

**CITY COUNCIL OF MONTEREY PARK
AND THE CITY COUNCIL ACTING ON BEHALF OF THE SUCCESSOR AGENCY OF THE
FORMER REDEVELOPMENT AGENCY
AGENDA**

**REGULAR MEETING
Monterey Park City Hall Council Chambers
320 W. Newmark Avenue, Monterey Park, CA 91754**

**WEDNESDAY
March 15, 2017
7:00 PM**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

Documents related to an Agenda item are available to the public in the City Clerk's Office located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at www.montereypark.ca.gov.

PUBLIC COMMENTS ON AGENDA ITEMS

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person's speaking. No person may speak more than a total of 10 minutes. The Mayor and City Council may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

This Agenda includes items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER **Mayor**

FLAG SALUTE **The Monterey Park Police Explorers**

ROLL CALL **Peter Chan, Mitchell Ing, Stephen Lam, Hans Liang, Teresa Real Sebastian**

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the City Council to take action on any item not on the agenda. The Council may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the City Council's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] PRESENTATION - None.

[2.] SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2-A. SUCCESSOR AGENCY MONTHLY INVESTMENT REPORT – FEBRUARY 2017

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

2-B. SUCCESSOR AGENCY (SA) MINUTES

It is recommended that the City Council (acting on behalf of the Successor Agency):

- (1) Approve the minutes from the regular meeting of February 15, 2017 and the special meeting of February 15, 2017; and
- (2) Take such additional, related, action that may be desirable.

[3.] CITY OF MONTEREY PARK- CONSENT CALENDAR - None.

[4.] PUBLIC HEARING - None.

[5.] OLD BUSINESS - None.

[6.] NEW BUSINESS

6-A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF MARCH 15, 2017

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated March 15, 2017 totaling \$409,079.86 specifying the funds out of which the same are to be paid; and
- (2) Take such additional, related, action that may be desirable.

6-B. MONTHLY INVESTMENT REPORT – FEBRUARY 2017

It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

6-C. CITY COUNCIL MINUTES

It is recommended that the City Council:

- (1) Approve the minutes from the regular meetings of February 1, 2017 and February 15, 2017 and the special meetings of February 1, 2017 and February 15, 2017; and
- (2) Take such additional, related, action that may be desirable.

6-D. AUTHORIZE STAFF TO ENTER INTO AN AGREEMENT FOR WATER, WASTEWATER, AND SOLID WASTE RATE STUDIES

It is recommended that the City Council consider:

- (1) Authorizing the Interim City Manager to enter into an agreement, in a form approved by the City Attorney, with Raftelis Financial Consultants, Inc in the amount of \$74,971, to conduct a comprehensive study on the City's water, wastewater, and solid waste fees.
- (2) Take such additional, related, action that may be desirable.

6-E. CITY OF MONTEREY PARK RESIDENTIAL REHABILITATION PROGRAM GUIDELINES

It is recommended that the City Council consider:

- (1) Policy changes to the Residential Rehabilitation Program Guidelines;
- (2) Directing staff to amend the existing Residential Rehabilitation Program Guidelines and return to the City Council for consideration; and
- (3) Take such additional, related, action that may be desirable.

6-F. AWARD OF CONTRACT – FIRE DEPARTMENT APPARATUS REPAIR AND MAINTENANCE SERVICES, AND TURNOUT GEAR PURCHASES

It is recommended that the City Council consider:

- (1) Waive bidding requirements pursuant to Monterey Park Municipal Code (“MPMC”) § 3.20.050 (2) When the commodity can be obtained from only one vendor and award the bid to:
 - a. Kovatch Mobile Equipment dba KME Fire Apparatus (“KME”) for fire engine and apparatus repair. Funds are budgeted each fiscal year in the Emergency Operations Division, Account Number 0060-801-3210-38400; and
 - b. Municipal Emergency Services for the purchase of turn-out gear, bunker coats and pants. Funds for these purchases are budgeted each fiscal year in the Emergency Operations Division Account, 0010-801-3210-22300; and
- (2) Authorize the Interim City Manager to execute a multi-year agreement for three and a half years (remainder of the current fiscal year and three fiscal years thereafter) with each vendor, in a form approved by the City Attorney; and
- (3) Take such additional, related, action that may be desirable.

6-G. AWARD OF CONTRACT – JANITORIAL SUPPLIES AND RESTROOM CLEANING

It is recommended that the City Council:

- (1) Based on MPMC § 3.20.060, award an agreement to Cintas for the purchase and delivery of janitorial supplies, laundry services, and cleaning services. Funds are budgeted in Account Nos. 0010-801-3210-22150, 0010-801-3210-39050, 0010-801-6505-22150, and 0010-801-6505-38250; and
- (2) Authorize the City Manager to execute a multi-year agreement (remainder of Fiscal Year 2016-2017 and three fiscal years thereafter, until the end of 2020-2021), in a form approved by the City Attorney; and
- (3) Take such additional, related, action that may be desirable.

6-H. AWARD OF CONTRACT TO EC CONSTRUCTION, FOR THE REFURBISHMENT OF THE OUTDOOR BASKETBALL COURTS AT GARVEY RANCH PARK

It is recommended that the City Council consider:

- (1) Award a contract for the refurbishment of two outdoor basketball courts at Garvey Ranch Park for \$77,845 (+ a 10% contingency of \$7,785 for a total of \$85,630) for asphalt courts to EC Construction to be funded out of the Community Capital Carry over Fund (account # 0010- 801-5004-96085);

OR

- (2) Award a contract for the refurbishment of two outdoor basketball courts at Garvey Ranch Park for \$101,675 (+ a 10% contingency of \$10,168 for a total of \$111,843) for concrete courts to EC Construction to be funded out of the Community Capital Carry over Fund (account # 0010-801-5004-96085);
- (3) Authorize the City Manager to execute a standard public works contract, in a form approved by the City Attorney, with EC Construction; and
- (4) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is a Class 1 Categorically Exempt pursuant to the California Environmental Quality Act.

6-I. 2017 SIDEWALK REPAIRS – AUTHORIZATION TO ADVERTISE

It is recommended that the City Council consider:

- (1) Adopting a resolution authorizing staff to advertise the 2017 Sidewalk Repairs project; and
- (2) Take such additional, related, action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

[7.] COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

[8.] CLOSED SESSION (IF REQUIRED; CITY ATTORNEY TO ANNOUNCE).

ADJOURN

ORAL AND WRITTEN COMMUNICATIONS



City Council Staff Report

DATE: March 15, 2017

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-A.

TO: The Honorable Mayor and City Council

FROM: Annie Yaung, CPFO, Controller

SUBJECT: Successor Agency Monthly Investment Report – February 2017

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the Monthly Investment Report; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As of February 28, 2017 invested funds for the Successor Agency of the City of Monterey Park is as follows:

• Successor Agency (SA) Checking	101,713.25
• Successor Agency (SA) RORF	<u>196,190.00</u>
Total	<u>\$ 297,903.25</u>

BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months.

Respectfully submitted and prepared by:

Approved by:


Annie Yaung, CPFO
Controller


Ron Bow
Interim City Manager



City Council Staff Report

DATE: March 15, 2017

AGENDA ITEM NO: (SA) New Business
Agenda Item 2-B.

TO: The Honorable Mayor and City Council

FROM: Vincent D. Chang, City Clerk

SUBJECT: Successor Agency (SA) Minutes

RECOMMENDATION:

It is recommended that the City Council (acting on behalf of the Successor Agency)

- (1) Approve the minutes from the regular meeting of February 15, 2017 and the special meeting of February 15, 2017; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

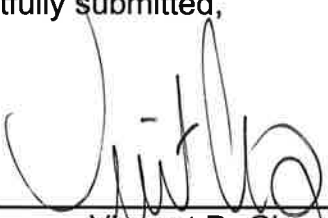
BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted,



Vincent D. Chang
City Clerk

Prepared by:



Timothy Huynh
Minutes Clerk

Approved By:



Ron Bow
Interim City Manager

Attachments: February 15, 2017 regular meeting minutes
February 15, 2017 special meeting minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
FEBRUARY 15, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, February 15, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Ing called the meeting to order at 6:08 p.m.

ROLL CALL:

Interim City Manager Bow called the roll:

Council Members Present: Peter Chan, Hans Liang, Teresa Real Sebastian, Mitchell Ing, Stephen Lam arrived at 6:11 p.m.

Council Members Absent: None

Also Present: Interim City Manager Ron Bow, Assistant City Attorney Karl Berger

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

1. APPOINT LABOR NEGOTIATIONS

Action Taken: The City Council appointed the City Attorney and Assistant City Attorney as the Labor Negotiators for the City Manager recruitment.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Real Sebastian, Ing
Noes:	Council Members:	None
Absent:	Council Members:	Lam
Abstain:	Council Members:	None

CLOSED SESSION - The City Council adjourned to Closed Session at 6:10 p.m.

**2. PUBLIC EMPLOYEE APPOINTMENT / PUBLIC EMPLOYMENT –
GOVERNMENT CODE § 54957.**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Title: City Manager

3. CONFERENCE WITH LABOR NEGOTIATORS – GOVERNMENT CODE § 54957.6

Agency Representative: City Attorney's Office

Unrepresented City Manager Candidate
Employee:

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 6:48 p.m.

Action Taken: No reportable action taken during Closed Session.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
FEBRUARY 15, 2017**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, February 15, 2017 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Ing called the meeting to order at 7:03 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Stephen Lam, Hans Liang, Teresa Real
Sebastian, Mitchell Ing

Council Members Absent: None

ALSO PRESENT: Interim City Manager Ron Bow, Assistant City Attorney Karl Berger, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Management Services Chu Thai, Director of Human Resources Tom Cody, Director of Recreation & Community Services Dan Costley, Director of Community & Economic Development Michael Huntley, Interim Public Works Director Tito Haes

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

- Nancy Acuri, a resident of Monterey Park, spoke against replacing the Athena statue at the Cascades.
- Theresa Amador, a resident of Monterey Park, spoke against replacing the Athena statue at the Cascades.
- Barbara Chavira, a resident of Monterey Park, spoke in support of the resolution to declare Monterey Park a sanctuary city.

MISSION STATEMENT

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- Paul Perez, a resident of Monterey Park, spoke against replacing the Athena statue at the Cascades.
- Lawrence Shih, representative for Hilda Solis, read a letter from Los Angeles County Supervisor Hilda Solis in support of the resolution to declare Monterey Park a sanctuary city.
- Larry Sullivan, a resident of Monterey Park, spoke against replacing the Athena statue at the Cascades.
- Francisco Alonso, a resident of Monterey Park, spoke against replacing the Athena statue at the Cascades.
- Bertha Rivera, a resident of Monterey Park, spoke against replacing the Athena statue at the Cascades.

1. PRESENTATIONS
None.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. SUCCESSOR AGENCY INVESTMENT REPORT – JANUARY 2017

As of January 31, 2017 invested funds for the Successor Agency of the City of Monterey Park is as follows:

• Successor Agency (SA) Checking	122,337.14
• Successor Agency (SA) RORF	<u>196,190.00</u>
Total	<u>\$ 318,528.14</u>

This item was heard after Item No. 7A.

Action Taken:

The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, approved Items Nos. 2A and 2B. The City Council received and filed the monthly investment report.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

2B. SUCCESSOR AGENCY (SA) MINUTES

Approve the minutes from the regular meeting of January 18, 2017 and the special meeting of January 18, 2017.

Action Taken: The City Council, acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, approved the minutes from the regular meeting of January 18, 2017 and special meeting of January 18, 2017. Motion taken with Item No. 2A.

This is the end of Successor Agency (SA) items.



City Council Staff Report

DATE: March 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-A.

TO: The Honorable Mayor and City Council
FROM: Chu Thai, Director of Management Services
Annie Yaung, CPFO, Controller
SUBJECT: Warrant Register for the City of Monterey Park of
March 15, 2017

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve payment of warrants and adopt a Resolution allowing certain claims and demands per Warrant Register dated **March 15, 2017 totaling \$409,079.86** specifying the funds out of which the same are to be paid; and
- (2) take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered **313329-313480** and e-Payables numbered **000561-000575**.

BACKGROUND:

The claims and demands on the attached warrant register have been duly audited. I certify that the said claims and demands are accurate, are proper charges against the City of Monterey Park. I also certify that there are monies available for the payments thereof.

FISCAL IMPACT:

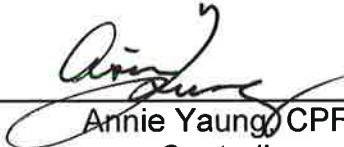
Disbursements from all funds total **\$409,079.86.**

Respectfully submitted:



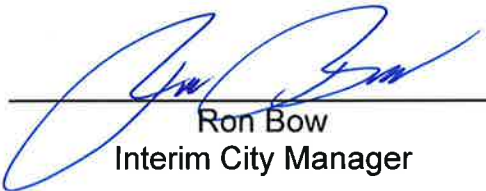
Chu Thai
Director of Management Services

Prepared by:



Annie Young CPFO
Controller

Approved By:



Ron Bow
Interim City Manager

Attachments 1: Resolution

Attachments 2: Warrant Register

ATTACHMENT 1

Resolution

RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS
PER WARRANT REGISTER DATED
15TH DAY OF MARCH 2017
TOTALING \$409,079.86 AND SPECIFYING THE FUNDS OUT
OF WHICH THE SAME ARE TO BE PAID

THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DOES RESOLVE:

SECTION 1. That the following claims and demands have been audited and that the same are hereby allowed from various funds in the following amounts:

General Fund	\$ 301,843.84
State Gas Tax Fund	3,061.37
Sewer Fund	3,190.53
Refuse Fund	8,460.26
City Shop Fund	16,334.35
Public Safety Impact Fee	83.20
Special Deposits Fund	1,550.05
Business Improvement Area #1	13.52
Workers Comp. Fund	6,047.00
Water Fund	19,672.49
Water Treatment Fund	14,005.63
OPA Proposition A	120.00
Measure R Fund	3,939.23
Library Tax Fund	853.33
POST	94.80
Recreation Fund	11,248.20
Asset Forfeiture	11,183.47
CDBG Fund	428.59
Maintenance District 93-1	320.00
Maintenance Grant (075)	1,300.00
City/Housing Successor Agency	5,330.00

TOTAL	\$ 409,079.86
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PASSED, APPROVED AND ADOPTED THE 15TH DAY OF MARCH 2017.

Teresa Real Sebastian, Mayor
City of Monterey Park, California

ATTEST

Vincent D. Chang, City Clerk
City of Monterey Park, California

RESOLUTION NO.
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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY COUNCIL OF THE)
CITY OF MONTEREY PARK)

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Monterey Park at a regular meeting held on the 15th day of March 2017 by the following vote of the Council:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Vincent D. Chang, City Clerk
City of Monterey Park, California

ATTACHMENT 2

Warrant Register

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 03/15/2017

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
ANTHEM BLUE CROSS	0010-801-5102-12330	3,431.45	03/17 MEDICAL INSURANCE		313329	3,431.45
APPLEONE EMPLOYMENT SERVICES	0010-801-1704-31950	770.32	TEMPORARY STAFFING SERVICES		313330	770.32
AT & T	0010-801-3112-32050	541.40	PHONE SERVICE		313331	1,286.90
	0022-801-4206-32050	628.42	PHONE SERVICE		313331	
	0092-801-4222-32050	117.08	PHONE SERVICE		313331	
AT&T	0010-801-1408-32050	258.54	INTERNET/PHONE SERVICE		313332	574.54
	0010-801-3112-32050	172.36	INTERNET/PHONE SERVICE		313332	
	0010-801-3201-32050	86.18	INTERNET/PHONE SERVICE		313332	
	0010-801-6001-32050	28.73	INTERNET/PHONE SERVICE		313332	
	0169-801-2201-32050	28.73	INTERNET/PHONE SERVICE		313332	
	0010-801-1301-32050	19.66	INTERNET/PHONE SERVICE		313333	1,405.75
	0010-801-1404-32050	100.95	INTERNET/PHONE SERVICE		313333	
	0010-801-1408-32050	403.75	INTERNET/PHONE SERVICE		313333	
	0010-801-3112-32050	269.17	INTERNET/PHONE SERVICE		313333	
	0010-801-3201-32050	134.58	INTERNET/PHONE SERVICE		313333	
	0010-801-6001-32050	209.10	INTERNET/PHONE SERVICE		313333	
	0010-801-6502-32050	39.32	INTERNET/PHONE SERVICE		313333	
	0043-801-1404-32050	74.38	INTERNET/PHONE SERVICE		313333	
	0092-801-1404-32050	90.32	INTERNET/PHONE SERVICE		313333	
	0092-801-4222-32050	19.66	INTERNET/PHONE SERVICE		313333	
	0169-801-2201-32050	44.86	INTERNET/PHONE SERVICE		313333	
DAVID M. BARRON	0010-701-0010-08030	23.00	REFUND DUPLICATE PAYMENT		313334	23.00

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 03/15/2017

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CHARTER COMMUNICATIONS	0010-801-4210-38400	129.98	INTERNET/CABLE SERVICE		313335	306.14
	0010-801-4210-38400	91.32	INTERNET/CABLE SERVICE		313335	
	0092-801-4222-32050	84.84	INTERNET/CABLE SERVICE		313335	
MONTEREY PARK PETTY CASH	0010-801-6508-31990	44.86	PETTY CASH-SUPPLIES		313336	249.45
	0010-801-6517-39400	100.00	PETTY CASH-TRAINING		313336	
	0010-801-1704-33100	15.00	PETTY CASH-PARKING		313336	
	0092-801-4223-21200	89.59	PETTY CASH-NOTICE FILING		313336	
PITNEY BOWES POSTAGE BY PHONE	0010-801-1403-32200	57.92	POSTAGE		313337	
	0010-801-1406-32200	308.74	POSTAGE		313337	
	0010-801-1702-32200	17.99	POSTAGE		313337	
	0010-801-1801-32200	13.16	POSTAGE		313337	
	0010-801-1802-32200	7.48	POSTAGE		313337	
	0010-801-3101-32200	6.61	POSTAGE		313337	
	0010-801-3102-32200	5.32	POSTAGE		313337	
	0010-801-3104-32200	10.75	POSTAGE		313337	
	0010-801-3113-32200	4.76	POSTAGE		313337	
	0010-801-3114-32200	58.82	POSTAGE		313337	
	0010-801-3120-32200	189.06	POSTAGE		313337	
	0010-801-3205-32200	91.01	POSTAGE		313337	
	0010-801-3210-32200	4.46	POSTAGE		313337	
	0010-801-3220-32200	8.46	POSTAGE		313337	
	0010-801-6001-32200	22.67	POSTAGE		313337	
	0010-801-6502-32200	1.84	POSTAGE		313337	
	0043-801-1201-32200	0.92	POSTAGE		313337	
	0043-801-4212-32200	8.26	POSTAGE		313337	
	0075-450-0075-09230	59.85	POSTAGE (TRUST)		313337	
	0092-801-4220-32200	0.46	POSTAGE		313337	

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 03/15/2017

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PREPAID WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						878.54
PROFORCE LAW ENFORCEMENT (DBA)	0010-801-3101-22670	500.00	POLICE RESERVE OF THE YEAR		313338	500.00
SPRINT CORPORATION	0010-801-3115-38400	1,154.80	MOBILE DATA SERVICE	17-0126	313339	1,154.80
VERIZON WIRELESS	0160-801-3104-39100	38.01	WIRELESS VOICE & DATA SERVICE		313340	
	0010-801-3115-38400	38.01	WIRELESS VOICE & DATA SERVICE		313340	
	0010-801-1408-32050	0.22	WIRELESS VOICE & DATA SERVICE		313340	
	0010-801-1701-32050	38.01	WIRELESS VOICE & DATA SERVICE		313340	
	0010-801-1702-32050	6.81	WIRELESS VOICE & DATA SERVICE		313340	
	0010-801-1703-32050	38.01	WIRELESS VOICE & DATA SERVICE		313340	
	0010-801-3112-32050	130.47	WIRELESS VOICE & DATA SERVICE		313340	
	0010-801-4209-32050	56.47	WIRELESS VOICE & DATA SERVICE		313340	
	0010-801-4212-32050	34.99	WIRELESS VOICE & DATA SERVICE		313340	
	0010-801-6517-32050	1.77	WIRELESS VOICE & DATA SERVICE		313340	
	0092-801-4220-32050	0.22	WIRELESS VOICE & DATA SERVICE		313340	
	0092-801-4221-32050	40.57	WIRELESS VOICE & DATA SERVICE		313340	
	0092-801-4222-32050	0.22	WIRELESS VOICE & DATA SERVICE		313340	423.78
TOTAL FOR PREPAID WARRANTS						11,004.67
	PRINTED	11,004.67				
	E-PAYABLE	0.00				

CITY OF MONTEREY PARK
FINAL WARRANT REGISTER
COUNCIL MEETING DATE 03/15/2017

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
A.J. FISTES CORPORATION	0010-801-4210-38100	655.00	MUSEUM PAINTING		313341	655.00
ADLERHORST INTERNATIONAL INC.	0160-801-3103-22800	175.00	POLICE TRAINING	17-0083	561 *	175.00
ADMINSURE INC.	0080-801-8301-20000	6,047.00	WORKERS COMP CLAIM ADMIN		313342	6,047.00
ADVANCE PEST TERMITE CONTROL	0010-801-3104-22750	33.00	PEST CONTROL		313343	33.00
ALL STATE POLICE EQUIPMENT	0010-801-3101-22320	260.98	POLICE SUPPLIES		313344	260.98
AMTECH ELEVATOR SERVICES	0010-801-4210-38100	501.65	ELEVATOR MAINTENANCE		313345	501.65
ARC IMAGING RESOURCE - CALIFORNIA	0010-801-4212-37500	143.07	ENGINEERING PRINTER	17-0390	313346	385.69
	0010-801-4212-37500	242.62	ENGINEERING PRINTER	17-0390	313346	
ARROYO BACKGROUND INVESTIGATIONS	0010-801-3104-31950	900.00	BACKGROUND INVESTIGATIONS	17-0078	313347	900.00
ATHENS SERVICES	0344-801-5002-99290	1,300.00	STREET SWEEPING SERVICES	17-0322	313348	1,300.00
ATLAS SERVICES SOLUTION CORP.	0010-801-6505-38250	250.00	JANITORIAL SERVICES		313349	250.00
AUTOZONE WEST, INC	0060-801-4211-22300	171.52	FLEET PARTS/SUPPLIES		562 *	
	0060-801-4211-23500	150.06	FLEET PARTS/SUPPLIES	17-0298	562 *	
	0060-801-4211-23500	125.88	FLEET PARTS/SUPPLIES	17-0298	562 *	
	0060-801-4211-23500	123.96	FLEET PARTS/SUPPLIES-UNIT 989	17-0298	562 *	
	0060-801-4211-23500	38.26-	FLEET PARTS/SUPPLIES-CREDIT	17-0298	562 *	
	0060-801-4211-23500	80.96-	FLEET PARTS/SUPPLIES-CREDIT	17-0298	562 *	
	0060-801-4211-23500	143.99-	FLEET PARTS/SUPPLIES-CREDIT	17-0298	562 *	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						308.21
B W GRAPHICS	0010-801-1101-39250	184.88	BUSINESS CARDS-S LAM		313350	
	0010-801-1101-39250	184.87	BUSINESS CARDS-M ING		313350	
						369.75
BEAR COMMUNICATIONS INC (DBA) BEARC	0160-801-3103-22750	40.24	POLICE SUPPLIES		313351	
						40.24
BLODGETT BAYLOSIS ENVIRONMENT PLANN	0075-450-0075-08660	551.00	ENVIRONMENTAL SERVICES (TRUST)		313352	
	0075-450-0075-08660	649.00	ENVIRONMENTAL SERVICES (TRUST)	17-0327	313352	
						1,200.00
CANON FINANCIAL SERVICES, INC.	0010-801-3104-37500	1,794.45	COPIER MACHINE RENTAL	17-0191	313353	
	0060-801-4211-31950	509.29	COPIER MACHINE RENTAL		313353	
	0010-801-6505-39250	185.30	COPIER MACHINE RENTAL	17-0193	313353	
	0010-801-3114-37500	1,735.03	COPIER MACHINE RENTAL	17-0195	313353	
						4,224.07
CANON SOLUTIONS AMERICA, INC	0075-450-0075-08550	290.20	COPIER MAINTENANCE (TRUST)	17-0194	563 *	
						290.20
MARLENE A CARDINALI	0159-801-6507-31930	79.80	INSTRUCTOR-RECREATION CLASS		313354	
						79.80
CENTURY MANUFACTURING CORPORATION	0010-801-4202-23950	576.54	STREET GRAFFITI SUPPLIES		313355	
						576.54
CHAU'S 76 INC.	0060-801-4211-22250	53.15	FLEET FUEL		313356	
	0060-801-4211-22250	59.35	FLEET FUEL		313356	
	0060-801-4211-22250	44.20	FLEET FUEL		313356	
	0060-801-4211-22250	64.88	FLEET FUEL		313356	
	0060-801-4211-22250	162.72	FLEET FUEL		313356	
	0060-801-4211-22250	50.96	FLEET FUEL		313356	
	0060-801-4211-22250	33.00	FLEET FUEL		313356	
	0060-801-4211-22250	45.98	FLEET FUEL		313356	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
CHAU'S 76 INC.	0060-801-4211-22250	44.08	FLEET FUEL		313356	
	0060-801-4211-22250	40.15	FLEET FUEL		313356	
	0060-801-4211-22250	60.94	FLEET FUEL		313356	
	0060-801-4211-22250	47.56	FLEET FUEL		313356	
	0060-801-4211-22250	75.14	FLEET FUEL		313356	
						782.11
CHRISTINA BRAVO	0010-801-3210-39050	15.00	FIRE UNIFORM CLEANING		313357	
						15.00
CITATION MANAGEMENT (DBA)	0010-701-0010-03630	3,064.58	PARKING CITATIONS SERVICE		313358	
						3,064.58
CLINICAL LABORATORY OF	0093-801-4230-31950	15.00	WATER ANALYSIS		564 *	
						15.00
THE COUNSELING TEAM INTERNATIONAL	0010-801-3210-31900	300.00	FIRE PSYCHOLOGICAL EXAM		313359	
						300.00
COUNTY OF LOS ANGELES	0010-801-3111-31950	3,538.42	ANIMAL CONTROL SERVICE	17-0120	313360	
						3,538.42
DAILY JOURNAL CORPORATION	0043-801-1301-34050	96.00	LEGAL NOTICE	17-0073	313361	
						96.00
DELL MARKETING LP	0010-801-1404-22750	175.78	COMPUTER/SUPPLIES		313362	
	0010-801-1404-22750	65.45	COMPUTER/SUPPLIES		313362	
	0010-801-1404-22750	18.75	COMPUTER/SUPPLIES		313362	
	0010-801-1403-38400	2,390.58	COMPUTER/SUPPLIES		313362	
						2,650.56
LISA DESMOND	0010-701-0010-06200	1,292.25	REFUND CONDITIONAL USE PERMIT		313363	
						1,292.25
DUNN-EDWARDS CORPORATION	0010-801-4210-23100	37.76	PAINT SUPPLIES	17-0206	313364	
						37.76
DEAN N EDDOW	0159-801-6507-31930	268.85	INSTRUCTOR-RECREATION CLASS		313365	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
DEAN N EDDOW	0159-801-6507-31930	34.00-	INSTRUCTOR-CLASS CREDIT		313365	234.85
ELECTRABOND (DBA)	0092-801-4222-23700	163.50	WATER-PARTS		313366	163.50
EMPIRE CLEANING SUPPLY	0010-801-6505-22150	654.88	JANITORIAL SUPPLIES		565 *	654.88
ENTERPRISE FM TRUST	0060-801-4211-37800	5,800.59	FLEET RENTAL	17-0365	313367	5,800.59
EXPRESS SERVICE, INC	0010-801-4202-11300	416.15	TEMPORARY STAFFING SERVICES		313368	416.15
FEDERAL EXPRESS CORP.	0010-801-3102-32200	13.01	CARRIER SERVICES		313369	52.12
	0010-801-3102-32200	5.43	CARRIER SERVICES		313369	
	0010-801-1403-32200	33.68	CARRIER SERVICES		313369	
FENSCO SERVICES INC	0010-801-6517-31950	230.00	FENCE REPAIR/INSTALLATION		313370	230.00
DENISE FERRARI	0136-801-3101-33250	31.67	POST TRAINING		313371	31.67
FORD OF MONTEBELLO	0060-801-4211-23500	318.40	FLEET PARTS/REPAIR-UNIT 088		313372	738.94
	0060-801-4211-23500	121.13	FLEET PARTS/REPAIR-UNIT 932		313372	
	0060-801-4211-23500	280.38	FLEET PARTS/REPAIR-UNIT 065		313372	
	0060-801-4211-23500	19.03	FLEET PARTS/REPAIR-UNIT 088		313372	
FORWARD THINKING SYSTEMS, LLC	0109-801-5004-91745	60.00	DIAL-A-RIDE GPS SERVICE		313373	120.00
	0109-801-5004-91745	60.00	DIAL-A-RIDE GPS SERVICE		313373	
WINNIE FUNG	0159-801-6507-31930	68.00	INSTRUCTOR-RECREATION CLASS		313374	68.00

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
GALLADE CHEMICAL, INC.	0092-801-4222-23300	586.16	WATER CHEMICALS	17-0340	566 *	586.16
GARFIELD MEDICAL CENTER	0010-801-3113-22600	24.00	PHYSICAL		313375	24.00
GARVEY EQUIPMENT COMPANY	0010-801-6517-24100	97.88	PARKS SUPPLIES	17-0109	313376	97.88
GENERAL PUMP COMPANY, INC.	0093-801-4227-23300	6,822.37	WATER-REPAIR RUSSELL BOOSTER	17-0388	313377	6,822.37
GOLDEN STAR TECHNOLOGY INC/DBA: GST	0010-801-1404-38400	499.18	NETWORK EQUIPMENT MAINT.		313378	1,497.50
	0043-801-1404-38400	499.16	NETWORK EQUIPMENT MAINT.		313378	
	0092-801-1404-38400	499.16	NETWORK EQUIPMENT MAINT.		313378	
GOVCONNECTION INC.	0010-801-1801-32150	161.30	COMPUTER SUPPLIES		313379	307.91
	0010-850-1403-22750	33.55	COMPUTER SUPPLIES		313379	
	0010-850-1403-22750	19.47	COMPUTER SUPPLIES		313379	
	0010-850-1403-22750	16.15	COMPUTER SUPPLIES		313379	
	0010-850-1403-22750	77.44	COMPUTER SUPPLIES		313379	
GRAINGER	0010-801-4210-23400	458.77	BLDG MAINT SUPPLIES	17-0246	313380	458.77
GRAND PRIX TIRE & AUTO CENTER	0060-801-4211-38400	60.00	FLEET TIRES ALIGNMENT		313381	60.00
GRM INFORMATION MANAGEMENT	0010-801-1301-31950	757.00	DOCUMENT SYSTEM SERVICES	17-0068	313382	895.91
	0010-801-1801-38400	35.00	DOCUMENT SYSTEM SERVICES	17-0067	313382	
	0010-801-1801-38400	103.91	DOCUMENT SYSTEM SERVICES	17-0067	313382	
SAMUEL JIE GUO	0159-801-6507-31930	5,005.50	INSTRUCTOR-RECREATION CLASS		313383	5,005.50

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
H & H AUTO PARTS WHOLESALE	0060-801-4211-23500	50.94	FLEET PARTS/SUPPLIES-UNIT 949	17-0284	313384	
	0060-801-4211-23500	31.98	FLEET PARTS/SUPPLIES	17-0284	313384	
	0060-801-4211-23500	81.74	FLEET PARTS/SUPPLIES-UNIT 989	17-0284	313384	164.66
H2O RESTORATION INC.	0010-801-4210-38100	2,132.14	SIERRA VISTA-DRINKING FOUNTAIN		313385	2,132.14
HACH COMPANY (AKA ELE	0092-801-4222-23400	536.48	WATER ANALYSIS SUPPLIES	17-0140	313386	
	0092-801-4222-23400	536.48	WATER ANALYSIS SUPPLIES	17-0140	313386	1,072.96
HANSON AGGREGATES	0092-801-4222-23700	524.46	ASPHALT		567 *	
	0110-801-4202-23600	544.14	ASPHALT	17-0237	567 *	1,068.60
HARRINGTON INDUSTRIAL PLASTICS	0092-801-4222-23400	629.17	WATER SUPPLIES	17-0304	568 *	629.17
HAVIS INC	0010-801-3115-38400	199.00	POLICE COMPUTER SUPPLIES		313387	199.00
HEALTHFIRST MEDICAL GROUP	0010-801-1801-31900	2,992.00	PRE-EMPLOYMENT PHYSICALS		313388	2,992.00
HERNANDEZ FLOOR COVERING	0010-801-4210-38100	620.00	FLOORING INSTALLATION		313389	620.00
HINDERLITER,DE LLAMAS & ASSOC.	0010-801-1403-31400	1,374.30	CONTRACT SERVICES-SALES TAX	17-0314	313390	
	0010-701-0010-01500	1,460.83	CONTRACT SERVICES-SALES TAX		313390	2,835.13
HOME DEPOT CREDIT SERVICES	0092-801-4222-23400	432.83	HARDWARE SUPPLIES	17-0141	313391	
	0010-801-4210-23050	193.56	HARDWARE SUPPLIES	17-0241	313391	
	0022-801-4206-23900	131.72	HARDWARE SUPPLIES	17-0214	313391	758.11
INDUSTRIAL SAFETY SHOE CO.	0010-801-4209-22310	200.00	SAFETY BOOTS-R QUARTON	17-0143	313392	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						200.00
MITCHELL ING	0010-801-1101-11100	80.00	MAYOR'S EXPENSES		313393	
	0092-801-1101-11100	60.00	MAYOR'S EXPENSES		313393	
	0043-801-1101-11100	60.00	MAYOR'S EXPENSES		313393	
						200.00
INTERNATIONAL BUSINESS MACHINES COF	0010-801-1404-38400	828.00	MOBILE DEVICE MANAGEMENT		313394	
	0043-801-1404-38400	828.00	MOBILE DEVICE MANAGEMENT		313394	
	0092-801-1404-38400	828.00	MOBILE DEVICE MANAGEMENT		313394	
						2,484.00
INTERNATIONAL CODE COUNCIL, INC	0010-801-1703-39350	190.31	BUILDING CODE BOOK		313395	
	0010-801-3205-39350	73.95	FIRE INSPECTORS GUIDE		313395	
						264.26
INTERWEST CONSULTING GROUP, INC	0010-701-0010-06100	190.00	PLAN CHECK SERVICES	17-0276	313396	
						190.00
IP LEARNING CENTER	0159-801-6507-31930	488.25	INSTRUCTOR-RECREATION CLASS		313397	
						488.25
IRON MOUNTAIN OFF-SITE DATA	0010-850-1403-31700	297.75	COMPUTER DATA STORAGE		313398	
						297.75
SHELLY MARIE ISHIDA	0159-801-6507-31930	372.00	INSTRUCTOR-RECREATION CLASS		313399	
						372.00
JCL BARRICADE COMPANY	0022-801-4206-23800	130.50	STREET SIGNS/SUPPLIES	17-0227	313400	
	0022-801-4206-23800	954.39	STREET SIGNS/SUPPLIES	17-0227	313400	
						1,084.89
JEANINE CARR (DBA) TIPPI TOES WEST	0159-801-6507-31930	57.40	INSTRUCTOR-RECREATION CLASS		313401	
						57.40
JHM SUPPLY INC	0010-801-6517-23300	170.77	PARKS SUPPLIES	17-0112	313402	
						170.77
JIM'S AUTOMOTIVE SERVICE	0060-801-4211-38400	316.00	FLEET SMOG CHECK-UNIT 921	17-0023	313403	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
JIM'S AUTOMOTIVE SERVICE	0060-801-4211-38400	316.00	FLEET SMOG CHECK-UNIT 050	17-0023	313403	
	0060-801-4211-38400	262.33	FLEET SMOG CHECK-UNIT 979	17-0023	313403	894.33
JU FU LAI SEAFOOD	0010-701-0010-06850	338.00	REFUND INDUSTRIAL WASTE FEE		313404	338.00
JWA URBAN CONSULTANTS INC	0169-801-2201-31850	355.00	CDBG CONSULTING		313405	
	0880-801-2207-31950	5,330.00	HOME CONSULTING		313405	5,685.00
RICHARD KAGEYAMA	0159-801-6507-31930	330.40	INSTRUCTOR-RECREATION CLASS		313406	330.40
GABRIELA KASANJIAN	0159-801-6507-31930	80.60	INSTRUCTOR-RECREATION CLASS		313407	80.60
KNIGHT COMMUNICATIONS INC	0010-801-1301-38400	497.17	SYSTEM MANAGEMENT SERVICE		313408	
	0010-801-1404-38400	464.96	SYSTEM MANAGEMENT SERVICE		313408	
	0043-801-1404-38400	548.29	SYSTEM MANAGEMENT SERVICE		313408	
	0092-801-1404-38400	714.97	SYSTEM MANAGEMENT SERVICE		313408	
	0010-801-1701-38400	376.67	SYSTEM MANAGEMENT SERVICE		313408	
	0010-801-1702-38400	376.67	SYSTEM MANAGEMENT SERVICE		313408	
	0010-801-1703-38400	376.67	SYSTEM MANAGEMENT SERVICE		313408	
	0010-801-1801-38400	733.75	SYSTEM MANAGEMENT SERVICE		313408	
	0010-801-3115-38400	1,282.50	SYSTEM MANAGEMENT SERVICE		313408	
	0010-801-3201-38400	897.50	SYSTEM MANAGEMENT SERVICE		313408	
	0022-801-4202-38400	524.08	SYSTEM MANAGEMENT SERVICE		313408	
	0092-801-4210-38400	386.75	SYSTEM MANAGEMENT SERVICE		313408	
	0060-801-4211-38400	1,716.66	SYSTEM MANAGEMENT SERVICE		313408	
	0043-801-4212-38400	552.92	SYSTEM MANAGEMENT SERVICE		313408	
	0092-801-4220-38400	1,628.33	SYSTEM MANAGEMENT SERVICE		313408	
	0131-801-6001-38400	853.33	SYSTEM MANAGEMENT SERVICE		313408	
	0010-801-6502-38400	1,110.83	SYSTEM MANAGEMENT SERVICE		313408	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
KNIGHT COMMUNICATIONS INC	0160-801-3115-31700	10,250.00	SYSTEM MANAGEMENT SERVICE	17-0122	313408	23,292.05
KNOWLES-MCNIFF	0010-801-1404-31700	783.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	
	0043-801-1404-31700	3,850.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	12,500.00
	0092-801-1404-31700	3,908.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	
	0010-801-3115-31700	599.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	
	0010-801-3220-31700	209.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	
	0092-801-4221-31700	989.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	
	0093-801-4226-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	
	0093-801-4227-31700	259.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	
	0093-801-4228-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	
	0093-801-4229-31700	199.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	
	0093-801-4231-31700	265.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	
	0093-801-4232-31700	212.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	
	0010-801-6001-31700	803.00	FINANCE SOFTWARE MAINTENANCE	17-0002	313409	
KOVATCH MOBILE EQUIPMENT	0060-801-3210-38400	45.37	FIRE ENGINE REPAIR	17-0319	313410	45.37
LAWN MOWER CORNER/KNG POWER EQUIPME	0092-801-4223-23700	21.64	WATER-TOOLS/SUPPLIES	17-0164	313411	106.64
	0060-801-4211-38400	85.00	WATER-TOOLS/SUPPLIES	17-0021	313411	
LAWTON PRINTING, INC.	0010-801-1403-22750	140.00	OFFICE SUPPLIES		313412	140.00
LEACH MOUNCE ARCHITECTS	0010-801-5002-96089	14,060.00	ARCHITECTURAL SERVICES	17-0384	313413	14,060.00
LEADER INDUSTRIES	0060-801-4211-38400	210.00	AMBULANCE CHASSIS		313414	210.00
XIAOXIN LIANG	0159-801-6507-31930	2,800.00	INSTRUCTOR-RECREATION CLASS		313415	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						2,800.00
LIEBERT CASSIDY WHITMORE	0010-801-1801-31951	988.00	LEGAL SERVICES-PD HEARING		313416	
	0010-801-1801-31953	1,987.00	LEGAL SERVICES-PW DISCIPLINE		313416	
	0010-801-1801-31955	2,069.00	LEGAL SERVICES-MS DISCIPLINE		313416	
	0043-801-1601-31600	140.00	LEGAL SERVICES-GENERAL SERVICE		313416	
	0043-801-1601-31600	604.50	LEGAL SERVICES-POA NEGOTIATION		313416	
						5,788.50
LOGAN SUPPLY CO., INC.	0092-801-4223-24100	531.79	WATER SUPPLIES/TOOLS	17-0163	313417	
						531.79
LONG BEACH BMW MOTORCYCLES (DBA)	0060-801-4211-38400	1,227.92	FLEET PARTS/REPAIR-UNIT 002	17-0020	569 *	
						1,227.92
LOOMIS ARMORED US, INC.	0010-701-0010-03700	508.28	ARMORED CARRIER SERVICE		313418	
						508.28
ROBIN LOPEZ	0010-801-3104-22750	257.87	POLICE TRAINING		313419	
	0010-801-3103-22300	190.00	POLICE PROPERTY REPLACEMENT		313419	
						447.87
LOS ANGELES COUNTY SHERIFF'S DEPART	0010-801-3113-22600	444.25	INMATE MEALS SERVICES	17-0077	313420	
						444.25
MALWAREBYTES	0010-801-1404-38400	699.50	ANTISPYWARE SUBSCRIPTION		313421	
	0043-801-1404-38400	699.50	ANTISPYWARE SUBSCRIPTION		313421	
	0092-801-1404-38400	699.50	ANTISPYWARE SUBSCRIPTION		313421	
						2,098.50
MAY HOA BEAUTY SALON	0010-701-0010-06370	100.00	REFUND FIRE INSPECTION FEE		313422	
						100.00
MCMASTER-CARR SUPPLY CO.	0092-801-4222-23400	113.69	WATER SUPPLIES	17-0169	313423	
	0092-801-4222-23400	436.32	WATER SUPPLIES	17-0169	313423	
	0092-801-4222-23400	53.29	WATER SUPPLIES	17-0169	313423	
	0092-801-4222-23400	29.18	WATER SUPPLIES	17-0169	313423	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
MCMASTER-CARR SUPPLY CO.	0092-801-4222-23400	28.63	WATER SUPPLIES	17-0169	313423	661.11
MCNEILL SECURITY AND FIRE SYSTEMS	0092-801-4222-31950	644.81	ALARM SERVICES		313424	
	0092-801-4222-31950	1,031.69	ALARM SERVICES		313424	1,676.50
MISSION SUPER HARDWARE	0010-801-6517-23050	20.09	HARDWARE SUPPLIES	17-0114	313425	
	0022-801-4202-22100	5.66	HARDWARE SUPPLIES	17-0224	313425	25.75
MOBILE VISION IN CAR VIDEO	0010-801-3103-22750	59.75	POLICE CAMERA PARTS		313426	
	0010-801-3103-22750	70.99	POLICE CAMERA PARTS		313426	
	0010-801-3103-22750	59.75	POLICE CAMERA PARTS		313426	
	0010-801-3103-22750	59.75	POLICE CAMERA PARTS		313426	
	0010-801-3103-22750	59.75	POLICE CAMERA PARTS		313426	
	0010-801-3103-22750	59.75	POLICE CAMERA PARTS		313426	
	0010-801-3103-22750	239.25	POLICE CAMERA PARTS		313426	608.99
MONOPRICE, INC	0010-801-3114-21300	137.99	COMPUTER SUPPLIES		313427	137.99
MP PRAJNA BUDDHIST MISSION INC	0010-701-0010-02010	195.00	REFUND BUSINESS LICENSE		313428	195.00
MR. ROOTER PLUMBING (DBA)	0010-801-4210-38100	1,200.00	PLUMBING SERVICES		313429	
	0010-801-4210-38100	1,200.00	PLUMBING SERVICES		313429	
	0042-801-4204-23700	2,250.00	PLUMBING SERVICES		313429	4,650.00
MUNICIPAL AUDITING SERVICES LLC (DE	0010-701-0010-02010	1,078.70	BUSINESS LICENSE AUDITING SVCS		313430	
	0010-701-0010-02010	985.08	BUSINESS LICENSE AUDITING SVCS		313430	2,063.78
NOODLE HOUSE	0010-701-0010-06850	338.00	REFUND INDUSTRIAL WASTE FEE		313431	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						338.00
LEE O NORRIS	0010-801-3103-22310	142.99	POLICE UNIFORM		313432	142.99
O'REILLY AUTO PARTS	0060-801-4211-23500	21.74	FLEET PARTS/SUPPLIES-UNIT 948	17-0297	313433	
	0060-801-4211-23500	14.13	FLEET PARTS/SUPPLIES-UNIT 874	17-0297	313433	
	0060-801-4211-23500	16.66	FLEET PARTS/SUPPLIES-UNIT 994	17-0297	313433	52.53
OFFICE DEPOT INC.	0010-801-6505-21350	111.65	OFFICE SUPPLIES	17-0310	313434	
	0010-801-3114-21350	10.97	OFFICE SUPPLIES	17-0075	313434	
	0010-801-3114-21350	344.73	OFFICE SUPPLIES	17-0075	313434	
	0010-801-3114-21350	79.48-	OFFICE SUPPLIES-CREDIT	17-0075	313434	
	0010-801-1703-21350	14.58	OFFICE SUPPLIES	17-0042	313434	
	0010-801-1702-21350	49.55	OFFICE SUPPLIES	17-0042	313434	
	0010-801-3113-38400	526.31	OFFICE SUPPLIES		313434	
	0010-801-3114-21350	24.46	OFFICE SUPPLIES	17-0075	313434	
	0010-801-3114-21350	12.39	OFFICE SUPPLIES	17-0075	313434	
	0010-801-3114-21350	64.34	OFFICE SUPPLIES	17-0075	313434	
	0010-801-3114-21350	418.68	OFFICE SUPPLIES	17-0075	313434	
	0010-801-3114-21350	354.10	OFFICE SUPPLIES	17-0075	313434	
	0010-801-4209-21350	352.30	OFFICE SUPPLIES	17-0223	313434	
	0010-801-4209-21350	15.99-	OFFICE SUPPLIES-CREDIT	17-0223	313434	
	0010-801-4209-21350	27.36	OFFICE SUPPLIES	17-0223	313434	
	0010-801-4210-22150	35.65	OFFICE SUPPLIES		313434	
	0010-801-6517-22750	133.24	OFFICE SUPPLIES		313434	
	0010-801-6517-22750	120.69	OFFICE SUPPLIES		313434	
	0010-801-6517-22750	91.19	OFFICE SUPPLIES		313434	
	0010-801-6517-22750	377.98	OFFICE SUPPLIES		313434	
	0010-801-6517-22750	48.46	OFFICE SUPPLIES		313434	3,023.16

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
OFFICE SOLUTIONS	0010-801-1403-22750	34.54	OFFICE SUPPLIES	17-0278	570 *	
	0010-801-1403-22750	310.41	OFFICE SUPPLIES	17-0278	570 *	
	0010-801-1403-22750	47.94	OFFICE SUPPLIES	17-0278	570 *	
	0010-801-1403-22750	47.94-	OFFICE SUPPLIES	17-0278	570 *	
	0010-801-1703-21300	23.20	OFFICE SUPPLIES		570 *	
	0010-801-1701-21300	23.20	OFFICE SUPPLIES		570 *	
	0010-801-1702-21300	23.20	OFFICE SUPPLIES		570 *	
	0010-801-1301-21350	44.08	OFFICE SUPPLIES	17-0065	570 *	
	0010-801-1301-21250	72.80	OFFICE SUPPLIES	17-0065	570 *	
						531.43
PARKHOUSE TIRE, INC.	0060-801-4211-23500	2,067.33	FLEET TIRES		313435	
						2,067.33
PIRTEK COMMERCE SOUTH (DBA)	0060-801-4211-38400	390.44	FLEET SUPPLIES-UNIT 018		313436	
						390.44
PLUMBERS DEPOT INC	0042-801-4204-23700	433.45	STREETS TOOLS/SUPPLIES	17-0220	313437	
	0042-801-4204-23700	112.83	STREETS TOOLS/SUPPLIES	17-0220	313437	
	0042-801-4204-23700	394.25	STREETS TOOLS/SUPPLIES	17-0220	313437	
						940.53
PREFERRED ALLIANCE INC	0010-801-1801-31900	90.02	DRIVER TESTING		313438	
						90.02
PUI SHEUNG YUK (DBA) YACA EDUCATION	0159-801-6507-31930	432.90	INSTRUCTOR-RECREATION CLASS		313439	
						432.90
PVP COMMUNICATIONS INC	0010-801-3102-22300	829.76	POLICE EQUIPMENT/PARTS		571 *	
						829.76
RCF BUILDING MATERIALS	0060-801-4211-22250	78.22	POPANE		313440	
	0022-801-4202-22400	45.00	STREETS TOOL RENTAL		313440	
						123.22
RED WING SHOE STORES	0092-801-4221-22300	191.73	SAFETY BOOTS-G NORIEGA	17-0180	313441	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						191.73
RI-TEC INDUSTRIAL PRODUCTS	0176-801-6516-23300	320.00	PARKS SUPPLIES		313442	320.00
ROYAL WHOLESALE ELECTRIC	0093-801-4227-23300	1,230.80	WATER PARTS	17-0170	313443	
	0093-801-4227-23300	18.46	WATER PARTS	17-0170	313443	1,249.26
JAMES RUIZ	0010-701-0010-03630	53.00	REFUND PARKING CITATION		313444	53.00
SAN LUIS BUTANE DISTRIBUTORS, INC	0060-801-4211-22250	42.42	PROPANE	17-0036	313445	
	0060-801-4211-22250	45.49	PROPANE	17-0036	313445	87.91
SUSAN SAXE-CLIFFORD, PH.D.	0010-801-1801-31900	450.00	PSYCHOLOGICAL EVALUATION		313446	450.00
ROSE AMACHIZTLY SCOBIE	0159-801-6507-31930	104.00	INSTRUCTOR-RECREATION CLASS		313447	104.00
SHRED-IT US JV LLC	0010-801-3114-38400	290.89	DESTRUCTION SERVICES		313448	290.89
SMARDAN SUPPLY COMPANY	0092-801-4222-23400	140.07	BLDG MAINT SUPPLIES	17-0167	313449	140.07
SMS SYSTEMS MAINTENANCE SERVICES, I	0010-801-3115-38400	682.00	SERVER MAINTENANCE		572 *	682.00
SOUTHWESTERN BAG CO.	0110-801-4202-23600	1,973.81	DISASTER PREPAREDNESS SUPPLIES		573 *	1,973.81
SPOK, INC.	0010-801-3112-32050	122.10	PAGING SERVICES	17-0054	313450	
	0092-801-4220-32050	4.75	PAGING SERVICES	17-0054	313450	
	0010-801-3112-32050	122.15	PAGING SERVICES	17-0054	313450	
	0092-801-4220-32050	4.75	PAGING SERVICES	17-0054	313450	
	0010-801-3112-32050	120.28	PAGING SERVICES	17-0054	313450	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
SPOK, INC.	0092-801-4220-32050	4.75	PAGING SERVICES	17-0054	313450	378.78
STAR EAST TRAVEL & TOUR INC	0010-701-0010-02010	75.00	REFUND BUSINESS LICENSE		313451	
	0077-701-0077-02110	13.52	REFUND BID FEE		313451	88.52
STATUS ONE MEDICAL INC	0092-801-4223-23700	32.68	FIRST AID SUPPLIES	17-0177	313452	32.68
REGGIE STEVENS	0159-801-6507-31930	130.00	INSTRUCTOR-RECREATION CLASS		313453	130.00
STRATUS TECHNOLOGIES IRELAND, LTD	0010-801-3115-38400	4,746.00	POLICE CAD/RMS SERVER	17-0244	574 *	4,746.00
SUPERIOR COURT OF CALIFORNIA - COUN	0010-701-0010-03620	10,006.86	CITATION PROCESSING		313454	10,006.86
SUPREME TROPHIES & GIFTS CO.	0010-801-1101-39250	80.48	AWARD/PLAQUES/STAMP		313455	80.48
TANGENT COMPUTER INC	0010-801-1404-38400	498.34	EMAIL ARCHIVING APPLIANCE		313456	
	0043-801-1404-38400	498.33	EMAIL ARCHIVING APPLIANCE		313456	
	0092-801-1404-38400	498.33	EMAIL ARCHIVING APPLIANCE		313456	1,495.00
THOMAS PARTITIONS AND	0010-801-4210-38100	1,989.90	BUILDING MAINT. SUPPLIES		313457	1,989.90
THOMSON REUTERS (LEGAL) INC.	0010-801-3104-39100	331.00	POLICE INFORMATION SERVICES	17-0084	313458	331.00
TOM'S CLOTHING & UNIFORMS INC	0010-801-3103-22310	127.24	UNIFORMS-J FRESCAS	17-0087	313459	
	0010-801-3103-22310	107.67	UNIFORMS-V DELGADO	17-0087	313459	
	0010-801-3103-22310	80.26	UNIFORMS-V DELGADO	17-0087	313459	
	0010-801-3103-22310	257.41	UNIFORMS-V DELGADO	17-0087	313459	
	0010-801-3101-22320	365.08	UNIFORMS-K GORDON	17-0087	313459	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
TOM'S CLOTHING & UNIFORMS INC	0010-801-3101-22320	368.01	UNIFORMS-K GORDON	17-0087	313459	
	0010-801-3101-22320	73.40	UNIFORMS-D VANDERHEYDEN	17-0087	313459	
	0010-801-3113-22310	19.57	UNIFORMS-E DOMINGUEZ	17-0087	313459	
	0071-801-3120-22310	83.20	UNIFORMS-G SIMS	17-0087	313459	
	0010-801-3104-22310	255.46	UNIFORMS-B CUEVAS	17-0087	313459	
	0010-801-3104-22310	240.35	UNIFORMS-R LOPEZ	17-0087	313459	
	0010-801-3104-22310	127.24	UNIFORMS-R MINOR	17-0087	313459	
	0010-801-3104-22310	120.38	UNIFORMS-A PORTER	17-0087	313459	
	0010-801-3104-22310	357.25	UNIFORMS-P YUNG	17-0087	313459	
	0010-801-3210-22310	68.13	UNIFORMS-J GIN	17-0129	313459	
	0010-801-3210-22310	21.75	UNIFORMS-J CARTER	17-0129	313459	
	0010-801-3210-22310	100.05	UNIFORMS-E STARY	17-0129	313459	
	0010-801-3210-22310	601.39	UNIFORMS-M HALLOCK	17-0129	313459	
	0010-801-3210-22320	238.16	UNIFORMS-A GRINSTEAD	17-0128	313459	
	0010-801-3210-22320	92.44	UNIFORMS-R LOPEZ	17-0128	313459	
	0010-801-3210-22320	296.89	UNIFORMS-D LAWSON	17-0128	313459	
	0010-801-3210-22320	287.10	UNIFORMS-C CALLOWAY	17-0128	313459	
	0010-801-3210-22310	35.34	UNIFORMS-M OLIVAS	17-0129	313459	
	0010-801-3210-22310	56.55	UNIFORMS-S GREGG	17-0129	313459	
	0010-801-3210-22310	309.94	UNIFORMS-S KELLEY	17-0129	313459	
	0010-801-3210-22310	41.87	UNIFORMS-A MALOUF	17-0129	313459	
	0010-801-3210-22310	648.15	UNIFORMS-J TREJO	17-0129	313459	
	0010-801-3210-22310	648.15	UNIFORMS-J WONG	17-0129	313459	
	0010-801-3210-22310	648.15	UNIFORMS-P SANTANA	17-0129	313459	
	0010-801-3210-22310	48.94	UNIFORMS-J LEGA	17-0129	313459	
	0010-801-3210-22310	315.38	UNIFORMS-J CHAPMAN	17-0129	313459	
	0010-801-3210-22310	642.71	UNIFORMS-W DENNICK	17-0129	313459	
	0010-801-4209-22300	126.15	UNIFORMS-R QUARTON	17-0184	313459	
	0010-801-4209-22300	92.44	UNIFORMS-V VALENZUELA	17-0184	313459	

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VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
TOM'S CLOTHING & UNIFORMS INC	0010-801-4209-22300	217.50	UNIFORMS-M LIRA	17-0184	313459	
	0010-801-4209-22300	251.21	UNIFORM-A BANUELOS	17-0184	313459	
	0010-801-4209-22300	48.79	UNIFORMS-A BANUELOS	17-0184	313459	
	0010-801-4209-22300	264.26	UNIFORMS-J MENDIVIL		313459	8,683.96
LAURINDA SU TRUONG	0159-801-6507-31930	38.95	INSTRUCTOR-RECREATION CLASS		313460	38.95
DOROTHY TSU	0159-801-6507-31930	154.05	INSTRUCTOR-RECREATION CLASS		313461	154.05
TURF STAR INC	0060-801-4211-23500	126.46	FLEET PARTS-UNIT 070		313462	126.46
TYLER TECHNOLOGIES, INC.	0010-801-3115-38400	184,210.00	POLICE SYSTEM SOFTWARE MAINT	17-0392	313463	184,210.00
ULINE, INC.	0010-801-3205-21200	193.00	FIRE SUPPLIES		313464	193.00
UNDERGROUND SERVICE ALERT	0092-801-4223-39300	199.50	UNDERGROUND UTILITY SERVICES	17-0183	313465	199.50
UNITED TRAFFIC SERVICES SUPPLY	0092-801-4223-22300	412.15	WATER SUPPLIES	17-0150	313466	412.15
VETERINARY HEALTHCARE CENTER	0160-801-3101-39400	199.04	K-9 SUPPLIES/SERVICE		313467	
	0160-801-3101-39400	124.05	K-9 SUPPLIES/SERVICE		313467	
	0160-801-3101-39400	131.60	K-9 SUPPLIES/SERVICE		313467	
	0160-801-3101-39400	61.50	K-9 SUPPLIES/SERVICE		313467	
	0160-801-3101-39400	164.03	K-9 SUPPLIES/SERVICE		313467	680.22
VISTA PAINT CO.	0092-801-4222-23700	224.44	PAINT SUPPLIES		313468	224.44
VULCAN MATERIAL CO	0110-801-4202-23600	1,421.28	ASPHALT		313469	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,421.28
WALTERS WHOLESALE ELECTRIC CO	0010-801-4210-23400	102.16	BLDG MAINT SUPPLIES		313470	
	0010-801-4210-23400	282.86	BLDG MAINT SUPPLIES		313470	
						385.02
WARREN DISTRIBUTING, INC.	0060-801-4211-23500	209.99	FLEET PARTS/SUPPLIES-UNIT 031	17-0285	575 *	
	0060-801-4211-23500	107.85	FLEET PARTS/SUPPLIES-UNIT 937	17-0285	575 *	
	0060-801-4211-23500	25.53	FLEET PARTS/SUPPLIES	17-0285	575 *	
	0060-801-4211-23500	207.51	FLEET PARTS/SUPPLIES-UNIT 854	17-0285	575 *	
	0060-801-4211-23500	430.04	FLEET PARTS/SUPPLIES-UNIT 948	17-0285	575 *	
	0060-801-4211-23500	28.67	FLEET PARTS/SUPPLIES-UNIT 023	17-0285	575 *	
	0060-801-4211-23500	71.59	FLEET PARTS/SUPPLIES-UNIT 898	17-0285	575 *	
	0060-801-4211-23500	41.69	FLEET PARTS/SUPPLIES-UNIT 882	17-0285	575 *	
	0060-801-4211-23500	24.80	FLEET PARTS/SUPPLIES	17-0285	575 *	
	0060-801-4211-23500	39.53	FLEET PARTS/SUPPLIES	17-0285	575 *	
	0060-801-4211-23500	86.42	FLEET PARTS/SUPPLIES	17-0285	575 *	
	0060-801-4211-23500	39.15-	FLEET PARTS/SUPPLIES-CREDIT	17-0285	575 *	
	0060-801-4211-23500	6.84-	FLEET PARTS/SUPPLIES-CREDIT	17-0285	575 *	
	0060-801-4211-23500	239.25-	FLEET PARTS/SUPPLIES-CREDIT	17-0285	575 *	
						988.38
WECK LABORATORIES (DBA)	0093-801-4227-31950	508.00	WATER TESTING SUPPLIES		313471	
						508.00
WEST COAST ARBORISTS, INC.	0093-801-4227-31950	4,052.00	TREE MAINTENANCE SERVICES	17-0363	313472	
						4,052.00
WESTCO SERVICE COMPANY	0010-801-4210-38150	2,006.00	AIR CONDITIONING REPAIR		313473	
						2,006.00
WESTERN GRAPHIX / WESTERN ID (DBA)	0010-801-1801-21350	168.58	EMPLOYEE ID SUPPLIES		313474	
						168.58
WESTERN WATER WORKS SUPPLY CO.	0092-801-4223-23300	1,502.55	WATER PARTS/SUPPLIES	17-0258	313475	

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PRINTED WARRANTS

VENDOR NAME	ACCOUNT	AMOUNT	DESCRIPTION	P.O.	CHECK #	TOTAL
						1,502.55
WHITE CAP CONSTRUCTION SUPPLY	0022-801-4202-22400	641.60	STREET TOOL/SUPPLIES	17-0217	313476	641.60
WHITE NELSON DIEHL EVANS LLP	0010-850-1403-31950	3,175.00	STATE CONTROLLER'S REPORT		313477	3,175.00
TIM WISNIEWSKI	0136-801-3101-33250	63.13	POST TRAINING		313478	63.13
RICKY WONG	0159-801-6507-31930	100.10	INSTRUCTOR-RECREATION CLASS		313479	100.10
THOMAS WONG	0159-801-6507-31930	771.40	INSTRUCTOR-RECREATION CLASS		313480	771.40
TOTAL FOR REGULAR WARRANTS						398,075.19
	PRINTED	383,368.67				
	E-PAYABLE	14,706.52				

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TOTAL FOR PREPAID WARRANTS	11,004.67
TOTAL FOR PREPAID E-PAYABLES	0.00
TOTAL FOR PRINTED WARRANTS	383,368.67
TOTAL FOR PRINTED E-PAYABLES	14,706.52
TOTAL WARRANTS	409,079.86
TOTAL VOID CHECKS	0
TOTAL PREPAID CHECKS	12
TOTAL PREPAID E-PAYABLES	0
TOTAL CHECKS PRINTED	140
TOTAL E-PAYABLES PRINTED	15
TOTAL CHECKS ISSUED	167

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FUND SUMMARY

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FUND	DESCRIPTION	PREPAID	PRINTED	TOTAL
0010	GENERAL FUND	9,678.28	292,165.56	301,843.84
0022	STATE GAS TAX FUND	628.42	2,432.95	3,061.37
0042	SEWER FUND	0.00	3,190.53	3,190.53
0043	REFUSE FUND	83.56	8,376.70	8,460.26
0060	CITY SHOP FUND	0.00	16,334.35	16,334.35
0071	PUBLIC SAFETY IMPACT FEE FUND	0.00	83.20	83.20
0075	SPECIAL DEPOSITS FUND	59.85	1,490.20	1,550.05
0077	BUSINESS IMPROVEMENT AREA #1	0.00	13.52	13.52
0080	WORKERS COMP FUND	0.00	6,047.00	6,047.00
0092	WATER FUND	442.96	19,229.53	19,672.49
0093	WATER TREATMENT FUND	0.00	14,005.63	14,005.63
0109	OPA PROPOSITION A	0.00	120.00	120.00
0110	MEASURE R FUND	0.00	3,939.23	3,939.23
0131	LIBRARY TAX FUND	0.00	853.33	853.33
0136	POST	0.00	94.80	94.80
0159	RECREATION FUND	0.00	11,248.20	11,248.20
0160	ASSET FORFEITURE	38.01	11,145.46	11,183.47
0169	CDBG FUND	73.59	355.00	428.59
0176	MAINTENANCE DISTRICT 93-1	0.00	320.00	320.00
0344	MAINTENANCE GRANT (075)	0.00	1,300.00	1,300.00
0880	CITY/HOUSING SPECIAL REVENUE	0.00	5,330.00	5,330.00
TOTAL		11,004.67	398,075.19	409,079.86



City Council Staff Report

DATE: March 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-B.

TO: The Honorable Mayor and City Council
FROM: Joseph Leon, City Treasurer
SUBJECT: Monthly Investment Report – February 2017

RECOMMENDATION: It is recommended that the City Council:

- (1) Receive and file the monthly investment report; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

As of February 28, 2017 invested funds for the City of Monterey Park is \$81,875,352.73.

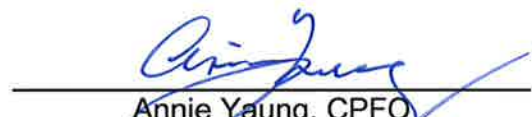
BACKGROUND:

In accordance with the City's Investment Policy, a monthly investment report is presented to the City Council showing the types of investments, dates of maturities, amounts of deposits, rates of interest, and the current market values for securities with maturity more than 12 months.

Respectfully submitted by:


Joseph Leon
City Treasurer

Prepared by:


Annie Yaung, CPFO
Controller

Approved by:


Ron Bow
Interim City Manager


Chu Thai
Director of Management Services

**CITY OF MONTEREY PARK
INVESTMENT REPORT
AS OF FEBRUARY 28, 2017**

INSTITUTION NAME	PURCHASE DATE	MATURITY DATE	INTEREST RATE	% OF PORTFOLIO	AMOUNT
INVESTMENTS:					
CERTIFICATES OF DEPOSIT					
AMERICAN PLUS BANK	12/02/15	12/02/17	1.15%		240,000.00
ASIAN PACIFIC NATIONAL BANK	03/04/16	03/03/17	1.00%		200,000.00
CATHAY BANK	08/14/16	08/14/18	1.20%		100,000.00
CATHAY BANK	10/07/15	04/07/17	1.20%		150,000.00
EVERTRUST BANK	11/14/16	11/15/17	1.20%		100,000.00
EVERTRUST BANK	10/12/16	10/12/17	1.15%		150,000.00
FIRST GENERAL BANK	08/15/15	08/15/17	1.00%		240,000.00
PLAZA BANK	08/30/16	02/28/18	1.25%		245,000.00
PREFERRED BANK	06/06/16	06/06/17	1.10%		100,000.00
PREFERRED BANK	03/03/16	03/03/17	1.15%		140,000.00
ROYAL BUSINESS BANK	03/04/16	03/04/17	1.10%		100,000.00
ROYAL BUSINESS BANK	06/23/16	06/23/17	1.15%		250,000.00
DISCOVER BANK	05/13/15	05/15/17	0.95%		240,000.00
BLUE HILLS BANK	05/30/14	05/30/17	0.95%		240,000.00
ALLY BK MIDVALE UTAH	09/17/15	09/18/17	1.25%		245,000.00
COMENITY CAP BK SALT LAKE CITY	09/21/15	09/21/18	1.70%		245,000.00
BMW BK NORTH AMERICA	09/23/15	09/18/17	1.20%		245,000.00
MERRICK BK SOUTH JORDAN UTAH	09/30/15	03/30/17	0.90%		245,000.00
KEY BANK, N.A.	09/30/15	10/02/17	1.15%		245,000.00
SALLIE MAE BANK	10/07/15	10/09/18	1.65%		245,000.00
GOLDMAN SACHS BANK	10/14/15	10/16/17	1.15%		245,000.00
CAPITAL ONE NATL BANK	10/21/15	10/23/17	1.15%		245,000.00
MEDALLION BANK	10/26/15	04/26/18	1.25%		245,000.00
WEBBANK	10/30/15	07/30/18	1.25%		245,000.00
WELLS FARGO BANK	11/12/15	11/13/18	1.40%		245,000.00
BMO HARRIS BANK	11/18/15	11/20/17	1.25%		245,000.00
BANKUNITED NATL ASSN.	11/25/15	05/24/17	0.90%		245,000.00
COMPASS BANK BIRMINGHAM	12/09/15	12/11/17	1.30%		245,000.00
CADENCE BANK	02/10/16	02/18/18	1.25%		245,000.00
SANTANDER BANK	02/17/16	08/17/17	1.00%		245,000.00
INVESTOR BANK	02/25/16	05/25/17	0.85%		245,000.00
WORLDS FOREMOST BANK	04/07/16	04/05/19	1.35%		200,000.00
JP MORGAN CHASE BANK	04/19/16	04/19/19	1.20%		245,000.00
BANK NORTH CAROLINA THOMASVILLE	05/27/16	02/27/18	1.00%		245,000.00
FIRST NATIONAL BANK	06/17/16	06/18/18	1.10%		245,000.00
AMERICAN EXPRESS CENTURION BANK	12/01/16	12/03/18	1.40%		245,000.00
FIRST MERCHANTS BANK	12/30/16	06/28/19	1.50%		245,000.00
WHITNEY BANK	01/25/17	01/25/19	1.55%		245,000.00
CAPITAL ONE BANK	02/15/17	08/15/18	1.35%		245,000.00
TOTAL CDs (39)		Average	1.172%	10.47%	<u>8,575,000.00</u>
LA COUNTY TREASURY POOL		ON DEMAND	1.110%	89.14%	<u>72,982,223.32</u>
LOCAL AGENCY INVESTMENT FUND		ON DEMAND	0.680%	0.39%	<u>318,129.41</u>
TOTAL INVESTMENTS				100.00%	<u>\$ 81,875,352.73</u>
BANK BALANCE: ⁽¹⁾					<u>\$ 5,507,422.66</u>

AVERAGE MATURITY DAYS

56

AVERAGE INTEREST RATE FOR THE MONTH

1.117%

THE CITY'S INVESTMENT HAS SUFFICIENT LIQUIDITY TO MEET THE CITY'S EXPENDITURE REQUIREMENTS FOR THE NEXT 180 DAYS. THE 180-DAY LIQUIDITY DISCLOSURE IS REQUIRED PER GOVERNMENT CODE 53646.

INTEREST EARNINGS FOR 2ND QUARTER 2016-2017 (CUMULATIVE)

\$ 160,521.00

THERE HAVE BEEN NO VARIANCES TO THE INVESTMENT POLICY.

3-MONTH T-BILL

0.52%

CERBT STRATEGY 1 FYTD RETURN:

4.42%

(1) Bank balance is maintained to cover outstanding warrants and payroll checks as well as compensated balances.



City Council Staff Report

DATE: March 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-C.

TO: The Honorable Mayor and City Council

FROM: Vincent D. Chang, City Clerk

SUBJECT: City Council Minutes

RECOMMENDATION:

It is recommended that the City Council

- (1) Approve the minutes from the regular meeting of February 1, 2017 and February 15, 2017 and the special meeting of February 1, 2017 and February 15, 2017; and
- (2) Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

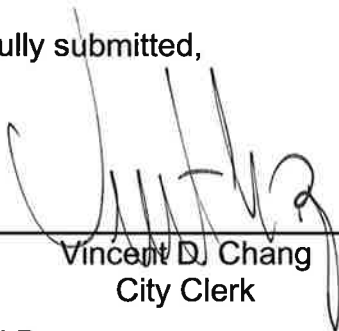
BACKGROUND:

None.

FISCAL IMPACT:

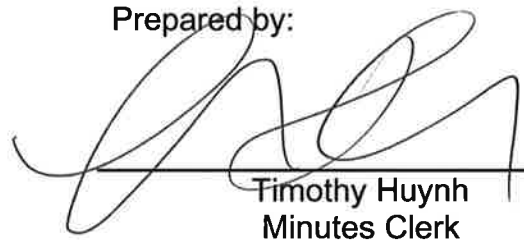
None.

Respectfully submitted,



Vincent D. Chang
City Clerk

Prepared by:



Timothy Huynh
Minutes Clerk

Approved By:



Ron Bow
Interim City Manager

Attachments: February 1, 2017 regular meeting minutes
February 1, 2017 special meeting minutes
February 15, 2017 regular meeting minutes
February 15, 2017 special meeting minutes

ATTACHMENT 1

Minutes

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
FEBRUARY 1, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, February 1, 2017 at 5:30 p.m.

CALL TO ORDER:

Vice Mayor Real Sebastian called the meeting to order at 5:35 p.m.

ROLL CALL:

Deputy City Clerk Trang called the roll:

Council Members Present: Peter Chan, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: Mitchell Ing

Also Present: Interim City Manager Ron Bow, Assistant City Attorney Karl Berger, Director of Human Resources and Risk Management Tom Cody, Police Chief Jim Smith, Director of Community & Economic Development Michael Huntley, Deputy City Clerk Cindy Trang

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

1. CONSIDERATION AND POSSIBLE ACTION TO ADOPT A RESOLUTION DECLARING THE CITY OF MONTEREY PARK TO BE A "SANCTUARY CITY." REQUESTED BY MAYOR PRO TEM TERESA REAL SEBASTIAN

Recommendation: It is recommended that the City Council adopt a Resolution declaring the City of Monterey Park to be a "Sanctuary City" and directing that the City Manager and City Attorney take additional action not later than July 4, 2017.

Public Speakers:

- Nancy Arcuri, a resident, spoke against Monterey Park becoming a sanctuary city.
- Christine Youn, of Trinity Church, spoke in favor of Monterey Park becoming a sanctuary city.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Motion to continue this item to the 7:00 p.m. regular City Council meeting on February 1, 2017 was moved by Vice Mayor Real Sebastian and there being no second, the motion failed.

Action Taken: The City Council continued this item to the February 15, 2017 Regular City Council Meeting.

Motion: Moved by Council Member Lam and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes:	Council Members:	Chan, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Ing
Abstain:	Council Members:	Liang

CLOSED SESSION - The City Council adjourned to Closed Session at 5:54 p.m.

2. CONFERENCE WITH LABOR NEGOTIATORS – GOVERNMENT CODE § 54957.6

City Negotiators: Ron Bow, Interim City Manager, Tom Cody, Human Resources Director

Employee Organizations: Bargaining Units Monterey Park Police Officers' Association (MPPOA); Monterey Park Professional Chief Officers' Association (PCOA), POA/Captains' Unit, Police Officer's Mid-Management Association (POMMA.)

3. CONFERENCE LEGAL COUNSEL, EXISTING LITIGATION - GOVERNMENT CODE SECTION 54956.9(d) - Number of Cases: 1

Ying Chen, et al. v. City of Monterey Park, et al.
LASC Case Number: BC556199 (filed August 24, 2014)

4. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION (Pursuant to Government Code §54956.9(d)) - Number of Cases: 1

5. CONFERENCE LEGAL COUNSEL, EXISTING LITIGATION -GOVERNMENT CODE SECTION 54956.9 (d) - Number of Cases: 1

People ex rel. Mark D. Hensley, City Attorney v. Center International Investments, Inc.,
LASC Case No. BC605788 (December 31, 2015).

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 6:45 p.m.

Action Taken: It was reported out that the City Council did not discuss negotiations matters for the Professional Chief Officers' Association. No reportable action taken during Closed Session.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
FEBRUARY 1, 2017**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, February 1, 2017 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Vice Mayor Real Sebastian called the meeting to order at 7:05 p.m.

FLAG SALUTE:

The Monterey Park Fire Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Stephen Lam, Hans Liang, Teresa Real Sebastian

Council Members Absent: Mitchell Ing

ALSO PRESENT: Interim City Manager Ron Bow, Assistant City Attorney Karl Berger, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Management Services Chu Thai, Director of Human Resources Tom Cody, Director of Recreation & Community Services Dan Costley, Controller Annie Yaung, Director of Community & Economic Development Michael Huntley, Interim Public Works Director Tito Haes, Senior Planner Samantha Tawasart, Deputy City Clerk Cindy Trang

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

- Lawrence Shih, a representative for LA County Supervisor Hilda Solis, presented an award to the City of Monterey Park for the successful Lunar New Year Festival.
- Nancy Arcuri, a resident of Monterey Park, spoke regarding sanctuary cities and federal funding.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Sarkis Antonian, a resident of Monterey Park, spoke regarding leaky waste hauling trucks, Lunar New Year, and sanctuary cities.
- Steve Ramirez, a representative for Greater Monterey Park Chamber of Commerce, announced the candidate forum for the City of Monterey Park on Monday February 13, 2017 at 6:00 p.m. at the City Hall Council Chambers.
- Marie Montanez, representative for Monterey Park Woman's Club, invited everyone into the Annual Fundraising Luncheon.
- Larry Sullivan, a resident of Monterey Park, spoke regarding the Best Western hotel project.
- Girl Scout Troup 5631 announced that they were selling Girl Scout cookies.
- Philip Smith, a resident of Monterey Park, spoke regarding the City Manager position.
- Victoria Chavez, representative for Immigrants Association, spoke in support of becoming a sanctuary city.
- Sam Cheung, a resident of Monterey Park, spoke regarding the repercussions of becoming a sanctuary city.

1. PRESENTATIONS

None.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. WARRANT REGISTER FOR SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF FEBRUARY 1, 2017

See Successor Agency minutes.

2B. SUCCESSOR AGENCY (SA) MINUTES

See Successor Agency minutes.

This is the end of Successor Agency (SA) items.

3. CITY OF MONTEREY PARK CONSENT CALENDAR

None.

4. PUBLIC HEARING

4A. APPEAL OF THE PLANNING COMMISSION'S DECISION FOR PROPOSED ZONE CHANGE (ZC-16-01) TO CREATE A SENIOR-CITIZEN-HOUSING (S-C-H) OVERLAY ZONE, CONDITIONAL USE PERMIT (CU-16-04) FOR AN AFFORDABLE SENIOR HOUSING DEVELOPMENT, AND TENTATIVE MAP NO. 073741 (TM-16-02) TO SUBDIVIDE AIR RIGHTS FOR THE CONSTRUCTION OF A 54-UNIT SENIOR CITIZEN HOUSING CONDOMINIUM PROJECT AT 130-206 SOUTH CHANDLER AVENUE

The appellant, Latigo Canyon Development LLC, filed an application for a Zone Change; Conditional Use Permit; and Tentative Map No. 074731 for the subdivision of air rights to construct a 54-unit mixed-affordable senior housing condominium project at 130-206 South Chandler Avenue. The Monterey Park Municipal Code ("MPMC") zones the project property as R-3 (High Density Residential) and the General Plan designation is High Density Residential.

The subject property is comprised of three parcels, which was proposed to be consolidated as part of the proposed project. The three parcels would total 35,520 square feet (0.82 acre) in size. The lot width would be 185 feet and the depth is 192 feet. Two parcels are currently vacant and the third parcel is developed with three detached residential units and two detached garages constructed in 1921.

On November 22, 2016, the Planning Commission reviewed the proposed project and expressed concerns about several items including the required number of parking spaces for affordable senior housing development, providing additional setbacks and the consideration of providing additional affordable units. Subsequent to the discussion, the Planning Commission continued the public hearing to December 13, 2016.

On December 13, 2016, the Planning Commission reopened the public hearing to receive public testimony and other evidence regarding the proposed project. Although the applicant made some revisions to the proposed project, the Planning Commission still had the same concerns and did not take action on the proposed project. The lack of action by the Planning Commission is the same as denying the project. On December 21, 2016, the Applicant filed an appeal application.

Public Speaker:

- Tiffany San Juan, a resident of Monterey Park, spoke against this project.
- Walter Beaumont, a resident of Monterey Park, spoke against this project.
- Samuel Wang, a representative for Latigo Canyon, was called but no interpreter was present.

- Steven P. Scandura, representative for Latigo Canyon LLC, spoke in favor of the project and addressed some concerns.
- David Barron, a resident of Monterey Park, spoke against this project.
- Kao Yung, a representative for Latigo Canyon LLC, spoke in favor of the project was present to answer questions.

Action Taken: The City Council (1) opened the public hearing at 7:46 p.m.; (2) took documentary and testimonial evidence; (3) closed the public hearing at 8:53 p.m.; (4) considered the evidence, and determined to modify the Planning Commission's decision to direct the Planning Commission to reconsider the project based on the revisions of the following criteria:

- Housing Consultant to be present at the Planning Commission meeting to address any concerns the commission may have;
- Aesthetic changes to the building to accommodate the concerns of Monterey Park residents;
- On-site facilities and recreational activities for seniors;
- Resumes and list of completed projects of the development team;
- Solutions to the concerns regarding parking;
- A written annual report of tenants and their respective ages; and
- Provide more low income units than the six previously provided.

and (5) directed staff to return with a resolution memorializing the Council's action at the next City Council meeting.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Ing
Abstain:	Council Members:	None

RECESSED AND RECONVENED

The City Council recessed at 9:20 p.m. and reconvened with all council members present at 9:32 p.m.

5. OLD BUSINESS

None.

6. NEW BUSINESS

6A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF FEBRUARY 1, 2017

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered 312706-312966 and e-Payables numbered 000517-000533.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11894 allowing certain claims and demands per Warrant Register dated February 1, 2017 totaling \$1,792,471.94 and specifying the funds out of which the same are to be paid.

Motion: Moved by Council Member Chan and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing
Abstain: Council Members: None

Resolution No. 11894, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED THE 1ST DAY OF FEBRUARY 2017 TOTALING \$1,792,471.94 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

6B. CITY COUNCIL MINUTES

Approve the minutes from the regular meeting of January 4, 2017 and special meeting of January 4, 2017.

Action Taken: The City Council approved the minutes from the regular meeting of January 4, 2017 and special meeting of January 4, 2017.

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing
Abstain: Council Members: None

6C. ANNUAL WEED ABATEMENT DECLARATION LIST

The County of Los Angeles Department of Agriculture Commissioner and Weights and Measures Weed Abatement Division submitted to the City of Monterey Park the annual Weed Abatement Declaration List and Resolution to be approved and

adopted by the City Council on February 1, 2017. This action declares a list of parcels to be potentially hazardous to fire and thereby deemed public nuisances.

Recommendation: It is recommended the City Council approve the Weed Abatement Declaration List and adopt a Resolution

Action Taken: The City Council continued this item to the February 15, 2017 council meeting.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Real Sebastian
Noes:	Council Members:	None
Absent:	Council Members:	Ing
Abstain:	Council Members:	None

Proposed Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING THAT WEEDS GROWING UPON AND IN FRONT OF, AND BRUSH, RUBBISH, REFUSE, AND DIRT UPON AND IN FRONT OF CERTAIN PRIVATE PROPERTY IN THE CITY ARE A PUBLIC NUISANCE, AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF

6D. MIDYEAR REVIEW REPORT WITH PROPOSED ADJUSTMENETS TO THE ADOPTED BUDGET 2016-2017

On January 20, 2017, Finance completed the 2016-17 Midyear Review Report and published it on the City's website. The purpose of this report is to provide citizens accountability in areas such as revenue projections updates, projected annual expenditures, proposed budget adjustments, and projected budget development for the upcoming year. The Midyear Review incorporates the policy direction of the City Council for services and programs to address the needs of the community as identified during the first half of this fiscal year. Through this midyear review process, staff is proposing to the City Council eight (8) budget items to address community issues and to accommodate operation needs.

Action Taken: The City Council approved budget amendments for additional expenditures as presented in the Midyear Review Report and received and filed the report as amended to exclude the \$700,000 for the new finance system and server upgrades.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian
Noes: Council Members: None
Absent: Council Members: Ing
Abstain: Council Members: None

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

Council Member Chan reported that he, and fellow Council Members, attended the Lunar New Year Festival, Langley Senior Association Annual Luncheon, Federal Aviation Administration Metroplex meeting, Monterey Park's Police promotion. He also announced that he intends to attend the Monterey Park's Fire Fighter promotion and the Monterey Park Chamber of Commerce Lunar New Year dinner.

Council Member Liang spoke regarding street vendors.

Council Member Lam reported that he attended the Japanese American luncheon

Vice Mayor Real Sebastian reported that she attended the Federal Aviation Administration Metroplex meeting and the homeless count.

8. CLOSED SESSION
None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 10:52 p.m. in the honor of Mel Spira, a long time resident of Monterey Park.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
SPECIAL MEETING
FEBRUARY 15, 2017**

The City Council of the City of Monterey Park held a Special Meeting of the Council in Room 266, Second Floor of City Hall, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, February 15, 2017 at 6:00 p.m.

CALL TO ORDER:

Mayor Ing called the meeting to order at 6:08 p.m.

ROLL CALL:

Interim City Manager Bow called the roll:

Council Members Present: Peter Chan, Hans Liang, Teresa Real Sebastian, Mitchell Ing, Stephen Lam arrived at 6:11 p.m.

Council Members Absent: None

Also Present: Interim City Manager Ron Bow, Assistant City Attorney Karl Berger

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL & WRITTEN COMMUNICATIONS

None.

NEW BUSINESS

1. APPOINT LABOR NEGOTIATIONS

Action Taken: The City Council appointed the City Attorney and Assistant City Attorney as the Labor Negotiators for the City Manager recruitment.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Real Sebastian, Ing
Noes:	Council Members:	None
Absent:	Council Members:	Lam
Abstain:	Council Members:	None

CLOSED SESSION - The City Council adjourned to Closed Session at 6:10 p.m.

**2. PUBLIC EMPLOYEE APPOINTMENT / PUBLIC EMPLOYMENT –
GOVERNMENT CODE § 54957.**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance
the quality of life for our entire community

Title: City Manager

3. CONFERENCE WITH LABOR NEGOTIATORS – GOVERNMENT CODE § 54957.6

Agency Representative: City Attorney's Office

Unrepresented City Manager Candidate
Employee:

RECONVENE & ADJOURNMENT

The City Council reconvened from Closed Session with all Council Members present. The meeting was adjourned at 6:48 p.m.

Action Taken: No reportable action taken during Closed Session.

Vincent D. Chang
City Clerk

**MINUTES
MONTEREY PARK CITY COUNCIL
SUCCESSOR AGENCY (SA)
REGULAR MEETING
FEBRUARY 15, 2017**

The City Council of the City of Monterey Park held a Regular Meeting of the Council in the Council Chamber, located at 320 West Newmark Avenue in the City of Monterey Park, Wednesday, February 15, 2017 at 7:00 p.m.

The minutes include items considered by the City Council acting on behalf of the Successor Agency of the former Monterey Park Redevelopment Agency, which dissolved February 1, 2012. Successor Agency matters will include the notation of "SA" next to the Agenda Item Number.

CALL TO ORDER:

Mayor Ing called the meeting to order at 7:03 p.m.

FLAG SALUTE:

The Monterey Park Police Explorers led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Council Members Present: Peter Chan, Stephen Lam, Hans Liang, Teresa Real
Sebastian, Mitchell Ing

Council Members Absent: None

ALSO PRESENT: Interim City Manager Ron Bow, Assistant City Attorney Karl Berger, City Treasurer Joseph Leon, Fire Chief Scott Haberle, Police Chief Jim Smith, Director of Management Services Chu Thai, Director of Human Resources Tom Cody, Director of Recreation & Community Services Dan Costley, Director of Community & Economic Development Michael Huntley, Interim Public Works Director Tito Haes

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

ORAL AND WRITTEN COMMUNICATIONS

- Nancy Acuri, a resident of Monterey Park, spoke against replacing the Athena statue at the Cascades.
- Theresa Amador, a resident of Monterey Park, spoke against replacing the Athena statue at the Cascades.
- Barbara Chavira, a resident of Monterey Park, spoke in support of the resolution to declare Monterey Park a sanctuary city.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

- Paul Perez, a resident of Monterey Park, spoke against replacing the Athena statue at the Cascades.
- Lawrence Shih, representative for Hilda Solis, read a letter from Los Angeles County Supervisor Hilda Solis in support of the resolution to declare Monterey Park a sanctuary city.
- Larry Sullivan, a resident of Monterey Park, spoke against replacing the Athena statue at the Cascades.
- Francisco Alonso, a resident of Monterey Park, spoke against replacing the Athena statue at the Cascades.
- Bertha Rivera, a resident of Monterey Park, spoke against replacing the Athena statue at the Cascades.

1. PRESENTATIONS

None.

2. SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY (SA)

NEW BUSINESS

2A. SUCCESSOR AGENCY INVESTMENT REPORT – JANUARY 2017

See Successor Agency minutes.

2B. SUCCESSOR AGENCY (SA) MINUTES

See Successor Agency minutes.

This is the end of Successor Agency (SA) items.

3. CITY OF MONTEREY PARK CONSENT CALENDAR

None.

4. PUBLIC HEARING

None.

5. OLD BUSINESS

5A. ANNUAL WEED ABATEMENT DECLARATION LIST

The County of Los Angeles Department of Agriculture Commissioner and Weights and Measures Weed Abatement Division submitted to the City of Monterey Park

the annual Weed Abatement Declaration List and Resolution to be approved and adopted by the City Council on February 1, 2017. This action declares a list of parcels to be potentially hazardous to fire and thereby deemed public nuisances. Since there were no representatives from the County of Los Angeles Department of Agriculture Commissioner and Weights and Measures Weed Abatement Division at the meeting and the Council had questions, the Council continued the item to the February 15, 2017 meeting. City staff has contacted the County and there will be representatives at the meeting to respond to Council questions.

Attached to the staff report is the City Council agenda packet from February 1, 2017.

Action Taken: The City Council (1) approved the Weed Abatement Declaration List and (2) adopted Resolution No. 11896.

Motion: Moved by Council Member Liang and seconded by Council Member Chan, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Ing
Noes:	Council Members:	Real Sebastian
Absent:	Council Members:	None
Abstain:	Council Members:	None

Resolution No. 11896, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK DECLARING THAT WEEDS GROWING UPON AND IN FRONT OF, AND BRUSH, RUBBISH, REFUSE, AND DIRT UPON AND IN FRONT OF CERTAIN PRIVATE PROPERTY IN THE CITY ARE A PUBLIC NUISANCE, AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF

5B. APPEAL OF THE PLANNING COMMISSION'S DECISION FOR PROPOSED ZONE CHANGE (ZA-16-01) TO CREATE A SENIOR-CITIZEN-HOUSING (S-C-H) OVERLAY ZONE, CONDITIONAL USE PERMIT (CU-16-04) FOR AN AFFORDABLE SENIOR HOUSING DEVELOPMENT, AND TENTATIVE MAP NO. 073741 (TM-16-02) TO SUBDIVIDE AIR RIGHTS FOR THE CONSTRUCTION OF A 54-UNIT SENIOR CITIZEN HOUSING CONDOMINIUM PROJECT AT 130-206 SOUTH CHANDLER AVENUE.

On February 1, 2017, the City Council rendered a final decision in the appeal regarding 130-206 South Chandler Avenue. As noted during the meeting of February 1st, this draft resolution memorializes the City Council's final decision. Since a final decision was rendered on February 1st, no further evidence - whether testimonial or written - may be taken at this time. Adopting the resolution is simply confirmation of the City Council's previous decision. The City Council's consideration of the resolution, therefore, should be limited to ensuring that the resolution properly reflects the Council's motion at the last meeting.

On February 3, 2017, the Appellant was provided written notice regarding the City Council's decision. Additional email correspondence with the Appellant's representative confirmed that no further testimony could be taken regarding the matter and recommended that any further efforts regarding the matter be reserved for Planning Commission consideration. Copies of all correspondence are attached.

As noted in the draft Resolution, this action is not subject to further CEQA consideration.

A copy of the adopted resolution will be conveyed to both the Appellant and to the Planning Commission at its next meeting. The Planning Commission can, at that point, determine when it will consider the Appellant's revised Project application.

Action Taken: The City Council adopted Resolution No. 11897 memorializing its final decision from February 1, 2017.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11897, entitled:

A RESOLUTION OF THE MONTEREY PARK CITY COUNCIL PARTIALLY GRANTING AN APPEAL (AP-16-01) BY MODIFYING A PLANNING COMMISSION DECISION DENYING A ZONE Change (ZC-16-01) TO CREATE A SENIOR-CITIZEN-HOUSING (S-C-H) OVERLAY ZONE, CONDITIONAL USE PERMIT (CU-16-04) FOR AN AFFORDABLE SENIOR HOUSING DEVELOPMENT, AND TENTATIVE MAP NO. 073741 (TM-16-02) TO SUBDIVIDE AIR RIGHTS FOR THE CONSTRUCTION OF 54-UNIT SENIOR CITIZEN HOUSING CONDOMINIUM PROJECT AT 130-206 SOUTH CHANDLER AVENUE; AND REMANDING THE MATTER BACK TO THE PLANNING COMMISSION FOR FURTHER ACTION IN ACCORDANCE WITH THIS RESOLUTION

6. NEW BUSINESS

6A. WARRANT REGISTER FOR THE CITY OF MONTEREY PARK OF FEBRUARY 15, 2017

Disbursements will be made from the funds referenced in the attached Resolution in Warrants numbered 312967-313125 and e-Payables numbered 000534-000547.

Action Taken: The City Council approved payment of warrants and adopted Resolution No. 11898 allowing certain claims and demands per Warrant Register dated February 15, 2017 totaling \$460,890.85 and specifying the funds out of which the same are to be paid.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Lam, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11898, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEREY PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS PER WARRANT REGISTER DATED THE 15TH DAY OF FEBRUARY 2017 TOTALING \$460,890.85 AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID

6B. MONTHLY INVESTMENT REPORT – JANUARY 2017

As of January 31, 2017 invested funds for the City of Monterey Park is \$81,764,099.85.

Action Taken: The City Council received and filed the monthly investment report.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Chan, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6C. CITY COUNCIL MINUTES

Approve the minutes from the regular meeting of January 18, 2017 and special meeting of January 18, 2017.

Action Taken: The City Council approved the minutes from the regular meeting of January 18, 2017 and special meeting of January 18, 2017.

Motion: Moved by Council Member Chan and seconded by Vice Mayor Real Sebastian, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

EXTENSION OF COUNCIL MEETING

Action Taken: The City Council made a motion to extend the City Council Meeting to 11:30 p.m.

Motion: Moved by Council Member Liang and seconded by Vice Mayor Real Sebastian, motion carried by the following vote.

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6D. AWARD OF RFP FOR ENTERPRISE RESOURCE PLANNING SYSTEM

City staff is seeking approval to purchase an Enterprise Resource Planning (ERP) system to replace its current finance software to improve workflow functionality and fiscal reporting throughout all departments in the City. More financial information will be available, and staff will have the ability to process financial transaction electronically.

The project requires replacement of ERP software, update of server hardware, data conversion, project management and staff training. Finance modules in the ERP include general accounting, budgeting, accounts payable, cash management, contract management, fixed assets, project and grant accounting, purchasing, HR management, payroll, accounts receivable, document management, analytics and reporting. Fully implemented, maintenance costs will decrease by approximately \$100,000 per year.

Action Taken: The City Council (1) authorized the city manager to execute a contract with Tyler Technologies for an Enterprise Resource Planning system in a form approved by the city attorney as amended as the action did not include the dollar amount stated in the staff recommendation of \$413,085; and (2) appropriated \$713,085 Technology Internal Service Fund (0063) balance to this project which includes a modified amount, instead of the \$305,000 stated in the staff recommendation for miscellaneous software, hardware, installation and support as amended as to reduce the appropriation of \$713,085 by \$225,000 to exclude the hardware/server update and to also exclude the \$49,500 designated

for estimated travel expenses and directed the City Attorney and City Manager to oversee the implementation in phases beginning with warrants for the first three months followed by payroll for the following three months ending with a system wide implementation.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6E. AUTHORIZE PURCHASE OF REPLACEMENT STORAGE ATTACHED NETWORK AND SOFTWARE

The City needs to routinely update computer hardware and software as current equipment becomes inefficient, obsolete, or no longer supported by the technology industry. Staff recommends replacing the Storage Area Network (SAN) and necessary software. The new server will consolidate all existing servers into a single system and reduce maintenance and operating costs.

Action Taken: The City Council (1) authorized the city manager to execute an agreement with West Coast Technology in a form approved by the City Attorney, not to exceed \$225,000; and (2) appropriated \$225,000 Technology Internal Service Fund (0063) balance to this project.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6F. REVIEW OF PILOT PROGRAM – DIAL A RIDE SUPPLEMENTAL SERVICES

On March 4, 2015, the City Council authorized the City Manager to execute a contract with Fiesta Taxi to provide a pilot program to provide supplemental transportation service for Dial A Ride participants, not to exceed \$10,000 from the Aid to Private Agencies account. The service provides transportation within the City and to selected medical facilities in the area to eligible participants 24 hours a day, seven days a week, at a cost of one dollar to the participant, with the City paying the balance, which averages around \$10 per trip. Participants were initially given a packet of ten ride vouchers at the start of the pilot program to insure that everyone who wished to utilize the program would have the opportunity. Once the

program started and the demand was very limited, those participants who wished to get more vouchers were accommodated.

As noted, the program has had a relatively small number of participants utilize the service, for a variety of reasons (based on informal discussions with Dial A Ride participants):

- Taxi service was unreliable/did not have enough vehicles
- Taxi drivers did not understand the voucher system at the start of the pilot program
- Don't go out nights and weekends
- Have other ways to get rides on nights and weekends (family/friends)
- The core Dial A Ride program handles their needs
- Paying a dollar is an issue
- Participants don't like taxis

The participants who have used it have begun to rely on it. It also provides a 'safety net' for unanticipated transportation needs that could come up at any time; because of this, staff is recommending the program be continued on a permanent basis, with service provided by a vendor who can provide reliable, quality customer service. Once the program is permanent and more advertising & promotion can be done, the number of participants should increase, though there is not a downside in having the service for a small number of participants.

Once there is competition for this contract, there should be better service for the residents.

Action Taken: The City Council (1) authorized the City Manager to continue the Dial A Ride supplemental service program that provides transportation services to resident senior citizens and handicapped individuals, based on the results of the pilot program authorized by the City Council in March 2015 and (2) authorized to advertise Requests for Proposals to taxi companies and ride sharing companies (such as Lyft and Uber) that can provide service to participants 24 hours a day, seven days a week, with the participants paying one dollar a ride and the City paying the balance, not to exceed \$10,000 for the remainder of the fiscal year (Aid to Private Agencies account 0109-801-6511-41200 – Prop A funds), with the program subsequently budgeted in 2017-2018.

Motion: Moved by Council Member Liang and seconded by Council Member Chan, motion carried by the following vote:

Ayes:	Council Members:	Chan, Liang, Lam, Real Sebastian, Ing
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None

6G. PUBLIC WORKS CORPORATE YARD LOCKER ROOM AND LANGLEY CENTER RESTROOM PROJECT – AWARD OF CONTRACT

March 16, 2016 City Council meeting, the Council adopted a resolution authorizing advertisement of the Langley Center Restroom Project.

August 3, 2016 City Council meeting, the Council adopted a resolution authorizing advertisement of the Public Works Corporate Yard Locker Room Remodel Project.

August 17, 2016 City Council meeting, the Council adopted a resolution rejecting all bids for the Langley Center Restroom Project and authorizing an addendum to the Public Works Corporate Yard Locker Room Remodel Project to include Langley Center Restroom Project. Prior to rejection of all bids, Langley Center Restroom Project was advertised in the locally adjudicated newspapers and on 10 different electronic bid boards, with 27 companies receiving bid packages – after not receiving any bids in the first two public advertisements for Langley Center Restroom Project, 2 companies submitted bids on the project. Unfortunately, the apparent low bidder was non-responsive because it did not have the required California contractor's license to complete the project. The only responsive bid was well above the engineer's estimate for the project. Due to the similar nature of work required by both projects, staff recommended combining the Public Works Corporate Yard Locker Room Remodel Project and Langley Center Restroom Project to capitalize on the economies of scale and provide a more efficient way to manage both projects.

December 7, 2016, Staff opened the bids and received three bids; apparent low bid is submitted by R Dependable Construction, Inc., in the amount of \$218,380.00.

Staff has completed its review of bids, and is recommending the contract to be awarded to R Dependable Construction, Inc., in the amount of \$218,380.00.

Action Taken: The City Council (1) waived a minor irregularity – although R Dependable Construction, Inc., did not have the bid proposal properly notarized, staff has determined this is a minor irregularity that can be waived, in accordance with applicable law; (2) authorized the City Manager to execute a public works contract, in a form approved by the City Attorney, with R Dependable Construction, Inc., in the amount of \$218,380.00 for the Public Works Corporate Yard Locker Room and Langley Center Restroom Project (Spec. 861); and (3) authorized the Interim Director of Public Works to approve change orders up to \$21,838.00 (up to 10% of the construction contract amount) for this project.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

6H. TRAFFIC SIGNAL MAINTENANCE – AWARD OF CONTRACT

The City's traffic signals are currently maintained by Computer Service Company (CSC). CSC's contract expired on June 30, 2012; however, it has continued to maintain the signals on a month-to-month basis. In order to formally award a new contract, staff solicited bids for this work pursuant to Monterey Park Municipal Code Chapter 3.100 and is recommending the award of a new 3-year maintenance contract with CSC.

Action Taken: The City Council authorized the City Manager to execute a three year agreement, in a form approved by the City Attorney, with Computer Service Company, in an amount not to exceed \$321,000, for the maintenance of the City's traffic signals.

Motion: Moved by Council Member Chan and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

7. COUNCIL COMMUNICATIONS AND MAYOR/COUNCIL AND AGENCY MATTERS

7A. RESOLUTION DECLARING MONTEREY PARK IS DEDICATED TO PRESERVING THE RIGHTS OF ALL PERSONS WITHIN ITS JURISDICTION; ADOPTS INTERIM POLICIES, AND DIRECTS THE CITY MANAGER AND CITY ATTORNEY TO PROVIDE ADDITIONAL INFORMATION (CONTINUED FROM FEBRUARY 1, 2017 SPECIAL MEETING)

On January 25, 2017, the President issued an Executive Order entitled "Enhancing Public Safety in the Interior of the United States" (the "Order"). The Order is states that it is issued pursuant to authority under the Immigration and Nationality Act, 8 U.S.C. § 1101, *et seq.* (the "INA").

Beginning in the late 1970s and early 1980s, cities throughout the United States declared themselves to be "sanctuary cities" in response to a flood of refugees

escaping civil conflicts in Central and South America. In California, the Los Angeles Police Department adopted Special Order 40 ("SO40") in 1979 that limited the role of local police in enforcing the INA. In 1985, San Francisco declared itself a "sanctuary" city. When it did so, San Francisco adopted local policies and regulations directing its local law enforcement not to use public resources to cooperate with federal immigration agencies except as required by applicable law. Now more than 80 cities and counties in California are identified as being a "sanctuary" jurisdictions for immigrants.

The United States Supreme Court made it clear in 2012 that the federal government has the absolute power to enforce immigration laws (*Arizona v. United States* (2012) 132 S.Ct. 2492). While state and local governments can cooperate with federal enforcement efforts, such action is voluntary. Accordingly, state and local governments can adopt local regulations limiting such cooperation (see, *Sturgeon v. Bratton* (2009) 174 Cal.App.4th 1407).

The Order, if valid, would unilaterally change the law. Practically speaking, the Order purports to make compliance with the INA mandatory (effectively invalidating sanctuary policies) and to punish sanctuary jurisdictions by withholding federal monies. While there is precedence allowing *Congress* to withhold federal funds under certain circumstances (see, e.g., *South Dakota v. Dole* (1987) 483 U.S. 203 regarding the minimum age limit for drinking alcohol) in accordance with its spending powers, the President is not granted such power via the United States Constitution (see, Article II, § 2) or the INA.

The Declaration of Independence states that

"[w]e hold these truths to be self-evident, that all men are created equal, that they are endowed by their Creator with certain unalienable Rights, that among these are Life, Liberty and the pursuit of Happiness."

These words are applicable to everyone; they do not distinguish between immigrants or persons born in the United States. Monterey Park has a diverse population; more than half of its residents were born outside of the United States. In that way, the City's residents reflect the Nation's proud immigrant past and best exemplifies the American melting pot.

The 10th Amendment to the United States Constitution states that "[t]he powers not delegated to the United States by the Constitution, nor prohibited by it to the states, are reserved to the states respectively, or to the people." Where the federal government overreaches its Constitutional powers, it is the City Council's duty to ensure that the rights of all its residents are protected. The resolution, if adopted, would take one important step in fulfilling that duty.

This item was heard after Oral and Written Communications.

Public Speakers:

- Nancy Arcuri, a resident of Monterey Park, spoke against the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Johnny Thompson, a resident of Monterey Park, spoke against the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- David Monkawa, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Dolores Sunda, a resident of Monterey Park, spoke against the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Kimi Maru, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Margaret Leung, a resident of Monterey Park, spoke in regards to the thoroughness of the information provided by council.
- Jeffrey Cao, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Maria Hunt, a resident of Monterey Park, spoke against the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Carol Ono, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Ford Kuramoto, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Danny Woo, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.

- Thomas Ono, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Michael Ono, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Bob Gin, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Ivy Conklin, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction
- Dolores Munoz, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Joaquin Calderon, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Francisco Alonzo, a resident of Monterey Park, spoke against the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Betty Hung, a representative of Asian Americans Advancing Justice Los Angeles, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Jeff Su, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Albert Hung, a pastor of Trinity Church, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Joanne Foon, a resident of Monterey Park, spoke in support of the resolution to declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.

- Delario Robinson, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- Bertha Rivera, a resident of Monterey Park, was called but was not present.
- Bob Tam, a resident of Monterey Park, requested clarity regarding the potential repercussions that would ensue if the resolution passes.
- Casey Kitchell, a resident of Monterey Park, requested clarity regarding the potential repercussions that would ensue if the resolution passes.
- Jaime Rodriguez, a resident of Monterey Park, spoke in support of the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- City Clerk Chang read into the record a written communication by Gary Lau, a resident of Monterey Park, who is against the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.
- City Clerk Chang read into the record a written communication by Tina Lau, a resident of Monterey Park, who is against the resolution declaring that Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction.

Action Taken: The City Council adopted Resolution No. 11895 declaring the City of Monterey Park is dedicated to preserving the rights of all persons within its jurisdiction; adopts interim policies; and directs the City Manager and City Attorney to provide additional information no later than July 4, 2017.

Motion: Moved by Vice Mayor Real Sebastian and seconded by Council Member Liang, motion carried by the following vote:

Ayes: Council Members: Chan, Liang, Lam, Real Sebastian, Ing
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Resolution No. 11895, entitled:

A RESOLUTION DECLARING THE CITY OF MONTEREY PARK TO BE DEDICATED TO PRESERVING THE RIGHTS OF ALL PERSONS WITHIN ITS JURISDICTION; ADOPTING INTERIM POLICIES; AND DIRECTING THE CITY MANAGER AND CITY ATTORNEY TO PROVIDE ADDITIONAL INFORMATION FOR IMPLEMENTING THE INTENT OF THIS DECLARATION

RECESSED AND RECONVENED

The City Council recessed at 10:46 p.m. and reconvened with all council members present at 10:56 p.m.

7B. COUNCIL COMMUNICATIONS

Council Member Chan did not have anything to report.

Council Member Liang did not have anything to report.

Council Member Lam did not have anything to report.

Vice Mayor Real Sebastian reported that she attended the Metroplex meeting and invited the public to her Mayoral Installation.

Mayor Ing announced that he will not be able to make it to the March 1, 2017 council meeting due to a family emergency.

8. CLOSED SESSION

None.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 11:21 p.m.

Vincent D. Chang
City Clerk



City Council Staff Report

DATE: March 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-D.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
Tim Shay, Support Services Manager
SUBJECT: Authorize Staff to Enter into an Agreement for Water, Wastewater, and Solid Waste Rate Studies

RECOMMENDATION:

It is recommended that the City Council consider:

1. Authorizing the Interim City Manager to enter into an agreement, in a form approved by the City Attorney, with Raftelis Financial Consultants, Inc in the amount of \$74,971, to conduct a comprehensive study on the City's water, wastewater, and solid waste fees.
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

City staff recommends entering into an agreement with Raftelis Financial Consultants, Inc. to do a comprehensive study on the City's water, wastewater, and solid waste fees.

City staff last conducted a comprehensive study on the water, wastewater, and refuse rates in 2014. Since then, most operating costs have changed, water consumption has decreased and the City has since entered into a new agreement for solid waste collection services. A new rate study is recommended to ensure the rates charged are fair and equitable to the City's users and can also adequately fund the City's operations of these services.

BACKGROUND:

At the July 16, 2014 meeting, the City Council adopted an ordinance adjusting the rates for water, wastewater, and solid waste. Since that time, several factors have changed including water usage has declined, operating costs have increased, and the City has entered into a new solid waste agreement. Anew comprehensive rate study is desirable.

Staff prepared specifications for a Requests for Proposal (RFP) for a consultant to perform a comprehensive rate study on the City's water, wastewater, and solid waste operations and received two responses. The RFP included data from previous years to

develop past rates. The chosen consultant will use the most current data to analyze and calculate proposed new rates.

Proposals Received	NBS	Raftelis Financial Consultants, Inc.
Total Cost	\$74,710	\$74,971

After evaluating the proposals, Raftelis Financial Consultants, Inc. was recommended not only due to its experience in this type of consulting, but due to its ability to meet the needs of the City's proposed timeline on this project.

The proposed timeline below must be followed in order to establish new solid waste rates before September 2017, when the new solid waste agreements go into effect.

Date	Action	Notes
Month of March	Council approves consultant. Finalize contract with legal	Begin data collection for water, wastewater and refuse.
Month of April	Data collection and discussions with consultant	Customer billing info, financial history/projections, and PW capital projects/operations discussions.
May 17, 2017 (63 days)	Report presented to City Council. Establish Public Hearing date of July 19, 2017.	Prop 218 needs 45 days advance notice.
July 19, 2017	Rate Public Hearing	Council to consider adoption.
August 2, 2017	Mail new rate information to public. Work with Athens to conduct full audit of trash accounts.	Give customers a month to confirm or change their service levels. Then, give Athens the full list so they can swap out cans/bins. This is part of full-audit.
Sept 1, 2017	New water, wastewater and refuse rates in effect	Customers will see new rates on bills beginning in October.

FISCAL IMPACT:

During the mid-year budget process, \$75,000 was budgeted for this study. This comprehensive study will allow the City to establish equitable rates that ensure that the water, wastewater and sold waste enterprise funds meet operational costs.

Respectfully submitted by:



Tim Shay
Support Services Manager

Reviewed by:



Chu Thai
Management Services Director

Reviewed by:



Tito Haes
Interim Public Works Services Director

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. RFP# 822 for Water, Wastewater and Solid Waste Rate Study
2. Raftelis Financial Consultants, Inc. RFP for Water, Wastewater and Solid Waste Rate Study

ATTACHMENT 1
RFP# 822 for Water, Wastewater and Solid Waste Rate
Study

City of Monterey Park



REQUEST FOR PROPOSALS

RFP NO. 822

FOR

WATER, TRASH AND SEWER RATE STUDIES

KEY RFP DATES

Issue Due: February 17, 2017

Proposal Due Date: February 28, 2017 by 10:00 a.m.

SEND TO:

**City of Monterey Park
Attention: City Clerk
Re: RFP No. 822
320 W Newmark Avenue
Monterey Park, CA 91754**

WATER, TRASH AND SEWER RATE STUDIES

RFP# 822

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APPENDICES:

Appendix A: 2013 Prop 218 Notice for Current Water, Sewer, and Trash Rates

Appendix B: Ordinance 2109 - Water Rates

Appendix C: Ordinance 2110 - Sewer Rates

Appendix D: Ordinance 2111 - Trash Rates

Appendix E: Sample Agreement

WATER, TRASH AND SEWER RATE STUDIES

RFP# 822

PUBLIC NOTICE

1. INTRODUCTION

The City of Monterey Park ("City") is requesting proposals from qualified consultants with applicable professional experience to provide utility cost of service and rate study ("study") services for the City's water enterprise fund.

The City requires the preparation of this comprehensive utility study to assess and evaluate the City's current water cost of service and rates. In addition, the study may establish new rate structure(s) to adequately balance the short and long-term financial and environmental sustainability of the City's water enterprise fund in light of declining water consumption due to State-imposed production reduction requirements.

Proposals shall conform to the requirements listed in the RFP. Copies of the RFP documents are on file and may be examined and obtained for free. For more information, please contact Tim Shay at (626) 307-1340.

2. SUBMITTAL OF PROPOSALS

Interested parties shall submit three hardcopies and one electronic copy of their proposals in a sealed envelope by:

February 28, 2017 by 10:00 a.m. Local Time

LOCAL TIME

In person or by mail to the following address:

City of Monterey Park
Attn: City Clerk
320 W. Newmark Ave
Monterey Park, CA 91765

Marked: RFP 822- PROPOSAL

No proposals will be accepted after this time and date. Proposals will remain sealed and unopened. Proposals will not be publicly opened. Any proposals received after this time and date will be returned to consultant unopened.

All correspondence shall be in writing and directed to:

City of Monterey Park
Tim Shay, Support Services Manager

WATER, TRASH AND SEWER RATE STUDIES

RFP# 822

320 W. Newmark Ave.
Monterey Park, CA 91754
tshay@montereypark.ca.gov

3. ABOUT THE CITY

Incorporated on May 29, 1916, Monterey Park is a city that combines almost a century of history and tradition with a modern approach to business, neighborhoods, people, and community. The City of Monterey Park is full-service, providing the community its own fire, police, library, parks and recreation, water service, and infrastructure maintenance.

The gateway to the San Gabriel Valley, Monterey Park is located six miles east of the Los Angeles Civic Center and encompasses an area of 7.72 square miles with approximately 61,445 residents.

Development within the City consists primarily of suburban residential neighborhoods balanced by commercial facilities. Monterey Park is bordered by the San Bernardino (10), Long Beach (710) and Pomona (60) freeways.

4. DESCRIPTION OF PROJECT

The intent of the study is to assess and evaluate the City's current cost of service for its water, trash, and sewer rates, and establish an appropriate rate structure that will adequately balance the short and long-term financial and environmental sustainability to the City. The proposed rate structures must meet ongoing operating expenditures, loan commitment capital improvement needs, and reasonable fund reserve policies. The study must be based on a comprehensive review of the City's enterprise funds' historical statements of revenue and expenses, current year budgets, customer counts and classes, historical usage data, planned future growth and infrastructure expansion, and any other information deemed important.

The findings of the study should provide the basis for City water, sewer, and trash rates for at least the next five years, and should factor in the declining water consumption in Monterey Park due to current and reasonably anticipated groundwater pumping and water allocation reductions.

Proposed rates and structures must comply with California Constitution Article XIII D, Section 6 (commonly referred to as Proposition 218) and all other applicable law.

The City will provide the selected consultant with the data necessary to evaluate existing cost of service and rates and structures, and assign staff to work with the selected consultant throughout the duration of the project.

WATER, TRASH AND SEWER RATE STUDIES

RFP# 822

Water System Background

The City's primary source of water supply is groundwater, which is delivered to the system by seven active wells, Wells No. 1, No. 5, No. 9, No. 10, No. 12, No. 15, and Fern, which are located within the Main Basin.

The existing water rates, which have been in effect since July of 2014 following a 218 process. The current rates generate approximately \$10.6 million annually. The water rates must be adjusted to generate \$14 million-\$20 million per year to repair, replace or rehabilitate the water system.

The City of Monterey Park is a retail water company that provides domestic water service to a population of approximately 61,500 residents, as well as commercial, industrial, and public facilities. There are approximately 12,300 active water meter accounts. Highlights of the City's water system consists of:

136.6 miles (721,250 feet) of transmission and distribution system pipe ranging from 2-inch to 36-inches in diameter

8 active wells, 3 standby wells, and 1 inactive well

11 storage reservoirs and 2 settling tanks

11 booster pump stations

Groundwater treatment facilities at the Delta Plant, and at Well 5 and Well 12

1 imported water supply connection

The existing system dates back to the 1929s. Approximately 72 percent of the transmission and distribution system was constructed before 1960, and 35 percent of the system was installed during the 1950's. The City's existing potable water supply consists almost entirely of groundwater from the City's wells produced from the Main San Gabriel Basin (Main Basin).

The City's Water Master Plan was updated in 2012. The Master Plan recommended a comprehensive capital improvement program (CIP) that will improve the system to meet the established criteria, properly maintain the system's assets, and replace the facilities that have reached the end of their useful lives. The current estimated cost of the CIP is \$99.9 million. The recommended CIP will replace 18.2 miles (95,895 feet) of pipe for fire flow improvements, which includes some of the older pipe that has reached the end of its useful life. However, it will not address all the replacements needed, which currently total over 264,000 feet. Therefore, an aggressive pipe replacement program is recommended to mitigate the risk of having to tend to problems under emergency conditions and consequent very high costs.

WATER, TRASH AND SEWER RATE STUDIES

RFP# 822

Sewer System Background

The City current sewer service charge is \$0.0810 per 100 cubic feet of water used, and generates approximately \$300,000 annually. Based on a January 2014 study, sewer rates must be adjusted to support a \$12.8 million Sewer Capital Improvement Program to repair, replace or rehabilitate the sewer system.

The existing sewer collection system consists of about 665,000 feet (126 miles) of gravity sewers ranging in size from 6-inches to 15-inches in diameter, and 2,498 manholes.

The City prepared a Sewer System Management Plan (SSMP) in 2009. The SSMP recommended pipe replacements due to capacity problems; preparing a complete map of the system; updating of the sewer master plan (SECAP); preparing a Fats, Oils, and Grease Program; CCTV inspection of the system; updating the Emergency Overflow Response Plan; staff training; and implementing an asset management plan and a computerized maintenance management system, with a total cost of \$4.8 million (2009 value).

A January 2014 engineering study titled Wastewater Collection System Master Plan Update (Attachment D), provided the City with a more current and comprehensive assessment of Monterey Park's sewer system. The report stated that the City was able to conduct video inspection for 35% of the sewer system, and that 65% of the community sewer infrastructure has never been inspected. Some pipelines were installed over 100 years ago, and 50 years beyond its life expectancy. The estimated cost to update the sewer system is \$12.8 million within a 10 year timeframe. As more sewer lines are inspected, additional CIP projects will be identified, and rates will be further adjusted.

Trash System Background

Residential and commercial waste management services are currently provided by Athens Services pursuant to an exclusive franchise agreement with the City. This agreement expires on August 31, 2017, and a new contract with Athens services is set to begin September 1, 2017.

The Fiscal Year 2013-14 Mid Year Review Report (Attachment E) presented by staff projects FY 2014-15 refuse fund revenues at \$5.8 million and operating expenses at \$6.8 million. This \$1 million net loss in the refuse fund supports the need to increase solid waste rates by 15%.

WATER, TRASH AND SEWER RATE STUDIES

RFP# 822

5. SCOPE OF SERVICES

The proposal should include all necessary analysis and documentation needed to perform the following:

- a) Meet with key personnel to gain a solid understanding of the physical system, current operations and maintenance practices, billing system, what fees are in place and what fees should be considered to ensure full cost recovery, and other challenges facing the City;
- b) Ensure that the new rate structure (if proposed) promotes water conservation, provides adequate capital improvement funding and incorporates fire line rates;
- c) Work with the City staff to develop and implement fair and equitable rates that ensure that the water utility is self-supported, does not become a drain on general fund revenues, and that adequate reserves based on long-range funding requirements are established;
- d) Provide logical rationale for any proposed new rate structures;
- e) Compare any proposed new rates to other utilities providing water services in the county and Southern California region;
- f) Make clear and concise public presentations that discuss not only any recommended new rates, but also alternatives if applicable;
- g) Attend and participate in up to three in-person meetings (including one kick-off meeting) with City staff to discuss objectives, scope, options, and strategies, and participate in conference calls with City staff as needed;
- h) Attend and participate in up to four public meetings, including two City Council meetings, one Public Engagement Workshop, and one Public Hearing to present the study results and recommendations to City Council;
- i) Provide for the consultant's time and materials to provide adequate training for City staff to understand and utilize the rate models;
- j) Ensure this process is expeditiously completed in order to allow sufficient time for the Proposition 218 process if a proposed rate increase has been determined;

WATER, TRASH AND SEWER RATE STUDIES

RFP# 822

- k) Consider the impacts of drought, ground water pumping restrictions, or other potential water shortage factors on operating revenues, and assurances that proposed rates will generate sufficient revenue to operate and maintain systems during periods of lower water consumption; and
- l) Make assumptions for annual inflationary adjustments in compliance with the Proposition 218.
- m) Account for the new proposed water rates to include a pass-through for the Water Assessment Charge the City pays to The Main San Gabriel Basin Watermaster (Watermaster), San Gabriel Valley Municipal Water District (SGVMWD), and Water Quality Authority (WQA).

6. PROJECT DELIVERABLES TO THE CITY

- a) Visual aids, graphics, charts, and other documents as necessary for indicated meetings;
- b) A preliminary study report for staff review and comment (one electronic version and three hardcopies);
- c) A separate written analysis, report and recommendation specifically responding to the questions in paragraph 5m above.
- d) A revised draft study report incorporating City and legal comments up to that point (in electronic version); and
- e) A final study report incorporating final City and legal comments (one electronic version and five hardcopies).

The Consultant's report must include the following:

- a) Brief physical description of the City's water system;
- b) Service area description, including population characteristics;
- c) Overview of financial operations for the last five years;
- d) Description and costs of the Capital Improvement Plan (CIP) and explanation of how they are factored into the rate analysis;

WATER, TRASH AND SEWER RATE STUDIES

RFP# 822

- e) Comprehensive revenue and expense models as described above;
- f) Rate structure alternatives as appropriate; and
- g) Local, regional, and statewide rate comparisons as appropriate.

7. SCHEDULE

RFP TIMELINE (Dates are approximates and are subject to change)

Request for Proposal Release	February 17, 2017
Proposals Due	February 28, 2017 by 10:00 a.m.
Proposals Review	February 28 - March 3, 2017
Contract Award	March 15, 2017
Contract Commencement	March 16, 2017

RATE IMPLEMENTATION TIMELINE (Dates are fairly certain)

Data analysis and discussions	March & April 2017
Report presented to Council and establish public hearing date	May 17, 2017
Public Hearing	July 19, 2017
New Rates go into effect	September 1, 2017

8. PROPOSAL REQUIREMENTS

Consultants are encouraged to prepare a straightforward, concise proposal that specifically relates to the project.

Interested parties shall submit three (3) hardcopies and one (1) electronic copy of their proposals in a sealed envelope by:

WATER, TRASH AND SEWER RATE STUDIES

RFP# 822

February 28, 2017 by 10:00 a.m. Local Time

In person or by mail to the following address:

City of Monterey Park
Attn: City Clerk
320 W. Newmark Ave
Monterey Park, CA 91765

Marked: **RFP 822– PROPOSAL**

To maintain uniformity in the evaluation process, proposals shall be limited to a maximum of 20 pages on double-sided, 8½" x 11" paper (occasional 11" x 17" sheets for charts and graphics are acceptable). The text font (Arial or similar) shall not be smaller than size 10. The transmittal letter, table of contents, front and back covers, section dividers (if used); and resumes are excluded from the page count.

The organization of the proposal shall follow the outline below:

- a) Transmittal letter - The transmittal letter should include the name, title, address, phone number, and email of the consultant's project manager, and identify the state in which the organization is registered and the type (individual, partnership, corporation, or joint venture). The transmittal letter should also include the name, title, address, phone number, email, and original signature of the individual with authority to negotiate on behalf of and to contractually bind the firm, and who may be contacted during the period of proposal evaluation.
- b) Project Understanding and Work Plan
 - Provide proposed scope of work covering, at a minimum, those tasks identified in the Scope of Services of this RFP.
 - Include information of your firm's ability to meet the time schedule, demonstrated financial responsibility, and demonstrated technical ability.
- c) Relevant Work Experience
 - Demonstrate your firms and any sub-consultant's experience in conducting utility rate studies for similar projects, including key issues of previous projects of a similar nature and experience in dealing with those issues that you feel sets your firm apart.
 - Describe the nature and outcome of projects previously conducted by the

WATER, TRASH AND SEWER RATE STUDIES

RFP# 822

consultant related to the services required for this RFP. Descriptions should include client contact names, address, phone numbers, descriptions of the type of work performed, and approximate dates for which the work was completed.

d) Proposed Team, Organization Chart, and Staff Resumes

- Describe the qualifications and experience of each professional staff member (prime and sub-consultant) who will participate in the preparation of the studies.
- Include an organizational chart that provides a visual overview of the team's management structure and key personnel for the execution of the scope of work and delivery of services/products. Indicate the proposed Project Manager and other key personnel (project staff) along with a brief description of their respective roles and/or responsibilities.
- Include the résumés of personnel (prime and sub-consultant) critical to providing the desired services.

e) Schedule and Deadlines

- Include a schedule of deliverables as well as known critical deadlines.

f) Cost proposal/ Schedule of Costs

- Submit a detailed cost proposal/ schedule of costs including a scope of work that reflects the Consultants understanding of the project. Also included should be an hourly rate schedule for the Consultant and any Sub-Consultants for each classification of personnel assigned to the project. Proposals will be evaluated using the criteria listed below. After evaluating the proposals, fee estimates will be opened and a comparison made relative to scope of services and price, and a prospective successful Consultant will be chosen. The fee information provided will be used as a basis for negotiation with the successful Consultant.
- Include a table showing the estimated staff hours for all Consultants assigned per each task based on the Consultant's understanding of the project scope of work.

g) Request for Taxpayer Identification Number and Certification

- Include completed and signed IRS form W-9, "Request for Taxpayer Identification Number and Certification".

WATER, TRASH AND SEWER RATE STUDIES

RFP# 822

9. ACCEPTANCE OR REJECTION OF PROPOSALS

The City reserves the right to select the successful proposal(s) and negotiate an agreement as to the scope of services, the schedule for performance, duration of the services with the consultant(s) whose proposal(s) is/are most responsive to the needs of the City, and compensation for services. The City reserves the right to further negotiate any aspect of an agreement. Additionally, the City reserves the right to reject any and all proposals, or alternate proposals, or waive any informality or irregularity in the proposal as is in the City's best interest. The City may, for any reason, decide not to award the agreement(s) as a result of this RFP. Proposals shall be prepared and submitted in accordance with provisions of the RFP instructions and specifications. Any alteration, omission, addition, variance, or limitation of, from, or to a proposal may be sufficient grounds for rejection of the proposal. The City may deem a proposal nonresponsive if any document or item necessary for the proper evaluation of the proposal is incomplete, improperly executed, indefinite, ambiguous, or missing.

Please be advised that all costs incurred in preparing the proposal will be borne by the consulting firm.

If subsequent selection opportunities are issued, the City is under no obligation to advise any respondent to this RFP, although it is the City's intent to notify all qualified respondents of any such plans.

10. RIGHT TO CHANGE OR AMEND REQUEST

The City reserves the right to change the terms and conditions of this RFP. The City will notify all proposers initially provided this RFP of any material changes by United States Postal Mail or by electronic method via email. No one is authorized to amend any RFP requirements in any respect by an oral statement, or to make any representation or interpretation in conflict with these provisions.

If necessary, when possible, supplementary information, clarifications, questions, and/or answers will be provided to all potential proposers initially provided this RFP by the City.

11. FUNDING

The funding for this project is a budgeted expenditure of \$75,000.

WATER, TRASH AND SEWER RATE STUDIES

RFP# 822

12. FORM OF CONTRACT AND INSURANCE REQUIREMENTS

Enclosed is a copy of the City's Standard Consultant Agreement form which contains the required insurance requirements. Interested parties should not propose if they find the City's standard Consultant Agreement form unacceptable.



City of Monterey Park
320 W. Newmark Ave.
Monterey park, CA 91754

Appendix A

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NAME
ADDRESS
CITY, STATE ZIP

**THIS NOTICE IS SENT TO ALL PROPERTY OWNERS AND UTILITY CUSTOMERS
IN MONTEREY PARK – YOU MAY RECEIVE DUPLICATE LETTERS**

**CITY OF MONTEREY PARK NOTICE OF PUBLIC HEARING ON PROPOSED
CHANGES IN WATER WASTEWATER AND SOLID WASTE CHARGES**

Proposed Water Rate Increases

TAKE NOTICE that a public hearing will be held by the City of Monterey Park City Council regarding proposed increases to monthly water, wastewater and solid waste rates for all City of Monterey Park property owners and tenants.

The public hearing will be held on Wednesday, June 18, 2014, at 7:00 p.m. or as soon thereafter as the matter can be heard that day, in the Council Chambers of Monterey Park City Hall, 320 West Newmark Avenue, Monterey Park, California. During the public hearing, City Council will hear and consider all objections, if any, to the proposed rate increases.



To ensure that everyone potentially affected by proposed rate increases is notified, this notice is being sent to all property owners or customers of water, wastewater (sewer) or solid waste (refuse) service from the City of Monterey Park (City). Therefore, you may receive multiple copies of this notice if you are both the property owner as well as customer. If adopted, the proposed rate increases would become effective September 1, 2014. The proposed rates are set out in the charts included in this notice.

The City must raise rates to repair the deteriorating water and sewer system, and maintain a cost neutral trash system. A water engineering study presented a need to replace almost \$100 million in water projects, which includes replacing a water reservoir, two wells and over 50 miles of pipelines. Water main failures occur between 25-36 times each year. These failures disrupt the daily lives of Monterey Park residents, and are costly to repair. Two sewer engineering studies show a need to conduct \$12.8 million in sewer repairs and improvements. This represents only 35% of the City's 126 miles of sewer pipeline, and the remaining 65% will be inspected for future rate increase consideration. The



City currently collects \$5.8 million per year in trash revenues but has \$6.8 million in expenses. Other factors that require the City to increase its water, wastewater and solid waste service rates include, without limitation, new and increasingly stringent State and Federal environmental regulations, higher operating and utility costs and change in customer demand of the system.

As an example, utility bills would increase for a typical single family home as shown in Table 1.

Table 1: Proposed Rates (Monthly) – Impact on Typical Single Family Residential Customer⁽¹⁾

Utility	Current Monthly Bill	Sept 2014 Estimated	Sept 2015 Estimated	Sept 2016 Estimated	Sept 2017 Estimated	Sept 2018 Estimated
Water	\$28.82	\$50.20	\$60.20	\$70.44	\$78.93	\$85.26
Wastewater	\$1.86	\$7.69	\$10.00	\$12.50	\$14.00	\$15.68
Solid Waste	\$22.68	\$26.08	\$26.86	\$27.66	\$28.50	\$29.35
TOTAL	\$53.36	\$83.97	\$97.06	\$110.61	\$121.42	\$130.29

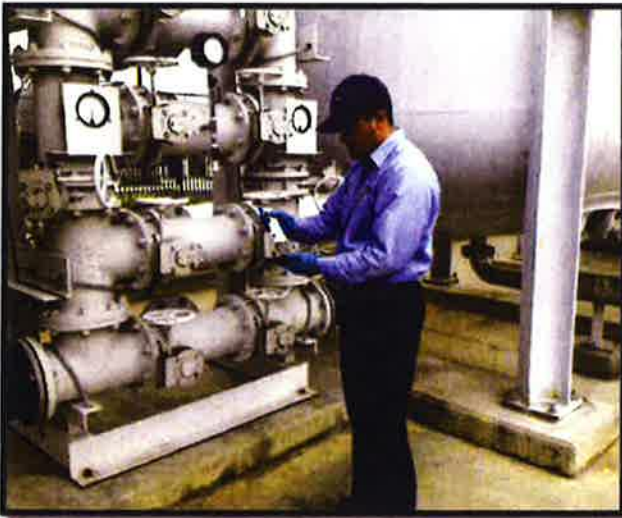
⁽¹⁾Typical single family residential customer has 5/8" or 3/4" water meter and consumes 12 units (1 unit = 748 gallons) of water per month. Customer has one 96 gallon trash and one 96 gallon recycle container.

RATE SCHEDULES AND PROPOSED INCREASES FOR EACH APPLICABLE UTILITY BY CUSTOMER TYPE ARE SHOWN ON THE ATTACHED PAGES

Your water bill is a combination of a fixed meter charge, a consumption charge and a treatment charge. The meter charge is dependent on type of property and meter size. The consumption charge, calculated by units (748 gallons) of metered water used, varies depending on how much water is metered. There is also a water treatment charge calculated as a percent of total meter and consumption charges. The proposed wastewater rate is a fixed charge based on type of property

and meter size. For solid waste rates, single family residential solid waste rates are based on the type and size of solid waste containers. Solid waste charges for multi-family trash bins are based on the number of pick-ups per week.

The proposed rates are based upon the revenues needed to meet projected operating expenses for the period of July 2014 to June 2019. California law requires the City to set rates sufficient to cover operating expenses and to fund for replacement or construction of facilities. Water charges may be used by the City only to provide water services. Wastewater charges may only be used by the City only to provide wastewater services, and solid waste charges may only be used for solid waste services.



The calculation of and reasons for the rate increase are analyzed and supported in the rate studies prepared by AKM Consulting Engineers and Phoenix Civil Engineering, Inc., the City's Mid Year Review Report for Fiscal Year 2013-14, and various staff reports and presentations to the City Council in March and April 2014. These reports are available for public review at Monterey Park City Hall and online at www.montereypark.ca.gov.

Compliance with Proposition 218

In 1996 California voters approved Proposition 218, which amended the state constitution relating to passage of property related fees. Proposition 218 requires the City to inform property owners and rate payers that 1) proposed rate increases are being considered; 2) clearly demonstrate the basis on which the rates are calculated; and 3) hold a public hearing at least 45 days after public notification. Utility rate increases are subject to majority protest. If a majority of impacted property owners submit written protests, the proposed rate increases cannot be adopted.

To protest against the water, wastewater and solid waste rate increases, please complete and return the enclosed official ballot to the City of Monterey Park. Your protest must be received (not postmarked) by the City Clerk of the City of Monterey Park before the close of the public hearing at the City Council meeting set for Wednesday, June 18, 2014, at 7:00 p.m. Oral, telephone, and e-mail protests will not be accepted. The protest must be signed by you and include: 1) your name, 2) your service street address or assessor's parcel number(s) and 3) specify which rate you are protesting. You may mail or deliver your written ballot to: City of Monterey Park, Office of the City Clerk, 320 West Newmark Ave, Monterey Park, CA 91754. The City can provide you with a replacement protest ballot upon request. **Only one ballot protest will be counted per parcel.**

*For questions regarding this notice, please contact the City of Monterey Park
Management Services Department at (626) 307-1342*



蒙特利公園市市議會，將舉行有關提議提高所有蒙特利公園市物業業主和住戶的每兩個月的用水水費，廢水處理費及固體垃圾回收費用的公共聽證會。

公聽會將於 2014 年 6 月 18 日，星期三晚上 7 點，在蒙特利公園市市政廳舉行，地址：320 West Newmark Avenue, Monterey Park, California。市議會將聆聽和考量所有反對提高收費費用的意見。若提議通過，所提議的收費費用將於 2014 年 9 月 1 日開始實施。

市政府必須維修破舊老化的用水設施及下水道系統，同時支付垃圾回收的維護費用。僅是需要更換的水利項目，有水庫，水井及超過 50 英里長的管道，就要花費至少 \$1 億美元。每年主要用水機械故障不斷發生，嚴重打斷了蒙市居民的日常生活，而且修理維護費用十分昂貴。另外報告顯示，維修和改善下水道，需要 \$1280 萬美元。這僅僅代表了市內 35% 的下水道，而剩下的 65% 的下水道，將在以後進行審查。市政府在垃圾回收方面，每年入不敷出，虧損一百萬美金。更新而且越來越嚴格的州政府和聯邦環境條例的要求，運作和管理費用的增加，以及需求更新服務系統等其他因素，市政府必須提高城市用水，廢水處理以及垃圾回收服務的收費費用。

對提高城市用水水費，廢水處理費和垃圾回收費用提出抗議的居民，請填寫好封閉式官方投票表格，交還給蒙特利公園市市政府。市政書記辦公室必須在 2014 年 6 月 18 日，星期三晚上 7 點(不是信件郵戳日期)，市議會舉行公共聽證會之前，收到您填寫好的反對票表格。口頭，電話，以及電子郵件方式的反對票將不被接納。反對票表格必須包括有您的親筆簽名及：1)您的名字，2)您物業或居住的街道地址或房產的地址地域號碼和 3)您反對收費的項目。您可以用郵寄或親自遞送方式，把書面選票表寄至：蒙特利公園市市政書記辦公室，地址：320 West Newmark Ave, Monterey Park, CA 91754。一個信封內只能算為一票反對票。

若對此通知有任何疑問，請致電(626)307-1349，與管理服務部門聯繫





Una audiencia pública del Consejo Municipal de la Ciudad de Monterey Park se llevará a cabo con respecto a los aumentos de las tarifas bimestrales del agua, aguas residuales y desperdicios sólidos para los propietarios e inquilinos de la Ciudad de Monterey Park.

La audiencia pública se llevará a cabo el miércoles 18 de Junio del 2014 a las 7:00 p.m. en la Cámara del Consejo Municipal de Monterey Park, en el 320 West Newmark Avenue, Monterey Park, California. Durante la audiencia pública, el Consejo Municipal escuchará y considerará todas las objeciones, si las hay, al propuesto aumento de las tarifas. Si es adoptado, el propuesto aumento de las tarifas será efectivo el 1ro de Setiembre del 2014.

La Ciudad tiene que aumentar las tarifas para poder reparar los deteriorados sistemas de agua y alcantarillado, y mantener un sistema de desperdicios sólidos. Un estudio de ingeniería del agua mostró la necesidad de reemplazar casi \$100 millones en proyectos de agua, que incluye la sustitución de depósitos de agua, pozos, y más de 50 millas de tuberías. Fallas en la cañería principal del agua ocurren constantemente cada año. Estas fallas perturban la vida cotidiana de los residentes de Monterey Park y las reparaciones son muy costosas. Dos estudios del alcantarillado muestran la necesidad de hacer reparaciones y mejoras por un total de \$12.8 millones. Esto representa solamente 35% de las tuberías de desagües y el 65% restante será evaluado después. La Ciudad pierde \$1 millón cada año por el servicio de desperdicios. Además, las nuevas y cada vez más rigurosas regulaciones medioambientales estatales y federales crean costos más altos de operación y utilidad y cambios en la demanda de los clientes del sistema.

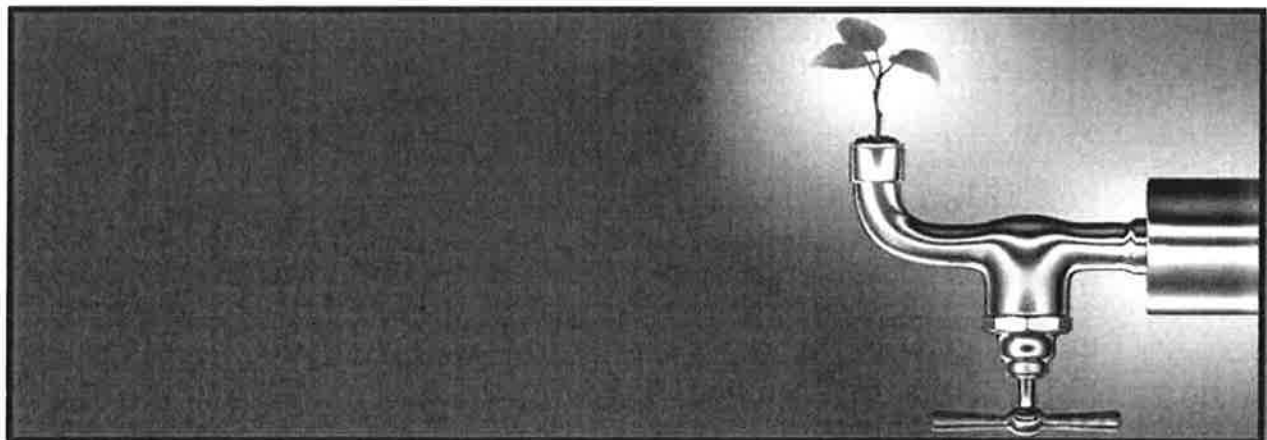
Para protestar contra los aumentos de las tarifas del agua, aguas residuales y desperdicios sólidos, por favor completar y devolver la balota oficial adjunta a la Ciudad de Monterey Park. Su protesta debe de ser recibida (no sellada) por el Secretario Municipal de la Ciudad de Monterey Park antes del cierre de la audiencia pública en la reunión del Consejo Municipal del miércoles, 18 de Junio del 2014, a las 7:00 p.m. No se aceptarán protestas orales, llamadas telefónicas, ni por correo electrónico. La protesta debe ser firmada por usted y debe incluir: 1) su nombre, 2) su dirección del servicio o el número del asesor de su parcela, y 3) especificar cuál aumento de tarifa es el que usted está protestando. Usted puede enviar por correo o entregar su balota escrita a la: Ciudad de Monterey Park, Oficina del Secretario Municipal, 320 West Newmark Ave, Monterey Park, CA 91754. La Ciudad puede proporcionarle un reemplazo de la balota de protesta, si usted la pide. **Solamente una balota de protesta será contada por parcela.**

*Para preguntas concernientes a éste aviso, póngase en contacto con el
Departamento de Management Services al (626) 307-1342.*

Current and Proposed Water Rates

City of Monterey Park						
Monthly Water Rate Schedule						
Water Meter Charge						
Meter Size	Existing Rate	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018
5/8 or 3/4"	\$12.63	\$15.63	\$18.76	\$21.95	\$24.58	\$26.55
1"	\$13.67	\$26.05	\$31.26	\$36.57	\$40.96	\$44.24
1 1/2"	\$21.53	\$52.11	\$62.53	\$73.16	\$81.94	\$88.50
2"	\$27.71	\$83.37	\$100.04	\$117.05	\$131.10	\$141.59
3"	\$55.48	\$156.32	\$187.58	\$219.47	\$245.81	\$265.47
4"	\$91.72	\$260.52	\$312.62	\$365.77	\$409.66	\$442.43
6"	\$280.07	\$521.05	\$625.26	\$731.55	\$819.34	\$884.89
8"	\$700.44	\$833.68	\$1,000.42	\$1,170.49	\$1,310.95	\$1,415.83
Water Consumption Charge (per unit)						
	Existing Rate	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018
<u>Current (All Users)</u>						
Tier 1 5/8" or 3/4" (units 6-20)	\$1.38					
Tier 1 All other (units 0-20)	\$1.38					
Tier 2 (above 20 units)	\$1.81					
<u>Proposed Single Family Residential</u>						
Tier 1 (units 0-6)		\$1.66	\$1.99	\$2.33	\$2.61	\$2.82
Tier 2 (units 7-12)		\$1.82	\$2.18	\$2.55	\$2.86	\$3.09
Tier 3 (above 12 units)		\$1.85	\$2.22	\$2.60	\$2.91	\$3.14
<u>Proposed All Other</u>						
All Units of Consumption		\$1.81	\$2.17	\$2.54	\$2.84	\$3.07
Water Treatment Charge						
% (meter + consumption)	37.5%	37.5%	37.5%	37.5%	37.5%	37.5%

One Unit = 748 gallons of water



Current and Proposed Wastewater Rates

City of Monterey Park						
Monthly Wastewater Rate Schedule						
	Existing Rate	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018
<u>Existing Rate - Based on Units of Water</u>						
All Customers	\$0.081/unit of water					
<u>Proposed Rate - Based on Meter Size & Customer Type (flat fee)</u>						
Single Family						
5/8" & 3/4"	\$7.69	\$10.00	\$12.50	\$14.00	\$15.68	
1"	\$9.39	\$12.21	\$15.26	\$17.09	\$19.14	
1 1/2" & 2"	\$9.72	\$12.64	\$15.80	\$17.70	\$19.82	
Multi-Family						
3/4"	\$21.94	\$28.52	\$35.65	\$39.93	\$44.72	
1"	\$26.29	\$34.18	\$42.73	\$47.86	\$53.60	
1 1/4"	\$43.29	\$56.28	\$70.35	\$78.79	\$88.24	
1 1/2"	\$63.63	\$82.72	\$103.40	\$115.81	\$129.71	
2"	\$121.90	\$158.47	\$198.09	\$221.86	\$248.48	
3"	\$312.30	\$405.99	\$507.49	\$568.39	\$636.60	
4"	\$404.01	\$525.21	\$656.51	\$735.29	\$823.52	
Commercial						
3/4"	\$20.49	\$26.64	\$33.30	\$37.30	\$41.78	
1"	\$30.76	\$39.99	\$49.99	\$55.99	\$62.71	
1 1/4"	\$30.76	\$39.99	\$49.99	\$55.99	\$62.71	
1 1/2"	\$59.29	\$77.08	\$96.35	\$107.91	\$120.86	
2"	\$150.45	\$195.59	\$244.49	\$273.83	\$306.69	
3"	\$204.67	\$266.07	\$332.59	\$372.50	\$417.20	
4"	\$292.39	\$380.11	\$475.14	\$532.16	\$596.02	
6"	\$795.62	\$1,034.31	\$1,292.89	\$1,448.04	\$1,621.80	
Institutional						
3/4"	\$35.00	\$45.50	\$56.88	\$63.71	\$71.36	
2"	\$51.78	\$67.31	\$84.14	\$94.24	\$105.55	
3"	\$55.42	\$72.05	\$90.06	\$100.87	\$112.97	
4"	\$127.24	\$165.41	\$206.76	\$231.57	\$259.36	

Current and Proposed Solid Waste Rates

City of Monterey Park						
Monthly Solid Waste Rate Schedule						
	Existing Rate	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018
<u>Residential</u>						
96 black / 96 green	21.81	25.08	25.83	26.60	27.40	28.22
96 black / 64 green	21.12	24.29	25.02	25.77	26.54	27.34
64 black / 96 green	20.35	23.40	24.10	24.82	25.56	26.33
64 black / 64 green	19.78	22.75	23.43	24.13	24.85	25.60
Extra Black	5.53	6.36	6.55	6.75	6.95	7.16
Extra Green	3.72	4.28	4.41	4.54	4.68	4.82
Roll-Out	17.35	19.95	20.55	21.17	21.81	22.46
Extra Exchange	28.83	33.15	34.14	35.16	36.21	37.30
<u>Multi-Family Bins</u>						
1 X per Week	181.83	209.10	215.37	221.83	228.48	235.33
2 X per Week	260.84	299.97	308.97	318.24	327.79	337.62
3 X per Week	368.58	423.87	436.59	449.69	463.18	477.08
4 X per Week	467.88	538.06	554.20	570.83	587.95	605.59
5 X per Week	562.01	646.31	665.70	685.67	706.24	727.43
Special Services	80.17	92.20	94.97	97.82	100.75	103.77
Waste Mgmt Fee	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%

OFFICIAL BALLOT ENCLOSED

Protest Form: Property owners or an authorized representative may complete this form and deliver it to the City of Monterey Park, Office of the City Clerk, 320 West Newmark Ave, Monterey Park, CA 91754. This ballot must be received before the close of the City Council public hearing set for Wednesday, June 18, 2014

Assessor's Parcel Number (####-###-###)

Parcel Address : 320 W NEWMARK

- ☐ I Protest the proposed water rate increase
- ☐ I Protest the proposed wastewater rate increase
- ☐ I Protest the proposed solid waste rate increase

Print Name: _____

Sign Name: _____

ORDINANCE NO. 2109

AN ORDINANCE SETTING THE AMOUNT OF WATER RATES AND CHARGES PURSUANT TO HEALTH AND SAFETY CODE § 5471 AND MONTEREY PARK MUNICIPAL CODE CHAPTER 14.12.

The City Council of the City of Monterey Park does ordain as follows:

SECTION 1. The City Council finds and declares as follows:

A. The City of Monterey Park requires a reliable supply of water meeting current and anticipated water quality standards to protect the public general welfare, health and safety.

B. The purpose of water rates and charges is to protect the public health, safety and general welfare by providing a reliable and adequate supply of water meeting current and anticipated water quality standards for the residents of the City of Monterey Park and to pay for the cost of providing such service.

C. There is a reasonable relationship between the amount of the rates and charges and the cost of services and facilities necessary to deliver water service to the residents and non-residential development of the City.

D. Notice regarding the water rates included in this ordinance was provided in accordance with California Constitution Article XIID, § 6(c) and Government Code § 54354.5.

E. On June 18, 2014, the City Council held a public hearing to consider the results of the protest proceeding and to consider whether to increase the water rates as proposed.

F. This Ordinance is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") and CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*) because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas. This Ordinance, therefore, is categorically exempt from further CEQA review under Cal. Code Regs. tit. 14, § 15273.

G. This ordinance is adopted in accordance with Health and Safety Code § 5471 and Monterey Park Municipal Code ("MPMC") Chapter 14.12 to establish the City's current water rates.

H. The City Council has considered the evidence and testimony presented at the public hearing. Based in part upon that evidence, and the staff reports presented to the Council regarding this issue, the City Council believes that it is in the public interest to adopt this Ordinance.

SECTION 2. AMOUNT OF RATES AND CHARGES.

A. Pursuant to MPMC Chapter 14.12, the City Council establishes amount of water rates as set forth in attached Exhibit "A," which is incorporated by reference ("Water Charges").

B. The Water Charges include an annual fifteen percent (15%) increase for the next five years commencing on September 1, 2014. The Water Charges are as set forth on Exhibit A except that the Council hereby suspends the Water Charges increase for the second through fifth year of the Water Charge schedule from fifteen percent (15%) annual increases to ten percent (10%) annual increases, but reserves the right to increase the Water Charges back up to the fifteen percent (15%) levels set forth on Exhibit A by amending this Ordinance. Additionally, as of midnight on August 31, 2019, the water charge will automatically revert back to the water charge existing on August 31, 2017, based upon the ten percent (10%) increase amounts set forth above for years two and three of the water charge schedule.

C. The City Council must meet at least thirty days in advance of each annual Water Charges increase to receive a detailed presentation from the City Manager, or designee, regarding the expenditures made from the Water Enterprise Fund for the previous year and the projected expenditures for the next twelve month period. The Council must discuss whether the Water Charges should be increased, remain the same or decreased during this annual meeting.

SECTION 3. COST ESTIMATES. The City Manager, or designee, will periodically, but not less than annually, review the Water Charges to determine whether revenues from such charges are meeting actual cost of services and facilities needed to deliver water service to the residents and non-residential developments within the City. If the City Manager determines that revenues do not adequately meet costs, the City Manager will recommend to the City Council a revised rate and charge schedule to be adopted by this City Council by ordinance.

SECTION 4. This Ordinance was adopted to comply with the California Supreme Court decision in *Bighorn-Desert View Water Agency v. Verjil* (2006) 39 Cal.4th 205. To the extent any provision of this Ordinance repeals or supersedes Ordinance No. 1403, such repeal or replacement will not affect any penalty,

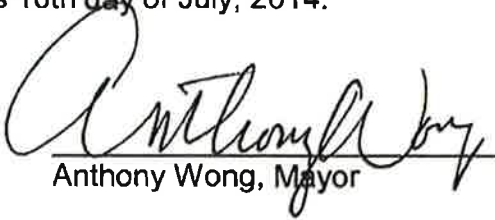
forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed or superseded part of Ordinance No. 1403 will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 5. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

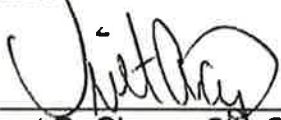
SECTION 6. The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 7. This Ordinance will become effective on the thirty-first (31st) day following its passage and adoption.

PASSED AND ADOPTED this 16th day of July, 2014.


Anthony Wong, Mayor

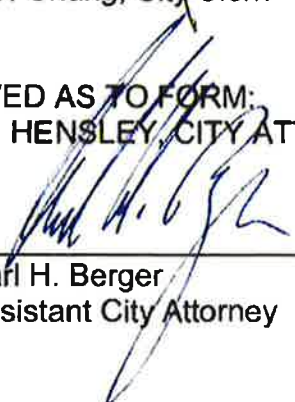
ATTEST:



Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, CITY ATTORNEY

By:



Karl H. Berger
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Ordinance No. 2109 was introduced, and placed upon its first reading at an adjourned regular meeting of the City Council of the City of Monterey Park, held on the 2nd day of July, 2014. That thereafter on the 16th day of July, 2014, said Ordinance was duly passed, approved and adopted by the following vote:

Ayes:	Council Members: Real Sebastian, Chan, Liang, Wong
Noes:	Council Members: Ing
Absent:	Council Members: None
Abstain:	Council Members: None

Dated this 16th day of July, 2014.



Vincent D. Chang, City Clerk
City of Monterey Park, California

Exhibit A
Water Charges

City of Monterey Park						
Monthly Water Rate Schedule						
Monthly Water Meter Charge						
Meter Size	Existing Rate	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018
5/8 or 3/4"	\$12.63	\$14.50	\$16.70	\$19.20	\$22.10	\$25.40
1"	\$13.67	\$15.70	\$18.05	\$20.75	\$23.85	\$27.45
1 1/2"	\$21.53	\$24.75	\$28.45	\$32.70	\$37.60	\$43.25
2"	\$27.71	\$31.85	\$36.65	\$42.15	\$48.45	\$55.70
3"	\$55.48	\$63.80	\$73.35	\$84.35	\$97.00	\$111.55
4"	\$91.72	\$105.50	\$121.35	\$139.55	\$160.50	\$184.60
6"	\$280.07	\$322.10	\$370.40	\$425.95	\$489.85	\$563.35
8"	\$700.44	\$805.50	\$926.35	\$1,065.30	\$1,225.10	\$1,408.85
Monthly Water Consumption Charge (per unit)						
	Existing Rate	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018
<u>Current (All Users)</u>						
Tier 1 5/8" or 3/4" (units 6-20)	\$1.38					
Tier 1 All other (units 0-20)	\$1.38					
Tier 2 (above 20 units)	\$1.81					
<u>Proposed Single Family Residential</u>						
Tier 1 (units 0-6)		\$1.59	\$1.83	\$2.10	\$2.42	\$2.78
Tier 2 (units 7-12)		\$1.73	\$1.99	\$2.29	\$2.63	\$3.02
Tier 3 (above 12 units)		\$1.85	\$2.13	\$2.45	\$2.82	\$3.24
<u>Proposed All Other</u>						
All Units of Consumption		\$1.81	\$2.08	\$2.39	\$2.75	\$3.16
Water Treatment Charge						
% (meter + consumption)	37.5%	37.5%	37.5%	37.5%	37.5%	37.5%
One Unit = 748 gallons of water						

ORDINANCE NO. 2110

AN ORDINANCE SETTING THE AMOUNT OF WASTEWATER RATES AND CHARGES PURSUANT TO HEALTH AND SAFETY CODE § 5471.

The City Council of the City of Monterey Park does ordain as follows:

SECTION 1. The City Council finds and declares as follows:

A. The City of Monterey Park requires a reliable wastewater discharge system meeting current and anticipated water quality standards to protect the public general welfare, health and safety.

B. The purpose of wastewater rates and charges is to protect the public health, safety and general welfare by providing a reliable and safe wastewater discharge system that meets current and anticipated wastewater quality standards for the residents of the City of Monterey Park and to pay for the cost of providing such service.

C. Based upon the record, there is a reasonable relationship between the amount of the rates and charges and the cost of services and facilities necessary to deliver wastewater service to the residents and non-residential development of the City.

D. Notice regarding the wastewater rates included in this ordinance was provided in accordance with California Constitution Article XIIID, § 6(c) and Government Code § 54354.5.

E. On June 18, 2014, the City Council held a public hearing to consider the results of the protest proceeding and to consider whether to adjust the wastewater rates as proposed.

F. This Ordinance is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") and CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*) because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas. This Ordinance, therefore, is categorically exempt from further CEQA review under Cal. Code Regs. Tit. 14, § 15273.

G. This Ordinance is adopted in accordance with Health and Safety Code § 5471 to establish the City's current wastewater rates and charges.

H. The City Council has considered the evidence and testimony presented at the public hearing. Based in part upon that evidence, and the agenda reports presented to the Council regarding this issue, the City Council believes that it is in the public interest to adopt this Ordinance.

SECTION 2. AMOUNT OF RATES AND CHARGES.

A. The City Council establishes amount of wastewater rates as set forth in attached Exhibit "A," which is incorporated by reference ("Wastewater Charges.")

B. The Wastewater Charges include an annual fifteen percent (15%) increase for the next five years commencing on September 1, 2014. The Wastewater Charges are as set forth on Exhibit A except that the Council hereby suspends the Wastewater Charges increase for the second through fifth year of the Water Charge schedule from fifteen percent (15%) annual increases to ten percent (10%) annual increases, but reserves the right to increase the Wastewater Charges back up to the fifteen percent (15%) levels set forth on Exhibit A by amending this Ordinance. Additionally, as of midnight on August 31, 2019, the wastewater charge will automatically revert back to the wastewater charge existing on August 31, 2017, based upon the ten percent (10%) increase amounts set forth above for years two and three of the wastewater charge schedule.

C. The City Council must meet at least thirty days in advance of each annual Wastewater Charges increase to receive a detailed presentation from the City Manager, or designee, regarding the expenditures made from the Water Enterprise Fund for the previous year and the projected expenditures for the next twelve month period. The Council must discuss whether the Wastewater Charges should be increased, remain the same or decreased during this annual meeting.

SECTION 3. COST ESTIMATES. The City Manager, or designee, will periodically, but not less than annually, review the Wastewater Charges to determine whether revenues from such charges are meeting actual cost of services and facilities needed for wastewater discharge services to the residents and non-residential developments within the City. If the City Manager determines that revenues do not adequately meet costs, the City Manager will recommend to the City Council a revised rate and charge schedule to be adopted by this City Council by ordinance.

SECTION 4. This Ordinance was adopted to comply with the California Supreme Court decision in *Bighorn-Desert View Water Agency v. Verjil* (2006) 39 Cal.4th 205. To the extent any provision of this Ordinance repeals or supersedes any previous approvals, such repeal or replacement will not affect any penalty,

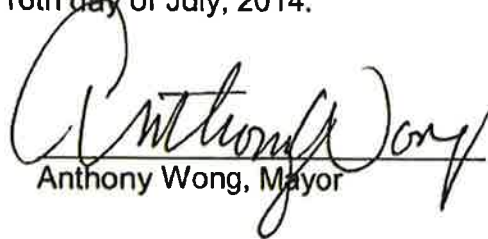
forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed or superseded part of previous approvals will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 5. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 6. The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 7. This Ordinance will take effect on the 31st day following its final passage and adoption.

PASSED AND ADOPTED this 16th day of July, 2014.


Anthony Wong, Mayor

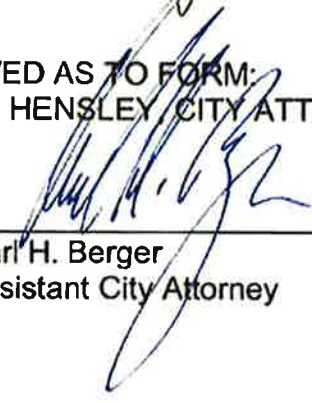
ATTEST:



Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, CITY ATTORNEY

By:



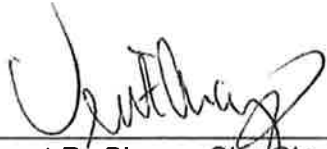
Karl H. Berger
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Ordinance No. 2110 was introduced, and placed upon its first reading at an adjourned regular meeting of the City Council of the City of Monterey Park, held on the 2nd day of July, 2014. That thereafter on the 16th day of July, 2014, said Ordinance was duly passed, approved and adopted by the following vote:

Ayes:	Council Members: Real Sebastian, Chan, Liang, Wong
Noes:	Council Members: Ing
Absent:	Council Members: None
Abstain:	Council Members: None

Dated this 16th day of July, 2014.



Vincent D. Chang, City Clerk
City of Monterey Park, California

Exhibit A
Wastewater Charges

City of Monterey Park						
Monthly Wastewater Rate Schedule						
	Existing Rate	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018
<u>Existing Rate - Based on Units of Water</u>						
All Customers	\$0.081/unit of water					
<u>Proposed Rate - Based on Meter Size & Customer Type (flat fee)</u>						
Single Family						
5/8" & 3/4"		\$7.69	\$8.84	\$10.17	\$11.70	\$13.46
1"		\$9.39	\$10.80	\$12.42	\$14.28	\$16.42
1 1/2" & 2"		\$9.72	\$11.18	\$12.86	\$14.79	\$17.01
Multi-Family						
3/4"		\$21.94	\$25.23	\$29.01	\$33.36	\$38.36
1"		\$26.29	\$30.23	\$34.76	\$39.97	\$45.97
1 1/4"		\$43.29	\$49.78	\$57.25	\$65.84	\$75.72
1 1/2"		\$63.63	\$73.17	\$84.15	\$96.77	\$111.29
2"		\$121.90	\$140.19	\$161.22	\$185.40	\$213.21
3"		\$312.30	\$359.15	\$413.02	\$474.97	\$546.22
4"		\$404.01	\$464.61	\$534.30	\$614.45	\$706.62
Commercial						
3/4"		\$20.49	\$23.56	\$27.09	\$31.15	\$35.82
1"		\$30.76	\$35.37	\$40.68	\$46.78	\$53.80
1 1/4"		\$30.76	\$35.37	\$40.68	\$46.78	\$53.80
1 1/2"		\$59.29	\$68.18	\$78.41	\$90.17	\$103.70
2"		\$150.45	\$173.02	\$198.97	\$228.82	\$263.14
3"		\$204.67	\$235.37	\$270.68	\$311.28	\$357.97
4"		\$292.39	\$336.25	\$386.69	\$444.69	\$511.39
6"		\$795.62	\$914.96	\$1,052.20	\$1,210.03	\$1,391.53
Institutional						
3/4"		\$35.00	\$40.25	\$46.29	\$53.23	\$61.21
2"		\$51.78	\$59.55	\$68.48	\$78.75	\$90.56
3"		\$55.42	\$63.73	\$73.29	\$84.28	\$96.92
4"		\$127.24	\$146.33	\$168.28	\$193.52	\$222.55

ORDINANCE NO. 2111

AN ORDINANCE SETTING THE AMOUNT OF SOLID WASTE RATES PURSUANT TO HEALTH AND SAFETY CODE § 5471.

The City Council of the city of Monterey Park does ordain as follows:

SECTION 1. The City Council finds and declares as follows:

A. The purpose of solid waste rates and charges is to protect the public health, safety and general welfare by providing a reliable and safe solid waste disposal system that meets current and anticipated solid waste removal quality standards for the residents of the city of Monterey Park and to pay for the cost of providing such service.

B. Based upon the record, there is a reasonable relationship between the amount of the rates and charges and the cost of services and facilities necessary to deliver solid waste service to the residents and non-residential development of the City.

C. This ordinance is adopted in accordance with Health and Safety Code § 5471 to establish the City's current solid waste rates and charges.

D. Notice regarding the solid waste rates included in this ordinance was provided in accordance with Government Code § 54354.5 and a public hearing was held by the City Council on June 18, 2014.

E. This Ordinance was adopted to comply with the California Supreme Court decision in *Bighorn-Desert View Water Agency v. Verjil* (2006) 39 Cal.4th 205.

F. This Ordinance is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; "CEQA") and CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, *et seq.*) because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas. This Ordinance, therefore, is categorically exempt from further CEQA review under Cal. Code Regs. tit. 14, § 15273.

G. The City Council has considered the evidence and testimony presented at the public hearing. Based in part upon that evidence, and the agenda reports presented to the Council regarding this issue, the City Council believes that it is in the public interest to adopt this Ordinance.

SECTION 2. AMOUNT OF RATES AND CHARGES. The City Council establishes amount of solid waste rates as set forth in attached Exhibit "A," which is incorporated by reference ("Rates.")

SECTION 3. SUSPENSION OR REDUCTION OF RATES. The City Council may adopt a resolution to suspend or reduce Rates established by this Ordinance.

SECTION 4. COST ESTIMATES. The City Manager, or designee, will periodically, but not less than annually, review the Rates to determine whether revenues from such Rates are meeting actual cost of services and facilities needed to deliver solid waste service to the residents and non-residential developments within the City. If the City Manager determines that revenues do not adequately meet costs, the City Manager will recommend to the City Council a revised rate schedule to be adopted by this City Council by ordinance.

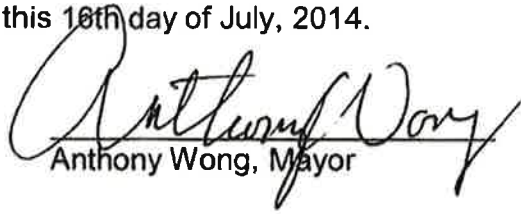
SECTION 5. PREVIOUS RATES. This Ordinance establishes the Rates only; it does not affect any previously established charges or other administrative fees. To the extent any provision of this Ordinance supersedes previously established Rates, such replacement does not affect any other charge, fee, penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such part of previous approvals remain in full force and effect.

SECTION 6. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 7. The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the city of Monterey Park's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 8. This Ordinance will take effect on the 31st day following its final passage and adoption.

PASSED AND ADOPTED this 16th day of July, 2014.


Anthony Wong, Mayor

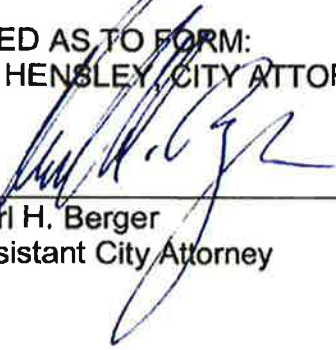
ATTEST:



Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, CITY ATTORNEY

By:



Karl H. Berger
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF MONTEREY PARK)

I, Vincent D. Chang, City Clerk of the City of Monterey Park, California, do hereby certify that the foregoing Ordinance No. 2111 was introduced, and placed upon its first reading at an adjourned regular meeting of the City Council of the City of Monterey Park, held on the 2nd day of July, 2014. That thereafter on the 16th day of July, 2014, said Ordinance was duly passed, approved and adopted by the following vote:

Ayes:	Council Members: Real Sebastian, Chan, Liang, Wong
Noes:	Council Members: Ing
Absent:	Council Members: None
Abstain:	Council Members: None

Dated this 16th day of July, 2014.



Vincent D. Chang, City Clerk
City of Monterey Park, California

EXHIBIT A

City of Monterey Park						
Proposed Solid Waste Rate Schedule						
	Existing Rate	Sept 2014	Sept 2015	Sept 2016	Sept 2017	Sept 2018
<u>Residential</u>						
96 black / 96 green	21.81	25.08	25.83	26.60	27.40	28.22
96 black / 64 green	21.12	24.29	25.02	25.77	26.54	27.34
64 black / 96 green	20.35	23.40	24.10	24.82	25.56	26.33
64 black / 64 green	19.78	22.75	23.43	24.13	24.85	25.60
Extra Black	5.53	6.36	6.55	6.75	6.95	7.16
extra Green	3.72	4.28	4.41	4.54	4.68	4.82
Roll-out	17.35	19.95	20.55	21.17	21.81	22.46
Extra Exchange	28.83	33.15	34.14	35.16	36.21	37.30
<u>Multi-Family Bins</u>						
1 X per Week	181.83	209.10	215.37	221.83	228.48	235.33
2 X per Week	260.84	299.97	308.97	318.24	327.79	337.62
3 X per Week	368.58	423.87	436.59	449.69	463.18	477.08
4 X per Week	467.88	538.06	554.20	570.83	587.95	605.59
5 X per Week	562.01	646.31	665.70	685.67	706.24	727.43
Special Services	80.17	92.20	94.97	97.82	100.75	103.77
Waste Mgmt Fee	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF MONTEREY PARK AND**

This AGREEMENT is entered into this ____ day of _____, 20__, by and between the CITY OF MONTEREY PARK, a municipal corporation and general law city ("CITY") and _____ **[name]** _____, a **[type of organization]** _____ ("CONSULTANT").

1. CONSIDERATION.

- A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, below;
- B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement;
- C. As additional consideration, CITY agrees to pay CONSULTANT a sum not to exceed _____ dollars (\$_____) for CONSULTANT's services. CITY may modify this amount as set forth below. Unless otherwise specified by written amendment to this Agreement, CITY will pay this sum as specified in the attached Exhibit "B," which is incorporated by reference.

2. SCOPE OF SERVICES.

- A. CONSULTANT will perform services listed in the attached Exhibit "A," which is incorporated by reference.
- B. CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities, and all tests, testing and analyses, calculation, and all other means whatsoever, except as herein otherwise expressly specified to be furnished by CITY, necessary or proper to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. PERFORMANCE STANDARDS. While performing this Agreement, CONSULTANT will use the appropriate generally accepted professional standards of practice existing at the time of performance utilized by persons engaged in providing similar services. CITY will continuously monitor CONSULTANT's services. CITY will notify CONSULTANT of any deficiencies and CONSULTANT will have fifteen (15) days after such notification to cure any shortcomings to CITY's satisfaction. Costs associated with curing the deficiencies will be borne by CONSULTANT.

4. **PAYMENTS.** For CITY to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit a detailed invoice to CITY which lists the hours worked and hourly rates for each personnel category and reimbursable costs (all as set forth in Exhibit "B") the tasks performed, the percentage of the task completed during the billing period, the cumulative percentage completed for each task, the total cost of that work during the preceding billing month and a cumulative cash flow curve showing projected and actual expenditures versus time to date.

5. **NON-APPROPRIATION OF FUNDS.** Payments due and payable to CONSULTANT for current services are within the current budget and within an available, unexhausted and unencumbered appropriation of the CITY. In the event the CITY has not appropriated sufficient funds for payment of CONSULTANT services beyond the current fiscal year, this Agreement will cover only those costs incurred up to the conclusion of the current fiscal year.

6. **ADDITIONAL WORK.**

- A. CITY's city manager ("Manager") may determine, at the Manager's sole discretion, that CONSULTANT must perform additional work ("Additional Work") to complete the Scope of Work. If Additional Work is needed, the Manager will give written authorization to CONSULTANT to perform such Additional Work.
- B. If CONSULTANT believes Additional Work is needed to complete the Scope of Work, CONSULTANT will provide the Manager with written notification that contains a specific description of the proposed Additional Work, reasons for such Additional Work, and a detailed proposal regarding cost.
- C. Payments over \$_____ for Additional Work must be approved by CITY's city council. All Additional Work will be subject to all other terms and provisions of this Agreement.

7. **FAMILIARITY WITH WORK.**

- A. By executing this Agreement, CONSULTANT agrees that it has:
 - i. Carefully investigated and considered the scope of services to be performed;
 - ii. Carefully considered how the services should be performed; and
 - iii. Understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.
- B. If services involve work upon any site, CONSULTANT agrees that CONSULTANT has or will investigate the site and is or will be fully acquainted with the conditions there existing, before commencing the services hereunder.

Should CONSULTANT discover any latent or unknown conditions that may materially affect the performance of the services, CONSULTANT will immediately inform CITY of such fact and will not proceed except at CONSULTANT's own risk until written instructions are received from CITY.

8. **TERM.** The term of this Agreement will be from _____ to _____. Unless otherwise determined by written amendment between the parties, this Agreement will terminate in the following instances:

- A. Completion of the work specified in Exhibit "A";
- B. Termination as stated in Section 16.

9. **TIME FOR PERFORMANCE.**

- A. CONSULTANT will not perform any work under this Agreement until:
 - i. CONSULTANT furnishes proof of insurance as required under Section 23 of this Agreement; and
 - ii. CITY gives CONSULTANT a written notice to proceed.
- B. Should CONSULTANT begin work on any phase in advance of receiving written authorization to proceed, any such professional services are at CONSULTANT's own risk.

10. **TIME EXTENSIONS.** Should CONSULTANT be delayed by causes beyond CONSULTANT's control, CITY may grant a time extension for the completion of the contracted services. If delay occurs, CONSULTANT must notify the Manager within forty-eight hours (48 hours), in writing, of the cause and the extent of the delay and how such delay interferes with the Agreement's schedule. The Manager will extend the completion time, when appropriate, for the completion of the contracted services.

11. **CONSISTENCY.** In interpreting this Agreement and resolving any ambiguities, the main body of this Agreement takes precedence over the attached Exhibits; this Agreement supersedes any conflicting provisions. Any inconsistency between the Exhibits will be resolved in the order in which the Exhibits appear below:

- A. Exhibit A: Scope of Work;
- B. Exhibit B: Budget; and
- C. Exhibit C: Proposal for Services.

12. **CHANGES.** CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the

contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONSULTANT and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with written agreement between the parties.

13. TAXPAYER IDENTIFICATION NUMBER. CONSULTANT will provide CITY with a Taxpayer Identification Number.

14. PERMITS AND LICENSES. CONSULTANT, at its sole expense, will obtain and maintain during the term of this Agreement, all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

15. WAIVER. CITY's review or acceptance of, or payment for, work product prepared by CONSULTANT under this Agreement will not be construed to operate as a waiver of any rights CITY may have under this Agreement or of any cause of action arising from CONSULTANT's performance. A waiver by CITY of any breach of any term, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.

16. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause.
- B. CONSULTANT may terminate this Agreement at any time with CITY's mutual consent. Notice will be in writing at least thirty (30) days before the effective termination date.
- C. Upon receiving a termination notice, CONSULTANT will immediately cease performance under this Agreement unless otherwise provided in the termination notice. Except as otherwise provided in the termination notice, any additional work performed by CONSULTANT after receiving a termination notice will be performed at CONSULTANT's own cost; CITY will not be obligated to compensate CONSULTANT for such work.
- D. Should termination occur, all finished or unfinished documents, data, studies, surveys, drawings, maps, reports and other materials prepared by CONSULTANT will, at CITY's option, become CITY's property, and CONSULTANT will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination, not to exceed the total costs under Section 1(C).
- E. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.
- F. By executing this document, CONSULTANT waives any and all claims for damages that might otherwise arise from CITY's termination under this Section.

17. OWNERSHIP OF DOCUMENTS. All documents, data, studies, drawings, maps, models, photographs and reports prepared by CONSULTANT under this Agreement are CITY's property. CONSULTANT may retain copies of said documents and materials as desired, but will deliver all original materials to CITY upon CITY's written notice. CITY agrees that use of CONSULTANT's completed work product, for purposes other than identified in this Agreement, or use of incomplete work product, is at CITY's own risk.

18. PUBLICATION OF DOCUMENTS. Except as necessary for performance of service under this Agreement, no copies, sketches, or graphs of materials, including graphic art work, prepared pursuant to this Agreement, will be released by CONSULTANT to any other person or public CITY without CITY's prior written approval. All press releases, including graphic display information to be published in newspapers or magazines, will be approved and distributed solely by CITY, unless otherwise provided by written agreement between the parties.

19. INDEMNIFICATION.

A. CONSULTANT agrees to the following:

- i. *Indemnification for Professional Services.* CONSULTANT will save harmless and indemnify and at CITY's request reimburse defense costs for CITY and all its officers, volunteers, employees and representatives from and against any and all suits, actions, or claims, of any character whatever, brought for, or on account of, any injuries or damages sustained by any person or property resulting or arising from any negligent or wrongful act, error or omission by CONSULTANT or any of CONSULTANT's officers, agents, employees, or representatives, in the performance of this Agreement, except for such loss or damage arising from CITY's sole negligence or willful misconduct.
- ii. *Indemnification for other Damages.* CONSULTANT indemnifies and holds CITY harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising out of this Agreement, or its performance, except for such loss or damage arising from CITY's sole negligence or willful misconduct. Should CITY be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of this Agreement, or its performance, CONSULTANT will defend CITY (at CITY's request and with counsel satisfactory to CITY) and will indemnify CITY for any judgment rendered against it or any sums paid out in settlement or otherwise.

B. For purposes of this section "CITY" includes CITY's officers, officials, employees, agents, representatives, and certified volunteers.

C. It is expressly understood and agreed that the foregoing provisions will survive

termination of this Agreement.

- D. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 23, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

20. ASSIGNABILITY. This Agreement is for CONSULTANT's professional services. CONSULTANT's attempts to assign the benefits or burdens of this Agreement without CITY's written approval are prohibited and will be null and void.

21. INDEPENDENT CONTRACTOR. CITY and CONSULTANT agree that CONSULTANT will act as an independent contractor and will have control of all work and the manner in which is it performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with CITY. CONSULTANT is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the CITY as to end results of the work only.

22. AUDIT OF RECORDS. CONSULTANT will maintain full and accurate records with respect to all services and matters covered under this Agreement. CITY will have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcript therefrom, and to inspect all program data, documents, proceedings and activities. CONSULTANT will retain such financial and program service records for at least three (3) years after termination or final payment under this Agreement.

23. INSURANCE.

- A. Before commencing performance under this Agreement, and at all other times this Agreement is effective, CONSULTANT will procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2,000,000
Professional Liability	\$1,000,000
Business automobile liability	\$1,000,000
Workers compensation	Statutory requirement

- B. Commercial general liability insurance will meet or exceed the requirements of the most recent ISO-CGL Form. The amount of insurance set forth above will be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies will be endorsed to name CITY, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by CITY will be excess thereto. Such endorsement must be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance will be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to CITY.
- C. Professional liability coverage will be on an "occurrence basis" if such coverage is available, or on a "claims made" basis if not available. When coverage is provided on a "claims made basis," CONSULTANT will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover CONSULTANT for all claims made by CITY arising out of any errors or omissions of CONSULTANT, or its officers, employees or agents during the time this Agreement was in effect.
- D. Automobile coverage will be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).
- E. CONSULTANT will furnish to CITY duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement and such other evidence of insurance or copies of policies as may be reasonably required by CITY from time to time. Insurance must be placed with insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII."
- F. Should CONSULTANT, for any reason, fail to obtain and maintain the insurance required by this Agreement, CITY may obtain such coverage at CONSULTANT's expense and deduct the cost of such insurance from payments due to CONSULTANT under this Agreement or terminate pursuant to Section 16.
- G. Self-Insured Retention/Deductibles. All policies required by this Agreement must allow CITY, as additional insured, to satisfy the self-insured retention ("SIR") and deductible of the policy in lieu of CONSULTANT (as the named insured) should CONSULTANT fail to pay the SIR or deductible requirements. The amount of the SIR or deductible is subject to the approval of the City Attorney and the Finance Director. CONSULTANT understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by CONSULTANT as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should

CITY pay the SIR or deductible on CITY's behalf upon the CONSULTANT'S failure or refusal to do so in order to secure defense and indemnification as an additional insured under the policy, CITY may include such amounts as damages in any action against CONSULTANT for breach of this Agreement in addition to any other damages incurred by CITY due to the breach.

24. USE OF SUBCONTRACTORS. CONSULTANT must obtain CITY's prior written approval to use any consultants while performing any portion of this Agreement. Such approval must approve of the proposed consultant and the terms of compensation.

25. INCIDENTAL TASKS. CONSULTANT will meet with CITY monthly to provide the status on the project, which will include a schedule update and a short narrative description of progress during the past month for each major task, a description of the work remaining and a description of the work to be done before the next schedule update.

26. NOTICES. All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

CITY

City of Monterey Park
320 W Newmark Ave
Monterey Park, CA 91754
Attn: _____

CONSULTANT

Attn: _____

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph.

27. CONFLICT OF INTEREST. CONSULTANT will comply with all conflict of interest laws and regulations including, without limitation, CITY's conflict of interest regulations.

28. SOLICITATION. CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than CONSULTANT's bona fide employee, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to pay any company or person, other than CONSULTANT's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Should CONSULTANT breach or violate this warranty, CITY may rescind this Agreement without liability.

29. THIRD PARTY BENEFICIARIES. This Agreement and every provision herein is generally for the exclusive benefit of CONSULTANT and CITY and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of CONSULTANT's or CITY's obligations under this Agreement.

30. **INTERPRETATION.** This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

31. **COMPLIANCE WITH LAW.** CONSULTANT agrees to comply with all federal, state, and local laws applicable to this Agreement.

32. **ENTIRE AGREEMENT.** This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written. There are _____ () Attachments to this Agreement. This Agreement will bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.

33. **RULES OF CONSTRUCTION.** Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.

34. **SEVERABILITY.** If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.

35. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment. CITY's executive manager, or designee, may execute any such amendment on behalf of CITY.

36. **ACCEPTANCE OF FACSIMILE SIGNATURES.** The Parties agree that this Agreement, agreements ancillary to this Agreement, and related documents to be entered into in connection with this Agreement will be considered signed when the signature of a party is delivered by facsimile transmission. Such facsimile signature will be treated in all respects as having the same effect as an original signature.

37. **CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.

38. **TIME IS OF ESSENCE.** Time is of the essence for each and every provision of this Agreement.

39. **FORCE MAJEURE.** Should performance of this Agreement be prevented due to fire, flood, explosion, acts of terrorism, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' reasonable control, then the Agreement will immediately terminate without obligation of either party to the other.

40. **STATEMENT OF EXPERIENCE.** By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONSULTANT represents that its

financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private consultants, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public CITY.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF MONTEREY PARK

Paul Talbot,
City Manager

ATTEST:

Vincent D. Chang,
City Clerk

Taxpayer ID No. _____
Business License No. _____

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
Karl H. Berger,
Assistant City Attorney

Insurance reviewed by: _____

ATTACHMENT 2
Raftelis Financial Consultants, Inc. Proposal for
Water, Wastewater and Solid Waste Rate Study

CITY OF MONTEREY PARK

WATER, TRASH AND SEWER RATE STUDIES

RFP No. 822 / February 28, 2017

CONTENTS

01	A) Transmittal Letter
03	B) Project Understanding and Work Plan
11	C) Relevant Work Experience
19	D) Proposed Team, Organization Chart, and Staff Resumes
41	E) Schedule and Deadlines
42	F) Cost Proposal / Schedule of Costs
43	G) Request for Taxpayer Identification Number and Certification

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150 N. Santa Anita Avenue
Suite 470
Arcadia, CA 91006

Phone 626 . 583 . 1894

www.raftelis.com

February 24, 2017

Mr. Tim Shay
Support Services Manager
City of Monterey Park
320 W. Newmark Avenue
Monterey Park, CA 91765

Subject: Proposal for Water, Trash and Sewer Rate Studies (RFP No. 822)

Dear Mr. Shay:

Raftelis Financial Consultants, Inc. (RFC) is pleased to submit this proposal to conduct water, trash (solid waste), and sewer rate studies for the City of Monterey Park (City). We believe that our unique qualifications, resources, experience, and knowledge will ensure a value-added project benefiting both the City and its customers.

Due to the recent emphasis on conservation throughout the state and the latest Executive Order by the Governor (Executive Order B-29-15), a primary objective of the study is to revisit the City's rate structure and rates to ensure sufficient revenue collection to meet both operating costs and capital costs, which are scheduled to increase significantly. RFC will work with City staff to determine the proper amount of fixed revenue. In light of recent court cases, we will show a clear connection between the City's costs and proposed customer rates, especially with a tiered rate structure. We will present in a narrative format the story of the rate derivation and impact that the drought has had in an easy to understand presentation and report to gain public and City Council support. RFC has done this for hundreds of California agencies, as described in this proposal.

The City's wastewater enterprise is in need of major capital improvements, which need to be funded through revised rates. The City is contracting with Athens to provide solid waste services and needs to turn around the solid waste rates as quickly as possible. With our extensive resources, RFC can provide the solid waste rates and report by mid-April 2017.

We have the largest practice in California and the nation specializing in financial and rate consulting for water, wastewater, and solid waste utilities. RFC is confident in our ability to meet the City's goals and comply with Proposition 218 regulations and industry standards. We have assisted numerous agencies in California and across the United States with successfully implementing rate structures that fund capital infrastructure plans, while minimizing impacts on customers. We assist agencies throughout the state in implementing rates that acknowledge immediate mandatory cutbacks and long-term passive conservation through price signaling. Recently, we have provided financial/rate consulting assistance to the Californian Cities of Escondido, Ventura, Chino, Brea, Ontario, San Gabriel, and Torrance as well as Tacoma, WA and Henderson, NV. These projects were similar in scope to this utility rate study.

Our Project Team has extensive experience and a reputation for high quality service. I will serve as Project

Manager. I am responsible for overall project accountability and will be actively involved, including providing insight and direction during model and rate development. I have more than 40 years of consulting experience and have conducted more than 300 water, wastewater, solid waste, and recycled water studies. Our Team will be supported by several of RFC's skilled consultants to conduct analyses and prepare deliverables. Habib Isaac, with more than 14 years of experience, will serve as Technical Reviewer. In addition, the City will have the support of RFC's full staff of more than 60 experienced utility financial consultants for this project.

RFC is excited to assist the City with this important study. If you have any questions, please don't hesitate to contact me using the following contact information. I have the authority to negotiate on behalf of and to contractually bind RFC.

Sudhir Pardiwala, PE, Project Manager (Executive Vice President)
150 N Santa Anita Avenue, Suite 470, Arcadia, CA 91006
Direct: 626.583.1894 / Mobile: 626.827.8931 / Email: spardiwala@raftelis.com

If selected, RFC would like to have the opportunity to discuss the City's contract.

Very truly yours,
RAFTELIS FINANCIAL CONSULTANTS, INC.



Sudhir D. Pardiwala, PE
Executive Vice President

RFC is registered in the State of North Carolina as an S-Corporation.

PROJECT UNDERSTANDING

The City of Monterey Park (City) seeks a consultant to provide a range of services related to water, wastewater, and solid waste rates. Project tasks include:

- Developing water, wastewater, and solid waste cost of service models
- Calculating rate adjustments that fully finance the City's operating costs and upcoming capital expenditures
- Ensuring that rates are fair, equitable, and compliant with the legal requirements of Proposition 218

Results will be communicated to City staff and the City Council through workshops, meetings, and public hearings. The City requires a consultant with strong technical and financial qualifications to perform the cost of service study (COSS) and related analytical and modeling tasks, and one who will give thoughtful, concise presentations that convey results in a narrative format so that stakeholders can make informed decisions.

Based on our review of the RFP and a discussion with the City, RFC has identified three main concerns or objectives for the study as discussed in the following subsections. RFC has recently assisted several cities with water, wastewater, and solid waste studies including Shafter; Watsonville; Ontario; and

Tacoma, WA (all of the preceding were water, wastewater, and solid waste projects). We also provided consulting services to the Cities of San Gabriel, South Pasadena, and Sierra Madre on water and/or wastewater rates. A detailed list of agencies we have worked with in the past five years is shown in the *Relevant Work Experience* section. A few of the City's concerns include:

EXPEDITED SCHEDULE

The City currently contracts residential and commercial waste management services to Athens Services, and the contract is set to be renewed on September 1, 2017. RFC will calculate solid waste rates for residential customers based on the costs of serving those customers to collect costs from Athens and the City's administrative costs. We understand the urgency of preparing the rates, especially the solid waste rates that need to be implemented quickly. We can meet the City's schedules due to our extensive resources.

DEFENSIBLE RATES

The San Juan Capistrano decision has heightened the awareness of designing legal, fair, and equitable rates. The decision now requires that the report or administrative record clearly identify the rationale for the rates by tier. RFC has set rates for hundreds of water purveyors in California, including

San Juan Capistrano after the City was sued regarding their tiered rate structure. Tiered rates do not violate Proposition 218 as long as the tiered rate derivation clearly shows the link between the derived rate and the cost to serve each tier. RFC will work with City staff in developing rates that meet City goals and objectives in the current legal environment while maintaining simplicity and equity. We will also account for a pass-through of the Water Assessment Charges and other supply costs paid by the City to various water purveyors.

RFC is a leader in this industry. We published a well-known reference book on water and wastewater pricing titled *Water and Wastewater Finance and Pricing: The Changing Landscape*. RFC staff members have also co-authored the industry's leading rate-setting guidebooks: the American Water Works Association's (AWWA) *Manual M1, Principles of Water Rates, Fees and Charges (Manual M1)* for water and the Water Environment Foundation's (WEF) *Manual of Practice No. 27, Financing and Charges for Wastewater Systems* for wastewater. Our staff are cost of service (COS) experts, skilled at explaining the basic principles of COS-based rates. The rates we develop will ensure financial stability for the utilities, as well as fairness and equity for the City's customers.

CAPITAL IMPROVEMENT FUNDING

The City would like to fund capital improvements to provide maintenance and necessary replacements to the system's assets. The City is also interested in expanding the current capital improvement program to

address 264,000 feet of needed pipe replacements in order to avoid emergency conditions. Proper financial planning fosters a rate implementation program with measured rate adjustments to avoid customer "rate shock."

The City seeks to update its sewer

rates in order to finance a \$12.8 million sewer capital improvement program. We will analyze data related to the current sewer system and growth assumptions, and recommend a rate structure that fully meets all operating and capital revenue requirements over the study period.

PROJECT APPROACH

Our approach entails several distinct yet interrelated tasks that require effective coordination between City staff and the RFC Project Team. RFC will work with City staff on an ongoing basis via scheduled in-person meetings and web conferences to cultivate a strong sense of ownership for the City over the final work product and results.

RFC will calculate fair and equitable water rates according to the industry standards outlined in AWWA's *Manual M1*. The *Manual M1* methodology ensures costs of water service are recovered from customer classes in proportion to the cost of serving those customers. For wastewater, we will develop rates according to WEF's *Manual of Practice No. 27*, which is the industry standard text for wastewater rates.

Based on the extensive experience of our firm and our Project Team members successfully providing the requested services for numerous utilities across the country, we are confident in our ability to provide the City with the requested services in a timely

and efficient manner. RFC places a high priority on being responsive to our clients and, therefore, each of our project schedules are individually formulated to manage and identify the work effort associated with the scope of services, and we actively manage each consultant's project schedule to ensure appropriate availability for addressing client needs.

Throughout project execution, we also have several internal measures in place to ensure that we meet our clients' deadlines. We will adhere to the City's project schedule as communicated in the RFP, and carry out the study in a timely manner so that rates can be developed in time for the Public Hearing on July 19, 2017 and for implementation on September 1, 2017. In addition, we will conduct a kick-off meeting to provide a solid foundation for the project and to serve as a forum in which City staff can provide input on the project approach, work plan, schedule, and priorities. A successful meeting ensures that project participants are in mutual agreement as to the project goals and expectations.

RFC will use five major steps, described in the following paragraphs, to develop utility rates that comply with Proposition 218, industry standards, and City goals. The goal is to ultimately recover adequate revenues to meet operating and capital expenses, include debt financing if required to fund capital projects, meet debt coverage requirements, and provide adequate reserves with the implementation of fair and equitable rates.

1. DUE DILIGENCE AND POLICY REVIEW

RFC will start the rate-making process with a due diligence phase including a kick-off meeting with City staff to ascertain goals and objectives. We will also review the City's policies prior to the kick-off meeting, such as reserve policies and debt service covenants, to determine the financial constraints within which to build a financial plan and better understand your pricing objectives so that we can quickly design rates that meet these objectives.

2. FINANCIAL PLAN DEVELOPEMENT

We will then determine future revenue needs (termed revenue requirements) to sufficiently fund the utility's operation and maintenance (O&M) and capital replacement and refurbishment (R&R) program. To ascertain the utility's financial condition, we will evaluate current and projected revenues, water usage, expenses, and the appropriate use of debt. We will incorporate scenario planning tools to consider how water supply restrictions, such as drought and groundwater pumping limits, might affect the City's costs and revenues. Major capital projects are typically financed with a combination of long-term debt and equity (or cash from reserves). For capital investment, the City's most recently completed Master Plans and Capital Improvement Plans will be folded into the financial plan to fully fund all capital projects throughout the planning horizon. The financial plan will consider capital costs related to repair and replacement of water and sewer fixed assets and associated debt financing structures.

3. COST OF SERVICE ANALYSIS

The annual costs of providing water, wastewater, and solid waste services should be allocated among customer classes commensurate with their service requirements (i.e., how they use the water, wastewater, and solid waste systems). In this step, costs are identified and allocated to cost components and distributed to respective customer classes according to the industry stand-

ards provided in AWWA's *Manual M1* for water-related services and WEF's *Manual of Practice No. 27* for sewer-related services. As a co-author of the *Manual of Practice No. 27*, our Project Manager, Sudhir Pardiwala, brings a high level of expertise in wastewater cost of service analysis.

We will also identify City administrative costs as well as those arising from overhead related to Athens for solid waste collection and will establish the fee the City will need to collect from its residential customers.

4. RATE DESIGN

Rates do more than simply recover costs. Properly designed rates support and optimize a blend of various utility objectives such as fairness and equity, revenue stability, and ease of implementation. The rate development process is a public information tool that communicates the City's rate objectives to customers. In this step, RFC will design rates according to industry standards that meet the City's rate-setting objectives and are defensible in light of recent court cases. RFC will develop a customized rate model to assess different rate alternatives and customer impacts to facilitate informed decision-making. The results will be summarized in both an easy-to-understand graphical format and a tabular format to ease communications with elected officials.

5. RATE ADOPTION

In the last step of the rate-making process, and to comply with the

Proposition 218 requirements, study results will be documented in a study report to educate the public about the proposed changes, the rationale and justifications behind the changes, and their anticipated financial impacts in layman's terms. This will serve as the administrative record to justify the proposed rate structure. At a public hearing, RFC will present study recommendations to assist the City's adoption of the new water, wastewater, and solid waste rates in compliance with Proposition 218. We can also carry out an optional public engagement workshop to communicate the new rates and any proposed changes to the rate structure to City officials and the general public.

The results of even the most comprehensive rate study can be lost if RFC and the City fail to attain consensus with the City's constituency. Therefore, rate communications must be clear, straightforward, and simple. RFC has assisted hundreds of agencies with implementing rates and is well known for presenting thoughtful and concise presentations. RFC can also assist the City with its public outreach efforts and Proposition 218 notice materials, if desired. RFC will attend public meetings to present in an easily understandable format the proposed changes to and rationale for the rates. RFC's presentations include visual graphics, and our staff is skilled at clearly and simply explaining the basics of rate setting.

SCOPE OF SERVICES

The utility industry consistently seeks RFC as an advisor to lead the national discourse on rates and rate structures. The value RFC adds to the rate design process is based not only on the level of technical expertise that results from broad and deep experience, but also on the ability to glean the best ideas and strategies through a collaborative process with our clients. The scope for this project is described in the following subsections.

TASK 1 – PROJECT MANAGEMENT AND INITIATION (KICK-OFF MEETING)

Task 1.1 – Ongoing Project Management and Quality Assurance/Quality Control Process

Our project management approach stresses communication, teamwork, objectivity, and accountability to meet project objectives. Task 1 includes general administrative duties including client correspondence, billing, project documentation, and administration of the study control plan. We believe in a no-surprises approach and communicate with clients on a regular basis through face-to-face meetings, web conferences, and telephone conferences so that the client is aware of project status at all times.

RFC's quality assurance/quality control (QA/QC) process fosters high quality, accurate work. The QA/QC process includes reviews by the Project Manager

and Technical Reviewer. These senior staff members review work products for consistency and validity and ensure that the cost of service and rate models are based on sound rate-making principles and standard industry practice. Senior staff also review the report not only to ensure that it is a high quality comprehensive report that is consistent with model results, but also that it clearly conveys the rationale and derivation of the rates.

Task 1.2 – Project Initiation and Data Collection

RFC uses the kick-off meeting to perform our due diligence to ensure that project stakeholders agree to the project's goals, approach, work plan, schedule and the study's priorities. As part of the meeting, RFC will:

- First and foremost, discern the major drivers for the study
- Discuss the City's current rates and how they were developed
- Review previous rate studies and planning documents
- Review financial statements and billing data
- Work with staff to identify and prioritize pricing objectives
- Identify alternative rate structures and develop a framework
- Discuss reserves and reserve policies
- Discuss debt policies for capital funding
- Review the data request list and pinpoint data gaps or questions

A detailed data request list will be submitted prior to the kick-off meeting so that the City can assemble the appropriate data in the required format. The Project Team will study this data diligently to understand the City's revenue streams, operating and capital expenses, customer base, and use patterns. RFC will also review the City's current reserve structure and targets and propose recommendations that are consistent with industry standards as well as the City's risk management tolerance.

Meetings/Conferences: One kick-off meeting with City staff

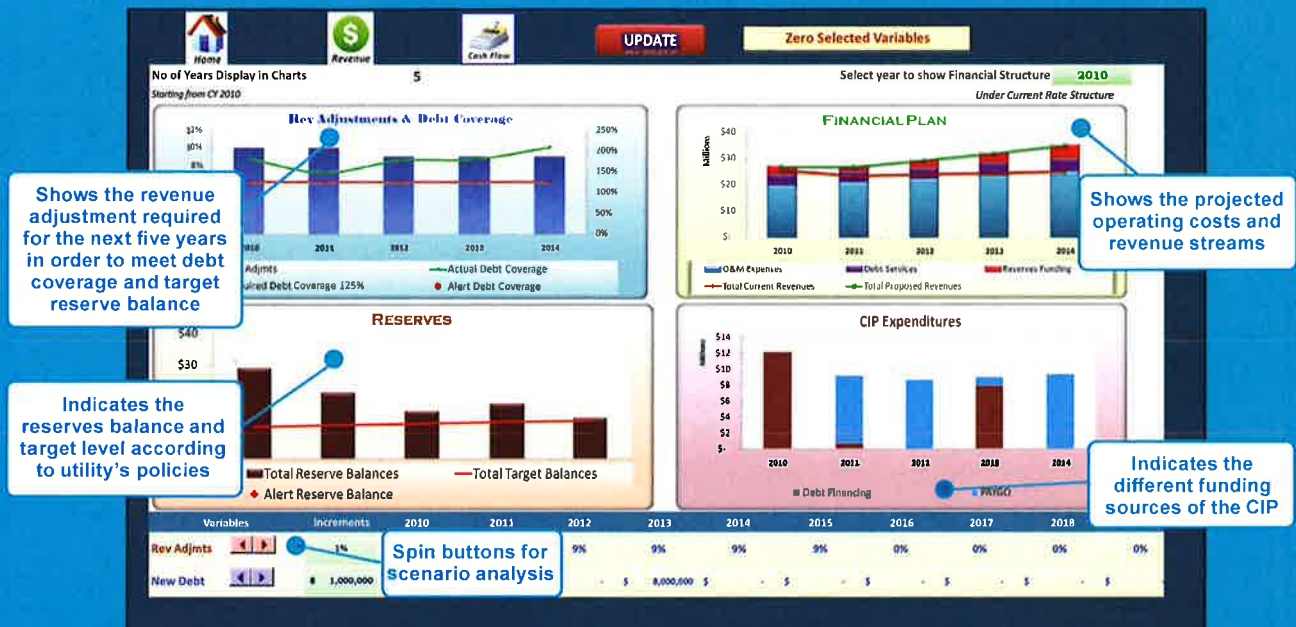
Deliverables: Data request list; kick-off meeting summary memorandum

TASK 2 – FINANCIAL PLAN DEVELOPMENT

This important task ascertains the revenue needed to ensure the financial integrity of the utilities. The financial plan model projects the City's existing rate revenue, other operating and non-operating revenues, debt service payments, and operating and capital expenses over a five-year period. We project future yearly O&M expenses, such as annual water purchase costs, salaries and benefits, power, and materials using City-approved inflationary assumptions. For water, existing rate revenue is based on anticipated water sales, which recently have been declining for many water agencies. Many agencies anticipate curtailed water use that must be

SAMPLEMODEL DASHBOARD

The dashboard allows quick decision-making by visually displaying impacts of changes to selected variables.



incorporated into future rates. RFC will make prudent water sales assumptions with input from City staff and provide options for reduced levels of usage and the impacts on revenues and rates.

The five-year financial plan also models the sources and uses of funds for each reserve. For a typical capital reserve, the sources of funds include system development charges (capacity/impact fees), cash reserves, debt proceeds, and grant funding. Modeling the yearly ending balance in the capital reserve allows stakeholders to determine the rate impacts of various capital improvement plan scenarios and assess the proper use of debt and reserves to fund capital projects.

RFC will develop a five-year cash flow analysis for the water, sewer, and solid waste enterprises to

determine the revenue adjustments needed while minimizing sharp rate fluctuations. RFC will also review reserve policies to recommend appropriate reserve balances (operating, capital, rate stabilization, etc.) that are consistent with industry standards as well as the City's risk tolerance. The financial plan is presented in an easy-to-understand format on an interactive dashboard. The dashboard allows users to vary certain assumptions (CIP funding, debt, water use, revenue adjustments, etc.) so that the model user can appreciate the effects of revenue adjustments, capital financing through rates or debt, and reserve balances. A snapshot of a sample dashboard is shown above. Several features of the model's dashboard include the ability to show or indicate:

1. Revenue adjustments for the next five years in order

to meet debt coverage, fund capital projects, and build reserves

2. Reserve balances and reserve targets as well as debt service coverage ratios (days cash on hand and reserve funding levels)
3. Projected operating costs and revenue streams
4. Operating cost break down (O&M and water purchases)
5. Different capital funding sources such as PAYGO (rate funding) and debt financing, including the City's debt capacity
6. Spin buttons (dynamic selection options) that allow for the quick selection of inputs for scenario analyses

As adjustments are made to different variables, the model can save them as separate scenarios. RFC has developed a scenario

manager that allows multiple distinct scenarios to be saved and revisited for a comparative analysis between different financial plans and rate options. The City will be able to compare various scenarios quickly and efficiently to determine the most appropriate financial plan and rate design. From a client's perspective, the models are very easy to understand and show the impacts of various assumptions allowing both staff and the City Council to make informed decisions.

RFC will conduct one to two web meetings with City staff to select the financial plan scenario(s) to be presented to the City Council. The goal of these meetings is to identify the key issues and scenarios that will be presented to the City Council as part of the rate study.

Meetings/Conferences: *Up to two web meetings with City staff as necessary*

Deliverables: *Financial plan model in Microsoft Excel*

TASK 3 – COST OF SERVICE ANALYSIS

For the water rate study, the cost of service analysis is based on industry standards and methodologies approved by AWWA and described in their *Manual M1*. Cost allocations among customer classes will be based on the AWWA-approved base-extra capacity approach, which focuses on the different usage patterns (or peaking factors) demonstrated by each customer class. At this stage, RFC will identify any new customer classes, if warranted.

Based on the revenue requirement identified in the financial plan, water expenses will be allocated to cost components, including capacity-related costs, commodity costs, customer costs, conservation costs, and other direct and indirect costs consistent with industry standards. The end goal of this task is to distribute the cost components to customer classes based on the cost responsibility of each. The result is the total cost to serve each customer class and is used as the basis to develop rates.

For the wastewater rate study cost of service analysis, RFC will use methodologies set forth by WEF in their *Manual of Practice No. 27*. Since the City does not treat its own wastewater, our calculated wastewater rates will be based on water usage and the cost of collection rather than components indicating the "strength" of wastewater.

For the solid waste rate study, RFC will use industry standards based on the AWWA's *Solid Waste Rate Setting and Financing Guide: Analyzing Cost of Services and Designing Rates for Solid Waste Agencies*. We will review and recommend changes, as appropriate, to the existing residential solid waste rates.

Throughout the cost allocation process, RFC will incorporate the City's policy considerations, as well as current federal, state, and local rules and regulations such as Proposition 218 and the California Urban Water Conservation Council Guidelines. RFC

is well versed with Proposition 218 requirements and its implications on rates. Our Project Team has extensive experience with Proposition 218 and has conducted numerous conference sessions on the topic. RFC has assisted more than 50 agencies in Southern California in the last three years.

Meetings/Conferences: *Up to two web meetings with City staff as necessary*

Deliverables: *None*

TASK 4 – WATER, WASTEWATER, AND SOLID WASTE UTILITY RATE MODEL DEVELOPMENT

Task 4.1 – Water, Wastewater, and Solid Waste Rate Calculations

RFC will develop water, wastewater and solid waste rate models with the flexibility to compare the current rate structure with the proposed rate structures. Our models will incorporate annual inflation and other assumptions in the development of rates, in compliance with Proposition 218. The models will have the capability to examine different rate scenarios to enhance revenue stability in light of competing objectives such as revenue stability, affordability for essential needs, and conservation. The baseline rate design will preserve the current base rate structure to compare the customer impacts of the alternative rate structures to the baseline structure.

Once the rates have been designed, RFC will determine

the revenues generated using the current customer data to ensure adequate revenue generation. We will then review our proposed rates with City staff. Together, we will re-visit the rate-making objectives and evaluate whether, and the extent to which, the new rates meet the City's objectives.

Tiered Water Rates

Should the City decide to continue assessing tiered rates, in today's rate-setting environment, it is imperative to show the nexus between the cost to serve water in each tier and the rate in each tier. RFC will calculate and show the nexus between costs and tiers by tabulating the tiered rates to show each unit cost component, which includes water supply costs, system costs (delivery costs), peaking costs, and conservation costs, to name a few. This rate derivation will communicate to customers the cost drivers behind the rate for each tier. This also provides a logical rationale for the adoption of new rates under a tiered structure. While RFC is not a law firm, we have extensively used this methodology to derive rates so that the rates and tiers are defensible and meet Proposition 218 requirements.

RFC's rate models will be able to conduct various rate scenario analyses to show:

1. Different rate structures with varying levels of fixed (base charge) and variable revenues
2. Alternative water use scenarios, which may include reductions due to drought or groundwater pumping

restrictions

3. Various levels and types (debt) of capital funding
4. Various levels of reserve funding and/or depletion

The dashboard, which displays key variables and results on-screen in real-time, will show the results of each scenario and facilitate discussion for quick consensus building. This has proven to be particularly useful when making presentations to City Council members, allowing them to fully appreciate the impacts of their decisions instantly. RFC will calculate tiered rates for a five-year period for selected classes.

Wastewater Rates

Wastewater rates will reflect the amount of wastewater flow discharged by each customer class and/or meter size. Based on our review of the current rate structure and system data, we will discuss with the City and recommend an alternative rate structure that more equitably allocates wastewater costs to the various customer classes.

Solid Waste Rates

RFC will follow industry guidelines to ensure fairness and equity. Once the revenue requirements have been determined, the RFC Team will calculate the solid waste rates. The RFC Team will review and recommend changes, as appropriate, to the existing residential solid waste rates.

Task 4.2 – Rate Survey

RFC will conduct a rate survey to compare the proposed rates to other utilities in the county and

throughout Southern California. We have conducted the biyearly CA-NV AWWA's *California-Nevada Water and Wastewater Rate Survey* as well as numerous additional rate surveys for agencies in the region, and can clearly and concisely provide a comparison for the City's proposed rate structure.

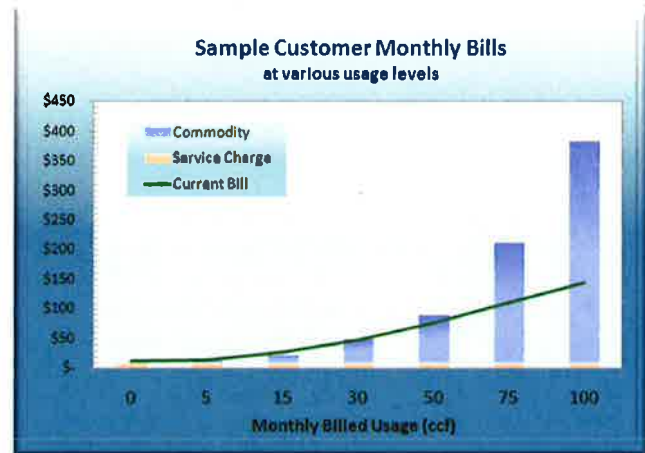
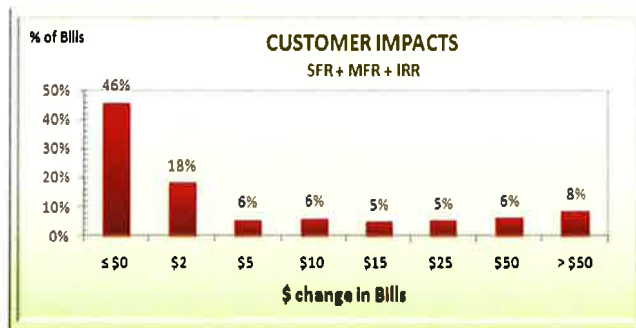
Task 4.3 – Customer Impact Analysis

Rate adjustments stem from: 1) a change in the revenue requirement; or, 2) a change in the rate structure. The total rate adjustment can sometimes cause "rate shock" to customers. Therefore, RFC will determine the potential financial impact on customers that result from the proposed rate structure as opposed to a revenue requirement increase. In our impact analysis graphics, we generate monthly bills at each level of usage assuming the new proposed rate structure was already in place to determine the "true" impact of the new rate structure. The customer impact analysis will include a series of tables and figures that show projected rate impacts by customer class at various levels of usage. As an example, the customer impact illustration displayed on the following page shows that 64% (46% + 18%) of the customers will see no more than a \$2 increase in their bill.

Meetings/Conferences: One in-person meeting and one web meeting with City staff to review proposed rates and customer impacts

Deliverables: Draft water, sewer,

The graphical representations of overall financial impacts on customers are tools for stakeholders to make informed decisions regarding different policy options and variables.



and trash rate model in Microsoft Excel 2013 showing proposed rates, customer impacts, and rate comparisons; rate survey providing comparisons of proposed rates to other agencies

TASK 5 – REPORT PREPARATION

Task 5.1 – Draft Report

The draft report will include an executive summary highlighting the major issues and decisions reached during rate development meetings with stakeholders. The main body of the report will include an assessment of current utility services, service area description, an overview of O&M expenses, operational priorities, the Capital Improvement Plan, the financial plan, and the proposed rates. It will also contain a discussion on rate structure selection, rate design assumptions, and methodologies used to develop the rates. The report will provide rate recommendations and alternatives for a five-year planning period.

Recognizing the urgency of the solid waste study, our report for the solid waste component of the study will be prepared by mid-April 2017.

The City will provide comments for incorporation into the final report. The report will serve as the administrative record and will show the nexus between the City's costs and proposed rates.

Task 5.2 – Final Report

RFC will incorporate all prior City staff and City Council input into the final draft. The final report will be submitted to address Proposition 218 requirements and will be completed by the end of May 2017.

Meetings/Conferences: One conference call to review draft report

Deliverables: Five bound hard-copies of the final report and an electronic copy of the draft and final reports; separate written analysis detailing pass-through of water supply costs as indicated in RFP sections 5m and 6c

TASK 6 – PRESENTATION TO CITY COUNCIL AND PUBLIC HEARING

RFC will present draft reports for water, wastewater, and solid waste to the City Council on May 17, 2017. The purpose of this presentation is to seek direction from the City Council and incorporate

any changes to the proposed rates. RFC will then present the finalized study results at a Proposition 218 hearing in which we will address the City Council and the public's questions and comments. Presentation materials will be provided to City staff beforehand for review prior to the Proposition 218 presentation.

Meetings/Conferences: One presentation to the City Council and one Proposition 218 hearing presentation; additional meetings with the City Council and the public, including one public engagement workshop, can be conducted on an optional basis

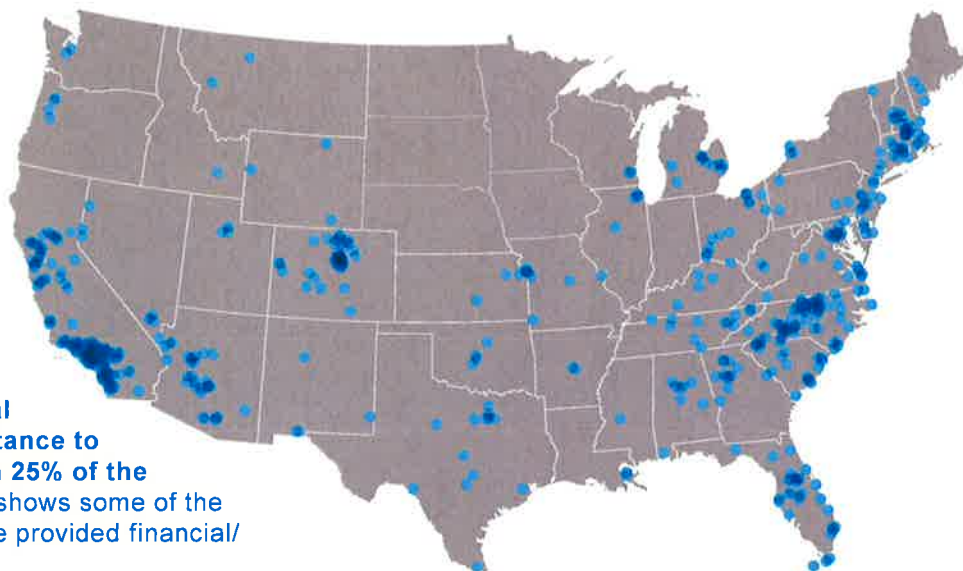
Deliverables: Graphics and/or charts; presentations in Microsoft PowerPoint

TASK 7 – MODEL TRAINING

RFC will provide the City with the rate models for all three utilities. If desired, we will also schedule a half-day session to train City staff in understanding and utilizing the models.

Meetings/Conferences: One half-day training session

Deliverables: As needed



RFC has provided financial and/or management assistance to utilities serving more than 25% of the U.S. population. This map shows some of the clients where RFC staff have provided financial/management consulting.

RELEVANT WORK EXPERIENCE

RFC staff have provided financial, rate, management, and/or operational consulting services to more than 500 utilities in the U.S., including some of the largest and most complex water, wastewater, and stormwater utilities in the U.S. and California. In the past year alone, RFC worked on more than 400 financial, rate, management, and operational consulting projects for over 300 water, wastewater, and/or stormwater utilities in 36 states, the District of Columbia, Canada, and Puerto Rico. On the following pages, we have provided detailed descriptions of three projects that we have worked on that are similar in scope to the City's project. We also selected these projects because many of our proposed Project Team members worked in similar roles on them. We have included contact information for each of these clients and encourage you to contact them to better understand our capabilities and the quality of service that we provide.

CITY OF SAN GABRIEL (CA)

Client Reference

Daren Grilley, PE, City Engineer
415 S. Mission Dr., San Gabriel, CA 91778
P: 626.308.2806 ext 4631 / E: dgrilley@sgch.org

Dates for Work

March 2016 to June 2016

The City of San Gabriel (City) wished to establish a sewer user fee for its residents. The City provides collection services and transports the wastewater to the Los Angeles County Sanitation Districts for treatment. Previously, the City had funded its

sewer related activities through its general fund. The Regional Water Quality Board was beginning to review the potential for wastewater overflows and the City wanted to ensure that it provided high quality service. The City contracted with RFC to assist with the setup of the sewer utility enterprise and develop rates that would be acceptable to the community. The study included several iterations of operations and capital requirements. RFC developed the revenue requirements, establishing user classifications, and the design and implementation of a system of user charges for the City's wastewater collection service. Since the City does not administer the water bill, RFC utilized property data obtained from

Los Angeles County to calculate individual bills. In addition, RFC utilized the Los Angeles County Sanitation District's user classification in order to determine user classifications for the City. One challenge faced in the study was the implementation of rates. Because the City does not provide water services for its residents, the City did not have a billing mechanism in place to collect the sewer bills. To resolve the issue of bill collection, RFC assisted the City in establishing a sewer fee on the property tax roll. In addition to the aforementioned services provided, RFC modeled numerous alternative rate structures and reviewed customer and revenue impacts. In order to obtain an accurate comparison of the proposed sewer rates, RFC conducted a survey comparing the rates of several nearby agencies which facilitated the decision making process for City Council.

CITY OF REDLANDS (CA)

Client Reference

Chris Diggs, Utility Director

P.O. Box 3005, Redlands, CA 92373

P: 909.798.7658 / E: cdiggs@cityofredlands.org

Dates for Work

June 2015 to December 2015

RFC completed a water and wastewater rate study for the City of Redlands (City) including Proposition 218 requirements. The goal of the study was to develop rates that are more responsive to cost of service and pay for necessary capital improvements. The study included a comprehensive review of the City's revenue requirements and allocation methodology, review of the City's user classification, a cost of service analysis, and rate design for City users. We assisted the City with review of their billing system to compile data needed for this study. The study was conducted with input from a 12-member Utility Advisory Committee. Over a dozen workshops with the Committee were conducted to explain concepts, gather feedback from Committee members, and to discuss the overall findings of the study. Rates were implemented in February 2005. The City charges separate fees for water source acquisition and facilities. The water source acquisition fees are based on the costs of

purchasing water rights. RFC assisted the City with the development of the water acquisition fees and facilities fees. The capacity fee calculation involved review of the existing assets and future CIP that would benefit both existing and future customers. The calculated fee was based on a hybrid methodology including existing and future facilities. Water source acquisition fees to provide water supply were computed separately. Fees for the non-potable system, including recycled water, were calculated to recover costs and provide incentives to users. In 2010 and 2014, RFC updated the water and wastewater rates for the City with input from the Utility Advisory Committee and surveyed neighboring utilities to benchmark rates.

CITY OF ONTARIO (CA)

Client Reference

Mike Sigsbee, Utilities Administrative Services Manager

1425 South Bon View Ave., Ontario, CA 91761

P: 909.395.2653 / E: msigsbee@ci.ontario.ca.us

Dates for Work

July 2013 to October 2013

RFC conducted a water, wastewater, and solid waste study for the City of Ontario (City). The City has a total of 33,000 accounts including 5,000 non-residential accounts and sells approximately 43,000 ac-ft of water annually. Wastewater treatment is provided by Inland Empire Utilities Agency which also establishes a treatment charge for the City's retail customers. The study included a comprehensive review of the City's revenue requirements and allocation methodology, a review of City's user classification, a cost of service analysis, and rate design for City users. Several recommendations were provided to improve the equity of water and wastewater charges including reclassification of customers, modifying the tiers, etc. The resulting rates were fair and equitable and met the fiscal needs of the City's utilities in the context of the City's overall policy objectives and were designed for simplicity of administration, cost effective implementation and ease of communication to customers. RFC has assisted the City with updates to their rates every two years.

CALIFORNIA EXPERIENCE

This table lists the California utilities that RFC has assisted over the past five years on financial, rate, and/or management consulting projects.

Client	Affordability Analysis & Program Development	Debt Issuance Support	Dispute Resolution	Financial and Capital Improvements Planning	Rate Case Support	Rate Design	Risk Analysis	Cost of Service	Development / Impact Fees	Stormwater Utility Development	Organizational Optimization	Water/Wastewater Utility Valuation
Alameda County Water District		•		•		•	•	•				
Anaheim, City of				•		•	•	•				
Arroyo Grande, City of				•		•	•	•				
Atwater, City of				•	•	•		•				
Bakersfield, City of		•		•		•		•				
Benicia, City of									•			
Beverly Hills, City of		•		•		•	•	•	•		•	
Borrego Water District			•	•		•						
Brea, City of				•		•		•				
Brentwood (CA), City of				•		•	•	•				
CAL FIRE/San Luis Obispo								•				
Calleguas Municipal Water District		•		•		•	•	•				
Camarillo, City of		•		•		•		•	•			
Carlsbad Municipal Water District		•		•		•	•	•				
Casitas Municipal Water District				•		•		•				
Castaic Lake Water Agency			•	•		•	•	•	•			
Central Basin Municipal Water District		•		•			•	•				
Central Contra Costa Sanitary District				•		•		•				
Channel Islands Beach Community Services District				•		•		•				
Chino Hills, City of				•		•		•				
Chino, City of				•		•		•				
Chowchilla, City of				•		•	•	•				
Corona, City of						•			•			
County of San Diego				•				•		•		
Crescenta Valley Water District				•		•		•				
Cucamonga Valley Water District				•								
Del Mar Union School District		•										
Delta Diablo Sanitation District											•	
East Bay Municipal Utilities District				•				•				
East Orange County Water District				•		•		•				
East Valley Water District				•		•	•	•				
Eastern Municipal Water District				•								
El Toro Water District				•		•		•				
Elk Grove Water District	•			•		•	•	•	•			
Elsinore Valley Municipal Water District				•		•			•			
Escondido, City of		•		•		•	•	•	•			
Galt, City of		•		•		•		•	•			
Glendora, City of						•						
Goleta Water District				•		•	•	•				
Goleta West Sanitary District			•	•		•	•	•	•			
Helix Water District				•		•		•				
Henderson, City of				•		•		•	•			
Hollister, City of				•		•		•	•			
Holtville, City of				•				•				
Huntington Beach, City of				•		•	•	•				
Imperial County				•		•		•				

Client	Affordability Analysis & Program Development	Debt Issuance Support	Dispute Resolution	Financial and Capital Improvements Planning	Rate Case Support	Rate Design	Risk Analysis	Cost of Service	Development / Impact Fees	Stormwater Utility Development	Organizational Optimization	Water/Wastewater Utility Valuation
Inland Empire Utilities Agency												
Irvine Unified School District		•		•		•	•	•				
Jurupa Community Services District				•		•	•	•				
Kern County Water Agency					•	•		•				
La Canada Irrigation District				•		•		•				
La Habra Heights County Water District				•		•	•	•	•			
Laguna Beach, City of				•				•				
Lake Valley Fire Protection District				•			•	•				
Las Virgenes Municipal Water District				•		•		•	•			
Livermore, City of				•		•		•	•			
Long Beach City of	•	•		•		•		•	•			
Los Alamos Community Services District		•		•		•		•	•			
Los Angeles Department of Water and Power					•	•		•				
Los Angeles, City of Bureau of Sanitation												
Madera, City of		•		•								
Mammoth Community Water District				•		•		•				
Marin Municipal Water District					•							
Merced, City of				•		•		•	•			
Mesa Water District				•								
Metropolitan Water District of Southern California			•									
Modesto Irrigation District						•		•				
Mojave Water Company				•		•	•	•				
Monterey County Water Resources Agency				•		•		•				
Monterey, City of		•		•		•	•	•				
Moulton Niguel Water District									•			
Municipal Water District of Orange County					•			•				
Napa Sanitation District				•		•		•				
Ojai Valley Sanitary District				•		•		•				
Olivenhain Municipal Water District						•		•				
Ontario Municipal Utilities Company								•				
Ontario, City of				•		•		•				
Orange, City of				•		•		•				
Palo Alto, City of				•		•	•	•				
Phelan Pinon Hills Community Services District	•			•		•		•	•			
Placer County Water Agency					•			•				
Pleasant Hill Recreation & Park District				•				•				
Rainbow Municipal Water District				•		•		•				
Ranoma Municipal Water District				•		•		•				
Rancho California Water District						•		•	•			
Redlands, City of				•		•		•				
Rincon del Diablo Municipal Water District				•		•		•	•			
Riverside Public Utilities				•		•		•	•			
Roseville, City of		•		•					•			
Sacramento Regional County Sanitation District						•		•				
Sacramento, City of				•		•		•				
Salton Community Services District				•				•				

NATIONAL EXPERIENCE

This matrix shows a brief sample of some of the utilities throughout the U.S. and Canada that we have assisted and the services performed for these utilities.

NATIONAL EXPERIENCE

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State	Client	FINANCIAL AND RATE CONSULTING										MANAGEMENT CONSULTING									
		Affordability Analysis and Program Development	Debt Issuance Support	Dispute Resolution	Financial and Capital Improvements Planning	impact fees	Rate Case Support	Rate Study	Risk Analysis	Stormwater Utility Development	Customer Relationship Management	Custom Software and Tool Development	Data Services	Organizational Optimization	Performance Management and Benchmarking	Project/Program Procurement Assistance	Public/Stakeholder Education, Outreach, and Facilitation	Stormwater Program Development Support	Strategic Business Planning	Water/Wastewater Utility Valuation	
AL	Birmingham Water Works Board	●	●	●	●	●		●	●			●		●		●		●	●		
AL	Mobile Area Water & Sewer System				●			●										●			
AR	Central Arkansas Water				●			●					●	●				●			
AR	Little Rock Wastewater Utility				●			●					●	●		●			●		
AZ	Peoria, City of		●		●	●		●											●		
AZ	Phoenix, City of		●		●									●	●						
AZ	Pima County			●	●	●		●	●						●				●		
AZ	Tucson Water				●			●								●					
CA	Anaheim, City of				●			●													
CA	Beverly Hills, City of				●			●	●				●	●							
CA	MWD of Southern California			●	●			●						●							
CA	San Diego, City of				●	●		●	●												
CA	San Francisco PUC				●			●										●			
CA	Santa Clara Valley Water District			●	●			●													
CA	Western Municipal Water District				●	●		●													
CO	Denver Water							●				●				●					
CO	Denver Wastewater, City of		●					●					●	●		●					
DC	DC Water				●	●		●	●			●	●	●				●			
DE	Wilmington, City of												●		●			●			
FL	Clearwater, City of												●	●							
FL	Pompano Beach, City of				●			●					●								
FL	Port St. Lucie, City of				●	●		●													
FL	St. Johns County		●		●	●		●	●												
GA	Columbus Water Works		●		●			●	●						●						
HI	Honolulu ENV, City and County of				●			●													
IL	Naperville, City of				●			●													
KS	Wichita, City of				●			●	●												
KY	Hardin County Water District #1				●		●	●													
LA	New Orleans, Sewerage & Water Board of		●		●			●		●		●		●	●	●	●				

State	Client	FINANCIAL AND RATE CONSULTING										MANAGEMENT CONSULTING									
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MD	Baltimore, City of	●			●			●	●	●	●	●	●			●	●	●			
MO	Metropolitan St. Louis Sewer District		●		●		●	●					●								
MS	Jackson, City of	●			●			●					●			●		●			
NC	Asheville, City of		●		●			●					●			●					
NC	Cary, Town of		●		●	●		●					●		●			●			
NC	Charlotte-Mecklenburg Utilities	●			●	●		●	●				●	●	●		●		●		
NC	Durham, City of		●		●			●											●		
NC	Raleigh, City of		●		●	●		●		●				●			●				
NV	Henderson, City of				●			●													
NY	New York City Water Board				●			●					●								
OH	Northeast Ohio Regional Sewer District	●			●			●		●		●	●		●		●				
OR	Portland Water Bureau, City of		●		●				●				●								
PA	Philadelphia Water Department	●	●		●									●	●			●			
RI	Newport, City of		●		●		●	●								●					
RI	Providence Water Supply Board				●		●	●						●	●						
SC	Greenville Water/ReWa		●		●			●						●							
SC	Spartanburg Water System		●		●			●	●						●						
TN	Johnson City, City of	●	●		●			●													
TN	Nashville and Davidson County MWS		●		●	●		●						●	●		●				
TX	Dallas, City of							●									●	●			
TX	El Paso Water Utilities PSB		●	●	●	●		●		●		●	●				●		●		
TX	San Antonio Water System	●			●	●		●	●								●				
UT	Salt Lake City, City of				●			●									●				
VA	Newport News Waterworks, City of		●		●			●	●				●								
VA	Richmond DPU, City of	●			●			●					●				●	●			
VA	Suffolk, City of		●		●			●	●												
WA	Tacoma, City of							●					●					●			
WI	Milwaukee Water Works				●		●	●													
Can	Ottawa, City of				●			●						●							

RELEVANT FIRM EXPERIENCE

FIRM BACKGROUND

In 1993, Raftelis Financial Consultants, Inc. (RFC) was founded to provide services that help utilities function as sustainable organizations while providing the public with clean water at an affordable price. With this goal in mind, RFC has grown to be the largest and most experienced firm in the nation that is solely focused on financial and management consulting for the water, wastewater, and stormwater utility industry. RFC has experience providing these services to hundreds of utilities across the country and abroad.

WHAT MAKES RFC UNIQUE

Depth of Resources: With more than 60 utility financial, rate, and management consultants, RFC has the largest firm in the nation that is solely focused on financial and management consulting for the water-utility industry. Our depth of resources will allow us to sufficiently staff this project with the qualified personnel necessary to efficiently and expeditiously meet the City's objectives.

Focus: RFC's services are solely focused on providing financial, rate, and management consulting services to utilities. This focus allows RFC professionals to develop and maintain knowledge and skills that are extremely specialized to the services that we provide, and will allow us to provide the City with independent and objective advice.

Unparalleled Experience: RFC staff have assisted hundreds of water and wastewater utilities throughout the country with financial, rate, and management consulting services. Our extensive experience will allow us to provide innovative and insightful recommendations to the City, and will provide validation for the proposed methodology ensuring that industry best practices are incorporated.

Rate Adoption Expertise: RFC has assisted numerous municipal utilities with getting proposed rates successfully adopted. Our experience has allowed us to develop an approach that effectively communicates with elected officials about the financial consequences and rationale behind recommended rates to ensure stakeholder buy-in and successful

rate adoption. This includes developing a "message" regarding the changes in the proposed utility rates that is politically acceptable, and conveying that message in an easy-to-understand manner.

Experts on California Regulatory Requirements: The regulatory environment in California has become more stringent due to Proposition 218 and Government Code Section 54999. RFC staff are very knowledgeable about these regulations and have made presentations on this subject for the Association of California Water Agencies (ACWA), California Society of Municipal Finance Officers (CSMFO), and CA-NV AWWA.

Modeling Expertise: RFC has developed some of the most sophisticated yet user-friendly financial/rate models available in the industry. Our models are tools that allow us to examine different policy options and cost allocations and their financial/customer impacts in real time. Our models are non-proprietary and are developed with the expectation that they will be used by the client as financial planning tools long after the project is complete.

Industry Leadership: Our senior staff is involved in shaping industry standards by chairing various committees within AWWA and WEF. RFC's staff members have also contributed to many industry standard books regarding utility rate setting. Being so actively involved in the industry will allow us to keep the City informed of emerging trends and issues, and to be confident that our recommendations are insightful and founded on sound industry principles.

Registered Municipal Advisor: RFC is registered with the U.S. Securities Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB) as a Municipal Advisor. The registration requirement is a new rule covered under the Dodd-Frank Wall Street Reform and Consumer Protection Act. All firms that provide debt issuance support services must be registered to legally provide official opinions and related services. RFC's registration allows our clients to be confident that RFC is fully qualified and capable of providing financial advice related to debt issuances.

PROPOSED TEAM, ORGANIZATION CHART, AND STAFF RESUMES

Our Project Team consists of some of the most knowledgeable and skilled financial consulting professionals in the water and wastewater industry. For this project, we have included senior-level personnel to provide experienced leadership for the project with support from talented consultant staff. RFC places a high priority on being responsive to our clients and, therefore, actively manages each consultant's project schedule to ensure appropriate availability for addressing client needs. In addition to our dedicated Project Team, the City will have the support of RFC's full staff of more than 60 consulting professionals for this project. Below, we have included an organizational chart showing the structure of our Project Team and roles for each Team member. We have included resumes for each of our Project Team members on the following pages.

CITY OF MONTEREY PARK

PROJECT MANAGER



SUDHIR PARDIWALA, PE will manage the day-to-day aspects of the project ensuring it is within budget, on schedule, and effectively meets the City's objectives. He will also lead the consulting staff in conducting analyses and preparing deliverables for the project. Mr. Pardiwala will serve as the City's main point of contact for the project.

TECHNICAL REVIEWER



HABIB ISAAC will review the work effort for consistency, accuracy, and validity. Mr. Isaac will also make sure the financial plan and cost of service model is functioning properly, is based on sound rate-making principles, meets industry standards, and meets the high quality standards of RFC.

STAFF CONSULTANTS



HANNAH PHAN, NANCY PHAN, & KARTER HARMON will work at the direction of Mr. Pardiwala to conduct analyses and prepare deliverables for the project.

TECHNICAL SPECIALTIES

- » Cost of service rate studies
- » Conservation and drought management studies
- » Economic analyses
- » Water and wastewater utility cost accounting
- » Valuation
- » Financial and revenue planning
- » Assessment engineering
- » Reviewing/obtaining capital improvement funding
- » Computer modeling

PROFESSIONAL HISTORY

- » Raftelis Financial Consultants, Inc.: Executive Vice President (2013-present); Vice President (2004-2013)
- » Black & Veatch: Principal Consultant (1997-2004)
- » MWH: Principal Engineer (1985-1997)
- » CF Braun: Senior Engineer (1979-1985)
- » PFR Engineering Systems: Research Engineer (1977-1979)

EDUCATION

- » Master of Business Administration - University of California, Los Angeles (1982)
- » Master of Science in Chemical Engineering - Arizona State University (1976)
- » Bachelor of Science in Chemical Engineering - Indian Institute of Technology, Bombay (1974)

PROFESSIONAL REGISTRATIONS

- » Registered Professional Engineer: CA (Chemical (1981) and Civil (1988))

PROFESSIONAL MEMBERSHIPS

- » American Water Works Association
- » Water Environment Federation
- » California Municipal Finance Officers Association

SUDHIR PARDIWALA, PE

PROJECT MANAGER

Executive Vice President

PROFILE

Mr. Pardiwala has 39 years of experience in financial studies and engineering. He has extensive expertise in water and wastewater utility financial and revenue planning, valuation and assessment engineering. He has conducted numerous water, storm water, reclaimed water and wastewater rate studies involving conservation, drought management, risk analysis, as well as system development fee studies, and has developed computerized models for these financial evaluations. Mr. Pardiwala has assisted public agencies in reviewing and obtaining alternate sources of funding for capital improvements, including low interest state and federal loans and grants. He has assisted several utilities with State Revolving Fund and Water Reclamation Bond loans. Mr. Pardiwala authored the chapter on reclaimed water rates in the *Manual of Practice, Financing and Charges for Wastewater Systems*, published by the Water Environment Federation (WEF) and presented papers at various conferences. He also authored a chapter entitled, "Recycled Water Rates," for the Fourth Edition of the industry guidebook, *Water and Wastewater Finance and Pricing: The Changing Landscape*. He was vice-chairman of the CA-NV AWWA Business Management Division and Chairman of the Financial Management Committee.

RELEVANT PROJECT EXPERIENCE

CITY OF REDLANDS (CA)

Mr. Pardiwala has managed several financial projects for the City of Redlands (City) including water, wastewater and reclaimed water projects. The studies were conducted with extensive stakeholder input and multiple meetings with a Utilities Advisory Commission composed of local residents, businesses, and other interested parties. The first rate studies involved significant rate adjustments as well as rate structure adjustments to ensure financial stability, meet debt coverage and regulatory requirements. The analysis included calculation of outside-City charges and impact fees. The City received user-friendly working rate models for future updates. Mr. Pardiwala assisted the City with State Revolving Fund loans for reclaimed water and potable water. He helped them find grants for the reclaimed water project and water treatment plant upgrade. He has been assisting the City biennially with their water, wastewater and recycled water rates.

CITY OF ONTARIO (CA)

Mr. Pardiwala served as Project Manager on multiple water,

wastewater and solid waste rate studies. The study included a comprehensive review of the City of Ontario's revenue requirements and allocation methodology, review of user classifications, a cost of service analysis, and rate design for City users.

RFC designed tiered water rates, recycled rates and wastewater rates considering IEUA rates. Solid waste rates were designed to recover costs. RFC provided the City with a model that is used for planning purposes by the City. The City has engaged RFC multiple times to update these rates, optimize water sources to minimize costs.

CITY OF SAN DIEGO (CA)

Mr. Pardiwala conducted numerous studies for the City of San Diego (City), including a water, wastewater and reclaimed water rate study. The entire wastewater rate study was conducted with extensive stakeholder group involvement because of the changes required in the wastewater rate structure to meet regulatory requirements. In addition, Mr. Pardiwala served as project manager for the City's reclaimed water rate study, impact fee studies for both water and wastewater, and a transportation charges study for agencies contributing to the City's regional wastewater facility. Mr. Pardiwala also managed a water demand study which involved statistical analysis of historical water consumption to model projections based on weather, economic activity, population, inflation, etc. Mr. Pardiwala evaluated the feasibility of a water budget rate structure for the City. He assisted the City with the Proposition 218 noticing and public outreach.

CITY OF BEVERLY HILLS (CA)

Mr. Pardiwala served as Project Manager for RFC's engagement with the City of Beverly Hills (City) water and wastewater rate studies. RFC was engaged by the City to develop a rate and financial planning model that would be used to evaluate alternative rate structures and to provide more detailed forecasts to assist in the preparation of updating rates in future years. RFC modeled numerous alternative rate structures and reviewed customer and revenue impacts before recommending that the City modify its current three tiered rate structure to include a fourth tier that targets large irrigation usage. In

addition, RFC recommended that the costs of service based on flow and strength. RFC continues to provide biennial updates to the City model so that rates may be projected in future years.

CITY OF SANTA BARBARA (CA)

Mr. Pardiwala has been assisting the City of Santa Barbara (City) with their water, wastewater and recycled water financial plans and cost of service rates studies involving rates for different customer classes including agriculture, outside City, tiered residential, commercial etc. Wastewater rates were developed for various funding sources including grants and SRF loans. The City is facing severe water supply shortages and water rates included evaluation of multiple drought stages, the rates and impacts on customers as well as funding desalination to provide adequate supplies for the City's customers. RFC also evaluated system capacity fees for new water and wastewater customers.

CITY OF PALO ALTO (CA)

Mr. Pardiwala was Project Manager for a study for the City of Palo Alto (City) to determine the cost of service rates consistent with Proposition 218. The study involved review of fire service charges, booster pumping rates, strict adherence to cost of service principles. The study was conducted with the participation of a citizens' advisory committee. RFC developed an user friendly rate model, provided City staff training on use of the model. The proposed rates were implemented July 1, 2012. RFC assisted The City with an update developing conservation rates with the State mandated reductions in usage.

OLIVENHAIN MUNICIPAL WATER DISTRICT (CA)

Mr. Pardiwala assisted the Olivenhain Municipal Water District (District) in conducting a water financial plan study and a recycled water rate study to determine the recycled water rates charged to customers. The water financial planning model was developed to assist the District in evaluating different financing alternatives to minimize rate impacts and ensure financial stability. The water model was effectively used in Board meetings and presentations to evaluate the impacts of various scenarios.

Additionally, RFC calculated drought/conservation rates for different stages of cutbacks. The recycled water rate study was conducted to determine the recycled water rates charged to customers given that the District obtains recycled water from four different sources: the City of San Diego, Vallecitos Water District, Rancho Santa Fe Community Services District, and the 4S Regional Recycled Water System. The existing agreements defined the costs of different sources of recycled water to the District. To address all of those issues and concerns, RFC developed a recycled water financial and rate model to determine the costs of providing service and the required revenue to be collected from customers. In addition, the model is built to evaluate when the District is able to take over the 4S Regional Recycled Water System, as stated in the agreement with the developer.

CITY OF SACRAMENTO (CA)

Mr. Pardiwala managed a wastewater rate study to examine the charges associated with different types of residential and non-residential customers. The study included a comprehensive review of the City's revenue requirements and allocation methodology, review of City's user classification, a cost of service analysis, and rate design for City users. Sacramento is one of the few large Cities in the State that does not meter residential and a significant number of non-residential customers. The strength and flow allocation to these customers was revised. The resultant rates were fair and equitable and met the fiscal needs of the City's wastewater utility in the context of the City's overall policy objectives and were designed for simplicity of administration, cost effective implementation and ease of communication to customers.

CITY OF VENTURA (CA)

Mr. Pardiwala served as Project Manager for a water, wastewater, and recycled water cost of service and rate study for the City of Ventura (City). The City had not updated its rate structure in 20 years. Additionally, the City was under a cease and desist order that required the City to carry out improvements estimated at more than \$55 million, and which the City wanted to start funding to mitigate impacts. The goal of the study was to develop

conservation-oriented rates consistent with cost of service to recover adequate revenues to pay for necessary capital improvements, meet debt service coverage requirements, as well as maintaining sufficient reserve requirements. The study included a comprehensive review of the City's revenue requirements and allocation methodology, review of the City's user classification, usage patterns, a cost of service analysis, and rate design for City users. RFC developed long-range financial plans so that the water and wastewater utilities could be financially stable and save costs in the long run. We also assisted the City with developing different water and wastewater rate alternatives with various scenarios as well as calculating outside-city rates. The study was conducted with several meetings and input from stakeholders comprised of customers within the City. RFC educated the Citizen Advisory Committee on the basics of rates, cost allocations, and rate design to obtain their buy-in through the use of the dashboards in the rate models we developed for them to demonstrate the impacts of various revenue adjustments on the long-term financial stability of the enterprises. RFC also developed a schedule for funding a major wastewater program required by environmental groups. Recommended rates were implemented for two years in July 2012. RFC updated rates for the City in 2014 and provided water drought rates.

GOLETA WEST SANITARY DISTRICT (CA)

Mr. Pardiwala has been Goleta West Sanitary District's (District) financial consultant for over more than 15 years. During that time he has assisted the District with financial planning, development and financing their replacement and refurbishment program, developing a rate structure, annexation fees, connection fees, miscellaneous fees, reserves policy development, and other financial issues. The District charges customers on the tax roll. RFC developed the data to be included on the tax roll and the District now manages it.

CLARK COUNTY WATER RECLAMATION DISTRICT (NV)

Mr. Pardiwala was Project Manager for a cost of service study for the Clark County Water Reclamation District (District) to help evaluate the current system

of rates and charges to ensure that users were being charged appropriately. The District has not updated its rate structure system for many years and the current system based on fixture units is believed to need restructuring. RFC managed the sampling and wastewater flow monitoring from different types of users to determine the definition of an equivalent dwelling unit and the flows from different types of users. There are multiple outreach meetings with member agencies and interested stakeholders to educate them on the process and to obtain buy-in.

CITY AND COUNTY OF SAN FRANCISCO (CA)

The City conducts water, wastewater and stormwater studies every five years to ensure that charges are consistent with cost of service and conforms with the City's Propositions. Mr. Pardiwala served as Project Manager for two cycles of rate studies for the City. The City has a combined wastewater and stormwater system and costs for stormwater are integrated with wastewater. The City was engaging in a multi-billion dollar capital improvement program that would have significant impact on rates. The City has unique microclimates and RFC analyzed the water usage characteristics of single family and multi-family users to develop a rate structure that would provide incentives for conservation. RFC evaluated incentives to encourage low impact development, reviewed stormwater practices to provide credits for best management practices to reduce stormwater generation. RFC performed an overhead cost allocation study consistent with federal requirements of OMB Circular A-87 to assign costs appropriately to different departments in order to obtain federal reimbursement for projects that are eligible for federal assistance.

NAPA SANITATION DISTRICT (CA)

Mr. Pardiwala was Project Manager for a recycled water rate study for the District. The District was required to restrict summer discharge of its wastewater into the river. The District had made improvements to its treatment plant to produce recycled water and provided incentives to recycled water customers to use the water. Agreement with customers were to end within a couple of years and the District wanted to enlarge the recycled water facilities and enroll new customers into the recycled

water program. The District wanted to review the economics of the improvements and determine the impacts resulting from implementing new recycled water rates. RFC developed a financial and rate model that considered the new customers and revised rates and the impact of providing discounted rates on wastewater customers. The District held meeting with the recycled water users and obtained input on issues of concern to them. RFC provided support to the District and evaluated the results of the surveys conducted to define the rates.

CITY OF HENDERSON (NV)

Mr. Pardiwala served as Project Manager for the engagement with the City of Henderson (City). In Phase I, RFC assisted the City in conducting a water and wastewater financial assessment. RFC developed a financial vision which will ultimately shape the utilities for the next ten years. As part of our conceptual design process, RFC recommended several alternative rate philosophies to be evaluated as part of Phase II. The Model was also developed to evaluate certain rate philosophies and user charge structure modifications focused on improving the equitable recovery of costs from different user classes, legal defensibility of the rates and system development charges, revenue predictability, and conservation incentives. RFC developed an allocation or budget for different meter sizes to ensure that the tiered rates set up would fairly collect revenues from customers. RFC updated the City's financial plan by participating in the City's rate implementation process. This included presentations of final findings and recommendations to City Council and the Citizen's Advisory Committee.

CITY OF NORTH LAS VEGAS (NV)

Mr. Pardiwala was the Project Manager for the water and sewer financial planning and rate study conducted for the City of North Las Vegas (City). At the time, the City had experienced rapid growth and had a significant amount of capital projects including construction of their own treatment plant. The City faced many financial challenges at a time when there were signs of a slowing economy. RFC conducted a multi-year financial plan that examined various customer growth, capital funding, and rate revenue assumptions. RFC prepared rate models

for both water and wastewater and trained City staff on their use. The models provided dashboards for ease of use and decision making.

CITY OF PORTLAND (OR)

The City of Portland (City) wanted a financial planning and rate model to determine rates for its wholesale and retail customers. Mr. Pardiwala served as Project Manager for this study. The City provided wholesale water to 19 agencies under old agreement that were expiring soon. The City was finalizing long-term agreements with explicit terms on rate setting. The City wanted to develop rates consistent with the new agreement for the wholesale agencies, review rate structure alternatives for its retail customers, review impacts and provide flexibility for planning for the next 20 years.

The City's existing retail rate structure consisted of an increasing 3-tier rate structure for all customers with fixed tiers for single family customers and tiers based on the average usage in the preceding 12-month period for the remaining customers. The current retail rates applied to all classes and did not take into account peaking which factors can vary significantly from class to class. RFC developed alternative rate structure options for retail customers and explore the creation of more classes to increase equity and fairness and encourage conservation. Alternative rate structures included uniform volume rates, seasonal rates, increasing and "V" or "U" shaped block rates, and a range of individualized block rates with cutoffs based on average account usage, seasonal usage, or customer characteristics. RFC provided the City with the computer model and provided training and a manual in the user of the model.

In 2012, Mr. Pardiwala managed a bond feasibility study for the City's Bureau of Environmental Services. The City needed to issue bonds for several hundred million dollars to meet regulatory requirements related to its wastewater and stormwater systems. RFC met with City staff and reviewed the CIP, business processes, rates and rate setting procedures, and provided a certificate of parity showing that the City could meet its coverage requirements under the current rates so that the City could sell

bonds with a good rating.

CITY OF TACOMA (WA)

Mr. Pardiwala was Project Manager for a study to develop financial plans and rate models for the City's Environmental Services including wastewater, surface water and solid waste utilities. The study involved development of user friendly financial and rate planning models that would allow the City to update rates on an annual basis, quickly make changes, and review rates. The model also provided capability to compare the status of the CIP, and actual revenues and expenses against budgets on a month by month basis. To make this process easy, the model was integrated with the City's SAP and E Builder system. The financial plan and rates were reviewed with input from the City's Environmental Services Commission. RFC turned over the models to the City, provided training and computer manuals in the use of the models.

Mr. Pardiwala also provided financial planning models to the City's water utility, which included user-friendly features and benchmarking tools to maximize improvements in operations and management.

CITY OF LOS ANGELES (CA)

Mr. Pardiwala was Project Manager on studies to develop rates and rate models for solid waste and wastewater utilities. The City wanted to have a planning tool in-house to evaluate what if scenarios, impacts and determine rates for various customers. The model incorporated many user friendly features to assist the City update rates and prepare financial plans on an annual basis. Solid waste rates included non-residential customers based on size of containers and frequency of collection. Wastewater rates to the 27 subscribing agencies discharging to the City's wastewater treatment facilities were also determined. This involved complex calculations and allocations to wastewater loadings, conveyance distance, etc. Connection or impact fees were also included in the model. User training, model documentation, regular updates and ongoing service were also included in this project.

Mr. Pardiwala also served as Project Manager

on a wheeling charges study for the Los Angeles Department of Water and Power. The City was interested in determining the appropriate charges to be levied on various customers that may wish to use the extra capacity in the City's system—from the Los Angeles Aqueduct to the distribution network—to transfer water.

CITY OF PASADENA (CA)

Mr. Pardiwala was Project Manager for a study for the City of Pasadena (City) to determine roll-out charges for solid waste services provided by the City. Certain customers in the City needed assistance with rolling out their containers and replacing them again. Mr. Pardiwala analyzed the costs associated with this service and set up a charge for it.

OTHER RELEVANT PROJECT EXPERIENCE

- City of Anaheim (CA) – Water Rate Study
- City of Atwater (CA) - Water and Wastewater Rate Study
- City of Banning (CA) - Recycled Water Revenue Program
- Beaumont Cherry Valley Water District (CA) - Water Rate and Connection Fee Study
- City of Brea (CA) - Water Rate Study, Connection Fees and Related Fees and Charges Study
- City of Buenaventura (CA) – Water and Wastewater Rate Study
- City of Burbank (CA) - Bond Feasibility Study, Reclaimed Water Study, and Water and Wastewater Rate Study
- Carpinteria Sanitary District – Wastewater Rate Study
- Casitas Municipal Water District – Water Rate Study
- Castroville Water District (CA) – Water and Wastewater Rate Study
- City of Carlsbad (CA) - Asset Replacement Study and Water, Wastewater and Reclaimed Water Revenue Program
- City of Chino (CA) - Valuation Study and Water Rate Study
- City of Chowchilla (CA) – Water and Wastewater Rates Study
- City of Cloverdale (CA) - Water and Wastewater Connection Fees and Rate Study
- City of Corona (CA) - Water and Wastewater Rate Study
- El Toro Water District (CA) – Water Budget and Wastewater Rate Studies and Connection Fees
- City of Encinitas (CA) - Water and Wastewater Rate Study
- City of Escondido (CA) - Valuation Study, Water and Wastewater Rate Study
- City of Glendora (CA) - Water and Wastewater Financial Planning and Rate Study
- City of Livingston (CA) – Water, Wastewater and Solid Waste Rates Study and Litigation Support
- Los Angeles Department of Water and Power (CA) – Water Rate Study and Wheeling Charge Review
- City of Madera (CA) - Water and Wastewater Rate Study
- Mammoth Community Water District (CA) – Water and Wastewater Rate Study
- Metropolitan Wastewater Joint Powers Authority (CA) - Wastewater Valuation Study and Capacity Valuation Study
- Palmdale Water District (CA) – Water Budget Rate Study
- City of Poway (CA) – Wastewater Rate Structure Analysis
- Ramona Municipal Water District (CA) – Water Rate Study
- City of Rialto (CA) – SRF Funding and Water and Wastewater Rate Study
- County of San Bernardino (CA) - Water and Wastewater Rate Study and Connection fees
- San Diego County Water Authority (CA) - Capacity Valuation, Rate Analysis, Valuation Study, and Wheeling Charge Study
- City of San Fernando (CA) – Water and Wastewater Rates Study
- San Geronio Pass Water Agency (CA) - Financing Plan
- City of San Jose (CA) - Sewer Service Related Fees and Charges
- City of San Luis Obispo (CA) - Stormwater Financial Feasibility Study
- City of Santa Fe springs – Water Rate Study
- Santa Fe Irrigation District (CA) - Wastewater Treatment Plant Cost Evaluation, Water

Connection Fees Study, and Water Rate Study
and Update

- City of Santa Monica (CA) - Wastewater Rate Study
- City of Scottsdale (AZ) - Impact Fee Study
- City of South Pasadena (CA) – Water and Wastewater Rate Study
- City of Springfield (OR) – Wastewater Rates Model
- Ojai Valley Sanitary District – Wastewater Rate Study
- Tacoma Public Utilities (WA) - 2008 Business Planning Assistance and Financial Model
- City of Upland (CA) - Valuation Study
- Town of Windsor (CA) - Impact Fee Review, State Revolving Fund Loan Application Assistance, Water and Wastewater Connection Fees and Rates Study, and Water and Water Reclamation Rate Studies

TECHNICAL SPECIALTIES

- » Utility cost of service
- » Rate structure studies
- » Financial planning studies
- » Bond feasibility pro formas
- » Connection fees
- » Cost Allocation Studies
- » User Fees

PROFESSIONAL HISTORY

- » Raftelis Financial Consultants, Inc.: Senior Manager (2017-present); Manager (2014-2016); Senior Consultant (2013)
- » MuniFinancial: (2004-2013)
- » David Taussig & Associates: (2003-2004)

EDUCATION

- » Bachelor of Science in Applied Mathematics with Emphasis in Computation Science - San Diego State University (2002)

HABIB ISAAC

TECHNICAL REVIEWER Senior Manager

PROFILE

Mr. Isaac has extensive experience in financial and utility rate modeling and has been serving public agencies as a lead consultant for more than 13 years. With a background in applied mathematics and computer programming, Mr. Isaac has developed a number of financial models and has recently incorporated sophisticated macros into his models to create a user-friendly interface that can save and store scenarios “on-the-fly” for comparative analysis. Mr. Isaac is also well-versed with the cost of service principles and special benefit provisions of Proposition 218. In addition, he has also provided consulting services for conducting fiscal impact analyses for agencies in determining the impact generated by new development on services, and has prepared cash flow pro formas for securing bond issues, including mello-roos bonds, revenue bonds, and a number of refunding.

Mr. Isaac has assisted clients in the preparation and presentation of public awareness and information programs related to municipal projects ranging from utility rate studies to agency-wide taxes, and feasibility studies. He has developed procedures and supervised the preparation of extensive computer models for utility rate studies. Such experience generally relates to performing budget analyses, customer and usage analyses, development of revenue requirements, and cost of service allocations related to the implementation of rate structures designed to promote conservation while accounting for revenue sufficiency and price elasticity. As a mathematician, Mr. Isaac understands the sensitivity between competing variables that are commonly present in utility rate studies, such as, cost based tiers and economic price signaling.

RELEVANT PROJECT EXPERIENCE

ZONE 7 WATER AGENCY (CA)

In July, 2015, RFC was selected to conduct a comprehensive Cost of Service Wholesale Rate Study for the Zone 7 Water Agency (the Agency) and Mr. Isaac served as Project Manager for this engagement. Given the recent state-wide emphasis for retail water agencies to meet conserve mandates of the Governor’s Executive Order, the Agency experienced a significant reduction in water sales when compared to the previous Fiscal Year. These cutbacks also affect the Agency’s revenue stability as nearly 100% of the Agency’s revenue is recovered through variable rates and fixed revenue recovery is negligible, even though a majority of the Agency’s costs are fixed. As a result, the Agency has seen a \$5M reduction in expected sales or 15% revenue loss. Given the severity of the financial impact, Mr. Isaac completed the cost of service rate study over

an aggressive timeline and RFC presented rates in September 2015.

After reviewing the Agency's current financials and revenue requirements over a 5-year planning period, RFC developed the following recommendations to meet the Agency's critical short-term needs: 1) recover lost revenue due to a reduction in sales through a Temporary Conservation Surcharge, 2) the Temporary Conservation Surcharge would be in place while revenue adjustments of 10% are made to permanently replace revenue generated by the Temporary Conservation Surcharge, 3) Fund capital through a combination of Pay-As-You-Go (PAYGO) (cash on hand) and Debt financing, and 4) Build up reserves to meet minimum target level over the three year planning period.

Mr. Isaac also reviewed the current rate structure and recommended the following adjustments to the current rate structure: 1) adjust the current 100% variable rate structure and to one that includes both fixed and variable, with approximately 35% of required revenue generated through fixed charges. Given that the Agency is a wholesaler, fixed charged would be based on historical water sales for allocating the 35% of revenue recovery to each retailer.

The Public Hearing is scheduled for October 21, 2015.

EAST VALLEY WATER DISTRICT (CA)

Mr. Isaac served as Project Manager to the East Valley Water District (District) and assisted the District with changing their rate structure from a basic uniform rate to tiered budget-based rates that accounted for household size and actual irrigable area of each account through the use of GIS. From inception, the District desired to adjust from the current uniform rate structure to one that complimented their long-term strategic goals of ensuring water efficiency and assisting with water management. Given the District's uniform rate structure, Mr. Isaac lead a detailed cost of service analysis to establish a sound nexus for determining appropriate tiered breakpoints per account as well as unit costs by tier. The model analyzed usage at the account level and provided water allotments to each for "indoor needs"

and "outdoor needs."

The adopted rates, resulting from the comprehensive cost of service analysis, unbundled rate components to convey the true cost of various service components and to continue to equitably pass on the cost of water services to users. The Board adopted the water budget rate structure on March 25, 2015. The findings and recommendations resulting from the Study were summarized and documented in the Study Report.

HELIX WATER DISTRICT (CA)

Mr. Isaac is currently completing a comprehensive Cost of Service Water Rate Study for the Helix Water District (the District). The District provides water service to approximately 55,000 customer accounts, serving a population of approximately 270,000 residents in San Diego County.

More than 10 years had passed since the District's last adopted "Cost-of-Service" study. Given the length of time since the last adopted comprehensive rate study, one specific project challenge was determining the best rate structure for the District to implement moving forward. As such, Mr. Isaac conducted a pricing objective workshop with the Board to explore rate alternatives that would best fit the District's goals and objectives. Based on the results from the pricing objectives workshop, RFC was able to develop a rate structure that met the District's needs and was fully compliant with Proposition 218. In addition, Mr. Isaac recommended that the District incorporate a pass-through component for any potential rate increases implemented by the District's wholesale water supplier and update the current rate structure as follows: 1) maintain a 3-tiered rate structure for Domestic accounts, with slight modifications to the Tier 1 and Tier 2 allotments, 2) adjust Irrigation rates from a 3-tiered budget-based rate structure to a 2-tiered budget based rate structure. The District had previously defined efficient use for each account by providing a unique water allotment each month; therefore, Tier 1 would reflect the amount of water needed (within their water budget) and Tier 2 would signal when an account went over their water budget.

Over the course of this 12-month project, Mr. Isaac presented at 10 public meetings and the Public Hearing is scheduled for October 7th 2015.

RINCON DEL DIABLO WATER DISTRICT (CA)

In 2014, the Rincon del Diablo Water District (District) contracted with RFC to conduct a Water Cost of Service and Rate Study to develop a financial plan as well as design water rates for the District for the next five years. The District is located approximately 25 miles north of the City of San Diego and serves a population of approximately 30,000 customers.

Like many water agencies in California, the District was faced with challenges related to the reduction in water usage as a result of conservation, the slow economy, increasing water supply costs, and the recent Executive Order by Governor Brown to reduce water consumption by 25% Statewide. The District was operating in an environment where operational costs and external costs associated with imported water from continue to increase and the reinvestment of funds to its infrastructure is required as outlined within the District's updated Master Plan.

Mr. Isaac served as Project Manager and presented RFC's findings and recommendations at all public meetings. Mr. Isaac recommended that the District adjust revenue by 5% for each of the next five years and incorporate a pass-through provision for increased costs incurred from the San Diego County Water Authority (SDCWA).

In addition, Mr. Isaac recommended certain adjustments to the District's reserve targets. Adjustments included increasing the Operating Reserve to 90 days of operating expenses and adjusting the Rate Stabilization Reserve Target to 10% of purchased water costs.

Mr. Isaac also provided recommendations to the rate structure to ensure compliance with the cost of service principles of Proposition 218. Residential rates were adjusted from a 5-tiered rate structure to a 3-tiered inclining rate structure that can be clearly supported by cost incurred. Non-Residential (Commercial/Industrial and Medical Care Facilities) rates were adjusted from a 3-tiered rate structure to a uni-

form rate structure as Non-Residential commercial uses and related water needs can vary drastically between accounts. Finally, RFC recommended changing the Agricultural and Irrigation rate structure from a 5-tiered budget based rate structure to a 2-tiered budget based rate structure.

The Rate Study and all recommendations were approved at a Public Hearing held on June 9, 2015.

CITY OF ARROYO GRANDE (CA)

Mr. Isaac is currently serving as lead rate consultant on a comprehensive cost of service analysis and financial plan for the City of Arroyo Grande. The City currently has ground water and a supplemental water supply from the Lopez Dam that is debt financed. As part of the cost of service analysis and tiered-rate structure, costs were built up based on water supply costs, delivery costs, and peaking to substantiate why each tier has a different rate per unit of water. Doing so provided a clear understanding on the costs incurred by the city's utility and provided a nexus in compliance with Proposition 218. The project is almost complete and is proceeding with the Proposition 218 noticing.

CITY OF SIERRA MADRE (CA)

Mr. Isaac recently completed a long-term financial plan update for the City of Sierra Madre's water and sewer enterprises. The project also included a rate redesign of the City's water rate structure to promote water conservation while meeting the City's Water Utility's financial needs. The Public Hearing concluded on January 28th 2014 and new rates will go into effect in March, 2014. The new proposed rate structure moves from a three-tiered water rate to a four-tiered water rate structure that includes a new Tier 1 allotment to reward customers that are very efficient with their water usage. In recent times, the City has experienced a significant reduction to their available groundwater and the new rate design will now account for additional costs incurred from the inclusion of supplemental water from MWD. As a result, the City long-term financial plan has been updated and a comprehensive water consumption analysis has been completed to ensure revenue sufficiency in the near-term as well as the long-term.

ELK GROVE WATER DISTRICT (CA)

In 2013, Mr. Isaac served as Principal-in-Charge and assisted the District with a very extensive and thorough redesign and public outreach campaign for its water rates. The District's previous study was conducted in 2007 and was expedited because the District was not in compliance with its existing bond covenants. The results of the study recommended revenue adjustments from Fiscal Year 2007-08 through 2011-12 of 32%, 20%, 15%, 3%, and 3%, respectively. The District was able to reduce the third year from a 15% revenue adjustment down to 12% and deferred the last two years of 3% revenue adjustments.

Given the circumstances from the last rate study, the District wasn't completely aware how their current rates were developed and wished to take a more measured approach to the 2013 Water Rate Study. As such, the study included meetings with District staff, a Citizens' Advisory Committee, Finance Committee, and the District Board. Mr. Isaac presented the cost of service analysis and rate redesign through multiple meetings that dissected each item into discrete components. Separate meetings were held to discuss the following components: 1) the District's fiscal policies, 2) District objectives, 3) establishment of new reserve funds, 4) fire protection services, 5) cost of service analysis, 6) customer classes, 7) refinancing of existing debt, 8) consumption forecast, and 9) customer impact analysis. The ultimate objective of the District was to mitigate rate increases while accounting for future obligations of the District, such as escalating debt service payments.

The Proposition 218 Notices were mailed in May 2013 and all of the material discussed and presented over the course of the last 9 months is on the District's website at <http://www.egws.org/2013waterratestudy.html>. District staff and Board members clearly understand the basis for the proposed new rates and are comfortable with the new rate structure.

In addition, Mr. Isaac is continuing to provide services to the District through annual updates for Fiscal Year 2014 through Fiscal Year 2018.

ENCINA WASTEWATER AUTHORITY (CA)

Mr. Isaac assisted the Encina Wastewater Authority (EWA) with the Asset Allocation for the Phase V Expansion Project of their Wastewater Treatment Plant (2013). The update adjusted initial cost estimates using actual figures based on: existing facilities and the most recently completed CAFR; project costs based on actual amounts paid according to EWA financial records; and, actual Engineering News Record, Los Angeles (ENR) at the defined mid-point of construction. The analysis accounted for the specific discharge characteristics of the EWA's member agencies as well as total capacity necessary to serve each member, which includes: City of Vista, City of Carlsbad, Buena Sanitation District, Vallecitos Water District, Leucadia Wastewater District, and City of Encinitas. The analyses determined the updated amount of any debits or credits to each EWA Member Agency and established EWA Member Agency Ownership percentages for completed capital improvements.

PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT (CA)

Mr. Isaac served as lead rate consultant on a recently completed comprehensive cost of service analysis and financial plan for the Phelan Pinon Hills Community Services District (CSD). The study accounted for the CSD's policy objectives and achieves a strong financial outlook in future years. As the CSD was undertaking a study of this type for the first time since becoming an independent local agency, Mr. Isaac's primary objective was to develop a robust and custom-designed financial rate model that would clearly reveal the current financial health of the Water Enterprise Fund and provide a sound financial plan reflecting a continued strong financial outlook.

To ensure stable short- and long-term financial stability, historical and future financial information was collected and analyzed, including water operations, planned capital improvement projects, existing debt obligations, and the acquisition of additional water rights. As this was the CSD's first independent financial and rate analysis, Mr. Isaac collaborated closely with CSD staff to prepare and tailor a comprehensive financial model that focused on District policies and fiscal objectives. Mr. Isaac assisted with

not only ensuring a healthy financial outlook for the utility in future years, he also took this opportunity to provide a thorough understanding to District Board Members on rate-setting principles and best management practices.

Mr. Isaac is continuing to work with the District on annual updates for Fiscal Year 2014 through Fiscal Year 2018.

CITY OF COVINA (CA)

Mr. Isaac served as lead consultant in a redesign of the City's water rate structure. The new rate structure incorporated a three-tiered water rate design that secured a stable revenue stream while promoting efficient use of water. One of the City's primary goals was to restructure the existing water rates to reach a 20% reduction in water consumption by calendar year 2020.

CITY OF DANIA BEACH (FL)

Mr. Isaac conducted a comprehensive review and financial plan update for the City's water and wastewater utilities and restructured the rates to reflect a cost of service methodology. Mr. Isaac also served as lead consultant in restructuring the City's method of assessment for its stormwater and fire assessments. Due to his breadth of knowledge for each service discipline identified in this engagement, Mr. Isaac operated as principle-in-charge for the entire project. Each Enterprise Fund involved the creation of a detailed financial plan to account for current and future operations; maintenance and facilities; and the development and implementation of new fee, rate, and assessment structures. Through Mr. Isaac's review, the existing rate structure demonstrated that current utility rate revenues were not sufficient to fund operating and maintenance costs, as well as necessary capital improvements. The updated rate analysis established distinct customer classes for each utility that distributed the full cost of services to the customer base, in proportion to service demands placed on utility systems.

PUBLICATIONS

- "Cryptography with Cycling Chaos," Physics Letter A, V 303; Pages 345-351(2002)

OTHER RELEVANT PROJECT EXPERIENCE

- City of Arroyo Grande (CA) - Cost of Service Analysis and Financial Plan
- City of Coachella (CA) - Water Rate Study
- City of Covina (CA) - Water Rate Structure Redesign
- City of Dania Beach (FL) - Water and Wastewater Financial Plan Update
- Town of Danville (CA) - Cost Allocation Plan
- City of Delano (CA) - Water, Wastewater, Refuse, and Street Sweeping Rate Study
- Elk Grove Water District (CA) - Water Rate Redesign and Public Outreach
- Encina Wastewater Authority (CA) - Asset Allocation for the Phase V Expansion Project of the Wastewater Treatment Plant
- City of Irvine (CA) - Cost Allocation Plan and UF
- City of La Mirada (CA) - Cost Allocation Plan and UF
- City of Lompoc (CA) - Water and Wastewater Rate Study
- City of Modesto (CA) - Cost Allocation Plan
- City of Pacifica (CA) - Cost Allocation Plan and UF
- Phelan Pinon Hills Community Services District (CA) - Cost of Service Analysis and Financial Plan
- City of San Fernando (CA) - Water and Wastewater Rate Study
- City of Sierra Madre (CA) - Financial Plan Update
- City of Tulare (CA) - Water Rate Study and Cost Allocation Plan

TECHNICAL SPECIALTIES

- » Utility cost of service and rate structure studies
- » Financial planning studies
- » State revolving fund assistance

PROFESSIONAL HISTORY

- » Raftelis Financial Consultants, Inc.: Manager (2017-present); Senior Consultant (2009-2016); Staff Consultant (2007-2009)
- » Merati Economic Group: Economics Analyst (2006-2007)

EDUCATION

- » Master of Business Administration - California State University, Los Angeles (2007)
- » Bachelor of Science, Business Administration – California State University, Los Angeles (2006)

HANNAH PHAN

STAFF CONSULTANT Manager

PROFILE

Ms. Phan has over 10 years of consulting experience in financial planning and cost of service studies. She has served as a lead consultant on numerous water, wastewater, and recycled water rate studies, cost of service studies, connection fee studies, and valuation studies. Her specific experience includes projects for the Cities of San Diego, Ventura, Palo Alto, Brentwood, Santa Barbara, Santa Monica, Anaheim, Ontario, Escondido, Redlands, Torrance, Chino, and Banning, Napa Sanitary District, Central Contra Costa Sanitary District, East Bay Municipal Utility District, Casitas Municipal Water District, Calleguas Municipal Water District, Goleta West Sanitary District, and Carpinteria Sanitary District, and the City of North Las Vegas, Nevada and Tacoma Environmental Services Department in Washington. Ms. Phan has an MBA and is an experienced modeler with strong analytical skills.

RELEVANT PROJECT EXPERIENCE

CITY OF SAN DIEGO (CA)

RFC assisted the City of San Diego (City) in conducting a water, wastewater, and recycled water rate study to evaluate the costs of providing utility services and the rates to charge customers. The study included a comprehensive review of the City's revenue requirements and allocation methodology, review of the City's user classification, an analysis of cost-of-service and rate design for City users. The rate structure was modified to provide a more equitable sharing of costs consistent with regulatory requirements. The recycled water rate study involved evaluation of various scenarios involving capital projects with increased sales, cost sharing between water and wastewater, phasing in rates, repayment of past costs incurred by water to fund the recycled water program. Ms. Phan assisted in building the rate models, preparing the scenarios and conducting economic analyses of the alternative scenarios.

CITY OF PALO ALTO (CA)

The City of Palo Alto (City) engaged RFC to conduct a water cost of service and rate study. The study included a comprehensive review of the City's revenue requirements and allocation methodology, review of the City's user classification, usage patterns, a cost of service analysis, and rate design for City users. The study also included a review of the peaking characteristics of different customer classes, an analysis of the master-metered MFR customers, and a review of separate charge for higher elevations customers. RFC conducted the study with input from the Utilities Advisory Commission made up of City residents. Ms. Phan

assisted in conducting the cost of service analysis and customer impacts.

CITY OF BEVERLY HILLS (CA)

The City of Beverly Hills (City) engaged RFC to develop a rate and financial planning model that would be used to review customer classes, evaluate alternative rate structures and to provide more detailed forecasts to assist in the preparation of updating rates in future years.

The City's water rate structure consisted of a three-tiered increasing block water rate structure with no differentiation among customer types. RFC modeled numerous alternative rate structures and reviewed customer and revenue impacts before recommending that the City modify its current three tiered rate structure to include a fourth tier that targets large irrigation usage. The City's wastewater rates were restructured to more equitably recover the costs of servicing the different customer classes to conform to EPA regulations. RFC continues to provide updates to the City so that the enterprise funds can continue to be financially stable. Ms. Phan assisted in conducting the pricing objectives to determine the objectives most important to the City's stakeholders and developed the water and wastewater rate models to determine the appropriate rates and rate structure for the City's utility services.

CENTRAL CONTRA COSTA SANITARY DISTRICT (CA)

Ms. Phan served as Lead Consultant for a comprehensive wastewater cost of service study for Central Contra Costa Sanitary District (District). As part of the study, RFC thoroughly examined the District's customer classification, cost structure, analyzed wastewater flow and strength data, and evaluated alternative rate structures to develop an equitable rate structure that meets Proposition 218 requirements and the District's goals and objectives. The District's Board of Directors was engaged throughout the study process via workshop presentations. Several changes were recommended to the District's rate structure to enhance equity to customers. Additionally, RFC reviewed recycled water rates and developed a wholesale rate for sales to the local water district. Ms. Phan developed the financial

plan and cost of service model for the District that allowed the District to quickly review scenarios and evaluate alternatives in workshop settings. This tool proved invaluable when presenting the results in a graphical format to the District Board of Directors because it enabled them to easily see the impacts of different policy decisions on wastewater rates and customer impacts in real-time. As a results, the Board unanimously adopted the proposed wastewater rates for the next two fiscal years, effective July 1st of 2015 and 2016.

CITY OF SANTA BARBARA (CA)

Ms. Phan has been assisting the City of Santa Barbara (City) with their water and wastewater financial plans and cost of service rates studies involving rates for different customer classes including agriculture, outside City, tiered residential, commercial etc. Ms. Phan has also been assisting the City with drought rates to address the water shortage conditions during the drought. Wastewater rates were developed for various funding sources including grants and SRF loans.

NAPA SANITATION DISTRICT (CA)

Ms. Phan served as lead analyst for a recycled water rate study for the Napa Sanitation District (District). The District was required to restrict summer discharge of its wastewater into the river. The District made improvements to its treatment plant to produce recycled water and then provided incentives to customers to use the recycled water. The agreement with customers was ending in two years, but the District wanted to enlarge the recycled water facilities and enroll new customers into the recycled water program. The District also wanted to review the improvements and determine the impact of the new recycled water rates. RFC developed a financial and rate model that considered the new customers and revised rates and the impact of providing discounted rates on wastewater customers. The District held a meeting with the recycled water users and obtained input on issues of concern to them. RFC provided support to the District and evaluated the results of the conducted surveys to define the rates.

CITY OF BRENTWOOD (CA)

Ms. Phan served as Lead Consultant for a water

and wastewater rate study for the City of Brentwood (City) that involved a comprehensive review of the City's financial plan and rate structure. The City has a total of over 17,500 water and wastewater accounts. Water is supplied through two main sources: local groundwater, from the City's groundwater wells, and surface water that originates from rivers within the Sierra mountain range and flow into the Delta. Surface water is treated at the City of Brentwood Water Treatment Plant (Brentwood TP) and the Randall Bold Water Treatment Plant (RBWTP). Wastewater services are provided by the City's Wastewater Treatment Plant with a capacity to treat 5.0 million gallons of wastewater per day (MGD). The study included a comprehensive review of the City's revenue requirements and allocation methodology, a review of City's user classification, a cost of service analysis, and rate design for City users. The resulting rates were fair and equitable and met the fiscal needs of the City's utilities in the context of the City's overall policy objectives and were designed for simplicity of administration, cost effective implementation and ease of communication to customers. The study also included drought surcharges that vary based on the water shortage level that the City can implement as necessary to recover the revenue shortfall that occurs as a result of demand reduction during water shortage situations. RFC developed a user friendly model so that various scenarios could be evaluated on the fly. The City appreciated the flexibility of using this model during the course of the study. RFC calculated wastewater rates based on flow and strength for different classes of customers. RFC assisted with the Proposition 218 notice and the public hearing.

EAST BAY MUNICIPAL UTILITY DISTRICT (CA)

Ms. Phan served as Lead Consultant for a comprehensive wastewater cost of service study for East Bay Municipal Utility District (District). The last comprehensive cost of service study was done in 2000 for the wastewater treatment charges. As part of the study, RFC thoroughly examined the District's cost structure, analyzed wastewater flow and customers data, and evaluated alternative rate structures to develop an equitable rate structure that meets Proposition 218 requirements and the District's goals and objectives. While the proposed

treatment rates retain the current rate structure, which includes a fixed monthly service and strength charge and a variable flow charge with a cap at 10 hundred cubic feet (hcf) per dwelling unit per month for residential customers, and a fixed monthly service charge and a variable flow charge per hcf based on customer classification for apartment buildings and non-residential customers, the individual rates are realigned to reflect the cost of service. The District's current rate structure also includes a fixed annual charge per dwelling units (up to five dwelling units) for single- and multi-family customers and per parcel for non-residential customers for wet weather facilities. This rate structure was developed in late 1980s. RFC and District staff evaluated various alternatives for the wet weather facilities charge to ensure equity amongst customer classes. The proposed wet weather facilities charge will be based on the average parcel size for each customer class, which has a stronger cost of service basis than the current rate structure.

CASTAIC LAKE WATER AGENCY (CA)

Ms. Phan served as lead analyst for a financial plan wholesale water rate study for the Agency. As part of the project, RFC developed a comprehensive financial plan that evaluated various financial alternatives to minimize financial risks to the Agency. The Agency received a significant portion of its revenue stream from property tax, which it used to fund capital improvement projects and costs related to its Buena Vista/ Rosedale Rio Bravo (BV/RRB) water supply. The current wholesale water rate only recovered operating costs of the system. The Agency was concerned that property tax revenue would significantly decrease in the future, which would severely impact its operations and require significant rate increases. Thus, RFC analyzed several alternatives to gradually fund more of the BV/RRB costs from the wholesale water rate so that it wouldn't be as dependent on property tax revenues. RFC also reviewed and evaluated numerous alternative wholesale water rate structures to enhance revenue stability and promote conjunctive water use in the Santa Clarita Valley among the four purveyors within the system. Since the current wholesale water rate was 100% variable, one of the objectives of the Agency was to enhance revenue stability by

incorporating a fixed charge in its wholesale rate structure to ensure recovery of a portion of its fixed costs. RFC presented four rate structure alternatives to the Board, and the Agency implemented a fixed and variable rate structure in which the fixed costs were recovered based on each purveyor's previous three-year average of total water demand.

CITY OF SOUTH PASADENA (CA)

Ms. Phan assisted the City in conducting a financial plan and rate study for its water and wastewater enterprises as the lead analyst. The City had expressed some concerns about financial stability and anticipated significant capital expenses associated with water and sewer line replacement in the upcoming years, as well as necessary improvements to meet state regulations. As a part of the financial plan development process, RFC evaluated the City's existing accounts and consumption patterns as well as its existing rate structure to evaluate and project revenues. These revenues were compared to existing and projected revenue requirements, including operating and capital expenses as well as existing debt service obligations. The results of the study included a financial plan dashboard which allowed the City to evaluate various financial plan scenarios, including the necessary levels of revenue adjustments required and capital funding options available in order to meet its required coverage ratios and target reserve balances.

TACOMA ENVIRONMENTAL SERVICES (WA)

RFC is currently conducting a comprehensive wastewater, surface water, and solid waste financial plan and cost of service study for Tacoma Environmental Services (Tacoma). A key objective of the project is to provide Tacoma with a financial model that can be linked with the SAP system so that future annual updates can be automatic. The model also has ability to conduct sensitivity analyses on several different issues, such as debt refinancing, varying levels of increases in assessments costs, etc. The study also included a long-range financial plan to ensure financial stability for all three utilities. Ms. Phan served as the lead consultant on this project, responsible for building the rate models, preparing presentations and conducting sensitivity analyses.

CITY OF VENTURA (CA)

RFC completed a water, wastewater, and recycled water cost of service and rate study for the City of Ventura (City). The City had not updated its rate structure in 20 years. Additionally, the City was under a cease and desist order that required the City to carry out improvements estimated at more than \$55 million, and which the City wanted to start funding to mitigate impacts. The study included a comprehensive review of the City's revenue requirements and allocation methodology, review of the City's user classification, usage patterns, a cost of service analysis, and rate design for City users. RFC developed long-range financial plans so that the water and wastewater utilities could be financially stable and save costs in the long run. We also assisted the City with developing different water and wastewater rate alternatives with various scenarios as well as calculating outside-city rates. Ms. Phan served as the lead consultant for this project, responsible for building the rate models, preparing the scenarios and conducting economic analyses of the alternative scenarios.

CITY OF ANAHEIM (CA)

The City of Anaheim (City) engaged RFC to conduct a water cost of service rate study. To address the financial objectives of the City and identify a water rate structure that is fair and equitable while sufficiently recover the costs of providing water service, RFC developed a water rate and financial planning model to calculate and forecast cost justified water rates appropriate to recover the operating and capital costs of the wastewater enterprise over a 20-year planning period.

OLIVENHAIN MUNICIPAL WATER DISTRICT (CA)

Ms. Phan assisted the Olivenhain Municipal Water District (District) in conducting a water financial plan study and a recycled water rate study to determine the recycled water rates charged to customers. The water financial planning model was developed to assist the District in evaluating different financing alternatives to minimize rate impacts and ensure financial stability. The water model was effectively used in Board meetings and presentations to evaluate the impacts of various scenarios. The recycled

water rate study was conducted to determine the recycled water rates charged to customers given that the District obtains recycled water from four different sources: the City of San Diego, Vallecitos Water District, Rancho Santa Fe Community Services District, and the 4S Regional Recycled Water System. The existing agreements defined the costs of different sources of recycled water to the District. To address all of those issues and concerns, RFC developed a recycled water financial and rate model to determine the costs of providing service and the required revenue to be collected from customers. In addition, the model is built to evaluate when the District is able to take over the 4S Regional Recycled Water System, as stated in the agreement with the developer.

GOLETA WEST SANITARY DISTRICT (CA)

The Goleta West Sanitary District (District) was evaluating several alternatives regarding constructing their own wastewater treatment plant and expanding the current facility at Goleta Sanitary District, where the District has been sending their wastewater for treatment. RFC built a financial planning model for the District to find the most economically effective option. Furthermore, the District engaged RFC in conducting a miscellaneous fee study to evaluate the current fee structures to better represent the cost of service. Ms. Phan assisted in conducting economic analyses of the alternatives and developing the miscellaneous fee model for the District.

OTHER RELEVANT PROJECT EXPERIENCE

- City of Anaheim (CA) – Water Cost of Service Rate Study
- City of Banning (CA) – Water, Wastewater, and Recycled Water Rate and Connection Fees Study
- Beaumont-Cherry Valley Water District (CA) – Water Rate Study
- City of Beverly Hills (CA) - Rate and Financial Planning Model
- Carpinteria Sanitary District (CA) – Wastewater Rate Study
- Castaic Lake Water Agency (CA) – Wholesale Water Rate Study

- Clark County Water Reclamation District (NV) – Sewer Cost of Service Study
- City of Escondido (CA) – Water and Wastewater Rate and Fees and Connection Fees Study, and Water Budget Study
- Goleta West Sanitary District (CA) - Financial Planning Model and Miscellaneous Fee Study
- Jurupa Community Services District (CA) – Water and Wastewater Rate Study
- Napa Sanitation District (CA) – Recycled Water Rate Study
- City of North Las Vegas (NV) – Water and Wastewater Rate Studies
- Olivenhain Municipal Water District (CA) – Recycled Water Rate Study
- City of Ontario (CA) – Water, Wastewater, and Solid Waste Rate Studies
- City of Palo Alto (CA) – Water Cost of Service Rate Study
- City of Redlands (CA) – Water, Wastewater and Connection Fees Cost of Service Study
- City of San Diego (CA) – Water, Wastewater, and Recycled Water Rate Study
- City of Santa Barbara (CA) – Water and Wastewater Rate Study
- City of Santa Monica (CA) – Wastewater Cost of Service Study
- City of South Pasadena (CA) – Water and Wastewater Rate Study
- Tacoma Water Department (WA) – Water Financial Plan Study
- Tacoma Environmental Services (WA) – Wastewater, Surface Water, and Solid Waste Study

TECHNICAL SPECIALTIES

- » Data analysis
- » Financial modeling
- » Utility rate studies

PROFESSIONAL HISTORY

- » Raftelis Financial Consultants, Inc.: Consultant (2016-present)
- » Microsoft Corporation – Partner Account Specialist (2015-2016)

EDUCATION

- » Bachelor of Arts in Business Economics – University of California, Irvine (2015)

NANCY PHAN

STAFF CONSULTANT

Associate Consultant

PROFILE

Ms. Phan has a background in business economics with a focus on data analysis, writing, and communications. Her expertise in working with large data sets brings efficiency and refinement to her financial modeling, and her emphasis on writing establishes a clear and concise communication style.

RELEVANT PROJECT EXPERIENCE

ONTARIO MUNICIPAL UTILITIES COMPANY (CA)

Ms. Phan serves as the associate consultant for the Utilities' potable water enterprise. She is developing water rates to meet the stringent cost of service requirements. The drought has significantly impacted the water supply and sales and the state has mandated water reductions. The drought situation has proved very challenging for water utilities to provide service, meeting state requirements, providing adequate revenues and minimizing impacts to customers.

COUNTY OF VENTURA (CA)

Ms. Phan assisted the development of rates for four different districts served by the County of Ventura. The rate study included unique issues related to serving agricultural customers. The rate structure were modified to provide greater simplicity from the current system. Ms. Phan developed models, wrote reports and assisted with the bill calculators developed for the Districts.

CITY OF BENICIA (CA)

Ms. Phan is determining connection fees for the water and wastewater utilities for the City. The current fees were developed several years ago need to be updated to take into account the current economic and growth situation. Fees will be determined using equity and capacity buy-in method along with incremental buy-in based on the availability of capacity in different components of the system and the capital improvements needed to meet new demand.

GOLETA WEST SANITATION DISTRICT (CA)

Ms. Phan assisted with a study to determine various fees including annexation, capacity fees, industrial permit fees, plan check and inspection fees, permit fees, and frontage fees.

CITY OF ESCONDIDO (CA)

Ms. Phan has assisted with the City of Escondido's water and wastewater rate studies by developing a financial plan and reviewing revenue

requirements such as the Capital Improvement Plan, existing and future debt obligations, operating expenditures, and reserve policies. In addition, she has helped develop a cost of service analysis in order to determine rates that are fair, equitable, and compliant with Proposition 218. Following the completion of the rate studies, she assisted in writing the reports which details the steps taken and calculations made during the course of the study.

ZONE 7 WATER AGENCY (CA)

Ms. Phan assisted in updating the wholesale water rate model for Zone 7 Water Agency, which included updating the financial plan, developing a cost of service analysis, and determining fair and equitable rates. In order to enhance revenue stability for the Agency, she assisted in determining a modified rate structure that is beneficial and fair to both the Agency and its customers. After updating the rate model, she wrote a report detailing the steps that were taken in the update and provided model training to Agency staff.

COUNTY OF KAUAI, DEPARTMENT OF WATER (HI)

Ms. Phan is currently serving as associate consultant for the County's water enterprise. She is assisting in developing a financial plan and a utility rate study for the County according to cost of service principles. By reviewing the County's current revenue requirements, which include the Capital Improvement Plan, existing and proposed debt service, and other financial policies and goals, she will be able to assist in forecasting a long-term financial plan for the County with equitable and defensible water rates.

TECHNICAL SPECIALTIES

- » Water economics and policy
- » Financial modeling
- » Statistical analysis

PROFESSIONAL HISTORY

- » Raftelis Financial Consultants, Inc.: Associate Consultant (2016-present)
- » Indiana Business Research Center: Research Assistant (2015-2016)
- » Woods Hole Oceanographic Institution: Student Fellow (2014-2015)
- » Cox Law Firm: Law Clerk & Natural Resources Consultant (2013-2016)

EDUCATION

- » Master of Public Affairs – Indiana University School of Public & Environmental Affairs (2016)
- » Bachelor of Science in Public Affairs, Environmental Management – Indiana University (2014)
- » Certificate in Underwater Resource Management – Indiana University (2014)

KARTER HARMON

STAFF CONSULTANT

Associate Consultant

PROFILE

Mr. Harmon has a background in economics, water policy, natural resource law, and strategic consulting. His primary expertise includes economic and financial modeling, statistical analysis, and conservation planning.

RELEVANT PROJECT EXPERIENCE

CITY OF ANAHEIM (CA)

Mr. Harmon has participated in a financial plan and rate study for the City of Anaheim (City). This project involves an intricate financial planning model that incorporates budgeted revenues and expenditures, debt service, capital projects, and other elements. The study also calculates equitable rates and charges for the City's water users using a multifaceted system involving multiple customer classes, commodity and reliability adjustments, and projected revenue adjustments.

VALLEY COUNTY WATER DISTRICT (CA)

Mr. Harmon is assisting in the development a financial planning and water cost-of-service model for the Valley County Water District in Los Angeles County. This project involves planning for substantial projected increases in capital and water supply costs. Rates and debt financing schemes will be developed to provide for long-term financial stability without placing any undue burden on the District's customer base.

CITY OF CARPINTERIA (CA)

Mr. Harmon has also carried out a wastewater rate study for the City of Carpinteria. This study examines current sewer service charges and rate schedules to be billed on the tax roll, along with agency budgetary and capital expenditure data. The study calculates adjusted wastewater rates for a wide variety of customers using cost of service analysis.

PROFESSIONAL EXPERIENCE

Mr. Harmon has also undertaken projects related to water capacity fees, rate research and evaluation, and conservation tracking. He has helped calculate facilities capital fees (FCFs) for the Castaic Lake Water Agency, researched development impact fees and recycled water projects for the City of Roseville, and co-written an article on data-based approaches to water conservation for the Rancho California Water District. He also developed a conservation tracking tool that allows visualization of water conservation and drought standards over

time, using publicly-available data collected by the California State Water Resources Control Board.

While attending graduate school, Mr. Harmon provided research and consulting services for several clients including Cox Law Firm (an environmental law office), Creative Innovations (a landscaping firm focused on water conservation), and the Indiana Business Research Center. He has worked on issues ranging from public utility labor regulations, to econometric modeling of natural resources, to financial consulting for business development. He is also an author of two published research studies, one dealing with the growth and development of industry clusters and another addressing marine policy in the United States.

SCHEDULE AND DEADLINES

RFC can meet the City's proposed time schedule as outlined in the RFP. In the table below, we have provided a detailed schedule of when we will complete each task in the scope of services and the deliverables associated with each task. The proposed schedule assumes a notice-to-proceed by mid-March 2017 and that RFC will receive the needed data in a timely manner and be able to schedule meetings as necessary.

TASKS	2017				
	MAR	APR	MAY	JUN	JUL
1 Project Management & Initiation	 Deliverable(s) : Data request list, kick-off meeting summary memorandum				
2 Financial Plan Development	  Deliverable(s) : Financial plan model				
3 Cost of Service Analysis	  Deliverable(s) : Cost of service analysis				
4 Rate Model Development	  Deliverable(s) : Draft Utility Rate Models in Microsoft Office Excel 2013				
5 Report Preparation	   Deliverable(s) : Draft solid waste report; Draft water and wastewater reports; Final Report				
6 Presentations and Public Hearing	  Deliverable(s) : Presentation materials and attendance at Public Hearing				
7 Model Training	 Deliverable(s) : As needed				



Kick-off Meeting



Delivery of Draft/Final Reports



In-Person Meeting / Workshop



Web meeting



Prop. 218 Noticing Period

Task	Task Descriptions	# of Meetings		Hours Requirements						Total Fees & Expenses
		WM	FM	SP	HI	HP	NP/KH	Admin	Total	
HOURLY RATES				\$310	\$255	\$230	\$150	\$75		
1	Project Management & Initiation		1	8		4	16	3	31	\$6,190
2	Financial Plan Development	2		10	4	16	70		100	\$18,300
3	Cost of Service Analysis	2		10	4	16	24		54	\$11,400
4	Rate Model Development	1	1	12		16	48		76	\$14,765
5	Report Preparation	1		8	4	16	70		98	\$17,680
6	Presentations and Public Hearing		2	12		4	4		20	\$5,570
7	Model Training		1				6		6	\$1,065
TOTAL ESTIMATED MEETINGS / HOURS		6	5	60	12	72	238	3	385	
PROFESSIONAL FEES				\$18,600	\$3,060	\$16,560	\$35,700	\$225	\$74,145	
WM - Web meeting FM - Face-to-face meeting SP - Sudhir Pardiwala HI - Habib Isaac HP - Hannah Phan		Total Fees								\$74,145
		Total Expenses								\$826
		TOTAL FEES & EXPENSES								\$74,971



City Council Staff Report

DATE: March 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-E.

TO: Honorable Mayor and Members of the City Council
FROM: Michael A. Huntley, Community and Economic Development Director
SUBJECT: City of Monterey Park Residential Rehabilitation Program Guidelines

RECOMMENDATION:

It is recommended that the City Council consider:

1. Policy changes to the Residential Rehabilitation Program Guidelines;
2. Directing staff to amend the existing Residential Rehabilitation Program Guidelines and return to the City Council for consideration; and
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The City of Monterey Park has provided a Residential Rehabilitation Program to the community for over two decades. The Program is designed to provide funding to eligible low- and moderate-income homeowners to cover the cost of necessary housing repairs; for the preservation of decent, safe, and sanitary housing; to correct hazardous structural conditions; to make improvements considered necessary to eliminate blight and improve handicapped access; and, to correct building and health code violations. The goal of the Program is to assist eligible low- and moderate-income residential owner-occupants in maintaining the City's existing housing stock by means of home rehabilitation.

Over the last two decades, the Residential Rehabilitation Guidelines have been updated a number of times to address the changing needs of the community. The last time the guidelines were updated was in 2015. As part of the review and approval of the Annual Action Plan in fall of 2016, the City Council commented on the Residential Rehabilitation Program. The comments shared by Council were intended to facilitate improvements to the program thereby attracting more applicants and better utilizing the HOME funds. The purpose of this agenda item is to seek City Council consensus on the proposed policy changes to the existing 2015 Residential Rehabilitation Program Guidelines.

DISCUSSION:

In April 2015, the City Council approved changes to the Residential Rehabilitation Program Guidelines that included increasing financial assistance from \$24,000 to \$50,000 for lower income owner-occupants to make necessary home improvements. However, the form of assistance was modified from a combination of a \$13,000 grant and an \$11,000

loan to solely loan assistance. The current \$50,000 Program loan carries 3% simple interest and is subject to recapture primarily upon the sale of the property or refinancing of the property with additional cash. This change was approved by City Council due to concerns that grant funds would not be repaid and would deplete the revolving loan fund.

Since approval of the 2015 Program Guidelines, there has been a significant decrease in Program expenditures due to a lack of interested applicants. Before the 2015 Program changes, there was a waiting list of approximately 35 potential applicants. Of these, only five households continued through the application process and were approved for loan assistance. The primary reason for applicant withdrawal was the conversion from a grant and loan program, to strictly a loan program.

In fall of 2016, staff presented the Annual Action Plan including a status report to the City Council regarding the lack of participation in the Residential Rehabilitation Program and the need to expend its HOME funds in a timely manner. As a result, the City Council provided general comments for staff to consider when evaluating the effectiveness of the program guidelines. Based on City Council feedback, staff reviewed the current program guidelines and is recommending policy changes for Council consideration.

In evaluating the effectiveness of the program guidelines, staff has also considered other opportunities for best utilizing the HOME funds. Staff has reached out to several non-profit apartment owners in the community to assess their interest in financial assistance for improvements to their existing buildings. Among those contacted include MERCI and Golden Age Village. Both have expressed an interest in working with the City to make repairs to their buildings. MERCI is a non-profit which houses the mentally challenged. Golden Age Village is a low income senior housing complex which is currently at risk of converting back to market rate housing. A larger share of HOME funds could be utilized for larger rehabilitation projects as mentioned above thereby ensuring that those facilities remain affordable to lower income individuals.

Staff is seeking City Council consensus on specific policy changes to the Residential Rehabilitation Program Guidelines. In addition to the changes being considered for the Residential Rehabilitation Program for owner occupied property, staff is also recommending that the Council consider a second program that would focus on affordable rental properties. The following provides a comparison of the current guidelines versus those being proposed for the existing owner occupied program and then introduces the second program for affordable rental properties.

Owner Occupied Rehabilitation:

	Current Guidelines	Proposed Changes
Loan Amount	\$50,000	\$75,000 plus \$25,000 for health and safety concerns
Interest Rate	3%	0%
Grant	\$10,000 contingency above the \$50,000 loan amount	\$10,000 for lead base paint or asbestos abatement

Authority	CM up to \$50,000	CM up to \$100,000

Rental Rehabilitation:

- Specifically for non-profit housing providers to assist in the rehabilitation of existing rental housing.
- Authorize the City Manager to negotiate and approve the terms of financial assistance under the Rental Rehabilitation Program of up to \$150,000.
- Authorize City Manager to negotiate the terms of financial assistance under the Rental Rehabilitation Program over \$150,000 subject to City Council approval.

FISCAL IMPACT:

There is a de minimis fiscal impact to the General Fund for publication costs.

Respectfully submitted,

By



Michael Huntley
Community and Economic
Development Director

Prepared by:



Deborah Sottek
Housing Consultant

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney



City Council Staff Report

DATE: MARCH 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-F.

TO: THE HONORABLE MAYOR AND CITY COUNCIL
FROM: SCOTT HABERLE, FIRE CHIEF
SUBJECT: AWARD OF CONTRACT – FIRE DEPARTMENT APPARATUS
REPAIR AND MAINTENANCE SERVICES, AND TURNOUT GEAR
PURCHASES

RECOMMENDATION:

It is recommended that the City Council:

1. Waive bidding requirements pursuant to Monterey Park Municipal Code ("MPMC") § 3.20.050 (2) When the commodity can be obtained from only one vendor and award the bid to:
 - a. Kovatch Mobile Equipment dba KME Fire Apparatus ("KME") for fire engine and apparatus repair. Funds are budgeted each fiscal year in the Emergency Operations Division, Account Number 0060-801-3210-38400; and
 - b. Municipal Emergency Services for the purchase of turn-out gear, bunker coats and pants. Funds for these purchases are budgeted each fiscal year in the Emergency Operations Division Account, 0010-801-3210-22300; and
2. Authorize the Interim City Manager to execute a multi-year agreement for three and a half years (remainder of the current fiscal year and three fiscal years thereafter) with each vendor, in a form approved by the City Attorney; and
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The Fire Department is set with the responsibility of providing emergency response, disaster preparedness, community risk reduction, fire prevention, and emergency medical services. In the conduct of these duties, repairs, maintenance, and replacement of certain items are necessary to ensure the continuity of emergency response and the safety of the employees. Staff seeks the City Council's consideration to execute multi-year agreements for services and commodity purchases for the remainder of this

current fiscal year and the next three fiscal years – Fiscal Year 2017-2018, 2018-2019, and 2019-2020, unless otherwise terminated.

BACKGROUND:

The Fire Department routinely responds to emergency 9-1-1 calls for fire, emergency medical services, public assist calls, and other service calls. Personnel also provide public education and training in disaster preparedness, the Community Emergency Response Team (“CERT”) and fire prevention. In the conduct of these duties, the Fire Department needs to ensure continuity of response and the safety of its employees without unnecessary interruption. To aid in this process, staff is recommending entering into multi-year agreements for the purchase of certain commodities and services for certain vendors. They are as follows:

1. Kovatch Mobile Equipment (“KME”) - The Fire Department operates four KME apparatus – E61, E62, E63, and Q61. To ensure the apparatus are operating with as little down time as possible when repairs/“on call” services are needed, staff recommends entering into an agreement with KME for the remainder of this fiscal year and the three succeeding years as a sole source vendor. This is a result of KME product warranty specifications, which will become void if another vendor touches the authorized KME products.

The Fire Department has an existing agreement for this fiscal year; however, the Department has nearly reached the allowable limit per the City’s purchasing policy. Therefore, staff seeks City Council approval to expend additional monies, if needed, for fire apparatus repair and to approve a multi-year agreement to ensure repairs are made immediately and ensure continuity of operations. Although expenditures each year will vary depending upon the repair and maintenance needs, staff recommends a budget of \$30,000 for the remainder of this fiscal year and for each fiscal year thereafter, an amount not to exceed \$100,000.

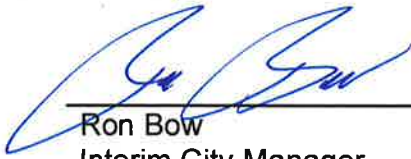
2. Municipal Emergency Services (“MES”) – The Fire Department purchases personal protective equipment (turn-out gear), for the firefighters from MES. The Fire Department has utilized Los Angeles Consortium specifications for Morning Pride Personal Protective Equipment for the firefighters and have benefitted from the consortium pricing as well. Staff recommends entering into a three and a half year agreement with MES as a sole source vendor. MES is the Dealer of Record for the turn-out gear and is the only authorized national distributor. Funds are budgeted and available in the Emergency Operations Division. This account provides for the replacement of turn out gear for existing firefighters and turn out gear for new firefighters. Staff requests \$30,000 for the remainder of this fiscal year and for each fiscal year thereafter, an amount not to exceed \$79,000.

Again, by seeking City Council approval for KME and MES, it will help address Fire Department needs without pause or delays that are typically encountered each year when conducting purchasing for services and supplies.

FISCAL IMPACT:

- a. Funds for fire apparatus and vehicle repairs and maintenance are budgeted each fiscal year in the Emergency Operations Division, Account No. 0060-801-3210-38400. Staff seeks approval for \$30,000 for the remainder of this fiscal year and up to \$100,000 each fiscal year thereafter – Fiscal Years 2017-2018, 2018-2019 and Year 2019-2020; and
- b. Funds for firefighter turnout gear replacement and new sets are budgeted each fiscal year in the Emergency Operations Division, Account No. 0010-801-3210-22300. Staff seeks approval for \$30,000 for the remainder of this fiscal year and \$79,000 each year thereafter – Fiscal Years 2017-2018, 2018-2019, and 2019-2020.

Approved by:



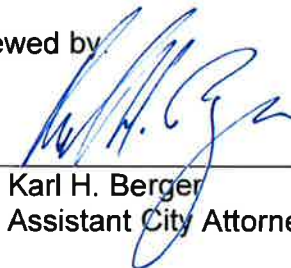
Ron Bow
Interim City Manager

Respectfully Submitted by:



Scott Haberle
Fire Chief

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT(S):

- 1. Sole Source Memorandum and Warranty Letter from KME
- 2. Letter from MES

ATTACHMENT 1
SOLE SOURCE MEMO AND KME WARRANTY LETTER

**CITY OF MONTEREY PARK
INTEROFFICE MEMO**

DATE: SEPTEMBER 8, 2016

TO: SCOTT HABERLE, FIRE CHIEF
FROM: KEN LEASURE, BATTALION CHIEF
SUBJECT: KME – SOLE SOURCE VENDOR

I am recommending Kovatch Mobile Equipment, dba KME Fire Apparatus for maintenance and repair services to the KME aerial truck and fire apparatus as a sole source provider. KME is the official, authorized warranty repair vendor for our apparatus. Any other vendor who touches KME products and work will automatically void any KME warranted work.



February 22, 2017

Customer Acct# 7413
Monterey Park Fire Dept.
320 West Newmark Avenue
Finance Division
Monterey Park CA 91754

Re: KME Fire Apparatus/REV Group.
5400 East Jurupa Street
Ontario, CA 91761
909-937-3326

This letter will serve to confirm that Monterey Park Fire Department has an agreement with KME Fire Apparatus REV Group solely for the purpose of providing service and/or warranty repairs to all KME vehicles.

KME Fire Apparatus is the original manufacturer and is the only source who can repair the same.

Should you have any question, please feel free to contact my office at any time.

Sincerely,

A handwritten signature in black ink that reads "Andrew Yenser". The signature is fluid and cursive, with the first and last names being clearly legible.

Andrew Yenser
Customer Service Manager
P (570) 669-5127
F (570) 669-5213
C (570) 656-1708
ayenser@kmeffire.com
Member of the REV Group

kmeffire.com

5400 East Jurupa Street | Ontario, CA 91761
T (800) 328-1033
Member of the REV Group

**ATTACHMENT 2
LETTER FROM MES**



January 27, 2017

Monterey Park Fire Department
c/o Captain Rob Blake
320 W. Newmark Avenue
Monterey Park, CA 91754

Captain Blake:

Pursuant to our conversation, this letter will serve as confirmation that Municipal Emergency Services (MES) is the Dealer of Record for Morning Pride Personal Protective Equipment turnout gear. MES is the largest and only national distributor of loose equipment and our California branch office is in San Diego.

Monterey Park FD has purchased MP gear for a number of years and the last six years utilized MES as their distributor. Your department has utilized the L.A. Consortium spec, along with the same pricing that is associated to L.A. Consortium contract, which has become the norm for most departments in the Los Angeles area, i.e. LAFD, LACOFD, Santa Monica FD, Glendale FD, Pasadena FD, San Gabriel FD and Montebello FD.

We appreciate your business and our relationship and look forward to serving Monterey Park FD in the future. Please contact myself or our West Coast VP, if you have any questions or concerns.

Best regards,

A handwritten signature in black ink, appearing to read "John Price", with a stylized flourish at the end.

John Price – PPE Specialist

jprice@mesfire.com

562-212-6803

Dave Mooney – West Coast VP

dmooney@mesfire.com

858-715-4639



City Council Staff Report

DATE: MARCH 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-G.

TO: THE HONORABLE MAYOR AND CITY COUNCIL
FROM: SCOTT HABERLE, FIRE CHIEF
DAN COSTLEY, DIRECTOR OF RECREATION & COMMUNITY SERVICES
SUBJECT: AWARD OF CONTRACT – JANITORIAL SUPPLIES AND RESTROOM CLEANING

RECOMMENDATION:

It is recommended that the City Council:

1. Based on MPMC § 3.20.060, award an agreement to Cintas for the purchase and delivery of janitorial supplies, laundry services, and cleaning services. Funds are budgeted in Account Nos. 0010-801-3210-22150, 0010-801-3210-39050, 0010-801-6505-22150, and 0010-801-6505-38250; and
2. Authorize the City Manager to execute a multi-year agreement (remainder of Fiscal Year 2016-2017 and three fiscal years thereafter, until the end of 2020-2021), in a form approved by the City Attorney; and
3. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

The Fire Department and Recreation and Community Services seek to purchase janitorial supplies, uniform cleaning, and quarterly deep cleaning of the Langley Center restrooms. Individually, the expenditures would be below the City's purchasing policy threshold, but cumulatively between the Fire Department and Recreation and Community Services Departments, the total expenditure per fiscal year could exceed \$25,000. Therefore, staff seeks City Council approval to enter into a multi-year agreement to purchase janitorial and cleaning supplies, uniform laundry services, and deep cleaning of the Langley Center restrooms.

For the Fire Department, the firefighters are tasked with facility cleaning, apparatus cleaning, and replenishing the janitorial supplies of all three fire stations, the Emergency Operations Center and the training tower. This includes soaps, disinfectants, toilet paper, shop towels, kitchen towels, degreasers, floor cleaners, etc. Cintas staff will monitor the supplies on a weekly basis and replenish as needed. In addition, services will include uniform laundry services for the firefighters, which is a Memorandum of Understanding ("MOU") requirement.

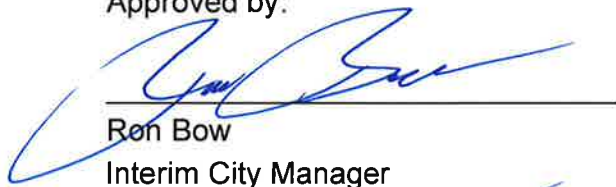
For Recreation and Community Services, specifically Langley Center, they are also seeking service for the provision and delivery of janitorial supplies in addition to deep cleaning services of the restrooms.

To determine the best vendor for the janitorial supplies and services, staff conducted an informal bid and solicited quotes from three vendors. Cintas demonstrated the best prices overall as well as the ability to address the service needs of both Langley Center and the Fire Department. It is for these considerations, staff seeks approval to enter into an agreement with Cintas.

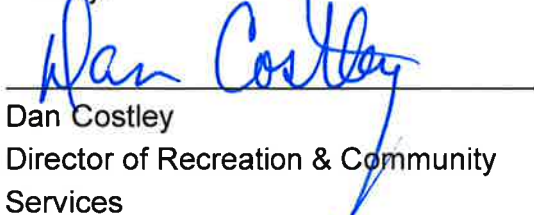
FISCAL IMPACT:

- A. Funding for the Fire Department is budgeted in account number 0010-801-3210-22150 for janitorial supplies. Staff seeks \$8,000 for the remainder of this fiscal year and \$16,800 each fiscal year thereafter. Laundry services are funded by account number 0010-801-3210-39050. Staff seeks \$3,600 for the remainder of this fiscal year and \$7,000 each fiscal year thereafter.
- B. Funding for Langley Center is budgeted in account number 0010-801-6505-22150 for janitorial supplies and account number 0010-801-6505-38250 for cleaning services. Staff seeks approval of \$12,000 from account number 0010-801-6505-38250 for the remainder of the fiscal year and \$17,000 thereafter. For account 0010-801-6505-22150, staff seeks approval of \$10,000 for the next three fiscal years.

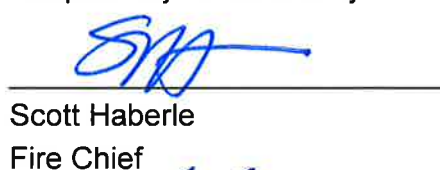
Approved by:


Ron Bow
Interim City Manager

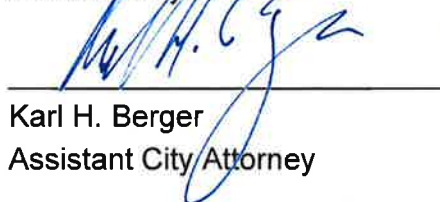
And by:


Dan Costley
Director of Recreation & Community
Services

Respectfully Submitted by:


Scott Haberle
Fire Chief

Reviewed by:


Karl H. Berger
Assistant City Attorney

ATTACHMENT(S):

1. Janitorial Supplies Price Sheets from Cintas, Aramark and Empire for the Fire Department;
2. Janitorial Supplies Price Sheets from Cintas, Empire and Pro Source for Langley Center

ATTACHMENT 1

Janitorial Supplies Price Sheets from Cintas,
Aramark and Empire for the Fire Department

This is an Estimate. May vary based on usage



Monterey Park Fire Department



Uniform Services

Employee's	Employee Total	Inventory Total	Per Garment	Weekly Total per Employee
Men Flame Resistant Workshirt	1	8	\$0.370	\$2.96
Men Flame Resistant Workpant	1	8	\$0.370	\$2.96
Work Shirt	1	9	\$0.210	\$1.89
Work Pant	1	9	\$0.210	\$1.89

Facility Services

Items Type	Weekly Inventory		Per Unit	Weekly Total
Automatic Paper Towel Roll (800 ft)	6		\$9.85	\$0.00
Toilet Paper Case (12 rolls)	2		\$18.00	\$0.00
Automatic Foam Soap	6		\$2.00	\$0.00
Urinal Screens	4		\$1.04	\$0.00
Heavy Duty Soap Scrub	3		\$2.32	\$0.00
Air Freshener	8		\$3.70	\$0.00
3x5 Mat	6		\$2.00	\$0.00
3x10 Mat	3		\$2.94	\$0.00
Wet Mop	14		\$1.40	\$0.00
Micro Fiber Towels	75		\$0.15	\$0.00
Shop Towels	75		\$0.13	\$0.00
Terry Towels	75		\$0.13	\$0.00
Blue Terry Towels	75		\$0.13	\$9.00
Restroom Disinfectant (1 unit fills 1 mop buckets)	21		\$1.40	\$0.00
Multi-Surface/Glass Cleaner (1 unit makes 5 spray bottles)	3		\$1.80	\$0.00
Industrial Degreaser (1 unit fills 8 spray bottles)	3		\$2.52	\$0.00
Floor Cleaner/Degreaser (1 unit fills 2 mop buckets)	1		\$1.26	\$0.00
Neutral Disinfectant (hospital grade)	6		\$1.00	\$0.00

****UNIT PRICE QUOTE**

MONTEREY PARK FIRE DEPARTMENT - ARAMARK

Uniform Services

Employee's	Employee Total	Inventory Total	Per Garment	Weekly Total per Employee
Men Flame Resistant Workshirt	1	8	\$2.610	\$20.88
Men Flame Resistant Workpant	1	8	\$3.770	\$30.16
Work Shirt	1	9	\$0.200	\$1.80
Work Pant	1	9	\$0.230	\$2.07

Facility Services

Items Type	Weekly Inventory		Per Unit	Weekly Total
Automatic Paper Towel Roll (800 ft) 512355 [12/cs]	6		\$56.98	\$0.00
Toilet Paper Case Standard [80/CS] 501530	2		\$74.85	\$0.00
Automatic Foam Soap 516416	6		\$23.24	\$0.00
Urinal Screens [ea] 522277	4		\$7.56	\$0.00
Heavy Duty Soap Scrub 300548 [Gal]	3		\$20.99	\$0.00
Air Freshener 528200 [EA]	8		\$1.50	\$0.00
3x5 Mat 609117	6		\$3.80	\$0.00
3x10 Mat -No purchase-	3		\$5.00	\$0.00
Wet Mop 561850	14		\$1.50	\$0.00
Micro Fiber Towels 432713 [Dozen]	75		\$0.08	\$0.00
Shop Towels Brawny (special) GP293-22	75		\$0.05	\$0.00
Terry Towels 58117 [10lb/CS]	75		\$0.15	\$0.00
Blue Terry Towels Surgical 581730 [Dozen]	75		\$0.15	\$0.00
Restroom Disinfectant 200167	21		No bid	\$0.00
Multi-Surface/Glass Cleaner 594500	3		No bid	\$0.00
Industrial Degreaser 568300	3		No bid	\$0.00
Floor Cleaner/Degreaser 405700	1		No bid	\$0.00
Neutral Disinfectant (hospital grade) 529644 [EA]	6		No bid	\$0.00
Total				\$0.00

Monterey Park Fire Department Bid - Empire

Uniform Services				
Employee's	Employee Total	Inventory Total	Per Garment	Weekly Total per Employee
Men Flame Resistant Workshirt	1	8	No Bid	\$0.00
Men Flame Resistant Workpant	1	8	No Bid	\$0.00
Work Shirt	1	9	No Bid	\$0.00
Work Pant	1	9	No Bid	\$0.00
Facility Services				
Items Type	Weekly Inventory		Per Unit	Weekly Total
Automatic Paper Towel Roll (800 ft) 512355 [12/cs]	6		\$37.06	\$0.00
Toilet Paper Case Standard [80/CS] 501530	2		\$44.54	\$0.00
Automatic Foam Soap 516416	6		\$41.71	\$0.00
Urinal Screens [ea] 522277	4		\$1.60	\$0.00
Heavy Duty Soap Scrub 300548 [Gal]	3		\$10.46	\$0.00
Air Freshener 528200 [EA]	8		\$8.20	\$0.00
3x5 Mat 609117	6		\$45.16	\$0.00
3x10 Mat -No purchase-	3		\$0.00	\$0.00
Wet Mop 561850	14		\$8.96	\$0.00
Micro Fiber Towels 432713 [Dozen]	75		\$8.02	\$0.00
Shop Towels Brawny (special) GP293-22	75		\$237.60	\$0.00
Terry Towels 58117 [10lb/CS]	75		\$28.46	\$0.00
Blue Terry Towels Surgical 581730 [Dozen]	75		\$6.34	\$0.00
Restroom Disinfectant 200167	21		\$8.87	\$0.00
Multi-Surface/Glass Cleaner 594500	3		\$2.89	\$0.00
Industrial Degreaser 568300	3		\$4.74	\$0.00
Floor Cleaner/Degreaser 405700	1		\$5.05	\$0.00
Neutral Disinfectant (hospital grade) 529644 [EA]	6		\$2.46	\$0.00
Total				\$0.00

ATTACHMENT 2
Janitorial Supplies Price Sheets from Cintas,
Empire and Pro Source for Langley Center

This is an Estimate. May vary based on usage



Monterey Park Langley Center

Facility Services

Items Type	Weekly Inventory	Per Unit	Weekly Total
Automatic Paper Towel Roll (800 ft)	4	\$9.50	\$38.00
Signature Toilet Paper Case (12 rolls)	1	\$18.00	\$18.00
Jumbo Toilet Paper(12 Rolls/1000 ft per roll)	1	\$47.69	\$47.69
Automatic Foam Soap	2	\$2.00	\$4.00
Urinal Screens	5	\$1.04	\$5.20
Urinal Mats	5	\$1.60	\$8.00
Auto Drips	21	\$2.81	\$58.93
Bowl Clips	16	\$1.80	\$28.80
Seat Covers	1	\$2.80	\$2.80
Air Freshener	4	\$3.70	\$14.80
3x5 Carpet Mat	1	\$2.00	\$2.00
4x6 Carpet Mat	1	\$2.52	\$2.52
Scrapper Mat(Outside Mat)	1	\$2.18	\$2.18
Wet Mop	4	\$1.40	\$5.60
36" Dust Mop	2	\$0.97	\$1.94
Terry Towels	50	\$0.13	\$6.40
Restroom Disinfectant(Spray Bottle)	1	\$2.80	\$2.80
Restroom Disinfectant(Mop Bucket)	21	\$1.40	\$29.40
Multi-Surface/Glass Cleaner (Spray Bottle)	1	\$1.80	\$1.80
Bio Based Floor Cleaner(Restroom/Kitchen)	14	\$1.56	\$21.84
Heavy Duty Floor Cleaner	7	\$1.28	\$8.96
Neutral Disinfectant(Gym and Equipment)	1	\$1.00	\$1.00
Odor Counteractant	1	\$5.50	\$5.50
Floor Cleaner/Degreaser	1	\$1.26	\$1.26
Pot and Pan Detergent(Kitchen Sink)	7	\$1.10	\$7.70
Three Compartment Sink Sanitizer	10	\$1.10	\$11.00
Weekly Estimated Total			\$338.11
Restroom and Kitchen Ultra Clean/Deep Clean Services			
Restroom Deep Clean Service(Monthly)	1	\$50.00	\$50.00
Ultra Clean SQ/FT Charge(Monthly)	1475	\$0.18	\$269.93
Weekly Estimated Total			\$319.93

This is an Estimate. May vary based on usage

EMPIRE CLEANING SUPPLY

Monterey Park Langley Center

Facility Services

Items Type	Weekly Inventory	Per Unit	Weekly Total
Toilet Tissue - 2Ply Standard (pink)	1	\$37.95	\$37.95
Toilet Tissue 9in Jr Jumbo	8	\$21.65	\$173.20
Dispenser - Junior Jumbo T.Tiss	2	\$11.53	\$23.06
Roll Towel Controlled Natural	8	\$44.08	\$352.64
Facial Tissue AB-012	1	\$17.75	\$17.75
Seat Covers (5000)	1	\$28.75	\$28.75
Liners 24x24 6MIC Natural	1	\$15.71	\$15.71
Liner- 40x46 1.5MIL Black	2	\$21.90	\$43.80
Soap-pinky liquid	4	\$3.72	\$14.88
Soap-tropical spa	4	\$4.79	\$19.16
Dispenser- Soap B #2111	1	\$39.90	\$39.90
Urinal Floor Mats (grey)	1	\$40.38	\$40.38
Urinal Non Para Blocks	1	\$8.75	\$8.75
Urinal Screen- Gem CUC/Melo	10	\$1.41	\$14.10
Urinal Screen - Gem Mango	20	\$1.41	\$28.20
Hyscent Asian Mist Cartridge	1	\$6.62	\$6.62
Dispenser-Hyscent Dual White	2	\$29.70	\$59.40
Hyscent Citrus Single Refill	1	\$6.62	\$6.62
Hyscent Mango Cartridge	1	\$39.74	\$39.74
Metered Aero Dispenser w/Gray	4	\$28.39	\$113.56
Metered Aero Cusumer Melo	12	\$3.25	\$39.00
Metered Aero Mango	24	\$3.25	\$78.00
Pine-Sol Pine Cleaner (144oz)	3	\$13.14	\$39.42
Bowl Cleaner-Betco Pull	36	\$4.78	\$172.08
Mop Head - #24 Zena Cotton	1	\$3.25	\$3.25
Mop Handle- Quick change 6Ft	2	\$7.75	\$15.50
Dust Mop Head -48x5 Blue Loop	4	\$11.59	\$46.36
Monthly Estimated Total			\$1,477.78
Weekly Estimated Total			\$369.44
Restroom and Kitchen Ultra Clean/Deep Clean Services			
Restroom Deep Clean Service(Monthly)	N/A	N/A	No bid
Ultra Clean SQ/FT Charge(Monthly)	N/A	N/A	No Bid
Monthly			

This is an Estimate. May vary based on usage

Monterey Park Langley Center - Pro Source

Facility Services

Items Type	Weekly Inventory	Per Unit	Weekly Total
6767700 Automatic Paper Towel Roll (800 ft)	4	6roll per case	\$46.95
6767056 Signature Toilet Paper Case (12 rolls)	1	96 rolls	\$33.00
6666052 Jumbo Toilet Paper(12 Rolls/1000 ft per roll)	1	12 roll 1000feet	\$24.95
6262121 Automatic Foam Soap	2	Each	\$16.49
6868102 Urinal Screens	5	Each	\$1.50
6868400 Urinal Mats	5	Each	\$5.00
2121400 Auto Drips	21	Each	\$6.65
2121222 Bowl Clips	16	Each	\$1.90
5858900 Seat Covers	1	5000 per case	\$28.75
2121100 Air Freshener	4 each	12 / 7 oz / case	\$3.00
4646003 3x5 Carpet Mat	1	One Each	\$32.95
4646007 4x6 Carpet Mat	1	One Each	\$59.95
4646005 Scraper Mat(Outside Mat) 4' x 6'	1	One Each	\$69.95
4848002 Wet Mop	4	24 oz cotton	\$3.25
2626511 5" x 36" Dust Mop	2	One Each	\$13.95
7676000 Terry Towels	50	Each	\$0.99
Restroom Disinfectant(Spray Bottle)	1	Each	\$2.70
Restroom Disinfectant(spray Bottel)	21	Each	\$2.70
Multi-Surface/Glass Cleaner (Spray Bottle)	1	Each	\$2.70
3838700 Bio Based Floor Cleaner(Restroom/Kitchen)	14	per Gallon	\$9.15
1010900 Heavy Duty Floor Cleaner	7	Per Gallon	\$4.25
2424001 Neutral Disinfectant(Gym and Equipment)	1	Per Gallon	\$5.00
2121202 Odor Counteractant	1	Per Quart	\$3.95
3838901 Floor Cleaner/Degreaser	1	Per Gallon	\$6.95
Pot and Pan Detergent(Kitchen Sink)	7	2 liter Bottle	\$17.95
Three Compartment Sink Sanitizer	10	2 liter Bottle	\$18.65
Weekly Estimated Total			\$423.23
Restroom and Kitchen Ultra Clean/Deep Clean Services			
Restroom Deep Clean Service(Monthly)	n/a	n/a	No Bid
Ultra Clean SQ/FT Charge(Monthly)	n/a	n/a	No Bid
Weekly Estimated Total			No Bid



City Council Staff Report

DATE: March 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-H.

TO: The Honorable Mayor and City Council
FROM: Dan Costley, Recreation & Community Services Director
SUBJECT: Award of Contract to EC Construction, for the refurbishment of the outdoor basketball courts at Garvey Ranch Park

RECOMMENDATION:

It is recommended that the City Council choose one of these options:

- (1) Award a contract for the refurbishment of two outdoor basketball courts at Garvey Ranch Park for \$77,845 (+ a 10% contingency of \$7,785 for a total of \$85,630) for asphalt courts to EC Construction to be funded out of the Community Capital Carry over Fund (account # 0010- 801-5004-96085) OR
- (2) Award a contract for the refurbishment of two outdoor basketball courts at Garvey Ranch Park for \$101,675 (+ a 10% contingency of \$10,168 for a total of \$111,843) for concrete courts to EC Construction to be funded out of the Community Capital Carry over Fund (account # 0010-801-5004-96085)
- (3) Authorize the City Manager to execute a standard public works contract, in a form approved by the City Attorney, with EC Construction, and
- (4) Take such additional, related, action that may be desirable.

CEQA

Since the proposed work is a minor alteration to an existing public facility, this project is a Class 1 Categorically Exempt pursuant to the California Environmental Quality Act.

EXECUTIVE SUMMARY:

At the January 18, 2017 City Council meeting, the Council adopted a resolution authorizing advertisement of the Garvey Ranch Basketball Court project. The project was advertised in the locally adjudicated newspapers and on eight electronic bid/plan rooms. Bid package was advertised to over fifty contractors, five of those contractors turned in bids on the project:

Rank	Company	Bid	Bid & Alternate
1	EC Construction, Co.	\$77,845	\$ 101,675
2	PK Construction	\$78,215	\$ 114,840
3	E&E Engineering	\$81,850	\$ 124,100
4	MMJ Contracting	\$109,300	\$ 103,870
5	Green Giant Landscape	\$120,800	\$ 124,300

The lowest responsive bid was submitted by EC Construction, Co. in the amount of \$77,845.00. For asphalt \$101,675 for concrete. Staff has conducted a bid analysis, and verified contractor's licensing, Department of Industrial Relations (DIR) registration, state and federal department files, and references of EC Construction, Co. Staff found EC Construction, Co. to be the lowest responsive bidder. The Bid Package submitted by EC Construction, Co. and the bid analysis completed by staff are attached (Attachments 1 & 2)

OPTIONS:

The refurbishment of the Garvey Ranch Basketball Courts can be done in one of two ways:

1. The current courts are done with asphalt, (similar to roadways throughout the City) and can be replaced with a similar surface at a cost of approximately \$77,845. The courts will be in good condition for about five years, when cracking & deterioration will become evident.
2. The second option is concrete, which will cost approximately \$24,000 more and will last approximately two to three times as long as the asphalt. Staff recommends this option.

BACKGROUND:

In the Park Master plan completed in 2013, the Garvey Ranch Basketball Court project was a highly ranked priority. The two outdoor basketball courts are in need of resurfacing of the asphalt, or adding concrete, new poles, hoops, backboards and fences, plus court lines (including a 3 point line). Currently the asphalt is uneven, with numerous cracks and uneven areas throughout; this can affect the basketball play and it can exacerbate injuries when someone slides across the court. The fence is necessary

because the courts are on top of a small hill – when the basketball is inadvertently thrown out of bounds in that area the ball can roll all of the way to the small baseball diamond, which disrupts play.

Despite its problems, these courts have remained popular with the local residents. This area of the city does not have any other basketball facilities nearby; the closest court is at Sierra Vista Park, which is also heavily used.

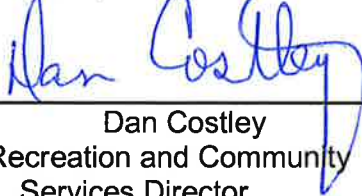
FISCAL IMPACT:

The cost of the first option is \$77,845 (Adding a 10% contingency of \$7,785 for any unforeseen construction changes, the estimated total project cost is \$85,630).

The cost of the second option is \$101,675 (Adding a 10% contingency of \$10,168 for any unforeseen construction changes, the estimated total project cost is \$111,843).

Funding for this contract will come from the Community Capital Carryover Fund (account # 0010-801-5004-96085)

Respectfully prepared and submitted,



Dan Costley
Recreation and Community
Services Director

Approved By:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

Attachments:

1. Bid Package submitted by EC Construction
2. Bid Analysis done by staff

ATTACHMENT 1

Bid Package submitted by EC Construction

SECTION C. BIDDERS PROPOSAL
(Entire section C shall be submitted with the bid)

BIDDER'S NAME: EC Construction Co

In accordance with the City's Notice Inviting Sealed Bids, the undersigned BIDDER, hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above stated project as set forth in the Plans, Specifications, and contract documents therefore, and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work site, Plans, Specifications, Instructions to Bidders, and all other contract documents. If this proposal is accepted for award, BIDDER understands that failure to enter into a contract in the manner and time prescribed will result in forfeiture to the City of Monterey Park of the guarantee accompanying this proposal.

BIDDER understands that a bid is required for the entire work. The contract will be awarded on the prices shown on the bid schedule. It is agreed that the unit and/or lump sum prices bid include all appurtenant expenses, taxes, royalties and fees. In the case of discrepancies in the amounts of bid, unit prices shall govern over extended amount, and words shall govern over figures.

If awarded the Contract, the undersigned further agrees that in the event of the BIDDER'S default in executing the required contract and filing the necessary bonds and insurance certificates within ten working days after the date of the City's notice of award of contract to the BIDDER, the proceeds of the guarantee accompanying this bid shall become the property of the City and this bid and the acceptance hereof may, at the City's option, be considered null and void.

BID SCHEDULE

To the Monterey Park's City Council, herein called the "Council".

Pursuant to and in compliance with your Notice Inviting Bids and the other documents relating thereto, the undersigned bidder, having familiarized himself with the work, and with the terms of the contract, the local conditions affecting the performance of the contract, and the cost of the work at the place where the work is done, and with the drawings and specifications and other contract documents, hereby proposes and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all applicable taxes, utility and transportation services necessary to perform the contract and complete in a workmanlike manner, all in strict conformity with the Contract Documents on file at the office of the City Clerk of said City, per the following bid schedule:

City of Monterey Park

Specification No. 867

BASE BID SCHEDULE For GARVEY RANCH BASKETBALL COURT IMPROVEMENTS, Specification No. 867					
Item No.	Description	Qty	Unit	Unit Cost	Total Cost
1	Remove existing AC pavement section to 8" depth. Construct 2" Type D2 (3/8" Playground Mix) over 2" Type B-PG 64-10 over 4" Crushed Miscellaneous Base (CMB) over compacted subgrade.	6,500	SF	<u>\$7.22</u>	<i>g/kw</i> <u>\$46,930.00</u>
2	Install SportMaster Multi Tone Surfacing system for Asphalt Court (www.sportmaster.net) (3 coats), including AcrylicAdPro, Acrylic Resurfacer, Neutral Concentrate, StripeRite, and T/C White Line Paint on new asphalt. New court layout shall have two basketball courts (each court dimension is 70 feet long by 40 feet wide) with standard basketball play lines including standard key, baseline, sideline, center court, and three point line. Court layout shall be approved by City Engineer before installation. Color on the top coat shall be approved by City Engineer before installation.	1	LS	<u>\$10,765.00</u>	<u>\$10,765.00</u>
3	Install 8' high galvanized chain link fence. Pole spacing is 10', all set in concrete footings. Per SPPWC 600-3.	110	LF	<u>\$41.00</u>	<u>\$4,510.00</u>
4	Furnish and install (1) 7-1/2' Powder Coated Surface Mount Players Bench with Back' bench from Jaypro Sports (www.jayprosports.com) (Model PB-80SMPC), or City approved equal.	1	EA	<u>\$2,000.00</u>	<u>\$2,000.00</u>
5	Remove and dispose existing (4) basketball poles and foundations, (4) hoops and (4) backboards. Furnish and install Jaypro LS-200 RS Basketball System (4) including basketball hoop, backboard and pole from Jaypro Sports (www.jayprosports.com) (Model LS-200 RS with 42" x 72" steel backboard), or City approved equal.	4	EA	<u>\$3,410.00</u>	<u>\$13,640.00</u>
TOTAL BASE BID AMOUNT					<i>g/kw</i> <u>\$77,845.00</u>

TOTAL BASE BID AMOUNT IN WORDS Seventy-seven thousand eight hundred
forty-five + no/100

The award of Contract shall be based on the TOTAL BASE BID AMOUNT only. The ADDITIVE AND DEDUCTIVE ALTERNATE BID ITEMS shown per the ADDITIVE AND DEDUCTIVE ALTERNATE BID SCHEDULE below will not be taken into account in determining the lowest responsible bidder. City may add or deduct bid items from the ADDITIVE AND DEDUCTIVE ALTERNATE BID SCHEDULE at the sole and complete discretion of the City as part of the performance of the contract.

City of Monterey Park

Specification No. 867

ADDITIVE AND DEDUCTIVE ALTERNATE BID SCHEDULE For GARVEY RANCH BASKETBALL COURT IMPROVEMENTS, Specification No. 867					
Item No.	Description	Qty	Unit	Unit Cost	Total Cost
Deduct Bid Item 1 from Base Bid	Remove existing AC pavement section to 8" depth. Construct 2" Type D2 (3/8" Playground Mix) over 2" Type B-PG 64-10 over 4" Crushed Miscellaneous Base (CMB) over compacted subgrade.	6,500	SF	(minus) <i>JKW</i> <u>\$7.22</u>	(minus) <i>JKW</i> <u>\$46,930.00</u>
Deduct Bid Item 2 from Base Bid	Install SportMaster Multi Tone Surfacing system for Asphalt Court (www.sportmaster.net) (3 coats), including AcrylicAdPro, Acrylic Resurfacer, Neutral Concentrate, StripeRite, and T/C White Line Paint on new asphalt. New court layout shall have two basketball courts (each court dimension is 70 feet long by 40 feet wide) with standard basketball play lines including standard key, baseline, sideline, center court, and three point line. Court layout shall be approved by City Engineer before installation. Color on the top coat shall be approved by City Engineer before installation.	1	LS	(minus) <u>\$10,765.00</u>	(minus) <u>\$10,765.00</u>
Add A.1	Remove existing AC pavement section to 9" depth. Construct 5" PCC slab over 4" Crushed Miscellaneous Base (CMB) over compacted subgrade. Basketball Court PCC Pavement shall be per SSPWC as follows: - Concrete Class shall be 520-C-2500. - Constructed in 10 feet x 12 feet panels. - Transverse & longitudinal construction joints shall be doweled with #4 @12" O.C. - PCC pavement basketball perimeter court edges shall have 6" x 12" thickened edges.	6,500	SF	<u>\$11.05</u>	<u>\$71,825.00</u>
Add A.2	Install SportMaster Multi Tone Surfacing system for Concrete Court (www.sportmaster.net) (3 coats), including AcrylicAdPro, Acrylic Resurfacer, Neutral Concentrate, StripeRite, and T/C White Line Paint on new concrete court. New court layout shall have two basketball courts (each court dimension is 70 feet long by 40 feet wide) with standard basketball play lines including standard key, baseline, sideline, center court, and three point line. Court layout shall be approved by City Engineer before installation. Color on the top coat shall be approved by City Engineer before installation.	1	LS	<u>\$9,700.00</u>	<u>\$9,700.00</u>
TOTAL ADDITIVE AND DEDUCTIVE BID AMOUNT					<i>JKW</i> <u>\$23,830.00</u>

The award of Contract shall be based on the TOTAL BASE BID AMOUNT only. The ADDITIVE AND DEDUCTIVE ALTERNATE BID ITEMS shown per the ADDITIVE AND DEDUCTIVE ALTERNATE BID SCHEDULE below will not be taken into account in determining the lowest responsible bidder. City may add or deduct bid items from the ADDITIVE AND DEDUCTIVE ALTERNATE BID SCHEDULE at the sole and complete discretion of the City as part of the performance of the contract.	
In the case of discrepancies in the amount of bid, unit prices shall govern over extended amounts, and words shall govern over figures.	
Full compensation for the items listed to the right as Items A, B, C, D and E are considered as inclusive in each Bid Item listed above in the Base Bid Schedule and Additive and Deductive Alternate Bid Schedule as applicable, and no additional and/or separate compensation will be allowed.	A. Mobilization / Demobilization including construction fencing
	B. Traffic Control
	C. NPDES, WVECP, and Best Management Practices (BMPs), Public Convenience and Safety
	D. Construction Staking by Land Surveyor
	E. Clearing and Grubbing
The bid prices shall include any and all costs, including labor, materials, appurtenant expenses, taxes, royalties and any and all other incidental costs to complete the project, in compliance with the Bid and Contract Documents and all applicable codes and standards.	
All other work items not specifically listed in the bid schedule, but necessary to complete the work per bid and contract documents and all applicable codes and standards are assumed to be included in the bid prices.	
The City reserves the right to add, delete, increase or decrease the amount of any quantity shown and to delete any item from the contract and pay the contractor at the bid unit prices so long as the total amount of change does not exceed 25% (plus or minus) of the total bid amount for the entire project. If the change exceeds 25%, a change order may be negotiated to adjust unit bid prices.	
A bid is required for the entire work, that the quantities set forth in the Bid Schedule are to calculate total bid amount, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed.	

City of Monterey Park

Specification No. 867

DESIGNATION OF SUBCONTRACTORS

BIDDER proposes to subcontract certain portions of the work which are in excess of one-half of one percent of the bid and to procure materials and equipment from suppliers and vendors as follows:

Name, address, and phone number pf subcontractors, suppliers, and vendors	Work to be Performed	Contractor's License #	DIR #	Dollar Amount
<i>you</i> All American Asphalt PO Box 2324 Corona, CA 92878	Removals	569352	1000003363	\$ <u>6825.00</u>
Quality Fence 14929 Garfield Ave Paramount, CA	Chain link	382736	1000003376	\$ <u>4,180.00</u>
California Surfacing 4457 Oak Ln Claremont	Sportsmaster coating	404352	1000002250	\$ <u>10,100.00</u>
Case land survey	survey	L5411	1000001533	\$ <u>1,600.00</u>
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
Total Subcontract Amount (shall not exceed 49% of Total Bid Amount)				\$ <u>22,705.00</u> <i>JKW</i>

City of Monterey Park

Specification No. 867

REFERENCES

see attached

References shall be for projects constructed by the bidding company; references for other projects performed by principals or other individuals of the bidding company may not be included. References shall be either minimum from 3 Public Agencies; or minimum from 2 Public Agencies plus 2 Private Entities for which BIDDER has performed similar work within the past three years.

Reference 1		
Agency Name _____	Project Name and Brief Description	
Contact Name and Title _____		
Tel: _____ E-mail: _____	Contract Value: \$ _____	Year Completed: _____

Reference 2		
Agency Name _____	Project Name and Brief Description	
Contact Name and Title _____		
Tel: _____ E-mail: _____	Contract Value: \$ _____	Year Completed: _____

Reference 3		
Agency Name _____	Project Name and Brief Description	
Contact Name and Title _____		
Tel: _____ E-mail: _____	Contract Value: \$ _____	Year Completed: _____

Reference 4		
Agency Name _____	Project Name and Brief Description	
Contact Name and Title _____		
Tel: _____ E-mail: _____	Contract Value: \$ _____	Year Completed: _____

City of Monterey Park

Specification No. 867

SITE INSPECTION

The Bidder declares that he/she has carefully read and examined the plans, specifications, bid documents, and he/she has made a personal examination of the site (indicate name of the person, representing the bidder, who inspected the site and date below) and that he/she understands the exact scope of the Project without question.

Name of Person who inspected the site: John Walters

Date of Inspection: 2/21/17

ADDENDA ACKNOWLEDGMENT

The Bidder acknowledges receipt of the following Addenda and has included their provisions in this Proposal:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

BIDDER certifies that all previous contracts or subcontracts, all reports which may have been due under the requirements of any Agency, Site, or Federal equal employment opportunity orders have been satisfactorily filed, and that no such reports are currently outstanding.

AFFIRMATIVE ACTION CERTIFICATION

BIDDER certifies that affirmative action has been taken to seek out and consider minority business enterprises for those portions of work to be subcontracted, and that such affirmative actions have been fully documented, that said documentation is open to inspection, and that said affirmative action will remain in effect for the life of any contract awarded hereunder. Furthermore, BIDDER certifies that affirmative action will be taken to meet all equal employment opportunity requirements of the contract documents.

INSURANCE REQUIREMENTS

To be awarded this contract, the successful bidder shall procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits</u>
Commercial general liability:	\$2,000,000
Business automobile liability	\$2,000,000
Workers compensation	Statutory requirement.

Commercial general liability insurance shall meet or exceed the requirements of ISO-CGL Form No. CG 00 01 11 85 or 88. The amount of insurance set forth above shall be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies shall be endorsed to name the City, its officials, and employees as "additional insureds" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by the City will be excess thereto. Such endorsement shall be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance shall be on an "occurrence," not a "claims made," basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to the City.

Automobile coverage shall be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

The Contractor shall furnish to the City duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement, endorsements as required herein, and such other evidence of insurance or copies of policies as may be reasonably required by the City from time to time. Insurance shall be placed with admitted insurers with a current A.M. Best Company Rating equivalent to at least a Rating of "A:VII." Certificate(s) shall reflect that the insurer will provide thirty (30) day notice of any cancellation of coverage. The Contractor shall require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

By signing this form, the bidder certifies that it has read, understands, and will comply with these insurance requirements if it is selected as the City's Contractor. Failure to provide this insurance will render the bidder's proposal "nonresponsive."

Bidder's Name:

EC Construction Co

Authorized Signature:

John K. Walters

Name and Title:

John K. Walters President

Date:

2/28/17

PUBLIC CONTRACT CODE SECTION 7106

Noncollusion Declaration by Bidder

The undersigned declares:

I am the President of EC Construction Co, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Bidder's Name:

EC Construction Co

Authorized Signature:

John K. Walters

Name and Title:

John K. Walters President

Date:

2/28/17

City of Monterey Park

Specification No. 867

PUBLIC CONTRACT CODE SECTION 10162

In conformance with the above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder any officer of such bidder, or any employee of such bidder who has a proprietary interest in such bidder

has never been ✓ has been _____ (indicate YES or NO after applicable answer)

disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation, and if so to explain the circumstances.

If the answer is has been YES explain the circumstances below:

In conformance with Labor Code § 1725.5, the bidder

is ✓ is not _____ (indicate YES or NO after applicable answer)

registered with the Department of Industrial Relations. [If the answer is is not YES, the City requires to reject your bid as nonresponsive]

Bidder's Name:

EC Construction

Authorized Signature:

John K. Walters

Name and Title:

John K Walters President

Date:

2/28/17

PUBLIC CONTRACT CODE SECTION 10232

In conformance with above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that no more than one final, unappealable finding of contempt of court by a federal court

has not been ☒ has been ☐ (indicate YES or NO after applicable answer)

issued against the bidder within the immediately preceding two-year period because of the contractor's failure to comply with an order of a federal court which orders the contractor to comply with an order of the National Labor Relations Board. For purposes of this section, a finding of contempt does not include any finding which has been vacated, dismissed, or otherwise removed by the court because the contractor has complied with the order which was the basis for the finding.

Bidder's Name:

EC Construction Co

Authorized Signature:

John K. Walters

Name and Title:

John K. Walters President

Date:

2/28/17

PUBLIC CONTRACT CODE SECTION 10285.1

In conformance with above Public Contract Code Section, the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder or any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof

has never been ☒ has been ☐ (indicate YES or NO after applicable answer)

convicted within the preceding three years by a court of competent jurisdiction of any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including, for the purposes of this article, the Regents of the University of California or the Trustees of the California State University.

Bidder's Name:

EC Construction Co

Authorized Signature:

John K. Walters

Name and Title:

John K. Walters President

Date:

2/28/17

City of Monterey Park

Specification No. 867

BIDDER INFORMATION

Bidder's Name: EC Construction Co
Address: 2213 Chico Ave SE El Monte, CA 91733
Form of Legal Entity: Corporation
If a Corporation, State of Incorporation: CA
State Contractor's Class and License No.: 366814 A

Contact Person Information:

Name: John k. Walters Title: President
E-mail: jkw@ecconst.com Tel: (626) 444-9596

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest in this proposal:

John k. Walters - President
Darby k. Walters - Secretary
Sandra L. Walters - CEO

The date(s) of any voluntary or involuntary bankruptcy judgements against any principal having an interest in this proposal are as follows:

n/a

All current and prior DBA'S, alias, and/or fictitious business names for any principal having an interest in this proposal are as follows:

n/a

Previous contract performance history:

Was any contract terminated previously: NO

If the answer to the above is "yes", provide the following information:

City of Monterey Park

Specification No. 867

Contract/project name and number: _____

Date of termination: _____

Reason for termination: _____

Owner's name: _____

Owner contact person and tel. no.: _____

IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, titles, hands, and seals of all aforementioned principals this 28 day of February, 2017.

BIDDER

EC Construction Co
John R. Walters

Subscribed and sworn to this 28th day of February, 2017.
and proved to me on the basis of satisfactory evidence.

NOTARY PUBLIC

Catherine M Baird



City of Monterey Park

Specification No. 867

PROPOSAL GUARANTEE

BID BOND

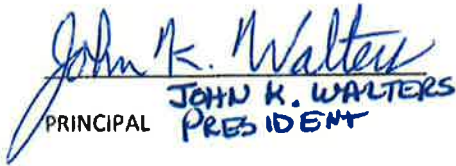
Bond No.: N/A

KNOW ALL MEN BY THESE PRESENTS that E. C. Construction Co., as BIDDER, AND
*, as SURETY, are held and firmly bound unto the City of Monterey Park,
in the penal sum of Ten Percent of Bid (\$10%) dollars, lawful money of the United
States, which is 10 percent of the total amount bid by BIDDER to the City of Monterey Park for the
**, SPECIFICATIONS NO. 867 ("Public Project"), for the payment of
which sum, BIDDER and SURETY agree to be bound, jointly and severally, firm by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas BIDDER is about to submit a bid to the
City of Monterey Park for the above stated project, if said bid is rejected, or if said bid is accepted and a
contract is awarded and entered into by BIDDER in the manner and time specified, then this obligation
shall be null and void, otherwise it shall remain in full force and effect in favor of the City of Monterey
Park.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this 23rd day of
February, 2017

SIGNED AND SEALED this 23rd day of February, 2017.


PRINCIPAL JOHN K. WALTERS
PRESIDENT

PRINCIPAL'S MAILING ADDRESS:

2213 CHICO AVE
SO. EL MONTE, CA
91733


Gary B. Merrill-Attorney-In-Fact
SURETY

Travelers Casualty and Surety
Company of America

SURETY'S MAILING ADDRESS:

21688 Gateway Center Drive
Diamond Bar, CA 91765

NOTE: All signatures shall be acknowledged by a notary public.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of LOS ANGELES

On FEBRUARY 27, 2017 before me, CATHERINE M. BAIRD, NOTARY PUBLIC
(insert name and title of the officer)

personally appeared JOHN K. WALTERS
who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ is/~~are~~
subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in
his/~~her/their~~ authorized capacity~~(ies)~~, and that by his/~~her/their~~ signature~~(s)~~ on the instrument the
person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Catherine M Baird (Seal)



CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

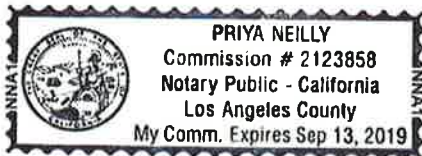
State of California)

County of Los Angeles)On February 23, 2017 before me, Priya Neilly, Notary Public*Date**Here Insert Name and Title of the Officer*personally appeared Gary B. Merrill*Name(s) of Signer(s)*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature

*Signature of Notary Public**Place Notary Seal Above***OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☒ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____



POWER OF ATTORNEY

Farmington Casualty Company
 Fidelity and Guaranty Insurance Company
 Fidelity and Guaranty Insurance Underwriters, Inc.
 St. Paul Fire and Marine Insurance Company
 St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
 Travelers Casualty and Surety Company
 Travelers Casualty and Surety Company of America
 United States Fidelity and Guaranty Company

Attorney-In Fact No. 223256

Certificate No. 007057898

KNOW ALL MEN BY THESE PRESENTS: That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Gary B. Merrill

of the City of Pasadena, State of California, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 2nd day of December, 2016.

Farmington Casualty Company
 Fidelity and Guaranty Insurance Company
 Fidelity and Guaranty Insurance Underwriters, Inc.
 St. Paul Fire and Marine Insurance Company
 St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
 Travelers Casualty and Surety Company
 Travelers Casualty and Surety Company of America
 United States Fidelity and Guaranty Company



State of Connecticut
 City of Hartford ss.

By: *Robert L. Raney*
 Robert L. Raney, Senior Vice President

On this the 2nd day of December, 2016 before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.
 My Commission expires the 30th day of June, 2021.



Marie C. Tetreault
 Marie C. Tetreault, Notary Public

E.C. CONSTRUCTION REFERENCES

MAJOR PROJECTS COMPLETED AS OF APRIL 30, 2016

EC Job#	Project Name	Total Value of Construction	Completion Date	Owner of Project & Owner Reference
160104	Santa Fe Springs Rd & Workman Mill Rd BTA Grant Resurfacing CONTRACT #A16-008	\$ 784,730.00	Apr-16	City of Whittier Contact : Sunny Ng Email: sng@cityofwhittier.org Phone: 562/567-9518 Fax: 562/567-2874
150706	Lacy Park - Loop Road Rehabilitation, #3350	\$ 269,855.00	Nov-15	City of San Marino Contact: Dean Werner Email: dwerner@cityofsanmarino.org Phone: 626/300-0796 Fax: 626/300-0797
150204	Del Valle Memorial, Project #2014-5	\$ 957,302.00	Nov-15	City of Lakewood Contact: Kimberly McDowell Email : KMcDowel@lakewoodcity.org Phone :562/866-9771 ext.2506 Fax: 562/866-4504
150503	Safe Routes to School & Paving on 1st & 2nd St. #C2M15-23	\$ 305,251.00	Oct-15	City of Alhambra Contact: Melissa Ramos Email: mramos@cityofalhambra.org Phone: 626/570-5067 Fax: 626/282-5833
150116	Senior Center Para-Transit & Trellis Site Improvements	\$ 422,891.00	Sep-15	City of South El Monte Contact: Bruno Callu Email: cityengineer@soelmonte.org Phone: 626/579-6540 Ext. 3163 Fax: 626/579-2409
131005	Heritage Mausoleum Roadway & Utilities Expansion, C2130030	\$ 2,856,903.00	Jul-15	Forest Lawn Memorial Park Association Contact: Charise Stuber Email: cstauber@forestlawn.com Phone: 323/551-5036 Fax: 323/551-5070
150114	Annual Residential Resurfacing Project - Hellman Avenue, C16404	\$ 207,449.00	Jun-15	City of Rosemead Contact: Rafael Fajardo Email: rfajardo@cityofrosemead.org Phone: 626/569-2151 Fax: 626/307-9218
141105	Safe Route to School - Cycle 10 Ph 2 Improvement - Strozier Avenue, #67-900-9010-281	\$ 254,458.00	Apr-15	City of South El Monte Contact: Bruno Callu Email: cityengineer@soelmonte.org Phone: 626/579-6540 Ext. 3163 Fax: 626/579-2409
141104	2014 HUD Street Rehabilitation Proj. #C2M14-49	\$ 1,386,949.00	Mar-15	City of Alhambra Contact: Amanda Eitel Email: aeitel@cityofalhambra.org Phone: 626/570-5062 Fax: 626/282-5833
140501	Hawthorne Street Improvements	\$ 667,105.00	Feb-15	City of South Pasadena Contact : Alex Chou Email: Achou@ci.south-pasadena.ca.us Phone: 626/403-7244 Fax: 626/403-7241

MAJOR PROJECTS COMPLETED AS OF April 30, 2016

131010	Rosemead Civic Center Ph 3, Downtown Plaza	\$ 1,561,699.00	Feb-15	City of Rosemead Contact: Rafael Fajardo Email: rfajardo@cityofrosemead.org Phone: 626/569-2151 Fax: 626/307-9218
140906	Bell Canyon Road Project - Hackamore to Flinklock Lane	\$ 326,465.00	Jan-15	Bell Canyon Association Contact: Diane Rossiter Email: gm@bellcanyon.com Phone #818/346-9879 Fax # 818/883-8490
140408	I-Lift South / Adult Transition	\$ 564,690.00	Dec-14	Alhambra USD Contact: Fred Kirkendahl Email: fred@tkrllc.net Phone: 626/943-6609 Fax: 626/943-8046
140804	Service Road Relocation Runway #33 Proj #E14- 13 @ Bob Hope Airport	\$ 250,481.00	Nov-14	Burbank-Glendale-Pasadena Airport Authority Contact: Robert Anderson Phone: #818/565-1305 Fax : 818/840-0651
140716	Runway 33 Safety Area Ph. 2, Proj #E13-10 @ Bob Hope Airport	\$ 249,994.00	Nov-14	Burbank-Glendale-Pasadena Airport Authority Contact: Robert Anderson Phone: #818/565-1305 Fax : 818/840-0651
140504	Street Rehabilitation, Lorain Rd & Winston Ave, Proj. #3850 & #9507	\$ 453,827.00	Nov-14	City of San Marino Contact: Carlos Alvarado, PE Email: rscengr@aol.com Phone: 626/960-1889 Fax: 626/960-9002
140205	Huntington Drive Rehabilitation and Irrigation Project #2877	\$ 480,260.00	Nov-14	City of San Marino Contact: Carlos Alvarado, PE Email: rscengr@aol.com Phone: 626/960-1889 Fax: 626/960-9002
140606	Ramona E.S. Lower Grades Playground #PR201	\$ 231,287.00	Nov-14	Alhambra USD Contact: Fred Kirkendahl Email: fred@tkrllc.net Phone: 626/943-6609 Fax: 626/943-8046
140605	Granada E.S. Kindergarten Playground #PR196	\$ 200,131.00	Oct-14	Alhambra USD Contact: Fred Kirkendahl Email: fred@tkrllc.net Phone: 626/943-6609 Fax: 626/943-8046
140503	Huntington Middle School Parking Lot Improvements	\$ 595,519.00	Oct-14	San Marino USD Contact: Gerald Schober Email: gerald@scmcinc.com Phone: 805/495-1141 Fax: 805/495-1554

MAJOR PROJECTS COMPLETED AS OF APRIL 30, 2016

131211	Chestnut Parking Lot	\$ 471,120.00	Oct-14	Alhambra USD Contact: Fred Kirkendahl Email: fred@tkrllc.net Phone: 626/943-6609 Fax: 626/943-8046
140305	Monterey Road Street Rehabilitation	\$ 219,118.00	Jul-14	City of San Marino Contact: Carlos Alvarado, PE Email: rscengr@aol.com Phone: 626/960-1889 Fax: 626/960-9002
140401	San Fernando Regional Pool Parking Lot	\$ 246,387.00	Jul-14	City of San Fernando Contact: Manuel Fabian Phone: 818/898-1243 Fax: 818-361-6728
140305	2013-14 Street Resurfacing #01400302	\$ 395,317.00	Jul-14	City of Monrovia Contact : Jun Cervantes Email: jcervantes@ci.monrovia.ca.us Phone: 626/256-8299 Fax: 626/932-5559
140208	Imperial Highway Improvement West of Walnut Avenue	\$ 97,323.00	Apr-14	City of La Habra Contact : Brian Jones Phone: 562/383-4170 Fax: 562/690-5010
130908	Broadway Safety Traffic Striping Project	\$ 154,275.00	Apr-14	City of Whittier Contact : Chris Magdosku Phone: 562/567-9507 Fax: 562/567-2874
130604	Mission, Oxley & Park Street Improvements, #2013-04	\$ 576,442.00	Mar-14	City of South Pasadena Contact : Gabriel Nevarez Phone: 661/917-8110 Fax: 626/403-7241
130605	Moffitt, Mound & Rollin Street Improvements, #2013-05	\$ 583,403.00	Jan-14	City of South Pasadena Contact : Gabriel Nevarez Phone: 661/917-8110 Fax: 626/403-7241
130710	Asphalt Repairs - PES 2751 AZUSA	\$ 71,513.00	Nov-13	Northrup Grumman Corp. Contact: Mercy Hernandez Email: Mercy.Hernandez@ngc.com Phone #626/812-2424 Fax #626/334-9256
120404	Valley Circle Roadway Construction Project	\$ 692,337.00	Jul-13	City of El Monte Contact: Mario Mera Email: mmera@ci.el-monte.ca.us Phone: 626/580-2055 Fax: 626/454-3143
130403	Olive Avenue Street Resurfacing, Between Fifth & Mountain, #FY012-2013, Project #C-3059	\$ 875,802.00	Jun-13	City of Monrovia Contact: Jun Cervantes Email: jcervantes@ci.monrovia.ca.us Phone: 626/256-8299 Fax: 626/932-5559

MAJOR PROJECTS COMPLETED AS OF APRIL 30, 2016

120707	South Access Pedestrian Corridor Improvements, Contract #21,123, Pasadena	\$ 575,872.00	Jun-13	City of Pasadena Contact: Elvin Jiang Email: ejiang@cityofpasadena.net Phone: 626/744-6912 Fax: 626/744-3892
110703	Transit Center @ East L.A. College, PO #68636, Monterey Park	\$ 1,109,029.00	Jun-13	City of Monterey Park Contact: Cesar Vega Email: cvega@montereypark.ca.gov Phone: 626/307-1322 Fax: 626/307-2500
120517	Huntington Dr. St. Rehab & Irrigation, San Marino	\$ 642,976.00	November-12	City of San Marino Contact: Carlos Alvarado, PE Email: rscengr@aol.com Phone: 626/960-1889 Fax: 626/960-9002
110702	Rosemead Community Recreation Center & Library Parking Lot	\$ 1,249,321.00	September-12	City of Rosemead Contact: Rafael Fajardo Email: rfajardo@cityofrosemead.org Phone: 626/569-2151 Fax: 626/307-9218
101107	Pasadena Civic Center Mid-Town Improvements	\$ 3,413,009.00	February-12	City of Pasadena Contact: Elvin Jiang Email: ejiang@cityofpasadena.net Phone: 626/744-6912 Fax: 626/744-3892
101210	Mary Van Dyke Park Phase II, So. El Monte	\$ 763,295.00	January-12	City of South El Monte Contact: Bruno Callu Email: cityengineer@soelmonte.org Phone: 626/579-6540 Ext. 3163 Fax: 626/579-2409
100411	Electric Bus Charging Station Landscaping & Facility Improvements, IFB #10-023, Pomona	\$ 802,226.00	November-11	Foothill Transit Contact: Sharlane Bailey Email: sbaily@Foothilltransit.org Phone: 626/931-7253 Fax: 626/931-7353
091209	Phase 1 Grading & Roadway, Covina Hills, Contract #C-2090045	\$ 1,396,485.00	November-11	Forest Lawn Memorial Park Association Contact: Mike Manzanares Email: mmanzanares@forestlawn.com Phone: 323/551-5036 Fax: 323/551-5070
081208	San Gabriel High School Fields Modernization, Alhambra	\$ 8,673,617.00	July-11	Alhambra USD Contact: Fred Kirkendahl Email: fred@tkrllc.net Phone: 626/943-6609 Fax: 626/943-8046

ATTACHMENT 2

Bid Analysis done by Staff

1. BID TABULATION

PROJECT NAME: CITY OF MONTEREY PARK, GARVEY RANCH BASKETBALL COURT IMPROVEMENTS, SPEC 867

BID TABULATION				Eng Estimate		Apparent Low Bidder 1		Apparent Low Bidder 2		Apparent Low Bidder 3		Apparent Low Bidder 4		Apparent Low Bidder 5		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE
Bid Item and Description				Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
Base Bid Schedule																			
1	Remove existing AC pavement section to 8" depth. Construct 2" Type D2 (3/8" Playground Mix) over 2" Type B-PG 64-10 over 4" Crushed Miscellaneous Base (CMB) over compacted subgrade.	6,500	SF			\$7.22	\$46,930.00	\$6.15	\$39,975.00	\$6.00	\$39,000.00	\$11.16	\$72,540.00	\$10.00	\$65,000.00	\$8.11	\$52,689.00	\$6.00	\$11.16
2	Install SportMaster Multi Tone Surfacing system for Asphalt Court (www.sportmaster.net) (3 coats), including AcrylicAdPro, Acrylic Resurfacer, Neutral Concentrate, StripeRite, and T/C White Line Paint on new asphalt. New court layout shall have two basketball courts (each court dimension is 70 feet long by 40 feet wide) with standard basketball play lines including standard key, baseline, sideline, center court, and three point line. Court layout shall be approved by City Engineer before installation. Color on the top coat shall be approved by City Engineer before installation.	1	LS			\$10,765.00	\$10,765.00	\$10,400.00	\$10,400.00	\$10,000.00	\$10,000.00	\$14,728.00	\$14,728.00	\$12,000.00	\$12,000.00	\$11,578.60	\$11,578.60	\$10,000.00	\$14,728.00
3	Install 8' high galvanized chain link fence. Pole spacing is 10', all set in concrete footings. Per SPWPC 600-3.	110	LF			\$41.00	\$4,510.00	\$94.00	\$10,340.00	\$105.00	\$11,550.00	\$28.22	\$3,104.20	\$200.00	\$22,000.00	\$93.64	\$10,300.84	\$28.22	\$200.00
4	Furnish and install (1) 7-1/2' Powder Coated Surface Mount Players Bench with Back' bench from Jaypro Sports (www.jayprosports.com) (Model PB-805MPC), or City approved equal.	1	EA			\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00	\$1,300.00	\$1,300.00	\$792.00	\$792.00	\$5,000.00	\$5,000.00	\$2,518.40	\$2,518.40	\$792.00	\$5,000.00
5	Remove and dispose existing (4) basketball poles and foundations, (4) hoops and (4) backboards. Furnish and install Jaypro LS-200 RS Basketball System (4) including basketball hoop, backboard and pole from Jaypro Sports (www.jayprosports.com) (Model LS-200 RS with 42" x 72" steel backboard), or City approved equal.	4	EA			\$3,410.00	\$13,640.00	\$3,500.00	\$14,000.00	\$5,000.00	\$20,000.00	\$4,541.50	\$18,166.00	\$4,200.00	\$16,800.00	\$4,130.30	\$16,521.20	\$3,410.00	\$5,000.00
Additive and Deductive Alternate Bid Schedule																			
Deduct Bid Item 1 from Base Bid	Remove existing AC pavement section to 8" depth. Construct 2" Type D2 (3/8" Playground Mix) over 2" Type B-PG 64-10 over 4" Crushed Miscellaneous Base (CMB) over compacted subgrade.	6,500	SF			-\$7.22	-\$46,930.00	-\$6.15	-\$39,975.00	-\$6.00	-\$39,000.00	-\$10.37	-\$67,405.00	-\$10.00	-\$65,000.00	-\$7.95	-\$51,662.00	-\$10.37	-\$6.00
Deduct Bid Item 2 from Base Bid	Install SportMaster Multi Tone Surfacing system for Asphalt Court (www.sportmaster.net) (3 coats), including AcrylicAdPro, Acrylic Resurfacer, Neutral Concentrate, StripeRite, and T/C White Line Paint on new asphalt. New court layout shall have two basketball courts (each court dimension is 70 feet long by 40 feet wide) with standard basketball play lines including standard key, baseline, sideline, center court, and three point line. Court layout shall be approved by City Engineer before installation. Color on the top coat shall be approved by City Engineer before installation.	1	LS			-\$10,765.00	-\$10,765.00	-\$10,400.00	-\$10,400.00	-\$10,000.00	-\$10,000.00	-\$14,179.00	-\$14,179.00	-\$12,000.00	-\$12,000.00	-\$11,468.80	-\$11,468.80	-\$14,179.00	-\$10,000.00

1. BID TABULATION

PROJECT NAME: CITY OF MONTEREY PARK, GARVEY RANCH BASKETBALL COURT IMPROVEMENTS, SPEC 867

BID TABULATION					Eng Estimate		Apparent Low Bidder 1		Apparent Low Bidder 2		Apparent Low Bidder 3		Apparent Low Bidder 4		Apparent Low Bidder 5		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE		
					EC Construction Co		PK Construction		E&E Engineering, Inc.		MMJ Contracting, Inc.		Green Giant Landscape, Inc.									
Bid Item and Description					Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price				
Add A.1	Remove existing AC pavement section to 9" depth. Construct 5" PCC slab over 4" Crushed Miscellaneous Base (CMB) over compacted subgrade. Basketball Court PCC Pavement shall be per SSPWC as follows: • Concrete Class shall be 520-C-2500. • Constructed in 10 feet x 12 feet panels. • Transverse & longitudinal construction joints shall be doweled with #4 @12" O.C. • PCC pavement basketball perimeter court edges shall have 6" x 12" thickened edges				6,500	SF			\$11.05	\$71,825.00	\$8.00	\$52,000.00	\$12.50	\$81,250.00	\$9.53	\$61,945.00	\$12.00	\$78,000.00	\$10.62	\$69,004.00	\$8.00	\$12.50
Add A.2	Install SportMaster Multi Tone Surfacing system for Concrete Court (www.sportmaster.net) (3 coats), including AcrylicAdPro, Acrylic Resurfacer, Neutral Concentrate, StripeRite, and T/C White Line Paint on new concrete court. New court layout shall have two basketball courts (each court dimension is 70 feet long by 40 feet wide) with standard basketball play lines including standard key, baseline, sideline, center court, and three point line. Court layout shall be approved by City Engineer before installation. Color on the top coat shall be approved by City Engineer before installation.				1	LS			\$9,700.00	\$9,700.00	\$35,000.00	\$35,000.00	\$10,000.00	\$10,000.00	\$14,179.00	\$14,179.00	\$2,500.00	\$2,500.00	\$14,275.80	\$14,275.80	\$2,500.00	\$35,000.00
BID RANKING BASED ON TOTAL BASE BID AMOUNT (The award of contract is based on the Total Base Bid Amount only. The Additive and Deductive Alternate Bid Item will not be taken into account in determining the lowest responsible bidder)										Apparent Low Bid 1		Apparent Low Bid 2		Apparent Low Bid 3		Apparent Low Bid 4		Apparent Low Bid 5				
TOTAL BASE BID AMOUNT CALCULATED BASED ON UNIT PRICES										\$77,845.00		\$78,215.00		\$81,850.00		\$109,330.20		\$120,800.00				
TOTAL BASE BID AMOUNT INDICATED BY BIDDER										\$77,845.00		\$78,215.00		\$81,850.00		\$109,300.00		\$120,800.00				
CALCULATION CORRECTIONS TO BASE BID AMOUNT SUBMITTED BY CONTRACTOR BASED ON CALCULATED BID AMOUNT										\$0.00		\$0.00		\$0.00		\$30.20		\$0.00				
TOTAL ADDITIVE AND DEDUCTIVE BID AMOUNT CALCULATED BASED ON UNIT PRICES (The award of contract is NOT based on this amount as indicated above) (This amount is additive to Base Bid Amount calculate above)										\$23,830.00		\$36,625.00		\$42,250.00		-\$5,460.00		\$3,500.00				
TOTAL BASE BID AMOUNT + TOTAL ADDITIVE AND DEDUCTIVE BID AMOUNT CALCULATED BASED ON UNIT PRICES (The award of contract is NOT based on this amount as indicated above)										\$101,675.00		\$114,840.00		\$124,100.00		\$103,870.20		\$124,300.00				
IS THE BIDDER QUALIFIED BASED ON REFERENCE PROJECTS									YES													
SUBCONTRACTOR % AND AMOUNT SHOWN IN THE BID									29.17%	\$22,705.00		21.10%	\$16,500.00									
DID THE BIDDER MEET MAX 49% SUB CONTRACTOR (MIN 51% WORK BY PRIME CONTRACTOR) REQUIREMENT								MAX SUB % IS	49.00%	Yes			Yes									
DID THE BIDDER MEET 51% WORK REQUIREMENT BY PRIME CONTRACTOR										Yes			Yes									
SUBCONTRACTORS										All American Asphalt	\$6,825.00	Cal Paving & Grade	\$16,500.00	Detailed bid analysis was conducted on this bidder.		Detailed bid analysis was conducted on this bidder.		Detailed bid analysis was conducted on this bidder.				
										Quality Fence	\$4,180.00											
										California Surfacing	\$10,100.00											
										Case Land Survey	\$1,600.00											
										TOTAL	\$22,705.00	TOTAL	\$16,500.00									



City Council Staff Report

DATE: March 15, 2017

AGENDA ITEM NO: New Business
Agenda Item 6-I.

TO: The Honorable Mayor and City Council
FROM: Tito Haes, Interim Director of Public Works
SUBJECT: 2017 Sidewalk Repairs – Authorization to Advertise

RECOMMENDATION:

It is recommended that the City Council consider:

1. Adopting a resolution authorizing staff to advertise the 2017 Sidewalk Repairs project; and
2. Taking such additional, related action that may be desirable.

CEQA (California Environmental Quality Act):

Since the proposed work is a minor alteration to an existing public facility, this project is Class 1 Categorically Exempt pursuant to the California Environmental Quality Act (CEQA).

EXECUTIVE SUMMARY:

The Engineering Division has prepared bid specifications for the 2017 Sidewalk Repairs and is requesting the City Council's authorization to advertise the project for bids.

BACKGROUND:

The project involves the removal and replacement of concrete sidewalk at approximately 190 locations to repair damaged sidewalk sections uplifted by street trees. The work will be primarily focused on Garvey Avenue from Atlantic Boulevard to Alhambra Avenue, and on Garfield Avenue from Newmark Avenue to Coral View Street.

The anticipated bid opening date for the project will be in late April, and the work is expected to be completed this summer.

FISCAL IMPACT:

The project will be fully funded with Measure R funds (Account No. 0110-801-5003-91945).

Respectfully submitted by:



Tito Haes
Interim Director of Public Works

Prepared by:



Rey Alfonso
Assistant City Engineer

Approved by:



Ron Bow
Interim City Manager

Reviewed by:



Karl H. Berger
Assistant City Attorney

ATTACHMENT:

1. Resolution

ATTACHMENT1

Resolution

RESOLUTION NO. ____

A RESOLUTION APPROVING THE DESIGN AND PLANS FOR THE 2017 SIDEWALK REPAIRS PROJECT PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT.

The City Council of the City of Monterey Park does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. City staff has prepared bid specifications for the 2017 Sidewalk Repairs Project ("Project");
- B. The City Engineer reviewed the completed design and plans for the Project and agrees with staff that the plans are complete and the Project may be constructed;
- C. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and construction of the Project.

SECTION 2: *Environmental Assessment.* The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities). The project results in minor alterations to existing public facilities involving no significant expansion of the existing use. The project is not anticipated to have any significant impacts with regard to traffic, noise, air quality, or water quality. There are adequate utilities and public services to serve the project.

SECTION 3: *Design Immunity; Authorization.*

- A. The design and plans for the Project are determined to be consistent with the City's standards and are approved.
- B. The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.
- C. The approval granted by this Resolution conforms with the City's General Plan.
- D. The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the design and plans approved by this Resolution.
- E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.
- F. The City Manager, or designee, may solicit bids for the Project in

accordance with applicable law.

SECTION 4: Project Payment Account. For purposes of the Contract Documents administering the Project, the City Council directs the City Manager, or designee, to establish an account allocating Measure R funds from the current fiscal year budget to pay for the Project ("Project Payment Account"). The Project Payment Account is the sole source of funds available for the Contract Sum, as defined in the Contract Document administering the Project.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 6: This Resolution will become effective immediately upon adoption.

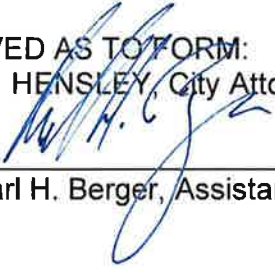
PASSED AND ADOPTED this ____ day of _____, 20____.

Mitchell Ing, Mayor

ATTEST:

Vincent D. Chang, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 

Karl H. Berger, Assistant City Attorney