		312515	
	0010-850-1403-22750	47.45	COMPUTER SUPPLIES		312515	
	0010-850-1403-22750	55.26	COMPUTER SUPPLIES		312515	
	0010-850-1403-22750	810.21	COMPUTER SUPPLIES		312515	1,011.01
GRM INFORMATION MANAGEMENT	0010-801-1801-38400	231.00	DOCUMENT SYSTEM SERVICES	17-0046	312516	231.00
HAAKER EQUIPMENT COMPANY	0042-801-4204-23700	305.20	STREETS TOOLS	17-0228	312517	
	0042-801-4204-23700	332.45	STREETS TOOLS	17-0228	312517	637.65
HANSON AGGREGATES	0110-801-4202-23600	526.05	ASPHALT	17-0237	502 *	
	0010-801-4202-23600	550.97	ASPHALT	17-0237	502 *	1,077.02
HAROLD'S KEY SHOP, INC.	0010-801-3103-22750	27.25	KEY/LOCK SERVICES		312518	27.25

* Indicates an E-Payable transaction

12/28/2016 3:15:12 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

43

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
HOLLIDAY ROCK CO INC	0022-801-4202-22400	1,058.69	STREET-REPAIR SUPPLIES		312519	
	0022-801-4202-23600	740.46	STREET-REPAIR SUPPLIES		312519	1,799.15
HOME DEPOT CREDIT SERVICES	0075-450-0075-08615	197.82	HARDWARE SUPPLIES (TRUST)		312520	
	0010-801-6508-39860	87.16	HARDWARE SUPPLIES	17-0260	312520	
	0010-801-6505-23050	56.49	HARDWARE SUPPLIES	17-0118	312520	
	0110-801-4202-23600	83.83	HARDWARE SUPPLIES	17-0214	312520	
	0110-801-4202-23600	84.16	HARDWARE SUPPLIES	17-0214	312520	
	0110-801-4202-23600	190.07	HARDWARE SUPPLIES	17-0214	312520	
	0110-801-4202-23600	78.59	HARDWARE SUPPLIES	17-0214	312520	
	0022-801-4206-23100	106.95	HARDWARE SUPPLIES	17-0214	312520	
	0042-801-4204-23700	564.82	HARDWARE SUPPLIES	17-0214	312520	
	0010-801-6503-38100	26.75	HARDWARE SUPPLIES	17-0260	312520	
	0010-801-6503-38100	43.16	HARDWARE SUPPLIES	17-0260	312520	
	0010-801-6502-23050	54.72	HARDWARE SUPPLIES	17-0260	312520	1,574.52
INTER VALLEY POOL SUPPLY	0093-801-4227-23300	6,250.49	WATER CHEMICALS	17-0329	312521	6,250.49
INTERNATIONAL ASSOC. OF FIRE	0010-801-3201-39300	304.00	FIRE-MEMBERSHIP		312522	304.00
SHELLY MARIE ISHIDA	0159-801-6507-31920	462.00	INSTRUCTOR-RECREATION CLASS		312523	462.00
J.R. FILANC CONSTRUCTION COMPANY, I	0510-801-4224-82259	67,761.00	PERFORMANCE BOND	17-0366	312524	67,761.00
JCL BARRICADE COMPANY	0022-801-4206-23800	511.76	STREET SUPPLIES	17-0227	312525	
	0022-801-4206-24100	21.80	STREET SUPPLIES	17-0227	312525	
	0022-801-4206-23800	352.34	STREET SUPPLIES	17-0227	312525	
	0022-801-4206-23800	1,909.33	STREET SUPPLIES	17-0227	312525	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

44

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
JCL BARRICADE COMPANY	0022-801-4206-23800	550.23	STREET SUPPLIES	17-0227	312525	3,345.46
JHM SUPPLY INC	0022-801-4202-22400	57.88	STREETS SUPPLIES	17-0226	312526	57.88
RICHARD KAGEYAMA	0159-801-6507-31920	273.00	INSTRUCTOR-RECREATION CLASS		312527	
	0159-801-6507-31920	328.30	INSTRUCTOR-RECREATION CLASS		312527	601.30
LYNN KIM	0075-450-0075-08615	500.00	CENTENNIAL MONUMENT (TRUST)		312528	500.00
KOA CORPORATION	0342-850-5001-91944	3,197.24	ATLANTIC BLVD TRAFFIC SIGNAL	16-0368	312529	
	0110-850-5001-91944	224.87	ATLANTIC BLVD TRAFFIC SIGNAL	16-0368	312529	3,422.11
LAW, CHIN AND MAR LLP	0075-450-0075-08550	195.00	REFUND HOLIDAY CANDY (TRUST)		312530	195.00
KEN LEE	0075-450-0075-08630	300.00	REFUND FACILITY DEPOSIT (TRUST)		312531	300.00
LEXIPOL LLC	0160-801-3101-39400	3,100.00	POLICE POLICY SUBSCRIPTION	17-0368	312532	
	0160-801-3101-39350	5,900.00	POLICE POLICY SUBSCRIPTION	17-0368	312532	9,000.00
LIEBERT CASSIDY WHITMORE	0010-801-1801-31951	49.00	LEGAL SERVICES-PD APPEAL		312533	
	0010-801-1801-31953	49.00	LEGAL SERVICES-PW DISCIPLINE		312533	
	0010-801-1801-31955	2,088.20	LEGAL SERVICES-MS DISCIPLINE		312533	
	0043-801-1601-31600	1,246.00	LEGAL SERVICES-GENERAL		312533	
	0043-801-1601-31600	2,398.50	LEGAL SERVICES-POA NEGOTIATION		312533	
	0043-801-1601-31600	507.00	LEGAL SERVICES-PCOA MOU REVIEW		312533	
	0043-801-1601-31600	721.50	LEGAL SERVICES-MMA NEGOTIATION		312533	7,059.20
THE LIGHTHOUSE INC (DBA)	0060-801-4211-23500	274.35	FLEET PARTS/SUPPLIES	17-0008	312534	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

45

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						274.35
LINCOLN EQUIPMENT INC.	0010-801-6503-23050	968.74	POOL CHEMICAL/SUPPLIES	17-0323	312535	
	0010-801-6503-23050	198.26	POOL CHEMICAL/SUPPLIES	17-0323	312535	
	0010-801-6503-23050	167.42	POOL CHEMICAL/SUPPLIES	17-0323	312535	
						1,334.42
LOGAN SUPPLY CO., INC.	0042-801-4204-23700	127.26	STREETS SUPPLIES/TOOLS		312536	
						127.26
LOS ANGELES COUNTY POLICE	0010-801-3101-39300	300.00	LSACPCA SPRING CONFERENCE		312537	
						300.00
LOS ANGELES COUNTY SHERIFF'S DEPART	0010-801-3113-22600	733.25	INMATE MEALS SERVICES	17-0077	312538	
						733.25
MARILYNN HARA (DBA) MARILYNN'S	0022-801-4202-24100	180.00	PUBLIC WORKS SAFETY BAGS		312539	
	0060-801-4211-22300	302.41	PUBLIC WORKS SAFETY BAGS		312539	
	0010-801-6517-22750	200.00	PUBLIC WORKS SAFETY BAGS		312539	
	0010-801-4212-22700	200.00	PUBLIC WORKS SAFETY BAGS		312539	
	0010-801-4212-24100	100.00	PUBLIC WORKS SAFETY BAGS		312539	
	0092-801-4221-24100	250.00	PUBLIC WORKS SAFETY BAGS		312539	
	0092-801-4222-24100	250.00	PUBLIC WORKS SAFETY BAGS		312539	
	0092-801-4223-24100	150.00	PUBLIC WORKS SAFETY BAGS		312539	
						1,632.41
DAVID MARQUARDT	0010-801-1801-39400	375.00	TUITION REIMBURSEMENT		312540	
	0010-801-1801-39400	409.00	TUITION REIMBURSEMENT		312540	
						784.00
MARTIN FLORIST	0010-801-6508-39860	218.00	FLORAL ARRANGEMENTS		312541	
						218.00
METROPOLITAN TRANSPORTATION	0109-801-6511-41200	2,823.00	LANGLEY TAP CARD	17-0117	312542	
						2,823.00
MIG	0075-450-0075-08660	3,943.48	ENVIRONMENTAL SERVICES (TRUST)	17-0264	312543	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

46

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						3,943.48
MISSION SUPER HARDWARE	0022-801-4202-22400	40.28	HARDWARE SUPPLIES	17-0224	312544	40.28
MUNICIPAL AUDITING SERVICES LLC (DE	0010-701-0010-02010	1,586.56	BUSINESS LICENSE AUDITING SVCS		312545	
	0010-701-0010-02010	475.65	BUSINESS LICENSE AUDITING SVCS		312545	
	0010-701-0010-02010	201.60	BUSINESS LICENSE AUDITING SVCS		312545	
	0010-701-0010-02010	1,125.25	BUSINESS LICENSE AUDITING SVCS		312545	
	0010-701-0010-02010	358.75	BUSINESS LICENSE AUDITING SVCS		312545	
	0010-701-0010-02010	655.20	BUSINESS LICENSE AUDITING SVCS		312545	4,403.01
NAVARRO'S TOWING	0022-801-4202-22400	85.00	TOWING SERVICES		312546	
	0022-801-4202-22400	85.00	TOWING SERVICES		312546	
	0060-801-4211-31950	175.00	TOWING SERVICES-UNIT 043	17-0016	312546	
	0060-801-4211-31950	100.00	TOWING SERVICES-UNIT 043	17-0016	312546	
	0060-801-4211-31950	110.00	TOWING SERVICES-UNIT 048	17-0016	312546	
	0060-801-4211-31950	110.00	TOWING SERVICES-UNIT 024	17-0016	312546	665.00
NEC BUSINESS NETWORK SOLUTIONS	0010-801-3112-38400	1,722.70	PHONE LINE MAINTENANCE	17-0192	312547	1,722.70
NEC CORPORATION OF AMERICA	0043-801-1408-32050	9,000.00	PHONE SYSTEM SERVICES	17-0056	312548	
	0092-801-1408-32050	961.18	PHONE SYSTEM SERVICES	17-0056	312548	
	0092-801-1408-32050	3,683.42	PHONE SYSTEM SERVICES	17-0056	312548	13,644.60
OFFICE DEPOT INC.	0109-801-6511-22750	128.38	OFFICE SUPPLIES	17-0310	312549	
	0176-801-6516-21350	8.71	OFFICE SUPPLIES-CREDIT	17-0100	312549	
	0176-801-6516-21350	99.24	OFFICE SUPPLIES	17-0100	312549	
	0010-801-4209-21350	68.23	OFFICE SUPPLIES		312549	
	0010-801-4209-21350	110.60	OFFICE SUPPLIES		312549	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

47

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE DEPOT INC.	0010-801-6502-21250	35.20	OFFICE SUPPLIES		312549	
	0010-801-6502-21250	49.67	OFFICE SUPPLIES		312549	
	0010-801-6502-21250	5.10	OFFICE SUPPLIES		312549	
	0010-801-6502-21250	126.40	OFFICE SUPPLIES		312549	
	0010-801-6506-22550	7.63	OFFICE SUPPLIES		312549	
	0010-801-6502-39250	588.55-	OFFICE SUPPLIES-CREDIT		312549	
						33.19
OFFICE SOLUTIONS	0010-801-1703-21350	55.30	OFFICE SUPPLIES	17-0045	503 *	
	0010-801-1702-21350	9.58	OFFICE SUPPLIES	17-0045	503 *	
						64.88
PARKHOUSE TIRE, INC.	0060-801-4211-23500	1,906.05	FLEET TIRES		312550	
						1,906.05
PLUMBERS DEPOT INC	0042-801-4204-23700	1,232.10	STREETS TOOLS/SUPPLIES	17-0220	312551	
						1,232.10
PREFERRED ALLIANCE INC	0010-801-1801-31900	86.94	DRIVER TESTING		312552	
						86.94
PRUDENTIAL OVERALL SUPPLY	0060-801-4211-22150	24.55	SHOP RAGS		504 *	
	0010-801-3210-22150	14.01	SHOP RAGS		504 *	
	0060-801-4211-22150	24.55	SHOP RAGS		504 *	
	0010-801-3210-22150	14.01	SHOP RAGS		504 *	
	0060-801-4211-22150	24.55	SHOP RAGS		504 *	
	0010-801-3210-22150	14.01	SHOP RAGS		504 *	
	0060-801-4211-22300	26.10	UNIFORMS		504 *	
	0060-801-4211-22300	26.10	UNIFORMS		504 *	
	0060-801-4211-22300	26.10	UNIFORMS		504 *	
						193.98
ROBERTSON'S	0022-801-4202-22400	769.18	CONCRETE	17-0222	312553	
						769.18

* Indicates an E-Payable transaction

12/28/2016 3:15:12 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

48

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ROSEMEAD OIL PRODUCTS, INC.	0060-801-4211-22250	494.25	MOTOR OIL/FLUID		312554	
	0060-801-4211-22250	536.71	MOTOR OIL/FLUID		312554	
						1,030.96
ROYAL WHOLESALE ELECTRIC	0093-801-4227-23300	533.34	WATER PARTS		312555	
						533.34
S C FUELS (DBA)	0060-801-4211-22250	7,718.80	FUEL	17-0349	312556	
	0060-801-4211-22250	7,510.75	FUEL	17-0349	312556	
	0060-801-4211-22250	8,399.86	FUEL	17-0349	312556	
						23,629.41
RENA R. SEARS	0132-801-3101-33300	145.89	POLICE TRAINING		312557	
						145.89
SHRED-IT US JV LLC	0010-801-3114-38400	298.18	DESTRUCTION SERVICES		312558	
						298.18
JAY SIMPER	0159-801-6507-31920	56.00	INSTRUCTOR-RECREATION CLASS		312559	
						56.00
SMS SYSTEMS MAINTENANCE SERVICES, I	0010-801-3115-38400	682.00	SERVER MAINTENANCE		505 *	
						682.00
SNAP-ON INDUSTRIAL, A DIVISION OF I	0060-801-4211-38400	101.64	FLEET TOOLS/SUPPLIES	17-0116	506 *	
						101.64
THE STANDARD INSURANCE CO.	0065-464	718.84	EXECUTIVE PREMIUM		312560	
						718.84
STATUS ONE MEDICAL INC	0010-801-1802-22750	77.01	FIRST AID SUPPLIES		312561	
	0042-801-4204-23700	20.55	FIRST AID SUPPLIES		312561	
						97.56
SWRCB FEES	0042-801-4204-31950	11,195.00	ANNUAL PERMIT FOR SEWER		312562	
	0043-801-4203-31950	22,447.00	ANNUAL PERMIT FOR STORM WATER		312562	
						33,642.00
SYSTEM EVALUATION ESTIMATE (DBA) S.	0060-801-4211-23500	42.02	FLEET TIRE CHANGER PARTS		312563	

* Indicates an E-Payable transaction

12/28/2016 3:15:12 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

49

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
SYSTEM EVALUATION ESTIMATE (DBA) S.	0060-801-4211-23500	202.22	FLEET TIRE CHANGER PARTS		312563	244.24
ARA TIEN	0010-701-0010-06850	338.00	REFUND FIRE PLAN CHECK FEE		312564	338.00
TOM'S CLOTHING & UNIFORMS INC	0010-801-3113-22310	218.76	UNIFORMS-M BARFIELD	17-0087	312565	
	0010-801-3113-22310	186.88	UNIFORMS-P VILLALOBOS	17-0087	312565	
	0010-801-3114-22310	300.00	UNIFORMS-K GARLAND	17-0087	312565	
	0010-801-3101-22320	22.56	UNIFORMS-M COOK	17-0087	312565	
	0010-801-3103-22310	122.14	UNIFORMS-G CRUZ	17-0087	312565	
	0010-801-3103-22310	328.63	UNIFORMS-G ESCARSEGA	17-0087	312565	
	0010-801-3103-22310	20.11	UNIFORMS-B HUNG	17-0087	312565	
	0010-801-3103-22310	217.70	UNIFORMS-V VASQUEZ	17-0087	312565	
	0010-801-3103-22310	155.49	UNIFORMS-T WISNIEWSKI	17-0087	312565	
	0010-801-3102-22310	102.00	UNIFORMS-R BARRERA	17-0087	312565	
	0010-801-3104-22310	122.62	UNIFORMS-R LOPEZ	17-0087	312565	1,796.89
TRANSPORTATION ENGINEERING AND PLAN	0010-801-4212-31950	1,543.00	FAST TRACK BIKE LANE-TRAFFIC		312566	1,543.00
TURF STAR INC	0060-801-4211-23500	244.69	FLEET PARTS		312567	
	0060-801-4211-23500	2.79	FLEET PARTS		312567	
	0060-801-4211-23500	155.13	FLEET PARTS-CREDIT		312567	92.35
UNITED SITE SERVICES OF CA INC	0075-450-0075-08615	291.94	5K RUN RENTAL (TRUST)		312568	291.94
V & V MANUFACTURING INC	0010-801-3103-22750	113.14	POLICE BADGES		312569	113.14
VULCAN MATERIAL CO	0110-801-4202-23600	1,608.84	ASPHALT		312570	
	0110-801-4202-23600	301.93	ASPHALT		312570	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

50

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
VULCAN MATERIAL CO	0110-801-4202-23600	152.95	ASPHALT		312570	
	0110-801-4202-23600	80.96	ASPHALT		312570	
						2,144.68
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	15.76	FLEET PARTS/SUPPLIES-UNIT 007	17-0285	507 *	
	0060-801-4211-23500	194.84	FLEET PARTS/SUPPLIES	17-0285	507 *	
	0060-801-4211-23500	148.59	FLEET PARTS/SUPPLIES-UNIT 965	17-0285	507 *	
	0060-801-4211-23500	16.48	FLEET PARTS/SUPPLIES-UNIT 989	17-0285	507 *	
	0060-801-4211-23500	28.43	FLEET PARTS/SUPPLIES	17-0285	507 *	
	0060-801-4211-23500	190.90	FLEET PARTS/SUPPLIES	17-0285	507 *	
	0060-801-4211-23500	155.48	FLEET PARTS/SUPPLIES-UNIT 023	17-0285	507 *	
	0060-801-4211-23500	26.16-	FLEET PARTS/SUPPLIES-CREDIT	17-0285	507 *	
	0060-801-4211-23500	13.08-	FLEET PARTS/SUPPLIES-CREDIT	17-0285	507 *	
	0060-801-4211-23500	89.40-	FLEET PARTS/SUPPLIES-CREDIT	17-0285	507 *	
						621.84
WECK LABORATORIES (DBA)	0093-801-4227-31950	508.00	WATER TESTING SUPPLIES		312571	
						508.00
WELLS FARGO FINANCIAL LEASING	0092-801-4212-37500	811.99	COPIER RENTAL		312572	
						811.99
WEST COAST ARBORISTS, INC.	0010-801-6516-31190	30,156.00	TREE MAINTENANCE SERVICES	17-0282	312573	
	0093-801-4230-31950	3,080.00	TREE MAINTENANCE SERVICES	17-0363	312573	
						33,236.00
WESTERN WATER WORKS SUPPLY CO.	0092-801-4223-23300	1,586.02	WATER PARTS/SUPPLIES	17-0259	312574	
	0092-801-4223-23300	203.94	WATER PARTS/SUPPLIES	17-0259	312574	
	0092-801-4223-23300	1,930.17	WATER PARTS/SUPPLIES	17-0259	312574	
						3,720.13
RICKY WONG	0159-801-6507-31920	100.10	INSTRUCTOR-RECREATION CLASS		312575	
	0159-801-6507-31920	71.50	INSTRUCTOR-RECREATION CLASS		312575	
						171.60

* Indicates an E-Payable transaction

12/28/2016 3:15:12 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

51

PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
XANADU SERVICE SYSTEM	0010-801-6517-38250	3,650.00	JANITORIAL SERVICES	17-0346	312576	
	0010-801-6517-38250	3,650.00	JANITORIAL SERVICES	17-0346	312576	
						7,300.00
ZUMAR INDUSTRIES, INC.	0022-801-4206-23800	208.19	STREET SIGNS & SUPPLIES		508 *	
	0022-801-4206-23800	104.10	STREET SIGNS & SUPPLIES		508 *	
						312.29
TOTAL FOR REGULAR WARRANTS						367,286.39
	PRINTED	361,883.86				
	E-PAYABLE	5,402.53				

* Indicates an E-Payable transaction

12/28/2016 3:15:12 PM

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017

52

TOTAL FOR PREPAID WARRANTS	126,526.06
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	361,883.86
TOTAL FOR PRINTED E-PAYABLES	5,402.53
TOTAL WARRANTS	493,812.45
TOTAL VOID CHECKS	2
TOTAL PREPAID CHECKS	31
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	98
TOTAL E-PAYABLES PRINTED	9
TOTAL CHECKS ISSUED	138

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 01/04/2017
FUND SUMMARY

53

FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	66,402.73	104,846.68	171,249.41
0022	STATE GAS TAX FUND	138.17	34,537.62	34,675.79
0042	SEWER FUND	0.00	14,587.17	14,587.17
0043	REFUSE FUND	81.65	37,120.00	37,201.65
0060	CITY SHOP FUND	10,647.35	28,850.20	39,497.55
0065	PAYROLL CLEARING ACCOUNT	0.00	718.84	718.84
0071	PUBLIC SAFETY IMPACT FEE FUND	195.88	0.00	195.88
0075	SPECIAL DEPOSITS FUND	404.95	5,728.24	6,133.19
0077	BUSINESS IMPROVEMENT AREA #1	0.46	0.00	0.46
0080	WORKERS COMP FUND	0.00	6,047.00	6,047.00
0092	WATER FUND	38,606.44	20,939.50	59,545.94
0093	WATER TREATMENT FUND	0.00	23,611.83	23,611.83
0109	OPA PROPOSITION A	70.52	3,011.38	3,081.90
0110	MEASURE R FUND	0.00	4,412.25	4,412.25
0132	STC STANDARDS/TRAINING/CORREC	0.00	275.26	275.26
0136	POST	1,201.16	0.00	1,201.16
0159	RECREATION FUND	3,976.05	1,290.90	5,266.95
0160	ASSET FORFEITURE	62.93-	9,000.00	8,937.07
0176	MAINTENANCE DISTRICT 93-1	0.00	90.53	90.53
0342	SAFETEA-LU GRANT	0.00	3,197.24	3,197.24
0344	MAINTENANCE GRANT (075)	0.00	1,260.75	1,260.75
0349	ELAC INSTRUCTIONAL SERV PROG	4,863.63	0.00	4,863.63
0510	INTEGRATED REGIONAL WATER MGMT	0.00	67,761.00	67,761.00
TOTAL		126,526.06	367,286.39	493,812.45



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-B.

TO: The Honorable Mayor and City Council
FROM: Joseph Leon, City Treasurer
SUBJECT: Monthly Investment Report – November 2016

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As of November 30, 2016 invested funds for the City of Monterey Park is \$70,940,572.46.

BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months.

Respectfully submitted by:



Joseph Leon
City Treasurer

Prepared by:



Annie Yaung, CPFO
Controller

Approved by:



Ron Bow
Interim City Manager



Chu Thai
Director of Management Services

**CITY OF MONTEREY PARK
INVESTMENT REPORT
AS OF NOVEMBER 30, 2016**

INSTITUTION NAME	PURCHASE DATE	MATURITY DATE	INTEREST RATE	% OF PORTFOLIO	AMOUNT
INVESTMENTS:					
CERTIFICATES OF DEPOSIT					
AMERICAN PLUS BANK	12/02/15	12/02/17	1.15%		240,000.00
ASIAN PACIFIC NATIONAL BANK	03/04/16	03/03/17	1.00%		200,000.00
CATHAY BANK	08/14/16	08/14/18	1.20%		100,000.00
CATHAY BANK	10/07/15	04/07/17	1.20%		150,000.00
EVERTRUST BANK	11/14/16	11/15/17	1.20%		100,000.00
EVERTRUST BANK	10/12/16	10/12/17	1.15%		150,000.00
FIRST GENERAL BANK	08/15/15	08/15/17	1.00%		240,000.00
PLAZA BANK	08/30/16	02/28/18	1.25%		245,000.00
PREFERRED BANK	06/06/16	06/06/17	1.10%		100,000.00
PREFERRED BANK	03/03/16	03/03/17	1.15%		140,000.00
TOMATO BANK, N.A.	03/04/16	03/04/17	1.10%		100,000.00
TOMATO BANK, N.A.	02/04/16	02/04/17	1.00%		140,000.00
ROYAL BUSINESS BANK	06/23/16	06/23/17	1.15%		250,000.00
CAPITAL ONE BK USA	01/22/15	01/23/17	0.70%		240,000.00
DISCOVER BANK	05/13/15	05/15/17	0.95%		240,000.00
BLUE HILLS BANK	05/30/14	05/30/17	0.95%		240,000.00
ALLY BK MIDVALE UTAH	09/17/15	09/18/17	1.25%		245,000.00
COMENITY CAP BK SALT LAKE CITY	09/21/15	09/21/18	1.70%		245,000.00
BMW BK NORTH AMERICA	09/23/15	09/18/17	1.20%		245,000.00
MERRICK BK SOUTH JORDAN UTAH	09/30/15	03/30/17	0.90%		245,000.00
KEY BANK, N.A.	09/30/15	10/02/17	1.15%		245,000.00
SALLIE MAE BANK	10/07/15	10/09/18	1.65%		245,000.00
GOLDMAN SACHS BANK	10/14/15	10/16/17	1.15%		245,000.00
CAPITAL ONE NATL BANK	10/21/15	10/23/17	1.15%		245,000.00
MEDALLION BANK	10/26/15	04/26/18	1.25%		245,000.00
WEBBANK	10/30/15	07/30/18	1.25%		245,000.00
WELLS FARGO BANK	11/12/15	11/13/18	1.40%		245,000.00
BMO HARRIS BANK	11/18/15	11/20/17	1.25%		245,000.00
BANKUNITED NATL ASSN.	11/25/15	05/24/17	0.90%		245,000.00
COMPASS BANK BIRMINGHAM	12/09/15	12/11/17	1.30%		245,000.00
TCF NATL BANK	12/23/15	12/23/16	0.70%		245,000.00
CADENCE BANK	02/10/16	02/18/18	1.25%		245,000.00
SANTANDER BANK	02/17/16	08/17/17	1.00%		245,000.00
INVESTOR BANK	02/25/16	05/25/17	0.85%		245,000.00
WORLDS FOREMOST BANK	04/07/16	04/05/19	1.35%		200,000.00
JP MORGAN CHASE BANK	04/19/16	04/19/19	1.20%		245,000.00
BANK NORTH CAROLINA THOMASVILLE	05/27/16	02/27/18	1.00%		245,000.00
FIRST NATIONAL BANK	06/17/16	06/18/18	1.10%		245,000.00
TOTAL CDs (38)		Average	1.200%	11.59%	<u>8,220,000.00</u>
LA COUNTY TREASURY POOL		ON DEMAND	1.000%	87.97%	<u>62,402,984.01</u>
LOCAL AGENCY INVESTMENT FUND		ON DEMAND	0.610%	0.45%	<u>317,588.45</u>
TOTAL INVESTMENTS				100.00%	<u>\$ 70,940,572.46</u>
BANK BALANCE: ⁽¹⁾					<u>\$ 4,014,940.72</u>

AVERAGE MATURITY DAYS

59

AVERAGE INTEREST RATE FOR THE MONTH

1.014%

THE CITY'S INVESTMENT HAS SUFFICIENT LIQUIDITY TO MEET THE CITY'S EXPENDITURE REQUIREMENTS FOR THE NEXT 180 DAYS. THE 180-DAY LIQUIDITY DISCLOSURE IS REQUIRED PER GOVERNMENT CODE 53646.

INTEREST EARNINGS FOR 1ST QUARTER 2016-2017 (CUMULATIVE)

\$ 87,143.00

THERE HAVE BEEN NO VARIANCES TO THE INVESTMENT POLICY.

3-MONTH T-BILL

0.45%

CERBT STRATEGY 1 FYTD RETURN:

1.54%

(1) Bank balance is maintained to cover outstanding warrants and payroll checks as well as compensated balances.



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-C.

TO: The Honorable Mayor and City Council

FROM: Vincent D. Chang, City Clerk

SUBJECT: City Council Minutes

RECOMMENDATION:

It is recommended that the City Council

- (1) Approve the minutes from the regular meeting of November 16, 2016 and December 7, 2016 and the special meeting of November 16, 2016 and December 7, 2016; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted,



Vincent D. Chang
City Clerk

Prepared by:



Timothy Huynh
Minutes Clerk

Approved By:



Ron Bow
Interim City Manager

Attachments: November 16, 2016 regular meeting minutes
November 16, 2016 special meeting minutes
December 7, 2016 regular meeting minutes
December 7, 2016 special meeting minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
NOVEMBER 16, 2016**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, November 16, 2016 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Ing called the meeting to order at 7:01 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: None.

ALSO PRESENT: City Manager Paul Talbot, City Attorney Mark Hensley, City Treasurer Joseph Leon, Public Works Director/Assistant City Manager Ron Bow, Fire Chief Scott Haberle, Director of Management Services Chu Thai, Director of Human Resources Tom Cody, Community and Economic Development Director Michael Huntley, Director of Recreation & Community Services Dan Costley, City Librarian Norma Arvizu, Police Chief Jim Smith, Controller Annie Yaung, Public Works Assistant City Engineer Rey Alfonso, Support Services Manager Tim Shay, Public Works Maintenance Manager Tito Haes, Police Lieutenant Steve Coday, Building Official Tim Tran, Deputy City Clerk Cindy Trang

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

Oral and Written Communications was heard after Item No. 1A.

- Sarkis Antonian, a resident, spoke regarding school bonds, the Monterey Park Market Place, and the substation.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Jason Dhing, a resident, thanked council for fixing Garvey from Casuda Canyon and Hitchcock Drive.
- Joseph Leon, a representative for the Centennial Committee, announced that centennial coins are still on sale for \$10 apiece.
- Margaret Leung, a resident, provided an update as to the increasing Los Angeles International Airport ("LAX") noise.
- Virginia Kiehl, a resident, spoke against the increasing airplane noise from LAX.
- Theresa Amador, a resident, thanked City Manager Paul Talbot for his hard work and dedication.
- Randall Avila, a resident, spoke in support of placing the ballot regarding health benefits for City Council on the March 7, 2017 ballot.
- Richard Gorman, representative for the Monterey Park Library Foundation, spoke in support of the library parcel tax.

1. PRESENTATIONS

1A. MARKET PLACE SHOPPING CENTER PRESENTATION

Staff provided an update and presentation on the Monterey Park Market Place Shopping Center.

Action Taken: Discussion only, no action taken.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT – OCTOBER 2016

See Successor Agency minutes.

This is the end of Successor Agency (SA) items.

3. CITY OF MONTEREY PARK CONSENT CALENDAR
None.

4. PUBLIC HEARING

4A. A CONTINUATION OF THE PUBLIC HEARING FOR BUSINESS IMPROVEMENT DISTRICT NO. 1 (BID) TO CONSIDER THE 2017 ASSESSMENTS (COUNCIL ACTION)

On November 2, 2016 the City Council set a public hearing for November 16, 2016 to consider the 2017 Levy of Assessment Fees for Business Improvement District No. 1.

Action Taken: The City Council opened the public hearing at 7:49 pm and continued the public hearing to December 7, 2016 for consideration of the 2017 BID assessments.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes:	Council Members:	Ing, Real Sebastian, Lam, Liang, Chan
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

4B. SECOND READING AND ADOPTION: AN ORDINANCE AMENDING TITLES 16 AND 17 OF THE MONTEREY PARK MUNICIPAL CODE BY ADOPTING THE 2016 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE AND THE MONTEREY PARK AMENDMENTS TO THE CALIFORNIA BUILDING STANDARDS CODE

The first reading and public hearing occurred on November 2, 2016. The ordinance is now ready for second reading and adopting by the City Council.

On January 1, 2017, the 2016 Edition of the California Building Standards code ("CBSC") will become effective statewide. Health and Safety Code §17958 requires local governments to adopt the most recent edition of the California Building Standards Code. Cities are, however, allowed to amend the codes based upon local climatic, topographical, and geological conditions, or for administrative reasons.

The Community and Economic Development Department is proposing amendments to the Monterey Park Municipal Code relating to building code regulations for the purpose of complying with State requirements and to update

current administrative and technical standards. Every three years, the State of California adopts a new building Code with California amendments. The last code adoption with amendments to the Monterey Park Municipal Code relating to building code regulations was February 19, 2014.

This ordinance would amend portions of the proposed 2016 CBSC and adopt the 2016 Edition of the CBSC.

Action Taken: The City Council (1) opened the public hearing at 7:51 pm to take verbal and written evidence; (2) closed the public hearing at 7:51 pm with no registered speakers; and (3) after considering the evidence, waived second reading and adopted Ordinance No. 2140.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes:	Council Members:	Ing, Real Sebastian, Lam, Liang, Chan
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Ordinance No. 2140; entitled:

AN ORDINANCE ADOPTING THE 2016 EDITIONS OF THE CALIFORNIA BUILDING CODE, THE CALIFORNIA RESIDENTIAL CODE, THE CALIFORNIA ELECTRICAL CODE, THE CALIFORNIA MECHANICAL CODE, THE CALIFORNIA PLUMBING CODE, THE CALIFORNIA ENERGY CODE, THE CALIFORNIA HISTORICAL CODE, THE CALIFORNIA FIRE CODE, THE CALIFORNIA EXISTING BUILDING CODE, THE CALIFORNIA GREEN BUILDING STANDARDS CODE, THE CALIFORNIA REFERENCED STANDARDS CODE, THE CALIFORNIA BUILDING STANDARDS ADMINISTRATIVE COCE, AND THE 2015 EDITION OF THE INTERNATIONAL POOL AND SPA CODE; MAKING CERTAIN AMENDMENTS BASED UPON LOCAL CONDITIONS; AND AMENDING THE MONTEREY PARK MUNICIPAL CODE TO REFLECT SUCH CHANGES

5. OLD BUSINESS

5A. PROPOSITION FOR MARCH 2017 BALLOT TO ELIMINATE PENSION AND MEDICAL BENEFITS FOR PERSONS ELECTED TO OFFICE WITHIN THE CITY OF MONTEREY PARK AFTER JANUARY 1, 2016

At the November 2, 2016 City Council meeting, the Council directed the City Attorney to prepare a ballot measure (and related resolutions) that, if approved by voters, would eliminate pension and medical benefits for persons elected to office within the City after January 1, 2016. The City Attorney's office forward a draft proposition to the City Clerk's office to be considered by the City Council at its November 16, 2016 regular meeting.

Action Taken: The City Council (1) adopted a resolution adding a new proposition to the March 7, 2017 ballot to eliminate pension and medical benefits for persons elected to office within the City of Monterey Park after January 1, 2016; (2) adopted a resolution requesting the City Attorney to prepare an impartial analysis; and (3) adopted a resolution establishing procedures for submitting ballot arguments.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Mayor Ing, motion failed by the following vote:

Ayes: Council Members: Ing, Real Sebastian
Noes: Council Members: Lam, Liang, Chan
Absent: Council Members: None
Abstain: Council Members: None

5B. PROPOSITION FOR MARCH 2017 BALLOT REGARDING LIBRARY PARCEL TAX

At the November 2, 2016 City Council meeting, the Council directed the City Attorney to prepare a ballot measure (and related resolutions) that, if approved by voters, would renew the library parcel tax imposed pursuant to Monterey Park Municipal Code ("MPMC") Chapter 3.42. The City Attorney's office forward a draft proposition to the City Clerk's office to be considered by the City Council at its November 16, 2016 regular meeting.

Public Speakers:

- Walter D. Beaumont, a representative for Citizens for a Better Library, spoke in support of the Monterey Park library parcel tax.
- Yukio Kawaratani, a resident, spoke in support of the Monterey Park library parcel tax.

Recommendation: The City Council (1) adopt a resolution adding a new proposition to the March 7, 2017 ballot to renew the library parcel tax; (2) adopt a resolution requesting the City Attorney to prepare an impartial analysis; and (3) adopt a resolution establishing procedures for submitting ballot arguments.

Action Taken: The City Council adopted Resolution No. 11877 adding a new proposition to the March 7, 2017 ballot to renew the library parcel tax.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Ing, Real Sebastian, Lam, Liang, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11877, entitled:

A RESOLUTION ADDING A PROPOSITION TO THE BALLOT FOR THE PREVIOUSLY CALLED MARCH 7, 2017, REGULAR MUNICIPAL ELECTION PURSUANT TO ELECTIONS CODE § 9222

Action Taken: The City Council adopted Resolution No. 11878 requesting the City Attorney to prepare an impartial analysis; and (2) adopted Resolution No. 11879 establishing procedures for submitting ballot arguments.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Ing, Real Sebastian, Lam, Liang, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11878, entitled:

A RESOLUTION DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS OF THE PROPOSITION RENEWING A SPECIAL PARCEL TAX FOR LIBRARY SERVICES AT THE MONTEREY PARK BRUGGEMEYER LIBRARY

Resolution No. 11879, entitled:

A RESOLUTION ESTABLISHING REQUIREMENTS FOR BALLOT ARGUMENTS FILED WITH THE CITY CLERK TO BE INCLUDED WITH VOTER INFORMATION FOR A REGULAR MUNICIPAL ELECTION ON MARCH 7, 2017

Action Taken: The City Council appointed Council Member Chan to author the ballot argument in favor of the ballot measure.

Motion: Moved by Council Member Liang and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Lam, Liang, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: Ing, Real Sebastian

RECESSED AND RECONVENED

The City Council recessed at 8:25 p.m. and reconvened with all council members present at 8:36 p.m.

6. NEW BUSINESS

6A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF NOVEMBER 16, 2016

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered 311837-312024 and e-Payables numbered 000464-000474.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11880 allowing certain claims and demands per Warrant Register dated November 16, 2016 totaling \$970,069.00 and specifying the funds out of which the same are to be paid.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Ing, Real Sebastian, Lam, Liang, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11880, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED THE 16th DAY OF NOVEMBER TOTALING \$970,069.00 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

6B. MONTHLY INVESTMENT REPORT – OCTOBER 2016

As of October 31, 2016 invested funds for the City of Monterey Park is \$70,961,839.64.

Public Speakers:

- Joseph Leon, City Treasurer, was present to answer any questions.

Action Taken: The City Council received and filed the monthly investment report.

Motion: Moved by Council Member Chan and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Ing, Real Sebastian, Lam, Liang, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6C. AWARD OF PROFESSIONAL SERVICES AGREEMENT TO PROVIDE ARCHITECTURAL SERVICES FOR THE REMODEL OF THE POLICE DEPARTMENT LOCKER ROOMS

The City of Monterey Park FY 2016/2017 Annual Budget includes \$830,000 for the remodel of the Police Department Locker Rooms. Staff solicited proposals from local architectural firms to prepare construction documents for the remodel. After thorough review of the submitted proposals, staff recommends entering into a professional services agreement with Leach Mounce Architects of Ventura, CA in the amount of \$68,195 to prepare construction documents for the Police Department Locker Rooms.

Action Taken: The City Council (1) authorized the City Manager to execute a contract with Leach Mounce Architects for architectural services for remodel of the Police Department locker rooms, in the amount of \$68,195, in a form approved by the City Attorney; and (2) authorized the City Manager to approve change orders up to \$6,819 (up to 10% of agreement amount) for this project.

Motion: Moved by Council Member Liang and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Ing, Real Sebastian, Lam, Liang, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6D. NORTH ATLANTIC BOULEVARD TRAFFIC SIGNAL SYNCHRONIZATION PROJECT – AUTHORIZATION TO ADVERTISE

The Engineering Division has prepared bid specifications for the North Atlantic Boulevard Traffic Signal Synchronization Project and is requesting the City Council's authorization to advertise the project for bids.

Action Taken: The City Council adopted Resolution No. 11881 authorizing staff to advertise the North Atlantic Boulevard Traffic Signal Synchronization Project as amended to add additional language under Section 4 of the Resolution:

Contract Sum, as defined in the Contract Document administering the Project, and accordingly the commencement of this project is contingent on the receipt of such funds.

Motion: Moved by Council Member Liang and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Ing, Real Sebastian, Lam, Liang, Chan
Noes: Council Members: None

Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11881, entitled:

A RESOLUTION APPROVING THE DESIGN AND PLANS FOR THE NORTH ATLANTIC BOULEVARD TRAFFIC SIGNAL SYNCHRONIZATION PROJECT PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT

6E. AUTHORIZATION TO LEASE HP XL 4500MFP PLOTTER THROUGH ARC

Staff is requesting a new lease with ARC to replace two existing plotters with a single all-purpose plotter.

Action Taken: The City Council authorized the City Manager to execute a new lease agreement with ARC, in a form approved by the City Attorney; in the amount of \$37,550 for the lease of a HP XL 4500MFP Plotter.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Ing, Real Sebastian, Lam, Liang, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6F. CONSIDERATION AND POSSIBLE ACTION TO APPOINT AN INTERIM CITY MANAGER EFFECTIVE DECEMBER 1, 2016 AND TO APPROVE A CONTRACT WITH INTERIM CITY MANAGER

At the November 10, 2016 Special City Council meeting, the Council directed the City Attorney to prepare a staff report and agreement for purposes of appointing Ron Bow as the Interim City Manager. The Agreement shall take effect on December 1, 2016, as the current City Manager, Paul Talbot, is retiring on November 30, 2016. The Agreement provides that Mr. Bow will hold the position until a permanent City Manager is appointed or the Council terminates the appointment/agreement as Mr. Bow will be holding this position on at-will basis which means it can be terminated at anytime with or without cause.

The Agreement provides that Mr. Bow's salary, on an annual basis, will be \$197,000 and that he will keep all of the benefits that he has from his current position. He will also be provided with a car from the City's pool of cars. Finally, it provides that if the appointment/agreement are terminated that he has the right to revert back to his current position as Assistant City Manager/Public Work Director.

Action Taken: The City Council appointed an interim city manager and authorized the Mayor to execute a contract, in a form approved by the City Attorney, with an interim city manager.

Motion: Moved by Council Member Liang and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Ing, Real Sebastian, Lam, Liang, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6G. AWARD OF RFP FOR ENTERPRISE RESOURCE PLANNING SYSTEM

City staff is seeking approval to purchase an Enterprise Resource Planning (ERP) system to replace its current finance software to improve workflow functionality and fiscal reporting throughout all departments in the City. More financial information will be available, and staff will have the ability to process financial transaction electronically.

The project requires replacement of ERP software, update of server hardware, data conversion, project management and staff training. Finance modules in the ERP include general accounting, budgeting, accounts payable, cash management, contract management, fixed assets, project and grant accounting, purchasing, HR management, payroll, accounts receivable, document management, analytics and reporting. Fully implemented, maintenance costs will decrease by approximately \$100,000 per year.

Recommendation: It is recommended that the City Council (1) authorize the City Manager to execute a contract with Tyler Technologies for an Enterprise Resource Planning system for \$413,085 in a form approved by the City Attorney; and (2) appropriate \$663,085 Technology Internal Service Fund (0063) balance to this project which includes \$250,000 for miscellaneous software, hardware and support.

Action Taken: The City Council continued this item to the next council meeting.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Mayor Ing, motion carried by the following vote:

Ayes: Council Members: Ing, Real Sebastian, Lam, Liang, Chan
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6H. REPORT ON ECONOMIC DEVELOPMENT PROJECTS

Director of Community and Economic Development Michael Huntley provided an update on the economic development projects.

Action Taken: Discussion only, no action taken.

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Council Member Chan announced that he attended the Market Place Ground Breaking, the airplane noise round table, a Veteran's Day celebration, Pajama Walk, and the Boys and Girls Club's Youth of the Year Ceremony.

Council Member Liang wished everyone a Happy Thanksgiving.

Council Member Lam wished everyone a Happy Thanksgiving.

Vice Mayor Real Sebastian reported that she attended the legislative briefing provided by the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force, and the Southern California of Government Transportation Meeting. She also announced the Southern California Association of Governments' Southern California Economic Summit and the Holiday Snow Village.

Mayor Ing did not have anything to report.

8. CLOSED SESSION

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 10:30 p.m.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
NOVEMBER 16, 2016**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, November 16, 2016 at 6:30 p.m.

CALL TO ORDER:

Mayor Ing called the meeting to order at 6:30 p.m.

ROLL CALL:

City Manager Talbot called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian arrived at 6:35 p.m.

Council Members Absent: None

Also Present: City Manager Paul Talbot, City Attorney Mark Hensley

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

None.

CLOSED SESSION - The City Council adjourned to Closed Session at 6:30 p.m.

1. CONFERENCE LEGAL COUNSEL, EXISTING LITIGATION – GOVERNMENT CODE SECTION 54956.9(d) – Number of cases: 1

Felix Zuniga, et al. v. City of Monterey Park, et al.

(filed December 2, 2014)

LASC Case Number BC565325

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 6:45 p.m.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Action Taken: Discussion only, no action taken.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
DECEMBER 7, 2016**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, December 7, 2016 at 6:00 p.m.

CALL TO ORDER:

Mayor Ing called the meeting to order at 6:01 p.m.

ROLL CALL:

Interim City Manager Bow called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: None

Also Present: Interim City Manager Ron Bow, City Attorney Mark Hensley, Human Resources Director Tom Cody

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

1. APPOINT LABOR NEGOTIATORS:

Action Taken: The City Council appointed the Interim City Manager and the Director of Human Resources as the City's Labor Negotiators for Bargaining Units Monterey Park Police Officers' Association (MPPOA); Monterey Park Professional Chief Officers' Association (PCOA), POA/Captains' Unit, Police Officer's Mid-Management Association (POMMA.)

Motion: Moved by Council Member Liang and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Real Sebastian, Ing
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

CLOSED SESSION - The City Council adjourned to Closed Session at 6:02 p.m.

2. CONFERENCE WITH LABOR NEGOTIATORS – GOVERNMENT CODE § 54957.6

City Negotiators: Ron Bow, Interim City Manager, Tom Cody, Human Resources Director

Employee Organizations: Bargaining Units Monterey Park Police Officers' Association (MPPOA); Monterey Park Professional Chief Officers' Association (PCOA), POA/Captains' Unit, Police Officer's Mid-Management Association (POMMA.)

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 6:24 p.m.

Action Taken: No reportable action taken during Closed Session.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
DECEMBER 7, 2016**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, December 7, 2016 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Ing called the meeting to order at 7:01 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: None.

ALSO PRESENT: Interim City Manager Ron Bow, City Attorney Mark Hensley, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Director of Management Services Chu Thai, Director of Human Resources Tom Cody, Community and Economic Development Director Michael Huntley, Director of Recreation & Community Services Dan Costley, City Librarian Norma Arvizu, Police Chief Jim Smith, Controller Annie Yaung

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

- David Barron, representative for the Chamber of Commerce, invited everyone to a Holiday Open House on Thursday, December 22, 2016.
- Sarkis Antonian, a resident, spoke against the increasing taxes.
- Matt Connolly and Ellie Lee, founders of Equitable Vitrines, spoke regarding a possible new sculpture at Heritage Falls, Monterey Park.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Walter Beaumont, representative for Citizens for a Better Library, provided an update on the Library Parcel Tax.
- Vivian Ku, a resident, spoke regarding the trash contract.

1. PRESENTATIONS

1A. PROJECTED IMPACT OF PROPOSITION 57 ON MONTEREY PARK CRIME RATES

Police Chief Jim Smith provided a presentation regarding the recent passing of Proposition 57 and the effect it will have on Monterey Park's crime rate.

Action Taken: Discussion only, no action taken.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. SUCCESSOR AGENCY (SA) MINUTES

See Successor Agency minutes.

This is the end of Successor Agency (SA) items.

3. CITY OF MONTEREY PARK CONSENT CALENDAR
None.

4. PUBLIC HEARING

4A. PUBLIC HEARING FOR CONSIDERATION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA CONFIRMING THE 2016 ANNUAL REPORT AND THE LEVY OF ASSESSMENTS FOR BUSINESS IMPROVEMENT DISTRICT NO. 1 PROGRAM YEAR 2017

On November 16, 2016, the City Council set the date for a public hearing regarding the assessment of businesses within Business Improvement District No. 1. BID Assessment revenues will fund promotional activities and special events to benefit downtown businesses.

This hearing was noticed in the Monterey Park Progress newspaper and every business in the BID was sent a hearing notice in Chinese, English, and Spanish. At the conclusion of this public hearing, the Council can choose to adopt the

resolution confirming the levy of assessments for the BID or make adjustments as needed.

Applicant:

- Kerry Situ, representative for Business Improvement District Advisory Committee ("BIDAC"), provided a presentation regarding the Business Improvement District No. 1 and was present to answer any questions.
- Johnny Thompson, representative for BIDAC, was present to answer any questions.

Action Taken: Council Member Lam declared a potential conflict of interest and left the dias, as he had a business within the Business Improvement District No. 1. The City Council (1) opened the continued public hearing at 8:30 p.m. and received written and oral comments and closed the public hearing at 8:30 p.m. with no registered speakers; and (2) adopted Resolution No. 11882 confirming the 2016 Annual Report and the levy of assessments for Business Improvement District No. 1 for Program Year 2017 as amended to exclude funding for the banners and part time coordinator from the budget and to provide more information regarding the two items to council for funding approval. Amendment also includes adding 'customer service' as a goal the annual report.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: Lam
Abstain: Council Members: None

Resolution No. 11882, entitled:

A RESOLUTION LEVYING ASSESSMENTS FOR BUSINESS IMPROVEMENT DISTRICT NO. 1 FOR PROGRAM YEAR 2017 IN ACCORDANCE WITH GOVERNMENT CODE § 36624

RECESSED AND RECONVENED

The City Council recessed at 9:25 p.m. and reconvened with all council members present at 9:35 p.m.

5. OLD BUSINESS

None.

6. NEW BUSINESS

6A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF DECEMBER 7, 2016

Disbursements will be made from the funds referenced in the referenced Resolution in Warrants numbered 312025-312296 and e-Payables numbered 000475-000489.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11883 allowing certain claims and demands per Warrant Register dated December 7, 2016 totaling \$1,117,446.80 and specifying the funds out of which the same are to be paid.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Real Sebastian, Ing
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11883, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED THE 7th DAY OF DECEMBER TOTALING \$1,117,446.80 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

6B. CITY COUNCIL MINUTES

Approve the minutes from the regular meeting of October 19, 2016 and November 2, 2016 and the special meeting of October 19, 2016, November 2, 2016, November 10, 2016 5:30 pm special, and November 10, 2016 6:30 pm special.

Action Taken: The City Council approved the minutes from the regular meeting October 19, 2016 and November 2, 2016 and the special meeting of October 19, 2016, November 2, 2016, November 10, 2016 5:30 pm special, and November 10, 2016 6:30 special.

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Real Sebastian, Ing
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

6C. AUTHORIZATION TO RELEASE REQUEST FOR QUALIFICATION FOR STREET LIGHT PURCHASE, LED CONVERSION AND MAINTENANCE SERVICES

The City of Monterey Park is looking for Energy Service Companies (ESCO) capable of providing street light purchase support, upgrading street lights to LED and providing long term operation and maintenance services. The City has agreed to purchase 2,177 Southern California Edison (SCE) street lights, and wishes to analyze the long term operation and maintenance costs and the capital costs required to upgrade the system upon purchase. Monterey Park wants to convert the 2,177 SCE poles, along with 545 poles already owned by the City.

The purpose of this Request for Qualifications (RFQ) is to solicit a Statement of Qualifications (SOQs) from ESCOs to participate in a short listed Design-Build Request for Proposals.

Action Taken: Mayor Ing declared a potential conflict of interest and left the dias, as his wife is an employee of Southern California Edison. The City Council authorized staff to release a Request for Qualifications for Street Light Purchase, LED Conversion and Maintenance Services with the amendments listed below:

Section (§) and Paragraph (¶):	Amendments:
RFQ for Street Lights	
§ I ¶ 1.1	To change the date for questions to be submitted
§ III ¶ 3.1H	Too add a long term warranty
§ III ¶ 3.1F	Removed entire section
§IV ¶ 4.1	Modified finance language
	Include solar options in the proposal
	Add language to have the capacity to update proposed light purchase to new technology
Pre-Qualification Questionnaire	
Part II Question 10	To specify if the applicant has been convicted of a crime not just for a government contract

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing
Abstain: Council Members: None

6D. 2015-2016 COMPREHENSIVE ANNUAL FINANCIAL REPORT

State law requires that all local governments publish within six months of the close of each fiscal year a complete set of financial statements in conformity with generally accepted accounting principles (GAAP) and audited by a firm of licensed certified public accountants. Pursuant to this requirement, staff is submitting the City's 2015-2016 Comprehensive Annual Financial Report for the City Council information and review.

Action Taken: The City Council received and filed the City's 2015-2016 Comprehensive Annual Financial Report.

6E. AUTHORIZE TRANSFER OF UNCLAIMED MONIES TO THE GENERAL FUND PURSUANT TO GOVERNMENT CODE §§50050-50056

The City's Finance Department maintains a listing of various deposits held by the City (Exhibit A). After three years, notice regarding unclaimed monies held by the City that exceed \$15.00 dollars must be published once a week, for two consecutive weeks, in a general circulation newspaper. If the monies remain unclaimed, the City Council may then transfer such funds to the General Fund.

Action Taken: The City Council adopted Resolution No. 11884 authorizing the transfer of unclaimed monies into the City's General Fund pursuant to Government Code §§50050-50056 and Administrative Policy and Procedure No. 20-26.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11884, entitled:

A RESOLUTION RECOGNIZING UNCLAIMED MONIES AS PROPERTY OF THE CITY OF MONTEREY PARK AND ORDERING TRANSFER OF SUCH FUNDS TO THE CITY'S GENERAL FUND PURSUANT TO GOVERNMENT CODE § 50053

6F. PROFESSIONAL SERVICE AGREEMENTS FOR MAJOR DEVELOPMENT PROJECTS

During the past two years, the City entitled several major development projects including the Monterey Park Market Place, AG Hotel, Double Tree Hotel, Courtyard by Marriott Hotel. These major projects are now being reviewed by the City for the purpose of granting various ministerial approvals such as grading, building, and encroachment permits. The extent of the technical expertise required to review the

volume of materials submitted by these major projects exceeds the City's in-house staffing capabilities. Outside professional services are needed to help facilitate the timely completion of these major developments. This will ultimately result in a faster contribution to the City's economic development. To ensure that the City meets the community's expectations as to processing these major developments, staff recommends that the City Council consider delegating contracting authority to the City Manager to select professionals needed to complete various engineering, planning, and architectural services. Such authority would be limited to major projects where the developer is required to pay for all services and enter a reimbursement agreement with the City. No public monies would be expended.

Action Taken: The City Council adopted Resolution No. 11885 authorizing the City Manager to execute professional service agreements with consultants to assist in the third-party review of major development projects in the form approved by the City Attorney as amended to include: VCA Code Group, Interwest Consulting Group, RKA Consulting Group, SA Associates, KOA Corporation and Transtech Engineers, Incorporated.

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11885, entitled:

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE PROFESSIONAL SERVICE AGREEMENTS FOR MAJOR DEVELOPMENT PROJECTS PURSUANT TO MONTEREY PARK MUNICIPAL CODE §§ 2.08.070(9), 3.90.030, AND 3.90.050(C)

EXTENSION OF COUNCIL MEETING

Action Taken: The City Council made a motion to extend the City Council Meeting to 11:30 p.m.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Liang, motion carried by the following vote.

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6G. PROPOSED FARMER'S MARKET RENEWAL

In April 2012, the City Council authorized a 3 year agreement with the Spouts of Promise Foundation to operate a weekly Farmers Market adjacent to the Monterey Park Bruggemeyer Library; in June 2015 the term was extended 18 months as allowed in the agreement. Based on its operation in the last 4 ½ years, staff recommends continuing the City's agreement with Spouts of Promise for operating the Farmers Market.

Recommendation: It is recommended that the City Council authorize the City Manager to execute an agreement with the Sprouts of Promise Foundation, in a form approved by the City Attorney, to continue to conduct the Farmer's Market adjacent to the Monterey Park Bruggemeyer Library for a term of five years, with two one year options (not to exceed seven years) at a cost to the City of \$315 per month (for a restroom and a sink) and annual income of \$1,125 (from business licenses).

Action Taken: The City Council continued this item to the next council meeting.

6H. 2016 VARIOUS ROOF REPLACEMENTS – AWARD OF CONTRACT

At the May 4, 2016 City Council meeting, the Council adopted a resolution authorizing staff to advertise the 2016 Various Roof Replacement Project for bids. The Engineering Division prepared bid specifications and advertised the project. Staff has completed the bidding process and is recommending the award of contract to Chapman Coast Roof Co., Inc. in the amount of \$198,467.00.

Action Taken: Vice Mayor Real Sebastian and Council Member Lam both declared a potential conflict of interest and left the dias, as they both live within 500 feet of the project site. The City Council (1) awarded the contract for the 2016 Various Roof replacements to the lowest bidder, Chapman Coast Roof Co., Inc., in the amount of \$198,467.00; and authorized the City Manager, or designee, to execute the contract on behalf of the City in a form approved by the City Attorney; (2) authorized an appropriation of \$38,000 from the Shop Fund; and (3) authorized the Public Works Director to approve construction change orders up to \$19,847 (up to 10% of construction contract amount) for this project.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Ing
Noes:	Council Members:	None
Absent:	Council Members:	Lam, Real Sebastian
Abstain:	Council Members:	None

6I. ON-CALL PLUMBING SERVICES

Throughout the course of the year, staff requires the use of an outside plumbing contractor for emergency repairs and/or on larger, more complex jobs than staff can handle in-house. Staff completed the bidding process for on-call plumbing services, and requests the City Council's authorization to execute a three-year agreement with Mr. Rooter in the amount of \$375,000 for on-call plumbing services.

Action Taken: The City Council authorized the City Manager to execute a three-year agreement, in a form approved by the City Attorney, with Mr. Rooter, in the amount of \$375,000, for on-call plumbing services.

Motion: Moved by Council Member Liang and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6J. ADOPTING A RESOLUTION TO CAST VOTES FOR A REPRESENTATIVE OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY BOARD

The San Gabriel Basin Water Quality Authority (WQA) was established by the State Legislature (SB 1679) in 1992 to develop, finance and implement groundwater treatment programs in the San Gabriel Valley. The WQA is under the direction and leadership of a 7-member board, one member of each of the three overlying municipal water districts, one from a city with prescriptive water pumping rights, one from a city without prescriptive water pumping rights, and two representing water producers in the San Gabriel Basin.

According to the bylaws of the San Gabriel Basin Water Quality Authority, a city with prescriptive water pumping rights, of which Monterey Park falls under, may nominate and elect a representative to the Water Quality Authority Board. All votes cast must be for only one candidate.

Each City with pumping rights has one vote for each 10,000 residents or majority thereof, as determined by U.S. Census Data. The City of Monterey Park has six votes to be cast.

As stipulated in the San Gabriel Basin Water Quality Authority Board's legislation, the term of the board member and alternate representing cities with pumping rights will expire January 1, 2017. An election for this seat will take place on December 21, 2016 at 12:00 p.m. at the WQA office.

Action Taken: Vice Mayor Real Sebastian declared a potential conflict of interest and left the dias to avoid a potential Brown Act violation, as she stated that she was aware of the voting intentions of other council members. The City Council (1) adopted Resolution No. 11886 of the Monterey Park City Council, casting its votes for Council Member Jorge Marquez from the City of Covina to represent cities with prescriptive pumping rights on the Board of San Gabriel Basin Water Quality Authority and (2) directed City Clerk to send a copy of the Resolution to the San Gabriel Basin Water Quality Authority to receive no later than December 20th, 2016 at 12:00 p.m.

Motion: Moved by Council Member Liang and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam
Noes: Council Members: None
Absent: Council Members: Real Sebastian
Abstain: Council Members: Ing

Resolution No. 11886, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA, CASTING ITS VOTES FOR COUNCIL MEMBER JORGE MARQUEZ FROM THE CITY OF COVINA TO REPRESENT CITIES WITH PRESCRIPTIVE PUMPING RIGHTS ON THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Council Member Chan reported that he attended the library tutor appreciation lunch, MERCI fundraising tree enchantment luncheon, the Monterey Park Police Department's education session. He announced that Santa will be at the Library on December 12, 2016 and a movie screening at the library on January

Council Member Liang reported that he attended the centennial monument revealing, Holiday Snow Village, EDI Media Annual Lunch, and Hall of Administration for Los Angeles County.

Council Member Lam reported that he attended the centennial monument revealing, MERCI lunch at California State University of Los Angeles, and EDI Media Annual Lunch.

Vice Mayor Real Sebastian reported that she attended the Southern California Association of Governments' Economic Summit, Holiday Snow Village, and San Gabriel Council of Governments' Transportation meeting.

Mayor Ing reported that he attended the centennial monument revealing and Holiday Snow Village. He also dedicated the meeting to the individuals who lost their lives during the Attack on Pearl Harbor and to Donna Ramirez' mother Carmen Sanchez.

8. CLOSED SESSION
None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 11:23 p.m.

Vincent D. Chang
City Clerk



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-D.

TO: The Honorable Mayor and City Council
FROM: Thomas J. Cody, Director of Human Resources and Risk Management
SUBJECT: Minimum Wage Increase per Labor Code Section 1182.12

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt a Resolution approving the mandated minimum wage adjustments to effective pay period in order to have these wage adjustments in place as of January 1, 2017; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

On September 25, 2013, the California Legislature adopted AB 10 which amends Labor Code Section 1182.12 to increase the California minimum wage to \$15 an hour by 2022. Effective July 1, 2014 the minimum wage was increased to \$9.00 per hour and effective January 1, 2016 it was increased to \$10 per hour. The next increase is a \$.50 cent increase to \$10.50 an hour starting January 1, 2017.

The City currently has 10 part-time entry-level positions whose hourly wage falls below the mandated \$10.50 an hour state mandated increase. This state mandated wage increase will also impact the wage gap between related classifications within a particular field of approximately 13 other part-time classifications, whose hourly wages are currently at \$10.50-\$11.16.

Future Increases

In the next five years the minimum wage will be increased as follows:

January 2018 - \$11 an hour
January 2019 - \$12 an hour
January 2020 - \$13 an hour
January 2021 - \$14 an hour
January 2022 - \$15 an hour

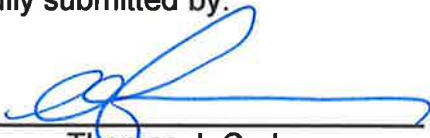
These increases will have a compression impact on a significant number on our part-time hourly wage scale and even impact a few lower level full time classification wage scales. Before the scheduled January 2018 increase Human Resources will bring a

comprehensive analysis and plan to handle these increases in these next five year for council consideration.

FISCAL IMPACT:

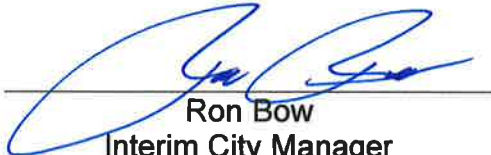
The Management Services Department has indicated these increased minimum wages will cost approximately \$32,900 for the last six months of FY 2016-17 (January – June) and a total impact of \$65,800 for 2017.

Respectfully submitted by:



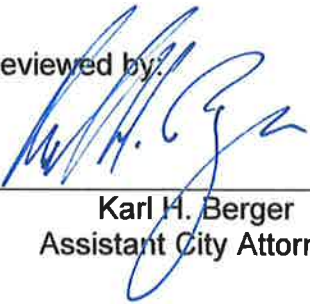
Thomas J. Cody
Human Resources & Risk
Management

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. Resolution
2. Current Part Time Salary Schedule
3. Part-Time Salary Table Effective 1/1/2017
4. Official Notice – Minimum Wage Increase

ATTACHMENT 1

Resolution

RESOLUTION NO. _____

**A RESOLUTION ESTABLISHING THE SALARY RANGES FOR
TEMPORARY PART-TIME, SEASONAL AND HOURLY EMPLOYEES
OF THE CITY OF MONTEREY PARK FOR THE 2017 CALENDAR
YEAR.**

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: The City Council authorizes the City Manager, or designee, to compensate temporary part-time, seasonal and hourly job classifications as set forth in attached Exhibit "A," which is incorporated by reference. The rates will take effect January 1, 2017.

SECTION 2: *Effective Date.* This Resolution becomes effective immediately upon adoption.

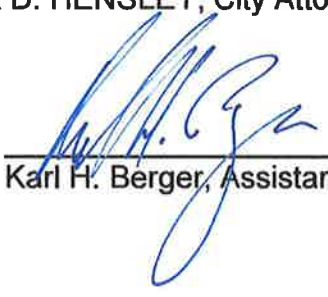
PASSED, ADOPTED AND APPROVED this 21st day of December, 2016.

Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl H. Berger, Assistant City Attorney

Resolution No. _____

Page 2 of 2

State of California)
County of Los Angeles) ss.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly and regularly adopted by the City Council of the City of Monterey Park at a regular meeting held on the 21st day of December, 2016 by the following vote:

Ayes:	Council Members:
Nays:	Council Members:
Absent:	Council Members:
Abstain:	Council Members:

Dated this 21st day of December 2016.

Vincent D. Chang, City Clerk
City of Monterey Park, California

Effective 01/01/2017 - Exhibit A

Part-Time Salaries										
Job										
Classifications	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Cashier	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Clerical Trainee	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Computer Clerk	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Junior Lifeguard	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Laborer	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Library Page	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Locker Room Attendant	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Lunch Program Worker	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
School Crossing Guard	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Student Worker	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Lunch Program Site Supvsr	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07
Recreation Leader	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07
Lifeguard	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07
Planning Intern	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07
Fire Explorer Intern	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07
Lunch Program Monitor	11.50	11.79	12.08	12.38	12.69	13.01	13.34	13.67	14.01	14.71
Senior Lifeguard/Instructor	11.50	11.79	12.08	12.38	12.69	13.01	13.34	13.67	14.01	14.71
Video Technical Assistant	11.50	11.79	12.08	12.38	12.69	13.01	13.34	13.67	14.01	14.71
Data Entry Clerk	11.53	11.82	12.11	12.42	12.73	13.05	13.37	13.71	14.05	14.75
Janitor	11.53	11.82	12.11	12.42	12.73	13.05	13.37	13.71	14.05	14.75
Dial-A-Ride Driver	11.66	11.95	12.25	12.56	12.87	13.19	13.52	13.86	14.21	14.92
Police Cadet	11.66	11.95	12.25	12.56	12.87	13.19	13.52	13.86	14.21	14.92
Police Records Cadet	11.66	11.95	12.25	12.56	12.87	13.19	13.52	13.86	14.21	14.92
Police Records Intern	11.66	11.95	12.25	12.56	12.87	13.19	13.52	13.86	14.21	14.92
Assistant Pool Manager	11.93	12.23	12.53	12.85	13.17	13.50	13.84	14.18	14.54	15.26
Administrative Intern	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Clerk Typist	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Drafting Technician	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Engineering Aide	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Storekeeper	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Senior Recreation Leader	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77

Effective 01/01/2017 - Exhibit A

Part-Time Salaries										
Job										
Classifications	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Child Care Teacher	12.74	13.06	13.38	13.72	14.06	14.41	14.77	15.14	15.52	16.30
Pool Manager	13.25	13.58	13.92	14.27	14.63	14.99	15.37	15.75	16.14	16.95
Elections Clerk	14.34	14.70	15.07	15.44	15.83	16.22	16.63	17.05	17.47	18.35
Library Clerk	14.34	14.70	15.07	15.44	15.83	16.22	16.63	17.05	17.47	18.35
Police Records Clerk	14.34	14.70	15.07	15.44	15.83	16.22	16.63	17.05	17.47	18.35
Library Technician	15.35	15.74	16.13	16.53	16.95	17.37	17.80	18.25	18.70	19.64
Permit Systems Technician	15.35	15.74	16.13	16.53	16.95	17.37	17.80	18.25	18.70	19.64
Planning Technician	15.41	15.80	16.19	16.60	17.01	17.43	17.87	18.32	18.78	19.72
Senior Clerk Typist	16.05	16.45	16.86	17.28	17.71	18.16	18.61	19.08	19.55	20.53
Account Clerk	16.05	16.45	16.86	17.28	17.71	18.16	18.61	19.08	19.55	20.53
Administrative Secretary	16.12	16.52	16.94	17.36	17.79	18.24	18.69	19.16	19.64	20.62
Community Service Officer	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Evidence Officer	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Maintenance Worker	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Minutes Clerk	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Crime Analyst	16.84	17.26	17.69	18.13	18.58	19.05	19.53	20.01	20.51	21.54
Dispatch Assistant	16.84	17.26	17.69	18.13	18.58	19.05	19.53	20.01	20.51	21.54
Animal Control Officer	17.04	17.47	17.90	18.35	18.81	19.28	19.76	20.26	20.76	21.80
Revenue Collection Spec.	17.04	17.47	17.90	18.35	18.81	19.28	19.76	20.26	20.76	21.80
Jailer	17.13	17.55	17.99	18.44	18.90	19.38	19.86	20.36	20.87	21.91
Permit Technician I	18.25	18.71	19.18	19.66	20.15	20.65	21.17	21.70	22.24	23.35
Program Coordinator	18.25	18.71	19.18	19.66	20.15	20.65	21.17	21.70	22.24	23.35
Pool Maintenance Worker	19.55	20.04	20.54	21.05	21.58	22.12	22.67	23.24	23.82	25.01
Administrative Aide	19.82	20.32	20.83	21.35	21.88	22.43	22.99	23.56	24.15	25.36
Librarian	19.82	20.32	20.83	21.35	21.88	22.43	22.99	23.56	24.15	25.36
Senior Account Clerk	19.82	20.32	20.83	21.35	21.88	22.43	22.99	23.56	24.15	25.36
Equipment Service Specialist	20.54	21.06	21.58	22.12	22.67	23.24	23.82	24.42	25.03	26.28
Building Trades Technician	20.78	21.30	21.83	22.37	22.93	23.51	24.09	24.70	25.31	26.58
Equipment Mechanic	20.78	21.30	21.83	22.37	22.93	23.51	24.09	24.70	25.31	26.58
Police Records Mgmt Tech	21.38	21.91	22.45	23.01	23.59	24.18	24.78	25.41	26.04	27.34
Dispatcher	21.99	22.54	23.11	23.68	24.28	24.88	25.51	26.14	26.80	28.13

Effective 01/01/2017 - Exhibit A

<i>Part-Time Salaries</i>										
Job										
Classifications	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Code Enforcement Officer	23.05	23.63	24.22	24.82	25.44	26.08	26.73	27.40	28.09	29.49
Fire Safety Specialist	23.40	23.99	24.58	25.20	25.83	26.48	27.14	27.82	28.51	29.94
Electrician	23.50	24.09	24.69	25.31	25.94	26.59	27.26	27.94	28.64	30.07
Senior Librarian	23.50	24.09	24.69	25.31	25.94	26.59	27.26	27.94	28.64	30.07
Management Aide	23.76	24.36	24.96	25.58	26.22	26.88	27.55	28.24	28.94	30.39
Human Resources Technician	24.48	25.09	25.72	26.36	27.02	27.70	28.39	29.10	29.83	31.32
Accountant	24.50	25.11	25.74	26.38	27.04	27.72	28.41	29.12	29.85	31.34
Water Production System Operator	24.74	25.36	26.00	26.65	27.31	27.99	28.69	29.41	30.15	31.65
Assistant Planner	26.66	27.33	28.01	28.71	29.43	30.16	30.92	31.69	32.48	34.11
Building Inspector	26.66	27.33	28.01	28.71	29.43	30.16	30.92	31.69	32.48	34.11
Management Analyst	28.98	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	37.08
Recreation Superintendent	28.98	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	37.08
Transportation Prog Mgr	28.98	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	37.08
Civil Engineering Assoc.	33.24	34.07	34.92	35.79	36.69	37.60	38.54	39.51	40.49	42.52
Literacy Program Admin.	33.24	34.07	34.92	35.79	36.69	37.60	38.54	39.51	40.49	42.52
Principal Management Analyst	36.39	37.30	38.23	39.18	40.16	41.17	42.20	43.25	44.33	46.55
Public Works Maintenance	43.16	44.24	45.34	46.48	47.64	48.83	50.05	51.30	52.59	55.22
Attorney/Investigator	75.00									
Interim Fire Chief	85.00									

ATTACHMENT 2

Current Part Time Salary Schedule

Effective 01/01/2016 - Resolution No. 11657										
<i>Last Modified on 09/08/2016</i>										
Part-Time Salaries										
Job										
Classifications	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Cashier	10.00	10.25	10.51	10.77	11.04	11.31	11.60	11.89	12.18	12.79
Clerical Trainee	10.00	10.25	10.51	10.77	11.04	11.31	11.60	11.89	12.18	12.79
Computer Clerk	10.00	10.25	10.51	10.77	11.04	11.31	11.60	11.89	12.18	12.79
Junior Lifeguard	10.00	10.25	10.51	10.77	11.04	11.31	11.60	11.89	12.18	12.79
Laborer	10.00	10.25	10.51	10.77	11.04	11.31	11.60	11.89	12.18	12.79
Library Page	10.00	10.25	10.51	10.77	11.04	11.31	11.60	11.89	12.18	12.79
Locker Room Attendant	10.00	10.25	10.51	10.77	11.04	11.31	11.60	11.89	12.18	12.79
Lunch Program Worker	10.00	10.25	10.51	10.77	11.04	11.31	11.60	11.89	12.18	12.79
School Crossing Guard	10.00	10.25	10.51	10.77	11.04	11.31	11.60	11.89	12.18	12.79
Student Worker	10.00	10.25	10.51	10.77	11.04	11.31	11.60	11.89	12.18	12.79
Lunch Program Site Supvsr	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Recreation Leader	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Equipment Service Specialist	20.54	21.06	21.58	22.12	22.67	23.24	23.82	24.42	25.03	26.28
Lifeguard	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Data Entry Clerk	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.11	13.44	14.11
Janitor	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.11	13.44	14.11
Lunch Program Monitor	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07
Senior Lifeguard/Instructor	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07
Video Technical Assistant	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07

Effective 01/01/2016 - Resolution No. 11657										
<i>Last Modified on 09/08/2016</i>										
	Part-Time Salaries									
Job										
Classifications	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Dial-A-Ride Driver	11.16	11.44	11.72	12.02	12.32	12.63	12.94	13.27	13.60	14.28
Police Cadet	11.16	11.44	11.72	12.02	12.32	12.63	12.94	13.27	13.60	14.28
Police Records Cadet	11.16	11.44	11.72	12.02	12.32	12.63	12.94	13.27	13.60	14.28
Police Records Intern	11.16	11.44	11.72	12.02	12.32	12.63	12.94	13.27	13.60	14.28
Planning Intern	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Accountant	24.50	25.11	25.74	26.38	27.04	27.72	28.41	29.12	29.85	31.34
Assistant Pool Manager	11.93	12.23	12.53	12.85	13.17	13.50	13.84	14.18	14.54	15.26
Child Care Teacher	12.74	13.06	13.38	13.72	14.06	14.41	14.77	15.14	15.52	16.30
Pool Manager	13.25	13.58	13.92	14.27	14.63	14.99	15.37	15.75	16.14	16.95
Pool Maintenance Worker	19.55	20.04	20.54	21.05	21.58	22.12	22.67	23.24	23.82	25.01
Administrative Intern	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Clerk Typist	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Drafting Technician	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Engineering Aide	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Storekeeper	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Senior Recreation Leader	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Elections Clerk	14.34	14.70	15.07	15.44	15.83	16.22	16.63	17.05	17.47	18.35

Effective 01/01/2016 - Resolution No. 11657										
<i>Last Modified on 09/08/2016</i>										
Part-Time Salaries										
Job										
Classifications	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Library Clerk	14.34	14.70	15.07	15.44	15.83	16.22	16.63	17.05	17.47	18.35
Police Records Clerk	14.34	14.70	15.07	15.44	15.83	16.22	16.63	17.05	17.47	18.35
Senior Clerk Typist	16.05	16.45	16.86	17.28	17.71	18.16	18.61	19.08	19.55	20.53
Account Clerk	16.05	16.45	16.86	17.28	17.71	18.16	18.61	19.08	19.55	20.53
Community Service Officer	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Evidence Officer	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Maintenance Worker	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Minutes Clerk	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Crime Analyst	16.84	17.26	17.69	18.13	18.58	19.05	19.53	20.01	20.51	21.54
Dispatch Assistant	16.84	17.26	17.69	18.13	18.58	19.05	19.53	20.01	20.51	21.54
Building Trades Technician	20.78	21.30	21.83	22.37	22.93	23.51	24.09	24.70	25.31	26.58
Equipment Mechanic	20.78	21.30	21.83	22.37	22.93	23.51	24.09	24.70	25.31	26.58
Dispatcher	21.99	22.54	23.11	23.68	24.28	24.88	25.51	26.14	26.80	28.13
Jailer	17.13	17.55	17.99	18.44	18.90	19.38	19.86	20.36	20.87	21.91
Library Technician	15.35	15.74	16.13	16.53	16.95	17.37	17.80	18.25	18.70	19.64
Permit Systems Technician	15.35	15.74	16.13	16.53	16.95	17.37	17.80	18.25	18.70	19.64

Effective 01/01/2016 - Resolution No. 11657										
<i>Last Modified on 09/08/2016</i>										
Part-Time Salaries										
Job										
Classifications	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Animal Control Officer	17.04	17.47	17.90	18.35	18.81	19.28	19.76	20.26	20.76	21.80
Revenue Collection Spec.	17.04	17.47	17.90	18.35	18.81	19.28	19.76	20.26	20.76	21.80
Planning Technician	15.41	15.80	16.19	16.60	17.01	17.43	17.87	18.32	18.78	19.72
Administrative Secretary	16.12	16.52	16.94	17.36	17.79	18.24	18.69	19.16	19.64	20.62
Management Aide	23.76	24.36	24.96	25.58	26.22	26.88	27.55	28.24	28.94	30.39
Water Production System Operator	24.74	25.36	26.00	26.65	27.31	27.99	28.69	29.41	30.15	31.65
Police Records Mgmt Tech	21.38	21.91	22.45	23.01	23.59	24.18	24.78	25.41	26.04	27.34
Administrative Aide	19.82	20.32	20.83	21.35	21.88	22.43	22.99	23.56	24.15	25.36
Librarian	19.82	20.32	20.83	21.35	21.88	22.43	22.99	23.56	24.15	25.36
Senior Account Clerk	19.82	20.32	20.83	21.35	21.88	22.43	22.99	23.56	24.15	25.36
Permit Technician I	18.25	18.71	19.18	19.66	20.15	20.65	21.17	21.70	22.24	23.35
Program Coordinator	18.25	18.71	19.18	19.66	20.15	20.65	21.17	21.70	22.24	23.35
Assistant Planner	26.66	27.33	28.01	28.71	29.43	30.16	30.92	31.69	32.48	34.11
Building Inspector	26.66	27.33	28.01	28.71	29.43	30.16	30.92	31.69	32.48	34.11

Effective 01/01/2016 - Resolution No. 11657										
<i>Last Modified on 09/08/2016</i>										
Part-Time Salaries										
Job										
Classifications	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Electrician	23.50	24.09	24.69	25.31	25.94	26.59	27.26	27.94	28.64	30.07
Senior Librarian	23.50	24.09	24.69	25.31	25.94	26.59	27.26	27.94	28.64	30.07
Code Enforcement Officer	23.05	23.63	24.22	24.82	25.44	26.08	26.73	27.40	28.09	29.49
Management Analyst	28.98	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	37.08
Recreation Superintendent	28.98	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	37.08
Transportation Prog Mgr	28.98	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	37.08
Fire Safety Specialist	23.40	23.99	24.58	25.20	25.83	26.48	27.14	27.82	28.51	29.94
Human Resources Technician	24.48	25.09	25.72	26.36	27.02	27.70	28.39	29.10	29.83	31.32
Civil Engineering Assoc.	33.24	34.07	34.92	35.79	36.69	37.60	38.54	39.51	40.49	42.52
Literacy Program Admin.	33.24	34.07	34.92	35.79	36.69	37.60	38.54	39.51	40.49	42.52
Public Works Maintenance Manager	43.16	44.24	45.34	46.48	47.64	48.83	50.05	51.30	52.59	55.22
Attorney/Investigator	75.00									
Principal Management Analyst	36.39	37.30	38.23	39.18	40.16	41.17	42.20	43.25	44.33	46.55
Interim Fire Chief	85.00									

ATTACHMENT 3
Part-Time Salary Table Effective 1/1/2017

Effective 01/01/2017										
Part-Time Salaries										
Job										
Classifications	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Cashier	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Clerical Trainee	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Computer Clerk	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Junior Lifeguard	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Laborer	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Library Page	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Locker Room Attendant	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Lunch Program Worker	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
School Crossing Guard	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Student Worker	10.50	10.76	11.03	11.31	11.59	11.88	12.18	12.48	12.79	13.43
Lunch Program Site Supvsr	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07
Recreation Leader	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07
Lifeguard	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07
Planning Intern	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07
Fire Explorer Intern	11.00	11.28	11.56	11.85	12.14	12.45	12.76	13.08	13.40	14.07
Lunch Program Monitor	11.50	11.79	12.08	12.38	12.69	13.01	13.34	13.67	14.01	14.71
Senior Lifeguard/Instructor	11.50	11.79	12.08	12.38	12.69	13.01	13.34	13.67	14.01	14.71
Video Technical Assistant	11.50	11.79	12.08	12.38	12.69	13.01	13.34	13.67	14.01	14.71
Data Entry Clerk	11.53	11.82	12.11	12.42	12.73	13.05	13.37	13.71	14.05	14.75
Janitor	11.53	11.82	12.11	12.42	12.73	13.05	13.37	13.71	14.05	14.75
Dial-A-Ride Driver	11.66	11.95	12.25	12.56	12.87	13.19	13.52	13.86	14.21	14.92
Police Cadet	11.66	11.95	12.25	12.56	12.87	13.19	13.52	13.86	14.21	14.92
Police Records Cadet	11.66	11.95	12.25	12.56	12.87	13.19	13.52	13.86	14.21	14.92
Police Records Intern	11.66	11.95	12.25	12.56	12.87	13.19	13.52	13.86	14.21	14.92
Assistant Pool Manager	11.93	12.23	12.53	12.85	13.17	13.50	13.84	14.18	14.54	15.26
Administrative Intern	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Clerk Typist	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Drafting Technician	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Engineering Aide	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Storekeeper	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77
Senior Recreation Leader	12.33	12.64	12.95	13.28	13.61	13.95	14.30	14.66	15.02	15.77

Effective 01/01/2017										
	Part-Time Salaries									
Job										
Classifications	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Child Care Teacher	12.74	13.06	13.38	13.72	14.06	14.41	14.77	15.14	15.52	16.30
Pool Manager	13.25	13.58	13.92	14.27	14.63	14.99	15.37	15.75	16.14	16.95
Elections Clerk	14.34	14.70	15.07	15.44	15.83	16.22	16.63	17.05	17.47	18.35
Library Clerk	14.34	14.70	15.07	15.44	15.83	16.22	16.63	17.05	17.47	18.35
Police Records Clerk	14.34	14.70	15.07	15.44	15.83	16.22	16.63	17.05	17.47	18.35
Library Technician	15.35	15.74	16.13	16.53	16.95	17.37	17.80	18.25	18.70	19.64
Permit Systems Technician	15.35	15.74	16.13	16.53	16.95	17.37	17.80	18.25	18.70	19.64
Planning Technician	15.41	15.80	16.19	16.60	17.01	17.43	17.87	18.32	18.78	19.72
Senior Clerk Typist	16.05	16.45	16.86	17.28	17.71	18.16	18.61	19.08	19.55	20.53
Account Clerk	16.05	16.45	16.86	17.28	17.71	18.16	18.61	19.08	19.55	20.53
Administrative Secretary	16.12	16.52	16.94	17.36	17.79	18.24	18.69	19.16	19.64	20.62
Community Service Officer	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Evidence Officer	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Maintenance Worker	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Minutes Clerk	16.37	16.78	17.20	17.63	18.07	18.52	18.98	19.46	19.94	20.94
Crime Analyst	16.84	17.26	17.69	18.13	18.58	19.05	19.53	20.01	20.51	21.54
Dispatch Assistant	16.84	17.26	17.69	18.13	18.58	19.05	19.53	20.01	20.51	21.54
Animal Control Officer	17.04	17.47	17.90	18.35	18.81	19.28	19.76	20.26	20.76	21.80
Revenue Collection Spec.	17.04	17.47	17.90	18.35	18.81	19.28	19.76	20.26	20.76	21.80
Jailer	17.13	17.55	17.99	18.44	18.90	19.38	19.86	20.36	20.87	21.91
Permit Technician I	18.25	18.71	19.18	19.66	20.15	20.65	21.17	21.70	22.24	23.35
Program Coordinator	18.25	18.71	19.18	19.66	20.15	20.65	21.17	21.70	22.24	23.35
Pool Maintenance Worker	19.55	20.04	20.54	21.05	21.58	22.12	22.67	23.24	23.82	25.01
Administrative Aide	19.82	20.32	20.83	21.35	21.88	22.43	22.99	23.56	24.15	25.36
Librarian	19.82	20.32	20.83	21.35	21.88	22.43	22.99	23.56	24.15	25.36
Senior Account Clerk	19.82	20.32	20.83	21.35	21.88	22.43	22.99	23.56	24.15	25.36
Equipment Service Specialist	20.54	21.06	21.58	22.12	22.67	23.24	23.82	24.42	25.03	26.28
Building Trades Technician	20.78	21.30	21.83	22.37	22.93	23.51	24.09	24.70	25.31	26.58
Equipment Mechanic	20.78	21.30	21.83	22.37	22.93	23.51	24.09	24.70	25.31	26.58
Police Records Mgmt Tech	21.38	21.91	22.45	23.01	23.59	24.18	24.78	25.41	26.04	27.34
Dispatcher	21.99	22.54	23.11	23.68	24.28	24.88	25.51	26.14	26.80	28.13

Effective 01/01/2017										
	Part-Time Salaries									
Job										
Classifications	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Code Enforcement Officer	23.05	23.63	24.22	24.82	25.44	26.08	26.73	27.40	28.09	29.49
Fire Safety Specialist	23.40	23.99	24.58	25.20	25.83	26.48	27.14	27.82	28.51	29.94
Electrician	23.50	24.09	24.69	25.31	25.94	26.59	27.26	27.94	28.64	30.07
Senior Librarian	23.50	24.09	24.69	25.31	25.94	26.59	27.26	27.94	28.64	30.07
Management Aide	23.76	24.36	24.96	25.58	26.22	26.88	27.55	28.24	28.94	30.39
Human Resources Technician	24.48	25.09	25.72	26.36	27.02	27.70	28.39	29.10	29.83	31.32
Accountant	24.50	25.11	25.74	26.38	27.04	27.72	28.41	29.12	29.85	31.34
Water Production System Operator	24.74	25.36	26.00	26.65	27.31	27.99	28.69	29.41	30.15	31.65
Assistant Planner	26.66	27.33	28.01	28.71	29.43	30.16	30.92	31.69	32.48	34.11
Building Inspector	26.66	27.33	28.01	28.71	29.43	30.16	30.92	31.69	32.48	34.11
Management Analyst	28.98	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	37.08
Recreation Superintendent	28.98	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	37.08
Transportation Prog Mgr	28.98	29.71	30.45	31.21	31.99	32.79	33.61	34.45	35.31	37.08
Civil Engineering Assoc.	33.24	34.07	34.92	35.79	36.69	37.60	38.54	39.51	40.49	42.52
Literacy Program Admin.	33.24	34.07	34.92	35.79	36.69	37.60	38.54	39.51	40.49	42.52
Principal Management Analyst	36.39	37.30	38.23	39.18	40.16	41.17	42.20	43.25	44.33	46.55
Public Works Maintenance	43.16	44.24	45.34	46.48	47.64	48.83	50.05	51.30	52.59	55.22
Attorney/Investigator	75.00									
Interim Fire Chief	85.00									

ATTACHMENT 4
Official Notice – Minimum Wage Increase

Amends General
Minimum Wage
Order and IWC
Industry and
Occupation Orders

PLEASE POST NEXT TO YOUR IWC OR INDUSTRY OCCUPATION ORDER

OFFICIAL NOTICE

California Minimum Wage

MW-2017



Minimum Wage — Every employer shall pay to each employee hourly wages not less than the following.

EFFECTIVE DATE	Employers with 26 or More Employees*	Employers with 25 or Fewer Employees*
January 1, 2017	\$10.50	\$10.00
January 1, 2018	\$11.00	\$10.50

* Employees treated as employed by a single qualified taxpayer pursuant to Revenue and Taxation Code section 23626 are treated as employees of that single taxpayer.

To employers and representatives of persons working in industries and occupations in the State of California:

SUMMARY OF ACTIONS

TAKE NOTICE that on April 4, 2016, the Governor of California signed legislation passed by the California Legislature, raising the minimum wage for all industries. (SB 3, Stats of 2016, amending section 1182.12 of the California Labor Code.) Pursuant to its authority under Labor Code section 1182.13, the Department of Industrial Relations amends and republishes Sections 2, 3, and 5 of the General Minimum Wage Order, MW-2014. Section 1, Applicability, and Section 4, Separability, have not been changed. Consistent with this enactment, amendments are made to the minimum wage, and the meals and lodging credits sections of all of the IWC's industry and occupation orders.

This summary must be made available to employees in accordance with the IWC's wage orders. Copies of the full text of the amended wage orders may be obtained by ordering on-line at www.dir.ca.gov/WP.asp, or by contacting your local Division of Labor Standards Enforcement office.

1. APPLICABILITY

The provisions of this Order shall not apply to outside salespersons and individuals who are the parent, spouse, or children of the employer previously contained in this Order and the IWC's industry and occupation orders. Exceptions and modifications provided by statute or in Section 1, Applicability, and in other sections of the IWC's industry and occupation orders may be used where any such provisions are enforceable and applicable to the employer.

2. MINIMUM WAGES

Every employer shall pay to each employee wages not less than those stated in the above table on each effective date.

3. MEALS AND LODGING CREDITS - TABLE

When credit for meals or lodging is used to meet part of the employer's minimum wage obligation, the amounts so credited pursuant to a voluntary written agreement may not be more than the following:

	EFFECTIVE JANUARY 1, 2017		EFFECTIVE JANUARY 1, 2018	
	26 or More Employees	25 or Fewer Employees	26 or More Employees	25 or Fewer Employees
LODGING				
Room occupied	\$49.38/week	\$47.03/week	\$51.73/week	\$49.38/week
Room shared	\$40.76/week	\$38.82/week	\$42.70/week	\$40.76/week
Apartment — two thirds (2/3) of the ordinary rental value, and in no event more than	\$593.05/month	\$564.81/month	\$621.29/month	\$593.05/month
Where a couple are both employed by the employer, two thirds (2/3) of the ordinary rental value, and in no event more than	\$877.27/month	\$835.49/month	\$919.04/month	\$877.26/month
MEALS				
Breakfast	\$3.80	\$3.62	\$3.98	\$3.80
Lunch	\$5.22	\$4.97	\$5.47	\$5.22
Dinner	\$7.09	\$6.68	\$7.35	\$7.01

Meals or lodging may not be credited against the minimum wage without a voluntary written agreement between the employer and the employee. When credit for meals or lodging is used to meet part of the employer's minimum wage obligation, the amounts so credited may not be more than the amounts stated in the table above.

4. SEPARABILITY

If the application of any provision of this Order, or any section, subsection, subdivision, sentence, clause, phrase, word or portion of this Order should be held invalid, unconstitutional, unauthorized, or prohibited by statute, the remaining provisions thereof shall not be affected thereby, but shall continue to be given full force and effect as if the part so held invalid or unconstitutional had not been included herein.

5. AMENDED PROVISIONS

This Order amends the minimum wage and meals and lodging credits in MW-2014, as well as in the IWC's industry and occupation orders. (See Orders 1-15, Secs. 4 and 10; and Order 16, Secs. 4 and 9.) This Order makes no other changes to the IWC's industry and occupation orders.

These Amendments to the Wage Orders shall be in effect as of January 1, 2017.

Questions about enforcement should be directed to the Labor Commissioner's Office. For the address and telephone number of the office nearest you, information can be found on the internet at <http://www.dir.ca.gov/DLSE/dlse.html> or under a search for "California Labor Commissioner's Office" on the internet or any other directory. The Labor Commissioner has offices in the following cities: Bakersfield, El Centro, Fresno, Long Beach, Los Angeles, Oakland, Redding, Sacramento, Salinas, San Bernardino, San Diego, San Francisco, San Jose, Santa Ana, Santa Barbara, Santa Rosa, Stockton, and Van Nuys.



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-E.

TO: The Honorable Mayor and City Council
FROM: Tom Cody, Director of Human Resources and Risk Management
SUBJECT: Memorandum of Understanding with the Monterey Park Professional Chief Officers' Association fixing the rate of compensation and other terms and conditions of employment for the term July 1, 2016 to June 30, 2018.

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting a Resolution authorizing the City Manager to execute the Memorandum of Understanding between the City of Monterey Park and the Monterey Park Professional Chief Officers' Association (PCOA) in a form approved by the City Attorney;
2. Authorizing the expenditure of \$33,193 for the 2016-2017 fiscal year, and amend the 2016-2017 Budget accordingly; and
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The Great Recession resulted in the City suffered significant economic stagnation during the 2009-2013 years. This resulted in a fiscal and staff downsizing in Monterey Park which included no cost of living adjustments or raises for the members of the PCOA since 2009-2010. Also during this time period, the PCOA members paid for the 9% employee portion of the CalPERS pension cost; this was an effective reduction in take home pay.

As a result, the compensation rates for the members of this association fell behind regional averages of similar sized full service cities. This contract is intended to increase compensation levels to a regionally competitive level.

BACKGROUND:

Management representatives met on numerous occasions with representatives of the Monterey Park Professional Chief Officers' Association regarding wages and medical benefits. The results of these negotiations are contained in the attached Memorandum of Understanding (MOU), which is being presented to the City Council for approval. The following is a summary of the proposed changes to the MOU:

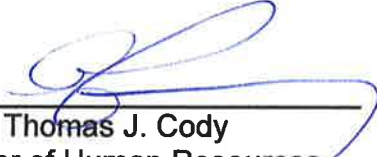
- A 5% raise for fiscal year 2016-2017, based on the classification salary table, retroactive to the first pay period after July 1, 2016.
- Increase city monthly medical (\$100 total increase by January 2018) and dental (\$20 by June 2018) plan contributions.

- Longevity compensation in the 20th year of employment with the City of Monterey Park at \$100 per month and 25 years of service at \$350 per month.

FISCAL IMPACT:

The cost for the 2016-2017 fiscal year is \$33,193 which will require a new appropriation to the budget. The pension portion cost is from the Retirement Fund (0012) and the remaining costs will be from the General Fund (0010). The cost for the second year of this contract will be incorporated into the 2017-2018 budget.

Respectfully submitted by:



Thomas J. Cody
Director of Human Resources
and Risk Management

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT(S):

1. Resolution approving the MOU for Contract Years 2016-2018 between City of Monterey Park and Monterey Park Professional Chief Officers' Association
2. MOU between City of Monterey Park and Monterey Park Professional Chief Officers' Association

ATTACHMENT 1

**Resolution approving the MOU for Contract Years
2016-2018 between City of Monterey Park and
Monterey Park Professional Chief Officers'
Association**

RESOLUTION NO. _____

A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR CONTRACT YEAR 2016-2018 BETWEEN THE CITY OF MONTEREY PARK AND THE MONTEREY PARK PROFESSIONAL CHIEF OFFICERS' ASSOCIATION.

The City Council for the City of Monterey Park does resolve as follows:

SECTION 1: The City, acting by and through its City Council appointed negotiation team, and representatives of the Monterey Park Professional Chief Officers' Association (PCOA), a duly recognized employee organization representing the City of Monterey Parks Professional Chief Officers' Association employees, met and conferred in good faith and fully communicated and exchanged information concerning wages, retirement funding, hours, and the terms and conditions of employment for contract year 2016-2018.

SECTION 2: The appointed representatives of the parties agreed on certain matters as stated in the attached MOU and recommended that the City and the PCOA implement those agreements.

SECTION 3: PCOA indicated its acceptance of the attached Memorandum of Understanding ("MOU").

SECTION 4: The City Council approves the MOU for Contract Year 2016-2018 between the City of Monterey Park and the PCOA, which is attached as Exhibit "A" and incorporated by reference.

SECTION 5: The City Manager is authorized to execute the MOU on the City's behalf in a form approved by the City Attorney.

SECTION 6: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

SECTION 7: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

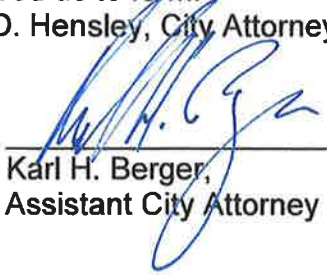
PASSED, AND ADOPTED this 21st day of December, 2016.

Mitchell Ing, Mayor

ATTEST:

Vincent Chang, City Clerk

Approved as to form:
Mark D. Hensley, City Attorney

By: 

Karl H. Berger,
Assistant City Attorney

State of California)
County of Los Angeles) ss.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No. _____ was duly and regularly adopted by the City Council of the City of Monterey Park at a special meeting held on the 21st day of December, 2016, by the following vote:

Ayes:	Council Members:
Noes:	Council Members: None
Absent:	Council Members: None
Abstain:	Council Members: None

Dated this 21st day of December, 2016.

Vincent D. Chang, City Clerk
City of Monterey Park,
California

ATTACHMENT 2
MOU between City of Monterey Park and Monterey Park
Professional Chief Officers' Association



MEMORANDUM OF UNDERSTANDING

between

THE CITY OF MONTEREY PARK, CALIFORNIA

and

**THE MONTEREY PARK PROFESSIONAL CHIEF OFFICERS'
ASSOCIATION**

TWO-YEAR AGREEMENT: July 1, 2016 – June 30, 2018

TABLE OF CONTENTS

MEMORANDUM OF UNDERSTANDING

Between

THE CITY OF MONTEREY PARK

and

THE MONTEREY PARK PROFESSIONAL CHIEF OFFICERS' ASSOCIATION

(Two-Year Agreement July 1, 2016 - June 30, 2018)

ARTICLE 1 - SCOPE OF REPRESENTATION	1
ARTICLE 2 - RECOGNITION	1
ARTICLE 3 - CITY RESPONSIBILITIES AND RIGHTS.....	1
ARTICLE 4 - EMPLOYEE AND/OR EMPLOYER REPRESENTATIVES.....	1
ARTICLE 5 - COMMUNICATIONS.....	2
ARTICLE 6 - CONTINUED PERFORMANCE OF CITY SERVICES AND OPERATIONS ..	3
ARTICLE 7 - GRIEVANCE PROCEDURE.....	3
ARTICLE 8 - VACATION AND HOLIDAYS.....	7
ARTICLE 9 - SICK LEAVE	9
ARTICLE 10 - BEREAVEMENT LEAVE.....	10
ARTICLE 11 - MILITARY LEAVE	11
ARTICLE 12 - JURY DUTY	11
ARTICLE 13 - LEAVE OF ABSENCE	11
ARTICLE 14 - ADMINISTRATIVE LEAVE.....	11
ARTICLE 15 - UNIFORMS.....	12
ARTICLE 16 - HEALTH INSURANCE.....	13
ARTICLE 17 - EDUCATIONAL ENROLLMENT COST REIMBURSEMENT.....	15
ARTICLE 18 - EDUCATIONAL INCENTIVE PAY	15
ARTICLE 19 - TRAVEL REIMBURSEMENT.....	16

ARTICLE 20 - RETIREMENT BENEFITS.....	16
ARTICLE 21 - SALARIES AND WAGES.....	16
ARTICLE 22 - WORK SCHEDULE	17
ARTICLE 23 - ACTING/TEMPORARY ASSIGNMENTS.....	17
ARTICLE 24 - PHYSICAL EXAMINATIONS.....	19
ARTICLE 25 - DEFERRED COMPENSATION PLAN	19
ARTICLE 26 - SPECIAL MANAGEMENT COMPENSATION PAY	20
ARTICLE 27 - WRITTEN NOTICES TO RECOGNIZED EMPLOYEE ORGANIZATION..	21
ARTICLE 28 - GENERAL PROVISIONS.....	21
ARTICLE 29 - TERM OF MEMORANDUM OF UNDERSTANDING.....	21
ARTICLE 30 - MODIFIED DUTY ELIGIBILITY	22
ARTICLE 31 - INDUSTRIAL DISABILITY RETIREMENT	22
ARTICLE 32 - SICK LEAVE USE IN CONJUNCTION WITH IOD	22
ARTICLE 33 - FMLA/CFRA COMPLIANCE AND LEAVE POLICY	22
ARTICLE 34 - CITY COUNCIL APPROVAL.....	23
ADDENDUM A	24

MEMORANDUM OF UNDERSTANDING
Between
THE CITY OF MONTEREY PARK
and
THE MONTEREY PARK PROFESSIONAL CHIEF OFFICERS' ASSOCIATION
(Two-Year Agreement July 1, 2016 - June 30, 2018)

This Memorandum of Understanding (MOU) has been prepared in accordance with the California Government Code (Section 3500 *et seq.*). The City of Monterey Park, California, hereinafter referred to as the "City," and the Monterey Park Professional Chief Officers' Association, hereinafter referred to as "PCOA" have reached this Memorandum of Understanding pursuant to meeting and conferring in good faith.

ARTICLE 1 - SCOPE OF REPRESENTATION

The scope of representation of PCOA shall include matters relating to employment conditions and employer-employee relations including but not limited to wages, hours and other terms and conditions of employment.

The wages, hours and working conditions specified in this MOU shall constitute the wages, hours and working conditions for the term of this MOU.

ARTICLE 2 - RECOGNITION

- A. The Monterey Park Professional Chief Officers' Association (PCOA) is hereby recognized as the exclusive Recognized Employee Organization for those employees occupying the job classifications of Fire Battalion Chief and Fire Marshal.
- B. The City acknowledges PCOA as the representative for employees in the Fire Department for the purpose of meeting and conferring in good faith regarding wages, hours, and other terms and conditions of employment.

ARTICLE 3 - CITY RESPONSIBILITIES AND RIGHTS

To ensure that the City is able to carry out its statutory functions and responsibilities, the following matters will not be subject to the terms of this MOU, but shall be within the exclusive discretion of the City: to select and determine the number and types of employees required; to assign work to employees in accordance with the requirements determined by the City; to establish and change work schedules and assignments; to hire, transfer and to promote or to lay off employees for lack of work and for all other legitimate reasons; to suspend, discipline or discharge for just cause; to expand or diminish services; to subcontract any work or operations; to determine and change methods of operations; to determine and change, at its sole discretion, the number of locations, relocations and types of operations and the processes and materials to be employed.

ARTICLE 4 - EMPLOYEE AND/OR EMPLOYER REPRESENTATIVES

- A. All employees represented by PCOA, shall have the right to join PCOA, or to refuse or refrain from joining PCOA.

- B. Members of PCOA may, by any reasonable method, select three (3) representatives who may or may not be City employees to meet and confer with the City Representative Committee or other management officials on subjects within the scope of representation during regular or working hours, without loss of time, provided:
1. That no employee representative shall leave duty or workstation or assignment without specific approval by any authorized departmental management official.
 2. That any such meeting is subject to scheduling by an authorized departmental management official so as to avoid interference with or interruption of assigned work scheduled or work performance.
- C. The City will deduct dues and initiation fees from those employees who voluntarily sign and have submitted to the City the necessary authorization card. Deductions as authorized by the employee shall be deducted from earned wages or salaries each pay period. The City shall forward to PCOA during the succeeding week all dues and/or initiation fees deducted from the employees.
- D. PCOA shall indemnify, defend, and hold the City harmless against any claim and any suit instituted by an employee against the City which shall arise out of any action which shall be taken by the City in accordance with the section regarding dues deduction.
- E. PCOA representatives, while on City property, shall abide by the City's safety rules and regulations.
- F. Such individuals, after being excused from their regular assigned duties by the Fire Chief or delegated representative, will be permitted to take reasonable time to discuss terms and conditions as set forth in this MOU.
- G. Said employee or employees, if on duty, shall be paid for such reasonable time by the City at the employee's base rate of pay. However, no overtime will be paid by the City for time spent as set forth above, except if and when the employee is working a relief overtime shift.
- H. A written list of the Officers of PCOA and the Employee Representatives shall be furnished to the City immediately after their designation and PCOA shall notify the City promptly in writing of any changes of such Officers or Representative.

ARTICLE 5 - COMMUNICATIONS

Space shall be provided on City bulletin boards for the posting of the following notices of immediate concern to the employee group members:

1. PCOA recreational and social activities.
2. PCOA election notices and results.
3. PCOA meetings and events.
4. Such other notices as may be mutually agreed upon by PCOA and the Fire Chief or representative.

ARTICLE 6 - CONTINUED PERFORMANCE OF CITY SERVICES AND OPERATIONS

- A. PCOA hereby agrees that during the term of this MOU, the employees of PCOA, the officers and/or agents of PCOA shall not engage in, encourage, sanction, support, authorize or suggest any work stoppages, strikes, boycotts, slowdowns, mass resignation, mass absenteeism, picketing, or any other intentional interference of work of the City.
- B. In the event any employee, or employees, participate in any such activities as set forth above, PCOA shall notify such employee or employees, so engaged to cease and desist from such activities and shall instruct said person, or persons, to return to their normal work assignment and duties.
- C. The employee, or employees, participating in such activities as set forth in paragraphs A and B above, shall be subject to disciplinary action by the City, including suspension or discharge in accordance with the City's Personnel Rules and Regulations.

ARTICLE 7 - GRIEVANCE PROCEDURE

A. DEFINITIONS

- 1. A "grievance" is an allegation by a member or PCOA on behalf of specified unit members of the bargaining unit who have been adversely affected by an alleged violation of the specific provisions of this Memorandum of Understanding during its term, or an appeal of a disciplinary action decision by the City Manager.
- 2. A "disciplinary appeal" is a formal written objection or challenge to any disciplinary action as defined by the Personnel Rules and Regulations. The grievance procedure shall not be utilized by an employee to contest the content of a performance evaluation, verbal or written reprimands or other documentation regarding the employee's work performance yet which is not defined as "disciplinary action" by Rule XV of the City Personnel Rules and Regulations. A "disciplinary appeal" shall be filed after written receipt of the City Manager's decision, and shall constitute the sole and exclusive process of appeal. Such appeals shall be processed at Level IV, Arbitration.

Discipline shall be imposed in such a manner as to not violate the FLSA with regard to "exempt" employees.

- 3. Disputes regarding jurisdiction (grievable of an issue) shall not be subject to resolution by the grievance procedure and instead, are subject to resolution by an arbitrator.
- 4. A "grievant" is any unit member or PCOA on behalf of specified unit members adversely affected by an alleged violation of the specific provisions of this MOU, or a punitive disciplinary action.
- 5. A "day" is any day in which the administrative offices of the City of Monterey Park are open for regularly scheduled business.

B. GENERAL PROVISIONS

1. If an employee is receiving direction from his/her supervisor but believes the direction forms the basis for a viable grievance, the employee must still comply with the direction. If the grievance is ultimately sustained only then may the employee not comply with that directive.
2. Grievance documents shall not be placed in the personnel file unless they relate to discipline. If they relate to discipline, they will not be placed in the employee's personnel file until after the discipline appeal process (if applicable) is completed.
3. Time limits for appeal provided at any level of this procedure shall begin the first day following receipt of the written decision by the grievant and/or the PCOA. Failure of the grievant to adhere to the time deadlines shall mean that the grievant is satisfied with the previous decision and waives the right to further appeal. If the City fails to respond to the grievant by the deadline to respond at any step in the grievance process, that shall constitute a denial of the grievance at that step and the grievant's time to file an appeal to the next step will start the following day. The grievant and the City may extend any time deadline by mutual agreement.
4. Every effort will be made to schedule meetings for the processing of grievances at times that will not interfere with the regular work schedule of the participants. If any grievance meeting or hearing must be scheduled during duty hours, any employee required by either party to participate as a witness or grievant in such meeting or hearing shall be released from regular duties without loss of pay for a reasonable amount of time.
5. Any unit member may at any time present grievances to the City and have such grievances resolved without the intervention of PCOA, as long as the resolution is reached prior to arbitration and the resolution is not inconsistent with the terms of this MOU; provided that the City shall not agree to a resolution of the grievance until PCOA has received a copy of the grievance and the proposed resolution and has been given the opportunity to file a response within twenty (20) days. Upon request of the grievant, the grievant may be represented at any stage of the grievance procedure by a representative of the PCOA, which may include the attorney of PCOA.
6. This grievance procedure shall be the sole and exclusive procedure for processing objections or challenges to disciplinary actions as defined in the Personnel Rules and Regulations and shall satisfy all administrative appeal rights and protections.
7. There shall be no reprisals against any Department employee for processing a grievance at any level, or for assisting a grievant in the processing of a grievance.

C. PROCEDURE - Grievances will be processed in accordance with the following procedures:

1. Level I - Informal Resolution

- a. Any unit member who believes he/she has a grievance which is an alleged violation

of the specific provisions of this Memorandum of Understanding shall present the grievance orally to the Fire Chief within fifteen (15) days after the grievant knew, or reasonably should have known, of the circumstances which form the basis for the grievance. Failure to do so will mean the grievance is untimely and shall not be processed.. The Fire Chief shall hold discussions and attempt to resolve the matter within ten (10) days after the presentation of the grievance. It is the intent of this informal meeting that at least one personal conference be held between the aggrieved employee and the Fire Chief.

2. Level II - Formal Written Grievance

- a. If the grievance is not resolved during the informal conference and the grievant wishes to continue the grievance process, the grievant shall present the grievance in writing on the appropriate form to the Fire Chief within ten (10) days after conclusion of Level I. The written information shall include: (a) A description of the specific grounds of the grievance, including names, dates, and places necessary for a complete understanding of the grievance; (b) A listing of the provisions of this agreement which are alleged to have been violated; (c) A listing of the reasons why the Level I proposed resolution of the problem is unacceptable; and (d) A listing of specific actions requested of the City which will remedy the grievance.
- b. The Fire Chief or designated representative shall communicate his/her decision, in writing, to the grievant within ten (10) days after receiving the grievance.
- c. Within the above time limits, either party may request a personal conference.

3. Level III - Appeal to the City Manager

- a. If the grievant is not satisfied with the decision at Level II the grievant may, within ten (10) days of the receipt of the decision at Level II, appeal the decision to the City Manager. This statement shall include a copy of the original grievance and appeal, and a clear, concise statement of the reasons for the appeal.
- b. The City Manager shall communicate the decision, in writing, to the grievant within ten (10) days. If the City Manager does not respond within the time limits provided, the grievant may appeal to the next level.

4. Level IV - Binding Arbitration

- a. If the grievant is not satisfied with the decision at Level III, or if an employee wishes to appeal the disciplinary decision of the City Manager, the grievant/employee may, within ten (10) days of the receipt of the decision, submit a request in writing to PCOA for arbitration of the dispute. Within twenty (20) days of the grievant's receipt of the decision at Level III, PCOA shall inform the City, in writing, of its intent to arbitrate. PCOA and the City shall attempt to agree upon an arbitrator. If no agreement can be reached, they shall

request that the State Mediation and Conciliation Service supply a panel of seven (7) names of persons experienced in hearing grievances in cities.

Each party shall alternately strike a name until only one remains. The remaining panel member shall be the arbitrator. The order of the striking shall be determined by coin toss.

- b. The arbitrator shall, within thirty (30) days unless both parties agree otherwise, hear evidence and render a decision on the issue or issues submitted to him/her. If the parties cannot agree upon a submission agreement, the arbitrator shall determine the issues by referring to the written grievance and the answers thereto at each step.
- c. The City and PCOA agree that the jurisdiction and authority of the arbitrator so selected and the opinions the arbitrator expresses will be confined exclusively to the interpretation of the express provision or provisions of this MOU at issue between the parties. The arbitrator shall have no authority to add to, subtract from, alter, amend, or modify any provisions of this MOU or the written ordinances, resolutions, rules, regulations and procedures of the City, nor shall he/she impose any limitations or obligations not specifically provided for under the terms of this MOU. The arbitrator shall be without powers or authority to make any decision that requires the City or management to do an act prohibited by law.
- d. In the event that this grievance procedure is used to challenge disciplinary actions, the arbitrator shall prepare a written decision containing findings of fact, determination of issues, and statement of the precise disciplinary penalty, if any.
- e. After a hearing and after both parties have had an opportunity to make written arguments, the arbitrator shall submit in writing to all parties his/her findings and award.
- f. The award of the arbitrator shall be final and binding within sixty (60) days of submission. During this sixty (60) day period either party may request in writing a clarification of the decision. A copy of such request must be provided to the other party simultaneously with the sending of the request to the arbitrator.
- g. The fees and expenses of the arbitrator(s) shall be shared equally by the City and PCOA. All other expenses shall be borne by the party incurring them, and neither party shall be responsible for the expense of witnesses called by the other. Either party may request a certified court reporter to record the entire arbitration hearing. The cost of the services of such court reporter shall be shared equally by the the City and PCOA; however, the party ordering a transcript shall be responsible for the entire transcription fee.
- h. By filing a grievance and processing it beyond Level III, the grievant expressly waives any right to statutory remedies or to the exercise of any legal process other than as provided by this grievance/arbitration procedure. The processing

of a grievance beyond Level III shall constitute an express election on the part of the grievant that the grievance/arbitration procedure is the chosen forum for resolving the issues contained in the grievance, and that the grievant will not resort to any other forum or procedure for resolution or review of the issues. The parties do not intend by the provisions of this paragraph to preclude the enforcement of any arbitration award in any court per Civil Code Procedure section 1286 *et seq.*

- i. The City and PCOA agree to binding arbitration for disciplinary appeals and these provisions for discipline are intended to comply with the Firefighters' Bill of Rights.

ARTICLE 8 - VACATION AND HOLIDAYS

It is the intent and purpose of this vacation and holiday leave policy that all employees avail themselves of accrued vacation and holiday time in order to promote a safe and productive working environment. However, the parties do recognize that personal circumstances and/or the staffing requirements of the Fire Department may periodically impact the ability of an employee to utilize any or all of his/her annual vacation and holiday accrual.

A. VACATION PROGRAM

1. It is the policy of the City that no employee may accrue greater than 432 vacation hours. Upon accrual of 432 hours, no unit member shall accrue any additional vacation hours nor be compensated for any vacation hours in excess of 432 hours unless and until utilization of accrued vacation time results in the employee's vacation account totaling less than 432 hours.

In those instances where an employee has accumulated vacation hours on or before March 10, 1995, the employee shall be subject to two (2) separate vacation banks. The first vacation bank (Bank No. 1) shall consist of the total number of vacation hours accrued on or before March 10, 1995. The number of vacation hours contained within Bank No. 1 shall not increase.

At the sole discretion of the Fire Chief, special consideration may be given to an employee's written request to accumulate vacation credits in excess of the maximum allowable vacation balance of 432 hours. Said approved credits will be converted to Bank No. 1.

2. Sworn Fire Members Assigned to Twenty-four Hour Shift Work: Employees covered under this MOU, with the exception of temporary appointments, shall accumulate vacation with pay as follows:

<u>Years of Service</u>	<u>Number of Shifts Allowed</u>	<u>Years of Service</u>	<u>Number of Shifts Allowed</u>
1	6 shifts	11	9 shifts

2	6 shifts	12	9 shifts
3	6 shifts	13	9 shifts
4	6 shifts	14	10 shifts
5	6 shifts	15	10 shifts
6	6 shifts	16	11 shifts
7	6 shifts	17	11 shifts
8	7 shifts	18	12 shifts
9	7 shifts	19	12 shifts
10	9 shifts	20	13 shifts

3. Sworn Fire Members Assigned to a Forty-Hour Week: An employee covered under this MOU, who is required to work a forty-hour workweek, with the exception of temporary appointments, shall accumulate vacation with pay as follows:

After one (1) year of paid service, vacation leave with pay shall be granted each permanent employee at the rate of eighty (80) hours each year. Additional vacation leave with pay shall be granted at the rate of eight (8) hours each year, beginning with the employee's sixth (6th) anniversary. Maximum vacation per year is one hundred-ninety two (192) hours.

4. Sworn Fire members assigned to a twenty-four hour shift may, annually during any fiscal year, elect to cash out up to 6 shifts (144 hours) of vacation time. The effective date(s) of any such cash-out is to be determined by the employee.

Sworn Fire members assigned to a forty-hour workweek may, annually during any fiscal year, elect to cash out up to seventy-two (72) hours of vacation time. The effective date(s) of any such cash-out to be determined by the employee.

B. HOLIDAYS

Except as modified herein, holidays shall be governed as defined in Rule XI, Attendance and Leaves, Section 7, Holidays, of the Personnel System Rules and Regulations of the City of Monterey Park.

1. Employees assigned to twenty-four hour shifts shall be paid the cash value in lieu of time off for holidays. Twelve (12) hours of holiday pay will be paid during the first pay period of each month.
2. Employees assigned to a forty hour work schedule receive time off (same holiday closures as City Hall) for the following holidays:

New Year's Day	Thanksgiving Day
Washington's Birthday	Friday after Thanksgiving Day
Memorial Day	Christmas Eve Day
Independence Day	Christmas Day
Labor Day	New Year's Eve Day
Veteran's Day	

In addition, employees assigned to a forty hour work schedule receive two floating holidays. Floating holiday hours have a maximum accrual of thirty-two (32) hours. Once employees reach the maximum, no additional hours accrue until the use of leave reduces the accrual below thirty-two.

C. APPROVAL TO USE VACATION AND HOLIDAY TIME REMAINING IN HOLIDAY BANKS

Subject to the exceptions described herein, upon a written request thirty (30) calendar days in advance of any such requested date(s) to utilize specified dates(s) of vacation and/or holiday time, the Fire Chief shall grant the leave request. However, the Fire Chief shall be authorized to deny any or all leave requests upon a written determination made by the Fire Chief and/or his/her designee that the granting of such leave request would or might disrupt the operations of the Department. However, it is specifically acknowledged that the fact that overtime expenses will or may be incurred as a result of the granting of leave utilization when thirty (30) calendar days advanced notice is provided as described herein, shall not constitute a consideration in the administration's determination that granting of the leave will or may disrupt operations of the Department.

In any case where an employee provides less than thirty (30) calendar days written notice to the Fire Chief of the employee's request to use earned vacation and/or holiday time, then the Fire Chief shall have the authority and discretion for any reason (including but not limited to real or potential overtime impact, real or potential disruption to the operations of the Department, or real or potential safety impact) to deny the vacation and/or holiday leave request. The Fire Chief's exercise of its discretion in this regard shall not be subject to administrative, civil or any other review or challenge.

Additionally, granting of any request to utilize earned vacation and/or holiday time shall be subject to the proviso that in no case shall more than one Battalion Chief be authorized to utilize said leave during all or part of the same shift dates(s). Where requests to utilize said leave exceeds the per shift classification number described in this paragraph, then the request filed earliest shall have priority. In cases where requests are filed simultaneously, priority shall be given to the most senior (in total City service) applicant.

ARTICLE 9 - SICK LEAVE

A. Sick Leave Accrual & Maximum

Unit members accrue twelve (12) hours of sick leave per month with a maximum accrual of eight hundred (800) hours. Once an employee is at the maximum, no additional sick leave will accrue unless use of sick leave reduces the balance below the maximum of eight hundred hours.

B. Sick Leave Use

Sick leave is used on an hour for hour basis. For example, employees who work 24 hour shifts and are absent for the full 24 hours will have sick leave of 24 hours deducted from their sick leave bank.

Sick leave is paid leave from work that can be used for the following purposes:

- (a) diagnosis, care, or treatment of an existing health condition of, or preventative care for, an employee or any of the following of the employee's family members: child of any age or dependency status; parent; parent-in-law; spouse; registered domestic partner; grandparent; grandchildren; or sibling; or
- (b) for an employee who is a victim of domestic violence, sexual assault, or stalking to: i) obtain or attempt to obtain a temporary restraining order or other court assistance to help ensure the health safety or welfare of the employee or his or her child; or ii) obtain medical attention or psychological counseling; services from a shelter; program or crisis center; or participate in safety planning or other actions to increase safety.

For full time employees, one-half of the employee's accrued and available annual sick leave is protected and may be used for any of the purposes stated above.

C. Credit for Unused Sick Leave

The City contracts with CalPERS for the Credit for Unused Sick Leave option (Section 20965). Any amount of sick leave accrued and not taken as cash payment will be reported to CalPERS for calculation as additional service credit.

D. Sick Leave Cash Out

- a. Individuals employed by the City as of July 1, 2012 had their existing sick leave balances (as of July 1, 2012) transferred to a separate sick leave bank (Bank 1). No additional leave could be added to this bank. Employees with hours in this bank can choose to use those hours for sick leave purposes. In addition, upon service retirement from the City, the City will cash out 50% of the sick leave hours in this leave bank to the employee at their rate of pay at the time of retirement.
- b. Beginning July 1, 2012, with the establishment of the 12 hour per month sick leave accrual and sick leave maximum of 800 hours, a new sick leave bank (Bank 2) was established. For employees with ten years of City of Monterey Park service at the time of service retirement, are eligible to cash out sick leave from this bank at the rate of fourteen (14) hours for every full year (12 months) of City service beginning from the date of employment.
- c. In the event of the death of an employee prior to retirement, The City will pay to the employee's designated beneficiary any sick leave cash out that the employee would have been eligible to receive upon a service retirement from the City.

ARTICLE 10 - BEREAVEMENT LEAVE

- A. Each regular employee may be granted bereavement leave at the discretion of the Fire Chief whenever death occurs to a member of the employee's immediate family. Bereavement leave

may not exceed three working days, or in the case of Fire personnel working a 24-hour shifts schedule, three shifts. However, if travel outside the State of California, or within the State of California but extending beyond a distance of 300 miles from Monterey Park is necessary, bereavement leave may be extended to a total of five working days, or in the case of Fire personnel working a 24 hour shift schedule, five shifts. Bereavement Leave is to be charged to an account separate from the employee's sick leave account.

- B. Immediate family, for the purpose of bereavement leave, shall include: spouse, registered domestic partner, father, father-in-law, mother, mother-in-law, child, stepchild, grandparents, grandchildren, brother, brother-in-law, sister or sister-in-law of the employee.

ARTICLE 11 - MILITARY LEAVE

Military Leave of Absence shall be granted in accordance with provisions of the City of Monterey Park's Personnel System Rules and Regulations, Administrative Policy 30-14 and as defined under State and Federal law.

ARTICLE 12 - JURY DUTY

An employee of the City who is required to participate as a juror, required to participate in the jury selection process, or required to appear in court as a witness except as the litigant in the case, shall be paid up to and including ten (10) days of salary and benefits during each fiscal year while engaged in such activities. Compensation shall extend beyond ten (10) days only upon provision to the City of a certified court document showing that trial counsel and/or the court estimated the trial for which an employee has been selected as a juror, was to have been ten (10) days or less in duration.

Under such circumstances, the employee shall receive his/her regular salary while on such leave, provided that the employee remits to the City any payments or fees received as a juror or witness, excluding mileage reimbursement.

ARTICLE 13 - LEAVE OF ABSENCE

As defined in Rule XI, Attendance and Leaves, Section 4, Leave of Absence, of the Personnel System Rules and Regulations of the City of Monterey Park.

- A. When an employee maintains a non-paid employment status, the City shall make no premium or other contribution to insurance coverage except as may be required by provisions of the FMLA and/or CFRA. The employee may be required to deposit any and all insurance premiums with the City for remittance by the City to the carrier or to the carrier directly.
- B. Prior to being placed on a leave of absence without pay, as permitted under any applicable law (e.g., CFRA, FMLA, PDL), employees must exhaust all accrued leave. Absence without pay for a period greater than 50% of a pay period shall result in no leave benefits or seniority accrual for said period of time.

ARTICLE 14 - ADMINISTRATIVE LEAVE

- A. Represented FLSA exempt employees covered under this MOU shall receive 56 hours of

Administrative Leave each July 1.

- B The times during the fiscal year at which an employee may take his/her administrative leave shall be determined by the Fire Chief with due regard for the wishes of the employee and the needs of the service. Eligibility for this leave shall not be predicated upon first having all vacation and sick leave exhausted. Administrative leave may be utilized at any time during the fiscal year.
- C. Employees requesting to utilize his/her administrative leave shall complete a Leave of Absence Request form and forward the approved form to payroll.

ARTICLE 15 - UNIFORMS

A. Uniforms Provided

- 1. The uniform allowance shall be seven hundred dollars (\$700.00) per year. The City shall continue its credit/retail account program with a retail outlet to be determined by the City. The employee will be required to use the approved City vendor for the purchases of their indentified uniform apparel. The uniform apparel covered by this uniform allowance includes: two black Nomex shirts, two black Nomex pants, two ties, one belt with buckle, one pair of shoes, and either a work jacket or sweater.
- 2. Upon appointment to a position in this unit, an employee shall receive an initial issue of the following items: one dress jacket, one reconditioned hat, one name tag, year pins, two sets of collar insignias, two black Nomex shirts, two black Nomex pants, two ties, one belt, one work jacket or sweater, and one pair of shoes.
- 3. The following items will be provided on an "as needed" replacement basis only: dress uniform, hat, nametags, year pins, and collar insignias, upon prior approval of the Fire Chief.
- 4. No employee will be eligible to receive the annual uniform allotment if such employee has for any reason been absent from active uniformed service for any time in excess of one-half of the fiscal year immediately preceding the allocation. Uniform allotment shall be provided on a prorated basis for those employees.
- 5. For "classic" members of the CalPERS system, the parties agree that the uniform allowance is special compensation and shall be reported as such to CalPERS, to the extent legally permissible, pursuant to Title 2 CCR, Section 571(a)(5).

B. Safety Gear

The City shall provide and maintain safety items as mandated by CAL/OSHA through procedures established by the City. Included are the following items:

- | | |
|---------------------------------------|-----------------|
| 1. Turn-out boots, trousers, and coat | 5. Safety shoes |
| 2. Gloves and goggles | 6. Flashlights |

- | | |
|-----------------|---|
| 3. Helmet | 7. Breathing apparatus |
| 4. Brush jacket | 8. Infectious disease protective clothing |

- C. Any employee who negligently damages or loses any provided equipment or uniforms shall be subject to disciplinary action.
- D. The City shall enter into a bulk-cleaning contract with a vendor(s) to be selected solely at the discretion of the City.

ARTICLE 16 - HEALTH INSURANCE

A. Medical Insurance (Active Employees)

Employees will receive insurance coverage through CalPERS under the California Public Employees' Medical and Hospital Care Act (PEMHCA). The City's contribution toward medical insurance under PEMHCA will be the minimum employer contribution (MEC) required by PEMHCA (in 2016 the MEC is \$125/month).

B. Retiree Medical Insurance

- 1. Employees, who are hired into City service on or after January 1, 2016 and retire from the City, will be eligible for medical insurance provided by PEMHCA and the City will contribute the minimum employer contribution (MEC) as required under PEMHCA. For 2016, this amount is \$125 per month. PEMHCA determines the amount annually and therefore, this is subject to change.
- 2. Individuals who were hired on or before December 31, 2015 and retire from the City will be eligible for medical insurance provided by PEMHCA and when enrolled in PEMHCA, receive a City contribution equal to the MEC under PEMHCA. The City shall also make a contribution to a retiree Health Reimbursement Account (HRA) for the difference between the MEC and either:
 - a. \$386 per month when the employee retires with less than twenty (20) years of service
 - b. \$550 per month when the employee retires with twenty (20) or more years of service

C. Dental Insurance

The City will contribute up to seventy-five (\$75) dollars per month toward the premium for eligible employees and all eligible dependents. Effective the beginning of the pay period following June 30, 2017, the City's contribution to the dental plan for active employees will increase by ten dollars (\$10) per month for a total monthly contribution of eighty-five dollars (\$85). Effective the beginning of the pay period following June 30, 2018, the City's contribution to the dental plan for active employees will increase by ten dollars (\$10) per month for a total monthly contribution of ninety-five dollars (\$95). The employee will pay any and all premiums due in excess of the City's contribution under the City's Cafeteria Plan (Section 125).

D. Vision Insurance Plan

The City shall provide a vision insurance plan. The City will contribute up to twenty (\$20) dollars per month for the employee and eligible dependents. The employee will pay any and all premiums due in excess of the City contribution under the City's Cafeteria Plan. The plan design shall be: Examination every 12 months; Frames and Lenses every 24 months. Deductible shall be \$10.00/exam; \$20.00/frame and lenses.

E. Section 125 Cafeteria Plan

1. The City agrees to maintain a premium conversion plan for all active unit members to provide for the pre-tax deduction of the employee's share of premiums toward medical coverage, and when applicable, the employee's share of premiums toward the dental plan as well as any premium payment for CalPERS Long Term Care which the employee may elect to participate in an pay through payroll deduction.

2. The City's contribution under the Section 125 Cafeteria plan for active employees shall be up to one thousand one hundred and fifty dollars (\$1,150) per month for employees electing to enroll in a medical plan in PEMHCA. Effective the beginning of the pay period following June 30, 2017, the City's contribution to the Cafeteria plan for active employees will increase by fifty dollars (\$50) per month for a total monthly contribution of one thousand two hundred dollars (\$1200). Effective the beginning of the pay period following January 1, 2018, the City's contribution to the Cafeteria plan for active employees will increase by fifty dollars (\$50) per month for a total monthly contribution of one thousand two hundred fifty dollars (\$1250). The City's contribution will include the PEMHCA MEC (\$125 per month for 2016) toward the medical plan and the balance may be used for other eligible expenses. Eligible expenses include: (1) medical insurance premiums, (2) dental insurance premium, (3) disability insurance premium, (4) vision insurance premium, and cash (as set forth below). Employees will be responsible for paying the amount of the total insurance premium that exceeds the City's contribution via the Cafeteria Plan (IRC Section 125 Plan).

3. For employees who elect to waive medical insurance from the City (opt out), the City will pay \$300/month in cash to the employee. In order to receive the opt-out incentive, the employee must certify that he/she has medical insurance coverage in a plan that provides minimum essential coverage under the Affordable Care Act.
4. Specific details of this cafeteria plan will be contained in a plan document available for review by employees at the City's Human Resources Department.

F. Affordable Care Act Reopener

The City may reopen negotiations at any time during the term of the MOU to meet and confer over impacts of the Affordable Care Act including but not limited to, consideration of the impact of the Excise Tax (commonly known as the Cadillac Tax).

- E. Life Insurance - The City will provide employees covered by this MOU a term life insurance policy in the amount of \$100,000.

- F. Supplemental Life Insurance may be purchased by each active employee in \$10,000 increments with a maximum face value of \$300,000, or three times (3X) the individual's gross salary, whichever is less Any premium cost for supplemental insurance shall be borne by the employee.
- G. Long Term Disability: City paid premium for LTD as provided other management employees of the City.
- H. During the term of this MOU, the City intends to implement a Medical and Dependent Care Flexible Spending Arrangement that will enable employees who elect to participate, through salary reduction, to be reimbursed on a tax-advantaged basis for qualified medical and/or dependent care expenses. Any plan adopted will be at no expense to the City.

ARTICLE 17 - EDUCATIONAL ENROLLMENT COST REIMBURSEMENT

Educational costs shall be limited to two thousand dollars (\$2,000) annually per unit member for eligible reimbursement expenses as defined within this Article.

The City agrees to reimburse employees for the cost of enrolling in college-level courses provided through an accredited institution, directly related to their employment, or compatible with a career goal with the City. No reimbursement shall be authorized for pursuit of an academic degree beyond a Masters nor shall reimbursement of tuition or other costs be approved for a course of study at institutions that grant credit for "life experience" in-lieu of completion of specified course material.

Enrollment cost reimbursement is subject to approval by both the Fire Chief and Director of Human Resources/Risk Management. In rendering a reimbursement determination, the Fire Chief and Director of Human Resources/Risk Management shall consider whether or not the course(s) for which reimbursement is sought is related to the employee's then existing principal duties and the availability of funds for reimbursement purposes. No employee shall be entitled to reimbursement unless pre-course enrollment written authorization for reimbursement is received from the Fire Chief and Director of Human Resources/Risk Management. The reimbursement eligibility determinations described herein are not subject to any administrative or judicial appeal procedure and the decision of the Fire Chief and Director of Human Resources/Risk Management shall be final.

An employee will be reimbursed up to seven-five dollars (\$75.00) for books each semester or equivalent if he/she is enrolled in six (6) or less units; an employee will be reimbursed up to two-hundred (\$200.00) for books each semester or equivalent, providing he/she is enrolled in seven (7) or more units. Reimbursement shall only be for books required for the course. All requests for reimbursement shall be accompanied by valid receipts.

ARTICLE 18 - EDUCATIONAL INCENTIVE PAY

- A. The City agrees to an Educational Pay Plan that provides compensation as follows:
 - 1. Either:
 - a. \$135.00 additional salary per month for an employee with an Associate of Arts degree, or
 - b. \$275.00 additional salary per month for an employee with a Bachelor's degree in

a major reasonably related to the employee's work or consistent with a career objective with the City, or

- c. \$325.00 additional salary per month for an employee with a Master's degree in a major reasonably related to the employee's work or consistent with a career objective with the City.

- B. In addition, possession of a Company Officer Certification shall allow an employee to be compensated at \$60 per month. Possession of a Chief Officer certification shall allow an employee to be compensated at \$120 per month. Only certification issued by the California State Fire Marshal's Office shall be accepted. These certifications are not cumulative compensation.
- C. The parties agree that this is special compensation and shall be reported as such to CalPERS, to the extent legally permissible, pursuant to Title 2 CCR, Section 571 (a)(2) – Educational Incentive Pay.

ARTICLE 19 - TRAVEL REIMBURSEMENT

Mileage is reimbursed for travel in connection with City business. Prior approval must be obtained from the immediate supervisor or Fire Chief. Mileage forms are available in the department and, if travel is required frequently during a month, reimbursement will be made once each month. Completed mileage forms shall be submitted to the Fire Chief.

ARTICLE 20 - RETIREMENT BENEFITS

- A. Retirement benefits are provided pursuant to a contract with the California Public Employees' Retirement System (CalPERS). For all Safety employees, the contract includes the Post Retirement Survivor option, the 1959 Survivor's benefit – Level 4, and Military Service Credit as Public Service.
- B. Employees who are "classic" members under the CalPERS regulations have the retirement formula that existed with the City on December 31, 2012, 3%@55 with single highest year for final compensation. Classic employees shall pay nine percent (9%) compensation earnable as the employee contribution to CalPERS.
- C. Employees who are "new members" as defined by the California Public Employees' Pension Reform Act of 2013 (PEPRA) (e.g., an employee hired on or after 1/1/2013 who has never been a CalPERS member or a member of a reciprocal system or who has had a break in service of at least six months or more) will have the retirement formula 2.7%@57 with a three year average for final compensation. New members contribute one-half the total normal cost as set by CalPERS each year. In fiscal year 2016, that amount is twelve percent (12%).

ARTICLE 21 - SALARIES AND WAGES

SALARY RANGES

- A. Salary ranges for classifications in this unit are identified in Addendum A.

- B. Effective the beginning of the pay period following July 1, 2016, the salary range for Battalion Chief will be increased by 5%.

C. Longevity Pay

The City will provide a monthly longevity payment of one-hundred dollars (\$100) per month upon completion of twenty (20) years of continuous service. The longevity payment will increase to three-hundred fifty dollars (\$350) per month upon completion of twenty-five (25) years of continuous service.

The parties agree that this is special compensation and shall be reported as such to CalPERS, to the extent legally permissible, pursuant to Title 2 CCR, Section 571 (a)(1).

D. Salary Range Advancement

Advancement within the 10-step salary range shall be subject to the terms and conditions as set forth under City policy.

E. EMT-D Premium Pay

1. Following Department of Health Services approval of the Fire Department's AED program, individuals who are in possession of valid certification as Emergency Medical Technician – Defibrillator (EMT-D) shall receive \$200.00 per month premium pay. Individuals holding an EMT-P (Paramedic) certification are not eligible for premium pay under this section

The parties agree that this is special compensation and shall be reported as such to CalPERS, to the extent legally permissible, pursuant to Title 2 CCR Section 571 (a)(2) – EMT Pay.

ARTICLE 22 - WORK SCHEDULE

The basic work schedule for employees assigned to Fire Suppression is eight 24-hour shifts in a 24-day work period which amounts to an average of 121 (122 in a leap year) work shifts per year. The basic work schedule for employees assigned to Fire Prevention is forty (40) hours per week.

ARTICLE 23 - ACTING/TEMPORARY ASSIGNMENTS

A. Employees assigned in an acting or temporary capacity to work in a position/class having a higher rank or salary range shall be assigned pursuant to the following provisions:

1. Employees must be certified by the City Manager or Fire Chief to work in an acting/temporary assignment capacity in said position/class. Certification for acting and/or temporary assignments shall be at the sole discretion of the City Manager or Fire Chief. The City Manager's/Fire Chief's determination regarding certification for acting/temporary assignments shall not be grievable and is considered to be determinative. "Certification" shall only mean that the City Manager/Fire Chief has used discretion and determined solely in his/her professional opinion that the individual is capable of performing the acting or temporary assignment. "Certification" shall not refer to any particular examination or evaluation process, and no such process shall be required for use by the City Manager/Fire

Chief in rendering his/her determination.

- B. Acting assignments shall be filled in the following manner (to the extent that this Article is inconsistent with the City Personnel Rules, this Article shall prevail);
- C. Need for Acting/Temporary Assignments: To assure the orderly performance and continuance of municipal services, the City may be required to temporarily upgrade employees on an acting /temporary assignment basis to positions of a higher classification. For the purposes of this Article, it is understood that acting/temporary assignments may be required in order to temporarily fill position classification vacancies, which may exist for any of the following reasons:
 - 1. A position classification is vacant and is scheduled to be filled by a regular full-time employee and a limited period of time is required in order to proceed with and complete the normal appointment procedure.
 - 2. A position classification is vacant, although filled, because the regular employee is on an approved paid or unpaid leave of absence.
- D. It is not the intent of the City to circumvent or avoid the normal employment or promotion process and therefore, the City shall make every reasonable effort, as determined by the City, to fill vacancies in a most expeditious manner and to keep the need for such acting/temporary assignments to a minimum.
- E. Selection for Acting/Temporary Assignments. The selection of an employee for acting/temporary assignments shall be at the sole discretion of either the City Manager or the Fire Chief or their designee. Selection shall be pursuant to the guidelines in A1 above.
- F. No person shall be appointed to an acting/temporary assignment when on probation. Acting/temporary assignments shall be filled depending on the needs of the Fire Department as determined by the sole discretion of the City Manager or Fire Chief.
- G. Status of Employee in Acting/Temporary Assignment. Time served in an acting/temporary assignment shall not be credited towards completion of any probationary test period in the acting/temporary assignment position. Time served in an acting/temporary assignment position shall not alter the employee's anniversary date. If the employee in an acting/temporary assignment would have been eligible for a merit increase had the acting/temporary assignment appointment not been made, then the employee shall remain eligible for such merit increase with the employee's performance in both the regular and acting/temporary assignment positions being considered.
- H. Duration of Acting/Temporary Assignment. The duration of any acting/temporary assignment shall be in accordance with Rule IX of the Personnel System Rules and Regulations.
- I. Individuals in the classification of Fire Marshal may be temporarily assigned the duties of Fire Battalion Chief and a Fire Battalion Chief may be temporarily assigned the duties of Fire Marshal if they have been certified pursuant to the provisions of this Article.

ARTICLE 24 - PHYSICAL EXAMINATIONS

The City agrees to provide employees a complete physical examination, including stress EKG on the following basis:

- A. Employees shall be administered a complete physical examination, including stress EKG, or be administered portions of the examination as they may be required, as follows:
 - 1. Employees under forty years of age shall be administered a complete physical examination without the stress EKG every two years. The stress EKG will be administered every four years only.
 - 2. Employees forty years of age or over shall be administered a complete physical examination including stress EKG every two years.
 - 3. A City physical exam may be provided more frequently upon request of the employee and approval by the Director of Human Resources and Risk Management.
- B. Employees shall be given all examinations while on duty status, or if given this examination while off-duty, shall be compensated at straight time (if employee reschedules examination to off duty time, no compensation will be paid).
- C. The City agrees such medical examination shall review those factors and standards reasonably required to be met by an employee to substantially comply with his/her job requirements.
- D. The cost of the examination shall be borne by the City.
- E. The medical provider shall notify the City whether or not the employee is "medically qualified" to perform the essential functions of the position.

ARTICLE 25 - DEFERRED COMPENSATION PLAN

A deferred compensation plan will be available to all members of the Professional Chief Officers' Association employee group. Participation in this deferred compensation plan is at the option of the individual employee.

A. One-Time Deferred Compensation Special 457 Catch-up Provision:

(One-Time is defined by law as an election to "catch-up" underutilized deferrals to a 457 plan, once in a singular year or multiple years, not to exceed 3 years) Federal Law allows 457 participants a one-time catch-up provision to make deferrals to "catch-up" underutilized deferrals from prior years during any or all of the three calendar years ending before the tax year they reach the plans normal retirement age. Normal retirement age for "classic" safety members of PERS is fifty-five (55) years old and fifty-seven (57) years old for "new" members of PERS. All 457 plans of an employer must have the same normal retirement age (NRA). For purposes of the deferred compensation special 457 catch-up provision for the City of Monterey Park, the

normal retirement age range shall be considered 51 thru 62 years old.

The intent of this section is to facilitate association members in the final three (3) years prior to their stated retirement date in converting the hourly rate of accrued compensable leave to monies into their contribution to one of the City's deferred compensation providers in accordance with IRS regulations/Federal Law. After an employee defers compensable accrued leave, balances of 120 hours must remain or be maintained in both their sick and vacation accrual banks. If an employee defers compensable leave from a bank that has a formula of payout at retirement (i.e. 50% sick leave at retirement) the deferral does not recalculate the remaining balance. All sick leave hours, per MOU provisions, will be on a fifty percent basis (i.e. a conversion of 100 hours will result in the salary equivalent to 50 hours being deposited into the employees deferred compensation account). In the final three (3) years prior to an employee's stated retirement date he/she may convert the hourly rate of accrued compensable leave to monies into be included in their contribution to one of the City's deferred compensation providers in accordance with IRS regulations and the schedule outlined below:

3-year Catch-up Plan

1st year: no more than 30% of compensable accrual time of Sick Leave, Vacation Leave and Holiday Leave as allowed by Federal Law.

2nd Year: If a second year is chosen, no more than 45% of compensable leave may be deferred.

3rd Year: If a third year is chosen, no more than 60% of compensable leave may be deferred.

The City is not a party to and accepts no responsibility for the employees obligations under federal law to comply with the IRS and legal requirements of such deferrals allowing 457 participants a one-time catch-up provision to make deferrals to "catch-up" underutilized deferrals from prior years during any or all of the three calendar years ending before the tax year they reach the plans normal retirement age.

ARTICLE 26 - SPECIAL MANAGEMENT COMPENSATION PAY

- A. All Represented Members required to work a full suppression shift (24 consecutive hours) in excess of regularly scheduled work shifts shall receive compensation at his base rate of pay (straight time). These unit members are FLSA exempt. These payments are not payment for overtime, but instead are in recognition of the exceptional hours worked in these capacities.
- B. Compensatory Time - All accrued compensatory time in excess of forty-eight (48) hours will be converted from accrued time and paid as cash as of December 1 of each year. The remaining balance will remain on the books until such time as the employee utilizes the compensatory time.

In lieu of receiving cash payment for hours worked in excess of regularly scheduled shifts, .an employee may elect the option of accruing compensatory time off. Compensatory time shall be earned at straight time for each hour worked.

ARTICLE 27 - WRITTEN NOTICES TO RECOGNIZED EMPLOYEE ORGANIZATION

Reasonable written notice will be given to PCOA of any rule, ordinance, resolution or regulation directly relating to matters within the scope of representation proposed to be adopted by the City Council. In cases where the City determines that as a result of an emergency an ordinance, rule, resolution or regulation must be adopted immediately without prior notice or meetings with PCOA, the City shall provide such notice and opportunity to meet at the earliest practical time following the adoption of such ordinance, rule, resolution or regulation.

PCOA shall be deemed to have met and conferred and agreed to any matter within fifteen calendar days after hand delivery of the notice by the City to the on-duty Battalion Chief regarding said matter and the employee organization fails to deliver to the City Manager a written request for a meeting.

ARTICLE 28 - GENERAL PROVISIONS

- A. If any section, subsection, subdivision, sentence, clause or phrase of the MOU is for any reason held to be illegal or unconstitutional, such decision shall not affect the validity of the remaining portions of this MOU.
- B. This MOU shall not in any way interfere with the obligation of the parties hereto to comply with State and Federal laws, or with any rule, regulation, or order issued by such government authority pertaining to matters covered herein. If any provision, or provisions, of this MOU shall be affected by State or Federal laws, or of any rule, regulation, or order issued by such governmental authority, or if any provision, or provisions, should be held invalid by a court of record, the remainder of the MOU shall not be otherwise affected thereby.
- C. The parties acknowledge that during the meeting and conferring in good faith which resulted in this MOU, each had the unlimited right and opportunity to make demands and proposals with respect to any and all subjects or matters not removed by law from the area of meeting and conferring, and that the understanding and agreement arrived at by the parties after the exercise of that right and opportunity is set forth in the MOU. Therefore, the City and PCOA, for the term of this MOU, each voluntarily unqualifiedly waives the right and each agrees that the other party shall not be obligated to meet and confer with respect to any subject or matter referred to or covered in this MOU even though such subjects or matters may not have been within the knowledge or contemplation of either or both of the parties at the time they met and conferred or signed this MOU, unless otherwise provided for herein or if the parties mutually agree to meet and confer on a matter subject to negotiations.
 - H. It is agreed that neither PCOA nor the City shall discriminate against any employee because of race, religion, national origin, age, gender, disability, sexual orientation, marital status, or political/union membership or activity.

ARTICLE 29 - TERM OF MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding shall be in effect for an initial term commencing July 1, 2016 and ending June 30, 2018, and shall continue in effect from year-to-year thereafter unless or until terminated.

ARTICLE 30 - MODIFIED DUTY ELIGIBILITY

Subject to the one exception described below, modified duty shall be made available, on a temporary basis, only to those individuals suffering an industrial injury. The only exception to this rule shall be that non-industrial disabilities related to pregnancy, shall result in the subject employee being eligible for modified duty.

ARTICLE 31 - INDUSTRIAL DISABILITY RETIREMENT

The City may request a disability retirement on behalf of an employee as permitted under the law.

ARTICLE 32 - SICK LEAVE USE IN CONJUNCTION WITH IOD

Government Code Section 21163 provides in pertinent part that the retirement of a PERS member who has been granted or is entitled to leave, shall not become effective until the expiration of sick leave with compensation, unless the member applies for or consents to his or her retirement as of an earlier date, *or unless, with respect to sick leave, the provisions of a local ordinance or resolution or the rules or regulations of the employer provide to the contrary.* In this regard, it is acknowledged that with regard to service and non-industrial disability retirements, it is the rule and regulation of the City that no employee shall be entitled to use or receive cash distribution of sick leave on or after the effective date of said retirements and that any such retirement shall be made effective regardless of the employee having sick leave remaining in the employee's account. Additionally, it is acknowledged that with regards to individuals suffering from an industrial disability and/or being granted an industrial disability retirement that the following sick leave rules and regulations shall apply:

- A. In any instance where the local safety member has exhausted eligibility for benefits pursuant to Labor Code Section 4850, but is not eligible for disability retirement at said time yet remains incapacitated from performance of the essential duties of the employee's position, then the employee shall have the option of electing to receive 50 percent of the sick leave balance existing at the time of exhaustion of the Labor Code Section 4850 benefits, which said amounts to be distributed during each payroll period until said 50 percent amount has been exhausted. In no case shall any such distribution during one pay period exceed the gross salary to which the employee would otherwise be entitled during said pay period.
- B. However, if said employee is eligible for an industrial disability retirement prior to exhaustion of benefits under Labor Code Section 4850 or simultaneous with the same, and still has sick leave remaining on account, then the retirement shall still become effective and the safety employee shall be provided a one-time cash distribution equivalent to 50 percent of the employee's sick leave balance as it existed on the effective date of the industrial disability retirement. Further, said employee shall then be paid the cash value of accumulated vacation, holiday, and compensatory time.

ARTICLE 33 - FMLA/CFRA COMPLIANCE AND LEAVE POLICY

The City's Administrative Policies shall reflect FMLA and CFRA leave requirements.

ARTICLE 34 - CITY COUNCIL APPROVAL

It is, however, the mutual understanding of all parties hereto that this Memorandum of Understanding is of no force or affect whatsoever unless or until ratified and approved by minute action duly adopted by the City Council of the City of Monterey Park.

IN WITNESS HEREOF, the parties hereto have caused this Memorandum of Understanding to be executed this 21st day of December, 2016.

MONTEREY PARK PROFESSIONAL
CHIEF OFFICERS' ASSOCIATION

CITY OF MONTEREY PARK

By: _____
Randy Harper
Battalion Chief

By: _____
Ronald Bow
Interim City Manager

By: _____
Mark Khail
Battalion Chief

By: _____
Thomas J. Cody, Director
Human Resources & Risk Management

By: _____
Ken Leasure
Battalion Chief

Approved as to Form:
MARK D. HENSLEY, City Attorney

By: _____
Karl H. Berger, Assistant City Attorney

ADDENDUM A

PROFESSIONAL CHIEF OFFICERS' ASSOCIATION SALARY TABLE

	Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Battalion Chief	4	\$9,433	\$9,669	\$9,911	\$10,159	\$10,413	\$10,673	\$10,940	\$11,213	\$11,493	\$12,068

Effective the beginning of the pay period following July 1, 2016:

	Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Battalion Chief	4	\$9,905	\$10,152	\$10,407	\$10,667	\$10,934	\$11,207	\$11,487	\$11,774	\$12,068	\$12,671



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-F.

TO: The Honorable Mayor and City Council
FROM: Dan Costley, Director, Recreation & Community Services Department
SUBJECT: Proposed Farmer's Market Renewal

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager to execute an agreement with the Sprouts of Promise Foundation, in a form approved by the City Attorney to conduct the Farmer's Market adjacent to the Monterey Park Bruggemeyer Library for a term of five years, with two one year options (not to exceed seven years) at a cost to the City \$915 per month (for a restroom, sink and handwashing facility that is required by the health department); and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

In April 2012, the City Council authorized a 3 year agreement with the Spouts of Promise Foundation to operate a weekly Farmers Market adjacent to the Monterey Park Bruggemeyer Library; in June 2015 the term was extended 18 months as allowed in the agreement. Based on its operation in the last 4 ½ years, staff recommends continuing the City's agreement with Spouts of Promise for operating the Farmers Market.

BACKGROUND:

The Market has become a location where residents can buy fresh & healthy fruits and vegetables, as well as meet friends for a casual location to buy tacos, smoothies or kettle corn. The Market also works with government programs, such as the Women, Infants and Children (W.I.C.) program, to provide vouchers for local residents in need; the vouchers help these residents stretch their buying power.

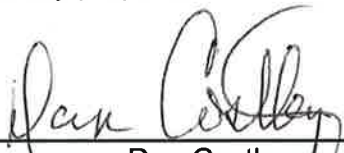
Operationally, the Spouts of Promise Foundation does a good job keeping the area clean and professional, and responds quickly to City staff to handle any problems that come up. It is also good at promoting the Market through the Cascades, the website,

& social media, while adding entertainment and activities (such as Zumba) to enhance the experience.

FISCAL IMPACT:

The City currently provides the storage unit, a portable restroom and a hand washing sink each week at the cost of \$915 per month. All other expenses for the Market are borne by the Sprouts of Promise Foundation. The Farmer's Market also generates \$1,125 annually for the City from business licenses.

Respectfully prepared and submitted,



Dan Costley
Recreation & Community
Services Department Director

Approved By:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. Original Agreement & First Amendment

ATTACHMENT 1
ORIGINAL
AGREEMENT &
FIRST AMENDMENT

**FIRST AMENDMENT TO
AGREEMENT BETWEEN
THE CITY OF MONTEREY PARK AND
SPROUTS OF PROMISE FOUNDATION**

THIS FIRST AMENDMENT ("Amendment") is made and entered into this 9th day of June, 2015 by and between the CITY OF MONTEREY PARK, a general law city and municipal corporation ("CITY"), the SPROUTS OF PROMISE FOUNDATION (LICENSEE), a 501(c) 3 non-profit organization.

1. Pursuant to Section 3 of Agreement No.1735-A, between the CITY and LICENSEE, Section 3 of the Agreement is amended to read as follows:

"Effective June 9, 2015, the LICENSE between the CITY and the LICENSEE, upon this mutual written agreement will be extended eighteen months, except as provided in section 4 of the agreement."

2. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

3. Except as modified by this Amendment, all other terms and conditions of Agreement No. 1735-A remain the same.

[SIGNATURES ON NEXT PAGE]

A handwritten signature in black ink, appearing to be 'AAA' or similar, located on the right side of the page.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF MONTEREY PARK



Paul Talbot,
City Manager



Mark Anderson – Executive Director

ATTEST:

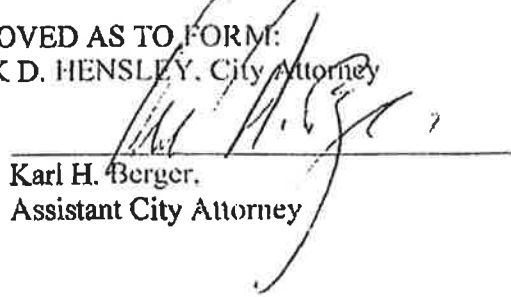


Vincent Chang,
City Clerk

Taxpayer ID No. 26-4420441

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:



Karl H. Berger,
Assistant City Attorney

**AGREEMENT BETWEEN THE
CITY OF MONTEREY PARK AND
SPROUTS OF PROMISE FOUNDATION**

THIS LICENSE is made and executed this 19th day of APRIL, 2012 between the CITY OF MONTEREY PARK, a general law city and municipal corporation ("CITY"), and SPROUTS OF PROMISE FOUNDATION, a California Corporation ("LICENSEE").

1. LICENSE; DESCRIPTION OF PROPERTY. CITY licenses LICENSEE to use, on the terms and conditions in this License, real property located at the locations set forth in attached Exhibit "A," which is incorporated by this reference ("Property"). CITY's action is not, and should not be construed to be, a conveyance of a property interest or a lease; it is a license to use property only.

2. USE OF PROPERTY.

- A. LICENSEE may temporarily use the Property for the purpose of conducting a Farmers Market, subject to the responsibilities set forth in attached Exhibit "B," which is incorporated by this reference.
- B. The day and time of the Farmers Market is subject to approval by CITY.
- C. CITY may change, amend, or terminate LICENSEE's use of Property at any time, and in its sole discretion, verbally or in writing.

3. TERM. Except as provided in Section 4, the term of this license will begin on JUNE 8th 2012 and end on JUNE 8th 2015. Upon mutual written agreement between the parties, this License may be renewed for additional time of twelve or eighteen months.

4. TERMINATION.

- A. As stated above, CITY may terminate this License at any time with or without cause, upon 30 days written notice of termination.
- B. LICENSEE may terminate this License at any time in writing at least thirty (30) days before the effective termination date.
- C. By executing this document, LICENSEE waives any and all claims for damages that might otherwise arise from CITY's termination under this Section.
- D. Upon termination, LICENSEE will remove all personal property from Property within two (2) days. Property will be left in a clean and orderly fashion.

AM

5. **CONDEMNATION.** If all or part of Property is acquired by eminent domain or purchase in lieu thereof, LICENSEE acknowledges that it will have no claim to any compensation awarded for the taking of Property or any portion thereof or for loss of or damage to LICENSEE's improvements.

6. **RELOCATION BENEFITS.** LICENSEE acknowledges that it has been informed that CITY is a public entity and that Property was previously acquired by CITY for a public purpose. LICENSEE further acknowledges that any rights acquired under this License arose after the date of acquisition of Property and that said rights are subject to termination when Property is needed by CITY. LICENSEE hereby acknowledges that at the time of said termination of this License by CITY, it will not be a "displaced person" entitled to any of the relocation assistance or benefits offered to displaced persons under State or Federal law.

7. **ALTERATIONS.** LICENSEE will not make, or cause to be made, any alterations to Property, or any part thereof, without CITY's prior written consent.

8. **HAZARDOUS/TOXIC WASTE.** CITY has not, nor, to CITY's knowledge, has any third party used, generated, stored or disposed of, or permitted the use, generation, storage or disposal of, any Hazardous Material (as defined below) on, under, about or within Property in violation of any law or regulation. LICENSEE agrees that it will not use, generate, store or dispose of any Hazardous Material (as defined below) on, under, about or within Property in violation of any law or regulation. LICENSEE agrees to defend and indemnify CITY, to the extent stated in Section 11, against any and all losses, liabilities, claims or costs arising from any breach of any warranty or agreement contained in this Section. As used in this Section, "Hazardous Material" means any substance, chemical or waste that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation (including petroleum and asbestos).

9. **SIGNS.** LICENSEE will not place any sign upon Property without CITY's prior written consent. LICENSEE will pay for all costs of any approved signage and comply with all applicable sign codes and ordinances. City will be responsible for signs regarding street closures and restricted parking; the city retains ownership of these signs.

10. **ASSIGNMENT.** LICENSEE will not be permitted to assign this License or any interest therein.

11. INDEMNIFICATION.

- A. **LICENSEE will hold CITY harmless and free from any and all liability arising out of this License, or its performance, except for such loss or damage arising from CITY's sole negligence or willful misconduct. Should CITY be named in any suit, or should any claim be against it, by suit or otherwise, whether the same be groundless or not, arising out of this License, or its performance, pursuant to this License, LICENSEE will defend CITY (at CITY's request and with counsel satisfactory to CITY) and will indemnify it for any judgment rendered against it or any sums paid out in settlement or**

otherwise.

- B. For purposes of this section "CITY" includes CITY's officers, officials, employees, agents, representatives, and certified volunteers.
- C. LICENSEE expressly agrees that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as is permitted by the law of the State of California and that if any portion is held invalid, it is agreed that the balance will, notwithstanding, continue in full legal force and effect.
- D. It is expressly understood and agreed that the foregoing provisions will survive termination of this License.
- E. The requirements as to the types and limits of insurance coverage to be maintained by LICENSEE as required by Section 12 below, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by LICENSEE pursuant to this License, including but not limited to the provisions concerning indemnification.

12. INSURANCE.

- A. Before commencing performance under this License, and at all other times this License is effective, LICENSEE will procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits (combined single)</u>
Commercial general liability:	\$1,000,000
Workers compensation	Statutory limits

- B. Commercial general liability insurance will meet or exceed the requirements of the most current ISO Forms. The amount of insurance set forth above will be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies must be endorsed to name CITY, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by CITY will be excess thereto. Such insurance will be on an "occurrence," not a "claims made," basis and will not be cancelable except upon thirty (30) days prior written notice to CITY except for nonpayment of premiums which may be cancelable upon ten (10) day notice.
- C. LICENSEE will furnish to CITY duly authenticated Certificates of Insurance and

Endorsements evidencing maintenance of the insurance required under this License and such other evidence of insurance or copies of policies as may be reasonably required by CITY from time to time. Insurance must be placed with insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) must reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. CONTRACTOR will require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

- D. Should LICENSEE, for any reason, fail to obtain and maintain the insurance required by this License, CITY may obtain such coverage at LICENSEE's expense and charge the cost of such insurance to LICENSEE under this License or terminate pursuant to Section 4.
- E. All policies required by this Agreement must allow CITY, as additional insured, to satisfy the self-insured retention ("SIR") and deductible of the policy in lieu of LICENSEE (as the named insured) should LICENSEE fail to pay the SIR or deductible requirements. The amount of the SIR or deductible is subject to the approval of the City Attorney and the Finance Director. LICENSEE understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by LICENSEE as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should CITY pay the SIR or deductible on LICENSEE's behalf upon the LICENSEE's failure or refusal to do so in order to secure defense and indemnification as an additional insured under the policy, CITY may include such amounts as damages in any action against LICENSEE for breach of this Agreement in addition to any other damages incurred by CITY due to the breach.

13. COMPLIANCE WITH LAW. LICENSEE will, at its sole cost and expense, comply with all of the requirements of all federal, state, and local authorities now in force, or which may hereafter be in force, pertaining to Property and will faithfully observe in the use of Property all applicable laws. The judgment of any court of competent jurisdiction, or the admission of LICENSEE in any action or proceeding against LICENSEE, whether CITY be a party thereto or not, that LICENSEE has violated any such ordinance or statute in the use of Property will be conclusive of that fact as between CITY and LICENSEE.

14. BREACH OF AGREEMENT. The violation of any of the provisions of this License will constitute a breach of this License by LICENSEE, and in such event said License will automatically cease and terminate, unless Licensee cures such breach, in City's sole discretion, within seven (7) business days of being notified.

15. WAIVER OF BREACH. Any express or implied waiver of a breach of any term of this License will not constitute a waiver of any further breach of the same or other term of this License.

16. ENTRY BY CITY AND PUBLIC. This License does not convey any property interest to LICENSEE. CITY and, except for areas restricted because of safety concerns, the general public will have unrestricted access upon Property for all lawful acts.

17. INSOLVENCY; RECEIVER. Either the appointment of a receiver to take possession of all or substantially all of the assets of LICENSEE, or a general assignment by the LICENSEE for the benefit of creditors, or any action taken or offered by LICENSEE under any insolvency or bankruptcy action, will constitute a breach of this License by LICENSEE, and in such event said License will automatically cease and terminate.

18. NOTICES. Except as otherwise expressly provided by law, all notices or other communications required or permitted by this License or by law to be served on or given to either party to this License by the other party will be in writing and will be deemed served when personally delivered to the party to whom they are directed, or in lieu of the personal service, upon deposit in the United States Mail, certified or registered mail, return receipt requested, postage prepaid, addressed to LICENSEE at:

Sprouts of Promise
Mark Anderson, Executive Director
139 Hollister Avenue, #4
Santa Monica, CA 90405

or to CITY at:

City of Monterey Park
320 W. Newmark Avenue
Monterey Park, CA 91754
Attention: City Manager, Paul Talbot

Either party may change its address for the purpose of this Section by giving written notice of the change to the other party.

19. ACCEPTANCE OF FACSIMILE SIGNATURES. The Parties agree that agreements ancillary to this License and related documents to be entered into in connection with this License will be considered signed when the signature of a party is delivered by facsimile transmission. Such facsimile signature will be treated in all respects as having the same effect as an original signature.

20. GOVERNING LAW. This License has been made in and will be construed in accordance with the laws of the State of California and exclusive venue for any action involving this License will be in Los Angeles County.

21. **PARTIAL INVALIDITY.** Should any provision of this License be held by a court of competent jurisdiction to be either invalid or unenforceable, the remaining provisions of this License will remain in effect, unimpaired by the holding.

22. **ENTIRE AGREEMENT.** This instrument and its Attachments constitute the sole agreement between CITY and LICENSEE respecting Property, the use of Property by LICENSEE, and the specified License term, and correctly sets forth the obligations of CITY and LICENSEE. Any agreement or representations respecting Property or its licensing by CITY to LICENSEE not expressly set forth in this instrument are void.

23. **CONSTRUCTION.** The language of each part of this License will be construed simply and according to its fair meaning, and this License will never be construed either for or against either party.

24. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this License and to engage in the actions described herein. This License may be modified by written agreement. CITY's city manager, or designee, may execute any such amendment on behalf of CITY.

25. **COUNTERPARTS.** This License may be executed in any number or counterparts, each of which will be an original, but all of which together will constitute one instrument executed on the same date.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF MONTEREY PARK

Paul Talbot,
City Manager

LICENSEE

MARK ANDERSON
Executive Director

ATTEST:

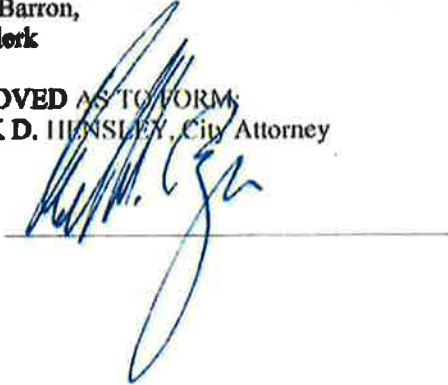


David Barron,
City Clerk

APPROVED AS TO FORM:

MARK D. HENSLEY, City Attorney

By:



Attachment A

Licensee shall be allowed to operate in the location described below and shown on the map (Attachment C). Licensee will only use the portion of the area listed as Section #3 after Section #1 and Section #2 have been used.

Section #1 – North Parking area of the Bruggemeyer Library- 318 S. Ramona Avenue, Monterey Park. This section begins at the driveway on Ramona Avenue and goes approximately 300 feet east parallel to the block wall that divides the library parking lot from the TELACU building to the north; both sides of the aisle way can be used for the market.

Section #2 – In the parking area under the Library building – the nine (9) parking spaces closest to the northern edge of this area.

Section #3 – On Ramona Avenue, bounded on the north end by Newmark Avenue and on the south end by a line parallel to the south end of the library building.

Attachment B

Licensee shall be responsible for the following:

- A. Handling all vendor applications and assigning locations in the market to the vendors.
- B. Offering products that are most desirable to the Monterey Park demographics, including, but not limited to fresh fruits and vegetables (pesticide free or certified organic), cut flowers, fresh baked items, cheeses, honey and dried fruits and nuts. Whenever practicable, vendors from Monterey Park must receive preference.
- C. Ensuring that all permits, insurance and legal requirements for operation are obtained, in place, and maintained at all times.
- D. Ensure that all Los Angeles County Health Department, U.S. Department of Agriculture and Monterey Park regulations are observed by farmers and other vendors. Configuration of all booths and tents, both externally and internally, will be approved by the Monterey Park Fire Department.
- E. Coordinate all promotion of the market; including print, internet, and Monterey Park Television, to make sure the market is popular and well attended.
- F. Ensure an on-site Manager is in attendance from the start of set-up until the end of clean-up to oversee the arrival and placement of booths, the proper use of facilities, and to handle inquiries and problems from vendors and customers.
- G. Ensure that the site is left clean and in a useable condition for its normal use, to the satisfaction of the CITY.
- H. An Incident Action Plan (IAP) will be provided for the Farmers Market by city staff and will name the key staffers of the Market with their responsibilities.

- I. Noise levels shall remain at a level less than the legal limit listed in Municipal Code 9.53.040.**
- J. Report any major incidents or problems to the staff liaison in a timely manner.**



Google earth

feet 300
meters 100



Attachment C



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-G.

TO: The Honorable Mayor and City Council
FROM: Scott Haberle, Fire Chief
SUBJECT: First Amendment to Agreement – Arroyo Background Investigations

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager to execute the First Amendment to the Professional Services Agreement, in a form approved by the City Attorney, between the City of Monterey Park and Arroyo Background Investigations to include services for the Fire Department; and
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Background investigation services are required for new sworn Fire personnel and new Firefighter Reserves. The Fire Department seeks Council consideration to approve a First Amendment to the Professional Services Agreement between the City of Monterey Park and Arroyo Background Investigations to include service provision to the Fire Department.

BACKGROUND:

The fire service has unparalleled access to the public. Firefighters go into homes, businesses, schools, daycare centers, and senior citizen centers to conduct educational programs, fire prevention programs, and of course, emergency response. These employees are entrusted to the highest standard of care of their family members or other loved ones. As such, it is the City's duty and obligation to ensure, above all else, that those hired by the City of Monterey Park are acceptable of providing this kind of service to the community and that they hold themselves to the same values and standards as the City. Part of the process to ensure these qualities and standards is the conduct of a background investigation of the prospective employee. To provide these services, staff recommends using the same investigator as the Police Department and seeks Council approval to amend the current Professional Services Agreement with Arroyo Background Investigations to add the Fire Department.

The background investigation includes a thorough review of the prospective employee's personal and professional background to ensure no criminal convictions, unethical actions, and determination of sound judgment, good decision-making and reasoning, and a capability of interacting and getting along well with individuals and co-workers.

The risk to the public far outweighs the personal sacrifices of the prospective employee that must be made as a result of a background investigation. Those who accept an offer of employment with the Fire Department sign a waiver agreeing to release of information and authorization for a background investigation to be conducted.

Prior to the consideration of Arroyo Background Investigations, the Fire Department had certified and trained in-house personnel to conduct the investigations. However, due to the time demands required to conduct a background investigation, and the demands of the employee's other assignments, it wasn't feasible or efficient to continue with an in-house investigator. Staff also searched for other vendors, but did not receive any responses.

Arroyo Background Investigations is already familiar with City procedures and policies and is currently contracted for services by the Police Department. Therefore, staff seeks to amend the current contract to add services for the Fire Department at a rate of \$900.00 per full and completed investigation. These services are based on "as needed," which is predicated on firefighter and firefighter reserve recruitment.

FISCAL IMPACT:

Investigations cost \$900.00 per background investigation. Funds will be expended from the Fire Department's operational budget from 0010-801-3201-31950 and 0010-801-3210-31900.

Approved By:



Ron Bow,
Interim City Manager

Respectfully Submitted:



Scott Haberle,
Fire Chief

Reviewed By:



Karl H. Berger,
Assistant City Attorney

ATTACHMENT:

1. First Amendment to Agreement

ATTACHMENT 1

First Amendment to Agreement

FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF MONTEREY PARK
AND ARROYO BACKGROUND INVESTIGATIONS

This First Amendment is made and entered into this _____ day of _____, 2016, by and between ARROYO BACKGROUND INVESTIGATIONS, a Sole Proprietorship, POST Certified Background Investigation Company and the CITY OF MONTEREY PARK, a municipal corporation and general law city ("CITY") with reference to the following.

1. CONSIDERATION.

- A. On August 1, 2015, Arroyo Background Investigations and the City of Monterey Park entered into a Professional Services Agreement to provide background investigation services, as needed, for the Monterey Park Police Department.
- B. The Fire Department desires to utilize the same company to conduct its Department background investigations and seeks to add this service requirement to the existing agreement by amendment to City Agreement No. 1890-AB.

2. AMENDMENT. It is mutually agreed to, by and between the parties, to amend City of Monterey Park Agreement Number 1890-AB, Section 1, to add as follows:

- "D. Services will include background investigation services to the City of Monterey Park Fire Department at a rate of \$900.00 per full and completed investigation as requested by the Fire Department. "

3. All other terms and conditions of the Agreement remain unchanged as stated in Agreement 1890-AB, and except as expressly modified by this First Amendment, the Agreement remains in full force and effect.

4. This First Amendment may be executed by the parties in any number of separate counterparts, taken together which constitutes one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this First Amendment to Agreement the day and year first hereinabove written.

SIGNATURES NEXT PAGE

CITY OF MONTEREY PARK

Arroyo Background Investigations

Ron Bow, Interim City Manager

Eric Arroyo

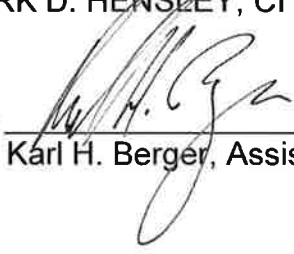
Date: _____

Date: _____

ATTEST:

Vincent Chang, City Clerk
City of Monterey Park

APPROVED AS TO FORM:
MARK D. HENSLEY, CITY ATTORNEY

BY: _____
Karl H. Berger, Assistant City Attorney



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-H.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
SUBJECT: Purchase of Water Meters

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager to purchase smart water meters from Metron-Farnier, LLC in the amount of \$80,000; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Public Works Water Division staff seeks authorization to purchase of smart water meters from Metron-Farnier, LLC in the amount of \$80,000.

BACKGROUND:

On Oct. 3, 2012, City Council awarded contract to Metron-Farnier for the purchase of meters for the demonstration *Smart* Meter Replacement Program. At that time, five meter manufacturers were evaluated and Metron-Farnier meters were found to be the best performers in terms of capabilities and accuracy.

On September 17, 2014, City Council approved the Energy Efficiency Performance Contract with Siemens Industry Inc. for various improvement projects. One of Siemens' projects was the City-wide changeout of the remaining residential "dumb" water meters with the Metron-Farnier smart meters which were proven successful following the Council approved demonstration in 2012.

In order to ensure uniformity within the City's jurisdiction as to smart meter technology, new and replacement meters should continue to be the Metron-Farnier product. Residential 2" and smaller meters were installed through Siemens's program. Commercial, larger meters will have to be changed out and new meters for the Water Main Repair project will need to be purchased.

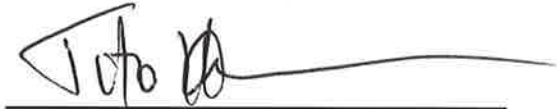
Monterey Park Municipal Code ("MPMC") § 3.20.050(2) provides for the following exception to bidding: When the commodity can be obtained from only one vendor. Metron-Farnier's technology is proprietary; while other smart meters exist, they are not compatible with Metron-Farnier's software. Staff is requesting authorization to by-pass

bid requirements and purchase smart meters from Metron-Farnier LLC in the amount of \$80,000.

FISCAL IMPACT:

The FY2017 budget includes funds for the purchase of smart meters. The funding source for the purchase of these supplies is water operations (\$50,000 from 0092-801-4223-23350 and \$30,000 from 0092-801-4221-23300).

Respectfully submitted by:



Tito Haes
Interim Director of Public Works

Prepared by:



Frank M. Heldman
Water Utility Manager

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-I.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
SUBJECT: Well and Booster Pump Maintenance Services – Award of Contract

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the City Manager to execute three year agreements, in a form approved by the City Attorney, with General Pump Company and Weber Water Resources CA, LLC in a combined total not to exceed \$1,200,000, for Well and Booster Pump Preventative Maintenance Services;
2. Taking such additional, related action that may be desirable.

EXECUTIVE SUMMARY:

On November 2, 2016, City Council adopted a resolution authorizing staff to advertise for Well and Booster Pump Preventative Maintenance Services. The Water Division prepared bid specifications and advertised the project. Staff has completed the bidding process and requests City Council authorization for the Interim City Manager to execute a three-year agreement, in a form approved by the City Attorney, with General Pump Company and Weber Water Resources CA, LLC in a combined total not to exceed \$1,200,000 for well and booster pump preventative maintenance services.

BACKGROUND:

Well and booster pump maintenance services is an ongoing well redevelopment program to maintain the efficiency of all water wells, booster pump assemblies and gear drives at City facilities. The services include removing, inspecting and maintaining pumping equipment, and inspecting geological logs and well data to assess the condition of the wells and related equipment.

The Well and Booster Pump Maintenance Services bid was sent directly to five companies that have experience in this type of work and provide service in the southern California area. The companies that received the bid directly were General Pump Company, Best Drilling, Layne Christensen, Bakersfield Well and Pump Company, and Water Well. The bid was also published in the *Monterey Park Progress* on November 10, 2016 and advertised in the City website.

On the deadline of the submittal, December 1, 2016, staff received proposals from two companies: General Pump Company and Weber Water Resources CA, LLC. The following table itemizes their hourly rates and markup for parts.

Item	Description	Billing Rate(Per Hour)	
		General Pump	Weber
1	General Pump pulling and installation by two workers, rig, and service truck	\$ 200.00	\$ 250.00
2	Each Additional rig helper	\$ 50.00	\$ 125.00
3	Well cleanout work; Cable tool method, two workers, rig, and service truck	\$ 200.00	\$ 250.00
4	Well cleanout work; airlift method, two workers, rig, and service truck	\$ 200.00	\$ 250.00
5	Air compressor charge 600 cfm or larger	\$ 50.00	\$ 100.00
6	Crane 40 to 50 ton with one operator	\$ 200.00	\$ 470.00
7	Rotary crane 12 to 39 ton with one operator	\$ 200.00	\$ 285.00
8	Hydraulic crane 5 to 12 ton with one operator	\$ 100.00	\$ 150.00
9	Field service, service man and delivery truck	\$ 40.00	\$ 150.00
10	Field service, service man and service truck	\$ 130.00	\$ 125.00
11	Field service, one worker and welding truck	\$ 120.00	\$ 125.00
12	Field Service: Electrician and service truck	\$ 150.00	\$ 125.00
13	Shop labor: General Shop work	\$ 70.00	\$ 90.00
14	Shop labor: Premium Shop work	\$ 90.00	\$ 90.00
15	Shop labor: Machine shop work	\$ 90.00	\$ 90.00
16	Shop labor: Metal spray labor	\$ 60.00	\$ 90.00
17	Shop labor: Welding Shop work	\$ 70.00	\$ 90.00
18	Engineering	\$ 10.00	\$ 250.00
19	Hydrogeologist	\$ 10.00	\$ 250.00
20	Video logging, dual camera- VHS and DVD	\$ 900.00	\$ 150.00
21	Travel time: to and from job site per man	\$ 100.00	\$ 60.00
22	Overtime: Weekdays	\$ 50.00	\$ 187.50
23	Overtime: Weekends and Holidays	\$ 50.00	\$ 220.00
24	Test Pump with 300 HP Engine	\$80.00	\$ 375.00

Bidders Markup on Parts	15%	20%
-------------------------	-----	-----

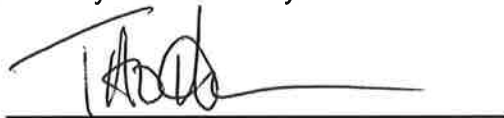
Both General Pump Company and Weber Water Resources met all the requirements of the bid. The Proposal Cost Form describes a hypothetical well maintenance call that requires 10 hours of labor and \$125,000 of material cost and proposers are asked to provide their hourly rates for each task specified on the form. While General Pump proposes lower hourly rates for most tasks, Weber proposed lower rates for tasks such as video logging. Staff would authorize work to the contractor that proposed the lowest rate for the work that is needed. In the event that the company with the lower rate cannot provide the service in a timely manner, the other company would be commissioned. The contractors would invoice the City based on time and materials as specified on their Cost Proposal Form.

The skills and qualifications required for maintaining water production facilities are specialized and availability may be limited. Therefore staff recommends awarding contracts to both companies in order to complete necessary maintenance on schedule and to ensure that the City receives the most economical price based on specific task. The contracts with both companies would not exceed a combined total of \$400,000 per year. The total for 3 years would be \$1,200,000. This amount is based on historical well maintenance costs from previous fiscal years.

FISCAL IMPACT:

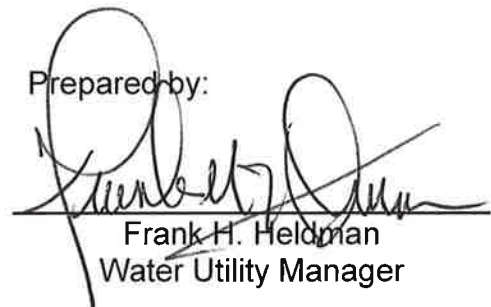
The FY2017 budget includes funds for well and booster pump maintenance services. The funds that will be used are treatment and are reimbursable from the Water Quality Authority. Account numbers are 0093-801-4226-23300 for \$70,000; 0093-801-4227-23300 for \$150,000; 0093-801-4229-23300 for \$80,000; and 0093-801-4230-23300 for \$100,000.

Respectfully submitted by:



Tito Haes
Interim Director of Public Works

Prepared by:



Frank H. Heldman
Water Utility Manager

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachments:

1. General Pump Company Cost Proposal
2. Weber Water Resources CA, LLC Cost Proposal

ATTACHMENT1

General Pump Company Bid

COST PROPOSAL FORM**WELL & BOOSTER PUMP PREVENTATIVE MAINTENANCE SERVICES**Contractor's Name: General Pump Company, Inc.Date: 12/1/16**Equipment & Labor**

Item	Description	Billing Rate (Per Hour)
1	General Pump pulling and installation by two workers, rig, and service truck	\$ 200
2	Each Additional rig helper	\$ 50
3	Well cleanout work; Cable tool method, two workers, rig, and service truck	\$ 200
4	Well cleanout work; airlift method, two workers, rig, and service truck	\$ 200
5	Air compressor charge 600 cfm or larger	\$ 50
6	Crane 40 to 50 ton with one operator	\$ 200
7	Rotary crane 12 to 39 ton with one operator	\$ 200
8	Hydraulic crane 5 to 12 ton with one operator	\$ 100
9	Field service, service man and delivery truck	\$ 40
10	Field service, service man and service truck	\$ 130
11	Field service, one worker and welding truck	\$ 120
12	Field Service: Electrician and service truck	\$ 150
13	Shop labor: General Shop work	\$ 70
14	Shop labor: Premium Shop work	\$ 90
15	Shop labor: Machine shop work	\$ 90
16	Shop labor: Metal spray labor	\$ 60
17	Shop labor: Welding Shop work	\$ 70
18	Engineering	\$ 10
19	Hydrogeologist	\$ 10

Item	Description	Billing Rate (Per Hour)
20	Video logging, dual camera- VHS and DVD	\$ 900
21	Travel time: to and from job site per man	\$ 100
22	Overtime: Weekdays	\$ 50
23	Overtime: Weekends and Holidays	\$ 50
24	Test Pump with 300 HP Engine	\$ 80
	Sub Total	\$ 3,220
	Multiply Sub Total by Billing Hour Factor	X 10 Hours
	Equipment & Labor Total	\$ 32,200

Parts

City of Monterey Park estimated fiscal year allowance for parts and materials for the repair and rehabilitation of Wells, Booster Pumps, and Gear Drivers	\$ 125,000
Bidders markup on allowance for parts	15 %
Parts Total (Multiply City's allowance by your mark up %) + \$125,000	\$ 143,750

Summary Total

Equipment & Labor Total	\$ 32,200
Parts Total	\$ 143,750
Grand Total (Equipment & Labor Total + Parts Total)	\$ 175,750

The undersigned has carefully checked all of the above figures and understands that the City of Monterey Park, or any officer thereof, will not be responsible for any errors or omissions on the part of the undersigned in submitting this bid.

Contractor Name: General Pump Company License No.: 496765
 Signature:  Date: 12/1/16
 Title: Michael Bodart, President / Director of Engineering

ATTACHMENT 2

Weber Water Resources CA, LLC Cost Proposal

COST PROPOSAL FORM**WELL & BOOSTER PUMP PREVENTATIVE MAINTENANCE SERVICES**Contractor's Name: Weber Water Resources CA, LLCDate: 12/1/16**Equipment & Labor**

Item	Description	Billing Rate (Per Hour)
1	General Pump pulling and installation by two workers, rig, and service truck	\$ 250.00
2	Each Additional rig helper	\$ 125.00
3	Well cleanout work; Cable tool method, two workers, rig, and service truck	\$ 250.00
4	Well cleanout work; airlift method, two workers, rig, and service truck	\$ 250.00
5	Air compressor charge 600 cfm or larger	\$ 100.00
6	Crane 40 to 50 ton with one operator	\$ 470.00
7	Rotary crane 12 to 39 ton with one operator	\$ 285.00
8	Hydraulic crane 5 to 12 ton with one operator	\$ 150.00
9	Field service, service man and delivery truck	\$ 150.00
10	Field service, service man and service truck	\$ 125.00
11	Field service, one worker and welding truck	\$ 125.00
12	Field Service: Electrician and service truck	\$ 125.00
13	Shop labor: General Shop work	\$ 90.00
14	Shop labor: Premium Shop work	\$ 90.00
15	Shop labor: Machine shop work	\$ 90.00
16	Shop labor: Metal spray labor	\$ 90.00
17	Shop labor: Welding Shop work	\$ 90.00
18	Engineering	\$ 250.00
19	Hydrogeologist	\$ 250.00

Item	Description	Billing Rate (Per Hour)
20	Video logging, dual camera- VHS and DVD	\$ 150.00
21	Travel time: to and from job site per man	\$ 60.00
22	Overtime: Weekdays	\$ 187.50 (Per worker)
23	Overtime: Weekends and Holidays	\$ 220.00 (Per worker)
24	Test Pump with 300 HP Engine	\$ 375.00
	Sub Total	\$ 4,347.50
	Multiply Sub Total by Billing Hour Factor	X 10 Hours
	Equipment & Labor Total	\$ 43,475.00

Parts

City of Monterey Park estimated fiscal year allowance for parts and materials for the repair and rehabilitation of Wells, Booster Pumps, and Gear Drivers	\$ 125,000
Bidders markup on allowance for parts	20 %
Parts Total (Multiply City's allowance by your mark up %) + \$125,000	\$ 150,000.00

Summary Total

Equipment & Labor Total	\$ 43,475.00
Parts Total	\$ 150,000.00
Grand Total (Equipment & Labor Total + Parts Total)	\$ 193,475.00

The undersigned has carefully checked all of the above figures and understands that the City of Monterey Park, or any officer thereof, will not be responsible for any errors or omissions on the part of the undersigned in submitting this bid.

Contractor Name: Weber Water Resources CA, LLC License No.: 970199

Signature:  Date: 12/1/16

Title: General Manager



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-J.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Public Works Director
SUBJECT: Award of Contract for Garvey Reservoir Conservation and Demonstration Garden (Spec. 862)

RECOMMENDATION:

It is recommended that the City Council consider:

1. Waiving a minor irregularity – although Green Giant Landscape, Inc. did not have signatures in the bid proposal notarized, staff has determined this is a minor irregularity that can be waived, in accordance with applicable law;
2. Authorizing the City Manager to execute a public works contract, in a form approved by the City Attorney, with Green Giant Landscaping, Inc., in the amount of \$204,692.50 for the Garvey Reservoir Conservation and Demonstration Garden (Spec. 862);
3. Authorizing the Director of Public Works to approve change orders up to \$20,469.00 (up to 10% of the construction contract amount) for this project; and
4. Taking such additional, related action that may be desirable.

CEQA

Pursuant to the California Environmental Quality Act (CEQA) (Public Resources Code §§ 21000, *et seq.*) and CEQA Guidelines (California Code of Regulations, Title 14, §§ 15000, *et seq.*), the City conducted an environmental assessment. Based on the environmental assessment, the project was determined to be categorically exempt pursuant to CEQA Guidelines § 15301 (Existing Facilities).

EXECUTIVE SUMMARY:

At the September 7, 2016 City Council Meeting, The Council adopted a resolution authorizing Staff to advertise for re-construction of the Conservation Garden. Staff prepared the bid specifications and advertised the project. Staff has completed the bidding process, and is recommending the award of contract go to Green Giant Landscape, Inc., in the amount of \$204,692.50

BACKGROUND:

The project is located on Orange Avenue located between Metro Dr. and Tegner Dr. encompassing 1.12 acres of property that has been used as a public park since the mid 1990's. Over the years the property has slowly deteriorated aesthetically due to lack of maintenance.

The existing landscaping will be cleared and grubbed and repurposed to demonstrate landscaping that is attractive, environmentally friendly, and conserves water. The community will be able to identify species of drought tolerant plants, trees, and cultural themes (Asian, California Native Meadow, Modern Mediterranean, Classic Mediterranean, California Native Screening, Water Wise Irrigation, Artificial Turf) that may be applicable to their use or foster ideas from the visual aids of the Demonstration Garden. State of the art irrigation systems will be on display for specific application or various uses.

The bid package for the Garvey Reservoir Conservation and Demonstration Garden project was advertised to over seventy contractors and ten electronic bid/plan rooms that advertise these types of construction projects, with three bids received; the bidders are listed below:

Rank	Bidder	Amount
1	Green Giant Landscape, Inc.	\$204,692.50
2	Martinez Landscape	\$223,545.50
3	CEM Construction	\$261,615.00

The lowest responsive bid was submitted by Green Giant Landscape, Inc. in the amount of \$204,692.50. Staff has conducted a bid analysis, and verified licensing, Department of Industrial Relations (DIR) registration, state and federal department files, and references of Green Giant Landscape, Inc. Staff found Green Giant Landscape, Inc. to be the lowest responsive bidder. The Bid Package submitted by Green Giant Landscape, Inc. and the bid analysis completed by staff are attached.

FISCAL IMPACT:

The cost of this agreement is \$204,692.50. Adding a 10% contingency of \$20,469 to Green Giant Landscape's bid for any unforeseen construction changes, the estimated total project cost is \$225,161.50. Engineer's estimate for the project is \$233,499.00

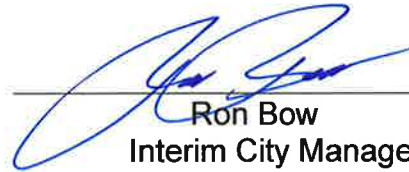
The project is included in the FY 2016-2017 Budget in Community Capital Improvements (account # 0010-801-5002-96087), \$235,000. An additional \$50,000 is available for this project through the San Gabriel Valley Municipal Water District's pilot grant program to provide teaching examples of technology, materials and procedures that conserve water.

Respectfully submitted by:



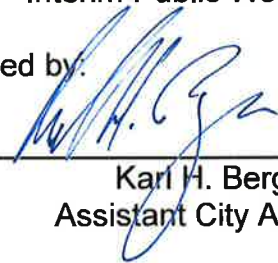
Tito Haes
Interim Public Works Director

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENTS:

1. Green Giant Landscape, Inc. Bid
2. Bid Analysis
3. Resolution Authorizing Advertisement and approving Bid Specifications

ATTACHMENT 1
Green Giant Landscape, Inc. Bid

SECTION C. BIDDERS PROPOSAL
(Entire section C shall be submitted with the bid)

BIDDER'S NAME: Green Giant Landscape, Inc.

In accordance with the City's Notice Inviting Sealed Bids, the undersigned BIDDER, hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above stated project as set forth in the Plans, Specifications, and contract documents therefore, and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work site, Plans, Specifications, Instructions to Bidders, and all other contract documents. If this proposal is accepted for award, BIDDER understands that failure to enter into a contract in the manner and time prescribed will result in forfeiture to the City of Monterey Park of the guarantee accompanying this proposal.

BIDDER understands that a bid is required for the entire work. The contract will be awarded on the prices shown on the bid schedule. It is agreed that the unit and/or lump sum prices bid include all appurtenant expenses, taxes, royalties and fees. In the case of discrepancies in the amounts of bid, unit prices shall govern over extended amount, and words shall govern over figures.

If awarded the Contract, the undersigned further agrees that in the event of the BIDDER'S default in executing the required contract and filing the necessary bonds and insurance certificates within ten working days after the date of the City's notice of award of contract to the BIDDER, the proceeds of the guarantee accompanying this bid shall become the property of the City and this bid and the acceptance hereof may, at the City's option, be considered null and void.

BID SCHEDULE

To the Monterey Park's City Council, herein called the "Council".

Pursuant to and in compliance with your Notice Inviting Bids and the other documents relating thereto, the undersigned bidder, having familiarized himself with the work, and with the terms of the contract, the local conditions affecting the performance of the contract, and the cost of the work at the place where the work is done, and with the drawings and specifications and other contract documents, hereby proposes and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all applicable taxes, utility and transportation services necessary to perform the contract and complete in a workmanlike manner, all in strict conformity with the Contract Documents on file at the office of the City Clerk of said City, per the following bid schedule:

BID SCHEDULE
For GARVEY RESERVOIR CONSERVATION
AND DEMONSTRATION GARDEN,
Specification No. 862

Item No.	Description	Qty	Unit	Unit Cost	Total Cost
A. GRADING AND CIVIL					
1	Site Clearing, Tree Protection, Weed Abatement (2 rounds) and Pre-emergent Application	40,200	SF	\$.10	\$ 4020
2	Regrading for Bioswales, mounds, and DG area	3,500	SF	\$ 10	\$ 35000
3	Bioswales, complete (includes cobble, gravel, and pea gravel, etc.)	1,210	SF	\$ 15	\$ 18150
4	Provide and Install 4" Stabilized Decomposed Granite Paving (includes 4" Class II base, header, etc. complete)	1,900	SF	\$ 10	\$ 19000
5	Connect to Existing Water Meter and Install New Backflow Preventer	1	EA	\$ 2000	\$ 2000
B. IRRIGATION WORK - Items listed below are inclusive to furnish and install a complete irrigation system.					
6	Provide and Install 2" Mainline	90	LF	\$ 20	\$ 1800
7	Provide and Install Controller, Complete (includes enclosure, LEIT actuator, etc.)	1	EA	\$ 2800	\$ 2800
8	Provide and Install Rainbird RWS bubbler, complete (includes RCV, laterals, etc.)	78	EA	\$ 50	\$ 3900
9	Provide and Install Netafim, complete (includes Techline lateral at 18" o.c., flush valve, RCV, laterals, etc.)	40,200	SF	\$.60	\$ 24120
10	Provide and Install 3/4" Quick Coupler	6	EA	\$ 200	\$ 1200
11	Provide and Install All Other Irrigation Equipment shown on plans to furnish a complete irrigation system (sleeving, ball valve, master valve, etc.)	1	LS	\$ 20	\$ 20000
C. LANDSCAPE WORK - Items listed below are inclusive to furnish and install a complete landscape per plans.					
12	Soil Preparation	40,200	SF	\$.20	\$ 8040
13	3" Layer of Mulch	41,950	SF	\$.25	\$ 10487.50

BID SCHEDULE
For GARVEY RESERVOIR CONSERVATION
AND DEMONSTRATION GARDEN,
Specification No. 862

Item No.	Description	Qty	Unit	Unit Cost	Total Cost
14	Provide and Install 24" box Olive Tree	2	EA	\$ <u>500</u>	\$ <u>1000</u>
15	Provide and Install 15 Gallon Tree	16	EA	\$ <u>180</u>	\$ <u>2880</u>
16	Provide and Install 5 Gallon Plant	192	EA	\$ <u>40</u>	\$ <u>7680</u>
17	Provide and Install 1 Gallon Plant	1,298	EA	\$ <u>15</u>	\$ <u>19470</u>
18	Provide and Install Carex Plugs	1,470	EA	\$ <u>1</u>	\$ <u>1470</u>
19	Provide and Install S&S California Native Wildflower Mix (or City approved equal)	2,150	SF	\$ <u>1.50</u>	\$ <u>3225</u>
20	Provide and Install Artificial Turf 'Greenline Classic 54' or City approved equal with Wonderedge or City approved equal on all sides. Artificial turf shall be warranted for minimum 8 years. Contractor shall submit sample to the City before ordering.	350	SF	\$ <u>17</u>	\$ <u>5950</u>
21	Transport and Install City Provided Boulders. Contractor shall transport the boulders from City's yard or another designated location at the City to the project site.	1	LS	\$ <u>10000</u>	\$ <u>10000</u>
22	90 Calendar Day Maintenance	1	LS	\$ <u>2500</u>	\$ <u>2500</u>
TOTAL BID AMOUNT \$ <u>204,692.50</u>					\$ <u>54175</u>

TOTAL BID AMOUNT IN WORDS Two hundred four thousand six hundred ninety two and 50/100 dollars

In the case of discrepancies in the amount of bid, unit prices shall govern over extended amounts, and words shall govern over figures.	
Full compensation for the items listed to the right as Items A, B, C, D and E are considered as inclusive in each Bid Item listed above in the Bid Schedule as applicable, and no additional and/or separate compensation will be allowed.	A. Mobilization / Demobilization
	B. NPDES, WVECP, and Best Management Practices (BMPs), Public Convenience and Safety
	C. Construction Staking by Land Surveyor
	D. Clearing and Grubbing
The bid prices shall include any and all costs, including labor, materials, appurtenant expenses, taxes, royalties and any and all other incidental costs to complete the project, in compliance with the Bid and Contract Documents and all applicable codes and standards.	
All other work items not specifically listed in the bid schedule, but necessary to complete the work per bid and contract documents and all applicable codes and standards are assumed to be included in the bid prices.	
The City reserves the right to add, delete, increase or decrease the amount of any quantity shown and to delete any item from the contract and pay the contractor at the bid unit prices so long as the total amount of change does not exceed 25% (plus or minus) of the total bid amount for the entire project. If the change exceeds 25%, a change order may be negotiated to adjust unit bid prices.	
A bid is required for the entire work, that the quantities set forth in the Bid Schedule are to calculate total bid amount, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed.	

DESIGNATION OF SUBCONTRACTORS

BIDDER proposes to subcontract certain portions of the work which are in excess of one-half of one percent of the bid and to procure materials and equipment from suppliers and vendors as follows:

Name, address, and phone number of subcontractors, suppliers, and vendors	Work to be Performed	Contractor's License #	DIR #	Dollar Amount
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
Total Subcontract Amount (shall not exceed 49% of Total Bid Amount)				\$ _____

NA Sub

REFERENCES

References shall be for projects constructed by the bidding company; references for other projects performed by principals or other individuals of the bidding company may not be included. References shall be either minimum from 3 Public Agencies; or minimum from 2 Public Agencies plus 2 Private Entities for which BIDDER has performed similar work within the past three years.

Reference 1		
Agency Name <u>City of Pico Rivera</u>	Project Name and Brief Description <u>'Safe Routes to Schools' electrical, concrete, irrigation</u>	
Contact Name and Title <u>Jose Loera, Engineer</u>		
Tel: <u>562-801-4350</u> E-mail: <u>jloera@Pico-Rivera.org</u>	Contract Value: <u>\$1,174,561⁰⁰²</u>	Year Completed: <u>2016</u>

Reference 2		
Agency Name <u>City of Temple City</u>	Project Name and Brief Description <u>Vetwan's Memorial concrete work, landscaping, electrical</u>	
Contact Name and Title <u>Cathy Burroughs P.M.</u>		
Tel: <u>626-285-2171</u> E-mail: <u>cburroughs@templecity.us</u>	Contract Value: <u>\$187,500</u>	Year Completed: <u>2016</u>

Reference 3		
Agency Name <u>City of Rosemead</u>	Project Name and Brief Description <u>Zapopan Park Improvements Park renovation, irrigation, landscape, site amenities, paving</u>	
Contact Name and Title <u>Rafael Fajardo, P.M.</u>		
Tel: <u>626-509-2450</u> E-mail: <u>rfajardo@cityofrosemead.org</u>	Contract Value: <u>\$1,230,000</u>	Year Completed: <u>2016</u>

Reference 4		
Agency Name <u>City of Cerritos</u>	Project Name and Brief Description <u>Ball Field Renovations @ Cerritos Park East. renovate play fields for sports</u>	
Contact Name and Title <u>Rebecca Scott P.M.</u>		
Tel: <u>562-916-1227</u> E-mail: <u>rsScott@cerritos.us</u>	Contract Value: <u>\$350,820</u>	Year Completed: <u>2016</u>

SITE INSPECTION

The Bidder declares that he/she has carefully read and examined the plans, specifications, bid documents, and he/she has made a personal examination of the site (indicate name of the person, representing the bidder, who inspected the site and date below) and that he/she understands the exact scope of the Project without question.

Name of Person who inspected the site: Don Henderson

Date of Inspection: 12/2/16

ADDENDA ACKNOWLEDGMENT

The Bidder acknowledges receipt of the following Addenda and has included their provisions in this Proposal:

Addendum No. 1 Dated 12/2/16

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

BIDDER certifies that all previous contracts or subcontracts, all reports which may have been due under the requirements of any Agency, Site, or Federal equal employment opportunity orders have been satisfactorily filed, and that no such reports are currently outstanding.

AFFIRMATIVE ACTION CERTIFICATION

BIDDER certifies that affirmative action has been taken to seek out and consider minority business enterprises for those portions of work to be subcontracted, and that such affirmative actions have been fully documented, that said documentation is open to inspection, and that said affirmative action will remain in effect for the life of any contract awarded hereunder. Furthermore, BIDDER certifies that affirmative action will be taken to meet all equal employment opportunity requirements of the contract documents.

INSURANCE REQUIREMENTS

To be awarded this contract, the successful bidder shall procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2,000,000
Business automobile liability	\$2,000,000
Workers compensation	Statutory requirement.

Commercial general liability insurance shall meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above shall be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies shall be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such endorsement shall be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance shall be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Automobile coverage shall be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Contractor shall furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance shall be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) shall reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Contractor shall require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the bidder certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's Contractor. Failure to provide this insurance will render the bidder's proposal "nonresponsive."

Bidder's Name:

Green Giant Landscape, Inc.

Authorized Signature:

Donald L. Henderson

Name and Title:

Donald L. Henderson, President

Date:

12/5/16

PUBLIC CONTRACT CODE SECTION 7106**Noncollusion Declaration by Bidder**

The undersigned declares:

I am the President of Green Giant Landscape, Inc., the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Bidder's Name: Green Giant Landscape, Inc.

Authorized Signature: Donald C. Henderson

Name and Title: Donald C. Henderson, President

Date: 12/6/14

PUBLIC CONTRACT CODE SECTION 10162

In conformance with the above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder any officer of such bidder, or any employee of such bidder who has a proprietary interest in such bidder

has never been ✓ has been NO (indicate YES or NO after applicable answer)

yes
disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation, and if so to explain the circumstances.

If the answer is **has been YES** explain the circumstances below:

N/A

In conformance with Labor Code § 1725.5, the bidder

is yes is not NO (indicate YES or NO after applicable answer)

registered with the Department of Industrial Relations. [If the answer is **is not YES**, the City requires to reject your bid as nonresponsive]

Bidder's Name:

Green Giant Landscape, Inc.

Authorized Signature:

Name and Title:

Date:

Donald C. Henderson
Donald C. Henderson
12/6/14

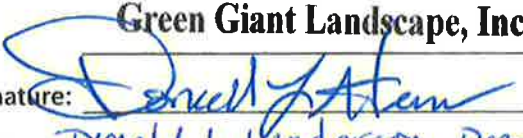
PUBLIC CONTRACT CODE SECTION 10232

In conformance with above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that no more than one final, unappealable finding of contempt of court by a federal court

has not been yes has been NO (Indicate YES or NO after applicable answer)

issued against the bidder within the immediately preceding two-year period because of the contractor's failure to comply with an order of a federal court which orders the contractor to comply with an order of the National Labor Relations Board. For purposes of this section, a finding of contempt does not include any finding which has been vacated, dismissed, or otherwise removed by the court because the contractor has complied with the order which was the basis for the finding.

Bidder's Name: Green Giant Landscape, Inc.

Authorized Signature: 

Name and Title: Donald L. Henderson, President

Date: 12/16/14

PUBLIC CONTRACT CODE SECTION 10285.1

In conformance with above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder or any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof

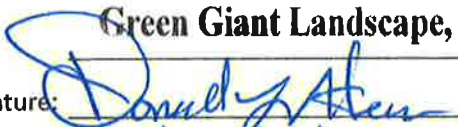
has never been yes has been NO (indicate YES or NO after applicable answer)

convicted within the preceding three years by a court of competent jurisdiction of any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including, for the purposes of this article, the Regents of the University of California or the Trustees of the California State University.

Bidder's Name:

Green Giant Landscape, Inc.

Authorized Signature:



Name and Title:

Donald L. Henderson, President

Date:

12/6/14

BIDDER INFORMATION

Bidder's Name: Green Giant Landscape, Inc.
Address: 941-A Macy St. La Habra CA 90631
Form of Legal Entity: Corporation
If a Corporation, State of Incorporation: California
State Contractor's Class and License No.: A, C-27 670478

Contact Person Information:

Name: Donald L. Henderson Title: President
E-mail: greengiantoffice@aol.com Tel: 562-690-6208

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest in this proposal:

Donald L. Henderson same as above president
Rosemiere T Henderson same as above Secretary

The date(s) of any voluntary or involuntary bankruptcy judgements against any principal having an interest in this proposal are as follows:

N/A

All current and prior DBA'S, alias, and/or fictitious business names for any principal having an interest in this proposal are as follows:

N/A

Previous contract performance history:

Was any contract terminated previously: NO

If the answer to the above is "yes", provide the following information:



**CERTIFIED COPY OF RESOLUTIONS OF
BOARD OF DIRECTORS OF
GREEN GIANT LANDSCAPE, INCORPORATION**

"RESOLVED, that Donald, L. Henderson, as President of Green Giant Landscape Incorporated, is authorized to enter into and sign all contracts on behalf of this Corporation."

I, Rosie Toledo, the duly elected, qualified and acting Secretary of Green Giant Landscape Incorporated, an organized and existing California Corporation, do hereby certify that the foregoing is a full, true and correct copy of the resolution duly adopted by the Board of Directors of said corporation at a meeting thereof at which meeting a quorum of said Board was at all time present and acting; and that said resolution has not been modified or rescinded and is at the date of this Certificate in full force and effect.

IN WITNESS WHEREOF, the undersigned has executed this Certificate and affixed the corporate seal of said corporation this 6 day of Dec, 2016

Rosie Toledo, Secretary

Contract/project name and number: _____

Date of termination: _____

Reason for termination: N/A

Owner's name: _____

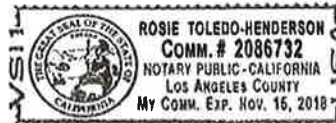
Owner contact person and tel. no.: _____

IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, titles, hands, and seals of all aforementioned principals this 16th day of December, 2016

BIDDER

Green Giant Landscape, Inc.941-A Macy St.La Habra CA 90631Subscribed and sworn to this 16th day of December, 2016

NOTARY PUBLIC



PROPOSAL GUARANTEE

BID BOND

Bond No.: Bid Bond

KNOW ALL MEN BY THESE PRESENTS that Green Giant Landscape, Inc., as BIDDER, AND Philadelphia Indemnity Insurance Company, as SURETY, are held and firmly bound unto the City of Monterey Park, in the penal sum of Twenty thousand Four hundred and thirty eight (\$20,438.25) dollars, lawful money of the United States, which is 10 percent of the total amount bid by BIDDER to the City of Monterey Park for the Renovation of Garvey Reservoir Garden, SPECIFICATIONS NO. 862 ("Public Project"), for the payment of which sum, BIDDER and SURETY agree to be bound, jointly and severally, firm by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas BIDDER is about to submit a bid to the City of Monterey Park for the above stated project, if said bid is rejected, or if said bid is accepted and a contract is awarded and entered into by BIDDER in the manner and time specified, then this obligation shall be null and void, otherwise it shall remain in full force and effect in favor of the City of Monterey Park.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this 1st day of December, 2016.

SIGNED AND SEALED this 1st day of December, 2016.

Green Giant Landscape, Inc.

Philadelphia Indemnity Insurance Company

Matthew J. Coats, Attorney-in-Fact

PRINCIPAL

SURETY

PRINCIPAL's MAILING ADDRESS:

Green Giant Landscape, Inc.

941-A Macy St.

La Habra, CA 90631

SURETY's MAILING ADDRESS:

Philadelphia Indemnity Insurance Company

251 S. Lake Avenue, Suite 360

Pasadena, CA 91101

NOTE: All signatures shall be acknowledged by a notary public.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Orange)
On DEC 01 2016 before me, Summer L. Reyes, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Matthew J. Coats
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____

Signer Is Representing: _____

PHILADELPHIA INDEMNITY INSURANCE COMPANY

231 St. Asaph's Rd., Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Linda D. Coats and Matthew J. Coats of Coats Surety Insurance Services, Inc.**, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$25,000,000.00.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of **PHILADELPHIA INDEMNITY INSURANCE COMPANY** at a meeting duly called the 1st day of July, 2011.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company to: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with the respect to any bond or undertaking to which it is attached.

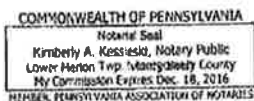
IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 10TH DAY OF JUNE 2013.



(Seal)

Robert D. O'Leary Jr., President & CEO
Philadelphia Indemnity Insurance Company

On this 10th day of June 2013, before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.



Notary Public: _____

residing at: _____

My commission expires: _____

Bala Cynwyd, PA

December 18, 2016

(Notary Seal)

I, Edward Sayago, Corporate Secretary of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**, do hereby certify that the foregoing resolution of the Board of Directors and this Power of Attorney issued pursuant thereto on this 10TH day of June 2013 true and correct and are still in full force and effect. I do further certify that Robert D. O'Leary Jr., who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 15th day of December, 20 16.



Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

CALIFORNIA ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }

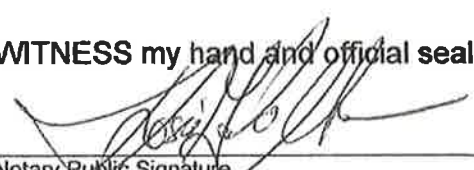
County of Orange }

On 12/6/16 before me, Rosie Toledo Henderson
(Here insert name and title of the officer)

personally appeared Donald L. Henderson,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.


Notary Public Signature

(Notary Public Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages _____ Document Date _____

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)
☐ Corporate Officer

(Title)

- ☐ Partner(s)
☐ Attorney-in-Fact
☐ Trustee(s)
☐ Other _____

INSTRUCTIONS FOR COMPLETING THIS FORM

This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he~~/she/~~they~~, is /are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document with a staple.

PROPOSAL GUARANTEE**CERTIFIED CHECK or CASHIER'S CHECK**

As an Alternative to Bid Bond, Bidder can provide Certified Check or Cashier's Check as follows

Accompanying this proposal is a certified check or a cashier's check payable to the order of the City of Monterey Park, in the amount of _____ (\$ _____) dollars, lawful money of the United States, which is 10 percent of the total amount bid by BIDDER to the City of Monterey Park for the _____, SPECIFICATIONS NO. _____ ("Public Project").

The proceeds of the same shall become the property of said City if, in case this proposal shall be accepted by said City through the City Council, the undersigned shall fail to execute a contract, with and furnish the insurance and bonds required by the City of Monterey Park within the specified time; otherwise, the same is to be returned to the undersigned as set forth in the Instructions to Bidders.

Bidder's Name: _____

Authorized Signature: _____

Name and Title: _____

Date: _____

--END OF SECTION--



CITY OF MONTEREY PARK

ADDENDUM NO. 1

GARVEY RESERVOIR CONSERVATION AND DEMONSTRATION GARDEN SPEC NO. 862

December 2, 2016

Reminder 1: Please sign Addenda Acknowledgement on page C-7 of Bid Package Section Titled "C. BIDDER'S PROPOSAL".

Reminder 2: Bid Due Date remains the same. The City of Monterey Park is accepting sealed bids in the City Clerk's office, 320 West Newmark Avenue, Monterey Park, CA 91754, until **10:00 AM, PST on Tuesday, December 06, 2016** at which time they will be publicly opened. Late bids will not be accepted.

The following information is provided in Addendum 1 in response to questions received as of 12/2/2016.

Q.01 On Sheet S1.1, the DG measures approximately 4,707 square feet but the callout reads ~1,100 SF. Artificial turf area on the same sheet is dimensioned as 25' X 15' but the takeoff indicates 48' X 30'. The plans appear to be scaled at 1":10' or so but the scale reads 1":20'. Is this a known issue? Will documents be revised or an addendum issued to clarify this?

A.01 All scales on plans should read 1" = 10'-0". Quantities as listed on bid sheets and dimensions on plans are correct.

Q.02 Should we assume that the sizes specified on the remarks on the plant legend refer to the mature sizes and not the size of the plants in the specified container size?

A.02 Plant sizes listed in remarks refer to the mature size of plants. The plant sizes listed under "Size"

Full compensation for the items listed to the right as Items A, B, C, D and E are considered as inclusive in each Bid Item listed above in the Base Bid Schedule and Additive Alternate Bid Schedule as applicable, and no additional and/or separate compensation will be allowed.	A. Mobilization / Demobilization
	B. Traffic Control
	C. NPDES, WUECP, and Best Management Practices (BMPs), Public Convenience and Safety
	D. Construction Staking by Land Surveyor
	E. Clearing and Grubbing

Additionally, below provisions are provided for Construction Staking:

Unless otherwise provided in the special provisions, lines and grades for the construction shall be the responsibility of the contractor, with the following provisions:

All work under this contract shall be built in accordance with the lines and grades shown on the plans. Field survey for establishing these, and for the control of construction, shall be the responsibility of the Contractor. All such survey work including construction staking shall be done on all items ordinarily requiring grade and alignment, at intervals normally accepted by the agencies and trade involved.

The Contractor shall provide a copy of the office calculations and grade sheets to the City Engineer. The Contractor shall be responsible for any error in the finished work, and shall notify the Engineer, in writing, within 24 hours of any discrepancies, or design errors during the construction staking.

All the Survey Monuments and Bench Marks removed and/or altered during the construction shall be reset and certified "corner records" shall be submitted by the Land Surveyor, to the Engineer prior to the final acceptance of the construction.

Payment for surveying, construction staking, setting of the Survey Monuments and Bench Marks, preparing corner records, professional services, office and field calculations, furnishing all labor, materials, equipment, tools and incidentals, and for doing all the work involved, shall be considered as inclusive in each Bid Item listed in the Base Bid Schedule and Additive Alternate Bid Schedule as applicable, and no additional and/or separate compensation will be allowed.

are the container size the contractor shall provide.

Q.03 After performing a site visit, it was noted that there are existing improvements - PCC sidewalks, benches, etc. - that are not shown in the plans as existing. Are these improvements to be protected-in-place?

A.03 Yes. See below provisions from Plans and Specifications:

Per call-out B on Project Plans S1.1 and S1.2:

Protect in place existing tree, mowcurb, concrete bench, etc. This item includes all existing improvements as shown on the Plans.

Additionally, Bid Package, Special Provisions, Page E.2:

Existing Site Features. Protect from damage existing paving, curbs, gutters, footings, signs, benches, trash receptacles, poles, drainage structures, and all other items as listed on the plans. Provide barricades and guards as required to protect existing features.

Q.04 On the bid set of plans, there are no existing or finish grades (elevations) shown. Is there a topographical survey of the site? Is the site designed to balance (with respect to earthwork quantities) or is there exporting of excess soil? Excess soil will be generated from placing the DG path and constructing the bio-swale(s) as shown, and some of this excess soil will be used to construct the mounds. If there is a balance of excess soil, will it be disposed of off-site or spread within the project boundaries?

A.04 A topographical survey is not available to the site. Excess soil may be spread within the project boundaries with locations (evenly spread or mounds) at the discretion of the City and determined by the City Engineer in the field.

Q.05 Is the City providing survey services?

A.05 City will not provide survey services.

Refer to Page C.5 of the Bid Package as shown below. See yellow highlighted section indicating that full compensation for items A to E as shown below including Construction Staking by Land Surveyor are considered as inclusive in each Bid Item listed above in the Base Bid Schedule and Additive Alternate Bid Schedule as applicable, and no additional and/or separate compensation will be allowed



ATTACHMENT 2
Bid Analysis

1. BID TABULATION

1. BID TABULATION

PROJECT NAME: CITY OF MONTEREY PARK, GARVEY RESERVOIR CONSERVATION AND DEMONSTRATION GARDEN, SPEC 862

BID TABULATION			Eng Estimate		Apparent Low Bidder 1 Green Giant Landscape, Inc.		Apparent Low Bidder 2 Martinez Landscape Co., Inc		Apparent Low Bidder 3 CEM Construction Corp.		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE
Bid Item and Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
1 Site Clearing, Tree Protection, Weed Abatement (2 rounds) and Pre-emergent Application	40,200	SF			\$0.10	\$4,020.00	\$0.50	\$20,100.00	\$0.45	\$18,090.00	\$0.35	\$14,070.00	\$0.10	\$0.50
2 Regrading for Bioswales, mounds, and DG area	3,500	SF			\$10.00	\$35,000.00	\$1.50	\$5,250.00	\$1.75	\$6,125.00	\$4.42	\$15,458.33	\$1.50	\$10.00
3 Bioswales, complete (includes cobble, gravel, and pea gravel, etc.)	1,210	SF			\$15.00	\$18,150.00	\$25.00	\$30,250.00	\$7.00	\$8,470.00	\$15.67	\$18,956.67	\$7.00	\$25.00
4 Provide and Install 4" Stabilized Decomposed Granite Paving (includes 4" Class II base, header, etc. complete)	1,900	SF			\$10.00	\$19,000.00	\$3.40	\$6,460.00	\$6.50	\$12,350.00	\$6.63	\$12,603.33	\$3.40	\$10.00
5 Connect to Existing Water Meter and Install New Backflow Preventer	1	EA			\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$3,333.33	\$3,333.33	\$2,000.00	\$5,000.00
6 Provide and Install 2" Mainline	90	LF			\$20.00	\$1,800.00	\$4.50	\$405.00	\$42.00	\$3,780.00	\$22.17	\$1,995.00	\$4.50	\$42.00
7 Provide and Install Controller, Complete (includes enclosure, LEIT actuator, etc.)	1	EA			\$2,800.00	\$2,800.00	\$8,000.00	\$8,000.00	\$2,500.00	\$2,500.00	\$4,433.33	\$4,433.33	\$2,500.00	\$8,000.00
8 Provide and Install Rainbird RWS bubbler, complete (includes RCV, laterals, etc.)	78	EA			\$50.00	\$3,900.00	\$90.00	\$7,020.00	\$55.00	\$4,290.00	\$65.00	\$5,070.00	\$50.00	\$90.00
9 Provide and Install Netafim, complete (includes Techline lateral at 18" o.c., flush valve, RCV, laterals, etc.)	40,200	SF			\$0.60	\$24,120.00	\$0.95	\$38,190.00	\$1.25	\$50,250.00	\$0.93	\$37,520.00	\$0.60	\$1.25
10 Provide and Install 3/4" Quick Coupler	6	EA			\$200.00	\$1,200.00	\$350.00	\$2,100.00	\$550.00	\$3,300.00	\$366.67	\$2,200.00	\$200.00	\$550.00
11 Provide and Install All Other Irrigation Equipment shown on plans to furnish a complete irrigation system (sleeving, ball valve, master valve, etc.)	1	LS			\$20,000.00	\$20,000.00	\$14,500.00	\$14,500.00	\$10,000.00	\$10,000.00	\$14,833.33	\$14,833.33	\$10,000.00	\$20,000.00
12 Soil Preparation	40,200	SF			\$0.20	\$8,040.00	\$0.35	\$14,070.00	\$0.30	\$12,060.00	\$0.28	\$11,390.00	\$0.20	\$0.35
13 3" Layer of Mulch	41,950	SF			\$0.25	\$10,487.50	\$0.49	\$20,555.50	\$1.00	\$41,950.00	\$0.58	\$24,331.00	\$0.25	\$1.00
14 Provide and Install 24" box Olive Tree	2	EA			\$500.00	\$1,000.00	\$850.00	\$1,700.00	\$1,000.00	\$2,000.00	\$783.33	\$1,566.67	\$500.00	\$1,000.00
15 Provide and Install 15 Gallon Tree	16	EA			\$180.00	\$2,880.00	\$320.00	\$5,120.00	\$475.00	\$7,600.00	\$325.00	\$5,200.00	\$180.00	\$475.00
16 Provide and Install 5 Gallon Plant	192	EA			\$40.00	\$7,680.00	\$35.00	\$6,720.00	\$37.00	\$7,104.00	\$37.33	\$7,168.00	\$35.00	\$40.00
17 Provide and Install 1 Gallon Plant	1,298	EA			\$15.00	\$19,470.00	\$7.25	\$9,410.50	\$17.00	\$22,066.00	\$13.08	\$16,982.17	\$7.25	\$17.00

1. BID TABULATION

1. BID TABULATION

PROJECT NAME: CITY OF MONTEREY PARK, GARVEY RESERVOIR CONSERVATION AND DEMONSTRATION GARDEN, SPEC 862

BID TABULATION				Eng Estimate		Apparent Low Bidder 1		Apparent Low Bidder 2		Apparent Low Bidder 3		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE		
						Green Giant Landscape, Inc.		Martinez Landscape Co., Inc		CEM Construction Corp.							
Bid Item and Description			Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price			
18	Provide and Install Carex Plugs		1,470	EA			\$1.00	\$1,470.00	\$2.25	\$3,307.50	\$14.00	\$20,580.00	\$5.75	\$8,452.50	\$1.00	\$14.00	
19	Provide and Install S&S California Native Wildflower Mix (or City approved equal)		2,150	SF			\$1.50	\$3,225.00	\$1.25	\$2,687.50	\$7.00	\$15,050.00	\$3.25	\$6,987.50	\$1.25	\$7.00	
20	Provide and Install Artificial Turf 'Greenline Classic 54' or City approved equal with Wonderedge or City approved equal on all sides. Artificial turf shall be warrantied for minimum 8 years.		350	SF			\$17.00	\$5,950.00	\$32.00	\$11,200.00	\$8.00	\$2,800.00	\$19.00	\$6,650.00	\$8.00	\$32.00	
21	Transport and Install City Provided Boulders. Contractor shall transport the boulders from City's yard or another designated location at the City to the project site.		1	LS			\$10,000.00	\$10,000.00	\$1,500.00	\$1,500.00	\$450.00	\$450.00	\$3,983.33	\$3,983.33	\$450.00	\$10,000.00	
22	90 Calendar Day Maintenance		1	LS			\$2,500.00	\$2,500.00	\$10,000.00	\$10,000.00	\$7,800.00	\$7,800.00	\$6,766.67	\$6,766.67	\$2,500.00	\$10,000.00	
GRAND TOTAL BID AMOUNT					\$210,000.00		\$204,692.50		\$223,546.00		\$261,615.00		\$229,951.17				
BID RANKING							Apparent Low Bid 1		Apparent Low Bid 2		Apparent Low Bid 3						
TOTAL BID AMOUNT CALCULATED BASED ON UNIT PRICES							\$204,692.50		\$223,546.00		\$261,615.00						
TOTAL BID AMOUNT INDICATED BY BIDDER							\$204,692.50		\$223,545.50		\$261,615.00						
CALCULATION CORRECTIONS TO BID AMOUNT SUBMITTED BY CONTRACTOR BASED ON CALCULATED BID AMOUNT							\$0.00		\$0.50		\$0.00						
IS THE BIDDER QUALIFIED BASED ON REFERENCE PROJECTS																	
SUBCONTRACTOR % AND AMOUNT SHOWN IN THE BID							0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00					
DID THE BIDDER MEET MAX 49% SUB CONTRACTOR (MIN 51% WORK BY PRIME CONTRACTOR) REQUIREMENT				MAX SUB % IS 49.00%		Yes		Yes		Yes							
DID THE BIDDER MEET 51% WORK REQUIREMENT BY PRIME CONTRACTOR						Yes		Yes		Yes							
SUBCONTRACTORS							N/A		N/A		N/A						
						TOTAL	\$0.00	TOTAL	\$0.00	TOTAL	\$0.00						

2. REVIEW OF APPARENT LOW BID

2. REVIEW OF APPARENT LOW BID

APPARENT LOW BID SUBMITTED BY:	Green Giant Landscape, Inc.			APPARENT LOW BID AMOUNT:	\$204,692.50
ITEM REVIEWED/CHECKED	REVIEW RESULT	CHECKED BY	DATE	REMARKS	
BID STAMPED AS RECEIVED PRIOR BID TIME:	YES	CITY CLERK	12/6/16		
BID BOND IN PROPER AMOUNT:	YES	CITY CLERK	12/6/16		
ALL ADDENDA ACKNOWLEDGED:	YES	OD	12/6/16		
ANY APPARENT DISCREPANCY IN THE SUBMITTAL:	YES	OD	12/6/16	Per Government Code 8224: "A notary public who has a direct financial or beneficial interest in a transaction shall not perform any notarial act in connection with such transaction. For purposes of this section, a notary public has a direct financial or beneficial interest in a transaction if the notary public: (a) With respect to a financial transaction, is named, individually, as a principal to the transaction. (b) With respect to real property, is named, individually, as a grantor, grantee, mortgagor, mortgagee, trustor, trustee, beneficiary, vendor, vendee, lessor, or lessee, to the transaction. For purposes of this section, a notary public has no direct financial or beneficial interest in a transaction where the notary public acts in the capacity of an agent, employee, insurer, attorney, escrow, or lender for a person having a direct financial or beneficial interest in the transaction." On apparent low bid submitted by Greent Giant Landscape, following names are shown having a principal interest in this proposal: The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest in this proposal: <u>Donald L. Henderson same as above President</u> <u>Rosmire T. Henderson same as above Secretary</u> Ms. Rosie Toledo Henderson, who is listed as Secretary having a principal interest in this proposal, has notarized company President's signature as seen below: CALIFORNIA ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document. State of California) County of <u>Orange</u>) On <u>12/6/16</u> before me, <u>Rosie Toledo Henderson</u> personally appeared <u>Donald L. Henderson</u> who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct. WITNESS my hand and official seal. Notary Public Signature: <u>[Signature]</u> Notary Public Seal: 	

2. REVIEW OF APPARENT LOW BID

						On 12/7, we called the Contractor and talked to Ms. Christine Prothero (P:562-690-6208). We asked her to confirm that Ms. Rosemiere T Henderson listed as Company Secretary on Page C.14 of Contractor's Bid is the same person (Notary Name: Rosie Toledo-Henderson) who notarized the signature of bidder on Page C.15. She indicated that Company Secretary Ms. Henderson, who is listed as "having a principal interest in this proposal" notarized the signature of bidder. Ms. Prothero (Contractor representative) also indicated that Contractor provided an additional notarized statement "certifying Donald L. Henderson, as President of Green Giant Landscape Incorporated, is authorized to enter into and sign all contract of behalf of this Corporation". This additional statement may not be directly related to above discrepancy. In addition to above, we also called Bid Bond underwriter, Philadelphia Indemnity Insurance Company (Rep: Christina Gharibian, P: 626-639-1325) to check Bid Bond validity of the apparent low bidder. Ms. Gharibian sent an email confirming that Green Giant Landscape bid bond was approved and is in good standing for this project. A copy of this communication is attached to this bid analysis for reference. Company Secretary having principal interest in this proposal also notarizing the Bid Signature may be a discrepancy on this bid per Government Code 8224 provisions. Therefore, this matter may be addressed to City Attorney's attention for further review and analysis.
TOTAL BID PRICES CALCULATED CORRECTLY:			YES	OD	12/6/16	
SUBCONTRACTOR AMOUNT:			\$0.00	OD	12/6/16	
MIN PRIME CONTRACTOR % REQUIREMENT FOR WORK PER SPECIFICATIONS:			51.00%	OD	12/6/16	
PRIME CONTRACTOR % CALCULATED PER BID SUBMITTAL (THIS % MUST BE EQUAL OR MORE THAN ABOVE %):			100.00%	OD	12/6/16	
BIDDER COMPLIES WITH MIN PRIME CONTRACTOR % REQUIREMENT:			YES	OD	12/6/16	
MAX SUBCONTRACTOR PERCENT PER BID:			49.00%	OD	12/6/16	
SUB CONTRACTOR % CALCULATED PER BID SUBMITTAL (THIS % MUST BE EQUAL OR LESS THAN ABOVE %):			0.00%	OD	12/6/16	
BIDDER COMPLIES WITH MAX. SUB CONTRACTOR % REQUIREMENT:			YES	OD	12/6/16	
PRIME CONTRACTOR LICENSE STATUS:	Green Giant Landscape, Inc.	670478		OD	12/6/16	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)
PRIME CONTRACTOR DIR REGISTRATION STATUS:	Green Giant Landscape, Inc.	1000014238		OD	12/6/16	Print-out from DIR Web Page attached (https://efiling.dir.ca.gov/PWCR/Search)
SUB CONTRACTOR LICENSE STATUS:	N/A	N/A		OD	12/6/16	
SUB CONTRACTOR DIR REGISTRATION STATUS:	N/A	N/A		OD	12/6/16	
PRIME CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	Green Giant Landscape, Inc.	NOT FOUND IN ACTIVE DEBARRED LIST		OD	12/6/16	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)
SUB CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	N/A	N/A		OD	12/6/16	
PRIME CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	Green Giant Landscape, Inc.	NOT FOUND IN ACTIVE DEBARRED LIST		OD	12/6/16	Print-out from SAM Web Page attached (https://www.sam.gov/portal/SAM/#1)
SUB CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	N/A	N/A		OD	12/6/16	
REFERENCE CHECK ACCEPTABLE:			YES	OD	12/7/16	

3. REFERENCE CHECK OF APPARENT LOW BIDDER

3. REFERENCE CHECK OF APPARENT LOW BIDDER												
Green Giant Landscape, Inc.												
REFERENCE DATA FOR APPARENT LOW BIDDER					REFERENCE CHECK FOR APPARENT LOW BIDDER						CHECKED BY	DATE
REFERENCE PROJECT	OWNER AND REFERENCE NAME	TEL	AMOUNT	DATE COMPLETED	DID THE CONTRACTOR DO QUALITY WORK	DID THE CONTRACTOR STAY ON SCHEDULE	DID THE CONTRACTOR ASK FOR UNNECESSARY CHANGE ORDERS	DID THE CONTRACTOR FILE CLAIMS AGAINST YOU	WILL YOU HIRE THE CONTRACTOR AGAIN	REMARKS		
Safe Routes to Schools Project - Electrical, concrete, irrigation	City of Pico Rivera - Jose Loera	562-801-4350	\$1,174,561.00	2016	Yes	Yes	No	No	Yes	"Contractor did great work, City requested additional work with this Contractor, which they satisfactorilly provided. I would hire this contractor again."	OD	12/7/2016
Veteran's Memorial - Concrete work, landscaping, electrical	City of Temple City - Cathy Burroughs	626-285-2171	\$187,500.00	2016	Yes	Yes	No	No	Yes	"Great contractor, they provided the work on time and satisfactorily completed the project."	OD	12/7/2016
Zapopan Park Improvements Park Renovation, irrigation, landscape, site amenities, fencing	City of Rosemead - Rafael Fajardo	626-569-2150	\$1,230,000.00	2016	Yes	Yes	No	No	Yes	"City is very happy with the performance of this contractor, they provided all the work and we are very pleased and satisfied with their performance."	OD	12/7/2016
Ballfield renovations at Cerritos Park East - Renovation of play fields for sports	City of Cerritos - Rebecca Scott	562-916-1227	\$350,820.00	2016	Yes	Yes	No	No	Yes	"Contract value of \$350,000 is for the entire Work. Only base bid, which is \$225,000 is awarded to the Contractor. Project is anticipated to be completed by mid January 2017 and we are happy with this Contractor."	OD	12/7/2016



CONTRACTORS STATE LICENSE BOARD



Contractor's License Detail for License # 670478

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.
 Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.
 Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.
 Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

Data current as of 12/6/2016 9:04:38 PM

Business Information

GREEN GIANT LANDSCAPE INC
 941-A MACY STREET
 LA HABRA, CA 90631-3400
 Business Phone Number:(562) 690-6208

Entity Corporation
Issue Date 05/03/1993
Reissue Date 05/02/1996
Expire Date 05/31/2018

License Status

This license is current and active.

All information below should be reviewed.

Classifications

A - GENERAL ENGINEERING CONTRACTOR
 C27 - LANDSCAPING

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with WESTERN SURETY COMPANY.

Bond Number: 69649036
Bond Amount: \$15,000
Effective Date: 01/01/2016
 Contractor's Bond History

Bond of Qualifying Individual

The qualifying individual DONALD LOUIS HENDERSON certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.
Effective Date: 05/02/1996

Workers' Compensation

This license has workers compensation insurance with the OAK RIVER INSURANCE COMPANY
Policy Number: GRWC704914
Effective Date: 04/01/2016
Expire Date: 04/01/2017
 Workers' Compensation History

Miscellaneous Information

4. CALIFORNIA CONTRACTOR'S LICENSE

05/02/1996 - LICENSE REISSUED TO ANOTHER ENTITY

Other

Personnel listed on this license (current or disassociated) are listed on other licenses.

5. DEPARTMENT OF INDUSTRIAL (DIR) REGISTRATION

Legal Name	Registration Number	County	City	Registration Date	Expiration Date
GREEN GIANT LANDSCAPE, INC.	1000014238	ORANGE	LA HABRA	06/30/2016	06/30/2017

6. CA STATE DEPARTMENT LIST



[Public Works](#) | DLSE Debarments

DLSE Debarments

The following contractors are currently barred from bidding on, accepting, or performing any public works contracts, either as a contractor or subcontractor, for the period set forth below:

As part of your due diligence, we suggest that you also check:

- [Contractor status at the Contractors State License Board \(CSLB\)](#)
- [The Federal debarment list at the Excluded Parties List System](#)

For a list of past DLSE debarments of public works contractors, please contact:

Susan Nakagama
Special Assistant to the Labor Commissioner
1515 Clay Street
Suite 401
Oakland, CA 94612
SNakagama@dir.ca.gov

Name of contractor	Period of debarment
Del Norte Construction, And Trinidad Manuel Canales, an Individual PO Box 5101 Oxnard, CA 93030 5020 Wooley Rd. Oxnard, CA 93030 CSLB Number: #945723	6/01/16 through 5/31/17 Decision LB 5533
Diversified Building & Electric Company, Inc. 409 Tennant Station Morgan Hill, CA 95037 Denis Andrew Maris, Individually and Doing Business as Diversified Electric Company CSLB Number: #765312	2/15/16 through 8/15/17 Decision SC 5714
Fast Demolition, Inc. 601-C East Palomar Street #123 Chula Vista, CA 91911 CSLB Number: #792729 Rogelio Medina Vazquez, an individual and in his capacity as Responsible Managing Officer of FAST DEMOLITION, INC.	4/1/44 through 3/31/47 Decision LB5742 4/1/41 through 3/31/44 Decision LB5665 4/1/36 through 3/31/39 Decision LB5740 4/1/33 through 3/31/37 Decision LB5651 4/1/33 through 3/31/37 Decision LB5739 4/1/24 through 3/31/27 Decision LB5741 4/1/30 through 3/31/33 Decision LB5743 4/1/27 through 3/31/30 Decision LB5666

	4/1/21 through 3/31/24 Decision LB5667 4/1/18 through 3/31/21 Decision LB5668 4/01/15 through 3/31/18 Decision LB5345
Amerivet Plumbing, Inc.; Walter Edward Jacob Kuhlmann III, Individually And dba Amerivet Plumbing Services CSLB Number: #969048 and #919761	8/6/15 through 8/5/18 Decision
Ultimate Inc., And, Enrique Vera, an Individual PO Box 571117 Tarzana, CA 91356-1117 CSLB Number: #949229	12/1/15 through 11/30/18 Decision
Travioli Construction, Inc. PO Box 231 Visalia, CA 93274 CSLB Number: #936832	9/11/15 through 3/10/17 Decision
Integrity Sheet Metal, Inc. 319 McArthur Way Upland, CA 91786 CSLB #726770 William Ben Hicks, an individual; Margaret Mary Hicks, an individual	2/01/15 through 1/31/18 Decision
L A Builders, Inc., a California Corporation 15635 Satcoy Street, #H Van Nuys, CA 91406 CSLB #748591 Alon Gamliel, an individual	2/01/15 through 1/31/18 Decision
USA Wall Systems, Inc. 8309 Sunshine Lane Riverside, CA 92508 CSLB #929610 Edward Eugene Brammer, an individual and in his capacity as President/CEO/RMO	4/01/15 through 3/31/18 Decision
Daughter Construction formerly dba Hy Carpentry Construction 15407 Thornlake Avenue Norwalk, CA 90650 CSLB #979297 Sharon Jin Yoo, an individual; Dae Hyun Yoo, an individual and in his capacity as manager/supervisor for Sharon Jin Yoo and in his capacity as General Partner for HY Construction, a General Partnership.	4/01/15 through 3/31/18 Decision
RDA Construction, Inc. 1692 W. Bullard Ave., Fresno, CA 93711 CSLB# 383306	12/15/14 through 12/14/16 Decision
Titan Electrical Construction, Inc. Lucas Oliver Stickney, an individual Jamie Noel Furr, an individual 630 Natoma Street San Francisco, CA 94103 CSLB# 919516	11/3/14 through 11/2/17 Decision

Ramos Painting Carlos Ray Ramos, an individual P.O. Box 3871 Paso Robles, CA 93447 CSLB# 753575	11/3/14 through 11/2/15 Decision
Dick Emard Electric. dba Emard Electric Luke Richard Emard, an individual and RMO 5930 Key Court, Suite A Loomis, CA 95650 CSLB# 794007	11/3/14 thorough 11/2/17 Decision
Nixon Electric Gordon Fulton Nixon, an individual 5624 Faust Ave. Woodland Hills, CA 91367 CSLB# 796802	8/1/14 through 7/31/17 Decision
Neris General Contractors, a California Corporation Efren Neri, an individual Servando Neri, an individual Rebeca Neri, an individual Luis Abelardo Castro, an individual 6087 California Ave. Long Beach, CA 90805 CSLB# 797967	2/28/14 through 2/27/17 Decision
Southland Construction Reza Mohammadi, an individual 3943 Irvine Blvd., #405, Irvine, CA 92602 CSLB# 663784 (expired)	10/14/14 through 10/13/17 Decision
National Drywall Corporation, A Dissolved California Corporation 603 S. Milliken Avenue, Suite F Ontario, CA 91761 CSLB #834335 Miguel Contreras, an Individual and Responsible Managing Officer/CEO/President Dora Maria Contreras, an Individual and Agent/Officer of the Corporation	8/4/14 through 8/3/17 Decision
Tadros & Youssef Construction, Inc. Kamel Shaker Tadros & Makram Youssef Youssef, Individually 1221 E 8th Street, Unit A, Upland, CA 91786 CSLB# 698182 (expired)	5/10/14 through 5/9/17 Decision
Serenity Fire Protection 417 S. Associated Road, Brea, CA 92821 CSLB# 902927	5/1/14 through 4/30/17 Decision
Don Kelly Construction , Inc. Don Kelly, Individual and Lisa Kelly, Individual 171 Northview Ridge Lane, P.O. Box 10760, Bozeman, MT 59719	3/25/14 through 3/24/17 Decision
Aldan, Inc. P.O. Box 9428, Brea, CA 92822 CSLB #949229	2/28/14 through 2/27/17 Decision
Russell/Thompson, Inc. James Jean Russell & Valery Alena Thompson, Individually	10/31/13 through 10/31/16 Decision

4684 Oak Glen Dr., Redding, CA 96001 CSLB# 915036 (revoked)	
Ayodeja A. Ogundare, Individual Db a Pacific Engineering Company 6310 Stewart Way, Bakersfield, CA 93308 CLSB#710322	5/15/2013 through 5/15/2014 Decision
Wallcrete Industries, Inc.; Garit David Wallace and Amber Anderson, Individuals 400 Kansas, Redlands, CA 92373 CSLB#834220	7/29/12 through 7/28/15 Decision
FEI Enterprises, Inc Gabriel Fedida, Individual 5749 Venice Blvd., Los Angeles, CA 90019 CSLB#659252	6/14/12 through 6/13/15 Decision
Jeffrey Alan Mott and Michelle Mott, individuals Dda Integrity Landscape 3756 Independence Avenue Sanger, CA 93637 CSLB#774222	3/29/12 through 3/28/15 Decision
Jensen Drywall & Stucco Jeffrey E. Jensen 3714 Lynda Place National City, CA 91950-8121 CSB # 664168 Exp. 2/18/11 (expired)	3/31/11 through 3/30/13 Decision
All West Construction, Inc. Donald Kent Russell 495 N. Marks Ave. Fresno, CA 93706 CSB # 592321 Exp. 4/3/12 (suspended)	3/31/11 through 3/30/13 Decision
Country Builders, Inc. Weldon Offill, individually 5915 Graham Ct. Livermore, CA 94550 CSB # 699574 Exp. 11/30/12 (active)	3/1/11 through 2/28/14 Decision Addendum
Sutter Foam & Coating, Inc. 909 A. George Washington Yuba City, CA 95993 CSB # 732014 Exp. 1/31/09 (inactive) David Alvin Trexler, an individual 909 A. George Washington Yuba City, CA 95993 Kenneth A. Trexler, an individual 2603 Lago Lane Marysville, CA 95901	7/1/10 through 6/30/13 Decision
Soo Dong Kim, an individual, dba Soo Kim Electric Company 16224 Ridgeview Lane La Mirada, CA 90638 CSB # 568103 Exp. 8/1/09 (inactive) Hyo Nam Jung, an individual, dba Lucid Electric 18621 Well Street Rowland Heights, CA 91748 CSB # 914692 Exp. 4/3/10	4/19/10 through 4/18/13 Decision
Southwest Grading, dba Southwest Grading Services, Inc., 22031 Waite Street Wildomar, CA 92595 David Walter Cholewinski, an individual 22031 Waite Street Wildomar, A 92595	3/18/10 through 3/17/13 Decision

29970 Technology Drive, Ste. 205 Murrieta, CA 92563 CSB #840416 Exp. 6/30/10	
S.J. Cimino Electric, Inc., a California corporation, 3267 Dutton Ave. Santa Rosa, CA 95404 Salvatore Joseph Cimino, RMO, CEO and President of S.J. Cimino Electric, Inc. and sole owner of S.J. Cimino Electric, an individual 5825 Heights Rd. Santa Rosa, CA 95401 CSB #343802 Exp. 2/28/10 CSB #294141 Exp. 9/30/13 (inactive)	10/15/09 through 10/14/12 Decision
Cedar Development Corporation Serghon Gabriel Afram, individually 12477 Feather Dr Mira Loma, CA 91752 CSB # 839898 Exp. 6/30/10 (suspended)	8/5/09 through 8/4/12 Decision
All Floors Commercial and Residential Flooring, Inc. Salvador Elias Perea, individually 750 E. McGlinchy Lane, #103 Campbell, CA 95008 CSB #430969 Exp. 7/31/09	5/14/09 through 5/13/12 Decision
1-AMD Construction, Inc. Alberto Mordoki, individually Mirella Mordoki, individually 5300 Beach Blvd., Suite 110-416 Buena Park, CA 90621 CSB #787533, revoked	3/16/09 through 3/15/12 Decision>

October 2016

File a Claim

[Wage claims](#)
[Bureau of Field Enforcement](#)
[Public works complaints](#)
[Claims for retaliation or discrimination](#)

More Services

[Public records requests](#)
[Translations](#)
[Verify a license or registration](#)
[Find a wage order](#)
[Online payments](#)
[Haga un pago por linea](#)

Learn more about DLSE

[DLSE Frequently asked questions](#)
[Archives](#)
[DLSE site map](#)
[Workplace postings](#)
[Legislative reports](#)

Copyright © 1995 - 2016 State of California

7. FEDERAL DEPARTMENT LIST

USER NAME

PASSWORD

LOG IN

[Forgot Username?](#)[Forgot Password?](#)[Create an Account](#)

Advanced Search - Exclusion

**Single
Search****Multiple
Names**

All	▼	Name	GREEN GIANT LANDSCAPE
All	▼	Name	
All	▼	Name	
All	▼	Name	
All	▼	Name	
All	▼	Name	

Exclusion Status Active

▼ Selecting "All" displays both Active and Inactive Exclusions.

SEARCH

CLEAR

You may only perform a search with the criteria contained in one accordion.

**SSN/TIN
Search**

SAM | System for Award Management 1.0

IBM v1.P.56.20161111-0945

WWW3

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



7.FEDERAL DEPARTMENT LIST

USER NAME

PASSWORD

LOG IN

[Forgot Username?](#)[Forgot Password?](#)[Create an Account](#)

Search Results

Advanced Search Results

Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

No records found for current search.

Glossary

[Search](#)[Results](#)[Entity](#)[Exclusion](#)

SAM | System for Award Management 1.0

IBM v1.P.56.20161111-0945

WWW3

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



8. CORRESPONDANCE WITH BID BOND UNDERWRITER

Okan Demirci

From: Gharibian, Christina <Christina.Gharibian@phly.com>
Sent: Wednesday, December 07, 2016 2:49 PM
To: Okan Demirci
Cc: Demirci, Okan
Subject: RE: City of Monterey Park, GARVEY RESERVOIR CONSERVATION AND DEMONSTRATION GARDEN, Spec No 862

Hi Okan,

The bid bond provided by Philadelphia Indemnity Insurance Company to Green Giant Landscape for the above captioned project was approved and in good standing.

Do you happen to have the bid results that you can forward for my review?

Thank you,

Christina Gharibian

Direct Dial: 626.639.1325

Mobile: 310.299.6693

From: Okan Demirci [mailto:okan.demirci@transtech.org]
Sent: Wednesday, December 07, 2016 2:44 PM
To: Gharibian, Christina
Cc: Demirci, Okan
Subject: City of Monterey Park, GARVEY RESERVOIR CONSERVATION AND DEMONSTRATION GARDEN, Spec No 862

Hi Christina,

I was on the phone with Catherine and she gave me your email address for the item we had discussed with her.

I am the project manager from City of Monterey Park and currently analyzing the bid submitted by Green Giant Landscape. Green Giant Landscape is the apparent low bidder with a bid of \$204,692.50. As required, Green Giant Landscape provided a 10% bid bond for a total of \$20,469.25. This bid bond is issued by Philadelphia Indemnity Insurance Company.

Catherina indicated that you are the underwriter of this bid bond.

As part of the bid analysis, I am also reviewing the bid bond submitted by Green Giant Landscape. As the underwriter of the Contractor's bid bond, can you please send me a response in writing indicating that the bid bond provided by Philadelphia Indemnity Insurance Company to Green Giant Landscape for a total of \$20,469.25 is in good standing?

Thank you,

Okan Demirci

8. CORRESPONDANCE WITH BID BOND UNDERWRITER



13367 Benson Ave.
Chino | CA 91710
P (909) 595-8599 ext.139
F (909) 590-8599
C (714) 319-6137

E Okun.Demirci@transtech.org
W www.transtech.org



Please consider the environment before printing this email.

Disclaimer:

The electronic data contained in this media is the copyright of Transtech Engineers, Inc., and is provided by Transtech Engineers, Inc. as an aid to the recipient. The data is believed to be accurate but the recipient is responsible for taking necessary steps to confirm its accuracy. Unless stated otherwise, Transtech Engineers, Inc. is not responsible for any error or omissions, known or unknown, which may arise by use of this electronic file. Any alterations to, and use of this electronic data is at the sole risk of the recipient. It should be noted that the following digital file was prepared for the sole purpose of preparing construction drawings by Transtech Engineers, Inc. This information shall not be used for any other purpose, any other project, provided to any other party without the express permission of Transtech Engineers, Inc. Any questions regarding the data that may arise shall be addressed to Transtech Engineers, Inc.

This e-mail document may contain information that is privileged, confidential, and exempt from disclosure under applicable law, and is intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone. Thank You.

Please consider the environment before printing this email.

***** Internet Email Confidentiality *****

The information contained in this message (including any attachments) may be privileged and confidential and protected from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that it is strictly prohibited (a) to disseminate, distribute or copy this communication or any of the information contained in it, or (b) to take any action based on the information in it. If you have received this communication in error, please notify us immediately by replying to the message and deleting it from your computer.

ATTACHMENT 3
Resolution Authorizing Advertisement
And approving Bid Specifications

RESOLUTION NO. 11859

A RESOLUTION APPROVING THE BID SPECIFICATIONS FOR THE RE-CONSTRUCTION OF THE CONSERVATION GARDEN PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT.

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. City Staff has prepared bid specifications for the Re-Construction of the Conservation Garden (Project);
- B. The City Engineer reviewed the completed bid specifications for the Project and agrees with staff that the bid specifications are complete and the Project may be implemented; and
- C. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and implementation of the Project.

SECTION 2: *Environmental Assessment.* The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities). The project results in minor alterations to existing public facilities having no significant impacts with regard to traffic, noise, air quality, or water quality. There are adequate utilities and public services to serve the project.

SECTION 3: *Design Immunity; Authorization.*

- A. The design and plans for the Project are determined to be consistent with the City's standards and are approved.
- B. The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.
- C. The approval granted by this Resolution conforms with the City's General Plan.
- D. The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the design and plans approved by this Resolution.
- E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.

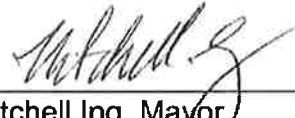
- F. The City Manager, or designee, may solicit bids for the Project in accordance with applicable law.

SECTION 4: Project Payment Account. For purposes of the Contract Documents administering the Project, the City Council directs the City Manager, or designee, to establish an account allocating General Fund funds from the current fiscal year budget to pay for the Project ("Project Payment Account"). The Project Payment Account is the sole source of funds available for the Contract Sum, as defined in the Contract Document administering the Project.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 6: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this 7th day September, 2016.



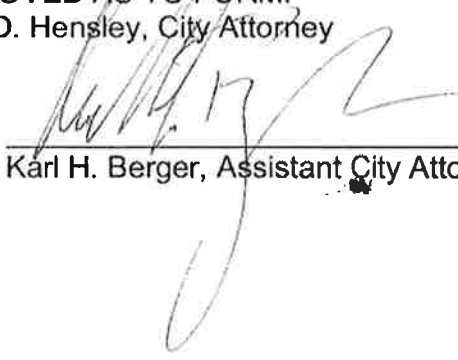
Mitchell Ing, Mayor

ATTEST:



Vincent D. Chang, City Clerk

APPROVED AS TO FORM.
Mark D. Hensley, City Attorney

By: 

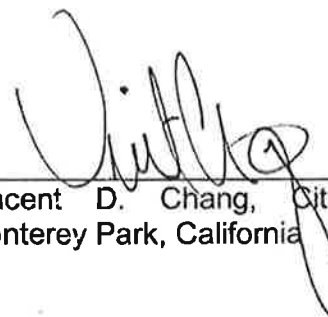
Karl H. Berger, Assistant City Attorney

State of California)
County of Los Angeles) ss.
City of Monterey Park)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Resolution No.11859 was duly and regularly adopted by the City Council of the City of Monterey Park at a meeting held on the 7th day September, 2016, by the following vote:

Ayes:	Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes:	Council Members: None
Absent:	Council Members: None
Abstain:	Council Members: None

Dated this 7th day September, 2016.



Vincent D. Chang, City Clerk
Monterey Park, California



City Council Staff Report

DATE: January 4, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-K.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
SUBJECT: Authorize the Interim City Manager to execute an agreement for engineering services for Construction Management and Plan Review of the Centralized Groundwater Treatment System

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the Interim City Manager to execute a Professional Services Agreement (PSA), in a form approved by the City Attorney, with SA Associates, in the amount of \$100,000, for Construction Management and Plan Review of the Centralized Groundwater Treatment System; and
2. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Staff requested proposals from the four, previously approved, on-call general engineering firms to provide construction management services for the Centralized Groundwater Treatment System Project. SA Associates submitted a proposal. The other firms either did not have the requisite expertise and/or weren't available during the time frame requested. Staff recommends the City Council authorize the City Manager to execute an agreement, in a form approved by the City Attorney, with SA Associates, in the amount of \$100,000, for Construction Management and Plan Review of the Centralized Groundwater Treatment System.

BACKGROUND:

On August 17, 2016, City Council awarded contract to J.R. Filanc Construction Company, Inc. to design and build the Centralized Groundwater Treatment System at Delta Plant. The project is to build an upgraded treatment system that would replace the existing aging equipment. The centralized treatment system would install new pipelines and pumps to increase water production and Advanced Oxidation (AO) equipment to treat contaminants more effectively. The design-build contract that was awarded to Filanc is for \$8.3M and is scheduled to be completed in 12 months.

Staff requested proposals for construction oversight and design review of the treatment project from four firms that were approved to provide on-call engineering services by the

City Council in March 2016. Of the four firms, SA Associates has the most experience in water/waste water treatment projects and submitted a proposal.

SA Associates's proposal includes a subcontractor, Trussell Technologies, that has expertise in advanced technologies for water treatment. Trussell staff who will be assigned to this construction management contract have experience with UV/Photolysis and Advanced Oxidation processes that will be used in the Centralized Groundwater Treatment System. SA Associates's proposal addresses all requirements for the construction management services, and their cost is within the overall project budget.

Staff recommends the City Council authorize the City Manager to execute a PSA, in a form approved by the City Attorney, with SA Associates, in the amount of \$100,000, for Construction Management and Plan Review of the Centralized Groundwater Treatment System.

FISCAL IMPACT:

Filanc's design-build proposal calls out a potential deduction of \$100,000 for a new (Liquid Phase Granular Activated Carbon) LGAC vessel concrete pad for future LGAC vessels. This work is not necessary for the centralized treatment system and will reduce Filanc's contract to \$8,191,682 from \$8,291,682.

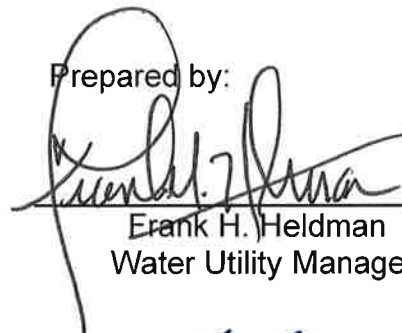
The \$100,000 deduction will be used toward the PSA with SA Associates for construction management and design review.

Respectfully submitted by:



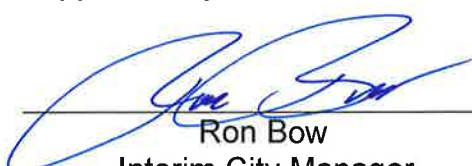
Tito Haes
Interim Director of Public Works

Prepared by:



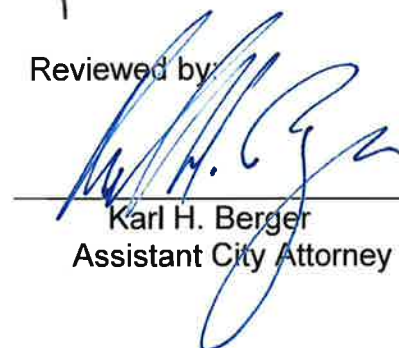
Frank H. Heldman
Water Utility Manager

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

CITY COUNCIL STAFF REPORT

AGENDA ITEM NO. 7-A

NO STAFF REPORT

CITY COUNCIL STAFF REPORT

AGENDA ITEM NO. 7-B

(TENTATIVE)

January 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 New Year's Day	2 City Hall Closed	3	4 Council Meeting 7pm	5	6	7
8	9	10	11	12	13	14
15	16 City Hall Closed ML King Day US Conference of Mayors, Washington, DC	17 Council Presentations 6pm US Conference of Mayors, Washington DC	18 Council Meeting 7pm US Conference of Mayors, Washington,DC	19 US Conference of Mayors, Washington, DC	20 US Conference of Mayors, Washington, DC	21 Annual Lunar New Yr. 10am-9pm US Conf. of Mayors, Washington, DC
22 Annual Lunar New Yr. 10am-7pm	23	24	25	26 ICA Winter Conference – Santa Barbara	27 ICA Winter Conference – Santa Barbara	28 ICA Winter Conference – Santa Barbara
29 ICA Winter Conference – Santa Barbara	30	31				

(TENTATIVE)

February 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Council Meeting 7pm	2	3	4
5	6	7	8 League of CA Cities City Managers Dept. Mtg.-Monterey, CA	9 League of CA Cities City Managers Dept. Mtg.-Monterey, CA	10 League of CA Cities City Managers Dept. Mtg.-Monterey, CA	11
12	13	14 Valentine's Day Council Presentations 6pm	15 Council Meeting 7pm	16	17	18 MPK Sports Opening Day – La Loma; Time TBA
19	20 City Hall Closed Presidents' Day	21	22	23	24	25
26	27	28				

(TENTATIVE)

March 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Council Meeting 7pm	2	3	4
5	6	7 MPK General Municipal Election Day	8	9	10	11
12	13	14 Mayoral Installation, Time TBA; Council Presentations 6pm	15 Council Meeting 7pm	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

(TENTATIVE)

April 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 Council Meeting 7pm	6	7	8
9	10	11	12	13	14 Good Friday	15 Egg Hunt Front of City Hall Time TBA
16 Easter Sunday	17	18 Council Presentations 6pm	19 Council Meeting 7pm	20	21	22 Cherry Blossom Festival 11am-7pm
23 Cherry Blossom Festival 11am - 6pm	24	25	26	27	28	29
30						

(TENTATIVE)

May 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 Council Meeting 7pm	4	5	6
7	8	9	10	11 Play Days 5pm- 10pm	12 Play Days 5pm to midnight	13 Play Days Parade 11am Garvey Ave. btw. Ramona & Lincoln Play Days 1pm - midnight
14 Play Days 1pm- 10pm Mother's Day	15	16 Council Presentations 6pm	17 Council Meeting 7pm	18	19	20
21 ICSC ReCon Vegas	22 ICSC ReCon Vegas	23 ICSC ReCon Vegas	24 ICSC ReCon Vegas	25	26	27
28	29 Memorial Day Event 10am Front of City Hall City Hall Closed	30	31			

(TENTATIVE)

June 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 Council Mtg. 7pm ICA Seminar, Carlsbad, CA	8 ICA Seminar, Carlsbad, CA	9 ICA Seminar, Carlsbad, CA	10 ICA Seminar, Carlsbad, CA
11 ICA Seminar, Carlsbad, CA	12	13	14	15	16	17
18 Father's Day	19	20 Council Presentations 6pm	21 Council Meeting 7pm	22	23	24
25	26	27	28	29	30	

(TENTATIVE)

July 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Independence Day Event 4pm-10pm City Hall Closed	5 Council Meeting 7pm	6	7	8
9	10	11	12	13	14	15
16	17	18 Council Presentations 6pm	19 Council Meeting 7pm	20	21	22
23	24	25	26	27	28	29
30	31					

(TENTATIVE)

August 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 Council Meeting 7pm	3	4	5
6	7	8	9	10	11	12
13	14	15 Council Presentations 6pm	16 Council Meeting 7pm	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

(TENTATIVE)

September 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 City Hall Closed Labor Day	5	6 Council Meeting 7pm	7	8	9
10	11 Patriot Day 8:45 a.m. Front of City Hall	12	13 League of CA Cities Annual Conference – Sacramento	14 League of CA Cities Annual Conference - Sacramento	15 League of CA Cities Annual Conference - Sacramento	16
17	18	19 Council Presentations 6pm	20 Council Meeting 7pm	21	22	23
24	25	26	27	28	29	30

(TENTATIVE)

October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 Council Meeting 7pm	5	6	7
8	9 Columbus Day	10	11	12	13	14 Geranium Festival 11am-4pm
15	16	17 Council Presentations 6pm	18 Council Meeting 7pm	19	20	21
22	23	24	25	26	27	28
29	30	31 Halloween				

(TENTATIVE)

November 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Council Meeting 7pm	2	3	4
5	6	7	8	9	10 City Hall Closed	11 Veterans Day Ceremony 11am Front of City Hall
12	13	14 Council Presentations 6pm	15 Council Meeting 7pm	16 Thanksgiving at Langley Center 11am	17	18
19	20	21	22	23 City Hall Closed Thanksgiving Day	24 City Hall Closed	25
26	27	28	29	30		

(TENTATIVE)

December 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Holiday Snow Village 6pm	2
3	4	5	6 Council Meeting 7pm	7	8	9
10	11	12	13	14 Christmas Luncheon Langley 11am	15	16
17	18	19 Council Presentations 6pm	20 Council Meeting 7pm	21	22 City Hall Closed	23
24	25 City Hall Closed Christmas	26	27	28	29 City Hall Closed	30
31						